

COUNTY OF MENDOCINO

STATE OF CALIFORNIA

FY 2022-23

ADOPTED BUDGET

JUNE 21, 2022

MENDOCINO
1850
COUNTY

Adopted By:

Ted Williams, Chair
District 5

Glenn McGourty
District 1

Maureen Mulheren
District 2

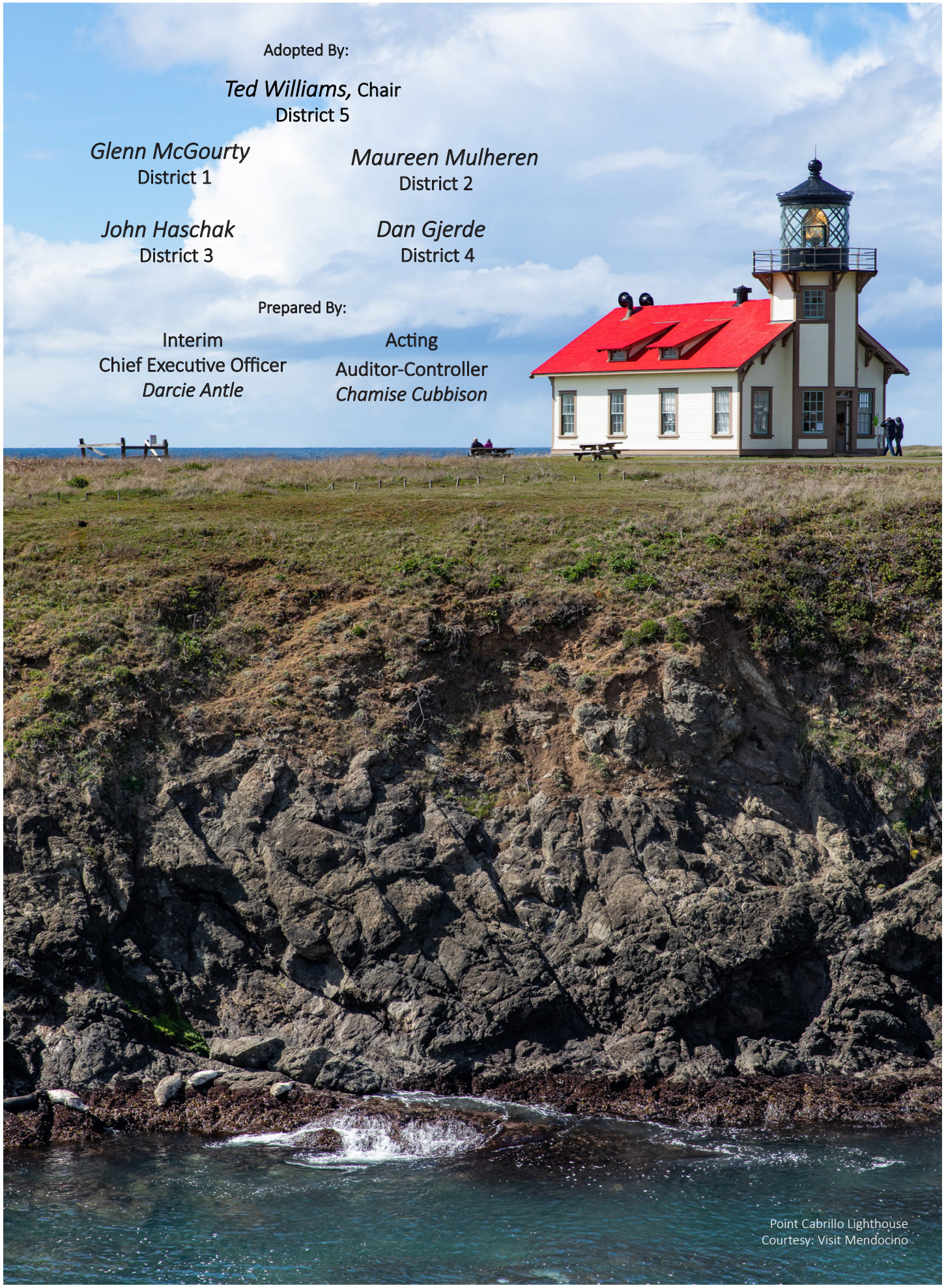
John Haschak
District 3

Dan Gjerde
District 4

Prepared By:

Interim
Chief Executive Officer
Darcie Antle

Acting
Auditor-Controller
Chamise Cubbison



Point Cabrillo Lighthouse
Courtesy: Visit Mendocino

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of Mendocino
California

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

DARCIE ANTLE
Chief Executive Officer
Clerk of the Board



CONTACT INFORMATION
501 Low Gap Road • Room 1010
Ukiah, California 95482
TELEPHONE: (707) 463-4221
FAX: (707) 463-7237
Email: bos@mendocinocounty.org
Web: www.mendocinocounty.org

COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

To the Citizens of Mendocino County:

On June 21, 2022, the Mendocino County Board of Supervisors adopted the final budget for Fiscal Year (FY) 2022-2023. This budget was compiled in accordance with the County Budget Act (sections 29000 through 29144) of the Government Code. The final budget sets forth the appropriations and estimated financing sources for County services. The FY 2022-23 Adopted Budget funds a wide variety of services for the citizens of Mendocino County including public health, public safety, business and economic development, health and social services, and road maintenance among others.

The ongoing recovery from consecutive years of disasters and pandemic, continues to present challenges when developing the County's budget. The FY 2022-23 budget was built based on the Board's identified goals and priorities as they relate to the County's Strategic Plan for: An Effective County Government Organization, a Safe and Healthy County, a Thriving Economy, and a Prepared and Resilient County.

Highlights of the FY 2022-23 Adopted Budget include continued support of development of a Grants Unit, to better leverage County dollars to focus on economic recovery and resiliency, investment in our employees as negotiations begin with the bargaining units, the Leadership Initiative, and recruitment and retention practices. In cooperation with our employees and each of our departments, the Board continuously strives to identify ways to deliver services more efficiently and cost effectively despite the disruption caused by the pandemic this past year.

In summary, this budget prioritizes public safety indicating a continuing commitment to public well-being, organizational and fiscal stability. The FY 2022-23 budget reflects Board priorities, but also represents months of hard work by the Executive Office and departmental budget managers and staff, whose collective efforts have resulted in a budget produced to meet the County's immediate needs.

Sincerely

Ted Williams, Chair
Mendocino County Board of Supervisors



THE BOARD OF SUPERVISORS

GLENN MCGOURTY	MAUREEN MULHEREN	JOHN HASCHAK	DAN GJERDE	TED WILLIAMS
First District	Second District	Third District	Fourth District	Fifth District

COUNTY OF MENDOCINO
Executive Office

DARCIE ANTLE
INTERIM CHIEF
EXECUTIVE OFFICER
CLERK OF THE BOARD

501 Low Gap Road, Room 1010
Ukiah, CA 95482-3734

Email: ceo@mendocinocounty.org
Website: www.mendocinocounty.org

Office: (707) 463-4441
Fax: (707) 463-5649

To the Honorable Board of Supervisors and Citizens of Mendocino County:

I hereby submit to you the budget for Fiscal Year (FY) 2022-23, which was formally adopted by the Board on June 21, 2022. As our County continues to recover from the COVID -19 pandemic, the County has encountered new struggles. Significant decline of the legal Cannabis industry, housing shortages, nationwide staff shortages, inflation, and supply chain interruptions, continue to impact the County's revenues and core mandated services provided.

The recovery from continuous disasters and the pandemic, are ongoing. I would like to take this opportunity to thank all County departments for their assistance in providing information for the development of this budget while operating through the changes and volatility related to slow economic growth and staffing shortages. In keeping with the fiscal management guidelines, the Executive Office continues to focus on fiscal prudence and management while striving to implement the Board of Supervisors' goals and priorities. The Adopted Budget addresses the needs of the citizens of Mendocino County with a focus on disaster recovery and preparedness, maintaining County services, prioritizing public safety, and maintaining a General Reserve.

Moving forward this fiscal year, the Executive Office Fiscal Unit is following the Board of Supervisors' Strategic Plan, and their fiscal management goals and priorities, while focusing on fiscal stability, financial sustainability and organizational development. The Board held two budget workshops prior to budget hearings on June 7th and 8th, which allowed the Executive Office to prepare a Proposed Budget for the Board's consideration that was closely aligned with the Board's Strategic Plan and Budgetary Goals and Priorities.

The County revenues have been significantly impacted by the reduction in Cannabis revenue, exacerbating the existing issue of the County's operational costs out pacing the growth of revenue. The projected discretionary revenue growth is at 0.2% above the FY 2021-22 levels. It is anticipated sales tax revenue and transient occupancy tax will remain flat this year. As the general cost of the County's core services continues to rise, the County must remain cautious in its approach to spending, and look for innovative methods of providing core, mandated services that will benefit the citizens of Mendocino County. A key component to improve the County's long-term financial health is prioritizing economic and housing development. FY 2022-23 will be a year focused on fiscal stability, public safety, economic development, disaster recovery, emergency preparedness, housing, water resources and identifying innovative ways to invest in the County's employees.

Highlights of the FY 2022-23 Adopted Budget includes utilizing APRA funding that is scheduled to be received in August 2022, investing in public safety, County employees and infrastructure that requires one-time funding. Additional funding is earmarked to support the efforts of the new jail expansion project, emergency services, public health, critical Information Technology (IT) improvements through the IT Master Plan, the County Strategic Plan, business and economic development, housing and homelessness, drought relief solutions, and support for the County's community partners.

Improving the County's fiscal health is a priority, and much work remains to strengthen the County's position, performance, accountability, and transparency. This budget provides the foundation to work from as we strive to improve the Mendocino County we know and love.

Respectfully submitted,

Darcie Antle
Interim Chief Executive Officer



MENDOCINO
1850
COUNTY

TABLE OF CONTENTS



Noyo Headlands

MENDOCINO
1850
COUNTY

TABLE OF CONTENTS

Letter from the Chair of the Board of Supervisors 5
Budget Message from the Interim Chief Executive Officer 6

TABLE OF CONTENTS

Table of Contents 11

MENDOCINO COUNTY PROFILE

Demographics 21
Economic Trends 22
Principal Taxpayers- FY 2019-20 26
Employment 27
Infrastructure 28
Comparison Counties 29

COUNTY OVERVIEW

County Government 33
County Organizational Chart 34
Board of Supervisors 35
List of Officials 37
Strategic Plan & Goals 38
Budget Process & Budget Calendar 39
Financial Policies 40
Property Tax Information 42
Resolution Adopting Budget- Fiscal Year 2022-23 50

BUDGET OVERVIEW

Major Changes from FY 2020-21 55
Budget Trends 60
Discretionary Revenue 61
FY 2022-23 Position Changes 63
Operating Transfers Between Funds 65
Major Trust Fund Balances & Activity 66
Functional Area Budget Summary 68
- General Government 70
- Public Protection 72
- Public Protection- Proposition 172 74
- Public Ways & Facilities 76
- Health & Sanitation 78
- Public Assistance 80
- Education, Recreation & Culture 82

BUDGET SUMMARY

Index- Budget Summary 87
Understanding Budget Schedules 88
Schedule 1- All Funds Summary 92
Schedule 2- Governmental Funds Summary 93
Schedule 3- Fund Balance- Governmental Funds 94
Schedule 4- Details of Provisions for Reserves and/or Designations by Governmental Funds 95
Schedule 5- Summary of Additional Financing Sources- Governmental Funds 97

TABLE OF CONTENTS

BUDGET SUMMARY (cont.)

Schedule 6- Detail of Financing Sources by Fund and Account		98
Schedule 6D- Budget Summary by Line Item		123
Schedule 7- Summary of County Financing Requirements by Function & Fund		131
Schedule 8- Summary of County Financing Requirements		133
Schedule 12- Summary of Special District Budgets		137
Schedule 13- Analysis of Fund Balance Unreserved/Undesignated		138
Schedule 14- Detail of Provisions for Reserves/Designations		139

DEPARTMENT OVERVIEW

DEPARTMENT	BUDGET UNIT	
AGRICULTURE DEPARTMENT		
Index- Agriculture		142
Department Summary- Agriculture Department		144
Agriculture	2710	145
ALTERNATE DEFENDER		
Index- Alternate Defender		150
Department Summary- Alternate Defender		152
Alternate Defender	2085	153
Indigent Defense Grant	2085- Grant	156
ANIMAL CARE		
Index- Animal Care		157
Department Summary- Animal Care		159
Animal Care	2860	160
Mobile Spay and Neuter Program	2861	164
ASSESSOR-CLERK-RECORDER'S OFFICE		
Index- Assessor-Clerk-Recorder's Office		167
Department Summary- Assessor-Clerk-Recorder's Office		169
Assessor	1120	170
Assessor's Property Characteristics	1122	173
Elections	1410	175
Clerk-Recorder	1941	178
Recorder's Modernization	1942	181
Micrographics	1944	183
AUDITOR-CONTROLLER'S OFFICE		
Index- Auditor-Controller's Office		185
Department Summary- Auditor-Controller's Office		187
Auditor-Controller	1110	188
Non-Departmental Revenue	1000	191
Teeter Plan	1930	193
Miscellaneous	1940	195
Fire Agency Support	2610	197
General Debt Service- COPs	8010	198
Debt Services- Pension Obligation Bonds	8011	200
Unemployment	0712	202

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
BOARD OF SUPERVISORS		
Index- Board of Supervisors		203
Department Summary- Board of Supervisors		205
Board of Supervisors	1015	206
CANNABIS		
Index- Cannabis		209
Department Summary- Cannabis		211
Cannabis Management	2810	212
Cannabis Local Equity Grant	2810-Grant 0497	215
CHILD SUPPORT SERVICES		
Index- Child Support Services		217
Department Summary- Child Support Services		219
Child Support Services	2090	220
COUNTY COUNSEL		
Index- County Counsel		224
Department Summary- County Counsel		226
County Counsel	1210	227
CULTURAL SERVICES AGENCY		
Index- Cultural Services Agency		230
Department Summary- Cultural Services Agency		232
Library	6110	233
Cultural Services	7110	237
DISTRICT ATTORNEY'S OFFICE		
Index- District Attorney's Office		240
Department Summary- District Attorney's Office		242
District Attorney	2070	243
Underserved Victim Assistance	2070-Grant 0448	247
Victim/Witness Assistance	2070-Grant 0464	249
Anti-Drug Abuse Law Enforcement Program	2070-Grant 0465	251
EXECUTIVE OFFICE		
Index- Executive Office		254
Department Summary- Executive Office		256
Executive Office	1020	257
Clerk of the Board	1010	260
Central Services	1160	263
Facilities	1610	267
Fleet Management	1620	271
Capital Improvements	1710	274
Capital Projects	1712	277
Capital Projects- MHTA	1713	278
Parks	7010	280
Information Services	1960	281

TABLE OF CONTENTS

DEPARTMENT OVERVIEW (cont.)		
DEPARTMENT	BUDGET UNIT	
EXECUTIVE OFFICE (cont.)		
Conflict Defender	2086	284
Emergency Services	2830	286
Disaster Recovery	2910	289
CDBG- Disster Recovery Multifamily Housing	2910-Grant	293
Department of Water Resources	2910-Grant	294
Dept of Water Resources- Small Community Drought Relief	2910-Grant	295
CA Microbusiness Covid-19 Relief Grant Program	2910-Grant	296
Hazard Mitigation Grant Program	2910-Grant	297
Hazard Mitigation Grant- CDBG Mendocino Co Early Warning Sirens	2910-Grant	298
Hazard Mitigation Grant- CDBG- Coronovirus, Air Relief, Economic Security Act	2910-Grant	299
Local Early Action Plan	2910-Grant	300
CDBG- Disaster Recovery Infrastructure & MIT- Resilient Infrastructure Prgm	2910-Grant	301
CDBG-MIT Community Wildfire Protection Plan Update	2910-Grant	302
CDBG-MIT General Plan Safety Element Policy	2910-Grant	303
CDBG-MIT Local Hazard Mitigation Plan Update	2910-Grant	304
CDBG-MIT Fire Hazard Abatement Ordinance Implementation Plan	2910-Grant	305
CDBG-MIT Fire Hazard Abatement Ordinance Implement Plan Public Services	2910-Grant	306
Vehicle Replacement Fund	0711	307
General Liability Insurance- Risk Management	0713	308
Workers' Compensation	0714	311
Information Technology Replacement	0717	314
FARM ADVISOR		
Index- Farm Advisor		318
Department Summary- Farm Advisor		320
Farm Advisor	6210	321
GRAND JURY		
Index- Grand Jury		324
Department Summary- Grand Jury		326
Grand Jury	2060	327
HEALTH AND HUMAN SERVICES ADMINISTRATION		
Index- Health and Human Services Administration		328
Department Summary- Health and Human Services Administration		330
Health and Human Services Administration	5020	331
PUBLIC HEALTH		
Index- Public Health		335
Department Summary- Public Health		337
Public Health Administration	4010	338
Community Wellness Grant	4010-Grant	342
Oral Health Program Grant	4010-Grant	343
CalFresh Healthy Living Grant	4010-Grant	344
CA Department of Justice Tobacco Grant	4010-Grant 0453	345
Tobacco Retail Licensing Grant	4010-Grant 0453	346

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
PUBLIC HEALTH (cont.)		
Tobacco Prevention Program Grant	4010-Grant 0453	347
Environmental Health	4011	349
Public Health Nursing	4013	351
Women, Infants, and Children (WIC)	4013-Grant 0418	355
Hospital Preparedness Program Grant	4013-Grant 0442	357
Public Health Emergency Preparedness Program Grant	4013-Grant 0478	359
HIV Services Grant	4013-Grant 0488	361
Emergency Medical Services	4016	363
Hospital & Medical Services Program	4070	367
Partnerships for Health (IGT)	4071	369
Whole Person Care Pilot Program (WPC)	4072	371
California Children's Services	4080	374
Child Health and Disability Prevention	4080-Grant	378
Health Care Program for Children in Foster Care	4080-Grant	379
BEHAVIORAL HEALTH RECOVERY SERVICES		
Index- Behavioral Health Recovery Services		380
Department Summary- Behavioral Health Recovery Services		382
Substance Abuse Disorder Treatment	4012	383
Substance Abuse & Mental Health Services Act (SAMHSA)	4012-Grant 0444	387
Mental Health Student Services Act Grant	4050	389
Mental Health Services	4050	391
Mental Health Services Act	4051	395
Mental Health Treatment Act-Measure B	4052	399
Office of Justice Program-Stepping Up Grant	4052- Grant 0445	402
SOCIAL SERVICES		
Index- Social Services		403
Department Summary- Social Services		403
Social Services	5010	411
Homeless Services Continuum of Care	5010-Grant 0433	412
Emergency Aid Solutions	5010-Grant 0446	413
California Emergency Solutions & Housing Program	5010-Grant 0446	414
CalWORKS/Foster Care-Adoptions	5130	415
In-Home Supportive Services	5170	418
General Assistance	5190	421
HUMAN RESOURCES DEPARTMENT		
Index- Human Resources Department		428
Department Summary- Human Resources Department		430
Human Resources	1320	431
Health Insurance	0715	434
Employee Wellness	4025	437
PLANNING AND BUILDING SERVICES		
Index- Planning and Building Services		440

TABLE OF CONTENTS

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
PLANNING AND BUILDING SERVICES (cont.)		
Department Summary- Planning and Building Services		442
Planning and Building Services	2851	443
Community Development Block Grant	2851-Grant 0402	447
Community Development Block Grant Program Income	2851-Grant 0404	449
Workforce Investment Act	2851-Grant 0413	447
Economic Development	1810	450
Fish and Game Commission	2840	452
Planning and Building Services- Special Fund	2852	455
PROBATION DEPARTMENT		
Index- Probation Department		457
Department Summary- Probation Department		459
Probation	2560	460
Juvenile Hall	2550	464
Juvenile Justice Crime Prevention Act (JJCPA) Grant	2561	468
PUBLIC DEFENDER		
Index- Public Defender		471
Department Summary- Public Defender		473
Public Defender	2080	474
Mendocino County Indigent Defense Grant	2080-Grant	477
Mendocino County Public Defense Pilot Program Grant	2080-Grant	478
RETIREMENT ASSOCIATION		
Index- Retirement Association		479
Department Summary- Retirement Association		481
Retirement	1920	482
SHERIFF'S OFFICE		
Index- Sheriff's Office		485
Department Summary- Sheriff's Office		487
Sheriff-Coroner	2310	488
DEA- COMMET Grant	2310-Grant 0466	492
Cal-MMET Grant	2310-Grant 0474	494
Sheriff-Coroner- COPS	2313	496
Sheriff Special Projects	2315	498
Jail & Rehabilitation Center	2510	499
Correctional Officers Training Grant	2510-Grant 0467	503
Jail & Rehabilitation Center- COPS	2511	504
TRANSPORTATION DEPARTMENT		
Index- Transportation Department		505
Department Summary- Transportation Department		507
Administration and Road Maintenance	3010	508
SB 1 Funds		512
Land Improvement	1910	514
Storm Damage	3030	518

DEPARTMENT OVERVIEW (cont.)		
DEPARTMENT	BUDGET UNIT	
TRANSPORTATION DEPARTMENT (cont.)		
Road and Bridge Projects	3041	521
Round Valley Airport	3050-3080	524
Little River Airport	3060-3090	528
Solid Waste	4510	532
Landfill Closure	4511	535
Water Agency	0326	538
TREASURER-TAX COLLECTOR'S OFFICE		
Index- Treasurer-Tax Collector's Office		541
Department Summary- Treasurer-Tax Collector's Office		543
Treasurer-Tax Collector	1130	544
Court Collections- AB233 Program	2012	548
SPECIAL DISTRICTS		
Index- Special Districts		552
Department Summary- Air Quality Management District		555
Air Quality Management District	0327	556
Air Quality Management District- Grants	4720	561
AB 856 Equipment Cache	4720-Grant	562
CAP 617 Community Air Protection Incentives & Implementation	4720-Grant	563
Carl Moyer Memorial Quality Standards Attainment Program	4720-Grant	564
AB 197 Emissions Inventory District	4720-Grant	565
Funding Agriculture Replacement Measures for Emission Reductions	4720-Grant	566
Motor Vehicle License Fee- MV923	4720-Grant	567
Motor Vehicle License Fees	4720-Grant	568
Prescribed Burn Reporting and Monitoring Support Program	4720-Grant	569
CAA Section 103 (PM 2.5 Grant)	4720-Grant	570
Woodsmoke Reduction Program	4720-Grant	571
Alexander Estates- Lighting District	0302	573
Covelo- Lighting District	0303	574
Fairview Acres- Lighting District	0304	575
Hopland Streets- Lighting District	0305	576
Lakewood- Lighting District	0306	577
Laytonville- Lighting District	0307	578
Noyo- Lighting District	0311	579
Oak Knoll- Lighting District	0312	580
Riverwood- Lighting District	0313	581
Ukiah Village- Lighting District	0315	582
West Talmage- Lighting District	0317	583
Meadowbrook Manor- Sanitation District	0325	584
CAPITAL IMPROVEMENT PLAN & FIXED ASSETS		
Index- Capital Improvement Plan & Fixed Assets		587
Capital Improvement Plan Overview		588
Capital Improvements FY 2022-23 Completed Projects List		591

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS (cont.)

DEPARTMENT	BUDGET UNIT	
CAPITAL IMPROVEMENT PLAN & FIXED ASSETS (cont.)		
Capital Improvements FY 2022-23 Budgeted Projects		591
Capital Improvement FY 2022-23 Proposed Projects		591
Information Technology Maintenance & Upgrades		594
Roads & Bridges		596
POSITION ALLOCATIONS		
Position Allocations		603
INDEXES		
Index- Alphabetically by Budget Name/Topic		641
Index- Numerically by Budget Unit		647
GLOSSARY		
Glossary		655

MENDOCINO COUNTY PROFILE

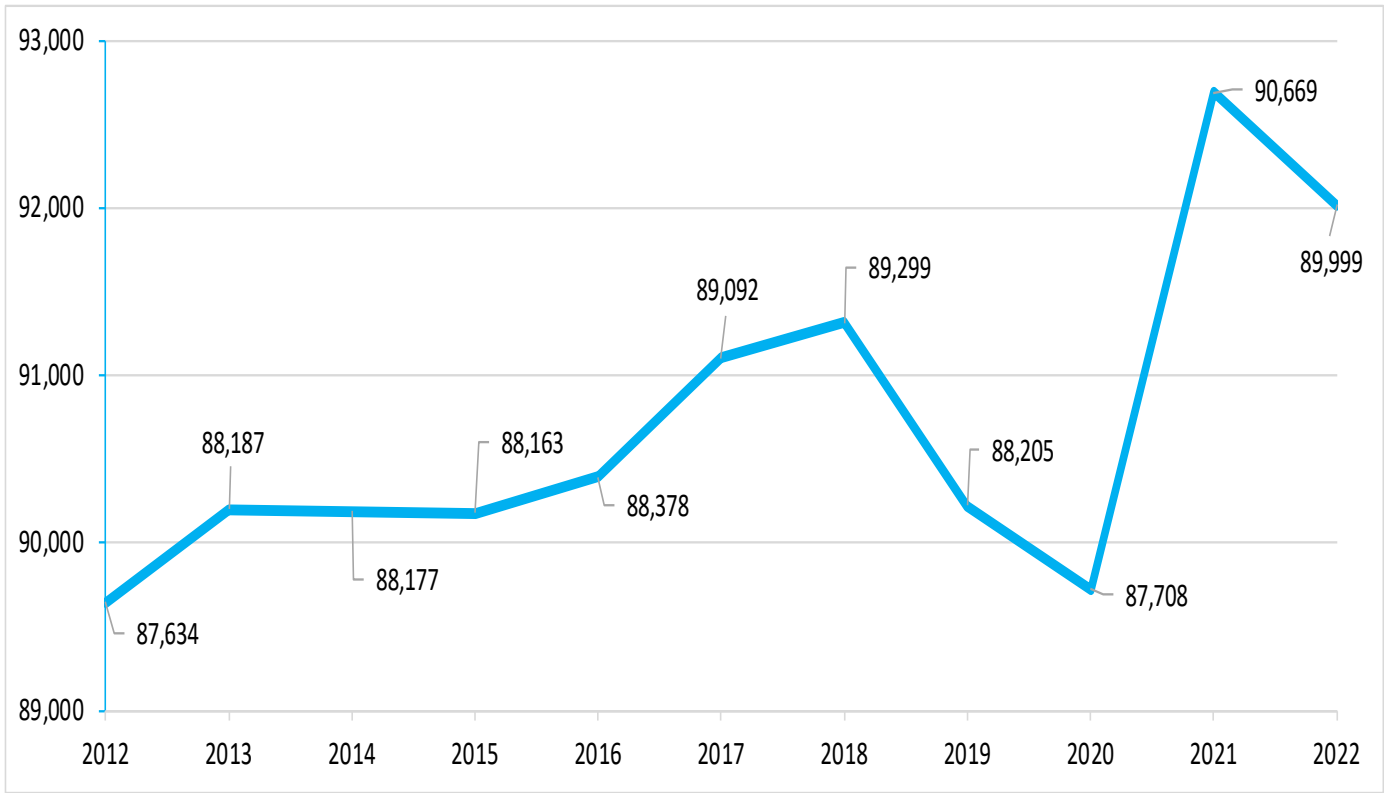


Courtesy: Visit Mendocino

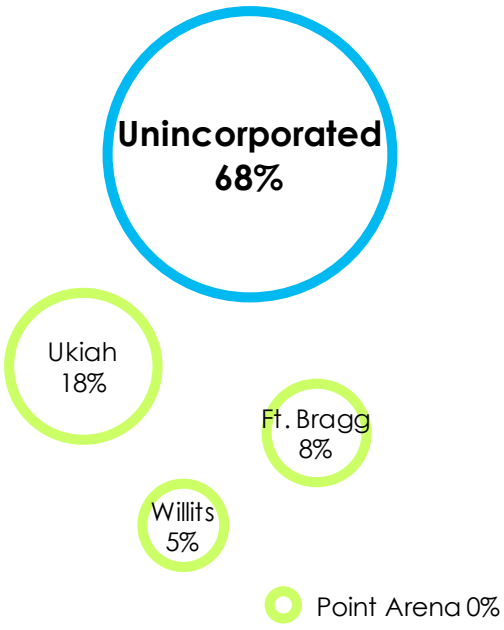
MENDOCINO
1850
COUNTY

DEMOGRAPHICS

Total Population



Population by Jurisdiction



Percent of Population 65 yrs. and older

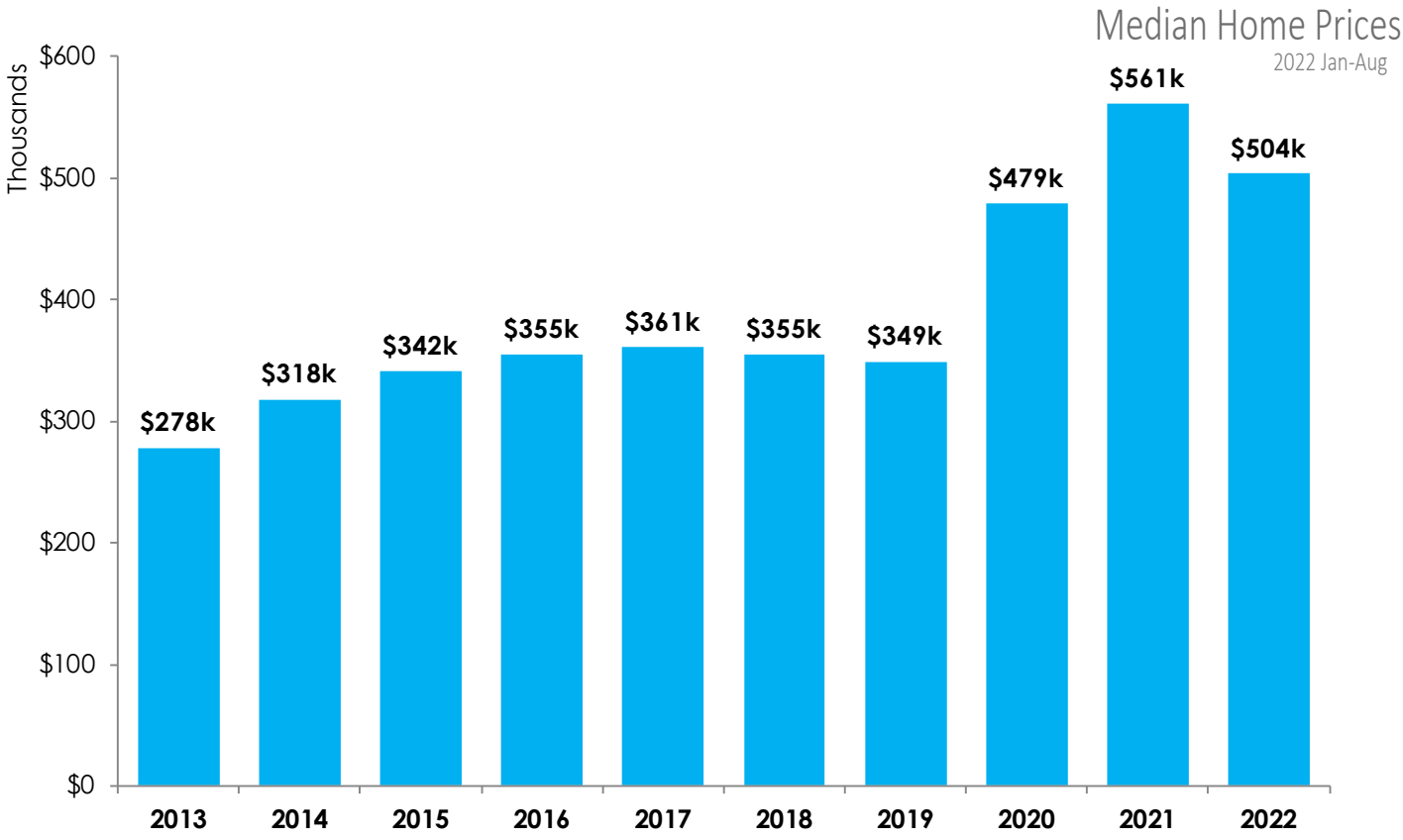
18.9% Del Norte
19.2% Humboldt
20.2% Napa
21.0% Shasta
21.1% Sonoma
23.1% Lake
23.7% Mendocino
26.9% Siskiyou
29.1% Trinity

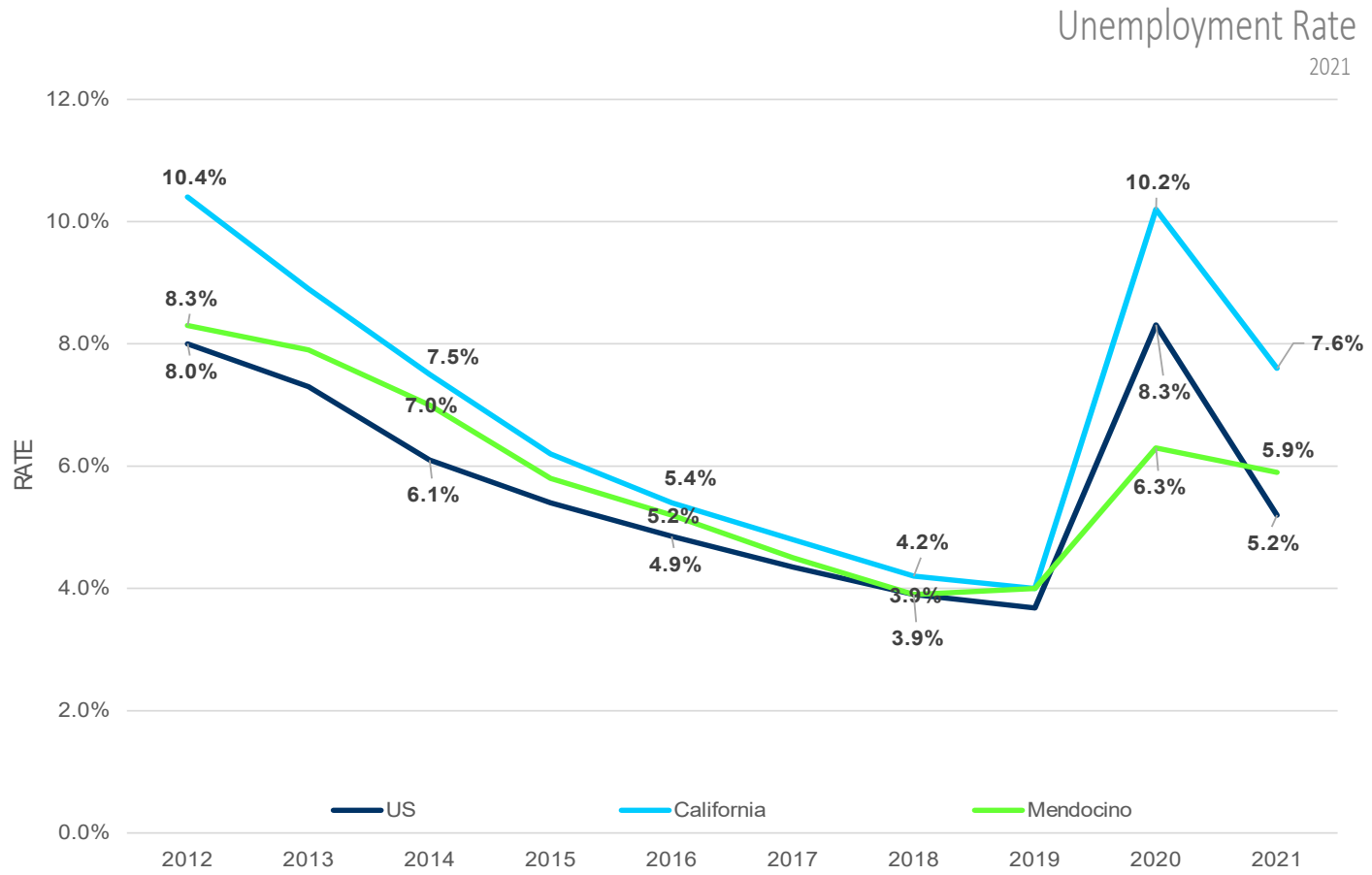
Population over 65 years and older

Note: Numbers may not add due to rounding.

Sources: Population- CA Department of Finance estimates January 1, 2022; Population 65 yrs. and older- US Census estimates January 1, 2021.

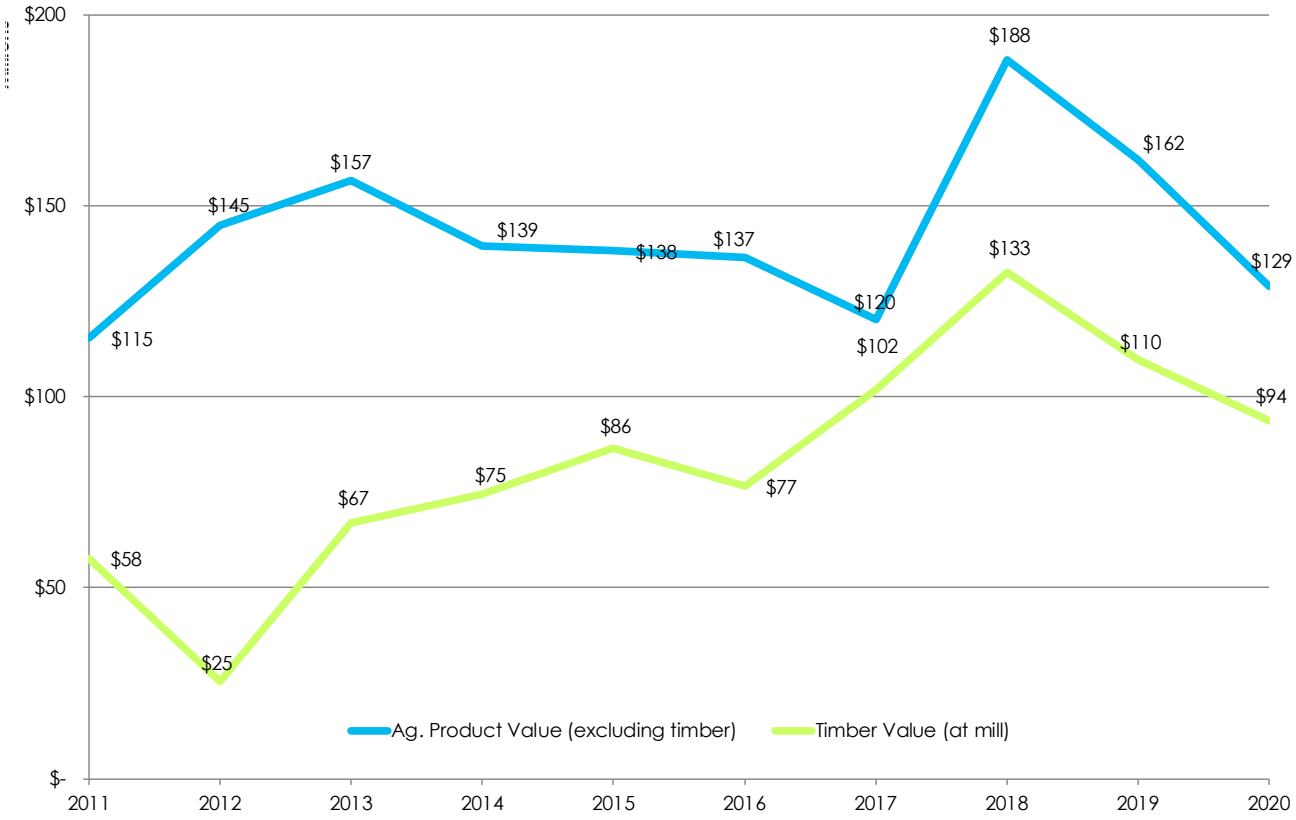
ECONOMIC TRENDS





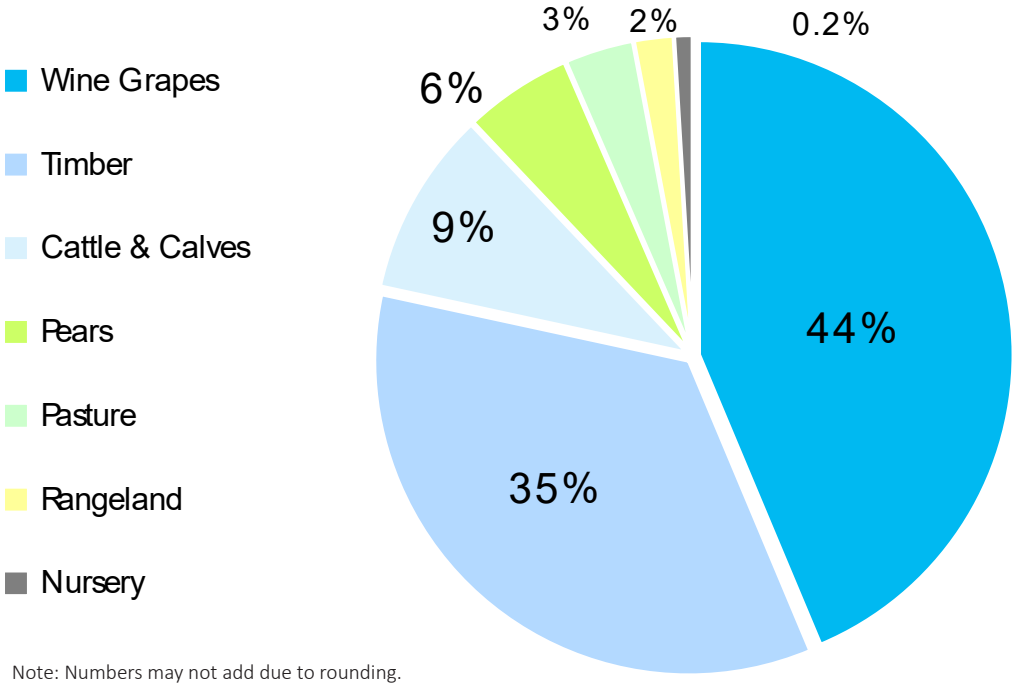
ECONOMIC TRENDS

Agricultural Value Trends



Agricultural Value by Product

2020 Data

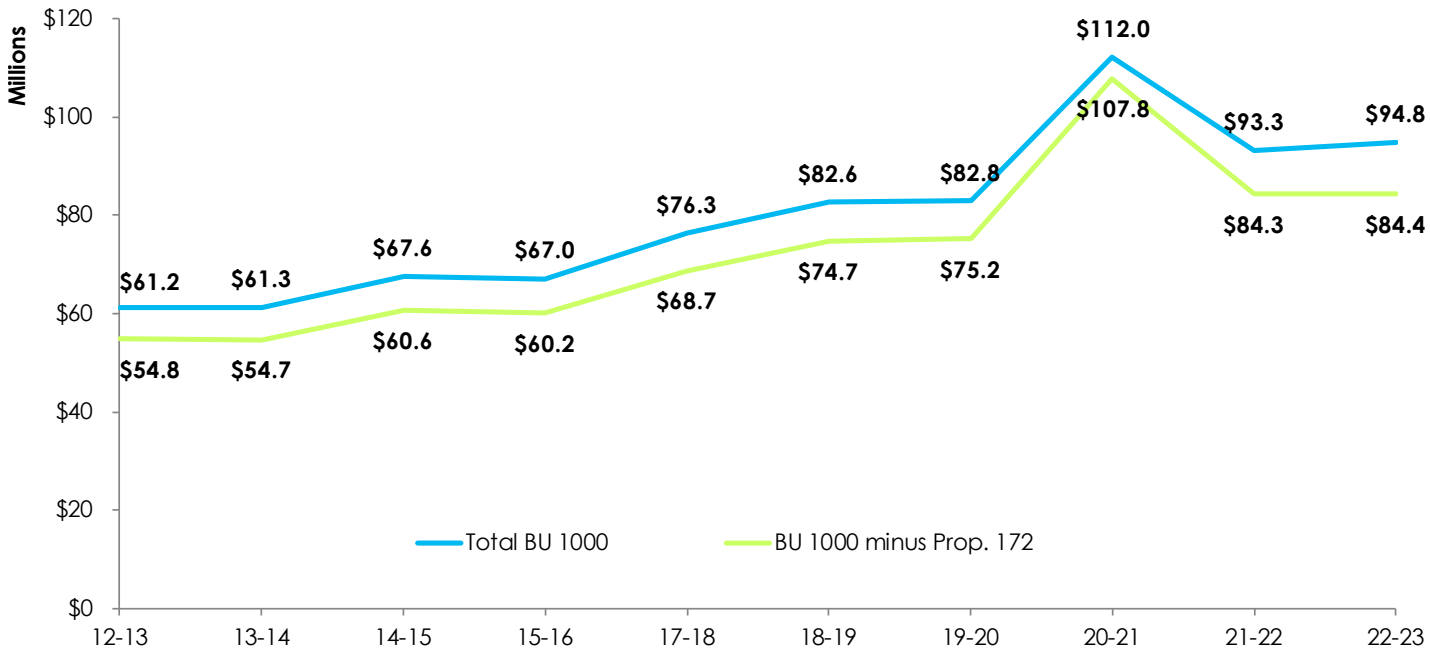


Note: Numbers may not add due to rounding.

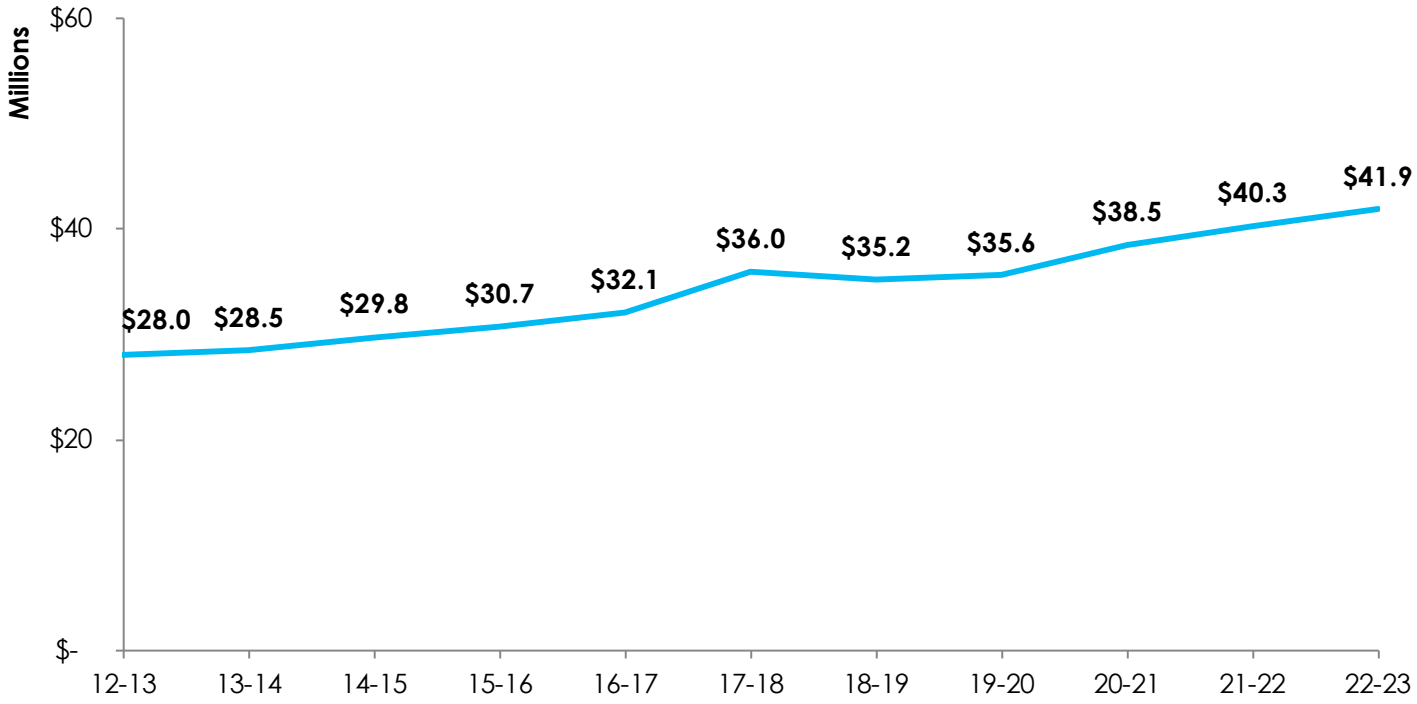
Sources: HomesRealtor.com Unemployment Rate - CA Economic Development Department; Agricultural Value - Mendocino County Agricultural Department

ECONOMIC TRENDS

Discretionary Revenue- BU 1000



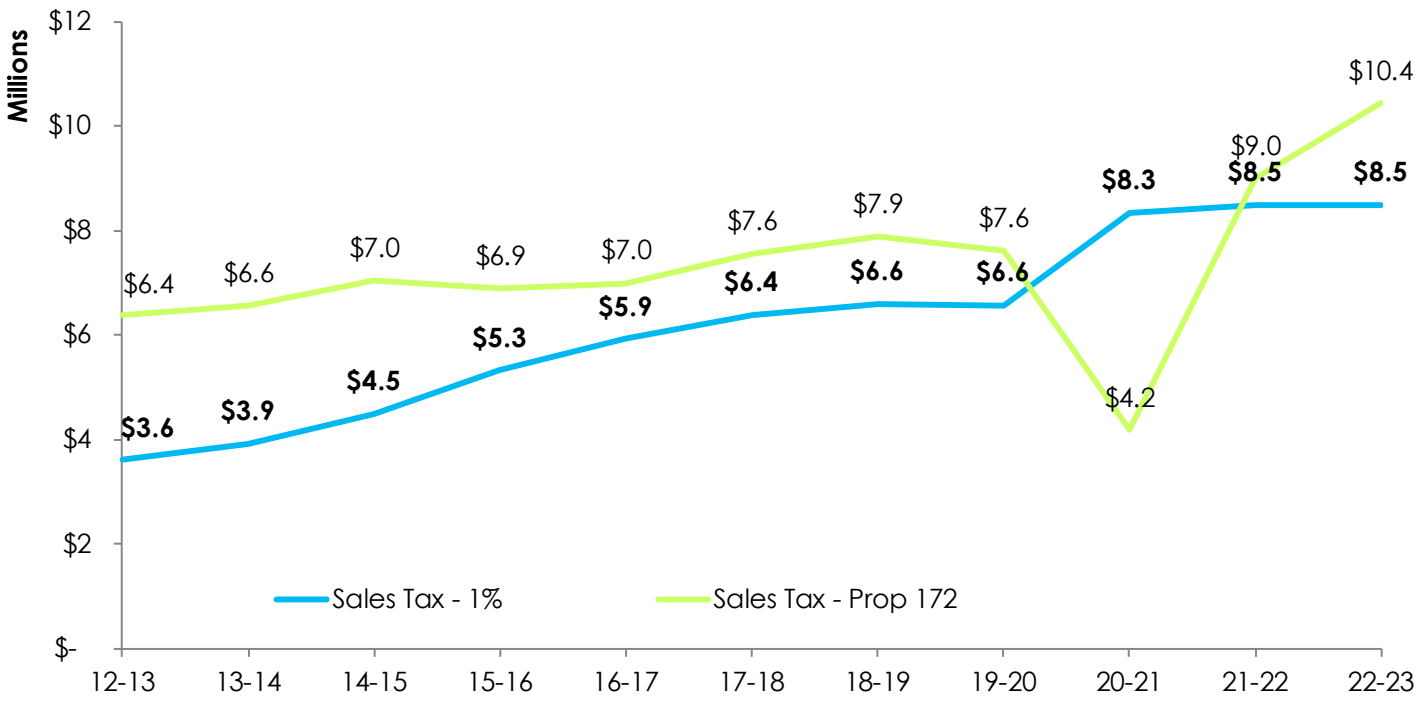
Secured Property Tax



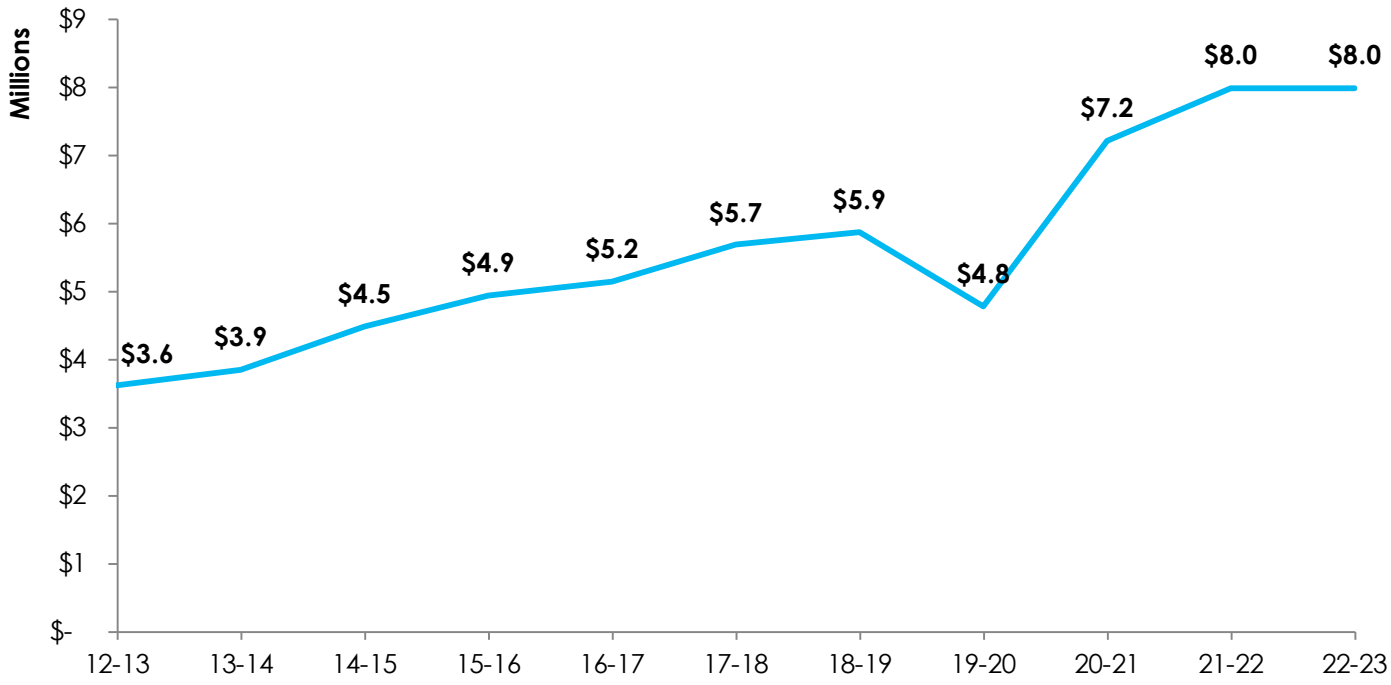
Source: Mendocino County Auditor-Controller
*Estimated

ECONOMIC TRENDS

Sales Tax



Transient Occupancy Tax



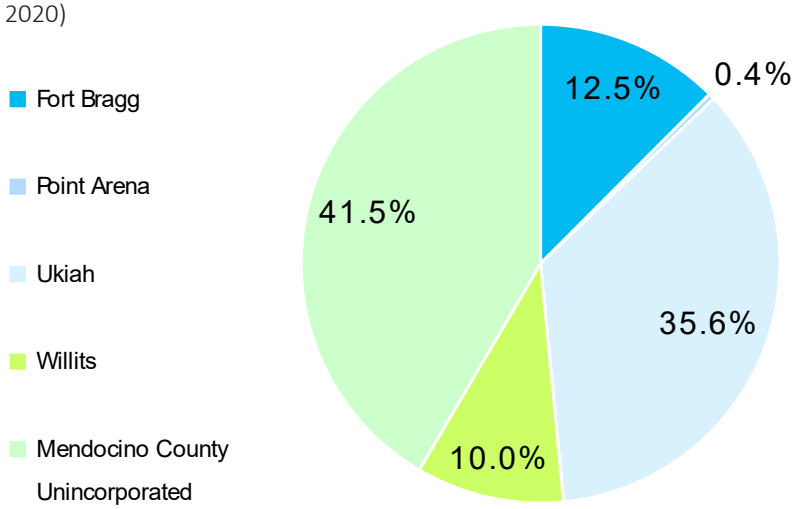
Source: Mendocino County Auditor-Controller
*Estimated

PRINCIPAL TAXPAYERS - FY 2019-20

	Owner	Business Description	FY 19-20 Total Tax Levy	% Of Total Tax Levy
1	PACIFIC GAS & ELECTRIC CO.	UTILITY	$3,442,754.02	2.33%
2	MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	871,185.28	0.59%
3	V C T USA INC.	VINEYARD / WINERY	682,475.22	0.46%
4	MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	493,788.00	0.33%
5	WATERFOWL WINE COMPANY	VINEYARD / WINERY	394,125.74	0.27%
6	VINTAGE WINE ESTATES INC.	VINEYARD / WINERY	300,463.86	0.20%
7	PACIFIC BELL TELEPHONE CO.	COMMUNICATION	293,348.08	0.20%
8	COSTCO WHOLESALE CORPORATION	RETAIL SALES	272,234.44	0.18%
9	LYME REDWOOD TIMBERLANDS LLC	TIMBERLAND	239,018.10	0.16%
10	PEAR TREE REH LLC	SHOPPING CENTER	222,851.96	0.15%
11	SAVINGS BANK OF MENDOCINO COUNTY	BANK	200,894.00	0.14%
12	HERITAGE WINE LLC	VINEYARD / WINERY	199,381.02	0.13%
13	GEORGIA-PACIFIC LLC	INDUSTRIAL SITE	197,215.24	0.13%
14	UKIAH LLC	SHOPPING CENTER	187,720.00	0.13%
15	WILLITS MOBILE HOME PARK LLC	SENIOR / FAMILY HOUSING	179,890.08	0.12%
16	SAFEWAY INC.	GROCERY	179,272.04	0.12%
17	AT&T COMMUNICATIONS INC.	COMMUNICATION	171,448.56	0.12%
18	GEORGIA-PACIFIC CORPORATION	INDUSTRIAL SITE	167,688.68	0.11%
19	PEAR ORCHARD ASSOCIATES	SHOPPING CENTER	166,527.34	0.11%
20	ROSE LYNETTE CARROLL TTEE	COMMERCIAL / AGR / HOUSING	163,210.26	0.11%
21	VAU CHARLES & KERRI TTEES	COMMERCIAL / AGR / HOUSING	159,010.64	0.11%
22	ANDERSON VINEYARDS INC.	VINEYARD / WINERY	158,675.92	0.11%
23	PAULI WILLIAM C & JANET KF TTEE	AGRICULTURE	141,532.06	0.10%
24	THURSTON DENNIS J. & CAROL A. TTEE	AUTO SALES	141,327.68	0.10%
	Top 20 Total Tax Levy		**$9,626,038.22**	**6.32%**
	Total Mendocino County Tax Levy		**$147,884,849.54**	**100%**

Annual Sales Tax Allocation by Agency

(1st Qtr. 2020)



MAJOR MENDOCINO COUNTY EMPLOYERS

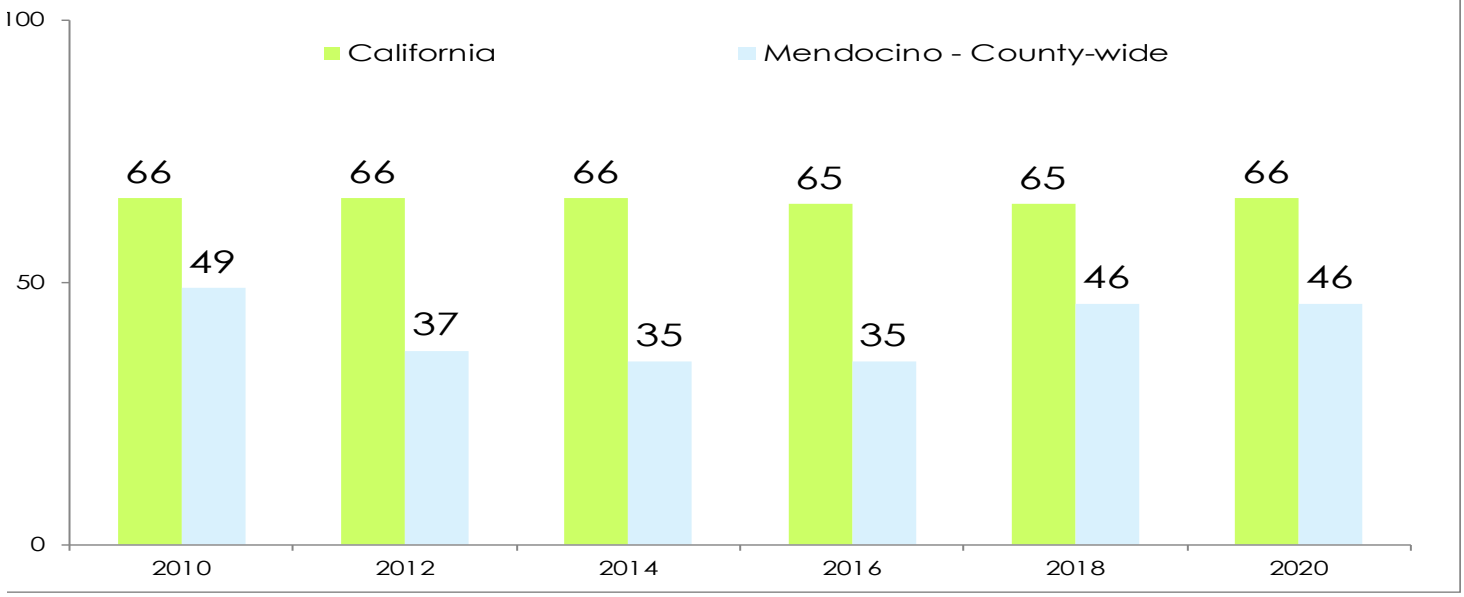
	Employer	Industry	Location	Employer Size Class
1	CA Forestry & Fire Protection	Government Offices- State	Willits	100-249
2	Adventist Health Mendocino Coast	Hospitals	Fort Bragg	250-499
3	Adventist Health Ukiah Valley	Outpatient Services	Ukiah	500-999
4	Costco Wholesale	Wholesale Clubs	Ukiah	100-249
5	Coyote Valley Casino	Casinos	Redwood Valley	100-249
6	Dharma Realm Buddhist Assn.	Associations	Talmage	100-249
7	Fetzer Vineyards	Wineries	Hopland	250-499
8	Little River Inn	Golf Courses	Little River	100-249
9	Mendocino Community Health	Clinics	Ukiah	250-499
10	Mendocino County	Government Offices- County	Ukiah/Various	700-1499
11	Mendocino County Office of Education	Government Offices- County	Ukiah	100-249
12	Mendocino Redwood Co., LLC.	Nonclassified Establishments	Calpella	500-999
13	Metaflx Inc	Sheet Metal Fabricators	Willits	100-249
14	Pacific Coast Farm Credit	Loans- Agricultural	Ukiah	100-249
15	Pacific Medical Resources	Nursing Services	Fort Bragg	100-249
16	Safeway	Grocers- Retail	Fort Bragg	100-249
17	Sawmill	Sawmills & Planing Mills- General	Ukiah	100-249
18	Ukiah City Civic Center	Government Offices- City	Ukiah	100-249
19	Ukiah High School	Schools	Ukiah	100-249
20	Ukiah Valley Medical Center	Hospitals	Ukiah	500-999
21	Walmart	Grocers- Retail	Ukiah	100-249

EMPLOYMENT BY INDUSTRY

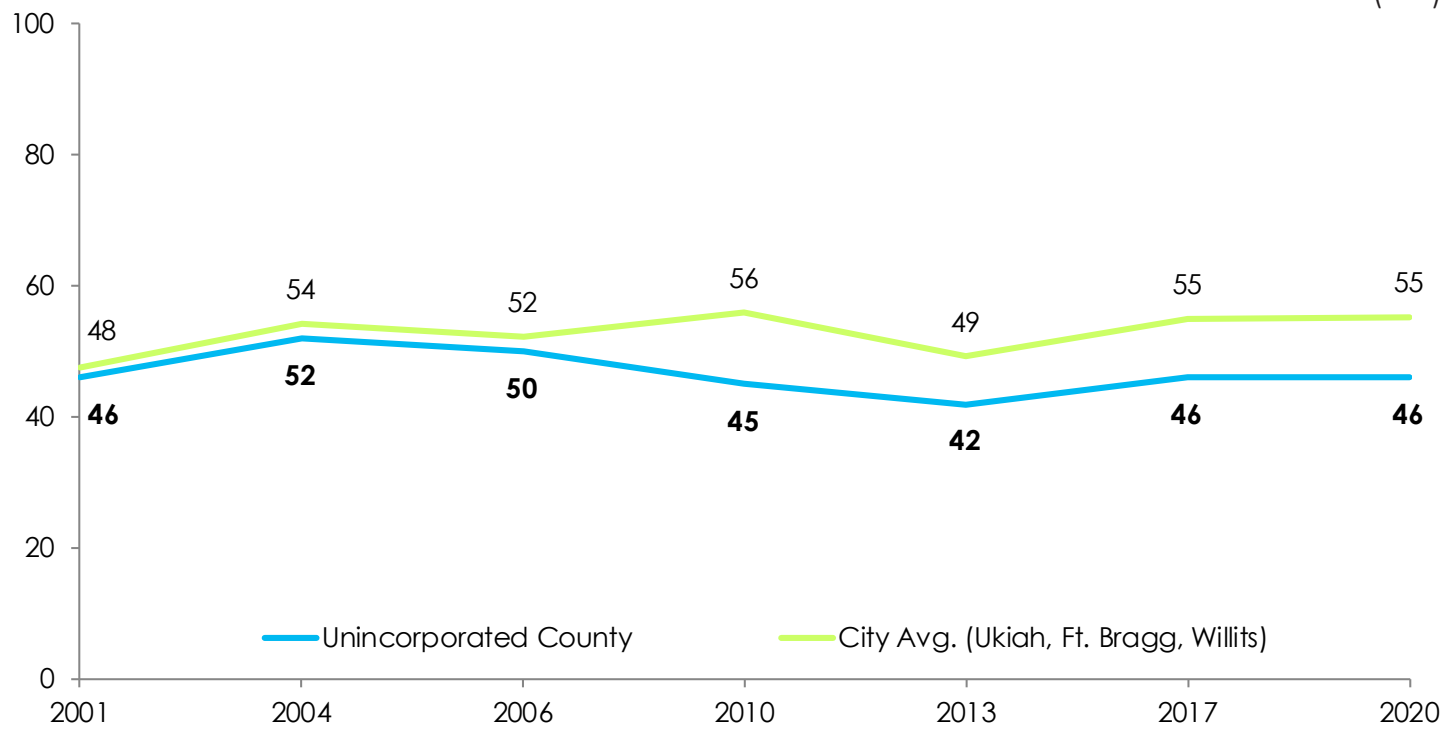
Employer Category	Employment (2021)	% Of County Industry Employment
Government (Local, State, & Federal)	6,360	20.29%
Education & Health Services	5,610	17.89%
Retail Trade	4,660	14.86%
Leisure & Hospitality	3,660	11.67%
Manufacturing	2,370	7.56%
Professional & Business Services	1,830	5.84%
Total Farm	1,690	5.39%
Construction	1,340	4.27%
Financial Activities	980	3.13%
Transportation, Warehousing & Utilities	900	2.87%
Wholesale Trade	760	2.42%
Other Services	730	2.33%
Mining & Logging	290	0.93%
Information	170	0.54%
Total	**31,350**	**100%**

Sources: Principal Taxpayers - Mendocino County Treasurer-Tax Collector; Annual Sales Tax by Business Category - HdL June 2018 Summary Report; Major Employers - CA Economic Development Department 2021; Employment by Industry - CA Economic Development Department.

Pavement Condition Index (PCI)

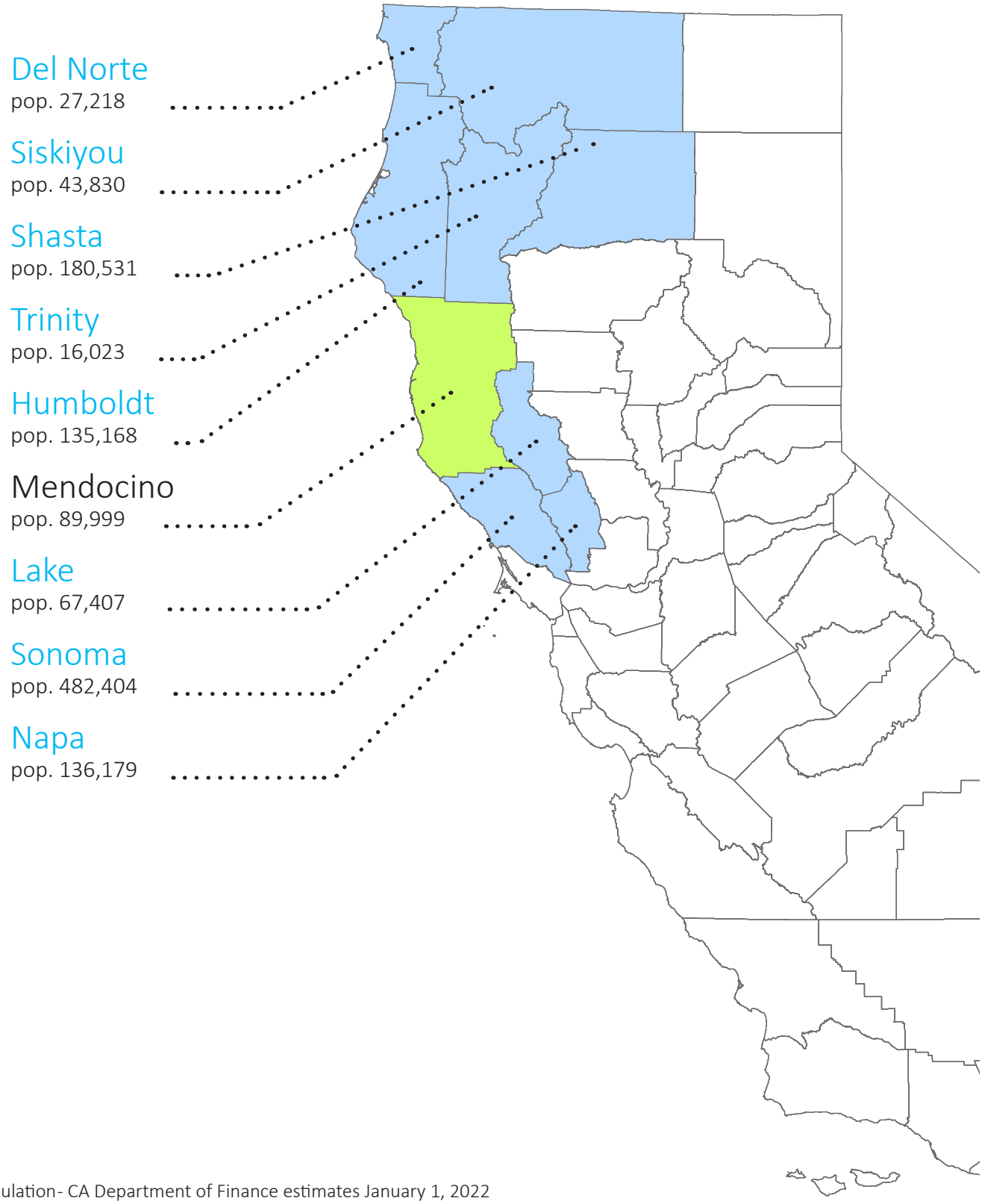


Pavement Condition Index (PCI)



Sources: PCI- Department of Transportation, Mendocino Council of Governments
**not updated since the beginning of Covid-19*

COMPARISON COUNTIES

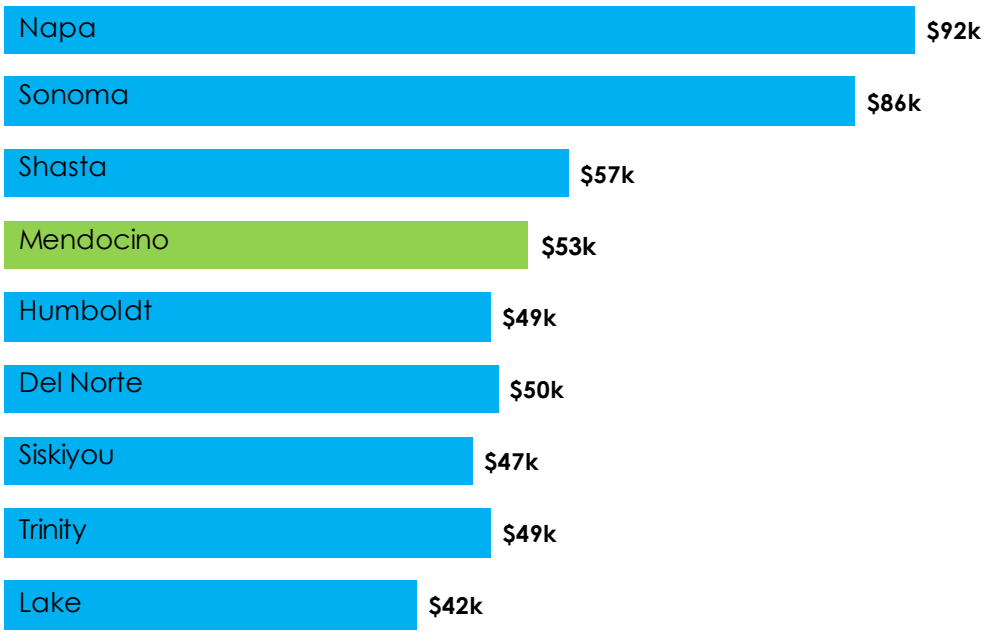


Source: Population- CA Department of Finance estimates January 1, 2022

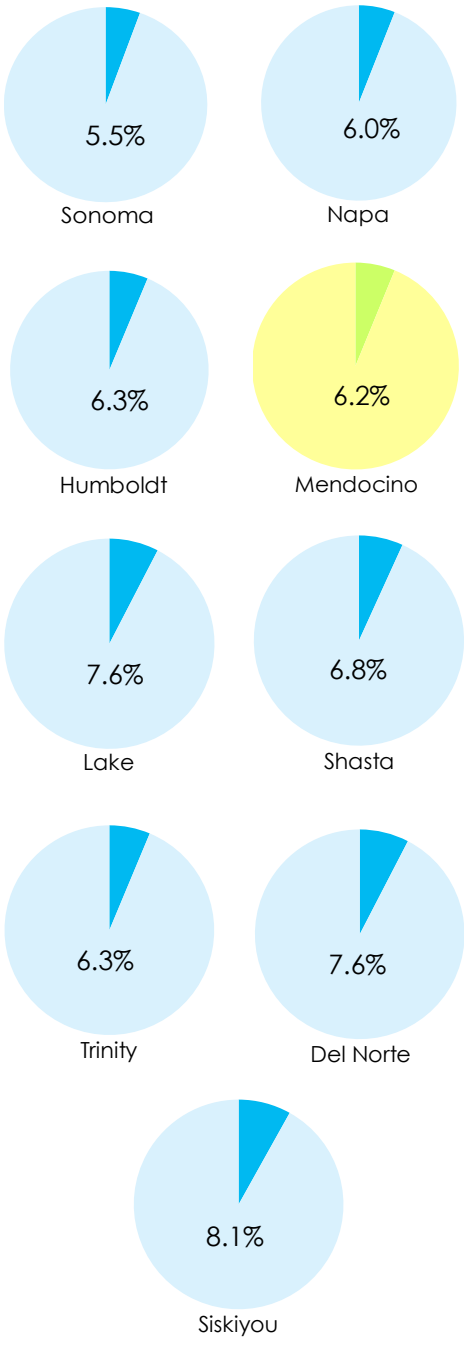
MENDOCINO COUNTY PROFILE

COMPARISON COUNTIES

Household Income



Unemployment Rate
(2021)



Budgeted County Expenditures
(per Capita 2020)

$2,121 Shasta

$2,366 Sonoma

$2,538 Siskiyou

$2,579 Lake

$2,951 Del Norte

$2,957 Humboldt (2019)

$3,063 Napa

$3,186 Mendocino

$5,429 Trinity

Sources: County Expenditures- Most recent County Budgets 2020 and Department of Finance population estimates 2021; Unemployement Rate- CA Economic Development Department 2021 annual average; Household Income- US Census 2021 estimates.

COUNTY OVERVIEW



Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

COUNTY GOVERNMENT

INTRODUCTION

The Adopted Budget Book serves as the County's primary policy and budget document. It communicates the Board of Supervisors' priorities and how departments align their program goals and objectives to achieve them.

The budget is structured to provide both high-level context and line-item detail on Mendocino County's operations and how the County strives to serve the community.

GOVERNMENT STRUCTURE

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in the unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs.

The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, police protection, and a museum.

There are four incorporated cities within Mendocino County that provide services to their residents, including the County seat of Ukiah. The majority of general government services are provided at the County Administration Center on Low Gap Road in Ukiah. The Sheriff's Office, County Jail, Probation Department, and Juvenile Hall are also located on the Low Gap campus.

	Population	% of Total
Unincorporated	61,403	68.2%
Ukiah	16,080	17.9%
Ft. Bragg	7,153	7.9%
Willits	4,920	5.5%
Point Arena	443	.05%
Total	**89,999**	

CA Department of Finance, January 1, 2022

ORGANIZATIONAL STRUCTURE

The County organization is divided into seven functional areas that represent general categories of service to the Mendocino County community:

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture

These functional areas are composed of 19 separate departments. In addition, the Mendocino County Water Agency and the Mendocino County Air Quality Management District are independent special districts and are not given a functional classification, although they are County departments. The Water Agency is managed by the Executive Office, with the Chief Executive Officer appointed by the Board of Directors/Board of Supervisors as the Agency General Manager. The Air Quality Management District is also a dependent district of which the Board of Supervisors serves as the District Board of Directors. More information on the functional areas of the organization is provided in the Budget Overview section of this document.

Five departments are directed by officials elected by residents to serve a four-year term: Assessor-Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. Four officials are appointed by the Chief Executive Officer: Human Resources Director, Planning and Building Services Director, Transportation Director and Health and Human Services Agency Director. The remaining officials are appointed either by the Board of Supervisors or other agencies as outlined in state law.

The Board adopted the Chief Executive Officer (CEO) model in 2005, which establishes the CEO as the primary conduit between the Board of Supervisors and department heads and elected officials. Additionally, the Board has directed that the CEO shall coordinate the activities of all County departments, preparing recommendations to the Board and executing the Board directives as they relate to the departmental operations.

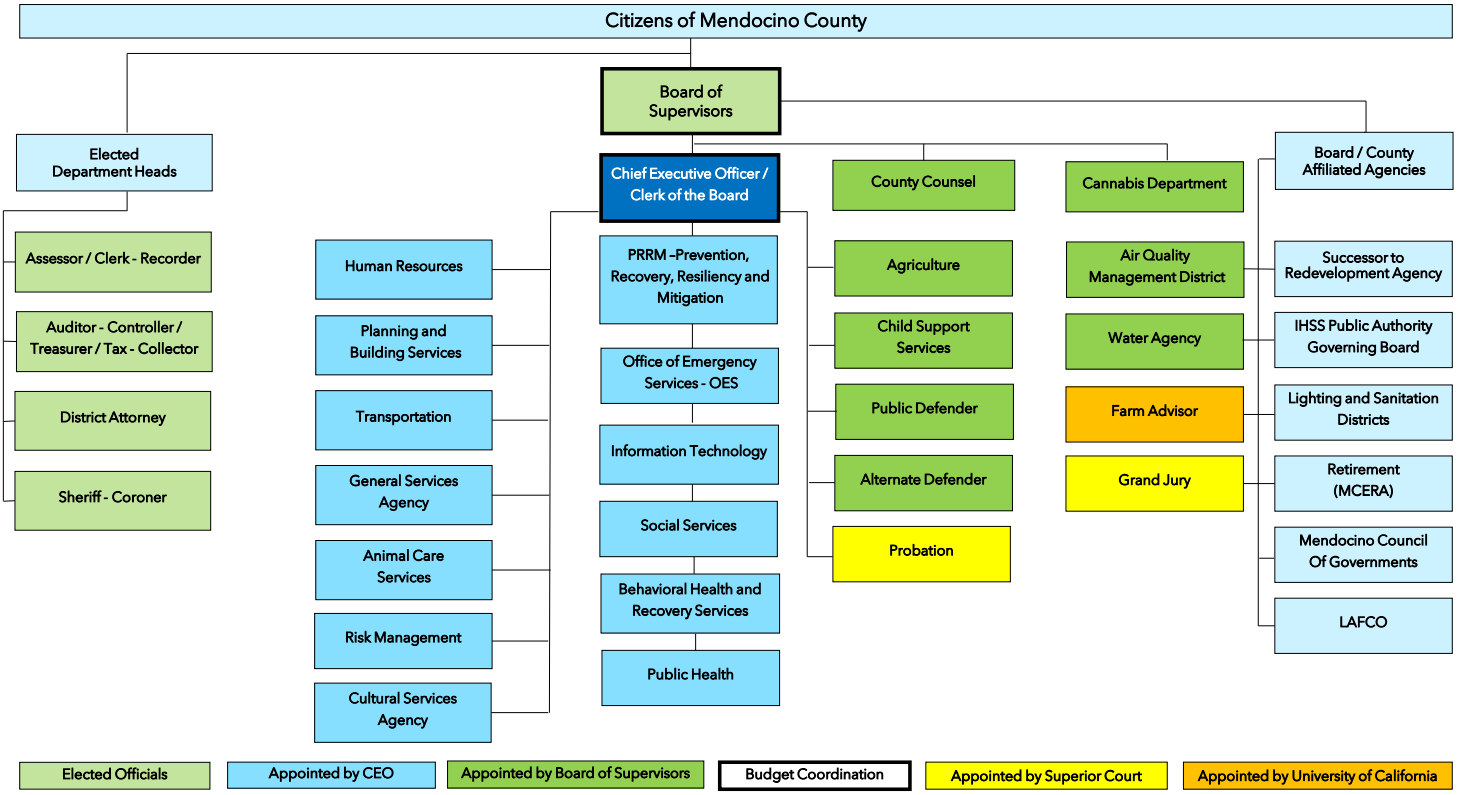
MEETINGS

The Board generally meets every other Tuesday in the Board Chambers at the Administration Center on Low Gap Road to discuss and vote on policy items. The Board's meeting schedule and agenda are posted on the Board of Supervisors' website, located at www.mendocinocounty.org/bos. Video broadcasts of Board meetings (both live and archival) are also available online at www.youtube.com/mendocinocountyvideo.

