



COUNTY OF MENDOCINO

STATE OF CALIFORNIA

FY 2019-20 **ADOPTED BUDGET**

JUNE 18, 2019



Adopted By:

Carre Brown, Chair
District 1

John McCowen
District 2

John Haschak
District 3

Dan Gjerde
District 4

Ted Williams
District 5

Prepared By:

Chief Executive Officer
Carmel J. Angelo

Auditor-Controller
Lloyd Weer





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Mendocino
California**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board



COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

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To the Citizens of Mendocino County:

On June 18, 2019, the Mendocino County Board of Supervisors adopted the final budget for Fiscal Year (FY) 2019-2020. This budget was compiled in accordance with the County Budget Act (sections 29000 through 29144) of the Government Code and is a balanced budget as required by law. The final budget sets forth the appropriations and estimated financing sources for County services. Budget information for dependent special districts, such as lighting and sanitation, are also included. The FY 2019-20 Adopted Budget funds a wide variety of services for the citizens of Mendocino County including public safety, planning and building services, health and social services, and road maintenance among others. The adopted budget is a work plan for the County, but is contingent on many variables, including funds being received and contracts being awarded.

The FY 2019-20 budget was built based on the Board's identified goals and priorities including fiscal stability, financial sustainability, organizational development and maintaining or improving current levels of service to the public. The Board continues to pay down debt and build and maintain strong reserves while also investing in the organization's future through the employee compensation, Leadership Initiative, succession planning, and recruitment and retention practices.

Highlights of the FY 2019-20 Adopted Budget include \$5 million investment in our employees through improved salary and benefits and an investment of over \$3.6 million for deferred maintenance and infrastructure improvements. The Board has identified funding for additional priorities including fire and emergency medical services, disaster recovery, business and economic development, and support for the County's community partners. Finally, in cooperation with our employees and each of our departments, the Board continuously strives to identify ways to deliver services more efficiently and cost effectively.

This budget is balanced, innovative, and indicates a continuing commitment to organizational and fiscal stability. The FY 2019-20 budget reflects Board priorities, but also represents months of hard work by the Executive Office and departmental budget managers and staff, whose collective efforts have resulted in a balanced budget of which we can all be proud of.

Sincerely,

Carre Brown, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District



COUNTY OF MENDOCINO

Executive Office

CARMEL J. ANGELO
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

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To the Honorable Board of Supervisors and Citizens of Mendocino County:

I hereby submit to you the budget for Fiscal Year (FY) 2019-20, which was formally adopted by the Board on June 18, 2019. This budget is again balanced and sets the appropriation limits for another year. I would like to take this opportunity to thank all of our County departments for their assistance in providing information for the development of this budget. In keeping with the fiscal management guidelines, the Executive Office continues to focus on fiscal prudence and management while striving to implement the Board of Supervisors' goals and priorities. The Adopted Budget addresses the needs of the citizens of Mendocino County with a focus on disaster recovery and preparedness, maintaining and improving County services, employee compensation, prioritizing critically failing infrastructure, continued long-term debt reduction, and maintaining the General Reserve.

In FY 2019-20, the Board of Supervisors continued its commitment to assist every person negatively impacted by the fires in 2017 and 2018. To date the County has been awarded approximately \$8.1 million in grants for recovery and resiliency projects and we continue the implementation of the County's 2018-2019 Recovery Project Plan. As we move forward in the recovery process, we must continue to plan recovery costs for the next few years and focus on emergency preparedness in California's "new normal."

Additionally, the implementation of a new legal cannabis program in FY 2017-18 brought hope of a strong funding stream. The Board of Supervisors directed development of a robust cannabis program and code enforcement unit, which we did. The changing regulatory climate both locally and at the State level has contributed to the complexity of this program and increased costs. It is essential that we work towards the cannabis industry being an economic driver for our region and harness the potential of this long standing, but newly legalized industry in Mendocino County.

Moving forward this fiscal year, we are following the Board of Supervisors' fiscal management goals and priorities, focusing on fiscal stability, financial sustainability and organizational development. The County continued the efforts initiated in 2016, regarding the approach to budget preparation and interaction between my office, County departments, and the Board of Supervisors. The Board held three budget workshops prior to budget hearings on June 4th and 5th, which allowed the Executive Office to prepare a Proposed Budget for the Board's consideration that was closely aligned with the Board's Budget Goals and Priorities.

The County continues to see signs of a stable economy, but the County's operational cost is out pacing the growth of our revenue. The projected slight increase in discretionary revenue is similar to the growth we experienced last year. We do not anticipate seeing significant overall revenue increases any time soon. In fact, we are well past the average length of a post-recession recovery, and the County must be prepared for the next recession when it comes. As the general cost of the County's core services continues to rise, including the cost of benefits and pensions, we must remain cautious in our approach to spending, and look for innovative methods of providing core services that will benefit the citizens of

Mendocino County, now and into the future. A key component to improve our long-term financial health is prioritizing economic and housing development. Moving forward in FY 2019-20 there is a focus on developing strategies to incentivize business and job growth, while simultaneously addressing the housing needs of our community. FY 2019-20 will be a year focused on economic development, disaster recovery, emergency preparedness, housing, water resources and identifying innovative ways to invest in our greatest asset, our employees.

Highlights of the FY 2019-20 Adopted Budget include \$5 million investment in our employees through improved salary and benefits and investment of over \$3.6 million for deferred maintenance and infrastructure improvements. Additionally, funding is earmarked to support the efforts of the Fire Safe Council, emergency services, critical Information Technology (IT) improvements through the IT Master Plan, relicensing of the Potter Valley Project, business and economic development, housing and homelessness, and support for the County's community partners.

Improving the County's fiscal health over the past several years is something to be proud of, however, much work remains to strengthen the County's position, performance and accountability, and prepare us for the future. This budget provides the foundation to work from as we strive to improve the Mendocino County we know and love.

Respectfully submitted,

A handwritten signature in blue ink that reads "Carmel J. Angelo". The signature is fluid and cursive, with the first name "Carmel" being more prominent than the last name "Angelo".

Carmel J. Angelo
Chief Executive Officer







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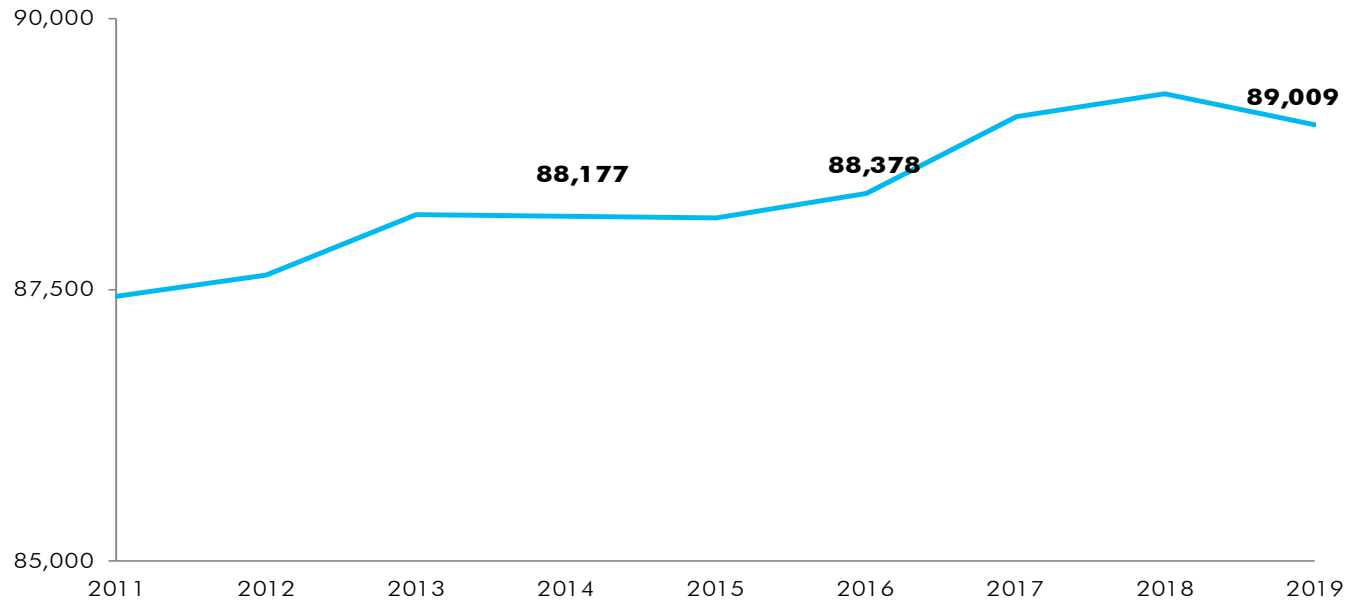


MENDOCINO COUNTY PROFILE

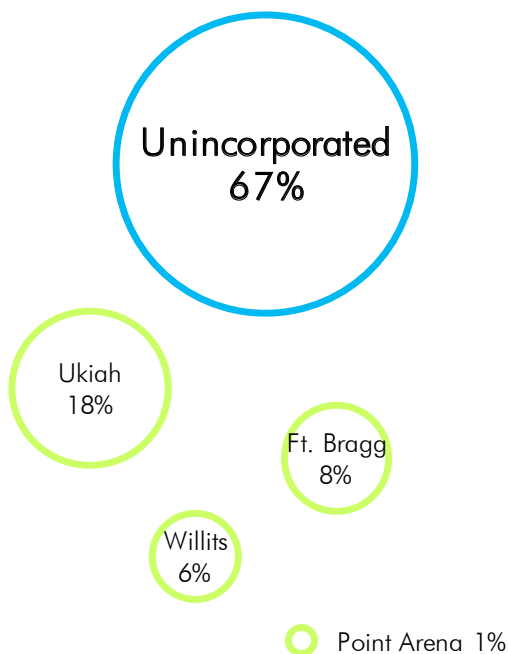


DEMOGRAPHICS

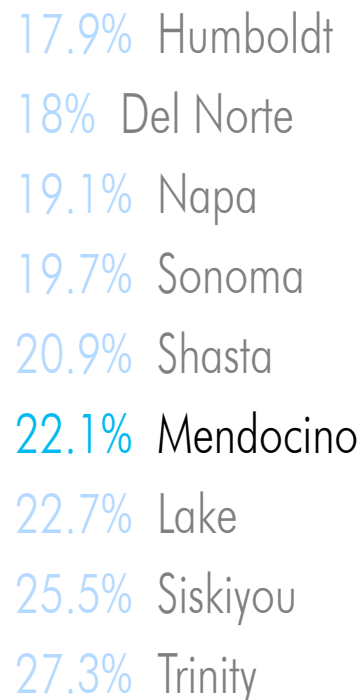
Total Population



Population by Jurisdiction



Percent of Population 65 yrs. and older

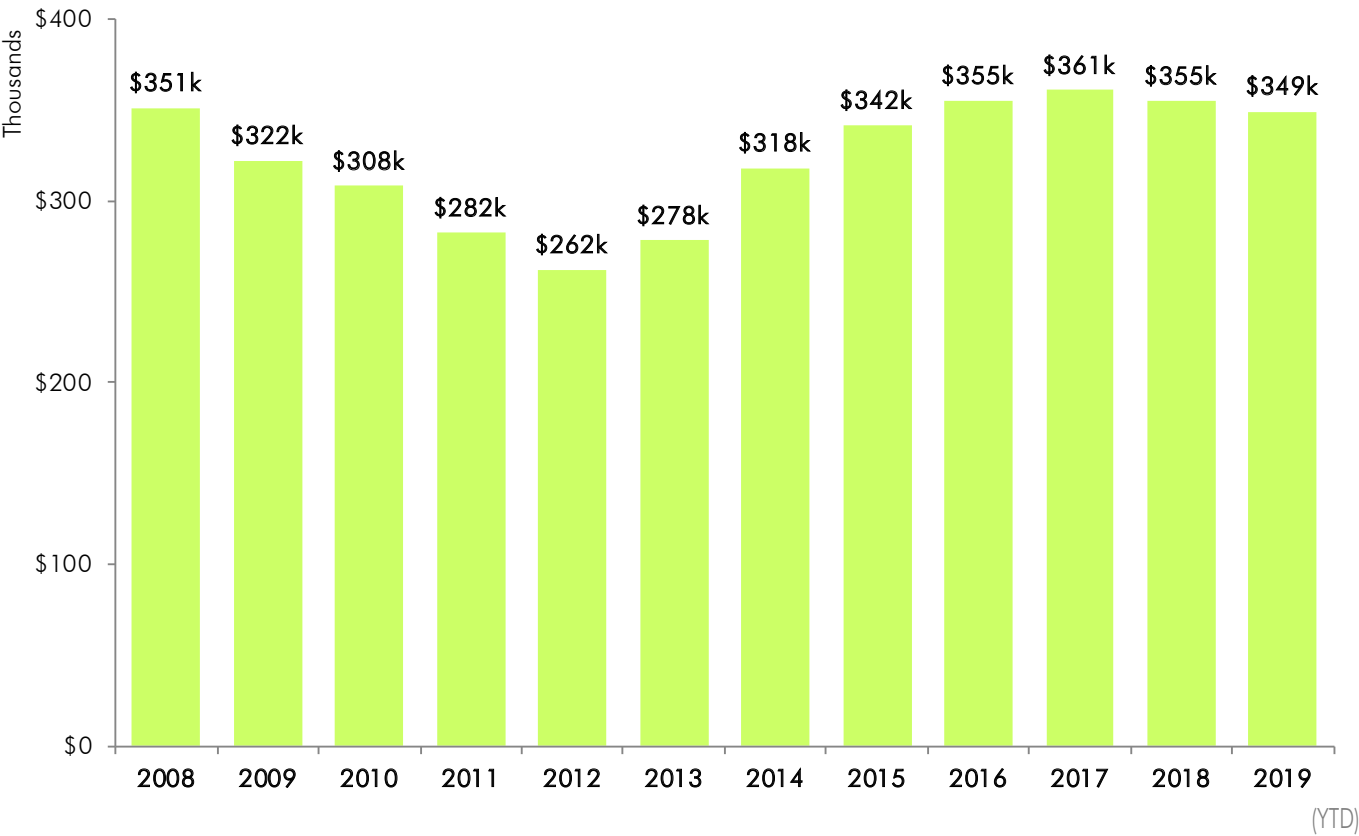


Sources: Population - CA Department of Finance estimates January 1, 2019; Population 65 yrs. and older - US Census estimates January 1, 2019.

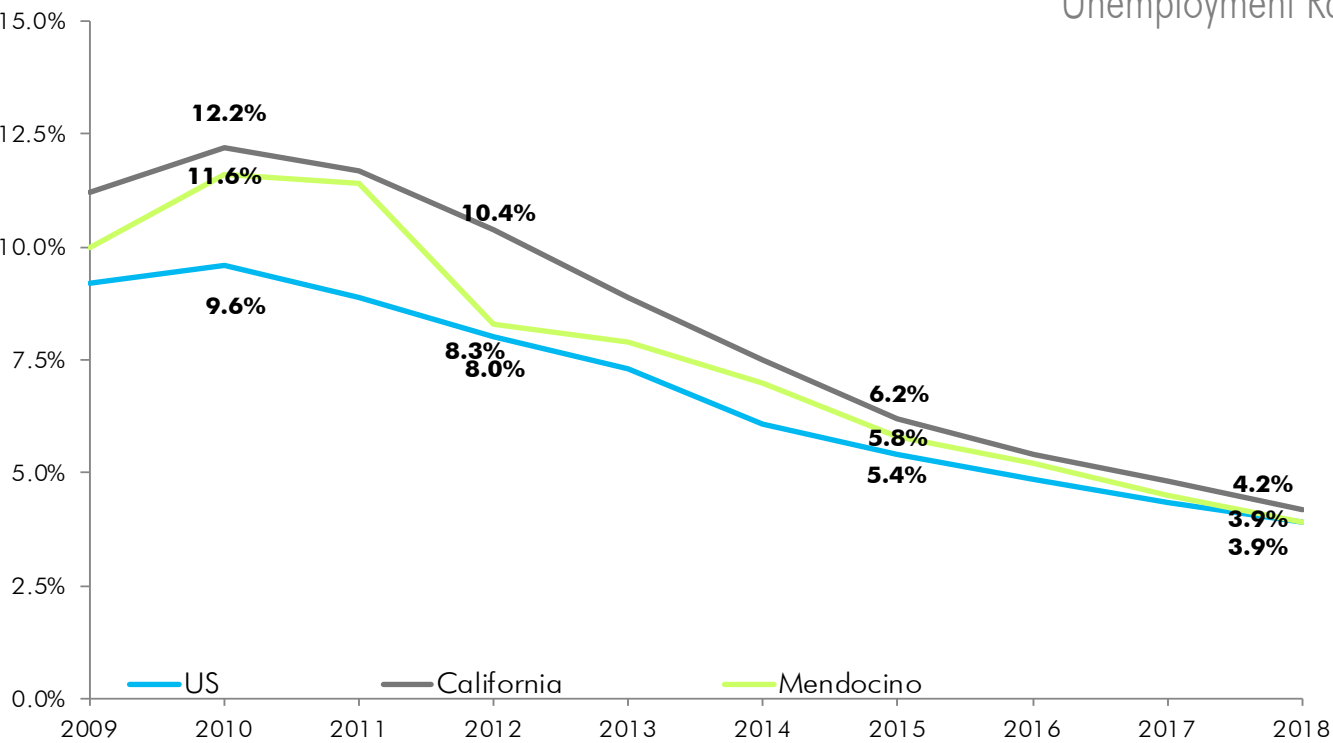
MENDOCINO COUNTY PROFILE

ECONOMIC TRENDS

Median Home Prices

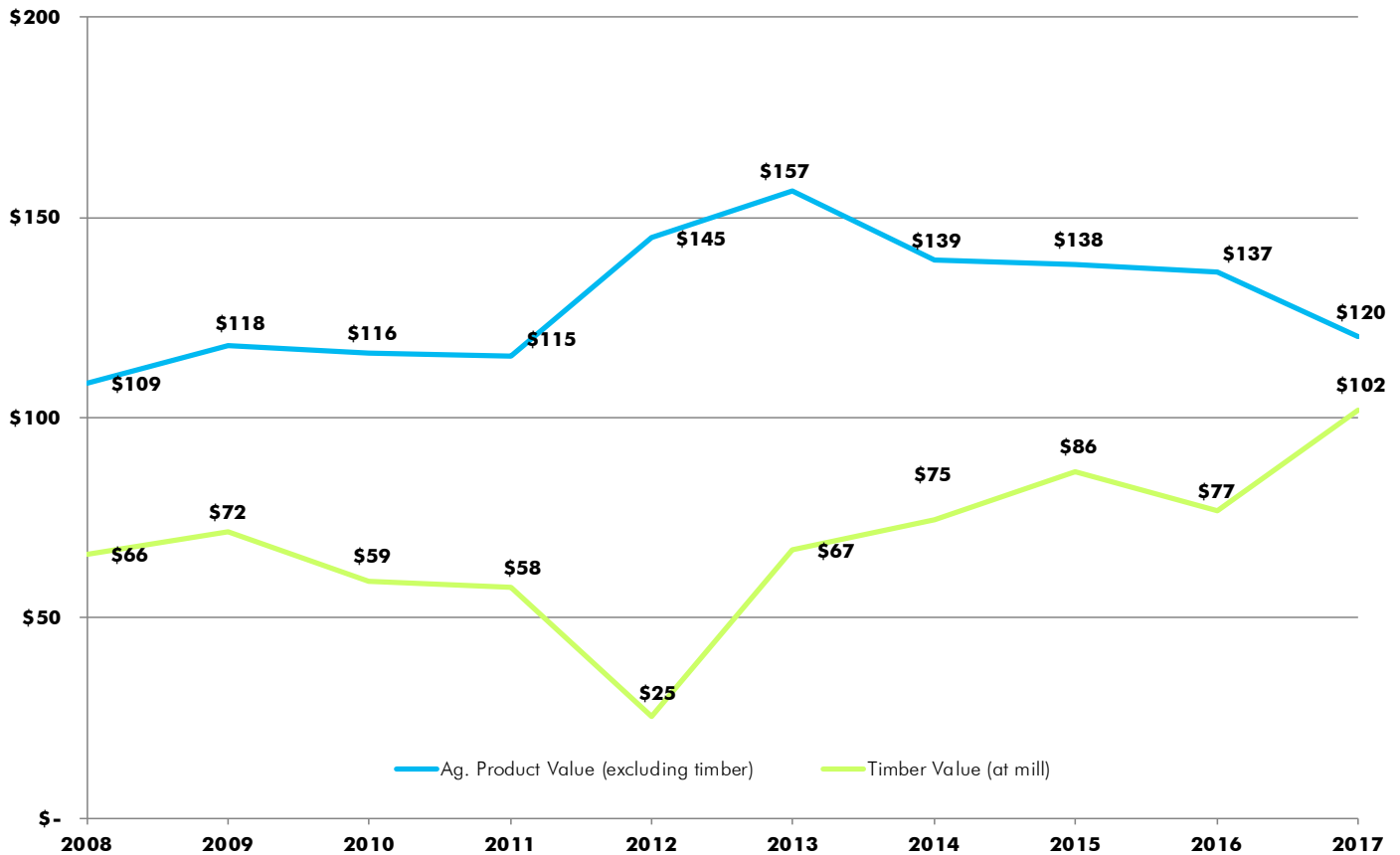


Unemployment Rate

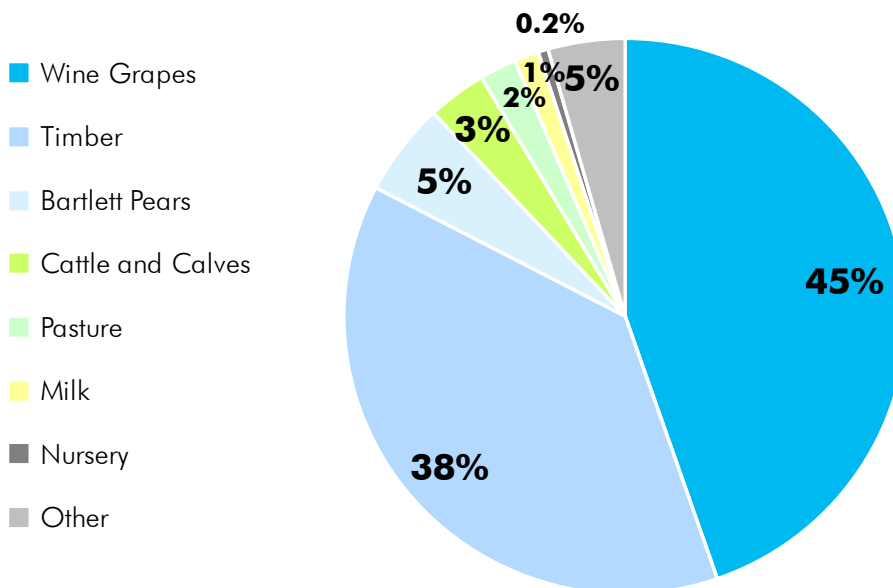


ECONOMIC TRENDS

Agricultural Value Trends



Agricultural Value by Product 2017 Data

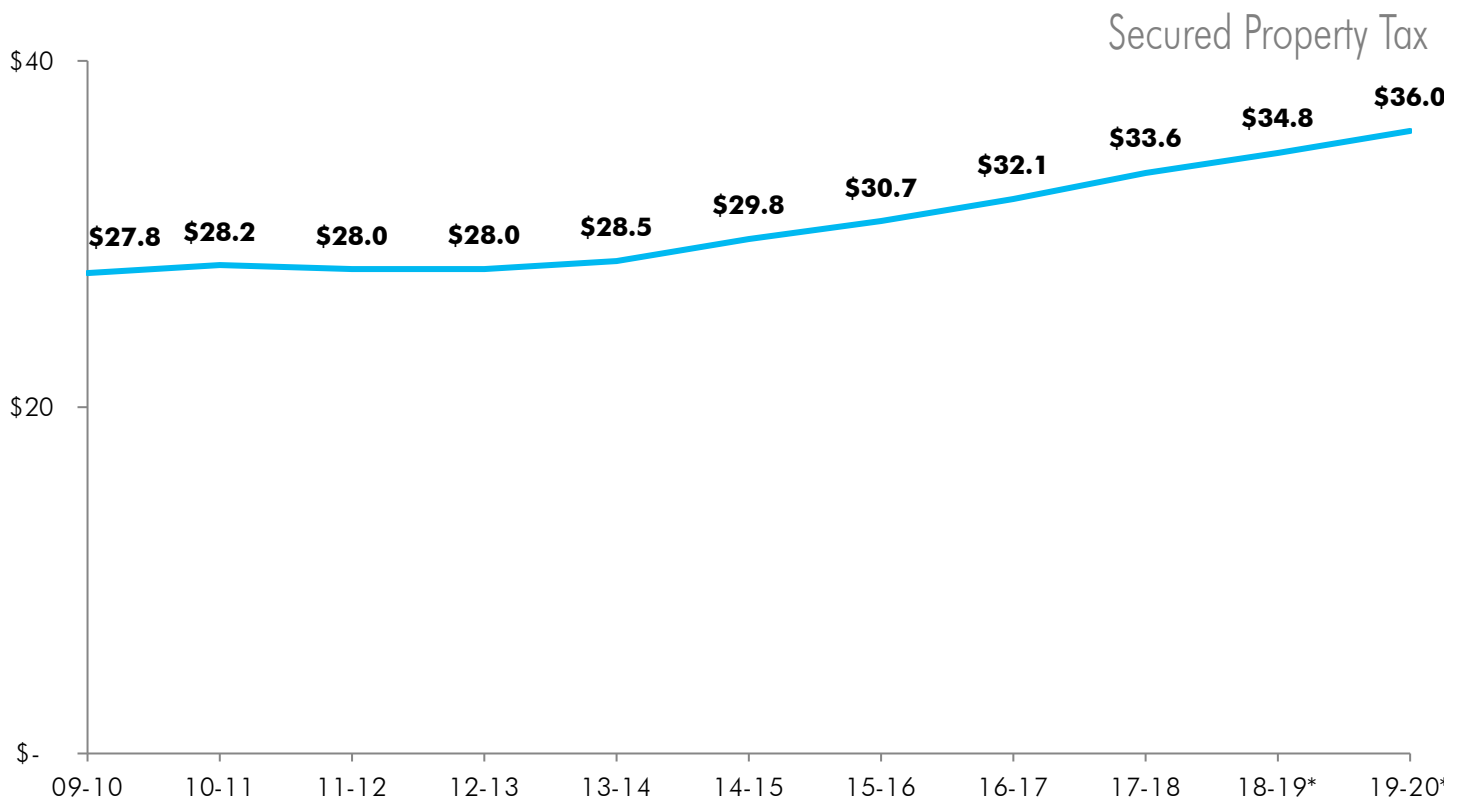
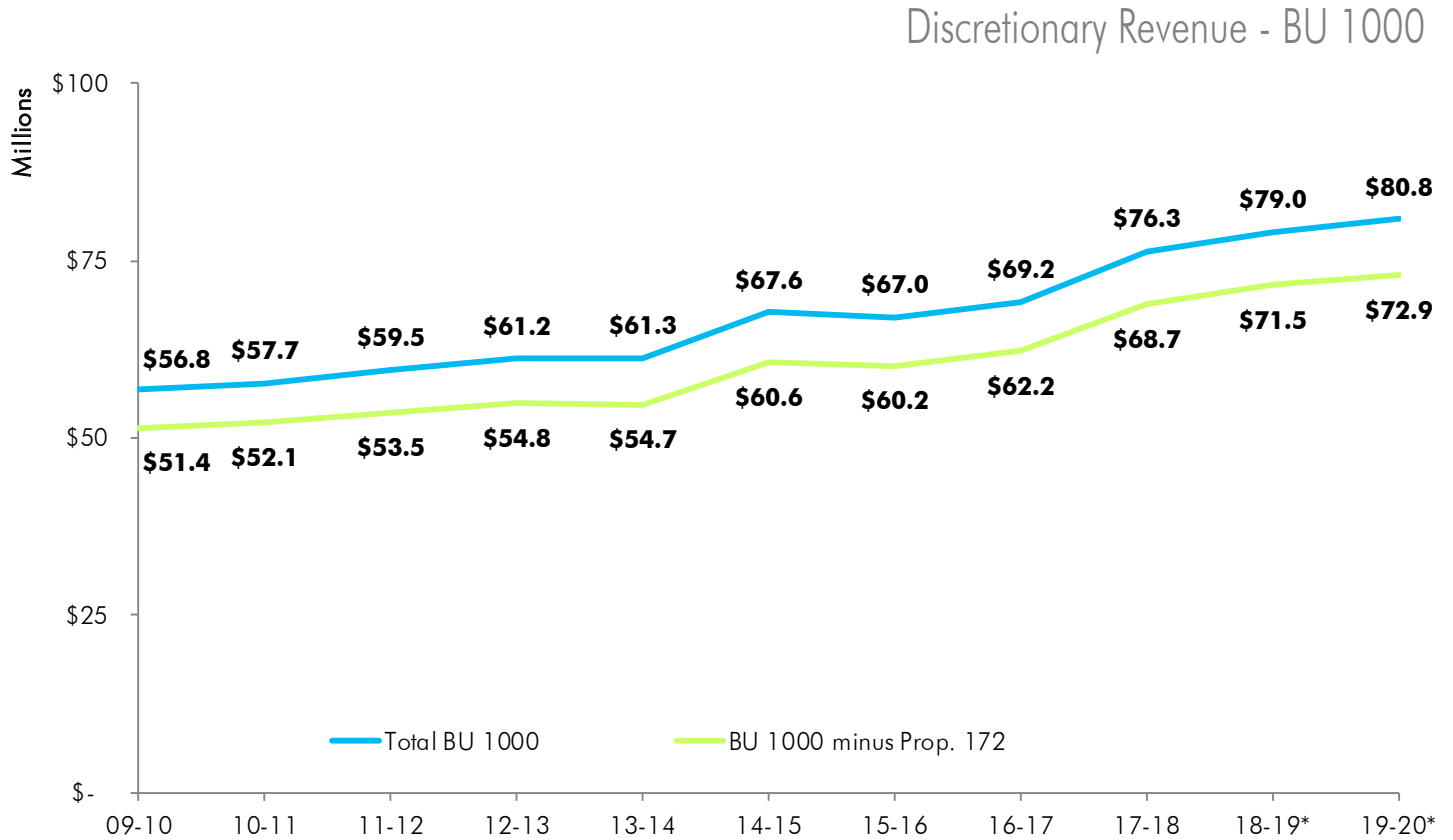


Note: Numbers may not add due to rounding.

Sources: Median Home Prices - Zillow Home Index; Unemployment Rate - CA Economic Development Department; Agricultural Value - Mendocino County Agricultural Commissioner

MENDOCINO COUNTY PROFILE

ECONOMIC TRENDS



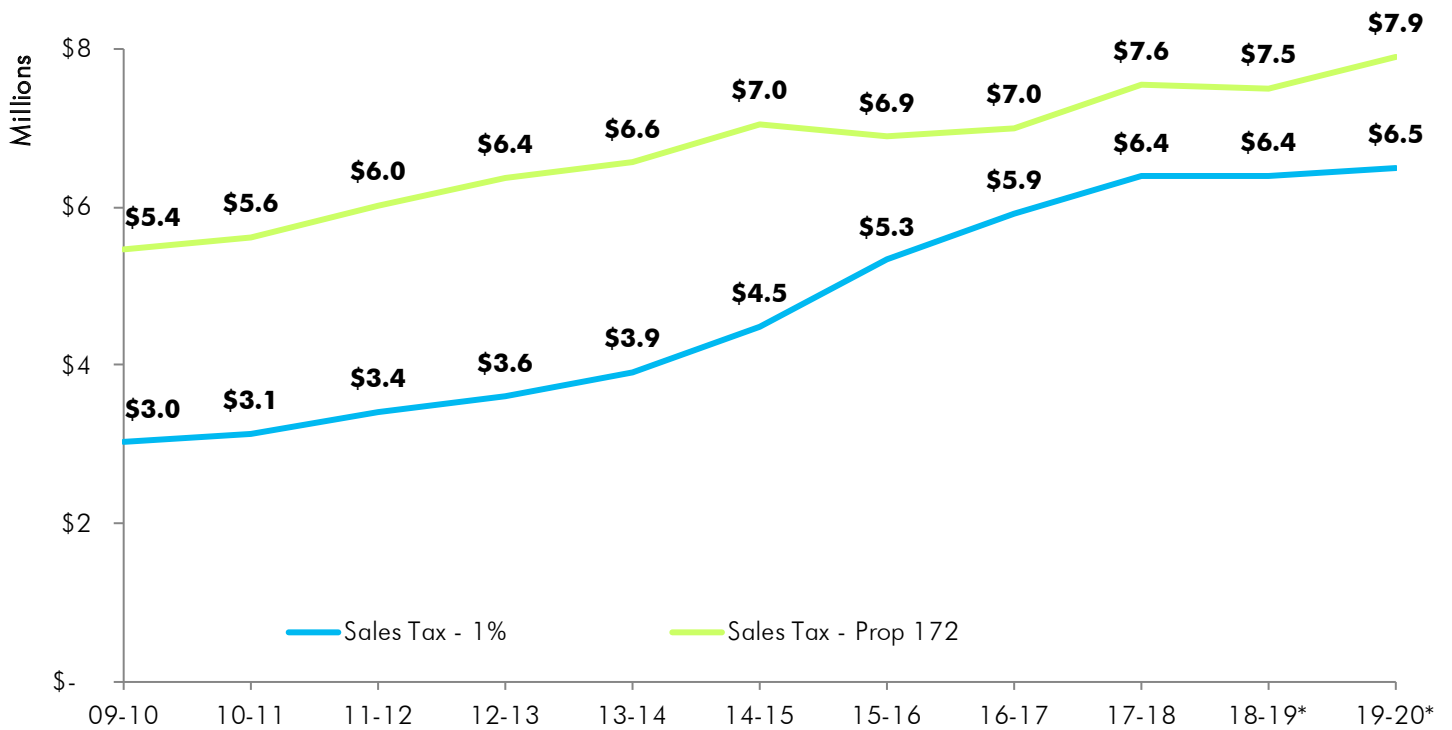
Source: Mendocino County Auditor-Controller

*Estimated

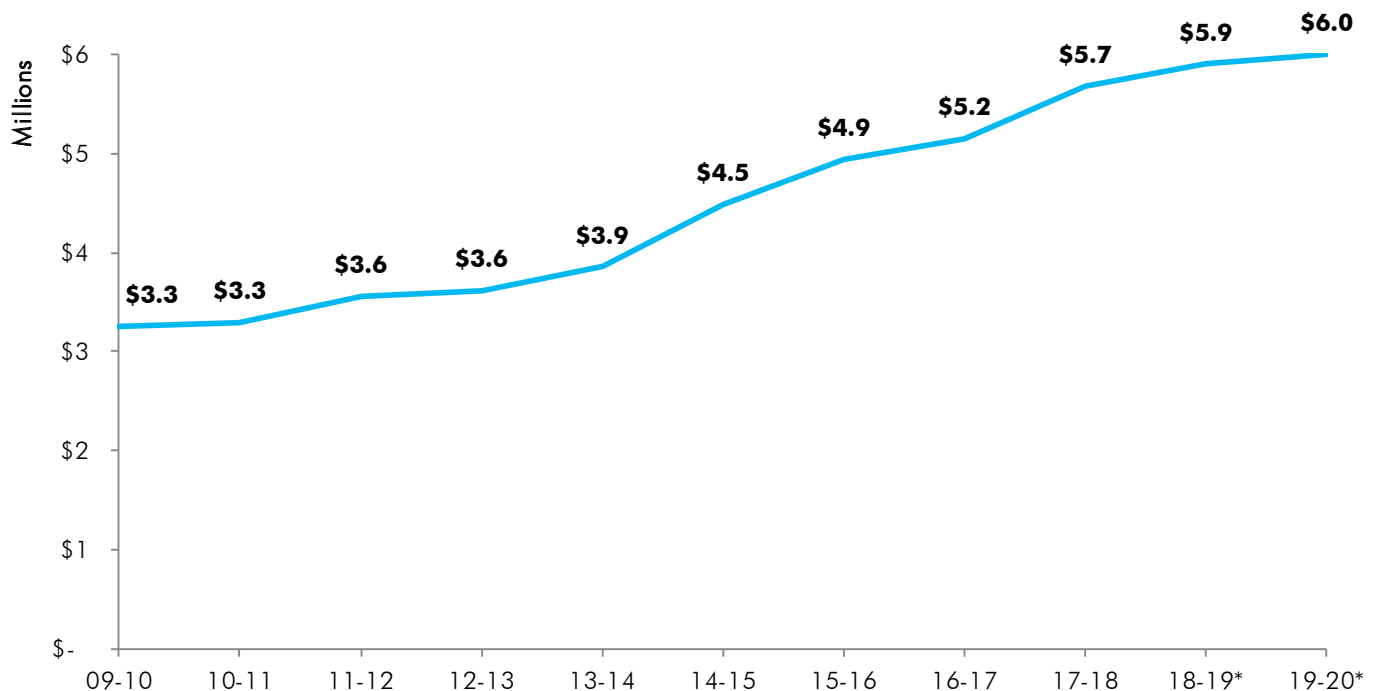
MENDOCINO COUNTY PROFILE

ECONOMIC TRENDS

Sales Tax



Transient Occupancy Tax



Source: Mendocino County Auditor-Controller

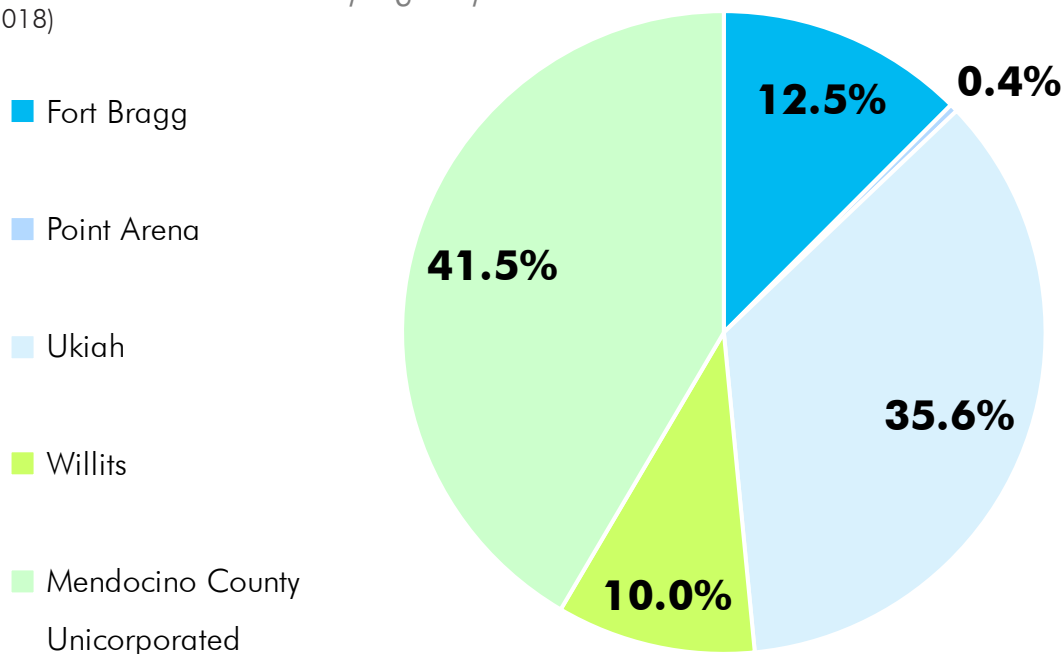
*Estimated

MENDOCINO COUNTY PROFILE

PRINCIPAL TAXPAYERS - FY 2018-19

	Owner	Business Description	FY 18-19	% of
			Total Tax Levy	Total Tax Levy
1	PACIFIC GAS & ELECTRIC CO.	UTILITY	\$3,575,800.16	2.51%
2	MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	760,973.66	0.53%
3	V C T USA INC.	VINEYARD / WINERY	707,769.00	0.50%
4	MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	516,185.88	0.36%
5	GEORGIA PACIFIC CORPORATION	INDUSTRIAL SITE	380,184.46	0.27%
6	WATERFOWL WINE COMPANY	VINEYARD / WINERY	338,964.82	0.24%
7	PACIFIC BELL TELEPHONE CO.	COMMUNICATION	293,926.00	0.21%
8	LYME REDWOOD TIMBERLANDS LLC	TIMBERLAND	284,054.56	0.20%
9	VINTAGE WINE ESTATES INC.	VINEYARD / WINERY	217,972.68	0.15%
10	PEAR TREE RETAIL I LLC	SHOPPING CENTER	217,354.82	0.15%
11	AT&T COMMUNICATIONS INC.	COMMUNICATION	195,537.66	0.14%
12	HERITAGE WINE LLC	VINEYARD / WINERY	192,366.30	0.13%
13	SAVINGS BANK OF MENDOCINO COUNTY	BANK	191,576.56	0.13%
14	UKIAH LLC	SHOPPING CENTER	183,130.88	0.13%
15	SAFEWAY INC.	GROCERY	177,325.42	0.12%
16	PEAR ORCHARD ASSOCIATES	SHOPPING CENTER	162,419.40	0.11%
17	WILLITS MOBILE HOME PARK LLC	SENIOR / FAMILY HOUSING	161,915.44	0.11%
18	VAU CHARLES & KERRI TTEES	COMMERCIAL / AGR / HOUSING	153,726.34	0.11%
19	ANDERSON VINEYARDS INC.	VINEYARD / WINERY	150,468.54	0.11%
20	PAULI WILLIAM C & JANET KF TTEE	AGRICULTURE	140,511.74	0.10%
21	THURSTON DENNIS J. & CAROL A. TTEE	AUTO SALES	138,358.46	0.10%
Top 21 Total Tax Levy			\$9,140,522.78	6.41%
Total Mendocino County Tax Levy			\$142,583,829.86	100%

Annual Sales Tax Allocation by Agency
(1st Qtr. 2018)



MAJOR MENDOCINO COUNTY EMPLOYERS

				Employer
	Employer	Industry	Location	Size Class
1	CA Forestry & Fire Protection	Government Offices - State	Willits	100-249
2	City of Ukiah	Government Offices - City	Ukiah	100-249
3	Coyote Valley Casino	Casinos	Redwood Valley	100-249
4	Dharma Realm Buddhist Assn.	Associations	Talmage	100-249
5	Fetzer Vineyards	Wineries	Hopland	250-499
6	Frank R. Howard Memorial Hospital	Hospitals	Willits	100-249
7	Ferrellgas	Gas Propane Refilling Stations	Ukiah & Fort Bragg	1000-4,999
8	Hopland Sho Ka Wah Casino	Casinos	Hopland	100-249
9	Metaflx	Sheet Metal Fabricators	Willits	100-249
10	Mendocino Coast District Hospital	Hospitals	Fort Bragg	250-499
11	Mendocino College	Schools-Universities & Colleges	Ukiah	100-249
12	Mendocino County	Government Offices - County	Ukiah/Various	1,000-4,999
13	Mendocino County Office of Education	Government Offices - County	Ukiah	100-249
14	Mendocino Community Health	Clinics	Ukiah	250-499
15	Mendocino Redwood Co., LLC.	Non-classified Establishments	Calpella	500-999
16	Walmart	Grocers - Retail	Ukiah	100-249
17	Safeway	Grocers - Retail	Fort Bragg	100-249
18	Ukiah High School	Schools	Ukiah	100-249
19	Ukiah Valley Medical Center	Hospitals	Ukiah	500-999
20	Little River Inn Golf & Tennis	Hotels & Motels	Little River	100-249

EMPLOYMENT BY INDUSTRY

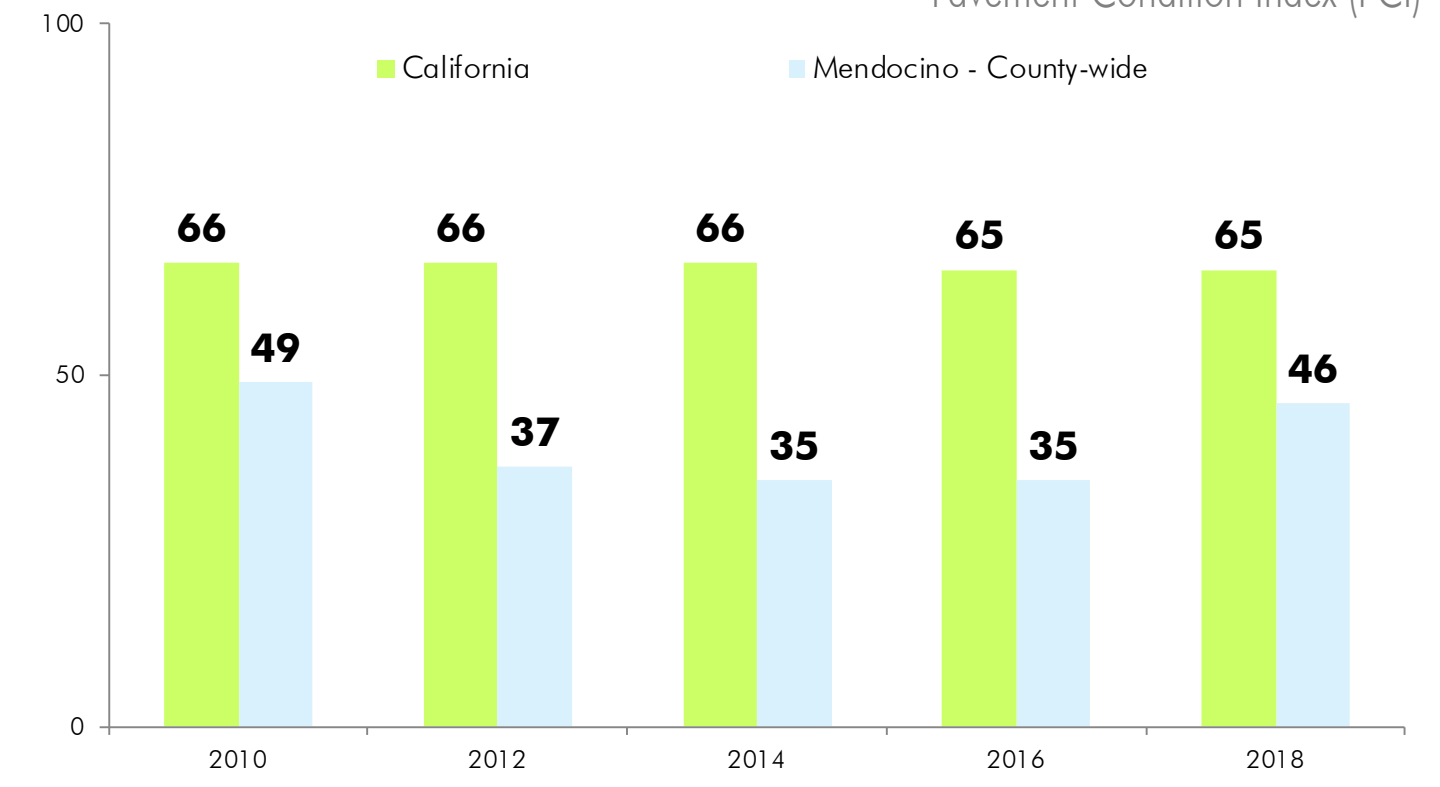
Employer Category	Employment (May 2018)	% Of County Industry Employment
Government (Local, State, & Federal)	7,460	22.07%
Education & Health Services	5,900	17.46%
Retail Trade	4,770	14.11%
Leisure & Hospitality	4,610	13.64%
Manufacturing	2,530	7.49%
Professional & Business Services	1,740	5.15%
Total Farm	1,400	4.14%
Construction	1,310	3.88%
Financial Activities	1,080	3.20%
Other Services	810	2.40%
Transportation, Warehousing & Utilities	740	2.19%
Wholesale Trade	870	2.57%
Mining & Logging	370	1.09%
Information	210	0.62%
Total	33,800	100%

Sources: Principal Taxpayers - Mendocino County Treasurer-Tax Collector; Annual Sales Tax by Business Category - HdL June 2018 Summary Report; Major Employers - CA Economic Development Department 2018; Employment by Industry - CA Economic Development Department.

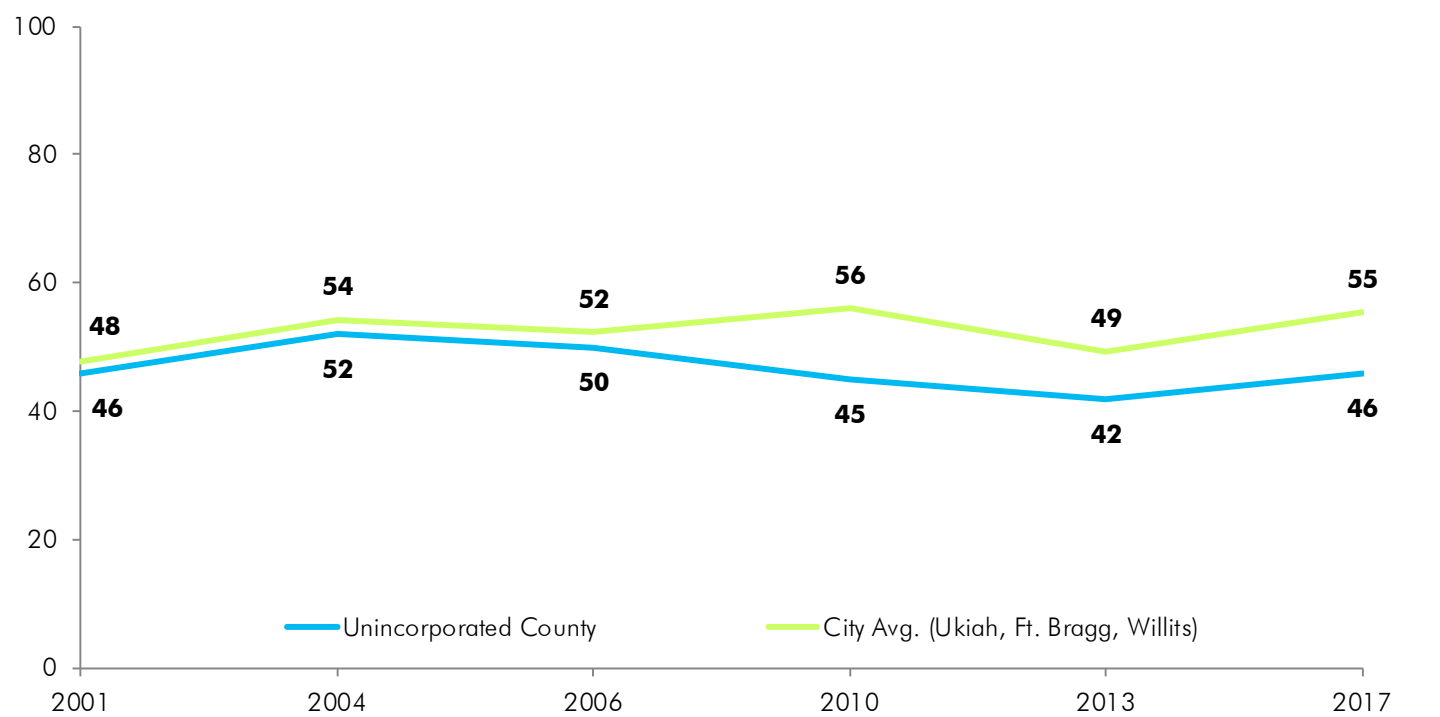
MENDOCINO COUNTY PROFILE

INFRASTRUCTURE

Pavement Condition Index (PCI)

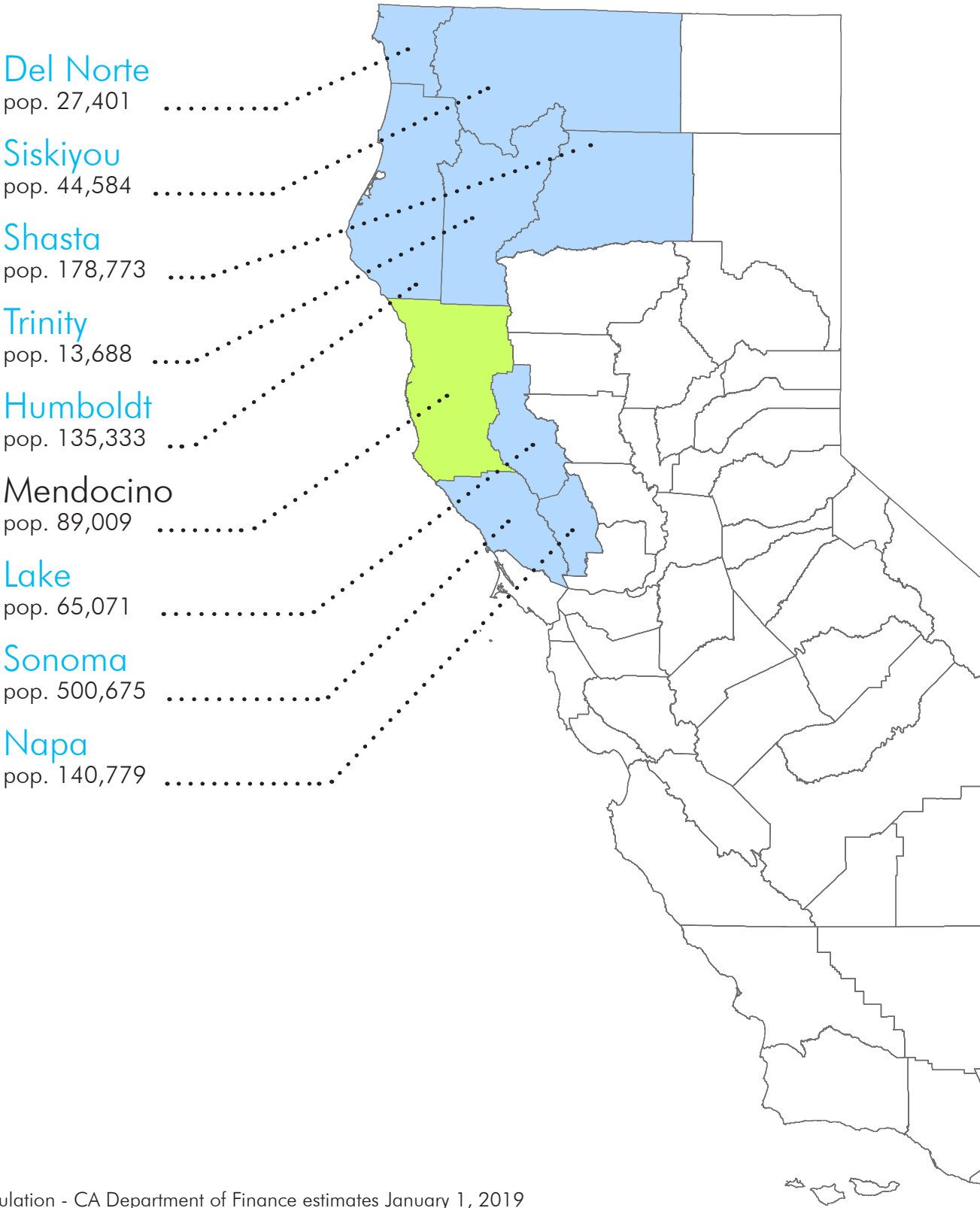


Pavement Condition Index (PCI)



Sources: PCI - Department of Transportation, Mendocino Council of Governments

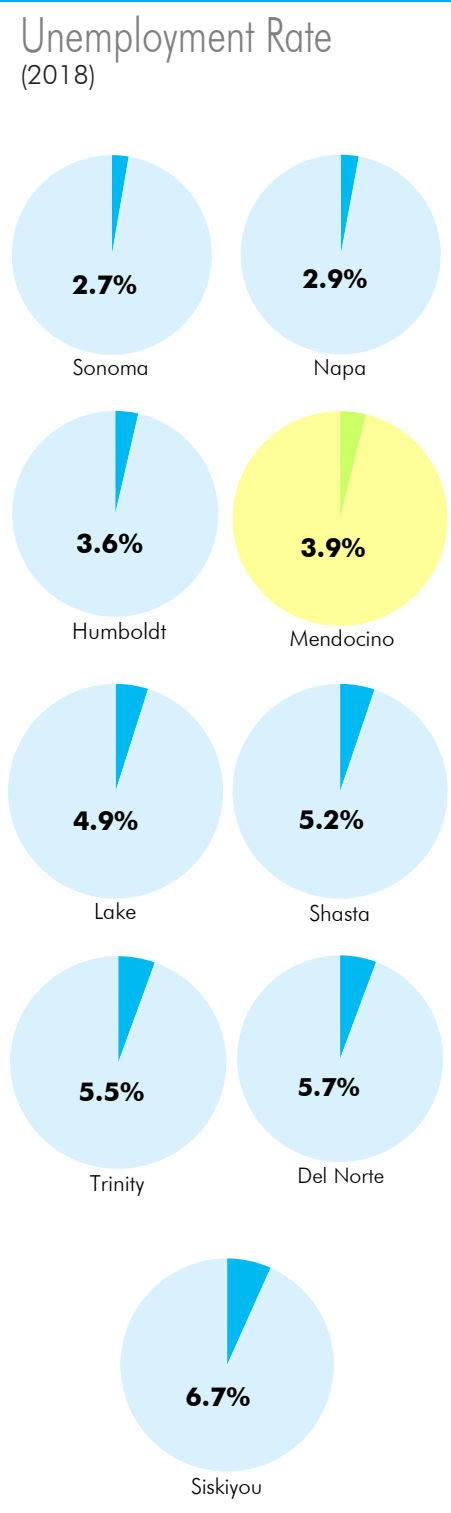
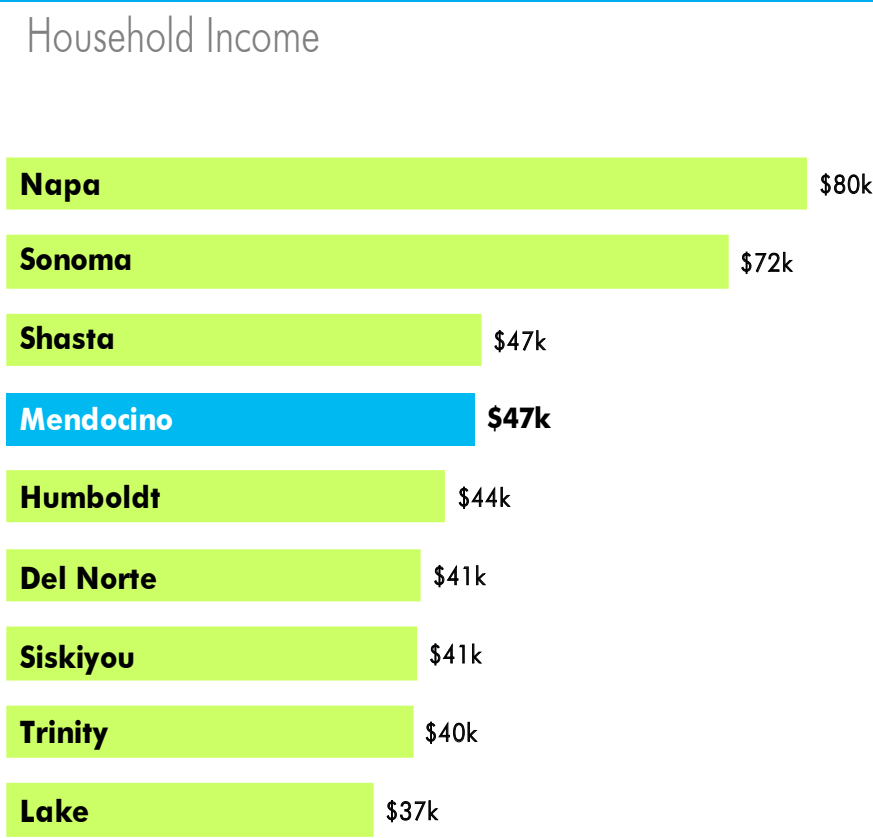
COMPARISON COUNTIES



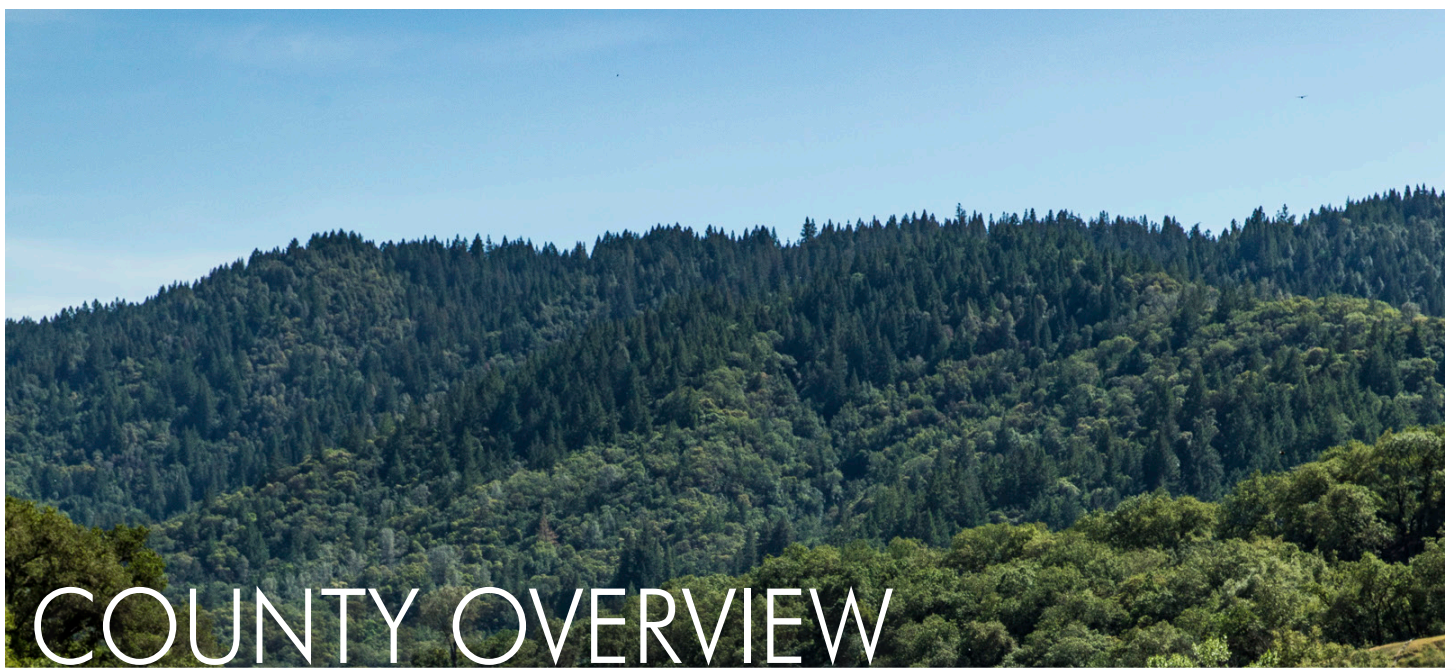
Source: Population - CA Department of Finance estimates January 1, 2019

MENDOCINO COUNTY PROFILE

COMPARISON COUNTIES



Sources: County Expenditures - Most recent County Budgets and Department of Finance population estimates; Unemployment Rate - CA Economic Development Department 2018 annual average; Household Income - US Census 2017 estimates.



COUNTY OVERVIEW





COUNTY GOVERNMENT

INTRODUCTION

The Adopted Budget Book serves as the County's primary policy and budget document. It communicates the Board of Supervisors' priorities and how departments align their program goals and objectives to achieve them.

The budget is structured to provide both high-level context and line item detail on Mendocino County's operations and how the County strives to serve the community.

GOVERNMENT STRUCTURE

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in the unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs.

The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, police protection, and a museum.

There are four incorporated cities within Mendocino County that provide services to their residents, including the County seat of Ukiah. The majority of general government services are provided at the County Administration Center on Low Gap Road in Ukiah. The Sheriff's Office, County Jail, Probation Department, and Juvenile Hall are also located on the Low Gap campus.

	Population	% of Total
Unincorporated	59,776	67%
Ukiah	16,296	18%
Ft. Bragg	7,478	8%
Willits	4,996	6%
Point Arena	463	1%
Total	89,009	

CA Department of Finance, January 1, 2019

ORGANIZATIONAL STRUCTURE

The County organization is divided into seven functional areas that represent general categories of service to the Mendocino County community:

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture

These functional areas are composed of 19 separate departments. In addition, the Mendocino County Water Agency and the Mendocino County Air Quality Management District are independent special districts and are not given a functional classification, although they are County departments. The Water Agency is managed by the Executive Office, with the Chief Executive Officer appointed by the Board of Directors/Board of Supervisors as the Agency General Manager. The Air Quality Management District is also a dependent district of which the Board of Supervisors serves as the District Board of Directors. More information on the functional areas of the organization is provided in the Budget Overview section of this document.

Five departments are directed by officials elected by residents to serve a four year term: Assessor-Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. Four officials are appointed by the Chief Executive Officer: Human Resources Director, Planning and Building Services Director, Transportation Director and Health and Human Services Agency Director. The remaining officials are appointed either by the Board of Supervisors or other agencies as outlined in state law.

The Board adopted the Chief Executive Officer (CEO) model in 2005, which establishes the CEO as the primary conduit between the Board of Supervisors and department heads and elected officials. Additionally, the Board has directed that the CEO shall coordinate the activities of all County departments, preparing recommendations to the Board and executing the Board directives as they relate to the departmental operations.

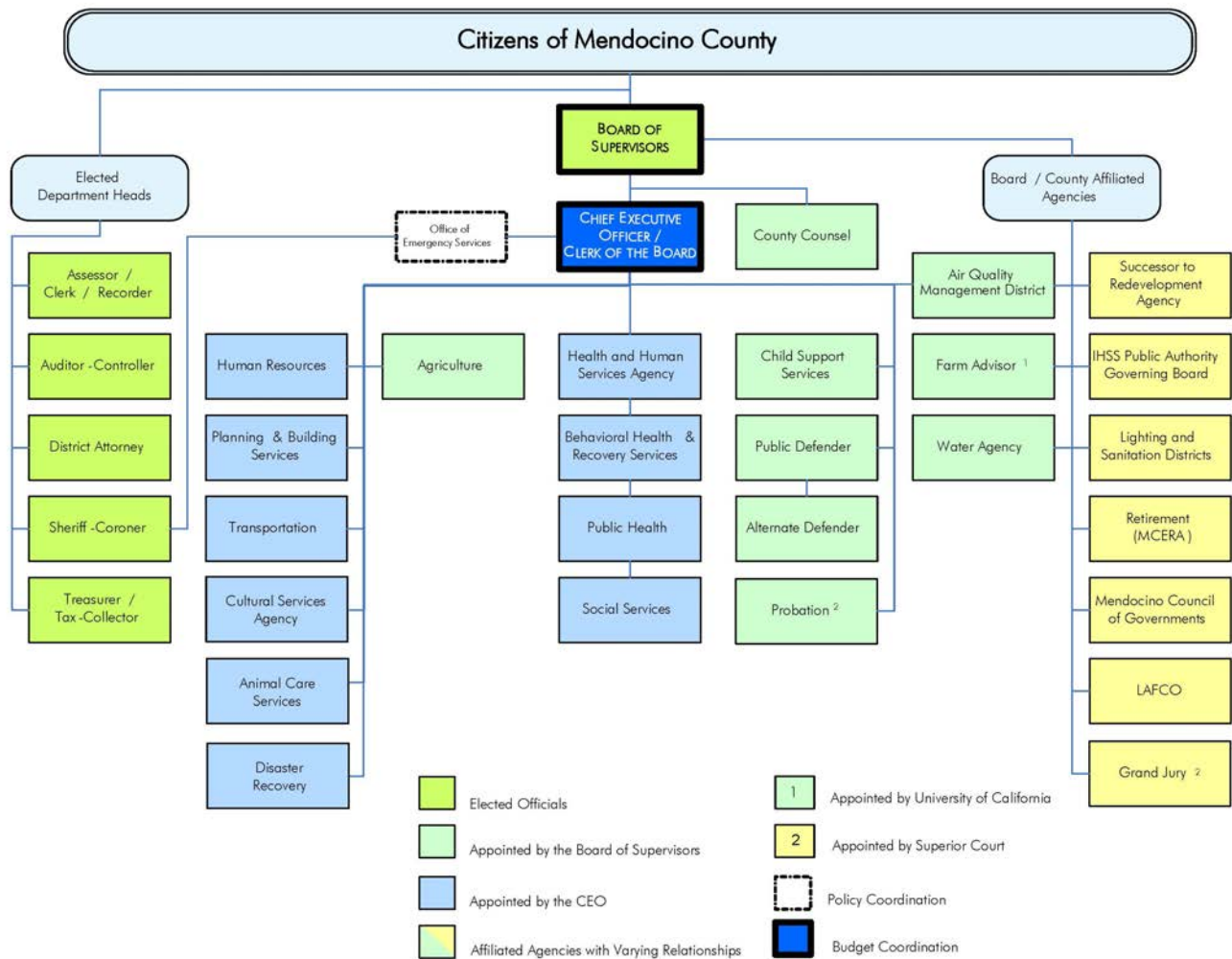
MEETINGS

The Board generally meets every other Tuesday in the Board Chambers at the Administration Center on Low Gap Road to discuss and vote on policy items. The Board's meeting schedule and agenda are posted on the Board of Supervisors' website, located at www.mendocinocounty.org/bos. Video broadcasts of Board meetings (both live and archival) are also available online at www.youtube.com/mendocinocountyvideo.

COUNTY OVERVIEW

COUNTY ORGANIZATION CHART

COUNTY ORGANIZATIONAL CHART



MISSION STATEMENT

The Mendocino County Board of Supervisors developed and adopted a mission statement on August 19, 1999, which is, "To create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities."

GOALS TO ACCOMPLISH THE MISSION

- To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.
- To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.
- To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.
- To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.
- To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long-term economic viability of the County and its citizens.

BOARD OF SUPERVISORS

The Board of Supervisors is the legislative body of Mendocino County government. The Board adopts policies, establishes programs, appoints certain non-elected department heads, and adopts annual budgets for all County departments. The Board of Supervisors also serves as the governing board for two special districts; the Mendocino County Water Agency, and the Mendocino County Air Quality Management District. Supervisors also serve on regional agencies and as ex-officio members on the boards of county service districts. The Board of Supervisors is a five-member board elected by district on the basis of population, as required by state law. Supervisors are elected on a non-partisan basis and serve for a term of four years. Along with the Board's committee and agency appointments, Supervisors also elect a Chairperson and Vice Chairperson annually among themselves.



Carre Brown
District 1



John McCowen
District 2



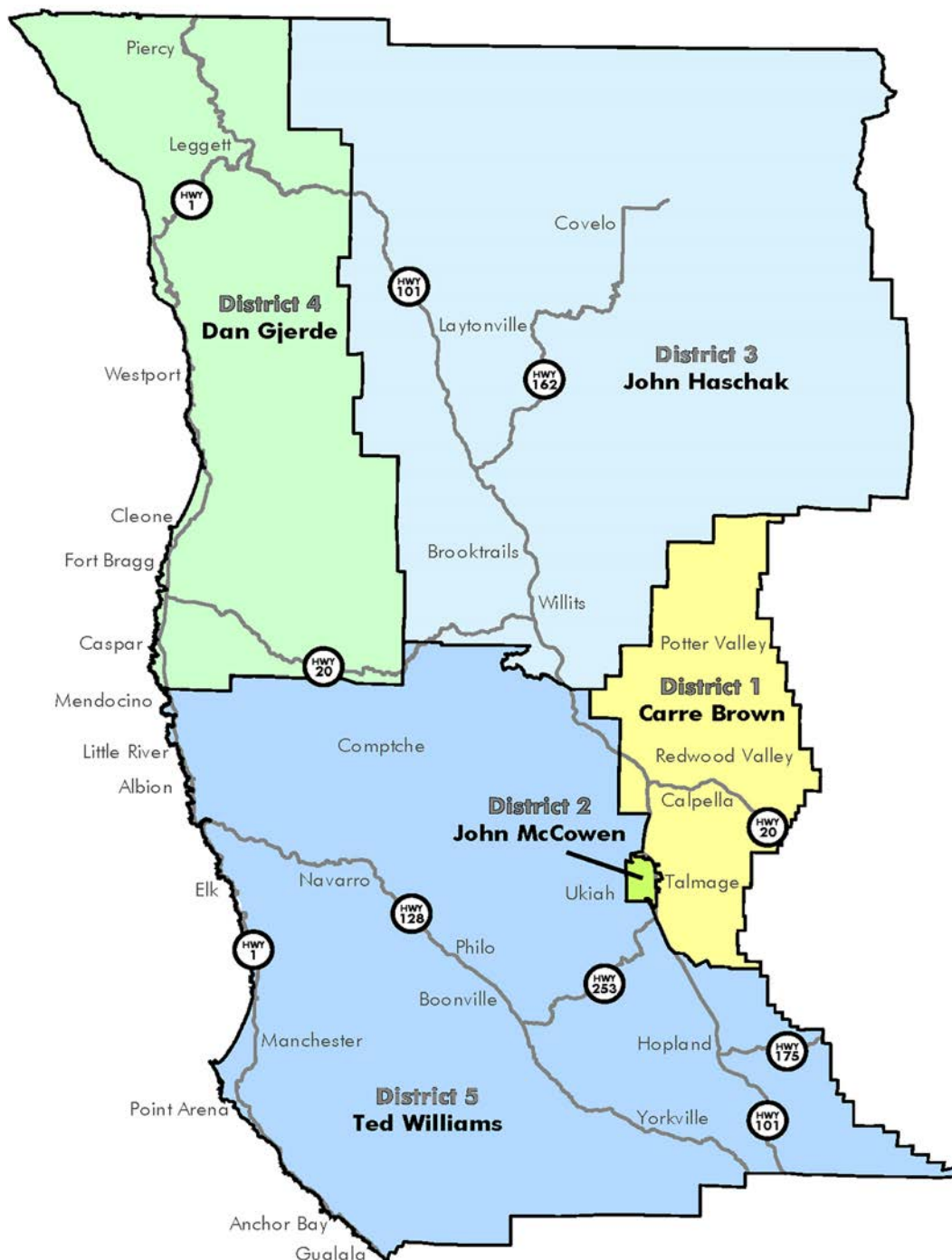
John Haschak
District 3



Dan Gjerde
District 4



Ted Williams
District 5



COUNTY OVERVIEW

BOARD OF SUPERVISORS - BOARDS AND COMMISSIONS

BOARD OF SUPERVISORS

BOARDS AND COMMISSIONS

The Board of Supervisors has established advisory boards, committees and commissions to which it appoints residents to serve. The purpose of these appointed boards, committees and commissions is to provide opportunities for members of the community to participate in and act on matters of public concern. Some commissions are discretionary while others are mandated by state statute. Each commission represents the constituents of a specific issue, policy or program focus.

Board of Supervisors Committees/Boards	Appointed Members
Area Agency on Aging	Brown - Gjerde (Alternate)
Behavioral Health Advisory Board (BHAB)	Brown - Haschak (Alternate)
Broadband Alliance of Mendocino County	Williams/Haschak
California State Association of Counties (CSAC)	Brown - Williams (Alternate)
Caspar Transfer Station Coordinating Committee	Gjerde/Williams
CSAC Coastal Counties Regional Association	Williams - Gjerde (Alternate)
Domestic Violence Council	Brown
Economic Development & Finance Corp. (EDFC)	Williams/Haschak - McCowen (Alternate)
Eel-Russian River Commission	Brown - McCowen (Alternate)
First 5 Mendocino	Haschak - McCowen (Alternate)
Golden State Finance Association	Brown - Williams (Alternate)
Inland Water & Power Commission (IWPC)	Brown - McCowen (Alternate)
Juvenile Justice & Delinquency Prevention Commission	Brown
Local Agency Formation Commission (LAFCo)	Brown/McCowan - Williams (Alternate)
Mendocino Council of Government (MCOG)	Gjerde/Haschak - Williams (Alternate)
Mendocino County Fire Safe Council	McCowan/Haschak - Williams (Alternate)
Mendocino County Employees' Retirement Association	Gjerde
Mendocino County Resource Advisory Commission (RAC)	Haschak
Mendocino Solid Waste Management Authority (MSWMA)	Gjerde/McCowan - Haschak (Alternate)
Mendocino Transit Authority (MTA)	Gjerde - Haschak (Alternate)
National Association of Counties (NACo)	Brown - Haschak (Alternate)
North Coast Air Basin Control Council	Brown
North Coast Railroad Authority	McCowan - *Haschak (Alternate)
North Coast Resource Partnership (7 Counties)	Gjerde/McCowan - Haschak (Alternate)
North Bay - North Coast Broadband Consortium Oversight Committee (NBNCBC)	Williams - Haschak (Alternate)
North Coast Resource Conservation & Development Area Council	Staff/Haschak (Alternate)
Policy Council on Children & Youth	Haschak - McCowen (Alternate)
Public Policy Facilitating Committee	Brown
Remote Area Network (RAN-MCSO)	Williams - McCowen (Alternate)
Rural County Representatives of California (RCRC)	Williams (Alternate)
Russian River Watershed Association	Williams - McCowen (Alternate)
Solid Waste Hearing Body	Haschak
Sonoma Clean Power Authority	Gjerde - Williams (Alternate)
Ukiah Valley Basin Groundwater Sustainability Agency (UVBGSa)	Brown - McCowen (Alternate)
Workforce Alliance of the North Bay	Gjerde/Haschak

For Standing Committees and Ad Hoc Committees, please refer to <https://www.mendocinocounty.org/bos> or contact the Board of Supervisors' office at 463-4441.

LIST OF OFFICIALS



BACK ROW: Supervisor Gjerde, Supervisor Williams FRONT ROW: Supervisor McCowen, Chair Brown, Supervisor Haschak

Office	Elected Official	Address	Phone
1st District Supervisor	Carre Brown	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
2nd District Supervisor	John McCowen	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
3rd District Supervisor	John Haschak	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
4th District Supervisor	Dan Gjerde	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
5th District Supervisor	Ted Williams	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
Assessor-Clerk-Recorder	Katrina Bartolomie	501 Low Gap Rd, Rm 1020, Ukiah	(707) 234-6822
Auditor-Controller	Lloyd Weer	501 Low Gap Rd, Rm 1080, Ukiah	(707) 234-6860
District Attorney	C. David Eyster	100 N State St., Rm. G-10, Ukiah	(707) 463-4211
Sheriff-Coroner	Thomas D. Allman	951 Low Gap Road, Ukiah	(707) 463-4411
Treasurer-Tax Collector	Shari Schapmire	501 Low Gap Rd, Rm 1060, Ukiah	(707) 234-6875

Department	Appointed Official	Address	Telephone
Agriculture	Jim Donnelly, Acting	890 N Bush Street, Ukiah	(707) 234-6830
Air Quality Management District	Barbara Moed	306 E Gobbi Street, Ukiah	(707) 463-4354
Alternate Defender	Patricia Littlefield	880 N Bush Street, Ukiah	(707) 234-6990
Animal Care Services	Rich Molinari	298 Plant Road, Ukiah	(707) 463-4427
Executive Office	Carmel J. Angelo	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4441
Child Support Services	Anne Molgaard, Interim	107 S State Street, Ukiah	(866) 901-3212
County Counsel	Katharine L. Elliott	501 Low Gap Rd, Rm 1030, Ukiah	(707) 234-6885
Farm Advisor (UCCE)	Glenn McGourty	890 N Bush Street, Ukiah	(707) 463-4495
Health and Human Services Agency	Tammy Moss Chandler	747 S State Street, Ukiah	(707) 472-2333
Human Resources Department	Cherie Johnson, Acting	501 Low Gap Rd, Rm 1326, Ukiah	(707) 234-6600
Cultural Services Agency	Karen Horner	880 N Bush Street, Ukiah	(707) 234-2875
Planning & Building Services	Brent Schultz	860 N Bush Street, Ukiah	(707) 234-6650
Probation Department	Izen Locatelli	589 Low Gap Road, Ukiah	(707) 234-6910
Public Defender	Jeffery Aaron	175 S School Street, Ukiah	(707) 234-6950
Transportation Department	Howard Dashiell	340 Lake Mendocino Drive, Ukiah	(707) 463-4363

COUNTY OVERVIEW

BUDGET GOALS AND PRIORITIES

The Executive Office developed the FY 2019-20 Adopted Budget within the framework of the Board of Supervisors' current goals of Fiscal Stability, Financial Sustainability, and Organizational Development along with their current budget priorities which are included below.

BOARD'S BUDGET GUIDELINES

- Maintain current levels of service
- Invest in county infrastructure
- Focus on financial sustainability and identify cost savings whenever possible

GOALS

Goal One – Fiscal Stability:

- One time revenue will not be used for on-going expenses

Goal Two – Financial Sustainability:

- Debt mitigation and elimination is a priority
- Maintain County's Reserve Policy

Goal Three – Organizational Development:

- Invest in our future through the Leadership Development Initiative, succession planning, and recruitment and retention practices
- Identify and measure departmental performance metrics, including the balancing of location-based provision of County services

BUDGET DEVELOPMENT PRIORITIES FOR FY 2019-20

- Fiscal Stability
 - New jail construction
 - Funding facilities improvements
 - ADA transition plan
 - Facility energy efficiency projects
 - Information technology infrastructure
- Financial Sustainability
 - Cannabis program sustainability
 - Juvenile Hall/Probation sustainability
- Organizational Development
 - Operational efficiencies
 - Employee salary negotiations
 - Implementing employee compensation study
 - Public safety transparency reporting implementation
 - IT Master Plan implementation
 - Facility preventative maintenance

- Investment in County roads
- Economic/business development
 - Broadband expansion
 - Permit fee waiver program
 - Support new housing development
 - Grant writer program
 - Use of solar power
 - Electric vehicle replacement
- Support for emergency services - Fire and EMS
 - Supporting staffing for local emergency medical services
 - Explore emergency medical services Joint Powers Authority
 - Disaster recovery and resiliency
 - Emergency preparedness and access routes
- Homeless issues
 - Implementation of Marbut Report
- Support for community partners
 - Fire Districts, fire safe awareness/forest management
 - Potter Valley Water Project
 - Climate Action Committee
 - County Services Area 3
 - Other special districts/agencies

More information is provided on how the County's Adopted Budget meets the established Goals and Priorities in the Budget Overview section.

GENERAL BUDGET PROCESS & CALENDAR

Mendocino County operates on a fiscal year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters.

Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The FY 2019-20 Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1st.

The FY 2019-20 Budget Book is produced and distributed during this time. The prior fiscal year is "closed out," the County Auditor uses a 60-day accrual period, in the financial system and no further changes are allowed.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year.

BUDGET PROCESS

The budget development calendar for the next fiscal year is drafted. In November, the Executive Office will release the 1st Quarter Report on the annual budget. As the amounts used to build the FY 2019-20 Budget were estimated at 3rd quarter, the 1st Quarter Report will include the year-end closeout adjustments and any State and Federal Allocation adjustments. In general, this period of time is used to refine the estimates, and to incorporate those changes into the FY 2019-20 Budget with the 1st Quarter Report.

Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year.

The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Proposed Budget for the upcoming fiscal year in June. The Proposed Budget Hearings are typically held in the first or second week of June and formal adoption of the FY 2019-20 Budget occurs prior to June 30th.

BUDGET AMENDMENT PROCESS

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

FUND TYPES

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance. The County's budget is comprised of the following types of County Operating Funds:

GENERAL FUND

General Fund includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

BUDGET CALENDAR

January 8, 2019

- » Resolution regarding budgetary authority

February 2019

- » Departments submit 2nd Qtr Mid-Year Projections

February 2019

- » Departments submit Facility Modification and Fixed Assets Requests to Executive Office-Facilities Division

March 26, 2019

- » FY 2018-19 Mid-Year (2nd Qtr) Budget Review &

February - March 2019

- » FY 2019-20 Budget Instructions
- » NCC Assignments Distributed

March - April 2019

- » Deadlines for departmental FY 2019-20 budget & grant narrative submissions;
- » Executive Office/Auditor-Controller Budget Conferences

March 26 and April 16, 2019

- » FY 2019-20 Budget Planning Workshop

May 7, 2019

- » FY 2018-19 3rd Qtr Report
- » FY 2019-20 Budget Planning Workshop

May 24, 2019

- » CEO Recommendations for FY 2019-20 Proposed Budget Published

June 4-5, 2019

- » Final Budget Hearings for FY 2019-20 Proposed Budget

June 18, 2019

- » Formal adoption of the FY 2019-20 Budget

September 2019

- » FY 2019-20 Adopted Budget Book Submitted to State Controller and made available to the public

November 2019

- » FY 2019-20 1st Qtr Review & FY 2018-19 year end closeout

FINANCIAL POLICIES

SPECIAL REVENUE FUNDS

Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

CAPITAL PROJECTS FUNDS

Revenue used for the acquisition or construction of major capital projects.

DEBT SERVICE FUNDS

Includes the County retirement contribution related to Pension Obligation Bonds (POB) and Certificates of Participation (COP) annual payments.

INTERNAL SERVICE FUNDS

Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

SPECIAL DISTRICT FUNDS

There are two types of special districts: dependent and independent. Dependent Districts are those overseen by the Board of Supervisors as District Directors, which include the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Independent Special District Funds are not included in the County budget or this budget book, however, since the majority maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements. The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

DEBT MANAGEMENT POLICY

The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance on-going costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Assistant County Auditor, Assistant Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

GENERAL FUND RESERVE & CONTINGENCIES

This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of \$10 million or 6.35% of the General Fund.

This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance.
- Replenishing deficiencies when they fall below specifications.

Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of \$2 million in the County General Reserve at all times.

RESERVE FOR MAJOR REPAIR AND MAINTENANCE OF FACILITIES

This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents (\$0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable and productive work environments for employees.
- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

PURCHASING, LEASING AND CONTRACTING

This policy guides all activities related to purchasing, leasing and contracting, and indicates who has authority [Department Heads, Purchasing Agent, Auditor-Controller, Chief Executive Officer (CEO), Board of Supervisors] to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, or the CEO, the Board of Supervisors retain sole authority for that activity.

FINANCIAL POLICIES

All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds. The CEO acts as the Purchasing Agent.

COUNTY CASH HANDLING POLICY

The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

MASTER FEE SCHEDULE POLICY

The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

BALANCED BUDGET

A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California Government Code Section 29009). Each budget adopted by the Board of Supervisors must be a balanced budget. Refer to the Budget Summary section of this document for more information.

BASIS OF ACCOUNTING

The Mendocino County annual budget and the county-wide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

DEBT LIMITS

According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County FY 2018-19 assessed valuation is \$12,207,760,459.

The 5% limit of this total is \$610,388,023. As of June 30, 2019, Mendocino County's total debt amount is \$67,380,000 (or 0.55% of the assessed valuation), which is well below the 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of \$17,130,000 and Pension Obligation Bonds in the amount of \$50,250,000.

It should also be noted that the County carries an additional retirement liability which is estimated at \$212.7 million (Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2018, The Segal Group, Inc.).

GANN LIMITS

Pursuant to Government Code Section 7910, the Gann Limit represents the maximum level of revenues that the County may legally receive in FY 2019-20 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2019-20, the County of Mendocino is approximately \$18.4 million under its maximum allowable spending limit from tax revenue proceeds. More information on Gann Limits is provided later in the County Overview section.

BUDGET AMENDMENT PROCESS

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Although the Executive Office limits amendments as much as feasible to coincide with quarterly reports. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

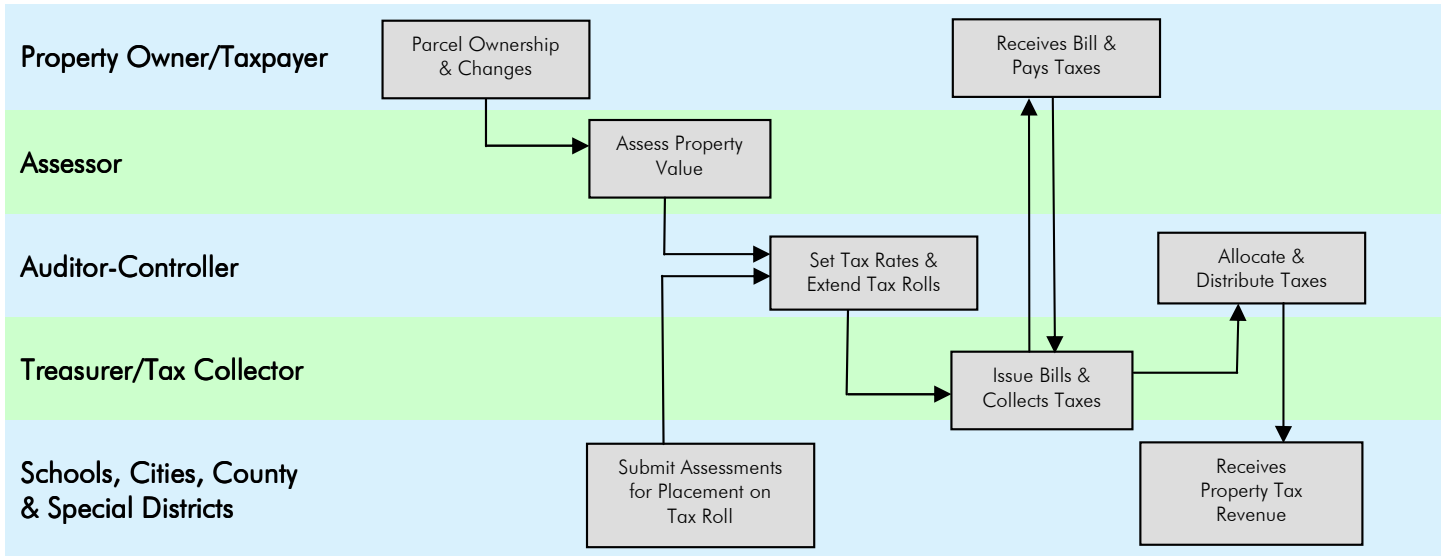
The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

COUNTY OVERVIEW

PROPERTY TAX INFORMATION

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various County departments from the generation of property taxes through the distribution to local government agencies. Below is a diagram that depicts the County's property tax process.



Proposition 13, approved by California voters in 1978, is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate, but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools, and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

PROPERTY TAX INFORMATION

In addition, there are “restricted” types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a “Homeowner’s Exemption” of up to \$7,000 off the assessment value.TM New property owners will automatically receive an exemption application in the mail. Homeowner’s Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner’s Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran’s Exemptions. In order to be eligible for a Veterans’ Exemption, a single veteran must not have assets valued over \$5,000. A married veteran (or a veteran’s widow who has not remarried) must not have assets valued over \$10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of \$114,634, or higher, off assessed value of the home, depending upon the annual household income.

Applications for any of these exemptions must be filed with the Assessor’s Office. For more information contact the Exemption Department of the Assessor’s Office at (707) 234-6800.

EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller “extends” the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each \$100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any “direct” charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are approximately 63,000 direct charges from 40 different districts

that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year’s tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES

The Tax Collector mails secured tax bills on or before October 31st each year. The bill may be paid in two installments. The first installment of taxes is due November 1st and is delinquent after December 10th. A 10% penalty attaches thereafter. The second installment is due February 1st of the following year and is delinquent after April 10th. An additional 10% penalty and \$20 cost charge attaches thereafter. Additional penalties accrue after June 30th of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

- (a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10th the same year. The second installment shall become delinquent after April 10th of the following year.
- (b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: *The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.*

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31st. If unpaid, interest will start to accrue on November 1st at a rate of 1½% per month on the original tax amount until paid in full.

PROPERTY TAX INFORMATION

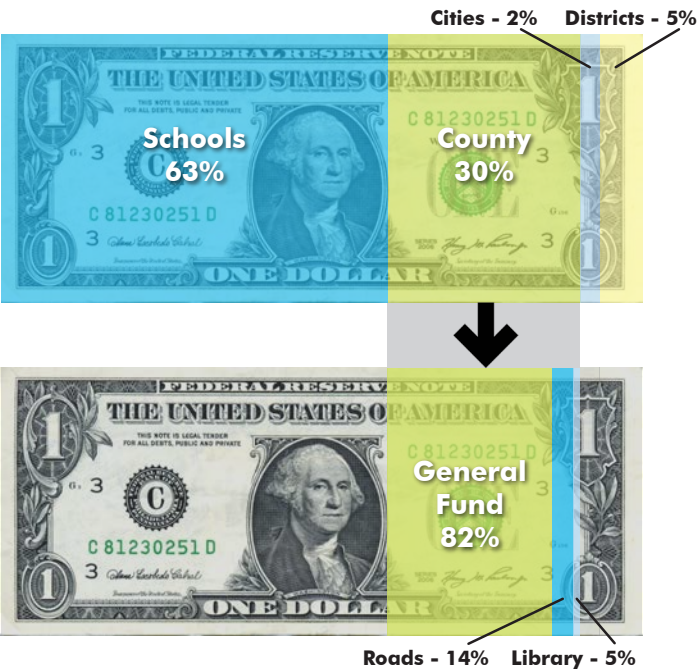
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1.5% per month on the original tax amount until paid in full. In addition, a \$15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a “Notice of Power to Sell Tax-Defaulted Property”. Unless the property is redeemed, it will be offered on the next public auction.

AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the “Teeter Plan” of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County’s collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



Note: Numbers may not add due to rounding.

MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS

The basic county-wide tax rate in Mendocino County is \$1.00 per \$100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 264 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

HOW TO CALCULATE PROPERTY TAXES

The following example is a single-family home with a Homeowner’s Exemption:

Property Value	\$375,000
Homeowner’s Exemption	(7,000)
Net Assessed Value	368,000
Applicable Tax Rate *	1.159
Tax Due = (\$368,000 x .01159) =	4,265.12
Add special taxes or assessments	120.00
Net Tax Due	\$4,385.12

*Applicable Tax Rate (per \$100 assessed value)

The applicable tax rate will vary by the location of the property; primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for FY 2017-18 is \$1.159. This rate is broken down as follows:

\$1.000	County-wide 1%
.138	Ukiah Unified Bond
.021	Mendocino College Bond
\$1.159	Total Rate

PROPERTY TAX INFORMATION

Below is a listing of school district primary tax area code designations, as well as the college district:

Tax Area Code	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College
076-	Fort Bragg Unified	College of the Redwoods
103-	Manchester Union Elementary	Sonoma Junior College
104-	Mendocino Unified	College of the Redwoods
105-	Leggett Valley Unified	College of the Redwoods
112-	Potter Valley Community Unified	Mendocino College
121-	Southern Humboldt (Piercy) Unified	College of the Redwoods
131-	Round Valley Unified Bond	Mendocino College
153-	Willits Unified	Mendocino College
154-	Ukiah Unified	Mendocino College
155-	Laytonville Unified	Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2018-19 rates, and bond expiration dates (if available):

Entity	Tax Bill Abbreviation	2018-19 Rate	Bond Expiration Date
Arena Union Elementary School Bond	Arena Union Elem	\$0.018	2043
Anderson Valley Unified Bond	Anderson Valley Unif	\$0.050	2035
Fort Bragg Unified Bond	Ft Bragg Unified Bond	\$0.114	2047
Laytonville Unified Bond	Laytonville Unif Bond	\$0.128	2025
Mendocino Coast Hospital Bond	Mendocino Coast Hosp	\$0.013	2030
Mendocino College Bond	Mendocino College	\$0.021	2031
Mendocino Unified Bond	Mendocino Unif Bond	\$0.088	2031
Point Arena Joint Union High School Bond	Pt Arena Jt High Bond	\$0.016	2020
Potter Valley Unified Bond	Potter Valley Unif	\$0.061	2042
Redwoods Junior College Bond (Mendocino College)	Redwoods JC Bond (Mendocino College)	\$0.011	2028
Round Valley Unified	Round Valley	\$0.051	2044
Sonoma JC Bond 2002	Sonoma JC 2002	\$0.014	2027
Sonoma JC Bond 2014	Sonoma JC 2014	\$0.022	
Southern Humboldt Unified Bond	So Humboldt Unified	\$0.083	
Ukiah Unified Bond	Ukiah Unified Bond	\$0.134	2032
Westport Water Bond	Westport Water BIR	Paid Off	2016
Willits Unified Bond	Willits Unified Bond	\$0.047	2020

COUNTY OVERVIEW

PROPERTY TAX INFORMATION

SPECIAL AND DIRECT ASSESSMENTS AND LEVIES

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charge. Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

District	Address	City, State ZIP	Telephone
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-0888
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch St	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-9195
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
Gualala Sewer (Per Improv. Bond of 1915)	Contact County Auditor		234-6874
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	882-2892
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush St	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		234-6800
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

PROPERTY TAX INFORMATION

IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted previously. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

Property Tax Relief

The State of California administers two property tax assistance programs for senior citizens, blind or disabled persons:

- Property Tax Assistance for Senior Citizens, Blind or Disabled Persons

The State budget does not include funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law. Therefore, the Franchise Tax Board (FTB) will not issue Homeowner and Renter Assistance (HRA) Program instruction booklets and will not accept HRA claims. For the most current information on the HRA Program, go to ftb.ca.gov and search for HRA.

- Property Tax Postponement (PTP) for Senior Citizens, Blind or Disabled Persons

On September 28, 2014, the Governor signed AB 2231 (Statutes of 2014, Chapter 703), which reinstates the State Controller's Property Tax Postponement Program with some revisions. This program will allow senior, blind, or disabled citizens with an annual household income of \$35,500 or less and 40% equity in their homes to apply to defer payment of property taxes on their principal residence.

Applications may be filed with the State Controller's Office beginning October 1, 2016. Applications will not be accepted prior to October 1, 2016. For further program information, please call toll free, 1-800-952-5661 or email postponement@sco.ca.gov.

CONTACT INFORMATION

Mendocino County Assessor's Office

501 Low Gap Rd, Room 1020

Ukiah, CA 95482

(707) 234-6800

Website: <https://www.mendocinocounty.org/acr>

E-mail: acr@mendocinocounty.org

Mendocino County Clerk of the Board of Supervisors

501 Low Gap Rd, Room 1010

Ukiah, CA 95482

(707) 463-4221

Website: <https://www.mendocinocounty.org/bos>

E-mail: bos@mendocinocounty.org

Mendocino County Auditor's Office

501 Low Gap Rd, Room 1080

Ukiah, CA 95482

(707) 234-6860

Website: <https://www.mendocinocounty.org/ac>

E-mail: auditor@mendocinocounty.org

Mendocino County Tax Collector's Office

501 Low Gap Rd, Room 1060

Ukiah, CA 95482

(707) 234-6875

Website: <https://www.mendocinocounty.org/ttc>

E-mail: ttc@mendocinocounty.org

COUNTY OVERVIEW

PROPERTY TAX VALUATION 1980-2019

Year	Full Cash Valuation	Annual Percentage
	Secured And Unsecured	Increase
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.31%
2012	9,909,829,138	-0.64%
2013	10,034,999,703	1.26%
2014	10,232,167,132	1.96%
2015	10,546,923,586	3.08%
2016	10,939,011,811	3.72%
2017	11,371,631,474	3.95%
2018	11,830,067,725	4.03%
2019	12,207,760,459	3.09%

GANN APPROPRIATIONS LIMIT

PROPOSITION 4 "GANN" APPROPRIATION LIMIT

The table below contains the FY 2019-20 Gann Spending Limits for the County as well as those lighting districts governed by the Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources are non-departmental and include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For FY 2019-20, the County of Mendocino is approximately \$18.4 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions to the Board for adoption in the 1st Quarter of the Fiscal Year.

Gann Limit - 2019-20	(A)	\$93,039,005
2019-20 Estimated "Proceeds of Taxes" Per Adopted Budget (Nondepartmental Revenues/Teeter)		78,786,000
Less: Nondepartmental Revenues not considered to be "proceeds of taxes" subject to Prop 4 limit:		
State Other	130,000	
City Fines	-	
Federal Grazing Fees	-	
Federal Land in Lieu	800,000	
Refund Jury Fees	-	
Other Government Aid	-	
A-87 Cost Plan Charges	2,600,000	
Other	90,000	
Sales Tax - Public Safety	-	
Operating Transfer Ins	-	
Rents and Concessions	-	
Franchises	800,000	
Sub-Total		4,420,000
Adjusted Nondepartmental Revenues - "Proceeds"		74,366,000
Add: Property Taxes Allocated to Other Co. Departments:		
County Library	-	
Special Districts	-	
Emergency Medical Services	230,385	
Sub-Total		230,385
Adjusted 2018-19 Estimated Proceeds of Taxes	(B)	74,596,385
Estimated 2018-19 Amount "Under" Gann Limit	(A-B)	\$18,442,620
Percentage: County "Proceeds of taxes" vs. Gann Limit	(2)	80.18%
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State		
(2) For comparison purposes:		
2005-06 Percentage		78%
2006-07 Percentage		80%
2007-08 Percentage		82%
2008-09 Percentage		81%
2009-10 Percentage		82%
2010-11 Percentage		83%
2011-12 Percentage		81%
2012-13 Percentage		78%
2013-14 Percentage		74%
2014-15 Percentage		71%
2015-16 Percentage		72%
2016-17 Percentage		63%
2017-18 Percentage		76%
2018-19 Percentage		80%

RESOLUTION ADOPTING THE FY 2019-20 BUDGET

RESOLUTION NO. 19-195

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2019-2020

WHEREAS, Mendocino County conducted budget hearings in compliance with Sections 29080 and 29081 of the Government Code; and

WHEREAS, said hearings have been completed, during which time all additions and deletions to the County of Mendocino Fiscal Year 2019-2020 Final Budget were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2019-20 is hereby adopted as follows:

GENERAL COUNTY BUDGET

1. Salaries and Employee Benefits	\$138,268,888
2. Services and Supplies	86,312,036
3. Other Charges	73,842,009
4. Fixed Assets	
a. Land	0
b. Structure and Improvements	6,567,212
c. Equipment	2,201,171
5. Expenditure Reimbursement and Operating Transfer Out	(3,638,398)
6. Provisions for Contingencies – General Fund	0

Subtotal General County Operating Budget **\$303,552,918**

DEBT SERVICE

1. Salaries and Benefits	\$ 0
2. Services and Supplies	8,200
3. Other Charges	9,723,350
4. Fixed Assets	
d. Land	0
e. Structure and Improvements	0
f. Equipment	0
5. Expenditure Reimbursement and Operating Transfer Out	0
6. Provisions for Contingencies – General Fund	0

Subtotal Debt Service **\$ 9,731,550**

Total Final Budget **\$313,284,468**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each of the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additions or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from revenue to accrue, Fund Balance Available, and ad valorem taxes.

RESOLUTION ADOPTING THE FY 2019-20 BUDGET

BE IT FURTHER RESOLVED that once the Auditor-Controller has closed the actual year end for FY 2018-2019, differences between the actual and estimated fund balance shall be placed into the Fund Balance Available account.

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Williams, and carried this 18th day of June, 2019, by the following vote:

AYES: Supervisors Brown, McCowen, Haschak, Gjerde, and Williams
 NOES: None
 ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.



ATTEST: CARMEL J. ANGELO
 Clerk of the Board

CARRE BROWN, Chair
 Mendocino County Board of Supervisors



Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
 KATHARINE L. ELLIOTT
 County Counsel

BY: CARMEL J. ANGELO
 Clerk of the Board




Deputy



BUDGET OVERVIEW





MAJOR CHANGES FROM FY 2018-19

Government Code Section 29062 requires the Board of Supervisors to approve a Recommended Budget or Adopted Budget, on or before June 30th of each year. This process included two public workshops to allow the Board additional input into the budget development process for the Proposed Budget. The Board considered the Proposed Budget and directed changes, the budget was adopted by the Board on June 18, 2019, which provides the legal spending authority to the County for the new fiscal year. When the Auditor closes the books on FY 2018-19 and reports the final fund balance and reserve adjustments, the CEO will bring forward any additional adjustments that may be required as part of the FY 2019-20 1st Quarter review in October.

LABOR AGREEMENTS

The County has entered into formal labor negotiations with two of our eight bargaining units. Negotiations will begin for all remaining bargaining units over the next several months as all agreements expire in 2019. In addition to the challenge of budgeting potential costs related to labor negotiations, the County is currently reviewing the KOFF Compensation Study, which includes recommendations for bringing salaries closer to market and addressing internal alignment of classifications.

BU 1000 DISCRETIONARY REVENUE

The total FY 2019-20 revenue for Budget Unit (BU) 1000 is projected to increase \$1,411,000 or a total of 2% over the projection for FY 2018-19. A detailed breakdown of discretionary revenue projections are available under the Auditor – Controller’s department section. Budget Unit 1000 includes operating transfers of General Fund dollars to other funds. The FY 2019-20 Proposed Budget includes operating transfers to the Department of Transportation, the Library, and the Debt Service Fund. These operating transfers are further detailed on page 65.

BU 1930 TEETER PLAN

The Teeter Fund runs most of the year with a deficit cash balance and, therefore, incurs an interest “expense” instead of interest “revenue”. The County’s goal for the Teeter Plan is to always first cover any current year interest expense and any current year property tax delinquency, with the redemption revenues collected throughout the current year. After that, any excess revenues can be added to the General Fund as fund balance available. The Auditor-Controller’s FY 2019-20 projection for the Teeter Fund is to break even at this point and not have excess revenue to contribute to fund balance. The following factors are contributing to the Teeter Plan performance in FY 2019-20:

- Interest rates have increased which will result in an increased interest expense to the county. Interest expense is now projected to increase by \$500,000.
- The Teeter Plan will still cover the current year interest expense and delinquencies but not contribute to fund balance. Net delinquency principle is now projected to increase by \$400,000.
- Both “Property Tax Delinquent Revenue” and “Penalty and Cost on Delinquency Revenue” are not going to be as high as in past years. Revenues are projected to decrease (\$600,000).

DEBT MITIGATION & ELIMINATION

RESERVES & CONTINGENCIES

The General Fund Reserve was impacted in FY 2018-19 when the Board of Supervisors directed the reduction of \$1 million for the repairs to the Administration Center roof. The total County budget is just under \$300 million, creating an operating budget of \$25 million per month. The County’s reserves are still less than the one month of operational costs. The proposed budget does not include a recommendation to fund the General Fund Reserve this year. The Reserve level is below the minimum amount allowed by Board of Supervisors’ Policy #32. The policy sets the General Fund Reserve level at 6.35% of prior year General Fund appropriations. This Reserve is the County’s primary protection against an economic downturn or significant emergency.

The Proposed Budget does not include a \$250,000 recommendation for consideration, to allocate funding for contingencies as required by Board of Supervisors’ Policy #32. Contingencies are used for unexpected expenses that arise during the year. Contingencies would be the first source of additional funding tapped before an emergency or economic disaster required the use of the General Reserve.

LAW ENFORCEMENT

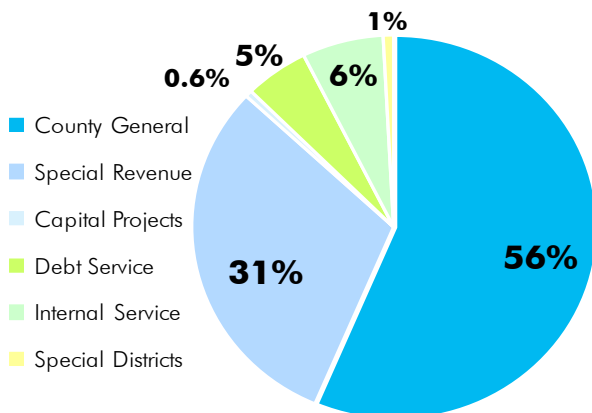
JUVENILE HALL

Mendocino County is experiencing the state-wide trend of lower populations in Juvenile Hall. Like most juvenile halls throughout the state, the County is averaging a daily population of less than half of the facility capacity. In 2018, the County explored the possibility of contracting with another county to house Mendocino County’s juvenile detention population. Following several months of exploration and the formation of an Ad Hoc committee to review the pros and cons of this alternative, the Mendocino County Board of Supervisors unanimously agreed that it would not be in the best interest of the County, the juvenile detainees, or their families to outsource this County responsibility and made it a County priority to fund the continued operations of the Mendocino County Juvenile Hall. To proactively address the costs of maintaining the facility, the Probation Department implemented several actions to make the operation of Juvenile Hall as cost efficient as possible. These actions included: transitioning food preparation to the Jail, implementing a staffing model for a 20-bed maximum capacity facility, including shutting down C-Unit, and expanding extra-help staffing to cover full-time staff absences. While the FY

BUDGET OVERVIEW

ALL FUNDS EXPENDITURES

County Funds	FY 18-19 Adopted	FY 19-20 Adopted	FY 19-20 % Change
County General Fund	188,399,421	212,600,970	12.8%
Road Fund	38,076,897	35,496,519	-6.8%
Accum. Capital Outlay	4,663,288	5,576,404	19.6%
Landfill Closure Fund	460,200	460,200	0.0%
Library Fund	5,627,525	5,615,642	-0.2%
Fish and Game Fund	109,674	147,000	34.03%
Round Vly Airport	61,565	81,566	32%
Little River Airport	63,495	83,495	31%
Suppl. Law Enforcement	252,993	444,006	76%
Probation COPS	366,118	316,925	-13.4%
Mobile Spay & Neuter	80,275	93,775	16.8%
Museum Bookstore	-	-	0.0%
Museum Special Projects	-	-	0.0%
Sheriff Special Projects	(956)	47,790	0.0%
Recorder's Modernization	195,634	183,505	-6.2%
Micrographics	90,699	87,528	-3.5%
Assessor Property Char.	174,856	217,870	24.6%
Mental Health	26,458,478	27,011,897	2.1%
General Plan Update	753,671	1,110,750	47.4%
Mental Health Services Act	10,961,698	11,212,206	2.3%
Measure B	7,945,792	8,907,623	12.1%
Disaster Recovery	1,099,842	7,680,263	532.8%
Inter. Gov. Transfers	6,160,000	5,720,000	100%
Whole Person Care	4,097,702	4,834,770	100%
Capital Projects	1,548,750	2,086,994	34.8%
Debt Service	17,516,087	19,345,641	10.4%
All Gov'tl Funds	279,897,414	349,363,339	24.8%
Internal Service Funds	22,184,250	24,603,873	10.9%
Special Districts	3,367,777	2,927,655	-13.1%
Total All Funds	305,449,441	376,894,867	23.4%



Note: Numbers may not add due to rounding.

2017-18 costs were over budget by 11.3%, this was directly attributable to the 9-month loss of revenue for the budgeted Lake County contract for housing their juvenile detainees. The FY 2018-19 budget of \$2.2 million is projected to be under budget by 7% due to the cost cutting strategies implemented. The FY 2019-20 budget allocates \$2.1 million, again, reflective of additional cost reductions and efficiencies the department has put in place and continues to explore.

SHERIFF'S OFFICE

The Sheriff's Office has come in over budget for several years primarily due to the ever increasing cost of labor and benefits. The Executive Office and Auditor-Controller agreed to increase their Net County Cost by \$800,000 for FY 2019-20. The Sheriff's Office implemented budget efficiencies in FY 2018-19 and agreed to manage staffing levels effectively to optimize the best public safety practices available. Two such examples include the hiring of new Field and Corrections Deputy's to reduce staffing overtime expenses and the transitioning of Academy basic training from the College of the Redwoods to Santa Rosa Junior College. This change eliminates housing and meal costs for the Police Academy training.

LAND IMPROVEMENT & COUNTY ROADS

Additional funding in the amount of \$150,000 is being allocated to Land Improvement for the mandatory storm water trash capture amendment. This funding will be used for the hydrology analysis, planning and device evaluation required prior to implementation of the devices. The County will require forty-three (43) devices installed over a 10-year period beginning in 2020. The devices are to be installed at a rate of 10% per year with an estimated cost of \$3 million.

The Chief Executive Officer and the Department of Transportation (DOT) recommend allowing \$3,538,241 of Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA) funding to be utilized in Fiscal Year 2019-20 for corrective maintenance pursuant to the Board of Supervisors' ongoing commitment to improving the County's Pavement Condition Index. The California State Association of Counties does anticipate RMRA funding will grow over the 10-year life span of SB 1 and the County will see increased revenue in upcoming years for corrective maintenance. Therefore, DOT budgeted \$4 million in corrective maintenance should additional funds be available or should normal revenues allow for larger expenditures towards our commitment to improve the County's road surfaces.

INVESTING IN THE ORGANIZATION & INFRASTRUCTURE

The FY 2019-20 Budget includes a variety of funding to invest in the organization. While an important part of investment in the organization is directly related to salaries and benefits for employees, there are many other aspects involved in providing a positive, efficient, and productive work environment for employees and the public. This includes the County's infrastructure such as facilities and vehicles required to conduct County business. The Human Resources Department is pursuing many

initiatives to better promote the County organization to create a competitive edge in attracting new employees. Some of these investments include continued funding for an expanded training program, leadership initiative, wellness program, and other events to retain/recruit employees.

FLEET

At this time, the Mendocino County fleet consists of approximately 386 “passenger-type” vehicles, excluding heavy equipment. This includes special (low) use vehicles such as a tow truck, boom truck and specialty law enforcement vehicles. The average age of the County fleet is 9.9 years; fuel economy of the fleet is approximately 15 MPG. The Sheriff’s Office has the largest fleet of assigned vehicles with 109, the Health & Human Services Agency fleet has 78, and DOT has 73 assigned vehicles.

This year, the Sheriff’s Office budgeted to replace 15 high-mileage vehicles, DOT budgeted to replace three, HHSA is replacing one, the Library is replacing one, and the Air Quality Management District is replacing one. In FY 2019-20, as part of the Board’s commitment to reduce Greenhouse Gases (GHG), the Fleet division is purchasing eleven new hybrid vehicles. The County currently has 15 hybrid vehicles in the fleet, and one (1) electric vehicle.

The County purchased and is currently installing a new version of Fleet Maintenance Pro, a software program that will provide better access to data related to the County’s vehicles. The County’s fuel pump system and related software was upgraded in the last year. In addition to maintenance records, the Fleet Maintenance Pro system will now have fueling information imported for gas pumped. This new software version, with data imports, will greatly improve the County’s ability to complete a comprehensive fleet analysis.

CAPITAL IMPROVEMENTS

Notable projects in FY 2018-19 included completion of a new Sheriff’s Office Substation in the Town of Mendocino, an interior remodel of the Ukiah Branch Library, fire repairs at the Laughlin Peak repeater site, and replacement of the heating system in the Ukiah Veterans Hall, with the addition of air conditioning.

County Policy #33 established a reserve for major repair and maintenance of facilities; this reserve was anticipated to be funded at seventy cents (\$0.70) per square foot of County owned and maintained buildings. With a County-owned building inventory of approximately 726,000 square feet (514,000 General Fund and 212,000 Non-General Fund) the reserve would annually receive at least \$360,000 in General Fund. However, due to budgetary constraints, no additional General Fund dollars are included for capital improvements in the proposed budget. The Capital Improvement Budget Unit (BU 1710) does include a projected carry-forward balance of \$3.6 million for FY 2019-20, with additional Non-General Fund contributions creating a total project budget around \$4.8 million.

On December 18, 2018, the Board of Supervisors authorized the transfer of \$1 million from reserve to continue funding for

priority roofing projects, including replacement of the main jail roof, Emergency Operation Center (EOC) roof, and Phase II (of III) of the Administration Center roof which will be completed or started in the upcoming year. This transfer increases the carry-forward balance to \$4.6 million for FY 2019-20, and the total project budget to \$5.8 million.

Other significant projects that will be prioritized in FY 2019-20 include the completion of Yokayo Center’s Exterior Repairs and Accessibility Compliance, the Treasurer-Tax Collector’s Office Improvements, and improvements to the back-up generator systems for our critical County facilities.

ECONOMIC/BUSINESS DEVELOPMENT

The Board directed additional focus be placed on support for business development and encouraging economic investment in the County. Many incentives to development and investment require a change in practices and/or regulations, and not necessarily a direct financial investment of dollars by the County. Some work has been completed towards these goals and include an existing commitment or partnership incorporated in previous budgets. These commitments remain in place [i.e., the Economic Development Financing Corporation (EDFC) and West Company], and are expanded with additional investments as outlined below. Additional incentives and changes in the regulatory frame work will be developed by staff as directed by the Board in the coming fiscal year.

- \$40,000 for services to expand broadband coverage in Mendocino County.
- \$32,000 to support the efforts of the Economic Development Financing Corporation (EDFC).
- \$32,000 to support the economic/business development efforts of West Company.
- \$25,000 to support the Mendocino County Arts Council.
- \$45,000 to support the Mendocino County Resource Conservation District.
- \$198,000 for grants to local ambulance providers (Anderson Valley, Covelo and Laytonville).
- \$100,000 to the support the Fire Safe Council.

In April of 2019, the County of Mendocino was awarded a grant from the U.S. Department of Commerce, Economic Development Administration. This grant will provide staffing and partnerships between the County of Mendocino, EDFC, and the West Enterprise Center, Inc. Through this collaboration, efforts will focus to work on economic recovery and infrastructure. This team will conduct research, community outreach and data analysis, develop recommendations, provide input and support for the Board of Supervisors in developing in the County’s Recovery and Resiliency Plan, and oversee plan implementation. In conjunction with the local stakeholders, this team will also track state and federal legislative activity and communication strategies related to disaster recovery and resiliency.

- EDFC – The Grant Budget includes funding to allow EDFC to work in coordination with other fire-affected counties

BUDGET OVERVIEW

in the North Bay-North Coast Broadband Consortium to develop strategies to address the weaknesses in the tel-communication systems. The EDFC will work on the County's behalf to complete a five-year Strategic Plan for telecommunications improvements and resiliency. This plan will be a crucial component of the Economic Recovery and Resiliency Plan and will include a county-wide needs assessment and coordination with existing broadband vendors.

- West Enterprise Center, Inc. – The Grant Budget includes funding for a Digital Learning Project that will introduce rural Mendocino County to micro-entrepreneurs and the digital economy opening new markets and increasing job creation. West Enterprise will educate 90 small businesses, annually with a core suite of financial, marketing, inventory and human resource technology tools. They will also, establish technology hubs in the isolated areas of the county and link them to deliver classes, networking salons, and one-on-one counseling.

SUPPORTING FOR EMERGENCY SERVICES

The Budget continues to include funding of the County's dispatch contract (\$898,129) for emergency medical services and on behalf of local fire agencies. Per Board direction, the budget includes \$312,000 for support of local fire agencies. Per Board direction the payment is based on actual Proposition 172 receipts from the most recent year. All additional Proposition 172 funding is distributed to the four budget units that have historically received Proposition 172 dollars (BU 2310 – Sheriff, BU 2510 – Jail, BU 2070 – District Attorney, BU 2560 – Probation). With the adoption of the FY 2019-20 Budget, the Board of Supervisors will have provided a total of \$3,538,828 in Proposition 172 and General Fund over three years to support fire and emergency services. The Budget includes \$198,000 for grants to ambulance providers for Advanced Life Support (ALS) based on Board direction.

MEASURE B

Mendocino County is committed to improving residents' lives and the public's safety by strategically evaluating and enhancing resources for mental health treatment. On November 7, 2017, "Measure B" received two-thirds majority of the votes by the County's voters adding Chapter 5.10 to the Mendocino County Code entitled the "Mental Health Treatment Act" adopting a County Transaction (Sales) and Use Tax for the specific purpose of funding improved services, treatment, and facilities for persons with mental health conditions.

In FY 2018-19, the Board adopted Resolution 19-141, authorizing the adoption of the classification of Administrative Project Manager, a position that would aid County staff, the Mental Health Treatment Act Citizen's Oversight Committee, and other involved parties by keeping the Measure B mental health facility project(s) on time and on budget.

In FY 2019-20, the Mental Health Treatment Act Citizen's Oversight Committee will continue to provide the Board with crucial recommendations regarding options associated with the

development of a Crisis Residential Treatment (CRT) facility, Crisis Stabilization Unit (CSU), and 24-hour Psychiatric Health Facility (PHF) that would provide a safe and therapeutic environment for individuals experiencing mental health related crisis.

HOMELESSNESS

The Health and Human Services Agency (HHSA) has applied for a number of grants over the past three years focused on the Board's priority to address issues related to chronic homelessness in Mendocino County. HHSA has also provided staff support to the local Homeless Services Continuum of Care in order to maximize new state funding released in FY 2018-19 to/through California's Continuum of Care (CoC).

The FY 2019-20 budget includes over \$2.5 million in new grant funding to improve homeless services in Mendocino County, and over \$5 million in new grant funding through the CoC. It does not yet include additional allocations that are available to HHSA and in development to secure over \$2 million for housing development for low-income special populations experiencing homelessness. Additionally the State's FY 2019-20 budget includes new funding for both the County and the CoC.

DISASTER RECOVERY

As a follow up to the 2017 Redwood Complex Fire, the County has developed the 2018-2019 Recovery Project Plan. The Plan has identified seven (7) recovery support functions corresponding to FEMA and Cal OES Recovery frameworks. These recovery support functions provide a framework for the purpose of coordinating partnership efforts and seeking grant funding. These seven functions include:

1. Community Planning and Capacity Building
2. Community Emergency Preparedness
3. Housing
4. Infrastructure
5. Economic Recovery and Resiliency
6. Health and Human Services
7. Natural Systems and Cultural Resources

To date, the County has been awarded approximately \$8,178,000 in grants for soil stabilization projects, hazardous tree removal, unmet needs for fire survivors, as well as grant funding for the infrastructure retrofit of the Redwood Valley County Water District project. The County is currently pursuing \$23,426,000 in additional grants for planning and hazard mitigations, and staffing. These additional grants, if awarded, would provide funding for the update of the County's General Plan Safety Element, an updated Multi-Hazard Mitigation Plan, various fuel reduction programs throughout the County, early warning systems such as cameras and sirens, ignition resistant construction materials rebates program, and fire resistant retrofitting of the County's communications infrastructure. Many of these grants are specifically inter-related to the identified projects within the Recovery Project Plan. For the FY 2019-20, the Recovery Team will continue to implement and seek funding for recovery and resiliency projects.

SUPPORTING COMMUNITY PARTNERS

The Budget includes funding to support a number of community partners throughout Mendocino County. The Health and Human Services Agency is enhancing services to community partners through increased and new contracts in excess of \$26 million in support of community based services. Disaster Recovery is working with several community partners for rebuilding, resiliency, and fire prevention efforts. Mendocino County Resource Conservation District is supporting hazardous tree removal on private properties within the fire footprint, and erosion prevention control efforts. North Coast Opportunities provides for support to individual households who suffered loss of income or were displaced by fire. The County of Mendocino provides project management for Redwood Valley County Water District to design new and replacement water lines within their service area to improve the seismic resiliency of the water system.

CANNABIS REGULATIONS

The largest new program undertaken by the County in many years is the Cannabis Program. Proposition 64 and the Medical Cannabis and Regulatory Safety Act (MCRSA), provides a comprehensive regulatory framework, including license categories for cultivation, nursery, manufacturing, testing, retail/dispensary, distribution, and microbusinesses. The above cannabis related activities are defined as "commercial cannabis activity" and, as of January 1, 2018, require State licenses. State licensees operating in Mendocino County must first obtain a license or permit from the County. Mendocino County's regulatory program for cultivation went into effect on May 4, 2017.

The Proposed Budget includes the Cannabis (CN) Budget Unit for the Cannabis Cultivation Program, a Division of the Department of Planning and Building Services, to clearly demonstrate the cost of this program. The CN Budget Unit includes \$381,326 in revenue from application and permit fees and a General Fund contribution of \$117,288 for the Cannabis Program Manager position.

In November 2018, the County launched the Cannabis Facilities Business License. The business license fee is collected by the Treasurer-Tax Collector and is reflected within Budget Unit 1130, line item 822204. The proposed budget continues to utilize a portion of the Cannabis Business Tax revenues allocated by the Board of Supervisors for select on-going cannabis expenses at the FY 2018-19 levels; the funding is included in the Departments' NCC.

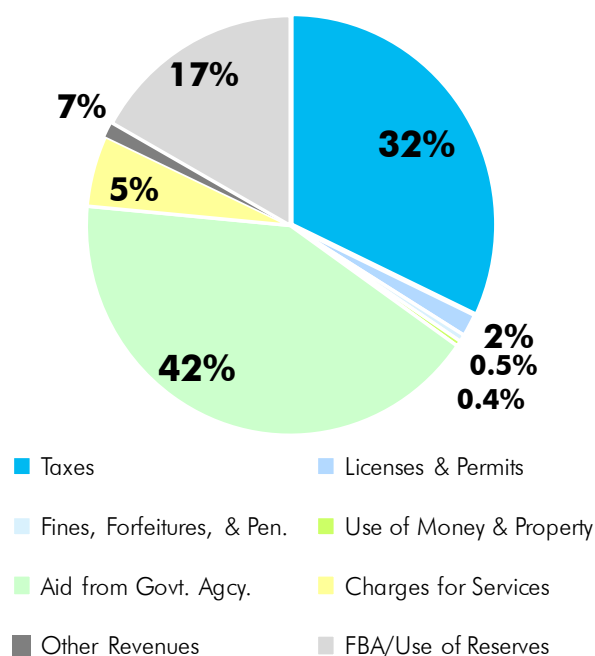
CANNABIS TAX

The Cannabis Business Tax under preformed in FY 2017-18 resulting in a 38.5% reduction in projections for FY 2018-19. The FY 2018-19 Cannabis Business Tax actuals of \$1,296,125 resulted in the Auditor-Controller increasing the FY 2019-20 projections to \$2.5 million. The biggest unknown component of the Cannabis Business Tax collection is the cannabis cultivation minimum tax true-up process currently underway.

Due to the October 2017 fires, calendar year 2018 is the first year the County is collecting the cultivation minimum tax. After the Treasurer-Tax Collector processed the 2018 4th Quarter returns, it was determined that 40 cultivators met or exceeded the minimum tax due amount for their respective cultivation permit type; this equates to 4% of all cultivators in the cannabis tax program. Where the minimum tax due amount was not met, invoices for the minimum tax were mailed in April totaling \$3.5 million with a payment date of May 31, 2019. The collection process is currently underway. The results from the true-up process may result in updated projections for the Cannabis Business Tax in the 1st or 2nd Quarter of FY 2019-20.

GOVERNMENTAL FUNDS REVENUE

	FY 18-19	FY 19-20	
	Adopted	Adopted	% Change
Taxes	73,772,745	80,319,356	8.9%
Licenses & Permits	3,600,629	4,301,950	19.5%
Fines, Forfeitures, & Pen.	1,487,134	1,364,966	-8.2%
Use of Money & Property	568,320	1,070,320	88.3%
Aid from Govt. Agcy.	91,507,825	104,595,229	14.3%
Charges for Services	12,778,267	13,773,433	7.8%
Other Revenues	2,505,372	2,885,932	15.2%
FBA/Use of Reserves	36,146,418	42,325,857	17.1%
All Financing Sources	222,366,710	250,637,043	12.7%



Note: Numbers may not add due to rounding.

BUDGET OVERVIEW

BUDGET TRENDS

GOALS FOR FY 2019-20 AND BEYOND

DISASTER RECOVERY AND PREPAREDNESS

The Disaster Recovery Team continues implementation of the 2018-2019 Recovery Project Plan and additional Board identified recovery priorities. The County continues to support emergency services, disaster recovery, and resiliency including emergency preparedness, emergency access routes, fuels reduction and forest management. The Board of Supervisors is committed to assist every person that has been negatively impacted by the 2017 and 2018 fires and believe recovery will take years. As the County continues to move forward in the recovery process, the need is very apparent for a strong fiscal commitment for the next several years and focus on emergency preparedness to adapt to California's "new normal" of increasing catastrophic natural disasters.

COUNTY INFRASTRUCTURE

While significant investment has occurred over the past year and a half into the County facilities, a tremendous backlog of maintenance requires additional resources. While shifts of funding to Juvenile Hall and fire districts resulted in a reduction of resources available for staffing, information technology improvements, and facility projects, resources will be managed to make the most significant impact on critical infrastructure. With the development of the Information Technology (IT) Master Plan through year 2025, the County continues to focus on critical IT infrastructure improvements/replacements as well as process improvements to increase efficiencies. The overall success of this plan is dependent upon continued investment.

EMPLOYEE SALARIES AND LABOR NEGOTIATIONS

During FY 2019-20 budget development the Board of Supervisors took a strong stance in support of bringing employee compensation closer to market rates as the County enters into labor negotiations with the eight bargaining units. The adopted budget sets aside \$5 million for employees to support improved salary and benefits.

LOCAL ECONOMY

The County will look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, and identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County. The new fiscal year also presents the County with a new grant for Economic Development including Recovery and Resiliency Planning from the U.S. Department of Commerce, Economic Development Administration. This grant will provide staffing and partnerships between the County of Mendocino, Economic Development Finance Corporation, and the West Business Development Center.

CORE SERVICES

We will continue to support core services such as public safety and public health.

SUCCESSION PLANNING

Succession Planning will continue to be a focus by working with Department Heads and the Expanded Leadership Team to provide leadership training and departmental opportunities to retain employees and offer career growth.

SYSTEM SUSTAINABILITY

The County will continue to focus on debt mitigation and elimination, and look at sustainability planning beyond a 12-month horizon.

LONG-TERM PLANNING

To maximize California counties' ability to effectively mitigate, prepare for and recover from disasters, our existing emergency response model needs to adapt to this "new normal" of increasingly catastrophic natural disasters. This starts with county investment in resources to develop long-term disaster preparedness plans to create more resilient communities. These plans include continuity for operations, infrastructure investments, communication, response, support, and collaboration with local and State partners.

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

CONCLUSION

As in prior fiscal years, our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. We will continue to prioritize core services such as public safety and health services, and look for new ways of doing business to lower costs. We will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While our revenues continue to grow slightly, we must remember that the cost of doing business continues to rise at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.

DISCRETIONARY REVENUE

Department	BU	NCC Dept. Submitted	CEO Adj.	Base NCC	Use of 1X\$	Reserve Adj.	Final NCC
Nondepartmental Revenue	1000	(72,886,000)		(1,000,000)	(2,608,825)	-	(73,886,000)
Debt Service - COPs	8010	1,507,439	-	-	-	-	1,507,439
Transportation	3010	3,693,000	-	-	-	-	3,693,000
Library (CSA)	6110	1,352,771	-	-	-	-	1,352,771
General Reserves	9999	-	-	-	-	-	-
Contingencies	9991	-	-	-	-	-	-
IT Reserve	0717	-	-	-	508,825	-	-
Vehicle Replacement Fund	0711	-	-	-	-	-	-
Capital Improvements	1710	-	-	-	100,000	-	-
Capital Projects	1712	-	-	-	500,000	-	-
Road & Bridge Projects	3041	-	-	-	-	-	-
Disaster Recovery	2910	-	-	-	500,000	-	-
Water Agency	0326	-	-	69,000	-	-	69,000
Mental Health	4050	-	-	-	-	-	-
Remaining Fund Balance:	1000	(66,332,790)	-	69,000	1,608,825	-	(67,263,790)
Clerk of the Board	1010	535,580	65,919	-	-	-	594,041
Board of Supervisors	1015	775,593	109,085	-	-	-	878,046
Executive Office	1020	1,146,286	-	-	-	-	1,130,774
Auditor-Controller	1110	1,054,711	-	-	-	-	1,051,846
Assessor	1120	1,744,507	-	-	-	-	1,739,031
Treasurer-Tax Collector	1130	187,150	-	-	-	-	180,158
Central Services	1160	401,956	16,128	-	-	-	378,435
County Counsel	1210	635,185	112,241	-	-	-	724,580
Human Resources	1320	1,230,632	-	-	-	-	1,205,444
Elections	1410	413,359	-	-	-	-	401,768
Facilities	1610	3,858,454	21,000	-	-	-	3,743,599
Fleet Management	1620	(15,000)	-	-	-	-	(75,424)
Economic Development	1810	572,000	31,586	-	-	-	567,371
Land Improvement	1910	794,499	150,000	-	-	-	926,670
Retirement	1920	-	-	-	-	-	-
Teeter Plan	1930	-	-	-	-	-	-
Miscellaneous	1940	1,114,544	(31,586)	5,000,000	-	-	6,064,424
Clerk-Recorder	1941	(112,475)	-	-	-	-	(115,990)
Information Services	1960	3,153,209	299,151	-	-	-	3,393,699
Courts - AB 233	2012	(708,100)	37,846	-	-	-	(677,208)
Grand Jury	2060	89,600	-	-	-	-	84,224
District Attorney	2070	4,731,987	(258,021)	38,000	-	-	4,511,966
Public Defender	2080	2,414,339	-	-	-	-	2,404,150
Alternate Defender	2085	790,000	-	-	-	-	786,112
Conflict Defender	2086	130,400	-	-	-	-	109,400
Child Support Services	2090	(177,960)	-	-	-	-	(177,960)
Sheriff-Coroner	2310	14,997,301	-	(608,000)	608,000	-	14,196,675
Jail	2510	10,239,126	-	(155,000)	155,000	-	9,784,228
Juvenile Hall	2550	1,000,000	1,098,604	-	-	-	2,077,435
Probation	2560	1,375,468	-	(38,000)	-	-	1,235,178
Agriculture	2710	431,391	84,000	68,000	51,000	-	570,045

BUDGET OVERVIEW

DISCRETIONARY REVENUE (CONT.)

Department	BU	NCC Dept. Submitted	CEO/BOS Adj.	Base NCC	Use of 1X\$	Reserve Adj.	Final NCC
Cannabis Management	2810	117,288	-	-	-	-	107,001
Office of Emergency Services	2830	198,470	-	-	-	-	193,184
Planning & Building	2851	1,993,625	-	-	-	50,000	1,963,566
Animal Care	2860	612,016	58,833	-	-	-	643,621
Round Valley Airport	3050	34,029	-	-	-	-	34,029
Little River Airport	3060	58,424	-	-	-	-	40,115
Public Health Administration	4010	321,249	-	-	-	(300,000)	21,249
Environmental Health	4011	170,184	-	-	-	(30,000)	140,184
Substance Use Disorder Treatment	4012	258,177	(100)	-	-	(169,706)	88,371
Public Health Nursing	4013	1,686,512	(72,300)	-	-	(1,427,700)	186,512
Emergency Medical Services (EMS)	4016	553,984	282,250	-	-	-	835,275
Employee Wellness	4025	-	-	-	-	-	(14,210)
County Medical Services Program	4070	247,572	(247,572)	-	-	-	-
California Children's Services	4080	30,843	-	-	-	-	4,826
Solid Waste	4510	(110,814)	-	-	-	-	(121,142)
Social Services Administration	5010	1,002,461	-	-	-	-	480,709
HHSA Administration	5020	-	-	-	-	-	(86,515)
Cal Works/Foster Care	5130	1,741,286	-	-	-	-	1,741,286
In-Home Supportive Services	5170	1,618,083	-	-	-	-	1,596,183
General Relief/Assistance	5190	527,370	-	-	-	-	523,830
Farm Advisor	6210	219,054	10,196	-	-	-	227,492
Cultural Services Agency		557,372	-	-	-	-	549,060
Total General Fund:		64,640,927	1,767,260	4,374,000	2,267,825	(1,877,406)	66,847,343

Discretionary Revenue Legend
(refer to table on previous pages)

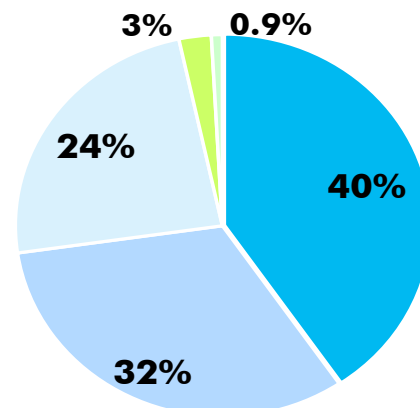
- General Government ■ Public Protection
- Public Ways & Facilities ■ Health & Sanitation
- Public Assistance ■ Education
- Recreation & Culture ■ Contingencies

NET COUNTY COST (NCC)

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. This revenue is allocated to budget units through BU 1000 - *Non-Departmental Revenue*. The difference between program expenditures and program revenues is known as the Net County Cost or NCC.

Some departmental programs are able to generate substantial revenues, such as state or federal reimbursements for social services programs. The County also uses discretionary revenues to provide a required match to receive this funding, often referred to as a maintenance of effort or MOE. The County's reliance on discretionary revenues increase if the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services.

General Fund Expenditures by Type



- Salaries & Benefits (1000 series)
- Services & Supplies (2000 series)
- Other Charges (3000 series)
- Fixed Assets (4000 series)
- Transfers & Reimb. (5000 series)

FY 2019-20 POSITION CHANGES

The table below includes the position changes adopted by the Board for FY 2019-20. The adopted changes include fund three (3) existing positions, delete thirty-five (35) positions, add thrifty-two (32) positions, eighteen (18) Budget Unit transfer and one (1) increased allocation. The total net FTE change is -2.5. The majority of the changes are "add/delete" to modify current positions to reflect the operational needs of the Department.

BU	Department	Position	Pos #	Funding Source	Adj.
1120	Assessor	Assistant Assessor	85	General Fund	Fund
4012	HHSA - Alcohol/Other Drugs Prgm	Substance Abuse Counselor II	3682	Drug Medi-Cal/Realignment	Fund
4012	HHSA - Alcohol/Other Drugs Prgm	Substance Abuse Counselor II	3696	Drug Medi-Cal/Realignment	Fund
2310	Sheriff Coroner	Deputy Sheriff/Coroner II	282		Delete
2310	Sheriff Coroner	Sheriff's Sergeant	TBD	General Fund	Add
2310	Sheriff Coroner	Staff Assistant III	3904		Delete
2310	Sheriff Coroner	Legal Secretary II	TBD	General Fund	Add
2310	Sheriff Coroner	Administrative Services Manager II	3231		Delete
2310	Sheriff Coroner	Sheriff's Business Services Officer	TBD	General Fund	Add
2310	Sheriff Coroner	Program Manager	3930		Delete
2310	Sheriff Coroner	Supervising Legal Secretary	TBD	General Fund	Add
0418	HHSA - Public Health WIC	Health Program Eligibility Worker	3652		Delete
0418	HHSA - Public Health WIC	Senior Health Program Eligibility Worker	TBD	Grant	Add
4010	HHSA - Public Health	Account Specialist Supervisor	2089		Delete
0418	HHSA - Public Health WIC	Senior Health Program Eligibility Worker	TBD	91 Realignment/Grant	Add
4010	HHSA - Public Health	Senior Program Specialist	3782		Delete
4010	HHSA - Public Health	Senior Department Analyst	TBD	91 Realignment	Add
4011	HHSA - Environmental Health	Senior Environmental Health Specialist	1606		Delete
4010	HHSA - Public Health	Senior Department Analyst	TBD	91 Realignment	Add
4013	HHSA - Public Health Nursing	Health Program Technician	3843		Delete
4013	HHSA - Public Health Nursing	Community Health Specialist II	TBD	91 Realignment	Add
4050	HHSA - Mental Health	Mental Health Clinician II	2099		Delete
4010	HHSA - Public Health	Senior Program Specialist	TBD	91 Realignment/Grant	Add
4050	HHSA - Mental Health	Mental Health Clinician II	2235		Delete
4010	HHSA - Public Health	Senior Department Analyst	TBD	91 Realignment/Grant	Add
4050	HHSA - Mental Health	Mental Health Clinician II	3431		Delete
5020	HHSA - Administration	Compliance Manager	TBD	Fed, State/Realignment	Add
4050	HHSA - Mental Health	Supervising Mental Health Clinician	3763		Delete
4051	HHSA - Mental Health	Program Administrator	TBD	MHSA	Add
4050	HHSA - Mental Health	Supervising Mental Health Clinician	3765		Delete
4050	HHSA - Mental Health	Program Administrator	TBD	91 Realignment/MH MAA	Add
4050	HHSA - Mental Health	Community Health Worker II	4160		Delete
4012	HHSA - Alcohol/Other Drugs Prgm	Senior Community Health Worker	TBD	5ABG	Add
4080	HHSA - Public Health CCS	Health Program Eligibility Worker	3769		Delete
0418	HHSA - Public Health WIC	Sr. Health Program Eligibility Worker	TBD	Grant	Add
5010	HHSA - Social Services	Staff Assistant II	0804		Delete
5010	HHSA - Social Services	Staff Assistant III	TBD	Fed (TANF) & State	Add
5010	HHSA - Social Services	Staff Assistant II	0805		Delete

BUDGET OVERVIEW

FY 2019-20 POSITION CHANGES CONTINUED

BU	Department	Position	Pos #	Funding Source	Adj.
5010	HHS - Social Services	Staff Assistant III	TBD	Fed (TANF) & State	Add
5010	HHS - Social Services	Staff Assistant II	0820		Delete
5010	HHS - Social Services	Staff Assistant III	TBD	Fed (TANF) & State	Add
5010	HHS - Social Services	Staff Assistant II	1009		Delete
5010	HHS - Social Services	Staff Assistant III	TBD	Fed (TANF) & State	Add
5010	HHS - Social Services	Staff Assistant II	1880		Delete
5010	HHS - Social Services	Account Specialist III	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Senior Department Analyst	2212		Delete
5010	HHS - Social Services	Senior Program Manager	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Office Assistant Supervisor II	2607		Delete
5010	HHS - Social Services	Supervising Staff Assistant	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Office Assistant Supervisor II	2726		Delete
5010	HHS - Social Services	Supervising Staff Assistant	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Staff Assistant III	3089		Delete
5010	HHS - Social Services	Account Specialist III	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Staff Assistant II	3267		Delete
5010	HHS - Social Services	Staff Assistant III	TBD	Fed (TANF) & State	Add
5010	HHS - Social Services	Senior Prevention Services Coordinator	3520		Delete
5010	HHS - Social Services	Social Worker III	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Mental Health Rehabilitation Specialist	3766		Delete
5010	HHS - Social Services	Welfare Investigator II	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Supervising Mental Health Clinician	3768		Delete
5010	HHS - Social Services	Senior Program Specialist	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Program Specialist II	4173		Delete
5010	HHS - Social Services	Senior Program Specialist	TBD	Fed, State/Realignment	Add
5010	HHS - Social Services	Senior Public Health Nurse	4191		Delete
5010	HHS - Social Services	Social Worker III	TBD	Fed, State/Realignment	Add
7110	Cultural Services - Museum	Office Services Supervisor	4000		Delete
7110	Cultural Services - Museum	Librarian II	TBD	General Fund	Add
2710	Agriculture	Ag Measurements Standards Specialist III	4066		Transfer Out
2810	Cannabis Program	Ag Measurements Standards Specialist III	4066	Cannabis Program	Transfer In
2710	Agriculture	Ag Measurements Standards Specialist III	4067		Transfer Out
2810	Cannabis Program	Ag Measurements Standards Specialist III	4067	Cannabis Program	Transfer In
2710	Agriculture	Ag Measurements Standards Specialist III	4113		Transfer Out
2810	Cannabis Program	Ag Measurements Standards Specialist III	4113	Cannabis Program	Transfer In
2710	Agriculture	Ag Measurements Standards Specialist III	4115		Transfer Out
2810	Cannabis Program	Ag Measurements Standards Specialist III	4115	Cannabis Program	Transfer In
4010	HHS - Public Health	Department Analyst II	4156		Transfer Out
4072	HHS - Whole Person Care	Department Analyst II	4156	Grant	Transfer In
4012	HHS - Alcohol/Other Drugs Prgm	Staff Assistant III	3383		Transfer Out
4010	HHS - Public Health	Staff Assistant III	3383	91 Realignment/Grant	Transfer In
4012	HHS - Alcohol/Other Drugs Prgm	Program Administrator	3655		Transfer Out
4010	HHS - Public Health	Program Administrator	3655	91 Realignment/Grant	Transfer In

FY 2019-20 POSITION CHANGES CONTINUED

BU	Department	Position	Pos #	Funding Source	Adj.
4012	HHSA - Alcohol/Other Drugs Prgm	Senior Program Specialist	3706		Transfer Out
4010	HHSA -Public Health	Senior Program Specialist	3706	Grant	Transfer In
4012	HHSA - Alcohol/Other Drugs Prgm	Senior Program Specialist	3707		Transfer Out
4010	HHSA - Public Health	Senior Program Specialist	3707	Grant & 5APT	Transfer In
4013	HHSA - Public Health Nursing	Senior Program Manager	4046		Transfer Out
4010	HHSA - Public Health	Senior Program Manager	4046	91 Realignment/Grant	Transfer In
4013	HHSA - Public Health Nursing	Senior Program Manager	4048		Transfer Out
5010	HHSA - Social Services	Senior Program Manager	4048	Grant/Cal-Fresh	Transfer In
4050	HHSA - Mental Health	Account Specialist III	2475		Transfer Out
4012	HHSA - Alcohol/Other Drugs Prgm	Account Specialist III	2475	5ABG/DMC	Transfer In
4050	HHSA - Mental Health	Mental Health Rehabilitation Specialist	3727		Transfer Out
4051	HHSA - Mental Health	Mental Health Rehabilitation Specialist	3727	MHSA	Transfer In
4050	HHSA - Mental Health	Senior Program Specialist	3801		Transfer Out
4051	HHSA - Mental Health	Senior Program Specialist	3801	MHSA	Transfer In
4050	HHSA - Mental Health	Staff Assistant III	4097		Transfer Out
4051	HHSA - Mental Health	Staff Assistant III	4097	MHSA	Transfer In
4080	HHSA - Public Health CCS	Supervising Therapist	2707		Transfer Out
4010	HHSA - Public Health	Supervising Therapist	2707	Grant	Transfer In
5010	HHSA - Social Services	Senior Public Health Nurse	4190		Transfer Out
4080	HHSA - Public Health CCS	Senior Public Health Nurse	4190	Fed, State /Realignment	Transfer In
5020	HHSA - Administration	Staff Services Administrator	2852		Transfer Out
4072	HHSA - Whole Person Care	Staff Services Administrator	2852	Grant	Transfer In
6110	Cultural Services - Library	Library Assistant	3916	Measure A/Property Tax	.5 FTE to 1.0
6110	Cultural Services - Library	Library Assistant	3919	Measure A/Property Tax	.5 FTE to 1.0
1941	Clerk-Recorder	Staff Assistant I (96 Months)	1716	Unfunded	Delete
2070*	District Attorney	D.A. Investigator .50FTE (105 Months)	3897	Unfunded	Delete
2310*	Sheriff Coroner	Deputy Sheriff/Coroner II (106 Months)	1120	Unfunded	Delete
3010*	Transportation	Staff Assistant II (93 Months)	3048	Unfunded	Delete

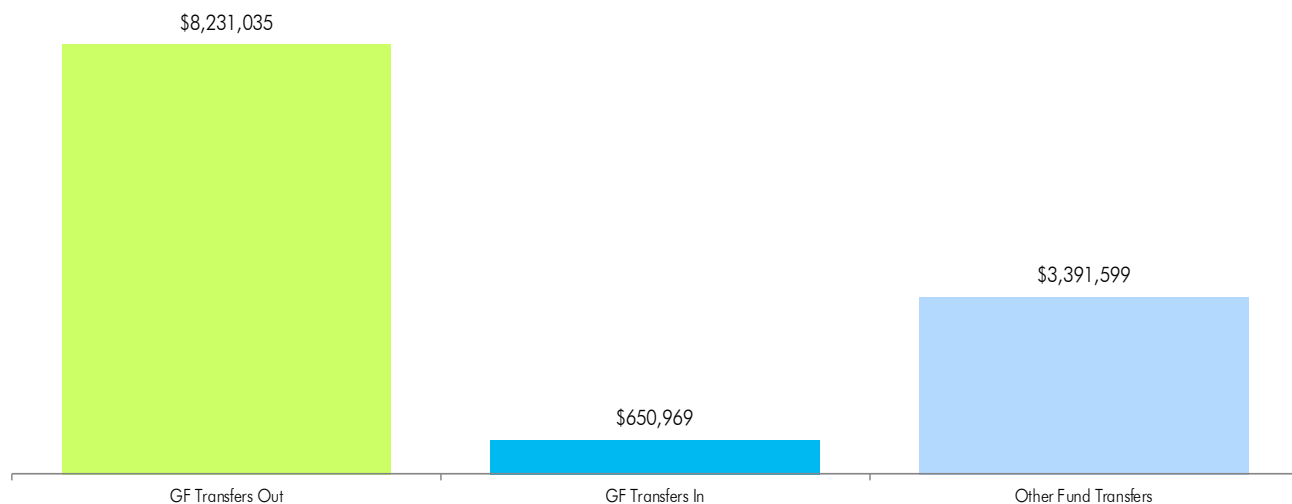
*Vacant >36 Months; no response from Department to justify keeping allocation

BUDGET OVERVIEW

OPERATING TRANSFERS BETWEEN FUNDS

From				To		
Fund	BU	Department	Amount	Fund	BU	Department
1100	1000	Non-Departmental	3,693,000	1200	3010	Road Maintenance
1100	1000	Non-Departmental	100,000	1201	1710	Capital Improvements
1100	1000	Non-Departmental	1,352,771	1205	6110	Library
1100	1000	Non-Departmental	500,000	1225	2910	Disaster Recovery
1100	1000	Non-Departmental	500,000	1300	1712	Capital Projects Jail
1100	1000	Non-Departmental	1,507,439	1400	8010	Debt Service
1100	1000	Non-Departmental	69,000	3260	0326	Water Agency
1100	1000	Non-Departmental	508,825	7170	0717	IT Reserve
1100	2080	Child Support Services	126,000	1201	1710	Capital Improvements
1100	2550	Juvenile Hall	12,000	1201	1710	Capital Improvements
1100	5010	Social Services	608,000	1201	1710	Capital Improvements
1100	5010	Social Services	263,812	1400	8010	Debt Service
1200	3010	Transportation	230,000	1201	1710	Capital Improvements
1205	6110	Library	203,248	1201	1710	Capital Improvements
1207	3080	Round Valley Airport	19,734	1100	3050	Round Valley Airport
1220	1122	Property Characteristics	90,028	1100	1120	Assessor
1221	4050	Mental Health Services	52,999	1400	8010	Debt Service
1222	2852	Planning & Building Special Projects	15,000	1100	2851	Planning and Building
1223	4051	Mental Health Services Act	392,080	1227	4072	Whole Person Care
1224	4052	Mental Health Treatment-Measure B	1,000,000	1301	1713	Capital Projects Measure B
1226	4071	Intergov Transfers (IGT)	300,000	1221	4050	Mental Health
1227	4072	Whole Person Care	104,600	1100	4012	SUDT
1227	4072	Whole Person Care	203,460	1221	4050	Mental Health
7150	0715	Health Insurance	436,607	1100	4025	Employee Wellness
			12,288,603			

FY 2019-20 Operating Transfer Summary

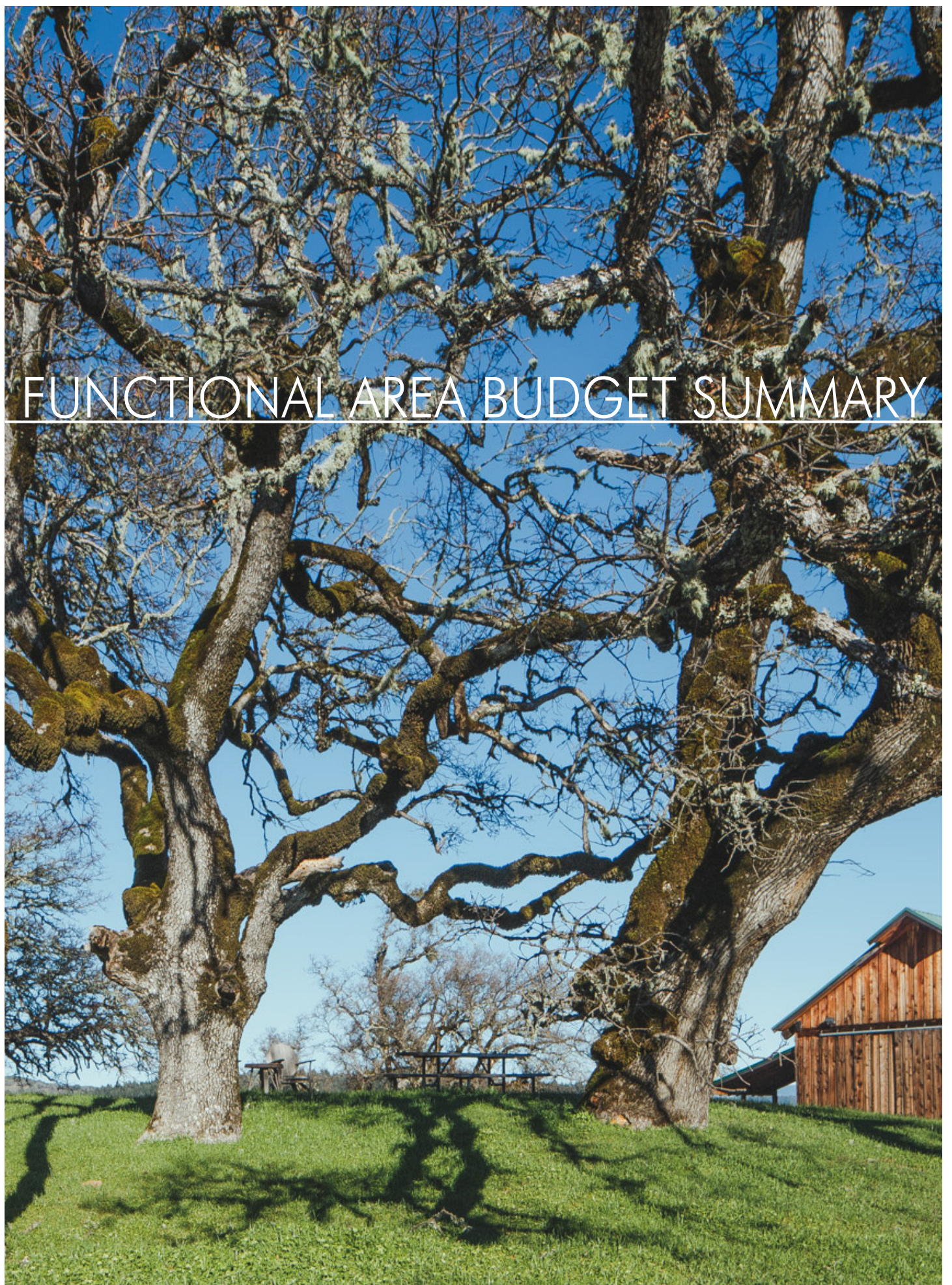


MAJOR TRUST FUND BALANCES & ACTIVITY

			6/30/2017	6/30/2018	6/30/2019 (Estimated)		
Org	Object	Description	Fund Balance	Fund Balance	Revenues	Expenditures	Fund Balance
Asset Forfeiture Trusts							
2110	760201	Sheriff - State	227,580	84,100	76,714	111,750	49,064
2110	760202	Sheriff - Federal	162	164	3	-	166
2110	760203	Sheriff/COMMET - State	194,346	219,918	46,476	89,500	176,893
2110	760204	Sheriff/COMMET - Federal	46,544	138,320	5,196	-	143,516
2110	760220	District Attorney - State	1,270,776	1,269,571	139,688	100,515	1,308,743
8,2110	760276	District Attorney - Federal	8,635	8,692	138	-	8,829
2110	760292	District Attorney - Federal	25,641	25,960	411	-	26,371
Total Asset Forfeiture Trusts			1,773,681	1,754,116	308,390	288,824	1,754,116
Welfare Advance Trusts							
2310	760350	Welfare Administration Trust	750,479	64,226	21,721,526	21,572,720	213,032
2310	760351	Aid to Families with Dept. Children	296,838	733,904	14,592,259	13,378,874	1,947,288
2310	760353	MEDI-CAL Trust	1,503,784	2,809,193	6,255,311	5,470,610	3,593,894
2310	760354	Food Stamp Trust	(388,207)	(95,510)	5,342,592	5,247,082	-
2310	760355	Child Support Trust	73,362	54,525	2,562,445	2,631,437	(14,467)
Total Welfare Advance Trusts			2,236,257	11,854,225	34,642,272	43,923,277	11,854,225
1991 Realignment Trusts							
2810	760900	Public Health	2,693,124	533,784	3,161,952	2,417,623	1,278,113
2810	760901	Public Health Match	-	-	2,878,965	2,878,965	-
2810	760902	Welfare	1,367,930	-	21,208,511	20,797,982	410,529
2810	760904	Mental	276,736	-	4,042,532	4,042,532	-
2810	760905	Mental Health Match	-	-	115,676	115,676	-
2810	760906	California Children's Services	780,349	811,822	383,982	922,934	272,870
Total 1991 Realignment Trusts			5,118,138	4,233,415	22,782,256	23,441,189	4,233,415
2011 Realignment Trusts							
2810	760911	Juvenile Justice	482,128	669,364	426,942	386,351	709,955
2810	760912	Local Community Corrections	267,277	70,364	3,812,395	3,706,209	176,551
2810	760913	Local Law Enforcement Service	324,169	559,222	551,034	267,987	842,269
2810	760914	District Attorney/Public Health	55,307	133,708	125,153	142,774	116,087
2810	760915	Trial Court Security	-	-	1,875,982	1,875,982	-
2810	760916	Health/Human Services	-	-	14,445,125	14,445,125	-
2810	760917	Mental Health	1,337,088	-	13,427,750	13,427,750	-
2810	760918	Reserve Account	-	-	-	-	-
Total 2011 Realignment Trusts			2,465,969	6,099,536	23,514,531	28,396,822	6,099,536

* The numbers listed here are estimated prior to the close of the 2018-19 fiscal year. A negative balance indicates a delay in the claiming process, not an on-going revenue deficit. Numbers may not add up due to rounding.





