COUNTY OF MENDOCINO

STATE OF CALIFORNIA

FY 2021-22
ADOPTED BUDGET

JUNE 22, 2021

MENDOCINO
1850
COUNTY

Adopted By:

Dan Gjerde, Chair
District 4

Glenn McGourty
District 1

Maureen Mulheren
District 2

John Haschak
District 3

Ted Williams
District 5

Prepared By:

Chief Executive Officer
Carmel J. Angelo

Auditor-Controller
Lloyd Weer

Mendocino Headlands
Courtesy: Visit Mendocino

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of Mendocino
California

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morrill

Executive Director

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

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COUNTY OF MENDOCINO

BOARD OF SUPERVISORS

To the Citizens of Mendocino County:

In this cover letter, I am pleased to report that the County of Mendocino is in good fiscal health, in spite of ongoing demands placed on the local economy and County operations due to the COVID-19 pandemic. Cautious budgeting, along with nimble pursuit of State and Federal funding opportunities, is keeping the County of Mendocino in a strong position to contend with the challenges of COVID 19, plus natural disasters such as wildfires and severe droughts. The FY 2021-22 budget was built on the Board's foundational goals and priorities of: 1) financial sustainability, 2) organizational development, and 3) maintaining or improving current levels of service to the public.

Highlights of the FY 2021-22 Adopted Budget include investment in activities that focus on economic recovery and resiliency, utilizing continued support for COVID-19 response, investment in our employees by bringing salaries up to (or near) the wages of comparable counties, employee skill-development through Mendocino's Leadership Initiative, continuous refinement of recruitment and retention practices, and an investment of over $4.7 million to address deferred maintenance and infrastructure projects. The Board has also allocated funding for additional priorities including fire and emergency medical services, disaster recovery, Planning and Building Services, and support for the County's community partners. Finally, the Board has provided sufficient funding so that our employees, with support from the Board, can move forward with ways to deliver services more efficiently and cost effectively, such as offering the public opportunities to access County services over the internet.

A couple of final points: 1) the Mendocino County Board of Supervisors adopted the final budget on June 22, 2021, which was prior to the beginning of Fiscal Year (FY) 2021-2022, and 2) this budget was compiled in accordance with the County Budget Act (sections 29000 through 29144) of the Government Code and is a balanced budget as required by law.

In summary, this budget reflects Board priorities, and represents months of hard work by the Executive Office and department-level budget managers and staff, whose collective efforts have resulted in a balanced, financially sustainable, forward-looking budget.

Sincerely

Dan Gjerde, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

GLENN MCGORTY	MAUREEN MULHEREN	JOHN HASCHAK	DAN GJERDE	TED WILLIAMS
First District	Second District	Third District	Fourth District	Fifth District

COUNTY OF MENDOCINO
Executive Office

CARMEL J. ANGELO
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

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To the Honorable Board of Supervisors and Citizens of Mendocino County:

I hereby submit to you the budget for Fiscal Year (FY) 2021-22, which was formally adopted by the Board on June 22, 2021. As Our County, State, and Nation slowly recovers from one of the most disruptive Public Health crisis, the COVID-19 pandemic, this budget continues to reflect the ongoing recovery.

The COVID-19 pandemic has impacted every sector of the economy and has caused record high unemployment throughout California. This Budget continues to make critical investments, in health and safety, and promote economic recovery to allow the safe reopening of our local economy. I would like to take this opportunity to thank all of our County departments for not only their assistance in providing information for the development of this budget while operating their departments during these unprecedented times with as little disruption as possible of service to the public. In keeping with the fiscal management guidelines, the Executive Office continues to focus on fiscal prudence and management while striving to implement the Board of Supervisors' goals and priorities. The Adopted Budget addresses the needs of the citizens of Mendocino County with a focus on COVID-19 response, public safety, disaster recovery and preparedness, maintaining County services, employee compensation, prioritizing critical failing infrastructure, continued long-term debt reduction, and maintaining the General Reserve.

The Board held two budget workshops prior to budget hearings on June 8th and 9th, which allowed the Executive Office to prepare a Proposed Budget for the Board's consideration that was closely aligned with the Board's Budget Goals and Priorities.

The projected discretionary revenue growth is at 5.9% above the FY 2019-20 levels. It is anticipated that sales tax revenue and transient occupancy tax will see a slight uptick with the reopening of our communities this year. As the general cost of the County's core services continues to rise and County operations evolve to address COVID-19and public safety, we must remain cautious in our approach to spending, and look for creative methods of providing core services, and seeking alternative sources of revenue that will benefit the citizens of Mendocino County, now and into the future. A key component to improve our long-term financial health is prioritizing public safety, economic and housing development, and identifying innovative ways to invest in our greatest asset, our employees.

Highlights of the FY 2021-22 Adopted Budget include investment in our employees through improved salary and benefits, and investment of over $4.7 million for deferred maintenance and infrastructure improvements. Additionally, funding is earmarked to support the efforts of the Fire Safe Council, emergency services, public safety, public health, critical Information Technology (IT) improvements through the IT Master Plan, business and economic development through Planning and Building Services, housing and homelessness, and support for the County's community partners.

Improving the County's fiscal health over the past several years is something to be proud of, however, much work remains to strengthen the County's position, performance and accountability, and prepare us for the future in which disasters have become new normal. This budget provides the foundation to work from as we strive to improve the Mendocino County we know and love.

Respectfully submitted,

Carmel J. Angelo
Chief Executive Officer

MENDOCINO
1850
COUNTY

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NOYO Headlands

MENDOCINO
1850
COUNTY

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MENDOCINO COUNTY PROFILE

Navarro River Redwoods Trail
Courtesy: Visit Mendocino

MENDOCINO
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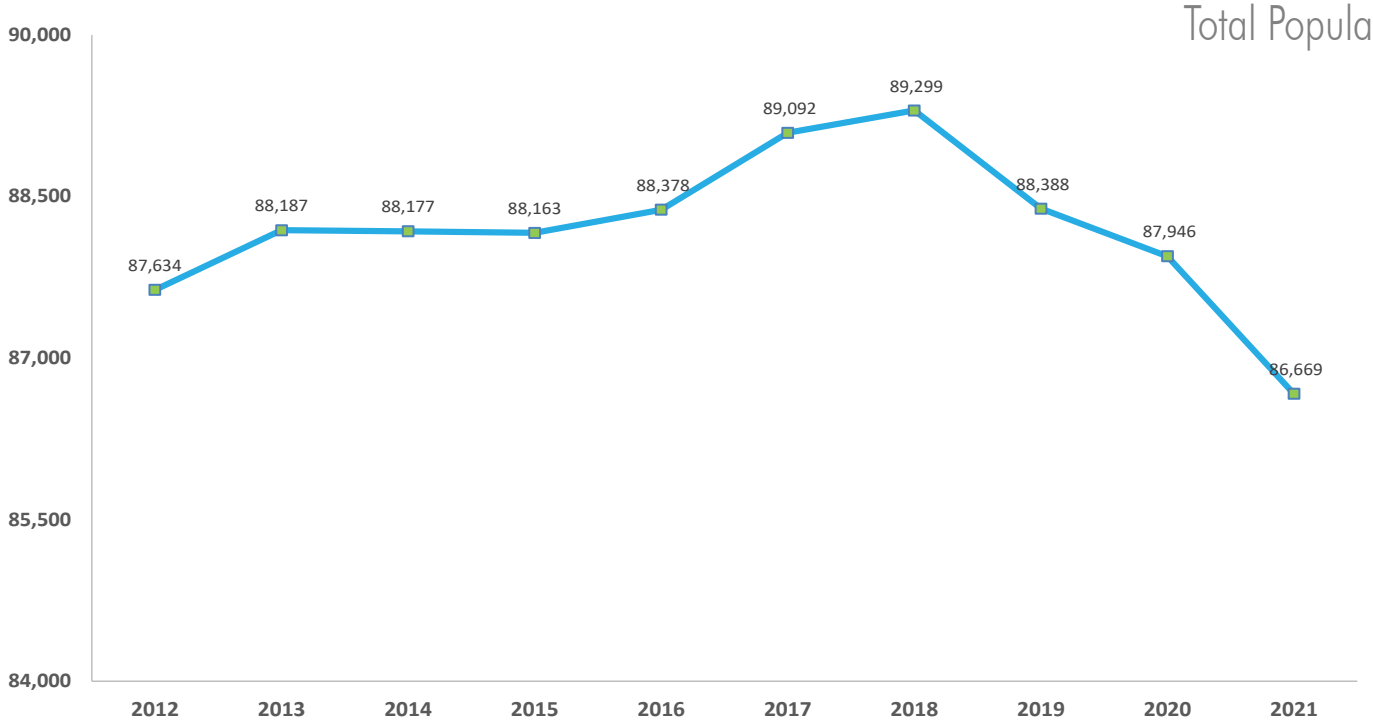
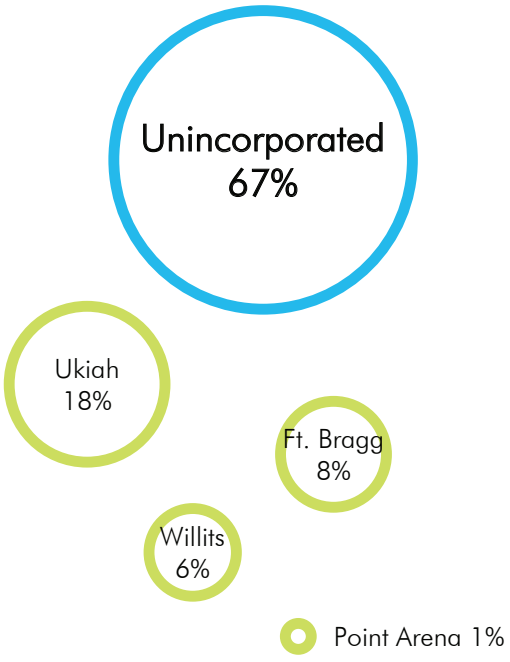
COUNTY

DEMOGRAPHICS

Total Population



Population by Jurisdiction



Note: Numbers may not add due to rounding.

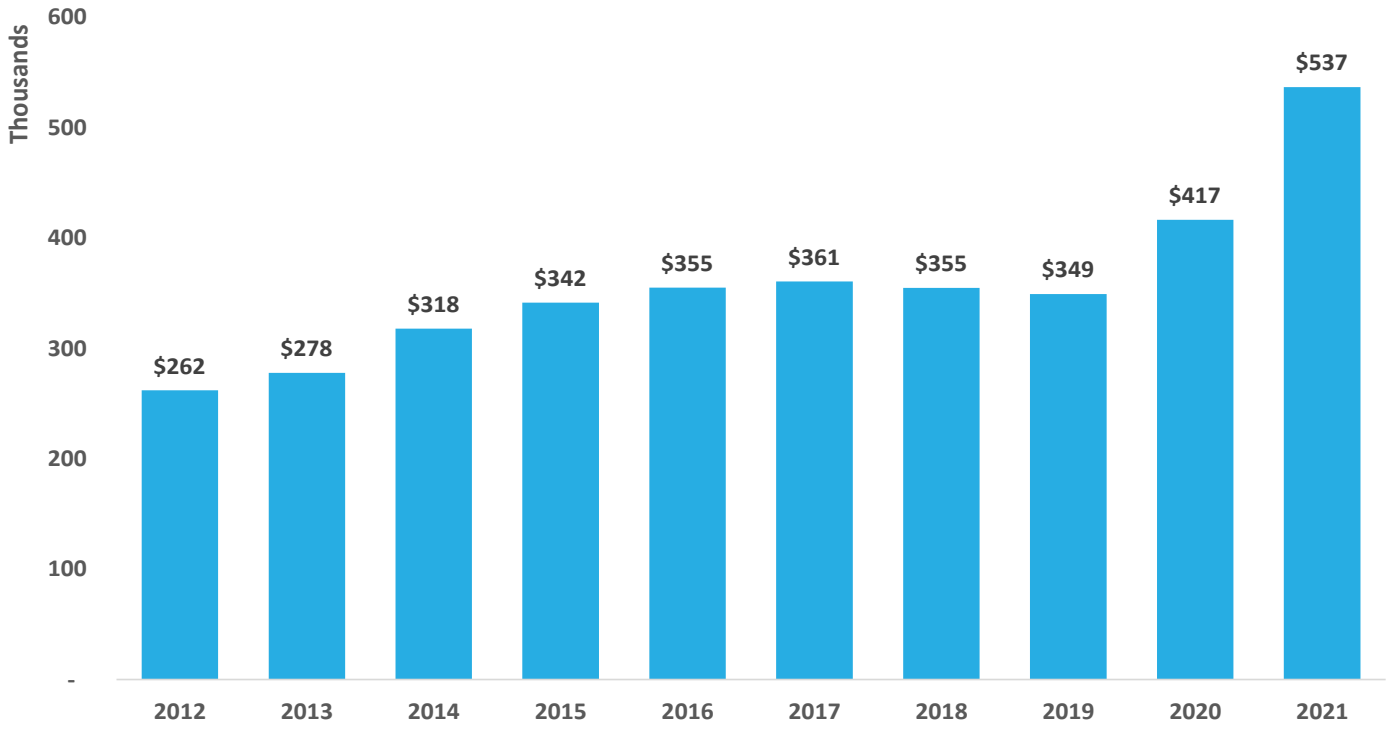
Percent of Population 65 yrs. and older

18.4%	Del Norte
18.6%	Humboldt
19.7%	Napa
20.7%	Sonoma
21.1%	Shasta
23.1%	Mendocino
23.1%	Lake
26.1%	Siskiyou
28.3%	Trinity

Sources: Population - CA Department of Finance estimates January 1, 2021; Population 65 yrs. and older - US Census estimates January 1, 2021.

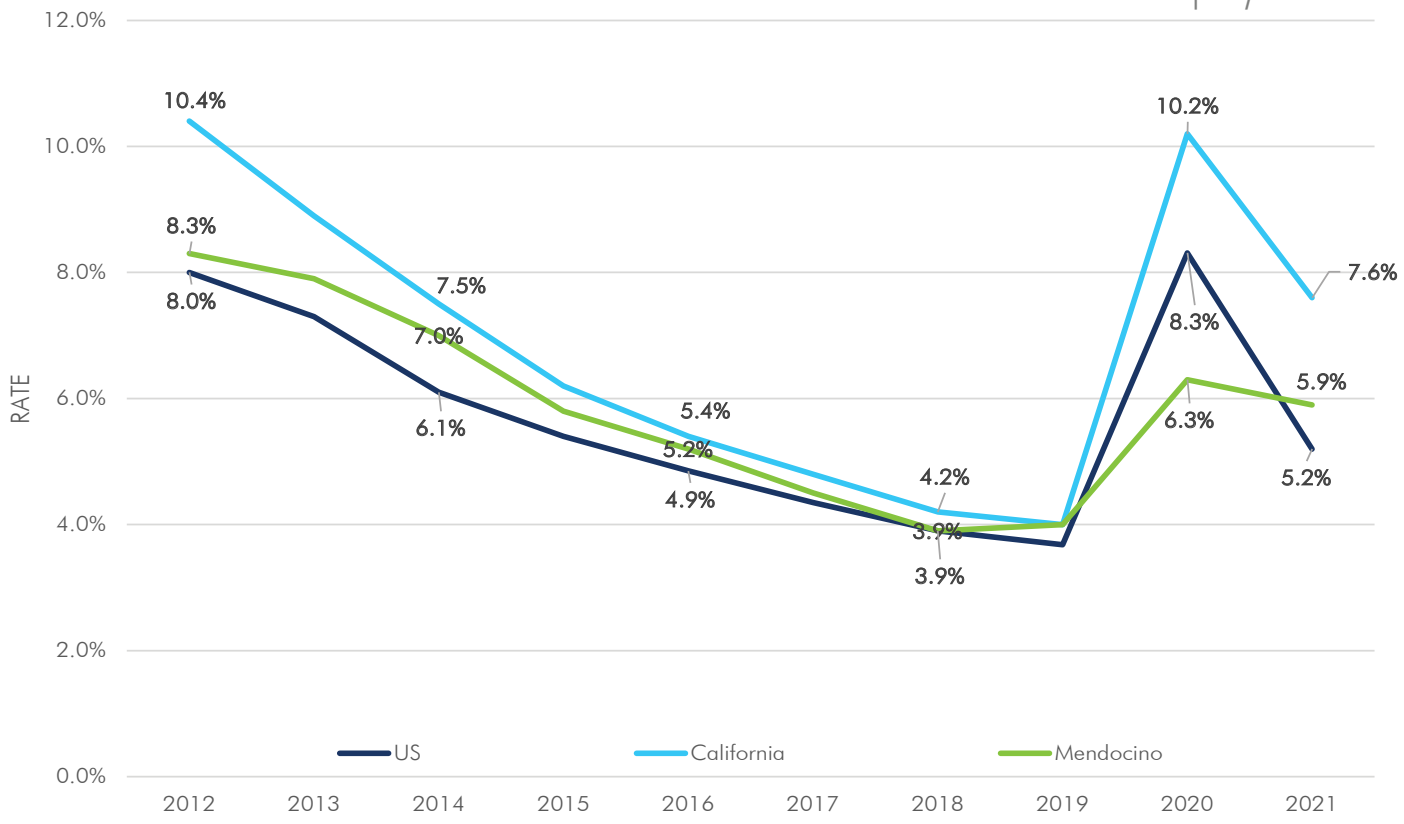
ECONOMIC TRENDS

Median Home Prices



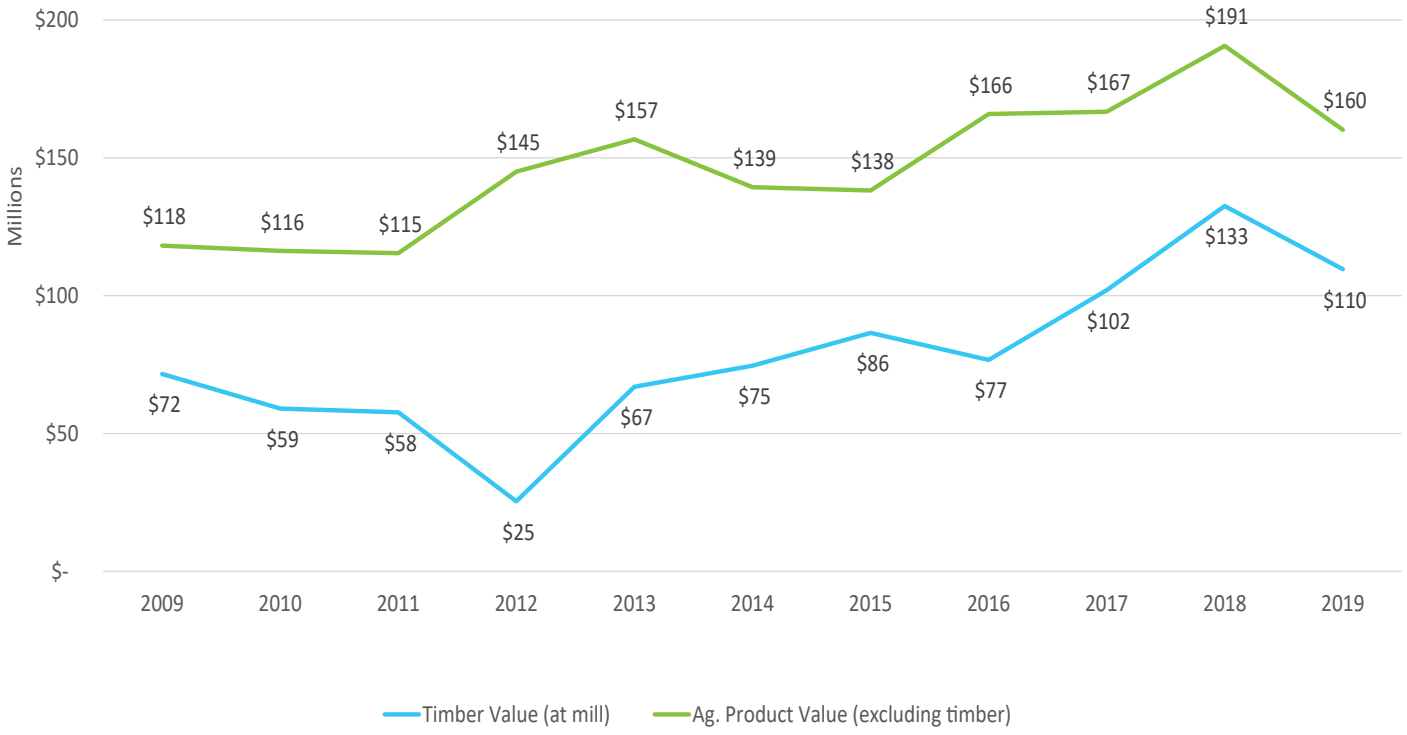
(2021 YTD)

Unemployment Rate



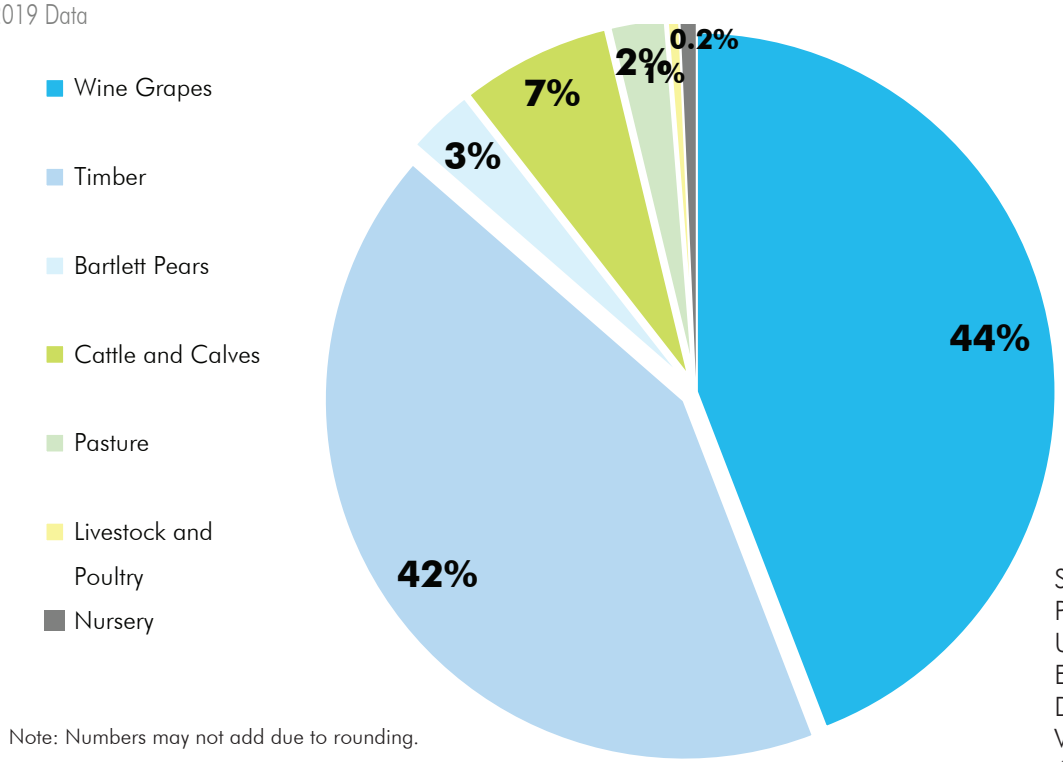
ECONOMIC TRENDS

Agricultural Value Trends



Agricultural Value by Product

2019 Data

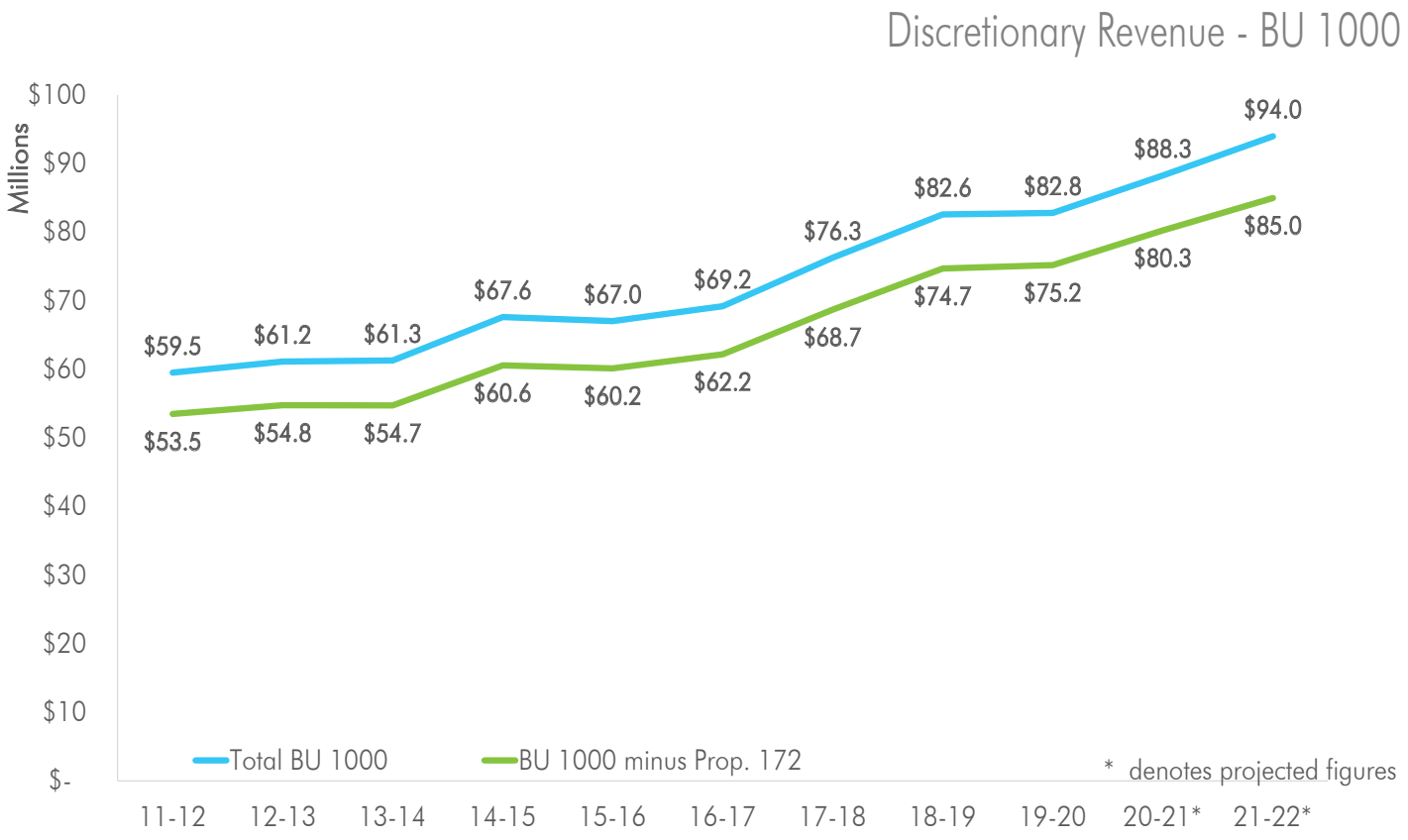


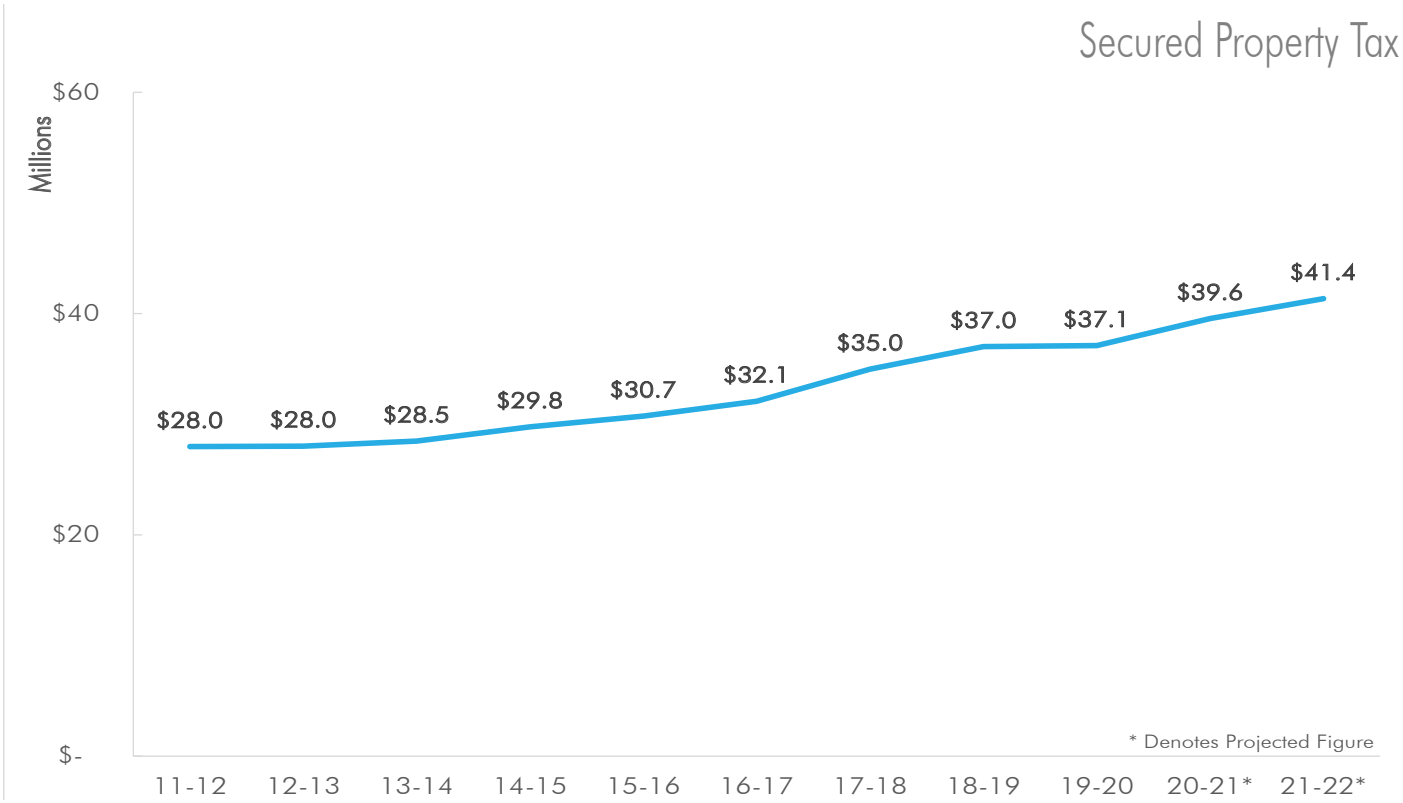
Note: Numbers may not add due to rounding.

Sources: Median Home Prices - Zillow Home Index; Unemployment Rate - CA Economic Development Department; Agricultural Value - Mendocino County Agricultural Commissioner

MENDOCINO COUNTY PROFILE

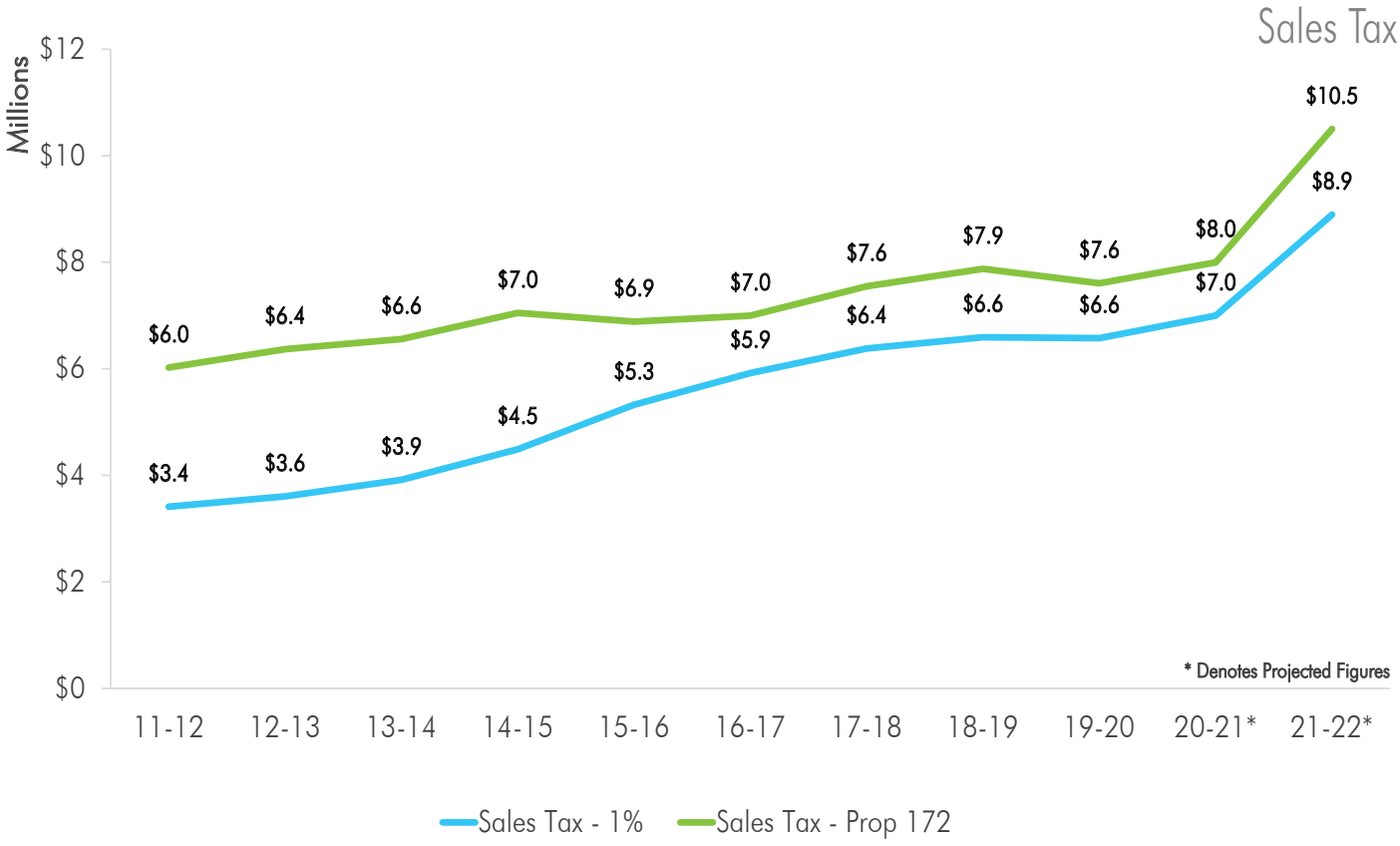
ECONOMIC TRENDS

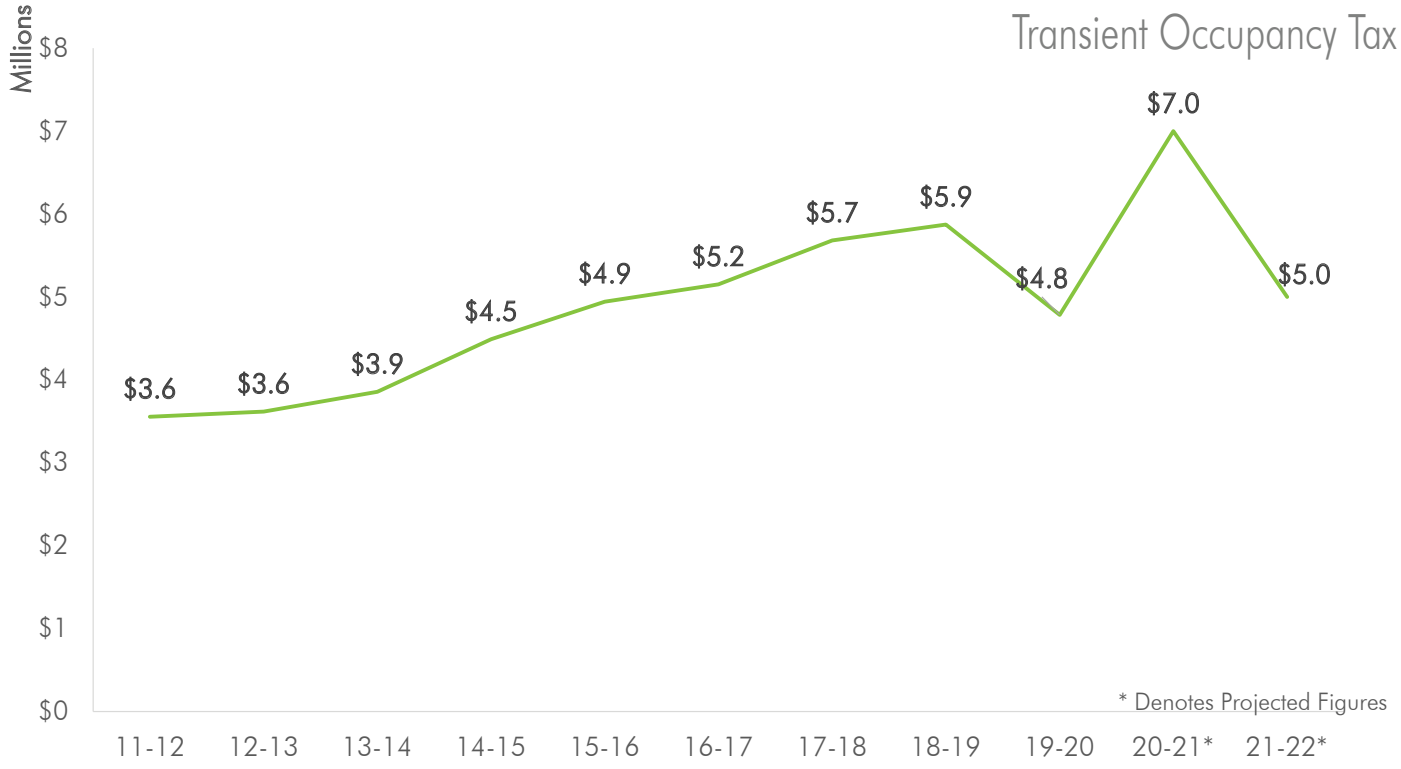




Source: Mendocino County Auditor-Controller
*Estimated

ECONOMIC TRENDS





Source: Mendocino County Auditor-Controller
*Estimated

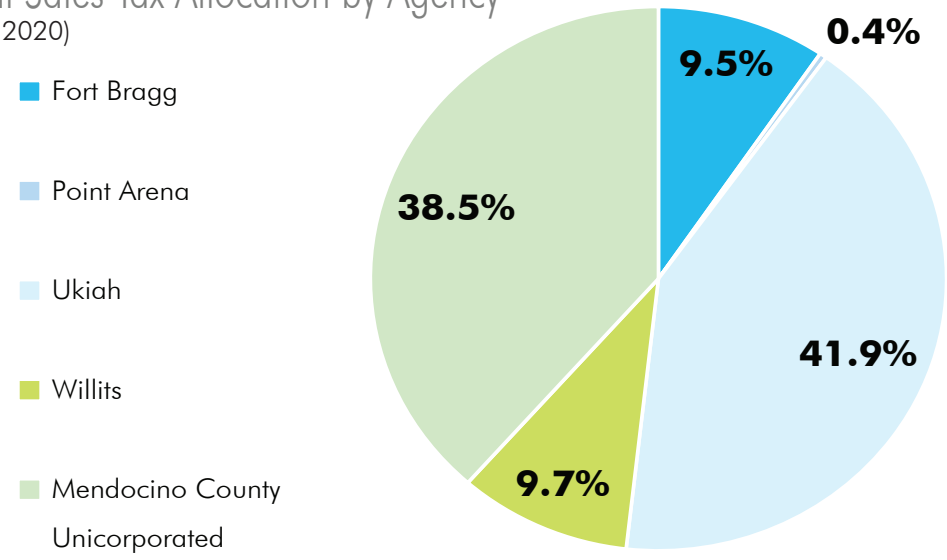
MENDOCINO COUNTY PROFILE

PRINCIPAL TAXPAYERS - FY 2020-21

	Owner	Business Description	FY 19-20 Total Tax Levy	% Of Total Tax Levy
1	PACIFIC GAS & ELECTRIC CO.	UTILITY	$3,442,754.02	2.33%
2	MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	871,185.28	0.59%
3	V C T USA INC.	VINEYARD / WINERY	682,475.22	0.46%
4	MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	493,788.00	0.33%
5	WATERFOWL WINE COMPANY	VINEYARD / WINERY	394,125.74	0.27%
6	VINTAGE WINE ESTATES INC.	VINEYARD / WINERY	300,463.86	0.20%
7	PACIFIC BELL TELEPHONE CO.	COMMUNICATION	293,348.08	0.20%
8	COSTCO WHOLESALE CORPORATION	RETAIL SALES	272,234.44	0.18%
9	LYME REDWOOD TIMBERLANDS LLC	TIMBERLAND	239,018.10	0.16%
10	PEAR TREE REH LLC	SHOPPING CENTER	222,851.96	0.15%
11	SAVINGS BANK OF MENDOCINO COUNTY	BANK	200,894.00	0.14%
12	HERITAGE WINE LLC	VINEYARD / WINERY	199,381.02	0.13%
13	GEORGIA-PACIFIC LLC	INDUSTRIAL SITE	197,215.24	0.13%
14	UKIAH LLC	SHOPPING CENTER	187,720.00	0.13%
15	WILLITS MOBILE HOME PARK LLC	SENIOR / FAMILY HOUSING	179,890.08	0.12%
16	SAFEWAY INC.	GROCERY	179,272.04	0.12%
17	AT&T COMMUNICATIONS INC.	COMMUNICATION	171,448.56	0.12%
18	GEORGIA-PACIFIC CORPORATION	INDUSTRIAL SITE	167,688.68	0.11%
19	PEAR OCHARD ASSOCIATES	SHOPPING CENTER	166,527.34	0.11%
20	ROSE LYNETTE CARROLL TTEE	COMMERCIAL / AGR / HOUSING	163,210.26	0.11%
21	VAU CHARLES & KERRI TTEES	COMMERCIAL / AGR / HOUSING	159,010.64	0.11%
22	ANDERSON VINEYARDS INC.	VINEYARD / WINERY	158,675.92	0.11%
23	PAULI WILLIAM C & JANET KF TTEE	AGRICULTURE	141,532.06	0.10%
24	THURSTON DENNIS J. & CAROL A. TTEE	AUTO SALES	141,327.68	0.10%
	Top 20 Total Tax Levy		**$9,626,038.22**	**6.32%**
	Total Mendocino County Tax Levy		**$147,884,849.54**	**100%**

Annual Sales Tax Allocation by Agency

(1st Qtr. 2020)



MAJOR MENDOCINO COUNTY EMPLOYERS

	Employer	Industry	Location	Employer Size Class
1	CA Forestry & Fire Protection	Government Offices - State	Willits	100-249
2	City of Ukiah	Government Offices - City	Ukiah	100-249
3	Coyote Valley Casino	Casinos	Redwood Valley	100-249
4	Dharma Realm Buddhist Assn.	Associations	Talmage	100-249
5	Fetzer Vineyards	Wineries	Hopland	250-499
6	Frank R. Howard Memorial Hospital	Hospitals	Willits	100-249
7	Ferrellgas	Gas Propane Refilling Stations	Ukiah & Fort Bragg	1000-4,999
8	Hopland Sho Ka Wah Casino	Casinos	Hopland	100-249
9	Metaflx	Sheet Metal Fabricators	Willits	100-249
10	Mendocino Coast District Hospital	Hospitals	Fort Bragg	250-499
11	Mendocino College	Schools-Universities & Colleges	Ukiah	100-249
12	Mendocino County	Government Offices - County	Ukiah/Various	1,000-4,999
13	Mendocino County Office of Education	Government Offices - County	Ukiah	100-249
14	Mendocino Community Health	Clinics	Ukiah	250-499
15	Mendocino Redwood Co., LLC.	Non-classified Establishments	Calpella	500-999
16	Walmart	Grocers - Retail	Ukiah	100-249
17	Safeway	Grocers - Retail	Fort Bragg	100-249
18	Ukiah High School	Schools	Ukiah	100-249
19	Ukiah Valley Medical Center	Hospitals	Ukiah	500-999
20	Little River Inn Golf & Tennis	Hotels & Motels	Little River	100-249

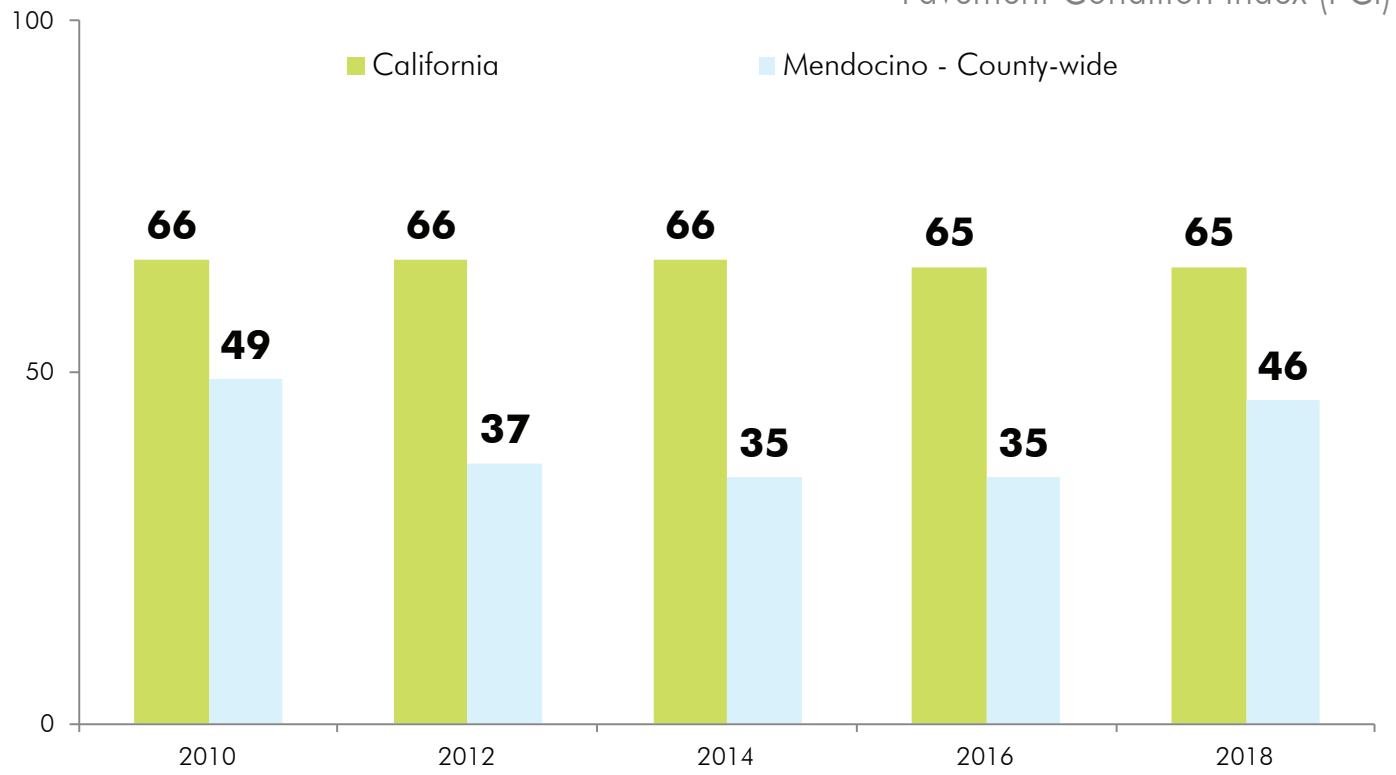
EMPLOYMENT BY INDUSTRY

Employer Category	Employment (June 2020)	% Of County Industry Employment
Government (Local, State, & Federal)	6,760	22.60%
Education & Health Services	5,470	18.29%
Retail Trade	4,270	14.28%
Leisure & Hospitality	3,240	10.83%
Manufacturing	2,210	7.39%
Professional & Business Services	1,780	5.95%
Total Farm	1,360	4.55%
Construction	1,260	4.21%
Financial Activities	1,020	3.41%
Other Services	650	2.17%
Transportation, Warehousing & Utilities	690	2.31%
Wholesale Trade	730	2.44%
Mining & Logging	270	0.90%
Information	200	0.67%
Total	**29,910**	**100%**

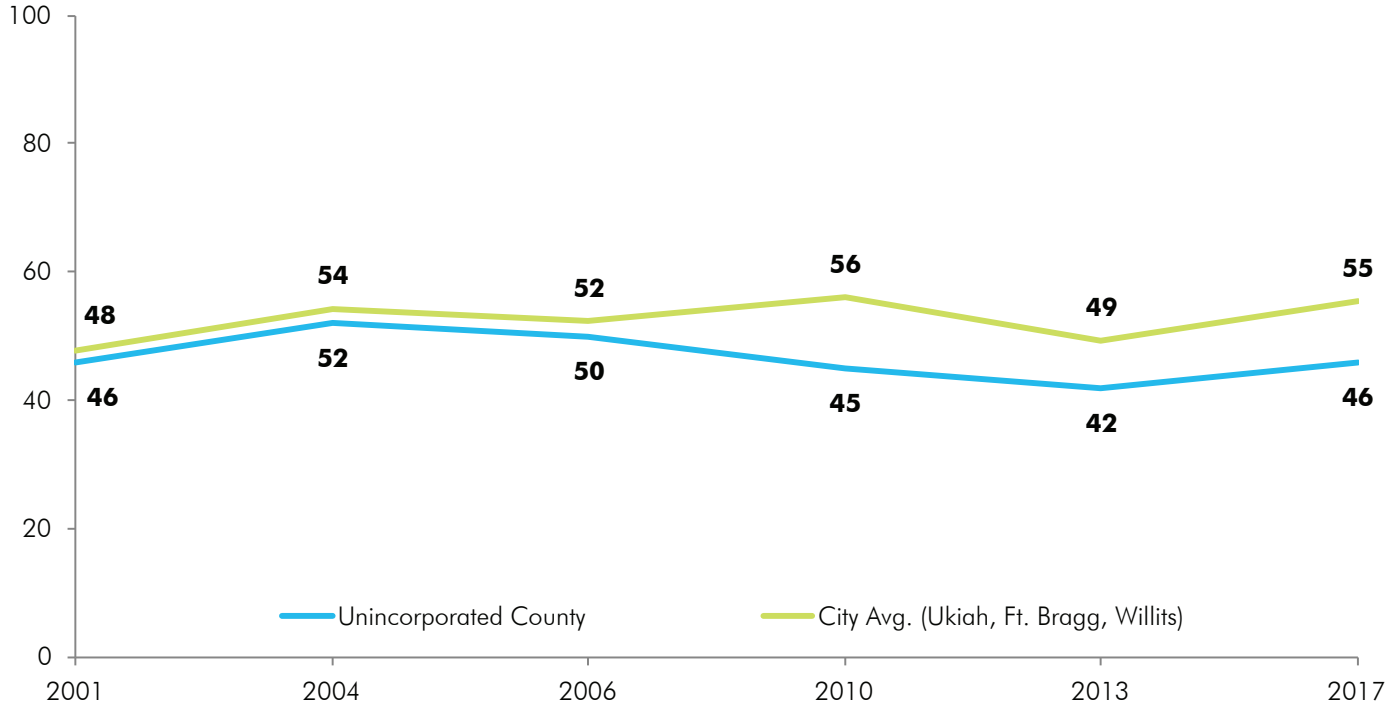
Sources: Principal Taxpayers - Mendocino County Treasurer-Tax Collector; Annual Sales Tax by Business Category - HdL June 2018 Summary Report; Major Employers - CA Economic Development Department 2018; Employment by Industry - CA Economic Development Department.

INFRASTRUCTURE

Pavement Condition Index (PCI)

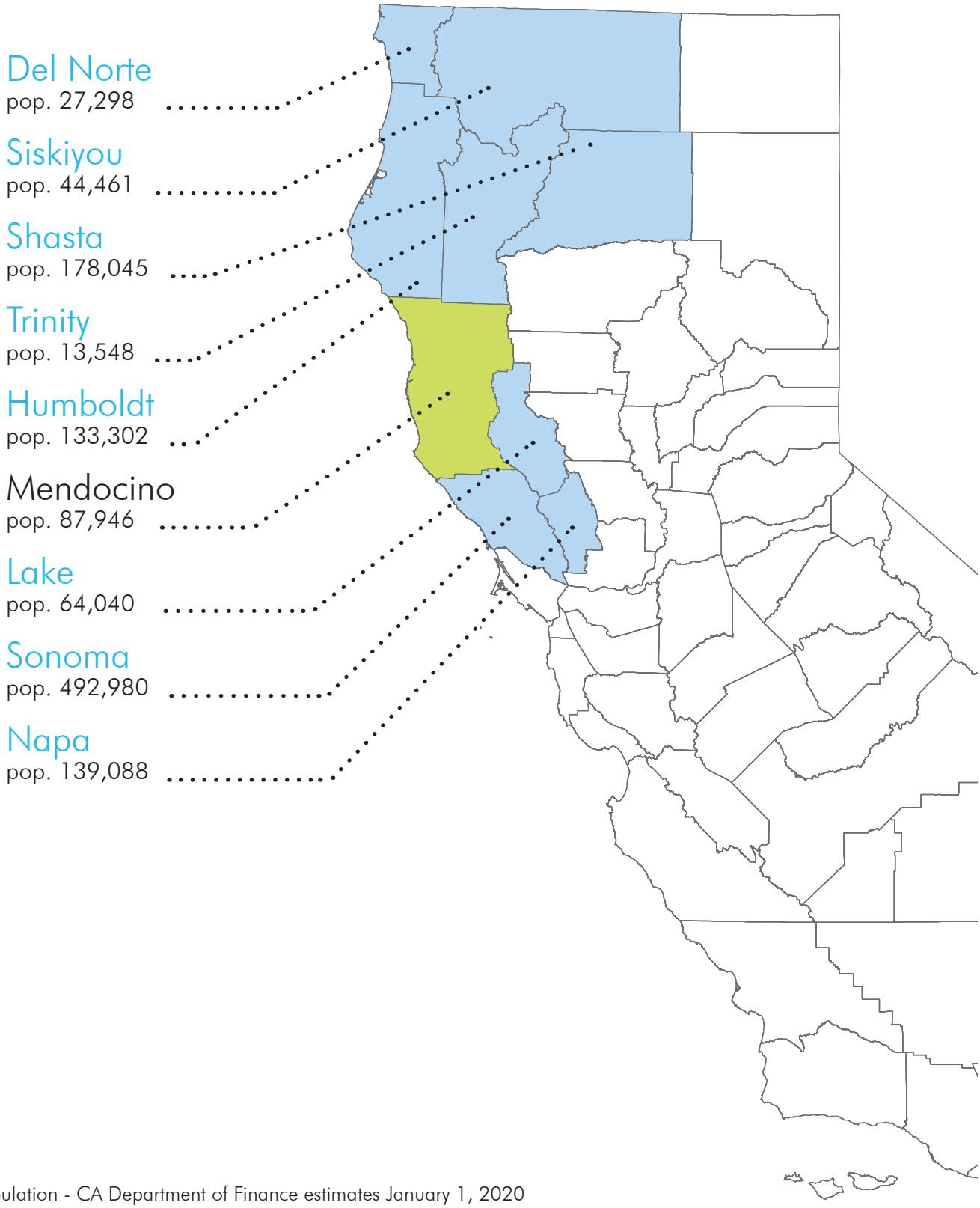


Pavement Condition Index (PCI)



Sources: PCI - Department of Transportation, Mendocino Council of Governments

COMPARISON COUNTIES

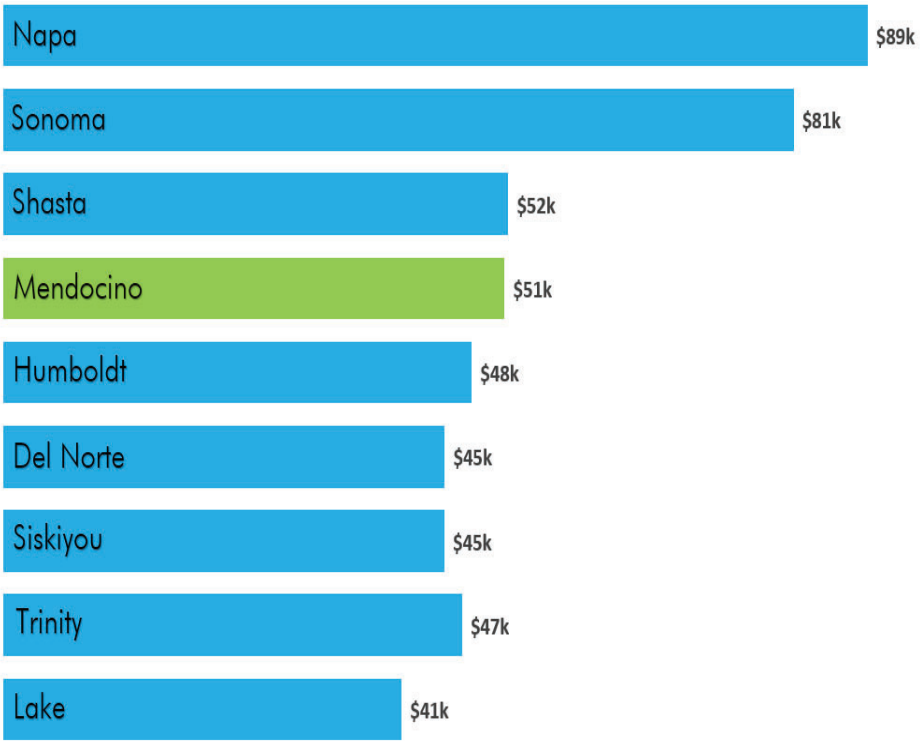


Source: Population - CA Department of Finance estimates January 1, 2020

MENDOCINO COUNTY PROFILE

COMPARISON COUNTIES

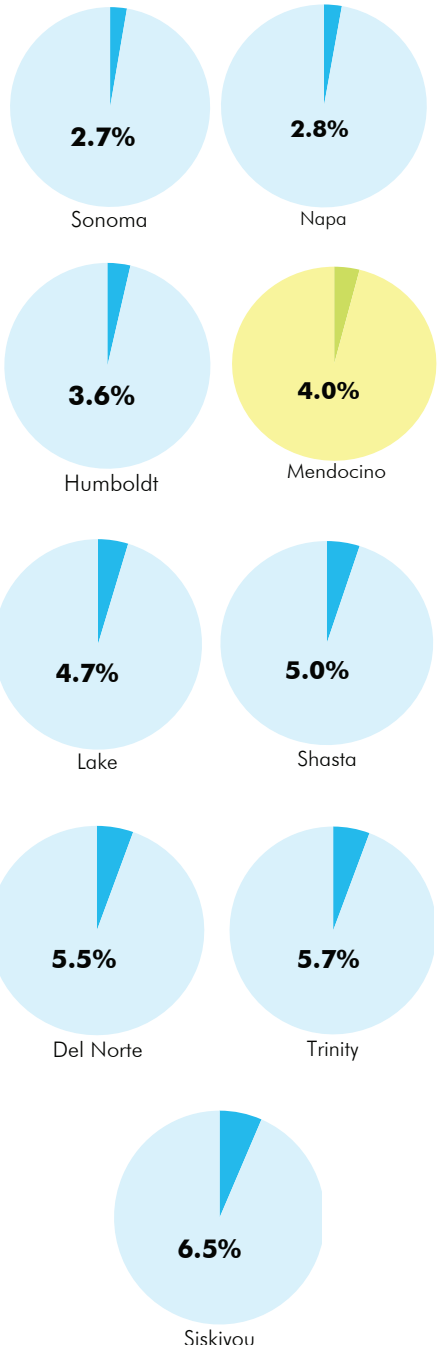
Household Income



Budgeted County Expenditures
(per resident)

$3,929 Sonoma
$2,769 Shasta
$4,567 Lake
$3,481 Humboldt
$3,702 Mendocino
$3,154 Napa
$6,517 Siskiyou
$5,235 Del Norte
$9,636 Trinity

Unemployment Rate
(2019)



Sources: County Expenditures - Most recent County Budgets and Department of Finance population estimates; Unemployment Rate - CA Economic Development Department 2019 annual average; Household Income - US Census 2018 estimates.

COUNTY OVERVIEW

Van Damme Beach
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

COUNTY GOVERNMENT

INTRODUCTION

The Adopted Budget Book serves as the County's primary policy and budget document. It communicates the Board of Supervisors' priorities and how departments align their program goals and objectives to achieve them.

The budget is structured to provide both high-level context and line item detail on Mendocino County's operations and how the County strives to serve the community.

Government Structure

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in the unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs.

The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, police protection, and a museum.

There are four incorporated cities within Mendocino County that provide services to their residents, including the County seat of Ukiah. The majority of general government services are provided at the County Administration Center on Low Gap Road in Ukiah. The Sheriff's Office, County Jail, Probation Department, and Juvenile Hall are also located on the Low Gap campus.

	Population	% of Total
Unincorporated	58,295	67%
Ukiah	15,526	18%
Ft. Bragg	7,409	8%
Willits	5,040	6%
Point Arena	435	1%
Total	**86,669**	

CA Department of Finance, January 1, 2021

ORGANIZATIONAL STRUCTURE

The County organization is divided into seven functional areas that represent general categories of service to the Mendocino County community:

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture

These functional areas are composed of 19 separate departments. In addition, the Mendocino County Water Agency and the Mendocino County Air Quality Management District are independent special districts and are not given a functional classification, although they are County departments. The Water Agency is managed by the Executive Office, with the Chief Executive Officer appointed by the Board of Directors/Board of Supervisors as the Agency General Manager. The Air Quality Management District is also a dependent district of which the Board of Supervisors serves as the District Board of Directors. More information on the functional areas of the organization is provided in the Budget Overview section of this document.

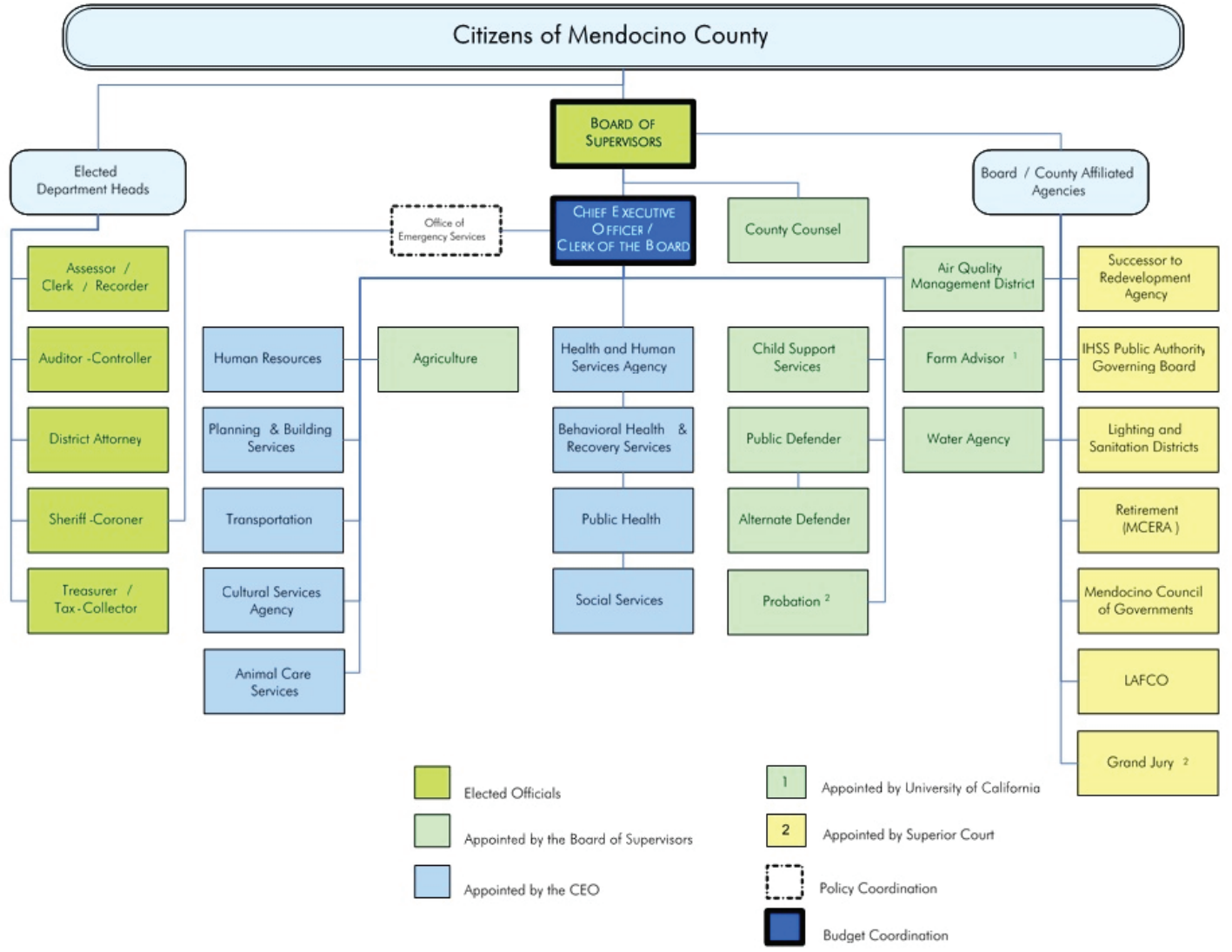
Five departments are directed by officials elected by residents to serve a four year term: Assessor-Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. Four officials are appointed by the Chief Executive Officer: Human Resources Director, Planning and Building Services Director, Transportation Director and Health and Human Services Agency Director. The remaining officials are appointed either by the Board of Supervisors or other agencies as outlined in state law.

The Board adopted the Chief Executive Officer (CEO) model in 2005, which establishes the CEO as the primary conduit between the Board of Supervisors and department heads and elected officials. Additionally, the Board has directed that the CEO shall coordinate the activities of all County departments, preparing recommendations to the Board and executing the Board directives as they relate to the departmental operations.

MEETINGS

The Board generally meets every other Tuesday in the Board Chambers at the Administration Center on Low Gap Road to discuss and vote on policy items. The Board's meeting schedule and agenda are posted on the Board of Supervisors' website, located at www.mendocinocounty.org/bos. Video broadcasts of Board meetings (both live and archival) are also available online at www.youtube.com/mendocinocountyvideo.

COUNTY ORGANIZATIONAL CHART



MISSION STATEMENT

The Mendocino County Board of Supervisors developed and adopted a mission statement on August 19, 1999, which is, "*To create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.*"

Goals to Accomplish The Mission

- To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.
- To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.
- To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.
- To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.
- To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long-term economic viability of the County and its citizens.

BOARD OF SUPERVISORS

The Board of Supervisors is the legislative body of Mendocino County government. The Board adopts policies, establishes programs, appoints certain non-elected department heads, and adopts annual budgets for all County departments. The Board of Supervisors also serves as the governing board for two special districts; the Mendocino County Water Agency, and the Mendocino County Air Quality Management District. Supervisors also serve on regional agencies and as ex-officio members on the boards of county service districts. The Board of Supervisors is a five-member board elected by district on the basis of population, as required by state law. Supervisors are elected on a non-partisan basis and serve for a term of four years. Along with the Board's committee and agency appointments, Supervisors also elect a Chairperson and Vice Chairperson annually among themselves.

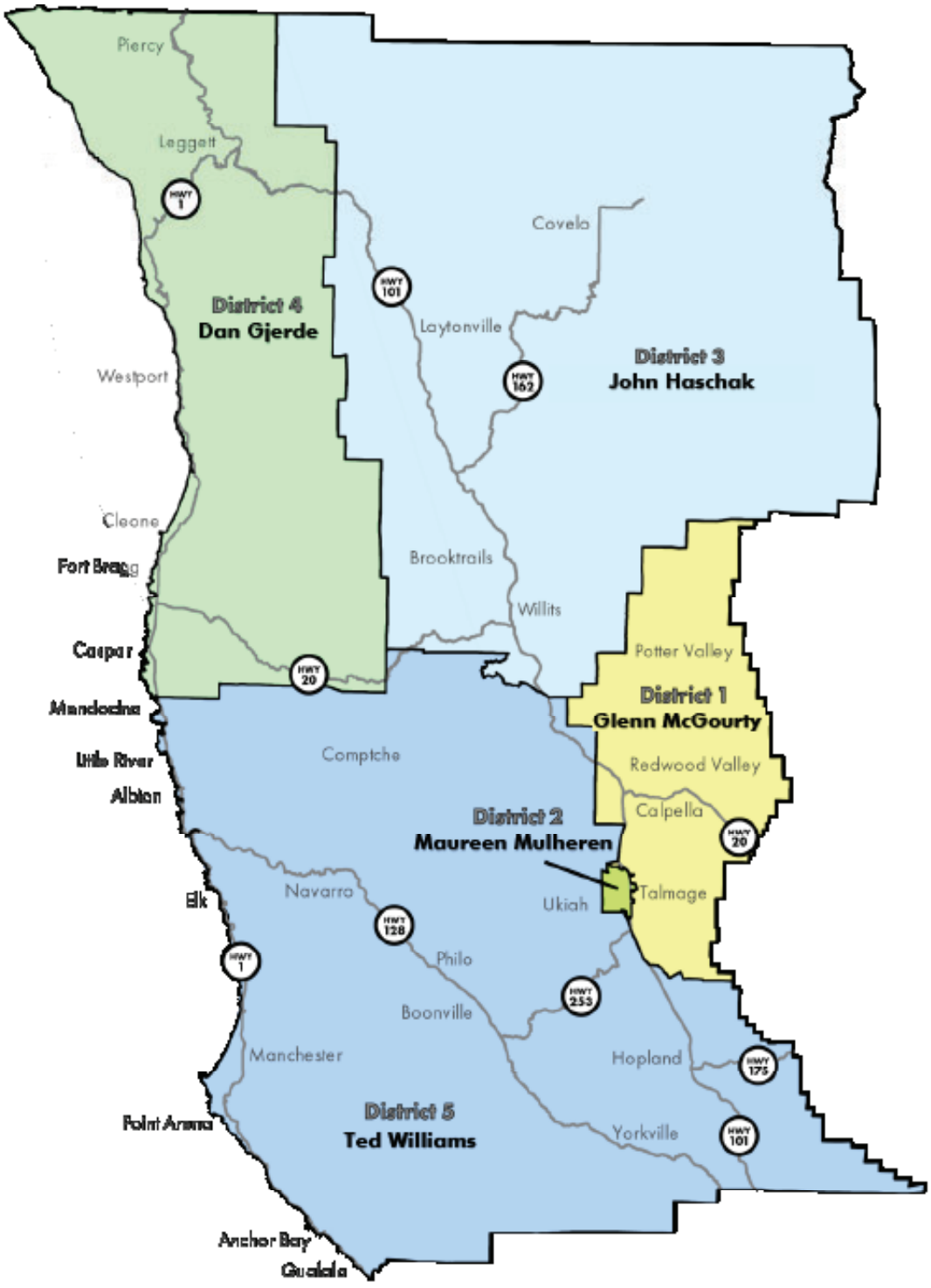
Glenn McGourty
District 1

Mo Mulheren
District 2

John Haschak
District 3

Dan Gjerde
District 4

Ted Williams
District 5



BOARD OF SUPERVISORS

BOARDS AND COMMISSIONS

The Board of Supervisors has established advisory boards, committees and commissions to which it appoints residents to serve. The purpose of these appointed boards, committees and commissions is to provide opportunities for members of the community to participate in and act on matters of public concern. Some commissions are discretionary while others are mandated by state statute. Each commission represents the constituents of a specific issue, policy or program focus.

Board of Supervisors Committees/Boards	Appointed Members
Area Agency on Aging	Gjerde - Mulheren (Alternate)
Behavioral Health Advisory Board (BHAB)	Mulheren - Haschak (Alternate)
Broadband Alliance of Mendocino County	Haschak/Williams
California State Association of Counties (CSAC)	Haschak - Williams (Alternate)
Caspar Transfer Station Coordinating Committee	Gjerde/Williams
CSAC Coastal Counties Regional Association	Williams - Gjerde (Alternate)
Domestic Violence Council	Gjerde
Economic Development & Finance Corp. (EDFC)	TBD
Eel-Russian River Commission	McGourty - Haschak (Alternate)
First 5 Mendocino	Haschak - Mulheren (Alternate)
Golden State Finance Association	McGourty - Williams (Alternate)
Inland Water & Power Commission (IWPC)	McGourty - Mulheren (Alternate)
Juvenile Justice & Delinquency Prevention Commission	McGourty
Local Agency Formation Commission (LAFCo)	McGourty/Mulheren - Haschak (Alternate)
Mendocino Council of Government (MCOG)	Gjerde/Haschak - Williams (Alternate)
Mendocino County Fire Safe Council	Haschak/Williams - Gjerde(Alternate)
Mendocino County Resource Advisory Commission (RAC)	McGourty
Mendocino Solid Waste Management Authority (MSWMA)	Gjerde/Mulheren - Haschak (Alternate)
Mendocino Transit Authority (MTA)	Mulheren - Haschak (Alternate)
National Association of Counties (NACo)	Haschak - Mulheren (Alternate)
North Coast Air Basin Control Council	Gjerde
North Coast Railroad Authority	Haschak/Mulheren (Public Seat)
North Coast Resource Partnership (7 Counties)	Gjerde/Williams - McGourty (Alternate)
North Bay - North Coast Broadband Consortium Oversight Committee (NBNCBC)	Williams - Haschak (Alternate)
North Coast Resource Conservation & Development Area Council	Haschak
Policy Council on Children & Youth	Haschak - Mulheren (Alternate)
Public Policy Facilitating Committee	McGourty
Remote Area Network (RAN-MCSO)	Williams - Mulheren (Alternate)
Rural County Representatives of California	McGourty - Williams (Alternete)
Russian River Watershed Association	Mulheren - Williams (Alternate)
Solid Waste Hearing Body	Williams
Sonoma Clean Power Authority	Gjerde - Williams (Alternate)
Ukiah Valley Basin Groundwater Sustainability Agency (UVBGSA)	McGourty - Mulheren (Alternate)
Workforce Alliance of the North Bay	Haschak/Mulheren

For Standing Committees and Ad Hoc Committees, please refer to ***https://www.mendocinocounty.org/bos*** or contact the Board of Supervisors' office at 463-4441.

LIST OF OFFICIALS

TOP ROW: Chair Gjerde, Supervisor Williams BOTTOM ROW: Supervisor Haschak, Supervisor Mulheren, Supervisor McGourty

Office	Elected Official	Address	Phone
1st District Supervisor	Glenn McGourty	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
2nd District Supervisor	Mo Mulheren	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
3rd District Supervisor	John Haschak	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
4th District Supervisor	Dan Gjerde	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
5th District Supervisor	Ted Williams	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
Assessor-Clerk-Recorder	Katrina Bartolomie	501 Low Gap Rd, Rm 1020, Ukiah	(707) 234-6822
Auditor-Controller	Lloyd Weer	501 Low Gap Rd, Rm 1080, Ukiah	(707) 234-6860
District Attorney	C. David Eyster	100 N State St., Rm. G-10, Ukiah	(707) 463-4211
Sheriff-Coroner	Matt Kendall	951 Low Gap Road, Ukiah	(707) 463-4411
Treasurer-Tax Collector	Shari Schapmire	501 Low Gap Rd, Rm 1060, Ukiah	(707) 234-6875

Department	Appointed Official	Address	Telephone
Agriculture	Jim Donnelly	890 N Bush Street, Ukiah	(707) 234-6830
Air Quality Management District	Barbara Moed	306 E Gobbi Street, Ukiah	(707) 463-4354
Alternate Defender	Patricia Littlefield	880 N Bush Street, Ukiah	(707) 234-6990
Animal Care Services	Rich Molinari	298 Plant Road, Ukiah	(707) 463-4427
Executive Office	Carmel J. Angelo	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4441
Child Support Services	Anne Molgaard, Interim	107 S State Street, Ukiah	(866) 901-3212
County Counsel	Christian M. Curtis	501 Low Gap Rd, Rm 1030, Ukiah	(707) 234-6885
Farm Advisor (UCCE)	John Harper	890 N Bush Street, Ukiah	(707) 463-4495
Health and Human Services Agency	Bekkie Emery	747 S State Street, Ukiah	(707) 472-2333
Human Resources Department	William Schurtz	501 Low Gap Rd, Rm 1326, Ukiah	(707) 234-6600
Cultural Services Agency	Deborah Fader Samson	880 N Bush Street, Ukiah	(707) 234-3872
Planning & Building Services	Nash Gonzalez, Interim	860 N Bush Street, Ukiah	(707) 234-6650
Probation Department	Izen Locatelli	589 Low Gap Road, Ukiah	(707) 234-6910
Public Defender	Jeffery Aaron	175 S School Street, Ukiah	(707) 234-6950
Transportation Department	Howard Dashiell	340 Lake Mendocino Drive, Ukiah	(707) 463-4363

BUDGET GOALS AND PRIORITIES

The Executive Office developed the FY 2021-22 Adopted Budget within the framework of the Board of Supervisors' current goals of Fiscal Stability, Financial Sustainability, and Organizational Development along with their current budget priorities.

BOARD'S BUDGET GUIDELINES

- Reducation in County Expenses
- Invest in county infrastructure
- Focus on financial sustainability and identify cost savings whenever possible

GOALS

Goal One – Fiscal Stability:

- One time revenue will not be used for on-going expenses

Goal Two – Financial Sustainability:

- Debt mitigation and elimination is a priority
- Maintain County's Reserve Policy

Goal Three – Organizational Development:

- Invest in our future through the Leadership Development Initiative, succession planning, and recruitment and retention practices
- Identify and measure departmental performance metrics, including the balancing of location-based provision of County services

BUDGET DEVELOPMENT PRIORITIES FOR FY 20-21

- Fiscal Stability
  - Debt Mitigation and Elimination
  - New Jail Contstrucation
  - ADA transition plan
  - Facility energy efficiency projects
- Financial Sustainability
  - Maintain the Reserve policy
  - One-time revenue will not be used for on-going expenses
  - Cannabis program sustainability
- Organizational Development
  - Invest in Organization's Future through the Leadership Initiative, Succsession Planning and Recuritment
  - Identify and Measure Departmental Preformance Metrics
  - Operational efficiencies
  - Employee Salaries
  - Public safety transparency reporting implementation
  - Facility preventative maintenance
- Investment in County roads
- Economic/Business Development
  - Broadband expansion
  - Small Business Support
  - Support new housing development
  - Grant writer program
  - Use of solar power
- Support for Emergency Services
  - Supporting staffing for local emergency medical services
  - Explore emergency medical services Joint Powers Authority
- Disaster Recovery and Resiliency
  - Emergency Preparedness
  - Emergency Access Routes
  - Continued Pandemic Support
  - Hazard Mitigation
- Homeless issues
  - Project HomeKey
- Support for community partners
  - Fire Districts, Fire Safe Awareness/Forest Management
  - Potter Valley Water Project
  - Climate Action Committee
  - County Services Area 3
  - Other special districts/agencies

More information is provided on how the County's Adopted Budget meets the established Goals and Priorities in the Budget Overview section.

GENERAL BUDGET PROCESS & CALENDAR

Mendocino County operates on a fiscal year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters.

Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The FY 2021-22 Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1st.

The FY 2021-22 Budget Book is produced and distributed during this time. The prior fiscal year is "closed out," the County Auditor uses a 60-day accrual period, in the financial system and no further changes are allowed.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year.

BUDGET PROCESS

The budget development calendar for the next fiscal year is drafted. In November, the Executive Office will release the 1st Quarter Report on the annual budget. As the amounts used to build the FY 2021-22 Budget were estimated at 3rd quarter, the 1st Quarter Report will include the year-end closeout adjustments and any State and Federal Allocation adjustments. In general, this period of time is used to refine the estimates, and to incorporate those changes into the FY 2021-22 Budget with the 1st Quarter Report.

Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

BUDGET CALENDAR

January 5, 2021
- » Resolution regarding budgetary authority

February 2021
- » Departments submit 2nd Qtr Mid-Year Projections

February 2021
- » Departments submit Facility Modification and Fixed Assets Requests to Executive Office-Facilities Division

March 9, 2021
- » FY 2020-21 Mid-Year (2nd Qtr) Budget Review

» **February - March 2021**
- » FY 2021-22 Budget Instructions
- » NCC Assignments Distributed

March - April 2021
- » Deadlines for departmental FY 2021-22 budget & grant narrative submissions;
- » Executive Office/Auditor-Controller Budget Conferences

May 4, 2021
- » FY 2020-21 3rd Qtr Report
- » FY 2021-22 Budget Planning Workshop

May 25, 2021
- » CEO Recommendations for FY 2021-22 Proposed Budget Published

June 8-9, 2021
- » Final Budget Hearings for FY2021-22 Proposed Budget

June 22, 2021
- » Formal adoption of the FY 2021-22 1 Budget

September 2021
- » FY 2021-22 Adopted Budget Book Submitted to State Controller and made available to the public

November 2021
- » FY 2021-22 1st Qtr Review & 2020-21 year end closeout

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year.

The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Proposed Budget for the upcoming fiscal year in June. The Proposed Budget Hearings are typically held in the first or second week of June and formal adoption of the FY 2021-22 Budget occurs prior to June 30th.

BUDGET AMENDMENT PROCESS

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

FUND TYPES

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance. The County's budget is comprised of the following types of County Operating Funds:

GENERAL FUND

General Fund includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

FINANCIAL POLICIES

Special Revenue Funds

Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

Capital Projects Funds

Revenue used for the acquisition or construction of major capital projects.

Debt Service Funds

Includes the County retirement contribution related to Pension Obligation Bonds (POB) and Certificates of Participation (COP) annual payments.

Internal Service Funds

Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

Special District Funds

There are two types of special districts: dependent and independent. Dependent Districts are those overseen by the Board of Supervisors as District Directors, which include the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Independent Special District Funds are not included in the County budget or this budget book, however, since the majority maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements. The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

Debt Management Policy

The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance on-going costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Assistant County Auditor, Assistant Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

General Fund Reserve & Contingencies

This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of $10 million or 6.35% of the General Fund.

This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance

Replenishing deficiencies when they fall below specifications. Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of $2 million in the County General Reserve at all times.

Reserve for Major Repair and Maintenance of Facilities

This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable and productive work environments for employees.
- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

Purchasing, Leasing and Contracting

This policy guides all activities related to purchasing, leasing and contracting, and indicates who has authority [Department Heads, Purchasing Agent, Auditor-Controller, Chief Executive Officer (CEO), Board of Supervisors] to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, or the CEO, the Board of Supervisors retain sole authority for that activity.

FINANCIAL POLICIES

All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds. The CEO acts as the Purchasing Agent.

County Cash Handling Policy

The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

Master Fee Schedule Policy

The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

Balanced Budget

A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California Government Code Section 29009). Each budget adopted by the Board of Supervisors must be a balanced budget. Refer to the Budget Summary section of this document for more information.

Basis of Accounting

The Mendocino County annual budget and the county-wide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Debt Limits

According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County FY 2020-21 assessed valuation is $12,636,231,964. The 5% limit of this total is $631,811,598. As of June 30, 2021, Mendocino County's total debt amount is $67,380,000 (or 0.55% of the assessed valuation), which is well below the 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of $17,130,000 and Pension Obligation Bonds in the amount of $50,250,000.

It should also be noted that the County carries an additional retirement liability which is estimated at $212.7 million (Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2018, The Segal Group, Inc.).

Gann Limits

Pursuant to Government Code Section 7910, the Gann Limit represents the maximum level of revenues that the County may legally receive in FY 2021-22 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2021-22 , the County of Mendocino is approximately $16.4 million under its maximum allowable spending limit from tax revenue proceeds. More information on Gann Limits is provided later in the County Overview section.

Budget Amendment Process

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Although the Executive Office limits amendments as much as feasible to coincide with quarterly reports. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

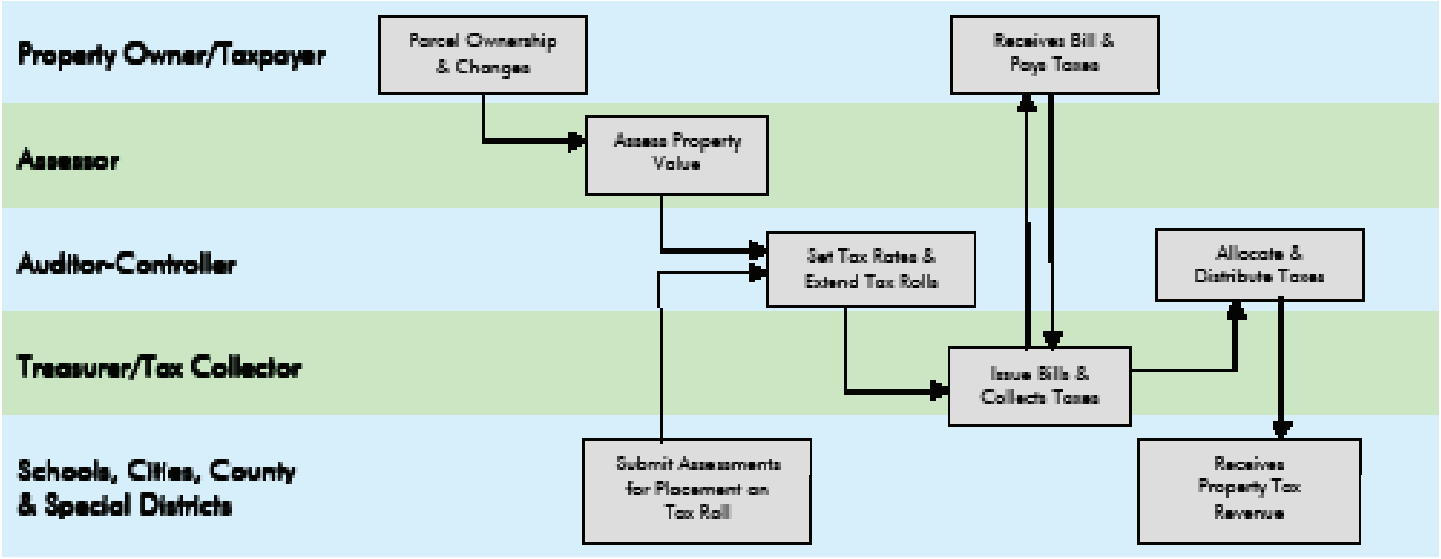
Quarterly Budget Reports

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

PROPERTY TAX INFORMATION

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various County departments from the generation of property taxes through the distribution to local government agencies. Below is a diagram that depicts the County's property tax process.



Proposition 13 , approved by California voters in 1978, is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate, but do become a lien on the property along with the property tax.

Parcel Ownership And Changes By Taxpayer

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

Assessor Values Property

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools, and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

PROPERTY TAX INFORMATION

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value.™ New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $147,535, or higher, off assessed value of the home, depending upon the annual household income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 234-6800.

Extension Of Tax Roll By Auditor-Controller

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are approximately 63,000 direct charges from 40 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

Tax Collector Issues Tax Bills And Collects Taxes

The Tax Collector mails secured tax bills on or before October 31st each year. The bill may be paid in two installments. The first installment of taxes is due November 1st and is delinquent after December 10th. A 10% penalty attaches thereafter. The second installment is due February 1st of the following year and is delinquent after April 10th. An additional 10% penalty and $20 cost charge attaches thereafter. Additional penalties accrue after June 30th of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10th the same year. The second installment shall become delinquent after April 10th of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31st. If unpaid, interest will start to accrue on November 1st at a rate of 1½% per month on the original tax amount until paid in full.

PROPERTY TAX INFORMATION

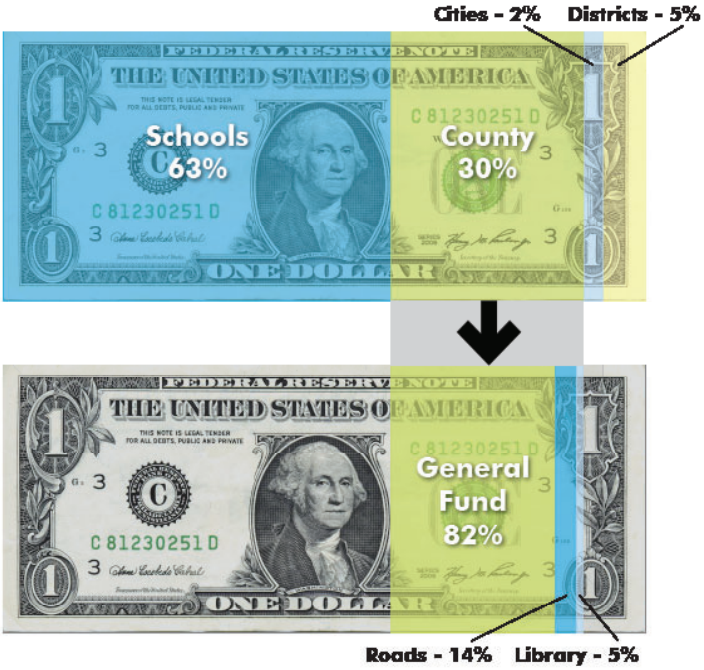
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1.5% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

Auditor-Controller Distributes Property Taxes

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



Note: Numbers may not add due to rounding.

Mendocino County Tax Rates And Descriptions

The basic county-wide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 264 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

How To Calculate Property Taxes

The following example is a single-family home with a Homeowner's Exemption:

Property Value	$375,000
Homeowner's Exemption	(7,000)
Net Assessed Value	368,000
Applicable Tax Rate *	1.159
Tax Due = ($368,000 x .01159) =	4,265.12
Add special taxes or assessments	120.00
Net Tax Due	$4,385.12

**Applicable Tax Rate (per $100 assessed value)*

The applicable tax rate will vary by the location of the property; primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for FY 2019-20 is $1.206. This rate is broken down as follows:

$1.000	County-wide 1%
.183	Ukiah Unified Bond
.023	Mendocino College Bond
$1.206	Total Rate

PROPERTY TAX INFORMATION

Below is a listing of school district primary tax area code designations, as well as the college district:

Tax Area Code	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College
076-	Fort Bragg Unified	College of the Redwoods
103-	Manchester Union Elementary	Sonoma Junior College
104-	Mendocino Unified	College of the Redwoods
105-	Leggett Valley Unified	College of the Redwoods
112-	Potter Valley Community Unified	Mendocino College
121-	Southern Humboldt (Piercy) Unified	College of the Redwoods
131-	Round Valley Unified Bond	Mendocino College
153-	Willits Unified	Mendocino College
154-	Ukiah Unified	Mendocino College
155-	Laytonville Unified	Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2018-19 rates, and bond expiration dates (if available):

Entity	Tax Bill Abbreviation	2018-19 Rate	Bond Expiration Date
Arena Union Elementary School Bond	Arena Union Elem	$0.018	2043
Anderson Valley Unified Bond	Anderson Valley Unif	$0.050	2035
Fort Bragg Unified Bond	Ft Bragg Unified Bond	$0.114	2047
Laytonville Unified Bond	Laytonville Unif Bond	$0.128	2025
Mendocino Coast Hospital Bond	Mendocino Coast Hosp	$0.013	2030
Mendocino College Bond	Mendocino College	$0.021	2031
Mendocino Unified Bond	Mendocino Unif Bond	$0.088	2031
Point Arena Joint Union High School Bond	Pt Arena Jt High Bond	$0.016	2020
Potter Valley Unified Bond	Potter Valley Unif	$0.061	2042
Redwoods Junior College Bond (Mendocino College)	Redwoods JC Bond (Mendocino College)	$0.011	2028
Round Valley Unified	Round Valley	$0.051	2044
Sonoma JC Bond 2002	Sonoma JC 2002	$0.014	2027
Sonoma JC Bond 2014	Sonoma JC 2014	$0.022	
Southern Humboldt Unified Bond	So Humboldt Unified	$0.083	
Ukiah Unified Bond	Ukiah Unified Bond	$0.134	2032
Westport Water Bond	Westport Water BIR	Paid Off	2016
Willits Unified Bond	Willits Unified Bond	$0.047	2020

PROPERTY TAX INFORMATION

Special And Direct Assessments And Levies

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charge Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

District	Address	City, State ZIP	Telephone
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-0888
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch St	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-9195
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
Gualala Sewer (Per Improv. Bond of 1915)	Contact County Auditor		234-6874
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	882-2892
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush St	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		234-6800
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

PROPERTY TAX INFORMATION

Improvement Bond Act of 1915 and Mello-Roos

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted previously. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

Property Tax Relief

The State of California administers two property tax assistance programs for senior citizens, blind or disabled persons:

- Property Tax Assistance for Senior Citizens, Blind or Disabled Persons

  The State budget does not include funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law. Therefore, the Franchise Tax Board (FTB) will not issue Homeowner and Renter Assistance (HRA) Program instruction booklets and will not accept HRA claims. For the most current information on the HRA Program, go to ftb.ca.gov and search for HRA.

- Property Tax Postponement (PTP) for Senior Citizens, Blind or Disabled Persons

  On September 28, 2014, the Governor signed AB 2231 (Statutes of 2014, Chapter 703), which reinstates the State Controller's Property Tax Postponement Program with some revisions. This program will allow senior, blind, or disabled citizens with an annual household income of $35,500 or less and 40% equity in their homes to apply to defer payment of property taxes on their principal residence.

  Applications may be filed with the State Controller's Office beginning October 1, 2016. Applications will not be accepted prior to October 1, 2016. For further program information, please call toll free, 1-800-952-5661 or email postponement@sco.ca.gov.

CONTACT INFORMATION

Mendocino County Assessor's Office
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 234-6800
Website: https://www.mendocinocounty.org/acr
E-mail: acr@mendocinocounty.org

Mendocino County Clerk of the Board of Supervisors
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website:https://www.mendocinocounty.org/bos
E-mail: bos@mendocinocounty.org

Mendocino County Auditor's Office
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 234-6860
Website:https://www.mendocinocounty.org/ac
E-mail: auditor@mendocinocounty.org

Mendocino County Tax Collector's Office
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 234-6875
Website:https://www.mendocinocounty.org/ttc
E-mail: ttc@mendocinocounty.org

PROPERTY TAX VALUATION 1980-2020

Year	Full Cash Valuation Secured And Unsecured	Annual Percentage Increase
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.31%
2012	9,909,829,138	-0.64%
2013	10,034,999,703	1.26%
2014	10,232,167,132	1.96%
2015	10,546,923,586	3.08%
2016	10,939,011,811	3.72%
2017	11,371,631,474	3.95%
2018	11,830,067,725	4.03%
2019	12,207,760,459	3.19%
2020	12,636,231,964	3.51%

GANN APPROPRIATIONS LIMIT

Proposition 4 "Gann" Appropriation Limit

The table below contains the FY 2019-20 Gann Spending Limits for the County as well as those lighting districts governed by the Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources are non-departmental and include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For FY 2019-20, the County of Mendocino is approximately $18.4 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions to the Board for adoption in the 1st Quarter of the Fiscal Year.

Gann Limit - 2021-22		**(A)**	**$100,474,000**
2019-20 Estimated "Proceeds of Taxes" Per Adopted Budget (Nondepartmental Revenues/Teeter)			**89,800,000**
Less: Nondepartmental Revenues not considered to be "proceeds	State Other	130,000	
of taxes" subject to Prop 4 limit:	City Fines	-	
	Federal Grazing Fees	-	
	Federal Land in Lieu	735,000	
	Refund Jury Fees	-	
	Other Government Aid	-	
	A-87 Cost Plan Charges	3,985,000	
	Other	135,000	
	Sales Tax - Public Safety	-	
	Operating Transfer Ins	-	
	Rents and Concessions	-	
	Franchises	1,000,000	
	Sub-Total		5,985,000
Adjusted Nondepartmental Revenues - "Proceeds"			**83,815,000**
Add: Property Taxes Allocated to Other Co. Departments:	County Library	-	
	Special Districts	-	
	Emergency Medical Services	230,385	
	Sub-Total		230,385
Adjusted 2021-22 Estimated Proceeds of Taxes		**(B)**	**84,045,385**
Estimated 2021-22 Amount "Under" Gann Limit		**(A-B)**	**$16,428,615**
Percentage: County "Proceeds of taxes" vs. Gann Limit		**(2)**	**83.65%**
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State			
(2) For comparison purposes:	2008-09 Percentage	81%	
	2009-10 Percentage	82%	
	2010-11 Percentage	83%	
	2011-12 Percentage	81%	
	2012-13 Percentage	78%	
	2013-14 Percentage	74%	
	2014-15 Percentage	71%	
	2015-16 Percentage	72%	
	2016-17 Percentage	63%	
	2017-18 Percentage	76%	
	2018-19 Percentage	84%	
	2019-20 Percentage	80%	
	2020-21 Percentage	79%	
	2021-22 Percentage	84%	

RESOLUTION ADOPTING THE FY 2021-22 BUDGET

RESOLUTION NO. 21-087

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, Mendocino County conducted budget hearings in compliance with Sections 29080 and 29081 of the Government Code; and

WHEREAS, said hearings have been completed, during which time all additions and deletions to the County of Mendocino Fiscal Year 2021-2022 Final Budget were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2021-22 is hereby adopted as follows:

GENERAL COUNTY BUDGET	
1. Salaries and Employee Benefits	$154,410,531
2. Services and Supplies	95,351,593
3. Other Charges	73,020,680
4. Fixed Assets	
a. Land	0
b. Structure and Improvements	12,670,825
c. Equipment	901,365
5. Expenditure Reimbursement and Operating Transfer Out	2,744,505
6. Provisions for Contingencies – General Fund	0
Subtotal General County Operating Budget	**$339,099,499**
DEBT SERVICE	
1. Salaries and Benefits	$ 0
2. Services and Supplies	7,600
3. Other Charges	9,710,200
4. Fixed Assets	
d. Land	0
e. Structure and Improvements	0
f. Equipment	0
5. Expenditure Reimbursement and Operating Transfer Out	0
6. Provisions for Contingencies – General Fund	0
Subtotal Debt Service	$ **9,717,800**
Total Final Budget	**$348,817,299**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each of the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additions or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from revenue to accrue, Fund Balance Available, and ad valorem taxes.

RESOLUTION ADOPTING THE FY 2021/22 BUDGET

BE IT FURTHER RESOLVED that once the Auditor-Controller has closed the actual year end for FY 2020-2021, differences between the actual and estimated fund balance shall be placed into the Fund Balance Available account.

The foregoing Resolution introduced by Supervisor Williams, seconded by Supervisor McGourty, and carried this 22nd day of June, 2021, by the following vote:

AYES: Supervisors McGourty, Mulheren, Haschak, Gjerde, and Williams
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

DAN GJERDE, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
CHRISTIAN M. CURTIS
County Counsel

COUNTY OVERVIEW

BUDGET OVERVIEW

Noyo Headlandse
Courtesy: Visit Mendocino

BUDGET OVERVIEW

MAJOR CHANGES FROM FY 2020-21

Government Code Section 29062 requires the Board of Supervisors to approve a Recommended Budget or Adopted Budget, on or before June 30th of each year. This process included two public workshops to allow the Board additional input into the budget development process for the Proposed Budget. The Board considered the Proposed Budget and directed changes, the budget was adopted by the Board on June 22, 2021, which provides the legal spending authority to the County for the new fiscal year. When the Auditor closes the books on FY 2020-21 and reports the final fund balance and reserve adjustments, the CEO will bring forward any additional adjustments that may be required as part of the FY 2021-22 1st Quarter review in November.

Labor Agreements

FY 2019-20 the County has entered into 3-year agreements with all eight bargaining units. These negotiations led to a salary and benefit increase across all bargaining unit, based on the KOFF compensation study. This brought salaries closer to market and addressed internal alignment of classifications. FY 2021-22 begins the second full twelve (12) month impact increase to salary and benefits countywide.

BU 1000 Discretionary Revenue

The Auditor-Controller's 2020-21 projections for BU 1000 revenues were increased by $2,400,000 during the third quarter report. Anticipated reductions were not realized in all the major tax revenue streams, including Cannabis Tax. The total FY 2021-22 revenue for BU 1000 is projected to increase $5,247,000 or a little over 6.5% of the projection for FY 2020-21

Budget Unit 1000 includes operating transfers of General Fund dollars to other funds. The FY 2021-22 Proposed Budget includes operating transfers to the Department of Transportation, Library, Debt Service Fund, IT Reserve, Disaster Recovery, Fire Agencies, and Water Agency. These operating transfers are further detailed in Attachment G and other various charts included in this report.

BU 1930 Teeter Plan

The Teeter Fund runs most of the year with a deficit cash balance and, therefore, incurs an interest "expense" instead of interest "revenue". The County's goal for the Teeter Plan is to always first cover any current year interest expense and any current year property tax delinquency, with the redemption revenues collected throughout the current year. After that, any excess revenues can be added to the General Fund as fund balance available. The Auditor-Controller's 2021-22 projection for the Teeter Fund is to breakeven at this point and not have excess revenue to contribute to fund balance available. The following factors are contributing to the Teeter Plan performance projected for FY 2021-22:

- Interest rates are projected to remain the same as the prior year which will result in no increased interest expense to the county.
- The 2021-22 Teeter Plan is projected to cover the current year interest expense and delinquencies but not contribute to fund balance available.
- Both "Property Tax Delinquent Revenue" and "Penalty and Cost on Delinquency Revenue" are projected to be the same as the prior year.

Debt Mitigation & Elimination

Reserves & Contingencies

The General Fund Reserve was not impacted in FY 2020-21. The total County budget is over $347 million, creating an operating budget of nearly $29 million per month. The County's General Fund Reserve is still less than the one month of operational costs.

The proposed budget does not include a recommended dollar amount to fund the General Fund Reserve this year. The Reserve level is below the minimum amount allowed by Board of Supervisors' Policy #32. The policy sets the General Fund Reserve level at 6.35% of prior year General Fund appropriations. This Reserve is the County's primary protection against an economic downturn or significant emergency.

The Proposed Budget does not include a $250,000 recommendation for consideration, to allocate funding for contingencies as required by Board of Supervisors' Policy #32. Contingencies are used for unexpected expenses that arise during the year. Contingencies would be the first source of additional funding tapped before an emergency or economic disaster required the use of the General Reserve.

Law Enforcement

Juvenile Hall

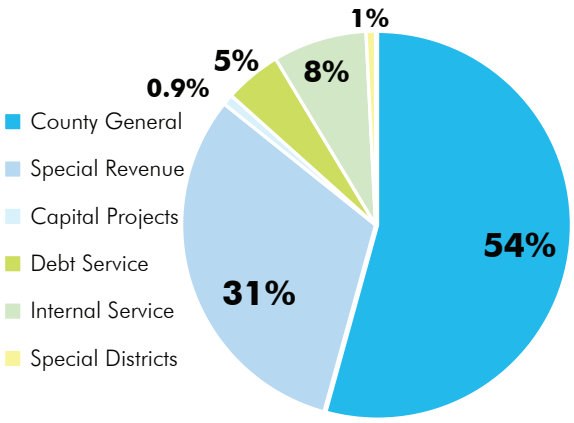
The statewide trend of lower populations in Juvenile Hall continues for Mendocino County. The current staffing model reflects operating Juvenile Hall as a 20-bed maximum capacity facility in response to lower populations and Board of State and Community Corrections (BSCC) requirements. As with everyone, COVID-19 has had a major impact on staff, youth programming and overall numbers of bookings this year. Probation continues to evaluate the Juvenile Hall's ability to maximize the utilization of non-general fund revenue sources whenever possible. Fiscal year 2021-22 will bring a new set of challenges for Mendocino County with the passage of SB 823 and the resulting future closure of the Division of Juvenile Justice (DJJ). As of July 1, 2021, DJJ will no longer accept new admissions. Instead, counties will be required to house these higher level youth, potentially for much longer periods of time than is customary for local halls. Mendocino County is working to finalize plans, including some infrastructure changes, to meet the requirements resulting from SB 823.

Sheriff's Office

The Sheriff's Office has run over budget for several years primarily due to the ever-increasing cost of labor and benefits for the personnel necessary to meet public safety needs of Mendocino County. Also of note, to help balance the budget,

ALL FUNDS EXPENDITURES

County Funds	FY 19-20 Adopted	FY 20-21 Adopted	FY 19-20 % Change
County General Fund	212,600,970	223,252,491	5.0%
Road Fund	35,496,519	38,936,119	9.7%
Accum. Capital Outlay	5,576,404	5,381,238	-3.5%
Landfill Closure Fund	460,200	460,200	0.0%
Library Fund	5,615,642	5,196,861	-7.5%
Fish and Game Fund	147,000	126,322	-14.07%
Round Vly Airport	81,566	91,566	12%
Little River Airport	83,495	103,495	24%
Suppl. Law Enforcement	444,006	567,127	28%
Probation COPS	316,925	319,956	1.0%
Mobile Spay & Neuter	93,775	110,575	17.9%
Sheriff Special Projects	47,790	91,822	0.0%
Recorder's Modernization	183,505	151,821	-17.3%
Micrographics	87,528	94,640	8.1%
Assessor Property Char.	217,870	245,899	12.9%
Mental Health	27,011,897	25,524,665	-5.5%
General Plan Update	1,110,750	1,803,917	62.4%
Mental Health Services Act	11,212,206	10,756,764	-4.1%
Measure B	8,907,623	18,701,077	109.9%
Disaster Recovery	7,680,263	12,401,709	61.5%
Inter. Gov. Transfers	5,720,000	6,405,479	12.0%
Whole Person Care	4,834,770	1,829,265	-62.2%
Fire Agency Support	-	600,000	100.0%
Capital Projects	2,086,994	3,705,782	77.6%
Debt Service	19,345,641	19,503,980	0.8%
All Gov'tl Funds	**349,363,339**	**376,362,769**	7.7%
Internal Service Funds	**24,603,873**	**32,174,454**	30.8%
Special Districts	**2,927,655**	**3,260,937**	11.4%
Total All Funds	**376,894,867**	**411,798,160**	9.3%



Note: Numbers may not add due to rounding.

reduction of expenses in other areas have been realized, such as the postponed purchase of updated patrol vehicles. The Sheriff's vehicle fleet is aging rapidly, with many of its patrol vehicles operating with high mileage (13 vehicles have over 100k mile odometer reading). During the recent Wildfire event last October, over 200,000 miles were logged on the Sheriff's vehicle fleet in a one-month period. It is unrealistic to sustain savings in this area, and in FY 2021-22, the Sheriff is asking for additional funds to replace a number of vehicles with high mileage.

Over the last three fiscal years (2018-19, 2019-20 and 2020-21) the Sheriff's Office has worked extremely hard to evaluate and reduce operational expenses, implement new overtime policies to reduce budget impacts, and pursue new hiring initiatives to increase available personnel and reduce overtime expense. Examples include the hiring of new Field and Corrections Deputy to reduce staffing overtime expenses, recruiting already employed Corrections Deputies to transition to Field assignments, and transitioning of Academy basic training from the College of the Redwoods to Santa Rosa Junior College.

These changes have increased the likelihood of personnel successfully completing training programs and has eliminated housing and meal costs for the Police Academy training. To further help reduce overtime and training costs, Sheriff's Office personnel are also working to have mandated training courses certified by Peace Officers Standards and Training (POST) completed here locally. This change reduces expensive travel related cost for legislatively mandated training.

New employee contracts negotiated and implemented this fiscal year have significantly improved the Sheriff Office's ability to retain quality personnel and recruit personnel for vacant positions. These increased MOU costs (as the Sheriff's Office moves into Year 3 of the market study adjustments), and the costs associated with providing emergency services for Public Safety Power Shutoff (PSPS) and COVID-19 emergencies, will continue to affect the Sheriff Office's FY 2021-22 budget.

In FY 2019-20, the Sheriff's Office completed a comprehensive inventory of all contractual services and submitted a budget reduction plan in this area. This reduction has carried over to FY 2020-21 and the department is still working with the Executive Office and Auditor-Controller to find other ways to further reduce contractual services.

Jail

The Sheriff's Office continues to develop and implement efficiencies within the Corrections division whenever possible. These include the strict review of overtime needs and training by Sheriff's Office personnel. Reduction of overtime has been a challenge, due to a shortage in personnel (attributing factors being COVID 19 and inability to hire qualified candidates).

To help reduce overtime and training costs, Sheriff's Office personnel are working to have mandated training courses certified by Standards in Training for Corrections (STC) for

presentation here locally. This change reduces expensive travel related costs for legislatively mandated training.

The continued use of Sheriff's Services Technicians for duties such as data entry and report compiling has allowed sworn personnel to have more direct interaction with inmates. These efficiencies have reduced liability by having more personnel available for contacts and supervision of housing units. This practice needs to be continued with the emphasis of using more expensive employees for critical tasks.

Continued training of existing staff have allowed successful interventions, thus providing a safer facility with true care and control for those housed within. This in turn is reducing liability exposure to Mendocino County. In the past fiscal year, there have been seven life-saving incidents, which were due to the training of correctional staff and use of Naloxone.

Currently, the Sheriff's Office is working towards the opening of the new Jail expansion unit, which will be more suited to meet the needs of medically and mentally ill-incarcerated persons.

Land Improvement & County Roads

A carryover of one-time funding from FY 20/21, in the amount of $100,000, is being reallocated to Land Improvement for the mandatory Storm Water Trash Capture amendment. This funding will be used for environmental clearance and to begin installation for the first phase of installation of trash capture devices. The County will require approximately forty-five (45) devices installed over a 10-year period beginning in 2020, with an average of 10% being completed each year. The total estimated project cost is $3 million over 10 years.

Additional funding in the amount of $20,000 is being allocated to Land Improvement to increase the amount of the Agreement with Mendocino Resource Conservation District for Forest Health, Soil Health Management, and Water Resources Services. The MCRCD uses the majority of these funds to write grant applications to fund County programs in these areas.

The Chief Executive Officer and the Mendocino County Department of Transportation (MCDoT) recommend allowing $4,007,673 of the budgeted $4,240,030 balance of Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA) funding to be utilized in Fiscal Year 2021-22 for corrective maintenance pursuant to the Board of Supervisors' ongoing commitment to improving the County's Pavement Condition Index (PCI) pursuant to the January 9, 2019 MCDoT "20 year plan". The California State Association of Counties does anticipate RMRA funding will grow over the 20-year projections for SB 1 made when the bill passed in 2016, and the County expects to see increased revenue in future years for corrective maintenance. MCDoT's planned $3.89 million in corrective maintenance for FY 2021-22 (pursuant to the "20 year plan") initially faced a temporary setback due to COVID-19. However, carryover savings in RMRA funding have provided the additional funds for normal delivery of the MCDoT "20 year plan," as MCDoT continues the commitment to improve the County's road surfaces.

Prevention, Recovery, Resiliency, and Mitigation

Coronavirus (COVID-19)

Since January 2020, Mendocino County has been part of a coordinated Public Health response involving the Federal Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH). On March 4, 2020, Chief Executive Officer/Director of Emergency Services Carmel Angelo declared COVID-19 a Local Emergency and Interim County Health Officer Noemi Doohan declared a Local Health Emergency--both ratified by the Board of Supervisors on March 10, 2020. The Emergency Operation Center (EOC), which consist of various branches with in the County was activated and continues to operate today as a Department Operation Center (DOC).

President Trump declared the COVID-19 Pandemic in California a major disaster on March 22, 2020 allowing for Public Assistance for emergency protective measures. President Biden on January 21, 2021 increased the reimbursement of eligible costs from 75% to 100%, with a retroactive date to January 2020. A look back over the past 12 months, shows the County's COVID-19 FEMA eligible costs are approximately $11.6 million. Below is a comprehensive list of expenses incurred, along with FEMA obligation amounts, and payments received from FEMA.

Measure B

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and the public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment, and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services, and treatment. The Board directed that all Measure B funds must be approved by the Board of Supervisors before allocation.

In FY 2021-22, the Mental Health Treatment Act Citizens Oversight Committee will continue to provide the Board of Supervisors with recommendations and will review the independent audit of expenditures and performance management plan.

Code Enforcement

On September 22, 2020, the Board of Supervisors directed Planning and Building Services (PBS) to study Code Enforcement staffing and associated resources, in order to develop a reorganization plan to present to the Board of Supervisors. This

plan will set a strategy to adequately respond to increasing community complaints, calls for service, illegal cannabis operations, Health Order violations, and will include satellite imagery as an enforcement tool. Existing Ordinances will be amended, allowing increased administrative fines for egregious violations, such as environmental issues, or cannabis compliance, so that penalty fees are a meaningful deterrent to violations of County Ordinances and recovery of costs are more commensurate to time spent on investigation efforts. On April 12, 2021, in addition to existing Board direction, a new directive was issued that Code Enforcement, the Cannabis Program, County Counsel, with input from Sheriff, return with an enforcement plan aligned with Humboldt's model and the Cannabis Program to acquire contracts for satellite imagery products and bring this back on consent calendar. PBS began work on preparation of staffing needs, based on the September 2020 direction, and has worked to incorporate increased code enforcement staffing during budget development. On May 11, 2021, Code Enforcement, the Cannabis Program, County Counsel and the Sheriff presented a plan based on the April 2021 Board direction. The Board approved the enhanced Cannabis Enforcement Plan, with direction to bring to the BOS anticipated funding requirements during the upcoming budget hearings. Additionally, Code Enforcement has been working with the Sheriff on unified enforcement strategies related to Cannabis and in early 2021, brought enhanced regulatory penalties for all code violations to the Board, which were adopted and are in place now.

Investing In The Organization & Infrastructure

The FY 2021-22 Budget includes a variety of funding to invest in the organization. While an important part of investment in the organization is directly related to salaries and benefits for employees, there are many other aspects involved in providing a positive, efficient, and productive work environment for employees and the public. This includes the County's infrastructure such as facilities and vehicles required to conduct County business. The Human Resources Department is pursuing many initiatives to better promote the County organization to create a competitive edge in attracting new employees. Some of these investments include continued funding for an expanded training program, leadership initiative, wellness program, and other events to retain/recruit employees.

Fleet

At this time, the Mendocino County fleet consists of approximately Three hundred Ninety Eight (398) "passenger-type" vehicles, excluding heavy equipment. This includes special (low) use vehicles such as a tow truck, boom trucks, and specialty law enforcement vehicles. The Sheriff's department has the largest fleet of assigned vehicles with one hundred ninety eight (198), the Health & Human Services Agency has Eighty Four (84), and DOT has Seventy Two (72) assigned vehicles.

The Board's direction to reduce Greenhouse Gasses (GHG) is expressed in the General Plan and the Ukiah Valley Area Plan. The County currently has prioritized purchase of alternative energy vehicles. At this time, there are Fifty One (51) hybrid vehicles in the fleet, and One (1) electric vehicle.

Capital Improvements

Notable projects in Fiscal Year 2020-21 included replacement of the Administration main roof over Planning and Building and Environmental health, Main Jail roof and tapered insulation replacement, Pt Arena AFB Microwave communications facility and continuing improvements to the backup generator systems for critical County facilities.

County Policy #33 established a reserve for major repair and maintenance of facilities; this reserve was anticipated to be funded at seventy cents ($0.70) per square foot of County owned and maintained buildings. With a County-owned building inventory of approximately 726,000 square feet (514,000 General Fund and 212,000 Non-General Fund) the reserve would annually receive at least $360,000 in General Fund. The Capital Improvement Budget Unit (BU 1710) include a projected carry-forward balance of $5,473,145 for FY 2021-22, with additional $100,000 General Fund for space planning and Non-General Fund contributions of $1,128,664 creating a total Capital Improvement budget of around $6,701,809.

One significant project that will be prioritized during the 2021-22 Fiscal Year is the above ground 911 and communications shelter project adjacent to the County antenna near probation. Staff

Supporting Emergency Services

The Proposed Budget also includes $198,000 for grants to ambulance providers for Advanced Life Support (ALS) based on Board of Supervisors direction.

Local Fire Agency Support

Per Board of Supervisors direction, the budget includes $444,000 for support of local fire agencies. This is a small increase of $45,748 from the previous level of funding provided in FY 2017-18, FY 2018-19, FY 2019-20 and FY 2020-21. The funding is reflected in BU 1940 – Miscellaneous. This clearly separates the funding from the dispatch contract and is included in a budget unit that is managed by the County Auditor-Controller to simplify the payment process. Proposition 172 funds are budgeted in BU 1940 to cover the cost of the agreements. Per Board of Supervisors direction, the payment is based on actual Proposition 172 receipts from the most recent year ($444,000). All additional Proposition 172 funding are distributed to the following budget units that have historically received Proposition 172 dollars (BU 2310 – Sheriff, BU 2510 – Jail, BU 2070 – District Attorney, BU 2560 – Probation, BU 4016 – EMS).

With the adoption of the FY 2021-22 Budget, the Board of Supervisors will have provided a total of $4,565,080 in Proposition 172 and General Fund over three years to support fire and emergency services.

Homelessness

The Health and Human Services Agency (HHSA) has engaged

in a number of activities focused on the Board's priority to address issues related to homelessness in Mendocino County. Of note, HHSA staff continue to provide facilitation and support to the Mendocino County Homeless Services Continuum of Care, including the completion of a countywide Strategic Plan to Address Homelessness in Mendocino County. The Board of Supervisors voted to endorse this Strategic Plan on August 18, 2020.

In addition, HHSA continues to serve as the Administrative Entity and Collaborative Applicant for several large grants that will provide funding for services for the homeless, including those services specific to the Covid-19 pandemic.

In November, 2020, the County purchased the Best Western Inn in Ukiah in response to new opportunities for housing through Project Homekey. The building re-opened as Live Oak Apartments in April, 2021, and is currently providing housing and support services to 37 households experiencing or at-risk of homelessness. This project prioritizes households that include children, seniors, veterans, and those experiencing complex health conditions.

The FY 2021-2022 budget includes over $5 million in new grant funding to the County to improve homeless services in Mendocino County. In addition, the County and the Continuum of Care anticipate receiving additional funds through the federal American Rescue Plan that will allow for new services and supports for the homeless.

Cannabis Program

Since the inception of the Cannabis Program in 2017, the Program has been managed under multiple departments starting in the Department of Agriculture and then moving to Planning and Building Services in 2019. In each of these instances, the Cannabis Program's budget has been incorporated into the respective departments' budget which, in many cases, has challenged the ability to clearly determine the revenue and expenses associated with the Program's operation. Toward the end of the 2020-2021 Fiscal Year the County made the decision to turn the Cannabis Program into a stand-alone department.

The budget projections made by Planning and Building Services for the Program's 2021-2022 Fiscal Year estimate $65,000 in revenue. However, as a new Department that has yet to establish its own fees, staff have not yet been able to realize department specific revenue. Yet as a transitioning entity, Program staff collected the fees and oversaw the Tax Appeals process for the 2020 Cannabis Business Tax year, and is also collecting the fees associated with the processing of the County's Section 15168 Environmental Checklist, commonly known as Appendix G.

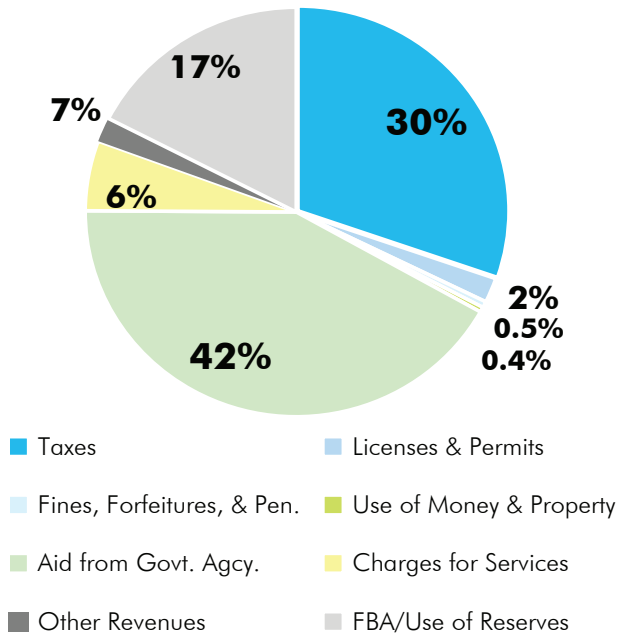
Cannabis Program staff has been working diligently to develop a fee schedule for the new Department, and plans to present to the Board of Supervisors at the next fee hearing. Staff are confident that once the fees are finalized and implemented a fee schedule for the new department will be able to more accurately reflect both revenues and expenses associated with the Cannabis Department operations.

be adjusted at 1st quarter. Unknown impacts remain to be seen in terms of COVID-19 related issues.

In terms of new programs, the County applied for a Cannabis Equity Grant administered by California Governor's Office of Business and Economic Development (GO-Biz). Mendocino County successfully was awarded $2.2 million in Cannabis Equity Grant funding for the 2020/2021 fiscal year. Equity funding will go toward a program of services for equity eligible applicants such as grants, technical assistance, training, and fee waivers. Approximately $224,000 can and will be used toward the administrative management of the grant by County staff and any needed subcontracted staff.

GOVERNMENTAL FUNDS REVENUE

	FY 19-20 Adopted	FY 20-21 Adopted	FY 20-21 % Change
Taxes	80,319,356	81,802,155	1.8%
Licenses & Permits	4,301,950	5,277,458	22.7%
Fines, Forfeitures, & Pen.	1,364,966	1,314,614	-3.7%
Use of Money & Property	1,070,320	1,072,820	0.2%
Aid from Govt. Agcy.	104,595,229	113,414,145	8.4%
Charges for Services	13,773,433	14,925,897	8.4%
Other Revenues	2,885,932	5,203,823	80.3%
FBA/Use of Reserves	42,325,857	47,147,192	11.4%
All Financing Sources	**250,637,043**	**270,158,104**	7.8%



Note: Numbers may not add due to rounding.

BUDGET TRENDS

GOALS FOR FY 2021-22 AND BEYOND

Disaster Recovery and Preparedness

The Disaster Recovery Team continues implementation of the 2018-2019 Recovery Project Plan and additional Board identified recovery priorities. The County continues to support emergency services, disaster recovery, and resiliency including emergency preparedness, emergency access routes, fuels reduction and forest management. As the County continues to moves forward in the recovery process, the need is very apparent for a strong fiscal commitment for the next several years and focus on emergency preparedness to adapt to California's "new normal" of increasing catastrophic natural disasters. Since January 2020, the County has been part of a coordinated public health response involving the Federal Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH). Public Health is working towards a safe reopening of the economy in FY 2020-21 and support the health of Mendocino County residents in this pandemic.

The County's expenses for the COVID-19 response efforts add to approximately $20 million over a strained annual general fund of $70 million. The County has committed over 75,000 and counting staff hours for our efforts to protect human life and minimizing the strain on the health care system. Those response hours are equivalent to 35 FTE compared to the County's annual 1,000 FTE count.

Disaster Recovery will continue to implement grant funded disaster recovery projects, such as hazardous tree removal, county-wide economic recovery and resiliency plan, shaded fuel break and fuel reduction in Ukiah Valley, and erosion prevention in the 2017 Redwood Complex Fire footprint along with initiating Phase II of the Redwood Valley County Water District Retrofit Project and completing the updates to the local hazard mitigation plan and General Plan Safety Element.

County Infrastructure

While significant investment has occurred over the past year and a half into the County facilities, a tremendous backlog of maintenance requires additional resources. With the development of the Information Technology (IT) Master Plan through year 2025, the County continues to focus on critical IT infrastructure improvements/replacements as well as process improvements to increase efficiencies. The overall success of this plan is dependent upon continued investment.

Local Economy

The County will look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, and identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County. The county will continue to invest in activities that focus on economic recovery and resiliency from COVID-19 and wildfires. The Board and County Health Officer will continue to collaborate with the business community on effective ways to reopen the economy while keeping the community safe from COVID-19.

Core Services

The County will continue to support core services such as public safety and public health.

Succession Planning

Succession Planning will continue to be a focus by working with Department Heads and the Expanded Leadership Team to provide leadership training and departmental opportunities to retain employees and offer career growth.

System Sustainability

The County will continue to focus on debt mitigation and elimination, and look at sustainability planning beyond a 12-month horizon.

LONG-TERM PLANNING

To maximize California counties' ability to effectively mitigate, prepare for and recover from disasters, our existing emergency response model needs to adapt to this "new normal" of increasingly catastrophic natural disasters. This starts with county investment in resources to develop long-term disaster preparedness plans to create more resilient communities. These plans include continuity for operations, infrastructure investments, communication, response, support, and collaboration with local and State partners.

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

CONCLUSION

As in prior fiscal years, our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. Staff will continue to prioritize core services such as public safety and health services, and look for new ways of doing business to lower costs. Staff will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While revenues continue to grow slightly, we must remember that the cost of doing business continues to rise at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.

DISCRETIONARY REVENUE

Department	BU	NCC Dept. Submitted	CEO Adj.	Base NCC	Use of 1X$	Reserve Adj.	Final NCC
Nondepartmental Revenue	1000	(85,500,000)		(85,500,000)			(85,500,000)
Debt Service - COPs	8010	1,564,950	-	1,564,950	-	-	1,564,950
Transportation	3010	3,957,615	750,000	3,842,197	-	-	4,707,615
Library (CSA)	6110	1,407,423	-	1,407,423	-	-	1,407,423
General Reserves	9999	-	-	-	-	-	-
Contingencies	9991	-	-	-	-	-	-
IT Reserve	0717	662,765	-	-	376,120	-	662,765
Vehicle Replacement Fund	0711	-	-	-	-	-	-
Capital Improvements	1710	-	-	-	-	-	-
Capital Projects	1712	-	-	-	-	-	-
Road & Bridge Projects	3041	-	-	-	-	-	-
Disaster Recovery	2910	1,106,412	-	1,100,000	393,588	-	1,500,000
Fire Agencies	2610	700,000	-	700,000	-	-	700,000
Water Agency	0326	-	-		45,200	-	45,200
Mental Health	4050	-	-	-	-	-	-
Remaining Fund Balance:	1000	(76,100,835)	750,000	(76,885,430)	814,908	-	(74,912,047)
Clerk of the Board	1010	554,657	-	546,656	-	-	569,935
Board of Supervisors	1015	859,445	-	819,335	-	-	859,396
Executive Office	1020	1,324,822	-	1,234,650	-	-	1,324,254
Auditor-Controller	1110	1,211,294	-	1,127,184	-	-	1,459,693
Assessor	1120	1,831,972	-	1,736,357	-	-	2,044,479
Treasurer-Tax Collector	1130	223,072	-	180,158	276,598	-	349,565
Central Services	1160	439,277	-	408,392	-	-	439,270
County Counsel	1210	972,831	-	873,535	-	-	1,065,122
Human Resources	1320	1,040,411	-	950,508	-	-	1,824,320
Elections	1410	456,090	276,598	425,695	120,000	-	732,611
Facilities	1610	4,109,409	-	3,950,954	-	-	4,648,639
Fleet Management	1620	22,949	-	-	-	-	22,747
Economic Development	1810	567,371	-	567,371	-	-	704,500
Land Improvement	1910	1,002,226	120,000	957,718	-	-	1,120,466
Retirement	1920		-	-	67,000	-	-
Teeter Plan	1930	-	-	-	-	-	-
Miscellaneous	1940	2,454,346	-	1,097,182	-	-	1,098,346
Clerk-Recorder	1941	(89,747)	-	(102,570)	-	-	(89,750)
Information Services	1960	3,740,218	67,000	3,553,979	-	-	4,262,071
Courts - AB 233	2012	(708,100)	-	(708,100)	-	-	(392,453)
Grand Jury	2060	89,600	-	89,600	-	-	100,287
District Attorney	2070	6,393,458	-	4,503,466	-	-	6,237,029
Public Defender	2080	2,538,997	-	2,401,650	-	-	3,845,862
Alternate Defender	2085	827,924	-	786,112	-	-	1,060,598
Conflict Defender	2086	130,400	-	130,400	58,000	-	130,400
Child Support Services	2090	(147,864)	-	(144,508)	46,465	-	(147,864)
Sheriff-Coroner	2310	18,418,067	-	14,477,675	-	-	16,125,476
Jail	2510	10,925,566	-	9,977,749	-	-	10,370,640
Juvenile Hall	2550	2,380,820	58,000	2,251,427	-	-	2,491,789
Probation	2560	1,677,154	46,465	1,408,678	-	-	1,613,672
Agriculture	2710	573,013	-	513,891	-	-	572,507

DISCRETIONARY REVENUE (CONT.)

Department	BU	NCC Dept. Submitted	CEO/BOS Adj.	Base NCC	Use of 1X$	Reserve Adj.	Final NCC
Cannabis Management	2810	343,995	442,995	297,172	-	-	786,990
Office of Emergency Services	2830	266,152	-	253,399	-	-	266,152
Planning & Building	2851	2,179,036	871,689	1,896,782	-	-	3,049,037
Animal Care	2860	917,722	94,235	843,621	-	-	998,702
Round Valley Airport	3050	34,029	-	34,029	175,000	-	209,029
Little River Airport	3060	40,115	267,890	40,115	-	-	308,005
Public Health Administration	4010	21,249	-	21,249	-	-	21,249
Environmental Health	4011	140,184	-	140,184	-	-	140,184
Substance Use Disorder Treatment	4012	88,368	-	88,368	-	-	88,368
Public Health Nursing	4013	186,515	-	186,512	-	-	186,512
Emergency Medical Services (EMS)	4016	1,005,891	12,928	1,005,891	-	-	1,018,819
Employee Wellness	4025	-	(9,540)	-	-	-	-
County Medical Services Program	4070	-	-	-	-	-	-
Homekey - Operations	4073	1,244,000	1,244,000	-	-	(1,244,000)	-
California Children's Services	4080	30,843	-	30,843	-	-	30,843
Solid Waste	4510	(49,687)	-	(102,687)	53,000	-	(53,448)
Social Services Administration	5010	1,102,461	-	1,002,461	100,000	-	979,544
HHSA Administration	5020	-	-	-	-	-	-
Cal Works/Foster Care	5130	1,741,286	-	1,741,286	-	-	1,741,286
In-Home Supportive Services	5170	2,134,659	516,576	1,618,083	-	-	2,134,659
General Relief/Assistance	5190	527,370	-	527,370	-	-	527,370
Farm Advisor	6210	255,101	12,643	242,257	-	-	267,744
Cultural Services Agency	7110	574,249	-	549,060	-	-	574,235

Discretionary Revenue Legend

(refer to table on previous pages)

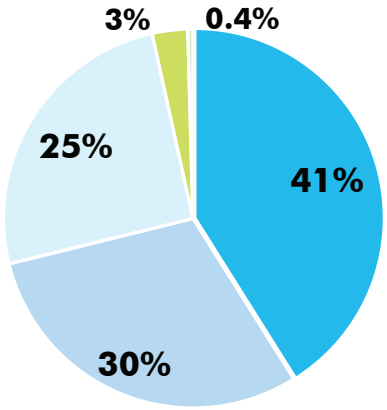
- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture
- Contingencies

NET COUNTY COST (NCC)

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. This revenue is allocated to budget units through BU 1000 - *Non-Departmental Revenue*. The difference between program expenditures and program revenues is known as the Net County Cost or NCC.

Some departmental programs are able to general substantial revenues, such as state or federal reimbursements for social services programs. The County also uses discretionary revenues to provide a required match to receive this funding, often referred to as a maintenance of effort or MOE. The County's reliance on discretionary revenues increase if the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services.

General Fund Expenditures by Type



FY 2021-22 POSITION CHANGES

The table below includes the position changes adopted by the Board for FY 2020-21. The adopted changes include funding one (1) existing position, delete twenty-five (25) positions, add twenty-one (21) positions, eight (8) Budget Unit transfer and a title change of one (1) position. The total net FTE change is -4.0. The majority of the changes are "add/delete" to modify current positions to reflect the operational needs of the Department.

BU	Department	Position	Pos #	Funding Source	Adj.
1120	Assessor	Assessor Clerk Recorder Technician II	4253	General Fund	Transfer In
2810	Cannabis Program	Program Administrator	4257	Cannabis Equity Grant	Fund
1941	Clerk Recorder	Assessor Clerk Recorder Technician II	4253	General Fund	Transfer Out
1941	Clerk Recorder	Assessor Clerk Recorder Technician II	4256	General Fund	Transfer In
1020	Executive Office	Office Services Supervisor (Confidential)	4020	General Fund	Delete
1020	Executive Office	Administrative Analyst II	TBD	General Fund	Add
1020	Executive Office	Administrative Assistant (Confidential)	TBD	General Fund	Add
2910	Executive Office	Sr. Administrative Analyst	TBD	Disaster Recovery	Add
1160	General Services	Administrative Services Manager II	TBD	General Fund	Add
5020	HHSA - Administration	Staff Services Administrator	3608	Fed, State, and Realignment	Transfer Out
4010	HHSA - Public Health	Supervising Therapist	2707	Realignment	Delete
4010	HHSA - Public Health	Sr. Community Health Worker	TBD	Realignment	Add
4013	HHSA - Public Health	Sr. Public Health Nurse	3861	State Allocation	Transfer Out
4080	HHSA - Public Health	Sr. Public Health Nurse	3861	State Allocation	Transfer In
4080	HHSA - Public Health	Staff Assistant II	3364	Realignment	Transfer Out
4010	HHSA - Public Health	Staff Assistant II	3364	Realignment	Transfer In
4080	HHSA - Public Health	Program Administrator	3654	Realignment	Transfer Out
4013	HHSA - Public Health	Program Administrator	3654	Realignment	Transfer In
4010	HHSA - Public Health	Staff Services Administrator	3608	Realignment	Transfer In
5010	HHSA - Social Services	Account Specialist III	4317	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Department Information Systems Analyst	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Employment & Training Supervisor	2574	Fed (TANF)	Delete
5010	HHSA - Social Services	Eligibility Supervisor	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Legal Clerk II	3773	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Legal Clerk II	3776	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Legal Clerk II	3777	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Legal Clerk II	3774	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Legal Clerk III	4178	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Legal Clerk III	3778	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Legal Secretary II	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Mental Health Rehabilitation Specialist	3745	Fed, State, and Realignment	Delete
5010	HHSA - Social Services	Supervising Legal Secretary	TBD	Fed, State, and Realignment	Add
5010	HHSA - Social Services	Staff Assistant III	4316	Fed (TANF)	Delete
5010	HHSA - Social Services	Community Health Services Specialist II	TBD	Fed (TANF)	Add

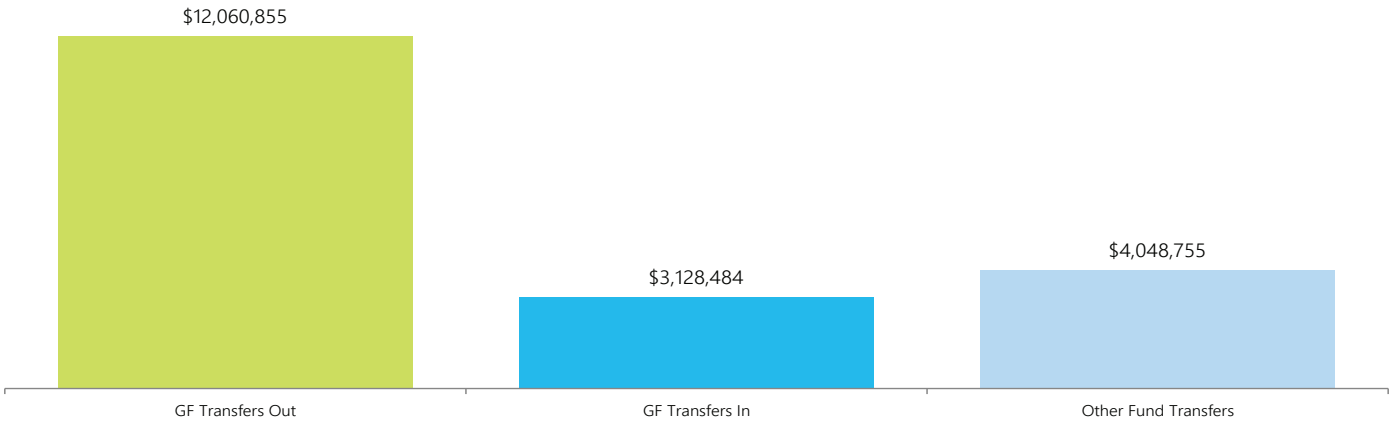
FY 2020-21 POSITION CHANGES CONTINUED

BU	Department	Position	Pos #	Funding Source	Adj.
5010	HHSA - Social Services	Staff Assistant III	2941	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	3820	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	3823	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	3821	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	2362	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	1872	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
5010	HHSA - Social Services	Staff Assistant III	1815	Fed (TANF)	Delete
5010	HHSA - Social Services	Screener	TBD	Fed (TANF)	Add
0715	HR - Health Benefits	Staff Assistant II (Confidential)	4283	Health Benefits	Transfer Out
0715	HR - Health Benefits	Staff Assistant III (Confidential)	3541	Health Benefits	Transfer In
1320	Human Resources	Staff Assistant II (Confidential)	4283	General Fund	Transfer In
1320	Human Resources	Staff Assistant III (Confidential)	3541	General Fund	Transfer Out
1944	Micrographics	Assessor Clerk Recorder Technician II	4256	General Fund	Transfer Out
2560	Probation	Legal Secretary II	3629	Vacant/Unfunded	Delete
2560	Probation	Staff Assistant I	3542	Vacant/Unfunded	Delete
2550	Probation - Juvenile Hall	Head Cook - Juvenile Hall	1541	Vacant/Unfunded	Delete
2550	Probation - Juvenile Hall	Cook	3136	Vacant/Unfunded	Delete
2550	Probation - Juvenile Hall	Cook	3137	Vacant/Unfunded	Delete
2550	Probation - Juvenile Hall	Cook	3967	Vacant/Unfunded	Delete
1920	Retirement	Retirement Administrator	3642	Retirement Trust, 2410	Title Change Old
1920	Retirement	Executive Director	3642	Retirement Trust, 2410	Title Change New
2310	Sheriff's Office	Legal Secretary II	4298	General Fund	Delete
2310	Sheriff's Office	Supervising Legal Secretary	TBD	General Fund	Add

OPERATING TRANSFERS BETWEEN FUNDS

From				To		
Fund	**BU**	**Department**	**Amount**	**Fund**	**BU**	**Department**
1100	1000	Non-Departmental	3,766,860	1200	3010	Roads & Maintenance
1100	1000	Non-Departmental	1,778,285	1225	2910	Disaster Recovery
1100	1000	Non-Departmental	1,533,653	1400	8010	Debt Service
1100	1000	Non-Departmental	1,379,826	1205	6110	Library
1100	1000	Non-Departmental	1,349,523	7170	0717	IT Reserve
1100	1000	Non-Departmental	600,000	1240	2610	Fire Agency Funding
1100	1000	Non-Departmental	44,000	3260	0326	Water Agency
1100	2090	Child Support Services	217,000	1201	1910	Capital Improvements
1100	4013	Public Health Nursing	30,000	1201	1710	Capital Improvements
1100	5010	Social Services	1,110,000	1201	1710	Capital Improvements
1100	5010	Social Services	251,708	1400	8010	Debt Service
1205	6110	Library	73,000	1201	1710	Capital Improvements
1207	3080	Round Valley Airport	24,964	1100	3050	Round Valley Airport
1208	3090	Little River Airport	20,000	1100	3050	Little River Airport
1220	1122	Property Characteristics	91,687	1100	1120	Assessor
1221	4050	Mental Health Services	35,000	1201	1710	Capital Improvements
1221	4050	Mental Health Services	49,739	1400	8010	Debt Service
1222	2852	Planning & Building Special Projects	12,000	1100	2851	Planning and Building
1223	4051	Mental Health Services Act	353,656	1221	4050	Mental Health
1223	4051	Mental Health Services Act	154,030	1227	4072	Whole Person Care
1224	4052	Mental Health Treatment-Measure B	2,706,600	1301	1713	Capital Projects Measure B
1226	4071	Intergov Transfers (IGT)	1,830,000	1100	4013	Public Health Nursing
1226	4071	Intergov Transfers (IGT)	300,000	1221	4050	Mental Health
1226	4071	Intergov Transfers (IGT)	695,000	1100	4010	Public Health
1227	4072	Whole Person Care	52,300	1100	4012	SUDT
1227	4072	Whole Person Care	101,730	1221	4050	Mental Health
1300	1712	Capital Projects	275,000	1201	1710	Capital Improvements
7150	0715	Health Insurance	402,533	1100	4025	Employee Wellness
			19,238,094			

FY 2020-21 Operating Transfer Summary



MAJOR TRUST FUND BALANCES & ACTIVITY

			6/30/2018	6/30/2019	6/30/2020 (Estimated)		
Org	**Object**	**Description**	**Fund Balance**	**Fund Balance**	**Revenues**	**Expenditures**	**Fund Balance**
Asset Forfeiture Trusts							
2110	760201	Sheriff - State	49,064	86,586	31,873	165,765	**200,478**
2110	760202	Sheriff - Federal	166	169	-	1	**171**
2110	760203	Sheriff/COMMET - State	176,893	149,197	-	25,499	**174,696**
2110	760204	Sheriff/COMMET - Federal	143,516	146,217	11,598	1,061	**135,680**
2110	760220	District Attorney - State	1,308,743	1,181,355	237,381	195,742	**1,139,696**
2110	760276	District Attorney - Federal	8,829	8,967	-	68	**9,035**
2110	760292	District Attorney - Federal	26,371	26,782	-	204	**26,986**
		Total Asset Forfeiture Trusts	**1,713,583**	**1,599,255**	**280,853**	**388,341**	**1,706,743**
Welfare Advance Trusts							
2310	760350	Welfare Administration Trust	213,032	162,317	22,553,627	22,436,851	**44,541**
2310	760351	Aid to Families with Dept. Children	1,947,288	1,202,840	15,153,316	14,475,513	**525,038**
2310	760353	MEDI-CAL Trust	3,593,894	2,546,733	6,515,226	6,141,293	**2,172,800**
2310	760354	Food Stamp Trust	-	(83,310)	6,075,291	5,807,462	**(351,139)**
2310	760355	Child Support Trust	(12,260)	132,779	2,448,643	2,132,307	**(183,557)**
		Total Welfare Advance Trusts	**5,741,954**	**3,961,359**	**52,746,102**	**50,993,426**	**2,208,683**
1991 Realignment Trusts							
2810	760900	Public Health	1,263,837	1,159,026	3,344,315	2,185,289	**-**
2810	760901	Public Health Match	-	-	3,140,071	3,140,071	**-**
2810	760902	Welfare	410,529	859,381	18,119,842	18,119,842	**859,381**
2810	760904	Mental	-	-	3,976,149	3,976,149	**-**
2810	760905	Mental Health Match	-	-	2,866,751	2,866,751	**-**
2810	760906	California Children's Services	272,870	383,981	-	111,111	**495,092**
		Total 1991 Realignment Trusts	**1,947,236**	**2,402,388**	**31,447,128**	**30,399,213**	**1,354,473**
2011 Realignment Trusts							
2810	760911	Juvenile Justice	728,311	943,482	713,331	533,569	**763,810**
2810	760912	Local Community Corrections	304,998	3,603	3,180,148	3,999,275	**822,730**
2810	760913	Local Law Enforcement Service	842,269	1,160,428	-	305,585	**1,466,014**
2810	760914	District Attorney/Public Health	120,972	68,327	160,732	133,610	**41,205**
2810	760915	Trial Court Security	-	138,307	1,927,854	1789,547	**-**
2810	760916	Health/Human Services	-	-	14,410,384	14,410,384	**-**
2810	760917	Mental Health	237,329	396,266	15,329,313	15,329,372	**396,325**
		Total 2011 Realignment Trusts	**2,233,880**	**2,710,414**	**35,721,763**	**36,501,433**	**3,490,084**

* The numbers listed here are estimated prior to the close of the 2020-21 fiscal year. A negative balance indicates a delay in the claiming process, not an on-going revenue deficit. Numbers may not add up due to rounding.

FUNCTIONAL AREA BUDGET SUMMARY

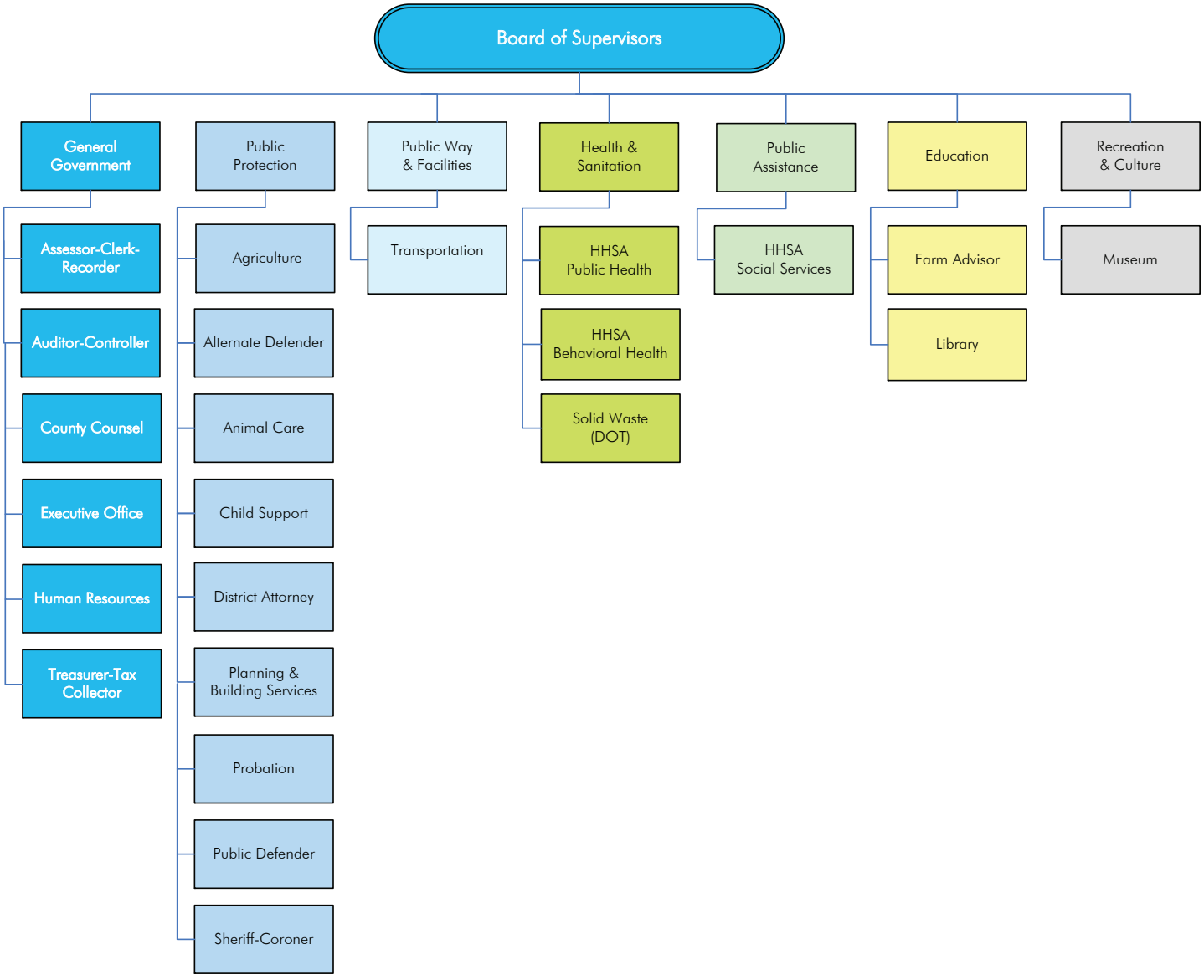
B Bryan Preserve
Courtesy: Visit Mendocino

BUDGET OVERVIEW

Functional Area Budget Summary

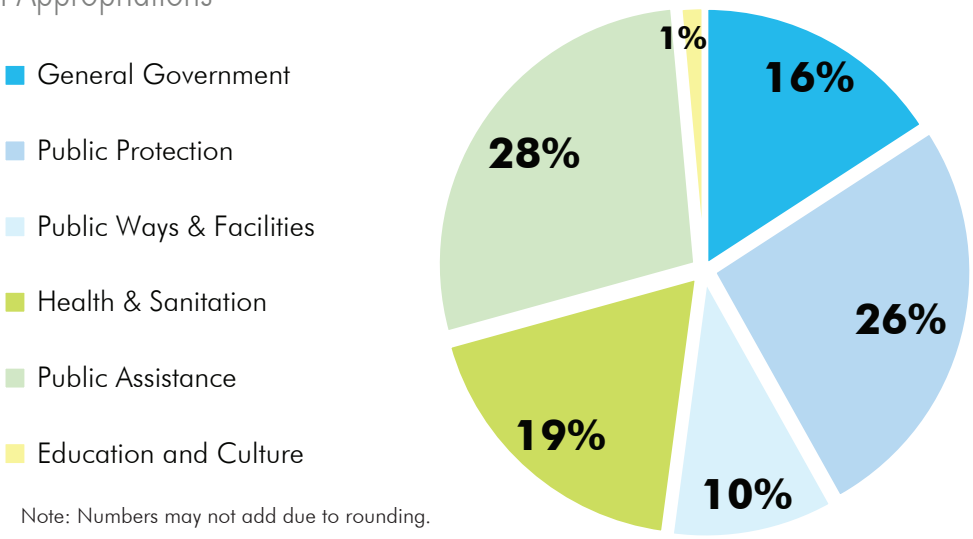
INTRODUCTION

The Mendocino County budget is organized into seven functional areas. Each governmental department and/or budget unit is organized under the appropriate function. The functions of Debt Service and Contingencies are also included, but both are administered through the Auditor-Controller's Office, and are not reflected here. The seven functional areas are: General Government, Public Protection, Public Ways & Facilities, Health & Sanitation, Public Assistance, Education, and Recreation and Culture are made up of various departments and/or budget units throughout the County organization. This section provides summary information for each functional area.



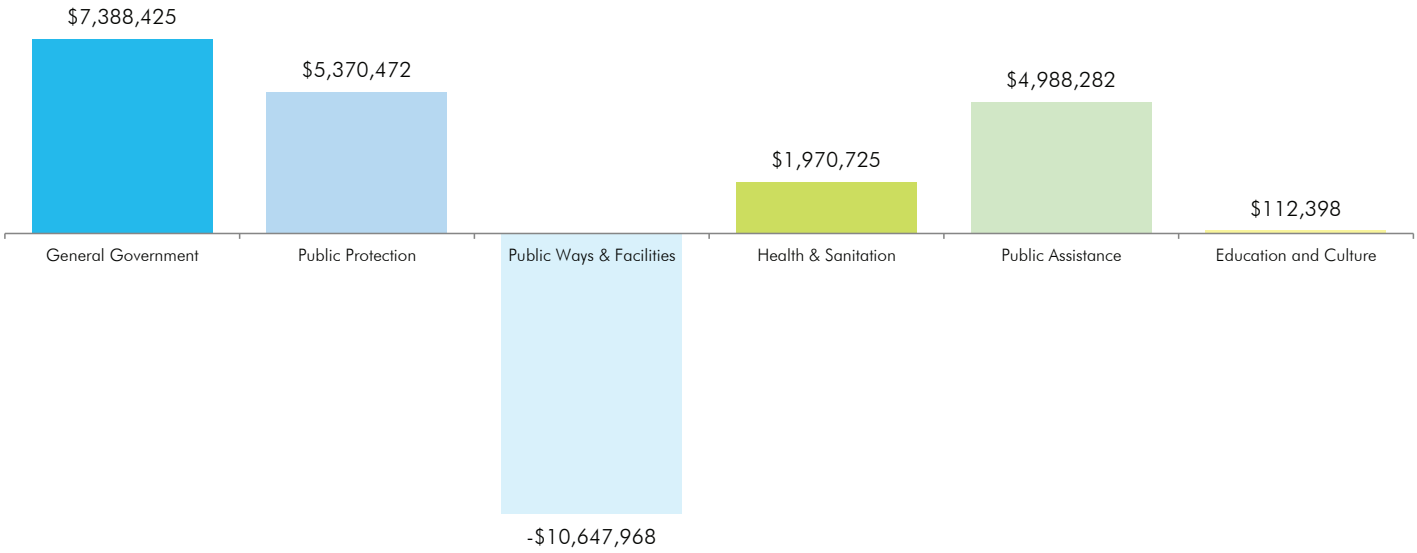
Functional Area Budget Summary

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2021-22 Functional Area Expenditures



Functional Area	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
General Government	37,841,891	45,100,761	52,489,186	7,388,425	14.1%
Public Protection	73,228,806	81,071,020	86,441,492	5,370,472	6.6%
Public Ways & Facilities	20,954,044	44,560,535	33,912,567	(10,647,968)	-23.9%
Health & Sanitation	51,530,646	59,680,429	61,651,154	1,970,725	3.3%
Public Assistance	74,413,732	87,389,774	92,378,056	4,988,282	5.7%
Education and Culture	3,957,945	4,665,480	4,777,878	112,398	2.4%
Sub-total	**261,927,064**	**322,467,999**	**331,650,333**	**9,182,334**	**2.8%**
Debt Service	9,738,161	9,731,550	9,721,850	(9,700)	-0.1%
Contingencies	-	-	-	-	0.0%
Total	**271,665,225**	**332,199,549**	**341,372,183**	**9,172,634**	**2.8%**

Note: Data derived from net appropriations. Charts do not include all State and Federal grant funding.

Darice Antle and Supervisor John Haschak during the 2020 Oak Fire Local Assistance Center in Willits, CA.

CEO Carmel Angelo presenting at the Water District Town Hall February 13, 2020

FEMA bus assisting with the 2020 OAK Fire in Willits, CA.

FUNCTIONAL AREA OVERVIEW

The General Government Service Area provides direction, administration, and oversight of all Mendocino County Departments.

DEPARTMENTS

Board of Supervisors

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino.

Executive Office

The Executive Office provides a supportive framework for Board policies and decisions. This Department oversees the Clerk of the Board, Central Services, Facilities, Fleet Management, Information Services, Capital Improvements, and Capital Projects within the General Government Function. The Executive Office also oversees the Conflict Defender (Public Protection Function), Water Agency (Special District) and Vehicle Replacement, Risk Management and Workers Comp (ISF).

Auditor-Controller

The Auditor-Controller exercises general supervision over the accounting of all organizations. This Department oversees the Non-Departmental, Teeter Plan and Miscellaneous budget units within the General Government Function, and also oversees the Contingency Fund (Contingency Function), General Debt Service, Pension Obligation Bond (Debt Function) and Unemployment Insurance and Information Technology funds.

Assessor-Clerk-Recorder

The Assessor-Clerk-Recorder provides assessment and recording of real property in the county. The Department oversees the Assessor, Elections, Clerk-Recorder, Property Characteristics, Recorder's Modernization and Micrographics in the General Government Function.

Treasurer-Tax Collector

The Treasurer-Tax Collector is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. The Department oversees Treasurer-Court Collections and also Court Collection-AB233 (Public Protection Function).