COUNTY OVERVIEW

COUNTY ORGANIZATION CHART

COUNTY ORGANIZATIONAL CHART



MISSION STATEMENT

The Mendocino County Board of Supervisors developed and adopted a mission statement on August 19, 1999, which is, *"To create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities."*

Goals to Accomplish The Mission

- To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.
- To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.
- To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.
- To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.

STRATEGIC PLAN

The Strategic Plan will help guide the critical decisions the Mendocino County Board of Supervisors will face over the next five years to improve the quality of life for County Residents. Identifying solutions resulting in a more effective government organization, a thriving economy, and a County that is safe, healthy, resilient, and prepared for future uncertainties.

Strategic Priorities

- An Effective County Government
- A Prepared and Resilient County
- A Safe and Healthy County
- A Thriving Economy

BOARD OF SUPERVISORS

The Board of Supervisors is the legislative body of Mendocino County government. The Board adopts policies, establishes programs, appoints certain non-elected department heads, and adopts annual budgets for all County departments. The Board of Supervisors also serves as the governing board for two special districts; the Mendocino County Water Agency, and the Mendocino County Air Quality Management District. Supervisors also serve on regional agencies and as ex-officio members on the boards of county service districts. The Board of Supervisors is a five-member board elected by district on the basis of population, as required by state law. Supervisors are elected on a non-partisan basis and serve for a term of four years. Along with the Board's committee and agency appointments, Supervisors also elect a Chairperson and Vice Chairperson annually among themselves.



Glenn McGourty
District 1



Mo Mulheren
District 2



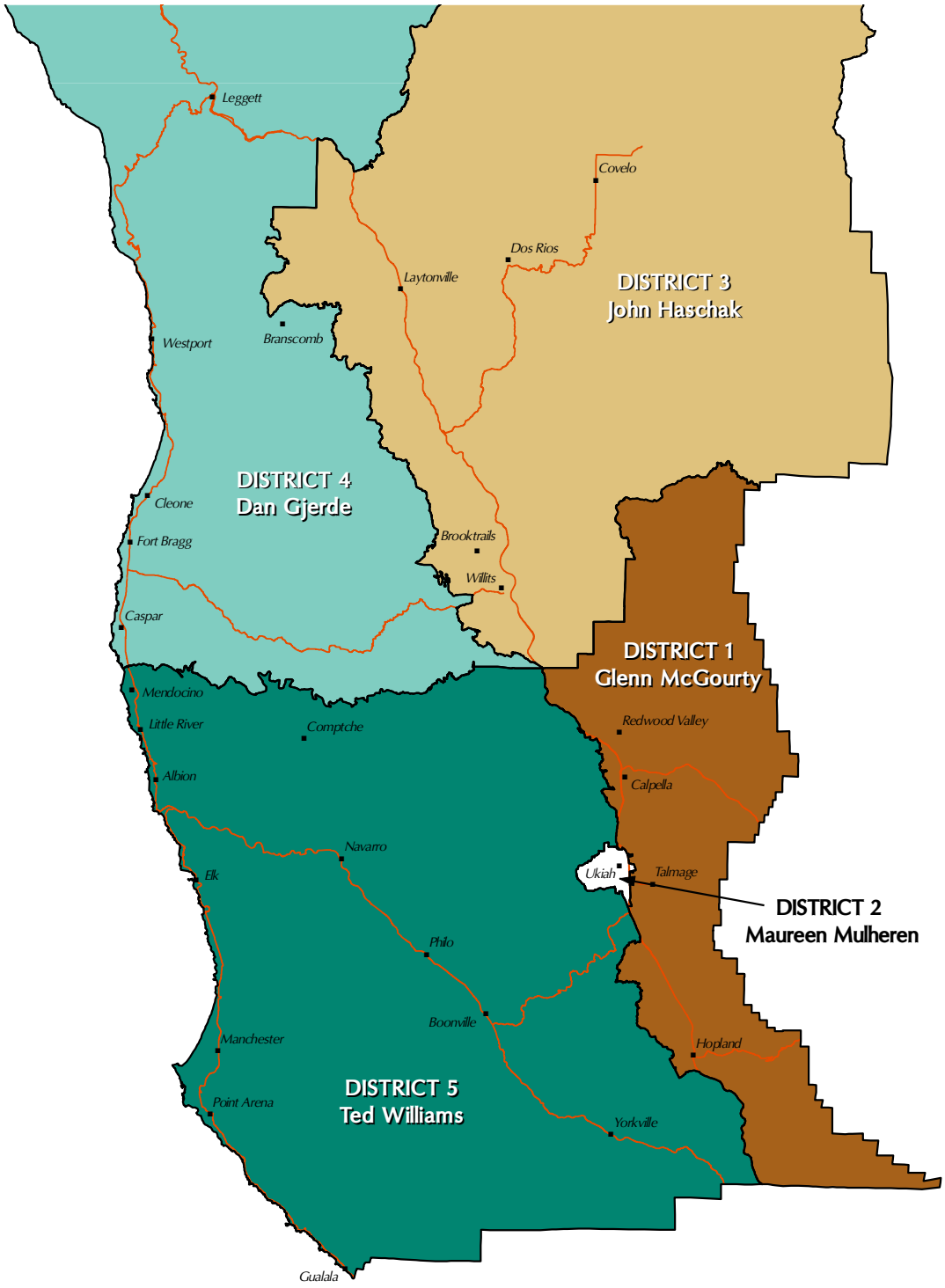
John Haschak
District 3



Dan Gjerde
District 4



Ted Williams
District 5



BOARD OF SUPERVISORS

BOARDS AND COMMISSIONS

The Board of Supervisors has established advisory boards, committees and commissions to which it appoints residents to serve. The purpose of these appointed boards, committees and commissions is to provide opportunities for members of the community to participate in and act on matters of public concern. Some commissions are discretionary while others are mandated by state statute. Each commission represents the constituents of a specific issue, policy or program focus.

Board of Supervisors Committees/Boards	Appointed Members
Area Agency on Aging	Haschak- Gjerde (Alternate)
Behavioral Health Advisory Board (BHAB)	Mulheren- Williams (Alternate)
Broadband Alliance of Mendocino County	Williams
California State Association of Counties (CSAC)	Haschak-Mulheren (Alternate)
Caspar Transfer Station Coordinating Committee	Williams/Gjerde
CSAC Coastal Counties Regional Association	Williams- Gjerde (Alternate)
Domestic Violence Council	Gjerde
Economic Development & Finance Corp. (EDFC)/West Co.	Haschak/McGourty
Eel-Russian River Commission	McGourty- Haschak (Alternate)
First 5 Mendocino	Haschak- Mulheren (Alternate)
Golden State Finance Association	McGourty- Mulheren (Alternate)
Inland Water & Power Commission (IWPC)	McGourty- Mulheren (Alternate)
Juvenile Justice & Delinquency Prevention Commission	McGourty
Local Agency Formation Commission (LAFCo)	McGourty/Mulheren- Haschak (Alternate)
Mendocino Council of Government (MCOG)	Haschak/Gjerde- McGourty(Alternate)
Mendocino County Fire Safe Council	Haschak/Williams- Gjerde(Alternate)
Mendocino County Resource Advisory Commission (RAC)	McGourty
Mendocino Solid Waste Management Authority (MSWMA)	Gjerde/Mulheren- Haschak (Alternate)
Mendocino Transit Authority (MTA)	Mulheren- Haschak (Alternate)
National Association of Counties (NACo)	Haschak- Mulheren (Alternate)
North Coast Air Basin Control Council	Gjerde
North Coast Railroad Authority	Mulheren/Haschak (Public Seat)
North Coast Resource Partnership (7 Counties)	Gjerde/McGourty- Mulheren (Alternate)
North Bay- North Coast Broadband Consortium Oversight Committee (NBNCBC)	Williams- Mulheren (Alternate)
North Coast Resource Conservation & Development Area Council	McGourty
Policy Council on Children & Youth	Haschak- McGourty (Alternate)
Public Policy Facilitating Committee	McGourty
Remote Area Network (RAN-MCSO)	Williams- McGourty (Alternate)
Rural County Representatives of California	McGourty- Mulheren (Alternate)
Russian River Watershed Association	Mulheren- Williams (Alternate)
Solid Waste Hearing Body	Haschak
Sonoma Clean Power Authority	Gjerde- Williams (Alternate)
Ukiah Valley Basin Groundwater Sustainability Agency (UVBGSA)	McGourty- Mulheren (Alternate)
Workforce Alliance of the North Bay	Mulheren/Haschak

For Standing Committees and Ad Hoc Committees, please refer to ***https://www.mendocinocounty.org/bos*** or contact the Board of Supervisors' office at 463-4441.

LIST OF OFFICIALS




TOP ROW: Ted Williams, Supervisor McGourty BOTTOM ROW: Supervisor Haschak, Supervisor Mulheren, Supervisor Gjerde





Office	Elected Official	Address	Phone
1st District Supervisor	Glenn McGourty	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
2nd District Supervisor	Mo Mulheren	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
3rd District Supervisor	John Haschak	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
4th District Supervisor	Dan Gjerde	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
5th District Supervisor	Ted Williams	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
Assessor-Clerk-Recorder	Katrina Bartolomie	501 Low Gap Rd, Rm 1020, Ukiah	(707) 234-6822
Acting Auditor-Controller	Chamise Cubbison	501 Low Gap Rd, Rm 1080, Ukiah	(707) 234-6860
District Attorney	C. David Eyster	100 N State St., Rm. G-10, Ukiah	(707) 463-4211
Sheriff-Coroner	Matt Kendall	951 Low Gap Road, Ukiah	(707) 463-4411
Treasurer-Tax Collector		501 Low Gap Rd, Rm 1060, Ukiah	(707) 234-6875

Department	Appointed Official	Address	Telephone
Agriculture	- vacant-	890 N Bush Street, Ukiah	(707) 234-6830
Air Quality Management District	- vacant-	306 E Gobbi Street, Ukiah	(707) 463-4354
Alternate Defender	Patricia Littlefield	880 N Bush Street, Ukiah	(707) 234-6990
Animal Care Services	Rich Molinari	298 Plant Road, Ukiah	(707) 463-4427
Behavioral Health & Recovery Services	Jenine Miller	1120 S Dora Street, Ukiah	(707) 472-2300
Executive Office	Darcie Antle	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4441
Child Support Services	Robin Heller	107 S State Street, Ukiah	(866) 901-3212
County Counsel	Christian M. Curtis	501 Low Gap Rd, Rm 1030, Ukiah	(707) 234-6885
Farm Advisor (UCCE)	John Harper	890 N Bush Street, Ukiah	(707) 463-4495
Health and Human Services Agency	Bekkie Emery	747 S State Street, Ukiah	(707) 472-2333
Human Resources Department	- vacant-	501 Low Gap Rd, Rm 1326, Ukiah	(707) 234-6600
Cultural Services Agency	Deborah Fader Samson	880 N Bush Street, Ukiah	(707) 234-3872
Planning & Building Services	Julia Krog	860 N Bush Street, Ukiah	(707) 234-6650
Probation Department	Izen Locatelli	589 Low Gap Road, Ukiah	(707) 234-6910
Public Defender	Jeffery Aaron	175 S School Street, Ukiah	(707) 234-6950
Transportation Department	Howard Dashiell	340 Lake Mendocino Drive, Ukiah	(707) 463-4363

STRATEGIC PLAN & GOALS

An Effective County Government Organization

- Define clear roles, responsibilities, and processes for government leadership
- Create a thriving organizational culture
- Implement new approaches to demonstrate our commitment to Diversity, Equity, and Inclusion (DEI)
- Improve operational efficiency by streamlining processes and implementing technology-based solutions
- Increase transparency in government operations to build trust with employees, communities, and partners
- Assure financial sustainability of the County

A Safe and Healthy County

- Provide a person-centered approach to help under-resourced individuals and families thrive
- Deliver culturally relevant public health services that focus on prevention and are guided by social determinants of health
- Increase access to behavioral health services
- Help people feel safe in their communities
- Implement practices that support a sustainable environment and responsible stewardship of natural resources

A Thriving Economy

- Support a vibrant economy
- Support increased housing stock at a range of affordability levels
- Ensure that affordable and reliable broadband communications is available to all County residents

A Prepared and Resilient County

- Increase disaster/emergency preparedness and resiliency
- Ensure access to rural fire protection and emergency medical services
- Improve and maintain transportation and road systems/access routes

In prior budget cycles, the Board of Supervisors identified budget goals and priorities as focus areas in the development and implementation of the County budget. The County's adoption of a Strategic Plan in May of 2022 has led to a change in the approach to how priorities are defined. The guidelines, goals, and priorities used in prior reports can be found in at this Link: Fiscal Year 2022-23 Budget Goals and Priorities



GENERAL BUDGET PROCESS & CALENDAR

Mendocino County operates on a fiscal year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters.

Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The FY 2022-23 Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1st.

The FY 2022-23 Budget Book is produced and distributed during this time. The prior fiscal year is "closed out," the County Auditor uses a 60-day accrual period, in the financial system and no further changes are allowed.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year.

BUDGET PROCESS

The budget development calendar for the next fiscal year is drafted. In November, the Executive Office will release the 1st Quarter Report on the annual budget. As the amounts used to build the FY 2022-23 Budget were estimated at 3rd quarter, the 1st Quarter Report will include the year-end closeout adjustments and any State and Federal Allocation adjustments. In general, this period of time is used to refine the estimates, and to incorporate those changes into the FY 2022-23 Budget with the 1st Quarter Report.

Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

BUDGET CALENDAR

October 2022
- » FY 2022-23 Adopted Budget Book Submitted to State Controller and made available to the public

November 8, 2022
- » FY 2022-23 1st Qtr Report
- » Budget Workshop to the Board of Supervisor

December 6, 2022
- » Fee Hearing

January 10, 2023
- » Resolution regarding budgetary authority

February - March 2023
- » FY 2023-24 Budget Instructions
- » Mid-Year Budget and Budget Workshop

February 17, 2023
- » Departments submit Vehicle, Facility Modification and Fixed Assets Requests to Executive Office-Facilities Division

March 14, 2023
- » FY 2022-23 Mid-Year (2nd Qtr) Report and Budget Workshop

April - May 2023
- » Deadlines for departmental FY 2023-24 budget & grant narrative submissions
- » Budget Conferences

April 18, 2023
- » Fee Hearing

May 2, 2023
- » FY 2022-23 3rd Qtr Report
- » FY 2022-23 Budget Planning Workshop

June 6-7, 2023
- » Final Budget Hearings for FY2023-24 Proposed Budget

June 20, 2023
- » Formal adoption of the FY 2023-24 Budget

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year.

The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Proposed Budget for the upcoming fiscal year in June. The Proposed Budget Hearings are typically held in the first or second week of June and formal adoption of the FY 2022-23 Budget occurs prior to June 30th.

Budget Amendment Process

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

Quarterly Budget Reports

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

FUND TYPES

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance. The County's budget is comprised of the following types of County Operating Funds:

General Fund

General Fund includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

FINANCIAL POLICIES

Special Revenue Funds

Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

Capital Projects Funds

Revenue used for the acquisition or construction of major capital projects.

Debt Service Funds

Includes the County retirement contribution related to Pension Obligation Bonds (POB) and Certificates of Participation (COP) annual payments.

Internal Service Funds

Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

Special District Funds

There are two types of special districts: dependent and independent. Dependent Districts are those overseen by the Board of Supervisors as District Directors, which include the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Independent Special District Funds are not included in the County budget or this budget book, however, since the majority maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements. The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

Debt Management Policy

The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance on-going costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Assistant County Auditor, Assistant Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

General Fund Reserve & Contingencies

This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of $10 million or 6.35% of the General Fund.

This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance

Replenishing deficiencies when they fall below specifications.Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of $2 million in the County General Reserve at all times.

Reserve for Major Repair and Maintenance of Facilities

This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable, and productive work environments for employees.
- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

Purchasing, Leasing and Contracting

This policy guides all activities related to purchasing, leasing and contracting, and indicates who has authority [Department Heads, Purchasing Agent, Auditor-Controller, Chief Executive Officer (CEO), Board of Supervisors] to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, or the CEO, the Board of Supervisors retain sole authority for that activity.

FINANCIAL POLICIES

All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds. The CEO acts as the Purchasing Agent.

County Cash Handling Policy

The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

Master Fee Schedule Policy

The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

Balanced Budget

A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California Government Code Section 29009). Each budget adopted by the Board of Supervisors must be a balanced budget. Refer to the Budget Summary section of this document for more information.

Basis of Accounting

The Mendocino County annual budget and the county-wide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Debt Limits

According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County FY 2021-22 assessed valuation is $13,379,763,317.

The 5% limit of this total is $631,811,598. As of June 30, 2021, Mendocino County's total debt amount is $67,380,000 (or 0.55% of the assessed valuation), which is well below the 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of $17,130,000 and Pension Obligation Bonds in the amount of $50,250,000.

It should also be noted that the County carries an additional retirement liability which is estimated at $212.7 million (Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2018, The Segal Group, Inc.).

Gann Limits

Pursuant to Government Code Section 7910, the Gann Limit represents the maximum level of revenues that the County may legally receive in FY 2022-23 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2022-23 , the County of Mendocino is approximately $24.1 million under its maximum allowable spending limit from tax revenue proceeds. More information on Gann Limits is provided later in the County Overview section.

Budget Amendment Process

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Although the Executive Office limits amendments as much as feasible to coincide with quarterly reports. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

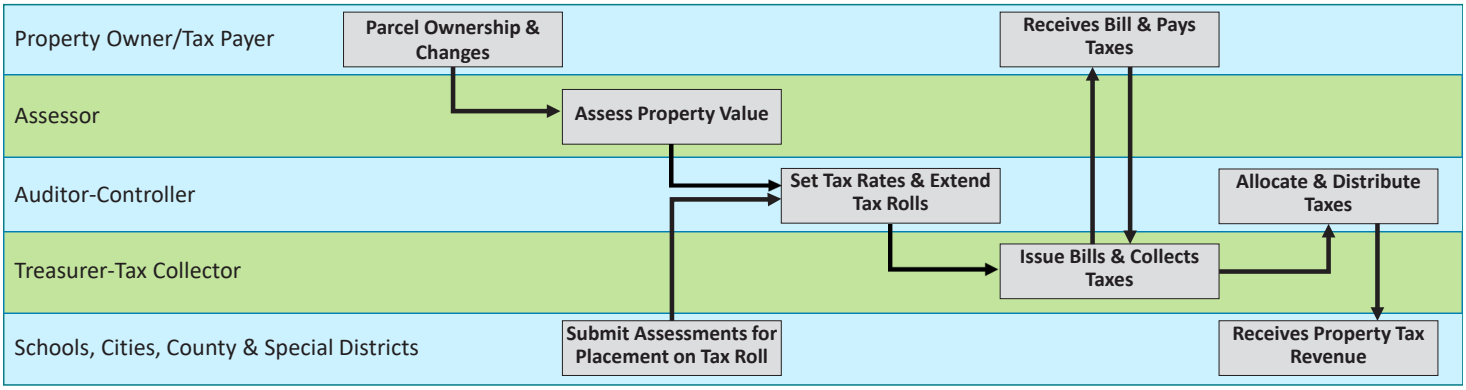
Quarterly Budget Reports

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

PROPERTY TAX INFORMATION

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various County departments from the generation of property taxes through the distribution to local government agencies. Below is a diagram that depicts the County's property tax process.



Proposition 13, approved by California voters in 1978, is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate, but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools, and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

PROPERTY TAX INFORMATION

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value. New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $149,993, or higher, off assessed value of the home, depending upon the annual household income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 234-6800.

Extension Of Tax Roll By Auditor-Controller

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are approximately 63,000 direct charges from 40 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

Tax Collector Issues Tax Bills And Collects Taxes

The Tax Collector mails secured tax bills on or before October 31st each year. The bill may be paid in two installments. The first installment of taxes is due November 1st and is delinquent after December 10th. A 10% penalty attaches thereafter. The second installment is due February 1st of the following year and is delinquent after April 10th. An additional 10% penalty and $20 cost charge attaches thereafter. Additional penalties accrue after June 30th of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10th the same year. The second installment shall become delinquent after April 10th of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31st. If unpaid, interest will start to accrue on November 1st at a rate of 1½% per month on the original tax amount until paid in full.

PROPERTY TAX INFORMATION

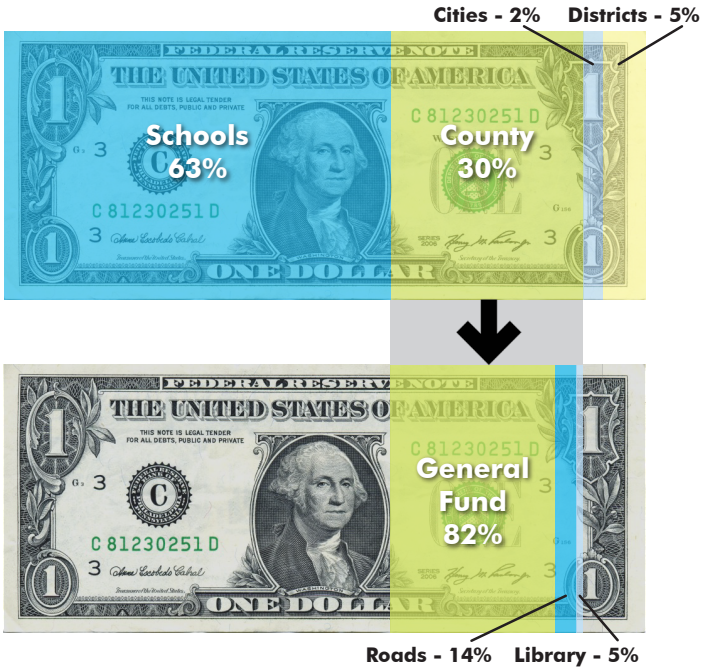
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1.5% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

Auditor-Controller Distributes Property Taxes

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



Note: Numbers may not add due to rounding.

Mendocino County Tax Rates And Descriptions

The basic county-wide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 264 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

How To Calculate Property Taxes

The following example is a single-family home with a Homeowner's Exemption:

Property Value	$375,000
Homeowner's Exemption	(7,000)
Net Assessed Value	368,000
Applicable Tax Rate *	1.159
Tax Due = ($368,000 x .01159) =	4,265.12
Add special taxes or assessments	120.00
Net Tax Due	$4,385.12

**Applicable Tax Rate (per $100 assessed value)*

The applicable tax rate will vary by the location of the property; primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for FY 2019-20 is $1.206. This rate is broken down as follows:

$1.000	County-wide 1%
.183	Ukiah Unified Bond
.023	Mendocino College Bond
$1.206	Total Rate

PROPERTY TAX INFORMATION

Below is a listing of school district primary tax area code designations, as well as the college district:

Tax Area Code	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College
076-	Fort Bragg Unified	College of the Redwoods
103-	Manchester Union Elementary	Sonoma Junior College
104-	Mendocino Unified	College of the Redwoods
105-	Leggett Valley Unified	College of the Redwoods
112-	Potter Valley Community Unified	Mendocino College
121-	Southern Humboldt (Piercy) Unified	College of the Redwoods
131-	Round Valley Unified Bond	Mendocino College
153-	Willits Unified	Mendocino College
154-	Ukiah Unified	Mendocino College
155-	Laytonville Unified	Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2021-22 rates, and bond expiration dates (if available):

Entity	Tax Bill Abbreviation	2021-22 Rate	Bond Expiration Date
Arena Union Elementary School Bond	Arena Union Elem	$0.013	2043
Anderson Valley Unified Bond	Anderson Valley Unif	$0.007	2035
Fort Bragg Unified Bond	Ft Bragg Unified Bond	$0.114	2047
Laytonville Unified Bond	Laytonville Unif Bond	$0.139	2025
Mendocino Coast Hospital Bond	Mendocino Coast Hosp	$0.013	2030
Mendocino-Lake College Bond	Mendocino College	$0.021	2031
Mendocino Unified Bond	Mendocino Unif Bond	$0.181	2031
Point Arena Joint Union High School Bond	Pt Arena Jt High Bond	$0.000	2020
Potter Valley Unified Bond	Potter Valley Unif	$0.038	2042
Redwoods Junior College Bond (Mendocino College)	Redwoods JC Bond (Mendocino College)	$0.010	2028
Round Valley Unified	Round Valley	$0.108	2044
Sonoma JC Bond 2002	Sonoma JC 2002	$0.013 **	2027
Sonoma JC Bond 2014	Sonoma JC 2014	$0.024 **	
Southern Humboldt Unified Bond	So Humboldt Unified	$0.075 *	
Ukiah Unified Bond	Ukiah Unified Bond	$0.190	2032
Willits Unified Bond	Willits Unified Bond	$0.064	2020

* Rate Calculated by Humboldt (Received after Board of Supervisors approval)
** Rate calculated by County of Sonoma

PROPERTY TAX INFORMATION

Special And Direct Assessments And Levies

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charge Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

District	Address	City, State ZIP	Telephone
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-0888
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch St	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-9195
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
Gualala Sewer (Per Improv. Bond of 1915)	Contact County Auditor		234-6874
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	882-2892
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush St	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		234-6800
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

PROPERTY TAX INFORMATION

Improvement Bond Act of 1915 and Mello-Roos

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted previously. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

Property Tax Relief

The State of California administers two property tax assistance programs for senior citizens, blind or disabled persons:

- Property Tax Assistance for Senior Citizens, Blind or Disabled Persons

  The State budget does not include funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law. Therefore, the Franchise Tax Board (FTB) will not issue Homeowner and Renter Assistance (HRA) Program instruction booklets and will not accept HRA claims. For the most current information on the HRA Program, go to ftb.ca.gov and search for HRA.

CONTACT INFORMATION

Mendocino County Assessor's Office
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 234-6800
Website: https://www.mendocinocounty.org/acr
E-mail: acr@mendocinocounty.org

Mendocino County Auditor's Office
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 234-6860
Website: https://www.mendocinocounty.org/ac
E-mail: auditor@mendocinocounty.org

Mendocino County Clerk of the Board of Supervisors
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website: https://www.mendocinocounty.org/bos
E-mail: bos@mendocinocounty.org

Mendocino County Tax Collector's Office
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 234-6875
Website: https://www.mendocinocounty.org/ttc
E-mail: ttc@mendocinocounty.org

PROPERTY TAX VALUATION 1980-2022

Year	Full Cash Valuation Secured And Unsecured	Annual Percentage Increase
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.31%
2012	9,909,829,138	-0.64%
2013	10,034,999,703	1.26%
2014	10,232,167,132	1.96%
2015	10,546,923,586	3.08%
2016	10,939,011,811	3.72%
2017	11,371,631,474	3.95%
2018	11,830,067,725	4.03%
2019	12,207,760,459	3.19%
2020	12,636,231,964	3.51%
2021	13,379,763,317	5.88%
2022	13,479,323,933	0.74%

GANN APPROPRIATIONS LIMIT

Proposition 4 "Gann" Appropriation Limit

The table below contains the FY 2022-23 Gann Spending Limits for the County as well as those lighting districts governed by the Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources are non-departmental and include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For FY 2022-23, the County of Mendocino is approximately $24 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions to the Board for adoption in the 1st Quarter of the Fiscal Year.

Gann Limit - 2022-23		**(A)**	**$107,548,664**
2022-23 Estimated "Proceeds of Taxes" Per Adopted Budget (Nondepartmental Revenues/Teeter)			**89,216,410**
Less: Nondepartmental Revenues not considered to be "proceeds	State Other	130,000	
of taxes" subject to Prop 4 limit:	City Fines	-	
	Federal Grazing Fees	-	
	Federal Land in Lieu	770,000	
	Refund Jury Fees	-	
	Other Government Aid	-	
	A-87 Cost Plan Charges	3,400,000	
	Other	135,000	
	Sales Tax- Public Safety	-	
	Operating Transfer Ins	556,910	
	Rents and Concessions	-	
	Franchises	1,000,000	
	Sub-Total		5,991,910
Adjusted Nondepartmental Revenues - "Proceeds"			**83,224,500**
Add: Property Taxes Allocated to Other Co. Departments:	County Library	-	
	Special Districts	-	
	Emergency Medical Services	226,885	
	Sub-Total		226,885
Adjusted 2022-23 Estimated Proceeds of Taxes		**(B)**	**83,451,385**
Estimated 2022-23 Amount "Under" Gann Limit		**(A-B)**	**$24,097,279**
Percentage: County "Proceeds of taxes" vs. Gann Limit		**(2)**	**77.59%**
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State			
(2) For comparison purposes:	2009-10 Percentage	82%	
	2010-11 Percentage	83%	
	2011-12 Percentage	81%	
	2012-13 Percentage	78%	
	2013-14 Percentage	74%	
	2014-15 Percentage	71%	
	2015-16 Percentage	72%	
	2016-17 Percentage	63%	
	2017-18 Percentage	76%	
	2018-19 Percentage	84%	
	2019-20 Percentage	80%	
	2020-21 Percentage	79%	
	2021-22 Percentage	84%	
	2022-23 Percentage	78%	

**Information provided by the Auditor Controller office*

RESOLUTION ADOPTING THE FY 2022-23 BUDGET

RESOLUTION NO. 22-143

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, Mendocino County conducted budget hearings in compliance with Sections 29080 and 29081 of the Government Code; and

WHEREAS, said hearings have been completed, during which time all additions and deletions to the County of Mendocino Fiscal Year 2022-23 Final Budget were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2022-23 is hereby adopted as follows:

GENERAL COUNTY BUDGET	
1. Salaries and Employee Benefits	$157,638,082
2. Services and Supplies	97,848,133
3. Other Charges	77,309,448
4. Fixed Assets	
a. Land	0
b. Structure and Improvements	4,994,268
c. Equipment	2,371,117
5. Expenditure Reimbursement and Operating Transfer Out	7,027,656
6. Provisions for Contingencies – General Fund	0
Subtotal General County Operating Budget	**$347,188,704**
DEBT SERVICE	
1. Salaries and Benefits	$ 0
2. Services and Supplies	7,600
3. Other Charges	9,699,640
4. Fixed Assets	
d. Land	0
e. Structure and Improvements	0
f. Equipment	0
5. Expenditure Reimbursement and Operating Transfer Out	0
6. Provisions for Contingencies – General Fund	0
Subtotal Debt Service	$ **9,707,240**
Total Final Budget	**$356,895,944**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each of the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additions or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from revenue to accrue, Fund Balance Available, and ad valorem taxes.

BE IT FURTHER RESOLVED that once the Auditor-Controller has closed the actual year end for FY 2021-22, differences between the actual and estimated fund balance shall be placed into the Fund Balance Available account.

RESOLUTION ADOPTING THE FY 2022-23 BUDGET

The foregoing Resolution introduced by Supervisor Gjerde, seconded by Supervisor McGourty, and carried this 21st day of June, 2022, by the following vote:

AYES: Supervisors McGourty, Mulheren, Haschak, Gjerde, and Williams
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

TW

ATTEST: DARCIE ANTLE
Interim Clerk of the Board

Deputy

TED WILLIAMS, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

BY: DARCIE ANTLE
Interim Clerk of the Board

Deputy

APPROVED AS TO FORM:
CHRISTIAN M. CURTIS
County Counsel

COUNTY OVERVIEW

BUDGET OVERVIEW



Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

MAJOR CHANGES FROM FY 2021-22

Government Code Section 29062 requires the Board of Supervisors to approve a Recommended Budget or Adopted Budget, on or before June 30th of each year. This process included two public workshops to allow the Board additional input into the budget development process for the Proposed Budget. The Board considered the Proposed Budget and directed changes, the budget was adopted by the Board on June 21,2022, which provides the legal spending authority to the County for the new fiscal year. When the Auditor closes the books on FY 2021-22 and reports the final fund balance and reserve adjustments, the CEO will bring forward any additional adjustments that may be required as part of the FY 2022-23 1st Quarter review in November.

Labor Agreements

FY 2021-22 was the end of the three-year contract with all eight bargaining units. FY 2022-23 the County is currently in negotiations with the bargaining units for a three-year contract.

BU 1000 Discretionary Revenue

Budget Unit 1000 includes operating transfers of General Fund dollars to other funds. The FY 2022-23 Proposed Budget includes operating transfers to the Department of Transportation, Library, Debt Service Fund, IT Reserve, Disaster Recovery, Capital Projects, Mental Health Services Act, Vehicle Replacement, Fire Agencies, and Water Agency. These operating transfers are further detailed in Attachment G and other various charts included in this report.

BU 1930 Teeter Plan

The Teeter Fund runs most of the year with a deficit cash balance and, therefore, incurs an interest "expense" instead of interest "revenue". The County's goal for the Teeter Plan is first to always cover any current year interest expense and any current year property tax delinquency, with the redemption revenues collected throughout the current year. After that, any excess revenues can be added to the General Fund as fund balance available. The Auditor-Controller's 2021-22 projection for the Teeter Fund is to break-even at this point and not have excess revenue to contribute to fund balance available. The following factors are contributing to the Teeter Plan performance projected for FY 2021-22:

- Interest rates are projected to remain the same as the prior year which will result in no increased interest expense to the county.
- The 2021-22 Teeter Plan is projected to cover the current year interest expense and delinquencies but not contribute to fund balance available.
- Both "Property Tax Delinquent Revenue" and "Penalty and Cost on Delinquency Revenue" are projected to be the same as the prior year.

Debt Mitigation & Elimination

Reserves & Contingencies

The General Reserve was reduced by $4,500,000, temporarily, to allow the new jail expansion project to move forward. As expenses related to the jail expansion project are paid, reimbursement from the Certificates of Participation (COPS) funding will be requested to replenish the reserve account. The total County budget is over $356.9 million, creating an operating budget of nearly $29.74 million per month. The County's General Fund Reserve is still less than the one month of operational costs.

The proposed budget does not include a recommended dollar amount to fund the General Fund Reserve this year. The Reserve level is below the minimum amount allowed by Board of Supervisors' Policy #32. The policy sets the General Fund Reserve level at 6.35% of prior year General Fund appropriations. This Reserve is the County's primary protection against an economic downturn or significant emergency.

The Proposed Budget does not include a $250,000 recommendation for consideration, to allocate funding for contingencies as required by Board of Supervisors' Policy #32. Contingencies are used for unexpected expenses that arise during the year. Contingencies would be the first source of additional funding tapped before an emergency or economic disaster required the use of the General Reserve.

Law Enforcement

Juvenile Hall

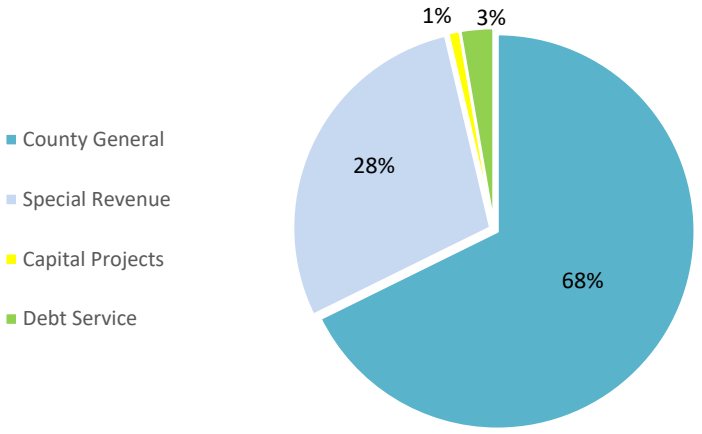
Juvenile Hall continues the staffing model of a 20-bed maximum capacity facility in response to lower populations and Board of State and Community Corrections (BSCC) requirements. As with everyone, COVID-19 has had a major impact on staff, youth programming and overall numbers of bookings this year. Probation continues to evaluate the Juvenile Hall's ability to maximize the utilization of non-general fund revenue sources whenever possible. Fiscal year 2022-23 will bring a new set of challenges for Mendocino County with the passage of SB 823 and the resulting closure of the Division of Juvenile Justice (DJJ). As of July 1, 2021, DJJ no longer accepts new admissions. Instead, counties are now required to house these higher-level youth, potentially for much longer periods of time than is customary for local halls. Mendocino County has finalized and commenced implementation of plans, including some infrastructure changes, to meet the requirements resulting from SB 823. Various block grant funding is facilitating the majority of the cost of these plans. Expenses in excess of state funds will be covered by other juvenile revenue funds such as YOBG or JPA

Probation

Probation has been challenged with several changes in the past year. A notable change has been the elimination of virtually all adult fees, which results in significant revenue reductions for the department. The state has provided some backfill for this lost revenue, however, they are significantly lower than the lost revenue. Probation will also be fully implementing a Pretrial Release Program in collaboration with the Courts. Partial State funding has been provided to the courts for both one-time and on-going funds for the implementation and operation of this program; however, additional local funding is required, as the

ALL FUNDS EXPENDITURES

County Funds	FY 21-22 Estimate	FY 22-23 Adopted	FY 22-23 % Change
County General Fund	233,628,540	241,661,849	3.3%
Road Fund	33,335,113	22,783,066	-46.3%
Accum. Capital Outlay	6,701,809	406,910	-1547.0%
Landfill Closure Fund	2,101,378	3,842,374	45.3%
Library Fund	4,510,134	4,533,831	0.5%
Fish and Game Fund	10,222	837	-1,121.3%
Aviation- Round Valley	-	-	0.0%
Aviation- Mendo Co Airport	-	-	0.0%
Suppl. Law Enforcement	489,290	241,000	-103.0%
Probation COPS	-	287,762	100.0%
Mobile Spay & Neuter	84,040	132,000	36.3%
Sheriff Special Projects	51,750	50,900	-1.7%
Recorder's Modernization	10,850	5,000	-117.0%
Micrographics	35,600	25,000	-42.4%
Assessor Property Char.	-	-	0.0%
Mental Health	24,045,103	28,734,359	16.3%
General Plan Update	337,500	439,500	23.2%
Mental Health Services Act	6,633,290	7,220,372	8.1%
Mental Health Svcs Trtmt	4,180,525	3,889,482	-7.5%
Disaster Recovery	8,149,884	23,439,766	65.2%
Inter. Gov. Transfers	6,473,217	4,646,856	-39.3%
Whole Person Care	1,651,238	228,276	-623.4%
Enforcement- Cannabis	-	500,000	100.0%
Fire Agency Support	700,000	700,000	0.0%
Capital Projects	5,970,016	3,419,563	-74.6%
Debt Service	1,873,600	1,873,600	0.0%
Pension Obligation Bonds	7,844,200	7,833,640	-0.1%
All Gov'tl Funds	**348,817,299**	**356,895,944**	2.3%



Note: Numbers may not add due to rounding.

county desires a more robust program. Probations also entered into a Prop 64 grant-funded agreement with Redwood Community Services for facilitating a Restorative Youth Justice Court. FY 2022-23 will see increased revenues, as well as expenses, as this program is fully implemented.

Sheriff's Office

To help decrease expenses in the FY2021-22 generally funded budget, the Sheriff's Office requested and utilized alternate funding (PG&E funds) for critical operating expenses such as replacement of patrol vehicles and technology infrastructure. The Sheriff's vehicle fleet is aging rapidly, with many of its patrol vehicles operating with high mileage. Delayed purchase, delivery and up-fitting of new patrol vehicles over the past several years has contributed to vehicle replacement being prioritized in the budget again in FY 2022-23.

Over the past several years, the Sheriff's office has worked extremely hard to evaluate and reduce operational expenses. Examples include hiring new Field and Corrections Deputies to help reduce overtime expenses, recruiting already employed Corrections Deputies to transition to filed assignment positions, and switching basic academy training from College of the Redwoods to Santa Rosa Junior College. Implemented efficiencies will in turn have a positive outcome on budget expenditures.

New hiring incentives were recently pursued so that the Sheriff's Office can increase available personnel and better serve the public. To further help reduce overtime and training costs, the Sheriff's Office continues to pursue local training courses certified by Peace Officers Standards and Training (POST) whenever possible. This change will help reduce travel related cost for this legislatively mandated training. Despite these training efficiencies, the proposed training budget for FY 2022-23 is reflecting an increase from the previous fiscal year. This is because in FY 2021-22, many mandated trainings were decreased, not offered, or not able to be attended due to the pandemic.

Employee contract increased over the past few years have significantly improved the Sheriff's office ability to retain quality personnel and recruit personnel for vacant positions. These increased MOU costs continue to have a domino effect on salary-related expenses in the FY 2022-23 budget, as well as the costs associated with providing emergency services for Public Safety Power Shutoffs (PSPSs), the COVID-19 pandemic, and wildfires.

Each fiscal year during budget preparation, the Sheriff's office performs a comprehensive inventory of all contractual services. The FY 2022-23 reflects a lean budget in this area. Realizing savings in the budget this year has been exceptionally challenging given the current economic climate where the impact of inflation is being felt County-wide.

Jail

The Sheriff's Office continues to develop and implement efficiencies within the Corrections division whenever possible. These include the strict review of overtime needs and training by Sheriff's Office personnel. Reduction of overtime has been a

challenge, due to a shortage in personnel (attributing factors being COVID 19 and inability to hire qualified candidates).

To help reduce overtime and training costs, Sheriff's Office personnel continue to work towards having mandated training courses certified by Standards in Training for Corrections (STC) presented here locally. This change will help reduce expensive travel related costs for legislatively mandated training.

The continued use of Sheriff's Services Technicians for duties such as data entry and report compiling has allowed sworn personnel to have more direct interaction with inmates. These efficiencies have reduced liability by having more personnel available for contacts and supervision of housing units. This practice needs to be continued with the emphasis of using more expensive employees for critical tasks.

Continued training of existing staff have allowed successful interventions, thus providing a safer facility with true care and control for those housed within. This in turn is reducing liability exposure to Mendocino County. In the past fiscal year, there have been a handful of life-saving incidents which were due to the training, awareness, and dedication of correctional staff.

Currently, the Sheriff's Office is working towards the opening of the new Jail expansion unit, which will be more suited to meet the needs of medically and mentally ill-incarcerated persons.

County Roads

The Chief Executive Officer and the Mendocino County Department of Transportation (MCDoT) recommend allowing $4,405,294 of the budgeted $4.88 million of Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA) funding to be utilized in Fiscal Year 2022-23 for corrective maintenance pursuant to the Board of Supervisors' ongoing commitment to improving the County's Pavement Condition Index (PCI) pursuant to the January 9, 2019 MCDoT "20 year plan''. The California State Association of Counties does anticipate RMRA funding will grow over the 20-year projections for SB 1 made when the bill passed in 2016, and the County expects to see increased revenue in future years for corrective maintenance.

Prevention, Recovery, Resiliency, and Mitigation

The Prevention, Recovery, Resiliency, and Mitigation (PRRM) division responded to the Hopkins Fire in FY 2021-22 while still working on projects for the 2017 Redwood Complex Fire. PRRM is currently working with over $43 million in awarded grant projects in addition to over $30 million in pending grant applications. For the FY 2022-23, PRRM will launch a recovery and resiliency survey while hosting listening session style townhall meetings around the county to help guide our goals for the next five years. PRRM will be working closely with Office of Emergency (OES) to improve disaster recovery response. The transition of OES to the Executive Office allows for greater opportunities for the teams to work closer and leverage funding sources.

Measure B

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and the public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment, and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services, and treatment. The Board directed that all Measure B funds must be approved by the Board of Supervisors before allocation.

In FY 2022-23, the Mental Health Treatment Act Citizens Oversight Committee will continue to provide the Board of Supervisors with recommendations and will review the independent audit of expenditures and performance management plan.

Code Enforcement

On September 22, 2020, the Board of Supervisors (BOS) directed the Planning and Building Department (PBS) to conduct a study of staffing and associated resources within the Code Enforcement division, in order to develop a reorganization plan for presentation to the BOS. This plan will develop a strategy to adequately respond to increasing complaints from the community regarding such things as illegal cannabis operations, building code violations, abandoned vehicles and health order violations, and would amend existing Ordinances to allow for increased administrative fines for egregious violations such as environmental damage, or non-compliance with the Cannabis Ordinance. This would ensure that penalty would act as a meaningful deterrent to violations of County Ordinances, and that cost recovery would be more commensurate with staff time expended on investigations.

On April 12, 2021, the Code Enforcement Division, along with the Cannabis Department, the Offices of County Counsel and the Mendocino County Sheriff's Office (MCSO), was directed by the BOS to develop an enforcement plan based on that utilized by Humboldt County (including the acquisition of satellite imagery products by the Cannabis Department) and bring the plan back for inclusion on the Consent Calendar. PBS began work on preparing staffing needs (based on the direction given in September 2020) and has also worked to incorporate increased Code Enforcement Division staffing during the budget development process. On May 11, 2021, Code Enforcement, the Cannabis Program, County Counsel and MCSO presented their plan to the BOS, (based on April 2021 direction) known as the Enhanced Cannabis Enforcement Plan (ECEP). This plan was approved by the BOS, with further direction being given to present the BOS with anticipated funding requirements during the forthcoming Budget hearings. Additionally, Code Enforcement has been working with

MCSO on developing unified enforcement strategies regarding illegal cannabis, and in early 2021 presented an updated table of regulatory penalties for all Code violations to the BOS. This was adopted by the Board ad is now in place.

Investing In The Organization & Infrastructure

The FY 2022-23 Budget includes a variety of funding to invest in the organization. While an important part of investment in the organization is directly related to salaries and benefits for employees, there are many other aspects involved in providing a positive, efficient, and productive work environment for employees and the public. This includes the County's infrastructure such as facilities and vehicles required to conduct County business. The Human Resources Department is pursuing many initiatives to better promote the County organization to create a competitive edge in attracting new employees. Some of these investments include continued funding for an expanded training program, leadership initiative, wellness program, and other events to retain/recruit employees.

Fleet

At this time, the Mendocino County fleet consists of approximately three hundred seventy-nine (379) "passenger-type" vehicles, excluding heavy equipment. This includes special (low) use vehicles such as a tow truck, boom trucks, and specialty law enforcement vehicles. The Sheriff's department has the largest fleet of assigned vehicles with one hundred eighty-nine (189), the Health & Human Services Agency has eight-one (81), and DOT has seventy-three (73) assigned vehicles.

The Board's direction to reduce Greenhouse Gasses (GHG) is expressed in the General Plan and the Ukiah Valley Area Plan. The County currently has prioritized purchase of alternative energy vehicles. Currently there are fifty (50) hybrid vehicles in the fleet, and one (1) electric vehicle.

Capital Improvements

Notable projects in Fiscal Year 2021-22 included upgrades to the Sheriff's Complex main electrical panels and generator, upgrades to the Spanish Mountain Microwave communications facility and replacement of the power poles for the Sanhedrin microwave site power line.

County Policy #33 established a reserve for major repair and maintenance of facilities; this reserve was anticipated to be funded at seventy cents ($0.70) per square foot of County owned and maintained buildings. With a County-owned building inventory of approximately 726,000 square feet (514,000 General Fund and 212,000 Non-General Fund) the reserve would annually receive at least $360,000 in General Fund. The Capital Improvement Budget Unit (BU 1710) include a projected carry-forward balance of $4,016,949 for FY 2022-23, with additional $635,000 General Fund for new projects and Non-General Fund contributions of $937,007 creating a total Capital Improvement budget of around $5,588,956.

One significant project that will be prioritized during the 2022-23 Fiscal Year is the above ground 911 and communications shelter project adjacent to the County antenna near probation. Staff

Supporting Emergency Services

Local Fire Agency Support

Per Board of Supervisors direction, the budget includes $444,000 for support of local fire agencies. The funding is reflected in BU 1940 – Miscellaneous. This clearly separates the funding from the dispatch contract and is included in a budget unit that is managed by the County Auditor-Controller to simplify the payment process. Proposition 172 funds are budgeted in BU 1940 to cover the cost of the agreements. Per Board of Supervisors direction, the payment is based on actual Proposition 172 receipts from the most recent year ($444,000). All additional Proposition 172 funding are distributed to the following budget units that have historically received Proposition 172 dollars (BU 2310 – Sheriff, BU 2510 – Jail, BU 2070 – District Attorney, BU 2560 – Probation, BU 4016 – EMS).

With the adoption of the FY 2022-23 Budget, the Board of Supervisors will have provided a total of $5,009,080 in Proposition 172 and General Fund over three years to support fire and emergency services.

Homelessness

The Department of Public Health, Social Services and Behavioral Health have engaged in a number of activities focused on the Board's priority to address issues related to homelessness in Mendocino County. Of note, County staff continue to provide facilitation and support to the Mendocino County Homeless Services Continuum of Care, including the completion of a county-wide Strategic Plan to Address Homelessness in Mendocino County. The Board of Supervisors voted to endorse this Strategic Plan on August 18, 2020.

In addition, the Department of Social Services continues to serve as the Administrative Entity for several large State grants that provide funding for services to the homeless. These grants include the Emergency Solutions Grant- specific to the Coronavirus response; the Homeless Housing and Assistance Program (HHAP); the California Emergency Solutions and Housing (CESH) program; and the Homeless Emergency Assistance Program (HEAP).

In November, 2020, the County purchased the Best Western Inn in Ukiah in response to new opportunities for housing through Project Homekey. The building re-opened as Live Oak Apartments in April 2021, and is currently undergoing the second phase of renovation work that will bring the property up to full occupancy of 54 units of housing for those who are homeless or at-risk-of homelessness. This project prioritizes households that include children, seniors, veterans, and those experiencing complex health conditions.

Notably, the County's efforts to provide solutions to homelessness appear to be showing mounting success. The annual Point-in-Time count of homeless individuals in Mendocino County has declined from a high of 1,238 individuals in 2017 (1,078 unsheltered and 160 in shelter) to a current total of 830 individuals (560 unsheltered and 270 in shelter) in 2022. This decline represents a remarkable 48% decrease in unsheltered homeless in our County over the past 4 years.

Cannabis Program

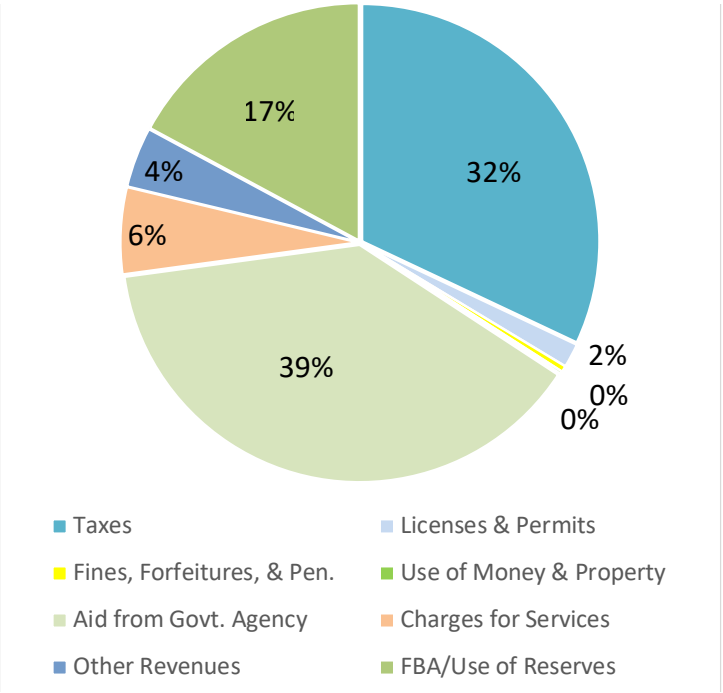
Since the inception of the Cannabis Program in 2017, the Program has been managed under multiple departments starting in the Department of Agriculture and then moving to Planning and Building Services in 2019. Toward the end of the 2020-2021 Fiscal Year the County made the decision to turn the Cannabis Program into a stand-alone department.

In each of these instances, the Cannabis Program's budget has been incorporated into the respective departments' budget which, in many cases, has challenged the ability to clearly determine the revenue and expenses associated with the Program's operation. The budget projections made by Planning and Building Services for the Program's 2020-2021 Fiscal Year estimated $65,000 in revenue. As a new Department that has established its own fees and oversaw the Tax Appeals process for the 2020 and 2021 Cannabis Business Tax year, collected fees and oversaw the review of annual permit renewal applications, modification applications, and Phase Three permit applications, and collected fees and oversaw the processing of the County's Section 15168 Environmental Checklist, commonly known as Appendix G.

In terms of new programs, Department staff applied for a Cannabis Equity Grant administered by California Governor's Office of Business and Economic Development (GO-Biz) and was awarded $2.9 million in Cannabis Equity Grant funding for the 2021/2022 fiscal year. Equity funding will go toward a program of services for equity eligible applicants and permit holders that includes grants, technical assistance, and fee waivers. LJAGP funding will go toward Department development and a program of direct grants and fee waivers to assist commercial cannabis applicants and commercial cannabis permit holders achieve annual state licenses.

GOVERNMENTAL FUNDS REVENUE

	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 % Change
Taxes	92,633,786	92,441,814	-0.2%
Licenses & Permits	4,817,910	4,708,194	-2.3%
Fines, Forfeitures, & Pen.	1,246,002	1,197,103	-4.1%
Use of Money & Property	823,420	498,245	-65.3%
Aid from Govt. Agcy.	106,365,522	111,538,849	4.6%
Charges for Services	13,901,189	17,039,165	18.4%
Other Revenues	9,789,871	11,884,683	17.6%
FBA/Use of Reserves	51,473,548	49,497,131	-4.0%
All Financing Sources	**281,051,248**	**288,805,184**	2.7%



Note: Numbers may not add due to rounding.

BUDGET TRENDS

GOALS FOR FY 2022-23 AND BEYOND

Disaster Recovery and Preparedness

Prevention Recovery Resiliency Mitigation (PRRM) will continue to work with community partners to identify recovery unmet needs and build resiliency across the County. With the creation of the new Grants Division, PRRM staff will focus on training, seeking funding to fund the new division, and leveraging more funding to the County.

County Infrastructure

While significant investment has occurred over the past year and a half into the County facilities, a tremendous backlog of maintenance requires additional resources. With the development of the Information Technology (IT) Master Plan through year 2025, the County continues to focus on critical IT infrastructure improvements/replacements as well as process improvements to increase efficiencies. The overall success of this plan is dependent upon continued investment.

Local Economy

The County will look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, and identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County. The county will continue to invest in activities that focus on economic recovery and resiliency from COVID-19 and wildfire.

Core Services

The County will continue to support core services such as public safety and public health.

Succession Planning

Succession Planning will continue to be a focus by working with Department Heads and the Expanded Leadership Team to provide leadership training and departmental opportunities to retain employees and offer career growth.

System Sustainability

The County will continue to focus on debt mitigation and elimination, and look at sustainability planning beyond a 12-month horizon.

LONG-TERM PLANNING

To maximize California counties' ability to effectively mitigate, prepare for and recover from disasters, our existing emergency response model needs to adapt to this "new normal" of increasingly catastrophic natural disasters. This starts with county investment in resources to develop long-term disaster preparedness plans to create more resilient communities. These plans include continuity for operations, infrastructure investments, communication, response, support, and collaboration with local and State partners.

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

CONCLUSION

As in prior fiscal years, the County's largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. Staff will continue to prioritize core services such as public safety and health services, and look for new ways of doing business to lower costs. Staff will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While revenues continue to grow slightly, the County must remember that the cost of doing business continues to rise at the same time. Working together with dedicated Department Heads and staff, and with diligent oversight and planning, there is assurance that the future of the County is looking brighter as long as the County continues to live within it's means.

DISCRETIONARY REVENUE

Department	BU	NCC Dept. Submitted	CEO Adj.	Base NCC	Use of 1X$	Reserve Adj.	Final NCC
Nondepartmental Revenue	1000	(84,359,500)		(84,359,500)			(84,359,500)
Debt Service- COPs	8010	1,584,728	-	1,584,728	-	-	1,584,728
Transportation	3010	4,039,041	-	3,919,041	120,000	-	4,039,041
Library (CSA)	6110	1,435,571	-	1,435,571	-	-	1,435,571
General Reserves	9999	-	-	-	-	-	-
IT Reserve	0717	669,723	-	293,603	-	-	293,603
Vehicle Replacement Fund	0711	-	-	-	-	-	-
Capital Improvements	1710	(56,910)	-	(56,910)	-	-	(56,910)
Capital Projects	1712	-	-	-	-	-	-
Road & Bridge Projects	3041	-	-	-	-	-	-
Fire Agencies	2610	700,000	-	700,000	-	-	700,000
Disaster Recovery	2910	400,000	-	400,000	-	-	400,000
Cannabis Enforcement	2811	(500,000)	-	(500,000)	-	-	(500,000)
Water Agency	0326	115,863	-	115,863	-	-	115,863
Mental Health	4050	-	-	-	-	-	-
Remaining Fund Balance:	1000	(75,971,484)	-	(76,467,604)	120,000	-	(76,347,604)
Clerk of the Board	1010	501,921	-	501,921	-	-	501,921
Board of Supervisors	1015	1,008,646	-	1,008,646	-	-	1,008,646
Executive Office	1020	1,161,502	(140,944)	1,161,502	-	-	1,020,558
Auditor-Controller	1110	1,675,028	-	1,333,193	-	-	1,333,193
Assessor	1120	2,545,586	371,000	1,885,318	-	-	2,256,318
Treasurer-Tax Collector	1130	271,896	-	271,896	-	-	271,896
Central Services	1160	581,532	155,433	426,099	-	-	581,532
County Counsel	1210	1,027,594	-	1,027,594	-	-	1,027,594
Human Resources	1320	1,706,900	(33,500)	1,706,900	-	-	1,673,400
Elections	1410	580,256	83,529	496,727	-	-	580,256
Facilities	1610	5,011,884	1,025,757	3,986,127	-	-	5,011,884
Fleet Management	1620	22,261	-	22,261	-	-	22,261
Economic Development	1810	550,350	-	550,350	-	-	550,350
Land Improvement	1910	972,159	-	972,159	-	-	972,159
Retirement	1920	-	-	-	-	-	-
Teeter Plan	1930	-	-	-	-	-	-
Miscellaneous	1940	1,098,970	(55,376)	1,154,346	-	-	1,098,970
Clerk-Recorder	1941	(87,055)	-	(87,055)	-	-	(89,750)
Information Services	1960	4,189,308	(23,593)	4,189,308	-	-	4,165,715
Courts- AB 233	2012	-	(69,868)	-	-	-	(69,868)
Grand Jury	2060	69,180	(28,098)	97,278	-	-	69,180
District Attorney	2070	6,201,657	-	6,201,657	-	-	6,201,657
Public Defender	2080	3,732,769	-	3,732,769	-	-	3,732,769
Alternate Defender	2085	1,028,780	-	1,028,780	-	-	1,028,780
Conflict Defender	2086	126,488	-	126,488	-	-	126,488
Child Support Services	2090	(144,508)	-	(144,508)	-	-	(144,508)
Sheriff-Coroner	2310	17,491,586	4,528	16,093,445	1,393,613	-	17,491,586,
Jail	2510	10,500,240	-	10,500,240	-	-	10,500,240
Juvenile Hall	2550	2,386,432	8,262	2,378,170	-	-	2,386,432
Probation	2560	2,182,130	368,910	1,642,220	171,000	-	2,182,130
Agriculture	2710	871,123	177,485	555,823	-	-	733,308

DISCRETIONARY REVENUE (CONT.)

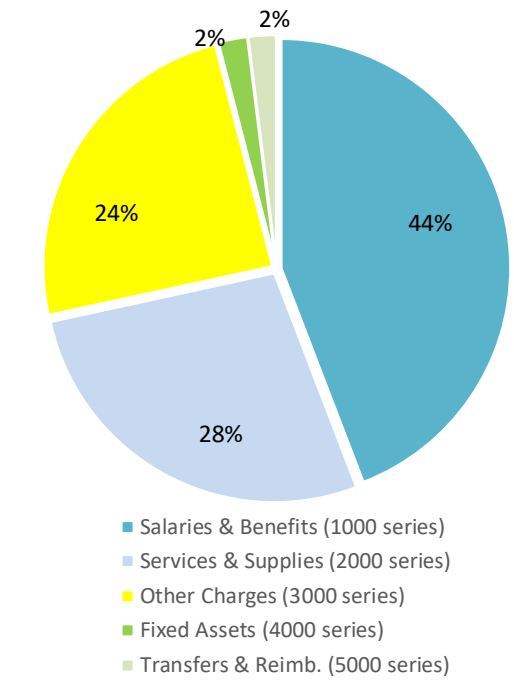
Department	BU	NCC Dept. Submitted	CEO/BOS Adj.	Base NCC	Use of 1X$	Reserve Adj.	Final NCC
Cannabis Management	2810	-	-	-	-	-	-
Office of Emergency Services	2830	238,624	8,560	230,064	-	658,000	896,624
Planning & Building	2851	3,614,338	(34,234)	3,614,338	-	-	3,580,104
Animal Care	2860	1,000,000	-	1,000,000	-	-	1,000,000
Round Valley Airport	3050	42,813	-	34,029	-	-	34,029
Little River Airport	3060	119,327	36,000	40,115	-	-	76,115
Public Health Administration	4010	21,250	-	21,250	-	-	21,250
Environmental Health	4011	140,184	-	140,184	-	-	140,184
Substance Use Disorder Treatment	4012	88,371	-	88,371	-	-	88,371
Public Health Nursing	4013	186,513	-	186,513	-	-	186,513
Emergency Medical Services (EMS)	4016	991,541	(14,350)	1,005,891	-	-	991,541
Employee Wellness	4025	-	-	-	-	-	-
County Medical Services Program	4070	-	-	-	-	-	-
Homekey- Operations	4073	-	-	-	-	(968,417)	(968,417)
California Children's Services	4080	30,844	-	30,844	-	-	30,844
Solid Waste	4510	23,000	23,000	(102,687)	-	-	(79,687)
Social Services Administration	5010	(13,278)	(1,015,739)	1,002,461	-	-	(13,278)
HHSA Administration	5020	-	-	-	-	-	-
Cal Works/Foster Care	5130	1,741,285	-	1,741,285	-	-	1,741,285
In-Home Supportive Services	5170	2,251,203	633,120	1,618,083	-	-	2,251,203
General Relief/Assistance	5190	511,549	(15,821)	527,370	-	-	511,549
Farm Advisor	6210	273,733	-	259,712	-	-	259,712
Cultural Services Agency	7110	414,800	(142,222)	557,022	-	-	414,800
Total General Fund:		**80,533,322**	**1,641,842**	**74,814,496**	**1,564,613**	**(310,417)**	**77,710,534**

Discretionary Revenue Legend

(refer to table on previous pages)

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture
- Contingencies

General Fund Expenditures by Type



NET COUNTY COST (NCC)

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. This revenue is allocated to budget units through BU 1000 - *Non-Departmental Revenue*. The difference between program expenditures and program revenues is known as the Net County Cost or NCC.

Some departmental programs are able to general substantial revenues, such as state or federal reimbursements for social services programs. The County also uses discretionary revenues to provide a required match to receive this funding, often referred to as a maintenance of effort or MOE. If the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services, the County's reliance on discretionary revenues will increase .

FY 2022-23 POSITION CHANGES

The table below includes the position changes adopted by the Board for FY 2022-23. The adopted changes include re-establishing one (1) position, delete thirty-seven (37) positions, add thirty-seven (37) positions, ten (10) Budget Unit transfer. The total net FTE change is-4.0. The majority of the changes are "add/delete" to modify current positions to reflect the operational needs of the Department.

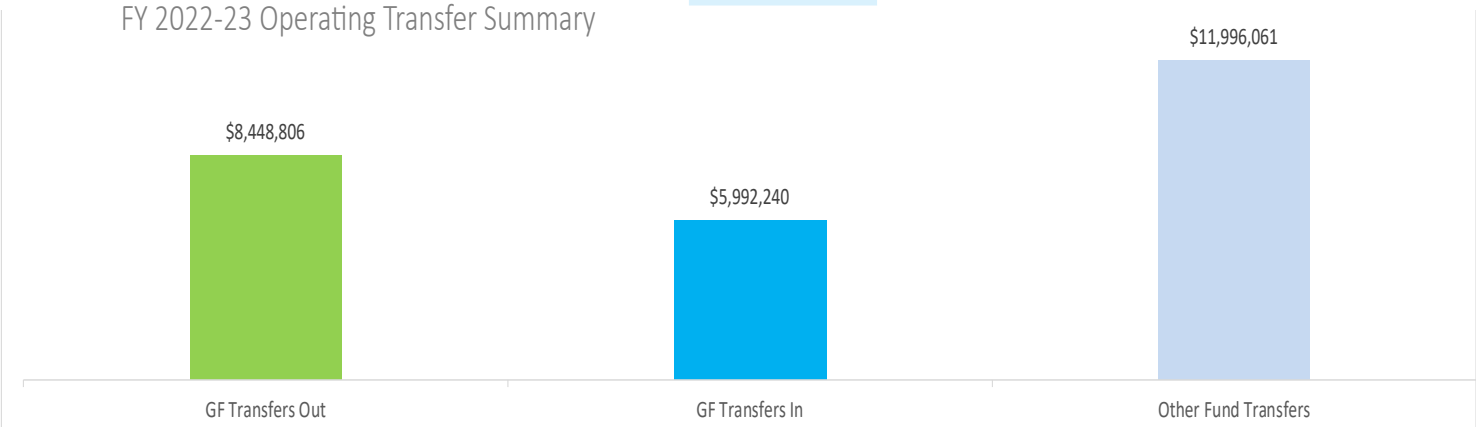
BU	Department	Position	Pos #	Funding Source	Adj.
327	AIR QUALITY	AIR QUALITY ENGINEER II	TBD	Unfunded	Add Position
327	AIR QUALITY	AIR QUALITY ENGINEER II	TBD	Fed, State, and Fees	Add Position
327	AIR QUALITY	AIR QUALITY ENGINEER I	3562	Fed, State, and Fees	Delete Position
327	AIR QUALITY	AIR QUALITY ENGINEER II	TBD	Fed, State, and Fees	Add Position
327	AIR QUALITY	AIR QUALITY ENGINEER I	3563	Fed, State, and Fees	Delete Position
327	AIR QUALITY	AIR QUALITY ADMINISTRATIVE	TBD	Fed, State, and Fees	Add Position
327	AIR QUALITY	AQMD PROGRAM MANAGER	4144	Fed, State, and Fees	Delete Position
2085	ALTERNATE DEFENDER	DEPUTY PUBLIC DEFENDER IV	3211	Unfunded	Delete Position
1110	AUDITOR-CONTROLLER	SR DEPARTMENT ANALYST	TBD	General Fund	Add Position
1110	AUDITOR-CONTROLLER	SR DEPARTMENT ANALYST	4527	General Fund	Delete Position
4050	BHRS- MENTAL HEALTH	SR DEPARTMENT ANALYST	TBD	Realignment	Add Position
4050	BHRS- MENTAL HEALTH	ACCOUNT SPECIALIST III	677	Realignment	Delete Position
4012	BHRS- AODP	SR PROGRAM SPECIALIST	TBD	Grant	Add Position
4012	BHRS- AODP	ACCOUNT SPECIALIST III	2475	Grant	Delete Position
4050	BHRS- MENTAL HEALTH	SR DEPARTMENT ANALYST	TBD	Realignment	Add Position
4050	BHRS- MENTAL HEALTH	STAFF ASSISTANT II	3337	Realignment	Delete Position
4012	BHRS- AODP	SR COMMUNITY HLTH WORKER	TBD	Grant	Add Position
4012	BHRS- AODP	COMMUNITY HEALTH WORKER II	3532	Grant	Delete Position
4050	BHRS- MENTAL HEALTH	SR COMMUNITY HLTH WORKER	TBD	Grant	Add Position
4050	BHRS- MENTAL HEALTH	MENTAL HEALTH REHAB SPECIAL	3841	Grant (Unfunded)	Delete Position
6110	CULTURAL SERVICES AGENCY	LIBRARY ASSISTANT	TBD	Grant	Add Position
7110	CULTURAL SERVICES AGENCY	LIBRARIAN II	4328	General Fund	Delete Position
1020	EXECUTIVE OFFICE	ADMINISTRATIVE ANALYST II	TBD	General Fund	Add Position
1020	EXECUTIVE OFFICE	PROGRAM SPECIALIST II-CONF	4261	General Fund	Delete Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC II	136	General Fund	Delete Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC II	137	General Fund	Delete Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC II	138	General Fund	Delete Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC II	1507	General Fund	Delete Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC III	TBD	General Fund	Add Position
1610	GENERAL SERVICES	BUILDING MAINT MECHANIC II	4389	General Fund	Delete Position
4025	HUMAN RESOURCES	HR MANAGER	TBD	Health Benefits	Add Position
4025	HUMAN RESOURCES	SR HR ANALYST	4430	Health Benefits	Delete Position
2550	PROBATION- JUVENILE HALL	LICENSED VOCATIONAL NURSE	2443	General Fund	Delete Position
4010	PUBLIC HEALTH	SECRETARY	TBD	General Fund	Add Position

FY 2022-23 POSITION CHANGES CONTINUED

BU	Department	Position	Pos #	Funding Source	Adj.
4010	PUBLIC HEALTH	ADMINISTRATIVE SECRETARY	TBD	General Fund	Add Position
4010	PUBLIC HEALTH	ADMINISTRATIVE SECRETARY	TBD	General Fund	Add Position
4010	PUBLIC HEALTH	SR PROGRAM SPECIALIST	TBD	Grant	Add Position
4010	PUBLIC HEALTH	SR PROGRAM MANAGER	TBD	Grant	Add Position
4010	PUBLIC HEALTH	SECRETARY	TBD	General Fund	Add Position
4010	PUBLIC HEALTH	SR PROGRAM MANAGER	TBD	General Fund	Add Position
4010	PUBLIC HEALTH	ADMINISTRATIVE ASSISTANT	TBD	General Fund	Add Position
4080	PUBLIC HEALTH- CCS	PROGRAM SPECIALIST II	TBD	State Allocation	Add Position
4080	PUBLIC HEALTH- CCS	STAFF ASSISTANT III	4434	State Allocation	Delete Position
2310	SHERIFF CORONER	SHERIFF'S SERVICES TECH	TBD	General Fund	Add Position
5010	SOCIAL SERVICES	ACCOUNT SPECIALIST III	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	ACCOUNT SPECIALIST II	757	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	ELIGIBILITY SPECLST SUP	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	EMPLOY & TRAINING WORKER II	2552	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	STAFF SERVICES MANAGER II	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	EMPLOY & TRAINING WORKER II	2553	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	ELIGIBILITY SPECLST SUP	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	PROGRAM SPECIALIST II	4049	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	ADMINISTRATIVE ASSISTANT	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	STAFF ASSISTANT III	4279	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	SCREENER	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	STAFF ASSISTANT III	4314	Fed, State, and Realignment	Delete Position
5010	SOCIAL SERVICES	SCREENER	TBD	Fed, State, and Realignment	Add Position
5010	SOCIAL SERVICES	STAFF ASSISTANT III	4322	Fed, State, and Realignment	Delete Position
3010	TRANSPORTATION	ROAD MAINTENANCE SUPERVISR III	TBD	State Allocation	Add Position
2090	CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	3118	State Allocation	Delete Vacant
2090	CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	3122	State Allocation	Delete Vacant
2090	CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	3123	State Allocation	Delete Vacant
2090	CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	3923	State Allocation	Delete Vacant
2090	CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	3924	State Allocation	Delete Vacant
2090	CHILD SUPPORT SERVICES	LEGAL SECRETARY II	4371	State Allocation	Delete Vacant
6110	CULTURAL SERVICES AGENCY	LIBRARY TECHNICIAN	4131	Grant	Delete Position
6110	CULTURAL SERVICES AGENCY	LIBRARY TECHNICIAN	3488	Grant (Unfunded)	Delete Position
6110	CULTURAL SERVICES AGENCY	LIBRARY TECHNICIAN	2629	Grant (Unfunded)	Delete Position
4010	PUBLIC HEALTH	ASST HEALTH & HUM SVC AG DIR	4085	General Fund	Delete Position
4010	PUBLIC HEALTH	PUBLIC HEALTH DIRECTOR	TBD	General Fund	Re-establish

OPERATING TRANSFERS BETWEEN FUNDS

From				To		
Fund	**BU**	**Department**	**Amount**	**Fund**	**BU**	**Department**
1100	1000	Non-Departmental	3,919,041	1200	3010	Roads & Maintenance
1100	1000	Non-Departmental	400,000	1225	2910	Disaster Recovery
1100	1000	Non-Departmental	1,584,728	1400	8010	Debt Service
1100	1000	Non-Departmental	1,435,571	1205	6110	Library
1100	1000	Non-Departmental	293,603	7170	0717	IT Reserve
1100	1000	Non-Departmental	700,000	1240	2610	Fire Agency Funding
1100	1000	Non-Departmental	115,863	3260	0326	Water Agency
1100	2710	Agriculture	25,000	7110	0711	Vehicle Replacement
1100	4013	Public Health Nursing	144,000	1201	1710	Capital Improvements
1100	5010	Social Services	510,000	1201	1710	Capital Improvements
1100	5010	Social Services	225,272	1400	8010	Debt Service
1200	3010	Road Fund	60,000	1201	1710	Capital Improvements
1201	1710	Capital Improvements	56,910	1100	1000	Non-Departmental
1213	2861	Mobile Spay	37,207	1100	2860	Animal Care
1217	1942	Recorder-Modernization	5,000	1100	1941	Clerk-Recorder
1218	1944	Micrographics	15,000	1201	1710	Clerk-Recorder
1221	4050	Mental Health Services	42,600	1400	8010	Debt Service
1222	2852	Planning & Building Special Projects	12,000	1100	2851	Planning and Building
1224	4052	Mental Health Treatment-Measure B	2,556,248	1301	1713	Capital Projects Measure B
1225	2910	Disaster Recovery	800,000	1100	1910	Land Improvement
1225	2910	Disaster Recovery	1,393,613	1100	2310	Sheriff
1225	2910	Disaster Recovery	171,000	1100	2560	Probation
1225	2910	Disaster Recovery	120,000	1100	3010	Roads
1225	2910	Disaster Recovery	496,315	1302	1714	Capital Acquisition
1225	2910	Disaster Recovery	1,161,696	7170	0717	IT Reserve
1226	4071	Intergov Transfers (IGT)	1,012,902	1100	4010	Public Health
1226	4071	Intergov Transfers (IGT)	150,000	1100	4012	SUDT
1226	4071	Intergov Transfers (IGT)	1,420,964	1100	4013	Public Health Nursing
1226	4071	Intergov Transfers (IGT)	362,690	1100	4080	CHCC
1226	4071	Intergov Transfers (IGT)	300,000	1221	4050	Mental Health MHAS33
1228	2811	Enforcement Cannabis	500,000	1100	1000	Non-Departmental
7150	0715	Health Insurance	417,644	1100	4025	Employee Wellness
			20,444,867			



MAJOR TRUST FUND BALANCES & ACTIVITY

			6/30/2020	6/30/2021	6/30/2022 (Estimated)		
Org	**Object**	**Description**	**Fund Balance**	**Fund Balance**	**Revenues**	**Expenditures**	**Fund Balance**
Asset Forfeiture Trusts							
2110	760201	Sheriff- State	86,586	220,478	105,326	106,569	**219,235**
2110	760202	Sheriff- Federal	169	**171**	1	-	**172**
2110	760203	Sheriff/COMMET- State	149,197	**174,696**	6,195	-	**180,891**
2110	760204	Sheriff/COMMET- Federal	146,217	**135,680**	136,449	-	**272,130**
2110	760220	District Attorney- State	1,181,335	**1,139,696**	138,248	95,812	**1,182,132**
2110	760276	District Attorney- Federal	8,967	**9,035**	51	-	**9,087**
2110	760292	District Attorney- Federal	26,782	26,986	153	-	**27,139**
		Total Asset Forfeiture Trusts	**1,599,255**	**1,706,743**	**386,423**	**202,381**	**1,890,785**
Welfare Advance Trusts							
2310	760350	Welfare Administration Trust	162,317	45,541	26,063,999	25,704,255	**405,285**
2310	760351	Aid to Families with Dept. Children	1,202,840	**525,038**	17,236,601	16,689,895	**1,071,743**
2310	760353	MEDI-CAL Trust	2,546,733	**2,172,800**	6,992,551	5,388,076	**3,777,275**
2310	760354	Food Stamp Trust	83,310	351,139	7,161,721	7,216,299	**296,560**
2310	760355	Child Support Trust	132,779	(183,557)	2,983,066	**2,057,937**	**741,572**
		Total Welfare Advance Trusts	**4,127,979**	**2,910,960**	**60,437,938**	**57,056,462**	**6,292,436**
1991 Realignment Trusts							
2810	760900	Public Health	1,159,026	-	852,883	116,856	**736,028**
2810	760901	Public Health Match	-	-	3,440,249	3,440,249	**-**
2810	760902	Welfare	859,381	**859,381**	18,665,552	17,299,881	**2,225,052**
2810	760904	Mental	-	-	4,079,415	3,245,832	**833,583**
2810	760905	Mental Health Match	-	-	2,583,700	2,583,700	**-**
2810	760906	California Children's Services	383,981	495,092	111,111	**-**	**606,203**
		Total 1991 Realignment Trusts	**2,402,388**	**1,354,473**	**29,732,910**	**26,686,517**	**4,400,865**
2011 Realignment Trusts							
2810	760910	Local Innovation	-	-	121,646	-	**121,646**
2810	760911	Juvenile Justice	943,482	763,810	666,193	649,051	**780,952**
2810	760912	Local Community Corrections	3,603	**822,730**	4,507,058	3,323,538	**2,006,250**
2810	760913	Local Law Enforcement Service	1,160,428	1,466,014	397,072	-	**1,863,086**
2810	760914	District Attorney/Public Health	68,327	41,025	204,023	170,085	**75,143**
2810	760915	Trial Court Security	138,307	**-**	2,281,501	2,281,501	**-**
2810	760916	Health/Human Services	-	**-**	16,109,207	12,663,924	**3,445,283**
2810	760917	Mental Health	396,266	396,325	17,084,651	**15,398,644**	**2,082,332**
		Total 2011 Realignment Trusts	**3,955,171**	**3,490,084**	**41,371,352**	**34,486,743**	**10,374,692**

* The numbers listed here are estimated prior to the close of the 2021-22 fiscal year. A negative balance indicates a delay in the claiming process, not an on-going revenue deficit. Numbers may not add up due to rounding.