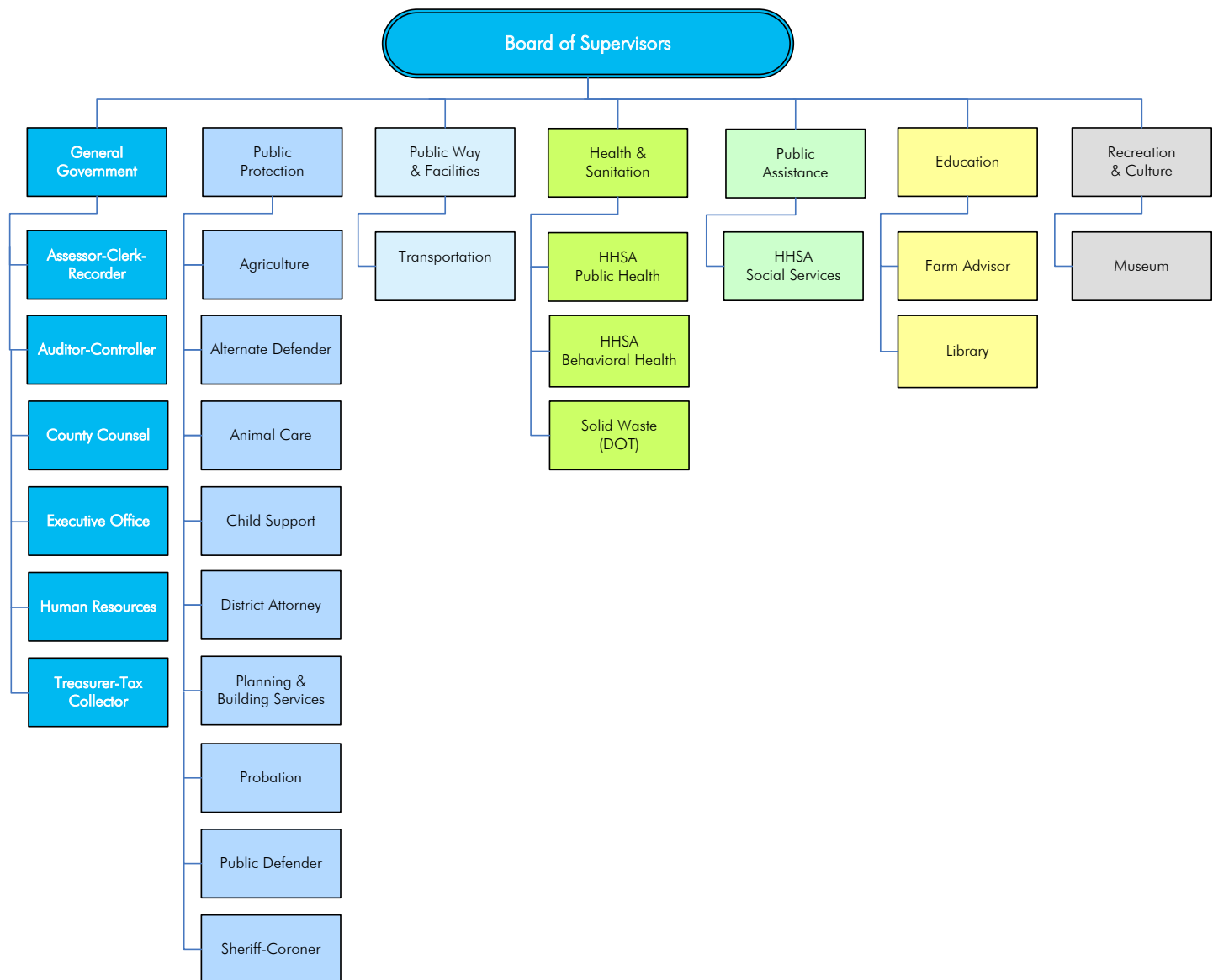
FUNCTIONAL AREA BUDGET SUMMARY

BUDGET OVERVIEW

Functional Area Budget Summary

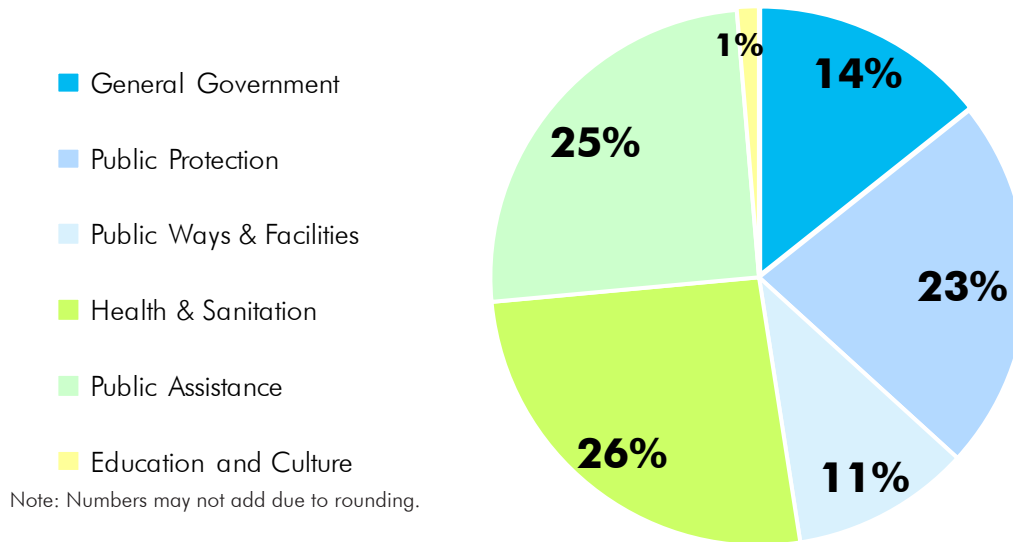
INTRODUCTION

The Mendocino County budget is organized into seven functional areas. Each governmental department and/or budget unit is organized under the appropriate function. The functions of Debt Service and Contingencies are also included, but both are administered through the Auditor-Controller's Office, and are not reflected here. The seven functional areas are: General Government, Public Protection, Public Ways & Facilities, Health & Sanitation, Public Assistance, Education, and Recreation and Culture are made up of various departments and/or budget units throughout the County organization. This section provides summary information for each functional area.

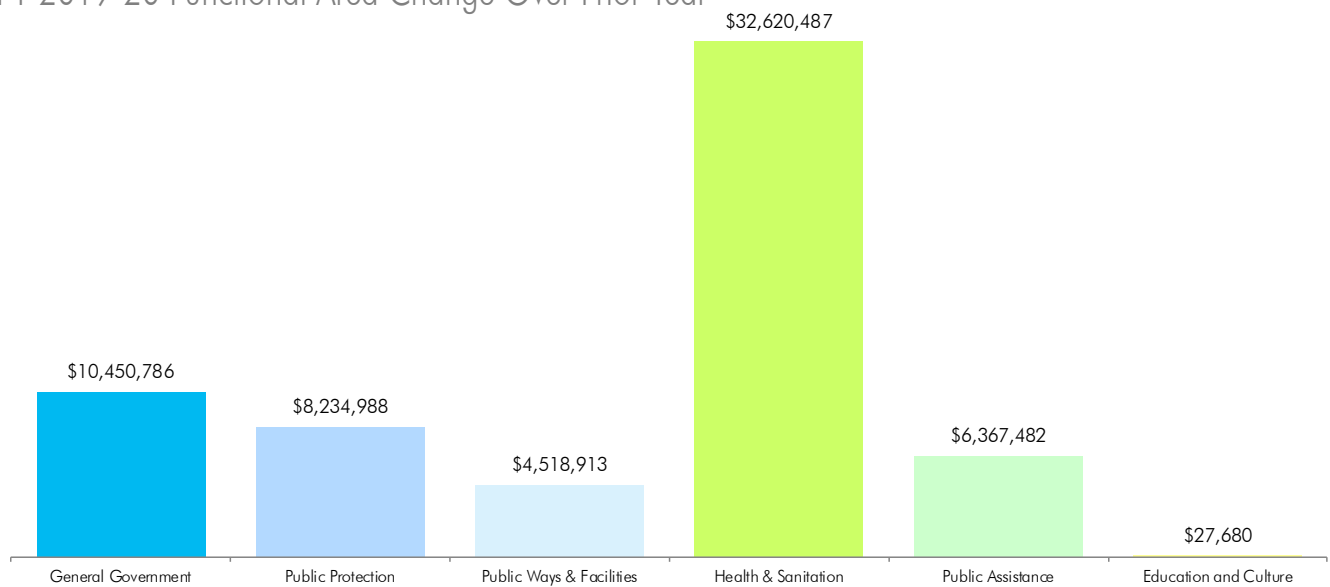


Functional Area Budget Summary

Total Appropriations



FY 2019-20 Functional Area Change Over Prior Year



Functional Area	FY 17-18 Actual	FY 18-19 Adopted	FY 19-20 Adopted	FY 19-20 Change	FY 19-20 % Change
General Government	38,594,800	37,036,243	47,487,029	10,450,786	22.0%
Public Protection	65,115,403	66,332,084	74,567,072	8,234,988	12.4%
Public Ways & Facilities	15,947,172	31,249,113	35,768,026	4,518,913	14.5%
Health & Sanitation	51,661,688	53,684,634	86,305,121	32,620,487	60.8%
Public Assistance	72,080,971	77,073,705	83,441,187	6,367,482	8.3%
Education and Culture	3,743,312	4,375,249	4,402,929	27,680	0.6%
Sub-total	247,143,346	240,538,536	313,886,048	73,347,512	30.5%
Debt Service	9,747,515	9,738,876	9,731,550	(7,326)	-0.1%
Contingencies	-	-	-	-	0.0%
Total	256,890,861	250,277,412	323,617,598	73,340,186	29.3%

Note: Data derived from net appropriations. Charts do not include all State and Federal grant funding.

BUDGET OVERVIEW

General Government



Mendocino County Supervisor Ted Williams presents a proclamation to the Community Foundation on its twenty fifth anniversary.



The County receiving a California State Association of Counties (CSAC) Challenge Award for its innovative Mendocino County Working of Wellness Program.

Left to Right: Supervisor Carre Brown, Wellness Program Manager Katie Ford and CSAC Deputy Director of Legislative Services Darby Kernan.



Mendocino County Chief Executive Officer Carmel Angelo moderated a panel discussion on recovering from a catastrophic disaster at the Governor's Emergency Management Preparedness Summit.

FUNCTIONAL AREA OVERVIEW

The General Government Service Area provides direction, administration, and oversight of all Mendocino County Departments.

DEPARTMENTS

Board of Supervisors

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino.

Executive Office

The Executive Office provides a supportive framework for Board policies and decisions. This Department oversees the Clerk of the Board, Central Services, Facilities, Fleet Management, Information Services, Capital Improvements, and Capital Projects within the General Government Function. The Executive Office also oversees the Conflict Defender (Public Protection Function), Water Agency (Special District) and Vehicle Replacement, Risk Management and Workers Comp (ISF).

Auditor-Controller

The Auditor-Controller exercises general supervision over the accounting of all organizations. This Department oversees the Non-Departmental, Teeter Plan and Miscellaneous budget units within the General Government Function, and also oversees the Contingency Fund (Contingency Function), General Debt Service, Pension Obligation Bond (Debt Function) and Unemployment Insurance and Information Technology funds.

Assessor-Clerk-Recorder

The Assessor-Clerk-Recorder provides assessment and recording of real property in the county. The Department oversees the Assessor, Elections, Clerk-Recorder, Property Characteristics, Recorder's Modernization and Micrographics in the General Government Function.

Treasurer-Tax Collector

The Treasurer-Tax Collector is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. The Department oversees Treasurer-Court Collections and also Court Collection-AB233 (Public Protection Function).

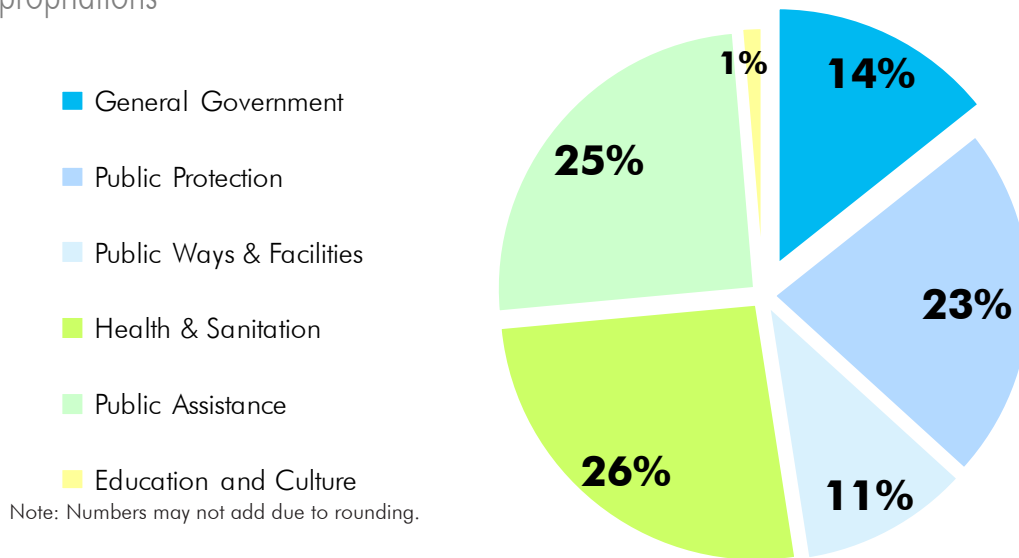
County Counsel

The County Counsel is required to provide legal advice to all County officers and departments, boards and commissions, municipal advisory commissions, Grand Jury and special districts governed by the Board of Supervisors.

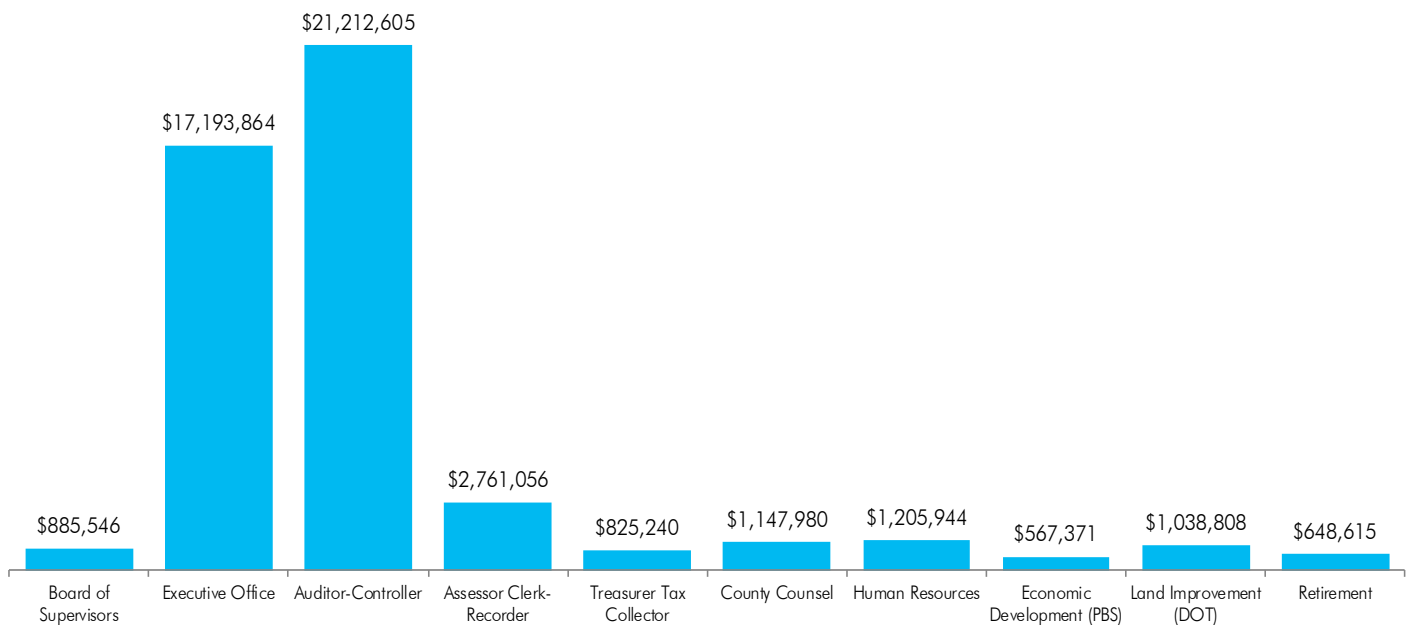
Human Resources

Human Resources provides guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and all County Departments related to Human Resources management, talent acquisition, employee development, and retention of its workforce. The Department oversees Human Resources, Employee Wellness (Health & Sanitation Function) and the Health Insurance fund.

Total Appropriations



FY 2019-20 Functional Area Expenditures



	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20
General Government Expenditures	Actual	Adopted	Adopted	Change	% Change
Board of Supervisors	653,237	773,592	885,546	111,954	12.6%
Executive Office	13,556,444	14,643,371	17,193,864	2,550,493	14.8%
Auditor-Controller	16,869,115	13,833,922	21,212,605	7,378,683	34.8%
Assessor Clerk-Recorder	2,528,272	2,571,006	2,761,056	190,050	6.9%
Treasurer-Tax Collector	746,224	784,692	825,240	40,548	4.9%
County Counsel	884,336	1,062,784	1,147,980	85,196	7.4%
Human Resources	1,259,453	1,239,152	1,205,944	(33,208)	-2.8%
Economic Development (PBS)	698,934	572,414	567,371	(5,043)	-0.9%
Land Improvement (DOT)	805,789	938,888	1,038,808	99,920	9.6%
Retirement (MCERA)	592,996	616,422	648,615	32,193	5.0%
Total	38,594,800	37,036,243	47,487,029	10,450,786	22.0%

BUDGET OVERVIEW

Public Protection



Bacon was adopted in July 2018 from the Ukiah Animal Shelter. A great pooch and favorite of shelter volunteers and staff. Pigs are intelligent, social creatures. Although she never wants to be part of a bacon, lettuce and tomato sandwich this girl would love an animal friend to live with.



The County Search and Rescue team preparing for a search for a missing person at Lake Mendocino.



Planning and Building Services Department staff present to the Planning Commission on amendments to the cannabis cultivation ordinance.

FUNCTIONAL AREA OVERVIEW

The Public Protection Service Area ensures safe communities throughout Mendocino County by providing programs and services including law enforcement, crime prevention, wildfire prevention, emergency preparedness, and criminal justice.

DEPARTMENTS

District Attorney

The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities, and State and Federal lands.

Public Defender

The Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense within the jurisdiction of the Superior Court.

Alternate Defender

The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest.

Child Support Services

The Child Support Services department provides services to locate parents, establish paternity, and establish and enforce child support orders for financial and medical support in cooperation with the Superior Court.

Sheriff-Coroner

The Sheriff is the Chief Law Enforcement Officer, whose authority extends throughout the County, including the incorporated cities, and State and Federal property.

Probation

The Probation Department's primary function is to promote public safety by reducing criminal behavior and its impact upon the community. The Department oversees Probation and Juvenile Hall.

Agriculture

The Agriculture Department promotes and protects Mendocino's agriculture as well as protects the environment and public health and safety.

Animal Care Services

Animal Care is administered as part of the Health and Human Services Agency, but managed by the Executive Office. Animal Care operates a shelter in Ukiah and is re-opening a coastal shelter in Fort Bragg that has been closed for several years.

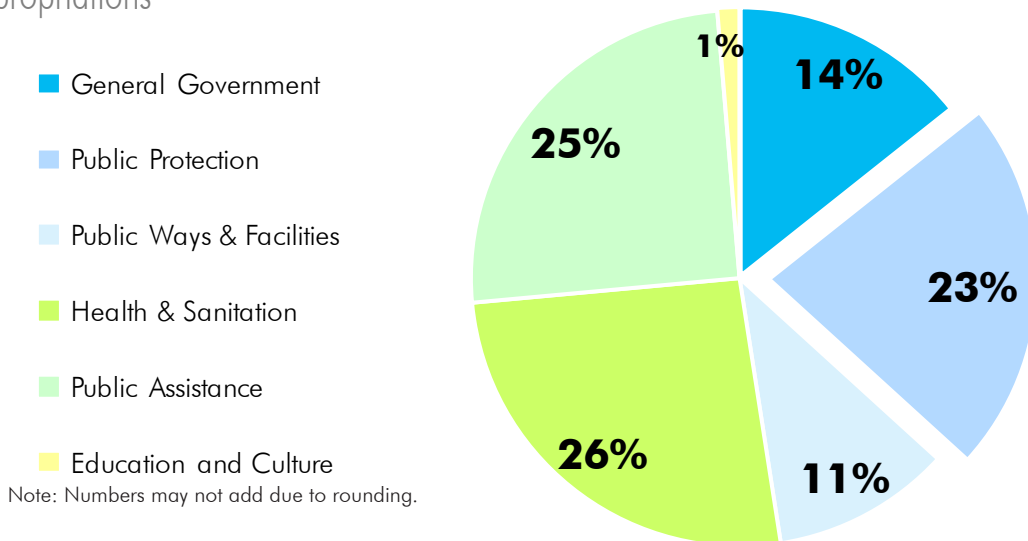
Planning & Building Services

Planning and Building Services consists of: planning, building, code enforcement, administrative services and workforce development. The Department also oversees the Fish & Game Commission, Economic Development (General Government), and CDBG.

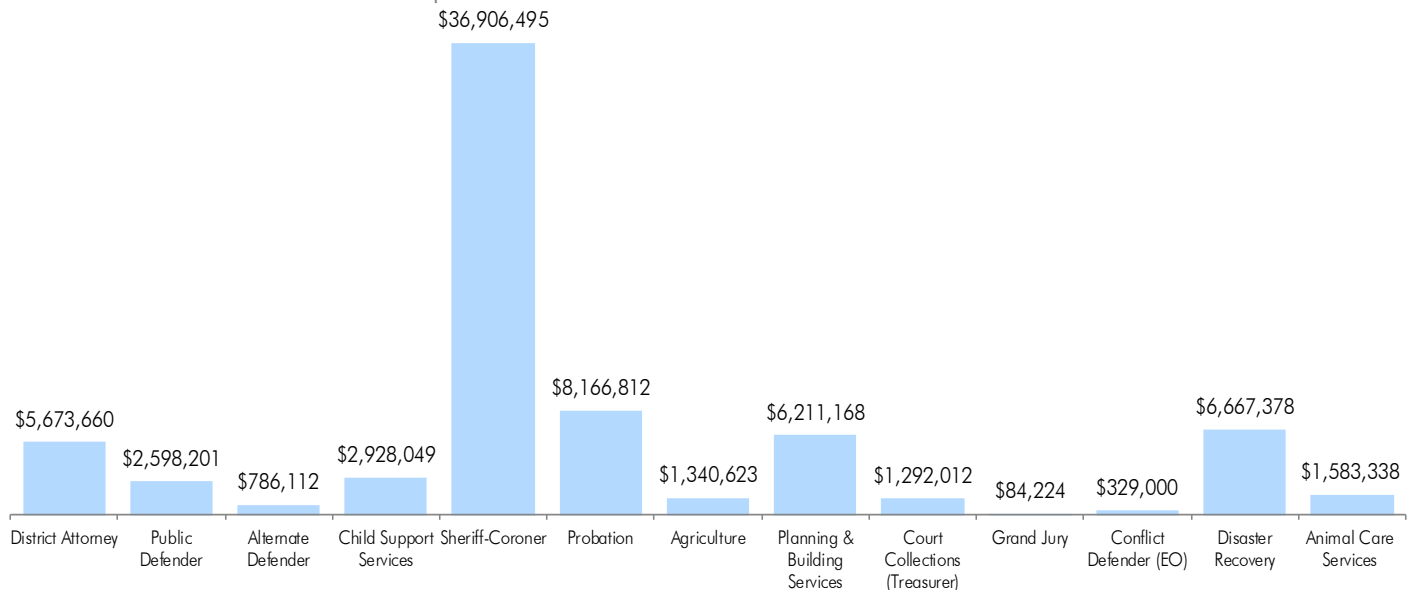
Disaster Recovery

Disaster Recovery works with state, federal, and local partners in the physical and financial recovery of the County from the October 2017 Wildfires.

Total Appropriations



FY 2019-20 Functional Area Expenditures



Public Protection Departments	FY 17-18 Actual	FY 18-19 Adopted	FY 19-20 Adopted	FY 19-20 Change	FY 19-20 % Change
District Attorney	5,138,330	5,515,319	5,673,660	158,341	2.8%
Public Defender	2,630,226	2,495,661	2,598,201	102,540	3.9%
Alternate Defender	895,528	787,300	786,112	(1,188)	-0.2%
Child Support Services	2,430,379	2,981,384	2,928,049	(53,335)	-1.8%
Sheriff-Coroner	34,154,625	34,895,671	36,906,495	2,010,824	5.4%
Probation	8,191,403	8,359,720	8,166,812	(192,908)	-2.4%
Agriculture	1,600,989	1,040,155	1,340,623	300,468	22.4%
Planning and Building Services	4,892,053	5,871,193	6,211,168	339,975	5.5%
Court Collections (Treasurer)	2,127,660	1,322,938	1,292,012	(30,926)	-2.4%
Grand Jury	81,856	87,599	84,224	(3,375)	-4.0%
Conflict Defender (EO)	471,095	350,000	329,000	(21,000)	-6.4%
Disaster Recovery	1,069,528	1,099,842	6,667,378	5,567,536	83.5%
Animal Care Services (HHSA)	1,431,731	1,525,302	1,583,338	58,036	3.7%
Total	65,115,403	66,332,084	74,567,072	8,234,988	12.4%

BUDGET OVERVIEW

Proposition 172



Mendocino County Sheriff's Deputies with their K-9 partners at the Sheriff's Willits Sub-station.

FUNDING OVERVIEW

HISTORY

Proposition 172, the Local Public Safety Protection and Improvement Act, was enacted by California's voters in 1993. The voter initiative was proposed by the legislature and Governor Wilson in response to the Educational Revenue Augmentation Funds (ERAF) shift from the prior year. The intention was to partially back-fill the loss of property tax revenue to ERAF with a statewide 1/2 cent sales tax. The initiative was approved by 58% of the voters statewide, although in Mendocino County it only garnered 45% voter approval. The Act allowed the local Board of Supervisors to enact the tax if it passed by a statewide majority, but failed locally. The Mendocino County Board enacted the "Proposition 172" tax after its statewide passage.

All Proposition 172 funding is directed to cities and counties, as they are the primary losers to ERAF. The Act restricted the use of the funds to local public safety, including but not limited to: police and sheriffs, fire protection, county district attorneys, ocean lifeguards, and county corrections. The County of Mendocino has never provided fire service, as all county fire districts are independent special districts that receive dedicated revenue from property tax and other sources.

CHANGES IN BUDGETING FOR FY 2019-20

In Mendocino County, the Board of Supervisors has decided annually, through their budget process, to utilize the Proposition 172 funds to support County mandated services by funding four public safety budget units: BU 2070 - *District Attorney*, BU 2310 - *Sheriff*, BU 2510 - *Jail*, and BU 2560 - *Probation*. However, in preparing the FY 2016-17 Budget, the Board directed that a percentage of the County's Proposition 172 funding be used to support local fire districts. The funding for direct support of fire agencies is continued in the FY 2019-20 Budget, but with a simplified formula from the previous year. The total direct funding provided in FY 2016-17 was \$398,000. The Board directed that this total be utilized to establish a percentage of total budgeted Proposition 172 funds from the current year, and then this percentage be utilized to establish the funding amount for fire districts in any subsequent years. FY 2019-20 the Board increased the fire agency allocations from the base amount. To the right is a table that reflects allocations of Proposition 172 funds prior to fire agencies receiving a split, and allocations in the current year.

Funding for support of fire districts is budgeted in separate locations. The direct fire agency support payments are budgeted in BU 1940 - *Miscellaneous*, while the Fire and Emergency Medical Services (EMS) dispatch contract is budgeted in BU 4016 - *Emergency Medical Services*. The costs of this contract are covered with EMS provider payments and General Fund dollars (including a specific allocation of property tax that comes from the former CSA #3). Both the previous budgeting practice and revised process due to the fire district support shift, is further described through the chart and tables on the following page.

PUBLIC SAFETY DEPARTMENTS

- District Attorney - BU 2070
- Sheriff-Coroner - BU 2310
- Jail - BU 2510
- Probation - BU 2560
- Fire Districts - BU's 1940 & 4016 (Fire districts are not County departments, but are eligible Proposition 172 recipients)

Note: This is not an exclusive list of "public safety" departments or responsibilities, only a list of departments or entities that currently receive Proposition 172 funding.

PROP. 172 "MOE" CALCULATIONS

Dept.	FY 17-18 MOE Calc.	FY 17-18 Actual*	FY 18-19 Adopted	FY 19-20 Adopted
DA	1,662,348	5,486,319	5,515,319	5,673,660
Sheriff	7,090,408	17,898,079	20,611,068	21,528,331
Jail	5,369,186	13,058,242	13,935,698	14,955,099
Probation	1,619,444	5,778,584	5,639,228	5,756,924
EMS	N/A	N/A	N/A	N/A
	15,741,386	42,221,224	45,701,313	47,914,014

The County Auditor-Controller performs an annual calculation from the "base year" of FY 1992-1993 (prior to passage of Prop. 172) in order to determine the County's minimum level of funding to the "public safety" departments based on that base year and the increase in Prop. 172 sales tax receipts. The calculation is based on actual receipts and expenditures so FY 2016-17 is the most recent calculation available. *AB 2788 requires certain adjustments to the calculation (i.e. asset forfeiture and grant funding is excluded from the calculation).



Hopland Fire District in Talmage responding to the River and Ranch Fire.

FIRE DISTRICT SUPPORT - BU'S 1940 & 4016

Revenue Sources for Fire District Support	Direct Fire Agency Support Payments (BU 1940)	Prop. 172 Allocation %	Prior to FY 16-17	FY 19-20 Adopted
Proposition 172	412,000	District Attorney	10.56%	9.98%
General Fund	-	Sheriff - Patrol	45.04%	42.72%
		Sheriff - Jail	34.11%	32.35%
		Probation	10.29%	9.74%
		Fire Agencies	0.00%	5.22%
Add'l Funds to Fire/Loss to GF	488,000	Total	100.00%	100.00%



Sheriff Tom Allman is pictured at a Peanut Butter & Jelly Party he held at the Willits Sheriff's Sub-Station to inspire local youth. Pictured are: Araceli Torres, Felisha Torres, Sheriff Allman, Johnathan Golden, Cameron Golden, Jamie Torres, Nancy Torres, Nevaeh Torres, Nina Goodson, Bear Goodson.

BUDGET OVERVIEW

Public Ways & Facilities



Department of Transportation Bridge Crew photographed at the completion of an emergency winter bridge construction.



Mendocino County Department of Transportation crew working on a culvert replacement project on Eel River Road.



Department of Transportation Bridge Crew during Davis Creek Bridge construction project.

FUNCTIONAL AREA OVERVIEW

The Public Ways & Facilities function maintains all the County roads, bridges, airports and solid waste landfill, as well as responds to storm damage.

DEPARTMENTS

Department of Transportation

The Transportation Department provides improvements to the County Maintained Road System, oversees Administration & Road Maintenance, Round Valley & Little River Airports, Storm Damage, Federal & State Programs, and administers Land Improvement (General Government Function), and Solid Waste Division & Landfill Closure (Health & Sanitation Function).

Administration & Road Maintenance

Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System.

Storm Damage

Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

Federal & State Programs

Programs within Budget Unit 3041 provide funding for the improvements to the County Maintained Road System.

Round Valley Airport

The responsibilities include day-to-day operations and supervision for programs such as hangar leases, aviation fuel sales, grant administration and airport safety. These programs are administered by the Mendocino County Department of Transportation (MCDOT) administration staff.

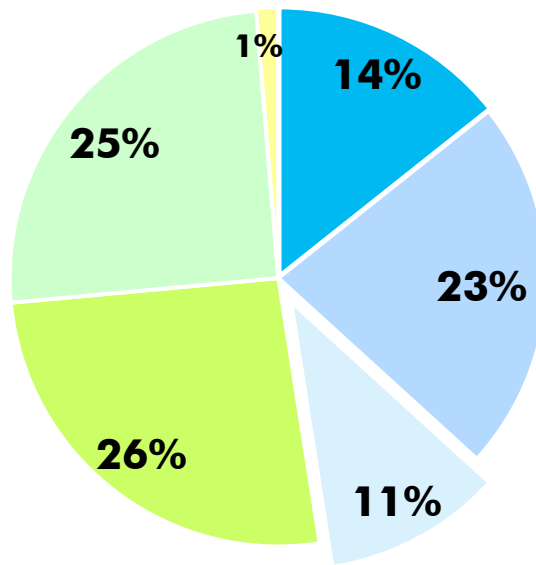
Little River Airport

Responsibilities include the day-to-day operations and supervision of programs such as hangar leases, fixed-base operator concessions, aviation fuel sales, grant administration and airport safety.

Public Ways & Facilities

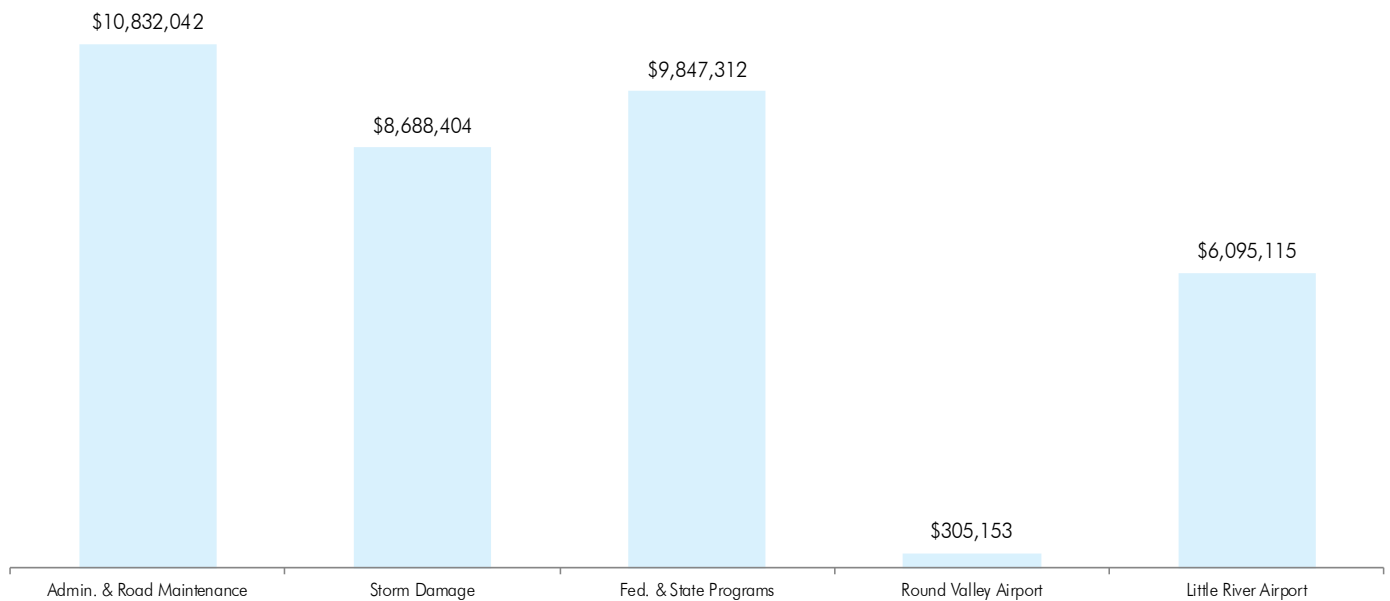
Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture



Note: Numbers may not add due to rounding.

FY 2019-20 Functional Area Expenditures



	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20
Public Ways & Facilities Departments	Actual	Adopted	Adopted	Change	% Change
DOT - Admin. & Road Maintenance	8,236,201	9,743,883	10,832,042	1,088,159	10.0%
DOT - Storm Damage	1,774,771	12,481,550	8,688,404	(3,793,146)	-43.7%
DOT - Fed. & State Programs	5,738,082	8,065,756	9,847,312	1,781,556	18.1%
DOT - Round Valley Airport	82,827	844,500	305,153	(539,347)	-176.7%
DOT - Little River Airport	115,292	113,424	6,095,115	5,981,691	98.1%
Total	15,947,172	31,249,113	35,768,026	4,518,913	14.5%

BUDGET OVERVIEW

Health & Sanitation



HHS Fire Extinguisher Training with the Ukiah Fire Department.



Environmental Health staff attend the Redwood Empire Hazardous Incident Team (REHIT) training.



Team members from Environmental Health and the Redwood Empire Hazardous Incident Team (REHIT) responded to a dump truck on its side at mile marker 13.20 on Highway 253.

FUNCTIONAL AREA OVERVIEW

The Health & Sanitation Area ensures the health and well-being of the communities throughout Mendocino County by providing programs and services for Mental Health, Public Health and Substance Use Disorder Treatment, Employee Wellness and the County's Solid Waste department.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHS) is an organization that serves the community through coordinated, multi-disciplinary services. The Department oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act. The Department also oversees Animal Care & Mobile Spay-Neuter (Public Protection), Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance (Public Assistance), as well as administration of various grants.

Public Health

The Division of Public Health Administration works closely with the public to promote and safeguard the health and wellness of the people of Mendocino County.

Behavioral Health

Behavioral Health and Recovery Services includes two primary programs, Substance Use Disorder Treatment (SUDT), which assists individuals who have substance use disorders to create and maintain a healthy and balanced lifestyle free of alcohol and other drug abuse and Mental Health Services which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness.

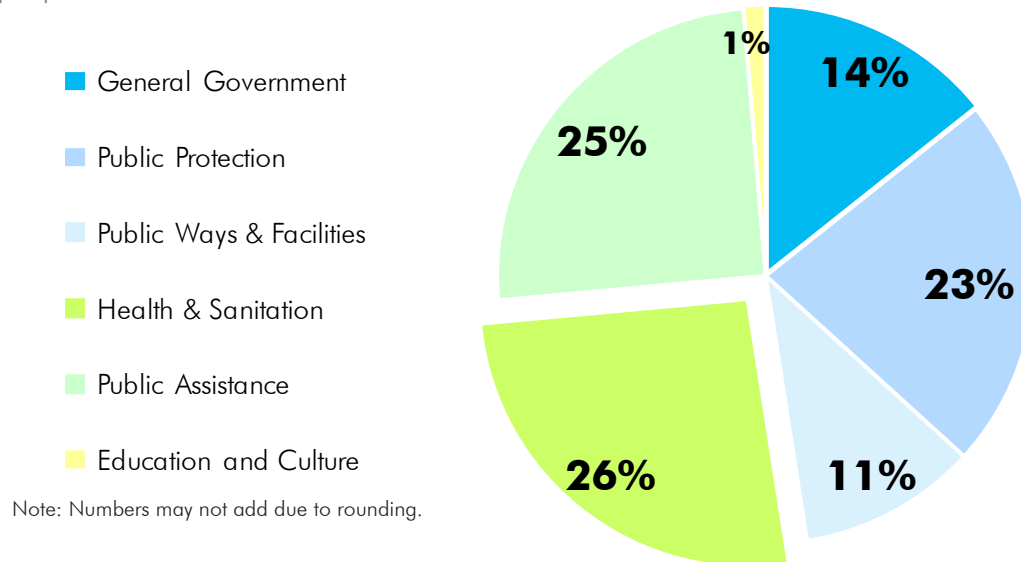
Solid Waste

Operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. The management of the County's solid waste system is being administered by the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding. Oversight is provided by the Department of Transportation.

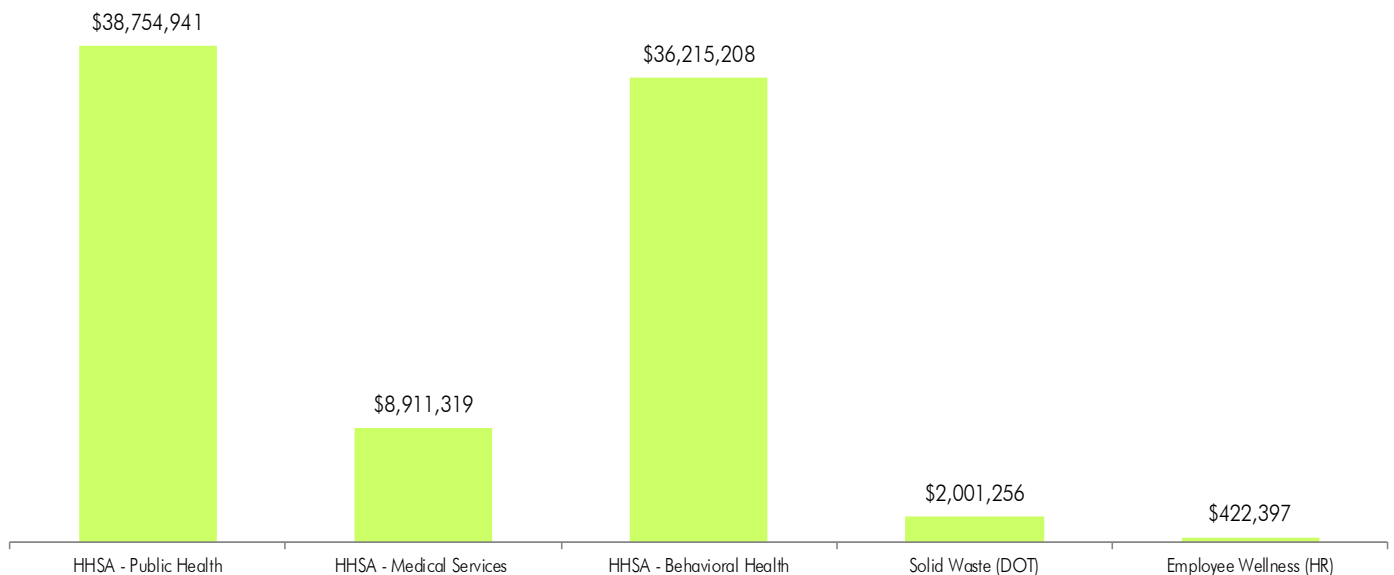
Employee Wellness

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members.

Total Appropriations



FY 2019-20 Functional Area Expenditures



	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20
Health & Sanitation Departments	Actual	Adopted	Adopted	Change	% Change
HHSA - Public Health	8,256,643	9,267,259	38,754,941	29,487,682	76.1%
HHSA - Medical Services	6,794,862	9,130,575	8,911,319	(219,256)	-2.5%
HHSA - Behavioral Health	35,366,597	33,387,534	36,215,208	2,827,674	7.8%
Solid Waste (DOT)	927,394	1,547,101	2,001,256	454,155	22.7%
Employee Wellness (HR)	316,192	352,165	422,397	70,232	16.6%
Total	51,661,688	53,684,634	86,305,121	32,620,487	60.8%

BUDGET OVERVIEW

Public Assistance



HHSA Assistant Director Bekkie Emery presenting at the Service Pin Ceremony. Each year this ceremony is held to recognize and appreciate all the hard work that the County employees do.



HHSA staff the Women, Infants and Children (WIC) program booth at a local community fair. WIC is a nutrition program that helps mothers and young children eat well and stay healthy.



Staff from HHSA Employment and Family Services Division at the 2018 Mendocino County Job Fair.

FUNCTIONAL AREA OVERVIEW

The Public Assistance Area ensures the welfare of the communities of Mendocino County through Employment and Family Assistance Services, Family and Children's Services and Adult and Aging Services.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHSA) is an organization that serves the community through coordinated, multi-disciplinary services. This Department oversees Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance. The Department also oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act (Health & Sanitation); and Animal Care & Mobile Spay-Neuter (Public Protection), as well as administration of various grants

HHSA Administration

HHSA Administration supports the Agency's vision of Healthy People in Healthy Communities through the leadership and adoption of cross-agency operational goals and objectives.

Social Services

Social Services is comprised of the key service areas of Employment and Family Assistance Services (EFAS); Family and Children's Services; and Adult and Aging Services. The majority of the services are mandated by State and Federal laws that differentiate client populations according to factors such as age, condition, types of services, and various risk factors.

CalWORKS/Foster Care-Adoptions

This budget unit contains expenditures for direct payments to foster care providers and adoptive parents which are mandated and primarily funded by the State and Federal governments.

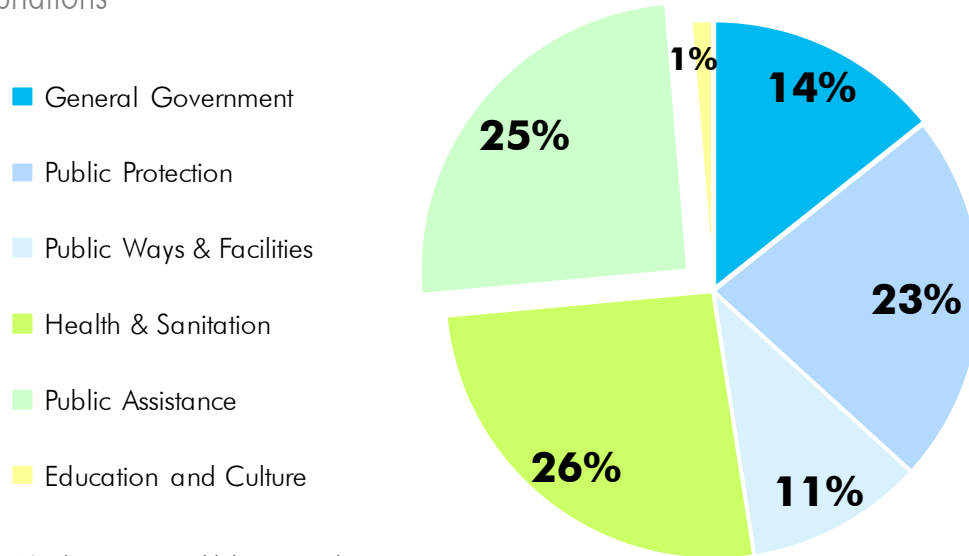
IHSS

In-Home Supportive Services (IHSS) administers public assistance programs to assist disabled individuals to remain in their homes. These programs include Public Authority and Quality Assurance.

General Assistance

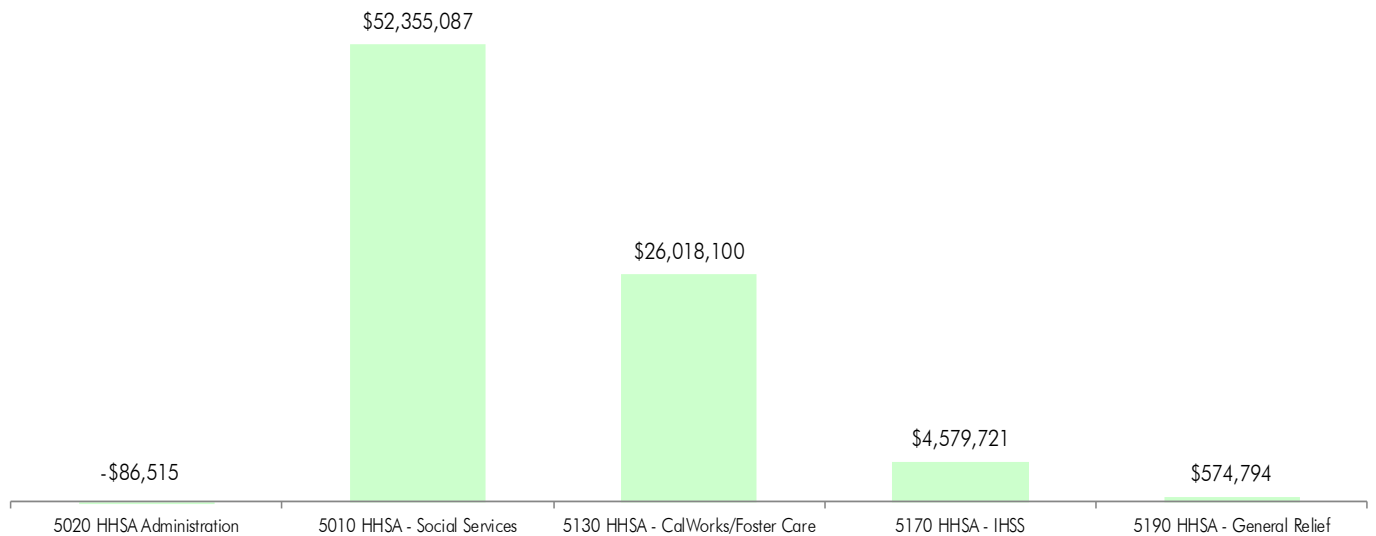
General Assistance/General Relief administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2019-20 Functional Area Expenditures



	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20
Public Assistance Departments	Actual	Adopted	Adopted	Change	% Change
HHSA - Administration	369,288	(131,934)	(86,515)	45,419	0.0%
HHSA - Social Services	43,362,350	47,621,015	52,355,087	4,734,072	9.0%
HHSA - CalWorks/Foster Care	23,302,025	24,566,940	26,018,100	1,451,160	5.6%
HHSA - IHSS	4,540,320	5,017,684	4,579,721	(437,963)	-9.6%
HHSA - General Relief	506,987		574,794	574,794	100.0%
Total	72,080,971	77,073,705	83,441,187	6,367,482	8.3%

BUDGET OVERVIEW

Education, Recreation & Culture



County Library staff hosting a booth at the 2018 Ukiah Pumpkin Fest.



Past Willits Frontier Days Sweethearts reunite at the grand opening of the Frontier Days Exhibit at the County Museum. .



A sheep shearing class that was held through the Mendocino County Farm Advisor in Hopland.

FUNCTIONAL AREA OVERVIEW

The Education Area provides education to the communities throughout Mendocino County through the services provided to the community by the Cultural Services Agency which includes Library system and the Farm Advisor (UCCE). The Culture Area preserves the county history through the services provided by the Cultural Services Agency which includes the County museum. The Recreation Area provides recreation and programming opportunities through the County parks which is a division of the Cultural Services Agency.

DEPARTMENTS

Cultural Services Agency

Library

The Mendocino County Library System provides library services for all residents and visitors to our beautiful county. The Mendocino County Library consists of five branches located in Ukiah, Fort Bragg, Willits, Covelo, and Point Arena along with a bookmobile that provides services to outlying areas.

Museum

Staff provides diverse services ranging from coordinating and crafting short-term and long-term exhibits, hosting educational and entertainment events, guiding school and tour groups, coordinating activities with other organizations such as Roots of Motive Power and Mendocino College, running the Museum Gift Shop, and managing the artifact and archive collections and space of the Mendocino County Museum. The Museum serves as the official archival repository for Mendocino County and for the State of California for Frolic shipwreck materials.

Parks

The Mendocino County Parks system is operated by the Cultural Services Agency -- Parks Division and maintained by the Facilities and Fleet Division of the Executive Office. The Parks system includes six parks and three public access areas. Each park has its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources.

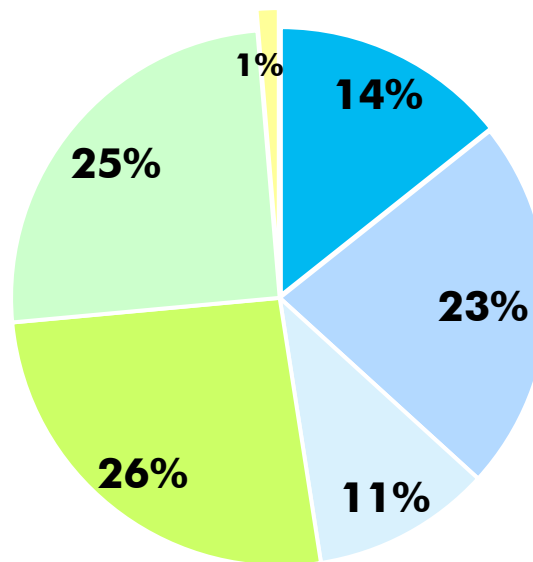
Farm Advisor (UCCE)

The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture

Note: Numbers may not add due to rounding.



FY 2019-20 Functional Area Expenditures



	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20
Education, Culture Recreation	Actual	Adopted	Adopted	Change	% Change
Library	3,514,960	4,144,094	4,175,437	31,343	0.8%
Farm Advisor	228,352	231,155	227,492	(3,663)	-1.6%
Museum and Parks	417,047	585,772	600,460	14,688	2.4%
Total	3,743,312	4,375,249	4,402,929	27,680	0.6%



BUDGET SUMMARY





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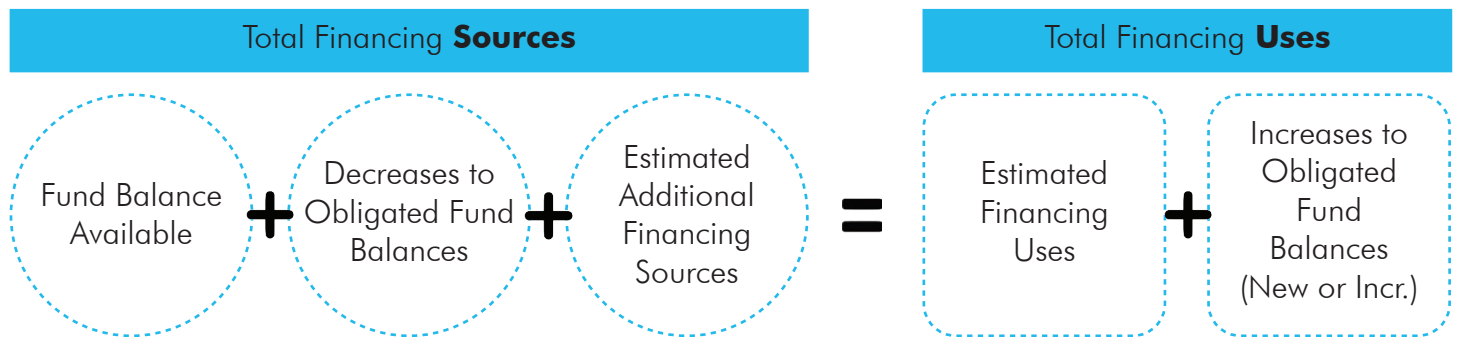
BUDGET SUMMARY

UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

COUNTY BUDGET FORMULA

The basic budget formula is applicable to counties, dependent special districts and other agencies under the supervision and control of the board of supervisors. Government Code Section 29009 requires the adopted budget to be in balance; therefore, Total Financing Sources shall equal Total Financing Uses.



Source: California State Controller's Office County Budget Guide

THE HEADING

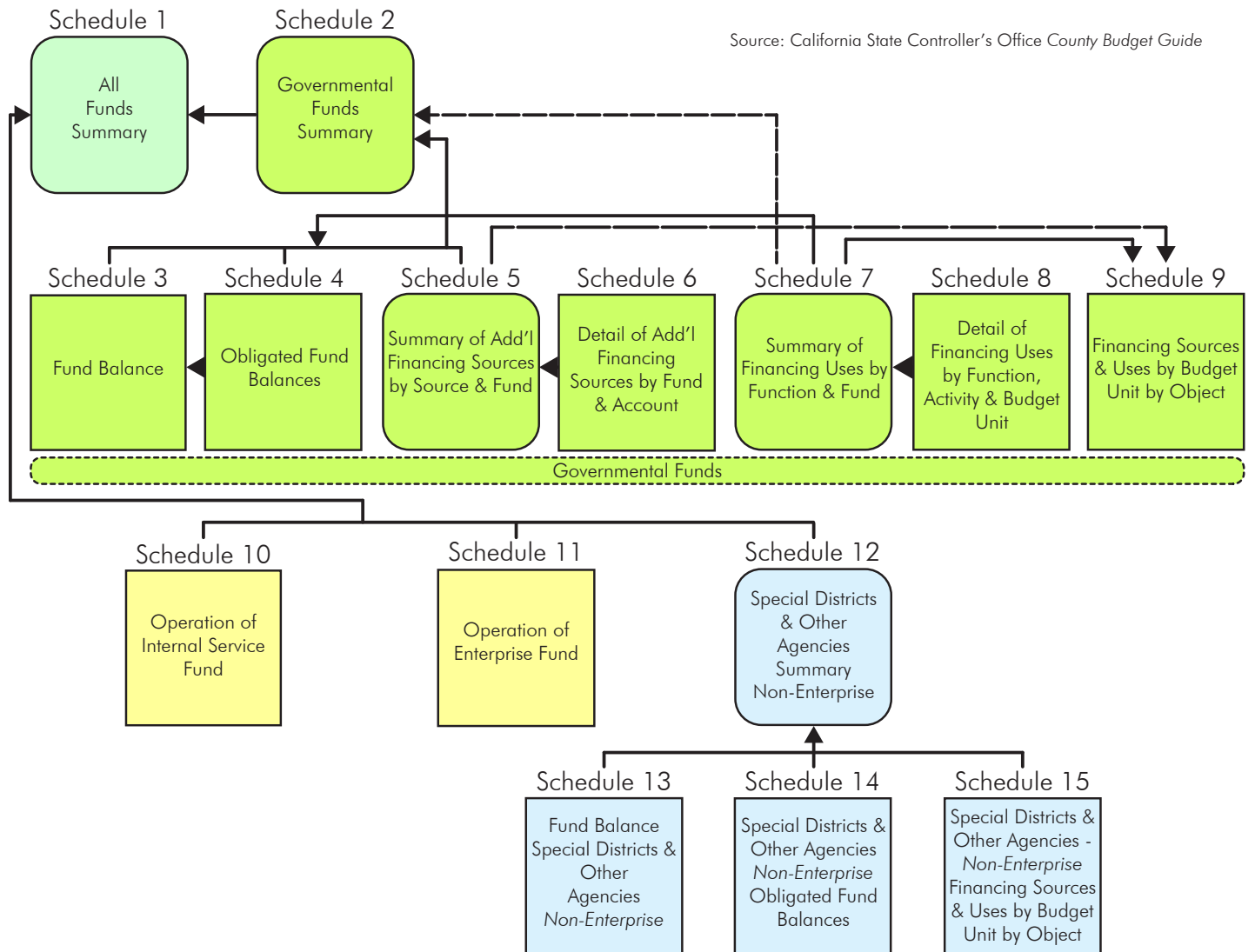
Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located at the top of each schedule. For example, Schedule 9 (each governmental budget unit has its own Schedule 9) is titled "Budget Unit Detail."

SCHEDULE LISTING

The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 and 12 through 14 can be found in this budget book under the section titled "Budget Summary". The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

- 1 All Funds Summary
- 2 Governmental Funds Summary
- 3 Fund Balance – Governmental Funds
- 4 Reserves/Designations – By Governmental Funds
- 5 Summary of Additional Financing Sources by Source and Fund
- 6 Detail of Additional Financing Sources by Fund and Account
- 7 Summary of Financing Uses by Function and Fund
- 8 Detail of Financing Uses by Function, Activity and Budget Unit
- 9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
- 10 Operation of Internal Service Funds
- 11 Operation of Enterprise Funds (*The County of Mendocino does not utilize this schedule.*)
- 12 Special Districts and Other Agencies Summary
- 13 Fund Balance – Special Districts and Other Agencies
- 14 Special Districts and Other Agencies – Reserves/Designations
- 15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

BUDGET SCHEDULE FLOWCHART



BUDGET SUMMARY

READING A SCHEDULE 9 (BUDGET UNIT DETAIL)

Each Budget Unit in a Governmental Fund has a Schedule 9, making it the most common schedule in the Budget book. The following instructions explain how to read a Schedule 9 form.

FINANCING USES CLASSIFICATION, COLUMN 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the Budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2016-17 ACTUALS, COLUMN 2

Column 2 represents actual amounts for spending and revenues *three years prior to the current budget year*. These represent some of the best comparisons to use when examining a budget. This is not required information for the State Controller's Office, but is included for additional historical context for the public.

2017-18 ACTUALS, COLUMN 3

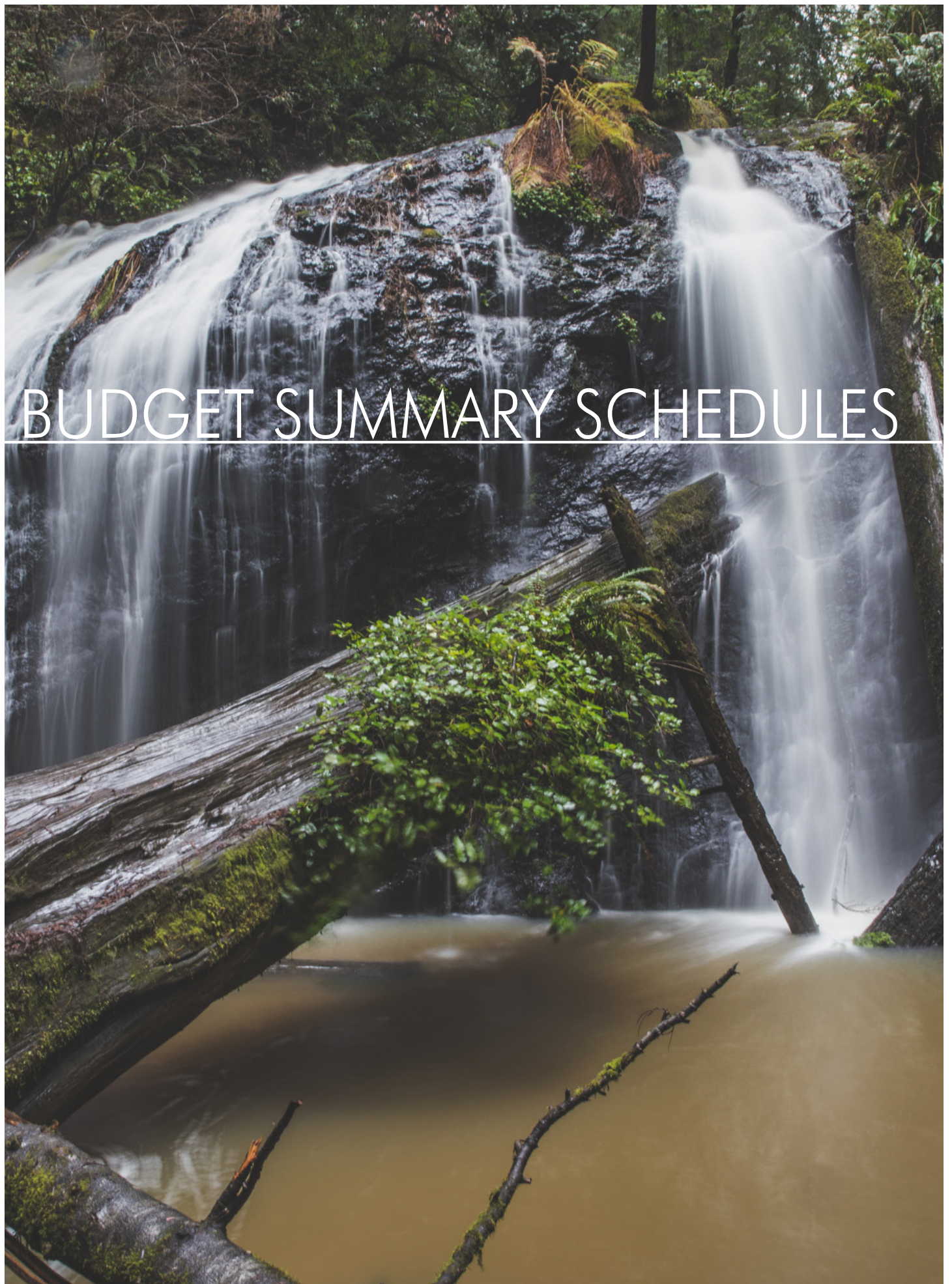
Column 3 represents actual amounts for spending and revenues *two years prior to the budget year*. These actual prior year numbers represent some of the best comparisons to use when examining a budget.

2018-19 ESTIMATED, COLUMN 4

Column 4 represents estimated amounts for spending and revenues *one year prior to the budget year*. When reading the Budget book, it is important to note that column 4 has the notation *Estimated*, and may not accurately reflect what the *Actual* numbers will be when the fiscal year is closed. This is because the Budget was Adopted and the book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. Actual numbers for FY 2018-19 will not be reflected until the following year's budget book.

2019-20 ADOPTED, COLUMNS 5 & 6

Column 5 represents the final Adopted budget numbers for FY 2019-20. Column 6 reflects the Adopted Budget's change over FY 2018-19's budget. This is not a requirement of the State Controller's Office, but again provides a helpful comparison of changes over the prior year.



BUDGET SUMMARY SCHEDULES

BUDGET SUMMARY

Schedule 1

ALL FUNDS SUMMARY

Total Financing Sources				Total Financing Uses			
Fund Name	Estimated Fund Balance Undesignated at June 30, 2019	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
Governmental Funds:							
County General Fund	2,608,825	1,927,406	208,311,186	212,847,417	212,550,970	50,000	212,600,970
Special Revenue Funds	28,821,147	-	86,508,587	115,329,734	89,042,140	26,287,594	115,329,734
Capital Projects Funds	586,994	-	1,500,000	2,086,994	1,959,808	127,186	2,086,994
Debt Service Funds	10,308,891	-	9,036,750	19,345,641	9,731,550	9,614,091	19,345,641
Total Gvn'tl Funds	42,325,857	1,927,406	305,356,523	349,609,786	313,284,468	36,078,871	349,363,339
Other Funds:							
Internal Service Funds	-	1,990,129	22,613,744	24,603,873	24,603,873	-	24,603,873
Special Districts	1,369,465	-	1,558,190	2,927,655	1,508,194	1,419,461	2,927,655
Total Other Funds	1,369,465	1,990,129	24,171,934	27,531,528	26,112,067	1,419,461	27,531,528
Total All Funds	43,695,322	3,917,535	329,528,457	377,141,314	339,396,535	37,498,332	376,894,867

GOVERNMENTAL FUNDS SUMMARY

County Funds	Available Financing				Requirements		
	Estimated Fund Balance Undesignated at June 30, 2019	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
County Operating Funds:							
1100 - County General Fund	2,608,825	1,927,406	208,311,186	212,847,417	212,550,970	50,000	212,600,970
Total General Fund	2,608,825	1,927,406	208,311,186	212,847,417	212,550,970	50,000	212,600,970
Special Revenue Funds							
1200 - Road Fund	9,745,756		25,750,763	35,496,519	29,367,758	6,128,761	35,496,519
1201 - Accumulated Capital Outlay Fund	4,297,156		1,279,248	5,576,404	5,576,404	374,259	5,576,404
1202 - Landfill Closure Fund	-		460,200	460,200	1,764,096	(1,303,896)	460,200
1205 - Library Fund	2,031,571		3,584,071	5,615,642	4,175,437	1,440,205	5,615,642
1206 - Fish and Game Fund	111,094		35,906	147,000	35,906	111,094	147,000
1207 - Special Aviation Fund - Round Valley	71,566		10,000	81,566	19,734	61,832	81,566
1208 - Special Aviation Fund - Little River	83,495		-	83,495	-	83,495	83,495
1210 - Supplemental Law Enforcement Fund	339,524		104,482	444,006	79,880	364,126	444,006
1211 - Probation COPS AB1913/CPA	76,684		240,241	316,925	206,726	110,199	316,925
1213 - Animal Care Mobile Spay-Neuter	3,325		90,450	93,775	151,782	(58,007)	93,775
1214 - Museum Bookstore	-		-	-	-	-	-
1215 - Museum Special Projects	-		-	-	-	-	-
1216 - Sheriff Special Projects	47,790		-	47,790	-	47,790	47,790
1217 - Recorder's Modernization	121,705		61,800	183,505	50,200	133,305	183,505
1218 - Micrographics	-		87,528	87,528	87,528	-	87,528
1220 - Assessor Property Characteristics	192,870		25,000	217,870	90,028	127,842	217,870
1221 - Mental Health	2,598,066		24,413,831	27,011,897	23,726,049	3,285,848	27,011,897
1222 - General Plan Update	860,750		250,000	1,110,750	112,500	998,250	1,110,750
1223 - Mental Health Services Act	6,375,374		4,836,832	11,212,206	7,877,696	3,334,510	11,212,206
1224 - Mental Health Treatment Act	1,407,623		7,500,000	8,907,623	1,720,292	7,187,331	8,907,623
1225 - Disaster Recovery	456,798		7,223,465	7,680,263	6,667,378	1,012,885	7,680,263
1226 - Intergovernmental Transfers	-		5,720,000	5,720,000	2,650,000	3,070,000	5,720,000
1227 - Whole Person Care	-		4,834,770	4,834,770	4,682,746	152,024	4,834,770
Total Special Revenue Funds	28,821,147	-	86,508,587	115,329,734	89,042,140	26,287,594	115,329,734
Capital Projects Fund:							
1300 - Capital Projects	586,994	-	1,500,000	2,086,994	1,959,808	127,186	2,086,994
Total Capital Projects Fund	586,994	-	1,500,000	2,086,994	1,959,808	127,186	2,086,994
Debt Service Funds:							
1400 - Debt Service Fund	2,006,586	-	1,870,750	3,877,336	1,870,750	2,006,586	3,877,336
1410 - Pension Obligation Bond Fund	8,302,305	-	7,166,000	15,468,305	7,860,800	7,607,505	15,468,305
Total Debt Service Funds	10,308,891	-	9,036,750	19,345,641	9,731,550	9,614,091	19,345,641
Total Governmental Funds	42,325,857	1,927,406	305,356,523	349,609,786	313,284,468	36,078,871	349,363,339
2017-18 Appropriations Limit	81,266,103						
Approp's Subject to Limitations	68,063,350						

BUDGET SUMMARY

Schedule 3

FUND BALANCE - GOVERNMENTAL FUNDS

		Less: Portion Reserved Designated at June 30			
County Funds	Estimated Fund Balance Per Auditor at June 30, 2019	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
General Fund					
1100 - County General Fund	26,903,684	724,147	17,078,326	6,492,386	2,608,825
Total General Fund	26,903,684	724,147	17,078,326	6,492,386	2,608,825
Special Revenue Funds					
1200 - Road Fund	10,783,623	554,663	589,319	—	9,745,756
1201 - Accumulated Capital Outlay Fund	4,297,156	396,039	—	—	4,297,156
1202 - Landfill Closure Fund	3,806,629	—	—	3,806,629	—
1205 - Library Fund	2,066,087	—	295	29,491	2,031,571
1206 - Fish and Game Fund	111,094	—	—	—	111,094
1207 - Spec Aviation Fund-Round Valley	71,566	—	—	—	71,566
1208 - Spec Aviation Fund-Little River	83,495	—	—	—	83,495
1210 - Supp Law Enforcement Fund	339,524	—	—	—	339,524
1211 - Probation COPS AB1913/CPA	76,684	—	—	—	76,684
1213 - Animal Care Mobile Spay Prog	3,325	—	—	—	3,325
1214 - Museum Bookstore	—	—	—	—	—
1215 - Museum Special Projects	—	—	—	—	—
1216 - Sheriff Special Projects	47,790	—	—	—	47,790
1217 - Recorder's Modernization	121,705	—	—	—	121,705
1218 - Micrographics Fund	—	—	—	—	—
1220 - Assessor Property Characteristics	192,870	—	—	—	192,870
1221 - Mental Health Fund	2,598,066	—	—	2,197,777	2,598,066
1222 - General Plan Update Fund	860,750	—	—	—	860,750
1223 - Mental Health Services Act	7,284,094	—	—	908,720	6,375,374
1224 - Mental Health Treatment Act	1,407,623	—	—	—	1,407,623
1225 - Disaster Recovery	456,798	—	—	—	456,798
1226 - Intergovernmental Transfers	—	—	—	—	—
1226 - Whole Person Care	—	—	—	—	—
Total Special Revenue Funds	34,608,879	453,278	589,614	4,744,840	28,821,147
Capital Project Fund					
1300 - Capital Projects	586,994	—	—	—	586,994
Total Capital Projects Fund	586,994	—	—	—	586,994
Debt Service Funds					
1400 - Debt Service Fund	2,006,586	—	—	—	2,006,586
1410 - Pension Obligation Bonds Fund	8,302,305	—	—	—	8,302,305
Total Debt Service Funds	10,308,891	—	—	—	10,308,891
Total Governmental Funds	72,408,448	1,177,425	17,667,940	11,237,226	42,325,857

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2019	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
General Fund				
General Reserve	11,787,010	-	-	11,787,010
Reserve for Retirement Contribution	4,500,000	-	-	4,500,000
Reserve for Teeter	648,302	-	-	648,302
Reserve for Inventory	138,794	-	-	138,794
Reserve for Imprest Cash	4,220	-	-	4,220
Designated for Planning - General Plan Update	1,528,496	-	50,000	1,578,496
Designated for Animal Care - Spay & Neuter Program	112,808	-	-	112,808
Designated for Public Health - Child Car Seat Program	5,996	-	-	5,996
Designated for Sheriff Vehicle Replacement	100,477	-	-	100,477
Designated for Sheriff Off Highway License Fees	-	-	-	-
Designated for Sheriff Civil Automation	67,368	-	-	67,368
Designated for Sheriff Warrant System Update	112,469	-	-	112,469
Designated for Public Health Automation	77,417	-	-	77,417
Designated for SUDT - County Alcohol Fund	26,824	-	-	26,824
Designated for Public Health - CCS Travel	58,922	-	-	58,922
Designated for SUDT - Alcohol Abuse Education	100,963	100,963	-	-
Designated for SUDT - Drug Abuse Education	72,511	68,743	-	3,768
Designated for Environmental Health - REHIT Program	132,475	30,000	-	102,475
Designated for Social Services - MH Audit Adjustment	1,000,000	-	-	1,000,000
Designated for Social Svcs - CalWorks/AS/Fam Conn	995,633	-	-	995,633
Designated for Social Services - CSOC DSS	1,577,286	-	-	1,577,286
Designated for Sheriff SAR Forest Service Title III	-	-	-	-
Designated for Agriculture Technology Program	-	-	-	-
Designated for Animal Care - Animal Rescue	54,550	-	-	54,550
Designated for PH Nursing - Targeted Case Mgmt Audit	329,943	-	-	329,943
Designated for Probation - Juvenile Probation Svcs	138,248	-	-	138,248
Designated for Sheriff Medical Marijuana	-	-	-	-
Designated for Hospital & Medical Svcs - IGT Medi-Cal	4,440,906	1,727,700	-	2,713,206
Designated for Hospital & Medical Svcs - Whole Person Care	855,880	-	-	855,880
Total General Fund	28,867,498	1,927,406	50,000	26,990,092
Special Revenue Funds				
Road Fund				
Reserve for Inventory	589,219	-	-	589,219
Reserve for Imprest Cash	50	-	-	50
Designated for Capital Outlay	-	-	-	-
Designated for Transportation Operations	-	-	-	-
Landfill Closure				
Designated for Solid Waste - Landfill Closure	1,894,179	-	-	1,894,179
Designated for Solid Waste - Landfill Closure - South Coast	1,912,450	-	-	1,912,450

BUDGET SUMMARY

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2019	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
Library Fund				
Designated for Library Operations	-	-	-	-
Designated for Library Operations - Ukiah Branch	13,164	-	-	13,164
Designated for Library Operations - Fort Bragg Branch	3,781	-	-	3,781
Designated for Library Operations - Willits Branch	12,547	-	-	12,547
Reserve for Imprest Cash	295	-	-	295
Mental Health Fund				
Designated for Proposition 63 MH Services Act	-	-	-	-
Designated for MHSA Prudent Reserve	908,720	-	-	908,720
Designated for CONREP	-	-	-	-
Designated for MH Audit Adjustment	-	-	-	-
Reserve for Imprest Cash	-	-	-	-
Total Special Revenue Funds	5,334,404	-	-	5,334,404
Capital Project Fund	-	-	-	-
Capital Project Fund	-	-	-	-
Designated for Capital Projects	-	-	-	-
Total Capital Project Fund	-	-	-	-
Debt Service Funds	-	-	-	-
Debt Service Fund	-	-	-	-
Designated for Debt Service	-	-	-	-
Pension Obligation Bond Fund	-	-	-	-
Designated for Debt Service	-	-	-	-
Total Debt Service Funds	-	-	-	-
Total Governmental Funds	34,201,902	1,927,406	50,000	32,324,496

SUMMARY OF ADDITIONAL FINANCING SOURCES - GOVERNMENTAL FUNDS

Description	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Summary by Source				
Current Secured Property Tax	32,263,467	33,786,268	33,175,000	36,178,685
Current Unsecured Property Tax	1,035,471	972,858	1,005,900	1,005,900
Taxes (Other than Current Property)	38,419,321	44,289,800	41,667,401	52,834,771
Total Taxes	71,718,260	79,048,926	75,848,301	90,019,356
Licenses & Permits	3,031,874	4,029,513	3,657,629	4,369,450
Fines, Forfeitures, & Penalties	1,565,822	1,372,278	1,573,634	1,451,466
Use of Money & Property	606,731	1,195,863	621,298	1,122,460
Aid from Other Govtl Agencies	115,695,930	130,141,612	151,795,809	170,527,389
Charges for Current Services	24,032,340	26,324,084	20,640,763	22,811,028
Other Revenues	20,711,847	20,025,965	16,703,088	15,555,374
Total Summary by Source	237,362,805	262,138,241	270,840,522	305,856,523
Summary by Fund				
1100 - County General	173,224,240	189,150,994	186,220,292	208,311,186
1200 - Roads	17,586,330	17,700,366	30,331,704	25,750,763
1201 - Accumulated Capital Outlay	4,340,732	4,319,834	1,489,320	1,279,248
1202 - Landfill Closure	626,047	767,267	460,200	460,200
1205 - County Library	3,161,576	3,339,166	3,418,243	3,584,071
1206 - Fish & Game	17,857	85,460	35,433	35,906
1207 - Aviation - Round Valley	10,000	50,000	-	10,000
1208 - Aviation - Little River	-	20,000	-	-
1210 - Supp Law Enforcement Services	147,852	217,832	-	104,482
1211 - Probation COPS AB1913	244,443	244,694	248,697	240,241
1213 - Mobile Spay/Neuter Program	51,439	128,838	76,950	90,450
1214 - Museum Bookstore	-	-	-	-
1215 - Museum Special Projects	8,610	-	-	-
1216 - Sheriff Special Projects	10,418	37,671	-	-
1217 - Recorder Modernization	48,889	43,411	70,500	61,800
1218 - Micrographics	76,878	81,132	90,699	87,528
1220 - Assessor Property Characteristics	28,884	26,014	8,000	25,000
1221 - Mental Health Service	22,340,555	26,581,113	23,300,403	24,413,831
1222 - General Plan Update	93,040	297,801	160,050	250,000
1223 - Mental Health Services Act	4,538,807	5,023,502	4,682,387	4,836,832
1224 - Mental Health Treatment Act	-	1,606,671	-	7,500,000
1225 - Disaster Recovery	-	1,526,326	1,099,842	7,723,465
1226 - Intergovernmental Tran.	-	-	6,160,000	5,720,000
1227 - Whole Person Care	-	-	4,097,702	4,834,770
1300 - Capital Projects	636,159	11,731	552,000	500,000
1301 - Capital Projects	-	-	-	1,000,000
1400 - Debt Service	1,903,134	1,888,582	1,871,000	1,870,750
1410 - Pension Obligation Bonds	8,266,915	8,989,836	6,467,100	7,166,000
Total Summary by Fund	237,362,805	262,138,241	270,840,522	305,856,523

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
General Fund				
Taxes				
Property Tax Current Secured				
Non-Departmental Revenue	32,080,502	33,595,380	33,000,000	36,000,000
Emergency Medical Services	182,965	190,888	175,000	178,685
Property Tax Current Unsecured				
Non-Departmental Revenue	1,029,521	967,268	1,000,000	1,000,000
Emergency Medical Services	5,951	5,589	5,900	5,900
Supplemental Roll Tax				
Non-Departmental Revenue	346,415	440,066	350,000	700,000
Emergency Medical Services	2,004	2,542	2,000	4,000
Property Tax Prior Secured				
Non-Departmental Revenue	(8,680)	-	-	-
Teeter Plan	3,162,293	3,429,952	3,500,000	3,200,000
Emergency Medical Services	(53)	-	(500)	-
Property Tax Prior Unsecured				
Non-Departmental Revenue	75,106	(26,094)	50,000	50,000
Emergency Medical Services	434	(163)	200	200
Penalty & Cost on Delinquencies				
Non-Departmental Revenue	656,868	949,794	650,000	700,000
Treasurer-Tax Collector	23,891	-	85,053	100,771
Teeter Plan	1,603,812	1,812,352	1,600,000	1,700,000
Sales & Use Tax				
Non-Departmental Revenue	5,920,131	6,382,048	6,100,000	6,500,000
Sales Tax - Public Safety				
Non-Departmental Revenue	-	-	-	-
Miscellaneous Budget	-	408,537	398,000	412,000
District Attorney	696,926	755,152	734,082	788,500
Sheriff-Coroner	2,972,689	3,216,947	3,109,500	3,375,050
Jail and Rehabilitation	2,251,386	2,436,120	2,355,000	2,555,200
Probation Officer	679,001	734,763	710,250	769,050
Emergency Medical Services	570,016	-	198,250	-
Timber Yield Tax				
Non-Departmental Revenue	344,086	662,781	500,000	800,000
Highway Property Rental				
Non-Departmental Revenue	-	-	-	-
Emergency Medical Services	-	-	10	10
Room Occupancy Tax				
Non-Departmental Revenue	5,152,109	5,682,028	5,650,000	6,000,000
Property Transfer Tax				
Non-Departmental Revenue	656,145	668,839	700,000	600,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Prop Tax In-Lieu of VLF				
Non-Departmental Revenue	10,812,410	11,340,056	11,300,000	11,800,000
In-Lieu of Sales Tax				
Non-Departmental Revenue	-	-	-	-
Williamson Act Replacement Tax				
Non-Departmental Revenue	522,064	487,259	550,000	580,000
Cannabis Business Tax				
Non-Departmental Revenue	-	79,868	1,708,349	1,050,000
Total Taxes	69,817,862	75,438,231	73,772,745	79,319,356
Licenses & Permits				
Animal License				
Animal Care	298,703	326,600	317,500	349,500
Business License				
Treasurer-Tax Collector	137,416	144,525	130,000	130,000
Cannabis Facility Business License				
Treasurer-Tax Collector	-	15,116	9,000	18,000
Planning & Building Services	-	10,308	15,000	15,000
Franchise				
Non-Departmental Revenue	793,287	871,804	800,000	800,000
Mobile Home Set Up Fee				
Planning & Building Services	9,557	20,149	10,725	23,000
Construction Permit				
Planning & Building Services	880,033	1,370,124	1,150,000	1,530,000
Zoning Permit				
Planning & Building Services	153,674	258,358	240,000	330,000
Other Permit				
Mendocino County Sheriff	1,123	904	500	500
Agriculture Department	2,630	2,649	2,500	2,500
Planning & Building Services	9,517	22,813	22,093	7,500
General Relief	1,766	1,830	-	-
Gun Permit				
Mendocino County Sheriff	39,615	58,265	50,000	50,000
Marriage License, GC 26840.3				
Clerk-Recorder	31,631	28,263	26,000	26,000
Lumber Mill Permit				
Treasurer-Tax Collector	630	665	385	385
Variance & Use Permit				
Planning & Building Services	128,311	193,396	100,000	280,000
Land Use Fee				
Environmental Health	331,767	455,302	556,926	549,565
Coastal Zone Permit				
Planning & Building Services	153,347	183,442	170,000	190,000
Total Licenses & Permits	2,973,005	3,964,513	3,600,629	4,301,950

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Courts - AB233 Program	303,380	307,647	312,620	330,412
25% Extra Fine				
Courts - AB233 Program	131,175	148,108	146,410	134,721
County 50% City VC Fine				
Courts - AB233 Program	-	-	-	-
County Parking Surcharge				
Courts - AB233 Program	-	-	-	-
Criminal Justice Construction Fund				
Information Services	14,200	15,200	14,200	14,200
Conflict Defender	159,750	171,000	219,600	219,600
Mendocino County Sheriff	142,000	152,000	150,000	150,000
Probation Officer	28,400	30,400	30,000	30,000
Warrant System Update				
Mendocino County Sheriff	1,531	2,281	1,000	2,000
Other Court Fine				
Courts - AB233 Program	34,097	30,305	30,710	32,249
Fine County Clerk for Superior Court				
Courts - AB233 Program	-	-	-	-
County Commission of City Fine				
Courts - AB233 Program	6,732	6,683	7,207	4,059
Miscellaneous Court Fine				
Courts - AB233 Program	-	13	-	41
District Attorney	14,305	25,695	10,000	18,000
Mendocino County Sheriff	142,762	141,476	125,000	125,000
Mendocino County Jail	23,807	38,878	10,000	10,000
Probation Officer	2,867	11,108	5,000	5,000
Agriculture Department	4,750	850	3,500	3,500
Public Health	979	698	1,000	1,000
Emergency Medical Services	-	96,680	112,394	115,450
Drug/Alcohol Fine				
Substance Use Disorder Treatment	11,483	15,258	107,781	107,781
County Alcohol Education				
Substance Use Disorder Treatment	12,473	8,899	-	-
Drug Abuse Education				
Substance Use Disorder Treatment	8,313	8,177	-	-
Fine Judicial District				
Courts - AB233 Program	6,560	13,247	15,582	7,335
Mendocino County Sheriff	53	62	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
County 50% City Criminal Fine				
Courts - AB233 Program	-	-	-	-
Forfeiture & Penalty				
Non-Departmental Revenue	-	-	-	-
Treasurer-Tax Collector	-	-	500	500
County Clerk - Election	430	-	-	-
Courts - AB233 Program	18,938	18,703	-	-
Mendocino County Sheriff	983	188	-	-
Planning & Building Services	68,861	7,331	100,004	90,000
Animal Care	-	(15)	-	-
Social Services	-	-	7,000	7,000
Asset Forfeiture				
District Attorney	39,144	-	-	-
Mendocino County Sheriff	300,000	-	-	-
Mendocino County Jail	-	15,808	-	-
Probation Officer	25,494	-	-	-
Total Fines, Forfeitures & Penalties	1,499,894	1,269,904	1,487,134.00	1,364,966
Use of Money & Property				
Interest				
Non-Departmental Revenue	403,145	807,487	500,000	1,000,000
Miscellaneous Budget	-	-	-	-
Child Support Services	4,385	6,239	4,000	6,000
Rents & Concessions				
Facilities	2,706	3,713	5,000	5,000
DOT - Round Valley Airport	4,885	4,955	4,920	4,920
DOT - Mendocino County Airport	40,176	45,984	45,000	45,000
Public Health Nursing	3,000	2,000	-	-
Social Services	23,567	65,912	-	-
Mendocino County Museum	8,646	7,860	9,400	9,400
Total Use of Money & Property	490,510	944,151	568,320	1,070,320
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Non-Departmental Revenue	33,047	39,161	40,000	36,000
District Attorney	106,895	104,176	100,000	100,000
Mendocino County Jail	-	-	70,000	70,000
Public Health	-	-	-	-
Environmental Health	-	-	-	-
Public Health Nursing	-	-	-	-
Hospital & Medical Services	-	-	-	-
Social Services	297,863	527,376	569,225	779,077
State Welfare Administration				
Probation Officer	-	-	-	-
Social Services	5,307,955	4,539,203	5,704,552	6,305,743

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
In Home Support Services	113,897	36,788	182,500	40,603
State AFDC				
CalWorks/Foster Care	5,383,656	5,092,996	4,121,398	4,374,562
State Aid California Children				
Public Health - CCS	442,695	597,740	571,929	571,929
Realignment Health Service				
Probation Officer	91,002	91,002	91,002	91,002
Public Health	878,570	1,129,023	1,276,148	1,196,451
Environmental Health	390,176	232,612	493,124	335,826
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	1,069,444	172,264	1,000,000	246,881
Emergency Medical Services	40,497	-	-	-
Hospital & Medical Services	1,321,688	3,608,601	-	-
Public Health - CCS	79,638	-	53,000	84,994
Social Services	6,880,336	6,971,209	6,914,579	7,071,819
Cal Works/Foster Care	-	5,063,630	5,699,216	5,983,459
Realignment Mental Health				
Substance Use Disorder Treatment	432,286	375,557	586,779	592,182
Realignment Public Assistance				
Social Services	4,909,659	5,042,430	4,470,412	5,827,023
CalWorks/Foster Care	8,915,770	3,732,750	4,155,145	4,012,303
In Home Support Services	2,652,000	2,731,747	3,034,601	2,760,435
Realignment Public Safety				
Executive Office	-	-	-	-
District Attorney	110,846	106,884	113,000	197,194
Public Defender	113,586	97,820	67,572	174,051
Mendocino County Sheriff	1,552,694	1,573,365	1,606,526	1,608,195
Mendocino County Jail	1,034,500	1,142,853	1,165,055	1,557,582
Juvenile Hall	-	-	-	-
Probation Officer	1,215,222	1,219,567	1,162,212	1,334,493
Substance Use Disorder Treatment	53,565	37,774	49,174	55,738
State Aid - Drug & Alcohol				
Alcohol/Other Drug Program	1,340,701	1,074,731	1,274,472	1,101,794
Coastal Conservancy				
Planning & Building Services	-	-	-	-
SB90 Reimbursement				
Non-Departmental Revenue	-	-	-	-
District Attorney	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Probation Officer	4,501	5,259	-	-
State Aid for Agriculture				
Agriculture Department	-	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
State Aid Agriculture Gas Tax				
Agriculture Department	288,476	33,995	100,000	141,000
State Reimis - EC Poisons				
Agriculture Department	114,716	116,382	116,000	116,000
Pesticide Regulatory				
Agriculture Department	5,086	1,952	1,952	1,952
State Breakfast/Lunch Program				
Juvenile Hall	35,109	29,663	18,000	-
State Aid for Veterans Affairs				
Social Services	84,680	97,468	108,000	108,000
County Hospital				
Emergency Medical Services	43,773	-	40,000	40,000
Non-County Hospital				
Hospital & Medical Services	51,200	104,877	76,000	76,000
EMS - Physician Services				
Hospital & Medical Services	106,716	99,682	300,000	300,000
Homeowners Property Tax Relief				
Non-Departmental Revenue	286,242	282,441	320,000	300,000
Emergency Medical Services	1,654	1,634	1,500	1,600
State Youthful Offender				
Juvenile Hall	21,209	18,202	34,058	108,727
Probation Officer	116,272	151,200	503,149	533,968
State Other				
Non-Departmental Revenue	130,000	130,000	130,000	130,000
Executive Office	-	-	-	-
Facilities	25,305	26,276	24,549	25,000
Land Improvement	-	-	-	-
Information Services	-	-	-	-
Court Collection Program	17,844	14,221	15,591	15,591
Courts - AB233 Program	33,663	34,667	40,000	40,000
District Attorney	632,319	566,272	875,000	885,000
Mendocino County Sheriff	151,495	146,477	179,025	639,414
Mendocino County Jail	1,031,206	1,126,393	1,262,577	1,279,533
Probation Officer	183,537	216,541	212,312	233,126
Agriculture Department	221,647	183,537	211,431	212,312
Cannabis Management	-	-	101,762	-
Emergency Services	-	-	-	-
Planning & Building Services	-	-	-	-
DOT - Round Valley Airport	-	-	-	-
DOT - Mendocino County Airport	5,081	637	-	-
Public Health	-	-	-	-
Environmental Health	17,271	20,941	-	-
Alcohol/Other Drug Program	-	-	-	-

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Public Health Nursing	298,877	366,142	356,431	624,519
Emergency Medical Services	-	-	-	-
Hospital & Medical Services	-	-	-	-
Public Health - CCS	179,438	178,204	391,341	531,907
Social Services	40,988	40,525	-	-
Farm Advisor	-	-	-	-
Federal Welfare Administration				
Probation Officer	-	-	-	-
Social Services	11,433,183	16,382,296	16,713,301	18,391,751
CalWorks/AFDC	-	-	-	-
In Home Support Services	111,609	137,750	182,500	182,500
TANF Probation				
Probation Officer	-	-	-	-
Title IV-E				
Probation Officer	164,179	148,432	200,000	150,000
Health Related Funds				
Social Services	9,711,998	8,469,190	11,884,485	13,136,965
Federal AFDC				
CalWorks/AFDC	7,169,922	7,486,066	8,849,894	9,906,490
Federal Forest Reserve				
Miscellaneous	-	-	-	-
Federal Grazing Fee				
Non-Departmental Revenue	1,819	930	-	-
Federal Land In Lieu Tax				
Non-Departmental Revenue	630,421	641,536	640,000	800,000
Federal Other Revenue				
Non-Departmental Revenue	1,349	92	1,000	-
Land Improvement	-	-	-	-
Information Services	-	-	-	-
District Attorney	-	-	-	-
Mendocino County Sheriff	19,864	19,923	25,000	27,912
Mendocino County Jail	92,369	45,736	30,000	47,675
Probation Officer	-	(30)	-	-
Emergency Services	136,713	-	150,435	150,000
DOT - Round Valley Airport	-	-	45,000	245,970
DOT - Mendocino County Airport	112,906	4,200	-	6,000,000
Public Health	327,396	269,244	251,557	157,472
Environmental Health	45,118	13,032	30,000	30,000
Substance Use Disorder Treatment	-	100	-	-
Hospital & Medical Services	2,114,778	6,702,130	-	-
Federal Aid Child Support				
Child Support Services	1,690,685	1,695,079	2,084,010	2,077,006

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Other Governmental Agency Aid				
Non-Departmental Revenue	-	-	-	-
Retirement	551,587	592,996	616,422	648,615
District Attorney	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Probation Officer	-	-	-	-
Planning & Building Services	-	146,437	-	-
Public Health	45,181	63,279	25,353	2,200
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	-	-	-	-
General Relief	-	-	-	-
Total Aid from Governmental Agencies	83,035,925	91,969,729	91,507,825	104,595,229
Charges for Current Services				
Tax Deeded Administration Fee				
Treasurer-Tax Collector	6,900	14,250	12,000	12,000
50% Redemption Fee				
Treasurer-Tax Collector	9,530	7,710	13,000	16,000
Release of Lien				
Treasurer-Tax Collector	6,940	2,500	3,000	4,000
Debt Service Fee				
Auditor-Controller	146,532	129,146	135,000	135,000
Prop Characteristics Fee				
Assessor	-	-	-	-
PTR Screening Fee				
Courts - AB233 Program	15,255	25,610	23,180	16,404
Cite Processing Fee				
Courts - AB233 Program	1,257	1,624	1,950	1,305
Probation Officer	278	192	250	300
Accounting Fee				
Auditor-Controller	99,489	111,529	100,000	100,000
Audit Fee				
Auditor-Controller	-	-	-	-
Election Services				
County Clerk - Election	67,979	96,816	90,071	34,700
Treasurer Cost Reimbursement				
Treasurer-Tax Collector	264,170	253,929	272,112	276,640
Legal Services				
County Counsel	78,298	22,779	15,000	20,000
State Aid Child Support				
Child Support Services	869,265	872,988	1,026,458	1,023,003
Legal Services Reimbursement				
County Counsel	5,830	4,127	3,000	3,000

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Court Collection Program	-	-	-	-
Courts - AB233 Program	4,623	4,356	4,485	3,462
Public Defender	19,649	26,040	20,000	20,000
Recommended Map Filing Fee				
Land Improvement	-	-	2,650	2,650
Parcel Map MS Filing Fee				
Land Improvement	17,440	2,300	10,000	7,000
Parcel Map PS Filing Fee				
Land Improvement	-	-	2,250	2,250
Plan Check & Inspection Fee				
Land Improvement	-	10,101	2,500	2,500
Parcel Subdivision Inspection				
Land Improvement	-	-	550	550
Basic Improvement Inspection Fee				
Land Improvement	550	400	1,000	1,000
Subdivision Agreement Processing Fee				
Land Improvement	-	-	1,100	1,100
Planning & Engineering				
Planning & Building Services	135,084	149,828	155,000	70,000
Record-Survey Exam Fee				
Land Improvement	21,400	22,325	22,000	22,000
Tentative Map Subdivision				
Land Improvement	82,691	62,834	40,000	40,000
Environmental Impact Fee				
Planning & Building Services	(967)	961	140,000	10,000
General Plan Amendment				
Planning & Building Services	2,017	9,465	10,000	20,000
Other Permit Fee				
Planning & Building Services	120,272	49,049	60,000	75,000
Abandoned Vehicle Abatement Fee				
Planning & Building Services	34,064	16,186	45,000	60,000
General Plan Maintenance Fee				
Planning & Building Services	245,145	390,285	330,000	395,000
Purchasing Fee				
Central Services	-	-	-	-
Agricultural Services				
Agriculture Department	18,471	19,651	19,000	19,000
Agriculture Certification				
Agriculture Department	2,369	1,920	2,500	2,500
Inspect/Test Weights & Measures				
Agriculture Department	88,442	78,400	151,000	200,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Appeal Abatement Fee				
County Counsel	3,591	-	1,000	-
Cannabis Application/Inspect				
Agriculture Department	741,755	432,818	-	-
Cannabis Management	-	-	655,525	391,396
Fee Judicial District				
Courts - AB233 Program	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Civil Fee Sheriff				
Mendocino County Sheriff	110,902	67,199	100,000	100,000
Adult Probation Supervision				
Probation Officer	207,549	275,515	200,000	250,000
Adult Probation Diversion				
Probation Officer	11,979	15,563	12,000	10,000
Adult Probation Pre-Sentence				
Probation Officer	60,645	72,723	55,000	55,000
Estate Fee - Public Administrator				
County Counsel	-	876	1,000	-
Social Services	19,649	55,088	60,000	60,000
Juvenile Drug Court Enrollment Fee				
Probation Officer	-	-	-	-
Humane Services				
Animal Care	133,929	106,117	160,000	160,000
Incinerator Services				
Animal Care	2,040	3,490	3,040	3,500
Domestic Animal Control Contract				
Mendocino County Sheriff	22,000	22,000	22,000	22,000
Animal Care	80,312	138,723	115,500	123,935
Law Enforcement Services				
Mendocino County Sheriff	118,246	164,580	160,000	160,000
Sheriff Point Arena Contract				
Mendocino County Sheriff	108,333	100,000	100,000	100,000
Recorder Modernization Fee				
Clerk-Recorder	(22)	230	-	-
Medical Marijuana Zip Tie				
Mendocino County Sheriff	1,267,514	1,125	-	-
Restitution 11470.2				
Mendocino County Sheriff	327,440	148,067	-	-
Recorder Service Fee				
Clerk-Recorder	930	1,991	800	800
Recording Fee				
Clerk-Recorder	240,084	265,169	233,705	221,963
Courts - AB233 Program	56,587	50,191	55,101	49,674

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Health - Vital Statistics				
Public Health	47,167	43,719	46,000	46,000
Drug Diversion Service				
Substance Use Disorder Treatment	13,789	11,545	20,000	20,000
Clerk Fee				
Clerk-Recorder	56,743	50,013	52,000	52,000
Work Furlough				
Probation Officer	2,067	619	1,000	500
Work Release				
Mendocino County Jail	20,985	17,426	20,000	20,000
Electronic Monitoring Fee				
Mendocino County Jail	-	-	-	-
Probation Officer	-	-	-	-
T/C Tax Sale Cost Reimbursement				
Treasurer-Tax Collector	-	-	-	-
Interfund Revenue - DOT				
Solid Waste	25,700	27,640	27,916	28,302
Interfund Revenue - Engineering				
Land Improvement	121,129	96,090	32,588	32,588
Interfund Revenue - Printing				
Central Services	7,142	9,745	5,580	4,250
Interfund Revenue - Xerox				
Central Services	21,503	7,129	8,528	14,842
Interfund Revenue - Garage				
Fleet Management	15,138	51,504	20,000	20,000
Interfund Revenue - Janitor				
Facilities	103,404	141,305	126,351	125,000
Interfund Revenue - Legal				
County Counsel	263,700	263,700	413,000	400,000
Consumer Protection Program				
Environmental Health	440,272	438,225	559,000	554,355
Nursing Fee				
Public Health Nursing	10,899	11,576	11,500	11,000
Caspar Refuse Disposal Site				
Solid Waste	30,251	-	30,000	5,000
Caspar/Fort Bragg Refuse				
Solid Waste	-	-	-	-
Solid Waste Fee				
Non-Departmental Revenue	-	-	-	-
Environmental Health	77,516	87,604	75,000	115,000
California Children's Services				
Public Health - CCS	780	860	600	600

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Meals & Prisoner Care Sheriff				
Mendocino County Jail	-	-	-	-
Support in Juvenile Hall				
Juvenile Hall	30,837	34,659	10,000	17,000
Driving Under Influence				
Substance Use Disorder Treatment	18,482	17,094	17,890	17,890
Bailiff Services				
Mendocino County Jail	-	-	-	-
Educational Services (Testing)				
Emergency Medical Services	-	-	-	-
EMS Per Call Fee				
Emergency Medical Services	20,123	11,616	22,000	15,000
Parks & Recreation Fee				
Facilities	19,897	19,193	21,000	21,000
Cultural Services - Museum	-	-	-	21,000
Collection Fee				
Treasurer-Tax Collector	55,898	38,179	37,437	45,786
Courts - AB233 Program	576,846	469,583	622,307	562,370
Social Services	46,154	28,906	55,000	55,000
Drug Testing Program				
Probation Officer	14,579	12,258	12,000	9,900
Other Charges				
Clerk of the Board	9,731	4,670	7,000	7,000
Executive Office	15	45	-	-
Auditor-Controller	5,307	24,829	7,500	7,500
Assessor	22,431	20,742	-	-
Treasurer-Tax Collector	26,057	41,233	24,755	27,000
Central Services	6,793	5,849	10,000	10,000
County Counsel	9,912	3,514	500	400
Human Resources	3,773	4,606	11,520	-
Economic Development	-	161,578	-	-
Land Improvement	6,875	-	-	-
Information Services	-	200	-	-
Court Collection Program	294	-	-	-
Courts - AB233 Program	99,198	326,295	115,678	110,815
District Attorney	49,001	30,149	-	-
Mendocino County Sheriff	3,756	16,612	-	-
Mendocino County Jail	124,580	92,223	100,000	100,000
Juvenile Hall	696,334	174,043	-	-
Probation Officer	35,249	3,546	4,000	3,000
Planning & Building Services	490,449	295,509	170,000	466,069
Animal Care	117,260	124,998	146,500	146,500
Public Health	205,927	519,619	449,957	757,594
Environmental Health	520,396	497,092	753,921	933,304

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Substance Use Disorder	33,360	102,840	27,774	599,221
Public Health Nursing	4,535	14,042	24,871	27,005
Emergency Medical Services	89,977	73,461	80,000	81,025
Employee Wellness	67,703	-	-	-
Hospital & Medical Services	-	-	-	-
Public Health - CCS	8,527	9,313	47,116	8,317
Solid Waste	371,062	421,453	285,000	325,000
Social Services	156,032	44,428	60,000	60,000
HHSA Administration	188,314	369,288	-	-
Cultural Services - Museum	-	-	-	-
Conservator Service Fee				
Social Services	34,247	39,429	72,000	72,000
Data Processing Services				
Information Services	152,007	203,589	181,834	216,886
Collection Service				
Probation Officer	5,829	6,430	6,000	-
County Cost Plan Charges				
Non-Departmental Revenue	1,352,057	2,467,399	2,600,000	2,600,000
Returned Check Charge				
Treasurer-Tax Collector	811	1,245	700	1,000
Clerk-Recorder	150	50	-	-
Courts - AB233 Program	454	523	650	650
Probation Officer	-	-	-	-
Payment Plan Processing Fee				
Treasurer-Tax Collector	5,700	6,900	6,000	6,000
County 30% State PA				
Courts - AB233 Program	180,852	217,944	216,203	185,295
Traffic School Fee				
Courts - AB233 Program	484,107	402,555	410,184	446,517
Traffic School \$24				
Courts - AB233 Program	71,898	61,907	63,180	68,320
Total Charges for Current Services	13,558,391	12,989,102	12,778,267	13,785,433
Other Revenues				
Prior Year Revenue				
Non-Departmental Revenue	6,408	816	-	-
Executive Office	-	308	-	-
Auditor-Controller	-	-	50,000	50,000
Treasurer-Tax Collector	-	-	-	-
Central Services	-	-	-	-
Clerk-Recorder	-	-	-	-
Public Defender	-	1,267	-	-
	-	-	-	-
Jail & Rehabilitation	-	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Agriculture Department	-	-	-	-
Planning & Building Services	-	-	-	-
Public Health Administration	-	-	-	-
Environmental Health	-	-	-	-
Social Services Administration	-	-	-	-
Sale of Fixed Assets				
Non-Departmental Revenue	35,580	-	-	-
Central Services	650	-	-	-
Other Sales				
Non-Departmental Revenue	-	-	-	-
Clerk of the Board	-	-	-	-
Auditor-Controller	248	267	300	300
Assessor	11,959	13,152	12,000	12,000
Treasurer-Tax Collector	6,740	7,825	6,000	7,000
Central Services	25,846	19,378	18,095	23,350
County Counsel	106	105	300	-
Human Resources	153	92	100	-
Facilities	2,000	-	-	-
Fleet Management	1,515	750	-	2,000
Land Improvement	-	-	-	-
Clerk-Recorder	70,703	72,064	68,000	68,000
Information Services	-	-	-	-
District Attorney	17,259	28,872	16,000	18,000
Mendocino County Sheriff	7,697	5,814	-	-
Agriculture Department	-	-	-	-
Planning & Building Services	2,433	2,901	5,000	6,000
Animal Care	744	316	500	-
DOT - Round Valley Airport	684	653	501	500
DOT - Mendocino County Airport	8,973	13,674	10,000	10,000
Public Health	2,947	2,956	3,000	3,000
Public Health Nursing	-	-	-	-
Solid Waste	-	-	-	-
Farm Advisor	-	-	-	-
Sale of Map - Surveyor				
Land Improvement	446	624	500	500
Sale of Map - Assessor				
Assessor	1,986	605	2,500	2,500
Other				
Non-Departmental Revenue	87,521	92,823	80,000	90,000
Clerk of the Board	1,498	(300)	-	-
Executive Office	-	-	-	-
Auditor-Controller	-	-	-	-
Treasurer-Tax Collector	285	220	-	-
Facilities	16,032	17,932	18,000	19,000

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Fleet Management	2,079	-	-	-
Economic Development	-	20,625	-	-
Clerk-Recorder	1,117	447	500	500
Courts - AB233 Program	-	-	-	85,346
District Attorney	3,641	2,266	1,000	-
Child Support Services	-	-	-	-
Mendocino County Sheriff	996	4,296	-	-
Mendocino County Jail & Rehabilitation	-	-	-	16,000
Probation Officer	25	-	-	-
Emergency Services	-	-	-	-
Planning & Building Services	-	(550)	-	25,000
Animal Care	38	-	-	-
Public Health	1,125	11,125	1,125	38,125
Environmental Health	310	417	-	-
Substance Use Disorder Treatment	-	14	-	-
Public Health Nursing	7,965	54	-	-
Emergency Medical Services	85	170	500	300
Employee Wellness	-	250	-	-
Social Services	37,902	9,431	-	-
General Relief	-	-	-	-
Farm Advisor	-	-	-	-
Cultural Services - Museum	-	15,297	15,000	15,000
Non-Departmental Revenue	275	-	-	-
Transportation-Land	-	-	-	-
Canceled Outlawed Warrant				
Auditor-Controller	-	35	-	-
Treasurer-Tax Collector				
Refund Jury & Witness Fee				
Non-Departmental Revenue	-	-	-	-
General Relief Refund				
General Relief	49,994	53,041	54,416	50,964
Donation				
Non-Departmental Revenue	-	-	-	-
Executive Office	-	20,000	-	-
Miscellaneous Budget	-	25,000	-	-
Mendocino County Sheriff	600	221	-	-
Agriculture Department	-	-	-	-
Animal Care	7,182	3,876	5,502	4,500
Public Health	90	-	-	-
Public Health Nursing	2,155	802	1,000	500
Cultural Services - Museum	-	-	-	4,000
Civil Assessment PC 1214.1				
Probation Officer	-	-	-	-
Vending Machine				

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Central Services	3,445	569.11	6,000	6,000
Facilities	-	75.50	-	-
Tobacco Settlement				
Non-Departmental Revenue	778,697	956,819.92	780,000	900,000
Other				
Substance Use Disorder Treatment	-	-	70,000	70,000
Grant Revenue				
Animal Care	-	-	-	-
District Attorney	37,344	13,246.80	33,000	-
Public Health	60,000	185,402.08	425,534	703,424
Substance Use Disorder Treatment	-	-	-	-
Social Services	-	-	-	-
Operating Transfer In				
Non-Departmental Revenue	-	-	-	-
Executive Office	-	-	-	-
Auditor-Controller	650	650.00	-	-
Assessor	-	-	60,946	90,028
Sheriff-Coroner	96,298	72,974.53	-	-
Agriculture Department	-	-	-	-
Planning & Building Services	10,000	16,000.00	16,000	15,000
Animal Care	10,945	-	-	-
DOT - Round Valley Airport	10,000	40,000.00	-	19,734
DOT - Mendocino County Airport	5,000	-	-	-
Public Health	-	1,501.56	-	-
Environmental Health	-	137,774.03	-	-
Substance Use Disorder Treatment	66,763	71,548.88	329,600	104,600
Employee Wellness	290,806	315,942.00	360,453	436,607
County Medical Services	-	149,285.10	-	-
Social Services	-	99,221.75	-	-
Medi-Cal				
Substance Use Disorder Treatment	23,620	44,570.00	20,000	50,000
Total Other Revenues	1,848,654	2,575,364.09	2,505,372	2,885,932
Total General Fund	173,224,240	189,150,994	186,220,292	208,311,186
Special Revenue Funds				
Road Fund				
Taxes				
Transportation Funds				
Admin/Road Maint	78,487	64,139	75,556	60,000
Federal & State Programs	-	-	-	-
Total Taxes	78,487	64,139.64	75,556	60,000
Licenses & Permits				
Other Permit				
Admin/Road Maint	200	420	500	500

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Transportation Permit Fee				
Admin/Road Maint	7,992	7,932.00	6,500	7,000
Co Highway Encroachment Permit				
Admin/Road Maint	50,677	52,958.00	40,000	50,000
Total Licenses & Permits	58,869	61,310.00	47,000	57,500
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Admin/Road Maint	43,046	43,366.39	40,000	40,000
Total Fines, Forfeitures & Penalties	43,046	43,366.39	40,000	40,000
Use of Money & Property				
Interest				
Admin/Road Maint	39,316	89,666.64	50,000	60,000
Total Use of Money Property	39,316	89,666.64	50,000	60,000
Aid from Other Governmental Agencies				
State HUTA Section 2103				
Admin/Road Maint	567,663	1,069,662.56	993,624	2,064,250
State Highway Users Tax				
Admin/Road Maint	1,239,068	1,217,719.15	1,278,007	1,215,639
State Collier Unruh				
Admin/Road Maint	382,960	374,286.84	387,397	385,503
State Transportation STPd(1)				
Admin/Road Maint	99,226	198,772.00	117,729	127,229
State RMRA SB1				
Admin/Road Maint	-	1,243,612.92	3,525,266	3,538,241
State Aid for Disaster				
Storm Damage	299,572	266,704.00	1,694,965	1,471,951
Prop 111 State Gas Tax				
Admin/Road Maint	1,104,533	1,062,454.58	1,124,972	1,097,860
State Other				
Admin/Road Maint	-	-	-	-
Federal & State Programs	188,612	17,972.51	90,875	58,725
State Exchange Program				
Admin/Road Maint	602,390	602,390.00	602,390	602,390
Federal Forest Reserve				
Admin/Road Maint	4,884	117,032.35	5,000	100,000
Federal Other				
Road Admin and Maintenance	-	-	-	-
Storm Damage	640,748	1,995,439	9,414,919	6,341,109
Federal & State Programs	4,177,928	3,579,184	6,793,154	4,560,311
Flood Control Lands				
Admin/Road Maint	-	-	500	500
Other Governmental Agency Aid				
Federal & State Programs	48,976	59,553.71	342,357	45,450
Total Aid from Other Govtl Agencies	9,356,560	11,804,785	26,371,155	21,678,658

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Charges for Current Services				
Interfund Revenue - DOT				
Admin/Road Maint	147,099	147,099	107,105	132,605
Federal & State Programs	-	-	-	-
Other Charges				
Admin/Road Maint	13,937	13,937	10,000	10,000
Total Charges for Current Services	161,036	161,036	117,105	142,605
Other Revenues				
Sale of Fixed Assets				
Admin/Road Maint	19,661	6,874	5,000	10,000
Other Sales				
Admin/Road Maint	2,100	7,679	4,800	8,500
Other				
Admin/Road Maint	-	5,511	500	500
Federal & State Programs	-	-	-	-
Refund Jury & Witness Fee				
Admin/Road Maint	-	-	-	-
Operating Transfer In				
Admin/Road Maint	5,827,555	3,646,219	3,620,588	3,693,000
Federal & State Programs	1,999,700	1,750,000	-	-
Total Other Revenues	7,849,016	5,416,282	3,630,888	3,712,000
Total Road Fund	17,586,330	17,700,366	30,331,704	25,750,763
Capital Improvement Fund				
Fines, Forfeitures & Penalties				
Asset Forfeiture				
Capital Improvements	-	-	-	-
Total Fines, Forfeitures & Penalties	-	-	-	-
Use of Money & Property				
Interest				
Capital Improvements	21,027	22,195	-	-
Endowment Fund Interest				
Capital Improvements	-	-	-	-
Total Use of Money & Property	21,027	22,195	-	-
Aid from Other Governmental Agencies				
State Other				
Capital Improvements	83,503	-	154,000	-
Other Governmental Agency Aid				
Capital Improvements	439,668	-	-	-
Total Aid from Other Govtl Agencies	523,171	-	154,000	-
Charges for Current Services				
Other Charges				
Capital Improvements	623,737	1,054,082	-	-
Total Charges for Current Services	623,737	1,054,082	-	-
Other Revenues				

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Other				
Capital Improvements	-	-	-	-
Operating Transfer In				
Capital Improvements	3,172,797	3,243,557	1,335,320	1,279,248
Total Other Revenues	3,172,797	3,243,557	1,335,320	1,279,248
Total Capital Improvement Fund	4,340,732	4,319,834	1,489,320	1,279,248
Landfill Closure Fund				
Use of Money & Property				
Interest				
Landfill Closure	23,288	45,731	10,000	10,000
Total Use of Money & Property	23,288	45,731	10,000	10,000
Charges for Current Services				
Caspar/Fort Bragg Refuse				
Landfill Closure	75,070	120,000	50,000	50,000
Other Charges				
Landfill Closure	527,689	601,536	400,200	400,200
Total Charges for Current Services	602,759	721,536	450,200	450,200
Other Revenues				
Sale of Fixed Assets				
Landfill Closure	-	-	-	-
Total Other Revenues	-	-	-	-
Total Landfill Closure Fund	626,047	767,267	460,200	460,200
Library Fund				
Taxes				
Sales & Use Tax				
Mendocino County Library	1,821,912	1,939,984	2,000,000	2,140,000
Total Taxes	1,821,912	1,939,984	2,000,000	2,140,000
Use of Money & Property				
Interest				
Mendocino County Library	15,731	28,662	30,000	31,800
Endowment Fund Interest				
Mendocino County Library	-	-	-	-
Total Use of Money & Property	15,731	28,662	30,000	31,800
Aid from Other Governmental Agencies				
State Other				
Mendocino County Library	-	-	-	-
State Library Grant				
Mendocino County Library	-	-	-	-
Total Aid from Other Govtl Agencies	-	-	-	-
Charges for Current Services				
Library Services				
Mendocino County Library	55,143	60,295	50,000	50,000
Total Charges for Current Services	55,143	60,295	50,000	50,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Other Revenues				
Prior Year Revenue				
Library	-	-	-	-
Other Sales				
Mendocino County Library	8,639	8,267	10,000	8,000
Other				
Mendocino County Library	101	-	-	-
Donation				
Mendocino County Library	3,453	1,717	2,000	1,500
Grant Revenue				
Mendocino County Library	1,000	-	-	-
Operating Transfer In				
Mendocino County Library	1,255,598	1,300,241	1,326,243	1,352,771
Total Other Revenues	1,268,791	1,310,224	1,338,243	1,362,271
Total Library Fund	3,161,576	3,339,166	3,418,243	3,584,071
Fish & Game Fund				
Fines, Forfeitures & Penalties				
Other Court Fine				
Fish & Game	12,232	47,608	35,000	35,000
Total Fines, Forfeitures & Penalties	12,232	47,608	35,000	35,000
Use of Money & Property				
Interest				
Fish & Game	625	1,059	320	800
Total Use of Money & Property	625	1,059	320	800
Changes for Current Services				
Other Charges				
Fish & Game	-	36,680	-	106
Total Charges for Current Services	-	36,680	-	106
Other Revenues				
Other	-	-	-	-
Prior Year Revenues	5,000	113	113	-
Total Other Revenues	5,000	113	113	-
Total Fish & Game Fund	17,857	85,460	35,433	35,906
Special Aviation Fund				
Aid from Other Governmental Agencies				
State Aid for Aviation				
Round Valley Special Aviation	10,000	50,000	-	10,000
Little River Special Aviation	-	20,000	-	-
Federal Other Revenue				
Round Valley Special Aviation	-	-	-	-
Total Aid from Other Govtl Agencies	10,000	70,000	-	10,000
Total Special Aviation Fund	10,000	70,000	-	10,000

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT				
SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
AB3229 COPS Program Fund				
Use of Money & Property				
Interest				
Sheriff COPS Program	1,120	2,865	-	540
County Jail - COPS Program	273	698	-	-
Total Use of Money & Property	1,392	3,563	-	540
Aid from Other Governmental Agencies				
State Other				
Sheriff - COPS Program	110,297	139,416	-	103,942
County Jail - COPS Program	36,163	34,667	-	-
Total Aid from Other Govtl Agencies	146,460	174,083	-	103,942
Other Revenues				
Other				
County Jail - COPS Program	-	40,186	-	-
Operating Transfer In				
Sheriff - COPS Program	-	-	-	-
Total Other Revenues	-	40,186	-	-
Total AB3229 COPS Program Fund	147,852	217,832	-	104,482
Juvenile Justice Crime Prevention Act Fund				
Use of Money & Property				
Interest				
Probation AB1913/CPA 2000	1,789	3,161	-	-
Total Use of Money & Property	1,789	3,161	-	-
Aid from Other Governmental Agencies				
State Other				
Probation AB1913/CPA	242,654	241,533	248,697	240,241
Total Aid from Other Govtl Agencies	242,654	241,533	248,697	240,241
Total JJCPA Fund	244,443	244,694	248,697	240,241
Mobile Spay & Neuter Fund				
Licenses & Permits				
Animal License				
Mobile Spay/Neuter	-	3,690	10,000	10,000
Total Use of Money & Property	-	3,690	10,000	10,000
Interest				
Mobile Spay/Neuter	205	131	200	200
Total Use of Money & Property	205	131	200	200
Charges for Current Services				
Humane Services				
Mobile Spay/Neuter	-	1,600	-	4,000
Other Charges				
Mobile Spay/Neuter	50,540	102,058	66,000	75,000
Total Charges for Current Services	50,540	103,658	66,000	79,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Other Revenues				
Other				
Mobile Spay/Neuter	-	-	-	750
Donation				
Mobile Spay/Neuter	694	836	750	500
Other Charges				
Mobile Spay/Neuter	-	20,523	-	-
Total Other Revenues	694	21,359	750	1,250
Total Mobile Spay & Neuter Fund	51,439	128,838	76,950	90,450
Museum Special Projects Fund				
Use of Money & Property				
Interest				
Museum Special Projects	(30)	-	-	-
Endowment Fund	6,787	-	-	-
Total Use of Money & Property	6,757	-	-	-
Other Revenues				
Other Sales				
Museum Special Projects	1,854	-	-	-
Donation				
Museum Special Projects	-	-	-	-
Operating Transfer In				
Museum Special Projects	-	-	-	-
Total Other Revenues	1,854	-	-	-
Total Museum Spec Projects Fund	8,610	-	-	-
Sheriff Special Projects Fund				
Use of Money & Property				
Interest				
Sheriff Special Projects	58	240	-	-
Total Use of Money & Property	58	240	-	-
Charges for Current Services				
Restitution 11470.2				
Sheriff Special Projects	-	18,700	-	-
Total Charges for Current Services	-	18,700	-	-
Other Revenues				
Other				
Sheriff Special Projects	-	-	-	-
Donation				
Sheriff Special Projects	10,360	18,732	-	-
Total Other Revenues	10,360	18,732	-	-
Total Sheriff Spec Projects Fund	10,418	37,671	-	-
Recorder Modernization Fund				
Use of Money & Property				
Interest				

BUDGET SUMMARY

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT				
SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Modernization	815	1,598	500	800
Total Use of Money & Property	815	1,598	500	800
Charges for Current Services				
Recorder Modernization Fee				
Modernization	37,754	31,041	60,000	51,000
Other Charges				
Modernization	10,320	10,771	10,000	10,000
Total Charges for Current Services	48,074	41,812	70,000	61,000
Total Recorder Modernization Fund	48,889	43,411	70,500	61,800
Micrographics Fund				
Use of Money & Property				
Interest				
Micrographics	(115)	(250)	-	-
Total Use of Money & Property	(115)	(250)	-	-
Charges for Current Services				
Recorder Modernization Fee				
Micrographics	38,982	38,134	53,699	55,528
Micrographic Fee				
Micrographics	17,889	17,327	17,000	14,000
Total Charges for Current Services	56,871	55,461	70,699	69,528
Other Revenues				
Other Sales				
Micrographics	20,122	25,921	20,000	18,000
Total Other Revenues	20,122	25,921	20,000	18,000
Total Micrographics Fund	76,878	81,132	90,699	87,528
Assessor Property Characteristics Fund				
Use of Money & Property				
Interest				
Property Characteristics	975	2,209	-	-
Total Use of Money & Property	975	2,209	-	-
Other Revenues				
Other Sales				
Property Characteristics	27,910	23,805	8,000	25,000
Total Other Revenues	27,910	23,805	8,000	25,000
Total Prop Characteristics Fund	28,884	26,014	8,000	25,000
Mental Health Fund				
Use of Money & Property				
Interest				
Mental Health Services	(46,911)	(47,823)	(21,000)	(21,000)
Total Use of Money & Property	(46,911)	(47,823)	(21,000)	(21,000)
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Mental Health Service	-	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
State Aid Mental Health				
Mental Health Service	6,234,904	7,189,585	5,998,965	6,178,965
Medi-Cal Mental Health				
Mental Health Service	7,326,131	8,801,450	8,125,307	10,300,498
Realignment Mental Health				
Mental Health Service	4,151,454	3,973,056	4,180,046	4,180,046
Realignment Public Safety				
Mental Health Service	-	129,340	-	135,268
Managed Care - State				
Mental Health Service	-	-	-	-
State Other				
Mental Health Service	-	109,783	-	2,243,938
Other Governmental Agency Aid				
Mental Health Service	145,238	-	117,940	-
Total Aid from Other Govtl Agencies	17,857,727	20,203,213	18,422,258	23,038,715
Charges for Current Services				
Mental Health Service				
Mental Health Service	412	44,293	-	-
Other Charges				
Mental Health Service	498,590	1,652,678	378,442	742,156
Total Charges for Current Services	499,003	1,696,972	378,442	742,156
Other Revenues				
Other Sales				
Mental Health Service	143	450	500	500
Other				
Mental Health Service	35,509	93,475	12,000	150,000
Grant Revenue				
Mental Health Service	-	-	-	-
Operating Transfer In				
Mental Health Services	3,995,085	4,634,827	4,508,203	503,460
Total Other Revenues	4,030,737	4,728,751	4,520,703	653,960
Total Mental Health Fund	22,340,555	26,581,113	23,300,403	24,413,831
General Plan Update Fund				
Use of Money & Property				
Interest				
Planning & Building - Special	3,625	8,160	-	10,000
Total Use of Money & Property	3,625	8,160	-	10,000
Charges for Current Services				
Environ Impact Report				
Planning & Building - Special	185	139,875	50,000	50,000
Micrographic Fee				
Planning & Building - Special	55,307	99,131	70,050	130,000
AB717 Continuing Education & Training				

BUDGET SUMMARY

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DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Planning & Building - Special	33,923	50,635	40,000	60,000
Other Charges				
Planning & Building - Special	-	-	-	-
Total Charges for Current Services	89,415	289,641	160,050	240,000
Total General Plan Update Fund	93,040	297,801	160,050	250,000
Mental Health Act Fund				
Use of Money & Property				
Interest				
Mental Health Services Act	50,851	113,759	20,858	-
Total Use of Money & Property	50,851	113,759	20,858	-
Aid from Other Government Agencies				
State Aid Mental Health				
Mental Health Services Act	4,487,956	4,893,070	4,661,529	4,836,832
Total Aid from Other Govtl Agencies	4,487,956	4,893,070	4,661,529	4,836,832
Charges from Current Services				
Other Charges				
Mental Health Services Act	-	16,673	-	-
Total Charges fro Current Services	-	16,673	-	-
Other Revenues				
Operating Transfer In				
Mental Health Services Act	-	-	-	-
Total Other Revenues	-	-	-	-
Total Mental Health Services Act Fund	4,538,807	5,023,502	4,682,387	4,836,832
Mental Health Treatment Fund				
Taxes				
Sales and Use Tax				
Mental Health Treatment	-	1,606,571	-	7,500,000
Total Taxes	-	1,606,571	-	7,500,000
Use of Money & Property				
Interest				
Mental Health Treatment	-	100	-	-
Total Use of Money & Property	-	100	-	-
Total Mental Health Treatment Fund	-	1,606,671	-	7,500,000
Disaster Recovery				
State Aid for Disaster				
Disaster Recovery	-	22,043	-	112,500
State Other				
Disaster Recovery	-	-	-	1,900,000
Federal Other Revenue				
Disaster Recovery	-	723,349	-	3,774,089
Other Governmental Agency Aid				
Disaster Recovery	-	-	-	35,493
Total Aid from Other Govtl Agencies	-	745,392	-	5,822,082

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Grant Revenue				
Disaster Recovery	-	404,854	397,722	1,401,383
Operating Transfer In				
Disaster Recovery	-	376,080	702,120	500,000
Total Other Revenues	-	1,526,326	1,099,842	7,723,465
Total Disaster Recovery Fund	-	-	-	1,099,842
Intergovernmental Transfer Fund	-	-	-	6,160,000
Intergovernmental Transfer Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Intergov Transfer (IGT)	-	-	2,640,000	2,200,000
Federal Other Revenue				
Intergov Transfer (IGT)	-	-	3,520,000	3,520,000
Total Aid from Other Govtl Agencies	-	-	6,160,000	5,720,000
Total Intergovernmental Transfer Fund	-	-	6,160,000	5,720,000
Whole Person Care Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Whole Person Care (WPC)	-	-	979,665	1,219,510
Federal Other Revenue				
Whole Person Care (WPC)	-	-	2,701,180	3,223,180
Total Aid from Other Govtl Agencies	-	-	3,680,845	4,442,690
Other Revenues				
Operating Transfer In				
Whole Person Care	-	-	416,857	392,080
Total Other Revenues	-	-	416,857	392,080
Total Whole Person Care Fund	-	-	4,097,702	4,834,770
Total Special Revenue Funds	53,332,357	62,097,097	75,730,130	94,352,680
Capitol Projects Funds				
Use of Money & Property				
Interest				
Capital Projects	5,419	11,731	-	-
Total Use of Money & Property	5,419	11,731	-	-
Aid from Other Governmental Agencies				
State Other				
Capital Projects	-	-	552,000	-
Federal Other Revenue				
Capital Projects	-	-	-	-
Total Aid from Other Govtl Agencies	-	-	552,000	-
Other Revenues				
Operating Transfer In				
Capital Projects	630,740	-	-	500,000
Total Other Revenues	630,740	-	-	500,000

BUDGET SUMMARY

Schedule 6

BUDGET UNIT DETAIL

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Total Capital Projects Fund	636,159	11,731	552,000	500,000
Capitol Projects - MHTA Funds				
Use of Money & Property				
Interest				
Capital Projects	-	-	-	-
Total Use of Money & Property	-	-	-	-
Other Revenues				
Operating Transfer In				
Capital Projects	-	-	-	1,000,000
Total Other Revenues	-	-	-	1,000,000
Total Capital Projects MHTA Fund	-	-	-	1,000,000
Total Capital Projects Fund	636,159	11,731	552,000	1,500,000
Debt Service Fund				
Fines, Forfeitures & Penalties				
Criminal Justice Construction Fund				
Debt Service- COPs	10,650	11,400	11,500	11,500
Total Fines, Forfeitures & Penalties	10,650	11,400	11,500	11,500
Use of Money & Property				
Interest				
Debt Service	(3,167)	-3,360	(5,000)	(4,000)
Rents & Concessions				
Debt Service	15,000	-	-	-
Total Use of Money & Property	11,833	(3,360)	(5,000)	(4,000)
Aid from Other Governmental Agencies				
Other Governmental Agency Aid				
Debt Service	35,478	39,807	37,500	39,000
Total Aid from Other Govtl Agencies	35,478	39,807	37,500	39,000
Other Revenues				
Other				
Debt Service	-	-	-	-
Operating Transfer In				
Debt Service	1,845,173	1,840,736	1,827,000	1,824,250
Loan/Bond Proceeds				
Debt Service	-	-	-	-
Total Other Revenues	1,845,173	1,840,736	1,827,000	1,824,250
Total Debt Service Fund	1,903,134	1,888,582	1,871,000	1,870,750
Pension Obligation Bond Fund				
Use of Money & Property				
Interest				
Pension Obligation Bonds	(20,457)	(28,820)	(32,900)	(37,000)
Total Use of Money & Property	(20,457)	(28,820)	(32,900)	(37,000)
Charges for Current Services				
County Share Retirement				

BUDGET SUMMARY

Schedule 6

BUDGET UNIT DETAIL

SOURCE CLASSIFICATION	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Estimated Revenues	2019-20 Adopted Budget
Pension Obligation Bonds	8,287,372	9,018,656	6,500,000	7,203,000
Total Charges for Current Services	8,287,372	9,018,656	6,500,000	7,203,000
Total Pension Obligation Bond Fund	8,266,915	8,989,836	6,467,100	7,166,000
Total Debt Service Funds	10,170,048	10,878,418	8,338,100	9,036,750
TOTAL ALL FUNDS	237,362,805	262,138,241	270,840,522	310,804,862

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
Salaries & Employee Benefits				
861011 - Regular Employees	56,480,871	61,475,655.59	71,151,483	80,199,111
861012 - Extra Help	1,429,453	1,587,052.35	931,627	1,040,259
861013 - Overtime Regular Employees	4,474,509	4,729,140.51	1,693,034	2,812,457
861021 - Co Contrib to Retirement	17,599,758	19,890,036.61	24,036,885	25,247,180
861022 - Co Contrib to OASDI	3,549,064	3,901,058.74	4,382,750	4,469,090
861023 - Co Contrib to OASDI-Medicare	859,536	944,387.14	1,039,106	1,054,582
861024 - Co Contrib to Retire Increment	7,805,238	7,719,965.83	8,412,667	7,649,779
861030 - Co Contrib to Emp Insurance	9,334,674	8,098,678.14	7,781,636	10,749,660
861031 - Co Contrib to Unemp Ins	243,342	195,170.00	195,842	198,527
861035 - Co Contrib to Workers Comp	4,408,738	4,766,300.00	4,975,917	4,848,243
Total Salaries & Employee Benefits	106,185,182	113,307,445	124,600,946	138,268,888
Services & Supplies				
862050 - Clothing & Personal Items	62,577	46,720	82,150	81,500
862060 - Communications	619,564	636,637	689,880	713,401
862061 - Communications Lease	252,122	257,086	262,283	267,335
862062 - Communications Microwave	2,205	2,382	2,000	2,000
862080 - Food	487,150	488,235	505,050	459,750
862090 - Household Expense	884,794	1,004,259	993,095	1,013,155
862101 - Insurance - General	1,422,915	1,507,393	1,743,355	1,925,982
862109 - Insurance - Other	59,978	81,000	54,100	81,040
862110 - Jury & Witness Expense	35,872	62,621	51,722	71,666
862120 - Maintenance - Equipment	1,078,027	959,032	1,332,470	1,189,465
862130 - Maint - Struct Impr & Grounds	871,780	794,190	932,197	1,235,656
862135 - Corrective Maintenance	1,980,778	1,950,847	-	4,000,000
862140 - Medical Dental & Lab Supplies	177,883	156,233	173,586	175,725
862150 - Memberships	184,638	197,001	228,515	244,424
862160 - Miscellaneous Expense	45,354	41,778	60,500	66,500
862170 - Office Expense	1,623,829	1,565,496	1,685,818	1,714,380
862171 - Paper Supplies	37,766	25,256	49,000	49,000
862172 - Office Expense - Fedex/UPS	13,438	15,234	18,000	18,000
862175 - Office Support Coast Applied	-	181,419	-	-
862176 - Fuel Expense	435,738	533,919	555,664	658,260
862181 - Auditing & Fiscal Services	67,500	77,461	80,500	80,500
862182 - Data Processing Services	518,130	549,529	638,445	706,794
862183 - Legal Fees	409,312	494,128	385,000	32,000
862184 - Arch Eng & Plan Services	1,585,247	2,111,503	2,200,027	4,311,549
862185 - Medical & Dental Services	3,015,587	3,399,615	3,832,636	4,084,967
862186 - Indigent Burial	52,863	48,440	59,000	55,460
862187 - Education & Training	442,795	561,636	902,951	1,012,060
862188 - Printing	241,491	173,097	234,500	267,500
862189 - Professional & Spec Services	6,095,865	10,318,060	13,460,598	19,713,575
862190 - Publication & Legal Notices	163,598	134,992	190,325	169,000

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
862193 - Construction Contracts	3,335,123	3,709,369	18,623,332	16,814,934
862194 - A-87 Costs	981,587	2,062,326	1,226,115	2,271,832
862196 - Collection Expense Fines	25	1,295	-	5,000
862200 - Rents & Leases Equipment	81,357	74,208	56,240	99,556
862201 - Rents & Leases Copiers	417,507	155,708	130,000	440,351
862210 - Rents & Leases Bldg/Grds	296,682	380,095	402,883	433,884
862220 - Small Tools & Instruments	31,437	45,712	49,000	46,700
862230 - Info Technology Equipment	450,106	913,488	1,167,104	1,507,784
862231 - Election Supplies & Services	112,195	203,776	100,000	80,000
862232 - Law Enforce Supplies & Svcs	417,081	315,608	591,264	618,743
862233 - Vehicle Collision	-	-	310,000	-
862239 - Special Department Expense	8,636,819	14,781,534	14,252,812	15,466,774
862240 - Special Departmental Fund	-	1,209	2,500	5,000
862250 - Transportation & Travel	1,629,318	1,832,337	1,764,073	1,719,753
862253 - Trans & Travel Out of County	564,418	571,048	659,570	631,820
862260 - Utilities	1,587,329	1,737,417	1,891,439	1,777,461
Total Services & Supplies	41,409,778	55,160,331	72,629,699	86,320,236
Other Charges				
863111 - Public Assistance Payment	6,323,059	6,031,766	6,526,080	6,823,260
863112 - Pmts to Private Institution	369,717	319,101	2,362,612	2,026,492
863113 - Pmts Other Govtl Agency	3,347,081	4,004,200	18,005,413	4,418,089
863115 - Service Connected Expense	443,555	419,601	364,330	369,855
863116 - Child Care Services - MOE	371,690	271,245	405,327	405,327
863118 - Family Services	3,221,976	3,844,931	4,120,240	4,310,448
863119 - Supp & Care Persons - Other	118,186	60,638	121,000	110,200
863121 - Independent Living Skills	56,281	70,422	65,000	65,000
863122 - Aid to Adopted Children	5,508,238	5,155,746	5,053,200	5,752,080
863124 - GR/SSI/SSP Applicants	71,221	76,419	81,000	70,200
863125 - Severely Emotionally Disturbed	248,589	-	-	-
863126 - Cal-Learn Program Services	1,292	956	10,000	10,000
863127 - Foster Care Payments	11,129,688	11,882,746	12,987,660	13,442,760
863131 - Family Preservation	155,818	177,609	260,433	260,433
863132 - Family Track	608,418	1,030,656	1,007,800	1,054,000
863133 - Office of Education Contract	1,706,401	1,004,046	732,720	682,100
863135 - Job Alliance Program Services	496,036	302,092	795,000	894,850
863138 - Welfare to Work 15%	501,730	468,694	814,000	850,613
863139 - In Home Supportive Services	4,123,427	4,254,088	4,652,684	4,236,621
863140 - IHSS Public Authority	1,750	1,531	59,000	59,000
863152 - Non-County Contract Hospital	46,307	91,464	76,000	76,000
863154 - Physician Services - EMS	106,716	99,634	300,000	300,000
863160 - Acute Hospitalization	-	-	-	-
863161 - Non-Acute Hospitalization	28,272	-	-	-
863162 - Residential Care	2,162,739	2,209,183	2,247,900	2,247,900

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM				
FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
863163 - Individual Providers	-	-	-	-
863164 - Organizational Providers	-	-	-	-
863280 - Contrib to Other Agencies	15,176,524	20,392,561	743,666	20,446,781
863310 - Interest	4,375,870	4,218,052	3,795,676	4,378,350
863311 - Principal	8,672,603	9,352,760	9,535,000	10,245,000
863330 - Rights of Way	24,650	42,100	211,000	30,000
863340 - Taxes & Assessments	-	-	-	-
Total Other Charges	69,397,835	75,782,241	75,332,741	83,565,359
Fixed Assets				
864350 - Land	-	-	-	-
864360 - Structures & Improvements	3,631,419	5,671,777	4,264,029	5,607,404
864365 - Construction in Progress	46,740	421,488	1,164,000	959,808
864370 - Equipment	1,896,128	1,474,604	1,503,650	2,201,171
Total Fixed Assets	5,574,287	7,567,869	6,931,679	8,768,383
Expenditure Transfer & Reimbursement				
865380 - Intrafund Transfer	(9,128,254)	(11,742,134)	(13,780,531)	(15,490,394)
865802 - Operating Transfer Out	19470343.88	17,488,089	14,182,877	11,851,996
Total Expend Transfer & Reimb	10,342,090	5,745,956	402,346	(3,638,398)
Contingency				
869991 - Appropriation for Contingency	-	250,000	-	-
Total Contingency	-	250,000	-	-
Total Net Appropriations	232,909,171	257,563,841	279,897,412	313,284,468
Less: Revenues				
821110 - Property Tax Current Secured	32,263,467	33,786,268	33,175,000	36,178,685
821120 - Property Tax Current Unsecured	1,035,471	972,858	1,005,900	1,005,900
821130 - Supplemental Roll Tax	348,419	442,608	352,000	704,000
821210 - Property Tax Prior Secured	3,153,561	3,429,952	3,499,500	3,200,000
821220 - Property Tax Prior Unsecured	75,540	(26,257)	50,200	50,200
821400 - Penalty & Cost on Delinquencies	2,284,570	2,762,146	2,335,053	2,500,771
821500 - Sales & Use Tax	7,742,043	9,928,603	8,100,000	16,140,000
821501 - Transportation Funds	78,487	64,140	75,556	60,000
821510 - Sales Tax - Public Safety	7,170,018	7,551,520	7,505,082	7,899,800
821600 - Timber Yield Tax	344,086	662,781	500,000	800,000
821700 - Highway Property Rental	-	-	10	-
821701 - Room Occupancy Tax	5,152,109	5,682,028	5,650,000	6,000,000
821702 - Property Transfer Tax	656,145	668,839	700,000	600,000
821704 - Prop Tax In-Lieu of VLF	10,812,410	11,340,056	11,300,000	11,800,000
821705 - In-Lieu of Sales Tax	-	-	-	-
821706 - Williamson Act Replacement Tax	522,064	487,259	550,000	580,000
821707 - Cannabis Business Tax	79,868	1,296,125	1,050,000	2,500,000
822100 - Animal License	298,703	330,290	327,500	359,500
822200 - Business License	137,416	144,525	130,000	130,000
822204 - Cannabis Facility Business License	-	25,424	24,000	33,000