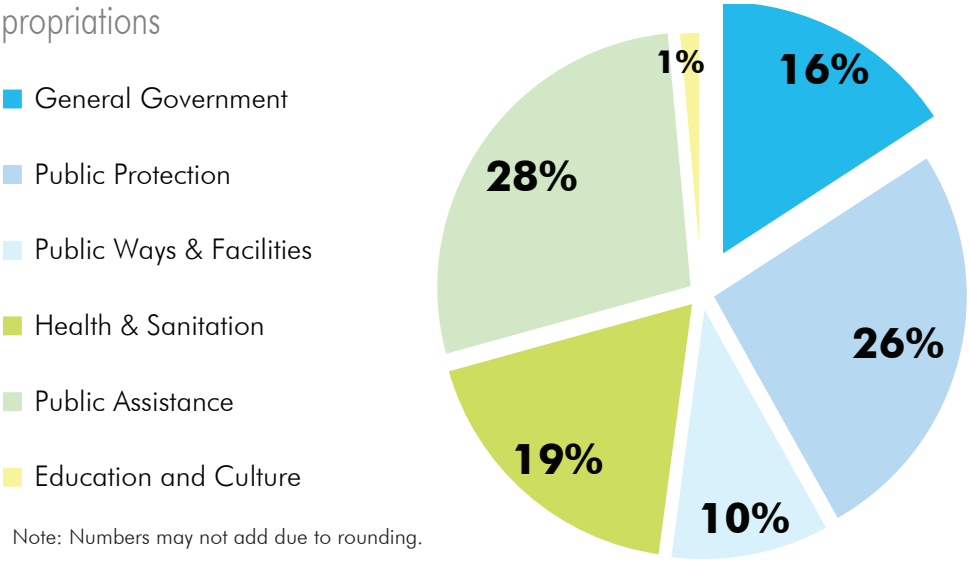
County Counsel

The County Counsel is required to provide legal advice to all County officers and departments, boards and commissions, municipal advisory commissions, Grand Jury and special districts governed by the Board of Supervisors.

Human Resources

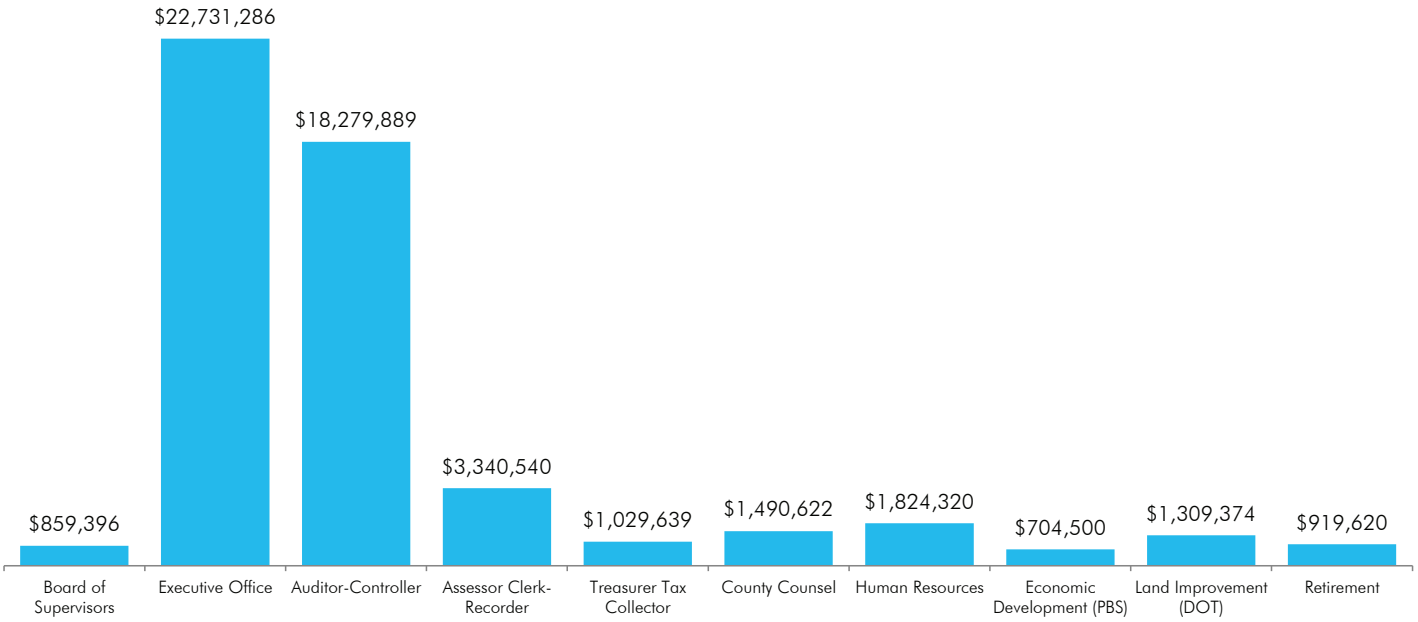
Human Resources provides guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and all County Departments related to Human Resources management, talent acquisition, employee development, and retention of its workforce. The Department oversees Human Resources, Employee Wellness (Health & Sanitation Function) and the Health Insurance fund.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2021-22 Functional Area Expenditures



General Government Expenditures	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
Board of Supervisors	765,345	885,546	819,335	(66,211)	-8.1%
Executive Office	11,627,011	16,193,864	19,656,680	3,462,816	17.6%
Auditor-Controller	17,727,864	21,212,605	19,217,429	(1,995,176)	-10.4%
Assessor Clerk-Recorder	2,170,854	2,761,056	2,872,075	111,019	3.9%
Treasurer-Tax Collector	813,362	825,240	852,289	27,049	3.2%
County Counsel	1,196,084	1,147,980	1,296,935	148,955	11.5%
Human Resources	1,293,426	1,205,944	950,508	(255,436)	-26.9%
Economic Development (PBS)	647,720	567,371	567,371	-	0.0%
Land Improvement (DOT)	908,280	1,038,808	1,101,268	62,460	5.7%
Retirement (MCERA)	599,746	648,615	698,471	49,856	7.1%
Total	**37,749,693**	**46,487,029**	**48,032,361**	**1,545,332**	**3.2%**

Travis Killmer, Disaster Recovery Field Operations Coordinator.

Disaster Recovery collaborated with the Resource Conservation District (RCD) and Redwood Valley Fore for the Chipper grant.

Charlie Kelly, a member of the CERT team and a South Ukiah Rotary Club member volunteering during a Local Assistance Center for fire survivors.

FUNCTIONAL AREA OVERVIEW

The Public Protection Service Area ensures safe communities throughout Mendocino County by providing programs and services including law enforcement, crime prevention, wildfire prevention, emergency preparedness, and criminal justice.

DEPARTMENTS

District Attorney

The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities, and State and Federal lands.

Public Defender

The Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense within the jurisdiction of the Superior Court.

Alternate Defender

The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest.

Child Support Services

The Child Support Services department provides services to locate parents, establish paternity, and establish and enforce child support orders for financial and medical support in cooperation with the Superior Court.

Sheriff-Coroner

The Sheriff is the Chief Law Enforcement Officer, whose authority extends throughout the County, including the incorporated cities, and State and Federal property.

Probation

The Probation Department's primary function is to promote public safety by reducing criminal behavior and its impact upon the community. The Department oversees Probation and Juvenile Hall.

Agriculture

The Agriculture Department promotes and protects Mendocino's agriculture as well as protects the environment and public health and safety.

Animal Care Services

Animal Care is administered as part of the Health and Human Services Agency, but managed by the Executive Office. Animal Care operates a shelter in Ukiah and is re-opening a coastal shelter in Fort Bragg that has been closed for several years.

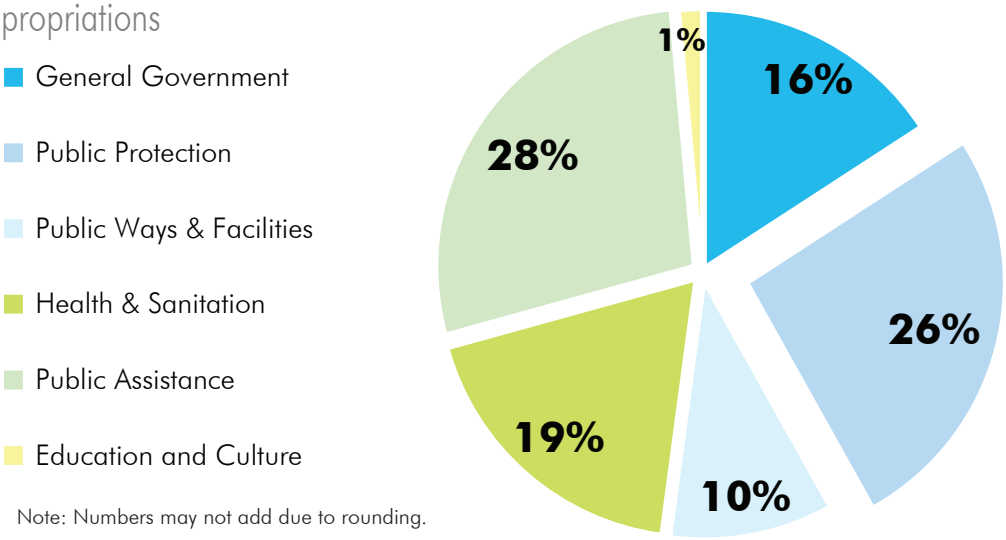
Planning & Building Services

Planning and Building Services consists of: planning, building, code enforcement, administrative services and workforce development. The Department also oversees the Fish & Game Commission, Economic Development (General Government), and CDBG.

Disaster Recovery

Disaster Recovery works with state, federal, and local partners in the physical and financial recovery of the County from Natrual Disasters.

Total Appropriations



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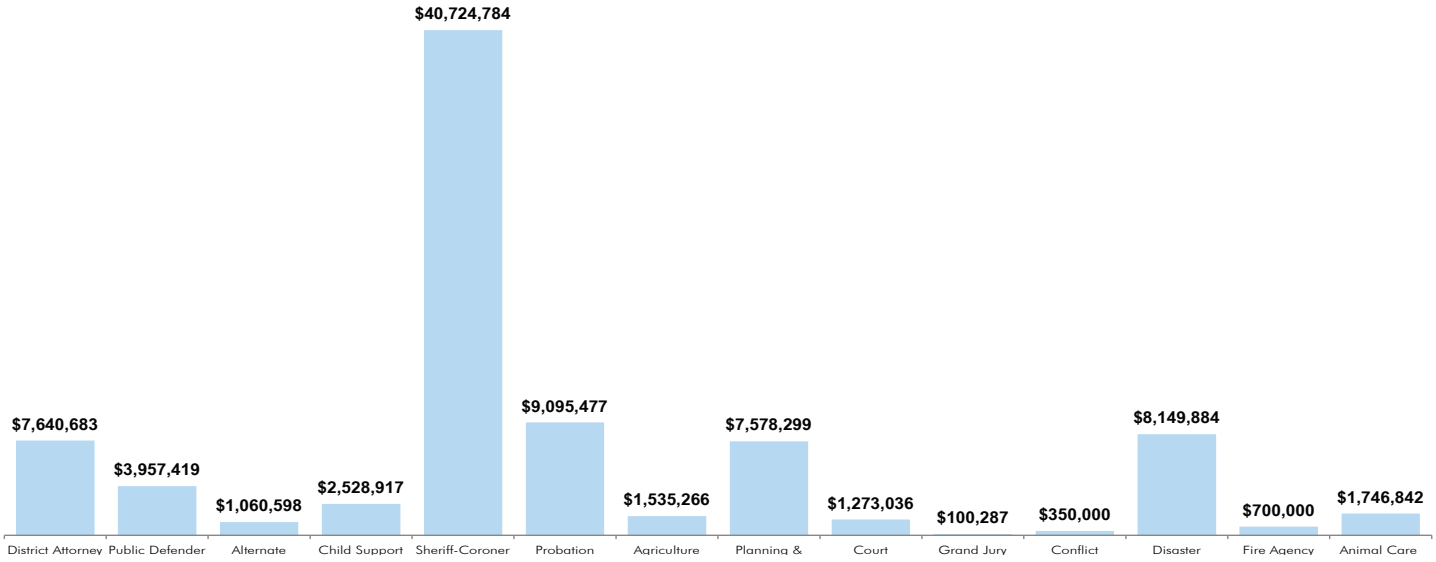
FY 2021-22 Functional Area Expenditures



Public Protection Departments	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
District Attorney	6,018,233	5,690,369	7,640,683	1,950,314	25.5%
Public Defender	2,733,477	2,513,207	3,957,419	1,444,212	36.5%
Alternate Defender	834,967	786,112	1,060,598	274,486	25.9%
Child Support Services	2,280,167	2,962,024	2,528,917	(433,107)	-17.1%
Sheriff-Coroner	37,600,884	36,573,230	40,724,784	4,151,554	10.2%
Probation	7,581,699	8,392,138	9,095,477	703,339	7.7%
Agriculture	1,498,229	1,458,261	1,535,266	77,005	5.0%
Planning and Building Services	5,671,980	7,699,504	7,578,299	(121,205)	-1.6%
Court Collections (Treasurer)	1,241,549	1,303,668	1,273,036	(30,632)	-2.4%
Grand Jury	95,242	89,600	100,287	10,687	10.7%
Conflict Defender (EO)	306,281	350,000	350,000	-	0.0%
Fire Agency Support	5,702,718	10,962,734	8,149,884	(2,812,850)	-34.5%
Disaster Recovery	-	600,000	700,000	100,000	14.3%
Animal Care Services (HHSA)	1,663,382	1,690,173	1,746,842	56,669	3.2%
Total	**73,228,806**	**81,071,020**	**86,441,492**	**5,370,472**	**6.6%**

BUDGET OVERVIEW

Proposition 172

Mendocino County's Sheriffs Office reviewing August Complex Fire Evacuation Map with CALFIRE.

PUBLIC SAFETY DEPARTMENTS

- District Attorney - BU 2070
- Sheriff-Coroner - BU 2310
- Jail - BU 2510
- Probation - BU 2560
- Miscellaneous (Fire Agencies) - BU 1940 (Fire agencies are not County departments, but are eligible Proposition 172 recipients)

Note: This is not an exclusive list of "public safety" departments or responsibilities, only a list of departments or entities that currently receive Proposition 172 funding.

PROP. 172 "MOE" CALCULATIONS

	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Dept.	**MOE Calc.**	**Actual***	**Adopted**	**Adopted**
DA	787,628	759,296	810,000	1,054,667
Sheriff	3,359,234	3,250,046	3,454,000	4,495,167
Jail	2,544,039	2,460,561	2,616,000	3,405,500
Probation	767,150	740,566	789,000	1,026,667
	7,458,051	**7,210,469**	**7,669,000**	**9,982,001**

* The County Auditor-Controller performs an annual calculation from the "base year" of FY 1992-1993 (prior to passage of Prop. 172) in order to determine the County's minimum level of funding to the "public safety" departments based on that base year and the increase in Prop. 172 sales tax receipts. The calculation is based on actual receipts and expenditures so FY 21-22 is the most recent calculation available. *AB 2788 requires certain adjustments to the calculation (i.e. asset forfeiture and grant funding is excluded from the calculation).

FUNDING OVERVIEW

History

Proposition 172, the Local Public Safety Protection and Improvement Act, was enacted by California's voters in 1993. The voter initiative was proposed by the legislature and Governor Wilson in response to the Educational Revenue Augmentation Funds (ERAF) shift from the prior year. The intention was to partially back-fill the loss of property tax revenue to ERAF with a statewide 1/2 cent sales tax. The initiative was approved by 58% of the voters statewide, although in Mendocino County it only garnered 45% voter approval. The Act allowed the local Board of Supervisors to enact the tax if it passed by a statewide majority, but failed locally. The Mendocino County Board enacted the "Proposition 172" tax after its statewide passage.

All Proposition 172 funding is directed to cities and counties, as they are the primary losers to ERAF. The Act restricted the use of the funds to local public safety, including but not limited to: police and sheriffs, fire protection, county district attorneys, ocean lifeguards, and county corrections. The County of Mendocino has never provided fire service, as all county fire districts are independent special districts that receive dedicated revenue from property tax and other sources.

Changes in Budgeting for FY 2020-21

In Mendocino County, the Board of Supervisors has decided annually, through their budget process, to utilize the Proposition 172 funds to support County mandated services by funding four public safety budget units: BU 2070 - *District Attorney*, BU 2310 - *Sheriff*, BU 2510 - *Jail*, and BU 2560 - *Probation*. However, in preparing the FY 2016-17 Budget, the Board directed that a percentage of the County's Proposition 172 funding be used to support local fire agencies. The funding for direct support of fire agencies is continued in the FY 2019-20 Budget, but with a simplified formula from the previous year. The total direct funding provided in FY 2018-19 was $398,000. The Board directed that this total be utilized to establish a percentage of total budgeted Proposition 172 funds from the current year, and then this percentage be utilized to establish the funding amount for fire agencies in any subsequent years. FY 2019-20 the Board increased the fire agency allocations from the base amount. To the right is a table that reflects allocations of Proposition 172 funds prior to fire agencies receiving a split, and allocations in the current year.

Funding for support of fire agencies is budgeted in separate locations. The direct fire agency support payments from Proposition 172 fund are budgeted in BU 1940 - *Miscellaneous*, while the Fire and Emergency Medical Services (EMS) dispatch contract is budgeted in BU 4016 - *Emergency Medical Services*. The costs of this contract are covered with EMS provider payments and General Fund dollars (including a specific allocation of property tax that comes from the former CSA #3). Both the previous Proposition 172 budgeting practice and revised process due to the fire agencies support shift, is further described through the chart and tables on the following page.

California Conservation Corps assisting with Watershed Protection.

FIRE AGENCY SUPPORT - BU'S 1940

Revenue Sources for Fire Agency Support	Direct Fire Agency Support Payments (BU 1940)
Proposition 172	395,000
General Fund	-
Add'l Funds to Fire/Loss to GF	**395,000**

Prop. 172 Allocation %	Prior to FY 16-17	FY 21-22 Adopted
District Attorney	10.56%	10.04%
Sheriff - Patrol	45.04%	42.82%
Sheriff - Jail	34.11%	32.43%
Probation	10.29%	9.78%
Fire Agencies	0.00%	4.94%
Total	**100.00%**	**100.00%**

Disaster Recovery team present during the Local Assistance Center for the 2020 Oak Fire in Willits, CA.

Members of the Environmental Health Division during a HazMat training.

Supervisor Glenn McGourty in collaboration with the California Conservation Corps (CCC) and LACO on the field during a Watershed Protection project after a fire.

FUNCTIONAL AREA OVERVIEW

The Public Ways & Facilities function maintains all the County roads, bridges, airports and solid waste landfill, as well as responds to storm damage.

DEPARTMENTS

Department of Transportation

The Transportation Department provides improvements to the County Maintained Road System, oversees Administration & Road Maintenance, Round Valley & Little River Airports, Storm Damage, Federal & State Programs, and administers Land Improvement (General Government Function), and Solid Waste Division & Landfill Closure (Health & Sanitation Function).

Administration & Road Maintenance

Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System.

Storm Damage

Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

Federal & State Programs

Programs within Budget Unit 3041 provide funding for the improvements to the County Maintained Road System.

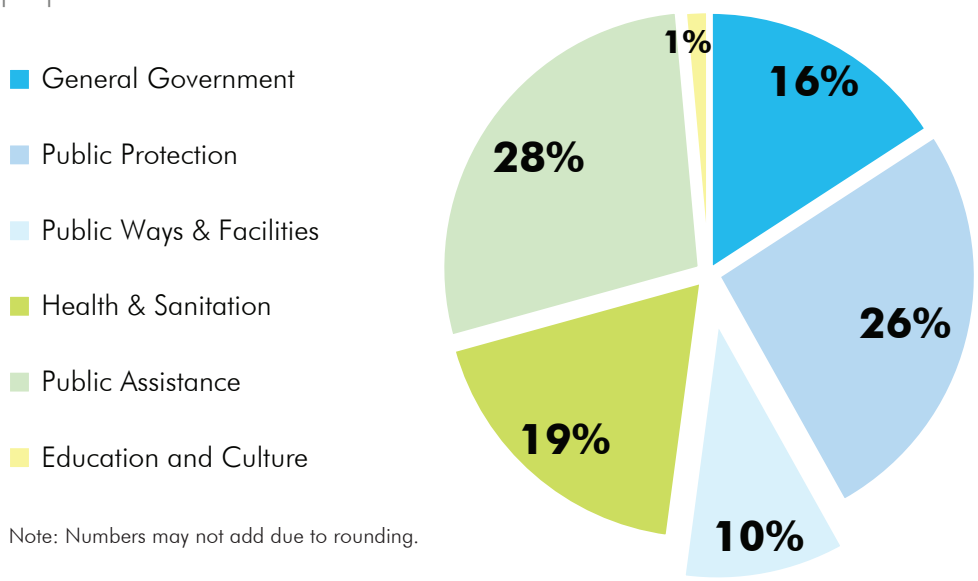
Round Valley Airport

The responsibilities include day-to-day operations and supervision for programs such as hangar leases, aviation fuel sales, grant administration and airport safety. These programs are administered by the Mendocino County Department of Transportation (MCDoT) administration staff.

Little River Airport

Responsibilities include the day-to-day operations and supervision of programs such as hangar leases, fixed-base operator concessions, aviation fuel sales, grant administration and airport safety.

Total Appropriations



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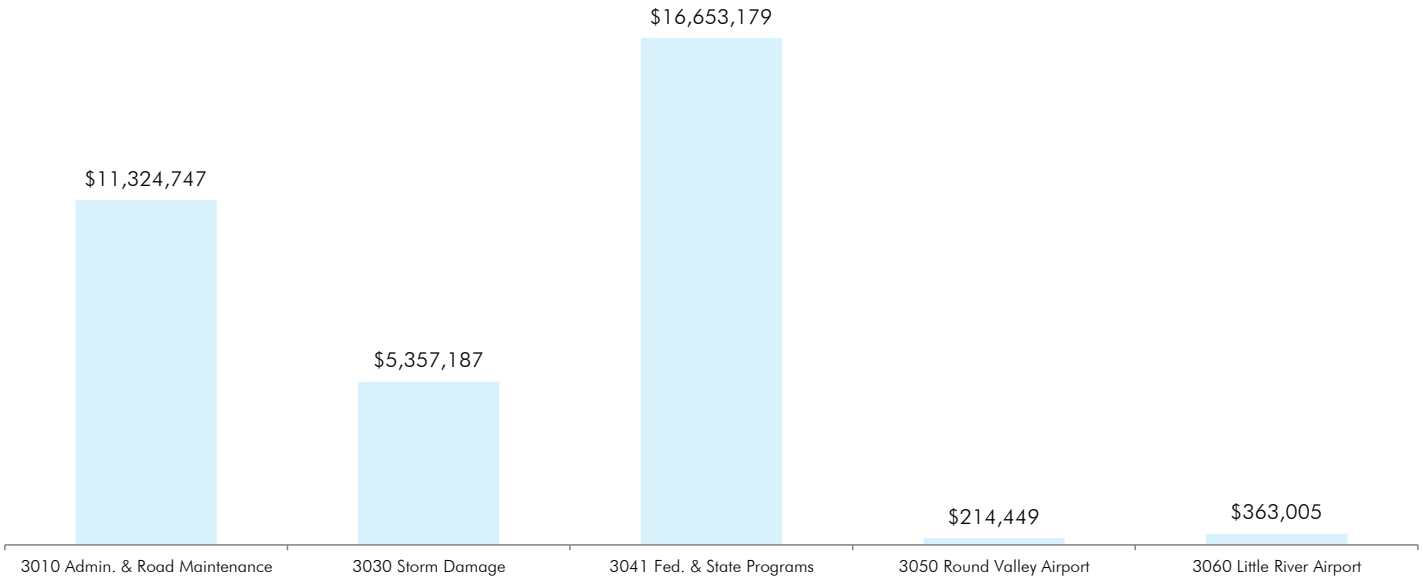
FY 2021-22 Functional Area Expenditures



Public Ways & Facilities Departments	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
DOT - Admin. & Road Maintenance	8,567,840	9,951,136	11,324,747	1,373,611	12.1%
DOT - Storm Damage	5,297,678	10,740,872	5,357,187	(5,383,685)	-100.5%
DOT - Fed. & State Programs	6,859,762	11,115,851	16,653,179	5,537,328	33.3%
DOT - Round Valley Airport	93,205	637,561	214,449	(423,112)	-197.3%
DOT - Little River Airport	135,559	12,115,115	363,005	(11,752,110)	-3237.5%
Total	**20,954,044**	**44,560,535**	**33,912,567**	**(10,647,968)**	**-23.9%**

Senator McGuire with the COVID-19 Vaccine Team.

Team members from Environmental Health and the Redwood Empire Hazardous Incident Team (REHIT) performing a training

FUNCTIONAL AREA OVERVIEW

The Health & Sanitation Area ensures the health and well-being of the communities throughout Mendocino County by providing programs and services for Mental Health, Public Health and Substance Use Disorder Treatment, Employee Wellness and the County's Solid Waste department.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHSA) is an organization that serves the community through coordinated, multi-disciplinary services. The Department oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act. The Department also oversees Animal Care & Mobile Spay-Neuter (Public Protection), Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance (Public Assistance), as well as administration of various grants.

Public Health

The Division of Public Health Administration works closely with the public to promote and safeguard the health and wellness of the people of Mendocino County.

Behavioral Health

Behavioral Health and Recovery Services includes two primary programs, Substance Use Disorder Treatment (SUDT), which assists individuals who have substance use disorders to create and maintain a healthy and balanced lifestyle free of alcohol and other drug abuse and Mental Health Services which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness.

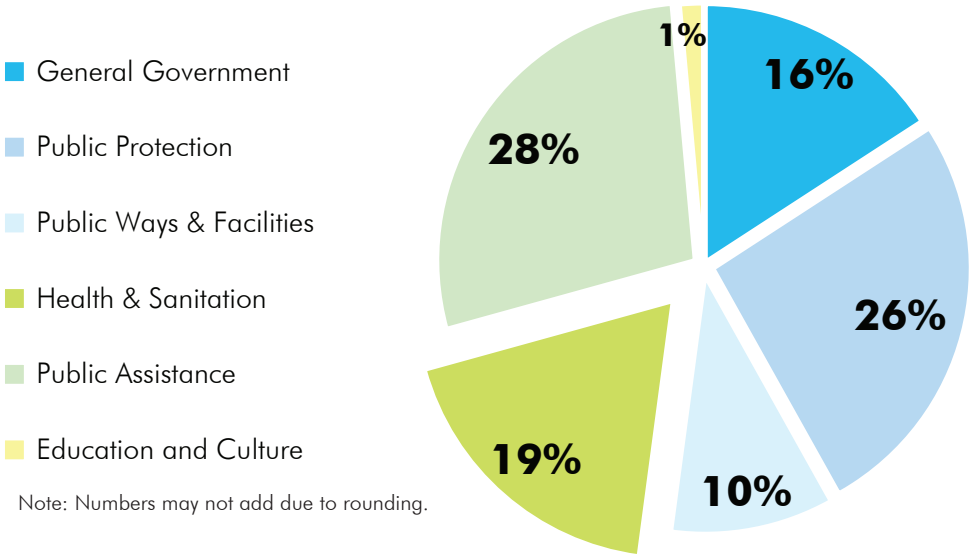
Solid Waste

Operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. The management of the County's solid waste system is being administered by the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding. Oversight is provided by the Deportment of Transportation.

Employee Wellness

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members.

Total Appropriations



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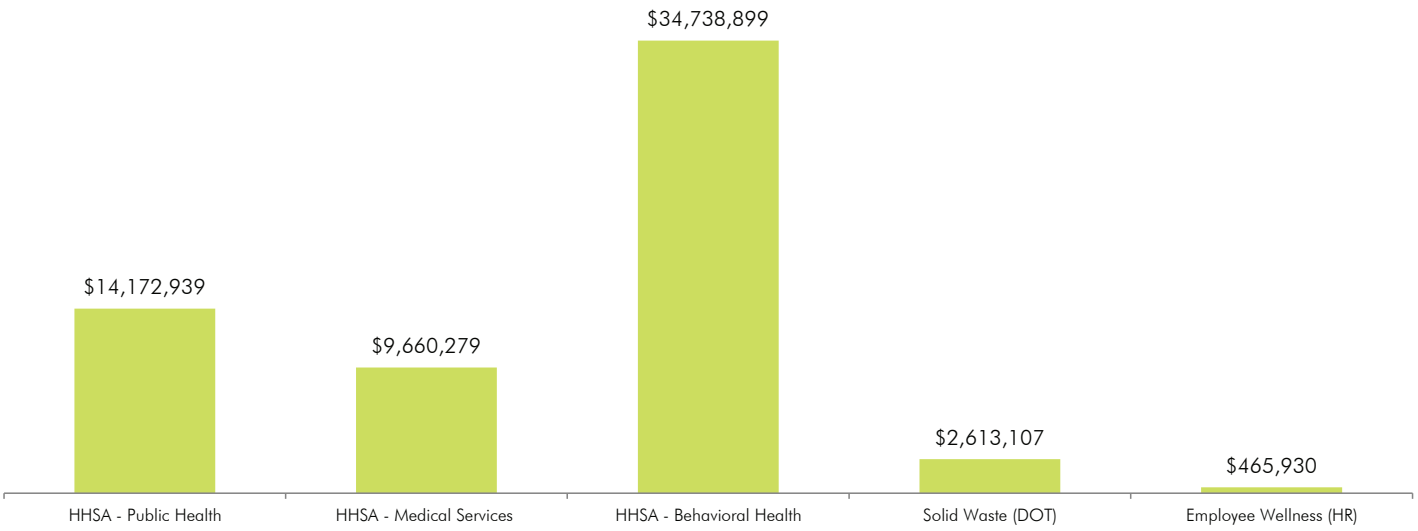
FY 2021-22 Functional Area Expenditures



Health & Sanitation Departments	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
HHSA - Public Health	8,542,346	10,520,063	14,172,939	3,652,876	25.8%
HHSA - Medical Services	11,071,080	11,331,215	9,660,279	(1,670,936)	-17.3%
HHSA - Behavioral Health	30,809,759	35,403,307	34,738,899	(664,408)	-1.9%
Solid Waste (DOT)	750,173	2,072,087	2,613,107	541,020	20.7%
Employee Wellness (HR)	357,289	353,757	465,930	112,173	24.1%
Total	**51,530,646**	**59,680,429**	**61,651,154**	**1,970,725**	**3.3%**

Project Homekey tour with Senatory Mike McGuire and key Live Oak apartment staff.

Senatory Jared Huffman during the Water District Public meeting.

Staff from HHSA Employment and Family Services Division at the 2018 Mendocino County Job Fair.

FUNCTIONAL AREA OVERVIEW

The Public Assistance Area ensures the welfare of the communities of Mendocino County through Employment and Family Assistance Services, Family and Children's Services and Adult and Aging Services.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHSA) is an organization that serves the community through coordinated, multi-disciplinary services. This Department oversees Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance. The Department also oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act (Health & Sanitation); and Animal Care & Mobile Spay-Neuter (Public Protection), as well as administration of various grants

HHSA Administration

HHSA Administration supports the Agency's vision of Healthy People in Healthy Communities through the leadership and adoption of cross-agency operational goals and objectives.

Social Services

Social Services is comprised of the key service areas of Employment and Family Assistance Services (EFAS); Family and Children's Services; and Adult and Aging Services. The majority of the services are mandated by State and Federal laws that differentiate client populations according to factors such as age, condition, types of services, and various risk factors.

CalWORKS/Foster Care-Adoptions

This budget unit contains expenditures for direct payments to foster care providers and adoptive parents which are mandated and primarily funded by the State and Federal governments.

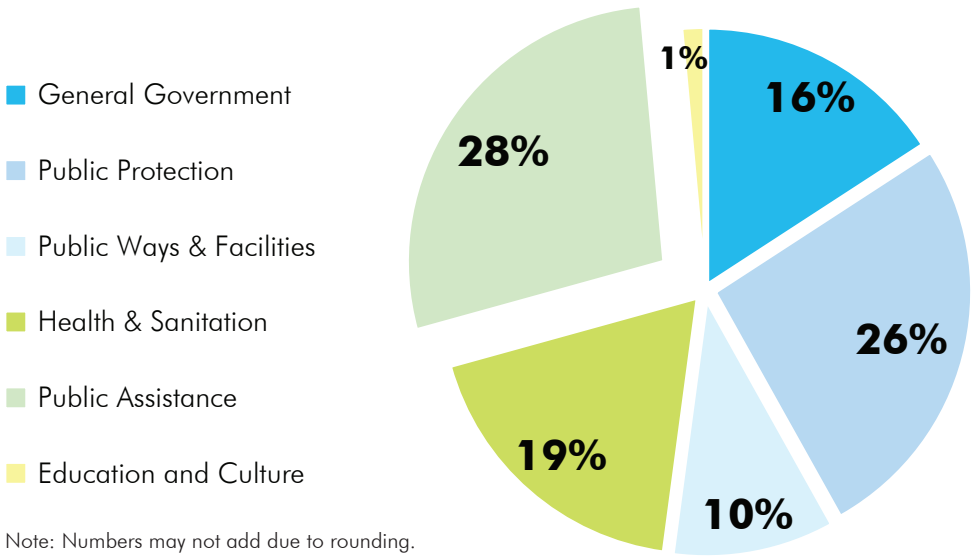
IHSS

In-Home Supportive Services (IHSS) administers public assistance programs to assist disabled individuals to remain in their homes. These programs include Public Authority and Quality Assurance.

General Assistance

General Assistance/General Relief administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals.

Total Appropriations



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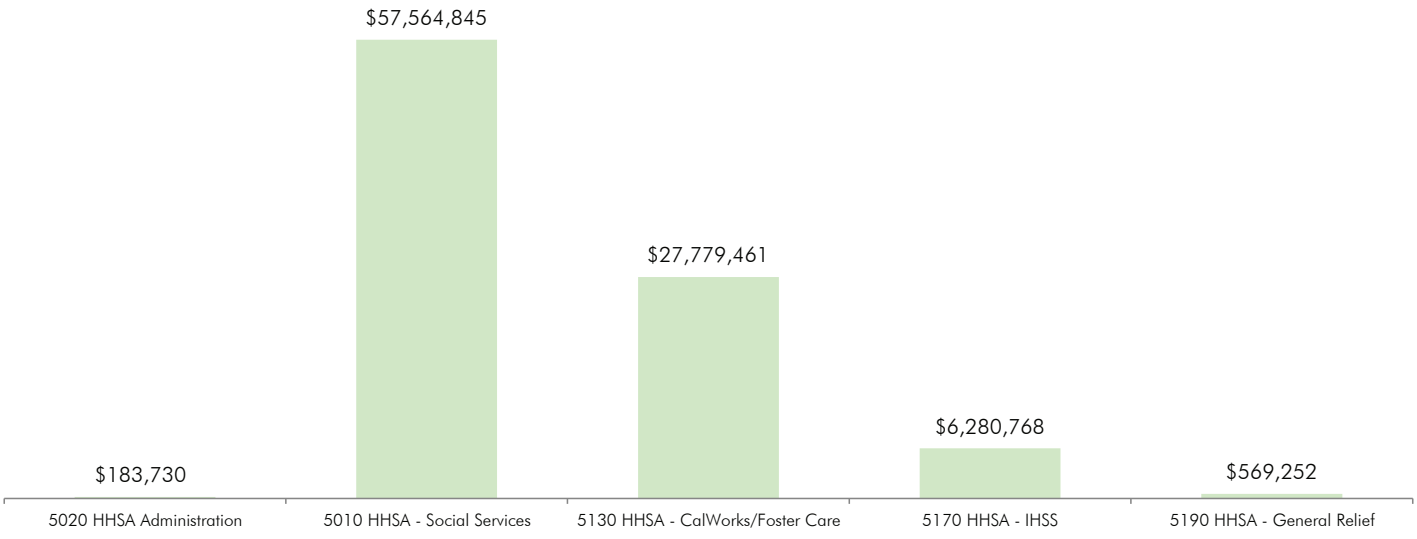
FY 2021-22 Functional Area Expenditures



Public Assistance Departments	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
Social Services Administration	557,600	311,959	183,730	(128,229)	0.0%
Social Services	45,104,182	55,070,973	57,564,845	2,493,872	4.3%
Sociall Services- CalWorks/Foster Care	22,724,482	25,836,780	27,779,461	1,942,681	7.0%
Social Services - IHSS	5,411,493	5,584,250	6,280,768	696,518	11.1%
Socail Services - General Relief	615,976	585,812	569,252	(16,560)	-2.9%
Total	**74,413,732**	**87,389,774**	**92,378,056**	**4,988,282**	**5.7%**

County Library Bookmobile.

Mendocino County Library staff infront of the Fort Bragg Branch.

Jennifer Lyon and "Waldo" in the Seed Library.

FUNCTIONAL AREA OVERVIEW

The Education Area provides education to the communities throughout Mendocino County through the services provided to the community by the Cultural Services Agency which includes Library system and the Farm Advisor (UCCE). The Culture Area preserves the county history through the services provided by the Cultural Services Agency which includes the County museum. The Recreation Area provides recreation and programing opportunities through the County parks which is s a division of the Cultural Services Agency.

DEPARTMENTS

Cultural Services Agency

Library

The Mendocino County Library System provides library services for all residents and visitors to our beautiful county. The Mendocino County Library consists of five branches located in Ukiah, Fort Bragg, Willits, Covelo, and Point Arena along with a bookmobile that provides services to outlying areas.

Museum

Staff provides diverse services ranging from coordinating and crafting short-term and long-term exhibits, hosting educational and entertainment events, guiding school and tour groups, coordinating activities with other organizations such as Roots of Motive Power and Mendocino College, running the Museum Gift Shop, and managing the artifact and archive collections and space of the Mendocino County Museum. The Museum serves as the official archival repository for Mendocino County and for the State of California for Frolic shipwreck materials.

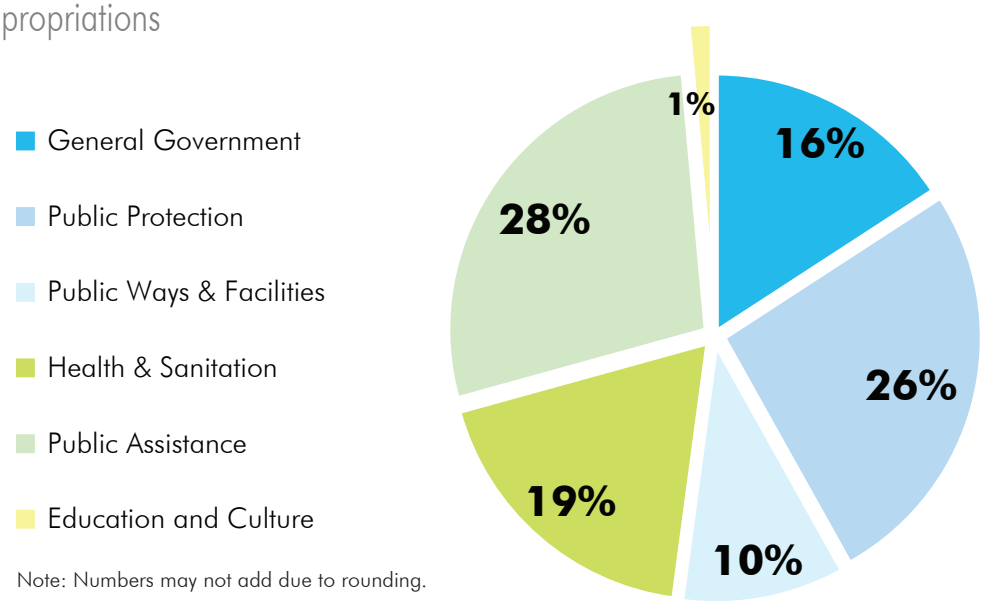
Parks

The Mendocino County Parks system is operated by the Cultural Services Agency -- Parks Division and maintained by the Facilities and Fleet Division of the Executive Office. The Parks system includes six parks and three public access areas. Each park has its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources.

Farm Advisor (UCCE)

The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

Total Appropriations



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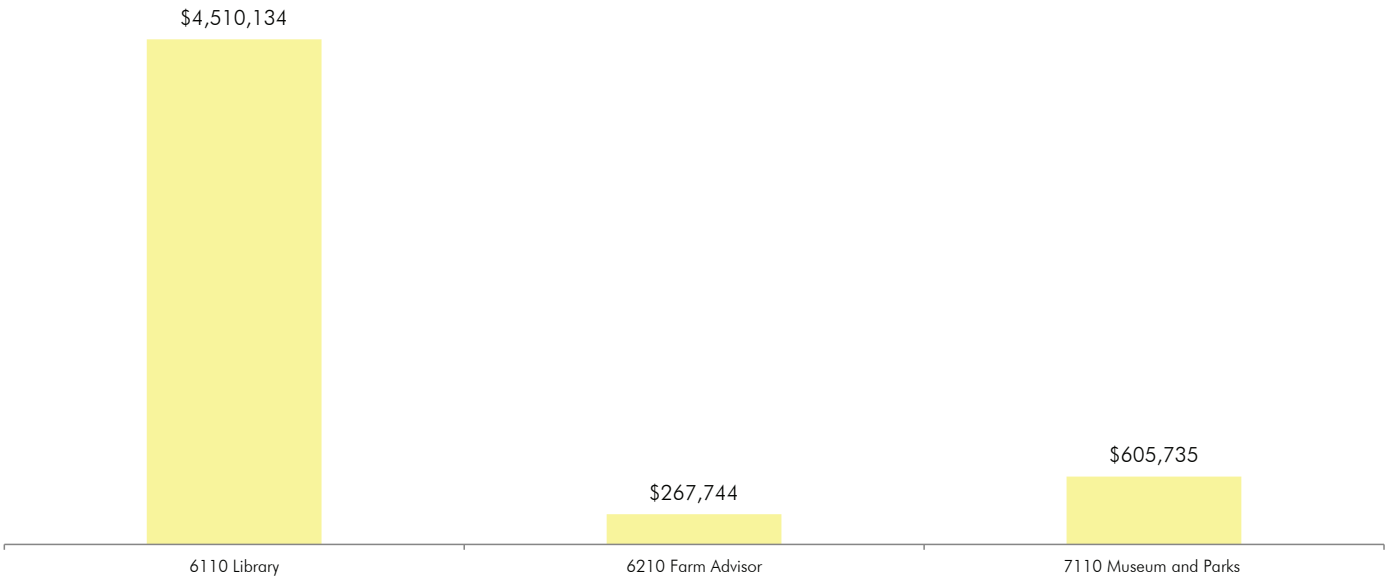
FY 2021-22 Functional Area Expenditures



Education, Culture Recreation	FY 19-20 Actual	FY 20-21 Adopted	FY 21-22 Adopted	FY 21-22 Change	FY 21-22 % Change
Library	3,780,922	4,423,223	4,510,134	86,911	1.9%
Farm Advisor	177,022	242,257	267,744	25,487	9.5%
Museum and Parks	490,157	609,460	605,735	(3,725)	-0.6%
Total	**3,957,945**	**4,665,480**	**4,777,878**	**112,398**	**2.4%**

BUDGET OVERVIEW

BUDGET SUMMARY

Point Cabrillo Light House
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

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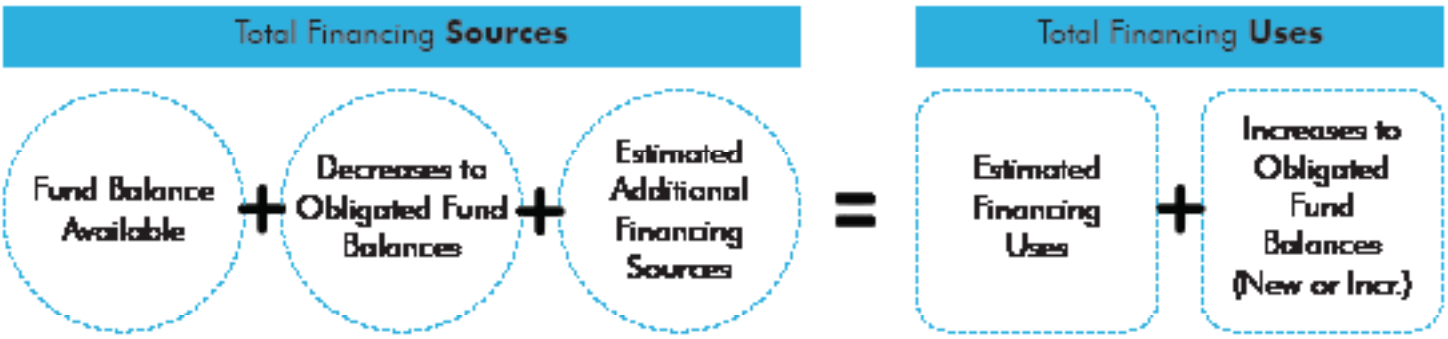
UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

County Budget Formula

The basic budget formula is applicable to counties, dependent special districts and other agencies under the supervision and control of the board of supervisors. Government Code Section 29009 requires the adopted budget to be in balance; therefore, Total Financing Sources shall equal Total Financing Uses.



Source: California State Controller's Office County Budget Guide

The Heading

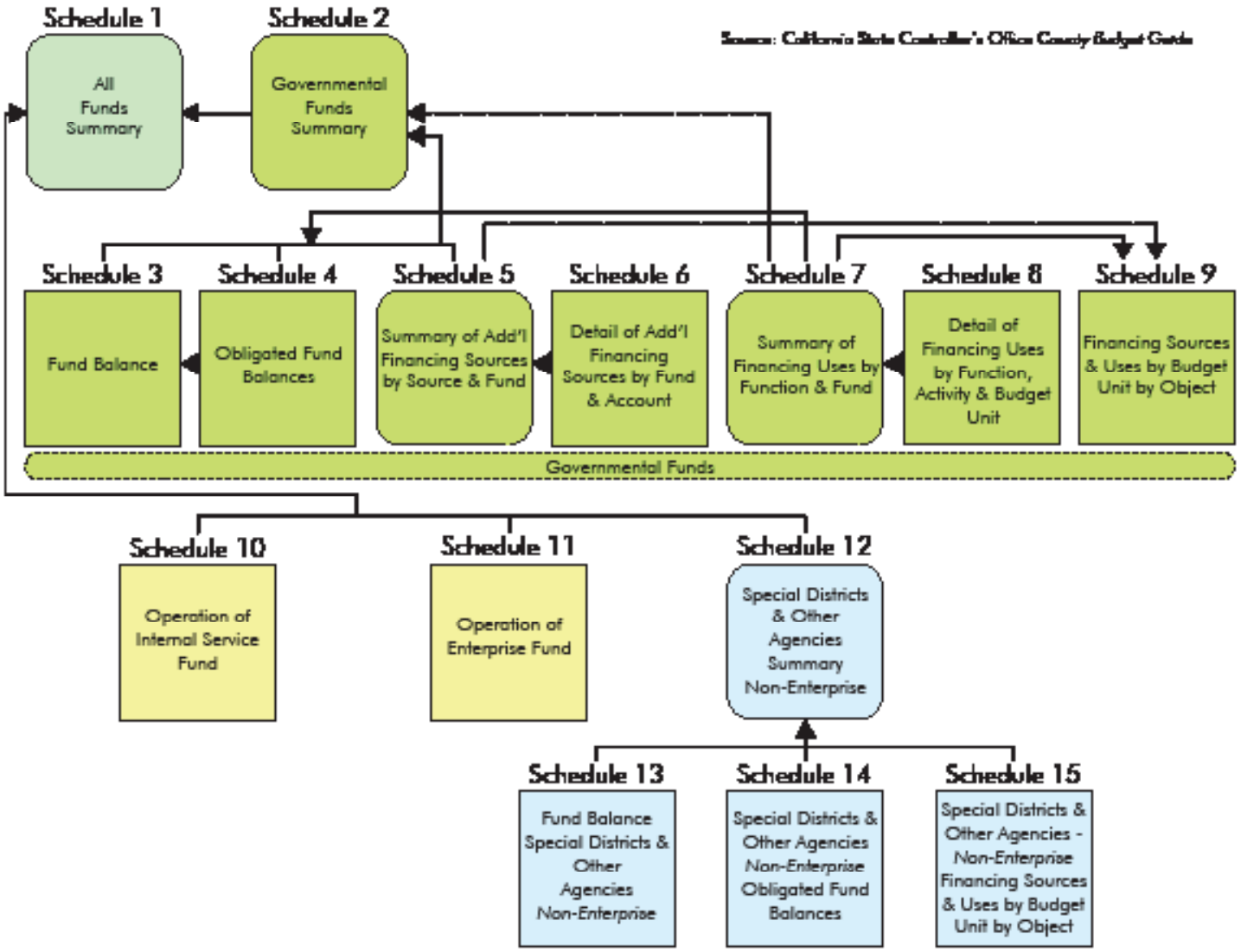
Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located at the top of each schedule. For example, Schedule 9 (each governmental budget unit has its own Schedule 9) is titled "Budget Unit Detail."

Schedule Listing

The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 and 12 through 14 can be found in this budget book under the section titled "Budget Summary". The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
10 Operation of Internal Service Funds
11 Operation of Enterprise Funds *(The County of Mendocino does not utilize this schedule.)*
12 Special Districts and Other Agencies Summary
13 Fund Balance – Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

BUDGET SCHEDULE FLOWCHART



READING A SCHEDULE 9 (BUDGET UNIT DETAIL)

Each Budget Unit in a Governmental Fund has a Schedule 9, making it the most common schedule in the Budget book. The following instructions explain how to read a Schedule 9 form.

Financing Uses Classification, Column 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the Budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2017-18 Actuals, Column 2

Column 2 represents actual amounts for spending and revenues *three years prior to the current budget year*. These represent some of the best comparisons to use when examining a budget. This is not required information for the State Controller's Office, but is included for additional historical context for the public.

2018-19 Actuals, Column 3

Column 3 represents actual amounts for spending and revenues *two years prior to the budget year*. These actual prior year numbers represent some of the best comparisons to use when examining a budget.

2019-20 Estimated, Column 4

Column 4 represents estimated amounts for spending and revenues *one year prior to the budget year*. When reading the Budget book, it is important to note that column 4 has the notation *Estimated*, and may not accurately reflect what the *Actual* numbers will be when the fiscal year is closed. This is because the Budget was Adopted and the book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. Actual numbers for FY 2019-20 will not be reflected until the following year's budget book.

2020-21 Adopted, Columns 5 & 6

Column 5 represents the final Adopted budget numbers for FY 2020-21. Column 6 reflects the Adopted Budget's change over FY 2019-20's budget. This is not a requirement of the State Controller's Office, but again provides a helpful comparison of changes over the prior year.

BUDGET SUMMARY SCHEDULES

Bryan Preserve
Courtesy: Visit Mendocino

BUDGET SUMMARY

Schedule 1

ALL FUNDS SUMMARY

Fund Name	Total Financing Sources				Total Financing Uses		
	Estimated Fund Balance Undesignated at June 30, 2021	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
Governmental Funds:							
County General Fund	2,806,840	-	229,577,700	232,384,540	233,628,540	-	233,628,540
Special Revenue Funds	43,404,295	-	92,126,045	135,530,340	99,500,943	36,029,397	135,530,340
Capital Projects Funds	1,122,315	-	4,682,016	5,804,331	5,970,016	(165,685)	5,804,331
Debt Service Funds	9,630,999	-	9,717,800	19,348,799	9,717,800	9,630,999	19,348,799
Total Gvn'tl Funds	56,964,449	-	336,103,561	393,068,010	348,817,299	45,494,711	394,312,010
Other Funds:							
Internal Service Funds	-	6,363,383	27,289,660	33,653,043	33,653,043	-	33,653,043
Special Districts	1,164,570	-	1,705,815	2,870,385	1,660,961	1,209,424	2,870,385
Total Other Funds	1,164,570	6,363,383	28,995,475	36,523,428	35,314,004	1,209,424	36,523,428
Total All Funds	58,129,019	6,363,383	365,099,036	429,591,438	384,131,303	46,704,135	430,835,438

Schedule 2

GOVERNMENTAL FUNDS SUMMARY

	Available Financing				Requirements		
County Funds	**Estimated Fund Balance Undesignated at June 30, 2021**	**Cancellation of Prior Year Reserves and Designations**	**Additional Financing Sources**	**Total Financing Sources**	**Financing Uses**	**Increases to Reserves and/or Designations**	**Total Financing Uses**
County Operating Funds:							
1100 - County General Fund	2,806,840	-	229,577,700	232,384,540	233,628,540	-	233,628,540
Total General Fund	**2,806,840**	**-**	**229,577,700**	**232,384,540**	**233,628,540**	**-**	**233,628,540**
Special Revenue Funds							
1200 - Road Fund	10,545,088		31,300,569	41,845,657	33,335,113	8,510,544	41,845,657
1201 - Accumulated Capital Outlay Fund	3,477,765		1,643,664	5,121,429	6,701,809	(1,580,380)	5,121,429
1202 - Landfill Closure Fund	2,351,768		620,200	2,971,968	2,101,378	870,590	2,971,968
1205 - Library Fund	1,171,768		3,768,623	4,940,391	4,510,134	430,257	4,940,391
1206 - Fish and Game Fund	121,851		11,700	133,551	10,222	123,329	133,551
1207 - Special Aviation Fund - Round Valley	71,566		-	71,566	-	71,566	71,566
1208 - Special Aviation Fund - Little River	83,495		-	83,495	-	83,495	83,495
1210 - Supplemental Law Enforcement Fund	326,375		142,916	469,291	489,290	(19,999)	469,291
1211 - Probation COPS AB1913/CPA	439,202		-	439,202	-	439,202	439,202
1213 - Animal Care Mobile Spay-Neuter	3,325		127,250	130,575	84,040	46,535	130,575
1216 - Sheriff Special Projects	94,788		1,750	96,538	51,750	44,788	96,538
1217 - Recorder's Modernization	68,680		76,800	145,480	10,850	134,630	145,480
1218 - Micrographics	(139)		36,000	35,861	35,600	261	35,861
1220 - Assessor Property Characteristics	250,145		27,500	277,645	-	277,645	277,645
1221 - Mental Health	1,171,484		23,882,584	25,054,068	24,045,103	1,008,965	25,054,068
1222 - General Plan Update	1,491,584		337,500	1,829,084	337,500	1,491,584	1,829,084
1223 - Mental Health Services Act	3,524,082		6,100,395	9,624,477	6,633,290	2,991,187	9,624,477
1224 - Mental Health Treatment Act	18,300,124		9,700,000	28,000,124	4,180,525	23,819,599	28,000,124
1225 - Disaster Recovery	(88,656)		6,340,500	6,251,844	8,149,884	(1,898,040)	6,251,844
1226 - Intergovernmental Transfers	-		6,380,000	6,380,000	6,473,217	(93,217)	6,380,000
1227 - Whole Person Care	-		928,094	928,094	1,651,238	(723,144)	928,094
1240 - Fire Agency Support	-		700,000	700,000	700,000	-	700,000
Total Special Revenue Funds	**43,404,295**	**-**	**92,126,045**	**135,530,340**	**99,500,943**	**36,029,397**	**135,530,340**
Capital Projects Fund:							
1300 - Capital Projects	1,122,315	-	3,000	1,125,315	1,114,000	11,315	1,125,315
1301 - Capital Projects - MH Treatment Act	-	-	3,018,225	3,018,225	3,018,225	-	3,018,225
1302 - Capital Projects - Housing	-	-	1,660,791	1,660,791	1,837,791	(177,000)	1,660,791
Total Capital Projects Fund	**1,122,315**	**-**	**4,682,016**	**5,804,331**	**5,970,016**	**(165,685)**	**5,804,331**
Debt Service Funds:							
1400 - Debt Service Fund	1,998,895	-	1,873,600	3,872,495	1,873,600	1,998,895	3,872,495
1410 - Pension Obligation Bond Fund	7,632,104	-	7,844,200	15,476,304	7,844,200	7,632,104	15,476,304
Total Debt Service Funds	**9,630,999**	**-**	**9,717,800**	**19,348,799**	**9,717,800**	**9,630,999**	**19,348,799**
Total Governmental Funds	**56,964,449**	**-**	**336,103,561**	**393,068,010**	**348,817,299**	**45,494,711**	**394,312,010**
2020-21 Appropriations Limit	**96,069,277**						
Approp's Subject to Limitations	**75,908,385**						

BUDGET SUMMARY

Schedule 3

FUND BALANCE - GOVERNMENTAL FUNDS

County Funds	Estimated Fund Balance Per Auditor at June 30, 2021	Less: Portion Reserved Designated at June 30			Fund Balance Available to Finance Current Year Budget
		Encumbrance	General and Other Reserves	Designations	
General Fund					
1100 - County General Fund	28,606,189	471,640	17,947,772	7,379,937	2,806,840
Total General Fund	**28,606,189**	**471,640**	**17,947,772**	**7,379,937**	**2,806,840**
Special Revenue Funds					
1200 - Road Fund	11,427,825	311,556	571,181	-	10,545,088
1201 - Accumulated Capital Outlay Fund	3,908,749	430,984	-	-	3,477,765
1202 - Landfill Closure Fund	5,274,211	-	-	2,922,443	2,351,768
1205 - Library Fund	1,210,719	7,557	295	31,099	1,171,768
1206 - Fish and Game Fund	121,851	-	-	-	121,851
1207 - Spec Aviation Fund-Round Valley	71,566	-	-	-	71,566
1208 - Spec Aviation Fund-Little River	83,495	-	-	-	83,495
1210 - Supp Law Enforcement Fund	326,375	-	-	-	326,375
1211 - Probation COPS AB1913/CPA	439,202	-	-	-	439,202
1213 - Animal Care Mobile Spay Prog	3,325	-	-	-	3,325
1216 - Sheriff Special Projects	94,788	-	-	-	94,788
1217 - Recorder's Modernization	68,680	-	-	-	68,680
1218 - Micrographics Fund	(139)	-	-	-	(139)
1220 - Assessor Property Characteristics	250,145	-	-	-	250,145
1221 - Mental Health Fund	1,171,484	-	-	-	1,171,484
1222 - General Plan Update Fund	1,491,584	-	-	-	1,491,584
1223 - Mental Health Services Act	4,542,420	-	-	1,018,338	3,524,082
1224 - Mental Health Treatment Act	18,300,124	-	-	-	18,300,124
1225 - Disaster Recovery	(88,656)	-	-	-	(88,656)
1226 - Intergovernmental Transfers	9,272,818	-	-	9,272,818	-
1227 - Whole Person Care	2,022,495	-	-	2,022,495	-
Total Special Revenue Funds	**59,993,061**	**750,097**	**571,476**	**15,267,193**	**43,404,295**
Capital Project Fund					
1300 - Capital Projects	1,128,747	6,432	-	-	1,122,315
1301 - Capital Projects - MH Treatment Act	-	-	-	-	-
1302 - Capital Projects - Housing	-	-	-	-	-
Total Capital Projects Fund	**1,128,747**	**6,432**	**-**	**-**	**1,122,315**
Debt Service Funds					
1400 - Debt Service Fund	1,998,895	-	-	-	1,998,895
1410 - Pension Obligation Bonds Fund	7,632,104	-	-	-	7,632,104
Total Debt Service Funds	**9,630,999**	**-**	**-**	**-**	**9,630,999**
Total Governmental Funds	**99,358,996**	**1,228,169**	**18,519,248**	**22,647,130**	**56,964,449**

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2021	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
General Fund				
General Reserve	12,887,010		-	12,887,010
Reserve for Retirement Contribution	4,500,000			4,500,000
Reserve for Teeter	325,844			325,844
Reserve for Inventory	230,004			230,004
Reserve for Imprest Cash	4,914			4,914
Designated for Planning - General Plan Update	1,892,927			1,892,927
Designated for Animal Care - Spay & Neuter Program	72,861			72,861
Designated for Sheriff Vehicle Replacement	134,671			134,671
Designated for Sheriff Civil Automation	84,574			84,574
Designated for Sheriff Warrant System Update	115,840			115,840
Designated for Public Health Automation	2,739			2,739
Designated for Public Health - CCS Travel	-			-
Designated for AODP - Alcohol Abuse Education	-			-
Designated for AODP - Drug Abuse Education	-			-
Designated for Social Services - MH Audit Adjustment	1,000,000			1,000,000
Designated for Social Svcs - CalWorks/AS/Fam Conn	995,633			995,633
Designated for Social Services - CSOC DSS	1,586,905			1,586,905
Designated for Animal Care - Animal Rescue	31,596			31,596
Designated for PH Nursing - Targeted Case Mgmt Audit	79,943			79,943
Designated for Probation - Juvenile Probation Svcs	138,248			138,248
Designated for HomeKey Operations	1,244,000	1,244,000		-
Total General Fund	**25,327,709**	**1,244,000**	**-**	**24,083,709**
Special Revenue Funds				
Road Fund				
Reserve for Inventory	571,081			571,081
Reserve for Imprest Cash	50			50
Landfill Closure				
Designated for Solid Waste - Landfill Closure	2,351,768	1,481,178		870,590
Designated for Solid Waste - Landfill Closure - South Coast	2,051,853			2,051,853

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2021	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
Library Fund				
Designated for Library Operations - Ukiah Branch	13,814			13,814
Designated for Library Operations - Fort Bragg Branch	4,712			4,712
Designated for Library Operations - Willits Branch	12,573			12,573
Reserve for Imprest Cash	295			295
Mental Health Fund				
Designated for MHSA Prudent Reserve	1,018,338			1,018,338
HMS Intergovernment Transfers Fund				
Designated for Hospital & Medical Svcs - IGT Medi-Cal	9,272,818			9,272,818
Whole Person Care Fund				
Designated for Hospital & Medical Svcs - Whole Person Care	2,022,495			2,022,495
Total Special Revenue Funds	**17,319,797**	**1,481,178**	**-**	**15,838,619**
Capital Project Fund				
Capital Project Fund	-	-	-	-
Designated for Capital Projects	-	-	-	-
Total Capital Project Fund	**-**	**-**	**-**	**-**
Debt Service Funds				
Debt Service Fund				
Designated for Debt Service	-	-	-	-
Pension Obligation Bond Fund				
Designated for Debt Service	-	-	-	-
Total Debt Service Funds	**-**	**-**	**-**	**-**
Total Governmental Funds	**42,647,506**	**2,725,178**	**-**	**39,922,328**

Schedule 5

SUMMARY OF ADDITIONAL FINANCING SOURCES - GOVERNMENTAL FUNDS

Description	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Summary by Source				
Current Secured Property Tax	35,360,372	35,832,121	37,178,685	39,978,685
Current Unsecured Property Tax	1,049,903	1,139,778	1,005,900	1,005,900
Taxes (Other than Current Property)	54,561,190	54,277,916	54,311,570	63,520,401
Total Taxes	**90,971,465**	**91,249,814**	**92,496,155**	**104,504,986**
Licenses & Permits	4,623,759	4,899,749	5,348,458	4,921,205
Fines, Forfeitures, & Penalties	1,453,971	1,408,416	1,376,614	1,305,002
Use of Money & Property	1,570,067	1,592,983	1,318,498	1,058,370
Aid from Other Govtl Agencies	134,029,555	141,346,582	181,385,768	174,116,499
Charges for Current Services	29,355,167	24,717,712	25,234,196	24,817,081
Other Revenues	16,802,452	19,602,542	21,814,309	25,380,418
Total Summary by Source	**278,806,435**	**284,817,798**	**328,973,998**	**336,103,561**
Summary by Fund				
1100 - County General	183,378,732	192,023,419	223,010,912	229,577,700
1200 - Roads	21,329,472	20,763,653	28,436,403	31,300,569
1201 - Accumulated Capital Outlay	3,014,918	3,907,615	1,768,000	1,643,664
1202 - Landfill Closure	813,874	814,400	460,200	620,200
1205 - County Library	3,599,200	3,350,413	3,594,465	3,768,623
1206 - Fish & Game	11,419	8,003	11,700	11,700
1207 - Aviation - Round Valley	-	-	20,000	-
1208 - Aviation - Little River	-	-	20,000	-
1210 - Supp Law Enforcement Services	169,241	223,986	141,040	142,916
1211 - Probation COPS AB1913	243,272	246,738	-	-
1213 - Mobile Spay/Neuter Program	168,151	188,235	107,250	127,250
1216 - Sheriff Special Projects	64,694	2,657	400	1,750
1217 - Recorder Modernization	17,498	30,299	61,800	76,800
1218 - Micrographics	88,768	91,402	94,819	36,000
1220 - Assessor Property Characteristics	26,580	30,695	26,449	27,500
1221 - Mental Health Service	24,633,837	21,164,391	24,159,520	23,882,584
1222 - General Plan Update	357,323	761,583	697,500	337,500
1223 - Mental Health Services Act	4,915,746	4,359,327	4,849,691	6,100,395
1224 - Mental Health Treatment Act	8,624,843	8,880,103	8,700,000	9,700,000
1225 - Disaster Recovery	2,179,438	4,535,009	11,322,656	6,340,500
1226 - Intergovernmental Tran.	9,987,070	6,881,748	6,405,479	6,380,000
1227 - Whole Person Care	4,958,157	5,800,138	1,829,265	928,094
1240 - Fire Agency Support	-	-	600,000	700,000
1300 - Capital Projects	1,012,801	516,518	3,000	3,000
1301 - Capital Projects - MH Treatment Act	-	658,252	2,931,600	3,018,225
1302 - Housing	-	-	-	1,660,791
1400 - Debt Service	1,888,801	1,844,896	1,869,100	1,873,600
1410 - Pension Obligation Bonds	7,322,599	7,734,319	7,852,750	7,844,200
Total Summary by Fund	**278,806,435**	**284,817,798**	**328,973,998**	**336,103,561**

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
General Fund				
Taxes				
Property Tax Current Secured				
Non-Departmental Revenue	35,161,716	35,626,681	37,000,000	39,800,000
Emergency Medical Services	198,656	205,440	178,685	178,685
Property Tax Current Unsecured				
Non-Departmental Revenue	1,043,859	1,133,213	1,000,000	1,000,000
Emergency Medical Services	6,044	6,565	5,900	5,900
Supplemental Roll Tax				
Non-Departmental Revenue	748,972	306,788	500,000	500,000
Emergency Medical Services	4,876	1,775	4,000	4,000
Property Tax Prior Secured				
Non-Departmental Revenue	-	-	-	-
Teeter Plan	2,911,322	2,900,121	3,200,000	3,100,000
Emergency Medical Services	-	-	-	-
Property Tax Prior Unsecured				
Non-Departmental Revenue	59,984	40,259	50,000	50,000
Emergency Medical Services	347	233	200	200
Penalty & Cost on Delinquencies				
Non-Departmental Revenue	749,836	597,677	500,000	500,000
Treasurer-Tax Collector	50,506	-	98,118	100,000
Teeter Plan	1,427,780	1,270,093	1,700,000	1,200,000
Sales & Use Tax				
Non-Departmental Revenue	6,594,284	6,576,861	6,200,000	7,795,000
Sales Tax - Public Safety				
Non-Departmental Revenue	-	-	-	-
Miscellaneous Budget	418,231	396,740	398,252	518,000
District Attorney	787,628	759,296	810,000	1,054,667
Sheriff-Coroner	3,359,234	3,250,046	3,454,000	4,495,167
Jail and Rehabilitation	2,544,039	2,460,561	2,616,000	3,405,500
Probation Officer	767,150	740,566	789,000	1,026,667
Timber Yield Tax				
Non-Departmental Revenue	883,448	590,180	800,000	800,000
Campgrounds/RV Parks Occupany Tax				
Non-Departmental Revenue	-	-	600,000	700,000
Highway Property Rental x				
Non-Departmental Revenue	-	664	-	-
Emergency Medical Services	-	4	-	-
Room Occupancy Tax				
Non-Departmental Revenue	5,872,388	4,784,925	4,400,000	6,000,000
Property Transfer Tax				
Non-Departmental Revenue	615,913	634,469	700,000	700,000

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Prop Tax In-Lieu of VLF				
Non-Departmental Revenue	11,797,060	12,174,566	12,200,000	12,600,000
Williamson Act Replacement Tax				
Non-Departmental Revenue	580,538	598,362	598,000	600,000
Cannabis Business Tax				
Non-Departmental Revenue	3,711,693	5,575,900	4,000,000	6,500,000
Total Taxes	**80,295,504**	**80,631,984**	**81,802,155**	**92,633,786**
Licenses & Permits				
Animal License				
Animal Care	340,289	339,121	415,000	415,000
Business License				
Treasurer-Tax Collector	147,313	144,238	147,000	147,000
Cannabis Facility Business License				
Treasurer-Tax Collector	21,910	167,382	18,000	18,000
Planning & Building Services	20,496	6,736	7,000	3,000
Franchise				
Non-Departmental Revenue	876,534	911,611	870,000	1,000,000
Mobile Home Set Up Fee				
Planning & Building Services	20,039	12,422	18,000	13,500
Construction Permit				
Planning & Building Services	1,613,024	1,774,076	2,090,000	1,567,500
Zoning Permit				
Planning & Building Services	337,037	287,918	374,000	325,000
Other Permit				
Mendocino County Sheriff	930	830	500	500
Agriculture Department	2,746	2,555	2,000	5,000
Planning & Building Services	8,005	7,490	6,300	6,300
General Relief	1,872	1,940	-	-
Gun Permit				
Mendocino County Sheriff	61,229	48,815	56,000	56,000
Marriage License, GC 26840.3				
Clerk-Recorder	29,374	24,348	29,000	24,000
Lumber Mill Permit				
Treasurer-Tax Collector	180	980	180	420
Variance & Use Permit				
Planning & Building Services	279,346	259,800	345,000	258,750
Land Use Fee				
Environmental Health	556,215	646,817	659,478	797,940
Coastal Zone Permit				
Planning & Building Services	234,547	184,648	240,000	180,000
Total Licenses & Permits	**4,551,088**	**4,821,728**	**5,277,458**	**4,817,910**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Courts - AB233 Program	351,940	325,787	324,950	322,402
25% Extra Fine				
Courts - AB233 Program	138,662	131,322	132,709	122,115
County 50% City VC Fine				
Courts - AB233 Program	-	2	-	-
Criminal Justice Construction Fund				
Information Services	14,200	14,000	-	-
Conflict Defender	166,300	157,500	219,600	219,600
Mendocino County Sheriff	145,000	140,000	150,000	150,000
Probation Officer	30,000	28,000	30,000	30,000
Warrant System Update				
Mendocino County Sheriff	2,396	986	1,000	1,000
Other Court Fine				
Courts - AB233 Program	35,677	33,496	37,184	24,000
County Commission of City Fine				
Courts - AB233 Program	4,588	4,544	5,139	3,977
Miscellaneous Court Fine				
Courts - AB233 Program	55	9	-	-
District Attorney	20,743	22,825	20,000	20,000
Mendocino County Sheriff	13,311	36,626	12,000	10,000
Mendocino County Jail	15,522	24,300	21,045	16,454
Probation Officer	4,435	6,943	5,000	5,000
Agriculture Department	1,000	950	1,000	1,000
Public Health	963	724	1,000	1,000
Emergency Medical Services	113,792	-	110,365	110,365
Drug/Alcohol Fine				
Substance Use Disorder Treatment	14,690	14,005	15,000	15,000
County Alcohol Education				
Substance Use Disorder Treatment	11,340	11,608	27,216	27,216
Drug Abuse Education				
Substance Use Disorder Treatment	5,309	4,559	4,700	2,700
Fine Judicial District				
Courts - AB233 Program	7,286	9,838	11,316	12,173
Mendocino County Sheriff	28	46	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Forfeiture & Penalty				
Non-Departmental Revenue	-	-	-	-
Treasurer-Tax Collector	-	-	-	-
County Clerk - Election	-	-	-	-
Courts - AB233 Program	30,625	17,778	15,390	15,000
Mendocino County Sheriff	174	718	-	10,000
Planning & Building Services	187,996	85,806	163,000	120,000
Animal Care	-	(1)	-	-
Social Services	-	-	7,000	7,000
Asset Forfeiture				
District Attorney	13,381	156,297	-	-
Mendocino County Sheriff	49,500	117,625	-	-
Mendocino County Jail	4,515	-	-	-
Probation Officer	-	-	-	-
Total Fines, Forfeitures & Penalties	**1,383,428**	**1,346,290**	**1,314,614**	**1,246,002**
Use of Money & Property				
Interest				
Non-Departmental Revenue	1,032,538	943,759	1,000,000	750,000
Miscellaneous Budget	-	-		
Child Support Services	8,792	8,614	8,500	6,000
Rents & Concessions				
Facilities	3,179	3,401	5,000	2,500
DOT - Round Valley Airport	5,420	4,080	4,920	4,920
DOT - Mendocino County Airport	42,785	41,107	45,000	45,000
Public Health Nursing	-	-	-	-
Social Services	97,783	50,141	-	-
Cultural Services	11,004	9,432	9,400	15,000
Total Use of Money & Property	**1,201,501**	**1,060,533**	**1,072,820**	**823,420**
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Non-Departmental Revenue	35,807	58,824	50,000	50,000
District Attorney	100,001	114,985	100,000	100,000
Mendocino County Jail	-	-	-	-
Social Services	779,077	909,337	920,048	909,327
State Welfare Administration				
Probation Officer	-	-	-	-
Social Services	5,405,553	6,590,948	6,689,622	8,644,235

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
In Home Support Services	44,529	141,221	698,726	701,726
State AFDC				
CalWorks/Foster Care	5,309,125	4,093,914	4,486,586	5,023,443
State Aid California Children				
Public Health - CCS	640,548	267,311	495,911	273,088
Realignment Health Service				
Probation Officer	91,002	91,002	91,002	91,002
Public Health	69,185	544,179	1,103,652	1,080,300
Environmental Health	112,008	79,652	350,797	453,446
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	206	0	277,781	293,887
Emergency Medical Services	-	-	-	-
Hospital & Medical Services	-	-	-	-
Public Health - CCS	(272,871)	-	64,505	-
Social Services	7,002,202	7,629,028	6,992,106	6,724,113
Cal Works/Foster Care	5,386,835	4,805,963	5,738,014	5,710,877
Realignment Mental Health				
Substance Use Disorder Treatment	608,003	900,520	561,763	673,177
Realignment Public Assistance				
Social Services	4,747,648	4,757,665	5,656,627	2,994,113
CalWorks/Foster Care	3,166,035	2,814,928	4,250,298	4,615,470
In Home Support Services	2,965,262	3,536,822	3,084,941	3,273,883
Realignment Public Safety				
Executive Office	-	-	-	-
District Attorney	148,584	177,269	198,903	163,987
Public Defender	154,818	171,607	91,557	91,557
Mendocino County Sheriff	1,667,153	1,673,477	1,840,034	1,699,144
Mendocino County Jail	1,550,983	1,369,115	1,468,244	1,393,229
Probation Officer	1,178,075	1,256,229	1,379,320	1,466,298
Substance Use Disorder Treatment	24,713	31,776	55,738	49,000
State Aid - Drug & Alcohol				
Alcohol/Other Drug Program	886,684	828,543	1,138,861	1,675,741
Coastal Conservancy				
Planning & Building Services	-	-	-	-
SB90 Reimbursement				
Non-Departmental Revenue	-	21,372	-	-
District Attorney	-	-	-	-
Mendocino County Sheriff	-	26,198	-	-
Probation Officer	2,771	5,750	-	-
State Aid for Agriculture				
Agriculture Department	-	1,952	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
State Aid Agriculture Gas Tax				
Agriculture Department	157,203	232,614	185,000	246,389
State Reimis - EC Poisons				
Agriculture Department	117,954	118,904	116,000	115,000
Pesticide Regulatory				
Agriculture Department	488	1,952	-	-
State Breakfast/Lunch Program				
Juvenile Hall	(1,675)	-	-	-
State Aid for Veterans Affairs				
Social Services	28,703	57,684	108,000	108,000
County Hospital				
Emergency Medical Services	86,672	9,522	40,000	40,000
Non-County Hospital				
Hospital & Medical Services	104,373	47,003	76,000	76,000
EMS - Physician Services				
Hospital & Medical Services	215,030	159,479	200,000	200,000
Homeowners Property Tax Relief				
Non-Departmental Revenue	278,952	276,500	280,000	270,000
Emergency Medical Services	1,615	1,602	1,600	1,600
State Youthful Offender				
Juvenile Hall	30,927	118,539	198,648	176,380
Probation Officer	303,163	302,649	429,677	442,636
State Other				
Non-Departmental Revenue	130,000	130,000	130,000	130,000
Executive Office	-	-	-	-
Facilities	34,389	30,391	25,000	25,000
Court Collection-AB233 Program	22,406	14,574	15,591	15,000
District Attorney	36,872	38,436	40,000	40,000
Mendocino County Sheriff	622,003	575,881	805,000	742,253
Mendocino County Jail	168,263	821,632	598,144	758,230
Juvenile Hall	-	1,190	-	-
Probation Officer	934,642	1,130,921	1,390,636	1,270,033
Agriculture Department	95,739	411,957	240,000	260,000
Cannabis Management	28,600	-	-	-
Emergency Services	144,341	-	-	-
DOT - Round Valley Airport	-	3,051	27,293	-
Public Health - Nursing	447,773	308,551	562,801	800,683
Public Health - CSS	307,384	200,270	471,087	698,093
Social Services	41,514	140,678	-	-

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Federal Welfare Administration				
Social Services	12,740,919	14,913,189	19,511,397	21,351,295
In Home Support Services	142,874	137,268	182,500	170,500
Title IV-E				
Probation Officer	144,827	91,115	75,000	75,000
Health Related Funds				
Social Services	10,123,221	9,473,092	13,936,712	15,600,218
Federal AFDC				
CalWorks/AFDC	7,582,416	9,268,391	9,620,596	10,688,385
Federal Grazing Fee				
Non-Departmental Revenue	1,154	199	-	-
Federal Land In Lieu Tax				
Non-Departmental Revenue	810,909	699,132	700,000	735,000
Federal Other Revenue				
Non-Departmental Revenue	-	19,835	-	-
Mendocino County Sheriff	82,532	23,196	11,000	11,000
Mendocino County Jail	78,553	28,407	28,000	25,000
Emergency Services	-	117,372	150,000	213,000
DOT - Round Valley Airport	-	61,020	545,855	-
DOT - Mendocino County Airport	770	-	12,000,000	-
Public Health	191,692	137,844	150,000	190,000
Environmental Health	24,281	30,000	30,000	30,000
Federal Aid Child Support				
Child Support Services	1,735,792	1,613,590	2,044,701	1,789,424
Other Governmental Agency Aid				
Retirement	599,746	689,493	698,471	919,260
Public Health	18,015	1,100	4,400	1,100
Total Aid from Governmental Agencies	**80,418,968**	**85,337,807**	**113,414,145**	**106,365,522**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Charges for Current Services				
Tax Deeded Administration Fee				
Treasurer-Tax Collector	300	5,170	300	12,000
50% Redemption Fee				
Treasurer-Tax Collector	19,869	10,961	19,868	16,000
Release of Lien				
Treasurer-Tax Collector	30,274	4,240	8,000	4,000
Debt Service Fee				
Auditor-Controller	173,018	198,050	135,000	175,000
Prop Characteristics Fee				
Assessor	-	-	-	-
PTR Screening Fee				
Courts - AB233 Program	17,220	16,038	16,558	-
Cite Processing Fee				
Courts - AB233 Program	1,360	1,272	1,438	-
Probation Officer	306	193	-	-
Accounting Fee				
Auditor-Controller	145,389	79,168	100,000	100,000
Election Services				
County Clerk - Election	171,520	118,943	86,800	102,500
Treasurer Cost Reimbursement				
Treasurer-Tax Collector	272,112	276,641	294,142	315,131
Legal Services				
County Counsel	28,994	19,917	20,000	15,000
State Aid Child Support				
Child Support Services	893,438	831,471	1,053,331	881,357
Legal Services Reimbursement				
County Counsel	5,278	3,431	3,000	3,500

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Court Collection - AB233 Program	3,542	4,393	5,057	-
Public Defender	24,959	27,757	20,000	20,000
Recommended Map Filing Fee				
Land Improvement	-	7,100	2,650	2,650
Parcel Map MS Filing Fee				
Land Improvement	6,200	16,110	7,000	4,600
Parcel Map PS Filing Fee				
Land Improvement	-	-	2,250	2,250
Plan Check & Inspection Fee				
Land Improvement	6,109	19,857	5,000	5,000
Parcel Subdivision Inspection				
Land Improvement	-	-	550	550
Basic Improvement Inspection Fee				
Land Improvement	556	200	1,000	1,000
Subdivision Agreement Processing Fee				
Land Improvement	-	1,100	1,100	1,100
Planning & Engineering				
Planning & Building Services	73,350	89,483	88,000	66,000
Record-Survey Exam Fee				
Land Improvement	24,400	23,650	20,000	18,000
Tentative Map Subdivision				
Land Improvement	59,600	63,470	40,000	40,000
Environmental Impact Fee				
Planning & Building Services	46,924	39,342	45,000	25,000
General Plan Amendment				
Planning & Building Services	24,092	3,315	5,000	8,000
Other Permit Fee				
Planning & Building Services	45,520	22,080	40,700	15,000
Abandoned Vehicle Abatement Fee				
Planning & Building Services	55,233	50,306	55,850	20,000
General Plan Maintenance Fee				
Planning & Building Services	460,213	432,317	497,000	372,750
Agricultural Services				
Agriculture Department	22,085	721	-	-
Agriculture Certification				
Agriculture Department	2,615	4,112	1,500	1,500
Inspect/Test Weights & Measures				
Agriculture Department	4,304	263,159	175,000	175,000

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Agriculture Department	111	38,210	130,000	65,000
Cannabis Management	465,726	385,248	480,000	65,000
Fee Judicial District				
Courts - AB233 Program	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Civil Fee Sheriff				
Mendocino County Sheriff	78,587	61,773	80,000	61,000
Adult Probation Supervision				
Probation Officer	280,019	251,371	250,000	-
Adult Probation Diversion				
Probation Officer	12,017	8,310	10,000	-
Adult Probation Pre-Sentence				
Probation Officer	62,688	63,637	55,000	-
Estate Fee - Public Administrator				
Social Services	37,477	(6,001)	60,000	60,000
Juvenile Drug Court Enrollment Fee				
Probation Officer	-	-	-	-
Humane Services				
Animal Care	104,849	80,089	130,000	110,000
Incinerator Services				
Animal Care	4,041	4,234	4,000	4,000
Domestic Animal Control Contract				
Mendocino County Sheriff	22,000	-	-	22,000
Animal Care	(246,561)	33,598	77,500	50,800
Law Enforcement Services				
Mendocino County Sheriff	102,334	183,563	160,000	100,000
Sheriff Point Arena Contract				
Mendocino County Sheriff	91,667	100,000	100,000	100,000
Recorder Modernization Fee				
Clerk-Recorder	526	-	-	-
Medical Marijuana Zip Tie				
Mendocino County Sheriff	625	-	-	-
Restitution 11470.2				
Mendocino County Sheriff	25,750	33,000	-	10,000
Recorder Service Fee				
Clerk-Recorder	975	935	900	900
Recording Fee				
Clerk-Recorder	275,504	312,269	230,000	290,000
Courts - AB233 Program	44,343	54,563	50,411	54,000
Health - Vital Statistics				
Public Health	44,648	124,241	46,000	46,000
Drug Diversion Service				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Substance Use Disorder Treatment	20,177	17,279	25,000	25,000
Clerk Fee				
Clerk-Recorder	56,387	43,758	50,000	55,000
Work Furlough				
Probation Officer	2,138	110	250	-
Work Release				
Mendocino County Jail	22,450	22,570	20,000	15,000
Electronic Monitoring Fee				
Mendocino County Jail	-	-	-	-
Probation Officer	-	-	-	-
T/C Tax Sale Cost Reimbursement				
Treasurer-Tax Collector	-	-	-	-
Interfund Revenue - DOT				
Solid Waste	28,007	30,564	-	160,177
Interfund Revenue - Engineering				
Land Improvement	121,639	120,451	38,500	113,258
Interfund Revenue - Printing				
Central Services	14,300	10,548	14,250	5,000
Interfund Revenue - Xerox				
Central Services	8,671	38,493	3,600	33,000
Interfund Revenue - Garage				
Fleet Management	62,875	101,695	25,000	20,000
Interfund Revenue - Janitor				
Facilities	217,254	98,529	130,000	143,000
Interfund Revenue - Legal				
County Counsel	430,587	329,707	400,000	400,000
Consumer Protection Program				
Environmental Health	455,615	443,785	637,508	532,542
Nursing Fee				
Public Health Nursing	10,752	2,419	8,000	4,000
Caspar Refuse Disposal Site				
Solid Waste	-	-	-	-
Caspar/Fort Bragg Refuse				
Solid Waste	12,853	-	5,000	5,000
Solid Waste Fee				
Non-Departmental Revenue	-	-	-	-
Environmental Health	82,070	86,680	115,000	95,348
California Children's Services				
Public Health - CCS	80	80	600	-
Meals & Prisoner Care Sheriff				
Mendocino County Jail	-	-	-	-
Support in Juvenile Hall				
Juvenile Hall	27,388	15,507	17,000	-
Driving Under Influence				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Substance Use Disorder Treatment	17,408	19,726	17,890	17,890
Bailiff Services				
Mendocino County Jail	-	-	-	-
Educational Services (Testing)				
Emergency Medical Services	-	-	-	-
EMS Per Call Fee				
Emergency Medical Services	-	-	-	-
Parks & Recreation Fee				
Facilities	15,412	5,300	-	-
Cultural Services - Museum	-	6,570	9,000	6,000
Collection Fee				
Treasurer-Tax Collector	37,535	23,690	38,121	18,903
Courts - AB233 Program	480,736	462,858	548,853	421,436
Social Services	36,528	48,387	55,000	55,000
Drug Testing Program				
Probation Officer	10,017	9,711	8,500	2,000
Other Charges				
Clerk of the Board	11,075	4,590	7,000	7,000
Executive Office	18	56	-	-
Auditor-Controller	1,580	19,064	7,500	10,597
Assessor	11,540	10,715	-	11,000
Treasurer-Tax Collector	26,332	55,032	26,332	27,000
Central Services	9,576	11,930	14,800	14,701
County Counsel	12,279	7,487	400	7,000
Facilities	31,405	10,285	-	41,368
Economic Development	-	-	-	-
Land Improvement	500	600	-	-
Information Services	24	-	-	-
Court Collection Program	-	-	-	-
Courts - AB233 Program	110,297	121,393	121,197	115,864
District Attorney	13,381	-	-	-
Mendocino County Sheriff	14,428	14,614	-	500
Mendocino County Jail	111,840	99,971	110,000	110,879
Probation Officer	2,743	3,151	3,000	-
Cannabis Management	-	28,313	45,000	-
Planning & Building Services	449,173	470,609	435,000	326,250
Animal Care	209,932	164,686	76,000	79,800
Public Health	503,449	519,290	693,552	403,514
Environmental Health	812,960	991,344	1,090,638	964,411
Substance Use Disorder	75,444	134,905	330,357	477,759
Public Health Nursing	13,221	24,524	30,991	32,622
Emergency Medical Services	64,186	109,177	132,700	132,700
Employee Wellness	-	-	-	-
Hospital & Medical Services	-	-	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Public Health - CCS	4,740	8,230	16,213	16,894
Solid Waste	450,201	456,263	345,000	400,000
Social Services	171,511	72,987	60,000	60,000
HHSA Administration	262,115	242,076	311,959	183,730
Cultural Services - Museum	10,239	10,471	5,000	2,000
Conservator Service Fee				
Social Services	13,943	41,006	72,000	72,000
Data Processing Services				
Information Services	202,299	192,170	197,683	279,916
Collection Service				
Probation Officer	5,326	5,754	-	-
County Cost Plan Charges				
Non-Departmental Revenue	2,595,366	2,551,138	3,275,153	3,985,000
Returned Check Charge				
Treasurer-Tax Collector	1,950	1,145	1,950	1,500
Clerk-Recorder	100	125	-	-
Courts - AB233 Program	555	760	543	550
Probation Officer	-	-	-	-
Payment Plan Processing Fee				
Treasurer-Tax Collector	8,520	5,160	8,520	8,520
County 30% State PA				
Courts - AB233 Program	195,210	179,689	165,707	176,873
Traffic School Fee				
Courts - AB233 Program	450,895	471,087	482,839	329,318
Traffic School $24				
Courts - AB233 Program	69,893	74,666	76,886	52,781
Total Charges for Current Services	**13,125,229**	**13,415,888**	**14,925,897**	**13,901,189**
Other Revenues				
Prior Year Revenue				
Non-Departmental Revenue	23	5,743	-	-
Executive Office	-	-	-	-
Auditor-Controller	-	22,906	50,000	-
Treasurer-Tax Collector	-	-	-	-
Central Services	-	-	-	-
Clerk-Recorder	-	-	-	-
Public Defender	-	-	-	-
Sheriff-Coroner	-	-	-	-
Jail & Rehabilitation	-	-	-	-
Agriculture Department	-	-	-	-
Planning & Building Services	-	-	-	-
Public Health Administration	-	-	-	-
Environmental Health	-	-	-	-
Social Services Administration	-	-	-	-
Sale of Fixed Assets	-	-	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Non-Departmental Revenue	2,000	-	-	-
Central Services	-	58,800	5,000	10,000
Other Sales				
Non-Departmental Revenue	-	71	-	-
Clerk of the Board	-	-	-	-
Auditor-Controller	299	421	300	300
Assessor	8,933	8,907	12,000	9,000
Treasurer-Tax Collector	11,020	11,620	10,800	10,800
Central Services	27,182	25,617	10,600	25,851
County Counsel	2,306	1,504	-	-
Human Resources	235	36	-	-
Fleet Management	2,068	4,128	3,000	3,000
Land Improvement	-	-	-	-
Clerk-Recorder	75,079	63,864	70,000	68,000
Information Services	-	-	-	-
District Attorney	23,184	25,254	18,000	25,000
Mendocino County Sheriff	13,663	3,760	-	500
Agriculture Department	-	-	-	-
Planning & Building Services	4,857	3,555	5,000	4,500
Animal Care	-	60	-	-
DOT - Round Valley Airport	949	908	500	500
DOT - Mendocino County Airport	8,176	10,749	10,000	10,000
Public Health	3,485	3,823	3,500	3,500
Public Health Nursing	-	-	-	-
Solid Waste	-	-	-	-
Farm Advisor	-	-	-	-
Sale of Map - Surveyor				
Land Improvement	209	219	500	500
Sale of Map - Assessor				
Assessor	843	(1)	2,500	-
Other				
Non-Departmental Revenue	258,413	112,860	100,000	135,000
Clerk of the Board	-	-	-	-
Board of Supervisors	1,000	-	-	-
Executive Office	-	55	-	-
Auditor-Controller	-	-	-	-
Treasurer-Tax Collector	790	-	800	800
Facilities	18,302	18,702	20,000	20,000
Fleet Management	-	322	-	-
Economic Development	27,500	-	-	-
Clerk-Recorder	674	730	500	500
Courts - AB233 Program	-	30	-	-
District Attorney	162	462	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Child Support Services	-	-	-	-
Mendocino County Sheriff	24,291	1,367	-	-
Mendocino County Jail & Rehabilitation	18,186	21,905	23,848	15,120
Probation Officer	3,710	703	-	405,000
Agriculture Department	-	-	-	-
Planning & Building Services	-	-	25,000	-
Animal Care	-	150	-	-
Public Health	(3,787)	-	-	-
Environmental Health	707	198	-	-
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	1,000	1,000	1,000	1,000
Emergency Medical Services	551	509	300	300
Employee Wellness	-	-	-	-
Social Services	5,264	5,767	-	-
General Relief	-	-	-	-
Farm Advisor	-	-	-	-
Cultural Services	14,084	5,074	6,700	2,500
Refund Jury & Witness Fee				
Non-Departmental Revenue	-	-	-	-
Cancelled Outlawed Warrant				
Auditor-Controller	-	-	30,000	30,000
Treasurer-Tax Collector	-	-	-	-
General Relief Refund				
General Relief	66,946	55,662	58,442	41,882
Donation				
Non-Departmental Revenue	-	-	-	-
Executive Office	-	-	-	-
Miscellaneous Budget	-	-	-	-
Mendocino County Sheriff	1	-	-	-
Agriculture Department	-	-	-	-
Animal Care	3,327	2,931	4,500	4,500
Public Health	-	-	-	-
Public Health Nursing	20	-	200	200
Cultural Services	6,256	7,609	5,300	6,000
Civil Assessment PC 1214.1				
Probation Officer	216	351	-	-
Vending Machine				
Central Services	4,476	1,731	3,000	-
Facilities	18	-	-	-
Tobacco Settlement				
Non-Departmental Revenue	873,969	863,949	900,000	900,000
Other				
Substance Use Disorder Treatment	-	-	49,000	-
Grant Revenue				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Animal Care	-	-	-	-
District Attorney	-	-	-	-
Agriculture Department	-	-	93,870	93,870
Public Health	439,599	467,835	501,179	3,708,621
Substance Use Disorder Treatment	-	-	-	-
Social Services	-	-	-	-
Operating Transfer In				
Non-Departmental Revenue	-	-	-	-
Executive Office	-	-	-	-
Auditor-Controller	-	-	-	-
Assessor	-	-	91,687	-
Facilities	-	-	-	-
Clerk-Recorder	-	-	-	45,850
Office of Emergency Services	45,448	-	-	-
Planning & Building Services	20,000	15,000	12,000	18,000
Animal Care	2,549	-	-	-
DOT - Round Valley Airport	-	-	24,964	-
DOT - Mendocino County Airport	-	-	20,000	-
Public Health	17,508	1,075,557	695,000	468,311
Environmental Health	-	77,761	-	-
Substance Use Disorder Treatment	18,922	55,987	52,300	150,000
Public Health Nursing	(13,051)	1,409,656	1,830,000	2,424,000
Employee Wellness	338,732	357,289	402,533	465,930
Public Health - CCS	-	202,859	-	240,906
Social Services	-	315,525	-	-
General Relief	-	56,658	-	-
Medi-Cal				
Substance Use Disorder Treatment	22,720	21,053	50,000	440,130
Total Other Revenues	**2,403,014**	**5,409,189**	**5,203,823**	**9,789,871**
Total General Fund	**183,378,732**	**192,023,419**	**223,010,912**	**229,577,700**
Special Revenue Funds				
Road Fund				
Taxes				
Transportation Funds				
Admin/Road Maint	62,031	59,209	54,000	60,000
Federal & State Programs	-	-	-	-
Total Taxes	**62,031**	**59,209**	**54,000**	**60,000**
Licenses & Permits				
Other Permit				
Admin/Road Maint	210	-	-	-
Transportation Permit Fee				
Admin/Road Maint	8,374	7,888	6,000	6,000
Co Highway Encroachment Permit				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Admin/Road Maint	50,597	58,529	50,000	82,295
Total Licenses & Permits	**59,181**	**66,417**	**56,000**	**88,295**
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Admin/Road Maint	49,416	45,838	40,000	40,000
Total Fines, Forfeitures & Penalties	**49,416**	**45,838**	**40,000**	**40,000**
Use of Money & Property				
Interest				
Admin/Road Maint	78,597	99,809	70,000	35,000
Total Use of Money Property	**78,597**	**99,809**	**70,000**	**35,000**
Aid from Other Governmental Agencies				
State HUTA Section 2103				
Admin/Road Maint	955,275	1,718,767	1,900,980	1,905,769
State Highway Users Tax				
Admin/Road Maint	1,204,271	1,146,684	1,259,849	1,289,138
State Collier Unruh				
Admin/Road Maint	375,680	334,284	398,093	386,336
State Transportation STPd(1)				
Admin/Road Maint	121,370	130,566	127,000	128,889
State RMRA SB1				
Admin/Road Maint	3,918,019	3,715,001	4,049,881	4,216,443
State Aid for Disaster				
Storm Damage	271,524	793,039	1,659,237	394,482
Prop 111 State Gas Tax				
Admin/Road Maint	1,082,853	1,009,280	1,137,373	1,146,338
State Other				
Admin/Road Maint	-	-	-	-
Federal & State Programs	78,101	45,558	359,002	2,986,920
State Exchange Program				
Admin/Road Maint	-	1,204,780	602,390	602,390
Federal Forest Reserve				
Admin/Road Maint	104,093	108,204	500	500
Federal Other				
Road Admin and Maintenance	-	-	-	139,000
Storm Damage	2,011,652	3,199,247	8,038,921	4,437,218
Federal & State Programs	5,889,043	3,092,466	4,765,315	8,286,612
Flood Control Lands				
Admin/Road Maint	-	-	500	500
Other Governmental Agency Aid				
Federal & State Programs	500,742	53,156	53,776	352,362
Total Aid from Other Govtl Agencies	**16,512,623**	**16,551,033**	**24,352,817**	**26,272,897**
Charges for Current Services				
Interfund Revenue - DOT				
Admin/Road Maint	219,585	229,469	76,726	79,242

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Transportation-Storm Damage	606,918	-	-	-
Federal & State Programs	-	-	-	-
Other Charges				
Admin/Road Maint	19,611	4,312	2,000	2,000
Total Charges for Current Services	**846,114**	**233,781**	**78,726**	**81,242**
Other Revenues				
Sale of Fixed Assets				
Admin/Road Maint	2,319	-	10,000	10,000
Other Sales				
Admin/Road Maint	6,813	8,972	5,000	2,520
Other				
Admin/Road Maint	91,790	5,595	3,000	3,000
Federal & State Programs	-	-	-	-
Refund Jury & Witness Fee				
Admin/Road Maint	-	-	-	-
Operating Transfer In				
Admin/Road Maint	3,620,588	3,693,000	3,766,860	4,707,615
Federal & State Programs	-	-	-	-
Total Other Revenues	**3,721,509**	**3,707,568**	**3,784,860**	**4,723,135**
Total Road Fund	**21,329,472**	**20,763,653**	**28,436,403**	**31,300,569**
Capital Improvement Fund				
Fines, Forfeitures & Penalties				
Asset Forfeiture				
Capital Improvements	-	-	-	-
Total Fines, Forfeitures & Penalties	-	-	-	-
Use of Money & Property				
Interest				
Capital Improvements	46,449	52,195	-	-
Endowment Fund Interest				
Capital Improvements	-	-	-	-
Total Use of Money & Property	**46,449**	**52,195**	**-**	**-**
Aid from Other Governmental Agencies				
State Other				
Capital Improvements	183,000	47,983	28,000	-
Other Governmental Agency Aid				
Capital Improvements	-	-	-	-
Total Aid from Other Govtl Agencies	183,000	47,983	28,000	**-**
Charges for Current Services				
Other Charges				
Capital Improvements	456,541	13,728	-	-
Total Charges for Current Services	456,541	13,728	-	-
Other Revenues				
Other				
Capital Improvements	-	3,733	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Operating Transfer In				
Capital Improvements	2,328,928	3,789,975	1,740,000	1,643,664
Total Other Revenues	**2,328,928**	**3,793,708**	**1,740,000**	**1,643,664**
Total Capital Improvement Fund	**3,014,918**	**3,907,615**	**1,768,000**	**1,643,664**
Landfill Closure Fund				
Use of Money & Property				
Interest				
Landfill Closure	59,527	76,502	10,000	10,000
Total Use of Money & Property	**59,527**	**76,502**	**10,000**	**10,000**
Charges for Current Services				
Caspar/Fort Bragg Refuse				
Landfill Closure	104,442	86,426	50,000	50,000
Other Charges				
Landfill Closure	649,905	651,473	400,200	560,200
Total Charges for Current Services	**754,347**	**737,899**	**450,200**	**610,200**
Other Revenues				
Sale of Fixed Assets				
Landfill Closure	-	-	-	-
Total Other Revenues	**-**	**-**	**-**	**-**
Total Landfill Closure Fund	**813,874**	**814,400**	**460,200**	**620,200**
Library Fund				
Taxes				
Sales & Use Tax				
Mendocino County Library	2,058,558	1,911,420	2,140,000	2,311,200
Total Taxes	**2,058,558**	**1,911,420**	**2,140,000**	**2,311,200**
Use of Money & Property				
Interest				
Mendocino County Library	34,954	25,326	34,954	30,000
Endowment Fund Interest				
Mendocino County Library	-	-	-	
Total Use of Money & Property	**34,954**	**25,326**	**34,954**	**30,000**
Aid from Other Governmental Agencies				
State Other				
Mendocino County Library	-	-	-	-
State Library Grant				
Mendocino County Library	-	-	-	-
Total Aid from Other Govtl Agencies	**-**	**-**	**-**	**-**
Charges for Current Services				
Library Services				
Mendocino County Library	58,217	29,417	30,885	10,000
Total Charges for Current Services	**58,217**	**29,417**	**30,885**	**10,000**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Other Revenues				
Prior Year Revenue				
Library	-	-	-	-
Other Sales				
Mendocino County Library	8,272	4,657	8,000	4,000
Other				
Mendocino County Library	-	-	-	-
Donation				
Mendocino County Library	1,608	518	800	1,000
Grant Revenue				
Mendocino County Library	111,349	26,304	-	5,000
Operating Transfer In				
Mendocino County Library	1,326,243	1,352,771	1,379,826	1,407,423
Total Other Revenues	**1,447,471**	**1,384,250**	**1,388,626**	**1,417,423**
Total Library Fund	**3,599,200**	**3,350,413**	**3,594,465**	**3,768,623**
Fish & Game Fund				
Fines, Forfeitures & Penalties				
Other Court Fine				
Fish & Game	9,626	5,788	10,000	10,000
Total Fines, Forfeitures & Penalties	**9,626**	**5,788**	**10,000**	**10,000**
Use of Money & Property				
Interest				
Fish & Game	1,793	2,215	1,700	1,700
Total Use of Money & Property	**1,793**	**2,215**	**1,700**	**1,700**
Changes for Current Services				
Other Charges				
Fish & Game	-	-	-	-
Total Charges for Current Services	**-**	**-**	**-**	**-**
Other Revenues				
Other	-	-	-	-
Prior Year Revenues	-	-	-	-
Total Other Revenues	**-**	**-**	**-**	**-**
Total Fish & Game Fund	**11,419**	**8,003**	**11,700**	**11,700**
Special Aviation Fund				
Aid from Other Governmental Agencies				
State Aid for Aviation				
Round Valley Special Aviation	-	-	20,000	-
Little River Special Aviation	-	-	20,000	-
Federal Other Revenue				
Round Valley Special Aviation	-	-	-	-
Total Aid from Other Govtl Agencies	**-**	**-**	**40,000**	**-**
Total Special Aviation Fund	**-**	**-**	**40,000**	**-**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
AB3229 COPS Program Fund				
Use of Money & Property				
Interest				
Sheriff COPS Program	4,946	5,690	540	2,416
County Jail - COPS Program	1,204	1,385	500	500
Total Use of Money & Property	**6,150**	**7,076**	**1,040**	**2,916**
Aid from Other Governmental Agencies				
State Other				
Sheriff - COPS Program	148,727	155,968	100,000	110,000
County Jail - COPS Program	14,365	60,943	40,000	30,000
Total Aid from Other Govtl Agencies	**163,091**	**216,911**	**140,000**	**140,000**
Other Revenues				
Other				
County Jail - COPS Program	-	-	-	-
Operating Transfer In				
Sheriff - COPS Program	-	-	-	-
Total Other Revenues	**-**	**-**	**-**	**-**
Total AB3229 COPS Program Fund	**169,241**	**223,986**	**141,040**	**142,916**
Juvenile Justice Crime Prevention Act Fund				
Use of Money & Property				
Interest				
Probation AB1913/CPA 2000	3,031	7,982	-	-
Total Use of Money & Property	**3,031**	**7,982**	**-**	**-**
Aid from Other Governmental Agencies				
State Other				
Probation AB1913/CPA	240,241	238,755	-	-
Total Aid from Other Govtl Agencies	**240,241**	**238,755**	**-**	**-**
Total JJCPA Fund	**243,272**	**246,738**	**-**	**-**
Mobile Spay & Neuter Fund				
Licenses & Permits				
Animal License				
Mobile Spay/Neuter	13,490	11,604	15,000	15,000
Total Use of Money & Property	**13,490**	**11,604**	**15,000**	**15,000**
Interest				
Mobile Spay/Neuter	97	(232)	200	200
Total Use of Money & Property	**97**	**(232)**	**200**	**200**
Charges for Current Services				
Humane Services				
Mobile Spay/Neuter	6,700	2,970	4,000	4,000
Other Charges				
Mobile Spay/Neuter	147,055	98,177	87,050	87,050
Total Charges for Current Services	**153,755**	**101,147**	**91,050**	**91,050**
Other Revenues				
Other				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Mobile Spay/Neuter	-	-	250	20,250
Donation				
Mobile Spay/Neuter	809	742	750	750
Other Charges				
Mobile Spay/Neuter	-	74,973	-	-
Total Other Revenues	**809**	**75,715**	**1,000**	**21,000**
Total Mobile Spay & Neuter Fund	**168,151**	**188,235**	**107,250**	**127,250**
Museum Special Projects Fund				
Use of Money & Property				
Interest				
Museum Bookstore	-	-	-	-
Endowment Fund	-	-	-	-
Total Use of Money & Property	-	-	-	-
Other Revenues				
Other Sales				
Museum Bookstore	-	-	-	-
Total Other Revenues	**-**	**-**	**-**	**-**
Total Museum Spec Projects Fund	**-**	**-**	**-**	**-**
Sheriff Special Projects Fund				
Use of Money & Property				
Interest				
Sheriff Special Projects	1,250	1,733	400	750
Total Use of Money & Property	**1,250**	**1,733**	**400**	**750**
Charges for Current Services				
Restitution 11470.2				
Sheriff Special Projects	63,444	-	-	-
Total Charges for Current Services	**63,444**	**-**	**-**	**-**
Other Revenues				
Other				
Sheriff Special Projects	-	-	-	-
Donation				
Sheriff Special Projects	-	924	-	1,000
Total Other Revenues	**-**	**924**	**-**	**1,000**
Total Sheriff Spec Projects Fund	**64,694**	**2,657**	**400**	**1,750**
Recorder Modernization Fund				
Use of Money & Property				
Interest				
Modernization	1,788	1,442	800	800
Total Use of Money & Property	**1,788**	**1,442**	**800**	**800**
Charges for Current Services				
Recorder Modernization Fee				
Modernization	4,171	18,786	60,000	70,000
Other Charges				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Modernization	11,539	10,072	1,000	6,000
Total Charges for Current Services	**15,710**	**28,858**	**61,000**	**76,000**
Total Recorder Modernization Fund	**17,498**	**30,299**	**61,800**	**76,800**
Micrographics Fund				
Use of Money & Property				
Interest				
Micrographics	(425)	(318)	-	-
Total Use of Money & Property	**(425)**	**(318)**	**-**	**-**
Charges for Current Services				
Recorder Modernization Fee				
Micrographics	56,696	54,842	57,819	-
Micrographic Fee				
Micrographics	15,253	16,339	17,000	16,000
Total Charges for Current Services	**71,949**	**71,181**	**74,819**	**16,000**
Other Revenues				
Other Sales				
Micrographics	17,244	20,539	20,000	20,000
Total Other Revenues	**17,244**	**20,539**	**20,000**	**20,000**
Total Micrographics Fund	**88,768**	**91,402**	**94,819**	**36,000**
Assessor Property Characteristics Fund				
Use of Money & Property				
Interest				
Property Characteristics	3,208	4,306	-	1,000
Total Use of Money & Property	**3,208**	**4,306**	**-**	**1,000**
Other Revenues				
Other Sales				
Property Characteristics	23,372	26,388	26,449	26,500
Total Other Revenues	**23,372**	**26,388**	**26,449**	**26,500**
Total Prop Characteristics Fund	**26,580**	**30,695**	**26,449**	**27,500**
Mental Health Fund				
Use of Money & Property				
Interest				
Mental Health Services	(31,055)	(63,180)	(27,416)	(27,416)
Total Use of Money & Property	**(31,055)**	**(63,180)**	**(27,416)**	**(27,416)**
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Mental Health Service	-	-	-	-
State Aid Mental Health				
Mental Health Service	5,756,146	6,253,152	6,271,280	6,370,379
Medi-Cal Mental Health				
Mental Health Service	8,800,566	9,413,704	10,609,498	10,604,948
Realignment Mental Health				
Mental Health Service	3,793,066	4,194,859	4,182,046	3,579,855

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Realignment Public Safety				
Mental Health Service	127,686	127,312	117,940	154,874
Managed Care - State				
Mental Health Service	-	-	-	-
State Other				
Mental Health Service	197,038	65,698	1,183,125	946,338
Other Governmental Agency Aid				
Mental Health Service	18,088	-	-	-
Total Aid from Other Govtl Agencies	**18,692,589**	**20,054,725**	**22,363,889**	**21,656,394**
Charges for Current Services				
Mental Health Service				
Mental Health Service	494	-	-	459,000
Other Charges				
Mental Health Service	5,748,597	971,036	917,511	1,344,606
Total Charges for Current Services	**5,749,091**	**971,036**	**917,511**	**1,803,606**
Other Revenues				
Other Sales				
Mental Health Service	40	25	150	-
Other				
Mental Health Service	174,107	125,863	150,000	150,000
Grant Revenue				
Mental Health Service	23	148	-	-
Operating Transfer In				
Mental Health Services	49,042	75,774	755,386	300,000
Total Other Revenues	**223,211**	**201,810**	**905,536**	**450,000**
Total Mental Health Fund	**24,633,837**	**21,164,391**	**24,159,520**	**23,882,584**
General Plan Update Fund				
Use of Money & Property				
Interest				
Planning & Building - Special	14,720	20,543	17,000	12,000
Total Use of Money & Property	**14,720**	**20,543**	**17,000**	**12,000**
Charges for Current Services				
Environ Impact Report				
Planning & Building - Special	59,035	440,144	400,000	50,000
Micrographic Fee				
Planning & Building - Special	196,880	199,331	180,000	175,000
AB717 Continuing Education & Training				
Planning & Building - Special	81,615	100,940	100,000	100,000
Other Charges				
Planning & Building - Special	5,073	625	500	500
Total Charges for Current Services	**342,603**	**741,040**	**680,500**	**325,500**
Total General Plan Update Fund	**357,323**	**761,583**	**697,500**	**337,500**
Mental Health Act Fund				

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Use of Money & Property				
Interest				
Mental Health Services Act	109,211	111,854	-	-
Total Use of Money & Property	**109,211**	**111,854**	**-**	**-**
Aid from Other Government Agencies				
State Aid Mental Health				
Mental Health Services Act	4,823,208	4,216,140	4,836,832	6,100,395
Total Aid from Other Govtl Agencies	**4,823,208**	**4,216,140**	**4,836,832**	**6,100,395**
Charges from Current Services				
Other Charges				
Mental Health Services Act	(16,673)	30,951	12,859	-
Total Charges fro Current Services	**(16,673)**	**30,951**	**12,859**	**-**
Other Revenues				
Operating Transfer In				
Mental Health Services Act	-	381	-	-
Total Other Revenues	**-**	**381**	**-**	**-**
Total Mental Health Services Act Fund	**4,915,746**	**4,359,327**	**4,849,691**	**6,100,395**
Mental Health Treatment Fund				
Taxes				
Sales and Use Tax				
Mental Health Treatment	8,555,373	8,647,202	8,500,000	9,500,000
Total Taxes	**8,555,373**	**8,647,202**	**8,500,000**	**9,500,000**
Use of Money & Property				
Interest				
Mental Health Treatment	69,470	232,901	200,000	200,000
Total Use of Money & Property	**69,470**	**232,901**	**200,000**	**200,000**
Total Mental Health Treatment Fund	8,624,843	8,880,103	8,700,000	9,700,000
Disaster Recovery				
Aid from Other Governmental Agencies				
State Aid for Disaster				
Disaster Recovery	179,885	1,849,726	-	-
State Other				
Disaster Recovery	-	1,725,180	1,700,000	1,456,500
Federal Other Revenue				
Disaster Recovery	1,221,366	442,288	6,174,371	3,164,000
Other Governmental Agency Aid				
Disaster Recovery	-	-	-	-
Total Aid from Other Govtl Agencies	**1,401,251**	**4,017,194**	**7,874,371**	**4,620,500**
Charges for Current Services				
Other Charges				
Disaster Recovery	1,598	-	-	-
Total Charges for Current Service	**1,598**	**-**	**-**	**-**
Other Revenues				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Other				
Disaster Recovery	-	42,285	-	-
Donation				
Disaster Recovery	-	50,000	-	-
Grant Revenue				
Disaster Recovery	74,469	(74,469)	1,670,000	220,000
Operating Transfer In				
Disaster Recovery	702,120	500,000	1,778,285	1,500,000
Total Other Revenues	**776,589**	**517,815**	**3,448,285**	**1,720,000**
Total Disaster Recovery Fund	2,179,438	4,535,009	11,322,656	6,340,500
Intergovernmental Transfer Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Intergov Transfer (IGT)	2,108,495	1,653,647	2,562,192	2,640,000
Federal Other Revenue				
Intergov Transfer (IGT)	5,785,722	4,315,162	3,843,287	3,740,000
Total Aid from Other Govtl Agencies	**7,894,217**	**5,968,809**	**6,405,479**	**6,380,000**
Charges for Current Services				
Other Charges				
Intergov Transfer (IGT)	-	120,897	-	-
Total Other Revenues	**-**	**120,897**	**-**	**-**
Other Revenues				
Operating Transfer In				
Intergov Transfer (IGT)	2,092,853	792,043	-	-
Total Other Revenues	**2,092,853**	**792,043**	**-**	**-**
Total Intergovernmental Transfer Fund	**9,987,070**	**6,881,748**	**6,405,479**	**6,380,000**
Whole Person Care Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Whole Person Care (WPC)	730,069	771,194	455,725	300,000
State Other				
Whole Person Care (WPC)	200,000	152,982	-	-
Federal Other Revenue				
Whole Person Care (WPC)	2,734,851	3,754,031	1,219,510	600,000
Total Aid from Other Govtl Agencies	**3,664,919**	**4,678,207**	**1,675,235**	**900,000**
Charges for Current Services				
Other Charges				
Whole Person Care (WPC)	437,358	432,221	-	28,094
Total Charges for Current Services	**437,358**	**432,221**	**-**	**28,094**
Other Revenues				
Operating Transfer In				
Whole Person Care	855,880	689,709	154,030	-
Total Other Revenues	**855,880**	**689,709**	**154,030**	**-**

BUDGET SUMMARY

Schedule 6

BUDGET UNIT DETAIL

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Total Whole Person Care Fund	**4,958,157**	**5,800,138**	**1,829,265**	**928,094**
Fire Agency Support				
Taxes				
Trans Occup Tax - Campground/RV Parks				
Fire Agency Support	-	-	600,000	-
Total Taxes	**-**	**-**	**600,000**	**-**
Other Revenue				
Operating Transfer In				
Fire Agency Support	-	-	-	700,000
Total Other Revenue	**-**	**-**	**-**	**700,000**
Total Fire Agency Support	**-**	**-**	**600,000**	**700,000**
Total Special Revenue Funds	**85,203,501**	**82,040,395**	**93,306,637**	**92,126,045**
Capitol Projects Funds				
Use of Money & Property				
Interest				
Capital Projects	12,801	16,518	3,000	3,000
Total Use of Money & Property	**12,801**	**16,518**	**3,000**	**3,000**
Aid from Other Governmental Agencies				
State Other				
Capital Projects	-	-	-	-
Federal Other Revenue				
Capital Projects	-	-	-	-
Total Aid from Other Govtl Agencies	**-**	**-**	**-**	**-**
Other Revenues				
Operating Transfer In				
Capital Projects	1,000,000	500,000		
Total Other Revenues	**1,000,000**	**500,000**	**-**	**-**
Total Capital Projects Fund	1,012,801	516,518	3,000	3,000
Capitol Projects - MHTA Funds				
Use of Money & Property				
Interest				
Capital Projects	-	-	-	-
Total Use of Money & Property	**-**	**-**	**-**	**-**
Aid from Other Government Agencies				
Interest				
Capital Projects	-	-	225,000	-
Total Use of Money & Property	**-**	**-**	**225,000**	**-**
Other Revenues				
Operating Transfer In				
Capital Projects	-	658,252	2,706,600	3,018,225
Total Other Revenues	**-**	**658,252**	**2,706,600**	**3,018,225**
Total Capital Projects MHTA Fund	**-**	**658,252**	**2,931,600**	**3,018,225**

Schedule 6

BUDGET UNIT DETAIL

SOURCE CLASSIFICATION	2018-19 Actual Revenues	2019-20 Actual Revenues	2020-21 Estimated Revenues	2021-22 Adopted Budget
Capital Projects-Acquistions				
Aid from Other Governmental Agencies				
Other Governmental Agency Aid				
Capital Projects-Acquistions	-	-	-	1,660,791
Total Other Revenues	**-**	**-**	**-**	**1,660,791**
Total Capital Projects Fund	**1,012,801**	**1,174,769**	**2,934,600**	**4,682,016**
Debt Service Fund				
Fines, Forfeitures & Penalties				
Criminal Justice Construction Fund				
Debt Service- COPs	11,500	10,500	12,000	9,000
Total Fines, Forfeitures & Penalties	**11,500**	**10,500**	**12,000**	**9,000**
Use of Money & Property				
Interest				
Debt Service	(6,273)	(8,871)	(8,000)	(5,000)
Rents & Concessions				
Debt Service	-	-	-	-
Total Use of Money & Property	**(6,273)**	**(8,871)**	**(8,000)**	**(5,000)**
Aid from Other Governmental Agencies				
Other Governmental Agency Aid				
Debt Service	35,447	19,017	30,000	20,000
Total Aid from Other Govtl Agencies	**35,447**	**19,017**	**30,000**	**20,000**
Other Revenues				
Other				
Debt Service	-	-	-	-
Operating Transfer In				
Debt Service	1,848,127	1,824,250	1,835,100	1,849,600
Loan/Bond Proceeds				
Debt Service	-	-	-	-
Total Other Revenues	**1,848,127**	**1,824,250**	**1,835,100**	**1,849,600**
Total Debt Service Fund	1,888,801	1,844,896	1,869,100	1,873,600
Pension Obligation Bond Fund				
Use of Money & Property				
Interest				
Pension Obligation Bonds	(36,730)	(55,349)	(58,000)	(30,000)
Total Use of Money & Property	**(36,730)**	**(55,349)**	**(58,000)**	**(30,000)**
Charges for Current Services				
County Share Retirement				
Pension Obligation Bonds	7,359,328	7,789,668	7,910,750	7,874,200
Total Charges for Current Services	**7,359,328**	**7,789,668**	**7,910,750**	**7,874,200**
Total Pension Obligation Bond Fund	**7,322,599**	**7,734,319**	**7,852,750**	**7,844,200**
Total Debt Service Funds	**9,211,400**	**9,579,214**	**9,721,850**	**9,717,800**
TOTAL ALL FUNDS	**278,806,435**	**284,817,798**	**328,973,998**	**336,103,561**

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
Salaries & Employee Benefits				
861011 - Regular Employees	65,356,177	67,751,660	78,143,289	87,125,652
861012 - Extra Help	1,490,659	1,467,626	846,843	1,774,580
861013 - Overtime Regular Employees	4,365,520	4,497,786	2,534,891	3,685,844
861021 - Co Contrib to Retirement	21,470,396	23,267,032	28,282,338	33,696,310
861022 - Co Contrib to OASDI	4,117,551	4,249,542	4,710,034	5,137,647
861023 - Co Contrib to OASDI-Medicare	994,701	1,023,613	1,126,939	1,239,568
861024 - Co Contrib to Retire Increment	7,566,968	6,826,552	6,778,975	6,095,999
861030 - Co Contrib to Emp Insurance	7,282,898	9,571,345	10,453,062	11,050,871
861031 - Co Contrib to Unemp Ins	195,455	196,891	196,544	199,946
861035 - Co Contrib to Workers Comp	4,976,991	4,821,856	4,904,041	4,404,114
Total Salaries & Employee Benefits	**117,817,316**	**123,673,902**	**137,976,956**	**154,410,531**
Services & Supplies				
862050 - Clothing & Personal Items	47,831	47,219	77,900	84,900
862060 - Communications	708,175	899,869	1,127,753	1,298,404
862061 - Communications Lease	255,941	268,239	-	-
862062 - Communications Microwave	2,225	2,441	-	525,140
862080 - Food	445,666	471,545	456,500	452,700
862090 - Household Expense	1,029,084	1,042,618	1,179,239	1,363,882
862101 - Insurance - General	1,742,918	1,985,533	2,342,960	2,895,821
862109 - Insurance - Other	74,562	135,519	132,071	225,124
862110 - Jury & Witness Expense	54,939	39,686	71,692	69,650
862120 - Maintenance - Equipment	1,176,027	1,029,605	679,107	980,029
862130 - Maint - Struct Impr & Grounds	771,541	741,770	1,012,508	899,070
862135 - Corrective Maintenance	1,969,678	3,726,027	5,850,000	4,200,000
862140 - Medical Dental & Lab Supplies	155,006	143,315	163,229	156,595
862150 - Memberships	179,112	177,151	253,821	261,609
862160 - Miscellaneous Expense	51,708	47,243	65,000	55,286
862170 - Office Expense	1,512,899	1,652,763	1,677,099	1,818,343
862171 - Paper Supplies	23,247	30,430	42,000	52,000
862172 - Office Expense - Fedex/UPS	13,137	13,703	18,000	20,000
862176 - Fuel Expense	633,626	523,485	686,977	694,830
862181 - Auditing & Fiscal Services	71,515	87,689	91,700	95,500
862182 - Data Processing Services	537,433	565,790	733,539	828,593
862183 - Legal Fees	526,618	335,560	382,500	383,500
862184 - Arch Eng & Plan Services	731,533	1,474,169	4,345,131	1,922,594
862185 - Medical & Dental Services	3,344,627	4,429,293	4,550,859	5,053,608
862186 - Indigent Burial	31,437	60,445	50,000	50,000
862187 - Education & Training	661,317	480,139	935,359	782,714
862188 - Printing	149,399	322,046	302,500	232,500
862189 - Professional & Spec Services	10,904,623	12,166,083	20,518,337	22,138,297
862190 - Publication & Legal Notices	120,663	138,180	162,075	168,915

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
862193 - Construction Contracts	8,333,719	6,712,246	24,515,430	16,928,663
862194 - A-87 Costs	2,204,790	2,240,173	2,680,367	3,076,356
862196 - Collection Expense Fines	-	2,481	2,500	4,000
862200 - Rents & Leases Equipment	134,761	121,220	141,102	178,732
862201 - Rents & Leases Copiers	94,853	393,495	445,000	405,000
862210 - Rents & Leases Bldg/Grds	346,829	268,786	433,409	439,060
862220 - Small Tools & Instruments	25,307	26,071	40,700	55,200
862230 - Info Technology Equipment	721,307	799,251	1,280,090	2,713,662
862231 - Election Supplies & Services	98,095	199,295	80,000	273,900
862232 - Law Enforce Supplies & Svcs	387,890	480,951	505,111	1,036,417
862239 - Special Department Expense	19,770,691	17,454,019	18,506,910	18,348,733
862240 - Special Departmental Fund	868	-	5,000	5,000
862250 - Transportation & Travel	1,776,940	1,898,356	1,970,282	1,949,949
862253 - Trans & Travel Out of County	556,562	489,222	713,657	708,547
862260 - Utilities	1,665,527	1,508,955	1,810,692	1,526,369
Total Services & Supplies	**64,044,626**	**65,632,077**	**101,038,106**	**95,359,193**
Other Charges				
863111 - Public Assistance Payment	5,377,222	5,977,642	6,955,140	7,716,901
863112 - Pmts to Private Institution	413,742	450,579	2,302,599	1,584,599
863113 - Pmts Other Govtl Agency	20,312,162	1,985,632	4,542,849	4,106,856
863115 - Service Connected Expense	496,977	407,931	372,855	398,600
863116 - Child Care Services - MOE	226,415	225,215	405,327	405,327
863118 - Family Services	2,951,873	3,269,639	4,578,448	4,848,179
863119 - Supp & Care Persons - Other	89,774	53,814	103,360	95,080
863121 - Independent Living Skills	87,864	30,749	65,000	65,000
863122 - Aid to Adopted Children	5,986,680	7,137,993	6,501,480	7,089,960
863124 - GR/SSI/SSP Applicants	88,669	68,090	63,360	55,080
863126 - Cal-Learn Program Services	1,620	1,033	10,000	10,000
863127 - Foster Care Payments	11,598,923	9,477,166	12,380,160	12,972,600
863131 - Family Preservation	175,442	180,612	260,433	260,433
863132 - Family Track	1,262,922	1,201,883	1,004,000	750,000
863133 - Office of Education Contract	587,880	641,753	843,399	482,800
863135 - Job Alliance Program Services	461,412	674,082	894,850	781,680
863138 - Welfare to Work 15%	562,326	444,584	699,080	710,303
863139 - In Home Supportive Services	4,484,634	5,131,264	5,214,250	5,945,768
863140 - IHSS Public Authority	2,261	13,518	59,000	59,000
863152 - Non-County Contract Hospital	104,373	34,617	76,000	76,000
863154 - Physician Services - EMS	215,030	171,864	200,000	200,000
863162 - Residential Care	2,588,292	2,174,074	2,209,350	2,200,000

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
863164 - Organizational Providers		-	-	14,423,057
863280 - Contrib to Other Agencies	1,226,389	21,041,303	20,797,089	3,384,457
863310 - Interest	4,008,326	3,625,733	3,544,250	2,790,200
863311 - Principal	9,793,225	10,590,259	11,070,000	11,220,000
863330 - Rights of Way	4,745	106,730	109,000	99,000
863340 - Taxes & Assessments	1,943	-	-	-
Total Other Charges	**73,111,122**	**75,117,759**	**85,261,279**	**82,730,880**
Fixed Assets				
864350 - Land	-	-	-	-
864360 - Structures & Improvements	2,025,782	4,035,689	5,517,516	7,000,809
864365 - Construction in Progress	828,613	823,637	3,721,600	5,670,016
864370 - Equipment	904,762	1,331,937	941,193	901,365
Total Fixed Assets	**3,759,157**	**6,191,263**	**10,180,309**	**13,572,190**
Expenditure Transfer & Reimbursement				
865380 - Intrafund Transfer	(12,049,425)	(13,441,181)	(17,367,564)	(16,437,054)
865802 - Operating Transfer Out	14,871,974	21,637,541	18,835,561	19,181,559
Total Expend Transfer & Reimb	**2,822,550**	**8,196,360**	**1,467,997**	**2,744,505**
Contingency				
869991 - Appropriation for Contingency	-	-	-	
Total Contingency	**-**	**-**	**-**	
Total Net Appropriations	**261,554,771**	**278,811,362**	**335,924,648**	**348,817,299**
Less: Revenues				
821110 - Property Tax Current Secured	35,360,372	35,832,121	37,178,685	39,978,685
821120 - Property Tax Current Unsecured	1,049,903	1,139,778	1,005,900	1,005,900
821130 - Supplemental Roll Tax	753,848	308,563	504,000	504,000
821210 - Property Tax Prior Secured	2,911,322	2,900,121	3,200,000	3,100,000
821220 - Property Tax Prior Unsecured	60,331	40,492	50,200	50,200
821400 - Penalty & Cost on Delinquencies	2,228,123	1,867,770	2,298,118	1,800,000
821500 - Sales & Use Tax	17,208,215	17,135,483	16,840,000	19,606,200
821501 - Transportation Funds	62,031	59,209	54,000	60,000
821510 - Sales Tax - Public Safety	7,876,282	7,607,209	8,067,252	10,500,001
821600 - Timber Yield Tax	883,448	590,180	800,000	800,000
821699 - Trans Occp Tax-Campgrds/RV Parks	-	-	600,000	700,000
821700 - Highway Property Rental		667		-
821701 - Room Occupancy Tax	5,872,388	4,784,925	4,400,000	6,000,000
821702 - Property Transfer Tax	615,913	634,469	700,000	700,000
821704 - Prop Tax In-Lieu of VLF	11,797,060	12,174,566	12,200,000	12,600,000
821705 - In-Lieu of Sales Tax	-	-	-	-
821706 - Williamson Act Replacement Tax	580,538	598,362	598,000	600,000
821707 - Cannabis Business Tax	3,711,693	5,575,900	4,000,000	6,500,000

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
822100 - Animal License	353,779	350,726	430,000	430,000
822200 - Business License	147,313	144,238	147,000	147,000
822204 - Cannabis Facility Business License	42,406	174,118	25,000	21,000
822210 - Franchise	876,534	911,611	870,000	1,000,000
822250 - Mobile Home Setup Fee	20,039	12,422	18,000	13,500
822300 - Construction Permit	1,613,024	1,774,076	2,090,000	1,567,500
822500 - Zoning Permit	337,037	287,918	374,000	325,000
822600 - Other Permit	13,764	12,815	8,800	11,800
822601 - Gun Permit	61,229	48,815	56,000	56,000
822602 - Marriage License GC 26840.3	29,374	24,348	29,000	24,000
822603 - Lumber Mill Permit	180	980	180	420
822605 - Variance & Use Permit	279,346	259,800	345,000	258,750
822606 - Land Use Fee	556,215	646,817	659,478	797,940
822608 - Transportation Permit Fee	8,374	7,888	6,000	6,000
822609 - Coastal Zone Permit	234,547	184,648	240,000	180,000
822610 - Co Hwy Encroachment Permit	50,597	58,529	50,000	82,295
823100 - Vehicle Code Fine	401,356	371,625	364,950	362,402
823101 - 25% Extra Fine	138,662	131,322	132,709	122,115
823102 - Marriage License GC 26840.3	-	2	-	-
823110 - Criminal Justice Constr Fund	367,000	350,000	411,600	408,600
823130 - Warrant System	2,396	986	1,000	1,000
823200 - Other Court Fine	45,303	39,284	47,184	34,000
823203 - Co Commission on City Fine	4,588	4,544	5,139	3,977
823204 - Miscellaneous Court Fine	169,822	92,377	170,410	163,819
823205 - Drug/Alcohol Fine	14,690	14,005	15,000	15,000
823206 - County Alcohol Education	11,340	11,608	27,216	27,216
823207 - Drug Abuse Education	5,309	4,559	4,700	2,700
823210 - Fine Judicial District	7,315	9,884	11,316	12,173
823300 - Forfeiture & Penalty	218,795	104,300	185,390	152,000
823310 - Asset Forfeiture	67,396	273,922	-	-
824100 - Interest	1,409,895	1,484,823	1,254,178	990,950
824200 - Rents & Concessions	160,171	108,161	64,320	67,420
825120 - State Aid for Aviation	-	-	40,000	-
825125 - State HUTA Section 2103	955,275	1,718,767	1,900,980	1,905,769
825130 - State Highway Users Tax	1,204,271	1,146,684	1,259,849	1,289,138
825140 - State Collier Unruh	375,680	334,284	398,093	386,336
825150 - Motor Vehicle License Fee	914,884	1,083,146	1,070,048	1,059,327
825180 - Transportation STPd(1)	121,370	130,566	127,000	128,889
825190 - State RMRA SB1	3,918,019	3,715,001	4,049,881	4,216,443
825210 - State Welfare Administration	5,450,081	6,732,169	7,388,348	9,345,961
825241 - State AFDC	5,309,125	4,093,914	4,486,586	5,023,443

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
825250 - State Aid California Children	640,548	267,311	495,911	273,088
825330 - State Aid Mental Health	10,579,354	10,469,292	11,108,112	12,470,774
825331 - Medi-Cal Mental Health	8,800,566	9,413,704	10,609,498	10,604,948
825341 - Realignment Health Services	15,227,130	15,574,664	17,635,774	17,293,625
825342 - Realignment Mental Health	4,401,069	5,095,380	4,743,809	4,253,032
825343 - Realignment Public Assistance	10,878,946	11,109,415	12,991,866	10,883,466
825344 - 2011 Realignment Pub Safety	4,852,011	4,806,785	5,151,736	5,018,089
825393 - State Aid - Drug & Alcohol	886,684	828,543	1,138,861	1,675,741
825398 - SB90 Reimbursement	2,771	53,320	-	-
825410 - State Aid for Agriculture	-	1,952	-	-
825411 - State Aid Agriculture Gas Tax	157,203	232,614	185,000	246,389
825412 - State Reimis - EC Poisons	117,954	118,904	116,000	115,000
825413 - Pesticide Regulatory	488	1,952	-	-
825460 - State Aid for Disaster	451,409	2,642,765	1,659,237	394,482
825464 - State Breakfast/Lunch Program	(1,675)	-	-	-
825470 - State Aid for Veterans Affairs	28,703	57,684	108,000	108,000
825472 - County Hospital	86,672	9,522	40,000	40,000
825473 - Non-County Hospital	104,373	47,003	76,000	76,000
825475 - EMS - Physician Services	215,030	159,479	200,000	200,000
825481 - Homeowners Prop Tax Relief	280,567	278,102	281,600	271,600
825487 - Prop 111 State Gas Tax	1,082,853	1,009,280	1,137,373	1,146,338
825489 - State Youthful Offender	334,090	421,188	628,325	619,016
825490 - State Other	4,075,399	6,300,598	7,940,679	11,929,841
825491 - State Exchange Program	-	1,204,780	602,390	602,390
825510 - Federal Welfare Administration	12,883,793	15,050,457	19,693,897	21,521,795
825518 - Title IV-E	144,827	91,115	75,000	75,000
825520 - Health Related Funds	10,123,221	9,473,092	13,936,712	15,600,218
825541 - Federal AFDC	7,582,416	9,268,391	9,620,596	10,688,385
825640 - Federal Forest Reserve	104,093	108,204	500	500
825650 - Federal Grazing Fee	1,154	199	-	-
825660 - Federal Land In Lieu Tax	810,909	699,132	700,000	735,000
825670 - Federal Other Revenue	18,038,549	15,220,868	36,956,259	20,835,830
825676 - Flood Control Lands	-	-	500	500
825686 - Federal Aid Child Support	1,735,792	1,613,590	2,044,701	1,789,424
825810 - Other Govt Agency Aid	1,153,951	762,766	786,647	1,292,722
826112 - Tax Deeded Admin Fee	300	5,170	300	12,000
826113 - 50% Redemption Fee	19,869	10,961	19,868	16,000

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
826114 - Release of Lien	30,274	4,240	8,000	4,000
826115 - Debt Service Fee	173,018	198,050	135,000	175,000
826117 - PTR Screening Fee	17,220	16,038	16,558	-
826118 - Cite Processing Fee	1,666	1,465	1,438	-
826120 - Accounting Fee	145,389	79,168	100,000	100,000
826140 - Election Services	171,520	118,943	86,800	102,500
826151 - Treasurer Cost Reimbursement	272,112	276,641	294,142	315,131
826161 - Legal Services	28,994	19,917	20,000	15,000
826162 - State Aid Child Support	893,438	831,471	1,053,331	881,357
826163 - Legal Services Reimbursement	33,779	35,582	28,057	23,500
826171 - Recommended Map Filing Fee	-	7,100	2,650	2,650
826172 - Parcel Map MS Filing Fee	6,200	16,110	7,000	4,600
826173 - Parcel Map PS Filing Fee	-	-	2,250	2,250
826175 - Plan Check & Inspection Fee	6,109	19,857	5,000	5,000
826176 - Parcel Subdivision Inspection	-	-	550	550
826177 - Basic Improvement Inspect Fee	556	200	1,000	1,000
826178 - Subd Agreement Processing Fee	-	1,100	1,100	1,100
826180 - Planning & Engineering	73,350	89,483	88,000	66,000
826181 - Record - Survey Exam Fee	24,400	23,650	20,000	18,000
826182 - Tentative Map Subdivision	59,600	63,470	40,000	40,000
826184 - Environmental Impact Report	105,959	479,486	445,000	75,000
826185 - General Plan Amendment	24,092	3,315	5,000	8,000
826186 - Other Permit Fee	45,520	22,080	40,700	15,000
826187 - Abandoned Vehicle Abate Fee	55,233	50,306	55,850	20,000
826188 - General Plan Maintenance Fee	460,213	432,317	497,000	372,750
826200 - Agricultural Services	22,085	721	-	-
826201 - Agriculture Certification	2,615	4,112	1,500	1,500
826202 - Insp/Test Weights & Measures	4,304	263,159	175,000	175,000
826204 - Appeal Abatement Fee	-	-	-	-
826205 - Cannabis Application/Inspect	465,837	423,458	610,000	130,000
826223 - Civil Fee Sheriff	78,587	61,773	80,000	61,000
826226 - Adult Probation Supervision	280,019	251,371	250,000	-
826227 - Adult Probation Diversion	12,017	8,310	10,000	-
826228 - Adult Probation Pre-Sentence	62,688	63,637	55,000	-
826230 - Estate Fee - Public Admin	37,477	(6,001)	60,000	60,000
826240 - Humane Services	111,549	83,059	134,000	114,000

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
826241 - Incinerator Services	4,041	4,234	4,000	4,000
826242 - Domestic Animal Care	(224,561)	33,598	77,500	72,800
826250 - Law Enforcement Services	102,334	183,563	160,000	100,000
826254 - Sheriff Point Arena Contract	91,667	100,000	100,000	100,000
826255 - Recorder Modernization Fee	61,393	73,628	117,819	70,000
826257 - Medical Marijuana Zip Tie	625	-	-	-
826258 - Restitution 11470.2	25,750	33,000	-	10,000
826259 - Recorder Service Fee	975	935	900	900
826260 - Micrographic Fee	212,133	215,670	197,000	191,000
826261 - Recording Fee	319,847	366,832	280,411	344,000
826263 - Health - Vital Statistics	44,648	124,241	46,000	46,000
826264 - AB717 Continuing Education	81,615	100,940	100,000	100,000
826265 - Drug Diversion Service	20,177	17,279	25,000	25,000
826266 - Clerk Fee	56,387	43,758	50,000	55,000
826268 - Work Furlough	2,138	110	250	-
826269 - Work Release	22,450	22,570	20,000	15,000
826272 - Interfund Revenue - DOT	854,510	260,033	76,726	239,419
826273 - Interfund Revenue - Engineering	121,639	120,451	38,500	113,258
826274 - Interfund Revenue - Printing	14,300	10,548	14,250	5,000
826275 - Interfund Revenue - Xerox	8,671	38,493	3,600	33,000
826276 - Interfund Revenue - Garage	62,875	101,695	25,000	20,000
826277 - Interfund Revenue - Janitor	217,254	98,529	130,000	143,000
826278 - Interfund Revenue - Legal	430,587	329,707	400,000	400,000
826283 - Consumer Protection Program	455,615	443,785	637,508	532,542
826290 - Mental Health Service	494	-	-	459,000
826300 - Nursing Fee	10,752	2,419	8,000	4,000
826310 - Caspar/Fort Bragg Refuse	117,295	86,426	55,000	55,000
826315 - Solid Waste Fee	82,070	86,680	115,000	95,348
826330 - California Children's Services	80	80	600	-
826346 - Support in Juvenile Hall	27,388	15,507	17,000	-
826348 - Driving Under Influence	17,408	19,726	17,890	17,890
826361 - EMS Per Call Fee	-	-	-	-
826370 - Library Services	58,217	29,417	30,885	10,000
826375 - Parks & Recreation Fee	15,412	11,870	9,000	6,000
826380 - Collection Fee	554,799	534,936	641,974	495,339

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
826385 - Drug Testing Program	10,017	9,711	8,500	2,000
826390 - Other Charges	10,844,794	5,925,256	5,283,758	5,454,039
826391 - Conservator Service Fee	13,943	41,006	72,000	72,000
826392 - Data Processing Services	202,299	192,170	197,683	279,916
826399 - Collection Service	5,326	5,754	-	-
826400 - County Share Retirement	7,359,328	7,789,668	7,910,750	7,874,200
826402 - County Cost Plan Charges	2,595,366	2,551,138	3,275,153	3,985,000
826404 - Returned Check Charge	2,605	2,030	2,493	2,050
826405 - Payment Plan Process Fee	8,520	5,160	8,520	8,520
826504 - County 30% State PA	195,210	179,689	165,707	176,873
826505 - Traffic School Fee	450,895	471,087	482,839	329,318
826506 - Traffic School $24	69,893	74,666	76,886	52,781
827400 - Prior Year Revenue	23	28,649	50,000	-
827500 - Sale of Fixed Assets	4,319	58,800	15,000	20,000
827600 - Other Sales	237,175	224,861	203,299	213,971
827601 - Sale of Map - Surveyor	209	219	500	500
827602 - Sale of Map - Assessor	843	(1)	2,500	-
827700 - Other	636,746	347,309	331,398	753,470
827703 - Cancel Outlawed Warrant	-	-	30,000	30,000
827704 - General Relief Refund	66,946	55,662	58,442	41,882
827707 - Donation	75,487	62,871	11,550	13,450
827711 - Civil Assmt PC 1214.1	216	351	-	-
827713 - Vending Machine	4,494	1,731	3,000	-
827715 - Tobacco Settlement	873,969	863,949	900,000	900,000
827800 - Other	-	-	49,000	-
827801 - Grant Revenue	625,417	419,670	2,265,049	4,027,491
827802 - Operating Transfer In	14,253,889	17,517,420	17,844,571	18,939,524
827805 - Medi-Cal	22,720	21,053	50,000	440,130
Total Revenues	**278,806,435**	**284,817,798**	**328,973,998**	**336,103,561**
Total Net County Cost	**(17,251,664)**	**(6,006,436)**	**6,950,650**	**12,713,738**

BUDGET SUMMARY

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
Summary by Function				
1 General Government	37,789,985	44,579,163	48,081,137	54,384,827
2 Public Protection	66,087,196	73,228,806	81,071,020	86,441,492
3 Public Ways and Facilities	20,719,790	20,947,044	44,605,499	33,912,567
4 Health and Sanitation	51,609,134	51,464,170	59,780,429	66,598,944
5 Public Assistance	70,859,594	74,413,732	87,389,774	92,378,056
6 Education	4,264,929	3,957,945	4,665,480	4,777,878
7 Recreation and Culture	485,981	490,157	609,460	605,735
8 Debt Service	9,738,161	9,730,345	9,721,850	9,717,800
Total Financing Uses by Function	**261,554,771**	**278,811,362**	**335,924,649**	**348,817,299**
Appropriations for Contingencies				
General Fund	-	-	-	-
Total Appropriations for Contingencies	**-**	**-**	**-**	**-**
Subtotal Financing Uses	**261,554,771**	**278,811,362**	**335,924,649**	**348,817,299**
Provisions for Reserves and Designations				
General Fund	-	-	-	-
Road Fund	-	-	-	-
County Library	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Total Reserves and Designations	**-**	**-**	**-**	**-**
Total Financing Uses	**261,554,771**	**278,811,362**	**335,924,649**	**348,817,299**
Summary by Fund				
1100 - County General	184,386,105	193,529,697	223,252,491	233,628,540
1200 - Roads	20,575,512	20,718,281	31,807,859	33,335,113
1201 - Accumulated Capital Outlay	2,019,549	4,043,088	5,501,516	6,701,809
1202 - Landfill Closure	543,949	487,335	1,824,774	2,101,378
1205 - County Library	4,026,767	3,780,922	4,423,223	4,510,134
1206 - Fish & Game	7,892	773	11,700	10,222
1207 - Aviation - Round Valley	-	-	24,964	-
1208 - Aviation - Little River	-	-	20,000	-
1210 - Supp Law Enforcement Services	82,678	323,699	148,389	489,290
1211 - Probation COPS AB1913	-	127,492	-	-
1213 - Mobile Spay/Neuter Program	168,151	188,235	139,552	84,040
1216 - Sheriff Special Projects	21,062	(709)	11,203	51,750
1217 - Recorder Modernization	49,182	51,641	52,700	10,850
1218 - Micrographics	88,947	91,362	94,819	35,600
1220 - Assessor Property Characteristics	-	-	91,687	-
1221 - Mental Health Service	25,866,757	21,358,052	24,175,270	24,045,103
1222 - General Plan Update	111,656	376,415	517,000	337,500
1223 - Mental Health Services Act	5,274,428	6,742,318	5,577,087	6,633,290

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
1224 - Mental Health Services Treatment	31,389	581,056	2,993,175	4,180,525
1225 - Disaster Recovery	1,557,183	5,702,718	10,962,734	8,149,884
1226 - Intergovernmental	2,494,535	5,101,464	5,887,192	6,473,217
1227 - Whole Person Care	3,682,255	5,053,543	4,088,864	1,651,238
1240 - Fire Agency Support	-	-	600,000	700,000
1300 - Capital Projects	828,613	165,385	1,065,000	1,114,000
1301 - Capital Projects	-	658,252	2,931,600	3,018,225
1302 - Capital Projects	-	-	-	1,837,791
1400 - Debt Service	1,870,815	1,870,573	1,869,100	1,873,600
1410 - Pension Obligation Bonds	7,867,346	7,859,772	7,852,750	7,844,200
Total Financing Uses	**261,554,771**	**278,811,362**	**335,924,649**	**348,817,299**

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget	Fund
1 General Government					
101 General - Legislative & Admin					
Clerk of the Board	477,568	377,678	553,656	576,935	1100
Board of Supervisors	765,345	857,543	819,335	859,396	1100
Executive Office	964,367	1,145,652	1,234,650	1,324,254	1100
101 General - Legislative & Admin	**2,207,280**	**2,380,874**	**2,607,641**	**2,760,585**	
102 General - Finance					
Nondepartmental Revenue	10,705,533	14,614,666	10,452,147	10,587,953	1100
Auditor-Controller	1,373,304	1,384,064	1,449,984	1,775,590	1100
Assessor	1,371,957	1,512,358	1,842,544	2,064,479	1100
Property Characteristics	-	-	91,687	-	1220
Treasurer-Tax Collector	813,362	796,531	852,289	1,029,639	1100
General Services	277,545	443,184	459,642	527,822	1100
102 General - Finance	**14,541,702**	**18,750,804**	**15,148,293**	**15,985,483**	
103 General - Counsel					
County Counsel	1,196,084	1,184,228	1,296,935	1,490,622	1100
103 General - Counsel	**1,196,084**	**1,184,228**	**1,296,935**	**1,490,622**	
104 General - Personnel					
Human Resources	1,293,426	1,031,395	950,508	1,824,320	1100
Employee Assistance (see 401)	40,293	66,476	48,776	58,210	1100
104 General - Personnel	**1,333,719**	**1,097,871**	**999,284**	**1,882,530**	
105 General - Elections					
General - County Clerk-Election	427,202	491,532	512,495	835,111	1100
105 General - Elections	**427,202**	**491,532**	**512,495**	**835,111**	
107 General - Property Management					
Facilities	3,684,235	3,610,099	4,130,954	4,880,507	1100
Capital Improvements	2,019,549	4,043,088	5,501,516	6,701,809	1201
Capital Projects	828,613	165,385	1,065,000	1,114,000	1300
Capital Projects	-	658,252	2,931,600	3,018,225	1301
Capital Projects	-	-	-	1,837,791	
107 General - Property Management	**6,532,397**	**8,476,823**	**13,629,070**	**17,552,332**	
109 General - Promotion					
Economic Development	647,720	561,212	567,371	704,500	1100
109 General - Promotion	**647,720**	**561,212**	**567,371**	**704,500**	
110 General - Other					
Fleet Management	104,263	(186,087)	28,000	45,747	1100
Land Improvement	908,280	938,762	1,101,268	1,309,374	1100
Retirement	599,746	689,493	698,471	919,260	1100
Teeter Plan Debt Service	4,070,878	4,492,673	4,900,000	4,300,000	1100
Miscellaneous Budget	1,578,149	1,892,258	2,415,298	1,616,346	1100
Clerk-Recorder	233,566	235,380	277,830	394,500	1100
Modernization	49,182	51,641	52,700	10,850	1217
Micrographics	88,947	91,362	94,819	35,600	1218

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget	Fund
Information Services	3,270,872	3,430,337	3,751,662	4,541,987	1100
110 General - Other	**10,903,882**	**11,635,818**	**13,320,048**	**13,173,664**	
1 General Government - Total	**37,789,985**	**44,579,163**	**48,081,137**	**54,384,827**	
2 Public Protection					
201 Public Protection - Judicial					
Courts - AB233 Program	1,304,890	1,241,549	1,303,668	1,273,036	1100
Grand Jury	77,038	95,242	89,600	100,287	1100
District Attorney	5,445,143	6,018,233	5,690,369	7,640,683	1100
Public Defender	2,581,800	2,733,477	2,513,207	3,957,419	1100
Alternate Defender	915,209	834,967	786,112	1,060,598	1100
Conflict Defender	501,038	306,281	350,000	350,000	1100
Child Support Services	2,500,486	2,280,167	2,962,024	2,528,917	1100
201 Public Protection - Judicial	**13,325,604**	**13,509,915**	**13,694,980**	**16,910,940**	
202 Public Protection - Police Protect					
Sheriff-Coroner	20,629,001	21,843,933	21,147,209	23,594,540	1100
Sheriff COPS Program	82,678	323,699	107,889	273,976	1210
Sheriff Special Projects	21,062	(709)	11,203	51,750	1216
202 Public Protection - Police Protect	**20,732,741**	**22,166,922**	**21,266,301**	**23,920,266**	
203 Public Protection - Detention					
Jail and Rehabilitation Center	14,274,948	15,209,832	14,863,030	16,110,052	1100
Jail COPS Program	-	-	40,500	215,314	1210
Juvenile Hall	1,955,112	2,137,809	2,467,075	2,668,169	1100
Probation Officer	4,988,049	5,316,398	5,925,063	6,427,308	1100
Probation AB1913/CPA 2000	-	127,492	-	-	1211
203 Public Protection - Detention	**21,218,110**	**22,791,530**	**23,295,668**	**25,420,843**	
204 Public Protection - Fire Protection					
Fire Agency Support	-	-	600,000	700,000	1100
204 Public Protection - Fire Protection	**-**	**-**	**600,000**	**700,000**	
206 Public Protection - Protection					
Agriculture	1,409,145	1,094,014	1,458,261	1,535,266	1100
206 Public Protection - Protection	**1,409,145**	**1,094,014**	**1,458,261**	**1,535,266**	
207 Public Protection - Other Protect					
Cannabis Management	585,574	404,216	822,172	851,990	1100
Emergency Services	283,211	224,130	403,399	479,152	1100
Fish & Game	7,892	773	11,700	10,222	1206
Planning & Building Services	5,273,598	5,294,791	6,348,632	6,378,587	1100
Planning & Building - Special	111,656	376,415	517,000	337,500	1222
Animal Care	1,414,331	1,475,147	1,550,621	1,662,802	1100
Mobile Spay/Neuter	168,151	188,235	139,552	84,040	1213
Disaster Recovery	1,557,183	5,702,718	10,962,734	8,149,884	1225
207 Public Protection - Other Protect	**9,401,596**	**13,666,424**	**20,755,810**	**17,954,177**	
2 Public Protection - Total	**66,087,196**	**73,228,806**	**81,071,020**	**86,441,492**	
3 Public Ways & Facilities					

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget	Fund
301 Public Ways & Facilities - Pub Ways					
Administration/Road Maintenance	9,436,600	8,567,840	9,951,136	11,324,747	1200
Storm Damage	2,673,882	5,290,678	10,740,872	5,357,187	1200
301 Public Ways & Facilities - Pub Ways	**12,110,483**	**13,858,519**	**20,692,008**	**16,681,934**	
302 Public Ways & Facilities - Trans					
Federal and State Programs	8,465,030	6,859,762	11,115,851	16,653,179	1200
DOT - Round Valley Airport	35,035	93,205	637,561	214,449	1100
DOT - Mendocino County Airport	109,243	135,559	12,115,115	363,005	1100
Round Valley Airport - Special Aviation	-	-	24,964	-	1207
Little River Airport - Special Aviation	-	-	20,000	-	1208
302 Public Ways & Facilities - Trans	**8,609,308**	**7,088,526**	**23,913,491**	**17,230,633**	
3 Public Ways & Facilities - Total	**20,719,790**	**20,947,044**	**44,605,499**	**33,912,567**	
4 Health & Sanitation					
401 Health & Sanitation - Health					
Public Health	2,446,337	2,778,800	3,119,532	5,923,595	1100
Environmental Health	2,291,139	2,521,794	3,023,605	3,013,871	1100
Public Health Nursing	1,993,788	1,932,662	2,897,285	3,742,904	1100
Emergency Medical Services	447,584	1,188,754	1,479,641	1,492,569	1100
Employee Wellness/Assistance	298,439	290,813	353,757	407,720	1100
401 Health & Sanitation - Health	**7,477,287**	**8,712,822**	**10,873,820**	**14,580,659**	
402 Health & Sanitation - Hospital					
Hospital & Medical Services	3,268,137	206,481	276,000	276,000	1100
Intergov Transfer	2,494,535	5,101,464	5,887,192	6,473,217	1226
Whole Person Care	3,682,255	5,053,543	4,088,864	1,651,238	1227
Transitional Housing	-	-	-	1,244,000	
402 Health & Sanitation - Hospital	**9,444,927**	**10,361,487**	**10,252,056**	**9,644,455**	
403 Health & Sanitation - CA Child Svcs					
Public Health - CCS	770,204	709,593	1,079,159	1,259,824	1100
403 Health & Sanitation - CCS	**770,204**	**709,593**	**1,079,159**	**1,259,824**	
404 Health & Sanitation - Sanitation					
Public Health - Sanitation	111,915	120,336	100,000	-	
Solid Waste	210,645	262,838	247,313	511,729	1100
Landfill Closure	543,949	487,335	1,824,774	2,101,378	1202
404 Health & Sanitation - Sanitation	**866,508**	**870,509**	**2,172,087**	**2,613,107**	
405 Health & Sanitation - SUDT					
Public Health - SUDT	1,877,634	2,128,333	2,657,775	3,641,981	1100
405 Health & Sanitation - SUDT	**1,877,634**	**2,128,333**	**2,657,775**	**3,641,981**	
406 Health & Sanitation - Mental Hlth					
Mental Health	25,866,757	21,358,052	24,175,270	24,045,103	1221
Mental Health Services Act	5,274,428	6,742,318	5,577,087	6,633,290	1223
Mental Health Services Treatment	31,389	581,056	2,993,175	4,180,525	1223
406 Health & Sanitation - Mental Hlth	**31,172,575**	**28,681,426**	**32,745,532**	**34,858,918**	
4 Health & Sanitation - Total	**51,609,134**	**51,464,170**	**59,780,429**	**66,598,944**	

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget	Fund
5 Public Assistance					
501 Public Assistance - Administration					
Social Services	42,048,452	45,104,182	55,070,973	57,564,845	1100
Health & Human Services Admin	262,115	557,600	311,959	183,730	1100
501 Public Assistance - Administration	**42,310,567**	**45,661,782**	**55,382,932**	**57,748,575**	
502 Public Assistance - Aid Program					
CalWorks/Foster Care	23,204,505	22,724,482	25,836,780	27,779,461	1100
In Home Support Services	4,770,748	5,411,493	5,584,250	6,280,768	1100
502 Public Assistance - Aid Program	**27,975,252**	**28,135,975**	**31,421,030**	**34,060,229**	
503 Public Assistance - General Relief					
General Relief	573,775	615,976	585,812	569,252	1100
503 Public Assistance - General Relief	**573,775**	**615,976**	**585,812**	**569,252**	
5 Public Assistance - Total	**70,859,594**	**74,413,732**	**87,389,774**	**92,378,056**	
6 Education					
602 Education - Library Services					
Library	4,026,767	3,780,922	4,423,223	4,510,134	1205
602 Education - Library Services	**4,026,767**	**3,780,922**	**4,423,223**	**4,510,134**	
603 Education - Agricultural Education					
Farm Advisor	238,162	177,022	242,257	267,744	1100
603 Education - Agricultural Education	**238,162**	**177,022**	**242,257**	**267,744**	
6 Education - Total	**4,264,929**	**3,957,945**	**4,665,480**	**4,777,878**	
7 Recreation & Culture					
702 Recreation & Culture - Culture					
Cultural Services	485,981	490,157	609,460	605,735	1100
702 Recreation & Culture - Culture	**485,981**	**490,157**	**609,460**	**605,735**	
7 Recreation & Culture - Total	**485,981**	**490,157**	**609,460**	**605,735**	
8 Debt Service					
801 Debt Svc - Retire Long Term Debt					
Debt Service	1,870,815	1,870,573	1,869,100	1,873,600	1400
Pension Obligation Bonds	7,867,346	7,859,772	7,852,750	7,844,200	1410
801 Debt Service - Retire LT Debt	**9,738,161**	**9,730,345**	**9,721,850**	**9,717,800**	
8 Debt Service - Total	**9,738,161**	**9,730,345**	**9,721,850**	**9,717,800**	
9 Contingencies					
999 Miscellaneous					
Provision for Contingencies	-	-	-	-	1100
999 Miscellaneous	-	-	-	-	
9 Contingencies - Total	-	-	-	-	
Grand Total Budget Requirements	**261,554,771**	**278,811,362**	**335,924,649**	**348,817,299**	

BUDGET SUMMARY

Schedule 12

SUMMARY OF SPECIAL DISTRICT BUDGETS

	Available Financing				Requirements			Appropriation Limits	
DISTRICT AND FUND	Estimated Fund Balance Undesignated at June 30, 2021	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2021-22 Appropriation Limit	Appropriation Subject To Limitation
Lighting Districts: General									
3020 - Alexander Estates Lighting	(29,915)	-	10,990	(18,925)	12,800	(31,725)	(18,925)	48,859	10,990
3030 - Covelo Lighting	60,669	-	12,240	72,909	5,100	67,809	72,909	37,794	12,240
3040 - Fairview Acres Lighting	22,151	-	2,630	24,781	900	23,881	24,781	6,231	2,630
3050 - Hopland Lighting	201,067	-	17,835	218,902	7,000	211,902	218,902	27,649	17,835
3060 - Lakewood Lighting	1,202	-	3,000	4,202	3,200	1,002	4,202	Not applicable	
3070 - Laytonville Lighting	7,226	-	6,480	13,706	3,600	10,106	13,706	17,319	6,480
3110 - Noyo Lighting	(24,931)	-	3,160	(21,771)	4,200	(25,971)	(21,771)	30,098	3,160
3120 - Oak Knoll Lighting	118,531	-	11,740	130,271	4,200	126,071	130,271	23,372	11,740
3130 - Riverwood Terrace Lighting	31,374	-	2,830	34,204	700	33,504	34,204	4,878	2,830
3150 - Ukiah Village Lighting	84,293	-	11,030	95,323	3,700	91,623	95,323	28,461	11,030
3170 - West Talmage Lighting	52,562	-	5,750	58,312	1,900	56,412	58,312	10,653	5,750
Total Lighting Districts	**524,229**	**-**	**87,685**	**611,914**	**47,300**	**564,614**	**611,914**	**235,314**	**84,685**
Miscellaneous Districts: General									
3250 - Meadowbrook Manor Sanitation	37,618	-	2,930	40,548	600	39,948	40,548	Not applicable	
3260 - Mendocino County Water Agency	133,313	-	444,100	577,413	444,100	133,313	577,413	Not applicable	
3270 - Air Quality Management District	469,410	-	1,171,100	1,640,510	1,168,961	471,549	1,640,510	Not applicable	
Total Miscellaneous District	**640,341**	**-**	**1,618,130**	**2,258,471**	**1,613,661**	**644,810**	**2,258,471**	**-**	**-**
Total Special Districts Governed by Mendocino County Board of Supervisors	**1,164,570**	**-**	**1,705,815**	**2,870,385**	**1,660,961**	**1,209,424**	**2,870,385**	**235,314**	**84,685**

Schedule 13

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

DISTRICT AND FUND	Estimated Fund Balance Per Auditor at June 30, 2021	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
Lighting Districts: General					
3020 - Alexander Estates Lighting	(29,915)	-	-	-	(29,915)
3030 - Covelo Lighting	60,669	-	-	-	60,669
3040 - Fairview Acres Lighting	22,151	-	-	-	22,151
3050 - Hopland Lighting	201,067	-	-	-	201,067
3060 - Lakewood Lighting	1,202	-	-	-	1,202
3070 - Laytonville Lighting	7,226	-	-	-	7,226
3110 - Noyo Lighting	(24,931)	-	-	-	(24,931)
3120 - Oak Knoll Lighting	118,531	-	-	-	118,531
3130 - Riverwood Terrace Lighting	31,374	-	-	-	31,374
3150 - Ukiah Village Lighting	84,293	-	-	-	84,293
3170 - West Talmage Lighting	52,562	-	-	-	52,562
Total Lighting Districts	**524,229**	**-**	**-**	**-**	**524,229**
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	37,618	-	-	-	37,618
3260 - Mendocino County Water Agency	133,313	-	-	-	133,313
3270 - Air Quality Management District	469,410	-	-	-	469,410
Total Miscellaneous Districts	**640,341**	**-**	**-**	**-**	**640,341**
Total Special Districts Governed by Mendocino County Board of Supervisors	**1,164,570**	**-**	**-**	**-**	**1,164,570**

Schedule 14

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS

DESCRIPTION - PURPOSE	Estimated Reserve and/or Designations Balance as of June 30, 2021	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves Designations for Budget Year	Fund
		Adopted BOS	Adopted		
Lighting Districts: General					
3020 - Alexander Estates Lighting	-	-	(31,725)	(31,725)	3,020
3030 - Covelo Lighting	-	-	67,809	67,809	3,030
3040 - Fairview Acres Lighting	-	-	23,881	23,881	3,040
3050 - Hopland Lighting	-	-	211,902	211,902	3,050
3060 - Lakewood Lighting	-	-	1,002	1,002	3,060
3070 - Laytonville Lighting	-	-	10,106	10,106	3,070
3110 - Noyo Lighting	-	-	(25,971)	(25,971)	3,110
3120 - Oak Knoll Lighting	-	-	126,071	126,071	3,120
3130 - Riverwood Terrace Lighting	-	-	33,504	33,504	3,130
3150 - Ukiah Village Lighting	-	-	91,623	91,623	3,150
3170 - West Talmage Lighting	-	-	56,412	56,412	3,170
Total Lighting Districts	**-**	**-**	**564,614**	**564,614**	
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	-	-	39,948	39,948	3,250
3260 - Mendocino County Water Agency	-	-	133,313	133,313	3,260
3270 - Air Quality Management District	-	-	471,549	471,549	3,270
Total Miscellaneous District	**-**	**-**	**644,810**	**644,810**	
Total Special Districts Governed by Mendocino County Board of Supervisors	**-**	**-**	**1,209,424**	**1,209,424**	

DEPARTMENT OVERVIEW

Hwy 128
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

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AGRICULTURE DEPARTMENT

The mission of the Mendocino County Agriculture Department is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

AGRICULTURE DEPARTMENT

JIM DONNELLY, Agricultural Commissioner/Sealer of Weights & Measures

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	404,245	1,077,086	876,620	**962,759**	86,139
Total Revenues	**404,245**	**1,077,086**	**876,620**	**962,759**	**86,139**
Appropriations - All Funds					
Total Salaries & Employee Benefits	902,032	757,980	809,319	**856,105**	46,786
Total Services & Supplies	338,611	325,778	432,448	**585,291**	152,843
Total Other Charges	168,502	10,255	79,238	**93,870**	14,632
Total Operating Expenditures	**1,409,145**	**1,094,013**	**1,321,005**	**1,535,266**	**214,261**
Total Net Appropriations	**1,409,145**	**1,094,013**	**1,321,005**	**1,535,266**	**214,261**
NCC/Use of Fund Balance	**1,004,900**	**16,927**	**444,385**	**572,507**	**128,122**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Agriculture Department	1,535,266	962,759	572,507
Total: General Fund	**1,535,266**	**962,759**	**572,507**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,535,266**	**962,759**	**572,507**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Agriculture Department	15	9	9
Total: General Fund	**15**	**9**	**9**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**15**	**9**	**9**

AGRICULTURE DEPARTMENT

JIM DONNELLY, Agricultural Commissioner/Sealer of Weights & Measures

BU 2710 - Agriculture

Department Overview

The mission of the Department of Agriculture is to promote and protect agriculture, public health and the environment. The department promotes and provides confidence to buyers and sellers by ensuring fairness in local trade in the marketplace. The department protects and promotes the well-being of all its customers and the community through the fair, equitable application of agricultural and weights and measures standards, emphasizing education and cooperation. The Agricultural Commissioner is responsible for countywide enforcement of agricultural and weights and measures laws and regulations as provided by the California Food and Agricultural Code, California Code of Regulations, and California Business and Professions Code. In enforcing these laws and regulations, the Agricultural Commissioner works in cooperation with the California Department of Food and Agriculture and the California Department of Pesticide Regulation. The Agricultural Commissioner is also responsible for implementing all ordinances and resolutions adopted by the Board of Supervisors pertaining to agriculture or weights and measures.