FUNCTIONAL AREA BUDGET SUMMARY



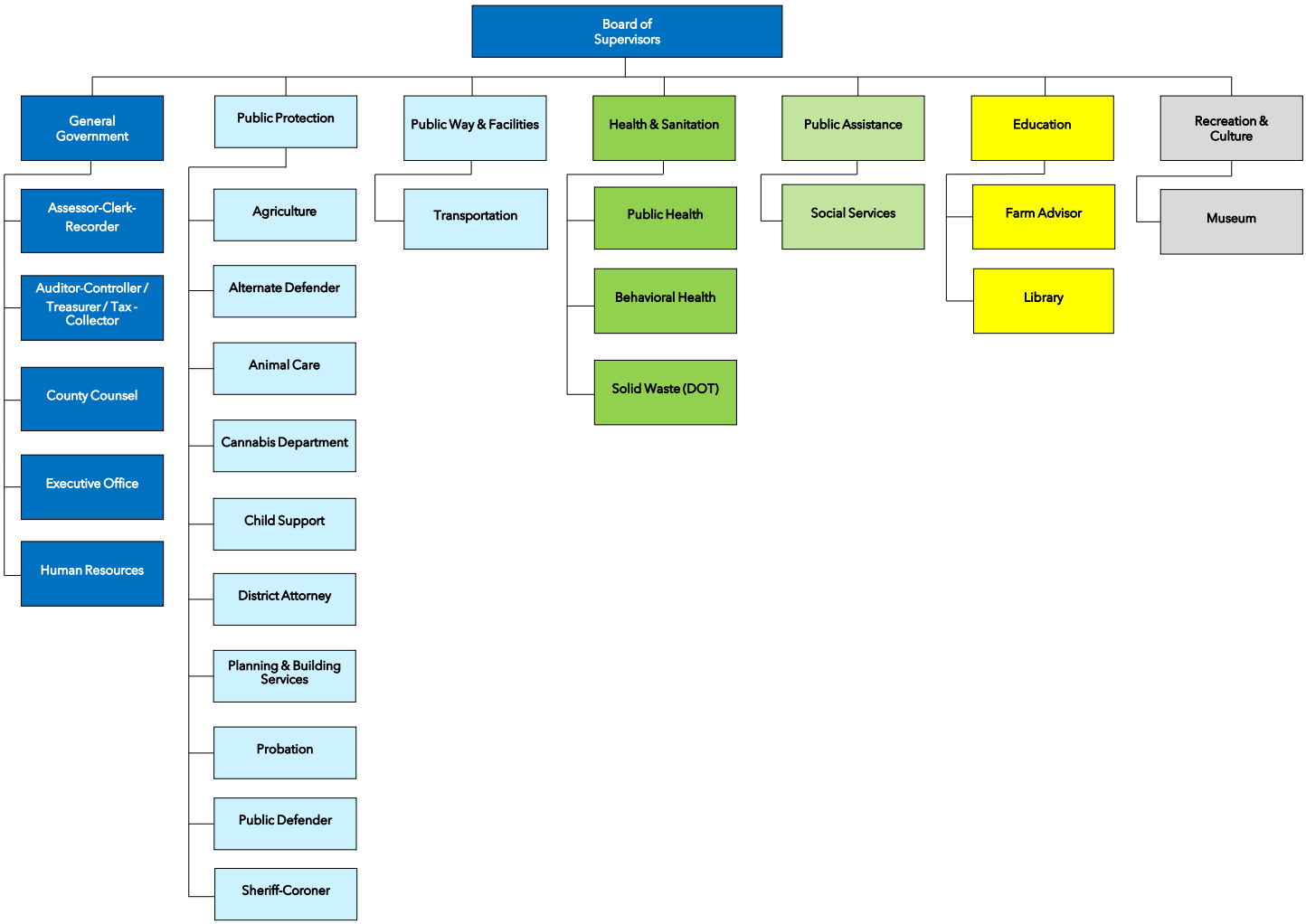
Westport
Courtesy: Visit Mendocino

BUDGET OVERVIEW

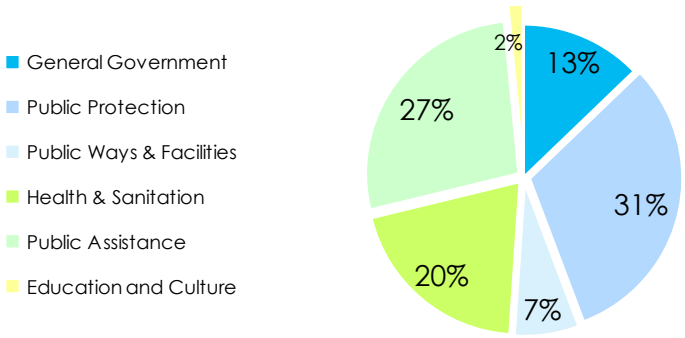
Functional Area Budget Summary

INTRODUCTION

The Mendocino County budget is organized into seven functional areas. Each governmental department and/or budget unit is organized under the appropriate function. The functions of Debt Service and Contingencies are also included, but both are administered through the Auditor-Controller's Office, and are not reflected here. The seven functional areas are: General Government, Public Protection, Public Ways & Facilities, Health & Sanitation, Public Assistance, Education, and Recreation and Culture are made up of various departments and/or budget units throughout the County organization. This section provides summary information for each functional area.

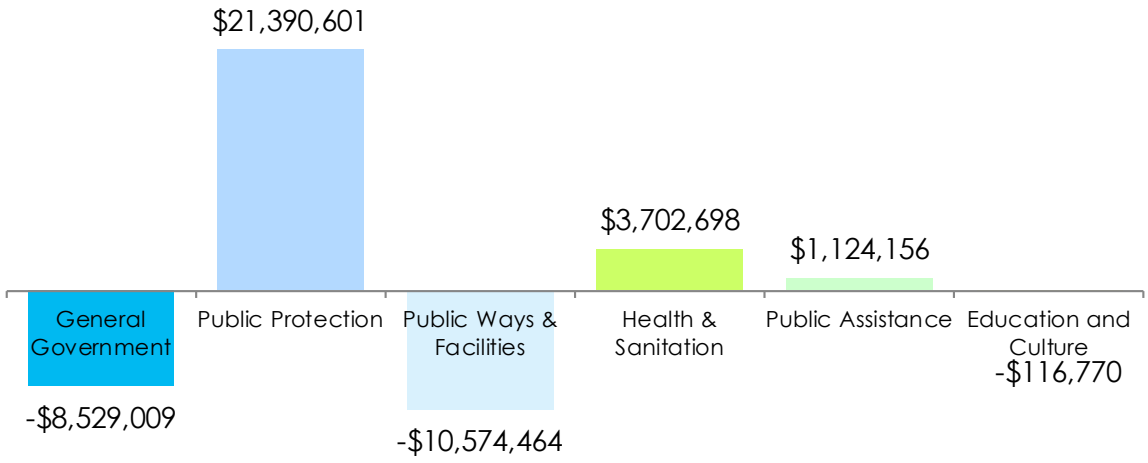


Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Functional Area	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
General Government	48,585,394	52,489,186	43,960,177	(8,529,009)	-19.4%
Public Protection	97,840,757	86,441,492	107,832,093	21,390,601	24.7%
Public Ways & Facilities	22,313,433	33,912,567	23,338,103	(10,574,464)	-31.2%
Health & Sanitation	69,055,512	65,413,154	69,115,852	3,702,698	5.7%
Public Assistance	77,155,251	92,378,056	93,502,212	1,124,156	1.2%
Education and Culture	4,238,441	5,383,613	5,266,843	116,770	-2.2%
Sub-total	**319,188,789**	**336,018,068**	**343,015,280**	**6,997,212**	**2.1%**
Debt Service	9,721,323	9,717,800	9,707,240	(10,560)	-0.1%
Contingencies	-	-	-	-	0.0%
Total	**328,910,112**	**345,735,868**	**352,722,520**	**6,986,652**	**2.0%**

Note: Data derived from net appropriations. Charts do not include all State and Federal grant funding.

General Government



Darice Antle and Supervisor John Haschak during the 2020 Oak Fire Local Assistance Center in Willits, CA.



CEO Darice Antle and staff - Denim Day April 27, 2022 attention to Sexual Assault Awreness Month



FEMA bus assisting with the 2020 OAK Fire in Willits, CA.

FUNCTIONAL AREA OVERVIEW

The General Government Service Area provides direction, administration, and oversight of all Mendocino County Departments.

DEPARTMENTS

Board of Supervisors

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino.

Executive Office

The Executive Office provides a supportive framework for Board policies and decisions. This Department oversees the Clerk of the Board, Central Services, Facilities, Fleet Management, Information Technology, Capital Improvements, and Capital Projects within the General Government Function. The Executive Office also oversees the Conflict Defender (Public Protection Function), Water Agency (Special District) and Vehicle Replacement, Risk Management and Workers Comp (ISF).

Auditor-Controller

The Auditor-Controller exercises general supervision over the accounting of all organizations. This Department oversees the Non-Departmental, Teeter Plan and Miscellaneous budget units within the General Government Function, and also oversees the Contingency Fund (Contingency Function), General Debt Service, Pension Obligation Bond (Debt Function) and Unemployment Insurance and Information Technology funds.

Assessor-Clerk-Recorder

The Assessor-Clerk-Recorder provides assessment and recording of real property in the county. The Department oversees the Assessor, Elections, Clerk-Recorder, Property Characteristics, Recorder's Modernization and Micrographics in the General Government Function.

Treasurer-Tax Collector

The Treasurer-Tax Collector is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. The Department oversees Treasurer-Court Collections and also Court Collection-AB233 (Public Protection Function).

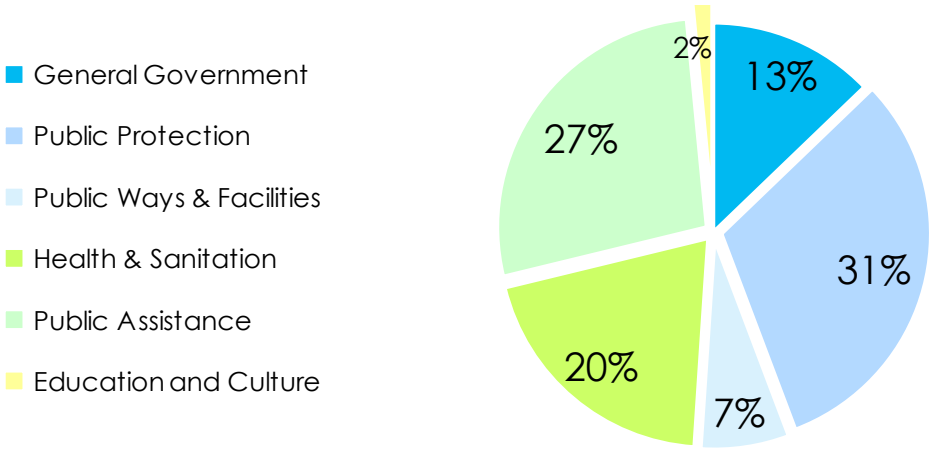
County Counsel

The County Counsel is required to provide legal advice to all County officers and departments, boards and commissions, municipal advisory commissions, Grand Jury, and special districts governed by the Board of Supervisors.

Human Resources

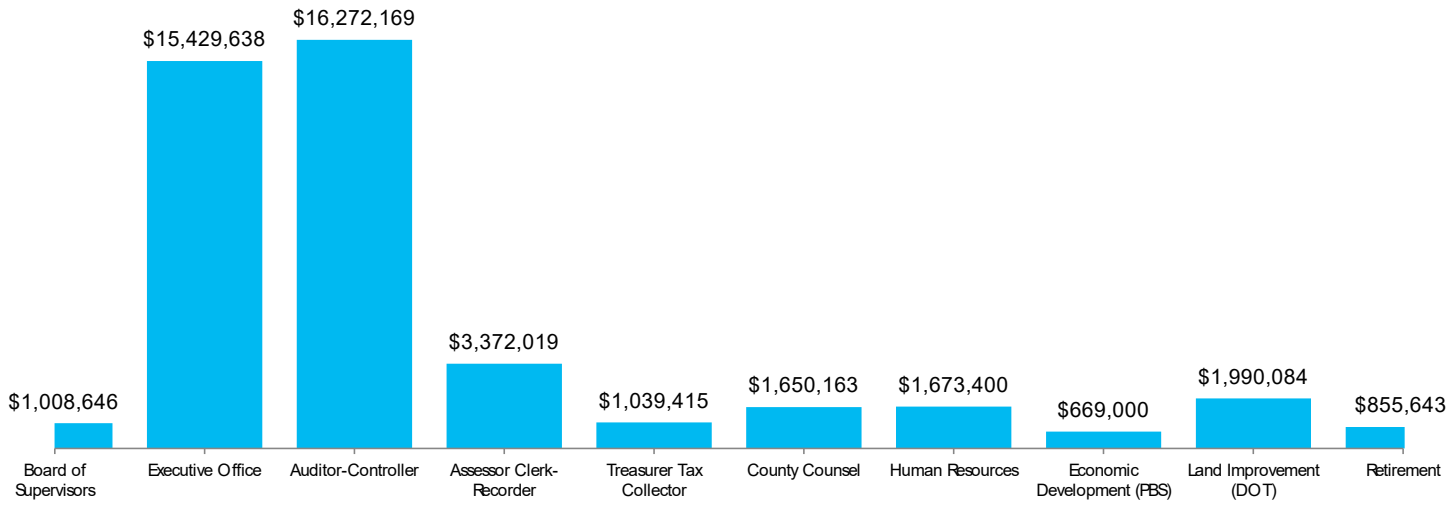
Human Resources provides guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and all County Departments related to Human Resources management, talent acquisition, employee development, and retention of its workforce. The Department oversees Human Resources, Employee Wellness (Health & Sanitation Function) and the Health Insurance fund.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



General Government Expenditures	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
Board of Supervisors	835,069	859,396	1,008,646	149,250	14.8%
Executive Office	13,611,242	22,731,286	15,429,638	(7,301,648)	-47.3%
Auditor-Controller	25,580,932	18,279,889	16,272,169	(2,007,720)	-12.3%
Assessor Clerk-Recorder	2,582,520	3,340,540	3,372,019	31,479	0.9%
Treasurer-Tax Collector	870,877	1,029,639	1,039,415	9,776	0.9%
County Counsel	1,472,226	1,490,622	1,650,163	159,541	9.7%
Human Resources	989,702	1,824,320	1,673,400	(150,920)	-9.0%
Economic Development (PBS)	825,041	704,500	669,000	(35,500)	-5.3%
Land Improvement (DOT)	1,091,346	1,309,374	1,990,084	680,710	34.2%
Retirement (MCERA)	726,439	919,620	855,643	(63,977)	-7.5%
Total	**48,585,394**	**52,489,186**	**43,960,177**	**(8529,009)**	**-19.4%**



Travis Killmer, Disaster Recovery Field Operations Coordinator.



Disaster Recovery collaborated with the Resource Conservation District (RCD) and Redwood Valley Fore for the Chipper grant.



Charlie Kelly, a member of the CERT team and a South Ukiah Rotary Club member volunteering during a Local Assistance Center for fire survivors.

FUNCTIONAL AREA OVERVIEW

The Public Protection Service Area ensures safe communities throughout Mendocino County by providing programs and services including law enforcement, crime prevention, wildfire prevention, emergency preparedness, and criminal justice.

DEPARTMENTS

District Attorney

The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities, and State and Federal lands.

Public Defender

The Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense within the jurisdiction of the Superior Court.

Alternate Defender

The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest.

Child Support Services

The Child Support Services department provides services to locate parents, establish paternity, and establish and enforce child support orders for financial and medical support in cooperation with the Superior Court.

Sheriff-Coroner

The Sheriff is the Chief Law Enforcement Officer, whose authority extends throughout the County, including the incorporated cities, and State and Federal property.

Probation

The Probation Department's primary function is to promote public safety by reducing criminal behavior and its impact upon the community. The Department oversees Probation and Juvenile Hall.

Agriculture

The Agriculture Department promotes and protects Mendocino's agriculture as well as protects the environment and public health and safety.

Animal Care Services

Animal Care is administered as part of the Health and Human Services Agency but managed by the Executive Office. Animal Care operates a shelter in Ukiah and is re-opening a coastal shelter in Fort Bragg that has been closed for several years.

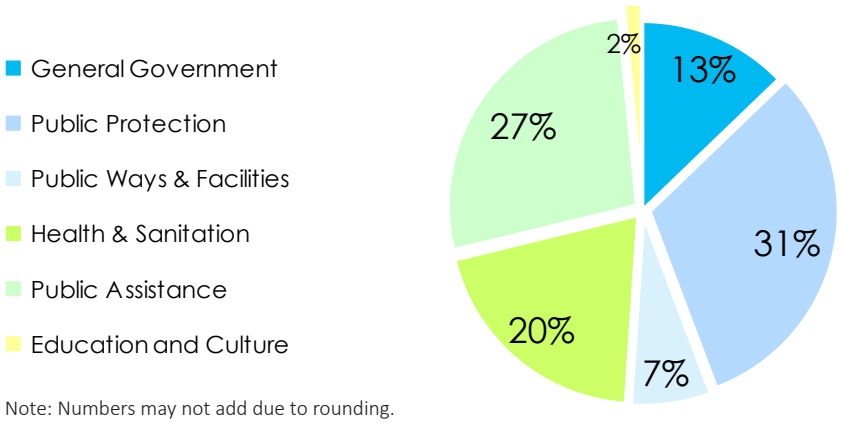
Planning & Building Services

Planning and Building Services consists of: planning, building, code enforcement, administrative services and workforce development. The Department also oversees the Fish & Game Commission, Economic Development (General Government), and CDBG.

Disaster Recovery

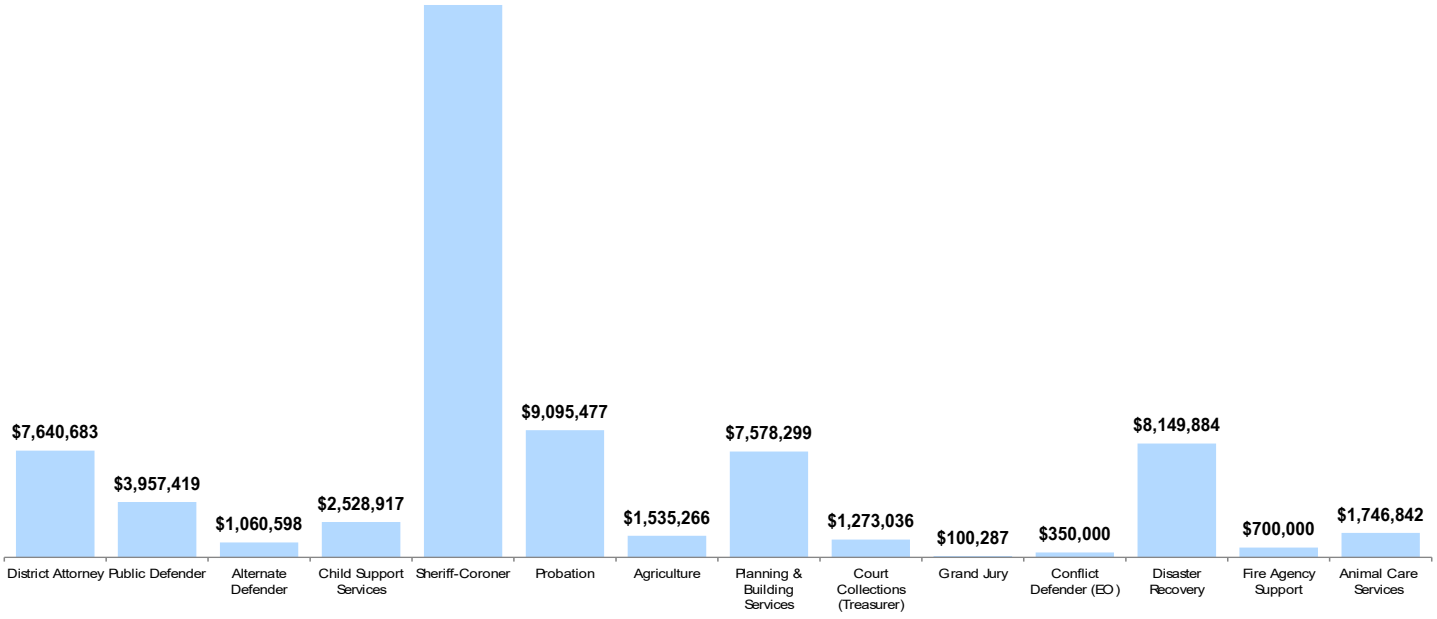
Disaster Recovery works with state, federal, and local partners in the physical and financial recovery of the County from Natural Disasters.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Public Protection Departments	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
District Attorney	6,802,353	7,640,683	7,645,664	4,981	.01%
Public Defender	3,447,975	3,957,419	3,859,481	(97,938)	-2.5%
Alternate Defender	914,807	1,060,598	1,028,780	(31,818)	-3.1%
Child Support Services	2,509,648	2,528,917	2,531,717	2,800	0.1%
Sheriff-Coroner	38,959,137	40,724,784	42,989,023	2,264,239	5.3%
Probation	8,182,739	9,095,477	10,443,737	1,348,260	12.9%
Agriculture	1,965,383	1,535,266	1,566,807	31,541	2.0%
Planning and Building Services	5,139,754	7,578,299	10,529,568	2,951,269	28.0%
Court Collections (Treasurer)	1,176,951	1,273,036	853,913	(419,123)	49.1%
Grand Jury	38,522	100,287	69,180	(31,107)	-45.0%
Conflict Defender (EO)	352,885	350,000	350,000	-	0.0%
Fire Agency Support	26,183,661	8,149,884	23,439,766	15,289,882	65.2%
Disaster Recovery	740,929	700,000	700,000	-	0.0%
Animal Care Services (HHSA)	1,426,013	1,746,842	1,824,457	77,615	4.3%
Total	**97,840,757**	**81,071,020**	**86,441,492**	**5,370,472**	**6.6%**



Mendocino County's Sheriffs Office reviewing August Complex Fire Evacuation Map with CALFIRE.

PUBLIC SAFETY DEPARTMENTS

- District Attorney- BU 2070
- Sheriff-Coroner- BU 2310
- Jail- BU 2510
- Probation- BU 2560
- Miscellaneous (Fire Agencies)- BU 1940 (Fire agencies are not County departments, but are eligible Proposition 172 recipients)

Note: This is not an exclusive list of "public safety" departments or responsibilities, only a list of departments or entities that currently receive Proposition 172 funding.

PROP. 172 "MOE" CALCULATIONS

	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Dept.	**MOE Calc**	**Actual***	**Estimated**	**Adopted**
DA	759,296	900,885	1,121,010	1,054,667
Sheriff	3,250,046	3,841,554	4,777,932	4,495,167
Jail	2,460,561	2,909,527	3,619,720	3,405,500
Probation	740,566	877,529	1,091,248	1,026,667
	7,210,469	**8,529,495**	**10,609,910**	**9,982,001**

* The County Auditor-Controller performs an annual calculation from the "base year" of FY 1992-1993 (prior to passage of Prop. 172) in order to determine the County's minimum level of funding to the "public safety" departments based on that base year and the increase in Prop. 172 sales tax receipts. The calculation is based on actual receipts and expenditures so FY 21-22 is the most recent calculation available. *AB 2788 requires certain adjustments to the calculation (i.e., asset forfeiture and grant funding is excluded from the calculation).

FUNDING OVERVIEW

History

Proposition 172, the Local Public Safety Protection and Improvement Act, was enacted by California's voters in 1993. The voter initiative was proposed by the legislature and Governor Wilson in response to the Educational Revenue Augmentation Funds (ERAF) shift from the prior year. The intention was to partially back-fill the loss of property tax revenue to ERAF with a statewide 1/2 cent sales tax. The initiative was approved by 58% of the voters statewide, although in Mendocino County it only garnered 45% voter approval. The Act allowed the local Board of Supervisors to enact the tax if it passed by a statewide majority, but failed locally. The Mendocino County Board enacted the "Proposition 172" tax after its statewide passage.

All Proposition 172 funding is directed to cities and counties, as they are the primary losers to ERAF. The Act restricted the use of the funds to local public safety, including but not limited to: police and sheriffs, fire protection, county district attorneys, ocean lifeguards, and county corrections. The County of Mendocino has never provided fire service, as all county fire districts are independent special districts that receive dedicated revenue from property tax and other sources.

Changes in Budgeting for FY 2022-23

In Mendocino County, the Board of Supervisors has decided annually, through their budget process, to utilize the Proposition 172 funds to support County mandated services by funding four public safety budget units: BU 2070 - *District Attorney*, BU 2310 - *Sheriff,* BU 2510 - *Jail*, and BU 2560 - *Probation*. However, in preparing the FY 2016-17 Budget, the Board directed that a percentage of the County's Proposition 172 funding be used to support local fire agencies. The funding for direct support of fire agencies is continued in the FY 2019-20 Budget, but with a simplified formula from the previous year. The total direct funding provided in FY 2018-19 was $398,000. The Board directed that this total be utilized to establish a percentage of total budgeted Proposition 172 funds from the current year, and then this percentage be utilized to establish the funding amount for fire agencies in any subsequent years. FY 2019-20 the Board increased the fire agency allocations from the base amount. To the right is a table that reflects allocations of Proposition 172 funds prior to fire agencies receiving a split, and allocations in the current year.

Funding for support of fire agencies is budgeted in separate locations. The direct fire agency support payments from Proposition 172 fund are budgeted in BU 1940 - *Miscellaneous*, while the Fire and Emergency Medical Services (EMS) dispatch contract is budgeted in BU 4016- *Emergency Medical Services*. The costs of this contract are covered with EMS provider payments and General Fund dollars (including a specific allocation of property tax that comes from the former CSA #3). Both the previous Proposition 172 budgeting practice and revised process due to the fire agencies support shift, is further described through the chart and tables on the following page.



California Conservation Corps assisting with Watershed Protection.

FIRE AGENCY SUPPORT - BU'S 1940

Revenue Sources for Fire Agency Support	Direct Fire Agency Support Payments (BU 1940)
Proposition 172	444,000
General Fund	-
Add'l Funds to Fire/Loss to GF	**444,000**

Prop. 172 Allocation %	Prior to FY 16-17	FY 22-23 Adopted
District Attorney	10.56%	10.04%
Sheriff- Patrol	45.04%	42.82%
Sheriff- Jail	34.11%	32.43%
Probation	10.29%	9.78%
Fire Agencies	0.00%	4.94%
Total	**100.00%**	**100.00%**


Newly completed storm damage repairs on County-maintained road, primarily funded by Federal disaster relief funds.


Revegetated slopes in a closed County landfill.


Replaced drainage facility and freshly paved roadway, funded primarily through the State Transportation Improvement Program.

FUNCTIONAL AREA OVERVIEW

The Public Ways & Facilities function maintains the County roads, bridges, airports and closed landfills, responds to disaster damage, and manages solid waste.

DEPARTMENTS

Department of Transportation

The Transportation Department administers Road Maintenance, Storm Damage, Road & Bridge Capital Improvement Projects, Round Valley & Little River Airports, Land Improvement (General Government Function), and Solid Waste & Landfill Closure (Health & Sanitation Function).

Administration & Road Maintenance

Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System.

Storm Damage

Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of road features damaged under various declared disasters, fundedprimarily through State & Federal programs.

Road & Bridge Projects

Projects within Budget Unit 3041 provide improvements to the County Maintained Road System which are funded primarily through Federal & State programs.

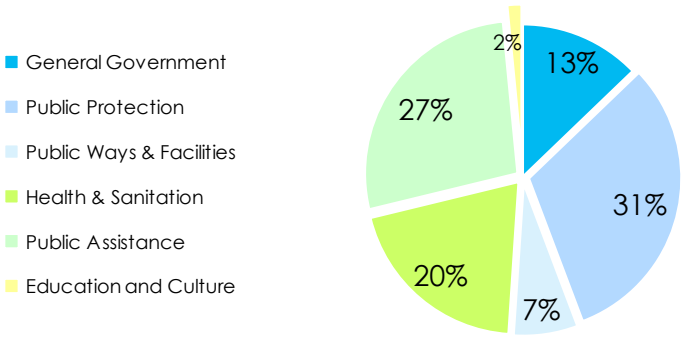
Round Valley Airport

Responsibilities include day-to-day operations and supervision for programs such as hangar leases, aviation fuel sales, grant administration and airport safety.

Little River Airport

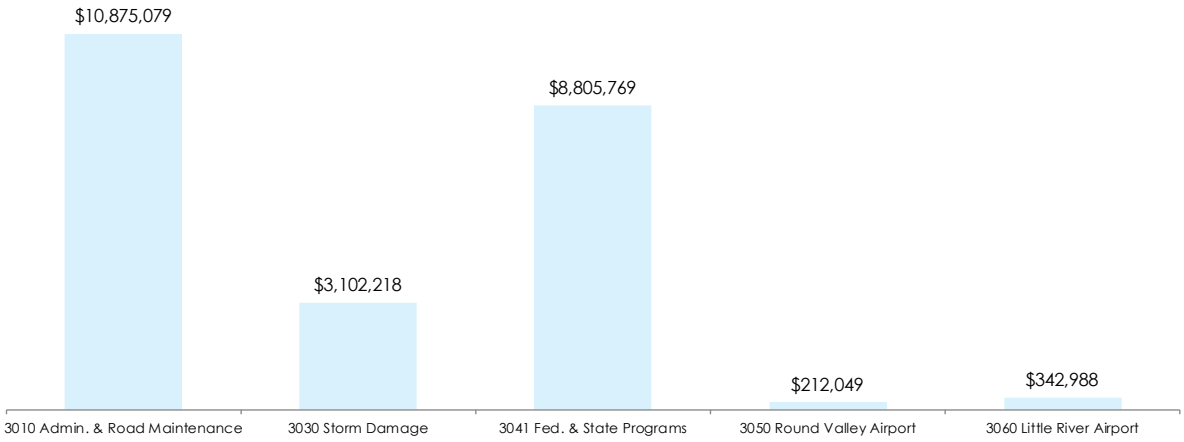
Responsibilities include day-to-day operations and supervision of programs such as hangar leases, fixed-base operator concessions, aviation fuel sales, grant administration, and airport safety.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Public Ways & Facilities Departments	FY20-21 Actual	FY21-22 Adopted	FY22-23 Adopted	FY22-23 Change	FY22-23 % Change
DOT- Admin. & Road Maintenance	10,443,618	11,324,747	10,875,079	(449,668)	-4.1%
DOT- Storm Damage	3,921,632	5,357,187	3,102,218	(2,254,969)	-72.7%
DOT- Fed. & State Programs	7,167,349	16,653,179	8,805,769	(7,847,410)	-89.1%
DOT- Round Valley Airport	605,635	214,449	212,049	(2,400)	-1.1%
DOT- Little River Airport	175,199	363,005	342,988	(20,017)	-5.8%
Total	**22,313,433**	**33,912,567**	**23,338,103**	**(10,574,464)**	**-31.2%**

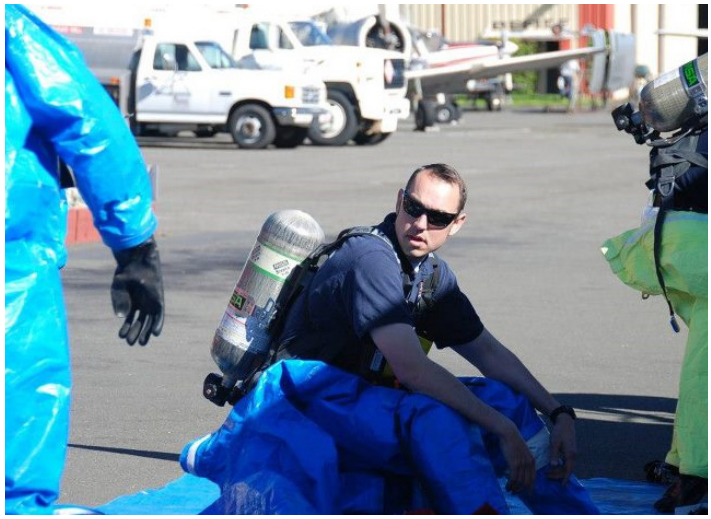
Health & Sanitation



Public Health Community Wellness Team



Straw wattles installed on fire road from top



Team members from Environmental Health and the Redwood Empire Hazardous Incident Team (REHIT) performing a training

FUNCTIONAL AREA OVERVIEW

The Health & Sanitation Area ensures the health and well-being of the communities throughout Mendocino County by providing programs and services for Mental Health, Public Health and Substance Use Disorder Treatment, Employee Wellness, and the County's Solid Waste department.

DEPARTMENTS

Public Health

The Public Health Department works closely with the public to promote and safeguard the health and wellness of the people of Mendocino County. The three primary divisions of Public Health are: (1) Nursing, (Communicable Disease/ Immunizations, Home Visiting, Foster Care Nursing, CA Children's Services, maternal Child & Adolescent Health, and WIC); (2) Environmental Health (Land Use, Hazardous Materials, Consumer Protection); and (3) Community Wellness (tobacco, oral health, nutrition, fitness). All are supported by Public Health Communications, Fiscal Management, and Administration.

Behavioral Health

Behavioral Health and Recovery Services includes two primary programs, Substance Use Disorder Treatment (SUDT), which assists individuals who have substance use disorders to create and maintain a healthy and balanced lifestyle free of alcohol and other drug abuse and Behavioral Health Services which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness.

Solid Waste

Operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley, and South Coast. Curbside hauling services and transfer station operations are performed under contracts with private solid waste companies. The administration of the County's solid waste system is performed by Department of Transportation staff.

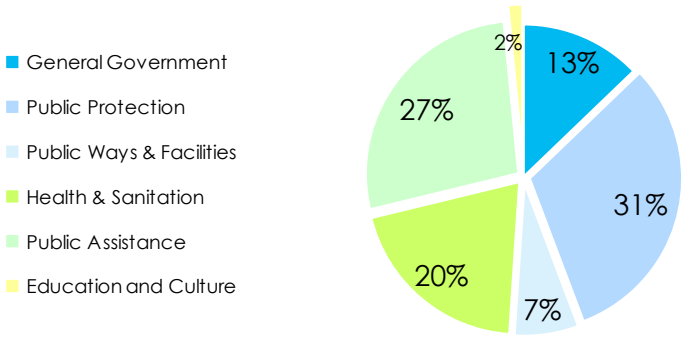
Landfills

Department of Transportation staff devote part of their time to the maintenance and regulatory compliance of three "closed" landfill sites: Laytonville, Caspar, and South Coast.

Employee Wellness

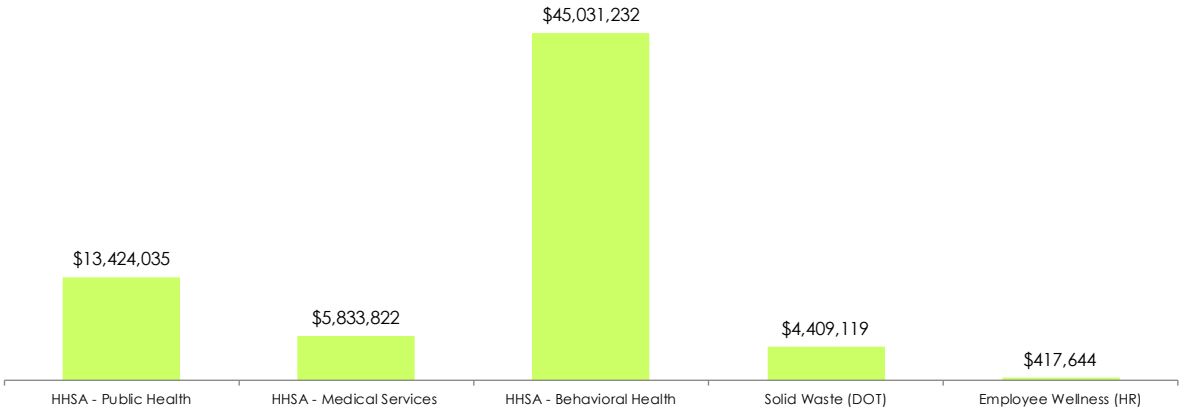
The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Health & Sanitation Departments	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
HHSA- Public Health	10,158,105	14,172,939	13,424,035	(748,904)	-5.6%
HHSA- Medical Services	25,765,553	9,660,279	5,833,822	(3,826,457)	-65.6%
HHSA- Behavioral Health	31,968,651	38,500,899	45,031,232	6,530,333	14.5%
Solid Waste & Landfill Closure (DOT)	835,341	2,613,107	4,409,119	1,796,012	40.7%
Employee Wellness (HR)	327,861	465,930	417,644	(48,286)	-11.6%
Total	**69,055,512**	**65,413,154**	**69,115,852**	**3,702,698**	**5.7%**



Project Homekey tour with Senatory Mike McGuire and key Live Oak apartment staff.



Sharon Gunther, Shenandoah Harris, and Rachel Ebel-Elliott at the 2022 Kesleyville Pear Festival hosting a staff recruitment outreach booth.



Willits Family & Children's Services team. Left to right back row: Anne Nava, Kristin Hendry, Matt Purcell. Middle row: Alexis Byers, Mandi Johnston, Michele Clemons. Bottom Row: Kort Petersen

FUNCTIONAL AREA OVERVIEW

The Public Assistance Area ensures the welfare of the communities of Mendocino County through Employment and Family Assistance Services, Family and Children's Services and Adult and Aging Services.

DEPARTMENTS

Social Services

Social Services is comprised of the key service areas of Employment and Family Assistance Services (EFAS); Family and Children's Services; and Adult and Aging Services. The majority of the services are mandated by State and Federal laws that differentiate client populations according to factors such as age, condition, types of services, and various risk factors.

CalWORKS/Foster Care-Adoptions

This budget unit contains expenditures for direct payments to foster care providers and adoptive parents which are mandated and primarily funded by the State and Federal governments.

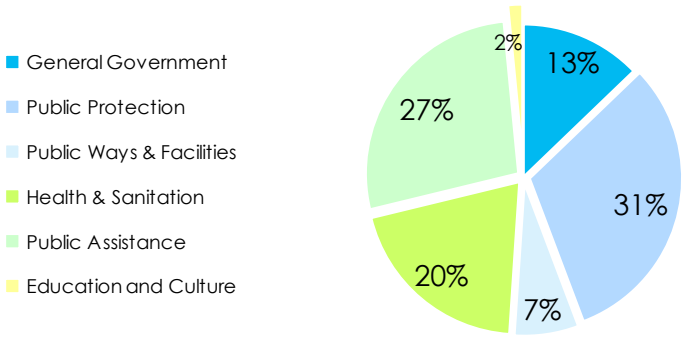
IHSS

In-Home Supportive Services (IHSS) administers public assistance programs to assist disabled individuals to remain in their homes. These programs include Public Authority and Quality Assurance.

General Assistance

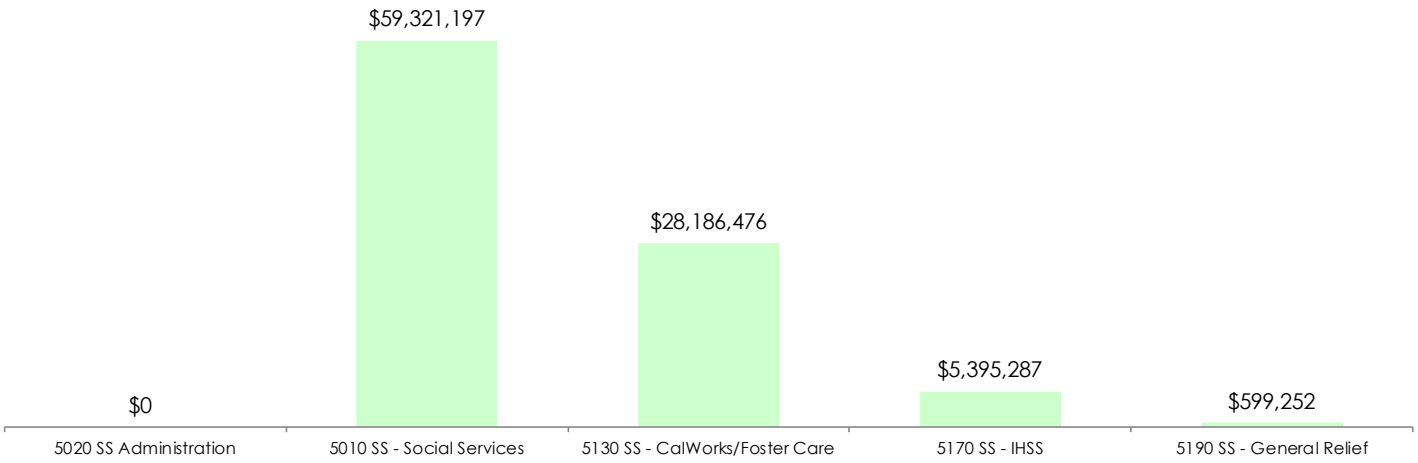
General Assistance/General Relief administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Public Assistance Departments	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
Social Services Administration	244,556	183,730	-	(183,730)	0.0%
Social Services	48,336,661	57,564,845	59,321,197	1,756,352	3.0%
Social Services- CalWorks/Foster Care	22,171,814	27,779,461	28,186,476	407,015	1.4%
Social Services- IHSS	5,878,759	6,280,768	5,395,287	(885,481)	-16.4%
Social Services- General Relief	523,460	569,252	599,252	30,000	5.0%
Total	**77,155,251**	**92,378,056**	**93,502,212**	**1,124,156**	**1.2%**







FUNCTIONAL AREA OVERVIEW

The Education Area provides education to the communities throughout Mendocino County through the services provided by the Cultural Services Agency, which consists of the Mendocino County Museum and the Mendocino County Library.

DEPARTMENTS

Cultural Services Agency

Library

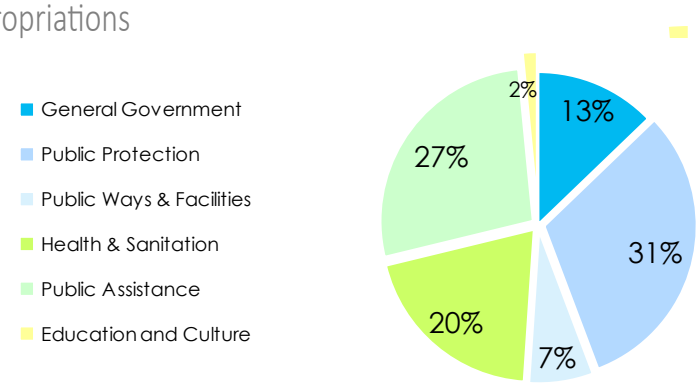
The Mendocino County Library consists of six branches in Ukiah, Willits, Covelo, Point Arena, Fort Bragg, and Laytonville, along with a Bookmobile and Outreach van, which provide library materials and programs to all residents and visitors to Mendocino County.

The library also provides online resources available twenty-four hours a day, including eBooks, digital audiobooks and magazines, job resources, educational resources for adults, teens, and children, and much more. Virtual programs such as author talks, how-to crafts, and book discussions are held regularly via video conferencing.

Museum

Staff coordinate and create short and long-term exhibits, host educational and entertaining events, guide school and tour groups, and coordinate special community events with other organizations, such as Roots of Motive Power and Mendocino College. The Museum is dedicated to preserving and interpreting the cultural and historical treasures of the peoples and places of Mendocino County and serves as the official repository for the California State Lands Commission for the Frolic shipwreck, which occurred off the coast.

Total Appropriations



Note: Numbers may not add due to rounding.

FY 2022-23 Functional Area Expenditures



Education, Culture Recreation	FY 20-21 Actual	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Change	FY 22-23 % Change
Library	3,485,879	4,510,134	4,533,831	23,697	0.5%
Farm Advisor	191,424	267,744	259,712	(8,032)	-3.1%
Museum and *(Parks to GSA 22-23)*	561,138	605,735	473,300	(132,435)	-28.0%
Total	**4,238,441**	**5,383,613**	**5,266,843**	**(116,770)**	**-2.2%**

MENDOCINO
1850
COUNTY

BUDGET SUMMARY



Noyo Headlands
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

INDEX

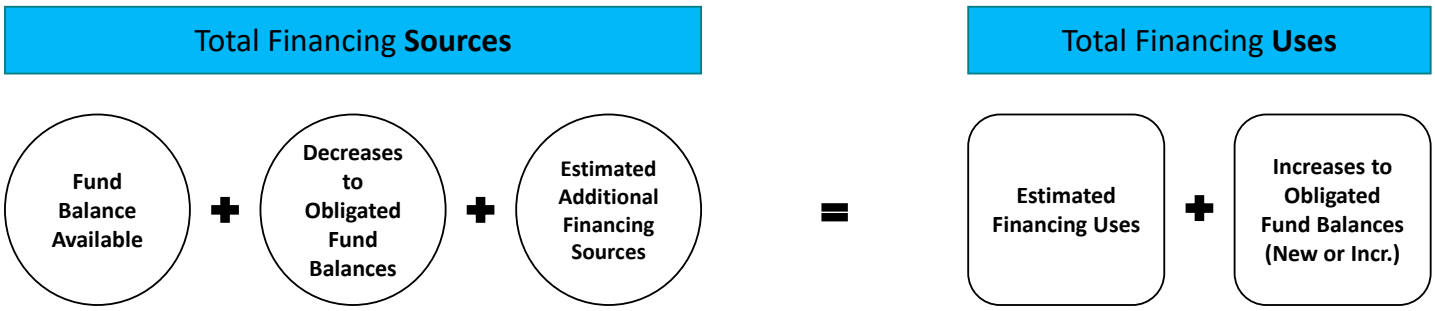
Understanding Budget Schedules		90
Schedule 1	All Funds Summary	92
Schedule 2	Governmental Funds Summary	93
Schedule 3	Fund Balance- Governmental Funds	94
Schedule 4	Details of Provisions for Reserves and/or Designations by Governmental Funds	95
Schedule 5	Summary of Additional Financing Sources- Governmental Funds	97
Schedule 6	Detail of Financing Sources by Fund and Account	98
Schedule 6D	Budget Summary by Line Item	126
Schedule 7	Summary of County Financing Requirements by Function & Fund	134
Schedule 8	Summary of County Financing Requirements	136
Schedule 12	Summary of Special District Budgets	140
Schedule 13	Analysis of Fund Balance Unreserved/Undesignated	141
Schedule 14	Detail of Provisions for Reserves/Designations	142

UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

County Budget Formula

The basic budget formula is applicable to counties, dependent special districts and other agencies under the supervision and control of the board of supervisors. Government Code Section 29009 requires the adopted budget to be in balance; therefore, Total Financing Sources shall equal Total Financing Uses.



The Heading

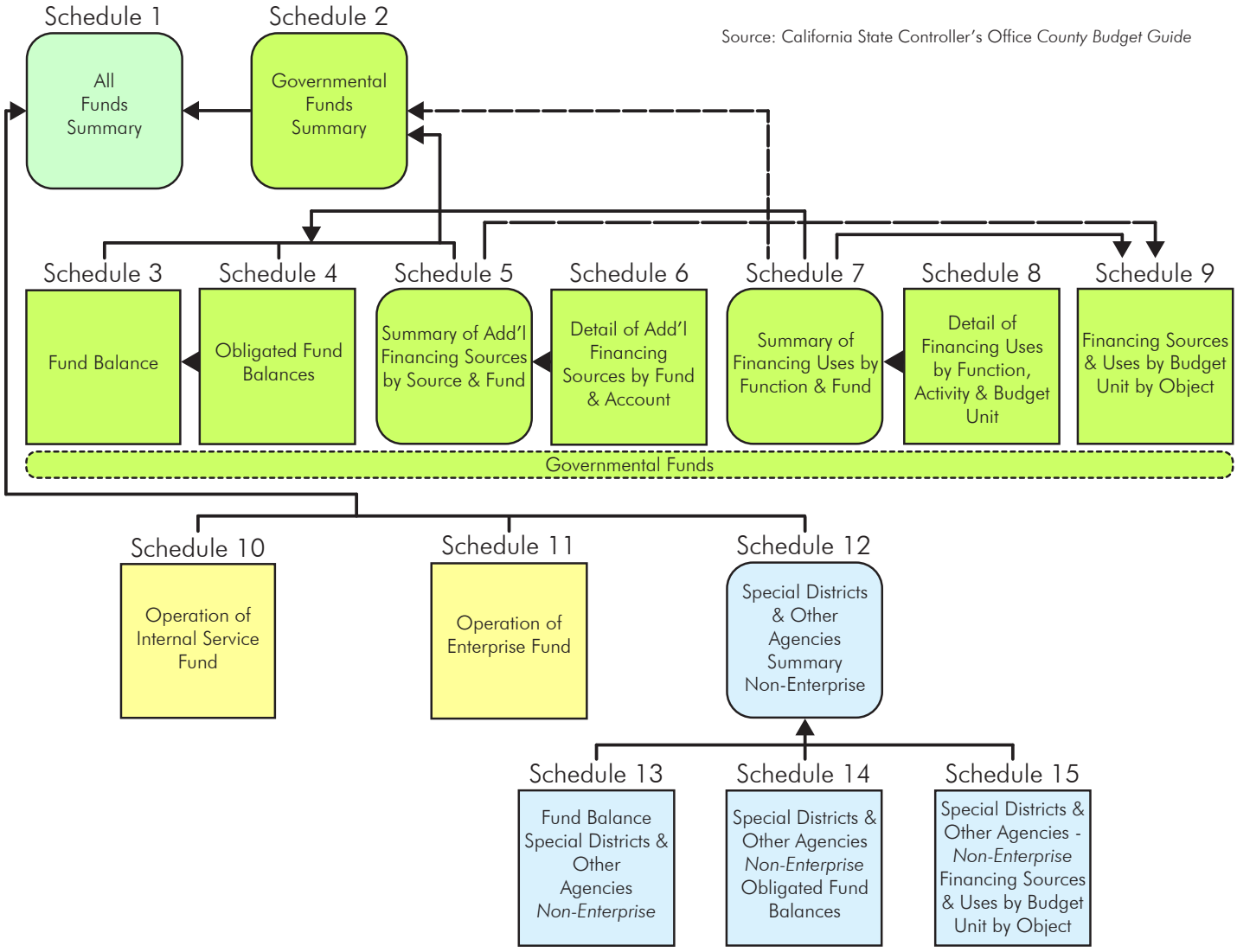
Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located at the top of each schedule. For example, Schedule 9 (each governmental budget unit has its own Schedule 9) is titled "Budget Unit Detail."

Schedule Listing

The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 and 12 through 14 can be found in this budget book under the section titled "Budget Summary". The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
10 Operation of Internal Service Funds
11 Operation of Enterprise Funds *(The County of Mendocino does not utilize this schedule.)*
12 Special Districts and Other Agencies Summary
13 Fund Balance – Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

BUDGET SCHEDULE FLOWCHART



READING A SCHEDULE 9 (BUDGET UNIT DETAIL)

Each Budget Unit in a Governmental Fund has a Schedule 9, making it the most common schedule in the Budget book. The following instructions explain how to read a Schedule 9 form.

Financing Uses Classification, Column 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the Budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2019-20 Actuals, Column 2

Column 2 represents actual amounts for spending and revenues *three years prior to the current budget year*. These represent some of the best comparisons to use when examining a budget. This is not required information for the State Controller's Office but is included for additional historical context for the public.

2020-21 Actuals, Column 3

Column 3 represents actual amounts for spending and revenues *two years prior to the budget year*. These actual prior year numbers represent some of the best comparisons to use when examining a budget.

2021-22 Estimated, Column 4

Column 4 represents estimated amounts for spending and revenues *one year prior to the budget year*. When reading the Budget book, it is important to note that column 4 has the notation *Estimated* and may not accurately reflect what the *Actual* numbers will be when the fiscal year is closed. This is because the Budget was Adopted and the book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. Actual numbers for FY 2021-22 will not be reflected until the following year's budget book.

2022-23 Adopted, Columns 5 & 6

Column 5 represents the final Adopted budget numbers for FY 2022-23. Column 6 reflects the Adopted Budget's change over FY 2021-22's budget. This is not a requirement of the State Controller's Office, but again provides a helpful comparison of changes over the prior year.

BUDGET SUMMARY SCHEDULES



Noyo Headlands
Courtesy: Visit Mendocino

BUDGET SUMMARY

Schedule 1

ALL FUNDS SUMMARY

	Total Financing Sources				Total Financing Uses		
Fund Name	Estimated Fund Balance Undesignated at June 30, 2022	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
Governmental Funds:							
County General Fund	390,000	1,976,417	239,308,053	241,674,470	241,661,849	-	241,661,849
Special Revenue Funds	58,518,782	-	89,648,381	148,167,163	102,107,291	46,059,872	148,167,163
Capital Projects Funds	1,111,382	-	3,052,563	4,163,945	3,419,563	744,382	4,163,945
Debt Service Funds	10,065,195	-	9,707,240	19,772,435	9,707,240	10,065,195	19,772,435
Total Gvn'tl Funds	70,085,360	1,976,417	341,716,237	413,778,013	356,895,944	56,869,449	413,765,393
Other Funds:							
Internal Service Funds	-	8,381,236	30,810,353	39,191,589	39,191,589	-	39,191,589
Special Districts	4,692,367	-	1,771,261	6,463,628	1,719,486	4,744,142	6,463,628
Total Other Funds	4,692,367	8,381,236	32,581,614	45,655,217	40,911,075	4,744,142	45,655,217
Total All Funds	74,777,726	10,357,653	374,297,851	459,433,230	397,807,019	61,613,591	459,420,610

Schedule 2

GOVERNMENTAL FUNDS SUMMARY

	Available Financing				Requirements		
County Funds	Estimated Fund Balance Undesignated at June 30, 2022	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
County Operating Funds:							
1100- County General Fund	390,000	1,976,417	239,308,053	241,674,470	241,661,849	-	241,661,849
Total General Fund	**390,000**	**1,976,417**	**239,308,053**	**241,674,470**	**241,661,849**	**-**	**241,661,849**
Special Revenue Funds							
1200- Road Fund	7,767,701		22,377,859	30,145,560	22,783,066	7,362,494	30,145,560
1201- Accumulated Capital Outlay Fund	5,907,298		1,239,000	7,146,298	406,910	6,739,388	7,146,298
1202- Landfill Closure Fund	2,644,368		690,200	3,334,568	3,842,374	(507,806)	3,334,568
1205- Library Fund	2,101,706		4,497,775	6,599,481	4,533,831	2,065,650	6,599,481
1206- Fish and Game Fund	121,604		4,000	125,604	837	124,767	125,604
1207- Special Aviation Fund- Round Valley	71,566		-	71,566	-	71,566	71,566
1208- Special Aviation Fund- Little River	83,495		-	83,495	-	83,495	83,495
1210- Supplemental Law Enforcement Fund	366,073		163,500	529,573	241,000	288,573	529,573
1211- Probation COPS AB1913/CPA	545,254		230,000	775,254	287,762	487,492	775,254
1213- Animal Care Mobile Spay-Neuter	26,806		102,000	128,806	132,000	(3,194)	128,806
1216- Sheriff Special Projects	57,333		1,550	58,883	50,900	7,983	58,883
1217- Recorder's Modernization	124,009		79,150	203,159	5,000	198,159	203,159
1218- Micrographics	36,117		20,100	56,217	25,000	31,217	56,217
1220- Assessor Property Characteristics	276,337		21,000	297,337	-	297,337	297,337
1221- Mental Health	2,140,182		27,713,658	29,853,840	28,734,359	1,119,481	29,853,840
1222- General Plan Update	1,852,839		439,500	2,292,339	439,500	1,852,839	2,292,339
1223- Mental Health Services Act	6,069,327		7,290,805	13,360,132	7,220,372	6,139,760	13,360,132
1224- Mental Health Treatment Act	26,818,362		8,205,012	35,023,374	3,889,482	31,133,892	35,023,374
1225- Disaster Recovery	1,508,356		12,683,257	14,191,613	23,439,766	(9,248,153)	14,191,613
1226- Intergovernmental Transfers	1		3,105,810	3,105,811	4,646,856	(1,541,045)	3,105,811
1227- Whole Person Care	2		84,205	84,207	228,276	(144,069)	84,207
1228- Enforcement- Cannabis	-		-	-	500,000	(500,000)	0
1240- Fire Agency Support	48		700,000	700,048	700,000	48	700,048
Total Special Revenue Funds	**58,518,782**	**-**	**89,648,381**	**148,167,163**	**102,107,291**	**46,059,872**	**148,167,163**
Capital Projects Fund:							
1300- Capital Projects	1,111,382	-	-	1,111,382	-	1,111,382	1,111,382
1301- Capital Projects- MH Treatment Act	-	-	2,556,248	2,556,248	2,556,248	-	2,556,248
1302- Capital Projects- Housing	-	-	496,315	496,315	863,315	(367,000)	496,315
Total Capital Projects Fund	**1,111,382**	**-**	**3,052,563**	**4,163,945**	**3,419,563**	**744,382**	**4,163,945**
Debt Service Funds:							
1400- Debt Service Fund	2,003,920	-	1,873,600	3,877,520	1,873,600	2,003,920	3,877,520
1410- Pension Obligation Bond Fund	8,061,275	-	7,833,640	15,894,915	7,844,200	8,061,275	15,894,915
Total Debt Service Funds	**10,065,195**	**-**	**9,707,240**	**19,772,435**	**9,707,240**	**10,065,195**	**19,772,435**
Total Governmental Funds	**70,085,360**	**-**	**341,716,237**	**413,778,013**	**356,895,944**	**56,869,449**	**413,765,393**
2020-21 Appropriations Limit	**100,474,000**						
Approp's Subject to Limitations	**84,045,385**						

BUDGET SUMMARY

Schedule 3

FUND BALANCE - GOVERNMENTAL FUNDS

County Funds	Estimated Fund Balance Per Auditor at June 30, 2022	Less: Portion Reserved Designated at June 30			Fund Balance Available to Finance Current Year Budget
		Encumbrance	General and Other Reserves	Designations	
General Fund					
1100- County General Fund	28,606,189	471,640	17,947,772	7,379,937	2,806,840
Total General Fund	**28,606,189**	**471,640**	**17,947,772**	**7,379,937**	**2,806,840**
Special Revenue Funds					
1200- Road Fund	11,427,825	311,556	571,181	-	10,545,088
1201- Accumulated Capital Outlay Fund	3,908,749	430,984	-	-	3,477,765
1202- Landfill Closure Fund	5,274,211	-	-	2,922,443	2,351,768
1205- Library Fund	1,210,719	7,557	295	31,099	1,171,768
1206- Fish and Game Fund	121,851	-	-	-	121,851
1207- Spec Aviation Fund-Round Valley	71,566	-	-	-	71,566
1208- Spec Aviation Fund-Little River	83,495	-	-	-	83,495
1210- Supp Law Enforcement Fund	326,375	-	-	-	326,375
1211- Probation COPS AB1913/CPA	439,202	-	-	-	439,202
1213- Animal Care Mobile Spay Prog	3,325	-	-	-	3,325
1216- Sheriff Special Projects	94,788	-	-	-	94,788
1217- Recorder's Modernization	68,680	-	-	-	68,680
1218- Micrographics Fund	(139)	-	-	-	(139)
1220- Assessor Property Characteristics	250,145	-	-	-	250,145
1221- Mental Health Fund	1,171,484	-	-	-	1,171,484
1222- General Plan Update Fund	1,491,584	-	-	-	1,491,584
1223- Mental Health Services Act	4,542,420	-	-	1,018,338	3,524,082
1224- Mental Health Treatment Act	18,300,124	-	-	-	18,300,124
1225- Disaster Recovery	(88,656)	-	-	-	(88,656)
1226- Intergovernmental Transfers	9,272,818	-	-	9,272,818	-
1227- Whole Person Care	2,022,495	-	-	2,022,495	-
1228- Enforcement- Cannabis	-	-	-	-	-
1240- Fire Agency Support	48	-	-	-	48
Total Special Revenue Funds	**59,993,061**	**750,097**	**571,476**	**15,267,193**	**43,404,295**
Capital Project Fund					
1300- Capital Projects	1,128,747	6,432	-	-	1,122,315
1301- Capital Projects- MH Treatment Act	-	-	-	-	-
1302- Capital Projects- Housing	-	-	-	-	-
Total Capital Projects Fund	**1,128,747**	**6,432**	**-**	**-**	**1,122,315**
Debt Service Funds					
1400- Debt Service Fund	1,998,895	-	-	-	1,998,895
1410- Pension Obligation Bonds Fund	7,632,104	-	-	-	7,632,104
Total Debt Service Funds	**9,630,999**	**-**	**-**	**-**	**9,630,999**
Total Governmental Funds	**99,358,996**	**1,228,169**	**18,519,248**	**22,647,130**	**56,964,449**

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2022	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
General Fund				
General Reserve	10,287,010		-	10,287,010
Reserve for Retirement Contribution	4,500,000			4,500,000
Reserve for Teeter	325,844			325,844
Reserve for Inventory	641,158			641,158
Reserve for Imprest Cash	4,914			4,914
Designated for Planning- General Plan Update	2,216,533			2,216,533
Designated for Animal Care- Spay & Neuter Program	133,332			133,332
Designated for Sheriff Vehicle Replacement	149,116			149,116
Designated for Sheriff Civil Automation	89,933			89,933
Designated for Sheriff Warrant System Update	116,296			116,296
Designated for Public Health Automation	74,578			74,578
Designated for Public Health- CCS Travel	53,295			53,295
Designated for AODP- Alcohol Abuse Education	43,934			43,934
Designated for AODP- Drug Abuse Education	72,511			72,511
Designated for Social Services- MH Audit Adjustment	1,000,000			1,000,000
Designated for Social Svcs- CalWorks/AS/Fam Conn	995,633			995,633
Designated for Social Services- CSOC DSS	1,586,905			1,586,905
Designated for Animal Care- Animal Rescue	31,596			31,596
Designated for PH Nursing- Targeted Case Mgmt Audit	79,943			79,943
Designated for Probation- Juvenile Probation Services	138,248			138,248
Designated for Probation- CalFire Dispatch Service	739,050	658,000		81,050
Designated for Transitional Housing- Homekey Operations	1,041,981	968,417		73,564
Designated for Wildfire PG&E Settlement	22,651,738			22,651,738
Designated for 2022-23 Bond Insurance Projects	4,500,000	350,000		4,150,000
Total General Fund	**51,473,548**	**1,976,417**	**-**	**49,497,131**
Special Revenue Funds				
Road Fund				
Reserve for Inventory	263,472			263,472
Reserve for Imprest Cash	50			50
Landfill Closure				
Designated for Solid Waste- Landfill Closure	-	-		-
Designated for Solid Waste- Landfill Closure- South Coast	2,076,475			2,076,475

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2022	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
Library Fund				
Designated for Library Operations- Ukiah Branch	13,814			13,814
Designated for Library Operations- Fort Bragg Branch	4,712			4,712
Designated for Library Operations- Willits Branch	12,573			12,573
Reserve for Imprest Cash	295			295
Mental Health Fund				
Designated for MHSA Prudent Reserve	1,018,338			1,018,338
HMS Intergovernment Transfers Fund				
Designated for Hospital & Medical Svcs- IGT Medi-Cal	9,572,611			9,572,611
Whole Person Care Fund				
Designated for Hospital & Medical Svcs- Whole Person Care	1,611,417			1,611,417
Total Special Revenue Funds	**14,573,757**	**-**	**-**	**14,573,757**
Capital Project Fund				
Capital Project Fund	-	-	-	-
Designated for Capital Projects	-	-	-	-
Total Capital Project Fund	**-**	**-**	**-**	**-**
Debt Service Funds				
Debt Service Fund				
Designated for Debt Service	-	-	-	-
Pension Obligation Bond Fund				
Designated for Debt Service	-	-	-	-
Total Debt Service Funds	**-**	**-**	**-**	**-**
Total Governmental Funds	**66,047,305**	**1,976,417**	**-**	**64,070,888**

Schedule 5

SUMMARY OF ADDITIONAL FINANCING SOURCES - GOVERNMENTAL FUNDS

Description	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Summary by Source				
Current Secured Property Tax	35,832,121	38,721,613	39,978,685	42,051,123
Current Unsecured Property Tax	1,139,778	1,062,042	1,005,900	1,043,894
Taxes (Other than Current Property)	54,277,916	66,153,139	63,520,401	60,369,592
Total Taxes	**91,249,814**	**105,936,793**	**104,504,986**	**103,464,609**
Licenses & Permits	4,899,749	5,119,147	4,921,205	4,774,194
Fines, Forfeitures, & Penalties	1,408,416	961,178	1,305,001	1,221,603
Use of Money & Property	1,592,983	1,121,471	1,058,370	729,141
Aid from Other Govtl Agencies	141,346,582	167,339,082	174,116,499	176,576,244
Charges for Current Services	24,717,712	27,762,835	24,817,081	29,501,554
Other Revenues	19,602,542	87,060,399	25,380,418	25,448,892
Total Summary by Source	**284,817,798**	**395,300,905**	**336,103,561**	**341,716,237**
Summary by Fund				
1100- County General	192,023,419	243,342,933	229,577,700	239,308,053
1200- Roads	20,763,653	18,755,212	31,300,569	22,377,859
1201- Accumulated Capital Outlay	3,97,615	5,653,234	1,643,664	1,239,000
1202- Landfill Closure	814,400	825,959	620,200	690,200
1205- County Library	3,350,413	4,415,818	3,768,623	4,497,775
1206- Fish & Game	8,003	5,183	11,700	4,000
1207- Aviation- Round Valley	-	-	-	-
1208- Aviation- Little River	-	-	-	-
1210- Supp Law Enforcement Services	223,986	196,058	142,916	163,500
1211- Probation COPS AB1913	246,738	240,840	-	230,000
1213- Mobile Spay/Neuter Program	188,235	107,377	127,250	102,000
1216- Sheriff Special Projects	2,657	1,820	1750	1,550
1217- Recorder Modernization	30,299	109,552	76,800	79,150
1218- Micrographics	91,402	41,506	36,000	20,100
1220- Assessor Property Characteristics	30,695	26,192	27,500	21,000
1221- Mental Health Service	21,164,391	23,244,970	23,882,584	27,713,658
1222- General Plan Update	761,583	408,918	337,500	439,500
1223- Mental Health Services Act	4,359,327	7,089,111	6,100,395	7,290,805
1224- Mental Health Treatment Act	8,880,103	11,006,225	9,700,000	8,205,012
1225- Disaster Recovery	4,535,009	27,780,673	6,340,500	12,683,257
1226- Intergovernmental Tran.	6,881,748	18,295,004	6,380,000	3,105,810
1227- Whole Person Care	5,800,138	5,995,174	928,094	84,205
1228- Enforcement- Cannabis	-	-	-	-
1240- Fire Agency Support	-	740,976	700,000	700,000
1300- Capital Projects	516,518	258,755	3,000	-
1301- Capital Projects- MH Treatment Act	658,252	2,323,309	3,018,225	2,556,248
1302- Housing	-	14,280,588	1,660,791	496,315
1400- Debt Service	1,844,896	1,873,948	1,873,600	1,873,600
1410- Pension Obligation Bonds	7734,319	8,281,570	7,844,200	7,833,640
Total Summary by Fund	**284,817,798**	**395,300,905**	**336,103,561**	**341,716,237**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
General Fund				
Taxes				
Property Tax Current Secured				
Non-Departmental Revenue	35,626,681	38,508,972	39,800,000	41,872,438
Emergency Medical Services	205,440	212,641	178,685	178,685
Property Tax Current Unsecured				
Non-Departmental Revenue	1,133,213	1,055,920	1,000,000	1,038,894
Emergency Medical Services	6,565	6,122	5,900	5,000
Supplemental Roll Tax				
Non-Departmental Revenue	306,788	297,195	500,000	311,668
Emergency Medical Services	1,775	1,720	4,000	1,500
Property Tax Prior Secured				
Teeter Plan	2,900,121	3,327,682	3,100,000	3,100,000
Property Tax Prior Unsecured				
Non-Departmental Revenue	40,259	56,177	50,000	51,500
Emergency Medical Services	233	325	200	200
Penalty & Cost on Delinquencies				
Non-Departmental Revenue	597,677	735,999	500,000	515,000
Treasurer-Tax Collector	-	135,902	100,000	230,928
Teeter Plan	1,270,093	1,581,502	1,200,000	1,200,000
Sales & Use Tax				
Non-Departmental Revenue	6,576,861	8,339,681	7,795,000	8,500,000
Sales Tax- Public Safety				
Miscellaneous Budget	396,740	442,938	518,000	499,000
District Attorney	759,296	900,886	1,054,667	1,054,667
Mendocino County Sheriff	3,250,046	3,841,554	4,495,167	4,495,167
Mendocino County Jail & Rehab	2,460,561	2,909,527	3,405,500	3,405,500
Probation Offficer	740,566	877,529	1,026,667	1,026,667
Timber Yield Tax				
Non-Departmental Revenue	590,180	513,694	800,000	440,000
Trans Occup Tax-Campgrounds/RV Parks				
Non-Departmental Revenue	-	740,929	700,000	700,000
Highway Property Rental				
Non-Departmental Revenue	664	725	-	-
Emergency Medical Services	4	4	-	-
Trans Occup Tax-Room Occupancy Tax				
Non-Departmental Revenue	4,784,925	7,219,977	6,000,000	8,000,000
Property Transfer Tax				
Non-Departmental Revenue	634,469	1,087,609	700,000	800,000
Prop Tax In-Lieu of VLF				
Non-Departmental Revenue	12,174,566	12,601,893	12,600,000	12,915,000

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Williamson Act Replacement Tax				
Non-Departmental Revenue	598,362	609,901	600,000	600,000
Cannabis Business Tax				
Non-Departmental Revenue	5,575,900	6,159,180	6,500,000	1,500,000
Total Taxes	80,631,984	92,166,183	92,633,786	92,441,814
Licenses & Permits				
Animal License				
Animal Care	339,121	354,733	415,000	407,500
Business License				
Treasurer-Tax Collector	144,238	133,437	147,000	143,000
Cannabis Facility Bus. License				
Treasurer-Tax Collector	167,382	13,905	18,000	18,000
Planning & Building Services	6,736	5,052	3,000	10,000
Franchise				
Non-Departmental Revenue	911,611	1,065,921	1,000,000	1,000,000
Mobile Home Set Up Fee				
Planning & Building Services	12,422	17,185	13,500	26,500
Construction Permit				
Planning & Building Services	1,774,076	1,840,200	1,567,500	1,610,000
Zoning Permit				
Planning & Building Services	287,918	218,779	325,000	225,000
Other Permit				
Mendocino County Sheriff	830	940	500	500
Agriculture Department	2,555	6,516	5,000	2,000
Planning & Building Services	7,490	20,423	6,300	12,000
General Relief	1,940	2,286	-	-
Gun Permit				
Mendocino County Sheriff	48,815	62,126	56,000	56,000
Marriage License, GC 26840.3				
Clerk-Recorder	24,348	20,667	24,000	30,000
Lumber Mill Permit				
Treasurer-Tax Collector	980	665	420	455
Variance & Use Permit				
Planning & Building Services	259,800	170,131	258,750	175,000
Land Use Fee				
Environmental Health	646,817	749,021	797,940	767,239
Coastal Zone Permit				
Planning & Building Services	184,648	272,294	180,000	225,000
Total Licenses & Permits	4,821,728	4,954,281	4,817,910	4,708,194

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Court Collections-AB233 Program	325,787	247,232	322,402	203,628
25% Extra Fine				
Court Collections-AB233 Program	131,322	88,408	122,115	60,384
County 50% City VC Fine				
Court Collections-AB233 Program	2	-	-	-
Criminal Justice Construction Fund				
Information Services	14,000	10,400	-	-
Conflict Defender	157,500	117,000	219,600	223,512
Mendocino County Sheriff	140,000	104,000	150,000	150,000
Probation Officer	28,000	20,800	30,000	30,000
Warrant System Update				
Mendocino County Sheriff	986	456	1,000	-
Other Court Fine				
Court Collections-AB233 Program	33,496	15,768	24,000	6,473
County Commission of City Fine				
Court Collections-AB233 Program	4,544	2,821	3,977	1,416
Miscellaneous Court Fine				
Court Collections-AB233 Program	9	-	-	3,618
District Attorney	22,825	15,099	20,000	20,000
Mendocino County Sheriff	36,626	62,916	10,000	-
Mendocino County Jail & Rehabilition	24,300	11,521	16,454	10,000
Probation Officer	6,943	3,292	5,000	2,500
Agriculture Department	950	525	1,000	1,000
Public Health	724	586	1,000	-
Emergency Medical Services	-	-	110,365	107,500
Drug/Alcohol Fine				
Alcohol/Other Drug Program	14,005	10,277	15,000	15,000
County Alcohol Education				
Alcohol/Other Drug Program	11,608	9,017	27,216	27,216
Drug Abuse Education				
Alcohol/Other Drug Program	4,559	2,159	2,700	2,700
Fine Judicial District				
Court Collections-AB233 Program	9,838	10,720	12,173	32,062
Mendocino County Sheriff	46	71	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Forfeiture & Penalty				
Court Collections-AB233 Program	17,778	19,689	15,000	15,241
Mendocino County Sheriff	718	38,736	10,000	500
Planning & Building Services	85,806	105,029	120,000	250,000
Animal Care	(1)	-	-	-
Social Services	-	-	7,000	7,000
Asset Forfeiture				
District Attorney	156,297	-	-	27,353
Mendocino County Sheriff	117,625	-	-	-
Probation Officer	-	20,000	-	-
Total Fines, Forfeitures & Penalties	1,346,290	916,522	1,246,002	1,197,103
Use of Money & Property				
Interest				
Non-Departmental Revenue	943,759	664,208	750,000	425,000
Child Support Services	**8,614**	**3,644**	**6,000**	**2,000**
Rents & Concessions				
Facilities	3,401	1	2,500	2,500
DOT-Round Valley Airport	4,080	5,340	4,920	2,520
DOT-Mendocino County Airport	41,107	43,409	45,000	41,225
Social Services	50,141	106,963	-	-
Cultural Services	9,432	38,258	15,000	25,000
Total Use of Money & Property	1,060,533	861,823	823,420	498,245
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Non-Departmental Revenue	58,824	53,971	50,000	85,000
District Attorney	114,985	112,907	100,000	100,000
Social Services	909,337	909,337	909,327	909,327
State Welfare Administration				
Social Services	6,590,948	7,458,357	8,644,235	8,483,703
In Home Support Services	141,221	234,286	701,726	133,930
State AFDC				
CalWorks/Foster Care	4,093,914	4,142,605	5,023,443	4,159,059
State Aid California Children				
Public Health-California Childrens Services	267,311	276,504	273,088	350,347
Realignment Health Service				
Probation Officer	91,002	91,002	91,002	91,002
Public Health	544,179	1,089,252	1,080,300	94,784
Environmental Health	79,652	(33,102)	453,446	528,268
Substance Use Disorder	-		-	-
Public Health Nursing	0	2,940	293,887	452,302
California Childrens Services	-	-	-	-
Social Services Admin	7,629,028	8,033,637	6,724,113	6,889,540
Cal Works/Foster Care	4,805,963	4,162,698	5,710,877	6,867,578

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Realignment Mental Health				
Alcohol/Other Drug Program	900,520	743,678	673,177	768,363
Realignment Public Assistance				
Social Services	4,757,665	4,253,466	2,994,113	3,002,261
CalWorks/Foster Care	2,814,928	2,774,000	4,615,470	5,128,872
In Home Support Services	3,536,822	3,856,000	3,273,883	3,839,654
Realignment Public Safety				
District Attorney	177,269	183,180	163,987	163,987
Public Defender	171,607	119,920	91,557	126,712
Mendocino County Sheriff	1,673,477	1,651,363	1,699,144	1,958,773
Mendocino County Jail & Rehabilition	1,369,115	1,122,697	1,393,229	1,397,269
Probation Officer	1,256,229	1,132,476	1,466,298	1,521,735
Substance Use Disorder	31,776	4,624	49,000	69,374
State Aid- Drug & Alcohol				
Alcohol/Other Drug Program	828,543	1,227,562	1,675,741	1,762,156
SB90 Reimbursement				
Non-Departmental Revenue	21,372	13,215	-	-
Mendocino County Sheriff	26,198	24,115	-	-
Probation Officer	5,750	9,316	-	-
State Aid for Agriculture				
Agriculture Department	1,952	(1,952)	-	-
State Aid Agriculture Gas Tax				
Agriculture Department	232,614	-	246,389	300,000
State Reimis- EC Poisons				
Agriculture Department	118,904	-	115,000	117,000
Pesticide Regulatory				
Agriculture Department	1,952	-	-	-
State Aid for Veterans Affairs				
Social Services	57,684	84,318	108,000	108,000
County Hosptial				
Emergency Medical Services	9,522	-	40,000	40,000
Non-County Hospital				
Hosptial & Medical Services	47,003	56,843	76,000	76,000
EMS- Physician Services				
Hosptial & Medical Services	159,479	102,865	200,000	200,000
Homeowners Property Tax Relief				
Non-Departmental Revenue	276,500	272,080	270,000	270,000
Emergency Medical Services	1,602	1,577	1,600	1,500
State Youthful Offender				
Juvenile Hall	118,539	127,266	176,380	180,053
Probation Officer	302,649	469,849	442,636	419,691

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
State Other				
Non-Departmental Revenue	130,000	130,000	130,000	130,000
Facilities	30,391	23,959	25,000	25,000
Court Collections-AB233 Prog	14,574	12,129	15,000	-
District Attorney	38,436	24,386	40,000	40,000
Mendocino County Sheriff	575,881	560,163	742,253	670,234
Mendocino County Jail & Rehabilition	821,632	1,096,130	758,230	1,077,970
Juvenile Hall	1,190	498	-	139,196
Probation Officer	1,130,921	1,183,633	1,270,033	2,096,569
Agriculture Department	411,957	698,728	260,000	237,000
DOT-Round Valley Airport	3,051	-	-	-
Public Health	-	269,048	-	-
Alcohol/Other Drug Program	-	-	-	211,372
Public Health Nursing	308,551	290,698	800,683	1,502,835
California Childrens Services	200,270	149,200	698,093	460,402
Transportation-Solid Waste	-	-	-	77,432
Social Services	140,678	-	-	-
Federal Welfare Administration				
Social Services	14,913,189	14,221,478	21,351,295	22,421,216
In Home Support Services	137,268	225,140	170,500	170,500
Title IV-E				
Probation Officer	91,115	97,320	75,000	75,000
Health Related Funds				
Social Services	9,473,092	11,853,368	15,600,218	16,361,428
Federal AFDC				
CalWorks/AFDC	9,268,391	9,402,680	10,688,385	10,289,682
Federal Grazing Fee				
Non-Departmental Revenue	199	1,440	-	-
Federal Land In Lieu Tax				
Non-Departmental Revenue	699,132	733,482	735,000	770,000
Federal Other Revenue				
Non-Departmental Revenue	19,835	-	-	-
County Clerk-Elections	-	173,426	-	-
Mendocino County Sheriff	23,196	9,235	11,000	11,000
Mendocino County Jail & Rehabilition	28,407	-	25,000	-
Office of Emergency Services	117,372	130,443	213,000	203,421
DOT-Round Valley Airport	61,020	547,085	-	-
DOT-Mendocino County Airport	-	42,165	-	-
Public Health	137,844	151,032	190,000	190,000
Environmental Health	30,000	42,293	30,000	30,000
Alcohol/Other Drug Program	-	-	-	1,103,878

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Federal Aid Child Support				
Child Support Services	1,613,590	1,511,595	1,789,424	1,791,731
Other Governmental Agency Aid				
Retirement	689,493	726,439	919,260	855,643
Public Health	1,100	-	1,100	1,100
Total Aid from Governmental Agencies	85,337,807	89,070,045	106,365,522	111,538,849
Charges for Current Services				
Tax Deeded Administration Fee				
Treasurer-Tax Collector	5,170	225	12,000	15,000
50% Redemption Fee				
Treasurer-Tax Collector	10,961	15,492	16,000	16,000
Release of Lien				
Treasurer-Tax Collector	4,240	4,040	4,000	4,000
Debt Service Fee				
Auditor-Controller	198,050	188,447	175,000	185,000
PTR Screening Fee				
Court Collections-AB233 Program	16,038	8,901	-	-
Cite Processing Fee				
Court Collections-AB233 Program	1,272	362	-	-
Probation Officer	193	31	-	-
Accounting Fee				
Auditor-Controller	79,168	39,412	100,000	6,000
Election Services				
County Clerk- Election	118,943	93,412	102,500	102,750
Treasurer Cost Reimbursement				
Treasurer-Tax Collector	276,641	294,142	315,131	278,921
Legal Services				
County Counsel	19,917	17,118	15,000	15,000
State Aid Child Support				
Child Support Services	831,4,71	778,699	881,357	882,494
Legal Services Reimbursement				
County Counsel	3,431	5,958	3,500	3,500
Court Collections-AB233 Program	4,393	3,050	-	-
Public Defender	27,757	18,633	20,000	-
Final Map Filing Fee				
Transportation-Land Improvement	7,100	-	2,650	2,000
Parcel Map MS Filing Fee				
Land Improvement	16,110	4,250	4,600	5,000
Parcel Map PS Filing Fee				
Land Improvement	-	-	2,250	2,000