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
822210 - Franchise	793,287	871,804	800,000	800,000
822250 - Mobile Home Setup Fee	9,557	20,149	10,725	23,000
822300 - Construction Permit	880,033	1,370,124	1,150,000	1,530,000
822500 - Zoning Permit	153,674	258,358	240,000	330,000
822600 - Other Permit	15,236	28,616	25,593	11,000
822601 - Gun Permit	39,615	58,265	50,000	50,000
822602 - Marriage License GC 26840.3	31,631	28,263	26,000	26,000
822603 - Lumber Mill Permit	630	665	385	385
822605 - Variance & Use Permit	128,311	193,396	100,000	280,000
822606 - Land Use Fee	331,767	455,302	556,926	549,565
822608 - Transportation Permit Fee	7,992	7,932	6,500	7,000
822609 - Coastal Zone Permit	153,347	183,442	170,000	190,000
822610 - Co Hwy Encroachment Permit	50,677	52,958	40,000	50,000
823100 - Vehicle Code Fine	346,426	351,013	352,620	370,412
823101 - 25% Extra Fine	131,175	148,108	146,410	134,721
823103 - County Parking Surcharge	2	-	-	-
823110 - Criminal Justice Constr Fund	355,000	380,000	425,300	425,300
823130 - Warrant System	1,531	2,281	1,000	2,000
823200 - Other Court Fine	46,329	77,913	65,710	67,249
823203 - Co Commission on City Fine	6,732	6,683	7,207	4,059
823204 - Miscellaneous Court Fine	189,470	315,398	266,894	277,991
823205 - Drug/Alcohol Fine	11,483	15,258	107,781	-
823206 - County Alcohol Education	8,899	12,123	87,630	21,669
823207 - Drug Abuse Education	8,313	8,177	-	-
823210 - Fine Judicial District	6,613	13,309	15,582	7,335
823300 - Forfeiture & Penalty	89,212	26,206	97,500	140,730
823310 - Asset Forfeiture	364,639	15,808	-	-
824100 - Interest	501,965	1,065,439	556,978	1,058,140
824110 - Endowment Fund Interest	6,787	-	-	-
824200 - Rents & Concessions	97,980	130,424	64,320	64,320
825120 - State Aid for Aviation	10,000	70,000	-	10,000
825125 - State HUTA Section 2103	567,663	1,069,663	993,624	2,064,250
825130 - State Highway Users Tax	1,239,068	1,217,719	1,278,007	1,215,639
825140 - State Collier Unruh	382,960	374,287	387,397	385,503
825150 - Motor Vehicle License Fee	437,806	670,713	779,225	985,077
825180 - Transportation STPd(1)	99,226	198,772	117,729	127,229
825190 - State RMRA SB1	0	1,243,613	3,525,266	3,538,241
825210 - State Welfare Administration	5,421,852	4,575,991	5,887,052	6,346,346

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
825241 - State AFDC	5,383,656	5,092,996	4,121,398	4,374,562
825250 - State Aid California Children	442,695	597,740	571,929	571,929
825330 - State Aid Mental Health	10,722,859	12,082,655	10,660,494	11,015,797
825331 - Medi-Cal Mental Health	7,326,131	8,801,450	8,125,307	10,300,498
825341 - Realignment Health Services	10,751,351	17,268,341	19,146,734	18,429,942
825342 - Realignment Mental Health	4,583,740	4,348,613	4,766,825	4,772,228
825343 - Realignment Public Assistance	16,477,429	11,506,928	11,660,158	12,599,761
825344 - 2011 Realignment Pub Safety	4,225,652	4,307,603	4,281,479	5,062,521
825393 - State Aid - Drug & Alcohol	1,340,701	1,074,731	1,274,472	1,101,794
825398 - SB90 Reimbursement	4,501	5,259	-	-
825411 - State Aid Agriculture Gas Tax	288,476	33,995	100,000	141,000
825412 - State Reimis - EC Poisons	114,716	116,382	116,000	116,000
825413 - Pesticide Regulatory	5,086	1,952	1,952	1,952
825460 - State Aid for Disaster	299,572	288,747	1,694,965	1,584,451
825464 - State Breakfast/Lunch Program	35,109	29,663	18,000	-
825470 - State Aid for Veterans Affairs	84,680	97,468	108,000	108,000
825472 - County Hospital	43,773	-	40,000	40,000
825473 - Non-County Hospital	51,200	104,877	76,000	76,000
825475 - EMS - Physician Services	106,716	99,682	300,000	300,000
825481 - Homeowners Prop Tax Relief	287,897	284,075	321,500	301,600
825487 - Prop 111 State Gas Tax	1,104,533	1,062,455	1,124,972	1,097,860
825489 - State Youthful Offender	137,481	169,402	537,207	642,695
825490 - State Other	3,408,252	3,410,668	4,634,160	8,950,936
825491 - State Exchange Program	602,390	602,390	602,390	602,390
825510 - Federal Welfare Administration	11,544,792	16,520,045	16,895,801	18,574,251
825518 - Title IV-E	164,179	148,432	200,000	150,000
825520 - Health Related Funds	9,711,998	8,469,190	11,884,485	13,136,965
825541 - Federal AFDC	7,169,922	7,486,066	8,849,894	9,906,490
825640 - Federal Forest Reserve	4,884	117,032	5,000	100,000
825650 - Federal Grazing Fee	1,819	930	-	-
825660 - Federal Land In Lieu Tax	630,421	641,536	640,000	800,000
825670 - Federal Other Revenue	7,669,168	13,352,401	22,962,245	28,147,218
825676 - Flood Control Lands	-	-	500	500
825686 - Federal Aid Child Support	1,690,685	1,695,079	2,084,010	2,077,006
825810 - Other Govt Agency Aid	1,120,891	902,072	1,021,632	770,758
826112 - Tax Deeded Admin Fee	6,900	14,250	12,000	12,000
826113 - 50% Redemption Fee	9,530	7,710	13,000	16,000

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
826114 - Release of Lien	6,940	2,500	3,000	4,000
826115 - Debt Service Fee	146,532	129,146	135,000	135,000
826117 - PTR Screening Fee	15,255	25,610	23,180	16,404
826118 - Cite Processing Fee	1,535	1,817	2,200	1,605
826120 - Accounting Fee	99,489	111,529	100,000	100,000
826140 - Election Services	67,979	96,816	90,071	34,700
826151 - Treasurer Cost Reimbursement	264,170	253,929	272,112	276,640
826161 - Legal Services	78,298	22,779	15,000	20,000
826162 - State Aid Child Support	869,265	872,988	1,026,458	1,023,003
826163 - Legal Services Reimbursement	30,102	34,523	27,485	26,462
826171 - Recommended Map Filing Fee	-	-	2,650	2,650
826172 - Parcel Map MS Filing Fee	17,440	2,300	10,000	7,000
826173 - Parcel Map PS Filing Fee	-	-	2,250	2,250
826175 - Plan Check & Inspection Fee	-	10,101	2,500	2,500
826176 - Parcel Subdivision Inspection	-	-	550	550
826177 - Basic Improvement Inspect Fee	550	400	1,000	1,000
826178 - Subd Agreement Processing Fee	-	-	1,100	1,100
826180 - Planning & Engineering	135,084	149,828	155,000	70,000
826181 - Record - Survey Exam Fee	21,400	22,325	22,000	22,000
826182 - Tentative Map Subdivision	82,691	62,834	40,000	40,000
826184 - Environmental Impact Report	(782)	140,836	190,000	60,000
826185 - General Plan Amendment	2,017	9,465	10,000	20,000
826186 - Other Permit Fee	120,272	49,049	60,000	75,000
826187 - Abandoned Vehicle Abate Fee	34,064	16,186	45,000	60,000
826188 - General Plan Maintenance Fee	245,145	390,285	330,000	395,000
826200 - Agricultural Services	18,471	19,651	19,000	19,000
826201 - Agriculture Certification	2,369	1,920	2,500	2,500
826202 - Insp/Test Weights & Measures	88,442	78,400	151,000	200,000
826204 - Appeal Abatement Fee	3,591	-	1,000	-
826205 - Cannabis Application/Inspect	741,755	432,818	655,525	391,396
826223 - Civil Fee Sheriff	110,902	67,199	100,000	100,000
826226 - Adult Probation Supervision	207,549	275,515	200,000	250,000
826227 - Adult Probation Diversion	11,979	15,563	12,000	10,000
826228 - Adult Probation Pre-Sentence	60,645	72,723	55,000	55,000
826230 - Estate Fee - Public Admin	19,649	55,964	61,000	60,000
826240 - Humane Services	133,929	107,717	160,000	164,000

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM				
FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
826241 - Incinerator Services	2,040	3,490	3,040	3,500
826242 - Domestic Animal Care	102,312	160,723	137,500	145,935
826250 - Law Enforcement Services	118,246	164,580	160,000	160,000
826254 - Sheriff Point Arena Contract	108,333	100,000	100,000	100,000
826255 - Recorder Modernization Fee	76,714	69,405	113,699	106,528
826257 - Medical Marijuana Zip Tie	1,267,514	1,125	-	-
826258 - Restitution 11470.2	327,440	166,767	-	-
826259 - Recorder Service Fee	930	1,991	800	800
826260 - Micrographic Fee	73,196	116,458	87,050	144,000
826261 - Recording Fee	296,671	315,360	288,806	271,637
826263 - Health - Vital Statistics	47,167	43,719	46,000	46,000
826264 - AB717 Continuing Education	33,923	50,635	40,000	60,000
826265 - Drug Diversion Service	13,789	11,545	20,000	20,000
826266 - Clerk Fee	56,743	50,013	52,000	52,000
826268 - Work Furlough	2,067	619	1,000	500
826269 - Work Release	20,985	17,426	20,000	20,000
826270 - Electronic Monitoring Fee	-	-	-	-
826271 - T/C Tax Sale Cost Reimb	-	-	-	-
826272 - Interfund Revenue - DOT	172,799	204,635	135,021	160,907
826273 - Interfund Revenue - Engineering	121,129	96,090	32,588	32,588
826274 - Interfund Revenue - Printing	7,142	9,745	5,580	4,250
826275 - Interfund Revenue - Xerox	21,503	7,129	8,528	14,842
826276 - Interfund Revenue - Garage	15,138	51,504	20,000	20,000
826277 - Interfund Revenue - Janitor	103,404	141,305	126,351	125,000
826278 - Interfund Revenue - Legal	263,700	263,700	413,000	400,000
826283 - Consumer Protection Program	440,272	438,225	559,000	554,355
826290 - Mental Health Service	412	44,293	-	-
826300 - Nursing Fee	10,899	11,576	11,500	11,000
826309 - Caspar Refuse Disposal Site	-	-	-	-
826310 - Caspar/Fort Bragg Refuse	105,321	120,000	80,000	55,000
826315 - Solid Waste Fee	77,516	87,604	75,000	115,000
826330 - California Children's Services	780	860	600	600
826344 - Meals & Prisoner Care Sheriff	-	-	-	-
826346 - Support in Juvenile Hall	30,837	34,659	10,000	17,000
826348 - Driving Under Influence	18,482	17,094	17,890	17,890
826361 - EMS Per Call Fee	20,123	11,616	22,000	15,000
826370 - Library Services	55,143	60,295	50,000	50,000
826375 - Parks & Recreation Fee	19,897	19,193	21,000	21,000
826380 - Collection Fee	678,898	536,667	714,744	663,156

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
826385 - Drug Testing Program	14,579	12,258	12,000	9,900
826390 - Other Charges	5,077,660	6,900,476	3,190,734	4,916,212
826391 - Conservator Service Fee	34,247	39,429	72,000	72,000
826392 - Data Processing Services	152,007	203,589	181,834	216,886
826399 - Collection Service	5,829	6,430	6,000	-
826400 - County Share Retirement	8,287,372	9,018,656	6,500,000	7,203,000
826402 - County Cost Plan Charges	1,352,057	2,467,399	2,600,000	2,600,000
826404 - Returned Check Charge	1,414	1,818	1,350	1,650
826405 - Payment Plan Process Fee	5,700	6,900	6,000	6,000
826504 - County 30% State PA	180,852	217,944	216,203	185,295
826505 - Traffic School Fee	484,107	402,555	410,184	446,517
826506 - Traffic School \$24	71,898	61,907	63,180	68,320
827400 - Prior Year Revenue	11,408	2,505	50,113	50,000
827500 - Sale of Fixed Assets	55,891	6,874	5,000	10,000
827600 - Other Sales	220,771	234,942	183,096	210,650
827601 - Sale of Map - Surveyor	446	624	500	500
827602 - Sale of Map - Assessor	1,986	605	2,500	2,500
827700 - Other	196,227	313,687	129,375	346,875
827701 - Refund Jury & Witness Fee	275	35	-	-
827703 - Cancel Outlawed Warrant	29,099	16,867	30,000	30,000
827704 - General Relief Refund	49,994	53,041	54,416	50,964
827707 - Donation	24,534	73,991	12,502	12,300
827711 - Civil Assmt PC 1214.1	-	177	-	-
827713 - Vending Machine	3,445	645	6,000	6,000
827715 - Tobacco Settlement	778,697	956,820	780,000	900,000
827800 - Other	-	-	70,000	70,000
827801 - Grant Revenue	98,344	603,503	856,256	2,104,807
827802 - Operating Transfer In	19,217,109	17,717,080	14,503,330	11,710,778
827805 - Medi-Cal	23,620	44,570	20,000	50,000
Total Revenues	237,362,805	262,138,241	270,840,522	305,856,523
Total Net County Cost	(4,453,634)	(4,574,399)	9,056,890	7,427,945

BUDGET SUMMARY

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND				
Description	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
Summary by Function				
1 General Government	39,196,172	38,634,177	37,100,603	47,553,552
2 Public Protection	58,306,486	65,115,616	66,332,084	74,567,072
3 Public Ways and Facilities	15,187,501	15,987,172	30,489,063	35,787,760
4 Health and Sanitation	38,337,156	51,838,032	53,620,274	57,199,958
5 Public Assistance	68,283,274	72,080,971	77,655,491	83,441,187
6 Education	3,350,041	3,743,312	4,375,249	4,402,929
7 Recreation and Culture	480,476	417,047	585,772	600,460
8 Debt Service	9,768,066	9,747,515	9,738,876	9,731,550
Total Financing Uses by Function	232,909,171	257,563,841	279,897,412	313,284,468
Appropriations for Contingencies				
General Fund	-	-	-	-
Total Appropriations for Contingencies	-	-	-	-
Subtotal Financing Uses	232,909,171	257,563,841	279,897,412	313,284,468
Provisions for Reserves and Designations				
General Fund	-	-	-	-
Road Fund	-	-	-	-
County Library	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Total Reserves and Designations	-	-	-	-
Total Financing Uses	232,909,171	257,563,841	279,897,412	313,284,468
Summary by Fund				
1100 - County General	174,499,008	187,120,582	188,399,419	212,550,970
1200 - Roads	14,912,400	15,749,054	30,291,189	29,367,758
1201 - Accumulated Capital Outlay	3,659,791	4,875,934	4,289,029	5,576,404
1202 - Landfill Closure	586,222	726,371	1,315,000	1,764,096
1205 - County Library	3,126,679	3,514,960	4,144,094	4,175,437
1206 - Fish & Game	47,159	48,607	59,930	35,906
1207 - Aviation - Round Valley	10,000	40,000	-	19,734
1208 - Aviation - Little River	5,000	-	-	-
1210 - Supp Law Enforcement Services	45,305	131,301	-	79,880
1211 - Probation COPS AB1913	300,145	285,431	440,313	206,726
1213 - Mobile Spay/Neuter Program	80,380	128,838	170,911	151,782
1214 - Museum Bookstore	-	-	-	-
1215 - Museum Special Projects	1,502	-	-	-
1216 - Sheriff Special Projects	14,157	(11,075)	-	-
1217 - Recorder Modernization	44,609	46,840	4,000	50,200
1218 - Micrographics	76,878	81,132	90,699	87,528
1220 - Assessor Property Characteristics	-	-	60,946	90,028
1221 - Mental Health Service	22,208,441	27,141,122	23,828,716	23,726,049
1222 - General Plan Update	35,144	30,671	174,500	112,500
1223 - Mental Health Services Act	3,441,545	6,216,496	6,988,246	7,877,696

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget
1224 - Mental Health Services Treatment	-	199,048	-	1,720,292
1225 - Disaster Recovery	-	1,069,528	1,099,842	6,667,378
1226 - Intergovernmental	-	-	3,040,000	2,650,000
1227 - Whole Person Care	-	-	4,597,702	4,682,746
1300 - Capital Projects	46,740	421,488	1,164,000	959,808
1301 - Capital Projects	-	-	-	1,000,000
1400 - Debt Service	1,877,237	1,872,055	1,871,000	1,870,750
1410 - Pension Obligation Bonds	7,890,829	7,875,460	7,867,876	7,860,800
Total Financing Uses	232,909,171	257,563,841	279,897,412	313,284,468

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget	Fund
1 General Government					
101 General - Legislative & Admin					
Clerk of the Board	416,719	498,753	540,581	601,041	1100
Board of Supervisors	580,684	653,237	773,592	885,546	1100
Executive Office	1,013,603	898,971	1,003,185	1,130,774	1100
101 General - Legislative & Admin	2,011,007	2,050,961	2,317,358	2,617,361	
102 General - Finance					
Nondepartmental Revenue	14,292,005	10,152,939	7,205,533	8,231,035	1100
Auditor-Controller	1,165,179	1,351,324	1,325,845	1,374,646	1100
Assessor	1,654,585	1,615,377	1,666,853	1,843,559	1100
Property Characteristics	-	-	60,946	90,028	1220
Treasurer-Tax Collector	743,706	746,224	784,692	825,240	1100
General Services	326,958	278,884	270,459	436,877	1100
102 General - Finance	18,182,432	14,144,748	11,314,328	12,801,385	
103 General - Counsel					
County Counsel	953,812	884,336	1,062,784	1,147,980	1100
103 General - Counsel	953,812	884,336	1,062,784	1,147,980	
104 General - Personnel					
Human Resources	1,211,355	1,259,453	1,239,152	1,205,944	1100
Employee Assistance (see 401)	-	-	-	-	1100
104 General - Personnel	1,211,355	1,259,453	1,239,152	1,205,944	
105 General - Elections					
General - County Clerk-Election	419,014	589,721	503,430	436,468	1100
105 General - Elections	419,014	589,721	503,430	436,468	
107 General - Property Management					
Facilities	3,720,631	3,806,209	4,048,054	3,917,599	1100
Capital Improvements	3,659,791	4,875,934	4,289,029	5,576,404	1201
Capital Projects	46,740	421,488	1,164,000	959,808	1300
Capital Projects	-	-	-	1,000,000	1301
107 General - Property Management	7,427,161	9,103,631	9,501,083	11,453,811	
109 General - Promotion					
Economic Development	526,966	698,934	572,414	567,371	1100
109 General - Promotion	526,966	698,934	572,414	567,371	
110 General - Other					
Fleet Management	(77,504)	(183,651)	(18,490)	(53,424)	1100
Land Improvement	764,752	805,789	938,888	1,038,808	1100
Retirement	551,587	592,996	616,422	648,615	1100
Teeter Plan Debt Service	3,302,584	3,831,287	3,600,000	4,900,000	1100
Miscellaneous Budget	830,636	1,533,565	1,702,544	6,706,924	1100
Clerk-Recorder	225,981	195,202	245,078	253,273	1100
Modernization	44,609	46,840	4,000	50,200	1217
Micrographics	76,878	81,132	90,699	87,528	1218

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted Budget	Fund
Information Services	2,699,926	2,959,857	3,346,553	3,624,785	1100
110 General - Other	8,419,449	9,863,018	10,525,694	17,256,709	
1 General Government - Total	39,151,195	38,594,800	37,036,243	47,487,029	
2 Public Protection					
201 Public Protection - Judicial					
Court Collections Program	-	-	-	-	1100
Courts - AB233 Program	1,312,976	2,127,660	1,322,938	1,292,012	1100
Grand Jury	74,014	81,856	87,599	84,224	1100
District Attorney	4,961,019	5,138,330	5,515,319	5,673,660	1100
Public Defender	2,420,240	2,630,226	2,495,661	2,598,201	1100
Alternate Defender	743,847	895,528	787,300	786,112	1100
Conflict Defender	378,219	471,095	350,000	329,000	1100
Child Support Services	2,459,431	2,430,379	2,981,384	2,928,049	1100
201 Public Protection - Judicial	12,349,746	13,775,286	13,540,201	13,691,258	
202 Public Protection - Police Protect					
Sheriff-Coroner	19,322,243	20,759,858	20,611,068	21,528,332	1100
Sheriff COPS Program	33,569	58,176	-	79,880	1210
Sheriff Special Projects	14,157	(11,075)	-	-	1216
202 Public Protection - Police Protect	19,369,969	20,806,960	20,611,068	21,608,212	
203 Public Protection - Detention					
Jail and Rehabilitation Center	11,562,118	13,001,088	13,935,698	14,955,099	1100
Jail COPS Program	11,736	73,125	-	-	1210
Juvenile Hall	2,925,326	2,785,762	2,280,179	2,203,162	1100
Probation Officer	4,854,562	5,120,211	5,639,228	5,756,924	1100
Probation AB1913/CPA 2000	300,145	285,431	440,313	206,726	1211
203 Public Protection - Detention	19,653,887	21,265,616	22,295,418	23,121,911	
206 Public Protection - Protection					
Agriculture	1,193,452	1,495,895	1,040,155	1,340,623	1100
206 Public Protection - Protection	1,193,452	1,495,895	1,040,155	1,340,623	
207 Public Protection - Other Protect					
Cannabis Management	-	105,094	874,575	498,397	1100
Emergency Services	291,311	273,452	348,905	343,184	1100
Fish & Game	47,159	48,607	59,930	35,906	1206
Planning & Building Services	4,082,013	4,812,775	4,762,188	5,564,365	1100
Planning & Building - Special	35,144	30,671	174,500	112,500	1222
Animal Care	1,203,424	1,302,893	1,354,391	1,431,556	1100
Mobile Spay/Neuter	80,380	128,838	170,911	151,782	1213
Disaster Recovery	-	1,069,528	1,099,842	6,667,378	1225
207 Public Protection - Other Protect	5,739,431	7,771,859	8,845,242	14,805,068	
2 Public Protection - Total	58,306,486	65,115,616	66,332,084	74,567,072	
3 Public Ways & Facilities					
301 Public Ways & Facilities - Pub Ways					
Administration/Road Maintenance	7,980,074	8,236,201	9,743,883	10,832,042	1200

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
Storm Damage	754,470	1,774,771	12,481,550	8,688,404	1200
301 Public Ways & Facilities - Pub Ways	8,734,545	10,010,972	22,225,433	19,520,446	
302 Public Ways & Facilities - Trans					
Federal and State Programs	6,177,855	5,738,082	8,065,756	9,847,312	1200
DOT - Round Valley Airport	36,688	82,827	84,450	305,153	1100
DOT - Mendocino County Airport	223,413	115,292	113,424	6,095,115	1100
Round Valley Airport - Special Aviation	10,000	40,000	-	19,734	1207
Little River Airport - Special Aviation	5,000	-	-	-	1208
302 Public Ways & Facilities - Trans	6,452,956	5,976,200	8,263,630	16,267,314	
3 Public Ways & Facilities - Total	15,187,501	15,987,172	30,489,063	35,787,760	
4 Health & Sanitation					
401 Health & Sanitation - Health					
Public Health	1,589,972	3,399,837	2,515,531	3,226,515	1100
Environmental Health	1,990,090	2,105,366	2,680,073	2,688,234	1100
Public Health Nursing	1,620,815	2,013,289	3,078,667	2,524,117	1100
Emergency Medical Services	1,215,214	738,152	992,988	1,277,435	1100
Employee Wellness/Assistance	358,509	316,192	352,165	422,397	1100
401 Health & Sanitation - Health	6,774,600	8,572,835	9,619,424	10,138,698	
402 Health & Sanitation - Hospital					
Hospital & Medical Services	2,336,756	6,072,416	376,000	376,000	1100
Intergov Transfer	-	-	3,040,000	2,650,000	1226
Whole Person Care	-	-	4,597,702	4,682,746	1227
402 Health & Sanitation - Hospital	2,336,756	6,072,416	8,013,702	7,708,746	
403 Health & Sanitation - CA Child Svcs					
Public Health - CCS	801,402	722,446	1,116,873	1,202,573	1100
403 Health & Sanitation - CCS	801,402	722,446	1,116,873	1,202,573	
404 Health & Sanitation - Sanitation					
Solid Waste	169,359	201,023	232,101	237,160	1100
Landfill Closure	586,222	726,371	1,315,000	1,764,096	1202
404 Health & Sanitation - Sanitation	755,582	927,394	1,547,101	2,001,256	
405 Health & Sanitation - SUDT					
Public Health - SUDT	2,063,808	2,025,652	2,570,572	2,891,171	1100
405 Health & Sanitation - SUDT	2,063,808	2,025,652	2,570,572	2,891,171	
406 Health & Sanitation - Mental Hlth					
Mental Health	22,208,441	27,141,122	23,828,716	23,726,049	1221
Mental Health Services Act	3,441,545	6,216,496	6,988,246	7,877,696	1223
Mental Health Services Treatment	-	199,048	-	1,720,292	1223
406 Health & Sanitation - Mental Hlth	25,649,986	33,556,666	30,816,962	33,324,037	
4 Health & Sanitation - Total	38,382,133	51,877,409	53,684,634	57,266,481	

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
5 Public Assistance					
501 Public Assistance - Administration					
Social Services	39,817,248	43,362,350	47,621,015	52,355,087	1100
Health & Human Services Admin	188,314	369,288	(131,934)	(86,515)	1100
501 Public Assistance - Administration	40,005,562	43,731,637	47,489,081	52,268,572	
502 Public Assistance - Aid Program					
CalWorks/Foster Care	23,354,688	23,302,025	24,566,940	26,018,100	1100
In Home Support Services	4,348,862	4,540,320	5,017,684	4,579,721	1100
502 Public Assistance - Aid Program	27,703,551	27,842,346	29,584,624	30,597,821	
503 Public Assistance - General Relief					
General Relief	574,161	506,987	581,786	574,794	1100
503 Public Assistance - General Relief	574,161	506,987	581,786	574,794	
5 Public Assistance - Total	68,283,274	72,080,971	77,655,491	83,441,187	
6 Education					
602 Education - Library Services					
Library	3,126,679	3,514,960	4,144,094	4,175,437	1205
602 Education - Library Services	3,126,679	3,514,960	4,144,094	4,175,437	
603 Education - Agricultural Education					
Farm Advisor	223,362	228,352	231,155	227,492	1100
603 Education - Agricultural Education	223,362	228,352	231,155	227,492	
6 Education - Total	3,350,041	3,743,312	4,375,249	4,402,929	
7 Recreation & Culture					
702 Recreation & Culture - Culture					
Museum	478,974	417,047	585,772	600,460	1100
Museum Bookstore	-	-	-	-	1214
Museum Special Projects	1,502	-	-	-	1215
702 Recreation & Culture - Culture	480,476	417,047	585,772	600,460	
7 Recreation & Culture - Total	480,476	417,047	585,772	600,460	
8 Debt Service					
801 Debt Svc - Retire Long Term Debt					
Debt Service	1,877,237	1,872,055	1,871,000	1,870,750	1400
Pension Obligation Bonds	7,890,829	7,875,460	7,867,876	7,860,800	1410
801 Debt Service - Retire LT Debt	9,768,066	9,747,515	9,738,876	9,731,550	
8 Debt Service - Total	9,768,066	9,747,515	9,738,876	9,731,550	
9 Contingencies					
999 Miscellaneous					
Provision for Contingencies	-	-	-	-	1100
999 Miscellaneous	-	-	-	-	
9 Contingencies - Total	-	-	-	-	
Grand Total Budget Requirements	232,909,171	257,563,841	279,897,412	313,284,468	

BUDGET SUMMARY

Schedule 12

SUMMARY OF SPECIAL DISTRICT BUDGETS

		Available Financing			Requirements			Appropriation Limits	
DISTRICT AND FUND	Estimated Fund Balance Undesignated at June 30, 2019	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2018-19 Appropriation Limit	Appropriation Subject To Limitation
Lighting Districts: General									
3020 - Alexander Estates Lighting	(28,006)	-	10,030	(17,976)	12,300	(30,276)	(17,976)	41,330	10,030
3030 - Covelo Lighting	53,295	-	11,970	65,265	6,300	58,965	65,265	31,970	11,970
3040 - Fairview Acres Lighting	20,359	-	2,620	22,979	1,000	21,979	22,979	5,271	2,620
3050 - Hopland Lighting	189,989	-	17,685	207,674	6,800	200,874	207,674	23,389	17,685
3060 - Lakewood Lighting	1,339	-	2,800	4,139	3,060	1,079	4,139	Not applicable	
3070 - Laytonville Lighting	4,652	-	6,195	10,847	3,900	6,947	10,847	14,651	6,195
3110 - Noyo Lighting	(17,991)	-	5,840	(12,151)	4,100	(16,251)	(12,151)	25,460	5,840
3120 - Oak Knoll Lighting	110,403	-	11,510	121,913	4,200	117,713	121,913	19,771	11,510
3130 - Riverwood Terrace Lighting	29,459	-	2,420	31,879	800	31,079	31,879	4,126	2,420
3150 - Ukiah Village Lighting	76,944	-	10,640	87,584	4,700	82,884	87,584	24,075	10,640
3170 - West Talmage Lighting	48,856	-	5,380	54,236	2,100	52,136	54,236	10,653	5,380
Total Lighting Districts	489,299	-	87,090	576,389	49,260	527,129	576,389	200,696	84,290
Miscellaneous Districts: General									
3250 - Meadowbrook Manor Sanitation	35,394	-	2,840	38,234	500	37,734	38,234	Not applicable	
3260 - Mendocino County Water Agency	(20,607)	-	435,656	415,049	435,656	(20,607)	415,049	Not applicable	
3270 - Air Quality Management District	865,379	-	1,032,604	1,897,983	1,022,778	875,205	1,897,983	Not applicable	
Total Miscellaneous District	880,166	-	1,471,100	2,351,266	1,458,934	892,332	2,351,266	-	-
Total Special Districts Governed by									
Mendocino County Board of Supervisors	1,369,465	-	1,558,190	2,927,655	1,508,194	1,419,461	2,927,655	200,696	84,290

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

DISTRICT AND FUND	Estimated Fund Balance Per Auditor at June 30, 2019	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
Lighting Districts: General					
3020 - Alexander Estates Lighting	(28,006)	-	-	-	(28,006)
3030 - Covelo Lighting	53,295	-	-	-	53,295
3040 - Fairview Acres Lighting	20,359	-	-	-	20,359
3050 - Hopland Lighting	189,989	-	-	-	189,989
3060 - Lakewood Lighting	1,339	-	-	-	1,339
3070 - Laytonville Lighting	4,652	-	-	-	4,652
3110 - Noyo Lighting	(17,991)	-	-	-	(17,991)
3120 - Oak Knoll Lighting	110,403	-	-	-	110,403
3130 - Riverwood Terrace Lighting	29,459	-	-	-	29,459
3150 - Ukiah Village Lighting	76,944	-	-	-	76,944
3170 - West Talmage Lighting	48,856	-	-	-	48,856
Total Lighting Districts	489,299	-	-	-	489,299
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	35,394	-	-	-	35,394
3260 - Mendocino County Water Agency	(20,607)	-	-	-	(20,607)
3270 - Air Quality Management District	865,379	-	-	-	865,379
Total Miscellaneous Districts	880,166	-	-	-	880,166
Total Special Districts Governed by Mendocino County Board of Supervisors	1,369,465	-	-	-	1,369,465

BUDGET SUMMARY

Schedule 14

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS

DESCRIPTION - PURPOSE	Estimated Reserve and/or Designations Balance as of June 30, 2019	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves Designations for Budget Year	Fund
		Adopted BOS	Adopted		
Lighting Districts: General					
3020 - Alexander Estates Lighting	-	-	(30,276)	(30,276)	3020
3030 - Covelo Lighting	-	-	58,965	58,965	3030
3040 - Fairview Acres Lighting	-	-	21,979	21,979	3040
3050 - Hopland Lighting	-	-	200,874	200,874	3050
3060 - Lakewood Lighting	-	-	1,079	1,079	3060
3070 - Laytonville Lighting	-	-	6,947	6,947	3070
3110 - Noyo Lighting	-	-	(16,251)	(16,251)	3110
3120 - Oak Knoll Lighting	-	-	117,713	117,713	3120
3130 - Riverwood Terrace Lighting	-	-	31,079	31,079	3130
3150 - Ukiah Village Lighting	-	-	82,884	82,884	3150
3170 - West Talmage Lighting	-	-	52,136	52,136	3170
Total Lighting Districts	-	-	527,129	527,129	
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	-	-	37,734	37,734	3250
3260 - Mendocino County Water Agency	-	-	(20,607)	(20,607)	3260
3270 - Air Quality Management District	-	-	875,205	875,205	3270
Total Miscellaneous District	-	-	892,332	892,332	
Total Special Districts Governed by Mendocino County Board of Supervisors	-	-	1,419,461	1,419,461	

DEPARTMENT OVERVIEW





AGRICULTURE DEPARTMENT

JIM DONNELLY, Acting Agricultural Commissioner/Sealer of Weights & Measures

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The mission of the Mendocino County Agriculture Department is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

AGRICULTURE DEPARTMENT

JIM DONNELLY, Acting Agricultural Commissioner/Sealer of Weights & Measures

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	1,450,231	905,158	608,764	719,578	110,814
Total Revenues	1,450,231	905,158	608,764	719,578	110,814
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,015,112	1,198,227	702,181	1,019,541	317,360
Total Services & Supplies	168,678	269,942	237,974	321,082	83,108
Total Other Charges	9,663	27,726	100,000	-	(100,000)
Total Operating Expenditures	1,193,452	1,495,895	1,040,155	1,340,623	300,468
Total Net Appropriations	1,193,452	1,495,895	1,040,155	1,340,623	300,468
NCC/Use of Fund Balance	(256,779)	590,737	431,391	621,045	189,654

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Agriculture Department	1,340,623	719,578	621,045
Total: General Fund	1,340,623	719,578	621,045
% of General Fund	0.7%	0.4%	1.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	1,340,623	719,578	621,045
% of Total Budget	0.4%	0.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Agriculture Department	16	15	9
Total: General Fund	16	15	9
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	16	15	9



BU 2710 - Agriculture

DEPARTMENT OVERVIEW

The Agricultural Commissioner/Sealer of Weights and Measures provides leadership and oversight of the Department of Agriculture. The primary goals of the Department of Agriculture are to promote and protect Mendocino County’s agriculture as well as protect the environment and public health and safety. This is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE). Additional programs that help attain these goals are the Organic, Nursery and Seed, and Direct Marketing (Farmer’s Market) programs. The goal of the Weights and Measures programs within the department is to promote fairness and equity in the marketplace for both consumers and businesses by inspecting for accuracy all of the commercial weighing and measuring devices in the County. Additionally, consumer protection is provided through the Quantity Control and Price Verification programs, which verify the “net weight” statement of packaged goods and check that computerized systems used to compute the charges for goods at check-out are accurate.

PROGRAM OVERVIEW

- Agriculture
- Weights & Measures

ACCOMPLISHMENTS IN FY 2018-19

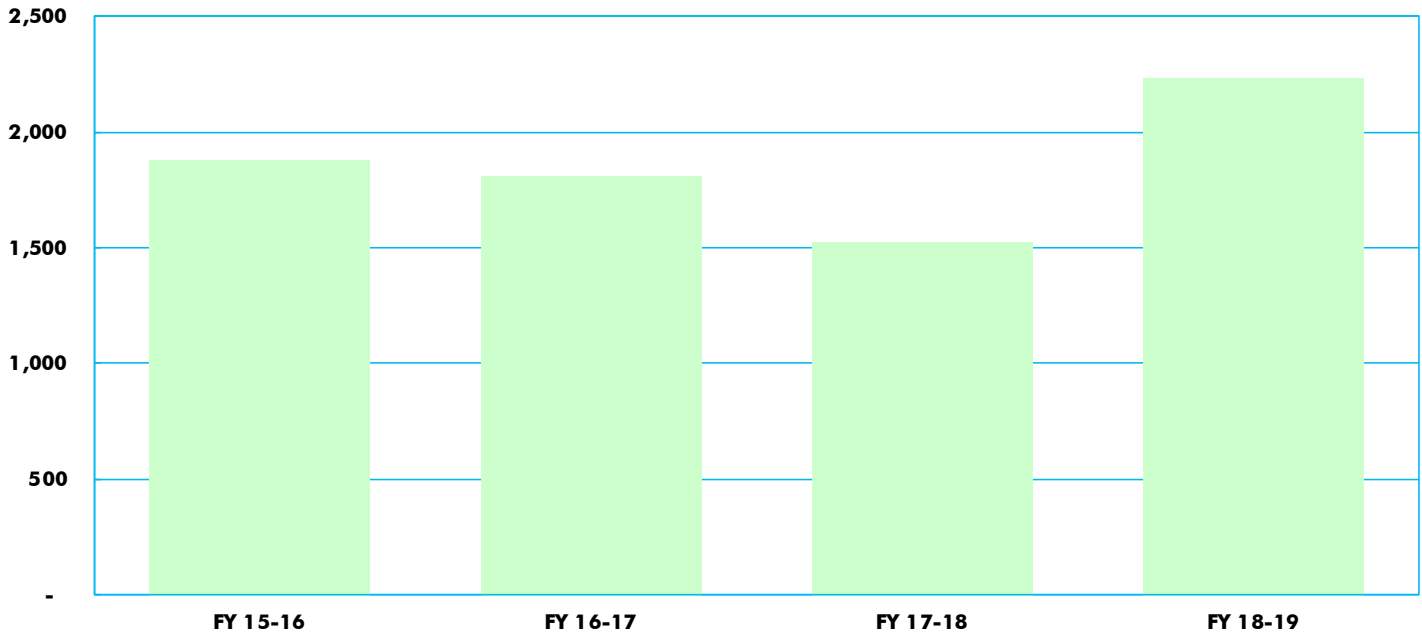
- Revised Annual Crop Report.
- Increased Gas Tax revenues by implementing improved reporting methods and dedicating increased work hours to traditional agricultural programs.
- Hired the Assistant Agricultural Commissioner/ Assistant Sealer of Weights and Measures.

GOALS FOR FY 2019-20

- Hire an Office Services Supervisor.
- Increase unclaimed Gas Tax revenues by working to update reporting methods and dedicate increased work hours to traditional agricultural programs.
- Offer pesticide use training to cannabis and conventional agricultural workers.
- Register and inspect weighing devices used by the cannabis industry.
- Issue operator identification permits for cannabis pesticide use.

PERFORMANCE INDICATORS

Weights and Measures Devices Inspected



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5412 State Aid: Pesticide Mill fee reimbursement (varies with amount of Pesticide Use Monitoring activities).
- Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including European Grapevine Moth. If the detection trapping for European Grapevine Moth ceases, funding will decrease substantially.

Services & Supplies

- Acct. 2189 Rental of heavy capacity weight truck and funding for Field Worker training expertise.
- Acct. 2239 Purchase and maintenance of specialized field equipment (i.e. mobile LPG provers; high-capacity mass standards; safety modifications to existing equipment, etc.); seals; quarantine supplies; etc.

CHANGES IN BUDGET FROM PRIOR YEAR

The Cannabis program is now administered under a separate budget unit within the Department of Planning and Building Services. Gas Tax Reimbursement revenue has increased due to department resources being allocating to traditional Agriculture activities for fiscal year 2018-19 and improved reporting methods.

AGRICULTURE DEPARTMENT

JIM DONNELLY, Acting Agricultural Commissioner/Sealer of Weights & Measures

BU 2710 - Agriculture

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Protection
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822600 - Other Permit	2,630	2,649	2,500	2,500	-
823204 - Misc Court Fine	4,750	850	3,500	3,500	-
825411 - State Aid Agri Gas Tax	288,476	33,995	100,000	141,000	41,000
825412 - State Reimis-EC Poison	114,716	116,382	116,000	116,000	-
825413 - Pesticide Regulatory	5,086	1,952	1,952	1,952	-
825490 - State Other	183,537	216,541	212,312	233,126	20,814
826200 - Agric Services	18,471	19,651	19,000	19,000	-
826201 - Agric Certification	2,369	1,920	2,500	2,500	-
826202 - Insp/Test Weights/Meas	88,442	78,400	151,000	200,000	49,000
826205 - Cannabis Applic.	741,755	432,818	-	-	-
Total Revenues	1,450,231	905,158	608,764	719,578	(1,171,669)
Salaries & Employee Benefits					
861011 - Regular Employees	553,937	650,766	383,228	591,938	208,710
861012 - Extra Help	81,398	122,077	51,000	95,000	44,000
861013 - Overtime Reg Emp	10,103	20,254	2,600	-	(2,600)
861021 - Co Cont Retirement	150,073	183,566	149,264	184,000	34,736
861022 - Co Cont OASDI	32,485	39,239	30,169	41,972	11,803
861023 - Co Cont Medicare	8,821	11,247	7,055	9,816	2,761
861024 - Co Cont Retire Incr	58,386	56,835	40,138	44,868	4,730
861030 - Co Cont Health Ins	108,754	99,804	29,326	32,319	2,993
861031 - Co Cont Unemp Ins	10,010	11,902	6,410	15,053	8,643
861035 - Co Cont Workers Comp	1,145	2,536	2,991	4,576	1,585
Total Salaries & Employee Benefits	1,015,112	1,198,227	702,181	1,019,541	317,360
Services & Supplies					
862060 - Communications	9,240	9,291	5,000	8,000	3,000
862101 - Insurance - General	8,037	146,465	146,674	173,609	26,935
862120 - Maint Equip	37	-	-	-	-
862150 - Memberships	3,200	3,050	3,250	3,250	-
862170 - Office Expense	28,687	13,408	6,500	5,000	(1,500)
862187 - Education & Training	199	774	700	700	-
862189 - Prof/Spec Svcs - Other	5,361	5,517	14,350	56,000	41,650
862190 - Publ/Legal Notice	2,152	862	1,000	1,000	-
862230 - Info Tech Equip	12,805	3,314	1,000	29,000	28,000
862239 - Spec Dept Expense	48,406	10,603	6,000	12,000	6,000
862250 - Trans/Travel	46,845	73,264	50,000	32,523	(17,477)
862253 - Travel Out of County	3,710	3,394	3,500	-	(3,500)
Total Services & Supplies	168,678	269,942	237,974	321,082	83,108

AGRICULTURE DEPARTMENT

JIM DONNELLY, Acting Agricultural Commissioner/Sealer of Weights & Measures
BU 2710 - Agriculture

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection		Activity: Protection	
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Other Charges					
863280 - Contr Other Agency	9,663	27,726	100,000	-	(100,000)
Total Other Charges	9,663	27,726	100,000	-	(100,000)
Total Net Appropriations	1,193,452	1,495,895	1,040,155	1,340,623	300,468
Total Net County Cost	(256,779)	590,737	431,391	621,045	189,654

AGRICULTURE DEPARTMENT

JIM DONNELLY, Acting Agricultural Commissioner/Sealer of Weights & Measures



AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

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The mission of the Mendocino County Air Quality Management District is to protect and manage air quality, an essential public resource upon which the health of the community depends.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	1,043,611	1,183,292	918,750	1,032,604	113,854
Total Revenues	1,043,611	1,183,292	918,750	1,032,604	113,854
Appropriations - All Funds					
Total Salaries & Employee Benefits	665,348	630,578	729,946	764,957	35,011
Total Services & Supplies	226,651	481,481	142,268	192,821	50,553
Total Other Charges	4,391	4,994	5,000	5,000	-
Total Fixed Assets	1,872	-	-	60,000	60,000
Total Operating Expenditures	898,262	1,117,052	877,214	1,022,778	145,564
Total Net Appropriations	898,262	1,117,052	877,214	1,022,778	145,564
NCC/Use of Fund Balance	(145,349)	(66,240)	(41,536)	(9,826)	31,710

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
N/A	-	-	-
Total: General Fund	-	-	-
% of General Fund	0.0%	0.0%	0.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Air Quality Mgmt District	1,022,778	1,032,604	(9,826)
Total: Other Funds	1,022,778	1,032,604	(9,826)
TOTAL: ALL FUNDS	1,022,778	1,032,604	(9,826)
% of Total Budget	0.3%	0.3%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
N/A	-	-	-
Total: General Fund	-	-	-
OTHER FUNDS			
Dept. Programs			
Air Quality Mgmt Dist	9	9	9
Total: Other Funds	9	9	9
TOTAL: ALL FUNDS	9	9	9

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer



BU 0327 - Air Quality Management District

DEPARTMENT OVERVIEW

The Air Quality Management District (AQMD) was created by the state Legislature in 1971, and is one of 35 Special Air Districts in California. The District is located in the North Coast Air Basin which consists of Northern Sonoma Air Pollution Control District (APCD), Mendocino County AQMD, and North Coast AQMD. The District has the primary responsibility for the monitoring and control of air pollution from all stationary sources within the boundaries of Mendocino County, including the four incorporated cities. The quality of the air we breathe can and does influence health, quality of life, tourism, property, crops, and the economy. The District's mission is to protect and manage the air quality in Mendocino County. Mendocino County is currently in attainment for all Federal Ambient Air Quality Standards as well as the more stringent state standards, with the exception of particulate matter less than 10 microns (PM10). The District has adopted regulations and guidelines for the reduction of particulate emissions. The Mendocino County Board of Supervisors serves concurrently as the Air Quality Management District Board, which also appoints the Air Pollution Control Officer and the members to the Air Quality Management District Hearing Board, with the authority to hear and rule on variance applications, Orders for Abatement, and appeals of permit decisions. The District is funded by permit fees, motor vehicle fees, state subvention funds, and state and federal grants. The District's budget is designed to support the mission to protect air quality, improve levels of service to the public, the regulated community and other agencies, while at the same time striving to reduce and control costs.

PROGRAM OVERVIEW

- Stationary Source Permitting Program
- Stationary Source Inspection Program
- Complaint/Investigation Program
- Enforcement Program
- Ambient Air Monitoring Program
- Smoke Management/Open Burning Program
- Prescribed Burn Reporting and Monitoring Program
- Asbestos Program
- Grants Program to Reduce Diesel Emissions
- Air Toxics Hot Spots Program
- Administrative Services
- Planning Program

ACCOMPLISHMENTS IN FY 2018-19

- Provided hourly air quality data on mendoair.org website, issued Joint Air Quality-Public Health Advisories, and deployed portable air monitors during local Ranch and River fires and regional Carr and Camp fires.
- Worked with a non-compliant facility operator and community to reduce emissions by replacing a Particulate Matter abatement device.
- Provided grant funds to replace EPA-uncertified wood burning appliances with cleaner burning devices (Woodsmoke Reduction Grant Program); purchased five low-emission school buses (School Bus Replacement Grant Program); replaced older diesel engines (Carl Moyer and FARMERS Grant Programs).

GOALS FOR FY 2019-20

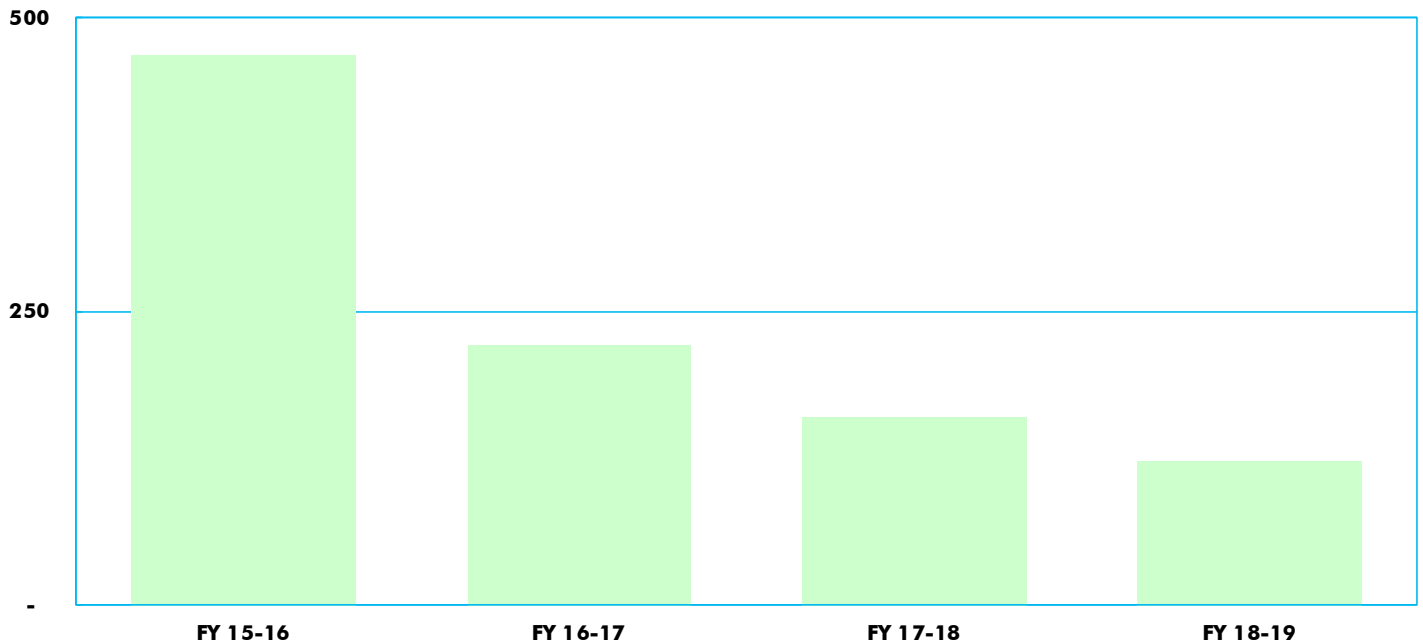
- Implement a unified air quality and fire safety application and payment model for burn permitting.
- Collaborate with fire agencies to mitigate potential fire hazards while managing air quality by implementing the District's Smoke Management and Prescribed burn Monitoring Programs.
- Continue cross-training and implementation of the succession plan for the District to ensure the continued level of service that the District currently provides.
- Replace the District's monitoring network software for more efficient state and federal reporting.
- Improve District website to assist the public.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

PERFORMANCE INDICATORS

Complaints Investigated



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.
- Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.
- Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, emissions inventory, Air Quality Planning, and grants for emissions reduction projects.
- Acct. 5397 State Subvention Funds – funds the cost associated with non-funded State mandated programs.

Services & Supplies

- Acct. 2120 Repair and maintenance of the District's monitoring equipment at four locations throughout Mendocino County.
- Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.
- Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Air Quality Management District includes no additional positions. At least one vehicle will be purchased to replace a non-operable vehicle and perhaps an aged vehicle.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3270 Mendo Co AQMD	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822260 - Air Pollution Permit	291,087	270,243	245,000	264,000	19,000
822600 - Other Permit	23,160	28,011	6,000	6,000	-
822611 - Asbestos Rem Permit	7,795	4,290	2,500	2,500	-
822612 - Burn Permit	22,980	29,353	18,000	23,000	5,000
823200 - Other Court Fine	1,644	75	200	200	-
823300 - Forfeiture & Penalty	6,205	81,262	5,000	5,000	-
824100 - Interest	8,567	16,631	5,500	6,000	500
825150 - Motor Vehicle In Lieu	589,339	641,450	552,000	573,000	21,000
825397 - State Air Poll Subv	48,147	48,115	48,000	47,000	(1,000)
825490 - State Other	14,688	13,836	14,000	14,000	-
825670 - Federal Other	12,000	11,200	10,000	25,000	15,000
826390 - Other Charges	14,350	38,356	10,000	64,354	54,354
827600 - Other Sales	-	-	50	50	-
827700 - Other	3,650	470	2,500	2,500	-
Total Revenues	1,043,611	1,183,292	918,750	1,032,604	113,854
Salaries & Employee Benefits					
861011 - Regular Employees	389,814	371,943	421,286	435,052	13,766
861012 - Extra Help	-	-	14,419	15,540	1,121
861013 - Overtime Reg Emp	22,844	10,873	10,385	12,461	2,076
861021 - Co Cont Retirement	107,445	109,860	120,505	135,414	14,909
861022 - Co Cont OASDI	23,730	22,326	25,779	26,592	813
861023 - Co Cont Medicare	5,568	5,221	6,206	6,399	193
861024 - Co Cont Retire Incr	43,753	38,255	42,458	38,816	(3,642)
861030 - Co Cont Health Ins	69,781	64,656	69,812	75,587	5,775
861031 - Co Cont Unemp Ins	1,619	613	517	517	-
861035 - Co Cont Workers Comp	793	6,829	18,579	18,579	-
Total Salaries & Employee Benefits	665,348	630,578	729,946	764,957	35,011
Services & Supplies					
862050 - Clothing/Pers Items	-	117	500	500	-
862060 - Communications	9,194	9,705	10,000	10,000	-
862090 - Household Expense	2,432	3,259	3,800	4,800	1,000
862101 - Insurance - General	4,168	3,034	4,168	2,021	(2,147)
862120 - Maint - Equip	7,019	3,912	8,000	14,000	6,000
862130 - Maint - Strc/Impr/Grnd	19	-	500	500	-
862150 - Memberships	957	850	1,000	1,000	-
862170 - Office Expense	10,675	7,141	10,000	10,000	-
862183 - Legal Fees	108,359	312,302	15,000	43,000	28,000
862187 - Education & Training	150	676	1,000	1,000	-
862189 - Prof/Spec Svcs - Other	19,782	72,754	14,000	33,000	19,000
862190 - Publ/Legal Notice	339	144	500	500	-

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

BUDGET UNIT DETAIL Schedule 15 (cont.)				Function: -	Activity: -
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862194 - A-87 Costs	26,163	28,960	30,000	30,000	-
862210 - Rent/Lease Bldg Grds	23,663	23,603	27,000	27,000	-
862220 - Small Tool/Instrument	328	1,096	1,000	1,000	-
862230 - Info Tech Equip	237	-	-	-	-
862239 - Spec Dept Expense	623	2,727	1,000	1,000	-
862250 - Trans/Travel	3,662	4,238	4,800	3,500	(1,300)
862253 - Travel Out of County	4,127	2,453	5,000	5,000	-
862260 - Utilities	4,755	4,510	5,000	5,000	-
Total Services & Supplies	226,651	481,481	142,268	192,821	50,553
Other Charges					
863113 - Pmt Other Gov Agency	4,391	4,994	5,000	5,000	-
Total Other Charges	4,391	4,994	5,000	5,000	-
Fixed Assets					
864370 - Equipment	1,872	-	-	60,000	60,000
Total Fixed Assets	1,872	-	-	60,000	60,000
Total Net Appropriations	898,262	1,117,052	877,214	1,022,778	145,564
Total Fund Balance Contribution	(145,349)	(66,240)	(41,536)	(9,826)	31,710

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer



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The Alternate Defender's Mission Statement is "The Noblest Motive is the Public Good." It is the Alternates Defender's duty is to remain committed to protecting the constitutional rights of every individual that is represented through zealous advocacy and presence in every court and at every court hearing. The Alternate Defender is here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	696,340	835,134	750,840	725,206	(25,634)
Total Services & Supplies	47,507	60,394	36,460	60,906	24,446
Total Operating Expenditures	743,847	895,528	787,300	786,112	(1,188)
Total Net Appropriations	743,847	895,528	787,300	786,112	(1,188)
NCC/Use of Fund Balance	743,847	895,528	787,300	786,112	(1,188)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Alternate Defender	786,112	-	786,112
Total: General Fund	786,112	-	786,112
% of General Fund	0.4%	0.0%	1.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	786,112	-	786,112
% of Total Budget	0.3%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Alternate Defender	6.5	6.5	6.5
Total: General Fund	6.5	6.5	6.5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	6.5	6.5	6.5

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender



BU 2085 - Alternate Defender

DEPARTMENT OVERVIEW

The Mendocino County Alternate Defender Office was established in 1998 to avoid the excessive costs of the courts appointing private counsel when the Public Defender's Office cannot represent a person. The Department represents defendants in all the same types of cases as the Public Defender's Office does pursuant to the requirements of Government Code section 27706. The courts appoint the Alternate Defender Office where the Public Defender declares a conflict or where multiple defendants are charged in the same proceeding. The Department handles all aspects of representation of indigent persons accused of crime – from low-level charges to murder charges – or those who are mentally ill and who are subject to conservatorship proceedings under Welfare and Institutions Code section 602 et seq. The Alternate Defender is also appointed by the court in civil cases such as family law or child support matters, where litigants are facing jail sentences for contempt of court for disobeying a court order or failing to make child support payments. The Department also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators, or mentally disordered sex offenders. Our attorneys also participate in Drug and Behavioral Health Courts with our clients. We represent and counsel our clients as we monitor their progress in each of those treatment programs.

We provide constitutionally mandated legal representation to indigent and also often otherwise disadvantaged people by court appointment. We safeguard the confidences and constitutional and statutory rights of each of our clients. Our attorneys and support staff are some of the most experienced in the field of criminal defense of any county law office.

PROGRAM OVERVIEW

- Adult Drug Courts and Behavioral Health Court
- Adult and Juvenile Indigent Defense
- Civil cases as appointed by Courts
- Investigations on Appointed Cases
- Legal Staff Services

ACCOMPLISHMENTS IN FY 2018-19

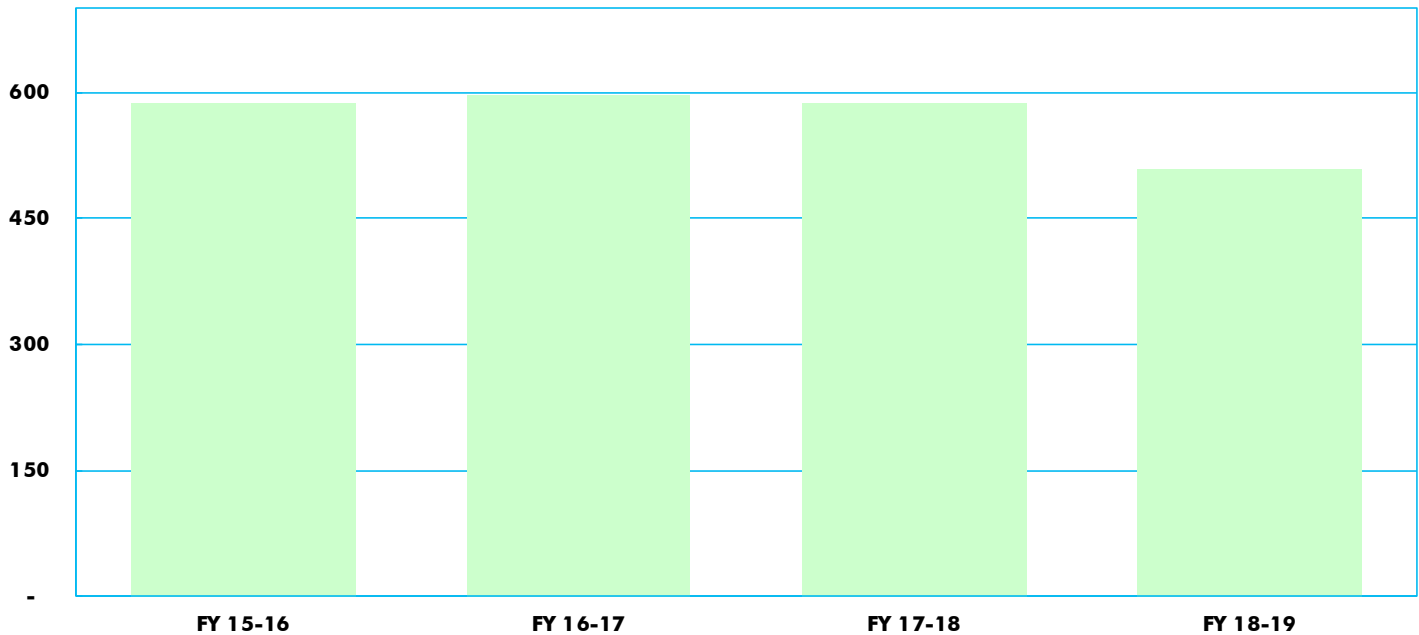
- Completed exhaustive and detailed work on several murder cases that had been pending for a two-year period, as well as numerous attempted murder cases and "strike" cases carrying possible life sentences.
- Oversaw successful Drug Court client's finalization of classes and graduation from the program.
- Participated in Mock Trial preparation with local students.

GOALS FOR FY 2019-20

- To continue the practice of efficient, dedicated and thorough legal defense.
- To participate in the Mock Trial program in the coming year.

PERFORMANCE INDICATORS

Cases Handled



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.
- Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or re-evaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-Office Expense, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender
BU 2085 - Alternate Defender

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Salaries & Employee Benefits					
861011 - Regular Employees	422,819	538,715	477,553	464,695	(12,858)
861012 - Extra Help	39,914	9,950	-	16,053	16,053
861013 - Overtime Reg Emp	226	-	-	-	-
861021 - Co Cont Retirement	115,377	154,368	152,353	138,141	(14,212)
861022 - Co Cont OASDI	24,333	31,326	30,585	26,968	(3,617)
861023 - Co Cont Medicare	6,477	7,709	7,408	6,545	(863)
861024 - Co Cont Retire Incr	45,570	50,453	46,336	36,947	(9,389)
861030 - Co Cont Health Ins	40,438	41,414	35,165	34,351	(814)
861031 - Co Cont Unemp Ins	353	277	371	326	(45)
861035 - Co Cont Workers Comp	834	923	1,069	1,180	111
Total Salaries & Employee Benefits	696,340	835,134	750,840	725,206	(25,634)
Services & Supplies					
862060 - Communications	462	447	1,300	1,000	(300)
862101 - Insurance - General	2,387	2,008	2,207	1,944	(263)
862110 - Jury/Witness Expense	288	431	650	650	-
862150 - Memberships	1,822	2,249	2,800	3,000	200
862170 - Office Expense	19,093	22,856	14,802	20,700	5,898
862187 - Education & Training	762	1,833	2,000	3,000	1,000
862189 - Prof/Spec Svcs - Other	22,313	27,631	9,701	27,112	17,411
862239 - Spec Dept Expense	-	440	-	-	-
862250 - Trans/Travel	380	243	1,500	1,500	-
862253 - Travel Out of County	-	2,256	1,500	2,000	500
Total Services & Supplies	47,507	60,394	36,460	60,906	24,446
Total Net Appropriations	743,847	895,528	787,300	786,112	(1,188)
Total Net County Cost	743,847	895,528	787,300	786,112	(1,188)

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To serve the citizens of Mendocino County by providing animal regulation services that promote public safety, health, responsible pet ownership and delivers these services in a timely, courteous, professional and cost effective manner.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	691,646	812,419	825,492	878,385	52,893
Total Operating Transfers In	10,945	20,523	-	-	-
Total Revenues	702,591	832,942	825,492	878,385	52,893
Appropriations - All Funds					
Total Salaries & Employee Benefits	757,620	792,703	951,753	1,009,992	58,239
Total Services & Supplies	516,284	619,004	578,549	578,346	(203)
Total Operating Expenditures	1,273,904	1,411,707	1,530,302	1,588,338	58,036
Total Intrafund Transfers	-	(499)	(5,000)	(5,000)	-
Total Operating Transfers Out	9,900	20,523	-	-	-
Total Transfers & Reimb.	9,900	20,024	(5,000)	(5,000)	-
Total Net Appropriations	1,283,804	1,431,731	1,525,302	1,583,338	58,036
NCC/Use of Fund Balance	581,213	598,789	699,810	704,953	5,143

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Animal Care	1,431,556	787,935	643,621
Total: General Fund	1,431,556	787,935	643,621
% of General Fund	0.8%	0.4%	1.1%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Mobile Spay & Neuter Program	151,782	90,450	61,332
Total: Other Funds	151,782	90,450	61,332
TOTAL: ALL FUNDS	1,583,338	878,385	704,953
% of Total Budget	0.5%	0.3%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Animal Care	6.5	6.5	13
Total: General Fund	6.5	6.5	13
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	6.5	6.5	13



Animal Care Services

BU 2860 - Animal Care

BUDGET UNIT OVERVIEW

The Animal Care Services (ACS) program areas include: Shelter Services providing; education outreach, adoption, volunteer opportunities, fostering, lost & found services, feral cat trap-neuter-release programs and licensing. Additional services and community supports are available through Clinic Services providing; veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay/neuter options to the local rescue groups and low income individuals.

PROGRAM OVERVIEW

- Clinic Services
- Shelter Services

ACCOMPLISHMENTS IN FY 2018-19

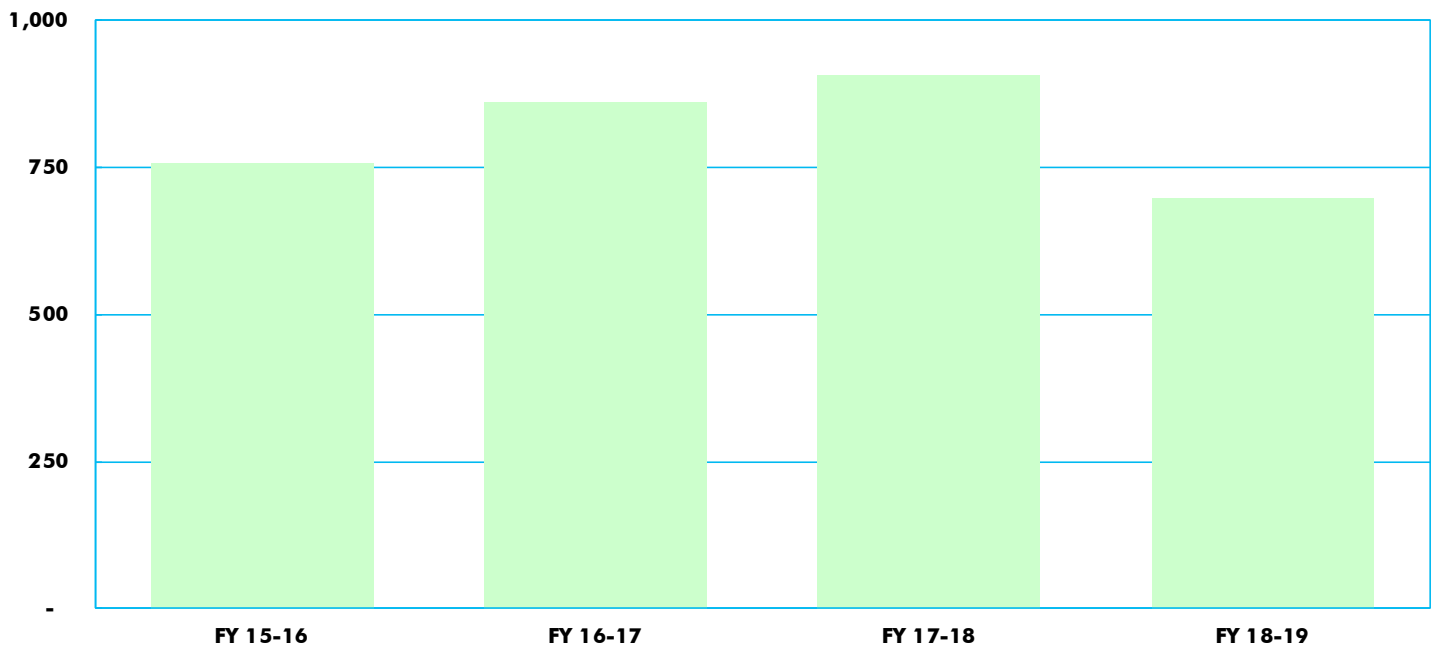
- A total of 10,729 Dog Licenses were sold in FY 2018-19.
- In FY 2018-19 the Animal Shelter outcomed 1,664 animals through adoptions, return to owners, trap-neuter-release cats and transfers to rescue organizations resulting in a live release rate of 87.5%.
- In FY 2018-19 the Clinic performed 784 spay & neuter surgeries on shelter animals and 686 spay & neuter surgeries on client animals.
- In FY 2018-19 the Mobile Caravan performed 1589 spay & neuter surgeries on client animals.
- In February 2019 the Fort Bragg Animal Shelter opened the doors for business.

GOALS FOR FY 2019-20

- Transition the Rabies Specimen Testing Program from Environmental Health to Animal Care Services in FY 2019-20.
- Implement a (3) year dog license option for the dog owners in Mendocino County in FY 2019-20.
- Increase dog license compliance from 50% to 60% in FY 2019-20.
- Spay & Neuter approximately 300 or more feral cats by holding up to (6) Spay & Neuter Feral Cat Events in FY 2019-20 with our animal rescue partnering organizations.

PERFORMANCE INDICATORS

Cat and Dog Adoptions



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6240 Animal adoptions, impounds, board and care, and associated fees.
- Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.
- Acct. 6390 Spay and neuter services.

Services & Supplies

- Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.
- Acct. 2189 Provides mandatory veterinary services in the Spay & Neuter Clinic and boarding contracts for larger animals.
- Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

CHANGES IN BUDGET FROM PRIOR YEAR

With the addition of the (1) Office Services Supervisor at the Ukiah Animal Shelter there was an increase of approximately \$71,000 in Salaries & Employee Benefits to the FY 2019-20 budget. This change will eliminate the shared administration cost that Animal Care Services was paying to HHSA for budget & contract support.

ANIMAL CARE

RICHARD MOLINARI Director
BU 2860 - Animal Care

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822100 - Animal License	298,703	326,600	317,500	349,500	32,000
823300 - Forfeiture & Penalty	-	(15)	-	-	-
826240 - Humane Services	133,929	106,117	160,000	160,000	-
826241 - Incinerator Service	2,040	3,490	3,040	3,500	460
826242 - Dom Animal Care	80,312	138,723	115,500	123,935	8,435
826390 - Other Charges	117,260	124,998	146,500	146,500	-
827600 - Other Sales	744	316	500	-	(500)
827700 - Other	38	-	-	-	-
827707 - Donation	7,182	3,876	5,502	4,500	(1,002)
827802 - Oper Transfer In	10,945	-	-	-	-
Total Revenues	651,152	704,104	748,542	787,935	39,393
Salaries & Employee Benefits					
861011 - Regular Employees	320,396	404,907	533,806	564,424	30,618
861012 - Extra Help	147,364	86,409	59,074	75,000	15,926
861013 - Overtime Reg Emp	10,790	14,986	-	10,000	10,000
861021 - Co Cont Retirement	94,343	113,843	138,610	8,037	(130,573)
861022 - Co Cont OASDI	19,305	25,084	29,846	34,672	4,826
861023 - Co Cont Medicare	6,720	7,214	7,836	8,108	272
861024 - Co Cont Retire Incr	34,964	35,301	39,501	167,102	127,601
861030 - Co Cont Health Ins	56,487	40,405	43,516	38,569	(4,947)
861031 - Co Cont Unemp Ins	4,540	3,784	3,175	2,609	(566)
861035 - Co Cont Workers Comp	62,711	60,771	77,260	101,471	24,211
Total Salaries & Employee Benefits	757,620	792,703	932,624	1,009,992	77,368
Services & Supplies					
862060 - Communications	2,398	6,958	4,462	5,400	938
862101 - Insurance - General	8,249	8,597	10,105	11,521	1,416
862120 - Maintenance Equip	2,888	2,333	4,000	5,000	1,000
862130 - Maint - Strc/Impr/Grnds	-	1,336	-	-	-
862140 - Med Dntl & Lab Supplies	104,999	99,634	92,350	90,000	(2,350)
862150 - Memberships	434	464	1,500	1,000	(500)
862170 - Office Expense	21,472	23,861	19,350	25,000	5,650
862185 - Medical/Dental Svcs	875	452	2,750	3,750	1,000
862187 - Education & Training	2,745	965	4,250	6,000	1,750
862189 - Prof/Spec Svcs - Other	79,495	99,915	131,250	145,000	13,750
862190 - Publ/Legal Notice	807	1,642	1,500	1,000	(500)
862239 - Spec Dept Expense	219,442	243,859	147,000	117,772	(29,228)
862250 - Trans/Travel	2,343	149	3,750	12,788	9,038
862253 - Travel Out of County	-	-	1,500	2,333	833
862260 - Utilities	-	-	3,000	-	(3,000)
Total Services & Supplies	446,147	490,166	426,767	426,564	(203)

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection		Activity: Other Protection	
Financing Sources and Uses	2016-17	2017-18	2018-19	2019-20	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	(499)	(5,000)	(5,000)	-
865802 - Operating Transfer Out	(344)	20,523	-	-	-
Total Expend Transfer & Reimb	(344)	20,024	(5,000)	(5,000)	-
Total Net Appropriations	1,203,424	1,302,893	1,354,391	1,431,556	77,165
Total Net County Cost	552,272	598,789	605,849	643,621	37,772



Animal Care Services

BU 2861 - Mobile Spay and Neuter Program

BUDGET UNIT OVERVIEW

The Mobile Spay & Neuter Caravan program provides low cost spay & neuter, microchipping, vaccinations & pet licensing services for residents and their pets in remote areas of Mendocino County. While conducting spay & neuter surgery clinics and vaccination clinics, the Mobile Spay & Neuter Caravan staff educates pet owners on responsible pet ownership.

PROGRAM OVERVIEW

- Disaster Response for Shelter
- Health & Humane Education
- Spay/Neuter Services
- Vaccinate & Micro-Chip Service

ACCOMPLISHMENTS IN FY 2018-19

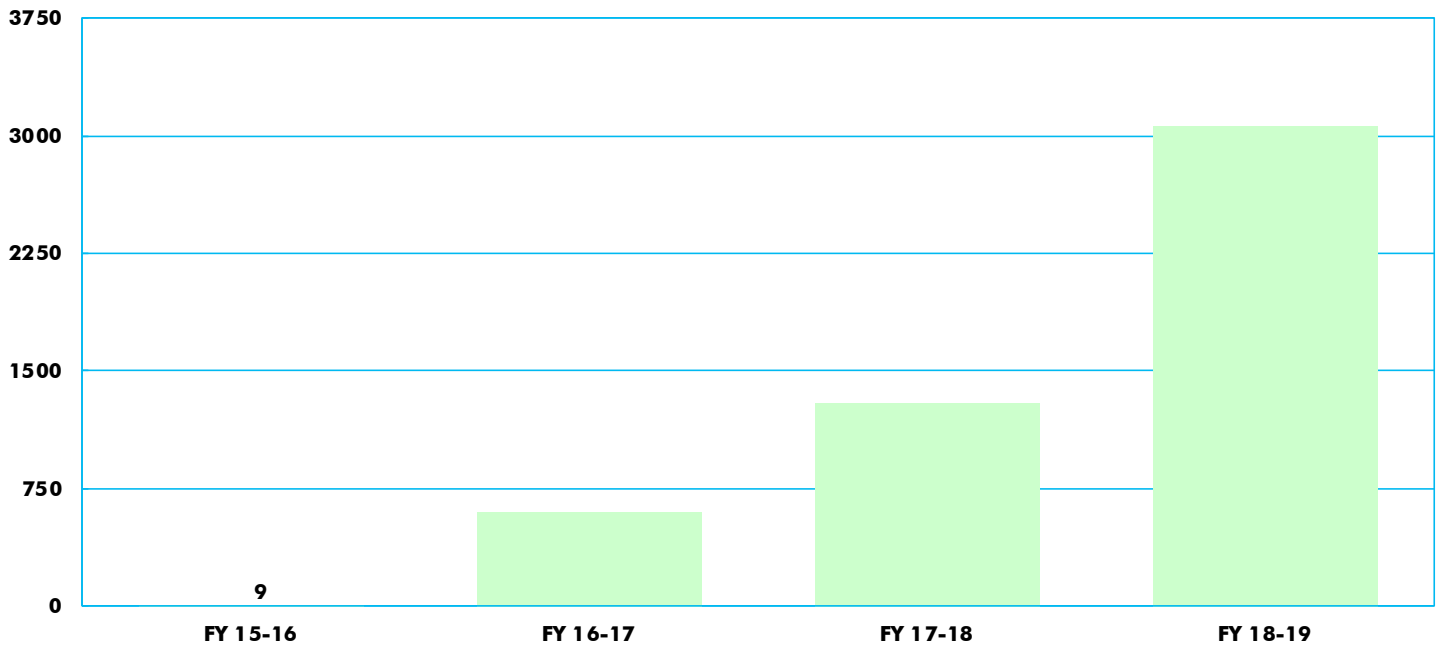
- The Mobile Spay & Neuter Caravan spayed & neutered 686 dogs & 903 cats in FY 2018-19.
- A total of 1,507 rabies & 1,080 other medical vaccinations were given to animals via the Mobile Spay & Neuter Caravan in FY 2018-19.
- The Mobile Spay & Neuter Caravan staff participated in (5) feral cat spay & neuter events held at the Animal Shelter in FY 2018-19. This resulted in approximately 500 feral cats being altered.
- The Mobile Spay & Neuter Caravan implanted 406 microchips in owned animals in FY 2018-19.

GOALS FOR FY 2019-20

- Continue to increase the sales of the required Mendocino County Pet License for animal owners on surgery & vaccination dates.
- Participate in several preemptive spay & neuter birthing events with the Animal Care Services Clinic.
- Conduct several "at cost" rabies vaccination clinics for animal owners in remote locations within the county.
- Continue to provide spay & neuter services for the tribal reservation animals with the assistance of the Spay & Neuter Assistance Program of Ukiah & PetSmart Charities grant funding.

PERFORMANCE INDICATORS

Spayed and Neutered Cats and Dogs



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Revenue received from spay and neuter services.

Expenditure Transfer & Reimbursement

Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2861 - Mobile Spay and Neuter Program

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection

Activity: Other Protection

Fund: 1213 Mobile Spay/Neuter Program	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822100 - Animal License	-	3,690	10,000	10,000	-
824100 - Interest	205	131	200	200	-
826240 - Humane Services	-	1,600	-	4,000	4,000
826390 - Other Charges	50,540	102,058	66,000	75,000	9,000
827700 - Other	-	-	-	750	750
827707 - Donation	694	836	750	500	(250)
827802 - Operating Transfer In	-	20,523	-	-	-
Total Revenues	51,439	128,838	76,950	90,450	13,500
Salaries & Employee Benefits					
861012 - Extra Help	-	-	18,855	-	(18,855)
861022 - Co Cont OASDI	-	-	274	-	(274)
Total Salaries & Employee Benefits	-	-	19,129	-	(19,129)
Services & Supplies					
862060 - Communications	-	527	500	500	-
862101 - Insurance - General	-	76	82	82	-
862120 - Maintenance - Equip	108	1,553	3,000	3,000	-
862140 - Med Dntl & Lab Supls	29,699	36,801	46,200	46,200	-
862170 - Office Expense	28	-	-	-	-
862189 - Prof/Spec Svcs - Other	14,700	19,709	23,000	23,000	-
862239 - Spec Dept Expense	24,799	67,723	77,000	77,000	-
862250 - Trans/Travel	803	2,449	2,000	2,000	-
Total Services & Supplies	70,137	128,838	151,782	151,782	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	10,243	-	-	-	-
Total Expend Transfer & Reimb	10,243	-	-	-	-
Total Net Appropriations	80,380	128,838	170,911	151,782	(19,129)
Total Fund Balance Contribution	28,941	-	93,961	61,332	(32,629)

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The mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	660,771	861,677	654,775	592,791	(61,984)
Total Operating Transfers In	-	-	60,946	90,028	29,082
Total Revenues	660,771	861,677	715,721	682,819	(32,902)
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,004,799	2,041,945	2,100,101	2,292,544	192,443
Total Services & Supplies	372,055	478,862	395,459	378,484	(16,975)
Total Fixed Assets	44,229	7,569	14,500	-	(14,500)
Total Operating Expenditures	2,421,082	2,528,375	2,510,060	2,671,028	160,968
Total Intrafund Transfers	(16)	(104)	-	-	-
Total Operating Transfers Out	-	-	60,946	90,028	29,082
Total Transfers & Reimb.	(16)	(104)	60,946	90,028	29,082
Total Net Appropriations	2,421,066	2,528,272	2,571,006	2,761,056	190,050
NCC/Use of Fund Balance	1,760,296	1,666,595	1,855,285	2,078,237	222,952

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Assessor	1,843,559	104,528	1,739,031
Clerk-Recorder	253,273	369,263	(115,990)
Elections	436,468	34,700	401,768
Total: General Fund	2,533,300	508,491	2,024,809
% of General Fund	1.3%	0.3%	3.4%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Micrographics	87,528	87,528	-
Property Characteristics	90,028	25,000	65,028
Recorder's Modernization	50,200	61,800	(11,600)
Total: Other Funds	227,756	174,328	53,428
TOTAL: ALL FUNDS	2,761,056	682,819	2,078,237
% of Total Budget	0.9%	0.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Assessor	19	20	20
Elections	3	3	3
Clerk Recorder	3	4	3
Total: General Fund	25	27	26
OTHER FUNDS			
Dept. Programs			
Micrographics	1	1	1
Total: Other Funds	1	1	1
TOTAL: ALL FUNDS	26	28	27

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder



BU 1120 - Assessor

DEPARTMENT OVERVIEW

The Assessor's Division of the Office of the Assessor-Clerk-Recorder provides the following: Assessment Roll and Assessee Services - responds to all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; all real property roll corrections, including current mailing addresses and mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications: Business Personal Property Unit - appraises all taxable business property; audits business property accounts, as well as assisting with business property assessment appeals cases: Exemptions Unit - researches and processes all requests for homeowners' exemptions and veterans' exemptions, including institutional exemptions: Mapping Unit - maintains the mapping system that inventories all real property within Mendocino County: Real Property Unit - appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County.

PROGRAM OVERVIEW

- Assessor - BU 1120
- Assessor's Property Characteristics - BU 1122
- Clerk-Recorder - BU 1941
- Elections - BU 1410
- Micrographics - BU 1944
- Recorder's Modernization - BU 1942

ACCOMPLISHMENTS IN FY 2018-19

- 2,200 business owners filed their business property statements electronically, which drastically reduced printing & postage costs.
- Continued to partner with vendor to utilize ParcelQuestOnline to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current free photography at no charge to the County.
- Continued to make forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.

GOALS FOR FY 2019-20

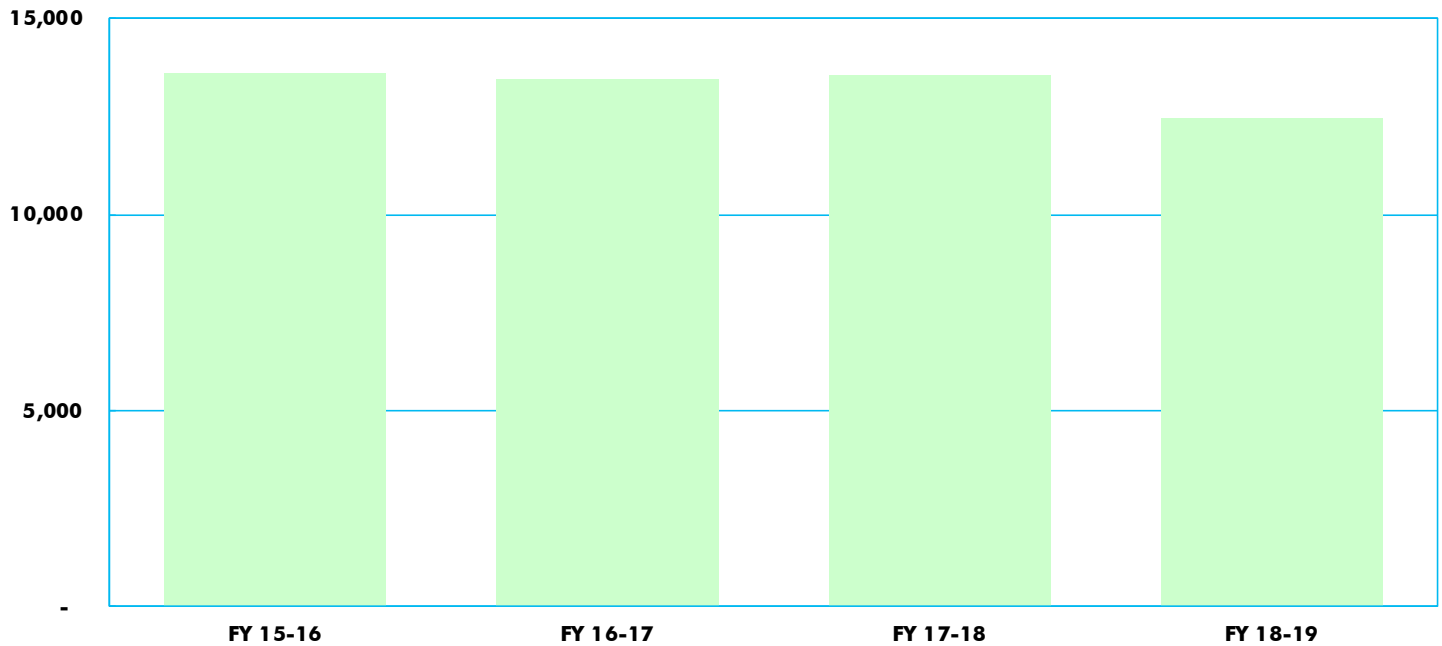
- Deliver the annual roll to the County Auditor-Controller by July 1.
- Continue to discover and locate all locally assessable property in the County.
- Fully staff our office.
- Perform mandatory audits of business personal property and fixtures.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1120 - Assessor

PERFORMANCE INDICATORS

Appraisals Completed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.
- Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

Services & Supplies

- Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in Salaries and Benefits due to the addition of Assistant Assessor position.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1120 - Assessor

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
826390 - Other Charges	22,431	20,742	-	-	-
827600 - Other Sales	11,959	13,152	12,000	12,000	-
827602 - Sale of Map - Assr	1,986	605	2,500	2,500	-
827802 - Oper Transfer In	-	-	60,946	90,028	29,082
Total Revenues	36,376	34,499	75,446	104,528	29,082
Salaries & Employee Benefits					
861011 - Regular Employees	963,096	963,483	981,261	1,089,507	108,246
861013 - Overtime Reg Emp	1,697	4,789	-	-	-
861021 - Co Cont Retirement	268,852	285,569	312,012	334,887	22,875
861022 - Co Cont OASDI	56,449	56,767	61,160	65,051	3,891
861023 - Co Cont Medicare	13,201	13,276	14,382	15,250	868
861024 - Co Cont Retire Incr	105,745	94,411	95,398	83,031	(12,367)
861030 - Co Cont Health Ins	142,665	134,564	108,132	164,208	56,076
861031 - Co Cont Unemp Ins	2,529	2,330	3,697	3,366	(331)
861035 - Co Cont Workers Comp	2,930	3,282	2,904	2,470	(434)
Total Salaries & Employee Benefits	1,557,163	1,558,470	1,578,946	1,757,770	178,824
Services & Supplies					
862060 - Communications	2,162	2,327	2,000	2,000	-
862101 - Insurance - General	14,806	9,981	5,007	8,165	3,158
862120 - Maint - Equip	-	4,809	5,000	5,000	-
862150 - Memberships	1,390	890	900	1,100	200
862170 - Office Expense	33,443	25,716	40,000	40,000	-
862187 - Education & Training	190	220	3,000	3,000	-
862190 - Publ & Legal Notices	-	100	-	-	-
862239 - Spec Dept Expense	264	171	-	-	-
862250 - Trans/Travel	13,580	11,386	30,000	24,524	(5,476)
862253 - Travel Out of County	1,586	1,307	2,000	2,000	-
Total Services & Supplies	67,421	56,907	87,907	85,789	(2,118)
Fixed Assets					
864370 - Equipment	30,000	-	-	-	-
Total Fixed Assets	30,000	-	-	-	-
Total Net Appropriations	1,654,585	1,615,377	1,666,853	1,843,559	176,706
Total Net County Cost	1,618,209	1,580,879	1,591,407	1,739,031	147,624



BU 1122 - Assessor's Property Characteristics

BUDGET UNIT OVERVIEW

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4100 Interest on fund balance.

Acct. 7600 Fees collected from sale of property characteristic information.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase revenue to be in line with previous years.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1122 - Assessor's Property Characteristics

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
824100 - Interest		975	2,209	-	-
827600 - Other Sales		27,910	23,805	8,000	25,000
Total Revenues		28,884	26,014	8,000	25,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out		-	-	60,946	90,028
Total Expend Transfer & Reimb		-	-	60,946	90,028
Total Net Appropriations		-	-	60,946	90,028
Total Fund Balance Contribution		(28,884)	(26,014)	52,946	65,028



BU 1410 - Elections

BUDGET UNIT OVERVIEW

The overall mission of the Elections Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the County with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections Division also administers and conducts all Federal, State, County, school district and Special District elections, and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center, and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

PROGRAM OVERVIEW

- Administers and Conducts Elections
- Filings for Campaigns
- Voter Registration

ACCOMPLISHMENTS IN FY 2018-19

- Successfully conducted the 2018 Gubernatorial Primary and General Elections; produced fair, impartial and accurate results.
- Continued to make voter registration readily available to all who are eligible to register to vote.
- Worked with the League of Women Voters to develop training for volunteers to pre-register 16 year olds.

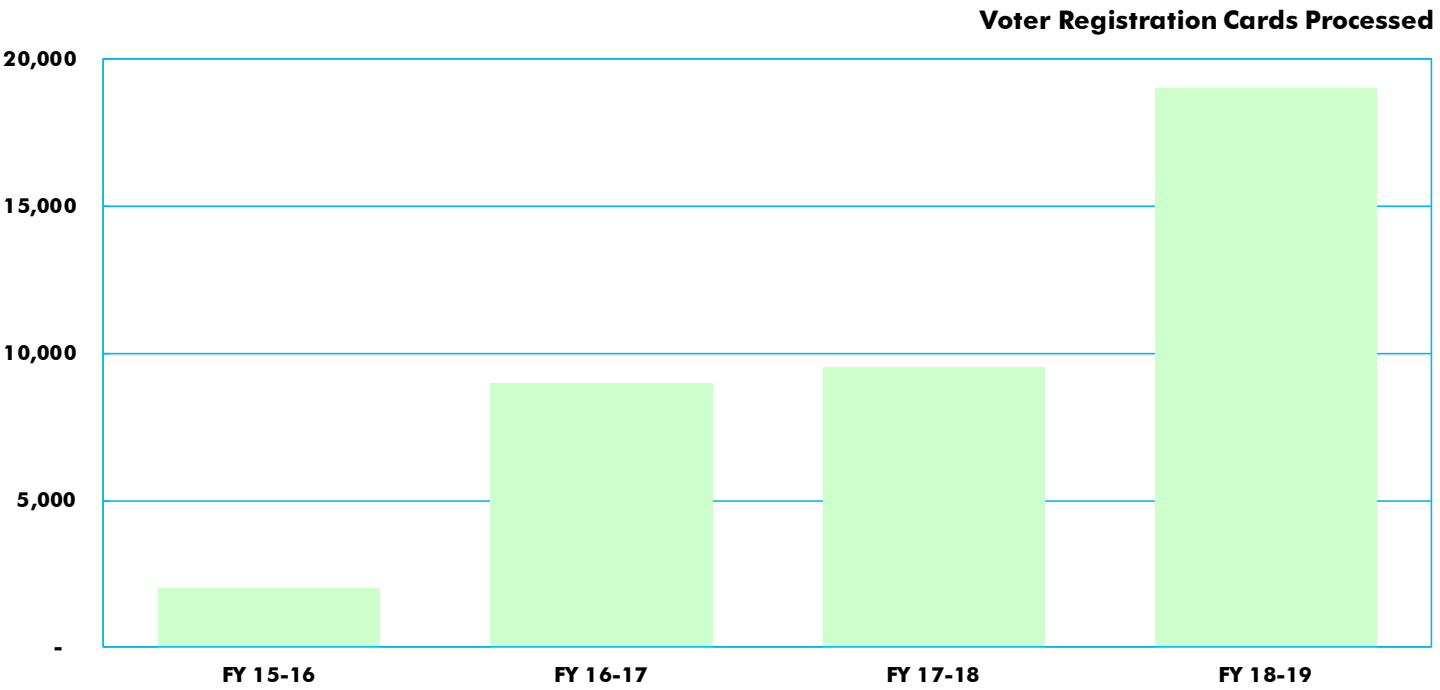
GOALS FOR FY 2019-20

- Replace our Voting System and Equipment which will significantly reduce storage space.
- Replace our Voting Registration System.
- Conduct fair and impartial elections.
- Produce accurate election results in a timelier manner.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1410 - Elections

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6140 Reimbursement for elections.

Services & Supplies

Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in appropriations due to contract and software licensing for new Voting System. Increase in revenue due to reimbursement from Help America Vote Act (HAVA) and State Election System Contracts.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1410 - Elections

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
823300 - Forfeiture & Penalty	430	-	-	-	-
826140 - Election Services	67,979	96,816	90,071	34,700	(55,371)
826390 - Other Charges	-	161,578	-	-	-
Total Revenues	68,409	258,393	90,071	34,700	(55,371)
Salaries & Employee Benefits					
861011 - Regular Employees	112,441	145,855	162,942	148,054	(14,888)
861012 - Extra Help	25,116	46,996	25,000	25,000	-
861013 - Overtime Reg Emp	2,264	2,276	-	-	-
861021 - Co Cont Retirement	31,447	41,645	48,271	45,334	(2,937)
861022 - Co Cont OASDI	6,650	8,834	9,900	9,058	(842)
861023 - Co Cont Medicare	1,942	2,770	2,315	2,118	(197)
861024 - Co Cont Retire Incr	12,021	13,501	14,318	9,253	(5,065)
861030 - Co Cont Health Ins	17,369	11,843	9,909	13,224	3,315
861031 - Co Cont Unemp Ins	143	278	1,677	2,080	403
861035 - Co Cont Workers Comp	826	188	997	748	(249)
Total Salaries & Employee Benefits	210,218	274,185	275,329	254,869	(20,460)
Services & Supplies					
862060 - Communications	253	400	500	500	-
862101 - Insurance - General	499	524	601	690	89
862120 - Maint - Equip	-	-	1,000	1,000	-
862150 - Memberships	-	450	-	-	-
862170 - Office Expense	17,470	39,128	50,000	35,000	(15,000)
862187 - Education & Training	320	1,618	-	-	-
862190 - Publ/Legal Notice	1,340	297	3,000	3,000	-
862210 - Rent/Lease Bldg Grnds	1,240	2,630	3,000	3,000	-
862231 - Election Suppl & Svcs	112,195	203,776	100,000	80,000	(20,000)
862239 - Spec Dept Expense	67,568	66,249	70,000	58,409	(11,591)
862250 - Trans/Travel	60	462	-	-	-
862253 - Travel Out of County	909	-	-	-	-
Total Services & Supplies	201,854	315,535	228,101	181,599	(46,502)
Fixed Assets					
864370 - Equipment	6,941	-	-	-	-
Total Fixed Assets	6,941	-	-	-	-
Total Net Appropriations	419,014	589,721	503,430	436,468	(66,962)
Total Net County Cost	350,605	331,327	413,359	401,768	(11,591)

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder



BU 1941 - Clerk-Recorder

BUDGET UNIT OVERVIEW

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements; abandonment; proofs of publication of such statements and withdrawal of partnership statements; notary bonds for filing; oaths of office; and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney; appointments of humane officers; registrations of private professional photocopyers; process servers; unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

PROGRAM OVERVIEW

- Clerk
- Recorder

ACCOMPLISHMENTS IN FY 2018-19

- The Recorder's index is now available on-line for the public. This has saved staff time and provided a much needed service to the public.
- Continued to make scanned images regularly available for public viewing by the end of the day on which the document was recorded.
- Continued to meet deadlines for recording and indexing documents as prescribed by law.

GOALS FOR FY 2019-20

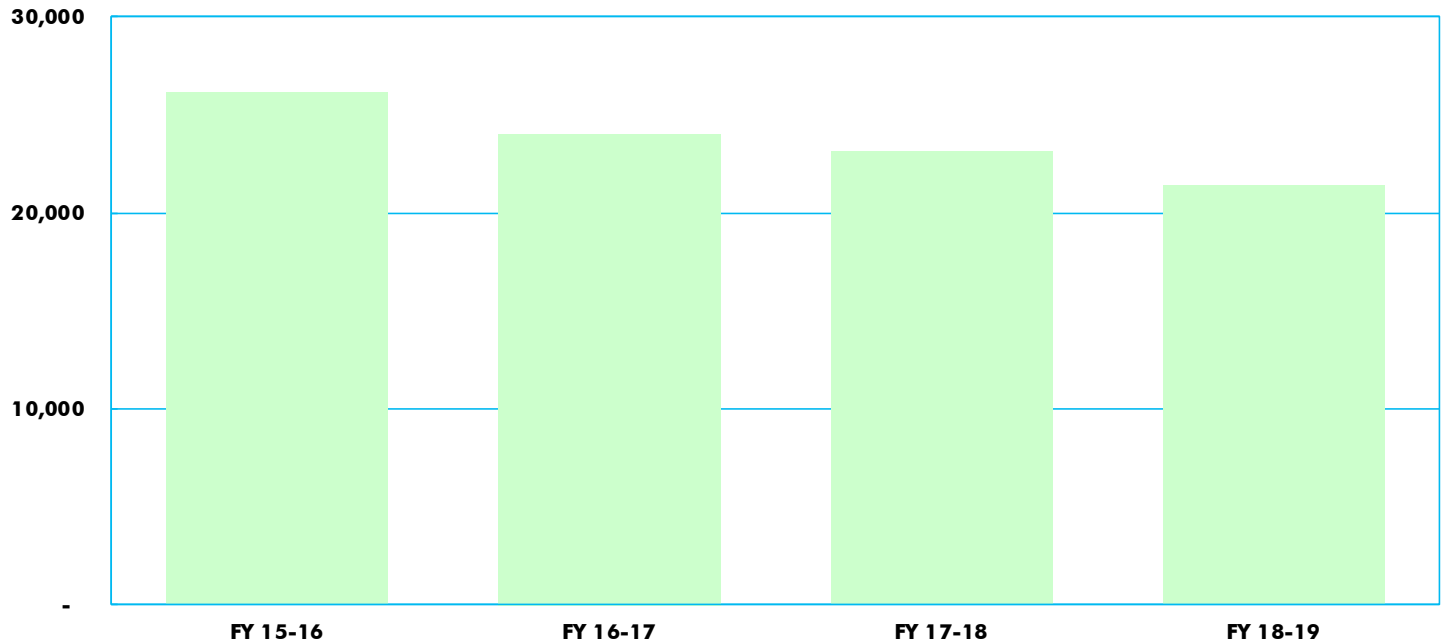
- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1941 - Clerk-Recorder

PERFORMANCE INDICATORS

Real Estate & Vital Records Processed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 2602 Marriage License Fees.
- Acct. 6259 Lien Notice Mailing Fees.
- Acct. 6266 Miscellaneous Clerk Filings.
- Acct. 7600 Copy Fees from formal document duplications.

Services & Supplies

- Acct. 2170 Postage to mail invoices and to mail copies of official records.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1941 - Clerk-Recorder

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
822602 - Marriage Lic FCC GC 2684	31,631	28,263	26,000	26,000	-
826255 - Recorder Mod Fee	(22)	230	-	-	-
826259 - Recorder Svc Fee	930	1,991	800	800	-
826261 - Recording Fee	240,084	265,169	233,705	221,963	(11,742)
826266 - Clerk Fee	56,743	50,013	52,000	52,000	-
826404 - Returned Check Chg	150	50	-	-	-
827600 - Other Sales	70,703	72,064	68,000	68,000	-
827700 - Other	1,117	447	500	500	-
Total Revenues	401,335	418,228	381,005	369,263	(11,742)
Salaries & Employee Benefits					
861011 - Regular Employees	93,078	80,272	104,560	117,535	12,975
861012 - Extra Help	-	4,437	-	-	-
861013 - Overtime Reg Emp	850	649	-	-	-
861021 - Co Cont Retirement	27,008	22,512	34,292	36,404	2,112
861022 - Co Cont OASDI	5,189	4,857	6,765	6,794	29
861023 - Co Cont Medicare	1,214	1,201	1,582	1,589	7
861024 - Co Cont Retire Incr	10,850	7,208	9,535	9,515	(20)
861030 - Co Cont Health Ins	27,454	9,125	13,346	24,087	10,741
861031 - Co Cont Unemp Ins	419	194	187	188	1
861035 - Co Cont Workers Comp	2,165	2,255	2,154	2,087	(67)
Total Salaries & Employee Benefits	168,227	132,711	172,421	198,199	25,778
Services & Supplies					
862060 - Communications	1,662	1,982	2,000	2,000	-
862101 - Insurance - General	2,130	1,968	2,207	2,639	432
862120 - Maint - Equip	7,866	15,161	16,000	16,000	-
862150 - Memberships	600	500	950	950	-
862170 - Office Expense	37,540	33,400	36,000	32,485	(3,515)
862187 - Education & Training	570	806	500	500	-
862239 - Spec Dept Expense	115	146	-	-	-
862253 - Travel Out of County	-	1,063	500	500	-
Total Services & Supplies	50,483	55,026	58,157	55,074	(3,083)
Fixed Assets					
864370 - Equipment	7,288	7,569	14,500	-	(14,500)
Total Fixed Assets	7,288	7,569	14,500	-	(14,500)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(16)	(104)	-	-	-
Total Expend Transfer & Reimb	(16)	(104)	-	-	-
Total Net Appropriations	225,981	195,202	245,078	253,273	8,195
Total Net County Cost	(175,354)	(223,025)	(135,927)	(115,990)	19,937



BU 1942 - Recorder's Modernization

BUDGET UNIT OVERVIEW

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned; de-acidified and filmed; then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time-consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

PROGRAM OVERVIEW

- Recorder Modernization & Restoration

ACCOMPLISHMENTS IN FY 2018-19

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS FOR FY 2019-20

- Continue to make scanned images regularly available to public viewing by the end of the day on which the document is recorded.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2239 Annual maintenance and upgrades for recording system.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1942 - Recorder's Modernization

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1217 Recorder Modernization		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
824100 - Interest		815	1,598	500	800
826255 - Recorder Mod Fee		37,754	31,041	60,000	51,000
826390 - Other Charges		10,320	10,771	10,000	10,000
Total Revenues		48,889	43,411	70,500	61,800
Services & Supplies					
862120 - Maint - Equip		-	-	3,000	100
862170 - Office Expense		-	-	1,000	100
862239 - Spec Dept Expense		44,609	46,840	-	50,000
Total Services & Supplies		44,609	46,840	4,000	50,200
Total Net Appropriations		44,609	46,840	4,000	50,200
Total Fund Balance Contribution		(4,280)	3,429	(66,500)	(11,600)
					54,900



BU 1944 - Clerk-Recorder - Micrographics

BUDGET UNIT OVERVIEW

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of County records, and retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

PROGRAM OVERVIEW

- Micrographics Reproduction
- Records Restoration

ACCOMPLISHMENTS IN FY 2018-19

- Made scanned images regularly available for public viewing by the morning after the day on which the documents are recorded.
- Contracted with vendor to digitally scan all documents recorded to provide crisp, clear, high quality images. Eliminating microfilm processing on site, reducing equipment maintenance and office expense costs.

GOALS FOR FY 2019-20

- Continue to provide accurate high-quality microfilm and scanned images of the Clerk-Recorder's records.
- Scan old vital records into system, making them more readily available, cutting down on customer wait times in the office.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6255 Recorder Modification fees.
Acct. 6260 Micrographic fees.
Acct. 7600 Other Sales.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in projected revenue. Increase in salaries and benefits.

Decrease in equipment maintenance and office expense by using vendor to digitally scan documents.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder
BU 1944 - Clerk-Recorder - Micrographics

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1218 Micrographics	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(115)	(250)	-	-	-
826255 - Recorder Mod Fee	38,982	38,134	53,699	55,528	1,829
826260 - Micrographic Fee	17,889	17,327	17,000	14,000	(3,000)
827600 - Other Sales	20,122	25,921	20,000	18,000	(2,000)
Total Revenues	76,878	81,132	90,699	87,528	(3,171)
Salaries & Employee Benefits					
861011 - Regular Employees	38,995	43,531	42,912	46,497	3,585
861013 - Overtime Reg Emp	216	151	-	-	-
861021 - Co Cont Retirement	10,968	13,181	13,092	14,474	1,382
861022 - Co Cont OASDI	2,201	2,485	2,458	2,613	155
861023 - Co Cont Medicare	515	581	575	611	36
861024 - Co Cont Retire Incr	4,390	4,667	4,321	4,148	(173)
861030 - Co Cont Health Ins	11,835	11,843	9,909	13,212	3,303
861031 - Co Cont Unemp Ins	-	55	53	54	1
861035 - Co Cont Workers Comp	70	85	85	97	12
Total Salaries & Employee Benefits	69,190	76,578	73,405	81,706	8,301
Services & Supplies					
862060 - Communications	-	-	100	100	-
862101 - Insurance - General	161	169	194	222	28
862120 - Maint - Equip	-	-	1,000	500	(500)
862170 - Office Expense	3,110	140	12,000	1,000	(11,000)
862210 - Rent/Lease Bldg Grnds	4,417	4,245	4,000	4,000	-
Total Services & Supplies	7,688	4,554	17,294	5,822	(11,472)
Total Net Appropriations	76,878	81,132	90,699	87,528	(3,171)
Total Fund Balance Contribution	-	-	-	-	-

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The Auditor-Controller's Office is committed to working with integrity and professionalism to provide the citizens of Mendocino County, other county departments, Special Districts and other agencies with accurate and timely financial reports and services.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	75,846,512	85,577,364	79,354,900	94,479,300	15,124,400
Total Operating Transfers In	2,120,823	2,266,386	1,827,000	2,333,075	506,075
Total Revenues	77,967,336	87,843,749	81,181,900	96,812,375	15,630,475
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,383,550	1,612,465	1,758,754	6,918,151	5,159,397
Total Services and Supplies	715,487	1,272,223	912,486	2,506,776	1,594,290
Total Other Charges	13,343,604	14,485,288	14,102,305	15,428,310	1,326,005
Total Operating Expenditures	15,442,641	17,369,976	16,773,545	24,853,237	8,079,692
Total Operating Transfers Out	14,292,005	10,152,939	7,205,533	9,231,035	2,025,502
Total Transfers & Reimb.	14,292,005	10,152,939	7,205,533	9,231,035	2,025,502
Total Net Appropriations	29,734,646	27,522,915	23,979,078	34,084,272	10,105,194
NCC/Use of Fund Balance	(48,232,690)	(60,320,834)	(57,202,822)	(62,728,103)	(5,525,281)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Auditor-Controller	1,374,646	322,800	1,051,846
Miscellaneous	6,706,924	412,000	6,294,924
Non-Departmental	8,231,035	73,886,000	(65,654,965)
Teeter Plan	4,900,000	4,900,000	-
Total: General Fund	21,212,605	79,520,800	(58,308,195)
% of General Fund	11.3%	42.7%	-97.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Gen. Debt Svc-COPs	1,870,750	1,870,750	-
Information Technology	1,208,825	543,825	665,000
MHTA (Measure B)	1,720,292	7,500,000	(5,779,708)
Pension Oblig. Bonds	7,860,800	7,166,000	694,800
Unemployment Insur	211,000	211,000	-
Total: Other Funds	12,871,667	17,291,575	(4,419,908)
TOTAL: ALL FUNDS	34,084,272	96,812,375	(62,728,103)
% of Total Budget	10.9%	31.7%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Auditor-Controller	12	12	12
Total: General Fund	12	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	12	12	12

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller



BU 1110 - Auditor-Controller

DEPARTMENT OVERVIEW

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those Special Districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors. The Auditor-Controller's responsibilities include: receipting and disbursing all County funds in the Treasury including payroll; claims against the County; property tax allocations; assists in compiling and publishing of the County's Final Budget; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax Ordinance; and preparation of the Countywide A-87 Cost Allocation Plan.

PROGRAM OVERVIEW

- Auditor-Controller - BU 1110
- Non Department Revenue - BU 1000
- Teeter Plan - BU 1930
- Miscellaneous - BU 1940
- Mental Health Treatment Act (Measure B) - BU 4052
- General Debt Service - COPs - BU 8010
- Debt Service - Pension Obligation Bonds - BU 8011
- Unemployment Insurance - BU 0712
- Information Technology Replacement - BU 0717

GOALS FOR FY 2019-20

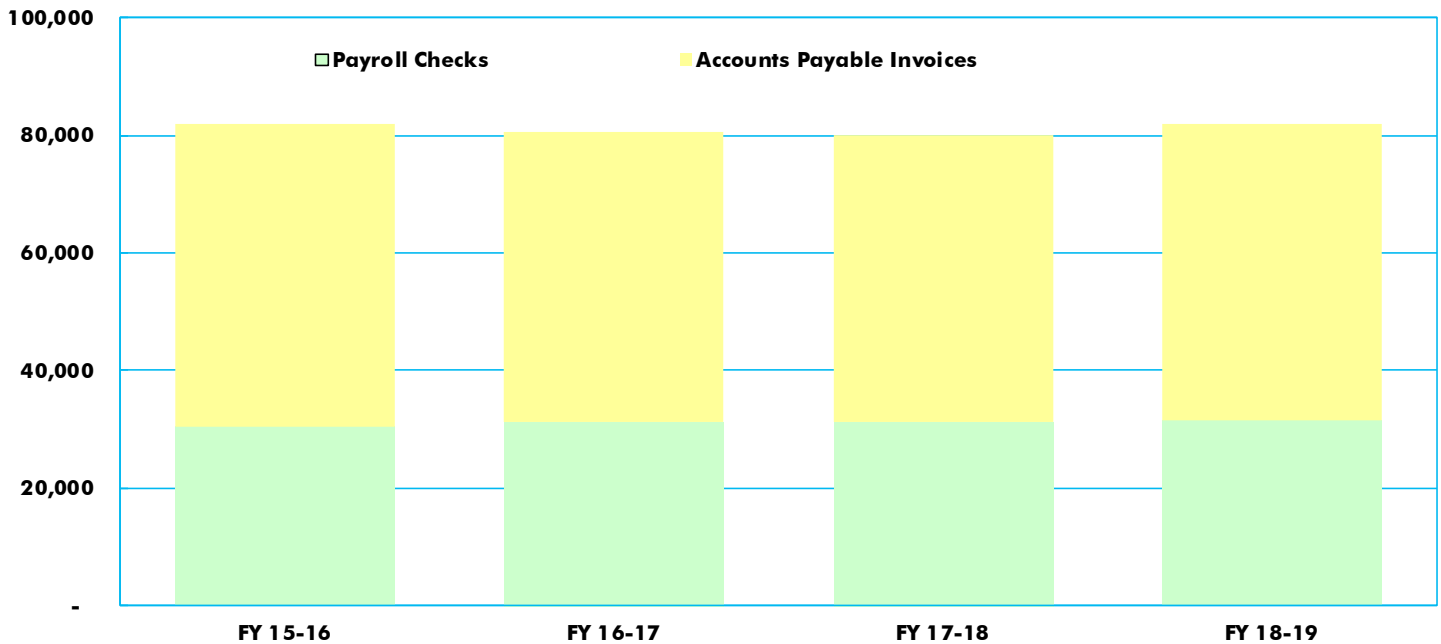
- Complete the selection process for a new software program that will assist in the preparation of the Comprehensive Annual Financial Report (CAFR) and the Annual State Controller's Report.
- Work closely with Executive Office - Information Services to complete the County's data conversion for the new Aumentum Property Tax System.

ACCOMPLISHMENTS IN FY 2018-19

- Completed the County's first Comprehensive Annual Financial Report (CAFR) in December 2018.
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the County's first CAFR.
- Posted over 78 thousand direct or special assessments charges submitted by 42 Special Districts totaling over \$10.5 million to the current year's Secured Tax Roll.
- Played a major role in compiling supporting documentation in order to claim fire recovery costs during the 2017 and 2018 wildfires.
- Worked with the County Disaster Recovery Team/Executive Office and other North Bay Counties to request funding from the State to back-fill Property Tax Losses resulting from the 2017 and 2018 wildfires.

PERFORMANCE INDICATORS

Payroll Checks and Accounts Payable Invoices Processed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6115 Charges to Special Districts for levying benefit assessments on the tax rolls.
- Acct. 6120 Accounting services for various Special Districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- Acct. 7400 Prior year revenue from estate trust holding.
- Acct. 7703 Proceeds from stale dated or canceled warrants.

Services & Supplies

- Acct. 2170 Office supplies and printing costs for County Auditor.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1110 - Auditor-Controller

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826115 - Debt Service Fee	146,532	129,146	135,000	135,000	-
826120 - Accounting Fee	99,489	111,529	100,000	100,000	-
826390 - Other Charges	5,307	24,829	7,500	7,500	-
827400 - Prior Year Revenue	-	-	50,000	50,000	-
827600 - Other Sales	248	267	300	300	-
827703 - Cancel Outlawed Warr	29,099	16,867	30,000	30,000	-
827802 - Oper Transfer In	650	650	-	-	-
Total Revenues	281,324	283,288	322,800	322,800	-
Salaries & Employee Benefits					
861011 - Regular Employees	683,041	804,008	817,470	838,338	20,868
861012 - Extra Help	12,367	33,107	2,000	2,000	-
861021 - Co Cont Retirement	197,273	237,295	244,708	258,943	14,235
861022 - Co Cont OASDI	39,593	47,514	47,836	49,114	1,278
861023 - Co Cont Medicare	9,502	11,593	11,404	11,692	288
861024 - Co Cont Retire Incr	77,080	79,626	74,768	64,370	(10,398)
861030 - Co Cont Health Ins	97,376	93,123	80,067	102,963	22,896
861031 - Co Cont Unemp Ins	912	697	833	740	(93)
861035 - Co Cont Workers Comp	1,456	1,342	1,628	1,599	(29)
Total Salaries & Employee Benefits	1,118,600	1,308,305	1,280,714	1,329,759	49,045
Services & Supplies					
862060 - Communications	598	934	1,500	1,200	(300)
862101 - Insurance - General	2,336	2,293	2,635	3,056	421
862150 - Memberships	330	396	500	500	-
862170 - Office Expense	30,283	26,222	30,000	27,135	(2,865)
862187 - Education & Training	820	1,400	2,000	2,000	-
862189 - Prof/Spec Svcs - Other	2,244	-	-	-	-
862190 - Publ/Legal Notice	150	3,362	500	500	-
862230 - Info Tech Equip	2,140	2,041	2,000	2,000	-
862239 - Spec Dept Expense	1,514	-	-	-	-
862250 - Trans/Travel	3,871	3,445	3,496	3,496	-
862253 - Travel Out of County	2,292	2,925	2,500	5,000	2,500
Total Services & Supplies	46,579	43,019	45,131	44,887	(244)
Other Charges					
863340 - Taxes/Assmnts	-	-	-	-	-
Total Other Charges	-	-	-	-	-
Total Net Appropriations	1,165,179	1,351,324	1,325,845	1,374,646	48,801
Total Net County Cost	883,855	1,068,036	1,003,045	1,051,846	48,801



BU 1000 - Non-Departmental Revenue

BUDGET UNIT OVERVIEW

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements. Per Board of Supervisors direction, Public Safety Sales Tax, Measure A Library Sales Tax and Measure B Mental Health Treatment Act Sales Tax, have all been allocated directly into the recipient departments.

SUMMARY OF MAJOR ACCOUNTS

Expenditure Transfer and Reimbursements

Acct. 5802 Detail of Operating Transfers Out:

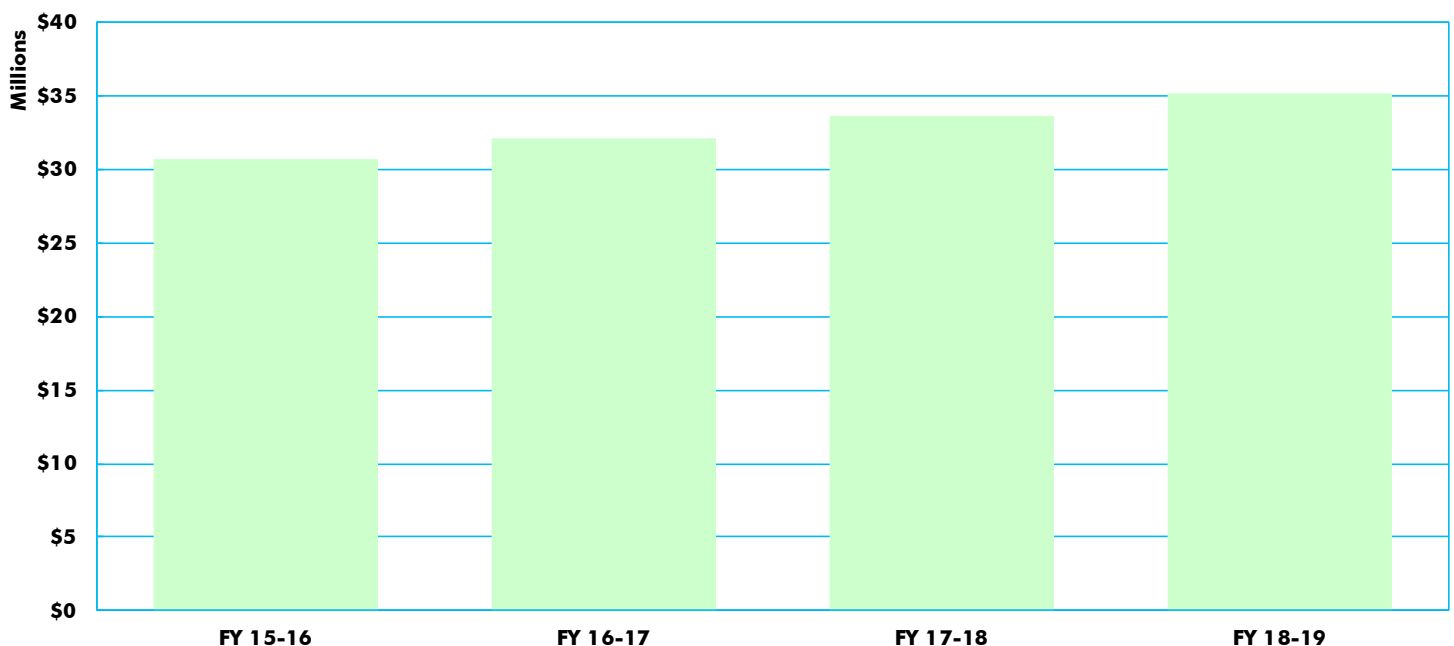
	Adopted Budget
1 - Debt Service Fund - COPs - BU 8010	\$ 1,507,439
2 - Road Fund- BU 3010	3,693,000
3 - Library Fund - BU 6110	1,352,771
4 - Disaster Recovery - BU 2910	500,000
5 - Water Agency - BU 0326	69,000
6 - IT Reserve - BU 0717	508,825
7 - Capital Improvements - BU 1710	100,000
8 - Capital Projects - BU 1712 (SB 844)	500,000
Total	\$ 8,231,035

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PERFORMANCE INDICATORS

Property Tax Revenue (Current Secured)



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1000 - Non-Departmental Revenue

BUDGET UNIT DETAIL Schedule 9			Function: General Government		Activity: Finance
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	32,080,502	33,595,380	33,000,000	36,000,000	3,000,000
821120 - Curr Unsec Prop Tax	1,029,521	967,268	1,000,000	1,000,000	-
821130 - Supplemental Roll Tax	346,415	440,066	350,000	700,000	350,000
821210 - Prior Secured Prop Tax	(8,680)	-	-	-	-
821220 - Prior Unsec Prop Tax	75,106	(26,094)	50,000	50,000	-
821400 - Pen/Cost Delinq Tax	656,868	949,794	650,000	700,000	50,000
821500 - Sales & Use Tax	5,920,131	6,382,048	6,100,000	6,500,000	400,000
821600 - Timber Yield Tax	344,086	662,781	500,000	800,000	300,000
821701 - Room Occupancy Tax	5,152,109	5,682,028	5,650,000	6,000,000	350,000
821702 - Property Transfer Tax	656,145	668,839	700,000	600,000	(100,000)
821704 - Prop Tax In Lieu of VLF	10,812,410	11,340,056	11,300,000	11,800,000	500,000
821706 - Williamson Act Replacement	522,064	487,259	550,000	580,000	30,000
821707 - Cannabis Business Tax	79,868	1,296,125	1,050,000	2,500,000	1,450,000
822210 - Franchise	793,287	871,804	800,000	800,000	-
824100 - Interest	403,145	807,487	500,000	1,000,000	500,000
825150 - Motor Vehicle In Lieu	33,047	39,161	40,000	36,000	(4,000)
825481 - Homeowner Exemption	286,242	282,441	320,000	300,000	(20,000)
825490 - State Other	130,000	130,000	130,000	130,000	-
825650 - Fed Grazing Fee	1,819	930	-	-	-
825660 - Fed Land in Lieu Tax	630,421	641,536	640,000	800,000	160,000
825670 - Federal Other	1,349	92	1,000	-	(1,000)
826402 - Cost Plan Charges	1,352,057	2,467,399	2,600,000	2,600,000	-
827400 - Prior Year Revenue	6,408	816	-	-	-
827500 - Sale of Fixed Assets	35,580	-	-	-	-
827700 - Other	87,521	92,823	80,000	90,000	10,000
827701 - Refund Jury/Witness Fee	275	35	-	-	-
827715 - Tobacco Settlement	778,697	956,820	780,000	900,000	120,000
Total Revenues	62,206,394	68,736,895	66,791,000	73,886,000	7,095,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out	14,292,005	10,152,939	7,205,533	8,231,035	1,025,502
Total Expend Transfer & Reimb	14,292,005	10,152,939	7,205,533	8,231,035	1,025,502
Total Net Appropriations	14,292,005	10,152,939	7,205,533	8,231,035	1,025,502
Total Net County Cost	(47,914,389)	(58,583,956)	(59,585,467)	(65,654,965)	(6,069,498)



BU 1930 - Teeter Plan

BUDGET UNIT OVERVIEW

Mendocino County resolved in July, 1993 to change to the "Teeter Plan" of property tax distribution. The Teeter Plan allows property taxes to be allocated to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. All jurisdictions are distributed the total receivable of the taxes levied and not yet collected. The County then collects and retains all future delinquent tax payments, penalties and interest.

The balance of the County's Teeter Obligation as of June 30, 2015, was zero. At each subsequent year end, it is predicted that the revenues received from the delinquent collections that year will be sufficient to cover the delinquency recorded at the end of the year. Therefore, the obligation will remain at zero and any excess revenues collected will be available to the General Fund.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1210 Revenue from prior secured property tax redemptions.
- Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

Other Charges

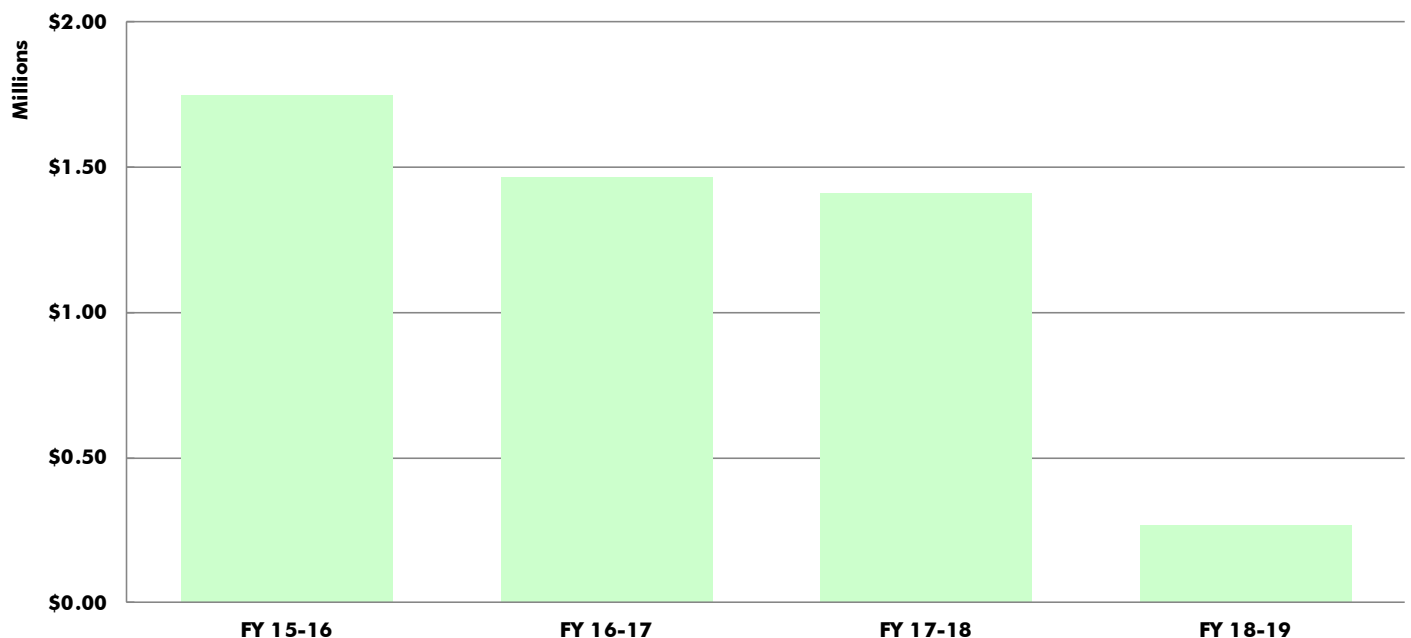
- Acct. 3310 Interest on total liability based on balance due.
- Acct. 3311 Anticipated delinquencies on current year's tax levy.

CHANGES IN BUDGET FROM PRIOR YEAR

Expected revenue from property tax redemption declines when the economy is healthy and property taxes are paid timely.

PERFORMANCE INDICATORS

Net Teeter Fund Receipts



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1930 - Teeter Plan

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821210 - Prior Secured Prop Tax	3,162,293	3,429,952	3,500,000	3,200,000	(300,000)
821400 - Pen/Cost on Delinq Tax	1,603,812	1,812,352	1,600,000	1,700,000	100,000
Total Revenues	4,766,105	5,242,304	5,100,000	4,900,000	(200,000)
Other Charges					
863310 - Interest	99,981	223,527	100,000	1,000,000	900,000
863311 - Principal	3,202,603	3,607,760	3,500,000	3,900,000	400,000
Total Other Charges	3,302,584	3,831,287	3,600,000	4,900,000	1,300,000
Total Net Appropriations	3,302,584	3,831,287	3,600,000	4,900,000	1,300,000
Total Net County Cost	(1,463,521)	(1,411,017)	(1,500,000)	-	1,500,000



BU 1940 - Miscellaneous

BUDGET UNIT OVERVIEW

The Miscellaneous budget unit accounts for all costs not associated with any one particular County department. The major cost elements of this budget unit include compensation in lieu of unused vacation pursuant to memoranda of understanding (MOU), additional UAAL retirement contribution amount, judgment and damage claims not payable from insurance reserves, employee education and training benefits pursuant to memoranda of understanding, and non-assignable medical costs as well as general liability insurance premium costs. Funding from this budget unit is also provided to outside agencies for Public Education Government, Local Agency Formation Commission, Court Facilities Payments for the Ukiah, Willits, and Fort Bragg, the Fire Agency Support payments, as well as payments to the Mendocino County Fire Safe Council and Mendocino County Resource Conservation District (MCRCD).

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 1510 Public Safety Sales Tax.

Services & Supplies

Acct. 2181 Audit and report of County financials.

Acct. 2187 Management training/wellness program costs pursuant to MOU.

Acct. 2189 HdL and Muni Services contract for sales tax review and grant writer contract.

Acct. 2239 Downtown employee parking permit fees paid to the City of Ukiah.

Other Charges

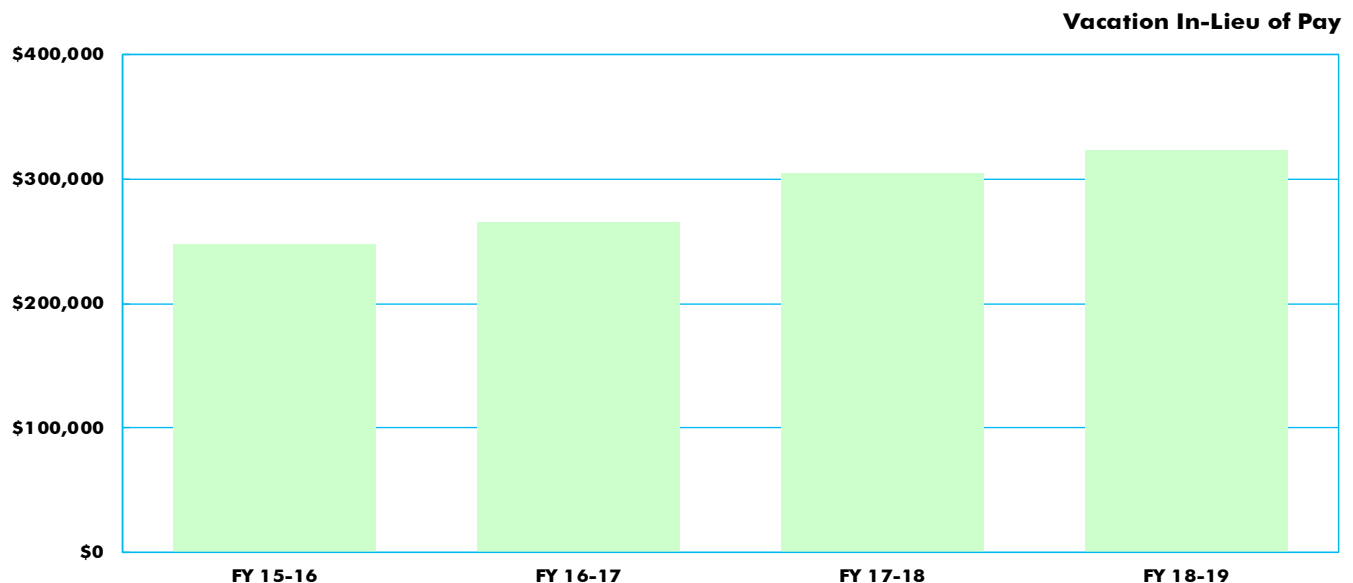
Acct. 3113 Funding for Ukiah, Willits, and Fort Bragg Courts Facilities Payment -\$197,460 and \$412,000 for Fire Agency Support, \$75,500 for Fire Safe Council and \$20,000 for MCRCD

Acct. 3280 Funding to outside agencies: Public-Education-Government television-\$55,000; and Local Agency Formation Commission-\$45,000.

CHANGES IN BUDGET FROM PRIOR YEAR

Decreased for reduction of Fire Agency Support payments; increased for Mendocino County Resource Conservation District, and Mendocino Fire Safe Council Payments.

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1940 - Miscellaneous

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Change from Prior Year
Revenues					
821510 - Sales Tax-Public Safety	-	408,537	398,000	412,000	14,000
827707 - Donation	-	25,000	-	-	-
Total Revenues	-	433,537	398,000	412,000	14,000
Salaries & Employee Benefits					
861011 - Regular Employees	178,248	205,017	199,840	5,210,000	5,010,160
861021 - Co Cont Retirement	51,728	61,638	217,000	210,000	(7,000)
861022 - Co Cont OASDI	11,051	12,711	14,000	13,500	(500)
861023 - Co Cont Medicare	2,585	2,973	3,300	3,100	(200)
861024 - Co Cont Retire Incr	21,337	21,822	43,900	40,000	(3,900)
Total Salaries & Employee Benefits	264,949	304,160	478,040	5,476,600	4,998,560
Services & Supplies					
862101 - Insurance - General	11,031	11,475	13,130	15,484	2,354
862170 - Office Expense	-	0	-	-	-
862181 - Auditing & Fiscal Svcs	51,240	61,201	60,000	60,000	-
862187 - Education & Training	128,909	133,783	129,745	140,000	10,255
862189 - Prof/Spec Svcs - Other	62,196	102,766	250,000	74,880	(175,120)
862239 - Spec Dept Expense	17,178	5,705	-	135,000	135,000
Total Services & Supplies	270,555	314,929	452,875	425,364	(27,511)
Other Charges					
863113 - Pmt Other Gov Agency	193,629	727,224	681,629	704,960	23,331
863280 - Contr Other Agency	101,502	187,252	90,000	100,000	10,000
Total Other Charges	295,131	914,476	771,629	804,960	33,331
Total Net Appropriations	830,636	1,533,565	1,702,544	6,706,924	5,004,380
Total Net County Cost	830,636	1,100,028	1,304,544	6,294,924	4,990,380



BU 4052 - Mental Health Treatment Act (Measure B)

BUDGET UNIT OVERVIEW

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership including the Carmel J. Angelo Chief Executive Officer (CEO), Sheriff Thomas Allman and Lloyd Weer, Auditor - Controller.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services and treatment.

On April 24, 2018, the Board of Supervisors directed a budget unit be developed for Measure B and managed by the Executive Office. In addition, the Board directed all Measure B funds must be approved by the Board of Supervisors before allocation.

ACCOMPLISHMENTS IN FY 2018-19

- Established the *Mental Health Treatment Act Measure B Citizen's Oversight Committee*.
- Held monthly meetings since the establishment of the Oversight Committee.

GOALS FOR FY 2019-20

- Receive and review the consultant's report.
- Review options for continuum of care for both Mental Health and SU in the Mendocino County.
- Discuss key policy decisions that must be made by the Board of Supervisors to Budget Unit 4052.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 4052 - Mental Health Treatment Act (Measure B)

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Health & Sanitation - Mental Health	
Fund: 1224 Mental Health Treatment		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					Change from Prior Year
821500 - Sales & Use Tax		-	1,606,571	-	7,500,000
824100 - Interest		-	100	-	-
Total Revenues		-	1,606,671	-	7,500,000
Salaries & Employee Benefits					
861011 - Regular Employees		-	-	-	73,250
861021 - Co Cont Retirement		-	-	-	22,429
861022 - Co Cont OASDI		-	-	-	4,542
861023 - Co Cont Medicare		-	-	-	1,062
861024 - Co Cont Retire Incr		-	-	-	4,578
861030 - Co Cont Health Ins		-	-	-	5,931
Total Salaries & Employee Benefits		-	-	-	111,792
Services & Supplies					
862170 - Office Expense		-	-	-	2,000
862187 - Education & Training		-	-	-	2,000
862189 - Prof/Spec Svcs - Other		-	37,470	-	100,000
862190 - Publ/Legal Notice		-	-	-	500
862230 - Info Tech Equip		-	-	-	2,000
862239 - Spec Dept Expense		-	161,578	-	500,000
862253 - Travel Out of County		-	-	-	2,000
Total Services & Supplies		-	199,048	-	608,500
Expend Transfer & Reimb					
865802 - Oper Transfer Out		-	-	-	1,000,000
Total Expend Transfer & Reimb		-	-	-	1,000,000
Total Net Appropriations		-	199,048	-	1,720,292
Total Fund Balance Contribution		-	(1,407,623)	-	(5,779,708)



BU 8010 - General Debt Service - COPs

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates of Participation (COPs). At this time the County has one outstanding COPs issuance for the Refunding Certificates of Participation, 2012 Series, issued on May 8, 2012, in the amount of \$25,810,000. This issue replaced both the 2000 and 2001 issues, and reduced the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in FY 2029-30. At June 30, 2019, the principal balance was \$17,130,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5810 Other Government Agency Aid - Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.
- Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COPs issuance.

Services & Supplies

- Acct. 2239 Trustee fees and fees paid to Muni Financial for annual informational statements required for continuing disclosure.

Other Charges

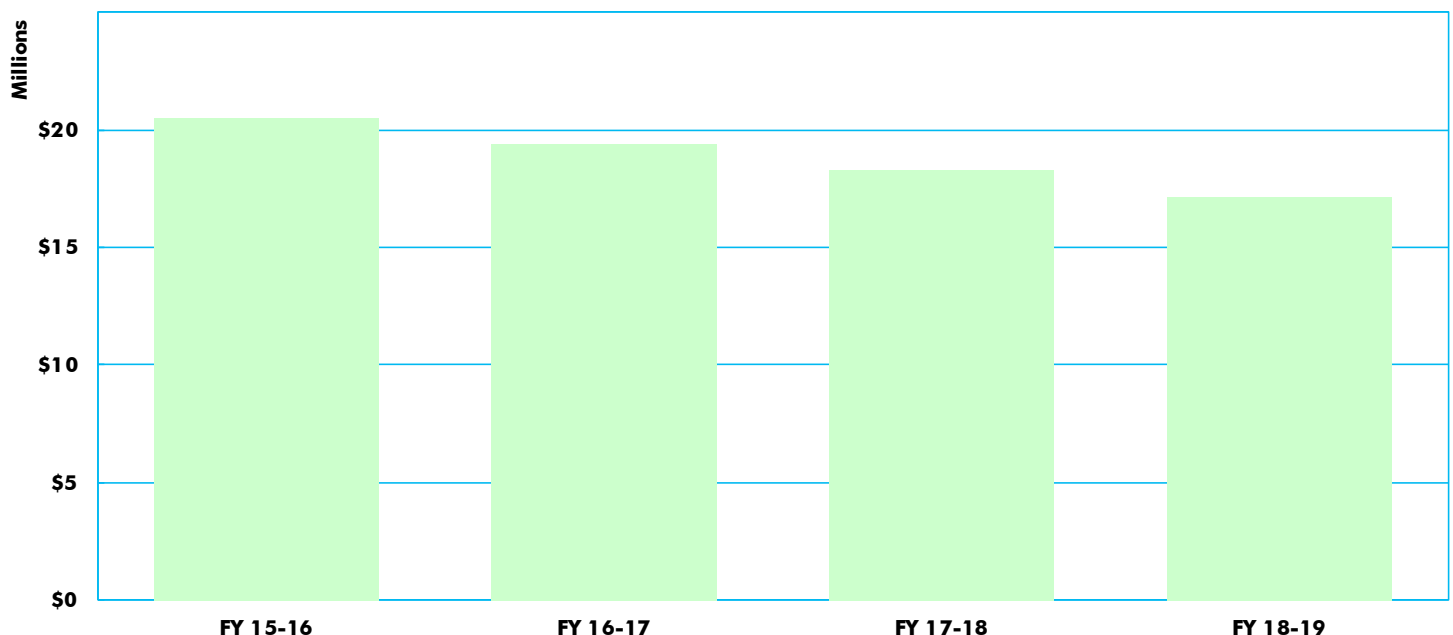
- Acct. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COPs).

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by \$40,000 and interest costs will decrease by \$40,250 during the year due to the FY 2019-20 payment schedule.

PERFORMANCE INDICATORS

2012 Refunding - COPS - Principal Balance



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 8010 - General Debt Service - COPs

BUDGET UNIT DETAIL Schedule 9		Function: Debt Service		Activity: Retirement of LT Debt	
Fund: 1400 Debt Service	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823110 - Crim Just Const Fund	10,650	11,400	11,500	11,500	-
824100 - Interest	(3,167)	(3,360)	(5,000)	(4,000)	1,000
824200 - Rent/Concession	15,000	-	-	-	-
825810 - Other Govt Agency Aid	35,478	39,807	37,500	39,000	1,500
827802 - Oper Transfer In	1,845,173	1,840,736	1,827,000	1,824,250	(2,750)
Total Revenues	1,903,134	1,888,582	1,871,000	1,870,750	(250)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	3,600	1,100	1,100	1,100	-
862239 - Spec Dept Expense	2,452	2,320	2,500	2,500	-
Total Services & Supplies	6,052	3,420	3,600	3,600	-
Other Charges					
863310 - Interest	786,185	753,635	717,400	677,150	(40,250)
863311 - Principal	1,085,000	1,115,000	1,150,000	1,190,000	40,000
Total Other Charges	1,871,185	1,868,635	1,867,400	1,867,150	(250)
Total Net Appropriations	1,877,237	1,872,055	1,871,000	1,870,750	(250)
Total Fund Balance Contribution	(25,897)	(16,527)	-	-	-



BU 8011 - Debt Service - Pension Obligation Bonds

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable Pension Obligation Bond (POB) issued on December 12, 2002, in the amount of \$91,945,000. Included in the December Series 2002 issuance is a partial defeasance (50%) of the previous December 1996 issue in the amount of \$30,720,000. The balance of the 1996 POB has since been paid in full since July 2009. The Series 2002 issue allowed the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. Payments to bondholders are made in January and July of each year, with final maturity in FY 2025-26. At June 30, 2019, the principal balance was \$50,250,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

Other Charges

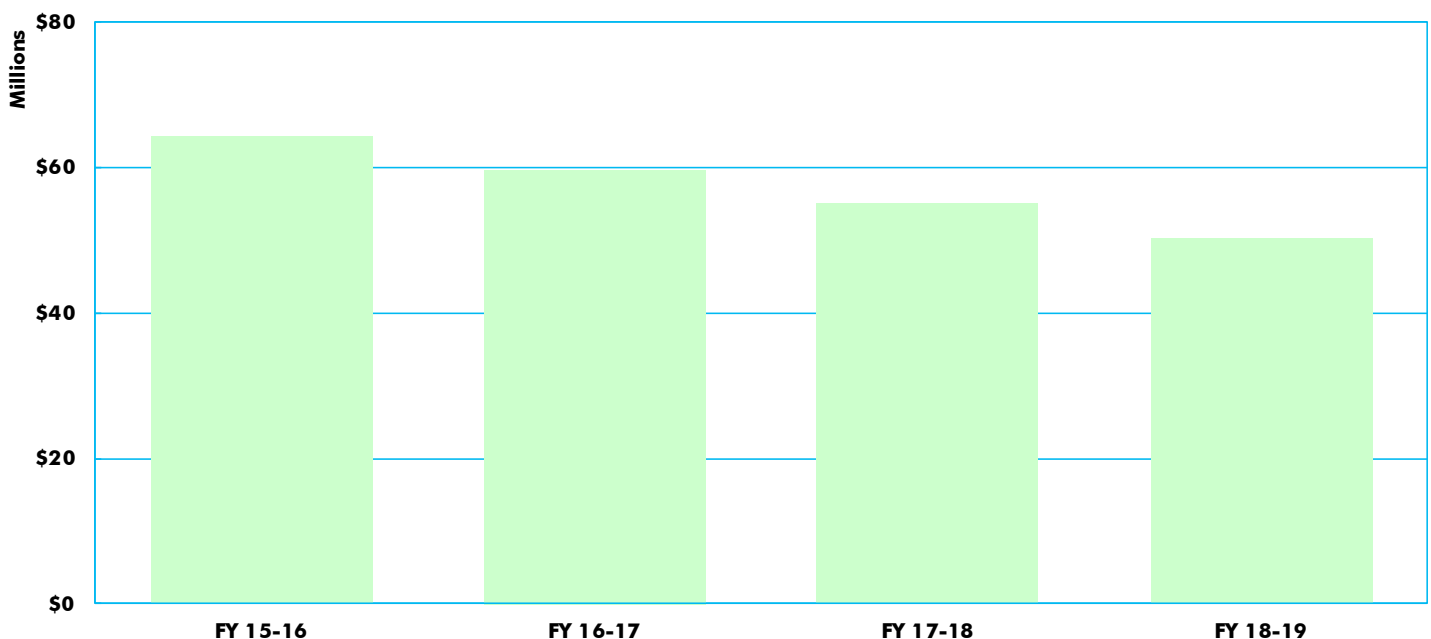
Acct. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by \$270,000 and interest costs will decrease by \$277,076 during the year due to the FY 2019-20 payment schedule.

PERFORMANCE INDICATORS

Debt Service - Pension Obligation Bonds Balance



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 8011 - Debt Service - Pension Obligation Bonds

BUDGET UNIT DETAIL Schedule 9		Function: Debt Service		Activity: Retirement of LT Debt	
Fund: 1410 Pension Oblig Bonds	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(20,457)	(28,820)	(32,900)	(37,000)	(4,100)
826400 - Co Share Retire	8,287,372	9,018,656	6,500,000	7,203,000	703,000
Total Revenues	8,266,915	8,989,836	6,467,100	7,166,000	698,900
Services & Supplies					
862189 - Prof/Spec Svcs - Other	13,705	2,100	2,100	2,100	-
862239 - Spec Dept Expense	2,420	2,470	2,500	2,500	-
Total Services & Supplies	16,125	4,570	4,600	4,600	-
Other Charges					
863310 - Interest	3,489,704	3,240,890	2,978,276	2,701,200	(277,076)
863311 - Principal	4,385,000	4,630,000	4,885,000	5,155,000	270,000
Total Other Charges	7,874,704	7,870,890	7,863,276	7,856,200	(7,076)
Total Net Appropriations	7,890,829	7,875,460	7,867,876	7,860,800	(7,076)
Total Fund Balance Contribution	(376,086)	(1,114,376)	1,400,776	694,800	(705,976)



BU 0712 - Unemployment Insurance

BUDGET UNIT OVERVIEW

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing levels, and 70% on the most recent five years of unemployment costs by department.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2103 Unemployment expense is anticipated to remain unchanged.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7120 Unemployment Insurance	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	3,792	7,318	7,000	11,000	4,000
826401 - I.S.F. Services	250,000	200,000	200,000	200,000	-
Total Operating Revenues	253,792	207,318	207,000	211,000	4,000
Operating Expenses					
Services & Supplies					
862103 - Insurance - Unemp	196,170	181,920	206,000	210,000	4,000
862189 - Prof/Spec Svcs - Other	861	861	1,000	1,000	-
Total Services & Supplies	197,031	182,781	207,000	211,000	4,000
Total Operating Expenses	197,031	182,781	207,000	211,000	4,000
Operating Income (Loss)	56,761	24,537	-	-	-
Change in Net Assets	56,761	24,537	-	-	-
Net Assets - Beginning Balance	60,887	132,763	157,300	157,300	-
Net Assets - Ending Balance	117,648	157,300	157,300	157,300	-

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller



BU 0717 - Information Technology Replacement

BUDGET UNIT OVERVIEW

This budget unit, established in FY 2000-01, currently provides the funding for the replacement of multi-departmental computer hardware and software systems.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2189 Includes current amount for Property Tax System replacement.
- Acct. 2230 Miscellaneous IT equipment and computer replacement.
- Acct. 2239 Implementation of Information Technology Master Plan.

CHANGES IN BUDGET FROM PRIOR YEAR

In recent years the Board of Supervisors has accumulated a total of \$1,701,429 to fund the purchase of the new Aumentum Property Tax System equipment. This amount funds the entire cost of the contract which is still in the data conversion phase and a total of \$108,825 is anticipated to be spent during the FY 2019-20 Budget Year. The Board of Supervisors has allocated an additional \$508,825 towards implementation of the Information Technology (IT) Master Plan and the Property Tax System Conversion.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7170 Software Acquisition	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	14,672	30,317	25,000	35,000	10,000
827802 - Oper Transfer In	275,000	425,000	-	508,825	508,825
Total Operating Revenues	289,672	455,317	25,000	543,825	518,825
Operating Expenses					
Services & Supplies					
862189 - Prof & Spec Svcs - Other	-	-	149,280	300,000	150,720
862230 - Info Tech Equip	161,730	512,126	50,000	158,825	108,825
862239 - Spec Dept Expense	17,416	8,586	-	750,000	750,000
862253 - Trvl & Trsp Out of County	-	3,744	-	-	-
Total Services & Supplies	179,145	524,456	199,280	1,208,825	1,009,545
Total Operating Expenses	179,145	524,456	199,280	1,208,825	1,009,545
Operating Income (loss)	110,526	(69,140)	(174,280)	(665,000)	(490,720)
Change in Net Assets	110,526	(69,140)	(174,280)	(665,000)	(490,720)
Net Assets - Beginning Balance	2,079,053	2,025,360	1,956,220	1,781,940	(174,280)
Net Assets - Ending Balance	2,189,579	1,956,220	1,781,940	1,116,940	(665,000)

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The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	483,171	554,912	689,823	774,138	84,315
Total Services & Supplies	97,513	98,325	83,769	111,408	27,639
Total Operating Expenditures	580,684	653,237	773,592	885,546	111,954
Total Net Appropriations	580,684	653,237	773,592	885,546	111,954
NCC/Use of Fund Balance	580,684	653,237	773,592	885,546	111,954

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Board of Supervisors	885,546	-	885,546
Total: General Fund	885,546	-	885,546
% of General Fund	0.5%	0.0%	1.5%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	885,546	-	885,546
% of Total Budget	0.3%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Board of Supervisors	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	5	5	5

BOARD OF SUPERVISORS

CARRE BROWN, Chair



BU 1015 - Board of Supervisors

DEPARTMENT OVERVIEW

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, state, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, Coastal Development Permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an Ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

GOALS FOR FY 2019-20

- Fiscal Stability: One-time revenue will not be used for on-going expenses.
- Financial Sustainability: Debt mitigation and elimination; and maintain reserve policy.
- Fiscal Organizational Development: Invest in the organization's future through the Leadership Initiative, succession planning and recruitment and retention practice; and identify and measure departmental performance metrics, including the balancing of location-based provision of County services.