Agriculture Regulatory Programs Includes a variety of inspections, investigations and agriculture industry services relating to plant quarantine, pest detection, pesticide use, pest management, cannabis, noxious weed eradication, fruit and vegetable standardization, egg quality control, seed inspection, crop statistics, nursery inspection, and apiary inspection. Provides animal damage control service to prevent the depredation of livestock and loss of property by damage from wildlife. This service is provided through an agreement with the U.S. Department of Agriculture. The Commissioner is also the Sealer of Weights and Measures in this respect the office provides device certification and inspection, quantity control audits of items sold by weight, measure, or count; petroleum product quality control and labelling; registered service agent oversight and weighmaster compliance inspections. It also maintains official, certified standards that are used to verify the accuracy of weighing and measuring devices used in trade.

PROGRAM OVERVIEW

- Agriculture
- Weights & Measures

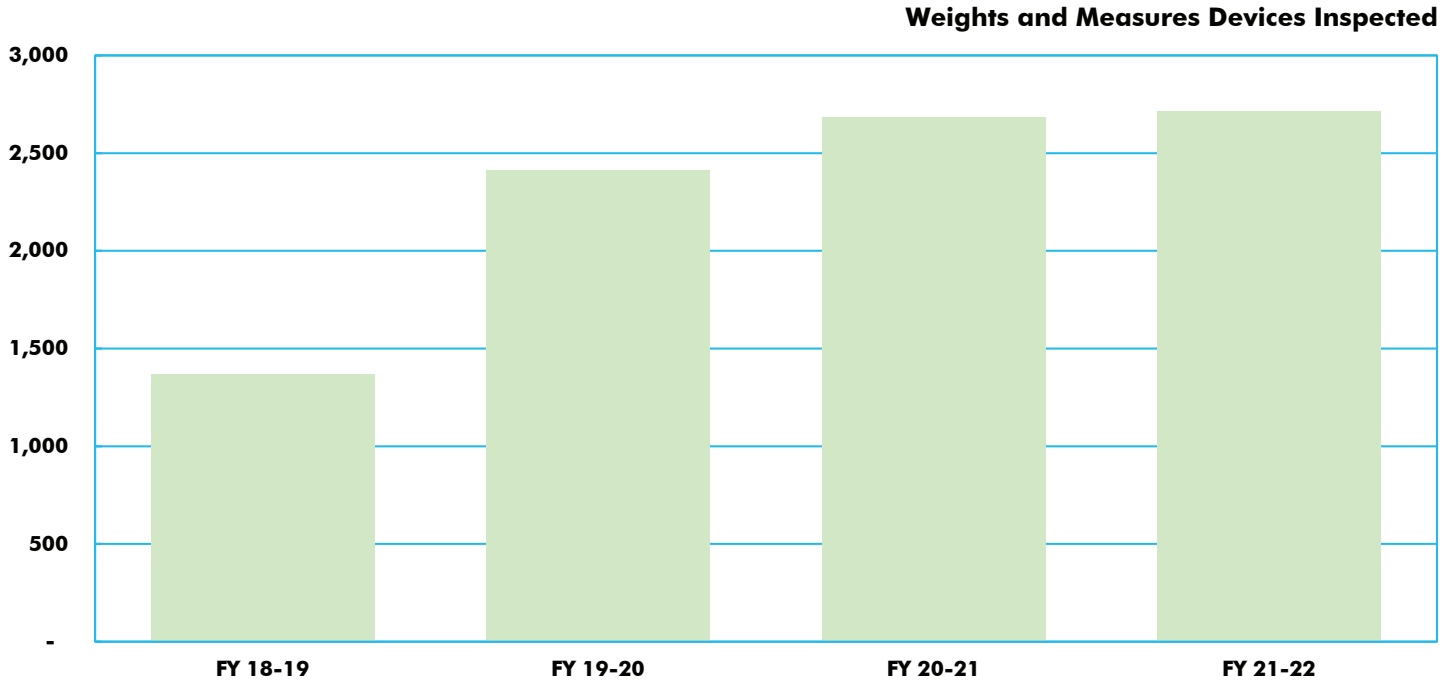
ACCOMPLISHMENTS IN FY 2020-21

- Secured a State funded grant that was used to remove over 23 acres of the invasive weed species Gorse, in the coastal community of Caspar.
- Filled the vacant position of Administrative Assistant
- Drafted, publicized, and recruited applicants into the County's Hemp Pilot Program.
- Increased revenue from unclaimed gas tax by increasing time dedicated to traditional agricultural programs.
- Increased issuance of operator identification permits for cannabis pesticide use

GOALS FOR FY 2021-22

- Continue the long term effort of removing the invasive weed species Gorse in the community of Caspar, utilizing grant funding.
- Recruit more applicants for the second year of the Hemp Pilot Program
- Purchase a multi-purpose, multi-program work truck that is capable of inspecting vehicle scales.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5412 State Pesticide Mill Tax

Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including European Grapevine Moth. If the detection trapping for European Grapevine Moth ceases, funding will decrease substantially.

Services & Supplies

Acct. 2189 Rental of heavy capacity weight truck and funding for Field Worker training expertise.

Acct. 2239 Purchase and maintenance of specialized field equipment (i.e. mobile LPG provers; high-capacity mass standards; safety modifications to existing equipment, etc.); seals; quarantine supplies; etc.

CHANGES IN BUDGET FROM PRIOR YEAR

The European Grapevine Moth (EGVM) and Light Brown Apple Moth (LBAM) insect trapping contracts will expire in the FY 21-22 and will not be renewed the following year.

Hemp pilot program was created.

AGRICULTURE DEPARTMENT

JIM DONNELLY, Agricultural Commissioner/Sealer of Weights & Measures

BU 2710 - Agriculture

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Protection

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
822600 - Other Permit	2,746	2,555	2,000	**5,000**	3,000
823204 - Misc Court Fine	1,000	950	1,000	**1,000**	-
825410 - State Aid Agriculture	-	1,952	-	**-**	-
825411 - State Aid Agri Gas Tax	157,203	232,614	185,000	**246,389**	61,389
825412 - State Pesticide Mill Tax	117,954	118,904	116,000	**115,000**	(1,000)
825413 - Pesticide Regulatory	488	1,952	-	**-**	-
825490 - State Other	95,739	411,957	240,000	**260,000**	20,000
826200 - Agric Services	22,085	721	-	**-**	-
826201 - Agric Certification	2,615	4,112	1,500	**1,500**	-
826202 - Insp/Test Weights/Meas	4,304	263,159	175,000	**175,000**	-
826205 - Cannabis Applic.	111	38,210	130,000	**65,000**	(65,000)
827801 - Grant Revenue	-	-	93,870	**93,870**	-
Total Revenues	**404,245**	**1,077,086**	**944,370**	**962,759**	**18,389**
Salaries & Employee Benefits					
861011 - Regular Employees	487,613	411,136	479,975	**513,748**	33,773
861012 - Extra Help	135,131	114,746	67,567	**53,000**	(14,567)
861013 - Overtime Reg Emp	6,510	2,193	-	**-**	-
861021 - Co Cont Retirement	145,075	122,458	151,824	**179,865**	28,041
861022 - Co Cont OASDI	30,170	25,049	29,035	**31,298**	2,263
861023 - Co Cont Medicare	9,267	7,510	18,582	**7,320**	(11,262)
861024 - Co Cont Retire Incr	41,265	26,900	29,265	**24,443**	(4,822)
861030 - Co Cont Health Ins	37,600	28,360	37,691	**27,094**	(10,597)
861031 - Co Cont Unemp Ins	6,410	15,053	17,770	**14,343**	(3,427)
861035 - Co Cont Workers Comp	2,991	4,576	5,120	**4,994**	(126)
Total Salaries & Employee Benefits	**902,032**	**757,980**	**836,829**	**856,105**	**19,276**
Services & Supplies					
862060 - Communications	8,141	2,992	4,000	**4,000**	-
862062 - Comm Microwave	-	-	-	**338**	338
862101 - Insurance - General	146,674	173,609	179,547	**267,235**	87,688
862120 - Maint Equip	28	416	-	**-**	-
862150 - Memberships	3,050	3,110	3,250	**3,250**	-
862170 - Office Expense	3,843	8,831	5,000	**5,930**	930
862187 - Education & Training	406	44	6,000	**3,000**	(3,000)
862189 - Prof/Spec Svcs - Other	83,169	59,858	238,265	**211,556**	(26,709)
862190 - Publ/Legal Notice	1,142	3,321	1,000	**1,000**	-
862230 - Info Tech Equip	3,498	335	4,000	**31,149**	27,149
862239 - Spec Dept Expense	22,282	21,745	22,000	**3,833**	(18,167)
862250 - Trans/Travel	63,694	50,781	60,000	**50,000**	(10,000)
862253 - Travel Out of County	2,683	736	4,500	**4,000**	(500)
Total Services & Supplies	**338,611**	**325,778**	**527,562**	**585,291**	**57,729**

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Protection Activity: Protection

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Other Charges					
863280 - Contr Other Agency	168,502	10,255	93,870	**93,870**	-
Total Other Charges	**168,502**	**10,255**	**93,870**	**93,870**	**-**
Total Net Appropriations	**1,409,145**	**1,094,014**	**1,458,261**	**1,535,266**	**77,005**
Total Net County Cost	**1,004,900**	**16,928**	**513,891**	**572,507**	**58,616**

AGRICULTURE DEPARTMENT

JIM DONNELLY, Agricultural Commissioner/Sealer of Weights & Measures

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

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AIR QUALITY MANAGEMENT DISTRICT

The mission of the Mendocino County Air Quality Management District is to protect and manage air quality, an essential public resource upon which the health of the community depends.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	961,432	1,308,669	1,294,045	**1,174,100**	(119,945)
Total Revenues	**961,432**	**1,308,669**	**1,294,045**	**1,174,100**	**(119,945)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	719,646	794,559	747,221	**926,525**	179,304
Total Services & Supplies	160,331	173,297	188,041	**175,436**	(12,605)
Total Other Charges	667,043	650,806	-	**5,000**	5,000
Total Fixed Assets	-	57,020	21,894	**62,000**	40,106
Total Operating Expenditures	**1,547,020**	**1,675,682**	**957,156**	**1,168,961**	**211,805**
Total Net Appropriations	**1,547,020**	**1,675,682**	**957,156**	**1,168,961**	**211,805**
NCC/Use of Fund Balance	**585,588**	**367,013**	**(336,889)**	**(5,139)**	**331,750**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
N/A	-	-	-
Total: General Fund	**-**	**-**	**-**
% of General Fund	**0.0%**	**0.0%**	**0.0%**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Air Quality Mgmt District	1,168,961	1,171,100	(2,139)
Total: Other Funds	**1,168,961**	**1,171,100**	**(2,139)**
TOTAL: ALL FUNDS	**1,168,961**	**1,171,100**	**(2,139)**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
N/A	-	-	-
Total: General Fund	**-**	**-**	**-**
OTHER FUNDS			
Dept. Programs			
Air Quality Mgmt Dist	9	9	9
Total: Other Funds	**9**	**9**	**9**
TOTAL: ALL FUNDS	**9**	**9**	**9**

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

BU 0327 - Air Quality Management District

Department Overview

The submitted Air Quality Management District (AQMD) budget takes into account succession planning. It includes filling one additional funded position, which is currently vacant: a Senior Air Quality Specialist. The former AQMD Program Manager position will be underfilled with an AQMD Program Coordinator. Changes to the District's Position Allocation Table are planned to support succession, maintain services and control costs. Staff cost of living and market comparison adjustments also continue.

PROGRAM OVERVIEW

- Stationary Source Permitting Program
- Stationary Source Inspection Program
- Complaint/Investigation Program
- Enforcement Program
- Ambient Air Monitoring Program
- Smoke Management/Open Burning Program
- Prescribed Burn Reporting and Monitoring Program
- Asbestos Program
- Grants Program to Reduce Diesel and Particulate Matter Emissions
- Air Toxics Hot Spots Program
- Administrative Services
- Planning Program

GOALS FOR FY 2021-22

- Collaborate with fire agencies to mitigate potential fire hazards while managing air quality by implementing the District's Smoke Management and Prescribed Burn Monitoring Programs
- Meet with stakeholders prior to presenting the Board with proposed modifications to the District's Regulation 2, Open Outdoor Burning
- Implement various Grants to manage air quality
- Improve District website to assist the public

ACCOMPLISHMENTS IN FY 2020-21

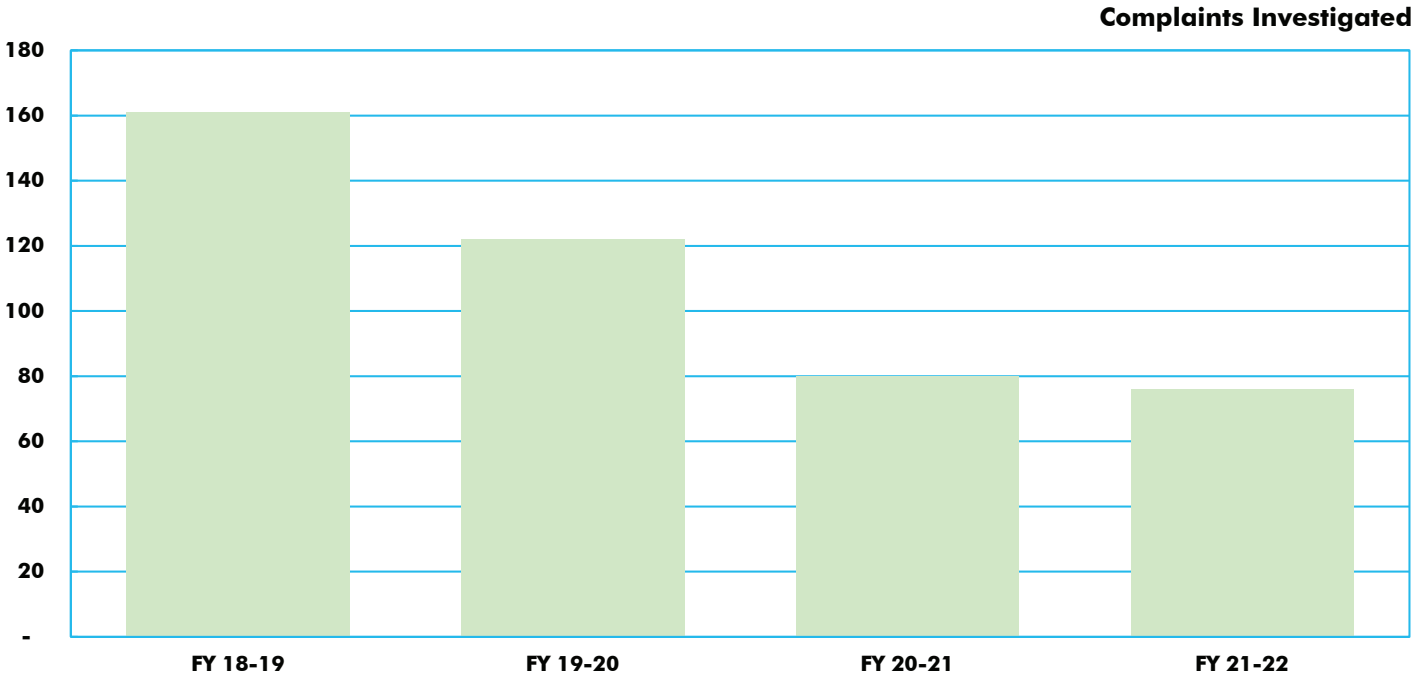
- Installed the District's new monitoring network software on our new server for more efficient State and Federal reporting. Replaced two failing ozone monitors. Relocated the particulate matter 2.5 monitor in Willits
- Collaborated with fire agencies to mitigate potential fire hazards while managing air quality by implementing the District's Smoke Management and Prescribed Burn Monitoring Programs
- Proposed modifications to the District's Regulation 2, Open Outdoor Burning, to better align with legal differences of authority in state law and current practices

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

BU 0327 - Air Quality Management District

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.

Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.

Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, emissions inventory, Air Quality Planning, and grants for emissions reduction projects.

Acct. 5397 State Subvention Funds – funds the cost associated with non-funded State mandated programs.

Services & Supplies

Acct. 2120 Repair and maintenance of the District's monitoring equipment at four locations throughout Mendocino County.

Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.

Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Air Quality Management District includes no additional positions. The Air Quality District Program Manager retired in April 2020. As a result, changes to the District's Position Allocation Table are planned to contain costs while maintaining services. Staff cost of living and market comparison adjustments are in process. If budget allows, one vehicle may be purchased to replace an aged vehicle.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

BU 0327 - Air Quality Management District

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3270 Mendo Co AQMD Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
822260 - Air Pollution Permit	286,447	314,203	280,000	**308,000**	28,000
822600 - Other Permit	17,963	16,839	10,000	**10,000**	-
822611 - Asbestos Rem Permit	3,200	5,425	2,500	**3,500**	1,000
822612 - Burn Permit	32,103	34,220	23,000	**30,600**	7,600
823200 - Other Court Fine	301	-	200	**500**	300
823300 - Forfeiture & Penalty	22,970	4,601	5,000	**5,000**	-
824100 - Interest	21,802	11,998	6,000	**6,000**	-
825150 - Motor Vehicle In Lieu	481,593	628,826	573,000	**625,000**	52,000
825397 - State Air Poll Subv	47,612	45,695	45,000	**45,000**	-
825490 - State Other	15,598	208,594	14,000	**20,000**	6,000
825670 - Federal Other	12,000	25,000	29,000	**29,000**	-
826390 - Other Charges	13,337	13,050	77,092	**83,000**	5,908
827600 - Other Sales	2,944	30	50	**500**	450
827700 - Other	3,563	190	2,500	**5,000**	2,500
Total Revenues	**961,432**	**1,308,669**	**1,067,342**	**1,171,100**	**103,758**
Salaries & Employee Benefits					
861011 - Regular Employees	424,029	465,244	505,091	**527,966**	22,875
861012 - Extra Help	3,361	1,461	15,540	**10,123**	(5,417)
861013 - Overtime Reg Emp	12,896	19,063	12,461	**17,138**	4,677
861021 - Co Cont Retirement	128,617	139,896	166,892	**181,774**	14,882
861022 - Co Cont OASDI	25,651	28,421	30,963	**32,320**	1,357
861023 - Co Cont Medicare	6,048	6,668	7,407	**7,564**	157
861024 - Co Cont Retire Incr	41,697	39,175	40,196	**40,510**	314
861030 - Co Cont Health Ins	58,252	75,574	80,192	**90,619**	10,427
861031 - Co Cont Unemp Ins	517	380	517	**586**	69
861035 - Co Cont Workers Comp	18,579	18,677	18,579	**17,925**	(654)
Total Salaries & Employee Benefits	**719,646**	**794,559**	**877,838**	**926,525**	**48,687**
Services & Supplies					
862050 - Clothing/Pers Items	212	-	500	**500**	-
862060 - Communications	10,868	11,453	10,000	**10,000**	-
862090 - Household Expense	4,103	3,228	4,800	**6,000**	1,200
862101 - Insurance - General	3,240	2,021	2,384	**2,678**	294
862120 - Maint - Equip	7,078	4,093	8,000	**8,000**	-
862130 - Maint - Strc/Impr/Grnd	-	-	500	**500**	-
862150 - Memberships	850	-	1,000	**1,000**	-
862170 - Office Expense	10,809	14,429	10,000	**12,000**	2,000
862183 - Legal Fees	25,174	41,999	43,000	**43,000**	-
862187 - Education & Training	499	-	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	19,912	28,334	18,000	**12,000**	(6,000)
862190 - Publ/Legal Notice	259	1,251	500	**500**	-

BUDGET UNIT DETAIL Schedule 15 (cont.)

Function: - Activity: -

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862194 - A-87 Costs	39,723	27,537	28,000	**28,000**	-
862210 - Rent/Lease Bldg Grds	24,902	25,456	27,000	**28,000**	1,000
862220 - Small Tool/Instrument	552	42	1,000	**1,000**	-
862230 - Info tech Equip	-	5,935	-	**10,058**	10,058
862239 - Spec Dept Expense	1,659	841	1,000	**1,000**	-
862250 - Trans/Travel	3,315	1,484	3,500	**2,700**	(800)
862253 - Travel Out of County	2,012	420	2,500	**2,500**	-
862260 - Utilities	5,164	4,774	5,000	**5,000**	-
Total Services & Supplies	**160,331**	**173,297**	**167,684**	**175,436**	**7,752**
Other Charges					
863113 - Pmt Other Gov Agency	4,994	-	5,000	**5,000**	-
863136 - Motor Vehicle Prog Grant	662,049	650,806	-	**-**	-
Total Other Charges	**667,043**	**650,806**	**5,000**	**5,000**	**-**
Fixed Assets					
864370 - Equipment	-	57,020	17,000	**62,000**	45,000
Total Fixed Assets	**-**	**57,020**	**17,000**	**62,000**	**45,000**
Total Net Appropriations	**1,547,020**	**1,675,682**	**1,067,522**	**1,168,961**	**101,439**
Total Fund Balance Contribution	**585,587**	**367,013**	**180**	**(2,139)**	**(2,319)**

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

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ALTERNATE DEFENDER

The Alternate Defender's Mission Statement is "The Noblest Motive is the Public Good." It is the Alternates Defender's duty is to remain committed to protecting the constitutional rights of every individual that is represented through zealous advocacy and presence in every court and at every court hearing. The Alternate Defender is here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	-	-	-	**-**	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Salaries & Employee Benefits	883,351	814,753	888,814	**994,380**	105,566
Total Services & Supplies	31,858	20,213	25,993	**66,218**	40,225
Total Operating Expenditures	**915,209**	**834,966**	**914,807**	**1,060,598**	**145,791**
Total Net Appropriations	**915,209**	**834,966**	**914,807**	**1,060,598**	**145,791**
NCC/Use of Fund Balance	**915,209**	**834,966**	**914,807**	**1,060,598**	**145,791**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Alternate Defender	786,112	-	786,112
Total: General Fund	**786,112**	**-**	**786,112**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**786,112**	**-**	**786,112**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 18-19	FY 19-20	FY 20-21
Alternate Defender	6.5	6.5	6.5
Total: General Fund	**6.5**	**6.5**	**6.5**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**6.5**	**6.5**	**6.5**

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

BU 2085 - Alternate Defender

THE MENDOCINO COUNTY ALTERNATE DEFENDER OFFICE WAS ESTABLISHED IN 1998 TO AVOID THE EXCESSIVE COSTS OF THE COURTS APPOINTING PRIVATE COUNSEL WHEN THE PUBLIC DEFENDER'S OFFICE CANNOT REPRESENT A PERSON. THE DEPARTMENT REPRESENTS DEFENDANTS IN ALL THE SAME TYPES OF CASES AS THE PUBLIC DEFENDER'S OFFICE DOES PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE SECTION 27706. THE COURTS APPOINT THE ALTERNATE DEFENDER OFFICE WHERE THE PUBLIC DEFENDER DECLARES A CONFLICT OR WHERE MULTIPLE DEFENDANTS ARE CHARGED IN THE SAME PROCEEDING. THE DEPARTMENT HANDLES ALL ASPECTS OF REPRESENTATION OF INDIGENT PERSONS ACCUSED OF CRIME -FROM LOW-LEVEL CHARGES TO MURDER CHARGES - OR THOSE WHO ARE MENTALLY ILL AND WHO ARE SUBJECT TO CONSERVATORSHIP PROCEEDINGS UNDER WELFARE AND INSTITUTIONS CODE SECTION 602 ET SEQ. THE ALTERNATE DEFENDER IS ALSO APPOINTED BY THE COURT IN CIVIL CASES SUCH AS FAMILY LAW OR CHILD SUPPORT MATTERS, WHERE LITIGANTS ARE FACING JAIL SENTENCES FOR CONTEMPT OF COURT FOR DISOBEYING A COURT ORDER OR FAILING TO MAKE CHILD SUPPORT PAYMENTS. THE DEPARTMENT ALSO REPRESENTS PERSONS WHO PETITION FOR THE RESTORATION OF RIGHTS, APPLICATIONS FOR PARDONS, PERSONS ALLEGED TO BE SEXUALLY VIOLENT PREDATORS, OR MENTALLY DISORDERED SEX OFFENDERS. OUR ATTORNEYS ALSO PARTICIPATE IN DRUG AND BEHAVIORAL HEALTH COURTS WITH OUR CLIENTS. WE REPRESENT AND COUNSEL OUR CLIENTS AS WE MONITOR THEIR PROGRESS IN EACH OF THOSE TREATMENT PROGRAMS.

WE PROVIDE CONSTITUTIONALLY MANDATED LEGAL REPRESENTATION BY COURT APPOINTMENT TO INDIGENT AND ALSO OFTEN OTHERWISE DISADVANTAGED PEOPLE. WE PROTECT THE CONFIDENCES AND CONSTITUTIONAL AND STATUTORY RIGHTS OF EACH OF OUR CLIENTS. OUR ATTORNEYS AND SUPPORT STAFF ARE SOME OF THE MOST EXPERIENCED IN THE FIELD OF CRIMINAL DEFENSE OF ANY COUNTY LAW OFFICE.

PROGRAM OVERVIEW

- Adult and Juvenile Indigent Defense
- Drug Court and Behavioral Health Court
- Civil cases as appointed by Courts
- Investigations on Appointed Cases
- Legal Staff Services

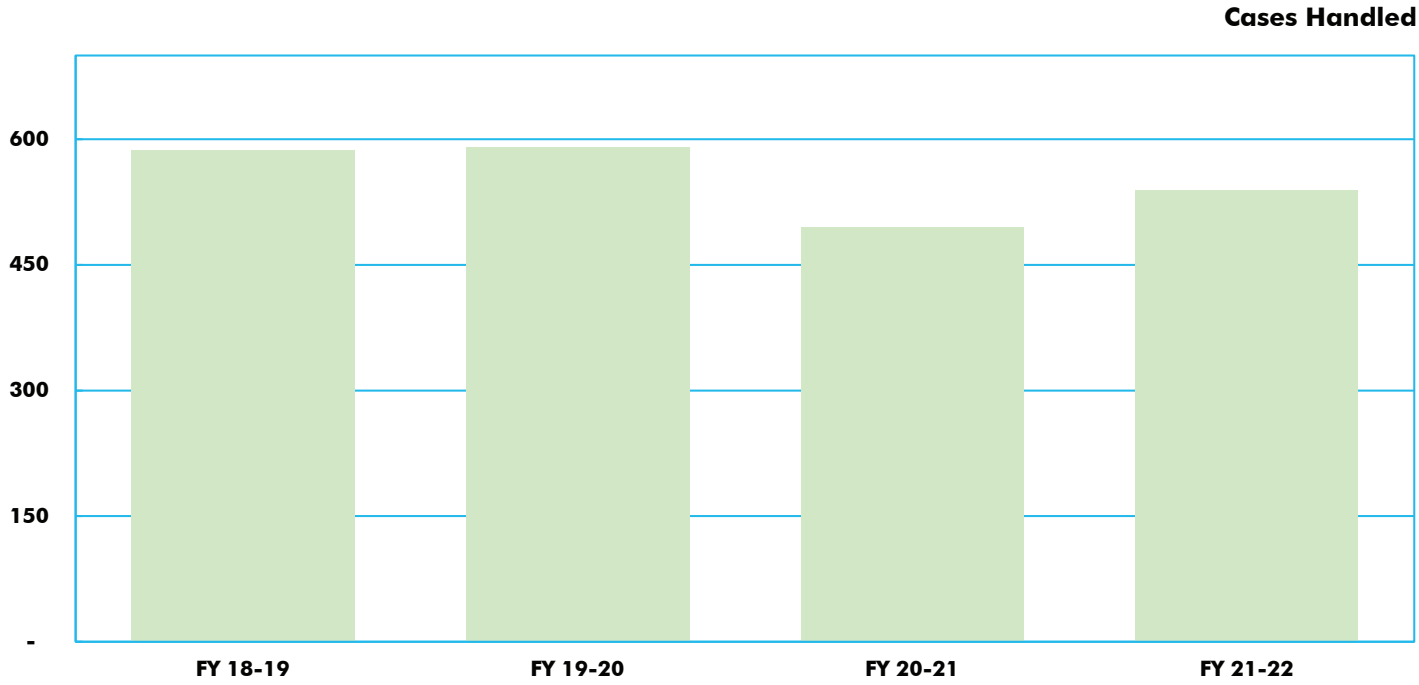
ACCOMPLISHMENTS IN FY 2020-21

- Completed exhaustive and detailed work on attempted murder and numerous most serious strike cases that had been pending for a period of time. Conducted two jury trials in a serious strike case to successful conclusion, the case being dismissed.
- Oversaw Drug Court clients' participation in program and clients' participation in Behavior Health Court Program.
- Participated in Mock Trial court for high school Mock Trial teams.

GOALS FOR FY 2021-22

- To continue to engage in professional training to effect efficient, dedicated and thorough representation for each of our clients
- To acquire staff attorney to replace a longstanding staff member who is leaving the office. To maintain staff sufficient to meet the courts' expectation of availability to cover courtrooms while performing within the structure of our budget.
- To maintain a strong working relationship with agencies within the criminal justice system and to participate in community programs, such as the Mock Trial program; thus informing the public about the legal system.
- To assist clients in their endeavors to complete Drug and/or Behavior Health Court requirements to improve their lives and minimize or eliminate future contact with the criminal justice system. To acquire a part-time attorney and part time staff assistant and additional educational and IT and other supportive materials allowed by the grant funded by the State of California Board of State and Community Corrections.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.

Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or re-evaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-*Office Expense*, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased Salary & Employee Benefits due to negotiated wage increases.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

BU 2085 - Alternate Defender

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Salaries & Employee Benefits					
861011 - Regular Employees	580,245	529,161	408,784	**644,497**	235,713
861013 - Overtime Reg Emp	129	-	-	**-**	-
861021 - Co Cont Retirement	168,478	157,721	187,465	**219,502**	32,037
861022 - Co Cont OASDI	33,685	31,074	33,962	**35,981**	2,019
861023 - Co Cont Medicare	8,134	7,514	8,411	**9,047**	636
861024 - Co Cont Retire Incr	50,447	42,203	42,018	**39,856**	(2,162)
861030 - Co Cont Health Ins	40,793	45,574	42,736	**44,462**	1,726
861031 - Co Cont Unemp Ins	371	326	328	**325**	(3)
861035 - Co Cont Workers Comp	1,069	1,180	997	**710**	(287)
Total Salaries & Employee Benefits	**883,351**	**814,753**	**724,701**	**994,380**	**269,679**
Services & Supplies					
862060 - Communications	456	946	1,000	**800**	(200)
862101 - Insurance - General	2,207	1,944	2,449	**1,944**	(505)
862110 - Jury/Witness Expense	-	-	650	**650**	-
862150 - Memberships	2,603	1,958	3,000	**2,500**	(500)
862170 - Office Expense	12,550	13,577	20,700	**18,000**	(2,700)
862187 - Education & Training	1,122	550	3,000	**1,000**	(2,000)
862189 - Prof/Spec Svcs - Other	9,409	256	27,112	**25,000**	(2,112)
862230 - Info Tech Equip	-	-	-	**12,824**	12,824
862239 - Spec Dept Expense	27	-	-	**-**	-
862250 - Trans/Travel	1,980	715	1,500	**1,500**	-
862253 - Travel Out of County	1,504	267	2,000	**2,000**	-
Total Services & Supplies	**31,858**	**20,213**	**61,411**	**66,218**	**4,807**
Total Net Appropriations	**915,209**	**834,967**	**786,112**	**1,060,598**	**274,486**
Total Net County Cost	**915,209**	**834,967**	**786,112**	**1,060,598**	**274,486**

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ANIMAL CARE

To serve the citizens of Mendocino County by providing animal regulation services that promote public safety, health, responsible pet ownership and delivers these services in a timely, courteous, professional and cost effective manner.

ANIMAL CARE

RICHARD MOLINARI, Director
BU 2860 - Animal Care

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	584,029	738,130	770,653	**791,350**	20,697
Total Operating Transfers In	2,549	74,973	13,194	**-**	(13,194)
Total Revenues	**586,578**	**813,103**	**783,847**	**791,350**	**7,503**
Appropriations - All Funds					
Total Salaries & Employee Benefits	993,062	113,231	1,161,388	**1,257,531**	96,143
Total Services & Supplies	596,420	456,377	251,432	**498,313**	246,881
Total Operating Expenditures	**1,589,482**	**569,608**	**1,412,820**	**1,755,844**	**343,024**
Total Intrafund Transfers	(9,548)	-	-	**-**	-
Total Operating Transfers Our	2,549	74,973	13,194	**-**	(13,194)
Total Transfers & Reimb.	**(6,999)**	**74,973**	**13,194**	**-**	**(13,194)**
Total Net Appropriations	**1,582,483**	**644,581**	**1,426,014**	**1,755,844**	**329,830**
NCC/Use of Fund Balance	**995,905**	**(168,522)**	**642,167**	**964,494**	**322,327**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Animal Care	1,755,844	791,350	964,494
Total: General Fund	**1,755,844**	**791,350**	**964,494**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Mobile Spay & Neuter Program	84,040	127,250	(43,210)
Total: Other Funds	**84,040**	**127,250**	**(43,210)**
TOTAL: ALL FUNDS	**1,839,884**	**918,600**	**921,284**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Animal Care	6.5	13	13
Total: General Fund	**6.5**	**13**	**13**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**6.5**	**13**	**13**

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2860 - Animal Care

Budget Unit Overview

The Animal Care Services program areas include: Shelter Services provides; education outreach, adoption, volunteer opportunities, fostering, lost & found services, feral cat trap-neuter-return programs and dog licensing. Additional services and community supports are available through Clinic Services providing; veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay & neuter options to the local animal rescue groups and low income animal owners.

PROGRAM OVERVIEW

- Clinic Services
- Shelter Services

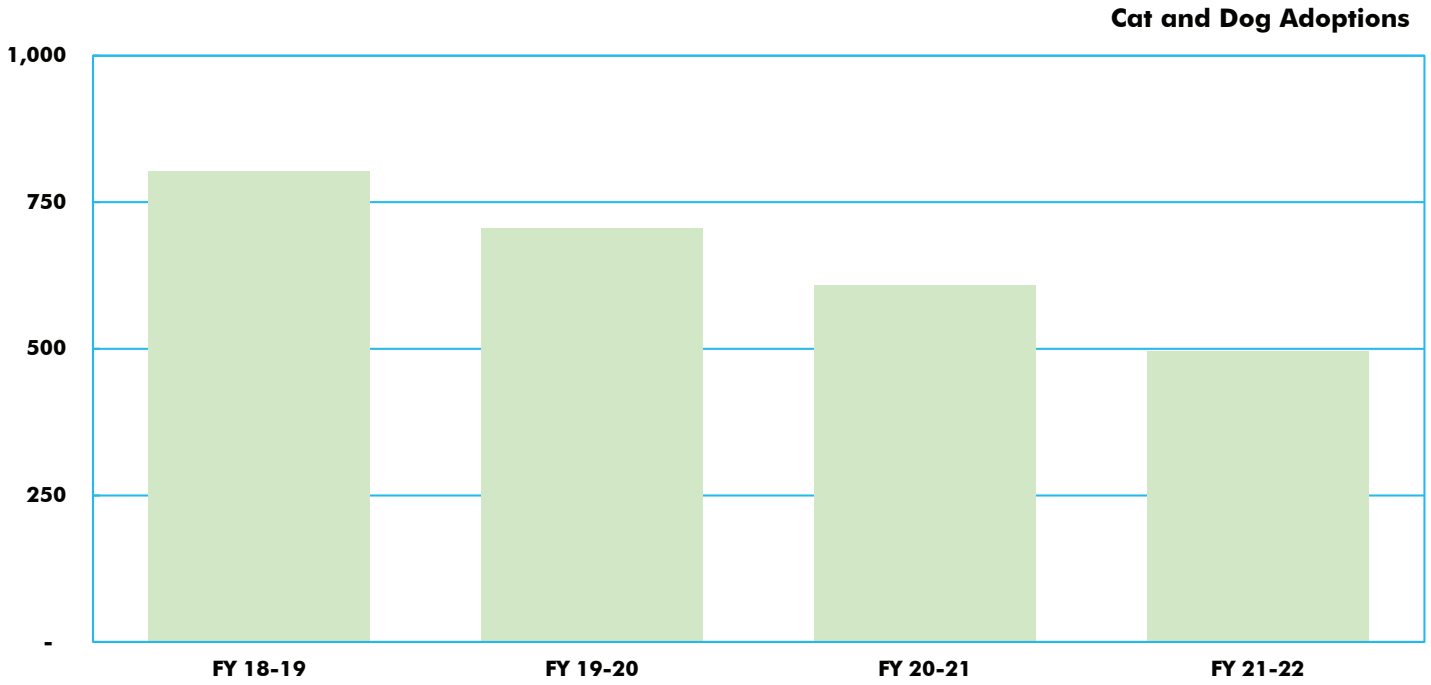
ACCOMPLISHMENTS IN FY 2020-21

- A total of 10,288 Dog Licenses were sold in FY20-21
- In FY 20-21 the Animal Shelter outcomed 1093 animals through adoption, return to owners and transfers to rescue organizations resulting in a live release rate of 92%.
- In FY20-21 the Clinic performed 1046 spay & neuter surgeries for shelter & client animals.
- In FY20-21 the Clinic administered a total of 2083 vaccinations.
- Received a $30,000 grant from PetSmart Charities for the altering of approximately (300) tribal reservation animals.

GOALS FOR FY 2021-22

- Continue pursuing the transition of the Animal Control Unit from the Sheriff Department to Animal Care Services prior to or on July 1, 2022.
- Continue creating a Wildlife Exclusion Services program to include training all the Animal Control Officers prior to or on July 1, 2022.
- Maintain an 90% or higher live animal release rate.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6240 Animal adoptions, impounds, board and care, and associated fees.
Acct. 6242 Domestic animal control services with the cities of Ukiah and Willits.
Acct. 6390 Spay and neuter services.

Services & Supplies

Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.
Acct. 2189 Provides mandatory veterinary services in the Spay & Neuter Clinic and boarding contracts for larger animals.
Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2860 - Animal Care

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
822100 - Animal License	340,289	339,121	415,000	**415,000**	-
823300 - Forfeiture & Penalty	-	(1)	-	**-**	-
826240 - Humane Services	104,849	80,089	130,000	**110,000**	(20,000)
826241 - Incinerator Service	4,041	4,234	4,000	**4,000**	-
826242 - Dom Animal Care	(246,561)	33,598	77,500	**50,800**	(26,700)
826390 - Other Charges	209,932	164,686	76,000	**79,800**	3,800
827600 - Other Sales	-	60	-	**-**	-
827700 - Other		150	-	**-**	-
827707 - Donation	3,327	2,931	4,500	**4,500**	-
827802 - Oper Transfer In	2,549		-	**-**	-
Total Revenues	**418,427**	**624,868**	**707,000**	**664,100**	**(42,900)**
Salaries & Employee Benefits					
861011 - Regular Employees	534,730	586,540	574,838	**698,537**	123,699
861012 - Extra Help	74,587	81,880	91,747	**34,486**	(57,260)
861013 - Overtime Reg Emp	10,171	5,719	10,000	**15,000**	5,000
861021 - Co Cont Retirement	147,525	170,731	196,571	**231,443**	34,872
861022 - Co Cont OASDI	33,084	35,633	38,700	**42,393**	3,693
861023 - Co Cont Medicare	8,845	9,535	10,381	**10,414**	33
861024 - Co Cont Retire Incr	41,331	39,098	36,937	**32,483**	(4,454)
861030 - Co Cont Health Ins	47,694	71,369	74,523	**70,988**	(3,535)
861031 - Co Cont Unemp Ins	3,175	2,609	1,771	**3,543**	1,772
861035 - Co Cont Workers Comp	77,260	101,471	122,402	**118,244**	(4,158)
Total Salaries & Employee Benefits	**978,402**	**1,104,584**	**1,157,870**	**1,257,531**	**99,661**
Services & Supplies					
862060 - Communications	5,572	5,950	5,400	**5,560**	160
862062 - Comm Microwave	-	-	-	**338**	338
862101 - Insurance - General	10,104	11,521	15,301	**19,136**	3,835
862120 - Maintenance Equip	2,116	931	4,000	**3,800**	(200)
862140 - Med Dntl & Lab Supplies	93,432	87,500	87,500	**87,500**	-
862150 - Memberships	900	466	500	**500**	-
862170 - Office Expense	22,979	26,944	23,500	**24,500**	1,000
862185 - Medical/Dental Svcs	1,311	641	-	**-**	-
862187 - Education & Training	900	99	4,500	**4,500**	-
862189 - Prof/Spec Svcs - Other	123,717	71,865	136,500	**120,000**	(16,500)
862190 - Publ/Legal Notice	481	-	500	**500**	-
862230 - Info Tech Equip	-	-	-	**27,786**	27,786
862239 - Spec Dept Expense	176,583	77,748	102,050	**99,050**	(3,000)
862250 - Trans/Travel	6,671	10,015	12,000	**11,100**	(900)
862253 - Travel Out of County	711	1,908	1,000	**1,000**	-
Total Services & Supplies	**445,478**	**295,589**	**392,751**	**405,271**	**12,520**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Other Protection

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(9,548)	-	-	-	-
865802 - Operating Transfer Out	-	74,973	-	-	-
Total Expend Transfer & Reimb	**(9,548)**	**74,973**	**-**	**-**	**-**
Total Net Appropriations	**1,414,331**	**1,475,147**	**1,550,621**	**1,662,802**	**112,181**
Total Net County Cost	**995,904**	**850,279**	**843,621**	**998,702**	**155,081**

ANIMAL CARE

RICHARD MOLINARI, Director

Animal Care Services

BU 2861 - Mobile Spay and Neuter Program

Budget Unit Overview

The Mobile Spay & Neuter Caravan provides low cost spay & neuter, microchipping, vaccinations & dog licensing services for residents and their pets in remote areas of Mendocino County. While conducting spay & neuter surgery clinics & vaccination clinics the Mobile Spay & Neuter Caravan staff educates pet owners on responsible pet ownership.

PROGRAM OVERVIEW

- Mobile Spay & Neuter Services

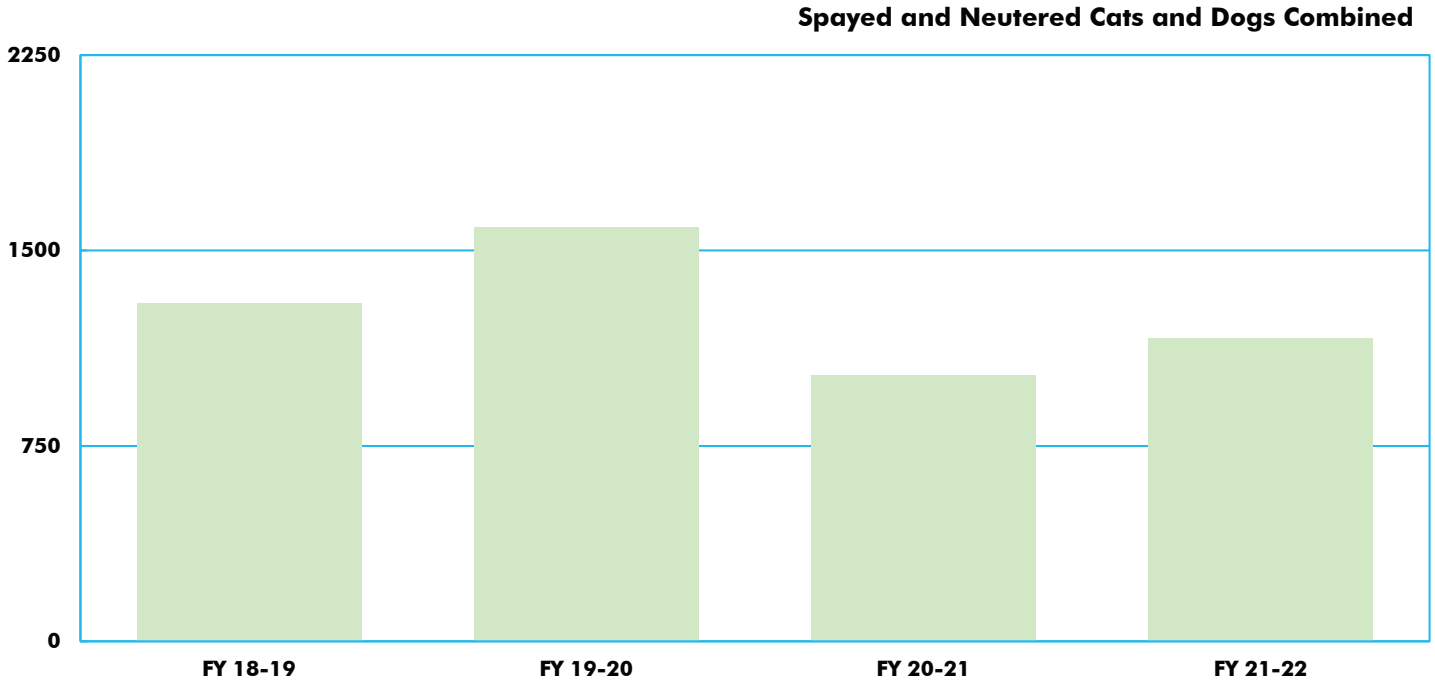
ACCOMPLISHMENTS IN FY 2020-21

- The Mobile Spay & Neuter Caravan spayed & neutered 1165 dogs & cats in FY20-21.
- A total of 754 rabies & 640 other medical vaccinations were administered to dogs & cats via Mobile Spay & Neuter Caravan in FY20-21.
- The Mobile Spay & Neuter Caravan staff held numerous feral cat spay & neuter events held at the Animal Shelter in FY20-21. This resulted in over 200 feral cats being altered.
- Approximately 821 dogs & cats were implemented with microchips via the Mobile Spay & Neuter Caravan in FY20-21.

GOALS FOR FY 2021-22

- Continue to increase the sales of the required Mendocino County Dog License & optional microchips for dog owners on surgery & vaccination dates.
- Participate in numerous preemptive spay & neuter birthing events with the Animal Care Services Clinics.
- Conduct several state mandated "at cost" rabies vaccination clinics for animal owners in remote locations within the county.
- Continue to provide spay & neuter services for the tribal reservation animals with the assistance of the newly acquired $30,000 - PetSmart Charities Grant.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Revenue received from spay and neuter services.

Expenditure Transfer & Reimbursement

Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2861 - Mobile Spay and Neuter Program

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Fund: 1213 Mobile Spay/Neuter Program **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
822100 - Animal License	13,490	11,604	15,000	**15,000**	-
824100 - Interest	97	(232)	200	**200**	-
826240 - Humane Services	6,700	2,970	4,000	**4,000**	-
826390 - Other Charges	147,055	98,177	87,050	**87,050**	-
827700 - Other	-	-	250	**20,250**	20,000
827707 - Donation	809	742	750	**750**	-
827802 - Operating Transfer In	-	74,973	-	**-**	-
Total Revenues	**168,151**	**188,235**	**107,250**	**127,250**	**20,000**
Salaries & Employee Benefits					
861012 - Extra Help	14,450	27,054	33,405	**-**	(33,405)
861022 - Co Cont OASDI	210	392	484	**-**	(484)
Total Salaries & Employee Benefits	**14,660**	**27,447**	**33,889**	**-**	**(33,889)**
Services & Supplies					
862060 - Communications	655	600	650	**675**	25
862101 - Insurance - General	82	94	113	**115**	2
862120 - Maintenance - Equip	-	10,620	3,000	**3,000**	-
862140 - Med Dntl & Lab Supls	34,901	32,569	37,500	**39,000**	1,500
862170 - Office Expense	46	596	900	**900**	-
862189 - Prof/Spec Svcs - Other	28,187	18,713	56,000	**32,500**	(23,500)
862239 - Spec Dept Expense	87,070	95,872	5,500	**5,750**	250
862250 - Trans/Travel	-	1,723	2,000	**2,100**	100
Total Services & Supplies	**150,942**	**160,788**	**105,663**	**84,040**	**(21,623)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	2,549	-	-	**-**	-
Total Expend Transfer & Reimb	**2,549**	**-**	**-**	**-**	**-**
Total Net Appropriations	**168,151**	**188,235**	**139,552**	**84,040**	**(55,512)**
Total Fund Balance Contribution	**-**	**-**	**32,302**	**(43,210)**	**(75,512)**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

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ASSESSOR-CLERK-RECORDER'S OFFICE

The mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	764,300	736,988	1,076,732	**701,200**	(375,532)
Total Operating Transfers In	-	-	17,034	**45,850**	28,816
Total Revenues	**764,300**	**736,988**	**1,093,766**	**747,050**	**(346,716)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,827,992	1,953,443	2,024,181	**2,465,673**	441,492
Total Services & Supplies	342,862	428,830	519,626	**850,217**	330,591
Total Fixed Assets	-	-	38,713	**2,000**	(36,713)
Total Operating Expenditures	**2,170,854**	**2,382,273**	**2,582,520**	**3,317,890**	**735,370**
Total Intrafund Transfers	-	-	-	**-**	-
Total Operating Transfers Out	-	-	-	**45,850**	45,850
Total Transfers & Reimb.	**-**	**-**	**-**	**45,850**	**45,850**
Total Net Appropriations	**2,170,854**	**2,382,273**	**2,582,520**	**3,363,740**	**781,220**
NCC/Use of Fund Balance	**1,406,554**	**1,645,285**	**1,488,754**	**2,616,690**	**1,127,936**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Assessor	2,064,479	20,000	2,044,479
Clerk-Recorder	394,500	484,250	(89,750)
Elections	835,111	102,500	732,611
Total: General Fund	**3,294,090**	**606,750**	**2,687,340**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Micrographics	35,600	36,000	(400)
Property Characteristics	-	27,500	(27,500)
Recorder's Modernization	10,850	76,800	(65,950)
Total: Other Funds	**46,450**	**140,300**	**(93,850)**
TOTAL: ALL FUNDS	**3,340,540**	**747,050**	**2,593,490**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Assessor	20	20	21
Elections	3	3	3
Clerk Recorder	4	3	4
Total: General Fund	**27**	**26**	**28**
OTHER FUNDS Dept. Programs			
Micrographics	1	1	0
Total: Other Funds	**1**	**1**	**0**
TOTAL: ALL FUNDS	**28**	**27**	**28**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1120 - Assessor

Department Overview

The Assessor's Division of the Office of the Assessor-Clerk-Recorder provides the following: Assessment Roll and Assessee Services - responds to all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; all real property roll corrections, including current mailing addresses and mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications: Business Personal Property Unit - appraises all taxable business property; audits business property accounts, as well as assisting with business property assessment appeals cases: Exemptions Unit - researches and processes all requests for homeowners' exemptions and veterans' exemptions, including institutional exemptions: Mapping Unit - maintains the mapping system that inventories all real property within Mendocino County: Real Property Unit - appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County.

PROGRAM OVERVIEW

- Assessor - BU 1120
- Assessor's Property Characteristics - BU 1122
- Clerk-Recorder - BU 1941
- Elections - BU 1410
- Micrographics - BU 1944
- Recorder's Modernization - BU 1942

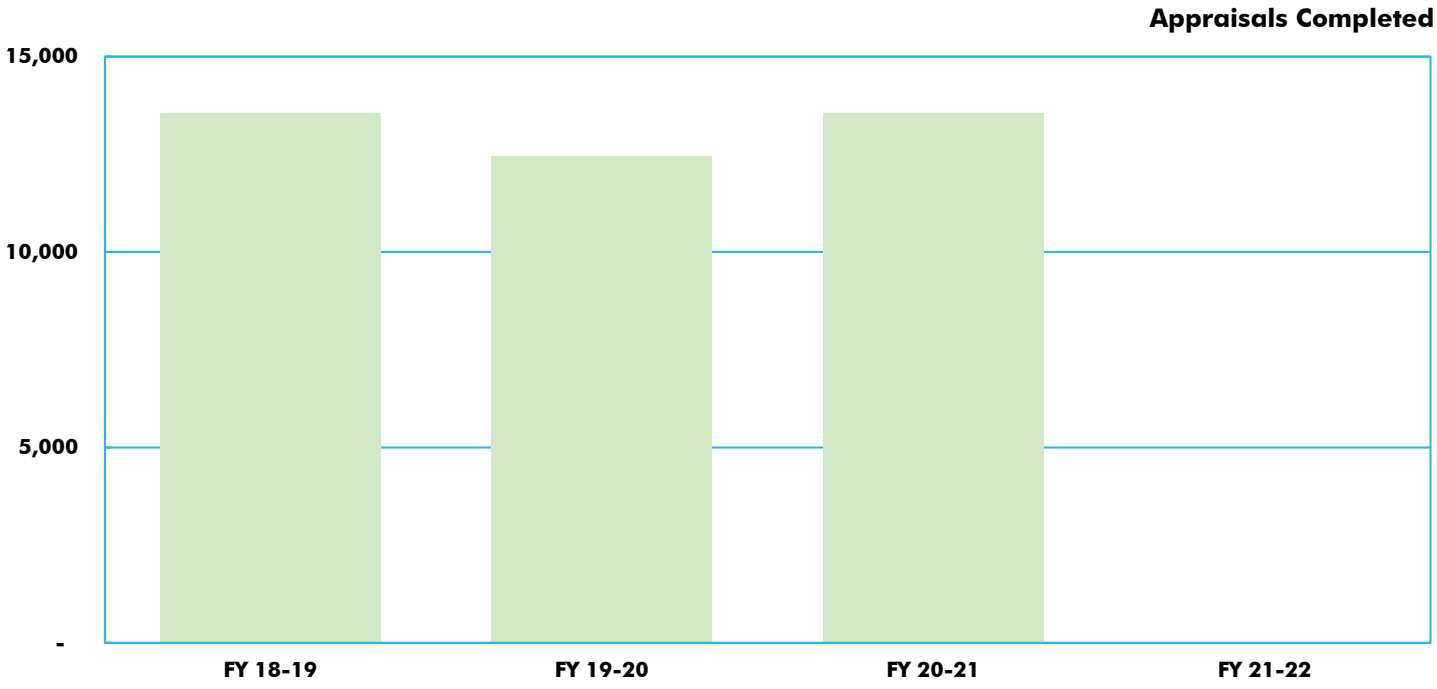
ACCOMPLISHMENTS IN FY 2020-21

- 2,300+ business owners filed their business property statements electronically, which drastically reduced printing & postage costs.
- Continue to partner with vendor to utilize ParcelQuestOnline to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current free photography at no charge to the County.
- Continue to make forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.

GOALS FOR FY 2021-22

- Complete conversion of our new property system.
- Deliver the annual roll to the County Auditor-Controller by June 30.
- Continue to discover and locate all assessable property in the County.
- Maintain a fully staffed office.
- Perform mandatory audits of business personal property and fixtures.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.

Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

Services & Supplies

Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in Salaries and Benefits due to the addition of Assistant Assessor position.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1120 - Assessor

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
826390 - Other Charges	11,540	10,715	-	**11,000**	11,000
827600 - Other Sales	8,933	8,907	12,000	**9,000**	(3,000)
827602 - Sale of Map - Assr	843	(1)	2,500	**-**	(2,500)
827802 - Oper Transfer In	-	-	91,687	**-**	(91,687)
Total Revenues	**21,316**	**19,621**	**106,187**	**20,000**	**(86,187)**
Salaries & Employee Benefits					
861011 - Regular Employees	841,558	900,347	1,078,566	**1,111,455**	32,889
861013 - Overtime Reg Emp	3,150	3,388		**-**	-
861021 - Co Cont Retirement	248,262	273,124	350,425	**403,004**	52,579
861022 - Co Cont OASDI	49,511	51,908	63,632	**70,149**	6,517
861023 - Co Cont Medicare	11,682	12,365	14,936	**16,527**	1,591
861024 - Co Cont Retire Incr	75,907	67,090	69,016	**64,823**	(4,193)
861030 - Co Cont Health Ins	91,278	140,891	165,926	**171,208**	5,282
861031 - Co Cont Unemp Ins	3,697	3,366	4,589	**3,765**	(824)
861035 - Co Cont Workers Comp	2,904	2,470	2,056	**1,039**	(1,017)
Total Salaries & Employee Benefits	**1,327,950**	**1,454,950**	**1,749,146**	**1,841,970**	**92,824**
Services & Supplies					
862060 - Communications	2,214	2,218	2,000	**2,600**	600
862101 - Insurance - General	5,007	8,165	8,298	**24,606**	16,308
862120 - Maint - Equip	531	5,604	5,000	**5,800**	800
862150 - Memberships	890	890	1,100	**1,000**	(100)
862170 - Office Expense	28,819	32,602	40,000	**35,000**	(5,000)
862187 - Education & Training	195	1,075	5,000	**5,000**	-
862189 - Prof & Special Services	-	-	-	**90,854**	90,854
862190 - Publ & Legal Notices	95	-	-	**-**	-
862230 - Info Tech Equip	-	-	-	**25,649**	25,649
862239 - Spec Dept Expense	1,236	66	-	**-**	-
862250 - Trans/Travel	3,544	4,648	30,000	**30,000**	-
862253 - Travel Out of County	1,478	2,140	2,000	2,000	-
Total Services & Supplies	**44,007**	**57,409**	**93,398**	**222,509**	**129,111**
Total Net Appropriations	**1,371,957**	**1,512,358**	**1,842,544**	**2,064,479**	**221,935**
Total Net County Cost	**1,350,641**	**1,492,737**	**1,736,357**	**2,044,479**	**308,122**

BU 1122 - Assessor's Property Characteristics

Budget Unit Overview

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4100 Interest on fund balance.

Acct. 7600 Fees collected from sale of property characteristic information.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase revenue to be in line with previous years.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1122 - Assessor's Property Characteristics

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	3,208	4,306	-	**1,000**	1,000
827600 - Other Sales	23,372	26,388	26,449	**26,500**	51
Total Revenues	**26,580**	**30,695**	**26,449**	**27,500**	**1,051**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	91,687	**-**	(91,687)
Total Expend Transfer & Reimb	**-**	**-**	**91,687**	**-**	**(91,687)**
Total Net Appropriations	**-**	**-**	**91,687**	**-**	**(91,687)**
Total Fund Balance Contribution	**(26,580)**	**(30,695)**	**65,238**	**(27,500)**	**(92,738)**

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1410 - Elections

Budget Unit Overview

The overall mission of the Elections Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the County with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections Division also administers and conducts all Federal, State, County, school district and Special District elections, and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center, and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

PROGRAM OVERVIEW

- Administers and Conducts Elections
- Filings for Campaigns
- Voter Registration

GOALS FOR FY 2021-22

- Research / Purchase digital signature verification equipment to integrate with our Election Management System.
- Conduct fair and impartial elections
- Produce accurate election results in a timely manner
- Remain fully staffed and able to assist the public in their registration and voting needs.

ACCOMPLISHMENTS IN FY 2020-21

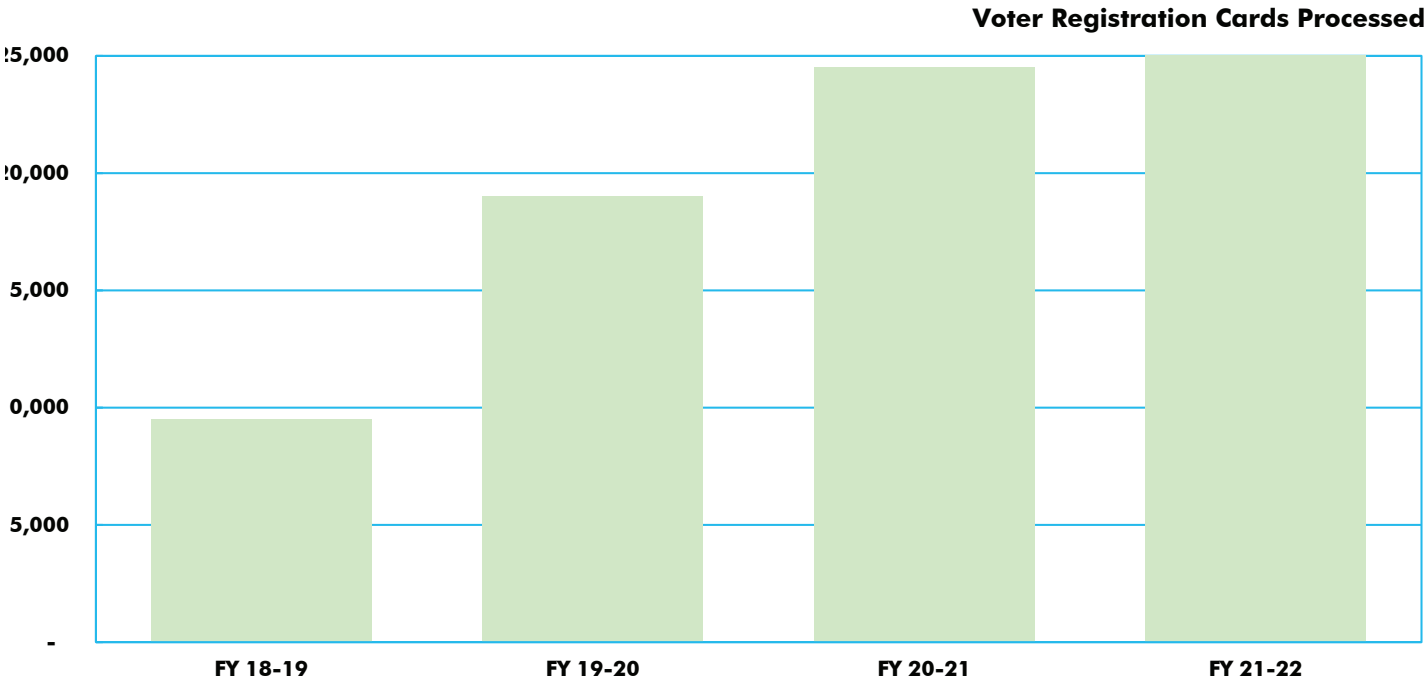
- Successfully and safely completed the November 2020 Presidential General Election with our new Election Tabulation System amongst the COVID pandemic.
- Able to secure additional equipment with State and Federal funding.
- Able to purchase an automatic letter opener which sped up processing time for the vote by mail ballots.
- Successfully able to update our unofficial results between the Election Night Final report and Election Certification.
- Continue to make voter registration readily available to all who are eligible to vote.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1410 - Elections

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6140 Reimbursement for elections.

Services & Supplies

Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in appropriations and revenue due to reimbursements from Help America Vote Act (HAVA) and State and Federal Election System Programs. Increase in contracts due to mandated UOCAVA requirements. Increased costs to produce election during COVID.

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826140 - Election Services	171,520	118,943	86,800	**102,500**	15,700
826390 - Other Charges	-	-	-	**-**	-
827802 - OPerating Transfer In	-	-	-	**-**	-
Total Revenues	**171,520**	**118,943**	**86,800**	**102,500**	**15,700**
Salaries & Employee Benefits					
861011 - Regular Employees	138,789	131,938	149,224	**163,815**	14,591
861012 - Extra Help	29,836	20,607	25,000	**90,297**	65,297
861013 - Overtime Reg Emp	1,588	1,512	-	**-**	-
861021 - Co Cont Retirement	34,643	37,408	48,408	**57,499**	9,091
861022 - Co Cont OASDI	8,421	7,791	8,836	**9,650**	814
861023 - Co Cont Medicare	2,425	2,137	2,067	**2,257**	190
861024 - Co Cont Retire Incr	10,371	9,184	7,954	**7,191**	(763)
861030 - Co Cont Health Ins	7,435	20,037	34,326	**24,760**	(9,566)
861031 - Co Cont Unemp Ins	1,677	2,080	2,235	**1,680**	(555)
861035 - Co Cont Workers Comp	997	748	915	**804**	(111)
Total Salaries & Employee Benefits	**236,183**	**233,441**	**278,965**	**357,953**	**78,988**
Services & Supplies					
862060 - Communications	51	(34)	250	**375**	125
862101 - Insurance - General	601	690	855	**1,204**	349
862120 - Maint - Equip	-	-	500	**-**	(500)
862170 - Office Expense	19,010	6,123	35,000	**37,825**	2,825
862187 - Education & Training	33	457	2,000	**2,000**	-
862189 - Prof/Spec Svcs - Other	-	1,500	15,000	**132,428**	117,428
862190 - Publ/Legal Notice	1,314	1,208	3,000	**2,500**	(500)
862210 - Rent/Lease Bldg Grnds	1,290	1,290	3,000	**1,690**	(1,310)
862230 - Info Tech Equip	-	-	-	**19,236**	19,236
862231 - Election Suppl & Svcs	98,095	199,295	80,000	**273,900**	193,900
862239 - Spec Dept Expense	68,161	46,072	64,625	**-**	(64,625)
862250 - Trans/Travel	2,099	1,419	500	**2,000**	1,500
862253 - Travel Out of County	365	72	2,000	**2,000**	-
Total Services & Supplies	**191,019**	**258,091**	**206,730**	**475,158**	**268,428**
Fixed Assets					
864370 - Equipment	-	-	26,800	**2,000**	(24,800)
Total Fixed Assets	**-**	**-**	**26,800**	**2,000**	**(24,800)**
Total Net Appropriations	**427,202**	**491,532**	**512,495**	**835,111**	**322,616**
Total Net County Cost	**255,682**	**372,590**	**425,695**	**732,611**	**306,916**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1941 - Clerk-Recorder

Budget Unit Overview

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements; abandonment; proofs of publication of such statements and withdrawal of partnership statements; notary bonds for filing; oaths of office; and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney; appointments of humane officers; registrations of private professional photocopiers; process servers; unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

PROGRAM OVERVIEW

- Clerk
- Recorder

ACCOMPLISHMENTS IN FY 2020-21

- The Recorder's index is now available on-line for the public. This has saved staff time and provided a much needed service to the public.
- Continue to make scanned images regularly available for public viewing by the end of the on which the document was recorded.
- Continue to meet deadlines for recording and indexing documents as prescribed by law.

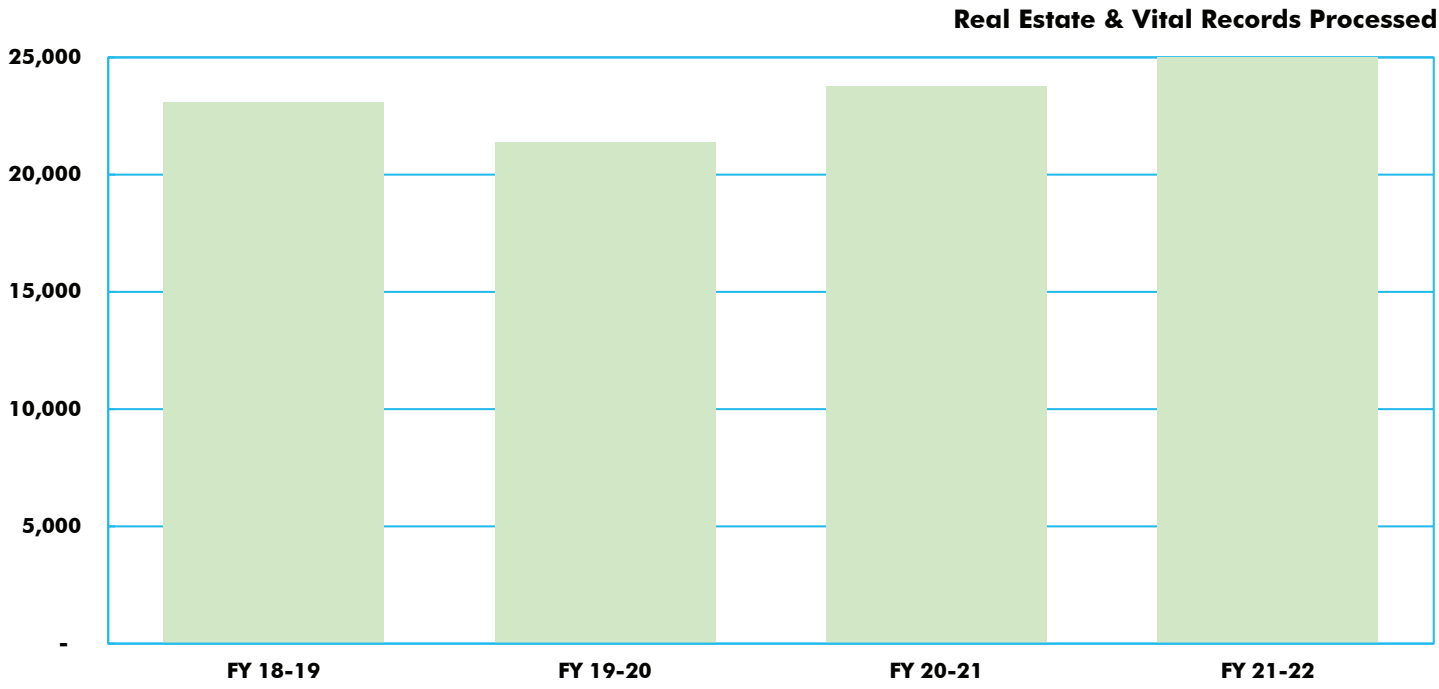
GOALS FOR FY 2021-22

- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.
- Provide eRecording as an option for companies to record their documents.

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1941 - Clerk-Recorder

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2602 Marriage License Fees.

Acct. 6259 Lien Notice Mailing Fees.

Acct. 6266 Miscellaneous Clerk Filings.

Acct. 7600 Copy Fees from formal document duplications.

Services & Supplies

Acct. 2170 Postage to mail invoices and to mail copies of official records.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1941 - Clerk-Recorder

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
822602 - Marriage Lic FCC GC 2684	29,374	24,348	29,000	**24,000**	(5,000)
826255 - Recorder Mod Fee	526	-	-	**-**	-
826259 - Recorder Svc Fee	975	935	900	**900**	-
826261 - Recording Fee	275,504	312,269	230,000	**290,000**	60,000
826266 - Clerk Fee	56,387	43,758	50,000	**55,000**	5,000
826404 - Returned Check Chg	100	125	-	**-**	-
827600 - Other Sales	75,079	63,864	70,000	**68,000**	(2,000)
827700 - Other	674	730	500	**500**	-
827802 - Operating Transfer In	-	-	-	**45,850**	45,850
Total Revenues	**438,618**	**446,028**	**380,400**	**484,250**	**103,850**
Salaries & Employee Benefits					
861011 - Regular Employees	112,550	105,474	127,206	**157,866**	30,660
861013 - Overtime Reg Emp	878	-	-	**-**	-
861021 - Co Cont Retirement	31,498	32,647	41,480	**53,098**	11,618
861022 - Co Cont OASDI	6,717	6,027	7,364	**9,489**	2,125
861023 - Co Cont Medicare	1,571	1,410	1,722	**2,219**	497
861024 - Co Cont Retire Incr	9,227	7,635	7,907	**9,379**	1,472
861030 - Co Cont Health Ins	14,795	23,121	25,554	**33,147**	7,593
861031 - Co Cont Unemp Ins	187	188	164	**504**	340
861035 - Co Cont Workers Comp	2,154	2,087	2,307	**48**	(2,259)
Total Salaries & Employee Benefits	**179,577**	**178,589**	**213,704**	**265,750**	**52,046**
Services & Supplies					
862060 - Communications	1,988	2,367	2,000	**2,400**	400
862101 - Insurance - General	2,207	2,639	3,126	**4,093**	967
862120 - Maint - Equip	14,127	18,435	16,000	**75,130**	59,130
862150 - Memberships	950	1,200	1,000	**1,200**	200
862170 - Office Expense	33,952	31,871	36,000	**35,652**	(348)
862187 - Education & Training	478	184	3,000	**3,000**	-
862230 - Info Tech Equip	-	-	-	**4,275**	4,275
862239 - Spec Dept Expense	26	94	-	**-**	-
862253 - Travel Out of County	262	-	3,000	**3,000**	-
Total Services & Supplies	**53,989**	**56,791**	**64,126**	**128,750**	**64,624**
Fixed Assets					
864370 - Equipment	-	-	-	**-**	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**233,566**	**235,380**	**277,830**	**394,500**	**116,670**
Total Net County Cost	**(205,052)**	**(210,648)**	**(102,570)**	**(89,750)**	**12,820**

BU 1942 - Recorder's Modernization

Budget Unit Overview

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned; de-acidified and filmed; then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time-consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

PROGRAM OVERVIEW

- Recorder Modernization & Restoration

ACCOMPLISHMENTS IN FY 2020-21

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS FOR FY 2021-22

- Continue to make scanned images regularly available to public viewing by the end of the day on which the document is recorded.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2239 Annual maintenance and upgrades for recording system.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1942 - Recorder's Modernization

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1217 Recorder Modernization **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	1,788	1,442	800	**800**	
826255 - Recorder Mod Fee	4,171	18,786	60,000	**70,000**	10,000
826390 - Other Charges	11,539	10,072	1,000	**6,000**	5,000
Total Revenues	**17,498**	**30,299**	**61,800**	**76,800**	**15,000**
Services & Supplies					
862120 - Maint - Equip	-	-	100	**-**	(100)
862170 - Office Expense	-	-	100	**-**	(100)
862239 - Spec Dept Expense	49,182	51,641	52,500	**-**	(52,500)
Total Services & Supplies	**49,182**	**51,641**	**52,700**	**-**	**(52,700)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	-	**10,850**	10,850
Total Exoend Transfer & Reimb	**-**	**-**	**-**	**10,850**	**10,850**
Total Net Appropriations	**49,182**	**51,641**	**52,700**	**10,850**	**(41,850)**
Total Fund Balance Contribution	**31,684**	**21,341**	**(9,100)**	**(65,950)**	**(56,850)**

BU 1944 - Clerk-Recorder - Micrographics

Budget Unit Overview

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of County records, and retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

PROGRAM OVERVIEW

- Micrographics Reproduction
- Records Restoration

ACCOMPLISHMENTS IN FY 2020-21

- Continue to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- Contracted with vendor to digitally scan all documents recorded to provide crisp, clear, high quality images. Eliminating microfilm processing on site, reducing equipment maintenance and office expense costs.

GOALS FOR FY 2021-22

- Provide accurate high-quality scanned images of the Clerk-Recorder's records.
- Scan old vital records into system, making them more readily available, cutting down on customer wait times in the office.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6255 Recorder Modification fees.
Acct. 6260 Micrographic fees.
Acct. 7600 Other Sales.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in projected revenue. Increase in salaries and benefits.
Decrease in equipment maintenance and office expense by using vendor to digitally scan documents.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1944 - Clerk-Recorder - Micrographics

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1218 Micrographics Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	(425)	(318)	-	**-**	
826255 - Recorder Mod Fee	56,696	54,842	57,819	**-**	(57,819)
826260 - Micrographic Fee	15,253	16,339	17,000	**16,000**	(1,000)
827600 - Other Sales	17,244	20,539	20,000	**20,000**	-
Total Revenues	**88,768**	**91,402**	**94,819**	**36,000**	**(58,819)**
Salaries & Employee Benefits					
861011 - Regular Employees	50,100	49,675	51,917	**-**	(51,917)
861021 - Co Cont Retirement	15,286	15,464	17,101	**-**	(17,101)
861022 - Co Cont OASDI	2,876	2,774	2,932	**-**	(2,932)
861023 - Co Cont Medicare	673	649	686	**-**	(686)
861024 - Co Cont Retire Incr	5,045	4,431	4,133	**-**	(4,133)
861030 - Co Cont Health Ins	10,163	13,319	14,017	**-**	(14,017)
861031 - Co Cont Unemp Ins	53	54	55	**-**	(55)
861035 - Co Cont Workers Comp	85	97	103	**-**	(103)
Total Salaries & Employee Benefits	**84,281**	**86,463**	**90,944**	**-**	**(90,944)**
Services & Supplies					
862101 - Insurance - General	194	222	275	**-**	(275)
862120 - Maint - Equip		-	500	**500**	-
862170 - Office Expense	99	84	100	**100**	-
862210 - Rent/Lease Bldg Grnds	4,374	4,592	3,000	**-**	(3,000)
Total Services & Supplies	**4,666**	**4,898**	**3,875**	**600**	**(3,275)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	-	**35,000**	35,000
Total Salaries & Employee Benefits	**-**	**-**	**-**	**35,000**	**35,000**
Total Net Appropriations	**88,947**	**91,362**	**94,819**	**35,600**	**(59,219)**
Total Fund Balance Contribution	**179**	**(40)**	**-**	**(400)**	**(400)**

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

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AUDITOR-CONTROLLER'S OFFICE

The Auditor-Controller's Office is committed to working with integrity and professionalism to provide the citizens of Mendocino County, other county departments, Special Districts and other agencies with accurate and timely financial reports and services.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	87,365,847	88,067,314	122,094,385	**98,707,097**	(23,387,288)
Total Operating Transfers In	1,848,127	1,998,668	2,588,856	**2,549,600**	(39,256)
Total Revenues	**89,213,974**	**90,065,982**	**124,683,241**	**101,256,697**	**(23,426,544)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,656,687	1,921,210	1,823,179	**2,282,746**	459,567
Total Services and Supplies	697,042	663,468	754,724	**662,790**	(91,934)
Total Other Charges	14,603,017	15,071,407	16,604,838	**15,369,200**	(1,235,638)
Total Operating Expenditures	**16,956,746**	**17,656,085**	**19,182,741**	**18,314,736**	**(868,005)**
Total Operating Transfers Out	10,705,533	14,614,666	17,268,076	**21,280,332**	4,012,256
Total Transfers & Reimb.	**10,705,533**	**14,614,666**	**17,268,076**	**21,280,332**	**4,012,256**
Total Net Appropriations	**27,662,279**	**32,270,751**	**36,450,817**	**39,595,068**	**3,144,251**
NCC/Use of Fund Balance	**(61,551,695)**	**(57,795,231)**	**(88,232,424)**	**(61,661,629)**	**26,570,795**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Auditor-Controller	1,775,590	315,897	1,459,693
Miscellaneous	1,616,346	518,000	1,098,346
Non-Departmental	10,587,953	85,500,000	(74,912,047)
Teeter Plan	4,300,000	4,300,000	-
Total: General Fund	**18,279,889**	**90,633,897**	**(72,354,008)**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
First Agency Support	700,000	700,000	-
Gen. Debt Svc-COPs	1,873,600	1,876,600	-
Information technology	6,562,132	3,226,829	3,335,293
Pension Oblig. Bonds	7,844,200	7,844,200	-
Unemployment Insur	205,000	205,000	-
Total: Other Funds	**17,184,932**	**13,849,639**	**3,335,293**
TOTAL: ALL FUNDS	**35,464,821**	**104,483,536**	**(69,018,715)**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Auditor-Controller	12	12	13
Total: General Fund	**12**	**12**	**13**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**12**	**13**

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 1110 - Auditor-Controller

Department Overview

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those Special Districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors. The Auditor-Controller's responsibilities include: receipting and disbursing all County funds in the Treasury including payroll; claims against the County; property tax allocations; assists in compiling and publishing of the County's Final Budget; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); audits of hotels, motels and campgrounds in the unincorporated areas of the County for compliance with the Transient Occupancy Tax Ordinance; and preparation of the Countywide A-87 Cost Allocation Plan.

PROGRAM OVERVIEW

- Auditor-Controller - BU 1110
- Non Department Revenue - BU 1000
- Teeter Plan - BU 1930
- Miscellaneous - BU 1940
- Fire Agency Support - BU 2610
- General Debt Service - COPs - BU 8010
- Debt Service - Pension Obligation Bonds - BU 8011
- Unemployment Insurance - BU 0712

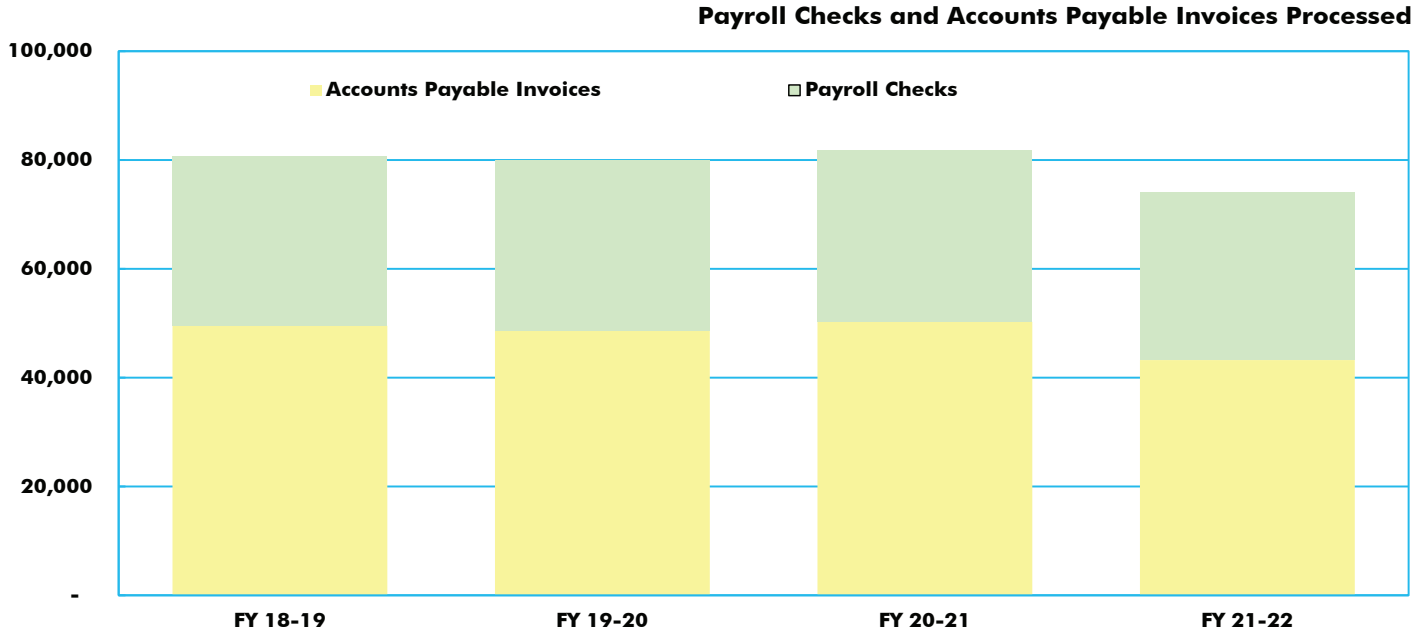
GOALS FOR FY 2021-22

- Complete the selection process for a new software program that will assist in the preparation of the Annual Comprehensive Financial Report (ACFR) and the Annual State Controller's Report.
- Work closely with Executive Office - Information Services, Assessor and Treasurer Tax Collector offices, to complete the County's data conversion for the new Aumentum Property Tax System.

ACCOMPLISHMENTS IN FY 2020-21

- Completed the County's annual Annual Comprehensive Financial Report (ACFR).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the County's FY 19-20 ACFR.
- Posted over 82 thousand direct or special assessments charges submitted by 39 Special Districts totaling over $11.3 million to the current year's Secured Tax Roll.
- Went live with the new property tax software

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6115 Charges to Special Districts for levying benefit assessments on the tax rolls.

Acct. 6120 Accounting services for various Special Districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.

Acct. 7400 Prior year revenue from estate trust holding.

Acct. 7703 Proceeds from stale dated or canceled warrants.

Services & Supplies

Acct. 2170 Office supplies and printing costs for County Auditor.

Acct. 2189 Property tax system maintenance fees

CHANGES IN BUDGET FROM PRIOR YEAR

Increase for property tax system maintenance fees.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 1110 - Auditor-Controller

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
826115 - Debt Service Fee	173,018	198,050	135,000	**175,000**	40,000
826120 - Accounting Fee	145,389	79,168	100,000	**100,000**	-
826390 - Other Charges	1,580	19,064	7,500	**10,597**	3,097
827400 - Prior Year Revenue	-	22,906	50,000	**-**	(50,000)
827600 - Other Sales	299	421	300	**300**	-
827703 - Cancel Outlawed Warr	-	-	30,000	**30,000**	-
Total Revenues	**320,286**	**319,609**	**322,800**	**315,897**	**(6,903)**
Salaries & Employee Benefits					
861011 - Regular Employees	844,538	838,384	888,279	**1,014,963**	126,684
861012 - Extra Help	16,955	19,191	2,000	**2,000**	-
861013 - Overtime Reg Emp	-	256	-	**5,000**	5,000
861021 - Co Cont Retirement	248,784	251,563	288,807	**356,444**	67,637
861022 - Co Cont OASDI	48,836	48,641	52,112	**60,143**	8,031
861023 - Co Cont Medicare	11,918	11,859	12,410	**14,369**	1,959
861024 - Co Cont Retire Incr	74,087	61,710	57,982	**55,127**	(2,855)
861030 - Co Cont Health Ins	86,400	101,963	104,313	**107,785**	3,472
861031 - Co Cont Unemp Ins	833	740	601	**596**	(5)
861035 - Co Cont Workers Comp	1,628	1,599	1,593	**1,319**	(274)
Total Salaries & Employee Benefits	**1,333,979**	**1,335,906**	**1,408,097**	**1,617,746**	**209,649**
Services & Supplies					
862060 - Communications	976	1,082	1,100	**1,100**	-
862101 - Insurance - General	2,635	3,056	3,719	**4,104**	385
862150 - Memberships	396	396	500	**500**	-
862170 - Office Expense	22,802	32,206	26,712	**32,000**	5,288
862187 - Education & Training	2,055	2,380	2,000	**1,200**	(800)
862189 - Prof/Spec Svc	-	-	-	**86,354**	86,354
862190 - Publ/Legal Notice	614	971	500	**400**	(100)
862230 - Info Tech Equip	-	2,733	2,000	**2,000**	-
862239 - Spec Dept Expense	10	-	-	**27,786**	27,786
862250 - Trans/Travel	2,302	110	3,356	**1,200**	(2,156)
862253 - Travel Out of County	5,593	5,224	2,000	**1,200**	(800)
Total Services & Supplies	**37,383**	**48,158**	**41,887**	**157,844**	**115,957**
Other Charges					
863340 - Taxes/Assmnts	1,943	(0)	-	-	-
Total Other Charges	**1,943**	**(0)**	**-**	**-**	**-**
Total Net Appropriations	**1,373,304**	**1,384,064**	**1,449,984**	**1,775,590**	**325,606**
Total Net County Cost	**1,053,018**	**1,064,455**	**1,127,184**	**1,459,693**	**332,509**

BU 1000 - Non-Departmental Revenue

Budget Unit Overview

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements. Per Board of Supervisors direction, Public Safety Sales Tax, Measure A Library Sales Tax and Measure B Mental Health Treatment Act Sales Tax, have all been allocated directly into the recipient departments.

SUMMARY OF MAJOR ACCOUNTS

Expenditure Transfer and Reimbursements

Acct. 5802 Detail of Operating Transfers Out:

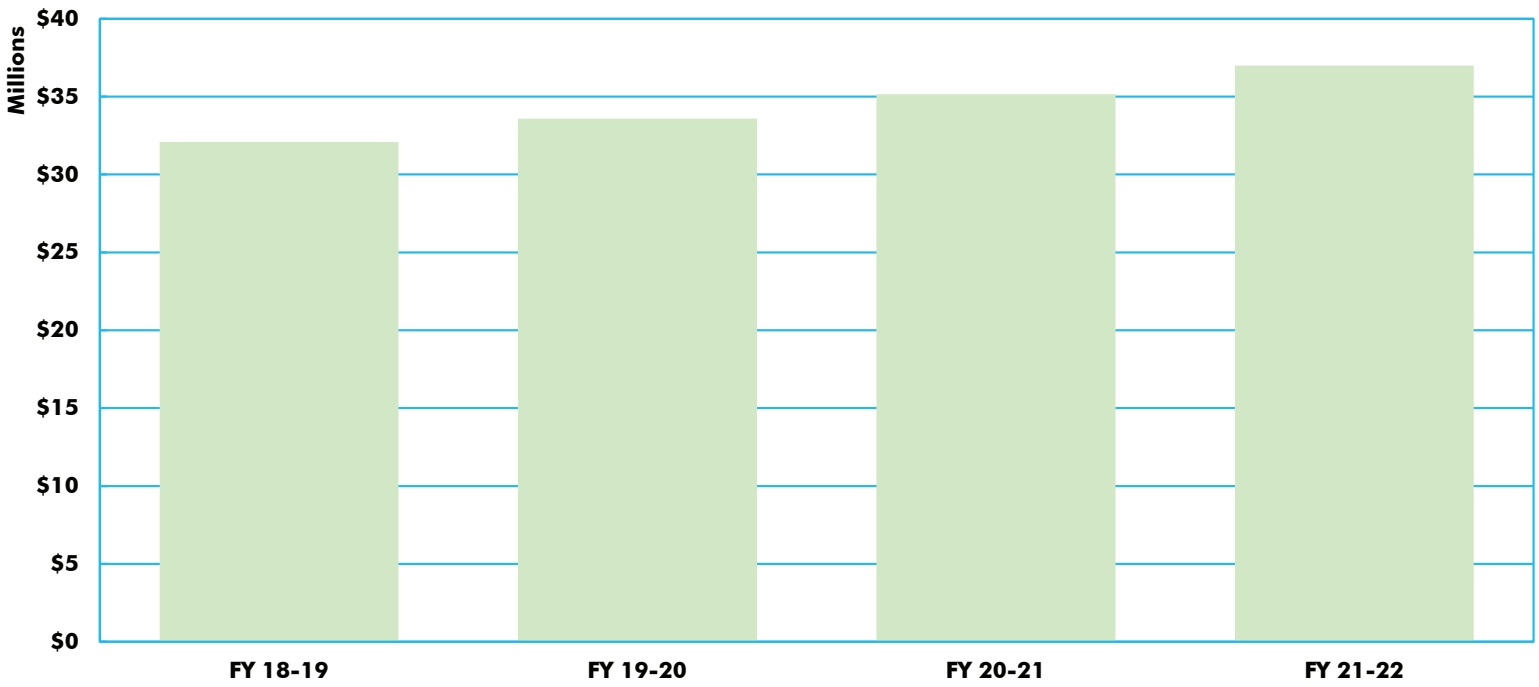
	Adopted Budget
1 - Debt Service Fund - COPs - BU 8010	$ 1,564,950
2 - Road Fund- BU 3010	4,707,615
3 - Library Fund - BU 6110	1,407,423
4 - Disaster Recovery - BU 2910	1,500,000
5 - Water Agency - BU 0326	45,200
6 - IT Reserve - BU 0717	662,765
7 - Fire Agency Support - BU 2610	700,000
Total	$ 10,587,953

CHANGES IN BUDGET FROM PRIOR YEAR

Increase revenue and operating transfer out for anticipated first year transient occupancy tax on campgrounds funding to be distributed through new Budget Unit 2610 - Fire Agency Support

PERFORMANCE INDICATORS

Property Tax Revenue (Current Secured)



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 1000 - Non-Departmental Revenue

BUDGET UNIT DETAIL Schedule 9 — Function: General Government — Activity: Finance

Fund: 1100 County General

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	35,161,716	35,626,681	37,000,000	**39,800,000**	2,800,000
821120 - Curr Unsec Prop Tax	1,043,859	1,133,213	1,000,000	**1,000,000**	-
821130 - Supplemental Roll Tax	748,972	306,788	500,000	**500,000**	-
821220 - Prior Unsec Prop Tax	59,984	40,259	50,000	**50,000**	-
821400 - Pen/Cost Delinq Tax	749,836	597,677	500,000	**500,000**	-
821500 - Sales & Use Tax	6,594,284	6,576,861	6,200,000	**7,795,000**	1,595,000
821600 - Timber Yield Tax	883,448	590,180	800,000	**800,000**	-
821699 - Campgrounds/RV Parks Tax	-	-	600,000	**700,000**	100,000
821700 - Highway Property Rental	-	664	-	**-**	-
821701 - Room Occupancy Tax	5,872,388	4,784,925	4,400,000	**6,000,000**	1,600,000
821702 - Property Transfer Tax	615,913	634,469	700,000	**700,000**	-
821704 - Prop Tax In Lieu of VLF	11,797,060	12,174,566	12,200,000	**12,600,000**	400,000
821706 - Williamson Act Replacement	580,538	598,362	598,000	**600,000**	2,000
821707 - Cannabis Business Tax	3,711,693	5,575,900	4,000,000	**6,500,000**	2,500,000
822210 - Franchise	876,534	911,611	870,000	**1,000,000**	130,000
824100 - Interest	1,032,538	943,759	1,000,000	**750,000**	(250,000)
825150 - Motor Vehicle In Lieu	35,807	58,824	50,000	**50,000**	-
825398 - SB 90 Reimbursement	-	21,372	-	**-**	-
825481 - Homeowner Exemption	278,952	276,500	280,000	**270,000**	(10,000)
825490 - State Other	130,000	130,000	130,000	**130,000**	-
825650 - Fed Grazing Fee	1,154	199	-	**-**	-
825660 - Fed Land in Lieu Tax	810,909	699,132	700,000	**735,000**	35,000
826402 - Cost Plan Charges	2,595,366	2,551,138	3,275,153	**3,985,000**	709,847
827400 - Prior Year Revenue	23	5,743	-	**-**	-
827700 - Other	-	71	-	**-**	-
827701 - Refund Jury/Witness Fee	2,000	112,860	100,000	**135,000**	35,000
827715 - Tobacco Settlement	258,413	-	-	**-**	-
Total Revenues	**74,715,357**	**75,215,700**	**75,853,153**	**85,500,000**	**9,646,847**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	10,705,533	14,614,666	10,452,147	**10,587,953**	135,806
Total Expend Transfer & Reimb	**10,705,533**	**14,614,666**	**10,452,147**	**10,587,953**	**135,806**
Total Net Appropriations	**10,705,533**	**14,614,666**	**10,452,147**	**10,587,953**	**135,806**
Total Net County Cost	**(64,009,824)**	**(60,601,034)**	**(65,401,006)**	**(74,912,047)**	**(9,511,041)**

BU 1930 - Teeter Plan

Budget Unit Overview

Mendocino County resolved in July, 1993 to change to the "Teeter Plan" of property tax distribution. The Teeter Plan allows property taxes to be allocated to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. All jurisdictions are distributed the total receivable of the taxes levied and not yet collected. The County then collects and retains all future delinquent tax payments, penalties and interest.

The balance of the County's Teeter Obligation as of June 30, 2015, was zero. At each subsequent year end, it is predicted that the revenues received from the delinquent collections that year will be sufficient to cover the delinquency recorded at the end of the year. Therefore, the obligation will remain at zero and any excess revenues collected will be available to the General Fund.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1210 Revenue from prior secured property tax redemptions.

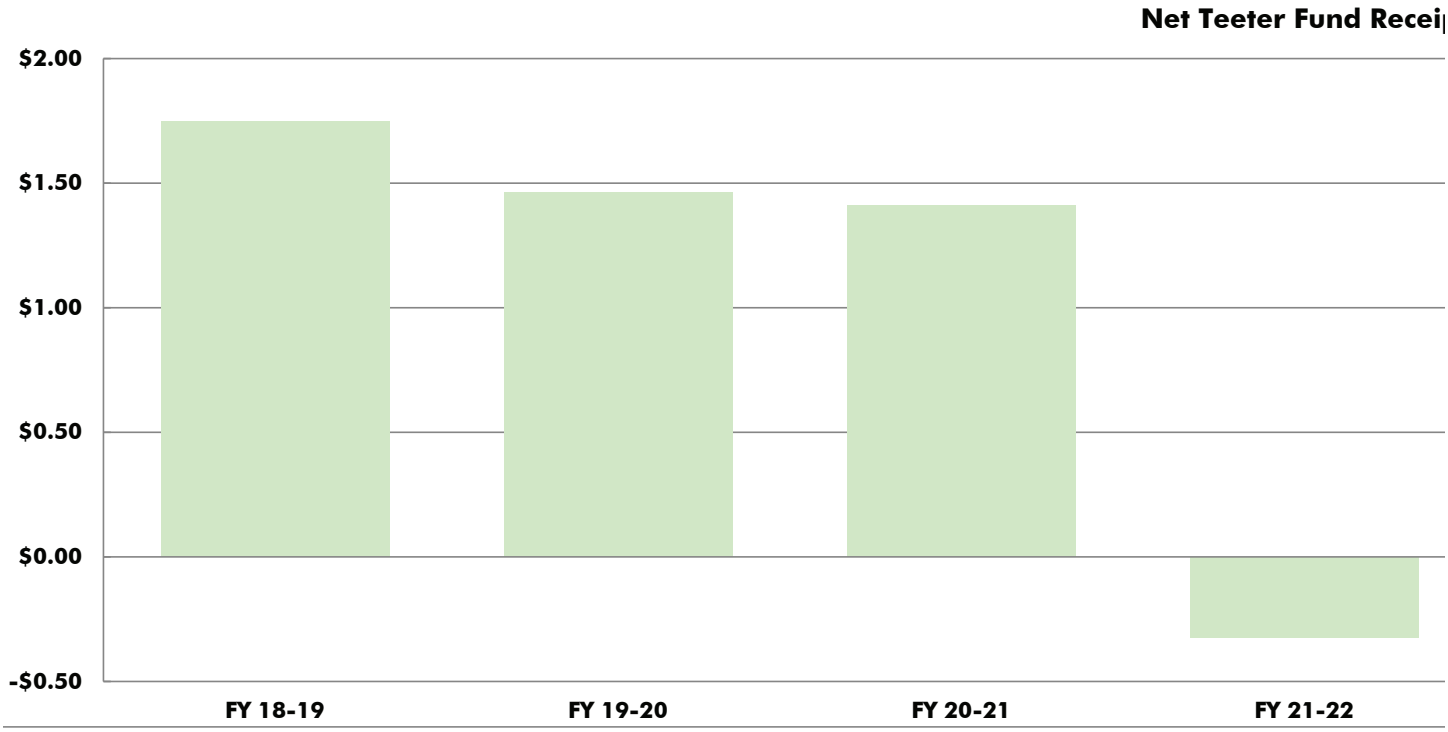
Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

Other Charges

Acct. 3310 Interest on total liability based on balance due.

Acct. 3311 Anticipated delinquencies on current year's tax levy.

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 1930 - Teeter Plan

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821210 - Prior Secured Prop Tax	2,911,322	2,900,121	3,200,000	**3,100,000**	(100,000)
821400 - Pen/Cost on Delinq Tax	1,427,780	1,270,093	1,700,000	**1,200,000**	(500,000)
Total Revenues	**4,339,102**	**4,170,215**	**4,900,000**	**4,300,000**	**(600,000)**
Other Charges					
863310 - Interest	312,653	247,414	500,000	**100,000**	(400,000)
863113 - Pmt Other Gov Agency	3,758,225	4,245,259	4,400,000	**4,200,000**	(200,000)
Total Other Charges	**4,070,878**	**4,492,673**	**4,900,000**	**4,300,000**	**(600,000)**
Total Net Appropriations	**4,070,878**	**4,492,673**	**4,900,000**	**4,300,000**	**(600,000)**
Total Net County Cost	**(268,224)**	**322,458**	**-**	**-**	**-**

BU 1940 - Miscellaneous

Budget Unit Overview

The Miscellaneous budget unit accounts for a costs not associated with any one particular County department. The major cost elements of this budget unit include compensation in lieu of unused vacation pursuant to memoranda of understanding (MOU), additional UAAL retirement contribution amount, judgment and damage claims not payable from insurance reserves, employee education and training benefits pursuant to memoranda of understanding, and non-assignable medical costs as well as general liability insurance premium costs. Funding from this budget unit is also provided to outside agencies for Public Education Government, Local Agency Formation Commission, Court Facilities Payments for the Ukiah, Willits, and Fort Bragg, the Pro. 172 Fire Agency Support payments.

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 1510 Public Safety Sales Tax.

Services & Supplies

Acct. 2181 Audit and report of County financials.

Acct. 2187 Management training/wellness program costs pursuant to MOU.

Acct. 2189 HdL contract for sales tax consulting and downtown employee parking.

Other Charges

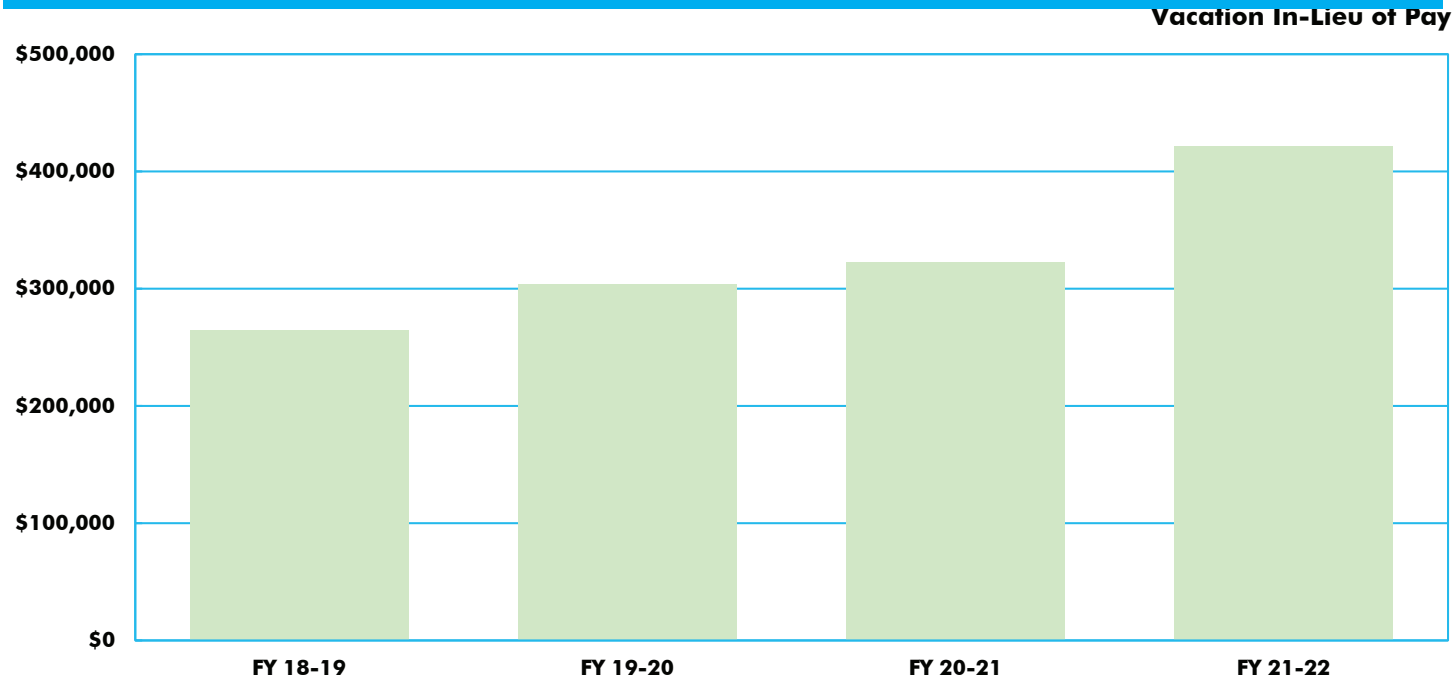
Acct. 3113 Funding for Ukiah, Willits, and Fort Bragg Courts Facilities Payment -$194,000 and $345,000 for Fire Agency Support.

Acct. 3280 Funding to outside agencies: Public-Education-Government television-$60,000; and Local Agency Formation Commission-$60,000.

CHANGES IN BUDGET FROM PRIOR YEAR

Decreased prior years funds, appropriated for salary increases not needed in current year

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 1940 - Miscellaneous

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821510 - Sales Tax-Public Safety	418,231	396,740	398,252	**518,000**	119,748
Total Revenues	**418,231**	**396,740**	**398,252**	**518,000**	**119,748**
Salaries & Employee Benefits					
861011 - Regular Employees	226,490	421,560	1,162,502	**400,000**	(762,502)
861021 - Co Cont Retirement	59,314	102,208	210,000	**200,000**	(10,000)
861022 - Co Cont OASDI	14,042	26,137	13,500	**25,000**	11,500
861023 - Co Cont Medicare	3,284	6,113	3,100	**5,000**	1,900
861024 - Co Cont Retire Incr	19,577	29,287	40,000	**35,000**	(5,000)
Total Salaries & Employee Benefits	**322,708**	**585,304**	**1,429,102**	**665,000**	**(764,102)**
Services & Supplies					
862101 - Insurance - General	13,130	15,484	20,081	**25,764**	5,683
862170 - Office Expense	-	214		**-**	-
862181 - Auditing & Fiscal Svcs	55,180	71,174	71,200	**75,000**	3,800
862187 - Education & Training	153,238	133,990	145,000	**135,000**	(10,000)
862189 - Prof/Spec Svcs - Other	132,493	68,607	57,663	**56,582**	(1,081)
862239 - Spec Dept Expense	101,877	162,070	-	**-**	-
Total Services & Supplies	**455,918**	**451,539**	**293,944**	**292,346**	**(1,598)**
Other Charges					
863113 - Pmt Other Gov Agency	681,629	591,765	592,252	**539,000**	(53,252)
863280 - Contr Other Agency	117,894	263,650	100,000	**120,000**	20,000
Total Other Charges	**799,523**	**855,415**	**692,252**	**659,000**	**(33,252)**
Total Net Appropriations	**1,578,149**	**1,892,258**	**2,415,298**	**1,616,346**	**(798,952)**
Total Net County Cost	**1,159,918**	**1,495,518**	**2,017,046**	**1,098,346**	**(918,700)**

BU 2610- Fire Agency Support

Budget Unit Overview

In March of 2020 voters approved Measure D to extend Mendocino County's Transient Occupancy tax to campgrounds and recreational vehicle sites. A companion advisory Measure E was also passed. Measure E asked voters if they wanted the funds to be used to fund the recongized Fire Agency in Mendocino County. Budget Unit 2610 was created in order to establish a budget for the related appropriations as directed by the Board of Supervisors.

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 7802 Operating Transfer In from BU 1000 for Fire Agency Support from revenue generated for Transient Occupancy Tax-Campgrounds/RV Parks.

Other Charges

Acct. 3113 Funding for Fire Agency Support

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Fire Protection

Fund: 1240 Fire Protection Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827802 - Oper Transfer In	-	-	600,000	**700,000**	100,000
Total Revenues	**-**	**-**	**600,000**	**700,000**	**100,000**
Other Charges					
863113 - Pmt Other Gov Agency	-	-	600,000	**700,000**	100,000
Total Other Charges	**-**	**-**	**600,000**	**700,000**	**100,000**
Total Net Appropriations	**-**	**-**	**600,000**	**700,000**	**100,000**
Total Fund Balance Contribution	**-**	**-**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 8010 - General Debt Service - COPs

Budget Unit Overview

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates of Participation (COPs). At this time the County has one outstanding COPs issuance for the Refunding Certificates of Participation, 2012 Series, issued on May 8, 2012, in the amount of $25,810,000. This issue replaced both the 2000 and 2001 issues, and reduced the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in FY 2029-30. At June 30, 2021, the principal balance was $14,710,000

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Other Government Agency Aid - Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.

Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COPs issuance.

Services & Supplies

Acct. 2239 Trustee fees and fees for annual informational statements required for continuing disclosure.

Other Charges

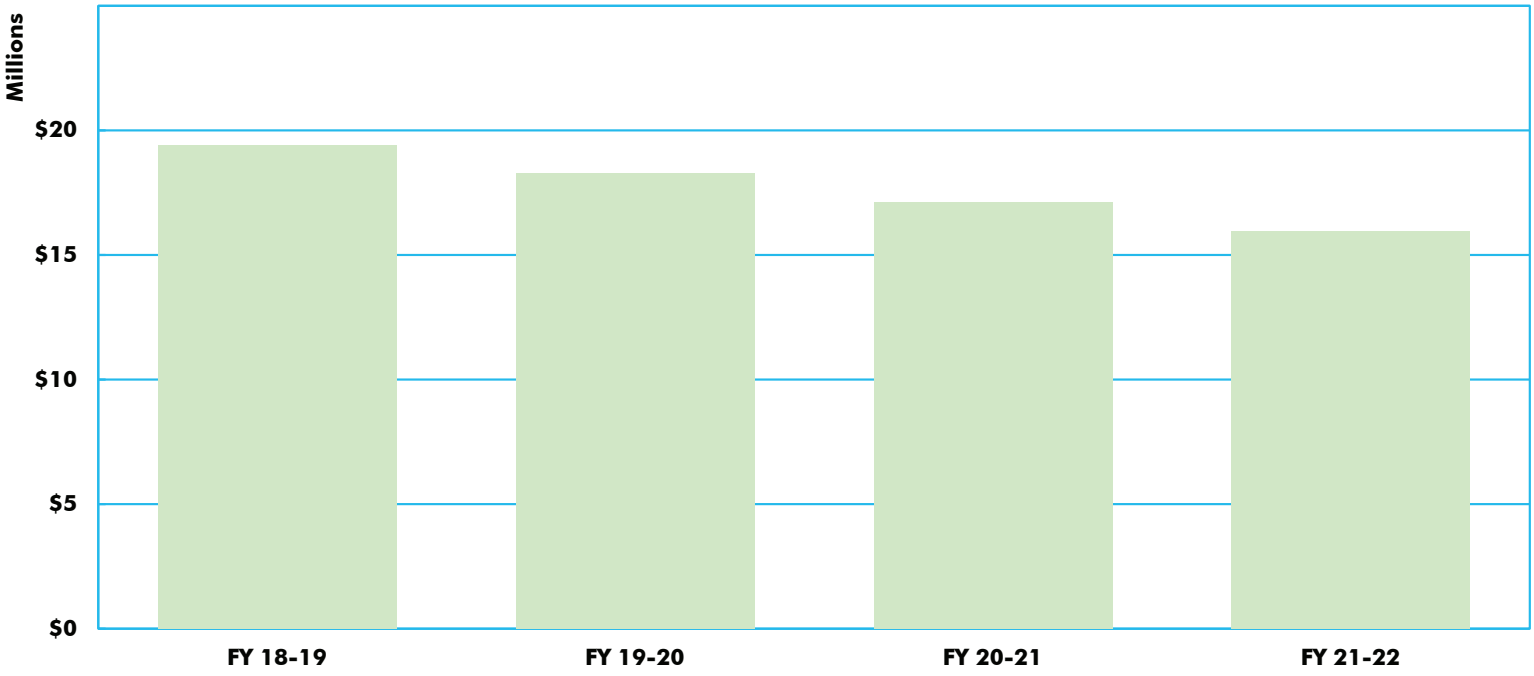
Acct. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COPs).

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by $45,000 and interest costs will decrease by $44,800 during the year due to the FY 2021-22 payment schedule.

PERFORMANCE INDICATORS

2012 Refunding - COPS - Principal Balance



BUDGET UNIT DETAIL Schedule 9 | Function: Debt Service | Activity: Retirement of LT Debt

Fund: 1400 Debt Service

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823110 - Crim Just Const Fund	11,500	10,500	12,000	**9,000**	(3,000)
824100 - Interest	(6,273)	(8,871)	(8,000)	**(5,000)**	3,000
825810 - Other Govt Agency Aid	35,447	19,017	30,000	**20,000**	(10,000)
827802 - Oper Transfer In	1,848,127	1,824,250	1,835,100	**1,849,600**	14,500
Total Revenues	**1,888,801**	**1,844,896**	**1,869,100**	**1,873,600**	**4,500**
Services & Supplies					
862170 - Office Expense	2		-	-	-
862189 - Prof/Spec Svcs - Other	1,100	1,100	1,100	**1,100**	-
862239 - Spec Dept Expense	2,316	2,326	2,500	**2,500**	-
Total Services & Supplies	**3,417**	**3,426**	**3,600**	**3,600**	**-**
Other Charges					
863310 - Interest	717,398	677,148	635,500	**590,000**	(45,500)
863311 - Principal	1,150,000	1,190,000	1,230,000	**1,280,000**	50,000
Total Other Charges	**1,867,398**	**1,867,148**	**1,865,500**	**1,870,000**	**4,500**
Total Net Appropriations	**1,870,815**	**1,870,573**	**1,869,100**	**1,873,600**	**4,500**
Total Fund Balance Contribution	**(17,986)**	**25,677**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 8011 - Debt Service - Pension Obligation Bonds

Budget Unit Overview

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable Pension Obligation Bond (POB) issued on December 12, 2002, in the amount of $91,945,000. Included in the December Series 2002 issuance is a partial defeasance (50%) of the previous December 1996 issue in the amount of $30,720,000. The balance of the 1996 POB has since been paid in full since July 2009. The Series 2002 issue allowed the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. Payments to bondholders are made in January and July of each year, with final maturity in FY 2025-26. At June 30, 2021, the principal balance was $39,655,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

Other Charges

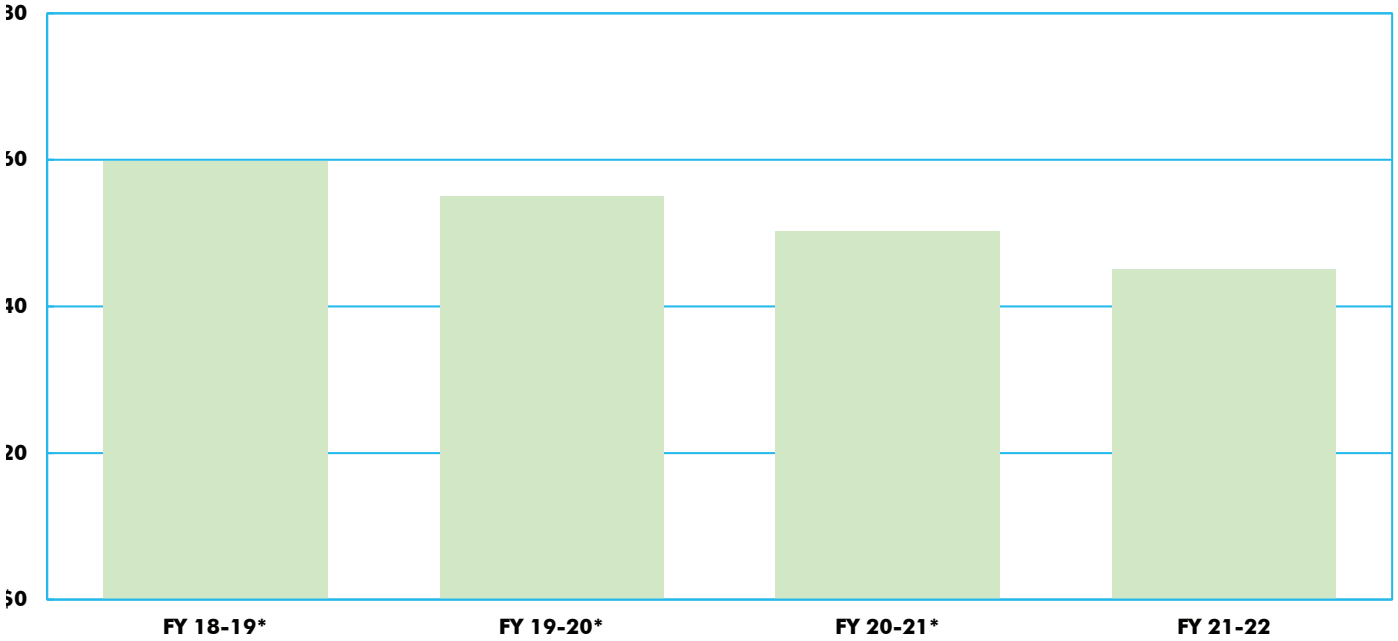
Acct. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by $300,000 and interest costs will decrease by $308,568 during the year due to the FY 2020-21 payment schedule.

PERFORMANCE INDICATORS

Debt Service - Pension Obligation Bonds Balance



LLOYD WEER, Auditor-Controller

BU 8011 - Debt Service - Pension Obligation Bonds

BUDGET UNIT DETAIL Schedule 9 | Function: Debt Service | Activity: Retirement of LT Debt

Fund: 1410 Pension Oblig Bonds **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	(36,730)	(55,349)	(58,000)	**(30,000)**	28,000
826400 - Co Share Retire	7,359,328	7,789,668	7,910,750	**7,874,200**	(36,550)
Total Revenues	**7,322,599**	**7,734,319**	**7,852,750**	**7,844,200**	**(8,550)**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	1,600	1,600	2,000	**2,000**	-
862239 - Spec Dept Expense	2,470	2,000	2,000	**2,000**	-
Total Services & Supplies	**4,070**	**3,600**	**4,000**	**4,000**	**-**
Other Charges					
863310 - Interest	2,978,276	2,701,172	2,408,750	**2,100,200**	(308,550)
863311 - Principal	4,885,000	5,155,000	5,440,000	**5,740,000**	300,000
Total Other Charges	**7,863,276**	**7,856,172**	**7,848,750**	**7,840,200**	**(8,550)**
Total Net Appropriations	**7,867,346**	**7,859,772**	**7,852,750**	**7,844,200**	**(8,550)**
Total Fund Balance Contribution	**544,747**	**125,453**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 0712 - Unemployment Insurance

BUDGET UNIT OVERVIEW

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing levels, and 70% on the most recent five years of unemployment costs by department.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2103 Unemployment expense is anticipated to remain unchanged.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 10 — Function: - Activity: -

Fund: 7120 Unemployment Insurance Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
824100 - Interest	9,598	10,085	11,000	**5,000**	(6,000)
826401 - I.S.F. Services	200,000	200,000	200,000	**200,000**	-
827802 - Operating Transfer In	-	174,418	-	**-**	-
Total Operating Revenues	**209,598**	**384,503**	**211,000**	**205,000**	**(6,000)**
Operating Expenses					
Services & Supplies					
862103 - Insurance - Unemp	195,393	155,884	210,000	**204,000**	(6,000)
862189 - Prof/Spec Svcs - Other	861	861	1,000	**1,000**	-
Total Services & Supplies	**196,254**	**156,745**	**211,000**	**205,000**	**(6,000)**
Total Operating Expenses	**196,254**	**156,745**	**211,000**	**205,000**	**(6,000)**
Operating Income (Loss)	**13,344**	**227,758**	**-**	**-**	**-**
Change in Net Assets	**13,344**	**227,758**	**-**	**-**	**-**
Net Assets - Beginning Balance	**132,763**	**87,630**	**315,387**	**315,387**	**-**
Net Assets - Ending Balance	**146,108**	**315,387**	**315,387**	**315,387**	**-**

BOARD OF SUPERVISORS

Dan Gjerde, Chair

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BOARD OF SUPERVISORS

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

BOARD OF SUPERVISORS

Dan Gjerde, Chair

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	1,000	-	29	-	(29)
Total Revenues	**1,000**	**-**	**29**	**-**	**(29)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	682,683	776,686	714,382	**719,853**	5,471
Total Services & Supplies	82,662	80,857	120,687	**139,543**	18,856
Total Operating Expenditures	**765,345**	**857,543**	**835,069**	**859,396**	**24,327**
Total Net Appropriations	**765,345**	**857,543**	**835,069**	**859,396**	**24,327**
NCC/Use of Fund Balance	**764,345**	**857,543**	**835,040**	**859,396**	**24,356**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Board of Supervisors	859,396	-	859,396
Total: General Fund	**859,396**	**-**	**859,396**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**859,396**	**-**	**859,396**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Board of Supervisors	5	5	5
Total: General Fund	**5**	**5**	**5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**5**	**5**	**5**

BOARD OF SUPERVISORS

Dan Gjerde, Chair

BU 1015 - Board of Supervisors

Department Overview

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, state, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, Coastal Development Permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an Ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

GOALS FOR FY 2021-22

- Fiscal Stability: One-time revenue will not be used for on-going expenses.
- Financial Sustainability: Debt mitigation and elimination; and maintain reserve policy.
- Fiscal Organizational Development: Invest in the organization's future through the Leadership Initiative, succession planning and recruitment and retention practice; and identify and measure departmental performance metrics, including the balancing of location-based provision of County services.

BOARD MEMBERS

- Glenn McGourty, District 1
- Maureen Mulheren District 2
- John Haschak, District 3
- Dan Gjerde, District 4 (Chair)
- Ted Williams, District 5 (Vise-Chair)
-

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Board of Supervisors includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827700 - Other	1,000	-	-	**-**	
Total Revenues	**1,000**	**-**	**-**	**-**	
Salaries & Employee Benefits					
861011 - Regular Employees	462,561	503,253	480,971	**481,469**	498
861012 - Extra Help	2,857	-	-	**-**	-
861013 - Overtime Reg Emp	-	2,805	-	**-**	-
861021 - Co Cont Retirement	114,063	144,488	143,075	**125,436**	(17,639)
861022 - Co Cont OASDI	28,085	30,495	29,169	**28,606**	(563)
861023 - Co Cont Medicare	6,610	7,132	6,822	**6,690**	(132)
861024 - Co Cont Retire Incr	32,647	34,090	28,204	**15,688**	(12,516)
861030 - Co Cont Health Ins	34,805	53,114	45,864	**60,873**	15,009
861035 - Co Cont Workers Comp	1,055	1,309	1,448	**1,091**	(357)
Total Salaries & Employee Benefits	**682,683**	**776,686**	**735,553**	**719,853**	**(15,700)**
Services & Supplies					
862060 - Communications	8,623	8,678	6,000	**6,240**	240
862101 - Insurance - General	1,769	2,040	2,532	**2,730**	198
862150 - Memberships	39,114	39,118	40,000	**40,000**	-
862170 - Office Expense	3,244	4,862	5,000	**5,200**	200
862187 - Education & Training	-	100	500	**-**	(500)
862189 - Prof/Spec Svcs - Other	-	4,413	7,500	**7,800**	300
862200 - Rents & Leases - Equipment	-	-	1,000	**500**	(500)
862230 - Info Tech Equipment	-	-	1,000	**10,687**	9,687
862239 - Spec Dept Expense	10,109	9,757	15,000	**61,136**	46,136
862250 - Trans/Travel	192	170	250	**250**	-
862253 - Travel Out of County	19,610	11,720	5,000	**5,000**	-
Total Services & Supplies	**82,662**	**80,857**	**83,782**	**139,543**	**55,761**
Total Net Appropriations	**765,345**	**857,543**	**819,335**	**859,396**	**40,061**
Total Net County Cost	**764,345**	**857,543**	**819,335**	**859,396**	**40,061**

BOARD OF SUPERVISORS

Dan Gjerde, Chair

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, PROGRAM MANAGER

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CANNABIS MANAGEMENT

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, PROGRAM MANAGER

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	494,326	2,659,265	1,019,990	**65,000**	(954,990)
Total Oper Tran In	-	-	105,000	**-**	(105,000)
Total Revenues	**494,326**	**2,659,265**	**1,124,990**	**65,000**	**(1,059,990)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	481,774	376,635	615,306	**703,634**	88,328
Total Services & Supplies	103,799	27,581	116,233	**2,499,060**	2,382,827
Total Operating Expenditures	**585,573**	**404,216**	**731,539**	**3,202,694**	**2,471,155**
Total Operting Transfer Out	-	-	5,000	-	(5,000)
Total Trans & Rimb	-	-	5,000	-	(5,000)
Total Net Appropriations	**585,573**	**404,216**	**736,539**	**3,202,694**	**2,466,155**
NCC/Use of Fund Balance	**91,247**	**(2,255,049)**	**(388,451)**	**3,137,694**	**3,526,145**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Cannabis Management	851,990	65,000	786,990
Total: General Fund	**851,990**	**65,000**	**786,990**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Cannabis Local Equity Grant	2,350,704	-	2,350,704
Total: Other Funds	**2,350,704**	**-**	**2,350,704**
TOTAL: ALL FUNDS	**3,202,694**	**65,000**	**3,137,694**

FTE ALLOCATED BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Board of Supervisors	5	5	5
Total: General Fund	**5**	**5**	**5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**5**	**5**	**5**

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, Progam Manager

BU 2810 - Cannabis Management

Budget Unit Overview

Mendocino County's Cannabis Cultivation Permitting Program regulates cannabis cultivation in the unincorporated area of the County of Mendocino. The Cannabis Program processes applications pursuant to the Mendocino County Code Section 10A.17 and Section 20.242.

Last fiscal year, the Cannabis Program transitioned to Planning and Building Services. In that move, management and staff have focused on streamlining, reorganizing, and creating greater efficiency in application intake, application review, permit and renewal issuance, and compliance inspections.

In the summer of 2020, the Cannabis Program will be rolling out the Cannabis Local Equity Grant Program that the California Governor's Office of Business and Economic Development (GO-Biz) has awarded to Mendocino County. The Cannabis Equity Grant Funding of $2,242,704 will go toward the development and implementation of a program that will offer a range of equity programs such as loans, grants, technical assistance, training, waivers and fee reductions for eligible individuals.

PROGRAM OVERVIEW

- Transition to Planning and Building Service
- CalCannabis Revenue Contract w/ Department of Agriculture.
- Estimated $131,000 loss in contracted funds from CalCannabis
- Permit Fee restructured
- Organizational Reorganization

ACCOMPLISHMENTS IN FY 2020-21

- Streamlined renewal application and permit issuance.
- Awarded a $2.2 million Cannabis Local Equity Grant from the California Governor's Office of Business and Economic Development (GO-Biz)
- Implemented a new Reassignment of Permit Application and processing guidelines.

GOALS FOR FY 2021-22

- Continue to streamline and enhance the cannabis program to reduce inefficiency.
- Implementation of eTrakit for submittal of Cannabis applications and fees via the County website.
- Implement Mendocino County Cannabis Local Equity Grant Program to provide financial and technical assistance for eligible individuals.

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, PROGRAM MANAGER
BU 2810 - Cannabis

BUDGET UNIT DETAIL Schedule 9

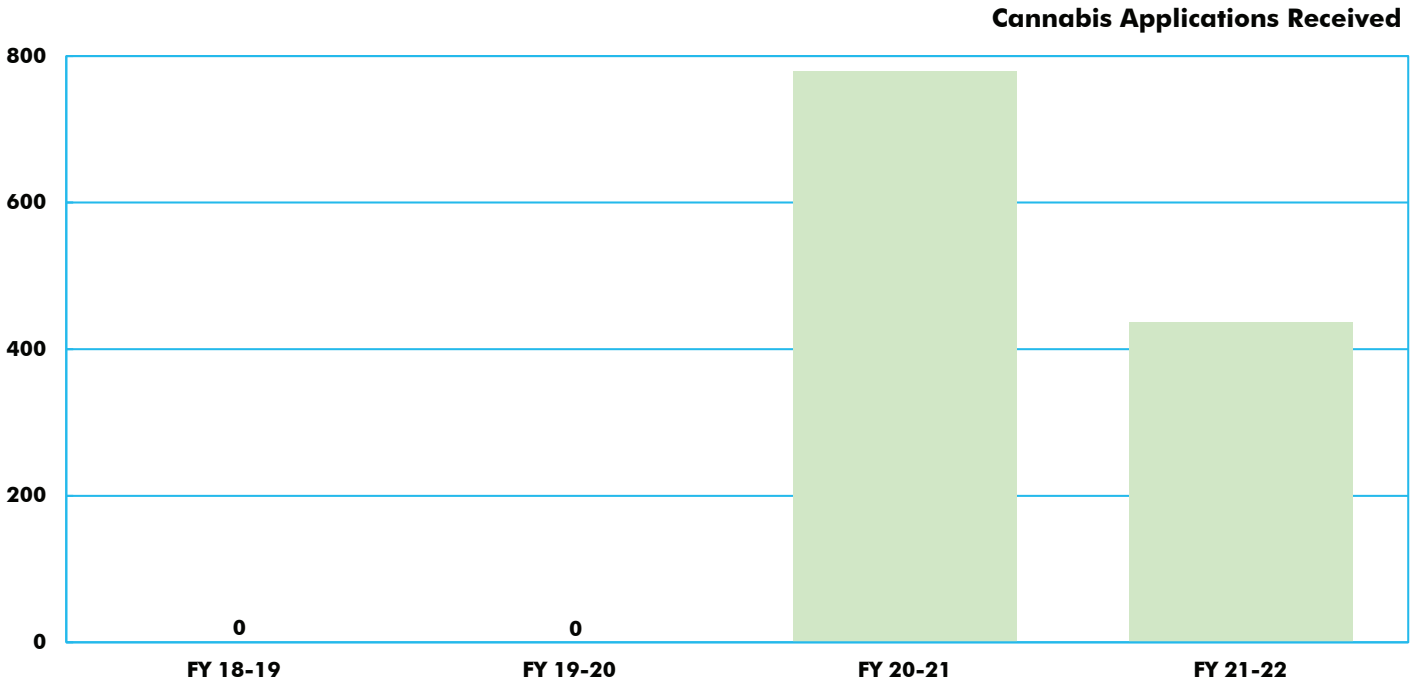
Function: Public Protection Activity: Protection

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825490 - State Other	28,600	385,248	-	**-**	-
826205 - Cannabis Applic./Inspect	465,726	28,313	480,000	**65,000**	(415,000)
826390 - Other Charges	-	-	45,000	**-**	(45,000)
Total Revenues	**494,326**	**413,561**	**525,000**	**65,000**	**(460,000)**
Salaries & Employee Benefits					
861011 - Regular Employees	263,092	183,933	626,288	**559,140**	(67,148)
861012 - Extra Help	61,900	78,465	10,000	**3,000**	(7,000)
861013 - Overtime Reg Emp	6,591	6,087	5,000	**-**	(5,000)
861021 - Co Cont Retirement	73,869	56,002	59,047	**82,407**	23,360
861022 - Co Cont OASDI	15,460	11,308	10,899	**14,355**	3,456
861023 - Co Cont Medicare	4,331	3,783	2,549	**3,708**	1,159
861024 - Co Cont Retire Incr	18,562	11,418	9,702	**11,499**	1,797
861030 - Co Cont Health Ins	30,990	25,443	18,878	**28,034**	9,156
861031 - Co Cont Unemp Ins	6,409	54	164	**1,070**	906
861035 - Co Cont Workers Comp	570	141	583	**421**	(162)
Total Salaries & Employee Benefits	**481,774**	**376,635**	**743,110**	**703,634**	**(39,476)**
Services & Supplies					
862060 - Communications	2,799	3,488	3,000	**3,000**	-
862101 - Insurance - General	3,400	3,567	3,862	**4,277**	415
862120- Maint Equip	-	-	-	**17,099**	17,099
862170 - Office Expense	12,612	2,185	9,000	**25,000**	16,000
862187 - Education & Training	200	-	2,000	**2,000**	-
862189 - Prof/Spec Svcs - Other	26,428	-	11,000	**34,980**	23,980
862190 - Publ/Legal Notice	-	-	5,000	**-**	(5,000)
862230 - Info Tech Equip	-	-	-	12,000	12,000
862239 - Spec Dept Expense	48,726	11,341	10,000	**10,000**	-
862250 - Trans/Travel	8,890	7,000	35,000	**35,000**	-
862253 - Travel Out of County	744	-	200	**5,000**	4,800
Total Services & Supplies	**103,799**	**27,581**	**79,062**	**148,356**	**69,294**
Total Net Appropriations	**585,574**	**404,216**	**822,172**	**851,990**	**29,818**
Total Net County Cost	**91,248**	**(9,345)**	**297,172**	**786,990**	**489,818**

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, PROGRAM MANAGER
BU 2810 - Cannabis Management

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Aid: Revenue from various contracts from the California Department of Food and Agriculture.

Acct. 6205 Revenue from cannabis applications and permit fees.

Services & Supplies

Acct. 2189 Professional services related to the cannabis program.

Acct. 2239 Purchase and maintenance of specialized field equipment.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes expected based on the current state of the Ordinance.

0497 - Cannabis Local Equity Grant

Grant Overview

The purpose of the Cannabis Equity Grants Program for Local Jurisdictions is to advance economic justice for populations and communities impacted by cannabis prohibition and the War on Drugs (WoD) by providing support to local jurisdictions as they promote equity in California and eliminate barriers to enter the newly regulated cannabis industry for equity program applicants and licensees. By issuing these grants to local jurisdictions, The Governor's Office of Business and Economic Development (GO-Biz) aims to advance the well-being of populations and communities that have been negatively or disproportionately harmed by cannabis prohibition and the WoD.

The Mendocino County Cannabis Equity Assessment (2020) established that Mendocino has been hit hard by the criminalization of cannabis, and a targeted, data-driven and well-funded equity program can help certain populations and neighborhoods, particularly small growers and those impacted from past policies that may be left behind, into a legal, sustainable economic future. The adopted Mendocino County Local Equity Program defines eligibility and grant services.

GRANT INFORMATION

- Grant Inception Date: May 15, 2020
- Current Grant Period: May 15, 2020 - August 31, 2021
- Source of Funds: Cannabis Equity Grants Program for Local Jurisdictions adminstration by the Governor's Office of Business and Economic Development (GO-Biz)
- Continuity of Grant: 2020-2021
- Grant Restrictions and Provisions: Grants are limited to eligible Equity Applicants/Licenses as defined in the Mendocino County Local Equity Program Maunal.
  10% of the Grant may be used for Adminsitartion
  10% of the Grant may be used for Direct Technical Assistnat
  80% of the Grant may be used for Grants

GRANT BUDGET

Revenue	
Grant	$ 2,245,704
Total	$ 2,245,704
Expenditures	
Administration	$ 224,527
Direct Techincal Assistance	224,527
Grants	1,796,580
Total	$ 2,245,704

County Match Required: $100,000

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Department Analyst I XH	0	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: Cannabis Local Equality Activity: Protection

Fund:4970 Cannabis Grant Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenue					
825490 - State Other	-	2,245,704	2,245,704	-	2,245,704
Total Revenue	-	2,245,704	2,245,704	-	2,245,704
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	2,120,916	**437,140**	2,120,916
862230 - Info Tech Equip.	-	-	45,000	**-**	45,000
862239 - Spec. Dept. Expense	-	-	79,788	**1,913,564**	79,788
Total Services & Supplies	**-**	**-**	**2,245,704**	**2,350,704**	**2,245,704**
Total Net Appropriations	**-**	**-**	**2,245,704**	**2,350,704**	**2,245,704**
Total Net County Cost	**-**	**(2,245,704)**	**-**	**2,350,704**	**-**

CANNABIS MANAGEMENT

KRISTIN NEVEDAL, Progam Manager

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director

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CHILD SUPPORT SERVICES

The mission of the Child Support Services Department is to protect and promote the well-being of children and the self-sufficiency of families. This is accomplished by providing top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served and alleviating stress between parents.

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	2,638,022	2,456,674	293,937	**2,676,781**	2,382,844
Total Revenues	**2,638,022**	**2,456,674**	**293,937**	**2,676,781**	**2,382,844**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,108,325	2,077,778	1,944,256	**2,283,106**	338,850
Total Services and Supplies	389,611	213,494	232,687	**288,856**	56,169
Total Operating Expenditures	**2,497,936**	**2,291,272**	**2,176,943**	**2,571,962**	**395,019**
Total Intrafund Trans	-	(11,105)	(10,156)	**(103,045)**	(92,889)
Total Operating Transfers Out	2,550	-	342,861	**60,000**	(282,861)
Total Transfers & Reimb.	**2,550**	**(11,105)**	**332,705**	**(43,045)**	**(375,750)**
Total Net Appropriations	**2,500,486**	**2,280,167**	**2,509,648**	**2,528,917**	**19,269**
NCC/Use of Fund Balance	**(137,536)**	**(176,507)**	**2,215,711**	**(147,864)**	**(2,363,575)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Child Support Services	2,528,917	2,676,781	(147,864)
Total: General Fund	**2,528,917**	**2,676,781**	**(147,864)**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**2,528,917**	**2,676,781**	**(147,864)**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Child Support Services	35	36	34
Total: General Fund	**35**	**36**	**34**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**35**	**36**	**34**

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director

BU 2090 - Child Support Services

Department Overview

A child's growth into a happy, independent adult depends on the engagement and participation of both parents. Our goals are to assist families to remain or become financially self-sufficient and to encourage parents paying support to maintain an active relationship with their child. We work collaboratively with both parents to determine legal parentage, establish fair & sustainable family support orders, and encourage reliable collection and distribution of support.

Either parent may open a child support case to receive one of more of the following professional services: locating the absent parent; establishing parentage; establishing and/or enforcing financial and medical support orders; recordkeeping of child support payments. Recipients of certain public assistance in California are required to open a child support case, with collections used to partially recoup the government's cost of providing that assistance.

California's child support agencies are navigating towards a "Families First" model of service, prioritizing family-owed support over some types of government-owed debt. A new Debt Reduction Program based on the candidate's cost of living expenses and ability to pay debuted in spring 2021. The new program expands debt-reduction eligibility and allows the local child support office more authority to negotiate debt settlement based upon an individual's circumstances.

PROGRAM OVERVIEW

- Case Management - Casework
- Locate & Skiptracing
- Establishment of parentage
- Negotiation and establishment of support orders
- Enforcement of support orders
- Review and adjustment of support orders
- Inter-jurisdictional cases
- Debt reduction and settlement negotiation
- Mendocino resumed Attorney services from Sonoma Child Support in March 2021
- Court hearing professional support
- Legal, Administration and clerical support
- Financial casework ensuring speedy implementation of legal orders
- Financial audits of case and public assistance balances
- Support Services
- Reception and receipt of payments, when needed

GOALS FOR FY 2021-22

- Facilitate consistent child support and payment reliability:
- Collect and distribute $6,000,000.
- Decrease our percentage of cases with zero-dollar support order by 3%.
- Enhance program efficiencies:
- Decrease Average Number of days from Case Opening to Order by 7 days.

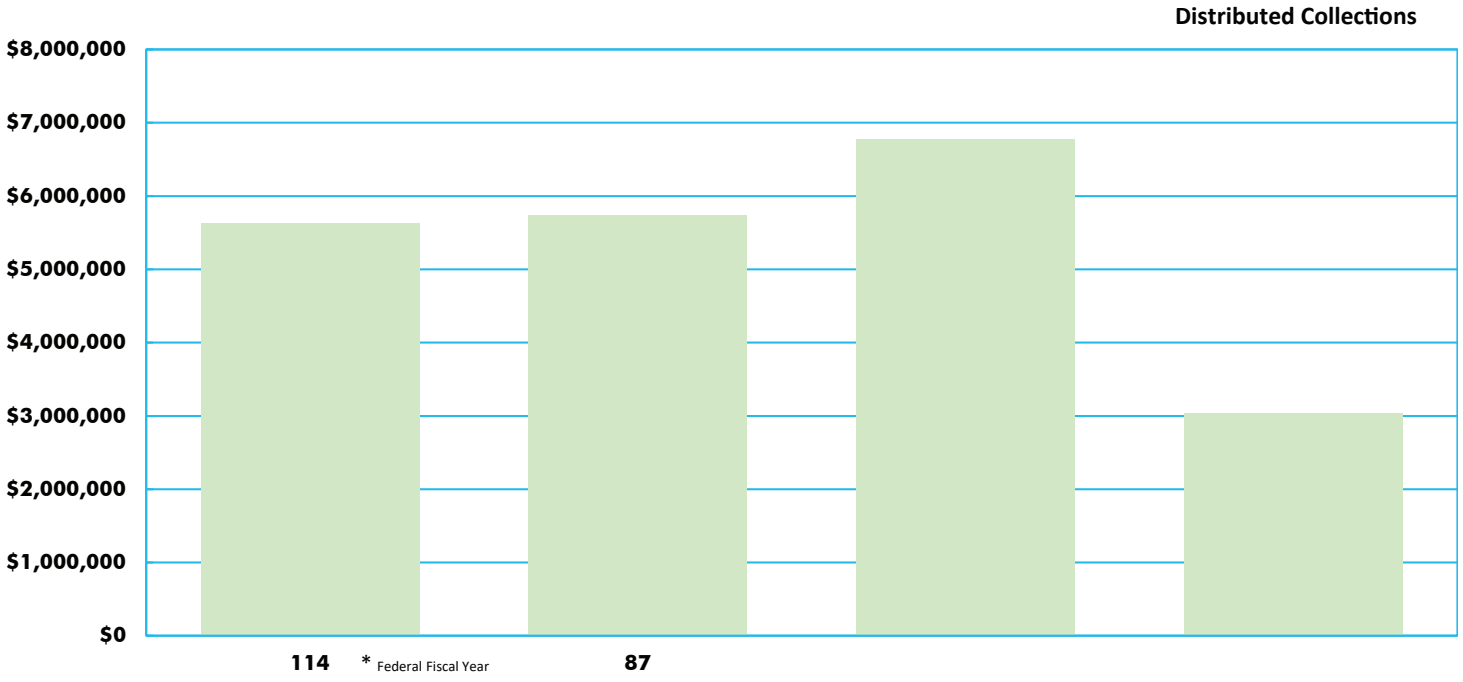
ACCOMPLISHMENTS IN FY 2020-21

- Provided professional child support services despite COVID-19 related public health restrictions and guidelines using a hybrid model of teleworking and remaining open to the public with safety measures in place.
- Established or acknowledged paternity for 414 children.
- Established support orders for 105 cases.
- Collected $6.7 million.
- Increased average amount distributed per case with a collection by $164.
- Decreased percentage of zero-order cases by 2% in FFY 2020.
- Updated the Child Support Specialist 1/2/3 Series position descriptions.

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director
BU 2090 - Child Support Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for CSS.

Acct. 6162 State Aid for Child Support.

Services & Supplies

Acct. 2101 General Liability insurance.

Acct. 2170 Office supplies, paper goods and postage.

Acct. 2189 Costs associated with: Process service to obtain child support orders; regular and difficult process serving; lifestyle investigations; and new employee background checks.

CHANGES IN BUDGET FROM PRIOR YEAR

Mendocino Child Support's annual child support revenue allocation of $3,027,196 is decreased by $423,807 for FY 2021-22. The department will contribute $147,864 to the county general fund.

Historically, California's Local Child Support Agencies were funded by a 1998 allocation model, regardless of caseload size or local cost of living. In SFY 2020-21, CA Department of Child Support began reallocating federal and state child support revenue to the 52 LCSAs according to a new formula, resulting in a revenue decrease to Mendocino County.

CHILD SUPPORT SERVICES

ANNE MOLGAARD, Interim Director

BU 2090 - Child Support Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	8,792	8,614	8,500	**6,000**	(2,500)
825686 - Fed Aid Child Supp	1,735,792	1,613,590	2,044,701	**1,789,424**	(255,277)
826162 - State Aid Child Supp	893,438	831,471	1,053,331	**881,357**	(171,974)
Total Revenues	**2,638,022**	**2,453,674**	**3,106,532**	**2,676,781**	**(429,751)**
Salaries & Employee Benefits					
861011 - Regular Employees	1,298,265	1,274,667	1,508,392	**1,394,658**	(113,734)
861012 - Extra Help	43,092	3,597	15,000	**-**	(15,000)
861013 - Overtime Reg Emp	18,860	13,666	25,000	**10,000**	(15,000)
861021 - Co Cont Retirement	379,744	395,103	491,650	**492,986**	1,336
861022 - Co Cont OASDI	77,702	76,277	89,355	**81,698**	(7,657)
861023 - Co Cont Medicare	19,005	17,914	20,958	**19,436**	(1,522)
861024 - Co Cont Retire Incr	113,063	99,436	102,841	**80,559**	(22,282)
861030 - Co Cont Health Ins	158,595	197,117	202,634	**202,806**	172
861031 - Co Cont Unemp Ins	-	-	-	**963**	963
Total Salaries & Employee Benefits	**2,108,325**	**2,077,778**	**2,455,830**	**2,283,106**	**(172,724)**
Services & Supplies					
862060 - Communications	8,136	9,408	9,700	**9,985**	285
862101 - Insurance - General	-	-	-	**606**	606
862120 - Maint - Equip	605	-	2,500	**-**	(2,500)
862130 - Maint - Strc/Impr/Grnds	44,715	34,221	44,013	**46,135**	2,122
862150 - Memberships	3,191	3,308	3,750	**3,720**	(30)
862160 - Misc Expense	981	-	2,500	**500**	(2,000)
862170 - Office Expense	109,644	76,573	70,203	**47,019**	(23,184)
862182 - Data Processing Svcs	43,894	35,755	45,116	**79,500**	34,384
862187 - Education & Training	11,658	3,646	10,225	**4,000**	(6,225)
862189 - Prof/Spec Svcs - Other	108,268	17,890	57,607	**31,772**	(25,835)
862239 - Spec Dept Expense	268	2,690	1,250	**31,964**	30,714
862250 - Trans/Travel	4,449	1,132	3,250	**2,000**	(1,250)
862253 - Travel Out of County	32,987	8,323	13,000	**5,500**	(7,500)
862260 - Utilities	20,815	20,548	26,080	**26,155**	75
Total Services & Supplies	**389,611**	**213,494**	**289,194**	**288,856**	**(338)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	(11,105)	-	**(103,045)**	(103,045)
865802 - Oper Transfer Out	2,550	-	217,000	**60,000**	(157,000)
Total Expend Transfer & Reimb	**2,550**	**(11,105)**	**217,000**	**(43,045)**	**(260,045)**
Total Net Appropriations	**2,500,486**	**2,280,167**	**2,962,024**	**2,528,917**	**(433,107)**
Total Net County Cost	**(137,536)**	**(173,508)**	**(144,508)**	**(147,864)**	**(3,356)**

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COUNTY COUNSEL

The mission of County Counsel is to represent the County competently, thoughtfully, and justly in all legal matters, and encourage staff to be diligent in their role as legal counsel.

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	479,443	362,046	(701,612)	**425,500**	1,127,112
Total Oper Trans In	-	-	163,319	**-**	(163,319)
Total Revenues	**479,443**	**362,046**	**(538,293)**	**425,500**	**963,793**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,704,583	1,760,366	1,939,938	**2,065,380**	125,442
Total Services and Supplies	198,870	250,336	335,432	**581,936**	246,504
Total Operating Expenditures	**1,903,453**	**2,010,702**	**2,275,370**	**2,647,316**	**371,946**
Total Intrafund Transfers	(707,370)	(826,474)	(803,144)	**(1,156,644)**	(353,500)
Total Transfers & Reimb.	**(707,370)**	**(826,474)**	**(803,144)**	**(1,156,644)**	**(353,500)**
Total Net Appropriations	**1,196,083**	**1,184,228**	**1,472,226**	**1,490,672**	**18,446**
NCC/Use of Fund Balance	**716,640**	**822,182**	**2,010,519**	**1,065,172**	**(945,347)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
County Counsel	1,490,622	425,500	1,065,122
Total: General Fund	**1,490,622**	**425,500**	**1,065,122**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,490,622**	**425,500**	**1,065,122**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
County Counsel	12	12	12
Total: General Fund	**12**	**12**	**12**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**12**	**12**

COUNTY COUNSEL

CHRISTIAN M. CURTIS, County Counsel

BU 1210 - County Counsel

Department Overview

County Counsel is the legal adviser to the Board of Supervisors, County officials and their departments, and responds to, or opposes, all claims and accounts against the County. County Counsel defends or prosecutes all civil actions and proceedings in which the County, or any of its officers in his or her official capacity, is a party. This office directly serves the County through the Board of Supervisors and works to understand and further the needs and goals of the Board. We provide legal guidance and assistance, hold Brown Act and Ethics trainings, draft and review legal documents and opinions, analyze legislation, and represent the County in litigation. County Counsel also acts as legal advisor for the various boards and commissions appointed by the Board of Supervisors, as well as the Grand Jury. This office represents various special districts including Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Mendocino Transit Authority, and other Joint Powers Agencies on a fee for service basis. County Counsel continues to represent the County competently, thoughtfully, and justly in all legal matters, and is diligent in its role as legal counsel.