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Plan Check & Inspection Fee				
Land Improvement	19,857	29,840	5,000	9,504
Parcel Subdivision Inspection				
Land Improvement	-	-	550	500
Basic Improvement Inspection Fee				
Land Improvement	200	-	1,000	1,000
Subdivision Agreement Processing Fee				
Land Improvement	1,100	-	1,100	1,000
Planning & Engineering				
Planning & Building Services	89,483	98,944	66,000	90,000
Record-Survey Exam Fee				
Land Improvement	23,650	22,150	18,000	20,000
Tentative Map Subdivision				
Land Improvement	63,470	65,690	40,000	40,000
Environmental Impact Fee				
Planning & Building Services	39,342	29,547	25,000	25,000
General Plan Amendment				
Planning & Building Services	3,315	13,020	8,000	5,000
Other Permit Fee				
Planning & Building Services	22,080	14,446	15,000	48,000
Abandoned Vehicle Abatement Fee				
Planning & Building Services	50,306	11,323	20,000	40,000
General Plan Maintenance Fee				
Planning & Building Services	432,317	568,309	372,750	320,000
Agricultural Services				
Agriculture Department	721	35	-	-
Agriculture Certification				
Agriculture Department	4,112	(485)	1,500	1,500
Inspect/Test Weights & Measures				
Agriculture Department	263,159	204,507	175,000	175,000
Cannabis Application/Inspect				
Agriculture Department	38,210	(39,450)	65,000	-
Cannabis Management	385,248	176,811	65,000	1,199,462
Civil Fee Sheriff				
Mendocino County Sheriff	61,773	55,630	61,000	50,000
Adult Probation Supervision				
Probation Officer	251,371	183,346	-	-
Adult Probation Diversion				
Probation Officer	8,310	2,904	-	-
Adult Probation Pre-Sentence				
Probation Officer	63,637	37,295	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Estate Fee- Public Administrator				
Social Services	(6,001)	6,155	60,000	60,000
Humane Services				
Animal Care	80,089	75,438	110,000	80,000
Incinerator Services				
Animal Care	4,234	4,124	4,000	4,500
Domestic Animal Control Contract				
Mendocino County Sheriff	-	22,000	22,000	-
Animal Care	33,598	140,348	50,800	82,000
Law Enforcement Services				
Mendocino County Sheriff	183,563	128,989	100,000	90,000
Sheriff Point Arena Contract				
Mendocino County Sheriff	100,000	108,333	100,000	100,000
Restitution 11470.2				
Mendocino County Sheriff	33,000	144,625	10,000	20,000
Recorder Service Fee				
Clerk-Recorder	935	905	900	2,000
Recording Fee				
Clerk-Recorder	312,269	420,441	290,000	290,000
Court Collections-AB233 Program	54,563	74,774	54,000	67,887
Health- Vital Statistics				
Public Health	124,241	59,310	46,000	50,000
Drug Diversion Service				
Alcohol/Other Drug Program	17,279	14,415	25,000	25,000
Clerk Fee				
Clerk-Recorder	43,758	43,344	55,000	55,000
Work Furlough				
Probation Officer	110	-	-	-
Work Release				
Mendocino County Jail	22,570	21,965	15,000	-
Electronic Monitoring F				
Mendocino County Jail & Rehabilition	-	635	-	-
Interfund Revenue- DOT				
Transportation-Solid Waste	30,564	34,384	160,177	80,000
Interfund Revenue- Engineering				
Transportation-Land Improvement	120,451	114,344	113,258	136,421
Interfund Revenue- Printing				
Central Services	10,548	8,167	5,000	5,000
Interfund Revenue- Xerox				
Central Services	38,493	36,720	33,000	-
Interfund Revenue- Garage				
Fleet Management	101,695	78,870	20,000	35,338
Interfund Revenue- Janitor				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Caspar/Fort Bragg Refuse				
Solid Waste	-	-	5,000	5,000
Solid Waste Fee				
Environmental Health	86,680	86,400	95,348	130,897
California Childrens Services				
Public Health- CCS	80	-	-	100
Support in Juvenile Hall				
Juvenile Hall	15,507	731	-	-
Driving Under Influence				
Alcohol/Other Drug Program	19,726	18,673	17,890	20,000
Parks & Recreation Fee				
Facilities	5,300	-	-	15,275
Cultural Services-Museum	6,570	4,520	6,000	-
Collection Fee				
Treasurer-Tax Collector	23,690	19,366	18,903	23,637
Court Collections-AB233 Program	462,858	358,694	421,436	321,815
Social Services	48,387	47,890	55,000	55,000
Drug Testing Program				
Probation Officer	9,711	4,133	2,000	-
Other Charges				
Clerk of the Board	4,590	3,766	7,000	7,000
Executive Office	56	60	-	390,000
Auditor-Controller	19,064	59,664	10,597	6,000
Assessor	10,715	20,589	11,000	15,000
Treasurer-Tax Collector	55,032	28,977	27,000	27,438
Central Services	11,930	8,163	14,701	14,701
County Counsel	7,487	26,822	7,000	150,932
Human Resources	-	20	-	-
Facilities	10,285	23,927	41,368	41,368
Economic Development	-	-	-	118,650
Transportation-Land Improvement	600	600	-	-
Court Collections-AB233 Program	121,393	102,322	115,864	-
Public Defender	-	2,960	-	-
Mendocino County Sheriff	14,614	15,521	500	2,500
Mendocino County Jail & Rehabilition	99,971	-	110,879	93,589
Probation Officer	3,151	30,006	-	-
Agriculture	-	8,193	-	-
Cannabis Management	28,313	10,905	-	1,575,165
Planning & Building Services	470,609	635,375	326,250	650,000
Animal Care	164,686	82,938	79,800	75,000
Public Health	519,290	474,915	403,514	436,463
Environmental Health	991,344	767,267	964,411	865,203
Substance Use Disorder	134,905	458,945	477,759	503,459

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Public Health Nursing	24,524	72,497	32,622	23,609
Emergency Medical Services	109,177	170,594	132,700	118,175
Transitional Housing	-	13,565	-	-
California Childrens Services	8,230	84,672	16,894	-
Transportation-Solid Waste	456,263	622,970	400,000	450,000
Social Services Administration	72,987	283,879	60,000	965,000
HHSA Administration	242,076	244,556	183,730	-
Cultural Services	10,471	5,123	2,000	2,000
Conservator Service Fee				
Social Services	41,006	35,165	72,000	72,000
Data Processing Services				
Information Services	192,170	139,458	279,916	505,358
Collection Service				
Probation Officer	5,754	4,233	-	-
County Cost Plan Charges				
Non-Departmental Revenue	2,551,138	3,203,410	3,985,000	3,400,000
Returned Check Charge				
Treasurer-Tax Collector	1,145	1,575	1,500	1,500
Clerk-Recorder	125	75	-	-
Court Collections-AB233 Program	760	507	550	44
Payment Plan Processing Fee				
Treasurer-Tax Collector	5,160	8,432	8,520	8,520
County 30% State PA				
Courts- AB233 Program	179,689	136,438	176,873	108,041
Traffic School Fee				
Courts- AB233 Program	471,087	199,390	329,318	89,487
Traffic School $24				
Courts- AB233 Program	74,666	34,993	52,781	13,685
Total Charges for Current Services	13,415,888	14,023,942	13,901,189	17,039,165
Other Revenues				
Prior Year Revenue				
Non-Departmental Revenue	5,743	22,652,909	-	-
Auditor-Controller	22,906	-	-	-
Sale of Fixed Assets				
Central Services	58,800	52,255	10,000	12,238
Other Sales				
Non-Departmental Revenue	71	-	-	-
Auditor-Controller	421	150	300	200
Assessor	8,907	8,695	9,000	9,000
Treasurer-Tax Collector	11,620	6,785	10,800	-
Central Services	25,617	27,059	25,851	20,851
County Counsel	1,504	670	-	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Human Resources	36	60	-	-
Fleet Management	4,128	1,506	3,000	17,669
Clerk-Recorder	63,864	57,914	68,000	68,000
District Attorney	25,254	25,388	25,000	25,000
Mendocino County Sheriff	3,760	1,992	500	750
Planning & Building Services	3,555	13,452	4,500	11,000
Animal Care	60	-	-	-
DOT-Round Valley Airport	908	817	500	500
DOT-Mendocino County Airport	10,749	12,567	10,000	12,000
Public Health Administration	3,823	7,351	3,500	3,500
Sale of Map- Surveyor				
Land Improvement	219	104	500	500
Sale of Map- Assessor				
Assessor	(1)	2,685	-	250
Other				
Non-Departmental Revenue	112,860	125,819	135,000	135,000
Board of Supervisors	-	26	-	-
Executive Office	55	-	-	-
Treasurer-Tax Collector	-	-	800	120
Facilities	18,702	17,081	20,000	20,000
Fleet Management	322	-	-	35,311
Economic Development	-	63,500	-	-
Clerk-Recorder	730	1,310	500	500
Court Collections-AB233 Program	30	-	-	-
District Attorney	462	573	-	13,000
Mendocino County Sheriff	1,367	1,400	-	500
Mendocino County Jail & Rehabilitation	21,905	14,582	15,120	15,000
Probation Officer	703	3,280	405,000	5,000
Planning & Building Services	-	4,032	-	-
Animal Care	150	279	-	-
Public Health Administration	-	83,906	-	-
Environmental Health	198	732	-	-
Public Health Nursing	1,000	1,000	1,000	1,000
Emergency Medical Services	509	508	300	300
Transportation-Solid Waste	-	7,912	-	34,000
Social Services	5,767	150	-	-
CalWorks/Foster Care	-	(0)	-	-
Cultural Services	5,074	889	2,500	11,000
Cancelled Outlawed Warrant				
Auditor-Controller	-	13,583	30,000	45,000
General Relief Refund				
General Relief	55,662	46,798	41,882	87,703

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Donation				
Mendocino County Sheriff	-	677	-	-
Probation Officer	-	2,000	-	-
Animal Care	2,931	5,417	4,500	6,250
Public Health Nursing	-	20	200	100
Cultural Services	7,609	5,757	6,000	20,500
Civil Assessment PC 1214.1				
Probation Officer	351	-	-	-
Vending Machine				
Central Services	1,731	-	-	-
Tobacco Settlement				
Non-Departmental Revenue	863,949	975,195	900,000	900,000
Other				
Alcohol/Other Drug Program	-	-	-	-
Grant Revenue				
County Clerk-Elections	-	55,611	-	-
Agriculture Department	-	-	93,870	-
Public Health	467,835	412,086	3,708,621	3,577,881
Transitional Housing	-	9,669,500	-	-
Operating Transfer In				
Non-Departmental Revenue	-	-	-	556,910
Clerk of the Board	-	11,480	-	-
County Executive Office	-	313,687	-	-
Auditor-Controller	-	12,827	-	-
Assessor	-	17,034	-	-
County Counsel	-	163,319	-	-
Human Resources	-	357,972	-	-
Transportation-Land Improvement	-	-	-	800,000
Cler-Recorder	-	-	45,850	20,000
Information Services	-	34,546	-	-
Mendocino County Sheriff	-	-	-	1,393,613
Probation Officer	-	38,726	-	171,000
Office of Emergency Services	-	18,992	-	-
Planning & Building Services	15,000	27,114	18,000	12,000
Animal Care	-	13,194	-	37,207
DOT-Round Valley Airport	-	-	-	-
DOT-Mendocino County Airport	-	-	-	-
Public Health Administration	1,075,557	3,358,591	468,311	1,012,902
Environmental Health	77,761	71,073	-	-
Substance Use Disorder	55,987	-	150,000	150,000
Public Health Nursing	1,409,656	1,282,370	2,424,000	1,420,964
Employee Wellness	357,289	327,861	465,930	417,644

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
California Childrens Services	202,859	141,471	240,906	362,690
Social Services	-	483,491	-	-
HHSA Administration				
General Relief	56,658	-	-	-
Medi-Cal				
Alcohol/Other Drug Program	21,053	290,409	440,130	440,130
Total Other Revenues	5,409,189	41,350,139	9,789,871	11,884,683
Total General Fund	**192,023,419**	**243,342,933**	**229,577,700**	**239,308,053**
Special Revenue Funds				
1200-Road Fund				
Taxes				
Transportation Funds				
Admin/Road Maint	59,209	52,319	60,000	60,000
Total Taxes	59,209	52,319	60,000	60,000
Licenses & Permits				
Transportation Permit Fee				
Admin/Road Maint	7,888	9,162	6,000	6,000
Co Highway Encroachment Permit				
Admin/Road Maint	58,529	148,639	82,295	50,000
Total Licenses & Permits	66,417	157,801	88,295	56,000
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Admin/Road Maint	45,838	32,615	40,000	15,000
Total Fines, Forfeitures & Penalties	45,838	32,615	40,000	15,000
Use of Money & Property				
Interest				
Admin/Road Maint	99,809	878	35,000	10,000
Total Use of Money Property				
Aid from Other Governmental Agencies				
State HUTA Section 2103				
Admin/Road Maint	1,718,767	1,436,125	1,905,769	2,110,140
State Highway Users Tax				
Admin/Road Maint	1,146,684	1,137,617	1,289,138	1,434,227
State Collier Unruh				
Admin/Road Maint	334,284	336,310	386,336	427,532
State Transportation STPd(1)				
Admin/Road Maint	130,566	128,687	128,889	134,106
State RMRA SB1				
Admin/Road Maint	3,715,001	3,996,118	4,216,443	4,883,740
State Aid for Disaster				
Storm Damage	793,039	504,623	394,482	333,581

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Prop 111 State Gas Tax				
Admin/Road Maint	1,009,280	1,012,343	1,146,338	1,273,690
State Other				
Federal & State Programs	45,558	70,226	2,986,920	107,761
State Exchange Program				
Admin/Road Maint	1,204,780	602,390	602,390	602,390
Federal Forest Reserve				
Admin/Road Maint	108,204	95,314	500	500
Federal Other Revenue				
Road Admin and Maintenance	-	-	139,000	-
Transportation-Storm Damage	3,199,247	1,570,794	4,437,218	2,513,486
Federal & State Programs	3,092,466	3,309,510	8,286,612	3,941,760
Flood Control Lands				
Admin/Road Maint	-	-	500	500
Other Governmental Agency Aid				
Federal & State Programs	53,156	25,199	352,362	279,105
Total Aid from Other Govtl Agencies	16,551,033	14,225,256	26,272,897	18,042,518
Charges for Current Services				
Interfund Revenue- DOT				
Admin/Road Maint	229,469	290,051	79,242	138,425
Other Charges				
Admin/Road Maint	4,312	1,217	2,000	4,000
Total Charges for Current Services	233,781	291,268	81,242	142,425
Other Revenues				
Sale of Fixed Assets				
Admin/Road Maint	-	10,635	10,000	10,000
Other Sales				
Admin/Road Maint	8,972	2,658	2,520	2,375
Other				
Admin/Road Maint	5,595	25	3,000	500
Operating Transfer In				
Admin/Road Maint	3,693,000	3,981,757	4,707,615	4,039,041
Total Other Revenues	3,707,568	3,995,075	4,723,135	4,051,916
Total Road Fund	20,763,653	18,755,212	31,300,569	22,377,859
1201-Capital Improvement Fund				
Use of Money & Property				
Interest				
Capital Improvements	52,195	22,015	-	-
Total Use of Money & Property	52,195	22,015	-	
Aid from Other Governmental Agencies				
State Other				
Capital Improvements	47,983	-	-	-
Total Aid from Other Govtl Agencies	47,983	-	-	

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Charges for Current Services				
Other Charges				
Capital Improvements	13,728	320,258	-	-
Total Charges for Current Services	13,728	320,258	-	
Other Revenues				
Other				
Capital Improvements	3,733	-	-	-
Operating Transfer In				
Capital Improvements	3,789,975	5,310,961	1,643,664	1,239,000
Total Other Revenues	3,793,708	5,310,961	1,643,664	1,239,000
Total Capital Improvement Fund	**3,907,615**	**5,653,234**	**1,643,664**	**1,239,000**
1202-Landfill Closure Fund				
Use of Money & Property				
Interest				
Landfill Closure	76,502	32,886	10,000	10,000
Total Use of Money & Property	76,502	32,886	10,000	10,000
Charges for Current Services				
Caspar/Fort Bragg Refuse				
Landfill Closure	86,426	(57,455)	50,000	50,000
Other Charges				
Landfill Closure	651,473	850,527	560,200	630,200
Total Charges for Current Services	737,899	793,073	610,200	680,200
Total Labdfill Closure Fund	**814,000**	**825,959**	**620,200**	**690,200**
1205-Library Fund				
Taxes				
Sales & Use Tax				
Mendocino County Library	**1,911,420**	**2,870,111**	**2,311,200**	**2,962,795**
Total Taxes	**1,911,420**	**2,870,111**	**2,311,200**	**2,962,795**
Use of Money & Property				
Interest				
Mendocino County Library	25,326	12,956	30,000	15,000
Total Use of Money & Property	25,326	12,956	30,000	15,000
Aid from Other Governmental Agencies				
State Library Grant				
Mendocino County Library	**-**	**85,341**	**-**	**-**
Total Aid from Other Govtl Agencies	-	85,341	-	-
Charges for Current Services				
Library Services				
Mendocino County Library	29,417	38,458	10,000	15,000
Total Charges for Current Services	29,417	38,458	10,000	15,000

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Aid from Other Governmental Agencies				
State Library Grant				
Mendocino County Library	-	85,341	-	-
Total Aid from Other Govtl Agencies	-	85,341	-	-
Charges for Current Services				
Library Services				
Mendocino County Library	29,417	38,458	10,000	15,000
Total Charges for Current Services	29,417	38,458	10,000	15,000
Other Revenues				
Other Sales				
Mendocino County Library	4,657	-	4,000	4,000
Donation				
Mendocino County Library	518	713	1,000	1,200
Grant Revenue				
Mendocino County Library	26,304	-	5,000	64,209
Operating Transfer In				
Mendocino County Library	1,352,771	1,408,238	1,407,423	1,435,571
Total Other Revenues	1,384,250	1,408,951	1,417,423	1,504,980
Total Library Fund	3,350,413	4,415,818	3,768,623	4,497,775
1206-Fish & Game Fund				
Fines, Forfeitures & Penalties				
Other Court Fine				
Fish & Game	5,788	4,241	10,000	3,500
Total Fines, Forfeitures & Penalties	5,788	4,241	10,000	3,500
Use of Money & Property				
Interest				
Fish & Game	2,215	942	1,700	500
Total Use of Money & Property	2,215	942	1,700	500
Total Fish & Game Fund	8,003	5,183	11,700	4,000
1207, 1208-Special Aviation Fund				
Aid from Other Governmental Agencies				
State Aid for Aviation				
DOT-Round Valley Special Aviation	-	-	-	-
DOT-Little River Special Aviation	-	-	-	-
Total Aid from Other Govtl Agencies	-	-	-	-
Total Special Aviation Fund	-	-	-	-
1210-Supp Law Enforcement-AB3229 COPS Prog				
Use of Money & Property				
Interest				
Mendocino County Sheriff-COPS Program	5,690	2,278	2,416	1,000
Mendocino County Jail & Rehab-COPS Prog	**1,385**	**555**	**500**	**500**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Total Use of Money & Property	7,076	2,832	2,916	1,500
Aid from Other Governmental Agencies				
State Other				
Mendocino County Sheriff-COPS Program	155,968	170,677	110,000	132,000
Mendocino County Jail & Rehab-COPS Prog	60,943	22,549	30,000	30,000
Total Aid from Other Govtl Agencies	216,911	193,226	140,000	162,000
Total Supp Law Enforcmt- AB3229 COPS Prog	223,986	196,058	142,916	163,500
1211-Probation-Juvenile Justice Crime Prev Act				
Use of Money & Property				
Interest				
Juvenile Justice Crime Program	7,982	4,079	-	-
Total Use of Money & Property	7,982	4,079	-	
Aid from Other Governmental Agencies				
State Other				
Juvenile Justice Crime Prev Act	238,755	236,761	-	230,000
Total Aid from Other Govtl Agencies	238,755	236,761	-	230,000
Total Probation- JJCPA Fund	246,738	240,840	-	230,000
1213-Mobile Spay & Neuter Fund				
Licenses & Permits				
Animal License				
Mobile Spay/Neuter	11,604	7,065	15,000	10,000
Total Licenses & Permits	11,604	7,065	15,000	10,000
Use of Money & Property				
Interest				
Mobile Spay/Neuter	(232)	206	200	200
Total Use of Money & Property	(232)	206	200	200
Charges for Current Services				
Humane Services				
Mobile Spay/Neuter	2,970	4,324	4,000	4,000
Other Charges				
Mobile Spay/Neuter	98,177	72,074	87,050	87,050
Total Charges for Current Services	101,147	76,398	91,050	91,050
Humane Services				
Mobile Spay/Neuter	2,970	4,324	4,000	4,000
Other Charges				
Mobile Spay/Neuter	98,177	72,074	87,050	87,050
Total Charges for Current Services	101,147	76,398	91,050	91,050
Other Revenues				
Other				
Mobile Spay/Neuter	**-**	**23,481**	**20,250**	**-**
Donation				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Mobile Spay/Neuter	742	227	750	750
Operating Transfer In				
Mobile Spay/Neuter	74,973	-	-	-
Total Other Revenues	**75,715**	**23,708**	**21,000**	**750**
Total Mobile Spay & Neuter Fund	188,235	107,377	127,250	102,000
1216-Sheriff Special Projects Fund				
Use of Money & Property				
Interest				
Sheriff Special Projects	**1,733**	**676**	**750**	**150**
Total Use of Money & Property	1,733	676	750	150
Other Revenues				
Donation				
Sheriff Special Projects	**924**	**1,144**	**1,000**	**1,400**
Total Other Revenues	**924**	**1,144**	**1,000**	**1,400**
Total Sheriff Spec Projects Fund	2,657	1,820	1,750	1,550
1217-Recorder Modernization Fund				
Use of Money & Property				
Interest				
Modernization	1,442	724	800	650
Total Use of Money & Property	1,442	724	800	650
Charges for Current Services				
Recorder Modernization Fee				
Modernization	18,786	99,737	70,000	70,000
Other Charges				
Modernization	10,072	9,090	6,000	8,500
Total Charges for Current Services	28,858	108,827	76,000	78,500
Total Recorder Modernization Fund	30,299	109,552	76,800	79,150
1218-Micrographics Fund				
Use of Money & Property				
Interest				
Micrographics	(318)	122	-	100
Total Use of Money & Property	(318)	122	-	100
Charges for Current Services				
Recorder Modernization Fee				
Micrographics	54,842	-	-	-
Micrographic Fee				
Micrographics	16,339	21,580	16,000	-
Total Charges for Current Services	71,181	21,580	16,000	-
Other Revenues				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Other Sales				
Micrographics	20,539	19,803	20,000	20,000
Total Other Revenues	20,539	19,803	20,000	20,000
Total Micrographics Fund	91,402	41,506	36,000	20,100
1220-Assessor Property Characteristics Fund				
Use of Money & Property				
Interest				
Property Characteristics	4,306	1,961	1,000	1,000
Total Use of Money & Property	4,306	1,961	1,000	1,000
Other Revenues				
Other Sales				
Property Characteristics	**26,388**	**24,231**	**26,500**	**20,000**
Total Other Revenues	26,388	24,231	26,500	20,000
Total Prop Characteristics Fund	30,695	26,192	27,500	21,000
1221-Mental Health Service Fund				
Use of Money & Property				
Interest				
Mental Health Service	(63,180)	(14,574)	(27,416)	(27,416)
Total Use of Money & Property	**(63,180)**	**(14,574)**	**(27,416)**	**(27,416)**
Aid from Other Governmental Agencies				
State Aid Mental Health				
Mental Health Service	6,253,152	6,177,855	6,370,379	7,144,846
Medi-Cal Mental Health				
Mental Health Service	**9,413,704**	**9,306,379**	**10,604,948**	**11,208,193**
Realignment Mental Health				
Mental Health Service	4,194,859	3,804,401	3,579,855	3,579,855
2011 Realignment Public Safety				
Mental Health Service	127,312	107,666	154,874	146,549
State Other				
Mental Health Service	65,698	1,571,939	946,338	929,140
Federal Other Revenue				
Mental Health Service	-	-	-	**951,972**
Other Government Agency Aid				
Mental Health Service	-	**7,866**	-	-
Total Aid from Other Govtl Agencies	**20,054,725**	**20,976,106**	**21,656,394**	**23,960,555**
Charges for Current Services				
Mental Health Service				
Mental Health Service	-	-	**459,000**	-
Other Charges				
Mental Health Service	**971,036**	**1,777,418**	**1,344,606**	**3,059,519**

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Total Charges for Current Services	971,036	1,777,418	1,803,606	3,059,519
Other Revenues				
Other Sales				
Mental Health Service	25	-	-	-
Other				
Mental Health Service	**125,863**	**112,248**	**150,000**	**150,000**
Donation				
Mental Health Service	148	38	-	-
Other				
Mental Health Service	**-**	**-**	**-**	**250,000**
Operating Transfer In				
Mental Health Service	75,774	393,734	300,000	300,000
Medi-Cal				
Mental Health Service	-	-	-	21,000
Total Other Revenues	201,810	506,020	450,000	721,000
Total Mental Health Service Fund	**21,164,391**	**23,244,970**	**23,882,584**	**27,713,658**
1222-General Plan Update Fund				
Use of Money & Property				
Interest				
Planning & Building- Special	20,543	12,300	12,000	12,000
Total Use of Money & Property	**20,543**	**12,300**	**12,000**	**12,000**
Charges for Current Services				
Environ Impact Report				
Planning & Building- Special	440,144	63,000	50,000	167,000
Micrographic Fee				
Planning & Building - Special	**199,331**	**209,401**	**175,000**	**180,000**
AB717 Continuing Education & Training				
Planning & Building - Special	100,940	123,200	100,000	80,000
Other Charges				
Planning & Building- Special	625	1,017	500	500
Total Charges for Current Services	**741,040**	**396,618**	**325,500**	**427,500**
Total General Plan Update Fund	761,583	408,918	337,500	439,500
1223-Mental Health Services Act Fund				
Use of Money & Property				
Interest				
Mental Health Services Act	111,854	46,393	-	40,000
Total Use of Money & Property	111,854	46,393	-	40,000
Aid from Other Governmental Agencies				
State Aid Mental Health				
Mental Health Services Act	4,216,140	6,901,560	6,100,395	7,233,255
Total Aid from Other Govtl Agencies	4,216,140	6,901,560	6,100,395	7,233,255

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Charges for Current Services				
Other Charges				
Mental Health Services Act	30,951	141,158	-	17,550
Total Charges for Current Services	30,951	141,158	-	17,550
Other Revenues				
Operating Transfer In				
Mental Health Services Act	**381**	**-**	**-**	**-**
Total Other Revenues	381	-	-	-
Total Mental Health Services Act Fund	4,359,327	7,089,111	6,100,395	7,290,805
1224-Mental Health Treatment Fund				
Taxes				
Sales & Use Tax				
Mental Health Treatment	8,647,202	10,848,181	9,500,000	8,000,000
Total Taxes	8,647,202	10,848,181	9,500,000	8,000,000
Use of Money & Property				
Interest				
Mental Health Treatment	**232,901**	**158,044**	**200,000**	**200,000**
Rents & Concessions				
	-	-	-	2,212
Total Use of Money & Property	232,901	158,044	200,000	202,212
Charges for Current Services				
Other Charges				
Mental Health Treatment	-	-	-	2,800
Total Charges for Current Services	-	-	-	2,800
Total Mental Health Treatment Fund	8,880,103	11,006,225	9,700,000	8,205,012
1225-Disaster Recovery Fund				
Aid from Other Governmental Agencies				
State Aid for Disaster				
Disaster Recovery	1,849,726	(1,987,055)	-	-
State Other				
Disaster Recovery	**1,725,180**	**4,182,395**	**1,456,500**	**1,855,462**
Federal Other Revenue				
Disaster Recovery	442,288	23,152,988	3,164,000	10,427,795
Total Aid from Other Govtl Agencies	4,017,194	25,348,328	4,620,500	12,283,257
Other Revenues				
Other				
Disaster Recovery	**42,285**	**5,600**	**-**	**-**
Donation				
Disaster Recovery	50,000	-	-	-
Grant Revenue				
Disaster Recovery	(74,469)	-	220,000	-

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Operating Transfer In				
Disaster Recovery	**500,000**	**2,426,745**	**1,500,000**	**400,000**
Total Other Revenues	**517,815**	**2,432,345**	**1,720,000**	**400,000**
Total Disaster Recovery Fund	4,535,009	27,780,673	6,340,500	12,683,257
1226-Intergovernmental Transfer Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Intergov Transfer (IGT)	1,653,647	1,882,894	2,640,000	1,150,300
Federal Other Revenue				
Intergov Transfer (IGT)	4,315,162	4,738,555	3,740,000	1,955,510
Total Aid from Other Govtl Agencies	5,968,809	6,621,450	6,380,000	3,105,810
Charges for Current Services				
Other Charges				
Intergov Transfer (IGT)	120,897	96,717	-	-
Total Charges for Current Services	120,897	96,717	-	-
Other Revenues				
Operating Transfer In				
Intergov Transfer (IGT)	**792,043**	**11,576,837**	**-**	**-**
Total Other Revenues	792,043	11,576,837	-	-
Total Intergovernment Transfer Fund	6,881,748	18,295,004	6,380,000	3,105,810
1227-Whole Person Care Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Whole Person Care (WPC)	771,194	1,110,323	300,000	-
State Other				
Whole Person Care (WPC)	**152,982**	**-**	**-**	**-**
Federal Other Revenue				
Whole Person Care (WPC)	3,754,031	2,534,984	600,000	-
Total Aid from Other Govtl Agencies	4,678,207	3,645,307	900,000	-
Charges for Current Services				
Other Charges				
Whole Person Care (WPC)	**432,221**	**1,368,607**	**28,094**	**84,205**
Total Charges for Current Services	432,221	1,368,607	28,094	84,205
Other Revenues				
Operating Transfer In				
Whole Person Care	689,709	981,260	-	-
Total Other Revenues	689,709	981,260	-	-
Total Whole Person Care Fund	5,800,138	5,995,174	928,094	84,205
1240-Fire Agency Support				
Taxes				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Interest				
Fire Agency Support	-	48	-	-
Total Taxes	-	48	-	-
Other Revenues				
Operating Transfer In				
Fire Agency Support	-	740,929	700,000	700,000
Total Oter Revenues	-	740,929	700,000	700,000
Total Fire Agency Support	-	740,976	700,000	700,000
Total Special Revenue Funds	**82,040,395**	**124,939,801**	**92,126,045**	**89,648,381**
1300-Capital Projects Fund				
Use of Money & Property				
Interest				
Capital Projects	16,518	8,755	3,000	-
Total Use of Money & Property	**16,518**	**8,755**	**3,000**	**-**
Other Revenues				
Operating Transfer In				
Capital Projects	500,000	250,000		-
Total Other Revenues	500,000	250,000	-	-
Total Capital Projects Fund	516,518	258,755	3,000	-
1301 Capital Projects-MHTA Fund				
Other Revenues				
Operating Transfer In				
Capital Projects-MHTA	**658,252**	**2,323,309**	**3,018,225**	**2,556,248**
Total Other Revenues	**658,252**	**2,323,309**	**3,018,225**	**2,556,248**
Total Capital Projects-MHTA Fund	658,252	2,323,309	3,018,225	2,556,248
1302 Capital Projects-Acquisitions				
Aid from Other Governmental Agencies				
State Other				
Capital Projects-Acquisitions	-	-	1,660,791	-
Total Aid from Other Govtl Agencies	-	-	1,660,791	-
Other Revenues				
Operating Transfer In				
Capital Projects-Acquisitions	-	14,280,588	-	496,315
Total Other Revenues	-	14,280,588	-	496,315
Total Capital Projects-Acquisitions	-	14,280,588	1,660,791	496,315
Total Capital Projects Funds	1,174,769	16,862,652	4,682,016	3,052,563
1400 Debt Service Fund				
Fines, Forfeitures & Penalties				
Criminal Justice Construction Fund				

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2019-20 Actual Revenues	2020-21 Actual Revenues	2021-22 Estimated Revenues	2022-23 Adopted Budget
Debt Service- COPs	10,500	7,800	9,000	6,000
Total Fines, Forfeitures & Penalties	10,500	7,800	9,000	6,000
Use of Money & Property				
Interest				
Debt Service	(8,871)	(4,655)	(5,000)	(5,000)
Total Use of Money & Property	(8,871)	(4,655)	(5,000)	(5,000)
Aid from Other Governmental Agencies				
Other Governmental Agency Aid				
Debt Service	19,017	35,703	20,000	20,000
Total Aid from Other Govtl Agencies	**19,017**	**35,703**	**20,000**	**20,000**
Other Revenues				
Operating Transfer In				
Debt Service	**1,824,250**	**1,835,100**	**1,849,600**	**1,852,600**
Total Other Revenues	**1,824,250**	**1,835,100**	**1,849,600**	**1,852,600**
Total Debt Service Fund	1,844,896	1,873,948	1,873,600	1,873,600
1410 Pension Obligation Bond Fund				
Use of Money & Property				
Interest				
Pension Obligation Bonds	(55,349)	(26,942)	(30,000)	(30,000)
Total Use of Money & Property	(55,349)	(26,942)	(30,000)	(30,000)
Charges for Current Services				
County Share Retirement				
Pension Obligation Bonds	7,789,668	8,308,512	7,874,200	7,863,640
Total Charges for Current Services	7,789,668	8,308,512	7,874,200	7,863,640
Total Pension Obligation Bond Fund	7,734,319	8,281,570	7,844,200	7,833,640
Total Debt Service Funds	9,579,214	10,155,519	9,717,800	9,707,240
TOTAL ALL FUNDS	284,817,798	395,300,905	336,103,561	341,716,237

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
Salaries & Employee Benefits				
861011- Regular Employees	67,751,660	73,223,227	87,125,652	88,093,540
861012- Extra Help	1,467,626	1,412,547	1,774,580	1,981,642
861013- Overtime Regular Employees	4,497,786	5,457,988	3,685,844	4,663,571
861021- Co Contrib to Retirement	23,267,032	26,256,698	33,696,310	35,290,620
861022- Co Contrib to OASDI	4,249,542	4,601,074	5,137,647	5,255,630
861023- Co Contrib to OASDI-Medicare	1,023,613	1,117,545	1,239,568	1,257,982
861024- Co Contrib to Retire Increment	6,826,552	6,270,331	6,095,999	3,172,585
861030- Co Contrib to Emp Insurance	9,571,345	9,664,426	11,050,871	12,796,797
861031- Co Contrib to Unemp Ins	196,891	196,349	199,946	144,102
861035- Co Contrib to Workers Comp	4,821,856	4,904,080	4,404,114	4,981,614
Total Salaries & Employee Benefits	**123,673,902**	**133,104,266**	**154,410,531**	**157,638,082**
Services & Supplies				
862050- Clothing & Personal Items	47,219	49,684	84,900	83,375
862060- Communications	899,869	950,364	1,298,404	1,035,018
862061- Communications Lease	268,239	35	-	-
862062- Communications Microwave	2,441	-	525,140	537,795
862080- Food	471,545	408,119	452,700	519,586
862090- Household Expense	1,042,618	1,296,277	1,363,882	1,294,553
862101- Insurance- General	1,985,533	2,343,511	2,895,821	3,292,064
862109- Insurance- Other	135,519	164,246	225,124	166,400
862110- Jury & Witness Expense	39,686	32,455	69,650	68,690
862120- Maintenance- Equipment	1,029,605	824,833	980,029	974,699
862130- Maint- Struct Impr & Grounds	741,770	813,294	899,070	898,114
862135- Corrective Maintenance	3,726,027	4,126,255	4,200,000	4,405,294
862140- Medical Dental & Lab Supplies	143,315	84,408	156,595	131,000
862150- Memberships	177,151	184,394	261,609	278,332
862160- Miscellaneous Expense	47,243	47,752	55,286	53,724
862170- Office Expense	1,652,763	1,615,186	1,818,343	1,805,316
862171- Paper Supplies	30,430	23,968	52,000	50,000
862172- Office Expense- Fedex/UPS	13,703	13,776	20,000	20,000
862176- Fuel Expense	523,485	535,347	694,830	797,500
862181- Auditing & Fiscal Services	87,689	90,800	95,500	113,000
862182- Data Processing Services	565,790	543,517	828,593	900,344
862183- Legal Fees	335,560	372,300	383,500	377,000
862184- Arch Eng & Plan Services	1,474,169	982,021	1,922,594	1,665,588
862185- Medical & Dental Services	4,429,293	4,804,781	5,053,608	5,611,243
862186- Indigent Burial	60,445	60,683	50,000	80,000
862187- Education & Training	480,139	496,772	782,714	942,505
862188- Printing	322,046	227,940	232,500	230,000
862189- Professional & Spec Services	12,166,083	27,892,129	22,138,297	34,020,313
862190- Publication & Legal Notices	138,180	135,124	168,915	146,215

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
862193- Construction Contracts	6,712,246	6	16,928,663	8,593,025
862194- A-87 Costs	2,204,790	2,240,173	3,076,356	3,049,667
862196- Collection Expense Fines	-	2,481	4,000	6,424
862200- Rents & Leases Equipment	121,220	171,582	178,732	109,900
862201- Rents & Leases Copiers	393,495	399,027	405,000	110,000
862210- Rents & Leases Bldg/Grds	268,786	335,916	439,060	470,461
862220- Small Tools & Instruments	26,071	23,132	55,200	71,000
862230- Info Technology Equipment	799,251	1,381,782	2,713,662	3,506,090
862231- Election Supplies & Services	199,295	182,822	273,900	175,000
862232- Law Enforce Supplies & Svcs	480,951	536,648	1,036,417	769,213
862239- Special Department Expense	17,454,019	17,937,041	18,348,733	15,568,482
862240- Special Departmental Fund	-	-	5,000	5,000
862250- Transportation & Travel	1,898,356	1,538,578	1,949,949	2,157,467
862253- Trans & Travel Out of County	489,222	251,108	708,547	731,205
862260- Utilities	1,508,955	1,858,792	1,526,369	2,035,131
Total Services & Supplies	**65,632,077**	**83,019,599**	**95,359,193**	**97,855,733**
Other Charges				
863111- Public Assistance Payment	5,977,642	5,926,791	7,716,901	6,434,700
863112- Pmts to Private Institution	450,579	379,845	1,584,599	1,935,439
863113- Pmts Other Govtl Agency	1,985,632	3,754,940	4,106,856	4,385,446
863115- Service Connected Expense	407,931	419,913	398,600	1,184,500
863116- Child Care Services- MOE	225,215	109,635	405,327	405,327
863118- Family Services	3,269,639	3,085,527	4,848,179	4,915,755
863119- Supp & Care Persons- Other	53,814	30,687	95,080	95,080
863121- Independent Living Skills	30,749	20,680	65,000	65,000
863122- Aid to Adopted Children	7,137,993	7,398,016	7,089,960	7,788,420
863124- GR/SSI/SSP Applicants	68,090	52,244	55,080	55,080
863126- Cal-Learn Program Services	1,033	240	10,000	10,000
863127- Foster Care Payments	9,477,166	8,759,590	12,972,600	13,963,356
863131- Family Preservation	180,612	-	260,433	260,433
863132- Family Track	1,201,883	915,658	750,000	485,000
863133- Office of Education Contract	641,753	265,357	482,800	560,148
863135- Job Alliance Program Services	674,082	1,077,411	781,680	1,288,680
863138- Welfare to Work 15%	444,584	452,003	710,303	874,250
863139- In Home Supportive Services	5,131,264	5,712,625	5,945,768	6,060,287
863140- IHSS Public Authority	13,518	6,519	59,000	59,200
863152- Non-County Contract Hospital	34,617	56,843	76,000	76,000
863154- Physician Services- EMS	171,864	102,865	200,000	200,000
863162- Residential Care	2,174,074	2,541,634	2,200,000	2,449,812

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
863164- Organizational Providers		-	14,423,057	16,185,058
863280- Contrib to Other Agencies	21,041,303	18,553,562	3,384,457	3,165,602
863310- Interest	3,625,733	3,081,000	2,790,200	2,419,640
863311- Principal	10,590,259	11,431,819	11,220,000	11,580,000
863330- Rights of Way	106,730	106,730	99,000	106,875
863340- Taxes & Assessments	-	-	-	-
Total Other Charges	**75,117,759**	**74,135,406**	**82,730,880**	**87,009,088**
Fixed Assets				
864350- Land	-	-	-	-
864360- Structures & Improvements	4,035,689	3,223,666	7,000,809	1,574,705
864365- Construction in Progress	823,637	16,875,585	5,670,016	3,419,563
864370- Equipment	1,331,937	1,184,302	901,365	2,371,117
Total Fixed Assets	**6,191,263**	**21,281,553**	**13,572,190**	**7,365,385**
Expenditure Transfer & Reimbursement				
865380- Intrafund Transfer	(13,441,181)	(11,862,206)	(16,437,054)	(13,524,567)
865802- Operating Transfer Out	21,637,541	53,933,902	19,181,559	20,5652,223
Total Expend Transfer & Reimb	**8,196,360**	**42,071,696**	**2,744,505**	**7,027,656**
Contingency				
869991- Appropriation for Contingency	-	-	-	
Total Contingency	**-**	**-**	**-**	
Total Net Appropriations	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**
Less: Revenues				
821110- Property Tax Current Secured	35,832,121	38,721,613	39,978,685	42,051,123
821120- Property Tax Current Unsecured	1,139,778	1,062,042	1,005,900	1,043,894
821130- Supplemental Roll Tax	308,563	298,915	504,000	313,168
821210- Property Tax Prior Secured	2,900,121	3,327,682	3,100,000	3,100,000
821220- Property Tax Prior Unsecured	40,492	56,502	50,200	51,700
821400- Penalty & Cost on Delinquencies	1,867,770	2,453,403	1,800,000	1,945,928
821500- Sales & Use Tax	17,135,483	22,057,973	19,606,200	19,462,795
821501- Transportation Funds	59,209	52,319	60,000	60,000
821510- Sales Tax- Public Safety	7,607,209	8,972,433	10,500,001	10,481,001
821600- Timber Yield Tax	590,180	513,694	800,000	440,000
821699- Trans Occp Tax-Campgrds/RV Parks	-	740,929	700,000	700,000
821700- Highway Property Rental	667	729		-
821701- Room Occupancy Tax	4,784,925	7,219,977	6,000,000	8,000,000
821702- Property Transfer Tax	634,469	1,087,609	700,000	800,000
821704- Prop Tax In-Lieu of VLF	12,174,566	12,601,893	12,600,000	12,915,000
821705- In-Lieu of Sales Tax	-	-	-	-
821706- Williamson Act Replacement Tax	598,362	609,901	600,000	600,000
821707- Cannabis Business Tax	5,575,900	6,159,180	6,500,000	1,500,000

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2021-22 Adopted Budget
822100- Animal License	350,726	361,798	430,000	417,500
822200- Business License	144,238	133,437	147,000	143,000
822204- Cannabis Facility Business License	174,118	18,957	21,000	28,000
822210- Franchise	911,611	1,065,921	1,000,000	1,000,000
822250- Mobile Home Setup Fee	12,422	17,185	13,500	26,500
822300- Construction Permit	1,774,076	1,840,200	1,567,500	1,610,000
822500- Zoning Permit	287,918	218,779	325,000	225,000
822600- Other Permit	12,815	30,166	11,800	14,500
822601- Gun Permit	48,815	62,126	56,000	56,000
822602- Marriage License GC 26840.3	24,348	20,667	24,000	30,000
822603- Lumber Mill Permit	980	665	420	455
822605- Variance & Use Permit	259,800	170,131	258,750	175,000
822606- Land Use Fee	646,817	749,021	797,940	767,239
822608- Transportation Permit Fee	7,888	9,162	6,000	6,000
822609- Coastal Zone Permit	184,648	272,294	180,000	225,000
822610- Co Hwy Encroachment Permit	58,529	148,639	82,295	50,000
823100- Vehicle Code Fine	371,625	279,847	362,402	218,628
823101- 25% Extra Fine	131,322	88,408	122,115	60,384
823102- Marriage License GC 26840.3	2	-	-	-
823110- Criminal Justice Constr Fund	350,000	260,000	408,600	409,512
823130- Warrant System	986	456	1,000	-
823200- Other Court Fine	39,284	20,009	34,000	9,973
823203- Co Commission on City Fine	4,544	2,821	3,977	1,416
823204- Miscellaneous Court Fine	92,377	93,939	163,819	144,618
823205- Drug/Alcohol Fine	14,005	10,277	15,000	15,000
823206- County Alcohol Education	11,608	9,017	27,216	27,216
823207- Drug Abuse Education	4,559	2,159	2,700	2,700
823210- Fine Judicial District	9,884	10,791	12,173	32,062
823300- Forfeiture & Penalty	104,300	163,454	152,000	272,741
823310- Asset Forfeiture	273,922	20,000	-	27,353
824100- Interest	1,484,823	927,501	990,950	655,684
824200- Rents & Concessions	108,161	193,971	67,420	73,457
825120- State Aid for Aviation	-	-	-	-
825125- State HUTA Section 2103	1,718,767	1,436,125	1,905,769	2,110,140
825130- State Highway Users Tax	1,146,684	1,137,617	1,289,138	1,434,227
825140- State Collier Unruh	334,284	336,310	386,336	427,532
825150- Motor Vehicle License Fee	1,083,146	1,076,216	1,059,327	1,094,327
825180- Transportation STPd(1)	130,566	128,687	128,889	134,106
825190- State RMRA SB1	3,715,001	3,996,118	4,216,443	4,883,740
825210- State Welfare Administration	6,732,169	7,692,643	9,345,961	8,617,633
825241- State AFDC	4,093,914	4,142,605	5,023,443	4,159,059

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
825250- State Aid California Children	267,311	276,504	273,088	273,088
825330- State Aid Mental Health	10,469,292	13,079,415	12,470,774	12,470,774
825331- Medi-Cal Mental Health	9,413,704	9,306,379	10,604,948	10,604,948
825341- Realignment Health Services	15,574,664	16,339,645	17,293,625	17,293,625
825342- Realignment Mental Health	5,095,380	4,548,079	4,253,032	4,253,032
825343- Realignment Public Assistance	11,109,415	10,883,466	10,883,466	10,883,466
825344- 2011 Realignment Pub Safety	4,806,785	4,321,926	5,018,089	5,018,089
825393- State Aid- Drug & Alcohol	828,543	1,227,562	1,675,741	1,675,741
825398- SB90 Reimbursement	53,320	46,646	-	-
825410- State Aid for Agriculture	1952	(1,952)	-	-
825411- State Aid Agriculture Gas Tax	232,614	-	246,389	300,000
825412- State Reimis- EC Poisons	118,904	-	115,000	117,000
825413- Pesticide Regulatory	1,952	-	-	-
825460- State Aid for Disaster	2,642,765	(1,482,432)	394,482	333,581
825464- State Breakfast/Lunch Program	-	-	-	-
825470- State Aid for Veterans Affairs	57,684	84,318	108,000	108,000
825472- County Hospital	9,522	-	40,000	40,000
825473- Non-County Hospital	47,003	47,003	76,000	76,000
825475- EMS- Physician Services	159,479	102,865	200,000	200,000
825481- Homeowners Prop Tax Relief	278,102	273,657	271,600	271,500
825487- Prop 111 State Gas Tax	1,009,280	1,012,343	1,146,338	1,273,690
825489- State Youthful Offender	421,188	597,115	619,016	599,744
825490- State Other	6,300,598	10,693,120	11,929,841	9,952,373
825491- State Exchange Program	1,204,780	602,390	602,390	602,390
825496- State Library Grant	-	85,341	-	-
825510- Federal Welfare Administration	15,050,457	14,446,618	21,521,795	22,591,716
825518- Title IV-E	91,115	97,320	75,000	75,000
825520- Health Related Funds	9,473,092	11,853,368	15,600,218	16,361,428
825541- Federal AFDC	9,268,391	9,402,680	10,688,385	10,289,682
825640- Federal Forest Reserve	108,204	95,314	500	500
825650- Federal Grazing Fee	199	1,440	-	-
825660- Federal Land In Lieu Tax	699,132	733,482	735,000	770,000
825670- Federal Other Revenue	15,220,868	36,402,509	20,835,830	21,328,822
825676- Flood Control Lands	-	-	500	500
825686- Federal Aid Child Support	1,613,590	1,511,595	1,789,424	1,791,731
825810- Other Govt Agency Aid	762,766	795,207	1,292,722	1,155,848
826112- Tax Deeded Admin Fee	5,170	225	12,000	15,000
826113- 50% Redemption Fee	10,961	15,492	16,000	16,000

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
826114- Release of Lien	4,240	4,040	4,000	4,000
826115- Debt Service Fee	198,050	188,447	175,000	185,000
826117- PTR Screening Fee	16,038	8,901	-	-
826118- Cite Processing Fee	1,465	393	-	-
826120- Accounting Fee	79,168	39,412	100,000	6,000
826140- Election Services	118,943	93,823	102,500	102,750
826151- Treasurer Cost Reimbursement	276,641	294,142	315,131	278,921
826161- Legal Services	19,917	17,118	15,000	15,000
826162- State Aid Child Support	831,471	778,699	881,357	882,494
826163- Legal Services Reimbursement	35,582	27,641	23,500	3,500
826171- Recommended Map Filing Fee	7,100	-	2,650	2,000
826172- Parcel Map MS Filing Fee	16,110	4,250	4,600	5,000
826173- Parcel Map PS Filing Fee	-	-	2,250	2,000
826175- Plan Check & Inspection Fee	19,857	29,840	5,000	9,504
826176- Parcel Subdivision Inspection	-	-	550	500
826177- Basic Improvement Inspect Fee	200	-	1,000	1,000
826178- Subd Agreement Processing Fee	1,100	-	1,100	1,000
826180- Planning & Engineering	89,483	98,944	66,000	90,000
826181- Record- Survey Exam Fee	23,650	22,150	18,000	20,000
826182- Tentative Map Subdivision	63,470	65,690	40,000	40,000
826184- Environmental Impact Report	479,486	92,547	75,000	192,000
826185- General Plan Amendment	3,315	13,020	8,000	5,000
826186- Other Permit Fee	22,080	14,446	15,000	48,000
826187- Abandoned Vehicle Abate Fee	50,306	11,323	20,000	40,000
826188- General Plan Maintenance Fee	432,317	568,309	372,750	320,000
826200- Agricultural Services	721	35	-	-
826201- Agriculture Certification	4,112	(485)	1,500	1,500
826202- Insp/Test Weights & Measures	263,159	204,507	175,000	175,000
826204- Appeal Abatement Fee	-	-	-	-
826205- Cannabis Application/Inspect	423,458	137,361	130,000	1,199,462
826223- Civil Fee Sheriff	61,773	55,630	61,000	50,000
826226- Adult Probation Supervision	251,371	183,346	-	-
826227- Adult Probation Diversion	8,310	2,904	-	-
826228- Adult Probation Pre-Sentence	63,637	37,295	-	-
826230- Estate Fee- Public Admin	(6,001)	6,155	60,000	60,000
826240- Humane Services	83,059	79,762	114,000	84,000

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	201-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
826241 Incinerator Servic+A263:H296es	4,234	4,124	4,000	4,500
826242 Domestic Animal Care	33,598	162,348	72,800	82,000
826250 Law Enforcement Services	183,563	128,989	100,000	90,000
826254 Sheriff Point Arena Contract	100,000	108,333	100,000	100,000
826255 Recorder Modernization Fee	73,628	99,737	70,000	70,000
826258 Restitution 11470.2	33,000	144,625	10,000	20,000
826259 Recorder Service Fee	935	905	900	2,000
826260 Micrographic Fee	215,670	230,981	191,000	180,000
826261 Recording Fee	366,832	495,215	344,000	357,887
826263 Health- Vital Statistics	124,241	59,310	46,000	50,000
826264 AB717 Continuing Education	100,940	123,200	100,000	80,000
826265 Drug Diversion Service	17,279	14,415	25,000	25,000
826266 Clerk Fee	43,758	43,344	55,000	55,000
826268 Work Furlough	110	-	-	-
826269 Work Release	22,570	21,965	15,000	-
826270 Electronic Monitoring F	-	635	-	-
826272 Interfund Revenue- DOT	260,033	324,436	239,419	218,425
826273 Interfund Revenue- Engineering	120,451	114,344	113,258	136,421
826274 Interfund Revenue- Printing	10,548	8,167	5,000	5,000
826275 Interfund Revenue- Xerox	38,493	36,720	33,000	-
826276 Interfund Revenue- Garage	101,695	78,870	20,000	35,338
826277 Interfund Revenue- Janitor	98,529	232,233	143,000	15,000
826278 Interfund Revenue- Legal	329,707	324,405	400,000	453,137
826283 Consumer Protection Program	443,785	418,339	532,542	542,640
826290 Mental Health Service	-	-	459,000	-
826300 Nursing Fee	2,419	360	4,000	-
826310 Caspar/Fort Bragg Refuse	86,426	(57,455)	55,000	55,000
826315 Solid Waste Fee	86,680	86,400	95,348	130,897
826330 California Childrens Services	80	-	-	100
826346 Support in Juvenile Hall	15,507	731	-	-
826348 Driving Under Influence	19,726	18,673	17,890	20,000
826370 Library Services	29,417	38,458	10,000	15,000
826375 Parks & Recreation Fee	11,870	4,520	6,000	15,275
826380 Collection Fee	534,936	425,951	495,339	400,452

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
826385 Drug Testing Program	9,711	4,133	2,000	-
826390 Other Charges	5,925,256	8,897,877	5,454,039	10,425,576
826391 Conservator Service Fee	41,006	35,165	72,000	72,000
826392 Data Processing Services	192,170	139,458	279,916	505,358
826399 Collection Service	5,754	4,233	-	-
826400 County Share Retirement	7,789,668	8,308,512	7,874,200	7,863,640
826402 County Cost Plan Charges	2,551,138	3,203,410	3,985,000	3,400,000
826404 Returned Check Charge	2,030	2,157	2,050	1,544
826405 Payment Plan Process Fee	5,160	8,432	8,520	8,520
826504 County 30% State PA	179,689	136,438	176,873	108,041
826505 Traffic School Fee	471,087	199,390	329,318	89,487
826506 Traffic School $24	74,666	34,993	52,781	13,685
827400 Prior Year Revenue	28,649	22,652,909	-	-
827500 Sale of Fixed Assets	58,800	62,890	20,000	22,238
827600 Other Sales	224,861	211,098	213,971	214,845
827601 Sale of Map- Surveyor	219	104	500	500
827602 Sale of Map- Assessor	(1)	2,685	-	250
827700 Other	347,309	468,332	753,470	421,231
827703 Cancel Outlawed Warrant	-	13,583	30,000	45,000
827704 General Relief Refund	55,662	46,798	41,882	87,703
827707 Donation	62,871	15,993	13,450	30,200
827711 Civil Assmt PC 1214.1	351	-	-	-
827713 Vending Machine	1,731	-	-	-
827715 Tobacco Settlement	863,949	975,195	900,000	900,000
827800 Other	-	-	-	250,000
827801 Grant Revenue	419,670	10,137,197	4,027,491	3,642,090
827802 Operating Transfer In	17,517,420	52,183,206	18,939,524	19,373,705
827805 Medi-Cal	21,053	290,409	440,130	461,130
TOTAL REVENUES	**284,817,798**	**395,300,905**	**336,103,561**	**341,716,237**
TOTAL NET COUNTY COST (CONTRIBUTION)	**(6,006,436)**	**(41,688,387)**	**12,713,738**	**15,179,707**

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
Summary by Function				
1 General Government	44,579,163	65,209,324	54,384,827	44,879,339
2 Public Protection	73,228,806	97,840,757	86,441,492	108,332,092
3 Public Ways and Facilities	20,947,044	22,313,433	33,912,567	23,338,103
4 Health and Sanitation	51,464,170	77,133,989	66,598,944	70,550,115
5 Public Assistance	74,413,732	77,155,251	92,378,056	94,502,212
6 Education	3,957,945	3,677,303	4,777,878	4,793,543
7 Recreation and Culture	490,157	561,138	605,735	793,300
8 Debt Service	9,730,345	9,721,323	9,717,800	9,707,240
Total Financing Uses by Function	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**
Appropriations for Contingencies				
General Fund	-	-	-	-
Total Appropriations for Contingencies	**-**	**-**	**-**	**-**
Subtotal Financing Uses	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**
Provisions for Reserves and Designations				
General Fund	-	-	-	-
Road Fund	-	-	-	-
County Library	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Total Reserves and Designations	**-**	**-**	**-**	**-**
Total Financing Uses	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**
Summary by Fund				
1100 - County General	193,529,697	217,105,632	233,628,540	241,661,849
1200 - Roads	20,718,281	21,532,599	33,335,113	22,783,066
1201 - Accumulated Capital Outlay	4,043,088	3,223,702	6,701,809	406,910
1202 - Landfill Closure	487,335	508,738	2,101,378	3,842,374
1205 - County Library	3,780,922	3,485,879	4,510,134	4,533,831
1206 - Fish & Game	773	5,430	10,222	837
1207 - Aviation- Round Valley	-	-	0	-
1208 - Aviation- Little River	-	-	0	-
1210 - Supp Law Enforcement Services	323,699	156,360	489,290	241,000
1211 - Probation COPS AB1913	127,492	134,788	-	287,762
1213 - Mobile Spay/Neuter Program	188,235	83,896	84,040	132,000
1216 - Sheriff Special Projects	(709)	39,275	51,750	50,900
1217 - Recorder Modernization	51,641	54,223	10,850	5,000
1218 - Micrographics	91,362	5,249	35,600	25,000
1220 - Assessor Property Characteristics	-	-	-	-
1221 - Mental Health Service	21,358,052	22,276,271	24,045,103	28,734,359
1222 - General Plan Update	376,415	47,663	337,500	439,500
1223 - Mental Health Services Act	6,742,318	4,543,866	6,633,290	7,220,372

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2019-20 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Adopted Budget
1224 - Mental Health Services Treatment	581,056	2,487,986	4,180,525	3,889,482
1225 - Disaster Recovery	5,702,718	26,183,661	8,149,884	23,439,766
1226 - Intergovernmental	5,101,464	17,995,211	6,473,217	4,646,856
1227 - Whole Person Care	5,053,543	6,406,252	1,651,238	228,276
1228 - Enforcement- Cannabis	-	-	-	500,000
1240 - Fire Agency Support	-	740,929	700,000	700,000
1300 - Capital Projects	165,385	269,688	1,114,000	0
1301 - Capital Projects	658,252	2,323,309	3,018,225	2,556,248
1302 - Capital Projects	-	14,280,588	1,837,791	863,315
1400 - Debt Service	1,870,573	1,868,923	1,873,600	1,873,600
1410 - Pension Obligation Bonds	7,859,772	7,852,400	7,844,200	7,833,640
Total Financing Uses	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2022-23 Adopted Budget	Fund
1 General Government					
101 General - Legislative & Admin					
Clerk of the Board	377,678	532,775	576,935	508,921	1100
Board of Supervisors	857,543	835,069	859,396	1,008,646	1100
Executive Office	1,145,652	1,224,133	1,324,254	1,410,558	1100
101 General - Legislative & Admin	**2,380,874**	**2,591,977**	**2,760,585**	**2,928,125**	
102 General - Finance					
Nondepartmental Revenue	14,614,666	17,268,076	10,587,953	8,798,806	1100
Auditor-Controller	1,384,064	1,547,288	1,775,590	1,575,393	1100
Assessor	1,512,358	1,600,746	2,064,479	2,280,568	1100
Property Characteristics	-	-	-	-	1220
Treasurer-Tax Collector	796,531	870,877	1,029,639	1,039,415	1100
General Services	443,184	477,459	527,822	634,322	1100
102 General - Finance	**18,750,804**	**21,764,446**	**15,985,483**	**14,328,504**	
103 General - Counsel					
County Counsel	1,184,228	1,472,226	1,490,622	1,,650,163	1100
103 General - Counsel	**1,184,228**	**1,472,226**	**1,490,662**	**1,650,163**	
104 General - Personnel					
Human Resources	1,031,395	989,702	1,824,320	1,673,400	1100
Employee Assistance (see 401)	66,476	40,914	58,210	55,847	1100
104 General - Personnel	**1,097,871**	**1,030,616**	**1,882,530**	**1,729,247**	
105 General - Elections					
General- County Clerk-Election	491,532	642,260	835,111	683,006	1100
105 General - Elections	**491,532**	**642,260**	**835,111**	**683,006**	
107 General - Property Management					
Facilities	3,610,099	4,474,708	4,880,507	5,131,027	1100
Capital Improvements	4,043,088	3,223,702	6,701,809	406,910	1201
Capital Projects	165,385	269,688	1,114,000	-	1300
Capital Projects	658,252	2,323,309	3,018,225	2,556,248	1301
Capital Projects	-	14,280,588	1,837,791	863,315	
107 General - Property Management	**8,476,823**	**24,571,994**	**17,552,332**	**8,957,500**	
109 General - Promotion					
Economic Development	561,212	825,041	704,500	669,000	1100
109 General - Promotion	**561,212**	**825,041**	**704,500**	**669,000**	
110 General - Other					
Fleet Management	(186,087)	37,017	45,747	110,579	1100
Land Improvement	938,762	1,091,346	1,309,374	1,990,084	1100
Retirement	689,493	726,439	919,260	855,643	1100
Teeter Plan Debt Service	4,492,673	4,798,571	4,300,000	4,300,000	1100
Miscellaneous Budget	1,892,258	1,966,997	1,616,346	1,597,970	1100
Clerk-Recorder	235,380	280,041	394,500	378,445	1100
Modernization	51,641	54,223	10,850	5,000	1217
Micrographics	91,362	5,249	35,600	25,000	1218

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2022-23 Adopted Budget	Fund
Information Services	3,430,337	3,350,880	4,541,987	4,671,073	1100
110 General - Other	**11,635,818**	**12,310,764**	**13,173,664**	**13,933,794**	
1 General Government - Total	**44,579,163**	**65,209,324**	**54,384,827**	**44,879,339**	
2 Public Protection					
201 Public Protection - Judicial					
Courts- AB233 Program	1,241,549	1,176,951	1,273,036	853,913	1100
Grand Jury	95,242	38,522	100,287	69,180	1100
District Attorney	6,018,233	6,802,353	7,640,683	7,645,664	1100
Public Defender	2,733,477	3,447,975	3,957,419	3,859,481	1100
Alternate Defender	834,967	914,807	1,060,598	1,028,780	1100
Conflict Defender	306,281	352,885	350,000	350,000	1100
Child Support Services	2,280,167	2,509,648	2,528,917	2,531,717	1100
201 Public Protection - Judicial	**13,509,915**	**15,243,141**	**16,910,940**	**16,338,735**	
202 Public Protection - Police Protect					
Sheriff-Coroner	21,843,933	23,130,387	23,594,540	25,097,510	1100
Sheriff COPS Program	323,699	105,610	273,976	183,000	1210
Sheriff Special Projects	(709)	39,275	51,750	50,900	1216
202 Public Protection - Police Protect	**22,166,922**	**23,275,272**	**23,920,266**	**25,331,410**	
203 Public Protection - Detention					
Jail and Rehabilitation Center	15,209,832	15,258,741	16,110,052	16,499,568	1100
Jail COPS Program	-	50,750	215,314	58,000	1210
Juvenile Hall	2,137,809	2,256,516	2,668,169	2,705,681	1100
Probation Officer	5,316,398	5,791,436	6,427,308	7,450,294	1100
Probation AB1913/CPA 2000	127,492	134,788	-	287,762	1211
203 Public Protection - Detention	**22,791,530**	**23,492,230**	**25,420,843**	**27,001,305**	
204 Public Protection - Fire Protection					
Fire Agency Support	-	740,929	700,000	700,000	1100
204 Public Protection - Fire Protection	**-**	**740,929**	**700,000**	**700,000**	
206 Public Protection - Protection					
Agriculture	1,409,145	1,094,014	1,458,261	1,535,266	1100
206 Public Protection - Protection	**1,409,145**	**1,094,014**	**1,458,261**	**1,535,266**	
207 Public Protection - Other Protect					
Cannabis Management	404,216	644,379	851,990	2,774,627	1100
Enforcement- Cannabis	0	0	0	500,000	1100
Emergency Services	224,130	374,374	479,152	1,100,045	1100
Fish & Game	773	5,430	10,222	837	1206
Planning & Building Services	5,294,791	5,086,660	6,378,587	7,314,604	1100
Planning & Building- Special	376,415	47,663	337,500	439,500	1222
Animal Care	1,475,147	1,342,117	1,662,802	1,692,457	1100
Mobile Spay/Neuter	188,235	83,896	84,040	132,000	1213
Disaster Recovery	5,702,718	26,183,661	8,149,884	23,439,766	1225
207 Public Protection - Other Protect	**13,666,424**	**33,768,181**	**17,954,177**	**37,393,836**	
2 Public Protection - Total	**73,228,806**	**97,840,757**	**86,441,492**	**108,332,092**	
3 Public Ways & Facilities					

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2022-23 Adopted Budget	Fund
301 Public Ways & Facilities - Pub Ways					
Administration/Road Maintenance	8,567,840	10,443,618	11,324,747	10,875,079	1200
Storm Damage	5,290,678	3,921,632	5,357,187	3,102,218	1200
301 Public Ways & Facilities - Pub Ways	**13,858,519**	**14,365,251**	**16,681,934**	**13,977,297**	
302 Public Ways & Facilities - Trans					
Federal and State Programs	6,859,762	7,167,349	16,653,179	8,805,769	1200
DOT- Round Valley Airport	93,205	605,635	214,449	212,049	1100
DOT- Mendocino County Airport	135,559	175,199	363,005	342,988	1100
Round Valley Airport- Special Aviation	-	-	-	-	1207
Little River Airport- Special Aviation	-	-	-	-	1208
302 Public Ways & Facilities - Trans	**7,088,526**	**7,948,183**	**17,230,633**	**9,360,806**	
3 Public Ways & Facilities - Total	**20,947,044**	**22,313,433**	**33,912,567**	**23,338,103**	
4 Health & Sanitation					
401 Health & Sanitation - Health					
Public Health	2,778,800	5,820,323	5,923,595	5,387,880	1100
Environmental Health	2,521,794	2,242,207	3,013,871	3,004,431	1100
Public Health Nursing	1,932,662	1,836,397	3,742,904	3,587,323	1100
Emergency Medical Services	1,188,754	152,174	1,492,569	1,444,401	1100
Employee Wellness/Assistance	290,813	286,948	407,720	361,797	1100
401 Health & Sanitation - Health	**8,712,822**	**10,338,049**	**14,580,659**	**13,785,832**	
402 Health & Sanitation - Hospital					
County Medical Services	206,481	159,708	276,000	276,000	1100
Intergov Transfer	5,101,464	17,995,211	6,473,217	4,646,856	1226
Whole Person Care	5,053,543	6,406,252	1,651,238	228,276	1227
Transitional Housing	-	8,641,084	1,244,000	968,417	
402 Health & Sanitation - Hospital	**10,361,487**	**33,202,254**	**9,644,455**	**6,119,549**	
403 Health & Sanitation - CA Child Svcs					
Public Health- CCS	709,593	682,690	1,259,824	1,204,383	1100
403 Health & Sanitation - CCS	**709,593**	**682,690**	**1,259,824**	**1,204,383**	
404 Health & Sanitation - Sanitation					
Public Health- Sanitation	120,336	107,004	-	-	
Transportation- Solid Waste	262,838	326,604	511,729	566,745	1100
Landfill Closure	487,335	508,738	2,101,378	3,842,374	1202
404 Health & Sanitation - Sanitation	**870,509**	**942,345**	**2,613,107**	**4,409,119**	
405 Health & Sanitation - SUDT					
Public Health- SUDT	2,128,333	2,660,527	3,641,981	5,187,019	1100
405 Health & Sanitation - SUDT	**2,128,333**	**2,660,527**	**3,641,981**	**5,187,019**	
406 Health & Sanitation - Mental Hlth					
Mental Health	21,358,052	22,276,271	24,045,103	28,734,359	1221
Mental Health Services Act	6,742,318	4,543,866	6,633,290	7,220,372	1223
Mental Health Services Treatment	581,056	2,487,986	4,180,525	3,889,482	1223
406 Health & Sanitation - Mental Hlth	**28,681,426**	**29,308,124**	**34,858,918**	**39,844,213**	
4 Health & Sanitation - Total	**51,464,170**	**77,133,989**	**66,598,944**	**70,550,115**	

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2022-23 Adopted Budget	Fund
5 Public Assistance					
501 Public Assistance - Administration					
Social Services	45,104,182	48,336,661	57,564,845	59,321,197	1100
Health & Human Services Admin	557,600	244,556	183,730	-	1100
501 Public Assistance - Administration	**45,661,782**	**48,581,217**	**57,748,575**	**59,321,197**	
502 Public Assistance - Aid Program					
CalWorks/Foster Care	22,724,482	22,171,814	27,779,461	28,186,476	1100
In Home Support Services	5,411,493	5,878,759	6,280,768	6,395,287	1100
502 Public Assistance - Aid Program	**28,135,975**	**28,050,573**	**34,060,229**	**34,581,763**	
503 Public Assistance - General Relief					
General Relief	615,976	523,460	569,252	599,252	1100
503 Public Assistance - General Relief	**615,976**	**523,460**	**569,252**	**599,252**	
5 Public Assistance - Total	**74,413,732**	**77,155,251**	**92,378,056**	**94,502,212**	
6 Education					
602 Education - Library Services					
Library	3,780,922	3,485,879	4,510,134	4,533,831	1205
602 Education - Library Services	**3,780,922**	**3,485,879**	**4,510,134**	**4,533,831**	
603 Education - Agricultural Education					
Farm Advisor	177,022	191,424	267,744	259,712	1100
603 Education - Agricultural Education	**177,022**	**191,424**	**267,744**	**259,712**	
6 Education - Total	**3,957,945**	**3,677,303**	**4,777,878**	**4,793,543**	
7 Recreation & Culture					
701 Recreation & Culture - Recreation					
Parks	-	-	-	320,000	1100
701 Recreation & Culture - Recreation	**-**	**-**	**-**	**320,000**	
702 Recreation & Culture - Culture					
Cultural Services	490,157	561,138	605,735	473,300	1100
702 Recreation & Culture - Culture	**490,157**	**561,138**	**605,735**	**473,300**	
7 Recreation & Culture - Total	**490,157**	**561,138**	**605,735**	**793,300**	
8 Debt Service					
801 Debt Svc - Retire Long Term Debt					
Debt Service	1,870,573	1,868,923	1,873,600	1,873,600	1400
Pension Obligation Bonds	7,859,772	7,852,400	7,844,200	7,833,640	1410
801 Debt Service - Retire LT Debt	**9,730,345**	**9,721,323**	**9,717,800**	**9,707,240**	
8 Debt Service - Total	**9,730,345**	**9,721,323**	**9,717,800**	**9,707,240**	
9 Contingencies					
999 Miscellaneous					
Provision for Contingencies	-	-	-	-	1100
999 Miscellaneous	-	-	-	-	
9 Contingencies - Total	-	-	-	-	
Grand Total Budget Requirements	**278,811,362**	**353,612,519**	**348,817,299**	**356,895,944**	

Schedule 12

SUMMARY OF SPECIAL DISTRICT BUDGETS

	Available Financing				Requirements			Appropriation Limits	
DISTRICT AND FUND	Estimated Fund Balance Undesignated at June 30, 2022	Cancel-lation of Prior Year Reserves and Desig-nations	Additional Financ-ing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2021-22 Appropriation Limit	Appropriation Subject To Limitation
Lighting Districts: General									
3020- Alexander Estates Lighting	(31,952)	0	11,495	(20,457)	13,250	(33,707)	(20,457)	51,099	11,495
3030- Covelo Lighting	67,957	0	13,045	81,002	5,200	75,802	81,002	39,526	13,045
3040- Fairview Acres Lighting	23,943	0	2,735	26,678	900	25,778	26,678	6,516	2,735
3050- Hopland Lighting	211,785	0	18,835	230,620	7,100	223,520	230,620	28,917	18,835
3060- Lakewood Lighting	1,138	0	3,300	4,438	3,300	1,138	4,438	Not applicable	
3070- Laytonville Lighting	7,257	0	6,685	13,942	4,300	9,642	13,942	18,113	6,685
3110- Noyo Lighting	(26,086)	0	9,725	(16,361)	4,500	(20,861)	(16,361)	31,478	9,725
3120- Oak Knoll Lighting	125,656	0	12,195	137,851	3,900	133,951	137,851	24,443	12,195
3130- Riverwood Terrace Lighting	3,343,604	0	2,835	3,346,439	700	3,345,739	3,346,439	5,101	2,835
3150- Ukiah Village Lighting	91,717	0	11,685	103,402	3,800	99,602	103,402	29,766	11,685
3170- West Talmage Lighting	52,320	0	5,855	58,175	1,900	56,275	58,175	13,171	5,855
Total Lighting Districts	**3,867,339**	**0**	**98,390**	**3,965,729**	**48,850**	**3,916,879**	**3,965,729**	**248,130**	**95,090**
Miscellaneous Districts: General									
3250- Meadowbrook Manor Sanitation	39,906	0	3,035	42,941	800	42,141	42,941	Not applicable	
3260- Mendocino County Water Agency	(21,178)	0	307,063	285,885	307,063	(21,178)	285,885	Not applicable	
3270- Air Quality Management District	806,299	0	1,362,773	2,169,072	1,362,773	806,299	2,169,072	Not applicable	
Total Miscellaneous District	**825,028**	**0**	**1,672,871**	**2,497,899**	**1,670,636**	**827,263**	**2,497,899**	**-**	**-**
Total Special Districts Governed by Mendocino County Board of Supervisors	**4,692,367**	**0**	**1,771,261**	**6,463,628**	**1,719,486**	**4,744,142**	**6,463,628**	**248,130**	**95,090**

Schedule 13

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

DISTRICT AND FUND	Estimated Fund Balance Per Auditor at June 30, 2022	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
Lighting Districts: General					
3020- Alexander Estates Lighting	(31,952)	-	-	-	(31,952)
3030- Covelo Lighting	67,957	-	-	-	67,957
3040- Fairview Acres Lighting	23,943	-	-	-	23,943
3050- Hopland Lighting	211,785	-	-	-	211,785
3060- Lakewood Lighting	1,138	-	-	-	1,138
3070- Laytonville Lighting	7,257	-	-	-	7,257
3110- Noyo Lighting	(26,086)	-	-	-	(26,086)
3120- Oak Knoll Lighting	125,656	-	-	-	125,656
3130- Riverwood Terrace Lighting	3,343,604	-	-	-	3,343,604
3150- Ukiah Village Lighting	91,717	-	-	-	91,717
3170- West Talmage Lighting	52,320	-	-	-	52,320
Total Lighting Districts	**3,867,339**	**-**	**-**	**-**	**3,867,339**
Miscellaneous Districts: General					
3250- Meadowbrook Manor Sanitation	39,906	-	-	-	39,606
3260- Mendocino County Water Agency	(21,178)	-	-	-	(21,178)
3270- Air Quality Management District	806,299	-	-	-	806,299
Total Miscellaneous Districts	**825,028**	**-**	**-**	**-**	**825,028**
Total Special Districts Governed by Mendocino County Board of Supervisors	**4,692,367**	**-**	**-**	**-**	**4,692,367**

Schedule 14

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS

DESCRIPTION - PURPOSE	Estimated Reserve and/or Designations Balance as of June 30, 2022	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves Designations for Budget Year	Fund
		Adopted BOS	Adopted		
Lighting Districts: General					
3020- Alexander Estates Lighting	-	-	(33,707)	(33,707)	3020
3030- Covelo Lighting	-	-	75,802	75,802	3030
3040- Fairview Acres Lighting	-	-	25,778	25,778	3040
3050- Hopland Lighting	-	-	223,520	223,520	3050
3060- Lakewood Lighting	-	-	1,138	1,138	3060
3070- Laytonville Lighting	-	-	9,642	9,642	3070
3110- Noyo Lighting	-	-	(20,861)	(20,861)	3110
3120- Oak Knoll Lighting	-	-	133,951	133,951	3120
3130- Riverwood Terrace Lighting	-	-	3,345,739	3,345,739	3130
3150- Ukiah Village Lighting	-	-	99,602	99,602	3150
3170- West Talmage Lighting	-	-	56,275	56,275	3170
Total Lighting Districts	**-**	**-**	**3,916,879**	**3,916,879**	
Miscellaneous Districts: General					
3250- Meadowbrook Manor Sanitation	-	-	42,141	42,141	3250
3260- Mendocino County Water Agency	-	-	(21,178)	(21,178)	3260
3270- Air Quality Management District	-	-	806,299	806,299	3270
Total Miscellaneous District	**-**	**-**	**827,263**	**827,263**	
Total Special Districts Governed by Mendocino County Board of Supervisors	**-**	**-**	**4,744,142**	**4,744,142**	

DEPARTMENT OVERVIEW



Mendocino
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

AGRICULTURE DEPARTMENT

Agricultural Commissioner/Sealer of Weights & Measures

INDEX

Department Summary		144
BU 2710	Agriculture	145

The mission of the Mendocino County Agriculture Department is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

AGRICULTURE DEPARTMENT

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	1,077,086	876,617	962,759	**833,500**	(129,259)
Total Revenues	**1,077,086**	**876,617**	**962,759**	**833,500**	**(129,259)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	757,980	809,318	856,105	**955,395**	99,290
Total Services & Supplies	325,778	432,448	585,291	**585,511**	250
Total Other Charges	10,255	79,237	93,870	**900**	(92,970)
Total Operating Expenditures	**1,094,013**	**1,321,004**	**1,535,266**	**1,541,807**	**6,541**
Total Operating Transfers Out	-	-	-	**25,000**	25,000
Total Transfers & Reimb.	-	-	-	**25,000**	25,000
Total Net Appropriations	**1,094,013**	**1,321,004**	**1,535,266**	**1,566,807**	**31,5411**
NCC/Use of Fund Balance	**16,927**	**444,386**	**572,507**	**733,307**	**160,800**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Agriculture Department	1,566,807	833,500	733,307
Total: General Fund	**1,566,807**	**833,500**	**733,307**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,566,807**	**833,500**	**733,307**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Agriculture Department	9	9	9
Total: General Fund	**9**	**9**	**9**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**9**	**9**	**9**

BU 2710- Agriculture

Department Overview

The mission of the Department of Agriculture is to promote and protect agriculture, public health and the environment. The department promotes and provides confidence to buyers and sellers by ensuring fairness in local trade in the marketplace. The department protects and promotes the well-being of all its customers and the community through the fair, equitable application of agricultural and weights and measures standards, emphasizing education and cooperation. The Agricultural Commissioner is responsible for county-wide enforcement of agricultural and weights and measures laws and regulations as provided by the California Food and Agricultural Code, California Code of Regulations, and California Business and Professions Code. In enforcing these laws and regulations, the Agricultural Commissioner works in cooperation with the California Department of Food and Agriculture and the California Department of Pesticide Regulation. The Agricultural Commissioner is also responsible for implementing all ordinances and resolutions adopted by the Board of Supervisors pertaining to agriculture or weights and measures.

Agriculture Regulatory Programs include a variety of inspections, investigations and agriculture industry services relating to plant quarantine, pest detection, pesticide use, pest management, cannabis, noxious weed eradication, fruit and vegetable standardization, egg quality control, seed inspection, crop statistics, nursery inspection, and apiary inspection. Provides animal damage control service to prevent the depredation of livestock and loss of property by damage from wildlife. This service is provided through a cooperative agreement with vendors to provide prevention materials, specialized training and small grants. The Commissioner is also the Sealer of Weights and Measures, and in this respect, the office provides device certification and inspection, quantity control audits of items sold by weight, measure, or count; petroleum product quality control and labeling; registered service agent oversight and weighmaster compliance inspections. It also maintains official, certified standards that are used to verify the accuracy of weighing and measuring devices used in trade.

PROGRAM OVERVIEW

- Agriculture
- Weights & Measures

ACCOMPLISHMENTS IN FY 2021-22

- Another year of State grant funded removal of the invasive weed species Gorse, in the coastal community of Caspar. Now totaling 64 acres removed.
- Distributed hundreds of cases of COVID prevention supplies (masks, gloves, hand sanitizer) to member of the agricultural community. Supplies were provided by the California Department of Pesticide Regulation.
- Recruited applicants into the second year of the County's Hemp Pilot Program.
- Participated heavily in the drafting phase of the County's Strategic Plan.
- Decreased the number of Restricted Material pesticide permits by encouraging farmers to use less toxic alternatives and other cultivation techniques.

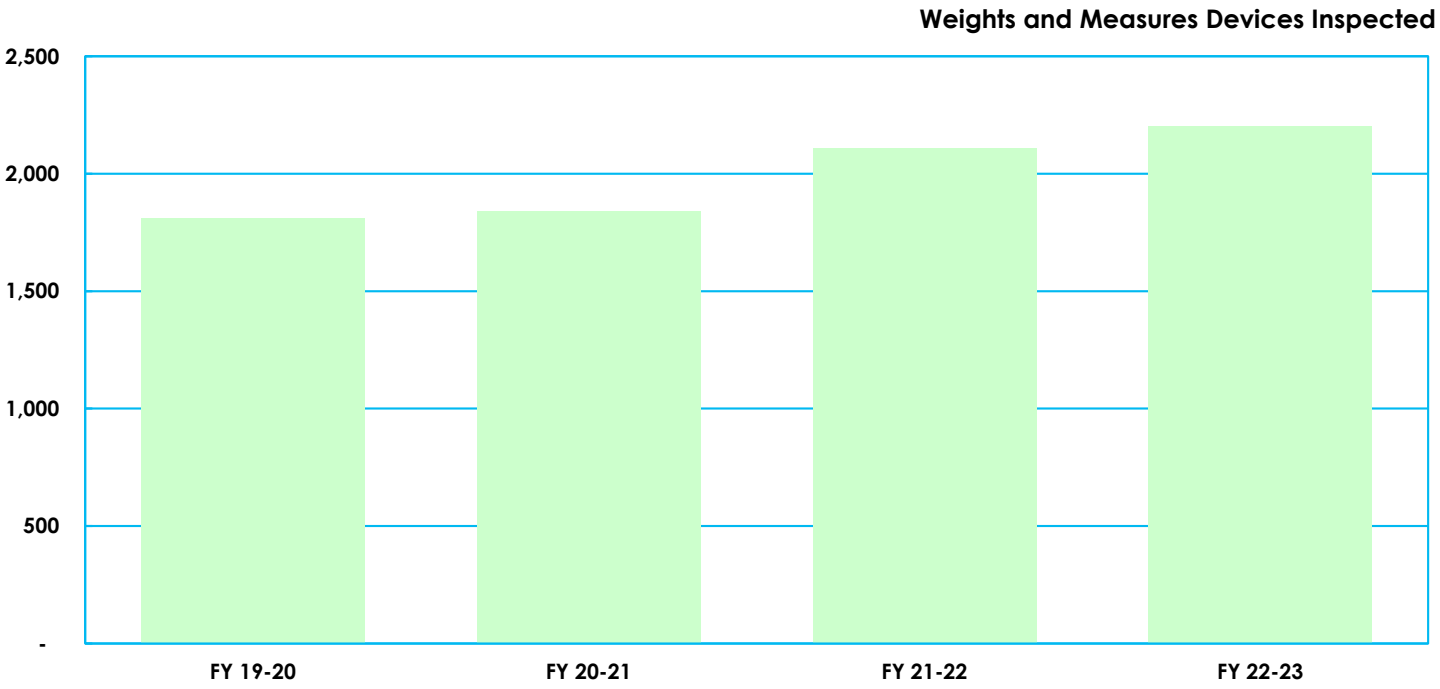
GOALS FOR FY 2022-23

- Partner with new and existing agencies to secure more funding to better protect the Agricultural Community as a whole, by means of weed control, pest detection and prevention.
- Maximizing percentage of staff time billable to programs as a way to increase revenues, and strengthen the Department's ability to operate in the future.
- Fill the position of Agricultural Measurements Standards Specialist left vacant when the position of Assistant Commissioner was filled internally.
- Replace our aging Specialized Weight Standard vehicle (a '84 Landcruiser) with a modernized, safety compliant vehicle.
- Work closely with County Council and other relevant departments to amend the Device Registration ordinance to more closely reflect the State Law and mirror updated fees, resulting in long overdue revenue increases.