BOARD MEMBERS

- Carre Brown, District 1 (Chair)
- John McCowen, District 2
- John Haschak, District 3 (Vice-Chair)
- Dan Gjerde, District 4
- Ted Williams, District 5

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Board of Supervisors includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Agency Aid	-	-	-	-	-
Total Revenues	-	-	-	-	-
Salaries & Employee Benefits					
861011 - Regular Employees	324,417	383,020	476,500	509,959	33,459
861021 - Co Cont Retirement	66,184	82,943	111,340	142,823	31,483
861022 - Co Cont OASDI	19,504	23,308	30,410	30,942	532
861023 - Co Cont Medicare	4,562	5,451	7,112	7,236	124
861024 - Co Cont Retire Incr	25,042	26,277	32,224	34,315	2,091
861030 - Co Cont Health Ins	42,799	33,106	31,182	47,554	16,372
861035 - Co Cont Workers Comp	663	808	1,055	1,309	254
Total Salaries & Employee Benefits	483,171	554,912	689,823	774,138	84,315
Services & Supplies					
862060 - Communications	7,015	7,515	6,500	6,500	-
862101 - Insurance - General	1,381	1,451	1,769	2,040	271
862150 - Memberships	39,108	39,082	40,000	40,000	-
862170 - Office Expense	5,648	2,909	7,500	7,500	-
862187 - Education & Training	258	-	500	500	-
862189 - Prof/Spec Svcs - Other	-	24,500	-	24,500	24,500
862200 - Rents & Leases - Equipment	1,884	320	-	2,000	2,000
862230 - Info Tech Equipment	-	-	1,000	1,000	-
862239 - Spec Dept Expense	29,495	11,235	16,000	16,868	868
862250 - Trans/Travel	395	-	500	500	-
862253 - Travel Out of County	12,330	11,313	10,000	10,000	-
Total Services & Supplies	97,513	98,325	83,769	111,408	27,639
Total Net Appropriations	580,684	653,237	773,592	885,546	111,954
Total Net County Cost	580,684	653,237	773,592	885,546	111,954

BOARD OF SUPERVISORS

CARRE BROWN, Chair



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The mission of the Child Support Services Department is to protect and promote the well-being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues - All Funds					
Revenues	2,564,335	2,574,306	3,114,468	3,106,009	(8,459)
Total Revenues	2,564,335	2,574,306	3,114,468	3,106,009	(8,459)
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,225,260	2,081,061	2,475,359	2,489,518	14,159
Total Services and Supplies	208,604	317,319	312,525	312,531	6
Total Operating Expenditures	2,433,864	2,398,381	2,787,886	2,802,054	14,171
Total Operating Transfers Out	25,567	31,999	193,500	126,000	(67,500)
Total Transfers & Reimb.	25,567	31,999	193,500	126,000	(67,500)
Total Net Appropriations	2,459,431	2,430,379	2,981,384	2,928,049	(53,335)
NCC/Use of Fund Balance	(104,904)	(143,927)	(133,084)	(177,960)	(44,876)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Child Support Services	2,928,049	3,106,009	(177,960)
Total: General Fund	2,928,049	3,106,009	(177,960)
% of General Fund	1.6%	1.7%	-0.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,928,049	3,106,009	(177,960)
% of Total Budget	0.9%	1.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Child Support Services	35	36	36
Total: General Fund	35	36	36
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	35	36	36

BU 2090 - Child Support Services



DEPARTMENT OVERVIEW

A child's success depends primarily on the engagement and participation of both parents.

In support of this belief and working in conjunction with Mendocino County Superior Court, the Department of Child Support Services works with both parents to establish fair and sustainable financial support orders, which encourage reliable collection and distribution of support. Ultimately, we assist families to remain or become financially self-sufficient and encourage non-custodial parents to maintain an active relationship with their child.

Child Support operates within a framework of federal and state legislation and civil family code to provide professional services for locating parents, establishing parentage, and the establishment and enforcement of financial and medical support orders.

Recipients of public assistance are required to open a child support case, with collections used to recoup the government's cost of providing that assistance. Either parent may open a child support case to establish, modify, or enforce family support, including child care costs, health insurance, and medical expenses.

Funding for the child support program is a combination of federal and state revenues. There is no net county cost.

PROGRAM OVERVIEW

- Accounting
- Administration
- Case Management
- Legal
- Support Services

GOALS FOR FY 2019-20

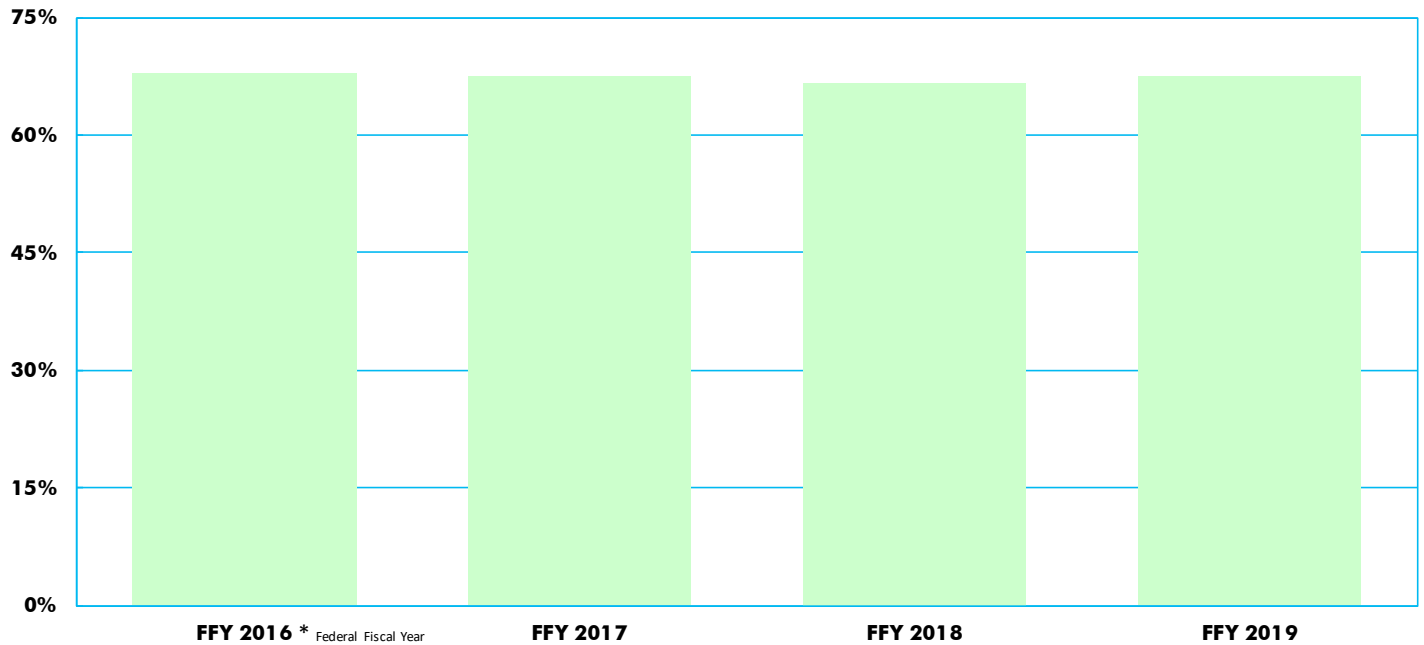
- Accounting
 - Financial Case Management
 - Department Fiscal
 - Performance Measures
- Administration
 - Budget
 - Engagement & Outreach, including development of community partnerships
 - Policy Interpretation in coordination with Legal
 - Recruitment & Retention
- Case Management
 - Case Initiation
 - Establishment/Enforcement/Review & Adjustment of support orders
 - Interjurisdictional casework
 - Compromise of Arrears
- Legal
 - Attorney Services (provided by Sonoma County Child Support at no cost to Mendocino County)
 - Court Hearing Support
 - Legal Clerical Support
- Support Services
 - Clerical
 - Locate Services
 - Reception

ACCOMPLISHMENTS IN FY 2018-19

- Collected \$5,628,494 in FY 2018, and \$3,361,638 to date in FY 2019.
- Customer Service Improvements
 - Extended walk-in office hours through lunch hour;
 - Developed new court procedures so that legal parties leave their hearing with a filed support order;
 - Installed TouchPay kiosk in Ukiah lobby, reducing the collection-to-distribution time-frame by 3-5 days.
- Prioritized staff training and development in customer service, case management, and leadership.
- Decreased department's workers compensation liability with a renewed focus on employee ergonomics.

PERFORMANCE INDICATORS

Federal Performance % - Collections on Current Support



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for CSS.
- Acct. 6162 State Aid for Child Support.

Services & Supplies

- Acct. 2101 General Liability insurance.
- Acct. 2170 Office supplies, paper goods and postage.
- Acct. 2189 Costs associated with: Process service to obtain child support orders; regular and difficult process serving; lifestyle investigations; and new employee background checks.

CHANGES IN BUDGET FROM PRIOR YEAR

This is the sixteenth year the State of California has flat funded Mendocino County Child Support Services. The Department is decreasing Services and Supplies in order to complete needed Facility Modifications.

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director
BU 2090 - Child Support Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	4,385	6,239	4,000	6,000	2,000
825686 - Fed Aid Child Supp	1,690,685	1,695,079	2,084,010	2,077,006	(7,004)
826162 - State Aid Child Supp	869,265	872,988	1,026,458	1,023,003	(3,455)
Total Revenues	2,564,335	2,574,306	3,114,468	3,106,009	(8,459)
Salaries & Employee Benefits					
861011 - Regular Employees	1,343,333	1,259,990	1,491,327	1,507,301	15,974
861012 - Extra Help	-	23,481	36,667	25,000	(11,667)
861013 - Overtime Reg Emp	49,798	57,020	50,000	25,000	(25,000)
861021 - Co Cont Retirement	369,429	361,525	467,232	470,547	3,315
861022 - Co Cont OASDI	79,939	77,704	92,983	89,661	(3,322)
861023 - Co Cont Medicare	19,181	18,643	21,746	21,291	(455)
861024 - Co Cont Retire Incr	143,978	118,712	140,928	121,286	(19,642)
861030 - Co Cont Health Ins	219,601	163,986	174,476	229,432	54,956
Total Salaries & Employee Benefits	2,225,260	2,081,061	2,475,359	2,489,518	14,159
Services & Supplies					
862060 - Communications	7,226	7,509	7,500	8,740	1,240
862120 - Maint - Equip	-	605	2,500	2,000	(500)
862130 - Maint - Strc/Impr/Grnds	31,002	48,261	32,000	40,505	8,505
862150 - Memberships	3,419	3,535	4,500	3,515	(985)
862160 - Misc Expense	-	-	5,000	2,500	(2,500)
862170 - Office Expense	54,725	61,096	72,675	67,268	(5,407)
862182 - Data Processing Svcs	17,209	25,986	23,000	27,728	4,728
862187 - Education & Training	2,702	4,728	5,000	10,225	5,225
862189 - Prof/Spec Svcs - Other	66,910	133,869	104,400	95,053	(9,347)
862190 - Publ/Legal Notice	-	172	1,000	-	(1,000)
862239 - Spec Dept Expense	-	9	1,000	6,000	5,000
862250 - Trans/Travel	1,305	3,109	2,500	3,250	750
862253 - Travel Out of County	5,197	7,483	28,450	22,500	(5,950)
862260 - Utilities	18,908	20,957	23,000	23,247	247
Total Services & Supplies	208,604	317,319	312,525	312,531	6
Expend Transfer & Reimb					
865802 - Oper Transfer Out	25,567	31,999	193,500	126,000	(67,500)
Total Expend Transfer & Reimb	25,567	31,999	193,500	126,000	(67,500)
Total Net Appropriations	2,459,431	2,430,379	2,981,384	2,928,049	(53,335)
Total Net County Cost	(104,904)	(143,927)	(133,084)	(177,960)	(44,876)

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The mission of County Counsel is to represent the County competently, thoughtfully, and justly in all legal matters, and encourage staff to be diligent in their role as legal counsel.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	361,438	295,100	433,800	423,400	(10,400)
Total Revenues	361,438	295,100	433,800	423,400	(10,400)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,368,638	1,585,896	1,672,829	1,766,598	93,769
Total Services and Supplies	122,673	299,446	377,185	357,915	(19,270)
Total Operating Expenditures	1,491,311	1,885,342	2,050,014	2,124,513	74,499
Total Intrafund Transfers	(537,499)	(1,001,006)	(987,230)	(976,533)	10,697
Total Transfers & Reimb.	(537,499)	(1,001,006)	(987,230)	(976,533)	10,697
Total Net Appropriations	953,812	884,336	1,062,784	1,147,980	85,196
NCC/Use of Fund Balance	592,374	589,235	628,984	724,580	95,596

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
County Counsel	1,147,980	423,400	1,147,980
Total: General Fund	1,147,980	423,400	1,147,980
% of General Fund	0.6%	0.2%	1.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	1,147,980	423,400	1,147,980
% of Total Budget	0.4%	0.1%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
County Counsel	12	12	12
Total: General Fund	12	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	12	12	12



BU 1210 - County Counsel

DEPARTMENT OVERVIEW

County Counsel is the legal adviser to the Board of Supervisors, County officials and their departments, and responds to, or opposes, all claims and accounts against the County. County Counsel defends or prosecutes all civil actions and proceedings in which the County, or any of its officers in his or her official capacity, is a party. This office directly serves the County through the Board of Supervisors and works to understand and further the needs and goals of the Board. We provide legal guidance and assistance, hold Brown Act and Ethics trainings, draft and review legal documents and opinions, analyze legislation, and represent the County in litigation. County Counsel also acts as legal advisor for the various boards and commissions appointed by the Board of Supervisors, as well as the Grand Jury. This office represents various Special Districts including Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Mendocino Transit Authority, and other Joint Powers Agencies on a fee for service basis. County Counsel continues to represent the County competently, thoughtfully, and justly in all legal matters, and is diligent in its role as legal counsel.

PROGRAM OVERVIEW

- Legal Advice/ Litigation / Training
- Preparation of County Ordinances and Resolutions
- Respond to Public Records Act Requests, Appeals and Writs
- Appear in Court for CPS and Public Guardian

ACCOMPLISHMENTS IN FY 2018-19

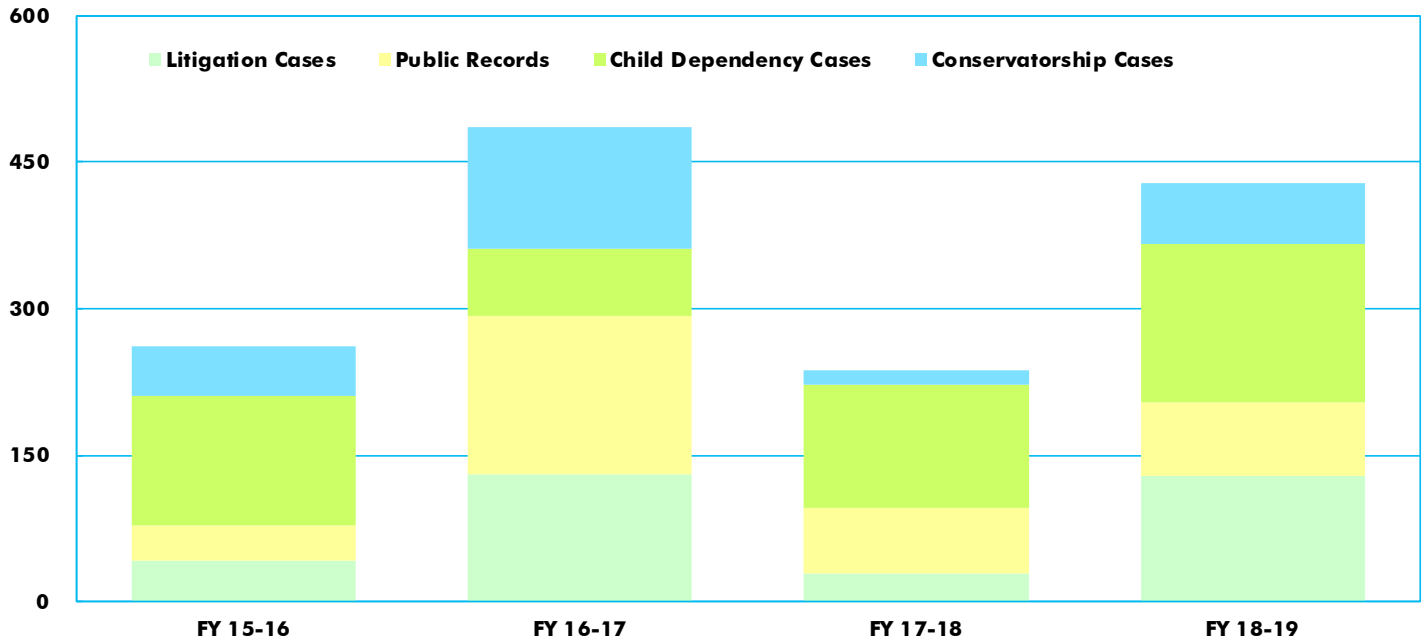
- Developed a stronger and more responsive code enforcement process; filed and concluded two civil actions; supported the negotiation and drafting of code compliance agreements; and developed the internal process and documents necessary to pursue receiverships.
- Worked diligently on cannabis issues, including providing guidance related to the County's cannabis cultivation and facilities ordinances; prepared amendments to these ordinances; and worked on a coastal ordinance.
- Assisted with complex responses to Public Records Act (PRA) requests including the mandated release of Peace Officer records. We worked with Animal Care and the Animal Control Division of the Sheriff's Office to update the Mendocino County Code.
- Reviewed hundreds of HHSA contracts; handled numerous conservatorship cases, including a jury trial; represented Behavioral Health in Laura's Law proceedings and in criminal court; and assisted in implementation of a local felony restoration program for the jail. In dependency matters we have added one additional attorney and conducted courtroom, IWCA, and warrant trainings.
- Opened 30 litigation cases and closed 10; handled 41 PRA's and assisted departments with many more; reviewed 837 contracts; and prevailed on 100% of our appeals and writs.
- Resolved most of our older, costly litigation, enabling us to better respond to new litigation. We have assisted in trainings for the new Supervisors Academy and for HHSA.
- Assisted with IWPC's efforts to acquire and relicense the Potter Valley Project.
- Continue to litigate against PG&E for the 2017 fires and in federal court for damages due to opioids.

GOALS FOR FY 2019-20

- Continue to provide high quality legal advice and representation to the County as a whole as well as to individual departments.
- Continue to take a proactive approach to risk management by assessing threats early on to ensure the safety of our employees and to be proactive regarding litigation.
- Continue to provide effective training and advocacy in dependency court to ensure children's safety, as well as consistency and compliance with the law.
- Continue to review the Mendocino County Code and draft necessary updates.
- Continue to update and implement internal processes and policies in order to have a more consistent approach in providing services and a way to measure our success.

PERFORMANCE INDICATORS

Cases Opened



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6161 Legal services fees County Counsel earns from local Special Districts and the Mendocino County Department of Transportation.
- Acct. 6278 Operating transfers from General Liability Insurance Fund.

Services & Supplies

- Acct. 2150 Membership in attorney organizations and California State Bar fees and conferences on legal topics.
- Acct. 2187 Various trainings and conferences.
- Acct. 2239 Legal books and subscriptions, and the electronic legal research services.

Expenditure Transfer and Reimbursement

- Acct. 5380 Provides direct billing for legal services to HHSA-Social Services.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased Salary & Employee Benefits due to negotiated wage.

COUNTY COUNSEL

KATHARINE L. ELLIOTT, County Counsel
BU 1210 - County Counsel

BUDGET UNIT DETAIL		Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
826161 - Legal Services		78,298	22,779	15,000	20,000	5,000	
826163 - Legal Svcs Reimb		5,830	4,127	3,000	3,000	-	
826204 - Appeal Abatement Fee		3,591	-	1,000	-	(1,000)	
826230 - Estate Fee - Pub Admin		-	876	1,000	-	(1,000)	
826278 - Interfund - Legal		263,700	263,700	413,000	400,000	(13,000)	
826390 - Other Charges		9,912	3,514	500	400	(100)	
827600 - Other Sales		106	105	300	-	(300)	
Total Revenues		361,438	295,100	433,800	423,400	(10,400)	
Salaries & Employee Benefits							
861011 - Regular Employees		891,467	1,014,931	1,098,881	1,185,766	86,885	
861012 - Extra Help		1,272	-	-	-	-	
861013 - Overtime Reg Emp		1,192	987	-	-	-	
861021 - Co Cont Retirement		229,906	290,760	307,943	312,547	4,604	
861022 - Co Cont OASDI		52,658	59,025	61,265	60,327	(938)	
861023 - Co Cont Medicare		12,555	14,067	14,755	14,287	(468)	
861024 - Co Cont Retire Incr		85,892	93,326	90,398	75,018	(15,380)	
861030 - Co Cont Health Ins		89,135	107,983	94,318	113,532	19,214	
861031 - Co Cont Unemp Ins		3,403	3,421	3,468	3,113	(355)	
861035 - Co Cont Workers Comp		1,159	1,395	1,801	2,008	207	
Total Salaries & Employee Benefits		1,368,638	1,585,896	1,672,829	1,766,598	93,769	
Services & Supplies							
862060 - Communications		3,045	3,341	3,260	3,468	208	
862101 - Insurance - General		2,906	3,171	91,574	108,233	16,659	
862120 - Maint - Equip		-	171	870	870	-	
862150 - Memberships		9,030	9,319	9,331	9,790	459	
862170 - Office Expense		16,649	8,279	16,000	16,000	-	
862183 - Legal Fees		2,444	-	2,500	-	(2,500)	
862187 - Education & Training		8,167	1,141	8,750	2,500	(6,250)	
862189 - Prof/Spec Svcs - Other		35,290	226,058	200,000	195,000	(5,000)	
862190 - Publ/Legal Notice		-	75	500	500	-	
862230 - Info Tech Equip		1,999	386	2,000	2,000	-	
862239 - Spec Dept Expense		34,526	42,095	32,500	9,654	(22,846)	
862250 - Trans/Travel		2,818	1,557	3,300	3,300	-	
862253 - Travel Out of County		5,799	3,852	6,600	6,600	-	
Total Services & Supplies		122,673	299,446	377,185	357,915	(19,270)	
Expend Transfer & Reimb							
865380 - Intrafund Transfers		(537,499)	(1,001,006)	(987,230)	(976,533)	10,697	
Total Expend Transfer & Reimb		(537,499)	(1,001,006)	(987,230)	(976,533)	10,697	
Total Net Appropriations		953,812	884,336	1,062,784	1,147,980	85,196	
Total Net County Cost		592,374	589,235	628,984	724,580	95,596	

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The Mission of the Cultural Services Agency is to enrich the quality of life of all residents of Mendocino County through maintaining and improving the services of Mendocino County Library, the County Museum, and County Parks.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues - All Funds					
Revenues	1,914,624	2,064,890	2,120,400	2,282,700	162,300
Total Operating Transfers In	1,255,598	1,300,241	1,326,243	1,352,771	26,528
Total Revenues	3,170,222	3,365,131	3,446,643	3,635,471	188,828
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,163,574	2,323,451	2,895,857	2,872,029	(23,828)
Total Services and Supplies	1,358,810	1,521,453	1,646,509	1,690,620	44,111
Total Fixed Assets	46,283	-	-	10,000	10,000
Total Operating Expenditures	3,568,667	3,844,904	4,542,366	4,572,649	30,283
Total Operating Transfers Out	36,985	87,103	187,500	203,248	15,748
Total Transfers & Reimb.	36,985	87,103	187,500	203,248	15,748
Total Net Appropriations	3,605,652	3,932,007	4,729,866	4,775,897	46,031
NCC/Use of Fund Balance	435,431	566,876	1,283,223	1,140,426	(142,797)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Museum	600,460	51,400	549,060
Total: General Fund	600,460	51,400	549,060
% of General Fund	0.3%	0.0%	0.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Library	4,175,437	3,584,071	591,366
Museum Bookstore	-	-	-
Total: Other Funds	4,175,437	3,584,071	591,366
TOTAL: ALL FUNDS	4,775,897	3,635,471	1,140,426
% of Total Budget	1.5%	1.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Museum	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
Library	33.05	33.05	36.05
Total: Other Funds	33.05	33.05	36.05
TOTAL: ALL FUNDS	38.05	38.05	41.05



DEPARTMENT OVERVIEW

The Mendocino County Library System provides library services for all residents and visitors to this beautiful county. The Mendocino County Library consists of five branches located in Ukiah, Fort Bragg, Willits, Covelo, and Point Arena along with the Bookmobile that provides services to outlying areas. Libraries are community centers and the branches greatly reflect the dynamic and unique communities that support and utilize its many services.

PROGRAM OVERVIEW

- Administration Services
- Bookmobile & Outreach Services
- Branch Services

ACCOMPLISHMENTS IN FY 2018-19

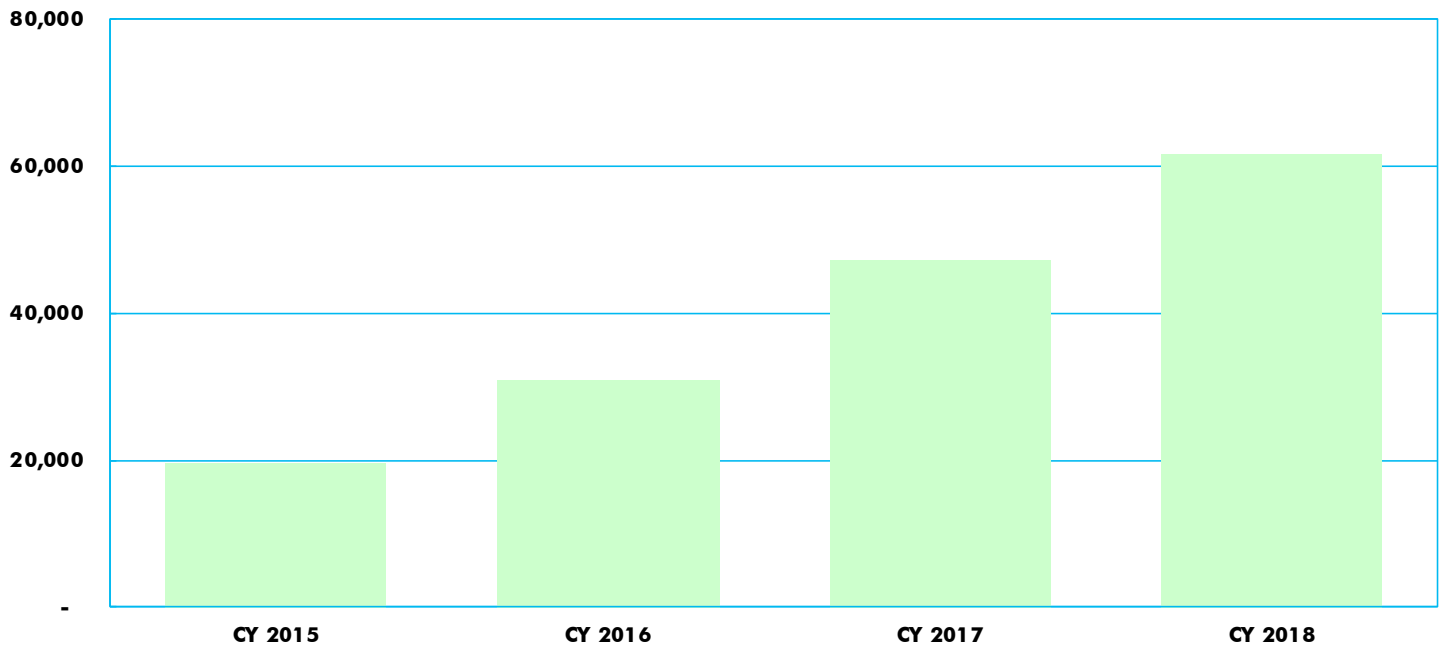
- Awarded prestigious NEA Big Read Grant - Mendocino County Library events were recognized nationally.
- Relocated Library administration to the new CSA offices.
- Renovated the Ukiah Library with new paint, carpet, and a modern and more functional circulation desk.
- Added digital resources – Mendocino County Library App, Kanopy, Archives Unbound, New York Times, and ABC Mouse for Kids.
- Continued to deliver excellent programs at all branches.

GOALS FOR FY 2019-20

- Provide pop-up library services throughout the county with a new Outreach Van.
- Work with Friends of the Long Valley Library to open a satellite branch in Laytonville.
- Create and publish an Annual Library Report.
- Create and implement resources and materials for overall Library staff training.
- Continue to grow countywide programming and library services.

PERFORMANCE INDICATORS

Digital Library Check-Outs (eBooks, eAudiobooks, digital videos & music)



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1500 Measure A sales tax revenue.
- Acct. 4100 Library Fund interest.
- Acct. 6370 Fines and fees, bookmobile reimbursement.
- Acct. 7600 Other sales including copy and print fees.
- Acct. 7802 Property Tax.

Services & Supplies

- Acct. 2189 Material delivery, circulation and catalog system, Information Services reimbursement, and security guard.
- Acct. 2194 A-87 Costs.
- Acct. 2210 Rent for Round Valley Branch Library.
- Acct. 2239 Library materials, books, periodicals, downloadable materials, digital databases, and program expenses.
- Acct. 2253 Transportation out of county for training, conferences and meetings.

Expenditure Transfer & Reimbursement

- Acct. 5802 Facility modifications at Ukiah, Willits and Fort Bragg branches.

CHANGES IN BUDGET FROM PRIOR YEAR

The changes in the budget this year include projecting an increase in revenue from property taxes as well as Measure A sales tax. There are projected increases in expenses for Communications, Household Expenses, Insurance, Professional & Special Services, A-87 costs, Rents and Leases, Info. Tech Equipment, and Utilities. There are decreases in expenses for Education & Training, Special Department Expenses, Travel & Transportation, and for Capital Improvement Projects.

CULTURAL SERVICES AGENCY

KAREN HORNER, Director
BU 6110 - Library

BUDGET UNIT DETAIL Schedule 9			Function: Education		Activity: Library Services	
Fund: 1205 County Library	2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues						
821500 - Sales & Use Tax	1,821,912	1,939,984	2,000,000	2,140,000	140,000	
824100 - Interest	15,731	28,662	30,000	31,800	1,800	
826370 - Library Services	55,143	60,295	50,000	50,000	-	
827600 - Other Sales	8,639	8,267	10,000	8,000	(2,000)	
827700 - Other	101	-	-	-	-	
827707 - Donation	3,453	1,717	2,000	1,500	(500)	
827801 - Grant Revenue	1,000	-	-	-	-	
827802 - Oper Transfer In	1,255,598	1,300,241	1,326,243	1,352,771	26,528	
Total Revenues	3,161,576	3,339,166	3,418,243	3,584,071	165,828	
Salaries & Employee Benefits						
861011 - Regular Employees	1,065,543	1,272,752	1,579,244	1,467,467	(111,777)	
861012 - Extra Help	86,580	58,466	65,000	49,563	(15,437)	
861013 - Overtime Reg Emp	30,415	35,435	25,000	25,000	-	
861021 - Co Cont Retirement	250,373	314,045	404,834	400,917	(3,917)	
861022 - Co Cont OASDI	54,619	66,862	83,136	79,452	(3,684)	
861023 - Co Cont Medicare	16,582	19,237	22,242	20,336	(1,906)	
861024 - Co Cont Retire Incr	92,394	94,381	108,640	89,024	(19,616)	
861030 - Co Cont Health Ins	168,731	164,774	151,764	215,249	63,485	
861031 - Co Cont Unemp Ins	10,972	7,656	7,445	4,046	(3,399)	
861035 - Co Cont Workers Comp	45,447	51,164	48,864	50,728	1,864	
Total Salaries & Employee Benefits	1,821,657	2,084,772	2,496,169	2,401,782	(94,387)	
Services & Supplies						
862060 - Communications	14,198	13,700	20,000	32,000	12,000	
862090 - Household Expense	70,228	102,620	63,204	90,000	26,796	
862101 - Insurance - General	20,521	20,779	23,876	28,866	4,990	
862120 - Maint - Equip	8,551	6,747	10,000	10,000	-	
862130 - Maint - Strc/Impr/Grnds	50,514	45,818	50,000	50,000	-	
862150 - Memberships	1,250	5,442	1,200	1,200	-	
862170 - Office Expense	39,043	33,483	40,000	45,000	5,000	
862185 - Medical/Dental Svcs	1,710	2,096	3,000	3,000	-	
862187 - Education & Training	1,541	3,293	10,000	5,000	(5,000)	
862189 - Prof/Spec Svcs - Other	170,510	183,454	201,000	240,000	39,000	
862190 - Publ/Legal Notice	157	1,916	75	2,000	1,925	
862194 - A-87 Costs	230,869	243,125	394,470	461,341	66,871	
862210 - Rents & Leases - Bldg Grnds	21,600	21,600	21,600	35,000	13,400	
862230 - Info Tech Equip	23,276	31,058	17,000	50,000	33,000	
862239 - Spec Dept Expense	480,182	537,233	500,000	400,000	(100,000)	
862250 - Trans/Travel	17,434	21,955	25,000	25,000	-	
862253 - Travel Out of County	2,729	3,482	10,000	5,000	(5,000)	
862260 - Utilities	67,439	65,285	70,000	77,000	7,000	
Total Services & Supplies	1,221,754	1,343,085	1,460,425	1,560,407	99,982	

CULTURAL SERVICES AGENCY

KAREN HORNER, Director
BU 6110 - Library

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Education		Activity: Library Services	
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	46,283	-	-	10,000	10,000
Total Fixed Assets	46,283	-	-	10,000	10,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out	36,985	87,103	187,500	203,248	15,748
Total Expend Transfer & Reimb	36,985	87,103	187,500	203,248	15,748
Total Net Appropriations	3,126,679	3,514,960	4,144,094	4,175,437	31,343
Total Fund Balance Contribution	(34,897)	175,795	725,851	591,366	(134,485)

CULTURAL SERVICES AGENCY

KAREN HORNER, Director



BU 7110 - Cultural Services

DEPARTMENT OVERVIEW

The Cultural Services Budget Unit 7110 is the Mendocino County Museum and County Parks. The Museum is located in Willits and provides the public with a place to learn about the history of Mendocino County. Through exhibits and programs, visitors can access information that will allow them to learn and interpret the history, the culture, and the people who have contributed to our diverse County. There are six parks located throughout the county, each showcasing a different facet of Mendocino County's wealth of natural resources.

PROGRAM OVERVIEW

- Museum
- Museum Exhibits
- Archives
- Parks
- Special Events
- Community Programs

ACCOMPLISHMENTS IN FY 2018-19

Museum

- Created Mendocino County Museum Collection Policies and Mission Statement.
- Greatly improved the storage facilities and housing of our collection, through proper maintenance, cleaning, and shelving.
- Strengthened the social media and website presence of the Museum.

Parks

- Hired a Program Administrator.
- Created of a Cultural Services Agency to consolidate administrative duties for Museum and Parks.

GOALS FOR FY 2019-20

Museum

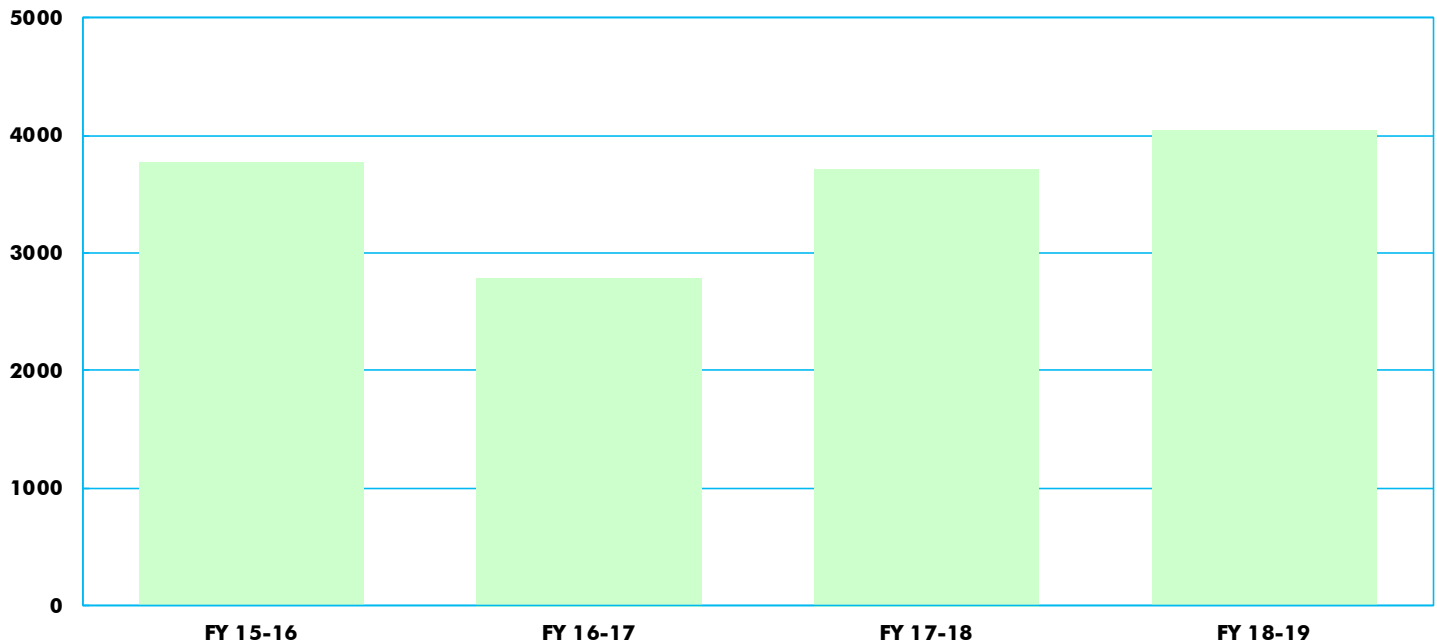
- Create a Research Library and a Research/Archival Librarian position to provide services for the public
- Create a Volunteer Docent Program
- Create an Interpretative/Interactive Exhibit plan for Museum and Outreach.

Parks

- Complete a Park Need Assessment
- Create an online Park Reservation System

PERFORMANCE INDICATORS

Museum Visitors



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Revenue from Mendocino College for classroom rentals.

Services & Supplies

Acct. 2239 Core collections care and museum work through contracts with conservators, interns, archivists, program coordinators, etc.

Acct. 2260 Funding for utilities.

CHANGES IN BUDGET FROM PRIOR YEAR

The newly created Museum and Parks 2019-20 Budget includes several changes: increase of revenue from addition of Parks reservations, and increases of expenses for Salaries & Benefits, Communication, General Insurance, Professional and Special Services, Information Technology Equipment, Travel Travel-Out-of-County, and Utilities. There are decreases in expenses for Household, Office Expenses, Training, and Special Department Expenses.

CULTURAL SERVICES AGENCY

KAREN HORNER, Director
BU 7110 - Cultural Services

BUDGET UNIT DETAIL Schedule 9			Function: Recreation & Culture		Activity: Culture
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824200 - Rent/Concession	8,646	7,860	9,400	9,400	-
826375 - Parks & Rec Fee	-	-	-	21,000	21,000
826390 - Other Charges	-	-	-	9,000	9,000
827700 - Other	-	15,297	15,000	6,700	(8,300)
827707 - Donation	-	2,808	4,000	5,300	1,300
Total Revenues	8,646	25,965	28,400	51,400	23,000
Salaries & Employee Benefits					
861011 - Regular Employees	173,973	139,029	195,967	271,976	76,009
861012 - Extra Help	51,929	20,138	25,000	10,000	(15,000)
861013 - Overtime Reg Emp	1,102	1,228	-	1,000	1,000
861021 - Co Cont Retirement	50,011	34,920	87,038	86,776	(262)
861022 - Co Cont OASDI	10,204	8,289	17,302	16,346	(956)
861023 - Co Cont Medicare	3,140	2,231	4,046	3,823	(223)
861024 - Co Cont Retire Incr	18,610	9,935	21,448	18,079	(3,369)
861030 - Co Cont Health Ins	30,134	21,185	47,237	60,357	13,120
861031 - Co Cont Unemp Ins	2,560	1,330	1,270	1,323	53
861035 - Co Cont Workers Comp	255	396	380	567	187
Total Salaries & Employee Benefits	341,918	238,679	399,688	470,247	70,559
Services & Supplies					
862060 - Communications	3,035	2,393	2,200	3,480	1,280
862090 - Household Expense	6,797	8,453	20,000	2,500	(17,500)
862101 - Insurance - General	16,718	19,289	21,799	27,501	5,702
862150 - Memberships	-	583	500	500	-
862170 - Office Expense	12,446	2,901	7,000	4,500	(2,500)
862187 - Education & Training	-	382	2,500	1,000	(1,500)
862189 - Prof/Spec Svcs - Other	55,328	87,159	5,000	10,000	5,000
862230 - Info Tech Equip	-	-	-	2,700	2,700
862239 - Spec Dept Expense	4,119	23,371	88,085	34,532	(53,553)
862250 - Trans/Travel	1,894	452	2,000	2,000	-
862253 - Travel Out of County	2,731	78	2,000	3,000	1,000
862260 - Utilities	33,988	33,307	35,000	38,500	3,500
Total Services & Supplies	137,056	178,368	186,084	130,213	(55,871)
Total Net Appropriations	478,974	417,047	585,772	600,460	14,688
Total Net County Cost	470,328	391,082	557,372	549,060	(8,312)

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The mission of the Mendocino County District Attorney's Office is to ensure the safety of the communities through the prevention and the vigorous prosecution of crime; at all times maintaining high ethical standards to ensure that justice is accomplished in all cases.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	1,522,138	1,745,707	1,746,367	2,068,616	322,249
Total Revenues	1,522,138	1,745,707	1,746,367	2,068,616	322,249
Appropriations - All Funds					
Total Salaries & Employee Benefits	4,670,298	4,798,935	5,284,524	5,473,792	189,268
Total Services and Supplies	734,412	995,844	917,109	1,113,790	196,681
Total Fixed Assets	32,874	32,692	-	-	-
Total Operating Expenditures	5,437,584	5,827,471	6,201,633	6,587,582	385,949
Total Intrafund Transfers	(8,134)	(13,954)	(8,000)	(7,000)	1,000
Total Transfers & Reimb.	(8,134)	(13,954)	(8,000)	(7,000)	1,000
Total Net Appropriations	5,429,450	5,813,517	6,193,633	6,580,582	386,949
NCC/Use of Fund Balance	3,907,312	4,067,810	4,447,266	4,511,966	64,700

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
District Attorney	5,673,660	1,161,694	4,511,966
Total: General Fund	5,673,660	1,161,694	4,511,966
% of General Fund	3.0%	0.6%	7.5%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Anti-Drug Abuse Enfrc	213,755	213,755	-
Underserved Victim Ad	238,377	238,377	-
Victim/Witness Assistance	454,790	454,790	-
Total: Other Funds	906,922	906,922	-
TOTAL: ALL FUNDS	6,580,582	2,068,616	4,511,966
% of Total Budget	2.1%	0.7%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
District Attorney	43.0	44.5	44
Total: General Fund	43.0	44.5	44
OTHER FUNDS			
Dept. Programs			
Underserved Victim Asst	1.0	1.0	1.0
Victim/Witness Assistance	4.0	5.0	5.0
Anti-Drug Abuse Law En	3.0	3.0	3.0
Total: Other Funds	8.0	9.0	9.0
TOTAL: ALL FUNDS	51.0	53.5	53.0

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 2070 - District Attorney

DEPARTMENT OVERVIEW

The District Attorney is the public prosecutor who represents the People of the State of California in all felony and misdemeanor criminal proceedings charged and filed in Mendocino County. The Office of the Mendocino County District Attorney was established by the Constitution of the State of California in 1850, when Mendocino County was born as one of the original 13 counties created at the time of statehood. The first Mendocino County District Attorney took office in 1859, and since 1859 there have been 29 separated individuals to serve in this elected, non-partisan position – 26 men and 3 women.

The District Attorney's reach and jurisdiction extends throughout Mendocino County, including the incorporated cities, tribal lands, and State and Federal lands. By law, the District Attorney is Mendocino County's chief law enforcement officer. The District Attorney is vested with the independent authority to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney also advises the Grand Jury regarding its varied investigations. By law, the District Attorney sponsors and participates in programs to improve the administration of justice.

PROGRAM OVERVIEW

- Anti-Drug Abuse Law Enforcement – BU 0465-Grant
- District Attorney – BU 2070
- Underserved Victim Assistance – BU 0448-Grant
- Victim/Witness Assistance – BU 0464-Grant

ACCOMPLISHMENTS IN FY 2018-19

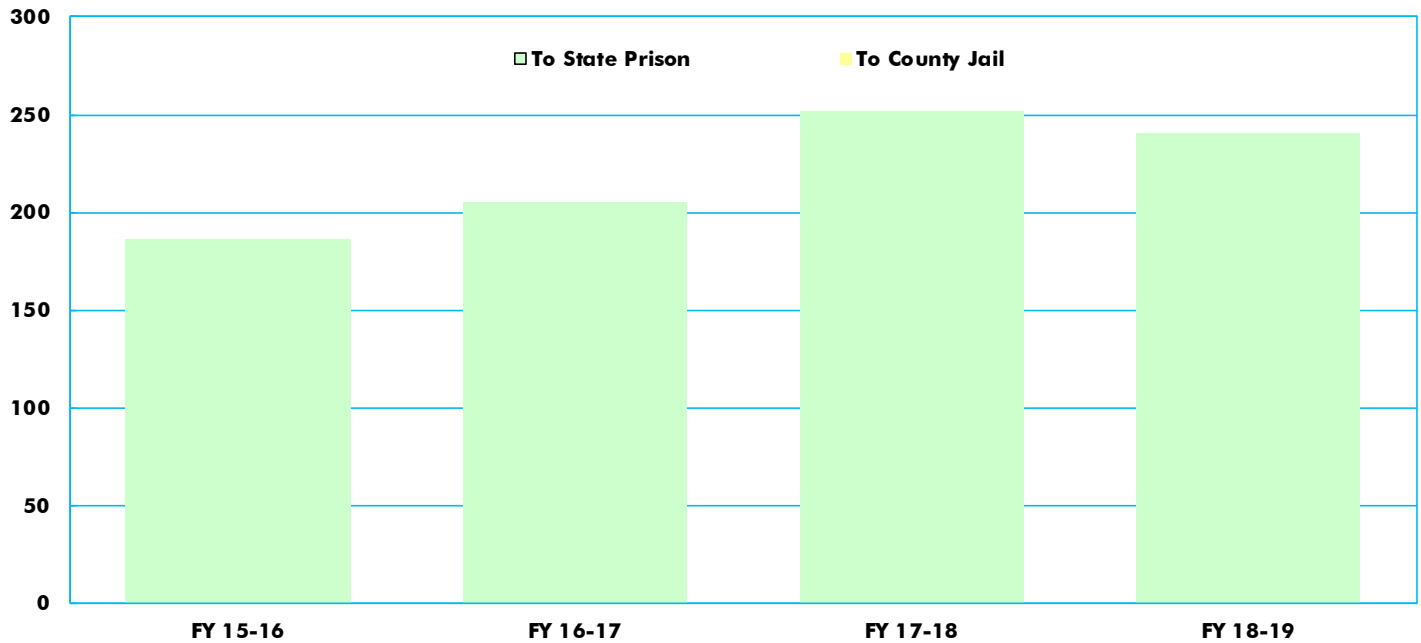
- The Mendocino County District Attorney continued its collaboration with other counties in successful civil prosecutions of environmental crimes.
- Given a quickly changing legal landscape, training opportunities were emphasized and authorized to keep the professional and peace officer staff trained on the cutting edge of new laws.
- With the hiring of a new advocate, the Victim/Witness unit continued to be cohesive and record setting in its overall outreach and service to victims and witnesses of crime.

GOALS FOR FY 2019-20

- To continue the ongoing effort to recruit high quality candidates to fill attorney vacancies.
- To continue working on improving attorney retention through improving compensation parity.
- To continue the implementation of mandates of Proposition 57 - Public Safety and Rehabilitation Act of 2016, passed by the voters on November 8, 2016, and efficiently and effectively adjust to the many local impacts of Proposition 57 yet to be determined.
- To continue the implementation of mandates of Proposition 64 - Adult Use of Marijuana Act passed by the voters on November 8, 2016, and efficiently and effectively adjust to the many local impacts of Proposition 64 yet to be determined.
- To continue efforts to promote public safety and victim rights by successful prosecutions that carry out the law in a fair, evenhanded, and compassionate manner.

PERFORMANCE INDICATORS

Local Convicts Sentenced to State Prison or County Jail/Prison



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax.
- Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- Acct. 5463 Estimate of Homicide Trial reimbursement from the State.
- Acct. 5670 Federal Prosecution Support funding.
- Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

Fixed Assets

- Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the District Attorney's Office includes no additional positions or significant additional requests from the prior year.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 2070 - District Attorney

BUDGET UNIT DETAIL Schedule 9				Function: Public Protection	Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax - Public Safety	696,926	755,152	755,053	788,500	33,447
823204 - Misc Court Fine	14,305	25,695	10,000	18,000	8,000
823310 - Asset Forfeiture	39,144	-	-	-	-
825150 - Motor Vehicle in Lieu	106,895	104,176	100,000	100,000	-
825344 - 2011 Realign Pub Safety	110,846	106,884	113,000	197,194	84,194
825490 - State Other	33,663	34,667	40,000	40,000	-
827600 - Other Sales	17,259	28,872	16,000	18,000	2,000
827700 - Other	3,641	2,266	1,000	-	(1,000)
827801 - Grant Revenue	37,344	13,247	33,000	-	(33,000)
Total Revenues	1,060,023	1,070,958	1,068,053	1,161,694	93,641
Salaries & Employee Benefits					
861011 - Regular Employees	2,480,230	2,509,099	2,722,231	2,692,645	(29,586)
861012 - Extra Help	21,559	21,186	20,000	-	(20,000)
861013 - Overtime Reg Emp	19,314	39,466	25,000	-	(25,000)
861021 - Co Cont Retirement	761,373	794,018	969,811	984,035	14,224
861022 - Co Cont OASDI	145,036	150,243	180,374	173,331	(7,043)
861023 - Co Cont Medicare	34,606	35,698	42,528	40,884	(1,644)
861024 - Co Cont Retire Incr	347,985	327,315	351,992	304,082	(47,910)
861030 - Co Cont Health Ins	392,561	324,528	317,695	436,487	118,792
861031 - Co Cont Unemp Ins	7,600	7,034	5,685	3,936	(1,749)
861035 - Co Cont Workers Comp	62,393	63,659	71,871	63,615	(8,256)
Total Salaries & Employee Benefits	4,272,657	4,272,247	4,707,187	4,699,014	(8,173)
Services & Supplies					
862060 - Communications	22,239	26,528	30,000	30,000	-
862101 - Insurance - General	136,753	90,596	98,276	136,058	37,782
862110 - Jury & Witness Expense	10,256	34,889	14,000	32,042	18,042
862120 - Maint - Equip	430	479	1,000	1,000	-
862130 - Maint - Strc/Impr/Grnds	1,985	3,282	400	2,000	1,600
862150 - Memberships	10,400	10,188	20,000	20,000	-
862170 - Office Expense	158,840	184,698	140,000	147,544	7,544
862183 - Legal Fees	-	2,501	500	500	-
862185 - Medical/Dental Svcs	-	-	1,000	1,000	-
862187 - Education & Training	34,025	29,201	40,000	40,000	-
862189 - Prof/Spec Svcs - Other	53,533	101,330	50,485	88,485	38,000
862190 - Publ/Legal Notice	-	7,554	500	3,500	3,000
862230 - Info Tech Equip	5,935	5,433	25,000	35,000	10,000
862239 - Spec Dept Expense	161,895	303,543	339,971	386,517	46,546
862240 - Spec Dept Fund	-	1,149	2,500	5,000	2,500
862250 - Trans/Travel	57,490	63,385	40,000	40,000	-
862253 - Travel Out of County	8,404	13,953	12,000	12,000	-
862260 - Utilities	1,436	1,330	500	1,000	500
Total Services & Supplies	663,621	880,037	816,132	981,646	165,514

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 2070 - District Attorney

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Public Protection		Activity: Judicial	
Financing Sources and Uses		2016-17	2017-18	2018-19	2019-20	Change from	
		Actuals	Actuals	Estimated	Adopted	Prior Year	
Fixed Assets							
864370 - Equipment		32,874	-	-	-	-	
Total Fixed Assets		32,874	-	-	-	-	
Expend Transfer & Reimb							
865380 - Intrafund Transfer		(8,134)	(13,954)	(8,000)	(7,000)	1,000	
Total Expend Transfer & Reimb		(8,134)	(13,954)	(8,000)	(7,000)	1,000	
Total Net Appropriations		4,961,019	5,138,330	5,515,319	5,673,660	158,341	
Total Net County Cost		3,900,996	4,067,372	4,447,266	4,511,966	64,700	

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0448 - Underserved Victim Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Underserved Victim Advocacy Program is a new program where Project Sanctuary and the District Attorney's Office join forces to target rural, geographically underserved areas on the Mendocino coast and northern inland Mendocino County encompassing the outlying areas of Willits, Laytonville, Legget and Covelo.

Victim advocates provide comprehensive services to victims and witnesses including crisis intervention, emergency assistance resources, and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to services for populations in isolated areas, provide sensitive treatment for crime victims and, prevent further trauma.

Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Orientation to the criminal justice system is offered, as well as court escorts. Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s) and witnesses are notified of any changes in the court calendar that affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

GRANT INFORMATION

- Grant Inception Date: April 1, 2016
- Current Grant Period: April 1, 2016 - December 31, 2019
- Source of Funds: California Office of Emergency Services (CalOES)
- Federal Victims of Crimes Act (VOCA)
- Continuity of Grant: Ongoing, with annual RFA allocation.
- Grant Restrictions and Provisions: Indirect Expenses are limited to a 10% De Minimis for the entire grant period.

GRANT BUDGET

Revenue

Grant Revenue	213,755
Total	\$ 213,755

Expenditures

Salaries & Employee Benefits	\$ 117,668
Services & Supplies	96,087
Total	\$ 213,755

County Match Required: Yes

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	1.00	100%	0%
Staff Assistant II	.50	100%	0%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0448 - Underserved Victim Assistance-Grant

BUDGET UNIT DETAIL

Fund: 4480 Underserved Victim Advocacy	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	-	1,356	207	-	(207)
827801 - Grant Revenue	131,325	146,904	175,000	213,755	38,755
Total Revenues	131,325	148,260	175,207	213,755	38,548
Salaries & Employee Benefits					
861011 - Regular Employees	34,080	44,773	52,781	70,698	17,917
861021 - Co Cont Retirement	10,517	12,370	15,106	21,648	6,542
861022 - Co Cont OASDI	1,790	2,604	3,016	4,059	1,043
861023 - Co Cont Medicare	419	609	702	949	247
861024 - Co Cont Retire Incr	4,007	3,404	5,357	4,419	(938)
861030 - Co Cont Health Ins	15,813	10,177	9,360	15,841	6,481
861031 - Co Cont Unemp Ins	-	55	30	54	24
Total Salaries & Employee Benefits	66,625	73,991	86,352	117,668	31,316
Services & Supplies					
862060 - Communications	-	-	-	417	417
862101 - Insurance - General	67	71	177	91	(86)
862150 - Memberships	-	25	-	-	-
862170 - Office Expense	-	164	-	107	107
862187 - Education & Training	-	1,217	-	-	-
862189 - Prof/Spec Svcs - Other	58,380	74,501	88,678	94,896	6,218
862239 - Spec Dept Expense	-	4,370	-	480	480
862240 - Spec Dept Fund	-	-	-	96	96
862250 - Trans/Travel	-	172	-	-	-
Total Services & Supplies	58,447	80,521	88,855	96,087	7,232
Total Net Appropriations	125,072	154,513	175,207	213,755	38,548
Total Fund Balance Contribution	(6,253)	6,253	-	-	-

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0464 - Victim/Witness Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to prosecution and services, provide sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 37 years.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or re-locating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts. Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same. Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s) and witnesses are notified of any changes in the court calendar that affect their transportation. At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

GRANT INFORMATION

- Grant Inception Date: 1982
- Current Grant Period: October 1, 2019 - September 30, 2020
- Source of Funds: California Office of Emergency Services (CalOES)
- Federal Victims of Crimes Act
- Continuity of Grant: Ongoing, with annual RFA allocation.
- Grant Restrictions and Provisions: Limited to 10% De Minimis for the entire grant period.

GRANT BUDGET

Revenue

Grant Revenue	\$ 393,304
Other Governmental Aid	61,486
Total	\$ 279,968

Expenditures

Salaries & Employee Benefits	\$ 267,782
Services & Supplies	12,186
Total	\$ 279,968

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	1	100%	0%
Staff Assistant II	.5	100%	0%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0464 - Victim/Witness Assistance-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4640 Victim/Witness Assistance	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	-	-	22,141	61,486	39,345
827700 - Other Revenue	3,854	1,558	1,500	-	(1,500)
827801 - Grant Revenue	220,100	328,530	255,932	393,304	137,372
Total Revenues	223,954	330,088	279,573	454,790	175,217
Salaries & Employee Benefits					
861011 - Regular Employees	128,132	154,553	166,171	252,824	86,653
861013 - Overtime Reg Emp	31	-	-	-	-
861021 - Co Cont Retirement	35,972	44,999	50,142	77,662	27,520
861022 - Co Cont OASDI	7,224	8,946	9,794	14,588	4,794
861023 - Co Cont Medicare	1,690	2,092	2,290	3,412	1,122
861024 - Co Cont Retire Incr	13,558	13,552	13,639	17,095	3,456
861030 - Co Cont Health Ins	36,468	31,154	24,874	53,140	28,266
861031 - Co Cont Unemp Ins	1,231	1,155	1,021	217	(804)
861035 - Co Cont Workers Comp	73	66	66	67	1
Total Salaries & Employee Benefits	224,379	256,518	267,997	419,005	151,008
Services & Supplies					
862060 - Communications	1,833	3,286	1,400	417	(983)
862101 - Insurance - General	1,238	1,126	1,176	1,342	166
862150 - Memberships	-	210	-	-	-
862170 - Office Expense	6,586	8,428	6,000	2,778	(3,222)
862187 - Education & Training	-	1,826	-	-	-
862239 - Spec Dept Expense	2,487	19,844	1,000	31,248	30,248
862250 - Trans/Travel	-	344	-	-	-
862253 - Travel Out of County	-	-	2,000	-	(2,000)
Total Services & Supplies	12,144	35,064	11,576	35,785	24,209
Fixed Assets					
864370 - Equipment	-	32,692	-	-	-
Total Fixed Assets	-	32,692	-	-	-
Total Net Appropriations	236,523	324,273	279,573	454,790	175,217
Total Fund Balance Contribution	12,569	(5,815)	-	-	-

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0465 - Anti-Drug Abuse Enforcement Grant

GRANT OVERVIEW (Administered by BU 2070)

The Anti-Drug Abuse Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The District Attorney Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the Anti-Drug Abuse (ADA) Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INFORMATION

- Grant Inception Date: July 1, 1993
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: Grant
- Continuity of Grant: N/A
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	\$ 238,377
Total	\$ 238,377
Expenditures	
Salaries & Benefits	\$ 238,105
Services & Supplies	272
Total	\$ 238,377
County Match Required: No	
Independent Audit Required: No	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Legal Secretary II	1.00	0%	100%
Deputy DA	1.00	0%	100%
DA Investigator	0.22	0%	100%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0465 - Anti-Drug Abuse Enforcement-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4650 Anti-Drug Abuse Enforcement	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	106,837	196,401	223,534	238,377	14,843
Total Revenues	106,837	196,401	223,534	238,377	14,843
Salaries & Employee Benefits					
861011 - Regular Employees	53,167	113,449	130,006	141,229	11,223
861013 - Overtime Reg Emp	712	2,022	-	-	-
861021 - Co Cont Retirement	19,166	36,674	41,916	47,056	5,140
861022 - Co Cont OASDI	2,977	6,752	7,575	8,238	663
861023 - Co Cont Medicare	696	1,579	1,772	1,927	155
861024 - Co Cont Retire Incr	9,955	14,534	15,846	13,706	(2,140)
861030 - Co Cont Health Ins	19,446	20,720	25,303	25,303	-
861031 - Co Cont Unemp Ins	141	111	159	163	4
861035 - Co Cont Workers Comp	376	338	411	483	72
Total Salaries & Employee Benefits	106,637	196,179	222,988	238,105	15,117
Services & Supplies					
862101 - Insurance - General	200	214	246	272	26
862170 - Office Expense	-	8	100	-	(100)
862253 - Travel Out of County	-	-	200	-	(200)
Total Services & Supplies	200	222	546	272	(274)
Total Net Appropriations	106,837	196,401	223,534	238,377	14,843
Total Fund Balance Contribution	-	-	-	-	-

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



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Our Leadership Philosophy...In order to achieve effective leadership at all levels, and excellence in public service, we believe: Trust and integrity are essential, in departments working together as one organization, in employees being involved in key program and policy decisions that impact the organization, and that investing in and supporting employee development results in the retention and promotion of quality employees.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	8,629,115	10,794,956	9,454,163	15,750,178	6,296,015
Total Operating Transfers In	3,923,537	4,001,637	2,077,440	3,348,248	1,270,808
Total Revenues	12,552,651	14,796,593	11,531,603	19,098,426	7,566,823
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,374,895	6,810,868	7,817,385	8,503,315	685,930
Total Services and Supplies	10,189,842	11,930,158	12,109,375	18,294,424	6,185,049
Total Other Charges	756,613	832,257	1,053,366	1,821,508	768,142
Total Fixed Assets	4,176,800	5,625,317	5,553,029	6,619,237	1,066,208
Total Operating Expenditures	21,498,151	25,198,600	26,533,155	35,238,484	8,705,329
Total Intrafund Transfers	(2,572,127)	(2,762,514)	(2,633,608)	(3,092,615)	(459,007)
Total Operating Transfers Out	96,298	582,275	-	-	-
Total Transfers & Reimb.	(2,475,830)	(2,180,239)	(2,633,608)	(3,092,615)	(459,007)
Total Net Appropriations	19,022,321	23,018,361	23,899,547	32,145,869	8,246,322
NCC/Use of Fund Balance	6,469,670	8,221,769	12,367,944	13,047,443	679,499

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Executive Office	1,130,774	-	1,130,774
Central Services	436,877	58,442	378,435
Clerk of the Board	601,041	7,000	594,041
Conflict Defender	329,000	219,600	109,400
Emergency Services	343,184	150,000	193,184
Facilities	3,917,599	174,000	3,743,599
Fleet Management	(53,424)	22,000	(75,424)
Information Services	3,624,785	231,086	3,393,699
Solid Waste Division	237,160	358,302	(121,142)
Total: General Fund	10,566,996	1,220,430	9,346,566
% of General Fund	5.6%	0.7%	15.6%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Capital Improvements	5,576,404	1,279,248	4,297,156
Capital Projects	959,808	500,000	459,808
Capital Projects MHTA	1,000,000	1,000,000	-
Disaster Recovery	6,667,378	7,723,465	(1,056,087)
Risk Management (ISF)	2,003,147	2,003,147	-
Water Agency	435,656	435,656	-
Workers Comp. (ISF)	4,936,480	4,936,480	-
Total: Other Funds	21,578,873	17,877,996	3,700,877
TOTAL: ALL FUNDS	32,145,869	19,098,426	13,047,443
% of Total Budget	10.3%	6.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Executive Office	10.0	12.0	13.0
Clerk of the Board	3.0	3.0	3.0
Central Services	5.0	5.0	5.0
Facilities	33.8	33.8	33.8
Fleet Management	3.0	3.0	3.0
Information Services	21.0	21.0	25.0
Emergency Services	2.0	2.0	2.0
Total: General Fund	77.8	79.8	84.8
OTHER FUNDS			
Dept. Programs			
Disaster Recovery	-	-	1.0
Risk Management (ISF)	2.5	2.5	2.5
Total: Other Funds	2.5	2.5	3.5
TOTAL: ALL FUNDS	80.3	82.3	88.3

*Some positions are funded from various Executive Office budget units, although are allocated as referenced above.



BU 1020 - Executive Office

DEPARTMENT OVERVIEW

The Chief Executive Officer (CEO) provides a supportive framework for the Board of Supervisors policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, county vehicle fleet, information services, risk management programs, special projects, administration of Water Agency programs, solid waste, disaster recovery, and County mandated grand jury and conflict defender funding coordination.

PROGRAM OVERVIEW

- Capital Improvements - BU 1710
- Capital Projects - BU 1712
- Capital Projects - MHTA - BU 1713
- Central Services - BU 1160
- Clerk of the Board - BU 1010
- Conflict Defender - BU 2086
- Executive Office - BU 1020
- Facilities - BU 1610
- Fleet Management - BU 1620
- General Liability Insurance - Risk Management - BU 0713
- Information Services - BU 1960
- Emergency Services - BU 2830
- Disaster Recovery - BU 2910
- Solid Waste - BU 4510
- Vehicle Replacement Fund - BU 0711
- Water Agency - BU 0326
- Workers' Compensation - BU 0714

GOALS FOR FY 2019-20

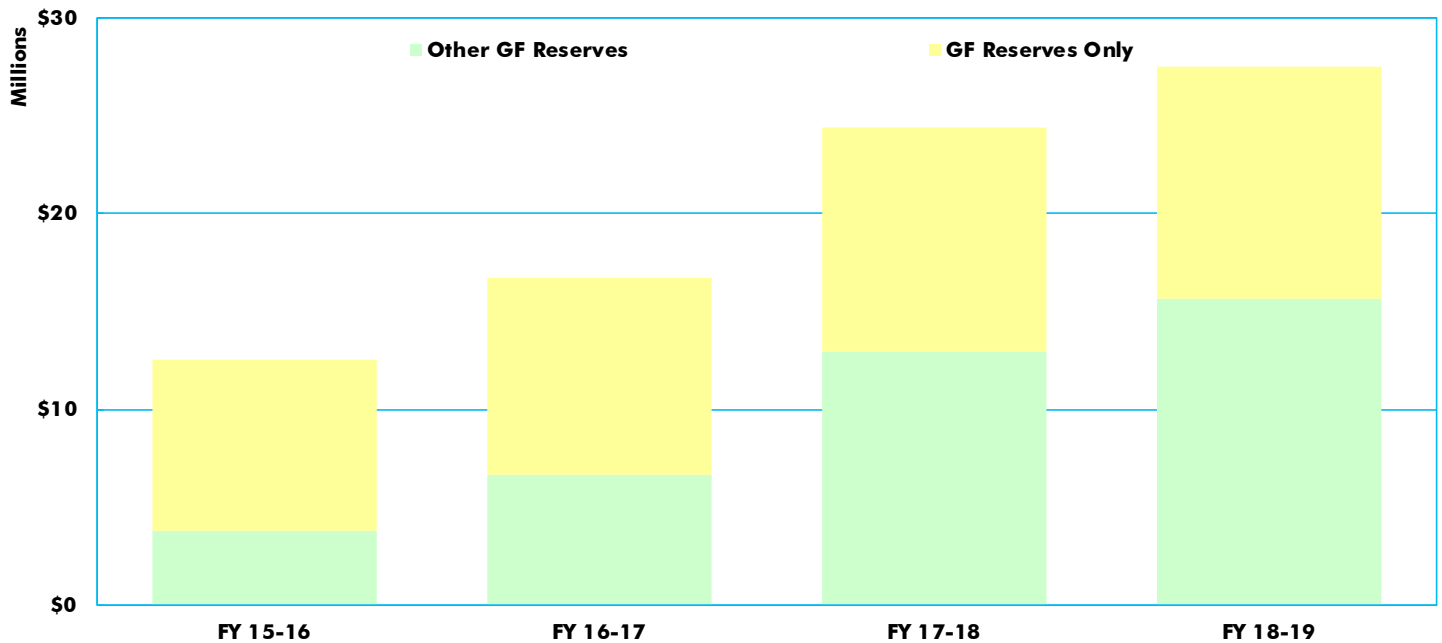
- Continue management of County budget with fiscal restraint and prudence.
- Continue to identify methods of replacing and refurbishing deteriorating County facilities and infrastructure as identified in the Capital Improvement Plan and the IT Master Plan.
- Continue to implement the Cobblestone Contract Management Software and enhance availability of public records.
- Continue the review of existing County programs and services to determine priorities, research of the availability of federal, state and private foundation grant programs, and initiate and complete the preparation of the required grant funding applications.
- Create consolidation, efficiency, and collaboration among the divisions and departments.
- Continue to focus on developing strategies to incentivize business and job growth, while simultaneously addressing the housing needs of our community.
- Continue to focus on development, disaster recovery emergency, preparedness, housing, water resources and identifying innovative ways to invest in our greatest asset, our employees.

ACCOMPLISHMENTS IN FY 2018-19

- Streamlined the contract review and processing procedures by implementing Cobblestone Contract management software solution.
- Development of budget transparency portal.
- Kicked off the Redwood Valley Water District infrastructure 3-year project.

PERFORMANCE INDICATORS

All Reserve Designations in the General Fund



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2170 Publication of the County budget book and general office expenses.
- Acct. 2189 Federal and State advocacy contracts and professional services, transparency portal.

CHANGES IN BUDGET FROM PRIOR YEAR

- Increase in grants revenue into the County through Disaster Recovery budget unit.
- Increase in Disaster Recovery projects, including the Redwood Valley Water District Recovery and Resiliency projects.
- Relocation of Solid Waste division to the Executive Office budget unit.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1020 - Executive Office

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
826390 - Other Charges	15	45	-	-	-
827400 - Prior Year Revenue	-	308	-	-	-
827707 - Donation	-	20,000	-	-	-
Total Revenues	15	20,353	-	-	-
Salaries & Employee Benefits					
861011 - Regular Employees	558,919	496,863	526,117	567,100	40,983
861012 - Extra Help	12,147	221	-	8,000	8,000
861013 - Overtime Reg Emp	1,319	6,607	-	1,500	1,500
861021 - Co Cont Retirement	160,395	142,454	174,973	163,893	(11,080)
861022 - Co Cont OASDI	30,775	28,804	34,498	32,123	(2,375)
861023 - Co Cont Medicare	8,086	7,156	8,367	7,861	(506)
861024 - Co Cont Retire Incr	62,588	46,389	48,690	54,040	5,350
861030 - Co Cont Health Ins	43,746	27,633	36,857	44,766	7,909
861031 - Co Cont Unemp Ins	5,265	2,193	1,480	3,200	1,720
861035 - Co Cont Workers Comp	4,245	4,610	4,280	5,275	995
Total Salaries & Employee Benefits	887,484	762,930	835,262	887,758	52,496
Services & Supplies					
862050 - Clthg & Prsnl Items	-	276	-	-	-
862060 - Communications	12,727	12,945	15,000	15,000	-
862101 - Insurance - General	6,250	4,723	4,823	5,585	762
862150 - Memberships	1,870	1,487	2,500	2,500	-
862170 - Office Expense	28,755	37,570	25,000	26,000	1,000
862187 - Education & Training	5,023	6,196	10,000	26,000	16,000
862189 - Prof/Spec Svcs - Other	39,674	81,820	85,000	134,488	49,488
862190 - Publ/Legal Notice	2,079	3,683	2,500	2,500	-
862200 - Rent/Lease Equip	3,081	513	1,100	2,802	1,702
862239 - Spec Dept Expense	3,454	5,147	3,000	5,000	2,000
862250 - Trans/Travel	4,910	1,652	4,000	5,000	1,000
862253 - Travel Out of County	18,295	11,168	15,000	18,141	3,141
Total Services & Supplies	126,119	167,180	167,923	243,016	75,093
Fixed Assets					
864370 - Equipment	-	1,447	-	-	-
Total Fixed Assets	-	1,447	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	(32,586)	-	-	-
Total Expend Transfer & Reimb	--	(32,586)	-	-	-
Total Net Appropriations	1,013,603	898,971	1,003,185	1,130,774	127,589
Total Net County Cost	1,013,588	878,618	1,003,185	1,130,774	127,589



BU 1010 - Clerk of the Board

BUDGET UNIT OVERVIEW

The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information. Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of roles in support of the Board of Supervisors and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, and technical support services.

The principle function of the Clerk of the Board is the facilitation of the Board of Supervisors meeting proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, facilitation of the Board Standing Committee meetings, as well as the management of appointments to County boards and commissions.

PROGRAM OVERVIEW

- Board Operations
- Program Administration
- Records Management

ACCOMPLISHMENTS IN FY 2018-19

- Improved and enhanced paperless records execution procedures, which reduced processing time by nearly half.
- Improved and enhanced web based boards and commissions management system to enable greater public participation and provide real-time vacancy information.
- Improved all internal processes and procedures, including a searchable index of all Clerk of the Board Mandates.

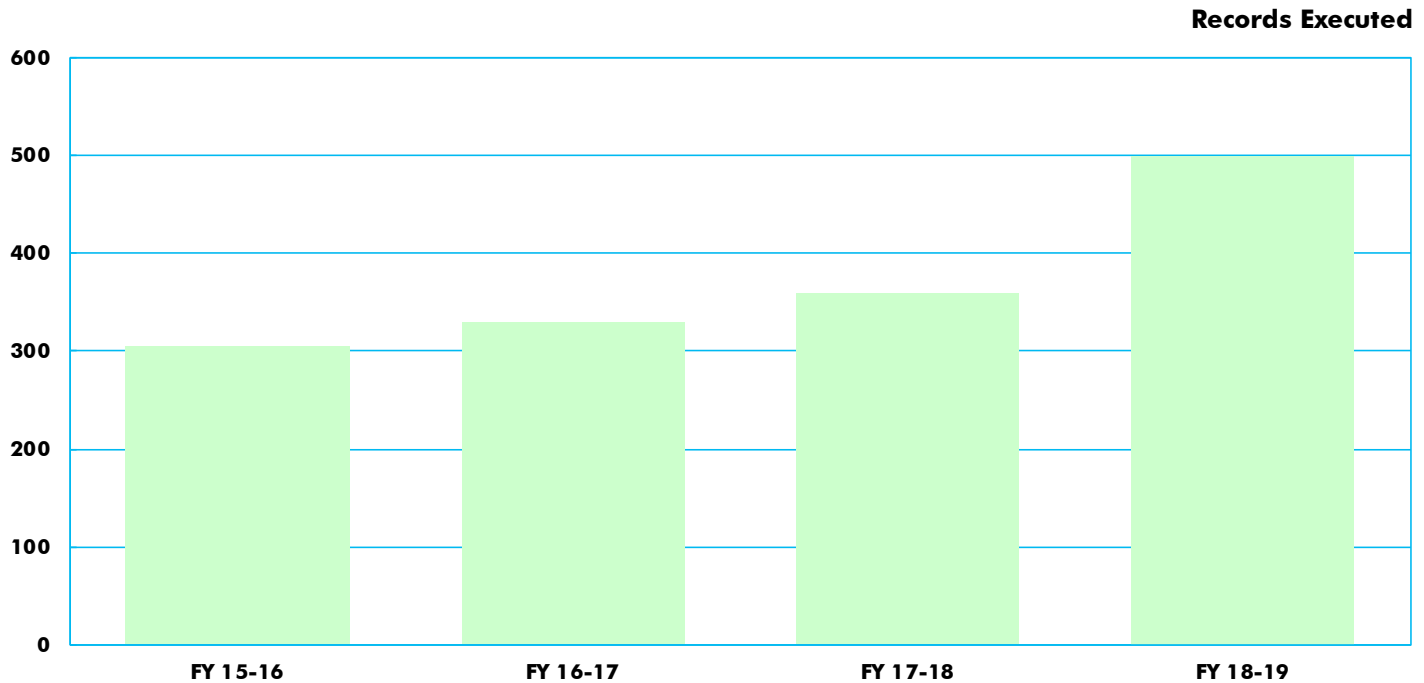
GOALS FOR FY 2019-20

- Continue to revise internal workflow procedures to reduce the need for paper duplication.
- Enhance the preservation of and access to the County's historically valuable records and files.
- Continue to improve the public's access to Board of Supervisors records through online resources, including continued enhancements to the Board's records management system.
- Study and develop alternative solutions to quickly implement Clerk of the Board operations in the case of disaster to avoid customer service disruption.
- Continue enhancements and promote public access to the Board's web-based Boards and Commission platform.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1010 - Clerk of the Board

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Processing fee for Assessment Appeal applications, Planning Appeals, and administrative records.

Services & Supplies

Acct. 2120 Agreements for maintenance of software and agenda management systems.

Acct. 2189 Agenda automation, maintenance support, ordinance codification, expenses, and other miscellaneous contracts.

Acct. 2239 Off-site Board of Supervisors meetings expense.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Clerk of the Board includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	9,731	4,670	7,000	7,000	-
827700 - Other	1,498	(300)	-	-	-
Total Revenues	11,229	4,370	7,000	7,000	-
Salaries & Employee Benefits					
861011 - Regular Employees	204,905	255,458	250,822	297,054	46,232
861013 - Overtime Reg Emp	5,671	11,243	13,000	15,000	2,000
861021 - Co Cont Retirement	59,386	73,148	76,389	21,097	(55,292)
861022 - Co Cont OASDI	11,044	15,114	15,376	16,343	967
861023 - Co Cont Medicare	2,920	3,821	5,004	4,116	(888)
861024 - Co Cont Retire Incr	23,134	22,839	22,097	90,594	68,497
861030 - Co Cont Health Ins	31,652	19,625	22,370	39,832	17,462
861031 - Co Cont Unemp Ins	212	166	159	109	(50)
861035 - Co Cont Workers Comp	277	338	45	58	13
Total Salaries & Employee Benefits	339,202	401,751	405,262	484,203	78,941
Services & Supplies					
862060 - Communications	3,375	2,681	3,300	3,300	-
862101 - Insurance - General	3,252	2,348	1,869	370	(1,499)
862120 - Maint - Equip	31,795	26,823	35,550	24,026	(11,524)
862150 - Memberships	1,200	1,000	1,000	1,000	-
862170 - Office Expense	11,785	14,420	10,000	10,000	-
862187 - Education & Training	697	839	3,000	3,000	-
862189 - Prof/Spec Svcs - Other	9,334	18,255	25,000	25,000	-
862190 - Publ/Legal Notice	6,610	6,727	8,500	8,500	-
862200 - Rents & Leases - Equipment	1,884	320	-	2,000	2,000
862230 - Info Tech Equip	34	2,673	10,000	10,000	-
862239 - Spec Dept Expense	7,293	20,318	35,000	27,542	(7,458)
862250 - Trans/Travel	47	115	600	600	-
862253 - Travel Out of County	211	484	1,500	1,500	-
Total Services & Supplies	77,518	97,002	135,319	116,838	(18,481)
Total Net Appropriations	416,719	498,753	540,581	601,041	60,460
Total Net County Cost	405,490	494,382	533,581	594,041	60,460



BU 1160 - Central Services

BUDGET UNIT OVERVIEW

The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

PROGRAM OVERVIEW

- Central Services/Purchasing
- Copy Center
- Mail Services
- Real Estate & Asset Management

ACCOMPLISHMENTS IN FY 2018-19

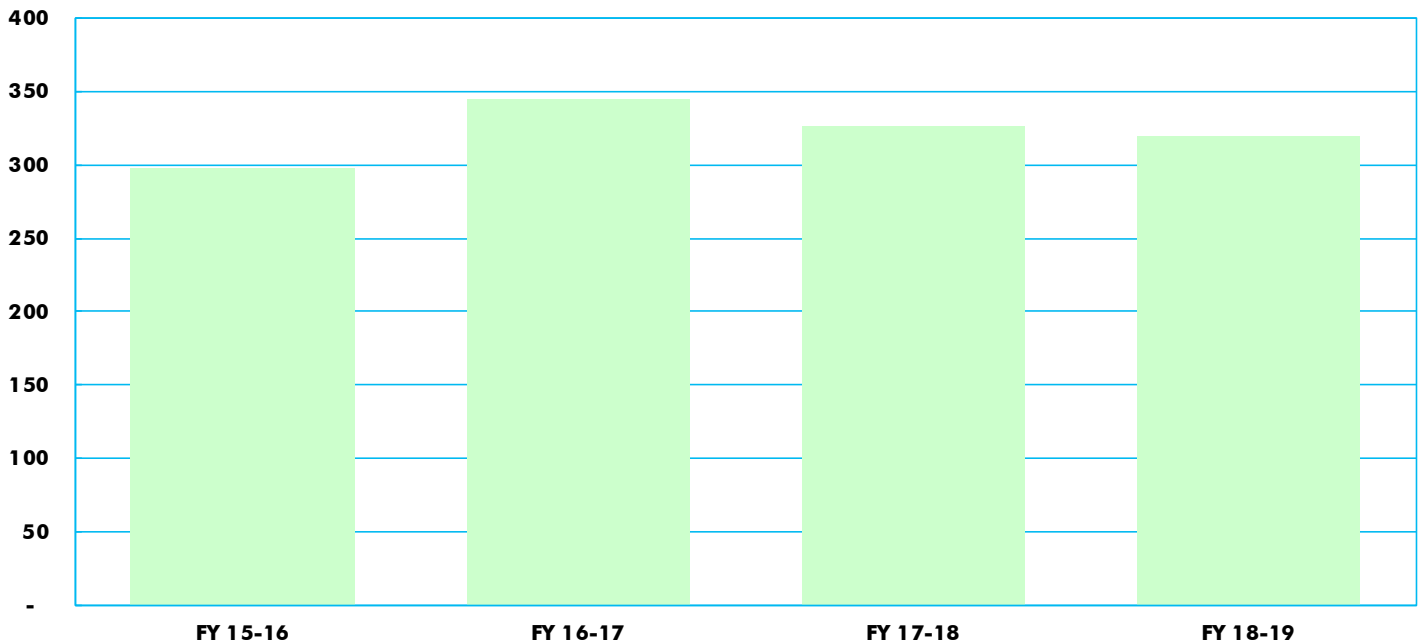
- Began the real estate management program implementation utilizing CAMS software.
- Began the assessment regarding automated bid administration solution.
- Acquired & implemented an automated contract administration and management solution.
- Successfully administered the County's Veterans Memorial buildings and enhance customer service as necessary.
- Completed the renewal and deployment of new Toshiba Copier Fleet with far fewer disruptions within County Departments.

GOALS FOR FY 2019-20

- Collaborate with the IT Master Plan Consultants and the Executive Office/Information Services Division on initiating the Munis Gap Analysis and Utilization Improvement Purchasing and Invoicing application efficiencies initiative.
- Conduct space assessment for the County's central receiving warehouse to provide better functionality.
- Automate the Central Services/Copy Center operations (i.e. forms, service requests, processing, billing).
- Assess the County's surplus process and storage area, and develop procedures regarding handling and retention of surplus goods.
- Continue with the implementation of automated bid administration solution.

PERFORMANCE INDICATORS

Purchase Orders



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6274 Interfund revenue for copying/printing.
- Acct. 6275 Interfund revenue for master copier contract.
- Acct. 6390 Mail service from Non-General Fund accounts.

Services & Supplies

- Acct. 2201 Copier contract.
- Acct. 2239 Master confidential shredder contract, mail machine supplies, and miscellaneous supplies.

Expenditure Transfer & Reimbursement

- Acct. 5380 Transfers from departments for cost of: purchasing, copying, printing, and mail.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Executive Office/Central Services Division includes no additional positions or significant additional requests from the prior year. This year's NCC for the Executive Office/Central Services Division is increased primarily as a result of the renewal of the lease payments for the copiers associated with Master Copier agreement this Fiscal Year. Minor salary adjustments are presented due to adjustments made in sharing of costs and positions across multiple budget units within the Executive Office and the various Divisions.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1160 - Central Services

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
826274 - Interfund - Printing	7,142	9,745	5,580	4,250	(1,330)
826275 - Interfund - Xerox	21,503	7,129	8,528	14,842	6,314
826390 - Other Charges	6,793	5,849	10,000	10,000	-
827500 - Sale of Fixed Assets	650	-	-	-	-
827600 - Other Sales	25,846	19,378	18,095	23,350	5,255
827713 - Vending Machine	3,445	569	6,000	6,000	-
Total Revenues	65,379	42,671	48,203	58,442	10,239
Salaries & Employee Benefits					
861011 - Regular Employees	167,390	179,801	185,541	272,663	87,122
861013 - Overtime Reg Emp	-	737	-	-	-
861021 - Co Cont Retirement	48,638	53,553	56,346	83,408	27,062
861022 - Co Cont OASDI	9,672	10,767	11,249	16,460	5,211
861023 - Co Cont Medicare	2,262	2,484	2,631	3,849	1,218
861024 - Co Cont Retire Incr	19,544	18,134	17,221	22,462	5,241
861030 - Co Cont Health Ins	37,929	23,605	20,138	30,722	10,584
861031 - Co Cont Unemp Ins	2,225	1,597	1,229	1,514	285
861035 - Co Cont Workers Comp	1,298	1,053	765	734	(31)
Total Salaries & Employee Benefits	288,957	291,732	295,120	431,812	136,692
Services & Supplies					
862060 - Communications	2,255	2,765	3,000	4,000	1,000
862101 - Insurance - General	6,909	6,619	7,509	8,816	1,307
862120 - Maint - Equip	-	222	2,500	2,500	-
862150 - Memberships	630	520	460	750	290
862170 - Office Expense	10,401	10,242	10,000	15,000	5,000
862187 - Education & Training	258	-	5,000	6,000	1,000
862188 - Printing	93,817	99,574	77,000	85,000	8,000
862190 - Publ/Legal Notice	-	-	500	500	-
862200 - Rent/Lease Equip	38,151	13,441	11,540	41,154	29,614
862201 - Rent/Lease - Copiers	417,507	155,708	130,000	440,351	310,351
862230 - Info Tech Equip	26	879	2,000	3,000	1,000
862239 - Spec Dept Expense	2,532	2,718	8,000	8,000	-
862250 - Trans/Travel	4,323	4,820	5,089	5,089	-
862253 - Travel Out of County	242	-	1,000	1,000	-
Total Services & Supplies	577,051	297,507	263,598	621,160	357,562

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: General Government Activity: Legislative & Administrative					
Fund: 1100 County General	2015-16	2016-17	2019-20	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(539,051)	(310,355)	(288,259)	(616,095)	(327,836)
Total Expend Transfer & Reimb	(539,051)	(310,355)	(288,259)	(616,095)	(327,836)
Total Net Appropriations	326,958	278,884	270,459	436,877	166,418
Total Net County Cost	261,578	236,213	222,256	378,435	156,179



BU 1610 - Facilities

BUDGET UNIT OVERVIEW

The Facilities budget unit is charged with routine and emergency maintenance, utility payments, custodial services and grounds-keeping responsibilities for all County owned and several leased facilities. Other responsibilities include project management for larger scale deferred maintenance projects and the maintenance of all County owned parks and recreational areas. The Facilities budget unit is located within the Facilities and Fleet Division and is charged with maintaining over 90 buildings, equaling approximately 777,405 square feet, and public recreational facilities throughout the County. To accomplish these responsibilities, divisional staff is comprised of project specialists, building maintenance mechanic crews, grounds maintenance technicians, and custodians. In addition, Facilities also utilizes contractor services for projects requiring certified trades people and licensed contractors.

PROGRAM OVERVIEW

- Custodial Service
- Facility Maintenance
- Groundskeeping
- Park and Recreation Maintenance
- Project Management

ACCOMPLISHMENTS IN FY 2018-19

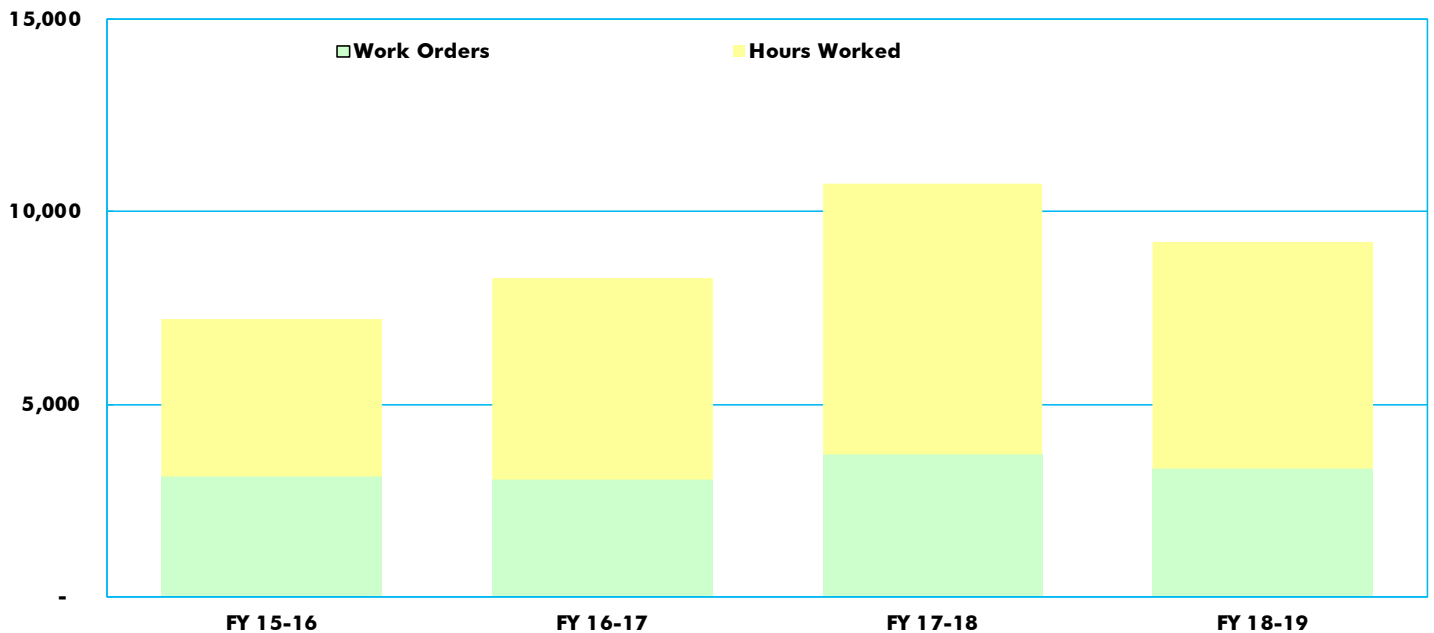
- Completed 33 minor projects including remodels, emergency repairs and maintenance projects.
- Continued effort for drought resistance landscaping and water conservation.

GOALS FOR FY 2019-20

- Continue with design, bid and contracting services to replace and repair aging roofs, such as Administration Center, Public Health and the main Jail Building, in order to prolong the life of County facilities.
- Continue with a concerted effort to address the backlog of deferred maintenance projects.
- Focus on renewable energy, such as solar, and expand water savings measures for County facilities.

PERFORMANCE INDICATORS

Work Orders Completed and Total Hours Worked



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6277 Reimbursement from Non-General Fund departments for janitorial and maintenance services.

Services & Supplies

Acct. 2130 Unanticipated emergency maintenance.

Other Charges

Acct. 5380 Reimbursement from General Fund departments for janitorial and maintenance services.

CHANGES IN BUDGET FROM PRIOR YEAR

Administration of the County Parks has been transferred to the Cultural Services Agency. Facilities remains responsible for the maintenance of parks and coordinates with the Cultural Services Agency on programs, reservations, caretaker contracts and general park operations. Beyond that, the budget for Facilities includes no new positions and no significant changes from the prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1610 - Facilities

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
824200 - Rent/Concession	2,706	3,713	5,000	5,000	-
825490 - State Other	25,305	26,276	24,549	25,000	451
826277 - Interfund - Janitor	103,404	141,305	126,351	125,000	(1,351)
826375 - Parks & Rec Fee	19,897	19,193	21,000	-	(21,000)
827600 - Other Sales	2,000	-	-	-	-
827700 - Other	16,032	17,932	18,000	19,000	1,000
827713 - Vend Machine	-	76	-	-	-
Total Revenues	169,344	208,494	194,900	174,000	(20,900)
Salaries & Employee Benefits					
861011 - Regular Employees	1,064,181	1,287,175	1,348,632	1,340,019	(8,613)
861012 - Extra Help	23,360	5,762	2,000	-	(2,000)
861013 - Overtime Reg Emp	23,390	54,618	50,000	55,000	5,000
861021 - Co Cont Retirement	297,153	373,281	410,470	403,481	(6,989)
861022 - Co Cont OASDI	63,759	79,728	82,814	79,319	(3,495)
861023 - Co Cont Medicare	15,250	18,764	19,368	18,551	(817)
861024 - Co Cont Retire Incr	112,236	115,668	115,427	97,312	(18,115)
861030 - Co Cont Health Ins	214,795	201,736	169,913	262,051	92,138
861031 - Co Cont Unemp Ins	5,148	2,620	3,856	4,929	1,073
861035 - Co Cont Workers Comp	130,659	124,796	123,088	111,541	(11,547)
Total Salaries & Employee Benefits	1,949,930	2,264,148	2,325,568	2,372,203	46,635
Services & Supplies					
862050 - Clothing/Pers Items	2,786	2,182	8,000	8,000	-
862060 - Communications	16,194	16,442	19,000	19,000	-
862090 - Household Expense	190,423	201,913	182,000	180,000	(2,000)
862101 - Insurance - General	65,839	59,463	145,933	160,582	14,649
862120 - Maint - Equip	5,220	2,752	5,000	5,000	-
862130 - Maint - Strc/Impr/Grnds	475,259	377,741	357,593	390,000	32,407
862140 - Medical/Dental & Lab Supplies	(2)	251	-	-	-
862150 - Memberships	356	351	600	600	-
862170 - Office Expense	9,085	10,255	8,000	10,000	2,000
862185 - Medical/Dental Svcs	2,029	1,190	2,000	1,000	(1,000)
862187 - Education & Training	3,302	20,602	20,000	5,769	(14,231)
862189 - Prof/Spec Svcs - Other	44,434	61,648	65,000	75,950	10,950
862190 - Publ/Legal Notice	1,938	10,174	8,000	4,500	(3,500)
862200 - Rent/Lease Equip	11,322	27,959	15,000	15,500	500
862220 - Small Tool/Instrument	8,516	18,305	12,000	12,000	-
862230 - Info Tech Equip	4,172	4,901	22,000	20,350	(1,650)
862239 - Spec Dept Expense	54,087	17,700	22,360	19,000	(3,360)
862250 - Trans/Travel	46,021	52,136	56,000	35,000	(21,000)
862253 - Travel Out of County	1,074	8,854	11,000	2,000	(9,000)
862260 - Utilities	1,101,410	1,208,342	1,296,000	1,164,145	(131,855)
Total Services & Supplies	2,043,464	2,103,159	2,255,486	2,128,396	(127,090)

BUDGET UNIT DETAIL Schedule 9 (cont) Function: General Government Activity: Legislative & Administrative					
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Other Charges					
863113 - Pmt Other Gov Agency	329,952	180,421	300,000	250,000	(50,000)
Total Other Charges	329,952	180,421	300,000	250,000	(50,000)
Fixed Assets					
864370 - Equipment	-	27,734	-	-	-
Total Fixed Assets	-	27,734	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(602,715)	(769,253)	(833,000)	(833,000)	-
Total Expend Transfer & Reimb	(602,715)	(769,253)	(833,000)	(833,000)	-
Total Net Appropriations	3,720,631	3,806,209	4,048,054	3,917,599	(130,455)
Total Net County Cost	3,551,287	3,597,715	3,853,154	3,743,599	(109,555)



BU 1620 - Fleet Management

BUDGET UNIT OVERVIEW

This Fleet Management budget unit is responsible for the maintenance, repair and in-town fueling of more than 373 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintains vehicles that travel nearly 2.1 million miles per year. The Fleet Management budget unit is funded through a per-mile operating cost to user departments and is located within the Facilities and Fleet Division.

PROGRAM OVERVIEW

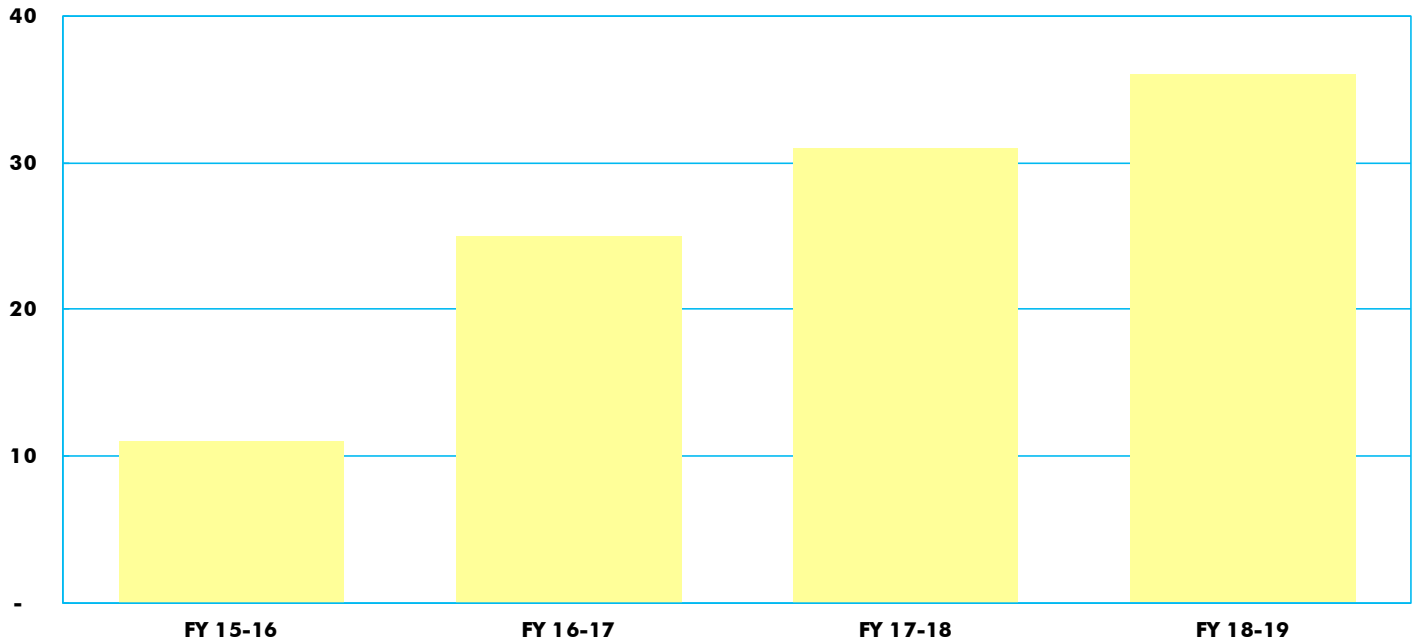
- Diagnostics
- Pool Vehicle Tracking and Renting
- Vehicle Maintenance
- Vehicle Safety

ACCOMPLISHMENTS IN FY 2018-19

- Continued environmental compliance of underground storage tank (UST).
- Integration of new diagnostic tools to improve efficiencies and vehicle repair time.
- Continued development of environmentally friendly garage practices including changes to the lube and parts washing systems.
- Continued development of Fleet Maintenance Pro program to better monitor fuel use and maintenance intervals for each vehicle.

GOALS FOR FY 2019-20

- Move toward a "greener" alternative fuel fleet through vehicle acquisition and installation of electric vehicle charging stations. Mendocino County General Plan August 2009 - Policy DE-134: Facilitate the increased use of electric vehicles by providing opportunities for vehicle charging at County facilities and investigate methods to develop them at other locations as well.
- Train mechanics on best preventative and operational maintenance practices for hybrid and alternative fuel vehicles.
- Continue training toward master mechanic status in ASE certification program for remaining garage mechanic.
- Complete transition to fully on-line surplus vehicle auctions
- Manage fleet assets and identify aging vehicles with high mileage and maintenance costs for surplus/replacement.

PERFORMANCE INDICATORS**Hybrid Vehicles in Non-Patrol Fleet****SUMMARY OF MAJOR ACCOUNTS****Revenues**

- Acct. 6276 Reimbursements from Non-General Fund departments.
- Acct. 7600 Grant Funds.

Services & Supplies

- Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Fleet Management includes no additional positions or significant changes from the prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1620 - Fleet Management

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
826276 Interfund - Garage	15,138	51,504	20,000	20,000	-
827600 Other Sales	1,515	750	-	2,000	2,000
827700 Other	2,079	-	-	-	-
Total Revenues	18,731	52,255	20,000	22,000	2,000
Salaries & Employee Benefits					
861011 - Regular Employees	200,655	207,974	206,174	257,296	51,122
861013 - Overtime Reg Emp	85	353	-	-	-
861021 - Co Cont Retirement	55,677	59,920	69,185	77,790	8,605
861022 - Co Cont OASDI	11,862	12,545	13,968	15,331	1,363
861023 - Co Cont Medicare	2,774	2,933	3,267	3,586	319
861024 - Co Cont Retire Incr	20,258	18,561	19,411	18,829	(582)
861030 - Co Cont Health Ins	31,711	20,784	18,990	26,576	7,586
861031 - Co Cont Unemp Ins	1,805	898	789	694	(95)
861035 - Co Cont Workers Comp	16,201	8,325	3,883	1,449	(2,434)
Total Salaries & Employee Benefits	341,029	332,292	335,667	401,551	65,884
Services & Supplies					
862050 - Clthg & Prsnl Items	-	16	-	-	-
862060 - Communications	-	146	375	375	-
862090 - Household Expense	4,505	3,746	4,600	4,600	-
862101 - Insurance - General	8,566	2,457	4,704	4,022	(682)
862120 - Maint - Equip	70	1,854	2,500	3,392	892
862150 - Memberships	1,071	4,068	4,500	4,500	-
862170 - Office Expense	6,114	2,144	2,500	3,275	775
862176 - Fuel Expense	435,738	533,919	555,664	658,260	102,596
862187 - Education & Training	-	504	900	900	-
862220 - Small Tool/Instrument	5,107	9,944	4,500	4,500	-
862230 - Info Tech Equip	-	57	1,600	2,500	900
862239 - Spec Dept Expense	286,430	345,610	310,000	259,576	(50,424)
862250 - Trans/Travel	382	746	500	500	-
862253 - Travel Out of County	-	407	1,000	250	(750)
Total Services & Supplies	747,983	905,618	893,343	946,650	53,307
Fixed Assets					
864370 - Equipment	41,802	36,062	35,000	33,025	(1,975)
Total Fixed Assets	41,802	36,062	35,000	33,025	(1,975)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(1,208,319)	(1,457,623)	(1,282,500)	(1,434,650)	(152,150)
Total Expend Transfer & Reimb	(1,208,319)	(1,457,623)	(1,282,500)	(1,434,650)	(152,150)
Total Net Appropriations	(77,504)	(183,651)	(18,490)	(53,424)	(34,934)
Total Net County Cost	(96,235)	(235,906)	(38,490)	(75,424)	(36,934)



BU 1710 - Capital Improvements

BUDGET UNIT OVERVIEW

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades, as well as any significant repairs or remodels. The Executive Office monitors and is responsible for this budget. The Facility Division of the Executive Office manages and monitors approved projects throughout the year to ensure projects are carried out in accordance with regulations, timeliness and allocated funding. During the Recommended Budget Conferences, the Executive Office develops a list of projects in conjunction with other County departments based on health and safety and operational needs, which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Budget Hearings based on available funding. Projects may be continued from year-to-year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects identified as needs arise in the course of the year and funding for the continued compliance with the Americans with Disabilities Act (ADA) to plan and complete retrofits for the removal of barriers to disabled access in County facilities.

PROGRAM OVERVIEW

- Capital Improvement Plan (CIP)

ACCOMPLISHMENTS IN FY 2018-19

- Completed the renovation of the Ford House Carriage House as the new Sheriff's Substation in the Town of Mendocino, this project received the Historic Preservation Award from the Mendocino Historical Review Board.
- Completed Major upgrades to the Ukiah Library including new circulation desk, new Carpeting and Interior and Exterior Painting.
- Replaced ten HVAC units at eight different facilities.

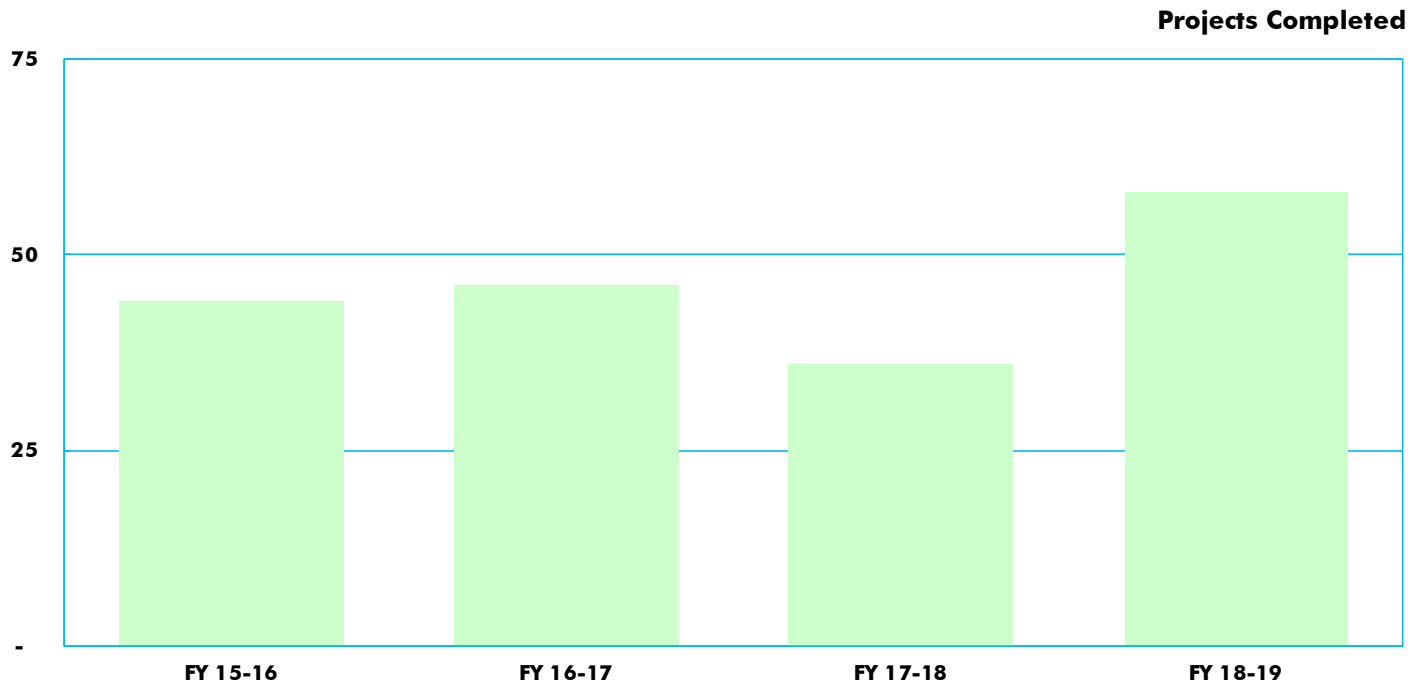
GOALS FOR FY 2019-20

- Complete exterior repairs and accessibility improvements at the Yokayo Social Services Center.
- Complete office and service counter upgrades at the Tax Collector's Office.
- Complete the Generator Installation at the Avila Service Center in Fort Bragg.
- Complete Security Improvements at Juvenile Hall.
- Replace the Roof and three HVAC units at the Main Jail Building.
- Replace the Roof and five HVAC units at the EOC/Jail Programs Building.
- Enhance and expand the County's back up power systems in anticipation of Public Safety Power Shutoffs by PG&E.
- Begin Phase 2 of 3 of the Roof and HVAC equipment replacement project for the Administration Center Building.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1710 - Capital Improvements

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7802 Oper Transfer In.

Services & Supplies

Acct. 2130 Maintenance - Structure-Improvements-Grounds.

Fixed Assets

Acct. 4360 Project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

The Capital Improvement budget includes no new funding this year for General Fund projects. Existing carry forward funding has been reallocated to reflect current priorities. More project detail is available in the Fixed Asset section of this document.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1201 Accum Capital Outlay	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	21,027	22,195	-	-	-
825490 - State Other	83,503	-	154,000	-	(154,000)
825810 - Other Govt Agency Aid	439,668	-	-	-	-
826390 - Other Charges	623,737	1,054,082	-	-	-
827802 - Oper Transfer In	3,172,797	3,243,557	1,335,320	1,279,248	(56,072)
Total Revenues	4,340,732	4,319,834	1,489,320	1,279,248	(210,072)
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	28,071	-	30,000	30,000	-
862170 - Office Expense	104	16	-	-	-
862189 - Prof/Spec Svcs - Other	198	-	-	-	-
Total Services & Supplies	28,372	16	30,000	30,000	-
Fixed Assets					
864360 - Structure/Improvement	3,631,419	4,875,918	4,259,029	5,546,404	1,287,375
Total Fixed Assets	3,631,419	4,875,918	4,259,029	5,546,404	1,287,375
Total Net Appropriations	3,659,791	4,875,934	4,289,029	5,576,404	1,287,375
Total Fund Balance Contribution	(680,942)	556,100	2,799,709	4,297,156	1,497,447

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer



BU 1712 - Capital Projects

BUDGET UNIT OVERVIEW

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1712 includes funding for the upcoming expansion project at the Mendocino County Jail. In 2017, the Bureau of State and Community Corrections (BSCC) announced that Mendocino County was conditionally awarded \$25 million in lease revenue bond funding to expand the local jail. This project will take several years to complete and is currently projected to be ready for occupancy in 2022. The project is for a new stand-alone building just east of the current main jail building. The building will include visiting areas for families and attorneys, special needs housing with 60 beds (expandable to 90 beds) with associated program and recreational spaces, a central control system as well as medical, dental and mental health services clinic spaces. Architectural design development drawings have been completed and submitted to the BSCC and the State Fire Marshal for plan review and approval.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

Carryover from FY 2018-19 Jail construction County cash matching funds less design costs to date.

BUDGET UNIT DETAIL Schedule 9		Function: General Government			Activity: Legislative & Administrative	
Fund: 1300 Capital Projects		2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues						
824100 - Interest	5,419	11,731	-	-	-	-
825490 - State Other	-	-	552,000	-	(552,000)	
827802 - Operating Transfer In	630,740	-	-	500,000	500,000	
Total Revenues	636,159	11,731	552,000	500,000	(52,000)	
Fixed Assets						
864365 - Constr in Progress	46,740	421,488	1,164,000	959,808	(204,192)	
Total Fixed Assets	46,740	421,488	1,164,000	959,808	(204,192)	
Total Net Appropriations	46,740	421,488	1,164,000	959,808	(204,192)	
Total Fund Balance Contribution	(589,419)	409,756	612,000	459,808	(152,192)	



BU 1713 - Capital Projects - MHTA

BUDGET UNIT OVERVIEW

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1713 is reserved exclusively for the upcoming projects developed through Mendocino County’s Mental Health Treatment Act. In 2017 Measure B was passed by the voters of Mendocino County which established the Mendocino County Mental Health Treatment Act. The Act provides for the funding of mental health care services and treatment facilities for persons with mental illness and addiction. The Measure B Committee and the Board of Supervisors have identified the need for treatment and training facilities that will be purchased and developed under this budget unit.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

This is a new Budget Unit.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1300 Capital Projects		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
827802 - Operating Transfer In		-	-	-	1,000,000
Total Revenues		-	-	-	1,000,000
Services & Supplies					
862189 - Prof/Spec Svcs - Other		-	-	-	1,000,000
Total Services & Supplies		-	-	-	1,000,000
Total Net Appropriations		-	-	-	1,000,000
Total Fund Balance Contribution		-	-	-	-



BU 1960 - Information Services

BUDGET UNIT OVERVIEW

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services Division serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

PROGRAM OVERVIEW

- Application Support/Development
- Communications
- Computer Operations
- GIS
- Website Management

ACCOMPLISHMENTS IN FY 2018-19

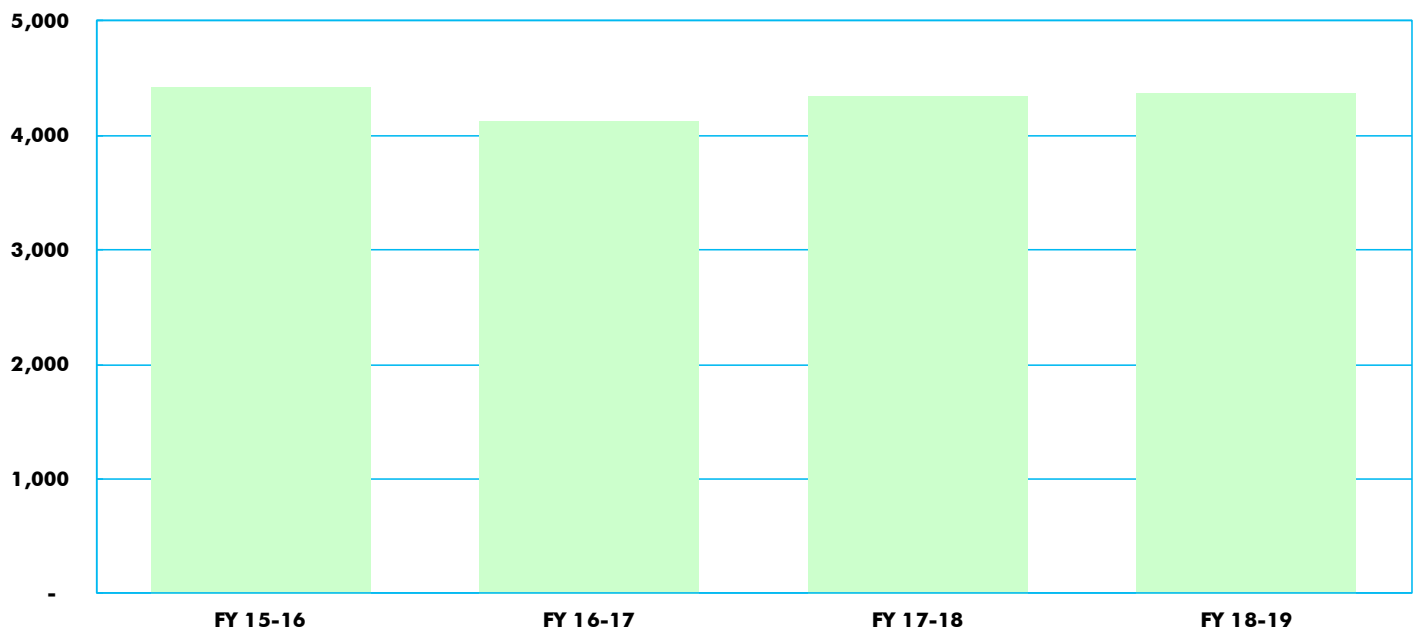
- Replaced iSeries equipment which houses the existing County property system
- Adopted and began implementation of an IT Master Plan
- Upgraded storage, servers and network switches in the County and Sheriff Data Centers
- Completed wireless network upgrades in multiple County buildings
- Migrated 1000+ County desktops/laptops to new Sophos Central/InterceptX system

GOALS FOR FY 2019-20

- Completion of data migration preparation for the new County property system
- Implementation of Tyler Content Manager invoice scanning and check printing
- Continue to implement the IT Master Plan
- Work with the Cultural Services Agency to complete the implementation of online park reservations
- Work with Planning and Building Services on the implementation of eTRAKiT for online building permit applications

PERFORMANCE INDICATORS

Completed Work Orders



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO (Local Agency Formation Commission) for GIS (Geographic Information System) services.

Services & Supplies

Acct. 2061 Communications and microwave property leases.
 Acct. 2120 Maintenance agreements and software support.
 Acct. 2339 Software licenses and software purchases.

Fixed Assets

Acct. 4370 Network security and hardware.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Executive Office/Information Services Division includes after hours on-call support and one additional position for operational and project support and continuing implementation of the IT Master Plan approved by the Board November 2018.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1960 - Information Services

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Change from Prior Year
Revenues					
823110 - Crim Just Const Fund	14,200	15,200	14,200	14,200	-
826390 - Other Charges	294	-	-	-	-
826392 - Data Processing Svc	152,007	203,589	181,834	216,886	35,052
Total Revenues	166,501	218,789	196,034	231,086	35,052
Salaries & Employee Benefits					
861011 - Regular Employees	1,226,427	1,322,744	1,478,575	1,687,305	208,730
861012 - Extra Help	5,088	-	-	-	-
861013 - Overtime Reg Emp	40,670	60,964	54,453	65,232	10,779
861021 - Co Cont Retirement	349,787	397,902	479,015	530,212	51,197
861022 - Co Cont OASDI	74,580	82,364	96,429	104,107	7,678
861023 - Co Cont Medicare	17,578	19,263	22,552	24,348	1,796
861024 - Co Cont Retire Incr	137,142	131,953	142,625	133,053	(9,572)
861030 - Co Cont Health Ins	177,460	164,745	166,594	221,727	55,133
861031 - Co Cont Unemp Ins	5,524	5,157	5,198	3,931	(1,267)
861035 - Co Cont Workers Comp	50,900	53,466	56,223	64,711	8,488
Total Salaries & Employee Benefits	2,085,156	2,238,558	2,501,664	2,834,626	332,962
Services & Supplies					
862060 - Communications	6,827	9,413	10,200	11,500	1,300
862061 - Comm Lease	252,122	257,086	262,283	267,335	5,052
862062 - Comm Microwave	2,205	2,382	2,000	2,000	-
862101 - Insurance - General	6,133	13,193	13,805	15,832	2,027
862120 - Maint - Equip	365,256	331,703	490,450	368,677	(121,773)
862170 - Office Expense	11,805	9,338	9,500	37,185	27,685
862187 - Education & Training	9,691	11,720	35,000	35,000	-
862189 - Prof/Spec Svcs - Other	52,925	113,450	59,000	69,000	10,000
862220 - Small Tool/Instrument	5,018	2,163	10,000	10,000	-
862230 - Info Tech Equip	27,541	25,865	25,000	30,000	5,000
862239 - Spec Dept Expense	24,716	104,220	50,000	50,000	-
862250 - Trans/Travel	11,032	17,873	10,000	20,000	10,000
862253 - Travel Out of County	410	1,432	2,500	2,500	-
Total Services & Supplies	775,679	899,839	979,738	919,029	(60,709)
Fixed Assets					
864370 - Equipment	61,133	14,158	95,000	80,000	(15,000)
Total Fixed Assets	61,133	14,158	95,000	80,000	(15,000)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(222,042)	(192,697)	(229,849)	(208,870)	20,979
Total Expend Transfer & Reimb	(222,042)	(192,697)	(229,849)	(208,870)	20,979
Total Net Appropriations	2,699,926	2,959,857	3,346,553	3,624,785	278,232
Total Net County Cost	2,533,425	2,741,068	3,150,519	3,393,699	243,180



BU 2086 - Conflict Defender

BUDGET UNIT OVERVIEW

This budget was created in FY 1998-99 to track the expenditures of the third level conflict defenders; prior these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. This budget is now monitored to ensure that the conflict cases remain at a minimum, and Criminal Justice Improvement funding has been allocated to offset General Fund dollars in covering the costs for third level conflict cases. If the Public Defender and Alternate Defender declare a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts to receive reimbursement for legal services. Attorneys assigned to conflict cases, as well as a County contracted attorney on the coast, are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases.

GOALS FOR FY 2019-20

- On-going evaluation to ensure high quality services are being provided to the public, the Court and criminal justice agencies in Mendocino County.

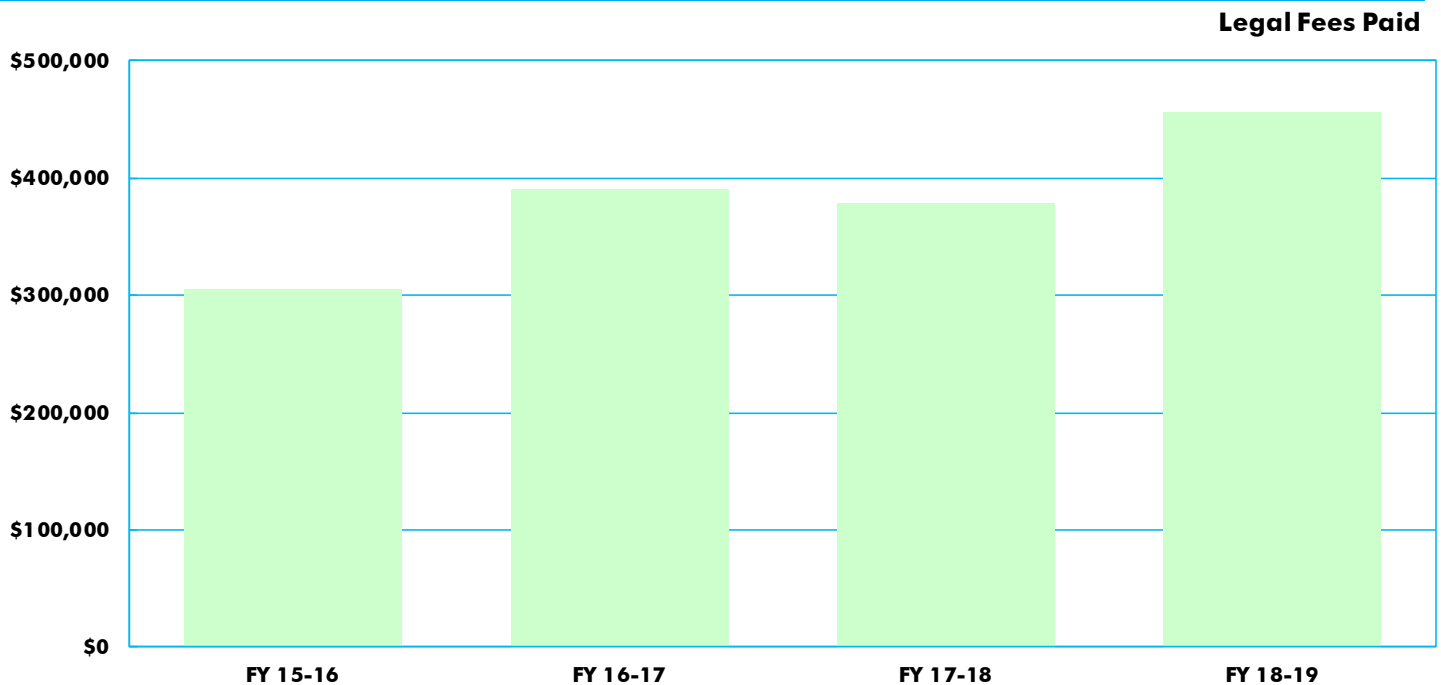
ACCOMPLISHMENTS IN FY 2018-19

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider reviewed to ensure effective and efficient services.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 2086 - Conflict Defender

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

Services & Supplies

Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823110 - Crim Just Const Fund	159,750	171,000	219,600	219,600	-
Total Revenues	159,750	171,000	219,600	219,600	-
Services & Supplies					
862183 - Legal Fees	378,219	471,095	350,000	-	(350,000)
862189 - Prof/Spec Svcs - Other	-	-	-	329,000	329,000
Total Services & Supplies	378,219	471,095	350,000	329,000	(21,000)
Total Net Appropriations	378,219	471,095	350,000	329,000	(21,000)
Total Net County Cost	218,469	300,095	130,400	109,400	(21,000)



BU 2830 - Emergency Services

BUDGET UNIT OVERVIEW

The Mendocino County Office of Emergency Services (OES), under the direction of the Director-Chief Executive Officer and Assistant Director-Sheriff, is responsible for the coordination of disaster preparedness, mitigation and response within the operational area, which is all areas within the geographical boundaries of Mendocino County.

PROGRAM OVERVIEW

- Citizen Emergency Response Training
- County-wide Alternate Emergency Communications System
- Disaster Preparedness

GOALS FOR FY 2019-20

- Continue to develop county's Evacuation Plan and Standard Operating Procedures.
- Update county's Public Alert and Warning Plan.
- Increase number of registered contacts in Public Alert and Warning System.
- Conduct county-wide Public Alert and Warning communications exercise.
- Continue Emergency Operations Center staff training.

ACCOMPLISHMENTS IN FY 2018-19

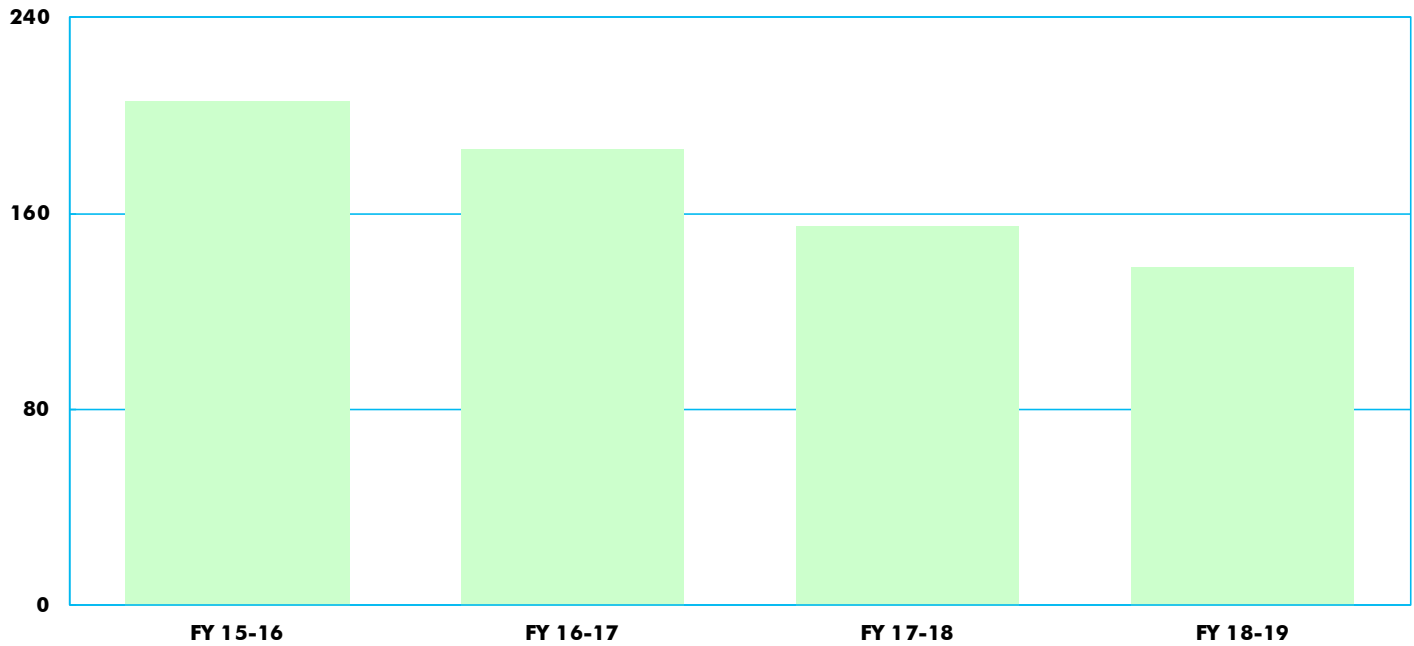
- Provided Incident Command System training program for all new county employees in partnership with county Human Resources in order to better comply with state and federal training standards.
- Increased number of registered contacts in the Public Alert and Warning System to better communicate with the public during emergencies.
- Activated and assisted with coordination of the County's Emergency Operations Center (EOC) during Mendocino Complex Fire.
- Assisted with the coordination of emergency response to the Mendocino Complex Fire, including public alert and warning, evacuation, and repopulation.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1960 - Information Services

PERFORMANCE INDICATORS

Persons Trained in Incident Command System



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Other: Emergency Management Performance Grant.

Services & Supplies

Acct. 2189 Prof/Spec Svcs-Other: Contracted services for Emergency Services training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other	136,713	-	150,435	150,000	(435)
Total Revenues	136,713	-	150,435	150,000	(435)
Salaries & Employee Benefits					
861011 - Regular Employees	61,544	71,393	195,669	172,053	(23,616)
861012 - Extra Help	14,188	15,654	-	-	-
861013 - Overtime Reg Emp	718	3,439	-	-	-
861021 - Co Cont Retirement	16,977	20,160	58,117	51,123	(6,994)
861022 - Co Cont OASDI	3,747	4,353	11,859	10,350	(1,509)
861023 - Co Cont Medicare	1,082	1,295	2,773	2,420	(353)
861024 - Co Cont Retire Incr	5,656	5,548	14,321	11,581	(2,740)
861030 - Co Cont Health Ins	5,954	4,563	13,346	12,604	(742)
861031 - Co Cont Unemp Ins	141	55	53	54	1
861035 - Co Cont Workers Comp	527	566	532	177	(355)
Total Salaries & Employee Benefits	110,535	127,026	296,670	260,362	(36,308)
Services & Supplies					
862050 - Clthg & Prsnal Items	-	702	-	-	-
862060 - Communications	3,984	5,513	11,000	12,000	1,000
862101 - Insurance - General	490	521	575	2,976	2,401
862120 - Maint - Equip	2,295	2,296	-	1,500	1,500
862150 - Memberships	-	380	-	-	-
862170 - Office Expense	11,320	6,604	10,000	10,000	-
862187 - Education & Training	1,580	-	-	-	-
862189 - Prof/Spec Svcs - Other	-	-	27,000	22,132	(4,868)
862200 - Rents & Leases - Equip	3,478	3,478	-	2,500	2,500
862230 - Info Tech Equip	9,276	4,231	-	-	-
862232 - Law Enf Supply & Svcs	25,838	21,691	-	15,000	15,000
862239 - Spec Dept Expense	35,867	81,419	-	9,714	9,714
862250 - Trans/Travel	132	3,638	3,660	7,000	3,340
862253 - Travel Out of County	3,939	354	-	-	-
Total Services & Supplies	98,198	130,827	52,235	82,822	30,587
Fixed Assets					
864370 - Equipment	82,577	15,599	-	-	-
Total Fixed Assets	82,577	15,599	-	-	-
Total Net Appropriations	291,311	273,452	348,905	343,184	(5,721)
Total Net County Cost	154,598	273,452	198,470	193,184	(5,286)



BU 2910 - Disaster Recovery

BUDGET UNIT OVERVIEW

The County Recovery Team was created to work directly with state, federal, and local partners in the physical and financial recovery of the County. The Recovery Team works across public and private sectors to ensure unmet needs are being addressed within the community. The County has identified eight recovery support functions that correspond with federal and state disaster recovery frameworks. They are community emergency preparedness, community planning and capacity building, infrastructure systems, economic resiliency & sustainability, health and human services, housing, natural systems, and cultural resources.

PROGRAM OVERVIEW

- Public Assistance
- Disaster Long-Term Recovery
- Disaster Recovery Team
- Disaster Grant Administration

ACCOMPLISHMENTS IN FY 2018-19

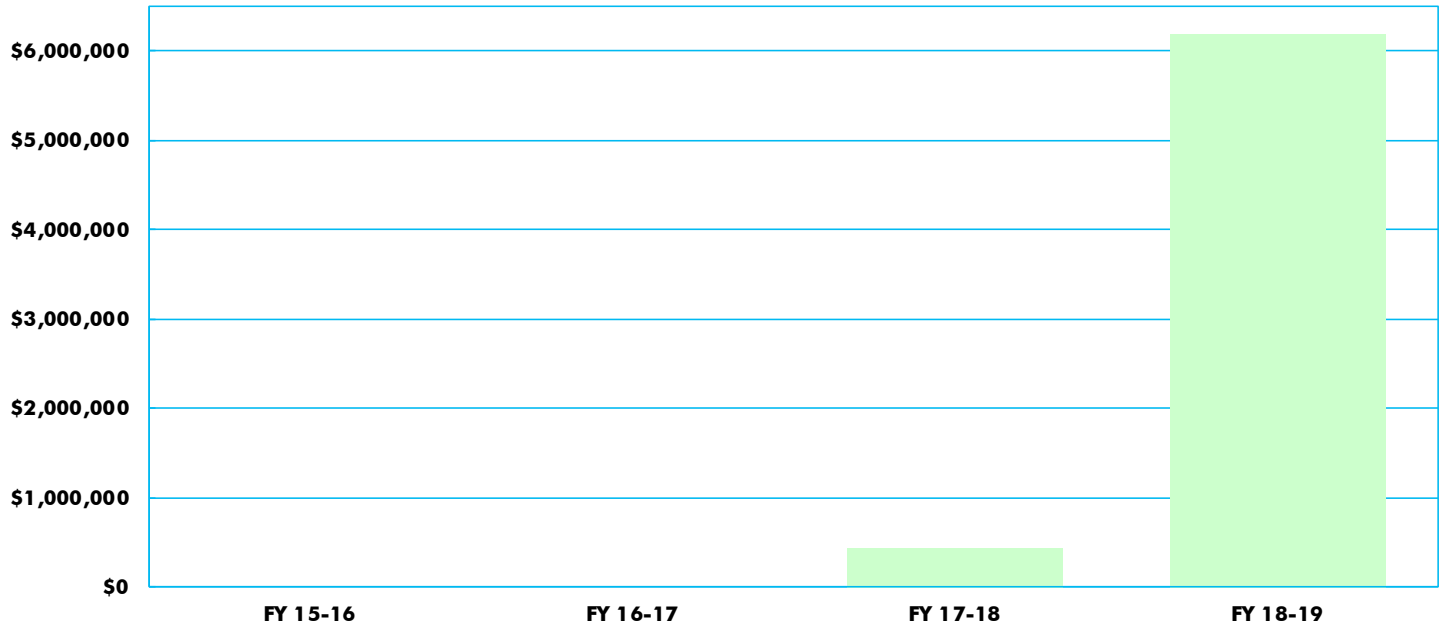
- Secured over \$6 million and applied for over \$32 million in grant funding for recovery and resiliency projects.
- Awarded five fire cameras from Scripps Institute, UC San Diego.
- Filed \$371,000 to California Disaster Assistance Act (CDAA) and \$193,000 to FEMA Fire Management Assistance Grant (FMAG) Program for assistance from the 2018 Mendocino Complex Fire.
- Secured grant funding for and started implementation of the Redwood Valley County Water District project to upgrade the district's existing water main and service lateral infrastructure.
- Completed the Laughlin Post-Wildfire Soil Stabilization Project on the Laughlin Ridge to stabilize the burned hillside that leads to the County's communication tower.

GOALS FOR FY 2019-20

- Continue securing funds for recovery and resiliency projects.
- Work across departments to create an effective disaster hazard mitigation plan, disaster recovery plan, and County debris management plan.
- Work across departments to create community evacuation plans.
- Update the Local Multi-Jurisdictional Hazard Mitigation Plan (LMHMP) and General Plan Safety Element, bring into compliance with the State's General Plan Guidelines, and incorporate the LMHMP into the Safety Element.
- Leverage funds to rebuild a more resilient community.

PERFORMANCE INDICATORS

Grant Award



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2570 Federal other Revenue: FEMA public Assistance.

Acct. 7801 Grant Other Revenue: Any grant awarded that is non-State or non-Federal.

Services & Supplies

Acct. 2189 Professional and special services other; Contracts with professionals for Disaster Recovery support functions.

Acct. 3280 Contract with other agencies: Contracts with Agencies for the support provided during the fire and immediately thereafter.

CHANGES IN BUDGET FROM PRIOR YEAR

Significant increase in revenue and expenditures due to grant awards.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 2910 - Disaster Recovery

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Other Protection	
Fund: 1100 County General			2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses			Actuals	Actuals	Estimated	Adopted
Change from						Prior Year
Revenues						
825460 - State Aid for Disaster	-	22,043	-	112,500	112,500	
825490 - State Other	-	-	-	1,900,000	1,900,000	
825470 - Federal Other Revenue	-	723,349	-	3,774,089	3,774,089	
825810 - Other Govt Agency	-	-	-	35,493	35,493	
827801 - Grant Revenue	-	404,854	397,722	1,401,383	1,003,661	
827802 - Oper Transfer In	-	376,080	702,120	500,000	(202,120)	
Total Revenues	-	1,526,326	1,099,842	7,723,465	6,623,623	
Salaries & Employee Benefits						
861011 - Regular Employees	-	-	418,805	408,483	(10,322)	
861012 - Extra Help	-	17,841	-	-	-	
861022 - Co Cont OASDI	-	244	-	-	-	
861035 - Co Cont Workers Comp	-	-	360	360	-	
Total Salaries & Employee Benefits	-	18,085	419,165	408,843	(10,322)	
Services & Supplies						
862060 - Communications	-	805	5,000	5,000	-	
862101 - Insurance - General	-	-	600	600	-	
862170 - Office Expense	-	1,531	6,500	6,500	-	
862175 - Office Support Cost Applied	-	181,419	-	-	-	
862187 - Education & Training	-	-	2,500	2,500	-	
862189 - Prof/Spec Svcs - Other	-	605,805	285,911	4,488,127	4,202,216	
862190 - Publ & Legal Notices	-	65	-	-	-	
862239 - Spec Dept Expense	-	180	-	525,300	525,300	
862250 - Trans/Travel	-	328	1,000	1,000	-	
862253 - Travel Out of County	-	456	3,000	3,000	-	
Total Services & Supplies	-	790,589	304,511	5,032,027	4,727,516	
Other Charges						
863280 - Contr Other Agency	-	260,854	376,166	1,226,508	850,342	
Total Other Charges	-	260,854	376,166	1,226,508	850,342	
Total Net Appropriations	-	1,069,528	1,099,842	6,667,378	5,567,536	
Total Fund Balance Contribution	-	(456,798)	-	(1,056,087)	(1,056,087)	



BU 2910 -CAL FIRE Fire Prevention Grant

GRANT OVERVIEW

The CAL FIRE Fire Prevention Grant Program provides funding for local projects and activities that address the risk of wildfire and reduce wildfire potential to forested and forest adjacent communities. During the grant period, the County will be working with Mendocino Resource Conservation District and other partners to implement the Hazardous Tree Removal Project and the West Hills Ukiah Fuels and Fire Break Project. The Hazardous Tree Removal Project will mitigate the hazard posed by dead and dying trees by conducting hazard assessment and removing of trees on private properties in the Redwood Complex Fire footprint. The West Hills Ukiah Project will reduce wildfire risk and aid in fire suppression activities by constructing a shaded fuel break along the west side of the Ukiah Valley. This project also includes curbside chipping for up to 200 homes in the Ukiah wildland urban interface (WUI) areas to encourage defensible space clearing.

GRANT INFORMATION

- Grant Inception Date: December 7, 2018
- Current Grant Period: December 7, 2018 - March 15, 2022
- Source of Funds: CAL FIRE
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: Hazardous Tree Removal Project includes \$150,000 to cover the cost share FEMA Public Assistance. West Hills Ukiah Project allows for a 12% indirect cost.

GRANT BUDGET

Revenue

Grant	\$ 2,653,650
Total	\$ 2,653,650

Expenditures

FEMA Public Assistance Match	\$ 150,000
Salaries & Benefits	51,101
Services & Supplies	2,290,501
Indirect Costs	162,048
Total	\$ 2,653,650

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy Chief Executive Officer	.22	100%	0%
Administrative Analyst II	.13	100%	0%



BU 2910 - Hazard Mitigation Grant Program Grant

GRANT OVERVIEW

The purpose of the Hazard Mitigation Grant Program (HMGP) is to help communities implement hazard mitigation measures to reduce the risk of loss of life and property from future disasters. This project will upgrade existing water main and service lateral infrastructure within the Redwood Valley County Water District (RVCWD) to current seismic design standards for water infrastructure. The project also includes replacing water service laterals with 1-inch piping to meet current California Residential Building Code requirements for fire sprinklers in the homes as well as replacing undersized water mains to accommodate the increased system demand associated with the improvements. The result of this project will help RVCWD customers whose homes were destroyed in the Redwood Complex Fire able to rebuild to meet the modern-day safety and building code requirements.

GRANT INFORMATION

- Grant Inception Date: April 8, 2019
- Current Grant Period: 3 years after inception.
- Source of Funds: Federal Emergency Management Agency (FEMA)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow overhead costs.

GRANT BUDGET

Revenue	
Grant	\$ 5,991,243
State Aid	\$ 1,900,000
Other Gov Agency Aid	\$ 97,082
Total	\$ 7,988,325
Expenditures	
Services & Supplies	\$ 7,988,325
Total	\$ 7,998,325
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 2910's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2910 - EDA Disaster Supplemental Grant

GRANT OVERVIEW

The purpose of this investment assistance grant is to help communities and regions devise and implement long-term economic recovery strategies to address economic challenges in areas where a Presidential Declaration of a major disaster was issued under the Stafford Act. This project will develop a regional disaster recovery and economic resiliency strategy to be implemented by an Economic Recovery Coordinator over a period of two years. Activities will include selection of an Economic Recovery Coordinator, development of a county-wide economic recovery and resiliency plan, development of a broadband network implementation plan, and establishment of a digital learning program. The positive economic impacts of this project will be improvements in access to broadband services, the creation of a meaningful recovery and resiliency plan, the provision of technical assistance to ninety small businesses, and the creation of up to thirty jobs.

GRANT INFORMATION

- Grant Inception Date: April 1, 2019
- Current Grant Period: April 1, 2019 - March 31, 2021
- Source of Funds: Department of Commerce Economic Development Administration
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 397,180
Total	\$ 397,180

Expenditures

Salaries & Benefits	\$ 181,680
Services & Supplies	\$ 319,500
Total	\$ 501,180

County Match Required: Yes

County Match Amount: \$104,000

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2910 - Department of Water Resources
Grant

GRANT OVERVIEW

This funding of \$1.9 million from the Department of Water Resources provides for the 25% non-federal match that is required for the Redwood Valley Water District Infrastructure Retrofit Project. The fund goes directly to the County as the County is managing the project on behalf of the Redwood Valley County Water District.

GRANT INFORMATION

- Grant Inception Date: January 7, 2019
- Current Grant Period: January 7, 2019 - December 31, 2022
- Source of Funds: State Budget Act of 2018 through California Department of Water Resources
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	\$ 1,900,000
Total	\$ 1,900,000
Expenditures	
Services & Supplies	\$ 1,900,000
Total	\$ 1,900,000
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 2910’s Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2910 - Watershed Restoration & Delta Water Quality and Ecosystem Restoration Grant

GRANT OVERVIEW

The purpose of the grant is to build resiliency, assist recovery, and responding to recent extreme events narrowing the statewide focus within several key areas: planning and implementation of wildfire recovery response projects, implementation projects that focus on the Central Valley anadromous fishes, and implementation of shovel-ready restoration projects. During the course of the grant period, the County will work with partners to implement projects to prevent post-fire sediment delivery to anadromous streams in the West Fork Russian River, install culverts to pass a 100-year storm event, and reshaping road sections to shed water without transporting excess sediments on approximately 19 miles of unpaved roads. From May to December 2019, the County will work with partners to inventory 20 miles of unpaved roadways and adjacent hillslopes, develop treatment priorities and design, and prepare a reforestation plan for 240 acres of burned hillslopes. Projects take place on the 2017 Redwood Complex Fire burn scar.

GRANT INFORMATION

- Grant Inception Date: February 1, 2019
- Current Grant Period: February 1, 2019 - May 31, 2021
- Source of Funds: The Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 745,284
Total	\$ 745,284

Expenditures

Salaries & Benefits	\$ 14,506
Services & Supplies	\$ 730,778
Total	\$ 745,284

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Account Specialist	.02	100%	0%
Deputy Chief Executive Officer	.02	100%	0%
Administrative Analyst	.03	100%	0%



BU 2910 - Residence Emergency
Disaster Assistance
Grant

GRANT OVERVIEW

The Golden State Finance Authority provides \$254,854 to Mendocino County for direct financial assistance for temporary stable housing and/or shelter to individuals and families within the county whose ability to obtain, maintain, or restore housing has been impaired by the Redwood Complex Fire. Funds are used to further efforts to provide safe and stable housing to individuals and families displaced by the fire or have suffered loss of income or similar financial loss that impairs their ability to obtain or maintain housing because of the fire.

GRANT INFORMATION

- Grant Inception Date: April 10, 2018
- Current Grant Period: April 10, 2018 - June 30, 2020
- Source of Funds: Golden State Finance Authority
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: Maximum 3% for administration.

GRANT BUDGET

Revenue	
Grant	\$ 254,854
Total	\$ 254,854
Expenditures	
Services & Supplies	\$ 254,854
Total	\$ 254,854
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 2910's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 4510 - Solid Waste

BUDGET UNIT OVERVIEW

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Since the privatization of the County's Solid Waste Division, the management of the County's solid waste system has been done by "outsourcing" the contract administration through an agreement paid for in Budget Unit 4510-Solid Waste. The most recent agreement for solid waste contract administration was terminated in Fiscal Year 2018-2019 and the County is currently in the process of procuring another consultant.

PROGRAM OVERVIEW

- Administration

ACCOMPLISHMENTS IN FY 2018-19

- Continued successful "outsourcing" of the solid waste contract administration.
- Completed stormwater drainage improvements at Laytonville Transfer Station.