PROGRAM OVERVIEW

- Legal Advice/ Litigation / Training
- Preparation of County Ordinances and Resolutions
- Respond to Public Records Act Requests, Appeals and Writs
- Appear in Court for CPS and Public Guardian

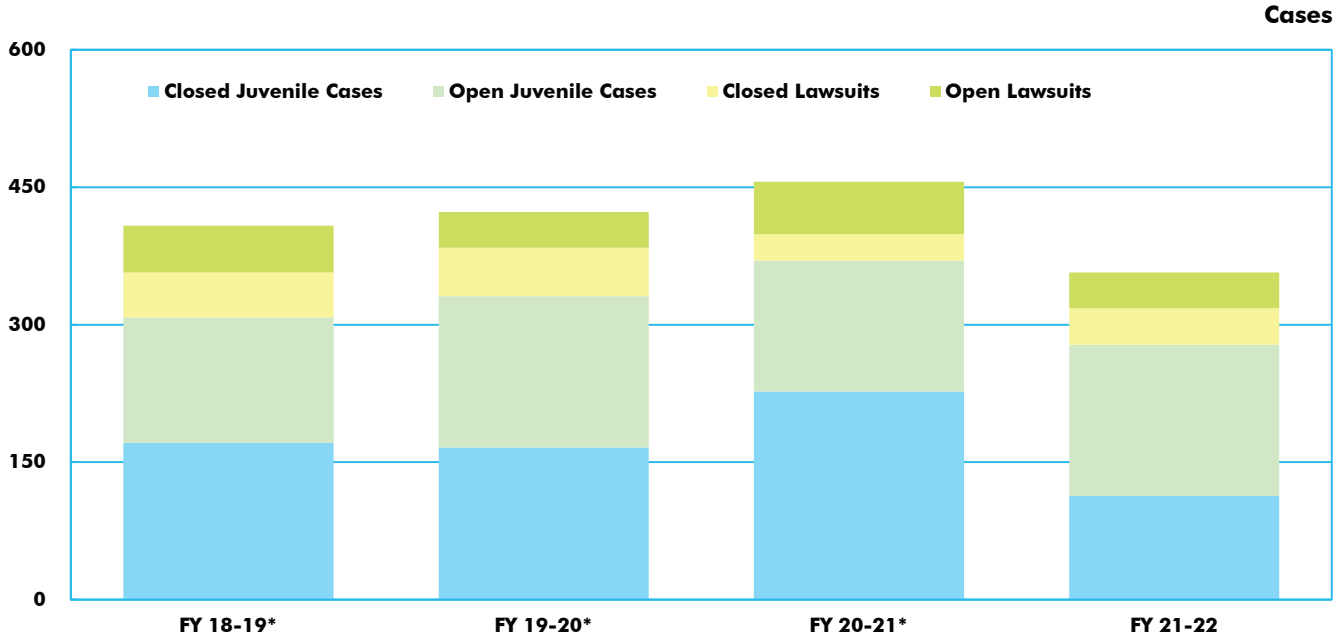
ACCOMPLISHMENTS IN FY 2020-21

- County Counsel continued its diligent work on cannabis and code enforcement matters, including ordinance review and preparation. In particular, the Board adopted ordinance amendments to address hazards from vegetation and combustible materials and ordinance amendments to improve the effectiveness and efficiency of certain code enforcement rules and procedures.
- County Counsel continued its coordinated response to the COVID-19 pandemic, including drafting urgency ordinances adopted by the Board (evictions, procedures for due process, and compliance with Health Orders).
- County Counsel assisted departments with complex responses to Public Records Act (PRA) requests.
- County Counsel achieved efficiency in court processes by transitioning to paperless/e-filing internally and with the Court.
- County Counsel represented HHSA in juvenile dependency and conservatorship litigation and defended juvenile and probate court orders on appeal, including oral arguments before the First Appellate District.

GOALS FOR FY 2021-22

- Continue to provide high quality legal advice and representation to the County as a whole as well as individual departments.
- Continue to take a proactive approach to risk management by assessing threats early on to ensure the safety of our employees and to be proactive regarding litigation.
- Continue to provide effective training and advocacy in dependency court to ensure children's safety, as well as consistency and compliance with the law.
- Continue working to assist the Code Enforcement Division in effectively addressing their priorities, such as those impairing community quality of life and the environment.
- Continue to update and implement internal processes and policies in order to have a more consistent approach to providing services and a way to measure our success.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6161 Legal services fees County Counsel earns from local Special Districts and the Mendocino County Department of Transportation.

Acct. 6278 Operating transfers from General Liability Insurance Fund.

Services & Supplies

Acct. 2150 Membership in attorney organizations and California State Bar fees and conferences on legal topics.

Acct. 2187 Various trainings and conferences.

Acct. 2239 Legal books and subscriptions, and the electronic legal research services.

Expenditure Transfer and Reimbursement

Acct. 5380 Provides direct billing for legal services to HHSA-Social Services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for County Counsel includes no additional positions or significant additional changes from the prior year.

COUNTY COUNSEL

CHRISTIAN M. CURTIS County Counsel

BU 1210 - County Counsel

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826161 - Legal Services	28,994	19,917	20,000	**15,000**	(5,000)
826163 - Legal Svcs Reimb	5,278	3,431	3,000	**3,500**	500
826278 - Interfund - Legal	430,587	329,707	400,000	**400,000**	-
826390 - Other Charges	12,279	7,487	400	**7,000**	6,600
827600 - Other Sales	2,306	1,504	-	**-**	-
Total Revenues	**479,443**	**362,046**	**423,400**	**425,500**	**2,100**
Salaries & Employee Benefits					
861011 - Regular Employees	1,112,788	1,139,586	1,296,427	**1,308,201**	11,774
861013 - Overtime Reg Emp	467	-	-	**9,632**	9,632
861021 - Co Cont Retirement	322,468	340,607	343,817	**458,354**	114,537
861022 - Co Cont OASDI	64,701	67,642	64,011	**77,690**	13,679
861023 - Co Cont Medicare	15,442	15,887	15,032	**18,409**	3,377
861024 - Co Cont Retire Incr	92,724	78,606	64,625	**66,727**	2,102
861030 - Co Cont Health Ins	90,724	112,916	106,430	**123,563**	17,133
861031 - Co Cont Unemp Ins	3,468	3,113	2,290	**1,324**	(966)
861035 - Co Cont Workers Comp	1,801	2,008	2,002	**1,430**	(572)
Total Salaries & Employee Benefits	**1,704,583**	**1,760,366**	**1,894,634**	**2,065,330**	**170,696**
Services & Supplies					
862060 - Communications	3,531	3,109	3,468	**7,008**	3,540
862101 - Insurance - General	91,574	108,233	145,754	**187,467**	41,713
862120 - Maint - Equip	-	-	870	**800**	(70)
862150 - Memberships	8,517	9,790	11,000	**10,736**	(264)
862170 - Office Expense	10,422	14,601	16,000	**16,000**	-
862187 - Education & Training	727	2,376	2,500	**1,500**	(1,000)
862189 - Prof/Spec Svcs - Other	45,388	73,315	230,000	**302,291**	72,291
862190 - Publ/Legal Notice	528	728	500	**500**	-
862230 - Info Tech Equip	635	2,076	3,000	**23,684**	20,684
862239 - Spec Dept Expense	32,376	28,175	26,000	**26,000**	-
862250 - Trans/Travel	2,261	1,909	3,300	**2,950**	(350)
862253 - Travel Out of County	2,912	6,023	5,100	**3,000**	(2,100)
Total Services & Supplies	**198,870**	**250,336**	**447,492**	**581,936**	**134,444**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(707,370)	(826,474)	(1,045,191)	**(1,156,644)**	(111,453)
Total Expend Transfer & Reimb	**(707,370)**	**(826,474)**	**(1,045,191)**	**(1,156,644)**	**(111,453)**
Total Net Appropriations	**1,196,084**	**1,184,228**	**1,296,935**	**1,490,622**	**193,687**
Total Net County Cost	**716,641**	**822,182**	**873,535**	**1,065,122**	**191,587**

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

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CULTURAL SERVICES AGENCY

The Mission of the Cultural Services Agency is to enrich the quality of life of all residents of Mendocino County through maintaining and improving the services of Mendocino County Library banches and the County Museum.

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	2,314,540	2,036,798	3,062,127	**2,392,700**	(669,427)
Total Operating Transfers In	1,326,243	1,352,771	1,408,238	**1,407,423**	(815)
Total Revenues	**3,640,783**	**3,389,569**	**4,470,365**	**3,800,123**	**(670,242)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,576,357	2,731,454	2,638,525	**3,209,204**	570,679
Total Services and Supplies	1,682,653	1,459,242	1,404,928	**1,851,665**	446,737
Total Other Charges	63,689	-	-	**-**	-
Total Operating Expenditures	**4,322,699**	**4,190,696**	**4,043,453**	**5,060,869**	**1,017,416**
Total Operating Transfers Out	190,139	80,383	3,564	**55,000**	51,436
Total Transfers & Reimb.	**190,139**	**80,383**	**3,564**	**55,000**	**51,436**
Total Net Appropriations	**4,512,838**	**4,271,079**	**4,047,017**	**5,115,869**	**1,068,852**
NCC/Use of Fund Balance	**872,055**	**881,510**	**(423,348)**	**1,315,746**	**1,739,094**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Museum	605,735	31,500	574,235
Total: General Fund	**605,735**	**31,500**	**574,235**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Library	4,510,134	3,768,623	741,511
Total: Other Funds	**4,510,134**	**3,768,623**	**741,511**
TOTAL: ALL FUNDS	**5,115,869**	**3,800,123**	**1,315,746**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Museum	5	5	4
Total: General Fund	**5**	**5**	**4**
OTHER FUNDS			
Dept. Programs			
Library	33	37	37
Total: Other Funds	**33.05**	**36.50**	**36.50**
TOTAL: ALL FUNDS	**38.05**	**41.50**	**40.50**

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

BU 6110 - Library

Department Overview

- Revenue – increase expected in sales tax and property tax revenue, decrease expected in fees
- Expenses – increase in expenses for County Microwave and Info Tech Equipment – Enterprise, and decrease in Special Department Expenses. Overall, no significant changes.

PROGRAM OVERVIEW

- Administration Services
- Bookmobile & Outreach Services
- Branch Services

ACCOMPLISHMENTS IN FY 2020-21

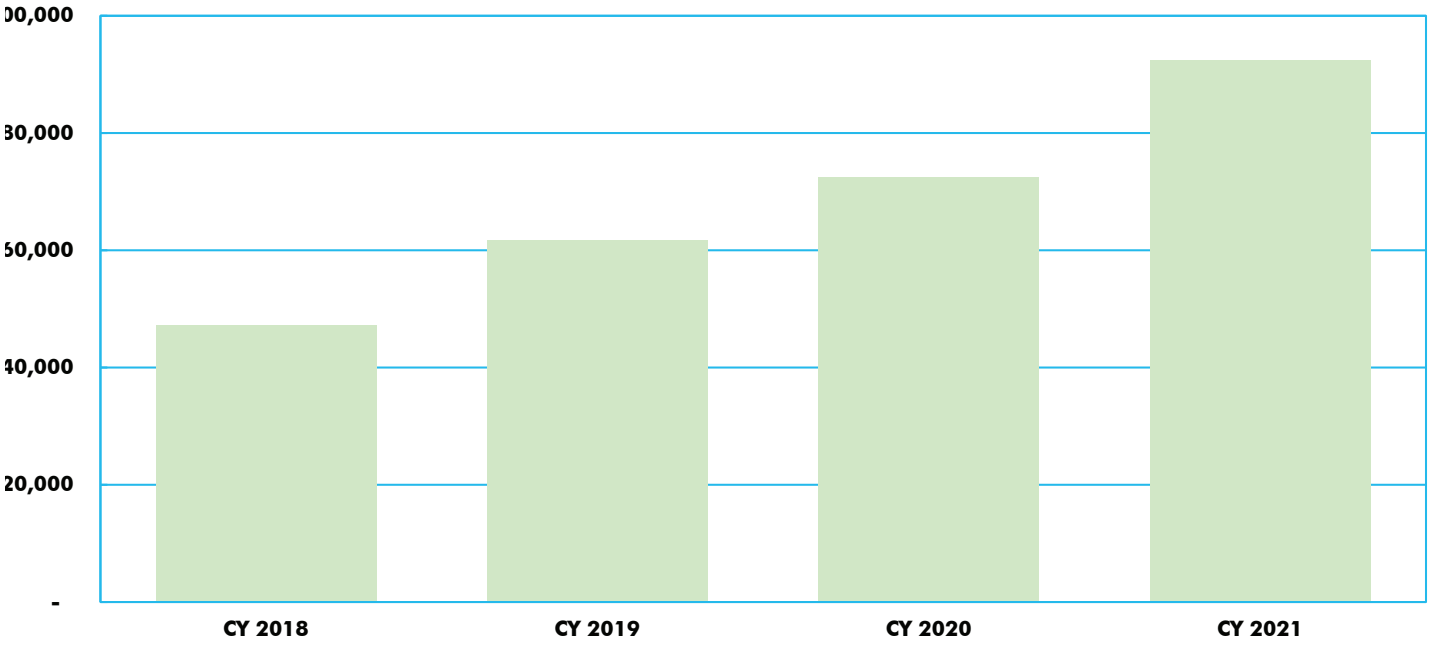
- Created and implemented a COVID-19 tiered reopening plan, including curbside checkout
- Created a County-wide Youtube channel with programs from all branches
- For new Laytonville Branch: location found, under construction, MOU complete, seeking grant funding for fernishings
- Added to online collection – more digital books, major newspapers, magazines coming soon
- Assembled literacy kits and memory kits for checkout

GOALS FOR FY 2021-22

- Create a Strategic Plan
- Create a Community Change Makers Curated Collection
- Furnish, open, and staff Laytonville Branch
- Run a cooperative program at the Parks with Museum

PERFORMANCE INDICATORS

Digital Library Check-Outs
(eBooks, eAduiobooks, digital videos & music)



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1500 Measure A sales tax revenue
Acct. 4100 Library Fund interest
Acct. 6370 Fines and fees, bookmobile reimbursement
Acct. 7600 Other sales including copy and print fees
Acct. 7802 Property Tax

Services & Supplies

Acct. 2060 Phone and broadband services and contracts
Acct. 2090 Custodial services and garbage collection
Acct. 2189 Material delivery, circulation and catalog system, Information Services reimbursement, and security guard
Acct. 2194 A-87 Costs
Acct. 2239 Library materials, books, periodicals, downloadable materials, digital databases, and program expenses

Expenditure Transfer & Reimbursement

Acct. 5802 Facility modifications at Ukiah, Willits, and Fort Bragg branches

CHANGES IN BUDGET FROM PRIOR YEAR

The changes in the budget this year include a slight decrease in revenue due to fewer donations and a decrease in fines and fees. An increase in expenses of $167,084 in Services and Supplies from prior fiscal year include: Communications increase due to non-recurring and first year high-speed internet costs; Household janitorial expenses increased; A-87 expenses are increasing; Bookmobile Maintenance is increasing; Rents & Leases increasing due to adding future Laytonville library rent. Reductions include: less Education & Training expenses; reducing Office Expenses, Info Tech Equipment –fewer PC replacements needed; Spec Dept Expenses- decreasing collection spending to help offset increases; less Transportation, Travel & Out of County expenses; and fewer facility modifications.

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

BU 6110 - Library

BUDGET UNIT DETAIL Schedule 9

Function: Education Activity: Library Services

Fund: 1205 County Library Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821500 - Sales & Use Tax	2,058,558	1,911,420	2,140,000	**2,311,200**	171,200
824100 - Interest	34,954	25,326	34,954	**30,000**	(4,954)
826370 - Library Services	58,217	29,417	30,885	**10,000**	(20,885)
827600 - Other Sales	8,272	4,657	8,000	**4,000**	(4,000)
827707 - Donation	1,608	518	800	**1,000**	200
827801 - Grant Revenue	111,349	26,304	-	**5,000**	5,000
827802 - Oper Transfer In	1,326,243	1,352,771	1,379,826	**1,407,423**	27,597
Total Revenues	**3,599,200**	**3,350,413**	**3,594,465**	**3,768,623**	**174,158**
Salaries & Employee Benefits					
861011 - Regular Employees	1,380,409	1,414,206	1,603,207	**1,623,859**	20,652
861012 - Extra Help	56,794	37,455	50,000	**35,000**	(15,000)
861013 - Overtime Reg Emp	37,623	21,560	20,000	**25,000**	5,000
861021 - Co Cont Retirement	348,153	403,173	469,535	**538,879**	69,344
861022 - Co Cont OASDI	75,086	79,819	88,409	**90,408**	1,999
861023 - Co Cont Medicare	20,685	20,432	22,303	**22,391**	88
861024 - Co Cont Retire Incr	93,157	89,647	85,102	**75,986**	(9,116)
861030 - Co Cont Health Ins	160,494	207,059	206,582	**245,653**	39,071
861031 - Co Cont Unemp Ins	7,445	4,046	4,033	**5,495**	1,462
861035 - Co Cont Workers Comp	48,864	50,728	73,561	**63,767**	(9,794)
Total Salaries & Employee Benefits	**2,228,710**	**2,328,125**	**2,622,732**	**2,726,438**	**103,706**
Services & Supplies					
862060 - Communications	19,882	26,652	244,187	**274,187**	30,000
862062 - Comm Microwave	-	-	-	**6,770**	6,770
862090 - Household Expense	118,247	102,073	125,000	**126,000**	1,000
862101 - Insurance - General	23,876	28,866	35,164	**41,675**	6,511
862120 - Maint - Equip	14,198	16,715	15,000	**10,000**	(5,000)
862130 - Maint - Strc/Impr/Grnds	51,195	24,289	30,000	**25,000**	(5,000)
862150 - Memberships	1,560	1,250	1,200	**8,500**	7,300
862170 - Office Expense	47,471	44,340	35,000	**43,000**	8,000
862185 - Medical/Dental Svcs	2,778	1,389	2,500	**2,000**	(500)
862187 - Education & Training	1,596	1,268	3,000	**2,000**	(1,000)
862189 - Prof/Spec Svcs - Other	191,595	176,910	250,000	**226,000**	(24,000)
862190 - Publ/Legal Notice	2,134	-	2,000	**1,000**	(1,000)
862194 - A-87 Costs	394,471	453,006	514,440	**519,993**	5,553
862210 - Rents &Leases - Bldg Grnds	27,632	24,632	39,000	**42,000**	3,000
862230 - Info Tech Equip	24,248	33,825	30,000	**102,971**	72,971
862239 - Spec Dept Expense	517,437	346,971	300,000	**200,000**	(100,000)
862250 - Trans/Travel	28,287	15,940	20,000	**20,000**	-
862253 - Travel Out of County	3,418	4,278	4,000	**2,000**	(2,000)
862260 - Utilities	74,205	70,011	77,000	**75,600**	(1,400)
Total Services & Supplies	**1,544,230**	**1,372,415**	**1,727,491**	**1,728,696**	**1,205**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Education Activity: Library Services

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	63,689	-			-
Total Fixed Assets	**63,689**	**-**			**-**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	190,139	80,383	73,000	**55,000**	(18,000)
Total Expend Transfer & Reimb	**190,139**	**80,383**	**73,000**	**55,000**	**(18,000)**
Total Net Appropriations	**4,026,767**	**3,780,922**	**4,423,223**	**4,510,134**	**86,911**
Total Fund Balance Contribution	**427,567**	**430,509**	**828,758**	**741,511**	**(87,247)**

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

BU 7110 - Cultural Services

Department Overview

- Revenue – decrease in Museum entrance fees due to pandemic
- Expenses - decrease in Professional Services due to fewer contracts, and decrease in Special Department Expenses due to previous year's one-time additional funding

PROGRAM OVERVIEW

- Museum
- Museum Exhibits
- Archives
- Special Events
- Community Programs

ACCOMPLISHMENTS IN FY 2020-21

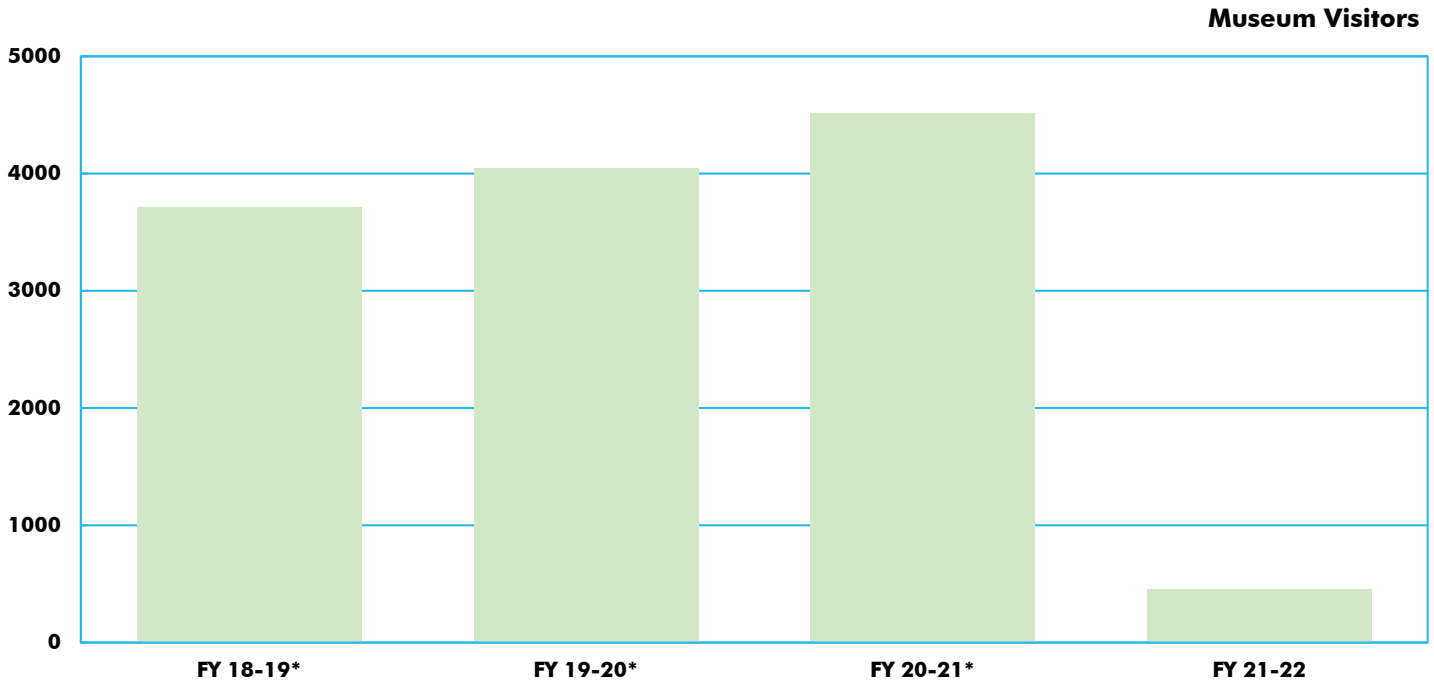
- Digitized 220 oral histories and one film
- Digitized 2,000 records to Past Perfect Online Collection
- Cataloged and opened Museum Research Library
- Implemented volunteer program with training and orientation
- Structured tour and field trip program
- Developed an exhibit plan with outreach and programming

GOALS FOR FY 2021-22

Museum

- Create strategic plans for Museum
- Digitize up to 25% of exhibit items to Past Perfect Online Collection
- Complete Phase II of Parks Needs Assessment

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Revenue from Mendocino College for classroom rentals

Services & Supplies

Acct. 2101 Insurance for Museum

Acct. 2189 Department services and contracts

Acct. 2239 Core collections care and museum work through contracts with conservators, interns, archivists, program coordinators, etc.

Acct. 2260 Funding for utilities

CHANGES IN BUDGET FROM PRIOR YEAR

The changes to the Museum Revenue include a decrease in Parks and Recreations Fees

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON Director

BU 7110 - Cultural Services

BUDGET UNIT DETAIL Schedule 9 — Function: Recreation & Culture — Activity: Culture

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824200 - Rent/Concession	11,004	9,432	9,400	**15,000**	5,600
826375 - Parks & Rec Fee	-	6,570	9,000	**6,000**	(3,000)
826390 - Other Charges	10,239	10,471	5,000	**2,000**	(3,000)
827700 - Other	14,084	5,074	6,700	**2,500**	(4,200)
827707 - Donation	6,256	7,609	5,300	**6,000**	700
Total Revenues	**41,583**	**39,156**	**35,400**	**31,500**	**(3,900)**
Salaries & Employee Benefits					
861011 - Regular Employees	208,023	236,744	270,858	**287,491**	16,633
861012 - Extra Help	10,619	9,038	12,000	**10,000**	(2,000)
861013 - Overtime Reg Emp	2,992	618	1,000	**1,000**	-
861021 - Co Cont Retirement	60,291	72,613	87,774	**100,666**	12,892
861022 - Co Cont OASDI	12,321	13,658	15,475	**16,756**	1,281
861023 - Co Cont Medicare	3,036	3,325	3,626	**3,919**	293
861024 - Co Cont Retire Incr	15,428	15,248	14,820	**13,061**	(1,759)
861030 - Co Cont Health Ins	33,287	50,196	63,066	**49,286**	(13,780)
861031 - Co Cont Unemp Ins	1,271	1,323	212	**231**	19
861035 - Co Cont Workers Comp	380	567	591	**356**	(235)
Total Salaries & Employee Benefits	**347,648**	**403,329**	**469,422**	**482,766**	**13,344**
Services & Supplies					
862060 - Communications	2,866	2,800	3,000	**2,500**	(500)
862062 - Comm Microwave	-	-	-	**1,015**	1,015
862090 - Household Expense	3,713	4,771	3,299	**4,000**	701
862101 - Insurance - General	21,799	27,501	33,761	**41,081**	7,320
862150 - Memberships	129	-	500	**400**	(100)
862170 - Office Expense	6,318	7,436	4,500	**4,000**	(500)
862187 - Education & Training	381	25	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	7,762	849	36,378	**6,000**	(30,378)
862230 - Info Tech Equip	1,623	450	2,500	**8,500**	6,000
862239 - Spec Dept Expense	52,722	7,987	16,000	**15,073**	(927)
862250 - Trans/Travel	1,157	2,406	2,500	**3,000**	500
862253 - Travel Out of County	560	190	600	**400**	(200)
862260 - Utilities	39,303	32,412	36,000	**36,000**	-
Total Services & Supplies	**138,333**	**86,827**	**140,038**	**122,969**	**(17,069)**
Total Net Appropriations	**485,981**	**490,157**	**609,460**	**605,735**	**(3,725)**
Total Net County Cost	**444,398**	**451,001**	**574,060**	**574,235**	**175**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

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DISTRICT ATTORNEY'S OFFICE

The mission of the Mendocino County District Attorney's Office is to ensure the safety of the communities through the prevention and the vigorous prosecution of crime; at all times maintaining high ethical standards to ensure that justice is accomplished in all cases.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	1,891,443	1,903,433	1,902,586	**1,950,378**	47,792
Total Revenues	**1,891,443**	**1,903,433**	**1,902,586**	**1,950,378**	**47,792**
Appropriations - All Funds					
Total Salaries & Employee Benefits	5,144,512	5,458,342	6,394,107	**7,169,561**	775,454
Total Services and Supplies	967,661	1,087,035	1,051,098	**1,225,268**	174,170
Total Fixed Assets	72,036	123,362	31,491	**37,876**	6,385
Total Operating Expenditures	**6,184,209**	**6,668,739**	**7,476,696**	**8,432,705**	**956,009**
Total Intrafund Transfers	(13,435)	(12,204)	(16,342)	**(13,000)**	3,342
Total Transfers & Reimb.	**(13,435)**	**(12,204)**	**(16,342)**	**(13,000)**	**3,342**
Total Net Appropriations	**6,170,774**	**6,656,535**	**7,460,354**	**8,419,705**	**959,351**
NCC/Use of Fund Balance	**4,279,331**	**4,753,102**	**5,557,768**	**6,469,327**	**911,559**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
District Attorney	7,640,683	1,403,654	6,237,029
Total: General Fund	**7,640,683**	**1,403,654**	**6,237,029**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Anti-Drug Abuse Enfrc	293,335	293,335	-
Underserved Victim Ad	182,442	-	182,442
Victim/Witness Assistance	345,799	345,799	-
Total: Other Funds	**821,576**	**639,134**	**182,442**
TOTAL: ALL FUNDS	**8,462,259**	**2,042,788**	**6,419,471**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
District Attorney	44.5	44	46
Total: General Fund	**44.5**	**44**	**46**
OTHER FUNDS Dept. Programs			
Underserved Victim Asst	1.0	1.0	1.0
Victim/Witness Assistance	5.0	5.0	5.0
Anti-Drug Abuse Law En	3.0	3.0	3.0
Total: Other Funds	**9.0**	**9.0**	**9.0**
TOTAL: ALL FUNDS	**53.5**	**53**	**55**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 2070 - District Attorney

Department Overview

The District Attorney is the public prosecutor who represents the People of the State of California in all felony and misdemeanor criminal proceedings charged and filed in Mendocino County. The Office of the Mendocino County District Attorney was established by the Constitution of the State of California in 1850, when Mendocino County was born as one of the original 13 counties created at the time of statehood. The first Mendocino County District Attorney took office in 1859, and since 1859 there have been 29 separate attorneys to serve in this elected, non-partisan position – 26 men and 3 women.

The District Attorney's reach and legal jurisdiction extends throughout Mendocino County, including the incorporated cities, tribal lands, and State and Federal lands. By law, the District Attorney is Mendocino County's chief law enforcement officer. The District Attorney is vested with the independent authority to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney also advises the Grand Jury on criminal crime-related matters it may be investigating. By law, the District Attorney sponsors and participates in programs to improve the administration of justice.

PROGRAM OVERVIEW

- Anti-Drug Abuse Law Enforcement – BU 0465-Grant
- District Attorney – BU 2070
- Underserved Victim Assistance – BU 0448-Grant
- Victim/Witness Assistance – BU 0464-Grant

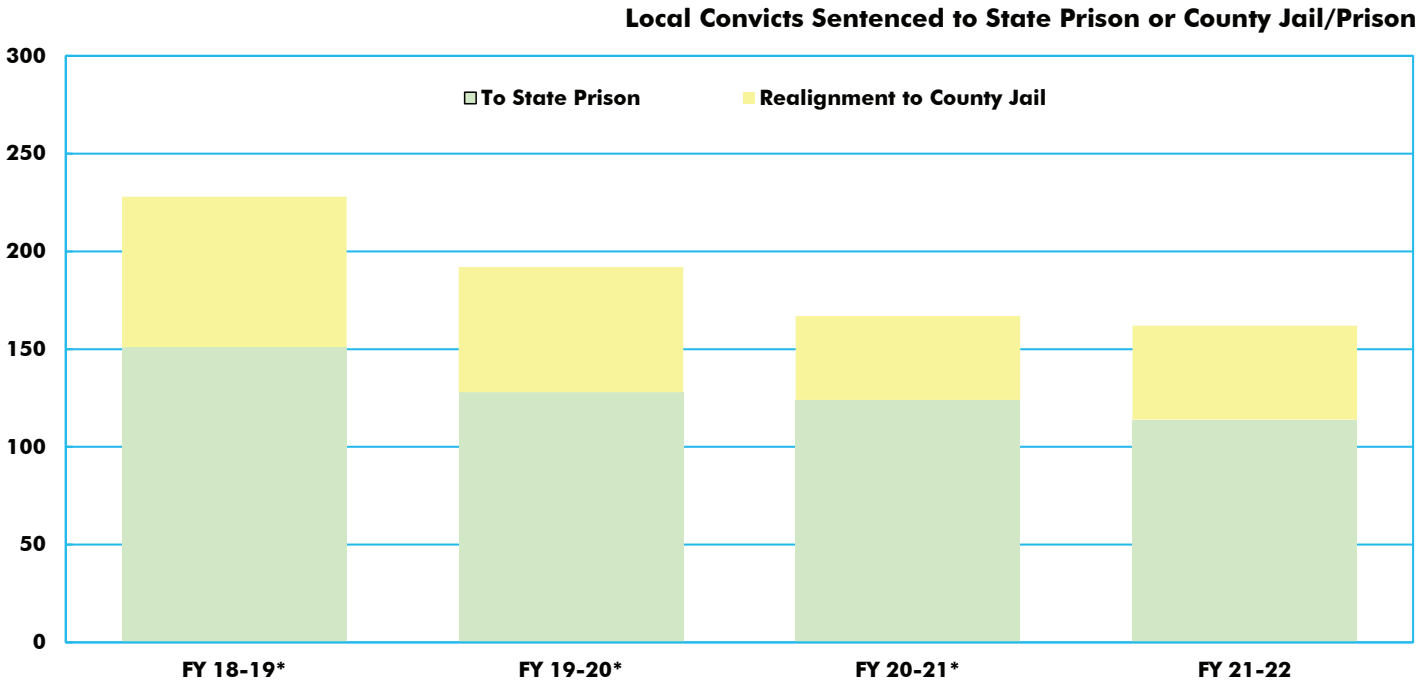
ACCOMPLISHMENTS IN FY 2020-21

- Critical law changes: felony murder rule. The DA has to date been successful in maintaining prior murder convictions reopened as a result of the passage of Senate Bill 1437.
- C19 Pandemic: With staff safety foremost in mind, developed and executed upon operational plans to fulfill public safety obligations/mandates that kept DA professional and cleric services open and functioning every workday through the end of the fiscal year during the pandemic. EnviroKlenz Air System Plus is a safe and technology with germicidal UVC and HEPA filtration to capture and destroy airborne toxic and noxious gases, bacteria and viruses.
- Data Security Upgrade: Completed a Department of Justice-mandated upgrade to technology interfaces between local law enforcement and the DA's data management system.
- Technology Update: The DA's Office quickly implemented virtual meeting technology in response to COVID-19 restrictions. This included the purchase of Meeting Owl conference room cameras, and the installation of Logitech conference cameras on staff computers, facilitating attorneys' attendance of virtual trainings, parole hearings, and meetings. COVID-19 challenges also delayed installation of new computers purchased in FY 2019-20, where the Office completed installation for all DA staff during FY 2020-21.

GOALS FOR FY 2021-22

- C19 Pandemic: To maintain the current level of DA services in order to address and recover from the significant backlog of criminal cases and jury trials created by court rule changes, delays, and the inevitable unavailability of jurors brought about by the pandemic.
- Law enforcement assistance: To continue to provide timely and accurate legal advice to local law enforcement agencies under less than optimum conditions.
- Staff safety: To maintain current public health protocols, including but not limited to facial coverings, social distancing, and good hygiene, within the DA's offices, as well as other work locations,
- Alternative Training Opportunities: With the shutdown of on-site CLE courses required for deputy prosecutors to maintain annual Bar memberships, to identify and make available alternative training opportunities that maintain and enhance skills and legal knowledge, as required by MOU.
- Guardian of public safety and victim rights: To continue to promote public safety and victim rights by maintaining high professional standards, as directed and required by the District Attorney.
- Modernization of Technology
- Transition from outdated case management software to a technologically advanced Prosecutor by Karpel case management system.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510 Public Safety Sales Tax.
Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
Acct. 5150 Motor Vehicle in Lieu
Acct. 5344 Realiignment Public Safety

Fixed Assets

Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the District Attorney's Office includes no additional positions or significant additional requests from the prior year.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 2070 - District Attorney

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821510 - Sales Tax - Public Safety	787,628	759,296	810,000	**1,054,667**	244,667
823204 - Misc Court Fine	20,743	22,825	20,000	**20,000**	-
823310 - Asset Forfeiture	13,381	156,297	-	**-**	-
825150 - Motor Vehicle in Lieu	100,001	114,985	100,000	**100,000**	-
825344 - 2011 Realign Pub Safety	148,584	177,269	198,903	**163,987**	(34,916)
825490 - State Other	36,872	38,436	40,000	**40,000**	-
826390 - Other Charges	13,381	-	-	**-**	-
827600 - Other Sales	23,184	25,254	18,000	**25,000**	7,000
827700 - Other	162	462	-	**-**	-
Total Revenues	**1,143,935**	**1,294,823**	**1,186,903**	**1,403,654**	**216,751**
Salaries & Employee Benefits					
861011 - Regular Employees	2,713,188	2,907,754	2,692,645	**3,855,356**	1,162,711
861012 - Extra Help	22,018	26,717	-	**10,000**	10,000
861013 - Overtime Reg Emp	26,975	24,279	-	**10,000**	10,000
861021 - Co Cont Retirement	883,193	1,001,661	984,035	**1,559,510**	575,475
861022 - Co Cont OASDI	161,310	171,951	173,331	**224,172**	50,841
861023 - Co Cont Medicare	38,430	40,936	40,884	**53,898**	13,014
861024 - Co Cont Retire Incr	334,615	323,496	304,082	**315,139**	11,057
861030 - Co Cont Health Ins	305,065	394,526	406,390	**462,271**	55,881
861031 - Co Cont Unemp Ins	5,685	3,936	2,960	**2,606**	(354)
861035 - Co Cont Workers Comp	71,871	63,615	59,859	**54,912**	(4,947)
Total Salaries & Employee Benefits	**4,562,351**	**4,958,871**	**4,664,186**	**6,547,864**	**1,883,678**
Services & Supplies					
862060 - Communications	17,881	20,285	30,000	**30,000**	-
862062 - Comm Microwave	-	-	-	**2,369**	2,369
862101 - Insurance - General	98,276	136,058	182,593	**227,803**	45,210
862110 - Jury & Witness Expense	27,710	13,006	32,042	**30,000**	(2,042)
862120 - Maint - Equip	700	-	1,000	**1,500**	500
862130 - Maint - Strc/Impr/Grnds	3,366	2,778	2,900	**2,900**	-
862150 - Memberships	11,645	12,211	20,000	**20,000**	-
862170 - Office Expense	185,315	203,007	150,000	**150,000**	-
862183 - Legal Fees	-	-	500	**500**	-
862185 - Medical/Dental Svcs	-	2,403	1,000	**1,000**	-
862187 - Education & Training	39,116	29,090	40,000	**30,000**	(10,000)
862189 - Prof/Spec Svcs - Other	51,789	120,488	99,481	**100,000**	519
862190 - Publ/Legal Notice	4,005	5,449	7,000	**5,000**	(2,000)
862230 - Info Tech Equip	8,339	33,882	20,000	**72,080**	52,080
862239 - Spec Dept Expense	359,320	302,677	386,517	**386,517**	-
862240 - Spec Dept Fund	360	-	5,000	**5,000**	-
862250 - Trans/Travel	40,409	49,731	45,000	**30,000**	(15,000)
862253 - Travel Out of County	17,507	16,162	15,000	**10,000**	(5,000)
862260 - Utilities	1,353	979	1,150	**1,150**	-
Total Services & Supplies	**867,092**	**948,205**	**1,039,183**	**1,105,819**	**66,636**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Judicial

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	29,136	123,362	-	**-**	-
Total Fixed Assets	**29,136**	**123,362**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(13,435)	(12,204)	(13,000)	**(13,000)**	-
Total Expend Transfer & Reimb	**(13,435)**	**(12,204)**	**(13,000)**	**(13,000)**	**-**
Total Net Appropriations	**5,445,143**	**6,018,233**	**5,690,369**	**7,640,683**	**1,950,314**
Total Net County Cost	**4,301,208**	**4,723,410**	**4,503,466**	**6,237,029**	**1,733,563**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0448 - Underserved Victim Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Underserved Victim Advocacy Program provides services for rural, geographically underserved areas throughout Mendocino County. Focus areas include the Mendocino coast and northern inland Mendocino County with emphasis on Laytonville, Leggett, Covelo and the outlying areas of Willits. Victim advocates provide a range of comprehensive services to victims and witnesses including crisis intervention, emergency assistance resources, and direct counseling for victims of crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to services for populations in isolated areas, and to provide sensitive treatment for crime victims in an effort to prevent further trauma.

Additional support includes processing, filing, and verifying claims filed by victims of crime. The Program assists victims in obtaining the return of their property held as evidence by law enforcement agencies. Staff likewise assists victims in ascertaining economic losses and obtaining restitution for such losses.

Other advocacy services offered are orientation to the criminal justice system and escorting victims to court. Victim advocates notify victims and witnesses of the progress and outcome of their case(s) and inform them of any changes in the court calendar that affect their transportation.

At the request of a victim, staff notifies friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits.

GRANT INFORMATION

- Grant Inception Date: April 1, 2016
- Current Grant Period: January 1,2020 - December 31, 2020
- Source of Funds: California Office of Emergency Services (CalOES)
- Federal Victims of Crimes Act (VOCA)
- Continuity of Grant: Ongoing, with annual RFA allocation
- Grant Restrictions and Provisions: Indirect Expenses are limited to a 10% De Minimis for the entire grant period.

GRANT BUDGET

Revenue	
Grant Revenue	$ 175,000
Total	$ 175,000
Expenditures	
Salaries & Employee Benefits	$ 104,130
Services & Supplies	70,870
Total	$ 175,000

County Match Required: Yes

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	1.00	100%	0%
Staff Assistant II	.50	100%	0%

BUDGET UNIT DETAIL

Fund: 4480 Underserved Victim Advocacy Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825810 - Other Govt Aid	-	-	112	**-**	112
827801 - Grant Revenue	251,865	168,487	175,000	**-**	(38,755)
Total Revenues	**251,865**	**168,487**	**175,112**	**-**	**(38,643)**
Salaries & Employee Benefits					
861011 - Regular Employees	61,504	40,717	62,764	**63,896**	(7,934)
861013 - Overtime Reg Emp	-	45	-	**-**	(18,064)
861021 - Co Cont Retirement	17,569	12,195	3,584	**20,964**	(18,064)
861022 - Co Cont OASDI	3,585	2,228	857	**3,754**	(3,202)
861023 - Co Cont Medicare	838	530	18,843	**878**	17,894
861024 - Co Cont Retire Incr	4,329	2,539	4,653	**4,652**	234
861030 - Co Cont Health Ins	10,215	9,971	13,420	**17,454**	(2,421)
861031 - Co Cont Unemp Ins	53	54	-	**-**	(54)
861035 - Co Cont Workers Comp	-	16	8	**8**	8
Total Salaries & Employee Benefits	**98,093**	**68,294**	**104,129**	**111,606**	**(13,539)**
Services & Supplies					
862060 - Communications	365	344	-	**-**	(417)
862101 - Insurance - General	310	91	104	**104**	13
862150 - Memberships	-	137	-	**-**	-
862170 - Office Expense	107	-	-	**-**	(107)
862187 - Education & Training	-	-	-	**-**	-
862189 - Prof/Spec Svcs - Other	88,037	113,267	70,879	**70,732**	(24,017)
862239 - Spec Dept Expense	245	1,667	-	**-**	(480)
862240 - Spec Dept Fund	-	-	-	**-**	(96)
862250 - Trans/Travel	-	-	-	**-**	-
Total Services & Supplies	**89,065**	**115,506**	**70,983**	**70,836**	**(25,104)**
Fixed Assets					
864370 - Equiptment	42,900	-	-	**-**	-
Total Fixed Assets	**42,900**	**-**	**-**	**-**	**-**
Total Net Appropriations	**230,057**	**183,799**	**175,112**	**182,442**	**(38,643)**
Total Fund Balance Contribution	**(21,808)**	**15,313**	**-**	**182,442**	**-**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0464 - Victim/Witness Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to prosecution and services, provide sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 40 years.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or re-locating victims/witnesses in new residences. Victim Witness staff provides additional support by processing, filing, and verifying claims filed by victims of crime. Services offered include orientation to the criminal justice system, as well as court escorts. The program offers assistance in obtaining the return of victims' property that held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for the same. Staff monitors appropriate court cases to keep victims and witnesses apprised of the progress and outcome of their case(s) and to notify witnesses of any changes in the court calendar that affect their transportation. At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims' losses, prior to the imposition of sentence.

GRANT INFORMATION

- Grant Inception Date: 1982
- Current Grant Period: October 1, 2019 - September 30, 2020
- Source of Funds: California Office of Emergency Services (CalOES)
- Federal Victims of Crimes Act (VOCA)
- Continuity of Grant: Ongoing, with annual RFA allocation
- Grant Restrictions and Provisions: Limited to 10% De Minimis for the entire grant period.

GRANT BUDGET

Revenue	
Grant Revenue	$ 353,666
Total	$ 353,666
Expenditures	
Salaries & Employee Benefits	$ 326,588
Services & Supplies	27,078
Total	$ 353,666

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	4.00	100%	0%
Staff Assistant	1.25	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4640 Victim/Witness Assistance Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825810 - Other Govt Aid	50,976	-	-	**-**	(61,486)
827700 - Other Revenue	1,991	-	-	**-**	-
827801 - Grant Revenue	211,290	228,929	353,666	**345,799**	(39,638)
Total Revenues	**264,257**	**228,929**	**353,666**	**345,799**	**(101,124)**
Salaries & Employee Benefits					
861011 - Regular Employees	157,680	127,579	203,057	**205,837**	(49,767)
861012 - Extra Help	-	3,987	-	**-**	(11,529)
861013 - Overtime Reg Emp	-	1	-	**-**	(11,529)
861021 - Co Cont Retirement	46,092	39,601	66,133	**72,657**	(11,529)
861022 - Co Cont OASDI	9,169	7,243	11,579	**11,993**	(3,009)
861023 - Co Cont Medicare	2,145	1,743	2,708	**2,805**	(704)
861024 - Co Cont Retire Incr	12,646	9,331	12,187	**10,359**	(4,908)
861030 - Co Cont Health Ins	24,181	31,899	49,399	**37,714**	(3,741)
861031 - Co Cont Unemp Ins	1,021	217	218	**271**	1
861035 - Co Cont Workers Comp	66	67	69	**52**	2
Total Salaries & Employee Benefits	**252,999**	**221,668**	**345,350**	**341,688**	**(73,655)**
Services & Supplies					
862060 - Communications	2,232	2,267	2,518	**1,565**	2,101
862101 - Insurance - General	1,176	1,342	1,374	**1,702**	32
862150 - Memberships	-	-	-	**-**	-
862170 - Office Expense	7,143	6,163	3,287	**844**	509
862187 - Education & Training	-	-	-	**-**	-
862190 - Pub/Legal Notice	-	75	-	**-**	(30,111)
862230 - Info Tech Equip	-	10,699	-	**-**	(30,111)
862239 - Spec Dept Expense	708	2,506	1,137	**-**	(30,111)
862250 - Trans/Travel	-	-	-	**-**	-
Total Services & Supplies	**11,258**	**23,052**	**8,316**	**4,111**	**(27,469)**
Fixed Assets					
864370 - Equipment	-	-	-	-	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**264,257**	**244,720**	**353,666**	**345,799**	**(101,124)**
Total Fund Balance Contribution	**(0)**	**15,791**	**-**	**-**	**-**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0465 - Anti-Drug Abuse Enforcement Grant

GRANT OVERVIEW (Administered by BU 2070)

The Anti-Drug Abuse Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The District Attorney Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the Anti-Drug Abuse (ADA) Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INFORMATION

- Grant Inception Date: July 1, 1993
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: BU 2070
- Continuity of Grant: N/A
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 258,087
Total	$ 258,087
Expenditures	
Salaries & Benefits	$ 258,087
Total	$ 258,087

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Legal Secretary II	1.00	0%	100%
Deputy DA	1.00	0%	100%
DA Investigator	0.22	0%	100%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4650 Anti-Drug Abuse Enforcement

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	231,386	211,260	259,714	**293,335**	21,337
Total Revenues	**231,386**	**211,260**	**259,714**	**293,335**	**21,337**
Salaries & Employee Benefits					
861011 - Regular Employees	141,445	123,391	148,621	**165,096**	7,392
861013 - Overtime Reg Emp	1,032	545	700	**-**	700
861021 - Co Cont Retirement	45,940	41,504	53,407	**64,940**	6,351
861022 - Co Cont OASDI	8,522	7,274	8,558	**9,425**	320
861023 - Co Cont Medicare	1,993	1,701	2,001	**2,204**	74
861024 - Co Cont Retire Incr	16,093	13,294	13,411	**11,159**	(295)
861030 - Co Cont Health Ins	15,544	21,155	32,089	**39,620**	6,786
861031 - Co Cont Unemp Ins	159	163	164	**163**	1
861035 - Co Cont Workers Comp	411	483	451	**364**	(32)
Total Salaries & Employee Benefits	**231,140**	**209,510**	**259,402**	**292,971**	**21,297**
Services & Supplies					
862101 - Insurance - General	246	272	312	**364**	40
862170 - Office Expense	-	-	-	**-**	-
Total Services & Supplies	**246**	**272**	**312**	**364**	**40**
Total Net Appropriations	**231,386**	**209,782**	**259,714**	**293,335**	**21,337**
Total Fund Balance Contribution	**-**	**(1,478)**	**-**	**-**	**-**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

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EXECUTIVE OFFICE

Our Leadership Philosophy...In order to achieve effective leadership at all levels, and excellence in public service, we believe: Trust and integrity are essential, in departments working together as one organization, in employees being involved in key program and policy decisions that impact the organization, and that investing in and supporting employee development results in the retention and promotion of quality employees.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	10,466,905	12,123,982	34,118,505	**15,786,331**	(18,332,174)
Total Operating Transfers In	5,076,496	9,707,337	13,307,651	**17,517,033**	4,209,382
Total Revenues	**15,543,401**	**21,831,319**	**47,426,156**	**33,303,364**	**(14,122,792)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,802,671	7,171,789	8,635,462	**10,769,082**	2,133,620
Total Services and Supplies	1,286,748	14,308,938	18,531,438	**37,492,646**	18,961,208
Total Fixed Assets	3,076,454	4,978,835	5,895,490	**12,071,603**	6,176,113
Total Other Charges	857,572	1,350,669	2,437,655	**450,000**	(1,987,655)
Total Operating Expenditures	**12,023,445**	**27,810,231**	**35,500,045**	**60,783,331**	**25,283,286**
Total Intrafund Transfers	(2,416,568)	(2,853,370)	(2,609,920)	**(3,145,220)**	(535,300)
Total Operating Transfers Out	125,406	3,170,695	20,758,825	**315,000**	(20,443,825)
Total Transfers & Reimb.	**(2,291,162)**	**317,325**	**18,148,905**	**(2,830,220)**	**(20,979,125)**
Total Net Appropriations	**9,732,283**	**28,127,556**	**53,648,950**	**57,953,111**	**4,304,161**
NCC/Use of Fund Balance	**(5,811,118)**	**6,296,237**	**6,222,794**	**24,649,747**	**18,426,953**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Executive Office	1,324,254	-	1,324,254
Central Services	527,822	88,552	439,270
Clerk of the Board	576,935	7,000	569,935
Conflict Defender	350,000	219,600	130,400
Emergency Services	479,152	213,000	266,152
Facilities	4,880,507	231,868	4,648,639
Fleet Management	45,747	23,000	22,747
Information Services	4,541,987	279,916	4,262,071
Solid Waste Division			-
Total: General Fund	**12,726,404**	**1,062,936**	**11,663,468**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Capital Improvements	6,701,809	1,643,664	5,058,145
Capital Projects	1,114,000	3,000	1,111,000
Capital Projects MHTA	3,018,225	3,018,225	-
Information Technology	6,562,132	3,226,839	3,335,293
Disaster Recovery	8,149,884	6,340,500	1,809,384
Risk Management (ISF)	2,813,283	2,813,283	-
Workers Comp. (ISF)	5,002,538	4,502,538	500,000
Total: Other Funds	**33,361,871**	**21,548,049**	**11,813,822**
TOTAL: ALL FUNDS	**46,088,275**	**22,610,985**	**23,477,290**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Executive Office	12.0	13.0	13.0
Clerk of the Board	3.0	3.0	3.0
General Services	5.0	5.0	7.0
Buildings and Grounds	33.8	33.8	39.8
Garage	3.0	3.0	3.0
Information Services	21.0	25.0	29.0
Emergency Services	2.0	2.0	2.0
Total: General Fund	**79.8**	**84.8**	**96.8**
OTHER FUNDS			
Dept. Programs			
Disaster Recovery	-	1.0	7.0
Risk Management (ISF)	2.5	2.5	2.5
Total: Other Funds	**2.5**	**3.5**	**9.5**
TOTAL: ALL FUNDS	**82.3**	**88.3**	**106.3**

**Some positions are funded from various Executive Office budget units, although are allocated as referenced above.*

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1020 - Executive Office

Department Overview

The Chief Executive Officer (CEO) provides a supportive framework for the Board of Supervisors policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, county vehicle fleet, information services, risk management programs, special projects, administration of Water Agency programs, solid waste, disaster recovery, and County mandated grand jury and conflict defender funding coordination.

PROGRAM OVERVIEW

- Capital Improvements - BU 1710
- Capital Projects - BU 1712
- Capital Projects - MHTA - BU 1713
- Central Services - BU 1160
- Clerk of the Board - BU 1010
- Conflict Defender - BU 2086
- Executive Office - BU 1020
- Facilities - BU 1610
- Fleet Management - BU 1620
- General Liability Insurance - Risk Management - BU 0713
- Information Services - BU 1960
- Information Technology Replacement - BU 0717
- Emergency Services - BU 2830
- Disaster Recovery - BU 2910
- Solid Waste - BU 4510
- Vehicle Replacement Fund - BU 0711
- Water Agency - BU 0326
- Workers' Compensation - BU 0714

GOALS FOR FY 2021-22

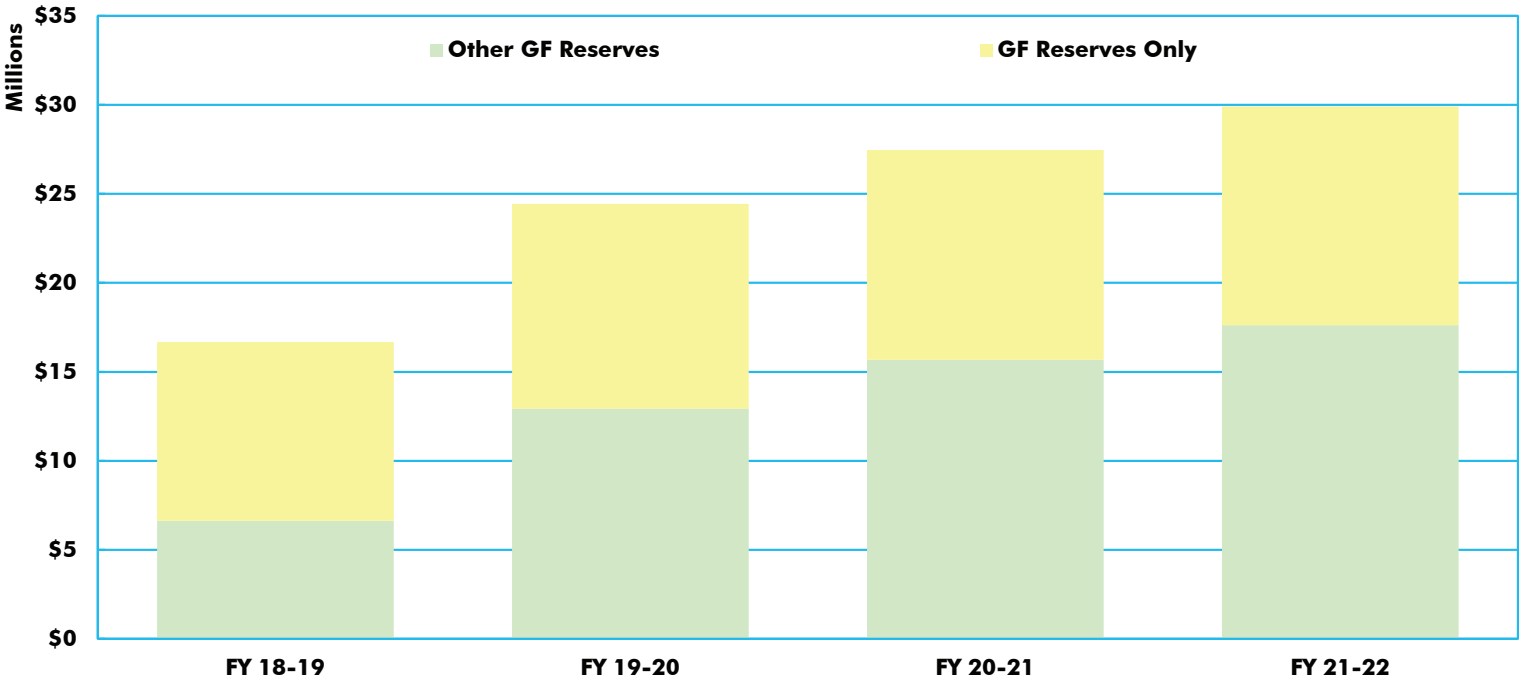
- Develop long-term strategies to mitigate Coronavirus Disease 2019 impacts.
- Continue to identify methods of replacing and refurbishing deteriorating County facilities and infrastructure as identified in the Capital Improvement Plan and the IT Master Plan.
- Continue the review of existing County programs and services to determine priorities, research of the availability of federal, state and private foundation grant programs, and initiate and complete the preparation of the required grant funding applications.
- Continue progressing on the initiatives for budget development and salary projections.
- Continue consolidation, efficiency, and collaboration among the divisions and departments.
- Continue to focus on developing strategies to incentivize business and job growth, while simultaneously addressing the housing needs of our community.
- Continue to focus on development, disaster recovery, emergency preparedness, housing, community resilience, water resources and identifying innovative ways to invest in our greatest asset, our employees.

ACCOMPLISHMENTS IN FY 2020-21

- Implemented Cobblestone Contract Management Software, enhancing availability of public records and contract tracking.
- Improved efficiency in Accounts Payable and Payroll processing.
- Secured fire mitigation grant funding in support of the West Hills Ukiah Fuels and Fire Break Project.
- Public Saferty Power Shutoff (PSPS) workshops for internal and external preparation for upcoming events

PERFORMANCE INDICATORS

All Reserve Designations in the General Fund



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Publication of the County budget book and general office expenses.

Acct. 2189 Federal and State advocacy contracts and professional services, transparency portal.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in grants revenue into the County through Disaster Recovery budget unit.
Increase in Disaster Recovery projects, including the Redwood Valley Water District Recovery and Resiliency projects.
Relocation of Solid Waste division to the Executive Office budget unit.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1020 - Executive Office

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	18	56	-	**-**	-
827707 - Donation	-	55	-	**-**	-
Total Revenues	**18**	**111**	**-**	**-**	**-**
Salaries & Employee Benefits					
861011 - Regular Employees	488,130	571,056	628,087	**583,498**	(44,589)
861012 - Extra Help	9,623	-	8,000	**8,000**	-
861013 - Overtime Reg Emp	1,526	5,147	1,500	**1,500**	-
861021 - Co Cont Retirement	142,678	171,701	201,602	**203,805**	2,203
861022 - Co Cont OASDI	28,423	32,713	36,458	**33,458**	(3,000)
861023 - Co Cont Medicare	7,139	8,074	8,836	**8,224**	(612)
861024 - Co Cont Retire Incr	40,857	42,722	42,127	**30,308**	(11,819)
861030 - Co Cont Health Ins	26,678	60,868	60,977	**79,671**	18,694
861031 - Co Cont Unemp Ins	1,480	1,767	1,889	**1,378**	(511)
861035 - Co Cont Workers Comp	4,280	5,273	6,153	**6,419**	266
Total Salaries & Employee Benefits	**750,814**	**899,321**	**995,629**	**956,261**	**(39,368)**
Services & Supplies					
862060 - Communications	13,057	15,029	15,000	**15,000**	-
862101 - Insurance - General	4,823	5,584	5,584	**5,651**	67
862120 - Maintenance - Equipment	15,000	15,000	-	**-**	-
862150 - Memberships	1,637	345	2,500	**2,750**	250
862170 - Office Expense	24,156	15,993	26,000	**23,400**	(2,600)
862187 - Education & Training	10,103	8,147	26,000	**14,000**	(12,000)
862189 - Prof/Spec Svcs - Other	114,167	109,876	99,488	**200,000**	100,512
862190 - Publ/Legal Notice	1,265	2,832	2,500	**2,670**	170
862200 - Rent/Lease Equip	-	4,481	2,802	**3,082**	280
862239 - Spec Dept Expense	-	-	-	**21,374**	21,374
862250 - Trans/Travel	5,785	22,516	5,000	**24,000**	19,000
862253 - Travel Out of County	4,752	2,975	3,964	**5,000**	1,036
Total Services & Supplies	**213,554**	**217,967**	**204,021**	**337,993**	**133,972**
Fixed Assets					
864370 - Equipment	-	28,364	35,000	**30,000**	(5,000)
Total Fixed Assets	**-**	**28,364**	**35,000**	**30,000**	**(5,000)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	-	-	-	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**964,367**	**1,145,652**	**1,234,650**	**1,324,254**	**89,604**
Total Net County Cost	**964,349**	**1,145,541**	**1,234,650**	**1,324,254**	**89,604**

BU 1010 - Clerk of the Board

Budget Unit Overview

The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information. Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of roles in support of the Board of Supervisors and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, and technical support services.

The principle function of the Clerk of the Board is the facilitation of the Board of Supervisors meeting proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, facilitation of the Board Standing Committee meetings, as well as the management of appointments to County boards and commissions.

PROGRAM OVERVIEW

- Board Operations
- Program Administration
- Records Management

ACCOMPLISHMENTS IN FY 2020-21

- Developed emergency public meeting protocols in repsonse to COVID-19 Pandemic.
- Innovated, expanded and enhanced digital-only methods for civic engagement as a means to public expression during Board of Supervisors meetings.
- Developed an online department outreach training program, taught by Clerk of the Board staff, enpowering all departments to be successful in submitting agenda items for consideration by the Board of Supervisors.

GOALS FOR FY 2021-22

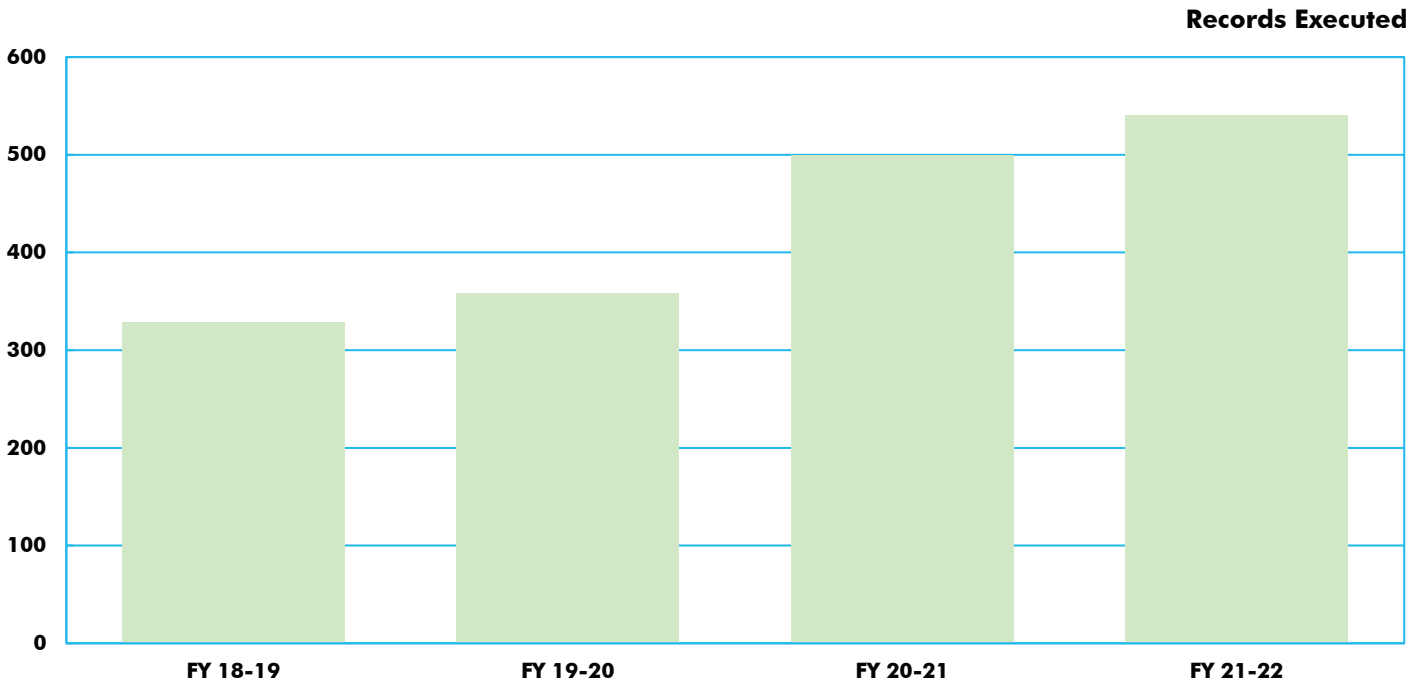
- Continue to revise internal workflow procedures to reduce the need for paper duplication.
- Enhance the preservation of and access to the County's historically valuable records and files.
- Continue to improve all internal procedures, updating and preserving all policies and processes to ensure the successful continuity of the department.
- Study and develop alternative solutions to quickly implement Clerk of the Board operations in the case of disaster to avoid customer service disruption and maintan safety.
- Continue enhancements and promote public access to the Board's web-based Boards and Commission platform.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1010 - Clerk of the Board

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Processing fee for Assessment Appeal applications, Planning Appeals, and administrative records.

Services & Supplies

Acct. 2120 Agreements for maintenance of software and agenda management systems.

Acct. 2189 Agenda automation, maintenance support, ordinance codification, expenses, and other miscellaneous contracts.

Acct. 2239 Off-site Board of Supervisors meetings expense.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Clerk of the Board includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	11,075	4,590	7,000	**7,000**	-
Total Revenues	**11,075**	**4,590**	**7,000**	**7,000**	**-**
Salaries & Employee Benefits					
861011 - Regular Employees	239,016	188,253	266,266	**253,543**	(12,723)
861012 - Extra Help	2,857	-	-	**-**	-
861013 - Overtime Reg Emp	6,192	8,714	10,000	**25,787**	15,787
861021 - Co Cont Retirement	68,361	58,237	82,194	**88,748**	6,554
861022 - Co Cont OASDI	13,713	10,457	14,796	**13,445**	(1,351)
861023 - Co Cont Medicare	3,542	2,799	3,109	**3,474**	365
861024 - Co Cont Retire Incr	19,194	14,465	24,371	**13,894**	(10,477)
861030 - Co Cont Health Ins	20,483	16,512	32,077	**44,490**	12,413
861031 - Co Cont Unemp Ins	159	109	343	**816**	473
861035 - Co Cont Workers Comp	45	58	1,232	**4,517**	3,285
Total Salaries & Employee Benefits	**401,751**	**373,562**	**484,203**	**434,388**	**(49,815)**
Services & Supplies					
862060 - Communications	2,727	2,793	3,300	**3,564**	264
862101 - Insurance - General	1,869	370	431	**543**	112
862120 - Maint - Equip	70,904	45,736	48,937	**54,857**	5,920
862150 - Memberships	850	428	1,000	**1,040**	40
862170 - Office Expense	7,596	10,929	10,000	**10,000**	-
862187 - Education & Training	570	1,675	3,000	**3,000**	-
862189 - Prof/Spec Svcs - Other	9,545	4,466	17,000	**16,320**	(680)
862190 - Publ/Legal Notice	4,411	5,831	8,000	**8,320**	320
862200 - Rents & Leases - Equipment	-	1,288	2,000	**1,480**	(520)
862230 - Info Tech Equip	1,429	664	7,500	**11,812**	4,312
862239 - Spec Dept Expense	2,909	1,143	15,000	**14,000**	(1,000)
862250 - Trans/Travel	460	138	600	**535**	(65)
862253 - Travel Out of County	737	2,613	2,500	**2,750**	250
Total Services & Supplies	**104,005**	**78,074**	**119,268**	**128,221**	**8,953**
Total Net Appropriations	**477,568**	**377,678**	**553,656**	**576,935**	**23,279**
Total Net County Cost	**466,492**	**373,088**	**546,656**	**569,935**	**23,279**

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1160 - Central Services

Budget Unit Overview

The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

PROGRAM OVERVIEW

- Central Services/Purchasing
- Printing Services
- Mail Services
- Warehouse Services
- Real Estate & Asset Management

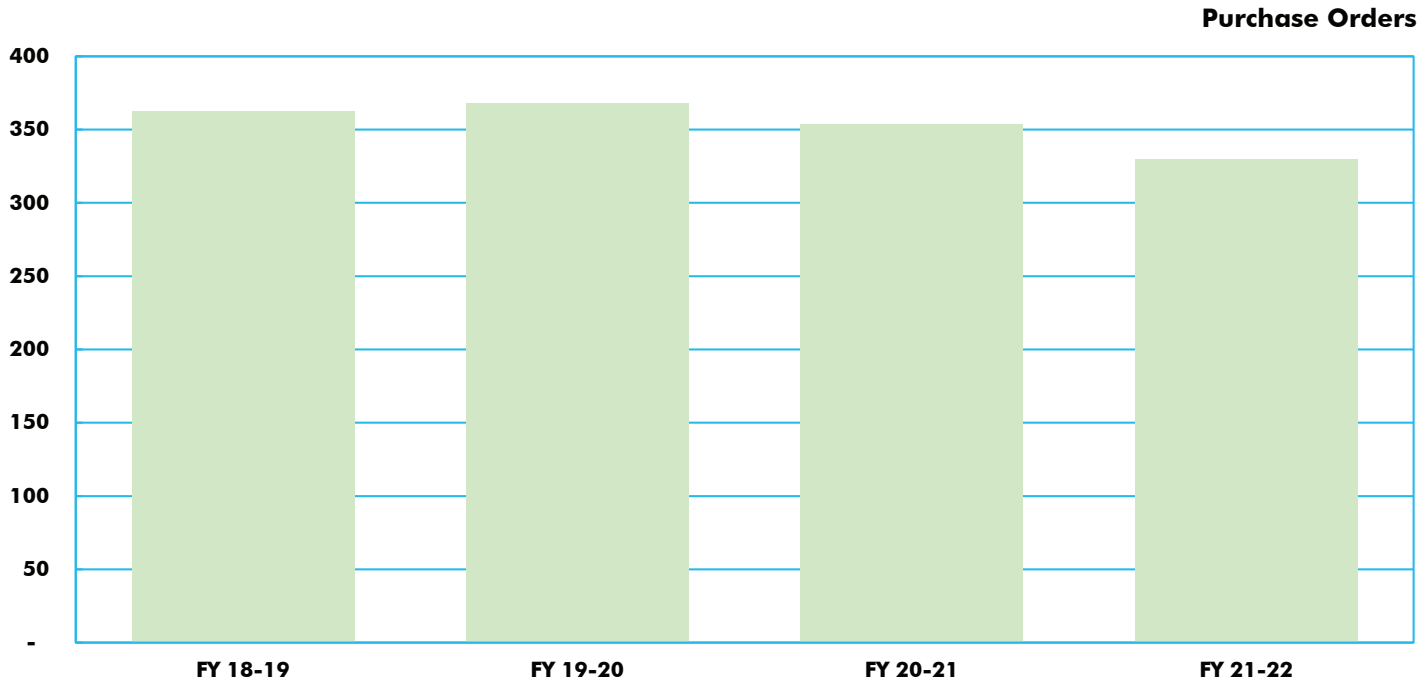
ACCOMPLISHMENTS IN FY 2020-21

- Collaborated with the IT Master Plan Consultants and the Executive Office/Information Services Division on the purchasing and procurement efficiencies initiatives.
- Implemented a County-wide records management/ document scanning resource and workspace in Central Services.
- Continued to create efficiencies within and implemented Automated Bidding program/system, County-wide surplus program, Warehouse functionality and Purchasing and Printing services.
- Implemented a records retention procedure related to the digitization of all applicable forever retention documents utilizing the County's enterprise records management software solution.

GOALS FOR FY 2021-22

- Implement barcode scanning software program to more efficiently track Warehouse inventory levels, automate ordering and streamline cost accounting.
- Streamline and improve County Request for Proposal (RFP) process and services.
- Continue to improve the County-wide fixed asset tracking program and processes in collaboration with the Auditor-Controller's Office.
- Continue to implement records management and retention program, including digitizing all applicable forever retention documents utilizing the County's enterprise records management software solution.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6274 Interfund revenue for copying/printing.

Acct. 6275 Interfund revenue for master copier contract.

Acct. 6390 Mail service from Non-General Fund accounts.

Services & Supplies

Acct. 2201 Copier contract.

Acct. 2239 Master confidential shredder contract, mail machine supplies, and miscellaneous supplies.

Expenditure Transfer & Reimbursement

Acct. 5380 Transfers from departments for cost of: purchasing, copying, printing, and mail.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Executive Office/Central Services Division includes no additional positions from the prior year. This year's NCC for the Executive Office/Central Services Division was unchanged from the prior year and reductions were required to meet NCC in order to cover salaries and increases.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1160 - Central Services

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826274 - Interfund - Printing	14,300	10,548	14,250	**5,000**	(9,250)
826275 - Interfund - Xerox	8,671	38,493	3,600	**33,000**	29,400
826390 - Other Charges	9,576	11,930	14,800	**14,701**	(99)
827500 - Sale of Fixed Assets	-	58,800	5,000	**10,000**	5,000
827600 - Other Sales	27,182	25,617	10,600	**25,851**	15,251
827713 - Vending Machine	4,476	1,731	3,000	**-**	(3,000)
Total Revenues	**64,204**	**147,118**	**51,250**	**88,552**	**37,302**
Salaries & Employee Benefits					
861011 - Regular Employees	177,725	227,592	272,926	**280,427**	7,501
861012 - Extra Help	1,667	7,428	-	**-**	-
861013 - Overtime Reg Emp	187	439	-	**-**	-
861021 - Co Cont Retirement	53,392	70,270	89,433	**98,818**	9,385
861022 - Co Cont OASDI	10,700	13,540	15,881	**16,516**	635
861023 - Co Cont Medicare	2,527	3,275	3,720	**3,891**	171
861024 - Co Cont Retire Incr	16,817	19,570	21,308	**16,262**	(5,046)
861030 - Co Cont Health Ins	18,832	29,050	45,705	**39,503**	(6,202)
861031 - Co Cont Unemp Ins	1,229	1,514	1,734	**1,864**	130
861035 - Co Cont Workers Comp	765	734	816	**498**	(318)
Total Salaries & Employee Benefits	**283,841**	**373,412**	**451,523**	**457,779**	**6,256**
Services & Supplies					
862060 - Communications	3,618	2,802	4,500	**4,500**	-
862101 - Insurance - General	7,509	8,816	15,919	**19,559**	3,640
862120 - Maint - Equip	342	-	-	**5,000**	5,000
862150 - Memberships	710	250	750	**750**	-
862170 - Office Expense	9,403	7,227	10,000	**15,000**	5,000
862187 - Education & Training	1,936	-	2,000	**2,000**	-
862188 - Printing	106,728	152,668	120,000	**50,000**	(70,000)
862190 - Publ/Legal Notice	8,556	15,419	8,500	**14,000**	5,500
862200 - Rent/Lease Equip	94,853	393,495	445,000	**405,000**	(40,000)
862201 - Rent/Lease - Copiers	2,068	-	-	**25,092**	25,092
862230 - Info Tech Equip	6,959	30,195	4,000	**8,600**	4,600
862239 - Spec Dept Expense	2,466	5,142	6,000	**6,000**	-
862250 - Trans/Travel	198	-	900	**1,000**	100
862253 - Travel Out of County	-	198	1,000	**900**	(100)
Total Services & Supplies	**245,348**	**616,015**	**617,569**	**556,501**	**(61,068)**

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(251,644)	(546,242)	(609,450)	**(486,458)**	122,992
Total Expend Transfer & Reimb	**(251,644)**	**(546,242)**	**(609,450)**	**(486,458)**	**122,992**
Total Net Appropriations	**277,545**	**443,184**	**459,642**	**527,822**	**68,180**
Total Net County Cost	**213,341**	**296,067**	**408,392**	**439,270**	**30,878**

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1610 - Facilities

Budget Unit Overview

The Facilities budget unit is charged with routine and emergency maintenance, utility payments, custodial services and grounds-keeping responsibilities for all County owned and several leased facilities. Other responsibilities include project management for larger scale deferred maintenance projects and maintenance of all County owned parks and recreational areas. The Facilities budget unit is located within the Facilities and Fleet Division and is charged with maintaining over 90 buildings, equaling approximately 726,000 square feet, and public recreational facilities throughout the County. To accomplish these responsibilities, divisional staff is comprised of project specialists, building maintenance mechanic crews, grounds maintenance technicians, and custodians. In addition, Facilities also utilizes contractor services for projects requiring certified trades people and licensed contractors.

PROGRAM OVERVIEW

- Custodial Service
- Facility Maintenance
- Groundskeeping
- Park and Recreation Maintenance
- Project Management

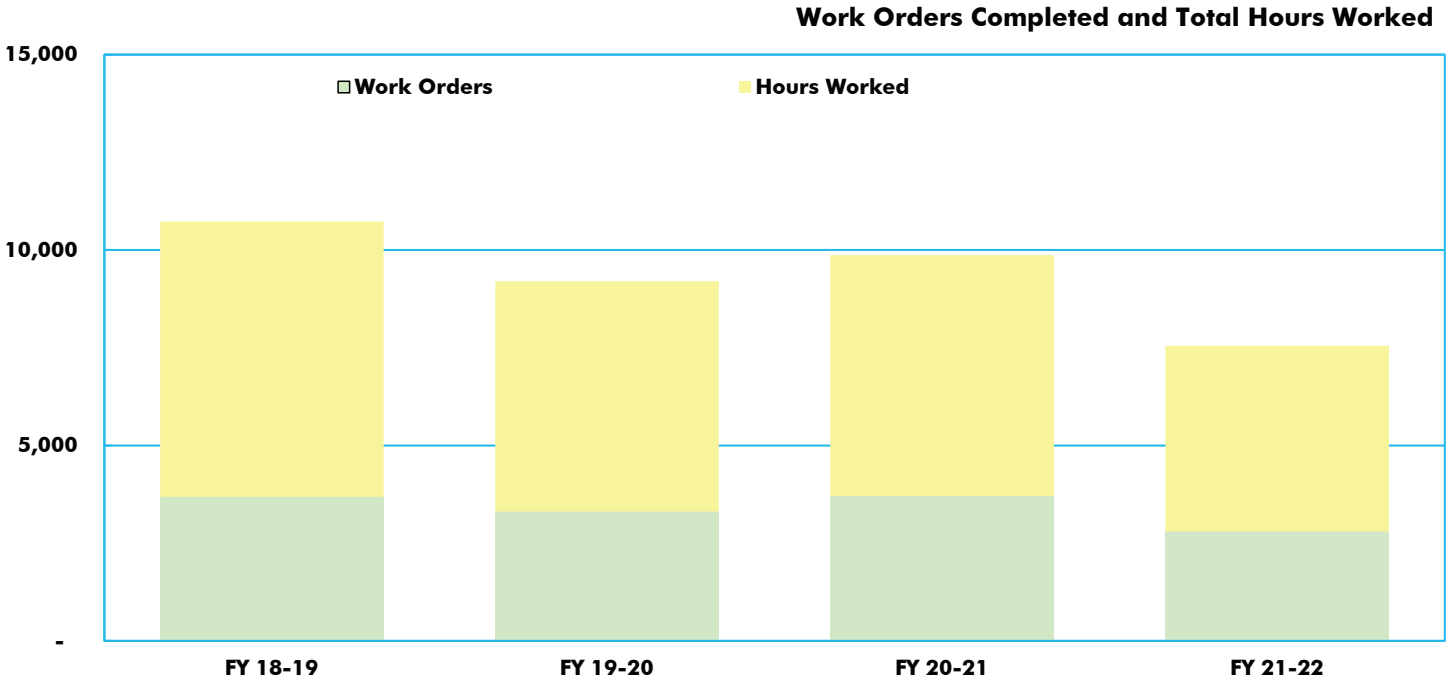
ACCOMPLISHMENTS IN FY 2020-21

- Public Safety Power Shutoff (PSPS) preparation
- Continue installation efforts for drought resistant landscaping and water conservation.
- 24 large (CI) and 60+ small projects completed including remodels, emergency repairs and maintenance projects.
- Equipment installation and vehicle assignment for ability to fuel mobile generators during PSPS.
- Purchase and installation of larger capacity fuel tanks for generator operations at two building sites.
- Began integration of remote generator monitoring system installation.

GOALS FOR FY 2021-22

- Continue with design, bid and contracting services to replace and repair aging roofs, such as Administration Center, Public Health and Libraries, in order to prolong the life of County facilities.
- Continue with a concerted effort to address the backlog of deferred maintenance projects.
- Continue efforts to improve service levels possible during power outage events.
- Focus on renewable energy, such as solar, and expand water savings measures for County facilities.
- Install generator monitoring system for all County generators.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6277 Reimbursement from Non-General Fund departments for janitorial and maintenance services.

Services & Supplies

Acct. 2130 Unanticipated emergency maintenance.

Other Charges

Acct. 5380 Reimbursement from General Fund departments for janitorial and maintenance services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes from prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1610 - Facilities

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824200 - Rent/Concession	3,179	3,401	5,000	**2,500**	(2,500)
825490 - State Other	34,389	30,391	25,000	**25,000**	-
826277 - Interfund - Janitor	217,254	98,529	130,000	**143,000**	13,000
826375 - Parks & Rec Fee	15,412	5,300	-	**-**	-
826390 - Other Charges	31,405	10,285	-	**41,368**	41,368
827700 - Other	18,302	18,702	20,000	**20,000**	-
827713 - Vend Machine	18	-	-	**-**	-
Total Revenues	**319,960**	**166,608**	**180,000**	**231,868**	**51,868**
Salaries & Employee Benefits					
861011 - Regular Employees	1,207,132	1,116,033	1,250,375	**1,599,993**	349,618
861012 - Extra Help	4,196	-	-	**-**	-
861013 - Overtime Reg Emp	55,603	52,504	50,000	**55,000**	5,000
861021 - Co Cont Retirement	356,534	346,382	532,397	**676,282**	143,885
861022 - Co Cont OASDI	75,333	69,214	99,223	**116,198**	16,975
861023 - Co Cont Medicare	17,642	16,187	23,206	**27,348**	4,142
861024 - Co Cont Retire Incr	100,602	83,611	100,976	**100,956**	(20)
861030 - Co Cont Health Ins	180,285	195,171	246,181	**301,446**	55,265
861031 - Co Cont Unemp Ins	3,856	4,929	7,832	**7,051**	(781)
861035 - Co Cont Workers Comp	123,088	111,541	101,588	**90,596**	(10,992)
Total Salaries & Employee Benefits	**2,124,271**	**1,995,572**	**2,411,778**	**2,974,870**	**563,092**
Services & Supplies					
862050 - Clothing/Pers Items	3,183	2,259	5,000	**5,000**	-
862060 - Communications	14,560	55,247	19,000	**24,700**	5,700
862090 - Household Expense	193,838	222,986	180,000	**245,470**	65,470
862101 - Insurance - General	145,933	160,582	230,125	**305,044**	74,919
862120 - Maint - Equip	1,686	1,063	2,500	**3,025**	525
862130 - Maint - Strc/Impr/Grnds	401,861	380,431	390,000	**390,000**	-
862150 - Memberships	761	253	465	**465**	-
862170 - Office Expense	13,888	6,648	10,000	**13,000**	3,000
862185 - Medical/Dental Svcs	1,286	1,671	500	**605**	105
862187 - Education & Training	1,595	160	5,000	**36,000**	31,000
862189 - Prof/Spec Svcs - Other	69,557	124,959	77,500	**112,900**	35,400
862190 - Publ/Legal Notice	5,734	30	2,500	**3,025**	525
862200 - Rent/Lease Equip	71,859	62,467	91,500	**111,370**	19,870
862220 - Small Tool/Instrument	5,475	4,904	12,000	**24,500**	12,500
862230 - Info Tech Equip	6,967	18,339	15,000	**76,984**	61,984
862239 - Spec Dept Expense	18,620	24,571	21,200	**23,315**	2,115
862250 - Trans/Travel	27,694	37,597	35,000	**35,000**	-
862253 - Travel Out of County	453	80	2,000	**4,400**	2,400
862260 - Utilities	1,143,648	1,009,883	1,194,886	**900,000**	(294,886)
Total Services & Supplies	**2,128,598**	**2,114,131**	**2,294,176**	**2,314,803**	**20,627**

BUDGET UNIT DETAIL Schedule 9 (cont) Function: General Government Activity: Legislative & Administrative

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Other Charges					
863113 - Pmt Other Gov Agency	84,616	98,729	200,000	**130,000**	(70,000)
Total Other Charges	**84,616**	**98,729**	**200,000**	**130,000**	**(70,000)**
Fixed Assets					
864360 - Structure/Improvement	-	-	-	**75,000**	75,000
864370 - Equipment	-	-	-	**277,084**	277,084
Total Fixed Assets	**-**	**-**	**-**	**352,084**	**352,084**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(653,250)	(598,333)	(775,000)	**(891,250)**	(116,250)
Total Expend Transfer & Reimb	**(653,250)**	**(598,333)**	**(775,000)**	**(891,250)**	**(116,250)**
Total Net Appropriations	**3,684,235**	**3,610,099**	**4,130,954**	**4,880,507**	**749,553**
Total Net County Cost	**3,364,275**	**3,443,491**	**3,950,954**	**4,648,639**	**697,685**

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1620 - Fleet Management

Budget Unit Overview

This Fleet Management budget unit is responsible for the maintenance, repair and in-town fueling of more than 336 vehicles in the County fleet (excluding DOT). The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintains vehicles that travel nearly 2.5 million miles per year. The Fleet Management budget unit is funded through a per-mile operating cost to user departments and is located within the Facilities and Fleet Division.

PROGRAM OVERVIEW

- Diagnostics
- Pool Vehicle Tracking and Renting
- Vehicle Maintenance
- Vehicle Safety

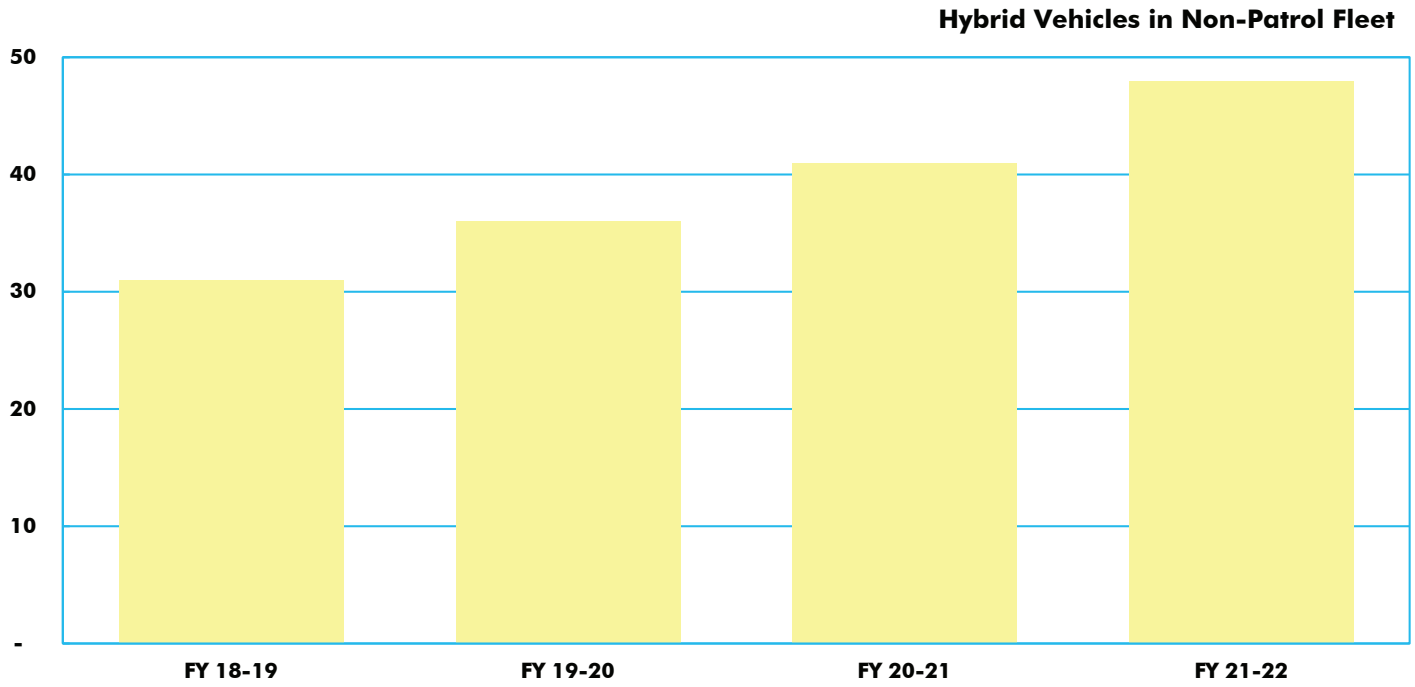
ACCOMPLISHMENTS IN FY 2020-21

- Continued Environmental compliance of Underground Storage Tank (UST)
- Integrate FMP, GasBoy and Voyager for consistent and complete reporting.
- Integration of equipment into FMP for tracking and scheduling services for all departments.

GOALS FOR FY 2021-22

- Fully train Staff Assistant for Garage operations, Fleet Maintenance Pro (FMP) scheduling, Gasboy, Voyager, garage billing.
- Better serve County drivers with updated fueling station equipment
- Continued development of Fleet Maintenance Pro (FMP) program to better monitor fuel use and maintenance intervals for each vehicle.
- Continue move to "greener" fuel fleet.
- Continue working on development of scheduling departmental vehicle and trailer maintenance.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6276 Reimbursements from Non-General Fund departments.

Acct. 7600 Grant Funds.

Services & Supplies

Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Fleet Management includes no additional positions or significant changes from the prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1620 - Fleet Management

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826276 Interfund - Garage	62,875	101,695	25,000	**20,000**	(5,000)
827600 Other Sales	2,068	4,128	3,000	**3,000**	-
827700 - Other	-	322	-	**-**	-
Total Revenues	**64,943**	**106,145**	**28,000**	**23,000**	**(5,000)**
Salaries & Employee Benefits					
861011 - Regular Employees	224,909	237,332	264,230	**289,053**	24,823
861012 - Extra Help	2,510	-	-	**-**	-
861013 - Overtime Reg Emp	458	293	-	**-**	-
861021 - Co Cont Retirement	65,600	71,640	85,308	**101,087**	15,779
861022 - Co Cont OASDI	13,712	14,175	16,023	**17,154**	1,131
861023 - Co Cont Medicare	3,231	3,315	3,747	**4,017**	270
861024 - Co Cont Retire Incr	18,533	17,228	16,615	**14,688**	(1,927)
861030 - Co Cont Health Ins	17,900	25,944	23,881	**36,502**	12,621
861031 - Co Cont Unemp Ins	789	694	571	**451**	(120)
861035 - Co Cont Workers Comp	3,883	1,449	3,051	**2,997**	(54)
Total Salaries & Employee Benefits	**351,526**	**372,070**	**413,426**	**465,949**	**52,523**
Services & Supplies					
862050 - Clthg & Prsnal Items	3	-	-	**-**	-
862060 - Communications	358	271	375	**400**	25
862090 - Household Expense	4,660	5,139	7,000	**7,500**	500
862101 - Insurance - General	4,704	4,022	4,753	**5,217**	464
862120 - Maint - Equip	4,885	5,895	10,000	**12,000**	2,000
862150 - Memberships	3,285	-	4,500	**4,500**	-
862170 - Office Expense	1,431	2,221	5,000	**5,000**	-
862176 - Fuel Expense	633,626	523,485	686,977	**694,830**	7,853
862187 - Education & Training	980	304	900	**950**	50
862220 - Small Tool/Instrument	1,892	3,792	4,500	**5,000**	500
862230 - Info Tech Equip	17,451	5,738	7,500	**13,912**	6,412
862239 - Spec Dept Expense	354,911	387,282	328,539	**310,000**	(18,539)
862250 - Trans/Travel	306	3,666	250	**3,000**	2,750
862253 - Travel Out of County	-	3,781	250	**16,000**	15,750
Total Services & Supplies	**1,028,492**	**945,595**	**1,060,544**	**1,078,309**	**17,765**
Fixed Assets					
864370 - Equipment	-	-	20,000	**15,997**	(4,003)
Total Fixed Assets	**-**	**-**	**20,000**	**15,997**	**(4,003)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(1,275,755)	(1,503,752)	(1,465,970)	**(1,514,508)**	(48,538)
Total Expend Transfer & Reimb	**(1,275,755)**	**(1,503,752)**	**(1,465,970)**	**(1,514,508)**	**(48,538)**
Total Net Appropriations	**104,263**	**(186,087)**	**28,000**	**45,747**	**17,747**
Total Net County Cost	**39,320**	**(292,232)**	**-**	**22,747**	**22,747**

BU 1710 - Capital Improvements

Budget Unit Overview

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades, as well as any significant repairs or remodels. The Executive Office monitors and is responsible for this budget. The Facility Division of the Executive Office manages and monitors approved projects throughout the year to ensure projects are carried out in accordance with regulations, timeliness and allocated funding. During the Recommended Budget Conferences, the Executive Office develops a list of projects in conjunction with other County departments based on health and safety and operational needs, which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Budget Hearings based on available funding. Projects may be continued from year-to-year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects identified as needs arise in the course of the year and funding for the continued compliance with the Americans with Disabilities Act (ADA) to plan and complete retrofits for the removal of barriers to disabled access in County facilities.

PROGRAM OVERVIEW

- Capital Improvement Plan (CIP)

ACCOMPLISHMENTS IN FY 2020-21

- Completed Roof and HVAC Replacement Projects at the Main Jail and Jail Programs Building
- Completed Exterior and ADA Renovations at the Yokayo Social Services Center
- Completed office and service counter upgrades at the Tax Collector's Office
- Completed the Generator Installation at the Avila Service Center in Fort Bragg
- Completed Uninterrupted Power Supply (UPS) replacement project for 911 and the Sheriff's Office Servers
- Replaced seven HVAC units in addition to the eight included above

GOALS FOR FY 2021-22

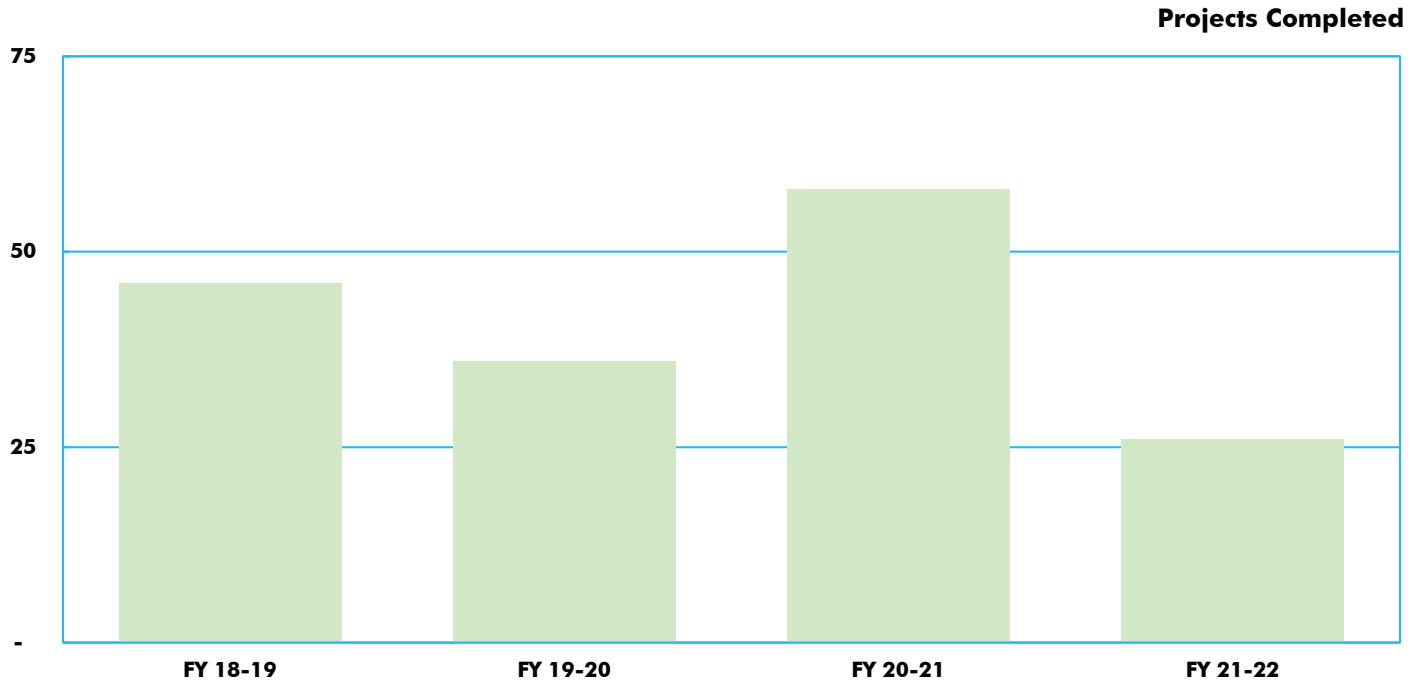
- Complete Phase 2 of 3 of the Roof and HVAC equipment replacement project for the Administration Center Building and begin Phase 3.
- Complete Phase 1 of 3 of the San Hedrin Power Line pole replacement project
- Continue to enhance and expand the County's back up power systems in anticipation of Public Safety Power Shutoffs by PG&E
- Continue progress on waterproofing, sealing and structural upgrades to microwave repeater facilities

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officerr

BU 1710 - Capital Improvements

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7802 Oper Transfer In.

Services & Supplies

Acct. 2130 Maintenance - Structure-Improvements-Grounds.

Fixed Assets

Acct. 4360 Project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

The Capital Improvement budget includes no budgeted funding this year for general fund projects. Existing carry forward funding has been reallocated to reflect current priorities. More project detail is available in the Fixed Asset section of this document.

BU 1710 - Capital Improvements

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1201 Accum Capital Outlay **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	46,449	52,195	-	**-**	-
825490 - State Other	183,000	47,983	28,000	**-**	(28,000)
826390 - Other Charges	456,541	13,728	-	**-**	-
827700 - Other	-	3,733	-	**-**	-
827802 - Oper Transfer In	2,328,928	3,789,975	1,740,000	**1,643,664**	(96,336)
Total Revenues	**3,014,918**	**3,907,615**	**1,768,000**	**1,643,664**	**(124,336)**
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	-	6,685	-	**-**	-
862170 - Office Expense	2	-	-	**-**	-
Total Services & Supplies	**2**	**6,685**	**-**	**-**	**-**
Fixed Assets					
864360 - Structure/Improvement	2,019,546	4,035,689	5,501,516	**6,701,809**	1,200,293
864370 - Equipment	-	713	-	**-**	-
Total Fixed Assets	**2,019,546**	**4,036,402**	**5,501,516**	**6,701,809**	**1,200,293**
Total Net Appropriations	**2,019,549**	**4,043,088**	**5,501,516**	**6,701,809**	**1,200,293**
Total Fund Balance Contribution	**(995,370)**	**135,473**	**3,733,516**	**5,058,145**	**1,324,629**

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1712 - Capital Projects

Budget Unit Overview

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1712 includes funding for the upcoming expansion project at the Mendocino County Jail. In 2017, the Bureau of State and Community Corrections (BSCC) announced that Mendocino County was conditionally awarded $25 million in lease revenue bond funding to expand the local jail. This project will take several years to complete and is currently projected to be ready for occupancy in 2022. The project is for a new stand-alone building just east of the current main jail building. The building will include visiting areas for families and attorneys, special needs housing with 60 beds (expandable to 90 beds) with associated program and recreational spaces, a central control system as well as medical, dental and mental health services clinic spaces. Architectural design development drawings have been completed and submitted to the BSCC and the State Fire Marshal for plan review and approval.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

Carryover from FY 2018-19 Jail construction County cash matching funds less design costs to date.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1300 Capital Projects Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	12,801	16,518	3,000	**3,000**	-
827802 - Operating Transfer In	1,000,000	500,000	-	**-**	-
Total Revenues	**1,012,801**	**516,518**	**3,000**	**3,000**	**-**
Fixed Assets					
864365 - Constr in Progress	828,613	165,385	790,000	**814,000**	24,000
Total Fixed Assets	**828,613**	**165,385**	**790,000**	**814,000**	**24,000**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	275,000	**300,000**	25,000
Total Expend Transfer & Reimb	**-**	**-**	**275,000**	**300,000**	**25,000**
Total Net Appropriations	**828,613**	**165,385**	**1,065,000**	**1,114,000**	**49,000**
Total Fund Balance Contribution	**(184,188)**	**(351,133)**	**1,062,000**	**1,111,000**	**49,000**

BU 1713 - Capital Projects - MHTA

Budget Unit Overview

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1713 is reserved exclusively for the upcoming projects developed through Mendocino County's Mental Health Treatment Act. In 2017 Measure B was passed by the voters of Mendocino County which established the Mendocino County Mental Health Treatment Act. The Act provides for the funding of mental health care services and treatment facilities for persons with mental illness and addiction. The Measure B Committee and the Board of Supervisors have identified the need for treatment and training facilities that will be purchased and developed under this budget unit.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

This is a new Budget Unit.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1300 Capital Projects Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825490 - State Other	-	-	225,000	**-**	(225,000)
827802 - Operating Transfer In	-	658,252	2,706,600	**3,018,225**	311,625
Total Revenues	**-**	**658,252**	**2,931,600**	**3,018,225**	**86,625**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	-	**-**	-
Total Services & Supplies	**-**	**-**	**-**	**-**	**-**
Fixed Assets					
864365 - Constr in Progress	-	658,252	2,931,600	**3,018,225**	86,625
Total Fixed Assets	**-**	**658,252**	**2,931,600**	**3,018,225**	**86,625**
Total Net Appropriations	**-**	**658,252**	**2,931,600**	**3,018,225**	**86,625**
Total Fund Balance Contribution	**-**	**-**	**-**	**-**	**-**

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1960 - Information Services

Budget Unit Overview

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services Division serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

PROGRAM OVERVIEW

- Application Support/Development
- Communications
- Computer Operations
- GIS
- Website Management

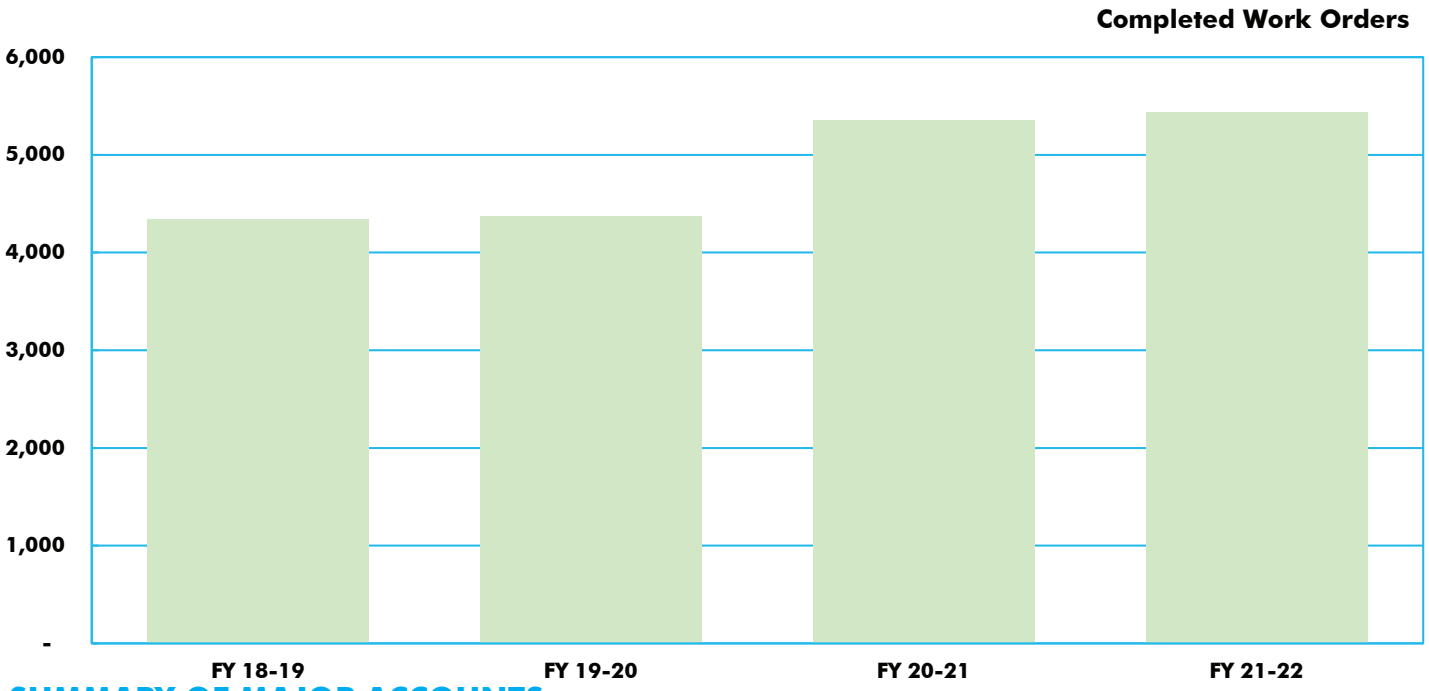
ACCOMPLISHMENTS IN FY 2020-21

- Provided emergency response due to the COVID-19 pandemic in identifying the support needs of a remote workforce
- Initiated the implementation of the new County property tax software system
- Implemented Countywide Cybersecurity training campaign
- Created cost recovery model for the County's Public Safety Microwave Radio Communications System
- Assembled a Technology Advisory Committee, composed of representatives from County departments and focused on the County's technology priorities

GOALS FOR FY 2021-22

- Complete the migration from GroupWise to Office 365
- Work with stakeholder departments on implementation of replacement for the existing criminal justice software
- Complete implementation of finance system upgrade and timekeeping application improving the time tracking abilities
- Completion of Phase II Network Replacement for the Public Safety Microwave Radio Communications Network
- Implement phase I of an internal service fund developed as a budgeting strategy for Countywide enterprise technology costs

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO (*Local Agency Formation Commission)* for GIS (*Geographic Information System)* services.

Services & Supplies

Acct. 2061 Communications and microwave property leases.

Acct. 2120 Maintenance agreements and software support.

Acct. 2339 Software licenses and software purchases.

Fixed Assets

Acct. 4370 Network security and hardware.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Executive Office/Information Services Division includes after hours on-call support and one additional position for operational and project support and continuing implementation of the IT Master Plan approved by the Board November 2018.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 1960 - Information Services

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823110 - Crim Just Const Fund	14,200	14,000	-	**-**	-
826390 - Other Charges	24	-	-	**-**	-
826392 - Data Processing Svc	202,299	192,170	197,683	**279,916**	82,233
Total Revenues	**216,523**	**206,170**	**197,683**	**279,916**	**82,233**
Salaries & Employee Benefits					
861011 - Regular Employees	1,432,373	1,602,918	2,037,679	**2,424,816**	387,137
861012 - Extra Help	556	-	-	**-**	-
861013 - Overtime Reg Emp	47,209	47,501	65,232	**70,432**	5,200
861021 - Co Cont Retirement	434,385	499,111	675,426	**961,201**	285,775
861022 - Co Cont OASDI	88,503	98,074	125,280	**166,358**	41,078
861023 - Co Cont Medicare	20,707	22,937	29,306	**39,082**	9,776
861024 - Co Cont Retire Incr	131,682	128,300	140,826	**164,086**	23,260
861030 - Co Cont Health Ins	148,813	210,234	245,519	**315,622**	70,103
861031 - Co Cont Unemp Ins	5,198	3,931	1,393	**3,283**	1,890
861035 - Co Cont Workers Comp	56,223	64,711	106,307	**145,602**	39,295
Total Salaries & Employee Benefits	**2,365,647**	**2,677,717**	**3,426,968**	**4,290,482**	**863,514**
Services & Supplies					
862060 - Communications	8,585	13,269	17,000	**20,820**	3,820
862061 - Comm Lease	255,941	268,239	-	**-**	-
862062 - Comm Microwave	2,225	2,441	-	**-**	-
862101 - Insurance - General	13,805	15,832	27,397	**50,984**	23,587
862120 - Maint - Equip	444,476	411,782	-	**49,160**	49,160
862170 - Office Expense	8,358	28,564	12,185	**12,185**	-
862187 - Education & Training	5,265	1,954	35,000	**35,000**	-
862189 - Prof/Spec Svcs - Other	79,979	26,283	69,000	**116,860**	47,860
862220 - Small Tool/Instrument	1,568	3,362	10,000	**10,000**	-
862230 - Info Tech Equip	30,120	29,757	55,000	**55,000**	-
862239 - Spec Dept Expense	98,295	53,768	135,000	**67,500**	(67,500)
862250 - Trans/Travel	18,742	15,740	22,500	**20,000**	(2,500)
862253 - Travel Out of County	444	225	-	**-**	-
Total Services & Supplies	**967,803**	**871,216**	**383,082**	**437,509**	**54,427**
Fixed Assets					
864360 - Structure/Improvement	-	-	15,000	**-**	(15,000)
864370 - Equipment	173,341	86,447	94,000	**52,000**	(42,000)
Total Fixed Assets	**173,341**	**86,447**	**109,000**	**52,000**	**(57,000)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(235,919)	(205,043)	(167,388)	**(253,004)**	(85,616)
865802 - Oper Transfer Out	-	-	-	**15,000**	15,000
Total Expend Transfer & Reimb	**(235,919)**	**(205,043)**	**(167,388)**	**(238,004)**	**(70,616)**
Total Net Appropriations	**3,270,872**	**3,430,337**	**3,751,662**	**4,541,987**	**790,325**
Total Net County Cost	**3,054,349**	**3,224,167**	**3,553,979**	**4,262,071**	**708,092**

BU 2086 - Conflict Defender

Budget Unit Overview

This budget was created in FY 1998-99 to track the expenditures of the third level conflict defenders; prior these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. This budget is now monitored to ensure that the conflict cases remain at a minimum, and Criminal Justice Improvement funding has been allocated to offset General Fund dollars in covering the costs for third level conflict cases. If the Public Defender and Alternate Defender declare a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts to receive reimbursement for legal services. Attorneys assigned to conflict cases, as well as a County contracted attorney on the coast, are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases.

ACCOMPLISHMENTS IN FY 2020-21

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider reviewed to ensure effective and efficient services.

GOALS FOR FY 2021-22

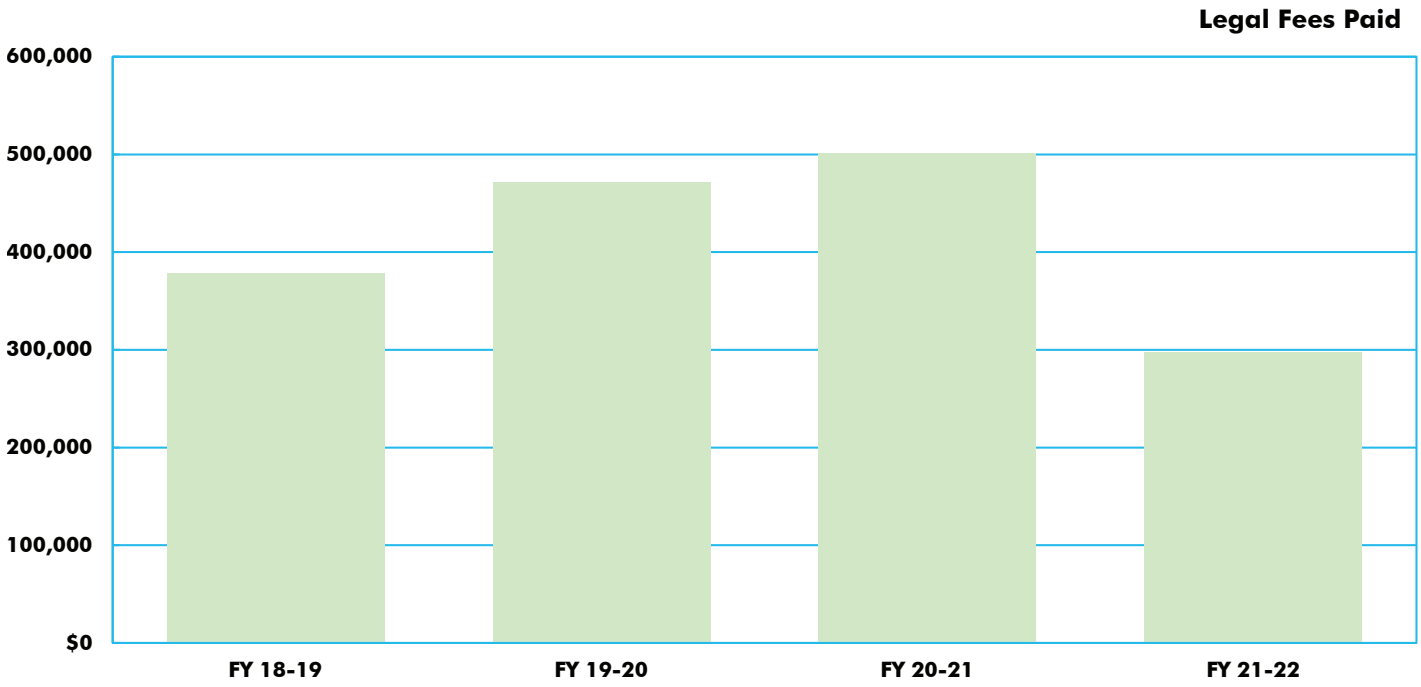
- On-going evaluation to ensure high quality services are being provided to the public, the Court and criminal justice agencies in Mendocino County.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 2086 - Conflict Defender

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

Services & Supplies

Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823110 - Crim Just Const Fund	166,300	157,500	219,600	**219,600**	-
Total Revenues	**166,300**	**157,500**	**219,600**	**219,600**	**-**
Services & Supplies					
862183 - Legal Fees	501,038	306,281	350,000	**350,000**	-
Total Services & Supplies	**501,038**	**306,281**	**350,000**	**350,000**	**-**
Total Net Appropriations	**501,038**	**306,281**	**350,000**	**350,000**	**-**
Total Net County Cost	**334,738**	**148,781**	**130,400**	**130,400**	**-**

BU 2830 - Emergency Services

Budget Unit Overview

Budget unit and responsibilities may move to Sheriff's Office – TBD.

PROGRAM OVERVIEW

- The Mendocino County Office of Emergency Services coordinates with county departments, local jurisdictions, and state and federal agencies to provide protection to lives and property from natural, technological, and man-made disasters.
- The office is responsible for developing and maintaining the Mendocino County Comprehensive Emergency Management Plan, supports training and information to local agencies and residents on preparedness, mitigation, response, and recovery issues.
- During emergency situations, Emergency Services activates the Emergency Operations Center, bringing together key agencies in a shared facility in order to facilitate sheltering of evacuees, search and rescue, law enforcement, public information and warning, fire operations, debris removal and much more.
- Emergency Services directly supports the following programs:
- Countywide Mass Notification Systems
- EMPG & HSGP Grant Management
- Axillary Communication Services
- Citizen Emergency Response Training
- Conducted a comprehensive OES program evaluation
- Developed and conducted an EOC facilities assessment
- Enhanced planning capabilities by finalizing the Evacuation Plan, created the Mass Fatalities Plan, developed the Mass Notification Plan in accordance with state and federal guidelines, updated Tsunami inundation maps and drafted a Tsunami Response Plan
- Established the Mendocino County Auxiliary services (MCAS) volunteer program

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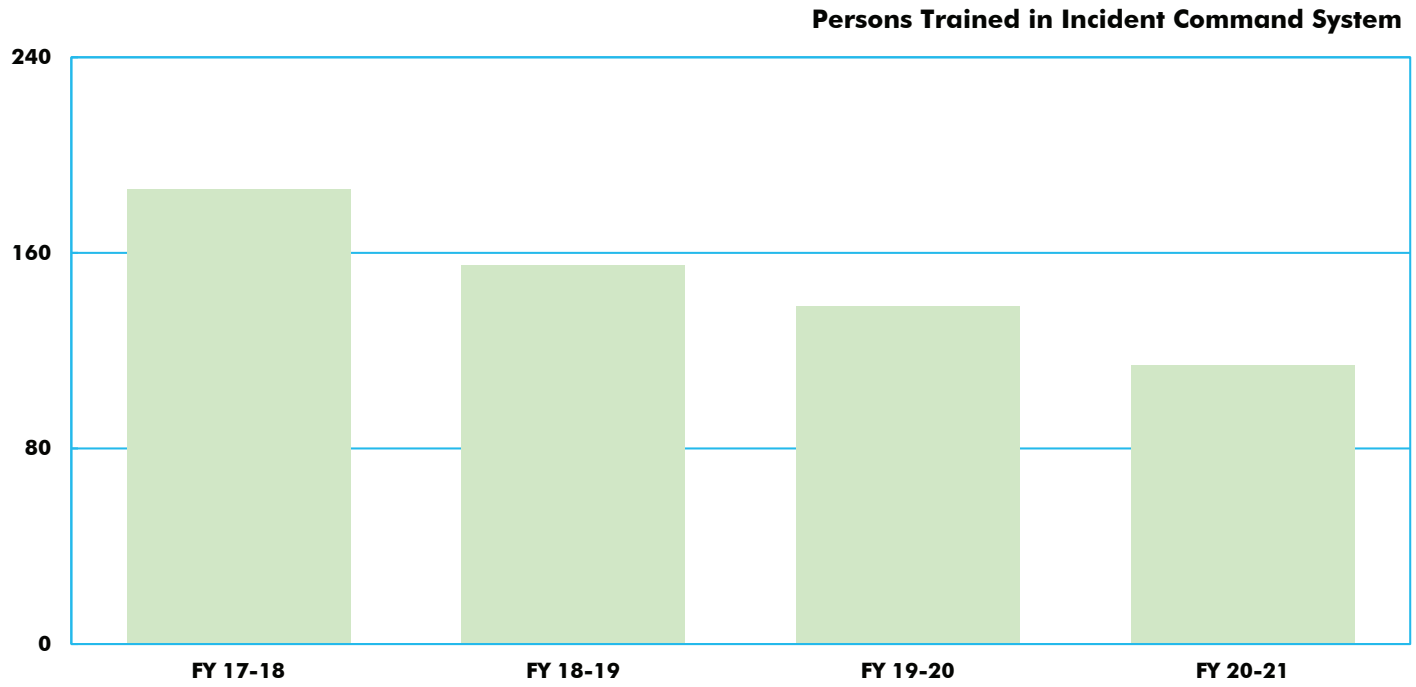
ACCOMPLISHMENTS IN FY 2020-21

- Establish a dedicated Emergency Operations Center (EOC)
- Revise the County's Emergency Operations Plan (EOP)
- Develop countywide Evacuation Zones
- Conduct a live Alert and Warning Exercise

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Other: Emergency Management Performance Grant.

Services & Supplies

Acct. 2189 Prof/Spec Svcs-Other: Contracted services for Emergency Services training.

CHANGES IN BUDGET FROM PRIOR YEAR

State partners have not developed FY(21) allocations or the grant workbooks. The figures provided are from the FY20 EMPG grant allocation.

Budget unit and responsibilities may move to Sheriff's Office – TBD.

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825490 - State Other	144,341	-	-		-
825670 - Federal Other	-	117,372	150,000	**213,000**	63,000
827802 - Operating Transfer In	45,448	-			-
Total Revenues	**189,789**	**117,372**	**150,000**	**213,000**	**63,000**
Salaries & Employee Benefits					
861011 - Regular Employees	75,416	86,650	172,782	**209,037**	36,255
861012 - Extra Help	-	-	-	**-**	-
861013 - Overtime Reg Emp	-	-	-	**-**	-
861021 - Co Cont Retirement	21,405	22,367	54,324	**73,035**	18,711
861022 - Co Cont OASDI	4,623	5,269	10,041	**12,404**	2,363
861023 - Co Cont Medicare	1,081	1,235	2,469	**3,021**	552
861024 - Co Cont Retire Incr	5,275	5,106	10,725	**12,573**	1,848
861030 - Co Cont Health Ins	4,563	6,265	14,943	**8,565**	(6,378)
861031 - Co Cont Unemp Ins	53	54	55	**650**	595
861035 - Co Cont Workers Comp	532	177	60	**125**	65
Total Salaries & Employee Benefits	**112,947**	**127,123**	**265,399**	**319,410**	**54,011**
Services & Supplies					
862050 - Clthg & Prsnal Items	-	-	-	**1,000**	1,000
862060 - Communications	8,284	20,617	12,000	**12,000**	-
862101 - Insurance - General	575	2,976	2,750	**2,776**	26
862120 - Maint - Equip	1,497	246	1,000	**1,000**	-
862150 - Memberships	-	-	-	**-**	-
862170 - Office Expense	6,120	14,655	10,000	**8,000**	(2,000)
862187 - Education & Training	2,401	1,456	2,000	**3,000**	1,000
862189 - Prof/Spec Svcs - Other	346	15,000	25,000	**70,000**	45,000
862200 - Rents & Leases - Equip	3,478	3,478	3,500	**3,500**	-
862230 - Info Tech Equip	-	59	-	**-**	-
862232 - Law Enf Supply & Svcs	28,456	1,131	15,000	**-**	(15,000)
862239 - Spec Dept Expense	18,219	28,074	21,750	**48,466**	26,716
862250 - Trans/Travel	3,709	5,736	-	**-**	-
Total Services & Supplies	**73,086**	**93,428**	**93,000**	**149,742**	**56,742**
Fixed Assets					
864370 - Equipment	54,954	3,578	45,000	**10,000**	(35,000)
Total Fixed Assets	**54,954**	**3,578**	**45,000**	**10,000**	**(35,000)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	42,224	-	-	**-**	-
Total Expend Transfer & Reimb	**42,224**	**-**	**-**	**-**	**-**
Total Net Appropriations	**283,211**	**224,130**	**403,399**	**479,152**	**75,753**
Total Net County Cost	**283,211**	**106,758**	**253,399**	**266,152**	**12,753**

BU 2910 - Disaster Recovery

Budget Unit Overview

The County Recovery Team was created to work directly with state, federal, and local partners in the physical and financial recovery of the County. The Recovery Team works across public and private sectors to ensure unmet needs are being addressed within the community. The County has identified eight recovery support functions that correspond with federal and state disaster recovery frameworks. They are community emergency preparedness, community planning and capacity building, infrastructure systems, economic resiliency & sustainability, health and human services, housing, natural systems, and cultural resources.

PROGRAM OVERVIEW

- Public Assistance
- Disaster Long-Term Recovery
- Disaster Recovery Team
- Disaster Grant Administration

ACCOMPLISHMENTS IN FY 2020-21

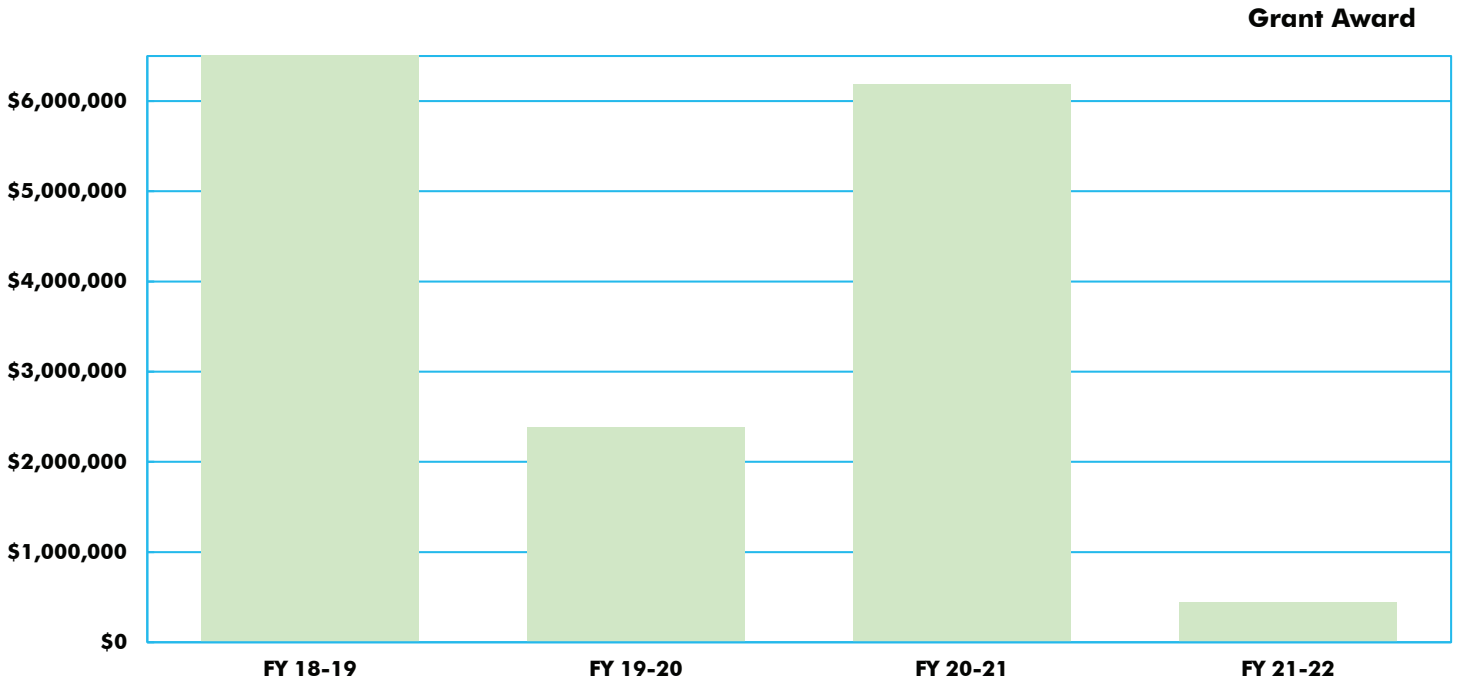
- Maximized FEMA reimbursement and Coronavirus Aid, Relief, and Economic Security (CARES) funding for costs incurred from COVID-19 response and emergency protective measures and leveraged grant funding opportunities to serve disadvantaged county residents affected by COVID-19
- Completed the County's multi-jurisdictional local hazard mitigation plan and General Plan Safety Element updates

- Completed Phase I of Redwood Valley Water Infrastructure Retrofit Project
- Secured over $27 million in grant funding
- Completed Hazardous Tree Removal and Road to Recovery Projects in Redwood Complex Fire footprint

GOALS FOR FY 2021-22

- Update Recovery and Resiliency Plan
- Continue to leverage and implement grant funding
- Coordinate with Health and Human Services Agency, community partners, and stakeholders to identify and implement COVI-19 recovery framework
- Hire Disaster Recovery Field Operations Coordinator

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2570 Federal other Revenue: FEMA public Assistance.

Acct. 7801 Grant Other Revenue: Any grant awarded that is non-State or non-Federal.

Services & Supplies

Acct. 2189 Professional and special services other; Contracts with professionals for Disaster Recovery support functions.

Acct. 3280 Contract with other agencies: Contracts with Agencies for the support provided during the fire and immediately thereafter.

CHANGES IN BUDGET FROM PRIOR YEAR

Significant increase in revenue and expenditure due to COVID-19 response costs, reimbursement, and grants

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 2910 - Disaster Recovery

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825460 - State Aid for Disaster	179,885	1,849,726	-	**-**	-
825490 - State Other	-	1,725,180	1,700,000	**1,456,500**	(243,500)
825670 - Federal Other Revenue	1,221,366	442,288	6,174,371	**3,164,000**	(3,010,371)
826390 - Other Charges	1,598	-	-	**-**	-
827700 - Other	-	42,285	-	**-**	-
827707 - Donation	-	50,000	-	**-**	-
827801 - Grant Revenue	74,469	(74,469)	1,670,000	**220,000**	(1,450,000)
827802 - Oper Transfer In	702,120	500,000	1,778,285	**1,500,000**	(278,285)
Total Revenues	**2,179,438**	**4,535,009**	**11,322,656**	**6,340,500**	**(4,982,156)**
Salaries & Employee Benefits					
861011 - Regular Employees	135,055	159,471	137,174	**395,376**	258,202
861012 - Extra Help	4,084	-	-	**-**	-
861013 - Onertime Reg Emp	-	424	-	**-**	-
861021 - Co Cont Retirement	39,130	49,175	44,616	**138,302**	93,686
861022 - Co Cont OASDI	8,248	9,751	8,518	**23,734**	15,216
861023 - Co Cont Medicare	1,988	2,284	1,992	**5,589**	3,597
861024 - Co Cont Retire Incr	9,643	10,022	7,447	**17,429**	9,982
861030 - Co Cont Health Ins	10,920	18,128	15,304	**59,478**	44,174
861031 - Co Cont Unemp Ins	-	54	55	**362**	307
861035 - Co Cont Workers Comp	-	135	129	**322**	193
Total Salaries & Employee Benefits	**209,068**	**249,444**	**215,235**	**640,592**	**425,357**
Services & Supplies					
862060 - Communications	814	1,889	5,000	**5,000**	-
862062 - Comm Microwave	-	-	-	**6,412**	6,412
862101 - Insurance - General	-	498	614	**838**	224
862150 - Memberships	-	20	-	**-**	-
862170 - Office Expense	3,776	12,872	6,500	**6,500**	-
862175 - Office Support Cost Applied	-	572	2,500	**2,500**	-
862187 - Education & Training	1,216,531	799,808	7,345,300	**5,423,454**	(1,921,846)
862189 - Prof/Spec Svcs - Other	-	-	-	**5,000**	5,000
862190 - Publ & Legal Notices	2,500	-	-	**-**	-
862200 - Rents & Leases	61,049	484,078	1,703,585	**2,055,588**	352,003
862239 - Spec Dept Expense	1,482	-	1,000	**1,000**	-
862250 - Trans/Travel	596	73	3,000	**3,000**	-
862253 - Travel Out of County	456	596	3,000	**3,000**	-
Total Services & Supplies	**1,286,748**	**1,299,809**	**9,067,499**	**7,509,292**	**(1,558,207)**
Other Charges					
863280 - Contr Other Agency	61,368	1,097,175	1,680,000	**-**	(1,680,000)
Total Other Charges	**61,368**	**1,097,175**	**1,680,000**	**-**	**(1,680,000)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	3,056,290	-	**-**	-
Total Expend Transfer & Reimb	**-**	**3,056,290**	**-**	**-**	**-**
Total Net Appropriations	**1,557,183**	**5,702,718**	**10,962,734**	**8,149,884**	**(2,812,850)**
Total Fund Balance Contribution	**(622,255)**	**1,167,708**	**(359,922)**	**1,809,384**	**2,169,306**

BU 2910 -CAL FIRE Fire Prevention Grant

Grant Overview

The CAL FIRE Fire Prevention Grant Program provides funding for local projects and activities that address the risk of wildfire and reduce wildfire potential to forested and forest adjacent communities. During the grant period, the County will be working with Mendocino Resource Conservation District and other partners to implement the Hazardous Tree Removal Project and the West Hills Ukiah Fuels and Fire Break Project. The Hazardous Tree Removal Project will mitigate the hazard posed by dead and dying trees by conducting hazard assessment and removing of trees on private properties in the Redwood Complex Fire footprint. The West Hills Ukiah Project will reduce wildfire risk and aid in fire suppression activities by constructing a shaded fuel break along the west side of the Ukiah Valley. This project also include curbside chipping for up to 200 homes in the Ukiah wildland urban interface (WUI) areas to encourage defensible space clearing.

GRANT INFORMATION

- Grant Inception Date: December 7, 2018
- Current Grant Period: December 7, 2018 - March 15, 2022
- Source of Funds: CAL FIRE
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: Hazardous Tree Removal Project includes $150,000 to cover the cost share FEMA Public Assistance. West Hills Ukiah Project allows for a 12% indirect cost.

GRANT BUDGET

Revenue	
Grant	$ 2,653,650
Total	$ 2,653,650
Expenditures	
FEMA Public Assistance Match	$ 150,000
Salaries & Benefits	51,101
Services & Supplies	2,290,501
Indirect Costs	162,048
Total	$ 2,653,650

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy Chief Executive Officer	.22	100%	0%
Administrative Analyst	.13	100%	0%

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 2910 - Hazard Mitigation Grant Program
Grant

GRANT OVERVIEW

The purpose of the Hazard Mitigation Grant Program (HMGP) is to help communities implement hazard mitigation measures to reduce the risk of loss of life and property from future disasters. This project will upgrade existing water main and service lateral infrastructure within the Redwood Valley County Water District (RVCWD) to current seismic design standards for water infrastructure. The project also includes replacing water service laterals with 1-inch piping to meet current California Residential Building Code requirements for fire sprinklers in the homes as well as replacing undersized water mains to accommodate the increased system demand associated with the improvements. The result of this project will help RVCWD customers whose homes were destroyed in the Redwood Complex Fire able to rebuild to meet the modern-day safety and building code requirements.

GRANT INFORMATION

- Grant Inception Date: April 8, 2019
- Current Grant Period: 3 years after inception.
- Source of Funds: Federal Emergency Management Agency (FEMA)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 5,991,243
State Aid	1,900,000
Other Gov Agency Aid	97,082
Total	$ 7,988,325
Expenditures	
Services & Supplies	$ 7,988,325
Total	$ 7,998,325

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BU 2910 - EDA Disaster Supplemental Grant

Grant Overview

The purpose of this investment assistance grant is to help communities and regions devise and implement long-term economic recovery strategies to address economic challenges in areas where a Presidential Declaration of a major disaster was issued under the Stafford Act. This project will develop a regional disaster recovery and economic resiliency strategy to be implemented by an Economic Recovery Coordinator over a period of two years. Activities will include selection of an Economic Recovery Coordinator, development of a county-wide economic recovery and resiliency plan, development of a broadband network implementation plan, and establishment of a digital learning program. The positive economic impacts of this project will be improvements in access to broadband services, the creation of a meaningful recovery and resiliency plan, the provision of technical assistance to ninety small businesses, and the creation of up to thirty jobs.

GRANT INFORMATION

- Grant Inception Date: April 1, 2019
- Current Grant Period: April 1, 2019 - March 31, 2021
- Source of Funds: Department of Commerce Economic Development Administration
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 397,180
Total	$ 397,180
Expenditures	
Salaries & Benefits	$ 181,680
Services & Supplies	319,500
Total	$ 501,180

County Match Required: Yes

County Match Amount: $104,000

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Senior Administrative Analyst	1.0	100%	0%

BU 2910 - Department of Water Resources
Grant

Grant Overview

This funding of $1.9 million from the Department of Water Resources provides for the 25% non-federal match that is required for the Redwood Valley Water District Infrastructure Retrofit Project. The fund goes directly to the County as the County is managing the project on behalf of the Redwood Valley County Water District.

GRANT INFORMATION

- Grant Inception Date: January 7, 2019
- Current Grant Period: January 7, 2019 - December 31, 2022
- Source of Funds: State Budget Act of 2018 through California Department of Water Resources
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 1,900,000
Total	$ 1,900,000
Expenditures	
Services & Supplies	$ 1,900,000
Total	$ 1,900,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BU 2910 - Watershed Restoration & Delta Water Quality and Ecosystem Restoration

Grant

Grant Overview

The purpose of the grant is to build resiliency, assist recovery, and responding to recent extreme events narrowing the statewide focus within several key areas: planning and implementation of wildfire recovery response projects, implementation projects that focus on the Central Valley anadromous fishes, and implementation of shovel-ready restoration projects. During the course of the grant period, the County will work with Mendocino County Resource Conservation District to implement projects to prevent post-fire sediment delivery to anadromous streams in the West Fork Russian River, install culverts to pass a 100-year storm event, and reshaping road sections to shed water without transporting excess sediments on approximately 19 miles of unpaved roads. Projects take place on the 2017 Redwood Complex Fire burn scar.

GRANT INFORMATION

- Grant Inception Date: February 1, 2019
- Current Grant Period: February 1, 2019 - May 31, 2021
- Source of Funds: The Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does allows for $3,171 indirect costs.

GRANT BUDGET

Revenue	
Grant	$ 656,902
Total	$ 656,902
Expenditures	
Salaries & Benefits	$ 13,241
Services & Supplies	640,490
Indirect Cost	3,171
Total	$ 656,902

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Account Specialist	.02	100%	0%
Deputy Chief Executive Officer	.02	100%	0%
Administrative Analyst	.03	100%	0%

BU 0711 - Vehicle Replacement Fund

Budget Unit Overview

Historically, the Vehicle Replacement Fund was replenished throughout the fiscal year from per-mile charges for the use of virtually all vehicles maintained by the Executive Office/Fleet Division. Mileage costs were based on vehicle category and were intended to generate sufficient funds to replace vehicles. Replacement costs were estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced. In recent years, funding has been allocated through the budget process for replacement of specific vehicle types.

The Executive Office is currently piloting a program utilizing four rental vehicles kept at Fleet Management and made available for departments use for in and out of county travel. In addition, the Executive Office is working to standardize the fleet with a focus on hybrid and alternative fuel technologies in an effort to reduce both fuel costs and the County's carbon footprint. Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and approved by the Chief Executive Officer prior to vehicles being purchased.

SUMMARY OF MAJOR ACCOUNTS

As the vehicle fleet ages, maintenance costs increase. Re-establishment of the vehicle replacement fund program is recommended for certain vehicle categories.

CHANGES IN BUDGET FROM PRIOR YEAR

Vehicle replacement activity is expected to be minimal in FY 20-21.

BUDGET UNIT DETAIL Schedule 10 — Function: - Activity: -

Fund: 7110 Vehicle Replacement Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
824100 - Interest	1,704	1,215	-	-	-
Total Operating Revenues	**1,704**	**1,215**	**-**	**-**	**-**
Fixed Assets					
864370 - Equipment	-	-	-	-	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	45,448	-			-
Total Expend Transfer & Reimb	**45,448**	**-**			**-**
Total Operating Expenses	**45,448**	**-**			**-**
Operating Income (Loss)	**(43,744)**	**1,215**	**-**	**-**	**-**
Change in Net Assets	**(43,744)**	**1,215**	**-**	**-**	**-**
Net Assets - Beginning Balance	**(42,486)**	**(86,230)**	**(85,015)**	**(85,015)**	**-**
Net Assets - Ending Balance	**(86,230)**	**(85,015)**	**(85,015)**	**(85,015)**	**-**

BU 0713 - General Liability Insurance-Risk Management

Budget Unit Overview

The Risk Management Division identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self-insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

PROGRAM OVERVIEW

- Authorized Driver Program
- Claims Investigation & Processing
- Facility Safety Inspections
- Incident/Accident Investigation
- Insurance Programs
- Threat Assessments
- Tort Litigation Management & Administration
- Safety Education

ACCOMPLISHMENTS IN FY 2020-21

- Completed County insurance renewals
- Completed paperless conversion of Incident Reports and Claims Against the County
- Completed all facilities inspections, including DOT yards
- Reduced overall claims load

GOALS FOR FY 2021-22

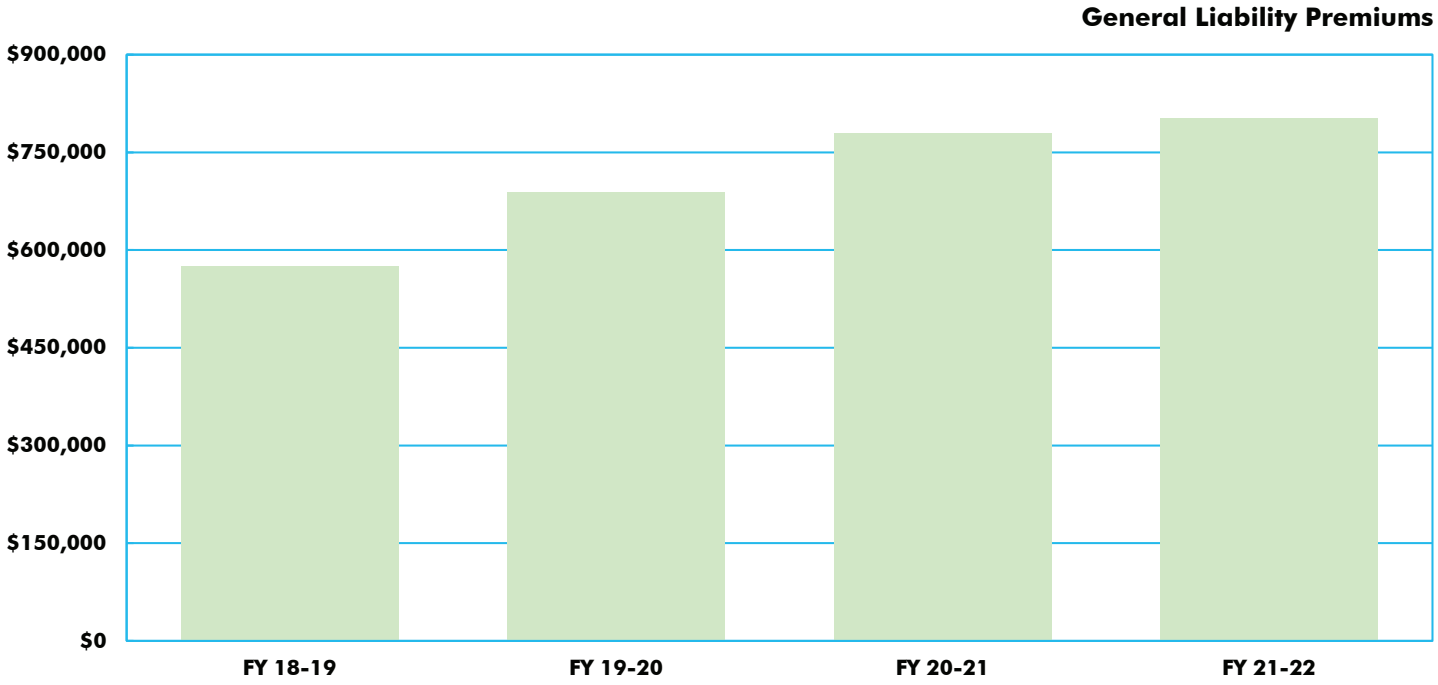
- Evaluate Countywide loss trends
- Modernize Safety Program
- Perform records management audit and eliminate old paper files
- Complete evacuation and safety drills
- Continue advantageous early settlement negotiations and minimize claim filings

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 0713 - General Liability Insurance - Risk Management

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2183 Legal fees paid to County Counsel.

Other Charges

Acct. 3320 Payment of damages to claimants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BU 0713 - General Liability Insurance - Risk Management

BUDGET UNIT DETAIL Schedule 10

Function: - Activity: -

Fund: General Liability Insurance - Risk Mgmt. Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
824100 - Interest	24,843	28,183	10,000	**10,000**	-
825810 - Other Govt Aid	413,440	29,756	-	**-**	-
826401 - I.S.F. Services	1,750,704	1,993,147	2,352,604	**2,803,283**	450,679
Total Operating Revenues	**2,188,988**	**2,051,085**	**2,362,604**	**2,813,283**	**450,679**
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	91,363	59,841	85,486	**80,451**	(5,035)
861012 - Extra Help	-	372	-	**-**	-
861021 - Co Cont Retirement	15,504	16,075	20,843	**28,120**	7,277
861022 - Co Cont OASDI	5,239	3,351	4,910	**4,801**	(109)
861023 - Co Cont Medicare	1,284	859	1,212	**1,158**	(54)
861024 - Co Cont Retire Incr	5,117	4,598	4,873	**5,130**	257
861030 - Co Cont Health Ins	9,795	5,695	9,465	**6,987**	(2,478)
861031 - Co Cont Unemp Ins	275	224	300	**300**	-
Total Salaries & Employee Benefits	**128,577**	**91,015**	**127,089**	**126,947**	**(142)**
Services & Supplies					
862060 - Communications	532	954	1,000	**1,000**	-
862101 - Insurance - General	778,791	1,084,654	1,456,250	**1,907,071**	450,821
862150 - Memberships	300	385	265	**265**	-
862170 - Office Expense	1,310	3,215	2,500	**2,500**	-
862183 - Legal Fees	430,587	329,707	420,000	**420,000**	-
862187 - Education & Training	1,370	350	1,500	**1,500**	-
862189 - Prof/Spec Svcs - Other	-	-	-	**-**	-
862233 - Veh Collision Repair	32,928	73,228	32,000	**32,000**	-
862250 - Trans/Travel	2,208	871	1,000	**1,000**	-
862253 - Travel Out of County	(409)	1,049	1,000	**1,000**	-
Total Services & Supplies	**1,247,618**	**1,494,414**	**1,915,515**	**2,366,336**	**450,821**
Other Charges					
863320 - Judgement/Damages	711,588	154,765	320,000	**320,000**	-
Total Other Charges	**711,588**	**154,765**	**320,000**	**320,000**	**-**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	37,734	114,405	-	**-**	-
Total Expend Transfer & Reimb	**37,734**	**114,405**	**-**	**-**	**-**
Total Operating Expenses	**2,125,517**	**1,854,599**	**2,362,604**	**2,813,283**	**450,679**
Operating Income (Loss)	**63,471**	**196,486**	**-**	**-**	**-**
Change in Net Assets	**63,471**	**196,486**	**-**	**-**	**-**
Net Assets - Beginning Balance	**621,123**	**689,357**	**885,844**	**885,844**	**-**
Net Assets - Ending Balance	**684,593**	**885,844**	**885,844**	**885,844**	**-**

BU 0714 - Workers' Compensation

Budget Unit Overview

This budget unit is responsible for the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/ alternative work; and providing referrals to other resources if reasonable accommodation cannot be provided.

PROGRAM OVERVIEW

- Return to Work Program
- Ergonomics

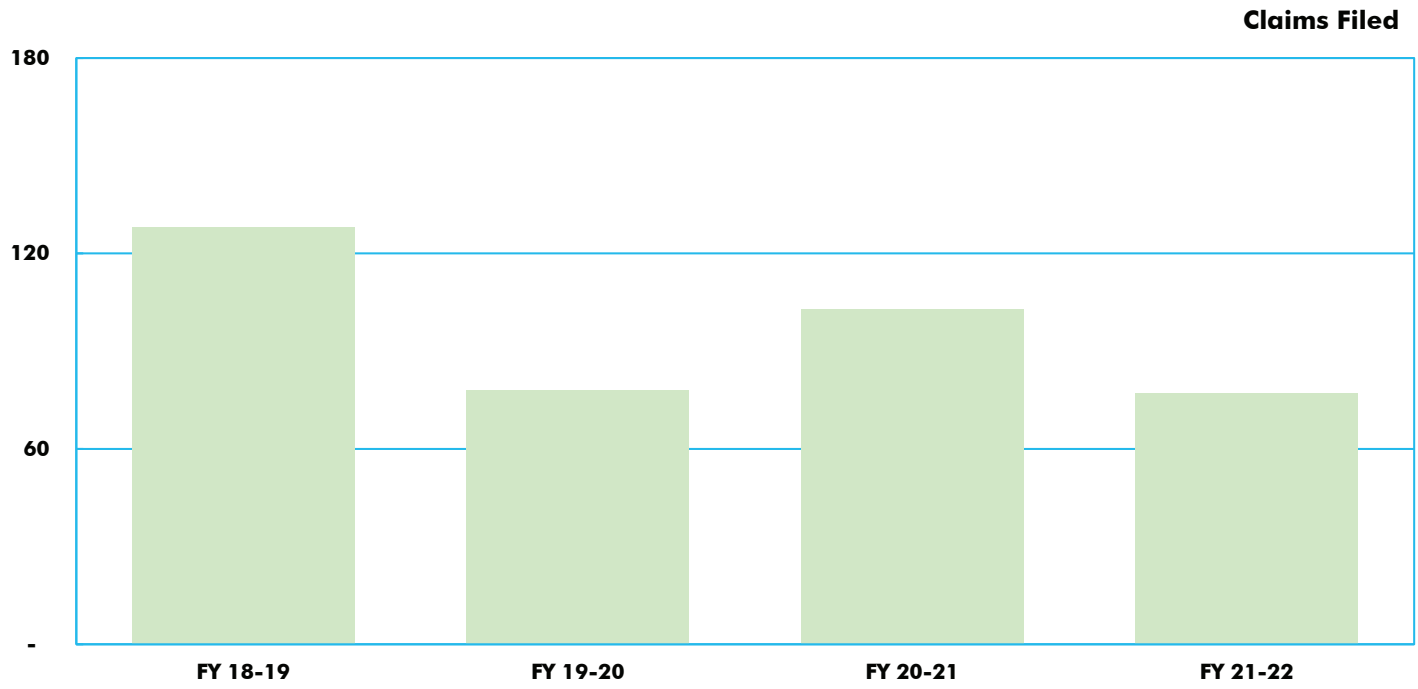
ACCOMPLISHMENTS IN FY 2020-21

- Meet quarterly with Workers' Compensation TPA to review claims
- Review claims trends to determine department needs and possible trainings
- Research available programs to streamline the County's Workers' Compensation program to reduce overhead costs
- Encourage proactive ergonomic practices County-wide
- Update policies and procedures manuals

GOALS FOR FY 2021-22

- Met with Workers' Compensation Third Party Administrator (TPA) to review claims
- Provided temporary modified duty accommodation for employees
- Purchased loss prevention equipment for various departments
- Continued process towards paperless claims processing
- Reduced overall claims filed

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2102 Insurance premiums.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer

BU 0714 - Workers' Compensation

BUDGET UNIT DETAIL Schedule 9 — Function: - Activity: -

Fund: 7140 Workers' Compensation Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
824100 - Interest	1,232	(1,405)	3,000	**3,000**	-
825810 - Other Govt Aid	5,670		-	**-**	-
826401 - I.S.F. Services	5,066,265	4,933,480	4,983,598	**4,499,538**	(484,060)
Total Operating Revenues	**5,073,167**	**4,932,075**	**4,986,598**	**4,502,538**	**(484,060)**
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	70,689	56,370	86,020	**55,529**	(30,491)
861013 - Overtime Reg Emp	-	94	-		-
861021 - Co Cont Retirement	15,331	16,197	20,988	**19,881**	(1,107)
861022 - Co Cont OASDI	4,046	3,155	4,933	**3,419**	(1,514)
861023 - Co Cont Medicare	1,005	808	1,217	**800**	(417)
861024 - Co Cont Retire Incr	4,937	4,484	4,748	**3,759**	(989)
861030 - Co Cont Health Ins	6,411	5,402	9,982	**4,440**	(5,542)
861031 - Co Cont Unemp Ins	-	-	250	**250**	-
Total Salaries & Employee Benefits	**102,418**	**86,511**	**128,138**	**88,078**	**(40,060)**
Services & Supplies					
862060 - Communications	557	311	940	**940**	-
862102 - Workers Comp	4,817,895	4,725,062	4,836,000	**4,892,000**	56,000
862150 - Memberships	385	-	-	**-**	-
862170 - Office Expense	3,395	5,811	3,520	**3,520**	-
862187 - Education & Training	-	-	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	27,167	22,203	15,000	**15,000**	-
862239 - Spec Dept Expense	712	528	-	**-**	-
862250 - Trans/Travel	6	61	1,000	**1,000**	-
862253 - Travel Out of County	-	-	1,000	**1,000**	-
Total Services & Supplies	**4,850,117**	**4,753,975**	**4,858,460**	**4,914,460**	**56,000**
Total Operating Expenses	**4,952,535**	**4,840,486**	**4,986,598**	**5,002,538**	**15,940**
Operating Income (Loss)	**120,631**	**91,589**	**-**	**(500,000)**	**(500,000)**
Change in Net Assets	**120,631**	**91,589**	**-**	**(500,000)**	**(500,000)**
Net Assets - Beginning Balance	**558,424**	**841,985**	**933,575**	**933,575**	**-**
Net Assets - Ending Balance	**679,055**	**933,575**	**933,575**	**433,575**	**(500,000)**

BU 0717 - Information Technology Replacement

Budget Unit Overview

This budget unit, established in FY 2000-01, currently provides the funding for the replacement of multi-departmental computer hardware and software systems.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2189 Includes current amount for Property Tax System replacement.

Acct. 2230 Miscellaneous IT equipment and computer replacement.

Acct. 2239 Implementation of Information Technology Master Plan.

CHANGES IN BUDGET FROM PRIOR YEAR

In recent years the Board of Supervisors has accumulated a total of $1,701,429 to fund the purchase of the new Aumentum Property Tax System equipment. This amount funds the entire cost of the contract which is still in the data conversion phase and a total of $108,825 is anticipated to be spent during the FY 2019-20 Budget Year. The Board of Supervisors has allocated an additional $508,825 towards implementation of the Information Technology (IT) Master Plan and the Property Tax System Conversion.

BUDGET UNIT DETAIL Schedule 10

Function: - Activity: -

Fund: 7170 Software Acquisition Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
823110 - Criminal Justice Constr	-	-	14,200	**14,200**	-
824100 - Interest	39,572	61,825	35,000	**35,000**	-
827707 - Donation	-	3,000	-	**-**	-
826392 - Data Processing	-	-	12,742	**2,514,874**	2,502,132
827802 - Oper Transfer In	1,000,000	4,259,110	1,349,523	**662,765**	(686,758)
Total Operating Revenues	**1,039,572**	**4,323,935**	**1,411,465**	**3,226,839**	**1,815,374**
Operating Expenses					
Services & Supplies					
862061 - Comm Lease	-	889	301,284	**302,030**	746
862062 - Comm Microwave	-	-	2,400	**2,440**	40
862120 - Maint - Equip	-	-	456,850	**1,196,228**	739,378
862170 - Office Expense	-	15	-	**-**	-
862189 - Prof & Spec Svcs - Other	11,495	168,224	991,490	**-**	(991,490)
862230 - Info Tech Equip	237,967	695,607	58,300	**260,983**	202,683
862239 - Spec Dept Expense	432,943	646,613	4,393,041	**4,800,451**	407,410
Total Services & Supplies	**682,405**	**1,511,347**	**6,203,365**	**6,562,132**	**358,767**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	(49,525)	**-**	49,525
Total Expend Transfer & Reimb	**-**	**-**	**(49,525)**	**-**	**49,525**
Total Operating Expenses	**682,405**	**1,511,754**	**6,153,840**	**6,562,132**	**408,292**
Operating Income (loss)	**357,167**	**2,812,181**	**(4,742,375)**	**(3,335,293)**	**1,407,082**
Change in Net Assets	**357,167**	**2,812,181**	**(4,742,375)**	**(3,335,293)**	**1,407,082**
Net Assets - Beginning Balance	**2,025,360**	**(359,489)**	**2,452,692**	**(2,289,683)**	**(4,742,375)**
Net Assets - Ending Balance	**2,382,526**	**2,452,692**	**(2,289,683)**	**(5,624,976)**	**(3,335,293)**

MENDOCINO
1850
COUNTY

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FARM ADVISOR

The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

FARM ADVISOR

JOHN HARPER Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Salaries & Employee Benefits	201,971	150,721	164,081	**225,148**	61,067
Total Services & Supplies	36,192	26,301	27,343	**37,596**	10,253
Total Operating Expenditures	**238,163**	**177,022**	**191,424**	**262,744**	**71,320**
Total Operating Transfer Out	**-**	**-**	**-**	**5,000**	**5,000**
Total transfer & Reimb	**-**	**-**	**-**	**5,000**	**5,000**
Total Net Appropriations	**238,163**	**177,022**	**191,424**	**267,744**	**76,320**
NCC/Use of Fund Balance	**238,163**	**177,022**	**191,424**	**267,744**	**76,320**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Farm Advisor	267,744	-	267,744
Total: General Fund	**267,744**	**-**	**267,744**
% of General Fund			
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**267,744**	**-**	**267,744**
% of Total Budget	**0.1%**	**0.0%**	

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Farm Advisor	3	3	3
Total: General Fund	**3**	**3**	**3**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**3**	**3**	**3**

FARM ADVISOR

JOHN HARPER, Director

BU 6210 - Farm Advisor

Department Overview

The 2021/22 UC Cooperative Extension (UCCE)/Farm Advisor budget is increasing to cover the cost of the Enterprise Internal Service Fund (ISF) 2021-22 Allocation and a new laptop for the department's use. While this budget is lean, it is like FY2020/21, we managed to meet our Net County Costs with savings within our salaries largely due to current vacancy of a Staff Assistant II position that has been open since March 2020. The Covid19 pandemic has delayed the recruitment of this vacant position.