AGRICULTURE DEPARTMENT

BU 2710- Agriculture

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5411 Unclaimed Gas Tax Reimbursement (fluctuates yearly based on the Statewide pool of unclaimed gas tax) and this year we received more than the predicted amount.

Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including Pierce's Disease, European Grapevine Moth, Organic, Sudden Oak Death, and Apiary.

Acct. 5412 Revenue from the State: (fluctuates yearly based on the Statewide pool of residual mil tax) based on a tax of initial sales of pesticides into California.

Acct. 6202 Insp/Test Weights & Measures: Revenue received from fees paid for device (weighing and measuring devices used for commercial purposes) registration.

Services & Supplies

Acct. 2189 Professional & Special Services: (funding for vertebrate control, prevention and education, contract with vendor for specialized weights and measures testing of vehicle scales and heavy platform scale). Wildlife Services contract was terminated part way into the FY.

Acct. 2101 Insurance-General: Insurance costs have increased significantly due to lawsuits, and are expected to rise more over the next several years.

Acct. 5802 Operating Transfer Out: In FY 21-22, $40,000 was used as seed money to create an account for use of equipment and vehicle replacement. In FY 22-23, an additional $25,000 was allocated to this account.

CHANGES IN BUDGET FROM PRIOR YEAR

The contract with the State Wildlife Services program for vertebrate control was terminated. Remaining funds were reallocated to help establish a non-lethal vertebrate control program. Increase in insurance costs were contributed to new and ongoing lawsuits. Due to the jail expansion project starting, the Department lost its storage space and had to secure storage elsewhere, resulting in a budget ask increase to account 2239 Spec Dept Exp of $12,000. If device registration ordinance changes are made, it is expected that $36,000 in additional fee revenue will be collected.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Protection

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822600 Other Permit	2,555	6,516	5,000	**2,000**	(3,000)
823204 Misc Court Fine	950	525	1,000	**1,000**	-
825410 State Aid for Agriculture	1,952	(1,952)	-	**-**	-
825411 State Aid Agri Gas Tax	232,614	-	246,389	**300,000**	53,611
825412 State Reimis-EC Poison	118,903	-	115,000	**117,000**	2,000
825413 Pesticide Regulatory	1,952	-	-	**-**	-
825490 State Other	411,956	698,728	260,000	**237,000**	(23,000)
826200 Agric Services	720	35	-	**-**	-
826201 Agric Certification	4,112	(485)	1,500	**1,500**	-
826202 Insp/Test Weights/Meas	263,159	204,506	175,000	**175,000**	-
826205 Cannabis Applic.	38,210	(39,450)	65,000	**-**	-
826390 Other Charges		8,193	-	**-**	-
827801 Grant Revenue	**-**	**-**	**93,870**	**-**	**-**
827802 Oper Transfer In	-	-	-	-	-
Total Revenues	1,077,085	876,617	962,759	**833,500**	(129,259)
Salaries & Employee Benefits					
861011 Regular Employees	411,135	474,596	513,748	**586,653**	72,905.12
861012 Extra Help	114,745	66,038	53,000	**42,500**	(10,500)
861013 Overtime Reg Emp	2,192	2,923	-	**1,000**	1,000
861021 Co Cont Retirement	122,457	153,344	179,865	**217,042**	37,177
861022 Co Cont OASDI	25,049	29,039	31,298	**36,324**	5,026
861023 Co Cont Medicare	7,509	7,761	7,320	**8,495**	1,175
861024 Co Cont Retire Incr	26,900	27,043	24,443	**12,439**	(12,003)
861030 Co Cont Health Ins	28,360	25,680	27,094	**36,122**	9028
861031 Co Cont Unemp Ins	**15,053**	**17,770**	**14,343**	**10,133**	**(4,210)**
861035 Co Cont Workers Comp	4,576	5,120	4,994	4,685	(308)
Total Salaries & Employee Benefits	757,980	809,318	856,105	**955,395**	99,290
Services & Supplies					
862060 Communications	2,992	4,396	4,000	**4,500**	500
862062 Comm Microwave	-	-	338	**352**	14
862101 Insurance- General	173,609	179,547	267,235	**395,050**	127,815
862120 Maint Equip	416	275	-	**2,000**	-
862150 Memberships	3,110	3,202	3,250	**3,250**	-
862170 Office Expense	8,830	10,895	5,930	**8,000**	2,070
862187 Education & Training	44	2,127	3,000	**2,500**	(500)
862189 Prof/Spec Svcs- Other	59,857	192,931	211,556	**80,000**	(131,556)
862190 Publ/Legal Notice	3,321	454	1,000	**1,000**	-
862230 Info Tech Equip	334	2,679	31,149	**27,359**	(3,789.58)
862239 Spec Dept Expense	21,745	2,846	3,833	**15,000**	11,167
862250 Trans/Travel	**50,780**	**32,509**	**50,000**	**43,000**	**(7,000)**
862253 Travel Out of County	**735**	**583**	**4,000**	**3,500**	**(500)**
Total Services & Supplies	**325,778**	**432,448**	**585,291**	**585,511**	**220**

BU 2710- Agriculture

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Protection

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Other Charges					
863280- Contr Other Agency	10,255	79,237	93,870	**900**	(92,970)
Total Other Charges	**10,255**	**79,237**	**93,870**	**900**	**(92,970)**
Other Charges					
865802 Oper Transfer Out	-	-	-	**25,000**	25,000
Total Other Charges	**-**	**-**	**-**	**25,000**	**25,000**
Total Net Appropriations	**1,094,013**	**1,321,004**	**1,535,266**	**1,566,807**	**31,541**
Total Net County Cost	**16,927**	**444,386**	**572,507**	**733,307**	**160,800**

MENDOCINO
1850
COUNTY

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

INDEX

Department Summary		152
BU 2085	Alternate Defender	153
BU 2085	Indigent Defense Grant	156

The Alternate Defender's Mission Statement is "The Noblest Motive is the Public Good." It is the Alternates Defender's duty is to remain committed to protecting the constitutional rights of every individual that is represented through zealous advocacy and presence in every court and at every court hearing. The Alternate Defender is here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

BU 2085- Alternate Defender

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Salaries & Employee Benefits	814,753	888,814	994,380	**956,337**	(38,043)
Total Services & Supplies	20,213	25,993	66,218	**72,443**	6,225
Total Operating Expenditures	**834,967**	**914,807**	**1,060,598**	**1,028,780**	**(31,818)**
Total Net Appropriations	**834,967**	**914,807**	**1,060,598**	**1,028,780**	**(31,818)**
NCC/Use of Fund Balance	**834,967**	**914,807**	**1,060,598**	**1,028,780**	**(31,818)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Alternate Defender	1,028,780	-	1,028,780
Total: General Fund	**1,028,780**	**-**	**1,028,780**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,028,780**	**-**	**1,028,780**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Alternate Defender	6.5	6.5	6.5
Total: General Fund	**6.5**	**6.5**	**6.5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**6.5**	**6.5**	**6.5**



BU 2085- Alternate Defender

The Mendocino County Alternate Defender Office was established in 1998 to avoid the excessive costs of the courts appointing private counsel when the Public Defender's Office cannot represent a person. The Department represents defendants in all the same types of cases as the Public Defender's Office does pursuant to the requirements of Government Code section 27706. The courts appoint the Alternate Defender Office where the Public Defender declares a conflict or where multiple defendants are charged in the same proceeding. The Department handles all aspects of representation of indigent persons accused of crime – from low-level charges to murder charges – or those who are mentally ill and who are subject to conservatorship proceedings under Welfare and Institutions Code section 602 et seq. The Alternate Defender is also appointed by the court in civil cases such as family law or child support matters, where litigants are facing jail sentences for contempt of court for disobeying a court order or failing to make child support payments. The Department also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators, or mentally disordered sex offenders. Our attorneys also participate in Drug and Behavioral Health Courts with our clients. We represent and counsel our clients as we monitor their progress in each of those treatment programs.

We provide constitutionally mandated legal representation by court appointment to indigent and also often otherwise disadvantaged people. We protect the confidences and constitutional and statutory rights of each of our clients. Our attorneys and support staff are some of the most experienced in the field of criminal defense of any county law office.

PROGRAM OVERVIEW

- Adult and Juvenile Indigent Defense
- Drug Court and Behavioral Health Court
- Civil cases as appointed by Courts
- Investigations on Appointed Cases
- Legal Staff Services

ACCOMPLISHMENTS IN FY 2021-22

- Completed exhaustive and detailed work resolving a murder and numerous most serious strike cases for which our clients could have gone to prison for life, obtaining favorable results instead.
- Oversaw clients' participation in Drug Court and Behavior Court Program.

GOALS FOR FY 2022-23

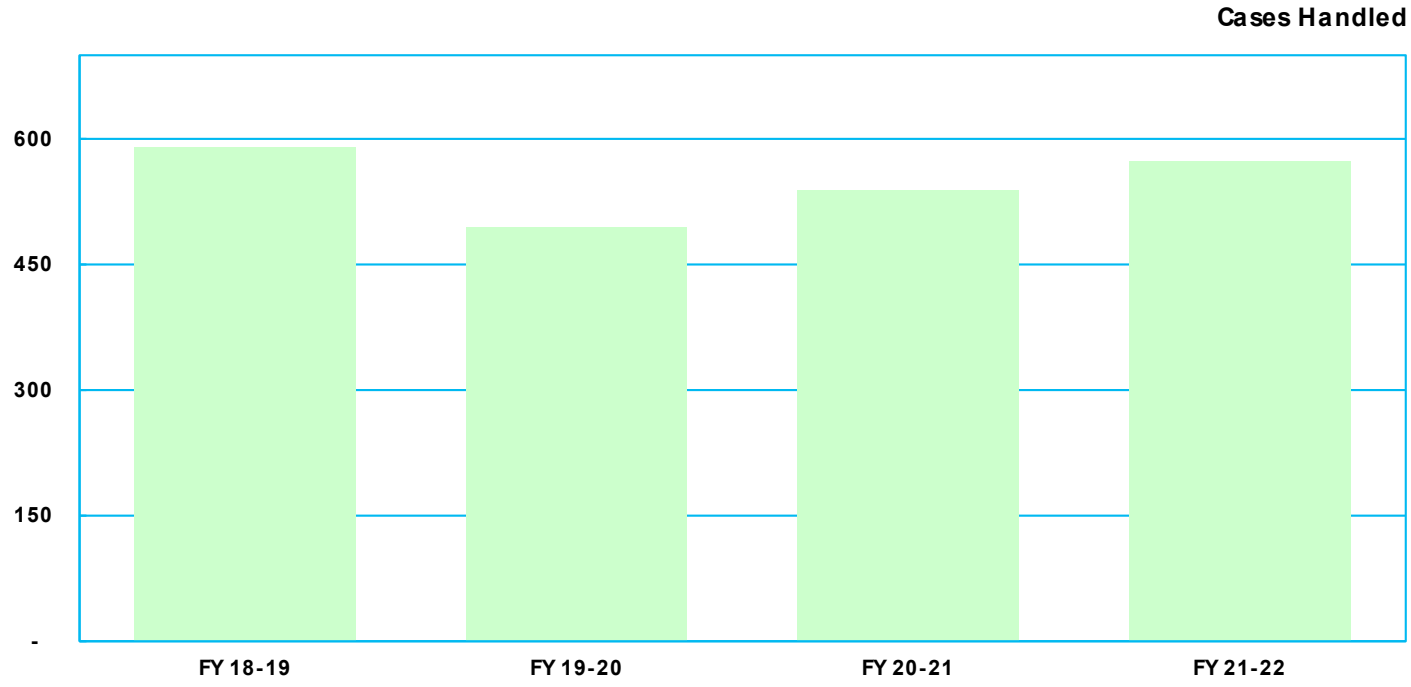
- To continue to engage in profession training to effect efficient, dedicated and thorough representation for each of our clients.
- To maintain staff sufficient to meet the courts' expectation of availability to cover courtrooms while performing within the structure of our budget.
- To maintain strong working relationships with agencies within the criminal justice system and to participate in community programs such as the Mock Trial program; thus exposing youth to the legal world and encouraging them to be attracted to the legal system as a potential career.
- To assist clients in their endeavors to complete Drug and/or Behavior Health Court requirements to improve their lives and minimize or eliminate future contact with the criminal justice system.
- To acquire a part-time grant funded attorney to assist with misdemeanor and juvenile caseload; to acquire another ½ time staff assistant to complete the ongoing massive project of digitalizing 20+ years of physical files to increase our office space.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

BU 2085- Alternate Defender

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.

Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or re-evaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-*Office Expense*, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

CHANGES IN BUDGET FROM PRIOR YEAR

Our 22-23 budget was reduced by 3% from the 21-22 budget amount allocated.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Salaries & Employee Benefits					
861011- Regular Employees	529,161	575,875	644,497	**628,370**	(16,127)
861013- Overtime Reg Emp	-	-	-	**-**	
861021- Co Cont Retirement	157,721	181,612	219,502	**221,568**	2,066
861022- Co Cont OASDI	31,074	33,553	35,981	**35,259**	(722)
861023- Co Cont Medicare	7,514	8,223	9,047	**8,908**	(139)
861024- Co Cont Retire Incr	42,203	40,616	39,856	**18,780**	(21,076)
861030- Co Cont Health Ins	45,574	47,609	44,462	**42,413**	(2,049)
861031- Co Cont Unemp Ins	326	328	325	**246**	(79)
861035- Co Cont Workers Comp	1,180	997	710	**793**	83
Total Salaries & Employee Benefits	**814,753**	**888,814**	**994,380**	**956,337**	**(38,043)**
Services & Supplies					
862060- Communications	946	476	800	**800**	-
862101- Insurance- General	1,944	2,449	1,944	**3,731**	1,787
862110- Jury/Witness Expense	-	-	650	**650**	-
862150- Memberships	1,958	2,054	2,500	**3,000**	500
862170- Office Expense	13,577	15,148	18,000	**20,000**	2,000
862187- Education & Training	550	185	1,000	**1,500**	500
862189- Prof/Spec Svcs- Other	256	5,596	25,000	**22,319**	(2,681)
862230- Info Tech Equip	-	-	12,824	**14,943**	2,119
862239- Spec Dept Expense	-	-	-	**-**	-
862250- Trans/Travel	715	86	1,500	**1,500**	-
862253- Travel Out of County	267	-	2,000	**4,000**	2,000

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender

BU 2085- Alternate Defender

Indigent Defense Grant

Grant Overview

The State Budget Act of 2020 (Senate Bill 74) appropriated funding for indigent defense grants to eligible county Public Defenders' Offices and for an evaluation of the Indigent Defense Grant Program. Funding for indigent services can be used to help address the staffing, training, case management needs, or other attorney support of California Public Defender Offices in counties with a population of 550,000 residents or fewer.

GRANT INFORMATION

- Grant Inception Date: February 15, 2019
- Current Grant Period: February 15, 2021- June 30, 2023
- Source of Funds: Board of State & Community Corrections
- Continuity of Grant:
- Grant Restrictions and Provisions: May not be used for any on-going operations.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 93,100
Total	**$ 93,100**
Expenditures	
	$ 13,536
Total	**$ 78,718**

INDEX

Department Summary		159
BU 2860	Animal Care	160
BU 2861	Mobile Spay and Neuter Program	164

ANIMAL CARE

To serve the citizens of Mendocino County by providing animal regulation services that promote public safety, health, responsible pet ownership and delivers these services in a timely, courteous, professional and cost effective manner.

ANIMAL CARE

RICHARD MOLINARI, Director
BU 2860- Animal Care

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	738,129	770,654	791,350	**757,250**	(34,100)
Total Operating Transfers In	74,973	13,194	-	**37,207**	37,207
Total Revenues	**813,103**	**783,847**	**791,350**	**794,457**	**3,107**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,132,031	1,161,388	1,257,531	**1,290,893**	33,362
Total Services & Supplies	456,377	251,432	489,311	**460,357**	(28,954)
Total Operating Expenditures	**1,588,408**	**1,412,819**	**1,746,842**	**1,787,250**	**40,408**
Total Intrafund Transfers	-	-	-	**-**	-
Total Operating Transfers Out	74,973	13,194	-	**37,207**	37,207
Total Transfers & Reimb.	**74,973**	**13,194**	**-**	**37,207**	**37,207**
Total Net Appropriations	**1,663,382**	**1,426,013**	**1,746,842**	**1,824,457**	**77,615**
NCC/Use of Fund Balance	**850,279**	**642,166**	**955,492**	**1,030,000**	**74,508**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Animal Care	1,692,457	692,457	1,000,000
Total: General Fund	**1,692,457**	**692,457**	**1,000,000**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Mobile Spay & Neuter Program	132,000	102,000	30,000
Total: Other Funds	**132,000**	**102,000**	**30,000**
TOTAL: ALL FUNDS	**1,824,457**	**794,457**	**1,030,000**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Animal Care	13	13	18
Total: General Fund	**13**	**13**	**18**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**13**	**13**	**18**

ANIMAL CARE

RICHARD MOLINARI, Director

Animal Care Services

BU 2860- Animal Care

Budget Unit Overview

The Animal Care Services program areas include: Shelter, Clinic & Animal Control Services; these programs provide animal education outreach, adoption, volunteer opportunities, fostering, lost & found services, feral cat trap-neuter-return programs, dog licensing, low cost spay & neuter, veterinary care, animal health education, rabies vaccinations, micro-chipping, impounding lost & stray animals, responding to injured-ill and suspected cruelty complaints and promoting responsible pet ownership.

PROGRAM OVERVIEW

- Clinic Services
- Shelter Services

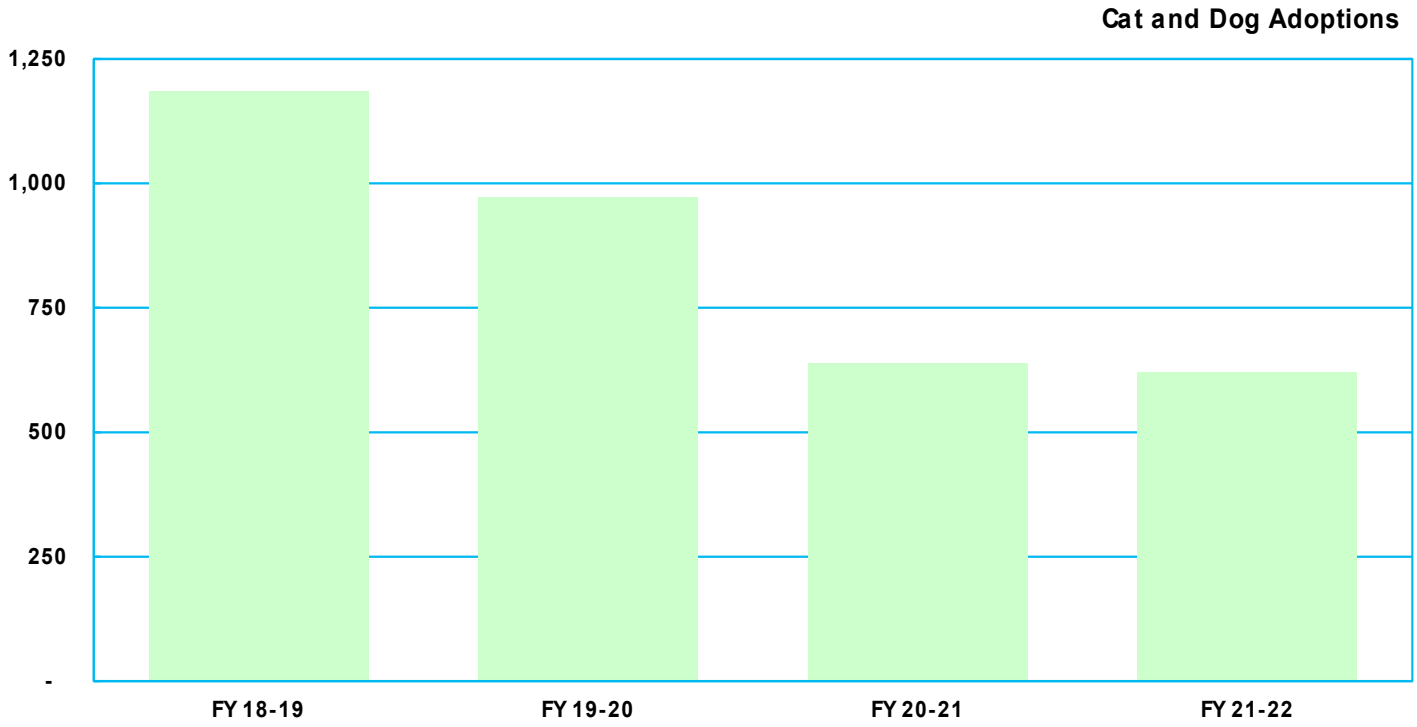
ACCOMPLISHMENTS IN FY 2021-22

- A total of 10,600 Dog License were sold.
- A total of 620 animals were outcomed through adoption, return to owners and transfers to rescue organizations resulting in a live release rate of 91.5%.
- Implemented a 3 year dog license.
- Animal Care Services received a $50,000 Petsmart Charities Grant to assist owned animals.
- Completed the transition of the Animal Control Unit from the Sheriff Department to Animal Care Services.
- Animal Care Services assisted in creating & implementing a Wildlife Exclusionary Services Program.

GOALS FOR FY 2022-23

- Reduce the amount of animal intakes coming into the Animal Shelter by providing responsible pet ownership education, providing resources such as required medical treatment for owned animals and having the Animal Control Unit increase the amount of animals returned in the field to their owners.
- Obtain all the required State of California training for the (4) newly hired Animal Control Officers.
- Obtain a full-time on site Veterinarian.
- Return to normal and perform approximately 2500 or more spay or neuter surgeries in the Clinic & Mobile Caravan post Covid.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6240 Animal adoptions, impounds, board and care, and associated fees.

Acct. 6242 Domestic animal control services with the cities of Ukiah and Willits.

Acct. 6390 Spay and neuter services.

Services & Supplies

Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.

Acct. 2189 Provides mandatory veterinary services in the Spay & Neuter Clinic and boarding contracts for larger animals.

Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

CHANGES IN BUDGET FROM PRIOR YEAR

With the addition of the Animal Control Unit & four Animal Control Officers, Animal Care Services requested an additional $367, 209.99 to cover the cost of operating the unit for FY22-23.

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2860- Animal Care

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822100- Animal License	339,121	354,733	415,000	**407,500**	(7,500)
823300- Forfeiture & Penalty	(1)	-	-	**-**	-
826240- Humane Services	80,089	75,438	110,000	**80,000**	(30,000)
826241- Incinerator Service	4,234	4,124	4,000	**4,500**	500
826242- Dom Animal Care	33,598	140,348	50,800	**82,000**	31,200
826390- Other Charges	164,686	82,938	79,800	**75,000**	(4,800)
827600- Other Sales	60	-	-	**-**	-
827700- Other		279	-	**-**	-
827707- Donation	2,931	5,417	4,500	**6,250**	1,750
827802- Oper Transfer In	-		-	**37,207**	37,207
Total Revenues	**624,868**	**676,470**	**664,100**	**692,457**	**28,357**
Salaries & Employee Benefits					
861011- Regular Employees	586,540	628,846	698,537	**525,392**	(173,145)
861012- Extra Help	81,880	39,869	34,486	**62,642**	28,156
861013- Overtime Reg Emp	5,719	11,002	15,000	**55,000**	40,000
861021- Co Cont Retirement	170,731	185,419	231,443	**309,189**	77,746
861022- Co Cont OASDI	35,633	38,739	42,393	**56,495**	14,102
861023- Co Cont Medicare	9,535	9,662	10,414	**14,216**	3,802
861024- Co Cont Retire Incr	39,098	33,741	32,483	**17,675**	(14,808)
861030- Co Cont Health Ins	71,369	66,399	70,988	**114,810**	43,822
861031- Co Cont Unemp Ins	2,609	1,771	3,543	**3,272**	(271)
861035- Co Cont Workers Comp	101,471	122,402	118,244	**132,202**	13,958
Total Salaries & Employee Benefits	**1,104,584**	**1,137,851**	**1,257,531**	**1,290,893**	**33,362**
Services & Supplies					
862050- Clothing/Pers Items	-	-	-	**4,000**	4,000
862060- Communications	5,950	6,105	5,560	**8,220**	2,660
862062- Comm Microwave	-	-	338	**352**	14
862101- Insurance- General	11,521	15,301	19,136	**23,595**	4,459
862120- Maintenance Equip	931	250	3,800	**2,000**	(1,800)
862130- Maintenance- Strc/Impr/Grnds	-	-	-	**-**	-
862140- Med Dntl & Lab Supplies	87,500	44,302	87,500	**60,000**	(27,500)
862150- Memberships	466	466	500	**800**	300
862170- Office Expense	26,944	26,509	24,500	**23,000**	(1,500)
862185- Medical/Dental Svcs	641	-	-	**1,000**	1,000
862187- Education & Training	99	109	4,500	**11,000**	6,500
862189- Prof/Spec Svcs- Other	71,865	39,760	120,000	**55,000**	(65,000)
862190- Publ/Legal Notice	-	336	500	**500**	-
862230- Info Tech Equip	-	-	27,786	**30,097**	2,311
862232- Law Enf Supply				**6,000**	6,000
862239- Spec Dept Expense	77,748	65,419	99,050	**90,000**	(9,050)
862250- Trans/Travel	10,015	5,709	11,100	**50,000**	38,900
862253- Travel Out of County	1,908	-	1,000	**-**	(1,000)
Total Services & Supplies	**295,589**	**204,266**	**405,271**	**365,564**	**(39,707)**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Other Protection

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864360 Structure/Improvement	-	-	-	**-**	-
864370 Equipment	-	-	-	**36,000**	36,000
Expend Transfer & Reimb					
865380- Intrafund Transfers	-	-	-	**-**	-
865802- Operating Transfer Out	74,973	-	-	**-**	-
Total Expend Transfer & Reimb	**74,973**	**-**	**-**	**-**	**-**
Total Net Appropriations	**1,475,147**	**1,342,117**	**1,662,802**	**1,692,457**	**29,655**
Total Net County Cost	**850,279**	**665,647**	**998,702**	**1,000,000**	**1,298**

ANIMAL CARE

RICHARD MOLINARI, Director

Animal Care Services

BU 2861- Mobile Spay and Neuter Program

Budget Unit Overview

The Mobile Spay & Neuter Caravan provides low cost spay & neuter, microchipping, vaccinations & dog licensing services for residents and their pets in remote areas of Mendocino County. While conducting spay & neuter surgery clinics & vaccination clinics the Mobile Spay & Neuter Caravan staff educates pet owners on responsible pet ownership and provides additional medical services to pet animals when able.

PROGRAM OVERVIEW

- Mobile Spay & Neuter Services

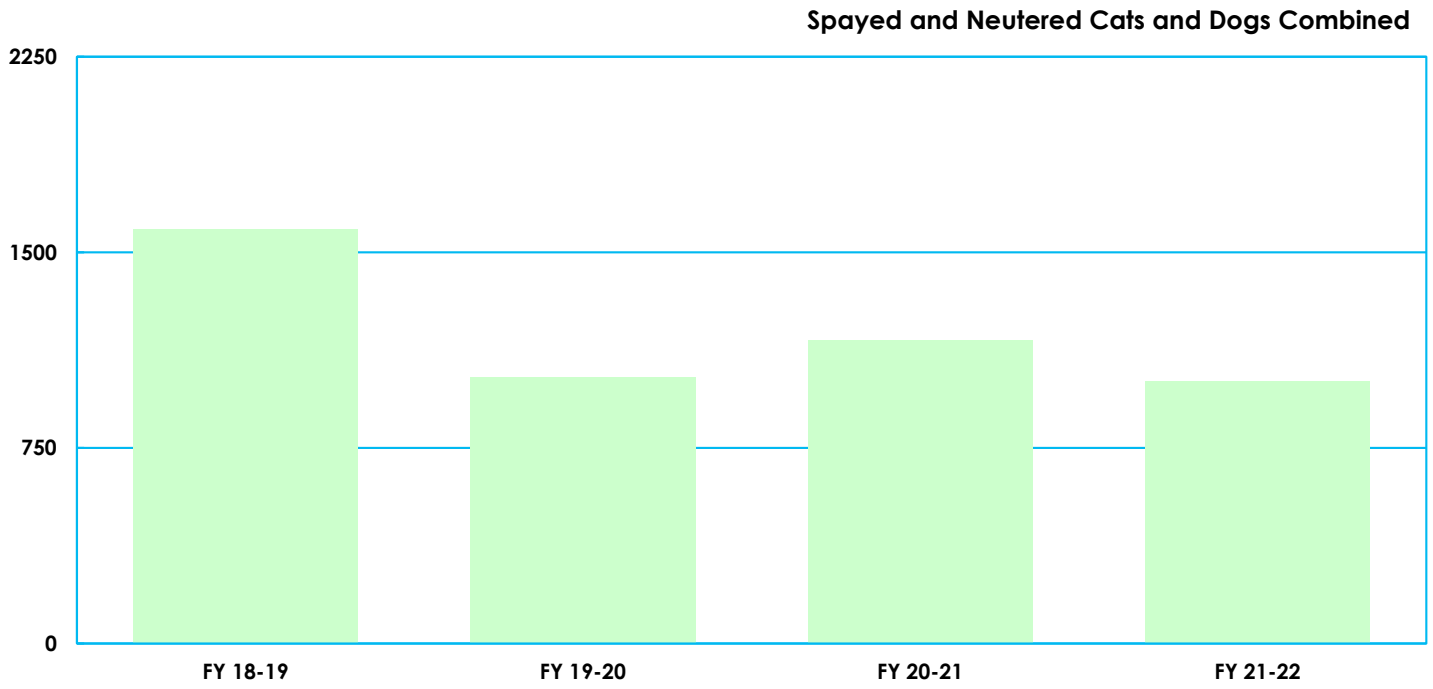
ACCOMPLISHMENTS IN FY 2021-22

- The Mobile Spay & Neuter Caravan spayed & neutered 1007 dogs & cats in CY-21.
- A total of 882 rabies vaccinations were administered to dogs & cats via Mobile Spay & Neuter Caravan in CY-21.
- The Mobile Spay & Neuter Caravan staff held numerous feral cat spay & neuter events held at the Animal Shelter in CY-21. This resulted in over 200 feral cats being altered.
- A total of 803 microchips were implanted into dogs & cats via the Mobile Spay & Neuter Caravan in CY21.
- The Mobile Spay & Neuter Caravan was outfitted with a new vehicle wrap and (2) new air conditioners.

GOALS FOR FY 2022-23

- Continue to increase the sales of the required Mendocino County Dog License & optional microchips for dog owners on surgery & vaccination dates.
- Participate in numerous preemptive spay & neuter birthing events with the Animal Care Services Clinics.
- Conduct several state mandated “at cost” rabies vaccination clinics for animal owners in remote locations within the county.
- Continue to provide spay & neuter services for the tribal reservation animals with the assistance of the newly acquired $30,000- PetSmart Charities Grant.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Revenue received from spay and neuter services.

Expenditure Transfer & Reimbursement

Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

ANIMAL CARE

RICHARD MOLINARI, Director

BU 2861- Mobile Spay and Neuter Program

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Fund: 1213 Mobile Spay/Neuter Program Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822100 Animal License	11,604	7,065	15,000	**10,000**	(5,000)
824100 Interest	(232)	206	200	**200**	-
826240 Humane Services	2,970	4,324	4,000	**4,000**	-
826390 Other Charges	98,177	72,074	87,050	**87,050**	-
827700 Other	-	23,481	20,250	**-**	(20,250)
827707 Donation	742	227	750	**750**	-
827802 Operating Transfer In	74,973	-	-	**-**	-
Total Revenues	**188,235**	**107,377**	**127,250**	**102,000**	**(25,250)**
Salaries & Employee Benefits					-
861012 Extra Help	27,054	21,102	-	**-**	-
861013 Overtime Reg Emp	-	2,098	-		-
861023 Co Cont Medicare	**392**	**336**	**-**	**-**	**-**
Total Salaries & Employee Benefits	27,447	23,537	-	-	-
Services & Supplies					-
862060 Communications	600	527	675	**750**	75
862101 Insurance- General	94	113	115	**143**	28
862120 Maintenance- Equip	10,620	2,339	3,000	**3,000**	-
862140 Med Dntl & Lab Supls	32,569	19,670	39,000	**39,000**	-
862170 Office Expense	596	-	900	**900**	-
862189 Prof/Spec Svcs- Other	18,713	20,797	32,500	**42,500**	10,000
862239 Spec Dept Expense	95,872	3,530	5,750	**6,000**	250
862250 Trans/Travel	**1,723**	**190**	**2,100**	**2,500**	**400**
Total Services & Supplies	160,788	47,165	84,040	94,793	10,753
Expend Transfer & Reimb					-
865802 Oper Transfer Out	**-**	**13,194**	**-**	**37,207**	**37,207**
Total Expend Transfer & Reimb	**-**	**13,194**	**-**	**37,207**	**37,207**
Total Net Appropriations	**188,235**	**83,896**	**84,040**	**132,000**	**47,960**
Net County Cost (Fund Contribution)	**-**	**(23,481)**	**(43,210)**	**30,000**	**73,210**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

INDEX

Department Summary		169
BU 1120	Assessor	170
BU 1122	Assessor's Property Characteristics	173
BU 1410	Elections	175
BU 1941	Clerk-Recorder	178
BU 1942	Recorder's Modernization	181
BU 1944	Micrographics	183

ASSESSOR-CLERK-RECORDER'S OFFICE

The mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	736,988	1,076,732	701,200	**692,750**	(8,450)
Total Operating Transfers In	-	17,034	45,850	**20,000**	(25,850)
Total Revenues	**736,988**	**1,093,766**	**747,050**	**712,750**	**(34,300)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,953,443	2,024,181	2,465,673	**2,657,944**	192,271
Total Services & Supplies	428,830	519,626	827,017	**692,075**	(134,942)
Total Fixed Assets	-	38,713	2,000	**2,000**	-
Total Operating Expenditures	**2,382,272**	**2,582,520**	**3,294,690**	**3,352,019**	**57,329**
Total Intrafund Transfers	-	-	-	**-**	-
Total Operating Transfers Out	-	-	10,850	**20,000**	9,150
Total Transfers & Reimb.	**-**	**-**	**10,850**	**20,000**	**9,150**
Total Net Appropriations	**2,382,272**	**2,582,520**	**3,305,540**	**3,372,019**	**66,479**
NCC/Use of Fund Balance	**1,645,285**	**1,488,754**	**2,558,490**	**2,659,269**	**100,779**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Assessor	2,280,568	24,250	2,256,318
Clerk-Recorder	378,445	465,500	(87,055)
Elections	683,006	102,750	580,256
Total: General Fund	**3,342,019**	**592,500**	**2,749,519**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Micrographics	25,000	20,100	4,900
Property Characteristics	-	21,000	(21,000)
Recorder's Modernization	5,000	79,150	(74,150)
Total: Other Funds	**30,000**	**120,250**	**(90,250)**
TOTAL: ALL FUNDS	**3,372,019**	**712,750**	**2,659,269**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Assessor	21	21	23
Elections	3	3	3
Clerk Recorder	3	4	4
Total: General Fund	**27**	**26**	**28**
OTHER FUNDS Dept. Programs			
Micrographics	1	1	0
Total: Other Funds	**1**	**1**	**0**
TOTAL: ALL FUNDS	**28**	**27**	**28**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder



BU 1120- Assessor

Department Overview

The Assessor's Division of the Office of the Assessor-Clerk-Recorder provides the following: Assessment Roll and Assessee Services- responds to all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; all real property roll corrections, including current mailing addresses and mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications: Business Personal Property Unit- appraises all taxable business property; audits business property accounts, as well as assisting with business property assessment appeals cases: Exemptions Unit- researches and processes all requests for homeowners' exemptions and veterans' exemptions, including institutional exemptions: Mapping Unit- maintains the mapping system that inventories all real property within Mendocino County: Real Property Unit- appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County.

PROGRAM OVERVIEW

- Assessor- BU 1120
- Assessor's Property Characteristics- BU 1122
- Clerk-Recorder- BU 1941
- Elections- BU 1410
- Micrographics- BU 1944
- Recorder's Modernization- BU 1942

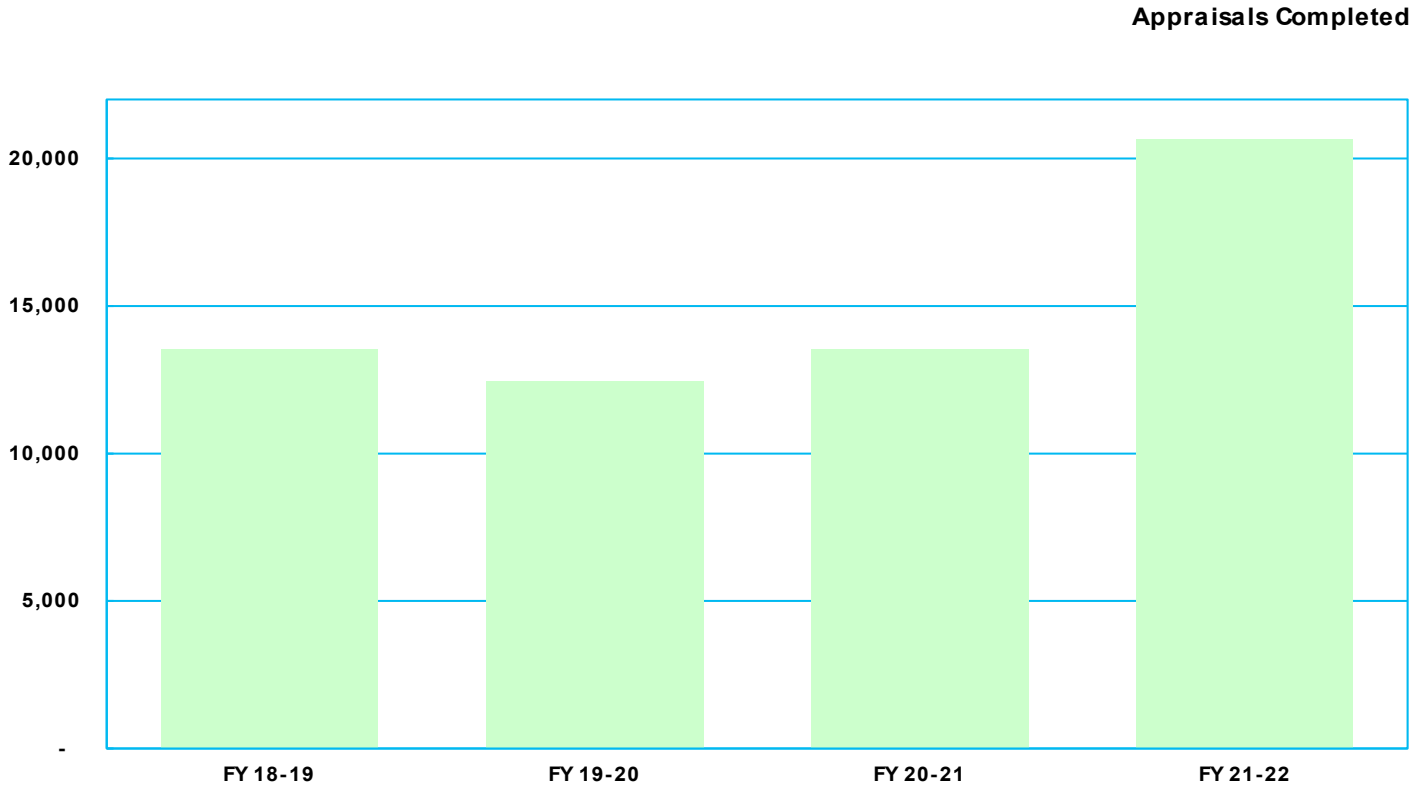
ACCOMPLISHMENTS IN FY 2021-22

- 2,300+ business owners filed their business property statements electronically, which drastically reduced printing & postage costs.
- Continue to partner with vendor to utilize ParcelQuestOnline to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current free photography at no charge to the County.
- Continue to make forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.

GOALS FOR FY 2022-23

- Complete conversion of our new property system.
- Deliver the annual roll to the County Auditor-Controller by June 30.
- Continue to discover and locate all assessable property in the County.
- Maintain a fully staffed office.
- Perform mandatory audits of business personal property and fixtures.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.

Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

Services & Supplies

Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in Salaries and Benefits due to the addition of Assistant Assessor position.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1120- Assessor

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390- Other Charges	11,540	10,715	-	**11,000**	11,000
827600- Other Sales	8,933	8,907	12,000	**9,000**	(3,000)
827602- Sale of Map- Assr	843	(1)	2,500	**-**	(2,500)
827802- Oper Transfer In	-	-	91,687	**-**	(91,687)
Total Revenues	**21,316**	**19,621**	**106,187**	**20,000**	**(86,187)**
Salaries & Employee Benefits					
861011- Regular Employees	841,558	900,347	1,078,566	**1,111,455**	32,889
861013- Overtime Reg Emp	3,150	3,388		**-**	-
861021- Co Cont Retirement	248,262	273,124	350,425	**403,004**	52,579
861022- Co Cont OASDI	49,511	51,908	63,632	**70,149**	6,517
861023- Co Cont Medicare	11,682	12,365	14,936	**16,527**	1,591
861024- Co Cont Retire Incr	75,907	67,090	69,016	**64,823**	(4,193)
861030- Co Cont Health Ins	91,278	140,891	165,926	**171,208**	5,282
861031- Co Cont Unemp Ins	3,697	3,366	4,589	**3,765**	(824)
861035- Co Cont Workers Comp	2,904	2,470	2,056	**1,039**	(1,017)
Total Salaries & Employee Benefits	**1,327,950**	**1,454,950**	**1,749,146**	**1,841,970**	**92,824**
Services & Supplies					
862060- Communications	2,214	2,218	2,000	**2,600**	600
862101- Insurance- General	5,007	8,165	8,298	**24,606**	16,308
862120- Maint- Equip	531	5,604	5,000	**5,800**	800
862150- Memberships	890	890	1,100	**1,000**	(100)
862170- Office Expense	28,819	32,602	40,000	**35,000**	(5,000)
862187- Education & Training	195	1,075	5,000	**5,000**	-
862189- Prof & Special Services	-	-	-	**90,854**	90,854
862190- Publ & Legal Notices	95	-	-	**-**	-
862230- Info Tech Equip	-	-	-	**25,649**	25,649
862239- Spec Dept Expense	1,236	66	-	**-**	-
862250- Trans/Travel	3,544	4,648	30,000	**30,000**	-
862253- Travel Out of County	1,478	2,140	2,000	2,000	-
Total Services & Supplies	**44,007**	**57,409**	**93,398**	**222,509**	**129,111**
Total Net Appropriations	**1,371,957**	**1,512,358**	**1,842,544**	**2,064,479**	**221,935**
Total Net County Cost	**1,350,641**	**1,492,737**	**1,736,357**	**2,044,479**	**308,122**



BU 1122- Assessor's Property Characteristics

Budget Unit Overview

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4100 Interest on fund balance.

Acct. 7600 Fees collected from sale of property characteristic information.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase revenue to be in line with previous years.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1122- Assessor's Property Characteristics

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	3,208	4,306	-	**1,000**	1,000
827600- Other Sales	23,372	26,388	26,449	**26,500**	(1)
Total Revenues	**30,695**	**26,192**	**27,500**	**21,000**	**(6,500)**
Expend Transfer & Reimb					
865802- Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**-**	**-**	**-**	**-**	**-**
Total Fund Balance Contribution	**(30,694.71)**	**(26,191.94)**	**(27,500.00)**	**(21,000.00)**	**6,500**



BU 1410- Elections

Budget Unit Overview

The overall mission of the Elections Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the County with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections Division also administers and conducts all Federal, State, County, school district and Special District elections, and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center, and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

PROGRAM OVERVIEW

- Administers and Conducts Elections
- Filings for Campaigns
- Voter Registration

GOALS FOR FY 2022-23

- Research / Purchase digital signature verification equipment to integrate with our Election Management System.
- Conduct fair and impartial elections
- Produce accurate election results in a timely manner
- Remain fully staffed and able to assist the public in their registration and voting needs
- Successfully complete November 2022 Statewide Primary Election

ACCOMPLISHMENTS IN FY 2021-2022

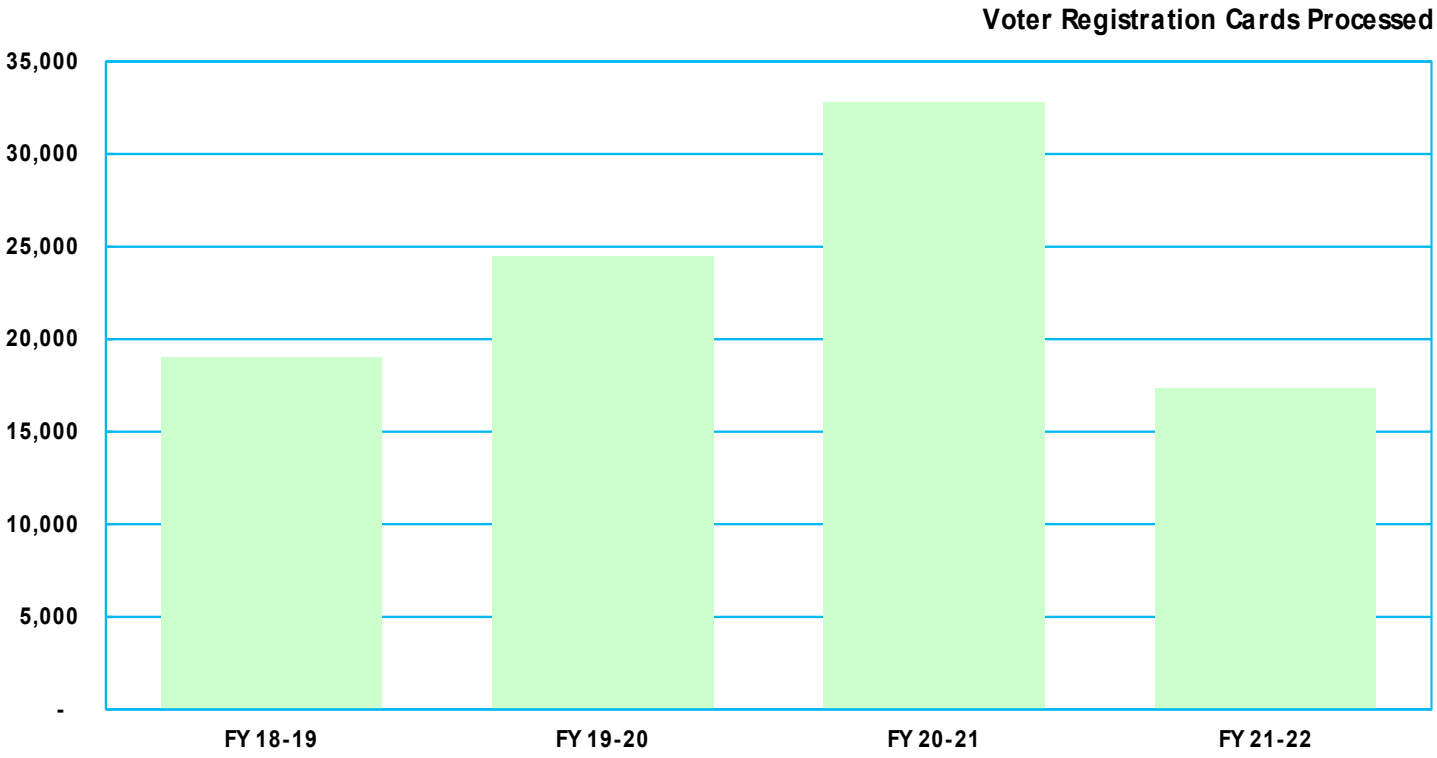
- Successfully and safely completed the June 2022 Statewide Primary Election.
- Able to secure additional equipment with State and Federal funding.
- Able to purchase an automatic letter opener which sped up processing time for the vote by mail ballots.
- Successfully able to update our unofficial results between the Election Night Final report and Election Certification.
- Continue to make voter registration readily available to all who are eligible to vote.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1410- Elections

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6140 Reimbursement for elections.

Services & Supplies

Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in appropriations and revenue due to reimbursements from Help America Vote Act (HAVA) and State and Federal Election System Programs. Increase in contracts due to mandated UOCAVA requirements. Increased costs to produce election during COVID.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825670- Federal Other Revenue	-	173,426	-	**-**	-
826140- Election Services	118,943	93,823	102,500	**102,750**	250
826390- Other Charges	-	55,611	-	**-**	
827802- Operating Transfer In	-	-	-	**-**	
Total Revenues	**118,943**	**322,859**	**102,500**	**102,750**	**250**
Salaries & Employee Benefits					
861011- Regular Employees	131,938	145,821	163,815	**158,839**	(4,976)
861012- Extra Help	20,607	31,921	90,297	**75,000**	(15,297)
861013- Overtime Reg Emp	1,512	5,531	-	**-**	-
861021- Co Cont Retirement	37,408	46,606	57,499	**55,610**	(1,889)
861022- Co Cont OASDI	7,791	8,596	9,650	**9,414**	(236)
861023- Co Cont Medicare	2,137	2,532	2,257	**2,202**	(55)
861024- Co Cont Retire Incr	9,184	7,657	7,191	**2,781**	(4,410)
861030- Co Cont Health Ins	20,037	25,784	24,760	**28,829**	4,069
861031- Co Cont Unemp Ins	2,080	2,235	1,680	**1,122**	(558)
861035- Co Cont Workers Comp	748	915	804	**1,210**	406
Total Salaries & Employee Benefits	**233,441**	**277,599**	**357,953**	**335,007**	**(22,946)**
Services & Supplies					
862060- Communications	(34)	101	375	**250**	(125)
862101- Insurance- General	690	855	1,204	**1,544**	340
862120- Maint- Equip	-	-	-	**2,400**	2,400
862170- Office Expense	6,123	6,859	37,825	**40,000**	2,175
862187- Education & Training	457	-	2,000	**1,000**	(1,000)
862189- Prof/Spec Svcs- Other	1,500	49,978	132,428	**95,000**	(37,428)
862190- Publ/Legal Notice	1,208	929	2,500	**1,000**	(1,500)
862210- Rent/Lease Bldg Grnds	1,290	1,690	1,690	**5,500**	3,810
862230- Info Tech Equip	-	-	19,236	**11,305**	(7,931)
862231- Election Suppl & Svcs	199,295	182,822	273,900	**175,000**	(98,900)
862239- Spec Dept Expense	46,072	82,714	-	**10,000**	10,000
862250- Trans/Travel	1,419	-	2,000	**1,500**	(500)
862253- Travel Out of County	72	-	2,000	**1,500**	(500)
Total Services & Supplies	**258,091**	**325,948**	**475,158**	**345,999**	**(129,159)**
Fixed Assets					
864370- Equipment	-	38,713	2,000	**2,000**	-
Total Fixed Assets	**-**	**38,713**	**2,000**	**2,000**	**-**
Total Net Appropriations	**491,532**	**642,260**	**835,111**	**683,006**	**(152,105)**
Total Net County Cost	**372,590**	**319,401**	**732,611**	**580,256**	**(152,355)**

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder



BU 1941- Clerk-Recorder

BUDGET UNIT OVERVIEW

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements; abandonment; proofs of publication of such statements and withdrawal of partnership statements; notary bonds for filing; oaths of office; and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney; appointments of humane officers; registrations of private professional photocopiers; process servers; unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

PROGRAM OVERVIEW

- Clerk
- Recorder

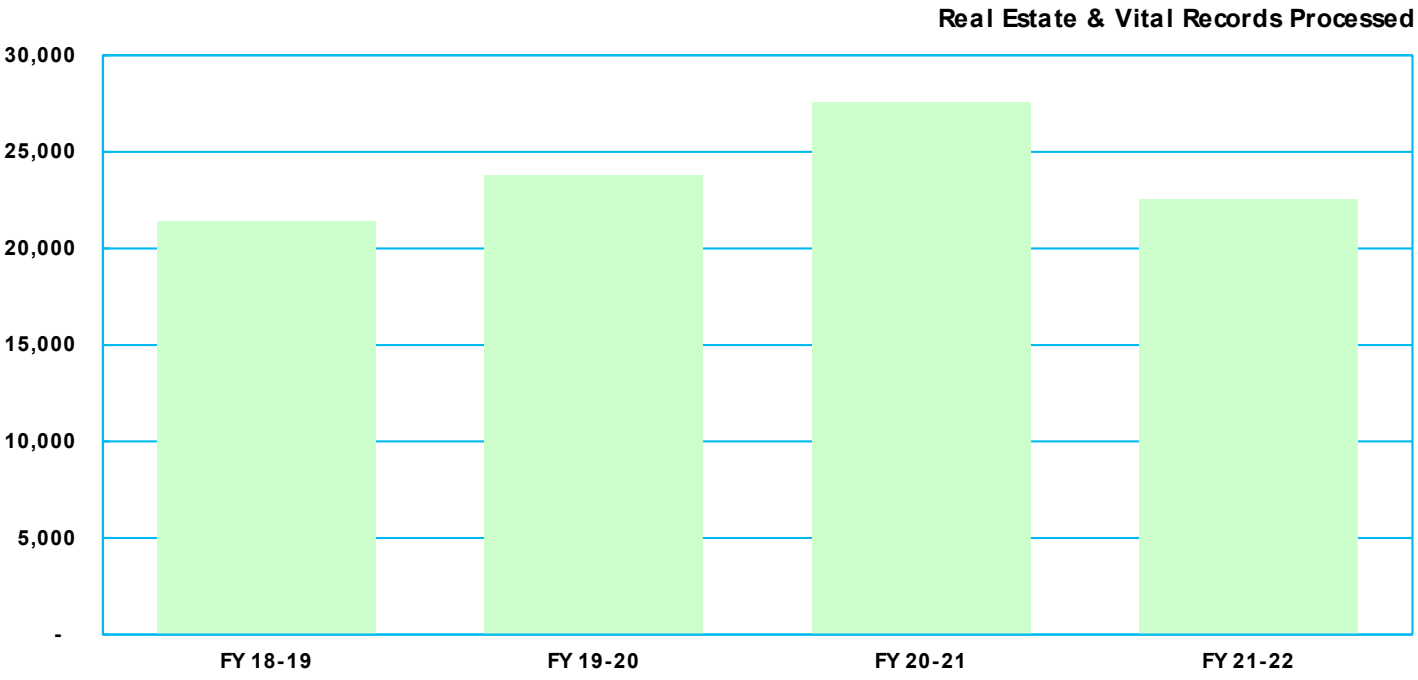
ACCOMPLISHMENTS IN FY 2021-22

- The Recorder's index is now available on-line for the public. This has saved staff time and provided a much needed service to the public.
- Continue to make scanned images regularly available for public viewing by the end of the on which the document was recorded.
- Continue to meet deadlines for recording and indexing documents as prescribed by law.

GOALS FOR FY 2022-23

- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.
- Provide eRecording as an option for companies to record their documents.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2602 Marriage License Fees.
Acct. 6259 Lien Notice Mailing Fees.
Acct. 6266 Miscellaneous Clerk Filings.
Acct. 7600 Copy Fees from formal document duplications.

Services & Supplies

Acct. 2170 Postage to mail invoices and to mail copies of official records.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1941- Clerk-Recorder

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822602- Marriage Lic FCC GC 2684	24,348	20,667	24,000	**30,000**	6,000
826259- Recorder Svc Fee	935	905	900	**2,000**	1,100
826261- Recording Fee	312,269	420,441	290,000	**290,000**	-
826266- Clerk Fee	43,758	43,344	55,000	**55,000**	-
826404- Returned Check Chg	125	75	-	**-**	-
827600- Other Sales	63,864	57,914	68,000	**68,000**	-
827700- Other	730	1,310	500	**500**	-
827802- Operating Transfer In	-	-	45,850	**20,000**	(25,850)
Total Revenues	**446,028**	**544,655**	**484,250**	**465,500**	**(18,750)**
Salaries & Employee Benefits					
861011- Regular Employees	105,474	129,310	157,866	**123,812**	(34,054)
861012- Extra Help	-	-	-	**-**	-
861013- Overtime Reg Emp	-	630	-	**-**	-
861021- Co Cont Retirement	32,647	41,206	53,098	**40,908**	(12,190)
861022- Co Cont OASDI	6,027	7,528	9,489	**7,329**	(2,160)
861023- Co Cont Medicare	1,410	1,760	2,219	**1,714**	(505)
861024- Co Cont Retire Incr	7,635	8,577	9,379	**3,695**	(5,684)
861030- Co Cont Health Ins	23,121	24,392	33,147	**41,583**	8,436
861031- Co Cont Unemp Ins	188	164	504	**420**	(84)
861035- Co Cont Workers Comp	2,087	2,307	48	**54**	6
Total Salaries & Employee Benefits	**178,589**	**215,873**	**265,750**	**219,515**	**(46,235)**
Services & Supplies					
862060- Communications	2,367	2,257	2,400	**2,400**	-
862101- Insurance- General	2,639	3,126	4,093	**4,898**	805
862120- Maint- Equip	18,435	27,064	75,130	**85,000**	9,870
862150- Memberships	1,200	500	1,200	**1,200**	-
862170- Office Expense	31,871	31,111	35,652	**35,215**	(437)
862187- Education & Training	184	-	3,000	**1,500**	(1,500)
862230- Info Tech Equip	-	-	4,275	**4,967**	692
862239- Spec Dept Expense	94	111	-	**22,250**	22,250
862253- Travel Out of County	-	-	3,000	**1,500**	(1,500)
Total Services & Supplies	**56,791**	**64,169**	**128,750**	**158,930**	**30,180**
Fixed Assets					
864370- Equipment	-	-	-	**-**	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380- Intrafund Transfers	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**235,380**	**280,041**	**394,500**	**378,445**	**(16,055)**
Total Net County Cost	**(210,648)**	**(264,614)**	**(89,750)**	**(87,055)**	**2,695**



BU 1942- Recorder's Modernization

Budget Unit Overview

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned; de-acidified and filmed; then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time-consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

PROGRAM OVERVIEW

- Recorder Modernization & Restoration

ACCOMPLISHMENTS IN FY 2021-22

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS FOR FY 2022-23

- Continue to make scanned images regularly available to public viewing by the end of the day on which the document is recorded.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2239 Annual maintenance and upgrades for recording system.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1942- Recorder's Modernization

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1217 Recorder Modernization Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2023-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	1,442	724	800	**650**	
826255- Recorder Mod Fee	18,786	99,737	70,000	**70,000**	-
826390- Other Charges	10,072	9,090	6,000	**8,500**	2,500
Total Revenues	**30,299**	**109,552**	**76,800**	**79,150**	**2,350**
Services & Supplies					
862120- Maint- Equip	-	-	-	**-**	-
862170- Office Expense	-	-	-	**-**	-
862239- Spec Dept Expense	51,641	54,223	-	**-**	-
Total Services & Supplies	**51,641**	**54,223**	**-**	**-**	**-**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	10,850	**5,000**	(5,850)
Total Expend Transfer & Reimb	**-**	**-**	**10,850**	**5,000**	**(5,850)**
Total Net Appropriations	**51,641**	**54,223**	**10,850**	**5,000**	**(5,850)**
Total Fund Balance Contribution	**21,341**	**(55,329)**	**(65,950)**	**(74,150)**	**(8,200)**



BU 1944- Clerk-Recorder- Micrographics

Budget Unit Overview

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of County records, and retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

PROGRAM OVERVIEW

- Micrographics Reproduction
- Records Restoration

ACCOMPLISHMENTS IN FY 2021-22

- Continue to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- Contracted with vendor to digitally scan all documents recorded to provide crisp, clear, high quality images. Eliminating microfilm processing on site, reducing equipment maintenance and office expense costs.

GOALS FOR FY 2022-23

- Provide accurate high-quality scanned images of the Clerk-Recorder's records.
- Scan old vital records into system, making them more readily available, cutting down on customer wait times in the office.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6255 Recorder Modification fees.
Acct. 6260 Micrographic fees.
Acct. 7600 Other Sales.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in equipment maintenance and office expense by using vendor to digitally scan documents.

ASSESSOR-CLERK-RECORDER'S OFFICE

KATRINA BARTOLOMIE, Assessor-Clerk-Recorder

BU 1944- Clerk-Recorder- Micrographics

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1218 Micrographics Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	(318)	122	-	**100**	
826255- Recorder Mod Fee	54,842	-	-	**-**	-
826260- Micrographic Fee	16,339	21,580	16,000	**-**	(16,000)
827600- Other Sales	20,539	19,803	20,000	**20,000**	-
827802- Oper Transfer In	-	-	-	**-**	-
Total Revenues	**91,402**	**41,506**	**36,000**	**20,100**	**(15,900)**
Salaries & Employee Benefits					
861011- Regular Employees	49,675	-	-	**-**	-
861013- Overtime Reg Employee	-	-	-	**-**	-
861021- Co Cont Retirement	15,464	-	-	**-**	-
861022- Co Cont OASDI	2,774	-	-	**-**	-
861023- Co Cont Medicare	649	-	-	**-**	-
861024- Co Cont Retire Incr	4,431	-	-	**-**	-
861030- Co Cont Health Ins	13,319	-	-	**-**	-
861031- Co Cont Unemp Ins	54	55	-	**-**	-
861035- Co Cont Workers Comp	97	103	-	**-**	-
Total Salaries & Employee Benefits	**86,463**	**158**	**-**	**-**	**-**
Services & Supplies					
862060- Communications	-	-	-	**-**	-
862101- Insurance- General	222	275	-	**-**	-
862120- Maint- Equip	-	-	500	**-**	(500)
862170- Office Expense	84	-	100	**-**	(100)
862210- Rent/Lease Bldg Grnds	4,592	4,816	-	**10,000**	10,000
Total Services & Supplies	**4,898**	**5,091**	**600**	**10,000**	**9,400**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	35,000	**15,000**	(20,000)
Total Salaries & Employee Benefits	**-**	**-**	**-**	**35,000**	**35,000**
Total Net Appropriations	**91,362**	**5,249**	**35,600**	**25,000**	**(10,600)**
Total Fund Balance Contribution	**(40)**	**(36,256)**	**(400)**	**4,900**	**5,300**

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

INDEX

Department Summary		187
BU 1110	Auditor-Controller	188
BU 1000	Non-Departmental Revenue	191
BU 1930	Teeter Plan	193
BU 1940	Miscellaneous	195
BU 2610	Fire Agency Support	197
BU 8010	General Debt Service- COPs	198
BU 8011	Debt Service- Pension Obligation Bonds	200
BU 0712	Unemployment Insurance	202

AUDITOR-CONTROLLER'S OFFICE

The Auditor-Controller's Office is committed to working with integrity and professionalism to provide the citizens of Mendocino County, other county departments, Special Districts and other agencies with accurate and timely financial reports and services.

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	88,306,557	122,975,862	101,971,171	**102,333,023**	361,852
Total Operating Transfers In	6,083,360	4,465,858	2,512,365	**3,864,809**	1,352,444
Total Revenue	**94,389,917**	**127,441,721**	**104,483,536**	**106,197,832**	**1,714,296**
Appropriations - All Fund					
Total Salaries & Employee Benefits	1,921,210	1,823,179	2,282,746	**1,833,829**	(448,917)
Total Services and Supplies	2,174,815	4,372,036	7,224,922	**10,234,831**	3,009,909
Total Other Charges	15,071,407	16,604,838	15,369,200	**15,547,640**	178,440
Total Fixed Assets	-	-	-	-	-
Total Operating Expenditures	19,167,432	22,800,054	24,876,868	**27,616,300**	2,739,432
Total Intrafund Transfers	-	-	-	-	-
Total Operating Transfers Out	**14,614,666**	**17,268,076**	**10,587,953**	**8,798,806**	**(1,789,147)**
Total Transfers & Reimb.	14,614,666	17,268,076	10,587,953	8,798,806	(1,789,147)
Total Net Appropriations	**33,782,098**	**40,068,129**	**35,464,821**	**36,415,106**	**950,285**
NCC/Use of Fund Balance	**(60,607,819)**	**(87,373,591)**	**(69,018,715)**	**(69,782,726)**	**(764,011)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Auditor-Controller	1,575,393	242,200	1,333,193
Miscellaneous	1,597,970	499,000	1,098,970
Non-Departmental	8,798,806	84,916,410	(76,117,604)
Teeter Plan	4,300,000	4,300,000	-
Total: General Fund	**16,272,169**	**89,957,610**	**(73,685,441)**
% of General Fund			
OTHER FUNDS	**Approps.**	**Revenues**	**NCC**
Fire Agency Support	700,000	700,000	-
Gen. Debt Svc-COPS	1,873,600	1,873,600	-
Information Technology	9,580,697	5,677,982	3,902,715
Pension Oblig. Bonds	7,833,640	7,833,640	-
Unemployment Insur	155,000	155,000	-
Total: Other Funds	**20,142,937**	**16,240,222**	**3,902,715**
Total: ALL FUNDS	**36,415,106**	**106,197,832**	**(69,782,726)**
% of Budget			

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Auditor-Controller	12	13	13
Total: General Fund	**12**	**13**	**13**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**13**	**13**

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 1110- Auditor-Controller

DEPARTMENT OVERVIEW

As the Chief Accounting Official of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those Special Districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors. The Auditor-Controller's responsibilities include: receipting and disbursing all County funds in the Treasury including payroll; claims against the County; property tax allocations; assists in compiling and publishing of the County's Final Budget; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); audits of hotels, motels and campgrounds in the unincorporated areas of the County for compliance with the Transient Occupancy Tax Ordinance; and preparation of the County-wide A-87 Cost Allocation Plan, the Annual Comprehensive Financial Report, the State Controller's Financial Transition Reports for the County and for the Special Districts, and the fiscal schedules for the Annual Budget Book.

PROGRAM OVERVIEW

- Auditor-Controller- BU 1110
- Non Department Revenue- BU 1000
- Teeter Plan- BU 1930
- Miscellaneous- BU 1940
- Fire Agency Support- BU 2610
- General Debt Service- COPs- BU 8010
- Debt Service- Pension Obligation Bonds- BU 8011
- Unemployment Insurance- BU 0712

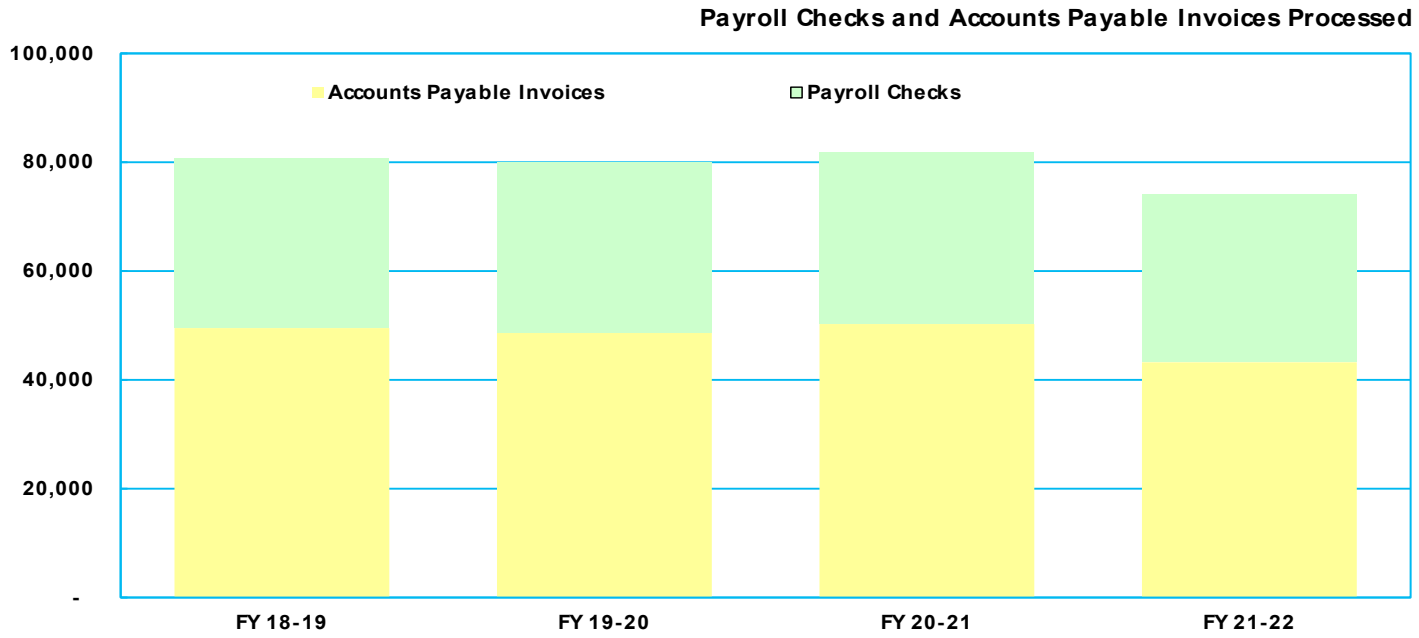
GOALS FOR FY 2022-23

- Complete the selection process for a new software program that will assist in the preparation of the Annual Comprehensive Financial Report (ACFR) and the Annual State Controller's Report.
- Work closely with Executive Office - Information Services, Assessor and Treasurer Tax Collector offices, to finish the County's data conversion/implementation for the new Aumentum Property Tax System.
- Work with Treasurer-Tax Collector staff to integrate staff and processes into the newly consolidated office of Auditor-Controller/Treasurer-Tax Collector.

ACCOMPLISHMENTS IN FY 2021-22

- Worked with outside Auditors on the County's annual Annual Comprehensive Financial Report (ACFR) for FY 2020-21.
- Posted over 82 thousand direct or special assessments charges submitted by 39 Special Districts totaling over $11.3 million to the current year's Secured Tax Roll.
- Worked with the new property tax software developer to make improvements.
- Worked closely with Information Technology and other departments to upgrade finance system to version 2019.1.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6115 Charges to Special Districts for levying benefit assessments on the tax rolls.

Acct. 6120 Accounting services for various Special Districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.

Acct. 7703 Proceeds from stale dated or canceled warrants.

Services & Supplies

Acct. 2170 Office supplies, printing and postage costs for County Auditor.

Acct. 2189 Property tax system maintenance fees

CHANGES IN BUDGET FROM PRIOR YEAR

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 1110- Auditor-Controller

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826115- Debt Service Fee	198,050	188,447	175,000	**185,000**	10,000
826120- Accounting Fee	79,168	39,412	100,000	**6,000**	(94,000)
826390- Other Charges	19,064	59,664	10,597	**6,000**	(4,597)
827400- Prior Year Revenue	22,906	-	-	**-**	-
827600- Other Sales	421	150	300	**200**	(100)
827703- Cancel Outlawed Warr	-	13,583	30,000	**45,000**	15,000
827802- Oper Transfer In	-	12,827	-	**-**	-
Total Revenues	**319,609**	**314,083**	**315,897**	**242,200**	**(73,697)**
Salaries & Employee Benefits					
861011- Regular Employees	838,384	937,343	1,014,963	**806,419**	(208,544)
861012- Extra Help	19,191	11,280	2,000	**5,000**	3,000
861013- Overtime Reg Emp	256	14,593	5,000	**5,000**	-
861021- Co Cont Retirement	251,563	294,730	356,444	**357,627**	1,183
861022- Co Cont OASDI	48,641	55,237	60,143	**67,811**	7,668
861023- Co Cont Medicare	11,859	13,416	14,369	**15,859**	1,490
861024- Co Cont Retire Incr	61,710	58,390	55,127	**24,914**	(30,213)
861030- Co Cont Health Ins	101,963	100,412	107,785	**114,613**	6,828
861031- Co Cont Unemp Ins	740	601	596	**370**	(226)
861035- Co Cont Workers Comp	1,599	1,593	1,319	**1,216**	(103)
Total Salaries & Employee Benefits	**1,335,906**	**1,487,595**	**1,617,746**	**1,398,829**	**(218,917)**
Services & Supplies					
862060- Communications	1,082	1,082	1,100	**1,350**	250
862101- Insurance- General	3,056	3,719	4,104	**4,792**	688
862150- Memberships	396	396	500	**500**	-
862170- Office Expense	32,206	40,769	32,000	**40,000**	8,000
862187- Education & Training	2,380	765	1,200	**2,000**	800
862189- Prof/Spec Svc	-	3,961	86,354	**86,354**	-
862190- Publ/Legal Notice	971	77	400	**400**	-
862230- Info Tech Equip	2,733	8,923	2,000	**2,000**	-
862239- Spec Dept Expense	-	-	27,786	**35,468**	7,682
862250- Trans/Travel	110	-	1,200	**1,200**	-
862253- Travel Out of County	5,224	-	1,200	**2,500**	1,300
Total Services & Supplies	**48,158**	**59,693**	**157,844**	**176,564**	**18,720**
Other Charges					
863340- Taxes/Assmnts	-	-	-	-	-
Total Other Charges	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**1,384,064**	**1,547,288**	**1,775,590**	**1,575,393**	**(200,197)**
Total Net County Cost	**1,064,455**	**1,233,205**	**1,459,693**	**1,333,193**	**(126,500)**

BU 1000- Non-Departmental Revenue

Budget Unit Overview

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements. Per Board of Supervisors direction, Public Safety Sales Tax, Measure A Library Sales Tax and Measure B Mental Health Treatment Act Sales Tax, have all been allocated directly into the recipient departments.

SUMMARY OF MAJOR ACCOUNTS

Expenditure Transfer and Reimbursements

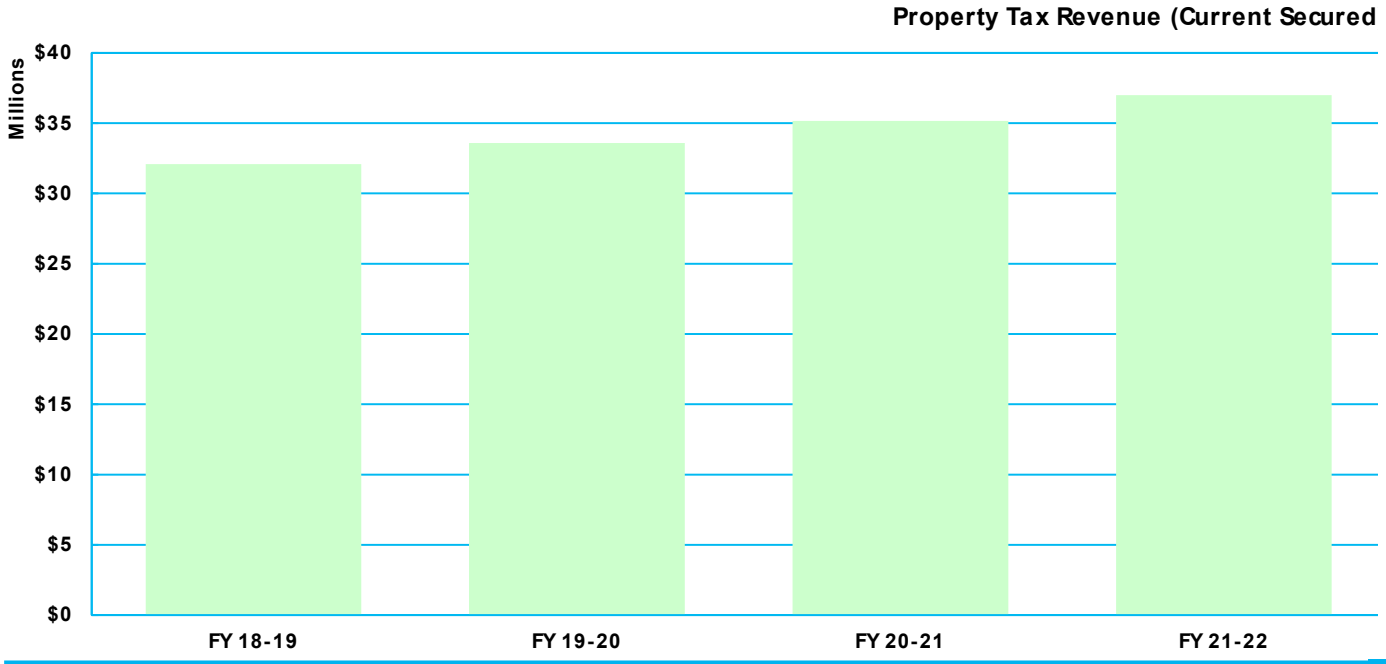
Acct. 5802 Detail of Operating Transfers Out:

		Adopted Budget
1- Debt Service Fund- COPs- BU 8010	$	1,584,728
2- Road Fund- BU 3010		3,919,041
3- Library Fund- BU 6110		1,435,571
4- Disaster Recovery- BU 2910		400,000
5- Capital Improvements- BU 1710		350,000
6- Water Agency- BU 0326		115,863
7- IT Reserve- BU 0717		293,603
8- Fire Agency Support- BU 2610		700,000
Total	$	8,798,806

CHANGES IN BUDGET FROM PRIOR YEAR

Prior years fluctuations due to the PG&E settlement have mostly returned to normal.

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 1000- Non-Departmental Revenue

BUDGET UNIT DETAIL Schedule 9 — Function: General Government — Activity: Finance

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110- Curr Secured Prop Tax	35,626,681	38,508,972	39,800,000	**41,872,438**	2,072,438
821120- Curr Unsec Prop Tax	1,133,213	1,055,920	1,000,000	**1,038,894**	38,894
821130- Supplemental Roll Tax	306,788	297,195	500,000	**311,668**	(188,332)
821220- Prior Unsec Prop Tax	40,259	56,177	50,000	**51,500**	1,500
821400- Pen/Cost Delinq Tax	597,677	735,999	500,000	**515,000**	15,000
821500- Sales & Use Tax	6,576,861	8,339,681	7,795,000	**8,500,000**	705,000
821600- Timber Yield Tax	590,180	513,694	800,000	**440,000**	(360,000)
821699- Campgrounds/RV Parks Tax	-	740,929	700,000	**700,000**	-
821700- Highway Property Rental	664	725	-	**-**	-
821701- Room Occupancy Tax	4,784,925	7,219,977	6,000,000	**8,000,000**	2,000,000
821702- Property Transfer Tax	634,469	1,087,609	700,000	**800,000**	100,000
821704- Prop Tax In Lieu of VLF	12,174,566	12,601,893	12,600,000	**12,915,000**	315,000
821706- Williamson Act Replacement	598,362	609,901	600,000	**600,000**	-
821707- Cannabis Business Tax	5,575,900	6,159,180	6,500,000	**1,500,000**	(5,000,000)
822210- Franchise	911,611	1,065,921	1,000,000	**1,000,000**	-
824100- Interest	943,759	664,208	750,000	**425,000**	(325,000)
825150- Motor Vehicle In Lieu	58,824	53,971	50,000	**85,000**	35,000
825398- SB 90 Reimbursement	21,372	13,215	-	**-**	-
825481- Homeowner Exemption	276,500	272,080	270,000	**270,000**	-
825490- State Other	130,000	130,000	130,000	**130,000**	-
825650- Fed Grazing Fee	199	1,440	-	**-**	-
825660- Fed Land in Lieu Tax	699,132	733,482	735,000	**770,000**	35,000
825670- Federal Other	-	-	-	**-**	-
826402- Cost Plan Charges	2,551,138	3,203,410	3,985,000	**3,400,000**	(585,000)
827400- Prior Year Revenue	5,743	22,652,909	-	**-**	-
827600- Other Sales	71	-	-	**-**	-
827700- Other	112,860	125,819	135,000	**135,000**	-
827701- Refund Jury/Witness Fee	-	-	-	**-**	-
827715- Tobacco Settlement	863,949	975,195	900,000	**900,000**	-
827802- Oper Transfer In	-	-	-	**556,910**	556,910
Total Revenues	**75,215,700**	**107,819,503**	**85,500,000**	**84,916,410**	**(583,590)**
Expend Transfer & Reimb					
865802- Oper Transfer Out	14,614,666	17,268,076	10,587,953	**8,798,806**	(1,789,147)
Total Expend Transfer & Reimb	**14,614,666**	**17,268,076**	**10,587,953**	**8,798,806**	**(1,789,147)**
Total Net Appropriations	**14,614,666**	**17,268,076**	**10,587,953**	**8,798,806**	**(1,789,147)**
Total Net County Cost	**(60,601,034)**	**(90,551,427)**	**(74,912,047)**	**(76,117,604)**	**(1,205,557)**

BU 1930- Teeter Plan

Budget Unit Overview

Mendocino County resolved in July, 1993 to change to the "Teeter Plan" of property tax distribution. The Teeter Plan allows property taxes to be allocated to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. All jurisdictions are distributed the total receivable of the taxes levied and not yet collected. The County then collects and retains all future delinquent tax payments, penalties and interest.