GOALS FOR FY 2019-20

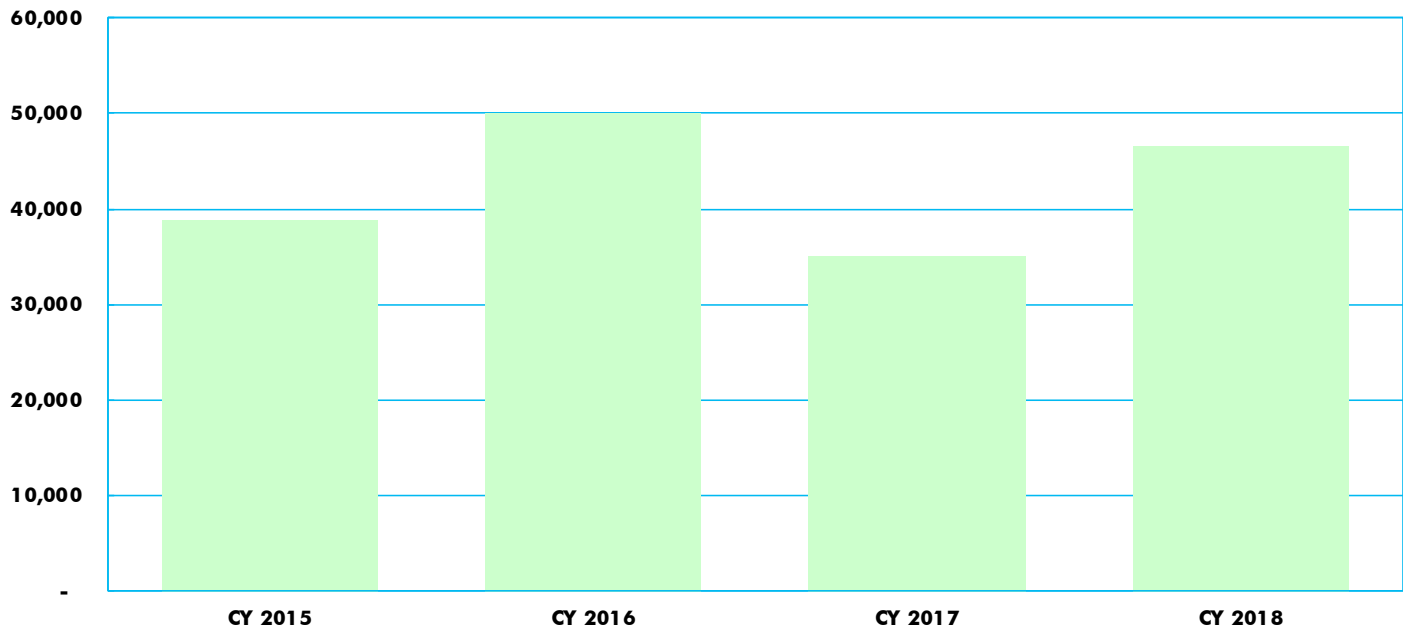
- Issue a Request for Proposals and enter into an agreement with a consultant to continue solid waste contract administration.
- Implement site repairs and improvements at transfer stations in Potter Valley and Laytonville.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 4510 - Solid Waste

PERFORMANCE INDICATORS

Tons of Waste Diverted from Landfills (Recycling & Compost)



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees. (BU 4510)

Services & Supplies

Acct. 2189 Provides funding for Solid Waste contract administration, environmental permits, update plans for Storm Water Pollution Prevention Program.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Solid Waste includes no significant additional requests from the prior year.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Sanitation

Fund 1100: County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826272 - Interfund - DOT	25,700	27,640	27,916	28,302	386
826310 - Caspar/Ft Bragg Refuse	30,251	-	30,000	5,000	(25,000)
826390 - Other Charges	371,062	421,453	285,000	325,000	40,000
Total Revenues	427,013	449,093	342,916	358,302	15,386
Salaries & Employee Benefits					
861011 - Regular Employees	16,977	17,467	17,919	17,828	(91)
861021 - Co Cont Retirement	4,739	5,092	5,268	5,346	78
861022 - Co Cont OASDI	887	901	1,010	1,046	36
861023 - Co Cont Medicare	235	243	252	247	(5)
861024 - Co Cont Retire Incr	1,955	1,803	1,739	1,532	(207)
861030 - Co Cont Health Ins	2,313	2,130	1,728	2,304	576
861031 - Co Cont Unemp Ins	4,461	748	-	-	-
861035 - Co Cont Workers Comp	36,514	40,991	56,079	47,051	(9,028)
Total Salaries & Employee Benefits	68,081	69,375	83,995	75,354	(8,641)
Services & Supplies					
862101 - Insurance - General	-	17,774	17,480	20,624	3,144
862130 - Maint - Strc Impr & Grnds	1,623	-	25,954	29,085	3,131
862170 - Office Expense	1	-	100	100	-
862183 - Legal Fees	82	72	5,000	5,000	-
862189 - Prof/Spec Svcs - Other	99,572	113,802	99,572	106,997	7,425
Total Services & Supplies	101,278	131,648	148,106	161,806	13,700
Total Net Appropriations	169,359	201,023	232,101	237,160	5,059
Total Net County Cost	(257,654)	(248,070)	(110,815)	(121,142)	(10,327)



BU 0326 - Water Agency

BUDGET UNIT OVERVIEW

The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed \$0.06 per \$100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. The MCWA adopted an independent identity as a separate County department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through the Executive Office. The Water Agency provides project management for the following: The Sustainable Groundwater Management Act (SGMA) implementation, Ukiah Valley Basin Groundwater Sustainability Agency, California Statewide Groundwater Elevation Monitoring (CASGEM) Program, NPDES MS4 Phase II Permit, Proposition 1 grant management and the Water Agency Action Plan.

PROGRAM OVERVIEW

- Storm Water Compliance
- CASGEM Program
- Proposition 1 Grant Management
- Ukiah Valley Basin Groundwater Sustainability Agency

ACCOMPLISHMENTS IN FY 2018-19

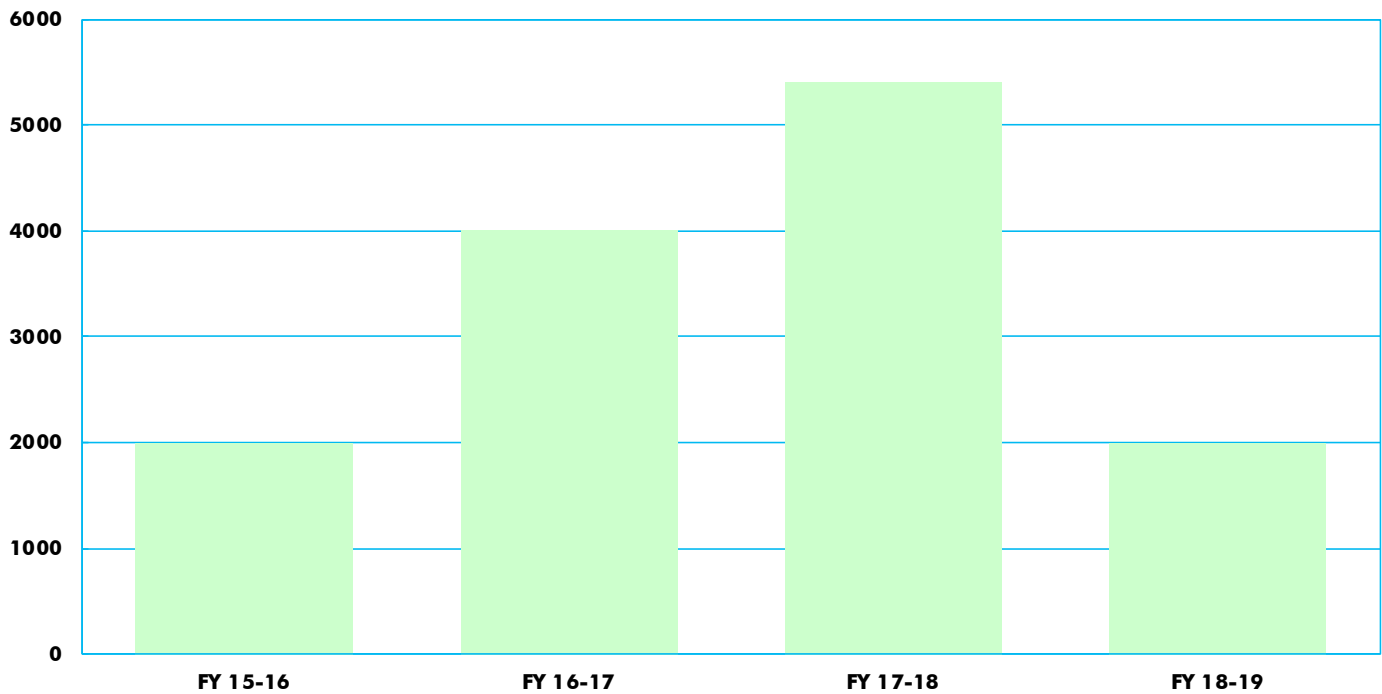
- Managing \$764,255 for Phase II of the Ukiah Valley Groundwater Sustainability Plan Proposition 1 grant.
- Continued compliance with the NPDES MS4 Phase II Permit.
- Finalized the Coastal Mendocino Storm Water Resource Plan.
- Regional coordination on planning and development of a Russian River Regional Monitoring Program (R3MP)
- Successful and highly attended Upper Russian River Clean-up event.

GOALS FOR FY 2019-20

- Remain in compliance with the NPDES MS4 permit and prepare for new 5 year permit.
- Remain in compliance with the CASGEM Program
- Pursue Proposition 68 funding for Ukiah Valley Basin groundwater sustainability-planning efforts.
- Complete Mussel Prevent Plan for Mill Creek Ponds
- Participate in the Russian River Regional Monitoring Program Steering Committee.
- Manage the development of the Ukiah Valley Basin Groundwater Sustainability Plan.

PERFORMANCE INDICATORS

Trash Removed from Waterways at Ukiah Valley Russian River Clean-up Event



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7801 Property tax assessment.

Services & Supplies

Acct. 2150 Memberships to various associations for specific water obligations and advocacy.

Acct. 2189 Contract for CASGEM (*California Statewide Groundwater Elevation Monitoring*) Program participation and Water Agency Support Services.

CHANGES IN BUDGET FROM PRIOR YEAR

827801 – Year two of funding from the Department of Water Resources for the Proposition 1 grant for Phase II of the Ukiah Valley Groundwater Sustainability Plan.

827802 – Includes new funding for the development of a Mussel Prevention Plan for Mill Creek Ponds

863113 – Additional funding for year 4 of the U.S. Geological Study of the Russian River Watershed in coordination with the Sonoma County Water Agency.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0326 - Water Agency

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3260 Mendo Co Water Agency	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	137,299	143,223	140,000	146,000	6,000
821120 - Curr Unsec Prop Tax	4,445	4,168	5,000	4,300	(700)
821130 - Supplemental Roll Tax	1,498	1,898	1,200	2,000	800
821210 - Prior Secured Prop Tax	(39)	6	100	15	(85)
821220 - Prior Unsec Prop Tax	324	(122)	200	200	-
821600 - Timber Yield Tax	1,186	2,284	1,400	2,100	700
824100 - Interest	1,162	309	800	400	(400)
825481 - Homeowner Exemption	1,236	1,218	1,400	1,100	(300)
826390 - Other Charges	-	4,309	4,000	4,441	441
827801 - Grant Revenue	130,376	220,001	200,000	206,100	6,100
827802 - Oper Transfer In	-	-	40,000	69,000	29,000
Total Revenues	277,486	377,295	394,100	435,656	41,556
Salaries & Employee Benefits					
861011 - Regular Employees	40,087	51,335	54,205	51,670	(2,535)
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	11,330	15,166	16,146	15,708	(438)
861022 - Co Cont OASDI	1,868	2,653	2,880	2,912	32
861023 - Co Cont Medicare	572	735	775	736	(39)
861024 - Co Cont Retire Incr	4,674	5,369	5,329	4,501	(828)
861030 - Co Cont Health Ins	2,844	2,281	2,269	2,749	480
Total Salaries & Employee Benefits	61,375	77,540	81,604	78,277	(3,327)
Services & Supplies					
862060 - Communications	242	193	150	250	100
862101 - Insurance - General	134	162	12	15	3
862120 - Maint - Equip	-	(394)	-	-	-
862150 - Memberships	2,000	7,000	34,909	37,364	2,455
862170 - Office Expense	899	723	900	1,000	100
862189 - Prof/Spec Svcs - Other	242,698	364,363	260,000	290,100	30,100
862239 - Spec Dept Expense	4,722	2,511	3,000	3,500	500
862250 - Trans/Travel	-	-	150	-	(150)
862253 - Travel Out of County	-	-	150	151	1
Total Services & Supplies	250,696	374,558	299,271	332,380	33,109
Other Charges					
863113 - Pmt Other Gov Agency	25,000	25,000	27,200	25,000	(2,200)
Total Other Charges	25,000	25,000	27,200	25,000	(2,200)
Total Net Appropriations	337,071	477,098	408,075	435,656	27,581
Total Fund Balance Contribution	59,584	99,803	13,975	-	(13,975)



BU 0711 - Vehicle Replacement Fund

BUDGET UNIT OVERVIEW

Historically, the Vehicle Replacement Fund was replenished throughout the fiscal year from per-mile charges for the use of virtually all vehicles maintained by the Executive Office/Fleet Division. Mileage costs were based on vehicle category and were intended to generate sufficient funds to replace vehicles. Replacement costs were estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced. In recent years, funding has been allocated through the budget process for replacement of specific vehicle types.

The Executive Office is currently piloting a program utilizing five rental vehicles kept at Fleet Management and made available for departments use for in and out of county travel. In addition, the Executive Office is working to standardize the fleet with a focus on hybrid and alternative fuel technologies in an effort to reduce both fuel costs and the County's carbon footprint. Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and approved by the Chief Executive Officer prior to vehicles being purchased.

SUMMARY OF MAJOR ACCOUNTS

As the vehicle fleet ages, maintenance costs increase. Re-establishment of the vehicle replacement fund program is recommended for certain vehicle categories.

CHANGES IN BUDGET FROM PRIOR YEAR

Vehicle replacement activity is expected to be minimal in FY 19-20.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7110 Vehicle Replacement	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	749	1,707	-	-	-
826390 - Other Charges	57,478	-	-	-	-
827700 - Other	16,484	-	-	-	-
827802 - Operating Transfer In	120,000	382,000	-	-	-
Total Operating Revenues	(194,711)	(383,707)	-	-	-
Fixed Assets					
864370 - Equipment	313,129	232,914	-	-	-
Total Fixed Assets	313,129	232,914	-	-	-
Total Operating Expenses	313,129	232,914	-	-	-
Operating Income	118,418	(150,794)	-	-	-
Change in Net Assets	118,418	(150,794)	-	-	-
Net Assets - Beginning Balance	(75,931)	42,486	(108,308)	(108,308)	-
Net Assets - Ending Balance	42,486	(108,308)	(108,308)	(108,308)	-



BU 0713 - General Liability Insurance- Risk Management

BUDGET UNIT OVERVIEW

The Risk Management Division identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self-insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

PROGRAM OVERVIEW

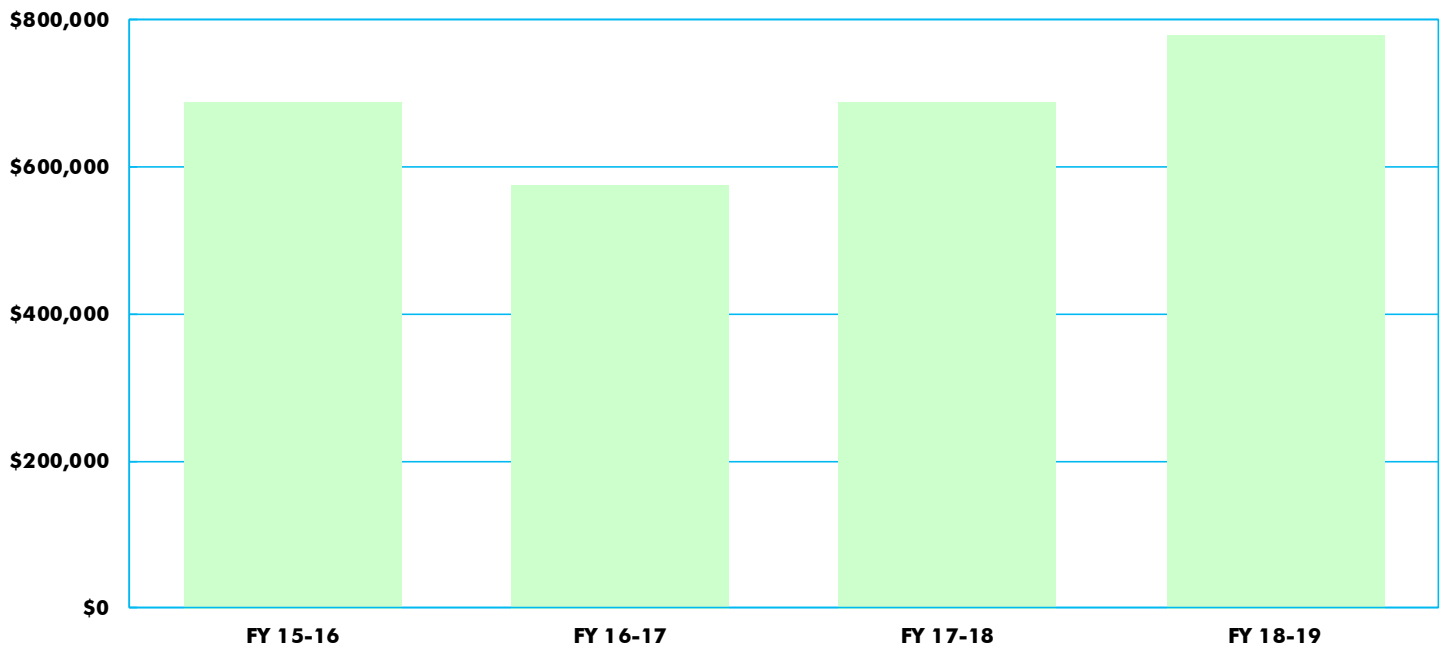
- Authorized Driver Program
- Claims Investigation & Processing
- Facility Safety Inspections
- Incident/Accident Investigation
- Insurance Programs
- Threat Assessments
- Tort Litigation Management & Administration
- Safety Education

ACCOMPLISHMENTS IN FY 2018-19

- Completed County insurance renewals.
- Updated Claim Against the County form.
- Completed all facilities inspections, including DOT yards.
- Eliminated most paper filing and file storage.
- Reduced overall claims load.

GOALS FOR FY 2019-20

- Evaluate Countywide loss trends.
- Address safety or hazard conditions that arise.
- Complete final stages of paperless conversion of incident reporting.
- Complete evacuation and safety drills.
- Continue advantageous early settlement negotiations and minimize claim filings.

PERFORMANCE INDICATORS**General Liability Premiums****SUMMARY OF MAJOR ACCOUNTS****Revenues**

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2183 Legal fees paid to County Counsel.

Other Charges

Acct. 3320 Payment of damages to claimants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0713 - General Liability Insurance - Risk Management

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: General Liability Insurance - Risk Mgmt.	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	11,939	22,037	4,500	10,000	5,500
825810 - Other Govt Aid	108	545,374	-	-	-
826401 - I.S.F. Services	1,430,030	1,515,574	1,746,204	1,993,147	246,943
Total Operating Revenues	(1,442,077)	(2,082,985)	(1,750,704)	(2,003,147)	(252,443)
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	96,205	93,834	94,338	103,449	9,111
861021 - Co Cont Retirement	16,766	16,072	15,946	17,937	1,991
861022 - Co Cont OASDI	5,331	5,386	5,486	5,998	512
861023 - Co Cont Medicare	1,344	1,317	1,334	1,464	130
861024 - Co Cont Retire Incr	6,917	5,690	5,270	5,140	(130)
861030 - Co Cont Health Ins	14,125	11,946	9,645	14,614	4,969
861031 - Co Cont Unemp Ins	251	226	300	300	-
Total Salaries & Employee Benefits	140,940	134,472	132,319	148,902	16,583
Services & Supplies					
862060 - Communications	1,080	1,036	1,200	1,100	(100)
862101 - Insurance - General	575,175	688,635	803,900	1,085,860	281,960
862150 - Memberships	385	535	265	265	-
862170 - Office Expense	2,194	4,664	3,520	3,520	-
862183 - Legal Fees	263,700	263,700	413,000	410,000	(3,000)
862187 - Education & Training	2,500	2,030	2,500	1,500	(1,000)
862189 - Prof/Spec Svcs - Other	15,566	8,504	10,000	-	(10,000)
862233 - Veh Collision Repair	10,159	35,577	30,000	30,000	-
862250 - Trans/Travel	2,839	3,166	2,000	1,000	(1,000)
862253 - Travel Out of County	2,146	2,105	2,000	1,000	(1,000)
Total Services & Supplies	875,743	1,009,952	1,268,385	1,534,245	265,860
Other Charges					
863320 - Judgement/Damages	401,661	365,982	350,000	320,000	(30,000)
Total Other Charges	401,661	365,982	350,000	320,000	(30,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	96,298	582,275	-	-	-
Total Expend Transfer & Reimb	96,298	582,275	-	-	-
Total Operating Expenses	1,514,642	2,092,680	1,750,704	2,003,147	252,443
Operating Income	72,565	9,695	-	-	-
Change in Net Assets	72,565	9,695	-	-	-
Net Assets - Beginning Balance	402,667	(532,523)	(684,593)	(684,593)	-
Net Assets - Ending Balance	475,233	(522,828)	(684,593)	(684,593)	-



BU 0714 - Workers' Compensation

BUDGET UNIT OVERVIEW

This budget unit is responsible for the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/ alternative work; and providing referrals to other resources if reasonable accommodation cannot be provided.

PROGRAM OVERVIEW

- Return to Work Program
- Ergonomics

ACCOMPLISHMENTS IN FY 2018-19

- Met with Workers' Compensation TPA (*Third Party Administrator*) to review claims.
- Provided temporary modified duty accommodation for employees.
- Purchased loss prevention equipment for various departments.
- Continued process towards paperless claims processing.
- Reduced overall claims filed.

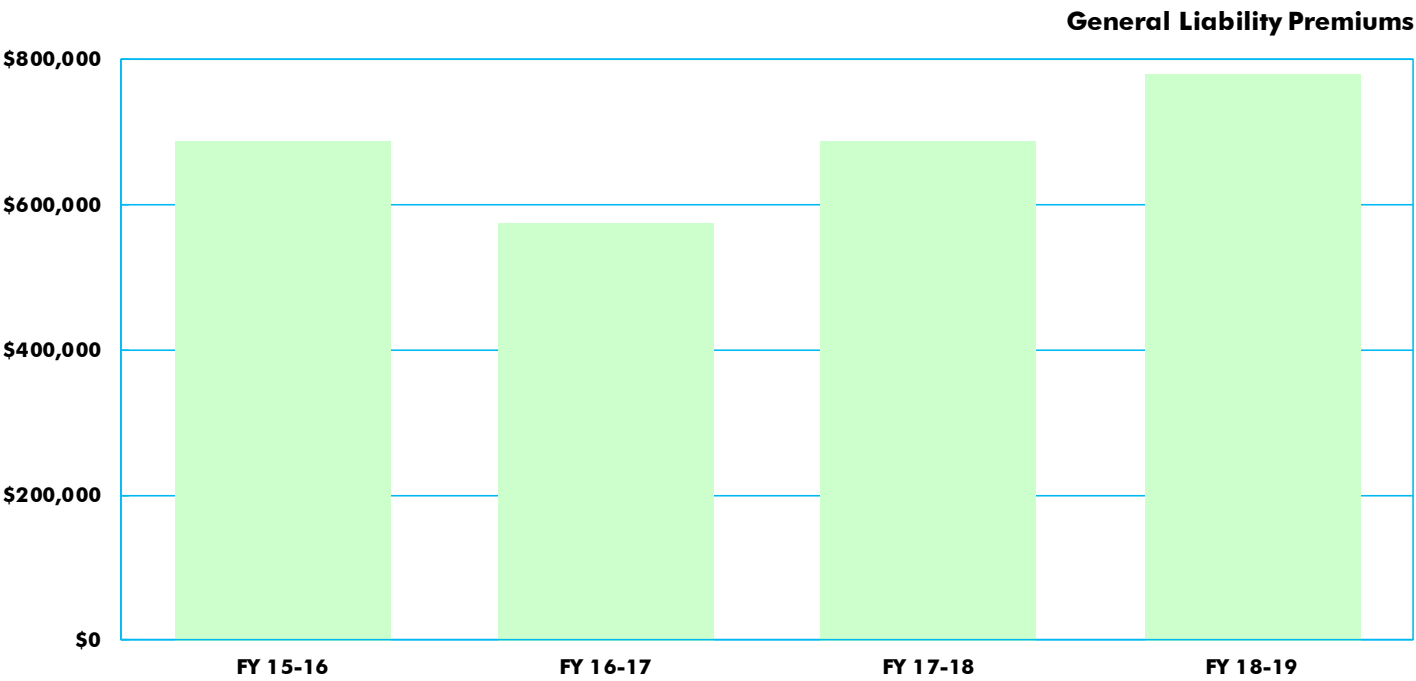
GOALS FOR FY 2019-20

- Meet quarterly with Workers' Compensation TPA (*Third Party Administrator*) to review claims.
- Review claims trends to determine department needs and possible trainings.
- Research available programs to streamline the County's Workers' Compensation program and reduce overhead costs.
- Encourage proactive ergonomic practices County-wide.
- Update policies and procedures manuals.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0714 - Workers' Compensation

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2102 Insurance premiums.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 7140 Workers' Compensation	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	(339)	2,608	3,000	3,000	-
825810 - Other Govt Aid	-	22,210	-	-	-
826401 - I.S.F. Services	4,507,149	4,902,870	5,063,549	4,933,480	(130,069)
Total Operating Revenues	(4,506,810)	(4,927,688)	(5,066,549)	(4,936,480)	130,069
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	68,262	62,912	72,531	81,046	8,515
861013 - Overtime Reg Emp	-	5	-	-	-
861021 - Co Cont Retirement	14,331	12,907	15,727	17,915	2,188
861022 - Co Cont OASDI	4,014	3,813	4,204	4,639	435
861023 - Co Cont Medicare	969	892	1,033	1,146	113
861024 - Co Cont Retire Incr	5,827	4,471	5,071	4,981	(90)
861030 - Co Cont Health Ins	8,802	7,959	6,273	9,448	3,175
Total Salaries & Employee Benefits	102,205	92,958	105,089	119,425	14,336
Services & Supplies					
862060 - Communications	601	929	940	940	-
862102 - Workers Comp	4,084,338	4,526,400	4,939,000	4,794,595	(144,405)
862170 - Office Expense	5,011	1,356	3,520	3,520	-
862187 - Education & Training	2,500	-	1,000	1,000	-
862189 - Prof/Spec Svcs - Other	16,461	21,670	15,000	15,000	-
862239 - Spec Dept Expense	419	751	-	-	-
862250 - Trans/Travel	192	61	1,000	1,000	-
862253 - Travel Out of County	-	-	1,000	1,000	-
Total Services & Supplies	4,109,522	4,551,169	4,961,460	4,817,055	(144,405)
Total Operating Expenses	4,211,727	4,644,127	5,066,549	4,936,480	(130,069)
Operating Income	(295,084)	(283,561)	-	-	-
Change in Net Assets	(295,084)	(283,561)	-	-	-
Net Assets - Beginning Balance	(257,581)	(558,424)	(841,985)	(841,985)	-
Net Assets - Ending Balance	(552,665)	(841,985)	(841,985)	(841,985)	-



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The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	183,174	190,519	187,727	199,946	12,219
Total Services & Supplies	40,188	37,833	43,428	27,546	(15,882)
Total Operating Expenditures	223,362	228,352	231,155	227,492	(3,663)
Total Net Appropriations	223,362	228,352	231,155	227,492	(3,663)
NCC/Use of Fund Balance	223,362	228,352	231,155	227,492	(3,663)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Farm Advisor	227,492	-	227,492
Total: General Fund	227,492	-	227,492
% of General Fund	0.1%	0.0%	0.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	227,492	-	227,492
% of Total Budget	0.1%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Farm Advisor	3	3	3
Total: General Fund	3	3	3
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	3	3	3



BU 6210 - Farm Advisor

DEPARTMENT OVERVIEW

The 2019-20 U.C. Cooperative Extension (UCCE)/Farm Advisor budget is once again being held to no growth, in Net County Cost. This is also at a time when the University is cutting back on funding for the 4-H program. Salary and benefits continue to be the area of most expense for the department. Operational expenses will come in at \$29,300 for this fiscal year, which equates to 12.8% of the total department budget of \$229,250.

The department's travel budget for the year accounts for 40.6% (\$11,900) of the operating budget. With four advisors and one Agriculture Tech covering over 20,000 miles per year, visiting clients and working on projects. Communications is second largest expense at 25.7% (\$7,500), for landlines and cell phones expenses. Office Expense is 18.7% (\$5,500), this covers all office supplies, postage, copier lease fee, and copier use fees. This expense item has decreased 21%, primarily due to an increase in online presence for 4-H and less copying done.

PROGRAM OVERVIEW

- Dairy Cattle and Goats
- Food Systems
- Forests and Wildland Ecology
- Natural Resources
- Master Gardener Program
- Pomology
- Viticulture and Plant Science
- Youth Development

ACCOMPLISHMENTS IN FY 2018-19

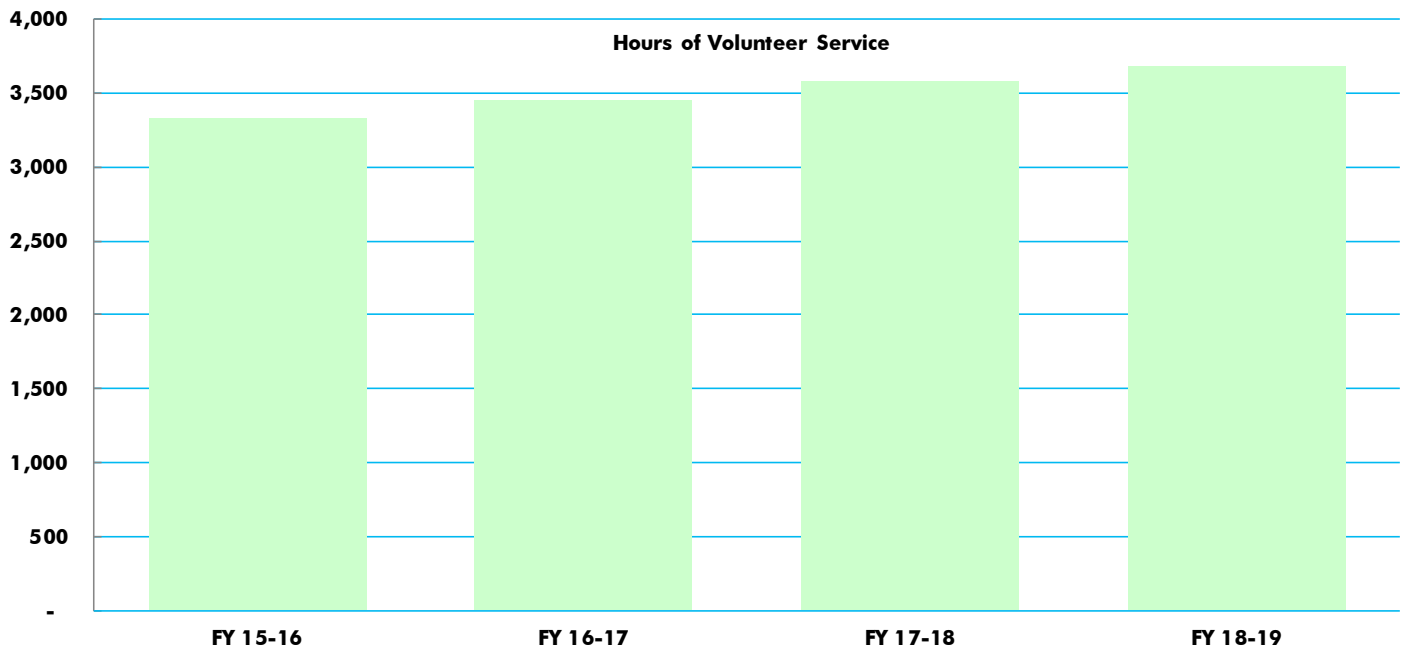
- Graduated 10 people from the Inland Master Gardener Class
- Held a Sheep Shearing School at the Hopland Research and Extension Center and graduated 28 students
- Completed the collecting of samples for a three-year Ice Nucleating project
- Added a position to deal with Soil Health and assist Farmers and Ranchers in obtaining grant funding to improve their operations
- Additional Master Gardener presence in Covelo conducting Farmers Market

GOALS FOR FY 2019-20

- Assist Lake County 4-H in supporting and building up the 4-H Camp experience and attendance
- Create a stronger community awareness of their local 4-H program
- Conduct an IPM Seminar for the grape growers and wine makers in Mendocino and Lake Counties
- Conduct a Sheep Shearing and Wool Classing schools in Mendocino County
- Conduct a Master Gardener class at the Mendocino County Botanical Garden

PERFORMANCE INDICATORS

Master Gardener Volunteer Hours



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

Transportation and Travel

Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

Communication

Acct. 2060 Communications expenses for office and Advisors cell phones.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Farm Advisor includes no additional positions or significant additional changes from the prior year.

FARM ADVISOR

GLENN McGOURTY, Director
BU 6210 - Farm Advisor

BUDGET UNIT DETAIL Schedule 9		Function: Education		Activity: Agricultural Education	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Salaries & Employee Benefits					
861011 - Regular Employees	123,187	132,248	128,787	138,184	9,397
861013 - Overtime Reg Emp	94	-	-	-	-
861021 - Co Cont Retirement	21,046	22,925	25,205	25,932	727
861022 - Co Cont OASDI	7,210	7,827	8,283	8,159	(124)
861023 - Co Cont Medicare	1,686	1,830	1,937	1,908	(29)
861024 - Co Cont Retire Incr	7,012	6,309	6,211	5,294	(917)
861030 - Co Cont Health Ins	20,035	16,423	14,968	19,957	4,989
861031 - Co Cont Unemp Ins	2,300	2,342	1,741	460	(1,281)
861035 - Co Cont Workers Comp	604	616	595	52	(543)
Total Salaries & Employee Benefits	183,174	190,519	187,727	199,946	12,219
Services & Supplies					
862060 - Communications	7,344	7,162	7,100	7,526	426
862101 - Insurance - General	1,428	1,520	1,808	1,992	184
862120 - Maint - Equip	111	-	500	500	-
862150 - Memberships	1,550	1,016	885	885	-
862170 - Office Expense	4,445	4,723	6,984	5,495	(1,489)
862189 - Prof/Spec Svcs - Other	14,501	14,501	14,501	-	(14,501)
862239 - Spec Dept Expense	493	573	800	800	-
862250 - Trans/Travel	10,316	8,338	10,650	10,148	(502)
862253 - Travel Out of County	-	-	200	200	-
Total Services & Supplies	40,188	37,833	43,428	27,546	(15,882)
Total Net Appropriations	223,362	228,352	231,155	227,492	(3,663)
Total Net County Cost	223,362	228,352	231,155	227,492	(3,663)

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The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions.

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Services & Supplies	74,014	81,856	87,599	84,224	(3,375)
Total Operating Expenditures	74,014	81,856	87,599	84,224	(3,375)
Total Net Appropriations	74,014	81,856	87,599	84,224	(3,375)
NCC/Use of Fund Balance	74,014	81,856	87,599	84,224	(3,375)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Grand Jury	84,224	-	84,224
Total: General Fund	84,224	-	84,224
% of General Fund	0.0%	0.0%	0.1%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	84,224	-	84,224
% of Total Budget	0.0%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Grand Jury	-	-	-
Total: General Fund	-	-	-
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	-	-	-



BU 2060 - Grand Jury

DEPARTMENT OVERVIEW

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints. To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

While the Board of Supervisors has no direct oversight of the Grand Jury, the County is required to provide funds for Grand Jury operations. The County also provides office space for the jurors in the County Administration Center.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive \$25 per day for one full panel meeting each month. Jurors also receive \$10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.
- Acct. 2170 Internet access.
- Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.
- Acct. 2189 Expert witnesses.
- Acct. 2190 Distribution of reports to the public for increased government transparency.
- Acct. 2250 In County travel for jurors' attendance at full panel and committee meetings.
- Acct. 2253 Out of County travel for jurors' training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Services & Supplies					
862060 - Communications	576	588	900	900	-
862101 - Insurance - General	2,215	2,336	2,576	2,869	293
862110 - Jury & Witness Expense	22,990	25,194	32,534	32,000	(534)
862170 - Office Expense	2,575	5,291	3,500	3,000	(500)
862187 - Education & Training	2,100	2,340	2,700	3,000	300
862189 - Prof/Spec Svcs - Other	-	-	1,000	-	(1,000)
862190 - Publ/Legal Notice	45	-	-	-	-
862239 - Spec Dept Exp	-	-	3,000	3,000	-
862250 - Trans/Travel	43,152	46,107	40,389	38,455	(1,934)
862253 - Travel Out of County	361	-	1,000	1,000	-
Total Services & Supplies	74,014	81,856	87,599	84,224	(3,375)
Total Net Appropriations	74,014	81,856	87,599	84,224	(3,375)
Total Net County Cost	74,014	81,856	87,599	84,224	(3,375)

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The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities.

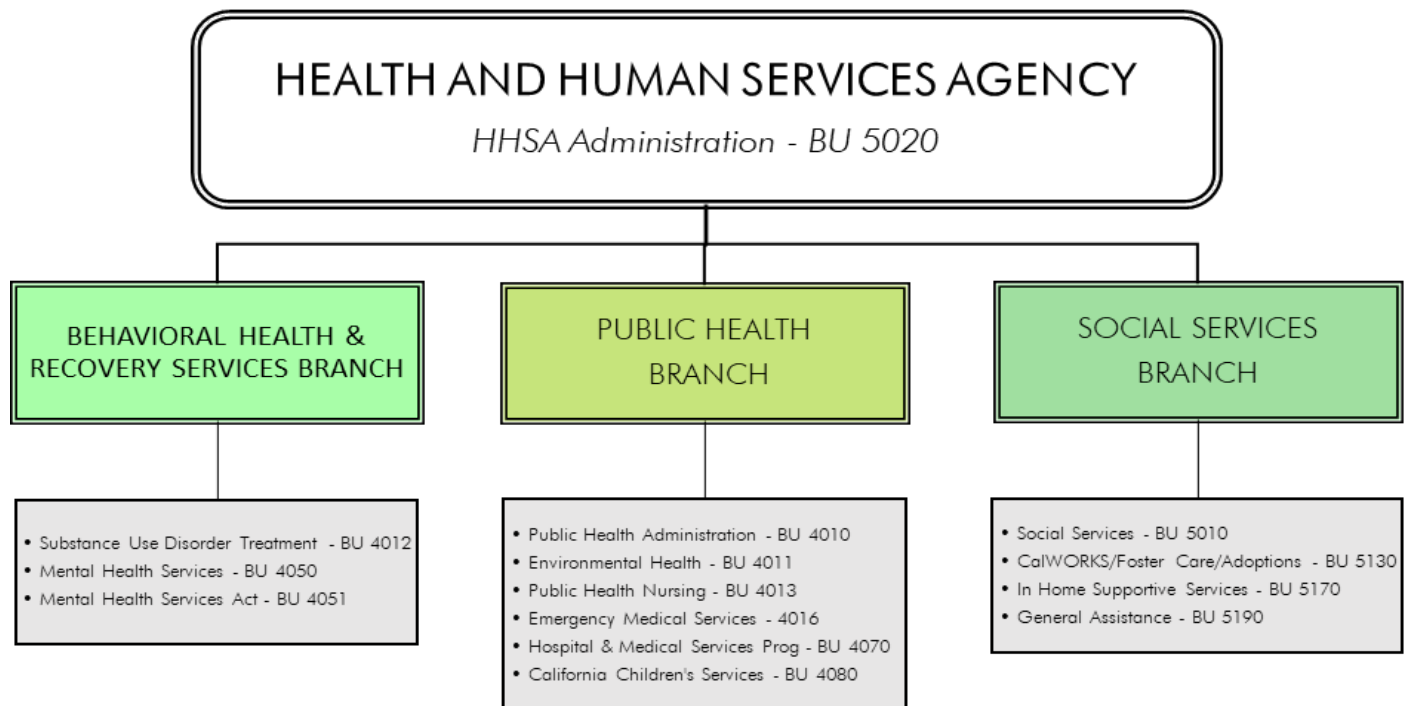
The Agency's mission is: In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

DEPARTMENT SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	100,503,766	114,245,227	119,561,672	138,095,730	18,534,058
Total Operating Transfers In	4,307,186	5,094,158	5,254,660	1,000,140	(4,254,520)
Total Revenues	104,810,952	119,339,385	124,816,332	139,095,870	14,279,538
Appropriations - All Funds					
Total Salaries & Employee Benefits	38,798,382	40,723,144	49,156,305	53,193,354	4,037,049
Total Services & Supplies	13,242,135	22,673,574	25,880,925	28,202,853	2,321,928
Total Other Charges	54,470,171	59,064,182	59,323,254	71,679,013	12,355,759
Total Fixed Assets	663,365	1,237,406	373,650	411,405	37,755
Total Operating Expenditures	107,174,053	123,698,306	134,734,134	153,486,625	18,752,491
Total Intrafund Transfers	(4,947,906)	(6,116,543)	(8,461,831)	(9,680,326)	(1,218,495)
Total Operating Transfers Out	5,079,893	7,064,291	6,174,578	1,924,951	(4,249,627)
Total Transfers & Reimb.	131,987	947,748	(2,287,253)	(7,755,375)	(5,468,122)
Total Net Appropriations	107,306,041	124,646,053	132,446,881	145,731,250	13,284,369
NCC/Use of Fund Balance	2,495,088	5,306,669	7,630,549	6,635,380	(995,169)



HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

FY 2019-20 SUMMARY BY PROGRAM			
GENERAL FUND	Approps.	Revenues	NCC
HHSA Admin	(86,515)	-	(86,515)
CA Children's Services	1,202,573	1,197,747	4,826
CalWORKs/Foster Care	26,018,100	24,276,814	1,741,286
Emergency Medical Services	1,277,435	442,160	835,275
Environmental Health	2,688,234	2,518,050	170,184
General Assistance	574,794	50,964	523,830
Hospital & Medical Services	376,000	376,000	-
In-Home Support Services	4,579,721	2,983,538	1,596,183
Public Health Administration	3,226,515	2,905,266	321,249
Public Health Nursing	2,524,117	909,905	1,614,212
Social Services	52,355,087	51,874,378	480,709
SUDT	2,891,171	2,633,094	258,077
Total: General Fund	97,627,232	90,167,916	7,459,316
% of General Fund	45.9%	43.3%	11.2%
OTHER FUNDS	Approps.	Revenues	Use of FBA
AT HOME	-	-	-
Bioterrorism Act	285,780	298,204	(12,424)
Continuum of Care	49,496	49,496	-
Emergency Aid Solution	6,120,946	6,120,946	-
Fmly. Depend. Drug Cr.	-	-	-
Food Handler Cert.	42,970	34,200	8,770
Gang Awareness & Prev.	175,442	175,442	-
HIV Services	30,189	30,189	-
HLth Res. Svcs. Admin.	178,698	215,976	(37,278)
Intergov Transfer (IGT).	2,650,000	5,720,000	(3,070,000)
Local Enf.-Solid Waste	105,419	19,481	85,938
Mental Health Services	23,726,049	24,413,831	(687,782)
Mental Health Svcs. Act	7,877,696	4,836,832	3,040,864
SAMHSA	600,000	600,000	-
STOP Act	47,155	47,155	-
Sub Abuse-Crime Prev.	-	-	-
Tobacco Education Services	322,903	322,903	-
Transitional Housing	-	-	-
Wellness & Prevention Prog.	150,000	150,000	-
Whole Person Care (WPC)	4,682,746	4,834,770	(152,024)
WIC	1,058,529	1,058,529	-
Total: Other Funds	48,104,018	48,897,765	(823,936)
TOTAL: ALL FUNDS	145,731,250	139,065,681	6,635,380
% of Total Budget	46.5%	45.5%	

ALLOCATED FTE BY PROGRAM			
GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
HHSA Admin	18.0	22.0	23.0
CA Children's Services	9.0	9.0	8.0
Emergency Medical SVCS	1.0	1.0	1.0
Environmental Health	22.6	23.6	22.6
Public Health Admin	17.0	17.0	24.0
Public Health Nursing	22.0	24.0	22.0
Social Services	407.0	404.0	404.0
SUDT	32.0	37.0	35.0
Total: General Fund	528.6	537.6	539.6
OTHER FUNDS			
Dept. Programs			
Bioterrorism Act	2.0	2.0	2.0
Gang Awareness & Prev.	1.0	1.0	1.0
HIV Services	1.0	-	-
Mental Health Services	64.0	65.0	56.0
Mental Health SVCS Act	-	-	4.0
Tobacco Ed. Services	1.0	1.0	1.0
Whole Per. Care (WPC)	-	-	2.0
WIC	12.2	12.2	14.2
Total: Other Funds	81.2	82.2	80.2
TOTAL: ALL FUNDS	609.8	619.8	619.8



BU 5020 - Health and Human Services Administration - Office of the Director

DEPARTMENT OVERVIEW

The Health and Human Services Agency (HHSA) serves the community through coordinated, multi-disciplinary services. HHSA works through many program areas to further its vision: *Healthy People, Healthy Communities*.

Budget Unit 5020 includes HHSA's strategic leadership initiatives, cross-agency operational initiatives, and centralized administrative supports such as: fiscal operations, contract coordination, facilities and safety coordination, core communication supports, and streamlined interface with external County departments such as Human Resources, Information Services, Fleet Management, and Facilities.

PROGRAM OVERVIEW

The Health and Human Services Agency includes four branches:

- Administration - HHSA
- Behavioral Health & Recovery Services
- Public Health
- Social Services

ACCOMPLISHMENTS IN FY 2018-19

- Disaster Response: Set up and staffed emergency shelters for fire victims within 3 hours of notice; continued to manage shelter operations for 2 weeks to ensure fundamental needs as well as social-emotional supports were provided to evacuees.
- Applied for and received funding from homeless programs including the Homeless Emergency Aid Program (HEAP), California Emergency Solutions and Housing (CESH) and Home Safe to support engagement efforts with our vulnerable residents experiencing or at risk of homelessness.
- Implemented the Whole Person Care Pilot Program, in collaboration with community partners to serve over 160 highly complex clients in effort to improve their health outcomes and decrease costs.
- HHSA developed Fiscal Year 2019/20 goals to support the wellbeing of our community through further integration of services and abilities to meet community needs.
- Implemented improvements to internal communication methods resulting in consistent and timely messaging across the agency and improved employee participation in agency-wide meetings.

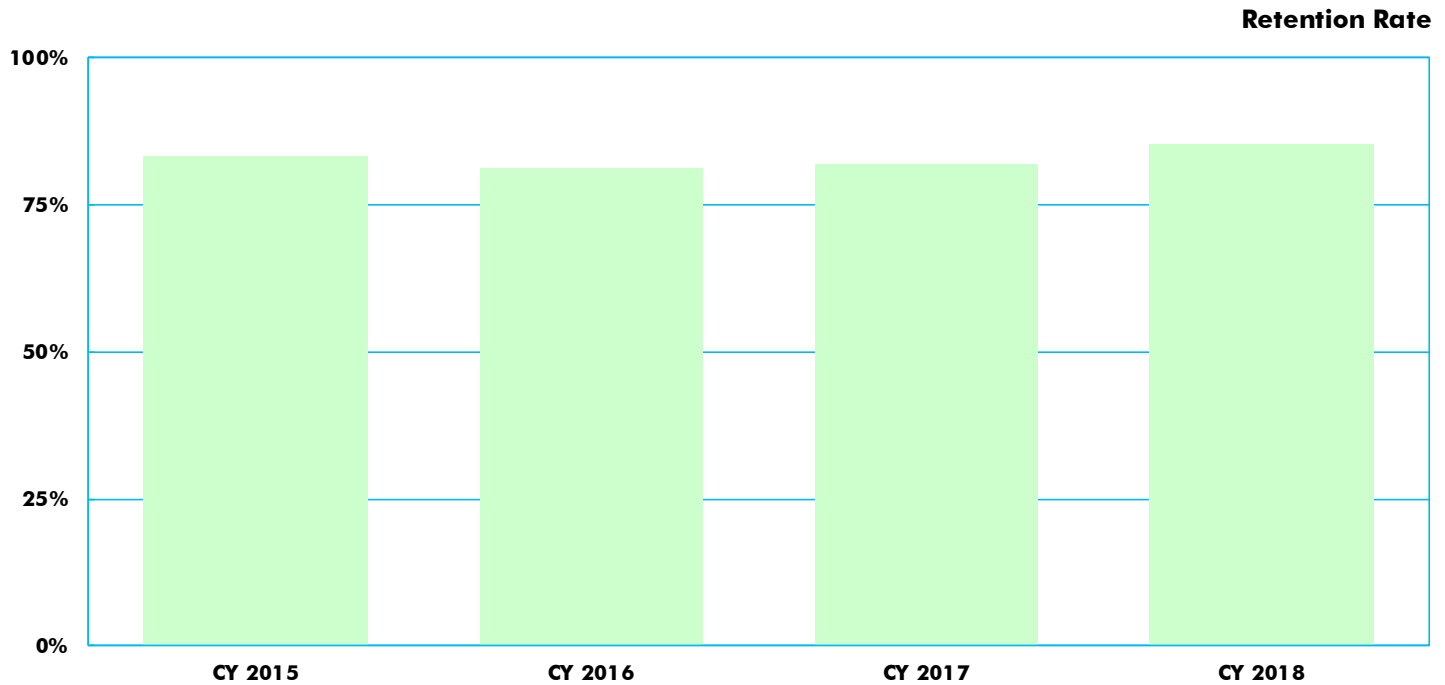
GOALS FOR FY 2019-20

- Implement strategies supported through the "Homelessness Needs Assessment and Action Steps for Mendocino County" in effort to maximize efforts.
- Support and implement Intent-Based Leadership through empowerment and delegation at all levels.
- Increase cross-agency collaboration to support shared understanding of programs and improve coordinated response to community needs.
- Ensure fiscal responsibility and sustainability through leveraged funding to support the community.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5020 - Health and Human Services Administration

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2189 Contracts for expertise in developing policy and practices. Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.
- Acct. 2239 Agency-wide security guards contract.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget unit 5020 for Health and Human Services Agency increased due to the need to add staff that will be 100% leveraged and offset through additional funding from within the Agency.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance Activity: Administration

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	188,314	369,288	-	-	-
Total Revenues	188,314	369,288	-	-	-
Salaries & Employee Benefits					
861011 - Regular Employees	1,171,254	953,288	713,172	1,178,921	465,749
861012 - Extra Help	1,731	1,565	15,000	5,000	(10,000)
861013 - Overtime Reg Emp	7,122	9,978	5,000	5,000	-
861021 - Co Cont Retirement	322,872	271,718	252,301	355,926	103,625
861022 - Co Cont OASDI	69,236	54,569	48,652	67,041	18,389
861023 - Co Cont Medicare	16,218	13,344	11,888	16,352	4,464
861024 - Co Cont to Ret Increment	118,937	84,063	63,873	91,381	27,508
861030 - Co Cont Health Ins	201,874	138,939	100,483	259,221	158,738
861031 - Co Cont Unemp Ins	1,341	1,109	796	3,142	2,346
861035 - Co Cont Workers Comp	1,525	1,891	19,313	49,732	30,419
Total Salaries & Employee Benefits	1,912,109	1,530,464	1,230,478	2,031,716	801,238
Services & Supplies					
862060 - Communications	7,278	9,149	12,500	12,500	-
862090 - Household Expense	996	2,614	500	3,000	2,500
862101 - Insurance - General	1,684	2,719	2,402	3,140	738
862120 - Maintenance - Equip	611	7	-	-	-
862130 - Maint Strc/Impr/Grnds	355	-	-	-	-
862150 - Memberships	350	225	3,000	3,000	-
862170 - Office Expense	11,471	17,721	20,000	20,000	-
862171 - Paper Supplies	609	289	2,000	2,000	-
862172 - Office Expense-FedEx/UPS	45	-	-	-	-
862181 - Auditing/Fiscal Svc	-	-	500	500	-
862182 - Data Processing Svcs	291	245	3,000	3,000	-
862183 - Legal Fees	-	-	1,000	1,000	-
862187 - Education & Training	16,335	59,497	35,000	65,000	30,000
862188 - Printing	-	-	2,500	2,500	-
862189 - Prof/Spec Svcs - Other	22,382	277,225	65,000	50,000	(15,000)
862190 - Publ/Legal Notice	896	849	2,000	2,000	-
862210 - Rent/Lease - Bldg Grnds	5,785	3,360	4,000	4,000	-
862230 - Info Tech Equip	2,117	1,611	15,000	15,000	-
862239 - Spec Dept Expense	395,010	1,206,710	997,280	1,145,265	147,985
862250 - Trans/Travel	1,647	750	2,500	2,500	-
862253 - Travel Out of County	9,232	6,035	20,000	15,000	(5,000)
862260 - Utilities	626	1,930	6,000	6,000	-
Total Services & Supplies	477,721	1,590,937	1,194,182	1,355,405	161,223

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
 BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9 (cont.)			Function: Public Assistance		Activity: Administration
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Fixed Assets					
864360 - Structure/Improvement	-	2,881	5,000	1,000	(4,000)
864370 - Equipment	-	-	5,000	1,000	(4,000)
Total Fixed Assets	-	2,881	10,000	2,000	(8,000)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(2,201,516)	(2,754,994)	(2,566,594)	(3,475,636)	(909,042)
Total Expend Transfer & Reimb	(2,201,516)	(2,754,994)	(2,566,594)	(3,475,636)	(909,042)
Total Net Appropriations	188,314	369,288	(131,934)	(86,515)	45,419
Total Net County Cost	-	-	(131,934)	(86,515)	45,419



BU 4010 - Public Health Administration

BUDGET UNIT OVERVIEW

Mendocino County Public Health Administration works closely with the public to promote and safeguard the health and wellness of Mendocino County. This organization is responsible for the oversight of all Public Health programs through policy development, leadership, fiscal management and technical assistance. Mendocino County Public Health Administration oversees vital statistics, medical marijuana identification cards, disaster preparedness, and Community Wellness, which uses evidence-based best practices to address individual, social and environmental factors that contribute to chronic disease in Mendocino County.

PROGRAM OVERVIEW

- Administration, Fiscal and Staff Resources
- Healthy Kids Mendocino Car Seat Program - Grant
- Opioid Safe Use Coalition - Grant
- Public Health Accreditation
- Supplemental Nutrition Assistance Program (SNAP)- Education - Grant
- Strategic Prevention Framework Partnerships for Success -Grant
- Tobacco Education Services - Grant 0453

ACCOMPLISHMENTS IN FY 2018-19

- Our Letter of Intent to the Public Health Accreditation Board to become accredited was officially approved on March 20, 2019.
- Developed plans to meet the communities' medical needs in an emergency shelter response.
- Finalized both the Public Health Strategic and Community Health Improvement Plans.
- Kicked off the Census 2020 campaign in partnership with the Mendocino County Executive Office and Community Foundation.
- Drug Overdose prevention activities included distributing over 600 lock bags, 200 doses of naloxone and taking back 31 pounds of medications.

GOALS FOR FY 2019-20

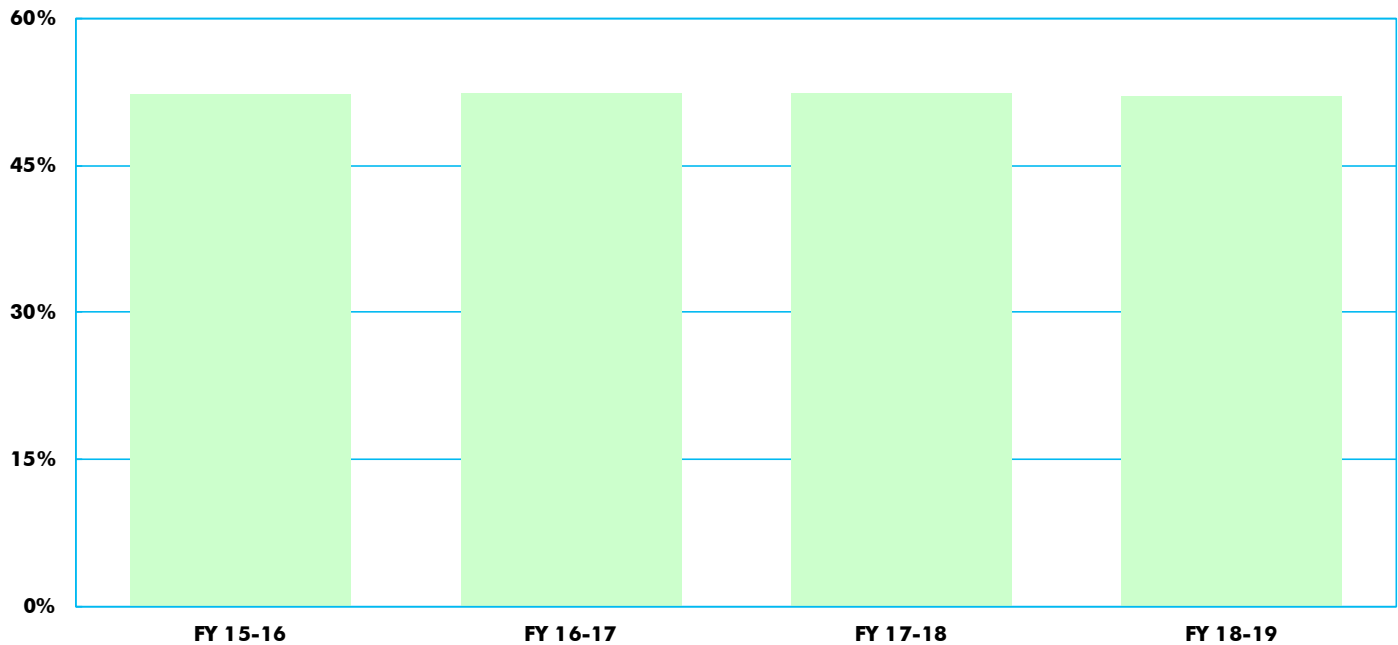
- Select the 250 documents to submit to the Public Health Accreditation Board that demonstrate meeting their standards and measures.
- Have a successful Census 2020 complete count that accurately reflects our county's citizenry.
- Engage with six sites within the SNAP-Ed Community in program planning and implementation, and put two sustainability measures in place to ensure changes to support healthy eating and physical activity.
- 1000 unduplicated SNAP-Ed eligible residents will receive individual direct educational strategies to promote healthy eating, food resource management, and/or physical activity.
- Have at least one revised tobacco retail license law passed in one of the county's municipalities.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4010 - Public Health Administration

PERFORMANCE INDICATORS

% of County 5th Graders with Healthy Body Composition



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5341 State Sales Tax revenue distributed for State-mandated programs.
- Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).
- Acct. 7801 State grants for prevention services provided by PAPU.

Services & Supplies

- Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.
- Acct. 2239 HHSA administration costs.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4010 - Public Health Administration

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823204 - Misc Court Fine	979	698	1,000	1,000	-
825341 - Realignment Hlth Svcs	878,570	1,129,023	1,276,148	1,196,451	(79,697)
825670 - Federal Other	327,396	269,244	251,557	157,472	(94,085)
825810 - Other Govt Aid	45,181	63,279	25,353	2,200	(23,153)
826263 - Health - Vital Stats	47,167	43,719	46,000	46,000	-
826390 - Other Charges	205,927	519,619	449,957	757,594	307,637
827600 - Other Sales	2,947	2,956	3,000	3,000	-
827700 - Other	1,215	11,125	1,125	38,125	37,000
827801 - Grant Revenue	60,000	185,402	425,534	703,424	277,890
827802 - Operating Transfer In	-	1,502	-	-	-
Total Revenues	1,569,382	2,226,567	2,479,674	2,905,266	425,592
Salaries & Employee Benefits					
861011 - Regular Employees	895,059	995,798	1,452,053	1,540,763	88,710
861012 - Extra Help	-	13,841	-	-	-
861013 - Overtime Reg Emp	2,202	1,234	7,500	7,500	-
861021 - Co Cont Retirement	253,371	298,332	464,176	471,350	7,174
861022 - Co Cont OASDI	52,829	60,056	93,723	91,459	(2,264)
861023 - Co Cont Medicare	12,373	14,045	21,920	21,391	(529)
861024 - Co Cont Retire Incr	99,313	98,885	142,543	115,775	(26,768)
861030 - Co Cont Health Ins	128,509	104,832	157,977	225,914	67,937
861031 - Co Cont Unemp Ins	1,393	1,622	1,113	1,183	70
861035 - Co Cont Workers Comp	42,570	51,162	49,268	36,806	(12,462)
Total Salaries & Employee Benefits	1,487,618	1,639,808	2,390,273	2,512,141	121,868
Services & Supplies					
862060 - Communications	11,377	14,313	11,975	11,150	(825)
862101 - Insurance - General	17,348	114,922	114,072	26,844	(87,228)
862109 - Insurance - Other	9,315	9,578	9,500	8,897	(603)
862120 - Maint - Equip	-	9	750	750	-
862130 - Maint - Strc Impr & Grnds	-	-	1,200	1,200	-
862150 - Memberships	9,800	11,264	7,300	7,300	-
862170 - Office Expense	25,459	29,159	29,624	26,065	(3,559)
862185 - Medical & Dental Svcs	-	46	-	-	-
862187 - Education & Training	2,128	4,730	8,700	8,700	-
862189 - Prof/Spec Svcs - Other	284,843	426,162	509,342	613,430	104,088
862190 - Publ/Legal Notice	1,105	2,129	1,000	2,500	1,500
862210 - Rent/Lease - Bldg Grnds	350	900	3,440	5,040	1,600
862230 - Info Tech Equip	913	8,578	6,000	23,000	17,000
862239 - Spec Dept Expense	598,004	905,616	932,634	1,292,239	359,605

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

BU 4010 - Public Health Administration

BUDGET UNIT DETAIL Schedule 9 (cont.)			Function: Health & Sanitation		Activity: Health
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862250 - Trans/Travel	7,346	6,548	15,705	12,852	(2,853)
862253 - Travel Out of County	8,533	13,611	30,014	24,265	(5,749)
862260 - Utilities	11,529	11,295	11,500	11,800	300
Total Services & Supplies	988,051	1,558,862	1,692,756	2,076,032	383,276
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(885,698)	(881,899)	(1,690,998)	(1,361,658)	329,340
865802 - Oper Transfer Out	-	1,083,066	123,500	-	(123,500)
Total Expend Transfer & Reimb	(885,698)	201,167	(1,567,498)	(1,361,658)	205,840
Total Net Appropriations	1,589,972	3,399,837	2,515,531	3,226,515	710,984
Total Net County Cost	20,590	1,173,270	35,857	321,249	285,392



BU 4010 - Active Transportation Program Grant

GRANT OVERVIEW (Included in BU 4010)

The Active Transportation Program (ATP) Grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/events, and infrastructure improvement to sustain the program

This grant ended in December 31, 2018.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity

GRANT INFORMATION

- Grant Inception Date: July 1, 2016
- Current Grant Period: July 1, 2018- December 31, 2018
- Source of Funds: California Department of Transportation
- Continuity of Grant: Grant will end on December 31, 2018
- Grant Restrictions and Provisions:

GRANT BUDGET

Revenue

Grant	\$ 0
Total	\$ 0

Expenditures

Salaries & Benefits	\$ 0
Services & Supplies	0
Total	\$ 0

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4010 - Healthy Kids Mendocino Car Seat Program - Grant

GRANT OVERVIEW (Included in BU 4010)

The Community Outreach Unit manages a variety of programs including Covered Mendocino, Healthy Kids Mendocino, and the Car Seat Program. The mission of Covered Mendocino is to work collaboratively with community partners to support services under the Affordable Care Act. The Community Outreach Unit manages the Car Seat Program, thereby providing technical assistance and low-cost car seats to families in need. They work with families to ensure access to approved car seats, and provide instruction on installation and utilization based on the age of the child.

This grant ended in June 30, 2019.

The State Controller’s office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

GRANT INFORMATION

- Grant Inception Date: May 2016
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Public Health Realignment Funds
- Continuity of Grant: One time allocation.
- Grant Restrictions and Provisions:

GRANT BUDGET

Revenue	
Grant	\$ 0
Total	\$ 0
Expenditures	
Salaries & Benefits	\$ 0
Services & Supplies	0
Total	\$ 0

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 4010 - Opioid Safe Use Coalition Grant

GRANT OVERVIEW (Included in BU 4010)

The purpose of this grant is to help reduce complications related to opioid misuse in Mendocino County. Activities focus on development and improvement of health information exchange and distribution, the examination of local treatment resources, development of additional access to medically assisted treatment (MAT), the treatment for chronic pain and the distribution of naloxone/Narcan.

The Safe Rx Coalition brings together a variety of community partners to work on reducing opioid use and the medical prescription of opioids. Law enforcement, medical providers, treatment providers and other interested individuals meet regularly. Currently, there are both an inland and a coast Coalition in Mendocino County. Plans include uniting the separate coalitions and rotating the meeting places to include inland, northern county, and northern and southern coasts. Outside of the coalition work, Mendocino County Public Health works to bring additional Medicated Assisted Treatment (MAT) to individuals with opioid addiction. A pilot project that involves using MAT in both Drug Court and the county jail is being developed.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: One time allocation.
- Grant Restrictions and Provisions: This grant allows for 15% of direct costs, excluding costs for subcontracts.

GRANT BUDGET

Revenue

Grant	\$ 74,625
Total	\$ 74,625

Expenditures

Services & Supplies	\$ 69,949
Total	\$ 69,949

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Staff Assistant III	.2	100%	0%
Program Administrator	.2	100%	0%
Program Specialist II	.2	100%	0%
Sr. Program Manager	.1	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4010 - Oral Health Program Grant

GRANT OVERVIEW

(Included in BU 4010)

The goal of the grant is to educate, prevent, and provide resources for treatment of oral and dental health issues, including those who are affected adversely by the use of cigarettes and other tobacco products. In the first year, the grant will be used to analyze needs and outline specific goals based on community location in order to provide improved oral health for the residents of Mendocino County.

GRANT INFORMATION

- Grant Inception Date: January 1 2018
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: Grant will end on June 30, 2022.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs

GRANT BUDGET

Revenue

Grant	\$ 269,924
Total	\$ 269,924

Expenditures

Salaries & Benefits	\$ 103,401
Services & Supplies	166,523
Total	\$ 269,924

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%
Staff Assistant III	.05	100%	0%



BU 4010 - Strategic Prevention Framework Partnerships for Success-Grant

GRANT OVERVIEW (Included in BU 4010)

The Strategic Prevention Framework Partnerships for Success (SPF-PFS) focuses on decreasing and preventing prescription drug use among youth aged 12-26. The project is implementing prevention strategies to reduce social access to pharmaceutical drugs and increase public understanding of the risks associated with their use.

Our partner in this work, Mendocino County Youth Project (MCYP), teaches an evidence-based curriculum with advanced technology systems that speak to today's youth. MCYP have interacted with 1,000 youth this year to carry the prevention message around healthy choices and substance misuse. Another highlight is our "Drug Take Back" events that are organized with community partners to have positive messages for youth, a physical activity to share, and to bring un-needed prescription drugs for proper disposal, and out of others' illicit use. Supplies provided to the community include 200 packs of naloxone (reverses an opioid overdose) and 625 lock-bags.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: Possible on-going allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. There is a maximum of 25% of personnel costs which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 100,000
Total	\$ 100,000

Expenditures

Salaries & Benefits	\$ 88,871
Services & Supplies	51,079
Intrafund Transfers	(43,660)
Total	\$ 96,290

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II	.5	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4010 - Supplemental Nutrition Assistance Program Education-Grant

GRANT OVERVIEW (Included in BU 4010)

The Supplemental Nutrition Assistance Program Education (SNAP-ED)/Nutrition Education and Obesity Prevention Branch (NEOPB) program improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan to coordinate with federal nutrition programs to increase enrollment, quality, and coordination. The program also provides nutrition education and physical activity promotion with contracted services provided by family resource centers, schools throughout Mendocino County and with North Coast Opportunities. Nutrition education is offered at the above sites, in addition to the Women, Infants, and Children (WIC) office, food banks, homeless shelters and to clients in Substance Use Disorder Treatment (SUDT) Emphasis this year will be on policy implementation for improved food and physical activity environments.

GRANT INFORMATION

- Grant Inception Date: November 1, 2011
- Current Grant Period: October 1, 2019 - September 30, 2020
- Source of Funds: United States Department of Agriculture through California Department of Public Health; CalFresh & Environmental Health.
- Continuity of Grant: Possible on-going allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. The budget includes the negotiated maximum rate of 25% of salary and benefits.

GRANT BUDGET

Revenue

Grant	\$ 157,472
	<u>71,610</u>
Total	\$ 229,082

Expenditures

Salaries & Benefits	\$ 176,152
Services & Supplies	78,257
Operating Transfer Out (S&B)	<u>(14,421)</u>
Total	\$ 239,988

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%
Sr. Community Health Worker	1.0	100%	0%



BU 0453 - Tobacco Education Services Grant

GRANT OVERVIEW (Administered by BU 4010)

The Tobacco Control Program grant is used to support smoke-free public policy to ensure compliance with State and local tobacco laws and ordinances, and to provide educational services regarding tobacco and secondhand smoke.

The Tobacco Control Program works with volunteers, ages 13-17, to develop leadership and speaking skills, and become knowledgeable about tobacco control issues, as well as adult volunteers to educate the community about tobacco control issues. Also works with the City of Ukiah to address policy related to smoking and use of electronic nicotine delivery devices in public areas.

We now have Proposition 56 funds. These funds focus on evaluation of tobacco and nicotine reduction activities, as well as assist existing health care programs and activities to prevent and treat tobacco and nicotine addiction

GRANT INFORMATION

- Grant Inception Date: January 1, 1990
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 4 year grant cycle began in FY 17/18.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs. Budget includes the maximum 15% of personnel costs.

GRANT BUDGET

Revenue

Grant	\$ 322,903
Total	\$ 322,903

Expenditures

Salaries & Benefits	\$ 77,992
Services & Supplies	244,911
Total	\$ 322,903

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist	1.0	100%	0%
Sr. Program Specialist	.5	100%	0%
Program Administrator	.25	100%	0%
Program Specialist II	.2	100%	0%
Sr. Program Specialist	.2	100%	0%
Sr. Community Health Worker	.2	100%	0%
Sr. Program Manager	.1	100%	0%
Staff Assistant III	.1	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0453 - Tobacco Education Services-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4530 Tobacco Education	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	5,657	13,425	-	(13,425)
827801 - Grant Revenue	187,500	375,000	333,971	322,903	(11,068)
827820 - Grant Interest	(54)	(875)	-	-	-
Total Revenues	187,446	379,782	347,396	322,903	(24,493)
Salaries & Employee Benefits					
861011 - Regular Employees	65,183	40,353	108,549	49,966	(58,583)
861021 - Co Cont Retirement	18,992	11,306	32,565	15,300	(17,265)
861022 - Co Cont OASDI	3,589	2,317	6,730	2,977	(3,753)
861023 - Co Cont Medicare	839	542	1,574	696	(878)
861024 - Co Cont Retire Incr	6,473	3,112	9,769	3,123	(6,646)
861030 - Co Cont Health Ins	15,656	6,170	19,818	5,931	(13,887)
861031 - Co Cont Unemp Ins	71	55	-	-	-
861035 - Co Cont Workers Comp	24	22	12	-	(12)
Total Salaries & Employee Benefits	110,826	63,876	179,017	77,993	(101,024)
Services & Supplies					
862060 - Communications	67	184	120	1,200	1,080
862101 - Insurance - General	272	311	361	624	263
862150 - Memberships	612	500	500	500	-
862170 - Office Expense	1,233	295	650	3,100	2,450
862187 - Education & Training	575	250	436	2,000	1,564
862189 - Prof/Spec Svcs - Other	7,517	4,406	53,460	34,000	(19,460)
862190 - Publ/Legal Notice	55	-	-	-	-
862230 - Info Tech Equip	1,778	-	-	-	-
862239 - Spec Dept Expense	45,233	86,253	88,793	186,486	97,693
862250 - Trans/Travel	444	600	16,459	1,000	(15,459)
862253 - Travel Out of County	1,924	3,227	7,250	15,000	7,750
862260 - Utilities	-	342	350	1,000	650
Total Services & Supplies	59,710	96,367	168,379	244,910	76,531
Total Net Appropriations	170,536	160,243	347,396	322,903	(24,493)
Total Fund Balance Contribution	(16,911)	(219,539)	-	-	-



BU 4011 - Environmental Health

BUDGET UNIT OVERVIEW

Mendocino County Environmental Health (EH) provides a diversity of environmental health services in multiple program areas to safeguard the environment and our citizens from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, body art and other environmental exposures. EH conducts numerous inspections, issues permits for various activities, responds to citizen complaints, and works closely with other organizations to provide a wide variety of services to the citizens of Mendocino County.

PROGRAM OVERVIEW

- Food Handler Certification - BU 0412
- LEA Solid Waste - BU 0452
- Ocean Water Monitoring - Grant

GOALS FOR FY 2019-20

- Implement a new data management system (Digital Health Department) that interacts with the California Environmental Reporting System (CERS).
- Acquire field tablet computers and smartphones to assist with inspections and field work.
- Replace the North Coast Regional Water Quality Control Board Basin Plan septic system requirements with the new Mendocino County Local Agency Management Plan.
- Complete inspections of all 496 non-standard septic systems and set up an ongoing program to train private septic system providers to perform this work

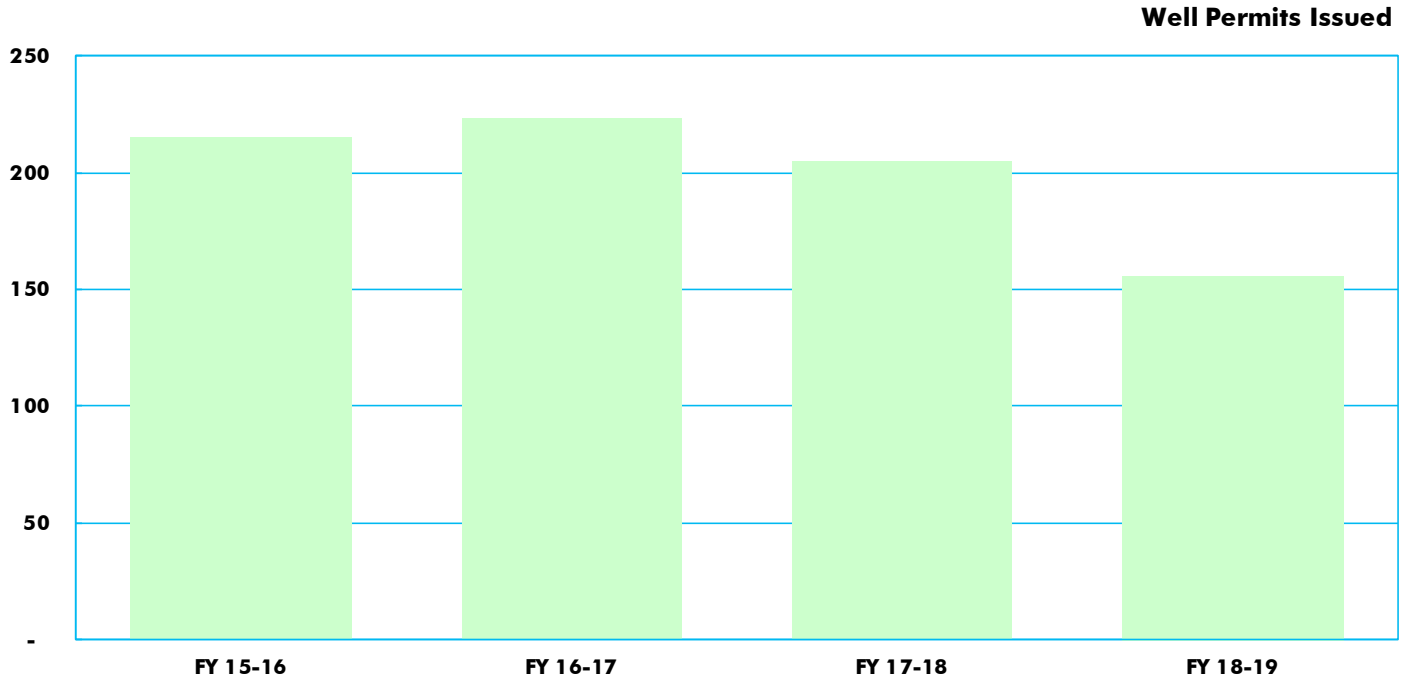
ACCOMPLISHMENTS IN FY 2018-19

- Land Use staff have inspected approximately 170 out of 496 sites in our Non-Standard Septic System Program to date this fiscal year. EH hosted free trainings for local septic system maintenance providers to certify them for non-standard septic system maintenance and inspections.
- EH staff worked with the Mendocino County Board of Supervisors and North Coast Regional Water Quality Control Board to adopt and implement the Mendocino County Local Agency Management Plan for onsite wastewater treatment systems.
- EH staff have reviewed 119 property profiles and 50 Cannabis Facility Business License applications. EH staff continue to work with Planning & Building Services and Agriculture Department staff to develop and streamline the Cannabis Program.
- EH has held six compost toilet stakeholder meetings, provided seven food safety manager certification classes for 182 students for food facility operations, brought septic system training to Ukiah for local septic system maintenance providers, and participated in social media engagement (Facebook).

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Include inspection and permit revenue.

Services & Supplies

Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.

Acct. 2239 Laboratory costs and various program testing supplies.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General					
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Revenues					
822606 - Land Use Fee	331,767	455,302	556,926	549,565	(7,361)
825341 - Realignment Hlth Svcs	390,176	232,612	493,124	335,826	(157,298)
825490 - State Other	17,271	20,941	-	-	-
825670 - Federal Other	45,118	13,032	30,000	30,000	-
826283 - Consumer Protect Prog	440,272	438,225	559,000	554,355	(4,645)
826315 - Solid Waste Fee	77,516	87,604	75,000	115,000	40,000
826390 - Other Charges	520,396	497,092	753,921	933,304	179,383
827700 - Other	310	417	-	-	-
827802 - Oper Transfer In	-	137,774	-	-	-
Total Revenues	1,822,826	1,882,999	2,467,971	2,518,050	50,079
Salaries & Employee Benefits					
861011 - Regular Employees	875,146	999,912	1,252,306	1,205,414	(46,892)
861012 - Extra Help	20,227	32,784	49,312	41,519	(7,793)
861013 - Overtime Reg Emp	34,366	46,800	17,436	23,463	6,027
861021 - Co Cont Retirement	243,568	288,569	401,193	371,846	(29,347)
861022 - Co Cont OASDI	51,786	60,481	80,536	71,944	(8,592)
861023 - Co Cont Medicare	12,915	15,173	20,120	17,970	(2,150)
861024 - Co Cont Retire Incr	96,483	93,962	119,025	93,602	(25,423)
861030 - Co Cont Health Ins	137,639	106,643	123,343	164,802	41,459
861031 - Co Cont Unemp Ins	3,286	832	1,846	2,203	357
861035 - Co Cont Workers Comp	10,877	6,331	28,645	62,762	34,117
Total Salaries & Employee Benefits	1,486,292	1,651,487	2,093,762	2,055,525	(38,237)
Services & Supplies					
862060 - Communications	4,503	4,408	6,600	6,100	(500)
862101 - Insurance - General	7,253	7,129	15,043	17,329	2,286
862120 - Maint - Equip	158	548	3,000	3,000	-
862130 - Maint Strc/Impr/Grnds	325	-	-	-	-
862150 - Memberships	1,554	1,781	2,950	2,950	-
862170 - Office Expense	32,443	35,634	35,750	30,750	(5,000)
862185 - Medical/Dental Svcs	171	2,182	950	950	-
862187 - Education & Training	9,211	10,111	25,000	30,000	5,000
862189 - Prof/Spec Svcs - Other	14,709	64,591	139,169	137,169	(2,000)
862190 - Publ/Legal Notice	1,905	939	1,000	1,500	500
862210 - Rent/Lease - Bldg & Grnds	-	-	500	-	(500)
862220 - Small Tools & Instrmnt	-	640	5,500	4,000	(1,500)
862230 - Info Tech Equip	7,032	4,456	48,204	95,204	47,000
862239 - Spec Dept Expense	193,113	202,319	175,245	320,727	145,482
862250 - Trans/Travel	37,212	41,125	46,750	36,750	(10,000)
862253 - Travel Out of County	14,814	12,620	29,000	36,500	7,500
Total Services & Supplies	324,403	388,484	534,661	722,929	188,268

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Health & Sanitation Activity: Health

Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	187,863	59,600	51,650	-	(51,650)
Total Fixed Assets	187,863	59,600	51,650	-	(51,650)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(9,169)	(548)	-	(90,220)	(90,220)
865802 - Oper Transfer Out	701	6,344	-	-	-
Total Expend Transfer & Reimb	(8,467)	5,795	-	(90,220)	(90,220)
Total Net Appropriations	1,990,090	2,105,366	2,680,073	2,688,234	8,161
Total Net County Cost	167,264	222,367	212,102	170,184	(41,918)



BU 4011 - Ocean Water Quality Monitoring Grant

GRANT OVERVIEW (Included in BU 4011)

The Ocean Water Quality Monitoring grant supports the weekly sampling of water at select county beaches. The California State Water Resources Control Board provides funding for water quality monitoring and public notification programs at California beaches. The funds are used for sample collection, lab analysis, and report preparation. The Division of Environmental Health conducts weekly sampling from April through October at five popular beaches: Pudding Creek, Hare Creek, Caspar Cove, Big River and Van Damme. Additional sampling is done in partnership with the Surf Riders Association at Virgin Creek.

GRANT INFORMATION

- Grant Inception Date: November 1, 2002
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California State Water Resources Control Board
- Continuity of Grant: Possible on-going annual allocation.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 30,000
Total	\$ 30,000

Expenditures

Services & Supplies	\$ 30,000
Total	\$ 30,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0412 - Food Handler Certification Program

PROGRAM OVERVIEW (Administered by BU 4011)

This program provides food safety training to certify food facility operators who manage commercial permitted food facilities in Mendocino County. Class curriculum provides required training to food facility operators, administers the National Registry of Food Safety Professionals test to class pupils, and provides certification to those who pass the examination.

GRANT INFORMATION

- Grant Inception Date: January 1, 1999
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: Fees and realignment.
- Continuity of Grant: Possible on-going annual allocation.
- Grant Restrictions and Provisions: This grant does not allow indirect or overhead cost.

GRANT BUDGET

Financing Sources

Other Charges	\$ 34,200
Total	\$ 34,200

Expenditures

Services & Supplies	\$ 42,970
Total	\$ 42,970

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4120 Food Handler Certification	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	21,540	20,938	34,200	34,200	-
Total Revenues	21,540	20,938	34,200	34,200	-
Services & Supplies					
862170 - Office Expense	9,681	10,983	7,000	10,000	3,000
862187 - Education & Training	300	450	600	600	-
862239 - Spec Dept Expense	49,100	21,259	32,370	32,370	-
Total Services & Supplies	59,081	32,691	39,970	42,970	3,000
Total Net Appropriations	59,081	32,691	39,970	42,970	3,000
Total Fund Balance Contribution	37,541	11,753	5,770	8,770	3,000



BU 0452 - Local Enforcement Agency (LEA) Solid Waste - Grant

GRANT OVERVIEW (Administered by BU 4011)

The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Local Enforcement Agency (LEA) grant program to assist LEAs with their solid waste facilities permit and inspection program. The grant funds are used to offset the cost of conducting 202 inspections annually at facilities such as transfer stations, closed/inactive landfills, compost facilities, and legacy burn dumps.

GRANT INFORMATION

- Grant Inception Date: July 1, 1996
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: CalRecycle and Fund Balance
- Continuity of Grant: Possible on-going annual allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 19,481
Total	\$ 19,481

Expenditures

Special Department Expense	
- Other Costs (Services & Supplies)	\$ 105,419
Total	\$ 105,419

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4520 LEA Solid Waste	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	18,373	18,457	19,481	19,481	-
827820 - Grant Interest	2,608	5,194	-	-	-
Total Revenues	20,981	23,651	19,481	19,481	-
Services & Supplies					
862239 - Spec Dept Expense	642	9,613	104,151	105,419	1,268
Total Services & Supplies	642	9,613	104,151	105,419	1,268
Expend Transfer & Reimb					
865802 - Operating Transfer Out	-	137,774	-	-	-
Total Expend Transfer & Reimb	-	137,774	-	-	-
Total Net Appropriations	642	147,387	104,151	105,419	1,268
Total Fund Balance Contribution	(20,339)	123,736	84,670	85,938	1,268



BU 4012 - Substance Use Disorders Treatment

GRANT OVERVIEW

Mendocino County Behavioral Health & Recovery Services (BHRS), Substance Use Disorders Treatment (SUDT) provides, arranges, and pays for all medically necessary covered Substance Use Disorders Treatment Services. SUDT assists the individuals of Mendocino County whose lives are impacted by drug and/or alcohol abuse or addiction. Services offered include assessments, treatment planning, crisis counseling, individual counseling, group counseling, and discharge planning. Available treatment programs are Outpatient Treatment, Adult Drug Court, Family Dependency Drug Court, Jail-based Services, Perinatal, Co-Occurring, Adolescent education, Adolescent treatment, and pre-trial diversion.

Behavioral Health & Recovery Services SUDT strives to help individuals establish and maintain a healthy and balanced lifestyle, free of alcohol and drugs. SUDT works to educate staff, individuals, families, and the community about substance use disorders, the impact of abuse and addiction, available treatment options, and recovery. SUDT also strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values.

PROGRAM OVERVIEW

- Adolescent Prevention and Treatment
- Adult Drug Court
- Coalition Gang Awareness & Prevention-BU 0431-Grant
- Drug Diversion
- Drug Diagnosis
- Family Dependency Drug Court
- Jail Based Treatment
- Outpatient Treatment
- Perinatal Treatment
- STOP Act - BU 0491-Grant
- Substance Use Education and Outreach
- SAMSHA Finding Home Project

ACCOMPLISHMENTS IN FY 2018-19

- Started an entry level education and treatment group in Ukiah to eliminate the wait to access treatment services.
- Improved community outreach and education about substance use disorders prevention, intervention, and treatment options.
- Partnered with the Stepping Up Initiative.
- Implemented additional treatment groups for co-occurring and post jail services.
- Increased services in Fort Bragg.

GOALS FOR FY 2019-20

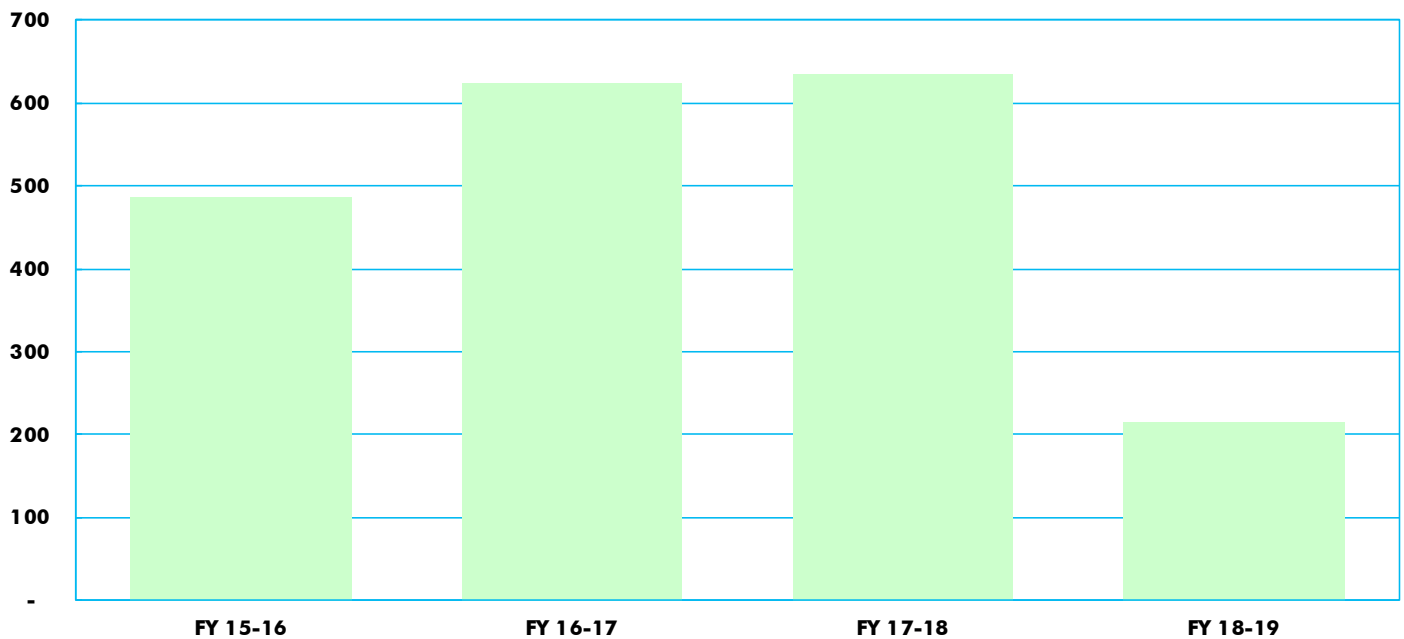
- Work with Partnership Health Plan of California on finalizing and implementing the Drug Medi-Cal Organized Delivery System Waiver.
- Expand entry level education and treatment groups to eliminate the wait to access treatment services.
- Continue involvement with the Stepping Up Initiative.
- Continue to expand Substance Use Disorders Treatment Services.
- Focus on community outreach and education about substance use disorders prevention, intervention, and treatment options.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4012 - Substance Use Disorders Treatment

PERFORMANCE INDICATORS

Individuals Who Accessed Services



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 3206 Court fines.
- Acct. 5393 Substance Abuse Prevention and Treatment (SABG).
- Acct. 7805 Drug Medi-Cal revenue generated by services provided.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfers from Social Services and Probation for staff providing substance use disorder services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4012 - Substance Use Disorders Treatment

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823205 - Drug/Alcohol Fine	11,483	15,258	107,781	-	(107,781)
823206 - Co Alcohol Educ	8,899	12,123	87,630	21,669	(65,961)
823207 - Drug Abuse Educ	8,313	8,177	-	-	-
825342 - Realignment Mental Health	432,286	375,557	586,779	592,182	5,403
825344 - 2011 Realign Pub Safety	53,565	37,774	49,174	55,738	6,564
825393 - State Aid - Drug & Alc	1,340,701	1,074,731	1,274,472	1,101,794	(172,678)
825490 - State Other	-	100	-	-	-
825670 - Federal Other	13,789	11,545	20,000	20,000	-
826265 - Drug Diversion Svc	18,482	17,094	17,890	17,890	-
826348 - Driving Under Infl	-	102,840	27,774	599,221	571,447
827770 - Other	33,360	14	-	-	-
827800 - Other	-	-	70,000	70,000	-
827802 - Operating Transfers	66,763	71,549	329,600	104,600	(225,000)
827805 - Medi-Cal	23,620	44,570	20,000	50,000	30,000
Total Revenues	2,011,260	1,771,333	2,591,100	2,633,094	41,994
Salaries & Employee Benefits					
861011 - Regular Employees	1,061,624	1,091,535	1,374,452	1,584,787	210,335
861012 - Extra Help	11,675	9,222	-	24,166	24,166
861013 - Overtime Reg Emp	3,645	7,715	-	-	-
861021 - Co Cont Retirement	299,612	319,272	456,670	482,351	25,681
861022 - Co Cont OASDI	62,265	64,575	91,193	94,419	3,226
861023 - Co Cont Medicare	14,731	15,236	21,328	22,434	1,106
861024 - Co Cont Retire Incr	114,108	102,448	130,468	123,592	(6,876)
861030 - Co Cont Health Ins	194,839	164,934	203,896	267,530	63,634
861031 - Co Cont Unemp Ins	7,493	7,359	7,941	8,741	800
861035 - Co Cont Workers Comp	173,041	278,623	261,961	247,869	(14,092)
Total Salaries & Employee Benefits	1,943,033	2,060,917	2,547,909	2,855,889	307,980
Services & Supplies					
862060 - Communications	8,191	6,965	5,072	5,650	578
862090 - Household Expense	3,709	415	2,500	500	(2,000)
862101 - Insurance - General	5,855	6,180	8,055	9,215	1,160
862109 - Insurance Other	25,510	22,957	-	25,000	25,000
862120 - Maintenance-Equipment	-	37	-	250	250
862130 - Maint Strc/Impr/Grnds	2,481	6,883	1,700	-	(1,700)
862140 - Med Dntl & Lab Supls	16,173	-	1,500	-	(1,500)
862150 - Memberships	6,978	14,574	11,500	11,500	-
862170 - Office Expense	18,205	11,111	13,420	14,388	968
862185 - Medical/Dental Svcs	876	312	2,200	500	(1,700)
862187 - Education & Training	1,370	1,202	1,250	1,600	350
862189 - Prof/Spec Svcs - Other	53,998	79,469	224,907	177,925	(46,982)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4012 - Substance Use Disorders Treatment

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862190 - Publ/Legal Notice	203	2,944	3,000	3,000	-
862230 - Info Tech Equip	-	227	2,000	29,000	27,000
862239 - Spec Dept Expense	481,130	393,006	246,172	481,129	234,957
862250 - Trans/Travel	9,639	8,492	10,850	3,800	(7,050)
862253 - Travel Out of County	5,164	2,727	7,950	3,700	(4,250)
862260 - Utilities	18,460	20,199	15,444	12,975	(2,469)
Total Services & Supplies	657,942	577,701	557,520	780,132	222,612
Other Changes					
863280 - Contr Other Agency	-	-	70,000	70,000	-
Total Other Charges	-	-	70,000	70,000	-
Fixed Assets					
864370 - Equipment	31,952	-	-	-	-
Total Fixed Assets	31,952	-	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(569,119)	(729,043)	(717,824)	(814,850)	(97,026)
865802 - Oper Transfer Out	-	116,076	112,967	-	(112,967)
Total Expend Transfer & Reimb	(569,119)	(612,966)	(604,857)	(814,850)	(209,993)
Total Net Appropriations	2,063,808	2,025,652	2,570,572	2,891,171	320,599
Total Net County Cost	52,548	254,319	(20,528)	258,077	278,605

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0426 - Coalition for Gang Awareness and Prevention/DFC - Grant

GRANT OVERVIEW

(Administered by BU 4012)

The Coalition for Gang Awareness and Prevention (CGAP)/DFC (Drug Free Communities) grant funds are utilized to reduce substance abuse among Fort Bragg area youth and strengthen the community coalition that advises grant activities. Grant funds provide substance abuse prevention services to Fort Bragg and the Fort Bragg Unified School District. Services include prevention education curricula, community and school trainings and other events. The grant also funds community-based organization support through subcontracts to implement youth-led environmental prevention activities. The program is geared toward the development and implementation of policies that will positively affect the environment that shapes behavior.

GRANT INFORMATION

- Grant Inception Date: October 1, 2011
- Current Grant Period: September 30, 2019 - September 29, 2020
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 9 of 10 years of funding. Funding will end in 2021. Maximum of 10 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs with the maximum negotiated for the indirect cost rate agreement. Per HHSA Fiscal we were allowed to bill for 11% indirect.

GRANT BUDGET

Revenue

Grant	\$ 137,500
Other Charges	\$ 37,942
Total	\$ 175,442

Expenditures

Salaries & Benefits	\$ 102,651
Services & Supplies	72,791
Total	\$ 175,442

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.63	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

BU 0426 - Coalition for Gang Awareness and Prevention/DFC-Grant

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4260 CGAP - DFC	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other	250,000	-	-	-	-
826390 - Other Charges	10,047	35,009	37,632	37,942	310
827801 - Grant Revenue	19,467	125,000	125,000	137,500	12,500
Total Revenues	279,514	160,009	162,632	175,442	12,810
Salaries & Employee Benefits					
861011 - Regular Employees	41,575	62,258	67,115	66,956	(159)
861021 - Co Cont Retirement	11,460	17,800	20,155	20,502	347
861022 - Co Cont OASDI	2,498	3,753	4,070	4,030	(40)
861023 - Co Cont Medicare	584	878	952	942	(10)
861024 - Co Cont Retire Incr	3,818	4,899	4,967	4,185	(782)
861030 - Co Cont Health Ins	4,563	4,563	4,449	5,931	1,482
861031 - Co Cont Unemp Ins	-	-	108	105	(3)
861035 - Co Cont Workers Comp	-	-	813	-	(813)
Total Salaries & Employee Benefits	64,497	94,151	102,629	102,651	22
Services & Supplies					
862060 - Communications	-	121	-	348	348
862101 - Insurance - General	-	-	-	100	100
862150 - Memberships	300	-	300	561	261
862170 - Office Expense	292	765	1,799	1,997	198
862187 - Education & Training	-	-	400	846	446
862189 - Prof/Spec Svcs - Other	34,901	40,894	38,864	40,553	1,689
862239 - Spec Dept Expense	6,307	6,252	13,898	23,663	9,765
862250 - Trans/Travel	61	291	642	539	(103)
862253 - Travel Out of County	4,640	1,503	4,100	4,184	84
Total Services & Supplies	46,501	49,826	60,003	72,791	12,788
Total Net Appropriations	110,999	143,978	162,632	175,442	12,810
Total Fund Balance Contribution	(168,516)	(16,032)	-	-	-

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 0431 - Substance Abuse/Crime Prevention-Grant

GRANT OVERVIEW (Previously administered by BU 4012)

The purpose of this Act, which was approved by voters in November 2000 as Proposition 36, was to divert non-violent probationers and parolees charged with simple drug possession or drug related offenses from incarceration to community-based Alcohol and Other Drug treatment services. This act ended in FY 2005-06.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4310 Sub Abuse/Crime Prevention	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827820 - Grant Interest	100	190	-	-	-
Total Revenues	100	190	-	-	-
Salaries & Employee Benefits					
861031 - Co Cont Unemp Ins	186	-	-	-	-
Total Salaries & Employee Benefits	186	-	-	-	-
Total Net Appropriations	186	-	-	-	-
Total Fund Balance Contribution	86	(190)	-	-	-



BU 0444 - Substance Abuse & Mental Health Services Act (SAMSHA) Grant

GRANT OVERVIEW

The purpose of the Substance Abuse & Mental Health Services Act (SAMHSA) Grant to Benefit Homeless Individuals (GBHI), named "Finding Home" is to support the development and expansion of local community infrastructure that integrates behavioral health services (mental health and substance use) and co-occurring mental and substance use disorders (COD), permanent housing, and other critical services for individuals (including youth) experiencing homelessness.

For the purposes of this grant, the term "Homelessness" is defined as:

- Individual without a fixed residence, including those who are exiting an institution where they resided for 90 days or less and resided in a shelter before entering the institution.
- At risk of losing residence.
- Unaccompanied youth and families with children who are defined as homeless under the federal statutes, who do not otherwise qualify under this definition.
- People who are fleeing domestic violence or other life-threatening situation.

GRANT INFORMATION

- Grant Inception Date: September 30, 2017
- Current Grant Period: September 30, 2019 - September 29, 2020
- Source of Funds: Department of Health and Human Services; Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Five calendar years ending in 2022
- Grant Restrictions and Provisions: This grant does allow for indirect costs.

GRANT BUDGET

Revenue

Grant	\$ 400,000
Total	\$ 400,000

Expenditures

Services & Supplies	\$ 141,467
Education & Training	4,000
Professional & Specialty Services	198,830
Information, Technology, Equipment	7,500
Indirect Costs	35,367
Supplies, Other	12,836
Total	\$ 400,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4012's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
SUD Counselors (currently vacant)	2.0	100%	0%
Program Administrator	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

BU 0444 - Substance Abuse & Mental Health Services Act - Grant

BUDGET UNIT DETAIL					
Fund: 4440 SAMHSA Finding Home Project	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
825670 - Federal Other	-	181,502	400,000	600,000	200,000
Total Revenues	-	181,502	400,000	600,000	200,000
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	88,417	-	(88,417)
861021 - Co Cont Retirement	-	-	26,525	-	(26,525)
861022 - Co Cont OASDI	-	-	5,305	-	(5,305)
861023 - Co Cont Medicare	-	-	884	-	(884)
861024 - Co Cont Retire Incr	-	-	7,073	-	(7,073)
861030 - Co Cont Health Ins	-	-	13,263	-	(13,263)
Total Salaries & Employee Benefits	-	-	141,467	-	(141,467)
Services & Supplies					
862187 - Education & Training	-	4,000	4,000	6,000	2,000
862189 - Prof/Spec Svcs - Other	-	63,891	198,830	401,626	202,796
862230 - Info Tech Equip	-	7,500	7,500	10,000	2,500
862239 - Spec Dept Expense	-	44,345	48,203	178,056	129,853
862253 - Travel Out of County	-	-	-	4,318	4,318
Total Services & Supplies	-	119,736	258,533	600,000	341,467
Total Net Appropriations	-	119,736	400,000	600,000	200,000
Total Fund Balance Contribution	-	(61,766)	-	-	-



BU 0491 - STOP Act Grant

GRANT OVERVIEW (Administered by BU 4012)

The Sober Truth on Preventing Underage Drinking (STOP) Act prevents and reduces alcohol use among Fort Bragg youth, and strengthens the Fort Bragg Coalition for Gang Awareness and Prevention (CGAP). Additionally, funds are provided to a community-based organization to implement youth-led environmental prevention activities, reduce underage alcohol use by addressing root causes of underage drinking, and to achieve cost-effective, long-term improvements to the lives of youth.

GRANT INFORMATION

- Grant Inception Date: October 1, 2012
- Current Grant Period: September 30, 2019 - September 29, 2020
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 4 of 4 (total 8 of 8) years of funding. Funding will end in 2020. Maximum of 2 grants, total of 8 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead. Grant administrators reduced the allowable indirect rate to \$155.

GRANT BUDGET

Revenue

Grant	\$ 47,155
Total	\$ 47,155

Expenditures

Special Department Expense	\$ 47,155
- Salaries & Benefits	
- Services & Supplies	
Total	\$ 47,155

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist*	.235	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0491 - STOP Act-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4910 STOP Act	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	96,516	47,155	47,155	47,155	-
Total Revenues	96,516	47,155	47,155	47,155	-
Salaries & Employee Benefits					
861011 - Regular Employees	9,828	-	-	-	-
861021 - Co Cont Retirement	2,688	-	-	-	-
861022 - Co Cont OASDI	590	-	-	-	-
861023 - Co Cont Medicare	138	-	-	-	-
861024 - Co Cont Retire Incr	896	-	-	-	-
861030 - Co Cont Health Ins	1,081	-	-	-	-
Total Salaries & Employee Benefits	15,221	-	-	-	-
Services & Supplies					
862170 - Office Expense	136	318	760	1,565	805
862189 - Prof/Spec Svcs - Other	20,961	15,361	19,250	15,950	(3,300)
862239 - Spec Dept Expense	8,919	26,081	26,877	28,968	2,091
862250 - Trans/Travel	307	121	268	672	404
Total Services & Supplies	30,323	41,881	47,155	47,155	-
Total Net Appropriations	45,544	41,881	47,155	47,155	-
Total Fund Balance Contribution	(50,972)	(5,274)	-	-	-



BU 0494 - AT HOME Grant

GRANT OVERVIEW (Previously administered by BU 4012)

The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4940 At Home	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Services & Supplies					
862170 - Office Expense	44	-	-	-	-
Total Services & Supplies	44	-	-	-	-
Total Net Appropriations	44	-	-	-	-
Total Fund Balance Contribution	44	-	-	-	-



BU 4013 - Public Health Nursing

BUDGET UNIT OVERVIEW

Public Health Nursing works in partnership with the community to safeguard and promote the health and wellness of the people in Mendocino County. Public Health Nursing oversees health promotion and nursing activities; some state mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments; health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health (PH) is mandated to investigate communicable disease reports and perform activities to protect the health of the public according to California Department of Public Health (CDPH) guidelines, including the treatment of individuals with active tuberculosis and other communicable diseases.

PROGRAM OVERVIEW

- Bioterrorism Act - BU 0478
- Health Resources Services Administration - BU 0442
- HIV Services - BU 0488
- Maternal Child & Adolescent Health Program - BU 0419
- Women, Infants, and Children (WIC) - BU 0418

ACCOMPLISHMENTS IN FY 2018-19

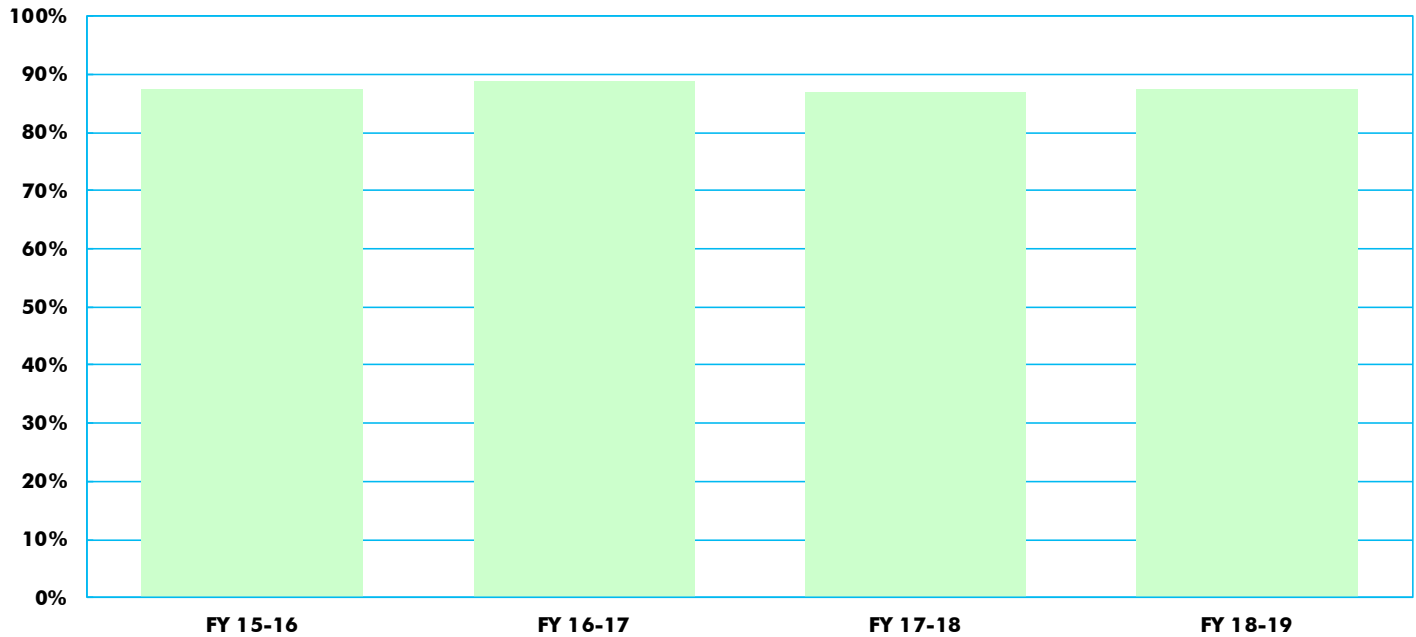
- Improved vaccination tracking and surveillance, and worked with schools with low immunization rates.
- Increased caseload within the county's Home Visiting Program, Healthy Families Mendocino County (HFMC).
- Enrolled additional providers into the state's communicable disease-reporting system

GOALS FOR FY 2019-20

- Implement a county-wide Home-Visiting marketing campaign that includes all 3 of the county's home visiting programs, entitled "Welcome Home Mendo".
- Increase Healthy Families Mendocino County (HFMC, The Home Visiting Program) enrollment by coordination with eligible CalWORKs recipients who are eligible for HFMC.
- Implement a new Electronic Benefits Transfer system for the county's Women Infants and Children's (WIC) Program.
- Hire a Covelo resident to work half-time in Round Valley for the WIC Program.
- Work with the Mendocino County Office of Education and school districts on improving low immunizations rates for common contagious diseases.

PERFORMANCE INDICATORS

Percent of Kindergarten Students with all Required DTP Immunizations



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5341 State Sales Tax revenue distributed for state mandated programs.
- Acct. 5490 Revenues from other state agencies, including grants.

Services & Supplies

- Acct. 2239 TB related Services & Supplies expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4013 - Public Health Nursing

BUDGET UNIT DETAIL Schedule 9					
Function: Health & Sanitation Activity: Health					
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824200 - Rent/Concession	3,000	2,000	-	-	-
825341 - Realignment Hlth Svcs	1,069,444	172,264	1,000,000	246,881	(753,119)
825490 - State Other	298,877	366,142	356,431	624,519	268,088
826300 - Nursing Fee	10,899	11,576	11,500	11,000	(500)
826390 - Other Charges	4,535	14,042	24,871	27,005	2,134
827700 - Other	7,965	54	-	-	-
827707 - Donation	2,155	802	1,000	500	(500)
Total Revenues	1,396,875	566,881	1,393,802	909,905	(483,897)
Salaries & Employee Benefits					
861011 - Regular Employees	614,360	809,012	1,144,257	998,348	(145,909)
861012 - Extra Help	2,436	38,122	61,872	31,762	(30,110)
861013 - Overtime Reg Emp	24,524	24,151	23,456	25,168	1,712
861021 - Co Cont Retirement	180,815	248,141	373,788	313,011	(60,777)
861022 - Co Cont OASDI	37,832	49,467	75,128	61,498	(13,630)
861023 - Co Cont Medicare	8,821	12,135	18,466	14,843	(3,623)
861024 - Co Cont Retire Incr	70,988	81,560	105,745	70,042	(35,703)
861030 - Co Cont Health Ins	90,976	83,842	114,542	139,952	25,410
861031 - Co Cont Unemp Ins	3,069	1,180	1,183	1,914	731
861035 - Co Cont Workers Comp	133,054	90,087	133,113	158,389	25,276
Total Salaries & Employee Benefits	1,166,875	1,437,697	2,051,550	1,814,927	(236,623)
Services & Supplies					
862060 - Communications	9,628	9,560	15,255	15,255	-
862090 - Household Expense	7,390	8,545	13,500	13,500	-
862101 - Insurance - General	3,305	3,609	3,615	5,480	1,865
862109 - Insurance Other	22,358	22,604	22,388	18,425	(3,963)
862120 - Maint - Equip	-	386	-	-	-
862130 - Maint Strc/Impr/Grnds	1,997	4,848	2,000	2,000	-
862140 - Med Dntl & Lab Supls	6,712	7,889	21,500	21,500	-
862150 - Memberships	1,550	1,100	1,600	1,600	-
862170 - Office Expense	8,059	22,286	10,400	13,000	2,600
862185 - Medical/Dental Svcs	480	1,662	1,750	1,750	-
862187 - Education & Training	2,395	8,356	18,100	19,100	1,000
862189 - Prof/Spec Svcs - Other	45,324	31,953	53,400	197,026	143,626
862190 - Publ/Legal Notice	1,429	732	2,000	2,000	-
862230 - Info Tech Equip	227	357	25,000	25,000	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4013 - Public Health Nursing

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2016-17	2017-18	2018-19	2019-20	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
862239 - Spec Dept Expense	163,113	241,004	671,510	473,060	(198,450)
862250 - Trans/Travel	8,029	6,658	12,000	13,500	1,500
862253 - Travel Out of County	4,574	14,004	29,100	29,100	-
862260 - Utilities	11,725	15,140	14,040	15,444	1,404
Total Services & Supplies	298,295	400,693	917,158	866,740	(50,418)
Other Charges					
863113 - Pmt Other Gov Agency	113,850	117,834	121,959	126,228	4,269
Total Other Charges	113,850	117,834	121,959	126,228	4,269
Fixed Assets					
864370 - Equipment	93,714	114,792	18,000	85,000	67,000
Total Fixed Assets	93,714	114,792	18,000	85,000	67,000
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(51,920)	(125,144)	(30,000)	(368,778)	(338,778)
865802 - Oper Transfer Out	-	67,416	-	-	-
Total Expend Transfer & Reimb	(51,920)	(57,727)	(30,000)	(368,778)	(338,778)
Total Net Appropriations	1,620,815	2,013,289	3,078,667	2,524,117	(554,550)
Total Net County Cost	223,940	1,446,408	1,684,865	1,614,212	(70,653)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0418 - Women, Infants, and Children (WIC) - Grant

GRANT OVERVIEW (Administered by BU 4013)

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women, and infants and children less than five years of age who have a nutritional risk. The program provides nutrition assessment and education and referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods, from WIC-authorized vendors including seasonal Farmers Markets.

GRANT INFORMATION

- Grant Inception Date: June 1975
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: U.S. Department of Agriculture through the California State Department of Health Services
- Continuity of Grant: Ongoing annual allocation.
- Grant Restrictions and Provisions: The grant does allow for indirect or overhead costs and the maximum is 13.8% of salaries & benefits. The budget does include the maximum amount

GRANT BUDGET

Revenue

Grant	\$ 1,058,529
Total	\$ 1,058,529

Expenditures

Salaries & Benefits	\$ 838,750
Services & Supplies	207,190
Fixed Assets	40,000
Other Charges (S&B)	(27,412)
Total	\$ 1,058,528

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Health Program Eligibility Worker	4.0	100%	0%
Sr. Health Program Eligibility Worker	3.5	100%	0%
Nutritionist	1.65	100%	0%
Community Health Worker II	1.0	100%	0%
Sr. Program Manager	1.0	100%	0%
Program Specialist II	0.5	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0418 - Women, Infants, and Children-Grant

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4180 Women, Infants, Children (WIC)	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	220	14,322	80,427	-	(80,427)
827801 - Grant Revenue	843,040	976,246	1,128,442	1,058,529	(69,913)
Total Revenues	843,260	990,567	1,208,869	1,058,529	(150,340)
Salaries & Employee Benefits					
861011 - Regular Employees	436,519	485,798	644,153	542,759	(101,394)
861012 - Extra Help	16,380	533	-	16,328	16,328
861013 - Overtime Reg Emp	7,538	4,371	-	-	-
861021 - Co Cont Retirement	99,261	110,818	145,751	131,788	(13,963)
861022 - Co Cont OASDI	19,775	22,413	29,116	25,480	(3,636)
861023 - Co Cont Medicare	6,433	6,908	9,209	7,911	(1,298)
861024 - Co Cont Retire Incr	37,526	35,835	44,600	33,900	(10,700)
861030 - Co Cont Health Ins	62,868	49,322	53,425	79,306	25,881
861031 - Co Cont Unemp Ins	1,579	1,549	1,882	1,279	(603)
861035 - Co Cont Workers Comp	42,045	51,943	-	-	-
Total Salaries & Employee Benefits	729,924	769,491	928,136	838,751	(89,385)
Services & Supplies					
862060 - Communications	21,933	21,575	21,400	10,500	(10,900)
862090 - Household Expense	1,075	982	1,250	1,450	200
862101 - Insurance - General	1,565	1,599	1,866	2,516	650
862130 - Maint - Strc/Impr/Grnds	-	22	-	-	-
862140 - Med Dntl & Lab Suppl	412	1,000	780	710	(70)
862150 - Memberships	510	110	600	600	-
862170 - Office Expense	11,080	10,413	12,250	20,303	8,053
862185 - Medical/Dental Svcs	257	43	250	250	-
862187 - Education & Training	2,799	5,648	2,250	6,000	3,750
862189 - Prof/Spec Svcs - Other	1,170	1,129	-	-	-
862190 - Publ/Legal Notice	225	1,556	500	500	-
862230 - Info Tech Equip	1,473	2,225	-	-	-
862239 - Spec Dept Expense	118,791	182,455	187,916	141,211	(46,705)
862250 - Trans/Travel	8,573	8,437	11,150	8,650	(2,500)
862253 - Travel Out of County	5,052	2,761	4,500	9,000	4,500
862260 - Utilities	7,030	7,313	5,500	5,500	-
Total Services & Supplies	181,944	247,267	250,212	207,190	(43,022)
Fixed Assets					
864370 - Equipment	-	-	-	40,000	40,000
Total Fixed Assets	-	-	-	40,000	40,000
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	-	(27,412.00)	(27,412.00)
Total Expend Transfer & Reimb	-	-	-	(27,412.00)	(27,412.00)
Total Net Appropriations	911,868	1,016,759	1,178,348	1,058,529	(119,819)
Total Fund Balance Contribution	68,608	26,191	(30,521)	-	30,521

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4013 - Maternal Child & Adolescent: Health Program Grant

GRANT OVERVIEW (Included in BU 4013)

This grant is used to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services. Maternal, Child, Adolescent Health (MCAH) develops systems with the goal to help protect and improve the health of California's reproductive age women, infants, children, adolescents, and their families. To accomplish this mission, MCAH maintains partnerships, contracts, and agreements with State, Federal, and local agencies in both public and private sectors. Healthy Families Mendocino County home visiting program has been added to support pregnant women and parents with newborns to strengthen life coping skills, family relationships, parent-child attachment, and childhood growth and development.

GRANT INFORMATION

- Grant Inception Date: Unknown (prior to 2000)
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health (Federal funds)
- Continuity of Grant: On-going Allocation of Title V and Federal reimbursement of Title XIX funds
- Grant Restrictions and Provisions: The grant does allow for overhead costs and the maximum amount of up to 25% of personnel. The budget does include the maximum allowable amount.

GRANT BUDGET

Revenue

Grant	\$ 486,611
Total	\$ 486,611

Expenditures

Salaries & Benefits	\$ 835,080
Services & Supplies	222,375
Other Charges	(237,558)
Total	\$ 819,897

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4013's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Community Health Serv Specialist II	3.5	100%	0%
Supervising Public Health Nurse	1.0	100%	0%
Sr. Program Specialist	1.0	100%	0%
LVN	1.0	100%	0%
RN	1.0	100%	0%
Sr. Program Manager	.75	100%	0%



BU 0442 - Health Resources Services Administration - Grant

GRANT OVERVIEW (Administered by BU 4013)

The Health Resources Services Administration (HRSA) grant supports the County's collaborative efforts with hospitals, clinics and Skilled Nursing Facilities (SNFs) to enhance preparedness for disasters (regardless of cause or type). Primary activities include: ensuring that partners understand their roles and the role of Public Health (PH) during emergency health events and declared disasters; mobilizing assistance and support from local health partners; as well as completing disaster preparedness drills and exercising disaster plans.

GRANT INFORMATION

- Grant Inception Date: September 2003
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 177,308
Other Charges	38,668
Total	\$ 215,976

Expenditures

Salaries & Benefits	\$ 118,411
Services & Supplies	60,287
Total	\$ 178,698

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%
Sr. Program Manager	.05	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0442 - Health Resources Services Administration-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4420 Health Resources Svcs Admin	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	15,726	44,882	72,802	38,668	(34,134)
827801 - Grant Revenue	130,774	112,036	134,685	177,308	42,623
827820 - Grant Interest	348	(77)	-	-	-
Total Revenues	146,847	156,841	207,487	215,976	8,489
Salaries & Employee Benefits					
861011 - Regular Employees	39,957	68,885	72,763	62,889	(9,874)
861012 - Extra Help	23,127	-	-	-	-
861013 - Overtime Reg Emp	-	1	-	-	-
861021 - Co Cont Retirement	15,791	20,724	21,589	19,257	(2,332)
861022 - Co Cont OASDI	3,185	4,061	4,309	3,778	(531)
861023 - Co Cont Medicare	854	950	1,008	884	(124)
861024 - Co Cont Retire Incr	6,515	7,036	7,126	3,931	(3,195)
861030 - Co Cont Health Ins	10,801	10,671	9,909	5,931	(3,978)
861035 - Co Cont Workers Comp	24,422	33,649	31,793	21,742	(10,051)
Total Salaries & Employee Benefits	124,653	145,977	148,497	118,412	(30,085)
Services & Supplies					
862060 - Communications	76	-	-	1,500	1,500
862101 - Insurance - General	141	327	1,000	500	(500)
862170 - Office Expense	-	125	-	200	200
862187 - Education & Training	35,972	39,135	33,510	37,000	3,490
862189 - Prof/Spec Svcs - Other	-	-	-	1,000	1,000
862239 - Spec Dept Expense	16,919	19,396	23,186	18,536	(4,650)
862250 - Trans/Travel	-	28	1,000	150	(850)
862253 - Travel Out of County	455	269	2,000	1,000	(1,000)
862260 - Utilities	569	-	-	400	400
Total Services & Supplies	54,131	59,280	60,696	60,286	(410)
Expand Transfer & Reimb					
865380 - Intrafund Transfers	-	(64)	-	-	-
Total Expand Transfer & Reimb	-	(64)	-	-	-
Total Net Appropriations	178,783	205,193	209,193	178,698	(30,495)
Total Fund Balance Contribution	31,936	48,352	1,706	(37,278)	(38,984)



BU 0478 - Bioterrorism Act Grant

GRANT OVERVIEW (Administered by BU 4013)

The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHS), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

GRANT INFORMATION

- Grant Inception Date: October 2002
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 270,638
Other Charges	27,566
Total	\$ 298,204

Expenditures

Salaries & Benefits	\$ 213,051
Services & Supplies	72,730
Total	\$ 285,781

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%
Program Specialist I	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0478 - Bioterrorism Act-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4780 Bioterrorism Act	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	21,101	14,462	27,566	13,104
827801 - Grant Revenue	198,037	156,494	209,080	270,638	61,558
827820 - Grant Interest	1,170	2,019	-	-	-
Total Revenues	199,207	179,614	223,542	298,204	74,662
Salaries & Employee Benefits					
861011 - Regular Employees	52,243	18,397	54,275	101,397	47,122
861013 - Overtime Reg Emp	-	38	-	-	-
861021 - Co Cont Retirement	11,119	4,844	16,282	31,307	15,025
861022 - Co Cont OASDI	2,139	1,115	3,365	5,846	2,481
861023 - Co Cont Medicare	727	261	787	1,367	580
861024 - Co Cont Retire Incr	4,296	1,333	4,885	6,390	1,505
861030 - Co Cont Health Ins	5,510	1,369	9,909	24,087	14,178
861031 - Co Cont Unemp Ins	141	111	53	109	56
861035 - Co Cont Workers Comp	28,045	41,950	38,393	42,548	4,155
Total Salaries & Employee Benefits	104,220	69,417	127,949	213,051	85,102
Services & Supplies					
862060 - Communications	1,481	1,616	1,200	-	(1,200)
862101 - Insurance - General	200	214	164	181	17
862170 - Office Expense	1,167	546	1,000	1,000	-
862187 - Education & Training	-	250	-	400	400
862189 - Prof/Spec Svcs - Other	36,730	38,126	20,808	5,000	(15,808)
862230 - Info Tech Equip	-	-	-	1,000	1,000
862239 - Spec Dept Expense	44,097	85,144	117,955	64,098	(53,857)
862250 - Trans/Travel	78	1	250	150	(100)
862253 - Travel Out of County	527	528	200	500	300
862260 - Utilities	350	688	500	400	(100)
Total Services & Supplies	84,630	127,112	142,077	72,729	(69,348)
Total Net Appropriations	188,851	196,529	270,026	285,780	15,754
Total Fund Balance Contribution	(10,356)	16,915	46,484	(12,424)	(58,908)



BU 0488 - HIV Services Grant

GRANT OVERVIEW (Administered by BU 4013)

The Purpose of the Surveillance and Epidemiology allocation is to track HIV/AIDS locally and report cases to the California Department of Public Health, Office of AIDS. The HIV Coordinator attends a bi-weekly collaborative meeting with community HIV/AIDS care teams including Mendocino Community Health Center, Mendocino County HIV/AIDS & Viral Hepatitis Network, and Community Care. The HIV Coordinator also meets on an ongoing basis with the Mendocino Coast Clinic's HIV Nurse Case Manager.

The AIDS Drug Assistance Program (ADAP) ensures that people living with HIV/AIDS who are uninsured or under-insured have access to medications, which also includes Hepatitis C treatment. ADAP enrollees are eligible for the Office of AIDS Health Insurance Premium Program (OA-HIPP) or the Medicare Part D payment program.

GRANT INFORMATION

- Grant Inception Date: April 1, 1987
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 15% of the grant for Surveillance, but not ADAP, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 30,189
Total	\$ 30,189

Expenditures

Services & Supplies	\$ 30,189
Total	\$ 30,189

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Public Health Lab Technician	0.3	100%	0%
Community Health Specialist II	0.1	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0488 - HIV Services-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4880 Family Planning	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	19,580	32,103	29,439	30,189	750
Total Revenues	19,580	32,103	29,439	30,189	750
Salaries & Employee Benefits					
861011 - Regular Employees	3,200	-	-	-	-
861021 - Co Cont Retirement	929	-	-	-	-
861022 - Co Cont OASDI	186	-	-	-	-
861023 - Co Cont Medicare	44	-	-	-	-
861024 - Co Cont Retire Incr	383	-	-	-	-
861030 - Co Cont Health Ins	530	-	-	-	-
861031 - Co Cont Unemp Ins	111	13	-	-	-
Total Salaries & Employee Benefits	5,381	13	-	-	-
Services & Supplies					
862101 - Insurance - General	1,050	1,094	-	-	-
862140 - Med Dntl & Lab Suppl	(205)	(248)	-	-	-
862170 - Office Expense	-	-	1,717	1,000	(717)
862239 - Spec Dept Expense	4,088	12,139	27,222	28,689	1,467
862250 - Trans/Travel	-	-	250	250	-
862253 - Travel Out of County	-	224	250	250	-
Total Services & Supplies	4,933	13,209	29,439	30,189	750
Total Net Appropriations	10,314	13,222	29,439	30,189	750
Total Fund Balance Contribution	(9,266)	(18,881)	-	-	-



BU 4016 - Emergency Medical Services

BUDGET UNIT OVERVIEW

Mendocino County's Emergency Medical Services (EMS) serves in collaboration with Coastal Valleys Emergency Medical Services Agency (CVEMSA), providing oversight and support to emergency service care providers, such as ambulance services and air-ambulance companies.

Together the counties of Mendocino and Sonoma are the Coastal Valley EMS Region, Coastal Valleys EMS Agency as Mendocino County's Local EMS Agency (LEMSA) is responsible for planning, implementing and evaluating the local EMS system; which includes but is not limited to education levels for certifications, monitoring response times by providers, and ambulance inspections.

PROGRAM OVERVIEW

- Coastal Valley EMS Region
- Dispatch
- EMS System

ACCOMPLISHMENTS IN FY 2018-19

- Released a Request for Proposals for an inland Exclusive Operating Area.
- AED units were maintained with battery replacements.
- 100% of Emergency Medical Technicians were trained to comply with new state scope of practices standards.

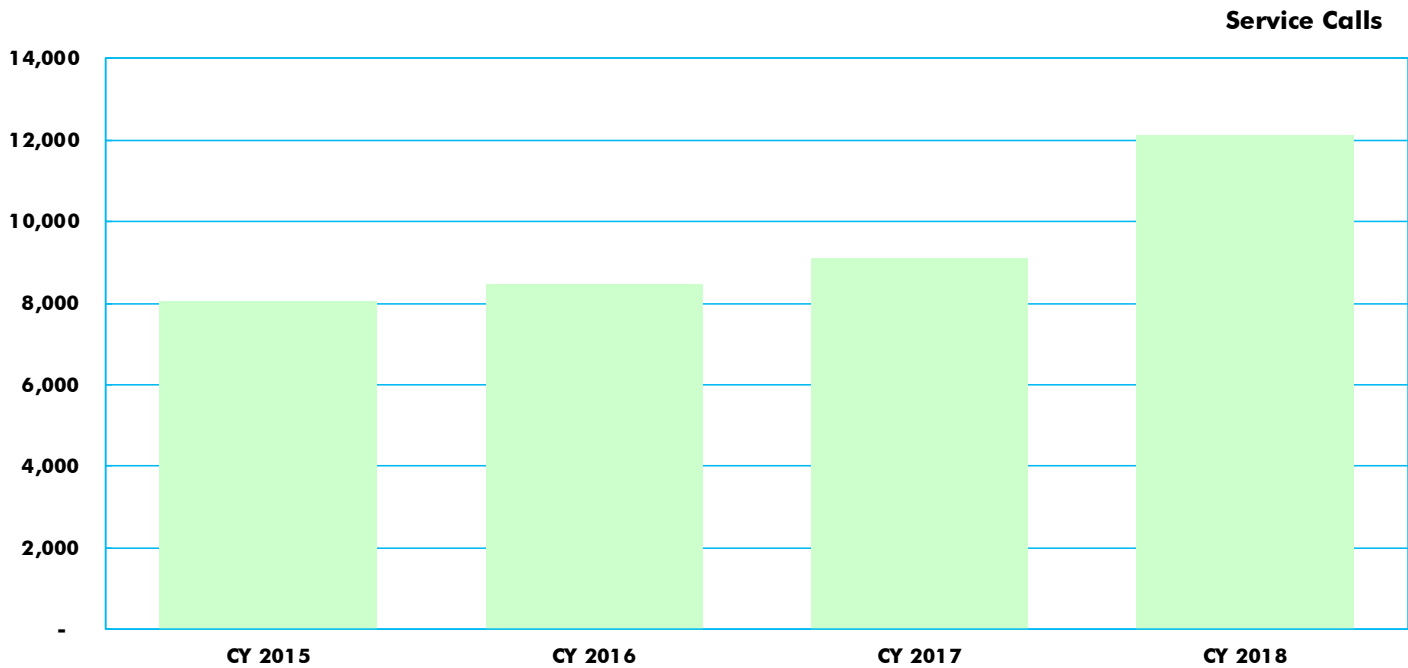
GOALS FOR FY 2019-20

- Review inland Exclusive Operating Area proposals and select best applicant.
- Following Board of Supervisor (BOS) direction, look at other LEMSMA models for future BOS discussion.
- Increase access for agency staff and community members to get CPR Training.
- Enter into Automated External Defibrillator (AED) Service Plan agreement

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4016 - Emergency Medical Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3204 EMS share of revenue received from a \$3 assessment levied on certain Vehicle Code fines and forfeitures.

Other Charges

Acct. 3113 Payment to CalFire Dispatch.

Acct. 3280 Payment to Sonoma County for EMS services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4016 - Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	182,965	190,888	175,000	178,685	3,685
821120 - Curr Unsec Prop Tax	5,951	5,589	5,900	5,900	-
821130 - Supplemental Roll Tax	2,004	2,542	2,000	4,000	2,000
821210 - Prior Sec Prop Tax	(53)	-	(500)	-	500
821220 - Prior Unsec Prop Tax	434	(163)	200	200	-
821510 - Sales Tax-Public Safety	570,016	-	-	-	-
821700 - Hwy Prop Rental	-	-	10	-	(10)
823204 - Misc Court Fine	-	96,680	112,394	115,450	3,056
825341 - Realignment Hlth Svcs	40,497	-	-	-	-
825472 - County Hospital	43,773	-	40,000	40,000	-
825481 - Homeowner Exemption	1,654	1,634	1,500	1,600	100
826361 - EMS Per Call Fee	20,123	11,616	22,000	15,000	(7,000)
826390 - Other Charges	89,977	73,461	80,000	81,025	1,025
827700 - Other	85	170	500	300	(200)
Total Revenues	957,427	382,418	439,004	442,160	3,156
Salaries & Employee Benefits					
861031 - Co Cont Unemp Ins	71	-	-	-	-
861035 - Co Cont Workers Comp	25	-	-	-	-
Total Salaries & Employee Benefits	96	-	-	-	-
Services & Supplies					
862060 - Communications	1,451	1,449	1,650	1,650	-
862101 - Insurance - General	335	351	394	400	6
862120 - Maint Equip	103	-	2,000	2,000	-
862140 - Med Dntl & Lab Supls	6,846	5,259	6,025	6,025	-
862170 - Office Expense	5	57	50	50	-
862189 - Prof/Spec Svcs - Other	40	26,612	-	-	-
862230 - Info Tech Equip	-	-	-	3,000	3,000
862239 - Spec Dept Expense	3,975	4,477	2,100	1,191	(909)
862250 - Trans/Travel	-	-	100	100	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
 BU 4016 - Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862253 - Travel Out of County	-	-	100	100	-
862260 - Utilities	450	297	500	500	-
Total Services & Supplies	13,207	38,502	12,919	15,016	2,097
Other Charges					
863113 - Pmt Other Gov Agency	1,053,773	592,150	832,569	1,114,919	282,350
863119 - Supp/Care - Other	40,639	-	40,000	40,000	-
863280 - Contr Other Agency	107,500	107,500	107,500	107,500	-
Total Other Charges	1,201,911	699,650	980,069	1,262,419	282,350
Total Net Appropriations	1,215,214	738,152	992,988	1,277,435	284,447
Total Net County Cost	257,787	355,734	553,984	835,275	281,291



BU 4050 - Mental Health Services

BUDGET UNIT OVERVIEW

Mendocino County Behavioral Health & Recovery Services Mental Health Plan (MHP) provides, arranges, and pays for all medically necessary covered Specialty Mental Health Services (SMHS). The MHP serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. Specialty Mental Health Services offers assessments, case management, rehabilitative services, therapy, therapeutic behavioral services, crisis intervention, psychiatric inpatient hospitalization, and medication support services. We support individuals to progress them towards independent living and to improve their quality of life through community-based treatment.

The Behavioral Health & Recovery Services MHP strives to deliver services in a respectful, responsive, and efficient manner with special attention to cultural diversity. The goal is to educate staff, individuals, families, and the community about mental illness, treatment availability, and recovery. The MHP also strives to manage fiscal resources effectively and responsibly while assuring that productivity and efficiency are important organizational values.

PROGRAM OVERVIEW

- Access Line
- Lanterman-Petris-Short Conservatorships Case Management and Placement
- Medication Support Services
- Mental Health CalWORKS
- Mental Health Outpatient Services
- Mental Health Services Probation
- Mobile Outreach Prevention Services
- Psychiatric Emergency Services & Inpatient Treatment
- Quality Assurance & Quality Improvement

ACCOMPLISHMENTS IN FY 2018-19

- Filled the Jail Discharge Planner position, improving connection with linkage and referrals to services upon release from the county jail.
- Provided two Crisis Intervention Trainings to law enforcement and first responders.
- Filled the Outreach and Engagement Coordinator position, providing outreach, education, and trainings to the community.
- Involvement with the Stepping Up Initiative and Measure B committees.
- Expanded Medication Support Services.

GOALS FOR FY 2019-20

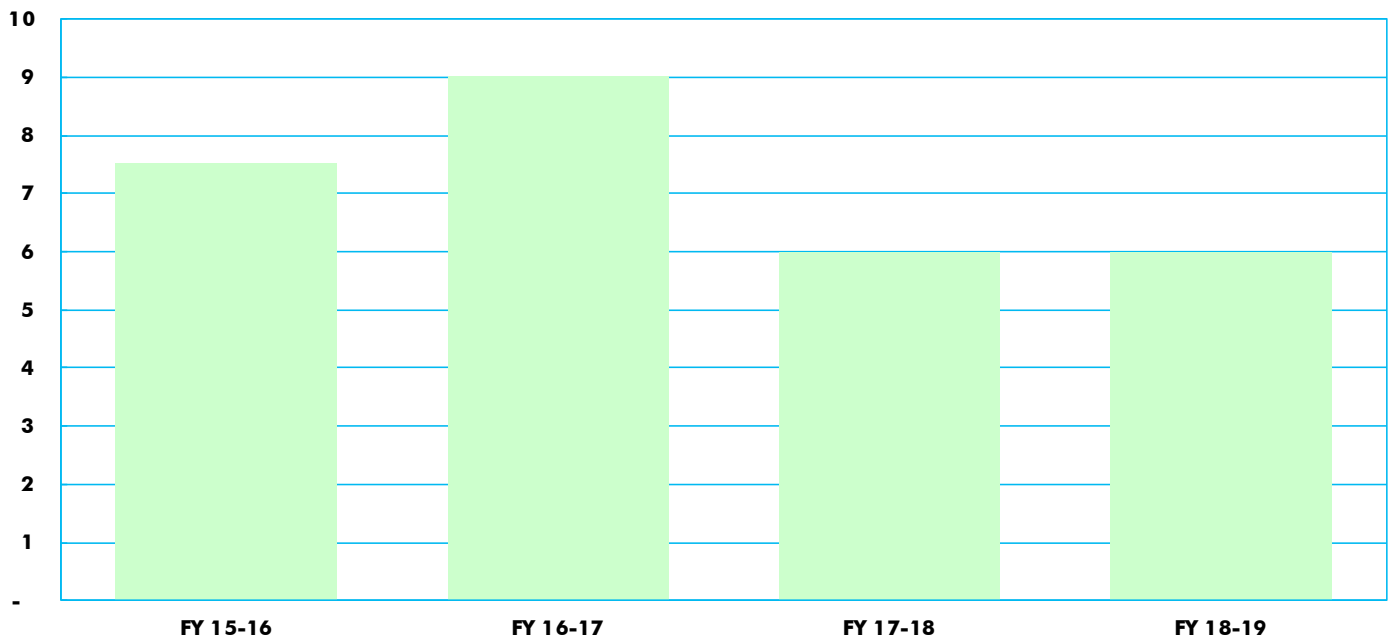
- Provide additional Crisis Intervention Trainings to law enforcement and first responders.
- Provide outreach, education, and trainings to the community.
- Continue involvement with the Stepping Up Initiative and Measure B committees.
- Continue to expand Specialty Mental Health Services.
- Apply for grants to enhance and expand mental health services and housing opportunities.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

PERFORMANCE INDICATORS

Average Days from Request for Services to Assessment



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5330 State Sales Tax revenue distribution - Realignment 2011 for community specialty mental health services.
- Acct. 5331 Medi-Cal revenue generated by the ASO's subcontractor network, and County administration.
- Acct. 5342 Realignment 1991 revenue for Mental Health Services, and Mental Health administration.

Services & Supplies

- Acct. 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

Other Charges

- Acct. 3162 Provides payment to group homes and adult board and care facilities.
- Acct. 3280 ASO contracts.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided.
- Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

CHANGES IN BUDGET FROM PRIOR YEAR

Salaries and benefits for four staff positions who provide Mental Health Services Act services and support were moved from budget unit 4050 to budget unit 4051. The Administrative Service Organization contract portion that is funded by the Mental Health Services Act was moved from budget unit 4050 to budget unit 4051. The Administrative Service Organization contract was moved from being an Other Government line item, to payments, to being an Other Agencies line item.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation

Activity: Mental Health

Fund: 1221 Mental Health Service	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(46,911)	(47,823)	(21,000)	(21,000)	-
825330 - State Aid Mental Hlth	6,234,904	7,189,585	5,998,965	6,178,965	180,000
825331 - Medi-Cal Mental Hlth	7,326,131	8,801,450	8,125,307	10,300,498	2,175,191
825342 - Realignment Mental Hlth	4,151,454	3,973,056	4,180,046	4,180,046	-
825344 - 2011 Realign Pub Safety	145,238	129,340	117,940	135,268	17,328
825490 - State Other	-	109,783	-	2,243,938	2,243,938
826290 - Mental Health Svc	412	44,293	-	-	-
826390 - Other Charges	498,590	1,652,678	378,442	742,156	363,714
827600 - Other Sales	143	450	500	500	-
827700 - Other	35,509	93,475	12,000	150,000	138,000
827802 - Oper Transfer In	3,995,085	4,634,827	4,508,203	503,460	(4,004,743)
Total Revenues	22,340,555	26,581,113	23,300,403	24,413,831	1,113,428
Salaries & Employee Benefits					
861011 - Regular Employees	1,600,567	1,649,604	2,448,018	2,061,450	(386,568)
861012 - Extra Help	39,994	48,964	29,962	16,510	(13,452)
861013 - Overtime Reg Emp	17,392	12,635	-	-	-
861021 - Co Cont Retirement	453,217	491,987	824,371	634,920	(189,451)
861022 - Co Cont OASDI	95,602	98,436	164,544	123,868	(40,676)
861023 - Co Cont Medicare	22,867	23,764	39,156	29,208	(9,948)
861024 - Co Cont Retire Incr	176,112	160,835	235,309	160,006	(75,303)
861030 - Co Cont Health Ins	276,609	246,514	343,172	311,987	(31,185)
861031 - Co Cont Unemp Ins	19,674	9,340	8,793	5,803	(2,990)
861035 - Co Cont Workers Comp	124,594	138,928	128,041	84,706	(43,335)
Total Salaries & Employee Benefits	2,826,627	2,881,007	4,221,366	3,428,458	(792,908)
Services & Supplies					
862060 - Communications	29,146	26,593	34,900	26,800	(8,100)
862080 - Food	1,559	1,451	2,800	3,000	200
862090 - Household Expense	959	1,480	1,100	1,200	100
862101 - Insurance - General	34,591	25,363	23,789	23,789	-
862109 - Insurance Other	1,863	21,072	21,072	24,264	3,192
862120 - Maint - Equip	-	95	-	-	-
862130 - Maint Strc Impr & Grnds	62,680	69,134	65,000	78,616	13,616
862140 - Med Dntl & Lab Supls	4,697	-	-	-	-
862150 - Memberships	5,841	5,906	6,150	6,150	-
862170 - Office Expense	46,833	32,045	45,550	36,850	(8,700)
862182 - Data Processing Svcs	19,362	14,708	25,300	25,300	-
862185 - Medical/Dental Svcs	407,465	239,205	59,000	31,250	(27,750)
862187 - Education & Training	3,978	4,387	7,500	7,000	(500)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Health & Sanitation		Activity: Mental Health	
		2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
862189 - Prof/Spec Svcs - Other		323,322	254,450	1,144,972	371,400	(773,572)	
862190 - Publ/Legal Notice		14,960	3,677	13,250	12,750	(500)	
862194 - A-87 Costs		246,789	299,814	364,246	364,246	-	
862210 - Rent/Lease - Bldg Grnds		30	-	30	30	-	
862230 - Info Tech Equip		69,727	78,048	130,000	130,300	300	
862239 - Spec Dept Expense		447,405	341,134	375,757	391,724	15,967	
862250 - Trans/Travel		29,893	42,476	21,900	17,800	(4,100)	
862253 - Travel Out of County		16,414	14,081	17,870	17,520	(350)	
862260 - Utilities		35,681	37,979	44,240	44,200	(40)	
Total Services & Supplies		1,803,195	1,513,097	2,404,426	1,614,189	(790,237)	
Other Charges							
863113 - Pmt Other Gov Agency		355,428	608,487	14,898,874	980,141	(13,918,733)	
863160 - Acute Hospitalization		28,272	-	-	-	-	
863162 - Residential Care		2,162,739	2,209,183	2,247,900	2,247,900	-	
863280 - Contr to Other Agncs		14,957,859	19,809,230	-	15,415,316	15,415,316	
Total Other Charges		17,504,298	22,626,900	17,146,774	18,643,357	1,496,583	
Fixed Assets							
864370 - Equipment		-	30,508	-	-	-	
Total Fixed Assets		-	30,508	-	-	-	
Expend Transfer & Reimb							
865380 - Intrafund Transfer		-	-	-	(12,954)	(12,954)	
865802 - Oper Transfer Out		74,320	89,610	56,150	52,999	(3,151)	
Total Expend Transfer & Reimb		74,320	89,610	56,150	40,045	(16,105)	
Total Net Appropriations		22,208,441	27,141,122	23,828,716	23,726,049	(102,667)	
Total Fund Balance Contribution		(132,115)	560,009	528,313	(687,782)	(1,216,095)	



BU 4051 - Mental Health Services Act

BUDGET UNIT OVERVIEW

Mental Health Services Act (MHSA) was designed to provide a wide range of prevention, early intervention, and treatment services that enhance the continuum of public mental health services. The MHSA is comprised of 5 focus areas: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Workforce Education and Training (WET), Innovation (INN), and Capital Facilities and Technology Needs (CFTN). Each component has targeted funding and requirements for expenditures.

MHSA programs are offered to enhance the continuity of care for specialty mental health services, recognize and provide prevention and early intervention for severe and persistent mental health issues, provide client focused recovery, and improve access for underserved groups. The Behavioral Health & Recovery Services MHSA team oversees the facilitation of all community planning processes, monitors the data regarding program services, and works with local providers to ensure MHSA programs promote cultural competency, individual and family-driven services, and are wellness, recovery, resilience-focused.

PROGRAM OVERVIEW

- Capital Facilities and Technology Needs
- Community Services and Supports (CSS)
- Full Service Partnership (CSS)
- MHSA Housing Component (CSS)
- Innovation
- Prevention and Early Intervention
- Workforce Education and Training

ACCOMPLISHMENTS IN FY 2018-19

- MHSA Supportive Housing Willow Terrace completed and leased to 37 tenants.
- Innovation Project #2 and #3 plans developed with stakeholder feedback.
- Development of Post Suicide Review committee to review and assess the community needs and provide strategies and education on suicide prevention.
- Prevention and Early Intervention programs expanded.
- First full year of Innovation Project #1 Round Valley Crisis Response.

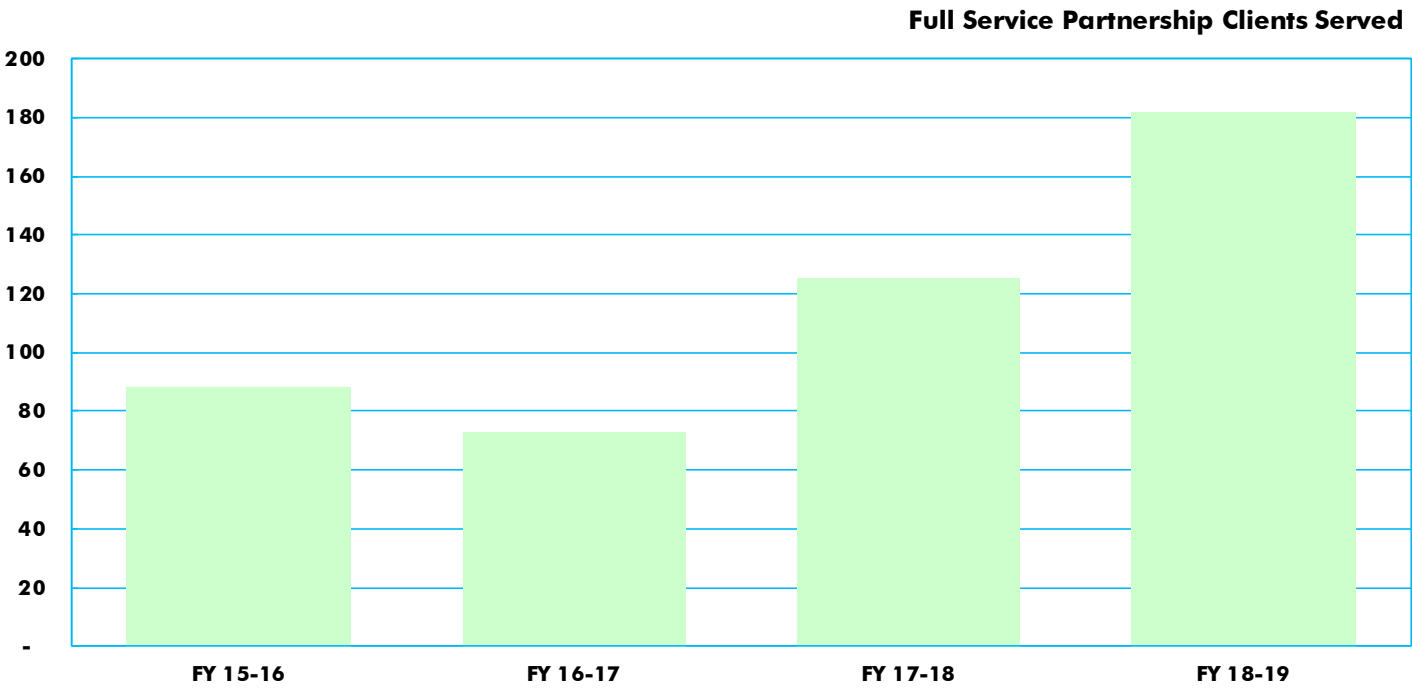
GOALS FOR FY 2019-20

- Complete the Mental Health Services Act Three Year Planning process for Fiscal Years 2020/2021 – 2022/2023.
- Obtain approval for Innovation Projects #2 and #3 from the oversight and Accountability Commission.
- Expand Suicide Prevention campaigns and awareness.
- Continue to enhance collaboration with community cultural liaisons.
- Expand training opportunities.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4051 - Mental Health Services Act

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.

CHANGES IN BUDGET FROM PRIOR YEAR

Salaries and benefits for four staff positions that provide Mental Health Services Act services and support were moved from budget unit 4050 to budget unit 4051. The Administrative Service Organization contract portion that is funded by Mental Health Services Act was moved from budget unit 4050 to budget unit 4051.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4051 - Mental Health Services Act

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Mental Health	
Fund: 1223 Mental Health Service	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	50,851	113,759	20,858	-	(20,858)
825330 - State Aid Mental Hlth	4,487,956	4,893,070	4,661,529	4,836,832	175,303
Total Revenues	4,538,807	5,006,829	4,682,387	4,836,832	154,445
Salaries & Employee Benefits					
861011 - Regular Employees	61,434	-	-	213,519	213,519
861013 - Overtime Reg Emp	10	-	-	-	-
861021 - Co Cont Retirement	15,759	-	-	66,292	66,292
861022 - Co Cont OASDI	3,252	-	-	13,038	13,038
861023 - Co Cont Medicare	833	-	-	3,050	3,050
861024 - Co Cont Retire Incr	6,453	-	-	17,808	17,808
861030 - Co Cont Health Ins	11,981	-	-	24,023	24,023
861031 - Co Cont Unemp Ins	2,707	(16,673)	-	-	-
861035 - Co Cont Workers Comp	-	1,916	-	-	-
Total Salaries & Employee Benefits	102,429	(14,757)	-	337,730	337,730
Services & Supplies					
862060 - Communications	-	3	250	250	-
862080 - Food	373	159	2,250	1,750	(500)
862090 - Household Expense	114	18	-	-	-
862101 - Insurance - General	1,141	529	267	-	(267)
862150 - Memberships	1,497	1,497	1,500	1,500	-
862170 - Office Expense	5,978	20,833	2,000	7,000	5,000
862182 - Data Processing Svcs	3,957	5,258	-	-	-
862187 - Education & Training	71,690	22,360	52,145	32,145	(20,000)
862189 - Prof/Spec Svcs - Other	93,865	1,123,259	1,942,990	2,634,139	691,149
862194 - A-87 Costs	12,943	(6,117)	7,000	7,000	-
862210 - Rent/Lease - Bldg Grnds	-	300	-	-	-
862230 - Info Tech Equip	77,095	28,552	-	134,875	134,875
862239 - Spec Dept Expense	140,021	1,336,663	1,003,683	661,770	(341,913)
862250 - Trans/Travel	870	645	5,000	1,000	(4,000)
862253 - Travel Out of County	5,726	9,880	10,000	500	(9,500)
Total Services & Supplies	415,271	2,543,839	3,027,085	3,481,929	454,844
Other Charges					
863113 - Payments to Other Govts	70	-	-	1,500	1,500
863280 - Contr to Other Agencies	-	-	-	3,528,957	3,527,457
Total Other Charges	70	-	-	3,528,957	3,528,957
Fixed Assets					
864370 - Equipment	-	29,350	-	137,000	137,000
Total Fixed Assets	-	29,350	-	137,000	137,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out	2,923,775	3,641,392	3,961,161	392,080	(3,569,081)
Total Expend Transfer & Reimb	2,923,775	3,641,392	3,961,161	392,080	(3,569,081)
Total Net Appropriations	3,441,545	6,199,824	6,988,246	7,877,696	889,450
Total Fund Balance Contribution	(1,097,262)	1,192,995	2,305,859	3,040,864	735,005

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4070 - Hospital & Medical Services Program

BUDGET UNIT OVERVIEW

The Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) serving the County's medically indigent population. CMSP provides limited-term health coverage for uninsured low-income adults who are not otherwise eligible for other publicly-funded health programs. Mendocino County is one of 35 primarily rural counties that participate in CMSP to help meet indigent health care obligations under state law.