Decrease in our participant's participation because of not being able to offer face to face visits, programs or classes with farmers, ranchers, and volunteers. Virtual programs, visits or classes are a challenge in our community because of the spotty internet service throughout the rural and coastal areas of the county.

We are anticipating the vacant advisors' position for Integrated Vineyard Systems Area Advisor and Diversified Agricultural Systems Area Advisor will be filled this fiscal year 2021/2022 by UCANR.

PROGRAM OVERVIEW

- Dairy Cattle and Goats
- Food Systems
- Forests and Wildland Ecology
- Natural Resources
- Master Gardener Program
- Pomology
- Viticulture and Plant Science
- Youth Development

ACCOMPLISHMENTS IN FY 2020-21

- Hosted a virtual oak woodlands health workshop that was attended by over 500 people
- from the region and throughout California
- Successfully developed and established the Mendocino County Prescribed Burn
- Association, a community- based group that helps private landowners safely use prescribed fire as a management tool
- Conducted a robust forest health research program to help forest landowners and
- managers better understand how to manage forest pests

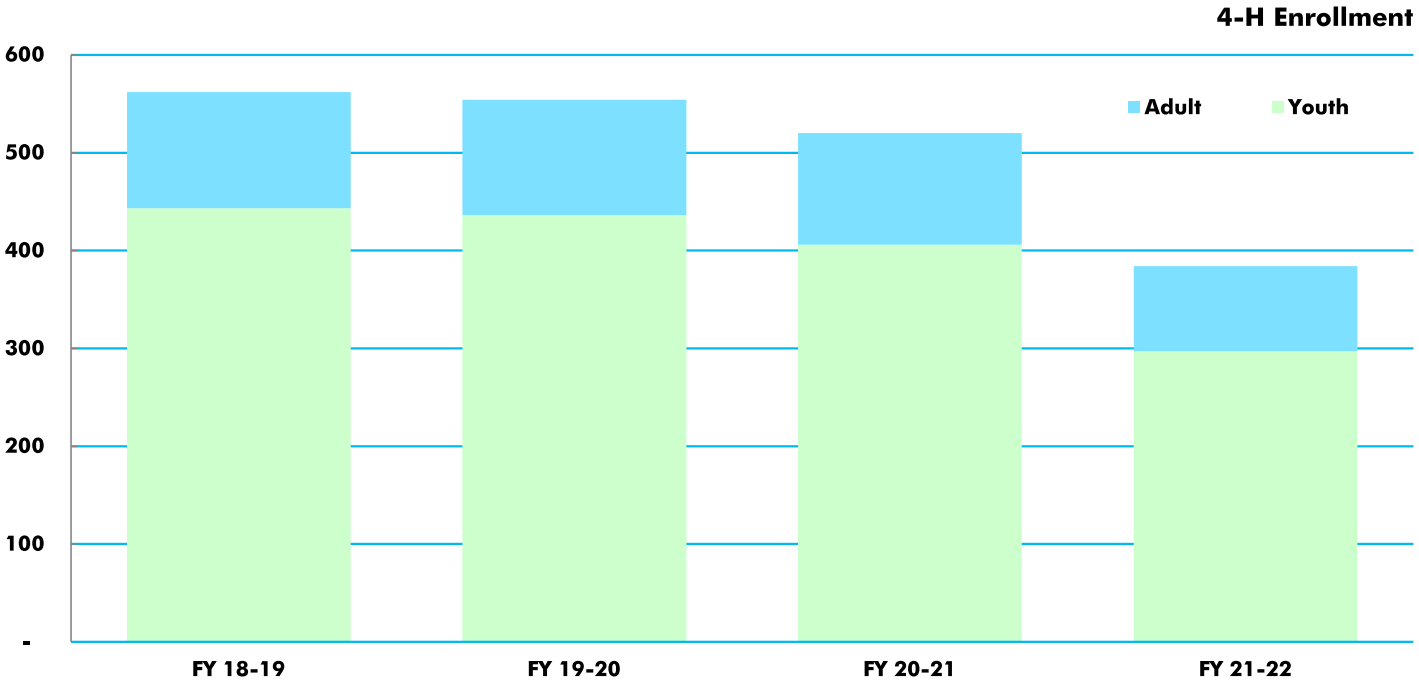
ACCOMPLISHMENTS IN FY 2020-21(cont.)

- Hosted a virtual oak woodlands health workshop that was attended by over 500 people
- from the region and throughout California
- Successfully developed and established the Mendocino County Prescribed Burn
- Association, a community- based group that helps private landowners safely use prescribed fire as a

GOALS FOR FY 2021-22

- Create a stronger community awareness of their local 4- H program and building up
- enrollment by reaching out to previous participants and Latino communities
- Continue to build a forestry outreach, education, and research program that focuses
- on keeping oak and conifer forests and the habitat they provide healthy & explore research
- opportunities in redwood forest ecosystems to better understand forest management and wildfire risk
- Continue outreach and education on structure hardening, defensible space, and
- vegetation management
- Continued the statewide sheep genetic and electronic identification research and
- demonstration project that tracks a ram's performance and tracing carcass data of his prodigy to
- identify superior genetics for selection
- Continue assessment of grape powdery mildew fungicide resistance with Oregon State

PERFORMANCE INDICATORS



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SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

Transportation and Travel

Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

Communication

Acct. 2060 Communications expenses for office and Advisors cell phones.

CHANGES IN BUDGET FROM PRIOR YEAR

With new staffing and full benefits, it has been projected that the Farm Advisors budget of $242,257, compared to $227, 492. (The Farm Advisor didn't spend near that amount as the Office Services Supervisor position was unfilled for almost 8 months. Additionally, the Staff Assistant II position has been open since March.)

FARM ADVISOR

JOHN HARPER, Director

BU 6210 - Farm Advisor

BUDGET UNIT DETAIL Schedule 9 | Function: Education | Activity: Agricultural Education

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Salaries & Employee Benefits					
861011 - Regular Employees	142,458	94,697	125,852	**137,269**	11,417
861013- Overtime reg Emp	-	191	-	**-**	-
861021 - Co Cont Retirement	25,181	25,621	39,084	**47,348**	8,264
861022 - Co Cont OASDI	8,460	5,518	7,599	**8,164**	565
861023 - Co Cont Medicare	1,978	1,291	1,778	**1,910**	132
861024 - Co Cont Retire Incr	6,205	5,220	9,812	**6,320**	(3,492)
861030 - Co Cont Health Ins	15,352	17,671	29,880	**24,203**	(5,677)
861031 - Co Cont Unemp Ins	1,741	460	208	**(89)**	(297)
861035 - Co Cont Workers Comp	595	52	24	**23**	(1)
Total Salaries & Employee Benefits	**201,971**	**150,721**	**214,237**	**225,148**	**10,911**
Services & Supplies					
862060 - Communications	7,896	8,801	7,526	**9,550**	2,024
862101 - Insurance - General	1,808	1,992	2,466	**2,975**	509
862120 - Maint - Equip	-	277	500	**500**	-
862150 - Memberships	755	295	885	**901**	16
862170 - Office Expense	4,239	4,988	5,495	**5,495**	-
862189 - Prof/Spec Svcs - Other	14,501	-	-	**-**	-
862230 - Info Tech Equip	-	-	-	**5,675**	5,675
862239 - Spec Dept Expense	452	896	800	**800**	-
862250 - Trans/Travel	6,541	9,052	10,148	**11,500**	1,352
862253 - Travel Out of County	-	-	200	**200**	-
Total Services & Supplies	**36,192**	**26,301**	**28,020**	**37,596**	**9,576**
Total Net Appropriations	**238,162**	**177,022**	**242,257**	**267,744**	**25,487**
Total Net County Cost	**238,162**	**177,022**	**242,257**	**267,744**	**25,487**

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GRAND JURY

The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions.

GRAND JURY

KEVIN EVANS, Foreperson

DEPARTMENT SUMMARY

Revenues - All Funds	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimated	FY 20-21 Adopted	Change from Prior Year
Revenues	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Services & Supplies	77,038	95,242	38,522	**125,185**	86,663
Total Operating Expenditures	**77,038**	**95,242**	**38,522**	**125,185**	**86,663**
Total Net Appropriations	**77,038**	**95,242**	**38,522**	**125,185**	**86,663**
NCC/Use of Fund Balance	**77,038**	**95,242**	**38,522**	**125,185**	**86,663**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Grand Jury	89,600	-	89,600
Total: General Fund	**89,600**	**-**	**89,600**
% of General Fund	**0.0%**	**0.0%**	**0.1%**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**89,600**	**-**	**89,600**
% of Total Budget	**0.0%**	**0.0%**	

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Grand Jury	-	-	-
Total: General Fund	**-**	**-**	**-**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**-**	**-**	**-**

GRAND JURY

KEVIN EVANS, Foreperson

The Superior Court of California
Mendocino County

BU 2060 - Grand Jury

DEPARTMENT OVERVIEW

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints. To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

While the Board of Supervisors has no direct oversight of the Grand Jury, the County is required to provide funds for Grand Jury operations. The County also provides office space for the jurors in the County Administration Center.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive $25 per day for one full panel meeting each month. Jurors also receive $10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.

Acct. 2170 Internet access.

Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.

Acct. 2189 Expert witnesses.

Acct. 2190 Distribution of reports to the public for increased government transparency.

Acct. 2250 In County travel for jurors' attendance at full panel and committee meetings.

Acct. 2253 Out of County travel for jurors' training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2017-18 Actuals	2018-19 Actuals	2019-20 Estimated	2020-21 Adopted	Change from Prior Year
Services & Supplies					
862060 - Communications	546	600	900	**900**	-
862101 - Insurance - General	2,576	2,869	3,423	**4,244**	821
862110 - Jury & Witness Expense	21,895	24,161	32,000	**32,000**	-
862170 - Office Expense	953	2,682	2,500	**2,500**	-
862187 - Education & Training	2,825	2,700	2,825	**2,900**	75
86221 - Rents & Leases	-	195	-	**-**	-
862230 - Info Tech Equip	-	-	-	**10,687**	10,687
862239 - Spec Dept Exp	2,477	-	1,000	**1,000**	-
862250 - Trans/Travel	45,766	61,850	45,952	**45,056**	(896)
862253 - Travel Out of County	-	185	1,000	**1,000**	-
Total Services & Supplies	**81,856**	**77,038**	**84,224**	**89,600**	**5,376**
Total Net Appropriations	**81,856**	**77,038**	**84,224**	**89,600**	**5,376**
Total Net County Cost	**81,856**	**77,038**	**84,224**	**89,600**	**5,376**

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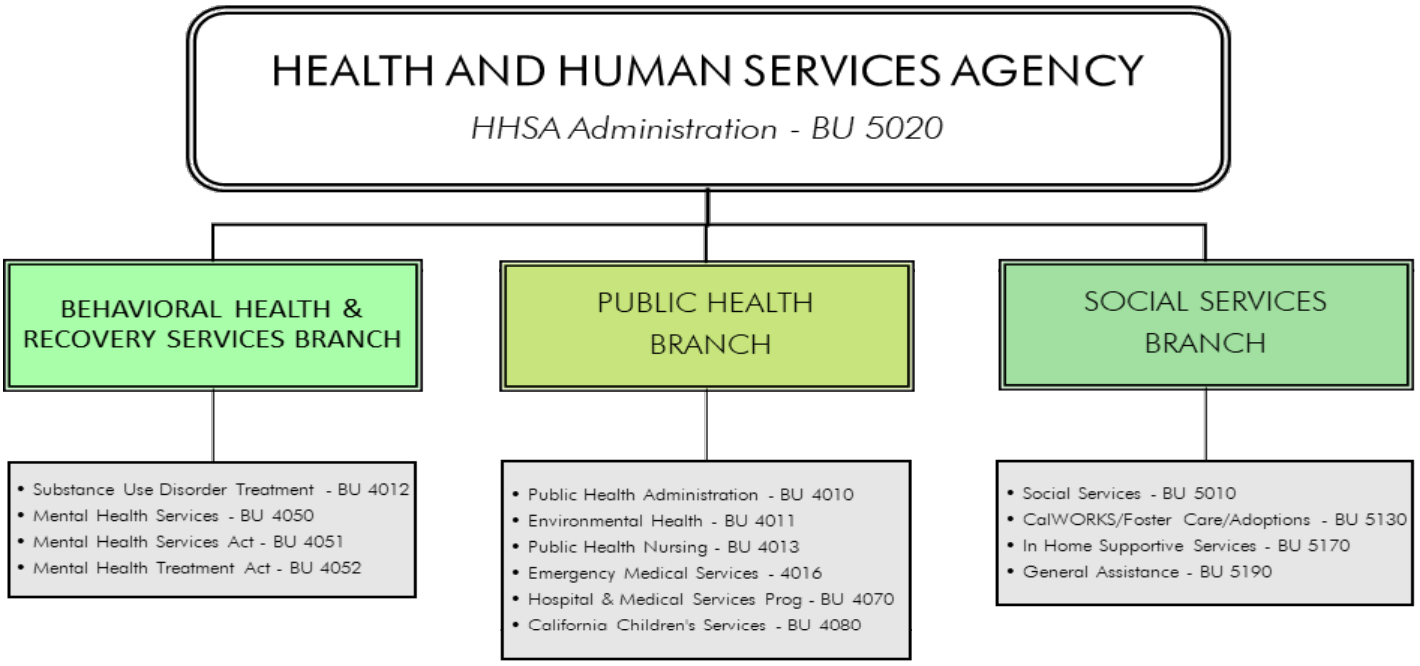
The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities.

The Agency's mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development."

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	17,518,708	16,873,414	17,986,164	**18,669,763**	683,599
Total Operating Transfers In	2,953,190	4,563,109	17,411,602	**3,133,217**	(14,278,385)
Total Revenues	**20,471,898**	**21,436,523**	**35,397,766**	**21,802,980**	**(13,594,786)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	7,426,307	7,985,328	9,199,659	**12,462,296**	3,262,637
Total Services & Supplies	11,311,291	13,373,311	27,185,890	**11,464,903**	(15,720,987)
Total Other Charges	862,324	1,489,180	351,541	**1,849,793**	1,498,252
Total Fixed Assets	47,239	67,100	10,414	**2,000**	(8,414)
Total Operating Expenditures	**19,647,161**	**22,914,919**	**36,747,504**	**25,778,992**	**(10,968,512)**
Total Intrafund Transfers	(4,838,511)	(4,679,946)	(5,711,977)	**(5,649,261)**	62,716
Total Operating Transfers Out	2,959,357	1,936,054	4,610,993	**3,887,217**	(723,776)
Total Transfers & Reimb.	**(1,879,154)**	**(2,743,892)**	**(1,100,984)**	**(1,762,044)**	**(661,060)**
Total Net Appropriations	**17,768,007**	**20,171,027**	**35,646,520**	**24,016,948**	**(11,629,572)**
NCC/Use of Fund Balance	**(2,703,891)**	**(1,265,496)**	**248,754**	**2,213,968**	**1,965,214**



HEALTH AND HUMAN SERVICES AGENCY

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
CA Children's Services	1,259,824	1,228,981	30,843
Emergency Medical Services	1,429,569	473,750	1,018,819
Environmental Health	3,013,871	2,873,687	140,184
General Assistance	569,252	41,882	527,370
Hospital & Medical Services	276,000	276,000	-
In-Home Support Services	6,280,768	4,146,109	2,134,659
Public Health Administration	5,923,595	5,902,346	21,249
Public Health Nursing	3,742,904	3,556,391	186,512
Social Services	57,564,845	56,585,301	979,544
SUDT	3,641,981	3,553,613	88,368
Total: General Fund	**83,765,609**	**78,638,061**	**5,127,548**
% of General Fund	**48.0%**	**45.8%**	**10.1%**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Public Health Preparedness	292,246	292,246	-
Concinum of Care	140,754	140,754	
Emergency Aid Solution	7,015,227	7,214,739	(199,512)
Food Handler Cert.	50,983	34,200	16,783
Gang Awareness & Prev.	36,011	34,200	-
HIV Services	37,915	37,915	
Hospital Preparedenss	280,245	246,332	33,913
Intergov Transfer (IGT).	6,473,217	6,380,000	93,217
Local Enf.-Solid Waste	138,169	19,482	118,687
Mental Health Services Act	6,633,290	6,100,395	532,895
ODJ - Stepping Up	51,319	51,319	-
SAMHSA	500,000	500,000	-
STOP Act	-	-	-
Sub Abuse-Crime Prev.	-	-	-

FTE ALLOCATED BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	**18-19**	**19-20**	**20-21**
HHSA Admin	22.0	23.0	22.0
CA Children's Services	9.0	8.0	7.0
Emergency Medical SVCS	1.0	1.0	1.0
Environmental Health	23.6	22.6	22.6
Public Health Admin	17.0	24.0	26.0
Public Health Nursing	24.0	22.0	22.0
Social Services	404.0	404.0	404.0
SUDT	37.0	35.0	35.0
Total: General Fund	**537.6**	**539.6**	**539.6**
OTHER FUNDS			
Dept. Programs			
Public Hlth Preparedness	2.0	2.0	2.0
Gang Awareness & Prev.	1.0	1.0	1.0
Mental Health Services	65.0	56.0	56.0
Mental Health SVCS Act	-	4.0	4.0
MHTA - (Measure B)	-	-	1.25
Tobacco Ed. Services	1.0	1.0	1.0
Whole Per. Care (WPC)	-	2.0	2.0
WIC	12.2	14.2	14.2
Total: Other Funds	**81.2**	**80.2**	**81.45**
TOTAL: ALL FUNDS	**618.8**	**619.8**	**621.05**

BU 5020 - Health and Human Services - Administration
Office of the Director

DEPARTMENT OVERVIEW

The Health and Human Services Agency (HHSA) serves the community through coordinated, multi-disciplinary services. HHSA works through many program areas to further its vision: *Healthy People, Healthy Communities.*

Budget Unit 5020 will remain in effect to cover cross department expenses pending the final determination of the Board of Supervisors, to ensure continuity of funding for costs incurred including facilities, core communications, supports and streamlined interfaces with external County departments such as Human Resources, Information Services, Fleet Management, and Facilities.

PROGRAM OVERVIEW

The Health and Human Services Agency includes four branches:

- Administration - HHSA
- Behavioral Health & Recovery Services
- Public Health
- Social Services

ACCOMPLISHMENTS IN FY 2019-20

- Successfully implemented a modified work place for staff while still serving clients and in some areas preforming additional services to the community during the COVID-19 pandemic emergency.
- Worked with Risk Management to implement health and safety telework options.
- Responded to the Public Safety Power Shutoffs (PSPS) by collaborating with the various departments of the agency to develop an agency-wide Continuity of Operation Plan and implemented it.
- The Continuity of Operation Plan was updated and implemented for the COVID-19 pandemic emergency.

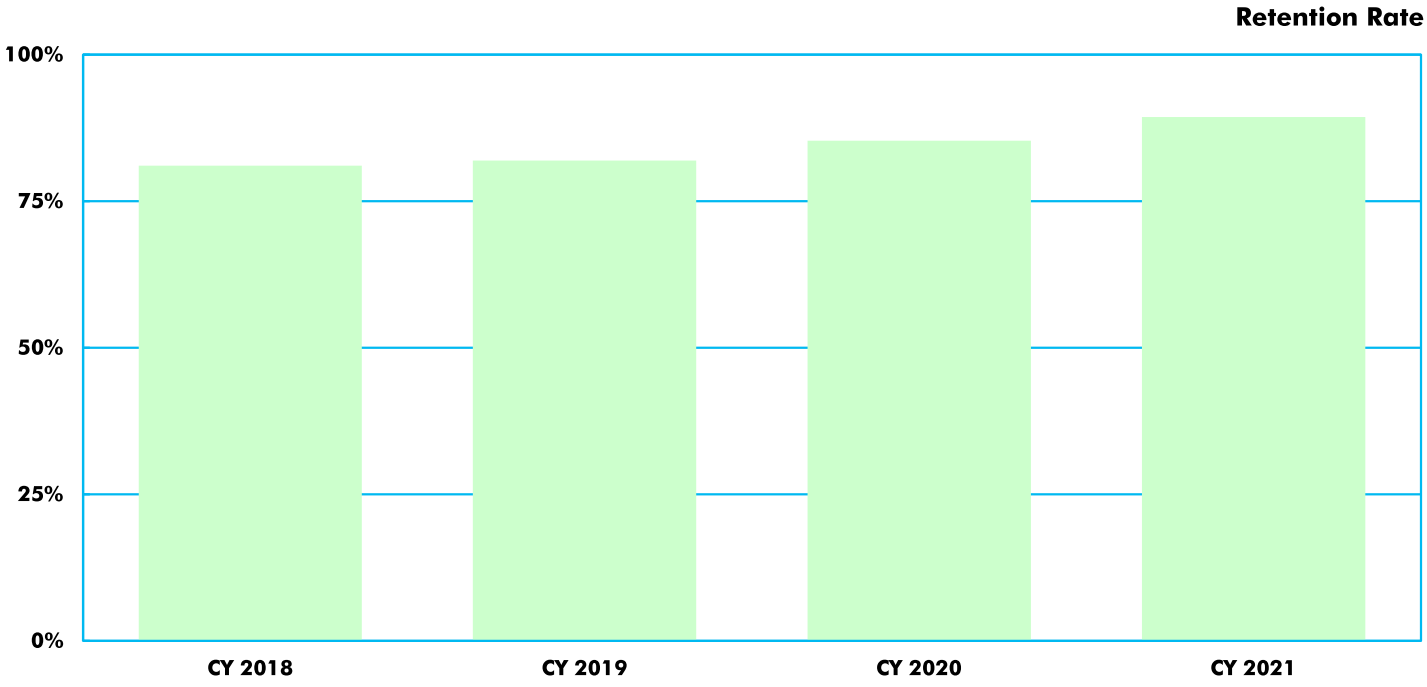
GOALS FOR FY 2020-21

- Ensure fiscal responsibility and sustainability through continuing to leverage funding during this uncertain financial future due the COVID-19 pandemic emergency.
- Increase cross-agency collaboration to support shared understanding of programs and improve coordinated response to community needs, services, and clients' needs. To work together due to financial short falls due to COVID-19 pandemic emergency.
- Support and implement Intent-Based Leadership through empowerment and delegations at all levels.
- Continue to coordinate strategies to serve people experiencing homelessness by maximizing funding in various programs throughout the agency.
- Continue to expand opportunity for telework and other innovation strategies to improve service.

HEALTH AND HUMAN SERVICES AGENCY

BU 5020 - Health and Human Services Administration

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2189 Contracts for expertise in developing policy and practices. Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.

Acct. 2239 Agency-wide security guards contract.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

CHANGES IN BUDGET FROM PRIOR YEAR

This budget is greatly reduced pending the final determination of the HHSA Department and branches within from the Board of Supervisors.

BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9 Function: Public Assistance Activity: Administration

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
826390 - Other Charges	262,115	242,076	311,959	**183,730**	(128,229)
827802 - Operating Tranfer In	-	315,525	-	**-**	-
Total Revenues	**262,115**	**557,600**	**311,959**	**183,730**	**(128,229)**
Salaries & Employee Benefits					
861011 - Regular Employees	877,955	1,186,752	1,543,601	**1,200,047**	(343,554)
861012 - Extra Help	12,659	7,478	10,000	**10,000**	-
861013 - Overtime Reg Emp	7,144	15,044	5,000	**5,000**	-
861021 - Co Cont Retirement	253,420	365,626	497,616	**418,581**	(79,035)
861022 - Co Cont OASDI	48,401	66,832	88,498	**69,164**	(19,334)
861023 - Co Cont Medicare	12,405	16,600	21,463	**16,559**	(4,904)
861024 - Co Cont to Ret Increment	70,606	88,003	103,654	**68,001**	(35,653)
861030 - Co Cont Health Ins	130,354	213,490	242,428	**203,091**	(39,337)
861031 - Co Cont Unemp Ins	796	3,142	3,379	**3,496**	117
861035 - Co Cont Workers Comp	19,313	49,732	51,415	**49,752**	(1,663)
Total Salaries & Employee Benefits	**1,433,053**	**2,012,698**	**2,567,054**	**2,043,691**	**(523,363)**
Services & Supplies					
862060 - Communications	4,880	4,669	12,500	**12,500**	-
862090 - Household Expense	758	2,924	3,000	**3,000**	-
862101 - Insurance - General	2,402	3,140	3,381	**3,677**	296
862120 - Maintenance - Equip	-	-	-	**-**	-
862130 - Maint Strc/Impr/Grnds	2,680	-	-	**-**	-
862150 - Memberships	117	-	3,000	**3,000**	-
862170 - Office Expense	13,345	3,871	20,000	**20,000**	-
862171 - Paper Supplies	68	-	2,000	**2,000**	-
862181 - Auditing/Fiscal Svc	-	-	500	**500**	-
862182 - Data Processing Svcs	13,694	1,992	6,000	**6,000**	-
862183 - Legal Fees	-	-	1,000	**1,000**	-
862187 - Education & Training	21,746	6,648	45,000	**10,000**	(35,000)
862188 - Printing	1,020	-	2,500	**2,500**	-
862189 - Prof/Spec Svcs - Other	89,765	154,713	50,000	**50,000**	-
862190 - Publ/Legal Notice	838	1,131	2,000	**2,000**	-
862210 - Rent/Lease - Bldg Grnds	4,919	4,944	6,500	**6,500**	-
862230 - Info Tech Equip	286	2,006	5,000	**5,000**	-
862239 - Spec Dept Expense	1,591,959	1,368,962	1,560,495	**1,219,495**	(341,000)
862250 - Trans/Travel	1,491	726	2,500	**2,500**	-
862253 - Travel Out of County	3,151	4,802	15,000	**15,000**	-
862260 - Utilities	-	-	6,000	**6,000**	-
Total Services & Supplies	**1,753,119**	**1,560,528**	**1,746,376**	**1,370,672**	**(375,704)**

BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Assistance Activity: Administration

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Fixed Assets					
864360 - Structure/Improvement	-	-	1,000	**1,000**	-
864370 - Equipment	-	-	1,000	**1,000**	-
Total Fixed Assets	**-**	**-**	**2,000**	**2,000**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(2,924,057)	(3,015,626)	(4,003,471)	**(3,232,633)**	770,838
Total Expend Transfer & Reimb	**(2,924,057)**	**(3,015,626)**	**(4,003,471)**	**(3,232,633)**	**770,838**
Total Net Appropriations	**262,115**	**557,600**	**311,959**	**183,730**	**(128,229)**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

BU 4010 - Public Health Administration

Budget Unit Overview

Mendocino County Public Health Administration supports, coordinates, and works to maximize the collaborative outcomes of the many public health functions of the Public Health Branch of HHSA. Public Health Administration works to ensure services covering health monitoring, disease outbreak response, emergency preparedness, disease prevention, and health promotion. Public Health Administration assesses current conditions identified by, and develops plans to address issues identified through, 1) the Community Health Needs Assessment (CHNA), 2) the Community Health Improvement Plan (CHIP) and 3) Quality Assurance plans including the Accreditation process. Public Health Administration works with local for-profit and non-profit businesses to seek out and maximize fruitful partnerships while avoiding duplicative services in a shared effort to make Mendocino as healthy a place to live as possible. In anticipation of declining 2020-21 tax revenues, Public Health Administration will focus on containing costs while managing staff resources to allow for pandemic response while maintaining regular essential Public Health Services. Additionally, Public Health Administration will seek every opportunity to find additional grant funding to improve and expand overall services.

PROGRAM OVERVIEW

- Administration, Fiscal and Staff Resources
- Healthy Kids Mendocino Car Seat Program - Grant
- Opioid Safe Use Coalition - Grant
- Public Health Accreditation
- Supplemental Nutrition Assistance Program (SNAP)-Education - Grant
- Strategic Prevention Framework Partnerships for Success - Grant
- Tobacco Education Services - Grant 0453

ACCOMPLISHMENTS IN FY 2020-21

- Responded and assisted in the COVID-19 Pandemic.
- Learned from the COVID-19 pandemic emergency and began expanding PH leadership roles, local policy development, and innovations in PH.
- Partnered with other county agencies to lead the county's recovery effort for the COVID-19 pandemic emergency.
- Successfully applied for and received 11 new grant and funding allocations for COVID-19 pandemic emergency response.

GOALS FOR FY 2021-22

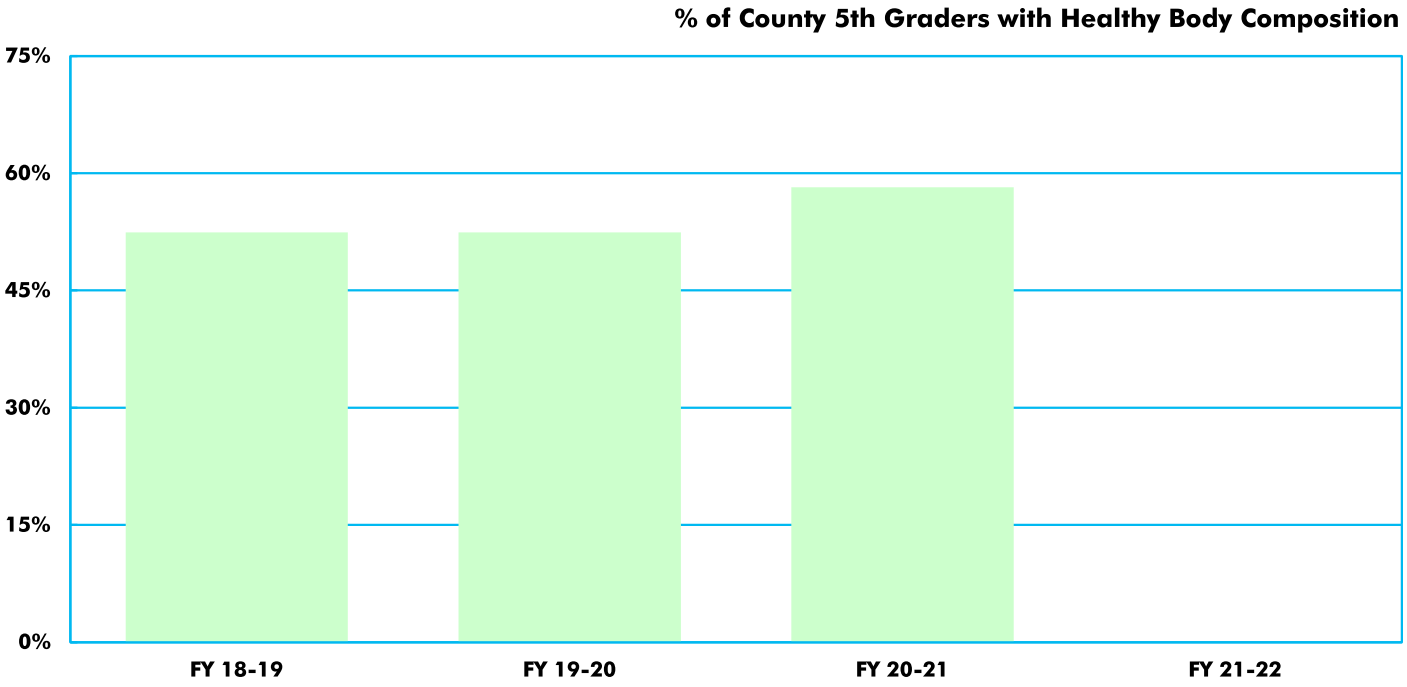
- Enhance and increase our Public Health Workforce to better respond to essential public health services and emergencies.
- Increase partnership with local agencies and community partners to continue to strengthen Health Equalities in Mendocino County.
- Continue to work towards meeting the steps for the county to achieve Public Health Accreditation.
- Continue to leverage new grant funding opportunities to support and enhance Public Health services.

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4010 - Public Health Administration

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Sales Tax revenue distributed for State-mandated programs.

Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).

Acct. 7801 State grants for prevention services provided by PAPU.

Services & Supplies

Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.

Acct. 2239 HHSA administration costs.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823204 - Misc Court Fine	963	724	1,000	**1,000**	-
825341 - Realignment Hlth Svcs	69,185	544,179	1,103,652	1,080,300	(23,352)
825670 - Federal Other	191,692	137,844	150,000	**190,000**	40,000
825810 - Other Govt Aid	18,015	1,100	4,400	**1,100**	(3,300)
826263 - Health - Vital Stats	44,648	124,241	46,000	**46,000**	-
826390 - Other Charges	503,449	519,290	693,552	**403,514**	(290,038)
827600 - Other Sales	3,485	3,823	3,500	**3,500**	-
827700 - Other	(3,787)	-	-	**-**	-
827801 - Grant Revenue	439,599	467,835	501,179	**3,708,621**	3,207,442
827802 - Operating Transfer In	17,508	1,075,557	695,000	**468,311**	(226,689)
Total Revenues	**1,284,758**	**2,874,592**	**3,198,283**	**5,902,346**	**2,704,063**
Salaries & Employee Benefits					
861011 - Regular Employees	1,260,478	1,140,122	1,589,343	**2,078,849**	489,506
861012 - Extra Help	5,026	-	-	**541,213**	541,213
861013 - Overtime Reg Emp	7,198	19,232	7,500	**7,500**	-
861021 - Co Cont Retirement	373,331	348,223	499,758	**716,093**	216,335
861022 - Co Cont OASDI	75,756	66,739	91,973	**120,119**	28,146
861023 - Co Cont Medicare	17,717	15,811	22,261	**38,046**	15,785
861024 - Co Cont Retire Incr	109,451	84,786	101,560	**109,395**	7,835
861030 - Co Cont Health Ins	139,336	184,410	201,689	**203,812**	2,123
861031 - Co Cont Unemp Ins	1,125	1,184	2,523	**2,920**	397
861035 - Co Cont Workers Comp	49,267	36,807	31,798	**23,939**	(7,859)
Total Salaries & Employee Benefits	**2,038,685**	**1,897,313**	**2,548,405**	**3,841,886**	**1,293,481**
Services & Supplies					
862060 - Communications	18,266	20,889	11,930	**22,680**	10,750
862062 - Comm. Microwave					
862080 - Food					
862101 - Insurance - General	114,072	26,844	31,560	**39,856**	8,296
862109 - Insurance - Other	8,088	20,765	20,765	**20,765**	-
862120 - Maint - Equip	-	12	-	**-**	-
862130 - Maint - Strc Impr & Grnds	-	-	-	**-**	-
862150 - Memberships	5,953	10,158	5,000	**5,000**	-
862170 - Office Expense	28,154	19,355	31,111	**83,623**	52,512
862185 - Medical & Dental Svcs	-	-	-	**-**	-
862187 - Education & Training	6,021	1,600	12,400	**11,377**	(1,023)
862189 - Prof/Spec Svcs - Other	435,229	873,472	549,140	**1,649,315**	1,100,175
862190 - Publ/Legal Notice	4,741	22,776	5,000	**5,000**	-
862210 - Rent/Lease - Bldg Grnds	1,675	-	1,440	**1,440**	-
862230 - Info Tech Equip	11,017	22,380	-	**60,434**	60,434
862239 - Spec Dept. Expense	1,226,257	1,112,497	1,364,082	**1,384,238**	20,156

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Health

Financing Sources and Uses	20118-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862250 - Trans/Travel	7,690	9,656	13,747	**11,297**	(2,450)
862253 - Travel Out of County	21,298	13,142	24,984	**17,856**	(7,128)
862260 - Utilities	13,584	12,500	11,800	**22,868**	11,068
Total Services & Supplies	**1,902,045**	**2,166,116**	**2,082,959**	**3,336,087**	**1,253,128**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(1,382,479)	(1,164,293)	(1,411,832)	**(1,414,378)**	(2,546)
865802 - Oper Transfer Out	-	-	-	**160,000**	160,000
Total Expend Transfer & Reimb	**(1,382,479)**	**(1,164,293)**	**(1,411,832)**	**(1,254,378)**	**157,454**
Total Net Appropriations	**2,558,252**	**2,899,136**	**3,219,532**	**5,923,595**	**2,704,063**
Total Net County Cost	**1,273,494**	**24,544**	**21,249**	**21,249**	**-**

BU 4010 - Active Transportation Program
Grant

GRANT OVERVIEW (Included in BU 4010)

Grant ended June 30, 2019 (6/30/2019)

GRANT INFORMATION

- Grant Inception Date: July 1, 2016
- Current Grant Period: July 1, 2018- December 31, 2018
- Source of Funds: California Department of Transportation
- Continuity of Grant: Grant will end on December 31, 2018
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 0
Total	$ 0
Expenditures	
Salaries & Benefits	$ 0
Services & Supplies	0
Total	$ 0

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4010 - Healthy Kids Mendocino Car Seat Program - Grant

GRANT OVERVIEW (Included in BU 4010)

The Community Outreach Unit manages a variety of programs including Covered Mendocino, Healthy Kids Mendocino, and the Car Seat Program. The mission of Covered Mendocino is to work collaboratively with community partners to support services under the Affordable Care Act. The Community Outreach Unit manages the Car Seat Program, thereby providing technical assistance and low-cost car seats to families in need. They work with families to ensure access to approved car seats, and provide instruction on installation and utilization based on the age of the child.

This grant ended in June 30, 2019.

The State Controller's office requires fund reporting to be included in the budget book for three consecutive years of inactivity.

GRANT INFORMATION

- Grant Inception Date: May 2016
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Public Health Realignment Funds
- Continuity of Grant: One time allocation.
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 0
Total	$ 0
Expenditures	
Salaries & Benefits	$ 0
Services & Supplies	0
Total	$ 0

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BU 4010 - Opioid Safe Use Coalition
Grant

GRANT OVERVIEW (Included in BU 4010)

The purpose of this grant is to help reduce complications related to opioid misuse in Mendocino County. Activities focus on development and improvement of health information exchange and distribution, the examination of local treatment resources, development of additional access to Medication-Assisted Treatment (MAT), the treatment for chronic pain, healthcare service linkages, implementing harm reduction services in healthcare settings and access expansion of naloxone/Narcan.

The Safe Rx Coalition brings together a variety of community partners to work on reducing opioid use and the medical prescription of opioids. Law enforcement, medical providers, treatment providers, harm reduction specialists and other interested individuals meet regularly. Outside of the coalition work, Mendocino County Public Health works to bring additional Medication-Assisted Treatment (MAT) to individuals with opioid addiction. A pilot project that involves using MAT in county jail has been developed.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: September 1, 2020 - August 31, 2021
- Source of Funds: California Department of Public Health
- Continuity of Grant: 3 year grant extension for 2020-2022
- Grant Restrictions and Provisions: This grant allows for indirect and overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 53,919
Total	$ 53,919
Expenditures	
Services & Supplies	$ 54,691
Total	$ 54,691

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	.04	100%	0%
Staff Assistant III	.05	100%	0%
Program Specialist II	.11	100%	0%
Sr. Program Specialist	.18	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4010 - Oral Health Program - Grant

GRANT OVERVIEW (Included in BU 4010)

The Oral Health Program is funded from Proposition 56, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016, for the purpose of prevention, education, and to provide resources for treatment of oral and dental health issues, including those who are affected adversely by the use of cigarettes and other tobacco products.

GRANT INFORMATION

- Grant Inception Date: January 1 2018
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Public Health
- Continuity of Grant: Grant will end on June 30, 2022
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 237,260
Total	$ 237,260
Expenditures	
Salaries & Benefits	$ 97,176
Services & Supplies	160,417
Intrafund Transfers (S&B)	(20,370)
Total	$ 237,223

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.80	100%	0%
Sr. Community Health Worker	.15	100%	0%

BU 4010 - Strategic Prevention Framework Partnerships for Success - Grant

GRANT OVERVIEW (Included in BU 4010)

Grant ended June 30, 2021 (6/30/2021)..

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Public Health
- Continuity of Grant: Possible on-going allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. There is a maximum of 25% of personnel costs which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 100,000
Total	$ 100,000
Expenditures	
Salaries & Benefits	$ 108,921
Services & Supplies	45,539
Intrafund Transfers	(54,460)
Total	$ 100,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.5	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4010 - Supplemental Nutrition Assistance Program

GRANT OVERVIEW (Included in BU 4010)

The Supplemental Nutrition Assistance Program (SNAP) is now known as CalFresh Healthy Living. The CalFresh Healthy Living program improves community nutrition knowledge and increases access to healthy foods while delivering nutrition and physical activity education to vulnerable population groups. This is done through county staff and subcontracts with family resource centers and other community based organizations. This program also works with community partners to create a County Nutrition Action Plan to coordinate with federal nutrition programs to increase enrollment, quality, and coordination. Emphasis is on policy, systems, and environmental (PSE) strategies for improved food and physical activity environments.

GRANT INFORMATION

- Grant Inception Date: November 1, 2011
- Current Grant Period: October 1, 2020 - September 30, 2021
- Source of Funds: United States Department of Agriculture through California Department of Public Health; CalFresh & Environmental Health.
- Continuity of Grant: Possible on-going allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. The budget includes the negotiated maximum rate of 25% of salary and benefits.

GRANT BUDGET

Revenue	
Grant	$ 150,000
	63,427
Total	$ 213,427
Expenditures	
Salaries & Benefits	$ 176,893
Services & Supplies	87,301
Operating Transfer Out (S&B)	(23,442)
Total	$ 240,753

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.5	100%	0%
Sr. Community Health Worker	.5	100%	0%
Sr. Program Specialist	.1	100%	0%

BU 0453 - Tobacco Education Services
Grant

GRANT OVERVIEW (Administered by BU 4010)

The Tobacco Control Program grant works with youth and adult volunteers to support smoke-free public policy to ensure compliance with State and local tobacco laws and ordinances, to provide educational services regarding tobacco and secondhand smoke, and to increase cessation opportunities.

GRANT INFORMATION

- Grant Inception Date: January 1, 1990
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 4 year grant cycle began in FY 17/18.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs. Budget includes the maximum 15% of personnel costs.

GRANT BUDGET

Revenue	
Grant	$ 422,953
Total	$ 422,953
Expenditures	
Salaries & Benefits	$ 216,887
Services & Supplies	206,066
Total	$ 422,953

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II	1.2	100%	0%
Sr. Program Specialist	1.2	100%	0%
Program Administrator	.25	100%	0%
Sr. Community Health Worker	.2	100%	0%
Sr. Program Manager	.1	100%	0%
Staff Assistant III	.1	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0453 - Tobacco Education Services-Grant

BUDGET UNIT DETAIL Schedule 9 — Function: - Activity: -

Fund: 4530 Tobacco Education Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	13,144	889	-	**-**	-
827801 - Grant Revenue	300,000	300,000	422,952	**300,000**	100,049
827802 - Operating Trans In	-	27,093	-	-	
827820 - Grant Interest	1,885	1,658	-	**-**	-
Total Revenues	**315,028**	**329,640**	**422,952**	**300,000**	**100,049**
Salaries & Employee Benefits					
861011 - Regular Employees	53,579	26,723	116,700	**132,223**	66,734
861012 - Extra Help	-	15,698	-	**-**	
81013 - Overtime Reg Emp	393	1,135	-	**-**	
861021 - Co Cont Retirement	15,489	7,468	54,902	**42,100**	-
861022 - Co Cont OASDI	3,259	1,547	10,992	**8,197**	39,602
861023 - Co Cont Medicare	762	603	2,570	**1,918**	8,015
861024 - Co Cont Retire Incr	3,817	1,513	11,206	**12,680**	1,874
861030 - Co Cont Health Ins	5,261	6,121	20,516	**22,260**	8,083
861031 - Co Cont Unemp Ins	-	-	-	**396**	14,585
861035 - Co Cont Workers Comp	12	-	-	**1,336**	-
Total Salaries & Employee Benefits	**82,572**	**60,808**	**216,886**	**221,110**	**138,893**
Services & Supplies					
862060 - Communications	900	815	1,200	**1,800**	-
862101 - Insurance - General	361	624	624	**500**	-
862150 - Memberships	537	500	500	**250**	-
862170 - Office Expense	3,599	1,306	3,100	**3,000**	-
862187 - Education & Training	3,121	300	2,000	**2,500**	-
862189 - Prof/Spec Svcs - Other	18,420	26,239	36,540	**44,699**	2,540
862230 - Info Tech Equip	6,245	-	-	**-**	-
862239 - Spec Dept Expense	195,764	218,412	145,102	**24,316**	(41,384)
862250 - Trans/Travel	1,912	703	1,000	**650**	-
862253 - Travel Out of County	8,683	2,844	15,000	**675**	-
862260 - Utilities	584	554	1,000	**500**	-
Total Services & Supplies	**240,126**	**252,296**	**206,066**	**78,890**	**(38,844)**
Expand Transfer & Reimb					
865380 Intrafund Transfers	(7,226)	(22,842)	-	**-**	-
Total Expend Transfer & Reimb	**(7,226)**	**(22,842)**	**-**	**-**	
Total Net Appropriations	**315,472**	**290,262**	**422,952**	**300,000**	**100,049**
Total Fund Balance Contribution	**444**	**(39,378)**	**-**	**-**	**-**

BU 4011 - Environmental Health

Budget Unit Overview

Mendocino County Environmental Health (EH) provides a diversity of environmental health services in multiple program areas to safeguard the environment and our citizens from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, body art and other environmental exposures. EH conducts numerous inspections, issues permits for various activities, responds to citizen complaints, and works closely with other organizations to provide a wide variety of services to the citizens of Mendocino County.

PROGRAM OVERVIEW

- Food Handler Certification - BU 0412
- LEA Solid Waste - BU 0452
- Ocean Water Monitoring - Grant

ACCOMPLISHMENTS IN FY 2020-21

- Contracted with Tyler Technologies for their comprehensive Digital Health Department (DHD) database, and staff now has access to their staging server to become familiar with DHD.
- Began process for field inspectors to transition from pen & paper inspection documentation to electronic.
- Filled numerous roles, as assigned, during the COVID-19 event, including EOC/DOC section chiefs, Call Center management and complaint response, Surveillance/Testing event admin support, facility outreach & education, and courier for transport and delivery of PPE, test kits, and specimen samples.

GOALS FOR FY 2021-22

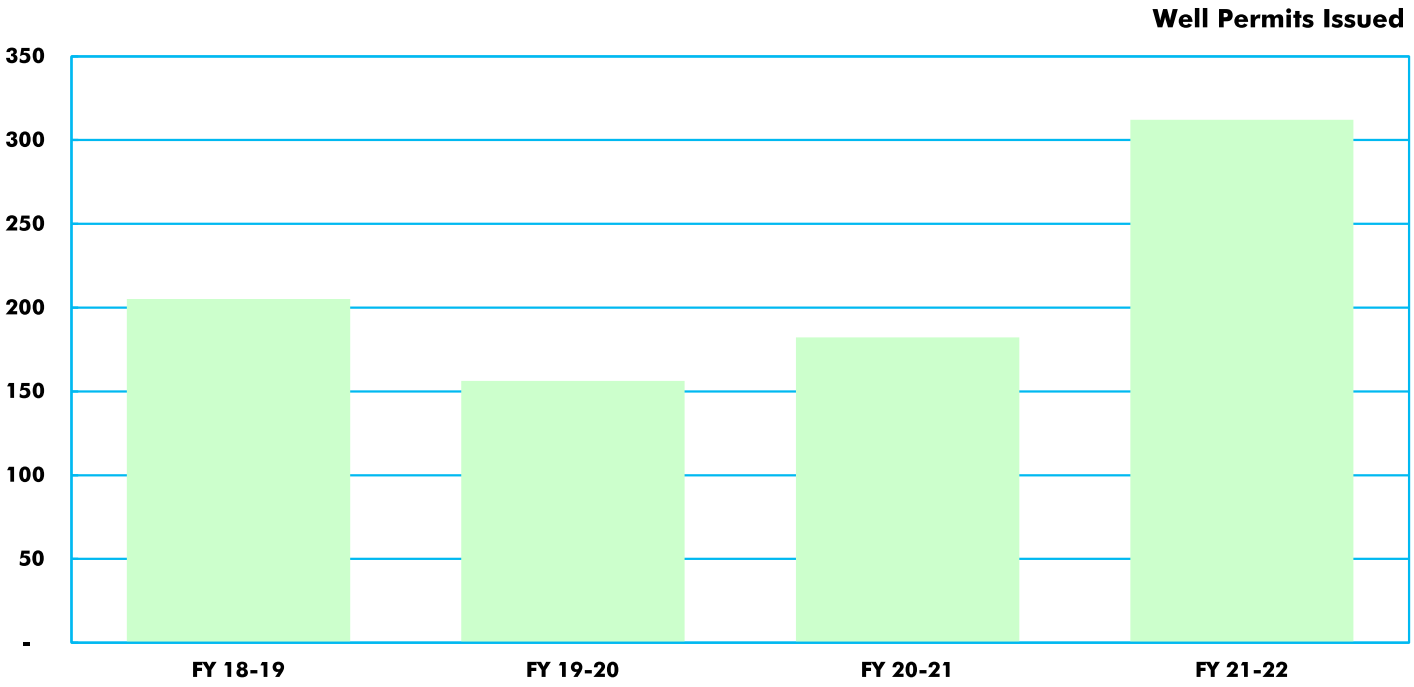
- Complete the database transition process so that Digital Health Department is utilized for all EH functions and programs.
- Continue to support the COVID-19 Public Health event as needed.
- Complete the transition to paperless, electronic inspections and develop revised inspection forms for all programs.

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4011 - Environmental Health

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Include inspection and permit revenue.

Services & Supplies

Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.

Acct. 2239 Laboratory costs and various program testing supplies.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2020-21 Adopted	Change from Prior Year
Revenues					
822606 - Land Use Fee	556,215	646,817	659,478	**797,940**	138,462
825341 - Realignment Hlth Svcs	112,008	79,652	350,797	**453,446**	102,649
825490 - State Other	-	-	-	**-**	-
825670 - Federal Other	24,281	30,000	30,000	**30,000**	-
826283 - Consumer Protect Prog	455,615	443,785	637,508	**532,542**	(104,966)
826315 - Solid Waste Fee	82,070	86,680	115,000	**95,348**	(19,652)
826390 - Other Charges	812,960	991,344	1,090,638	**964,411**	(126,227)
827700 - Other	707	198	-	**-**	-
827802 - Oper Transfer In	-	77,761	-	**-**	-
Total Revenues	**2,043,854**	**2,356,236**	**2,883,421**	**2,873,687**	**(9,734)**
Salaries & Employee Benefits					
861011 - Regular Employees	1,111,333	1,178,739	1,395,806	**1,456,236**	60,430
861012 - Extra Help	22,304	12,024	44,840	**49,419**	4,579
861013 - Overtime Reg Emp	46,236	45,665	20,594	**25,337**	4,743
861021 - Co Cont Retirement	323,408	348,750	442,795	**507,067**	64,272
861022 - Co Cont OASDI	67,150	70,813	82,788	**87,789**	5,001
861023 - Co Cont Medicare	16,597	17,316	20,635	**20,790**	155
861024 - Co Cont Retire Incr	96,027	86,626	88,630	**81,136**	(7,494)
861030 - Co Cont Health Ins	109,611	147,578	150,657	**172,484**	21,827
861031 - Co Cont Unemp Ins	1,847	2,204	2,325	**1,952**	(373)
861035 - Co Cont Workers Comp	28,645	62,761	64,541	**60,235**	(4,306)
Total Salaries & Employee Benefits	**1,823,158**	**1,972,478**	**2,313,611**	**2,462,445**	**148,834**
Services & Supplies					
862060 - Communications	4,353	4,788	5,300	**5,800**	500
862062 - Comm Microwave	-	-	-	**1,354**	1,354
862101 - Insurance - General	15,044	17,329	17,663	**20,012**	2,349
862120 - Maint - Equip	237	396	3,000	**3,000**	-
862150 - Memberships	1,190	1,388	2,950	**2,450**	(500)
862170 - Office Expense	18,040	20,071	21,250	**22,250**	1,000
862185 - Medical/Dental Svcs	855	5,566	950	**2,450**	1,500
862187 - Education & Training	22,542	10,746	24,000	**12,500**	(11,500)
862189 - Prof/Spec Svcs - Other	23,539	87,752	137,169	**32,169**	(105,000)
862190 - Publ/Legal Notice	417	139	1,000	**1,000**	-
862220 - Small Tools & Instrmnt	3,488	-	4,000	**4,000**	-
862230 - Info Tech Equip	23,412	-	48,204	**87,412**	39,208
862239 - Spec Dept Expense	464,998	382,389	473,419	**424,092**	(49,327)
862250 - Trans/Travel	50,353	47,483	41,000	**31,000**	(10,000)
862253 - Travel Out of County	18,760	17,422	21,500	**17,000**	(4,500)
Total Services & Supplies	**647,228**	**595,469**	**801,405**	**666,489**	**(134,916)**

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Health & Sanitation Activity: Health

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	41,004	9,501	-	**-**	-
Total Fixed Assets	41,004	9,501	**-**	**-**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(220,250)	(55,654)	(91,411)	**(115,063)**	(23,652)
865802 - Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**(220,250)**	**(55,654)**	**(91,411)**	**(115,063)**	**(23,652)**
Total Net Appropriations	**2,291,139**	**2,521,794**	**3,023,605**	**3,013,871**	**(9,734)**
Total Net County Cost	**247,285**	**165,557**	**140,184**	**140,184**	**-**

BU 4011 - Ocean Water Quality Monitoring Grant

GRANT OVERVIEW (Included in BU 4011)

The Ocean Water Quality Monitoring grant supports the weekly sampling of water at select county beaches. The California State Water Resources Control Board provides funding for water quality monitoring and public notification programs at California beaches. The funds are used for sample collection, lab analysis, and report preparation. The Division of Environmental Health conducts weekly sampling from April through October at five popular beaches: Pudding Creek, Hare Creek, Caspar Cove, Big River and Van Damme. Additional sampling is done in partnership with the Surf Riders Association at Virgin Creek.

GRANT INFORMATION

- Grant Inception Date: November 1, 2002
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California State Water Resources Control Board
- Continuity of Grant: Possible on-going annual allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 30,000
Total	$ 30,000
Expenditures	
Services & Supplies	$ 30,000
Total	$ 30,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0412 - Food Handler Certification
Grant

PROGRAM OVERVIEW (Administered by BU 4011)

This program provides food safety training to certify food facility operators who manage commercial permitted food facilities in Mendocino County. Class curriculum provides required training to food facility operators, administers the National Registry of Food Safety Professionals test to class pupils, and provides certification to those who pass the examination.

GRANT INFORMATION

- Grant Inception Date: January 1, 1999
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: Fees and realignment
- Continuity of Grant: Possible on-going annual allocation
- Grant Restrictions and Provisions: This grant does not allow indirect or overhead cost.

GRANT BUDGET

Financing Sources	
Other Charges	$ 34,200
Total	$ 34,200
Expenditures	
Services & Supplies	$ 50,983
Total	$ 50,983

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4120 Food Handler Certification Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	22,926	16,152	34,200	**15,200**	-
Total Revenues	**20,938**	**22,926**	**34,200**	**34,200**	**-**
Services & Supplies					
862170 - Office Expense	16	-	10,000	**5,000**	-
862187 - Education & Training	-	-	600	**300**	-
862239 - Spec Dept Expense	32,962	25,793	40,383	**19,530**	8,013
Total Services & Supplies	**32,691**	**32,978**	**42,970**	**50,983**	**8,013**
Total Net Appropriations	**32,691**	**32,978**	**42,970**	**50,983**	**8,013**
Total Fund Balance Contribution	**11,753**	**10,052**	**8,770**	**16,783**	**8,013**

BU 0452 - Local Enforcement Agency (LEA) Solid Waste - Grant

GRANT OVERVIEW (Administered by BU 4011)

The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Local Enforcement Agency (LEA) grant program to assist LEAs with their solid waste facilities permit and inspection program. The grant funds are used to offset the cost of conducting 202 inspections annually at facilities such as transfer stations, closed/inactive landfills, compost facilities, and legacy burn dumps.

GRANT INFORMATION

- Grant Inception Date: July 1, 1996
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: CalRecycle and Fund Balance
- Continuity of Grant: Possible on-going annual allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 19,482
Total	$ 19,482
Expenditures	
Special Department Expense	
- Other Costs (Services & Supplies)	$ 131,739
Total	$ 131,739

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Environmental Health Technician	1.0	100%	0%
Environmental Health Manger	.1	100%	0&

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4520 LEA Solid Waste Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	18,627	19,320	19,482	**19,482**	1
827820 - Grant Interest	4,107	3,073	-	**-**	-
Total Revenues	**22,734**	**22,393**	**19,482**	**19,482**	**1**
Services & Supplies					
862239 - Spec Dept Expense	109,112	114,519	131,739	**138,169**	26,320
Total Services & Supplies	**109,112**	**114,519**	**131,739**	**138,169**	**26,320**
Expend Transfer & Reimb					
865802 - Operating Transfer Out	-	-	-	-	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**109,112**	**114,519**	**131,739**	**138,169**	**26,320**
Total Fund Balance Contribution	**86,379**	**92,126**	**112,257**	**118,687**	**26,319**

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4013 - Public Health Nursing

Budget Unit Overview

Public Health Nursing works in partnership with the community to safeguard and promote the health and wellness of the people in Mendocino County. Public Health Nursing oversees health promotion and nursing activities; some state mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments; health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health (PH) is mandated to investigate communicable disease reports and perform activities to protect the health of the public according to California Department of Public Health (CDPH) guidelines, including the treatment of individuals with active tuberculosis and other communicable diseases.

PROGRAM OVERVIEW

- California Home Visiting Program
- CalWORKS Home Visiting Initiative
- Communicable Disease
- Health Resources Services Administration
- HIV Surveillance
- Immunization
- Maternal Child and Adolescent Health
- Public Health Preparedness
- Women, Infants, and Children (WIC)

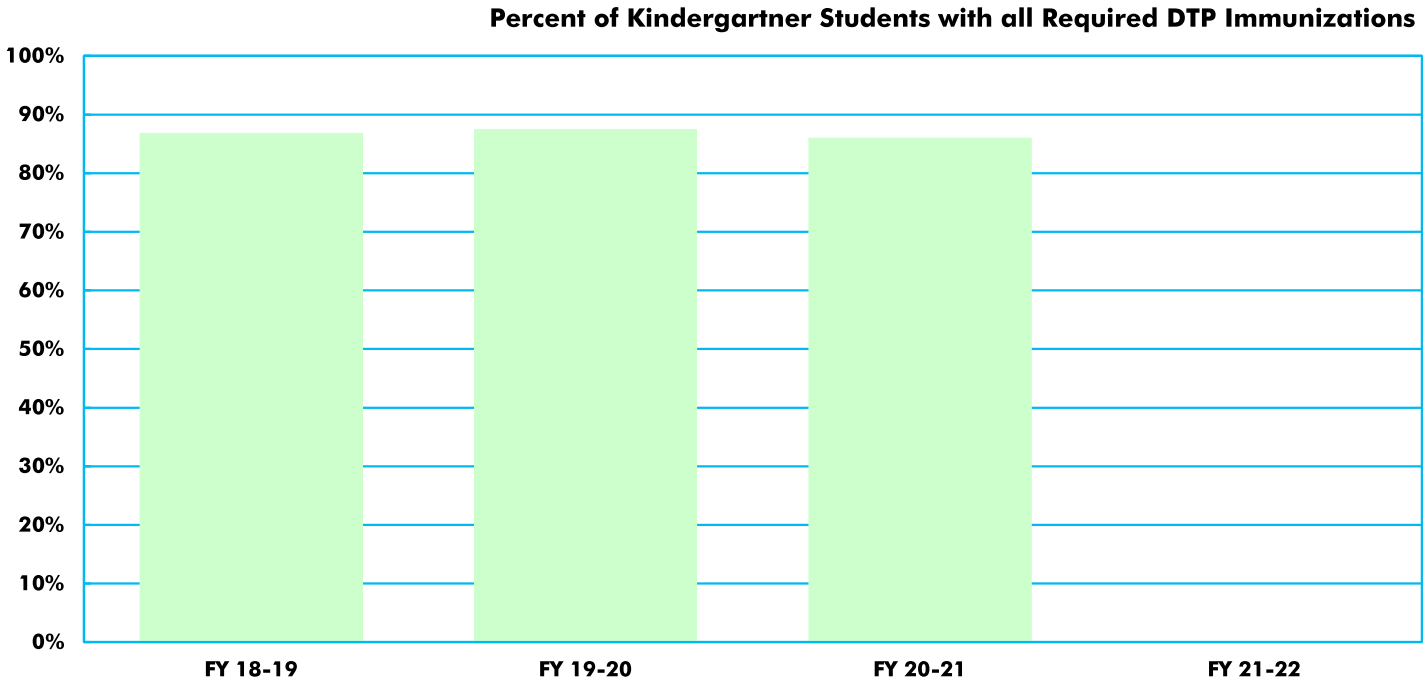
GOALS FOR FY 2021-22

- Continue to leverage new grant funding opportunities to support and enhance program and services.
- Enhance Health Education and Outreach within Mendocino County around health equity.
- Increase partnership with local agencies and community partners to improve immunization rates and referrals to healthy families.
- Continue to support Department Operation Centers response to COVID 19 Pandemic.

ACCOMPLISHMENTS IN FY 2020-21

- In collaboration with other County Agencies, successfully participated in the Department Operation Center to respond to COVID 19 pandemic response.
- Applied for and Awarded grant to expand Home Visiting Program.
- Implemented vaccine protocol, tracking and allocation process for COVID vaccines.
- Increased partnership with local agencies related to COVID response.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Sales Tax revenue distributed for state mandated programs.

Acct. 5490 Revenues from other state agencies, including grants.

Services & Supplies

Acct. 2239 TB related Services & Supplies expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824200 - Rent/Concession	-	-	-	**-**	-
825341 - Realignment Hlth Svcs	206	0	277,781	**293,887**	16,106
825490 - State Other	447,773	308,551	562,801	**800,683**	237,882
826300 - Nursing Fee	10,752	2,419	8,000	**4,000**	(4,000)
826390 - Other Charges	13,221	24,524	30,991	**32,622**	1,631
827700 - Other	1,000	1,000	1,000	**1,000**	-
827707 - Donation	20	-	200	**200**	-
827802 - Oper Transfer In	(13,051)	1,409,656	1,830,000	**2,424,000**	594,000
Total Revenues	**459,921**	**1,746,150**	**2,710,773**	**3,556,392**	**845,619**
Salaries & Employee Benefits					
861011 - Regular Employees	676,507	630,654	1,337,985	**1,759,017**	421,032
861012 - Extra Help	45,385	268	-	**-**	-
861013 - Overtime Reg Emp	28,316	18,087	27,238	**34,836**	7,598
861021 - Co Cont Retirement	198,070	196,817	421,823	**595,692**	173,869
861022 - Co Cont OASDI	41,818	37,950	80,706	**109,767**	29,061
861023 - Co Cont Medicare	10,438	8,879	18,874	**25,672**	6,798
861024 - Co Cont Retire Incr	57,097	46,171	76,008	**90,637**	14,629
861030 - Co Cont Health Ins	81,009	121,047	170,446	**223,700**	53,254
861031 - Co Cont Unemp Ins	1,183	1,915	2,024	**7,256**	5,232
861035 - Co Cont Workers Comp	133,133	131,337	137,754	**100,305**	(37,449)
Total Salaries & Employee Benefits	**1,272,957**	**1,193,124**	**2,272,858**	**2,946,882**	**674,024**
Services & Supplies					
862060 - Communications	11,070	14,235	17,333	**23,453**	6,120
862062 - Comm Microwave	-	-	-	**4,400**	4,400
862090 - Household Expense	13,571	9,057	12,600	**12,600**	-
862101 - Insurance - General	3,614	5,480	8,314	**13,086**	4,772
862109 - Insurance Other	16,750	19,728	21,700	**21,703**	3
862120 - Maint - Equip	240	137	400	**400**	-
862130 - Maint Strc/Impr/Grnds	2,295	1,376	1,900	**2,400**	500
862140 - Med Dntl & Lab Supls	8,142	2,719	16,500	**11,500**	(5,000)
862150 - Memberships	1,140	1,620	1,680	**1,680**	-
862170 - Office Expense	11,357	7,897	13,000	**14,400**	1,400
862185 - Medical/Dental Svcs	648	654	1,750	**1,750**	-
862187 - Education & Training	11,781	11,529	19,100	**24,000**	4,900
862189 - Prof/Spec Svcs - Other	26,999	79,292	95,800	**71,800**	(24,000)
862190 - Publ/Legal Notice	1,640	1,015	2,000	**6,000**	4,000
862230 - Info Tech Equip	45,857	11,381	12,000	**61,434**	49,434

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Health & Sanitation Activity: Health

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862239 - Spec Dept Expense	555,201	592,985	798,004	**810,252**	12,248
862250 - Trans/Travel	17,015	23,087	29,500	**20,500**	(9,000)
862253 - Travel Out of County	18,972	10,064	21,500	**16,500**	(5,000)
862260 - Utilities	15,016	12,917	17,154	**17,677**	523
Total Services & Supplies	**761,309**	**805,172**	**1,090,235**	**1,135,535**	**45,300**
Other Charges					
863113 - Pmt Other Gov Agency	121,959	126,228	132,539	**132,539**	-
Total Other Charges	**121,959**	**126,228**	**132,539**	**132,539**	**-**
Fixed Assets					
864360 - Structures & Imprvments	6,235	-	-	**-**	-
864370 - Equipment	-	57,599	-	**-**	-
Total Fixed Assets	**6,235**	**57,599**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(168,673)	(260,240)	(628,347)	**(616,052)**	12,295
865802 - Oper Transfer Out	-	10,779	30,000	**144,000**	114,000
Total Expend Transfer & Reimb	**(168,673)**	**(249,462)**	**(598,347)**	**(472,052)**	**126,295**
Total Net Appropriations	**1,993,788**	**1,932,662**	**2,897,285**	**3,742,904**	**845,619**
Total Net County Cost	**1,533,867**	**186,511**	**186,512**	**186,512**	**-**

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0418 - Women, Infants, and Children (WIC) - Grant

GRANT OVERVIEW (Administered by BU 4013)

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women, and infants and children less than five years of age who have a nutritional risk. The program provides nutrition assessment and education and referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods, from WIC-authorized vendors including seasonal Farmers Markets.

GRANT INFORMATION

- Grant Inception Date: June 1975
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: U.S. Department of Agriculture through the California State Department of Health Services
- Continuity of Grant: Ongoing annual allocation
- Grant Restrictions and Provisions: The grant does allow for indirect or overhead costs and the maximum is 13.8% of salaries & benefits. The budget does include the maximum amount

GRANT BUDGET

Revenue	
Grant	$ 1,028,868
Total	$ 1,028,868
Expenditures	
Salaries & Benefits	$ 795,486
Services & Supplies	259,655
Total	$ 1,028,868

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Health Program Eligibility Worker	3.0	100%	0%
Sr. Health Program Eligibility Worker	2.0	100%	0%
Nutritionist	1.65	100%	0%
Sr. Program Manager	1.0	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4180 Women, Infants, Children (WIC) Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	7,236	15,011	-	**-**	-
827801 - Grant Revenue	1,184,001	1,012,797	1,028,868	**977,477**	(29,661)
827802 - Operating transfer In	-	42,288	-	**-**	(29,661)
Total Revenues	**1,191,238**	**1,070,095**	**1,028,868**	**977,477**	**(29,661)**
Salaries & Employee Benefits					
861011 - Regular Employees	487,674	474,260	527,965	**517,538**	(14,794)
861012 - Extra Help	28,114	42,579	-	**-**	(16,328)
861013 - Overtime Reg Emp	10,418	17,737	-	**-**	-
861021 - Co Cont Retirement	116,347	119,762	139,288	**140,781**	7,500
861022 - Co Cont OASDI	22,354	22,549	25,250	**23,530**	(230)
861023 - Co Cont Medicare	7,399	7,477	7,348	**7,123**	(563)
861024 - Co Cont Retire Incr	34,341	29,701	28,531	**24,308**	(5,369)
861030 - Co Cont Health Ins	50,687	64,783	65,103	**64,003**	(14,203)
861031 - Co Cont Unemp Ins	1,882	1,279	2,001	**1,673**	722
861035 - Co Cont Workers Comp	-	27,052	-	**10,000**	-
Total Salaries & Employee Benefits	**759,217**	**807,181**	**795,486**	**788,956**	**(43,265)**
Services & Supplies					
862060 - Communications	25,513	26,778	8,000	**10,000**	(2,500)
862090 - Household Expense	1,322	597	875	**875**	(575)
862101 - Insurance - General	1,866	2,516	4,447	**3,447**	1,931
862120 - Maint - Equipment					
862130 - Maint - Strc/Impr/Grnds	473	284	500	**500**	-
862150 - Memberships	60	60	150	**300**	(450)
862170 - Office Expense	19,538	8,150	6,879	**9,616**	(13,424)
862185 - Medical/Dental Svcs	298	102	200	**200**	(50)
862187 - Education & Training	5,490	2,165	4,000	**5,000**	(2,000)
862190 - Publ/Legal Notice	87	-	-	**-**	(500)
862230 - Info Tech Equip	2,639	1,596	-	**-**	-
862239 - Spec Dept Expense	188,754	151,163	221,504	**177,762**	80,293
862250 - Trans/Travel	11,023	9,003	3,500	**2,500**	(5,150)
862253 - Travel Out of County	16,807	11,820	3,600	**1,800**	(5,400)
862260 - Utilities	7,575	6,737	6,000	**6,500**	500
Total Services & Supplies	**281,445**	**220,990**	**259,655**	**218,500**	**52,465**
Fixed Assets					
864370 - Equipment	-	-	-	-	
Total Fixed Assets	**-**	**-**	**-**	**-**	
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(32,559)	(21,202)	(26,273)	**(29,979)**	
Total Expend Transfer & Reimb	**(32,559)**	**(21,202)**	**(26,273)**	**(29,979)**	
Total Net Appropriations	**1,008,103**	**1,006,969**	**1,028,868**	**977,477**	
Total Fund Balance Contribution	**(183,135)**	**(63,126)**	**-**	**-**	

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0442 - Hospital Preparedness Program- Grant

GRANT OVERVIEW (Administered by BU 4013)

The Hospital Preparedness Program (HHP) grant supports the County's collaborative efforts with hospitals, clinics and Skilled Nursing Facilities (SNFs) to enhance preparedness for disasters (regardless of cause or type). Primary activities include: ensuring that partners understand their roles and the role of Public Health (PH) during emergency health events and declared disasters; mobilizing assistance and support from local health partners; as well as completing disaster preparedness drills and exercising disaster plans.

GRANT INFORMATION

- Grant Inception Date: September 2003
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 178,197
Other Charges	47,950
Total	$ 226,147
Expenditures	
Salaries & Benefits	$ 132,207
Services & Supplies	132,082
Total	$ 264,290

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%
Sr. Program Manager	.05	100%	0%
Sr. Program Specialist	.25	100%	0%
Program Specialist I	.25	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4420 Health Resources Svcs Admin Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	34,096	6,672	47,950	**53,447**	9,282
827801 - Grant Revenue	161,536	166,641	178,197	**192,885**	889
827820 - Grant Interest	(533)	(1,254)	-	**-**	-
Total Revenues	**195,099**	**172,058**	**226,147**	**246,332**	**10,171**
Salaries & Employee Benefits					
861011 - Regular Employees	60,099	7,085	78,216	**86,473**	15,327
861013 - Overtime Reg Emp	-	-	-	**-**	6,116
861021 - Co Cont Retirementgoing down	17,916	6,029	25,373	**30,352**	943
861022 - Co Cont OASDI	3,669	413	4,721	**5,227**	220
861023 - Co Cont Medicare	858	97	1,104	**1,223**	238
861024 - Co Cont Retire Incr	4,415	1,231	4,169	**3,796**	362
861030 - Co Cont Health Ins	4,563	1,825	6,293	**6,547**	(9,410)
861035 - Co Cont Workers Comp	31,793	21,742	12,332	**8,387**	(10,051)
Total Salaries & Employee Benefits	**123,312**	**38,421**	**132,208**	**142,005**	**13,796**
Services & Supplies					
862060 - Communications	387	422	500	**500**	(1,000)
862170 - Office Expense	986	-	500	**500**	-
862187 - Education & Training	-	-	200	**200**	-
862189 - Prof/Spec Svcs - Other	37,000	52,230	48,175	**48,175**	11,175
862230 - Info Tech Equip.	-	-	81,057	**-**	80,057
862239 - Spec Dept Expense	46,900	123,488	150	**85,865**	(18,386)
862250 - Trans/Travel	97	-	1,000	**1,000**	850
862253 - Travel Out of County	872	-	500	**1,000**	(500)
862260 - Utilities	641	642	-	**1,000**	(400)
Total Services & Supplies	**86,883**	**176,781**	**132,082**	**138,240**	**71,796**
Expand Transfer & Reimb					
865380 - Intrafund Transfers	-	(2,154)	-	**-**	-
Total Expend Transfer & Reimb	**-**	**(2,154)**	**-**	**-**	**-**
Total Net Appropriations	**210,194**	**213,049**	**264,290**	**280,245**	**85,592**
Total Fund Balance Contribution	**15,096**	**40,991**	**38,143**	**33,913**	**75,421**

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0478 - Public Health Preparedness Program - Grant

GRANT OVERVIEW (Administered by BU 4013)

The Public Health Preparedness Program (PHPP) grant is used to aid the Health & Human Services Agency (HHSA), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

GRANT INFORMATION

- Grant Inception Date: October 2002
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 272,135
Other Charges	20,111
Total	$ 292,246
Expenditures	
Salaries & Benefits	$ 223,974
Services & Supplies	88,384
Other Charges	(20,111)
Total	$ 292,246

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%
Program Specialist I	1.0	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4780 Bioterrorism Act

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	-	11,956	20,111	**-**	(7,455)
827801 - Grant Revenue	200,657	573,361	272,135	**398,120**	1,497
827802 - Operating transit In	-	5,993	-	**-**	
827820 - Grant Interest	2,477	(2,235)	-	**-**	-
Total Revenues	**179,614**	**203,133**	**298,204**	**292,246**	**(5,958)**
Salaries & Employee Benefits					
861011 - Regular Employees	36,251	68,501	108,923	**141,025**	7,526
861013 - Overtime Reg Emp	-	4,587	-	**-**	-
861021 - Co Cont Retirement	10,354	20,466	35,335	**49,500**	4,028
861022 - Co Cont OASDI	2,016	4,139	6,359	**8,266**	513
861023 - Co Cont Medicare	472	968	1,487	**1,933**	120
861024 - Co Cont Retire Incr	2,551	4,173	5,806	**6,191**	(584)
861030 - Co Cont Health Ins	9,776	19,566	19,262	**23,333**	(4,825)
861031 - Co Cont Unemp Ins	53	109	109	**108**	-
861035 - Co Cont Workers Comp	23,931	42,548	46,693	**43,421**	4,145
Total Salaries & Employee Benefits	**69,417**	**85,405**	**213,051**	**223,974**	**10,923**
Services & Supplies					
862060 - Communications	828	631	400	**400**	400
862101 - Insurance - General	164	181	211	**243**	30
862170 - Office Expense	1,629	673	1,000	**1,000**	-
862187 - Education & Training	6,757	-	400	**400**	-
862189 - Prof/Spec Svcs - Other	13,640	6,461	5,000	**63,593**	-
862210 - Rent/Lease Bldg Grds	2,245	-	-	**-**	-
862230 - Info Tech Equip	2,854	-	-	**-**	(1,000)
862239 - Spec Dept Expense	106,616	193,333	80,723	**171,688**	16,625
862250 - Trans/Travel	155	18	150	**150**	-
862253 - Travel Out of County	585	38	500	**500**	-
862260 - Utilities	63	-	-	**-**	(400)
Total Services & Supplies	**127,112**	**135,536**	**72,729**	**88,384**	**15,655**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	(8,920)	(20,111)	**(113,631)**	(20,111)
Expend Transfer & Reimb	-	-	-	**(20,111)**	(20,111)
Total Net Appropriations	**196,529**	**220,941**	**285,780**	**292,246**	**6,466**
Total Fund Balance Contribution	**16,915**	**17,808**	**(12,424)**	**-**	**12,424**

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0488 - HIV Services Grant

GRANT OVERVIEW (Administered by BU 4013)

The Purpose of the Surveillance and Epidemiology allocation is to track HIV/AIDS locally and report cases to the California Department of Public Health, Office of AIDS. The HIV Coordinator attends a bi-weekly collaborative meeting with community HIV/AIDS care teams including Mendocino Community Health Center, Mendocino County HIV/AIDS & Viral Hepatitis Network, and Community Care. The HIV Coordinator also meets on an ongoing basis with the Mendocino Coast Clinic's HIV Nurse Case Manager.

The AIDS Drug Assistance Program (ADAP) ensures that people living with HIV/AIDS who are uninsured or under-insured have access to medications, which also includes Hepatitis C treatment. ADAP enrollees are eligible for the Office of AIDS Health Insurance Premium Program (OA-HIPP) or the Medicare Part D payment program.

GRANT INFORMATION

- Grant Inception Date: April 1, 1987
- Current Grant Period: July 1, 2020 - June 30, 2020
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 15% of the grant for Surveillance, but not ADAP, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 30,189
Total	$ 30,189
Expenditures	
Services & Supplies	$ 38,563
Total	$ 38,563

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Health Program Eligibility Worker	0.3	100%	0%
Community Health Specialist II	0.1	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4880 Family Planning Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	45,562	36,079	30,189	**37,915**	-
Total Revenues	**45,562**	**36,079**	**30,189**	**37,915**	**-**
Salaries & Employee Benefits					
861031 - Co Cont Unemp Ins	-	-	-	**-**	-
Total Salaries & Employee Benefits	**-**	**-**	**-**	**-**	**-**
Services & Supplies					
862101 - Insurance - General	-	-	-	**-**	-
862140 - Med Dntl & Lab Suppl	(260)	(21)	-	**-**	-
862170 - Office Expense	-	176	500	**100**	(500)
862239 - Spec Dept Expense	27,787	30,030	37,563	**37,515**	8,874
862250 - Trans/Travel	-	-	250	**100**	-
862253 - Travel Out of County	-	-	250	**200**	-
Total Services & Supplies	**27,527**	**30,185**	**38,563**	**37,915**	**8,374**
Total Net Appropriations	**27,527**	**30,185**	**38,563**	**37,915**	**8,374**
Total Fund Balance Contribution	**(18,034)**	**(5,894)**	**8,374**	**-**	**8,374**

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4016 - Emergency Medical Services

Budget Unit Overview

Mendocino County's Emergency Medical Services (EMS) serves in collaboration with Coastal Valleys Emergency Medical Services Agency (CVEMSA), providing oversight and support to emergency service care providers, such as ambulance services and air-ambulance companies.

Together the counties of Mendocino and Sonoma are the Coastal Valley EMS Region, Coastal Valleys EMS Agency as Mendocino County's Local EMS Agency (LEMSA) is responsible for planning, implementing and evaluating the local EMS system; which includes but is not limited to education levels for certifications, monitoring response times by providers, and ambulance inspections.

PROGRAM OVERVIEW

- Coastal Valley EMS Region
- Dispatch
- EMS System

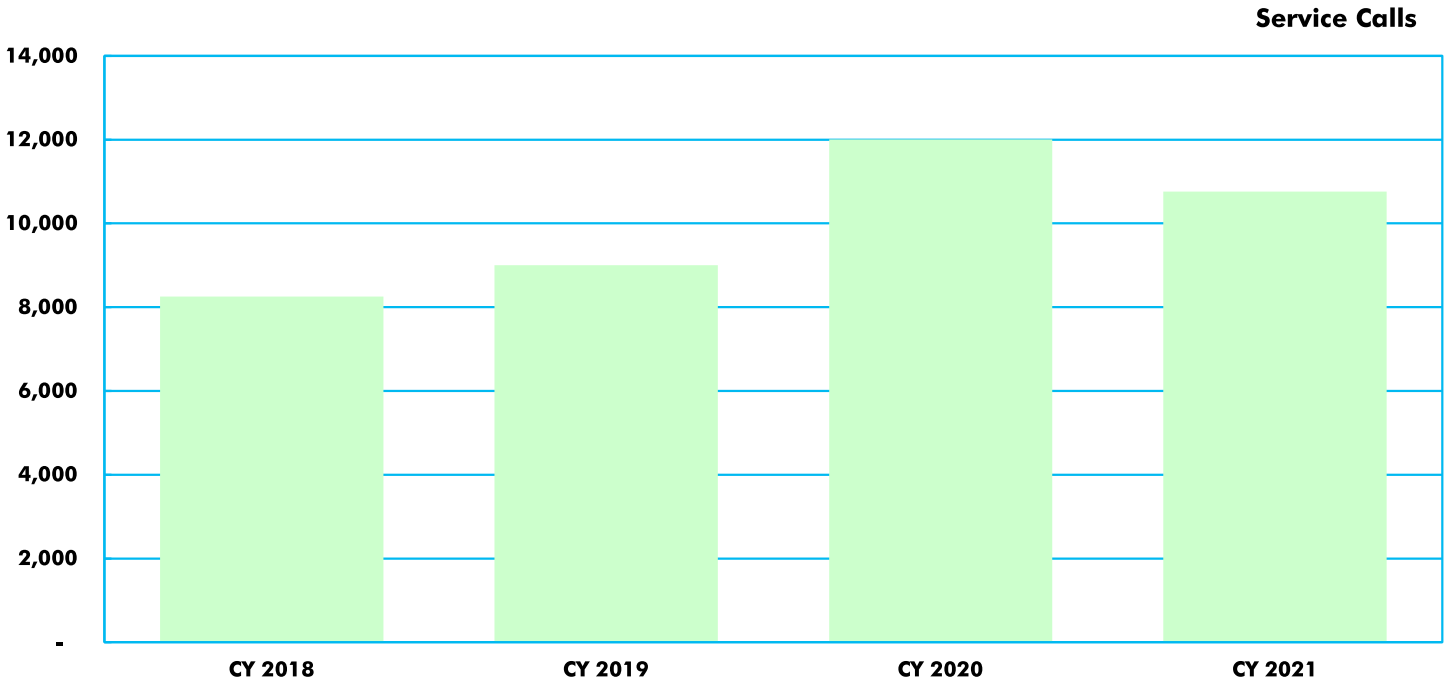
ACCOMPLISHMENTS IN FY 2020-21

- Emerging Infectious Disease Surveillance (EIDS) dispatch card developed and implemented for First Responders to support COVID-19 mitigation and prevention supporting public safety.
- Monitored and tracked bed capacity for hospital and skilled nursing facilities in Mendocino County throughout the COVID-19 event to ensure availability and surge capacity for community needs.
- Trained paramedics and emergency medical technicians (EMTs) on nasalopharyngeal swabbing and COVID-19 vaccine protocols to support the COVID-19 response and mitigation efforts.
- Collaborated with first responders and partners to support the use of appropriate personal protective equipment.

GOALS FOR FY 2021-22

- Expand ImageTrend utilization among partners to ensure accurate data and patient information transfers between providers.
- The Emergency Medical Care Committee (EMCC) will provide their formal review and report to the Board of Supervisors.
- Secure Level IV trauma supports with partners to ensure treatment availability at all hospitals in Mendocino County.
- Institute CAD integration to link the 9-1-1 system to patient care reports allowing auto population of data and increasing response availability.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3204 EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.

Other Charges

Acct. 3113 Payment to CalFire Dispatch.

Acct. 3280 Payment to Sonoma County for EMS services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4016 - Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821110 - Curr Secured Prop Tax	198,656	205,440	178,685	**178,685**	-
821120 - Curr Unsec Prop Tax	6,044	6,565	5,900	**5,900**	-
821130 - Supplemental Roll Tax	4,876	1,775	4,000	**4,000**	-
821220 - Prior Unsec Prop Tax	347	233	200	**200**	-
821700 - Hwy Prop Rental	-	4	-	**-**	-
823204 - Misc Court Fine	113,792	-	110,365	**110,365**	-
825472 - County Hospital	86,672	9,522	40,000	**40,000**	-
825481 - Homeowner Exemption	1,615	1,602	1,600	**1,600**	-
826361 - EMS Per Call Fee	-	-	-	**-**	-
826390 - Other Charges	64,186	109,177	132,700	**132,700**	-
827700 - Other	551	509	300	**300**	-
Total Revenues	**476,739**	**334,827**	**473,750**	**473,750**	**-**
Services & Supplies					
862060 - Communications	1,559	1,483	1,635	**1,635**	-
862101 - Insurance - General	394	458	580	**607**	27
862120 - Maint Equip	-	1	2,000	**2,000**	-
862140 - Med Dntl & Lab Supls	5,482	2,210	6,025	**6,025**	-
862170 - Office Expense	1	-	50	**50**	-
862189 - Prof/Spec Svcs - Other	2,718	23,666	60,398	**35,398**	(25,000)
862230 - Info Tech Equip	-	2,111	-	**-**	-
862239 - Spec Dept Expense	26,644	3,523	15,000	**15,000**	-
862250 - Trans/Travel	-	-	100	**100**	-
862253 - Travel Out of County	-	-	100	**100**	-
862260 - Utilities	276	272	400	**400**	-
Total Services & Supplies	**37,075**	**33,723**	**86,288**	**61,315**	**(24,973)**
Other Charges					
863113 - Pmt Other Gov Agency	256,975	827,584	953,443	**953,443**	-
863119 - Supp/Care - Other	46,033	9,522	40,000	**40,000**	-
863280 - Contr Other Agency	107,500	317,926	399,910	**437,811**	37,901
Total Other Charges	**410,509**	**1,155,032**	**1,393,353**	**1,431,254**	**37,901**
Total Net Appropriations	**447,584**	**1,188,754**	**1,479,641**	**1,492,569**	**12,928**
Total Net County Cost	**(29,155)**	**853,927**	**1,005,891**	**1,018,819**	**12,928**

BU 4070 - Hospital and Medical Services Program

Budget Unit Overview

The Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) serving the County's medically indigent population. CMSP provides limited-term health coverages for uninsured low-income adults who are not otherwise eligible for other publicly-funded health programs. Mendocino County is one of the 35 primarily rural counties that participate in CMSP to help meet indigent health care obligations under state law.

ACCOMPLISHMENTS IN FY 2020-21

- In collaboration with community partners, provided mini grants to families requiring urgent support to address housing or food crisis caused by the Covid-19 pandemic.
- CMSP Governing board approved a waiver for Mendocino County's Participation Payment Fee of $247,578. Freeing up General Fund to be re-allocated to other County departments.

GOALS FOR FY 2021-22

- Leverage new CMSP grant funding opportunities to support and enhance the health care safety net.
- Continue to conduct outreach efforts and provide education to increase CMSP enrollment and enrollee participation in the primary care benefit.
- Continue to monitor impacts of health care reform and section 17000 obligations under California Welfare and Institutions code.

SUMMARY OF MAJOR ACCOUNTS

Other Charges

Acct. 3152, 3154 Provides payments to hospitals and physicians for uncompenstaed care from the EMS Trust generated from ambulance franchise holders, vehicle code violations and Tobaccoo Tax Funds (Propisition 99).

CHANGES IN BUDGET FROM PRIOR YEAR

The significant changes in budget from the previous fiscal year are due to moving the Partnership HealthPlan of California Rate Range Intergovernmental Trasnfer program to its own budget unit 4071.

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4070 - Hospital & Medical Services Program

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Mental Health

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825341 - Realignment Hlth Svcs	-	-	-	**-**	-
825473 - Non-County Hosp	104,373	47,003	76,000	**76,000**	-
825475 - EMS - Physician Svcs	215,030	159,479	200,000	**200,000**	-
825670 - Federal Other	-	-	-	**-**	-
827802 - Operating Transfer	-	-	-	**-**	-
Total Revenues	**319,404**	**206,481**	**276,000**	**276,000**	**-**
Services & Supplies					
862060 - Communications	-	-	-	**-**	-
862170 - Office Expense	-	-	-	**-**	-
862189 - Prof/Spec Svcs - Other	-	-	-	**-**	-
862239 - Spec Dept Expense	-	-	-	**-**	-
862253 - Travel & Trsp Out of County	-	-	-	**-**	-
Total Services & Supplies	**-**	**-**	**-**	**-**	**-**
Other Charges					
863152 - Non-Co Contract Hosp	104,373	34,617	76,000	**76,000**	-
863154 - Physician Svcs - EMS	215,030	171,864	200,000	**200,000**	-
Total Other Charges	**319,404**	**206,481**	**276,000**	**276,000**	**-**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	2,948,733	-	-	**-**	-
Total Expend Transfer & Reimb	**2,948,733**	**-**	**-**	**-**	-
Total Net Appropriations	**3,268,137**	**206,481**	**276,000**	**276,000**	**-**
Total Net County Cost	**2,948,733**	**(0)**	**-**	**-**	**-**

BU 0482 - Wellness and Prevention Pilot Program
Grant

GRANT OVERVIEW

Grant ended June 30, 2020

GRANT INFORMATION

- Grant Inception Date: April 1, 2017
- Current Grant Period: January 1, 2020 - December 31, 2020
- Source of Funds: County Medical Services Program Governing Board
- Continuity of Grant: Three Year Grant
- Grant Restrictions and Provisions: See Grant Overview above.

GRANT BUDGET

Revenue	
Grant	$ 0
Total	$ 0
Expenditures	
Services & Supplies	$ 32,650
Total	$ 32,650

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4070's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICE AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 0482 - Wellness and Prevention Pilot Program - Grant

BUDGET UNIT DETAIL

Fund: 4820 Wellness & Prevention Pilot Prg Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	-	47,011	-	-	(150,000)
Total Revenues	**-**	**47,011**	**-**	**-**	**(150,000)**
Services & Supplies					
862239 - Spec Dept Expense	-	71,850	32,650	-	(78,850)
Total Services & Supplies	**-**	**71,850**	**32,650**	**-**	**(78,850)**
Other Charges					
863280 - Contr Other Agency	11,000	-	-	-	(38,500)
Total Other Charges	**11,000**	**-**	**-**	**-**	**(38,500)**
Total Net Appropriations	**11,000**	**71,850**	**32,650**	**-**	**(117,350)**
Total Fund Balance Contribution	**11,000**	**24,839**	**32,650**	**-**	

BU 4071 - Partnerships for Health (IGT)

Budget Unit Overview

The Health and Human Services Agency maximizes realignment funds by participating in the Inter-Governmental Transfer (IGT) opportunity with Partnership HealthPlan of California (PHC) to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries, enhancing the safety net and strengthening the infrastructure to ensure access and continuity of care for our most vulnerable residents. The leveraging will improve the health and wellbeing of Medi-Cal beneficiaries throughout Mendocino County.

Healthy Mendocino is a community collaborative of over 60 agencies and service organizations that positively impact the health of Mendocino County. Public Health's Community Health Improvement Plan, a requirement of Public Health Accreditation, is overseen by Healthy Mendocino. Five priority areas have been targeted and include family wellness, trauma, housing, poverty and mental health.

ACCOMPLISHMENTS IN FY 2020-21

- In collaboration with community partners, provided rental assistance, housing relocation and stabilization services to people with Serious Mental Illness and/or experiencing, or at risk of experiencing homelessness.
- Provided support for Mendocino County Harm Reduction Plan by providing medical prevention services, needle exchange and treatment referral services to substance users throughout the county.
- The Mobile Outreach and Prevention Program continues to successfully provide services in North County, South Coast and Anderson Valley.

GOALS FOR FY 2021-22

- Leverage any additional Inter-Governmental Transfer (IGT) opportunities through Partnership HealthPlan of California (PHC).
- Enhance and strengthen the core Public Health Services.
- Continue our collaboration with community partners to provide rental assistance, housing relocation and stabilization services to people with Serious Mental Illness and/or experiencing, or at risk of experiencing homelessness.

HEALTH AND HUMAN SERVICE AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4071 - Partnerships for Health(IGT)

BUDGET UNIT DETAIL Schedule 9 | Function: Health & Sanitation | Activity: Health & Sanitation - Mental Health

Fund: 1226 Inter-Governmental Transfer **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825341 - Realignment Health Services	2,108,495	1,653,647	2,562,192	**2,640,000**	77,808
825670 - Federal Other	5,785,722	4,315,162	3,843,287	**3,740,000**	(103,287)
826390 - Other Charges	-	120,897	-	**-**	**-**
827802 - OPer Transfer In	2,092,853	792,043	**-**	**-**	**-**
Total Revenues	**9,987,070**	**6,881,748**	**6,405,479**	**6,380,000**	**(25,479)**
862189 - Prof/Spec Svcs - Other	134,010	1,117,770	500,000	**250,000**	(250,000)
862239 - Spec Dept Expense	2,349,902	2,058,418	2,562,192	**2,640,000**	77,808
Total Services & Supplies	**2,483,912**	**3,176,189**	**3,062,192**	**2,890,000**	**(172,192)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	10,624	1,925,275	2,825,000	**3,583,217**	758,217
Total Expend Transfer & Reimb	**10,624**	**1,925,275**	**2,825,000**	**3,583,217**	**758,217**
Total Net Appropriations	**2,494,535**	**5,101,464**	**5,887,192**	**6,473,217**	**586,025**
Total Fund Balance Contribution	(7,492,534)	(1,780,284)	(518,287)	93,217	**611,504**

Whole Person Care Pilot Program (WPC)
Grant

Grant Overview

The Whole Person Care Pilot is a competitive grant program under California's Section 1115(a) Medicaid Waiver, entitled Medi-Cal 2020. Medi-Cal 2020 provides for innovative ways to leverage Medicaid funding to improve access, quality of care and efficiency of health care services

The purpose of Whole Person Care is to improve the wellbeing of Mendocino County residents experiencing mental illness, social isolation and/or poor health through enhanced interagency collaboration, peer support, and care coordination. Project partners include Mendocino Coast Clinics, Mendocino Community Health Clinics, Adventist Health Ukiah Valley, and Redwood Quality Management Corporation.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: January 1, 2020 - December 21, 2020
- Source of Funds: Department of Health Care Services and Local Public Healthing Funding 50% match
- Continuity of Grant: Five calendar years ending in 2020
- Grant Restrictions and Provisions: Services must be provided to Medi-Cal beneficiaries with specific mental health needs, physical health needs, housing insecurity, substance abuse, and/or interaction with the criminal justice system.

GRANT BUDGET

Revenue	
Grant	$ 1,829,265
Total	$ 1,829,265
Expenditures	
Salaries & Benefits	$ 258,431
Services & Supplies	3,676,403
Other Charges	154,030
Total	$ 4,088,864

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%
Department Analyst II	1.25	100%	0%
Senior Program Manager	.5	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4072 - Whole Person Care (WPC)

BUDGET UNIT DETAIL

Fund: 1227 WPC Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825341 - Realignment Health Services	730,069	771,194	455,725	**300,000**	(155,725)
825490 - State Other	200,000	152,982	-	**-**	-
825670 - Federal Other	2,734,851	3,754,031	1,219,510	**600,000**	(619,510)
826390 - Other Charges	437,358	432,221	-	**28,094**	28,094
827802 - Oper Transfer In	855,880	689,709	154,030	**-**	(154,030)
Total Revenues	**4,958,157**	**5,800,138**	**1,829,265**	**928,094**	**(901,171)**
Salaries & Employee Benefits					
861011 - Regular Employees	163,238	148,373	148,922	**60,264**	(88,658)
861012 - Co Cont Retirement	-	5,618	9,518	**26,298**	16,780
861013 - Co Cont Retirement	768	3,118	-	**-**	-
861021 - Co Cont Retirement	48,304	45,693	48,648	**20,978**	(27,670)
861022 - Co Cont OASDI	10,028	9,031	8,839	**3,513**	(5,326)
861023 - Co Cont Medicare	2,345	2,194	2,205	**12,547**	10,342
861024 - Co Cont Retire Incr	14,838	11,218	9,715	**3,398**	(6,317)
861030 - Co Cont Health Ins	11,383	28,602	30,475	**11,510**	(18,965)
861031 - Co Cont Unemp Ins	-	-	109	**108**	(1)
861035 - Co Cont Workers Comp				**38**	38
Total Salaries & Employee Benefits	**250,905**	**253,847**	**258,431**	**138,654**	**(119,777)**
Services & Supplies					
862060 - Communications	303	3,517	8,000	**1,162**	(6,838)
862101 - Insurance - General	-	-	-	**243**	243
862170 - Office Expense	-	185	1,000	**200**	(800)
862182 - Data Processing Svcs	-	30,017	45,000	**280**	(44,720)
862187 - Education & Training	-	-	3,000	**1,050**	(1,950)
862189 - Prof/Spec Svcs - Other	1,834,641	2,304,469	2,545,669	**841,000**	(1,704,669)
862230 - Info Tech Euip	-	15,016	-	**-**	-
862239 - Spec Dept Expense	1,593,604	2,442,509	1,068,734	**668,024**	(400,710)
862250 - Trans/Travel	485	1,301	1,000	**625**	(375)
862253 - Travel Out of County	2,318	2,681	4,000	**-**	(4,000)
Total Services & Supplies	**3,431,351**	**4,799,695**	**3,676,403**	**1,512,584**	**(2,163,819)**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	-	**-**	-
865802 - Oper Transfer Out	-	-	154,030	**-**	(154,030)
Total Expend Transfer & Reimb	**-**	**-**	**154,030**	**-**	**(154,030)**
Total Net Appropriations	**3,682,255**	**5,053,543**	**4,088,864**	**1,651,238**	**(2,437,626)**
Total Fund Balance Contribution	**(1,275,902)**	**(746,595)**	**2,259,599**	**723,144**	**(1,536,455)**

BU 4080 - California Children's Services

Budget Unit Overview

California Children's Services (CCS) strives to assure the health of Mendocino County's children through access to specialty services for all children and youth up to age 21.

The Child Health and Disability Prevention (CHDP) program helps to prevent and find health problems through regular, no cost health check-ups.

The Health Care Program for Children in Foster Care (HCPCFC) program provides health care consultation and health care resource guidance to case workers as well as foster parents to address the health needs of foster children and youth.

PROGRAM OVERVIEW

- California Children's Services (CCS)
- Child Health and Disability Prevention (CHDP)
- Health Care Program for Children in Foster Care (HCPCFC)

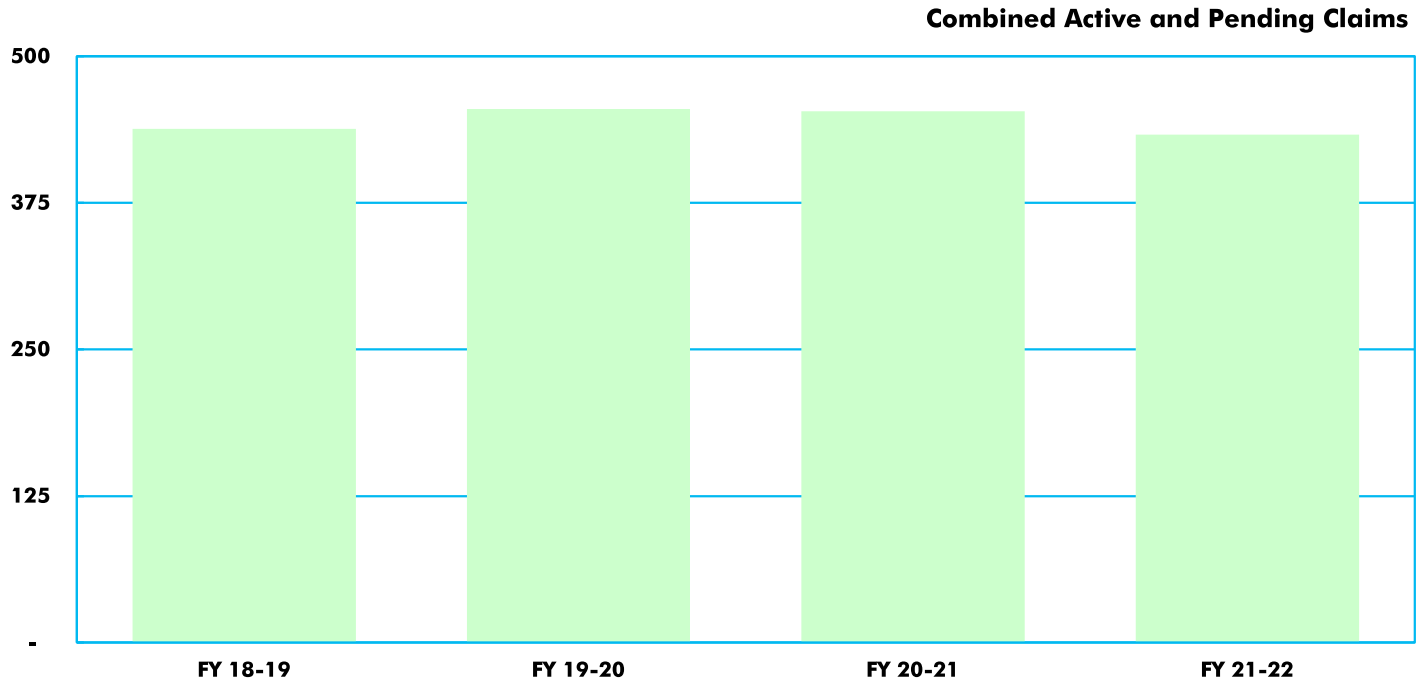
ACCOMPLISHMENTS IN FY 2020-21

- Maintained programs while supporting the County COVID 19 response.
- California Children Services program served 428 vulnerable children through accesses to their specialty medical needs.
- Health Care Program for Children in Foster Care successfully served approximately 192 children and youth in foster care.

GOALS FOR FY 2021-22

- To determine medical, financial and residential eligibility for children who are referred to CCS and determine ongoing eligibility for children already enrolled in the program.
- Provide care coordination to assist families with medical appointment scheduling, transportation, and access to diagnostic and treatment services.
- Meet the medical, dental, mental and developmental health needs of children and youth in court-ordered, out-of-home placement or foster care.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

Services & Supplies

Acct. 2239 Medical oversight of cases by contracted physician.

CHANGES IN BUDGET FROM PRIOR YEAR

Services and Supplies – Medical oversight of cases by CCS Medical Consultant.

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: CCS

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825250 - State Aid CCS	640,548	267,311	495,911	**273,088**	(222,823)
825341 - Realignment Hlth Svcs	(272,871)	-	64,505	**-**	(64,505)
825490 - State Other	307,384	200,270	471,087	**698,093**	227,006
826330 - CA Children's Svcs	80	80	600	**-**	(600)
826390 - Other Charges	4,740	8,230	16,213	**16,894**	681
827802 - Operating Transfer In	-	202,859	-	**240,906**	240,906
Total Revenues	**679,880**	**678,750**	**1,048,316**	**1,228,981**	**180,665**
Salaries & Employee Benefits					
861011 - Regular Employees	377,818	404,770	441,446	**633,264**	191,818
861012 - Extra Help	4,961	-	-	**-**	-
861013 - Overtime Reg Emp	120	5,950	-	**-**	-
861021 - Co Cont Retirement	101,780	114,598	142,832	**213,295**	70,463
861022 - Co Cont OASDI	22,523	24,320	26,133	**38,252**	12,119
861023 - Co Cont Medicare	5,340	5,688	6,112	**8,947**	2,835
861024 - Co Cont Retire Incr	31,228	28,802	29,288	**37,291**	8,003
861030 - Co Cont Health Ins	39,601	54,972	63,695	**75,799**	12,104
861031 - Co Cont Unemp Ins	1,177	1,278	1,121	**2,065**	944
861035 - Co Cont Workers Comp	23,000	15,491	20,686	**19,825**	(861)
Total Salaries & Employee Benefits	**607,549**	**655,868**	**731,313**	**1,028,738**	**297,425**
Services & Supplies					
862060 - Communications	3,059	3,144	3,250	**2,950**	(300)
862101 - Insurance - General	3,464	3,506	2,739	**3,048**	309
862109 - Insurance Other	4,448	7,138	7,852	**7,852**	-
862120 - Maintenance-Equipment	-	8	150	**150**	-
862150 - Memberships	500	500	500	**500**	-
862170 - Office Expense	4,840	4,749	9,180	**10,130**	950
862185 - Medical/Dental Svcs	-	178	5,000	**2,500**	(2,500)
862187 - Education & Training	-	-	3,000	**2,500**	(500)
862189 - Prof/Spec Svcs - Other	11,672	2,313	23,750	**6,500**	(17,250)
862190 - Publ/Legal Notice	5	131	300	**300**	-
862230 - Info Tech Equip	6,319	640	8,500	**17,462**	8,962
862239 - Spec Dept Expense	245,098	210,093	326,465	**428,284**	101,819
862250 - Trans/Travel	39	-	1,950	**1,700**	(250)
862253 - Travel Out of County	12,808	1,198	5,950	**4,025**	(1,925)
862260 - Utilities	3,001	2,821	4,000	**4,320**	320
Total Services & Supplies	**295,254**	**236,418**	**402,586**	**492,221**	**89,635**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: CCS

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Other Charges					
863113 - Pmt Other Gov Agency	10,453	1,439	150,000	**10,000**	(140,000)
Total Other Charges	**10,453**	**1,439**	**150,000**	**10,000**	**(140,000)**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(143,052)	(184,133)	(204,740)	**(271,135)**	(66,395)
Total Expend Transfer & Reimb	**(143,052)**	**(184,133)**	**(204,740)**	**(271,135)**	**(66,395)**
Total Net Appropriations	**770,204**	**709,593**	**1,079,159**	**1,259,824**	**180,665**
Total Net County Cost	**90,323**	**30,842**	**30,843**	**30,843**	**-**

BU 4080 - Child Health and Disability Prevention - Grant

GRANT OVERVIEW (Included in BU 4080)

Child Health and Disability Prevention (CHDP) Program works to ensure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal. This program now includes children and youth who were previously served by the Healthy Families program. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 25% of the personnel costs for the Child Health and Disability Prevention program. The budget does include the maximum amount.

GRANT BUDGET

Revenue	
Grant	$ 129,717
Total	$ 129,717
Expenditures	
Services & Supplies	$ 129,717
Total	$ 129,717

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Registered Nurse	.2	100%	0%
Licensed Vocational Nurse	.5	100%	0%
Staff Assistant II	.12	100%	0%
Sr. Program Manager	.2	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

ANNE MOLGAARD, Public Health Transitional Director

BU 4080 - Health Care Program for Children in Foster Care - Grant

GRANT OVERVIEW (Included in BU 4080)

The Health Care Program for Children in Foster Care (HCPCFC) in collaboration with Child Welfare System (CWS), nurses provide medical case management to children in foster care by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment. The Health Care Program for Children in Foster Care (HCPCFC) receives supplementary funding from the State for the oversight of psychotropic medication management (PMM&O) for children in foster care for $72,772. Additionally, the program received $69,274 as a Caseload Relief Allocation which enabled Public Health to hire a staff assistant and claim "match" funding for that position when supervised by a Public Health Nurse. The program is currently serving 240 children in foster care.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue	
Grant	$ 186,519
Total	$ 186,519
Expenditures	
Salaries & Benefits	$ 144,880
Services & Supplies	65,807
Other Charges	(24,167)
Total	$ 186,519

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Public Health Nurse (PHN)	1.0	100%	0%
Sr. Program Manager	.03	100%	0%
Registered Nurse	.15	100%	0%

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MENDOCINO
1850
COUNTY

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	83,970,692	87,405,419	86,979,300	**90,233,897**	3,254,597
Total Operating Transfers In	2,266,386	2,848,127	2,333,075	**3,184,623**	851,548
Total Revenues	**86,237,078**	**90,253,546**	**89,312,375**	**93,418,520**	**4,106,145**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,612,465	1,656,687	6,806,359	**2,837,199**	(3,969,160)
Total Services and Supplies	1,073,175	1,379,447	1,898,276	**6,757,796**	4,859,520
Total Other Charges	14,485,288	14,603,017	15,433,310	**15,906,502**	473,192
Total Fixed Assets	-	-	-	**(49,525)**	(49,525)
Total Operating Expenditures	**17,170,928**	**17,639,151**	**24,137,945**	**25,451,972**	**1,314,027**
Total Operating Transfers Out	10,152,939	10,705,533	8,231,035	**10,452,147**	2,221,112
Total Transfers & Reimb.	**10,152,939**	**10,705,533**	**8,231,035**	**10,452,147**	**2,221,112**
Total Net Appropriations	**27,323,867**	**28,344,684**	**32,368,980**	**35,904,119**	**3,535,139**
NCC/Use of Fund Balance	**(58,913,211)**	**(61,908,862)**	**(56,943,395)**	**(57,514,401)**	**(571,006)**

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 4012 - Substance Use Disorders Treatment Grant

Grant Overview

Behavioral Health and Recovery Services, Substance Use Disorders Treatment (SUDT) provides, arranges, and pays for all medically necessary covered Substance Use Disorders Treatment Services. SUDT assist the individuals of Mendocino County whose lives are impacted by drug and/or alcohol abuse or addiction. Services offered include assessments, treatment planning, crisis counseling, individual counseling, group counseling, and discharge planning. Available treatment programs are Intensive Outpatient Treatment, Outpatient Treatment, Adult Drug Court, Family Dependency Drug Court, Jail-Based Services, Perinatal, Co-Occurring, Adolescent Education, Adolescent Treatment, and Pre-Trial Diversion. SUDT provides assessments and placements to the appropriate level of care, either in house or with Partnership Regional Model providers.
Behavioral Health and Recovery Services SUDT strives to help individuals create and maintain a healthy and balanced lifestyle, free of alcohol and drugs. SUDT works to educate staff, individuals, families, and the community about substance use disorders, the impact of abuse and addiction, available treatment options, and recovery. SUDT also strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values.

GRANT INFORMATION

PROGRAM OVERVIEW

- STOP ACT Grant – ended 2021
- DFC Grant ended – 2021.

GOALS FOR FY 2021-22

- Expand Adolescent services throughout Mendocino County.
- Expand billing and reimbursement processes.
- Expand Electronic Health Record (EHR)-MyAvatar reporting capabilities.

ACCOMPLISHMENTS IN FY 2020-21

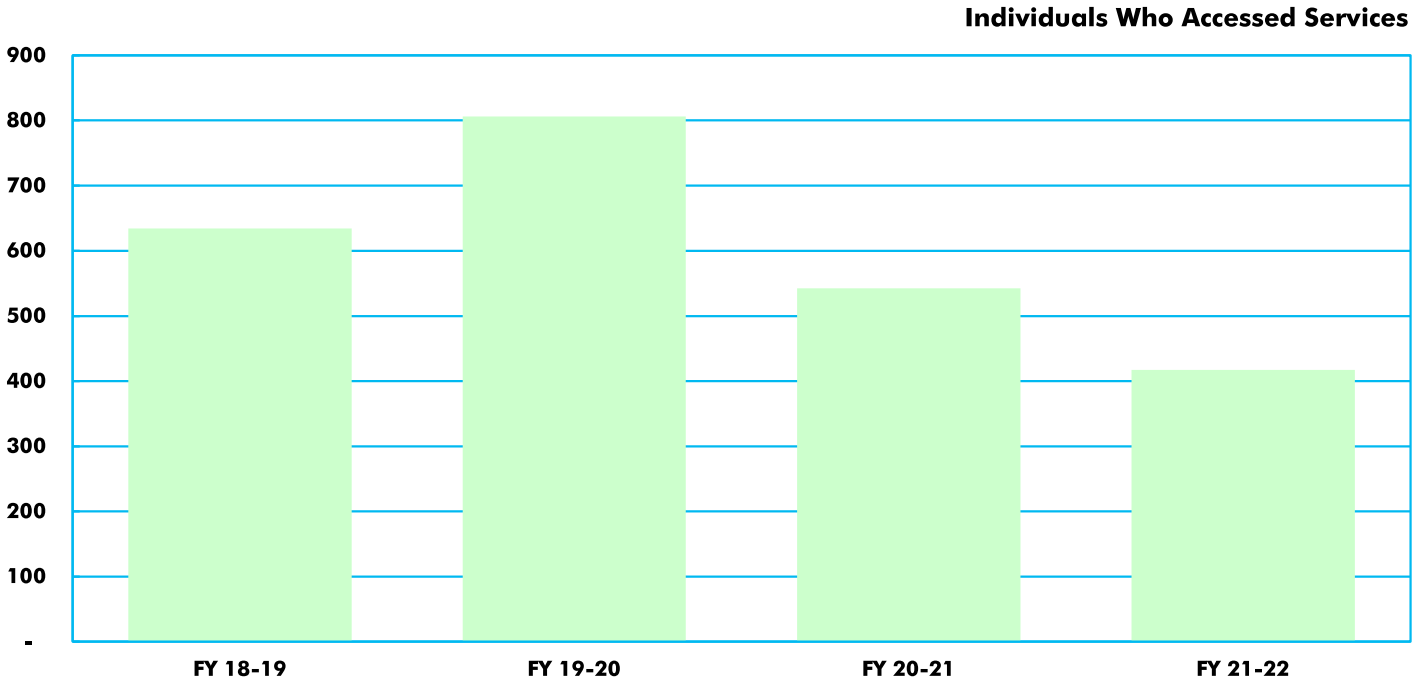
- Implemented Drug Medi-Cal Organized Delivery System (DMC-ODS) Regional Model with Partnership Health Plan.
- Implemented Spanish speaking and Native focused groups, services.
- Completed Electronic Health Records (EHR) conversion.
- Implemented Intensive Outpatient Treatment services in Fort Bragg.
- Implemented telehealth services, COVID-19 safety protocols and work from home protocols.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Reference page 616 for full detailed list			

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823205 - Drug/Alcohol Fine	14,690	14,005	15,000	**15,000**	-
823206 - Co Alcohol Educ	11,340	11,608	27,216	**27,216**	-
823207 - Drug Abuse Educ	5,309	4,559	4,700	**2,700**	(2,000)
825342 - Realignment Mental Health	608,003	900,520	561,763	**673,177**	111,414
825344 - 2011 Realign Pub Safety	24,713	31,776	55,738	**49,000**	(6,738)
825393 - State Aid - Drug & Alc	886,684	828,543	1,138,861	**1,675,741**	536,880
825490 - State Other	-	-	-	**-**	-
825670 - Federal Other	20,177	17,279	25,000	**25,000**	-
826265 - Drug Diversion Svc	17,408	19,726	17,890	**17,890**	-
826348 - Driving Under Infl	75,444	134,905	330,357	**477,759**	147,402
826390 - Other Charges	-	-	-	**-**	-
827770 - Other	-	-	49,000	**-**	(49,000)
827800 - Other	18,922	55,987	52,300	**150,000**	97,700
827802 - Operating Transfers	22,720	21,053	50,000	**440,130**	390,130
827805 - Medi-Cal	44,570	22,720	50,000	**50,000**	-
Total Revenues	**1,705,410**	**2,039,962**	**2,327,825**	**3,553,613**	**1,225,788**
Salaries & Employee Benefits					
861011 - Regular Employees	937,068	1,027,929	1,357,022	**1,294,279**	(62,743)
861012 - Extra Help	-	-	-	**-**	-
861013 - Overtime Reg Emp	7,093	1,817	-	**-**	-
861021 - Co Cont Retirement	282,307	317,659	437,692	**450,792**	13,100
861022 - Co Cont OASDI	55,516	60,109	80,171	**75,442**	(4,728)
861023 - Co Cont Medicare	12,984	14,058	18,750	**17,833**	(917)
861024 - Co Cont Retire Incr	81,303	76,308	88,756	**69,942**	(18,815)
861030 - Co Cont Health Ins	147,966	203,057	242,140	**224,829**	(17,310)
861031 - Co Cont Unemp Ins	7,340	8,180	7,134	**6,409**	(725)
861035 - Co Cont Workers Comp	263,242	247,897	187,527	**130,401**	(57,126)
Total Salaries & Employee Benefits	**1,794,818**	**1,957,013**	**2,419,192**	**2,269,928**	**(149,264)**
Services & Supplies					
862060 - Communications	9,312	11,033	22,992	**25,286**	2,294
862090 - Household Expense	1,485	783	796	**650**	(146)
862101 - Insurance - General	8,055	9,306	10,660	**13,255**	2,595
862109 - Insurance Other	21,012	36,754	36,754	**20,618**	(16,136)
862120 - Maintenance-Equipment	-	36	-	**-**	-
862130 - Maint Strc/Impr/Grnds	42,293	35,874	6,700	**6,700**	-
862140 - Med Dntl & Lab Supls	-	221	-	**-**	-
862150 - Memberships	14,268	3,798	15,971	**18,011**	2,040
862170 - Office Expense	11,968	22,487	20,131	**20,131**	0
862185 - Medical/Dental Svcs	302	634	500	**500**	-
862187 - Education & Training	1,237	1,150	1,548	**1,548**	-
862189 - Prof/Spec Svcs - Other	96,013	78,924	138,646	**1,420,763**	1,282,117

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3206 Court fines.

Acct. 5393 Substance Abuse Prevention and Treatment (SABG).

Acct. 7805 Drug Medi-Cal revenue generated by services provided.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfers from Social Services and Probation for staff providing substance use disorder services.

CHANGES IN BUDGET FROM PRIOR YEAR

Significant changes in system and billing processes with implementation of "Regional Model" with Partnership Health Plan (PHC). Increase in payments to contracted provider (PHC) and impact on reimbursement process.

JENINE MILLER, Behavioral Health Director
BU 4012 - Substance Use Disorders Treatment

BUDGET UNIT DETAIL Schedule 9 Function: Health & Sanitation Activity: Health

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862190 - Publ/Legal Notice	3,519	1,330	3,000	**1,500**	(1,500)
862230 - Info Tech Equip	17,738	11,943	69,791	**112,877**	43,086
862239 - Spec Dept Expense	610,133	660,194	811,741	**736,910**	(74,831)
862250 - Trans/Travel	3,545	4,042	6,200	**6,361**	161
862253 - Travel Out of County	3,860	2,520	3,450	**3,450**	-
862260 - Utilities	27,010	23,558	20,568	**21,345**	777
Total Services & Supplies	**871,749**	**904,587**	**1,169,448**	**2,409,905**	**1,240,457**
Other Changes					
863280 - Contr Other Agency	-	-	49,000	**-**	(49,000)
Total Other Charges	**-**	**-**	**49,000**	**-**	**(49,000)**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(788,932)	(733,268)	(979,865)	**(1,037,852)**	(57,987)
865802 - Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**(788,932)**	**(733,268)**	**(979,865)**	**(1,037,852)**	**(57,987)**
Total Net Appropriations	**1,877,634**	**2,128,333**	**2,657,775**	**3,641,981**	**984,206**
Total Net County Cost	**172,224**	**88,371**	**329,950**	**88,368**	**(241,582)**

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 0426 - Coalition for Gang Awareness and Prevention/DFC - Grant

GRANT OVERVIEW (Administered by BU 4012)

The Coalition for Gang Awareness and Prevention (CGAP)/DFC (Drug Free Communities) grant funds are utilized to reduce substance abuse among Fort Bragg area youth and strengthen the community coalition that advises grant activities. Grant funds provide substance abuse prevention services to Fort Bragg and the Fort Bragg Unified School District. Services include prevention education curricula, community and school trainings and other events. The grant also funds community-based organization support through subcontracts to implement youth-led environmental prevention activities. The program is geared toward the development and implementation of policies that will positively affect the environment that shapes behavior.

GRANT INFORMATION

- Grant Inception Date: October 1, 2011
- Current Grant Period: September 30, 2020 - September 29, 2021
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 10 of 10 years of funding. Funding will end in 2021. Maximum of 10 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs with the maximum negotiated for the indirect cost rate agreement. Per HHSA Fiscal we were allowed to bill for 11% indirect.

GRANT BUDGET

Revenue	
Grant	$ 157,500
Other Charges	$ 42,170
Total	$ 199,670
Expenditures	
Salaries & Benefits	$ 114,078
Services & Supplies	85,592
Total	$ 199,670

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4260 CGAP - DFC

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	37,437	34,391	42,170	-	4,228
827801 - Grant Revenue	143,893	106,107	157,500	**36,011**	20,000
827802 - Operating Transfer In	-	13,913	-	-	
Total Revenues	**181,330**	**154,410**	**199,670**	**36,011**	**24,228**
Salaries & Employee Benefits					
861011 - Regular Employees	67,116	70,439	74,157	-	7,201
861013 - Overtime Reg Empl	-	98	-	-	
861021 - Co Cont Retirement	19,554	21,578	24,057	-	3,555
861022 - Co Cont OASDI	4,027	4,165	4,469	-	439
861023 - Co Cont Medicare	942	974	1,045	-	103
861024 - Co Cont Retire Incr	4,819	4,398	3,953	-	(232)
861030 - Co Cont Health Ins	4,563	6,026	6,293	-	362
861031 - Co Cont Unemp Ins	108	54	105	-	-
861035 - Co Cont Workers comp	-	105	-	-	
Total Salaries & Employee Benefits	**101,129**	**107,837**	**114,079**	**-**	**11,428**
Services & Supplies					
862060 - Communications	347	342	348	-	-
862101 - Insurance - General	-	100	100	-	-
862150 - Memberships	300	1,725	561	-	-
862170 - Office Expense	3,060	2,320	1,997	**1,000**	-
862187 - Education & Training	-	-	846	-	-
862189 - Prof/Spec Svcs - Other	34,466	16,570	53,354	**13,889**	12,801
862230 -Info Tech Equip.	1,472	-	-	-	-
862239 - Spec Dept Expense	8,589	7,373	23,662	**19,622**	(1)
862250 - Trans/Travel	(320)	371	539	**500**	-
862253 - Travel Out of County	-	-	4,184	**1,000**	-
Total Services & Supplies	**47,914**	**28,801**	**85,591**	**36,011**	**12,800**
Total Net Appropriations	**149,043**	**136,638**	**199,670**	**36,011**	**24,228**
Total Fund Balance Contribution	**(32,287)**	**(17,772)**	**-**	**-**	**-**

BUDGET UNIT DETAIL

GRANT OVERVIEW (Previously administered by BU 4012)

The purpose of this Act, which was approved by voters in November 2000 as Proposition 36, was to divert non-violent probationers and parolees charged with simple drug possession or drug related offenses from incarceration to community-based Alcohol and Other Drug treatment services. This act ended in FY 2005-06.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4310 Sub Abuse/Crime Prevention Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827820 - Grant Interest	190	176	-	-	-
Total Revenues	190	176	-	-	-
Total Net Appropriations	-	-	-	-	-
Total Fund Balance Contribution	190	176	-	-	-

JENINE MILLER, Behavioral Health Director

BU 0444 - Substance Abuse & Mental Health Services Act (SAMSHA) Grant

GRANT OVERVIEW

The purpose of the Substance Abuse & Mental Health Services Act (SAMHSA) Grant to Benefit Homeless Individuals (GBHI), named "Finding Home" is to support the development and expansion of local community infrastructure that integrates behavioral health services (mental health and substance use) and co-occurring mental and substance use disorders (COD), permanent housing, and other critical services for individuals (including youth) experiencing homelessness.
For the purposes of this grant, the term "Homelessness" is defined as:

- Individual without a fixed residence, including those who are exiting an institution where they resided for 90 days or less and resided in a shelter before entering the institution.
- At risk of losing residence.
- Unaccompanied youth and families with children who are defined as homeless under the federal statues, who do not otherwise qualify under this definition.
- People who are fleeing domestic violence or other life-threatening situation.

GRANT INFORMATION

- Grant Inception Date: September 30, 2017
- Current Grant Period: September 30, 2020 - September 29, 2021
- Source of Funds: Department of Health and Human Services; Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Five calendar years ending in 2022
- Grant Restrictions and Provisions: This grant does allow for indirect costs.

GRANT BUDGET

Revenue	
Grant	$ 400,000
Total	$ 400,000
Expenditures	
Services & Supplies	$ 130,658
Education & Training	10,600
Professional & Specialty Services	226,034
Information, Technology, Equipment	10,000
Indirect Costs	17,908
Supplies, Other	4,800
Total	$ 400,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4012's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
SUD Counselor	1.0	100%	0%
Program Administrator	1.0	50%	0%

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 0444 - Substance Abuse & Mental Health Services Act - Grant

BUDGET UNIT DETAIL

Fund: 4440 SAMHSA Finding Home Project Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825670 - Federal Other	247,846	77,032	500,000	**500,000**	(100,000)
Total Revenues	**247,846**	**77,032**	**500,000**	**500,000**	**(100,000)**
Services & Supplies					
862187 - Education & Training	(1,605)	-	5,000	**5,000**	(1,000)
862189 - Prof/Spec Svcs - Other	239,262	131,917	298,714	**300,872**	(102,912)
862230 - Info Tech Equip	-	25,000	10,000	**10,000**	-
862239 - Spec Dept Expense	65,930	35,409	178,223	**181,349**	167
862253 - Travel Out of County	464	-	8,063	**2,779**	3,745
Total Services & Supplies	**304,051**	**192,326**	**500,000**	**500,000**	**(100,000)**
Total Net Appropriations	**304,051**	**192,326**	**500,000**	**500,000**	**(100,000)**
Total Fund Balance Contribution	**56,204**	**115,294**	**-**	**-**	**-**

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 0491 - STOP Act Grant

GRANT OVERVIEW (Administered by BU 4012)

Grant end date: (9/29/2020)

GRANT INFORMATION

- Grant Inception Date: October 1, 2012
- Current Grant Period: October 1, 2019 - September 29, 2020
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 4 of 4 (total 8 of 8) years of funding. Funding will end in 2020. Maximum of 2 grants, total of 8 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead. Grant administrators reduced the allowable indirect rate to $155.

GRANT BUDGET

Revenue	
Grant	$ 24,696
Total	$ 24,696
Expenditures	
Salaries & Benefits	$ 4,684
Services & Supplies	20,012
Total	$ 24,696

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist*	.055	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4910 STOP Act

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	-	68,852	24,696	-	(22,459)
Total Revenues	**-**	**68,852**	**24,696**	**-**	**(22,459)**
Services & Supplies					
862170 - Office Expense	276	-	1,565	-	-
862189 - Prof/Spec Svcs - Other	15,838	6,296	7,975	-	(7,975)
862239 - Spec Dept Expense	24,280	21,159	14,484	-	(14,484)
862250 - Trans/Travel	-	-	672	-	-
Total Services & Supplies	**40,394**	**27,454**	**24,696**	**-**	**(22,459)**
Total Net Appropriations	**40,394**	**27,454**	**24,696**	**-**	**(22,459)**
Total Fund Balance Contribution	**40,394**	**(41,398)**	**-**	**-**	**-**

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 4050 - Mental Health Services

Budget Unit Overview

Mendocino County Behavioral Health and Recovery Services Mental Health Plan (MHP) provides, arranges, and pays for all medically necessary covered Speciality Mental Health Services (SMHS). The MHP serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. Speciality Mental Health Services offers assessments, case management, rehabilitative services, therapy, therapeutic behavioral services, crisis intervention, psychiatric inpatient hospitalization, and medication support services. Individuals served are supported to maximize independent living and to improve quality of life through community-based treatment.

Behavioral Health and Recovery Services MHP strives to deliver services in a respectful, responsive, and efficient manner with sensitivity to cultural diversity. The goal is to educate staff, individuals, families, and the community about mental illness, possibilities of treatment, and recovery. The MHP also strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values.

PROGRAM OVERVIEW

- Access Line
- Behavioral Health Advisory Board
- Lanterman-Petris-Short Conservatorships Case Management and Placement
- Medication Support Services
- Mental Health CalWORKS
- Mental Health Outpatient Services
- Mental Health Services Probation
- Mobile Outreach Prevention Services
- Psychiatric Emergency Services & Inpatient Treatment
- Stepping-Up
- Quality Assurance & Quality Improvement

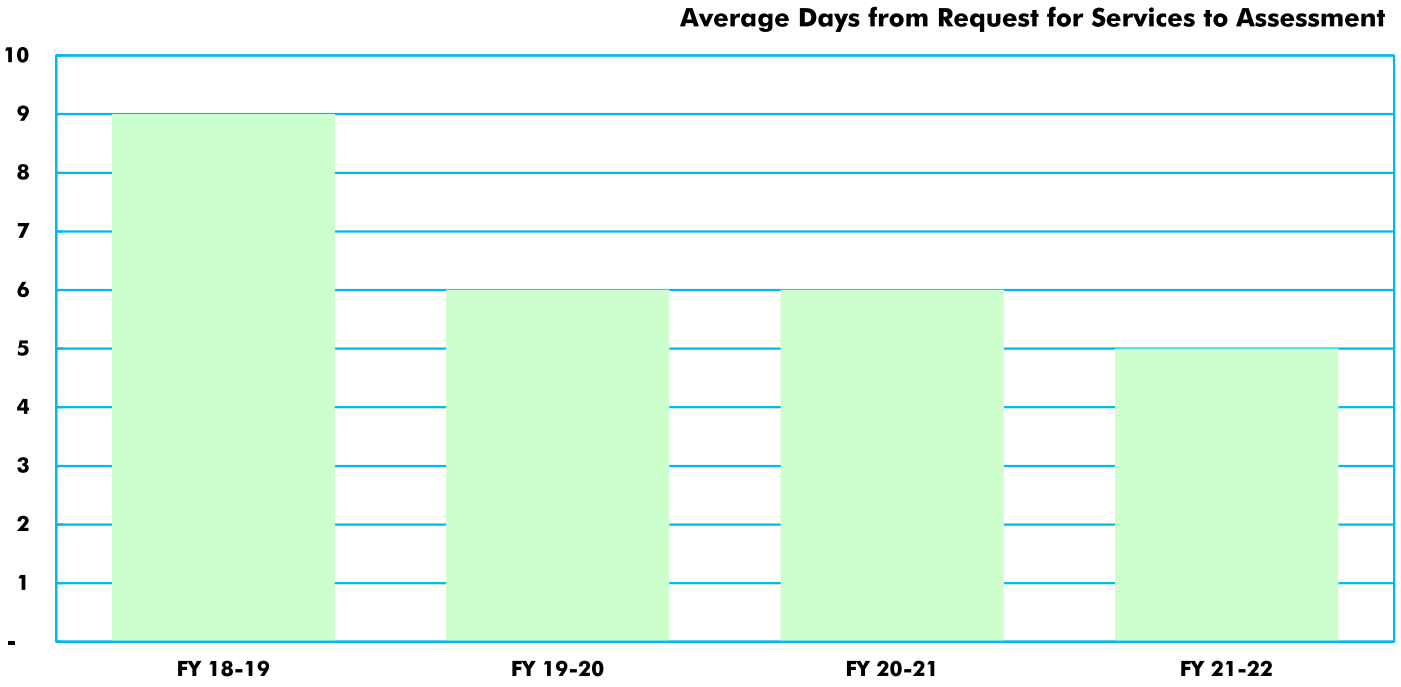
GOALS FOR FY 2021-22

- Continue to work with CHFFA and Contractors on meeting the milestones for a Crisis Residential Treatment Facility.
- Provide outreach, education, and trainings to the community.
- Continue involvement with Stepping Up and Measure B committees.
- Expanded data reporting and trend analysis for Specialty Mental Health Services.
- Apply for grants to enhance and expand mental health services and housing opportunities.

ACCOMPLISHMENTS IN FY 2020-21

- *Provided outreach, education, and trainings to the community including two Crisis Intervention Trainings to law enforcement and first responders.*
- *Passed Department of Health Care Services Triennial Review with 98.3% in compliance and Recoupment Chart Audit with 1.7% disallowance ratio.*
- *Continued involvement with Stepping Up and Measure B committees.*
- *Applied for and awarded the Justice and Mental Health Collaboration grant by the Department of Justice, Office of Justice Programs.*
- *Hired a full-time Psychiatrist for Specialty Mental Health Services.*

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5330 State Sales Tax revenue distribution - Realignment 2011 for community specialty mental health services.

Acct. 5331 Medi-Cal revenue generated by the ASO's subcontractor network, and County administration.

Acct. 5342 Realignment 1991 revenue for Mental Health Services, and Mental Health administration.

Services & Supplies

Acct. 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

Other Charges

Acct. 3162 Provides payment to group homes and adult board and care facilities.

Acct. 3280 ASO contracts.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided.

Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

CHANGES IN BUDGET FROM PRIOR YEAR

No Significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Mental Health

Fund: 1221 Mental Health Service Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	(31,055)	(63,180)	(27,416)	**(27,416)**	-
825330 - State Aid Mental Hlth	5,756,146	6,253,152	6,271,280	**6,370,379**	99,099
825331 - Medi-Cal Mental Hlth	8,800,566	9,413,704	10,609,498	**10,604,948**	(4,550)
825342 - Realignment Mental Hlth	3,793,066	4,194,859	4,182,046	**3,579,855**	(602,191)
825344 - 2011 Realign Pub Safety	127,686	127,312	117,940	**154,874**	36,934
825490 - State Other	197,038	65,698	1,183,125	**946,338**	(236,787)
825670 - Federal Other Revenue	18,088	-	-	**-**	-
826290 - Mental Health Svc	494	-	-	**459,000**	459,000
826390 - Other Charges	5,748,597	971,036	917,511	**1,344,606**	427,095
827600 - Other Sales	40	25	150	**-**	(150)
827700 - Other	174,107	125,863	150,000	**150,000**	-
827707 - Donation	23	148	-	**-**	-
827802 - Oper Transfer In	49,042	75,774	755,386	**300,000**	(455,386)
Total Revenues	**24,633,837**	**21,164,391**	**24,159,520**	**23,882,584**	**(276,936)**
Salaries & Employee Benefits					
861011 - Regular Employees	1,680,696	1,626,127	2,176,422	**2,304,435**	128,013
861012 - Extra Help	31,692	19,760	-	**20,966**	20,966
861013 - Overtime Reg Emp	9,397	23,235	-	**-**	-
861021 - Co Cont Retirement	502,617	503,230	691,896	**783,925**	92,029
861022 - Co Cont OASDI	100,781	98,047	128,689	**135,052**	6,363
861023 - Co Cont Medicare	24,029	23,217	30,583	**32,335**	1,752
861024 - Co Cont Retire Incr	149,909	125,430	141,284	**134,502**	(6,782)
861030 - Co Cont Health Ins	202,374	236,288	271,003	**305,056**	34,053
861031 - Co Cont Unemp Ins	8,794	5,803	3,121	**4,711**	1,590
861035 - Co Cont Workers Comp	128,041	84,706	67,592	**45,452**	(22,140)
Total Salaries & Employee Benefits	**2,838,330**	**2,745,842**	**3,510,590**	**3,766,434**	**255,844**
Services & Supplies					
862060 - Communications	28,491	31,236	32,570	**35,080**	2,510
862080 - Food	1,635	1,141	2,000	**1,000**	(1,000)
862090 - Household Expense	804	357	1,000	**1,000**	-
862101 - Insurance - General	23,789	23,275	20,497	**21,799**	1,302
862109 - Insurance Other	24,264	42,828	45,000	**104,186**	59,186
862120 - Maint - Equip	-	63	-	**-**	-
862130 - Maint Strc Impr & Grnds	32,699	24,306	50,000	**50,000**	-
862150 - Memberships	6,100	17,143	14,475	**12,717**	(1,758)
862170 - Office Expense	24,962	24,050	31,390	**30,050**	(1,340)
862182 - Data Processing Svcs	22,542	24,565	28,300	**79,434**	51,134
862185 - Medical/Dental Svcs	36,051	34,283	31,400	**49,400**	18,000
862187 - Education & Training	1,006	40	7,000	**7,000**	-

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Mental Health-

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862189 - Prof/Spec Svcs - Other	326,517	267,774	394,150	**369,500**	(24,650)
862190 - Publ/Legal Notice	3,265	1,004	7,000	**7,000**	-
862194 - A-87 Costs	364,246	289,782	342,781	**342,781**	-
862210 - Rent/Lease - Bldg Grnds	-	-	30	**30**	-
862230 - Info Tech Equip	49,091	204	52,591	**80,195**	27,604
862239 - Spec Dept Expense	634,457	747,149	796,574	**418,992**	(377,582)
862250 - Trans/Travel	43,219	35,947	17,750	**12,250**	(5,500)
862253 - Travel Out of County	7,630	8,554	16,970	**9,000**	(7,970)
862260 - Utilities	28,892	26,066	36,200	**36,200**	-
Total Services & Supplies	**1,659,661**	**1,599,765**	**1,927,678**	**1,667,614**	**(260,064)**
Other Charges					
863113 - Pmt Other Gov Agency	18,285,523	(524,275)	1,153,840	**946,338**	(207,502)
863162 - Residential Care	2,588,292	2,174,074	2,209,350	**2,200,000**	(9,350)
863164 - Organizational	-	-	-	**14,423,057**	14,423,057
863280 - Contr to Other Agncs	771,126	15,754,104	15,415,316	**1,200,000**	(14,215,316)
Total Other Charges	**21,644,940**	**17,403,902**	**18,778,506**	**18,769,395**	**(9,111)**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(332,323)	(444,456)	(126,243)	**(243,079)**	(116,836)
865802 - Oper Transfer Out	56,149	52,999	84,739	**84,739**	-
Total Expend Transfer & Reimb	**(276,174)**	**(391,457)**	**(41,504)**	**(158,340)**	**(116,836)**
Total Net Appropriations	**25,866,757**	**21,358,052**	**24,175,270**	**24,045,103**	**(130,167)**
Total Fund Balance Contribution	**1,232,920**	**193,661**	**15,750**	**162,519**	**146,769**

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 4051 - Mental Health Services Act

Budget Unit Overview

Mental Health Services Act (MHSA) was designed to provide a wide range of prevention, early intervention, and treatment services that support the continuum of public mental health services. MHSA is comprised of five focus areas which are Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Workforce Education and Training (WET), Innovation (INN), and Capital Facilities and Technology Needs (CFTN). Each component has targeted funding and requirements for expenditures.

MHSA programs are offered to support the continuity of care for specialty mental health services, recognize and provide prevention and early intervention for severe and persistent mental health issues, provide client focused recovery, and improve the access for underserved groups. Behavioral Health and Recovery Services MHSA team oversees the facilitation of all community planning processes, monitors the data regarding program services, and works with local providers to ensure MHSA programs promote cultural competency, individual and family-driven services, and are wellness, recovery, resilience-focused. Services have been adapted to prevent disruption in service and comply with Public Health orders related to the COVID-19 Pandemic.

PROGRAM OVERVIEW

- Capital Facilities and Technology Needs
- Community Services and Supports (CSS)
- Full Service Partnership (CSS)
- MHSA Housing Component (CSS)
- Innovation
- Prevention and Early Intervention
- Workforce Education and Training

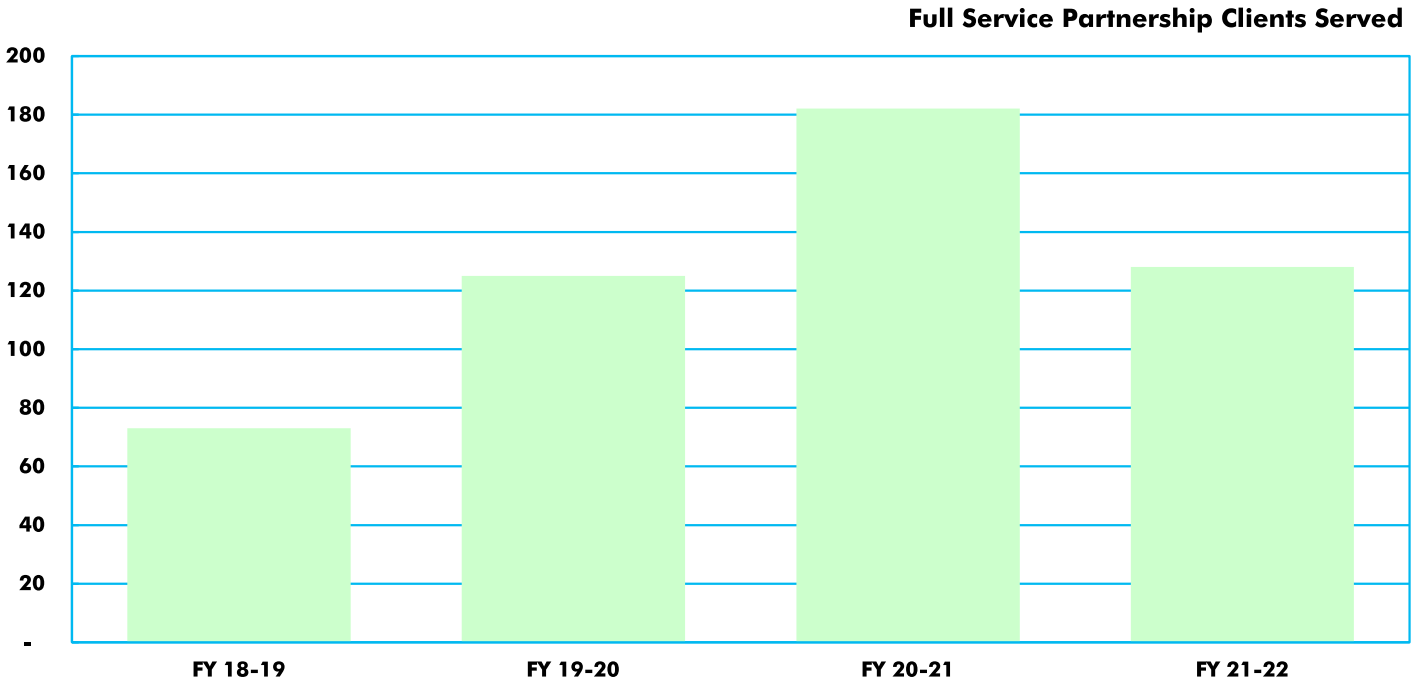
GOALS FOR FY 2021-22

- Complete Request for Proposal for Innovation Project # 2 Healthy Living Community. Select and contract with chosen provider(s).
- Continue to develop Mental Health Student Services Act grant coordination with community providers and local schools.
- Begin collecting community stakeholder input for additional Innovation Projects.
- Complete Project evaluation and sustainability plan for Innovation Project #1, Round Valley Crisis Response.

ACCOMPLISHMENTS IN FY 2020-21

- Maintain essential service delivery during COVID-19 social distancing and budget impacts.
- Complete Request for Proposal Process for Mental Health Services Act programs. Select and contract with chosen providers.
- Complete Mental Health Services Act Three Year Program and Expenditure Report for Fiscal Years 20/21 through 22/23.
- Received grant award and completed start up process for Mental Health Student Services Act grant with community providers and local schools making adaptations for COVID-19 Pandemic.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.

CHANGES IN BUDGET FROM PRIOR YEAR

Reversion funds for Workforce Education and Training program and Capital Facilities and Technological Needs program will not continue in fiscal year 20-21.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Mental Health

Fund: 1223 Mental Health Service Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	109,211	111,854	-	**-**	-
825330 - State Aid Mental Hlth	4,823,208	4,216,140	4,836,832	**6,100,395**	1,263,563
826390 - Other Charges	(16,673)	30,951	12,859	**-**	(12,859)
827802 - Oper Transfer in	-	381	-	**-**	-
Total Revenues	**4,915,746**	**4,359,327**	**4,849,691**	**6,100,395**	**1,250,704**
Salaries & Employee Benefits					
861011 - Regular Employees	-	210,592	316,280	**426,259**	109,979
861013 - Overtime Reg Emp	-	63	-	**-**	-
861021 - Co Cont Retirement	-	65,346	103,422	**151,078**	47,656
861022 - Co Cont OASDI	-	12,600	18,511	**25,199**	6,688
861023 - Co Cont Medicare	-	2,947	4,329	**5,892**	1,563
861024 - Co Cont Retire Incr	-	16,037	22,009	**26,047**	4,038
861030 - Co Cont Health Ins	-	24,768	52,157	**54,702**	2,545
861031 - Co Cont Unemp Ins	-	-	218	**217**	(1)
861035 - Co Cont Workers Comp	-	-	191	**131**	(60)
Total Salaries & Employee Benefits	**-**	**332,353**	**517,117**	**689,525**	**172,408**
Services & Supplies					
862060 - Communications	5	-	250	**730**	480
862080 - Food	289	1,202	1,500	**700**	(800)
862101 - Insurance - General	267	705	85	**648**	563
862120 - Maintenance Equipment	-	1,697	-	**-**	-
862150 - Memberships	1,500	-	1,500	**6,617**	5,117
862170 - Office Expense	1,250	2,703	1,500	**1,500**	-
862182 - Data Processing Svcs	550	110	-	**-**	-
862187 - Education & Training	390	17,104	32,145	**10,000**	(22,145)
862189 - Prof/Spec Svcs - Other	647,108	891,146	1,304,493	**3,245,470**	1,940,977
862194 - A-87 Costs	(15,530)	3,925	7,000	**7,000**	-
862230 - Info Tech Equip	32,311	196,947	-	**8,550**	8,550
862239 - Spec Dept Expense	4,542,041	1,717,870	153,587	**1,131,285**	977,698
862250 - Trans/Travel	133	4,108	1,120	**1,120**	-
862253 - Travel Out of County	2,315	3,083	1,700	**1,500**	(200)
Total Services & Supplies	**5,212,631**	**2,840,599**	**1,504,880**	**4,415,120**	**2,910,240**
Other Charges					
863280 - Contr to Other Agencies	-	3,598,193	3,058,993	1,532,776	(1,526,217)
Total Other Charges	**-**	**3,598,193**	**3,058,993**	**1,532,776**	**(1,526,217)**
Fixed Assets					
864370 - Equipment	-	28,400			-
Total Fixed Assets	**-**	**28,400**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	(91,278)	(11,589)	**(4,131)**	7,458
865802 - Oper Transfer Out	61,797	34,050	507,686	**-**	(507,686)
Total Expend Transfer & Reimb	**61,797**	**(57,228)**	**496,097**	**(4,131)**	**(500,228)**
Total Net Appropriations	**5,274,428**	**6,742,318**	**5,577,087**	**6,633,290**	**1,056,203**
Total Fund Balance Contribution	**358,682**	**2,382,991**	**727,396**	**532,895**	**(194,501)**

BU 4052 - Mental Health Treatment Act (Measure B)

Budget Unit Overview

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and the public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment, and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services, and treatment. The Board directed that all Measure B funds must be approved by the Board of Supervisors before allocation.

PROGRAM OVERVIEW

- Behavioral Health Facilities Funding
- Behavioral Health Training Center
- Operations, Services, and Treatment Funding

ACCOMPLISHMENTS IN FY 2020-21

- Initiated Construction of the Crisis Residential Treatment Facility.
- Remodel of the Behavioral Health Training Center.
- Released Request for Proposal for Crisis Residential Treatment Facility operator and award contract.
- Release Request for Qualifications for Psychiatric Health Facility operator.
- Board of Supervisor approval for pilot service programs: Mobile Crisis Response Team, Community Education, Awareness, and Stigma Reduction, and Crisis After Care support.

GOALS FOR FY 2021-22

- Opening of the Crisis Residential Treatment Facility in Ukiah
- Behavioral Health & Recovery Services Training Center operational for meetings, conferences, and trainings.
- Monitor progress and data of all approved pilot programs.
- Continue to review and make recommendations to the Board of Supervisors on Measure B Funds.
- Conduct an independent annual audit of expenditures.

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 4052 - Mental Health Treatment Act (Measure B)

BUDGET UNIT DETAIL Schedule 9 | Function: Health & Sanitation | Activity: Health & Sanitation - Mental Health

Fund: 1224 Mental Health Treatment **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821500 - Sales & Use Tax	8,555,373	8,647,202	8,500,000	**9,500,000**	1,000,000
824100 - Interest	69,470	232,901	200,000	**200,000**	-
Total Revenues	**8,624,843**	**8,880,103**	**8,700,000**	**9,700,000**	**1,000,000**
Salaries & Employee Benefits					
861011 - Regular Employees	-	8,715	84,250	**87,105**	2,855
861021 - Co Cont Retirement	-	1,208	27,330	**26,158**	(1,172)
861022 - Co Cont OASDI	-	421	5,220	**5,400**	180
861023 - Co Cont Medicare	-	95	1,220	**1,263**	43
861024 - Co Cont Retire Incr	-	238	4,490	**6,446**	1,956
861030 - Co Cont Health Ins	-	1,048	6,290	**8,184**	1,894
Total Salaries & Employee Benefits	**-**	**11,725**	**128,800**	**134,556**	**5,756**
Services & Supplies					
862060 - Communications	-	390	350	**500**	150
862101 - Insurance - General	-	-	425	**358**	(67)
862170 - Office Expense	257	1,060	2,000	**2,000**	-
862187 - Education & Training	-	-	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	31,132	20,542	50,000	**610,000**	560,000
862190 - Publ/Legal Notice	-	600	500	**500**	-
862194 - A-87 Costs	-	-	-	**20,000**	20,000
862230 - Info Tech Equip	-	1,214	1,500	**3,337**	1,837
862239 - Spec Dept Expense	-	3,517	100,000	**388,549**	288,549
862250 - Trans/Travel	-	-	500	**500**	-
862253 - Travel Out of County	-	-	1,500	**1,000**	(500)
862260 - Utilities	-	1,382	-	**-**	-
Total Services & Supplies	**31,389**	**28,705**	**157,775**	**1,027,744**	**869,969**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	540,627	2,706,600	**3,018,225**	311,625
Total Expend Transfer & Reimb	**-**	**540,627**	**2,706,600**	**3,018,225**	**311,625**
Total Net Appropriations	**31,389**	**581,056**	**2,993,175**	**4,180,525**	**1,187,350**
Total Fund Balance Contribution	**(8,593,454)**	**(8,299,047)**	**(5,706,825)**	**(5,519,475)**	**187,350**

BU 0445 - Office of Justice Programs - Stepping Up Grant

Grant Overview

The Bureau of Justice Assistance (BJA), Justice and Mental Health Collaboration Program (JMHCP) grant supports cross-system collaboration to improve responses and outcomes for individuals with mental illnesses or co-occurring mental illness and substance abuse who come into contact with the justice system.
JMHCP grant goal is to create a collaborative County approach to reducing the prevalence of individuals with mental illnesses and co-occurring disorders in the jail.
Project planning activities include:

- Establishing a team to engage in the planning process;
- Establishing baselines for key outcome measures;
- Establishing a data collection system;
- Conducting a comprehensive process analysis and inventory of services;
- Creation of a planning and implementation guide to be utilized across systems for diverting those with a mental illnesses and

GRANT INFORMATION

- Grant Inception Date: October 1, 2019
- Current Grant Period: October 1, 2020 - September 30, 2021
- Source of Funds: Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
- Continuity of Grant: 24 months ending 2021
- Grant Restrictions and Provisions: This grant does allow for indirect costs

GRANT BUDGET

Revenue	
Grant	$ 167,777
Other Charges	37,500
Total	$ 205,277
Expenditures	
Services & Supplies	$ 101,512
Professional & Specialty Services	98,571
Supplies, Other	1,714
Information, Technology, Equipment	3,480
Total	$ 205,277

County Match Required: No

Independent Audit Required: No

This grant is inculded in Budget Unit 4050's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Department Analyst	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

JENINE MILLER, Behavioral Health Director

BU 0445 - Office of Justice Programs-Stepping Up-Grant

BUDGET UNIT DETAIL Schedule 9 Function: Health & Sanitation Activity: Mental Health

Fund: 4450 DOJ JMHCP **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825670 - Federal Other	-	-	167,777	**41,944**	167,777
826390 - Other Charges	-	-	37,500	**9,375**	37,500
Total Revenues	**-**	**-**	**205,277**	**51,319**	**205,277**
Services & Supplies					
862170 - Office Expense	-	-	600	**150**	600
862189 - Prof/Spec Svcs - Other	-	-	98,571	**24,642**	98,571
862230 - Info Tech Equip.	-	-	3,480	**870**	3,480
862239 - Spec Dept Expense	-	-	101,512	**25,378**	101,512
862250 - Transportation & Travel	-	-	1,114	**279**	1,114
Total Services & Supplies	**-**	**-**	**205,277**	**51,319**	**205,277**
Total Net Appropriations	**-**	**-**	**205,277**	**51,319**	**205,277**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

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HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 5010 - Social Services: Employment and Family Services

Budget Unit Overview

Social Services Budget Unit 5010 is comprised of the key service areas of Employment and Family Assistance Services (EFAS), Family and Children's Services and Adult and Aging Services.

Budget Unit 5010-Employment and Family Assistance (EFAS) administers State and Federal mandated public assistance programs that address the County's health and welfare needs. Specific eligibility requirements include but are not limited to an applicant's citizenship status, age, income, and resources. The California Work Opportunity and Responsibility to Kids (CalWORKs) program provides services and cash aid to eligible families with children in the home, while CalWORKs Job Services arranges employment training and addresses barriers for families on the path to self-sufficiency. CalFresh is a supplemental program to increase access to healthy food options, and Medi-Cal / County Medical Services Program (CMSP) provides health insurance to families and individuals. EFAS includes staff from the Advocacy and Collaboration Team (ACT) who serve as outreach coordinators and work collaboratively with community partners to ensure that Mendocino County residents are able to access health insurance coverage as well as help in the application process for CalFresh.