The balance of the County's Teeter Obligation as of June 30, 2015, was zero. At each subsequent year end, it is predicted that the revenues received from the delinquent collections that year will be sufficient to cover the delinquency recorded at the end of the year. Therefore, the obligation will remain at zero and any excess revenues collected will be available to the General Fund.

SUMMARY OF MAJOR ACCOUNTS

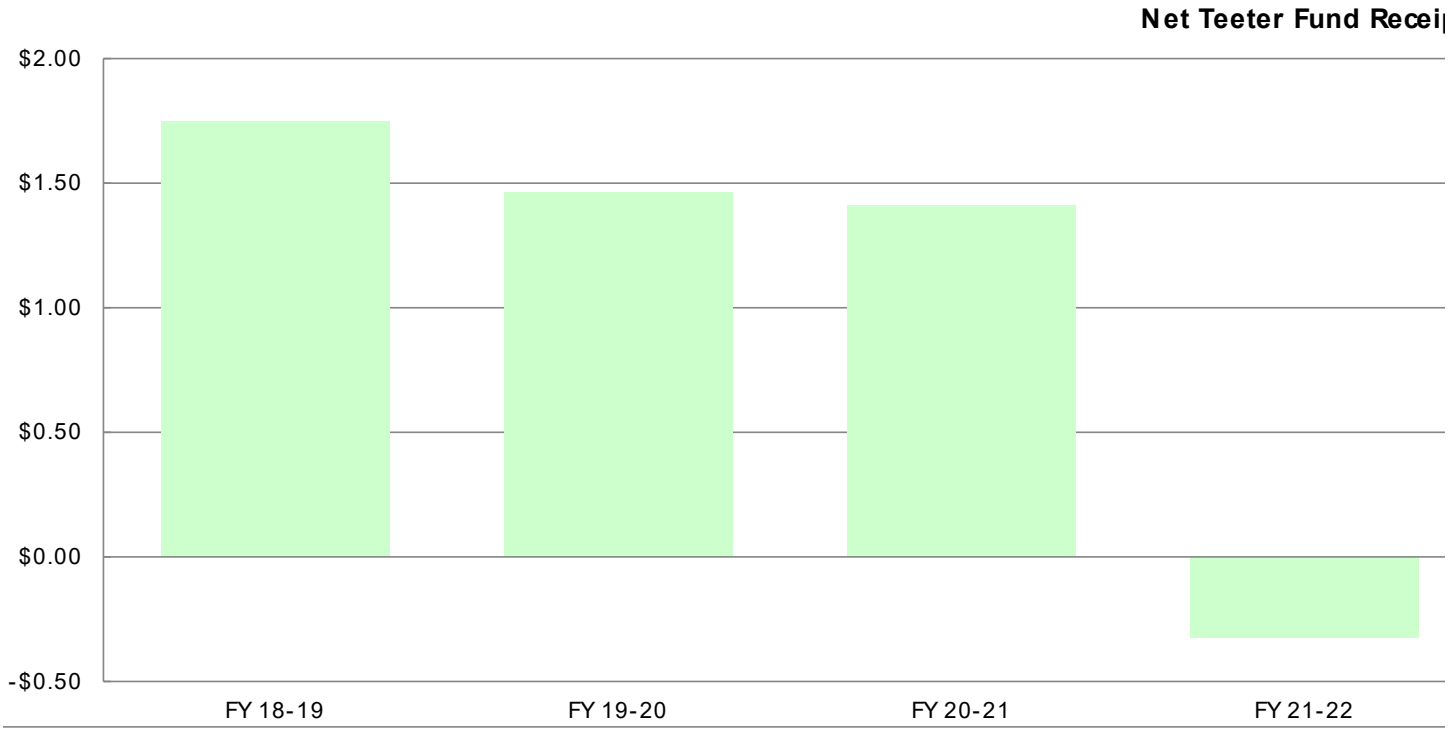
Revenues

Acct.	1210	Revenue from prior secured property tax redemptions.
Acct.	1400	Penalties and interest on redemptions of property tax delinquencies.

Other Charges

Acct.	3310	Interest on total liability based on balance due.
Acct.	3311	Anticipated delinquencies on current year's tax levy.

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 1930- Teeter Plan

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821210- Prior Secured Prop Tax	2,900,121	3,327,682	3,100,000	**3,100,000**	-
821400- Pen/Cost on Delinq Tax	1,270,093	1,581,502	1,200,000	**1,200,000**	-
Total Revenues	**4,170,215**	**4,909,184**	**4,300,000**	**4,300,000**	**-**
Other Charges					
863310- Interest	312,653	247,414	500,000	**100,000**	-
863113- Pmt Other Gov Agency	3,758,225	4,245,259	4,400,000	**4,200,000**	-
Total Other Charges	**4,070,878**	**4,492,673**	**4,900,000**	**4,300,000**	**-**
Total Net Appropriations	**4,070,878**	**4,492,673**	**4,900,000**	**4,300,000**	**-**
Total Net County Cost	**322,458**	**(110,613)**	**-**	**-**	**-**

BU 1940- Miscellaneous

Budget Unit Overview

The Miscellaneous budget unit accounts for a costs not associated with any one particular County department. The major cost elements of this budget unit include compensation in lieu of unused vacation pursuant to memorandum of understanding (MOU), additional UAAL retirement contribution amount, judgment and damage claims not payable from insurance reserves, employee education and training benefits pursuant to memorandum of understanding, and non-assignable medical costs as well as general liability insurance premium costs. Funding from this budget unit is also provided to outside agencies for Public Education Government, Local Agency Formation Commission, Court Facilities Payments for the Ukiah, Willits, and Fort Bragg, the Pro. 172 Fire Agency Support payments.

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 1510 Public Safety Sales Tax.

Services & Supplies

Acct. 2181 Audit and report of County financials.

Acct. 2187 Management training/wellness program costs pursuant to MOU.

Acct. 2189 HdL contract for sales tax consulting and downtown employee parking.

Other Charges

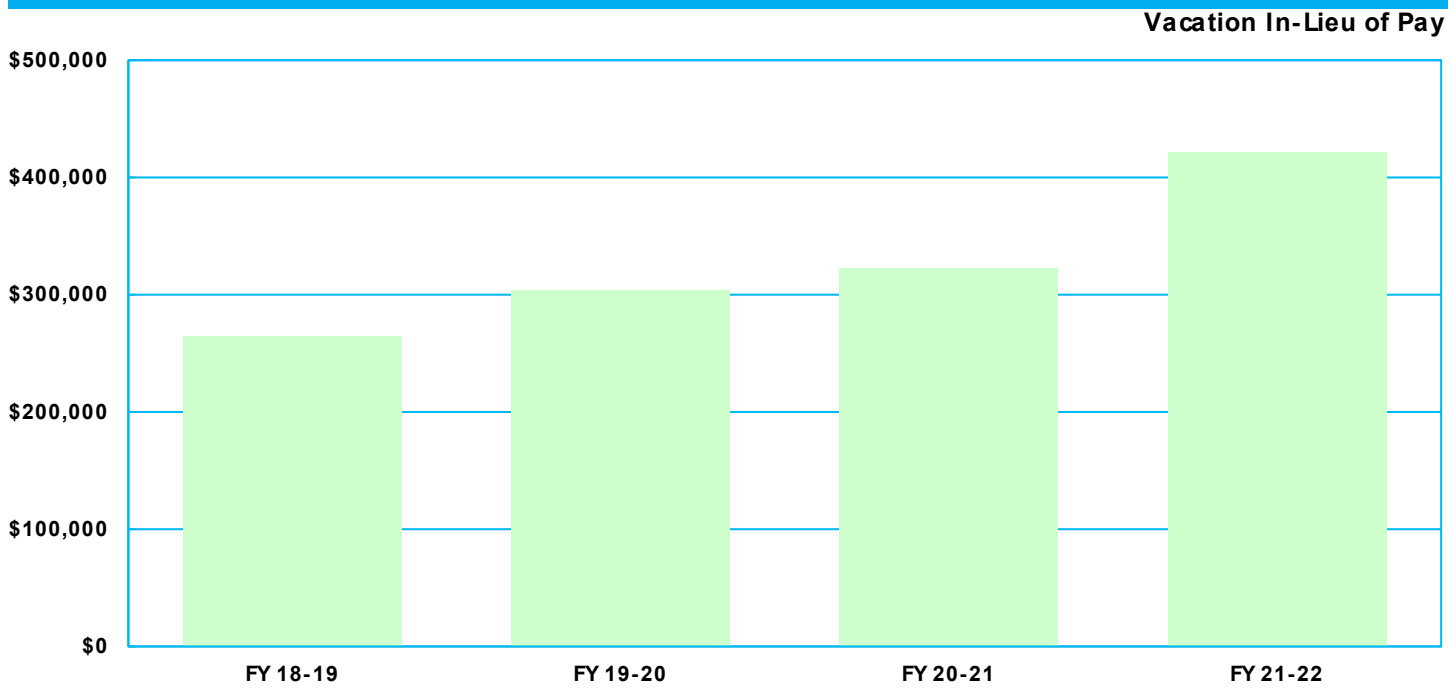
Acct. 3113 Funding for Ukiah, Willits, and Fort Bragg Courts Facilities Payment-$194,000 and $499,000 for Fire Agency Support.

Acct. 3280 Funding to outside agencies: Public-Education-Government television-$66,000; and Local Agency Formation

CHANGES IN BUDGET FROM PRIOR YEAR

Decreased prior years funds, appropriated for salary increases not needed in current year

PERFORMANCE INDICATORS



AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 1940- Miscellaneous

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-2021 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821510- Sales Tax-Public Safety	396,740	442,938	518,000	**499,000**	(19,000)
Total Revenues	**396,740**	**442,938**	**518,000**	**499,000**	**119,748**
Salaries & Employee Benefits					
861011- Regular Employees	421,560	271,392	400,000	**300,000**	(100,000)
861021- Co Cont Retirement	102,208	34,978	200,000	**85,000**	(115,000)
861022- Co Cont OASDI	26,137	16,826	25,000	**20,000**	(5,000)
861023- Co Cont Medicare	6,113	3,935	5,000	**5,000**	-
861024- Co Cont Retire Incr	29,287	8,452	35,000	**25,000**	(10,000)
Total Salaries & Employee Benefits	**585,304**	**335,584**	**665,000**	**435,000**	**(230,000)**
Services & Supplies					
862101- Insurance- General	15,484	20,081	25,764	**30,970**	5,206
862170- Office Expense	214		-	**-**	-
862181- Auditing & Fiscal Svcs	71,174	73,790	75,000	**93,000**	18,000
862187- Education & Training	133,990	146,416	135,000	**135,000**	-
862189- Prof/Spec Svcs- Other	68,607	40,036	56,582	**56,000**	(582)
862239- Spec Dept Expense	162,070	-	-	**-**	-
Total Services & Supplies	**451,539**	**280,322**	**292,346**	**314,970**	**22,624**
Other Charges					
863113- Pmt Other Gov Agency	591,765	594,380	539,000	**693,000**	154,000
863280- Contr Other Agency	263,650	756,711	120,000	**155,000**	35,000
Total Other Charges	**855,415**	**1,351,091**	**659,000**	**848,000**	**189,000**
Total Net Appropriations	**1,892,258**	**1,966,997**	**1,616,346**	**1,597,970**	**(18,376)**
Total Net County Cost	**1,495,518**	**1,524,059**	**1,098,346**	**1,098,970**	**624**

BU 2610- Fire Agency Support

Budget Unit Overview

In March of 2020 voters approved Measure D to extend Mendocino County's Transient Occupancy tax to campgrounds and recreational vehicle sites. A companion advisory Measure E was also passed. Measure E asked voters if they wanted the funds to be used to fund the recognized Fire Agency in Mendocino County. Budget Unit 2610 was created in order to establish a budget for the related appropriations as directed by the Board of Supervisors.

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 7802 Operating Transfer In from BU 1000 for Fire Agency Support from revenue generated for Transient Occupancy Tax-Campgrounds/RV Parks.

Other Charges

Acct. 3113 Funding for Fire Agency Support

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Fire Protection

Fund: 1240 Fire Protection Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821699- TOT- Campgrounds/RV Parks	-	-	-	-	-
824100- Interest	-	48	-		-
827802- Oper Transfer In	-	740,929	700,000	**700,000**	-
Total Revenues	**-**	**740,976**	**700,000**	**700,000**	**-**
Other Charges					
863113- Pmt Other Gov Agency	-	740,929	700,000	**700,000**	-
Total Other Charges	**-**	**740,929**	**700,000**	**700,000**	**-**
Total Net Appropriations	**-**	**740,929**	**700,000**	**700,000**	**-**
Total Fund Balance Contribution	**-**	**(48)**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 8010- General Debt Service- COPs

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates of Participation (COPs). At this time the County has one outstanding COPs issuance for the Refunding Certificates of Participation, 2012 Series, issued on May 8, 2012, in the amount of $25,810,000. This issue replaced both the 2000 and 2001 issues, and reduced the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in FY 2029-30. At June 30, 2022, the principal balance was $13,400,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Other Government Agency Aid- Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.

Acct. 7802 Operating Transfer In- Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COPs issuance.

Services & Supplies

Acct. 2239 Trustee fees and fees for annual informational statements required for continuing disclosure.

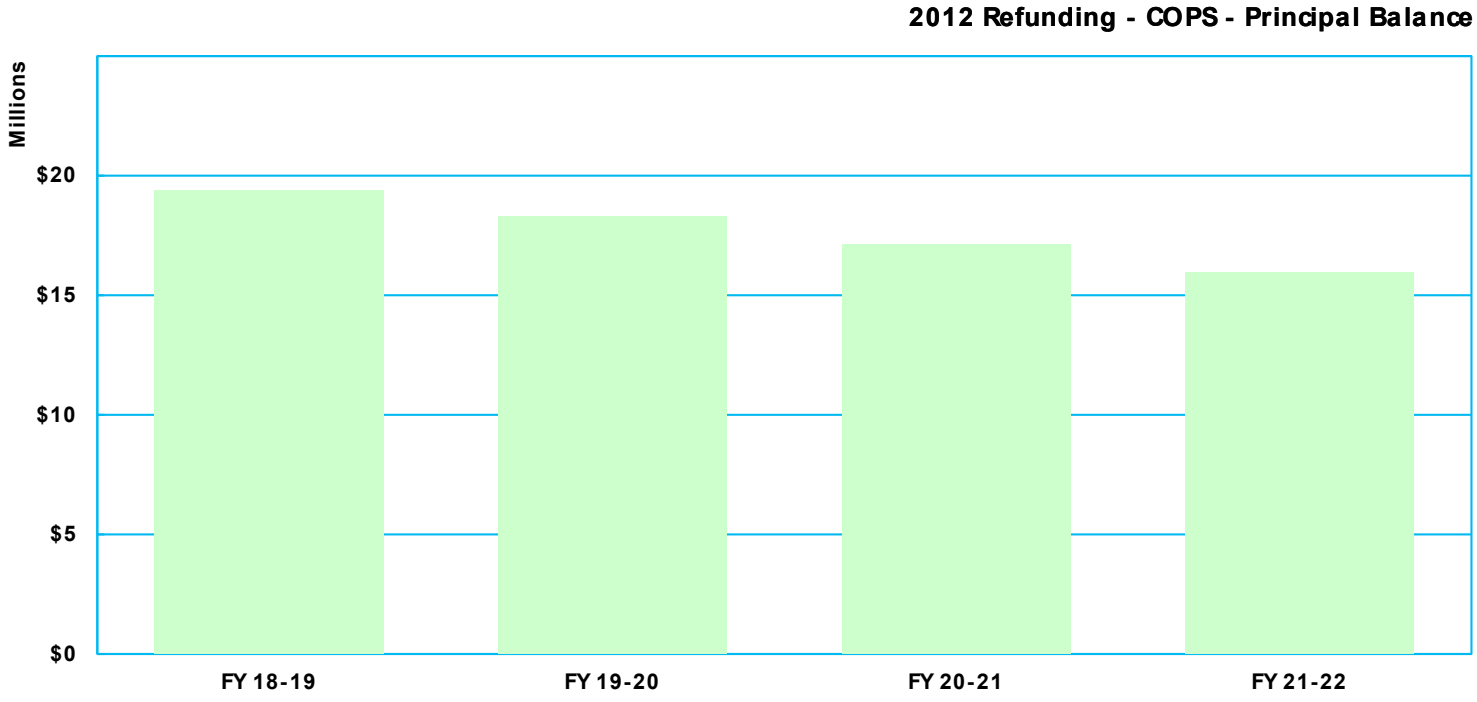
Other Charges

Acct. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COPs).

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by $45,000 and interest costs will decrease by $44,800 during the year due to the FY 2022-23 payment schedule.

PERFORMANCE INDICATORS



BUDGET UNIT DETAIL Schedule 9 | Function: Debt Service | Activity: Retirement of LT Debt

Fund: 1400 Debt Service

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823110- Crim Just Const Fund	10,500	7,800	9,000	**6,000**	(3,000)
824100- Interest	(8,871)	(4,655)	(5,000)	**(5,000)**	-
825810- Other Govt Agency Aid	19,017	35,703	20,000	**20,000**	-
827802- Oper Transfer In	1,824,250	1,835,100	1,849,600	**1,852,600**	3,000
Total Revenues	**1,844,896**	**1,873,948**	**1,873,600**	**1,873,600**	**-**
Services & Supplies					
862170- Office Expense	-		-	-	-
862189- Prof/Spec Svcs- Other	1,100	1,100	1,100	**1,100**	-
862239- Spec Dept Expense	2,326	2,326	2,500	**2,500**	-
Total Services & Supplies	**3,426**	**3,426**	**3,600**	**3,600**	**-**
Other Charges					
863310- Interest	677,148	635,498	590,000	**545,000**	(45,000)
863311- Principal	1,190,000	1,230,000	1,280,000	**1,325,000**	45,000
Total Other Charges	**1,867,148**	**1,865,498**	**1,870,000**	**1,870,000**	**-**
Total Net Appropriations	**1,870,573**	**1,868,923**	**1,873,600**	**1,873,600**	**-**
Total Fund Balance Contribution	**25,677**	**(5,025)**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 8011- Debt Service- Pension Obligation Bonds

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable Pension Obligation Bond (POB) issued on December 12, 2002, in the amount of $91,945,000. Included in the December Series 2002 issuance is a partial defeasance (50%) of the previous December 1996 issue in the amount of $30,720,000. The balance of the 1996 POB has since been paid in full since July 2009. The Series 2002 issue allowed the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. Payments to bondholders are made in January and July of each year, with final maturity in FY 2025-26. At June 30, 2022, the principal balance was $33,915,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

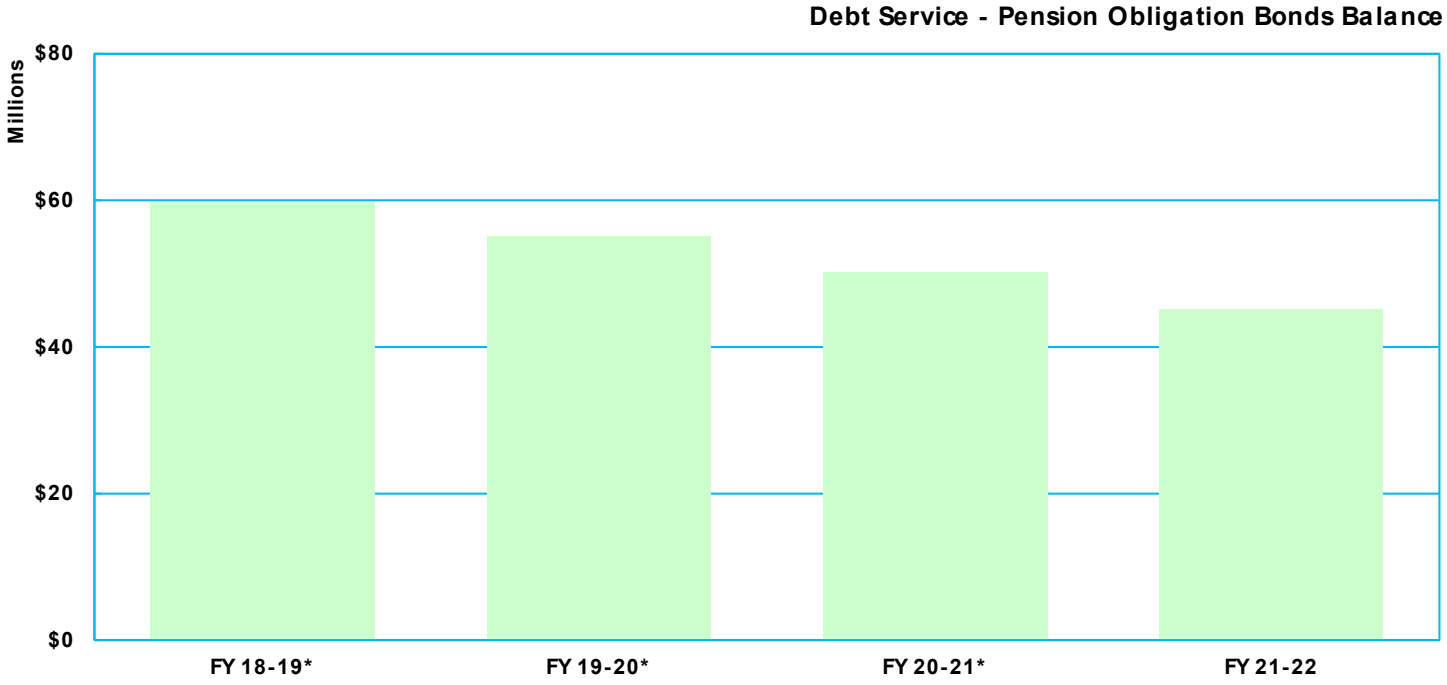
Other Charges

Acct. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by $315,000 and interest costs will decrease by $325,542 during the year due to the FY 2021-22 payment schedule.

PERFORMANCE INDICATORS



BUDGET UNIT DETAIL Schedule 9 | Function: Debt Service | Activity: Retirement of LT Debt

Fund: 1410 Pension Oblig Bonds

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	(55,349)	(26,942)	(30,000)	**(30,000)**	-
826400- Co Share Retire	7,789,668	8,308,512	7,874,200	**7,863,640**	(10,560)
Total Revenues	**7,734,319**	**8,281,570**	**7,844,200**	**7,833,640**	**(10,560)**
Services & Supplies					
862189- Prof/Spec Svcs- Other	1,600	1,600	2,000	**2,000**	-
862239- Spec Dept Expense	2,000	2,050	2,000	**2,000**	-
Total Services & Supplies	**3,600**	**3,650**	**4,000**	**4,000**	**-**
Other Charges					
863310- Interest	2,701,172	2,408,750	2,100,200	**1,774,640**	(325,560)
863311- Principal	5,155,000	5,440,000	5,740,000	**6,055,000**	315,000
Total Other Charges	**7,856,172**	**7,848,750**	**7,840,200**	**7,829,640**	**(10,560)**
Total Net Appropriations	**7,859,772**	**7,852,400**	**7,844,200**	**7,833,640**	**(10,560)**
Total Fund Balance Contribution	**125,453**	**(429,170)**	**-**	**-**	**-**

AUDITOR-CONTROLLER'S OFFICE

CHAMISE CUBBISON, Acting Auditor-Controller

BU 0712- Unemployment Insurance

BUDGET UNIT OVERVIEW

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing levels, and 70% on the most recent five years of unemployment costs by department.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2103 Unemployment expense is anticipated to remain unchanged.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 10

Function:- Activity:-

Fund: 7120 Unemployment Insurance Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Operating Revenues					
824100- Interest	10,085	5,778	5,000	**5,000**	-
826401- I.S.F. Services	200,000	200,000	200,000	**150,000**	(50,000)
827700- Other	-	95,261	-	**-**	-
827802- Operating Transfer In	174,418	-	-	**-**	-
Total Operating Revenues	**384,503**	**301,039**	**205,000**	**155,000**	**(50,000)**
Operating Expenses					
Services & Supplies					
862103- Insurance- Unemp	155,884	406,773	204,000	**154,000**	(50,000)
862189- Prof/Spec Svcs- Other	861	861	1,000	**1,000**	-
Total Services & Supplies	**156,745**	**407,634**	**205,000**	**155,000**	**(50,000)**
Total Operating Expenses	**156,745**	**407,634**	**205,000**	**155,000**	**(50,000)**
Operating Income (Loss)	**(227,758)**	**106,595**	**-**	**-**	**-**
Change in Net Assets	**(227,758)**	**106,595**	**-**	**-**	**-**
Net Assets - Beginning Balance	**(112,166)**	**-**	**100,534**	**100,534**	**-**

INDEX

Department Summary		205
BU 1015	Board of Supervisors	206

BOARD OF SUPERVISORS

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

BOARD OF SUPERVISORS

Ted Williams, Chair

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	-	26	-	-	-
Total Operating Transfers In	**-**	**26**	**-**	**-**	**-**
Total Revenue	**-**	**26**	**-**	**-**	**-**
Appropriations - All Funds					
Total Salaries & Employee Benefits	776,686	714,382	719,853	**792,586**	72,733
Total Services & Supplies	80,857	120,687	139,543	**216,060**	76,517
Total Operating Expenditures	**857,543**	**835,069**	**859,396**	**1,008,646**	**149,250**
Total Net Appropriations	**857,543**	**835,069**	**859,396**	**1,008,646**	**149,250**
NCC/Use of Fund Balance	**857,543**	**835,044**	**859,396**	**1,008,646**	**149,250**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Board of Supervisors	1,008,646	-	1,008,646
Total: General Fund	**1,008,646**	**-**	**1,008,646**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,008,646**	**-**	**1,008,646**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Board of Supervisors	5	5	5
Total: General Fund	**5**	**5**	**5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**5**	**5**	**5**

BOARD OF SUPERVISORS

Ted Williams, Chair

BU 1015- Board of Supervisors

Department Overview

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, state, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, Coastal Development Permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an Ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

GOALS FOR FY 2022-23

- Fiscal Stability: One-time revenue will not be used for on-going expenses.
- Financial Sustainability: Debt mitigation and elimination; and maintain reserve policy.
- Fiscal Organizational Development: Invest in the organization's future through the Leadership Initiative, succession planning and recruitment and retention practice; and identify and measure departmental performance metrics, including the balancing of location-based provision of County services.

BOARD MEMBERS

- Glenn McGourty, District 1
- Maureen Mulheren, District 2
- John Haschak, District 3
- Dan Gjerde, District 4
- Ted Williams, District 5 (Chair)

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Board of Supervisors includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827700- Other	-	26	-	**-**	
Total Revenues	**-**	**26**	**-**	**-**	
Salaries & Employee Benefits					
861011- Regular Employees	503,253	468,790	481,469	**506,923**	25,454
861012- Extra Help	-	1,097	-	**-**	-
861013- Overtime Reg Emp	2,805	-	-	**-**	-
861021- Co Cont Retirement	144,488	130,241	125,436	**184,520**	59,084
861022- Co Cont OASDI	30,495	28,107	28,606	**31,429**	2,823
861023- Co Cont Medicare	7,132	6,589	6,690	**7,350**	660
861024- Co Cont Retire Incr	34,090	23,758	15,688	**8,516**	(7,172)
861030- Co Cont Health Ins	53,114	54,352	60,873	**52,622**	(8,251)
861035- Co Cont Workers Comp	1,309	1,448	1,091	**1,226**	135
Total Salaries & Employee Benefits	**776,686**	**714,382**	**719,853**	**792,586**	**72,733**
Services & Supplies					
862060- Communications	8,678	10,811	6,240	**4,500**	(1,740)
862101- Insurance- General	2,040	2,532	2,730	**14,129**	11,399
862150- Memberships	39,118	30,205	40,000	**43,000**	3,000
862170- Office Expense	4,862	6,620	5,200	**5,200**	-
862187- Education & Training	100	1,032	-	**3,500**	3,500
862189- Prof/Spec Svcs- Other	4,413	15,284	7,800	**61,500**	53,700
862200- Rents & Leases- Equipment	-	-	500	**500**	-
862230- Info Tech Equipment	-	-	10,687	**15,344**	4,657
862239- Spec Dept Expense	9,757	52,415	61,136	**61,137**	1
862250- Trans/Travel	170	316	250	**250**	-
862253- Travel Out of County	11,720	1,473	5,000	**7,000**	2,000
Total Services & Supplies	**80,857**	**120,687**	**139,543**	**216,060**	**76,517**
Total Net Appropriations	**857,543**	**835,069**	**859,396**	**1,008,646**	**149,250**
Total Net County Cost	**857,543**	**835,069**	**859,396**	**1,008,646**	**149,250**

BOARD OF SUPERVISORS

Ted Williams, Chair

CANNABIS DEPARTMENT

KRISTIN NEVEDAL, Cannabis Director

INDEX

Department Summary		211
BU 2810	Cannabis Management	212
BU 0497	Cannabis Local Equity Grant	215

CANNABIS DEPARTMENT

CANNABIS DEPARTMENT

KRISTIN NEVEDAL, Cannabis Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
State Other	385,248	-	-	-	-
Cannabis Applications/Inspections	28,313	176,811	65,000	**1,199,462**	1,134,461.97
Other Charges	-	10,905	-	**1,575,165**	1,575,164.63
Total Revenues	**413,561**	**187,716**	**65,000**	**2,774,627**	**2,709,627**
Appropriations - All Funds					
Total Salaries & Employee Benefits	376,635	615,306	703,634	**2,586,141**	1,882,507
Total Services & Supplies	27,581	24,073	148,356	**138,486**	(9,870)
Total Operating Expenditures	**585,573**	**404,216**	**731,539**	**3,202,694**	**2,471,155**
Total Operating Transfer Out	**-**	**5,000**	**-**	**-**	**-**
Total Trans & Reimb	**-**	**5,000**	**-**	**-**	**-**
Total Net Appropriations	**404,216**	**644,379**	**851,990**	**2,774,627**	**1,922,637**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Cannabis Department	2,774,627	65,000	786,990
Total: General Fund	**851,990**	**65,000**	**786,990**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Cannabis Local Equity Grant	2,774,627	-	2,774,627
Total: Other Funds	**2,774,627**	**-**	**2,774,627**
TOTAL: ALL FUNDS	**3,626,617**	**65,000**	**3,561,617**

FTE ALLOCATED BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Cannabis Department	8	8	22
Total: General Fund	**8**	**8**	**22**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**8**	**8**	**22**

CANNABIS DEPARTMENT

KRISTIN NEVEDAL, Cannabis Director



BU 2810- Cannabis Department

Budget Unit Overview

Last fiscal year, the Cannabis Program transitioned to a stand-alone Department that works with its former department Planning and Building Services, in conjunction with the Treasurer Tax Collector, and the Department of Agriculture to better suit the unique needs of the population we oversee. The County of Mendocino's Cannabis Department regulates commercial cannabis cultivation and commercial cannabis nursery operations pursuant to the Mendocino County Code Section 10A.17 and Section 20.242.

In Fiscal Year 2022/23 we intend to issue over $4 million in direct grant funding, technical assistance, and waivers to certified local equity applicants. We intend to implement the Local Jurisdiction Assistance Grant Program (LJAGP) funded direct grant and fee waiver programs to assist commercial cannabis applicants and commercial cannabis permit holders achieve annual state licenses and will be moving to a new location that will provide the necessary space to increase staffing and engage contract planning services so we can better serve the population we oversee.

PROGRAM OVERVIEW

- Transitioned to a standalone Department
- Received over $20 million in Grant funding
- Executed the reapplication portal and the 30-day corrections portal in an effort to assist Phase One applicants with completing their applications which resulted in over 300 complete applications.
- Held over thirty (30) public meetings on topics including the Local Jurisdiction Assistance Grant Program, the Local Equity Entrepreneur Program, and department updates.
- Partnered with the Department of Cannabis Control, the Department of Fish and Wildlife, and the State Water Resources Control Boards to offer one-on-one technical assistance meetings to local commercial cannabis applicants and permit holders seeking annual state licenses.

ACCOMPLISHMENTS IN FY 2021-22

- Received $2.9 million in Cannabis Local Equity Grant funding from the California Governor's Office of Business and Economic Development (GO-BIZ)
- Received $17.5 million in Local Jurisdiction Assistance Grant Program (LJAGP) funding from the California Department of Cannabis Control (DCC)
- Implemented the MCPortal and reviewed for completeness, over 1,300 Phase 1 reapplication submissions.
- Updated the annual permit renewal policy and issued over 100 annual permit renewals.
- Developed and implemented an updated fee schedule, an application and permit modification policy, a vegetation modification policy, and a Phase 3 application process,

GOALS FOR FY 2022-23

- Increase staffing to fill vacancies.
- Develop the Local Jurisdiction Assistance Program (LJAGP)
- Robust Compliance monitoring through contracts with satellite and fixed wing imagery and through resource monitoring programs
- Integrating the Cannabis Facility Business License program in our department from Planning and Building
- Process complete applications and Appendix G Checklists in an effort to ensure that local cannabis businesses qualify for state annual licenses.

BUDGET UNIT DETAIL Schedule 9

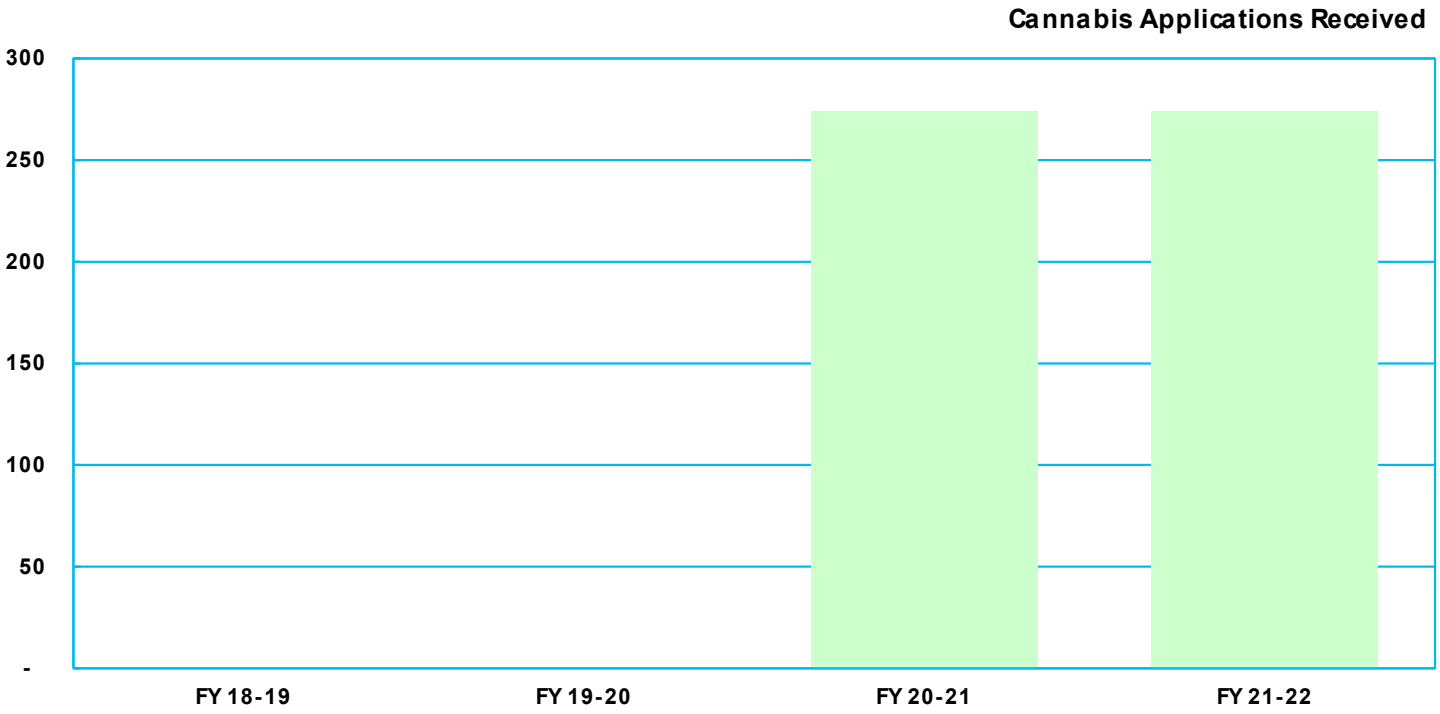
Function: Public Protection Activity: Protection

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825490- State Other	385,248	-	-	**-**	-
826205- Cannabis Applic./Inspect	28,313	176,811	65,000	**1,199,462**	1,134,462
826390- Other Charges	-	10,905	-	**1,575,165**	1,575,165
827802- P[er Transfer In	-	-	-	**-**	-
Total Revenues	**413,561**	**187,716**	**65,000**	**2,774,627**	**2,709,627**
Salaries & Employee Benefits					
861011- Regular Employees	183,933	382,582	559,140	**1,615,283**	1,056,143
861012- Extra Help	78,465	22,155	3,000	**-**	(3,000)
861013- Overtime Reg Emp	6,087	1,360	-	**10,000**	10,000
861021- Co Cont Retirement	56,002	118,221	82,407	**588,962**	506,555
861022- Co Cont OASDI	11,308	23,077	14,355	**96,077**	81,722
861023- Co Cont Medicare	3,783	5,719	3,708	**22,207**	18,499
861024- Co Cont Retire Incr	11,418	19,424	11,499	**27,174**	15,675
861030- Co Cont Health Ins	25,443	42,021	28,034	**224,262**	196,228
861031- Co Cont Unemp Ins	54	164	1,070	**1,437**	367
861035- Co Cont Workers Comp	141	583	421	**740**	319
Total Salaries & Employee Benefits	**376,635**	**615,306**	**703,634**	**2,586,141**	**1,882,507**
Services & Supplies					
862060- Communications	2,799	3,488	3,000	**3,000**	-
862101- Insurance- General	3,400	3,567	3,862	**4,277**	415
862120- Maint Equip	-	-	-	**17,099**	17,099
862170- Office Expense	12,612	2,185	9,000	**25,000**	16,000
862187- Education & Training	200	-	2,000	**2,000**	-
862189- Prof/Spec Svcs- Other	26,428	-	11,000	**34,980**	23,980
862190- Publ/Legal Notice	-	-	5,000	**-**	(5,000)
862230- Info Tech Equip	-	-	-	12,000	12,000
862239- Spec Dept Expense	48,726	11,341	10,000	**10,000**	-
862250- Trans/Travel	8,890	7,000	35,000	**35,000**	-
862253- Travel Out of County	744	-	200	**5,000**	4,800
Fixed Assets					
864360- Structure/Improvement	-	-	-	**-**	-
864370- Equipment	-	-	-	**50,000**	50,000
Total Assets	**-**	**-**	**-**	**50,000**	**50,000**
Expend Transfers & Reimb					
865802- Oper Transfer Out	-	5,000	-	-	-
Total Net Appropriations	**404,216**	**644,379**	**851,990**	**2,774,627**	**1,922,637**
Total Net County Cost	**(9,345)**	**456,663**	**786,990**	**-**	**(786,990)**

CANNABIS DEPARTMENT

KRISTIN NEVEDAL, Cannabis Director
BU 2810- Cannabis Department

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Aid: Revenue from various contracts from the California Department of Food and Agriculture.

Acct. 6205 Revenue from cannabis applications and permit fees.

Services & Supplies

Acct. 2189 Professional services related to the cannabis program.

Acct. 2239 Purchase and maintenance of specialized field equipment.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased Grant funding and the development and implementation of new Fee Schedules, coupled with increased diligence in ensuring timely renewal of annual permits has allowed the department to greatly reduce the need for General Fund dollars.



0497- Cannabis Local Equity Grant

Grant Overview

The purpose of the Cannabis Equity Grant Program for Local Jurisdictions is to advance economic justice for populations and communities impacted by cannabis prohibition and the War on Drugs (WoD). The Cannabis Equity Grants Program for Local Jurisdictions provides support to local jurisdictions that promote equity in California and reduce barriers to eligible equity applicants and permit holders entering the newly regulated cannabis market. By issuing these grants to local jurisdictions, the Governor's Office of Business and Economic Development (GO Biz) aims to advance the well-being of populations and communities that have been negatively or disproportionately harmed by cannabis prohibition and the WoD.

The Mendocino County Cannabis Equity Assessment (2020) established that Mendocino has been hit hard by the criminalization of cannabis, and determined that a targeted, data-driven and well-funded equity program can help certain populations and neighborhoods, particularly small growers and those impacted from past policies, transition into a legal, sustainable economic future. The adopted Mendocino County Local Equity Entrepreneur Program (LEEP) defines equity eligibility, and provides technical assistance services, fee and tax waiver services, direct grant services.

GRANT INFORMATION

- Grant Inception Date: May 15, 2020
- Current Grant Period: May 15, 2020- May 31, 2023
- Source of Funds: Cannabis Equity Grants Program for Local Jurisdictions administered by the Governor's Office of Business and Economic Development (GO-Biz)
- Continuity of Grant: 2020-2023
- Grant Restrictions and Provisions: Grants are limited to eligible Equity Applicants and Permit Holders as defined in the Mendocino County Local Equity Program Manual.
  10% of the Grant may be used for Administration
  10% of the Grant may be used for Direct Technical Assistance
  80% of the Grant may be used for Direct Grant and Waiver Programs

GRANT BUDGET

Revenue	
Grant	$ 2,245,704
Total	$ 2,245,704
Expenditures	
Administration	$ 224,527
Direct Technical Assistance	224,527
Grants	1,796,580
Total	$ 2,245,704

County Match Required: $100,000

Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9

Function: Cannabis Local Equality Activity: Protection

Fund:4970 Cannabis Grant Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenue					
825490- State Other	2,245,704	832,274	-	-	-
827802- Operating Transfer In	-	105,000	-	-	-
Total Revenue	2,245,704	937,274	-	-	-
Services & Supplies					
862189- Prof/Spec Svcs- Other	-	92,160	437,140	**2,696,712**	2,259,572
862230- Info Tech Equip.	-	-	-	**110,000**	110,000
862239- Spec. Dept. Expense	-	-	1,913,564	**7,919,420**	6,005,856
Total Services & Supplies	**-**	**92,160**	**2,350,704**	**10,726,132**	**8,375,428**
Total Net Appropriations	**-**	**92,160**	**2,350,704**	**10,802,488**	**8,451,784**
Total Net County Cost	**(2,245,704)**	**(845,114)**	**2,350,704**	**10,802,488**	**8,451,784**

CANNABIS DEPARTMENT

KRISTIN NEVEDAL, Cannabis Director

CHILD SUPPORT SERVICES

ROBIN HELLER, Child Support Director

INDEX

Department Summary		219
BU 2090	Child Support Services	220

CHILD SUPPORT SERVICES

The mission of the Child Support Services Department is to protect and promote the well-being of children and the self-sufficiency of families. This is accomplished by providing top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served and alleviating stress between parents.

CHILD SUPPORT SERVICES

ROBIN HELLER, Child Support Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	2,453,674	2,293,937	2,676,781	**2,676,225**	(556)
Total Revenues	**2,453,674**	**2,293,937**	**2,676,781**	**2,676,225**	**(556)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,077,778	1,944,256	2,283,106	**2,146,326**	(136,780)
Total Services and Supplies	213,494	232,687	288,856	**385,391**	96,535
Total Operating Expenditures	**2,291,272**	**2,176,943**	**2,571,962**	**2,531,717**	**(40,245)**
Total Intrafund Trans	(11,105)	(10,156)	(103,045)	-	103,045
Total Operating Transfers Out	-	342,861	60,000	**-**	(60,000)
Total Transfers & Reimb.	**(11,105)**	**332,705**	**(43,045)**	**-**	**(60,000)**
Total Net Appropriations	**2,280,167**	**2,509,648**	**2,528,917**	**2,531,717**	**(100,245)**
NCC/Use of Fund Balance	**(173,508)**	**215,710**	**(147,864)**	**(144,508)**	**(99,689)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Child Support Services	2,531,717	2,676,225	(144,508)
Total: General Fund	**2,531,717**	**2,676,225**	**(144,508)**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**2,531,717**	**2,676,225**	**(144,508)**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Child Support Services	36	34	28
Total: General Fund	**36**	**34**	**28**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**36**	**34**	**28**

CHILD SUPPORT SERVICES

ROBIN HELLER, Child Support Director



BU 2090- Child Support Services

Department Overview

Our mission is to serve Mendocino County children and their families by establishing parentage and enforcing support orders in a fair and equitable manner. Either parent may request our services. Recipients of certain public assistance in Mendocino are required to open a child support case, with collections used to partially recoup the government's cost of providing public assistance. California's child support agencies are slowly navigating towards a "Families First" model of service, prioritizing family owed-support over government-owed debt.

We can:

Locate an absent parent and resolve parentage for children born outside of marriage; Establish, modify, and/or enforce a court order for child support; Establish and/or enforce medical support orders including health insurance; Enforce spousal support orders for cases with children under the age of 18; Maintain and audit financial case records. In certain circumstances, we negotiate debt reduction settlements.

We cannot:

Handle divorce, custody/visitation matters, or establish spousal support orders; Obtain or enforce restraining orders.

PROGRAM OVERVIEW

Child Support Case Management

- Case Opening
- Establishment & Enforcement of Orders
- Review & Adjustment of Orders
- Inter-jurisdictional casework
- Debt reduction & settlement negotiations

Legal

- Professional attorney services
- Paralegal support
- Clerical legal support

Accounting

- Financial casework
- Financial analysis of case and payment records
- Fiscal operations

Office Operations & Support

- Reception & payments
- Office administration

Administration & Management

- Policy Interpretation
- Community Engagement & outreach
- Program Performance & Management

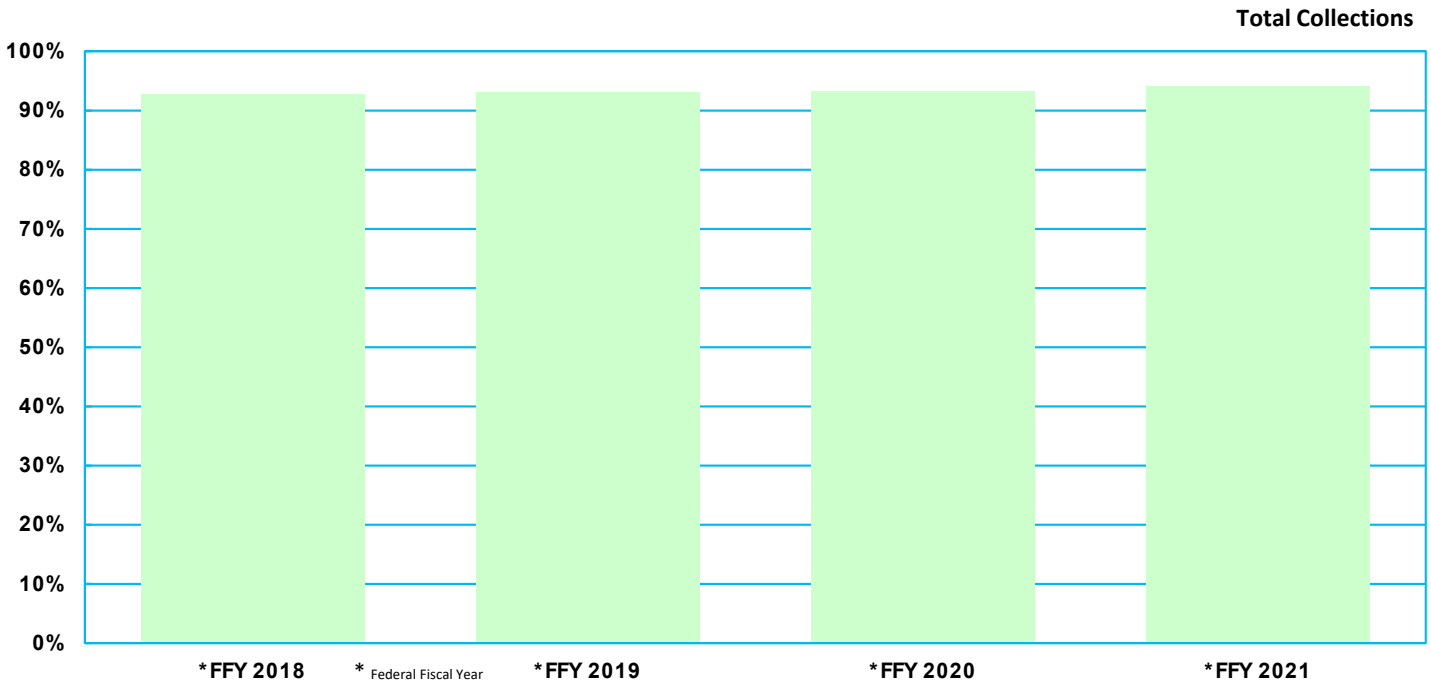
GOALS FOR FY 2022-23

- Outreach Efforts**:**
  - Quarterly meeting with community partners and stakeholders
  - Educate community about the free services we offer
- Expand electronic legal service options, including digital process serving

ACCOMPLISHMENTS IN FY 2021-22

- **Between September 2020 and October 2021 (FFY21):**
  - Resolved parentage for 503 children
  - Established support orders for 125 cases
  - Collected and distributed over $6 million in family support
- **Outreach and electronic communications:**
  - Debuted e-filing for legal documents
  - Installed a second interview booth dedicated to virtual communication with customers.
  - Accepted invitation from CADCSS to participate a pilot program for new simplified customer enrollment program.
  - Developed a new logo and social media presence.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for CSS.

Acct. 6162 State Aid for Child Support.

Services & Supplies

Acct. 2101 General Liability insurance.

Acct. 2170 Office supplies, paper goods and postage.

Acct. 2189 Costs associated with: Process service to obtain child support orders; regular and difficult process serving; lifestyle investigations; and new employee background checks.

CHANGES IN BUDGET FROM PRIOR YEAR

Mendocino County Child Support Services is funded by federal and state child support revenue. We contribute approximately $145,000 to the county General Fund.

Historically, California's Local Child Support Agencies were funded by a 1998 allocation model, regardless of caseload size or local cost of living. In SFY 2020-21, CA Department of Child Support began reallocating federal and state child support revenue to the 52 LCSAs according to a new formula, resulting in a revenue decrease to Mendocino County. We do not expect a revenue decrease in SFY 2022-23.

CHILD SUPPORT SERVICES

ROBIN HELLER, Child Support Director

BU 2090- Child Support Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	8,614	3,644	6,000	**2,000**	(4,000)
825686- Fed Aid Child Supp	1,613,590	1,511,595	1,789,424	**1,791,731**	2,307
826162- State Aid Child Supp	831,471	778,699	881,357	**882,494**	1,137
Total Revenues	**2,453,674**	**2,293,937**	**2,676,781**	**2,676,225**	**(556)**
Salaries & Employee Benefits					
861011- Regular Employees	1,274,667	1,208,817	1,394,658	**1,302,264**	(92,394)
861012- Extra Help	3,597	-	-	**-**	-
861013- Overtime Reg Emp	13,666	6,551	10,000	**10,000**	-
861021- Co Cont Retirement	395,103	391,410	492,986	**478,582**	(14,404)
861022- Co Cont OASDI	76,277	71,275	81,698	**77,604**	(4,094)
861023- Co Cont Medicare	17,914	16,979	19,436	**18,154**	(1,282)
861024- Co Cont Retire Incr	99,436	81,076	80,559	**42,966**	(37,593)
861030- Co Cont Health Ins	197,117	168,149	202,806	**185,758**	(17,048)
861031- Co Cont Unemp Ins	-	-	963	**-**	(963)
861035- Co Cont Workers Comp	-	-	-	**30,998**	30,998
Total Salaries & Employee Benefits	**2,077,778**	**1,944,256**	**2,283,106**	**2,146,326**	**(136,780)**
Services & Supplies					
862060- Communications	9,408	9,164	9,985	**8,900**	(1,085)
862101- Insurance- General	-	-	606	**11,723**	11,117
862120- Maint- Equip	-	-	-	**-**	-
862130- Maint- Strc/Impr/Grnds	34,221	66,268	46,135	**50,220**	4,085
862150- Memberships	3,308	3,239	3,720	**4,263**	543
862160- Misc Expense	-	1,109	500	**1,920**	1,420
862170- Office Expense	76,573	80,800	47,019	**41,750**	(5,269)
862182- Data Processing Svcs	35,755	26,776	79,500	**52,766**	(26,734)
862187- Education & Training	3,646	4,020	4,000	**5,000**	1,000
862189- Prof/Spec Svcs- Other	17,890	20,315	31,772	**141,786**	110,014
862239- Spec Dept Expense	2,690	627	31,964	**32,255**	291
862250- Trans/Travel	1,132	-	2,000	**2,200**	200
862253- Travel Out of County	8,323	-	5,500	**10,800**	5,300
862260- Utilities	20,548	20,368	26,155	**21,808**	(4,347)
Total Services & Supplies	**213,494**	**232,687**	**288,856**	**385,391**	**96,535**
Expend Transfer & Reimb					
865380 Intrafund Transfers	(11,105)	(10,156)	(103,045)	**-**	103,045
865802 Oper Transfer Out	-	342,861	60,000	**-**	(60,000)
Total Expend Transfer & Reimb	**(11,105)**	**332,705**	**(43,045)**	**-**	**43,045**
Total Net Appropriations	**2,280,167**	**2,509,648**	**2,528,917**	**2,531,717**	**2,800**
Total Net County Cost	**(173,508)**	**215,710**	**(147,864)**	**(144,508)**	**3,356**

CHILD SUPPORT SERVICES

ROBIN HELLER, Child Support Director

COUNTY COUNSEL

CHRISTIAN M. CURTIS, County Counsel

INDEX

Department Summary		226
BU 1210	County Counsel	227

COUNTY COUNSEL

The mission of County Counsel is to represent the County competently, thoughtfully, and justly in all legal matters, and encourage staff to be diligent in their role as legal counsel.

COUNTY COUNSEL

CHRISTIAN M. CURTIS County Counsel

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	362,046	374,974	425,500	**622,569**	197,069
Total Oper Trans In	-	163,319	-	**-**	-
Total Revenues	**362,046**	**538,293**	**425,500**	**622,569**	**197,069**
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,760,366	1,939,938	2,065,330	**2,379,868**	314,538
Total Services and Supplies	250,336	335,432	581,936	**489,310**	(92,626)
Total Operating Expenditures	**2,010,702**	**2,275,370**	**2,647,266**	**2,869,178**	**221,912**
Total Intrafund Transfers	(826,474)	(803,144)	(1,156,644)	**(1,219,015)**	(62,371)
Total Transfers & Reimb.	**(826,474)**	**(803,144)**	**(1,156,644)**	**(1,219,015)**	**(62,371)**
Total Net Appropriations	**1,184,228**	**1,472,226**	**1,490,622**	**1,650,163**	**159,541**
NCC/Use of Fund Balance	**822,182**	**933,933**	**1,065,122**	**1,027,594**	**(37,528)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
County Counsel	1,650,163	622,659	1,027,594
Total: General Fund	**1,650,163**	**622,659**	**1,027,594**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**1,650,163**	**622,659**	**1,027,594**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
County Counsel	12	12	12
Total: General Fund	**12**	**12**	**12**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**12**	**12**



BU 1210- County Counsel

Department Overview

County Counsel is the legal adviser to the Board of Supervisors, County officials and their departments, and responds to, or opposes, all claims and accounts against the County. County Counsel defends or prosecutes all civil actions and proceedings in which the County, or any of its officers in his or her official capacity, is a party. This office directly serves the County through the Board of Supervisors and works to understand and further the needs and goals of the Board. We provide legal guidance and assistance, hold Brown Act and Ethics trainings, draft and review legal documents and opinions, analyze legislation, and represent the County in litigation. County Counsel also acts as legal advisor for the various boards and commissions appointed by the Board of Supervisors, as well as the Grand Jury. This office represents various special districts including Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Mendocino Transit Authority, and other Joint Powers Agencies on a fee for service basis. County Counsel continues to represent the County competently, thoughtfully, and justly in all legal matters, and is diligent in its role as legal counsel.

PROGRAM OVERVIEW

- Legal Advice/ Litigation / Training
- Preparation of County Ordinances and Resolutions
- Respond to Public Records Act Requests, Appeals and Writs
- Appear in Court for CPS and Public Guardian

ACCOMPLISHMENTS IN FY 2021-22

- In 2021, the County Counsel Office provided extensive legal support to the Board of Supervisors and the BOS-appointed Community-Based Advisory Redistricting Commission in timely completing the decennial Redistricting process for Mendocino County's supervisorial districts.
- We transitioned to e-filing with our local court and assisted other departments in the transition.
- We assisted Family & Children's Services in re-writing the ICWA protocol.
- We successfully defended the County in administrative appeals regarding County enforcement.

GOALS FOR FY 2022-23

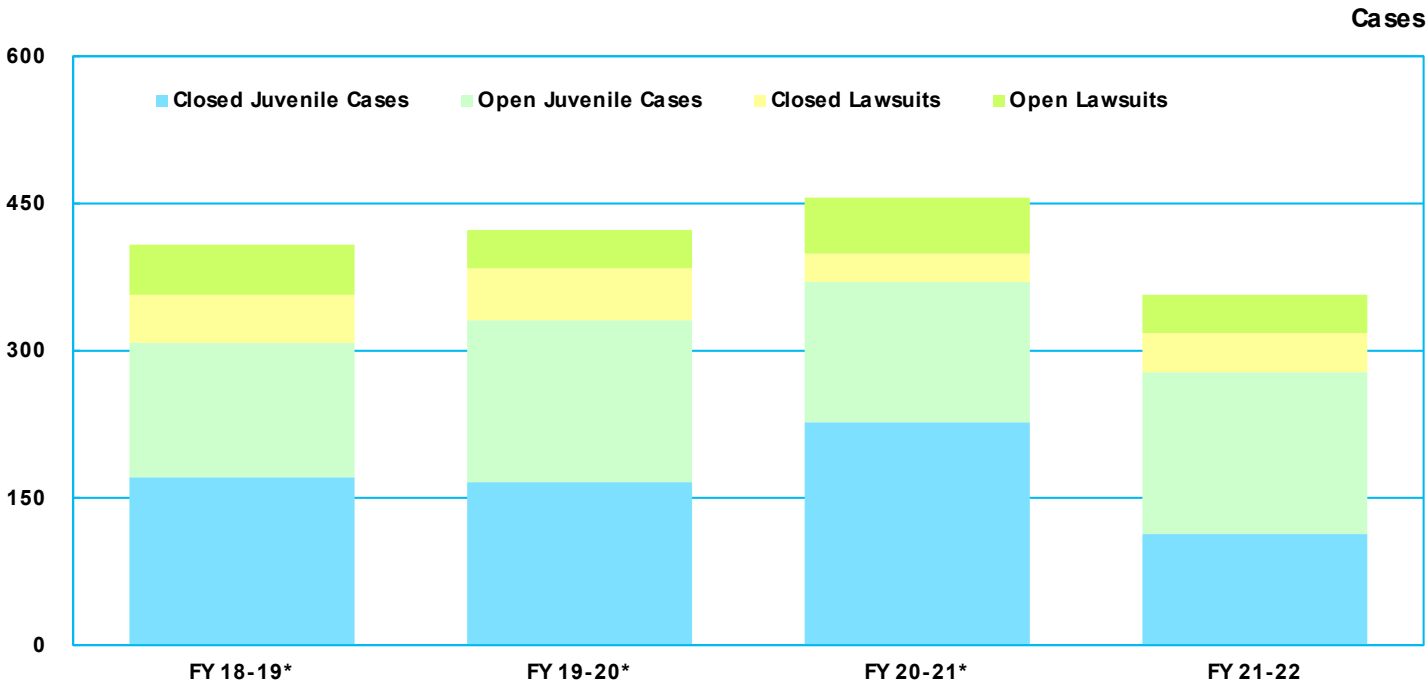
- Continue to provide high quality legal advice and representation to the County as a whole as well as individual departments.
- Continue to take a proactive approach to risk management by assessing threats early on to ensure the safety of our employees and to be proactive regarding litigation.
- Continue to provide effective training and advocacy in dependency court to ensure children's safety, as well as consistency and compliance with the law.
- Continue working to assist the Code Enforcement Division in effectively addressing their priorities, such as those impairing community quality of life and the environment.

COUNTY COUNSEL

CHRISTIAN M. CURTIS County Counsel

BU 1210- County Counsel

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6161 Legal services fees County Counsel earns from local Special Districts and the Mendocino County Department of Transportation.

Acct. 6278 Operating transfers from General Liability Insurance Fund.

Services & Supplies

Acct. 2150 Membership in attorney organizations and California State Bar fees and conferences on legal topics.

Acct. 2187 Various trainings and conferences.

Acct. 2239 Legal books and subscriptions, and the electronic legal research services.

Expenditure Transfer and Reimbursement

Acct. 5380 Provides direct billing for legal services to HHSA-Social Services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for County Counsel includes no additional positions or significant additional changes from the prior year.

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826161- Legal Services	19,917	17,118	15,000	**15,000**	-
826163- Legal Svcs Reimb	3,431	5,958	3,500	**3,500**	-
826278- Interfund- Legal	329,707	324,405	400,000	**453,137**	53,137
826390- Other Charges	7,487	26,822	7,000	**150,932**	143,932
827600- Other Sales	1,504	670	-	**-**	-
827802- Oper Transfer In	-	163,319	-	**-**	-
Total Revenues	**362,046**	**538,293**	**425,500**	**622,569**	**197,069**
Salaries & Employee Benefits					
861011- Regular Employees	1,139,586	1,246,341	1,308,201	**1,505,805**	197,604
861013- Overtime Reg Emp	-	7,105	9,632	**-**	(9,632)
861021- Co Cont Retirement	340,607	394,367	458,354	**544,447**	86,093
861022- Co Cont OASDI	67,642	73,708	77,690	**85,507**	7,817
861023- Co Cont Medicare	15,887	17,567	18,409	**21,067**	2,658
861024- Co Cont Retire Incr	78,606	73,571	66,727	**38,503**	(28,224)
861030- Co Cont Health Ins	112,916	122,985	123,563	**181,557**	57,994
861031- Co Cont Unemp Ins	3,113	2,290	1,324	**1,039**	(285)
861035- Co Cont Workers Comp	2,008	2,002	1,430	**1,943**	513
Total Salaries & Employee Benefits	**1,760,366**	**1,939,938**	**2,065,330**	**2,379,868**	**314,538**
Services & Supplies					
862060- Communications	3,109	3,744	7,008	**5,268**	(1,740)
862101- Insurance- General	108,233	145,754	187,467	**251,951**	64,484
862120- Maint- Equip	-	-	800	**800**	-
862150- Memberships	9,790	11,045	10,736	**11,171**	435
862170- Office Expense	14,601	14,266	16,000	**18,000**	2,000
862183- Legal Fees	-	(94)	-	**-**	
862187- Education & Training	2,376	-	1,500	**1,500**	-
862189- Prof/Spec Svcs- Other	73,315	123,967	302,291	**136,000**	(166,291)
862190- Publ/Legal Notice	728	614	500	**-**	(500)
862230- Info Tech Equip	2,076	1,554	23,684	**34,620**	10,936
862239- Spec Dept Expense	28,175	31,169	26,000	**26,000**	-
862250- Trans/Travel	1,909	413	2,950	**1,000**	(1,950)
862253- Travel Out of County	6,023	3,000	3,000	**3,000**	-
Total Services & Supplies	**250,336**	**335,432**	**581,936**	**489,310**	**(92,626)**
Expend Transfer & Reimb					
865380- Intrafund Transfers	(826,474)	(803,144)	(1,156,644)	**(1,219,015)**	(62,371)
Total Expend Transfer & Reimb	**(826,474)**	**(803,144)**	**(1,156,644)**	**(1,219,015)**	**(62,371)**
Total Net Appropriations	**1,184,228**	**1,472,226**	**1,490,622**	**1,650,163**	**159,541**
Total Net County Cost	**822,182**	**933,933**	**1,065,122**	**1,027,594**	**(37,528)**

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

INDEX

Department Summary		232
BU 6110	Library	233
BU 7110	Cultural Services	237

The Mission of the Cultural Services Agency is to enrich the quality of life of all residents of Mendocino County through maintaining and improving the services of Mendocino County Library branches and the County Museum.

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	1,997,642	3,007,580	2,361,200	**3,062,204**	701,004
Total Operating Transfers In	1,352,771	1,408,238	1,407,423	**1,435,571**	28,148
Total Revenues	**3,350,413**	**4,415,818**	**3,768,623**	**4,497,775**	**729,152**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,328,125	2,259,854	2,726,438	**3,034,468**	308,030
Total Services and Supplies	1,372,415	1,222,462	1,728,696	**1,463,274**	(265,422)
Total Other Charges	-	-	-	**36,089**	36,089
Total Operating Expenditures	**3,700,540**	**3,482,316**	**4,455,134**	**4,533,831**	**42,608**
Total Operating Transfers Out	80,383	3,564	55,000	**-**	(55,000)
Total Transfers & Reimb.	**80,383**	**3,564**	**55,000**	**-**	**(55,000)**
Total Net Appropriations	**3,780,922**	**3,485,879**	**4,510,134**	**4,533,831**	**23,697**
NCC/Use of Fund Balance	**430,509**	**(929,939)**	**741,511**	**36,056**	**(705,455)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Museum	473,300	58,500	414,800
Total: General Fund	**473,300**	**58,500**	**414,800**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Library	**4,533,831**	4,497,775	36,056
Total: Other Funds	**4,533,831**	**3,768,623**	**36,056**
TOTAL: ALL FUNDS	**5,007,131**	**3,827,123**	**450,856**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Museum	5	5	4
Total: General Fund	**5**	**5**	**4**
OTHER FUNDS Dept. Programs			
Library	36.50	36.50	34.50
Total: Other Funds	**36.50**	**36.50**	**34.50**
TOTAL: ALL FUNDS	**41.50**	**41.50**	**38.50**

BU 6110- Library



Department Overview

- Revenue – increase expected in sales tax and property tax revenue, decrease expected in fees
- Expenses- increase in expenses for County microwave and Info Tech Equipment- Enterprise, and decrease in Special Department Expenses. Overall, no significant changes.

PROGRAM OVERVIEW

- Administration Services
- Bookmobile & Outreach Services
- Branch Services

ACCOMPLISHMENTS IN FY 2021-22

- Created and published Community Change Makers Curate Collections
- Applied and were awarded a USDA grant for new furnishings, computers, and opening day collection at new branch
- Ran several successful programs in partnership with the Mendocino County Museum
- Increased trainings for staff to develop their leadership potential
- Started strategic planning process

GOALS FOR FY 2022-23

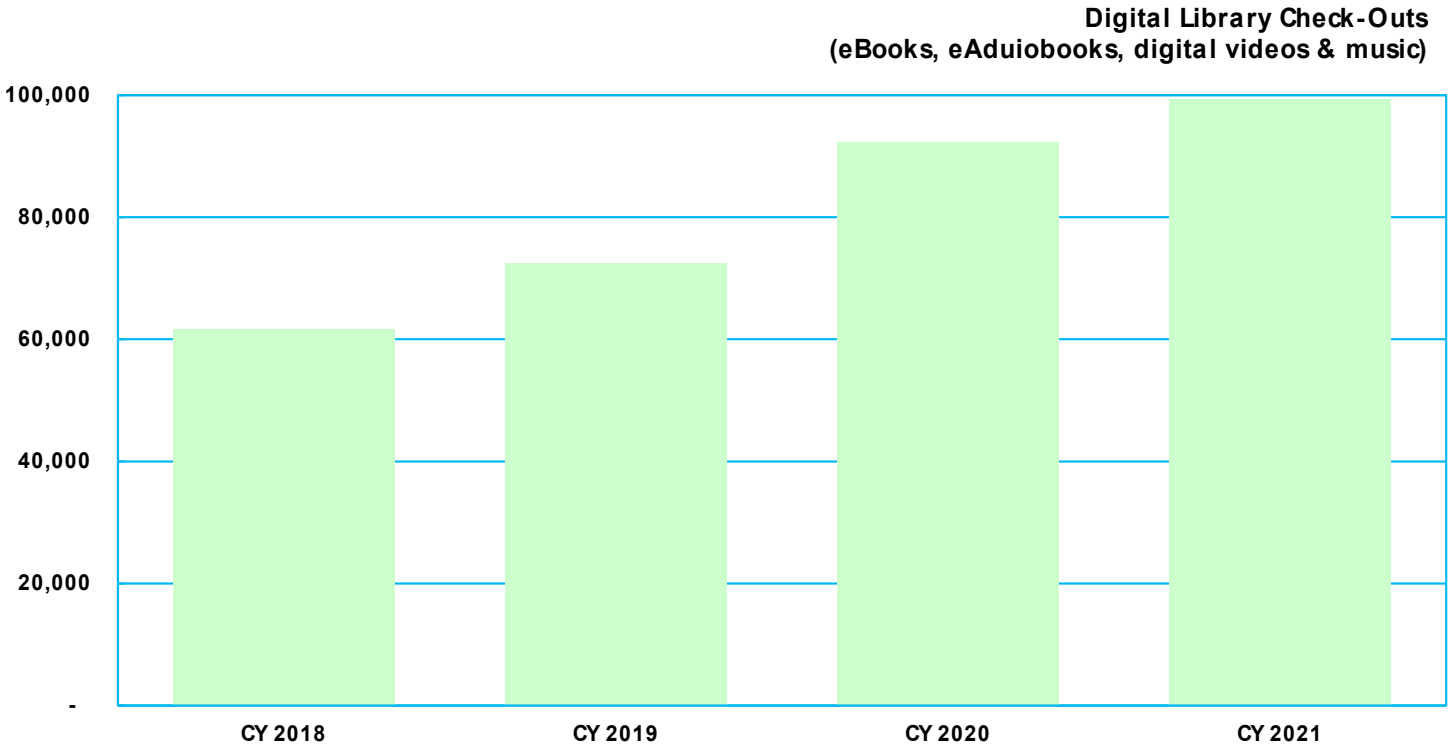
- Create a new Library brochure with all branches open hours
- Complete 5 year strategic plan
- Open Laytonville Branch
- Purchase Chromebooks for checkout for every branch with grant funds

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON, Director

BU 6110- Library

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1500 Measure A sales tax revenue

Acct. 4100 Library Fund interest

Acct. 6370 Fines and fees, bookmobile reimbursement

Acct. 7600 Other sales including copy and print fees

Acct. 7802 Property Tax

Services & Supplies

Acct. 2060 Phone and broadband services and contracts

Acct. 2090 Custodial services and garbage collection

Acct. 2189 Material delivery, circulation and catalog system, Information Services reimbursement, and security guard

Acct. 2194 A-87 Costs

Acct. 2239 Library materials, books, periodicals, downloadable materials, digital databases, and program expenses

Expenditure Transfer & Reimbursement

Acct. 5802 Facility modifications at Ukiah, Willits, and Fort Bragg branches

CHANGES IN BUDGET FROM PRIOR YEAR

- Sales and use tax library revenue greater than budgeted previous year.
- Increase in Building Maintenance expenses
- Increase in Professional Services expenses due to custodial and delivery contracts.

BUDGET UNIT DETAIL Schedule 9

Function: Education Activity: Library Services

Fund: 1205 County Library Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821500- Sales & Use Tax	1,911,420	2,870,111	2,311,200	**2,962,795**	651,595
824100- Interest	25,326	12,956	30,000	**15,000**	(15,000)
825496- State Library Grant	-	85,341		**-**	-
826370- Library Services	29,417	38,458	10,000	**15,000**	5,000
827600- Other Sales	4,657	-	4,000	**4,000**	-
827707- Donation	518	713	1,000	**1,200**	200
827801- Grant Revenue	26,304	-	5,000	**64,209**	59,209
827802- Oper Transfer In	1,352,771	1,408,238	1,407,423	**1,435,571**	28,148
Total Revenues	**3,350,413**	**4,415,818**	**3,768,623**	**4,497,775**	**729,152**
Salaries & Employee Benefits					
861011- Regular Employees	1,414,206	1,386,389	1,623,859	**1,850,505**	226,646
861012- Extra Help	37,455	19,756	35,000	**35,000**	-
861013- Overtime Reg Emp	21,560	7,566	25,000	**22,983**	(2,017)
861021- Co Cont Retirement	403,173	416,347	538,879	**631,477**	92,598
861022- Co Cont OASDI	79,819	76,738	90,408	**104,293**	13,885
861023- Co Cont Medicare	20,432	19,690	22,391	**25,693**	3,302
861024- Co Cont Retire Incr	89,647	76,398	75,986	**36,027**	(39,959)
861030- Co Cont Health Ins	207,059	179,376	245,653	**293,250**	47,597
861031- Co Cont Unemp Ins	4,046	4,033	5,495	**3,337**	(2,158)
861035- Co Cont Workers Comp	50,728	73,561	63,767	**31,903**	(31,864)
Total Salaries & Employee Benefits	**2,328,125**	**2,259,854**	**2,726,438**	**3,034,468**	**308,030**
Services & Supplies					
862060- Communications	26,652	30,237	274,187	**60,000**	(214,187)
862062- Comm Microwave	-	-	6,770	**7,041**	271
862090- Household Expense	102,073	86,091	126,000	**107,000**	(19,000)
862101- Insurance- General	28,866	35,164	41,675	**37,287**	(4,388)
862120- Maint- Equip	16,715	2,777	10,000	**20,000**	10,000
862130- Maint- Strc/Impr/Grnds	24,289	45,361	25,000	**65,000**	40,000
862150- Memberships	1,250	1,767	8,500	**8,500**	-
862170- Office Expense	44,340	34,644	43,000	**38,732**	(4,268)
862185- Medical/Dental Svcs	1,389	650	2,000	**1,000**	(1,000)
862187- Education & Training	1,268	3,384	2,000	**3,000**	1,000
862189- Prof/Spec Svcs- Other	176,910	178,115	226,000	**298,000**	72,000
862190- Publ/Legal Notice	-	797	1,000	**500**	(500)
862194- A-87 Costs	453,006	519,993	519,993	**318,081**	(201,912)
862210- Rents &Leases- Bldg Grnds	24,632	25,347	42,000	**42,953**	953
862230- Info Tech Equip	33,825	4,480	102,971	**117,000**	14,029
862239- Spec Dept Expense	346,971	178,983	200,000	**223,180**	23,180
862250- Trans/Travel	15,940	10,804	20,000	**20,000**	-
862253- Travel Out of County	4,278	-	2,000	**1,000**	(1,000)
862260- Utilities	70,011	63,868	75,600	**95,000**	19,400
Total Services & Supplies	**1,372,415**	**1,222,462**	**1,728,696**	**1,463,274**	**(265,422)**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Education Activity: Library Services

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864370- Equipment	-	-	-	**36,089**	36,089
Total Fixed Assets	-	-	-	**36,089**	36,089
Expend Transfer & Reimb					
865802- Oper Transfer Out	80,383	3,564	55,000	**-**	(55,000)
Total Expend Transfer & Reimb	**80,383**	**3,564**	**55,000**	**-**	**(55,000)**
Total Net Appropriations	**3,780,922**	**3,485,879**	**4,510,134**	**4,533,831**	**23,697**
Total Fund Balance Contribution	**430,509**	**(929,939)**	**741,511**	**36,056**	**(705,455)**

BU 7110- Cultural Services



Department Overview

- Revenue – decrease in Museum entrance fees due to pandemic
- Expenses- decrease in Professional Services due to fewer contracts, and decrease in Special Department Expenses due to previous year's one-time additional funding

PROGRAM OVERVIEW

- Museum
- Museum Exhibits
- Archives
- Special Events
- Community Programs

ACCOMPLISHMENTS IN FY 2021-22

- Started the Strategic Planning process
- Ran cooperative programs with the Library
- Digitized over 25% of exhibit items in PastPerfect online collection

GOALS FOR FY 2022-23

Museum

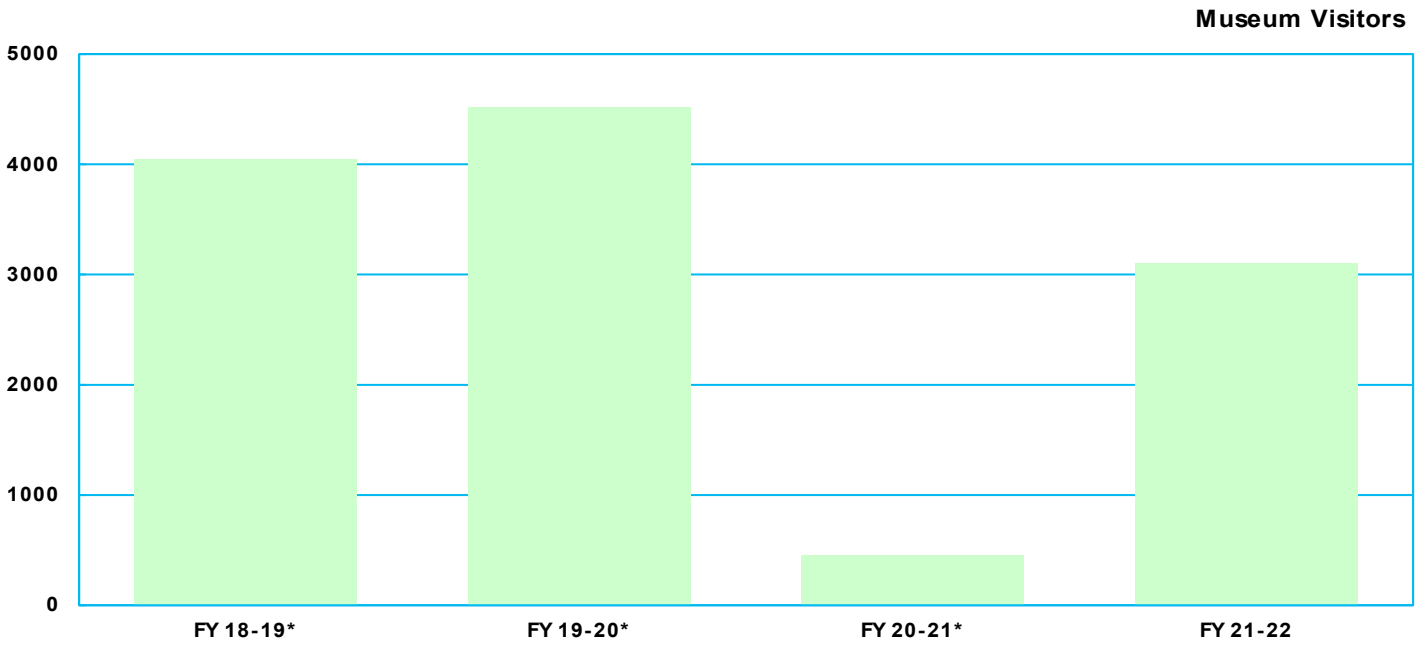
- Complete the Strategic Plan
- Partner with a community group on an exhibition
- Use the CAP assessment recommendations to develop a plan for the preservation of the collection
- Start creating guided activity educational programs

CULTURAL SERVICES AGENCY

DEBORAH FADER SAMSON Director

BU 7110- Cultural Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Revenue from Mendocino College for classroom rentals

Services & Supplies

Acct. 2101 Insurance for Museum

Acct. 2189 Department services and contracts

Acct. 2239 Core collections care and museum work through contracts with conservators, interns, archivists, program coordinators, etc.