GOALS FOR FY 2019-20

- Continue to conduct outreach efforts and provide education to increase CMSP enrollment and enrollee participation in the primary care benefit.
- Continue to leverage Inter-governmental funding (IGT) to expand and enhance services within our community to increase access to Medi-Cal.
- Leverage new CMSP grant funding opportunities to support and enhance the health care safety net.
- Continue to monitor impacts of health care reform and section 17000 obligations under the California Welfare and Institutions Code.

ACCOMPLISHMENTS IN FY 2018-19

- The Mobile Outreach and Prevention Program with the Mendocino County Sheriff's Office continues to successfully serve 200-250 monthly contacts in North County, South Coast and Anderson Valley.

SUMMARY OF MAJOR ACCOUNTS

Other Charges

Acct. 3152, 3154 Provides payments to hospitals and physicians for uncompensated care from the EMS Trust generated from ambulance franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

CHANGES IN BUDGET FROM PRIOR YEAR

The significant changes in budget from the previous fiscal year are due to moving the Partnership HealthPlan of California Rate Range Intergovernmental Transfer program to its own budget unit 4071.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4070 - Hospital & Medical Services Program

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Mental Health	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
825341 - Realignment Hlth Svcs	1,321,688	3,608,601	-	-	(2,775,695)
825473 - Non-County Hosp	51,200	104,877	76,000	76,000	-
825475 - EMS - Physician Svcs	106,716	99,682	300,000	300,000	-
825670 - Federal Other	2,114,778	6,702,130	-	-	(3,875,676)
827802 - Operating Transfer	-	149,285	-	-	-
Total Revenues	3,594,382	10,664,576	376,000	376,000	-
Services & Supplies					
862060 - Communications	-	66	-	-	-
862170 - Office Expense	-	41	-	-	-
862189 - Prof/Spec Svcs - Other	424,079	976,266	-	-	-
862239 - Spec Dept Expense	1,326,581	4,192,275	-	-	-
862253 - Travel & Trsp Out of County	-	686	-	-	-
Total Services & Supplies	1,385,394	1,750,660	4,204,059	-	(4,204,059)
Other Charges					
863152 - Non-Co Contract Hosp	46,307	91,464	76,000	76,000	-
863154 - Physician Svcs - EMS	106,716	99,634	300,000	300,000	-
Total Other Charges	153,023	191,098	376,000	376,000	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	433,073	711,985	-	-	-
Total Expend Transfer & Reimb	433,073	711,985	-	-	-
Total Net Appropriations	2,336,756	6,072,416	376,000	376,000	-
Total Net County Cost	(1,257,626)	(4,592,160)	-	-	-



BU 0482 - Wellness and Prevention Pilot Program Grant

GRANT OVERVIEW

Mendocino County Health & Human Services Agency has been granted \$225,500 over 3 years to implement the Mendocino County Wellness and Prevention Project (MCWAP). The goal of the project is to implement local level wellness and prevention activities and to expand the County Medical Services Program (CMSP) and other public program enrollment for vulnerable residents of Mendocino County. The project outcomes are to: increase CMSP and other public enrollment, increase CMSP enrollee participation in the primary care benefit, accomplish a 5% decrease in mental health crises addressed in the Ukiah Valley Medical Center emergency department, and to accomplish a 5% decrease in 5150 arrests in the Ukiah Valley over the 3-year project period. The project will achieve these goals through three primary strategies; 1) Community Resiliency Model Training, through a partnership with First 5 Mendocino, 2) Outreach to residents likely to be eligible for CMSP, but are not enrolled, through additional training and support for HHSA staff, and 3) Care coordination of high users of care through a web-based platform.

GRANT INFORMATION

- Grant Inception Date: April 1, 2017
- Current Grant Period: January 1, 2019 - December 31, 2019
- Source of Funds: County Medical Services Program Governing Board
- Continuity of Grant: Three Year Grant
- Grant Restrictions and Provisions: See Grant Overview above.

GRANT BUDGET

Revenue	
Grant	\$ 150,000
Total	\$ 150,000
Expenditures	
Services & Supplies	\$ 111,500
Other Charges	38,500
Total	\$ 150,000
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 4070's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0482 - Wellness and Prevention Pilot Program - Grant

BUDGET UNIT DETAIL

Fund: 4820 Wellness & Prevention Pilot Prg	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	-	150,000	75,000	150,000	75,000
Total Revenues	-	150,000	75,000	150,000	75,000
Services & Supplies					
862170 - Office Expense	-	-	1,000	-	(1,000)
862189 - Prof/Spec Svcs - Other	-	-	20,819	-	(20,819)
862239 - Spec Dept Expense	-	661	19,702	111,500	91,798
Total Services & Supplies	-	661	41,521	111,500	69,979
Other Charges					
863280 - Contr Other Agency	-	38,500	37,593	38,500	907
Total Other Charges	-	38,500	37,593	38,500	907
Total Net Appropriations	-	39,161	79,114	150,000	70,886
Total Fund Balance Contribution	-	(110,839)	4,114	-	(4,114)



BU 4071 - Partnerships for Health (IGT)

BUDGET UNIT OVERVIEW

The Health and Human Services Agency maximizes realignment funds by participating in the Inter-Governmental Transfer (IGT) opportunity with Partnership HealthPlan of California (PHC) to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries, enhancing the safety net and strengthening the infrastructure to ensure access and continuity of care for our most vulnerable residents. The leveraging will improve the health and wellbeing of Medi-Cal beneficiaries throughout Mendocino County.

Healthy Mendocino is a community collaborative of over 60 agencies and service organizations that positively impact the health of Mendocino County. Public Health's Community Health Improvement Plan, a requirement of Public Health Accreditation, is overseen by Healthy Mendocino. Five priority areas have been targeted and include family wellness, trauma, housing, poverty and mental health.

GOALS FOR FY 2019-20

- Continue to support both Harm Reduction Services and Suicide Prevention Trainings.
- Rebuild the Public Health Field Nursing Services.
- Explore using Medi-Cal Targeted Case Management as a sustainable funding source.
- Leverage any additional Inter-Governmental Transfer opportunities through Partnership Health Plan of California.
- Through Healthy Mendocino, implement policy-level changes in at least two the five priority areas of the Community Health Improvement Plan.

ACCOMPLISHMENTS IN FY 2018-19

- Enhanced core Public Health Services by introducing two new services through contracts.
 1. A three year contract to implement the Mendocino County Harm Reduction Plan, to provide medical prevention services, needle exchange and treatment referral services to substance users around the county.
 2. Suicide Prevention Brief Intervention Trainings. Question, Persuade, Refer (QPR) is an evidence-based brief intervention to use when someone is having suicidal thoughts. There are now community QPR trainings throughout the county 35 more instructors were trained this last year.
 3. Provided resources to staff Healthy Mendocino County's Action Teams within the Community Health Improvement Plan
- Provide resources to staff Healthy Mendocino County's Action Teams within the Community Health Improvement Plan.

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4071 - Partnerships for Health(IGT)

BUDGET UNIT DETAIL

Fund: 1226 Inter-Governmental Transfer	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825341 - Realignment Health Services	-	-	2,640,000	2,200,000	(440,000)
825670 - Federal Other	-	-	3,520,000	3,520,000	-
Total Revenues	-	-	6,160,000	5,720,000	(440,000)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	150,000	150,000	-
862239 - Spec Dept Expense	-	-	2,640,000	2,200,000	(440,000)
Total Services & Supplies	-	-	2,790,000	2,350,000	(440,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	250,000	300,000	50,000
Total Expend Transfer & Reimb	-	-	250,000	300,000	50,000
Total Net Appropriations	-	-	3,040,000	2,650,000	(390,000)
Total Fund Balance Contribution	-	-	(3,120,000)	(3,070,000)	50,000

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



Whole Person Care Pilot Program (WPC) Grant

GRANT OVERVIEW

The Whole Person Care Pilot is a competitive grant program under California's Section 1115(a) Medicaid Waiver, entitled Medi-Cal 2020. Medi-Cal 2020 provides for innovative ways to leverage Medicaid funding to improve access, quality of care and efficiency of health care services

The purpose of Whole Person Care is to improve the wellbeing of Mendocino County residents experiencing mental illness, social isolation and/or poor health through enhanced interagency collaboration, peer support, and care coordination. Project partners include Mendocino Coast Clinics, Mendocino Community Health Clinics, Adventist Health Ukiah Valley, and Redwood Quality Management Corporation.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2017 to June 30, 2018
- Source of Funds: Department of Health Care Services
- Continuity of Grant: Five calendar years ending in 2020
- Grant Restrictions and Provisions: Services must be provided to Medi-Cal beneficiaries with specific health criteria per WPC requirements.

GRANT BUDGET

Revenue

Grant	\$ 3,223,180
Realignment Health Services	1,219,510
Oper Transfer In	392,080
Total	\$ 3,223,180

Expenditures

Salaries & Benefits	\$ 193,896
Services & Supplies	4,232,165
Other Charges	256,685
Total	\$ 4,682,746

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administration	1.0	100%	0%
Department Analyst I/II	1.0	100%	0%
Senior Program Manager	0.64	100%	0%
Administrative Services Manager I	0.28	100%	0%

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4072 - Whole Person Care (WPC)

BUDGET UNIT DETAIL

Fund: 1227 WPC	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825341 - Realignment Health Services	-	-	979,665	1,219,510	239,845
825670 - Federal Other	-	-	2,701,180	3,223,180	522,000
827802 - Oper Transfer In	-	-	416,857	392,080	(24,777)
Total Revenues	-	-	4,097,702	4,834,770	737,068
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	209,338	118,587	(90,751)
861021 - Co Cont Retirement	-	-	62,836	36,575	(26,261)
861022 - Co Cont OASDI	-	-	12,888	7,136	(5,752)
861023 - Co Cont Medicare	-	-	3,014	1,669	(1,345)
861024 - Co Cont Retire Incr	-	-	19,094	8,790	(10,304)
861030 - Co Cont Health Ins	-	-	12,376	21,139	8,763
Total Salaries & Employee Benefits	-	-	319,546	193,896	(125,650)
Services & Supplies					
862060 - Communications	-	-	-	1,000	1,000
862170 - Office Expense	-	-	-	1,000	1,000
862182 - Data Processing Svcs	-	-	-	30,000	30,000
862187 - Education & Training	-	-	-	7,500	7,500
862189 - Prof/Spec Svcs - Other	-	-	1,977,641	2,500,000	522,359
862239 - Info Tech Equip	-	-	-	20,000	20,000
862239 - Spec Dept Expense	-	-	1,390,915	1,662,165	271,250
862250 - Trans/Travel	-	-	-	500	500
862253 - Travel Out of County	-	-	-	10,000	10,000
Total Services & Supplies	-	-	3,368,556	4,232,165	863,609
Fixed Assets					
864370 - Equipment	-	-	5,000	-	(5,000)
Total Fixed Assets	-	-	5,000	-	(5,000)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	-	(51,375)	(51,375)
865802 - Oper Transfer Out	-	-	904,600	308,060	(596,540)
Total Expend Transfer & Reimb	-	-	904,600	256,685	(647,915)
Total Net Appropriations	-	-	4,597,702	4,682,746	85,044
Total Fund Balance Contribution	-	-	500,000	(152,024)	(652,024)



BU 4080 - California Children's Services

BUDGET UNIT OVERVIEW

California Children's Services (CCS) strives to assure the health of Mendocino County's children through access to specialty services for all children and youth up to age 21.

The Child Health and Disability Prevention (CHDP) program helps to prevent and find health problems through regular, no cost health check-ups.

The Health Care Program for Children in Foster Care (HCPCFC) program provides health care consultation and health care resource guidance to case workers as well as foster parents to address the health needs of foster children and youth.

PROGRAM OVERVIEW

- Effective January 1, 2019, Partnership Healthplan of California (PHC) took on the responsibility for case management for CCS children who are covered by Medi-Cal. Mendocino County CCS staff continues to determine medical, financial and residential eligibility for children who are referred to CCS and determine ongoing eligibility for children already enrolled in the program. Mendocino County CCS staff continues to be responsible for the case management for approximately 25 children and youth who meet program eligibility criteria, who are not covered by Medi-Cal.
- HCPCFC received an additional \$69,274 State and Federal funding for caseload relief which allows Mendocino County to draw down additional Federal match funds.

ACCOMPLISHMENTS IN FY 2018-19

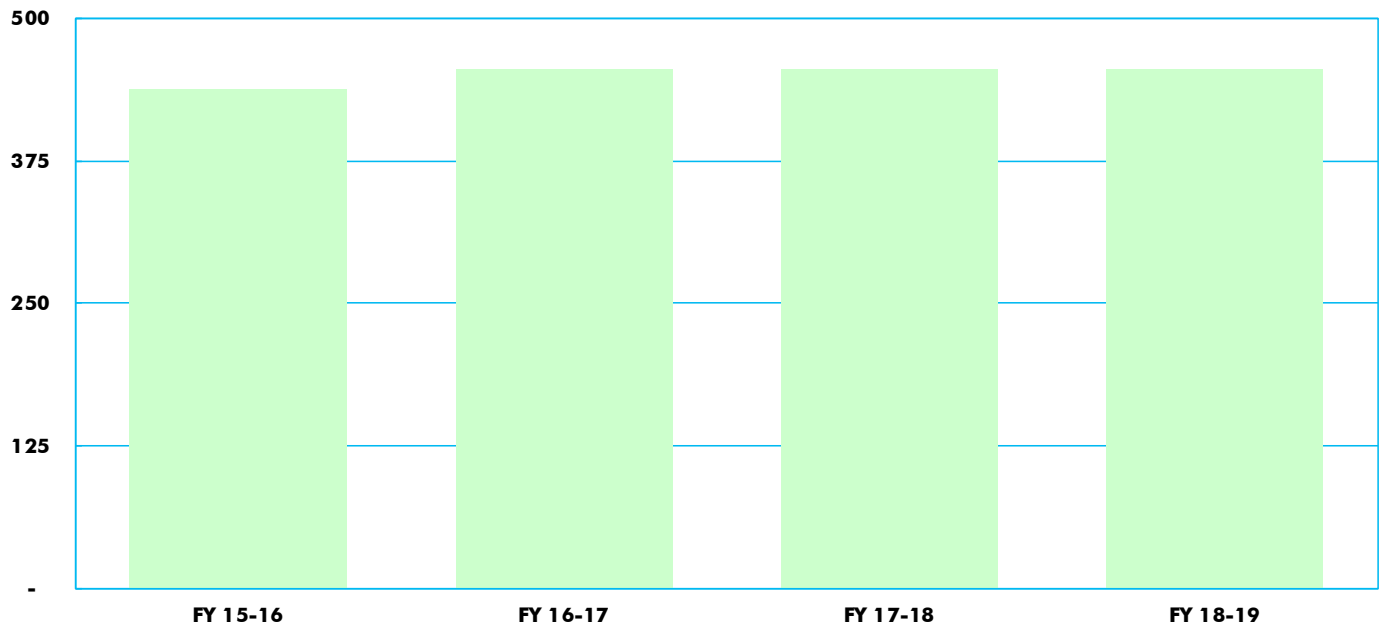
- CCS completed the transition for children covered by Medi-Cal to the Partnership Healthplan of California managed care Medi-Cal, effective January 1, 2019.
- Child Health & Disability Prevention (CCS/CHDP) reduced staffing as a result of the retirement of the Program Administrator, as well as by having clerical support staff cover CHDP, HCPCFC and reception. Children's Medical Services has hired a Public Health Nurse to provide case management and care coordination to CCS, CHDP and HCPCFC.
- HCPCFC successfully absorbed Family and Children's Services nursing staff into Public Health and has continued to serve approximately 230 children and youth in foster care and 10 in probation.

GOALS FOR FY 2019-20

- CHDP will recruit three additional local healthcare providers to provide services to eligible children including undocumented children and youth.
- CCS, in collaboration with providers and Partnership Healthplan of California, will continue to explore opportunities to utilize telemedicine technology to provide specialty care locally.

PERFORMANCE INDICATORS

Combined Active and Pending Claims



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

Services & Supplies

Acct. 2239 Medical oversight of cases by contracted physician.

CHANGES IN BUDGET FROM PRIOR YEAR

Services and Supplies – Medical oversight of cases by CCS Medical Consultant.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4080 - California Children's Services

BUDGET UNIT DETAIL Schedule 9			Function: Health & Sanitation		Activity: CCS
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825250 - State Aid CCS	442,695	597,740	571,929	571,929	-
825341 - Realignment Hlth Svcs	79,638	-	53,000	84,994	31,994
825490 - State Other	179,438	178,204	391,341	531,907	140,566
826330 - CA Children's Svcs	780	860	600	600	-
826390 - Other Charges	8,527	9,313	47,116	8,317	(38,799)
Total Revenues	711,078	786,117	1,063,986	1,197,747	133,761
Salaries & Employee Benefits					
861011 - Regular Employees	326,270	321,110	372,503	499,596	127,093
861012 - Extra Help	11,335	-	-	-	-
861013 - Overtime Reg Emp	-	396	-	-	-
861021 - Co Cont Retirement	80,596	94,692	117,197	143,749	26,552
861022 - Co Cont OASDI	18,787	18,948	23,116	29,607	6,491
861023 - Co Cont Medicare	4,617	4,431	5,406	6,925	1,519
861024 - Co Cont Retire Incr	32,511	31,975	34,910	35,754	844
861030 - Co Cont Health Ins	58,552	53,934	45,560	65,663	20,103
861031 - Co Cont Unemp Ins	564	1,031	1,031	1,031	-
861035 - Co Cont Workers Comp	74,394	55,099	23,000	14,753	(8,247)
Total Salaries & Employee Benefits	607,626	581,616	622,723	797,078	174,355
Services & Supplies					
862060 - Communications	2,112	2,542	3,350	3,250	(100)
862101 - Insurance - General	3,130	3,309	3,464	3,339	(125)
862109 - Insurance Other	932	-	1,140	4,454	3,314
862120 - Maintenance-Equipment	-	8	150	150	-
862150 - Memberships	-	-	500	500	-
862170 - Office Expense	6,168	5,765	9,180	9,180	-
862185 - Medical/Dental Svcs	-	-	5,000	5,000	-
862187 - Education & Training	874	-	3,000	3,000	-
862189 - Prof/Spec Svcs - Other	1,201	833	65,743	23,750	(41,993)
862190 - Publ/Legal Notice	153	268	500	500	-
862230 - Info Tech Equip	558	51	500	9,500	9,000
862239 - Spec Dept Expense	78,885	99,921	176,216	331,784	155,568
862250 - Trans/Travel	542	102	2,223	1,950	(273)
862253 - Travel Out of County	19,867	16,122	32,750	7,750	(25,000)
862260 - Utilities	2,913	2,351	3,250	3,500	250
Total Services & Supplies	117,336	131,272	306,966	407,607	100,641

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4080 - California Children's Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation			Activity: CCS
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Other Charges					
863113 - Pmt Other Gov Agency	80,654	17,914	212,773	212,773	-
Total Other Charges	80,654	17,914	212,773	212,773	-
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(4,215)	(19,213)	(25,589)	(214,885)	(189,296)
	-	10,857	-	-	-
Total Expend Transfer & Reimb	(4,215)	(8,356)	(25,589)	(214,885)	(189,296)
Total Net Appropriations	801,402	722,446	1,116,873	1,202,573	85,700
Total Net County Cost	90,324	(63,671)	52,887	4,826	(48,061)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4080 - Child Health and Disability Prevention - Grant

GRANT OVERVIEW (Included in BU 4080)

Child Health and Disability Prevention (CHDP) Program works to ensure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal. This program now includes children and youth who were previously served by the Healthy Families program. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue

Grant	\$ 192,322
Total	\$ 192,322

Expenditures

Salaries & Benefits	\$ 187,362
Services & Supplies	90,664
Intrafund Transfers	(85,703)
Total	\$ 192,322

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Supervising Public Health Nurse	1.0	100%	0%
Staff Assistant II	1.00	100%	0%
Sr. Program Manager II	.16	100%	0%



BU 4080 - Health Care Program for Children in Foster Care - Grant

GRANT OVERVIEW (Included in BU 4080)

The Health Care Program for Children in Foster Care (HCPCFC) in collaboration with Child Welfare System (CWS), nurses provide medical case management to children in foster care by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment. The Health Care Program for Children in Foster Care (HCPCFC) receives supplementary funding from the State for the oversight of psychotropic medication management (PMM&O) for children in foster care for \$72,772. Additionally, the program received \$69,274 as a Caseload Relief Allocation which enabled Public Health to hire a staff assistant and claim "match" funding for that position when supervised by a Public Health Nurse. The program is currently serving 240 children in foster care.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue

Grant	\$ 197,539
Total	\$ 197,539

Expenditures

Salaries & Benefits	\$ 124,401
Services & Supplies	103,211
Other Charges	(30,073)
Total	\$ 197,539

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Public Health Nurse (PHN)	1.0	100%	0%
Supervising PHN	.25	100%	0%
Sr. PHN	.25	100%	0%
Sr. Program Manager	.03	100%	0%



BU 5010 - Social Services: Employment and Family Services

BUDGET UNIT OVERVIEW

Social Services Budget Unit 5010 is comprised of the key service areas of Employment and Family Assistance Services (EFAS), Family and Children's Services and Adult and Aging Services.

Budget Unit 5010-Employment and Family Assistance (EFAS) administers State and Federal mandated public assistance programs that address the county's health and welfare needs. Specific eligibility requirements include but are not limited to an applicant's citizenship status, age, income, and resources. The California Work Opportunity and Responsibility to Kids (CalWORKs) program provides services and cash aid to eligible families with children in the home, while CalWORKs Job Services arranges employment training and addresses barriers for families on the path to self-sufficiency. CalFresh is a supplemental program to increase access to healthy food options, and Medi-Cal / County Medical Services Program (CMSP) provides health insurance to families and individuals. EFAS includes staff from the Advocacy and Collaboration Team (ACT) who serve as outreach coordinators and work collaboratively with community partners to ensure that Mendocino County residents are able to access health insurance coverage as well as help in the application process for CalFresh.

PROGRAM OVERVIEW

- Advocacy and Collaboration Team-Outreach
- CalFresh
- CalWORKs
- CalWORKs Job Services:
 - CalWORKs Housing Support
 - Expanded Subsidized Employment
 - Family Stabilization
- County Medical Services Program (CMSP)
- Medi-Cal

GOALS FOR FY 2019-20

- Successfully implement CalFresh Expansion to SSI recipients in Mendocino County.
- Improve customer service and reduce wait times through implementation of e-signature functionality and installation of document uploading kiosks.
- Reduce the vacancy rate in the eligibility classification series by 25%.
- Provide customer service training for staff to improve service delivery.

ACCOMPLISHMENTS IN FY 2018-19

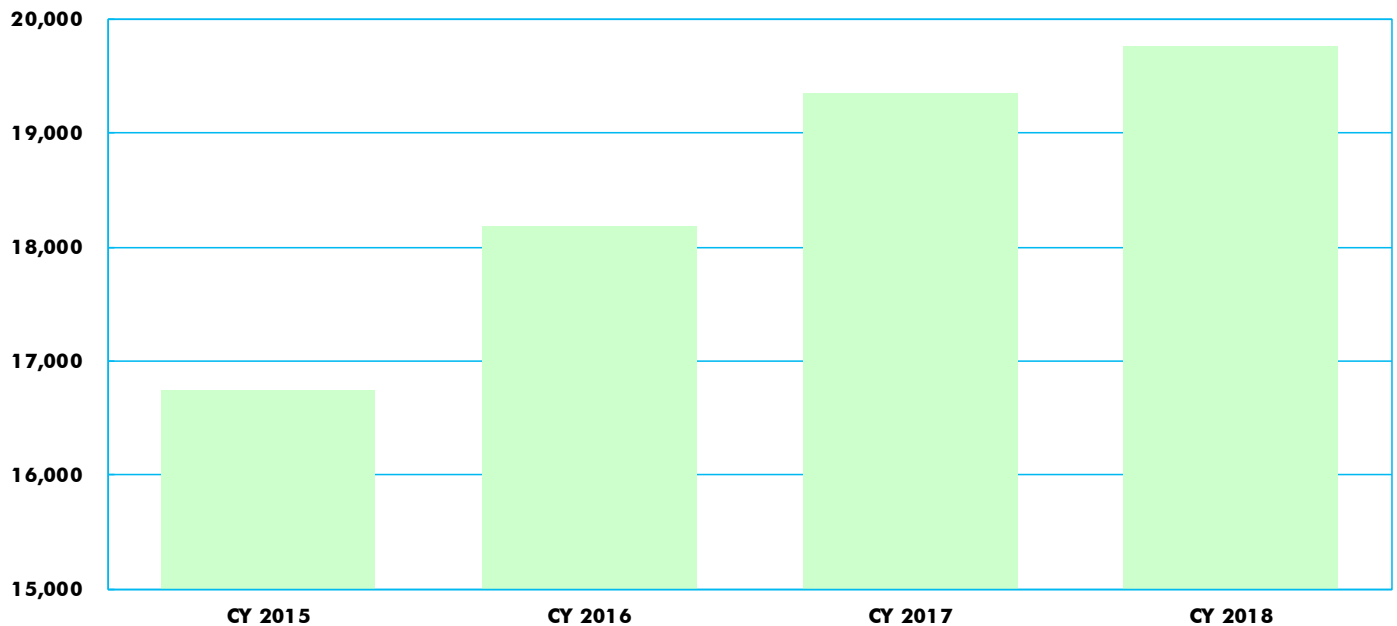
- Provided homeless assistance to 149 CalWORKs households.
- Issued \$385,427 in replacement CalFresh benefits to Mendocino County residents following the Mendocino Complex fires.
- Provided journey-level program training in Medi-Cal, CalFresh, and CalWORKs programs through UC Davis.
- Implemented a co-enrollment process into the CalWORKs Housing Support and Family Stabilization programs when housing is identified as a barrier to stability.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services: Employment and Family Services

PERFORMANCE INDICATORS

Medi-Cal Program Caseload



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, lawsuit settlements, and Language Line services.

Other Charges

- Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for EFAS.
- Acct. 3135 Transportation and supportive services for CalWORKs clients.
- Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide increased services to the community in adherence with mandated services.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 5010 - Social Services: Family and Children's Services

BUDGET UNIT OVERVIEW

Family and Children's Services provides protective services to ensure the safety of children from abuse and neglect. These services include investigation of child abuse and neglect allegations as well as assistance to families to remain together or to reunify. In addition, the program includes services to children in foster care, group home care and guardianship care.

PROGRAM OVERVIEW

- Child Abuse Hotline
- Emergency Response
- Family Dependency Drug Court
- Family Maintenance
- Family Reunification
- Foster Care Eligibility Administration
- Independent Living Skills
- Interstate Compact on the Placement of Children Administration
- Permanency Placement
- Probate Guardianships for Non-relatives
- Quality Assurance / Case Reviews
- Resource Family Approval
- Step-Parent Adoptions
- Supportive Transition
- Ukiah and Willits Family Resource Centers
- Wraparound Services

GOALS FOR FY 2019-20

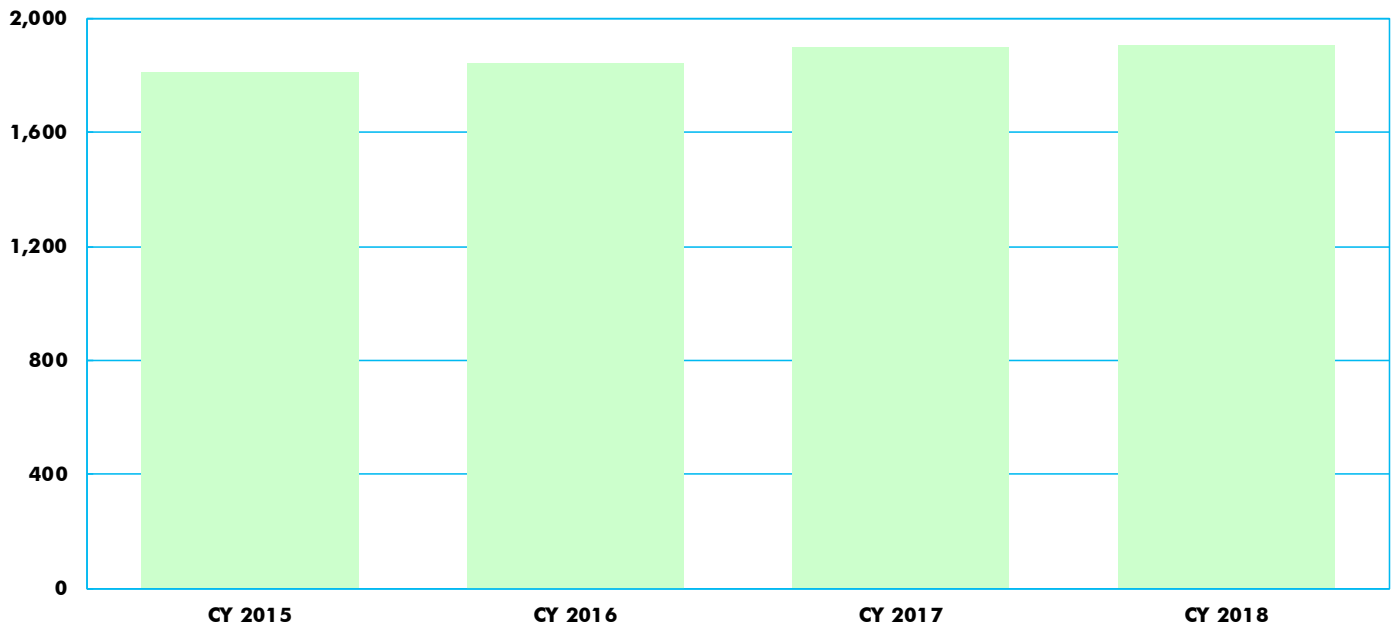
- Meet State requirements for a minimum of 90% of child abuse/neglect referrals being responded to in a timely way.
- Meet State requirements to close investigation referrals within 30 days of initial contact.
- Support families to reduce the recurrence of maltreatment and achieve the National goal of having less than 9.1% recurrence rate of abuse or neglect within a 12-month period.

ACCOMPLISHMENTS IN FY 2018-19

- Assessed hotline calls of abuse and neglect involving 1,904 (unduplicated) minors in calendar year 2018.
- Reduced the number of children being removed from their homes and placed in foster care from 124 (unduplicated) in calendar year 2017 to 106 (unduplicated) in calendar year 2018.
- Approved 35 new Resource Families to care for foster children and youth in Fiscal Year 2018/2019; an increase from 31 new families approved in the previous fiscal year.
- Continued to work with U.C. Davis Northern Training Academy to streamline Emergency Response workflow and to enhance the quality of abuse and neglect investigation assessments.

PERFORMANCE INDICATORS

Unduplicated Number Of Children with Allegations of Abuse/Neglect Reported to the Child Abuse Hotline



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, lawsuit settlements, and Language Line services.

Other Charges

- Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- Acct. 3126 Services provided to teen parents to help them finish school.
- Acct. 3133 Emergency shelter for high needs children.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide improved services to the community in adherence with mandated services.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 5010 - Social Services: Adult and Aging Services

BUDGET UNIT OVERVIEW

Adult and Aging Services (APS) coordinates and administers a range of state, federal and local programs in effort to address Mendocino County's health and welfare needs for adults and their families. Programs within Adult and Aging Services include Adult Protective Services, Veterans' Services, and Public Guardian. APS helps senior citizens (65 years and older) and dependent adults (18-64 who are disabled) when these adults are victims of abuse, neglect, or exploitation. APS investigates allegations of abuse and neglect, including self-neglect, and provides assessment, information and referral, and short-term case management. These services are available to any senior citizen or dependent adult regardless of income. Veterans' Services provides intensive case management to eligible veterans pursuing the benefit they are entitled to from the U. S. Department of Veterans Affairs (VA). The Public Guardian initiates the Court process to invoke and renew conservatorships, handles the affairs of individuals who die without family to administer their estates, and provides case management for conserved persons with mental health disabilities, dementia, or severe frailty. Adult and Aging Services provides vital services for older adults and disabled persons in coordination with other budgeted adult service programs, such as In-Home Supportive Services and General Assistance.

PROGRAM OVERVIEW

- Adult Protective Services (APS)
- General Assistance / General Relief / Long Term Med-Cal Care - BU 5190
- Home-Housing Options for Mendocino/Continuum of Care
- In Home Supportive Services - BU 5170
- Public Guardian (Public Administrator/ Public Conservator)
- Quality Assurance/Public Authority - BU 5170
- Veterans Services

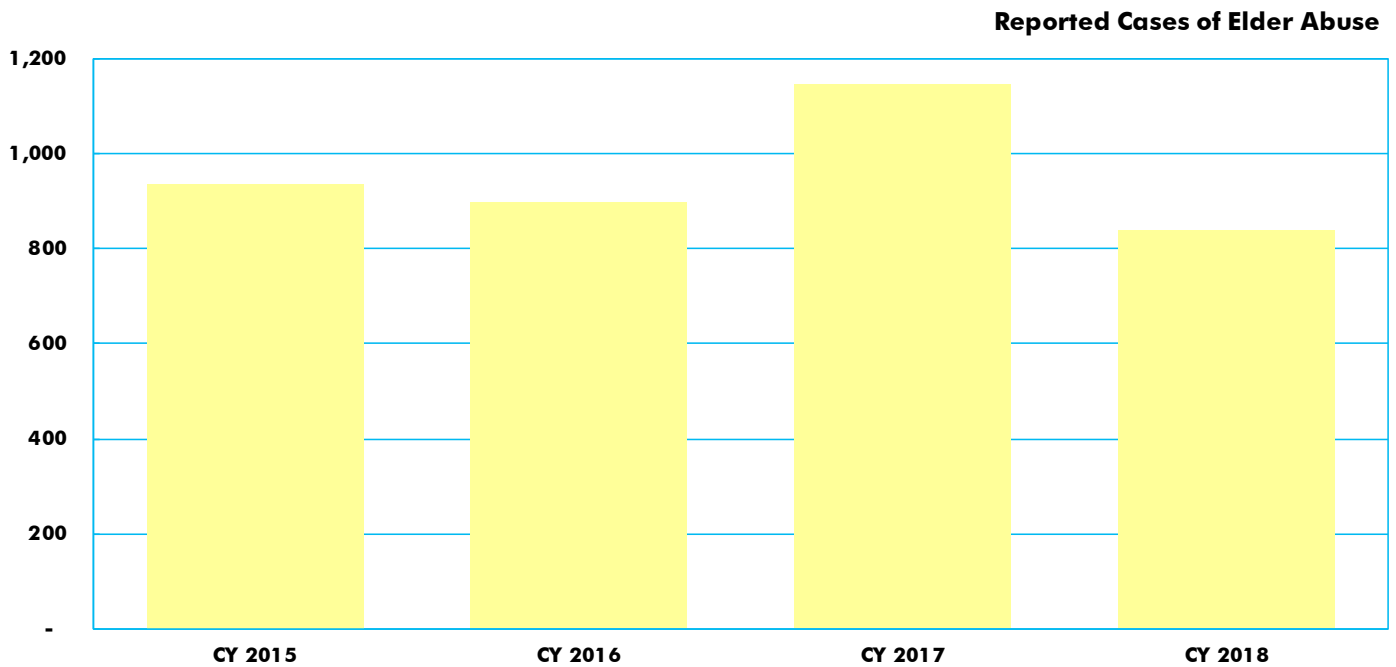
ACCOMPLISHMENTS IN FY 2018-19

- Seven APS staff earned the National Adult Protective Services Association (NAPSA) Accreditation Certificate by completing 23 required courses.
- Veterans Services staff participated in multiple outreach events, including the annual Lake/Mendocino County Stand Down and The Mendocino College Veterans Resource Fair.
- Veteran Services Staff helped 1,391 local veterans apply for eligible compensation and pension benefits. Through these efforts, \$1,886,205 in new awards were granted. The average new award was \$6,618.
- Public Guardian staff participated in an audit conducted by Social Security. All ledgers, bank accounts, receipts and other required items were determined to be 100% compliant.

GOALS FOR FY 2019-20

- Implement the Home Safe Pilot Program beginning in July 2019 through June 2021. This innovative program offers short-term housing case management to assist individuals who are involved with APS and are homeless or at risk of being homeless to secure permanent, safe housing.
- APS will utilize the computer data base LEAPS (List of Emergency Assistance Participants System), to provide enhanced tracking and record keeping
- All Veterans Services staff will procure "Personal Identification Verification Cards" (PIV) which will grant them access to the Department of Veteran Affairs online portal.
- The Public Guardian will increase outreach to community partners to teach about the legal criteria to initiate and maintain conservatorships.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, and Language Line services.

Other Charges

- Acct. 3115 Senior Center contracted services for outreach, transportation and services provided to keep senior citizens safely in their homes.
- Acct. 3140 Services provided to assist In-Home Supportive Services clients.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide increased services to the community in adherence with mandated services.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Assistance		Activity: Administration
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823300 - Forfeiture & Penalty	-	-	7,000	7,000	-
824200 - Rent/Concession	23,567	65,912	-	-	-
825150 - Motor Vehicle in Lieu	297,863	527,376	569,225	779,077	209,852
825210 - State Welfare Admin	5,307,955	4,539,203	5,704,552	6,305,743	601,191
825341 - Realignment Hlth Svcs	6,880,336	6,971,209	6,914,579	7,071,819	157,240
825343 - Realignment Pub Assist	4,909,659	5,042,430	4,470,412	5,827,023	1,356,611
825470 - State Aid Veterans	84,680	97,468	108,000	108,000	-
825490 - State Other	40,988	40,525	-	-	-
825510 - Federal Welfare Admin	11,433,183	16,382,296	16,713,301	18,391,751	1,678,450
825520 - Health Related Funds	9,711,998	8,469,190	11,884,485	13,136,965	1,252,480
826230 - Estate Fee - Pub Admin	19,649	55,088	60,000	60,000	-
826380 - Collection Fee	46,154	28,906	55,000	55,000	-
826390 - Other Charges	156,032	44,428	60,000	60,000	-
826391 - Conservator Svc Fee	34,247	39,429	72,000	72,000	-
827700 - Other	37,902	9,431	-	-	-
827802 - Oper Transfer In	-	99,222	-	-	-
Total Revenues	38,984,211	42,412,112	46,618,554	51,874,378	5,255,824
Salaries & Employee Benefits					
861011 - Regular Employees	14,531,700	15,757,453	18,931,486	20,974,183	2,042,697
861012 - Extra Help	154,030	160,403	160,000	160,000	-
861013 - Overtime Reg Emp	880,990	1,007,232	850,000	850,000	-
861021 - Co Cont Retirement	4,135,399	4,729,667	5,694,017	6,470,911	776,894
861022 - Co Cont OASDI	904,073	994,883	1,126,118	1,253,580	127,462
861023 - Co Cont Medicare	213,716	235,001	263,453	293,176	29,723
861024 - Co Cont Retire Incr	1,634,689	1,570,178	1,727,309	1,689,071	(38,238)
861030 - Co Cont Health Ins	2,548,117	2,233,782	2,122,916	2,993,782	870,866
861031 - Co Cont Unemp Ins	59,618	54,344	53,018	61,144	8,126
861035 - Co Cont Workers Comp	1,048,436	1,069,035	1,122,686	1,069,289	(53,397)
Total Salaries & Employee Benefits	26,110,767	27,811,978	32,051,003	35,815,136	3,764,133
Services & Supplies					
862060 - Communications	177,264	178,126	214,800	224,800	10,000
862090 - Household Expense	418,743	488,522	518,000	533,000	15,000
862101 - Insurance - General	313,427	242,079	263,268	263,268	-
862109 - Insurance - Other	-	4,789	-	-	-
862110 - Jury/Witness Expense	(45)	(15)	1,000	1,000	-
862120 - Maint - Equip	69,586	83,786	125,000	125,000	-
862130 - Maint Strc/Impr/Grnds	93,704	190,002	197,400	197,400	-
862150 - Memberships	35,766	37,505	52,000	70,000	18,000
862170 - Office Expense	373,333	342,118	400,800	420,800	20,000
862171 - Paper Supplies	37,157	24,968	47,000	47,000	-
862172 - Office Exp - FedEx/UPS	13,393	15,234	18,000	18,000	-
862181 - Auditing/Fiscal Svc	16,260	16,260	20,000	20,000	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Assistance Activity: Administration

Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862182 - Data Processing Svcs	454,008	483,533	548,600	581,621	33,021
862183 - Legal Fees	6	-	5,000	5,000	-
862185 - Medical/Dental Svcs	11,233	6,866	15,500	15,500	-
862187 - Education & Training	22,300	123,257	84,625	158,625	74,000
862188 - Printing	147,674	73,523	155,000	180,000	25,000
862189 - Prof/Spec Svcs - Other	167,795	314,494	170,693	170,693	-
862190 - Publ/Legal Notice	22,691	28,913	41,000	41,000	-
862194 A-87 Costs	-	1,000,000	-	1,000,000	1,000,000
862200 - Rent/Lease - Equip	4,802	4,612	6,000	6,000	-
862210 - Rent/Lease - Bldg Grnds	229,624	309,638	331,320	347,728	16,408
862230 - Info Tech Equip	124,753	495,188	463,800	463,800	-
862239 - Spec Dept Expense	2,032,947	2,317,238	2,843,656	2,467,873	(375,783)
862250 - Trans/Travel	238,574	253,575	240,000	251,000	11,000
862253 - Travel Out of County	278,069	297,117	240,000	251,000	11,000
862260 - Utilities	231,565	264,010	307,500	314,000	6,500
Total Services & Supplies	5,514,629	7,595,338	7,309,962	8,174,108	864,146
Other Charges					
863112 - Pmt to Private Inst	430	610	2,001,826	1,647,558	(354,268)
863115 - Svc Connected Exp	298,441	187,833	364,330	369,855	5,525
863116 - Child Care Svcs - MOE	371,690	271,245	405,327	405,327	-
863118 - Family Svcs	3,221,976	3,844,931	4,120,240	4,310,448	190,208
863121 - Independent Living	56,281	70,422	65,000	65,000	-
863126 - Cal-Learn Prog Svcs	1,292	956	10,000	10,000	-
863131 - Family Preservation	155,818	177,609	260,433	260,433	-
863132 - Family Track	608,418	1,030,656	1,007,800	1,054,000	46,200
863133 - Office of Educ Contract	1,706,401	1,004,046	732,720	682,100	(50,620)
863135 - Job Alliance Prog Svc	496,036	302,092	795,000	894,850	99,850
863138 - Welfare to Work 15%	501,730	468,694	814,000	850,613	36,613
863140 - IHSS - PA	1,750	1,531	59,000	59,000	-
Total Other Charges	7,420,263	7,360,625	10,635,676	10,609,184	(26,492)
Fixed Assets					
864360 - Structure/Improvement	-	792,837	-	-	-
864370 - Equipment	349,837	207,437	289,000	147,405	(141,595)
Total Fixed Assets	349,837	1,000,275	289,000	147,405	(141,595)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(1,226,270)	(1,605,637)	(3,430,826)	(3,262,558)	168,268
865802 - Oper Transfer Out	1,648,024	1,199,772	766,200	871,812	105,612
Total Expend Transfer & Reimb	421,753	(405,866)	(2,664,626)	(2,390,746)	273,880
Total Net Appropriations	39,817,248	43,362,350	47,621,015	52,355,087	4,734,072
Total Net County Cost	833,038	950,238	1,002,461	480,709	(521,752)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0433 - Homeless Services Continuum of Care Grant

GRANT OVERVIEW (Administered by BU 5010)

The purpose of this funding is to support the collaborative activities of the Mendocino County Homeless Services Continuum of Care (MCHSCoC). Activities include the facilitation of the annual Point in Time Count, outreach efforts and collaboration with community partners, and the establishment of the Homeless Management Information System.

GRANT INFORMATION

- Grant Inception Date: September 1, 1995
- Current Grant Period: September 1, 2019 - August 31, 2020
- Source of Funds: U.S. Department of Housing and Urban Development (HUD)
- Continuity of Grant: One Year
- Grant Restrictions and Provisions:
 - Must monitor and report the progress of the project(s) to the Continuum of Care and HUD
 - Must ensure, to maximum extent practicable, that individuals and families experiencing homelessness are involved in the MCHSCoC
 - Must monitor sub recipient match and report on match to HUD

GRANT BUDGET

Revenue

Grant	\$ 49,496
Total	\$ 49,496

Expenditures

Services & Supplies	\$ 49,496
Total	\$ 49,496

County Match Required: Yes

County Match Amount: \$ 26,604

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II*	.15	100%	0%
Program Administrator*	.05	100%	0%
* These positions are allocated in Budget Unit 5010 - Social Services			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4330 Supportive Housing	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	110,393	30,201	110,878	49,496	(61,382)
827802 - Operating Transfer In	97,538	-	-	-	-
Total Revenues	207,931	30,201	110,878	49,496	(61,382)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	51,303	30,200	138,598	49,496	(89,102)
Total Services & Supplies	51,303	30,200	138,598	49,496	(89,102)
Total Net Appropriations	51,303	30,200	138,598	49,496	(89,102)
Total Fund Balance Contribution	(156,628)	(1)	27,720	-	(27,720)



BU 0436 - Family Dependency Drug Court Grant

GRANT OVERVIEW (Administered by BU 5010)

This grant was used to fund the Family Dependency Drug Court (FDDC). FDDC is a collaborative effort of the Health and Human Services Agency – Child Welfare Services (CWS) and Substance Use Disorder Treatment Program(formerly AODP), the Superior Court of Mendocino County, County Counsel, the Administrative Office of the Courts (AOC) and the local defense bar. While the grant ended in FY 2014-15, the program continues through the collaborative funding of the organizations detailed above.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: - Activity: -	
Fund: 4360 Dependency Drug Court	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	63,652	-	-	-	-
Total Revenues	63,652	-	-	-	-
Total Net Appropriations	-	-	-	-	-
Total Fund Balance Contribution	63,652	-	-	-	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0446 - Emergency Aid Solutions Grant

GRANT OVERVIEW

The Homeless Emergency Aid Program (HEAP) is funded by the California Department of Housing and Community Development. Funds are provided to local Continuums of Care for a broad variety of activities directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness, and that those uses are aligned with California's Housing First policy. Eligible uses include services, rental assistance or subsidies, and capital improvements. County of Mendocino Health and Human Services Agency serves as the Administrative Entity that accepts and disburses funds on behalf of the Mendocino County's Homeless Continuum of Care. Current awardees of HEAP funds include Mendocino County Office of Education, Mendocino Coast Hospitality Center, Redwood Community Services, Project Sanctuary, Danco Communities (City of Fort Bragg), and Rural Communities Housing Development Corporation.

California Emergency Solutions and Housing Program (CESH) was developed to assist persons who are experiencing homelessness or are at risk of homelessness. Supports through this program can include rental assistance, housing relocation, stabilization services, and operating subsidies for new and existing permanent housing units, navigation, and street outreach as well as Homeless Management Information Systems expenses.

GRANT INFORMATION

- Grant Inception Date: March 1, 2019
- Current Grant Period: March 1, 2019 - June 30, 2020
- Source of Funds: California Department of Housing and Community Development
- Continuity of Grant: Funds must be spent by June 30, 2021
- Grant Restrictions and Provisions:

GRANT BUDGET

Revenue

Grant	\$ 6,120,946
Total	\$ 6,120,946

Expenditures

Services & Supplies	\$ 6,037,540
Administrative Cost	83,406
Total	\$ 6,120,946

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4460 Emergency Aid Solutions	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	-	-	-	6,120,946	6,120,946
Total Revenues	-	-	-	6,120,946	6,120,946
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	-	83,406	83,406
Total Services & Supplies	-	-	-	83,406	83,406
Other Changes					
863112 - Payments to Private Inst	-	-	-	6,037,540	6,037,540
Total Other Changes	-	-	-	6,037,540	6,037,540
Total Net Appropriations	-	-	-	6,120,946	6,120,946
Total Fund Balance Contribution	-	-	-	-	-



BU 0475 - Transitional Housing Grant

GRANT OVERVIEW (Previously Administrated by BU 5010)

Transitional Housing Support provided transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing program (SHP) and Seamless Transitional Empowerment Program (STEP). The Mendocino Coast Hospitality Center and Ford Street provided housing and program operations including property management.

This grant ended in Mendocino County on August 31, 2016, and was not renewed for FY 2016-17 by the United States Department of Housing and Urban Development (HUD) in alignment with their funding priorities.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: - Activity: -	
Fund: 4750 Transitional Housing	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	62,845	-	-	-	-
827802 - Operating Transfer In	147,800	-	-	-	-
Total Revenues	210,645	-	-	-	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	26,573	-	-	-	-
Total Services & Supplies	26,573	-	-	-	-
Total Net Appropriations	26,573	-	-	-	-
Total Fund Balance Contribution	(184,072)	-	-	-	-



BU 5130 - CalWORKs/Foster Care/Adoptions

BUDGET UNIT OVERVIEW

CalWORKs, Foster Care, and adoption services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families. CalWORKs is a public assistance program that provides cash aid and services to eligible families with children in the home. Specific eligibility requirements include but are not limited to an applicant's citizenship status, age, income, and resources. Families that apply and qualify for ongoing assistance receive money each month to help pay for housing, utilities, food, and other necessary expenses.

Foster care and adoption payment programs provide direct payments to foster care providers and adoptive parents, to assist with the care of children placed in their homes. Foster care payments are made to licensed foster families, relative caregivers, non-relative extended family members, or residential facilities where a child has been placed by Family and Children's Services or by Juvenile Probation under a Juvenile Court order. Aid to adoptive parents are payments made to families who have adopted children through the foster care system.

PROGRAM OVERVIEW

- Adoptions
- Approve Relative Caregivers
- CalWORKs
- Foster Care
- KinGAP

ACCOMPLISHMENTS IN FY 2018-19

- Collaborated with the Department of Child Support services to streamline income verification to expedite and increase benefits to CalWORKs households.
- Transitioned children to assistance units within the CalWORKs program after the repeal of the Maximum Family Grant Rule, increasing the assistance payments to those families.
- Implemented the new Level of Care assessment and rate payment tool for all foster care placements in Foster Family Agencies.
- Reduced the number of foster youth in group home placements from an average of 30 per month to an average of 28 per month.

GOALS FOR FY 2019-20

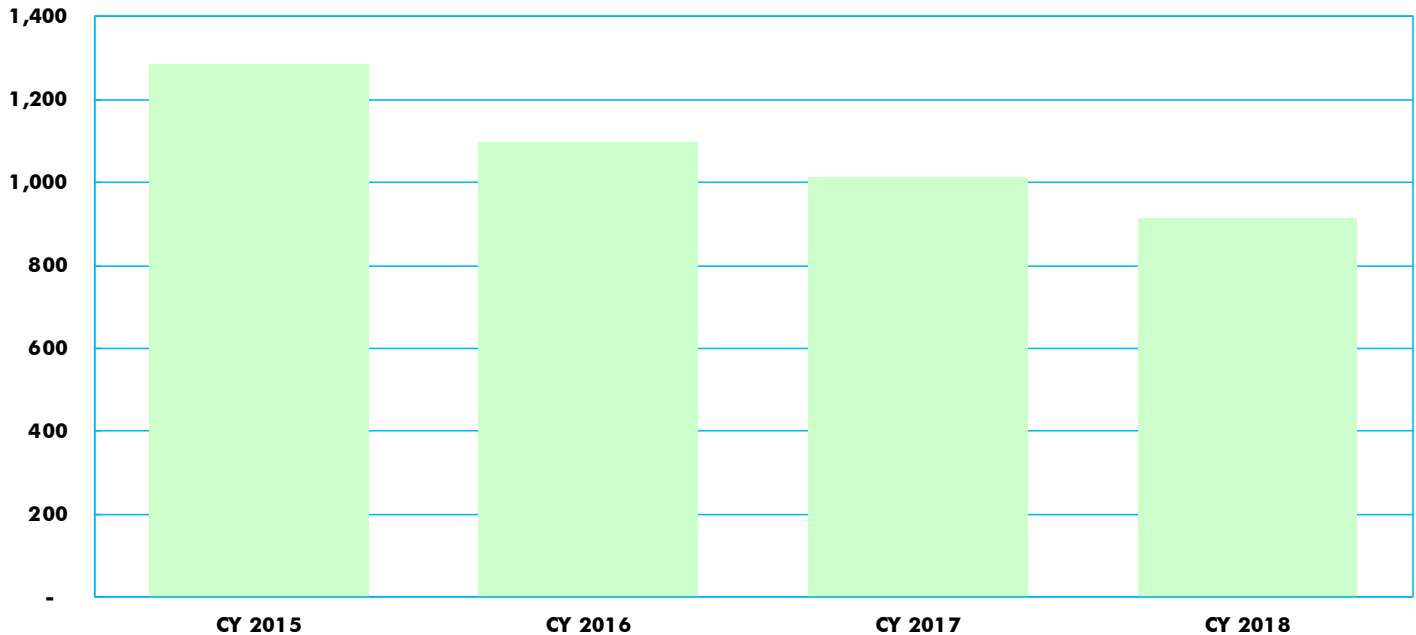
- Work with participants to reduce Welfare-to-Work sanction rate, increasing the average benefit payment to CalWORKs households.
- Continue to reduce the number of foster youth residing in group home / residential treatment program placements by supporting them in home-based settings.
- Reduce the length of stay to six months for foster youth who need a group home/ residential treatment program placement, through intensive supports and engagement.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5130 - CalWORKs/Foster Care/Adoptions

PERFORMANCE INDICATORS

Average CalWORKs Cases per Month



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5341 State Realignment Health Services 2011 Realignment
- Acct. 5343 Realignment Public Assistant 1991 Realignment

Other Charges

- Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.
- Acct. 3115 Reimburses Budget Unit 5010-Social Services for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- Acct. 3122 Entitlement payments to adoptive parents.
- Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies and group homes.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased revenue to offset increase in projected entitlement costs to families and children in both CalWORKs and foster care programs.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5130 - CalWORKs/Foster Care/Adoptions

BUDGET UNIT DETAIL Schedule 9		Function: Public Assistance		Activity: Administration	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825241 - State AFDC	5,383,656	5,092,996	4,121,398	4,374,562	253,164
825341 - State Realignment Hlth Svcs	-	5,063,630	5,699,216	5,983,459	284,243
825343 - Realignment Pub Assist	8,915,770	3,732,750	4,155,145	4,012,303	(142,842)
825541 - Federal AFDC	7,169,922	7,486,066	8,849,894	9,906,490	1,056,596
Total Revenues	21,469,349	21,375,442	22,825,653	24,276,814	1,451,161
Other Charges					
863111 - Pub Assistance Pmt	6,323,059	6,031,766	6,526,080	6,823,260	297,180
863115 - Svc Connected Exp	145,114	231,767	-	-	-
863122 - Aid Adopted Children	5,508,238	5,155,746	5,053,200	5,752,080	698,880
863125 - Sev Emotionally Disturbed	248,589	-	-	-	-
863127 - Foster Care Payment	11,129,688	11,882,746	12,987,660	13,442,760	455,100
Total Other Charges	23,354,688	23,302,025	24,566,940	26,018,100	1,451,160
Total Net Appropriations	23,354,688	23,302,025	24,566,940	26,018,100	1,451,160
Total Net County Cost	1,885,340	1,926,583	1,741,287	1,741,286	(1)



BU 5170 - In-Home Supportive Services

BUDGET UNIT OVERVIEW

In-Home Supportive Services (IHSS) helps aged or disabled individuals remain in their homes; disabled children with extraordinary need may also be eligible for IHSS. The IHSS program is comprised of four parts: determining eligibility and authorized levels of care, the Public Authority, Quality Assurance and Program Integrity. The Public Authority staff assist prospective providers through the application process which includes background clearances and an orientation class. The Public Authority also maintains a registry to refer IHSS care providers seeking work to IHSS recipients in need of assistance. The Quality Assurance team assists and supports the IHSS staff to authorize and provide IHSS services in a uniform, effective, and accurate manner for the benefit of the recipient. Program Integrity manages IHSS fraud complaints received against providers and/or recipients. The unit works with the Special Investigation Unit (SIU) to prevent and investigate fraud, recover overpayments and educate recipients and providers on how to avoid fraudulent activities. In-Home Supportive Services programs are administered in compliance with state, federal and local programs that address Mendocino County's health and welfare needs for disabled adults and children.

PROGRAM OVERVIEW

- In-Home Supportive Services - BU 5170
- Program Integrity
- Public Authority
- Quality Assurance

ACCOMPLISHMENTS IN FY 2018-19

- IHSS was awarded a Certificate of Achievement from the California Department of Social Services Policy & Quality Assurance Branch for achieving a 93.41% compliance rate for timely reassessments.
- Increased staff training for countywide emergency preparedness to assist our most vulnerable clients during natural disasters.
- Program Integrity staff reviewed 84 cases in an effort to prevent or review potential fraud. The estimated amount of overpayments referred for administrative action was \$35,885.00
- IHSS Quality Assurance conducted 280 desk reviews of social worker cases and 56 home visits to ensure accuracy of documentation and the following of IHSS regulations

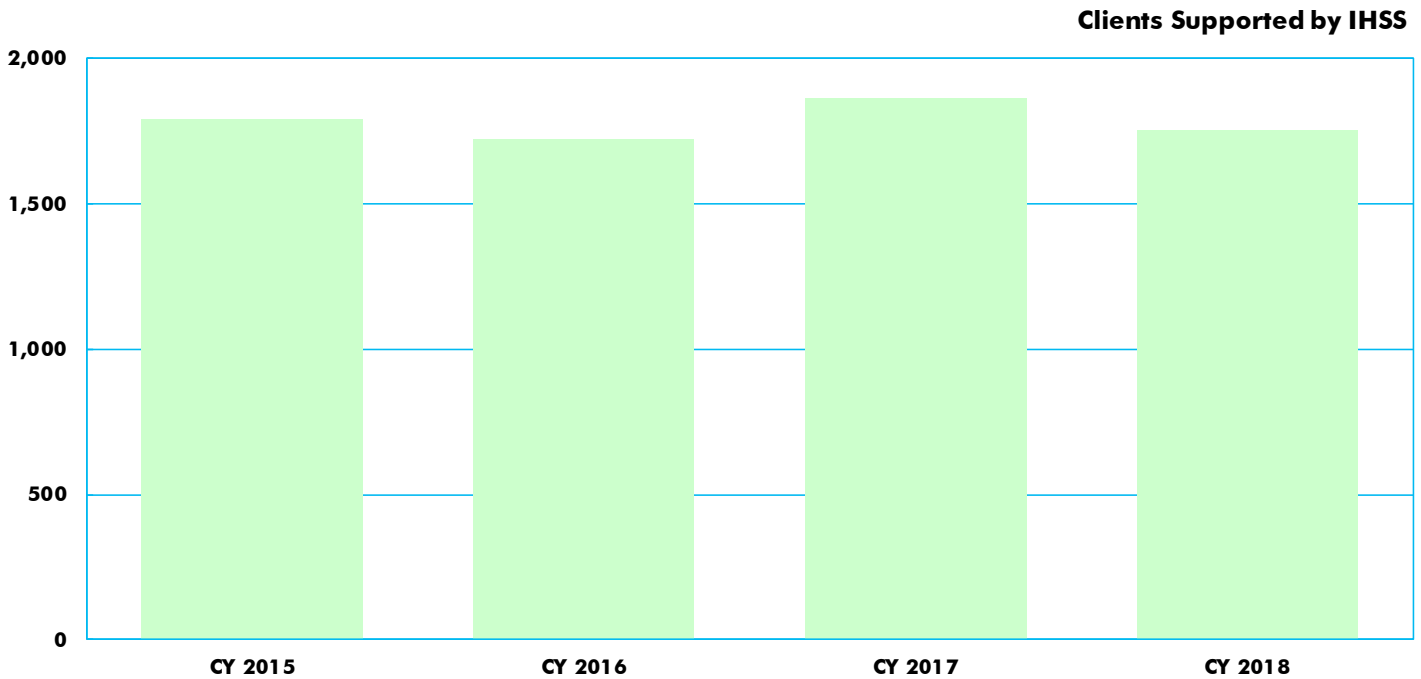
GOALS FOR FY 2019-20

- Maintain renewal rates in excess of the State minimum of 90% to ensure ongoing supports to eligible clients.
- Increase participation in the Electronic Visit Verification implementation to 75% for clients with access to internet and phone service.
- Continue to evaluate and streamline processes for disaster preparedness by contacting our most vulnerable clients during a countywide emergency.
- Cross train staff in Health and Human Services and community partners on the benefits of In-Home Supportive Services, and how to refer potential clients.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5170 - In-Home Supportive Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5210 State revenue provided for state mandated program.
- Acct. 5343 State Sales Tax revenue distributed for state mandated programs.
- Acct. 5510 Federal revenue provided for federally mandated entitlement program.

Other Charges

- Acct. 3139 State mandated Maintenance of Effort (MOE).

CHANGES IN BUDGET FROM PRIOR YEAR

The In-Home Supportive Services budget changed because of a rebenchd Maintenance of Effort from the State of California.

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 5170 - In-Home Supportive Services

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance Activity: Aid Programs

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825210 - State Welfare Admin	113,897	36,788	182,500	40,603	(141,897)
825343 - Realignment Pub Assist	2,652,000	2,731,747	3,034,601	2,760,435	(274,166)
825510 - Federal Welfare Admin	111,609	137,750	182,500	182,500	-
Total Revenues	2,877,507	2,906,284	3,399,601	2,983,538	(416,063)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	225,435	286,232	365,000	343,100	(21,900)
Total Services & Supplies	225,435	286,232	365,000	343,100	(21,900)
Other Charges					
863139 - In-Home Supp Svcs	4,123,427	4,254,088	4,652,684	4,236,621	(416,063)
Total Other Charges	4,123,427	4,254,088	4,652,684	4,236,621	(416,063)
Total Net Appropriations	4,348,862	4,540,320	5,017,684	4,579,721	(437,963)
Total Net County Cost	1,471,356	1,634,036	1,618,083	1,596,183	(21,900)



BU 5190 - General Assistance

BUDGET UNIT OVERVIEW

General Assistance / General Relief (GA) administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long-term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals. The General Assistance/General Relief program is administered in compliance with Welfare and Institutions Code 17000, as well as with local guidelines in an effort to address the county's health and welfare needs for qualified individuals.

PROGRAM OVERVIEW

- General Assistance / General Relief
- Housing and Disability Advocacy Program (HDAP)

GOALS FOR FY 2019-20

- Provide disabled consumers with case management and advocacy so they may apply and receive permanent disability benefits.
- Enroll all eligible consumers in the Homeless Disability and Advocacy Program (HDAP), in effort to achieve permanent housing.
- Maintain 95% completion rate of applications and renewals for Long Term Care through Medi-Cal.
- Increase communication and collaboration with community partners to provide services to both our disabled and employable customers.

ACCOMPLISHMENTS IN FY 2018-19

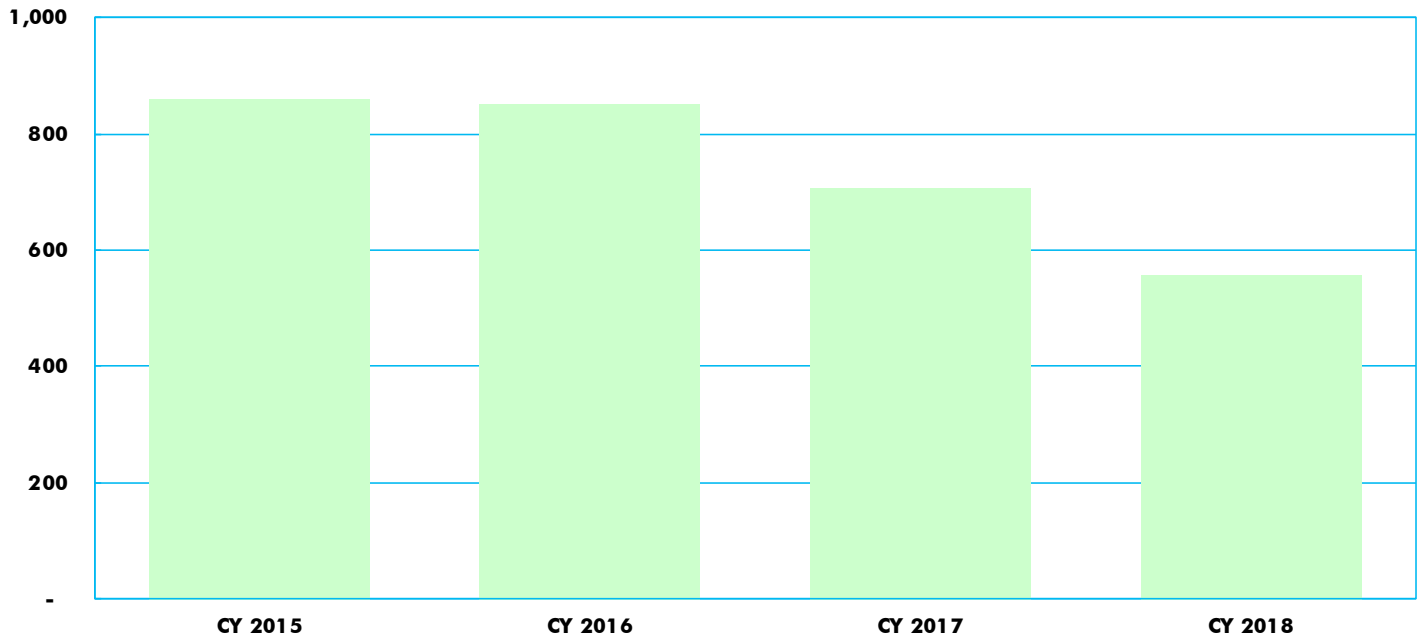
- Assisted nine disabled clients through the Social Security application process resulting in initiation of their benefits. Due to advocacy by GA staff, the program also recouped \$20,086 for loans granted.
- Engaged 18 clients in supportive efforts that led to their obtaining employment.
- Helped four Housing and Disability Advocacy Program clients gain permanent housing.
- Completed 450 overdue LTC Medi-Cal renewals.
- Provided support to the Employment and Family Assistance Services in completing Medi-Cal renewals.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5190 - General Assistance

PERFORMANCE INDICATORS

General Assistance Clients Served



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP [Supplemental Security Income(Federal share)/State Supplementary Payment (State share)] benefits.

Other Charges

Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.

Acct. 3119 Support and care of General Relief clients.

Acct. 3124 SSI/SSP pending support and care.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in projected refunds and payments are a direct result of the projected year over year decrease in caseload.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5190 - General Assistance

BUDGET UNIT DETAIL Schedule 9		Function: Public Assistance		Activity: General Assistance	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822600 - Other Permit	1,766	1,830	-	-	-
827704 - General Relief Refund	49,994	53,041	54,416	50,964	(3,452)
Total Revenues	51,760	54,871	54,416	50,964	(3,452)
Services & Supplies					
862186 - Indigent Burial	52,863	48,440	59,000	55,460	(3,540)
862189 - Prof/Spec Svcs - Other	1,826	3,000	-	-	-
862239 - Spec Dept Expense	1,485	-	-	-	-
Total Services & Supplies	56,174	51,440	59,000	55,460	(3,540)
Other Charges					
863112 - Pmt to Private Inst	369,287	318,490	360,786	378,934	18,148
863119 - Supp/Care - Other	77,548	60,638	81,000	70,200	(10,800)
863124 - GR-SSI-SSP Applicants	71,151	76,419	81,000	70,200	(10,800)
Total Other Charges	517,986	455,547	522,786	519,334	(3,452)
Total Net Appropriations	574,161	506,987	581,786	574,794	(6,992)
Total Net County Cost	522,401	452,117	527,370	523,830	(3,540)

HUMAN RESOURCES DEPARTMENT

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The mission of the Human Resources Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director

DEPARTMENT SUMMARY

	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Revenues - All Funds					
Revenues	13,686,425	12,232,945	11,388,912	14,919,792	3,530,880
Total Operating Transfers In	290,806	315,942	360,453	436,607	76,154
Total Revenues	13,977,230	12,548,887	11,749,365	15,356,399	3,607,034
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,663,132	2,466,574	2,407,680	2,478,192	70,512
Total Services & Supplies	12,890,383	13,526,372	14,705,009	15,843,061	1,138,052
Total Operating Expenditures	14,553,516	15,992,946	17,112,689	18,321,253	1,208,564
Total Intrafund Transfers	(225,911)	(878,355)	(921,108)	(885,098)	36,010
Total Operating Transfers Out	290,806	315,942	360,453	436,607	76,154
Total Transfers & Reimb.	64,895	(562,413)	(560,655)	(448,491)	112,164
Total Net Appropriations	14,618,411	15,430,533	16,552,034	17,872,762	1,320,728
NCC/Use of Fund Balance	641,180	2,881,647	4,802,669	2,516,363	(2,286,306)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Human Resources	1,205,944	500	1,205,444
Employee Wellness	422,397	436,607	(14,210)
Total: General Fund	1,628,341	437,107	1,191,234
% of General Fund	0.8%	0.2%	1.8%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Health Insurance	16,244,421	14,919,292	1,325,129
Retirement Insurance	-	-	-
Total: Other Funds	16,244,421	14,919,292	1,325,129
TOTAL: ALL FUNDS	17,872,762	15,356,399	2,516,363
% of Total Budget	5.7%	5.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Human Resources	20	21	19
Employee Wellness	1	1	1
Total: General Fund	21	22	20
OTHER FUNDS			
Dept. Programs			
Health Insurance	4	3	4
Total: Other Funds	4	3	4
TOTAL: ALL FUNDS	25	25	24

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director



BU 1320 - Human Resources

DEPARTMENT OVERVIEW

Human Resources (HR) is the County's centralized personnel department providing guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and twenty-two County departments in Human Resource matters. HR oversees talent management, talent acquisition and employee development, training, administration of the County's Civil Service System, the classification and compensation plan, and a county-wide employee training program. HR maintains official employment records including personnel files, electronic employment and payroll status records, and manages employee leave under the Family Medical Leave Act (FMLA), and the California Family Rights Act (CFRA). HR is responsible for oversight and compliance with Americans with Disabilities Act (ADA), the California Fair Employment and Housing Act (FEHA), and the Equal Opportunity Employment Commission (EEOC).

The Human Resource Director serves as Secretary to the Civil Service Commission, Equal Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors as their representative in Labor Relations.

PROGRAM OVERVIEW

- Employee Wellness - BU 4025
- Health Insurance - BU 0715
- Human Resources - BU 1320

ACCOMPLISHMENTS IN FY 2018-19

- Eliminated paper certification of candidates and rolled out electronic certification lists using the NEOGOV system.
- Continued development and expansion of Leadership Initiative activities.
- Received a CSAC Merit Award in September 2018 for Comprehensive New Hire Orientation program.
- In Calendar year 2018, HR processed 577 staffing requests; conducted 334 recruitments; screened 5,233 employment applications; conducted 334 employment exams; prepared 239 certifications; processed 181 new hires, 159 promotions, 18 demotions, 26 transfers, and 184 separations; processed 125 Special Request forms, and completed 14 classification studies.
- Held successful Mendocino County Job Fair with 230 attendees, and 179 applications received same day
- County-wide Training Program: 40 classes/ 551 seats filled

GOALS FOR FY 2019-20

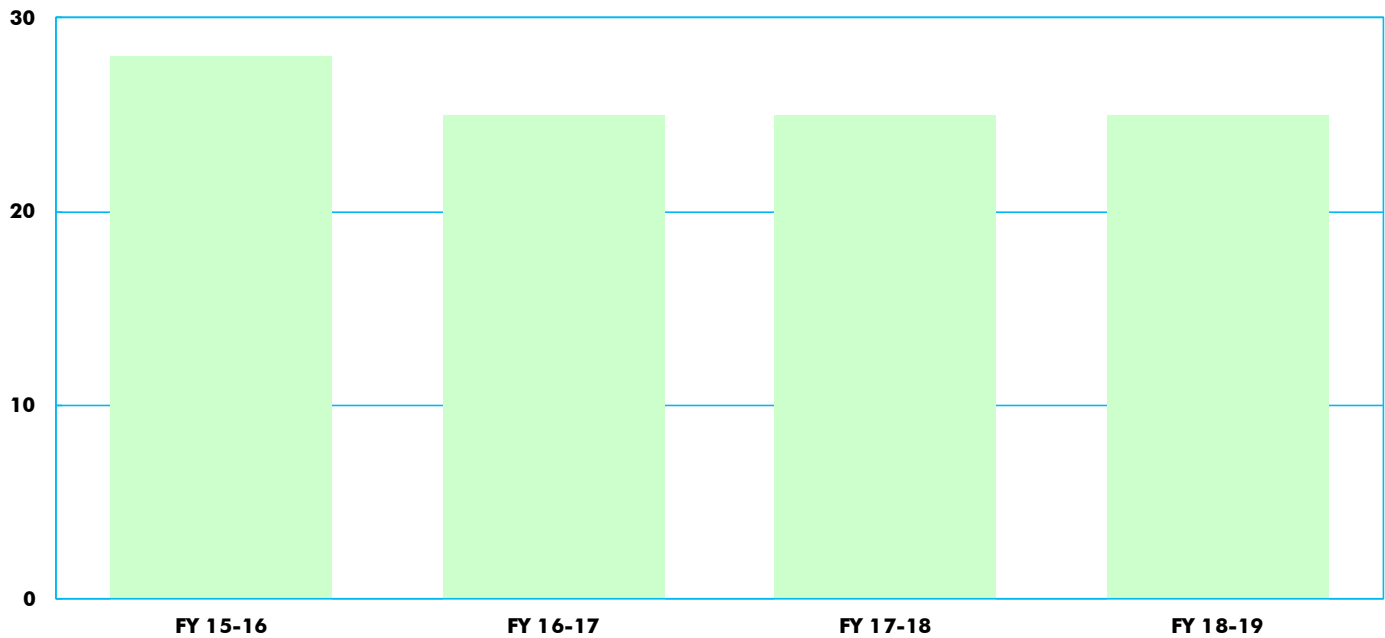
- Successfully negotiate labor agreements with bargaining units.
- Implement online testing for written exams.
- Transition to online employee performance evaluations utilizing current Munis database.
- Presentation and completion of first Multi-Session Training Academy for new and existing Department supervisors.
- Continue to provide meaningful and productive Leadership Initiative activities, and increase employee participation.
- Complete Koff total compensation study.
- Maintain the 25 day performance measure goal for recruitment.

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 1320 - Human Resources

PERFORMANCE INDICATORS

Length of Recruitment Process in Days



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.
- Acct. 2189 Labor negotiations, Civil Service Commission, Volunteer program through North Coast Opportunities (NCO), County staff development trainings, leadership and succession planning.
- Acct. 2190 Purchase of publications and recruitment advertising.
- Acct. 2239 Countywide training workshops/expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCE DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 1320 - Human Resources

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	3,773	4,606	11,520	-	(11,520)
827600 - Other Sales	153	92	100	500	400
Total Revenues	3,926	4,698	11,620	500	(11,120)
Salaries & Employee Benefits					
861011 - Regular Employees	562,415	1,046,128	995,381	1,049,215	53,834
861012 - Extra Help	14,800	15,982	-	-	-
861013 - Overtime Reg Emp	1,358	802	-	1,500	1,500
861021 - Co Cont Retirement	156,831	305,874	335,122	320,818	(14,304)
861022 - Co Cont OASDI	32,660	61,808	67,008	61,905	(5,103)
861023 - Co Cont Medicare	7,861	14,687	15,742	14,496	(1,246)
861024 - Co Cont Retire Incr	60,358	99,449	98,810	81,375	(17,435)
861030 - Co Cont Health Ins	108,985	148,472	124,509	156,907	32,398
861031 - Co Cont Unemp Ins	883	610	955	978	23
861035 - Co Cont Workers Comp	4,093	6,092	9,348	9,234	(114)
Total Salaries & Employee Benefits	950,245	1,699,905	1,646,875	1,696,428	49,553
Services & Supplies					
862060 - Communications	1,518	2,113	1,800	1,600	(200)
862101 - Insurance - General	1,997	2,267	3,295	3,733	438
862150 - Memberships	12,535	10,043	5,800	3,600	(2,200)
862170 - Office Expense	29,913	33,862	37,000	35,000	(2,000)
862187 - Education & Training	16,003	7,200	7,690	9,000	1,310
862189 - Prof/Spec Svcs - Other	299,586	331,090	277,300	292,847	15,547
862190 - Publ/Legal Notice	71,815	24,193	50,000	25,000	(25,000)
862239 - Spec Dept Expense	45,940	17,400	120,700	12,834	(107,866)
862250 - Trans/Travel	1,683	1,903	2,800	2,000	(800)
862253 - Travel Out of County	6,031	7,831	7,000	9,000	2,000
Total Services & Supplies	487,021	437,903	513,385	394,614	(118,771)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(225,911)	(878,355)	(921,108)	(885,098)	36,010
Total Expend Transfer & Reimb	(225,911)	(878,355)	(921,108)	(885,098)	36,010
Total Net Appropriations	1,211,355	1,259,453	1,239,152	1,205,944	(33,208)
Total Net County Cost	1,207,429	1,254,755	1,227,532	1,205,444	(22,088)



BU 0715 - Health Insurance

BUDGET UNIT OVERVIEW

The Human Resources Department manages the Mendocino County Employee Self-Insured Health Plan. The Plan includes medical and the prescription drug plan. Dental and Vision coverage are fully insured through Delta Dental and Vision Service Plan.

The Employee Health Insurance budget also includes the Employee Assistance Program (EAP), a Wellness program, life, death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan), and membership in the AirMedCare air ambulance service.

PROGRAM OVERVIEW

- Health Insurance - BU 0715

ACCOMPLISHMENTS IN FY 2018-19

- Held four Open Enrollment Fairs in three locations within the County.
- Successfully implemented QCERA; leave tracking software
- Continued the Medical Expense Reimbursement Plan (MERP) allowing eligible employees to save money on their health care.
- Successfully prepared and delivered Affordable Care Act forms 1094 and 1095 to County employees and the IRS in compliance with Federal regulations.

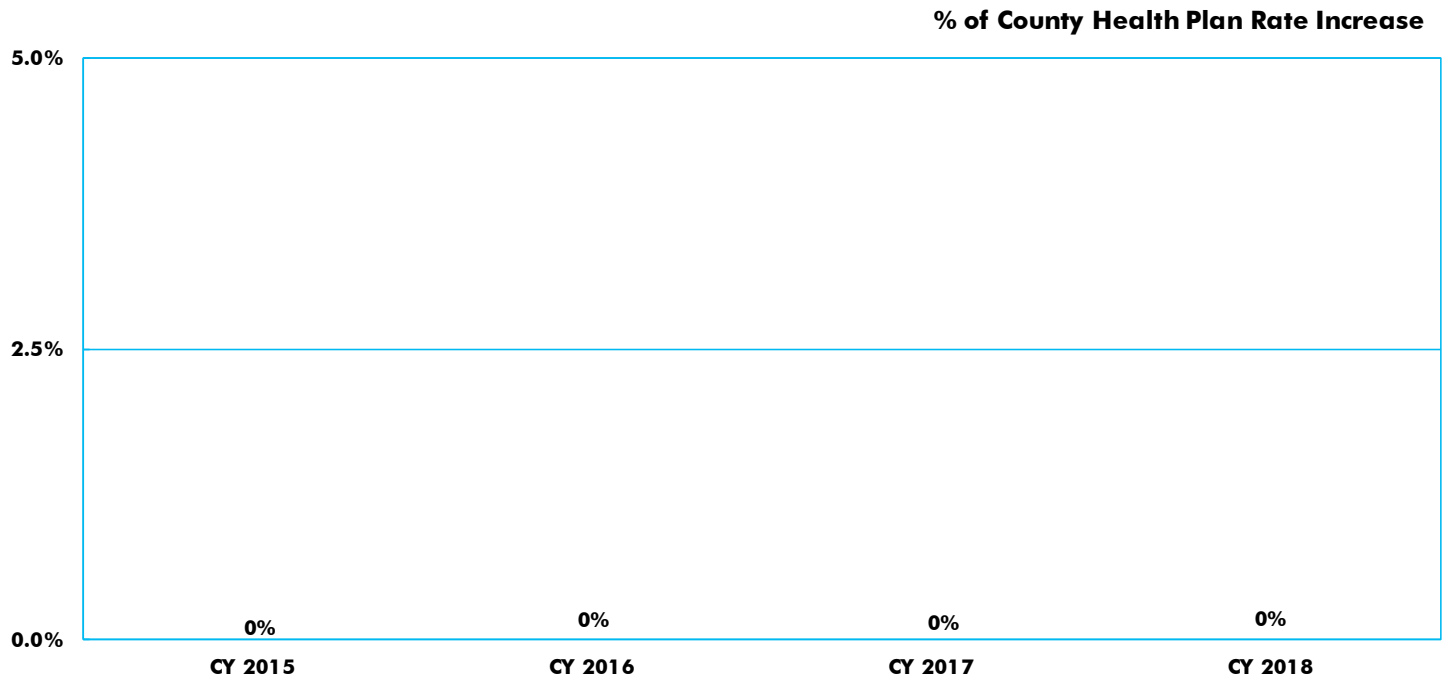
GOALS FOR FY 2019-20

- Continuously monitor and comply with changes in Federal Health Care legislation.
- Continue to research potential cost saving measures for the County that do not negatively impact existing employee benefits.
- Continue to effectively monitor and manage medical claim costs.
- Utilize employee leave tracking program for all leave types; eliminating paper storage when possible.
- Plan and implement four Open Enrollment Fairs over three cities/locations within the County.

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 0715 - Health Insurance

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2189 Professional services provided by third party administrators and broker services.

Acct. 2239 Claims costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 0715 - Health Insurance

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 7150 Health Insurance	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	66,437	113,829	52,292	52,292	-
826401 - I.S.F. Services	13,548,358	12,114,168	11,325,000	14,867,000	3,542,000
Total Operating Revenues	13,614,795	12,227,997	11,377,292	14,919,292	3,542,000
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	318,540	385,341	388,484	367,431	(21,053)
861013 - Overtime Reg Emp	-	535	-	-	-
861021 - Co Cont Retirement	92,501	113,576	114,692	112,051	(2,641)
861022 - Co Cont OASDI	18,414	21,447	21,995	20,665	(1,330)
861023 - Co Cont Medicare	4,311	5,303	5,318	5,113	(205)
861024 - Co Cont Retire Incr	37,929	39,908	37,503	31,705	(5,798)
861030 - Co Cont Health Ins	49,318	39,563	38,632	44,867	6,235
861031 - Co Cont Unemp Ins	1,328	942	212	163	(49)
Total Salaries & Employee Benefits	522,340	606,615	606,836	581,995	(24,841)
Services & Supplies					
862060 - Communications	1,654	1,150	1,500	1,500	-
862101 - Insurance - General	847,605	999,398	1,089,403	1,327,602	238,199
862120 - Maint - Equip	59	-	-	-	-
862150 - Memberships	79	-	-	-	-
862170 - Office Expense	7,130	3,872	22,070	6,500	(15,570)
862187 - Education & Training	1,470	1,288	3,000	1,500	(1,500)
862189 - Prof/Spec Svcs - Other	548,998	559,838	673,229	738,382	65,153
862239 - Spec Dept Expense	10,823,688	11,364,886	12,200,226	13,147,835	947,609
862250 - Trans/Travel	488	399	1,000	1,000	-
862253 - Travel Out of County	4,229	1,287	3,000	1,500	(1,500)
Total Services & Supplies	12,235,401	12,932,118	13,993,428	15,225,819	1,232,391
Expend Transfer & Reimb					
865802 - Oper Transfer Out	290,806	315,942	360,453	436,607	76,154
Total Expend Transfer & Reimb	290,806	315,942	360,453	436,607	76,154
Total Operating Expenses	13,048,547	13,854,675	14,960,717	16,244,421	1,283,704
Operating Income (Loss)	566,248	(1,626,678)	(3,583,425)	(1,325,129)	2,258,296
Change in Net Assets	566,248	(1,626,678)	(3,583,425)	(1,325,129)	2,258,296
Net Assets - Beginning Balance	8,272,382	8,782,131	7,155,453	3,572,028	(3,583,425)
Net Assets - Ending Balance	8,838,630	7,155,453	3,572,028	2,246,899	(1,325,129)

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director



BU 4025 - Employee Wellness

BUDGET UNIT OVERVIEW

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

PROGRAM OVERVIEW

- Employee Assistance Program
- Wellness Program

ACCOMPLISHMENTS IN FY 2018-19

- Increased Coaching participation from 6% to 14.1%
- Increased participation in county-wide challenges from 34.2% to 43.1%
- Increased engagement in the wellness program (of those who utilized the MCWOW program three times or more) from 44.7% to 54.4%
- Received the 2018 CSAC Challenge Award
- Received the Silver 2018 American Heart Association Workplace Health Achievement Recognition Award
- Decreased percentage of employees with moderate to high risk Blood Pressure from 69% to 52.6%
- Increased percentage of employees meeting the CDC requirement for physical activity habits from 29.8% to 35.4%

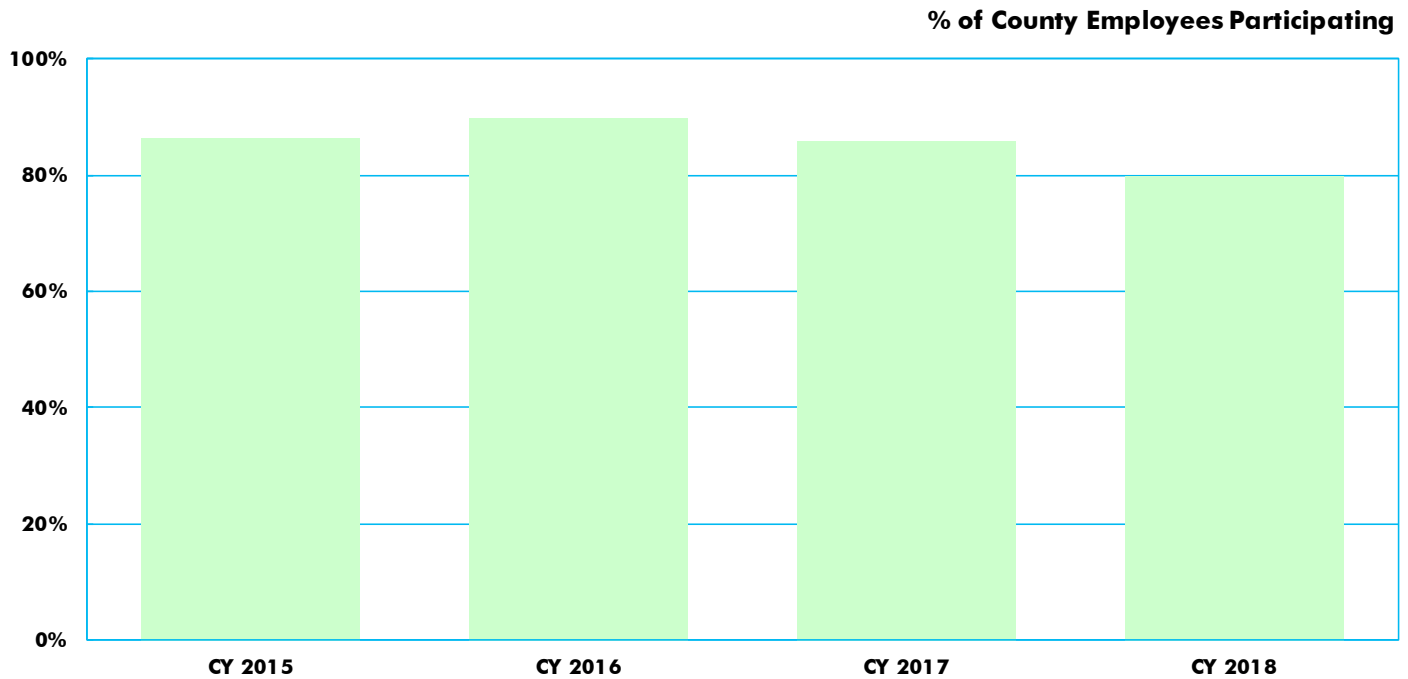
GOALS FOR FY 2019-20

- Increase Health Risk Assessment Participation to 64%
- Increase Biometric Screening Participation to 65%
- Implement Countywide Wellness Champion Network
- Increase participation amongst employees covered on the health plan to 85%
- Increase Incentive program completion rate to 48%
- Apply for American Heart Association Workplace Health Achievement Recognition Award

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 4025 - Employee Wellness

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2140 Health screening equipment.
- Acct. 2187 Staff training and educational materials.
- Acct. 2189 Education programming; wellness vendors, biometric screenings, health reports, and booklets.

Expenditure Transfer & Reimbursement

- Acct. 7802 Transfer from the Health Insurance Trust Fund and Workers' compensation funded.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCES DEPARTMENT

CHERIE JOHNSON, Acting Director
BU 4025 - Employee Wellness

BUDGET UNIT DETAIL Schedule 9			Function: Health & Sanitation		Activity: Health
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	67,703	-	-	-	-
827700 - Other	-	250	-	-	-
827802 - Oper Transfer In	290,806	315,942	360,453	436,607	76,154
Total Revenues	358,509	316,192	360,453	436,607	76,154
Salaries & Employee Benefits					
861011 - Regular Employees	119,321	99,468	95,663	125,318	113,489
861013 - Overtime Reg Emp	-	283	-	-	-
861021 - Co Cont Retirement	34,953	30,634	30,964	38,669	36,674
861022 - Co Cont OASDI	5,638	5,912	6,220	7,443	7,734
861023 - Co Cont Medicare	1,657	1,382	1,461	1,742	1,644
861024 - Co Cont Retire Incr	14,242	10,626	10,113	10,780	8,715
861030 - Co Cont Health Ins	14,110	11,673	9,474	15,634	13,316
861031 - Co Cont Unemp Ins	603	55	53	54	(221)
861035 - Co Cont Workers Comp	24	22	21	129	108
Total Salaries & Employee Benefits	190,548	160,055	153,969	199,769	45,800
Services & Supplies					
862060 - Communications	213	240	300	300	-
862101 - Insurance - General	113	139	156	175	19
862120 - Maint - Equip	-	-	200	-	(200)
862140 - Med Dntl & Lab Supls	-	-	711	-	(711)
862150 - Membership	365	395	365	364	(1)
862170 - Office Expense	12,648	5,482	17,200	17,199	(1)
862187 - Education & Training	78	2,049	2,500	2,000	(500)
862189 - Prof/Spec Svcs - Other	138,209	143,365	169,464	194,790	25,326
862239 - Spec Dept Expense	16,176	3,201	5,500	6,000	500
862250 - Trans/Travel	100	629	800	800	-
862253 - Travel Out of County	60	637	1,000	1,000	-
Total Services & Supplies	167,961	156,137	198,196	222,628	24,432
Total Net Appropriations	358,509	316,192	352,165	422,397	70,232
Total Net County Cost	-	-	(8,288)	(14,210)	(5,922)

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The mission of the Mendocino County Planning and Building Services department is to strive to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County.

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	3,979,778	5,011,245	4,795,588	4,471,101	(324,487)
Total Operating Transfers In	10,000	16,000	16,000	15,000	(1,000)
Total Revenues	3,989,778	5,027,245	4,811,588	4,486,101	(325,487)
Appropriations - All Funds					
Total Salaries & Employee Benefits	3,026,816	3,535,036	4,386,507	4,647,335	260,828
Total Services & Supplies	3,234,631	4,361,563	3,120,350	2,149,804	(970,546)
Total Fixed Assets	-	29,800	1,000	-	(1,000)
Total Operating Expenditures	6,261,448	7,926,399	7,507,857	6,797,139	(710,718)
Total Intrafund Transfers	(18,303)	-	-	-	-
Total Operating Transfers Out	10,000	16,000	65,750	15,000	(50,750)
Total Transfers & Reimb.	(8,303)	16,000	65,750	15,000	(50,750)
Total Net Appropriations	6,253,145	7,942,399	7,573,607	6,812,139	(761,468)
NCC/Use of Fund Balance	2,263,366	2,915,154	2,762,019	2,326,038	(435,981)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Planning & Bldg Services	5,564,365	3,650,799	1,913,566
Cannabis Management	498,397	391,396	107,001
Economic Development	567,371	-	567,371
Total: General Fund	6,630,133	4,042,195	2,587,938
% of General Fund	3.1%	1.9%	3.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
CDBG	-	-	-
CDBG-Program Income	33,600	158,000	(124,400)
Fish & Game Commission	35,906	35,906	-
Plan & Bldg.- Special Fund	112,500	250,000	(137,500)
Workforce Investment Act	-	-	-
Total: Other Funds	182,006	443,906	(261,900)
TOTAL: ALL FUNDS	6,812,139	4,486,101	2,326,038
% of Total Budget	2.2%	1.5%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Planning & Bldg Services	43	41	41
Cannabis Management	-	2	8
Total: General Fund	43	43	49
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	43	43	49

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director



BU 2851 - Planning and Building Services

DEPARTMENT OVERVIEW

The Department of Planning and Building Services (Department) consists of five primary functional service areas: planning, building, code enforcement, administrative services, and cannabis.

Recently, the Department took over the management of the Cannabis Program and Compliance Inspections. The Department also prepares, updates, and implements plans and regulations which guide and shape local development. These include the County General Plan, Comprehensive Airport land Use Plans, Inland & Coastal Zoning Code, Building Code and subdivision ordinances. The Department is also responsible for the regulation of surface mining regulations and compliance with the State.

The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the county and the cities of Fort Bragg and Point Arena.

Applications processed by the Department include business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits.

PROGRAM OVERVIEW

- Community Development Block Grant - Grant 0402
- Comm Development Blk Grant-Prgm Income - Grant 0404
- Economic Development - BU 1810
- Fish and Game Commission - BU 2840
- Planning and Building Services - BU 2851
- Planning and Building Services-Special Fund - BU 2852

ACCOMPLISHMENTS IN FY 2018-19

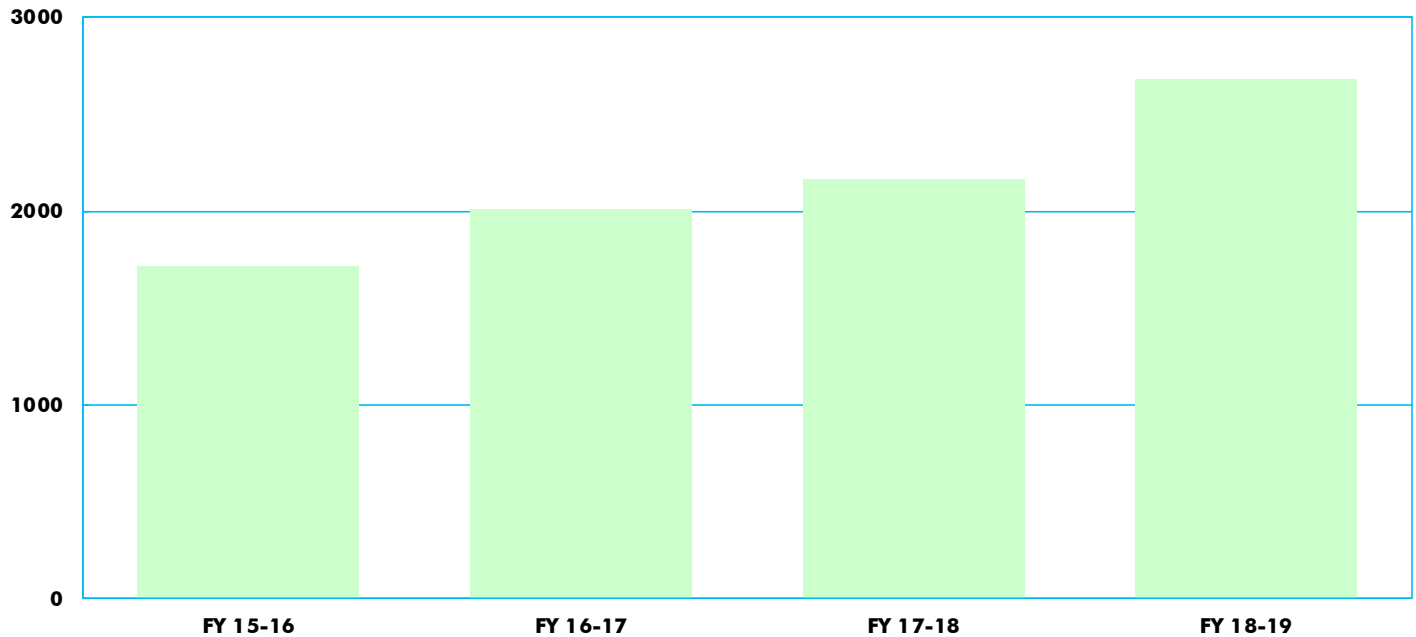
- The Department continues to streamline the building permit process and has increased permits eligible for Quick Check.
- Adopted Cannabis Facilities Regulations adding County Code Chapter 20.243, including the implementation and development of applications and internal procedures for cannabis cultivation and facilities.
- Planning and Building has issued over 165 Building permits to assist in the rebuild following Redwood Complex Fire Incident.
- Over 7,500 building inspections completed in the fiscal year.

GOALS FOR FY 2019-20

- Streamline and enhance the cannabis permitting program to reduce inefficiency and narrow the budget gap.
- Development and implementation of the Coastal Zone Cannabis Cultivation and facility regulations.
- Continue to work with Fire Victims in the Rebuild of Redwood Valley and Potter Valley.
- The implementation of itrakit in the field to reduce time of inspection and minimize paperwork associated with inspections, correction notices or stop work orders.
- Continue focused efforts to close backlogged code enforcement cases while addressing new issues, including cannabis complaints.

PERFORMANCE INDICATORS

Building Permits Issued



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2600	Fees collected from Mendocino Historical Review Board applications.
Acct. 3300	Investigative fees, reinstatement fees, double fees, and funds transfers from the Nuisance Abatement Trust Account for nuisance abatement activities, training, & equipment.
Acct. 5490	Revenue from California DMV for operation of Abandoned Vehicle Abatement (AVA) Program.
Acct. 6390	Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.
Acct. 7600	Fees collected for maps, copies, and other reference materials.
Acct. 7802	Funds transfers for State mandated education and training costs.

Services & Supplies

Acct. 2189	Includes Planning Commissioner per diem costs and contracts for: CEQA review, mine/quarry inspections, professional services for automated permitting, plan check services, Broadband representation, Housing Element implementation, Ukiah Valley Area Plan Implementation, General Plan Implementation, Update and Implementation of the Affordable Housing Plan, and update to the Zoning Code.
Acct. 2239	Includes abatement of nuisance properties, permit/project refunds, field staff kits, recruitment advertising, and furniture replacement.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director

BU 2851 - Planning and Building Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Other Protection
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822204 - Cannabis Facility Bus. Lic.	-	10,308	15,000	15,000	-
822250 - Mobile Hm Setup Fee	9,557	20,149	10,725	23,000	12,275
822300 - Constr Permit	880,033	1,370,124	1,150,000	1,530,000	380,000
822500 - Zoning Permit	153,674	258,358	240,000	330,000	90,000
822600 - Other Permit	9,517	22,813	22,093	7,500	(14,593)
822605 - Variance/Use Permit	128,311	193,396	100,000	280,000	180,000
822609 - Coastal Zone Permit	153,347	183,442	170,000	190,000	20,000
823300 - Forfeiture & Penalty	68,861	7,331	90,000	133,230	43,230
825810 - Other Govt Aid	-	146,437	-	-	-
826180 - Planning/Engineering	135,084	149,828	155,000	70,000	(85,000)
826184 - Environ Impact Report	(967)	961	140,000	10,000	(130,000)
826185 - General Plan Amend	2,017	9,465	10,000	20,000	10,000
826186 - Other Permit Fee	120,272	49,049	60,000	75,000	15,000
826187 - Abandoned Veh Abate	34,064	16,186	45,000	60,000	15,000
826188 - Gen Plan Maint	245,145	390,285	330,000	395,000	65,000
826390 - Other Charges	490,449	295,509	170,000	466,069	296,069
827600 - Other Sales	2,433	2,901	5,000	6,000	1,000
827700 - Other	-	(550)	-	25,000	25,000
827802 - Operating Transfer In	10,000	16,000	16,000	15,000	(1,000)
Total Revenues	2,441,795	3,141,992	2,728,818	3,650,799	921,981
Salaries & Employee Benefits					
861011 - Regular Employees	1,821,787	2,081,717	2,264,969	2,616,961	351,992
861012 - Extra Help	36,252	38,815	-	32,813	32,813
861013 - Overtime Reg Emp	13,478	45,370	36,000	50,000	14,000
861021 - Co Cont Retirement	494,445	606,518	666,541	798,664	132,123
861022 - Co Cont OASDI	108,417	125,796	132,314	154,558	22,244
861023 - Co Cont Medicare	25,882	29,994	30,944	37,311	6,367
861024 - Co Cont Retire Incr	181,368	185,000	181,563	182,735	1,172
861030 - Co Cont Health Ins	268,427	304,085	230,415	393,828	163,413
861031 - Co Cont Unemp Ins	6,604	5,123	9,696	10,499	803
861035 - Co Cont Workers Comp	70,156	65,897	49,303	32,735	(16,568)
Total Salaries & Employee Benefits	3,026,816	3,488,315	3,601,745	4,310,104	708,359
Services & Supplies					
862060 - Communications	10,221	8,965	8,500	9,500	1,000
862101 - Insurance - General	26,995	69,075	73,994	86,390	12,396
862120 - Maint - Equip	40,589	33,323	51,000	30,500	(20,500)
862150 - Memberships	910	2,951	3,000	3,000	-
862170 - Office Expense	62,784	56,225	52,000	71,200	19,200
862187 - Education & Training	17,059	10,410	41,500	40,500	(1,000)
862189 - Prof/Spec Svcs - Other	793,254	976,792	812,449	876,500	64,051

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director
BU 2851 - Planning and Building Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection			Activity: Other Protection
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862190 - Pub/Legal Notice	17,481	18,564	17,000	22,000	5,000
862210 - Rent/Lease - Bldg Grnds	900	900	1,000	1,000	-
862230 - Info Tech Equip	2,748	2,914	4,500	5,000	500
862239 - Spec Dept Expense	40,094	37,787	30,000	39,671	9,671
862250 - Trans/Travel	51,678	67,149	55,500	58,000	2,500
862253 - Travel Out of County	8,787	9,608	10,000	11,000	1,000
Total Services & Supplies	1,073,500	1,294,660	1,160,443	1,254,261	93,818
Fixed Assets					
864370 - Equipment	-	29,800	-	-	-
Total Fixed Assets	-	29,800	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(18,303)	-	-	-	-
Total Expend Transfer & Reimb	(18,303)	-	-	-	-
Total Net Appropriations	4,082,013	4,812,775	4,762,188	5,564,365	802,177
Total Net County Cost	1,640,218	1,670,783	2,033,370	1,913,566	(119,804)



BU 0402 - Community Development Block Grant

GRANT OVERVIEW (Administered in BU 2851)

The Grant application is under review by the California Department of Housing & Community Development (HCD), and at this time, the exact amount and timeframe in which it may be received by County of Mendocino is unknown.

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: Unspecified until approved by the State.
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Application accepted by the State on a yearly basis.
- Grant Restrictions and Provisions: Grant does allow for indirect or overhead costs, with an approved plan. The budget includes the maximum amount, which is limited to 7.5% of the grant.

GRANT BUDGET

Revenue	
Grant	\$ 1,000,000
Total	\$ 1,000,000
Expenditures	
Services & Supplies	\$ 960,000
Oper Transfer Out	40,000
Total	\$ 1,000,000
County Match Required: Yes	
County Match Amount: Various amounts as adopted by Resolution of the Board of Supervisors per application's activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.	
Independent Audit Required: Yes	
This grant is included in Budget Unit 2851's schedule 9	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director
BU 0402 - Community Development Block-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4020 Comm Dev Block Grant-CDBG	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	335,197	1,111,547	1,000,000	-	(1,000,000)
Total Revenues	335,197	1,111,547	1,000,000	-	(1,000,000)
Services & Supplies					
862170 - Office Expense	87	(40)	-	-	-
862189 - Prof/Spec Svcs - Other	293,800	1,204,745	960,000	-	(960,000)
862239 - Spec Dept Expense	41,310	-	-	-	-
Total Services & Supplies	335,197	1,204,706	960,000	-	(960,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	40,000	-	(40,000)
Total Expend Transfer & Reimb	-	-	40,000	-	(40,000)
Total Net Appropriations	335,197	1,204,706	1,000,000	-	(1,000,000)
Total Fund Balance Contribution	-	93,158	-	-	-



BU 0404 - Community Development Block
Grant Program Income

GRANT OVERVIEW (Administered in BU 2851)

The Community Development Block Grant (CDBG) Program Income account is used to record income generated by Federal Department of Housing & Urban Development (HUD) funding received from grants awarded on a competitive basis through the State Department of Housing & Community Development (HCD).

Over the years the County has successfully implemented programs funded with Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Disaster Recovery Initiative (DRI), and American Recovery and Reinvestment Act (ARRA) funding. Income generated from these programs may be expensed from this account based on parameters approved by the Board in the County’s CDBG Program Income Reuse Agreement or by subsequent specific action. Program income can only be used for program eligible purposes. This income can be expended in the period received or accumulated over multiple years, but can only be used for projects selected by the Board of Supervisors and approved by HCD.

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: Multiple
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Ongoing based on availability of program income.
- Grant Restrictions and Provisions: The grant allows for indirect or overhead costs, with which there is a maximum of up to 7.5% of the total program income. The budget does not include the maximum amount as the funds are received on a reimbursement basis from amortized loan payments or loan payoffs over multiple years.

GRANT BUDGET

Revenue	
Grant	\$ 156,000
Interest	2,000
Total	\$ 146,000
Expenditures	
Services & Supplies	\$ 33,600
Total	\$ 33,600
County Match Required: No	
Independent Audit Required: Yes	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director

BU 0404 - Community Development Block-Grant Program Income

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4040 CDBG Program Income	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	166,697	363,817	-	156,000	156,000
827820 - Grant Interest	5,714	2,517	130,000	2,000	(128,000)
Total Revenues	172,410	366,334	130,000	158,000	28,000
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	44,351	120,250	3,600	(116,650)
862239 - Spec Dept Expense	335,197	993,764	-	30,000	30,000
Total Services & Supplies	335,197	1,038,115	120,250	33,600	(86,650)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	9,750	-	(9,750)
Total Expend Transfer & Reimb	-	-	9,750	-	(9,750)
Total Net Appropriations	335,197	1,038,115	130,000	33,600	(96,400)
Total Fund Balance Contribution	162,787	671,780	-	(124,400)	(124,400)

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director



BU 0413 - Workforce Investment Act Grant

GRANT OVERVIEW (Previously Administered in BU 2851)

On November 2016, the Board of Supervisors approved the inclusion of Mendocino County into the Joint Powers Agency (JPA) of the Workforce Alliance of the North Bay (WANB). This consolidation transitions the local Workforce Development Board into participation in a regional group that reports directly to the WANB. Grant activities and direct oversight from Planning and Building Services will no longer be necessary. This consolidation will also allow for economies of scale and other strategic advantages that are more prevalent in the North Bay; however the County will be represented in the alliance by two members from the Board of Supervisors.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4130 WIOA	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	65,600	-	-	-	-
827801 - Grant Revenue	857,004	3,486	-	-	-
Total Revenues	922,604	3,486	-	-	-
Services & Supplies					
862101 - Insurance General	84	-	-	-	-
862150 - Memberships	1,390	-	-	-	-
862170 - Office Expense	1,692	11	-	-	-
862187 - Education & Training	613	-	-	-	-
862189 - Prof/Spec Svcs - Other	764,477	-	-	-	-
862190 - Publ/Legal Notice	117	-	-	-	-
862210 - Rents and Leases	2,600	-	-	-	-
862239 - Spec Dept Expense	117,310	3,486	-	-	-
862250 - Trans/Travel	55	-	-	-	-
862253 - Travel Out of County	3,130	-	-	-	-
Total Services & Supplies	891,469	3,497	-	-	-
Total Net Appropriations	891,469	3,497	-	-	-
Total Fund Balance Contribution	(31,135)	11	-	-	-



BU 1810 - Economic Development

BUDGET UNIT OVERVIEW

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a “match” to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID) to encourage travel and tourism; funding a contract with the Economic Development & Finance Corporation (EDFC) for economic development services; funding creation of an Economic & Demographic Profile for the County to provide the private and public sectors with current information on the status of the County’s economy; funding the County’s participation in a regional broadband alliance to expand broadband capacity; and participation in the Sonoma Mendocino Economic Development District (SMEDD).

PROGRAM OVERVIEW

- Economic and Demographic Profile
- Economic Development & Finance Corporation (EDFC)
- Film Permits
- Mendocino Broadband Alliance
- Mendocino County Business Improvement District (BID) Advisory Board
- Sonoma Mendocino Economic Development District (SMEDD)

ACCOMPLISHMENTS IN FY 2018-19

- Continued to maintain support for budgeted economic development activities
- Continued supporting the Broadband Alliance of Mendocino County (BAMC) and the North Bay North Coast Broadband Consortium (NBNCBC) efforts for expanded county and regional broadband capacity
- Continued the development of a County Broadband Plan
- Continued to promote tourism through Mendocino County Lodging Business Improvement District (BID)

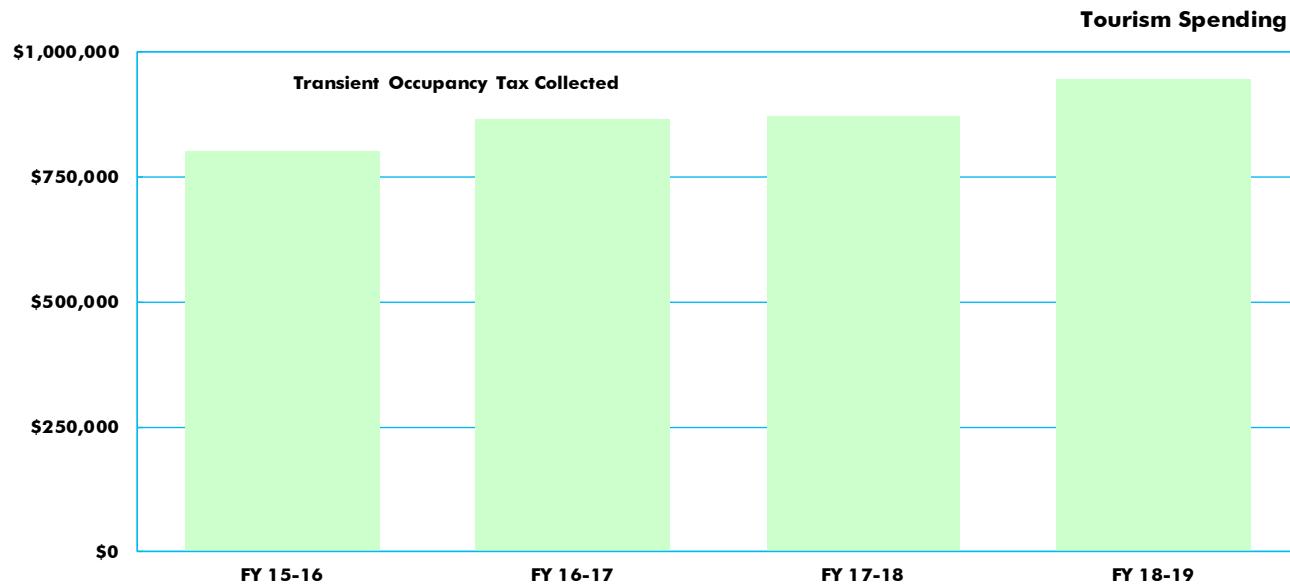
GOALS FOR FY 2019-20

- Work with local partners, EDFC and West Company to increase Economic Development in Mendocino County
- Continue to support tourism in the County through BID involvement
- Update the Economic & Demographic Profile for the County
- Continue to support Broadband development throughout the County

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director
BU 1810 - Economic Development

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2150 Dues to organizations related to economic development.
- Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at \$402,600. Also includes Economic Development & Finance Corporation (EDFC) contract (\$35,000), annual update of the Economic & Demographic Profile (\$5,000), and Comprehensive Economic Development Study (\$20,000).
- Acct. 2253 Out of County travel budgeted for Sonoma Mendocino Economic Development District meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Economic Development includes a slightly increased funding for the County's BID match and the broadband service contract, as well as various expenditures to support the Board's priority for increased economic/business development activities. It also includes a contract with outside consultants to guide our operations of the Community Development Block Grant (CDBG) activities.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenue					
862390 - Other Charges	6,875	-	-	-	-
827700 - Other	-	20,625	-	-	-
Total Revenue					
Services & Supplies					
862150 - Memberships	670	420	620	-	(620)
862189 - Prof/Spec Svcs - Other	507,908	698,514	571,794	567,371	(4,423)
862239 - Spec Dept Expense	18,388	-	-	-	-
862250 - Trans/Travel	-	-	2,330	-	(2,330)
Total Services & Supplies		526,966	698,934	572,414	567,371
Total Net Appropriations		526,966	698,934	572,414	567,371
Total Net County Cost		520,091	678,309	572,414	567,371
					(5,043)



BU 2810 - Cannabis Management

BUDGET UNIT OVERVIEW

The Cannabis Program consists of three primary functions: Application Intake and Review, Permit Issuance and Compliance Inspections for licensing.

Recently, the Program transitioned from the Department of Agriculture to the Department of Planning and Building Services and staff have begun the reorganization of the program. Staff are working on filling vacant positions in the program and anticipate being fully staffed by the end of the fiscal year.

The Cannabis Program administers, implements, and enforces state and local cannabis regulations in the unincorporated area of the County. Applications processed through this Program includes Cannabis Cultivation permits for indoor, outdoor, mixed light or any combination of the three, within the maximum square footage allotment of 10,000 SQFT of mature “flowering” cannabis plants.

PROGRAM OVERVIEW

- Transition to Planning and Building Service
- CalCannabis Revenue Contract w/ Department of Agriculture.
- Estimated \$131,000 loss in contracted funds from CalCannabis
- Permit Fee restructured
- Organizational Reorganization

ACCOMPLISHMENTS IN FY 2018-19

- The Department continues to streamline the Cannabis permit process and build relationships with our State Agencies.
- Moved Cannabis Regulatory Program into a singular department for efficiency.
- Implemented a new application routing process to streamline acceptance and filing of applications.

GOALS FOR FY 2019-20

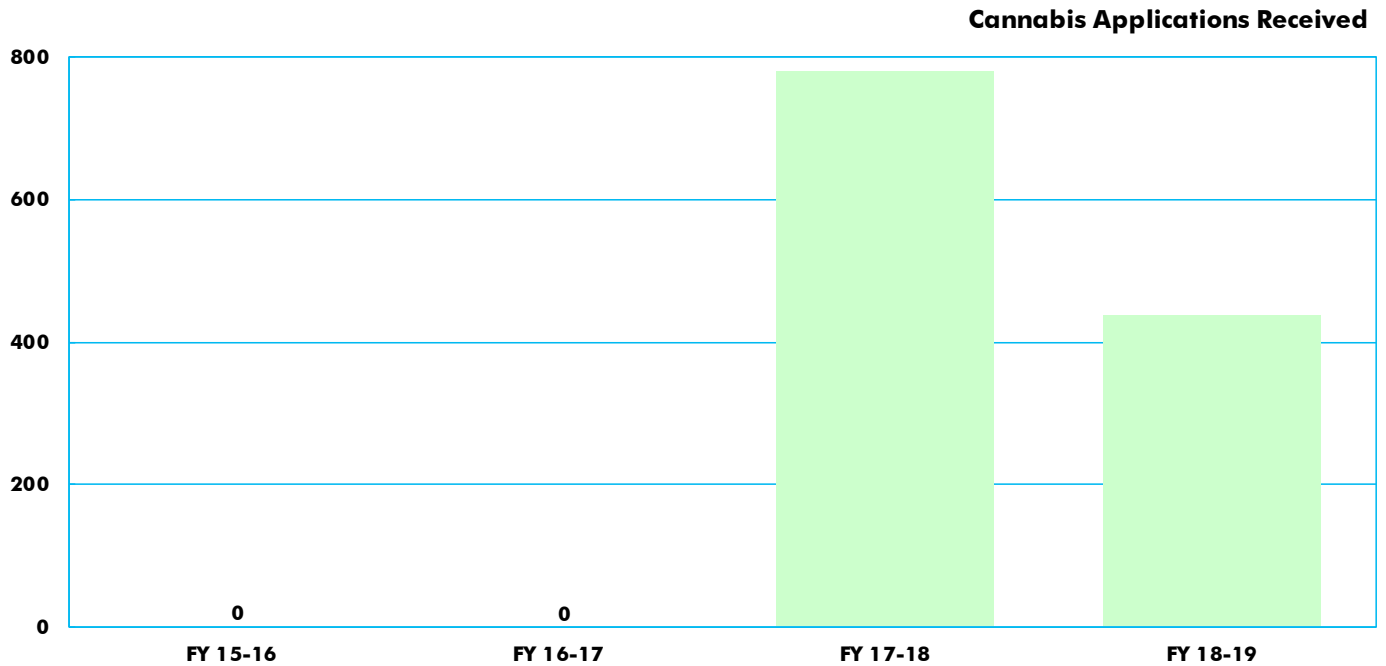
- Streamline and enhance the cannabis permitting program to reduce inefficiency.
- Implementation of eTrakiT for submittal of Cannabis applications via the website.
- Implement iTrakiT for cannabis compliance inspections to reduce on-site inspection time and increase efficiency.
- Issue 100 local permit for cannabis business.
- Build applicable interest in cannabis production companies and attract industry growth to advance Mendocino Cannabis products

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director
BU 2810 - Cannabis

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Protection
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	-	-	101,762	-	(101,762)
826205 - Cannabis Applic./Inspect	-	-	655,525	391,396	(264,129)
Total Revenues	-	-	757,287	391,396	(365,891)
Salaries & Employee Benefits					
861011 - Regular Employees	-	20,787	464,148	210,855	(253,293)
861012 - Extra Help	-	15,878	10,402	-	(10,402)
861013 - Overtime Reg Emp	-	374	5,000	-	(5,000)
861021 - Co Cont Retirement	-	5,175	154,303	64,564	(89,739)
861022 - Co Cont OASDI	-	1,291	30,757	12,580	(18,177)
861023 - Co Cont Medicare	-	302	7,192	2,942	(4,250)
861024 - Co Cont Retire Incr	-	1,424	40,001	13,178	(26,823)
861030 - Co Cont Health Ins	-	1,490	65,980	32,917	(33,063)
861031 - Co Cont Unemp Ins	-	-	6,409	54	(6,355)
861035 - Co Cont Workers Comp	-	-	570	141	(429)
Total Salaries & Employee Benefits	-	46,721	784,762	337,231	(447,531)
Services & Supplies					
862060 - Communications	-	355	5,000	2,146	(2,854)
862101 - Insurance - General	-	-	3,400	3,400	-
862170 - Office Expense	-	1,125	7,000	-	(7,000)
862187 - Education & Training	-	-	700	2,000	1,300
862189 - Prof/Spec Svcs - Other	-	3,396	11,002	30,000	18,998
862230 - Info Tech Equip	-	10,662	-	-	-
862239 - Spec Dept Expense	-	42,834	6,000	87,552	81,552
862250 - Trans/Travel	-	-	54,711	35,068	(19,643)
862253 - Travel Out of County	-	-	1,000	1,000	-
Total Services & Supplies	-	58,373	88,813	161,166	72,353
Fixed Assets					
864370 - Equipment	-	-	1,000	-	(1,000)
Total Fixed Assets	-	-	1,000	-	(1,000)
Total Net Appropriations	-	105,094	874,575	498,397	(376,178)
Total Net County Cost	-	105,094	117,288	107,001	(10,287)

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5490 State Aid: Revenue from various contracts from the California Department of Food and Agriculture.
- Acct. 6205 Revenue from cannabis applications and permit fees.

Services & Supplies

- Acct. 2189 Professional services related to the cannabis program.
- Acct. 2239 Purchase and maintenance of specialized field equipment.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes expected based on the current state of the Ordinance.



BU 2840 - Fish and Game Commission

BUDGET UNIT OVERVIEW

The primary responsibility of the Fish and Game Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code Chapter 2.50 specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

PROGRAM OVERVIEW

- Grant Solicitation & Review
- Advisory Services
- Support Services

GOALS FOR FY 2019-20

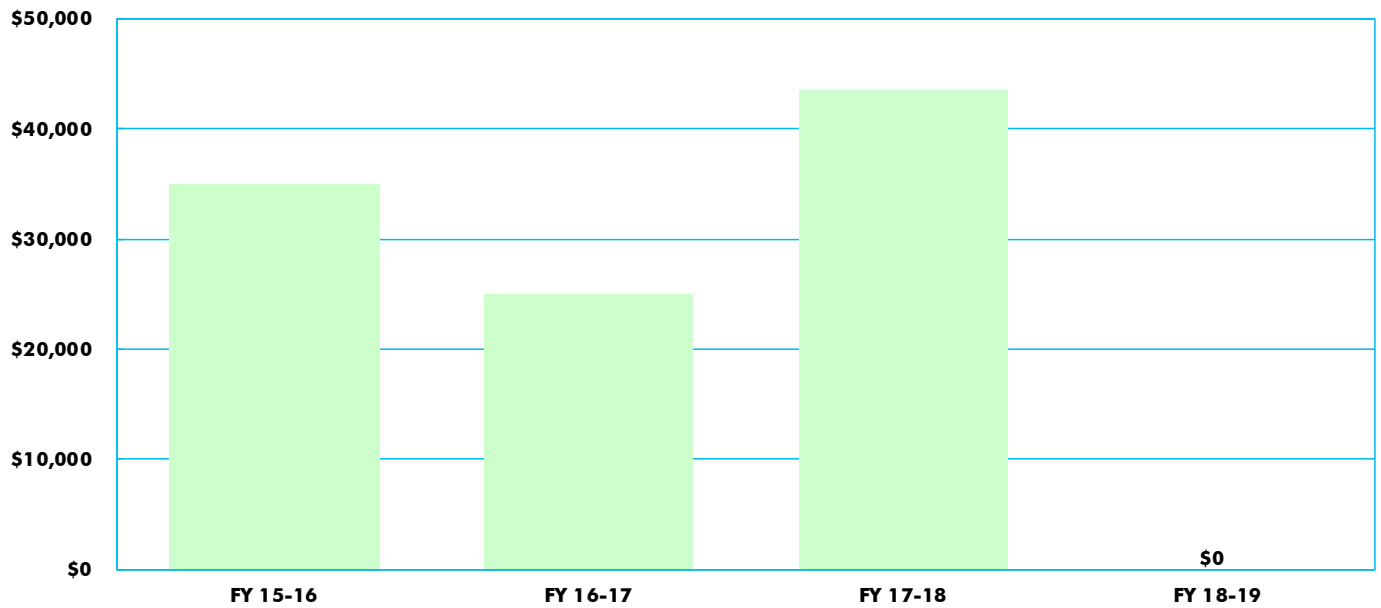
- Continue to support public education and research through the Commission website and public lecture service
- Continue to support community-based activities to improve fish and wildlife habitat and propagation.
- Continue efforts to increase public participation in Commission meetings and initiatives.
- Continue to represent the County within and outside the county at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Continue to allocation of collected fines and forfeitures in the form of grants to local community based organizations to benefit and/or game.

ACCOMPLISHMENTS IN FY 2018-19

- Supported public education and research through the Commission website and public lecture series.
- Supported community-based activities to improve fish and wildlife habitat and propagation.
- Continued efforts to increase public participation in Commission meetings and initiatives.
- Represented the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Allocated collected fines and forfeitures in the form of grants to local community based organizations to benefit fish and/or game.

PERFORMANCE INDICATORS

Grants Allocations



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations.
(CA Fish and Game Code Sections 12009 – 13003)

Services & Supplies

Acct. 2189 Contract services for Commission Secretary.
Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.
Acct. 2250 Commissioners travel to meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director
BU 2840 - Fish and Game Commission

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection		Activity: Other Protection	
Fund: 1206 Fish & Game	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823200 - Other Court Fine	12,232	47,608	35,000	35,000	-
824100 - Interest	625	1,059	320	800	480
826390 - Other Charges	-	36,680	-	106	106
827400 - Prior Year Revenue	-	113	113	-	(113)
827700 - Other	5,000	-	-	-	-
Total Revenues	17,857	85,460	35,433	35,906	473
Services & Supplies					
862101 - Insurance - General	178	353	330	146	(184)
862170 - Office Expense	44	539	500	500	-
862189 - Prof/Spec Svcs - Other	6,052	6,027	6,000	6,000	-
862239 - Spec Dept Expense	40,000	40,450	50,000	27,500	(22,500)
862250 - Trans/Travel	885	549	3,100	1,760	(1,340)
862253 - Trans/Travel Out of County	-	689	-	-	-
Total Services & Supplies	47,159	48,607	59,930	35,906	(24,024)
Total Net Appropriations	47,159	48,607	59,930	35,906	(24,024)
Total Fund Balance Contribution	29,302	(36,853)	24,497	-	(24,497)



BU 2852 - Planning and Building Services - Special Fund

BUDGET UNIT OVERVIEW

The Planning and Building Services Special Fund (Special Fund) was established for multi-year projects and programs. These include:

- (1) Micrographics/Document Imaging Fund. A fee has been established to cover the cost of storing of development related files and records, and is used to convert the paper documents to an electronic format for ease of access and storage.
- (2) Continuing Education and Training Fund (AB 717). Planning and Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 (1996) and Health & Safety Code §18949.29.
- (3) Environmental Impact Report (EIR) Fund. The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

PROGRAM OVERVIEW

- Continuing Education and Training Fund (AB717)
- Environmental Impact Report (EIR) Fund
- Micrographics/Document Imaging Fund

ACCOMPLISHMENTS IN FY 2018-19

- Continue digital archiving of paper files and establish policy for future acceptance of electronic records.
- Continue building inspection staff education and training.
- Train Code Enforcement and other staff related to building code compliance.

GOALS FOR FY 2019-20

- Completed CASp certification for in house building inspector.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6264 Fee collected for continuing education and training mandated by the CA H&S Code Section 18949.29.

Services & Supplies

Acct. 2189 Contracted document imaging services.

Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).

Fixed Assets

Acct. 4370 Imaging hardware costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PLANNING AND BUILDING SERVICES

BRENT SCHULTZ, Director

BU 2852 - Planning and Building Services - Special Fund

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Other Protection
Fund: 1222 General Plan Update	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	3,625	8,160	-	10,000	10,000
826184 - Environ Impact Report	185	139,875	50,000	50,000	-
826260 - Micrographics Fee	55,307	99,131	70,050	130,000	59,950
826264 - AB717 Educ/Training	33,923	50,635	40,000	60,000	20,000
Total Revenues	93,040	297,801	160,050	250,000	89,950
Services & Supplies					
862187 - Education & Training	8,057	8,784	-	2,500	2,500
862189 - Prof/Spec Svcs - Other	15,942	-	100,000	40,000	(60,000)
862239 - Spec Dept Expense	-	527	50,000	50,000	-
862253 - Travel Out of County	1,146	5,361	8,500	5,000	(3,500)
Total Services & Supplies	25,144	14,671	158,500	97,500	(61,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	10,000	16,000	16,000	15,000	(1,000)
Total Expend Transfer & Reimb	10,000	16,000	16,000	15,000	(1,000)
Total Net Appropriations	35,144	30,671	174,500	112,500	(62,000)
Total Fund Balance Contribution	(57,895)	(267,130)	14,450	(137,500)	(151,950)

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The mission of the Mendocino County Probation Department, as an integral part of the criminal justice system, is to promote public safety by reducing criminal behavior and its impact upon the community.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	4,724,250	4,406,376	4,585,741	4,887,714	301,973
Total Revenues	4,724,250	4,406,376	4,585,741	4,887,714	301,973
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,512,687	6,462,237	6,237,922	6,218,972	(18,950)
Total Services & Supplies	1,436,428	1,652,300	2,030,712	1,892,678	(138,034)
Total Other Charges	300,145	285,431	260,313	206,726	(53,587)
Total Fixed Assets	-	-	-	45,000	45,000
Total Operating Expenditures	8,249,261	8,399,967	8,528,947	8,363,376	(165,571)
Total Intrafund Transfers	(169,227)	(208,564)	(169,227)	(208,564)	(39,337)
Total Operating Transfer Out	-	-	-	12,000	12,000
Total Transfers & Reimb.	(169,227)	(208,564)	(169,227)	(196,564)	(27,337)
Total Net Appropriations	8,080,034	8,191,403	8,359,720	8,166,812	(192,908)
NCC/Use of Fund Balance	3,355,784	3,785,027	3,773,979	3,279,098	(494,881)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Probation	5,756,924	4,521,746	1,235,178
Juvenile Hall	2,203,162	125,727	2,077,435
Total: General Fund	7,960,086	4,647,473	3,312,613
% of General Fund	3.7%	2.2%	5.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Juvenile Justice Crime Prev	206,726	240,241	(33,515)
Total: Other Funds	206,726	240,241	(33,515)
TOTAL: ALL FUNDS	8,166,812	4,887,714	3,279,098
% of Total Budget	2.6%	1.6%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Juvenile Hall	28.8	28.8	28.8
Probation	49.0	49.0	49.0
Total: General Fund	77.8	77.8	77.8
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	77.8	77.8	77.8

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer



BU 2560 - Probation

DEPARTMENT OVERVIEW

The Probation Department is an integral part of the criminal justice system and its primary function is to promote public safety by reducing criminal behavior and its impact upon the community. Probation officers supervise both adult and juvenile offenders granted probation by the courts. In 2011, the Probation Department also assumed responsibility for supervising specified parolees from the California Department of Corrections and Rehabilitation as a result of the Public Safety Realignment Act (Assembly Bill 109); specifically, offenders released on to Post-Release Community Supervision and Mandatory Supervision. The Department's services to the community include identifying criminogenic needs and recommending sanctions to the court, enforcing court orders, assisting with victim restoration, and providing corrective and rehabilitative assistance to individuals in conflict with the law. The Department works together with law enforcement agencies, schools, community based organizations, and the citizens of Mendocino County to form productive partnerships to ensure public safety, offender rehabilitation, and the protections of victim's rights.

PROGRAM OVERVIEW

- Juvenile Hall - BU 2550
- Juvenile Justice Crime Prevention Act (JJCPA) - BU 2561
- Probation - BU 2560

ACCOMPLISHMENTS IN FY 2018-19

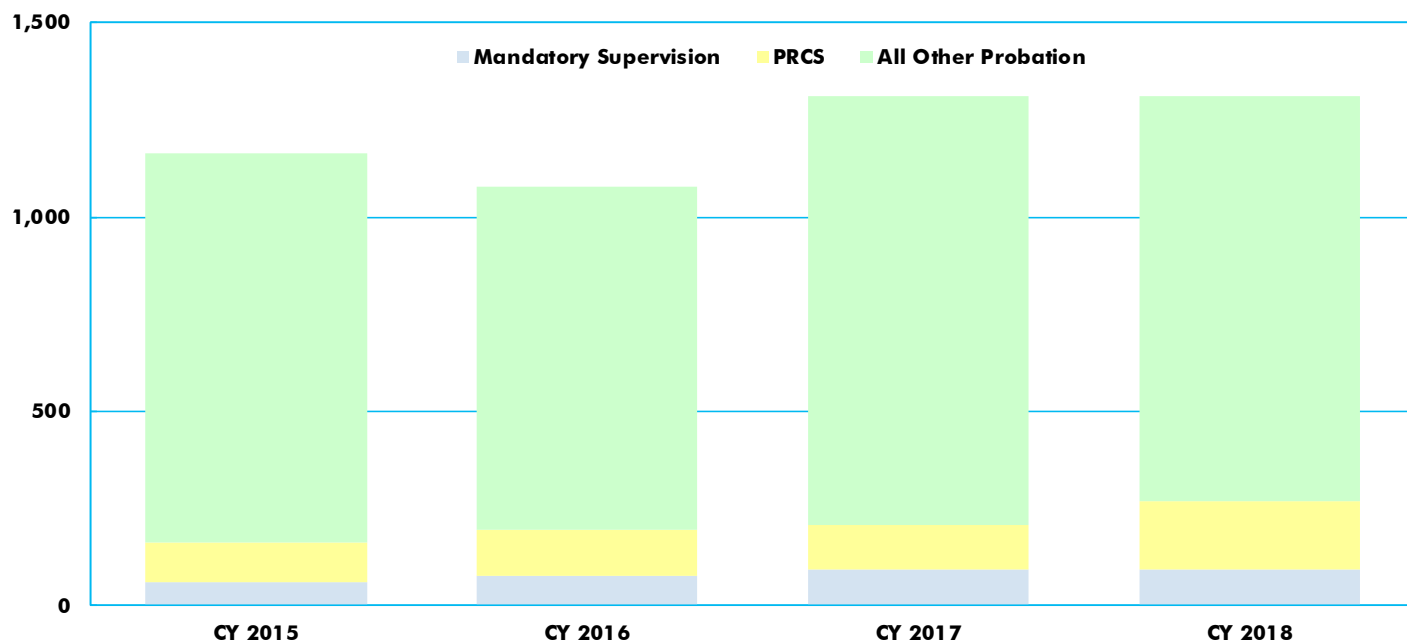
- Commenced GREAT (Gang Resistance Education and Training) Program in collaboration with Ukiah Unified School District and Ukiah Police Department.
- Implemented new Risk Assessment Tool.
- Developed and implemented Adult Incentive Matrix.

GOALS FOR FY 2019-20

- Restructure Juvenile Probation Division to incorporate case load assignments in accordance with evidence-based practices.
- Implement TAY (Transitional Age Youth) Specialized Caseload.
- Continue to expand services, programs, and resources for offenders by collaborating with community based organizations and other service providers to address the criminogenic needs of offenders.

PERFORMANCE INDICATORS

Number of Adults Supervised



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the GREAT, IMPACT, Anger Management and Boy's Council programs.
- Acct. 6390 Reimbursement from the Mendocino County Office of Education for the .5 FTE Deputy Probation Officer position to serve at the Community School campus.

Services & Supplies

- Acct. 2189 Contract services with GEO Reentry Services to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; and other professional services as required.
- Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in revenues due to increased Prop 172 Public Safety funds and additional available AB 109 Realignment Funds; increase in Salaries & Benefits for negotiated wage increases and filling vacant critical positions.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2560 - Probation

BUDGET UNIT DETAIL Schedule 9				Function: Public Protection	Activity: Detention
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax - Public Safety	679,001	734,763	730,796	769,050	38,254
823110 - Crim Just Const Fund	28,400	30,400	30,000	30,000	-
823204 - Misc Court Fine	2,867	11,108	5,000	5,000	-
823310 - Asset Forfeiture	25,494	-	-	-	-
825341 - Realignment Hlth Svcs	91,002	91,002	91,002	91,002	-
825344 - 2011Realignment Pub Sfty	1,215,222	1,219,567	1,162,212	1,334,493	172,281
825398 - SB90 Reimb	4,501	5,259	-	-	-
825489 - State Youthful Offender	116,272	151,200	503,149	533,968	30,819
825490 - State Other	1,031,206	1,126,393	1,262,577	1,279,533	16,956
825518 - Title IV-E	164,179	148,432	200,000	150,000	(50,000)
825670 - Federal Other	-	(30)	-	-	-
826118 - Cite Process Fee	278	192	250	300	50
826226 - Adult Prob Supervision	207,549	275,515	200,000	250,000	50,000
826227 - Adult Prob Diversion	11,979	15,563	12,000	10,000	(2,000)
826228 - Adult Prob Pre-Sentence	60,645	72,723	55,000	55,000	-
826268 - Work Furlough	2,067	619	1,000	500	(500)
826385 - Drug Testing Prog	14,579	12,258	12,000	9,900	(2,100)
826390 - Other Charges	35,249	3,546	4,000	3,000	(1,000)
826399 - Collection Service	5,829	6,430	6,000	-	(6,000)
827711 - Civil Assmt PC1214.1	-	177	-	-	-
Total Revenues	3,696,318	3,905,116	4,274,986	4,521,746	246,760
Salaries & Employee Benefits					
861011 - Regular Employees	2,160,223	2,259,388	2,507,326	2,443,611	(63,715)
861012 - Extra Help	15,483	43,458	-	-	-
861013 - Overtime Reg Emp	59,262	71,880	50,000	50,000	-
861021 - Co Cont Retirement	783,818	780,609	870,765	952,393	81,628
861022 - Co Cont OASDI	129,408	138,314	142,231	145,164	2,933
861023 - Co Cont Medicare	30,612	32,978	33,254	33,949	695
861024 - Co Cont Retire Incr	266,814	258,905	277,756	224,635	(53,121)
861030 - Co Cont Health Ins	379,814	297,887	259,720	337,275	77,555
861031 - Co Cont Unemp Ins	5,620	6,173	6,973	6,399	(574)
861035 - Co Cont Workers Comp	116,729	107,933	103,967	121,387	17,420
Total Salaries & Employee Benefits	3,947,782	3,997,525	4,251,992	4,314,813	62,821

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2560 - Probation

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Protection Activity: Detention

Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing & Personal	5,260	2,449	7,100	6,050	(1,050)
862060 - Communications	12,556	11,439	14,396	14,696	300
862101 - Insurance - General	15,484	15,847	17,250	67,025	49,775
862120 - Maint - Equip	-	582	5,000	2,500	(2,500)
862150 - Memberships	3,996	2,626	3,200	3,261	61
862170 - Office Expense	50,241	34,730	54,000	44,000	(10,000)
862187 - Education & Training	24,862	30,066	50,000	45,000	(5,000)
862189 - Prof/Spec Svcs - Other	747,820	1,021,885	1,189,619	1,259,343	69,724
862190 - Publ & Legal Notices	-	628	2,000	1,000	(1,000)
862200 - Rent/Lease - Equip	-	-	1,000	1,000	-
862230 - Info Tech Equipment	900	-	2,500	2,500	-
862232 - Law Enf Supply & Svcs	17,807	23,563	35,000	27,500	(7,500)
862239 - Spec Dept Expense	103,160	89,598	75,758	32,160	(43,598)
862250 - Trans/Travel	44,087	47,629	47,500	47,500	-
862253 - Travel Out of County	5,194	5,568	7,500	7,500	-
Total Services & Supplies	1,031,366	1,286,610	1,511,823	1,561,035	49,212
Fixed Assets					
864370 - Equipment	-	-	-	45,000	45,000
Total Fixed Assets	-	-	-	45,000	45,000
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(124,587)	(163,924)	(124,587)	(163,924)	(39,337)
Total Expend Transfer & Reimb	(124,587)	(163,924)	(124,587)	(163,924)	(39,337)
Total Net Appropriations	4,854,562	5,120,211	5,639,228	5,756,924	117,696
Total Net County Cost	1,158,244	1,215,095	1,364,242	1,235,178	(129,064)



BU 2550 - Juvenile Hall

BUDGET UNIT OVERVIEW

The Mendocino County Juvenile Hall provides for the physical and emotional care of incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. The Juvenile Hall is a 42-bed rated facility, but is currently staffed and operated on a 20-bed maximum occupancy based on forecasted needs. Youth are detained in the Juvenile Hall pending their Juvenile Court Hearings, while serving court-ordered commitments, or awaiting out-of-home placement in a foster/group home, camp or other institution. The Juvenile Hall provides food, clothing, and personal hygiene items, as well as medical, psychiatric and dental services to detained youth. Among the number of other programs and services provided are: secure physical care; assessment and treatment services; a comprehensive school program implemented in cooperation with the Mendocino County Office of Education (MCOE); Boys Council; Girls Circle; Anger Management; Aikido; Yoga; Substance Use Disorders Treatment (SUDT); Alcoholics/Narcotics Anonymous; and religious services.

PROGRAM OVERVIEW

- Juvenile Corrections
- Health Services

ACCOMPLISHMENTS IN FY 2018-19

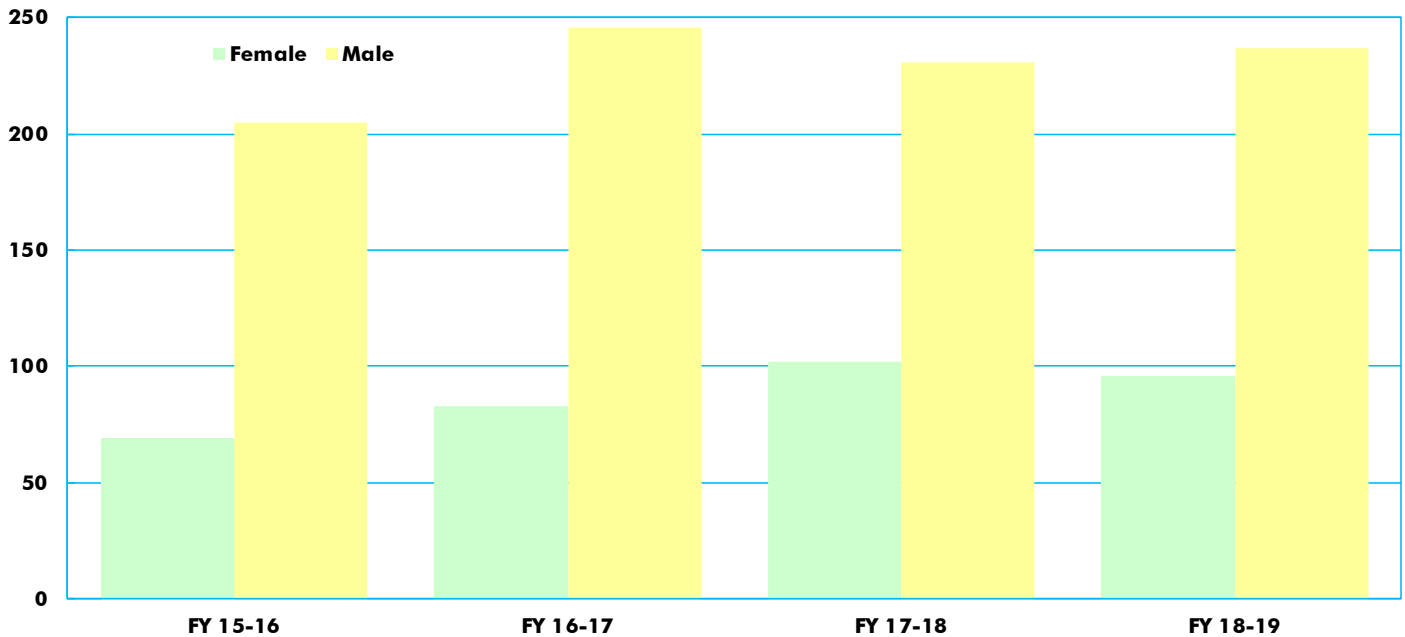
- Programs implemented: Edovo secure tablet education system for the educational and rehabilitative needs of incarcerated individuals; Aikido; Enhanced Gardening Project; GASP Art Program in collaboration with MCOE.
- Completed and passed all mandated annual inspections.
- Facility improvements to improve safety, security and operations, including completion of transition of food services to the Jail.
- Improved and enhanced crisis response processes.
- Developed and commenced roll-out of restructured Behavior Incentive Program (Step) to recognize and reward positive behaviors.

GOALS FOR FY 2019-20

- Complete conversion of existing Policies/Procedures to Lexipol Policy Management system to ensure compliance with Title 15 revisions.
- Implement additional programs and services for detained youth to enhance rehabilitation and promote reduced recidivism. Programs include: Strengthening Families, Anger Management, Boys & Girls Club.
- Increase use of Aegis system for information and data collection, promoting more efficiency in data measurement/management.
- Continue implementation and expansion of the Behavior Incentive Program.

PERFORMANCE INDICATORS

Total Bookings by Gender



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5433 Youthful Offender Block Grant funds, to be used to fund counseling services provided by the Mendocino County Youth Project and for other youth programs.
- Acct. 6346 Charges to parents to recover the cost of incarceration.

Services & Supplies

- Acct. 2090 Laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.
- Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Preemployment screening for corrections counselors.
- Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch Supportive and Therapeutic Options Program (S.T.O.P.) funding for counseling services provided under contract with the Mendocino County Youth Project.

CHANGES IN BUDGET FROM PRIOR YEAR

Reduction in staffing of 3.8 FTE due to elimination of kitchen staff; addition of 0.8 LVN.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2550 - Juvenile Hall

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Detention
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825464 - State Brkfst/Lunch Prog	35,109	29,663	18,000	-	(18,000)
825489 - State Youthful Offender	21,209	18,202	34,058	108,727	74,669
826346 - Support in Juv Hall	30,837	34,659	10,000	17,000	7,000
826390 - Other Charges	696,334	174,043	-	-	-
Total Revenues	783,489	256,566	62,058	125,727	63,669
Salaries & Employee Benefits					
861011 - Regular Employees	1,199,332	1,249,312	1,006,362	888,172	(118,190)
861012 - Extra Help	104,450	85,760	140,000	105,000	(35,000)
861013 - Overtime Reg Emp	250,744	173,575	36,168	140,000	103,832
861021 - Co Cont Retirement	429,084	423,266	378,284	358,901	(19,383)
861022 - Co Cont OASDI	82,895	83,241	60,146	51,780	(8,366)
861023 - Co Cont Medicare	20,916	20,925	14,066	12,110	(1,956)
861024 - Co Cont Retire Incr	145,736	137,478	106,407	63,229	(43,178)
861030 - Co Cont Health Ins	244,862	203,771	126,468	168,604	42,136
861031 - Co Cont Unemp Ins	5,855	4,590	3,923	2,151	(1,772)
861035 - Co Cont Workers Comp	81,030	82,795	114,106	114,212	106
Total Salaries & Employee Benefits	2,564,905	2,464,712	1,985,930	1,904,159	(81,771)
Services & Supplies					
862050 - Clothing/Pers Items	13,497	11,729	9,000	9,400	400
862060 - Communications	6,460	7,489	6,700	5,700	(1,000)
862080 - Food	98,257	77,861	80,000	35,000	(45,000)
862090 - Household Expense	29,951	29,450	25,000	20,000	(5,000)
862101 - Insurance - General	12,785	10,645	11,803	14,047	2,244
862120 - Maint - Equip	-	934	2,500	2,500	-
862130 - Maint - Strc/Impr/Grnds	839	375	1,000	1,000	-
862140 - Med Dentl & Lab Supls	8,760	6,399	5,300	12,000	6,700
862150 - Memberships	107	-	150	300	150
862160 - Misc Expense	-	-	500	500	-
862170 - Office Expense	8,721	5,466	6,500	5,000	(1,500)
862185 - Medical/Dental Svcs	120,388	87,453	88,320	86,432	(1,888)
862187 - Education & Training	8,866	21,720	10,000	15,000	5,000
862189 - Prof/Spec Svcs - Other	82,617	91,905	74,996	108,418	33,422
862232 - Law Enf Supply & Svcs	1,090	2,536	4,000	3,500	(500)
862239 - Spec Dept Expense	9,725	8,324	10,120	10,096	(24)
862250 - Trans/Travel	2,803	3,403	3,000	2,500	(500)
862253 - Travel Out of County	196	-	-	250	250
Total Services & Supplies	405,062	365,690	338,889	331,643	(7,246)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(44,640)	(44,640)	(44,640)	(44,640)	-
865802 - Operating Transfer Out	-	-	-	12,000	12,000
Total Expend Transfer and Reimb	(44,640)	(44,640)	(44,640)	(32,640)	12,000
Total Net Appropriations	2,925,326	2,785,762	2,280,179	2,203,162	(77,017)
Total Net County Cost	2,141,837	2,529,195	2,218,121	2,077,435	(140,686)



BU 2561 - Juvenile Justice Crime Prevention Act (JJPA) Grant

GRANT OVERVIEW (Administered by BU 2560)

This annual allocation, which is included in the County realignment revenue, is used to fund the Juvenile Probation Division's gang intervention services, whose primary activities are intensive supervision and early intervention & preventative services to juvenile probationers who have been involved in gang activities. In 2019-20 Probation will also be implementing new juvenile programs, including: GREAT (Gang Resistance Education and Training) Program in collaboration with Ukiah Unified School District and Ukiah Police Department; IMPACT Program, which is a physical training, goal setting and motivational program for high-risk juvenile offenders, which also includes Behavioral Cognitive Therapy; Anger Management, to educate, equip, and inform offenders of alternative ways of coping with anger and expressing anger in appropriate manners; and Boy's Council for MCOE alternative campus students.