PROGRAM OVERVIEW

- Advocacy and Collaboration Team-Outreach
- CalFresh
- CalWORKs
- CalWORKs Job Services:
    - CalWORKs Housing Support
    - Expanded Subsidized Employment
    - Family Stabilization
- County Medical Services Program (CMSP)
- Medi-Cal

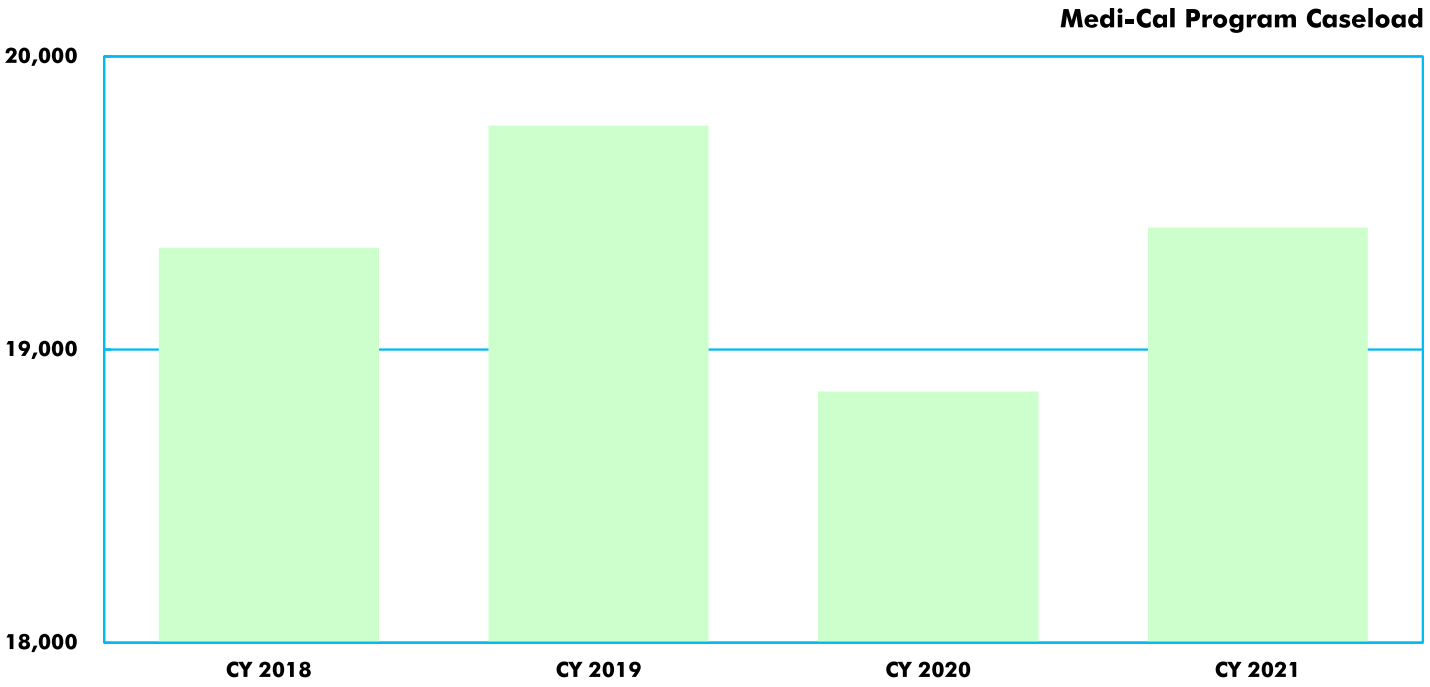
GOALS FOR FY 2021-22

- Transition to the single California Statewide Automated Welfare System (CalSAWS) for Eligibility and Job Services case management and benefit issuance.
- Reduce staff vacancy rate to within 10% for the Employment and Family Assistance Services Division.
- Increase Average Expedited CalFresh Application Timeliness to 95%.
- Reduce Medi_Cal renewal backlog by 75% within 6 months of Public Health Emergency being lifted.
- Leverage technology and innovation to continue supporting staff teleworking an increased efficiency

ACCOMPLISHMENTS IN FY 2020-21

- Increased the CalFresh caseload by 6.4% over the previous year.
- Issued approximately $10 million in additional CalFresh benefits through Emergency Allotments for Mendocino County residents.
- Transitioned 50% of staff to remote working capabilities in response to the Public Health Emergency.
- Implemented electronic processes for document submission to maintain program access during office closures.
- Trained 10 staff in Job Services programs in order to support participants in gaining self-sufficiency.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for EFAS.

Acct. 3135 Transportation and supportive services for CalWORKs clients.

Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.

CHANGES IN BUDGET FROM PRIOR YEAR

Programmatic changes have resulted in increased funding to some programs. Increased allocation utilization for public assistance administration has also resulted in increased reimbursement for costs.

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 5010 - Social Services: Family and Children's Services

Budget Unit Overview

Family and Children's Services provides protective servies to ensure the safety of children from abuse and neglect. These services include investigation of child abuse and neglect allegations as well as assistance to families to remain together or to reunify. In Addition the program includes services to children in foster care, group home care, and guardianship care. We have implemented Family Urgent Response System, a mobile response and stabilization team to support current and former foster youth with added supports when they need them. Additional supports in the upcoming year will include expansion of the Transitional Housing Plus to support foster youth 18-24 with independent living skills and maintaining their independence.

PROGRAM OVERVIEW

- Child Abuse Hotline
- Emergency Response
- Family Dependency Drug Court
- Family Maintenance
- Family Reunification
- Foster Care Eligibility Administration
- Independent Living Skills
- Interstate Compact on the Placement of Children Administration
- Permanency Placement
- Probate Guardianships for Non-relatives
- Quality Assurance / Case Reviews
- Resource Family Approval
- Step-Parent Adoptions
- Supportive Transition
- Ukiah and Willits Family Resource Centers
- Wraparound Services

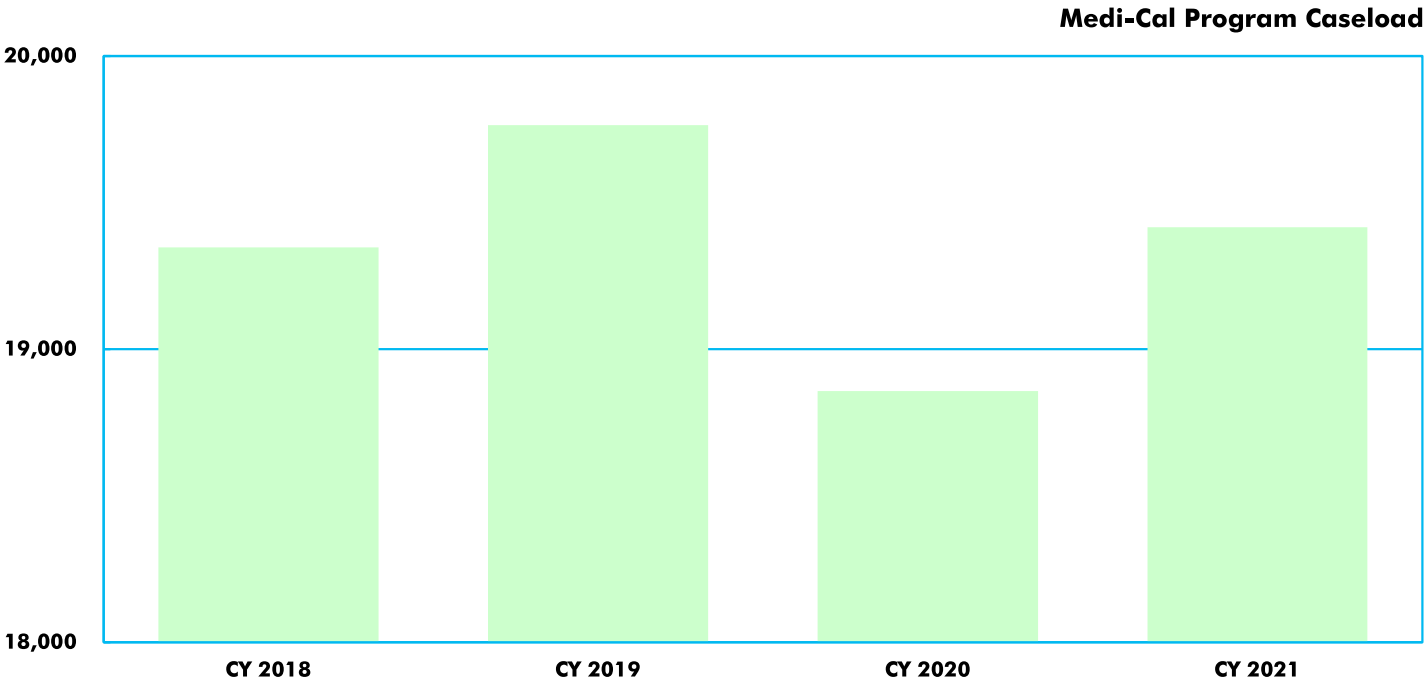
GOALS FOR FY 2021-22

- Implement a new 5-year System Improvement Plan focusing on reducing rates of recurrence of maltreatment to meet federal standards.
- Increase staffing to exceed State Standard of a 90% timely response rate to reports of child abuse/neglect.
- Increase staffing to close investigation referrals within 30 days of initial contact.

ACCOMPLISHMENTS IN FY 2020-21

- Although goals noted in the budget narrative for FY 2020-21 were not achieved, accomplishments occurred in other areas including:
- Leading as the first County in the State to virtually conduct the Peer Review, Stakeholder Convenings and Focus Group components of the federal and state required 5-year County Self -Assessment process.
- Increased stability for foster youth through reduced placement changes, exceeding the federal standard of 4.12 per 1,000 days as the average for Mendocino County is now 3.85 per 1,000 days.
- Increased rates of youth exiting foster care to reunification with a parent or to other permanency options including legal guardianship or adoption and met or nearly met the federal standards in 3 permanency measures in 3 of the 4 quarters in 2020.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.

Acct. 3126 Services provided to teen parents to help them finish school.

Acct. 3133 Emergency shelter for high needs children.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide improved services to the community in adherence with mandated services.

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 5010 - Social Services: Adult and Aging Services

Budget Unit Overview

Adult and Aging Services plans, delivers, coordinates and administers a range of state, federal and local programs in effort to address the County's health and welfare needs for adults and their families. Programs within Adult and Aging Services include Adult Protective Services, Veterans' Services, and Public Administrator/Public Guardian/Public Conservator.

APS helps elders (65 years and older) and dependent adults (18-64 who are disabled) when these adults are victims of abuse, neglect, or exploitation. APS investigates allegations of abuse and neglect, including self-neglect, and provides information and referral, assessment, and short-term case management. These services are available to any elder or dependent adult regardless of income.

Veterans' Services provides intensive case management to eligible veterans pursuing benefit they are entitled to receive from the U. S. Department of Veterans Affairs (VA).

Public Administrator/Public Guardian/Public Conservator initiates the Court process to invoke and renew conservatorships, handles the affairs of individuals who die without family to administer their estates, and provides case management for conserved persons with mental health disabilities, dementia, or severe frailty.

Adult and Aging Services provides vital services for older adults and disabled persons in coordination with other budgeted adult service programs, such as In-Home Supportive Services and General Assistance.

PROGRAM OVERVIEW

- Adult Protective Services (APS)
- Veterans Services
- Public Administrator / Public Guardian / Public Conservator. (PAPGPC)
- Home-Housing Options for Mendocino/Continuum of Care (HOMe)
- In Home Supportive Services-BU 5170
- Quality Assurance/Public Authority-BU 5170
- General Assistance / General Relief / Long Term Med-Cal Care-BU 5190

ACCOMPLISHMENTS IN FY 2020-21

- APS assisted 9 individuals with finding permanent housing and prevented 2 individuals from being evicted via the HOME SAFE program.
- Veteran Service's staff transitioned to the Veterans Administration's (VA) centralized mail portal which expedites processing of veterans benefits and creates a paperless system.

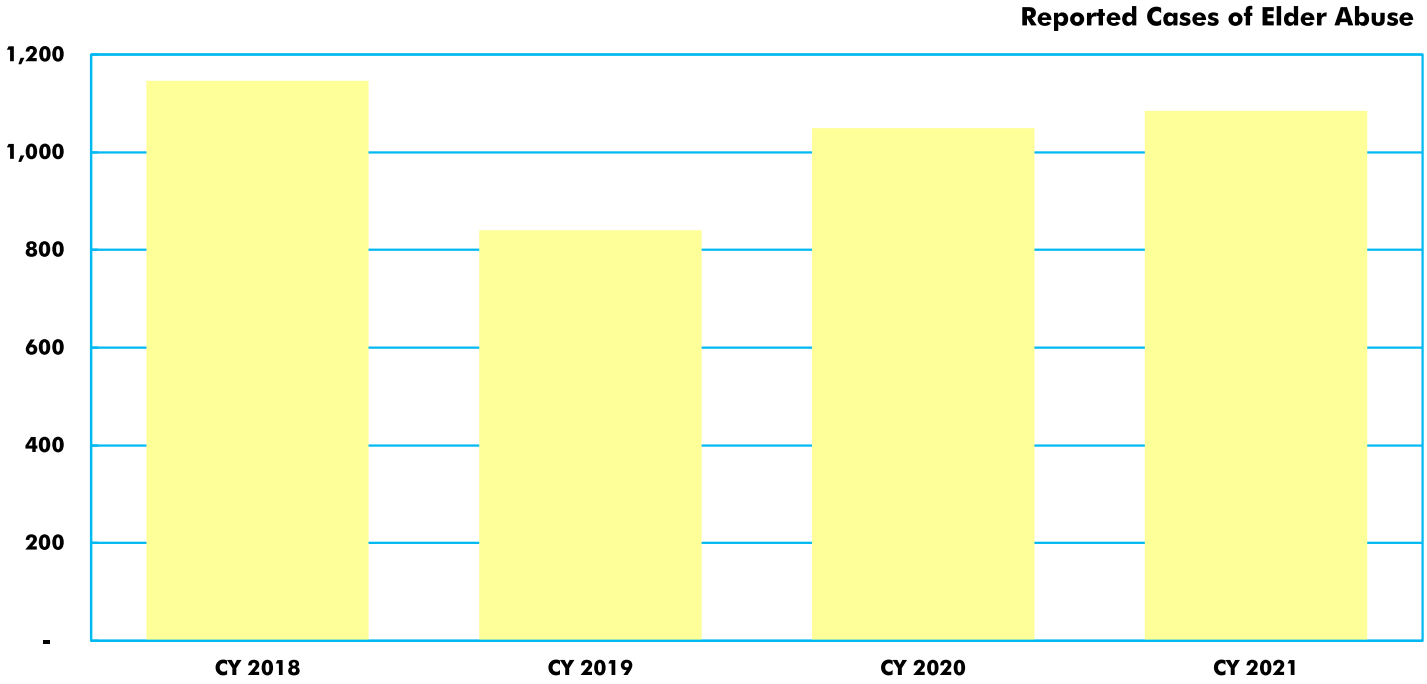
ACCOMPLISHMENTS IN FY 2020-21(cont.)

- PAPGPC closed 56 PA cases generating a revenue of $9,119.00
- The HOMe Team implemented a strategic plan to address homelessness in Mendocino County, which has been endorsed by all jurisdictions and increased the Homeless Management Information System's (HMIS) representation of local housing projects by 22% and increased HMIS users by 55%

GOALS FOR FY 2021-22

- APS will work to preserve or procure long-term housing for 15 clients via the Home Safe program
- Veteran Services will expand their use of remote services by employing the VA's centralized mail portal, finger ink system which will allow veterans to digitally sign documents remotely, reducing the need for in-person visits and further expediting the claims process
- PAPGPC will transfer the PC program to the Behavioral Health and Recovery Services (BHRS) division which will consolidate case management, placement, fiscal, and legal services to a single division enhancing program integrity for 65 conservatees
- The HOMe Team will expand HMIS training to include all programs working with homeless/housing and work related services such as; Cal Works, Homeless and Disability Advocacy Program (HDAP) and Home Safe. This will provide housing case managers and administrators with additional options to address and combat homelessness

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3115 Senior Center contracted services for outreach, transportation, and services provided to keep senior citizens safely in their homes.

Acct. 3140 Services provided to assist In-Home Supportive Services clients.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide increased services to the community in adherence with mandated services.

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 5010 - Social Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Administration

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823300 - Forfeiture & Penalty	-	-	7,000	**7,000**	
824200 - Rent/Concession	97,783	50,141	-	**-**	
825150 - Motor Vehicle in Lieu	779,077	909,337	920,048	**909,327**	(10,721)
825210 - State Welfare Admin	5,405,553	6,590,948	6,689,622	**8,644,235**	1,954,613
825341 - Realignment Hlth Svcs	7,002,202	7,629,028	6,992,106	**6,724,113**	(267,993)
825343 - Realignment Pub Assist	4,747,648	4,757,665	5,656,627	**2,994,113**	(2,662,514)
825470 - State Aid Veterans	28,703	57,684	108,000	**108,000**	-
825490 - State Other	41,514	140,678	-	**-**	-
825510 - Federal Welfare Admin	12,740,919	14,913,189	19,511,397	**21,351,295**	1,839,898
825520 - Health Related Funds	10,123,221	9,473,092	13,936,712	**15,600,218**	1,663,506
826230 - Estate Fee - Pub Admin	37,477	(6,001)	60,000	**60,000**	-
826380 - Collection Fee	36,528	48,387	55,000	**55,000**	-
826390 - Other Charges	171,511	72,987	60,000	**60,000**	-
826391 - Conservator Svc Fee	13,943	41,006	72,000	**72,000**	-
827700 - Other	5,264	5,767	-	**-**	-
827802 - Oper Transfer In	-	-	-	**-**	-
Total Revenues	**41,231,344**	**44,683,909**	**54,068,512**	**56,585,301**	**2,516,789**
Salaries & Employee Benefits					
861011 - Regular Employees	16,963,883	17,507,738	21,321,416	**22,940,768**	1,619,352
861012 - Extra Help	157,402	218,818	160,000	**160,000**	-
861013 - Overtime Reg Emp	1,126,947	1,249,003	850,000	**850,000**	-
861021 - Co Cont Retirement	5,110,388	5,524,068	6,998,793	**8,197,463**	1,198,670
861022 - Co Cont OASDI	1,079,223	1,109,849	1,292,312	**1,364,217**	71,905
861023 - Co Cont Medicare	254,727	262,893	303,269	**319,549**	16,280
861024 - Co Cont Retire Incr	1,542,135	1,416,878	1,474,650	**1,330,459**	(144,191)
861030 - Co Cont Health Ins	2,019,626	2,617,432	2,949,239	**3,100,639**	151,400
861031 - Co Cont Unemp Ins	53,018	61,144	62,341	**59,213**	(3,128)
861035 - Co Cont Workers Comp	1,122,686	1,069,289	1,085,158	**1,040,008**	(45,150)
Total Salaries & Employee Benefits	**29,430,036**	**31,037,111**	**36,497,178**	**39,362,316**	**2,865,138**
Services & Supplies					
862060 - Communications	214,040	307,386	323,000	**365,800**	42,800
862062 - Comm Microwave	-	-	-	**34,185**	34,185
862090 - Household Expense	465,007	476,355	610,500	**673,500**	63,000
862101 - Insurance - General	263,268	315,959	471,418	**445,193**	(26,225)
862109 - Insurance - Other	-	8,306	-	**-**	-
862110 - Jury/Witness Expense	-	(40)	1,000	**1,000**	-
862120 - Maint - Equip	68,441	50,298	106,000	**106,000**	-
862130 - Maint Strc/Impr/Grnds	86,136	68,377	197,400	**197,400**	-
862150 - Memberships	38,831	40,196	70,000	**70,000**	-
862170 - Office Expense	362,087	384,450	465,000	**520,000**	55,000
862171 - Paper Supplies	23,178	30,430	40,000	**50,000**	10,000
862172 - Office Exp - FedEx/UPS	13,137	13,703	18,000	**20,000**	2,000
862181 - Auditing/Fiscal Svc	16,335	16,515	20,000	**20,000**	-

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Assistance Activity: Administration

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862182 - Data Processing Svcs	423,559	456,159	591,621	**525,161**	(66,460)
862183 - Legal Fees	1,259	525	5,000	**5,000**	-
862185 - Medical/Dental Svcs	11,923	6,694	15,500	**15,500**	-
862187 - Education & Training	129,440	20,792	135,125	**135,125**	-
862188 - Printing	41,651	169,378	180,000	**180,000**	-
862189 - Prof/Spec Svcs - Other	127,713	162,618	185,693	**185,693**	-
862190 - Publ/Legal Notice	14,934	21,429	41,000	**41,000**	-
862194 A-87 Costs	1,000,000	1,000,000	1,000,000	**1,500,000**	500,000
862200 - Rent/Lease - Equip	4,121	4,637	6,000	**10,000**	4,000
862210 - Rent/Lease - Bldg Grnds	272,871	198,124	347,728	**350,000**	2,272
862230 - Info Tech Equip	210,213	109,330	463,800	**1,021,181**	557,381
862239 - Spec Dept Expense	2,445,455	2,442,132	3,604,278	**2,892,023**	(712,255)
862250 - Trans/Travel	247,753	224,271	300,000	**300,000**	-
862253 - Travel Out of County	246,866	241,034	400,000	**400,000**	-
862260 - Utilities	238,524	245,498	314,000	**314,000**	-
Total Services & Supplies	**6,966,742**	**7,014,557**	**9,912,063**	**10,377,761**	**465,698**
Other Charges					
863112 - Pmt to Private Inst	48,383	7,431	1,893,507	**1,175,507**	(718,000)
863115 - Svc Connected Exp	220,835	276,250	372,855	**398,600**	25,745
863116 - Child Care Svcs - MOE	226,415	225,215	405,327	**405,327**	-
863118 - Family Svcs	2,951,873	3,269,639	4,578,448	**4,848,179**	269,731
863121 - Independent Living	87,864	30,749	65,000	**65,000**	-
863126 - Cal-Learn Prog Svcs	1,620	1,033	10,000	**10,000**	-
863131 - Family Preservation	175,442	180,612	260,433	**260,433**	-
863132 - Family Track	1,262,922	1,201,883	1,004,000	**750,000**	(254,000)
863133 - Office of Educ Contract	587,880	641,753	843,399	**482,800**	(360,599)
863135 - Job Alliance Prog Svc	461,412	674,082	894,850	**781,680**	(113,170)
863138 - Welfare to Work 15%	562,326	444,584	699,080	**710,303**	11,223
863140 - IHSS - PA	2,261	13,518	59,000	**59,000**	-
Total Other Charges	**6,589,233**	**6,966,750**	**11,085,899**	**9,946,829**	**(1,139,070)**
Fixed Assets					
864360 - Structure/Improvement	-	-	-	**-**	-
864370 - Equipment	-	144,599	-	**85,164**	85,164
Total Fixed Assets	**-**	**144,599**	**-**	**85,164**	**85,164**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(1,769,235)	(1,166,753)	(3,785,875)	**(3,081,800)**	704,075
865802 - Oper Transfer Out	831,676	1,107,918	1,361,708	**874,575**	(487,133)
Total Expend Transfer & Reimb	**(937,559)**	**(58,835)**	**(2,424,167)**	**(2,207,225)**	**216,942**
Total Net Appropriations	**42,048,452**	**45,104,182**	**55,070,973**	**57,564,845**	**2,493,872**
Total Net County Cost	**817,108**	**420,273**	**1,002,461**	**979,544**	**(22,917)**

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 0433 - Homeless Services Continuum of Care Grant

GRANT OVERVIEW (Administered by BU 5010)

The purpose of this funding is to support the collaborative activities of the Mendocino County Homeless Services Continuum of Care (MCHSCoC). Activities include monitoring MCHSCoC Projects, facilitation of the annual Point in Time (PIT) Count, outreach efforts and collaboration with community partners, and the establishment and operation of the Homeless Management Information System (HMIS).

GRANT INFORMATION

- Grant Inception Date: September 1, 1995
- Current Grant Period: September 1, 2019 - August 31, 2020
- Source of Funds: U.S. Department of Housing and Urban Development (HUD)
- Continuity of Grant: One Year
- Grant Restrictions and Provisions:
  - Must monitor and report the progress of the project(s) to the Continuum of Care and HUD
  - Must ensure, to maximum extent practicable, that individuals and families experiencing homelessness are involved in the Mendocino County Homeless Services Continuum of Care.
  - Must monitor sub-recipient match and report on match to HUD.

GRANT BUDGET

Revenue	
Grant	$ 924,734
Total	$ 924,734

Expenditures	
Services & Supplies	$ 860,003
Administrative Costs	64,731
Total	$ 924,734

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4330 Supportive Housing Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	64,738	74,496	45,754	**140,754**	(3,742)
Total Revenues	**64,738**	**74,496**	**45,754**	**140,754**	**(3,742)**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	18,913	68,752	45,754	**90,754**	(3,742)
862230 - Info tech Euip	-	-	-	**50,000**	
Total Services & Supplies	**18,913**	**68,752**	**45,754**	**140,754**	**(3,742)**
Total Net Appropriations	**18,913**	**68,752**	**45,754**	**140,754**	**(3,742)**
Total Fund Balance Contribution	**(45,825)**	**(5,744)**	**-**	**-**	**-**

BU 0446 - Homeless Emergency Aid Program
Grant

Grant Overview

The purpose of this funding is to provide direct assistance to cities and counties to address the homelessness crisis throughout California. Funded projects include two capital development funds for two new permanent supportive housing projects, assist three nonprofit homeless service organizations to make capital development improvements at their homeless shelters, and to provide meals to school aged children and their families experiencing homelessness.

GRANT INFORMATION

- Grant Inception Date: March 1, 2019
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Homeless Coordinating and Financing
- Continuity of Grant: Funds must be spent by June 30, 2021
- Grant Restrictions and Provisions: All grant funds must be expended on projects and services that benefit the homeless. All grant funds must be expended by June 30, 2021.

GRANT BUDGET

Revenue	
Grant	$ 4,237,417
Total	$ 4,237,417
Expenditures	
Services & Supplies	$ 4,225,112
Administrative Cost	12,305
Total	$ 4,237,417

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4460 Emergency Aid Solutions Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	4,921,968	-	7,902,380	**7,114,739**	1,781,434
827820 - Grant Interest	23,738	70,076	-	**100,000**	1,781,434
Total Revenues	**4,945,706**	**70,076**	**7,902,380**	**7,214,739**	**6,120,946**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	9,160	208,106	**187,930**	124,700
862239 - Spec Dept. Expense	287	-	-	**-**	-
Total Services & Supplies	**287**	**9,160**	**208,106**	**187,930**	**124,700**
Other Changes					
863112 - Payments to Private Inst	231,732	1,130,841	7,694,274	**6,827,297**	1,656,734
Total Other Changes	231,732	1,130,841	7,694,274	**6,827,297**	1,656,734
Total Net Appropriations	**232,018**	**1,140,001**	**7,902,380**	**7,015,227**	**1,781,434**
Total Fund Balance Contribution	**(4,713,687)**	**1,069,924**	**-**	**(199,512)**	**-**

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 0446 - California Emergency Solutions & Housing Program Rounds 1 & 2

Grant Overview

The purpose of this funding is to provide funds for a variety of activities to assist persons experiencing or at risk of homelessness. Activities include housing relocation and stabilization services (including rental assistance), operating subsidies for permanent housing, flexible housing subsidy funds, operating support for emergency housing interventions, and systems support for homelessness services and housing delivery systems, and to update the local Coordinated Entry System (CES).

GRANT INFORMATION

- Grant Inception Date: August 28, 2019
- Current Grant Period: July 1, 2020 - June 30, 2021
- Source of Funds: California Department of Housing and Community Development
- Continuity of Grant: Funds must be spent by Augsut 27, 2024
- Grant Restrictions and Provisions: All grant funds must be expended on projects and services that benefit the homeless. All grant funds must be spent by August 27, 2024.

GRANT BUDGET

Revenue	
Grant	$ 882,395
Total	$ 882,395
Expenditures	
Services & Supplies	$ 836,024
Administrative Cost	46,371
Total	$ 882,395

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4460's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BU 5130 - CalWORKs/Foster Care/Adoptions

Budget Unit Overview

CalWORKs, Foster Care, and Adoption services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families. CalWORKs is a public assistance program that provides cash aid and services to eligible families with children in the home. Specific eligibility requirements include, but are not limited to, an applicant's citizenship status, age, income, and resources. Families that apply and qualify for ongoing assistance receive money each month to help pay for housing, utilities, food, and other necessary expenses.

Foster care and adoption payment programs provide direct payments to foster care providers and adoptive parents to assist with the care of children placed in their homes. Foster care payments are made to licensed foster families, relative caregivers, non-relative extended family members, or residential facilities where a child has been placed by Family and Children's Services or by Juvenile Probation under a Juvenile Court order. Aid to adoptive parents are payments made to families who have adopted children through the foster care system.

PROGRAM OVERVIEW

- Adoptions
- Approve Relative Caregivers
- CalWORKs
- Foster Care
- KinGAP

ACCOMPLISHMENTS IN FY 2020-21

- Provided CalWORKs training to 14 eligibility staff to increase program timeliness and benefit accuracy.
- Increase parent engagement reducing the Welfare-to-Work sanction rate by 14.5%, thereby increasing CalWORKs grant amounts for households.
- Fully staff the Foster Care Eligibility Unit in effort to increase supports to foster youth and caregivers.
- Reduced the number of foster youth residing in residential treatment programs by increasing supports in home-based settings. Resulting in a 20% decrease in residential placements and less restrictive settings for foster youth.

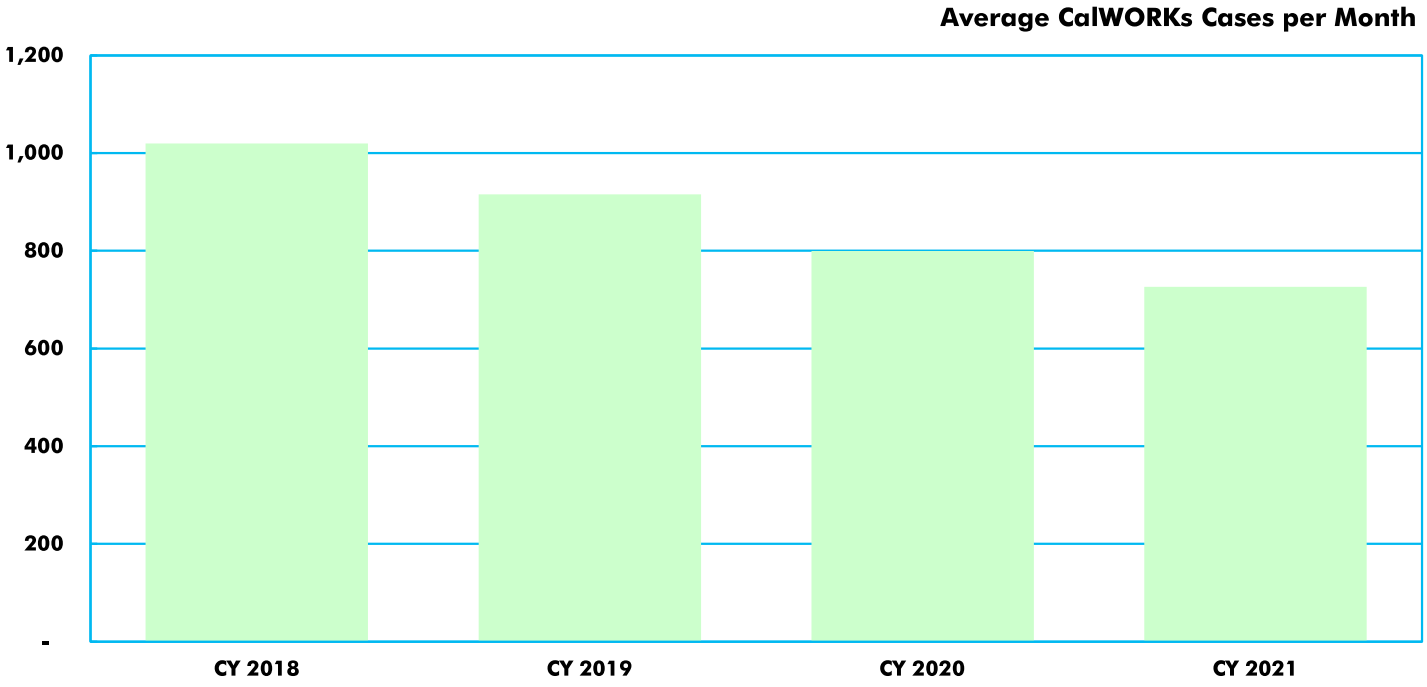
GOALS FOR FY 2021-22

- Leveraging remote learning opportunities for CalWORKs Job Services participants to further reduce sanction rates.
- Increase CalWORKs outreach activities to encourage program participation and reduce child poverty within Mendocino County.
- Decrease processing time for foster care cases to ensure resource parents and placement facilities receive timely payments to support the care of foster youth.

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director
BU 5130 - CalWORKs/Foster Care/Adoptions

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Realignment Health Services 2011 Realignment

Acct. 5343 Realignment Public Assistant 1991 Realignment

Other Charges

Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.

Acct. 3115 Reimburses Budget Unit 5010-*Social Services* for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.

Acct. 3122 Entitlement payments to adoptive parents.

Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies, and group homes.

CHANGES IN BUDGET FROM PRIOR YEAR

Programmatic changes have resulted in increased funding to some programs. Increased allocation utilization for public assistance administration has also resulted in increased reimbursement for costs.

BEKKIE EMERY, Social Services Director
BU 5130 - CalWORKs/Foster Care/Adoptions

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Administration

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825241 - State AFDC	5,309,125	4,093,914	4,486,586	**5,023,443**	536,857
825341 - State Realignment Hlth Svcs	5,386,835	4,805,963	5,738,014	**5,710,877**	(27,137)
825343 - Realignment Pub Assist	3,166,035	2,814,928	4,250,298	**4,615,470**	365,172
825541 - Federal AFDC	7,582,416	9,268,391	9,620,596	**10,688,385**	1,067,789
Total Revenues	**21,444,412**	**20,983,196**	**24,095,494**	**26,038,175**	**1,942,681**
Other Charges					
863111 - Pub Assistance Pmt	5,377,222	5,977,642	6,955,140	**7,716,901**	761,761
863115 - Svc Connected Exp	241,680	131,681	-	**-**	-
863122 - Aid Adopted Children	5,986,680	7,137,993	6,501,480	**7,089,960**	588,480
863127 - Foster Care Payment	11,598,923	9,477,166	12,380,160	**12,972,600**	592,440
Total Other Charges	**23,204,505**	**22,724,482**	**25,836,780**	**27,779,461**	**1,942,681**
Total Net Appropriations	**23,204,505**	**22,724,482**	**25,836,780**	**27,779,461**	**1,942,681**
Total Net County Cost	**1,760,093**	**1,741,286**	**1,741,286**	**1,741,286**	**-**

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

BU 5170 - In-Home Supportive Services

Budget Unit Overview

In-Home Supportive Services (IHSS) administers public assistance programs to assist aged or disabled individuals to remain in their homes; disabled children with extraordinary need may also be eligible for IHSS. The IHSS program is comprised of four parts, determining eligibility and required levels of care, the Public Authority, Quality Assurance and Program Integrity. The Public Authority works to provide orientations and caregiver referrals as well as ensuring all required background clearances and processes are followed. The Public Authority also maintains a registry to refer IHSS care providers seeking work to IHSS recipients in need of assistance. The Quality Assurance team assists and supports the IHSS staff to authorize and provide IHSS services in a uniform, effective, and accurate manner for the benefit of program recipient. The final component of the IHSS program is Program Integrity, this unit manages all IHSS fraud complaints received against providers and/or recipients. The unit works with the Special Investigation Unit (SIU) to help prevent and investigate fraud, recover overpayments and educate the recipients and providers on how to avoid fraudulent activities. The In-Home Supportive Services programs are administered in compliance with state, federal and local programs that address the County's health and welfare needs for disabled adults and children.

PROGRAM OVERVIEW

- In-Home Supportive Services - BU 5170
- Program Integrity
- Public Authority
- Quality Assurance

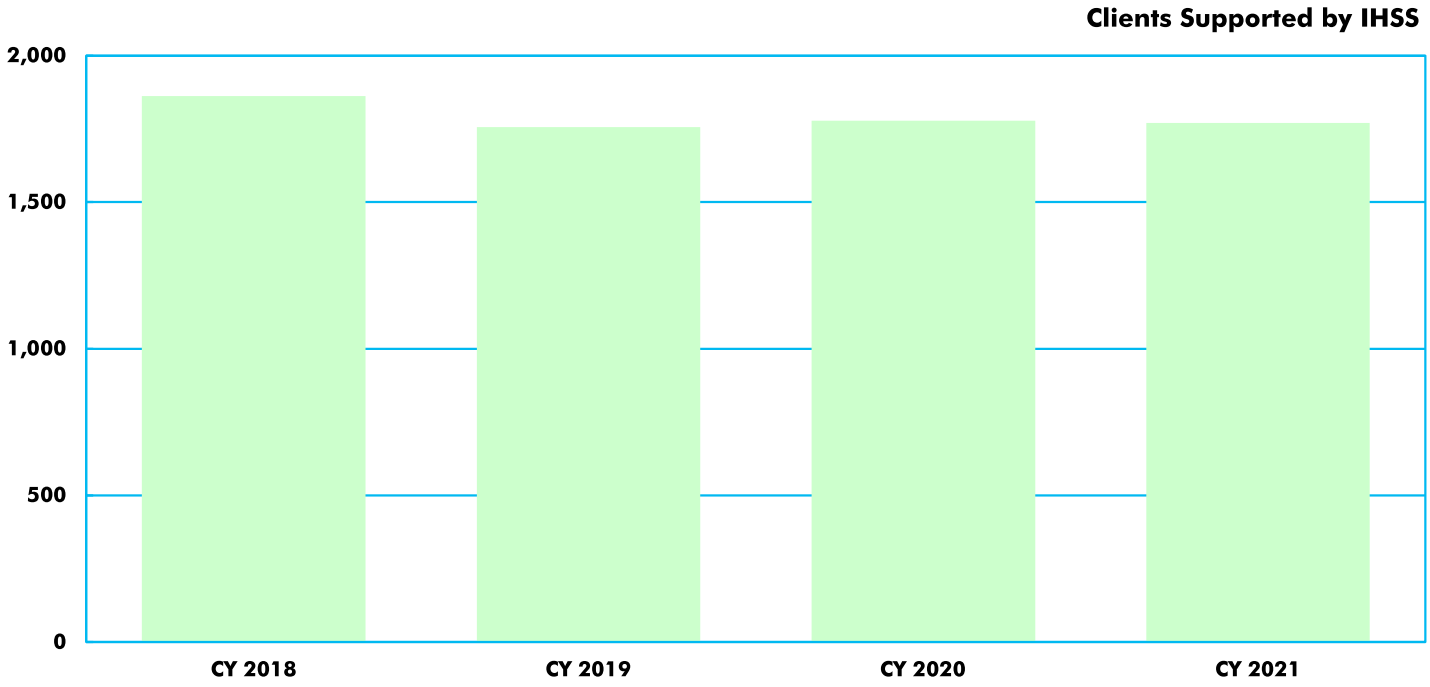
ACCOMPLISHMENTS IN FY 2020-21

- IHSS maintained an average of 62 new recipient applicants monthly and 1749 ongoing cases.
- IHSS successfully maintained a monthly average of a reassessment rate of 96%, exceeding the state monthly average rate of 93% for similar sized counties.
- IHSS staff successfully transitioned 1725 IHSS Recipients and 1511 Providers from the State of California paper payroll system to the electronic payroll system.
- Quality Assurance completed 281 IHSS case reviews and 56 home visit reviews.
- Public Authority successfully facilitated 124 IHSS provider orientations county-wide with 379 potentially new providers attending.

GOALS FOR FY 2021-22

- Public Authority (PA) will develop and implement a systematic county-wide outreach plan to double the number of IHSS registry providers from 33 to 66
- PA leadership will work with the IHSS Advisory Committee to expand committee membership from 4 to 11 members. This will increase IHSS provider feedback and assist with program improvement efforts for IHSS recipients and providers
- The IHSS team will maintain an average monthly reassessment rate of 95% or higher
- The IHSS Quality Assurance (QA) team will provide monthly trainings to IHSS social workers based on information learned through QA reviews and State published changes to the IHSS program. This will ensure social workers remain current on state procedures, enhancing work performance and customer service

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5210 State revenue provided for state mandated program.

Acct. 5343 State Sales Tax revenue distributed for state mandated programs.

Acct. 5510 Federal revenue provided for federally mandated entitlement program.

Other Charges

Acct. 3139 State mandated Maintenance of Effort (MOE).

CHANGES IN BUDGET FROM PRIOR YEAR

The In-Home Supportive Services budget changed because of a rebenched Maintenance of Effort from the State of California.

HEALTH AND HUMAN SERVICE AGENCY

BEKKIE EMERY, Social Services Director

BU 5170 - In-Home Supportive Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Aid Programs

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825210 - State Welfare Admin	44,529	141,221	698,726	**701,726**	3,000
825343 - Realignment Pub Assist	2,965,262	3,536,822	3,084,941	**3,273,883**	188,942
825510 - Federal Welfare Admin	142,874	137,268	182,500	**170,500**	(12,000)
Total Revenues	**3,152,665**	**3,815,311**	**3,966,167**	**4,146,109**	**179,942**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	286,114	280,229	365,000	**330,000**	(35,000)
862239 - Spec Dept Expense			5,000	**5,000**	-
Total Services & Supplies	**286,114**	**280,229**	**370,000**	**335,000**	**(35,000)**
Other Charges					
863139 - In-Home Supp Svcs	4,484,634	5,131,264	5,214,250	**5,945,768**	731,518
Total Other Charges	**4,484,634**	**5,131,264**	**5,214,250**	**5,945,768**	**731,518**
Total Net Appropriations	**4,770,748**	**5,411,493**	**5,584,250**	**6,280,768**	**696,518**
Total Net County Cost	**1,618,083**	**1,596,182**	**1,618,083**	**2,134,659**	**516,576**

BEKKIE EMERY, Social Services Director

BU 5190 - General Assistance

Budget Unit Overview

General Assistance / General Relief (GA) administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long-term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals. The General Assistance/General Relief program is administered in compliance with Welfare and Institutions Code 17000, as well as local guidelines in an effort to address the county's health and welfare needs for qualified individuals..

PROGRAM OVERVIEW

- General Assistance / General Relief
- Housing and Disability Advocacy Program (HDAP)

ACCOMPLISHMENTS IN FY 2020-21

- Assisted 10 permanently disabled consumers through case management and advocacy, to apply and receive permanent disability benefits. This also yielded $24,300.18 in loans, paid back to Mendocino County General Fund.
- Enrolled 21 consumers in HDAP, in effort to achieve permanent housing. 11 received rental assistance and 10 obtained long term, permanent housing.
- Maintained a 94% completion rate of applications and renewals for Long Term Care Medi-Cal, caseload of 1031.

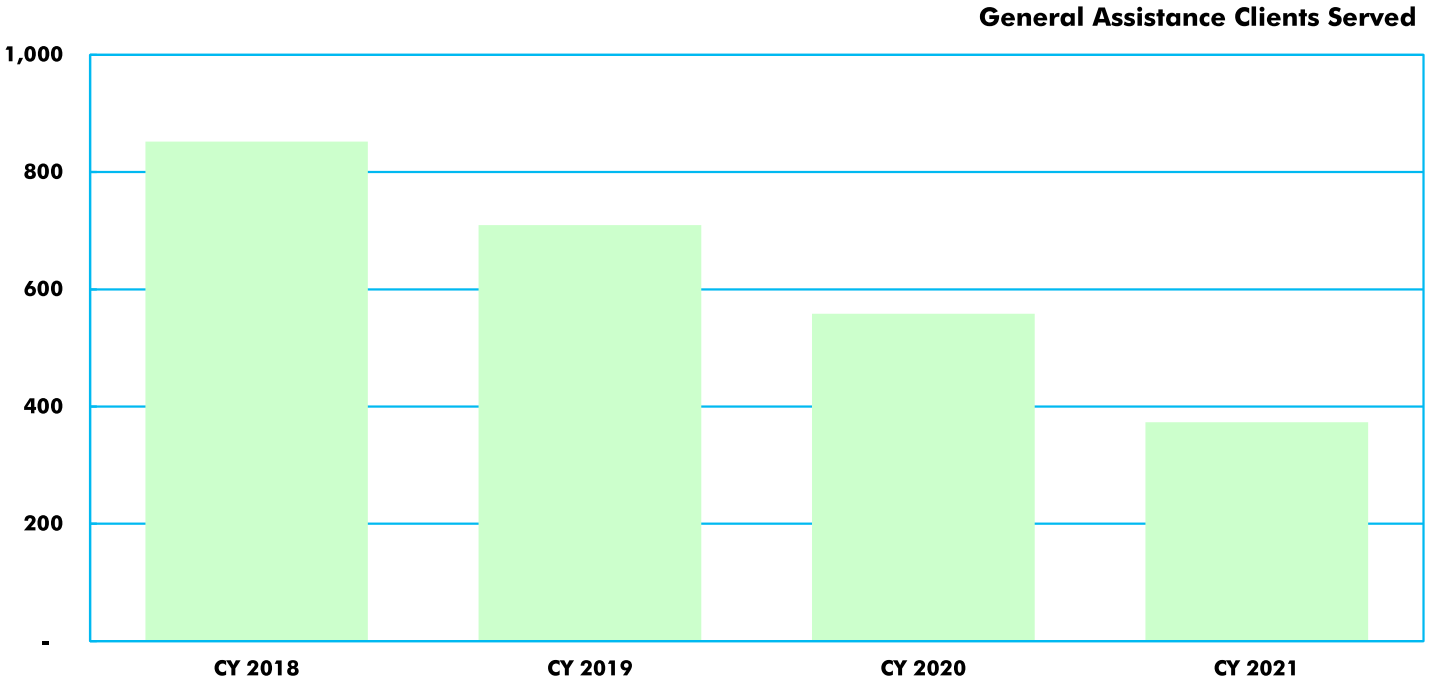
GOALS FOR FY 2021-22

- Streamline process for payment to landlords and property managers working with HDAP.
- Maintain 95% or higher completion rate of applications and renewals for Long Term Care Medi-Cal.
- Develop and facilitate a Multi-Disciplinary Team with community partners serving our HDAP consumers.

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director
BU 5190 - General Assistance

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP [Supplemental Security Income(Federal share)/State Supplementary Payment (State share)] benefits.

Other Charges

Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.

Acct. 3119 Support and care of General Relief clients.

Acct. 3124 SSI/SSP pending support and care.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease projected in refund payments as a direct result of the decrease in caseload.

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance | Activity: General Assistance

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
822600 - Other Permit	1,872	1,940	-	**-**	-
827704 - General Relief Refund	66,946	55,662	58,442	**41,882**	(16,560)
827802 - OPerating transfer In	-	56,658	-	**-**	-
Total Revenues	**68,818**	**114,259**	**58,442**	**41,882**	**(16,560)**
Services & Supplies					
862186 - Indigent Burial	31,437	60,445	50,000	**50,000**	-
862189 - Prof/Spec Svcs - Other	10,062	-	-	**-**	-
862239 - Spec Dept Expense	45	-	-	**-**	-
Total Services & Supplies	**41,544**	**60,445**	**50,000**	**50,000**	**-**
Other Charges					
863112 - Pmt to Private Inst	365,359	443,149	409,092	**409,092**	-
863115 - Service Connected Expense	34,463	-	-	**-**	-
863119 - Supp/Care - Other	43,741	44,292	63,360	**55,080**	(8,280)
863124 - GR-SSI-SSP Applicants	88,669	68,090	63,360	**55,080**	(8,280)
Total Other Charges	**532,231**	**555,531**	**535,812**	**519,252**	**(16,560)**
Total Net Appropriations	**573,775**	**615,976**	**585,812**	**569,252**	**(16,560)**
Total Net County Cost	**504,957**	**501,717**	**527,370**	**527,370**	**-**

HEALTH AND HUMAN SERVICES AGENCY

BEKKIE EMERY, Social Services Director

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HUMAN RESOURCES DEPARTMENT

The mission of the Human Resources Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	235	36	80	-	(80)
Total Operating Transfers In	338,732	357,289	685,833	**465,930**	(219,903)
Total Revenues	**338,967**	**357,325**	**685,913**	**465,930**	**(219,983)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,867,417	1,583,356	1,746,265	**2,756,281**	1,010,016
Total Services & Supplies	679,702	616,551	487,538	**475,988**	(11,550)
Total Operating Expenditures	**2,547,119**	**2,199,907**	**2,233,803**	**3,232,269**	**998,466**
Total Intrafund Transfers	(914,961)	(811,223)	(916,240)	**(938,401)**	(22,161)
Total Operating Transfers Out					-
Total Transfers & Reimb.	**(914,961)**	**(811,223)**	**(916,240)**	**(938,401)**	**(22,161)**
Total Net Appropriations	**1,632,158**	**1,388,684**	**1,317,563**	**2,293,868**	**976,305**
NCC/Use of Fund Balance	**1,293,191**	**1,031,359**	**631,650**	**1,827,938**	**1,196,288**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Human Resources	1,824,320	-	1,824,320
Employee Wellness	465,930	465,930	-
Total: General Fund	**2,290,250**	**465,930**	**1,824,320**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Health Insurance	19,070,090	16,542,000	2,528,090
Retirement Insurance	-	-	-
Total: Other Funds	**19,070,090**	**16,542,000**	**2,258,090**
TOTAL: ALL FUNDS	**21,360,340**	**17,007,930**	**4,352,410**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Human Resources	21	19	19
Employee Wellness	1	1	2
Total: General Fund	**22**	**20**	**21**
OTHER FUNDS Dept. Programs			
Health Benfits	3	4	3
Total: Other Funds	**3**	**4**	**3**
TOTAL: ALL FUNDS	**25**	**24**	**24**

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director

BU 1320 - Human Resources

Department Overview

Human Resources (HR) is the County's centralized personnel department providing guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and twenty-two County departments in Human Resource matters. HR oversees talent management, talent acquisition and employee development, training, administration of the County's Civil Service System, the classification and compensation plan, and a county-wide employee training program. HR maintains official employment records including personnel files, electronic employment and payroll status records, and manages employee leave under the Family Medical Leave Act (FMLA), and the California Family Rights Act (CFRA). HR is responsible for oversight and compliance with Americans with Disabilities Act (ADA), the California Fair Employment and Housing Act (FEHA), and the Equal Opportunity Employment Commission (EEOC).

The Human Resource Director serves as Secretary to the Civil Service Commission, Equal Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors as their representative in Labor Negotiations/Labor Relations.

PROGRAM OVERVIEW

- Employee Wellness - BU 4025
- Health Insurance - BU 0715
- Human Resources - BU 1320

ACCOMPLISHMENTS IN FY 2020-21

1.) Implemented Year 2 of 3-year market adjustments.

2.) During Calendar Year 2020, HR processed 951 Personnel Transactions, including 162 new hires, 222 separations; 560 staffing requisitions; conducted 271recruitments; screened 3,642 employment applications; conducted 195 employment exams; prepared 383 certifications; responded to 46 application/exam appeals; completed 14 classification studies. 2020 Civil Service Commission activities: conducted 8 regular and 1 special meeting.

3.) County-wide Training Program: 29 Workforce Development webinar trainings during FY 2020/21 with an average attendance of 21 attendees per training. Employees participated in these trainings a total of 617 times (seats filled).

4.) Researched, prepared and implemented policies and forms, procedures and information related to COVID-19 and related leaves.

GOALS FOR FY 2021-22

1.) Implement Year 3 of market adjustments to employee compensation.

2.) Successfully negotiate Labor agreements with Bargaining Units due to expire this fiscal year.

3.) Implement county-wide salary recommendations to address compaction and alignment among job classifications.

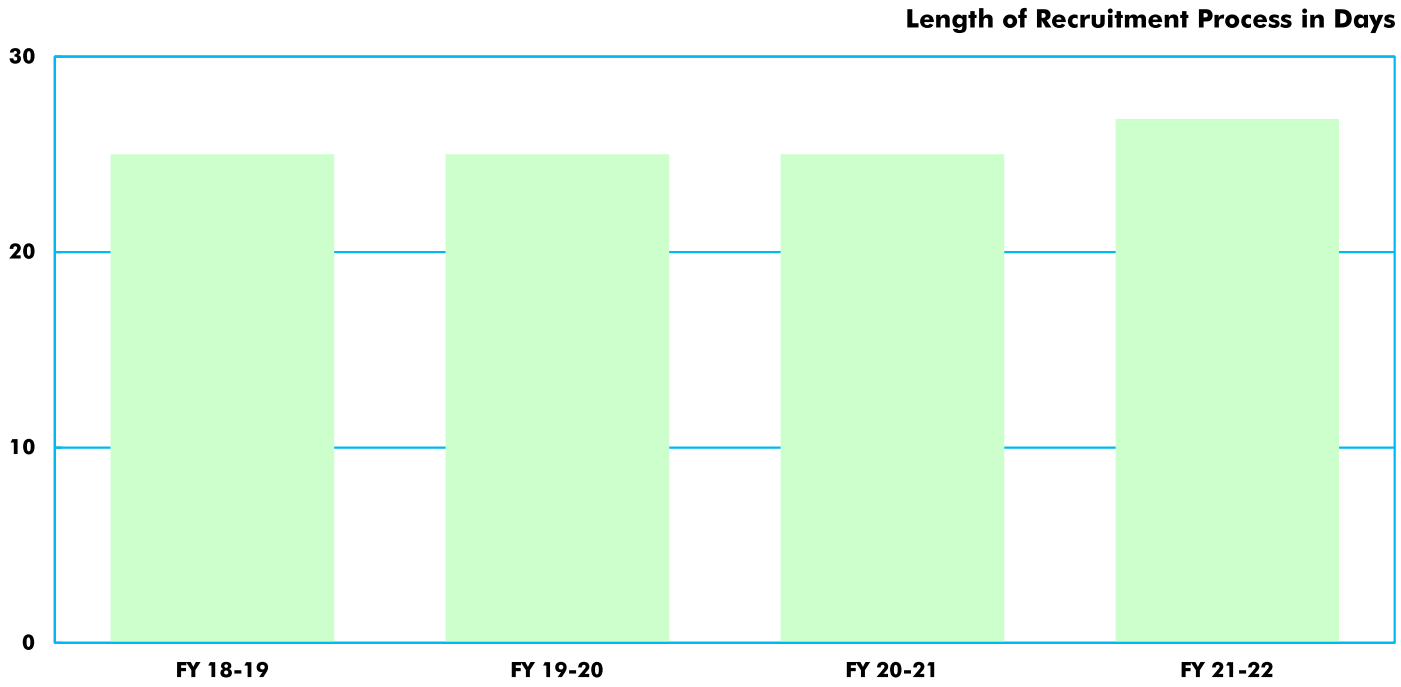
4.) Reduce classification study backlog by at least 50%.

5.) Maintain the 25-day performance measure goal for recruitment.

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director
BU 1320 - Human Resources

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.

Acct. 2189 Labor negotiations, Civil Service Commission, Volunteer program through North Coast Opportunities (NCO), County staff development trainings, leadership and succession planning.

Acct. 2190 Purchase of publications and recruitment advertising.

Acct. 2239 Countywide training workshops/expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCE DEPARTMENT

WILLIAM SCHURTZ, Director

BU 1320 - Human Resources

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
826390 - Other Charges	-	-	-	**-**	-
827600 - Other Sales	235	36	-	**-**	-
Total Revenues	**235**	**36**	**-**	**-**	**-**
Salaries & Employee Benefits					
861011 - Regular Employees	1,061,460	875,460	934,595	**1,839,903**	905,308
861012 - Extra Help	14,152	-	-	**-**	-
861013 - Overtime Reg Emp	1,251	873	-	**-**	-
861021 - Co Cont Retirement	313,965	266,758	301,127	**390,844**	89,717
861022 - Co Cont OASDI	62,622	51,504	55,433	**65,837**	10,404
861023 - Co Cont Medicare	14,949	12,046	12,964	**15,670**	2,706
861024 - Co Cont Retire Incr	93,625	66,731	61,891	**62,387**	496
861030 - Co Cont Health Ins	121,737	127,887	122,809	**124,584**	1,775
861031 - Co Cont Unemp Ins	955	978	819	**2,366**	1,547
861035 - Co Cont Workers Comp	9,348	9,234	9,854	**8,951**	(903)
Total Salaries & Employee Benefits	**1,694,064**	**1,411,471**	**1,499,492**	**2,510,542**	**1,011,050**
Services & Supplies					
862060 - Communications	1,821	1,100	1,000	**2,000**	1,000
862101 - Insurance - General	3,295	3,733	4,510	**5,175**	665
862150 - Memberships	5,973	4,293	3,000	**-**	(3,000)
862170 - Office Expense	43,861	24,508	25,000	**49,923**	24,923
862187 - Education & Training	3,644	581	6,000	**-**	(6,000)
862189 - Prof/Spec Svcs - Other	372,148	330,713	347,150	**150,081**	(197,069)
862190 - Publ/Legal Notice	36,636	33,845	25,000	**25,000**	-
862239 - Spec Dept Expense	36,171	30,237	20,000	**20,000**	-
862250 - Trans/Travel	1,199	765	2,000	**-**	(2,000)
862253 - Travel Out of County	9,575	1,372	3,000	**-**	(3,000)
Total Services & Supplies	**514,323**	**431,147**	**436,660**	**252,179**	**(184,481)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(914,961)	(811,223)	(985,644)	**(938,401)**	47,243
Total Expend Transfer & Reimb	**(914,961)**	**(811,223)**	**(985,644)**	**(938,401)**	**47,243**
Total Net Appropriations	**1,293,426**	**1,031,395**	**950,508**	**1,824,320**	**873,812**
Total Net County Cost	**1,293,426**	**1,031,395**	**950,508**	**1,824,320**	**873,812**

BU 0715 - Health Insurance

Budget Unit Overview

The Human Resources Department manages the Mendocino County Employee Self-Insured Health Plan. The Plan includes medical and the prescription drug plan. Dental and Vision coverage are fully insured through Delta Dental and Vision Service Plan.

The Employee Health Insurance budget also includes the Employee Assistance Program (EAP), a Wellness program, life, death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan), and membership in the AirMedCare air ambulance service.

PROGRAM OVERVIEW

- Health Insurance - BU 0715

ACCOMPLISHMENTS IN FY 2020-21

1.) Successfully held first Virtual Open Enrollment fair - with over 505 employees accessing the system.

2.) Transitioned Group Self-Funded Health plan to Anthem as the Third Party Administrator, significant cost savings to the County.

3.) Conducted and finalized a medical claims audit with an outside vendor.

4.) Successfully prepared and delivered Affordable Care Act forms 1094 and 1095 to County employees and the IRS in compliance with Federal regulations.

5.) Implemented the health benefits email address (employee-healthbenefits@mendocinocounty.org) to provide easier access for forms delivery and communication more convenient for employees.

GOALS FOR FY 2021-22

1.) Expand abilities of virtual open enrollment.

2.) Continue to research potential cost saving measures for the County that do not negatively impact existing employee benefits – with a focus on Specialty Drug cost savings.

3.) Will continue to effectively monitor and manage medical claim costs.

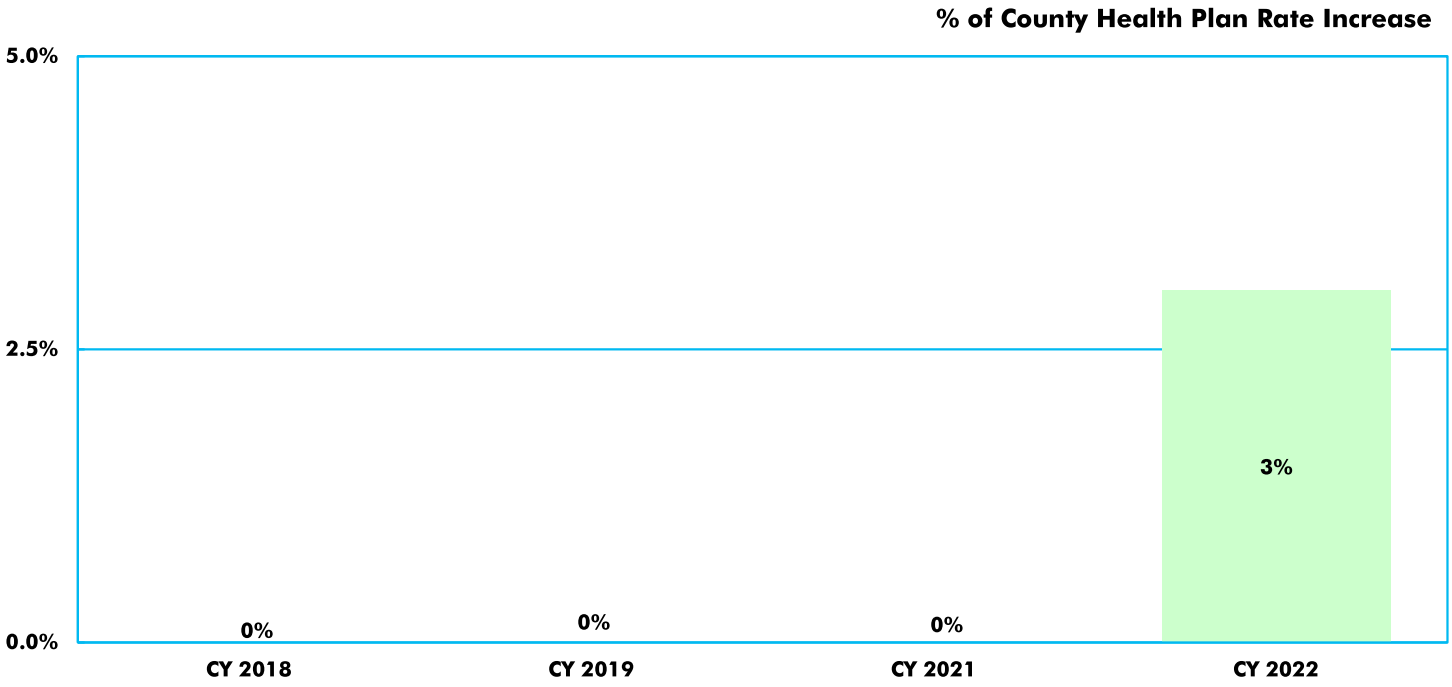
4.) Successfully implement Benefits Bridge – online portal system.

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director

BU 0715 - Health Insurance

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2189 Professional services provided by third party administrators and broker services.

Acct. 2239 Claims costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 7150 Health Insurance Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Operating Revenues					
824100 - Interest	100,875	58,133	60,000	**10,000**	(50,000)
826401 - I.S.F. Services	11,524,046	15,743,608	16,217,000	**16,532,000**	315,000
Total Operating Revenues	**11,624,920**	**15,801,741**	**16,277,000**	**16,542,000**	**265,000**
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	358,918	374,081	422,619	**349,778**	(72,841)
861013 - Overtime Reg Emp	3	221	-	**-**	-
861021 - Co Cont Retirement	108,353	117,898	135,959	**120,506**	(15,453)
861022 - Co Cont OASDI	19,525	20,412	24,009	**18,926**	(5,083)
861023 - Co Cont Medicare	4,931	5,126	5,916	**4,991**	(925)
861024 - Co Cont Retire Incr	35,253	32,066	30,429	**21,323**	(9,106)
861030 - Co Cont Health Ins	34,349	44,358	44,291	**33,313**	(10,978)
861031 - Co Cont Unemp Ins	212	163	-	**163**	163
Total Salaries & Employee Benefits	**561,544**	**594,325**	**663,223**	**549,000**	**(114,223)**
Services & Supplies					
862060 - Communications	934	966	1,500	**1,500**	-
862101 - Insurance - General	1,140,949	1,238,321	1,509,436	**1,656,472**	147,036
862170 - Office Expense	30,425	6,465	6,500	**12,912**	6,412
862187 - Education & Training	271	100	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	641,066	672,469	655,164	**613,998**	(41,166)
862239 - Spec Dept Expense	12,427,006	16,262,523	15,219,556	**15,768,278**	548,722
862250 - Trans/Travel	996	781	1,000	**500**	(500)
862253 - Travel Out of County	-	-	500	**500**	-
Total Services & Supplies	**14,241,648**	**18,181,626**	**17,394,656**	**18,055,160**	**660,504**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	338,732	357,289	402,533	**465,930**	63,397
Total Expend Transfer & Reimb	**338,732**	**357,289**	**402,533**	**465,930**	**63,397**
Total Operating Expenses	**15,141,924**	**19,133,239**	**18,460,412**	**19,070,090**	**609,678**
Operating Income (Loss)	**(3,517,004)**	**(3,331,498)**	**(2,183,412)**	**(2,528,090)**	**(344,678)**
Change in Net Assets	**(3,517,004)**	**(3,331,498)**	**(2,183,412)**	**(2,528,090)**	**(344,678)**
Net Assets - Beginning Balance	**8,782,131**	**6,814,042**	**3,482,544**	**1,299,132**	**(2,183,412)**
Net Assets - Ending Balance	**5,265,127**	**3,482,544**	**1,299,132**	**(1,228,958)**	**(2,528,090)**

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director

BU 4025 - Employee Wellness

Budget Unit Overview

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

PROGRAM OVERVIEW

- Employee Assistance Program
- Wellness Program

ACCOMPLISHMENTS IN FY 2020-21

1.) Transitioned to new wellness program vendor

2.) Received the Silver 2020 American Heart Association Workplace Health Achievement Recognition Award

3.) Adapted Wellness trainings to a virtual environment with a 15% participation rate during the pandemic

4.) Provided COVID-19 Coping resources to all employees through email campaign

5.) Increased participation in wellness challenges from 37.7% to 53.1% during the pandemic

6.) Achieved a 66.1% unique participation rate in wellness program services during the pandemic

GOALS FOR FY 2021-22

1.) Apply for American Heart Association Workplace Health Achievement Recognition Award

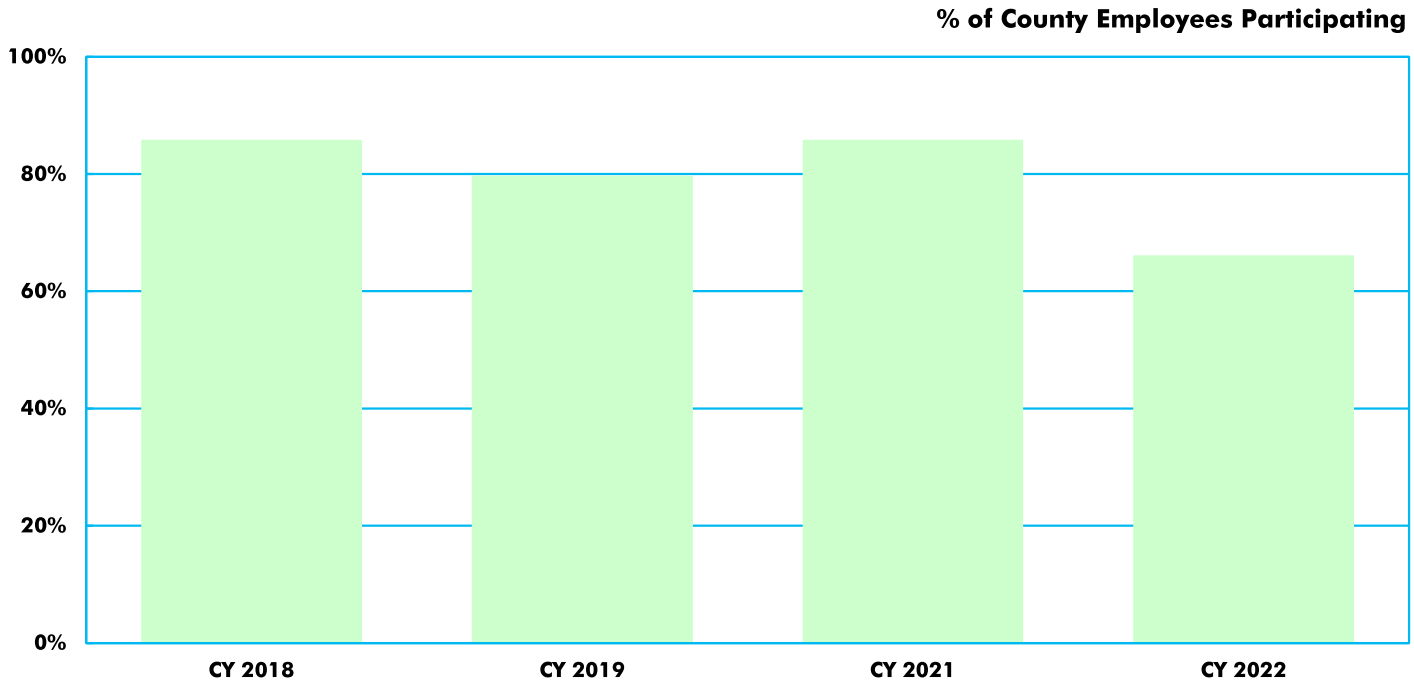
2.) Implement Countywide Wellness Champion Network

3.) Increase participation amongst employees covered on the health plan to 80%

4.) Increase Biometric Screening participation to 70%

5.) Increase Health Risk Assessment Participation to 61%

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2140 Health screening equipment.

Acct. 2187 Staff training and educational materials.

Acct. 2189 Eduction programming; wellness vendors, biometric screenings, health reports, and booklets.

Expenditure Transfer & Reimbursement

Acct. 7802 Transfer from the Health Insurance Trust Fund and Workers' compensation funded.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCES DEPARTMENT

WILLIAM SCHURTZ, Director

BU 4025 - Employee Wellness

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
827700 - Other	-	-	-	-	-
827802 - Oper Transfer In	338,732	357,289	402,533	465,930	63,397
Total Revenues	**338,732**	**357,289**	**402,533**	**465,930**	**63,397**
Salaries & Employee Benefits					
861011 - Regular Employees	109,759	107,869	117,569	**154,825**	37,256
861013 - Overtime Reg Emp	1	66	-	**-**	-
861021 - Co Cont Retirement	33,972	34,070	38,365	**54,796**	16,431
861022 - Co Cont OASDI	6,530	6,447	7,061	**9,256**	2,195
861023 - Co Cont Medicare	1,536	1,508	1,651	**2,179**	528
861024 - Co Cont Retire Incr	11,018	9,659	9,103	**10,705**	1,602
861030 - Co Cont Health Ins	10,463	12,083	11,142	**13,823**	2,681
861031 - Co Cont Unemp Ins	53	54	55	**54**	(1)
861035 - Co Cont Workers Comp	21	129	128	**101**	(27)
Total Salaries & Employee Benefits	**173,353**	**171,884**	**185,074**	**245,739**	**60,665**
Services & Supplies					
862060 - Communications	166	167	-	**500**	500
862101 - Insurance - General	156	175	206	**225**	19
862140 - Med Dntl & Lab Supls	-	-	704	**570**	(134)
862150 - Membership	-	-	365	**365**	-
862170 - Office Expense	5,367	4,156	17,200	**8,000**	(9,200)
862187 - Education & Training	-	37	2,000	**1,000**	(1,000)
862189 - Prof/Spec Svcs - Other	155,609	179,394	189,184	**196,431**	7,247
862239 - Spec Dept Expense	3,767	1,301	6,000	**11,100**	5,100
862250 - Trans/Travel	314	174	800	**1,000**	200
862253 - Travel Out of County	-	-	1,000	**1,000**	-
Total Services & Supplies	**165,379**	**185,404**	**217,459**	**220,191**	**2,732**
Total Net Appropriations	**338,732**	**357,289**	**402,533**	**465,930**	**63,397**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

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PLANNING AND BUILDING SERVICES

The mission of the Mendocino County Planning and Building Services department is to strive to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimated	FY 20-21 Adopted	Change from Prior Year
Revenues	4,256,093	(4,529,489)	4,515,140	**3,660,750**	(854,390)
Total Operating Transfers In	20,000	15,000	27,114	**18,000**	(9,114)
Total Revenues	**4,276,093**	**(4,514,489)**	**4,542,254**	**3,678,750**	**(863,504)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	3,962,658	4,304,923	4,348,527	**5,335,388**	986,861
Total Services & Supplies	2,058,209	1,913,269	1,604,268	**2,077,421**	473,153
Total Operating Expenditures	**6,020,867**	**6,218,192**	**5,952,795**	**7,412,809**	**1,460,014**
Total Operating Transfers Out	20,000	15,000	12,000	**18,000**	6,000
Total Transfers & Reimb.	**20,000**	**15,000**	**12,000**	**18,000**	**6,000**
Total Net Appropriations	**6,040,867**	**6,233,192**	**5,964,795**	**7,430,809**	**1,466,014**
NCC/Use of Fund Balance	**1,764,774**	**10,747,681**	**1,422,541**	**3,752,059**	**2,329,518**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Planning & Bldg Services	6,378,587	3,329,550	3,049,037
Cannabis Management	-	-	-
Economic Development	704,500	-	704,500
Total: General Fund	**7,083,087**	**3,329,550**	**3,757,537**

OTHER FUNDS	Approps.	Revenues	Use of FBA
Cannabis Equity Grant	-	-	-
CDBG	180,000	180,000	-
CDBG-Program Income	66,000	462,000	(396,000)
Fish & Game Commission	10,222	11,700	(1,478)
Plan & Bldg.- Special Fund	337,500	337,500	-
Workforce Investment Act	-	-	-
Total: Other Funds	**593,722**	**991,200**	**(391,478)**
TOTAL: ALL FUNDS	**7,676,809**	**4,320,750**	**3,356,059**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Planning & Bldg Services	41	41	53.5
Cannabis Management	2	8	8
Total: General Fund	**43**	**49**	**61.5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**43**	**49**	**61.5**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 2851 - Planning and Building Services

Department Overview

The Department of Planning and Building Services (Department) consists of four primary functional service areas: planning, building, code enforcement, and administrative services. The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the County and the cities of Fort Bragg and Point Arena.

Within these functional areas, planning further includes mapping/cartography, GIS, addressing and census data. The administrative division also has a focus on Economic Development, with the management of the County's Community Development Block Grant (CDBG) Program, as well as pursuing other grants that could benefit the community related to planning and building. Our Building Division administers Flood Plain policy and reviews permits for storm water run-off compliance, and additional green building codes. And, code enforcement protects the health and welfare of the community, responding to citizen complaints, as well as running the Abandoned Vehicle Abatement Program.

The Department also prepares, updates, and implements plans and regulations, which guide and shape local development. These include the County General Plan, Comprehensive Airport land Use Plans, Inland & Coastal Zoning Code, Building Code, Subdivision Ordinances, and Surface Mining Act regulations in compliance with the State.

Applications processed by the Department include business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Additional services include the assignment of parcel addresses, preparation of mapping products, and population census information.

PROGRAM OVERVIEW

- Community Development Block Grant - Grant 0402
- Comm Development Blk Grant-Prgm Income - Grant 0404
- Economic Development - BU 1810
- Fish and Game Commission - BU 2840
- Planning and Building Services - BU 2851
- Planning and Building Services-Special Fund - BU 2852

GOALS FOR FY 2021-22

- Streamline and enhance the online permitting portal within etrakit.
- Development and implementation of the Coastal Zone Cannabis Cultivation and Accessory Dwelling Units.
- Continue to work with Fire Victims in the Rebuild of Redwood Valley, Potter Valley, Willits and Covelo.
- Continue focused efforts to close backlogged code enforcement cases while addressing new issues, including cannabis complaints.

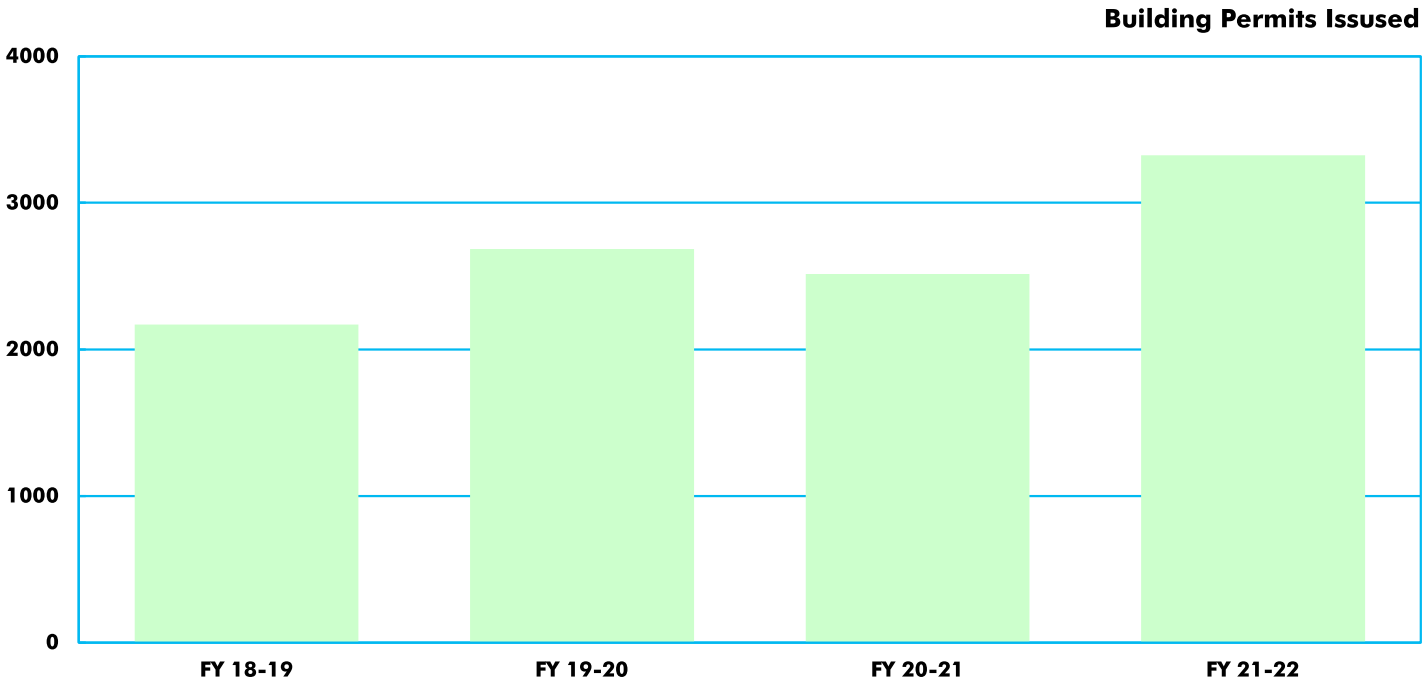
ACCOMPLISHMENTS IN FY 2020-21

- Maintained services during the COVID Pandemic, issued permits remotely, and completed zoom public hearings.
- Continued building inspections during COVID, accepted photos and affidavits for compliance.
- The Department continues to streamline the permit process and has increased permits eligible for Quick Check.
- Planning and Building continues to expedite permit review and issuance for Fire survivors throughout the County

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2851 - Planning and Building Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2600 Fees collected from Mendocino Historical Review Board applications.

Acct. 3300 Investigative fees, reinstatement fees, double fees, and funds transfers from the Nuisance Abatement Trust Account for nuisance abatement activities, training, & equipment.

Acct. 5490 Revenue from California DMV for operation of Abandoned Vehicle Abatement (AVA) Program.

Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.

Acct. 7600 Fees collected for maps, copies, and other reference materials.

Acct. 7802 Funds transfers for State mandated education and training costs.

Services & Supplies

Acct. 2189 Includes Planning Commissioner per diem costs and contracts for: CEQA review, mine/quarry inspections, professional services for automated permitting, plan check services, Broadband representation, Housing Element implementation, Ukiah Valley Area Plan Implementation, General Plan Implementation, Update and Implementation of the Affordable Housing Plan, and update to the Zoning Code.

Acct. 2239 Includes abatement of nuisance properties, permit/project refunds, field staff kits, recruitment advertising, and furniture replacement.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 2851 - Planning and Building Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
822204 - Cannabis Facility Bus. Lic.	20,496	6,736	7,000	**3,000**	(4,000)
822250 - Mobile Hm Setup Fee	20,039	12,422	18,000	**13,500**	(4,500)
822300 - Constr Permit	1,613,024	1,774,076	2,090,000	**1,567,500**	(522,500)
822500 - Zoning Permit	337,037	287,918	374,000	**325,000**	(49,000)
822600 - Other Permit	8,005	7,490	6,300	**6,300**	-
822605 - Variance/Use Permit	279,346	259,800	345,000	**258,750**	(86,250)
822609 - Coastal Zone Permit	234,547	184,648	240,000	**180,000**	(60,000)
823300 - Forfeiture & Penalty	187,996	85,806	163,000	**120,000**	(43,000)
826180 - Planning/Engineering	73,350	89,483	88,000	**66,000**	(22,000)
826184 - Environ Impact Report	46,924	39,342	45,000	**25,000**	(20,000)
826185 - General Plan Amend	24,092	3,315	5,000	**8,000**	3,000
826186 - Other Permit Fee	45,520	22,080	40,700	**15,000**	(25,700)
826187 - Abandoned Veh Abate	55,233	50,306	55,850	**20,000**	(35,850)
826188 - Gen Plan Maint	460,213	432,317	497,000	**372,750**	(124,250)
826390 - Other Charges	449,173	470,609	435,000	**326,250**	(108,750)
827600 - Other Sales	4,857	3,555	5,000	**4,500**	(500)
827700 - Other	-	-	25,000	**-**	(25,000)
827802 - Operating Transfer In	20,000	15,000	12,000	**18,000**	6,000
Total Revenues	**3,879,851**	**3,744,904**	**4,451,850**	**3,329,550**	**(1,122,300)**
Salaries & Employee Benefits					
861011 - Regular Employees	2,444,301	2,634,684	3,196,460	**3,528,177**	331,717
861012 - Extra Help	66,404	55,962	20,000	**-**	(20,000)
861013 - Overtime Reg Emp	32,048	31,170	28,000	**-**	(28,000)
861021 - Co Cont Retirement	714,640	796,136	925,645	**1,034,704**	109,059
861022 - Co Cont OASDI	147,765	156,962	167,971	**176,328**	8,357
861023 - Co Cont Medicare	35,521	37,902	39,727	**42,296**	2,569
861024 - Co Cont Retire Incr	196,691	183,760	175,741	**162,287**	(13,454)
861030 - Co Cont Health Ins	266,288	365,113	382,357	**366,061**	(16,296)
861031 - Co Cont Unemp Ins	9,696	10,499	10,889	**7,725**	(3,164)
861035 - Co Cont Workers Comp	49,303	32,735	25,606	**17,810**	(7,796)
Total Salaries & Employee Benefits	**3,962,658**	**4,304,923**	**4,972,396**	**5,335,388**	**362,992**
Services & Supplies					
862060 - Communications	9,850	12,255	12,000	**13,000**	1,000
862062 - Comm Microwave	-	-	-	**4,400**	4,400
862101 - Insurance - General	73,994	86,390	27,120	**33,893**	6,773
862120 - Maint - Equip	28,656	4,000	34,000	**83,358**	49,358
862150 - Memberships	2,136	1,635	2,000	**-**	(2,000)
862170 - Office Expense	42,464	61,525	65,000	**65,977**	977
862187 - Education & Training	17,741	17,267	33,500	**32,523**	(977)
862189 - Prof/Spec Svcs - Other	890,936	620,940	1,050,200	**666,353**	(383,847)

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Other Protection

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862190 - Pub/Legal Notice	20,902	25,706	25,000	**25,000**	-
862210 - Rent/Lease - Bldg Grnds	-	900	1,000	**1,000**	-
862230 - Info Tech Equip	-	-	5,000	**28,600**	23,600
862239 - Spec Dept Expense	151,469	75,752	57,200	**28,600**	(28,600)
862250 - Trans/Travel	63,719	75,509	55,495	**55,495**	-
862253 - Travel Out of County	9,076	7,988	8,721	**5,000**	(3,721)
Total Services & Supplies	**1,310,941**	**989,868**	**1,376,236**	**1,043,199**	**(333,037)**
Fixed Assets					
864370 - Equipment	-	-	-	-	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**5,273,598**	**5,294,791**	**6,348,632**	**6,378,587**	**29,955**
Total Net County Cost	**1,393,747**	**1,549,887**	**1,896,782**	**3,049,037**	**1,152,255**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 0402 - Community Development Block Grant

GRANT OVERVIEW (Administered in BU 2851)

The County has been awarded a Microenterprise Technical Assistance Grant 18-CDBG-12929 in the amount of $500,000.

The county expects to submit additional applications to request funding for various projects in the next funding cycle.

GRANT INFORMATION

- Grant Inception Date: May 15, 2020
- Current Grant Period: May 15, 2020 - May 15, 2023
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Three Year Grant
- Grant Restrictions and Provisions: Grant awarded for a Microenterprise Program to benefit individuals qualifying under Community Development Block Grant (CDBG) National Objectives

GRANT BUDGET

Revenue	
Grant	$ 500,000
Total	$ 500,000
Expenditures	
Services & Supplies	$ 465,116
Oper Transfer Out	34,884
Total	$ 500,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

NASH GONZALEZ, Interim Director

BU 0402 - Community Development Block-Grant

BUDGET UNIT DETAIL Schedule 9 — Function: - Activity: -

Fund: 4020 Comm Dev Block Grant-CDBG Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826390 - Other Charges	19,432	-	-	**-**	-
827801 - Grant Revenue	812,955	-	180,000	**180,000**	180,000
Total Revenues	**832,387**	**-**	**180,000**	**180,000**	**180,000**
Services & Supplies					
862170 - Office Expense	-	-	-	**-**	-
862189 - Prof/Spec Svcs - Other	716,070	21,126	149,400	**149,400**	149,400
862239 - Spec Dept Expense	21,438	-	30,600	**30,600**	30,600
Total Services & Supplies	**737,508**	**21,126**	**180,000**	**180,000**	**180,000**
Total Net Appropriations	**737,508**	**21,126**	**180,000**	**180,000**	**180,000**
Total Fund Balance Contribution	**(94,878)**	**21,126**	**-**	**-**	**-**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 0404 - Community Development Block Grant Program Income

GRANT OVERVIEW (Administered in BU 2851)

The Community Development Block Grant (CDBG) Program Income account is used to record income generated by Federal Department of Housing & Urban Development (HUD) funding received from grants awarded on a competitive basis through the State Department of Housing & Community Development (HCD).

Over the years the County has successfully implemented programs funded with Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Disaster Recovery Initiative (DRI), and American Recovery and Reinvestment Act (ARRA) funding. Income generated from these programs may be expensed from this account based on parameters approved by the Board in the County's CDBG Program Income Reuse Agreement or by subsequent specific action. Program income can only be used for program eligible purposes. This income can be expended in the period received or accumulated over multiple years, but can only be used for projects selected by the Board of Supervisors and approved by HCD.

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: Multiple
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Ongoing based on availability of program income.
- Grant Restrictions and Provisions: The grant allows for indirect or overhead costs, with which there is a maximum of up to 7.5% of the total program income. The budget does not include the maximum amount as the funds are received on a reimbursement basis from amortized loan payments or loan payoffs over multiple years.

GRANT BUDGET

Revenue	
Grant	$ 350,000
Interest	3,000
Total	$ 353,000
Expenditures	
Econ. Develop. Proj. Bus. Assist. Loans	$ 302,000
General Administration	51,000
Total	$ 353,000

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4040 CDBG Program Income Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	314,796	304,957	350,000	**455,000**	194,000
827820 - Grant Interest	2,105	6,174	3,000	**7,000**	1,000
Total Revenues	**316,900**	**311,131**	**353,000**	**462,000**	**195,000**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	10,414	5,824	302,000	**36,000**	298,400
862239 - Spec Dept Expense	59,699	37,009	51,000	**30,000**	21,000
Total Services & Supplies	**70,113**	**42,833**	**353,000**	**66,000**	**319,400**
Total Net Appropriations	**70,113**	**42,833**	**353,000**	**66,000**	**319,400**
Total Fund Balance Contribution	**(246,787)**	**(268,298)**	**-**	**(396,000)**	**124,400**

BU 0413 - Workforce Investment Act Grant

GRANT OVERVIEW (Previously Administered in BU 2851

On November 2016, the Board of Supervisors approved the inclusion of Mendocino County into the Joint Powers Agency (JPA) of the Workforce Alliance of the North Bay (WANB). This consolidation transitions the local Workforce Development Board into participation in a regional group that reports directly to the WANB. Grant activities and direct oversight from Planning and Building Services will no longer be necessary. This consolidation will also allow for economies of scale and other strategic advantages that are more prevalent in the North Bay; however the County will be represented in the alliance by two members from the Board of Supervisors.

BUDGET UNIT DETAIL Schedule 9 Function: - Activity: -

Fund: 4130 WIOA Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Services & Supplies					
862170 - Office Expense	-	5	-	-	-
862239 - Spec Dept Expense	5,488	82,899	-	-	-
Total Services & Supplies	**5,488**	**82,904**	**-**	**-**	**-**
Total Net Appropriations	**5,488**	**82,904**	**-**	**-**	**-**
Total Fund Balance Contribution	**5,488**	**82,904**	**-**	**-**	**-**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 1810 - Economic Development

Budget Unit Overview

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a "match" to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID) to encourage travel and tourism; funding a contract with the Economic Development & Finance Corporation (EDFC) for economic development services; funding creation of an Economic & Demographic Profile for the County to provide the private and public sectors with current information on the status of the County's economy; funding the County's participation in a regional broadband alliance to expand broadband capacity; and participation in the Sonoma Mendocino Economic Development District (SMEDD).

PROGRAM OVERVIEW

- Economic and Demographic Profile
- Economic Development & Finance Corporation (EDFC)
- Film Permits
- Mendocino Broadband Alliance
- Mendocino County Business Improvement District (BID) Advisory Board
- Sonoma Mendocino Economic Development District (SMEDD)

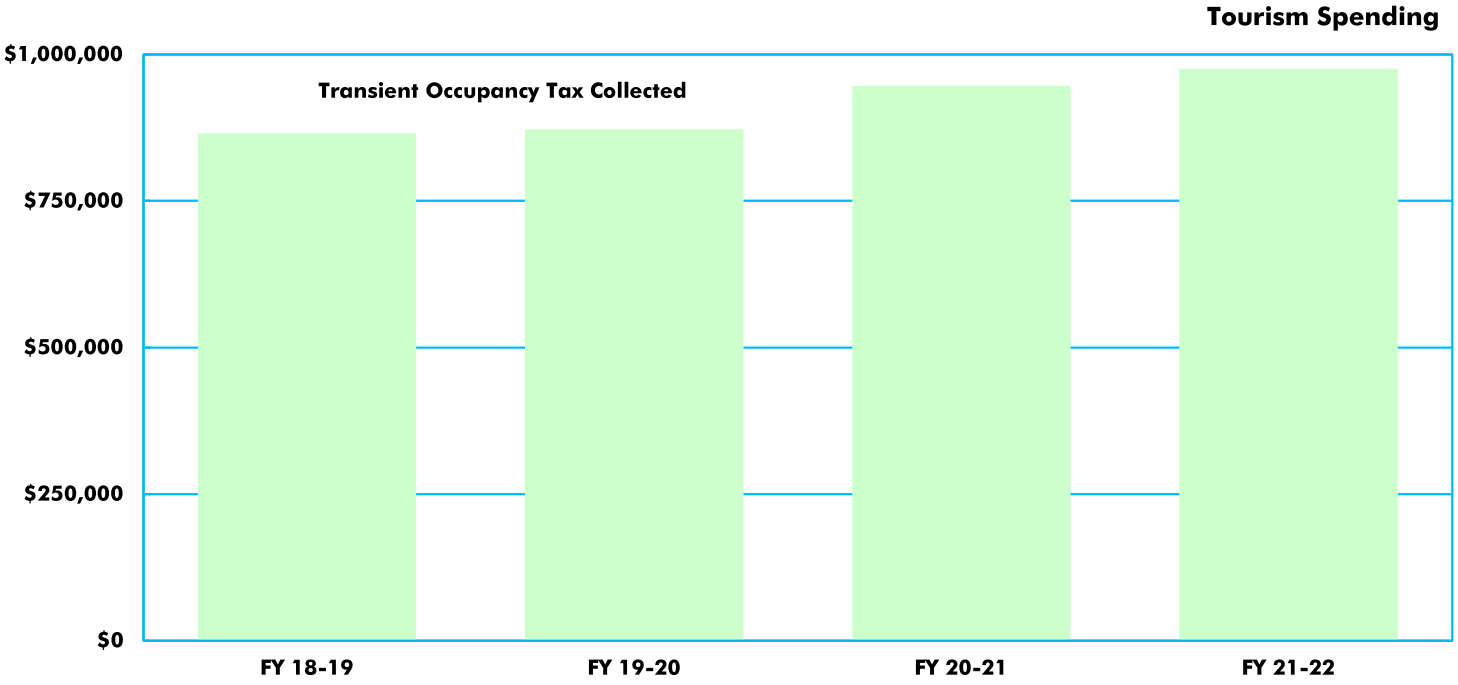
ACCOMPLISHMENTS IN FY 2020-21

- Continued to maintain support for budgeted economic development activities.
- Continued supporting the Broadband Alliance of Mendocino County (BAMC) and the North Bay North Coast Broadband Consortium (NBNCBC) efforts for expanded county and regional broadband capacity.
- Continued the development of a County Broadband Plan.
- Continued to promote tourism through Mendocino County Lodging Business Improvement District (BID).

GOALS FOR FY 2021-22

- Work with local partners, and West Business Development to increase Economic Development in Mendocino County.
- Continue to support tourism in the County through Business Improvement District (BID) involvement.
- Update the Economic & Demographic Profile for the County.
- Continue to support Broadband development throughout the County.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2150 Dues to organizations related to economic development.

Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at $402,600. Also includes Economic Development & Finance Corporation (EDFC) contract ($35,000), annual update of the Economic & Demographic Profile ($5,000), and Comprehensive Economic Development Study ($20,000).

Acct. 2253 Out of County travel budgeted for Sonoma Mendocino Economic Development District meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Economic Development includes a slightly increased funding for the County's BID match and the broadband service contract, as well as various expenditures to support the Board's priority for increased economic/business development activities. It also includes a contract with outside consultants to guide our operations of the Community Development Block Grant (CDBG) activities.

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenue					
827700 - Other	27,500	-	-	-	-
Total Revenue	27,500	-	-	-	-
Services & Supplies					
862060 - Commuinucatons					
862150 - Memberships	-	-	500	**500**	-
862189 - Prof/Spec Svcs - Other	647,720	561,178	566,871	**704,000**	137,129
Total Services & Supplies	**647,720**	**561,212**	**567,371**	**704,500**	**137,129**
Total Net Appropriations	**647,720**	**561,212**	**567,371**	**704,500**	**137,129**
Total Net County Cost	**647,720**	**561,212**	**567,371**	**704,500**	**137,129**

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 2840 - Fish and Game Commission

Budget Unit Overview

The primary responsibility of the Fish and Game Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code Chapter 2.50 specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

PROGRAM OVERVIEW

- Grant Solicitation & Review
- Advisory Services
- Support Services

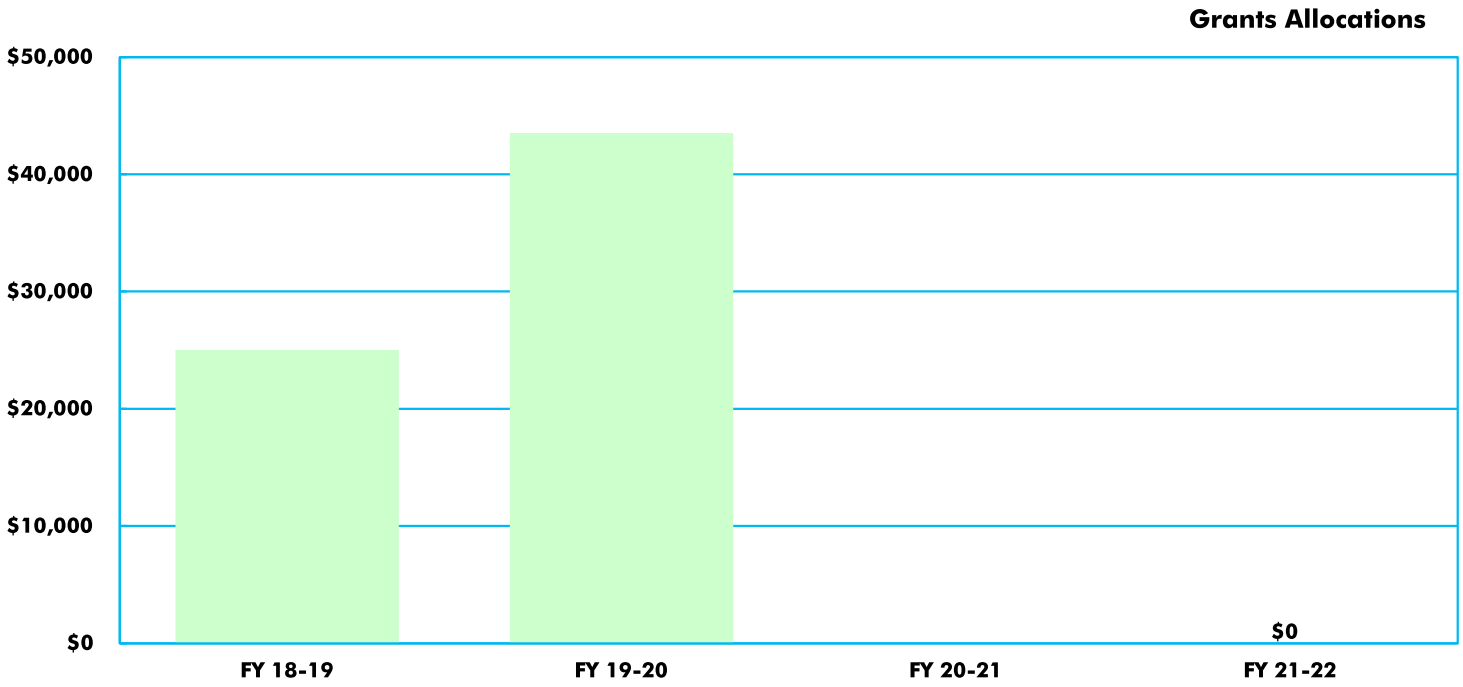
ACCOMPLISHMENTS IN FY 2020-21

- Supported public education and research through the Commission website and public lecture series.
- Supported community-based activities to improve fish and wildlife habitat and propagation.
- Continued efforts to increase public participation in Commission meetings and initiatives.
- Represented the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.

GOALS FOR FY 2021-22

- Continue to support public education and research through the Commission website and public lecture service
- Continue to support community-based activities to improve fish and wildlife habitat and propagation.
- Continue efforts to increase public participation in Commission meetings and initiatives.
- Continue to represent the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Restart the allocation of collected fines and forfeitures in the form of grants to local community based organizations to benefit and/or game.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations. (CA Fish and Game Code Sections 12009 – 13003)

Services & Supplies

Acct. 2189 Contract services for Commission Secretary.

Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.

Acct. 2250 Commissioners travel to meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

Grant revenue has decreased significantly from prior year.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 2840 - Fish and Game Commission

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Fund: 1206 Fish & Game **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
823200 - Other Court Fine	9,626	5,788	10,000	**10,000**	-
824100 - Interest	1,793	2,215	1,700	**1,700**	-
826390 - Other Charges	-	-	-	**-**	-
827400 - Prior Year Revenue	-	-	-		-
Total Revenues	**11,419**	**8,003**	**11,700**	**11,700**	**-**
Services & Supplies					
862101 - Insurance - General	330	146	99	**12**	(87)
862170 - Office Expense	246	172	500	**500**	-
862189 - Prof/Spec Svcs - Other	6,000	-	6,000	**-**	(6,000)
862239 - Spec Dept Expense	-	-	4,891	**2,500**	(2,391)
862250 - Trans/Travel	1,316	456	210	**210**	-
862253 - Trans/Travel Out of County	-	-	-	**1,000**	1,000
Total Services & Supplies	**7,892**	**773**	**11,700**	**4,222**	**(7,478)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	-	**6,000**	6,000
Total Net Appropriations	**7,892**	**773**	**11,700**	**10,222**	**(1,478)**
Total Fund Balance Contribution	**(3,528)**	**(7,229)**	**-**	**(1,478)**	**(1,478)**

BU 2852 - Planning and Building Services - Special Fund

Budget Unit Overview

The Planning and Building Services Special Fund (Special Fund) was established for multi-year projects and programs. These include:

(1) Micrographics/Document Imaging Fund. A fee has been established to cover the cost of storing of development related files and records, and is used to convert the paper documents to an electronic format for ease of access and storage.

(2) Continuing Education and Training Fund (AB 717). Planning and Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 (1996) and Health & Safety Code §18949.29.

(3) Environmental Impact Report (EIR) Fund. The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

PROGRAM OVERVIEW

- Continuing Education and Training Fund (AB717)
- Environmental Impact Report (EIR) Fund
- Micrographics/Document Imaging Fund

ACCOMPLISHMENTS IN FY 2020-21

- Completed multiple Residential, Commercial, and Specialty certification for in house building inspector.
- Adopted Housing Element for 8 year cycle, 2019-2027.

GOALS FOR FY 2021-22

- Continue digital archiving of paper files and establish policy for future acceptance of electronic records.
- Continue building inspection staff education and training.
- Train Code Enforcement and other staff related to building code compliance.
- Train building inspector for Storm Water Inspections, in compliance with the National Pollution Discharge and Elimination Systems (NPDES) Program.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6264 Fee collected for continuing education and training mandated by the CA H&S Code Section 18949.29.

Services & Supplies

Acct. 2189 Contracted document imaging services.

Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).

Fixed Assets

Acct. 4370 Imaging hardware costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 2852 - Planning and Building Services - Special Fund

BUDGET UNIT DETAIL Schedule 9 | Function: Public Protection | Activity: Other Protection

Fund: 1222 General Plan Update **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	14,720	20,543	17,000	**12,000**	(5,000)
826184 - Environ Impact Report	59,035	440,144	400,000	**50,000**	(350,000)
826260 - Micrographics Fee	196,880	199,331	180,000	**175,000**	(5,000)
826264 - AB717 Educ/Training	81,615	100,940	100,000	**100,000**	-
826390 - Other Charges	5,073	625	500	**500**	-
Total Revenues	**357,323**	**761,583**	**697,500**	**337,500**	**(360,000)**
Services & Supplies					
862187 - Education & Training	7,086	-	2,500	**-**	(2,500)
862189 - Prof/Spec Svcs - Other	72	68,394	100,000	**325,500**	225,500
862239 - Spec Dept Expense	80,000	291,429	400,500	**-**	(400,500)
862253 - Travel Out of County	4,499	1,593	2,000	**-**	(2,000)
Total Services & Supplies	**91,656**	**361,415**	**505,000**	**325,500**	**(179,500)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	20,000	15,000	12,000	**12,000**	-
Total Expend Transfer & Reimb	**20,000**	**15,000**	**12,000**	**12,000**	**-**
Total Net Appropriations	**111,656**	**376,415**	**517,000**	**337,500**	**(179,500)**
Total Fund Balance Contribution	**(245,667)**	**(385,167)**	**(180,500)**	**-**	**180,500**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

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PROBATION DEPARTMENT

The mission of the Mendocino County Probation Department, as an integral part of the criminal justice system, is to promote public safety by reducing criminal behavior and its impact upon the community.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	4,135,157	4,378,441	4,580,506	**4,990,016**	409,510
Total Revenues	**4,135,157**	**4,378,441**	**4,580,506**	**4,990,016**	**409,510**
Appropriations - All Funds					
Total Salaries & Employee Benefits	5,836,338	6,176,966	6,714,013	**7,485,598**	771,585
Total Services & Supplies	1,362,644	1,417,444	1,314,499	**1,854,441**	539,942
Total Other Charges	-	127,492	134,788	**-**	(134,788)
Total Fixed Assets	-	-	72,647	**79,465**	6,818
Total Operating Expenditures	**7,198,982**	**7,721,902**	**8,235,947**	**9,419,504**	**1,183,557**
Total Intrafund Transfers	(44,640)	(44,640)	(44,640)	**(202,427)**	(157,787)
Total Operating Transfer Out	-	-	-	**25,000**	25,000
Total Transfers & Reimb.	(44,640)	(44,640)	(44,640)	**(177,427)**	**(132,787)**
Total Net Appropriations	**7,154,342**	**7,677,262**	**8,191,307**	**9,242,077**	**1,050,770**
NCC/Use of Fund Balance	**3,019,185**	**3,298,821**	**3,610,801**	**4,252,061**	**641,260**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Probation	6,427,308	4,813,636	1,613,672
Juvenile Hall	2,668,169	176,380	2,491,789
Total: General Fund	**9,095,477**	**4,990,016**	**4,105,461**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Juvenile Justice Crime Prev	245,687	236,191	9,496
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**9,095,477**	**4,990,016**	**4,105,461**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Juvenile Hall	28.8	28.8	25.0
Probation	49.0	49.0	47.0
Total: General Fund	**77.8**	**77.8**	**72.0**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**77.8**	**77.8**	**72.0**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2560 - Probation

Department Overview

The Probation Department is an integral part of the criminal justice system and its primary function is to promote public safety by reducing criminal behavior and its impact upon the community. Probation officers supervise both adult and juvenile offenders granted probation by the courts. In 2011, the Probation Department also assumed responsibility for supervising specified parolees from the California Department of Corrections and Rehabilitation as a result of the Public Safety Realignment Act (Assembly Bill 109); specifically, offenders released on to Post-Release Community Supervision and Mandatory Supervision. The Department's services to the community include identifying criminogenic needs and recommending sanctions to the court, enforcing court orders, assisting with victim restoration, and providing corrective and rehabilitative assistance to individuals in conflict with the law. The Department works together with law enforcement agencies, schools, community based organizations, and the citizens of Mendocino County to form productive partnerships to ensure public safety, offender rehabilitation, and the protections of victim's rights.

PROGRAM OVERVIEW

- Adult & Juvenile Supervision
- Adult & Juvenile Rehabilitative Treatment
- Adult & Juvenile Court Investigations

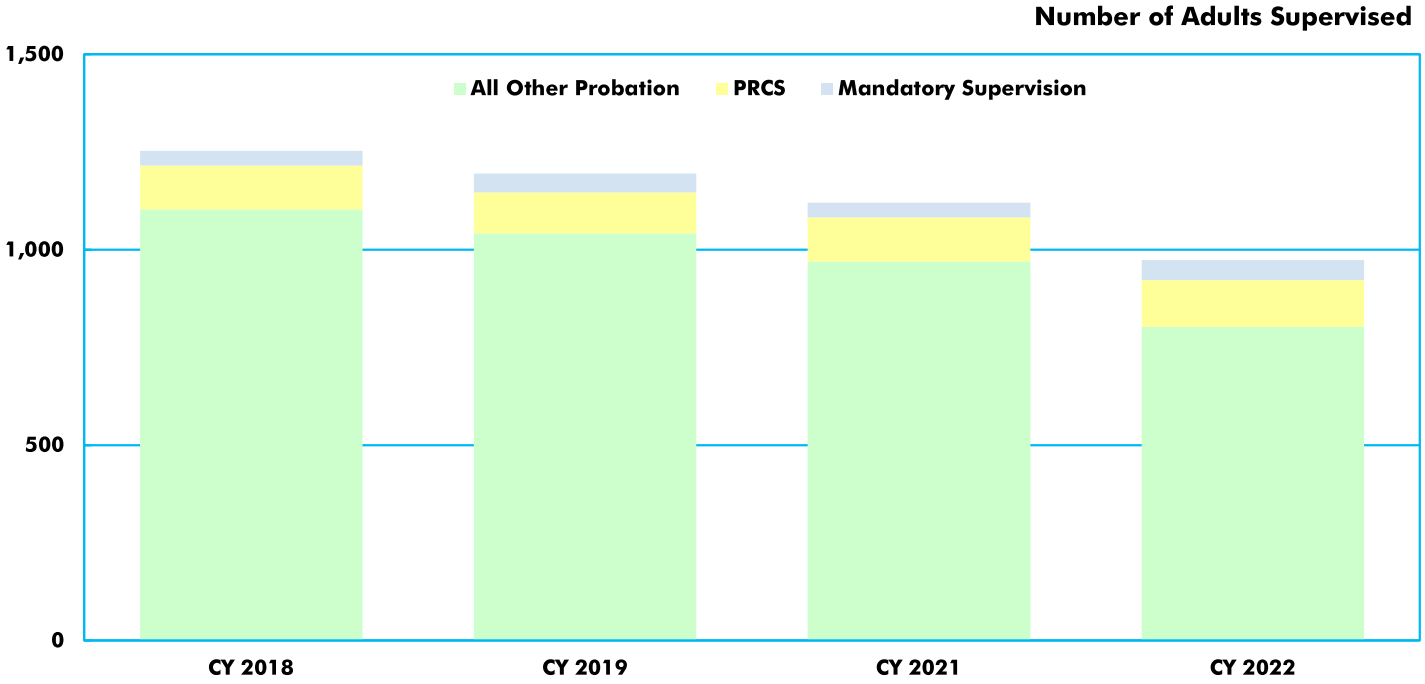
ACCOMPLISHMENTS IN FY 2020-21

- Completed transition of adult Probation case files to paperless system
- Successfully applied for and received a 3 year BSCC Prop 64 grant to re-establish Restorative Youth Court working with local CBOs
- Evaluated & identified case management system & worked with Superior Court to transition to electronic filing in coordination with Odyssey, the Court's new case management system
- Responded to COVID-19 challenges by continuing to supervise and provide services to probationers to support rehabilitative goals and provide for public safety
- Completed CDSS County Self-Assessment (CSA) Peer-review and stakeholders & focus groups

GOALS FOR FY 2021-22

- Implement new case management system to replace existing system which will no longer be supported after FY20-21
- Finish implementation of existing Policies/Procedures to Lexipol Policy Manual
- Development of MOU with HHSA to create a Dual Jurisdiction agreement to provide a more coordinated and integrated service delivery by the child welfare and juvenile justice system
- Work with the Jail to develop better access to common clients while incarcerated to support a more seamless discharge plan

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the GREAT, IMPACT, Anger Management and Boy's Council programs.

Acct. 6390 Reimbursement from the Mendocino County Office of Education for the .5 FTE Deputy Probation Officer position to serve at the Community School campus.

Services & Supplies

Acct. 2189 Contract services with GEO Reentry Services to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; and other professional services as required.

Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

Revenues: Slightly higher due to increased Prop 172 allocation. Virtually all adult fees will cease in FY21-22 but anticipate State back-fill to offset lost revenues. Series 1000: Increase in salary and benefit costs due to negotiated salary adjustments in FY19-20 and final adjustments scheduled for FY21-22. Series 2000: Reduction due to suspension of contract with Sonoma County Probation Camp, reduced projected expenditures for Ford Street Detox and Sober Living Environment services, elimination of services at MCOE New Beginnings campus; increased costs of approximately $47,000 for Department of Juvenile Justice Commitments, and $79,083 for CEO Office Enterprises charge. Series 4000: Reduction of $67,286 due to no new equipment purchases. Series 5000: Reduction due to reduced reimbursement for Probation overtime at Juvenile Hall and reduced claimable overtime for Lake Patrol and Task Force activities.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2560 - Probation

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Detention

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821510 - Sales Tax - Public Safety	767,150	740,566	789,000	**1,026,667**	237,667
823110 - Crim Just Const Fund	30,000	28,000	30,000	**30,000**	-
823204 - Misc Court Fine	4,435	6,943	5,000	**5,000**	-
825341 - Realignment Hlth Svcs	91,002	91,002	91,002	**91,002**	-
825344 - 2011Realignment Pub Sfty	1,178,075	1,256,229	1,379,320	**1,466,298**	86,978
825398 - SB90 Reimb	2,771	5,750	-	**-**	-
825489 - State Youthful Offender	303,163	302,649	429,677	**442,636**	12,959
825490 - State Other	934,642	1,130,921	1,390,636	**1,270,033**	(120,603)
825518 - Title IV-E	144,827	91,115	75,000	**75,000**	-
826118 - Cite Process Fee	306	193	-	**-**	-
826226 - Adult Prob Supervision	280,019	251,371	250,000	**-**	(250,000)
826227 - Adult Prob Diversion	12,017	8,310	10,000	**-**	(10,000)
826228 - Adult Prob Pre-Sentence	62,688	63,637	55,000	**-**	(55,000)
826268 - Work Furlough	2,138	110	250	**-**	(250)
826385 - Drug Testing Prog	10,017	9,711	8,500	**2,000**	(6,500)
826390 - Other Charges	2,743	3,151	3,000	**-**	(3,000)
826399 - Collection Service	5,326	5,754	-	**-**	-
827700 - Other	3,710	703	-	**405,000**	405,000
827711 - Civil Assmt PC1214.1	216	351	-	**-**	-
Total Revenues	**3,835,244**	**3,996,467**	**4,516,385**	**4,813,636**	**297,251**
Salaries & Employee Benefits					
861011 - Regular Employees	2,357,394	2,396,793	2,547,167	**2,967,939**	420,772
861012 - Extra Help	-	12,580	15,000	**15,000**	-
861013 - Overtime Reg Emp	97,723	70,891	75,000	**50,000**	(25,000)
861021 - Co Cont Retirement	907,539	995,720	1,231,271	**1,294,803**	63,532
861022 - Co Cont OASDI	146,431	145,435	163,107	**176,562**	13,455
861023 - Co Cont Medicare	34,246	34,195	38,185	**41,459**	3,274
861024 - Co Cont Retire Incr	224,066	205,616	172,557	**142,464**	(30,093)
861030 - Co Cont Health Ins	263,431	353,566	378,063	**398,231**	20,168
861031 - Co Cont Unemp Ins	6,973	6,399	5,501	**4,462**	(1,039)
861035 - Co Cont Workers Comp	103,967	121,387	108,985	**72,966**	(36,019)
Total Salaries & Employee Benefits	**4,141,770**	**4,342,582**	**4,734,836**	**5,163,886**	**429,050**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Detention

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing & Personal	2,283	3,604	5,650	**4,500**	(1,150)
862060 - Communications	12,458	12,811	14,580	**20,364**	5,784
862062 - Comm Microwave	-	-	-	**1,692**	1,692
862101 - Insurance - General	17,250	67,025	100,294	**142,305**	42,011
862120 - Maint - Equip	-	-	2,500	**1,000**	(1,500)
862150 - Memberships	3,115	2,886	3,161	**3,600**	439
862170 - Office Expense	31,857	47,111	44,000	**40,000**	(4,000)
862187 - Education & Training	27,174	36,059	45,000	**45,000**	-
862189 - Prof/Spec Svcs - Other	832,062	721,565	935,716	**792,684**	(143,032)
862190 - Publ & Legal Notices	-	-	1,000	**-**	(1,000)
862200 - Rent/Lease - Equip	-	-	1,000	**-**	(1,000)
862230 - Info Tech Equipment	-	5,392	12,500	**7,500**	(5,000)
862232 - Law Enf Supply & Svcs	16,121	20,347	24,100	**34,356**	10,256
862239 - Spec Dept Expense	76,652	103,597	99,460	**217,056**	117,596
862250 - Trans/Travel	36,281	48,124	47,500	**47,500**	-
862253 - Travel Out of County	2,207	857	6,000	**6,000**	-
Total Services & Supplies	**1,057,461**	**1,069,378**	**1,342,461**	**1,363,557**	**21,096**
Fixed Assets					
864370 - Equipment	-	-	33,000	**46,465**	13,465
Total Fixed Assets	**-**	**-**	**33,000**	**46,465**	**13,465**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(211,181)	(95,563)	(185,234)	**(146,600)**	38,634
Total Expend Transfer & Reimb	**(211,181)**	**(95,563)**	**(185,234)**	**(146,600)**	**38,634**
Total Net Appropriations	**4,988,049**	**5,316,398**	**5,925,063**	**6,427,308**	**502,245**
Total Net County Cost	**1,152,805**	**1,319,930**	**1,408,678**	**1,613,672**	**204,994**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2550 - Juvenile Hall

Budget Unit Overview

The Mendocino County Juvenile Hall provides for the physical and emotional care of incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. The Juvenile Hall is a 42-bed rated facility, but is currently staffed and operated on a 20-bed maximum occupancy based on forecasted needs. Youth are detained in the Juvenile Hall pending their Juvenile Court Hearings, while serving court-ordered commitments, or awaiting out-of-home placement in a foster/group home, camp or other institution. The Juvenile Hall provides food, clothing, and personal hygiene items, as well as medical, psychiatric and dental services to detained youth. Among the number of other programs and services provided are: secure physical care; assessment and treatment services; a comprehensive school program implemented in cooperation with the Mendocino County Office of Education (MCOE); Boys Council; Girls Circle; Anger Management; Aikido; Yoga; Substance Use Disorders Treatment (SUDT); Alcoholics/Narcotics Anonymous; and religious services.

PROGRAM OVERVIEW

- Juvenile Corrections
- Health Services
- Rehabilitative/Treatment Services
- Education & Vocational Services

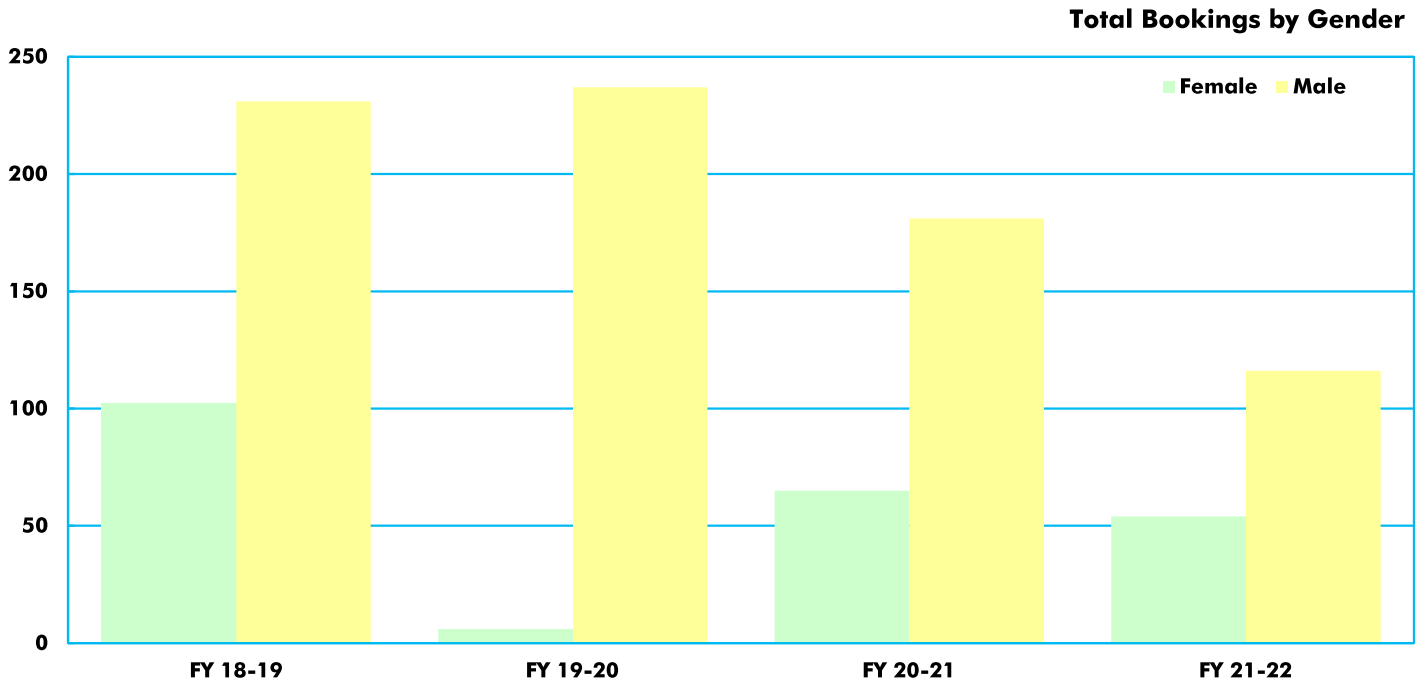
ACCOMPLISHMENTS IN FY 2020-21

- In partnership with the Unconditional Freedom Project, the Juvenile Hall Garden Project was fully restarted.
- Expanded video conferencing in the Living Unit and Interview Room to enhance juvenile communications with family members.
- Implementation of Lexipol Management Policies/ Procedures completed to ensure compliance with Title 15 requirements.
- Implemented KeyTrak Guardian electronic key management system.
- Added CBT (Cognitive Behavioral Therapy) and Anger Management programming through GEO Reentry Services.

GOALS FOR FY 2021-22

- Establish a Multi-Purpose Resource Center within Juvenile Hall including library.
- Partner with Career Point to provide youth with services such as resume development, career counseling, DMV assistance, and other services to provide youth with transitional resources.
- Implement detention facility components of new case management system to better support the needs of Juvenile Hall.
- Implement plan to comply with SB 823 juvenile justice realignment regarding cessation of DJJ commitments.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5433 Youthful Offender Block Grant funds, to be used to fund counseling services provided by the Mendocino County Youth Project and for other youth programs.

Acct. 6346 Charges to parents to recover the cost of incarceration.

Services & Supplies

Acct. 2090 Laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.

Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Preemployment screening for corrections counselors.

Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch Supportive and Therapeutic Options Program (S.T.O.P.) funding for counseling services provided under contract with the Mendocino County Youth Project.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in salary and benefit costs as a result of negotiated salary adjustments in FY 19-20 and additional adjustments scheduled for FY20-21. Increase in Series 2000 costs which are offset by planned increases in revenues for these costs.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2550 - Juvenile Hall

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Detention

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825464 - State Brkfst/Lunch Prog	(1,675)	-	-		-
825489 - State Youthful Offender	30,927	118,539	198,648	**176,380**	(22,268)
825490 - State Other	-	1,190	-	**-**	-
826346 - Support in Juv Hall	27,388	15,507	17,000	**-**	(17,000)
Total Revenues	**56,640**	**135,237**	**215,648**	**176,380**	**(39,268)**
Salaries & Employee Benefits					
861011 - Regular Employees	818,254	879,998	997,059	**1,199,092**	202,033
861012 - Extra Help	95,943	102,120	101,581	**91,260**	(10,321)
861013 - Overtime Reg Emp	109,757	101,071	115,000	**83,720**	(31,280)
861021 - Co Cont Retirement	304,627	376,429	489,277	**542,703**	53,426
861022 - Co Cont OASDI	54,258	56,472	62,944	**72,552**	9,608
861023 - Co Cont Medicare	14,160	14,729	14,721	**16,968**	2,247
861024 - Co Cont Retire Incr	63,914	62,182	50,138	**33,162**	(16,976)
861030 - Co Cont Health Ins	115,626	125,020	125,308	**115,389**	(9,919)
861031 - Co Cont Unemp Ins	3,923	2,151	5,432	**6,627**	1,195
861035 - Co Cont Workers Comp	114,106	114,212	151,236	**160,239**	9,003
Total Salaries & Employee Benefits	**1,694,568**	**1,834,384**	**2,112,696**	**2,321,712**	**209,016**
Services & Supplies					
862050 - Clothing/Pers Items	11,754	10,366	10,750	**11,100**	350
862060 - Communications	5,477	6,526	6,588	**7,200**	612
862080 - Food	29,529	21,932	23,000	**21,000**	(2,000)
862090 - Household Expense	17,687	20,609	22,149	**25,567**	3,418
862101 - Insurance - General	11,803	14,047	15,172	**16,731**	1,559
862120 - Maint - Equip	44	2,084	2,500	**2,500**	-
862130 - Maint - Strc/Impr/Grnds	226	62	1,000	**1,000**	-
862140 - Med Dentl & Lab Supls	13,050	18,096	15,000	**12,000**	(3,000)
862160 - Misc Expense	276	165	500	**500**	-
862170 - Office Expense	2,135	7,933	7,359	**7,359**	-
862185 - Medical/Dental Svcs	85,765	88,230	87,204	**165,340**	78,136
862187 - Education & Training	9,127	19,106	9,000	**9,000**	-
862189 - Prof/Spec Svcs - Other	75,798	100,049	136,097	**143,489**	7,392
862232 - Law Enf Supply & Svcs	688	518	2,500	**2,500**	-
862239 - Spec Dept Expense	39,510	37,534	42,623	**62,948**	20,325
862250 - Trans/Travel	2,135	806	2,640	**2,400**	(240)
862253 - Travel Out of County	180	-	250	**250**	-
Total Services & Supplies	**305,183**	**348,065**	**384,332**	**490,884**	**106,552**

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	-	-	14,687	**33,000**	18,313
Total Fixed Assets	**-**	**-**	**14,687**	**33,000**	**18,313**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(44,640)	(44,640)	(44,640)	**(202,427)**	(157,787)
865802 - Operating Transfer Out	-	-	-	**25,000**	25,000
Total Expend Transfer and Reimb	**(44,640)**	**(44,640)**	**(44,640)**	**(177,427)**	**(132,787)**
Total Net Appropriations	**1,955,112**	**2,137,809**	**2,467,075**	**2,668,169**	**201,094**
Total Net County Cost	**1,898,471**	**2,002,573**	**2,251,427**	**2,491,789**	**240,362**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2561 - Juvenile Justice Crime Prevention Act (JJPA) Grant

GRANT OVERVIEW (Administered by BU 2560)

This annual allocation, which is included in the County realignment revenue, is used to fund several programs within the Juvenile Probation Division to provide early intervention & prevention services to youth at-risk of entering or re-entering the criminal justice system. In 2020-21, the expansion of the GREAT (Gang Resistance And Education Training) program, in collaboration with Ukiah Unified School District and Ukiah Police Department, was delayed as a result of COVID-19 impacts on in-school attendance. Similarly, the commencement of the IMPACT Program (a physical training, goal setting and motivational program for high-risk juvenile offenders, which includes Behavioral Cognitive Therapy) was also delayed. With in-school attendance returning in 2021-22 we will be re-establishing and implementing these programs. The Foundations/Passages program, through Mendocino County Youth Project, was able to continue in 2020-21 utilizing virtual formats and limited in-person services. These services will resume more in-person programming as health guidelines permit. The Bridge program, provided by GEO Reentry Services, will also continue, providing additional Behavioral Cognitive Therapy (individual and group), Anger Management and self-directed journaling for out-of-custody youth and young adults, to prevent future involvement with the criminal justice system. These programs are all components of the County's Juvenile Justice Consolidated Plan approved by the Juvenile Justice Coordinating Council.

GRANT INFORMATION

- Grant Inception Date: July 1, 2001
- Current Grant Period: July 1, 2020 - June 30, 2020
- Source of Funds: Juvenile Justice funding included in realignment.
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs, and the budget includes the maximum amount.

GRANT BUDGET

Financing Sources	
Anticipated Fund Balance Forward	$ 409,004
Grant	230,000
Total	$ 639,004
Expenditures	
Salaries & Employee Benefits	$ 96,948
Services & Supplies	146,309
Total	$ 243,257

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND

BUDGET UNIT DETAIL Schedule 9 Function: Public Protection Activity: Detention

Fund 1211 ProbationCOPS AB1913/CPA2000 Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	3,031	7,982	-	**1,000**	-
825490 - State Other	240,241	238,755	-	**235,191**	-
Total Revenues	**243,272**	**246,738**	**-**	**236,191**	**-**
Other Charges					
863113 - Pmt Other Gov Agency	-	127,492	-	**245,687**	-
Total Other Charges	**-**	**127,492**	**-**	**245,687**	**-**
Total Net Appropriations	**-**	**127,492**	**-**	**245,687**	**-**
Total Fund Balance Contribution	**(243,272)**	**(119,246)**	**-**	**9,469**	**-**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

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PUBLIC DEFENDER

The Public Defender's Mission Statement is "The Noblest Motive is the Public Good." Our duty is to remain committed to protecting the constitutional rights of every individual we represent through our zealous advocacy and presence in every court and at every court hearing. We are here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	179,777	199,364	141,513	**111,557**	(29,956)
Total Revenues	**179,777**	**199,364**	**141,513**	**111,557**	**(29,956)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,436,581	2,586,167	3,170,913	**3,226,455**	55,542
Total Services & Supplies	147,940	147,309	277,092	**324,209**	47,117
Total Fixed Assets	-	-	-	**6,755**	6,755
Total Operating Expenditures	**2,584,521**	**2,733,476**	**3,448,005**	**3,557,419**	**109,414**
Total Intrafund Transfer	**(2,721)**	**-**	**-**	**-**	**-**
Total Transfer and Reimb	(2,721)	-	-	-	-
Total Net Appropriations	**2,581,800**	**2,733,476**	**3,448,005**	**3,557,419**	**109,414**
NCC/Use of Fund Balance	**2,402,023**	**2,534,112**	**3,306,492**	**3,445,862**	**139,370**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Public Defender	3,957,419	111,557	3,845,862
Total: General Fund	**3,957,419**	**111,557**	**3,845,862**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**3,957,419**	**111,557**	**3,845,862**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Public Defender	24.0	24.0	26.0
Total: General Fund	**24.0**	**24.0**	**26.0**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**24.0**	**24.0**	**26.0**

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

BU 2080 - Public Defender

Department Overview

The Public Defender's office has maintained the anticipated revenue for FY 21/22 in the amount of $91,557 as reported in the previous fiscal year, line item #825344 based on funds available to us from the Realignment Account 2810-760914 and CCP Fund 2810-760912.

Funding requests have been made through the Realignment Account 2810-760914 in the amount of $23,985 and CCP Fund 2810-760912 in the amount of $67,572. Legal Services Reimbursement, Line item 826163 revenue is estimated at $20,000 combined with line Item 825344, a total revenue for FY 20/21 is reported $111,557

PROGRAM OVERVIEW

- Public Defender - BU 2080

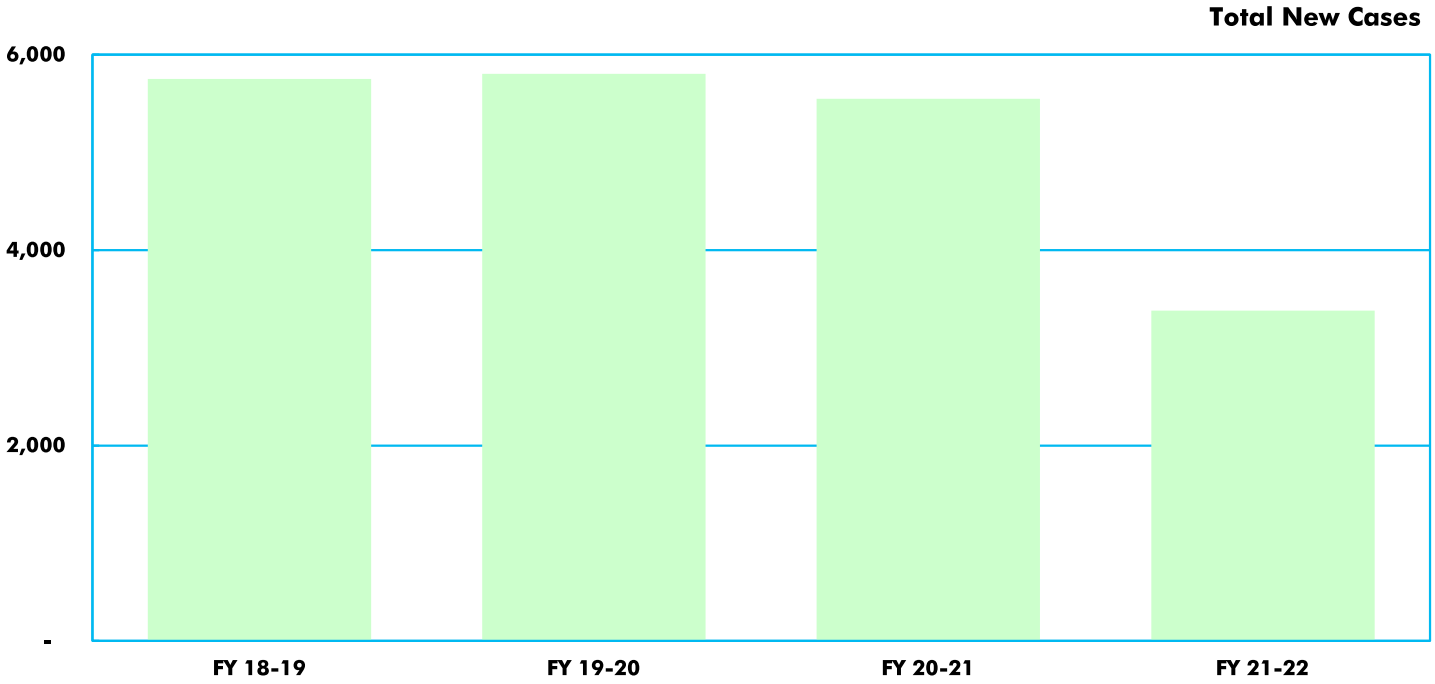
ACCOMPLISHMENTS IN FY 2020-21

- We are currently handling Two (2) Sexually Violent Predator (SVP) cases which are time consuming and costly cases.
- We have three attempted murder cases and six murder cases, including one murder with special circumstances, in addition to a double homicide.
- We have handled five death penalty eligible cases, four of them the DA decided not to seek death but the fifth is still pending.
- Behavioral Health Court and Drug Court continue to assist those clients facing mental health issues and/or addiction with pending criminal charges. All the partners work together in order to reduce or prevent recidivism.
- The Public Defender's office continues to strive to protect all the rights of our clients including educating ourselves as to new rules/laws that impact our non-citizen clients.
- We are dealing with a sharp increase in violent crime with the result that we are handling more serious and more complicated cases. This appears to be a direct result of the COVID-19 lockdown and the added stressors in the community.

GOALS FOR FY 2021-22

- Attend any training which addresses new laws, rules or regulations applicable to our adult and juvenile clients. There is new case law affecting our representation of juveniles which requires specialized training for any attorney handling juvenile cases.
- Ensure we are adequately prepared to represent all of our non-citizen clients, including training and/or contract with agencies specializing in immigration laws.
- Ensure that we continue to engage the services of experts and other individuals to adequately investigate and prepare our serious cases as well as all matters likely to go to trial.
- Continue to strive to achieve the goals of realignment and work towards reducing recidivism.
- Handle the large number of felony murder re-sentencings that may be required under Penal Code 1170.95, Senate Bill 1437.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

Services & Supplies

Acct. 2189 Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.

Acct. 2170 Online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.

Acct. 2250 Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.

Acct. 2253 Investigations requiring travel outside of Mendocino County. Attend training, seminars and continuing education.

CHANGES IN BUDGET FROM PRIOR YEAR

The Public Defender's office has a decrease the reported revenue for FY 20/21 by $82,494 from the revenue reported in FY 19/20, line item #825344 based on funds available to us from the Realignment Account 2810-760914 and CCP Fund 2810-760912.

Funding requests have been made through the Realignment Account 2810-760914 in the amount of $23,985 and CCP Fund 2810-760912 in the amount of $67,572. Legal Services Reimbursement, Line item 826163 revenue is estimated at $20,000 combined with line Item 825344, a total revenue for FY 20/21 is reported $111,557.

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

BU 2080 - Public Defender

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825344 - 2011 Realign Pub Safety	154,818	171,607	91,557	**91,557**	-
826163 - Legal Svcs Reimb	24,959	27,757	20,000	**20,000**	-
826390 - Other Charges	-	-	-	**-**	-
827400 - Prior Year Revenue	-	-	-	**-**	-
Total Revenues	**179,777**	**199,364**	**111,557**	**111,557**	**-**
Salaries & Employee Benefits					
861011 - Regular Employees	1,575,326	1,663,565	1,138,706	**2,300,544**	1,161,838
861012 - Extra Help	9,516	-	-	**-**	-
861013 - Overtime Reg Emp	-	986	-	**-**	-
861021 - Co Cont Retirement	455,612	497,768	650,263	**792,999**	142,736
861022 - Co Cont OASDI	93,858	98,220	118,762	**137,707**	18,945
861023 - Co Cont Medicare	22,089	23,150	28,383	**33,193**	4,810
861024 - Co Cont Retire Incr	125,115	111,142	117,197	**110,526**	(6,671)
861030 - Co Cont Health Ins	150,079	185,414	182,689	**226,300**	43,611
861031 - Co Cont Unemp Ins	2,035	2,976	2,251	**1,982**	(269)
861035 - Co Cont Workers Comp	2,952	2,946	11,398	**23,204**	11,806
Total Salaries & Employee Benefits	**2,436,581**	**2,586,167**	**2,249,649**	**3,626,455**	**1,376,806**
Services & Supplies					
862060 - Communications	2,715	1,703	3,000	**3,000**	-
862062 - Comm Microwave	-	-	-	**338**	338
862101 - Insurance - General	6,178	6,972	106,653	**126,360**	19,707
862110 - Jury/Witness Expense	-	-	500	**500**	-
862150 - Memberships	6,504	6,858	9,000	**9,000**	-
862170 - Office Expense	52,518	65,660	45,000	**45,000**	-
862187 - Education & Training	5,455	4,852	5,421	**5,421**	-
862189 - Prof/Spec Svcs - Other	67,019	51,125	76,729	**76,729**	-
862230 - Info Tech Equip	-	-	-	**47,361**	47,361
862239 - Spec Dept Exp	494	120			-
862250 - Trans/Travel	6,395	7,946	7,000	**7,000**	-
862253 - Travel Out of County	615	2,073	3,500	**3,500**	-
862260 - Utilities	48	-	-	**-**	-
Total Services & Supplies	**147,940**	**147,309**	**256,803**	**324,209**	**67,406**
Fixed Assets					
864370 - Equipment	-	-	6,755	**6,755**	-
Total Fixed Assets	**-**	**-**	**6,755**	**6,755**	**-**
Expend Transfer & Reimb					
865380 Intrafund Transfer	(2,721)	-	-	**-**	-
Total Expend Transfer & Reimb	**(2,721)**	**-**	**-**	**-**	**-**
Total Net Appropriations	**2,581,800**	**2,733,477**	**2,513,207**	**3,957,419**	**1,444,212**
Total Net County Cost	**2,402,023**	**2,534,112**	**2,401,650**	**3,845,862**	**1,444,212**

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

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RETIREMENT ASSOCIATION

DORIS RENTSCHLER, Executive Director

The Mendocino County Employees Retirement Association (MCERA) administers defined retirement plan benefits for Mendocino County, Mendocino County Superior Courts, and the Russian River Cemetery District pursuant to the County Employees Retirement Law Act of 1937 (CERL). MCERA is governed by a Board of Retirement and is a separate agency from the County of Mendocino. MCERA is committed to working for our active and retired members.

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	599,746	689,493	726,439	**919,260**	192,821
Total Revenues	**599,746**	**689,493**	**726,439**	**919,260**	**192,821**
Appropriations - All Funds					
Total Salaries & Employee Benefits	599,746	689,493	726,439	**919,260**	192,821
Total Operating Expenditures	**599,746**	**689,493**	**726,439**	**919,260**	**192,821**
Total Net Appropriations	**599,746**	**689,493**	**726,439**	**919,260**	**192,821**
NCC/Use of Fund Balance	**-**	**-**	**-**	**-**	**-**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Retirement	919,260	919,260	-
Total: General Fund	**919,260**	**919,260**	**-**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**919,260**	**919,260**	**-**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Retirement	6	6	7
Total: General Fund	**6**	**6**	**7**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**6**	**6**	**7**

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

BU 1920 - Retirement

DEPARTMENT OVERVIEW

The Mendocino County Employee Retirement Association (MCERA) is responsible for collecting retirement information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Funding provided by MCERA to cover the cost of Mendocino County Employees Retirement Association (MCERA) employees' salaries and benefits processed by Mendocino County.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: General-Legislative & Admin.

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825810 - Other Govt Aid	599,746	689,493	698,471	**919,260**	220,789
Total Revenues	**599,746**	**689,493**	**698,471**	**919,260**	**220,789**
Salaries & Employee Benefits					
861011 - Regular Employees	383,878	453,585	455,297	**580,074**	136,956
861012 - Extra Help	-	-	5,074	**14,914**	14,914
861013 - Overtime	5,960	12,085	11,880	**-**	-
861021 - Co Cont Retirement	107,177	112,181	141,822	**193,383**	52,169
861022 - Co Cont OASDI	21,543	25,280	27,857	**33,512**	9,249
861023 - Co Cont Medicare	5,372	6,437	6,588	**8,297**	2,146
861024 - Co Cont Retire Incr	29,239	25,907	26,548	**28,269**	1,945
861030 - Co Cont Health Ins	46,578	54,018	51,3731	**60,811**	3,410
861031 - Co Cont Unemp Ins	-	-	-	**-**	-
861035 - Co Cont Workers Comp	-	-	-	**-**	-
Total Salaries & Employee Benefits	**599,746**	**689,493**	**726,439**	**919,260**	**220,789**
Total Net Appropriations	**599,746**	**689,493**	**726,439**	**919,260**	**220,789**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

MCERA BUDGET DETAIL

The Mendocino County Employees Retirement Association (MCERA) Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "…the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars ($2,000,000)…".

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

	FY 2021/22 Adopted Budget	FY 2020/21	Difference $	Difference %
Personnel (BU 1920)				
Gross Regular Salaries[1]	$580,074	$461,502	$118,572	25.69%
Extra Help	14,914	21,349	(6,435)	-30.14%
Retirement	193,383	141,214	52,170	36.94%
FICA	33,512	25,453	6,783	25.38%
Medicare	8,297	6,429	1,570	23.33%
Retirement Cola	28,269	26,324	1,944	7.39%
Health Insurance	60,811	57,401	3,410	5.94%
Unemployment Insurance	271	272	(1)	-0.37%
Workers Comp	540	321	219	68.22%
Subtotal	**$920,071**	**$741,839**	**$178,232**	**24.03%**
Administrative				
Office Expense	$30,252	$29,215	$1,036	3.55%
Legal Expense	358,000	358,000	-	0.00%
Audit	41,200	41,200	-	0.00%
Contracts	13,510	13,510	-	0.00%
Consulting - Actuary	51,340	40,500	10,840	26.77%
Staff Education and Training	13,934	20,852	(6,918)	-33.18%
Membership	5,920	5,870	50	0.85%
Subtotal	**$514,156**	**$509,147**	**$6,581**	**0.98%**
Board Expense				
Fiduciary Insurance	$53,827	$42,000	$11,827	28.16%
Board Meeting Stipends	7,900	8,300	(400)	-4.82%
Board Education and Training	32,014	32,617	(603)	-1.85%
Subtotal	**$93,741**	**$82,917**	**$3,747**	**13.05%**
Total Personnel, Administrative & Board Expense	**$1,527,968**	**$1,333,903**	**$194,064**	**14.55%**
Disability				
Administrative Review	$40,000	$40,000	-	0.00%
Hearings[2]	80,000	80,000	-	0.00%
Subtotal	**$120,000**	**$120,000**	**-**	**0.00%**

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

BU 1920 - Retirement

MCERA BUDGET DETAIL

	FY 2021/22 Adopted Budget	FY 2020/21	Difference $	Difference %
625-B Kings Court				
Imputed Rent	$54,645	$54,363	$282	0.52%
Subtotal	**$54,645**	**$54,363**	**$282**	**0.52%**
Total Administrative Expense	**$1,702,613**	**$1,508,266**	**$194,347**	**12.89%**
Technology				
LRS/Pension Gold	$172,552	$164,626	$7,926	4.81%
County IT Related Expenses	19,083	9,026	10,058	111.43%
PCX Scan Station Project	10,059	9,000	1,059	11.77%
Subtotal	**$201,694**	**$182,652**	**$19,043**	**10.43%**
Investment				
Investment Manager Fees[3]	$737,029	$691,39	$45,680	6.61%
Investment Consultant-Callan	181,617	177,188	4,430	2.50%
Actuary Services-Segal	70,000	68,000	2,000	2.94%
Custodian Bank -State Street	72,000	60,000	12,000	20.00%
Internal Investment Monitoring[4]	11,500	11,500	-	0.00%
Subtotal	**$1,072,146**	**$1,086,550**	**$64,109**	**6.36%**
Capital Improvement Plan	**$25,000**	**$25,000**	**-**	**0.00%**
Total MCERA	**$3,001,453**	**$2,723,954**	**$277,499**	**10.19%**
Total Administrative Expenses (Total ex Technology & Investment)	**$1,702,613**	**$1,508,266**		
CERL Administrative Cap	**$2,000,000**	**$2,000,000**		
(Over)/Under Cap	**$297,387**	**$491,734**		
MCERA Policy Cap	**$1,670,336**	**$1,568,837**		
Balance	**$(32,276)**	**$60,571**		
Basis Points Test	**0.21%**	**0.21%**		
AAL	**$795,398,180**	**$747,065,374**		
Date	**6/30/2020**	**6/30/2019**		

1 Includes $20,000 in staff overtime for projects.

2 Hearings Preparations and Hearings combined in FY 2019.

3 New Investment Managers paid directly rather than netting fees at the fund level.

4 New in FY 2020: Investment manager monitoring, Consultant RFP, Investment Data.

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SHERIFF-CORONER'S OFFICE

The mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff''s Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public Safety services.

SHERIFF-CORONER'S OFFICE

MATT KENDALL, Sheriff-Coroner

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	11,125,123	11,367,625	12,209,776	**13,353,142**	1,143,366
Total Operating Transfers In					-
Total Revenues	**11,125,123**	**11,367,625**	**12,209,776**	**13,353,142**	**1,143,366**
Appropriations - All Funds					
Total Salaries & Employee Benefits	27,935,146	28,721,409	29,266,714	**30,098,452**	831,738
Total Services & Supplies	6,645,661	8,032,312	8,446,682	**9,913,498**	1,466,816
Total Other Charges	135,573	-	-	**-**	-
Total Fixed Assets	291,312	505,408	869,993	**1,654,079**	784,086
Total Operating Expenditures	**35,007,692**	**37,259,129**	**38,583,389**	**41,666,029**	**3,082,640**
Total Intrafund transfer	-	-	1,375	**-**	(1,375)
Total Operating Transfers Out	-	117,625	-	**-**	-
Total Transfers & Reimb.	**-**	**117,625**	**1,375**	**-**	**(1,375)**
Total Net Appropriations	**35,007,692**	**37,376,754**	**38,584,764**	**41,666,029**	**3,081,265**
NCC/Use of Fund Balance	**23,882,569**	**26,009,129**	**26,374,988**	**28,312,887**	**1,937,899**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Sheriff-Coroner	23,594,540	7,469,064	16,125,476
Jail & Rehab Center	16,110,052	5,739,412	10,370,640
Total: General Fund	**39,704,592**	**13,208,412**	**26,496,116**

OTHER FUNDS	Approps.	Revenues	Use of FBA
Correctional Off. Training	65,000	65,000	-
DEA-COMMET	230,000	230,000	-
Homeland Secure WMD6	327,803	327,803	-
Jail & Rehab Center - COPS	215,314	30,500	184,814
Justice Assistance	42,544	42,544	-
Sheriff - Coroner COPS	273,976	112,416	161,560
Sheriff Special Projects	51,750	1,750	50,000
Recovery Act Tech & Comm	-	-	-
Total: Other Funds	**39,756,342**	**13,210,226**	**26,546,116**
TOTAL: ALL FUNDS	**39,756,342**	**13,210,226**	**26,546,116**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Sheriff-Coroner	113	113	115
Jail & Rehab Center	73	73	73
Total: General Fund	**186**	**186**	**188**
OTHER FUNDS			
Dept. Programs			
Sheriff-Coroner COPS	2	1	1
Total: Other Funds	**2**	**1**	**1**
TOTAL: ALL FUNDS	**188**	**187**	**189**

SHERIFF-CORONER'S OFFICE

MATT KENDALL, Sheriff-Coroner

BU 2310 - Sheriff-Coroner

Department Overview

The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the County, including the unincorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's Office continues to build partnerships with individual tribes throughout the County in order to better serve indigenous populations. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in Superior Court and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

The Vision of the Office of the Sheriff-Coroner is: To be an effective, community-oriented, public safety agency through cooperative effort.

PROGRAM OVERVIEW

- Recovery Act Tech & Comm – BU 0438 Grant is no longer funded and should be removed from the list
- Correctional Officers Training - BU 0467-Grant
- DEA - COMMET - BU 0466-Grant
- Emergency Services - BU 2830
- Homeland Security WMD6 - BU 0462-Grant
- Jail & Rehabilitation Center - BU 2510
- Jail & Rehabilitation Center - COPS - BU 2511

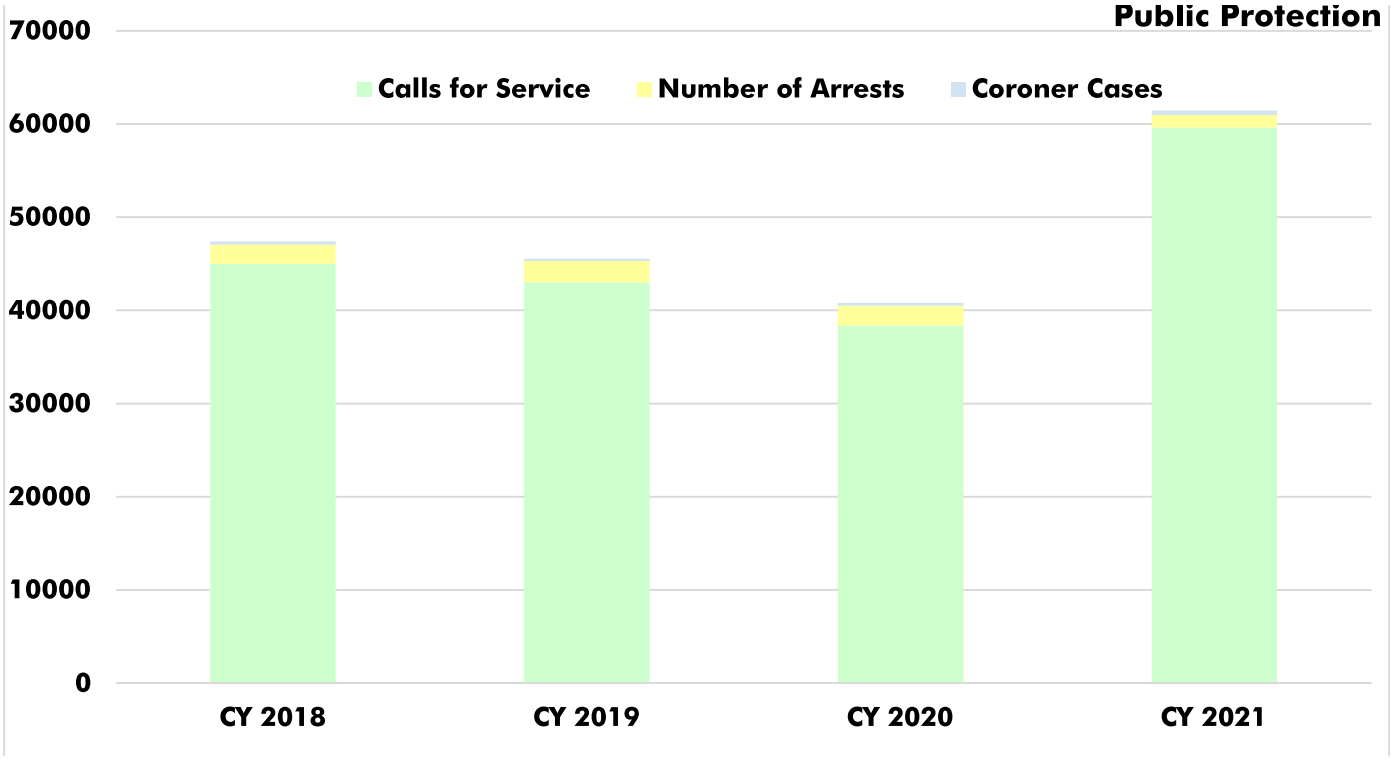
ACCOMPLISHMENTS IN FY 2020-21

- Continued to hire and train Sheriff's deputies and office support staff.
- Operated the Emergency Operations Center and provided emergency response for the August Complex and Oak Fire(s), including protecting the public and domestic animals from harm.
- Responded to multiple opioid overdose incidents where Deputy Sheriffs administered Naloxone, thus saving lives. Sheriff's Office was also able to obtain Naloxone through partnership with Public Health.
- Continued aggressive enforcement of illegal drug trafficking organizations in Mendocino County, which has directly impacted other crimes such as homicides, human trafficking, money laundering and environmental impacts (water diversion, deforestation, chemical poisoning of flora and fauna).
- Continued to aggressively investigate known and suspected criminal activities. Due to emphasis Sheriff's Office put forth regarding some crimes against people and property, we have seen a reduction in those types of crimes.
- Continued to provide Animal Control services throughout the County.

GOALS FOR FY 2021-22

- Continue goals reducing felony crimes against persons and property.
- Continue to recruit, hire and retain Deputy Sheriff's and Sheriff's Office support staff for vacant positions, including resident deputy posts.
- Continue collaborative efforts with Fire and EMS, and partnerships during natural disasters to ensure public safety. Prepare and educate staff for response and assistance in future emergencies and natural disasters (wildfire, tsunami, opioid epidemic, pandemic).
- Continue to evaluate and improve organizational budget efficiencies and seek grant funding and alternative funding programs.
- Continue to work with partnering agencies regarding the drought emergency, environmental impacts from illegal water diversions, deforestation, illegal Cannabis cultivation and drug trafficking organizations. Use of technology and implementation of innovative strategies for the protection of the environment.
- Continue education and training for multi-faceted mental health response with partnering agencies to include (not limited to) Public Health, Behavioral Health and Social Services.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510 Public Safety Sales Tax - Proposition 172 funding

Acct. 5344 2011 Realignment Public Safty

Acct. 5490 Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.

Acct. 6250 Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and multiple County events patrol fees.

Acct. 6254 Pt. Arena contract Sheriff's Services

Services & Supplies

Acct. 2060 Communications Microwave

Acct. 2185 Medical and dental services (Coroner).

Acct. 2189 Professional and Specialized Services

Acct. 2230 Info Tech Equipment

Acct. 2232 Law Enforcement Service and Supplies

Acct. 2250 Sheriff's vehicle fleet charges for gas and repairs.

Fixed Assets

Acct. 4370 Provides for law enforcement equipment from various funding sources.

CHANGES IN BUDGET FROM PRIOR YEAR

New Allocation for cost share of Communications Microwaves. Substantial increase in medical and Dental services due to Autopsy costs, Increased budget for overtime & extra Help Positions.