Acct. 2260 Funding for utilities

CHANGES IN BUDGET FROM PRIOR YEAR

- Increase in rental revenue from space use agreement(s)
- Increase in revenue from fees approved by the Board of Supervisors April 2022
- Increase in donation revenue due to endowment funds for special projects
- Decrease in personnel expenses due to removal of a full-time position
- Decrease in office expenses due to no copier lease charge
- Increase in information technology expenses due to County Enterprise charges
- Increase in utility expenses due to rising rates

BUDGET UNIT DETAIL Schedule 9

Function: Recreation & Culture Activity: Culture

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824200- Rent/Concession	9,432	38,258	15,000	**25,000**	10,000
826375- Parks & Rec Fee	6,570	4,520	6,000	**-**	(6,000)
826390- Other Charges	10,471	5,123	2,000	**2,000**	-
827700- Other	5,074	889	2,500	**11,000**	8,500
827707- Donation	7,609	5,757	6,000	**20,500**	14,500
Total Revenues	**39,156**	**54,547**	**31,500**	**58,500**	**27,000**
Salaries & Employee Benefits					
861011- Regular Employees	236,744	232,738	287,491	**218,448**	(69,043)
861012- Extra Help	9,038	4,018	10,000	**15,000**	5,000
861013- Overtime Reg Emp	618	649	1,000	**2,500**	1,500
861021- Co Cont Retirement	72,613	73,703	100,666	**79,159**	(21,507)
861022- Co Cont OASDI	13,658	13,816	16,756	**13,331**	(3,425)
861023- Co Cont Medicare	3,325	3,289	3,919	**3,117**	(802)
861024- Co Cont Retire Incr	15,248	13,147	13,061	**3,771**	(9,290)
861030- Co Cont Health Ins	50,196	36,507	49,286	**11,844**	(37,442)
861031- Co Cont Unemp Ins	1,323	212	231	**134**	(97)
861035- Co Cont Workers Comp	567	591	356	**165**	(191)
Total Salaries & Employee Benefits	**403,329**	**378,672**	**482,766**	**347,469**	**(135,297)**
Services & Supplies					
862060- Communications	2,800	3,089	2,500	**350**	(2,150)
862062- Comm Microwave	-	-	1,015	**1,056**	41
862090- Household Expense	4,771	3,226	4,000	**4,000**	-
862101- Insurance- General	27,501	33,761	41,081	**46,844**	5,763
862150- Memberships	**-**	**210**	**400**	**100**	(300)
862170- Office Expense	7,436	10,486	4,000	**1,800**	(2,200)
862187- Education & Training	**25**	**597**	**1,000**	**-**	(1,000)
862189- Prof/Spec Svcs- Other	849	63,214	6,000	**1,800**	(4,200)
862190- Publ/Legal Notice					
862230- Info Tech Equip	450	2,364	8,500	**12,831**	4,331
862239- Spec Dept Expense	7,987	30,950	15,073	**10,000**	(5,073)
862250- Trans/Travel	2,406	628	3,000	**250**	(2,750)
862253- Travel Out of County	190	-	400	**-**	(400)
862260- Utilities	32,412	33,852	36,000	**46,800**	10,800
Total Services & Supplies	**86,827**	**182,466**	**122,969**	**125,831**	**2,862**
Total Net Appropriations	**490,157**	**561,138**	**605,735**	**473,300**	**(132,435)**
Total Net County Cost	**451,001**	**506,591**	**574,235**	**414,800**	**(159,435)**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

INDEX

Department Summary		242
BU 2070	District Attorney	243
BU 0448- Grant	Undeserved Victim Assistance	247
BU 0464- Grant	Victim/Witness Assistance	249
BU 0465- Grant	Anti-Drug Abuse Law Enforcement	251

The mission of the Mendocino County District Attorney's Office is to ensure the safety of the communities through the prevention and the vigorous prosecution of crime; at all times maintaining high ethical standards to ensure that justice is accomplished in all cases.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	1,903,499	1,902,586	2,042,788	**2,291,018**	248,230
Total Revenues	**1,903,499**	**1,902,586**	**2,042,788**	**2,291,018**	**248,230**
Appropriations - All Funds					
Total Salaries & Employee Benefits	5,458,342	6,394,107	7,294,129	**7,267,345**	(26,784)
Total Services and Supplies	1,087,035	1,051,098	1,181,130	**1,225,330**	44,200
Total Fixed Assets	123,362	31,491	-	**-**	-
Total Operating Expenditures	**6,668,738**	**7,476,696**	**8,475,259**	**8,492,674**	**17,415**
Total Intrafund Transfers	(12,204)	(16,342)	(13,000)	**-**	13,000
Total Transfers & Reimb.	**(12,204)**	**(16,342)**	**(13,000)**	**-**	**13,000**
Total Net Appropriations	**6,656,534**	**7,460,355**	**8,462,259**	**8,492,674**	**30,415**
NCC/Use of Fund Balance	**4,753,035**	**5,557,769**	**6,419,471**	**6,201,657**	**(217,814)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
District Attorney	7,645,664	1,444,007	6,201,657
Total: General Fund	**7,645,664**	**1,444,007**	**6,201,657**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Anti-Drug Abuse Enfrc	310,177	310,177	-
Under-served Victim Ad	182,844	182,844	-
Victim/Witness Assistance	353,990	353,990	-
Total: Other Funds	**847,011**	**847,011**	**-**
TOTAL: ALL FUNDS	**8,492,674**	**2,291,018**	**6,201,657**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
District Attorney	46	46	46
Total: General Fund	**46**	**46**	**46**
OTHER FUNDS Dept. Programs			
Under-served Victim Asst	1.0	1.0	1.0
Victim/Witness Assistance	5.0	5.0	5.0
Anti-Drug Abuse Law En	3.0	3.0	3.0
Total: Other Funds	**9.0**	**9.0**	**9.0**
TOTAL: ALL FUNDS	**55**	**55**	**55**



BU 2070- District Attorney

Department Overview

The District Attorney is the public prosecutor who represents the People of the State of California in all felony and misdemeanor criminal proceedings charged and filed in Mendocino County. The Office of the Mendocino County District Attorney was established by the Constitution of the State of California in 1850, when Mendocino County was born as one of the original 13 counties created at the time of statehood. The first Mendocino County District Attorney took office in 1859, and since 1859 there have been 29 separate attorneys to serve in this elected, non-partisan position – 26 men and 3 women.

The District Attorney's reach and legal jurisdiction extends throughout Mendocino County, including the incorporated cities, tribal lands, and State and Federal lands. By law, the District Attorney is Mendocino County's chief law enforcement officer. The District Attorney is vested with the independent authority to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney also advises the Grand Jury on criminal crime-related matters it may be investigating. By law, the District Attorney sponsors and participates in programs to improve the administration of justice.

PROGRAM OVERVIEW

- Anti-Drug Abuse Law Enforcement – BU 0465-Grant
- District Attorney – BU 2070
- Under-served Victim Assistance – BU 0448-Grant
- Victim/Witness Assistance – BU 0464-Grant

ACCOMPLISHMENTS IN FY 2021-22

While the county budgeting process runs on a fiscal year methodology (July 1st through June 30th), the District Attorney analytics are maintained on a calendar year methodology.

- Jury Trials Analysts: During calendar year 2021, the office prosecuted 13 jury trials, a lower-than-normal number due to the pandemic and an unavailability of jurors able to come to the two trial courthouses (Ukiah and Fort Bragg). The conviction rate for trials that went to verdict was 80 percent. During calendar year 2022 (through September 2022), the office prosecuted 21 jury trials, demonstrating an increasing number of jury trials that could get out as more potential jurors became available. The conviction rate for trials that went to verdict in 2022 also increased to 82%. and viruses.
- Prison Commitments Analysts: During calendar year 2021 (January through December), the office prosecuted 144 defendants who were sentenced by the local courts to the California Department of Corrections and Rehabilitation. Of that number, 17 defendants were committed to CDCR for violent felonies, as defined in Penal Code section 667.5(c). During the current calendar year 2022 (January through September), the office has prosecuted 138 defendants who were sentenced by the local courts to the California Department of Corrections and Rehabilitation. Of that number, 23 defendants were committed to CDCR for violent felonies.

ACCOMPLISHMENTS IN FY 2021-22 - continued

During calendar year 2021 (January though December), the office prosecuted another 44 defendants who were sentenced by the local courts to "Realignment County Prison" (RCP). During the current calendar year 2022 (January through September), the office has prosecuted 43 defendants who were sentenced by the local courts to RCP, almost matching the entire 2021 total with three months still to go in 2022..

- PbK Data Management Change-Over: As the office data management system (DMS) since 2012 reached and exceeded its end-of-life (EOL) with no extended support options available, a new cloud-based DMS was acquired, legacy data converted, and training of staff undertaken. Office productivity has been affected by having to learn and operate the new DMS, but continued increases in productivity are expected and being realized.
- Data Security Upgrade: In partnership with local law enforcement agencies (LEAs), the office completed a Department of Justice-mandated security upgrade to technology interfaces sharing crime data between the LEAs and the office's new DMS.

GOALS FOR FY 2022-23

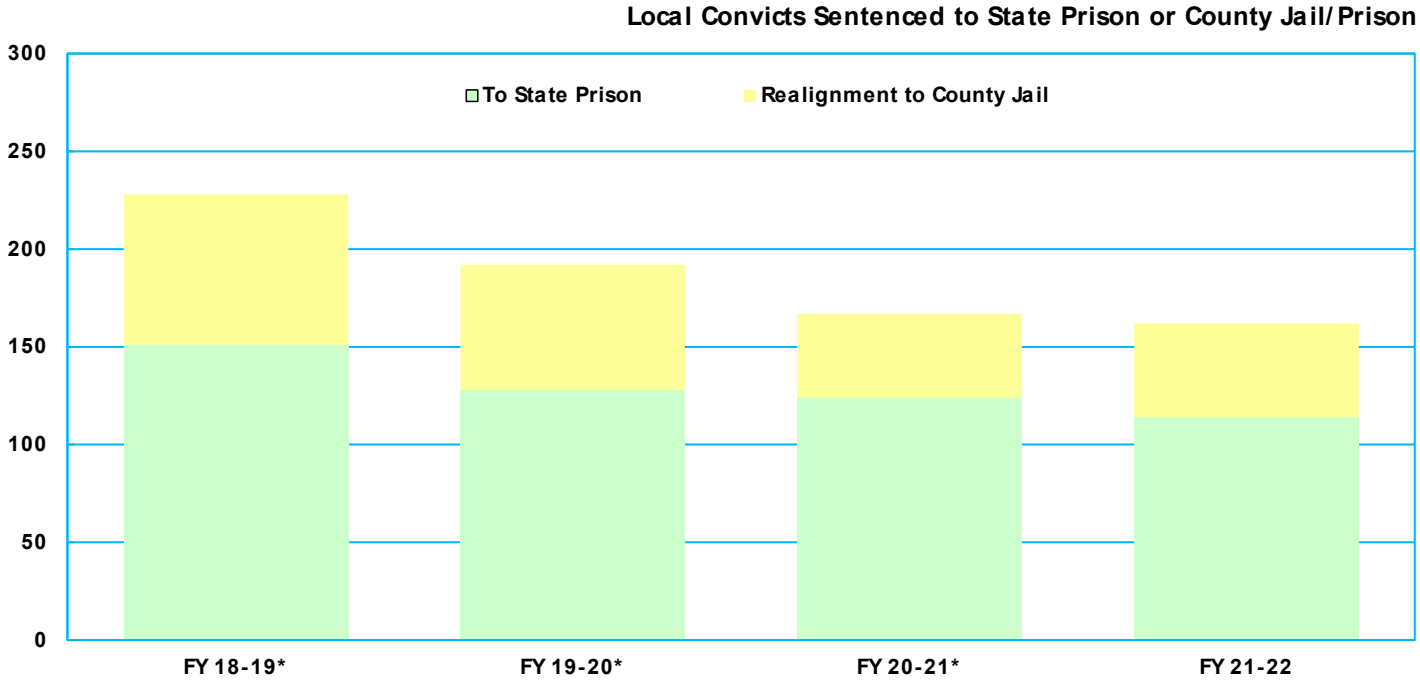
- Professional Recruitment: The office is currently experiencing a shortage of professionals (deputy prosecutors and paralegals). While the office has 19 allocated prosecutor positions (which includes the District Attorney and Asst. District Attorney), only 13 of those positions are currently filled, as of the end of September 2022, and both paralegals positions remain unfilled. This shortage of professionals seeking prosecutorial employment is being experienced statewide. This is due, in part, to the supply and demand equation being adversely

GOALS FOR FY 2022-23 - continued

impacted by the pandemic and its lingering aftermath. It is also due, in part, to the fact that Mendocino County's salary for these positions is below average when compared to other offices on the North Coast and across the state, offices that are competing with one another to recruit and hire from the same shallower pool of applicants. This problem has to be addressed and fixed at the Board level.

- Pandemic Backlog: To continue to recover from the significant backlog of criminal cases and jury trials brought on by the pandemic. This is at least a five-year plan of action and goal.
- Law Enforcement Assistance: To continue to provide timely and accurate legal advice to local law enforcement agencies. In order to protect law enforcement officers investigating dangerous street drugs (i.e., fentanyl), the DA has used Asset Forfeiture funds to purchase TruNarc Handheld Narcotics Analyzers for the Ukiah Police Department and the California Highway Patrol. A third Analyzer is being purchase in the last quarter of 2022 for the Fort Bragg Police Department to share with all coastal law enforcement agencies.
- Data Management System Change-Over: Complete the ongoing clean-up of data elements, creation of analytical reports, and staff training on the PbK DMS.
- Victim Rights and Assistance: To continue to fund and promote assistance to victims of crime through the DA's Victim/Witness program and office (707-463-4218).
- Professional Standards/Education: To continue to promote, teach, and require high professional standards, as required by the California State Bar, the California Business and Professions Code, and the District Attorney.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510	Public Safety Sales Tax.
Acct. 3310	Use of Asset Forfeiture monies for fixed assets.
Acct. 5150	Motor Vehicle in Lieu
Acct. 5344	Realignment Public Safety

Fixed Assets

Acct. 4370	Purchase of fixed assets from Asset Forfeiture funds.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the District Attorney's Office includes no additional positions or significant additional requests from the prior year.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 2070- District Attorney

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821510- Sales Tax- Public Safety	759,296	900,886	1,054,667	**1,054,667**	-
823204- Misc Court Fine	22,825	15,099	20,000	**20,000**	-
823310- Asset Forfeiture	156,297	-	-	**27,353**	27,353
825150- Motor Vehicle in Lieu	114,985	112,907	100,000	**100,000**	-
825344- 2011 Realign Pub Safety	177,269	183,180	163,987	**163,987**	-
825490- State Other	38,436	24,386	40,000	**40,000**	-
826390- Other Charges	-	-	-	**-**	-
827600- Other Sales	25,254	25,388	25,000	**25,000**	-
827700- Other	462	573	-	**13,000**	13,000
Total Revenues	**1,294,823**	**1,262,419**	**1,403,654**	**1,444,007**	**40,353**
Salaries & Employee Benefits					
861011- Regular Employees	2,907,754	3,434,305	3,855,356	**3,889,693**	34,337
861012- Extra Help	26,717	14,678	10,000	**10,000**	-
861013- Overtime Reg Emp	24,279	29,983	10,000	**10,000**	-
861021- Co Cont Retirement	1,001,661	1,262,171	1,559,510	**1,590,321**	30,811
861022- Co Cont OASDI	171,951	200,506	224,172	**229,730**	5,558
861023- Co Cont Medicare	40,936	48,403	53,898	**54,585**	687
861024- Co Cont Retire Incr	323,496	350,804	315,139	**195,369**	(119,770)
861030- Co Cont Health Ins	394,526	414,471	462,271	**470,683**	8,412
861031- Co Cont Unemp Ins	3,936	2,960	2,606	**1,560**	(1,046)
861035- Co Cont Workers Comp	63,615	59,859	54,912	**44,029**	(10,883)
Total Salaries & Employee Benefits	**4,958,871**	**5,818,140**	**6,547,864**	**6,495,972**	**(51,892)**
Services & Supplies					
862060- Communications	20,285	19,642	30,000	**25,000**	(5,000)
862062- Comm Microwave	-	-	2,369	**2,464**	95
862101- Insurance- General	136,058	182,593	227,803	**203,875**	(23,928)
862110- Jury & Witness Expense	13,006	11,448	30,000	**30,000**	-
862120- Maint- Equip	-	-	1,500	**1,500**	-
862130- Maint- Strc/Impr/Grnds	2,778	3,142	2,900	**2,900**	-
862150- Memberships	12,211	13,750	20,000	**20,000**	-
862170- Office Expense	203,007	211,842	150,000	**150,000**	-
862183- Legal Fees	-	-	500	**500**	-
862185- Medical/Dental Svcs	2,403	-	1,000	**1,000**	-
862187- Education & Training	29,090	12,374	30,000	**30,000**	-
862189- Prof/Spec Svcs- Other	120,488	131,360	100,000	**100,000**	-
862190- Publ/Legal Notice	5,449	811	5,000	**5,000**	-
862230- Info Tech Equip	33,882	-	72,080	**76,302**	4,222
862239- Spec Dept Expense	302,677	331,414	386,517	**450,000**	63,483
862240- Spec Dept Fund	-	-	5,000	**5,000**	-
862250- Trans/Travel	49,731	46,984	30,000	**30,000**	-
862253- Travel Out of County	16,162	2,284	10,000	**15,000**	5,000
862260- Utilities	979	1,419	1,150	**1,150**	-
Total Services & Supplies	**948,205**	**969,063**	**1,105,819**	**1,149,692**	**43,873**

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 2070- District Attorney

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Judicial

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864370- Equipment	123,362	31,491	-	-	-
Total Fixed Assets	**123,362**	**31,491**	**-**	**-**	**-**
Expend Transfer & Reimb					
865380- Intrafund Transfer	(12,204)	(16,342)	(13,000)	-	13,000
Total Expend Transfer & Reimb	**(12,204)**	**(16,342)**	**(13,000)**	**-**	**13,000**
Total Net Appropriations	**6,018,233**	**6,802,353**	**7,640,683**	**7,645,664**	**4,981**
Total Net County Cost	**4,723,410**	**5,539,934**	**6,237,029**	**6,201,657**	**(35,372)**



BU 0448- Under-served Victim Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Under-served Victim Advocacy Program provides services for rural, geographically under-served areas throughout Mendocino County. Focus areas include the Mendocino coast and northern inland Mendocino County with emphasis on Laytonville, Leggett, Covelo and the outlying areas of Willits. Victim advocates provide a range of comprehensive services to victims and witnesses including crisis intervention, emergency assistance resources, and direct counseling for victims of crime. Staff assists, as needed, with funeral/ burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to services for populations in isolated areas, and to provide sensitive treatment for crime victims in an effort to prevent further trauma.

Additional support includes processing, filing, and verifying claims filed by victims of crime. The Program assists victims in obtaining the return of their property held as evidence by law enforcement agencies. Staff likewise assists victims in ascertaining economic losses and obtaining restitution for such losses.

Other advocacy services offered are orientation to the criminal justice system and escorting victims to court. Victim advocates notify victims and witnesses of the progress and outcome of their case(s) and inform them of any changes in the court calendar that affect their transportation.

At the request of a victim, staff notifies friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits.

GRANT INFORMATION

- Grant Inception Date: April 1, 2019
- Current Grant Period: January 1,2023- December 31, 2023
- Source of Funds: California Office of Emergency Services (CalOES) Victim Services
- Continuity of Grant: Ongoing, with annual RFA allocation
- Grant Restrictions and Provisions: Limited to a 10% for the entire grant period.

GRANT BUDGET

Revenue	
Grant Revenue	$ 182,723
Total	$ 182,723
Expenditures	
Salaries & Employee Benefits	$ 111,939
Services & Supplies	70,784
Total	$ 182,723

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	1.00	90%	10%
Staff Assistant II	.50	65%	10%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0448- Under-served Victim Assistance-Grant

BUDGET UNIT DETAIL

Fund: 4480 Under-served Victim Advocacy Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825810- Other Govt Aid	-	-	112	**-**	112
827801- Grant Revenue	251,865	168,487	175,000	**-**	(38,755)
Total Revenues	**251,865**	**168,487**	**175,112**	**-**	**(38,643)**
Salaries & Employee Benefits					
861011- Regular Employees	61,504	40,717	62,764	**63,896**	(7,934)
861013- Overtime Reg Emp	-	45	-	**-**	(18,064)
861021- Co Cont Retirement	17,569	12,195	3,584	**20,964**	(18,064)
861022- Co Cont OASDI	3,585	2,228	857	**3,754**	(3,202)
861023- Co Cont Medicare	838	530	18,843	**878**	17,894
861024- Co Cont Retire Incr	4,329	2,539	4,653	**4,652**	234
861030- Co Cont Health Ins	10,215	9,971	13,420	**17,454**	(2,421)
861031- Co Cont Unemp Ins	53	54	-	**-**	(54)
861035- Co Cont Workers Comp	-	16	8	**8**	8
Total Salaries & Employee Benefits	**98,093**	**68,294**	**104,129**	**111,606**	**(13,539)**
Services & Supplies					
862060- Communications	365	344	-	**-**	(417)
862101- Insurance- General	310	91	104	**104**	13
862150- Memberships	-	137	-	**-**	-
862170- Office Expense	107	-	-	**-**	(107)
862187- Education & Training	-	-	-	**-**	-
862189- Prof/Spec Svcs- Other	88,037	113,267	70,879	**70,732**	(24,017)
862239- Spec Dept Expense	245	1,667	-	**-**	(480)
862240- Spec Dept Fund	-	-	-	**-**	(96)
862250- Trans/Travel	-	-	-	**-**	-
Total Services & Supplies	**89,065**	**115,506**	**70,983**	**70,836**	**(25,104)**
Fixed Assets					
864370- Equipment	42,900	-	-	**-**	-
Total Fixed Assets	**42,900**	**-**	**-**	**-**	**-**
Total Net Appropriations	**230,057**	**183,799**	**175,112**	**182,442**	**(38,643)**
Total Fund Balance Contribution	**(21,808)**	**15,313**	**-**	**182,442**	**-**



BU 0464- Victim/Witness Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to prosecution and services, provide sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 41 years.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or re-locating victims/witnesses in new residences. Victim Witness staff provides additional support by processing, filing, and verifying claims filed by victims of crime. Services offered include orientation to the criminal justice system, as well as court escorts. The program offers assistance in obtaining the return of victims' property that held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for the same. Staff monitors appropriate court cases to keep victims and witnesses apprised of the progress and outcome of their case(s) and to notify witnesses of any changes in the court calendar that affect their transportation. At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims' losses, prior to the imposition of sentence.

GRANT INFORMATION

- Grant Inception Date: 1982
- Current Grant Period: October 1, 2022- September 30, 2023
- Source of Funds: California Office of Emergency Services (CalOES) Victim Services
- Continuity of Grant: Ongoing, with annual RFA allocation
- Grant Restrictions and Provisions: Limited to 10% for the entire grant period

GRANT BUDGET

Revenue	
Grant Revenue	$ 352,269
Total	$ 352,269
Expenditures	
Salaries & Employee Benefits	$ 347,900
Services & Supplies	4,369
Total	$ 352,269

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	3.00	900%	10%
MVA Victim Witness Advocate	1.00	100%	0%
Staff Assistant	.50	90%	10%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0464- Victim/Witness Assistance-Grant

BUDGET UNIT DETAIL Schedule 9

Function:- Activity:-

Fund: 4640 Victim/Witness Assistance Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825810- Other Govt Aid	50,976	-	-	**-**	(61,486)
827700- Other Revenue	1,991	-	-	**-**	-
827801- Grant Revenue	211,290	228,929	353,666	**345,799**	(39,638)
Total Revenues	**264,257**	**228,929**	**353,666**	**345,799**	**(101,124)**
Salaries & Employee Benefits					
861011- Regular Employees	157,680	127,579	203,057	**205,837**	(49,767)
861012- Extra Help	-	3,987	-	**-**	(11,529)
861013- Overtime Reg Emp	-	1	-	**-**	(11,529)
861021- Co Cont Retirement	46,092	39,601	66,133	**72,657**	(11,529)
861022- Co Cont OASDI	9,169	7,243	11,579	**11,993**	(3,009)
861023- Co Cont Medicare	2,145	1,743	2,708	**2,805**	(704)
861024- Co Cont Retire Incr	12,646	9,331	12,187	**10,359**	(4,908)
861030- Co Cont Health Ins	24,181	31,899	49,399	**37,714**	(3,741)
861031- Co Cont Unemp Ins	1,021	217	218	**271**	1
861035- Co Cont Workers Comp	66	67	69	**52**	2
Total Salaries & Employee Benefits	**252,999**	**221,668**	**345,350**	**341,688**	**(73,655)**
Services & Supplies					
862060- Communications	2,232	2,267	2,518	**1,565**	2,101
862101- Insurance- General	1,176	1,342	1,374	**1,702**	32
862150- Memberships	-	-	-	**-**	-
862170- Office Expense	7,143	6,163	3,287	**844**	509
862187- Education & Training	-	-	-	**-**	-
862190- Pub/Legal Notice	-	75	-	**-**	(30,111)
862230- Info Tech Equip	-	10,699	-	**-**	(30,111)
862239- Spec Dept Expense	708	2,506	1,137	**-**	(30,111)
862250- Trans/Travel	-	-	-	**-**	-
Total Services & Supplies	**11,258**	**23,052**	**8,316**	**4,111**	**(27,469)**
Fixed Assets					
864370- Equipment	-	-	-	-	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**264,257**	**244,720**	**353,666**	**345,799**	**(101,124)**
Total Fund Balance Contribution	**(0)**	**15,791**	**-**	**-**	**-**



BU 0465- Anti-Drug Abuse Enforcement Grant

GRANT OVERVIEW (Administered by BU 2070)

The Anti-Drug Abuse Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial/illegal drugs (e.g. heroin, cocaine, methamphetamine). The District Attorney Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and other law enforcement agencies with emphasis on convicting violent and serious offenders and enforcing drug control laws.

GRANT INFORMATION

- Grant Inception Date: July 1, 1993
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: BU 2070
- Continuity of Grant: N/A
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 310,177
Total	$ 310,177
Expenditures	
Salaries & Benefits	$ 309,813
Operating Expenses	$ 364
Total	$ 310,177

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy District Attorney	1.00	0%	100%
District Attorney Investigator	.13	0%	100%
Staff Assistant	1.00	0%	100%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

BU 0465- Anti-Drug Abuse Enforcement-Grant

BUDGET UNIT DETAIL Schedule 9

Function:- Activity:-

Fund: 4650 Anti-Drug Abuse Enforcement Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801- Grant Revenue	231,386	211,260	259,714	**293,335**	21,337
Total Revenues	**231,386**	**211,260**	**259,714**	**293,335**	**21,337**
Salaries & Employee Benefits					
861011- Regular Employees	141,445	123,391	148,621	**165,096**	7,392
861013- Overtime Reg Emp	1,032	545	700	**-**	700
861021- Co Cont Retirement	45,940	41,504	53,407	**64,940**	6,351
861022- Co Cont OASDI	8,522	7,274	8,558	**9,425**	320
861023- Co Cont Medicare	1,993	1,701	2,001	**2,204**	74
861024- Co Cont Retire Incr	16,093	13,294	13,411	**11,159**	(295)
861030- Co Cont Health Ins	15,544	21,155	32,089	**39,620**	6,786
861031- Co Cont Unemp Ins	159	163	164	**163**	1
861035- Co Cont Workers Comp	411	483	451	**364**	(32)
Total Salaries & Employee Benefits	**231,140**	**209,510**	**259,402**	**292,971**	**21,297**
Services & Supplies					
862101- Insurance- General	246	272	312	**364**	40
862170- Office Expense	-	-	-	**-**	-
Total Services & Supplies	**246**	**272**	**312**	**364**	**40**
Total Net Appropriations	**231,386**	**209,782**	**259,714**	**293,335**	**21,337**
Total Fund Balance Contribution	**-**	**(1,478)**	**-**	**-**	**-**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

INDEX

Department Summary		256
BU 1020	Executive Office	257
BU 1010	Clerk of the Board	260
BU 1160	Central Services	263
BU 1610	Facilities	267
BU 1620	Fleet Management	271
BU 1710	Capital Improvements	274
BU 1712	Capital Projects	277
BU 1713	Capital Projects- MHTA	278
BU 7010	Parks	280
BU 1960	Information Services	281
BU 2086	Conflict Defender	284
BU 2830	Emergency Services	286
BU 2910	Disaster Recovery	289
BU 2910- Grant	CDBG- Disaster Recovery Multifamily Housing	293
BU 2910- Grant	Department of Water Resources	294
BU 2910- Grant	Dept of Water Resources- Small Community Drought Relief	295
BU 2910- Grant	CA Microbusiness Covid-19 Relief Grant Program	296
BU 2910- Grant	Hazard Mitigation Grant Program	297
BU 2910- Grant	Hazard Mitigation Grant - CDBG- Mendocino Co Early Warning Sirens	298
BU 2910- Grant	Hazard Mitigation Grant - CDBG- Coronovirus, Air Relief, Economic Security Act	299
BU 2910- Grant	Local Early Action Plan	300
BU 2910- Grant	CDBG- Disaster Recovery Infrastructure and MIT- Resilient Infrastructure Program	301
BU 2910- Grant	CDBG-MIT Community Wildfire Protection Plan Update	302
BU 2910- Grant	CDBG-MIT General Plan Safety Element Policy	303
BU 2910- Grant	CDBG-MIT Local Hazard Mitigation Plan Update	304
BU 2910- Grant	CDBG-MIT Fire Hazard Abatement Ordinance Implementation Plan	305
BU 2910- Grant	CDBG-MIT Fire Hazard Abatement Ordinance Implementation Plan Public Svcs	306
BU 0711	Vehicle Replacement Fund	307
BU 0713	General Liability Insurance- Risk Management	308
BU 0714	Workers' Compensation	311
BU 0717	Information Technology Replacement	314

Our Leadership Philosophy…In order to achieve effective leadership at all levels, and excellence in public service, we believe…: Trust and integrity are essential,… in departments working together as one organization,… in employees being involved in key program and policy decisions that impact the organization, and that investing in and supporting employee development results in the retention and promotion of quality employees.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	13,372,507	35,561,477	15,847,125	**23,249,262**	7,402,137
Total Operating Transfers In	5,517,227	25,018,283	6,207,089	**4,832,426**	(1,374,663)
Total Revenue	**18,889,734**	**60,579,759**	**22,054,214**	**28,081,688**	**6,027,474**
Appropriations - All Fund					
Total Salaries & Employee Benefits	7,348,017	8,847,897	11,151,855	**11,309,553**	157,698
Total Services and Supplies	13,664,232	16,025,554	20,716,222	**33,216,806**	12,500,584
Total Other Charges	1,375,669	2,437,655	450,000	**450,000**	-
Total Fixed Assets	4,320,176	17,852,769	9,813,681	**4,427,563**	(5,386,118)
Total Operating Expenditures	**26,708,094**	**45,163,875**	**42,131,758**	**49,403,922**	**7,272,164**
Total Intrafund Transfers	(2,853,370)	(2,609,919)	(3,145,220)	**(3,008,053)**	137,167
Total Operating Transfers Out	3,170,695	20,867,285	315,000	**4,199,534**	3,884,534
Total Transfers & reimb.	**317,325**	**18,257,365**	**(2,830,220)**	**1,191,481**	**4,021,701**
Total Net Appropriations	**27,025,419**	**63,421,240**	**39,301,538**	**50,595,403**	**11,293,865**
NCC/Use of Fund Balance	**8,135,686**	**2,841,481**	**17,247,324**	**22,513,715**	**679,499**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Executive Office	1,410,558	390,000	1,020,558
Central Services	634,322	52,790	581,532
Clerk of the Board	508,921	7,000	501,921
Conflict Defender	350,000	223,512	126,488
Emergency Services	1,100,045	203,421	896,624
Facilities	5,131,027	119,143	5,011,884
Fleet Management	110,579	88,318	22,261
Information Services	4,671,073	505,358	4,165,715
Solid Waste Division	566,745	646,432	(79,687)
Total General Fund	**14,483,270**	**2,235,974**	**12,247,296**
Other Funds	**Appropriations**	**Revenue**	**Use of FBA**
Capital Improvements	406,910	1,239,000	(832,090)
Capital Projects	-	-	-
Capital Projects MHTA	2,556,248	2,556,248	-
Capital Projects	863,315	496,315	367,000
Disaster Recovery	23,439,766	12,683,257	10,756,509
Homeland Sec WMD6	442,636	442,636	-
Risk Management (ISF)	3,432,752	3,432,752	-
Vehicle Replacement (ISF)	-	25,000	(25,000)
Water Agency	**307,063**	**307,063**	**-**
Workers Comp. (ISF)	5,106,079	5,106,079	-
Total Other Funds	**36,554,769**	**26,288,350**	**10,266,419**
Total All Funds	**51,038,039**	**28,524,324**	22,513,715

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Executive Office	12.0	13.0	13.0
Clerk of the Board	3.0	3.0	3.0
General Services	5.0	5.0	7.0
Buildings and Grounds	33.8	33.8	39.8
Garage	3.0	3.0	3.0
Information Services	21.0	25.0	29.0
Emergency Services	2.0	2.0	2.0
Total: General Fund	**79.8**	**84.8**	**96.8**
OTHER FUNDS			
Dept. Programs			
Disaster Recovery	-	1.0	7.0
Risk Management (ISF)	2.5	2.5	2.5
Total: Other Funds	**2.5**	**3.5**	**9.5**
TOTAL: ALL FUNDS	**82.3**	**88.3**	**106.3**

**Some positions are funded from various Executive Office budget units, although are allocated as referenced above.*



BU 1020- Executive Office

Department Overview

The Chief Executive Officer (CEO) provides a supportive framework for the Board of Supervisors policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, county vehicle fleet, information services, risk management programs, special projects, administration of Water Agency programs, solid waste, disaster recovery, and County mandated grand jury and conflict defender funding coordination.

PROGRAM OVERVIEW

- Capital Improvements- BU 1710
- Capital Projects- BU 1712
- Capital Projects- MHTA- BU 1713
- Central Services- BU 1160
- Clerk of the Board- BU 1010
- Conflict Defender- BU 2086
- Executive Office- BU 1020
- Facilities- BU 1610
- Fleet Management- BU 1620
- General Liability Insurance- Risk Management- BU 0713
- Information Services- BU 1960
- Information Technology Replacement- BU 0717
- Emergency Services- BU 2830
- Disaster Recovery- BU 2910
- Vehicle Replacement Fund- BU 0711
- Water Agency- BU 0326
- Workers' Compensation- BU 0714

GOALS FOR FY 2022-23

- Continue to identify methods of replacing and refurbishing deteriorating County facilities and infrastructure as identified in the Capital Improvement Plan and the IT Master Plan.
- Continue the review of existing County programs and services to determine priorities, research of the availability of federal, state and private foundation grant programs, and initiate and complete the preparation of the required grant funding applications.
- Continue progressing on the initiatives for budget development , focusing on Zero Base Budgeting (ZBB), and salary projections.
- Develop a Grants Unit to better leverage local dollars and enhance revenues, bringing more funding into Mendocino County.
- Continue consolidation, efficiency, and collaboration among the divisions and departments.
- Continue to focus on developing strategies to incentivize business and job growth, while simultaneously addressing the housing needs of our community.
- Continue to focus on development, disaster recovery, emergency preparedness, housing, community resilience, water resources and identifying innovative ways to invest in our greatest asset, our employees.

ACCOMPLISHMENTS IN FY 2021-22

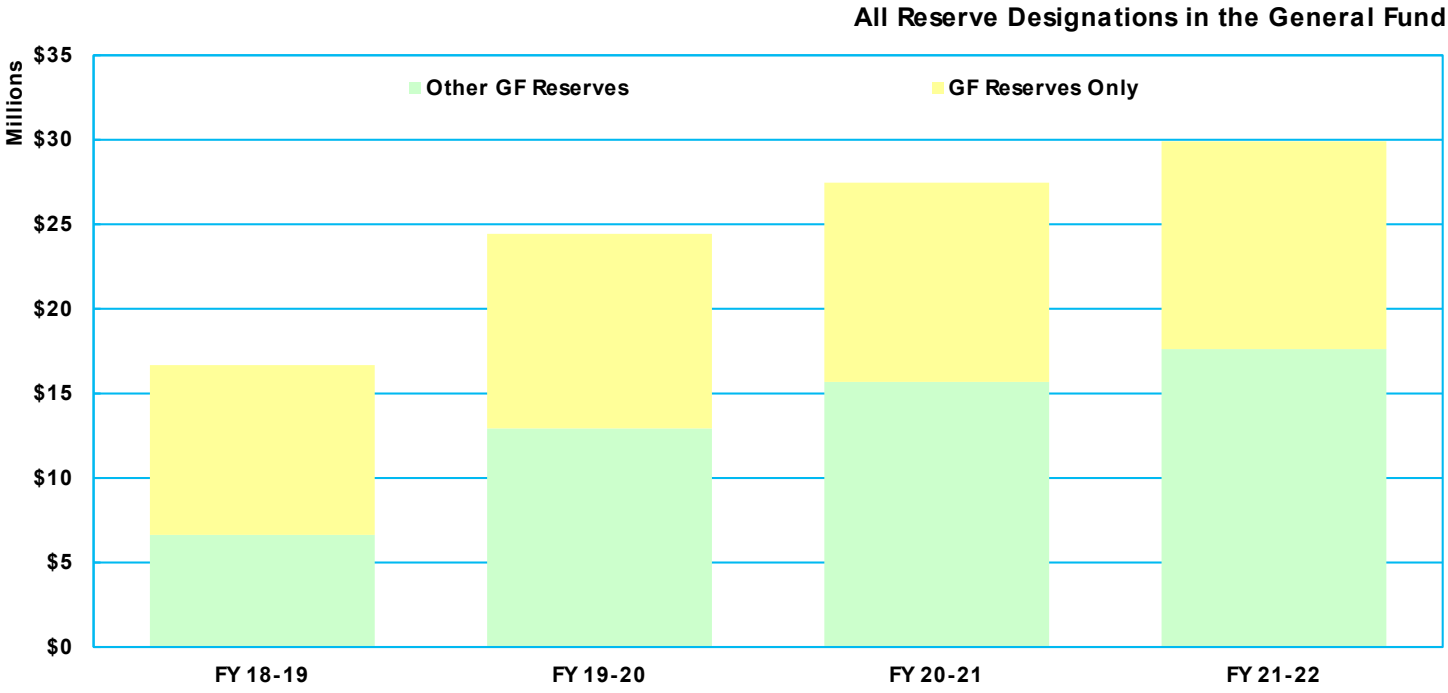
- Continue to refine and consolidate payroll entry services in the Executive Office Fiscal Unit.
- Distributed several million dollars to the fire agencies of Mendocino County from PG&E settlement monies and the American Rescue Plan Act (ARPA).

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1020- Executive Office

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Publication of the County budget book and general office expenses.

Acct. 2189 Federal and State advocacy contracts and professional services, transparency portal.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in grants revenue into the County through Disaster Recovery budget unit.
Increase in Disaster Recovery projects, including the Redwood Valley Water District Recovery and Resiliency projects.
Relocation of Solid Waste division to the Executive Office budget unit.

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390- Other Charges	56	60	-	**390,000**	390,000
827707- Donation	55	-	-	**-**	-
827802- Oper Transfers In	-	313,687	-	**-**	-
Total Revenues	**111**	**313,747**	**-**	**390,000**	**390,000**
Salaries & Employee Benefits					
861011- Regular Employees	571,056	600,075	583,498	**557,551**	(25,947)
861012- Extra Help	-	-	8,000	**8,000**	-
861013- Overtime Reg Emp	5,147	12,653	1,500	**1,500**	-
861021- Co Cont Retirement	171,701	186,294	203,805	**202,407**	(1,398)
861022- Co Cont OASDI	32,713	33,846	33,458	**31,238**	(2,220)
861023- Co Cont Medicare	8,074	8,603	8,224	**7,674**	(550)
861024- Co Cont Retire Incr	42,722	37,764	30,308	**16,671**	(13,637)
861030- Co Cont Health Ins	60,868	63,732	79,671	**93,615**	13,944
861031- Co Cont Unemp Ins	1,767	1,889	1,378	**1,243**	(135)
861035- Co Cont Workers Comp	5,273	6,194	6,419	**12,256**	5,837
Total Salaries & Employee Benefits	**899,321**	**951,050**	**956,261**	**932,155**	**(24,106)**
Services & Supplies					
862060- Communications	15,029	14,251	15,000	**13,000**	(2,000)
862101- Insurance- General	5,584	6,153	5,651	**8,164**	2,513
862120- Maintenance- Equipment	15,000	15,000	-	**-**	-
862150- Memberships	345	1,568	2,750	**2,900**	150
862170- Office Expense	15,993	23,389	23,400	**24,000**	600
862187- Education & Training	8,147	6,385	14,000	**14,000**	-
862189- Prof/Spec Svcs- Other	109,876	181,298	200,000	**300,000**	100,000
862190- Publ/Legal Notice	2,832	4,070	2,670	**2,500**	(170)
862200- Rent/Lease Equip	4,481	4,889	3,082	**3,100**	18
862230- Info Tech Equipment	-	-	21,374	**44,239**	22,865
862239- Spec Dept Expense	-	-	-	**21,374**	21,374
862250- Trans/Travel	2,975	30	5,000	**2,500**	(2,500)
862253- Travel Out of County	15,189	2,154	21,066	**23,000**	1,934
Total Services & Supplies	**217,967**	**273,083**	**337,993**	**478,403**	**140,410**
Fixed Assets					
864370 - Equipment	28,364	-	30,000	**-**	(30,000)
Total Fixed Assets	**28,364**	**-**	**30,000**	**-**	**(30,000)**
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	-	-	-	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**1,145,652**	**1,224,133**	**1,324,254**	**1,410,558**	**86,304**
Total Net County Cost	**1,145,652**	**910,386**	**1,324,254**	**1,020,558**	**(303,696)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 1010- Clerk of the Board

Budget Unit Overview

The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information. Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of roles in support of the Board of Supervisors and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, and technical support services.

The principle function of the Clerk of the Board is the facilitation of the Board of Supervisors meeting proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, facilitation of the Board Standing Committee meetings, as well as the management of appointments to County boards and commissions.

PROGRAM OVERVIEW

- Board Operations
- Program Administration
- Records Management

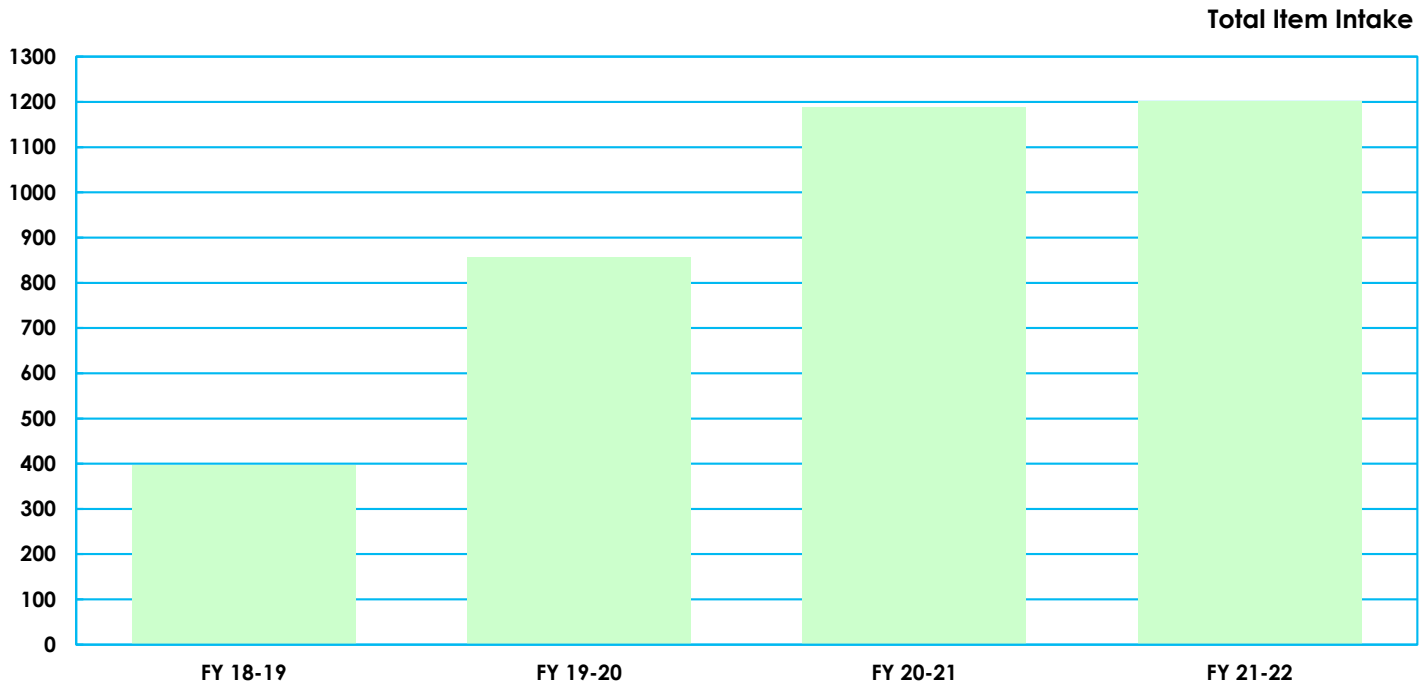
ACCOMPLISHMENTS IN FY 2021-22

- Successful Creation and Implementation of a Hybrid (Digital and In Person) Board of Supervisors Meeting Model, which is now being used for all public meetings assigned to the Clerk of the Board.
- Creation of a digital records execution model for qualifying documents, increasing the speed at which records are executed and returned to the departments.
- Enhancements and modifications to the Agendas and Minutes page online, to increase user friendliness and transparency.
- Modifications to the Board of Supervisors Agenda layout and contents to increase transparency.

GOALS FOR FY 2022-23

- Enhance the preservation of and access to the County's historically valuable records and files.
- Continue to improve all internal procedures, updating and preserving all policies and processes to ensure the successful continuity of the department.
- Study and develop alternative solutions to quickly implement Clerk of the Board operations in the case of disaster to avoid customer service disruption and maintain safety.
- Continue to revise internal workflow procedures to reduce the need for paper duplication going forward.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Processing fee for Assessment Appeal applications, Planning Appeals, and administrative records.

Services & Supplies

Acct. 2120 Agreements for maintenance of software and agenda management systems.

Acct. 2189 Agenda automation, maintenance support, ordinance codification, expenses, and other miscellaneous contracts.

Acct. 2239 Off-site Board of Supervisors meetings expense.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Clerk of the Board includes no additional positions or significant additional requests from the prior year.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1010- Clerk of the Board

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	4,590	3,766	7,000	**7,000**	-
827700 Other	**-**	**-**	**-**	**-**	**-**
827802 Operating Transfer In	-	11,480	-	-	-
Total Revenues	4,590	15,246	7,000	**7,000**	-
Salaries & Employee Benefits					-
861011 Regular Employees	188,253	259,855	253,543	**226,434**	(27,109.00)
861012 Extra Help	-	-	-	**10,000**	10,000.00
861013 Overtime Reg Emp	8,714	29,151	25,787	**25,000**	(787.00)
861021 Co Cont Retirement	58,237	84,261	88,748	**90,433**	1,685.00
861022 Co Cont OASDI	10,457	14,907	13,445	**13,350**	(95.00)
861023 Co Cont Medicare	2,799	4,040	3,474	**3,425**	(49.00)
861024 Co Cont Retire Incr	14,465	17,320	13,894	**7,122**	(6,772.00)
861030 Co Cont Health Ins	16,512	35,049	44,490	**41,139**	(3,351.00)
861031 Co Cont Unemp Ins	**109**	**343**	**816**	**572**	**(244.00)**
861035 Co Cont Workers Comp	58	1,232	4,517	7,887	3,370.00
Total Salaries & Employee Benefits	299,604	446,159	448,714	**425,362**	(23,352.00)
Services & Supplies					-
862060 Communications	2,793	3,219	3,564	**3,000**	(564.00)
862101 Insurance- General	370	431	543	**9,621**	9,078.00
862120 Maint- Equip	45,736	48,937	54,857	**1,591**	(53,266.00)
862150 Memberships	428	775	1,040	**1,040**	-
862170 Office Expense	10,929	7,539	10,000	**7,500**	(2,500.00)
862187 Education & Training	1,675	516	3,000	**2,500**	(500.00)
862189 Prof/Spec Svcs- Other	4,466	12,939	16,320	**16,000**	(320.00)
862190 Publ/Legal Notice	5,831	5,200	8,320	**10,000**	1,680.00
862200 Rents & Leases- Equipment	1,288	-	1,480	**1,000**	(480.00)
862230 Info Tech Equip	664	6,575	11,812	**14,057**	2,245.00
862239 Spec Dept Expense	1,143	485	14,000	**14,000**	-
862250 Trans/Travel	**138**	**-**	**535**	**500**	**(35.00)**
862253 Travel Out of County	**2,613**	**-**	**2,750**	**2,750**	**-**
Total Services & Supplies	**78,074**	**86,616**	**128,221**	**83,559**	**(44,662.00)**
Fixed Assets					**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**377,678**	**532,775**	**576,935**	**508,921**	**(68,014.00)**
Net County Cost (Fund Contribution)	**373,088**	**517,529**	**569,935**	**501,921**	**(68,014.00)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 1160- Central Services

Budget Unit Overview

The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, surplus equipment disposal, real property acquisition, surplus and management, and parks administration.

PROGRAM OVERVIEW

- Central Services/Purchasing
- Printing Services
- Mail Services
- Warehouse Services
- Real Estate & Asset Management
- Parks Administration

GOALS FOR FY 2022-23

- Implement County-wide Blanket Purchase Order (BPO) tracking procedure.
- Continue to improve County-wide fixed asset tracking program and processes in collaboration with the Auditor-Contoller's Office.
- Implement County-wide eProcurement model.
- Monitor, track, and report County efforts to reduce organic waste in collaboration with the Department of Transportation (DOT) to ensure SB 1383 compliance is met.
- Implement online payment reservation system for parks.

ACCOMPLISHMENTS IN FY 2021-22

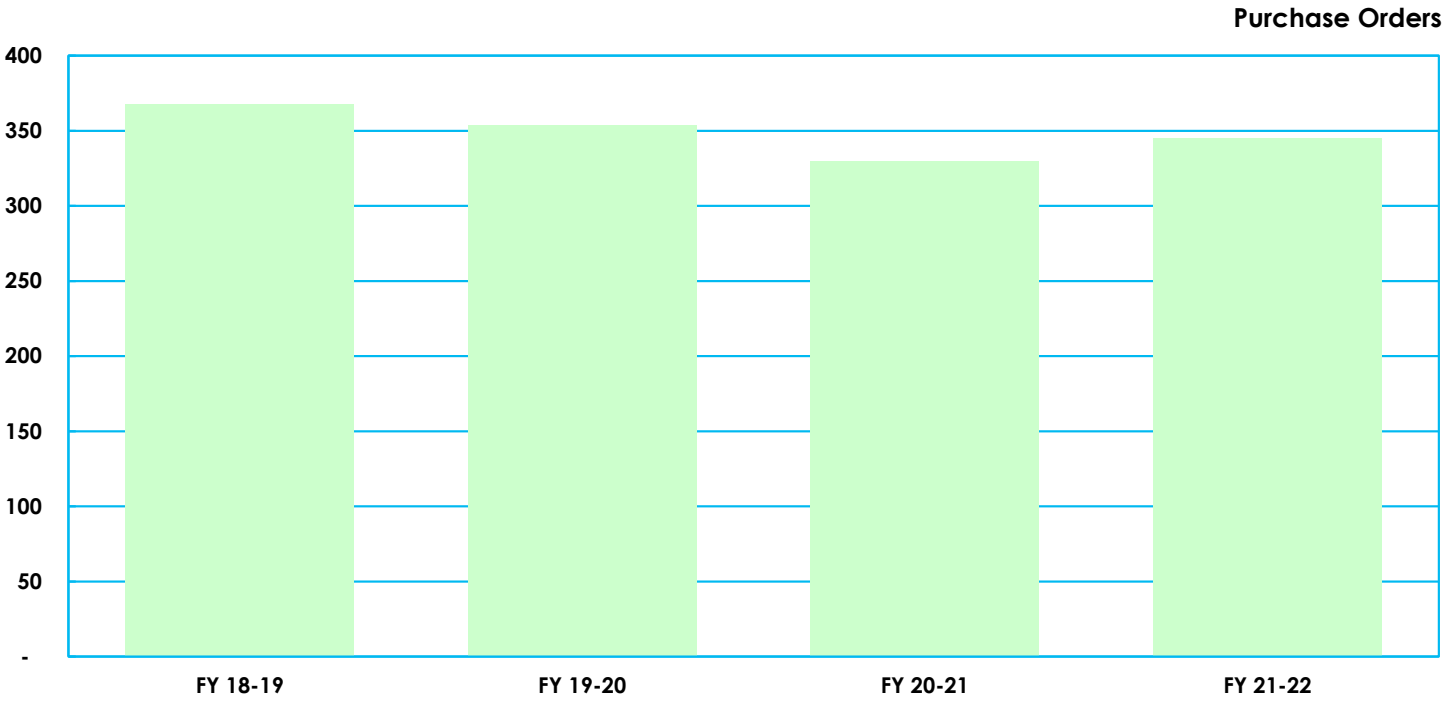
- Successfully implemented Wasp Inventory Management software system.
- Transitioned parks administration from the Cultural Services Agency tot he General Services Agency.
- Collaborated with the Parks Ad Hoc members to bring the Phase II Parks Needs Assessment forward to the Board for consideration.
- Collaborated with the Parks Ad Hoc members to bring the Phase II Parks Needs Assessment forward to the Board for consideration.
- Re-centralized various functions under the General Services Agency, including:
    - Personnel Administration
    - County wide competitive bidding (RFP issuance, review and quality control)
    - Exception to bidding process
    - Contract QC to ensure policy compliance
    - Personnel Administration

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1160- Central Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6274 Interfund revenue for copying/printing.

Acct. 6275 Interfund revenue for master copier contract.

Acct. 6390 Mail service from Non-General Fund accounts.

Services & Supplies

Acct. 2201 Copier contract.

Acct. 2239 Master confidential shredder contract, mail machine supplies, and miscellaneous supplies.

Expenditure Transfer & Reimbursement

Acct. 5380 Transfers from departments for cost of: purchasing, copying, printing, and mail.

CHANGES IN BUDGET FROM PRIOR YEAR

The General Services Agency re-centralized in 2021 after its divisions had been spread between the Executive Office and Cultural Services Agency. The proposed budget for the General Services Agency includes additional positions necessary to carry out the work of the agency.

BUDGET UNIT DETAIL

Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826274 Interfund- Printing	10,548	8,167	5,000	**5,000**	-
826275 Interfund- Xerox	38,493	36,720	33,000	**-**	(33,000)
826390 Other Charges	11,930	8,163	14,701	**14,701**	-
827500 Sale of Fixed Asset	58,800	52,255	10,000	**12,238**	2,238
827600 Other Sales	25,617	27,059	25,851	**20,851**	(5,000)
827713 Vending Machine	1,731	-	-	**-**	-
Total Revenues	**147,118**	**132,365**	**88,552**	**52,790**	**(35,762)**
Salaries & Employee Benefits					-
861011 Regular Employees	227,592	260,506	280,427	**361,605**	81,178
861012 Extra Help	7,428	-	-	**-**	-
861013 Overtime Reg Emp	439	1,793	-	**-**	-
861021 Co Cont Retirement	70,270	81,620	98,818	**134,371**	35,553
861022 Co Cont OASDI	13,540	15,281	16,516	**22,696**	6,180
861023 Co Cont Medicare	3,275	3,659	3,891	**5,382**	1,491
861024 Co Cont Retire Incr	19,570	18,218	16,262	**10,201**	(6,061)
861030 Co Cont Health Ins	29,050	32,929	39,503	**51,296**	11,793
861031 Co Cont Unemp Ins	1,514	1,734	1,864	**1,291**	(573)
861035 Co Cont Workers Comp	734	816	498	**1,267**	769
Total Salaries & Employee Benefits	**373,412**	**416,555**	**457,779**	**588,109**	**130,330**
Services & Supplies					-
862060 Communications	2,802	3,720	4,500	**4,500**	-
862101 Insurance- General	8,816	15,919	19,559	**22,329**	2,770
862120 Maint- Equip	-	2,097	5,000	**5,000**	-
862150 Memberships	250	250	750	**750**	-
862170 Office Expense	7,227	13,364	15,000	**15,000**	-
862187 Education & Training	-	494	2,000	**2,000**	-
862188 Printing	152,668	100,237	50,000	**50,000**	-
862189 Prof/Spec Svcs- Other	-	2,037	-	**-**	-
862190 Publ/Legal Notice	-	663	-	**-**	-
862200 Rent/Lease Equip	15,419	10,235	14,000	**14,000**	-
862201 Rent/Lease- Copiers	393,495	399,027	405,000	**110,000**	(295,000)
862230 Info Tech Equip	-	11,431	25,092	**25,092**	-
862239 Spec Dept Expense	30,195	19,166	8,600	**25,000**	16,400
862250 Trans/Travel	5,142	4,125	6,000	**6,000**	-
862253 Travel Out of County	**-**	**-**	**1,000**	**1,000**	**-**
Total Services & Supplies	**616,015**	**582,764**	**556,501**	**280,671**	**(275,830)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1160- Central Services

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864360 Structure/Improvement	-	-	-	-	-
864370 Equipment	-	-	-	-	-
Total Fixed Assets	-	-	-	-	-
Expend Transfer & Reimb					-
865380 Intrafund Transfers	(546,242)	(521,860)	(486,458)	(234,458)	252,000
Total Expend Transfer & Reimb	(546,242)	(521,860)	(486,458)	(234,458)	252,000
Total Net Appropriations	443,184	477,459	527,822	634,322	106,500
Net County Cost (Fund Contribution)	296,067	345,094	439,270	581,532	142,262



BU 1610- Facilities

Budget Unit Overview

The Facilities budget unit is charged with routine and emergency maintenance, utility payments, custodial services and grounds-keeping responsibilities for all County owned and several leased facilities. Other responsibilities include project management for larger scale deferred maintenance projects and maintenance of all County owned parks and recreational areas. The Facilities budget unit is located within the Facilities and Fleet Division and is charged with maintaining over 90 buildings, equaling approximately 726,000 square feet, and public recreational facilities throughout the County. To accomplish these responsibilities, divisional staff is comprised of project specialists, building maintenance mechanic crews, grounds maintenance technicians, and custodians. In addition, Facilities also utilizes contractor services for projects requiring certified trades people and licensed contractors.

PROGRAM OVERVIEW

- Custodial Service
- Facility Maintenance
- Groundskeeping
- Park and Recreation Maintenance
- Project Management

ACCOMPLISHMENTS IN FY 2021-22

- Public Safety Power Shutoff (PSPS) preparation
- Support drought and water saving measures for all County facilities.
- 40 small projects completed that include remodels, emergency repairs and maintenance projects.
- Removal of environmental and safety issues for Bower Park caretaker area.
- Continue hazardous tree removal at Bower Park.
- Complete repeater site hardening at Spanish Mtn.

GOALS FOR FY 2022-23

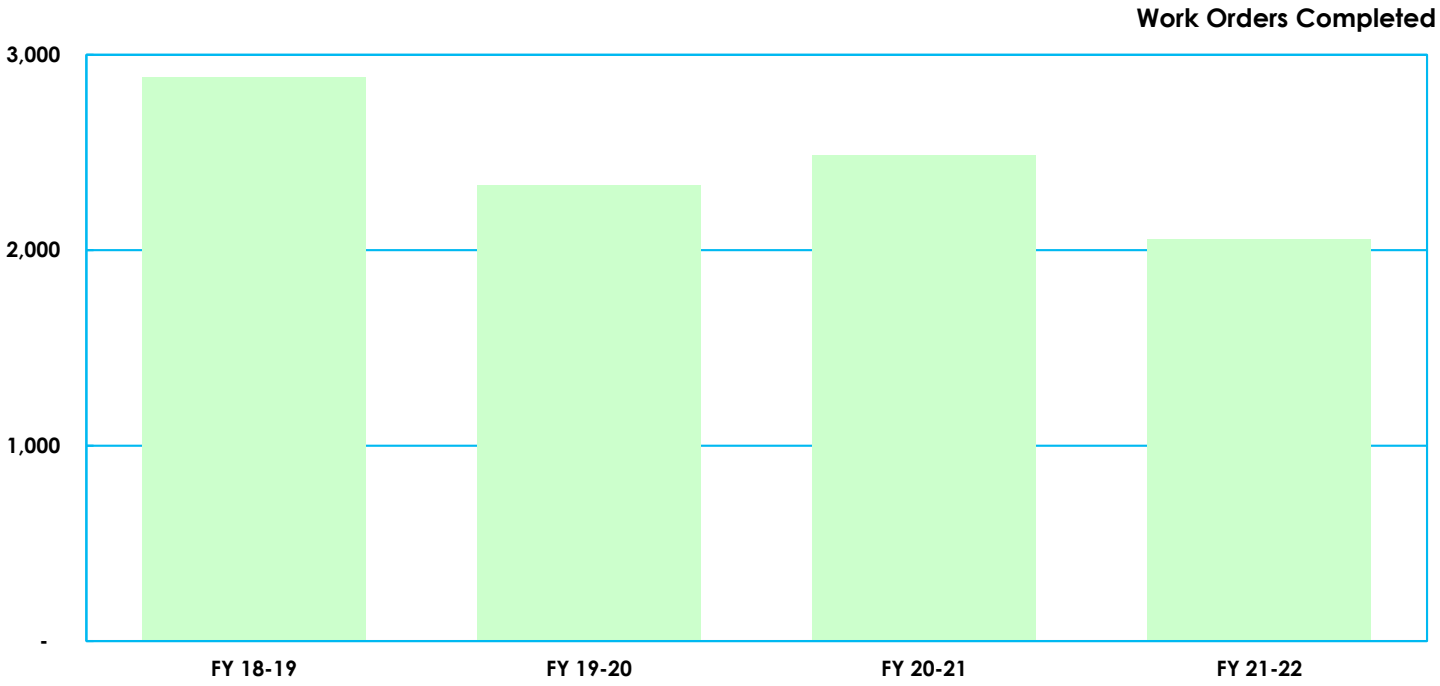
- Develop and implement a full cost recovery/cost allocation model for Facilities operations.
- Continue installation of generator monitoring system for all County generators, currently 14 of 26 stationary generators and include mobile generators (7).
- Integrate battery powered equipment to replace all landscaping gas powered equipment.
- Continue with design, bid, and contracting services to prolong the life and safety of County facilities.
- Continue addressing the backlog of deferred maintenance projects.
- Continue development of fire fuel mitigation throughout all County properties.
- Continue public safety microwave communication system repeater site hardening.
- Implement energy efficiencies and planning as directed by the Board.
- Update the Five Year Capital Improvement Plan, ADA plan, and Facility Condition analysis; finalize the Space utilization analysis.
- Implement alternative energy power solutions (general/solar/battery) in County owned real properties.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1610- Facilities

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6277 Reimbursement from Non-General Fund departments for janitorial and maintenance services.

Services & Supplies

Acct. 2130 Unanticipated emergency maintenance.

Other Charges

Acct. 5380 Reimbursement from General Fund departments for janitorial and maintenance services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes from prior year.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1610- Facilities

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824200 Rent/Concession	3,401	1	2,500	**2,500**	-
825490 State Other	30,391	23,959	25,000	**25,000**	-
826277 Interfund- Janitor	98,529	232,233	143,000	**15,000**	(128,000)
826375 Parks & Rec Fee	5,300	-	-	**15,275**	15,275
826390 Other Charges	10,285	23,927	41,368	**41,368**	-
827700 Other	18,702	17,081	20,000	**20,000**	-
Total Revenues	166,608	297,201	231,868	**119,143**	(112,725)
Salaries & Employee Benefits					-
861011 Regular Employees	1,116,033	1,387,025	1,599,993	1,711,704	111,711
861012 Extra Help	-	-	-	**-**	-
861013 Overtime Reg Emp	52,504	55,133	55,000	**55,000**	-
861021 Co Cont Retirement	346,382	443,759	676,282	**623,442**	(52,840)
861022 Co Cont OASDI	69,214	84,491	116,198	**100,137**	(16,061)
861023 Co Cont Medicare	16,187	19,919	27,348	**21,353**	(5,995)
861024 Co Cont Retire Incr	83,611	83,715	100,956	**39,776**	(61,180)
861030 Co Cont Health Ins	195,171	234,192	301,446	**307,679**	6,233
861031 Co Cont Unemp Ins	4,929	7,832	7,051	**5,243**	(1,808)
861035 Co Cont Workers Comp	111,541	101,588	90,596	**164,112**	73,516
Total Salaries & Employee Benefits	1,995,572	2,417,655	2,974,870	**3,028,446**	53,576
Services & Supplies					-
862050 Clothing/Pers Items	2,259	987	5,000	5,000	-
862060 Communications	55,247	23,591	24,700	**24,700**	-
862090 Household Expense	222,986	262,521	245,470	**245,470**	-
862101 Insurance- General	160,582	230,125	305,044	**313,095**	8,051
862120 Maint- Equip	1,063	3,352	3,025	**8,281**	5,256
862130 Maint- Strc/Impr/Grnds	380,431	494,842	390,000	**428,243**	38,243
862150 Memberships	253	-	465	**465**	-
862170 Office Expense	6,648	10,992	13,000	**15,000**	2,000
862185 Medical/Dental Svcs	1,671	1,365	605	**1,300**	695
862187 Education & Training	160	2,925	36,000	**36,000**	-
862189 Prof/Spec Svcs- Other	124,959	51,392	112,900	**200,400**	87,500
862190 Publ/Legal Notice	30	3,081	3,025	**6,000**	2,975
862200 Rent/Lease Equip	62,467	107,372	111,370	**50,000**	(61,370)
862220 Small Tool/Instrument	4,904	8,143	24,500	**45,000**	20,500
862230 Info Tech Equip	18,339	10,408	76,984	**96,380**	19,396
862239 Spec Dept Expense	24,571	16,167	23,315	**25,000**	1,685
862250 Trans/Travel	37,597	53,007	35,000	**40,000**	5,000
862253 Travel Out of County	80	-	4,400	**5,000**	600
862260 Utilities	1,009,883	1,319,202	900,000	**1,322,247**	422,247
Total Services & Supplies	2,114,131	2,599,472	2,314,803	**2,867,581**	552,778
Other Charges					-

BUDGET UNIT DETAIL Schedule 9 (cont) Function: General Government Activity: Legislative & Administrative

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
863113 Pmt Other Gov Agency	98,729	100,964	130,000	130,000	-
Total Other Charges	98,729	100,964	130,000	**130,000**	-
Fixed Assets					**-**
864360 Structure/Improvement	-	-	75,000	-	(75,000)
864370 Equipment	-	59,169	277,084	**-**	(277,084)
Total Fixed Assets	-	59,169	352,084	**-**	(352,084)
Expend Transfer & Reimb					**-**
865380 Intrafund Transfers	(598,333)	(702,553)	(891,250)	(895,000)	(3,750)
865802 Oper Transfer Out	-	-	-	**-**	-
Total Expend Transfer & Reimb	**(598,333)**	**(702,553)**	**(891,250)**	**(895,000)**	**(3,750)**
Total Net Appropriations	**3,610,099**	**4,474,708**	**4,880,507**	**5,131,027**	**250,520**
Net County Cost (Fund Contribution)	**3,443,491**	**4,177,507**	**4,648,639**	**5,011,884**	**363,245**



BU 1620- Fleet Management

Budget Unit Overview

This Fleet Management budget unit is responsible for the maintenance, repair and in-town fueling of more than 306 vehicles in the County fleet (excluding DOT). The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 16 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintains vehicles that travel nearly 2.5 million miles per year. The Fleet Management budget unit is funded through a per-mile operating cost to user departments and is located within the Facilities and Fleet Division.

PROGRAM OVERVIEW

- Diagnostics
- Pool Vehicle Tracking and Renting
- Vehicle Maintenance
- Vehicle Safety

ACCOMPLISHMENTS IN FY 2021-22

- Continued environmental compliance for Underground Storage Tank (UST) and Garage operations.
- Installation of vehicle lift.
- Continue education for mechanics.

GOALS FOR FY 2022-23

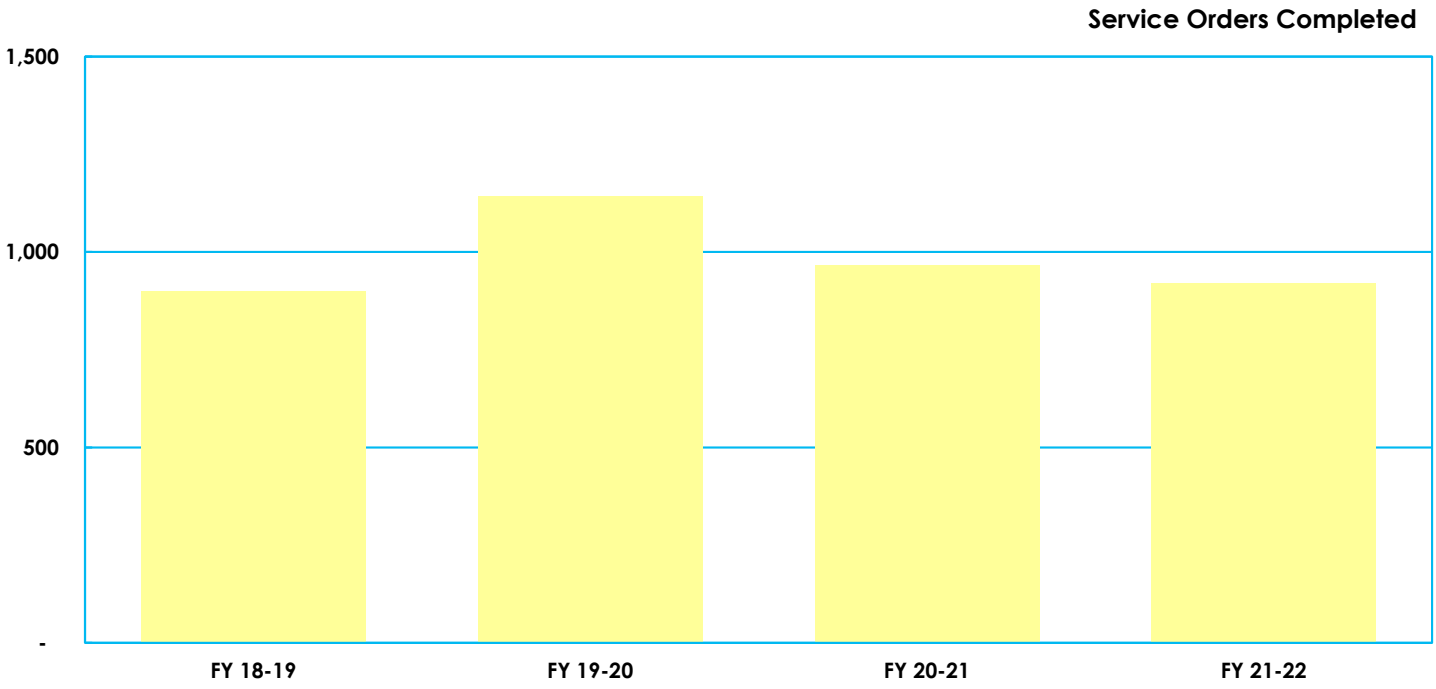
- Integration of telematics system for fleet diagnostics and metrics.
- Integration of Enterprise Fleet Management Lease model for County fleet vehicles beginning with Social Services fleet.
- Continue to recommend fuel economy, vehicle size reduction, and incorporation of Hybrid and Electric vehicles into County fleet.
- Continue to refine the billing and vehicle replacement formulas.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1620- Fleet Management

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6276 Reimbursements from Non-General Fund departments.

Acct. 7600 Grant Funds.

Services & Supplies

Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Fleet Management includes no additional positions or significant changes from the prior year.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826276 Interfund- Garage	101,695	78,870	20,000	**35,338**	15,338
827600 Other Sales	4,128	1,506	3,000	**17,669**	14,669
827700 Other	322	-	-	**35,311**	35,311
Total Revenues	**106,145**	**80,376**	**23,000**	**88,318**	**65,318**
Salaries & Employee Benefits					-
861011 Regular Employees	237,332	232,513	289,053	**322,070**	33,017
861012 Extra Help	-	-	-	**-**	-
861013 Overtime Reg Emp	293	-	-	**-**	-
861021 Co Cont Retirement	71,640	75,039	101,087	**115,903**	14,816
861022 Co Cont OASDI	14,175	13,536	17,154	**18,806**	1,652
861023 Co Cont Medicare	3,315	3,219	4,017	**4,480**	463
861024 Co Cont Retire Incr	17,228	14,443	14,688	**8,529**	(6,159)
861030 Co Cont Health Ins	25,944	32,250	36,502	**51,805**	15,303
861031 Co Cont Unemp Ins	694	571	451	**339**	(112)
861035 Co Cont Workers Comp	1,449	3,051	2,997	**4,363**	1,366
Total Salaries & Employee Benefits	**372,070**	**374,621**	**465,949**	**526,295**	**60,346**
Services & Supplies					**-**
862060 Communications	271	-	400	**400**	-
862090 Household Expense	5,139	6,377	7,500	**7,500**	-
862101 Insurance- General	4,022	4,753	5,217	**5,217**	-
862120 Maint- Equip	5,895	1,745	12,000	**12,000**	-
862150 Memberships	-	-	4,500	**4,500**	-
862170 Office Expense	2,221	2,896	5,000	**10,000**	5,000
862176 Fuel Expense	523,485	535,347	694,830	**797,500**	102,670
862187 Education & Training	304	-	950	**950**	-
862220 Small Tool/Instrument	3,792	944	5,000	**5,000**	-
862230 Info Tech Equip	5,738	5,229	13,912	**13,912**	-
862239 Spec Dept Expense	387,282	316,795	310,000	**422,189**	112,189
862250 Trans/Travel	3,666	1,238	3,000	**3,000**	-
862253 Travel Out of County	3,781	11,021	16,000	**16,000**	-
Total Services & Supplies	945,595	886,346	1,078,309	**1,298,168**	219,859
Fixed Assets					**-**
864370 Equipment	-	-	15,997	**-**	(15,997)
Total Fixed Assets	-	-	15,997	**-**	(15,997)
Expend Transfer & Reimb					**-**
865380 Intrafund Transfers	(1,503,752)	(1,238,950)	(1,514,508)	**(1,713,884)**	(199,376)
865802 Oper Transfer Out	-	15,000	-	**-**	-
Total Expend Transfer & Reimb	**(1,503,752)**	**(1,223,950)**	**(1,514,508)**	**(1,713,884)**	**(199,376)**
Total Net Appropriations	**(186,087)**	**37,017**	**45,747**	**110,579**	**64,832**
Net County Cost (Fund Contribution)	**(292,232)**	**(43,359)**	**22,747**	**22,261**	**(486)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 1710- Capital Improvements

Budget Unit Overview

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades, as well as any significant repairs or remodels. The General Services Agency/Facilities Division is responsible for the development of a Five Year Capital Improvement Plan, and administers and manages approved projects throughout the year to ensure projects are carried out in accordance with regulations, timeliness and allocated funding. During the Recommended Budget Conferences, the General Services Agency develops a list of projects in conjunction with other County departments based on health and safety and operational needs which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Budget Hearings based on available funding. Projects may be continued from year-to-year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects identified as needs arise in the course of the year and funding for the continued compliance with the Americans with Disabilities Act (ADA) to plan and complete retrofits for the removal of barriers to disabled access in County facilities.

PROGRAM OVERVIEW

- Capital Improvement Plan (CIP)

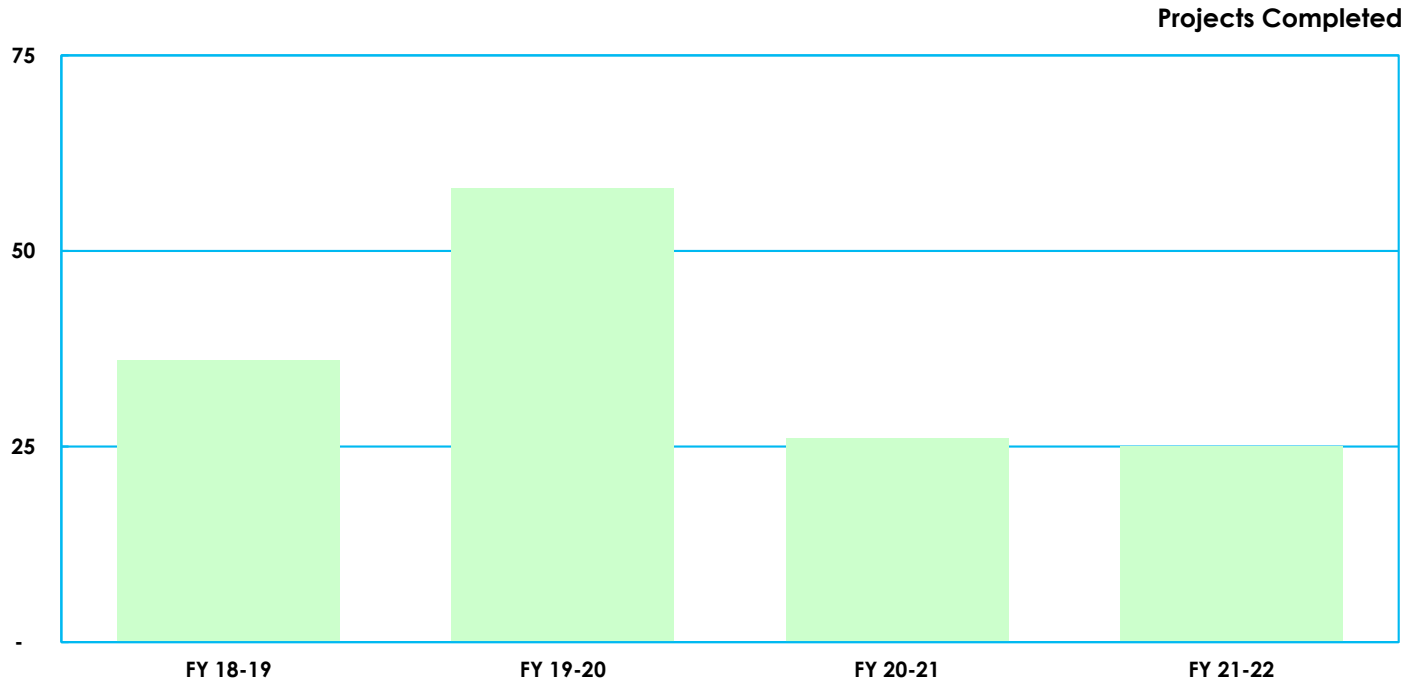
ACCOMPLISHMENTS IN FY 2021-22

- Completed the electrical panel and generator upgrade for the Sheriff's Office buildings.
- Completed the final phase of Sanhedrin Power line pole replacement project.
- Completed repeater site hardening and electrical improvements at the Spanish Mountain Repeater Site.
- Completed numerous emergency projects including: Roof re-coating at the Point Arena Air Force repeater site, Hazardous tree removal at Point Arena Veterans Hall, Hazardous tree removal and clean-up at Bower Park.

GOALS FOR FY 2022-23

- Develop and implement a capital maintenance reserve funding model for County owned and operated real property.
- Complete critical fiber optic network cabling and parking replacement projects in preparation for the Jail Expansion Project.
- Proceed with final design, procurement and bidding in order to complete the relocation of and upgrades to 911 dispatch communications equipment and servers by the end of 2023.
- Complete the HVAC system replacement at the Fort Bragg Justice Center.
- Complete the Pre-trial Release program modular project.
- Proceed with development of several new grant funded projects including:
  - Electric Vehicle Charging Stations at the Administration Center and the Yokayo Social Services Center
  - New or replacement generators and critical infrastructure facilities
  - Replacement Vault toilet facilities at Mill Creek Park

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7802 Oper Transfer In.

Services & Supplies

Acct. 2130 Maintenance- Structure-Improvements-Grounds.

Fixed Assets

Acct. 4360 Project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

The Capital Improvement budget includes no budgeted funding this year for general fund projects. Reconciled carry forward balance is reallocated as reserves for unanticipated deferred maintenance projects. More project detail is available in the Capital Improvement Plan and Fixed Asset section of this document.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1710- Capital Improvements

BUDGET UNIT DETAIL Schedule 9 — Function: General Government — Activity: Legislative & Administrative

Fund: 1201 Accum Capital Outlay Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	52,195	22,015	-	-	-
825490 State Other	47,983	-	-	-	-
826390 Other Charges	13,728	320,258	-	-	-
827700 Other	3,733	-	-	-	-
827802 Oper Transfer In	3,789,975	5,310,961	1,643,664	**1,239,000**	(404,664)
Total Revenues	**3,907,615**	**5,653,234**	**1,643,664**	**1,239,000**	**(404,664)**
Services & Supplies					-
862130 Maint- Strc/Impr/Grnds	6,685	36	-	-	-
862170 Office Expense	-	-	-	-	-
Total Services & Supplies	**6,685**	**36**	**-**	**-**	**-**
Fixed Assets					-
864360 Structure/Improvement	4,035,689	3,223,666	6,701,809	**350,000**	(6,351,809)
864370 Equipment	713	-	-	-	-
Total Fixed Assets	**4,036,402**	**3,223,666**	**6,701,809**	**350,000**	**(6,351,809)**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**-**	**-**	**56,910**	**56,910**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**56,910**	**56,910**
Total Net Appropriations	**4,043,088**	**3,223,702**	**6,701,809**	**406,910**	**(6,294,899)**
Net County Cost (Fund Contribution)	**135,473**	**(2,429,533)**	**5,058,145**	**(832,090)**	**(5,890,235)**



BU 1712- Capital Projects

Budget Unit Overview

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1712 includes funding for the upcoming expansion project at the Mendocino County Jail. In 2017, the Bureau of State and Community Corrections (BSCC) announced that Mendocino County was conditionally awarded $25 million in lease revenue bond funding to expand the local jail. This project will take several years to complete and is currently projected to be ready for occupancy in 2025. The project is for a new stand-alone building just east of the current main jail building. The building will include visiting areas for families and attorneys, special needs housing with 60 beds (expandable to 90 beds) with associated program and recreational spaces, a central control system as well as medical, dental and mental health services clinic spaces. Architectural design development drawings have been completed and submitted to the BSCC and the State Fire Marshal for plan review and approval.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

Carryover from FY 2021-22 Jail construction increased with an additional $1,000,000 in County cash matching funds less design and construction management costs to date.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1300 Capital Projects Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	16,518	8,755	3,000	-	-
827802 Operating Transfer In	500,000	250,000	-	-	-
Total Revenues	**516,518**	**258,755**	**3,000**	-	-
Services & Supplies					
862170 Office Expense	-				
862189 Prof/Spec Svcs - Other	-				
Total Services & Supplies	-	-	-	-	-
Fixed Assets					
864365 Constr in Progress	**165,385**	**269,688**	**814,000**	-	-
Total Fixed Assets	**165,385**	**269,688**	**814,000**	-	-
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	**300,000**	-	-
Total Expend Transfer & Reimb	-	-	**300,000**	-	-
Total Net Appropriations	**165,385**	**269,688**	**1,114,000**	-	-
Net County Cost (Fund Contribution)	**(351,133)**	**10,932**	**1,111,000**	-	-

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 1713- Capital Projects- MHTA

Budget Unit Overview

The Capital Projects budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects, they are all currently budgeted in BU 1710 – Capital Improvements. BU 1713 is reserved exclusively for the upcoming projects developed through Mendocino County's Mental Health Treatment Act. In 2017, Measure B was passed by the voters of Mendocino County which established the Mendocino County Mental Health Treatment Act. The Act provides for the funding of mental health care services and treatment facilities for persons with mental illness and addiction. The Measure B Committee and the Board of Supervisors have identified the need for treatment and training facilities that will be purchased and developed under this budget unit.