GRANT INFORMATION

- Grant Inception Date: July 1, 2001
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: Juvenile Justice funding included in realignment.
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs, and the budget includes the maximum amount.

GRANT BUDGET

Financing Sources

Anticipated Fund Balance Forward	\$ 84,707
Grant	240,241
Total	\$ 324,948

Expenditures

Salaries & Employee Benefits	\$ 178,470
Services & Supplies	28,256
Total	\$ 206,726

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy Probation Officer III	.65	100%	0%
Supervising Deputy Probation Officer*	.50	100%	0%
Deputy Probation Officer II	.25	100%	0%
Legal Secretary II	.25	100%	0%

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2561 Juvenile Justice Crime Prevention Act (JJCPA) - Grant

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection			Activity: Detention	
Fund 1211 ProbationCOPS AB1913/CPA2000		2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues						
824100 - Interest		1,789	3,161	-	-	-
825490 - State Other		242,654	241,533	248,697	240,241	(8,456)
Total Revenues		244,443	244,694	248,697	240,241	(8,456)
Services & Supplies						
862189 - Prof/Spec Svcs - Other		-	-	180,000	-	(180,000)
Total Services & Supplies		-	-	180,000	-	(180,000)
Other Charges						
863113 - Pmt Other Gov Agency		300,145	285,431	260,313	206,726	(53,587)
Total Other Charges		300,145	285,431	260,313	206,726	(53,587)
Total Net Appropriations		300,145	285,431	440,313	206,726	(233,587)
Total Fund Balance Contribution		55,703	40,737	191,616	(33,515)	(225,131)

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The Public Defender's Mission Statement is "The Noblest Motive is the Public Good." Our duty is to remain committed to protecting the constitutional rights of every individual we represent through our zealous advocacy and presence in every court and at every court hearing. We are here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues - All Funds					
Revenues	182,235	155,277	87,572	194,051	106,479
Total Revenues	182,235	155,277	87,572	194,051	106,479
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,254,939	2,437,537	2,326,644	2,431,824	105,180
Total Services & Supplies	165,302	192,689	169,017	159,622	(9,395)
Total Fixed Assets	-	-	-	6,755	6,755
Total Operating Expenditures	2,420,240	2,630,226	2,495,661	2,598,201	102,540
Total Net Appropriations	2,420,240	2,630,226	2,495,661	2,598,201	102,540
NCC/Use of Fund Balance	2,238,005	2,474,950	2,408,089	2,404,150	(3,939)

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Public Defender	2,598,201	194,051	2,404,150
Total: General Fund	2,598,201	194,051	2,404,150
% of General Fund	1.2%	0.1%	3.6%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,598,201	194,051	2,404,150
% of Total Budget	0.8%	0.1%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Public Defender	24.0	24.0	24.0
Total: General Fund	23.0	24.0	24.0
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	24.0	24.0	24.0



BU 2080 - Public Defender

DEPARTMENT OVERVIEW

The Public Defender's office has increased the reported revenue for FY 19/20 by \$96,889, Line item #825344 based on funds available to us from the Realignment Account 2810-760914 which were not reported on the past year's budget. This will increase our generated revenue and combined with the revenue from the AB109 CCP Funds, account 960912, and the Legal Reimbursement funds, we report revenue of \$194,051.

PROGRAM OVERVIEW

- Public Defender - BU 2080

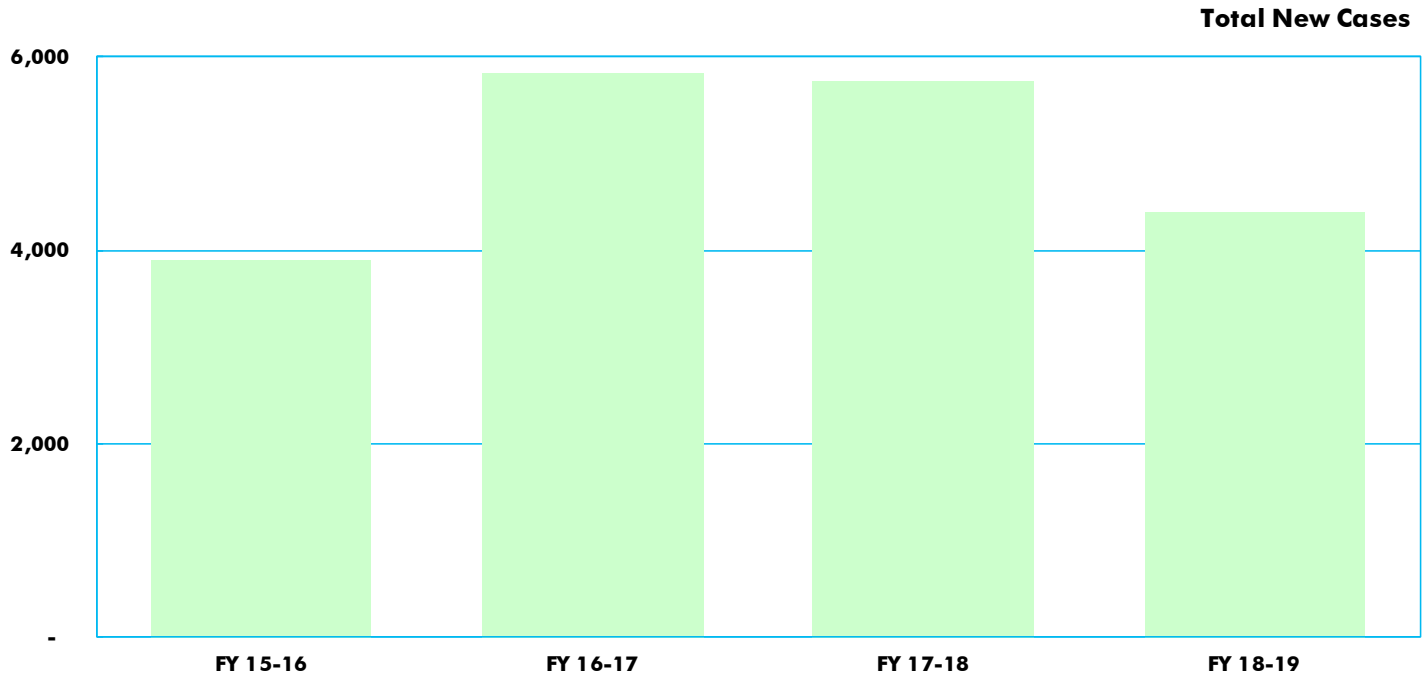
GOALS FOR FY 2019-20

- Attend any training which addresses new laws, rules or regulations applicable to our adult and juvenile clients.
- There is new case law affecting our representation of juveniles which requires specialized training for any attorney handling juvenile cases.
- Ensure we are adequately prepared to represent all of our non-citizen clients, including training and/or contracting with agencies specializing in immigration laws.
- Ensure that we continue to engage the services of experts and other individuals to adequately investigate and prepare our serious cases as well as all matters likely to go to trial.
- Continue to strive to achieve the goals of realignment and work towards reducing recidivism.
- Handle the large number of murder resentencing that may be required under Penal Code 1170.95 (effective this year).

ACCOMPLISHMENTS IN FY 2018-19

- Office presently represents two (2) individuals charged with homicide and at least four (4) cases for possible resentencing pursuant to PC 1170.95 (more are being appointed virtually every week) for a total of six homicide cases. The senior attorneys handle these serious cases with absolute professionalism.
- The Department is handling Three (3) Sexually Violent Predator (SVP) cases which are a time consuming and costly type of criminal case.
- The Behavioral Health Court continues to assist those clients facing mental health issues with pending criminal charges. All the partners work together in order to achieve their goals and to reduce or prevent recidivism.
- The Public Defender's office continues to strive to protect all the rights of our clients including educating ourselves as to new rules/laws that impact our non-citizen clients.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

Services & Supplies

- Acct. 2189 Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.
- Acct. 2170 Online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.
- Acct. 2250 Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.
- Acct. 2253 Investigations requiring travel outside of Mendocino County. Attend training, seminars and continuing education.

CHANGES IN BUDGET FROM PRIOR YEAR

The Public Defender's office has increased the reported revenue for FY 19/20 by \$96,889, Line item #825344 based on funds available to us from the Realignment Account 2810-760914 which were not reported on the past year's budget. This will increase the Departments generated revenue and combined with the revenue from the AB109 CCP Funds, account 960912, and the Legal Reimbursement funds, with total revenues reported of \$194,051.

PUBLIC DEFENDER

JEFFREY AARON, Public Defender
BU 2080 - Public Defender

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825344 - 2011 Realign Pub Safety	113,586	97,820	67,572	174,051	106,479
826163 - Legal Svcs Reimb	19,649	26,040	20,000	20,000	-
826390 - Other Charges	49,001	30,149	-	-	-
827400 - Prior Year Revenue	-	1,267	-	-	-
Total Revenues	182,235	155,277	87,572	194,051	106,479
Salaries & Employee Benefits					
861011 - Regular Employees	1,429,861	1,571,810	1,436,789	1,464,198	27,409
861012 - Extra Help	6,513	6,994	7,932	-	(7,932)
861013 - Overtime Reg Emp	-	397	-	-	-
861021 - Co Cont Retirement	394,028	444,902	477,107	517,618	40,511
861022 - Co Cont OASDI	83,993	93,654	101,753	100,464	(1,289)
861023 - Co Cont Medicare	20,034	22,133	23,996	23,703	(293)
861024 - Co Cont Retire Incr	147,381	139,480	135,086	119,243	(15,843)
861030 - Co Cont Health Ins	167,573	152,543	138,994	200,676	61,682
861031 - Co Cont Unemp Ins	2,379	2,082	2,035	2,976	941
861035 - Co Cont Workers Comp	3,176	3,542	2,952	2,946	(6)
Total Salaries & Employee Benefits	2,254,939	2,437,537	2,326,644	2,431,824	105,180
Services & Supplies					
862060 - Communications	1,430	1,718	3,000	3,000	-
862101 - Insurance - General	5,588	5,439	6,178	6,972	794
862110 - Jury/Witness Expense	-	-	500	500	-
862150 - Memberships	6,466	4,596	9,000	9,000	-
862170 - Office Expense	52,215	73,799	45,000	45,000	-
862187 - Education & Training	2,870	2,877	5,421	5,421	-
862189 - Prof/Spec Svcs - Other	77,254	93,397	86,918	76,729	(10,189)
862239 - Spec Dept Exp	7,590	59	-	-	-
862250 - Trans/Travel	4,916	7,883	7,000	7,000	-
862253 - Travel Out of County	6,972	2,921	6,000	6,000	-
Total Services & Supplies	165,302	192,689	169,017	159,622	(9,395)
Fixed Assets					
864370 - Equipment	-	-	-	6,755	6,755
Total Fixed Assets	-	-	-	6,755	6,755
Total Net Appropriations	2,420,240	2,630,226	2,495,661	2,598,201	102,540
Total Net County Cost	2,238,005	2,474,950	2,408,089	2,404,150	(3,939)

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The Mendocino County Employees Retirement Association (MCERA) administers defined retirement plan benefits for Mendocino County, Mendocino County Superior Courts, and the Russian River Cemetery District pursuant to the County Employees Retirement Law Act of 1937 (CERL). MCERA is governed by a Board of Retirement and is a separate agency from the County of Mendocino. MCERA is committed to working for our active and retired members.

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	551,587	592,996	616,422	648,615	32,193
Total Revenues	551,587	592,996	616,422	648,615	32,193
Appropriations - All Funds					
Total Salaries & Employee Benefits	551,253	592,996	616,422	648,615	32,193
Total Services & Supplies	334	-	-	-	-
Total Operating Expenditures	551,587	592,996	616,422	648,615	32,193
Total Net Appropriations	551,587	592,996	616,422	648,615	32,193
NCC/Use of Fund Balance	-	-	-	-	-

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Retirement	648,615	648,615	-
Total: General Fund	648,615	648,615	-
% of General Fund	0.3%	0.3%	0.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	648,615	648,615	-
% of Total Budget	0.2%	0.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Retirement	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	5	5	5

RETIREMENT ASSOCIATION

JAMES WILBANKS, Administrator



BU 1920 - Retirement

DEPARTMENT OVERVIEW

The Mendocino County Employee Retirement Association (MCERA) is responsible for collecting retirement information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Funding provided by MCERA to cover the cost of Mendocino County Employees Retirement Association (MCERA) employees' salaries and benefits processed by Mendocino County.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: General-Legislative & Admin.	
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	551,587	592,996	616,422	648,615	32,193
Total Revenues	551,587	592,996	616,422	648,615	32,193
Salaries & Employee Benefits					
861011 - Regular Employees	339,971	375,961	392,196	405,551	13,355
861021 - Co Cont Retirement	89,338	100,688	115,686	121,815	6,129
861022 - Co Cont OASDI	19,063	20,974	22,013	21,745	(268)
861023 - Co Cont Medicare	4,582	5,141	5,449	5,563	114
861024 - Co Cont Retire Incr	31,988	30,145	31,330	27,610	(3,720)
861030 - Co Cont Health Ins	65,674	59,487	49,748	66,331	16,583
861031 - Co Cont Unemp Ins	353	277	-	-	-
861035 - Co Cont Workers Comp	286	323	-	-	-
Total Salaries & Employee Benefits	551,253	592,996	616,422	648,615	32,193
Services & Supplies					
862170 - Office Expense	334	-	-	-	-
Total Services & Supplies	334	-	-	-	-
Total Net Appropriations	551,587	592,996	616,422	648,615	32,193
Total Net County Cost	-	-	-	-	-

MCERA BUDGET DETAIL

The Mendocino County Employees Retirement Association (MCERA) Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "...the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars (\$2,000,000)..."

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

	FY 2019/2020 Adopted Budget	FY 2018/19	Difference	
			\$	%
Personnel (BU 1920)				
Gross Regular Salaries ¹	\$ 441,493	\$ 419,888	\$ 21,605	5.15%
Retirement	117,476	118,006	(529)	-0.45%
FICA	22,834	23,717	(883)	-3.72%
Medicare	6,294	5,847	447	7.65%
Retirement Cola	26,724	31,330	(4,605)	-14.70%
Health Insurance	54,106	49,748	4,358	8.76%
Unemployment Insurance	272	265	7	2.64%
Workers Comp	321	305	16	5.25%
Subtotal	\$ 669,521	\$ 649,105	\$ 20,416	3.15%
Administrative				
Office Expense	\$ 28,266	\$ 38,420	(\$ 10,154)	-26.43%
Legal Expense	210,000	200,000	10,000	5.00%
Audit	40,000	39,400	600	1.52%
Contracts	3,500	103,400	(99,900)	-96.62%
Staff Education and Training	16,800	16,000	800	5.00%
Membership	5,500	5,250	250	4.76%
Subtotal	\$ 304,066	\$ 402,470	(\$ 98,404)	-24.45%
Board Expense				
Fiduciary Insurance	\$ 45,000	\$ 42,000	\$ 3,000	7.14%
Board Meeting Stipends	8,100	8,100	-	0.00%
Board Education and Training	26,070	28,700	(2,630)	-9.16%
Subtotal	\$ 79,170	\$ 78,800	\$ 370	0.47%
Total Personnel, Administrative & Board Expense	\$ 1,052,757	\$ 1,130,375	(\$ 77,618)	-6.87%
Disability				
Administrative Review	\$ 40,000	\$ 38,000	2,000	5.26%
Hearings ²	80,000	80,000	-	0.00%
Subtotal	\$ 120,000	\$ 118,000	\$ 2,000	1.69%

RETIREMENT ASSOCIATION

JAMES WILBANKS, Administrator
BU 1920 - Retirement

MCERA BUDGET DETAIL

	FY 2019/20 Adopted Budget	FY 2018/19	Difference	
			\$	%
625-B Kings Court				
Imputed Rent	\$ 55,089	\$ 53,484	\$ 1,605	3.00%
Subtotal	\$ 55,089	\$ 53,484	\$ 1,605	3.00%
Total Administrative Expense	\$ 1,227,845	\$ 1,301,859	(\$ 74,014)	-5.69%
Technology				
LRS/Pension Gold	\$ 159,940	\$ 176,040	\$(16,100)	-9.15%
County IT Related Expenses	5,000	5,000	-	0%
PCX Scan Station Project	9,000	9,000	-	0%
Subtotal	\$ 173,940	\$ 190,040	\$(16,100)	-8.47%
Investment				
Investment Manager Fees ³	\$ 720,000	\$ 649,368	\$70,621	10.88%
Investment Consultant-Callan	175,000	150,168	24,832	16.54%
Actuary Services-Segal	120,000	87,000	33,000	37.93%
Custodian Bank -State Street	60,000	60,000	-	0%
Internal Investment Monitoring ⁴	11,550	19,500	(7,950)	-40.77%
Subtotal	\$ 1,086,550	\$ 966,036	\$120,514	12.48%
Capital Improvement Plan	\$25,000	\$15,000	\$15,000	66.67%
Total MCERA	\$2,513,335	\$2,472,935	\$40,400	1.63%
Total Administrative Expenses	\$1,227,845	\$1,301,859		
(Total ex Technology & Investment)				
CERL Administrative Cap	\$2,000,000	\$2,000,000		
(Over)/Under Cap	\$772,155	\$698,141		
MCERA Policy Cap	\$1,506,670	\$1,427,087		
Balance	\$278,825	\$125,228		
Basis Points Test	0.21%	0.21%		
AAL	\$717,461,993	679,565,362		
Date	6/30/2018	6/30/2017		

¹ Includes \$20,000 in staff overtime for projects.

³ New Investment Managers paid directly rather than netting fees at the fund level.

² Hearings Preparations and Hearings combined in FY 2019.

⁴ New in FY 2020: Investment manager monitoring, Consultant RFP, Investment Data.

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BU 2510 - Grant 0467	Correctional Officers Training	500
BU 2511	Jail & Rehabilitation Center - COPS	501



The mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff's Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public Safety services.

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	12,208,916	10,949,858	10,761,364	12,102,010	1,340,646
Total Operating Transfers In	96,298	72,975	-	-	-
Total Revenues	12,305,214	11,022,833	10,761,364	12,102,010	1,340,646
Appropriations - All Funds					
Total Salaries & Employee Benefits	24,708,600	27,042,250	26,399,098	27,772,807	1,373,709
Total Services & Supplies	6,024,659	6,535,902	7,878,193	8,088,504	210,311
Total Other Charges	254,882	-	-	100,000	100,000
Total Fixed Assets	585,147	653,514	620,500	978,000	357,500
Total Operating Expenditures	31,573,288	34,231,666	34,897,791	36,939,311	2,041,520
Total Operating Transfers Out	650	73,625	-	-	-
Total Transfers & Reimb.	650	73,625	-	-	-
Total Net Appropriations	31,573,938	34,305,290	34,897,791	36,939,311	2,041,520
NCC/Use of Fund Balance	19,268,724	23,282,457	24,136,427	24,837,301	700,874

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Sheriff-Coroner	21,528,332	6,605,657	14,922,675
Jail & Rehab Center	13,935,698	(3,996,572)	9,939,126
Total: General Fund	36,483,431	11,621,528	24,861,903
% of General Fund	17.1%	5.6%	37.2%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Correctional Off. Training	30,000	30,000	-
DEA-COMMET	182,000	182,000	-
Homeland Secure WMD6	164,000	164,000	-
Jail & Rehab Center - COPS	-	-	-
Sheriff - Coroner COPS	79,880	104,482	(24,602)
Sheriff Special Projects	-	-	-
Recovery Act Tech & Comm	-	-	-
Total: Other Funds	455,880	480,482	(24,602)
TOTAL: ALL FUNDS	36,939,311	12,102,010	24,837,301
% of Total Budget	11.8%	4.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Sheriff-Coroner	112	113	113
Jail & Rehab Center	69	73	73
Total: General Fund	181	186	186
OTHER FUNDS			
Dept. Programs			
Sheriff-Coroner COPS	1	2	1
Total: Other Funds	1	2	1
TOTAL: ALL FUNDS	182	188	187

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 2310 - Sheriff-Coroner

DEPARTMENT OVERVIEW

The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the County, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

The Vision of the Office of the Sheriff-Coroner is: To be an effective, community-oriented, public-safety agency through co-operative effort.

PROGRAM OVERVIEW

- Correctional Officers Training - BU 0467-Grant
- DEA - COMMET - BU 0466-Grant
- Emergency Services - BU 2830
- Homeland Security WMD6 - BU 0462-Grant
- Jail & Rehabilitation Center - BU 2510
- Jail & Rehabilitation Center - COPS - BU 2511
- Justice Assistance - BU 0450-Grant
- Recovery Act Cal-MMET-2009 - BU 2310-Grant
- Recovery Act Tech & Comm - BU 0438-Grant
- Sexual Assault Felony Enforcement (SAFE)-BU 2310-Grant
- Sheriff-Coroner COPS - BU 2313
- Sheriff's Special Projects - BU 2315

GOALS FOR FY 2019-20

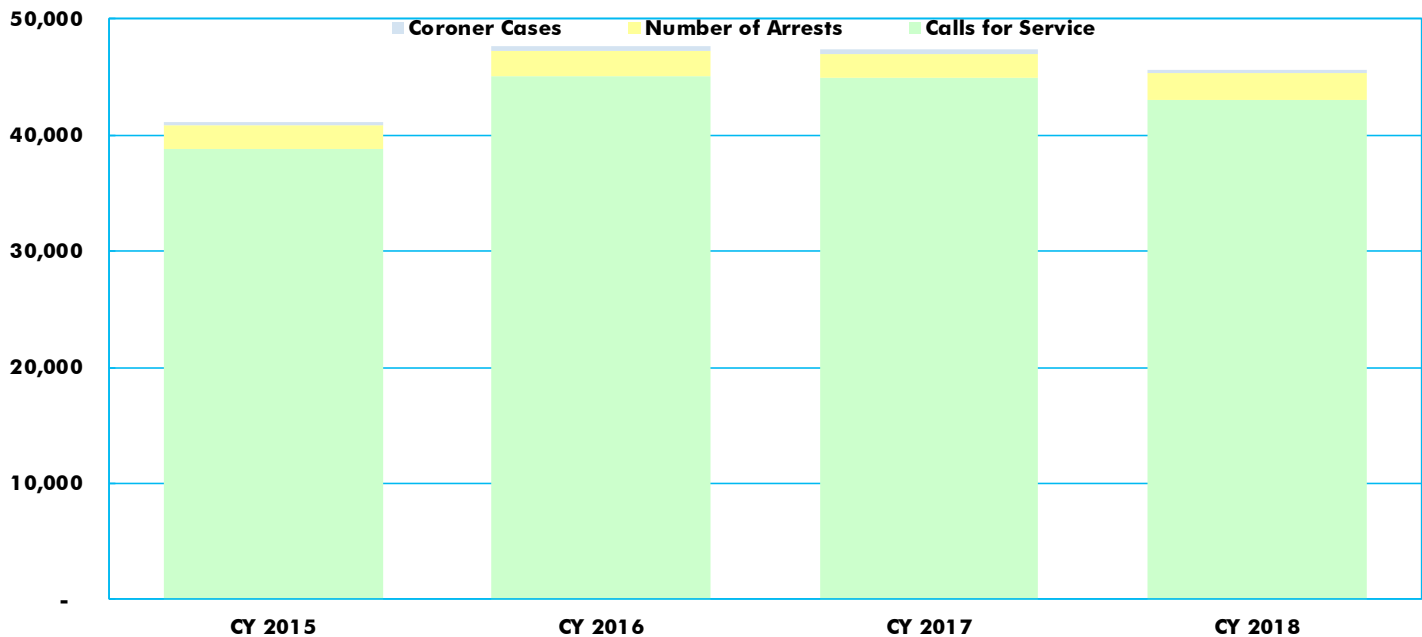
- Continue to recruit, hire and retain Deputy Sheriffs and Sheriff's Office Support staff for vacant positions, including resident deputy posts.
- Work with public and private schools for training and improved safety at these locations.
- Continue collaborative efforts with fire and EMS.
- Continue to provide safety to the greater Mendocino County community, and implement and use innovative technologies and programs when possible.
- Continue to evaluate and improve organizational budget efficiencies and seek grant funding and alternative funding programs.

ACCOMPLISHMENTS IN FY 2018-19

- Promoted public safety and service while working with Fire and EMS during the Mendocino Complex fire.
- Continued emphasis to reduced people and property crimes through intensive enforcement efforts.
- In partnership with HHSA, and sponsored by the Mental Health Services Act, provided Crisis Intervention team Training to first responders in Mendocino County.
- Continued to provide animal control services and coordinated efforts during the Mendocino Fire complex to safeguard animals.
- Facilitated the operations of the Mendocino Fire complex through our Emergency Operations Center, and prepare and educate staff to respond to and assist in the event of future emergencies.

PERFORMANCE INDICATORS

Public Protection



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax - Shifted Proposition 172 funding from BU 1000 directly to Public Safety Budget Units.
- Acct. 5490 Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.
- Acct. 6250 Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and multiple County events patrol fees.
- Acct. 6258 Revenue from 114709.2 restitution for criminal ordered by a judge.

Services & Supplies

- Acct. 2185 Medical and dental services (Coroner).
- Acct. 2250 Sheriff's vehicle fleet charges for gas and repairs.

Fixed Assets

- Acct. 4370 Provides for law enforcement equipment from various funding sources.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2310 - Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Police Protection
Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax - Public Safety	2,972,689	3,216,947	3,198,741	3,375,050	176,309
822600 - Other Permit	1,123	904	500	500	-
822601 - Gun Permit	39,615	58,265	50,000	50,000	-
823110 - Crim Just Const Fund	142,000	152,000	150,000	150,000	-
823130 - Warrant System	1,531	2,281	1,000	2,000	1,000
823204 - Misc Court Fine	142,762	141,476	125,000	125,000	-
823210 - Fine Judicial Dist	53	62	-	-	-
823300 - Forfeiture & Penalty	983	188	-	-	-
823310 - Asset Forfeiture	300,000	15,808	-	-	-
825344 - 2011 Realign Pub Safety	1,552,694	1,573,365	1,606,526	1,608,195	1,669
825490 - State Other	632,319	566,272	875,000	885,000	10,000
825670 - Federal Other	19,864	19,923	25,000	27,912	2,912
826223 - Civil Fee Sheriff	110,902	67,199	100,000	100,000	-
826242 - Dom Animal Care	22,000	22,000	22,000	22,000	-
826250 - Law Enforcement Services	118,246	164,580	160,000	160,000	-
826254 - Sher Pt Arena Contract	108,333	100,000	100,000	100,000	-
826257 - Med Marij Zip Tie	1,267,514	1,125	-	-	-
826258 - Restitution 11470.2 H&S	327,440	148,067	-	-	-
826390 - Other Charges	3,756	16,612	-	-	-
827600 - Other Sales	7,697	5,814	-	-	-
827707 - Donation	600	221	-	-	-
827802 - Oper Transfer In	96,298	-	-	-	-
Total Revenues	7,869,416	6,277,405	6,413,767	6,605,657	191,890
Salaries & Employee Benefits					
861011 - Regular Employees	6,666,502	7,470,870	8,460,121	8,442,664	(17,457)
861012 - Extra Help	427,545	533,052	97,715	213,083	115,368
861013 - Overtime Reg Emp	1,811,980	1,837,017	-	650,000	650,000
861021 - Co Cont Retirement	2,799,592	3,244,902	3,715,171	3,790,339	75,168
861022 - Co Cont OASDI	498,426	550,178	537,567	493,452	(44,115)
861023 - Co Cont Medicare	124,167	138,405	126,220	115,797	(10,423)
861024 - Co Cont Retire Incr	1,714,872	1,811,343	1,938,071	1,618,757	(319,314)
861030 - Co Cont Health Ins	1,024,485	873,209	786,306	1,150,100	363,794
861031 - Co Cont Unemp Ins	16,918	14,097	12,689	10,999	(1,690)
861035 - Co Cont Workers Comp	1,129,129	1,223,986	1,169,805	1,121,832	(47,973)
Total Salaries & Employee Benefits	16,213,617	17,697,060	16,843,665	17,607,023	763,358
Services & Supplies					
862050 - Clothing/Pers Items	4,585	514	3,000	3,000	-
862060 - Communications	160,984	154,845	135,000	135,000	-
862101 - Insurance - General	323,509	224,216	195,650	210,998	15,348
862120 - Maint - Equip	149,142	41,375	175,000	178,450	3,450
862130 - Maint - Strc/Impr/Grnds	-	44	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2310 - Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection		Activity: Police Protection	
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862150 - Memberships	16,205	14,235	20,000	20,000	-
862170 - Office Expense	112,314	75,259	110,000	110,000	-
862185 - Medical/Dental Svcs	296,731	449,132	400,000	400,000	-
862187 - Education & Training	18,784	5,124	215,000	211,500	(3,500)
862189 - Prof/Spec Svcs - Other	24,281	230,007	383,253	190,627	(192,626)
862190 - Publ/Legal Notice	128	7	-	-	-
862200 - Rent/Lease - Equip	-	-	-	2,000	2,000
862210 - Rent/Lease - Bldg Grnds	32,736	32,736	32,736	32,736	-
862230 - Info Tech Equip	71,019	196,213	350,000	350,555	555
862232 - Law Enf Supply & Svcs	294,705	193,892	452,264	464,443	12,179
862239 - Spec Dept Expense	98,374	105,003	50,000	50,000	-
862240 - Spec Dept Fund	-	60	-	-	-
862250 - Trans/Travel	633,682	718,069	630,000	630,000	-
862253 - Travel Out of County	28,219	24,525	-	10,000	10,000
862260 - Utilities	13,996	17,720	15,000	15,000	-
Total Services & Supplies	2,279,393	2,482,976	3,166,903	3,014,309	(152,594)
Other Charges					
863113 - Pmts Other Gov Agency	254,882	-	-	100,000	100,000
Total Other Charges	254,882	-	-	100,000	100,000
Fixed Assets					
864360 - Structure/Improvement	-	140	-	60,000	60,000
864370 - Equipment	574,351	579,683	600,500	747,000	146,500
Total Fixed Assets	574,351	579,823	600,500	807,000	206,500
Total Net Appropriations	19,322,243	20,759,858	20,611,068	21,528,332	917,264
Total Net County Cost	11,452,827	14,482,453	14,197,301	14,922,675	725,374

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 0438 - Recovery Act Tech & Comm Grant

GRANT OVERVIEW

(Administered in BU 2310)

The Edward Byrne Memorial Justice Assistance Grant (JAG) provides funding for the Mendocino Partners Against Recidivism (MPAR) Program. MPAR is comprised of a collaboration of five County departments, the Mendocino County Courts, and four community based organizations (CBOs) with the Sheriff's Office as the lead agency. MPAR's Behavioral Health Court (BHC) is a specialty court created for adults charged with crimes in the Superior Court of Mendocino County.

The MPAR BHC was implemented in March of 2015 for a three-year funding cycle. During this period, the BHC has developed a successful referral and diagnostic processes, court protocols and participant support and oversight. The BHC, based on formal therapeutic models used elsewhere, is modified to match the unique mental health service model in use in Mendocino County. Participants are defendants with a diagnosed mental illness, many of whom have a co-occurring substance abuse disorder that is a substantial factor in charged criminal conduct. MPAR's primary goal has been to consistently reduce criminal behavior generally and recidivistic behavior specifically.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4380 Recovery Act Tech & Comm	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	-	206,445	-	-	-
827801 - Grant Revenue	383,601	-	-	-	-
Total Revenues	383,601	206,445	-	-	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	308,540	198,928	-	-	-
Total Services & Supplies	308,540	198,928	-	-	-
Total Net Appropriations	308,540	198,928	-	-	-
Total Fund Balance Contribution	(75,061)	(7,517)	-	-	-



BU 0462 - Homeland Security WMD 6 Grant

GRANT OVERVIEW (Administered in BU 2310)

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Control and Citizen Emergency Response Teams.

Funds are used to prepare Mendocino County for prevention and response to natural or man-made disasters and acts of terrorism. Equipment purchases (disaster shelter trailers and supplies), hazardous materials training, purchase of the Reverse 9-1-1 system and urban rescue training (law and fire) are some of the benefits to the County.

GRANT INFORMATION

- Grant Inception Date: July 2001
- Current Grant Period: June 1, 2019 - May 31, 2022
- Source of Funds: U.S. Department of Homeland Security/ Federal Emergency Management Agency via Cal OES
- Continuity of Grant: Ongoing annual renewal/allocation.
- Grant Restrictions and Provisions: Grant will reimburse for approved expenses.

GRANT BUDGET

Revenue

Grant	\$ 164,064
Total	\$ 164,064

Expenditures

County Match Required: No
Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4620 Homeland Security WMD 6	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other Revenue	-	127,343	164,000	164,000	-
Total Revenues	-	127,343	164,000	164,000	-
Services & Supplies					
862170 - Office Expense	188	1	-	-	-
862187 - Education & Training	2,700	2,750	-	-	-
862189 - Prof/Spec Svcs - Other	57,405	35,476	45,000	45,000	-
862239 - Spec Dept Expense	85,840	16,816	119,000	119,000	-
Total Services & Supplies	146,133	55,042	164,000	164,000	-
Fixed Assets					
864370 - Equipment	9,770	602	-	-	-
Total Fixed Assets	9,770	602	-	-	-
Total Net Appropriations	155,903	55,644	164,000	164,000	-
Total Fund Balance Contribution	155,903	(71,699)	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 0466 - DEA-COMMET Grant

GRANT OVERVIEW (Administered in BU 2310)

County of Mendocino Marijuana Enforcement Team’s (COMMET) purpose is to locate and eradicate unlawful marijuana grows both indoors and outdoors. In the course of this action firearms are confiscated and arrests are made. Assets are seized and other drugs are discovered such as concentrated cannabis, methamphetamine, cocaine and psilocybin mushrooms to name a few.

Even with the movement towards more legalization of Marijuana, unlawful marijuana growing operations still exist and in some areas may be increasing on public lands and on private lands. Large drug trafficking organizations lease privately owned property in the county and often have multiple smaller unlawful marijuana grows per parcel verses a single large unlawful marijuana grow. This practice hampers investigative efforts and increases time spent eradicating marijuana plants. Trespass crimes and environmental crimes associated with the production of marijuana will continue to be priority investigations. Marijuana plants are often surrounded by plastic or wire cage materials and supported by twine and bamboo. Assistance from the State and Federal governments have dwindled or ceased to Mendocino County making the burden heavier on the County’s Law Enforcement.

GRANT INFORMATION

- Grant Inception Date: July 1, 1992
- Current Grant Period: 2019-2020
- Source of Funds: U.S. Drug Enforcement Agency
- Continuity of Grant: Ongoing annual allocation, dependent on Federal funding decisions.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by Budget Unit 2310-Sheriff-Coroner.

GRANT BUDGET

Financial Sources	
DCESP Grant	\$ 158,000
Total	\$ 158,000
Expenditures	
Services & Supplies	\$ 158,000
Total	\$ 158,000

County Match Required: There is no match requirement, however, the annual cost to support COMMET are more than the federal funding for the program. The Sheriff-Coroner uses Asset Forfeiture funds to cover the remaining costs.

Independent Audit Required: Yes

This grant is included in Budget Unit 2310’s Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 0466 - DEA-COMMET - Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4660 DEA COMMET	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823310 - Asset Forfeiture	44,970	20,990	-	-	-
825490 - State Other	33,645	-	-	-	-
825670 - Federal Other Revenue	70,000	98,000	158,000	182,000	24,000
Total Revenues	148,615	118,990	158,000	182,000	24,000
Services & Supplies					
862060 - Communications	1,548	1,611	2,000	2,000	-
862120 - Maint - Equip	702	118	-	-	-
862170 - Office Expense	2,976	834	3,000	3,000	-
862187 - Education & Training	-	-	-	24,000	24,000
862189 - Prof/Spec Svcs - Other	-	11,025	10,000	10,000	-
862200 - Rent/Lease Equip	1,223	687	-	-	-
862210 - Rent/Lease Bldg Grds	44,400	44,400	44,000	44,000	-
862232 - Law Enf Supply & Svcs	59,409	56,583	-	-	-
862239 - Spec Dept Expense	-	240	95,500	95,500	-
862260 - Utilities	4,712	4,192	3,500	3,500	-
Total Services & Supplies	114,970	119,690	158,000	182,000	24,000
Total Net Appropriations	114,970	119,690	158,000	182,000	24,000
Total Fund Balance Contribution	(33,645)	700	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 2310 - Sexual Assault Felony Enforcement (SAFE) - Grant

GRANT OVERVIEW (Included in BU 2310)

Grant funds are used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within Budget Unit 2310 - Sheriff-Coroner.

GRANT INFORMATION

- Grant Inception Date: July 1, 2009
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: California Controller’s Office and Cal-EMA
- Continuity of Grant: Annual
- Grant Restrictions and Provisions: The grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by BU 2310 - Sheriff-Coroner.

GRANT BUDGET

Revenue	
Grant	\$ 10,412
Total	\$ 10,412
Expenditures	
Sexual Assault Felony Enforcement	\$ 10,412
Total	\$ 10,412

County Match Required: No
Independent Audit Required: No
This grant is included in Budget Unit 2310's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2313 - Sheriff-Coroner - COPS

BUDGET UNIT OVERVIEW

COPS (Citizen's Options for Public Safety) is funded by the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

The formula for allocating COPS funds is as follows:

- 5.15% to the County Sheriff for County Jail construction and operations;
- 5.15% to the District Attorney's Office for criminal prosecutions;
- 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services; and
- 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

This budget unit provides funding for one of the two allocated positions within the Sheriff's Office, the Sheriff's Technology Specialist, who assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

PROGRAM OVERVIEW

- Supplemental Law Enforcement Services Funding

ACCOMPLISHMENTS IN FY 2018-19

- Continued to use resources to employ Sheriff's Technology Specialist.

GOALS FOR FY 2019-20

- Continue to fund a Sheriff's Technology Specialist position, which assists in the operation and maintenance of the Sheriff's computer hardware, software and network.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other - Citizen's Options for Public Safety / Supplemental Law Enforcement Services Fund.

Expenditure Transfer and Reimbursements

Acct. 5802 Oper Transfer Out: Reimburse for General Fund services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2313 - Sheriff-Coroner - COPS

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Police Protection
Fund: 1210 Supp Law Enforcement Svcs	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	1,120	2,865	-	540	540
825490 - State Other	110,297	139,416	-	103,942	103,942
Total Revenues	111,417	142,282	-	104,482	104,482
Salaries & Employee Benefits					
861011 - Regular Employees	19,053	37,195	-	52,989	52,989
861012 - Extra Help	1,827	-	-	-	-
861013 - Overtime Reg Emp	214	2,362	-	-	-
861021 - Co Cont Retirement	5,044	10,667	-	16,225	16,225
861022 - Co Cont OASDI	1,157	2,453	-	3,285	3,285
861023 - Co Cont Medicare	297	574	-	768	768
861024 - Co Cont Retire Incr	1,680	2,936	-	3,312	3,312
861030 - Co Cont Health Ins	2,053	-	-	-	-
861031 - Co Cont Unemp Ins	71	-	-	-	-
861035 - Co Cont Workers Comp	1,425	1,347	-	-	-
Total Salaries & Employee Benefits	32,821	57,533	-	76,580	76,580
Services & Supplies					
862101 - Insurance - General	134	143	-	-	-
862232 - Law Enf Supply & Svcs	-	-	-	3,300	3,300
862239 - Spec Dept Expense	114	-	-	-	-
Total Services & Supplies	248	143	-	3,300	3,300
Expend Transfer & Reimb					
865802 - Oper Transfer Out	500	500	-	-	-
Total Expend Transfer & Reimb	500	500	-	-	-
Total Net Appropriations	33,569	58,176	-	79,880	79,880
Total Fund Balance Contribution	(77,848)	(84,105)	-	(24,602)	(24,602)



BU 2315 - Sheriff Special Projects

BUDGET UNIT OVERVIEW

The Sheriff Office occasionally receives donations from individuals, service clubs and other agencies. The donations may be for unrestricted use or restricted for a specific purpose (memorials, K-9 Program). The Sheriff Special Projects fund is used to account for the receipt and disbursement of these funds.

PROGRAM OVERVIEW

- Donations

GOALS FOR FY 2019-20

- Continue to apply for donations, which can be used for Sheriff's office special project needs.

ACCOMPLISHMENTS IN FY 2018-19

- Applied for and received donation funding for special projects

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7707 Donations.

Services & Supplies

Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

CHANGES IN BUDGET FROM PRIOR YEAR

No donations anticipated this year.

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection		Activity: Police Protection	
Fund: 1216 Sheriff Spec Projects	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	58	240	-	-	-
826258 - Restitution 11470.2 H&S	-	18,700	-	-	-
827707 - Donation	10,360	18,732	-	-	-
Total Revenues	10,418	37,671	-	-	-
Services & Supplies					
862194 - A-87 Costs	13,646	(11,075)	-	-	-
862239 - Spec Dept Expense	486	-	-	-	-
862253 - Travel Out of County	25	-	-	-	-
Total Services & Supplies	14,157	(11,075)	-	-	-
Total Net Appropriations	14,157	(11,075)	-	-	-
Total Fund Balance Contribution	3,740	(48,746)	-	-	-



BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT OVERVIEW

This budget unit handles the County Jail, inmate management and services. Assembly Bill 109 has greatly impacted operations at the local level. Creative alternatives such as the pre-trial services program and an increase in the home arrest program have eased overcrowding at the jail caused by AB 109. Violence within the jail both for inmates and staff has increased. The County Jail is a specific statutory duty of the Sheriff.

The purpose of the jail is fourfold:

1. To detain persons committed in order to secure their attendance as a witness in criminal cases.
2. To detain persons charged with crimes and committed for trial.
3. To confine persons committed for contempt or upon the civil process or by other authority of law.
4. For the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

PROGRAM OVERVIEW

- Jail Operations: Custodial & Non-Custodial Operations
- Support Services

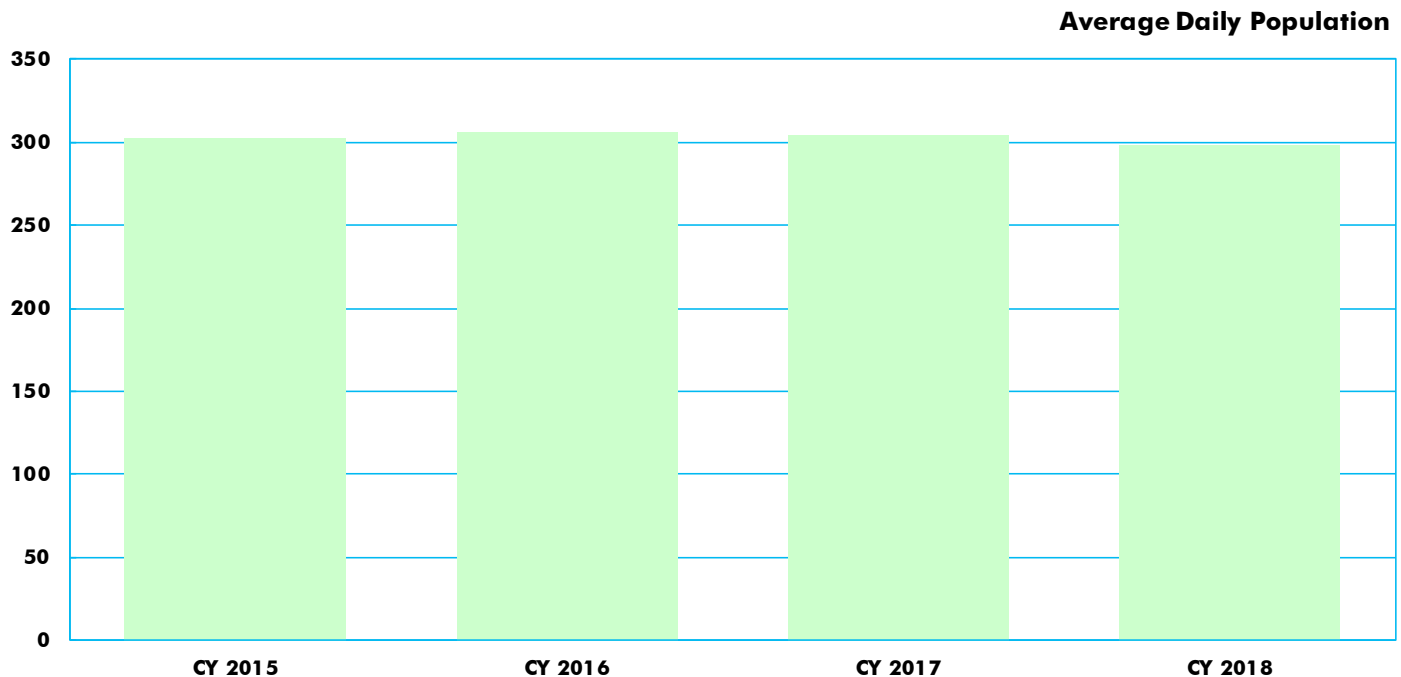
GOALS FOR FY 2019-20

- To successfully begin Jail-Based Competency Treatment (JBCT) services grant within the Corrections Facility
- To fill all allocated and funded staff positions and begin planning for new positions which will be needed for the new corrections facility.
- To successfully pass the Prison Rape Elimination Act inspection.
- To successfully implement a Felony Jail Based Competency Training program.

ACCOMPLISHMENTS IN FY 2018-19

- Continued planning for funding from California Senate Bill 844 "Correctional Facilities: Construction Financing" for updating the Mendocino County Jail facility.
- Met State standards and training for MCSO Corrections to maintain and improve professional competency, for local corrections staff.
- Took over meal preparation for Juvenile Hall.
- Replaced 11 cameras and added 4 new cameras throughout the corrections facility and increased the Inmate Tablet Program to 80 tablets.
- Obtained additional CCP funding to help offset the

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax - Shifted Proposition 172 funding from BU 1000 directly to Public Safety Budget Units.
- Acct. 5490 State booking fee reimbursement.
- Acct. 6269 Revenue from the Work Release Program.
- Acct. 6344 Revenue from Shasta County Contract.
- Acct. 6390 Reimbursement for inmate services.

Services & Supplies

- Acct. 2080 Meals for the jail.
- Acct. 2090 Jail supplies for cleaning & laundry.
- Acct. 2185 Pre-booking medical clearance, medical and mental health services.
- Acct. 2189 Security guards at the hospital.
- Acct. 2239 Physicals, recruitment and testing.

Equipment

- Acct. 4370 Replacement of control panel.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT DETAIL		Schedule 9		Function: Public Protection		Activity: Detention	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
821510 - Sales Tax-Public Safety	2,251,386	2,436,120	2,422,492	2,555,200	132,708		
823204 - Misc Court Fine	23,807	38,878	10,000	10,000	-		
825150 - Motor Vehicle in Lieu	-	-	70,000	70,000	-		
825344 - 2011 Realignment Pub Sfty	1,034,500	1,142,853	1,165,055	1,557,582	392,527		
825490 - State Other	151,495	146,477	179,025	639,414	460,389		
825670 - Federal Other	92,369	45,736	30,000	47,675	17,675		
826269 - Work Release	20,985	17,426	20,000	20,000	-		
826390 - Other Charges	124,580	92,223	100,000	100,000	-		
827700 - Other	25	-	-	16,000	16,000		
827802 - Oper Transfer In	-	72,975	-	-	-		
Total Revenues	3,699,146	3,992,688	3,996,572	5,015,871	1,019,299		
Salaries & Employee Benefits							
861011 - Regular Employees	3,429,637	3,850,860	4,643,749	4,502,795	(140,954)		
861012 - Extra Help	38,187	42,590	-	44,000	44,000		
861013 - Overtime Reg Emp	1,035,856	1,057,600	-	677,617	677,617		
861021 - Co Cont Retirement	1,522,674	1,751,045	2,134,131	2,170,575	36,444		
861022 - Co Cont OASDI	261,209	292,221	274,274	267,483	(6,791)		
861023 - Co Cont Medicare	61,806	69,209	66,131	62,653	(3,478)		
861024 - Co Cont Retire Incr	942,814	993,282	1,125,782	937,848	(187,934)		
861030 - Co Cont Health Ins	614,933	530,736	524,136	660,126	135,990		
861031 - Co Cont Unemp Ins	9,388	4,906	4,719	6,086	1,367		
861035 - Co Cont Workers Comp	545,657	695,207	782,511	760,021	(22,490)		
Total Salaries & Employee Benefits	8,462,162	9,287,657	9,555,433	10,089,204	533,771		
Services & Supplies							
862050 - Clothing/Pers Items	20,701	15,903	35,000	35,000	-		
862060 - Communications	9,061	8,627	8,000	8,000	-		
862080 - Food	386,962	408,763	420,000	420,000	-		
862090 - Household Expense	130,289	135,883	140,960	140,960	-		
862101 - Insurance - General	66,998	164,975	78,639	100,100	21,461		
862120 - Maint - Equip	24,470	11,849	48,000	57,500	9,500		
862130 - Maint - Strc/Impr/Grnds	-	393	-	-	-		
862160 - Miscellaneous	-	103	-	3,000	3,000		
862170 - Office Expense	41,074	33,366	50,000	50,000	-		
862185 - Medical/Dental Svcs	2,165,496	2,602,336	3,239,041	3,522,710	283,669		
862187 - Education & Training	5,603	8,941	29,025	29,025	-		
862189 - Prof/Spec Svcs - Other	85,080	101,123	100,000	115,000	15,000		
862190 - Publ/Legal Notice	-	204	-	-	-		
862200 - Rent/Lease - Equip	-	-	3,600	3,600	-		
862230 - Info Tech Equip	-	814	-	500	500		

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Public Protection		Activity: Detention
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year	
862232 - Law Enf Supply & Svcs	66,056	73,926	100,000	105,000	5,000	
862239 - Spec Dept Expense	14,121	5,108	20,000	20,000	-	
862250 - Trans/Travel	21,365	27,588	25,000	21,500	(3,500)	
862253 - Travel Out of County	61,655	40,440	63,000	63,000	-	
Total Services & Supplies	3,098,930	3,640,342	4,360,265	4,694,895	334,630	
Fixed Assets						
864370 - Equipment	1,026	73,090	20,000	171,000	151,000	
Total Fixed Assets	1,026	73,090	20,000	171,000	151,000	
Total Net Appropriations	11,562,118	13,001,088	13,935,698	14,955,099	1,019,401	
Total Net County Cost	7,862,971	9,008,400	9,939,126	9,939,228	102	

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 0467 - Correctional Officers Training Grant

GRANT OVERVIEW

(Previously administered by BU 2510)

Board of State and Community Corrections administers the Standards in Training for Corrections pursuant to Title 15, Division 1, Chapter 1, Sub-chapter 1. Article 7, Section 304 California Code of Regulations. This program provides funding for Corrections Officer Training. The budget is used to meet required training mandates for Corrections Deputies, Probation Officers, and Juvenile Hall personnel.

GRANT INFORMATION

- Grant Inception Date: 1995
- Current Grant Period: July 1, 2019 - June 30, 2020
- Source of Funds: Board of State and Community Corrections - Standards and Training for Corrections Division.
- Continuity of Grant: Ongoing annual allocation, dependent on State funding.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does include the maximum amount, however indirect costs are absorbed by BU 2510-Jail & Rehabilitation Center, BU 2550-Juvenile Hall and BU 2560-Probation.

GRANT BUDGET

Financial Sources

Grant	\$ 29,025
Total	\$ 29,025

Expenditures

Services & Supplies	\$ 29,025
Total	\$ 29,025

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Corrections Deputy	51	60%	40%
Corrections Sergeant	8	60%	40%
Corrections Lieutenant	2	60%	40%
Sheriff Capitan	1	60%	40%

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4670 Correctional Officers Training	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	46,166	44,459	29,025	30,000	975
Total Revenues	46,166	44,459	29,025	30,000	975
Services & Supplies					
862187 - Education & Training	50,171	49,856	29,025	30,000	975
862189 - Prof/Spec Svcs - Other	531	-	-	-	-
Total Services & Supplies	50,702	49,856	29,025	30,000	975
Total Net Appropriations	50,702	49,856	29,025	30,000	975
Total Fund Balance Contribution	4,536	5,397	-	-	-



BU 2511 - Jail & Rehabilitation Center - COPS

BUDGET UNIT OVERVIEW

Most widely known as COPS (Citizen's Options for Public Safety), the funding source for this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065. COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

PROGRAM OVERVIEW

- Jail Construction and Operations

GOALS FOR FY 2019-20

- Use the funding for unanticipated equipment maintenance and replacement or to enhance overall Jail Operations

ACCOMPLISHMENTS IN FY 2018-19

- This year's 2511 – COPS funding was used to augment the replacement cost of a failed jail video surveillance system.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other: Funding based on formula.

Expenditure Transfer & Reimbursement

Acct. 5802 Oper Transfer Out: Transfer to General Fund department for services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL		Schedule 9		Function: Public Protection		Activity: Police Protection	
Fund: 1210 Supp Law Enforcement Svcs		2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
824100 - Interest		273	698	-	-	-	
825490 - State Other		36,163	34,667	-	-	-	
827700 - Other		-	40,186	-	-	-	
Total Revenues		36,435	75,550	-	-	-	
Services & Supplies							
862232 - Law Enf Supply & Svcs		11,586	-	-	-	-	
Total Services & Supplies		11,586	-	-	-	-	
Expend Transfer & Reimb							
865802 - Oper Transfer Out		150	150	150	-	(150)	
Total Expend Transfer & Reimb		150	150	150	-	(150)	
Total Net Appropriations		11,736	73,125	-	-	-	
Total Fund Balance Contribution		(24,700)	(2,426)	-	-	-	

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



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The Mendocino County Transportation Department's mission is to enhance the quality of life in Mendocino County in partnership with other county agencies, by meeting the commercial, public, and personal mobility needs of county transportation system users in an efficient, safe, and environmentally sound manner.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	10,811,482	13,406,391	27,391,875	28,946,491	1,554,616
Total Operating Transfers In	7,842,255	5,436,219	3,620,588	3,712,734	92,146
Total Revenues	18,653,737	18,842,610	31,012,463	32,659,225	1,646,762
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,635,665	6,658,394	7,771,617	8,709,345	937,728
Total Services & Supplies	10,163,462	11,152,335	24,641,041	29,526,269	4,885,228
Total Other Charges	24,650	42,100	211,000	30,000	(181,000)
Total Fixed Assets	348,487	247,778	369,000	737,986	368,986
Total Operating Expenditures	17,172,263	18,100,607	32,992,658	39,003,600	6,010,942
Total Intrafund Transfers	(648,788)	(760,659)	(594,527)	(662,670)	(68,143)
Total Operating Transfers Out	15,000	179,383	344,820	249,734	(95,086)
Total Transfers & Reimb.	(633,788)	(581,275)	(249,707)	(412,936)	(163,229)
Total Net Appropriations	16,538,475	17,519,332	32,742,951	38,590,664	5,847,713
NCC/Use of Fund Balance	(2,115,262)	(1,323,278)	1,730,488	5,931,439	4,200,951

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Land Improvement	1,038,808	112,138	926,670
Little River Airport	6,095,115	6,055,000	40,115
Round Valley Airport	305,153	271,124	34,029
Total: General Fund	7,439,076	6,438,262	1,000,814
% of General Fund	3.5%	3.1%	1.5%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Admin & Road Maint.	10,832,042	13,273,217	(2,441,175)
Federal & State Programs	9,847,312	4,664,486	5,182,826
Land Closure	1,764,096	460,200	1,303,896
Little River Airport	-	-	-
Round Valley Airport	19,734	10,000	9,734
Storm Damage	8,688,404	7,813,060	875,344
Total: Other Funds	31,151,588	26,220,963	4,930,625
TOTAL: ALL FUNDS	38,590,664	32,659,225	5,931,439
% of Total Budget	12.3%	10.7%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Land Improvement	6.0	6.0	6.0
Total: General Fund	6.0	6.0	6.0
OTHER FUNDS			
Dept. Programs			
Admin & Road Maint.	90.8	93.8	92.8
Total: Other Funds	90.8	93.8	92.8
TOTAL: ALL FUNDS	96.8	99.8	98.8

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3010 - Administration and Road Maintenance

DEPARTMENT OVERVIEW

The vision of the Transportation Department is: To be recognized as one of the best maintained, planned and managed county transportation systems in California. (When people "in the know" mention county road systems and issues they think of Mendocino County!)

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System, which includes 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span), and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

PROGRAM OVERVIEW

- Administration and Road Maintenance
- Land Improvement
- Little River Airport
- Road and Bridge Projects
- Round Valley Airport
- Solid Waste/Landfill Closure
- Storm Damage

ACCOMPLISHMENTS IN FY 2018-19

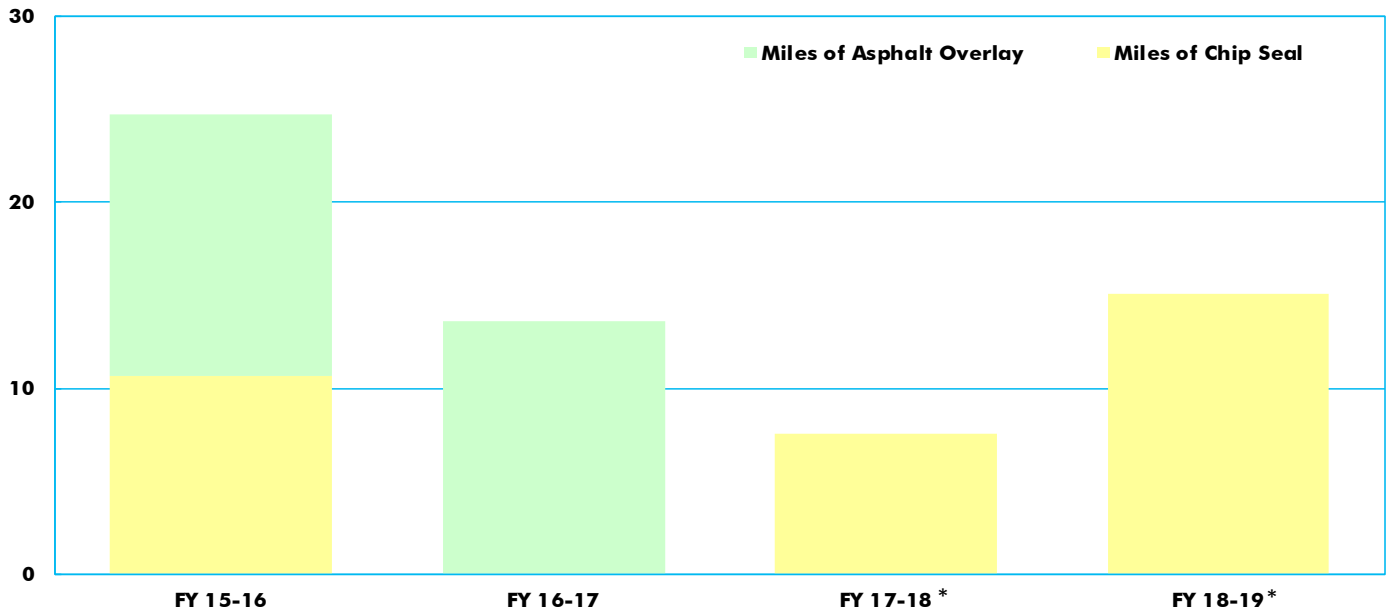
- Performed preventive maintenance practices such as: chip seals, crack sealing, Dura-patching and drainage improvements on County maintained roads and bridge structures.
- Performed prep work, ditching, base repairs and leveling courses prior to corrective maintenance overlays and chip seals.
- Responded to 155 Debris Removal and Emergency Openings: downed trees, slides, snow etc.; 43 vehicle accident responses; and 74 "other" after-hour call-outs.
- Repaired disaster damaged road sites at Poonkinney Rd, CR 326, MP 1.46, Shimmins Ridge Rd, CR 310B, MP2.70, and Marina Dr, CR 226, MP 0.52.

GOALS FOR FY 2019-20

- Maintain a substantial preventive maintenance program that includes: aggressive "crack sealing" program, drainage and culvert improvements, chip seal program, base repairs with asphalt overlays, and vegetation management.
- Increase safety training to further reduce injuries.
- Continue to maintain bridge and drainage structures throughout the County.
- Deliver prompt, efficient, professional customer service.
- Repair disaster-damaged culverts on Laytonville Dos Rios Road at Mile Posts 1.01 and 0.99.

PERFORMANCE INDICATORS

Miles of Asphalt Overlay and Rubberized Chip Seal Completed



*The 2017-18 Chip Seal spanned two fiscal years, miles completed were reporting in FY 2017-18. FY 2018-19 Chip Seal project (for approximately 15.1 miles of Chip Seal) will begin in FY 2019-20 due to weather considerations. Therefore, although the Department of Transportation has an 2018-19 designated project, the completion will be in FY 2019-20.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).
- Acct. 5190 Road Maintenance and Rehabilitation Act (RMRA)
- Acct. 7802 County General Fund Contribution, includes

Services & Supplies

- Acct. 2189 Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.
- Acct. 2239 Road materials.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3010 - Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9

Function: Public Ways & Facilities

Activity: Public Ways & Facilities

Fund: 1200 Roads	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821501 - Trans Funds	78,487	64,140	75,556	60,000	(15,556)
822600 - Other Permit	200	420	500	500	-
822608 - Trans Permit	7,992	7,932	6,500	7,000	500
822610 - Co Hwy Encroach Permit	50,677	52,958	40,000	50,000	10,000
823100 - Vehicle Code Fine	43,046	43,366	40,000	40,000	-
824100 - Interest	39,316	89,667	50,000	60,000	10,000
825125 - State HUTA Section 2103	567,663	1,069,663	993,624	2,064,250	1,070,626
825130 - State Hwy Users Tax	1,239,068	1,217,719	1,278,007	1,215,639	(62,368)
825140 - State Collier Unruh	382,960	374,287	387,397	385,503	(1,894)
825180 - Trans STPd(1)	99,226	198,772	117,729	127,229	9,500
825190 - State RMRA SB1	-	1,243,613	3,525,266	3,538,241	12,975
825487 - Prop 111 State Gas Tax	1,104,533	1,062,455	1,124,972	1,097,860	(27,112)
825491 - State Exchange Prog	602,390	602,390	602,390	602,390	-
825640 - Fed Forest Reserve	4,884	117,032	5,000	100,000	95,000
825670 - Federal Other Revenue	-	-	-	69,500	69,500
825676 - Flood Control Lands	-	-	500	500	-
826272 - Interfund - DOT	147,099	176,995	107,105	132,605	25,500
826390 - Other Charges	13,937	43,821	10,000	10,000	-
827500 - Sale of Fixed Assets	19,661	6,874	5,000	10,000	5,000
827600 - Other Sales	2,100	7,679	4,800	8,500	3,700
827700 - Other	-	5,511	500	500	-
827802 - Oper Trans In	5,827,555	3,646,219	3,620,588	3,693,000	72,412
Total Revenues	10,230,794	10,031,511	11,995,434	13,273,217	1,277,783
Salaries & Employee Benefits					
861011 - Regular Employees	3,263,174	3,364,410	4,056,008	4,516,206	460,198
861012 - Extra Help	20,687	29,166	56,790	56,790	-
861013 - Overtime Reg Emp	118,443	97,042	121,400	122,477	1,077
861021 - Co Cont Retirement	913,623	979,840	1,209,563	1,376,688	167,125
861022 - Co Cont OASDI	195,103	202,770	258,209	278,200	19,991
861023 - Co Cont Medicare	46,438	48,404	60,923	65,515	4,592
861024 - Co Cont Retire Incr	352,778	314,536	312,511	327,420	14,909
861030 - Co Cont Health Ins	620,356	482,414	493,095	748,805	255,710
861031 - Co Cont Unemp Ins	18,883	18,521	21,230	19,216	(2,014)
861035 - Co Cont Workers Comp	415,905	451,273	507,616	489,034	(18,582)
Total Salaries & Employee Benefits	5,965,390	5,988,376	7,097,345	8,000,351	903,006

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3010 - Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing/Pers Items	15,748	12,948	20,050	20,050	-
862060 - Communications	30,335	36,941	31,000	33,000	2,000
862090 - Household Expense	19,276	19,251	20,000	22,000	2,000
862101 - Insurance - General	244,960	171,056	287,993	325,812	37,819
862120 - Maint - Equip	350,426	368,368	310,000	310,000	-
862130 - Maint - Strc/Impr/Grnds	4,292	4,967	4,900	8,000	3,100
862150 - Memberships	1,531	1,730	3,209	3,209	-
862170 - Office Expense	28,090	26,147	30,000	34,621	4,621
862183 - Legal Fees	16,730	15,271	13,000	13,000	-
862185 - Medical/Dental Svcs	7,964	6,685	11,925	11,925	-
862187 - Education & Training	5,148	6,238	15,175	14,325	(850)
862189 - Prof/Spec Svcs - Other	52,612	43,152	87,548	91,450	3,902
862190 - Publ/Legal Notice	3,624	3,839	10,500	8,000	(2,500)
862194 - A-87 Costs	473,400	530,767	453,543	438,315	(15,228)
862200 - Rent/Lease - Equip	16,756	23,564	18,000	21,000	3,000
862210 - Rent/Lease Bldg Grnds	-	3,786	1,257	1,350	93
862220 - Small Tool/Instrument	11,678	13,794	16,000	13,000	(3,000)
862230 - Info Tech Equip	5,812	4,813	10,000	10,000	-
862239 - Spec Dept Expense	739,193	1,027,727	875,000	883,000	8,000
862250 - Trans/Travel	258,695	271,485	275,000	280,000	5,000
862253 - Travel Out of County	8,149	6,998	13,202	10,811	(2,391)
862260 - Utilities	20,567	21,795	28,943	33,000	4,057
Total Services & Supplies	2,314,986	2,621,322	2,536,245	2,585,868	49,623
Fixed Assets					
864370 - Equipment	348,487	247,778	360,000	678,493	318,493
Total Fixed Assets	348,487	247,778	360,000	678,493	318,493
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(648,788)	(760,659)	(594,527)	(662,670)	(68,143)
865802 - Oper Transfer Out	-	139,383	344,820	230,000	(114,820)
Total Expend Transfer & Reimb	(648,788)	(621,275)	(249,707)	(432,670)	(182,963)
Total Net Appropriations	7,980,074	8,236,201	9,743,883	10,832,042	1,088,159
Total Fund Balance Contribution	(2,250,719)	(1,795,310)	(2,251,551)	(2,441,175)	(189,624)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

CALIFORNIA LEGISLATURE SENATE BILL NO. 1

CALIFORNIA LEGISLATURE SENATE BILL NO. 1 TRANSPORTATION FUNDING, CHAPTER 5 APPROVED APRIL 28, 2017

...

SEC. 36. Chapter 2 (commencing with Section 2030) is added to Division 3 of the Streets and Highways Code, to read:

CHAPTER 2. Road Maintenance and Rehabilitation Program

2030. (a) The Road Maintenance and Rehabilitation Program is hereby created to address deferred maintenance on the state highway system and the local street and road system. Funds made available by the program shall be prioritized for expenditure on basic road maintenance and road rehabilitation projects, and on critical safety projects.

(b) (1) Funds made available by the program shall be used for projects that include, but are not limited to, the following:

(A) Road maintenance and rehabilitation.

(B) Safety projects.

(C) Railroad grade separations.

(D) Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.

(E) Traffic control devices.

(2) Funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

...

2034. (a) (1) Prior to receiving an apportionment of funds under the program pursuant to paragraph (2) of subdivision (h) of Section 2032 from the Controller in a fiscal year, an eligible city or county shall submit to the commission a list of projects proposed to be funded with these funds pursuant to an adopted city or county budget. All projects proposed to receive funding shall be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting. The list of projects proposed to be funded with these funds shall include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030.

(2) The commission shall report to the Controller the cities and counties that have submitted a list of projects as described in this subdivision and that are therefore eligible to receive an apportionment of funds under the program for the applicable fiscal year. The Controller, upon receipt of the report, shall apportion funds to eligible cities and counties.

POTENTIAL USES FOR STATE SB 1 FUNDS

DRAFT

Potential Uses for State SB 1 Funds from Road Maintenance & Rehabilitation Account

FY 2019-20

Type	Description	Location	Road	Milepost	Anticipated Completion	Useful Life
2019 Asphalt Concrete Maintenance Projects:						
	Leveling Course/ Double Chip Seal	Summers Lane	415D	0.00 - 0.85	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Benson Lane	415E	0.46 - 0.68	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Hanson Road	415H	0.00 - 0.67	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Noyo Acres Drive	415F	0.00 - 0.64	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Basin View Drive	447	0.00 - 0.18	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Fort Bragg Sherwood Road	419	1.00 - 4.12	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Boice Lane	413	0.00 - 1.20	6/30/2020	15 years
	Leveling Course/ Double Chip Seal	Pearl Drive	412A	0.08 - 0.52	6/30/2020	15 years
	Single Chip Seal	Simpson Lane	414	0.00 - 2.60	6/30/2020	15 years
	In Place Recycle/Double Chip Seal	Benson Lane	415E	0.00 - 0.46	6/30/2020	21 years
	In Place Recycle/Double Chip Seal	Ward Avenue	425B	0.00 - 1.43	6/30/2020	21 years
	In Place Recycle/Double Chip Seal	Simpson Lane	414	2.60 - 3.51	6/30/2020	21 years
	In Place Recycle/Double Chip Seal	Ellison Way	414A	0.00 - 0.38	6/30/2020	21 years
	In Place Recycle/Double Chip Seal	Mitchelle Creek Drive	414B	0.00 - 2.01	6/30/2020	21 years



BU 1910 - Land Improvement

BUDGET UNIT OVERVIEW

Land Improvement Division programs include: Development Review evaluates discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits. Permit and Inspection ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. Drainage and Water Quality protects the environment and public and private property through implementation of the National Pollutant Discharge Elimination System (NPDES) Program, review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. Airport Technical Assistance secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports. Technical Assistance for County Lighting Districts and Underground Utility Districts coordinates as needed. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its checking record maps and legal descriptions, researching, and preserving survey records.

Through these programs, the County Surveyor's office and the Land Improvement Division endeavor to ensure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

PROGRAM OVERVIEW

- County Surveyor
- Land Improvement

ACCOMPLISHMENTS IN FY 2018-19

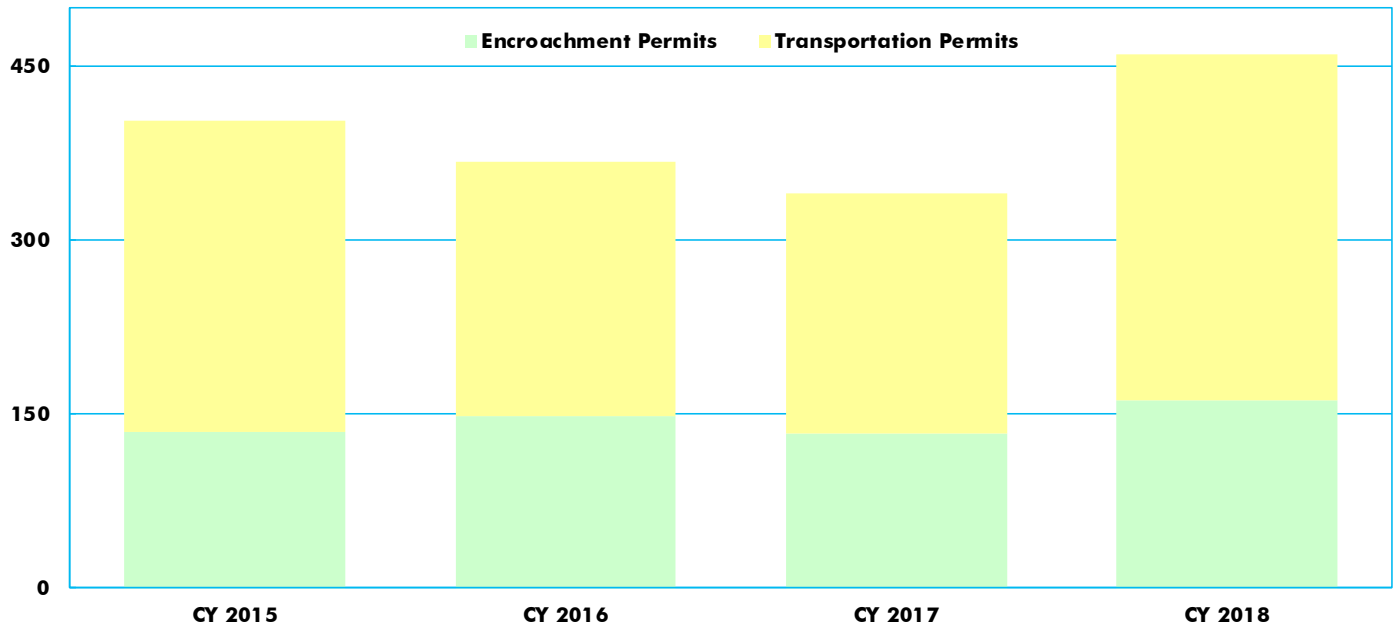
- Secured consultant and began work on dam inundation maps and emergency action plans for Chinquapin, Mill Creek Upper and Middle Dams.
- Applied for grant funding to fund a portion of the NPDES Trash Amendment implementation.
- Continued annual inspections of high priority MS4 areas for system maintenance and repair, and updated priority areas based upon previous year's maintenance results, lessons learned and new observations.
- Continued quarterly inspections of Roads Division activities and department facilities for NPDES Program compliance requirements.
- Continued working to expedite the permit process, improve process for addressing permit violations, and achieve permit compliance by local utility districts and contractors.

GOALS FOR FY 2019-20

- Complete inundation mapping and emergency action plans for County-owned dams and secure approval from DSOD and CalOES.
- Construct Culvert Replacement Project on Hearst Willits road, improving salmonid access to 2.5 miles potential additional upstream habitat.
- Continue implementation of the existing National Pollutant discharge Elimination System (NPDES) Program.
- Further improve public safety and facilitate commerce and orderly development through the land development process and permitting functions.
- Procure consultant to conduct hydrologic analysis and planning for the implementation of NPDES Trash Amendment.

PERFORMANCE INDICATORS

Encroachment & Transportation Permits Issued



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2120 Maintenance for equipment.
- Acct. 2170 Office expense.
- Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Includes Lighting District Engineering, Lower Mill Creek Dam Moss Removal Per State Dam Inspection Report, Mill Creek Dam Routine Maintenance, and Chinquapin/Mill Creek Upper/Middle Dam Fees.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in expenditures due to implementation of new state-mandated NPDES Trash Amendment. (BU 1910)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 1910 - Land Improvement

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826171 - Final Map Filing Fee	-	-	2,650	2,650	-
826172 - Parcel Map MS Filing	17,440	2,300	10,000	7,000	(3,000)
826173 - Parcel Map PS Filing	-	-	2,250	2,250	-
826175 - Plan Check & Insp	-	10,101	2,500	2,500	-
826176 - Parcel Subdivision Insp	-	-	550	550	-
826177 - Basic Imp Insp Fee	550	400	1,000	1,000	-
826178 - Subd Agrmt Process	-	-	1,100	1,100	-
826181 - Record-Survey Exam	21,400	22,325	22,000	22,000	-
826182 - Tentative Map Subd	82,691	62,834	40,000	40,000	-
826273 - Interfund - Engineering	121,129	96,090	32,588	32,588	-
826390 - Other Changes	-	200	-	-	-
827601 - Sale of Map - Surveyor	446	624	500	500	-
Total Revenues	243,656	194,874	115,138	112,138	(3,000)
Salaries & Employee Benefits					
861011 - Regular Employees	407,504	408,014	396,753	439,446	42,693
861013 - Overtime Reg Emp	748	874	3,000	5,000	2,000
861021 - Co Cont Retirement	113,723	120,155	134,489	134,608	119
861022 - Co Cont OASDI	23,519	23,779	26,846	26,641	(205)
861023 - Co Cont Medicare	5,561	5,634	6,314	6,237	(77)
861024 - Co Cont Retire Incr	45,516	40,624	41,668	33,981	(7,687)
861030 - Co Cont Health Ins	68,051	61,563	57,976	58,336	360
861031 - Co Cont Unemp Ins	423	333	266	326	60
861035 - Co Cont Workers Comp	5,230	9,043	6,960	4,419	(2,541)
Total Salaries & Employee Benefits	670,275	670,018	674,272	708,994	34,722
Services & Supplies					
862060 - Communications	3,875	5,002	4,544	4,699	155
862101 - Insurance - General	615	674	852	896	44
862120 - Maint - Equip	8,509	6,673	9,600	9,750	150
862150 - Memberships	256	607	595	1,450	855
862170 - Office Expense	8,319	7,805	10,000	9,527	(473)
862183 - Legal Fees	756	4,628	3,500	3,500	-
862185 - Medical & Dental Svcs	171	-	200	200	-
862187 - Education & Training	550	1,810	1,700	3,700	2,000
862189 - Prof/Spec Svcs - Other	65,013	101,020	224,125	233,599	9,474
862190 - Publ/Legal Notice	236	467	500	500	-
862220 - Small Tool/Instrument	893	584	1,000	1,000	-

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 1910 - Land Improvement

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Services & Supplies					
862230 - Info Tech Equip	-	165	-	-	-
862239 - Spec Dept Expense	1,510	603	500	500	-
862250 - Trans/Travel	3,636	4,464	5,500	7,000	1,500
862253 - Travel Out of County	138	1,269	2,000	3,000	1,000
Total Services & Supplies	94,477	135,771	264,616	279,321	14,705
Fixed Assets					
864370 - Equipment	-	-	-	50,493	50,493
Total Fixed Assets	348,487	247,778	360,000	678,493	318,493
Total Net Appropriations	764,752	805,789	938,888	1,038,808	99,920
Total Net County Cost	521,096	610,915	823,750	926,670	102,920



BU 3030 - Storm Damage

BUDGET UNIT OVERVIEW

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (CalOES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalOES coordinates such assistance. Some storm damage, however, is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function.

PROGRAM OVERVIEW

- Engineering Division
- Emergency Response Program
- Administration Division

ACCOMPLISHMENTS IN FY 2018-19

- Continued engineering design, environmental clearances & permitting, right-of-way engineering & acquisition, other pre-construction related activities for some fifty 2016-2019 storm damage sites and thirteen 2017 & 2018 fire damage sites.
- Completed construction of repairs at the following storm damage sites: Orr Springs Rd MP 39.20, Peachland Rd MP 0.95, Branscomb Rd MP's 16.80, 17.21, & 21.50, Bell Springs Rd MP 17.70, Mountain View Rd MP 14.39.
- Received authorization for construction and awarded contracts for the spring/summer 2019 construction season at the following storm/fire damage sites: Mountain View Rd MP 16.62, Peachland Rd MP 1.14, Fish Rock Rd MP 19.10, Blue Lake Terrace MP 0.50, Potter Valley Roads repairs, and Eel River Rd repairs.
- Completed the Hazardous Tree Removal program from the 2017 fire damage.

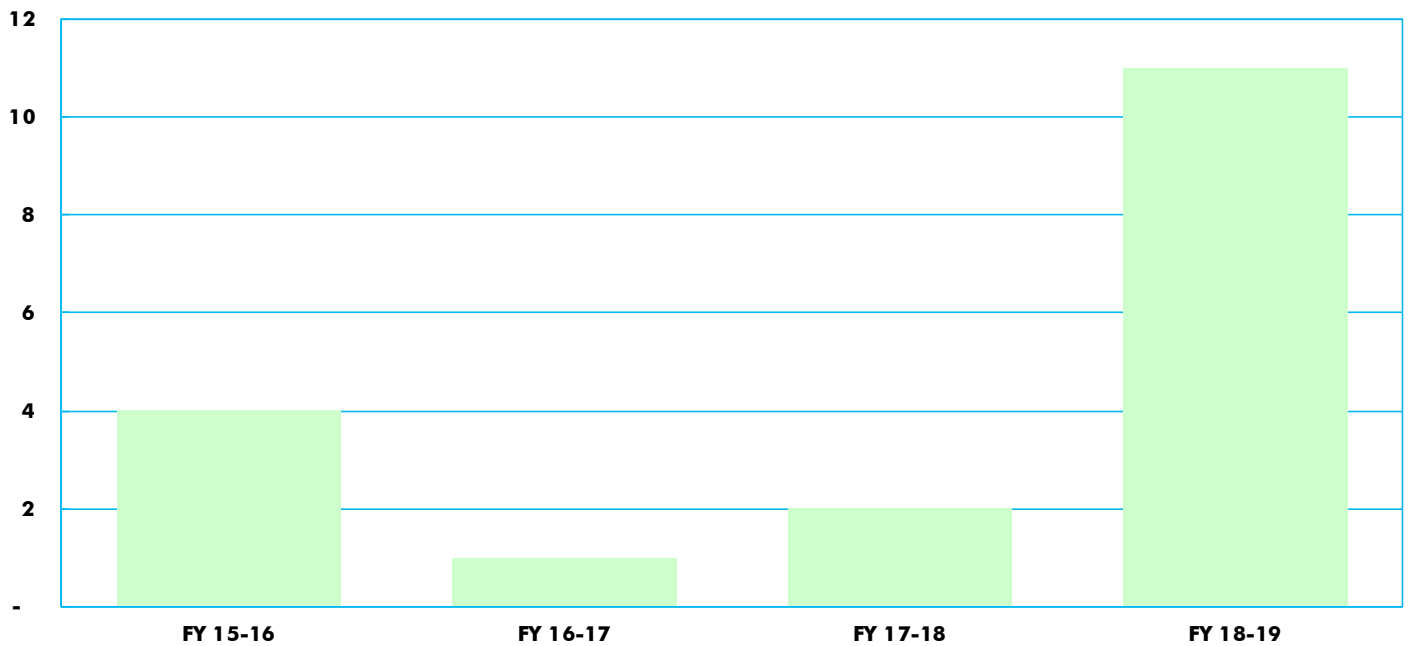
GOALS FOR FY 2019-20

- *Continue engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for some fifty 2016-2019 storm damage sites and thirteen 2017 & 2018 fire damage sites.*
- *Complete construction of the repairs at many of the storm and fire damage sites.*

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disasters (major fire/storm damage occurrence) during FY 2019-20. If Mendocino County experiences another declared disaster, major reprogramming will be required.

PERFORMANCE INDICATORS

Storm and Fire Damage Repair Projects Completed



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal other revenues.

Services & Supplies

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2193 Construction contracts.

CHANGES IN BUDGET FROM PRIOR YEAR

Many of the 2016 & 2017 storm damage repair projects, as well as many of the 2017 & 2018 fire damage repair projects, are in process. Project related revenues and expenditures fluctuate with activity.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3030 - Storm Damage

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities			Activity: Public Ways and Facilities	
Fund: 1200 Roads		2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues						
825460 - State Aid for Disaster		299,572	266,704	1,694,965	1,471,951	(223,014)
825670 - Federal Other		640,748	1,995,439	9,414,919	6,341,109	(3,073,810)
Total Revenues		940,320	2,262,143	11,109,884	7,813,060	(3,296,824)
Services & Supplies						
862130 - Maint Strc/Imp/Grnds		94,110	19,015	102,000	60,500	(41,500)
862170 - Office Expense		63	4,460	10,500	8,400	(2,100)
862184 - Arch Eng & Plan Svcs		200,299	839,293	309,415	413,023	103,608
862189 - Prof/Spec Svcs - Other		-	26,616	46,700	35,600	(11,100)
862190 - Publ/Legal Notice		-	1,120	7,500	6,000	(1,500)
862193 - Constr Contract		460,126	881,721	11,997,002	8,152,043	(3,844,959)
862194 - A-87 Costs		(465)	(955)	(567)	2,838	3,405
862239 - Spec Dept Expense		338	-	-	-	-
Total Services & Supplies		754,470	1,771,271	12,472,550	8,678,404	(3,794,146)
Other Charges						
863330 - Right of Way		-	3,500	9,000	10,000	1,000
Total Other Charges		-	3,500	9,000	10,000	1,000
Total Net Appropriations		754,470	1,774,771	12,481,550	8,688,404	(3,793,146)
Total Fund Balance Contribution		(185,850)	(487,373)	1,371,666	875,344	(496,322)



BU 3041 - Road and Bridge Projects

BUDGET UNIT OVERVIEW

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

PROGRAM OVERVIEW

- Bridge Rehabilitation/Replacement
- Road Reconstruction
- Transportation Planning System Expansion

ACCOMPLISHMENTS IN FY 2018-19

- Corrective Maintenance – Completed 7.6 miles of Cold-in-Place Recycle followed by Chip Seal.
- Completed construction of the Davis Creek Bridge Replacement on East Hill Road and the Ten Mile Creek Pedestrian Bridge on Branscomb Road.
- Continued engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for eleven bridge retrofit or replacement projects.
- Awarded the construction contracts for summer 2019 construction of the Rowes Creek Bridge Replacement on Sherwood Road and the 2019 Corrective Maintenance.

GOALS FOR FY 2019-20

- Corrective Maintenance – Complete up to 15 miles of road pavement preservation treatment of either Chip Seal or Cold-in-Place Recycle followed by Chip Seal. Perform additional Corrective Maintenance, as funding allows.
- Complete construction of the Rowes Creek Bridge Replacement Project on Sherwood Road and the Hearst-Willits Road Culvert Replacement.
- Continue engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for eleven bridge retrofit or replacement projects.
- Complete work for the Orchard Avenue Feasibility Study and the North State Street Alternatives Analysis.
- Complete the Plans, Specifications, and Estimate (PS&E) for the Eastside Potter Valley Road Widening Project, and prepare for construction advertisement and award and award consultant contract to begin preliminary engineering for the North State Street/101 Interchanges project.

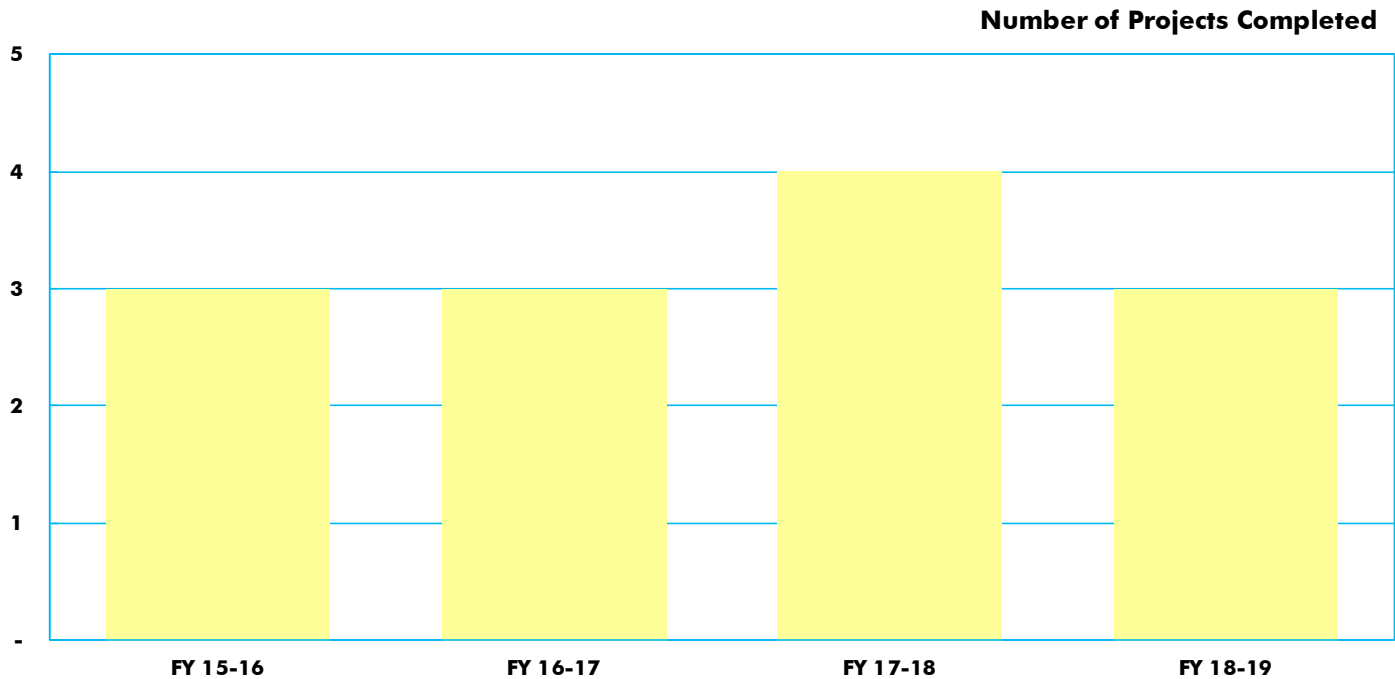
Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disasters (major fire/storm damage occurrence) during FY 2019-20. If Mendocino County experiences another declared disaster, major reprogramming will be required.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3041 - Road and Bridge Projects

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5490 State funding for road and bridge projects.
- Acct. 5670 Federal funding for road and bridge projects.
- Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

Services & Supplies

- Acct. 2135 Corrective Maintenance efforts.
- Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.
- Acct. 2189 Temporary construction easements and permit fees.

Other Charges

- Acct. 3330 Acquisition of rights-of-way

CHANGES IN BUDGET FROM PRIOR YEAR

Project related revenues and expenditures fluctuate with activity.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3041 - Road and Bridge Projects

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1200 Roads		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					Change from Prior Year
825490 - State Other	188,612	17,973	90,875	58,725	(32,150)
825670 - Federal Other	4,177,928	3,579,185	6,793,154	4,560,311	(2,232,843)
825810 - Other Govt Aid	48,976	59,554	342,357	45,450	(296,907)
827802 - Oper Transfer In	1,999,700	1,750,000	-	-	-
Total Revenues	6,415,216	5,406,711	7,226,386	4,664,486	(2,561,900)
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	360	-	-	278,000	278,000
862135 - Corrective Maintenance	1,980,778	1,950,847	-	4,000,000	4,000,000
862170 - Office Expense	3,994	2,697	1,600	1,650	50
862183 - Legal Fees	7,132	-	-	-	-
862184 - Arch Eng & Plan Svcs	1,267,736	1,260,568	1,833,112	3,231,226	1,398,114
862189 - Prof/Spec Svcs - Other	15,847	9,201	50,800	212,900	162,100
862190 - Publ/Legal Notice	2,084	1,414	500	3,250	2,750
862193 - Constr Contract	2,874,998	2,473,472	5,976,330	2,101,200	(3,875,130)
862194 - A-87 Costs	276	1,282	1,414	(914)	(2,328)
Total Services & Supplies	6,153,205	5,699,482	7,863,756	9,827,312	1,963,556
Other Charges					
863330 - Right of Way	24,650	38,600	202,000	20,000	(182,000)
Total Other Charges	24,650	38,600	202,000	20,000	(182,000)
Total Net Appropriations	6,177,855	5,738,082	8,065,756	9,847,312	1,781,556
Total Fund Balance Contribution	(237,360)	331,371	839,370	5,182,826	4,343,456

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3050/3080 - Round Valley Airport

BUDGET UNIT OVERVIEW

The Round Valley Airport provides a facility for general aviation and serves the air transport needs for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Mendocino County Department of Transportation (MCDOT) staff administer day-to-day operations and provide supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration, Airport Safety, Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance.

Due to limited based aircraft, Round Valley Airport is now an unclassified general aviation airport, which limits Federal Airport Improvement Program grants to one pavement rehabilitation project each ten years. The airport remains eligible for annual California Aid to Airport assistance, which can be used for smaller maintenance and safety projects.

PROGRAM OVERVIEW

- Operations
- Facilities

ACCOMPLISHMENTS IN FY 2018-19

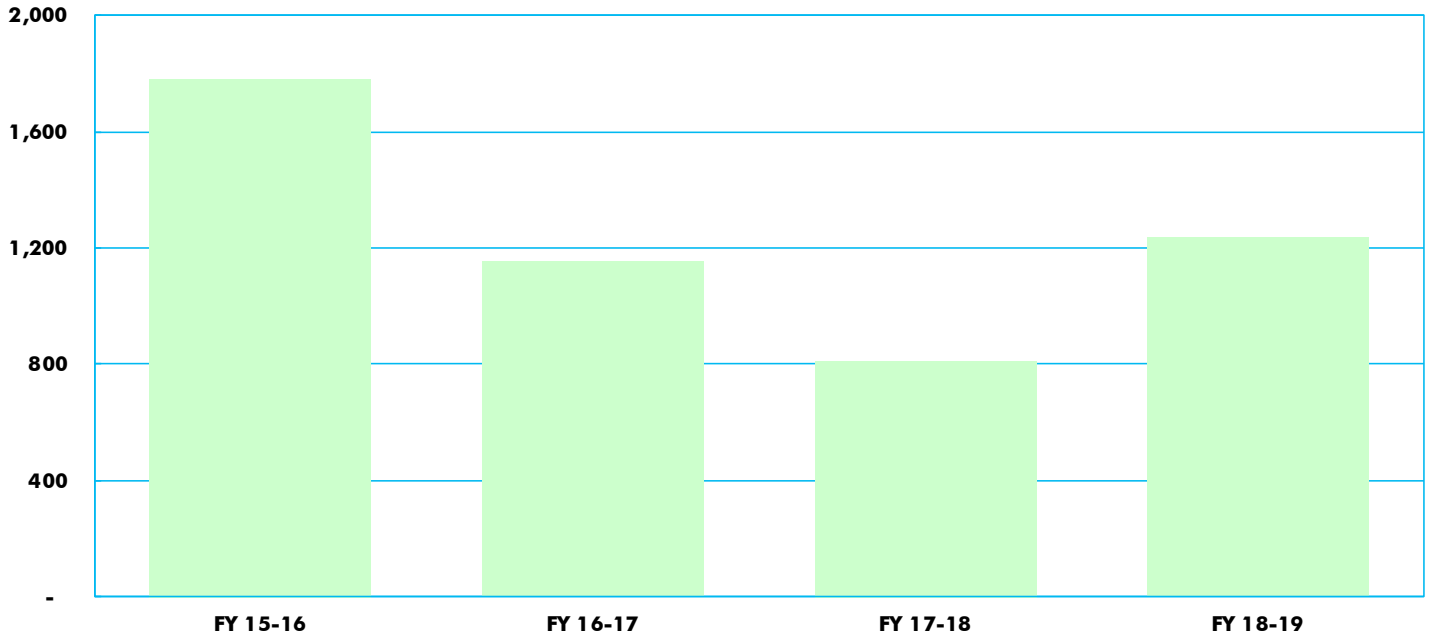
- Submitted grant application for design & engineering for pavement rehabilitation project.
- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continued to provide support facilities for local fire, emergency and rescue services.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

GOALS FOR FY 2019-20

- Secure grant funding and complete design & engineering for pavement rehabilitation project.
- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to work cooperatively with the aviation community to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.

PERFORMANCE INDICATORS

Gallons of Fuel Sold



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5120 California Aid to Airports Program (CAAP) grants. (BU 3080)
- Acct. 7802 Transfer In from BU 3080. (BU 3050)

Services & Supplies

- Acct. 2130 Runway and clear zone maintenance. (BU 3050)
- Acct. 2189 Air quality permit and administrative costs. (BU 3050)
- Acct. 2239 Special department expenses including fuel tank access system and repairs. (BU 3050)

Expenditure Transfer & Reimbursement

- Acct. 5802 Oper Transfer Out to BU 3050. (BU 3080)

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Round Valley Airport includes no significant additional requests from the prior year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3050 - Round Valley Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					Change from Prior Year
824200 - Rent/Concession		4,885	4,955	4,920	4,920
825670 - Federal Other		-	-	45,000	245,970
827600 - Other Sales		684	653	501	500
827802 - Operating Transfer In		10,000	40,000	-	19,734
Total Revenues		15,569	45,608	50,421	271,124
Services & Supplies					220,703
862060 - Communications		664	695	786	786
862101 - Insurance - General		202	195	244	263
862130 - Maint - Strc/Impr/Grnds		9,601	10,163	10,400	10,400
862170 - Office Expense		208	12	150	150
862183 - Legal Fees		834	58	1,000	1,000
862184 - Arch Eng & Plan Svcs		1,297	448	52,500	72,300
862187 - Education & Training		-	88	-	-
862189 - Prof/Spec Svcs - Other		13,819	16,815	12,286	13,079
862190 - Publ/Legal Notice		175	-	500	500
862193 - Constr Contract		-	51,956	-	200,000
862239 - Spec Dept Expense		8,991	780	5,175	5,175
862253 - Travel Out of County		-	297	-	-
862260 - Utilities		898	1,322	1,409	1,500
Total Services & Supplies		36,688	82,827	84,450	305,153
Total Net Appropriations		36,688	82,827	84,450	305,153
Total Net County Cost		21,119	37,218	34,029	34,029

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3080 - Round Valley Airport

BUDGET UNIT DETAIL		Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund 1207: Aviation - Round Valley		2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
825120 - State Aid Aviation		10,000	50,000	-	10,000	10,000	
Total Revenues		10,000	50,000	-	10,000	10,000	
Expend Transfer & Reimb							
865802 - Oper Transfer Out		10,000	40,000	-	19,734	19,734	
Total Expend Transfer & Reimb		10,000	40,000	-	19,734	19,734	
Total Net Appropriations		10,000	40,000	-	19,734	19,734	
Total Fund Balance Contribution		-	(10,000)	-	9,734	9,734	



BU 3060/3090 - Little River Airport

BUDGET UNIT OVERVIEW

Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDOT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDOT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and the Airport Supervisor operate, maintain and improve the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

PROGRAM OVERVIEW

- Operations
- Facilities

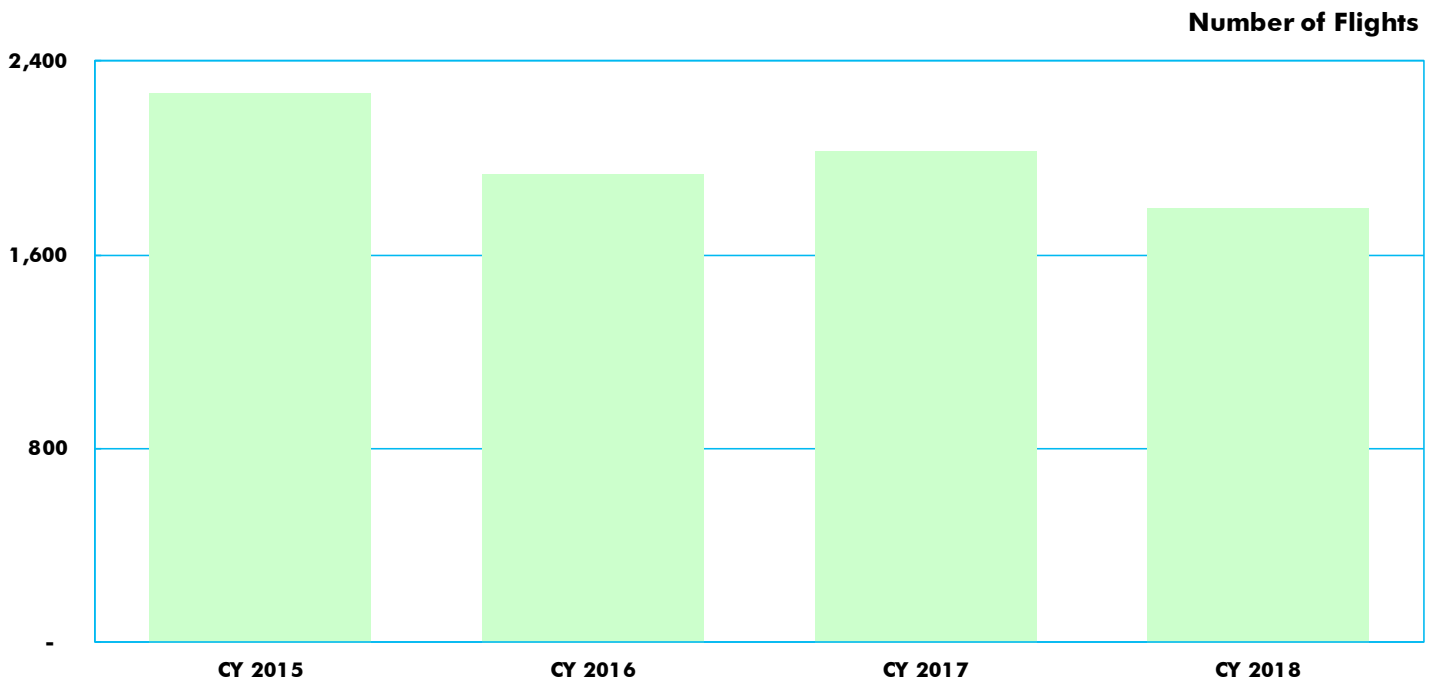
ACCOMPLISHMENTS IN FY 2018-19

- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Worked with US Coast Guard, CalFire, CalStar and REACH to maintain facilities and provide support for air ambulance, local fire, emergency and rescue services.
- Continued to work with Federal Aviation Administration (FAA) and California State Division of Aeronautics (DOA) to ensure airport safety and eligibility for future grant funds.

GOALS FOR FY 2019-20

- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters to the extent limited airport resources permit.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5120 California Aid to Airports Program (CAAP) grants. (BU 3090)
- Acct. 5490 California State Division of Aeronautics (COA) grant funds. (BU 3060)
- Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP). (BU 3060)
- Acct. 7802 Transfer In from BU 3090 (BU 3060)

Services & Supplies

- Acct. 2189 Runway and clear zone maintenance. (BU 3060)
- Acct. 2193 Construction contracts. (BU 3060)
- Acct. 2260 Utilities. (BU 3060)

Expenditure Transfer & Reimbursement

- Acct. 5802 Transfer Out to BU 3060. (BU 3090)

CHANGES IN BUDGET FROM PRIOR YEAR

If additional NCC not approved: The proposed budget for Little River Airport includes no significant additional requests from the prior year.

If additional NCC approved: Increase in expenditures due the inspection and repair or replacement of roofs of County-owned hangars.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3060 - Little River Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824200 - Rent/Concession	40,176	45,984	45,000	45,000	-
825490 - State Other	5,081	637	-	-	-
825670 - Federal Other	112,906	4,200	-	6,000,000	6,000,000
827600 - Other Sales	8,973	13,674	10,000	10,000	-
827802 - Oper Transfer In	5,000	-	-	-	-
Total Revenues	172,136	64,495	55,000	6,055,000	6,000,000
Services & Supplies					
862060 - Communications	1,535	1,594	1,605	1,880	275
862090 - Household Expense	1,413	1,350	1,731	1,895	164
862101 - Insurance - General	3,592	3,738	4,260	5,057	797
862130 - Maint - Strc/Impr/Grnds	8,774	8,128	13,500	12,750	(750)
862170 - Office Expense	1,088	213	700	662	(38)
862183 - Legal Fees	2,822	505	2,500	2,000	(500)
862184 - Arch Eng & Plan Svcs	115,914	11,194	5,000	595,000	590,000
862187 - Education & Training	175	88	175	125	(50)
862189 - Prof/Spec Svcs - Other	69,368	72,393	63,215	73,730	10,515
862190 - Publ/Legal Notice	424	-	-	1,000	1,000
862193 - Constr Contract	-	-	-	5,381,691	5,381,691
862239 - Spec Dept Expense	1,378	1,633	2,175	1,675	(500)
862250 - Trans/Travel	434	-	1,200	1,200	-
862253 - Travel Out of County	760	297	1,250	800	(450)
862260 - Utilities	15,735	14,159	16,113	15,650	(463)
Total Services & Supplies	223,413	115,292	113,424	6,095,115	5,981,691
Total Net Appropriations	223,413	115,292	113,424	6,095,115	5,981,691
Total Net County Cost	51,277	50,796	58,424	40,115	(18,309)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3090 - Little River Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1208 Aviation - Little River	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825120 - State Aid Aviation	-	20,000	-	-	-
Total Revenues	-	20,000	-	-	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	5,000	-	-	-	-
Total Expend Transfer & Reimb	5,000	-	-	-	-
Total Net Appropriations	5,000	-	-	-	-
Total Fund Balance Contribution	5,000	(20,000)	-	-	-



BU 4511- Landfill Closure

BUDGET UNIT OVERVIEW

Mendocino County Department of Transportation (MCDOT) staff devote part of their time to the maintenance of eight “closed” landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered “open” but has not received waste since 2000. MCDOT divisions manage the regulatory processing of closure plans for the two landfills yet to be in “final closed” status: Laytonville, which is considered closed but in need of a corrective construction project for “final closure,” and South Coast. These “part-time” staff efforts are paid from Budget Unit 4511-Landfill Closure. The design for the final closure at South Coast is complete and is expected to be constructed in summer 2020 pending final approval from State regulatory agencies. Quarterly water quality monitoring and gas detection monitoring continues.

PROGRAM OVERVIEW

- Administration
- Analytical Unit
- Site Maintenance

ACCOMPLISHMENTS IN FY 2018-19

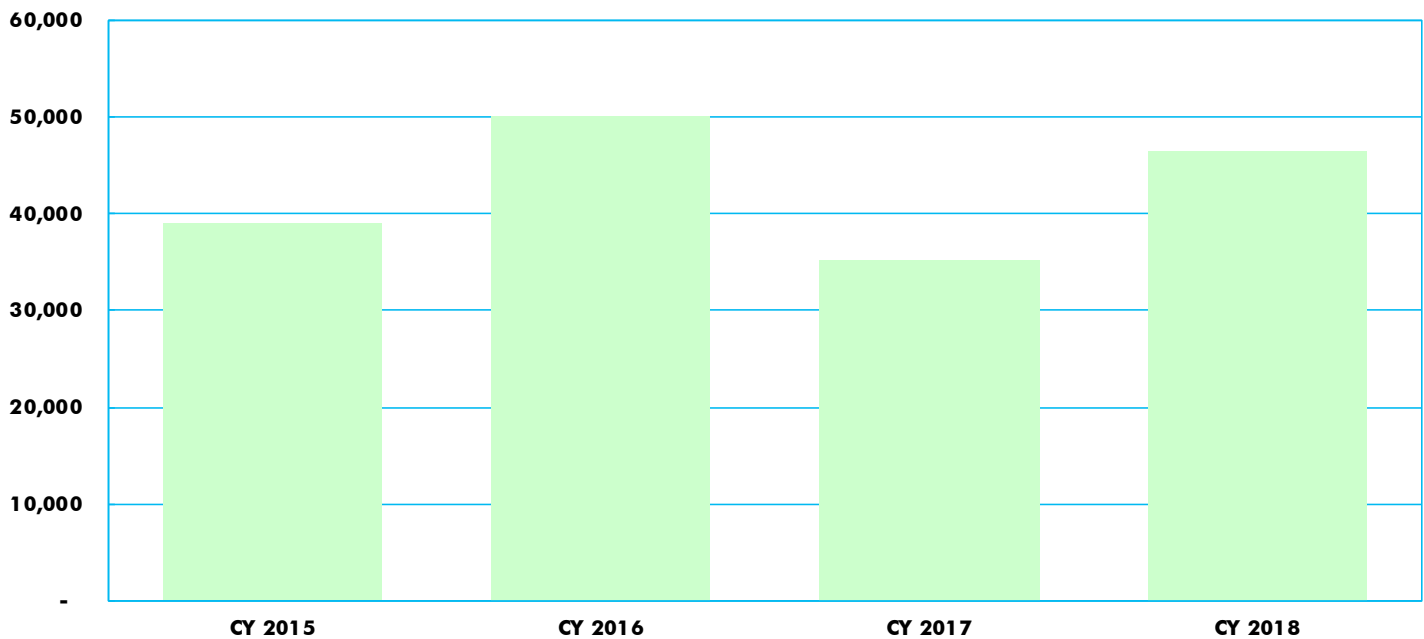
- Worked towards securing final approval from state regulatory agencies for South Coast Landfill closure project.
- Implemented new Monitoring and Reporting Program at Laytonville Landfill.
- Continued to fulfill Landfill Closure operations and site maintenance with staff from other MCDOT divisions

GOALS FOR FY 2019-20

- Begin construction of the final closure for South Coast Landfill.
- Issue Requests for Proposals and award contracts for leachate collection system evaluation and recommendations, on-call landfill maintenance and leachate hauling in continued compliance with Monitoring and Reporting Programs at Caspar, Laytonville and South Coast Landfills.
- Continue to fulfill Landfill Closure operations and site maintenance with staff from other MCDOT divisions.

PERFORMANCE INDICATORS

Tons of Waste Diverted from Landfills (Recycling & Compost)



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees.

Services & Supplies

Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and CalFire Crews.

Acct. 2160 State Water Resources Control Board Annual Fees and Permits.

Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure.

Acct. 2193 Closure construction and other landfill heavy maintenance contracts.

Acct. 2239 Leachate disposal.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in expenditures due to planned construction of the South Coast Landfill Closure and various other planned maintenance projects.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 4511 - Landfill Closure

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Health & Sanitation - Sanitation	
Fund: 1202 Landfill Closure	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	23,288	45,731	10,000	10,000	-
826310 - Casper/Ft Bragg Refuse	75,070	120,000	50,000	50,000	-
826390 - Other Charges	527,689	601,536	400,200	400,200	-
Total Revenues	626,047	767,267	460,200	460,200	-
Services & Supplies					
862101 - Insurance - General	-	220	239	-	(239)
862130 - Maintenance - Equip	3,316	4,526	7,700	7,700	-
862130 - Maint - Strc/Impr/Grnds	3,810	3,799	37,150	44,200	7,050
862160 - Misc Expense	44,954	41,675	55,000	60,500	5,500
862170 - Office Expense	514	38	1,000	1,000	-
862183 - Legal Fees	286	-	1,000	1,000	-
862189 - Prof/Spec Svcs - Other	479,031	307,860	452,402	550,990	98,588
862190 - Publ/Legal Notice	473	-	2,500	2,500	-
862193 - Constr Contract	-	302,221	650,000	980,000	330,000
862194 - A-87 Costs	4,129	5,485	6,009	(994)	(7,003)
862220 - Small Tool/Instrument	225	282	-	2,200	2,200
862230 - Info Tech Equip	-	-	1,000	1,000	-
862239 - Spec Dept Expense	47,441	56,660	92,000	95,000	3,000
862250 - Trans/Travel	2,044	3,604	-	10,000	10,000
Total Services & Supplies	5,965,390	5,988,376	7,097,345	8,000,351	903,006
Fixed Assets					
864370 - Equipment	-	-	9,000	9,000	-
Total Fixed Assets	-	-	9,000	9,000	-
Total Net Appropriations	586,222	726,371	1,315,000	1,764,096	449,096
Total Fund Balance Contribution	(39,825)	(40,896)	854,800	1,303,896	449,096

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

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The mission of the Mendocino County Treasurer-Tax Collectors Office is to enforce the collections of taxes, assessments, licenses, fines, fees, and court-ordered debt. This responsibility will be performed by providing fair, equitable, courteous, and efficient service to our customers, while safeguarding the funds for the County, School Districts, and Special Districts.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

DEPARTMENT SUMMARY

	2016-17	2017-18	2018-19	2019-20	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	2,554,770	2,633,812	2,640,980	2,614,302	(26,678)
Total Revenues	2,554,770	2,633,812	2,640,980	2,614,302	(26,678)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,086,687	1,127,687	1,142,499	1,177,908	35,409
Total Services & Supplies	305,227	271,457	267,835	218,502	(49,333)
Total Other Charges	664,768	1,474,739	697,296	720,842	23,546
Total Operating Expenditures	2,056,682	2,873,883	2,107,630	2,117,252	9,622
Total Net Appropriations	2,056,682	2,873,883	2,107,630	2,117,252	9,622
NCC/Use of Fund Balance	(498,088)	240,072	(533,350)	(497,050)	36,300

FY 2019-20 SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Treasurer-Tax Collector	825,240	645,082	180,158
Court Collections - AB233	1,292,012	1,969,220	(677,208)
Total: General Fund	2,117,252	2,614,302	(497,050)
% of General Fund	1.0%	1.3%	-0.7%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,117,252	2,614,302	(497,050)
% of Total Budget	0.7%	0.9%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	17-18	18-19	19-20
Treasurer-Tax Collector	6	6	6
Court Collections - AB233	6	6	6
Total: General Fund	12	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	12	12	12

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



BU 1130 - Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and tourism business improvement district assessments. As of January 1, 2017, the Tax Collector was also tasked with the responsibilities of collecting and enforcing all cannabis-related taxes and licenses, as locally and State mandated.

PROGRAM OVERVIEW

- Tax Collection
- Transient Occupant Tax
- Business Improvement District Assessment
- Business Licenses
- Cannabis Collections

ACCOMPLISHMENTS IN FY 2018-19

- Successfully collected in excess of \$150 million in taxes, licenses, and assessments for the County, School Districts, and Special Districts.
- Successfully utilized the new Cannabis Business Revenue Module to bill and monitor the collections of all cannabis-related taxes and licenses.
- Completed the second-year contract with Host Compliance LLC for short-term rental compliance monitoring; by utilizing the information provided, along with the diligent work of staff, recurring transient occupancy tax revenues continue to be collected.
- In consolidation with the Assessor, Auditor, and Information Services, County staff began working with Thomson Reuters on the pre-implementation process for the new property system.

GOALS FOR FY 2019-20

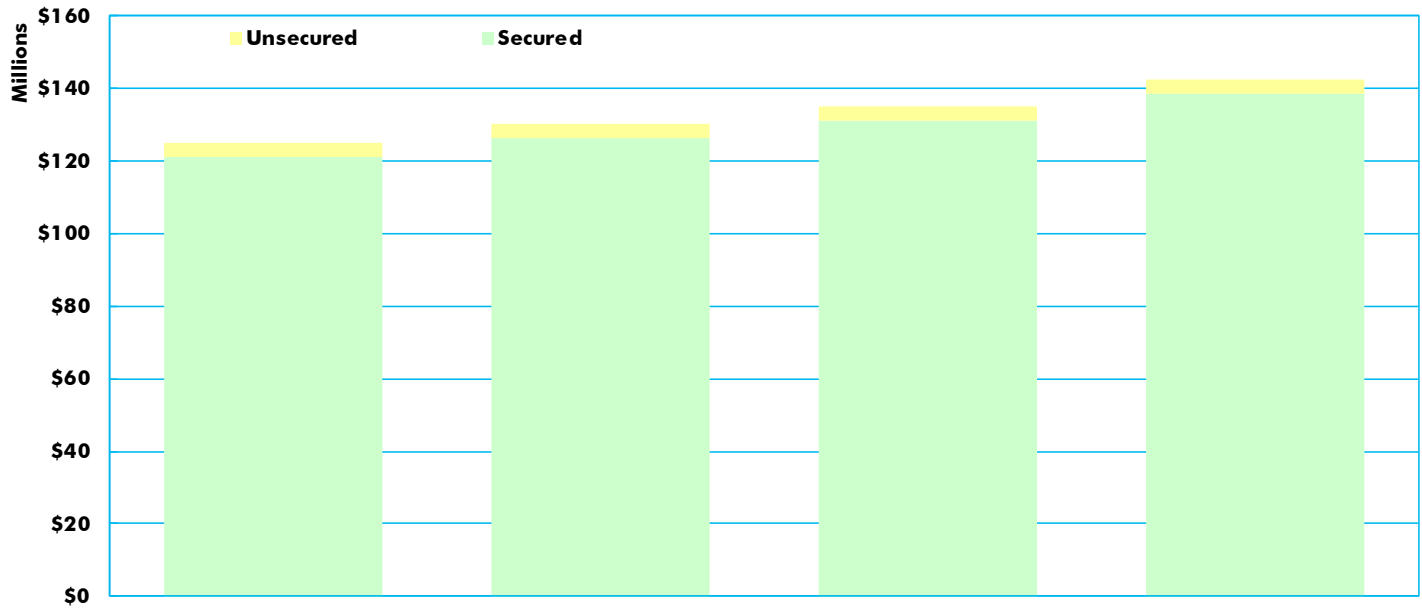
- Continue to work with our software vendor, Thomson Reuters, as well as the Assessor, Auditor, and Information Services to complete multiple phases of the new property system implementation process.
- Continue to efficiently collect new taxes and fees relating to the County Cannabis Program.
- Continue to monitor information detailing non-compliant short-term rentals to ensure the County is collecting the appropriate transient occupancy taxes and Business Improvement District assessments.
- In conjunction with the Leadership Philosophy, continue to encourage and empower employees to work across division lines to bring forward revenue enhancing projects.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

PERFORMANCE INDICATORS

Paid Tax Charges - Secured and Unsecured



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
- Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
- Acct. 2204 Recovery of costs to regulate cannabis facilities business activities transacted in the unincorporated County.
- Acct. 6113 Delinquent taxes redeemed.
- Acct. 6380 Retention of base fine revenue to cover collection expenses.

Services & Supplies

- Acct. 2120 Maintenance charge for the remittance processor and money counter.
- Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
- Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Treasurer-Tax Collector's Office includes no additional positions or significant additional request from prior years, with the exception of costs associated with facility modifications needed to enhance security.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2016-17	2017-18	2018-19	2019-20
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
821400 - Pen/Cost Delinq Tax	23,891	-	85,053	100,771	15,718
822200 - Business License	137,416	144,525	130,000	130,000	-
822204 - Cannabis Facility Bus. Lic.	-	15,116	9,000	18,000	9,000
822603 - Lumber Mill Permit	630	665	385	385	-
823300 - Forfeiture & Penalty	-	-	500	500	-
826112 - Tax Deeded Admin Fee	6,900	14,250	12,000	12,000	-
826113 - 50% Redemption Fee	9,530	7,710	13,000	16,000	3,000
826114 - Release of Lien	6,940	2,500	3,000	4,000	1,000
826151 - Treasurer Cost Reimb	264,170	253,929	272,112	276,640	4,528
826380 - Collection Fee	55,898	38,179	37,437	45,786	8,349
826390 - Other Charges	26,057	41,233	24,755	27,000	2,245
826404 - Returned Check Chg	811	1,245	700	1,000	300
826405 - Pmt Plan Process Fee	5,700	6,900	6,000	6,000	-
827600 - Other Sales	6,740	7,825	6,000	7,000	1,000
827700 - Other	285	220	-	-	-
Total Revenues	544,967	534,296	599,942	645,082	45,140
Salaries & Employee Benefits					
861011 - Regular Employees	372,143	380,664	401,603	440,225	38,622
861012 - Extra Help	-	4,730	-	4,000	4,000
861013 - Overtime	11,290	13,505	4,000	4,000	-
861021 - Co Cont Retirement	107,726	114,765	135,064	137,215	2,151
861022 - Co Cont OASDI	22,662	23,368	26,075	25,977	(98)
861023 - Co Cont Medicare	5,300	5,534	6,145	6,112	(33)
861024 - Co Cont Retire Incr	43,559	39,555	42,407	37,463	(4,944)
861030 - Co Cont Health Ins	52,914	52,995	53,738	56,783	3,045
861031 - Co Cont Unemp Ins	1,658	1,637	1,634	1,631	(3)
861035 - Co Cont Workers Comp	1,002	1,089	1,856	2,286	430
Total Salaries & Employee Benefits	618,253	637,841	672,522	715,692	43,170
Services & Supplies					
862060 - Communications	1,259	1,218	1,200	1,200	-
862101 - Insurance - General	1,441	1,512	1,870	2,590	720
862120 - Maint - Equip	6,489	7,313	7,500	8,150	650
862150 - Memberships	500	475	600	600	-
862160 - Miscellaneous Expense	400	-	-	-	-
862170 - Office Expense	70,751	70,354	70,000	68,008	(1,992)
862182 - Data Processing Services	13,813	-	20,000	20,000	-
862189 - Prof/Spec Svcs - Other	20,025	19,598	-	-	-
862190 - Pub/Legal Notice	8,491	6,405	8,000	6,000	(2,000)
862253 - Travel Out of County	2,283	1,508	3,000	3,000	-
Total Services & Supplies	125,452	108,383	112,170	109,548	(2,622)
Total Net Appropriations	743,706	746,224	784,692	825,240	40,548
Total Net County Cost	198,739	211,928	184,750	180,158	(4,592)



BU 2012 - Court Collections- AB233 Program

BUDGET UNIT OVERVIEW

The Court Collections Department is responsible for the collection of installment payments and delinquent debt stemming from court-ordered debt for infraction, misdemeanor, and felony cases. The department recovers costs for the Probation department associated with Adult and Juvenile probations cases and Juvenile Hall fees. The department is also charged, by the Board of Supervisors and Superior Court of Mendocino County, with the responsibility of Financial Evaluation Officer functions for ability to pay evaluations for probation fees, indigent defense appointment financial evaluations, and indigent defense fees.

The program budget is administered by the Treasurer-Tax Collector. Other court programs included in the budget are Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS).

PROGRAM OVERVIEW

- Court Collections
- Court Appointed Special Advocate
- Mendo-Lake Alternative Services

ACCOMPLISHMENTS IN FY 2018-19

- Secured contract with private collection vendor to handle difficult debt collections where previous efforts through local and state resources has proven ineffective.
- Improved automated payment import posting saving staff time hand keying in payments.
- Utilized staff for short term rental tax enforcement collection efforts as well as Cannabis license and tax collection supportive of department and county priorities.

GOALS FOR FY 2019-20

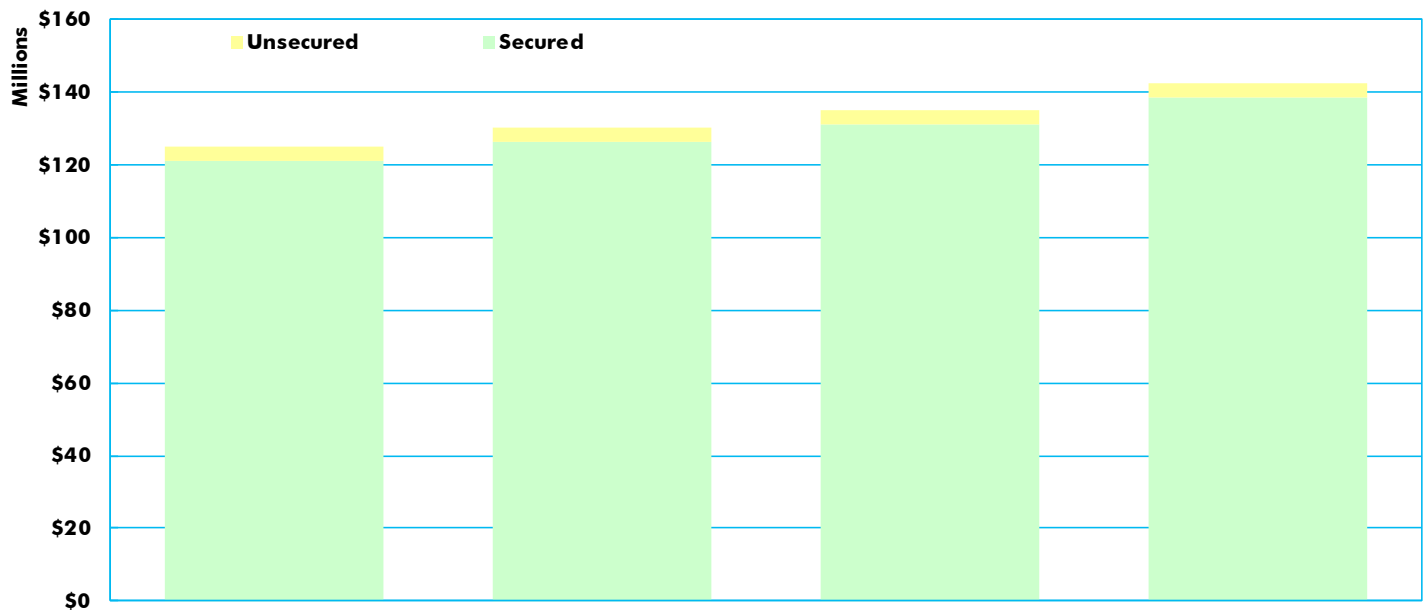
- Continue to review automated work flows and adjust as needed to implement cost saving measures saving staff from performing time consuming manual functions and enable the department to focus on additional collection efforts.
- Utilize account scoring to focus staff efforts on more recoverable debt collections.
- Analyze vendor option, cost, and function of software to allow debtors to post directly to accounts through an electronic payments option removing the intermediary of manual posting of these electronic payments in the current process.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

PERFORMANCE INDICATORS

Paid Tax Charges - Secured and Unsecured



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 3300 Revenue from Surety Bond Forfeiture.
- Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- Acct. 6380 Revenue recovered from court-ordered debt to cover the costs of the comprehensive collection program under PC 1463.007.
- Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.

Services & Supplies

- Acct. 2189 Court Appointed Special Advocate (CASA)

Other Charges

- Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Court Collections Department includes no additional positions or significant additional requests from the prior year.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection

Activity: Judicial

Fund: 1100 County General	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823100 - Vehicle Code Fine	303,380	307,647	312,620	330,412	17,792
823101 - 25% Extra Fine	131,175	148,108	146,410	134,721	(11,689)
823103 - Co Parking Surcharge	2	-	-	-	-
823200 - Other Court Fine	34,097	30,305	30,710	32,249	1,539
823203 - Co Comm on City Fine	6,732	6,683	7,207	4,059	(3,148)
823204 - Misc Court Fine	-	13	-	41	41
823210 - Fines Judicial District	6,560	13,247	15,582	7,335	(8,247)
823300 - Forfeiture & Penalty	18,938	18,703	-	-	-
825490 - State Other	17,844	14,221	15,591	15,591	-
826117 - PTR Screening Fee	15,255	25,610	23,180	16,404	(6,776)
826118 - Cite Processing Fee	1,257	1,624	1,950	1,305	(645)
826163 - Legal Svcs Reimb	4,623	4,356	4,485	3,462	(1,023)
826261 - Recording Fee	56,587	50,191	55,101	49,674	(5,427)
826380 - Collection Fee	576,846	469,583	622,307	562,370	(59,937)
826390 - Other Charges	99,198	326,295	115,678	110,815	(4,863)
826404 - Returned Check Charge	454	523	650	650	-
826504 - Co 30% State PA	180,852	217,944	216,203	185,295	(30,908)
826505 - Traffic School Fee	484,107	402,555	410,184	446,517	36,333
826506 - Traffic School \$24	71,898	61,907	63,180	68,320	5,140
Total Revenues	2,009,804	2,099,515	2,041,038	1,969,220	(71,818)
Salaries & Employee Benefits					
861011 - Regular Employees	283,332	294,863	277,269	287,999	10,730
861013 - Overtime	970	2,715	800	3,000	2,200
861021 - Co Cont Retirement	81,529	88,357	94,681	88,581	(6,100)
861022 - Co Cont OASDI	16,502	17,237	18,516	17,242	(1,274)
861023 - Co Cont Medicare	3,859	4,031	4,330	4,032	(298)
861024 - Co Cont Retire Incr	32,769	30,304	30,060	22,080	(7,980)
861030 - Co Cont Health Ins	42,406	46,009	41,592	37,312	(4,280)
861031 - Co Cont Unemp Ins	3,966	3,299	763	272	(491)
861035 - Co Cont Workers Comp	3,101	3,030	1,966	1,698	(268)
Total Salaries & Employee Benefits	468,434	489,845	469,977	462,216	(7,761)
Services & Supplies					
862060 - Communications	1,688	(89)	-	-	-
862101 - Insurance - General	924	913	1,015	1,196	181
862110 - Jury & Witness Expense	2,383	2,122	3,038	5,474	2,436

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9 (cont.)			Function: Public Protection		Activity: Judicial
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
862120 - Maintenance - Equipment	-	1,705	1,200	1,200	-
862150 - Memberships	100	100	100	100	-
862170 - Office Expense	38,022	36,700	30,983	30,593	(390)
862182 - Data Processing Services	9,490	19,800	18,545	19,145	600
862187 - Education & Training	600	-	700	700	-
862189 - Prof/Spec Svcs - Other	97,505	97,500	97,500	43,046	(54,454)
862190 - Publications & Legal Notices	47	1,074	-	-	-
862196 - Collection Expense Fines	25	1,295	-	5,000	5,000
862239 - Spec Dept Exp	26,775	-	-	-	-
862253 - Travel & Trans - Out	2,216	1,956	2,584	2,500	(84)
Total Services & Supplies	179,775	163,075	155,665	108,954	(46,711)
Other Charges					
863113 - Pmt Other Gov Agency	664,768	1,474,739	697,296	720,842	23,546
Total Other Charges	664,768	1,474,739	697,296	720,842	23,546
Total Net Appropriations	1,312,976	2,127,660	1,322,938	1,292,012	(30,926)
Total Net County Cost	(696,827)	28,144	(718,100)	(677,208)	40,892

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BUDGET DETAIL					Function: -	Activity: -
Fund: 3020 Lighting - Alexander Estates	2016-17	2017-18	2018-19	2019-20	Change from	
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues						
821110 - Curr Secured Prop Tax	9,001	9,372	9,300	9,500	200	
821120 - Curr Unsec Prop Tax	290	271	280	290	10	
821130 - Supplemental Roll Tax	98	124	100	160	60	
821210 - Prior Secured Prop Tax	(3)	(2)	-	-	-	
821220 - Prior Unsec Prop Tax	21	(8)	-	-	-	
825481 - Homeowner Exemption	81	79	90	80	(10)	
Total Revenues	9,489	9,837	9,770	10,030	260	
Services & Supplies						
862239 - Spec Dept Expense	155	174	-	-	-	
862260 - Utilities	9,663	11,890	12,000	12,300	300	
Total Services & Supplies	9,818	12,064	12,000	12,300	300	
Total Net Appropriations	9,818	12,064	12,000	12,300	300	
Total Fund Balance Contribution	329	2,227	2,230	2,270	40	

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0303 - Covelo

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3030 Lighting - Covelo	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	10,351	10,920	10,000	11,400	1,400
821120 - Curr Unsec Prop Tax	325	306	300	330	30
821130 - Supplemental Roll Tax	105	138	90	150	60
821210 - Prior Secured Prop Tax	(3)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	24	(10)	-	-	-
825481 - Homeowner Exemption	90	90	100	90	(10)
Total Revenues	10,893	11,443	10,490	11,970	1,480
Services & Supplies					
862239 - Spec Dept Expense	180	203	-	-	-
862260 - Utilities	5,413	6,111	6,100	6,300	200
Total Services & Supplies	5,593	6,315	6,100	6,300	200
Total Net Appropriations	5,593	6,315	6,100	6,300	200
Total Fund Balance Contribution	(5,300)	(5,128)	(4,390)	(5,670)	(1,280)

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3040 Lighting - Fairview Acres	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,018	2,323	2,200	2,500	300
821120 - Curr Unsec Prop Tax	65	68	65	70	5
821130 - Supplemental Roll Tax	23	29	20	30	10
821210 - Prior Secured Prop Tax	(1)	(0)	-	-	-
821220 - Prior Unsec Prop Tax	5	(2)	-	-	-
825481 - Homeowner Exemption	18	20	20	20	-
Total Revenues	2,128	2,438	2,305	2,620	315
Services & Supplies					
862239 - Spec Dept Expense	36	44	-	-	-
862260 - Utilities	976	1,047	1,100	1,000	(100)
Total Services & Supplies	1,011	1,091	1,100	1,000	(100)
Total Net Appropriations	1,011	1,091	1,100	1,000	(100)
Total Fund Balance Contribution	(1,117)	(1,347)	(1,205)	(1,620)	(415)

SPECIAL DISTRICTS

LIGHTING DISTRICT

BU 0305 - Hopland Streets

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3050 Lighting - Hopland	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	16,076	16,393	16,000	16,800	800
821120 - Curr Unsec Prop Tax	518	475	500	500	-
821130 - Supplemental Roll Tax	176	220	150	250	100
821210 - Prior Secured Prop Tax	(5)	(3)	-	-	-
821220 - Prior Unsec Prop Tax	38	(14)	-	-	-
825481 - Homeowner Exemption	144	139	145	135	(10)
Total Revenues	16,947	17,209	16,795	17,685	890
Services & Supplies					
862239 - Spec Dept Expense	279	304	-	-	-
862260 - Utilities	4,797	6,448	6,400	6,800	400
Total Services & Supplies	5,076	6,752	6,400	6,800	400
Total Net Appropriations	5,076	6,752	6,400	6,800	400
Total Fund Balance Contribution	(11,871)	(10,457)	(10,395)	(10,885)	(490)

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3060 Lighting - Lakewood	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	(512)	(1)	-	-	-
821300 - Spec Tax Assmt	2,655	3,185	3,000	2,800	(200)
Total Revenues	2,143	3,184	3,000	2,800	(200)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	48	63	50	60	10
862260 - Utilities	2,621	3,189	2,900	3,000	100
Total Services & Supplies	2,669	3,252	2,950	3,060	110
Total Net Appropriations	2,669	3,252	2,950	3,060	110
Total Fund Balance Contribution	526	68	(50)	260	310

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0307 - Laytonville

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3070 Lighting - Laytonville	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	5,426	5,644	5,600	5,900	300
821120 - Curr Unsec Prop Tax	171	159	160	170	10
821130 - Supplemental Roll Tax	58	73	50	75	25
821210 - Prior Secured Prop Tax	(2)	(5)	-	-	-
821220 - Prior Unsec Prop Tax	12	-	-	-	-
825481 - Homeowner Exemption	48	47	50	50	-
Total Revenues	5,713	5,918	5,860	6,195	335
Services & Supplies					
862239 - Spec Dept Expense	1,801	105	-	-	-
862260 - Utilities	4,700	3,144	5,100	3,900	(1,200)
Total Services & Supplies	6,501	3,249	5,100	3,900	(1,200)
Total Net Appropriations	6,501	3,249	5,100	3,900	(1,200)
Total Fund Balance Contribution	788	(2,669)	(760)	(2,295)	(1,535)

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3110 Lighting - Noyo					
Financing Sources and Uses	2016-17 Actuals	2017-18 Actuals	2018-19 Estimated	2019-20 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,681	4,155	2,300	5,500	3,200
821120 - Curr Unsec Prop Tax	102	94	100	200	100
821130 - Supplemental Roll Tax	35	43	50	50	-
821210 - Prior Secured Prop Tax	(8)	(0)	-	-	-
821220 - Prior Unsec Prop Tax	7	(3)	-	-	-
825481 - Homeowner Exemption	28	20	90	90	-
Total Revenues	2,846	4,310	2,540	5,840	3,300
Services & Supplies					
862239 - Spec Dept Expense	45	48	-	-	-
862260 - Utilities	2,655	4,052	4,000	4,100	100
Total Services & Supplies	2,700	4,100	4,000	4,100	100
Total Net Appropriations	2,700	4,100	4,000	4,100	100
Total Fund Balance Contribution	(146)	(209)	1,460	(1,740)	(3,200)

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0312 - Oak Knoll

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3120 Lighting - Oak Knoll	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	9,730	10,284	10,000	11,000	1,000
821120 - Curr Unsec Prop Tax	314	299	300	320	20
821130 - Supplemental Roll Tax	105	135	75	100	25
821210 - Prior Secured Prop Tax	(3)	(2)	-	-	-
821220 - Prior Unsec Prop Tax	23	(9)	-	-	-
825481 - Homeowner Exemption	87	87	90	90	-
Total Revenues	10,256	10,794	10,465	11,510	1,045
Services & Supplies					
862239 - Spec Dept Expense	169	191	-	-	-
862260 - Utilities	4,041	4,363	4,400	4,200	(200)
Total Services & Supplies	4,209	4,554	4,400	4,200	(200)
Total Net Appropriations	4,209	4,554	4,400	4,200	(200)
Total Fund Balance Contribution	(6,047)	(6,240)	(6,065)	(7,310)	(1,245)

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3130 - Riverwood Terrace	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,097	2,196	2,100	2,300	200
821120 - Curr Unsec Prop Tax	68	64	60	70	10
821130 - Supplemental Roll Tax	23	29	20	30	10
821210 - Prior Secured Prop Tax	(1)	(0)	-	-	-
821220 - Prior Unsec Prop Tax	5	(2)	-	-	-
825481 - Homeowner Exemption	19	19	20	20	-
Total Revenues	2,211	2,305	2,200	2,420	220
Services & Supplies					
862239 - Spec Dept Expense	36	40	-	-	-
862260 - Utilities	732	785	800	800	-
Total Services & Supplies	767	825	800	800	-
Total Net Appropriations	767	825	800	800	-
Total Fund Balance Contribution	(1,443)	(1,480)	(1,400)	(1,620)	(220)

SPECIAL DISTRICTS

LIGHTING DISTRICT

BU 0315 - Ukiah Village

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3150 Lighting - Ukiah Village	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	8,952	9,811	9,400	10,100	700
821120 - Curr Unsec Prop Tax	288	285	290	300	10
821130 - Supplemental Roll Tax	97	125	80	150	70
821210 - Prior Secured Prop Tax	(3)	(2)	-	-	-
821220 - Prior Unsec Prop Tax	21	(8)	-	-	-
825481 - Homeowner Exemption	80	83	90	90	-
Total Revenues	9,436	10,295	9,860	10,640	780
Services & Supplies					
862239 - Spec Dept Expense	155	2,654	-	-	-
862260 - Utilities	4,361	4,679	4,800	4,700	(100)
Total Services & Supplies	4,516	7,333	4,800	4,700	(100)
Total Net Appropriations	4,516	7,333	4,800	4,700	(100)
Total Fund Balance Contribution	(4,920)	(2,962)	(5,060)	(5,940)	(880)

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3170 Lighting - West Talmage	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	4,623	4,871	4,700	5,100	400
821120 - Curr Unsec Prop Tax	149	142	150	150	-
821130 - Supplemental Roll Tax	51	64	50	90	40
821210 - Prior Secured Prop Tax	(1)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	11	(4)	-	-	-
825481 - Homeowner Exemption	42	41	50	40	(10)
Total Revenues	4,874	5,113	4,950	5,380	430
Services & Supplies					
862239 - Spec Dept Expense	81	90	-	-	-
862260 - Utilities	1,872	2,081	2,080	2,100	20
Total Services & Supplies	1,952	2,171	2,080	2,100	20
Total Net Appropriations	1,952	2,171	2,080	2,100	20
Total Fund Balance Contribution	(2,922)	(2,942)	(2,870)	(3,280)	(410)

SPECIAL DISTRICTS

SANITATION DISTRICT

BU 0325 - Meadowbrook Manor

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3250 Sanitation-Meadowbrook Manor	2016-17	2017-18	2018-19	2019-20	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,271	2,417	2,400	2,700	300
821120 - Curr Unsec Prop Tax	73	70	70	80	10
821130 - Supplemental Roll Tax	24	31	20	40	20
821210 - Prior Secured Prop Tax	(1)	(0)	-	-	-
821220 - Prior Unsec Prop Tax	5	(2)	-	-	-
825481 - Homeowner Exemption	20	20	20	20	-
Total Revenues	2,393	2,536	2,510	2,840	330
Services & Supplies					
862239 - Spec Dept Expense	539	544	500	500	-
Total Services & Supplies	539	544	500	500	-
Total Net Appropriations	539	544	500	500	-
Total Fund Balance Contribution	(1,853)	(1,992)	(2,010)	(2,340)	(330)

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS





CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

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CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN OVERVIEW

The Capital Improvement Plan/Facility Needs Assessment (CIP) is a strategic planning tool, which focuses on County-owned infrastructure under the control of the Board of Supervisors and, as such, summarizes in one document the County's overall capital projects and associated funding requirements during a five-year period. The projects may include: new construction, major maintenance, major equipment and large software system acquisitions or enhancements. This document is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and an insight into the County's unmet facility needs.

The CIP is not a budget document but rather a planning tool to be used in the budget process. The selection of projects are based on meeting criteria, which helps determine when a project may be implemented and if necessary, funded. Inclusion of projects in the CIP does not mean that a project has been approved for implementing and funding, but it does provide reference information to facilitate informed decision-making.

Capital projects are representative of the County's mandate to maintain existing capital asset infrastructure, replace obsolete equipment, provide for new and renovated facilities that will promote efficient service delivery, overcome technological obsolescence and ensure health and safety.

The CIP is developed with information from a variety of sources, including professional planning documents, department heads' comments about their respective facility needs and input from the County's Facility & Fleet Manager. During the annual budget process, County departments submit Facility Modification Requests to the County's Executive Office. These forms, if approved, are included in the CEO's recommended budget for Board of Supervisor consideration. Projects that are approved by the Board of Supervisors for funding during the budget hearings are incorporated into the County's Capital Improvements budget (BU 1710) or Capital Projects budget (BU 1712). These projects are generally consistent with needs identified in the CIP, but differences may appear because of their smaller scale and/or the fact they may be based on more immediate operational needs.

BACKGROUND

Capital facility decisions are far-reaching and long-term. They represent a significant short and long term investment, and have an impact on service delivery and budget planning far into the future. They can also have an impact on the community in which new facilities are built.

In 1999 the Board of Supervisors accepted two facility master plans, one pertaining to Criminal Justice facilities and the other to Health & Human Services facilities. On the basis of those master plans, and its perception of the urgency and priority of the unmet needs the plans described, in June 2000 the Board

approved an ambitious program of new facility development, and authorized the issuance of Certificates of Participation (COP) in the amount of \$14,200,000 to finance the projects. The COPs were used to fund new facilities for Social Services, Public Health and Animal Control in Ukiah, an Integrated Health & Human Services Agency facility in Willits (WISC), a Museum Artifacts Storage building, and a storage facility at the County Administration Center.

COMPLETED PROJECTS

In the last five years, the County has completed many Capital Improvement Projects including:

- Completion of Phase I of the Administration Center roof replacement.
- New Walk-in Freezer for the Jail Kitchen.
- Security improvements for the Department of Transportation, Sheriff's Office.
- Replacement of the museum's artifact storage building roof.
- Re-coating of the roof on the County's warehouse.
- Construction of a new training center for HHSA staff.
- Material storage covers for Department of Transportation yards in Fort Bragg & Ukiah.
- Little River Airport terminal remodel.
- WISC Center roof replacement.
- Willits Veterans Hall ADA ramps.
- Jail kitchen and laundry roof replacement.
- WISC parking lot paving and lighting.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

KEY COMPLETED PROJECTS FOR FY 2018-19

CI	Project	Description	Final Cost
CI 761	Avila Center New Generator; 752 S. Franklin St, Fort Bragg	Installation of a new emergency backup generator for the Avila Center; Building 7; Completion June 2019	\$ 154,965
CI 734	Mendocino Sheriff's Substation Remodel Project; 45035 Main St., Mendocino	Retrofitting the old Carriage House at the Ford House in Mendocino as a new Sheriff's substation leased; Building 370	\$ 264,423
CI 912	Ukiah Veterans Hall HVAC Replacement Project; 293 Seminary Ave., Ukiah	Replacement of the failed furnace at the Ukiah Veterans Hall with a complete new heating, ventilating, and air conditioning system four; Building 40	\$ 147,151
CI 929	Ukiah Library New Circulation Desk; 105 N. Main St., Ukiah	Replacement and relocation of the circulation desk at the Ukiah Library; Building 29	\$ 70,250
CI 930	Ukiah Library New Flooring; 105 N. Main St., Ukiah	Replacement of the carpet throughout the Ukiah Library public areas; Building 29	\$ 75,692
CI 915	Ukiah Library Interior Painting	Interior repainting of the Ukiah Library public areas; Building 29	\$ 18,700
CI 873	Ukiah Library Power Wash & Paint Exterior; 105 N. Main St., Ukiah	Paint and power wash the exterior of the Ukiah Library; Building 29	\$ 12,600
CI 825	Electric Strikes for Ukiah EFAS Interview Booths; 737 S. State St., Ukiah	Installation of electric strikes at the Ukiah EFAS interview booths; Building 66	\$ 18,220
CI 922	Main Jail Sewer Repairs; 931 Low Gap Road, Ukiah	Emergency repairs to the Main Jail sewer line; Building 43	\$ 13,743
CI 945	Main Jail Mod 3 Water Heater Replacement; 931 Low Gap Road, Ukiah	Emergency replacement of a Main Jail water heater; Building 43	\$ 9,915
CI 947	Public Health Redwood Tree Removal; 1120 S. Dora St., Ukiah	Emergency removal of a dangerous Redwood tree at Public Health-Mental Health Building; 56	\$ 5,700
CI 917	Jail Laundry HVAC Replacement; 951 Low Gap Road	Replacement of a failed HVAC Unit at the Jail Laundry; Building 47	\$ 8,275
CI 919	Child Support HVAC Replacement; 107 S. State St., Ukiah	Replacement of a failed HVAC unit at Child Support; Building 55	\$ 13,765
CI 920	WISC Data Room Split Unit; 472 East Valley St., Willits	Replacement of a failed cooling unit at the data room at the Willits Integrated Services Center; Building 61	\$ 7,850
CI 923	Red Cross Office HVAC Replacement; 559 Low Gap Road, Ukiah	Replacement of a failed HVAC unit at the Red Cross; Building 34	\$ 8,275
CI 924	Jail Kitchen Refrigeration Equipment Replacement; 951 Low Gap Road, Ukiah	Replacement of failed refrigeration equipment for the Jail Kitchen; Building 47	\$ 17,500
CI 923	Administration Center Data Room Cooling Equipment Replacement; 501 Low Gap Road, Ukiah	Emergency replacement of failed cooling equipment at the Administration Center data room; Building 28	\$ 13,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN			
CI	Project	Description	Final Cost
CI 894	Jail Building 2 Wing 4 Exercise Yard Fence Retrofit; 975 Low Gap Road, Ukiah	Retrofitting the exercise yard fence at Jail; Building 2 with steel panels Building 45	\$ 22,368
CI 925	UST Tank Monitoring; 120 E. Bush St, Fort Bragg and 751 Commercial St., Willits	On-going monitoring and reporting on former underground storage tanks for future site closure; Buildings 9 & 23	\$ 66,851
CI 927	San Hedrin Power Line Emergency Repairs - 2018-19; Hearst-Willits Road, Willits	Mandated brush clearing and pole repairs to the San Hedrin Power line due to fire hazards and emergency storm damage repairs; Facility 350A	\$ 69,997
CI 910	Fire Repairs at Laughlin Peak Repeater Site; 40.34 Highway 101, Willits	Completion of the 2017 fire damage repairs to the Laughlin Peak repeater site under an insurance claim; Facility 355	\$ 441,726
CI 943	Fort Bragg Justice Center Generator Replacement; 700 S. Franklin St., Fort Bragg	Replacement of a failed emergency backup generator and transfer switch at the Fort Bragg Justice Center; Building 10	\$ 44,578
CI 946	Willits Substation Tree Removal & Maintenance; 470 E. Valley St., Willits	Removal and trimming of hazardous Oak trees at the Willits Sheriff's Substation; Building 63	\$ 21,782
CI 926	Willits Justice Center Elevator Pit Seal & Pump; 125 E. Commercial St., Willits	Sealing the elevator pit and installation of a drainage sump and pump at the Willits Justice Center; Building 44	\$ 20,000
CI 931	Child Support Hot Water Heater Installation; 107 S. State St., Ukiah	Installation of a new on-demand hot water heater at Child Support; Building 55	\$ 2,550
CI 936	Replace Flooring in Public Health Room 192; 1120 S. Dora St., Ukiah	Replace the existing carpet with vinyl tile in the small break room at Public Health; Building 56	\$ 1,815

CAPITAL PROJECTS

Capital projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding for implementation. Capital projects have been organized into categories that include:

- Roof Replacements & Repairs
- Energy Efficiency Retrofitting & Upgrades
- Capital Facilities Maintenance
- Fire-Life-Safety/Modernization of Aging Facilities
- Major Projects- Capital Improvements

Subtotals throughout differentiate projected General Fund and Non-General Fund expenses:

ROOF REPLACEMENTS & REPAIRS

The County continues to have multiple facilities with urgent needs related to roof replacement and repair. The condition of these roofs are the result of many factors, including end of life as well as deferred maintenance resulting in increased damage

from normal wear and tear. The following County facilities have been identified as the top priority for roof replacement (or re-coating where indicated) within the next five years:

County Administration Center, (Phase II&III)	\$5,000,000
Sheriff's Office - Administration Building	\$350,000
Veterans Hall - Willits	\$250,000
Courthouse Annex - Ukiah (re-coating)	\$75,000
AG/Farm Advisor Building	\$60,000
Communication Buildings (San Hedrin, Spanish Mtn)	\$50,000
5-YEAR ESTIMATE OF GENERAL FUND EXPENSE	\$5,785,000
Public Health and Mental Health Facility - Ukiah	\$2,400,000
Library - Ukiah	\$460,000
Library - Willits	\$250,000
Transportation - Road Yard Buildings	\$1,000,000
Transportation - Administration Building, Garage	\$1,000,000
Child Support Services - Ukiah	\$500,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

Avila Center - Fort Bragg \$750,000
5-YEAR ESTIMATE OF NON-GENERAL FUND EXPENSE **\$6,360,000**

Throughout the State, if not the nation, there is currently a shortage of licensed roofing contractors for public projects. This shortage of contractors is increasing the cost of projects. These roofing projects are estimated to cost more than \$13,000,000 over the next five years. The Executive Office- Facilities Division is continuing to schedule prioritized roofing projects in FY 2019-2020.