SHERIFF-CORONER'S OFFICE

MATT KENDALL, Sheriff-Coroner

BU 2310 - Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Police Protection

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821510 - Sales Tax - Public Safety	3,359,234	3,250,046	3,454,000	**4,495,167**	1,041,167
822600 - Other Permit	930	830	500	**500**	-
822601 - Gun Permit	61,229	48,815	56,000	**56,000**	-
823110 - Crim Just Const Fund	145,000	140,000	150,000	**150,000**	-
823130 - Warrant System	2,396	986	1,000	**1,000**	-
823204 - Misc Court Fine	13,311	36,626	12,000	**10,000**	(2,000)
823210 - Fine Judicial Dist	28	46	-	**-**	-
823300 - Forfeiture & Penalty	174	718	-	**10,000**	10,000
823310 - Asset Forfeiture	49,500	117,625	-	**-**	-
825344 - 2011 Realign Pub Safety	1,667,153	1,673,477	1,840,034	**1,699,144**	(140,890)
825398 - SB90 Reimbursement					
825490 - State Other	622,003	575,881	805,000	**742,253**	(62,747)
825670 - Federal Other	82,532	23,196	11,000	**11,000**	-
826223 - Civil Fee Sheriff	78,587	61,773	80,000	**61,000**	(19,000)
826242 - Dom Animal Care	22,000	-	-	**22,000**	22,000
826250 - Law Enforcement Services	102,334	183,563	160,000	**100,000**	(60,000)
826254 - Sher Pt Arena Contract	91,667	100,000	100,000	**100,000**	-
826257 - Med Marij Zip Tie	625	-	-	**-**	-
826258 - Restitution 11470.2 H&S	25,750	33,000	-	**10,000**	10,000
826390 - Other Charges	14,428	14,614	-	**500**	500
827600 - Other Sales	13,663	3,760	-	**500**	500
827700 - Other	24,291	1,367	-	**-**	-
827707 - Donation	1	-	-	**-**	-
Total Revenues	**6,376,835**	**6,292,521**	**6,669,534**	**7,469,064**	**799,530**
Salaries & Employee Benefits					
861011 - Regular Employees	7,819,917	8,016,274	8,151,273	**8,998,748**	847,475
861012 - Extra Help	439,645	430,628	75,000	**250,000**	175,000
861013 - Overtime Reg Emp	1,424,811	1,648,601	750,000	**1,161,185**	411,185
861021 - Co Cont Retirement	3,483,142	3,706,320	4,154,077	**5,043,813**	889,736
861022 - Co Cont OASDI	540,510	570,523	522,549	**547,193**	24,644
861023 - Co Cont Medicare	135,524	141,266	123,806	**129,633**	5,827
861024 - Co Cont Retire Incr	1,811,286	1,593,811	1,525,753	**1,327,457**	(198,296)
861030 - Co Cont Health Ins	776,032	1,015,536	1,068,120	**1,093,551**	25,431
861031 - Co Cont Unemp Ins	12,742	10,999	10,254	**11,374**	1,120
861035 - Co Cont Workers Comp	1,169,939	1,121,832	1,177,170	**1,074,869**	(102,301)
Total Salaries & Employee Benefits	**17,613,548**	**18,255,791**	**17,558,002**	**19,637,823**	**2,079,821**
Services & Supplies					
862050 - Clothing/Pers Items	395	-	1,500	**1,000**	(500)
862060 - Communications	182,134	195,846	190,000	**197,000**	7,000
862062 - Comm Microwave	-	-	-	**367,595**	367,595
862101 - Insurance - General	195,814	217,184	162,706	**212,582**	49,876
862120 - Maint - Equip	38,266	25,069	35,000	**40,000**	5,000

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Police Protection

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862150 - Memberships	7,951	8,333	20,000	**20,000**	-
862170 - Office Expense	86,060	144,995	85,000	**85,000**	-
862185 - Medical/Dental Svcs	302,958	522,185	350,000	**750,000**	400,000
862187 - Education & Training	144,331	129,083	211,500	**150,000**	(61,500)
862189 - Prof/Spec Svcs - Other	386,543	339,664	283,450	**429,840**	146,390
862190 - Publ/Legal Notice	-	42	-	**500**	500
862200 - Rent/Lease - Equip	1,797	-	1,000	**1,000**	-
862210 - Rent/Lease - Bldg Grnds	32,736	32,736	30,336	**35,000**	4,664
862230 - Info Tech Equip	224,640	285,127	441,004	**445,000**	3,996
862232 - Law Enf Supply & Svcs	284,631	217,605	367,711	**375,000**	7,289
862239 - Spec Dept Expense	63,813	73,462	60,000	**55,000**	(5,000)
862240 - Spec Dept Fund	508	-	-	**-**	-
862250 - Trans/Travel	635,209	761,402	755,000	**765,000**	10,000
862253 - Travel Out of County	10,911	1,592	10,000	**8,000**	(2,000)
862260 - Utilities	14,384	10,783	15,000	**16,200**	1,200
Total Services & Supplies	**2,613,082**	**2,965,109**	**3,019,207**	**3,953,717**	**934,510**
Other Charges					
863113 - Pmts Other Gov Agency	135,573	-	-		-
Total Other Charges	**135,573**	**-**	**-**		**-**
Fixed Assets					
864360 - Structure/Improvement	-	-	-	**-**	-
864370 - Equipment	266,797	505,408	570,000	**3,000**	(567,000)
Total Fixed Assets	**266,797**	**505,408**	**570,000**	**3,000**	**(567,000)**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	**-**	**-**	**-**	**-**	**-**
865802 Operating Transfer Out	**-**	**117,625**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**117,625**	**-**	**-**	**-**
Total Net Appropriations	**20,629,001**	**21,843,933**	**21,147,209**	**23,594,540**	**2,447,331**
Total Net County Cost	**14,252,166**	**15,551,412**	**14,477,675**	**16,125,476**	**1,647,801**

MENDOCINO
1850
COUNTY

BU 0450 - Justice Assistance Grant

GRANT OVERVIEW (Administered in BU 2310)

The U.S. Department of Justice, Bureau of Justice Assistance, provides various funding opportunities for local governments. The Edward Byrne Memorial Justice Assistance Grant (JAG) is available annually to local agencies to supplement the cost of providing law enforcement services. The amount of funding available each year varies according to amounts approved in the annual federal budget. The Sheriff's Office has utilized proceeds from the grant to purchase otherwise unfunded information technology equipment and software.

GRANT INFORMATION

- Grant Inception Date: October 1, 2010
- Current Grant Period: October 1, 2021 to September 30, 2022
- Source of Funds: U.S. Department of Justice, Bureau of Justice Assistance
- Continuity of Grant: Annual grant, subject to Federal funding decisions
- The Sheriff's Office intends to fully utilize the funding on direct program expenditures, absorbing the administrative costs of both programs as our in-kind match ($4,254.40) to the grants.
- Grant Restrictions and Provisions: Mendocino County Sheriff's Office has been allocated $ 16,156.00 under the Federal Fiscal Year 2021 Edward Byrne Memorial Justice Assistance Grant. These funds will be used for the acquisition of otherwise unfunded computer equipment and software replacements and upgrades. The Sheriff's Office has $26,388 remaining on the Federal Fiscal Year 2020 Coronavirus Emergency Supplemental Funding program to be used in FY 21- 22.

GRANT BUDGET

Revenue	
Grant	$ 42,544
Total	$ 42,544
Expenditures	
Justice	$ 42,544
Total	$ 42,544

County Match Required: In-Kind Staff Match of $4,254.40

Independent Audit Required: YES

This grant is not included in Budget Unit 2310's Schedule 9

EMPLOYEES (FULL TIME EQUIVALENT) GRANT FUNDED GENERAL FUND

None

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4500 Justice Assistance Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	-	21,643	62,388	**42,544**	87,181
Total Revenues	**-**	**21,643**	**62,388**	**42,544**	**87,181**
Services & Supplies					
862170 - Office Expense	-	-	44,909	**26,388**	-
862230 - Info Tech Equip	-	-	16,924	**16,156**	-
862239 - Sepc Dept Expense	-	-	523	**-**	-
Total Services & Supplies	**-**	**-**	**62,388**	**42,544**	**87,181**
Total Net Appropriations	**-**	**-**	**62,388**	**42,544**	**87,181**
Total Fund Balance Contribution	**-**	**(21,643)**	**-**	**-**	**-**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 0462 - Homeland Security WMD 6 Grant

GRANT OVERVIEW (Administered in BU 2310)

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Control and Citizen Emergency Response Teams.

Funds are used to prepare Mendocino County for prevention and response to natural or man-made disasters and acts of terrorism. Equipment purchases (disaster shelter trailers and supplies), hazardous materials training, purchase of the Reverse 9-1-1 system and urban rescue training (law and fire) are some of the benefits to the County.

GRANT INFORMATION

- Grant Inception Date: July 2001
- Current Grant Period: June 1, 2021 - May 31, 2024
- Source of Funds: U.S. Department of Homeland Security/ Federal Emergency Management Agency via Cal OES
- Continuity of Grant: Ongoing annual renewal/allocation.
- Grant Restrictions and Provisions: Grant will reimburse for approved expenses.

GRANT BUDGET

Revenue	
Grant	$ 163,803
Total	$ 163,803

Expenditures	
Supplies	$ -
Total	$ 163,803

166,876

County Match Required: No

Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4620 Homeland Security WMD 6 **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825670 - Federal Other Revenue	-	136,392	257,286	**163,803**	-
Total Revenues	**-**	**136,392**	**257,286**	**163,803**	**-**
Services & Supplies					
862170 - Office Expense	13	-	-	**-**	-
862187 - Education & Training	3,800	2,400	-	**-**	-
862189 - Prof/Spec Svcs - Other	49,899	52,211	52,036	**45,000**	-
862230 - Info Tech Equip	12,119	-	-	**-**	-
862232 - Law Enfor Suppl & Servc	-	-	-	**18,803**	
862239 - Spec Dept Expense	71,659	21,670	30,644	**-**	-
Total Services & Supplies	**137,490**	**76,281**	**82,680**	**163,803**	**-**
Fixed Assets					
864370 - Equipment	-	51,409	-	**100,000**	-
865802 - OPerating Transfer Out	-	-	239,366	**-**	-
Total Fixed Assets	**-**	**51,409**	**-**	**-**	**-**
Total Net Appropriations	**137,490**	**127,691**	**322,046**	**163,803**	**-**

BU 0466 - DEA-COMMET
Grant

GRANT OVERVIEW (Administered in BU 2310)

County of Mendocino Marijuana Enforcement Team's (COMMET) purpose is to locate and eradicate unlawful marijuana grows both indoors and outdoors. In the course of this action firearms are confiscated and arrests are made. Assets are seized and other drugs are discovered such as concentrated cannabis, methamphetamine, cocaine and psilocybin mushrooms to name a few.

Even with the movement towards more legalization of Marijuana, unlawful marijuana growing operations still exist and in some areas may be increasing on public lands and on private lands. Large drug trafficking organizations lease privately owned property in the county and often have multiple smaller unlawful marijuana grows per parcel verses a single large unlawful marijuana grow. This practice hampers investigative efforts and increases time spent eradicating marijuana plants. Trespass crimes and environmental crimes associated with the production of marijuana will continue to be priority investigations. Marijuana plants are often surrounded by plastic or wire cage materials and supported by twine and bamboo. Assistance from the State and Federal governments have dwindled or ceased to Mendocino County making the burden heavier on the County's Law Enforcement.

GRANT INFORMATION

- Grant Inception Date: July 1, 1992
- Current Grant Period: 2021-2022
- Source of Funds: U.S. Drug Enforcement Agency - Domestic Cannabis Eradication Suppression Program (DCESP)
- Continuity of Grant: Ongoing annual allocation, dependent on Federal funding decisions.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by Budget Unit 2310-*Sheriff-Coroner*.

GRANT BUDGET

Financial Sources	
DCESP Grant	$ 230,000
Total	$ 230,000
Expenditures	
Services & Supplies	$ 230,000
Total	$ 230,000

County Match Required: There is no match requirement, however, the annual cost to support COMMET are more than the federal funding for the program. The Sheriff-Coroner uses Asset Forfeiture funds to cover the remaining costs.

Independent Audit Required: NO

This grant is not included in Budget Unit 2310's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 0466 - DEA-COMMET - Grant

BUDGET UNIT DETAIL Schedule 9 Function: - Activity: -

Fund: 4660 DEA COMMET **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
823310 - Asset Forfeiture	40,000	-	-	**-**	-
825670 - Federal Other Revenue	81,411	232,387	219,000	**230,000**	37,000
Total Revenues	**121,411**	**232,387**	**219,000**	**230,000**	**37,000**
Services & Supplies					
862060 - Communications	751	669	2,000	**1,000**	-
862120 - Maint - Equip	-	-	-	1,500	-
862170 - Office Expense	995	3,893	3,000	**3,000**	-
862187 - Education & Training	4,924	5,327	25,000	**10,000**	1,000
862189 - Prof/Spec Svcs - Other	28,125	7,815	10,000	**5,000**	-
862200 - Rent/Lease Equip	945	945	16,000	**12,000**	16,000
862210 - Rent/Lease Bldg Grds	44,400	44,400	44,000	**44,400**	-
862232 - Law Enf Supply & Svcs	77,541	103,915	74,000	**105,100**	74,000
862239 - Spec Dept Expense	1,676	100	40,000	**2,000**	(55,500)
862250 - Trans/Travel	141	-	-	**-**	-
862253 - Travel Out of County	723	-	-	**-**	-
862260 - Utilities	5,063	5,943	5,000	**6,000**	1,500
Total Services & Supplies	**165,284**	**173,008**	**219,000**	**190,000**	**37,000**
Fixed Assets					
864370 Equipment	-	1,303	-	40,000	
Total Fixed Assets	**-**	**1,303**	**-**	**40,000**	
Total Net Appropriations	**165,284**	**174,311**	**219,000**	**230,000**	**37,000**
Total Fund Balance Contribution	**43,873**	**(58,076)**	**-**	**-**	**-**

BU 2310 - Sexual Assault Felony Enforcement (SAFE) - Grant

GRANT OVERVIEW (Included in BU 2310)

Grant funds are used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within Budget Unit 2310 - *Sheriff-Coroner.*

GRANT INFORMATION

- Grant Inception Date: July 1, 2009
- Current Grant Period: July 1, 2021 - June 30, 2022
- Source of Funds: California emergency Management Authority
- Continuity of Grant: Annual
- Grant Restrictions and Provisions: The grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by BU 2310 - *Sheriff-Coroner.*

GRANT BUDGET

Revenue	
Grant	$ 9,767
Total	$ 9,767
Expenditures	
Sexual Assault Felony Enforcement	$ 9,767
Total	$ 9,767

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2310's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 2313 - Sheriff-Coroner - COPS

Budget Unit Overview

BU2313 accounts for the 39.7% of funding allocated to front-line law enforcement services.

PROGRAM OVERVIEW

- Supplemental Law Enforcement Services Funding

ACCOMPLISHMENTS IN FY 2020-21

- Continued funding of Sheriff Technology Specialist position

GOALS FOR FY 2021-22

- Continue to fund a Sheriff's Technology Specialist position, which assists in the operation and maintenance of the Sheriff's computer hardware, software and network.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other - Citizen's Options for Public Safety / Supplemental Law Enforcement Services Fund.

Expenditure Transfer and Reimbursements

Acct. 5802 Oper Transfer Out: Reimburse for General Fund services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection | Activity: Police Protection

Fund: 1210 Supp Law Enforcement Svcs Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	4,946	5,690	540	**2,416**	1,876
825490 - State Other	148,727	155,968	100,000	**110,000**	10,000
Total Revenues	**153,672**	**161,658**	**100,540**	**112,416**	**11,876**
Salaries & Employee Benefits					
861011 - Regular Employees	52,274	59,104	67,597	**72,817**	5,220
861013 - Overtime Reg Emp	4,055	5,633	6,000	**-**	(6,000)
861021 - Co Cont Retirement	15,097	18,106	21,928	**25,433**	3,505
861022 - Co Cont OASDI	3,492	4,014	4,191	**4,515**	324
861023 - Co Cont Medicare	817	939	980	**1,056**	76
861024 - Co Cont Retire Incr	3,720	3,690	3,603	**3,181**	(422)
861031 - Co Cont Unemp Ins	-	54	55	**54**	(1)
861035 - Co Cont Workers Comp	-	126	131	**99**	(32)
Total Salaries & Employee Benefits	**79,456**	**91,665**	**104,485**	**107,155**	**2,670**
Services & Supplies					
862101 - Insurance - General	-	91	104	**121**	17
862170 - Office Expense	-	1,154	-	**-**	-
862230 - Info Tech Equip	-	5,988	-	**-**	-
862232 - Law Enf Supply & Svcs	3,222	224,800	3,300	**166,700**	163,400
Total Services & Supplies	**3,222**	**232,033**	**3,404**	**166,821**	**163,417**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**82,678**	**323,699**	**107,889**	**273,976**	**166,087**
Total Fund Balance Contribution	**(70,994)**	**162,041**	**7,349**	**161,560**	**154,211**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 2315 - Sheriff Special Projects

BUDGET UNIT OVERVIEW

The Sheriff Office occasionally receives donations from individuals, service clubs and other agencies. The donations may be for unrestricted use or restricted for a specific purpose (memorials, K-9 Program). The Sheriff Special Projects fund is used to account for the receipt and disbursement of these funds.

PROGRAM OVERVIEW

- Donations

ACCOMPLISHMENTS IN FY 2020-21

- Applied for and received donation funding for special projects

GOALS FOR FY 2021-22

- Continue to apply for donations, which can be used for Sheriff's office special project needs.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7707 Donations.

Services & Supplies

Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

CHANGES IN BUDGET FROM PRIOR YEAR

No donations anticipated this year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Police Protection

Fund: 1216 Sheriff Spec Projects Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	1,250	1,733	400	**750**	350
826258 - Restitution 11470.2 H&S	-	-	-	**-**	-
827707 - Donation	63,444	924	-	**1,000**	1,000
Total Revenues	**64,694**	**2,657**	**400**	**1,750**	**1,350**
Services & Supplies					
862194 - A-87 Costs	1,203	1,791	1,203	**1,203**	-
862232 - Law Enf Supply & Svcs	11,443	-	10,000	**50,547**	40,547
862239 - Spec Dept Expense	-	(2,500)	-	**-**	-
862253 - Travel Out of County	8,416	-	-	**-**	-
Total Services & Supplies	**21,062**	**(709)**	**11,203**	**51,750**	**40,547**
Total Net Appropriations	**21,062**	**(709)**	**11,203**	**51,750**	**40,547**
Total Fund Balance Contribution	**(43,632)**	**(3,366)**	**10,803**	**50,000**	**39,197**

BU 2510 - Jail & Rehabilitation Center

Budget Unit Overview

This budget unit handles the County Jail, inmate management and services. Assembly Bill 109 has greatly im-pacted operations at the local level. Creative alternatives such as the pre-trial services program and an increase in the Home Arrest Program have eased overcrowding at the Jail caused by AB 109. Violence within the Jail both for inmates and staff has increased. The County Jail is a specific statutory duty of the Sheriff.

The purpose of the Jail is fourfold:

1. To detain persons committed in order to secure their attendance as a witness in criminal cases.
2. To detain persons charged with crimes and committed for trial.
3. To confine persons committed for contempt or upon the civil process or by other authority of law.
4. For the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

PROGRAM OVERVIEW

- Jail Operations: Custodial & Non-Custodial Operations
- Support Services

ACCOMPLISHMENTS IN FY 2020-21

- Instituted the JBCT Program Services grant within the Corrections Division.
- Worked in partnership with Public Health regarding the COVID-19 Pandemic and the effects on inmate populations.
- Successfully passed the Prison Rape Elimination Act inspection.
- Assisted Juvenile Hall by providing meals and reduced costs to the General Fund through increased efficiencies.
- Successfully intervened in multiple incidents of overdose and suicide attempts which occurred in the custody setting, thus saving lives.

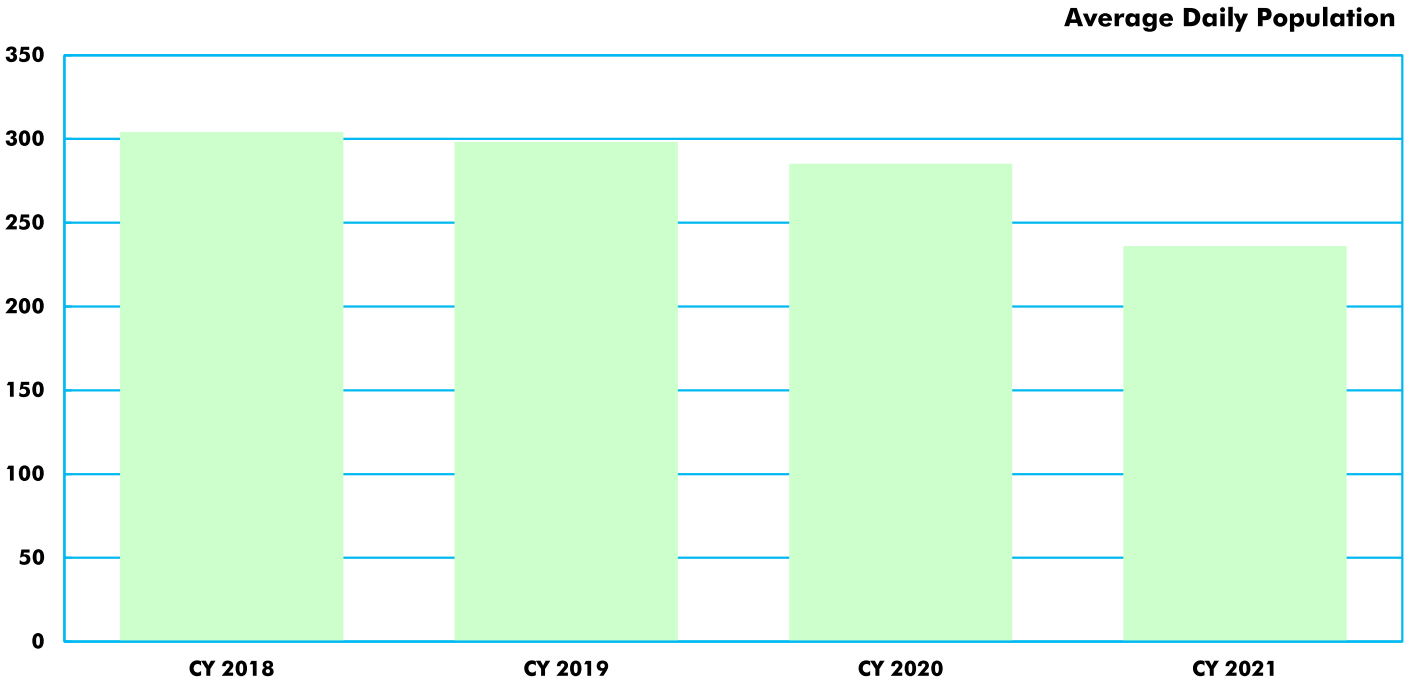
GOALS FOR FY 2021-22

- Continue the goal of excellent Care, Custody and Control within the Jail facility.
- Continue recruitments to fill all allocated and funded staff positions.
- Continue participating in process and construction for new wing of the Jail which will be better suited to service populations with behavioral health disorders.
- Continue building a partnership with Probation and Behavioral Health for a Restorative Justice Program to be administered through Inmate Services. This program will include (not limited to) education, job training, drug treatment, Medical Assisted Treatment (MAT) Program and will provide a starting point for persons housed within the Jail for a recovery and career path to reduce recidivism.
- Purchase a full body scanner to eliminate the risk of illegal drug smuggling into the Jail. This will save lives.

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner
BU 2510 - Jail & Rehabilitation Center

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510 Public Safety Sales Tax - Proposition 172 funding
Acct. 5344 2011 Realignment Public Safety
Acct. 5490 State booking fee reimbursement.
Acct. 6390 Reimbursement for inmate services.

Services & Supplies

Acct. 2080 Meals for the jail.
Acct. 2090 Jail supplies for cleaning & laundry.
Acct. 2185 Pre-booking medical clearance, medical and mental health services.
Acct. 2189 Security guards at the hospital.
Acct. 2239 Physicals, recruitment and testing.

Equipment

Acct. 4370 Replacement of Network Switches

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Detention

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821510 - Sales Tax-Public Safety	2,544,039	2,460,561	2,616,000	**3,405,500**	789,500
823204 - Misc Court Fine	15,522	24,300	21,045	**16,454**	(4,591)
823310 - Asset Forfeiture	4,515	-		**-**	-
825150 - Motor Vehicle in Lieu	-	-		**-**	-
825344 - 2011 Realignment Pub Sfty	1,550,983	1,369,115	1,468,244	**1,393,229**	(75,015)
825490 - State Other	168,263	821,632	598,144	**758,230**	160,086
825670 - Federal Other	78,553	28,407	28,000	**25,000**	(3,000)
826269 - Work Release	22,450	22,570	20,000	**15,000**	(5,000)
826390 - Other Charges	111,840	99,971	110,000	**110,879**	879
827700 - Other	18,186	21,905	23,848	**15,120**	(8,728)
827802 - Oper Transfer In	-	-	-		-
Total Revenues	**4,514,352**	**4,848,461**	**4,885,281**	**5,739,412**	**854,131**
Salaries & Employee Benefits					
861011 - Regular Employees	4,355,443	4,456,292	4,467,628	**4,408,426**	(59,202)
861012 - Extra Help	46,626	80,176	3,000	**41,000**	38,000
861013 - Overtime Reg Emp	1,124,539	965,751	314,031	**1,090,324**	776,293
861021 - Co Cont Retirement	1,989,082	2,134,311	2,295,889	**2,546,116**	250,227
861022 - Co Cont OASDI	326,677	322,653	276,290	**257,278**	(19,012)
861023 - Co Cont Medicare	77,337	76,853	65,038	**61,043**	(3,995)
861024 - Co Cont Retire Incr	1,048,850	920,893	842,244	**670,338**	(171,906)
861030 - Co Cont Health Ins	486,355	650,917	666,731	**657,708**	(9,023)
861031 - Co Cont Unemp Ins	4,719	6,086	6,170	**6,606**	436
861035 - Co Cont Workers Comp	782,511	760,021	777,094	**614,635**	(162,459)
Total Salaries & Employee Benefits	**10,242,139**	**10,373,953**	**9,714,115**	**10,353,474**	**639,359**
Services & Supplies					
862050 - Clothing/Pers Items	15,499	15,509	35,000	**35,000**	-
862060 - Communications	10,052	10,833	12,500	**13,500**	1,000
862080 - Food	414,213	447,201	430,000	**430,000**	-
862090 - Household Expense	188,382	176,514	190,000	**190,000**	-
862101 - Insurance - General	78,639	100,100	129,223	**147,095**	17,872
862120 - Maint - Equip	89,114	5,169	30,000	**60,000**	30,000
862130 - Maint - Strc/Impr/Grnds	-	-	-	**-**	-
862150 - Memberships	3,333	-	1,500	**2,500**	1,000
862160 - Miscellaneous	24,674	34,935	35,000	**40,000**	5,000
862170 - Office Expense	2,894,287	3,758,296	4,044,530	**4,052,538**	8,008
862185 - Medical/Dental Svcs	5,402	5,993	14,445	**14,445**	-
862187 - Education & Training	154,605	134,779	10,266	**200,000**	189,734
862189 - Prof/Spec Svcs - Other	-	-	-	**-**	-
862190 - Publ/Legal Notice	-	-	1,800	**1,800**	-
862200 - Rent/Lease - Equip	1,149	801	1,700	**1,700**	-
862230 - Info Tech Equip	814	1,149	500	**1,700**	1,200

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Detention

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862232 - Law Enf Supply & Svcs	43,328	16,550	42,000	**200,000**	158,000
862239 - Spec Dept Expense	6,901	12,517	10,000	**20,000**	10,000
862250 - Trans/Travel	26,282	31,978	42,000	**35,000**	(7,000)
862253 - Travel Out of County	52,436	84,704	63,000	**90,000**	27,000
Total Services & Supplies	**4,008,294**	**4,835,878**	**5,092,964**	**5,533,578**	**440,614**
Fixed Assets					
864360 - Structure/Imporvement	-	-	-	**223,000**	223,000
864370 - Equipment	24,515	-	55,951	**-**	(55,951)
Total Fixed Assets	**24,515**	**-**	**55,951**	**223,000**	**167,049**
Total Net Appropriations	**14,274,948**	**15,209,832**	**14,863,030**	**16,110,052**	**1,247,022**
Total Net County Cost	**9,760,597**	**10,361,371**	**9,977,749**	**10,370,640**	**392,891**

BU 0467 - Correctional Officers Training Grant

GRANT OVERVIEW (Previously administered by BU 2510)

Board of State and Community Corrections administers the Standards in Training for Corrections pursuant to Title 15, Division 1, Chapter 1, Sub-chapter 1. Article 7, Section 304 California Code of Regulations. This program provides funding for Corrections Officer Training. The budget is used to meet required training mandates for Corrections Deputies, Probation Officers, and Juvenile Hall personnel.

GRANT INFORMATION

- Grant Inception Date: 1995
- Current Grant Period: July 1, 2021 - June 30, 2022
- Source of Funds: Board of State and Community Corrections - Standards and Training for Corrections Division
- Continuity of Grant: Ongoing annual allocation, dependent on State funding
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does include the maximum amount, however indirect costs are absorbed by BU 2510-*Jail & Rehabilitation Center*, BU 2550-*Juvenile Hall* and BU 2560-*Probation*.

GRANT BUDGET

Financial Sources	
Grant	$ 65,000
Total	$ 65,000
Expenditures	
Services & Supplies	$ 65,000
Total	$ 65,000

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Corrections Deputy	51	60%	40%
Corrections Sergeant	8	60%	40%
Corrections Lieutenant	2	60%	40%
Sheriff Capitan	1	60%	40%

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4670 Correctional Officers Training

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
827801 - Grant Revenue	39,221	67,590	37,800	**65,000**	7,800
Total Revenues	**39,221**	**67,590**	**37,800**	**65,000**	**7,800**
Services & Supplies					
862187 - Education & Training	41,264	47,816	37,800	**65,000**	7,800
Total Services & Supplies	**41,264**	**47,816**	**37,800**	**65,000**	**7,800**
Total Net Appropriations	**41,264**	**47,816**	**37,800**	**65,000**	**7,800**
Total Fund Balance Contribution	**2,043**	**(19,774)**	**-**	**-**	**-**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 2511 - Jail & Rehabilitation Center - COPS

Budget Unit Overview

BU2511 Accounts for the 5.15% of COPS funding allocated for county jail construction and operation.

PROGRAM OVERVIEW

- Jail Construction and Operations

ACCOMPLISHMENTS IN FY 2020-21

- This year's 2511 – COPS funding was used to augment the replacement cost of a failed jail video surveillance system.

GOALS FOR FY 2021-22

- Use funding for unanticipated equipment maintenance and replacement or to enhance overall Jail Operations.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other: Funding based on formula.

Expenditure Transfer & Reimbursement

Acct. 5802 Oper Transfer Out: Transfer to General Fund department for services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Police Protection

Fund: 1210 Supp Law Enforcement Svcs Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
824100 - Interest	1,204	1,385	500	**500**	-
825490 - State Other	14,365	60,943	40,000	**30,000**	(10,000)
827700 - Other	-	-	-	**-**	-
Total Revenues	**15,569**	**62,329**	**40,500**	**30,500**	**(10,000)**
Services & Supplies					
862230 - Info Tech Equip	-	-	-	**8,000**	8,000
862232 - Law Enf Supply & Svcs	-	-	40,500	**207,314**	166,814
Total Services & Supplies	**-**	**-**	**40,500**	**215,314**	**174,814**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**-**	**-**	**40,500**	**215,314**	**174,814**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

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TRANSPORTATION DEPARTMENT

The Mendocino County Transportation Department's mission is –to enhance the quality of life in Mendocino County in partnership with other county agencies, by meeting the commercial, public, and personal mobility needs of county transportation system users in an efficient, safe, and environmentally sound manner.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	19,738,677	19,591,909	18,025,268	**28,426,559**	10,401,291
Total Operating Transfers In	3,620,588	3,762,000	4,075,757	**4,752,815**	677,058
Total Revenues	**23,359,265**	**23,353,909**	**22,101,025**	**33,179,374**	**11,078,349**
Appropriations - All Funds					
Total Salaries & Employee Benefits	7,508,626	8,137,246	8,404,567	**9,954,099**	1,549,532
Total Services & Supplies	15,068,984	16,492,013	16,733,994	**28,427,501**	11,693,507
Total Other Charges	29,745	131,730	-	**99,000**	99,000
Total Fixed Assets	251,326	343,967	48,516	**555,445**	506,929
Total Operating Expenditures	**22,858,681**	**25,104,956**	**25,187,077**	**39,036,045**	**13,848,968**
Total Intrafund Transfers	-	(1,670,902)	-	**(715,594)**	(715,594)
Total Operating Transfers Out	-	6,956	173,764	**205,000**	31,236
Total Transfers & Reimb.	**-**	**(1,663,946)**	**173,764**	**(510,594)**	**(684,358)**
Total Net Appropriations	**22,858,681**	**23,441,010**	**25,360,841**	**38,525,451**	**13,164,610**
NCC/Use of Fund Balance	**(500,584)**	**87,101**	**3,259,816**	**5,346,077**	**2,086,261**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Land Improvement	1,309,374	-	1,309,374
Little River Airport	363,005	55,000	308,005
Round Valley Airport	214,449	5,420	209,029
Total: General Fund	**1,886,828**	**60,420**	**1,826,408**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Admin & Road Maint.	11,324,747	14,842,975	(3,518,228)
Federal & State Programs	16,653,179	11,625,894	5,027,285
Land Closure	2,101,378	620,200	1,481,178
Little River Airport	-	-	-
Round Valley Airport	-	-	-
Storm Damage	5,357,187	4,831,700	525,487
Total: Other Funds	**35,436,491**	**31,920,769**	**3,515,722**
TOTAL: ALL FUNDS	**37,323,319**	**31,981,189**	**5,342,130**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 18-19	FY 19-20	FY 21-22
Land Improvement	6.0	6.0	7.0
Total: General Fund	**6.0**	**6.0**	**7.0**
OTHER FUNDS Dept. Programs			
Admin & Road Maint.	93.8	92.8	92.8
Total: Other Funds	**93.8**	**92.8**	**92.8**
TOTAL: ALL FUNDS	**99.8**	**98.8**	**98.8**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3010 - Administration and Road Maintenance

Department Overview

The vision of the Transportation Department is: To be recognized as one of the best maintained, planned and managed county transportation systems in California.

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System, which includes 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span), and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

PROGRAM OVERVIEW

- Administration and Road Maintenance
- Land Improvement
- Little River Airport
- Road and Bridge Projects
- Round Valley Airport
- Solid Waste/Landfill Closure
- Storm Damage

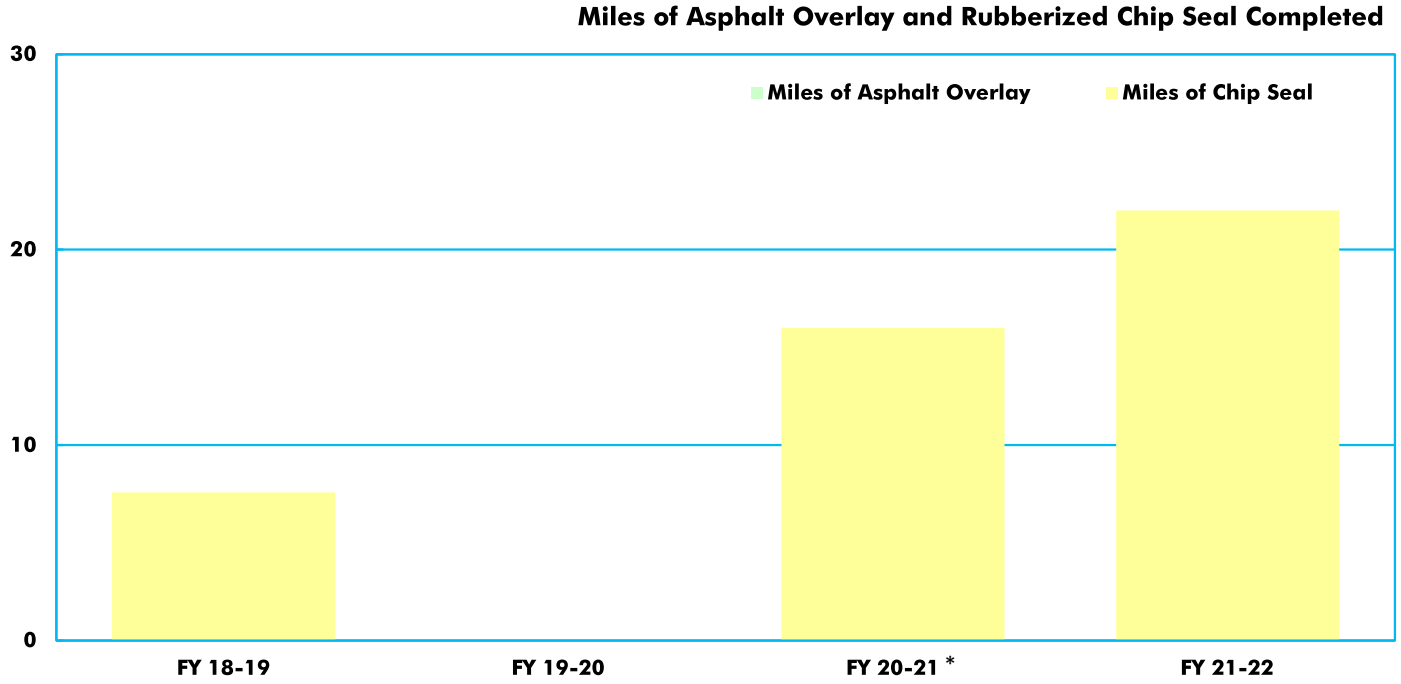
ACCOMPLISHMENTS IN FY 2020-21

- Performed preventive maintenance practices such as: chip seals, crack sealing, Dura-patching, drainage improvements, and vegetation management on County maintained roads and bridge structures.
- Performed prep work, ditching, base repairs and leveling courses prior to corrective maintenance overlays and chip seals.
- Responded to 214 Debris Removal and Emergency Opening calls for downed trees, slides, snow, etc.; 41 vehicle accident responses; and 28 other after-hour call-outs.
- Repaired disaster damaged road site on Nokomis Road, CR 117 at M.P. 0.01.

GOALS FOR FY 2021-22

- Maintain a substantial preventive maintenance program that includes: an aggressive "crack sealing" program, drainage and culvert improvements, a chip seal program, base repairs with asphalt overlays, and vegetation management.
- Increase safety training to further reduce injuries.
- Continue to maintain bridge and drainage structures throughout the County.
- Deliver prompt, efficient, professional customer service.

PERFORMANCE INDICATORS



*The 17-18 Chip Seal spanned two fiscal years, miles completed were reported in FY 17-18. FY 18-19 Chip Seal project began in FY 19-20 due to weather considerations. Therefore, although the Department has an FY 18-19 designated project, the project completion occured FY 19-20.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).

Acct. 5190 Road Maintenance and Rehabilitation Act (RMRA)

Acct. 7802 County General Fund Contribution, includes

Services & Supplies

Acct. 2189 Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.

Acct. 2239 Road materials.

CHANGES IN BUDGET FROM PRIOR YEAR

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3010 - Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways & Facilities | Activity: Public Ways & Facilities

Fund: 1200 Roads **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821501 - Trans Funds	62,031.00	59,208.78	54,000.00	**60,000.00**	6,000
822600 - Other Permit	210.00	-	-	**-**	-
822608 - Trans Permit	8,374.00	7,888.00	6,000.00	**6,000.00**	-
822610 - Co Hwy Encroach Permit	50,596.84	58,528.84	50,000.00	**82,295.00**	32,295
823100 - Vehicle Code Fine	49,416.47	45,838.18	40,000.00	**40,000.00**	-
824100 - Interest	78,597.11	99,808.58	70,000.00	**35,000.00**	(35,000)
825125 - State HUTA Section 2103	955,274.81	1,718,767.40	1,900,980.00	**1,905,769.00**	4,789
825130 - State Hwy Users Tax	1,204,270.61	1,146,684.18	1,259,849.00	**1,289,138.00**	29,289
825140 - State Collier Unruh	375,680.28	334,284.14	398,093.00	**386,336.00**	(11,757)
825180 - Trans STPd(1)	121,370.00	130,566.00	127,000.00	**128,889.00**	1,889
825190 - State RMRA SB1	3,918,018.86	3,715,000.84	4,049,881.00	**4,216,443.00**	166,562
825487 - Prop 111 State Gas Tax	1,082,852.57	1,009,280.24	1,137,373.00	**1,146,338.00**	8,965
825491 - State Exchange Prog	-	1,204,780.00	602,390.00	**602,390.00**	-
825640 - Fed Forest Reserve	104,093.49	108,204.34	500.00	**500.00**	-
825670 - Federal Other Revenue	-	-	-	**139,000.00**	139,000
825676 - Flood Control Lands	-	-	500.00	**500.00**	-
826272 - Interfund - DOT	219,585.20	229,469.15	76,726.00	**79,242.00**	2,516
826390 - Other Charges	19,611.39	4,311.53	2,000.00	**2,000.00**	-
827500 - Sale of Fixed Assets	2,318.50	-	10,000.00	**10,000.00**	-
827600 - Other Sales	6,813.00	8,972.40	5,000.00	**2,520.00**	(2,480)
827700 - Other	91,789.71	5,595.20	3,000.00	**3,000.00**	-
827802 - Oper Trans In	3,620,588.00	3,693,000.00	3,766,860.00	**4,707,615.00**	940,755
Total Revenues	**11,971,491.84**	**13,580,187.80**	**13,560,152.00**	**14,842,975.00**	**1,282,823**
Salaries & Employee Benefits					
861011 - Regular Employees	3,806,827.65	4,123,989.39	4,545,687.00	**4,884,426.00**	338,739
861012 - Extra Help	33,103.51	74,667.17	81,185.00	**162,190.00**	81,005
861013 - Overtime Reg Emp	88,567.18	60,759.49	122,477.00	**130,591.00**	8,114
861021 - Co Cont Retirement	1,120,342.04	1,264,493.02	1,468,959.00	**1,703,804.00**	234,845
861022 - Co Cont OASDI	230,008.37	244,399.70	278,150.00	**305,023.00**	26,873
861023 - Co Cont Medicare	54,750.03	58,774.60	65,896.00	**72,308.00**	6,412
861024 - Co Cont Retire Incr	323,714.06	306,333.07	288,522.00	**269,136.00**	(19,386)
861030 - Co Cont Health Ins	454,124.04	643,878.86	671,939.00	**675,524.00**	3,585
861031 - Co Cont Unemp Ins	21,230.00	19,216.00	18,807.00	**13,199.00**	(5,608)
861035 - Co Cont Workers Comp	507,616.00	489,034.00	447,188.00	**411,172.00**	(36,016)
Total Salaries & Employee Benefits	**6,640,282.88**	**7,285,545.30**	**7,988,810.00**	**8,627,373.00**	**638,563**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing/Pers Items	14,714.47	15,479.29	20,000.00	**27,300.00**	7,300
862060 - Communications	35,862.45	35,757.63	40,000.00	**38,000.00**	(2,000)
862062 - Comm Mlcrowave	-	-	-	**93,596.00**	93,596
862090 - Household Expense	19,531.72	18,673.09	22,000.00	**22,700.00**	700
862101 - Insurance - General	287,993.00	325,812.00	260,487.00	**251,155.00**	(9,332)
862120 - Maint - Equip	355,915.30	378,888.53	325,000.00	**360,000.00**	35,000
862130 - Maint - Strc/Impr/Grnds	4,032.12	1,116.78	6,000.00	**6,000.00**	-
862150 - Memberships	1,873.84	1,879.00	3,209.00	**3,209.00**	-
862170 - Office Expense	24,918.10	30,561.70	34,621.00	**30,000.00**	(4,621)
862183 - Legal Fees	15,654.19	13,234.88	13,500.00	**13,000.00**	(500)
862185 - Medical/Dental Svcs	6,464.50	6,295.85	9,825.00	**9,825.00**	-
862187 - Education & Training	8,753.67	3,915.00	9,000.00	**9,300.00**	300
862189 - Prof/Spec Svcs - Other	53,677.96	77,248.73	104,415.00	**107,915.00**	3,500
862190 - Publ/Legal Notice	5,980.79	3,254.59	6,000.00	**4,750.00**	(1,250)
862194 - A-87 Costs	453,543.00	484,391.00	758,068.00	**670,000.00**	(88,068)
862200 - Rent/Lease - Equip	42,449.11	29,449.23	22,000.00	**32,000.00**	10,000
862210 - Rent/Lease Bldg Grnds	1,332.72	1,372.70	1,375.00	**1,400.00**	25
862220 - Small Tool/Instrument	11,423.57	12,788.47	7,000.00	**8,500.00**	1,500
862230 - Info Tech Equip	2,894.03	911.56	10,000.00	**125,418.00**	115,418
862239 - Spec Dept Expense	822,599.23	843,996.29	822,500.00	**940,000.00**	117,500
862250 - Trans/Travel	340,708.54	322,953.76	280,000.00	**300,000.00**	20,000
862253 - Travel Out of County	4,741.56	4,949.72	7,000.00	**5,000.00**	(2,000)
862260 - Utilities	29,927.19	23,944.22	33,000.00	**31,000.00**	(2,000)
Total Services & Supplies	**2,544,991.06**	**2,636,874.02**	**2,795,000.00**	**3,090,068.00**	**295,068**
Fixed Assets					
864370 - Equipment	251,326.40	309,367.17	-		292,900
Total Fixed Assets	**251,326.40**	**309,367.17**	**-**	**292,900.00**	**292,900**
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	(1,670,902.07)	(832,674.00)	**(715,594.00)**	117,080
865802 - Oper Transfer Out	-	6,956	-	**30,000**	30,000
Total Expend Transfer & Reimb	**-**	**(1,663,946.07)**	**(832,674.00)**	**(685,594.00)**	**147,080**
Total Net Appropriations	**9,436,600.34**	**8,567,840.42**	**9,951,136.00**	**11,324,747.00**	**1,373,611**
Total Fund Balance Contribution	**(2,534,891.50)**	**(5,012,347.38)**	**(3,609,016.00)**	**(3,518,228.00)**	**90,788**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

CALIFORNIA LEGISLATURE SENATE BILL NO. 1

CALIFORNIA LEGISLATURE SENATE BILL NO. 1 TRANSPORTATION FUNDING, CHAPTER 5 APPROVED APRIL 28, 2017

…

SEC. 36. Chapter 2 (commencing with Section 2030) is added to Division 3 of the Streets and Highways Code, to read:

CHAPTER 2. Road Maintenance and Rehabilitation Program

2030. (a) The Road Maintenance and Rehabilitation Program is hereby created to address deferred maintenance on the state highway system and the local street and road system. Funds made available by the program shall be prioritized for expenditure on basic road maintenance and road rehabilitation projects, and on critical safety projects.

(b) (1) Funds made available by the program shall be used for projects that include, but are not limited to, the following:

(A) Road maintenance and rehabilitation.

(B) Safety projects.

(C) Railroad grade separations.

(D) Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.

(E) Traffic control devices.

(2) Funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

…

2034. (a) (1) Prior to receiving an apportionment of funds under the program pursuant to paragraph (2) of subdivision (h) of Section 2032 from the Controller in a fiscal year, an eligible city or county shall submit to the commission a list of projects proposed to be funded with these funds pursuant to an adopted city or county budget. All projects proposed to receive funding shall be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting. The list of projects proposed to be funded with these funds shall include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030.

(2) The commission shall report to the Controller the cities and counties that have submitted a list of projects as described in this subdivision and that are therefore eligible to receive an apportionment of funds under the program for the applicable fiscal year. The Controller, upon receipt of the report, shall apportion funds to eligible cities and counties.

POTENTIAL USES FOR STATE SB 1 FUNDS

DRAFT

Potential Uses for State SB 1 Funds from Road Maintenance & Rehabilitation Account

FY 2021-22

Type	Description	Location	Road	Milepost	Anticipated Completion	Useful Life
2021 Corrective/Preventative Maintenance Projects:						
	Full-Depth Reclamation/Double Chip Seal	Orr Spring Road	223	24.25 - 37.11	9/30/2021	21 years
2022 Corrective/Preventative Maintenance Projects:						
	Full-Depth Reclamation/Double Chip Seal	Goose Road	640	0.00 - 1.20	9/30/2022	21 years
	Full-Depth Reclamation/Double Chip Seal	Primrose Drive	604	0.00 - 4.60	9/30/2022	21 years
	Full-Depth Reclamation/Double Chip Seal	Poppy Drive	623	0.00 - 3.24	9/30/2022	21 years
	Full-Depth Reclamation/Double Chip Seal	Lilac Road	605	0.00 - 1.43	9/30/2022	21 years
	Full-Depth Reclamation/Double Chip Seal	Daphne Way	608	0.00 - 0.85	9/30/2022	21 years
2023 Corrective/Preventative Maintenance Projects:						
	Full-Depth Reclamation/Double Chip Seal	Philo Greenwood Road	132	0.00-18.00	9/30/2023	21 years
	Full-Depth Reclamation/Double Chip Seal	Cameron Road	516	0.00-5.72	9/30/2023	21 years

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 1910 - Land Improvement

Budget Unit Overview

Land Improvement Division programs include: Development Review evaluates discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits. Permit and Inspection ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. Drainage and Water Quality protects the environment and public and private property through implementation of the National Pollutant Discharge Elimination System (NPDES) Program, review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. Airport Technical Assistance secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports. Technical Assistance for County Lighting Districts and Underground Utility Districts coordinates as needed. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its checking record maps and legal descriptions, researching, and preserving survey records.

Through these programs, the County Surveyor's office and the Land Improvement Division endeavor to ensure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

PROGRAM OVERVIEW

- County Surveyor
- Land Improvement

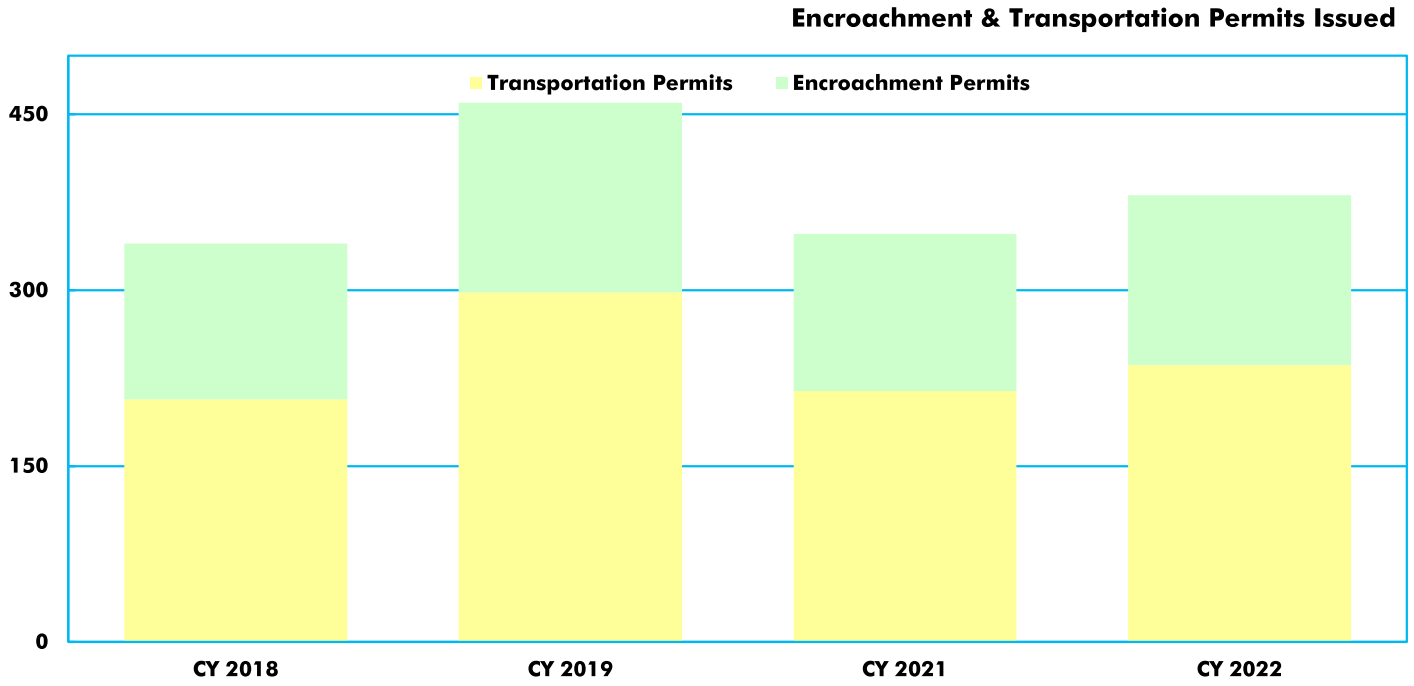
ACCOMPLISHMENTS IN FY 2020-21

- Completed feasibility study for the implementation of the NPDES Trash Amendment.
- Continued quarterly inspections of Roads Division activities and department facilities for NPDES Program compliance requirements.
- Continued working to expedite the permit process, improve process for addressing permit violations, and achieve permit compliance by local utility districts and contractors.

GOALS FOR FY 2021-22

- Begin installation of trash capture devices in compliance with the NPDES Trash Amendment.
- Continue annual inspections of high priority MS4 areas for system maintenance and repair, and updated priority areas based upon previous year's maintenance results, lessons learned and new observations.
- Further improve public safety and facilitate commerce and orderly development through the land development process and permitting functions.
- Through a contract with Mendocino County Resource Conservation District, work to secure grant funding and implement programs for Forest Health, Soil Health Management, and Water Resources.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Includes Lighting District Engineering, Lower Mill Creek Dam Moss Removal Per State Dam Inspection Report, Mill Creek Dam Routine Maintenance, and Chinquapin/Mill Creek Upper/Middle Dam Fees.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Land Improvement includes no significant additional requests from the prior year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 1910 - Land Improvement

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2021-22 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825670 - Federal Other Revenue	-	19,835	-	**-**	-
826171 - Final Map Filing Fee	-	7,100	2,650	**2,650**	-
826172 - Parcel Map MS Filing	6,200	16,110	7,000	**4,600**	(2,400)
826173 - Parcel Map PS Filing	-	-	2,250	**2,250**	-
826175 - Plan Check & Insp	6,109	19,857	5,000	**5,000**	-
826176 - Parcel Subdivision Insp	-	-	550	**550**	-
826177 - Basic Imp Insp Fee	556	200	1,000	**1,000**	-
826178 - Subd Agrmt Process	-	1,100	1,100	**1,100**	-
826181 - Record-Survey Exam	24,400	23,650	20,000	**18,000**	(2,000)
826182 - Tentative Map Subd	59,600	63,470	40,000	**40,000**	-
826273 - Interfund - Engineering	121,639	120,451	38,500	**113,258**	74,758
826390 - Other Changes	500	600	-	**-**	-
827601 - Sale of Map - Surveyor	209	219	500	**500**	-
Total Revenues	**219,212**	**272,591**	**118,550**	**188,908**	**70,358**
Salaries & Employee Benefits					
861011 - Regular Employees	438,876	418,732	520,494	**578,477**	57,983
861012 - Extra Help	-	3,844	-	**10,000**	10,000
861013 - Overtime Reg Emp	-	18	5,000	**5,000**	-
861021 - Co Cont Retirement	131,547	127,602	134,608	**200,997**	66,389
861022 - Co Cont OASDI	26,105	24,690	26,641	**34,390**	7,749
861023 - Co Cont Medicare	6,148	5,862	6,237	**8,264**	2,027
861024 - Co Cont Retire Incr	39,929	33,019	33,981	**34,838**	857
861030 - Co Cont Health Ins	47,872	56,961	58,336	**55,643**	(2,693)
861031 - Co Cont Unemp Ins	266	326	273	**271**	(2)
861035 - Co Cont Workers Comp	6,960	4,419	6,538	**16,073**	9,535
Total Salaries & Employee Benefits	**697,703**	**675,473**	**792,108**	**943,953**	**151,845**
Services & Supplies					
862060 - Communications	4,613	4,639	4,699	**5,000**	301
862101 - Insurance - General	852	896	1,188	**1,425**	237
862120 - Maint - Equip	8,496	11,945	9,750	**9,750**	-
862150 - Memberships	768	678	1,260	**1,460**	200
862170 - Office Expense	7,162	6,893	9,663	**9,000**	(663)
862183 - Legal Fees	7,669	10,767	3,500	**6,500**	3,000
862185 - Medical & Dental Svcs	-	174	200	**200**	-
862187 - Education & Training	911	1,385	3,900	**3,900**	-
862189 - Prof/Spec Svcs - Other	171,154	185,752	233,000	**266,362**	33,362
862190 - Publ/Legal Notice	344	137	500	**500**	-
862220 - Small Tool/Instrument	448	790	1,000	**1,000**	-

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Services & Supplies					
862230 - Info Tech Equip	-	-	-	**12,824**	12,824
862239 - Spec Dept Expense	202	-	500	**500**	-
862250 - Trans/Travel	7,852	4,467	7,000	**7,000**	-
862253 - Travel Out of County	106	167	3,000	**3,000**	-
Total Services & Supplies	**210,577**	**228,690**	**279,160**	**328,421**	**49,261**
Fixed Assets					
864370 - Equipment	-	34,600	30,000	**37,000**	7,000
Total Fixed Assets	**-**	**34,600**	**30,000**	**37,000**	**7,000**
Total Net Appropriations	**908,280**	**938,762**	**1,101,268**	**1,309,374**	**208,106**
Total Net County Cost	**689,068**	**666,171**	**982,718**	**1,120,466**	**137,748**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3030 - Storm Damage

Budget Unit Overview

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (CalOES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalOES coordinates such assistance. Some storm damage, however, is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function.

PROGRAM OVERVIEW

- Engineering Division
- Emergency Response Program
- Administration Division

ACCOMPLISHMENTS IN FY 2020-21

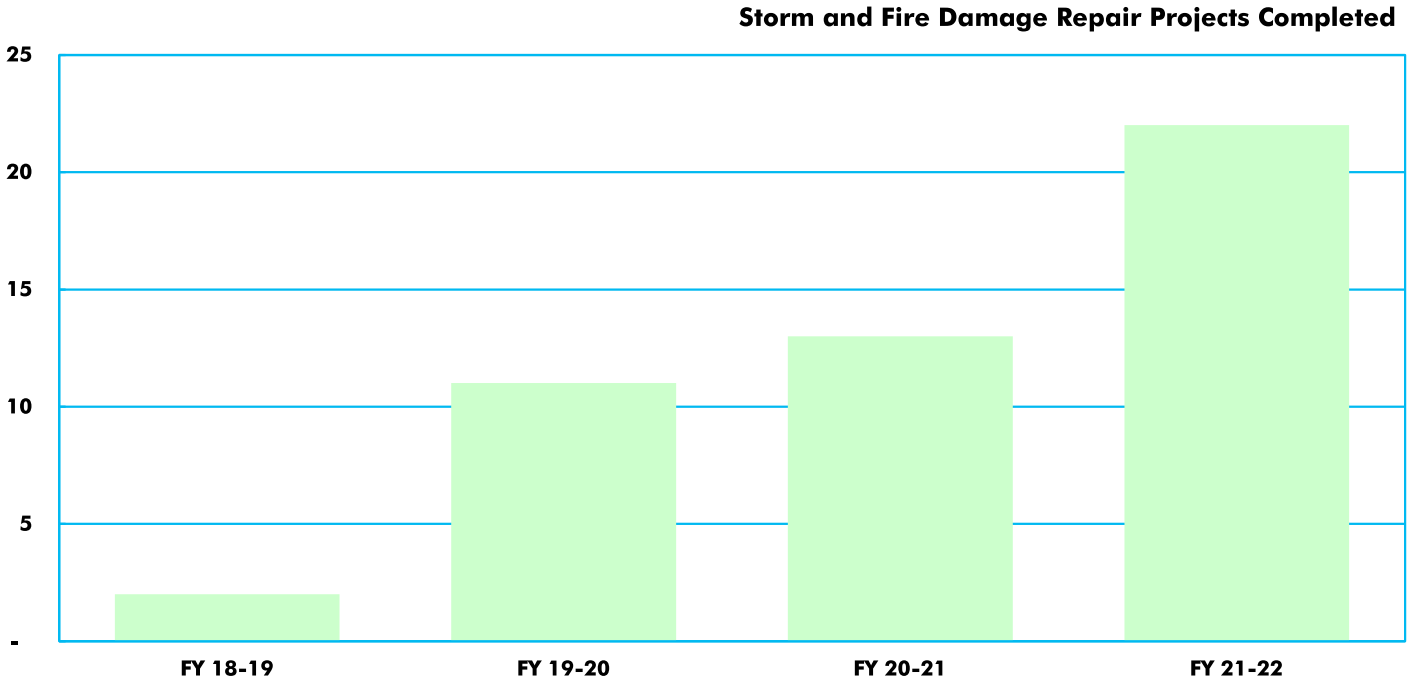
- Continued engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for eight 2019 storm damage sites.
- Completed construction of repairs at the following storm/fire damaged sites: Laytonville Dos Rios Rd, M.P. 3.34, 3.66, & 4.19; Blackhawk Dr, M.P. 2.00; Pine Ridge Rd, M.P. 4.52 & 5.30; Low Gap Rd, M.P. 19.40; Peachland Rd, M.P 0.35; Mallard St, M.P. 0.10; University Rd, M.P. 3.78; Albion Little River Rd, M.P. 0.50; Primrose Dr, M.P. 3.40 & 3.80; Peacock Dr, M.P. 0.45; Main St Mendocino M.P. 0.01; Orr Springs Rd, M.P. 39.20; Tomki Rd, M.P. 0.65, 0.69, & 0.00-5.00; the Redwood Valley Roads repairs; Comptche Ukiah Rd, M.P. 17.25; and Orr Springs Rd, M.P. 36.84
- Received authorization for construction and awarded contracts for the summer 2021 construction season at the following storm/fire damaged sites: Mountain View Rd, M.P. 14.50 22.02; Bell Springs Rd, M.P. 3.50; East Rd, M.P. 3.14-3.17 & 3.47; and North State St, M.P. 6.59-7.27.

GOALS FOR FY 2021-22

- Complete engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for eight (8) 2019 storm damaged sites.
- Complete construction of the following storm/fire damaged sites: Mountain View Rd, M.P. 14.50 & 22.02; Bell Springs Rd, M.P. 3.50; East Rd, M.P. 3.14-3.17 & 3.47; and North State St, M.P. 6.59-7.27.
- Receive authorization for construction and award contracts for the summer 2022 construction season at the following 2019 storm damaged sites: Mountain View Rd, M.P. 1.65, 13.95, & 20.00; Briceland Rd, M.P. 5.81-6.20; Peachland Rd, M.P. 1.60; Gualala Rd, M.P. 0.33; Fish Rock Rd, M.P. 17.35; and Windy Hollow Rd, M.P. 2.11.

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disasters (major fire/storm damage occurrence) during FY 2020-21. If Mendocino County experiences another declared disaster, major reprogramming will be required.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal other revenues.

Services & Supplies

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2193 Construction contracts.

CHANGES IN BUDGET FROM PRIOR YEAR

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3030 - Storm Damage

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1200 Roads **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825460 - State Aid for Disaster	271,524.00	793,039.00	1,659,237.00	**394,482.00**	(1,264,755)
825670 - Federal Other	2,011,651.75	3,199,247.34	8,038,921.00	**4,437,218.00**	(3,601,703)
826272 - Intra	606,917.72	-	-	**-**	-
Total Revenues	**2,890,093.47**	**3,992,286.34**	**9,698,158.00**	**4,831,700.00**	**(4,866,458)**
Services & Supplies					
862130 - Maint Strc/Imp/Grnds	49,454.82	100,045.74	176,891.00	**-**	(176,891)
862170 - Office Expense	2,735.09	9,743.89	7,625.00	**4,300.00**	(3,325)
862184 - Arch Eng & Plan Svcs	62,981.71	364,219.59	579,095.00	**297,306.00**	(281,789)
862189 - Prof/Spec Svcs - Other	21,367.75	31,065.66	44,600.00	**5,276.00**	(39,324)
862190 - Publ/Legal Notice	678.35	1,319.14	2,625.00	**1,400.00**	(1,225)
862193 - Constr Contract	2,532,485.44	4,780,798.15	9,867,340.00	**5,035,905.00**	(4,831,435)
862194 - A-87 Costs	(566.00)	3,486.00	53,696.00	**12,000.00**	(41,696)
Total Services & Supplies	**2,673,882.16**	**5,290,678.17**	**10,740,872.00**	**5,357,187.00**	**(5,383,685)**
Other Charges					
863330 - Rights of Way	4,745.00	-	9,000.00	**1,000.00**	(8,000)
Total Other Charges	**4,745.00**	**-**	**9,000.00**	**1,000.00**	**(8,000)**
Total Net Appropriations	**2,673,882.16**	**5,290,678.17**	**10,740,872.00**	**5,356,187.00**	**(5,383,685)**
Total Fund Balance Contribution	**(216,211.31)**	**1,298,391.83**	**1,042,714.00**	**525,487.00**	**(517,227)**

BU 3041 - Road and Bridge Projects

Budget Unit Overview

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

PROGRAM OVERVIEW

- Bridge Rehabilitation/Replacement
- Road Reconstruction
- Transportation Planning System Expansion

ACCOMPLISHMENTS IN FY 2020-21

- Corrective Maintenance – Completed 22 miles of road pavement preservation treatment of either Chip Seal or Full Depth Reclamation followed by Chip Seal.
- Completed construction of the Rowes Creek Bridge Replacement on Sherwood Road and the Williams Creek Bridge Replacement on Powerhouse Road.
- Continued engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for nine (9) bridge retrofit or replacement projects.
- Continued contract management and field inspections for eight (8) Vegetation Maintenance & Monitoring contracts.
- Awarded construction contracts and began construction for summer 2021 projects: 2021 Corrective Maintenance and East Side Potter Valley Rd Reconstruction & Widening, Ph I.

GOALS FOR FY 2021-22

• Corrective Maintenance – Complete up to 13 miles of road pavement preservation treatment of either Chip Seal or Full Depth Reclamation followed by Chip Seal. Perform additional Corrective Maintenance, as funding allows.

• Complete construction of Phase I of the East Side Potter Valley Road Reconstruction and Widening Project.

• Continue engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for eight (8) bridge replacement projects.

• Begin Project Approval and Environmental Documents (PA&ED) for Phase I of the North State Street Intersection Improvements project.

• Award construction contract and begin construction of the Eureka Hill Road Bridge over Garcia River seismic retrofit

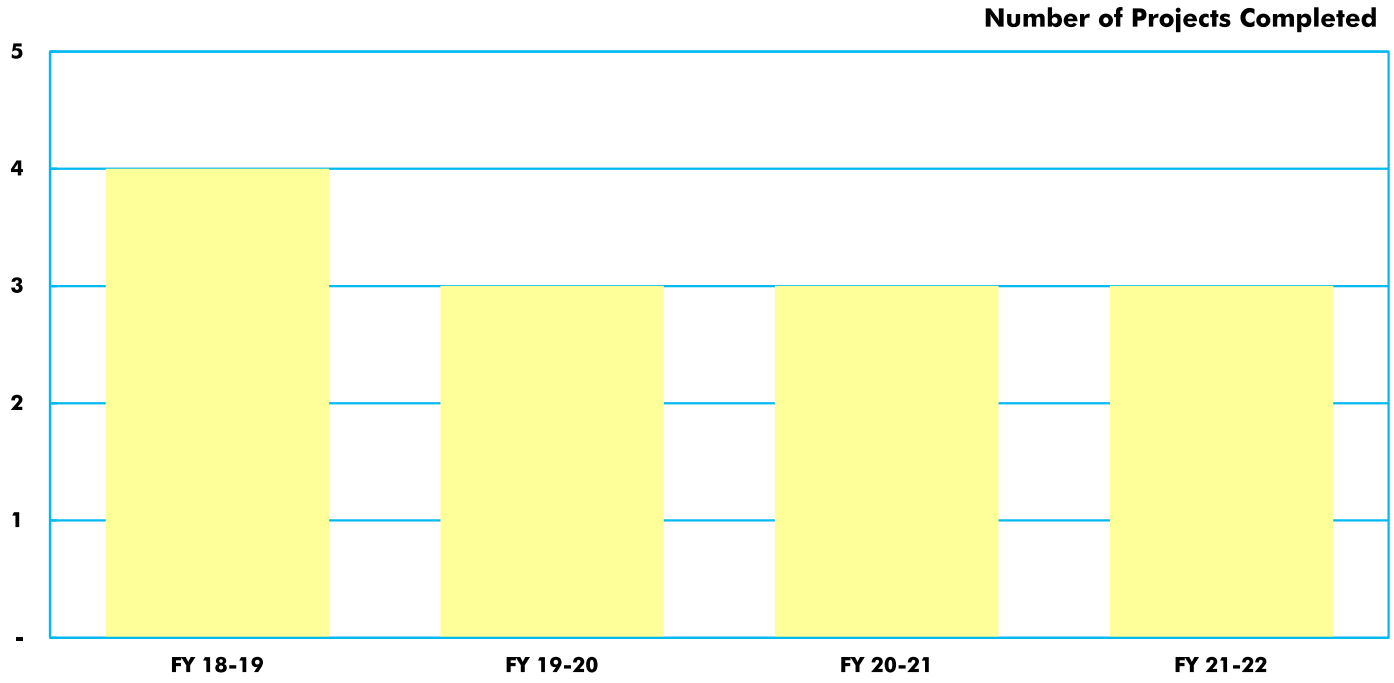
Note: A critical assumption that applies to this BU is that there will be no new declared disasters (major fire/storm damage occurrence) during FY 21-22. If Mendocino County experiences another declared disaster, major reprogramming will be required.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3041 - Road and Bridge Projects

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State funding for road and bridge projects.

Acct. 5670 Federal funding for road and bridge projects.

Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

Services & Supplies

Acct. 2135 Corrective Maintenance efforts.

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2189 Temporary construction easements and permit fees.

Other Charges

Acct. 3330 Acquisition of rights-of-way

CHANGES IN BUDGET FROM PRIOR YEAR

BUDGET UNIT DETAIL Schedule 9 Function: Public Ways and Facilities Activity: Public Ways and Facilities

Fund: 1200 Roads

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
825490 - State Other	78,101.41	45,557.58	359,002.00	**2,986,920.00**	2,627,918
825670 - Federal Other	5,889,043.00	3,092,465.73	4,765,315.00	**8,286,612.00**	3,521,297
825810 - Other Govt Aid	500,742.43	53,155.91	53,776.00	**352,362.00**	298,586
827802 - Oper Transfer In	-	-	-		-
Total Revenues	**6,467,886.84**	**3,191,179.22**	**5,178,093.00**	**11,625,894.00**	**6,447,801**
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	-	-	-	**-**	**-**
862135 - Corrective Maintenance	1,969,677.83	3,726,027.01	5,850,000.00	**4,200,000.00**	(1,650,000)
862170 - Office Expense	1,925.93	2,548.99	3,580.00	**905.00**	(2,675)
862184 - Arch Eng & Plan Svcs	660,229.42	1,026,893.17	1,880,536.00	**1,615,288.00**	(265,248)
862189 - Prof/Spec Svcs - Other	29,295.75	66,461.47	252,200.00	**258,426.00**	6,226
862190 - Publ/Legal Notice	1,253.56	567.61	3,150.00	**1,050.00**	(2,100)
862193 - Constr Contract	5,801,233.17	1,931,447.79	3,026,185.00	**10,479,110.00**	7,452,925
862194 - A-87 Costs	1,414.00	(914.00)	200.00	**400.00**	200
Total Services & Supplies	**8,465,029.66**	**6,753,032.04**	**11,015,851.00**	**16,555,179.00**	**5,539,328**
Other Charges					
863330 - Right of Way	-	106,730.00	100,000.00	**98,000.00**	(2,000)
Total Other Charges	**-**	**106,730.00**	**100,000.00**	**98,000.00**	**(2,000)**
Total Net Appropriations	**8,465,029.66**	**6,859,762.04**	**11,115,851.00**	**16,653,179.00**	**5,537,328**
Total Fund Balance Contribution	**1,997,142.82**	**3,668,582.82**	**5,937,758.00**	**5,027,285.00**	**(910,473)**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3050/3080 - Round Valley Airport

Budget Unit Overview

The Round Valley Airport provides a facility for general aviation and serves the air transport needs for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Mendocino County Department of Transportation (MCDoT) staff administer day-to-day operations and provide supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration, Airport Safety, Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance.

Due to limited based aircraft, Round Valley Airport is now an unclassified general aviation airport, which limits Federal Airport Improvement Program grants to one pavement rehabilitation project each ten years. The airport remains eligible for annual California Aid to Airport assistance, which can be used for smaller maintenance and safety projects.

PROGRAM OVERVIEW

- Operations
- Facilities

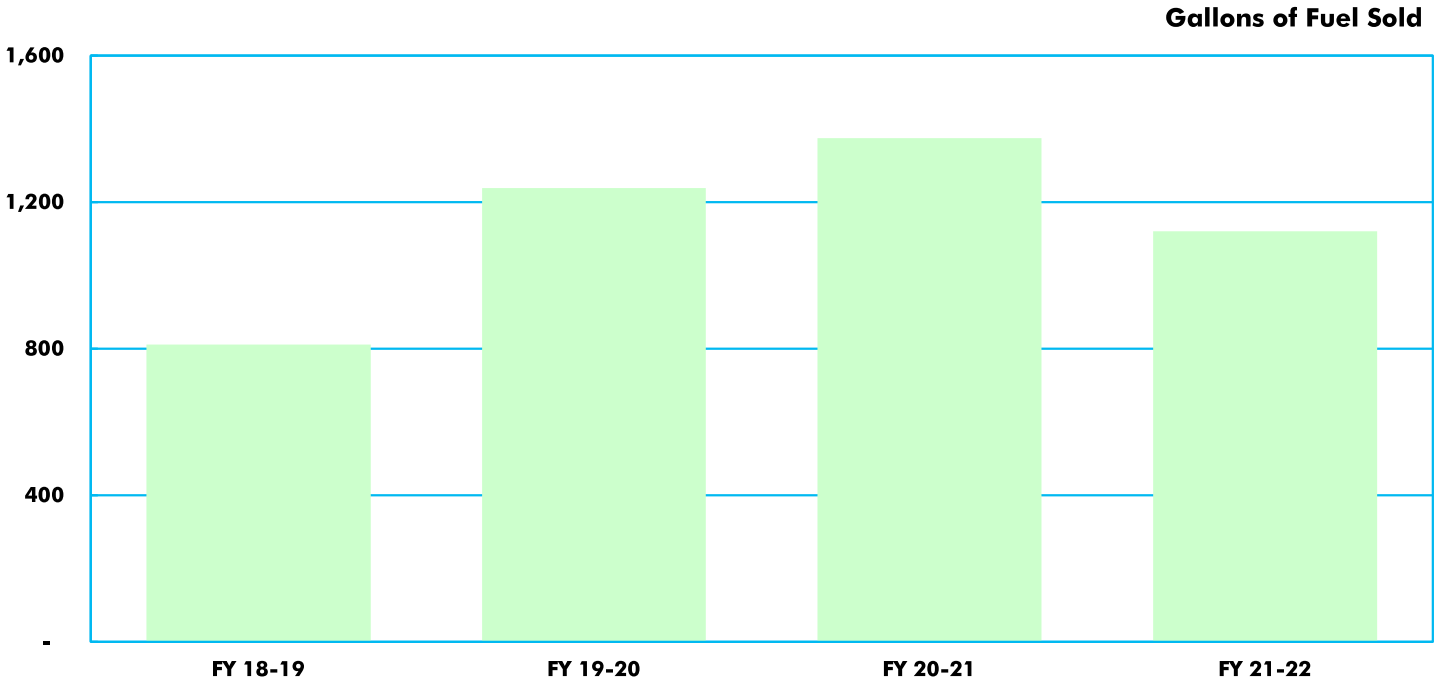
ACCOMPLISHMENTS IN FY 2020-21

- Completed construction of the pavement rehabilitation project.
- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continued to provide support facilities for local fire, emergency and rescue services.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

GOALS FOR FY 2021-22

- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to work cooperatively with the aviation community to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Construct the remaining portions of security fence around the airport.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Airport Improvement Program grants (3050)

Services & Supplies

Acct. 2184 Architectual, Engineering and Planning Services (3050)

Acct. 2193 Construction Contracts (BU 3050)

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for this year includes funds to construct the remaining portions of security fence around the airport.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3050 - Round Valley Airport

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824200 - Rent/Concession	5,420.00	4,080.00	4,920.00	**4,920.00**	-
825490 - State Other	-	3,051.00	27,293.00	**-**	(27,293)
825670 - Federal Other	-	61,020.00	545,855.00	**-**	(545,855)
827600 - Other Sales	949.09	908.14	500.00	**500.00**	-
827802 - Operating Transfer In	-	-	24,964.00	**-**	(24,964)
Total Revenues	**6,369.09**	**69,059.14**	**603,532.00**	**5,420.00**	**(598,112)**
Services & Supplies					
862060 - Communications	702.82	786.14	840.00	**840.00**	-
862101 - Insurance - General	244.00	263.00	341.00	**438.00**	97
862130 - Maint - Strc/Impr/Grnds	15,532.18	2,538.99	9,000.00	**8,500.00**	(500)
862170 - Office Expense	27.37	139.67	150.00	**150.00**	-
862183 - Legal Fees	41.06	529.87	1,000.00	**500.00**	(500)
862184 - Arch Eng & Plan Svcs	3,057.50	73,916.01	76,000.00	**4,316.00**	(71,684)
862187 - Education & Training	-	-	-	**-**	-
862189 - Prof/Spec Svcs - Other	12,303.74	11,551.55	21,000.00	**17,380.00**	(3,620)
862190 - Publ/Legal Notice	-	437.64	500.00	**-**	(500)
862193 - Constr Contract	-	-	521,905.00	**-**	(521,905)
862239- spec Dept Expense	1,675.00	1,725.00	5,175.00	**5,175.00**	-
862250 - Trans/Travel	-	-	-	**500.00**	500
862253 - Travel Out of County	-	-	-	**-**	-
862260 - Utilities	1,451.23	1,317.19	1,650.00	**1,650.00**	-
Total Services & Supplies	**35,034.90**	**93,205.06**	**637,561.00**	**39,449.00**	**(598,112)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	**-**	**-**	**-**	**175,000.00**	**175,000**
Total Expend Transfer & Reimb					
Total Net Appropriations	**35,034.90**	**93,205.06**	**637,561.00**	**214,449.00**	**(423,112)**
Total Net County Cost	**28,665.81**	**24,145.92**	**34,029.00**	**209,029.00**	**175,000**

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund 1207: Aviation - Round Valley **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825120 - State Aid Aviation	-	-	20,000.00	**-**	(20,000)
Total Revenues	**-**	**-**	**20,000.00**	**-**	**(20,000)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	24,964.00	**-**	(24,964)
Total Expend Transfer & Reimb	**-**	**-**	**24,964.00**	**-**	**(24,964)**
Total Net Appropriations	**-**	**-**	**24,964.00**	**-**	**(24,964)**
Total Fund Balance Contribution	**-**	**-**	**4,964.00**	**-**	**(4,964)**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3060/3090 - Little River Airport

Budget Unit Overview

Operations administration includes day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by Mendocino County Department of Transportation (MCDoT) Administration staff. Facilities administration includes Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.

Land Improvement staff operate, maintain and improve the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

PROGRAM OVERVIEW

- Operations
- Facilities

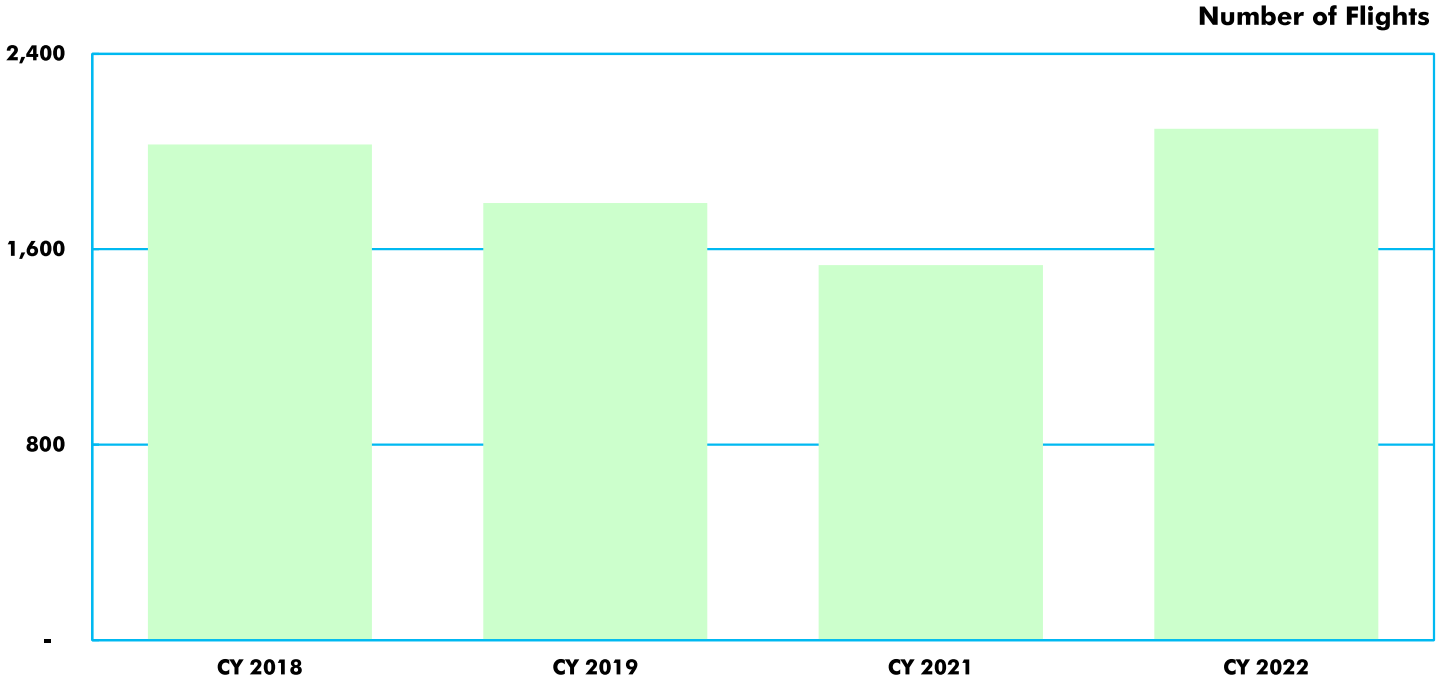
ACCOMPLISHMENTS IN FY 2020-21

- Secured grant funding and completed update to Airport Pavement Management Program.
- Worked with CalFire inmate crews and administered contract to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Worked to maintain facilities and provide support for air ambulance, local fire, emergency and rescue services.
- Continued to work with Federal Aviation Administration (FAA) and California State Division of Aeronautics (DOA) to ensure airport safety and eligibility for future grant funds.

GOALS FOR FY 2021-22

- Secure grant funding from FAA and complete rehabilitation of the taxiway, the taxiway connector and the south apron pavement.
- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to provide support to the efforts of Land Improvement staff who administer airport matters to the extent limited airport resources permit.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Hangar rental and parking (3060)
Acct. 5670 Federal Airport Improvement Program grants (AIP). (BU 3060)

Services & Supplies

Acct. 2184 Architectural, engineering and planning services. (BU 3060)
Acct. 2189 Administartive support for projects and operations (BU 3060)
Acct. 2193 Construction contracts. (BU 3060)

Expenditure Transfer & Reimbursement

Acct. 5802 Transfer Out to BU 3060. (BU 3090)

CHANGES IN BUDGET FROM PRIOR YEAR

Little River Airport is now staffed with County employee paid from the Land Improvement Division; no longer contracted out.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3060 - Little River Airport

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824200 - Rent/Concession	42,784.64	41,106.64	45,000.00	**45,000.00**	-
825490 - State Other	-	-	-	**-**	-
825670 - Federal Other	770.00	-	12,000,000.00	**-**	(12,000,000)
827600 - Other Sales	8,176.30	10,748.65	10,000.00	**10,000.00**	-
827802 - Oper Transfer In	-	-	20,000.00	**-**	(20,000)
Total Revenues	**51,730.94**	**51,855.29**	**12,075,000.00**	**55,000.00**	**(12,020,000)**
Services & Supplies					
862060 - Communications	1,610.11	1,641.30	1,880.00	**1,880.00**	-
862090 - Household Expense	1,399.32	2,377.33	1,895.00	**1,895.00**	-
862101 - Insurance - General	4,260.00	5,057.00	6,522.00	**8,338.00**	1,816
862130 - Maint - Strc/Impr/Grnds	13,918.65	30,174.11	17,000.00	**15,535.00**	(1,465)
862170 - Office Expense	409.72	354.03	662.00	**662.00**	-
862183 - Legal Fees	650.67	2,117.56	2,000.00	**1,000.00**	(1,000)
862184 - Arch Eng & Plan Svcs	5,264.50	9,139.98	1,809,500.00	**5,684.00**	(1,803,816)
862187 - Education & Training	100.00	-	125.00	**125.00**	-
862189 - Prof/Spec Svcs - Other	64,909.66	68,036.43	155,052.00	**94,259.00**	(60,793)
862190 - Publ/Legal Notice	-	-	1,000.00	**-**	(1,000)
862193 - Constr Contract	-	-	10,100,000.00	**213,648.00**	(9,886,352)
862239 - Spec Dept Expense	1,865.08	2,195.46	1,675.00	**2,175.00**	500
862250 - Trans/Travel	-	400.44	1,200.00	**1,200.00**	-
862253 - Travel Out of County	763.96	-	800.00	**800.00**	-
862260 - Utilities	14,091.28	14,064.88	15,804.00	**15,804.00**	-
Total Services & Supplies	**109,242.95**	**135,558.52**	**12,115,115.00**	**363,005.00**	**(11,752,110)**
Total Net Appropriations	**109,242.95**	**135,558.52**	**12,115,115.00**	**363,005.00**	**(11,752,110)**
Total Net County Cost	**57,512.01**	**83,703.23**	**40,115.00**	**308,005.00**	**267,890**

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1208 Aviation - Little River **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
825120 - State Aid Aviation	-	-	20,000.00	**-**	(20,000)
Total Revenues	**-**	**-**	**20,000.00**	**-**	**(20,000)**
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	20,000.00	**-**	(20,000)
Total Expend Transfer & Reimb	**-**	**-**	**20,000.00**	**-**	**(20,000)**
Total Net Appropriations	**-**	**-**	**20,000.00**	**-**	**(20,000)**
Total Fund Balance Contribution	**-**	**-**	**-**	**-**	**-**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 4510 - Solid Waste

Budget Unit Overview

Operation of the County's seven small volume transfer stations: (Albion, Caspar, Boonville, Laytonville, Potter Valley, Covelo and South Coast) is performd through a contract with Solid Wastes of Willits, Inc. Curbside hauling services and transfer station operations are performed under contracts with private solid waste companies. The contract administration of the County's solid waste system is done by Department of Transportation staff with the assistance of a consultant through an agreement paid for in Budget Unit 4510-Solid Waste. Currently, the County has an agreement with HDR, Inc. for solid waste consulting services through December 2024.

PROGRAM OVERVIEW

- Administration

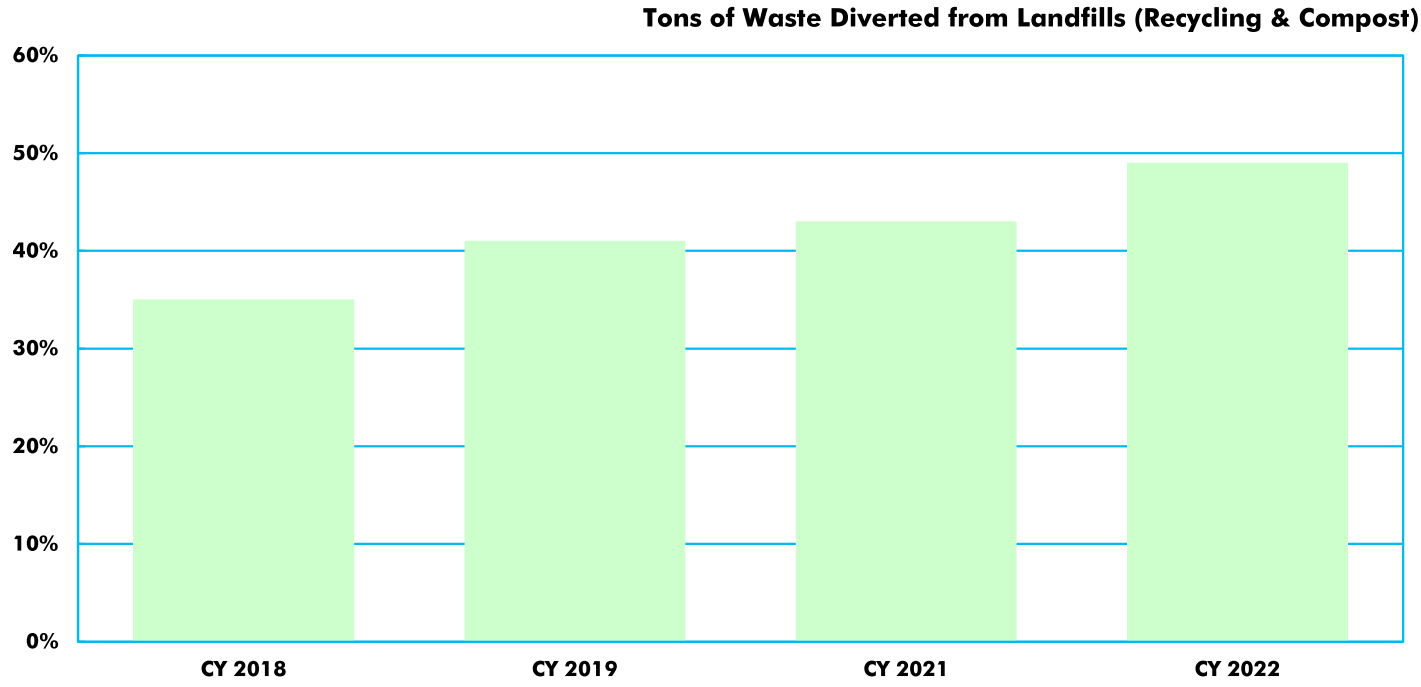
ACCOMPLISHMENTS IN FY 2020-21

- Continued successful "outsourcing" of curbside hauling services and transfer station operations.
- Developed a request for proposals and draft franchise agreement for the future procurement of solid waste hauling services.

GOALS FOR FY 2021-22

- Continue successful "outsourcing" of curbside hauling services and transfer station operations.
- Work with consultant to continue to improve and increase efficiency of solid waste management.
- Procure a contractor for solid waste hauling services in Franchise Area 2 beginning July 1, 2022.
- Implement new requirements of Senate Bill 1383 related to diversion of organic waste to reduce greenhouse gas emissions.
- Continue exploring feasibility of a future Central Coast Transfer Station.

PE PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees. (BU 4510)

Services & Supplies

Acct. 2189 Provides funding for Solid Waste contract administration, environmental permits.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for this year includes an increase in expenditures due to new positions added to the Solid Waste Division.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 4510 - Solid Waste

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Sanitation

Fund 1100: County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
826272 - Interfund - DOT	28,007	30,564	-	**160,177**	160,177
826310 - Caspar/Ft Bragg Refuse	12,853	-	5,000	**5,000**	-
826390 - Other Charges	450,201	456,263	345,000	**400,000**	55,000
Total Revenues	**491,061**	**486,827**	**350,000**	**565,177**	**215,177**
Salaries & Employee Benefits					
861011 - Regular Employees	17,933	19,984	25,955	**228,381**	202,426
861021 - Co Cont Retirement	5,272	5,990	5,346	**74,659**	69,313
861022 - Co Cont OASDI	988	1,132	1,046	**13,702**	12,656
861023 - Co Cont Medicare	250	279	247	**3,299**	3,052
861024 - Co Cont Retire Incr	1,740	1,714	1,532	**12,563**	11,031
861030 - Co Cont Health Ins	1,772	2,341	2,304	**17,129**	14,825
861031 - Co Cont Unemp Ins	-	-	-	**-**	-
861035 - Co Cont Workers Comp	56,079	47,051	46,797	**33,040**	(13,757)
Total Salaries & Employee Benefits	**84,035**	**78,491**	**83,227**	**382,773**	**299,546**
Services & Supplies					
862060 - Communications	-	-	-	**480**	480
862101 - Insurance - General	17,480	20,624	16,857	**20,162**	3,305
862130 - Maint - Strc Impr & Grnds	17,731	-	34,204	**-**	(34,204)
862150 - Memberships	-	-	-	**438**	438
862170 - Office Expense	-	60	100	**1,500**	1,400
862183 - Legal Fees	125	1,875	5,000	**5,000**	-
862187 - Education & Training	-	-	-	**1,000**	1,000
862189 - Prof/Spec Svcs - Other	91,274	161,749	107,425	**97,376**	(10,049)
862190 - Publ & Legal Notices	-	39	500	**500**	-
862250 - Trans/Travel	-	-	-	**1,500**	1,500
862253 - Travel Out of County	-	-	-	**1,000**	1,000
Total Services & Supplies	**126,610**	**184,347**	**164,086**	**128,956**	**(35,130)**
Total Net Appropriations	**210,645**	**262,838**	**247,313**	**511,729**	**264,416**
Total Net County Cost	**(280,416)**	**(223,988)**	**(102,687)**	**(53,448)**	**49,239**

BU 4511- Landfill Closure

Budget Unit Overview

Staff from other divisions of the Mendocino County Department of Transportation (MCDoT) devote part of their time to the maintenance of eight "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered "open" but has not received waste since 2000. Staff from other MCDoT divisions manage the regulatory processing of closure plans for the two landfills yet to be in "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project, and South Coast. These "part-time" staff efforts are paid from Budget Unit 4511-Landfill Closure. The design for the final closure at South Coast is complete and is expected to be constructed in summer 2022. Quarterly water quality monitoring and gas detection monitoring continues as required.

PROGRAM OVERVIEW

- Administration
- Analytical Unit
- Site Maintenance

ACCOMPLISHMENTS IN FY 2020-21

- Issued Requests for Proposals and awarded contract for leachate collection system evaluation and recommendations at Caspar, Laytonville and South Coast Landfills.
- Worked towards securing final approval from state regulatory agencies for South Coast Landfill closure project.
- Continued to fulfill Landfill Closure operations and site maintenance with staff from other MCDoT divisions.

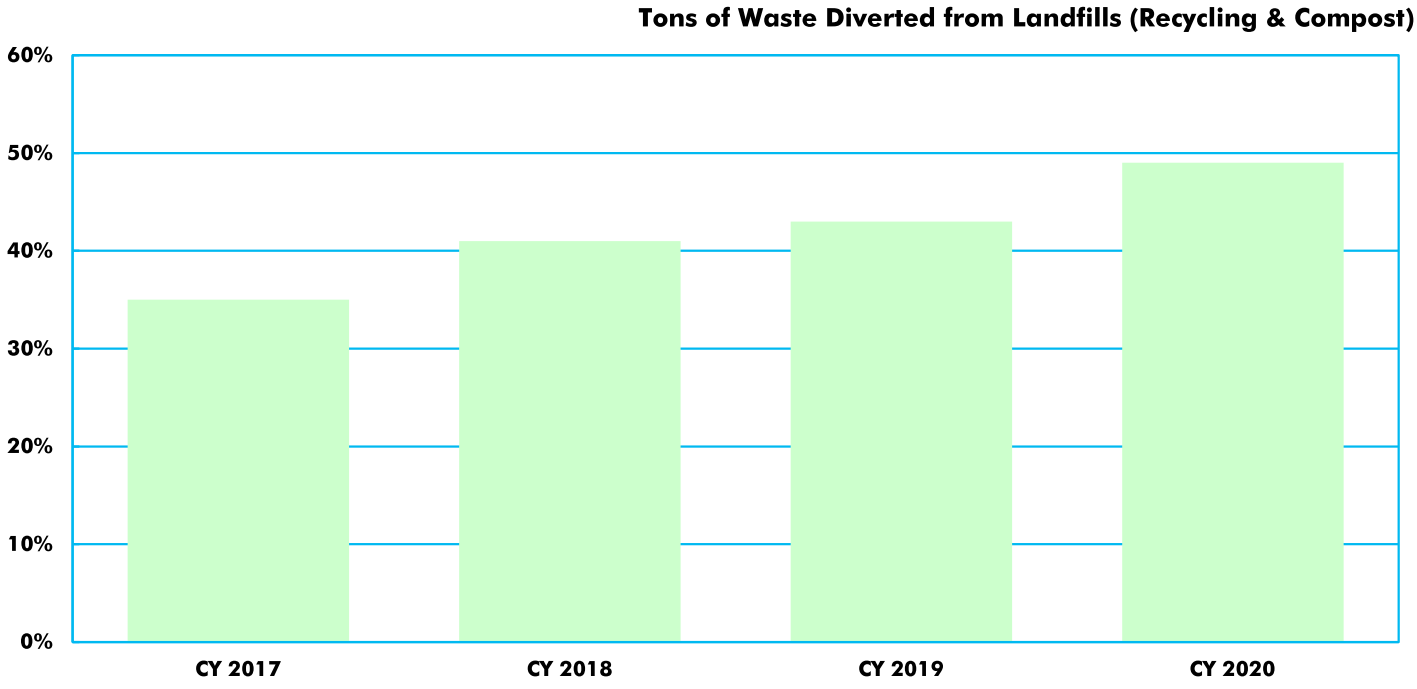
GOALS FOR FY 2021-22

- Begin construction of the final closure for South Coast Landfill.
- Continue to fulfill Landfill Closure operations and site maintenance with staff from other MCDoT divisions.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 4511 - Landfill Closure

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees.

Services & Supplies

Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and CalFire Crews.

Acct. 2160 State Water Resources Control Board Annual Fees and Permits.

Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure.

Acct. 2193 Closure construction and other landfill heavy maintenance contracts.

Acct. 2239 Leachate disposal.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for this year includes additional funds for Caspar Landfill vegetation maintenance and construction quality assurance for the South Coast Landfill Closure project.

BUDGET UNIT DETAIL Schedule 9 | Function: Health & Sanitation | Activity: Health & Sanitation - Sanitation

Fund: 1202 Landfill Closure **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
824100 - Interest	59,527	76,502	10,000	**10,000**	-
826310 - Casper/Ft Bragg Refuse	104,442	86,426	50,000	**50,000**	-
826390 - Other Charges	649,905	651,473	400,200	**560,200**	160,000
Total Revenues	**813,874**	**814,400**	**460,200**	**620,200**	**160,000**
Services & Supplies					
862101 - Insurance - General	239	-	-	**576**	576
862120 - Maintenance - Equip	6,225	7,842	7,700	**7,500**	(200)
862130 - Maint - Strc/Impr/Grnds	3,406	29,495	45,500	**60,000**	14,500
862160 - Misc Expense	47,078	47,078	60,500	**51,786**	(8,714)
862170 - Office Expense	75	107	1,000	**1,000**	-
862183 - Legal Fees	181	229	1,000	**1,000**	-
862189 - Prof/Spec Svcs - Other	375,863	355,628	586,395	**651,837**	65,442
862190 - Publ/Legal Notice	-	-	2,500	**2,500**	-
862193 - Constr Contract	-	-	1,000,000	**1,200,000**	200,000
862194 - A-87 Costs	6,009	4,706	2,979	**2,979**	-
862220 - Small Tool/Instrument	1,012	435	2,200	**2,200**	-
862230 - Info Tech Equip	-	-	1,000	**1,000**	-
862239 - Spec Dept Expense	97,905	38,658	95,000	**100,000**	5,000
862250 - Trans/Travel	5,956	3,158	10,000	**10,000**	-
Total Services & Supplies	**543,949**	**487,335**	**1,815,774**	**2,092,378**	**276,604**
Fixed Assets					
864370 - Equipment	-	-	9,000	**9,000**	-
Total Fixed Assets	**-**	**-**	**9,000**	**9,000**	**-**
Total Net Appropriations	**543,949**	**487,335**	**1,824,774**	**2,101,378**	**276,604**
Total Fund Balance Contribution	**(269,925)**	**(327,066)**	**1,364,574**	**1,481,178**	**116,604**

TRANSPORTATION DEPARTMENT

HOWARD DASHIELL, Director

BU 0326 - Water Agency

Budget Unit Overview

The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed $0.06 per $100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. At that time, the MCWA adopted an independent identity as a separate County department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through the Department of Transportation. The Water Agency provides administration and project management for the following projects and programs: Sustainable Groundwater Management Act (SGMA) implementation, Ukiah Valley Basin Groundwater Sustainability Agency, California Statewide Groundwater Elevation Monitoring (CASGEM) Program, NPDES MS4 Phase II Permit, Proposition 1 & 68 grant management, Quagga and Zebra Mussel Prevention, and implementation of the Water Agency Action Plan.

PROGRAM OVERVIEW

- NPDES MS4 Phase II Storm Water Permit Compliance
- CASGEM Program
- Proposition 1 and 68 Grant Management
- Quagga and Zebra Mussel Prevention Plan Implementation
- Ukiah Valley Basin Groundwater Sustainability Agency

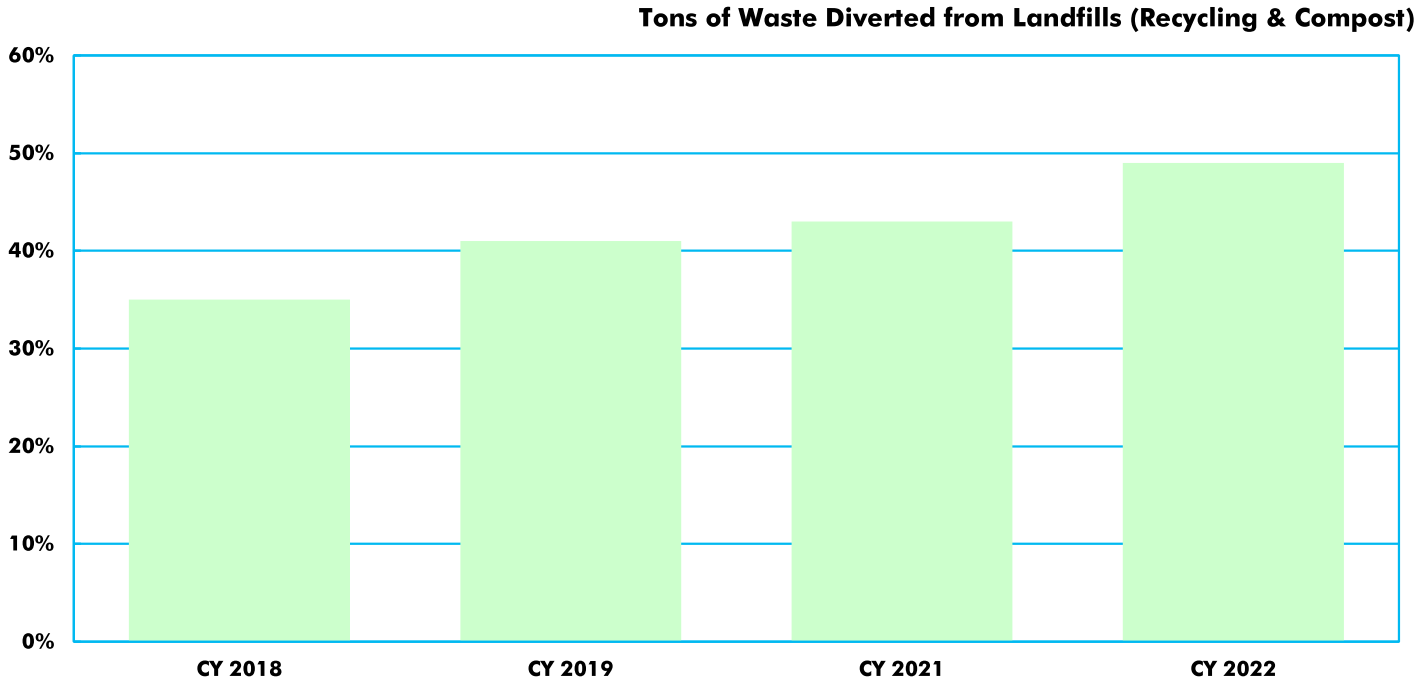
ACCOMPLISHMENTS IN FY 2020-21

- Obtained funding and began implementation of Quagga and Zebra Mussel Prevention Plan for Mill Creek Ponds through a grant from California State Parks.
- Held successful and highly attended Upper Russian River Cleanup event in compliance with COVID-19 restrictions.
- Successfully managed the development of the Ukiah Valley Basin Groundwater Sustainability Plan through $2 million in Proposition 1 & 68 grants.

GOALS FOR FY 2021-22

- Submit for approval by Department of Water Resources the draft Ukiah Valley Groundwater Sustainability Plan.
- Successfully migrate monitoring of the Ukiah Valley Basin from CASGEM to SGMA program.
- Remain in compliance with the NPDES MS4 Permit and prepare for new 5-year permit.
- Continue participation in the Russian River Regional Monitoring Program Steering Committee.
- Implement public drought preparedness campaign through a contract with Mendocino County Resource Conservation District.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1110 Property tax assessment.

Acct. 5490 State Grant Revenue

Services & Supplies

Acct. 2150 Memberships to various associations for specific water obligations and advocacy.

Acct. 2189 Contract for the Groundwater Sustainability Plan development, CASGEM (California Statewide Groundwater Elevation Monitoring) Program participation and Water Agency Support Services.

CHANGES IN BUDGET FROM PRIOR YEAR

Staffing costs no longer paid from 1000 series, now reimbursed from 862189 to BU 4510

TRANSPORTATION DEPARTMENT

HOWARD DASHIELL, Director

BU 0326 - Water Agency

BUDGET UNIT DETAIL Schedule 15 — Function: - Activity: -

Fund: 3260 Mendo Co Water Agency Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	148,877	153,819	150,200	**150,000**	(200)
821120 - Curr Unsec Prop Tax	4,500	4,882	4,500	**4,500**	-
821130 - Supplemental Roll Tax	3,233	1,322	3,000	**2,500**	(500)
821220 - Prior Unsec Prop Tax	259	174	200	**200**	-
821600 - Timber Yield Tax	3,044	2,034	2,500	**2,500**	-
821700 - Highway Property Rental	-	3	-	**-**	-
824100 - Interest	295	(1,190)	300	**-**	(300)
825481 - Homeowner Exemption	1,202	1,191	1,200	**1,200**	-
825490 - State Other	-	-	-	**235,000**	235,000
826390 - Other Charges	5,177	6,396	5,000	**3,000**	(2,000)
827700 - Other	966	-	-	**-**	-
827801 - Grant Revenue	239,994	657,893	523,000	**-**	(523,000)
827802 - Oper Transfer In	40,000	69,000	44,000	**45,200**	1,200
Total Revenues	**447,546**	**895,523**	**733,900**	**444,100**	**(289,800)**
Salaries & Employee Benefits					
861011 - Regular Employees	57,633	64,801	52,853	**-**	(52,853)
861021 - Co Cont Retirement	17,115	19,677	17,034	**-**	(17,034)
861022 - Co Cont OASDI	3,056	3,346	2,954	**-**	(2,954)
861023 - Co Cont Medicare	832	922	753	**-**	(753)
861024 - Co Cont Retire Incr	5,649	5,633	4,116	**-**	(4,116)
861030 - Co Cont Health Ins	2,321	3,358	2,781	**-**	(2,781)
Total Salaries & Employee Benefits	**86,605**	**97,738**	**80,491**	**-**	**(80,491)**
Services & Supplies					
862060 - Communications	247	436	250	**-**	(250)
862101 - Insurance - General	12	14	9	**9**	-
862150 - Memberships	35,502	34,573	44,000	**45,200**	1,200
862170 - Office Expense	948	948	1,000	**1,000**	-
862183 - Legal Fees	-	-	-	**1,000**	1,000
862189 - Prof/Spec Svcs - Other	324,949	644,049	605,150	**392,541**	(212,609)
862190 - Publ/Legal Notice	-	-	-	**500**	500
862239 - Spec Dept Expense	2,611	2,275	2,850	**2,850**	-
862250 - Trans/Travel	144	-	-	**500**	500
862253 - Travel Out of County	-	-	150	**500**	350
Total Services & Supplies	**364,413**	**682,294**	**653,409**	**444,100**	**(209,309)**
Other Charges					
863113 - Pmt Other Gov Agency	25,000	25,000	-	**-**	-
Total Other Charges	**25,000**	**25,000**	**-**	**-**	**-**
Total Net Appropriations	**476,018**	**805,032**	**733,900**	**444,100**	**(289,800)**
Total Fund Balance Contribution	**28,473**	**(90,491)**	**-**	**-**	**-**

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

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TREASURER-TAX COLLECTOR'S OFFICE

The mission of the Mendocino County Treasurer-Tax Collector's Office is to enforce the collections of taxes, assessments, licenses, fines, fees, and court-ordered debt. This responsibility will be performed by providing fair, equitable, courteous, and efficient service to our customers, while safeguarding the funds for the County, School Districts, and Special Districts.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

DEPARTMENT SUMMARY

Revenues - All Funds	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues	2,596,902	2,630,356	1,979,141	**2,345,563**	366,422
Total Revenues	**2,596,902**	**2,630,356**	**1,979,141**	**2,345,563**	**366,422**
Appropriations - All Funds					
Total Salaries & Employee Benefits	111,079	1,096,516	1,101,531	**1,258,969**	157,438
Total Services & Supplies	267,740	204,894	249,497	**348,170**	98,673
Total Other Charges	735,434	736,670	696,801	**695,536**	(1,265)
Total Operating Expenditures	**1,114,253**	**2,038,080**	**2,047,829**	**2,302,675**	**254,846**
Total Net Appropriations	**1,114,253**	**2,038,080**	**2,047,829**	**2,302,675**	**254,846**
NCC/Use of Fund Balance	**(1,482,649)**	**(592,276)**	**68,688**	**(42,888)**	**(111,576)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Treasurer-Tax Collector	1,029,639	680,074	349,565
Court Collections - AB233	1,273,036	1,665,489	(392,453)
Total: General Fund	**2,302,675**	**2,345,563**	**(42,888)**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**2,302,675**	**2,345,563**	**(42,888)**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 21-22
Treasurer-Tax Collector	6	6	6
Court Collections - AB233	6	6	6
Total: General Fund	**12**	**12**	**12**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**12**	**12**

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

BU 1130 - Treasurer-Tax Collector

Department Overview

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and tourism business improvement district assessments. As of January 1, 2017, the Tax Collector was also tasked with the responsibilities of collecting and enforcing all cannabis-related taxes and licenses, as locally and State mandated.

PROGRAM OVERVIEW

- Tax Collection
- Transient Occupant Tax
- Business Improvement District Assessment
- Business Licenses
- Cannabis Collections

ACCOMPLISHMENTS IN FY 2020-21

- Successfully collected in excess of $165 million in taxes, licenses, and assessments for the County, School Districts, and Special Districts.
- Successfully provided in-person service throughout the fiscal year with the difficult limitations created by the COVID Pandemic.
- Went live with the Aumentum Property System, replacing the nearly 25-year old legacy mainframe system. Successfully accomplished utilizing the system for the April 2021 tax collection period.
- Dedicated staff diligently participated in numerous Aumentum training sessions, dealing with complicated conversion and integration issues, while still performing their demanding normal duties.

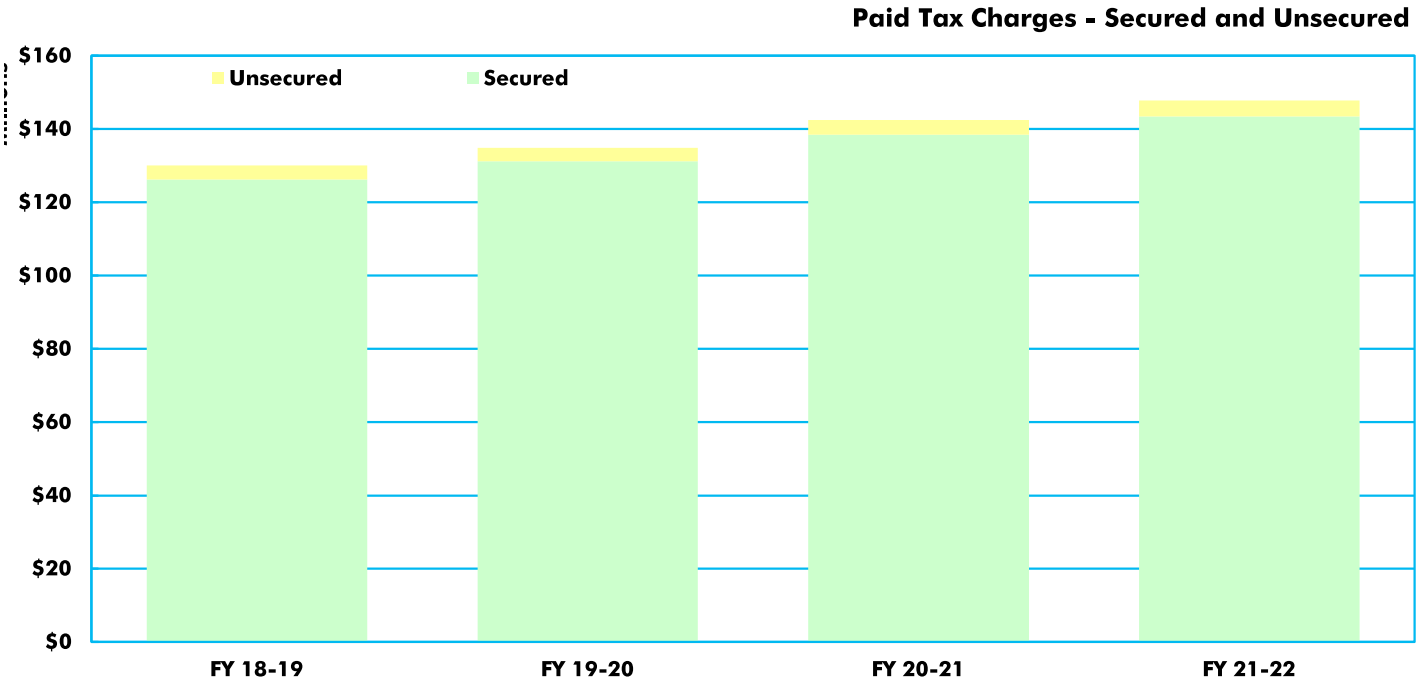
GOALS FOR FY 2021-22

- Utilize the new Aumentum Property System software to its full capacity to enhance collections, billing, reporting, and providing current and historical information to all stakeholders.
- Utilize the new Aumentum Tax Sale Module to perform all tasks required to conduct the next public auction.
- Continue to work closely with the Assessor, Auditor, and Information Services to establish new procedures and processes required with a modern property system.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
Acct. 2204 Recovery of costs to regulate cannabis facilities business activities transacted in the unincorporated County.
Acct. 6113 Delinquent taxes redeemed.
Acct. 6380 Retention of base fine revenue to cover collection expenses.

Services & Supplies

Acct. 2120 Maintenance charge for the remittance processor and money counter.
Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Treasurer-Tax Collector's Office includes no additional positions or significant additional request from prior years, with the exception of costs associated with facility modifications needed to enhance security.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

BU 1130 - Treasurer-Tax Collector

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821400 - Pen/Cost Delinq Tax	50,506	-	98,118	**100,000**	1,882
822200 - Business License	147,313	144,238	147,000	**147,000**	-
822204 - Cannabis Facility Bus. Lic.	21,910	167,382	18,000	**18,000**	-
822603 - Lumber Mill Permit	180	980	180	420	240
826112 - Tax Deeded Admin Fee	300	5,170	300	**12,000**	11,700
826113 - 50% Redemption Fee	19,869	10,961	19,868	**16,000**	(3,868)
826114 - Release of Lien	30,274	4,240	8,000	**4,000**	(4,000)
826151 - Treasurer Cost Reimb	272,112	276,641	294,142	**315,131**	20,989
826380 - Collection Fee	37,535	23,690	38,121	**18,903**	(19,218)
826390 - Other Charges	26,332	55,032	26,332	**27,000**	668
826404 - Returned Check Chg	1,950	1,145	1,950	**1,500**	(450)
826405 - Pmt Plan Process Fee	8,520	5,160	8,520	**8,520**	-
827600 - Other Sales	11,020	11,620	10,800	**10,800**	-
827700 - Other	790	-	800	**800**	-
Total Revenues	**628,612**	**706,259**	**672,131**	**680,074**	**7,943**
Salaries & Employee Benefits					
861011 - Regular Employees	432,151	417,307	461,794	**481,385**	19,591
861012 - Extra Help	12,109	17,504	12,000	**12,000**	-
861013 - Overtime	10,172	9,933	11,000	**11,000**	-
861021 - Co Cont Retirement	129,865	133,214	151,802	**171,823**	20,021
861022 - Co Cont OASDI	26,237	25,332	27,762	**28,492**	730
861023 - Co Cont Medicare	6,389	6,211	6,515	**6,722**	207
861024 - Co Cont Retire Incr	41,331	36,678	34,782	**32,842**	(1,940)
861030 - Co Cont Health Ins	42,094	50,574	44,107	**61,220**	17,113
861031 - Co Cont Unemp Ins	1,634	1,631	218	**3,132**	2,914
861035 - Co Cont Workers Comp	1,856	2,286	2,258	**579**	(1,679)
Total Salaries & Employee Benefits	**703,837**	**700,671**	**752,238**	**809,195**	**56,957**
Services & Supplies					
862060 - Communications	1,163	1,138	1,200	**1,200**	-
862101 - Insurance - General	1,870	2,590	11,809	**14,019**	2,210
862120 - Maint - Equip	8,314	8,083	8,500	**-**	(8,500)
862150 - Memberships	250	400	250	**250**	-
862160 - Miscellaneous Expense	40	-	-	-	-
862170 - Office Expense	72,707	72,148	72,707	**90,000**	17,293
862182 - Data Processing Services	19,598	-	-	**107,175**	107,175
862189 - Prof/Spec Svcs - Other	-	8,356	3,785	**-**	(3,785)
862190 - Publ/Legal Notice	3,785	2,907	-	**6,000**	6,000
862253 - Travel Out of County	1,798	237	1,800	**1,800**	-
Total Services & Supplies	**109,525**	**95,860**	**100,051**	**220,444**	**120,393**
Total Net Appropriations	**813,362**	**796,531**	**852,289**	**1,029,639**	**177,350**
Total Net County Cost	**184,750**	**90,272**	**180,158**	**349,565**	**169,407**

BU 2012 - Court Collections-AB233 Program

Budget Unit Overview

The Court Collections Department is responsible for the collection of installment payments and delinquent debt stemming from court-ordered debt for infraction, misdemeanor, and felony cases. The department recovers costs for the Probation department associated with Adult and Juvenile probations cases and Juvenile Hall fees. The department is also charged, by the Board of Supervisors and Superior Court of Mendocino County, with the responsibility of Financial Evaluation Officer functions for ability to pay evaluations for probation fees, indigent defense appointment financial evaluations, and indigent defense fees.

PROGRAM OVERVIEW

- Court Collections
- Court Appointed Special Advocate

ACCOMPLISHMENTS IN FY 2020-21

- Worked closely with Superior Court of Mendocino County as Court transitioned software systems in order to continue case transfers, payments, and electronic communication for the effective collection of court-ordered debt.
- Collections is supportive of the Treasurer-Tax Collector's Office with staff dedicated to Cannabis collection activity and reporting. Collections is supporting Treasury, Tax, and Business license functions not only during periods of staffing shortages but also to have cross-trained staff in order to improve response to the public.
- Dedicated staff diligently participated in numerous Aumentum training sessions, dealing with complicated conversion and integration issues, while still performing their demanding normal duties.

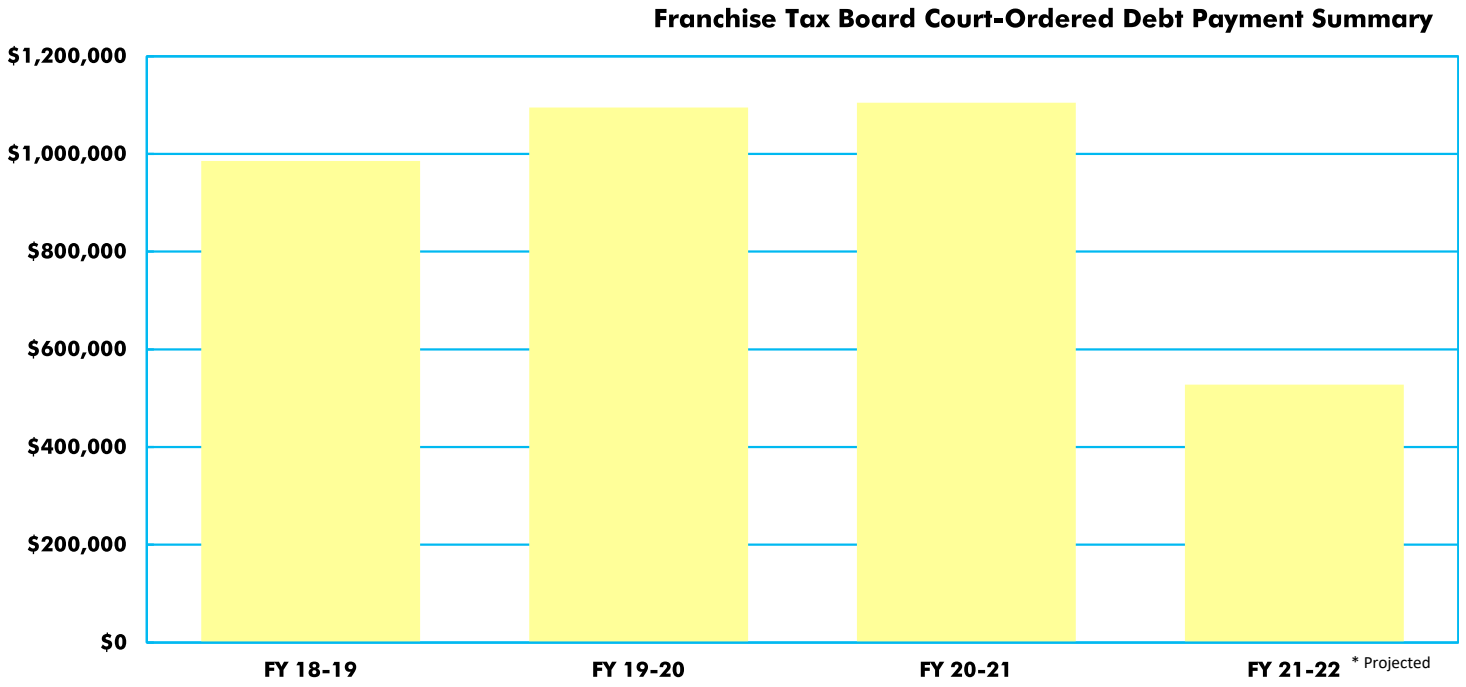
GOALS FOR FY 2021-22

- Utilize the new Aumentum Property System software to its full capacity to enhance collections, billing, reporting, and providing current and historical information to all stakeholders.
- Focus on collection and enforcement of delinquent Transient Occupancy Tax and Business Improvement District Assessments.
- Increase court-ordered debt collections through debtor contact, reviewing and improving work flows and automation.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3300 Revenue from Surety Bond Forfeiture.

Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.

Acct. 6380 Revenue recovered from court-ordered debt to cover the costs of the comprehensive collection program under PC 1463.007.

Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.

Services & Supplies

Acct. 2189 Court Appointed Special Advocate (CASA)

Other Charges

Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Court Collections Department includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
823100 - Vehicle Code Fine	351,940	325,787	324,950	**322,402**	(2,548)
823101 - 25% Extra Fine	138,662	131,322	132,709	**122,115**	(10,594)
823102 - Co 50%City VC Fine	-	2	-	**-**	-
823200 - Other Court Fine	35,677	33,496	37,184	**24,000**	(13,184)
823203 - Co Comm on City Fine	4,588	4,544	5,139	**3,977**	(1,162)
823204 - Misc Court Fine	55	9	-	**-**	-
823210 - Fines Judicial District	7,286	9,838	11,316	**12,173**	857
823300 - Forfeiture & Penalty	30,625	17,778	15,390	**15,000**	(390)
825490 - State Other	22,406	14,574	15,591	**15,000**	(591)
826117 - PTR Screening Fee	17,220	16,038	16,558	**-**	(16,558)
826118 - Cite Processing Fee	1,360	1,272	1,438	**-**	(1,438)
826163 - Legal Svcs Reimb	3,542	4,393	5,057	**-**	(5,057)
826261 - Recording Fee	44,343	54,563	50,411	**54,000**	3,589
826380 - Collection Fee	480,736	462,858	548,853	**421,436**	(127,417)
826390 - Other Charges	110,297	121,393	121,197	**115,864**	(5,333)
826404 - Returned Check Charge	555	760	543	**550**	7
826504 - Co 30% State PA	195,210	179,689	165,707	**176,873**	11,166
826505 - Traffic School Fee	450,895	471,087	482,839	**329,318**	(153,521)
826506 - Traffic School $24	69,893	74,666	76,886	**52,781**	(24,105)
827700 - Other	-	30	-	**-**	-
Total Revenues	**1,965,290**	**1,924,097**	**2,011,768**	**1,665,489**	**(346,279)**
Salaries & Employee Benefits					
861011 - Regular Employees	256,253	239,153	260,244	**273,848**	13,604
861013 - Overtime	6,308	11,436	10,319	**3,000**	(7,319)
861021 - Co Cont Retirement	77,579	75,240	84,564	**96,592**	12,028
861022 - Co Cont OASDI	15,606	14,871	15,484	**16,167**	683
861023 - Co Cont Medicare	3,650	3,478	3,621	**3,781**	160
861024 - Co Cont Retire Incr	23,874	19,198	16,767	**15,113**	(1,654)
861030 - Co Cont Health Ins	25,242	30,499	38,140	**39,681**	1,541
861031 - Co Cont Unemp Ins	763	272	273	**1,536**	1,263
861035 - Co Cont Workers Comp	1,966	1,698	99	**56**	(43)
Total Salaries & Employee Benefits	**411,242**	**395,845**	**429,511**	**449,774**	**20,263**
Services & Supplies					
862101 - Insurance - General	1,015	1,196	1,455	**1,756**	301
862110 - Jury & Witness Expense	5,334	2,559	5,500	**5,500**	-

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

BU 2012 - Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Judicial

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
862120 - Maintenance - Equipment	983	1,158	1,200	**1,200**	-
862150 - Memberships	-	100	100	**100**	-
862170 - Office Expense	38,448	34,347	31,925	**32,527**	602
862182 - Data Processing Services	13,596	17,193	17,502	**31,043**	13,541
862187 - Education & Training	(350)	-	700	**350**	(350)
862189 - Prof/Spec Svcs - Other	97,500	50,000	50,000	**50,000**	-
862196 - Collection Expense Fines	-	2,481	2,500	**4,000**	1,500
862253 - Travel & Trans - Out	1,689	-	2,500	**1,250**	(1,250)
Total Services & Supplies	**158,215**	**109,034**	**113,382**	**127,726**	**14,344**
Other Charges					
863113 - Pmt Other Gov Agency	735,434	736,670	760,775	**695,536**	(65,239)
Total Other Charges	**735,434**	**736,670**	**760,775**	**695,536**	**(65,239)**
Total Net Appropriations	**1,304,890**	**1,241,549**	**1,303,668**	**1,273,036**	**(30,632)**
Total Net County Cost	**(660,400)**	**(682,548)**	**(708,100)**	**(392,453)**	**315,647**

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SPECIAL DISTRICTS

BUDGET DETAIL

Function: - Activity: -

Fund: 3020 Lighting - Alexander Estates Financing Sources and Uses	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Estimated	FY 21-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	9,768	10,227	9,500	**10,500**	1,000
821120 - Curr Unsec Prop Tax	294	324	290	**320**	30
821130 - Supplemental Roll Tax	210	86	160	**90**	(70)
821220 - Prior Unsec Prop Tax	17	11	-	**-**	-
821700 - HIghway Property Rental	-	0.19	-	**-**	-
825481 - Homeowner Exemption	79	79	80	**80**	-
827700 - Other	47	-	-	**-**	-
Total Revenues	**10,415**	**10,728**	**10,030**	**10,990**	**960**
Services & Supplies					
862239 - Spec Dept Expense	165	136	-	-	-
862260 - Utilities	12,294	12,501	12,300	**12,800**	500
Total Services & Supplies	**12,459**	**12,637**	**12,300**	**12,800**	**500**
Total Net Appropriations	**12,459**	**12,637**	**12,300**	**12,800**	**500**
Total Fund Balance Contribution	**2,044**	**1,909**	**2,270**	**1,810**	**(460)**

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0303 - Covelo

BUDGET DETAIL Schedule 15 — Function: - Activity: -

Fund: 3030 Lighting - Covelo **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821110 - Curr Secured Prop Tax	11,555	11,668	11,400	**11,700**	300
821120 - Curr Unsec Prop Tax	337	359	330	**350**	20
821130 - Supplemental Roll Tax	238	97	150	**100**	(50)
821220 - Prior Unsec Prop Tax	19	13	-	**-**	-
821700 - Hihway Property Rental	-	0.21	-	**-**	-
825481 - Homeowner Exemption	90	88	90	**90**	-
827700 - Other	54	-	-	**-**	-
Total Revenues	**12,293**	**12,225**	**11,970**	**12,240**	**270**
Services & Supplies					
862239 - Spec Dept Expense	195	155	-	**-**	-
862260 - Utilities	6,060	4,695	5,000	**5,100**	100
Total Services & Supplies	**6,255**	**4,851**	**5,000**	**5,100**	**100**
Total Net Appropriations	**6,255**	**4,851**	**5,000**	**5,100**	**100**
Total Fund Balance Contribution	**(6,038)**	**(7,374)**	**(6,970)**	**(7,140)**	**(170)**

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3040 Lighting - Fairview Acres Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,473	2,519	2,500	**2,500**	-
821120 - Curr Unsec Prop Tax	75	80	70	**80**	10
821130 - Supplemental Roll Tax	53	23	30	**30**	-
821220- Prior Unsec Prop Tax	4	3	-	**-**	-
821700 - Highway Property Rental	-	0.05	-	**-**	-
825481 - Homeowner Exemption	20	20	20	**20**	-
827700 - Other	12	-	-	**-**	-
Total Revenues	**2,638**	**2,645**	**2,620**	**2,630**	**10**
Services & Supplies					
862239 - Spec Dept Expense	42	34	-	**-**	-
862260 - Utilities	968	819	1,000	**900**	(100)
Total Services & Supplies	**1,010**	**853**	**1,000**	**900**	**(100)**
Total Net Appropriations	**1,010**	**853**	**1,000**	**900**	**(100)**
Total Fund Balance Contribution	**(1,628)**	**(1,792)**	**(1,620)**	**(1,730)**	**(110)**

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3050 Lighting - Hopland Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	16,783	16,999	16,800	**17,000**	200
821120 - Curr Unsec Prop Tax	505	537	500	**500**	-
821130 - Supplemental Roll Tax	367	147	250	**200**	(50)
821220 - Prior Unsec Prop Tax	29	19	-	**-**	-
821700 - Highway Property Rental	-	0.32	-	**-**	-
825481 - Homeowner Exemption	135	131	135	**135**	-
827700 - Other	82	-	-	**-**	-
Total Revenues	**17,901**	**17,835**	**17,685**	**17,835**	**150**
Services & Supplies					
862239 - Spec Dept Expense	285	227	-	**-**	-
862260 - Utilities	6,751	6,530	6,800	**7,000**	200
Total Services & Supplies	**7,036**	**6,757**	**6,800**	**7,000**	**200**
Total Net Appropriations	**7,036**	**6,757**	**6,800**	**7,000**	**200**
Total Fund Balance Contribution	**(10,865)**	**(11,078)**	**(10,885)**	**(10,835)**	**50**

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3060 Lighting - Lakewood Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821300 - Spec Tax Assmt	2,900	2,912	3,100	**3,000**	(100)
Total Revenues	**2,900**	**2,912**	**3,100**	**3,000**	**(100)**
Services & Supplies					
862189 - Prof/Spec Svcs - Other	58	58	100	**100**	-
862260 - Utilities	2,970	2,991	3,000	**3,100**	100
Total Services & Supplies	**3,028**	**3,049**	**3,100**	**3,200**	**100**
Total Net Appropriations	**3,028**	**3,049**	**3,100**	**3,200**	**100**
Total Fund Balance Contribution	**127**	**137**	**-**	**200**	**200**

LIGHTING DISTRICT
BU 0307 - Laytonville

BUDGET DETAIL Schedule 15 — Function: - Activity: -

Fund: 3070 Lighting - Laytonville **Financing Sources and Uses**	**2018-19 Actuals**	**2019-20 Actuals**	**2020-21 Estimated**	**2021-22 Adopted**	**Change from Prior Year**
Revenues					
821110 - Curr Secured Prop Tax	5,912	6,033	5,900	**6,200**	300
821120 - Curr Unsec Prop Tax	173	186	170	**180**	10
821130 - Supplemental Roll Tax	123	50	75	**50**	(25)
821220 - Prior Unsec Prop Tax	10	7	-	**-**	-
821700 - Highway Property Rental	-	0.11	-	**-**	-
825481 - Homeowner Exemption	46	45	50	**50**	-
827700 - Other	28	-	-	**-**	-
Total Revenues	**6,292**	**6,322**	**6,195**	**6,480**	**285**
Services & Supplies					
862239 - Spec Dept Expense	2,571	81	-	**-**	-
862260 - Utilities	3,810	3,407	3,900	**3,600**	(300)
Total Services & Supplies	**6,381**	**3,488**	**3,900**	**3,600**	**(300)**
Total Net Appropriations	**6,381**	**3,488**	**3,900**	**3,600**	**(300)**
Total Fund Balance Contribution	**89**	**(2,834)**	**(2,295)**	**(2,880)**	**(585)**

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3110 Lighting - Noyo

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,554	2,837	5,500	**3,000**	(2,500)
821120 - Curr Unsec Prop Tax	100	108	200	**100**	(100)
821130 - Supplemental Roll Tax	72	29	50	**30**	(20)
821220 - Prior Unsec Prop Tax	6	4	-	**-**	-
821700 - Highway Property Rental	-	0.06	-	**-**	-
825481 - Homeowner Exemption	27	26	90	**30**	(60)
827700 - Other	51	-	-	**-**	-
Total Revenues	**2,809**	**3,004**	**5,840**	**3,160**	**(2,680)**
Services & Supplies					
862239 - Spec Dept Expense	48	36	-	**-**	-
862260 - Utilities	4,044	4,042	4,100	**4,200**	100
Total Services & Supplies	**4,092**	**4,078**	**4,100**	**4,200**	**100**
Total Net Appropriations	**4,092**	**4,078**	**4,100**	**4,200**	**100**
Total Fund Balance Contribution	**1,283**	**1,073**	**(1,740)**	**1,040**	**2,780**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3120 Lighting - Oak Knoll Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	10,785	11,139	11,000	**11,200**	200
821120 - Curr Unsec Prop Tax	326	353	320	**350**	30
821130 - Supplemental Roll Tax	232	96	100	**100**	-
821220 - Prior Unsec Prop Tax	19	13	-	**-**	-
821700 - Highway Property Rental	-	0.21	-	**-**	-
825481 - Homeowner Exemption	87	86	90	**90**	-
827700 - Other	52	-	-	**-**	-
Total Revenues	**11,501**	**11,687**	**11,510**	**11,740**	**230**
Services & Supplies					
862239 - Spec Dept Expense	183	149	-	**-**	-
862260 - Utilities	4,025	3,411	4,200	**4,200**	-
Total Services & Supplies	**4,209**	**3,560**	**4,200**	**4,200**	-
Total Net Appropriations	**4,209**	**3,560**	**4,200**	**4,200**	**-**
Total Fund Balance Contribution	**(7,292)**	**(8,127)**	**(7,310)**	**(7,540)**	**(230)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3130 - Riverwood Terrace

Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,249	2,405	2,300	**2,700**	400
821120 - Curr Unsec Prop Tax	68	76	70	**80**	10
821130 - Supplemental Roll Tax	49	20	30	**30**	-
821220 - Prior Unsec Prop Tax	4	3	-	**-**	-
821700 - Highway Property Rental	-	0.04	-	**-**	-
825481 - Homeowner Exemption	18	19	20	**20**	-
827700 - Other	11	-	-	**-**	-
Total Revenues	**2,399**	**2,523**	**2,420**	**2,830**	**410**
Services & Supplies					
862239 - Spec Dept Expense	38	32	-	**-**	-
862260 - Utilities	764	576	800	**700**	(100)
Total Services & Supplies	**802**	**609**	**800**	**700**	**(100)**
Total Net Appropriations	**802**	**609**	**800**	**700**	**(100)**
Total Fund Balance Contribution	**(1,598)**	**(1,915)**	**(1,620)**	**(2,130)**	**(510)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3150 Lighting - Ukiah Village Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	10,191	10,477	10,100	**10,500**	400
821120 - Curr Unsec Prop Tax	307	332	300	**350**	50
821130 - Supplemental Roll Tax	223	94	150	**100**	(50)
821220 - Prior Unsec Prop Tax	18	12	-	**-**	-
821700 - Highway Property Rental	-	0.20	-	**-**	-
825481 - Homeowner Exemption	82	81	90	**80**	(10)
827700 - Other	50	-	-	**-**	-
Total Revenues	**10,871**	**10,996**	**10,640**	**11,030**	**390**
Services & Supplies					
862239 - Spec Dept Expense	(2,298)	141	-	**-**	-
862260 - Utilities	4,472	3,506	3,700	**3,700**	-
Total Services & Supplies	**2,174**	**3,647**	**3,700**	**3,700**	**-**
Total Net Appropriations	**2,174**	**3,647**	**3,700**	**3,700**	**-**
Total Fund Balance Contribution	**(8,697)**	**(7,349)**	**(6,940)**	**(7,330)**	**(390)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3170 Lighting - West Talmage Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	5,077	5,173	5,100	**5,500**	400
821120 - Curr Unsec Prop Tax	153	164	150	**160**	10
821130 - Supplemental Roll Tax	110	45	90	**50**	(40)
821220 - Prior Unsec Prop Tax	9	6	-	**-**	-
821700 - Highway Property Rental	-	0.10	-	**-**	-
825481 - Homeowner Exemption	41	40	40	**40**	-
827700 - Other	25	-	-	**-**	-
Total Revenues	**5,415**	**5,428**	**5,380**	**5,750**	**370**
Services & Supplies					
862239 - Spec Dept Expense	86	70	-	**-**	-
862260 - Utilities	1,989	1,653	2,100	**1,900**	(200)
Total Services & Supplies	**2,075**	**1,723**	**2,100**	**1,900**	**(200)**
Total Net Appropriations	**2,075**	**1,723**	**2,100**	**1,900**	**(200)**
Total Fund Balance Contribution	**(3,340)**	**(3,706)**	**(3,280)**	**(3,850)**	**(570)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3250 Sanitation-Meadowbrook Manor Financing Sources and Uses	2018-19 Actuals	2019-20 Actuals	2020-21 Estimated	2021-22 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,582	2,631	2,700	**2,800**	100
821120 - Curr Unsec Prop Tax	78	83	80	**80**	-
821130 - Supplemental Roll Tax	54	22	40	**30**	(10)
821220 - Prior Unsec Prop Tax	4	3	-	**-**	-
821700 Highway Property Rental	-	0.05	-	**-**	-
825481 - Homeowner Exemption	21	20	20	**20**	-
827700 - Other	12	-	-	**-**	-
Total Revenues	**2,751**	**2,760**	**2,840**	**2,930**	**90**
Services & Supplies					
862239 - Spec Dept Expense	544	536	650	**600**	(50)
Total Services & Supplies	**544**	**536**	**650**	**600**	**(50)**
Total Net Appropriations	**544**	**536**	**650**	**600**	**(50)**
Total Fund Balance Contribution	**(2,207)**	**(2,224)**	**(2,190)**	**(2,330)**	**(140)**

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

Mendocino
Courtesy: Visit Mendocino

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

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CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN OVERVIEW

The Capital Improvement Plan/Facility Needs Assessment (CIP) is a strategic planning tool, which focuses on County-owned infrastructure under the control of the Board of Supervisors and, as such, summarizes in one document the County's overall capital projects and associated funding requirements during a five-year period. The projects may include: new construction, major maintenance, major equipment and large software system acquisitions or enhancements. This document is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and an insight into the County's unmet facility needs.

The CIP is not a budget document but rather a planning tool to be used in the budget process. The selection of projects are based on meeting criteria, which helps determine when a project may be implemented and if necessary, funded. Inclusion of projects in the CIP does not mean that a project has been approved for implementing and funding, but it does provide reference information to facilitate informed decision-making.

Capital projects are representative of the County's mandate to maintain existing capital asset infrastructure, replace obsolete equipment, provide for new and renovated facilities that will promote efficient service delivery, overcome technological obsolescence and ensure health and safety.

The CIP is developed with information from a variety of sources, including professional planning documents, department heads' comments about their respective facility needs and input from the County's Facility & Fleet Manager. During the annual budget process, County departments submit Facility Modification Requests to the County's Executive Office. These forms, if approved, are included in the CEO's recommended budget for Board of Supervisor consideration. Projects that are approved by the Board of Supervisors for funding during the budget hearings are incorporated into the County's Capital Improvements budget (BU 1710) or Capital Projects budget (BU 1712). These projects are generally consistent with needs identified in the CIP, but differences may appear because of their smaller scale and/or the fact they may be based on more immediate operational needs.

Background

Capital facility decisions are far-reaching and long-term. They represent a significant short and long term investment, and have an impact on service delivery and budget planning far into the future. They can also have an impact on the community in which new facilities are built.

In 1999 the Board of Supervisors accepted two facility master plans, one pertaining to Criminal Justice facilities and the other to Health & Human Services facilities. On the basis of those master plans, and its perception of the urgency and priority of the unmet needs the plans described, in June 2000 the Board approved an ambitious program of new facility development, and authorized the issuance of Certificates of Participation (COP) in the amount of $14,200,000 to finance the projects. The COPs were used to fund new facilities for Social Services, Public Health and Animal Control in Ukiah, an Integrated Health & Human Services Agency facility in Willits (WISC), a Museum Artifacts Storage building, and a storage facility at the County Administration Center.

Completed Projects

In the last five years, the County has completed many Capital Improvement Projects including:

- Completion of Phase I and 2 of the Administration Center roof replacement.
- Roof and HVAC Replacement at the Main Jail.
- Roof and HVAC Replacement at Jail Programs Building.
- New Walk-in Freezer for the Jail Kitchen.
- Yokayo Center Exterior and ADA Improvements.
- Mental Health Wing Roof and HVAC Replacement Project
- Ukiah Library Circulation Desk and Interior Improvements.
- Treasurer-Tax Collector Remodel
- Security improvements for the Department of Transportation, Sheriff's Office.
- Replacement of the museum's artifact storage building roof.
- Re-coating of the roof on the County's warehouse.
- Construction of a new training center for HHSA staff.
- Little River Airport terminal remodel.
- WISC Center roof replacement.
- Willits Veterans Hall ADA ramps.
- Jail kitchen and laundry roof replacement.
- WISC parking lot paving and lighting.

CAPITAL IMPROVEMENT PLAN

KEY COMPLETED PROJECTS FOR FY 2019-20

CI	Project	Description	Final Cost
CI 943	Fort Bragg Justice Center Generator Replacement	Replacement of the failed backup generator for the Fort Bragg Justice Center	$ 45,634
CI 900	Willits Justice Center - Willits PD Counter ADA	Replacement of the Willits PD counter to ADA height	$ 24,717
CI 866	Yokayo Front Canopy Renovations	Replacement of the deteriorating entry canopies at the Yokayo Social Services Center with a new façade improvement and ADA upgrades	$ 1,196,577
CI 965	Emergency Power for BOS Policy Room	Added the Supervisors conference room to the emergency power panel for use during power outages	$ 18,217
CI 761	Fort Bragg Avila Center Installation of Existing Generator	Installation of a new backup generator and automatice transfer switch for the Avila Center in Fort Bragg	$ 152,771
CI 926	Willits Justice Center Elevator Pit Seal & pump	Replaced the failed elevator pit pumping system and sealed the pit wall to limit water intrusion	$ 7,560
CI 928	Treasurer-Tax Collector Security Enhancements	Completion of a security and operational remodel to the Tax Collectors offices	$ 296,929
CI 929	Ukiah Library - New Circulation Desk	Completion of the new Ukiah Library circulation desk	$ 66,298
CI 954	Main Jail Roof Replacement	Replaced the roofing system at the Main Jail including tapered insulation and three new HVAC units	$ 978,112
CI 955	EOC Sheriff Programs Roof Replacement	Replaced the roofing system at the Jail Programs building including five new HVAC units	$ 500,796
CI 962	Avila Center Modular Building Fire Alarm System	Added fire alarm sensors and notification devices to the Avila Center modular building tied into the existing fire alarm system for the rest of the campus	$ 9,092
CI 963	EOC & Sheriff's Office Electronic Locks	Installed electronic locks and door controllers to commonly used doors in the sheriff's offices and Jail Programs building	$ 42,224
CI 831	HHSA - Ft. Bragg Avila Gates and Play Area Fence (from CI 885)	Installed fencing and gates to enclose the employee areas behind the Avila Center including the children's play area	$ 66,020
CI 940	Remodel CFS File Room E-14 into a Childcare Room	Converted the existing file room/storage room at Children and Family Services to a child care/study for children spending time at the office	$ 23,678
CI 964	North Yokayo HVAC Unit 9 Replacement	Replacement of a failed HVAC unit at North Yokayo Building 66	$ 19,281
CI 966	Museum Classroom HVAC Unit Replacement	Replacement of failed HVAC unit at the Museum building Wonacott Classroom	$ 36,750
CI 967	DOT Soils Lab and Break Room Water Damage Repairs	Remediation and replacement of water damaged flooring, walls, ceilings and furnishings due to a burst plumbing line.	$ 50,122

CAPITAL IMPROVEMENT PLAN

CI	Project	Description	Final Cost
CI 983	Jail Building II HVAC Unit 4 Replacement	Replacement of the failed HVAC unit 4 on the roof of Jail Building II	$ 22,368
CI 988	911 Emergency Cooling	Replacement of two failed or failing heat pump cooling systems for the Sheriff's Data Center and 911 communications equipment with four heat pump cooling systems to add capacity and redundancy for this critical equipment	$ 66,851
CI 989	Boonville DOT Shop Roof Repairs	Mandated brush clearing and pole repairs to the the San Hedrin Power line due to fire hazards and emergency storm damage repairs to Facility 350A	$ 69,997
CI 990	Courthouse Annex HVAC Unit 1	Replacement of failed HVAC unit 1 at the Courthouse Annex for the Public Defender's Offices	$ 441,726
CI 991	Administration Center Unit 22 PBS Lobby	Replacement of a failed HVAC unit 22 at the Administration Center with an existing unit	$ 44,578
CI 010	Jail Kitchen Water Heater Emergency Replacement	Replacement of a failed 100 Gallon water heater for the Jail Kitchen	$ 21,782
CI 985	911 Uninterrupted Power Supply System Replacement	Replacement of the uninterrupted power supply system and batteries providing continuous power to the 911 communications equipment and the Sheriff's Office servers	$ 20,000
CI 987	Willits Library HVAC, Balance and Controls	Replacement of the failed HVAC unit 1 on the Willits Library including the addition of a new Delta remote energy management control system	$ 2,550
CI 982	Ukiah Courthouse ADA Restroom Settlement	Through an MOU with the Judicial Council of California modified an existing Courthouse restroom to comply with current ADA standards	$ 1,815

CAPITAL PROJECTS

Capital projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding for implementation. Capital projects have been organized into categories that include:

- Roof Replacements & Repairs
- Energy Efficiency Retrofitting & Upgrades
- Capital Facilities Maintenance
- Fire-Life-Safety/Modernization of Aging Facilities
- Major Projects- Capital Improvements

Subtotals throughout differentiate projected General Fund and Non-General Fund expenses:

Roof Replacements & Repairs

The County continues to have multiple facilities with urgent needs related to roof replacement and repair. The condition of these roofs are the result of many factors, including end of life as well as deferred maintenance resulting in increased damage from normal wear and tear. The following County facilities have been identified as the top priority for roof replacement (or re-coating where indicated) within the next five years:

County Administration Center, (Phase III)	$3,500,000
Sheriff's Office - Administration Building	$350,000
Veterans Hall - Willits	$250,000
Courthouse Annex - Ukiah (re-coating)	$75,000
AG/Farm Advisor Building	$60,000
Communication Buildings (San Hedrin, Spanish Mtn)	$50,000
5-Year Estimate Of General Fund Expense	**$4,285,000**
Public Health and Mental Health Facility - Ukiah	$2,400,000
Library - Ukiah	$460,000
Library - Willits	$250,000

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Transportation - Road Yard Buildings	$1,000,000
Transportation - Administration Building, Garage	$1,000,000
Child Support Services - Ukiah	$500,000
Avila Center - Fort Bragg	$750,000
5-Year Estimate Of Non-General Fund Expense	**$6,360,000**

Throughout the State, if not the nation, there is currently a shortage of licensed roofing contractors for public projects. This shortage of contractors is increasing the cost of projects. These roofing projects are estimated to cost more than $10,000,000 over the next five years. The Executive Office- Facilities Division is continuing to schedule prioritized roofing projects in FY 2020-2021.

Estimated Annual General Fund Expense	**$1,260,000**
Estimated Annual Non-General Fund Expense	**$825,000**

Energy Efficiency Retrofitting & Upgrades

The County currently has 250+ HVAC units. In the last five years, 40 of these units have been replaced and 7 more are being replaced with Phase 2 of the Administration Center Roof and HVAC Replacement Project. There remain approximately 35 units that are over 25 years old that are still currently in use. The industry standard for the useful economic life expectancy of a rooftop HVAC unit is 12 to 15 years. The County needs to continue the replacement of units that are over 25 years old. Restoring performance saves energy, ensures equipment up-time, improves budgeting by reducing the number of units at risk, and keeps occupants comfortable and productive. These units are the cause for higher utility bills as HVAC systems average 30 percent of a building's energy consumption. Poor performance can increase energy consumption above the optimum by anywhere from 20 to 50 percent.

Annual Estimated General Fund Expense	$197,000
Annual Estimated Non-General Fund Expense	$117,000

The County is expanding its fleet of electric and plug-in hybrid vehicles. To maximize the use of these newer technologies, it is necessary to install electric vehicle charging stations and other related infrastructure.

Annual Estimated General Fund Expense	$35,000
Annual Estimated Non-General Fund Expense	$42,000

Windows, Weatherization, Insulation, LED Lighting Upgrades.

Annual Estimated General Fund Expense	$3,000
Annual Estimated Non-General Fund Expense	$8,000

Estimated Annual General Fund Expense for Energy Efficiency & Upgrades	**$235,000**
Estimated Annual Non-General Fund Expense for Energy Efficiency & Upgrades	**$167,000**

Capital Facilities Maintenance

Capital facilities maintenance includes many types of projects that are to be expected on a regular, recurring basis and that are necessary in order to maximize the useful effective life of a structure or facility. Examples include maintenance and rehabilitation of parking lots, regular exterior and interior painting, replacement of floor coverings, hazardous tree mitigation, etc. Capital facilities maintenance also includes deferred maintenance. Due to the global economic environment and local fiscal issues the County invested little in deferred maintenance for many years. Over the past three years significant investment has been required to try and catch up. Much progress has been made, but it will take several years for the County to complete all the projects while utilizing a "pay as you go" model of financing.

Estimated Annual General Fund Expense For Capital Facilities Maintenance	**$1,008,000**
Estimated Annual Non-General Fund Expense For Capital Facilities Maintenance	**$560,000**

Fire-Life-Safety/Modernization of Aging Facilities

Americans with Disabilities Act (ADA)

In 2005 the Board of Supervisors approved the County's Self-evaluation and Transition Plans for compliance with ADA requirements for public access to County facilities and services. In 2006, the Board of Supervisors began its 10 year commitment of $100,000 per fiscal year to complete the necessary ADA facility modifications. The county has met that commitment with expenditures of approximately $775,000 on ADA retrofit projects between 2014 and 2019. While significant progress has been made toward the removal of barriers to access in County facilities, additional barriers remain as priorities for the upcoming years. Continuing the County's commitment of $100,000 per year will maintain the momentum of the past 10 years. Changes to the code as well as changes in the occupancy and use of many of our buildings dictate the need for a re-evaluation of the County's ADA Transition Plan. Community Development Block Grant (CDBG) funding has been a reliable source of funding for ADA projects and will continue to be the priority funding for projects undertaken by the County. General Fund dollars will be used to complete critical ADA projects when CDBG funding is unavailable or may be delayed.

ADA Projects (Recently Completed)

Public Health Employee Entrance	$39,236
Yokayo Center Exterior (ADA Portion)	$140,000
Willits Vets Hall Ramps	$228,000
Mill Creek Fishing Pier	$44,000
Little River Airport (ADA Portion)	$25,000
Ukiah Court House ADA Restroom	$170,000

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Willits Justice Center ADA Counter	$25,000
Estimated Annual General Fund Expense	**$50,000**
Estimated Annual Non-General Fund Expense	**$50,000**

Probation Upgrades

The main Probation building has undergone a continuous intensification of use over many years, resulting in occupancy that triggers upgrades to the building's Fire and Life Safety systems. The project will involve evaluating the occupancy and bringing the building systems up to code. Improvement may include upgrades to ingress and egress corridors, the addition of fire alarms, and possibly a fire sprinkler system. Any required ADA improvements will be included in this project. The project will also provide an opportunity to replace worn flooring and interior finishes and address functional and operations needs of the department.

Estimated Annual General Fund Expense For Fire/Life/Safety/Modernization	**$863,000**
General Fund Expense For Fire/Life/Safety/Modernization	**$585,000**

Major Projects - Capital Improvements

Jail Expansion Project

In 2017 the County was successful in its application for state lease revenue bond financing for its proposed jail expansion project. The $25 million in funding was made possible from SB 844, which is administered through the Board of State and Community Corrections. The County is responsible for certain local costs and has $2.5 million budgeted in a separate fund for the project (BU 1712). The project design is progressing, and is currently anticipated to be completed in 2023.

The project will include a single story building east of the existing jail building. The building will house a Special Needs Housing Unit, including 60-beds, new program rooms, recreational yards, and medical and mental health treatment spaces and contact visitation space for families as well as attorneys.

Estimated Annual General Fund Expense for major projects	**$500,000**
Estimated Annual SB 844 Reimbursement	**$8,000,000**

Redwood Valley Sheriff's Sub-Station

An existing residential structure in Redwood Valley will be converted to serve as a Sheriff's Substation.

Donovan Room In Custody Courtroom Conversion

The Sheriff's Office is in discussions with the Administrative Office of the Courts to develop a new Courtroom at the Jail Facility for inmate hearings that has the potential to greatly reduce inmate transportation costs related to hearings at the Courthouse.

Generator Power

Improved access to emergency power has been prioritized to ensure the County is able to provide services during any power outage event due to an emergency event or a Public Safety Power Shutoff (PSPS).

Avila Center Expansion Planning

HHSA has identified the need for more space for staff in Fort Bragg, including consolidating the WIC and Public Health programs currently housed at 120 Fir Street with Planning and Building to the Avila Center. The program involves evaluating the vacant portion of the site between the existing buildings and Justice Center for Parking and Office space, and if warranted, developing project plans and completing the expansion to build out this site. No General Fund dollars are currently budgeted for this project.

Estimated Annual General Fund Expense For Major Projects:	**$625,000**
Estimated Annual Non-General Fund Expense For Major Projects:	**$475,000**

ROADS & BRIDGES

Corrective Maintenance

The leading purpose of corrective maintenance is for pavement preservation to provide a seal treatment to existing paved surfaces within the County Road System, and extend the useful life of those surfaces. Chip seal, double chip seal, and cape seal method(s) are methods of corrective maintenance. Chip seal is small rock embedded into asphalt emulsion and can last anywhere from five to seven years. Cape seal consists of a three-layer application. The first layer is a slurry seal of emulsion and sand that fills large cracks. The middle layer is made up of rubberized chip (crushed rock coated in oil and melted rubber) or "seal layer." The last layer is a fog seal of a thick, asphalt emulsion. Funding through the recent State Transportation Bill SB 1 provides for non-general fund revenue, which the Board has directed the bulk of the new funding should be dedicated to Corrective Maintenance projects. As the funding is phased in, a five year average of $4.9 million of new funding is expected.

Estimated Annual General Fund Expense	$0
Estimated Annual Non-General Fund Expense	$5,371,918

Road Reconstruction

The primary purpose of corrective maintenance road reconstruction is to repair failed road segments that have deteriorated past a preservation treatment fix, but which are significant local connector roads. Reconstruction of these road segments involves resurfacing, restoring, and rehabilitating them, using thick overlay methods or grinding and recycling

CAPITAL IMPROVEMENT PLAN

in place with a new seal. The County's Department of Transportation treats areas of road where the underlying base has failed with full thickness asphalt "dig outs", with structural strength for the overall support of wheel loads together with the base underneath. Rehabilitation thickness of 3 inches of hot mix asphalt is proven to last 21 years under moderate traffic loads, and it has been the desired standard in the past, when affordable.