ESTIMATED ANNUAL GENERAL FUND EXPENSE **\$1,260,000**
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE **\$825,000**

ENERGY EFFICIENCY RETROFITTING & UPGRADES

The County currently has 250+ HVAC units. In the last five years, 36 of these units have been replaced. There remain approximately 40 units that are over 25 years old that are still currently in use. The industry standard for the useful economic life expectancy of a rooftop HVAC unit is 12 to 15 years. The County needs to continue the replacement of units that are over 25 years old. Restoring performance saves energy, ensures equipment up-time, improves budgeting by reducing the number of units at risk, and keeps occupants comfortable and productive. These units are the cause for higher utility bills as HVAC systems average 30 percent of a building's energy consumption. Poor performance can increase energy consumption above the optimum by anywhere from 20 to 50 percent.

ANNUAL ESTIMATED GENERAL FUND EXPENSE \$197,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE \$117,000

The County is expanding its fleet of electric and plug-in hybrid vehicles. To maximize the use of these newer technologies, it is necessary to install electric vehicle charging stations and other related infrastructure.

ANNUAL ESTIMATED GENERAL FUND EXPENSE \$35,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE \$42,000

Windows, Weatherization, Insulation.

ANNUAL ESTIMATED GENERAL FUND EXPENSE \$3,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE \$8,000

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR
ENERGY EFFICIENCY & UPGRADES **\$235,000**

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR
ENERGY EFFICIENCY & UPGRADES **\$167,000**

CAPITAL FACILITIES MAINTENANCE

Capital facilities maintenance includes many types of projects that are to be expected on a regular, recurring basis and that are necessary in order to maximize the useful effective life of a structure or facility. Examples include maintenance and rehabilitation of

parking lots, regular exterior and interior painting, replacement of floor coverings, hazardous tree mitigation, etc. Capital facilities maintenance also includes deferred maintenance. Due to the global economic environment and local fiscal issues the County invested little in deferred maintenance for many years. Over the past three years significant investment has been required to try and catch up. Much progress has been made, but it will take several years for the County to complete all the projects while utilizing a "pay as you go" model of financing.

ESTIMATED ANNUAL GENERAL FUND EXPENSE
FOR CAPITAL FACILITIES MAINTENANCE **\$1,008,000**

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE
FOR CAPITAL FACILITIES MAINTENANCE **\$560,000**

FIRE-LIFE-SAFETY/MODERNIZATION OF AGING FACILITIES

AMERICANS WITH DISABILITIES ACT (ADA)

In 2005 the Board of Supervisors approved the County's Self-evaluation and Transition Plans for compliance with ADA requirements for public access to County facilities and services. In 2006, the Board of Supervisors began its 10 year commitment of \$100,000 per fiscal year to complete the necessary ADA facility modifications. The county has met that commitment with expenditures of approximately \$1,050,840 on ADA retrofit projects between 2006 and 2016. While significant progress has been made toward the removal of barriers to access in County facilities, additional barriers remain as priorities for the upcoming years. Continuing the County's commitment of \$100,000 per year will maintain the momentum of the past 10 years. Changes to the code as well as changes in the occupancy and use of many of our buildings dictate the need for a re-evaluation of the County's ADA Transition Plan. Community Development Block Grant (CDBG) funding has been a reliable source of funding for ADA projects and will continue to be the priority funding for projects undertaken by the County. General Fund dollars will be used to complete critical ADA projects when CDBG funding is unavailable or may be delayed.

ADA Projects (Recently Completed)

Fort Bragg and Willits Library Automatic Doors	\$28,895
Public Health Employee Entrance	\$39,236
Yokayo Center Exterior (ADA Portion)	\$140,000
Willits Vets Hall Ramps	\$228,000
Mill Creek Fishing Pier	\$44,000
Little River Airport (ADA Portion)	\$25,000
Ukiah Court House ADA Restroom	\$100,000
Willits Justice Center ADA Counter	\$25,000

ESTIMATED ANNUAL GENERAL FUND EXPENSE **\$50,000**
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE **\$50,000**

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

PROBATION UPGRADES

The main Probation building has undergone a continuous intensification of use over many years, resulting in occupancy that triggers upgrades to the building's Fire and Life Safety systems. The project will involve evaluating the occupancy and bringing the building systems up to code. Improvement may include upgrades to ingress and egress corridors, the addition of fire alarms, and possibly a fire sprinkler system. Any required ADA improvements will be included in this project. The project will also provide an opportunity to replace worn flooring and interior finishes and address functional and operations needs of the department.

REPAIR CANOPY AT YOKAYO

The existing covered canopy façade on the west elevation of HHSA's Yokayo Center has suffered water damage over the years resulting in the partial failure of the attachment system for the cement plaster soffits, presenting a safety hazard. This project is currently in process, and involves the removal of the existing soffits with redesigned building entrance covers and façade. Completion is expected October 2019.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR FIRE/LIFE/SAFETY/MODERNIZATION	\$863,000

GENERAL FUND EXPENSE FOR FIRE/LIFE/SAFETY/MODERNIZATION	\$585,000

MAJOR PROJECTS - CAPITAL IMPROVEMENTS

JAIL EXPANSION PROJECT

In 2017 the County was successful in its application for state lease revenue bond financing for its proposed jail expansion project. The \$25 million in funding was made possible from SB 844, which is administered through the Board of State and Community Corrections. The County is responsible for certain local costs and has \$2.5 million budgeted in a separate fund for the project (BU 1712). The project design is progressing, and is currently anticipated to be completed in 2022.

The project will include a single story building east of the existing jail building. The building will house a Special Needs Housing Unit, including 60-beds, new program rooms, recreational yards, and medical and mental health treatment spaces and contact visitation space for families as well as attorneys.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR MAJOR PROJECTS	\$500,000
ESTIMATED ANNUAL SB 844 REIMBURSEMENT	\$8,000,000

REDWOOD VALLEY SHERIFF'S SUB-STATION

An existing residential structure in Redwood Valley will be converted to serve as a Sheriff's Substation.

TREASURER-TAX COLLECTOR REMODEL

A remodel of the Treasurer-Tax Collector Office has been prioritized to improve function and security within the Department. Completion of this project is expected in early 2020.

GENERATOR POWER

Improved access to emergency power has been prioritized to ensure the County is able to provide services during any power outage event due to an emergency event or a Public Safety Power Shutoff (PSPS).

AVILA CENTER EXPANSION PLANNING

HHSA has identified the need for more space for staff in Fort Bragg, including consolidating the WIC and Public Health programs currently housed at 120 Fir Street with Planning and Building to the Avila Center. The program involves evaluating the vacant portion of the site between the existing buildings and Justice Center for Parking and Office space, and if warranted, developing project plans and completing the expansion to build out this site. No General Fund dollars are currently budgeted for this project.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR MAJOR PROJECTS:	\$625,000
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR MAJOR PROJECTS:	\$475,000

ROADS & BRIDGES

CORRECTIVE MAINTENANCE

The leading purpose of corrective maintenance is for pavement preservation to provide a seal treatment to existing paved surfaces within the County Road System, and extend the useful life of those surfaces. Chip seal, double chip seal, and cape seal method(s) are methods of corrective maintenance. Chip seal is small rock embedded into asphalt emulsion and can last anywhere from five to seven years. Cape seal consists of a three-layer application. The first layer is a slurry seal of emulsion and sand that fills large cracks. The middle layer is made up of rubberized chip (crushed rock coated in oil and melted rubber) or "seal layer." The last layer is a fog seal of a thick, asphalt emulsion. Funding through the recent State Transportation Bill SB 1 provides for non-general fund revenue, which the Board has directed the bulk of the new funding should be dedicated to Corrective Maintenance projects. As the funding is phased in, a five year average of \$4.9 million of new funding is expected.

ESTIMATED ANNUAL GENERAL FUND EXPENSE	\$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE	\$3,540,000

ROAD RECONSTRUCTION

The primary purpose of corrective maintenance road reconstruction is to repair failed road segments that have deteriorated past a preservation treatment fix, but which are significant local connector roads. Reconstruction of these road segments involves resurfacing, restoring, and rehabilitating them, using thick overlay methods or grinding and recycling in place with a new seal. The County's Department of Transportation treats areas of road where the underlying base has failed with full thickness asphalt "dig outs", with structural strength for the overall support of wheel loads together with the base underneath.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

Rehabilitation thickness of 3 inches of hot mix asphalt is proven to last 21 years under moderate traffic loads, and it has been the desired standard in the past, when affordable.

ESTIMATED ANNUAL GENERAL FUND EXPENSE:	\$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE:	\$883,000

STORM DAMAGE

The main purpose of this work is broken into two types: 1) Emergency opening of roads by debris removal and protective measures to restore the most critical passage of traffic - temporary fixes usually done by road crews and 2) Permanent repair usually done by contract and financed using normal material operating funds. Methods of permanent repair include: excavation of road surface failure sub-base and roadway restoration, rock buttress of embankment failure, drilled pile with timber lagging retaining wall, gravity retaining system gabions, crib walls and mechanically stabilized earth methods using fabrics and geo-grids.

ESTIMATED ANNUAL GENERAL FUND EXPENSE	\$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE	\$1,432,000

BRIDGE REPLACEMENT & RETROFITS

The principle purpose of this program is to implement the Federal Highway Bridge program that replaces or rehabilitates bridges nationwide at a reimbursement rate of 88.53% or greater through toll credits. Presently twelve bridges qualify for the program based on their structural health scores or designation as functionally obsolete. These twelve bridges are currently in various stages of design and environmental development and are going to be built over the next 20 years.

ESTIMATED ANNUAL GENERAL FUND EXPENSE	\$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE	\$1,389,000

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR ROADS & BRIDGES	\$0

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR ROADS & BRIDGES	\$7,244,000

COUNTY VEHICLE FLEET

The County fleet consists of almost 400 "passenger type" vehicles, including cars, SUVs, and pickup trucks but excluding heavy equipment. The Departments with the largest vehicle allocations include the Sheriff's Office (109), Health & Human Services Agency (82) and the Department of Transportation (73). Excluding the Department of Transportation, the average vehicle in the fleet is 10 years old, and the fleet is driven 3,083,632 miles annually.

Target vehicle replacement guidelines are:

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR VEHICLE REPLACEMENT	\$851,000

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR VEHICLE REPLACEMENT	\$283,000

INFORMATION TECHNOLOGY - MAINTENANCE & UPGRADES

COUNTY PROPERTY SYSTEM REPLACEMENT

Since 1995, the County of Mendocino has used property system software acquired for 'at no cost' from Sutter County. The property system is used to send and track property tax bills, maintain information regarding parcels, record current and historical property assessments, log unsecured assets for billing, and many other functions. The property system is necessary for the collection of well over \$100 million dollars of tax revenue per year.

The County's current software system, titled the "Mendocino County Property System", is obsolete; it features a system code base/language that dates back to the 1970's, and represents a significant risk of catastrophic failure. The property system was developed by a Sutter County development team, which no longer exists, and due to this there is no vendor to assist in maintain and upgrading the system. There is little documentation for users or software support professionals to rely on. It is not feasible to proceed using this antiquated system for the collection of property taxes.

Currently, County staff expend a great deal of resources attempting to address the performance shortcomings of the current software and continually experience issues with providing adequate support.

Due to the risks involved with maintaining the current software system, coupled with the costs associated with maintaining its platform, the Board of Supervisors authorized staff to procure a replacement system. A contract for a replacement system is in place with Thomson Reuters and funding has been allocated through the Information Technology Replacement Reserve.

Mendocino County IT, along with assistance from the Client First IT Consulting group, have completed a re-launch of this project with Thompson Reuters. This re-launch was initiated at the request of Thompson Reuters due to a change in their data conversion approach. This project has endured numerous delays due to what has amounted to a complete re-write of the code into a 'Single Code Line,' while Thompson Reuters dedicated the bulk of their resources on Riverside County. At this time, the principles involved have turned over all of the necessary data to the vendor, and we are optimistic we can begin the next phase of the project early in 2020.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

The project is estimated to cost \$1.7 million with an annual maintenance cost of approximately \$100,000. However, this funding is specifically for the software system and contractual services with the vendor. In FY 2019-20, the Board of Supervisors authorized an additional \$250,000 towards additional services related to the property tax system conversion. The funding has provided for the full project within the IT Reserve, but the project is still in the early phases and payments of less than \$89,280 are expected in FY 19-20.

MICROWAVE SYSTEM AND INFRASTRUCTURE IMPROVEMENTS

The County’s microwave system transports public safety radio/data and other County network traffic that is critical for the county to operate effectively. Upgrades to the system are needed to maintain the ever growing capacity requirements the County requires. Improvements will provide a redundant path for voice and data to ensure functionality in the event of equipment failure. Additional microwave radios and network switching hardware will be needed to bring the capacity and speeds up to the standards that meet current applications requirements.

The current system is operating at capacity now. If the upgrades are not done, there will be no way to add any additional services. There is a constant, ever growing need, for more data and bandwidth to provide video, data, voice, telemetry, security and other network traffic. The estimated costs for the replacement of the entire microwave system is estimated to be approximately \$10 million (this includes infrastructure, radio and facilities improvements and/or replacement). Although funding was not available during the proposed and final budget process to allocate towards the project, it is anticipated that the Executive Office will be providing an update to the Board of Supervisors during the First Quarter Budget update, including a prioritized funding request.

MICROWAVE SYSTEM EXPANSION

The county’s critical microwave system serves public service radio such as Sheriff’s office, Fire Departments, Local police, EMS and numerous other public safety groups. It also provides a data link to Fort Bragg and Willits for county department. Approximately 200+ employees depend daily on the network connectivity provided by this system. Currently the south coast and Fort Bragg are not part of a “ring” that provides diversity, they are a “spur” or on the end of the link. If we have a failure of equipment, they are cut off until the problem can be corrected. By closing the link from Point Arena to cold springs we would have resiliency needed for the south coast. Fort Bragg is currently a “spur” and the link from Fort Bragg needs to be in a ring configuration. This will provide resiliency in case of equipment failures. Public Safety radio also benefits from this as they are on the same system.

THE POINT ARENA EXPANSION/RING PROJECT IS ESTIMATED TO COST
\$300,000

THE FORT BRAGG EXPANSION/RING PROJECT IS ESTIMATED TO COST
\$500,000

SONOMA COUNTY CONNECTION

In order for the county to have resiliency it needs a link from the existing south county microwave system to Sonoma County. This will provide a backup/alternate internet path in case of outages. AT&T has proven they do not have resiliency needed. As the county needs to embrace new cloud based technologies, this resiliency is essential as it would be dependent on an always available internet connection. During emergencies this is critical, as communications need to be reliable and resilient.

THIS PROJECT IS ESTIMATED TO COST \$500,000

RADIO SYSTEMS UPGRADES AND REPLACEMENT

The County maintains a County-wide radio system that supports the Sheriff’s Office, Department of Transportation, Public Works, and other departments with field workers. Many other state and federal agencies also use part of the radio network to fill in gaps in coverage. In South County, radio frequencies can be shared between Mendocino and Sonoma County.

Radio service is critical for County public safety. Because many areas of the County are remote, and the terrain is quite rugged, radio coverage can be difficult and expensive to provide. The system has over twenty repeaters that boost the signal throughout the County. Voter comparators help ensure that the strongest signal possible is delivered to an officer in their vehicle. Existing VHF/UHF repeaters are 20+ years old and are past end of life. Replacement units will provide additional functionality and resiliency that we do not have with existing equipment.

THIS PROJECT IS ESTIMATED TO COST \$1,500,000

OFFSITE IT DATA CENTER REPLICATION

Offsite IT replication will allow the County to institute a necessary robust and safe data recovery system to assist in protecting the County’s data center in the event of failures due to natural disasters such as flood, earthquake, and fire. If the County experienced a catastrophic failure and did not have an offsite replication system in place, the County would be unable to recover data pertaining to the County’s core operating systems, including the finance system (Munis), property system, payroll, axes, criminal justice system, purchasing, Clerk Recorder, Assessor, telephones, and numerous other services that rely on the data center to operate.

With the implementation of an off-site replication system, the County would be able to efficiently and effectively re-establish these essential services in the event of a disruption. The replication system would also provide the County with an essential method of backup and recovery due to accidental data loss.

THIS PROJECT IS ESTIMATED TO COST \$300,000

ANNUAL ESTIMATED MAINTENANCE COST \$8,000

CAPITAL IMPROVEMENT PLAN

COUNTYWIDE DOCUMENT IMAGING SYSTEM

The County's existing document imaging system solution is approximately 20 years old. Although the system serves the Assessor/Clerk-Recorder and Auditor's Offices current document imaging needs, the system lacks the functionality that other departments require (e.g. enhanced indexing and search capability). Additionally, several county departments have acquired other independent document imaging systems, and while these have served the County well, it does present support and return on investment issues (i.e. departmental staff time reduction, space cost reduction, efficiency and effectiveness).

Currently, several County departments lease storage facilities in order to store documentation that would likely be managed by a countywide document imaging system. Departments are also utilizing valuable office space to store their documents and records. Specific departments such as Human Resources, County Counsel and Public Defender which have large volumes of stored paper documents would greatly benefit from electronic storage for old documents. Staff would not be spending hours looking for paper documents and free up large areas of storage space.

THIS PROJECT IS ESTIMATED TO COST **\$565,000**

In FY 20-21 \$65,000 is budgeted, with additional funding in subsequent years until the project is complete

NETWORK SWITCHES

The county has over 175 cisco network switches that support the data connections for every computer in the county. These devices are located in the various network closets throughout the county and are critical for daily computer operations. The devices were last updated in 2008 and the switches are at end of life and are no longer supported by the manufacture. Spare parts on hand are minimal and only available from secondary markets. All aspects of the county's computer systems rely on these devices they are the data highway directors that allow the information to flow to every computer, server, firewall and internet. Public safety would be seriously at risk as failure means no communications are possible to servers, CAD, Dispatch or internet. It is imperative that these devices get replaced now that they are end of life.

THIS PROJECT IS ESTIMATED TO COST **\$2,500,000**

In FY 20-21 \$50,000 is budgeted, with additional funding in subsequent years until the project is complete.

SHERIFF DISPATCH CONSOLES

Dispatch consoles were originally installed in 1990, updated in 2002, are now at end of life for over three years. Support from Motorola is no longer available, and spare parts are difficult to find. The existing console system cannot be expanded to add additional local and/or offsite operator positions or channels. It is critical the county replaces this system as console failure would cause widespread and complete failure of Sheriff's radio systems. All Sheriff's main radio repeater/voting systems are

console controlled and transmitter site steered. Recovery in event of a complete console failure would take three to four months to integrate into existing Sheriff's radio systems.

THIS PROJECT IS ESTIMATED TO COST **\$600,000**

The County has embarked upon a Five year IT Master Plan, which was adopted by the Board of Supervisors in November 2018. The IT Master Plan identified 99 initiatives with a potential investment of \$20.7 million over five years. The Executive Office provided the Board of Supervisors with regular updates on high priority projects, as well as requesting that funds be allocated in IT Reserve in order to address those projects.

Preliminary findings in FY 2017-18 identified 13 priority/mission critical projects and the Board approved the transfer of \$670,364 from existing IT Reserves to fund those projects in FY 17-18. Of the 13 priority/mission critical projects: 11 have been completed and two were deferred to FY 18-19 due to funding. Completed projects totaled \$584,600 and deferred projects totaled \$60,000, bringing the priority project totals 4% under budget.

In FY 18-19 the Board allocated \$1 million to IT Master Plan projects. Funding was allocated to 17 initiatives, including:

- Munis Gap Analysis and Utilization Improvement – Procurement and Payables Budgeting Process Review and Improvements
- Budget Process Review and Improvements – Phase 2
- Cannabis Permits and Licenses Process Review
- Aumentum Property Tax Assessment Contract and Project Management Network Upgrade Bid Development
- Assessment of Cannabis Processes – Phase 2
- MCSO Aegis Upgrade
- Network Upgrade RFP
- IT Computer Equipment Replacement
- Public Safety Mobiles
- Internet Resiliency
- Technology Support for EOC
- Wireless Network Enhancements Phase I
- MCSO Structured Cabling Phase I
- Multi-Jurisdictional Radio Operations
- Logging and Audit Trails
- Public Safety Repeater Spare Parts
- Public Safety Radio Voting Comparators
- MCSO Network – Routers
- MCSO Network Firewalls
- DA/MCSO Firewalls for CJIS compliance
- MCSO Aegis Message Switch
- EOC Policy Room Improvements

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

IT SUSTAINABILITY PLAN:

During the preparation of the proposed budget, funding sources have not been identified as of yet to determine the County's options with respect to the necessary IT infrastructure improvements and/or identified business process improvements. The Executive Office has concurred with the Board of Supervisors reluctance to seek outside financing for these infrastructure improvements; however, also understood the need to continue to invest in the County's infrastructure. The IT Master Plan has identified the need for many critical infrastructure improvements/replacements as well as areas of improvement to increase efficiencies. Overall success is dependent upon the continued investment of the IT Master Plan. Recommended investment for Fiscal Year 2019-20 is \$4 million. At this point, the Board is looking for funding for critical items. County Staff is developing cost models related to the potential adoption of an Internal Services Fund to more appropriately allocate IT Master Plan costs.

Below is a summary of the IT Master Plan Fiscal Overview, illustrating the estimated costs per Fiscal Year (amounts are updated based upon the current state of the IT Master Plan projects and funding to date). Please also refer to Attachment I of this document for an updated Five-Year IT Master Plan budget including project detail.

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	TOTAL
INFRASTRUCTURE	\$3,526,670	\$3,086,800	\$3,213,300	\$2,062,800	\$891,800	\$12,781,370
APPLICATION	\$535,600	\$945,660	\$955,000	\$1,140,000	\$1,995,000	\$5,571,260
TOTAL	\$4,062,270	\$4,032,460	\$4,168,300	\$3,202,800	\$2,886,800	\$18,352,630

APPLICATION INITIATIVES								
C	Critical - Initiative is mission critical. Initiative mitigates significant risk to County operations or Public Safety and/or Return on Investment is very high.							
H	High - Initiative mitigates an acceptable level risk, and/or it has significant cost benefit or return on investment. Also provides significant level of service or protection to constituents and the community. Funding for these initiative typically begins in years 1.							
M	Medium - Is important to the organization, has measurable cost benefit or return on investment. Medium-priority initiatives also provide a service and protection to constituents and the community, but at a lower degree then a high priority initiative. Funding for these initiatives typically begin years 2-5 for the plan.							
L	Low - Provides value but with minimal cost benefit or return on investment. Funding for these initiatives typically begin in years 4 or 5 of the plan							
Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Best Practices								
1	Technology Governance	C	N					
2	Sustainability Planning	H	Y					
3	Project Planning and Implementation Best Practices	H	N					
4	Applications Management Best Practices	M	N					

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
5	Business Process Reviews	H	Y					
6	Software Selection Best Practices	H	Y					
7	Enterprise Reporting Best Practices	M	N					
8	User Training and Support (TCM)	C	Y	\$10,000	\$50,000	\$50,000	\$50,000	\$50,000
9	Training Rooms	M	N		\$25,000			
10	IT Project and Services Portfolio	M	N					
11	Return-On-Investment Considerations	H	N					
Department Applications and Systems								
12	Munis Gap Analysis and Utilization Improvement - Purchasing and Invoicing	C	Y	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
12.3	Munis Gap Analysis and Utilization Improvement - People Management	H	Y		\$150,000	\$50,000		
13	Budgeting Process Review and Improvements	H	Y	\$75,600	\$85,660			
14	Bids Management Tool	M	N		\$50,000			
15	NeoGov Gap Analysis and Utilization Improvements	M	Y				\$25,000	
16	GovInvest License and Implementation	L	N					
17	Aumentum Assessment & Tax Billing System	C	Y	\$150,000	\$150,000			
17.3	Aumentum Phase 0 Project Management and Contract Negotiation FY 18-19	C	Y					
17.6	Subject matter expert assistance (contract staff) - Aumentum	C	Y	\$50,000	\$50,000			
18	Cannabis Permits and Licenses Process Review	C	Y	\$50,000	\$25,000			
19	TRACKiT Gap Analysis and Utilization Improvement - ePermits anticipated completion by End of FY 19-20	C	Y	\$100,000	\$75,000	\$50,000	\$50,000	\$50,000
20	Centralized Land/Parcel Data Management	M	Y	Included in GIS Assessment				

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
21	Election Voting System Replacement (DIMS, GEMS, & Voter Equipment)	H	N	Complete in FY 2019-20 - funding via grant				
22	Electronic Document Management System (EDMS)	H	N		\$65,000	\$100,000	\$300,000	\$200,000
23	Enterprise Asset Management (EAM) Including Fleet	M	Y			\$50,000	\$100,000	
24	Fuel Management System Integration	H	N		\$20,000	\$30,000		
25	Project Tracking and Collaboration	M	N			\$20,000	\$30,000	
26	Intranet	M	N			\$50,000	\$50,000	
27	Agency Wikis	L	N			Included above	Included above	
28	Electronic/Digital Signatures	M	N			\$25,000	\$25,000	
29	Homeless Management Information Mgmt. System (HMIS)	M	N				\$100,000	\$100,000
30	Migration of Access & Homegrown Applications to COTS	M	N		\$25,000	\$35,000	\$25,000	\$25,000
31	Website Content Management Training	M	Y			\$25,000		\$25,000
32	Animal Services Chameleon System Improvements	H	N		\$25,000			
33	Library Scheduling System	M	N			\$15,000		
34	Justware Gap Analysis and Utilization Improvement	M	Y					\$100,000
35	Replacement of Probation's Assessment.com System	H	N					
36	GIS Assessment and Computer-Aided Dispatch Base Layer	H	N					
37	Aegis Gap Analysis and Utilization Improvement	M	Y			\$50,000	\$50,000	\$50,000
	Aegis Upgrade	H	Y	Funded via the Sheriff's Office Budget				
38	Jail Visitation Management System	M	N			\$45,000		
39	Migrate Jalan Warrant Process & Historical Data to Aegis	L	N					

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
40	Conceal and Carry Weapon (CCW) Permitting Software	L	N					\$40,000
41	3D Incident Mapping	L	N					\$40,000
42	Automated License Plate Readers	M	Y					\$40,000
43	Sheriff's Vehicle - Voice Recognition	M	N					\$50,000
44	Sheriff's Office Automated Vehicle Locator (AVL)	M	N					
Gov 2.0 and Smart Counties								
45	OpenGov	M	N			\$20,000		
46	Mass Public Outbound Communications	M	N					
47	Board Meeting Automated Text Recording and Minutes (Talk-To-Text)	L	N				\$50,000	\$50,000
48	Kiosks	H	N		\$50,000	\$50,000		
49	District Attorney-Specific Email & Web Page URL	H	N	N/A	N/A	N/A	N/A	N/A
50	Volunteer Tracking and Contract System	M	N			\$15,000		
51	Central Employee ID Badge and Facility Security Access	M	Y			\$175,000	\$175,000	\$175,000
Total Application Initiatives:				\$535,600	\$945,660	\$955,000	\$1,130,000	\$1,995,00

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

BUDGET UNIT DETAIL								
INFRASTRUCTURE INITIATIVES								
C	Critical - Initiative is mission critical. Initiative mitigates significant risk to County operations or Public Safety and/or Return on Investment is very high.							
H	High - Initiative is mission critical, it mitigates risk, and/or it has significant cost benefit or return on investment. Also provides significant level of service or protection to constituents and the community. Funding for these initiatives typically begin in the front end of the 5-year planning period.							
M	Medium - Is important to the organization, has measurable cost benefit or return on investment. Medium-priority initiatives also provide a service and protection to constituents and the community, but at a lower degree than a high priority initiative. Funding for these initiatives typically begin in the middle of the 5-year planning period (Year 2 or 3). Can also be a high-priority initiative that is dependent on another high-priority initiative that is a prerequisite.							
L	Low - Provides value but with minimal cost benefit or return on investment. Can also be a medium-priority initiative that is dependent on another medium-priority initiative that is a prerequisite. Funding for these initiatives typically begin on the back end of the 5-year planning period (Years 3-5).							
Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Best Practices								
52	Network Upgrade	C	Y	\$50,000	\$1,250,000	\$1,250,000		
53	Structure Connectivity System	C	Y		\$25,000	\$25,000	\$25,000	\$25,000
54	Storage Area Network (SAN) Upgrade	H	N			\$137,500		
55	Cloud Computing	M	N					
56	IT Computer Equipment Replacement Plan	C	N	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000
	Public Safety Mobiles	C	N	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000
57	Internet Bandwidth - Resiliency	C	N	\$30,800	\$23,400	\$23,400	\$23,400	\$23,400
58	Office Software Upgrades	C	N	\$92,670				
59	WebEOC	M	N			\$50,000		
60	Technology Support for the EOC	H						
61	Network Resiliency Study - Emergency Broadband Availability	C	Y	\$50,000				
62	Electronic Mail (Groupwise)	H	Y		\$213,600	\$93,600	\$93,600	\$93,600
63	E-Fax	M	N					
64	VMware Upgrade & Server Refresh - Complete	M	N		\$45,000		\$160,000	

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

BUDGET UNIT DETAIL

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
65	Remote Access Upgrade	M	N			\$25,000		
66	Wireless Network	H	N	\$35,000	\$35,000			
67	Video Surveillance Assessment and Replacement	C	Y	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000
68	Property System	H	N					
69	Microwave and Multiplexer Replacement	C	Y	\$1,200,000				
	Mux/MPLS Upgrade	C	Y	\$1,350,000				
70	Radio Systems Upgrades and Replacement	H	N					
	Radio Repeaters - Capital Replacement	M	N			\$150,000	\$165,000	\$165,000
	Radio Repeaters - Spare Parts Inventory	C	N	\$25,000				
	Radio - Voting Comparators Upgrade	H	N					
70.5	Tower Environmental/Power Alerts Alarms	H	Y	\$11,750				
71	Microwave Ring Expansion	M	Y			\$650,000		
	Microwave resiliency Sonoma County Connection	M	Y				\$500,000	
72	Video Conferencing	H	N	\$26,000				
73	Infrastructure Roles and Responsibilities	H	Y	\$10,000				
74	MCSO Structured Connectivity System	C	Y	\$283,000	\$250,000			
75	MCSO Local Area Network (LAN) Upgrade	H	N					
a	Router Upgrade	H	N					
b	Firewall Upgrade	H	N					
c	District Attorney Firewall - CJIS Compliance	H	N					
d	Switch Upgrades	C	Y	\$80,000				
e	Switch Upgrades Remote Offices	C	N	\$15,000				

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

BUDGET UNIT DETAIL								
Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
f	Aegis Message Switch	H	N					
76	MCSO Infrastructure Upgrade (Servers, SAN, and Backups)	H	N					
	So Server Upgrades	H	N					
	Aegis Server Replacement	H	N					
	Backup Server & Software Upgrades	M	N					
	SO Resilient Server - Dispatch	M	N			\$55,000		
	So Resilient Server - Admin	M	N				\$40,000	
77	Multi-Jurisdictional Radio Operations	H	N	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
78	Dispatch Radio Console Replacement	H	N		\$600,000			
IT Operations								
79	IT Operations - Enterprise Management Platform	H	N					
	Help Desk Ticketing System	M	N					
	IT Asset Management Automation	H	Y		\$25,000	\$18,000		
	IT Automation Tools (Patch Management)	M	Y			\$25,000	\$18,000	
	IT Support Metrics	M	Y			\$18,000		
	Network Management Tools (Configuration Management)	M	N		\$25,000	\$18,000		
80	Mobile Device Management	H	N	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
81	IT Cost Recovery (IT Budget Allocations)	C	Y	\$23,400				
82	IT Procurement Practices	H	N					
83	IT Policies and Procedures	H	Y		\$7,800			
84	MCSO IT Operations - Enterprise Management Platform		N					
	AD Audit	H	N					

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

BUDGET UNIT DETAIL

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Operations Software	H	N		\$20,000	\$50,000		
	Cloud Based Backup	C	N	\$12,000	\$24,000	\$24,000	\$24,000	\$24,000
	Security Audit	M	Y				\$50,000	
IT Security								
85	Disaster Recovery Planning	H	Y	\$40,000				
86	Disaster Recovery Site Implementation	H	Y		\$100,000	\$100,000	\$100,000	
87	Backups	M	N		\$70,000	\$30,000	\$30,000	\$30,000
88	Firewall Upgrade	H	N					
89	IT Security Assessment	M	Y			\$50,000		
90	Logging and Audit Trails	H	N		\$25,000			
91	Records and Data Retention	C	N	\$27,000	\$36,000	\$36,000	\$36,000	\$36,000
92	PCI Compliance - Study	M	N					
93	Domain Name Services Security	C	N	\$14,400	\$28,800	\$28,800	\$28,800	\$28,800
94	Staff Security Awareness Training	H	N					
GIS								
95	GIS Assessment and Master Plan	M	Y				\$100,000	
96	GIS Data Acquisition	M	Y				\$150,000	\$25,000
97	GIS Emergency Operations Readiness	H	Y		\$25,000	\$50,000	\$50,000	\$25,000
Telecommunications								
98	VoIP Phone System Upgrades and Resiliency	M	N				\$75,000	\$75,000
99	Phone System Training	M	Y		\$25,000	\$25,000		
IT Staffing								
100	Business Analysis and Project Management Skill-Set Needs	M	Y					
Total Infrastructure:				\$ 3,604,020	\$ 3,201,600	\$ 3,280,300	\$ 2,016,800	\$ 898,800
Net Application Spend:				\$ 535,600	\$ 945,660	\$ 955,000	\$ 1,130,000	\$ 1,995,000
Grand Total Spend:				\$ 4,139,620	\$ 4,147,260	\$ 4,235,300	\$ 3,146,800	\$ 2,893,800

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

FUNDING MECHANISMS

CURRENT FINANCING OPTIONS

PAY-AS-YOU-GO FINANCING

This is the primary method of funding for capital improvement and deferred maintenance projects in the County. For the past several years the County has utilized available funding in order to fund priority projects. This funding has come from a mix of general fund discretionary dollars and one-time savings from prior years. Special department revenues have been used for non-general fund projects. Each year the process of public bidding and staff capacity has been more of a hurdle for project completion than available funding. Three additional Facilities Division staff were added in the FY 17-18 Budget to handle additional projects to address this issue. The Board of Supervisors' have established several policies related to Fiscal Stability and Financial Sustainability. A key part of this policy directive is the County incurring no additional debt. Based on this and the recovering economic condition, the County has been able to adequately fund priority projects on a pay-as-you-go basis. This approach is expected to continue into the near future and has been effective in eliminating the backlog of projects.

CIP'S IMPACT ON OPERATING REVENUES

The County's target is utilizing \$1 million of discretionary revenue to fund the Capital Improvement Plan each year. This amount may be adjusted up or down during preparation of the budget depending on the projected amount of available fund balance available in the General Fund from the prior year. As an example in FY 2016-17 \$706,374 of "operating revenue" was dedicated to capital projects and additionally \$1,130,199 of one-time funding or fund balance was also dedicated to capital projects. This funding is exclusive of the operating funds provided to the Facilities Division (through Budget Unit 1610) for management of the CIP projects.

In this Budget, no additional discretionary general fund revenue or one-time funding was budgeted to support capital projects. There has been an unusually high amount of carryover funding in recent years, but additional funding will be necessary in the next year in order to meet the upkeep and operational needs of the County. The numbers referenced above only refer to General Fund projects. The funding for General Fund projects is transferred into the Capital Improvement Fund at the beginning of the fiscal year, while projects funded from other funds are billed out throughout the year, so are not part of the Capital Improvement Funds fund balance at the end of the year. Reserve for Major Repair and Maintenance of Facilities

RESERVE FOR MAJOR REPAIR AND MAINTENANCE OF FACILITIES

(County Policy 33), is one way for the County to fund major repair and maintenance of facilities. The Board of Supervisors has deferred and suspended the funding of this reserve since FY 07/08.

When funded, the reserve, known as the "Capital Improvement Fund" provides monies through Budget Unit 1710 for facility enhancements and large-scale maintenance projects including items such as roof repair, parking lot repairs, and heating and cooling (HVAC) upgrades, Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities, as well as any other significant facility preventative maintenance costs or repairs. With a County owned building inventory of approximately 726,465 square feet (514,342 General Fund facilities and 212, 123 non General Fund facilities) the Fund would be allocated at \$462,907 for general fund facilities; Non General Fund facilities would budget for their maintenance through the annual budget process.

While funding has been available for the past several years, the reserve has not been funded based on the CEO's recommendation that the funding be directly invested in projects to reduce the backlog of deferred maintenance. Each budget cycle the CEO reconsiders the funding of the reserve pursuant to County policy. For at the next couple of years, the CEO anticipates continuing to recommend all investment be added to addressing the backlog of maintenance projects.

INFORMATION TECHNOLOGY REPLACEMENT RESERVE (IT RESERVE)

(IT Reserve) was established (County Policy 35) to provide funding for the replacement of multi-departmental computer systems; the funding is located in Budget Unit 0717. Currently, this reserve is being used to fund an update to the County's Property System as well as computer and software replacements and upgrades. As the County undertakes an IT master planning process, recommendations for utilizing any additional funding in BU 0717 will be identified.

VEHICLE REPLACEMENT FUND

The County Vehicle Replacement Fund, Budget Unit 0711, was historically replenished throughout the fiscal year from per-mile charges which included estimated costs of vehicle replacement in addition to mileage and maintenance costs. Currently, mileage fees include only maintenance and fuel costs and approved vehicles are being purchased with additional revenues that are transferred into the fund. The Executive Office is investigating the re-institution of mileage fees which would include estimated costs of vehicle replacement.

GRANTS

Capital project prioritization may be influenced by the availability of outside funding. The County contracts with a grant consultant to identify and apply for additional grant funding for projects.

DONATIONS

The Covelo Library is an example of a community donation to the County. Another example of community donation can be seen through the work of volunteers in County parks.

CAPITAL IMPROVEMENT PLAN

TRANSPORTATION FUNDING

LOCAL ROAD FUNDS

The Road Fund is provided a transfer of a portion of County property tax revenues each year. For FY 17-18 this is estimated to total \$3.48 million. In addition to this funding the Board of Supervisors has dedicated \$1.75 million of General Fund dollars to corrective maintenance projects. The total is comprised of \$1 million in anticipated cannabis tax revenue and \$750,000 of prior year savings (one-time money). This funding will also be enhanced by the new SB 1 state transportation package, which is estimated to provide an additional \$250,000 in FY 17-18 for corrective maintenance projects, for a program total of \$2 million. More information on SB 1 and the proposed future projects are described as part of the Department of Transportation's section in this book (Budget Unit 3010).

STATEWIDE HIGHWAY USERS TAX ACCOUNT (HUTA)

The Highway Users Tax Account is primary source of funds for the overall county road maintenance and safety improvement program. The State of California collects 27.8 cents for every gallon of gasoline sold. The State distributes money back to California Counties based on the number of registered vehicles and miles of roads maintained. This money becomes a special revenue called the Road Fund which must be used for road and transportation purposes.

FEDERAL HIGHWAY ADMINISTRATION (FHWA)

FHWA provides funding for specific roads and bridges. FHWA funding is administered through Caltrans and includes several grant programs. The Highway Bridge Program (HBBR and HBP) is used to replace or rehabilitate county bridges.

FEDERAL AVIATION ADMINISTRATION (FAA)

FAA provides funding for a variety of airport improvements.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Federal funds for community development and economic development activities & projects. This source is also used for a majority of ADA upgrade projects.

FEDERAL EMERGENCY MANAGEMENT AUTHORITY (FEMA)

Funds that can be used for needed repairs after damage by storms or disasters.

OTHER FINANCING OPTIONS

CERTIFICATES OF PARTICIPATION

Certificates of Participation (COPs) have been used over the past thirty-five years to finance millions of dollars of County facilities. Currently it is against the Board's policy to incur additional debt, so the County does not foresee utilizing this source of funding on the horizon.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are secured by a pledge of the full faith and credit of the issuer or by a promise to levy taxes in an unlimited amount necessary to pay debt service or both. Since the passage of Proposition 13 setting a limit on the ad valorem tax on real property at 1%, this type of financing has declined in use. Use of GO bonds requires a two-thirds voter approval and the proceeds may only be used for the acquisition or improvement of real property.

LEASE PURCHASE

Generally used to finance major equipment/software purchases. The loan period approximates the useful life of the asset purchased. Ownership of the asset is often transferred to the purchaser for zero to a nominal cost at the end of the lease term.

IMPACT FEES

One consequence of new development - housing development, in particular - is an increase in population and a corresponding increase in the demand for public services. While new development generates taxes and other revenues for local government, the increase in revenue is unlikely to fund the full impact on County programs and facilities. Recognizing the effect of Proposition 13 in limiting discretionary revenue, development impact fees are one avenue by which the state has empowered counties to mitigate the effects of new development and population growth.

Impact fee revenue can be used for new capital facilities and assets such as vehicles, equipment, computers, library books, office space, jail beds, parks, playgrounds, and roads. If the County expands a facility to accommodate population growth, the portion of the facility cost related to growth can also be recouped from development impact fees.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS - FY 2019-20 PROJECTS LIST

SUMMARY/COSTS

GENERAL FUND PROJECTS FUNDED IN FY 2019-20

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Roof Replacements		
Administration Center Roof & HVAC	5,049,518	-
Main Jail Roof & HVAC Replacement	775,000	-
EOC - Jail Programs Roof & HVAC Replacement	360,000	-
Willits Library Roof Replacement	-	250,000
Willits Veterans Hall Roof Replacement	150,000	250,000
Ukiah Library Roof Replacement	-	460,000
Roof Replacements - All Buildings	2,215,000	725,000
Roof Re-coating to Extend Life - All Buildings	590,000	290,000
Public Health-Mental Health Roof & HVAC	-	2,400,000
Total Roof Replacements	9,139,518	4,375,000
Energy Efficiency Retrofitting & Upgrades		
Sheriff's Administration - HVAC Replacement	200,000	-
Other Buildings - HVAC Replacement	785,000	585,000
Solar lighting & EV Charging Stations	175,000	210,000
Windows, Weatherization, Insulation	15,000	40,000
LED Lighting Upgrades	-	-
Total Energy Efficiency Retrofitting & Upgrades	1,175,000	835,000
Capital Facilities Maintenance		
Exterior Painting - Jail Building #2	335,000	-
Exterior Painting Remaining Buildings	490,000	440,000
Interior Painting - Jail Building #1	240,000	-
Interior Painting - Remaining Buildings	325,000	360,000
Flooring Replacements - All Buildings	610,000	688,000
Parking Lot Rehabilitation - Remaining Facilities	530,000	450,000
ADA Retrofitting & Upgrades - All Facilities	425,000	250,000
Electrical & Mechanical (Non-HVAC) Upgrades	625,000	350,000
Other Deferred Maintenance Projects	570,000	-
Un-reimbursed Flood & Mold Claims	170,000	150,000
Hazardous Tree Mitigation	220,000	110,000
Park Maintenance & Enhancements	500,000	-
Total Capital Facilities Maintenance	5,040,000	2,798,000
Fire-Life-Safety / Modernization Aging Facilities		
Probation - Exiting and Fire Safety	420,000	-
Sheriff's Administration Building Upgrades	400,000	-
Yokayo Center Exterior Repairs & ADA Compliance	-	910,000
Fire-Life-Safety Compliance Improvements All Buildings	600,000	560,000
DOT Road Materials Covers & Video Security	-	380,000
Park Hazard Mitigation (Low Gap Bridge & Bower Park Spillway)	1,175,000	-
Asbestos and Lead Abatement (Paint & Flooring)	120,000	120,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS - FY 2019-20 PROJECTS LIST

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Underground Storage Tank Mitigation & Monitoring	225,000	-
HIRSCH and Other Security Improvements	145,000	225,000
Fire Alarm and Fire Suppression Systems	500,000	125,000
Work flow/Staffing Remodel Requests	615,000	480,000
Other Departmental Small Projects	115,000	125,000
Total Fire-Life-Safety / Modernization Aging Facilities	3,895,000	2,925,000
Major Projects - Capital Improvements		
Treasurer Tax Collector Operational Improvements	185,000	-
New Generators and Generators Back-Ups	295,000	125,000
Library Meeting Room & Fire Alarm System	-	135,000
Public Health - Mental Health Siding Replacement	-	300,000
Pt. Arena Veterans Hall ADA & Maintenance	165,000	-
Jail Expansion Project	1,000,000	24,000,000
Parking Lot Rehabilitation - Jail & Administration Center	650,000	-
Microwave System Infrastructure Improvements Incl. Grants	570,000	500,000
HSA Facility Planning & Avila Center Expansion	250,000	1,330,000
Total Major Projects - Capital Improvements	3,115,000	26,390,000
Roads & Bridges		
Corrective Maintenance	5,000,000	16,415,328
Road Reconstruction	-	3,316,381
Storm Damage	-	18,808,046
Bridge Replacement & Retrofits	-	42,442,796
Pedestrian Improvements	-	1,173,783
Sediment Reduction/Fish Barrier Removal/Other	-	2,354,915
Total Roads & Bridges	5,000,000	84,511,249
County Vehicle Fleet		
Replacement of County Vehicles	4,258,000	1,415,000
Total County Vehicle Fleet	4,258,000	1,415,000
Information Technology Maintenance & Upgrades		
Microwave System Equipment Improvements	225,000	-
IT Reserve (Equipment & Enterprise Software)	1,525,000	-
Countywide Document Imaging System	500,000	-
Total Information Technology Maintenance & Upgrades	2,250,000	-
Sub-Total	33,872,518	123,249,249
Total All Funds		157,121,767

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS

FY 2019-20 CAPITAL IMPROVEMENT OVERVIEW

General Fund	Carry Forward Project Fund Balance	\$ 4,676,627	
General Fund	New Capital Improvement Plan Funding Allocations	\$ 12,000	Grant
General Fund	Total	\$ 4,688,627	
Non-General Fund	Carry-Forward Projects	\$ 769,248	*CF
Non-General Fund	New Project Requests	\$ 398,000	
Non General Fund	Total	\$ 1,167,248	
Total	Total All Projects	\$ 5,855,875	

* Carry Forward

FY 2019-20 PROPOSED PROJECTS

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
GENERAL FUND PROJECT			
Small Deferred Maintenance Projects < \$5,000 (Line Item 862130)	50,000	30,000	25,000
Unanticipated Capital Projects - Various Locations	100,000	-	75,000
Parking Lot Maintenance & Rebuild - Various locations	100,000	-	-
County Wide Tree Removal Program	50,000	5,000	20,000
Painting and Exterior Maintenance - Various locations	300,000	35,000	35,000
Roof Repairs - Various locations	300,000	100,000	50,000
HVAC System Upgrades & Replacement - Various locations	125,000	100,000	65,000
ADA Improvements - ADA Only Projects - Various locations <i>Additional ADA improvements funded and included in remodel projects per the Uniform Building Code.</i>	125,000	105,000	105,000
Juvenile Hall Fence Privacy Screening Grant funded project; Building 33	12,000	-	12,000
Ongoing Underground Storage Tank (UST) Wells and Monitoring at Fort Bragg & Willits Road Yards; Buildings 9 & 23	100,500	50,000	50,000
Priority Roof Replacement - Red Cross Modular - Roof Replacement; Building 34	15,000	-	15,000
Priority Roof Repairs - Ukiah Veterans Hall Roof Repairs; Building 40	50,000	-	30,000
Refurbish Existing Jail Kitchen Walk-in Refrigerator; Building 47	45,000	-	30,000
Probation Security Access Control System; Building 38	38,000	-	-
Update ADA Transition Plan, Fire-life-safety compliance, space planning - Various locations	250,000	-	-

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS			
PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
ADA Improvements - Point Arena Veterans Hall - Restroom upgrades; Building 20	15,000	-	-
Park Maintenance & Enhancements (Bower Park Safety Hazard Spillway Repairs); Facility 201	95,000	-	-
Park Maintenance & Enhancements - Low Gap Bridge Safety Enhancements; Facility 204	30,000	-	-
Deferred Maintenance Project - Fort Bragg Vets Sidewalk Replacement 11	30,000	-	-
Deferred Maintenance Project - Museum Gutter Repairs; Building 22	30,000	-	-
PROJECTS IN PROGRESS & CARRY FORWARD PROJECTS			
Administration Center Roof Replacement Project Southeast Phase 2 of 3; Building 28	2,650,000	2,579,627	2,579,627
Main Jail Roof and HVAC Replacement Project; Building 43	775,000	775,000	775,000
EOC - Jail Programs Roof and HVAC Replacement Project; Building 48	360,000	360,000	360,000
Generator Interconnect for Critical Facilities; Buildings 48, 43, 45, 33, and 42	170,000	170,000	170,000
Treasurer-Tax Collector Office Improvements - Departmental Request; Building 28	185,000	175,000	175,000
San Hedrin Power Line Evaluation & Repairs; Facility 350A	100,000	30,000	30,000
Museum Mold Remediation and Repairs; Building 22	40,000	40,000	40,000
Courthouse Magnolia Tree Maintenance; Building 30	7,000	7,000	7,000
Juvenile Hall Security Cameras and Cell Painting; Building 33	35,000	35,000	35,000
Carpet & Flooring at OES and Investigations; Building 48	30,000	30,000	30,000
Point Arena Microwave Site New Power Line; Facility 354	30,000	30,000	30,000
Sheriff's Office HVAC - Dampers & Exhaust Fans; Building 39	46,500	46,500	-
Public Defender Parking Lot Door Upgrade; Building 31	5,500	5,500	-
Fire & Life Safety Survey - Probation; Building 38	30,000	30,000	-
Transfer in for Library Project (Non-General Fund)			
Library - Remodel Ukiah Community Room with ADA/Fire Alarm	134,248	134,248	134,248
Library - Willits Library, Remodel Staff Kitchen; Building 21	5,000	-	5,000
Library - Willits Library, Remove Meeting Room Kitchen; Building 21	4,000	-	4,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

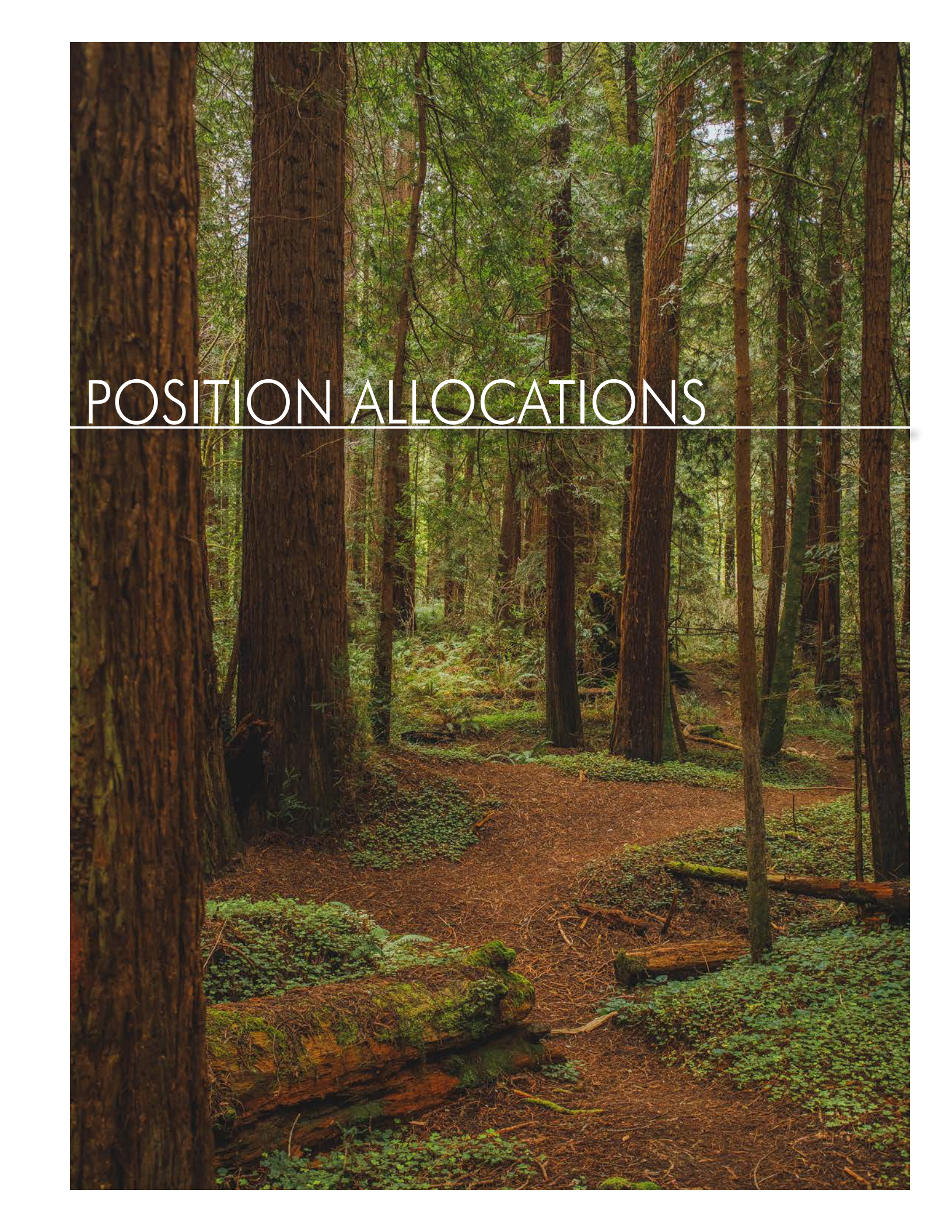
CAPITAL IMPROVEMENTS - FY 2019-20 PROPOSED PROJECTS LIST			
PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Library - Willits Library, New Carpet and Flooring; Building 21	60,000	-	60,000
Library - Roof Replacement Willits Library; Building 21	250,000	-	-
Transfer in for Library Project (Non-General Fund)			
DOT - Video Security Fort Bragg Yard; Building 9 *CF	30,000	30,000	30,000
DOT - Video Security Point Arena Yard; Building 18 *CF	25,000	25,000	25,000
DOT - Update Electrical System Fort Bragg Shop; Building 9	50,000	-	50,000
DOT - Repair or Replace Metal Roof Fort Bragg Road Yard; Building 9	125,000	-	125,000
DOT - Roof Replacement Ukiah Admin Offices; Building 37	315,000	-	-
DOT - Roof Replacement Ukiah Equipment Shop; Buildings 37A & 37B	500,000	-	-
Transfer in for Child Support Project (Non General Fund)			
Main Floor Carpeting and Abatement - Building 55	78,000	-	78,000
Automatic Operators at Main Entry Doors Including HIRSCH - Building 55	48,000	-	48,000
Transfer in for Child Support Project (Non General Fund)			
Yokayo Center Front Canopy on 737 & 747 S. State Street; Building 66 & 41 *CF In progress	430,000	642,000	430,000
Electric Strikes installation on Interview Booth Doors - EFAS Ukiah; Building 66 *CF In progress	48,000	60,000	48,000
Remodel CFS File Room E-14 into a Childcare Room; Building 54 *CF In progress	30,000	30,000	30,000
Avila Gates (3) with (1) HIRSCH card reader and fence and gate for Avila play area; Building 7 *CF	52,000	30,000	52,000
Avila Install 10 x 12 Tuff Shed - No Electrical; Building 7 *CF	20,000	20,000	20,000
Refresh APS break room V-2 South Yokayo; Building 41	8,000	-	8,000
HHSA Unanticipated Capital Projects - Various locations	20,000	-	20,000
WISC Building 2 Mold Remediation & Repair; Building 62 *CF In progress	20,000	20,000	-
Children's Services Ceiling Insulation Encapsulation (Design); Building 54 *CF	30,000	30,000	-
Repair Public Health Building Façade (seek other options); Building 56	450,000	-	-
Vehicle Charging Stations at HHSA Locations; Buildings 61 & 7	90,000	-	-
Update ADA Transition Plan, Fire-life-safety compliance, space planning - Various locations	150,000	60,000	-

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

FIXED ASSETS		
0327 Air Quality Management District		
Vehicles - x1 Hybrid SUV	30,000	Non-General Fund
Air Quality Monitor	15,000	Non-General Fund
Total Information Services (Air Quality Management District)	45,000	
1910 Land Improvement		
Vehicles - x1 Utility Pickup	30,000	General Fund/1X\$
Total Sheriff-Coroner (Land Improvement)	30,000	
1960 Information Services		
Tape Back Up Expansion	20,000	General Fund/1X\$
Server Replacement	20,000	General Fund/1X\$
Communications Text Equipment	30,000	General Fund/1X\$
Back Up Check Printer	10,000	General Fund/1X\$
Total Information Services	80,000	
2310 Sheriff-Coroner		
Vehicles - Patrol Vehicles (x9 Std + x3 K9)	543,000	General Fund/1X\$
Network Switches	49,200	General Fund/1X\$
Servers	18,579	General Fund/1X\$
UPS Dispatch	100,000	General Fund/1X\$
UPS MDF St 1	20,000	General Fund/1X\$
Video Surveillance	100,000	General Fund/1X\$
Total Sheriff-Coroner	830,779	
2510 County Jail		
Vehicles - Jail Vehicles (x1 SUV + x2 Van)	155,000	General Fund/1X\$
Total County Jail	155,000	
3010 Road Maintenance & Administration		
Vehicles - 4x4 Utility Truck (x2)	74,000	Road Fund
Passive Diesel Particulate Filter and Installation	44,000	Road Fund
6.7 Tier 4 Engine Repower	106,000	Road Fund
L9 Tier 4 Engine and Installation	131,000	Road Fund
*Leica TS13P Total Station Package (50%) - 14,493	28,985	Road/General Fund
Bailey Bridge	278,000	Road Fund
* This Fixed Asset Funding will be split 50/50 between 1910 Land Improvement and 3010 Road Maintenance. The "owner" will be 3010		
Total Road Maintenance & Administration	661,985	

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

BUDGET UNIT DETAIL		
4013 Public Health Nursing		
Vehicles - (x2 Hybrid SUV + x1 Hybrid Sedan)	84,000	Realignment
Total Public Health Nursing	84,000	
4051 Behavioral Health and Recovery Services		
Vehicles - x1 Hybrid Sedan	26,000	Realignment
Total Behavioral Health and Recovery Services	26,000	
5010 Social Services		
Vehicles - (x4 Hybrid SUV + x1 Hybrid Sedan)	158,000	Non-General Fund
Total Social Services	158,000	
6110 Library		
Vehicles - x1 Hybrid SUV	28,000	Non-General Fund
Exterior Bookdrop	10,000	Non-General Fund
Total Library	38,000	
TOTAL FIXED ASSETS	2,108,764	

A photograph of a dense forest with tall, slender trees. The forest floor is covered in a thick layer of brown pine needles and green moss. Several large, moss-covered logs lie on the ground. The trees are mostly evergreens, and the lighting is soft, suggesting a shaded forest environment.

POSITION ALLOCATIONS



POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0327	AIR QUALITY MANAGEMENT DISTRICT						
0327	1370	2055	AIR POLLUTION CONTROL OFFICER	42.80	52.03	1.00	AIR POLLUTION CONTROL OFFICER
0327	3341	2057	SENIOR AIR QUALITY SPECIALIST	29.09	35.36	1.00	FUNDED
0327	3346	2059	AIR QUALITY TECHNICIAN	19.69	23.93	1.00	AIR QUALITY TECHNICIAN
0327	3562	2064	AIR QUALITY SPECIALIST	26.41	32.09	1.00	AIR QUALITY SPECIALIST
0327	3563	2064	AIR QUALITY SPECIALIST	26.41	32.09	1.00	AIR QUALITY SPECIALIST
0327	4019	2059	AIR QUALITY TECHNICIAN	19.69	23.93	1.00	FUNDED
0327	4022	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
0327	4023	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT I
0327	4144	0200	AQMD PROGRAM MANAGER	31.31	38.07	1.00	AQMD PROGRAM MANAGER
BU FTE Total						9.00	
0418	PH WIC						
0418	1656	4029	COMMUNITY HEALTH WORKER II	14.61	17.76	1.00	COMMUNITY HEALTH WORKER II
0418	1710	4003	NUTRITIONIST	24.40	29.66	1.00	NUTRITIONIST
0418	2009	4003	NUTRITIONIST	24.40	29.66	0.80	NUTRITIONIST
0418	3447	4003	NUTRITIONIST	24.40	29.66	0.40	FUNDED
0418	3651	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM SPECIALIST II
0418	3653	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3770	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3772	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3793	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3794	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3795	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3928	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
0418	4301	4095	SENIOR HEALTH PROGRAM ELIGIBILITY WORKER	17.35	21.09	1.00	FUNDED
0418	4302	4095	SENIOR HEALTH PROGRAM ELIGIBILITY WORKER	17.35	21.09	1.00	FUNDED
0418	4312	4095	SENIOR HEALTH PROGRAM ELIGIBILITY WORKER	17.35	21.09	1.00	FUNDED
BU FTE Total						14.20	
0426	COALITION FOR GANG AWARENESS & PREVENTION-DFC GRANT						
0426	3690	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II-OOC
BU FTE Total						1.00	
0448	DA STATUTORY RAPE VERTICAL PROSECUTION						
0448	2364	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
BU FTE Total						1.00	
0453	PH TOBACCO ED						
0453	3664	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
BU FTE Total						1.00	
0464	DA VICTIM WITNESS						
0464	0021	7085	VICTIM/WITNESS COORDINATOR	25.63	31.16	1.00	FUNDED
0464	0022	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	FUNDED
0464	2485	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
0464	2486	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
BU FTE Total						5.00	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0465	DA ANTI DRUG ABUSE						
0465	2681	7040	DISTRICT ATTORNEY INVESTIGATOR	29.03	35.28	1.00	DISTRICT ATTORNEY INVESTIGATOR 10%
0465	3198	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY III
0465	3389	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
BU FTE Total						3.00	
0478	PH BIOTERRORISM ACT						
0478	3668	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST-OOC
0478	3809	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
BU FTE Total						2.00	
0713	GENERAL LIABILITY INSURANCE						
0713	3009	0039	SAFETY OFFICER	23.82	28.96	1.00	SAFETY OFFICER
0713	3929	0039	SAFETY OFFICER	23.82	28.96	0.50	SAFETY OFFICER
0713	4030	0192	RISK ANALYST	27.46	33.37	1.00	RISK ANALYST
BU FTE Total						2.50	
0715	HEALTH BENEFITS						
0715	1702	0085	BENEFITS SPECIALIST - CONF	18.75	22.77	1.00	BENEFITS SPECIALIST - CONF
0715	3963	0006	SENIOR HUMAN RESOURCES ANALYST	31.80	38.64	1.00	SENIOR HUMAN RESOURCES ANALYST
0715	4006	0048	HUMAN RESOURCES TECHNICIAN	19.60	23.82	1.00	HUMAN RESOURCES TECHNICIAN
0715	4283	0058	STAFF ASSISTANT II - CONF	14.26	17.33	1.00	FUNDED
BU FTE Total						4.00	
1010	CLERK OF THE BOARD						
1010	4076	0149	DEPUTY CLERK OF THE BOARD II - CONF	23.25	28.26	1.00	FUNDED
1010	4078	0149	DEPUTY CLERK OF THE BOARD II - CONF	23.25	28.26	1.00	ADMINISTRATIVE ASSISTANT - CONF-OOC
1010	4143	0199	SR DEPUTY CLERK OF THE BOARD- CONF	25.63	31.16	1.00	SR DEPUTY CLERK OF THE BOARD- CONF
BU FTE Total						3.00	
1015	BOARD OF SUPERVISORS						
1015	0041	0186	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0042	0186	SUPERVISOR	0.00	33.71	1.00	SUPERVISOR
1015	0043	0186	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
BU FTE Total						5.00	
1020	EXECUTIVE OFFICE						
1020	3384	0043	CHIEF EXECUTIVE OFFICER	0.00	93.75	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASSISTANT CHIEF EXECUTIVE OFFICER	57.37	69.73	1.00	FUNDED
1020	3386	0040	DEPUTY CEO	43.01	52.29	1.00	DEPUTY CEO
1020	3387	0040	DEPUTY CEO	43.01	52.29	1.00	DEPUTY CEO
1020	3388	0040	DEPUTY CEO	43.01	52.29	1.00	DEPUTY CEO
1020	3612	0012	SENIOR ADMINISTRATIVE ANALYST	31.80	38.64	1.00	FUNDED
1020	3627	0064	ADMINISTRATIVE ASSISTANT-CONF	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	43.01	52.29	1.00	DEPUTY CEO
1020	3901	0010	ADMINISTRATIVE ANALYST II	27.46	33.37	1.00	FUNDED
1020	3964	0013	EXECUTIVE COORDINATOR	23.25	28.26	1.00	EXECUTIVE COORDINATOR
1020	4020	0066	OFFICE SERVICES SUPERVISOR-CON	21.08	25.62	1.00	OFFICE SVCS SUPERVISOR - CONF-OOC
1020	4261	0181	PROGRAM SPECIALIST II - CONF	22.79	27.70	1.00	PROGRAM SPECIALIST II - CONF
1020	4285	0209	ADMIN. PROJECT MGR-MEASURE B	31.80	38.64	1.00	FUNDED
BU FTE Total						13.00	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1110	AUDITOR-CONTROLLER						
1110	0055	0022	ASSISTANT AUDITOR-CONTROLLER	43.01	52.29	1.00	ASSISTANT AUDITOR-CONTROLLER
1110	0058	0046	ACCOUNTANT-CONF	23.82	28.96	1.00	ACCOUNTANT-CONF
1110	0061	0023	AUDITOR-CONTROLLER	0.00	68.36	1.00	AUDITOR-CONTROLLER
1110	1922	0021	AUDITOR	26.29	31.95	1.00	AUDITOR
1110	3012	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
1110	3410	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3529	0148	PAYROLL OFFICER	29.67	36.07	1.00	PAYROLL OFFICER
1110	3939	0019	ACCOUNTANT	23.82	28.96	1.00	ACCOUNTANT-CONF
1110	3957	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III-OOC
1110	3958	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
1110	4001	0021	AUDITOR	26.29	31.95	1.00	ACCOUNTANT
1110	4060	0167	CHIEF DEPUTY AUDITOR-CONTROLLER	36.98	44.94	1.00	CHIEF DEPUTY AUDITOR-CONTROLLER
BU FTE Total				12.00			
1120	ASSESSOR						
1120	0071	0033	CHIEF PROPERTY APPRAISER	25.01	30.40	1.00	FUNDED
1120	0072	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
1120	0073	0035	ASSESSMENT INFORMATION SUPERVISOR	19.60	23.82	1.00	ASSESSMENT INFORMATION SUPERVISOR
1120	0078	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	FUNDED
1120	0080	0028	SENIOR AUDITOR-APPRAISER	26.29	31.95	1.00	SENIOR AUDITOR-APPRAISER
1120	0083	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER II
1120	0085	0032	ASSISTANT ASSESSOR	41.93	50.97	1.00	UNFUNDED
1120	0088	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER II
1120	0090	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER I
1120	0091	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER III-OOC
1120	0092	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECORDER	0.00	62.97	1.00	ASSESSOR/CLERK RECORDER
1120	2434	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER I
1120	2790	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	FUNDED
1120	3290	0027	AUDITOR-APPRAISER	25.01	30.40	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNICIAN	17.79	21.62	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	25.01	30.40	1.00	AUDITOR-APPRAISER
1120	3946	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
1120	4286	0213	CADASTRAL MAPPING & TITLE TECHNICIAN	21.61	26.27	1.00	CADASTRAL MAPPING & TITLE TECH
1120	4293	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
BU FTE Total				20.00			
1130	TREASURER-TAX COLLECTOR						
1130	0100	0025	TREASURER-TAX COLLECTOR	0.00	62.97	1.00	TREASURER-TAX COLLECTOR
1130	2075	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
1130	2609	0068	ASSISTANT TREASURER-TAX COLLECTOR	41.93	50.97	1.00	ASSISTANT TREASURER-TAX COLLECTOR
1130	3932	0188	TREASURY SPECIALIST	20.07	24.40	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
1130	3934	0187	DEPUTY TREASURER TAX COLLECTOR	22.15	26.91	1.00	DEPUTY TREASURER TAX COLLECTOR
BU FTE Total				6.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1160	CENTRAL SERVICES						
1160	0111	0111	MAIL TECHNICIAN II	13.28	16.14	1.00	MAIL TECHNICIAN II-OOC
1160	3643	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
1160	4031	0134	ADMINISTRATIVE SERVICES MANAGER I	29.80	36.21	1.00	ADMINISTRATIVE SERVICES MANAGER I
1160	4081	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	STAFF ASSISTANT III
1160	4136	0010	ADMINISTRATIVE ANALYST II	27.46	33.37	1.00	FUNDED
BU FTE Total				5.00			
1210	COUNTY COUNSEL						
1210	0210	7019	COUNTY COUNSEL	0.00	70.19	1.00	COUNTY COUNSEL
1210	3212	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	3213	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	3215	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	3310	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
1210	3311	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
1210	3448	0078	LEGAL SERVICES SUPERVISOR-CONF	23.82	28.96	1.00	LEGAL SERVICES SUPERVISOR-CONF
1210	4028	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	4061	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
1210	4062	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
1210	4150	0202	ASSISTANT COUNTY COUNSEL	48.38	59.06	1.00	ASSISTANT COUNTY COUNSEL
BU FTE Total				12.00			
1320	HUMAN RESOURCES						
1320	0947	0007	DIRECTOR HUMAN RESOURCES	51.79	62.97	1.00	DIRECTOR HUMAN RESOURCES
1320	1244	0061	STAFF ASSISTANT III - CONF	15.70	19.10	1.00	STAFF ASSISTANT III - CONF
1320	2152	0048	HUMAN RESOURCES TECHNICIAN	19.60	23.82	1.00	HUMAN RESOURCES TECHNICIAN
1320	2343	0066	OFFICE SERVICES SUPERVISOR-CON	21.08	25.62	1.00	OFFICE SERVICES SUPERVISOR-CON
1320	3147	0006	SENIOR HUMAN RESOURCES ANALYST	31.80	38.64	1.00	SENIOR HUMAN RESOURCES ANALYST
1320	3344	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST I
1320	3541	0061	STAFF ASSISTANT III - CONF	15.70	19.10	1.00	STAFF ASSISTANT III - CONF
1320	3560	0048	HUMAN RESOURCES TECHNICIAN	19.60	23.82	1.00	HUMAN RESOURCES TECHNICIAN
1320	3837	0173	HUMAN RESOURCES MANAGER	35.74	43.45	1.00	HUMAN RESOURCES MANAGER
1320	4009	0173	HUMAN RESOURCES MANAGER	35.74	43.45	1.00	STAFF ASSIST II - CONF-OOC
1320	4033	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST I
1320	4071	0173	HUMAN RESOURCES MANAGER	35.74	43.45	1.00	HUMAN RESOURCES MANAGER
1320	4101	0048	HUMAN RESOURCES TECHNICIAN	19.60	23.82	1.00	HUMAN RESOURCES TECHNICIAN
1320	4102	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST II
1320	4103	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST I
1320	4104	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST II
1320	4105	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST I
1320	4106	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	FUNDED
1320	4264	0207	ASSISTANT HUMAN RESOURCES DIRECTOR	41.93	50.97	1.00	ASSISTANT HUMAN RESOURCES DIRECTOR
BU FTE Total				19.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1410	COUNTY CLERK-ELECTION						
1410	0123	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
1410	4084	0194	ASSISTANT CLERK-RECORDER REGISTRAR	36.98	44.94	1.00	ASSISTANT CLERK-RECORDER REGISTRAR
1410	4294	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
BU FTE Total				3.00			
1610	FACILITIES						
1610	0126	3038	FACILITY & FLEET DIVISION MANAGER	34.53	41.96	1.00	FACILITY & FLEET DIVISION MANAGER
1610	0127	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	0131	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	0133	3013	GROUND'S MAINTENANCE TECHNICIAN III	16.19	19.67	1.00	GROUND'S MAINTENANCE TECHNICIAN II
1610	0134	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	0136	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	0137	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	0138	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	FUNDED
1610	0140	3032	CUSTODIAL SUPERVISOR	15.45	18.77	1.00	CUSTODIAL SUPERVISOR
1610	1200	3029	CUSTODIAN	13.33	16.20	1.00	FUNDED
1610	1303	3029	CUSTODIAN	13.33	16.20	1.00	FUNDED
1610	1507	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	FUNDED
1610	1508	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	FUNDED
1610	1509	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	1733	3036	BUILDING MAINTENANCE SUPERVISOR	20.78	25.25	1.00	BUILDING MAINTENANCE SUPERVISOR
1610	1943	3013	GROUND'S MAINTENANCE TECHNICIAN III	16.19	19.67	1.00	GROUND'S MAINTENANCE TECHNICIAN II
1610	2148	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	2224	3013	GROUND'S MAINTENANCE TECHNICIAN III	16.19	19.67	1.00	GROUND'S MAINTENANCE TECHNICIAN III
1610	2334	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	2648	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3007	3029	CUSTODIAN	13.33	16.20	1.00	FUNDED
1610	3008	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3077	3029	CUSTODIAN	13.33	16.20	1.00	FUNDED
1610	3151	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3393	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	3500	3029	CUSTODIAN	13.33	16.20	0.80	FUNDED
1610	3960	3037	ASSISTANT FACILITY MANAGER	27.03	32.85	1.00	ASSISTANT FACILITY MANAGER
1610	3992	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	FACILITY PROJECT SPECIALIST II
1610	3993	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	ADMINISTRATIVE ASSISTANT
1610	4107	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	FUNDED
1610	4108	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	4109	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	FUNDED
1610	4110	3032	CUSTODIAL SUPERVISOR	15.45	18.77	1.00	CUSTODIAL SUPERVISOR
BU FTE Total				33.80			
1620	FLEET MANAGEMENT						
1620	0145	3021	AUTO MECHANIC III	19.80	24.06	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECHNICIAN	14.07	17.10	1.00	FUNDED
1620	0148	3021	AUTO MECHANIC III	19.80	24.06	1.00	AUTO MECHANIC III
BU FTE Total				3.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1910	TRANSPORTATION-LAND IMPROVEMENT						
1910	0151	2025	CIVIL ENGINEER	29.24	35.56	1.00	CIVIL ENGINEER
1910	0154	2009	DEPUTY DIR DOT-LAND IMPROVEMENT	34.53	41.96	1.00	DEPUTY DIR DOT-ADMIN & BUS SVCS
1910	2742	2025	CIVIL ENGINEER	29.24	35.56	1.00	ENGINEER II
1910	3397	2005	DEPUTY COUNTY SURVEYOR	28.24	34.33	1.00	SURVEYOR II
1910	3491	2002	SURVEYOR I	22.15	26.91	1.00	SURVEYOR I
1910	4039	2008	ENGINEER II	25.25	30.69	1.00	ENGINEER I
BU FTE Total				6.00			
1920	RETIREMENT						
1920	3031	0051	RETIREMENT SPECIALIST II -CONF	18.75	22.77	1.00	RETIREMENT SPECIALIST II -CONF
1920	3642	0166	RETIREMENT ADMINISTRATOR	0.00	77.74	1.00	RETIREMENT ADMINISTRATOR
1920	3906	0183	SENIOR RETIREMENT SPECIALIST-CONF	20.67	25.12	1.00	SENIOR RETIREMENT SPECIALIST-CONF
1920	3995	0064	ADMINISTRATIVE ASSISTANT-CONF	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT-CONF
1920	3998	0190	RETIREMENT FIN/INVESTMENT OFFICER	30.70	37.34	1.00	RETIREMENT FIN/INVESTMENT OFFICER
BU FTE Total				5.00			
1941	CLERK RECORDER						
1941	4253	0205	ASSESSOR-CLRK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLRK-RECORDER TECHNICIAN I
1941	4254	0205	ASSESSOR-CLRK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLRK-RECORDER TECHNICIAN I
1941	4255	0205	ASSESSOR-CLRK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLRK-RECORDER TECHNICIAN II
BU FTE Total				3.00			
1944	MICROGRAPHICS						
1944	4256	0205	ASSESSOR-CLRK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLRK-RECORDER TECHNICIAN II
BU FTE Total				1.00			
1960	INFORMATION SERVICES						
1960	2765	0102	NETWORK SYSTEMS ANALYST I	26.52	32.24	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	FUNDED
1960	2795	0098	GIS COORDINATOR	29.24	35.56	1.00	GIS COORDINATOR
1960	3442	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
1960	3505	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
1960	3556	0154	INFORMATION SVCS DIVISION MANAGER	34.53	41.96	1.00	INFORMATION SVCS DIVISION MANAGER
1960	3582	0093	APPLICATIONS DEVELOPER/ANALYST II	27.84	33.85	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	3583	0093	APPLICATIONS DEVELOPER/ANALYST II	27.84	33.85	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	3584	0094	SR APPLICATIONS DEVELOPER/ANALYST	30.68	37.29	1.00	APPLICATIONS DEVELOPER/ANALYST I
1960	3589	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	3590	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	3591	0156	GIS TECHNICIAN	24.05	29.23	1.00	FUNDED
1960	3593	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3595	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3597	0157	INFORMATION SYS OPS MANAGER	32.89	39.97	1.00	FUNDED
1960	3927	0185	COMMUNICATIONS COORDINATOR	30.68	37.29	1.00	COMMUNICATIONS COORDINATOR
1960	3997	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	4010	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST I
1960	4063	0094	SR APPLICATIONS DEVELOPER/ANALYST	30.68	37.29	1.00	NETWORK SYSTEMS ANALYST I
1960	4064	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	4082	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	FUNDED
1960	4287	0210	COMMUNICATIONS TECHNICIAN	24.05	29.23	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1960	4288	0211	SENIOR NETWORK SYSTEMS ANALYST	30.68	37.29	1.00	SENIOR NETWORK SYSTEMS ANALYST
1960	4289	0212	INFORMATION SVCS BUS APP MANAGER	32.89	39.97	1.00	INFORMATION SCVS BUS APP MANAGER
1960	4290	0134	ADMINISTRATIVE SERVICES MANAGER I	29.80	36.21	1.00	ADMINISTRATIVE SERVICES MANAGER I

BU FTE Total

25.00

2012	COURT AB233 PROGRAM						
2012	3239	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	FUNDED
2012	3240	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3331	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3935	0187	DEPUTY TREASURER TAX COLLECTOR	22.15	26.91	1.00	DEPUTY TREASURER TAX COLLECTOR
2012	4295	0214	SENIOR REVENUE RECOVERY SPECIALIST	21.08	25.62	1.00	SENIOR REVENUE RECOVERY SPECIALIST
2012	4296	0214	SENIOR REVENUE RECOVERY SPECIALIST	21.08	25.62	1.00	SENIOR REVENUE RECOVERY SPECIALIST

BU FTE Total

6.00

2070	DISTRICT ATTORNEY						
2070	0215	7002	DISTRICT ATTORNEY	0.00	76.05	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASSISTANT DISTRICT ATTORNEY	41.93	50.97	1.00	ASSISTANT DISTRICT ATTORNEY
2070	1753	7004	CHIEF DEPUTY DISTRICT ATTORNEY	42.60	52.01	1.00	FUNDED
2070	1951	7040	DISTRICT ATTORNEY INVESTIGATOR	29.03	35.28	1.00	DISTRICT ATTORNEY INVESTIGATOR 13%
2070	1953	7044	SUP DISTRICT ATTORNEY INVESTIGATOR	31.96	38.85	1.00	SUP DA INVESTIGATOR 10%
2070	2010	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DISTRICT ATTORNEY INVESTIGATOR	29.03	35.28	1.00	DISTRICT ATTORNEY INVESTIGATOR 15%
2070	2346	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2070	2447	0055	STAFF ASSISTANT I	12.95	15.73	1.00	STAFF ASSISTANT I
2070	2448	7041	CHIEF DISTRICT ATTORNEY INVESTIGATOR	38.92	47.31	1.00	CHIEF DISTRICT ATTORNEY INVESTIGATOR
2070	3004	7040	DISTRICT ATTORNEY INVESTIGATOR	29.03	35.28	1.00	DISTRICT ATTORNEY INVESTIGATOR 10%
2070	3186	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3187	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3188	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY III
2070	3189	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY II
2070	3190	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY II
2070	3191	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3192	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3193	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3194	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3195	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY III
2070	3196	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3197	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3230	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER I
2070	3312	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3313	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3314	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3316	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I
2070	3324	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	LEGAL SECRETARY II
2070	2010	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2070	3316	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2070	3317	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3319	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3324	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	LEGAL SECRETARY II
2070	3340	0076	LEGAL ASSISTANT	19.60	23.82	1.00	LEGAL ASSISTANT
2070	3349	7000	INVESTIGATIVE TECHNICIAN	22.31	27.11	1.00	INVESTIGATIVE TECHNICIAN
2070	3839	7007	DEPUTY DISTRICT ATTORNEY III	34.41	42.01	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3875	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3876	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	4034	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY II
2070	4111	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	SUPERVISING LEGAL SECRETARY
2070	4135	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER II

BU FTE Total

44.00

2080	PUBLIC DEFENDER						
2080	1169	7068	PUBLIC DEFENDER	57.11	69.43	1.00	PUBLIC DEFENDER
2080	1170	7069	ASSISTANT PUBLIC DEFENDER	46.14	56.08	1.00	ASSISTANT PUBLIC DEFENDER
2080	1552	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
2080	1553	7027	CHIEF PUBLIC DEFENDER INVESTIGATOR	34.53	41.96	1.00	CHIEF PUBLIC DEFENDER INVESTIGATOR
2080	2378	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	FUNDED
2080	3200	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3201	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	FUNDED
2080	3202	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER I
2080	3203	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER III
2080	3204	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3206	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	FUNDED
2080	3207	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER II
2080	3326	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I
2080	3327	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I
2080	3329	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUBLIC DEFENDER	42.60	52.01	1.00	CHIEF DEPUTY PUBLIC DEFENDER
2080	3445	7072	DEPUTY PUBLIC DEFENDER III	34.41	42.01	1.00	DEPUTY PUBLIC DEFENDER I
2080	3446	0081	LEGAL SERVICES SUPERVISOR	23.82	28.96	1.00	LEGAL SERVICES SUPERVISOR
2080	3948	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2080	4100	0076	LEGAL ASSISTANT	19.60	23.82	1.00	LEGAL ASSISTANT
BU FTE Total				24.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2085	ALTERNATE DEFENDER						
2085	2495	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	2496	7084	ALTERNATE DEFENDER	45.72	55.56	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3211	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	FUNDED
2085	3569	0152	LEGAL ADMINISTRATIVE ASSISTANT	21.61	26.27	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2085	3949	0057	STAFF ASSISTANT II	14.26	17.33	0.50	STAFF ASSISTANT II
BU FTE Total						6.50	
2090	CHILD SUPPORT SERVICES						
2090	2916	0133	DIRECTOR CHILD SUPPORT SERVICES	43.45	52.81	1.00	INTERIM DIRECTOR CHILD SUPPORT SCVS
2090	3099	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
2090	3101	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
2090	3105	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
2090	3108	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3109	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3112	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3113	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3114	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3115	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3118	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3120	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3121	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3122	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3123	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3125	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3128	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	FUNDED
2090	3178	S507	CHILD SUPPORT SPECIALIST III	19.11	23.23	1.00	CHILD SUPPORT SPECIALIST III
2090	3179	S507	CHILD SUPPORT SPECIALIST III	19.11	23.23	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPPORT ACCOUNTING SPECIALIST	22.68	27.57	1.00	CHILD SUPPORT ACCTING SPECIALIST
2090	3218	7153	CHILD SUPPORT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2090	3473	7154	CHIEF CHILD SUPPORT ATTORNEY	42.60	52.01	1.00	FUNDED
2090	3923	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3924	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3925	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	4273	0208	ASS CHILD SUPPORT SERVICES DIRECTOR	39.96	48.57	1.00	FUNDED
2090	4274	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	STAFF SERVICES ADMINISTRATOR
2090	4276	S507	CHILD SUPPORT SPECIALIST III	19.11	23.23	1.00	CHILD SUPPORT SPECIALIST III
2090	4277	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2090	4278	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2090	4291	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2090	4292	0060	STAFF ASSISTANT III	15.70	19.10	1.00	ADMINISTRATIVE ASSISTANT

BU FTE Total

36.00

2310	SHERIFF - CORONER						
2310	0278	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0281	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 13%
2310	0283	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0284	7052	SHERIFF CORONER	0.00	76.05	1.00	SHERIFF CORONER
2310	0286	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0288	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0289	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0290	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0291	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0293	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 18%
2310	0294	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2310	0295	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0296	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0298	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0299	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0300	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0301	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0302	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0303	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2310	0304	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0305	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0307	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 10%
2310	0308	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0309	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0310	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0311	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	0312	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0314	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0316	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2310	0317	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0318	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0319	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0324	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0325	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0326	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0329	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I 5%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	0330	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0331	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0332	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0338	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0339	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0341	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2310	0342	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0344	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0346	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0348	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0349	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0351	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 2%
2310	0352	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0353	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0354	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0377	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0382	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0401	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0922	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	ACTING SHERIFF'S LIEUTENANT
2310	0926	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0960	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0961	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1118	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	1119	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1326	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	1612	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1652	7087	PUBLIC SAFETY DISPATCH SUPERVISOR	24.59	29.88	1.00	PUBLIC SAFETY DISPATCH SUPERVISOR 5%
2310	1714	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1830	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 18%
2310	1831	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 8%
2310	2124	7050	SHERIFF'S CAPTAIN	44.77	54.43	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	2439	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	FUNDED
2310	2504	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER
2310	2505	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	2750	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	2752	7066	SHERIFF'S EVIDENCE TECHNICIAN	20.20	24.56	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	3021	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	3022	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	3024	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	3056	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3057	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	3058	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	3069	0096	COMPUTER OPERATIONS MANAGER	32.89	39.97	1.00	COMPUTER OPERATIONS MANAGER
2310	3391	7067	SHERIFF'S EVIDENCE UNIT SUPERVISOR	23.42	28.47	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	3458	7087	PUBLIC SAFETY DISPATCH SUPERVISOR	24.59	29.88	1.00	PUBLIC SAFETY DISPATCHER
2310	3878	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	ANIMAL CONTROL OFF - IN TRAINING
2310	3879	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	ANIMAL CONTROL OFF - IN TRAINING
2310	3936	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2310	3956	0189	SHERIFF'S EXECUTIVE COORDINATOR	23.25	28.26	1.00	SHERIFF'S EXECUTIVE COORDINATOR
2310	3959	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	3961	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	4004	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2310	4011	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER
2310	4012	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 12%
2310	4017	0092	APPLICATIONS DEVELOPER/ANALYST I	26.52	32.24	1.00	APPLICATIONS DEVELOPER/ANALYST I
2310	4018	7054	UNDERSHERIFF	48.35	58.76	1.00	UNDERSHERIFF
2310	4065	7066	SHERIFF'S EVIDENCE TECHNICIAN	20.20	24.56	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	4074	2066	SUPERVISING ANIMAL CONTROL OFFICER	18.65	22.67	1.00	SUPERVISING ANIMAL CONTROL OFFICER
2310	4075	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	ANIMAL CONTROL OFFICER
2310	4141	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
2310	4142	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
2310	4147	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
2310	4260	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
2310	4266	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	4272	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2310	4281	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
2310	4282	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
2310	4297	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	FUNDED
2310	4298	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2310	4299	0215	SHERIFF'S BUSINESS SERVICES OFFICER	38.92	47.31	1.00	SHERIFF'S BUSINESS SERVICES OFFICER
2310	4300	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	FUNDED

BU FTE Total

113.00

2313	SHERIFF - COPS PROGRAM AB3229						
2313	3594	0159	SHERIFF'S TECHNICIAN SPECIALIST	23.25	28.26	1.00	SHERIFF'S TECHNICIAN SPECIALIST

BU FTE Total

1.00

2510	JAIL						
2510	0378	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	0380	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0381	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0383	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0385	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0386	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	0388	4021	COOK	14.07	17.10	1.00	COOK
2510	0389	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0390	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	0391	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0392	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0393	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0394	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	0395	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0396	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0397	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	0399	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0402	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0403	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0404	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0405	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 8%
2510	0406	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0410	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0411	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0412	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0414	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0415	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0417	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	0418	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	0419	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0421	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0423	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0424	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0426	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0965	4021	COOK	14.07	17.10	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1086	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	1087	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1088	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 15%
2510	1089	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	1090	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	1091	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	1093	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	1134	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 8%
2510	1217	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2510	1227	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	1234	7048	INMATE SERVICES COORDINATOR	25.63	31.16	1.00	INMATE SERVICES COORDINATOR
2510	1521	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	2160	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	2166	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 7%
2510	2871	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 12%
2510	3366	7050	SHERIFF'S CAPTAIN	44.77	54.43	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3440	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	3441	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3620	7001	CORRECTIONS LIEUTENANT	38.92	47.31	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 7%
2510	3622	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 10%
2510	3623	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 8%
2510	3624	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 7%
2510	3625	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 13%
2510	3874	3048	LAUNDRY COORDINATOR	14.71	17.87	1.00	LAUNDRY COORDINATOR
2510	3951	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	3952	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	3953	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	4002	4108	FOOD & LAUNDRY SERVICES SUPERVISOR	17.95	21.83	1.00	FOOD & LAUNDRY SERVICES SUPERVISOR
2510	4035	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	4058	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACTING ACCOUNT SPECIALIST SUP
2510	4112	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	CORRECTIONS LIEUTENANT
2510	4187	4021	COOK	14.07	17.10	1.00	COOK
2510	4267	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	4268	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	4269	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%

BU FTE Total

73.00

2550	JUVENILE HALL						
2550	0429	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0430	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0431	6002	SUP JUVENILE CORRECTIONS OFFICER	21.82	26.51	1.00	SUP JUVENILE CORRECTIONS OFFICER
2550	0432	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0433	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0435	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	FUNDED
2550	0436	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0437	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0438	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0439	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	FUNDED
2550	0442	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	0999	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	1541	4023	HEAD COOK - JUVENILE HALL	16.26	19.79	1.00	FUNDED
2550	2137	6002	SUP JUVENILE CORRECTIONS OFFICER	21.82	26.51	1.00	SUP JUVENILE CORRECTIONS OFFICER
2550	2200	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	FUNDED
2550	2201	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	2332	6002	SUP JUVENILE CORRECTIONS OFFICER	21.82	26.51	1.00	SUP JUVENILE CORRECTIONS OFFICER
2550	2443	4001	LICENSED VOCATIONAL NURSE	20.07	24.40	1.00	LICENSED VOCATIONAL NURSE
2550	2735	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	FUNDED
2550	2737	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	2738	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	FUNDED
2550	2740	6001	JUVENILE CORRECTIONS OFFICER	17.91	21.77	1.00	JUVENILE CORRECTIONS OFFICER
2550	2741	6002	SUP JUVENILE CORRECTIONS OFFICER	21.82	26.51	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2550	2806	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	2866	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	1541	4023	HEAD COOK - JUVENILE HALL	16.26	19.79	1.00	HEAD COOK - JUVENILE HALL
2550	3136	4021	COOK	14.07	17.10	1.00	COOK
2550	3137	4021	COOK	14.07	17.10	1.00	COOK
2550	3967	4021	COOK	14.07	17.10	0.80	COOK

BU FTE Total

28.80

2560	PROBATION DEPARTMENT						
2560	0443	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	0446	6011	CHIEF PROBATION OFFICER	51.79	62.97	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0448	6007	DEPUTY PROBATION OFFICER III	24.06	29.24	1.00	DEPUTY PROBATION OFFICER III 5%
2560	0451	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0452	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	0455	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEPUTY PROBATION OFFICER III	24.06	29.24	1.00	FUNDED
2560	0457	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	0462	6008	PROBATION DIVISION MANAGER	34.53	41.96	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	0464	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	0466	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	0467	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	1206	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2560	1281	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	ACTING DEPUTY PROBATION OFF III 5%
2560	2026	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2179	6008	PROBATION DIVISION MANAGER	34.53	41.96	1.00	FUNDED
2560	2180	6007	DEPUTY PROBATION OFFICER III	24.06	29.24	1.00	DEPUTY PROBATION OFFICER III 5%
2560	2181	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	2186	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	2456	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2457	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 3%
2560	2816	6007	DEPUTY PROBATION OFFICER III	24.06	29.24	1.00	DEPUTY PROBATION OFFICER III 5%
2560	2867	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2936	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	2937	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	2992	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	FUNDED
2560	3026	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER I
2560	3038	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II
2560	3305	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3307	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3308	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3309	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2560	3429	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3430	6006	DEPUTY PROBATION OFFICER II	21.82	26.51	1.00	DEPUTY PROBATION OFFICER II 5%
2560	3542	0055	STAFF ASSISTANT I	12.95	15.73	1.00	FUNDED
2560	3543	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER II
2560	3629	0072	LEGAL SECRETARY II	17.79	21.62	1.00	FUNDED
2560	3630	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
2560	3938	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2560	4091	6013	SUP. DEPUTY PROBATION OFFICER	26.52	32.24	1.00	SUP DEPUTY PROBATION OFFICER 5%
2560	4092	6013	SUP. DEPUTY PROBATION OFFICER	26.52	32.24	1.00	SUP DEPUTY PROBATION OFFICER 5%
2560	4093	6014	ASSISTANT CHIEF PROBATION OFFICER	39.96	48.57	1.00	ASSISTANT CHIEF PROBATION OFFICER
2560	4151	6013	SUP. DEPUTY PROBATION OFFICER	26.52	32.24	1.00	SUP DEPUTY PROBATION OFFICER 5%
2560	4152	6013	SUP. DEPUTY PROBATION OFFICER	26.52	32.24	1.00	FUNDED

BU FTE Total

49.00

2710	AGRICULTURE						
2710	0470	2015	ASST AG COM/SEALER WEIGHTS&MSRS	36.98	44.94	1.00	ACTING AG COM/SEALER
2710	0472	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULTURAL COMMISSION/SEALER	49.33	59.98	1.00	FUNDED
2710	2221	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST II
2710	2222	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST III
2710	2734	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST III
2710	3898	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST III
2710	4068	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	FUNDED
2710	4262	0134	ADMINISTRATIVE SERVICES MANAGER I	29.80	36.21	1.00	FUNDED

BU FTE Total

9.00

2830	CANNABIS PROGRAM						
2810	4066	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	FUNDED
2810	4067	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	FUNDED
2810	4069	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
2810	4113	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST I
2810	4115	2048	AG MEASUREMENT STAND SPECIALIST III	25.63	31.16	1.00	AG MEASUREMENT STAND SPECIALIST I
2810	4149	0201	CANNABIS PROGRAM MANAGER	32.89	39.97	1.00	CANNABIS PROGRAM MANAGER
2810	4257	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
2810	4263	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II

BU FTE Total

8.00

2830	OFFICE OF EMERGENCY SERVICES - CD SAFETY						
2830	4079	0015	EMERGENCY SERVICES COORDINATOR	32.89	39.97	1.00	EMERGENCY SERVICES COORDINATOR
2830	4259	0206	EMERGENCY SERVICES SPECIALIST	25.25	30.69	1.00	EMERGENCY SERVICES SPECIALIST

BU FTE Total

2.00

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2851	PLANNING AND BUILDING SERVICES						
2851	0477	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	0479	2033	PLANNER III	31.15	37.86	1.00	PLANNER II
2851	0482	2036	DIRECTOR PLANNING & BUILDING	61.11	74.28	1.00	DIRECTOR PLANNING & BUILDING
2851	0484	2042	CHIEF BUILDING OFFICIAL	34.53	41.96	1.00	CHIEF BUILDING OFFICIAL
2851	0486	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	0487	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR II
2851	0490	2033	PLANNER III	31.15	37.86	1.00	PLANNER II
2851	0493	2033	PLANNER III	31.15	37.86	1.00	PLANNER II
2851	0494	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	0498	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	0500	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	0501	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR III
2851	0503	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	1158	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
2851	1211	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCEMENT OFFICER II
2851	1279	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	1407	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	1430	2038	SENIOR BUILDING INSPECTOR	32.68	39.73	1.00	SENIOR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	34.53	41.96	1.00	CHIEF PLANNER
2851	1836	2035	SENIOR PLANNER	32.68	39.73	1.00	PLANNER I
2851	1837	2035	SENIOR PLANNER	32.68	39.73	1.00	PLANNER II
2851	2610	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	CODE ENFORCEMENT OFFICER I
2851	2874	2035	SENIOR PLANNER	32.68	39.73	1.00	PLANNER III
2851	2911	2035	SENIOR PLANNER	32.68	39.73	1.00	SENIOR PLANNER
2851	3176	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCEMENT OFFICER I
2851	3401	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	3471	2034	CHIEF PLANNER	34.53	41.96	1.00	FUNDED
2851	3576	0153	COMMISSION SERVICES SUPERVISOR	22.15	26.91	1.00	COMMISSION SERVICES SUPERVISOR
2851	3577	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
2851	3605	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	FUNDED
2851	3606	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	CODE ENFORCEMENT OFFICER I
2851	3965	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER II
2851	4008	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPT ANALYST-OOC
2851	4024	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	4025	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	4026	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
2851	4027	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
2851	4047	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCEMENT OFFICER I
2851	4116	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	FUNDED
2851	4117	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	4133	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
BU FTE Total				41.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2860	ANIMAL CARE						
2860	2083	2052	ANIMAL CONTROL ASSISTANT	13.60	16.53	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	FUNDED
2860	3156	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VETERINARY TECHNICIAN	18.83	22.90	1.00	FUNDED
2860	3355	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	OFFICE SERVICES SUPERVISOR
2860	3372	2016	ANIMAL CLINIC TECHNICIAN	15.36	18.67	1.00	ANIMAL CLINIC TECHNICIAN-OOC
2860	3462	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	3464	2019	SPAY/NEUTER ADOPTION COORDINATOR	17.35	21.09	1.00	SPAY/NEUTER ADOPTION COORDINATOR
2860	3892	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	4138	2018	ANIMAL CONTROL SHELTER SUPERVISOR	18.20	22.13	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	4139	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
2860	4140	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	4252	0203	DIRECTOR ANIMAL CARE	42.80	52.03	1.00	DIRECTOR ANIMAL CARE

BU FTE Total

13.00

2910	DISASTER RECOVERY						
2910	4270	0010	ADMINISTRATIVE ANALYST II	27.46	33.37	1.00	ADMINISTRATIVE ANALYST II

BU FTE Total

1.00

3010	DOT ADMINISTRATION						
3010	0153	2023	ENGINEERING TECHNICIAN II	20.78	25.25	1.00	STAFF ASSISTANT I
3010	0161	2028	DIRECTOR TRANSPORTATION	52.03	63.23	1.00	DIRECTOR TRANSPORTATION
3010	0518	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	HEAVY EQUIPMENT MECHANIC
3010	0523	3022	EQUIPMENT SUPERINTENDENT	27.57	33.51	1.00	EQUIPMENT SUPERINTENDENT
3010	0544	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
3010	0549	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	PARTS SPECIALIST
3010	0575	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	0585	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	HEAVY EQUIPMENT MECHANIC
3010	0600	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	FUNDED
3010	0601	3005	HEAVY EQUIPMENT SERVICES TECHNICIAN	16.11	19.58	1.00	HEAVY EQUIPMENT SVCS TECHNICIAN
3010	0602	3015	SENIOR HEAVY EQUIPMENT MECHANIC	23.82	28.96	1.00	FUNDED
3010	0604	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	FUNDED
3010	0953	3015	SENIOR HEAVY EQUIPMENT MECHANIC	23.82	28.96	1.00	SENIOR HEAVY EQUIPMENT MECHANIC
3010	0992	2011	DEPUTY DIR. DOT-ADMIN & BUS SVCS	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER I
3010	2313	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	2368	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	2381	2024	SENIOR ENGINEERING TECHNICIAN	22.92	27.85	1.00	SENIOR ENGINEERING TECHNICIAN
3010	2383	2000	RIGHT OF WAY/ENVIRONMENTAL AGENT	24.05	29.23	1.00	RIGHT OF WAY/ENVIRONMENTAL AGENT
3010	2384	2025	CIVIL ENGINEER	29.24	35.56	1.00	ENGINEER I
3010	3380	2001	ENVIRON. COMPLIANCE SPECIALIST	23.82	28.96	1.00	ENVIRON. COMPLIANCE SPECIALIST
3010	3390	2010	DEPUTY DIR DOT-ENGINEERING	34.53	41.96	1.00	ACTING DEPUTY DIR DOT-ENGINEERING
3010	3408	2024	SENIOR ENGINEERING TECHNICIAN	22.92	27.85	1.00	FUNDED
3010	3490	2024	SENIOR ENGINEERING TECHNICIAN	22.92	27.85	1.00	SENIOR ENGINEERING TECHNICIAN
3010	3547	3046	DEPUTY DIR DOT-MAINTENANCE SERVICES	34.53	41.96	1.00	DEPUTY DIR DOT-MAINTENANCE SVCS
3010	3548	3047	MAINTENANCE OPS COORDINATOR	31.31	38.07	1.00	MAINTENANCE OPS COORDINATOR
3010	3615	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
3010	3628	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
3010	3638	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST I

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	3826	2000	RIGHT OF WAY/ENVIRONMENTAL AGENT	24.05	29.23	0.80	RIGHT OF WAY/ENVIRONMENTAL AGENT
3010	3909	2026	SENIOR CIVIL ENGINEER	30.68	37.29	1.00	FUNDED
3010	3954	2001	ENVIRONMENTAL COMPLIANCE SPEC	23.82	28.96	1.00	ENVIRONMENTAL COMPLIANCE SPEC
3010	3994	2025	CIVIL ENGINEER	29.24	35.56	1.00	CIVIL ENGINEER
3010	4038	2008	ENGINEER II	25.25	30.69	1.00	ENGINEER I
3010	4192	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4193	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4194	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4195	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4196	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4197	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4198	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4199	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4200	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4201	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4202	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4203	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4204	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4205	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4206	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4207	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4208	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4209	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4210	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4211	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4212	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4213	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4214	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4215	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4216	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4217	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4218	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4219	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4220	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4221	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4222	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4223	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4224	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4225	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4226	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4227	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4228	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4229	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4230	3055	ROAD MAINTENANCE WORKER IV	20.67	25.12	1.00	FUNDED
3010	4231	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	4232	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4233	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	ROAD MAINTENANCE WORKER V-LEAD
3010	4234	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4235	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4236	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4237	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4238	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4239	3056	ROAD MAINTENANCE WORKER V-LEAD	21.70	26.38	1.00	FUNDED
3010	4240	3057	ROAD MAINTENANCE SUPERVISOR I	23.94	29.09	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4241	3057	ROAD MAINTENANCE SUPERVISOR I	23.94	29.09	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4242	3057	ROAD MAINTENANCE SUPERVISOR I	23.94	29.09	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4243	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4244	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4245	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4246	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4247	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4248	3058	ROAD MAINTENANCE SUPERVISOR II	26.41	32.09	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4249	3059	ROAD MAINTENANCE SUPERVISOR III	29.09	35.36	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4250	3059	ROAD MAINTENANCE SUPERVISOR III	29.09	35.36	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4251	3059	ROAD MAINTENANCE SUPERVISOR III	29.09	35.36	1.00	ROAD MAINTENANCE SUPERVISOR III

BU FTE Total

92.80

4010	PUBLIC HEALTH						
4010	1433	4016	PUBLIC HEALTH OFFICER	0.00	0.00	1.00	FUNDED
4010	2707	4049	SUPERVISING THERAPIST	29.09	35.36	1.00	SENIOR COMMUNITY HLTH WORKER
4010	3053	4034	SENIOR PUBLIC HEALTH ANALYST	24.40	29.66	1.00	SENIOR PUBLIC HEALTH ANALYST
4010	3383	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
4010	3568	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER II
4010	3655	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
4010	3673	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
4010	3674	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
4010	3706	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4010	3707	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4010	3807	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	PROGRAM SPECIALIST II
4010	3819	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	ACTING PROGRAM ADMINISTRATOR
4010	3893	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4010	3921	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
4010	3922	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	COMMUNITY HEALTH WORKER II-OOC
4010	4021	0191	VITAL STATISTICS TECHNICIAN	18.20	22.13	1.00	VITAL STATISTICS TECHNICIAN
4010	4046	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
4010	4085	0145	ASSISTANT HHS DIRECTOR	45.39	55.19	1.00	FUNDED
4010	4118	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
4010	4155	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
4010	4303	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
4010	4304	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4010	4306	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
4010	4307	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED

BU FTE Total

24.00

4011	ENVIRONMENTAL HEALTH						
4011	1337	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	1338	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1340	4040	ENVIRONMENTAL HEALTH MANAGER	29.80	36.21	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1341	4040	ENVIRONMENTAL HEALTH MANAGER	29.80	36.21	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1342	4040	ENVIRONMENTAL HEALTH MANAGER	29.80	36.21	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1343	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	1344	4042	DIRECTOR ENVIRONMENTAL HEALTH	34.53	41.96	1.00	DIRECTOR ENVIRONMENTAL HEALTH
4011	1345	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	1346	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1347	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	FUNDED
4011	1348	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	FUNDED
4011	1417	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1617	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4011	1624	4041	SENIOR ENVIRON. HEALTH SPECIALIST	25.01	30.40	1.00	SENIOR ENVIRON. HEALTH SPECIALIST
4011	2193	4036	HAZARDOUS MATERIAL OPS SPECIALIST	23.82	28.96	1.00	HAZARDOUS MATERIAL OPS SPECIALIST
4011	2642	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	2811	4037	ENVIRONMENTAL HEALTH TECHNICIAN	17.79	21.62	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	3255	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	3256	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	0.60	ENVIRONMENTAL HEALTH SPECIALIST II
4011	3677	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4011	4119	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	FUNDED
4011	4120	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	4154	S541	SECRETARY	19.11	23.23	1.00	SECRETARY

BU FTE Total

22.60

4012	SUBSTANCE USE DISORDER TREATMENT						
4012	2191	4031	SENIOR COMMUNITY HLTH WORKER	16.11	19.58	1.00	SENIOR COMMUNITY HLTH WORKER
4012	2475	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
4012	3532	4029	COMMUNITY HEALTH WORKER II	14.61	17.76	1.00	COMMUNITY HEALTH WORKER II
4012	3600	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	DEPARTMENT APPLICATION SPECIALIST
4012	3644	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4012	3645	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
4012	3647	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4012	3661	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	3662	4092	SUBSTANCE ABUSE TREAT. SUPERVISOR	25.63	31.16	1.00	SUBSTANCE ABUSE TREAT. SUPERVISOR
4012	3666	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3678	4093	SUBSTANCE ABUSE PROG & SVCS MGR	31.31	38.07	1.00	FUNDED
4012	3679	4093	SUBSTANCE ABUSE PROG & SVCS MGR	31.31	38.07	1.00	SUBSTANCE ABUSE PROG & SVCS MGR
4012	3681	4097	DEPUTY DIRECTOR SUDT	34.53	41.96	1.00	FUNDED
4012	3682	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	UNFUNDED
4012	3684	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	ACTING SUBS. ABUSE TREAT. SUPERVISOR

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4012	3685	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3687	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3688	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
4012	3689	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
4012	3692	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3694	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3695	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3696	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	UNFUNDED
4012	3698	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3699	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3709	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	FUNDED
4012	3713	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	3714	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4012	3716	4092	SUBSTANCE ABUSE TREATMENT SUP.	25.63	31.16	1.00	FUNDED
4012	3717	4092	SUBSTANCE ABUSE TREATMENT SUP.	25.63	31.16	1.00	FUNDED
4012	3810	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	4157	5541	SECRETARY	19.11	23.23	1.00	FUNDED
4012	4311	4031	SENIOR COMMUNITY HLTH WORKER	16.11	19.58	1.00	FUNDED

BU FTE Total

35.00

4013	PUBLIC HEALTH NURSING						
4013	1316	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II-OOC
4013	1833	4001	LICENSED VOCATIONAL NURSE	20.07	24.40	1.00	LICENSED VOCATIONAL NURSE
4013	3514	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4013	3670	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4013	3719	4098	DEPUTY DIR PUBLIC HEALTH NURSING	41.95	51.01	1.00	FUNDED
4013	3829	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3830	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3831	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3832	4008	PUBLIC HEALTH LAB TECHNICIAN	16.11	19.58	1.00	PUBLIC HEALTH LAB TECHNICIAN
4013	3844	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	FUNDED
4013	3845	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	PROGRAM SPECIALIST I
4013	3849	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	ACTING SR PROG MANAGER-NURSING
4013	3850	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	FUNDED
4013	3853	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	REGISTERED NURSE
4013	3854	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	LICENSED VOCATIONAL NURSE
4013	3856	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3857	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3858	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3859	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	LICENSED VOCATIONAL NURSE
4013	3861	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	SENIOR PUBLIC HEALTH NURSE
4013	4153	5541	SECRETARY	19.11	23.23	1.00	FUNDED
4013	4305	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	FUNDED
BU FTE Total				24.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4016	EMERGENCY MEDICAL SERVICE						
4016	3877	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
BU FTE Total						1.00	
4025	EMPLOYEE WELLNESS						
4025	4265	0038	HUMAN RESOURCES ANALYST II	27.46	33.37	1.00	HUMAN RESOURCES ANALYST I
BU FTE Total						1.00	
4050	MENTAL HEALTH						
4050	0650	4024	CHIEF PSYCHIATRIST	91.56	111.30	1.00	FUNDED
4050	0677	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST II
4050	2329	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4050	2474	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2529	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN II
4050	2684	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2772	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	2773	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II-OOC
4050	2833	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2901	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	2925	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2971	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2976	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2977	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN II
4050	2990	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	3075	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	FUNDED
4050	3337	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
4050	3392	0016	COMPLIANCE MANAGER	29.80	36.21	1.00	COMPLIANCE MANAGER
4050	3432	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN I
4050	3537	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	UNFUNDED
4050	3553	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
4050	3571	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
4050	3599	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	FUNDED
4050	3648	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4050	3657	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4050	3659	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
4050	3667	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
4050	3676	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4050	3721	4100	MENTAL HEALTH CLINICAL MANAGER	31.31	38.07	1.00	PROGRAM MANAGER-OOC
4050	3722	4099	DEPUTY DIR MENTAL HTH CLINICAL SVCS	34.53	41.96	1.00	FUNDED
4050	3724	4100	MENTAL HEALTH CLINICAL MANAGER	31.31	38.07	1.00	FUNDED
4050	3726	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
4050	3729	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3731	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3735	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3736	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3737	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4050	3741	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3742	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3743	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3762	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	FUNDED
4050	3764	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	UNFUNDED
4050	3767	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
4050	3804	S586	STAFF SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER I
4050	3808	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4050	3813	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	FUNDED
4050	3840	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3841	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	UNFUNDED
4050	4086	0145	ASSISTANT HHSA DIRECTOR	45.39	55.19	1.00	ASSISTANT HHSA DIRECTOR
4050	4096	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
4050	4158	S541	SECRETARY	19.11	23.23	1.00	SECRETARY
4050	4159	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	FUNDED
4050	4161	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	ACTING STAFF SERVICES ADMINISTRATOR
4050	4162	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
4050	4163	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
4050	4310	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
BU FTE Total						56.00	

4051	MENTAL HEALTH SERVICES ACT						
4051	3727	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST
4051	3801	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
4051	4097	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4051	4309	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
BU FTE Total						4.00	

4072	WHOLE PERSON CARE						
4072	2852	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
4072	4156	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
BU FTE Total						2.00	

4080	PUBLIC HEALTH CCS						
4080	3364	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
4080	3632	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	FUNDED
4080	3654	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	COMMUNITY HLTH SERVICES SPECIALIST II
4080	3771	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	17.35	21.09	1.00	SR HEALTH PROG ELIGIBILITY WORKER
4080	3803	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	17.35	21.09	1.00	SR HEALTH PROG ELIGIBILITY WORKER
4080	3864	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	REGISTERED NURSE
4080	3869	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER-NURSING
4080	4190	4106	SENIOR PUBLIC HEALTH NURSE	35.17	42.76	1.00	FUNDED
BU FTE Total						8.00	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	SOCIAL SERVICES						
5010	0679	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
5010	0703	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0707	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	0708	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0710	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	0711	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	0713	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0714	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER I
5010	0717	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	FUNDED
5010	0719	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	STAFF ASSISTANT III
5010	0721	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0722	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0723	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	0724	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	0728	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	0729	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	SUPERVISING STAFF ASSISTANT
5010	0734	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	0739	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	0741	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR II-A
5010	0742	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0743	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	0745	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0749	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0750	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	0757	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	0759	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0764	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0767	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	0768	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0772	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	PROGRAM SPECIALIST II
5010	0774	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	0776	S549	SOCIAL WORKER SUPERVISOR I	29.24	35.56	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0779	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	0781	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	0784	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0787	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	0789	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0790	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0792	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	0793	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0794	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0795	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-C

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	0796	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0797	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	0799	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0800	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0802	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	0816	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	0819	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0822	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0825	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	0826	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER II
5010	0828	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0967	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0968	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	0969	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-C
5010	0970	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	0973	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	0998	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1011	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	1012	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	1075	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	1111	S511	ELIGIBILITY SPECIALIST SUPERVISOR	23.82	28.96	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	1113	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1115	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1116	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1188	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	1191	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	1192	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	1193	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-A
5010	1242	S549	SOCIAL WORKER SUPERVISOR I	29.24	35.56	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1245	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	1247	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	FUNDED
5010	1257	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	1288	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	1317	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1319	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1320	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1321	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	1325	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	SCREENER
5010	1423	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1424	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1426	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1428	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1429	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1467	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	1468	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	1472	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	1477	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	1479	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1641	S557	DEPUTY DIRECTOR SOCIAL SERVICES	34.53	41.96	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	1642	0171	PROGRAM MANAGER	31.31	38.07	1.00	PROGRAM MANAGER
5010	1645	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	1646	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1647	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1675	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	1688	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	1689	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	1690	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	1694	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1695	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1696	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	1707	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER II
5010	1775	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	1776	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1778	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	1787	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1790	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	1791	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	1792	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP. I-DIFFERENTIAL
5010	1815	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	1816	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	1818	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	1820	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1866	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	1868	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1869	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1870	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1872	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	1873	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1874	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	FUNDED
5010	1877	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	1878	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1881	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
5010	1973	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	1976	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
5010	1979	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	1983	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	1984	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1985	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	1986	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1987	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	1988	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
5010	1992	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	PROGRAM SPECIALIST II
5010	1993	0171	PROGRAM MANAGER	31.31	38.07	1.00	PROGRAM MANAGER
5010	2015	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	2016	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	STAFF ASSISTANT III
5010	2018	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	2019	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	2020	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2021	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2022	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2025	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2094	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	FUNDED
5010	2097	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
5010	2105	0179	DEPUTY PUBLIC GUARDIAN/ADMIN	28.24	34.33	1.00	DEPUTY PUBLIC GUARDIAN/ADMIN
5010	2118	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2138	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	2139	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2140	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	2157	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	DEPARTMENT ANALYST I
5010	2176	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2177	0177	VETERANS SERVICES OFFICER	26.29	31.95	1.00	VETERANS SERVICES OFFICER
5010	2204	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP. I-DIFFERENTIAL
5010	2207	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2208	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2213	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	2215	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	2234	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	2243	S557	DEPUTY DIRECTOR SOCIAL SERVICES	34.53	41.96	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	2244	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	2260	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2297	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	FUNDED
5010	2298	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	FUNDED
5010	2304	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2315	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	2318	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2319	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	FUNDED
5010	2320	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2326	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	2356	0171	PROGRAM MANAGER	31.31	38.07	1.00	PROGRAM MANAGER
5010	2357	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	FUNDED
5010	2359	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2362	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	2476	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	2478	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2479	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2498	0176	VETERANS SERVICES REPRESENTATIVE	18.65	22.67	1.00	VETERANS SERVICES REPRESENTATIVE
5010	2522	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	PROGRAM MANAGER
5010	2523	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	2525	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2545	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2546	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	FUNDED
5010	2547	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	FUNDED
5010	2549	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	FUNDED
5010	2551	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2552	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2553	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2556	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2558	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2561	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	2562	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	2564	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	2570	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	2572	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	EMPLOYMENT & TRAINING WORKER III
5010	2574	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	FUNDED
5010	2575	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	2576	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	2577	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	2578	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
5010	2595	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	2598	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2599	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	2603	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	2604	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2605	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	2606	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5010	2635	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	2636	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	2637	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2638	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2639	S557	DEPUTY DIRECTOR SOCIAL SERVICES	34.53	41.96	1.00	DEPUTY DIRECTOR SOCIAL SERVICES

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2652	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2653	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2654	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2655	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-A
5010	2656	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2657	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	2658	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2661	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2662	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP I-DIFFERENTIAL
5010	2665	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2666	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	2667	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2673	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
5010	2709	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2715	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2716	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	2718	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	2719	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	2720	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III
5010	2721	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	2723	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	2724	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	2725	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-D
5010	2727	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	2729	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	2812	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	2813	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2814	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
5010	2851	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5010	2853	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2855	0176	VETERANS SERVICES REPRESENTATIVE	18.65	22.67	1.00	VETERANS SERVICES REPRESENTATIVE
5010	2941	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	3020	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	3090	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	3091	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3093	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	3094	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	3243	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3262	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	3263	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	3266	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3268	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	FUNDED
5010	3269	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	3270	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	3271	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	3289	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	3370	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
5010	3395	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 10%
5010	3414	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 10%
5010	3415	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 10%
5010	3416	S567	CHIEF WELFARE INVESTIGATOR	38.92	47.31	1.00	CHIEF WELFARE INVESTIGATOR
5010	3434	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3450	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	FUNDED
5010	3474	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-B
5010	3475	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	3493	S546	SOCIAL WORKER III	24.05	29.23	1.00	LICENSED VOCATIONAL NURSE
5010	3523	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3530	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP I-DIFFERENTIAL
5010	3531	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP I-DIFFERENTIAL
5010	3558	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	3581	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3618	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3633	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST I
5010	3634	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3635	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
5010	3739	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3745	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
5010	3746	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	FUNDED
5010	3747	4087	MENTAL HEALTH REHAB SPECIALIST	21.08	25.62	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3757	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3761	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3773	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II
5010	3774	S525	LEGAL CLERK II	16.11	19.58	1.00	FUNDED
5010	3776	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II
5010	3777	S525	LEGAL CLERK II	16.11	19.58	1.00	FUNDED
5010	3778	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
5010	3780	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	3790	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
5010	3797	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3816	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST II
5010	3818	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3820	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	3821	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	3823	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3825	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
5010	3882	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	3887	S592	DEPARTMENT INFO SYSTEMS ANALYST	27.84	33.85	1.00	DEPARTMENT INFO SYSTEMS ANALYST
5010	3889	S592	DEPARTMENT INFO SYSTEMS ANALYST	27.84	33.85	1.00	DEPARTMENT INFO SYSTEMS TECHNICIAN
5010	3890	S593	DEPARTMENT INFO SYSTEMS TECHNICIAN	22.15	26.91	1.00	DEPARTMENT INFO SYSTEMS TECHNICIAN
5010	3891	S593	DEPARTMENT INFO SYSTEMS TECHNICIAN	22.15	26.91	1.00	DEPARTMENT INFO SYSTEMS TECHNICIAN
5010	3937	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II
5010	3944	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	ELIGIBILITY SPECIALIST III
5010	3945	S528	ELIGIBILITY SPECIALIST III	20.56	25.00	1.00	FUNDED
5010	3968	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3969	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3970	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3971	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3972	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER III-DIFFERENTIAL
5010	3973	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER IV-A
5010	3974	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	3975	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	3976	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	3977	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	3978	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	3981	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	3982	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	3984	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST II
5010	3985	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	3986	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	3987	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	FUNDED
5010	3988	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	3989	S512	ELIGIBILITY SPECIALIST II	18.65	22.67	1.00	ELIGIBILITY SPECIALIST I
5010	4014	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4015	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	FUNDED
5010	4016	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	FUNDED
5010	4037	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
5010	4040	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	4041	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4042	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4043	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4044	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	4045	S546	SOCIAL WORKER III	24.05	29.23	1.00	LICENSED VOCATIONAL NURSE
5010	4048	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	4049	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4053	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	FUNDED
5010	4054	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	FUNDED
5010	4055	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4056	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	SENIOR PROGRAM SPECIALIST

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4057	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUP I-DIFFERENTIAL
5010	4087	0145	ASSISTANT HHSA DIRECTOR	45.39	55.19	1.00	ASSISTANT HHSA DIRECTOR
5010	4095	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
5010	4098	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	4099	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5010	4121	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4122	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4124	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4125	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4126	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4127	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	FUNDED
5010	4128	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER I
5010	4148	S551	SOCIAL WORKER SUPERVISOR II-A	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR II-A
5010	4164	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	4165	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	4166	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
5010	4167	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4168	S541	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	4169	S541	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	4170	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	SENIOR PROGRAM MANAGER
5010	4171	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4172	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	4174	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4175	S541	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	4176	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
5010	4177	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4178	S526	LEGAL CLERK III	17.79	21.62	1.00	FUNDED
5010	4179	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	4180	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	4181	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER I
5010	4182	S552	SOCIAL WORKER IV-B	27.84	33.85	1.00	SOCIAL WORKER II
5010	4183	4011	REGISTERED NURSE	28.95	35.17	1.00	REGISTERED NURSE
5010	4186	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER II
5010	4188	4011	REGISTERED NURSE	28.95	35.17	1.00	SOCIAL WORKER I
5010	4189	4011	REGISTERED NURSE	28.95	35.17	1.00	FUNDED
5010	4284	7023	DEPUTY COUNTY COUNSEL IV	43.88	53.57	1.00	DEPUTY COUNTY COUNSEL IV
5010	4313	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	4314	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	4315	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	4316	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	4317	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
5010	4318	0170	SENIOR PROGRAM MANAGER	32.89	39.97	1.00	FUNDED
5010	4319	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
5010	4320	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4321	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
5010	4322	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	4323	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	4324	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	FUNDED
5010	4325	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
5010	4326	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	PROGRAM SPECIALIST I
5010	4327	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED

BU FTE Total

404.00

5020	HHSA ADMINISTRATION						
5020	0738	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5020	1706	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5020	2057	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5020	2090	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	2202	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	2245	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
5020	2579	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5020	2713	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
5020	3516	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
5020	3519	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
5020	3521	0144	HHSA DIRECTOR	68.44	83.19	1.00	HHSA DIRECTOR
5020	3608	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	3783	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
5020	4050	S541	SECRETARY	19.11	23.23	1.00	STAFF ASSISTANT II
5020	4051	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
5020	4059	0193	CHIEF OPERATIONS OFFICER-HHSA	50.03	60.78	1.00	FUNDED
5020	4088	0145	ASSISTANT HHSA DIRECTOR	45.39	55.19	1.00	ASSISTANT HHSA DIRECTOR
5020	4137	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5020	4184	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
5020	4185	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
5020	4279	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5020	4280	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
5020	4308	0016	COMPLIANCE MANAGER	29.80	36.21	1.00	FUNDED

BU FTE Total

23.00

6110	LIBRARY						
6110	0851	8005	BOOKMOBILE DRIVER	16.26	19.79	1.00	BOOKMOBILE DRIVER
6110	0852	8007	LIBRARIAN II	23.25	28.26	1.00	FUNDED
6110	1669	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN I
6110	2629	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	3476	8011	COUNTY LIBRARIAN/DIRECTOR	40.55	49.29	1.00	FUNDED
6110	3478	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	3480	8012	LIBRARY ASSOCIATE	19.11	23.23	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SENIOR LIBRARY TECHNICIAN	17.35	21.09	1.00	SENIOR LIBRARY TECHNICIAN

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
6110	3488	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	3617	8003	LIBRARY TECHNICIAN	15.70	19.10	0.50	LIBRARY TECHNICIAN
6110	3902	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	3903	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	ADMINISTRATIVE ASSISTANT
6110	3910	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN II
6110	3911	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3913	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3914	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3915	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3916	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT - 24 HRS
6110	3917	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3918	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3919	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	FUNDED
6110	3926	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	3940	8007	LIBRARIAN II	23.25	28.26	1.00	FUNDED
6110	3955	8007	LIBRARIAN II	23.25	28.26	1.00	FUNDED
6110	3962	0135	ADMINISTRATIVE SERVICES MANAGER II	34.53	41.96	1.00	ADMINISTRATIVE SERVICES MANAGER I
6110	4089	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	4090	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN NON-MLS
6110	4094	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	DEPARTMENT APPLICATION SPECIALIST
6110	4129	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	4130	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	4131	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	4145	8013	SENIOR LIBRARY TECHNICIAN	17.35	21.09	1.00	SENIOR LIBRARY TECHNICIAN
6110	4146	8013	SENIOR LIBRARY TECHNICIAN	17.35	21.09	1.00	SENIOR LIBRARY TECHNICIAN

BU FTE Total

33.05

6210	FARM ADVISOR						
6210	0853	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	OFFICE SERVICES SUPERVISOR
6210	3806	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
6210	4134	2013	SENIOR AGRICULTURE TECHNICIAN	19.11	23.23	1.00	SENIOR AGRICULTURE TECHNICIAN

BU FTE Total

3.00

7110	MUSEUM						
7110	2490	8004	MUSEUM CURATOR	21.70	26.38	1.00	MUSEUM CURATOR
7110	4083	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	FUNDED
7110	4258	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
7110	4271	8017	DIRECTOR CULTURAL SERVICES	49.33	59.98	1.00	DIRECTOR CULTURAL SERVICES
7110	4328	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN II

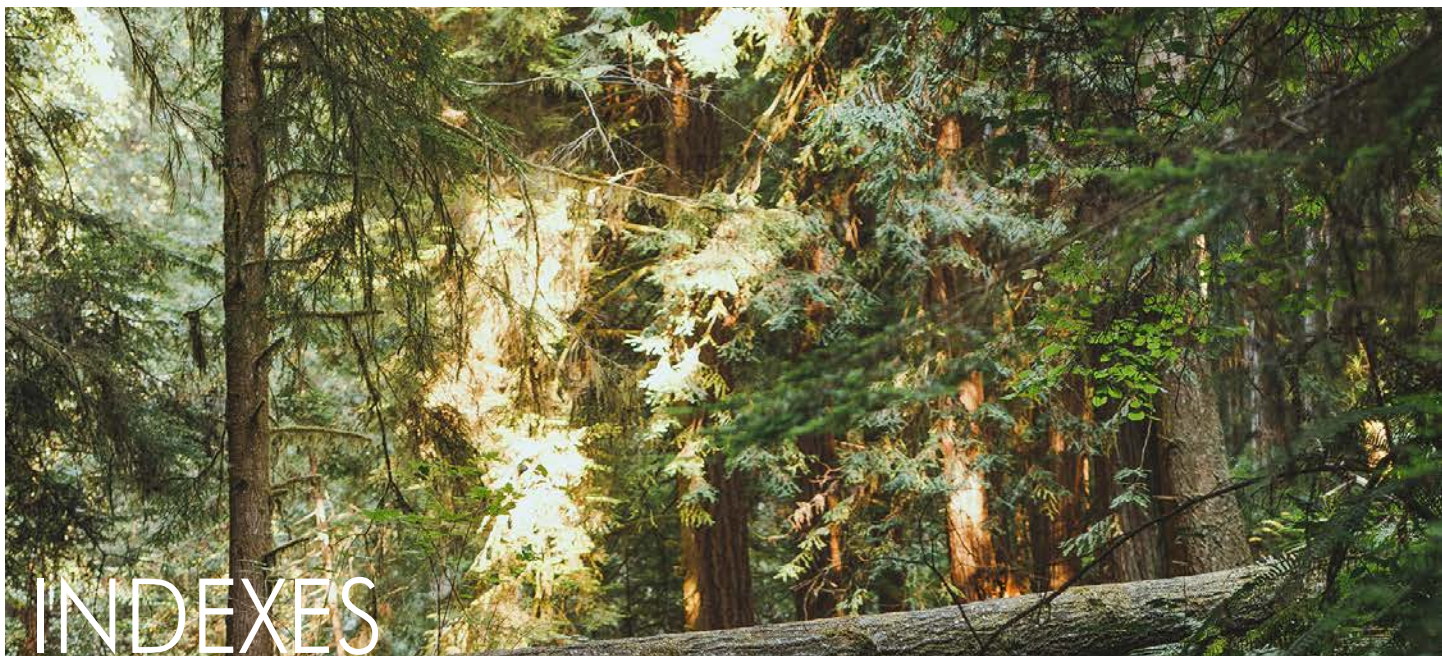
BU FTE Total

5.00

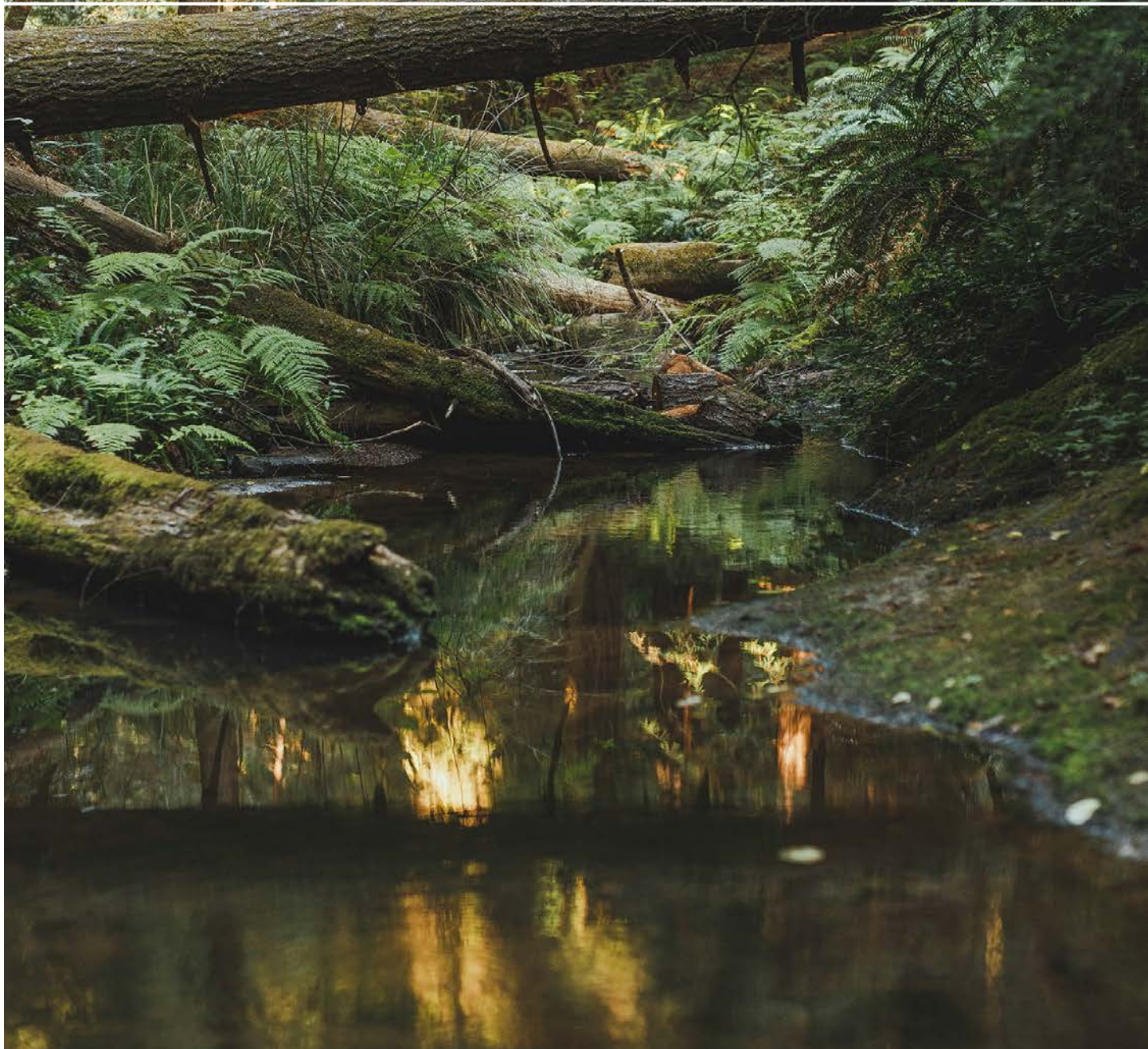
Grand Total Allocated FTE				1,412.70			

* Salaries shown are as of July 1, 2019





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GLOSSARY





GLOSSARY OF TERMS AND ACRONYMS

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State Assembly Bill.

ACA: Acronym for Affordable Care Act.

ACS: Acronym for Animal Care Services. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACTIVE TRANSPORTATION PROGRAM: The Active Transportation Program (ATP) grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/events, advocacy for the development of SRTS language in school district wellness policies and infrastructure improvement to sustain the program.

ADAP: Acronym for AIDS Drug Assistance Program. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for Automated External Defibrillator, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for Adult Protective Services.

ARRA: Acronym for American Recovery and Reinvestment Act of 2009.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

ASIST: Acronym for Suicide Intervention Skills Trainings, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

AT HOME: The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

AUMENTUM PROPERTY TAX SYSTEM: See Auditor's Office Budget Unit 1110-Auditor-Controller.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BAMC: Acronym for Broadband Alliance of Mendocino County, see Planning and Building Services, BU 1810-Economic Development.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHRS: Acronym for Behavioral Health and Recovery Services, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

BIOTERRORISM ACT: The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHSA), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BOND: A bond is a debt obligation, similar to an IOU. When a bond is purchased, money is being lent to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

GLOSSARY OF TERMS AND ACRONYMS

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAFR: Acronym for Comprehensive Annual Financial Report.

CalOES: Acronym for California Office of Emergency Services, see Transportation Department Budget Unit 3030-Storm Damage.

CAMS: Acronym for Cascade Software Systems Inc. See Executive Office Budget Unit 1160-Central Services.

CALRECYCLE: The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Waste Tire Enforcement grant program to provide funding for the enforcement of waste tire permitting, hauling and storage laws and regulations. This grant is administered by Health and Human Services Agency, Budget Unit 4011-Waste Tire Program Grant.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASA: Acronym for Court Appointed Special Advocate, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

CASGEM: Acronym for California Statewide Groundwater Elevation Monitoring, see Executive Office Budget Unit 0326-Water Agency.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CBO: Acronym for Community Based Organizations.

CCS: Acronym for California Children's Services, see Budget Unit 4080-California Children's Services.

CD: Acronym for Communicable Disease (referenced in Budget Unit 4013-Public Health Nursing).

CDA: Acronym for California Disaster Assistance Act, see Transportation Department Budget Unit 3030-Storm Damage.

CDBG: Acronym for Community Development Block Grant.

CDI: Acronym for California Department of Insurance.

CEQA: Acronym for California Environmental Quality Act.

CEO: Acronym for Chief Executive Officer. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("COPs"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for Courts Facilities Payment.

CGAP: Acronym for Coalition for Gang Awareness and Prevention. This grant is administered by Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for Child Health and Disability Prevention, referenced in Health and Human Services Agency Budget Unit 4080-California Children's Services.

CHIP: Acronym for Community Health Improvement Plan. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CHNA: Acronym for Community Health Needs Assessment. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CMSP: Acronym for County Medical Services Program, see Health and Human Services Agency Budget Unit 4070-Hospital & Medical Services Program.

COMMET: Acronym for County Of Mendocino Marijuana Eradication Team. See Sheriff's Office Budget Unit 2310-Sheriff-Coroner and Budget Unit 0466-DEA-COMMET grant.

GLOSSARY OF TERMS AND ACRONYMS

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPs: Acronym for Certificates Of Participation. Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

COPS: Acronym for Citizen's Options for Public Safety, see Sheriff's Office Budget Unit 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for Child Protective Services.

CSAC-EIA: Acronym for California State Association of Counties-Excess Insurance Authority. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk management services.

CSS: Acronym for Community Services and Support, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

CQI: Acronym for Continuous Quality Improvement; see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for Child Welfare Services.

DA: Acronym for District Attorney.

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for Division of Environmental Health.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors or the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DFC: Acronym for Drug Free Communities which is administered through Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

DISASTER SERVICE WORKER (DSW): See Sheriff's Office Budget Unit 2830-Emergency Services.

DISASTER RECOVERY: See Executive Office Budget Unit 2910-Disaster Recovery.

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for Department Operation Center, see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

DOT: Acronym for Directly Observed Therapy (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

DSA: Acronym for Deputy Sheriffs' Association.

DSW: Acronym for Disaster Service Worker. See Sheriff's Office Budget Unit 2830-Emergency Services.

EAP: Acronym for Employee Assistance Program. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for Environmental Impact Report.

EMCC: Acronym for Emergency Medical Care Committee, mentioned in Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

GLOSSARY OF TERMS AND ACRONYMS

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830-Emergency Services.

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for Emergency Medical Services, see Budget Unit 4016-Emergency Medical Services.

EMSAAC: Acronym for Emergency Medical Services Administrators Association of California, see Budget Unit 4016-Emergency Medical Services.

EMS-C: Acronym for Emergency Medical Services for Children, see Budget Unit 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

EOA: Acronym for Exclusive Operating Area. See Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EOP: Acronym for Emergency Operations Plan. See Executive Office Budget Unit 2830-Emergency Services.

ERAF: Acronym for Education Revenue Augmentation Fund. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for Family Dependency Drug Court.

FEES, CHARGES AND ASSESSMENTS: As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FEMA: Acronym for U.S. Department of Homeland Security's Federal Emergency Management Agency, see Transportation Department Budget Unit 3030-Storm Damage and Executive Office Budget Unit 2910-Disaster Recovery.

FHWA: Acronym for Federal Highway Administration, see Transportation Department Budget Unit 3030-Storm Damage.

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. The Board of Supervisors adopts the Final Budget by July 1st of each year. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$2,000.

FTE: Acronym for Full-Time Equivalent.

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

GLOSSARY OF TERMS AND ACRONYMS

FUND BALANCE: Fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—designated and undesignated. When fund balance is designated, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose. The portion of fund balance that is not reserved is fittingly called undesignated fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Undesignated fund balance in the general fund can be used for any purpose at all.

GA: Acronym for General Assistance, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GAAP: Acronym for Generally Accepted Accounting Principles. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for General Relief, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for Geographic Information System. A technology that enables the analysis of data from a geographical perspective.

GOVERNMENTAL FUND: The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically used to account for tax-supported (i.e., governmental) activities.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for Groundwater Sustainability Agency, see Executive Office Budget Unit 0326-Water Agency.

GSP: Acronym for Groundwater Sustainability Plan, see Executive Office Budget Unit 0326-Water Agency.

HCP: Acronym for HIV Care Program, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

HEP: Acronym for Public Health Emergency Preparedness. This grant is administered through Health and Human Services Agency Budget Unit 0478-Bioterrorism Act.

HHSA: Acronym for Health and Human Services Agency. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

HIPAA: Acronym for Health Insurance Portability and Accountability Act. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HMGP: Acronym for Hazard Mitigation Grant Program: a grant administered by Disaster Recovery.

HRSA: Acronym for Health Resources Services Administration: a grant administered by Health and Human Services Agency.

ICS: Acronym for Incident Command System, see Sheriff's Office Budget Unit 2830-Emergency Services.

ICWA: Acronym for Indian Child Welfare Act.

IGP: Acronym for Industrial General Permit, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

IGT: Acronym for Inter-Governmental Transfer. Health and Human Services Agency maximizes realignment funds by participating in the IGT opportunity with Partnership HealthPlan of California to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries.

IHSS: Acronym for In Home Support Services.

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for Information Services, a County division within the Executive Office.

ISERIES EQUIPMENT: IBM Server dedicated to our County Property System. Note: this is an upgrade to our existing server that has reached end of life.

IT MASTER PLAN: The IT Master Plan is intended to serve many purposes including: assessment of existing state of County technology, identify needs, provide recommendations for best practices/improvements, develop budget timelines.

GLOSSARY OF TERMS AND ACRONYMS

IZ: Acronym for Immunization (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

JJCPA: Acronym for Juvenile Justice Crime Prevention Act, see Budget Unit 2561-Juvenile Justice Crime Prevention Act.

JPA: Acronym for Joint Powers Authority.

KIN-GAP: Kinship Guardianship Assistance Payment Program (Kin-GAP) The Kinship Guardianship Assistance Payment (Kin-GAP) Program was established by Senate Bill 1901 (Chapter 1055, Statutes of 1998). The Kin-GAP Program offers a subsidy to children who leave the juvenile court system to live with a relative legal guardian.

LAFCO: Acronym for Local Agency Formation Commission. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEA: Acronym for Law Enforcement Agencies, see District Attorney's Office Budget Unit 2070-District Attorney and Health and Human Services Agency Budget Unit 0452-Local Enforcement Agency (LEA) Solid Waste grant.

LEMSA: Acronym for Local Emergency Medical Service Agency, see Budget Unit 4016-Emergency Medical Services.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for Latent Tuberculosis Infection (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

LPS: Acronym for Lanterman Petris-Short which is a title for matters relating to conservatorships of gravely disabled persons.

MADDY EMERGENCY MEDICAL SERVICES FUND (SB12): The Maddy Emergency Medical Services Fund (SB12) is used to reimburse physicians, surgeons and hospitals for patients who do not pay for emergency medical services and for other emergency medical service purposes defined by existing legislation.

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MLAS: Acronym for Mendo-Lake Alternative Services, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOE: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MOU: Acronym for Memorandum of Understanding.

MSWMA: Acronym for Mendocino Solid Waste Management Authority, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

MCACE: Acronym for Mendocino County Association of Confidential Employees.

MCAH: Acronym for Maternal, Child and Adolescent Health, which collaborates with other partners to address prenatal substance abuse prevention.

MCDOT: Acronym for Mendocino County Department of Transportation.

MCLEMA: Acronym for Mendocino County Law Enforcement Management Association.

MCOG: Acronym for Mendocino Council of Governments.

MCPAA: Acronym for Mendocino County Public Attorneys Association.

MCPEA: Acronym for Mendocino County Probation Employees Association.

MCRCD: Acronym for Mendocino County Resource Conservation District.

MCWA: Acronym for Mendocino County Water Agency.

MCWOW: Acronym for Mendocino County Working on Wellness. This program is administered by Human Resources staff.

GLOSSARY OF TERMS AND ACRONYMS

MEDI-CAL: Federal-State health insurance program for low income people.

MEASURE B: Mendocino County Mental Health Treatment act. Measure B imposes a half cent (0.5%) sales tax to support mental health services in Mendocino County.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Sheriff's Office Budget Unit 2830–Emergency Services.

NBNCBC: Acronym for North Bay North Coast Broadband Consortium, see Planning and Building Services, Budget Unit 1810-Economic Development.

NEOGov: Program used for application for employment. See Human Resource Department Budget Unit 1320-Human Resources.

NEOPB: Acronym for Nutrition Education and Obesity Prevention Branch program which improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program is administered by Health and Human Services Agency, Budget Unit 4010-Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

NPDES: Acronym for National Pollutant Discharge Elimination System, see Executive Office Budget Unit 0326-Water Agency.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PAPU: Acronym for Prevention and Planning Unit. This unit, administered by the Public Health Division in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County preventing and reducing substance abuse.

PBS: Acronym for Planning and Building Services.

PEG: Acronym for Public Education Government.

PEI: Acronym for Prevention and Early Intervention, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

PERFORMANCE INDICATOR: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for Public Facilities Corporation.

PHB: Acronym for Partnership for Healthy Babies, which addresses prenatal substance abuse prevention.

PHN: Acronym for Public Health Nurse.

POB: Acronym for Pension Obligation Bond (see Budget Unit 8011-Debt Service-Pension Obligation Bonds).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSED BUDGET: The working document for the fiscal year under discussion. The County Executive Office presents a proposed budget for the Board of Supervisors to consider in June of each year and the Board of Supervisors holds final public hearings and adopts the budget for the next fiscal year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes."

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPRIETARY FUND: A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

GLOSSARY OF TERMS AND ACRONYMS

PTAF: Acronym for Property Tax Administration Fees.

PUE: Acronym for Pest Management, and Pesticide Use Enforcement. A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

REDWOOD QUALITY MANAGEMENT COMPANY (RQMC): Is contracted to administer the youth and adult population with mental health services in Mendocino County.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for Request for Proposal.

RQMC: Acronym for Redwood Quality Management Company which is contracted to administer the youth and adult population with mental health services in Mendocino County.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX: The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, "Bradley Burns" sales tax and several other components. The sales tax is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county's general fund.

SAMHSA: Acronym for Substance Abuse & Mental Health Services Act, see Health and Human Services Agency Budget Unit 4012-Grant 0444.

SB: Acronym for California State Senate Bill.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for Supplemental Law Enforcement Services Fund, see Sheriff's Office's Budget Unit 2313-Sheriff-Coroner-COPS.

SGMA: Acronym for Sustainable Groundwater Management Act, see Executive Office Budget Unit 0326-Water Agency.

SMEDD: Acronym for Sonoma Mendocino Economic Development District, see Planning and Building Services, Budget Unit 1810-Economic Development.

SNAP: Acronym for Spay Neuter Assistance Program, see Health and Human Services Agency Budget Unit 2861-Mobile Spay and Neuter Program.

SNAP-Ed: Acronym for Supplemental Nutrition Assistance Education Program, administered by Health and Human Services Agency Budget Unit 4010-Supplemental Nutrition Assistance Program Education Grant.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPECIAL REVENUE FUND: An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

STOP Act: STOP is an acronym for Sober Truth on Preventing Underage Drinking, which is a grant to prevent and reduce alcohol use among teens; administered by Health and Human Services Agency Budget Unit 0491- Sober Truth on Preventing Underage Drinking (STOP) Act.

SUDT: Acronym for Substance Use Disorder Treatment is administered by Health and Human Services Agency Budget Unit 4012-Substance Use Disorder Treatment (formerly Alcohol and Other Drug Program).

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for Temporary Assistance to Needy Families; see Budget Unit 5010-Social Services with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

GLOSSARY OF TERMS AND ACRONYMS

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TMDL: Acronym for Total Maximum Daily Limit, see Health and Human Services Budget Unit 4011-Environmental Health.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

TYLER CONTENT MANAGER: Software used with the County Finance System (Munis) for the purpose of document scanning and retention.

UAAL: Acronym for Unfunded Accrued Actuarial Liability (see Budget Unit 8011-Debt Services-Pension Obligation Bonds).

UCCE: Acronym for University of California Cooperative Extension. Its mission is accomplished through Budget Unit 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for Ukiah Valley Area Plan.

UVBGS: Acronym for Ukiah Valley Basin Groundwater Sustainability Agency. See Executive Office Budget Unit 0326-Water Agency.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The VLF is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WET: Acronym for Workforce Education and Training, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

WIA: Acronym for Workforce Investment Act. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

WIB: Acronym for Workforce Investment Board. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

WIOA: Acronym for Workforce Innovation and Opportunity Act. This program replaced WIA or the Workforce Investment Act on July 22, 2014. WIOA added requirements of a single state plan covering all core programs authorized under the bill to provide workforce training and development in local communities.

WISC: Acronym for Willits Integrated Services Center.

WPC: Acronym for Whole Person Care Pilot Program see Health and Human Services Agency Budget Unit 4072.

YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).



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