Estimated Annual General Fund Expense:	$0
Estimated Annual Non-General Fund Expense:	$515,000

Storm Damage

The main purpose of this work is broken into two types: 1) Emergency opening of roads by debris removal and protective measures to restore the most critical passage of traffic - temporary fixes usually done by road crews and 2) Permanent repair usually done by contract and financed using normal material operating funds. Methods of permanent repair include: excavation of road surface failure sub-base and roadway restoration, rock buttress of embankment failure, drilled pile with timber lagging retaining wall, gravity retaining system gabions, crib walls and mechanically stabilized earth methods using fabrics and geo-grids.

Estimated Annual General Fund Expense	$0
Estimated Annual Non-General Fund Expense	$10,686,676

Bridge Replacement & Retrofits

The principle purpose of this program is to implement the Federal Highway Bridge program that replaces or rehabilitates bridges nationwide at a reimbursement rate of 88.53% or greater through toll credits. Presently twelve bridges qualify for the program based on their structural health scores or designation as functionally obsolete. These twelve bridges are currently in various stages of design and environmental development and are going to be built over the next 20 years.

Estimated Annual General Fund Expense	$0
Estimated Annual Non-General Fund Expense	$4,789,830

State Transportation Improvement Program (STIP) Projects

The Mendocino County Department of Transportation (MCDoT) proposes to remove, reconstruct, and widen a one mile portion of East Side Potter Valley Road, a portion of the four mile STIP project. The current road structure (base and pavement) is severely deteriorated and in need of reconstruction. The road currently consists of two 10-foot-wide travel lanes with ½ foot paved shoulders. The proposed project consists of grinding and recycling the current base and pavement using a process called foamed asphalt.

The project will include widening the existing roadway to two 11-foot-wide travel lanes with 3-foot paved shoulders. The roadway will be further widened to include gravel shoulders of 1-foot to 5-foot widths.

The Project now requires approximately $7 million of additional funding to pay for the increased construction costs. MCDoT attempted to add $7 million in California Federal Lands Access Program (CFLAP) funding to leverage the $3.5 million STIP funds currently allocated for construction, but was unsuccessful. Thus, we are proceeding with the northernmost mile using the available STIP funds only. The Army Corps of Engineers (ACOE) 404 Permit, which had delayed the project due to State Historic Preservation Office (SHPO) review and sensitive cultural resources, is now final. We will build as much road as possible (approximately 1 mile) with the current funds available and continue to seek additional funding. Construction is anticipated to begin in 2021

The North State Intersection and Interchange Improvements STIP project will provide traffic capacity to accommodate projected 2030 traffic volumes along the North State Street corridor, as well as to increase public safety for all users, improve the aesthetics of the corridor by revamping the urban landscape, improve pedestrian and bicycle access along the corridor, accommodate sufficient parking opportunities, and enhance business opportunities along the corridor.

We will be ready to begin the preliminary design and environmental phase (PA&ED) in Fiscal Year 2020/2021 with the funds already programmed.

Estimated Annual General Fund Expense	$0
Estimated Annual Non-General Fund Expense	$359,002
Estimated Annual General Fund Expense For Roads & Bridges	**$0**
Estimated Annual Non-General Fund Expense For Roads & Bridges	**$21,722,426**

COUNTY VEHICLE FLEET

The County fleet consists of almost 400 "passenger type" vehicles, including cars, SUVs, and pickup trucks but excluding heavy equipment. The Departments with the largest vehicle allocations include the Sheriff's Office (109), Health & Human Services Agency (82) and the Department of Transportation (73). Excluding the Department of Transportation, the average vehicle in the fleet is 10 years old, and the fleet is driven 3,083,632 miles annually.

Target vehicle replacement guidelines are:

Estimated Annual General Fund Expense For Vehicle Replacement	**$851,000**
Estimated Annual Non-General Fund Expense For Vehicle Replacement	**$283,000**

CAPITAL IMPROVEMENT PLAN

INFORMATION TECHNOLOGY - MAINTENANCE & UPGRADES

County Property System Replacement

Since 1995, the County of Mendocino has used property system software acquired for 'at no cost' from Sutter County. The property system is used to send and track property tax bills, maintain information regarding parcels, record current and historical property assessments, log unsecured assets for billing, and many other functions. The property system is necessary for the collection of well over $100 million dollars of tax revenue per year.

The County's current software system, titled the "Mendocino County Property System", is obsolete; it features a system code base/language that dates back to the 1970's, and represents a significant risk of catastrophic failure. The property system was developed by a Sutter County development team, which no longer exists, and due to this there is no vendor to assist in maintain and upgrading the system. There is little documentation for users or software support professionals to rely on. It is not feasible to proceed using this antiquated system for the collection of property taxes.

Currently, County staff expend a great deal of resources attempting to address the performance shortcomings of the current software and continually experience issues with providing adequate support.

Due to the risks involved with maintaining the current software system, coupled with the costs associated with maintaining its platform, the Board of Supervisors authorized staff to procure a replacement system. A contract for a replacement system is in place with Thomson Reuters and funding has been allocated through the Information Technology Replacement Reserve.

Mendocino County IT, along with assistance from the Client First IT Consulting group, have completed a re-launch of this project with Thompson Reuters. This re-launch was initiated at the request of Thompson Reuters due to a change in their data conversion approach. This project has endured numerous delays due to what has amounted to a complete re-write of the code into a 'Single Code Line,' while Thompson Reuters dedicated the bulk of their resources on Riverside County. At this time, the principles involved have turned over all of the necessary data to the vendor, and we are optimistic we can begin the next phase of the project early in 2020.

The project is estimated to cost $1.7 million with an annual maintenance cost of approximately $100,000. However, this funding is specifically for the software system and contractual services with the vendor. With the adoption of the IT Master Plan, $68,433 in funds were allocated in FY 18-19 to the Property Tax Software System Project. The IT Master Plan included a need for an Aumentum Implementation Assessment. This assessment identified the additional items requiring funding, such as: third party services, vendor travel, hardware and licensed software and ongoing maintenance costs.

An additional $350,000 in FY 2019-20 was allocated to the Property Tax Software System Project.

In November 2019, the Information Services Division received notification that Harris Computer Systems purchased Thomson Reuters and that there would be no changes to the implementation plan.

In order to move forward with project implementation, Information Services Division staff purchased servers and storage enhancements utilizing previously allocated funds. The Property Tax Software System project is scheduled to Go-Live in November 2020.

Based on implementation estimates, the Board allocated a needed $665,456 in additional funding towards the project in FY 2020-2021.

Microwave System and Infrastructure Improvements

The County's microwave system transports public safety radio/data and other County network traffic that is critical for the county to operate effectively. Upgrades to the system are needed to maintain the ever growing capacity requirements the County requires. Improvements will provide a redundant path for voice and data to ensure functionality in the event of equipment failure. Additional microwave radios and network switching hardware will be needed to bring the capacity and speeds up to the standards that meet current applications requirements.

The current system is operating at capacity now. If the upgrades are not done, there will be no way to add any additional services. There is a constant, ever growing need, for more data and bandwidth to provide video, data, voice, telemetry, security and other network traffic. The estimated costs for the replacement of the entire microwave system is estimated to be approximately $10 million (this includes infrastructure, radio and facilities improvements and/or replacement). During FY 19-20 First Quarter the Board allocated $1,975,500 in funding to Phase I Repeater replacement of the Public Safety Microwave Radio Communications projects. The Board also placed an additional $1,500,285 in reserves dedicated to Microwave. The Board approved Information Services Division staff to utilize those funds for Phase II communications network infrastructure replacements. Information Services is finalizing the purchase of the repeaters for phase I and planned for phased installation. Simultaneously, Information Services staff have been planning for phase II. The purpose of phase II is to replace critical network infrastructure that transports public safety radio traffic throughout the County. This equipment has been experiencing increasing failures due to age and obsolescence.

Microwave System Expansion

The county's critical microwave system serves public service radio such as Sheriff's office, Fire Departments, Local police, EMS and numerous other public safety groups. It also provides a data link to Fort Bragg and Willits for county department. Approximately 200+ employees depend daily on the network connectivity provided by this system.

CAPITAL IMPROVEMENT PLAN

Currently the south coast and Fort Bragg are not part of a "ring" that provides diversity, they are a "spur" or on the end of the link. If we have a failure of equipment, they are cut off until the problem can be corrected. By closing the link from Point Arena to cold springs we would have resiliency needed for the south coast. Fort Bragg is currently a "spur" and the link from Fort Bragg needs to be in a ring configuration. This will provide resiliency in case of equipment failures. Public Safety radio also benefits from this as they are on the same system.

THE POINT ARENA EXPANSION/RING PROJECT IS ESTIMATED TO COST $300,000

THE FORT BRAGG EXPANSION/RING PROJECT IS ESTIMATED TO COST $500,000

SONOMA COUNTY CONNECTION

In order for the county to have resiliency it needs a link from the existing south county microwave system to Sonoma County. This will provide a backup/alternate internet path in case of outages. AT&T has proven they do not have resiliency needed. As the county needs to embrace new cloud based technologies, this resiliency is essential as it would be dependent on an always available internet connection. During emergencies this is critical, as communications need to be reliable and resilient.

THIS PROJECT IS ESTIMATED TO COST $500,000

RADIO SYSTEMS UPGRADES AND REPLACEMENT

The County maintains a County-wide radio system that supports the Sheriff's Office, Department of Transportation, Public Works, and other departments with field workers. Many other state and federal agencies also use part of the radio network to fill in gaps in coverage. In South County, radio frequencies can be shared between Mendocino and Sonoma County.

Radio service is critical for County public safety. Because many areas of the County are remote, and the terrain is quite rugged, radio coverage can be difficult and expensive to provide. The system has over twenty repeaters that boost the signal throughout the County. Voter comparators help ensure that the strongest signal possible is delivered to an officer in their vehicle. Existing VHF/UHF repeaters are 20+ years old and are past end of life. Replacement units will provide additional functionality and resiliency that we do not have with existing equipment.

THIS PROJECT IS ESTIMATED TO COST $1,500,000

OFFSITE IT DATA CENTER REPLICATION

Offsite IT replication will allow the County to institute a necessary robust and safe data recovery system to assist in protecting the County's data center in the event of failures due to natural disasters such as flood, earthquake, and fire. If the County experienced a catastrophic failure and did not have an offsite replication system in place, the County would be unable to recover data pertaining to the County's core operating systems, including the finance system (Munis), property system, payroll, taxes, criminal justice system, purchasing, Clerk Recorder, Assessor, telephones, and numerous other services that rely on the data center to operate. With the implementation of an off-site replication system, the County would be able to efficiently and effectively re-establish these essential services in the event of a disruption. The replication system would also provide the County with an essential method of backup and recovery due to accidental data loss.

THIS PROJECT IS ESTIMATED TO COST $300,000

ESTIMATED $8,000 ANNUAL MAINTENANCE COSTS.

COUNTYWIDE DOCUMENT IMAGING SYSTEM

The County's existing document imaging system solution is approximately 20 years old. Although the system serves the Assessor/Clerk-Recorder and Auditor's Offices current document imaging needs, the system lacks the functionality that other departments require (e.g. enhanced indexing and search capability). Additionally, several county departments have acquired other independent document imaging systems, and while these have served the County well, it does present support and return on investment issues (i.e. departmental staff time reduction, space cost reduction, efficiency and effectiveness).

Currently, several County departments lease storage facilities in order to store documentation that would likely be managed by a countywide document imaging system. Departments are also utilizing valuable office space to store their documents and records. Specific departments such as Human Resources, County Counsel and Public Defender which have large volumes of stored paper documents would greatly benefit from electronic storage for old documents. Staff would not be spending hours looking for paper documents and free up large areas of storage space.

THE PROJECT IS ESTIMATED TO COST $565,000

In FY 20-21 $65,000 is budgeted, with additional funding in subsequent years until the project is complete.

NETWORK SWITCHES

The county has over 175 cisco network switches that support the data connections for every computer in the county. These devices are located in the various network closets throughout the county and are critical for daily computer operations. The devices were last updated in 2008 and the switches are at end of life and are no longer supported by the manufacture.

Spare parts on hand are minimal and only available from secondary markets. All aspects of the county's computer systems rely on these devices they are the data highway directors that allow the information to flow to every computer, server, firewall and internet. Public safety would be seriously as risk as failure means no communications are possible to servers, CAD, Dispatch or internet. It is imperative that these devices get replaced now that they are end of life.

CAPITAL IMPROVEMENT PLAN

The project is estimated to cost $2.5 million for replacement of all existing cisco switches. In FY 20-21 $250,000 is budgeted, with additional funding in subsequent years until the project is complete.

Sheriff Dispatch Consoles

Dispatch consoles were originally installed in 1990, updated in 2002, are now at end of life for over three years. Support from Motorola is no longer available, and spare parts are difficult to find. The existing console system cannot be expanded to add additional local and/or offsite operator positions or channels. It is critical the county replaces this system as console failure would cause widespread and complete failure of Sheriff's radio systems. All Sheriff's main radio repeater/voting systems are console controlled and transmitter site steered. Recovery in event of a complete console failure would take three to four months to integrate into existing Sheriff's radio systems.

THE PROJECT IS ESTIMATED TO COST $800,000 FOR REPLACEMENT.

The County has embarked upon a Five-year Information Technology (IT) Master Plan, which was adopted by the Board of Supervisors in November 2018. The IT Master Plan identified 99 initiatives with a potential investment of $20.7 million over five years. The Executive Office provided the Board of Supervisors with regular updates on high priority projects, as well as requesting that funds be allocated in IT Reserve in FYs 2017-18, 2018-19 and 2019-20 in order to address the critical infrastructure needs.

In November 2018 the Board allocated $1 million to IT Master Plan Projects. Funding has been allocated to 17 initiatives and 22 projects. Of the 22 projects identified: seven have been completed, two were funded through MCSO operating budget and one project was cancelled. FY 18-19 project expenses totaled $411,530 and the remaining allocated balance of $588,470 carried forward to FY 19-20 as project work continued for the remaining 12 projects.

In FY 19-20 budget adoption, the Board allocated $508,825 to IT Master Plan projects. At First Quarter, the Board allocated an additional $2,250,000 and approved a reallocation of $318,482 IT Reserve carry-forward to IT Master Plan projects, and placed an additional $1,500,285 in reserves dedicated to Microwave. Funding has been allocated to 18 initiatives and 20 projects including:

- Radio and Network Bid Development
- Computer Replacement
- Office Software Upgrades
- Wireless Network Phase II
- Radio Spare Parts
- Video Conferencing
- Cost Recovery – Public Safety Microwave Radio Communications Network
- Records and Data Retention – Email Retention
- Tyler Content Manager User Training
- Munis Gap Analysis
- Aumentum – Property Tax System Replacement Project (additional funding)
- Cannabis Reporting
- Microwave Phase 1 Repeater Replacement
- Pt Arena Radar Ring Expansion
- Multi-Jurisdictional Radio Operations
- Artificial Intelligence Based Security Monitoring
- Staff Security Awareness Training

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

IT Sustainability Plan:

During the preparation of the Proposed Budget, $5,055,000 of the critical and high priority projects identified at FY 2020-21 mid-year have yet to be funded. The Executive Office has concurred with the Board of Supervisors reluctance to seek outside financing for these infrastructure improvements; however, also understood the need to continue to invest in the County's infrastructure. The IT Master Plan has identified the need for many critical infrastructure improvements/replacements as well as areas of improvement to increase efficiencies. Overall success is dependent upon the continued investment of the IT Master Plan. Recommended investment for Fiscal Year 2021-22 is $10.5 million. This amount has increased from prior years due to the deferral of IT Master Plan project commitments. This amount also includes $5,055,000 for critical and high priority projects recommended to be funded utilizing one-time Pacific Gas & Electric (PG&E) disaster settlement funds and $2,100,000 recommended to be funded through CDBG funding. Staff have developed cost models related to the adoption of an Internal Service Fund with planned implementation in phases to more appropriately allocate IT Master Plan costs. It is important to identify that these internal service funds are intended to allocate funding for future replacements and do not eliminate the current funding need. At this point the Board is looking for funding for critical items

Below is a summary of the IT Master Plan Fiscal Overview, illustrating the estimated costs per Fiscal Year (amounts are updated based upon the current state of the IT Master Plan projects and funding to date). Please also refer to Attachment H of this document for an updated Five Year IT Master Plan budget including project detail.

	FY 2021-20	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	TOTAL
INFRASTRUCTURE	$4,822,600	$4,181,300	$2,976,672	$1,012,581	$1,447,329	**$16,555,500**
APPLICATION	$1,972,856	$1,270,000	$1,130,000	$457,000	$125,000	**$4,972,856**
TOTAL	**$6,795,456**	**$5,451,300**	**$4,106,672**	**$1,487,581**	**$1,572,329**	**$19,413,338**

APPLICATION INITIATIVES	
C	**Critical** - Initiative is mission critical. Initiative mitigates significant risk to County operations or Public Safety and/or Return on Investment is very high.
H	**High** - Initiative mitigates an acceptable level risk, and/or it has significant cost benefit or return on investment. Also provides significant level of service or protection to constituents and the community. Funding for these initiatives typically begin in years 1 or 2 of the plan.
M	**Medium** - Is important to the organization, has measurable cost benefit or return on investment. Medium-priority initiatives also provide a service and protection to constituents and the community, but at a lower degree then a high-priority initiative. Funding for these initiatives typically begin years 2 - 5 of the plan.
L	**Low** - Provides value but with minimal cost benefit or return on investment. Funding for these initiatives typically begin in years 4 or 5 of the plan.

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Best Practices								
1	Technology Governance	C	N					
13	Finance System Improvements - Payroll/ Timekeeping Improvements	C		$100,000				
13	Finance System Improvements - Salary Budgeting	C	Y	$25,000				

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
5	Business Process Reviews	H	Y					
6	Software Selection Best Practices	H	Y					
7	Enterprise Reporting Best Practices	M	N					
8	User Training and Support (TCM)	C	Y	$50,000	$50,000	$50,000	$50,000	
9	Training Rooms	M	N	$25,000				
10	IT Project and Services Portfolio	M	N					
11	Return-On-Investment Considerations	H	N					
Department Applications and Systems								
12	Munis Gap Analysis and Utilization Improvement - Purchasing and Invoicing	C	Y	$85,000	$100,000	$100,000	$250,000	
12.3	Munis Gap Analysis and Utilization Improvement - People Management	H	Y	$70,000	$50,000	$50,000		
13	Budgeting Process Review and Improvements	H	Y					
	Salary Budgeting	C	Y	$25,000				
	Other Budgeting Improv.	M	Y	$50,000	$50,000			
14	Bids Management Tool	M	N		$50,000			
15	NeoGov Gap Analysis and Utilization Improvements	M	Y			$25,000		
16	GovInvest License and Implementation	L	N					
17	Aumentum Assessment & Tax Billing System	C	Y	$617,856	$75,000			
17.6	Subject matter expert assistance (contract staff) - Aumentum	C	Y					
18	Cannabis Permits and Licenses Process Review	C	Y	$50,000				
19	TRACKiT Gap Analysis and Utilization Improvement - ePermits anticipated completion by End of FY 19-20	C	Y	$100,000	$75,000	$250,000		
20	Centralized Land/Parcel Data Management	M	Y					

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
21	Election Voting System Replacement (DIMS, GEMS, & Voter Equipment)	H	N					
22	Electronic Document Management System (EDMS)	H	N	$65,000	$300,000	$200,000		$100,000
23	Enterprise Asset Management (EAM) Including Fleet	M	Y		$50,000	$100,000		
24	Fuel Management System Integration	H	N	$20,000	$30,000			
25	Project Tracking and Collaboration	M	N		$20,000	$30,000		
26	Intranet	M	N		$50,000	$50,000		
27	Agency Wikis	L	N			Included above	Included above	
28	Electronic/Digital Signatures	M	N		$25,000	$25,000		
29	Homeless Management Information Mgmt. System (HMIS)	M	N			$100,000	$100,000	
30	Migration of Access & Homegrown Applications to COTS	M	N		$35,000	$25,000	$25,000	
31	Website Content Management Training	M	Y	$25,000		$25,000		$25,000
32	Animal Services Chameleon System Improvements	M	N	$25,000				
33	Library Scheduling System	M	N	$15,000				
34	Justware Gap Analysis and Utilization Improvement	M	Y	$750,000				
35	Replacement of Probation's Assessment.com System	H	N					
36	GIS Assessment and Computer-Aided Dispatch Base Layer	H	N					
37	Aegis Gap Analysis and Utilization Improvement	M	Y		$25,000			
	Aegis Upgrade	H	Y	Funded viathe Sheriff's Office Budget				
38	Jail Visitation Management System	M	N		$45,000			
39	Migrate Jalan Warrant Process & Historical Data to Aegis	L	N					

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
40	Conceal and Carry Weapon (CCW) Permitting Software	L	N					
41	3D Incident Mapping	L	N					
42	Automated License Plate Readers	M	N					
43	Sheriff's Vehicle - Voice Recognition	M	N					
44	Sheriff's Office Automated Vehicle Locater (AVL)	M	N					
Gov 2.0 and Smart Counties								
45	OpenGov	M	N					
46	Mass Public Outbound Communications	M	N					
47	Board Meeting Automated Text Recording and Minutes (Talk-To-Text(	L	N			$50,000	$50,000	
48	Kiosks	H	N		$50,000	$50,000		
49	District Attorney-Specific Email & Web Page URL	H	N	N/A	N/A	N/A	N/A	N/A
50	Volunteer Tracking and Contract System	M	N		$15,000			
51	Central Employee ID Badge and Facility Security Access	M	Y		$175,000			
Total Application Initiatives:				**$1,972,856**	**$1,270,000**	**$1,130,000**	**$475,000**	**$125,000**

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

INFRASTRUCTURE INITIATIVES

C	**Critical** - Initiative is mission critical. Initiative mitigates significant risk to County operations or Public Safety and/or Return on Investment is very high.
H	**High** - Initiative is mission critical, it mitigates risk, and/or it has significant cost benefit or return on investment. Also provides significant level of service or protection to constituents and the community. Funding for these initiatives typically begin in the front end of the 5-year planning period.
M	**Medium** - Is important to the organization, has measurable cost benefit or return on investment. Medium-priority initiatives also provide a service and protection to constituents and the community, but at a lower degree then a high priority initiative. Funding for these initiatives typically begin in the middle of the 5-year planning period (Year 2 or 3). Can also be a high-priority initiative that is dependent on another high-priority initiative that is a prerequisite.
L	**Low** - Provides value but with minimal cost benefit or return on investment. Can also be a medium-priority initiative that is dependent on another medium-priority initiative that is a prerequisite. Funding for these initiatives typically begin on the back end of the 5-year planning period (Years 3-5).

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Best Practices								
52	Network Upgrade	H	Y	$250,000	$1,000,000	$1,250,000		
53	Structure Connectivity System	H	Y	$25,000	$25,000	$25,000	$25,000	$25,000
	MSCO/Radio Computer Room Move	C	Y	$750,000				
54	Storage Area Network (SAN) Upgrade	H	N		$137,500			$50,000
	Date Center Upgrades		N	$25,000				
55	Cloud Computing	L	N		$150,000			
56	IT Computer Equipment Replacement Plan	M	N	$200,000	$150,000	$150,000	$150,000	$150,000
	Public Safety Mobiles	M	N	$36,000	$84,000	$54,000	$54,000	$54,000
57	Internet Bandwidth - Resiliency	C	N	$23,400	$23,400	$23,400	$23,400	$23,400
58	Windows 10 & Office Software Upgrades	M	N					$400,000
59	WebEOC	M	N		$50,000			
60	Technology Support for the EOC	H	N		$50,000			$50,000
61	Network Resiliency Study - Emergency *Broadband* Availability	C	Y					
62	Electronic Mail (Groupwise)	H	Y	$213,600	$93,600	$95,472	$97,381	$99,329

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
63	E-Fax	M	N				$25,000	
64	VMware Upgrade & Server Refresh - Complete	H	N	$45,000		$160,000		$45,000
65	Remote Access Upgrade	M	N		$25,000			
66	Wireless Network	H	N	$35,000	$35,000	$35,000	$35,000	$35,000
67	Video Surveillance Assessment and Replacement	H	Y	$50,000	$100,000	$100,000	$100,000	$100,000
68	Property Backup System	H	N			$50,000		
69	Microwave and Multiplexer Replacement	C	Y	$1,500,000				
	Mux/MPLS Upgrade	C	Y					
70	Radio Systems Upgrades and Replacement	H	N			$35,000		
	Radio Repeaters - Capital Replacement	M	N					
	Radio Repeaters - Spare Parts Inventory	C	N	$30,000			$30,000	
	Radio Spare Parts 19-20	H	N					
	Radio - Voting Comparators Upgrade	H	N					
70.5	Tower Environmental/Power Alerts Alarms	H	Y					$20,000
71	Microwave Ring Expansion	M	Y		$1,300,000			
	Microwave resiliency Sonoma County Connection	M	Y			$500,000		
72	Video Conferencing	H	N	$26,000	$26,000	$26,000	$26,000	$26,000
73	Infrastructure Roles and Responsibilities	M	Y					
74	MCSO Structured Connectivity System	C	Y		$250,000			
75	MCSO Local Area Network (LAN) Upgrade	H	N					
a	Router Upgrade	H	N					
b	Firewall Upgrade	H	N					

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
c	District Attorney Firewall - CJIS Compliance		N					
d	Switch Upgrades	C	Y	$100,000				
e	Switch Upgrades Remote Offices	C	N					
f	Aegis Message Switch	H	N					
76	MCSO Infrastructure Upgrade (Servers, SAN, and Backups)	H	N					
	So Server Upgrades	H	N					
	Aegis Server Replacement	H	N					
	Backup Server & Software Upgrades	M	N					
	SO Resilient Server - Dispatch	M	N					
	So Resilient Server - Admin	M	N	$40,000				
77	Multi-Jurisdictional Radio Operations	H	N	$40,000	$40,000	$40,000	$40,000	
78	Dispatch Radio Console Replacement	H	N	$800,000				
IT Operations								
79	IT Operations - Enterprise Management Platform	H	N					
	Help Desk Ticketing System	M	N	$20,000				
	IT Asset Management Automation	H	Y	$25,000	$25,000	$18,000		
	IT Automation Tools (Patch Management)	M	Y		$18,000			
	IT Support Metrics	M	Y		$18,000			
	Network Management Tools (Configuration Management)	M	N	$25,000	$18,000			
80	Mobile Device Management	H	N	$3,000	$3,000	$3,000	$3,000	$3,000
81	IT Cost Recovery (IT Budget Allocations)	M	Y					

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
82	IT Procurement Practices	H	N					
83	IT Policies and Procedures	H	Y	$7,800				$7,800
84	MCSO IT Operations - Enterprise Management Platform		N					
	AD Audit	H	N					
	Operations Software	H	N	$20,000	$50,000		$20,000	
	Cloud Based Backup	C	N	$24,000	$36,000	$48,000	$60,000	60000
	Security Audit	M	Y			$35,000		
IT Security								
85	Disaster Recovery Planning	H	Y	$40,000				
86	Disaster Recovery Site Implementation	H	Y	$250,000	$100,000	$100,000		
87	Backups	M	N	$70,000				
88	Firewall Upgrade	H	N				$50,000	
89	IT Security Assessment	M	Y		$50,000			$50,000
90	Logging and Audit Trails	C	N	$50,000			$25,000	
91	Records and Data Retention	C	N			$55,000		
92	PCI Compliance - Study	M	N					
93	Domain Name Services Security	H	N	$28,800	$28,800	$28,800	$28,800	$28,800
	Artificial Intelligence Based Security Monitoring	C	Y		$100,000			$100,000
	Staff Security Awareness Training	C	N	$20,000	$20,000	$20,000	$20,000	$20,000
GIS								
94	GIS Assessment and Master Plan	M	Y			$100,000		
95	GIS Data Acquisition	M	Y				$150,000	
96	GIS Emergency Operations Readiness	H	Y	$25,000	$25,000	$25,000	$25,000	$25,000

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN								
Initiative	IT Initiative	Priority	Third Party Assistance Required	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Telecommunications								
97	VoIP Phone System Upgrade and Resiliency	M	N		150000			$75,000
98	Phone System Training	M	Y	$25,000			$25,000	
IT Staffing								
99	Business Analysis and Project Management Skill-Set Needs	M	Y					
Total Infrastructure:				**$4,822,600**	**$4,181,300**	**$2,976,672**	**$1,012,581**	**$1,447,329**
Net Application Spend:				**$1,972,856**	**$1,270,000**	**$1,130,000**	**$475,000**	**$125,000**
Grand Total Spend:				**$6,795,456**	**$5,451,300**	**$4,106,672**	**$1,487,581**	**$1,572,329**

CAPITAL IMPROVEMENT PLAN

FUNDING MECHANISMS

Current Financing Options

Pay-As-You-Go Financing

This is the primary method of funding for capital improvement and deferred maintenance projects in the County. For the past several years the County has utilized available funding in order to fund priority projects. This funding has come from a mix of general fund discretionary dollars and one-time savings from prior years. Special department revenues have been used for non-general fund projects. Each year the process of public bidding and staff capacity has been more of a hurdle for project completion than available funding. Three additional Facilities Division staff were added in the FY 17-18 Budget to handle additional projects to address this issue. The Board of Supervisors' have established several policies related to Fiscal Stability and Financial Sustainability. A key part of this policy directive is the County incurring no additional debt. Based on this and the recovering economic condition, the County has been able to adequately fund priority projects on a pay-as-you-go basis. This approach is expected to continue into the near future and has been effective in eliminating the backlog of projects.

CIP's Impact on Operating Revenues

The County's target is utilizing $1 million of discretionary revenue to fund the Capital Improvement Plan each year. This amount may be adjusted up or down during preparation of the budget depending on the projected amount of available fund balance available in the General Fund from the prior year. As an example in FY 2016-17 $706,374 of "operating revenue" was dedicated to capital projects and additionally $1,130,199 of one-time funding or fund balance was also dedicated to capital projects. This funding is exclusive of the operating funds provided to the Facilities Division (through Budget Unit 1610) for management of the CIP projects.

In this Budget, no additional discretionary general fund revenue or one-time funding was budgeted to support capital projects. There has been an unusually high amount of carryover funding in recent years, but additional funding will be necessary in the next year in order to meet the upkeep and operational needs of the County. The numbers referenced above only refer to General Fund projects. The funding for General Fund projects is transferred into the Capital Improvement Fund at the beginning of the fiscal year, while projects funded from other funds are billed out throughout the year, so are not part of the Capital Improvement Funds fund balance at the end of the year.
Reserve for Major Repair and Maintenance of Facilities

Reserve for Major Repair and Maintenance of Facilities

(County Policy 33), is one way for the County to fund major repair and maintenance of facilities. The Board of Supervisors has deferred and suspended the funding of this reserve since FY 07/08.

When funded, the reserve, known as the "Capital Improvement Fund" provides monies through Budget Unit 1710 for facility enhancements and large-scale maintenance projects including items such as roof repair, parking lot repairs, and heating and cooling (HVAC) upgrades, Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities, as well as any other significant facility preventative maintenance costs or repairs. With a County owned building inventory of approximately 726,465 square feet (514,342 General Fund facilities and 212, 123 non General Fund facilities) the Fund would be allocated at $462,907 for general fund facilities; Non General Fund facilities would budget for their maintenance through the annual budget process.

While funding has been available for the past several years, the reserve has not been funded based on the CEO's recommendation that the funding be directly invested in projects to reduce the backlog of deferred maintenance. Each budget cycle the CEO reconsiders the funding of the reserve pursuant to County policy. For at the next couple of years, the CEO anticipates continuing to recommend all investment be added to addressing the backlog of maintenance projects.

Information Technology Replacement Reserve (IT Reserve)

(IT Reserve) was established (County Policy 35) to provide funding for the replacement of multi-departmental computer systems; the funding is located in Budget Unit 0717. Currently, this reserve is being used to fund an update to the County's Property System as well as computer and software replacements and upgrades. As the County undertakes an IT master planning process, recommendations for utilizing any additional funding in BU 0717 will be identified.

Vehicle Replacement Fund

The County Vehicle Replacement Fund, Budget Unit 0711, was historically replenished throughout the fiscal year from per-mile charges which included estimated costs of vehicle replacement in addition to mileage and maintenance costs. Currently, mileage fees include only maintenance and fuel costs and approved vehicles are being purchased with additional revenues that are transferred into the fund. The Executive Office is investigating the re-institution of mileage fees which would include estimated costs of vehicle replacement.

Grants

Capital project prioritization may be influenced by the availability of outside funding. The County contracts with an grant consultant to identify and apply for additional grant funding for projects.

Donations

The Covelo Library is an example of a community donation to the County. Another example of community donation can be seen through the work of volunteers in County parks.

CAPITAL IMPROVEMENT PLAN

Transportation Funding

Local Road Funds

The Road Fund is provided a transfer of a portion of County property tax revenues each year. For FY 17-18 this is estimated to total $3.48 million. In addition to this funding the Board of Supervisors has dedicated $1.75 million of General Fund dollars to corrective maintenance projects. The total is comprised of $1 million in anticipated cannabis tax revenue and $750,000 of prior year savings (one-time money). This funding will also be enhanced by the new SB 1 state transportation package, which is estimated to provide an additional $250,000 in FY 17-18 for corrective maintenance projects, for a program total of $2 million. More information on SB 1 and the proposed future projects are described as part of the Department of Transportation's section in this book (Budget Unit 3010).

Statewide Highway Users Tax Account (HUTA)

The Highway Users Tax Account is primary source of funds for the overall county road maintenance and safety improvement program. The State of California collects 27.8 cents for every gallon of gasoline sold. The State distributes money back to California Counties based on the number of registered vehicles and miles of roads maintained. This money becomes a special revenue called the Road Fund which must be used for road and transportation purposes.

Federal Highway Administration (FHWA)

FHWA provides funding for specific roads and bridges. FHWA funding is administered through Caltrans and includes several grant programs. The Highway Bridge Program (HBBR and HBP) is used to replace or rehabilitate county bridges.

Federal Aviation Administration (FAA)

FAA provides funding for a variety of airport improvements.

Community Development Block Grant (CDBG)

Federal funds for community development and economic development activities & projects. This source is also used for a majority of ADA upgrade projects.

Federal Emergency Management Authority (FEMA)

Funds that can be used for needed repairs after damage by storms or disasters.

Other Financing Options

Certificates of Participation

Certificates of Participation (COPs) have been used over the past thirty-five years to finance millions of dollars of County facilities. Currently it is against the Board's policy to incur additional debt, so the County does not foresee utilizing this source of funding on the horizon.

General Obligation Bonds

General Obligation (GO) Bonds are secured by a pledge of the full faith and credit of the issuer or by a promise to levy taxes in an unlimited amount necessary to pay debt service or both. Since the passage of Proposition 13 setting a limit on the ad valorem tax on real property at 1%, this type of financing has declined in use. Use of GO bonds requires a two-thirds voter approval and the proceeds may only be used for the acquisition or improvement of real property.

Lease Purchase

Generally used to finance major equipment/software purchases. The loan period approximates the useful life of the asset purchased. Ownership of the asset is often transferred to the purchaser for zero to a nominal cost at the end of the lease term.

Impact Fees

One consequence of new development - housing development, in particular - is an increase in population and a corresponding increase in the demand for public services. While new development generates taxes and other revenues for local government, the increase in revenue is unlikely to fund the full impact on County programs and facilities. Recognizing the effect of Proposition 13 in limiting discretionary revenue, development impact fees are one avenue by which the state has empowered counties to mitigate the effects of new development and population growth.

Impact fee revenue can be used for new capital facilities and assets such as vehicles, equipment, computers, library books, office space, jail beds, parks, playgrounds, and roads. If the County expands a facility to accommodate population growth, the portion of the facility cost related to growth can also be recouped from development impact fees.

CAPITAL IMPROVEMENTS - FY 2019-20 PROJECTS LIST

SUMMARY/COSTS

General Fund Projects Funded in FY 2020-21

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Roof Replacements		
Administration Center Roof & HVAC	4,730,352	-
Roof Replacements - All Buildings	2,730,000	1,190,000
Roof Re-coating to Extend Life - All Buildings	480,000	215,000
Public Health-Mental Health Roof & HVAC	-	2,400,000
Total Roof Replacements	**7,940,352**	**3,805,000**
Energy Efficiency Retrofitting & Upgrades		
Other Buildings - HVAC Replacement	680,000	520,000
Solar lighting & EV Charging Stations	175,000	250,000
Windows, Weatherization, Insulation	15,000	40,000
LED Lighting Upgrades	-	-
Total Energy Efficiency Retrofitting & Upgrades	**870,000**	**810,000**
Capital Facilities Maintenance		
Exterior Painting - Jail Building #2	200,000	-
Exterior Sealing Repeater Sites	242,000	-
Exterior Painting Remaining Buildings	292,000	250,000
Interior Painting - Jail Building #1	225,000	-
Interior Painting - Remaining Buildings	260,000	372,000
Flooring Replacements - All Buildings	548,905	707,000
Parking Lot Rehabilitation - Remaining Facilities	450,000	605,000
Museum ADA Entrance & Restrooms	175,000	-
ADA Retrofitting & Upgrades - All Facilities	320,000	255,000
Electrical Panel Upgrades Sheriff Admin.	203,346	-
Electrical & Mechanical (Non-HVAC) Upgrades	578,050	280,000
Other Deferred Maintenance Projects	400,000	-
Un-reimbursed Flood & Mold Claims	161,000	115,000
Hazardous Tree Mitigation	216,730	90,000
Park Maintenance & Enhancements	400,000	-
Total Capital Facilities Maintenance	**4,772,031**	**2,674,000**
Fire-Life-Safety / Modernization Aging Facilities		
Probation - Exiting and Fire Safety	360,000	-
Sheriff's Administration Building Upgrades	400,000	-
Fire-Life-Safety Compliance Improvements All Buildings	600,000	450,000
DOT Road Materials Covers & Video Security	-	380,000
Low Gap Bridge Repairs	650,000	-
Asbestos and Lead Abatement (Paint & Flooring)	111,765	90,000

CAPITAL IMPROVEMENTS - FY 2019-20 PROJECTS LIST

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Underground Storage Tank Mitigation & Monitoring	358,695	-
HIRSCH and Other Security Improvements	105,000	236,000
Fire Alarm and Fire Suppression Systems	305,000	125,000
Work flow/Staffing Remodel Requests	615,000	485,000
Other Departmental Small Projects	115,000	120,000
Total Fire-Life-Safety / Modernization Aging Facilities	**3,665,490**	**1,886,000**
Major Projects - Capital Improvements		
Relocate 911 Servers & MCSO Equipment	160,000	-
New Generators and Generators Back-Ups	197,643	577,000
Library Meeting Room & Fire Alarm System	-	73,000
Public Health - Mental Health Siding Replacement	-	250,000
Pt. Arena Veterans Hall ADA & Maintenance	40,000	-
Jail Expansion Project	1,500,000	25,000,000
Mental Health Treatment Act Projects - Measure B	-	3,181,000
Parking Lot Rehabilitation - Jail & Administration Center	625,000	-
Microwave System Infrastructure Improvements Incl. Grants	448,000	-
HHSA Facility Planning & Avila Center Expansion	-	1,180,000
Total Major Projects - Capital Improvements	**2,970,643**	**30,261,000**
Roads & Bridges		
Corrective Maintenance	5,000,000	16,415,328
Road Reconstruction	-	3,316,381
Storm Damage	-	18,808,046
Bridge Replacement & Retrofits	-	42,442,796
Pedestrian Improvements	-	1,173,783
Sediment Reduction/Fish Barrier Removal/Other	-	2,354,915
Total Roads & Bridges	**5,000,000**	**84,511,249**
County Vehicle Fleet		
Replacement of County Vehicles	4,258,000	1,415,000
Total County Vehicle Fleet	**4,258,000**	**1,415,000**
Information Technology Maintenance & Upgrades		
Microwave System Equipment Improvements	225,000	-
IT Reserve (Equipment & Enterprise Software)	1,525,000	-
Countywide Document Imaging System	500,000	-
Total Information Technology Maintenance & Upgrades	**2,250,000**	**-**
Sub-Total	**31,726,516**	**125,362,249**
Total All Funds		**157,088,765**

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS

FY 2020-21 CAPITAL IMPROVEMENT OVERVIEW

General Fund	Carry Forward Project Fund Balance	$ 3,733,516	11
General Fund	Total	$ 4,036,516	
Non-General Fund	Carry-Forward Projects	$ 237,000	11
Non-General Fund	New Project Requests	$ 1,228,000	9
Non General Fund	Total	$ 1,456,000	
Total	**Total All Projects**	**$ 5,198,516**	

* Carry Forward

FY 2020-21 PROPOSED PROJECTS

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
GENERAL FUND PROJECT			
Small Deferred Maintenance Projects < $5,000	50,000	-	-
Unanticipated Capital Projects	100,000	-	100,000
Parking lot maintenance & rebuild - Various locations	100,000	-	-
County Wide Tree Removal Program	50,000	-	20,000
Painting and exterior maintenance - Various locations	300,000	-	-
Roof Repairs - Various locations	300,000	-	50,000
HVAC System Upgrades & Replacement	125,000	-	60,000
ADA Improvements - ADA Only Projects	125,000	-	20,000
UST Monitoring and Wells Ft. Bragg & Willits Yards	72,600	19,600	72,600
Probation Security Access Control System Building 38	38,000	-	-
Update ADA Transition Plan, Fire-life-safety compliance, space planning - Various Locations	250,000	-	-
Fire Alarm Systems for High Risk Buildings (Courthouse Annex) Building 31	50,000	-	-
Replace Fire Suppression Systems that cannot be maintained (Server RM and 911) Buildings 28 & 38	100,000	-	-
Priority Roof Replacement/Repair Agriculture Roof Replacement Building 36	90,000	-	-
ADA Improvements - Point Arena Veterans Hall - Restroom upgrades Building20	20,000	-	-

CAPITAL IMPROVEMENTS - FY 2020-21 PROPOSED PROJECTS LIST

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Park Maintenance & Enhancements (Bower Park Safety Hazard Spillway Repairs) Facility 201	95,000	-	-
Park Maintenance & Enhancements - Low Gap Bridge Safety Enhancements facility 204	30,000	-	-
Deferred Maintenance Project - Fort Bragg Vets Sidewalk Replacement 11	30,000	-	-
PROJECTS IN PROGRESS & CARRY FORWARD PROJECTS			
Admin Center Roof Replacement Project Southeast Phase 2 & 3	2,187,751	2,030,352	2,030,352
Jail Expansion Parking Extension East to 911 Driveway	300,000	275,000	275,000
911 Uninterrupted Power Supply Improvement & Replacement	100,000	19,825	-
Generator Interconnect for Critical Facilities	170,000	72,643	72,643
San Hedrin Power Line Repairs & Evaluation	130,000	87,320	87,320
Covelo Road Yard UST Monitoring	50,000	41,095	41,095
Redwood Valley Lions Park Bathroom Repairs	21,000	21,000	21,000
Museum Mold Remediation	40,000	40,000	40,000
Courthouse Magnolia Tree Maintenance	7,000	7,000	7,000
Juvenile Hall Security and Painting & Security Screening	47,000	21,795	21,795
Carpet & Flooring at OES and Investigations	57,980	8,905	8,905
Pt. Arena Microwave Site Communications Upgrade	790,000	28,000	28,000
Priority Roof Replacement - Red Cross Modular - Roof Replacement	15,000	15,000	15,000
Roof Repairs - Ukiah Veterans Hall Roof Repairs	30,000	30,000	30,000
Point Arena Tree Removal - Veterans Hall	40,000	39,730	39,730
Museum ADA Entry and Restroom Remodel	175,000	175,000	175,000
Sheriff's Office Underground Fiber Installation Project	223,250	46,250	46,250
Sealing, Waterproofing, Painting San Hedrin & Spanish Mt. Repeater Sites	200,000	192,000	192,000
Sealing, Waterproofing, Painting Jail Building II	200,000	200,000	200,000

CAPITAL IMPROVEMENTS - FY 2020-21 PROPOSED PROJECTS LIST

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Admin Center Server Room Temperature Monitoring System	15,000	15,000	15,000
Remote Generator Monitoring System	20,000	4,480	4,480
Sheriff's Office Main Electrical Panel Upgrade and Generator Provision	233,346	203,346	203,346
Transfer in for Library Project (Non-General Fund)			
Library – Willits Library, Remodel Staff Kitchen & Meeting Rooms	18,000	-	18,000
Library – Ukiah Library Entry Patio & Book Drop	55,000	-	55,000
Library – Roof Replacement Willits Library	300,000	-	-
Transportation Carry Forward Projects (Non General Fund)			
DOT - Video Security Ft. Bragg Yard - Building 9 *CF	30,000	30,000	-
DOT - Video Security Pt. Arena Yard - Building 18 *CF	25,000	25,000	-
DOT - Roof Replacement Ukiah Admin Offices	315,000	-	-
DOT - Roof Replacement Ukiah Equipment Shop	500,000	-	-
Transfer in for Child Support Project (Non General Fund)			
Main Floor Carpeting and Abatement	50,000	50,000	50,000
Automatic Operators at Main Entry Doors Including HIRSCH	50,000	50,000	50,000
Entry Remodel to Add One Interview Booth	117,000	117,000	117,000
Transfer in for Child Support Project (Non General Fund)			
Mental Health Rooms 381-383 Water Damage Repairs	35,000	-	35,000
Planning and Design for Parking Lot Entrance for Fort Bragg PH Nursing/WIC	30,000	-	30,000
Extend Generator Capacity for Avila Modular & Yokayo Fiscal Modular	72,000	-	72,000
Install 10 x 12 Tuff Shed - No Electrical	20,000	20,000	20,000
Hirsch Card Readers for Avila Gates	25,000	-	25,000
Fiber Cable Pull from Fort Bragg Justice Center to Avila Data Room	20,000	-	20,000
Avila Video Security System	35,000	-	35,000

CAPITAL IMPROVEMENTS - FY 2020-21 PROPOSED PROJECTS LIST

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Avila Center Electric Strikes at Interview Booths	26,000	-	26,000
Generator Fencing at South Yokayo and CFS	20,000	-	20,000
Yokayo Center Video Security System	45,000	-	45,000
Yokayo Center Secure Parking for County Vehicles	150,000	-	150,000
Children & Family Services Painting Rooms C2 and C5	12,000	-	12,000
Electric Vehicle Charging Stations for Yokayo Center (4)	85,000	-	85,000
Veterans Services ADA Parking and Path of Travel	55,000	-	55,000
WISC Back-up Generator	360,000	-	360,000
WISC Shower and Laundry Room	85,000	-	85,000
HHSA Unanticipated Capital Projects - Various Locations	100,000	-	100,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

FIXED ASSETS			
1910 Land Improvement			
	Vehicles - x1 SUV	30,000	General Fund
Total Land Improvement		**30,000**	
2310 Sheriff-Coroner Office			
	Vehicle - Patrol Vehciles (x6 Std + x2 K9)	460,000	General Fund
	Vehicle - x1 SUV	55,000	General Fund
	Vehicle - x1 Pick Up Truck	55,000	General Fund
Total Sheriff-Coroner Office		**570,000**	
2550 Junvenile Hall			
	Security System	14,687	General Fund
Total Juvenile Hall		**14,687**	
2560 Probation			
	Vehicle - x1 SUV	33,000	General Fund
Total Probatoin		**33,000**	
5010 Social Services			
	Storage Shed x1	20,000	Realignment
	Hirsch Gates x3	25,000	Realignment
	Generator x1	360,000	Realignment
	Fiber Optic Cable	20,000	Realignment
	Booth Strickers x6	26,000	Realignment
	Washer and Dryer	85,000	Realignment
	Lights & Cameras x10	80,000	Realignment
Total Social Services		**33,000**	
6110 Library			
	Book Drop	10,000	Non-General Fund
Total Library		**10,000**	
TOTAL FIXED ASSETS		**1,273,687**	

POSITION ALLOCATIONS

Mendocino Village
Courtesy: Visit Mendocino

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0327	**AIR QUALITY MANAGEMENT DISTRICT**						
0327	1370	2055	AIR POLLUTION CONTROL OFFICER	48.17	58.56	1.00	AIR POLLUTION CONTROL OFFICER
0327	3341	2057	SR AIR QUALITY SPECIALIST	32.74	39.80	1.00	VACANT
0327	3346	2059	AIR QUALITY TECHNICIAN	22.17	26.94	1.00	AIR QUALITY TECHNICIAN-OOC
0327	3562	2064	AIR QUALITY SPECIALIST	29.71	36.12	1.00	AIR QUALITY SPECIALIST-OOC
0327	3563	2064	AIR QUALITY SPECIALIST	29.71	36.12	1.00	AIR QUALITY SPECIALIST
0327	4019	2059	AIR QUALITY TECHNICIAN	22.17	26.94	1.00	VACANT
0327	4022	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III - OOC
0327	4023	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
0327	4144	0200	AQMD PROGRAM MANAGER	35.15	42.73	1.00	VACANT
			BU FTE Total			**9.00**	
0418	**PH WIC**						
0418	1656	4029	COMMUNITY HEALTH WORKER II	16.99	20.65	1.00	COMMUNITY HEALTH WORKER II
0418	1710	4003	NUTRITIONIST	27.72	33.71	1.00	VACANT
0418	2009	4003	NUTRITIONIST	27.72	33.71	0.80	NUTRITIONIST
0418	3447	4003	NUTRITIONIST	27.72	33.71	0.40	VACANT
0418	3651	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM SPECIALIST II
0418	3653	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.17	20.87	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3770	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.17	20.87	1.00	VACANT
0418	3772	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.17	20.87	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3793	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.17	20.87	1.00	VACANT
0418	3928	0170	SR PROGRAM MANAGER	40.24	48.91	1.00	SR PROGRAM MANAGER
0418	4301	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	SR HLTH PROGRAM ELIGIBILITY WORKER
0418	4302	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	SR HLTH PROGRAM ELIGIBILITY WORKER
0418	4312	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	VACANT
			BU FTE Total			**12.20**	
0426	**COALITION FOR GANG AWARENESS & PREVENTION-DFC GRANT**						
0426	3690	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
			BU FTE Total			**1.00**	
0448	**DA STATUTORY RAPE VERTICAL PROSECUTION**						
0448	2364	7086	VICTIM/WITNESS ADVOCATE	20.15	24.50	1.00	VICTIM/WITNESS ADVOCATE
			BU FTE Total			**1.00**	
0453	**PH TOBACCO ED**						
0453	3664	0165	SR PROGRAM SPECIALIST	27.85	33.84	1.00	ACTING PROGRAM ADMINISTRATOR
			BU FTE Total			**1.00**	
0464	**DA VICTIM WITNESS**						
0464	0021	7085	VICTIM/WITNESS COORDINATOR	28.39	34.50	1.00	VICTIM/WITNESS ADVOCATE
0464	0022	7086	VICTIM/WITNESS ADVOCATE	20.15	24.50	1.00	VICTIM/WITNESS ADVOCATE
0464	2485	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
0464	2486	7086	VICTIM/WITNESS ADVOCATE	20.15	24.50	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOCATE	20.15	24.50	1.00	VICTIM/WITNESS ADVOCATE
			BU FTE Total			**5.00**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0465	**DA ANTI DRUG ABUSE**						
0465	2681	7040	DISTRICT ATTORNEY INVESTIGATOR	32.47	39.46	1.00	DISTRICT ATTORNEY INVESTIGATOR 10%
0465	3198	7008	DEPUTY DISTRICT ATTORNEY IV	46.27	56.49	1.00	DEPUTY DISTRICT ATTORNEY I
0465	3389	0072	LEGAL SECRETARY II	18.89	22.95	1.00	LEGAL SECRETARY II
			BU FTE Total			**3.00**	
0478	**PH BIOTERRORISM ACT**						
0478	3809	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**1.00**	
0713	**GENERAL LIABILITY INSURANCE**						
0713	3009	0039	SAFETY OFFICER	27.62	33.57	1.00	SAFETY OFFICER
0713	3929	0039	SAFETY OFFICER	27.62	33.57	0.50	SAFETY OFFICER
0713	4363	0221	SENIOR RISK ANALYST	36.83	44.76	1.00	SENIOR RISK ANALYST
			BU FTE Total			**2.50**	
0715	**HEALTH BENEFITS**						
0715	4283	0058	STAFF ASSISTANT II-CONFIDENTIAL	15.28	18.56	1.00	VACANT
0715	4397	0227	BENEFITS TECHNICIAN-CONFIDENTIAL	22.57	27.43	1.00	BENEFITS TECHNICIAN-CONFIDENTIAL
0715	4399	0225	PRINCIPAL ADMINISTRATIVE ANALYST	41.91	50.95	1.00	ACTING HUMAN RESOURCES MANAGER
			BU FTE Total			**3.00**	
1010	**CLERK OF THE BOARD**						
1010	4076	0149	DEPUTY CLERK BOS II-CONFIDENTIAL	24.67	29.98	1.00	DEPUTY CLERK BOS I-CONFIDENTIAL
1010	4078	0149	DEPUTY CLERK BOS II-CONFIDENTIAL	24.67	29.98	1.00	DEPUTY CLERK BOS I-CONFIDENTIAL
1010	4143	0199	SR DEPUTY CLERK BOS-CONFIDENTIAL	27.20	33.06	1.00	SR DEPUTY CLERK BOS-CONFIDENTIAL
			BU FTE Total			**3.00**	
1015	**BOARD OF SUPERVISORS**						
1015	0041	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0042	0017	SUPERVISOR	0.00	40.32	1.00	SUPERVISOR
1015	0043	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
			BU FTE Total			**5.00**	
1020	**EXECUTIVE OFFICE**						
1020	3384	0043	CHIEF EXECUTIVE OFFICER	0.00	103.37	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASSISTANT CHIEF EXECUTIVE OFFICER	62.20	75.61	1.00	VACANT
1020	3386	0040	DEPUTY CEO	53.87	65.48	1.00	DEPUTY CEO-OOC
1020	3387	0040	DEPUTY CEO	0.00	72.03	1.00	DEPUTY CEO
1020	3388	0040	DEPUTY CEO	53.87	65.48	1.00	DEPUTY CEO
1020	3612	0012	SENIOR ADMINISTRATIVE ANALYST	38.10	46.32	1.00	SENIOR ADMINISTRATIVE ANALYST-OOC
1020	3627	0064	ADMIN ASSISTANT-CONF	20.29	24.65	1.00	ADMIN ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	53.87	65.48	1.00	DEPUTY CEO
1020	3901	0010	ADMINISTRATIVE ANALYST II	32.91	40.01	1.00	ADMINISTRATIVE ANALYST I
1020	3964	0013	EXECUTIVE COORDINATOR-CONF	24.67	29.98	1.00	EXECUTIVE COORDINATOR-CONF
1020	4261	0181	PROGRAM SPECIALIST II-CONFIDENTIAL	25.26	30.70	1.00	VACANT
1020	4385	0010	ADMINISTRATIVE ANALYST II	32.91	40.01	1.00	VACANT
1020	4386	0225	PRINCIPAL ADMINISTRATIVE ANALYST	41.91	50.95	1.00	SENIOR ADMINISTRATIVE ANALYST
			BU FTE Total			**13.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1110	**AUDITOR-CONTROLLER**						
1110	0055	0022	ASSISTANT AUDITOR-CONTROLLER	46.65	56.70	1.00	ASSISTANT AUDITOR-CONTROLLER
1110	0058	0046	ACCOUNTANT-CONFIDENTIAL	27.16	33.02	1.00	ACCOUNTANT-CONFIDENTIAL
1110	0061	0023	AUDITOR-CONTROLLER	0.00	74.14	1.00	AUDITOR-CONTROLLER
1110	1922	0021	AUDITOR	27.90	33.90	1.00	VACANT
1110	3012	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
1110	3410	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3939	0019	ACCOUNTANT	27.16	33.02	1.00	ACCOUNTANT
1110	3957	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
1110	3958	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
1110	4001	0021	AUDITOR	27.90	33.90	1.00	AUDITOR
1110	4060	0167	CHIEF DEPUTY AUDITOR-CONTROLLER	39.23	47.68	1.00	CHIEF DEPUTY AUDITOR-CONTROLLER
1110	4398	0228	PAYROLL MANAGER	39.23	47.68	1.00	PAYROLL MANAGER
	4400	0046	ACCOUNTANT-CONFIDENTIAL	27.16	33.02	1.00	VACANT
			BU FTE Total			**13.00**	
1120	**ASSESSOR**						
1120	0071	0033	CHIEF PROPERTY APPRAISER	29.69	36.09	1.00	CHIEF PROPERTY APPRAISER
1120	0072	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
1120	0073	0035	ASSESSMENT INFORMATION SUPERVISOR	23.59	28.68	1.00	ASSESSMENT INFORMATION SUPERVISOR
1120	0078	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER I
1120	0080	0028	SENIOR AUDITOR-APPRAISER	27.90	33.90	1.00	SENIOR AUDITOR-APPRAISER
1120	0083	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER I
1120	0085	0032	ASSISTANT ASSESSOR	45.81	55.68	1.00	ASSISTANT ASSESSOR
1120	0088	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER III
1120	0090	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER I
1120	0091	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	VACANT
1120	0092	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECORDER	0.00	68.80	1.00	ASSESSOR/CLERK RECORDER
1120	2434	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER I
1120	2790	0031	REAL PROPERTY APPRAISER III	26.94	32.74	1.00	REAL PROPERTY APPRAISER I
1120	3290	0027	AUDITOR-APPRAISER	26.54	32.26	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNICIAN	18.90	22.97	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	26.54	32.26	1.00	AUDITOR-APPRAISER
1120	3946	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
1120	4253	0205	ASSESSOR-CLERK-RECORDER TECH II	19.87	24.15	1.00	ASSESSOR-CLERK-RECORDER TECH I
1120	4286	0213	CADASTRAL MAP & TITLE TECHNICIAN	25.66	31.18	1.00	CADASTRAL MAP & TITLE TECHNICIAN
1120	4293	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
			BU FTE Total			**21.00**	
1130	**TREASURER-TAX COLLECTOR**						
1130	0100	0025	TREASURER-TAX COLLECTOR	64.86	64.86	1.00	TREASURER-TAX COLLECTOR
1130	2075	0125	ACCOUNT SPECIALIST III	18.86	22.93	1.00	VACANT
1130	2609	0068	ASSISTANT TREASURER-TAX COLLECTOR	43.19	52.50	1.00	ASSISTANT TREASURER-TAX COLLECTOR
1130	3932	0188	TREASURY SPECIALIST	20.68	25.14	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SPECIALIST	19.69	23.93	1.00	REVENUE RECOVERY SPECIALIST
1130	3934	0187	DEPUTY TREASURER-TAX COLLECTOR	22.82	27.72	1.00	DEPUTY TREASURER-TAX COLLECTOR
			BU FTE Total			**6.00**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1160	**GENERAL SERVICES**						
1160	3643	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT II
1160	4031	0134	ADMINISTRATIVE SERVICES MANAGER I	32.34	39.31	1.00	BUYER
1160	4081	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
1160	4136	0010	ADMINISTRATIVE ASSISTANT-CONF	32.91	40.01	1.00	ADMINISTRATIVE ASSISTANT-CONF
1160	4341	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
1160	4367	0223	STOREKEEPER/MAIL TECHNICIAN II	18.30	22.24	1.00	STOREKEEPER/MAIL TECHNICIAN II
1160	4401	0138	GENERAL SERVICES AGENCY DIRECTOR	45.62	55.46	1.00	VACANT
			BU FTE Total			**7.00**	
1210	**COUNTY COUNSEL**						
1210	0210	7019	COUNTY COUNSEL	0.00	70.19	1.00	COUNTY COUNSEL
1210	3212	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
1210	3213	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
1210	3215	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
1210	3310	0073	LEGAL SECRETARY II-CONFIDENTIAL	19.87	24.15	1.00	LEGAL SECRETARY II-CONFIDENTIAL
1210	3311	0073	LEGAL SECRETARY II-CONFIDENTIAL	19.87	24.15	1.00	VACANT
1210	3448	0078	LEGAL SERVICES SUPERVISOR-CONF	26.60	32.34	1.00	LEGAL SERVICES SUPERVISOR-CONF
1210	4028	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	VACANT
1210	4061	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
1210	4150	0202	ASSISTANT COUNTY COUNSEL	62.85	76.39	1.00	ASSISTANT COUNTY COUNSEL
1210	4402	0076	LEGAL ASSISTANT	21.89	26.61	1.00	LEGAL SECRETARY II-CONFIDENTIAL
			BU FTE Total			**12.00**	
1320	**HUMAN RESOURCES**						
1320	0947	0007	DIRECTOR HUMAN RESOURCES	61.05	74.19	1.00	DIRECTOR HUMAN RESOURCES
1320	1244	0061	STAFF ASSISTANT III-CONFIDENTIAL	16.85	20.47	1.00	STAFF ASSISTANT III-CONFIDENTIAL
1320	2152	0048	HUMAN RESOURCES TECHNICIAN-CONF	22.57	27.43	1.00	HUMAN RESOURCES TECHNICIAN-CONF
1320	2343	0066	OFFICE SERVICES SUPERVISOR-CONF	22.37	27.18	1.00	OFFICE SERVICES SUPERVISOR-CONF
1320	3147	0006	SENIOR HUMAN RESOURCES ANALYST	36.50	44.36	1.00	SENIOR HUMAN RESOURCES ANALYST
1320	3344	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	HUMAN RESOURCES ANALYST I
1320	3541	0061	STAFF ASSISTANT III-CONFIDENTIAL	16.85	20.47	1.00	VACANT
1320	3560	0048	HUMAN RESOURCES TECHNICIAN-CONF	22.57	27.43	1.00	HUMAN RESOURCES TECHNICIAN-CONF
1320	3837	0173	HUMAN RESOURCES MANAGER	42.77	52.00	1.00	HUMAN RESOURCES MANAGER
1320	4009	0173	HUMAN RESOURCES MANAGER	42.77	52.00	1.00	VACANT
1320	4033	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	VACANT
1320	4071	0173	HUMAN RESOURCES MANAGER	42.77	52.00	1.00	HUMAN RESOURCES MANAGER
1320	4101	0048	HUMAN RESOURCES TECHNICIAN-CONF	22.57	27.43	1.00	HUMAN RESOURCES TECHNICIAN-CONF
1320	4102	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	VACANT
1320	4103	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	HUMAN RESOURCES ANALYST II
1320	4104	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	HUMAN RESOURCES ANALYST II
1320	4105	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	HUMAN RESOURCES ANALYST II
1320	4106	0038	HUMAN RESOURCES ANALYST II	31.52	38.32	1.00	VACANT
1320	4264	0207	ASSISTANT HUMAN RESOURCES DIRECTOR	49.42	60.06	1.00	VACANT
			BU FTE Total			**19.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1410	**COUNTY CLERK-ELECTION**						
1410	0123	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
1410	4084	0194	ASSISTANT CLERK-RECORDER REGISTRAR	40.38	49.09	1.00	ASSISTANT CLERK-RECORDER REGISTRAR
1410	4294	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
			BU FTE Total			**3.00**	
1610	**BUILDINGS & GROUNDS**						
1610	0126	3038	FACILITY & FLEET DIVISION MANAGER	38.22	46.46	1.00	FACILITY & FLEET DIVISION MANAGER
1610	0127	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	0131	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	0133	3013	GROUNDS MAINTENANCE TECHNICIAN III	20.13	24.48	1.00	GROUNDS MAINTENANCE TECHNICIAN II
1610	0134	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	0136	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	VACANT
1610	0137	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	BUILDING MAINTENANCE MECHANIC I
1610	0138	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	VACANT
1610	0140	3032	CUSTODIAL SUPERVISOR	18.23	22.15	1.00	CUSTODIAL SUPERVISOR
1610	1200	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	1507	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	BUILDING MAINTENANCE MECHANIC II
1610	1508	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	BUILDING MAINTENANCE MECHANIC II
1610	1509	3035	BUILDING MAINTENANCE MECHANIC III	24.15	29.36	1.00	BUILDING MAINTENANCE MECHANIC II
1610	1733	3036	BUILDING MAINTENANCE SUPERVISOR	25.34	30.81	1.00	BUILDING MAINTENANCE SUPERVISOR
1610	1943	3013	GROUNDS MAINTENANCE TECHNICIAN III	20.13	24.48	1.00	GROUNDS MAINTENANCE TECHNICIAN II
1610	2148	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	2224	3013	GROUNDS MAINTENANCE TECHNICIAN III	20.13	24.48	1.00	GROUNDS MAINTENANCE TECHNICIAN III
1610	2334	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	2648	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3007	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3077	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3151	3029	CUSTODIAN	15.71	19.11	1.00	CUSTODIAN
1610	3393	3035	BUILDING MAINTENANCE MECHANIC III	24.15	29.36	1.00	BUILDING MAINTENANCE MECHANIC III
1610	3500	3029	CUSTODIAN	15.71	19.11	0.80	CUSTODIAN
1610	3960	3037	ASSISTANT FACILITY MANAGER	34.07	41.41	1.00	ASSISTANT FACILITY MANAGER
1610	3992	3051	FACILITY PROJECT SPECIALIST II	31.83	38.68	1.00	FACILITY PROJECT SPECIALIST II
1610	3993	3051	FACILITY PROJECT SPECIALIST II	31.83	38.68	1.00	VACANT
1610	4107	3051	FACILITY PROJECT SPECIALIST II	31.83	38.68	1.00	FACILITY PROJECT SPECIALIST II
1610	4108	3035	BUILDING MAINTENANCE MECHANIC III	24.15	29.36	1.00	BUILDING MAINTENANCE MECHANIC III
1610	4109	3035	BUILDING MAINTENANCE MECHANIC III	24.15	29.36	1.00	VACANT
1610	4110	3032	CUSTODIAL SUPERVISOR	18.23	22.15	1.00	CUSTODIAL SUPERVISOR
1610	4387	3037	ASSISTANT FACILITY MANAGER	34.07	41.41	1.00	VACANT
1610	4388	0064	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
1610	4389	3034	BUILDING MAINTENANCE MECHANIC II	21.91	26.64	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1610	4390	3029	CUSTODIAN	15.71	19.11	1.00	VACANT
1610	4391	3013	GROUNDS MAINTENANCE TECHNICIAN III	20.13	24.48	1.00	GROUNDS MAINTENANCE TECHNICIAN II
1610	4392	3013	GROUNDS MAINTENANCE TECHNICIAN III	20.13	24.48	1.00	GROUNDS MAINTENANCE TECHNICIAN I
			BU FTE Total			**39.80**	
1620	**Garage**						
1620	0145	3021	AUTO MECHANIC III	24.75	30.08	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECHNICIAN	17.60	21.39	1.00	AUTO SERVICES TECHNICIAN
1620	0148	3021	AUTO MECHANIC III	24.75	30.08	1.00	AUTO MECHANIC III
			BU FTE Total			**3.00**	
1910	**ENGINEERING & TECHNICAL ASSIST**						
1910	0151	2025	CIVIL ENGINEER	37.24	45.27	1.00	ENGINEERING TECHNICIAN II
1910	0154	2009	DEPUTY DIR DOT - LAND IMPROVEMENT	43.20	52.51	1.00	VACANT
1910	2742	2025	CIVIL ENGINEER	37.24	45.27	1.00	ENGINEER II
1910	3397	2005	DEPUTY COUNTY SURVEYOR	31.88	38.75	1.00	VACANT
1910	3491	2002	SURVEYOR I	24.98	30.37	1.00	SURVEYOR I
1910	4039	2008	ENGINEER II	32.14	39.07	1.00	ENGINEER I
1910	4377	3060	AIRPORT OPERATIONS SPECIALIST	21.50	26.12	1.00	AIRPORT OPERATIONS SPECIALIST
			BU FTE Total			**7.00**	
1920	**RETIREMENT**						
1920	3031	0051	RETIREMENT SPECIALIST II-CONFIDENTIAL	22.63	27.51	1.00	RETIREMENT SPECIALIST II-CONFIDENTIAL
1920	3642	0166	EXECUTIVE DIRECTOR	0.00	79.23	1.00	EXECUTIVE DIRECTOR
1920	3906	0183	SR RETIREMENT SPECIALIST-CONFIDENTIAL	24.97	30.36	1.00	SR RETIREMENT SPECIALIST-CONFIDENTIAL
1920	3995	0064	ADMINISTRATIVE ASSISTANT-CONF	20.29	24.65	1.00	ACTING RETIREMENT SPC. II-CONF
1920	3998	0190	RETIREMENT FIN/INV OFFICER-CONF	37.12	45.13	1.00	RETIREMENT FIN/INV OFFICER-CONF
			BU FTE Total			**5.00**	
1941	**CLERK RECORDER**						
1941	4254	0205	ASSESSOR-CLERK-RECORDER TECH II	19.87	24.15	1.00	ASSESSOR-CLERK-RECORDER TECH I
1941	4255	0205	ASSESSOR-CLERK-RECORDER TECH II	19.87	24.15	1.00	ASSESSOR-CLERK-RECORDER TECH II
1941	4256	0205	ASSESSOR-CLERK-RECORDER TECH II	19.87	24.15	1.00	ASSESSOR-CLERK-RECORDER TECH II
1941	4403	0057	STAFF ASSISTANT II	15.28	18.56	1.00	VACANT
			BU FTE Total			**4.00**	
1960	**INFORMATION SERVICES**						
1960	2765	0102	NETWORK SYSTEMS ANALYST I	32.34	39.31	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NETWORK SYSTEMS ANALYST II	33.96	41.28	1.00	NETWORK SYSTEMS ANALYST II
1960	2795	0098	G.I.S COORDINATOR	34.64	42.11	1.00	G.I.S COORDINATOR
1960	3442	0103	NETWORK SYSTEMS ANALYST II	33.96	41.28	1.00	NETWORK SYSTEMS ANALYST II
1960	3505	0103	NETWORK SYSTEMS ANALYST II	33.96	41.28	1.00	NETWORK SYSTEMS ANALYST II
1960	3556	0154	INFORMATION SRVCS DIVISION MNGR	46.27	56.24	1.00	INFORMATION SRVCS DIVISION MNGR
1960	3582	0093	APPLICATIONS DEVELOPER/ANALYST II	32.97	40.08	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	3583	0093	APPLICATIONS DEVELOPER/ANALYST II	32.97	40.08	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	3584	0094	SR APPLICATIONS DEVELOPER/ANALYST	36.33	44.16	1.00	APPLICATIONS DEVELOPER/ANALYST I
1960	3589	0108	INFORMATION SYSTEMS TECHNICIAN II	25.59	31.10	1.00	INFORMATION SYSTEMS TECHNICIAN I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1960	3590	0108	INFORMATION SYSTEMS TECHNICIAN II	25.59	31.10	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3591	0156	G.I.S TECHNICIAN	28.48	34.62	1.00	G.I.S TECHNICIAN
1960	3595	0108	INFORMATION SYSTEMS TECHNICIAN II	25.59	31.10	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3597	0157	INFORMATION SYSTEMS OPS MANAGER	44.08	53.57	1.00	VACANT
1960	3927	0185	COMMUNICATIONS COORDINATOR	36.33	44.16	1.00	COMMUNICATIONS COORDINATOR
1960	3997	0108	INFORMATION SYSTEMS TECHNICIAN II	25.59	31.10	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	4010	0103	NETWORK SYSTEMS ANALYST II	33.96	41.28	1.00	ACTING SR NETWORK SYSTEMS ANALYST
1960	4063	0094	SR APPLICATIONS DEVELOPER/ANALYST	36.33	44.16	1.00	NETWORK SYSTEMS ANALYST I
1960	4082	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	VACANT
1960	4287	0210	COMMUNICATIONS TECHNICIAN	28.48	34.62	1.00	COMMUNICATIONS TECHNICIAN
1960	4288	0211	SENIOR NETWORK SYSTEMS ANALYST	37.41	45.47	1.00	SENIOR NETWORK SYSTEMS ANALYST
1960	4289	0212	INFO.SERVICES BUSINESS APPS MNGR	44.08	53.57	1.00	INFO.SERVICES BUSINESS APPS MNGR
1960	4290	0134	ADMINISTRATIVE SERVICES MANAGER I	32.34	39.31	1.00	ADMINISTRATIVE SERVICES MANAGER I
1960	4368	0158	INFORMATION SYSTEMS SPECIALIST	28.21	34.28	1.00	INFORMATION SYSTEMS SPECIALIST
1960	4384	0226	DIR. INFO SVCS-CHIEF INFO OFFICER	62.98	76.56	1.00	VACANT
1960	4393	0210	COMMUNICATIONS TECHNICIAN	28.48	34.62	1.00	VACANT
1960	4394	0158	INFORMATION SYSTEMS SPECIALIST	28.21	34.28	1.00	VACANT
1960	4404	0109	SUPERVISING INFO. SYSTEMS TECHNICIAN	25.89	31.47	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	4405	0101	INFO. SERVICES NETWORK MANAGER	44.08	53.57	1.00	VACANT
			BU FTE Total			**29.00**	
2012	**COURT AB233 PROGRAM**						
2012	3239	0004	REVENUE RECOVERY SPECIALIST	20.29	24.65	1.00	REVENUE RECOVERY SPECIALIST
2012	3240	0004	REVENUE RECOVERY SPECIALIST	20.29	24.65	1.00	VACANT
2012	3331	0004	REVENUE RECOVERY SPECIALIST	20.29	24.65	1.00	VACANT
2012	3935	0187	DEPUTY TREASURER TAX COLLECTOR	25.73	31.28	1.00	DEPUTY TREASURER TAX COLLECTOR
2012	4295	0214	SENIOR REVENUE RECOVERY SPECIALIST	22.37	27.18	1.00	SENIOR REVENUE RECOVERY SPECIALIST
2012	4296	0214	SENIOR REVENUE RECOVERY SPECIALIST	22.37	27.18	1.00	SENIOR REVENUE RECOVERY SPECIALIST
			BU FTE Total			**6.00**	
2070	**DISTRICT ATTORNEY**						
2070	0215	7002	DISTRICT ATTORNEY	0.00	86.54	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASSISTANT DISTRICT ATTORNEY	0.00	81.62	1.00	ASSISTANT DISTRICT ATTORNEY
2070	1753	7004	CHIEF DEPUTY DISTRICT ATTORNEY	53.81	65.41	1.00	VACANT
2070	1951	7040	DISTRICT ATTORNEY INVESTIGATOR	35.36	42.99	1.00	DISTRICT ATTORNEY INVESTIGATOR 13%
2070	1953	7044	SUPV DA INVESTIGATOR	38.95	47.34	1.00	SUPV DA INVESTIGATOR 10%
2070	2010	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DISTRICT ATTORNEY INVESTIGATOR	35.36	42.99	1.00	DISTRICT ATTORNEY INVESTIGATOR 15%
2070	2346	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT I
2070	2447	0055	STAFF ASSISTANT I	13.88	16.86	1.00	STAFF ASSISTANT I
2070	2448	7041	CHIEF DISTRICT ATTORNEY INVESTIGATOR	47.46	57.69	1.00	CHIEF DISTRICT ATTORNEY INVESTIGATOR
2070	3004	7040	DISTRICT ATTORNEY INVESTIGATOR	35.36	42.99	1.00	DISTRICT ATTORNEY INVESTIGATOR 10%
2070	3186	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	VACANT
2070	3187	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY IV

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2070	3188	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3189	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3190	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY II
2070	3191	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3192	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	VACANT
2070	3193	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3194	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	VACANT
2070	3195	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY III
2070	3196	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY III
2070	3197	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3230	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER I
2070	3312	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3313	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
2070	3314	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY I
2070	3316	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3317	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY I
2070	3319	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	3324	0079	SUPERVISING LEGAL SECRETARY	21.89	26.61	1.00	LEGAL SECRETARY II
2070	3340	0076	LEGAL ASSISTANT	21.89	26.61	1.00	VACANT
2070	3349	7000	INVESTIGATIVE TECHNICIAN	27.17	33.03	1.00	INVESTIGATIVE TECHNICIAN
2070	3839	7007	DEPUTY DISTRICT ATTORNEY III	43.46	52.83	1.00	DEPUTY DISTRICT ATTORNEY II
2070	3875	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3876	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2070	4034	7008	DEPUTY DISTRICT ATTORNEY IV	51.25	62.29	1.00	DEPUTY DISTRICT ATTORNEY II
2070	4135	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
2070	4329	7040	DISTRICT ATTORNEY INVESTIGATOR	35.36	42.99	1.00	DISTRICT ATTORNEY INVESTIGATOR 5%
2070	4330	0217	SENIOR LEGAL ASSISTANT	24.13	29.34	1.00	SENIOR LEGAL ASSISTANT
2070	4331	0081	LEGAL SERVICES SUPERVISOR	26.60	32.34	1.00	LEGAL SERVICES SUPERVISOR
			BU FTE Total			**46.00**	
2080	**PUBLIC DEFENDER**						
2080	1169	7068	PUBLIC DEFENDER	66.92	81.34	1.00	PUBLIC DEFENDER
2080	1170	7069	ASSISTANT PUBLIC DEFENDER	58.00	70.51	1.00	ASSISTANT PUBLIC DEFENDER
2080	1552	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
2080	1553	7027	CHIEF PUBLIC DEFENDER INVESTIGATOR	42.09	51.16	1.00	CHIEF PUBLIC DEFENDER INVESTIGATOR
2080	2378	7028	PUBLIC DEFENDER INVESTIGATOR	33.64	40.89	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEFENDER INVESTIGATOR	33.64	40.89	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER I
2080	3200	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3201	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2080	3202	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER I
2080	3203	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3204	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3206	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER I
2080	3207	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER III
2080	3326	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY I
2080	3327	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
2080	3329	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUBLIC DEFENDER	53.81	65.41	1.00	CHIEF DEPUTY PUBLIC DEFENDER
2080	3445	7072	DEPUTY PUBLIC DEFENDER III	43.46	52.83	1.00	DEPUTY PUBLIC DEFENDER I
2080	3446	0081	LEGAL SERVICES SUPERVISOR	26.60	32.34	1.00	LEGAL SERVICES SUPERVISOR
2080	3948	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2080	4100	0076	LEGAL ASSISTANT	21.89	26.61	1.00	LEGAL ASSISTANT
2080	4406	7071	DEPUTY PUBLIC DEFENDER II	37.24	45.26	1.00	DEPUTY PUBLIC DEFENDER II
2080	4407	0076	LEGAL ASSISTANT	21.89	26.61	1.00	LEGAL ASSISTANT
			BU FTE Total			**26.00**	
2085	**ALTERNATE DEFENDER**						
2085	2495	7028	PUBLIC DEFENDER INVESTIGATOR	33.64	40.89	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	2496	7084	ALTERNATE DEFENDER	57.47	69.86	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	VACANT
2085	3211	7073	DEPUTY PUBLIC DEFENDER IV	51.25	62.29	1.00	VACANT
2085	3569	0152	LEGAL ADMINISTRATIVE ASSISTANT	24.13	29.34	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2085	3949	0057	STAFF ASSISTANT II	15.28	18.56	0.50	STAFF ASSISTANT II
2085	4408	7071	DEPUTY PUBLIC DEFENDER II	37.24	45.26	0.50	DEPUTY PUBLIC DEFENDER II
2085	4409	0055	STAFF ASSISTANT I	13.88	16.86	0.50	STAFF ASSISTANT I
			BU FTE Total			**7.50**	
2090	**CHILD SUPPORT SERVICES**						
2090	2916	0133	DIRECTOR CHILD SUPPORT SERVICES	57.14	69.46	1.00	INTERIM DIR. CHILD SUPPORT SERVICES
2090	3108	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3109	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3112	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3114	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3118	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3120	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3121	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3122	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	3123	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2090	3128	S508	CHILD SUPPORT SUPERVISOR	25.20	30.63	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERVISOR	25.20	30.63	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERVISOR	25.20	30.63	1.00	VACANT
2090	3178	S507	CHILD SUPPORT SPECIALIST III	22.84	27.76	1.00	CHILD SUPPORT SPECIALIST III
2090	3179	S507	CHILD SUPPORT SPECIALIST III	22.84	27.76	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPPORT ACCOUNTING SPC	27.88	33.88	1.00	CHILD SUPPORT ACCOUNTING SPC
2090	3473	7154	CHIEF CHILD SUPPORT ATTORNEY	42.60	52.01	1.00	VACANT
2090	3923	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3924	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	VACANT
2090	3925	S506	CHILD SUPPORT SPECIALIST II	20.74	25.21	1.00	CHILD SUPPORT SPECIALIST II
2090	4273	0208	ASSISTANT CHILD SUPPORT SERVICES DIR	51.10	62.11	1.00	VACANT
2090	4274	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	STAFF SERVICES ADMINISTRATOR
2090	4276	S507	CHILD SUPPORT SPECIALIST III	22.84	27.76	1.00	CHILD SUPPORT SPECIALIST III
2090	4277	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST II
2090	4278	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
2090	4291	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
2090	4292	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
2090	4370	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2090	4371	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
2090	4410	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	
			BU FTE Total			**34.00**	
2310	**SHERIFF - CORONER**						
2310	0278	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0281	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 5%
2310	0283	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0284	7052	SHERIFF CORONER	0.00	86.25	1.00	SHERIFF CORONER
2310	0286	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 11%
2310	0288	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	0289	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	0290	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0291	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0293	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 13%
2310	0294	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2310	0295	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0296	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0298	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0299	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	VACANT
2310	0300	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0301	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0302	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	0303	7047	SHERIFF'S SERVICES TECHNICIAN	16.09	19.55	1.00	VACANT
2310	0304	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0305	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0307	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	0308	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0309	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0310	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0311	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	0312	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 20%
2310	0314	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	0316	7047	SHERIFF'S SERVICES TECHNICIAN	16.09	19.55	1.00	SHERIFF'S SERVICES TECHNICIAN
2310	0317	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0318	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0319	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER I
2310	0324	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	0325	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0326	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	0329	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER I
2310	0330	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0331	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0332	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	ACTING SHERIFF'S SERGEANT 5%
2310	0338	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0339	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0341	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2310	0342	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0344	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0346	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0348	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0349	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0351	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 2%
2310	0352	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	VACANT
2310	0353	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0354	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0377	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0382	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II
2310	0401	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	0922	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	VACANT
2310	0926	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0960	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	ACTING SHERIFF'S SERGEANT 15%
2310	0961	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER I 10%
2310	1118	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	1119	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1326	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	1612	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 10%
2310	1652	7087	PUBLIC SAFETY DISPATCHER SUPVR	27.52	33.45	1.00	PUBLIC SAFETY DISPATCHER SUPVR 5%
2310	1714	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	VACANT
2310	1830	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 8%
2310	2124	7050	SHERIFF'S CAPTAIN	53.48	65.01	1.00	SHERIFF'S CAPTAIN

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	2305	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	SHERIFF'S LIEUTENANT
2310	2439	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	SHERIFF'S LIEUTENANT
2310	2504	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER
2310	2505	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	2750	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	2752	7066	SHERIFF'S EVIDENCE TECHNICIAN	21.71	26.40	1.00	ACTING SHERIFF'S EVIDENCE UNIT SUPV
2310	3021	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	SHERIFF'S LIEUTENANT
2310	3022	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3024	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	VACANT
2310	3056	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER I 2%
2310	3057	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3058	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3069	0096	COMPUTER OPERATIONS MANAGER	44.08	53.57	1.00	COMPUTER OPERATIONS MANAGER
2310	3391	7067	SHERIFF'S EVIDENCE UNIT SUPERVISOR	25.17	30.60	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	3458	7087	PUBLIC SAFETY DISPATCHER SUPERVISOR	27.52	33.45	1.00	PUBLIC SAFETY DISPATCHER SUPV 7%
2310	3878	2053	ANIMAL CONTROL OFFICER	18.70	22.73	1.00	ANIMAL CONTROL OFFICER
2310	3879	2053	ANIMAL CONTROL OFFICER	18.70	22.73	1.00	ANIMAL CONTROL OFFICER-IN TRAINING
2310	3956	0189	SHERIFF'S EXECUTIVE COORDINATOR	24.67	29.98	1.00	SHERIFF'S EXECUTIVE COORDINATOR
2310	3959	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	3961	7113	DEPUTY SHERIFF CORONER II	31.25	37.98	1.00	DEPUTY SHERIFF CORONER II 10%
2310	4011	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER
2310	4012	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	PUBLIC SAFETY DISPATCHER 12%
2310	4017	0092	APPLICATIONS DEVELOPER/ANALYST I	31.41	38.18	1.00	APPLICATIONS DEVELOPER/ANALYST I
2310	4018	7054	UNDERSHERIFF	57.89	70.36	1.00	UNDERSHERIFF
2310	4065	7066	SHERIFF'S EVIDENCE TECHNICIAN	21.71	26.40	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	4074	2066	SUPERVISING ANIMAL CONTROL OFFICER	21.66	26.32	1.00	VACANT
2310	4075	2053	ANIMAL CONTROL OFFICER	18.70	22.73	1.00	VACANT
2310	4141	0103	NETWORK SYSTEMS ANALYST II	33.96	41.28	1.00	NETWORK SYSTEMS ANALYST II
2310	4142	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	SENIOR DEPARTMENT ANALYST
2310	4147	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
2310	4260	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
2310	4266	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	SHERIFF'S LIEUTENANT
2310	4272	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
2310	4281	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
2310	4282	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
2310	4297	7131	SHERIFF'S SERGEANT	37.91	46.08	1.00	SHERIFF'S SERGEANT 15%
2310	4300	0079	SUPERVISING LEGAL SECRETARY	21.89	26.61	1.00	SUPERVISING LEGAL SECRETARY
2310	4332	0216	SHERIFF'S LEGAL SPECIALIST	21.89	26.61	1.00	SHERIFF'S LEGAL SPECIALIST
2310	4342	0079	SUPERVISING LEGAL SECRETARY	21.89	26.61	1.00	SUPERVISING LEGAL SECRETARY
2310	4369	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
2310	4375	0171	PROGRAM MANAGER	38.32	46.58	1.00	VACANT
2310	4376	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
2310	4411	7074	PUBLIC SAFETY DISPATCHER	23.78	28.91	1.00	VACANT
			BU FTE Total			**115.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2313	**SHERIFF - COPS PROGRAM AB3229**						
2313	3594	0159	SHERIFF'S TECHNOLOGY SPECIALIST	26.87	32.65	1.00	SHERIFF'S TECHNOLOGY SPECIALIST
			BU FTE Total			**1.00**	
2510	**JAIL**						
2510	0378	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0380	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0381	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 7%
2510	0383	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 7%
2510	0385	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 2%
2510	0386	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0388	4021	COOK	16.89	20.53	1.00	COOK
2510	0389	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY
2510	0390	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 2%
2510	0391	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 3%
2510	0392	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0393	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	ACTING CORRECTIONS SERGEANT 7%
2510	0394	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 3%
2510	0395	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0396	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0397	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0399	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 7%
2510	0402	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY
2510	0403	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0404	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0405	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 8%
2510	0406	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0410	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 8%
2510	0411	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0412	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY
2510	0414	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 2%
2510	0415	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 7%
2510	0417	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 10%
2510	0418	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 10%
2510	0419	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY
2510	0421	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY
2510	0423	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	0424	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0426	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	0965	4021	COOK	16.89	20.53	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	1086	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 10%
2510	1087	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 7%
2510	1088	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 15%
2510	1089	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	1090	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	1091	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	1093	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	1134	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 8%
2510	1217	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2510	1227	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	1521	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	2160	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	2166	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 7%
2510	2871	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 12%
2510	3366	7050	SHERIFF'S CAPTAIN	53.48	65.01	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SERVICES TECHNICIAN	16.09	19.55	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3440	7047	SHERIFF'S SERVICES TECHNICIAN	16.09	19.55	1.00	VACANT
2510	3441	7047	SHERIFF'S SERVICES TECHNICIAN	16.09	19.55	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3620	7001	CORRECTIONS LIEUTENANT	41.29	50.19	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 7%
2510	3622	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 10%
2510	3623	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 8%
2510	3624	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	VACANT
2510	3625	7055	CORRECTIONS SERGEANT	33.53	40.76	1.00	CORRECTIONS SERGEANT 13%
2510	3874	3048	LAUNDRY COORDINATOR	18.21	22.13	1.00	LAUNDRY COORDINATOR
2510	3951	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 10%
2510	3952	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 2%
2510	3953	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	VACANT
2510	4002	4108	FOOD & LAUNDRY SERVICES SUPERVISOR	22.23	27.03	1.00	FOOD & LAUNDRY SERVICES SUPERVISOR
2510	4035	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	4058	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	VACANT
2510	4112	7051	SHERIFF'S LIEUTENANT	46.50	56.51	1.00	CORRECTIONS LIEUTENANT
2510	4187	4021	COOK	16.89	20.53	1.00	COOK
2510	4267	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	4268	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 3%
2510	4269	7009	CORRECTIONS DEPUTY	24.53	29.82	1.00	CORRECTIONS DEPUTY 5%
2510	4412	0171	PROGRAM MANAGER	38.32	46.58	1.00	INMATE SERVICES COORDINATOR
			BU FTE Total			**73.00**	
2550	**JUVENILE HALL**						
2550	0429	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	0430	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	0431	6002	SUPV JUVENILE CORRECTIONS OFFICER	26.76	32.53	1.00	SUPV JUVENILE CORRECTIONS OFFICER
2550	0432	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 3%
2550	0433	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	0435	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 5%
2550	0436	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	0437	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 3%
2550	0438	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 3%
2550	0439	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	0442	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	0999	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	2137	6002	SUPV JUVENILE CORRECTIONS OFFICER	26.76	32.53	1.00	SUPV JUVENILE CORRECTIONS OFFICER

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2550	2200	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	2201	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER
2550	2332	6002	SUPV JUVENILE CORRECTIONS OFFICER	26.76	32.53	1.00	SUPV JUVENILE CORRECTIONS OFFICER
2550	2443	4001	LICENSED VOCATIONAL NURSE	21.84	26.54	1.00	VACANT
2550	2735	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	2737	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 3%
2550	2738	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	2740	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	JUVENILE CORRECTIONS OFFICER 3%
2550	2741	6002	SUPV JUVENILE CORRECTIONS OFFICER	26.76	32.53	1.00	VACANT
2550	2806	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	2866	6001	JUVENILE CORRECTIONS OFFICER	21.99	26.72	1.00	VACANT
2550	3824	6008	PROBATION DIVISION MANAGER	40.07	48.70	1.00	PROBATION DIVISION MANAGER
			BU FTE Total			**25.00**	
2560	**PROBATION DEPARTMENT**						
2560	0443	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0446	6011	CHIEF PROBATION OFFICER	58.09	70.60	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0448	6007	DEPUTY PROBATION OFFICER III	27.91	33.94	1.00	DEPUTY PROBATION OFFICER III 5%
2560	0451	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	0452	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	0455	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEPUTY PROBATION OFFICER III	27.91	33.94	1.00	DEPUTY PROBATION OFFICER III 5%
2560	0457	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	0462	6008	PROBATION DIVISION MANAGER	40.07	48.70	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	0464	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0466	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0467	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	1206	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2560	1281	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	2026	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2179	6008	PROBATION DIVISION MANAGER	40.07	48.70	1.00	VACANT
2560	2180	6007	DEPUTY PROBATION OFFICER III	27.91	33.94	1.00	DEPUTY PROBATION OFFICER III 5%
2560	2181	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	2186	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	2456	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2457	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	2816	6007	DEPUTY PROBATION OFFICER III	27.91	33.94	1.00	DEPUTY PROBATION OFFICER III 5%
2560	2867	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2936	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	2937	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	2992	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	VACANT
2560	3026	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II
2560	3038	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3305	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2560	3307	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2560	3308	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
2560	3309	0079	SUPERVISING LEGAL SECRETARY	21.89	26.61	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3429	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3430	6006	DEPUTY PROBATION OFFICER II	25.30	30.77	1.00	DEPUTY PROBATION OFFICER II 5%
2560	3543	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
2560	3630	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
2560	4091	6013	SUPV DEPUTY PROBATION OFFICER	30.78	37.42	1.00	SUPV DEPUTY PROBATION OFFICER 5%
2560	4092	6013	SUPV DEPUTY PROBATION OFFICER	30.78	37.42	1.00	SUPV DEPUTY PROBATION OFFICER 5%
2560	4093	6014	ASSISTANT CHIEF PROBATION OFFICER	44.80	54.45	1.00	ASSISTANT CHIEF PROBATION OFFICER
2560	4151	6013	SUPV DEPUTY PROBATION OFFICER	30.78	37.42	1.00	SUPV DEPUTY PROBATION OFFICER 5%
2560	4152	6013	SUPV DEPUTY PROBATION OFFICER	30.78	37.42	1.00	VACANT
2560	4373	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
			BU FTE Total			**47.00**	
2710	**AGRICULTURE**						
2710	0470	2015	ASST AGRICULTURAL COMM./SEALER W&M	40.27	48.94	1.00	VACANT
2710	0472	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULTURAL COMMISSIONER/SEALER	53.73	65.31	1.00	AGRICULTURAL COMMISSIONER/SEALER
2710	2221	2048	AG MEASUREMENT STANDARDS SPC. III	27.20	33.06	1.00	AG MEASUREMENT STANDARDS SPC. III
2710	2222	2048	AG MEASUREMENT STANDARDS SPC. III	27.20	33.06	1.00	AG MEASUREMENT STANDARDS SPC. III
2710	2734	2048	AG MEASUREMENT STANDARDS SPC. III	27.20	33.06	1.00	AG MEASUREMENT STANDARDS SPC. III
2710	3898	2048	AG MEASUREMENT STANDARDS SPC. III	27.20	33.06	1.00	AG MEASUREMENT STANDARDS SPC. III
2710	4068	2048	AG MEASUREMENT STANDARDS SPC. III	27.20	33.06	1.00	VACANT
2710	4413	0067	OFFICE SERVICES SUPERVISOR	22.37	27.18	1.00	ADMINISTRATIVE ASSISTANT
			BU FTE Total			**9.00**	
2830	**CANNABIS PROGRAM**						
2810	4069	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
2810	4257	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	VACANT
2810	4263	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
2810	4336	2034	CHIEF PLANNER	40.50	49.22	1.00	CANNABIS PROGRAM MANAGER
2810	4337	2032	PLANNER II	33.47	40.68	1.00	PLANNER I
2810	4338	2032	PLANNER II	33.47	40.68	1.00	PLANNER I
2810	4339	2032	PLANNER II	33.47	40.68	1.00	PLANNER I
2810	4340	2032	PLANNER II	33.47	40.68	1.00	PLANNER I
			BU FTE Total			**8.00**	
2830	**OFFICE OF EMERGENCY SERVICES - CD SAFETY**						
2830	4079	0015	EMERGENCY SERVICES COORDINATOR	37.58	45.68	1.00	EMERGENCY SERVICES COORDINATOR
2830	4259	0206	EMERGENCY SERVICES SPECIALIST	28.86	35.08	1.00	EMERGENCY SERVICES SPECIALIST
			BU FTE Total			**2.00**	
2851	**PLANNING AND BUILDING SERVICES**						
2851	0477	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR III
2851	0479	2033	PLANNER III	35.15	42.73	1.00	PLANNER II
2851	0482	2036	DIRECTOR PLANNING & BUILDING	64.85	78.81	1.00	VACANT
2851	0484	2042	CHIEF BUILDING OFFICIAL	40.50	49.22	1.00	CHIEF BUILDING OFFICIAL

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2851	0486	2033	PLANNER III	35.15	42.73	1.00	PLANNER III
2851	0487	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR II
2851	0490	2033	PLANNER III	35.15	42.73	1.00	PLANNING TECHNICIAN II
2851	0493	2033	PLANNER III	35.15	42.73	1.00	PLANNER II
2851	0494	2033	PLANNER III	35.15	42.73	1.00	PLANNER II
2851	0500	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	VACANT
2851	0501	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR III
2851	0503	2033	PLANNER III	35.15	42.73	1.00	ACTING SENIOR PLANNER
2851	1158	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	STAFF ASSISTANT III
2851	1211	2044	CODE ENFORCEMENT OFFICER II	27.80	33.79	1.00	CODE ENFORCEMENT OFFICER II
2851	1279	2033	PLANNER III	35.15	42.73	1.00	PLANNER II
2851	1407	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR II
2851	1430	2038	SENIOR BUILDING INSPECTOR	34.69	42.16	1.00	SENIOR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	40.50	49.22	1.00	VACANT
2851	1836	2035	SENIOR PLANNER	36.89	44.83	1.00	PLANNER II
2851	1837	2035	SENIOR PLANNER	36.89	44.83	1.00	VACANT
2851	2610	2043	CODE ENFORCEMENT OFFICER I	25.22	30.65	1.00	CODE ENFORCEMENT OFFICER I
2851	2874	2035	SENIOR PLANNER	36.89	44.83	1.00	PLANNER III
2851	2911	2035	SENIOR PLANNER	36.89	44.83	1.00	VACANT
2851	3176	2044	CODE ENFORCEMENT OFFICER II	27.80	33.79	1.00	CODE ENFORCEMENT OFFICER I
2851	3401	2033	PLANNER III	35.15	42.73	1.00	PLANNER I
2851	3471	2034	CHIEF PLANNER	40.50	49.22	1.00	VACANT
2851	3576	0153	COMMISSION SERVICES SUPERVISOR	23.50	28.55	1.00	COMMISSION SERVICES SUPERVISOR
2851	3577	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
2851	3605	2043	CODE ENFORCEMENT OFFICER I	25.22	30.65	1.00	CODE ENFORCEMENT OFFICER I
2851	3606	2043	CODE ENFORCEMENT OFFICER I	25.22	30.65	1.00	CODE ENFORCEMENT OFFICER I
2851	3965	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
2851	4008	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
2851	4024	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
2851	4025	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
2851	4026	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT II
2851	4027	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT II
2851	4047	2044	CODE ENFORCEMENT OFFICER II	27.80	33.79	1.00	CODE ENFORCEMENT OFFICER I
2851	4116	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	SUPERVISING STAFF ASSISTANT
2851	4117	2033	PLANNER III	35.15	42.73	1.00	PLANNER III
2851	4133	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR I
2851	4334	2041	BUILDING INSPECTOR III	33.05	40.17	1.00	BUILDING INSPECTOR II
2851	4335	2033	PLANNER III	35.15	42.73	0.50	PLANNER III
2851	4372	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	VACANT
2851	4374	2067	ASST PLANNING & BUILDING DIRECTOR	48.64	59.11	1.00	ASST PLANNING & BUILDING DIRECTOR
2851	4414	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	VACANT
2851	4415	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	VACANT
2851	4416	2043	CODE ENFORCEMENT OFFICER I	25.22	30.65	1.00	VACANT
2851	4417	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	VACANT
2851	4418	2033	PLANNER III	35.15	42.73	1.00	VACANT
2851	4419	2033	PLANNER III	35.15	42.73	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2851	4420	2038	SENIOR BUILDING INSPECTOR	34.69	42.16	1.00	VACANT
2851	4421	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	VACANT
2851	4422	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
2851	4423	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
			BU FTE Total			**53.50**	
2860	**ANIMAL CARE**						
2860	2083	2052	ANIMAL CONTROL ASSISTANT	14.58	17.72	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FACILITY ATTENDANT	15.77	19.17	1.00	VACANT
2860	3156	2050	ANIMAL FACILITY ATTENDANT	15.77	19.17	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VETERINARY TECHNICIAN	22.95	27.91	1.00	REGISTERED VETERINARY TECHNICIAN
2860	3355	0067	OFFICE SERVICES SUPERVISOR	22.37	27.18	1.00	OFFICE SERVICES SUPERVISOR
2860	3372	2016	ANIMAL CLINIC TECHNICIAN	18.73	22.76	1.00	ANIMAL CLINIC TECHNICIAN
2860	3462	2050	ANIMAL FACILITY ATTENDANT	15.77	19.17	1.00	ANIMAL FACILITY ATTENDANT
2860	3464	2019	SPAY/NEUTER ADOPTION COOR	21.15	25.71	1.00	SPAY/NEUTER ADOPTION COOR
2860	3892	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	4138	2018	ANIMAL CONTROL SHELTER SUPERVISOR	22.19	26.97	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	4139	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
2860	4140	2050	ANIMAL FACILITY ATTENDANT	15.77	19.17	1.00	VACANT
2860	4252	0203	DIRECTOR ANIMAL CARE	52.15	63.40	1.00	DIRECTOR ANIMAL CARE
			BU FTE Total			**13.00**	
2910	**DISASTER RECOVERY**						
2910	4270	0010	ADMINISTRATIVE ANALYST II	32.91	40.01	1.00	VACANT
2910	4380	0224	DISASTER RECOVERY FIELD OPS COOR	37.58	45.68	1.00	VACANT
2910	4381	4114	DISASTER RECOVERY UNIT NURSE MNGR	48.90	59.44	1.00	VACANT
2910	4382	0225	PRINCIPAL ADMINISTRATIVE ANALYST	41.91	50.95	1.00	SENIOR ADMINISTRATIVE ANALYST
2910	4383	0225	PRINCIPAL ADMINISTRATIVE ANALYST	41.91	50.95	1.00	SENIOR ADMINISTRATIVE ANALYST-OOC
2910	4395	0151	ACCOUNT SPECIALIST III-CONFIDENTIAL	19.83	24.10	1.00	VACANT
2910	4396	0064	ADMINISTRATIVE ASSISTANT-CONF	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT-CONF
			BU FTE Total			**7.00**	
3010	**DOT ADMINISTRATION**						
3010	0153	2023	ENGINEERING TECHNICIAN II	26.45	32.15	1.00	VACANT
3010	0161	2028	DIRECTOR TRANSPORTATION	67.09	81.54	1.00	DIRECTOR TRANSPORTATION
3010	0518	3014	HEAVY EQUIPMENT MECHANIC	23.33	28.37	1.00	VACANT
3010	0523	3022	EQUIPMENT SUPERINTENDENT	29.79	36.20	1.00	EQUIPMENT SUPERINTENDENT
3010	0544	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	ADMINISTRATIVE ASSISTANT
3010	0549	3014	HEAVY EQUIPMENT MECHANIC	23.33	28.37	1.00	VACANT
3010	0575	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
3010	0585	3014	HEAVY EQUIPMENT MECHANIC	23.33	28.37	1.00	HEAVY EQUIPMENT MECHANIC
3010	0600	3014	HEAVY EQUIPMENT MECHANIC	23.33	28.37	1.00	HEAVY EQUIPMENT MECHANIC
3010	0601	3005	HEAVY EQUIPMENT SERVICES TECH	17.40	21.15	1.00	HEAVY EQUIPMENT SERVICES TECH
3010	0602	3015	SENIOR HEAVY EQUIPMENT MECHANIC	25.73	31.28	1.00	VACANT
3010	0604	3014	HEAVY EQUIPMENT MECHANIC	23.33	28.37	1.00	VACANT
3010	0953	3015	SENIOR HEAVY EQUIPMENT MECHANIC	25.73	31.28	1.00	SENIOR HEAVY EQUIPMENT MECHANIC
3010	0992	2011	DPTY DIR. DOT - ADMIN & BUSINESS SVCS	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
3010	2313	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST I
3010	2368	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	2381	2024	SENIOR ENGINEERING TECHNICIAN	29.17	35.46	1.00	SENIOR ENGINEERING TECHNICIAN
3010	2383	2000	RIGHT OF WAY/ENVIRONMENTAL AGENT	27.50	33.42	1.00	RIGHT OF WAY/ENVIRONMENTAL AGENT
3010	2384	2025	CIVIL ENGINEER	37.24	45.27	1.00	VACANT
3010	3380	2001	ENVIRONMENTAL COMPLIANCE SPCLST	27.78	33.77	1.00	ENVIRONMENTAL COMPLIANCE SPCLST
3010	3390	2010	DEPUTY DIRECTOR DOT - ENGINEERING	51.97	63.17	1.00	DPTY DIR. DOT - ADMIN & BUSINESS SVCS
3010	3408	2024	SENIOR ENGINEERING TECHNICIAN	29.17	35.46	1.00	VACANT
3010	3490	2024	SENIOR ENGINEERING TECHNICIAN	29.17	35.46	1.00	SENIOR ENGINEERING TECHNICIAN
3010	3547	3046	DPTY DIR. DOT - MAINTENANCE SERVICES	43.20	52.51	1.00	DPTY DIR. DOT - MAINTENANCE SERVICES
3010	3548	3047	MAINTENANCE OPERATIONS COOR	35.04	42.59	1.00	MAINTENANCE OPERATIONS COOR
3010	3615	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	SENIOR DEPARTMENT ANALYST
3010	3628	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
3010	3638	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	VACANT
3010	3826	2000	RIGHT OF WAY/ENVIRONMENTAL AGENT	27.50	33.42	0.80	VACANT
3010	3909	2026	SENIOR CIVIL ENGINEER	39.06	47.47	1.00	ENGINEERING TECHNICIAN II
3010	3954	2001	ENVIRONMENTAL COMPLIANCE SPCLST	27.78	33.77	1.00	VACANT
3010	3994	2025	CIVIL ENGINEER	37.24	45.27	1.00	CIVIL ENGINEER
3010	4038	2008	ENGINEER II	32.14	39.07	1.00	VACANT
3010	4192	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4193	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4194	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4195	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4196	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4197	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4198	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4199	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4200	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4201	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4202	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4203	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4204	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4205	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4206	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4207	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4208	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4209	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4210	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4211	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4212	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4213	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4214	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4215	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4216	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4217	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4218	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4219	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4220	3055	ROAD MAINTENANCE WORKER IV*	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	4221	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4222	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4223	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER IV
3010	4224	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4225	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4226	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	VACANT
3010	4227	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4228	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4229	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER I
3010	4230	3055	ROAD MAINTENANCE WORKER IV	23.70	28.81	1.00	ROAD MAINTENANCE WORKER III
3010	4231	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4232	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4233	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	ROAD MAINTENANCE WORKER V-LEAD
3010	4234	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4235	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4236	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4237	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4238	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4239	3056	ROAD MAINTENANCE WORKER V-LEAD	24.90	30.26	1.00	VACANT
3010	4240	3057	ROAD MAINTENANCE SUPERVISOR I	26.77	32.55	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4241	3057	ROAD MAINTENANCE SUPERVISOR I	26.77	32.55	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4242	3057	ROAD MAINTENANCE SUPERVISOR I	26.77	32.55	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4243	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4244	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4245	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4246	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4247	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4248	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4249	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4250	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4251	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4241	3057	ROAD MAINTENANCE SUPERVISOR I	26.77	32.55	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4242	3057	ROAD MAINTENANCE SUPERVISOR I	26.77	32.55	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4243	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4244	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4245	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4246	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4247	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4248	3058	ROAD MAINTENANCE SUPERVISOR II	29.54	35.91	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4249	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4250	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
3010	4251	3059	ROAD MAINTENANCE SUPERVISOR III	32.56	39.57	1.00	ROAD MAINTENANCE SUPERVISOR III
			BU FTE Total			**92.80**	
4010	**PUBLIC HEALTH**						
4010	1433	4016	COUNTY HEALTH OFFICER	83.91	102.01	1.00	COUNTY HEALTH OFFICER

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4010	3053	4034	SENIOR PUBLIC HEALTH ANALYST	30.26	36.78	1.00	SENIOR PUBLIC HEALTH ANALYST
4010	3364	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
4010	3383	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
4010	3568	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	VACANT
4010	3608	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	VACANT
4010	3655	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	SENIOR PROGRAM SPECIALIST
4010	3673	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	VACANT
4010	3674	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	ADMINISTRATIVE SECRETARY
4010	3706	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	PROGRAM SPECIALIST II
4010	3707	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
4010	3807	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
4010	3819	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
4010	3893	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	ACTING PROGRAM MANAGER
4010	3921	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III-OOC
4010	3922	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	VACANT
4010	4021	0191	VITAL STATISTICS TECHNICIAN	19.60	23.82	1.00	VITAL STATISTICS TECHNICIAN
4010	4046	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER
4010	4085	0145	ASST HEALTH & HUMAN SRVCS AGNCY DIR	56.95	69.23	1.00	VACANT
4010	4118	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II-OOC
4010	4155	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	ACTING STAFF SERVICES MANAGER II
4010	4303	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	ACTING PROGRAM ADMINISTRATOR
4010	4304	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	ACTING STAFF SERVICES ADMINISTRATOR
4010	4306	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	PROGRAM SPECIALIST I
4010	4307	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	VACANT
4010	4344	4031	SENIOR COMMUNITY HEALTH WORKER	18.74	22.77	1.00	ACTING PROGRAM SPECIALIST I
4010	4364	4112	EMERGENCY MEDICAL SRVCS SPECIALIST	30.75	37.38	1.00	VACANT
4010	4365	4030	EMERGENCY MEDICAL SRVCS COOR	34.17	41.53	1.00	VACANT
4010	4366	4113	EMERGENCY MEDICAL SVCS ADMIN.	44.23	53.76	1.00	VACANT
4010	4424	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	VACANT
			BU FTE Total			**22.60**	
4011	**ENVIRONMENTAL HEALTH**						
4011	1337	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	1338	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1340	4040	ENVIRONMENTAL HEALTH MANAGER	38.88	47.25	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1341	4040	ENVIRONMENTAL HEALTH MANAGER	38.88	47.25	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1342	4040	ENVIRONMENTAL HEALTH MANAGER	38.88	47.25	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1343	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	VACANT
4011	1344	4042	DIRECTOR ENVIRONMENTAL HEALTH	43.33	52.67	1.00	DIRECTOR ENVIRONMENTAL HEALTH
4011	1345	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	1346	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1347	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	STAFF ASSISTANT III
4011	1348	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	VACANT
4011	1417	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1617	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
4011	1624	4041	SR ENVIRONMENTAL HEALTH SPECIALIST	28.75	34.95	1.00	SR ENVIRONMENTAL HEALTH SPECIALIST
4011	2193	4036	HAZARDOUS MATERIAL OPS SPECIALIST	28.24	34.32	1.00	HAZARDOUS MATERIAL OPS SPECIALIST

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4011	2642	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	2811	4037	ENVIRONMENTAL HEALTH TECHNICIAN	20.46	24.86	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	3255	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	3256	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	0.60	VACANT
4011	3677	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
4011	4119	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	VACANT
4011	4120	4039	ENVIRONMENTAL HEALTH SPECIALIST II	27.39	33.30	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	4154	S541	SECRETARY	20.29	24.65	1.00	SECRETARY
			BU FTE Total			**22.60**	
4012	**ALCOHOL/OTHER DRUG PROGRAM**						
4012	2191	4031	SENIOR COMMUNITY HEALTH WORKER	18.74	22.77	1.00	SENIOR COMMUNITY HEALTH WORKER
4012	2475	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	VACANT
4012	3532	4029	COMMUNITY HEALTH WORKER II	16.99	20.65	1.00	COMMUNITY HEALTH WORKER II
4012	3600	0184	DEPARTMENT APPLICATION SPECIALIST	22.09	26.85	1.00	VACANT
4012	3644	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
4012	3645	0060	STAFF ASSISTANT III	16.85	20.47	1.00	ACTING SECRETARY
4012	3647	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
4012	3661	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	26.13	31.76	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	3662	4092	SUBSTANCE ABUSE TREATMNT SUP.	28.81	35.02	1.00	VACANT
4012	3666	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3678	4093	SUB ABUSE PROGRAM & SRVCS MNGR	38.14	46.36	1.00	SENIOR DEPARTMENT ANALYST
4012	3679	4093	SUB ABUSE PROGRAM & SRVCS MNGR	38.14	46.36	1.00	ACT. DEPUTY DIR. SUB. USE DIS. TX.
4012	3681	4097	DPTY DIR SUB USE DISORDER TREATMENT	44.57	54.18	1.00	VACANT
4012	3682	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	VACANT
4012	3684	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	VACANT
4012	3685	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3687	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	VACANT
4012	3688	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
4012	3689	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
4012	3692	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3694	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	VACANT
4012	3695	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	VACANT
4012	3696	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3698	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3699	4090	SUBSTANCE ABUSE COUNSELOR II	23.70	28.80	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3709	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	26.13	31.76	1.00	SENIOR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	26.13	31.76	1.00	VACANT
4012	3713	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	26.13	31.76	1.00	VACANT
4012	3714	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	VACANT
4012	3716	4092	SUBSTANCE ABUSE TREATMENT SUP	28.81	35.02	1.00	SUBSTANCE ABUSE TREATMENT SUP
4012	3717	4092	SUBSTANCE ABUSE TREATMENT SUP	28.81	35.02	1.00	SUBSTANCE ABUSE TREATMENT SUP
4012	3810	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	26.13	31.76	1.00	VACANT
4012	4157	S541	SECRETARY	20.29	24.65	1.00	VACANT
4012	4311	4031	SENIOR COMMUNITY HEALTH WORKER	18.74	22.77	1.00	VACANT
			BU FTE Total			**35.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4013	**PUBLIC HEALTH NURSING**						
4013	1316	0057	STAFF ASSISTANT II	15.28	18.56	1.00	VACANT
4013	1833	4001	LICENSED VOCATIONAL NURSE	21.84	26.54	1.00	LICENSED VOCATIONAL NURSE
4013	3654	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	COMMUNITY HEALTH SERVICES SPC II
4013	3668	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
4013	3670	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	PROGRAM SPECIALIST II
4013	3719	4098	DEPUTY DIR PUBLIC HEALTH NURSING	51.78	62.94	1.00	VACANT
4013	3829	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	COMMUNITY HEALTH SERVICES SPC II
4013	3830	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	COMMUNITY HEALTH SERVICES SPC II
4013	3831	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	COMMUNITY HEALTH SERVICES SPC II
4013	3844	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-NURSING
4013	3845	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	PROGRAM SPECIALIST II
4013	3849	4105	SUPERVISING PUBLIC HEALTH NURSE	40.17	48.83	1.00	VACANT
4013	3850	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	VACANT
4013	3853	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	REGISTERED NURSE
4013	3854	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	ACTING PROGRAM ADMINISTRATOR
4013	3856	4105	SUPERVISING PUBLIC HEALTH NURSE	40.17	48.83	1.00	VACANT
4013	3857	4105	SUPERVISING PUBLIC HEALTH NURSE	40.17	48.83	1.00	COMMUNITY HEALTH SERVICES SPC II
4013	3858	4105	SUPERVISING PUBLIC HEALTH NURSE	40.17	48.83	1.00	ACTING SENIOR PROGRAM MANAGER
4013	3859	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	LICENSED VOCATIONAL NURSE
4013	4153	S541	SECRETARY	20.29	24.65	1.00	VACANT
4013	4305	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	VACANT
4013	4333	4095	SR HLTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	SR HLTH PROGRAM ELIGIBILITY WORKER
4013	4425	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	VACANT
4013	4426	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	VACANT
4013	4427	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	VACANT
4013	4428	4082	SUPERVISING HEALTH PROGRAM COOR	25.63	31.16	1.00	VACANT
4013	4429	4102	COMMUNITY HEALTH SERVICES SPC II	19.60	23.82	1.00	VACANT
			BU FTE Total			**27.00**	
4025	**EMPLOYEE WELLNESS**						
4025	4430	0006	SR HUMAN RESOURCES ANALYST	36.50	44.36	1.00	ACTING SR HUMAN RESOURCES ANALYST
4025	4006	0048	HUMAN RESOURCES TECHNICIAN-CONF	22.57	27.43	1.00	HUMAN RESOURCES TECHNICIAN-CONF
			BU FTE Total			**2.00**	
4050	**MENTAL HEALTH**						
4050	0650	4024	CHIEF PSYCHIATRIST	97.14	118.08	1.00	VACANT
4050	0677	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST II
4050	2329	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	VACANT
4050	2529	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2684	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2773	0057	STAFF ASSISTANT II	15.28	18.56	1.00	VACANT
4050	2833	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2925	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2971	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2976	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	2977	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	MENTAL HEALTH CLINICIAN II
4050	3075	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4050	3337	0057	STAFF ASSISTANT II	15.28	18.56	1.00	VACANT
4050	3392	0016	COMPLIANCE MANAGER	36.46	44.31	1.00	COMPLIANCE MANAGER
4050	3432	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	VACANT
4050	3553	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
4050	3571	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
4050	3599	0184	DEPARTMENT APPLICATION SPECIALIST	22.09	26.85	1.00	DEPARTMENT APPLICATION SPECIALIST
4050	3648	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
4050	3659	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
4050	3667	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
4050	3676	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	VACANT
4050	3722	4099	DPTY DIR MENTAL HEALTH CLINICAL SVCS	45.45	55.25	1.00	VACANT
4050	3724	4100	MENTAL HEALTH CLINICAL MANAGER	41.25	50.14	1.00	VACANT
4050	3726	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	ADMINISTRATIVE SECRETARY
4050	3729	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	VACANT
4050	3731	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4050	3735	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4050	3736	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4050	3737	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4050	3741	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4050	3742	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	VACANT
4050	3743	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	VACANT
4050	3762	4096	SUPERVISING MENTAL HEALTH CLINICIAN	32.27	39.22	1.00	SENIOR DEPARTMENT ANALYST
4050	3764	4096	SUPERVISING MENTAL HEALTH CLINICIAN	32.27	39.22	1.00	VACANT
4050	3804	S586	STAFF SERVICES MANAGER II	41.76	50.76	1.00	ADMINISTRATIVE SERVICES MANAGER II
4050	3813	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	VACANT
4050	3840	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	STAFF ASSISTANT III
4050	3841	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	VACANT
4050	4086	0145	ASST HLTH & HUMAN SVCS AGENCY DIR	56.95	69.23	1.00	
4050	4096	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
4050	4158	S541	SECRETARY	20.29	24.65	1.00	VACANT
4050	4159	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
4050	4161	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	VACANT
4050	4162	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	ACTING SENIOR DEPARTMENT ANALYST
4050	4163	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
4050	4310	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	ACTING PROGRAM MANAGER
			BU FTE Total			**47.00**	
4051	**MENTAL HEALTH SERVICES ACT**						
4051	3657	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
4051	3721	4100	MENTAL HEALTH CLINICAL MANAGER	41.25	50.14	1.00	ACTING SENIOR PROGRAM MANAGER
4051	3727	4087	MH REHABILITATION SPECIALIST	24.95	30.33	1.00	MH REHABILITATION SPECIALIST
4051	3767	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	VACANT
4051	3801	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
4051	3808	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
4051	4097	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
4051	4309	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**8.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4052	**MH TREATMENT ACT - MEASURE B**						
4052	4285	0209	ADMIN PROJECT MANAGER-MEASURE B	34.53	41.97	1.00	VACANT
4052	4362	0220	STAFF ASSISTANT II	15.28	18.56	0.25	VACANT
			BU FTE Total			**1.25**	
4072	**WHOLE PERSON CARE**						
4072	2852	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
4072	4156	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
4072	4431	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
			BU FTE Total			**2.00**	
4072	**PROJECT HOMEKEY**						
4072	4432	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
4072	4433	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
			BU FTE Total			**2.00**	
4080	**PUBLIC HEALTH CCS**						
4080	3632	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	STAFF ASSISTANT III
4080	3771	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	SR HEALTH PROGRAM ELIGIBILITY WORKER
4080	3803	4095	SR HEALTH PROGRAM ELIGIBILITY WORKER	18.95	23.04	1.00	SR HEALTH PROGRAM ELIGIBILITY WORKER
4080	3861	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	VACANT
4080	3864	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	ACTING SENIOR PUBLIC HEALTH NURSE
4080	3869	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-NURSING
4080	4190	4106	SENIOR PUBLIC HEALTH NURSE	38.26	46.50	1.00	VACANT
4080	4434	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
			BU FTE Total			**8.00**	
4510	**SOLID WASTE**						
4510	4378	2068	SR ENVIRONMENTAL COMPLIANCE SPC	30.57	37.15	1.00	SR ENVIRONMENTAL COMPLIANCE SPC
4510	4379	3028	DPTY DIR DOT - SOLID WASTE/WTR AGCY	43.20	52.51	1.00	DPTY DIR DOT - SOLID WASTE/WTR AGCY
			BU FTE Total			**2.00**	
5010	**SOCIAL SERVICES**						
5010	0679	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	DEPARTMENT ANALYST II
5010	0703	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	0707	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	0708	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0710	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER I
5010	0711	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	0713	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0714	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	0717	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	ACCOUNT SPECIALIST II
5010	0719	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	STAFF ASSISTANT III
5010	0721	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0722	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	0723	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0724	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-B
5010	0728	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0729	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0734	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	0739	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0741	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	VACANT
5010	0742	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0743	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	VACANT
5010	0745	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0749	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0750	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	0757	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	VACANT
5010	0759	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	0764	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0767	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	0768	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0772	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	PROGRAM SPECIALIST II
5010	0774	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	0776	S549	SOCIAL WORKER SUPERVISOR I	31.88	38.74	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0779	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	0781	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0784	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0787	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	0789	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0790	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0792	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	0793	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0794	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0795	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-C
5010	0796	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0797	0057	STAFF ASSISTANT II	15.28	18.56	1.00	STAFF ASSISTANT II
5010	0799	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0800	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0802	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0816	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER II
5010	0819	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0822	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	0825	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0826	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	0828	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	0967	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0968	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	0969	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-C
5010	0970	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	0973	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	0998	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	1011	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	1012	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1075	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	1111	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	1113	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1115	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	1116	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1188	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1191	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	1192	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER I
5010	1193	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-A
5010	1242	S549	SOCIAL WORKER SUPERVISOR I	31.88	38.74	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1245	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	ACCOUNT SPECIALIST II
5010	1247	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I
5010	1257	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	1288	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	1317	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1319	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1320	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1321	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER I
5010	1325	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	SCREENER
5010	1423	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1424	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1426	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1428	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	1429	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	1467	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1468	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1472	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1477	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	1479	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1641	S557	DEPUTY DIRECTOR SOCIAL SERVICES	45.83	55.71	1.00	ACTING ASSISTANT HHSA DIRECTOR
5010	1642	0171	PROGRAM MANAGER	38.32	46.58	1.00	PROGRAM MANAGER
5010	1645	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	1646	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1647	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	1675	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	1688	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	1689	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1690	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1694	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1695	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II-OOC
5010	1696	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	1707	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER I
5010	1775	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1776	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1778	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	1787	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1790	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	1791	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	1792	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1816	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	1820	S514	EMPLOYMENT & TRAINING SUPERVISOR	26.03	31.65	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	VACANT
5010	1866	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1868	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1869	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	1870	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	1873	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	1874	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	VACANT
5010	1877	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	1878	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	1973	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	1976	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	1979	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	SENIOR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1983	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	1984	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1985	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST I
5010	1986	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1987	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	1988	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	SUPERVISING STAFF ASSISTANT
5010	1992	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	PROGRAM SPECIALIST II
5010	1993	0171	PROGRAM MANAGER	38.32	46.58	1.00	PROGRAM MANAGER
5010	2015	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2016	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	2018	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-B
5010	2019	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-B
5010	2020	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2021	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER I
5010	2022	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2025	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2094	S517	EMPLOYMENT & TRAINING WORKER III	24.79	30.13	1.00	EMPLOYMENT & TRAINING WORKER III
5010	2097	4050	MENTAL HEALTH CLINICIAN II	30.74	37.36	1.00	SENIOR DEPARTMENT ANALYST
5010	2105	0179	DPTY PUBLIC GUARDIAN/ADMINISTRATOR	29.97	36.42	1.00	DPTY PUBLIC GUARDIAN/ADMINISTRATOR
5010	2118	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	2138	S514	EMPLOYMENT & TRAINING SUPERVISOR	26.03	31.65	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	2139	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2140	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-A

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2157	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	DEPARTMENT ANALYST II
5010	2176	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2177	0177	VETERANS SERVICES OFFICER	29.31	35.64	1.00	VETERANS SERVICES OFFICER
5010	2204	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2207	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2208	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2213	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	2215	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	2234	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	2243	S557	DEPUTY DIRECTOR SOCIAL SERVICES	45.83	55.71	1.00	DEPUTY DIR SOCIAL SERVICES-CHILDREN'S
5010	2244	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	2260	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2297	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2298	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I
5010	2304	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2315	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	2318	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	2319	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	VACANT
5010	2320	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	2326	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER
5010	2356	0171	PROGRAM MANAGER	38.32	46.58	1.00	PROGRAM MANAGER
5010	2359	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2476	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST II
5010	2478	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2479	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2498	0176	VETERANS SERVICES REPRESENTATIVE	20.81	25.29	1.00	VETERANS SERVICES REPRESENTATIVE
5010	2522	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	PROGRAM MANAGER
5010	2523	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	2525	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2545	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2546	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2547	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2549	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2551	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2552	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2553	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2556	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2558	S516	EMPLOYMENT & TRAINING WORKER II	22.48	27.32	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2561	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	2562	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	2564	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	VACANT
5010	2570	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	2572	S517	EMPLOYMENT & TRAINING WORKER III	24.79	30.13	1.00	EMPLOYMENT & TRAINING WORKER III
5010	2575	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	2576	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	VACANT
5010	2577	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	PROGRAM SPECIALIST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2578	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST I
5010	2595	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	2598	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2599	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2603	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-C
5010	2604	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	2605	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	2606	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
5010	2635	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2636	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	2637	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2638	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2639	S557	DEPUTY DIRECTOR SOCIAL SERVICES	45.83	55.71	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	2652	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2653	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2654	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	2655	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-A
5010	2656	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	2657	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	2658	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	2659	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2661	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2662	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2665	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2666	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2667	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2673	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
5010	2709	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2715	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2716	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2718	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER II
5010	2719	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-B
5010	2720	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	2721	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	2723	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-B
5010	2724	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	2725	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	2727	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	2729	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I
5010	2812	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2813	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	2814	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	SENIOR DEPARTMENT ANALYST
5010	2851	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
5010	2853	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	2855	0176	VETERANS SERVICES REPRESENTATIVE	20.81	25.29	1.00	VETERANS SERVICES REPRESENTATIVE

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3020	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	3090	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	3091	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	3092	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	3093	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	3094	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	VACANT
5010	3243	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	VACANT
5010	3262	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	3263	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	3266	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	3268	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	STAFF ASSISTANT III
5010	3269	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	ACCOUNT SPECIALIST II
5010	3270	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	3271	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-A
5010	3289	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	3395	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTIGATOR II	35.36	42.99	1.00	WELFARE INVESTIGATOR II 10%
5010	3414	S570	WELFARE INVESTIGATOR II	35.36	42.99	1.00	WELFARE INVESTIGATOR II 10%
5010	3415	S570	WELFARE INVESTIGATOR II	35.36	42.99	1.00	WELFARE INVESTIGATOR II 10%
5010	3416	S567	CHIEF WELFARE INVESTIGATOR	47.46	57.69	1.00	CHIEF WELFARE INVESTIGATOR
5010	3434	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	3450	S517	EMPLOYMENT & TRAINING WORKER III	24.79	30.13	1.00	EMPLOYMENT & TRAINING WORKER III
5010	3474	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER IV-A
5010	3475	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	3493	S546	SOCIAL WORKER III	26.71	32.47	1.00	LICENSED VOCATIONAL NURSE
5010	3523	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	3530	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3531	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR I
5010	3558	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	3581	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III
5010	3618	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST I
5010	3633	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
5010	3634	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	3635	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
5010	3757	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST I
5010	3761	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	3780	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	3790	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	3797	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
5010	3816	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST II
5010	3818	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	3825	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.17	20.87	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
5010	3882	0124	ACCOUNT SPECIALIST II	17.94	21.81	1.00	ACCOUNT SPECIALIST II
5010	3887	S592	DEPARTMENT INFORMATION SYS ANALYST	34.00	41.33	1.00	DEPARTMENT INFORMATION SYS ANALYST
5010	3889	S592	DEPARTMENT INFORMATION SYS ANALYST	34.00	41.33	1.00	VACANT
5010	3890	S593	DEPARTMENT INFORMATION SYS TECH	26.39	32.09	1.00	DEPARTMENT INFORMATION SYS TECH

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3891	S593	DEPARTMENT INFORMATION SYS TECH	26.39	32.09	1.00	DEPARTMENT INFORMATION SYS TECH
5010	3937	S570	WELFARE INVESTIGATOR II	35.36	42.99	1.00	WELFARE INVESTIGATOR II 5%
5010	3944	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	3945	S528	ELIGIBILITY SPECIALIST III	23.23	28.23	1.00	ELIGIBILITY SPECIALIST III
5010	3968	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	3969	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	3970	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	3971	S540	SCREENER	17.74	21.57	1.00	VACANT
5010	3972	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III-DIF
5010	3973	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	3974	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER II
5010	3975	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	3976	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	3977	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	3978	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	3981	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	3982	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	3984	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST II
5010	3985	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	3986	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	3987	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	ELIGIBILITY SPECIALIST I
5010	3988	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	3989	S512	ELIGIBILITY SPECIALIST II	21.06	25.60	1.00	VACANT
5010	4014	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4015	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4016	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
5010	4037	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
5010	4040	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	4041	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	4042	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	4043	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	VACANT
5010	4044	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	4045	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	4048	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER
5010	4049	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4121	S568	VOCATIONAL ASSISTANT	14.09	17.13	1.00	VOCATIONAL ASSISTANT
5010	4122	S568	VOCATIONAL ASSISTANT	14.09	17.13	1.00	VACANT
5010	4124	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	4125	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	4126	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4127	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	4128	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	VACANT
5010	4148	S551	SOCIAL WORKER SUPERVISOR II-A	33.43	40.63	1.00	SOCIAL WORKER SUPERVISOR II-A
5010	4164	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	4165	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	4166	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	ADMINISTRATIVE SECRETARY

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4167	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4168	S541	SECRETARY	20.29	24.65	1.00	SECRETARY
5010	4169	S541	SECRETARY	20.29	24.65	1.00	SECRETARY
5010	4170	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	4171	S542	SOCIAL WORKER ASSISTANT II	19.32	23.48	1.00	SOCIAL WORKER ASSISTANT II
5010	4172	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	4174	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	PROGRAM SPECIALIST II
5010	4175	S541	SECRETARY	20.29	24.65	1.00	SECRETARY
5010	4176	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	4177	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	PROGRAM ADMINISTRATOR
5010	4179	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER I
5010	4180	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER II
5010	4181	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER I
5010	4182	S552	SOCIAL WORKER IV-B	30.94	37.61	1.00	SOCIAL WORKER III
5010	4183	4011	REGISTERED NURSE	31.47	38.24	1.00	REGISTERED NURSE
5010	4186	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
5010	4188	4011	REGISTERED NURSE	31.47	38.24	1.00	SOCIAL WORKER III
5010	4189	4011	REGISTERED NURSE	31.47	38.24	1.00	VACANT
5010	4284	7023	DEPUTY COUNTY COUNSEL IV	53.81	65.40	1.00	DEPUTY COUNTY COUNSEL IV
5010	4313	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	4314	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	4315	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT III
5010	4318	0170	SENIOR PROGRAM MANAGER	40.24	48.91	1.00	SENIOR PROGRAM MANAGER-CHILDREN'S
5010	4319	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	SUPERVISING STAFF ASSISTANT
5010	4320	0062	SUPERVISING STAFF ASSISTANT	19.50	23.71	1.00	SUPERVISING STAFF ASSISTANT
5010	4318	0170	SR PROGRAM MANAGER	36.88	44.82	1.00	PROGRAM SPECIALIST II
5010	4321	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	STAFF ASSISTANT III
5010	4322	0060	STAFF ASSISTANT III	16.85	20.47	1.00	STAFF ASSISTANT II
5010	4323	S546	SOCIAL WORKER III	26.71	32.47	1.00	VACANT
5010	4324	S570	WELFARE INVESTIGATOR II	35.36	42.99	1.00	WELFARE INVESTIGATOR II 10%
5010	4325	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	SENIOR PROGRAM SPECIALIST
5010	4326	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
5010	4327	S546	SOCIAL WORKER III	26.71	32.47	1.00	SOCIAL WORKER III
5010	4345	S592	DEPARTMENT INFO SYSTEMS ANALYST	34.00	41.33	1.00	VACANT
5010	4346	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	ELIGIBILITY SPECIALIST SUPERVISOR
5010	4347	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
5010	4348	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
5010	4349	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
5010	4350	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
5010	4351	0072	LEGAL SECRETARY II	19.87	24.15	1.00	VACANT
5010	4352	0072	LEGAL SECRETARY II	19.87	24.15	1.00	LEGAL SECRETARY II
5010	4353	0079	SUPERVISING LEGAL SECRETARY	21.89	26.61	1.00	SUPERVISING LEGAL SECRETARY
5010	4354	4102	COMMUNITY HLTH SERVICES SPECIALIST II	19.60	23.82	1.00	COMMUNITY HLTH SERVICES SPECIALIST II
5010	4355	S540	SCREENER	17.74	21.57	1.00	VACANT
5010	4356	S540	SCREENER	17.74	21.57	1.00	VACANT
5010	4357	S540	SCREENER	17.74	21.57	1.00	SCREENER

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4358	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	4359	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	4360	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	4361	S540	SCREENER	17.74	21.57	1.00	SCREENER
5010	4435	0164	PROGRAM SPECIALIST II	25.26	30.70	1.00	VACANT
5010	4436	S511	ELIGIBILITY SPECIALIST SUPERVISOR	26.90	32.70	1.00	VACANT
5010	4437	S598	SOCIAL WORKER IV-C	32.50	39.51	1.00	SOCIAL WORKER III
5010	4438	S598	SOCIAL WORKER IV-C	32.50	39.51	1.00	SOCIAL WORKER II
5010	4439	S598	SOCIAL WORKER IV-C	32.50	39.51	1.00	VACANT
5010	4440	S598	SOCIAL WORKER IV-C	32.50	39.51	1.00	VACANT
5010	4441	S598	SOCIAL WORKER IV-C	32.50	39.51	1.00	VACANT
5010	4442	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5010	4443	0165	SENIOR PROGRAM SPECIALIST	27.85	33.84	1.00	VACANT
			BU FTE Total			**406.00**	
5020	**HHSA ADMINISTRATION**						
5020	0738	0127	ACCOUNT SPECIALIST SUPERVISOR	23.37	28.41	1.00	ACTING DEPARTMENT ANALYST I
5020	1706	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
5020	2057	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III-OOC
5020	2202	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	VACANT
5020	2245	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	DEPARTMENT ANALYST II
5020	2579	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	ACTING STAFF SERVICES MANAGER II
5020	2713	0125	ACCOUNT SPECIALIST III	19.83	24.10	1.00	ACCOUNT SPECIALIST III-OOC
5020	3516	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
5020	3519	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	VACANT
5020	3521	0144	HLTH & HUMAN SERVICES AGENCY DIR	76.83	93.38	1.00	VACANT
5020	3783	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
5020	4050	S541	SECRETARY	20.29	24.65	1.00	VACANT
5020	4051	0086	SENIOR DEPARTMENT ANALYST	31.15	37.87	1.00	DEPARTMENT ANALYST II
5020	4059	0193	CHIEF OPERATIONS OFFICER-HHSA	61.43	74.68	1.00	VACANT
5020	4088	0145	ASST HLTH & HUMAN SVCS AGENCY DIR	56.95	69.23	1.00	ASST HLTH & HUMAN SVCS AGENCY DIR
5020	4137	0169	STAFF SERVICES ADMINISTRATOR	31.94	38.83	1.00	STAFF SERVICES ADMINISTRATOR
5020	4184	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	VACANT
5020	4185	0161	ADMINISTRATIVE SECRETARY	22.37	27.18	1.00	ADMINISTRATIVE SECRETARY
5020	4279	0060	STAFF ASSISTANT III	16.85	20.47	1.00	VACANT
5020	4280	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	VACANT
5020	4308	0016	COMPLIANCE MANAGER	36.46	44.31	1.00	VACANT
			BU FTE Total			**21.00**	
6110	**LIBRARY**						
6110	0851	8005	BOOKMOBILE DRIVER	17.53	21.32	1.00	BOOKMOBILE DRIVER
6110	0852	8007	LIBRARIAN II	24.96	30.34	1.00	LIBRARIAN I
6110	1669	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	24.96	30.34	1.00	LIBRARIAN II
6110	2629	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	VACANT
6110	3478	8010	BRANCH LIBRARIAN	27.52	33.45	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	27.52	33.45	1.00	BRANCH LIBRARIAN
6110	3480	8012	LIBRARY ASSOCIATE	20.59	25.02	1.00	LIBRARY ASSOCIATE

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
6110	3483	8013	SENIOR LIBRARY TECHNICIAN	18.70	22.72	1.00	SENIOR LIBRARY TECHNICIAN
6110	3488	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	VACANT
6110	3617	8003	LIBRARY TECHNICIAN	16.93	20.58	0.50	LIBRARY TECHNICIAN
6110	3902	8010	BRANCH LIBRARIAN	27.52	33.45	1.00	BRANCH LIBRARIAN
6110	3903	0143	DEPARTMENT ANALYST II	28.26	34.35	1.00	ADMINISTRATIVE ASSISTANT-OOC
6110	3910	8007	LIBRARIAN II	24.96	30.34	1.00	LIBRARIAN II
6110	3911	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	VACANT
6110	3913	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	VACANT
6110	3914	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3915	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	VACANT
6110	3916	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3917	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	VACANT
6110	3918	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3919	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	13.21	16.05	1.00	LIBRARY ASSISTANT
6110	3926	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	LIBRARY TECHNICIAN
6110	3940	8007	LIBRARIAN II	24.96	30.34	1.00	VACANT
6110	3955	8007	LIBRARIAN II	24.96	30.34	1.00	VACANT
6110	3962	0135	ADMINISTRATIVE SERVICES MANAGER II	37.49	45.57	1.00	ADMINISTRATIVE SERVICES MANAGER II
6110	4089	8010	BRANCH LIBRARIAN	27.52	33.45	1.00	BRANCH LIBRARIAN
6110	4090	8010	BRANCH LIBRARIAN	27.52	33.45	1.00	BRANCH LIBRARIAN
6110	4094	0184	DEPARTMENT APPLICATION SPECIALIST	22.09	26.85	1.00	DEPARTMENT APPLICATION SPECIALIST
6110	4129	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	LIBRARY TECHNICIAN
6110	4130	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	LIBRARY TECHNICIAN
6110	4131	8003	LIBRARY TECHNICIAN	16.93	20.58	1.00	LIBRARY TECHNICIAN
6110	4145	8013	SENIOR LIBRARY TECHNICIAN	18.70	22.72	1.00	SENIOR LIBRARY TECHNICIAN
6110	4146	8013	SENIOR LIBRARY TECHNICIAN	18.70	22.72	1.00	SENIOR LIBRARY TECHNICIAN
6110	4271	8017	DIRECTOR CULTURAL SERVICES AGENCY	52.96	64.38	1.00	DIRECTOR CULTURAL SERVICES AGENCY
			BU FTE Total			**36.50**	
6210	**FARM ADVISOR**						
6210	0853	0067	OFFICE SERVICES SUPERVISOR	22.37	27.18	1.00	ADMINISTRATIVE ASSISTANT
6210	3806	0057	STAFF ASSISTANT II	15.28	18.56	1.00	VACANT
6210	4134	2013	SENIOR AGRICULTURAL TECHNICIAN	20.29	24.65	1.00	SR AGRICULTURE TECHNICIAN
			BU FTE Total			**3.00**	
7110	**MUSEUM**						
7110	2490	8004	MUSEUM CURATOR	23.30	28.32	1.00	MUSEUM CURATOR
7110	4083	0063	ADMINISTRATIVE ASSISTANT	20.29	24.65	1.00	STAFF ASSISTANT II - OOC
7110	4258	0168	PROGRAM ADMINISTRATOR	31.94	38.83	1.00	VACANT
7110	4328	8007	LIBRARIAN II	24.96	30.34	1.00	DIRECTOR CULTURAL SERVICES
			BU FTE Total			**4.00**	
			Grand Total Allocated FTE			**1,412.65**	

*** Salaries shown are as of August 18, 2020**

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Courtesy: Visit Mendocino

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GLOSSARY

GLOSSARY

GLOSSARY OF TERMS AND ACRONYMS

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State Assembly Bill.

ACA: Acronym for Affordable Care Act.

ACS: Acronym for Animal Care Services. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACTIVE TRANSPORTATION PROGRAM: The Active Transportation Program (ATP) grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/events, advocacy for the development of SRTS language in school district wellness policies and infrastructure improvement to sustain the program.

ADAP: Acronym for AIDS Drug Assistance Program. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for Automated External Defibrillator, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for Adult Protective Services.

ARRA: Acronym for American Recovery and Reinvestment Act of 2009.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

ASIST: Acronym for Suicide Intervention Skills Trainings, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

AT HOME: The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) pro-vided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

AUMENTUM PROPERTY TAX SYSTEM: See Auditor's Office Budget Unit 1110-Auditor-Controller.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BAMC: Acronym for Broadband Alliance of Mendocino County, see Planning and Building Services, BU 1810-Economic Development.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHC: Acronym for Behavioral Health Court

BHRS: Acronym for Behavioral Health and Recovery Services, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

BIOTERRORISM ACT: The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHSA), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BOND: A bond is a debt obligation, similar to an IOU. When a bond is purchased, money is being lent to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

GLOSSARY OF TERMS AND ACRONYMS

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAFR: Acronym for Comprehensive Annual Financial Report.

CalOES: Acronym for California Office of Emergency Services, see Transportation Department Budget Unit 3030-Storm Damage.

CAMS: Acronym for Cascade Software Systems Inc. See Executive Office Budget Unit 1160-Central Services.

CALRECYCLE: The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Waste Tire Enforcement grant program to provide funding for the enforcement of waste tire permitting, hauling and storage laws and regulations. This grant is administered by Health and Human Services Agency, Budget Unit 4011-Waste Tire Program Grant.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASA: Acronym for Court Appointed Special Advocate, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

CASGEM: Acronym for California Statewide Groundwater Elevation Monitoring, see Executive Office Budget Unit 0326-Water Agency.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CBO: Acronym for Community Based Organizations.

CCS: Acronym for California Children's Services, see Budget Unit 4080-California Children's Services.

CD: Acronym for Communicable Disease (referenced in Budget Unit 4013-Public Health Nursing).

CDAA: Acronym for California Disaster Assistance Act, see Transportation Department Budget Unit 3030-Storm Damage.

CDBG: Acronym for Community Development Block Grant.

CDI: Acronym for California Department of Insurance.

CEQA: Acronym for California Environmental Quality Act.

CEO: Acronym for Chief Executive Officer. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("COPs"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for Courts Facilities Payment.

CGAP: Acronym for Coalition for Gang Awareness and Prevention. This grant is administered by Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for Child Health and Disability Prevention, referenced in Health and Human Services Agency Budget Unit 4080-California Children's Services.

CHIP: Acronym for Community Health Improvement Plan. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CHNA: Acronym for Community Health Needs Assessment. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CMSP: Acronym for County Medical Services Program, see Health and Human Services Agency Budget Unit 4070-Hospital & Medical Services Program.

COMMET: Acronym for County Of Mendocino Marijuana Eradication Team. See Sheriff's Office Budget Unit 2310-Sheriff-Coroner and Budget Unit 0466-DEA-COMMET grant.

GLOSSARY OF TERMS AND ACRONYMS

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPs: Acronym for Certificates Of Participation. Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

COPS: Acronym for Citizen's Options for Public Safety, see Sheriff's Office Budget Unit 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for Child Protective Services.

COVID-19: Corona virus disease of 2019.

CSAC-EIA: Acronym for California State Association of Counties-Excess Insurance Authority. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk management services.

CSS: Acronym for Community Services and Support, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

CQI: Acronym for Continuous Quality Improvement; see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for Child Welfare Services.

DA: Acronym for District Attorney.

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for Division of Environmental Health.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors or the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DFC: Acronym for Drug Free Communities which is administered through Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

DISASTER SERVICE WORKER (DSW): See Sheriff's Office Budget Unit 2830-Emergency Services.

DISASTER RECOVERY: See Executive Office Budget Unit 2910-Disaster Recovery.

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for Department Operation Center, see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

DOT: Acronym for Directly Observed Therapy (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

DSA: Acronym for Deputy Sheriffs' Association.

DSW: Acronym for Disaster Service Worker. See Sheriff's Office Budget Unit 2830-Emergency Services.

EAP: Acronym for Employee Assistance Program. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for Environmental Impact Report.

GLOSSARY OF TERMS AND ACRONYMS

EMCC: Acronym for Emergency Medical Care Committee, mentioned in Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830-Emergency Services.

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for Emergency Medical Services, see Budget Unit 4016-Emergency Medical Services.

EMSAAC: Acronym for Emergency Medical Services Administrators Association of California, see Budget Unit 4016-Emergency Medical Services.

EMS-C: Acronym for Emergency Medical Services for Children, see Budget Unit 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

EOA: Acronym for Exclusive Operating Area. See Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EOP: Acronym for Emergency Operations Plan. See Executive Office Budget Unit 2830-Emergency Services.

ERAF: Acronym for Education Revenue Augmentation Fund. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for Family Dependency Drug Court.

FEES, CHARGES AND ASSESSMENTS: As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FEMA: Acronym for U.S. Department of Homeland Security's Federal Emergency Management Agency, see Transportation Department Budget Unit 3030-Storm Damage and Executive Office Budget Unit 2910-Disaster Recovery.

FHWA: Acronym for Federal Highway Administration, see Transportation Department Budget Unit 3030-Storm Damage.

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. The Board of Supervisors adopts the Final Budget by July 1st of each year. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

FTE: Acronym for Full-Time Equivalent.

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

GLOSSARY OF TERMS AND ACRONYMS

FUND BALANCE: Fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—designated and undesignated. When fund balance is designated, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose. The portion of fund balance that is not reserved is fittingly called undesignated fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Undesignated fund balance in the general fund can be used for any purpose at all.

GA: Acronym for General Assistance, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GAAP: Acronym for Generally Accepted Accounting Principles. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for General Relief, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for Geographic Information System. A technology that enables the analysis of data from a geographical perspective.

GOVERNMENTAL FUND: The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically used to account for tax-supported (I.e., governmental) activities.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for Groundwater Sustainability Agency, see Executive Office Budget Unit 0326-Water Agency.

GSP: Acronym for Groundwater Sustainability Plan, see Executive Office Budget Unit 0326-Water Agency.

HCP: Acronym for HIV Care Program, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

HEP: Acronym for Public Health Emergency Preparedness. This grant is administered through Health and Human Services Agency Budget Unit 0478-Bioterrorism Act.

HHSA: Acronym for Health and Human Services Agency. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

HIPAA: Acronym for Health Insurance Portability and Accountability Act. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HMGP: Acronym for Hazard Mitigation Grant Program: a grant administered by Disaster Recovery.

HRSA: Acronym for Health Resources Services Administration: a grant administered by Health and Human Services Agency.

HSGP: Acronym Homeland Security Grant Program

ICS: Acronym for Incident Command System, see Sheriff's Office Budget Unit 2830-Emergency Services.

ICWA: Acronym for Indian Child Welfare Act.

IGP: Acronym for Industrial General Permit, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

IGT: Acronym for Inter-Governmental Transfer. Health and Human Services Agency maximizes realignment funds by participating in the IGT opportunity with Partnership HealthPlan of California to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries.

IHSS: Acronym for In Home Support Services.

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for Information Services, a County division within the Executive Office.

iSERIES EQUIPMENT: IBM Server dedicated to our County Property System. Note: this is an upgrade to our existing server that has reached end of life.

IT MASTER PLAN: The IT Master Plan is intended to serve many purposes including: assessment of existing state of County technology, identify needs, provide recommendations for best practices/improvements, develop budget timelines.

GLOSSARY OF TERMS AND ACRONYMS

IZ: Acronym for Immunization (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

JAG: Acronym for The Edward Byrne Memorial Justice Assistance Grant

JJCPA: Acronym for Juvenile Justice Crime Prevention Act, see Budget Unit 2561-Juvenile Justice Crime Prevention Act.

JPA: Acronym for Joint Powers Authority.

KIN-GAP: Kinship Guardianship Assistance Payment Program (Kin-GAP) The Kinship Guardianship Assistance Payment (Kin-GAP) Program was established by Senate Bill 1901 (Chapter 1055, Statutes of 1998). The Kin-GAP Program offers a subsidy to children who leave the juvenile court system to live with a relative legal guardian.

LAFCO: Acronym for Local Agency Formation Commission. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEA: Acronym for Law Enforcement Agencies, see District Attorney's Office Budget Unit 2070-District Attorney and Health and Human Services Agency Budget Unit 0452-Local Enforcement Agency (LEA) Solid Waste grant.

LEMSA: Acronym for Local Emergency Medical Service Agency, see Budget Unit 4016-Emergency Medical Services.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for Latent Tuberculosis Infection (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

LPS: Acronym for Lantermam Petris-Short which is a title for matters relating to conservatorships of gravely disabled persons.

MADDY EMERGENCY MEDICAL SERVICES FUND (SB12): The Maddy Emergency Medical Services Fund (SB12) is used to reimburse physicians, surgeons and hospitals for patients who do not pay for emergency medical services and for other emergency medical service purposes defined by existing legislation.

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MLAS: Acronym for Mendo-Lake Alternative Services, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOE: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MOU: Acronym for Memorandum of Understanding.

MSWMA: Acronym for Mendocino Solid Waste Management Authority, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

MCACE: Acronym for Mendocino County Association of Confidential Employees.

MCAH: Acronym for Maternal, Child and Adolescent Health, which collaborates with other partners to address prenatal substance abuse prevention.

MCDoT: Acronym for Mendocino County Department of Transportation.

MCLEMA: Acronym for Mendocino County Law Enforcement Management Association.

MCOG: Acronym for Mendocino Council of Governments.

MCPAA: Acronym for Mendocino County Public Attorneys Association.

MCPEA: Acronym for Mendocino County Probation Employees Association.

MCRCD: Acronym for Mendocino County Resource Conservation District.

MCWA: Acronym for Mendocino County Water Agency.

MCWOW: Acronym for Mendocino County Working on Wellness. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

GLOSSARY OF TERMS AND ACRONYMS

MEASURE B: Mendocino County Mental Health Treatment act. Measure B imposes a half cent (0.5%) sales tax to support mental health services in Mendocino County.

MPAR: Acronym for Mendocino Partner Against Recidivism Program

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Sheriff's Office Budget Unit 2830–Emergency Services.

NBNCBC: Acronym for North Bay North Coast Broadband Consortium, see Planning and Building Services, Budget Unit 1810-Economic Development.

NEOGov: Program used for application for employment. See Human Resource Department Budget Unit 1320-Human Resources.

NEOPB: Acronym for Nutrition Education and Obesity Prevention Branch program which improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program is administered by Health and Human Services Agency, Budget Unit 4010-Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

NPDES: Acronym for National Pollutant Discharge Elimination System, see Executive Office Budget Unit 0326-Water Agency.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PANDEMIC: a disease outbreak that spreads across countries or continents.

PAPU: Acronym for Prevention and Planning Unit. This unit, administered by the Public Health Division in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County preventing and reducing substance abuse.

PBS: Acronym for Planning and Building Services.

PEG: Acronym for Public Education Government.

PEI: Acronym for Prevention and Early Intervention, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

PERFORMANCE INDICATOR: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for Public Facilities Corporation.

PHB: Acronym for Partnership for Healthy Babies, which addresses prenatal substance abuse prevention.

PHN: Acronym for Public Health Nurse.

POB: Acronym for Pension Obligation Bond (see Budget Unit 8011-Debt Service-Pension Obligation Bonds).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSED BUDGET: The working document for the fiscal year under discussion. The County Executive Office presents a proposed budget for the Board of Supervisors to consider in June of each year and the Board of Supervisors holds final public hearings and adopts the budget for the next fiscal year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPRIETARY FUND: A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

GLOSSARY OF TERMS AND ACRONYMS

PTAF: Acronym for Property Tax Administration Fees.

PUE: Acronym for Pest Management, and Pesticide Use Enforcement. A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

R3MP: Acronym for Russian River Regional Monitoring Program

REDWOOD QUALITY MANAGEMENT COMPANY (RQMC): Is contracted i to administer the youth and adult population with mental health services in Mendocino County.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for Request for Proposal.

RQMC: Acronym for Redwood Quality Management Company which is contracted to administer the youth and adult population with mental health services in Mendocino County.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX: The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, "Bradley Burns" sales tax and several other components. The sales tax is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county's general fund.

SAMHSA: Acronym for Substance Abuse & Mental Health Services Act, see Health and Human Services Agency Budget Unit 4012-Grant 0444.

SB: Acronym for California State Senate Bill.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for Supplemental Law Enforcement Services Fund, see Sheriff's Office's Budget Unit 2313-Sheriff-Coroner–COPS.

SGMA: Acronym for Sustainable Groundwater Management Act, see Executive Office Budget Unit 0326-Water Agency.

SMEDD: Acronym for Sonoma Mendocino Economic Development District, see Planning and Building Services, Budget Unit 1810-Economic Development.

SNAP: Acronym for Spay Neuter Assistance Program, see Health and Human Services Agency Budget Unit 2861-Mobile Spay and Neuter Program.

SNAP-Ed: Acronym for Supplemental Nutrition Assistance Education Program, administered by Health and Human Services Agency Budget Unit 4010-Supplemental Nutrition Assistance Program Education Grant.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPECIAL REVENUE FUND: An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

STOP Act: STOP is an acronym for Sober Truth on Preventing Underage Drinking, which is a grant to prevent and reduce alcohol use among teens; administered by Health and Human Services Agency Budget Unit 0491- Sober Truth on Preventing Underage Drinking (STOP) Act.

SUDT: Acronym for Substance Use Disorder Treatment is administered by Health and Human Services Agency Budget Unit 4012-Substance Use Disorder Treatment (formerly Alcohol and Other Drug Program).

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for Temporary Assistance to Needy Families; see Budget Unit 5010–Social Services with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

GLOSSARY OF TERMS AND ACRONYMS

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TMDL: Acronym for Total Maximum Daily Limit, see Health and Human Services Budget Unit 4011-Environmental Health.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

TYLER CONTENT MANAGER: Software used with the County Finance System (Munis) for the purpose of document scanning and retention.

UAAL: Acronym for Unfunded Accrued Actuarial Liability (see Budget Unit 8011-Debt Services-Pension Obligation Bonds).

UCCE: Acronym for University of California Cooperative Extension. Its mission is accomplished through Budget Unit 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for Ukiah Valley Area Plan.

UVBGSA: Acronym for Ukiah Valley Basin Groundwater Sustainability Agency. See Executive Offive Budget Unit 0326-Water Agency.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The VLF is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WET: Acronym for Workforce Education and Training, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

WIA: Acronym for Workforce Investment Act. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

WIB: Acronym for Workforce Investment Board. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

WIOA: Acronym for Workforce Innovation and Opportunity Act. This program replaced WIA or the Workforce Investment Act on July 22, 2014. WIOA added requirements of a single state plan covering all core programs authorized under the bill to provide workforce training and development in local communities.

WISC: Acronym for Willits Integrated Services Center.

WPC: Acronym for Whole Person Care Pilot Program see Health and Human Services Agency Budget Unit 4072.

YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).

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