PROGRAM OVERVIEW

- Under the oversight of the Behavioral Health and Recovery Services Department, this budget unit has the responsibility to develop and complete the construction of the new facilities authorized under the Mental Health Treatment Act (MHTA) or Measure B. To date, the Board of Supervisors has provided direction to proceed with a Regional Behavioral Health Training Center, A Crisis Residential Treatment Center in Ukiah, and a Psychiatric Health Facility in Ukiah.

ACCOMPLISHMENTS IN FY 2021-22

- Completed the Crisis Residential Treatment Facility on Orchard Avenue in Ukiah.
- Completed the Regional Behavioral Health Training Center Facility in Redwood Valley.

GOALS FOR FY 2022-23

- Complete the Psychiatric Health Facility Project design drawings for permit review and bidding.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1300 Capital Projects Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825490 State Other	-	-	-	**-**	-
827802 Operating Transfer In	658,252	2,323,309	3,018,225	**2,556,248**	(461,977)
Total Revenues	**658,252**	**2,323,309**	**3,018,225**	**2,556,248**	**(461,977)**
Services & Supplies					-
862189 Prof/Spec Svcs- Other	-	-	-	**-**	-
Total Services & Supplies	**-**	**-**	**-**	**-**	**-**
Fixed Assets					-
864365 Constr in Progress	658,252	2,323,309	3,018,225	**2,556,248**	(461,977)
Total Fixed Assets	**658,252**	**2,323,309**	**3,018,225**	**2,556,248**	**(461,977)**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**658,252**	**2,323,309**	**3,018,225**	**2,556,248**	**(461,977)**
Net County Cost (Fund Contribution)	**-**	**-**	**-**	**-**	**-**

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

Cost of completed projects and work in progress are offset by transfers from Measure B.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 7010- Parks

Budget Unit Overview

The Mendocino County Parks system is operated by the General Services Agency and maintained by the Facilities and Fleet Division. The Parks system includes six parks and three public access areas. Each park has its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources.

PROGRAM OVERVIEW

- Parks and Recreation Maintenance
- Parks and Recreation Administration

ACCOMPLISHMENTS IN FY 2021-22

- Completed hazardous clean-up and remediation of the former caretaker's area at Bower Park.
- Completed Phase I and II emergency hazardous tree removal of dead and dying trees at Bower Park.
- Worked with Pacific Gas and Electric (PG&E) to perform routine maintenance vegetation clearance at E.O. Falkner Park.

GOALS FOR FY 2022-23

- Complete Phase II of the Parks Needs Assessment.
- Complete Parks Vegetation Management and Fuel Mitigation Plan.
- Perform analysis of possible future concession agreements.
- Install new GreenFlush double pit toilet at Mill Creek Park utilizing Per Capita Grant funding award.



BU 1960- Information Services

Budget Unit Overview

The responsibility of the Information Technology Division is to partner with County Departments and Leadership to define, understand, and meet constantly evolving information technology needs by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of County staff. The Information Technology Division evaluates on-going improvements in the technology used by the County to meet the demands both for internal County staff and the Public they serve in a timely and cost-effective manner. Information Technology is responsible for the operational support of all County staff as it relates to information technology including network and systems infrastructure, application support and development, Helpdesk services, Geographical Information Services, and communications. Information Services Division serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

PROGRAM OVERVIEW

- Application Support/Development
- Business Analytics
- Communications
- Network/Systems Infrastructure
- Data/Network Security
- GIS
- Computer and Helpdesk Operations

ACCOMPLISHMENTS IN FY 2021-22

- Complete the migration from Groupwise to Office 365
- Work with District Attorney's Office on implementation of replacement for the existing criminal justice software
- Implemented County-wide Cybersecurity training campaign
- Complete implementation of finance system upgrade
- Implement phase I of an internal service fund developed as a budgeting strategy for County-wide enterprise technology costs

GOALS FOR FY 2022-23

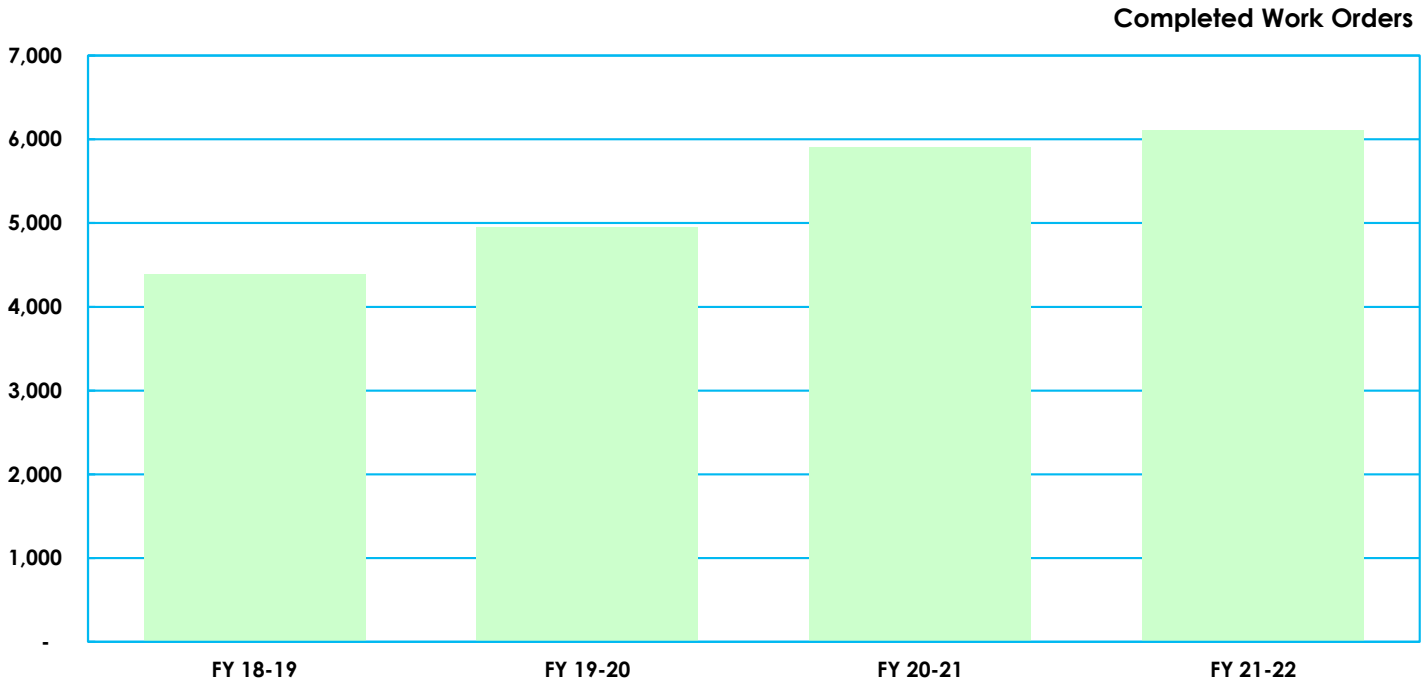
- Review and update of Information Technology Master Plan
- Implementation of IT Policy and Procedure manual
- Completion of a Cybersecurity assessment and plan for next steps
- Completion of Phase II Network Replacement for the Public Safety Microwave Radio Communications Network
- Implement phase II of an internal service fund developed as a budgeting strategy for County-wide enterprise technology costs

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 1960- Information Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO (*Local Agency Formation Commis -sion)* for GIS (*Geographic Information System)* services.

Services & Supplies

Acct. 2061 Communications and microwave property leases.

Acct. 2120 Maintenance agreements and software support.

Acct. 2339 Software licenses and software purchases.

Fixed Assets

Acct. 4370 Network security and hardware.

CHANGES IN BUDGET FROM PRIOR YEAR

Budget includes third party services for critical system improvement projects (in support of criminal justice software stakeholder departments including: Probation, Public Defender, Alternate Defender) that are not part of the Enterprise Internal Service Fund.

BUDGET UNIT DETAIL Schedule 9

Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823110 Crim Just Const Fund	14,000	10,400	-	**-**	-
826390 Other Charges	-	-	-	**-**	-
826392 Data Processing Svc	192,170	139,458	279,916	**505,358**	225,442
827802 Oper Transfer In	**-**	**34,546**	**-**	**-**	**-**
Total Revenues	206,170	184,405	279,916	505,358	225,442
Salaries & Employee Benefits					-
861011 Regular Employees	1,602,918	1,836,388	2,424,816	**2,444,149**	19,333
861012 Extra Help	-	19,581	-	**-**	-
861013 Overtime Reg Emp	47,501	88,545	70,432	**68,685**	(1,747)
861021 Co Cont Retirement	499,111	600,315	961,201	**890,433**	(70,768)
861022 Co Cont OASDI	98,074	114,152	166,358	**148,910**	(17,448)
861023 Co Cont Medicare	22,937	27,087	39,082	**34,873**	(4,209)
861024 Co Cont Retire Incr	128,300	127,294	164,086	**69,443**	(94,643)
861030 Co Cont Health Ins	210,234	238,947	315,622	**339,853**	24,231
861031 Co Cont Unemp Ins	3,931	1,393	3,283	**3,540**	257
861035 Co Cont Workers Comp	**64,711**	**106,307**	**145,602**	**101,533**	**(44,069)**
Total Salaries & Employee Benefits	2,677,717	3,160,010	4,290,482	4,101,419	(189,063)
Services & Supplies					-
862060 Communications	13,269	14,869	20,820	**17,600**	(3,220)
862061 Comm Lease	268,239	35	-	**-**	-
862062 Comm Microwave	2,441	-	-	**-**	-
862101 Insurance- General	15,832	27,397	50,984	**46,890**	(4,094)
862120 Maint- Equip	411,782	11,588	49,160	**63,089**	13,929
862170 Office Expense	28,564	17,915	12,185	**9,500**	(2,685)
862187 Education & Training	1,954	18,962	35,000	**35,000**	-
862189 Prof/Spec Svcs- Other	26,283	75,949	116,860	**448,267**	331,407
862220 Small Tool/Instrument	3,362	4,210	10,000	**7,500**	(2,500)
862230 Info Tech Equip	29,757	16,560	55,000	**19,009**	(35,991)
862239 Spec Dept Expense	53,768	92,407	67,500	**54,910**	(12,590)
862250 Trans/Travel	15,740	12,877	20,000	**28,600**	8,600
862253 Travel Out of County	**225**	**-**	**-**	**4,000**	**4,000**
Total Services & Supplies	871,216	292,768	437,509	734,365	296,856
Fixed Assets					-
864360 Structure/Improvement	-	-	-	**-**	-
Total Fixed Assets	**86,447**	**14,659**	**52,000**	**-**	**(52,000)**
Expend Transfer & Reimb					-
865380 Intrafund Transfers	(205,043)	(146,557)	(253,004)	**(164,711)**	88,293
865802 Oper Transfer Out	-	30,000	15,000	**-**	(15,000)
Total Expend Transfer & Reimb	**(205,043)**	**(116,557)**	**(238,004)**	**(164,711)**	**73,293**
Total Net Appropriations	**3,430,337**	**3,350,880**	**4,541,987**	**4,671,073**	**129,086**
Net County Cost (Fund Contribution)	**3,224,167**	**3,166,476**	**4,262,071**	**4,165,715**	**(96,356)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 2086- Conflict Defender

Budget Unit Overview

This budget was created in FY 1998-99 to track the expenditures of the third level conflict defenders; prior these expenditures were found in Budget Unit 2080- *Public Defender* but were not controllable by the Public Defender. This budget is now monitored to ensure that the conflict cases remain at a minimum, and Criminal Justice Improvement funding has been allocated to offset General Fund dollars in covering the costs for third level conflict cases. If the Public Defender and Alternate Defender declare a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts to receive reimbursement for legal services. Attorneys assigned to conflict cases, as well as a County contracted attorney on the coast, are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases.

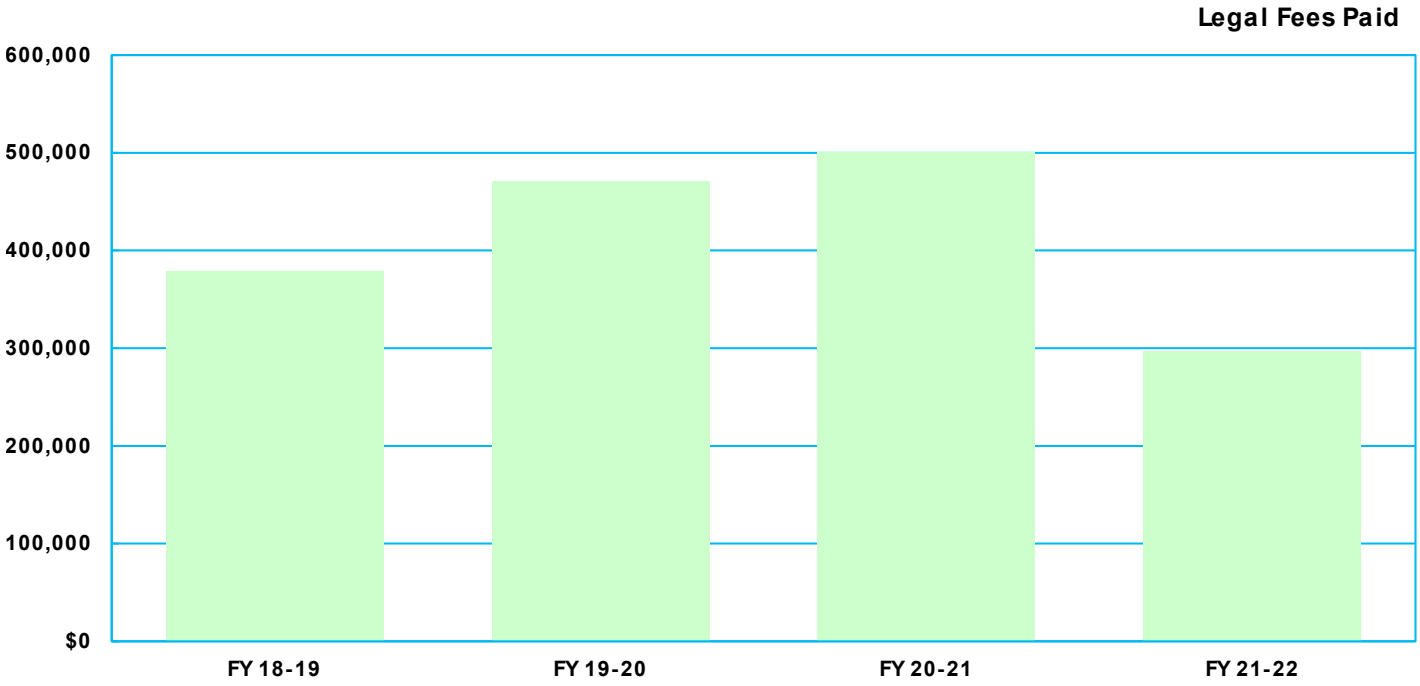
ACCOMPLISHMENTS IN FY 2021-22

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider reviewed to ensure effective and efficient services.

GOALS FOR FY 2022-23

- On-going evaluation to ensure high quality services are being provided to the public, the Court and criminal justice agencies in Mendocino County.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

Services & Supplies

Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823110- Crim Just Const Fund	157,500	117,000	219,600	**223,512**	3,912
Total Revenues	**157,500**	**117,000**	**219,600**	**223,512**	**3,912**
Services & Supplies					
862183- Legal Fees	306,281	352,885	350,000	**350,000**	-
Total Services & Supplies	**306,281**	**352.885**	350,000	**350,000**	**-**
Total Net Appropriations	**306,281**	**352.885**	350,000	**350,000**	**-**
Total Net County Cost	**148,78**	**235,885**	**130,400**	**126,488**	**(3,912)**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 2830- Emergency Services

BUDGET UNIT OVERVIEW

The Mendocino County Office of Emergency Services coordinate with county departments, local jurisdictions, and state and federal agencies to provide protection to lives and property from natural, technological, and man-made disasters. The office is responsible for developing and maintaining the Mendocino County Comprehensive Emergency Management Plan, supports training and information to local agencies and residents on preparedness, mitigation, response, and recovery issues. During emergency situations, Emergency Services activates the Emergency Operations Center, bringing together key agencies in a shared facility in order to facilitate sheltering or evacuees, search and rescue, law enforcement, public information and warning, fire operations, debris removal and much more.

PROGRAM OVERVIEW

- Emergency Planning and Response
- Emergency Operation Plan
- Training
- EOC Activation Citizen Emergency Response Training
- Support the following programs
  - EMPG and HSGP Grant Management
  - Auxiliary Communications Services
  - Citizen Emergency Response Team
- OES Program Evaluation
- EOC Facilities Assessment
- Enhance Planning Capabilities

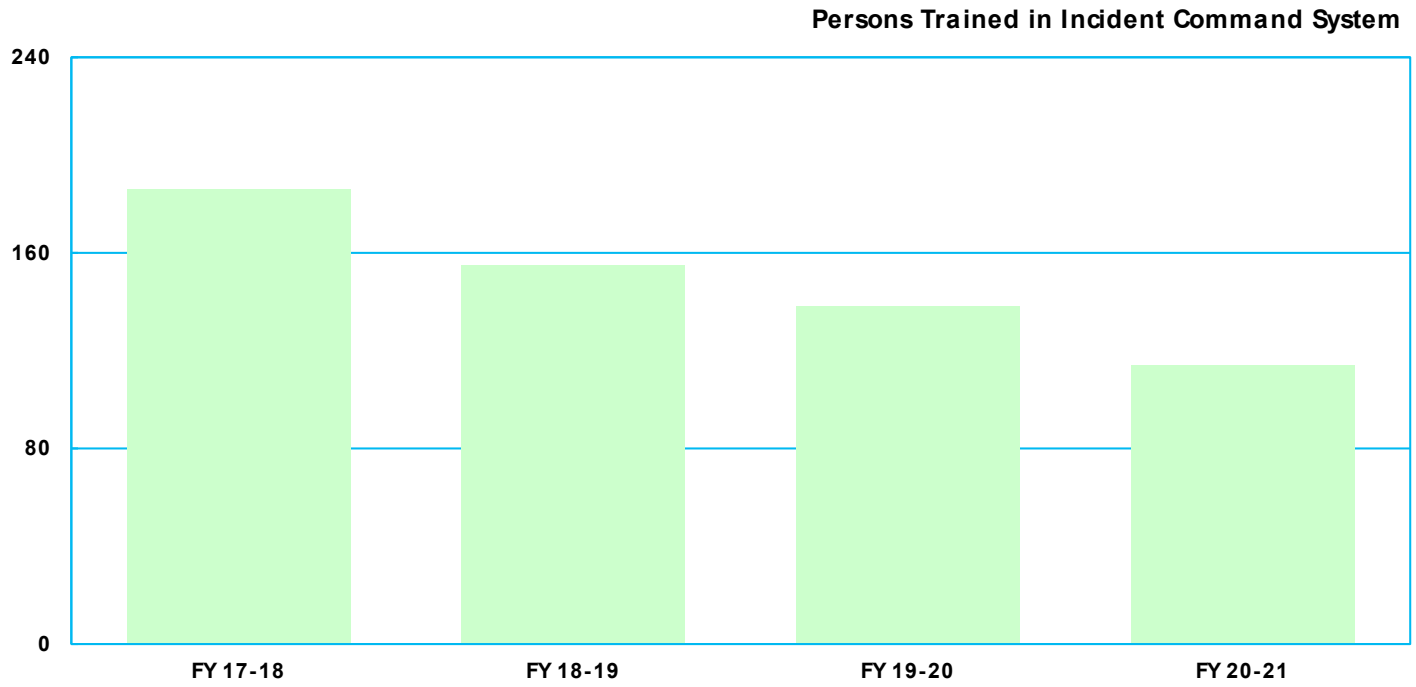
GOALS IN FY 2022-23

- Transition into new Emergency Operations Center
- Complete Emergency Operations Plan update
- Conduct an EOC exercise in the new EOC
- Complete ZoneHaven Implementation

ACCOMPLISHMENTS IN FY 2021-22

- Develop and implemented MendoReady.org
- Implemented Current Emergencies Map (Evacuation Zones) on MendoReady.org
- Conduct a live Alert and Warning Exercise

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Other: Emergency Management Performance Grant.

Services & Supplies

Acct. 2189 Prof/Spec Svcs-Other: Contracted services for Emergency Services training.

CHANGES IN BUDGET FROM PRIOR YEAR

Executive Office is now providing Fiscal Support to OES.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 2830 Emergency Services

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825490- State Other	-	-	-	**-**	-
825670- Federal Other	117,372	130,443	213,000	**203,421**	(9,579)
827802- Operating Transfer In	-	18,992	-	**-**	-
Total Revenues	**117,372**	**149,435**	**213,000**	**203,421**	**(9,579)**
Salaries & Employee Benefits					
861011- Regular Employees	86,650	155,220	209,037	**175,638**	(33,399)
861012- Extra Help	-	-	-	**-**	-
861013- Overtime Reg Emp	-	468	-	2,000	2,000
861021- Co Cont Retirement	22,367	49,042	73,035	**63,487**	(9,548)
861022- Co Cont OASDI	5,269	8,849	12,404	**10,734**	(1,670)
861023- Co Cont Medicare	1,235	2,240	3,021	**2,510**	(511)
861024- Co Cont Retire Incr	5,106	11,256	12,573	**5,553**	(7,020)
861030- Co Cont Health Ins	6,265	10,239	8,565	**15,246**	6,681
861031- Co Cont Unemp Ins	54	55	650	**750**	100
861035- Co Cont Workers Comp	177	60	125	**178**	53
Total Salaries & Employee Benefits	**127,123**	**237,430**	**319,410**	**276,096**	**(43,314)**
Services & Supplies					
862050- Clthg & Prsnal Items	-	-	-	**1,000**	1,000
862060- Communications	8,284	20,617	12,000	**12,000**	-
862101- Insurance- General	575	2,976	2,750	**2,776**	26
862120- Maint- Equip	1,497	246	1,000	**1,000**	-
862150- Memberships	-	-	-	**-**	-
862170- Office Expense	6,120	14,655	10,000	**8,000**	(2,000)
862187- Education & Training	2,401	1,456	2,000	**3,000**	1,000
862189- Prof/Spec Svcs- Other	346	15,000	25,000	**70,000**	45,000
862200- Rents & Leases- Equip	3,478	3,478	3,500	**3,500**	-
862210- Rents & Leases- Bldg Grnds	3,478	3,478	3,500	**3,500**	-
862230- Info Tech Equip	-	59	-	**-**	-
862232- Law Enf Supply & Svcs	28,456	1,131	15,000	**-**	(15,000)
862239- Spec Dept Expense	18,219	28,074	21,750	**48,466**	26,716
862250- Trans/Travel	3,709	5,736	-	**-**	-
Total Services & Supplies	**73,086**	**93,428**	**93,000**	**149,742**	**56,742**
Fixed Assets					
864370- Equipment	54,954	3,578	45,000	**10,000**	(35,000)
Total Fixed Assets	**54,954**	**3,578**	**45,000**	**10,000**	**(35,000)**
Expend Transfer & Reimb					
865802- Oper Transfer Out	42,224	-	-	**-**	-
Total Expend Transfer & Reimb	**42,224**	-	-	**-**	-
Total Net Appropriations	**283,211**	**224,130**	**403,399**	**479,152**	**75,753**
Total Net County Cost	**283,211**	**106,758**	**253,399**	**266,152**	**12,753**

BU 2910- Disaster Recovery



Budget Unit Overview

The County Recovery Team was created to work directly with state, federal, and local partners in the physical and financial recovery of the County. The Recovery Team works across public and private sectors to ensure unmet needs are being addressed within the community. The County has identified eight recovery support functions that correspond with federal and state disaster recovery frameworks. They are community emergency preparedness, community planning and capacity building, infrastructure systems, economic resiliency & sustainability, health and human services, housing, natural systems, and cultural resources.

PROGRAM OVERVIEW

- Public Assistance
- Disaster Long-Term Recovery
- Disaster Recovery Team
- Disaster Grant Administration

ACCOMPLISHMENTS IN FY 2021-22

- Completed West Hills Ukiah Fuels and Fire Break Project
- Secured over $17.6 Million in grant funding.
- Completed recovery operations for 2021 Hopkins Fire. Including damage assessments, emergency watershed protection measures, Local Assistance Center (LAC), survivor enrollment in State debris program, and all phases of debris removal process.
- Established regular outreach and cooperation with Municipal Advisory Councils.
- Developed an alternate (private) debris removal program which aligns with current state guidelines.
- Collaborated closely with California Governor's Office of Emergency Services (CalOES) to refine and improve the State assisted debris removal enrollment process for future fire recovery efforts.
- Updated webpages for better communication with disaster impacted residents.

GOALS FOR FY 2022-23

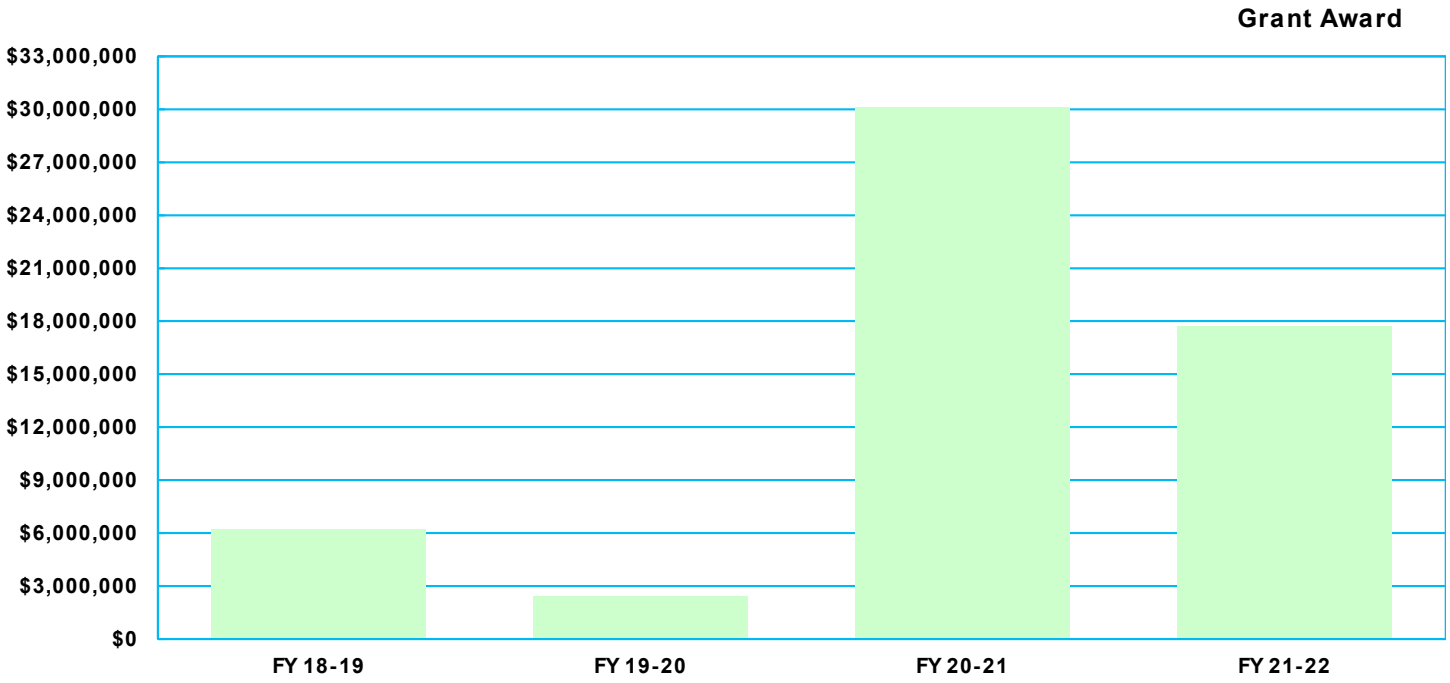
- Circulate a Disaster Recovery Survey to residents impacted by wildfires in 2017, 2018, 2020, and 2021 to assess unmet needs and inform future recovery processes.
- Hold a series of Town hall meetings with County residents impacted by past disasters to collect additional data for updating Recovery and Resiliency Plan.
- Update County of Mendocino Recovery Resiliency Plan.
- Continue to leverage and implement grant funding.
- Develop robust and accessible disaster recovery resources to be distributed to disaster impacted County residents with limited access and/or proficiency with web based resources.
- Continue working with MACs, special districts, and other entities to identify unmet needs and potential projects to build disaster resiliency across the County.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 2910- Disaster Recovery

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2570 Federal other Revenue: FEMA public Assistance.

Acct. 7801 Grant Other Revenue: Any grant awarded that is non-State or non-Federal.

Services & Supplies

Acct. 2189 Professional and special services other; Contracts with professionals for Disaster Recovery support functions.

Acct. 3280 Contract with other agencies: Contracts with Agencies for the support provided during the fire and immediately thereafter.

CHANGES IN BUDGET FROM PRIOR YEAR

FY 20-21 had a significant increase in revenue and expenditure due to COVID-19 response costs, reimbursement, and grants. FY 21-22 funding has significantly decreased from prior FY.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825460 State Aid for Disaster	1,849,726	(1,987,055)	-	**-**	398,962
825490 State Other	1,725,180	4,182,395	1,456,500	**1,855,462**	7,263,795
825670 Federal Other Revenue	442,288	23,152,988	3,164,000	**10,427,795**	-
825810 Other Govt Agency	-	-	-	**-**	-
826390 Other Charges	-	-	-	**-**	-
827700 Other	42,285	5,600	-	**-**	-
827707 Donation	50,000	-	-	**-**	(220,000)
827801 Grant Revenue	**(74,469)**	**-**	**220,000**	**-**	**(1,100,000)**
827802 Oper Transfer In	500,000	2,426,745	1,500,000	400,000	6,342,757
Total Revenues	4,535,009	27,780,673	6,340,500	**12,683,257**	-
Salaries & Employee Benefits					120,324
861011 Regular Employees	159,471	253,667	395,376	**515,700**	-
861012 Extra Help	-	-	-	**-**	-
861013 Overtime Reg Emp	424	13,052	-	**-**	41,446
861021 Co Cont Retirement	49,175	81,505	138,302	**179,748**	6,222
861022 Co Cont OASDI	9,751	15,804	23,734	**29,956**	1,475
861023 Co Cont Medicare	2,284	3,790	5,589	**7,064**	(8,453)
861024 Co Cont Retire Incr	10,022	13,515	17,429	**8,976**	(24,803)
861030 Co Cont Health Ins	18,128	24,349	59,478	**34,675**	532
861031 Co Cont Unemp Ins	**54**	**55**	**362**	**894**	**357**
861035 Co Cont Workers Comp	135	129	322	679	137,100
Total Salaries & Employee Benefits	249,444	405,866	640,592	**777,692**	-
Services & Supplies					(2,000)
862060 Communications	1,889	2,069	5,000	**3,000**	(6,412)
862062 Comm Microwave	-	-	6,412	**-**	1,012
862101 Insurance- General	498	614	838	**1,850**	-
862150 Memberships	20	-	-	**-**	(1,500)
862170 Office Expense	12,872	4,390	6,500	**5,000**	-
862175 Office Support Cost Applied	-	-	-	**-**	-
862187 Education & Training	572	229	2,500	**2,500**	13,035,972
862189 Prof/Spec Svcs- Other	799,808	3,488,389	5,423,454	**18,459,426**	(4,500)
862190 Publ & Legal Notices	-	4,824	5,000	**500**	-
862200 Rents & Leases- Equip	-	99,690	-	**-**	13,174
862230 Info Tech Equip				**13,174**	(2,030,588)
862239 Spec Dept Expense	**484,078**	**363**	**2,055,588**	**25,000**	**5,000**
862250 Trans/Travel	-	-	1,000	6,000	-
862253 Travel Out of County	73	-	3,000	**3,000**	11,010,158
Total Services & Supplies	**1,299,809**	**3,600,568**	**7,509,292**	**18,519,450**	**-**
Other Charges					-
863280 Contr Other Agency	1,097,175	1,723,889	-	**-**	-

BUDGET UNIT DETAIL Schedule 9 (cont)

Function: Public Protection Activity: Other Protection

Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Total Other Charges	1,097,175	1,723,889	-	-	-
Expend Transfer & Reimb					-
865802 Oper Transfer Out	**3,056,290**	**20,453,339**	**-**	**4,142,624**	**4,142,624**
Total Expend Transfer & Reimb	3,056,290	20,453,339	-	4,142,624	4,142,624
Total Net Appropriations	5,702,718	26,183,661	8,149,884	**23,439,766**	15,289,882
Net County Cost (Fund Contribution)	1,167,708	(1,597,012)	1,809,384	**10,756,509**	8,947,125



BU 2910- Community Development Block Grant (CDBG)- Disaster Recovery Multifamily Housing Program (DR-MHP)

Grant Overview

The California Department of Housing and Community Development (HCD) Community Development Block Grant (CDBG) program supports the State of California's recovery needs related to the Federal Emergency Management Agency's (FEMA) disaster declaration related to the October 2017, December 2017, and January 2018 disasters. The CDBG Multifamily Housing Program (MHP) projects are funded to meet the unmet rental housing need, including the needs of individuals displace from rental homes and individuals who became homeless as a result of the declared disasters.

GRANT INFORMATION

- Grant Inception Date: January14, 2021
- Current Grant Period: 29.7 years
- Source of Funds: Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community (HDC) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: Environmental Review, Underwriting Policies and Procedures , Acquisition and Relocation Policies and Procedures, Long-Term Monitoring Risk Assessment, Capacity Assessment, and Due Diligence Review

GRANT BUDGET

Revenue	
Grant	$ 6,591,778
Total	$ 6,591,778
Expenditures	
Services & Supplies	$ 6,591,778
Total	$ 6,591,778

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's or 1710's Schedule.



BU 2910- Department of Water Resources

Grant Overview

This funding of $1.9 million from the Department of Water Resources provides for the 25% non-federal match that is required for the Redwood Valley Water District Infrastructure Retrofit Project. The fund goes directly to the County as the County is managing the project on behalf of the Redwood Valley County Water District.

GRANT INFORMATION

- Grant Inception Date: January 7, 2019
- Current Grant Period: January 7, 2019- December 31, 2022
- Source of Funds: State Budget Act of 2018 through California Department of Water Resources
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 1,900,000
Total	$ 1,900,000
Expenditures	
Services & Supplies	$ 1,900,000
Total	$ 1,900,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- Department of Water Resources (DWR) Small Community Drought Relief Program

Grant Overview

This funding of $2 million from the Department of Water Resources' Small Community Drought Relief Program provides for the Mendocino County Community Water Supply Replacement Project. This project consists of the purchase and hauling of potable water from the City of Ukiah and/or City of Willits to satisfy urgent drinking water needs in other communities in Mendocino County. Water will be hauled using either potable water haulers, non-potable water haulers, or wine hauling vehicles or some combination thereof provided by private contractors via agreements with the County of Mendocino.

GRANT INFORMATION

- Grant Inception Date: January 1, 2021
- Current Grant Period: September 21, 2021 to February 28, 2023
- Source of Funds: State Budget Act of 2021 through California Department of Water Resources
- Continuity of Grant:-
- Grant Restrictions and Provisions: This grant does not allow for overhead and indirect charges.

GRANT BUDGET

Revenue	
Grant	$ 2,000,000
Total	$ 2,000,000
Expenditures	
Services & Supplies	$ 2,000,000
Total	$ 2,000,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

DARCIE ANTLE, Interim Chief Executive Officer

BU 2910- Disaster Recovery



BU 2910- CA Microbusiness Covid-19 Relief Grant Program (MBCRG)

Grant Overview

The County of Mendocino's Microbusiness COVID-19 Relief Grant Program allows for the distribution of grants of $2,500 to eligible microbusinesses that have been impacted by COVID-19 and the associated health and safety restrictions. The program consists of three phases and is designed in collaboration with the Economic Development & Financing Corporation (EDFC) as they will serve as the grant administrators. Phase 1 includes pre-award planning and framework development for the grant program, including designing an online bilingual grant application portal. Phase 2 will be the marketing plan activation and applications solicited. The grant portal will open for 30 days with technical assistance provided. A grant review and selection committee will be appointed and trained. The grant recipients will be identified and sent award notifications. In Phase 3, awards will be disbursed and monitored. Grant reports will be required from recipients and a final report will be prepared and submitted.

GRANT INFORMATION

- Grant Inception Date: January 25, 2022
- Current Grant Period: January 25, 2022 - December 30, 2022
- Source of Funds: California office of the Small Business Advocate (CalOSBA)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions:

GRANT BUDGET

Revenue	
Grant	$ 109,251
Total	$ 109,251
Expenditures	
Eligible Small Business Subgrants	$ 87,401
Administrative Cost	21,850
Total	$ 109,251

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy Chief Executive Officer	1.00	100%	0%
Principal Administrative Analyst	1.00	100%	0%



BU 2910- Hazard Mitigation Grant Program

Grant Overview

The purpose of the Hazard Mitigation Grant Program (HMGP) is to help communities implement hazard mitigation measures to reduce the risk of loss of life and property from future disasters. This project will upgrade existing water main and service lateral infrastructure within the Redwood Valley County Water District (RVCWD) to current seismic design standards for water infrastructure. The project also includes replacing water service laterals with 1-inch piping to meet current California Residential Building Code requirements for fire sprinklers in the homes as well as replacing undersized water mains to accommodate the increased system demand associated with the improvements. The result of this project will help RVCWD customers whose homes were destroyed in the Redwood Complex Fire able to rebuild to meet the modern-day safety and building code requirements.

GRANT INFORMATION

- Grant Inception Date: April 8, 2019
- Current Grant Period: 3 years after inception.
- Source of Funds: Federal Emergency Management Agency (FEMA)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 5,991,243
State Aid	1,900,000
Other Gov Agency Aid	97,082
Total	$ 7,988,325
Expenditures	
Services & Supplies	$ 7,988,325
Total	$ 7,998,325

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- Hazard Mitigation Grant Program (HMGP) Mendocino County Early Warning Sirens

Grant Overview

The purpose of the Hazard Mitigation Grant Program (HMGP) is to help communities implement hazard mitigation measures to reduce the risk of loss of life and property from future disasters. The Early Warning Sirens project will conduct a feasibility/pilot study to determine siren type, mounting requirements, power sources, coordination with existing alert systems, and effective locations for the installation of early warning sirens at locations recommended in the feasibility study. Preliminary analysis and budgeting anticipates installations of 4 sirens within the Redwood Valley-Capella Fire District.

GRANT INFORMATION

- Grant Inception Date: December 7, 2021
- Current Grant Period: December 7, 2021- August 7, 2023
- Source of Funds: Federal Emergency Management Agency (FEMA) Non-federal Share sourced from the PG&E Settlement Funds
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue		
Grant	$	129,161
Non-federal Share	$	43,054
Total	$	172,214
Expenditures		
Services & Supplies	$	172,214
Total	$	172,214

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- CDBG- Coronavirus, Aid Relief, Economic Security Act (CV 2 & 3)- Homekey Phase II Homeless Shelter Facility Improvements

Grant Overview

The purpose of the Community Development Block Grant (CDBG) CV 2&3 project is to make interior renovations and exterior improvements of a 56-room motel purchased by the County of Mendocino at 555 South Orchard Avenue Ukiah, in order to convert the property to transitional housing for people who are homeless or at risk of becoming homeless. Funding for the purchase of the building has been provided by a Homekey grant. The first phase of the improvements to the rooms and the building have been completed, however additional improvements are needed. The County is utilizing the CDBG CV 2&3 funds to make the additional needed improvements. While the initial purpose of the facility will be transitional housing, the County intends to upgrade approximately 50% of the facility into permanent housing within ten years of acquisition.

GRANT INFORMATION

- Grant Inception Date: October 15,2021
- Current Grant Period: October 15, 2021- October 15, 2023
- Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community Development (HCD) to Community Development Block Grant (CDBG)
- Continuity of Grant: One Time Allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 1,069,156
Total	$ 1,069,156
Expenditures	
Services and Supplies	$ 1,069,156
Total	$ 1,069,156

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.

DARCIE ANTLE, Interim Chief Executive Officer

BU 2910- Disaster Recovery



BU 2910- Local Early Action Planning

Grant Overview

The Mendocino County Zoning Ordinance (Title 20, Division I) was last updated in 1982 with minor amendments occurring thereafter. The Mendocino County General Plan was adopted in August 2009, and the Ukiah Valley Area Plan (UVAP) was also adopted in August 2011. Both of these actions require that an updated Zoning Code be prepared so as to align with the implementation measures as well as changes that have occurred in recent years around housing issues. The rezoning of the parcels would only be applicable to those parcels for which zoning changes facilitate housing production through the new zoning designation. Additionally, the rezone of these parcels within the UVAP will allow greater opportunities for lands to provide for greater housing opportunities within the Ukiah Valley. The LEAP grant provides a funding source to address both the update of the Zoning Ordinance and the implementation of the UVAP through achieving the rezones to conform to the General Plan. The LEAP grant is over-the-counter funding which may not be available in future years depending on State budget allocations.

GRANT INFORMATION

- Grant Inception Date: February 5, 2021
- Current Grant Period: February 5, 2021- December 31, 2023
- Source of Funds: Source of Funds: California Department of Housing and Community Development
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow for overhead and indirect charges.

GRANT BUDGET

Revenue	
Grant	$ 150,000
Total	$ 150,000
Expenditures	
Services & Supplies	$ 150,000
Total	$ 150,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- Community Development Block Grant (CDBG)- Disaster Recovery Infrastructure and MIT-Resilient Infrastructure Program NOI (MIT-RIP)

Grant Overview

The Community Development Block Grant-Disaster Recovery Mitigation Resilient Infrastructure Program (CDBG-DR MIT-RIP) program assists local jurisdictions with mitigation-related infrastructure needs to support risk reduction from the three primary hazards (wildfire, flooding, and earthquake). The project includes 3 emergency communications projects. The first consisting of the purchase and installation of a prefabricated bunker-type structure adjacent to the County Probation Department Building located at 589 Low Gap Road in Ukiah, California, to house 911 switching equipment which is vital to the County's emergency response activities. The second, consisting of the procurement and installation of higher capacity, upgraded microwave equipment including microwave radios, waveguides, power supplies, ethernet, and routers, and the establishment of a redundant microwave communications loop. The third, consisting of site improvements at two sites located in Southern Mendocino County. This will improve the effectiveness of first responders in the field, by facilitating communications during events and improving the likelihood of successful disaster responses such as evacuation orders.

GRANT INFORMATION

- Grant Inception Date: October 4, 2021
- Current Grant Period: October 4, 2021- February 28,2026
- Source of Funds: Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community (HDC) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 5,404,000
Total	$ 5,404,000
Expenditures	
Services & Supplies	$ 5,404,000
Total	$ 5,404,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's or 1710's Schedule.

DARCIE ANTLE, Interim Chief Executive Officer
BU 2910- Disaster Recovery



Bu 2910- Community Development Block Grant Mitigation Resilient Planning & Public Services (CDBG-MIT-PPS) Community Wildfire Protection Plan Update

Grant Overview

The current Mendocino County Community Wildfire Protection Plan (MC CWPP) was created in 2005 and was partially updated in 2015, primarily to bring in newer CAL FIRE planning data. This project will result in updating the MC CWPP with new priorities, focus on new at-risk communities, and updated information available to provide a road map for more effective county-wide wildfire readiness. The plan will serve the critical function of helping to renew agency collaborations and ensure the availability of information and currently relevant plans. The plan will include data analysis of high-priority mitigation efforts to prioritize projects across the County. It will not only identify future projects but include plans and process for maintaining priority projects. The project is county-wide and will have a benefit to all areas/populations, including LMI. Further potentially catastrophic wildfires are to be expected in upcoming years.

GRANT INFORMATION

- Grant Inception Date: January14, 2021
- Current Grant Period: 29.7 years
- Source of Funds: Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community (HDC) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: Environmental Review, Underwriting Policies and Procedures , Acquisition and Relocation Policies and Procedures, Long-Term Monitoring Risk Assessment, Capacity

GRANT BUDGET

Revenue	
Grant	$ 160,000
Total	$ 160,000
Expenditures	
Services & Supplies	$ 160,000
Total	$ 160,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- Community Development Block Grant Mitigation Resilient Planning & Public Services (CDBG-MIT PPS) General Plan Safety Element Policy

Grant Overview

This grant provides the 25% match for the General Plan Safety Element Update, the other 75% of this project is already funded by a Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) grant. This plan is in compliance with SB 244 which requires cities and counties to address the infrastructure needs of Disadvantaged Unincorporated Communities (DUCs) in city and county general plans, Local Agency Formation Commission Municipal Service Reviews, and annexation decisions. DUCs, are unincorporated communities that may be in isolated areas, have a lower medium income than other areas in the State, and be under-served by public services and utilities. The County has identified ten legacy communities that qualify as DUCs. The vulnerability assessment identifies the exposure of people, infrastructure, natural systems, economic, cultural, and social resources and evaluate the potential impacts and the ability of the people and asset to adjust to the potential damage. The assessment will assist the County in creating mitigation projects to improve the resiliency of the critically vulnerable populations.

GRANT INFORMATION

- Grant Inception Date: June 25, 2022
- Current Grant Period: June 25, 2022- June 25,2025
- Source of Funds: Housing and Urban Development (HUD) to Continuity of Grant: One time allocation CA Department of Housing and Community Development (HCD) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions:

GRANT BUDGET

Revenue	
Grant	$ 41,457
Total	$ 41,457
Expenditures	
Services & Supplies	$ 41,457
Total	$ 41,457

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.

DARCIE ANTLE, Interim Chief Executive Officer
BU 2910- Disaster Recovery



BU 2910- Community Development Block Grant Mitigation Resilient Planning and Public Services (CDBG-MIT PPS) – Local Hazard Mitigation Plan Update

Grant Overview

The purpose of the Mendocino County Local Hazard Mitigation Plan (LHMP) is to reduce property losses and avoid injury and casualties resulting from natural disasters. Hazard mitigation is the use of sustained, long-term actions to reduce loss of life, personal injury, and property damage that can result from a disaster. The Mendocino County LHMP includes six (6) different Mendocino County jurisdictions. The plan includes the following hazards: Dam Failure, Drought, Climate Change, Earthquake, Pandemic Disease, Flood, Severe Weather, Slope Failure, Soil Hazard, and Wildfires. Each hazard includes a discussion of the location of the hazard, size of typical event, historical occurrences, probability of future occurrence, vulnerability assessment of assets and populations at risk, and the potential mitigation strategies and actions to reduce future vulnerability. This project is already 75% funded by Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP). This grant is to cover the 25% non-federal share of the project.

GRANT INFORMATION

- Grant Inception Date: June 25,2022
- Current Grant Period: June 25,2022- June 25, 2025
- Source of Funds: Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community (HDC) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 62,500
Total	$ 62,500
Expenditures	
Services & Supplies	$ 62,500
Total	$ 62,500

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.



BU 2910- Community Development Block Grant Mitigation Resilient Planning & Public Services (CDBG-PPS) Fire-Hazard Abatement Ordinance Implementation Planning

Grant Overview

The purpose of the Community Development Block Grant (CDBG) for the Fire-Hazard Abatement Ordinance Implementation is to develop a Planning and Capacity Building project to enable the County to implement a new ordinance concerning the abatement of hazardous vegetation and combustible material to reduce fire hazards. The project will research, prepare plans, and identify future actions through gathering data on the need for abatement as well as develop a system, or plan, of addressing the problem through community training, education, and facilitated action. The Planning and Capacity Building project would provide for setting in place basic software and protocols for trained members of the public to log and assess potential issues, and to generate educational warning notices to landowners who need to reduce fire hazards on their properties. The project will result in a plan that evaluates steps required to enforce the hazard-abatement ordinance and proposes procedures for reporting and implementing abatement activities.

GRANT INFORMATION

- Grant Inception Date: June 25,2022
- Current Grant Period: June 25,20222- June 25, 2025
- Source of Funds: Housing and Urban Development (HUD) to Continuity of Grant: One time allocation CA Department of Housing and Community Development (HCD) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 107,936
Total	$ 107,936
Expenditures	
Services & Supplies	$ 107,936
Total	$ 107,936

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

DARCIE ANTLE, Interim Chief Executive Officer
BU 2910- Disaster Recovery



BU 2910- Community Development Block Grant Mitigation Resilient Planning & Public Services (CDBG-PPS) Fire-Hazard Abatement Ordinance Implementation Public Services

Grant Overview

The purpose of the Community Development Block Grant (CDBG) for the Fire-Hazard Abatement Ordinance Implementation is to develop a Public Services project that will implement the new ordinance plan through an outreach and education campaign used to inform the public on resilience-focused activities as well as train volunteers to assess and communicate steps that need to be taken to mitigate high fire risk properties. The project includes a two-step approach, the first being to provide training to members of the county-wide network of Neighborhood Fire Safe Councils (NFSCs) and other interested community members in evaluating reported fire hazards that potentially violate state or county codes. These trained volunteers would then issue practice notices, to be evaluated by program staff. The second being, after approval by the program manager, educational notices will be issued to homeowners who need to abate hazards on their properties. Staff will be available to work with and follow-up with homeowners to verify that they understand the hazards their property poses for themselves and their community.

GRANT INFORMATION

- Grant Inception Date: June 25, 2022
- Current Grant Period: June 25, 2022- June 25, 2025
- Source of Funds: Source of Funds: Housing and Urban Development (HUD) to CA Department of Housing and Community (HDC) to Community Development Block Grant (CDBG)
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: N/A

GRANT BUDGET

Revenue	
Grant	$ 187,064
Total	$ 187,064
Expenditures	
Services & Supplies	$ 187,064
Total	$ 187,064

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2910's Schedule 9.



BU 0711- Vehicle Replacement Fund

Budget Unit Overview

Historically, the Vehicle Replacement Fund was replenished throughout the fiscal year from per-mile charges for the use of virtually all vehicles maintained by the General Services Agency Fleet Division. Mileage costs were based on vehicle category and were intended to generate sufficient funds to replace vehicles. Replacement costs were estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced. In recent years, funding has been allocated through the budget process for replacement of specific vehicle types. In Fiscal Year 2021-22, the Board of Supervisors directed the General Services Agency to re-institute a replacement program based on current industry standards. In addition, the General Services Agency presented a program by which the County utilizes Enterprise Fleet Management's lease program. This program will allow the County to standardize the fleet with a focus on hybrid and alternative fuel technologies in an effort to reduce both fuel costs and the County's carbon footprint. Decisions regarding prioritization of vehicles for replacement are made by the General Services Agency Director and approved by the Chief Executive Officer and Board of Supervisors prior to vehicles being purchased.

Mendocino County Replacement Program		
Vehicle Type	**Replacement Miles**	**Replacement Age**
Mid-size Sedan Hybrid	100,000	5
Full-size Sedan	100,000	5
Police Cruiser/Pursuit	**90,000**	**4**
4x4, 1/2 & 1 Ton Pick-Up, Vans,	90,000	7

ACCOMPLISHMENTS IN FY 2021-22

- Researched, prepared, and adopted a vehicle replacement program based on industry standards.
- Researched and presented a lease program for the County's vehicle fleet.

GOALS FOR FY 2022-23

- Continue to implement the Enterprise Fleet Management lease program.
- Continue to recommend vehicles for replacement based on the program adopted by the Board in October 2021.
- Purchase, install and obtain vehicle data and utilization metrics from a telematics type of vehicle tracking software.

SUMMARY OF MAJOR ACCOUNTS

As the vehicle fleet ages, maintenance costs increase. Re-establishment of the vehicle replacement fund program is recommended for certain vehicle categories. Continuing evaluation and department recommendations of under-utilized vehicles for re-issue or surplus. Evaluation and data to be utilized for recommendations of Enterprise Fleet Lease Program.

CHANGES IN BUDGET FROM PRIOR YEAR

Vehicle replacement will be through Enterprise Fleet management Lease Program and will begin with Facilities and Social Services assigned vehicles. Ongoing General Fund replacements will transition as data and Department funds are established.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 0713- General Liability Insurance-Risk Management

Budget Unit Overview

The Risk Management Division identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self-insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

PROGRAM OVERVIEW

- Authorized Driver Program
- Claims Investigation & Processing
- Facility Safety Inspections
- Incident/Accident Investigation
- Insurance Programs
- Threat Assessments
- Tort Litigation Management & Administration
- Safety Education

ACCOMPLISHMENTS IN FY 2021-22

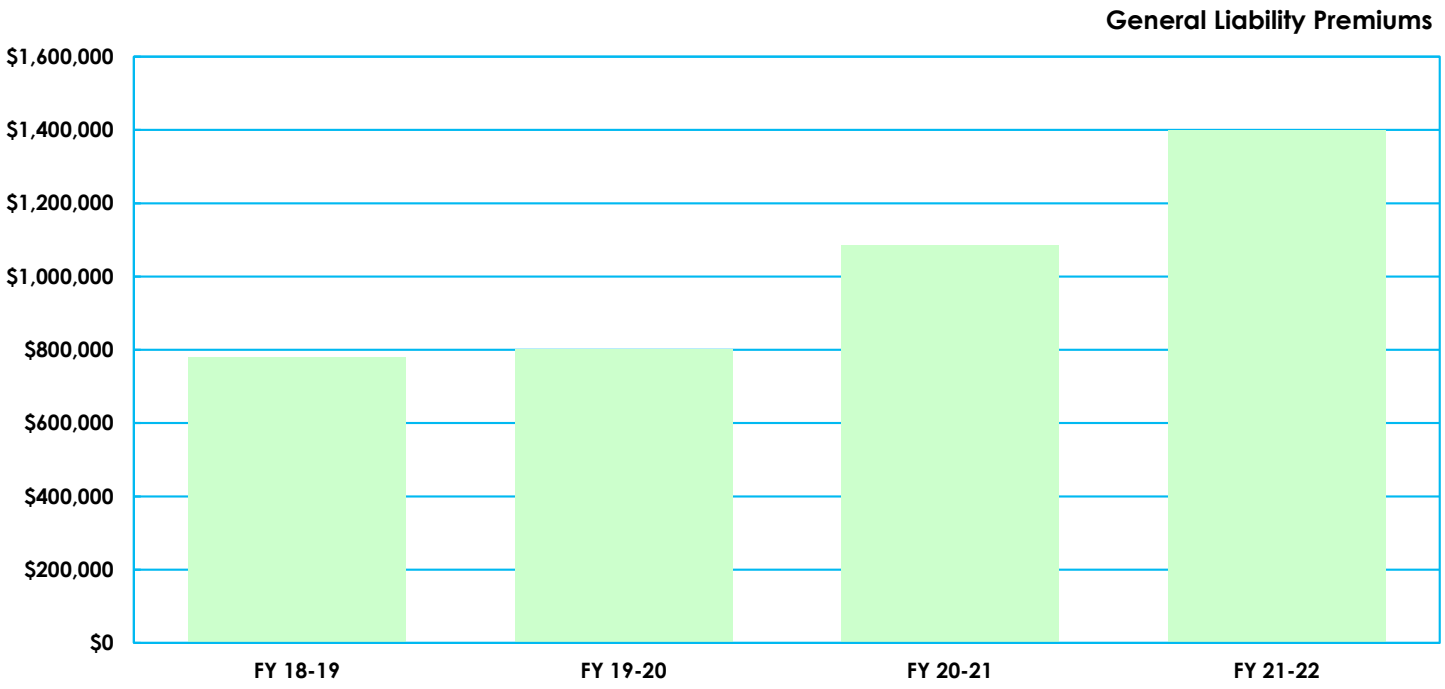
- Completed County insurance renewals.
- Completed all facilities inspections, including DOT yards.
- Reduced overall claims load.

GOALS FOR FY 2022-23

- Evaluate County-wide loss trends.
- Modernize Safety Program.
- Complete evacuation and safety drills.
- Continue advantageous early settlement negotiations and minimize claim filings.

DARCIE ANTLE, Interim Chief Executive Officer
BU 0713- General Liability Insurance- Risk Management

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2183 Legal fees paid to County Counsel.

Other Charges

Acct. 3320 Payment of damages to claimants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 0713- General Liability Insurance- Risk Management

BUDGET UNIT DETAIL Schedule 10

Fund: General Liability Insurance- Risk Mgmt. Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Operating Revenues					
824100 Interest	28,183	12,397	10,000	**10,000**	-
825810 Other Govt Aid	29,756	6,968	-	**-**	-
826401 I.S.F. Services	1,993,147	2,352,604	2,803,283	**3,422,752**	619,469
Total Operating Revenues	**2,051,085**	**2,371,969**	**2,813,283**	**3,432,752**	**619,469**
Operating Expenses					-
Salaries & Employee Benefits					-
861011 Regular Employees	59,841	66,134	80,451	**87,627**	7,176
861012 Extra Help	372	24,001	-	**-**	-
861013 Overtime Reg Emp	-	854	-	**-**	-
861021 Co Cont Retirement	16,075	20,742	28,120	**25,780**	(2,340)
861022 Co Cont OASDI	3,351	3,584	4,801	**4,166**	(635)
861023 Co Cont Medicare	859	1,308	1,158	**1,266**	108
861024 Co Cont Retire Incr	4,598	4,838	5,130	**2,811**	(2,319)
861030 Co Cont Health Ins	5,695	5,667	6,987	**6,102**	(885)
861031 Co Cont Unemp Ins	**224**	**230**	**300**	**300**	**-**
Total Salaries & Employee Benefits	91,015	127,358	126,947	128,052	1,105
Services & Supplies					-
862060 Communications	954	793	1,000	**1,000**	-
862101 Insurance- General	1,084,654	1,448,682	1,907,071	**2,521,700**	614,629
862150 Memberships	385	1,211	265	**500**	235
862170 Office Expense	3,215	5,561	2,500	**2,500**	-
862183 Legal Fees	329,707	321,996	420,000	**420,000**	-
862187 Education & Training	350	258	1,500	**1,500**	-
862230 Info Tech Equip	-	-	-	**3,500**	3,500
862233 Veh Collision Repair	73,228	47,365	32,000	**32,000**	-
862250 Trans/Travel	871	104	1,000	**1,000**	-
862253 Travel Out of County	**1,049**	**-**	**1,000**	**1,000**	**-**
Total Services & Supplies	1,494,414	1,825,970	2,366,336	2,984,700	618,364
Other Charges					-
863320 Judgment/Damages	**154,765**	**612,802**	**320,000**	**320,000**	**-**
Total Other Charges	154,765	612,802	320,000	320,000	-
Expend Transfer & Reimb					-
865802 Oper Transfer Out	**114,405**	**260,486**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**114,405**	**260,486**	**-**	**-**	**-**
Total Operating Expenses	**1,854,599**	**2,826,616**	**2,813,283**	**3,432,752**	**619,469**
Net Operating Expense (Income)	**(196,486)**	**454,647**	**-**	**-**	**-**
Change in Net Assets - Loss (Gain)	**(196,486)**	**454,647**	**-**	**-**	**-**
Net Assets - Beginning Balance	**(752,828)**	**(932,493)**	**(276,420)**	**(276,420)**	**-**
Net Assets - Ending Balance	**(932,433)**	**(276,420)**	**(276,420)**	**(276,420)**	**-**



BU 0714- Workers' Compensation

Budget Unit Overview

This budget unit is responsible for the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/ alternative work; and providing referrals to other resources if reasonable accommodation cannot be provided.

PROGRAM OVERVIEW

- Return to Work Program
- Ergonomics

ACCOMPLISHMENTS IN FY 2021-22

- Met with Workers' Compensation Third Party Administrator (TPA) to review claims.
- Provided temporary modified duty accommodation for employees.
- Purchased loss prevention equipment for various departments.
- Continued process towards paperless claims processing.
- Reduced overall claims filed.

GOALS FOR FY 2022-23

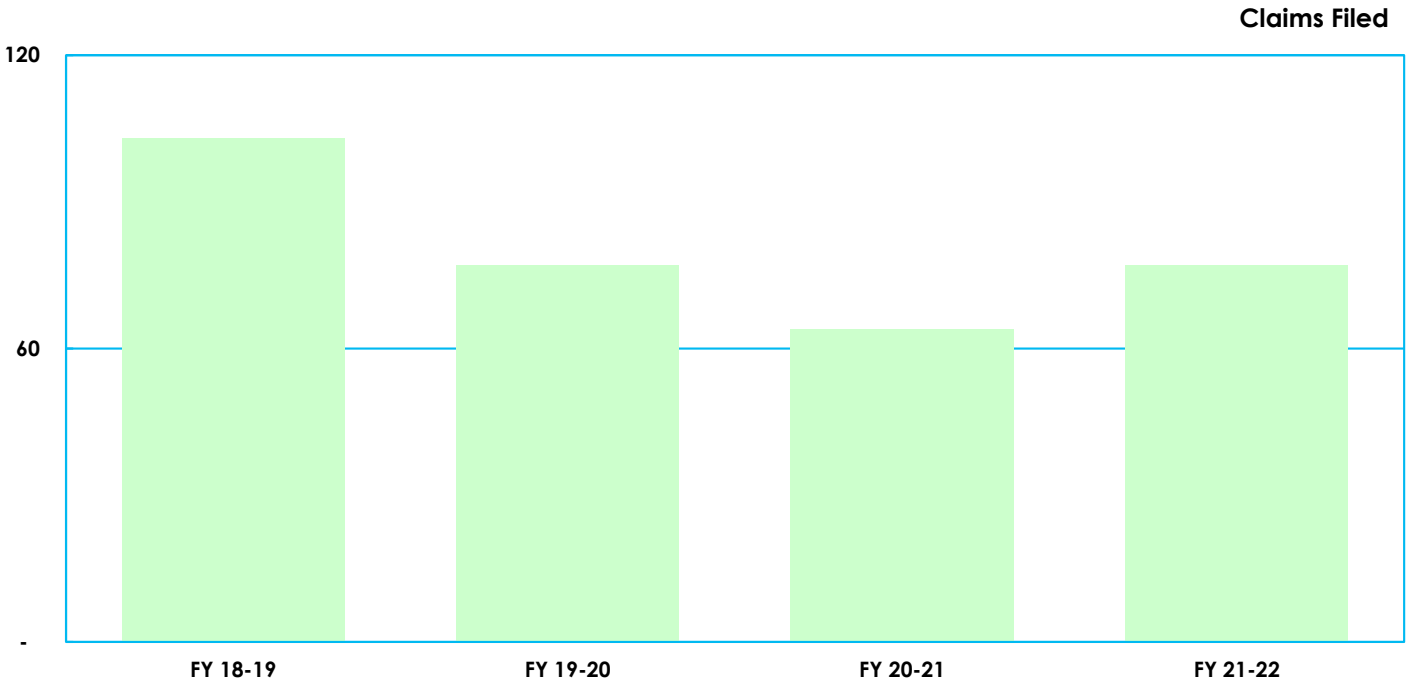
- Meet quarterly with Workers' Compensation TPA to review claims.
- Review claims trends to determine department needs and possible trainings.
- Research available programs to streamline the County's Workers' Compensation program to reduce overhead costs.
- Encourage proactive ergonomic practices County-wide.
- Update policies and procedures manuals.

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer

BU 0714- Workers' Compensation

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2102 Insurance premiums.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9

Fund: 7140 Workers' Compensation

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Operating Revenues					
824100 Interest	(1,404.96)	5,862.25	3,000.00	**3,000.00**	-
826401 I.S.F. Services	4,933,480.00	4,983,598.00	4,499,538.00	**5,103,079.00**	603,541.00
Total Operating Revenues	4,932,075.04	4,989,460.25	4,502,538.00	**5,106,079.00**	603,541.00
Operating Expenses					**-**
Salaries & Employee Benefits					-
861011 Regular Employees	56,369.98	63,886.01	55,529	80,281.00	24,752.00
861013 Overtime Reg Emp	94.04	1,028.73	-	**-**	-
861021 Co Cont Retirement	16,196.61	20,048.99	19,881.00	**23,106.00**	3,225.00
861022 Co Cont OASDI	3,154.81	3,478.36	3,419.00	**3,747.00**	328.00
861023 Co Cont Medicare	808.39	935.05	800.00	**1,168.00**	368.00
861024 Co Cont Retire Incr	4,484.40	4,682.75	3,759.00	**2,688.00**	(1,071.00)
861030 Co Cont Health Ins	5,402.41	4,699.76	4,440.00	**4,319.00**	(121.00)
861031 Co Cont Unemp Ins	-	-	250.00	**250.00**	-
Total Salaries & Employee Benefits	86,510.64	98,759.65	88,078.00	**115,559.00**	27,481.00
Services & Supplies					**-**
862060 Communications	310.86	676.59	940.00	1,000.00	60.00
862102 Workers Comp	4,725,062.00	4,261,422.00	4,892,000.00	**4,968,000.00**	76,000.00
862170 Office Expense	5,811.12	1,871.99	3,520.00	**3,520.00**	-
862187 Education & Training	-	258.00	1,000.00	**1,000.00**	-
862189 Prof/Spec Svcs- Other	22,202.54	17,163.03	15,000.00	**15,000.00**	-
862239 Spec Dept Expense	528.00	280.00	-	**-**	-
862250 Trans/Travel	60.50	-	1,000.00	**1,000.00**	-
862253 Travel Out of County	-	-	1,000.00	**1,000.00**	-
Total Services & Supplies	4,753,975.02	4,281,671.61	4,914,460.00	**4,990,520.00**	76,060.00
Total Operating Expenses	4,840,485.66	4,380,431.26	5,002,538.00	**5,106,079.00**	103,541.00
Net Operating Expense (Income)	**(91,589.38)**	**(609,028.99)**	**500,000.00**	**-**	**(500,000.00)**
Change in Net Assets - Loss (Gain)	**(91,589.38)**	**(609,028.99)**	**500,000.00**	**-**	**(500,000.00)**
Net Assets - Beginning Balance	**(962,616.58)**	**(1,054,205.96)**	**(1,663,234.95)**	**(1,163,234.95)**	**500,000.00**
Net Assets - Ending Balance	**(1,054,205.96)**	**(1,663,234.95)**	**(1,163,234.95)**	**(1,163,234.95)**	**-**

EXECUTIVE OFFICE

DARCIE ANTLE, Interim Chief Executive Officer



BU 0717- Information Technology Replacement

Budget Unit Overview

This budget unit, established in FY 2000-01, currently provides funding for the following:

An Enterprise Internal Service Fund, established in FY 2021-22, which accounts for annual reoccurring expenses and equipment replacement based on the replacement cycles for County Enterprise systems.

Public Safety Microwave/Radio Communications Cost Recovery, established in FY 2021-22, which accounts for the annual cost share of departments and agencies utilizing the system. These costs are comprised of equipment, site leases, utilities, labor, tower inspections, facilities related capital equipment, and ongoing maintenance.

One-time funding commitments for technology infrastructure and enterprise initiatives defined in the Information Technology Master Plan. The Information Technology Master Plan initiatives currently include sections for sections for Best Practices, Departmental Applications and Systems, IT Infrastructure, IT Operations, IT Security, GIS, and Telecommunications.

PROGRAM OVERVIEW

- Information Technology Master Plan Initiative Funding
- Enterprise Internal Service Fund
- Public Safety Microwave/Radio Communications Cost Recovery

ACCOMPLISHMENTS IN FY 2021-22

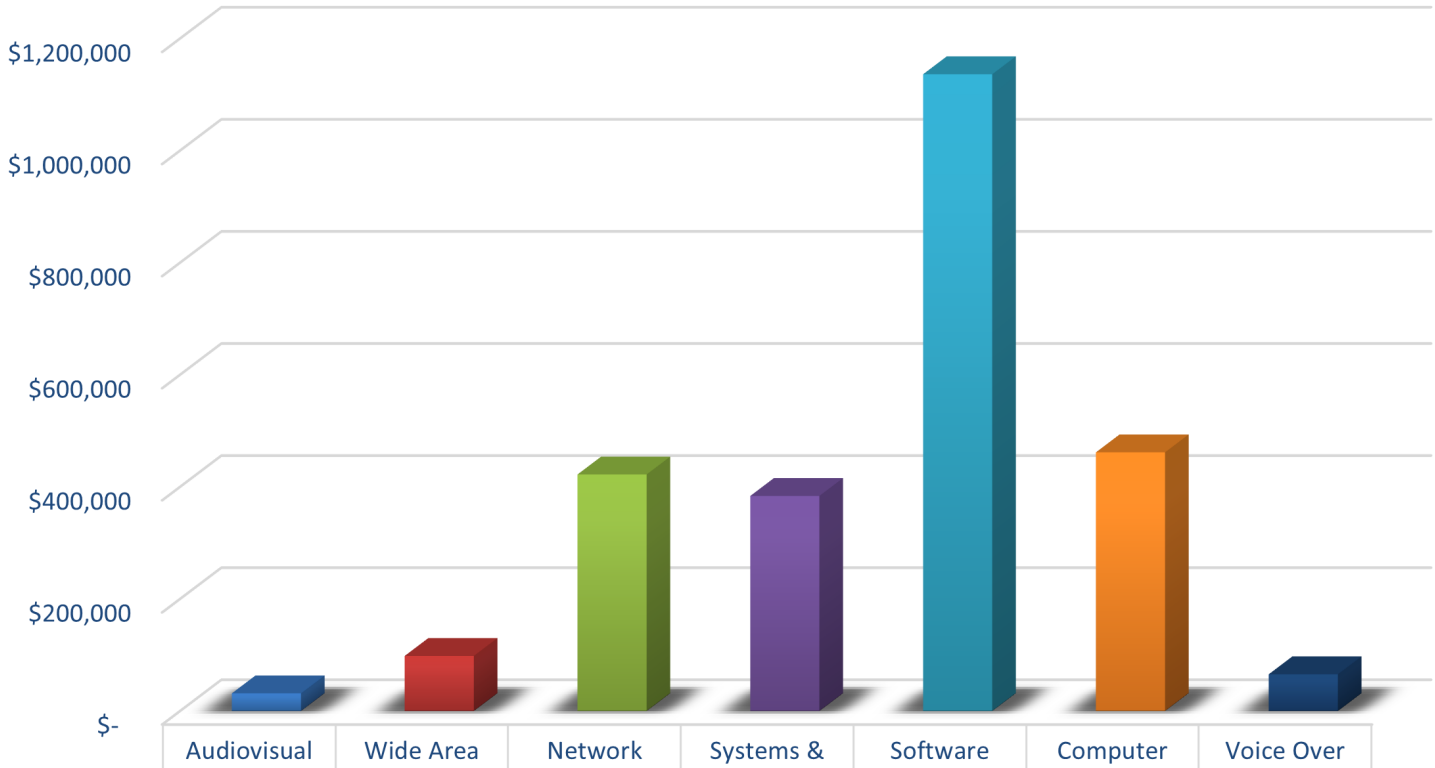
- Completion of 34 Initiatives identified in the Information Technology Master Plan
- Implement phase I of an internal service fund developed as a budgeting strategy for County-wide enterprise technology costs
- Implement phase I of the Enterprise Internal Service Fund

GOALS FOR FY 2022-23

- Review and update of Information Technology Master Plan
- Implement phase II of an internal service fund developed as a budgeting strategy for County-wide enterprise technology costs

PERFORMANCE INDICATORS

FY 2022-23 Enterprise Internal Service Fund Allocations by Category



	Audiovisual Equipment	Wide Area Network (WAN)	Network Equipment	Systems & Data Center Equipement	Software Licensing	Computer Equipment	Voice Over IP (VOIP)
Category Total	$31,586	$98,331	$422,109	$383,832	$1,136,229	$461,616	$65,605

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6392 Enterprise Internal Service Fund and Public Safety Microwave/Radio Communications Cost Recovery annual allocations

Acct. 7802 Oper Transfer In

Services & Supplies

Acct. 2061 Enterprise Internal Service Fund communications expenses and Public Safety Microwave/Radio Communications Cost Recovery Leases

Acct. 2120 Enterprise Internal Service Fund Maintenance

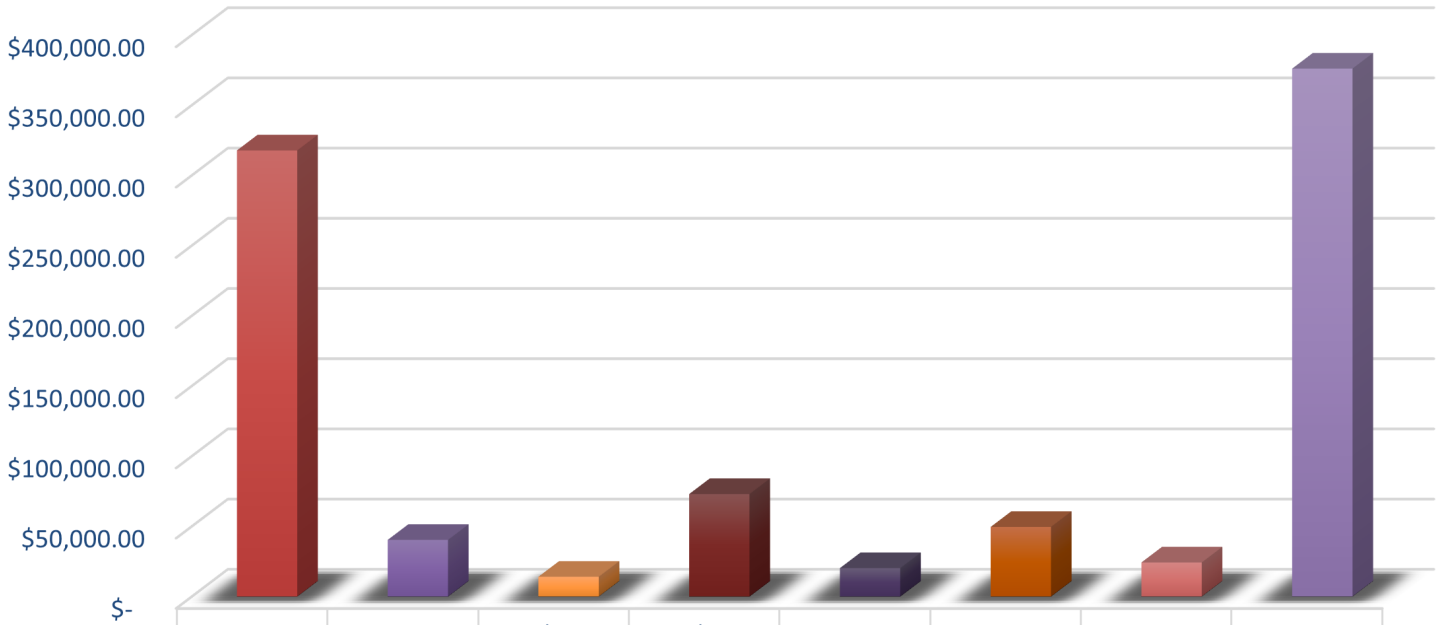
Acct. 2189 Professional Services

Acct. 2230 Enterprise Internal Service Fund Computer Replacement

Acct. 2239 Enterprise Internal Service Fund, Public Safety Microwave/Radio Communications Cost Recovery, and Information Technology Master Plan project and program expenses

PERFORMANCE INDICATORS

FY 2022-23 Public Safety Microwave/Radio Communications Department Allocations



	Equipment	Leases	Utilities	Labor	Tower Inspection	Ongoing Maint.	Projects	BOS Allocation
Category Total	$317,841.5	$40,419.68	$14,171.94	$73,093.67	$20,338.15	$49,679.12	$24,366.52	$376,119.8

CHANGES IN BUDGET FROM PRIOR YEAR

The Information Technology Replacement budget includes additional funding for the Enterprise Internal Service Fund and Public Safety Microwave/Radio Communications Cost Recovery based on annual allocations assigned to departments and agencies included in these programs. No additional one-time funding has been budgeted for Information Technology initiatives. Existing carry forward funding has been allocated for the programs within this budget.

BUDGET UNIT DETAIL Schedule 10

Fund: 0717 Software Acquisition

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Operating Revenues					
823110 Criminal Justice Constr	-	-	14,200	**14,200**	-
824100 Interest	61,825	40,381	35,000	**35,000**	-
827707 Donation	3,000	-	-	**-**	-
826392 Data Processing	**-**	**100,167**	**2,514,874**	**4,173,483**	**1,658,609**
827802 Oper Transfer In	4,259,110	2,617,931	662,765	1,455,299	792,534
Total Operating Revenues	4,323,935	2,758,479	3,226,839	5,677,982	2,451,143
Operating Expenses					-
Services & Supplies					-
862061 Comm Lease	889	295,825	302,030	**317,205**	15,175
862062 Comm Microwave	-	2,499	2,440	**2,440**	-
862120 Maint- Equip	-	457,226	1,196,228	**1,237,228**	41,000
862170 Office Expense	15	-	-	**-**	-
862189 Prof & Spec Scvs- Other	168,224	18,880	-	**95,200**	95,200
862230 Info Tech Equip	695,607	90,270	260,983	**433,534**	172,551
862239 Spec Dept Expense	**646,613**	**2,752,612**	**4,800,451**	**7,495,090**	**2,694,639**
Total Services & Supplies	1,511,347	3,617,312	6,562,132	9,580,697	3,018,565
Fixed Assets					-
864370 Equipment	407	-	-	**-**	-
Total Fixed Assets	407	-	-	**-**	-
Total Operating Expenses	1,511,754	3,617,312	6,562,132	**9,580,697**	3,018,565
Net Operating Expense (Income)	(2,812,181)	858,833	3,335,293	**3,902,715**	567,422
Change in Net Assets- Loss (Gain)	(2,812,181)	858,833	3,335,293	**3,902,715**	567,422
Net Assets- Beginning Balance	(2,484,025)	(5,272,672)	(4,421,063)	**(1,085,770)**	3,335,293
Net Assets- Ending Balance	(5,272,672)	(4,421,063)	(1,085,770)	**2,816,945**	3,902,715

FARM ADVISOR

JOHN HARPER, Director

INDEX

Department Summary		320
BU 6210	Farm Advisor	321

The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

FARM ADVISOR

JOHN HARPER, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Salaries & Employee Benefits	150,721	164,081	225,148	**224,380**	(5,444)
Total Services & Supplies	26,301	27,343	37,596	**35,331**	(2,265)
Total Operating Expenditures	**177,022**	**191,424**	**262,744**	**259,712**	**(3,032)**
Total Operating Transfer Out	-	-	**5,000**	-	**5,000**
Total transfer & Reimb	-	-	**5,000**	-	**5,000**
Total Net Appropriations	**177,022**	**191,424**	**267,744**	**259,712**	**(8,032)**
NCC/Use of Fund Balance	**177,022**	**191,424**	**267,744**	**259,712**	**(8,032)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Farm Advisor	267,744	-	267,744
Total: General Fund	**267,744**	**-**	**267,744**
% of General Fund			
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**267,744**	**-**	**267,744**
% of Total Budget	**0.1%**	**0.0%**	

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Farm Advisor	3	3	3
Total: General Fund	**3**	**3**	**3**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**3**	**3**	**3**



BU 6210- Farm Advisor

Department Overview

The 2022/23 UC Cooperative Extension (UCCE)/Farm Advisor budget is decreasing by 3% reduction from FY2021/22. The County Executive Office and Budget Team made this reduction. We will have increasing cost to absorb with a move of two(2) storage sheds currently on County property, to cover the cost of the Enterprise Internal Service Fund (ISF) and staff salaries as we are fully staff and no longer have any current vacancy to fill. While this budget is lean, we are not sure how we will be able to meet our Net County Costs.

We have seen an increase in our clientele's participation because we are back to post Covid face to face visits and programs or classes with farmers, ranchers, and volunteers.

We are anticipating the vacant advisors' position for Water Quality Quantity, Climate Change Advisor, Cultural Prescribed Burning Advisor, Soils Water Advisor, 4-H Regional One Supervisor, Community Education Specialist III, and Post Fire Forest Resilience SRA2 will be filled this fiscal year 2022/2023 by UCANR. Placing additional budgetary needs for travel and supplies.

PROGRAM OVERVIEW

- Dairy Cattle and Goats
- Food Systems
- Forests and Wildland Ecology
- Natural Resources
- Master Gardener Program
- Pomology
- Viticulture and Plant Science
- Youth Development

ACCOMPLISHMENTS IN FY 2022-23

- Organized a webinar for growers, Water Resilience for Vineyards in Drought in collaboration with Mendocino County RCD and Anderson Valley Winegrowers Association. Total attendance of 48 individuals over two days. Positive impact recorded for 62% of survey respondents.
- Began talks for collaborations with Fetzer Vineyards to establish research trials on their properties and connected and networking with Mendocino County Farm Bureau, Mendocino County RCD, Anderson Valley Winegrowers Association, and more organizations.
- Provided 4-H curriculum-based activities to local afterschool programming and summer camps and adapted to virtual outreach, meetings, events, and enrollment efforts.

GOALS FOR FY 2022-23

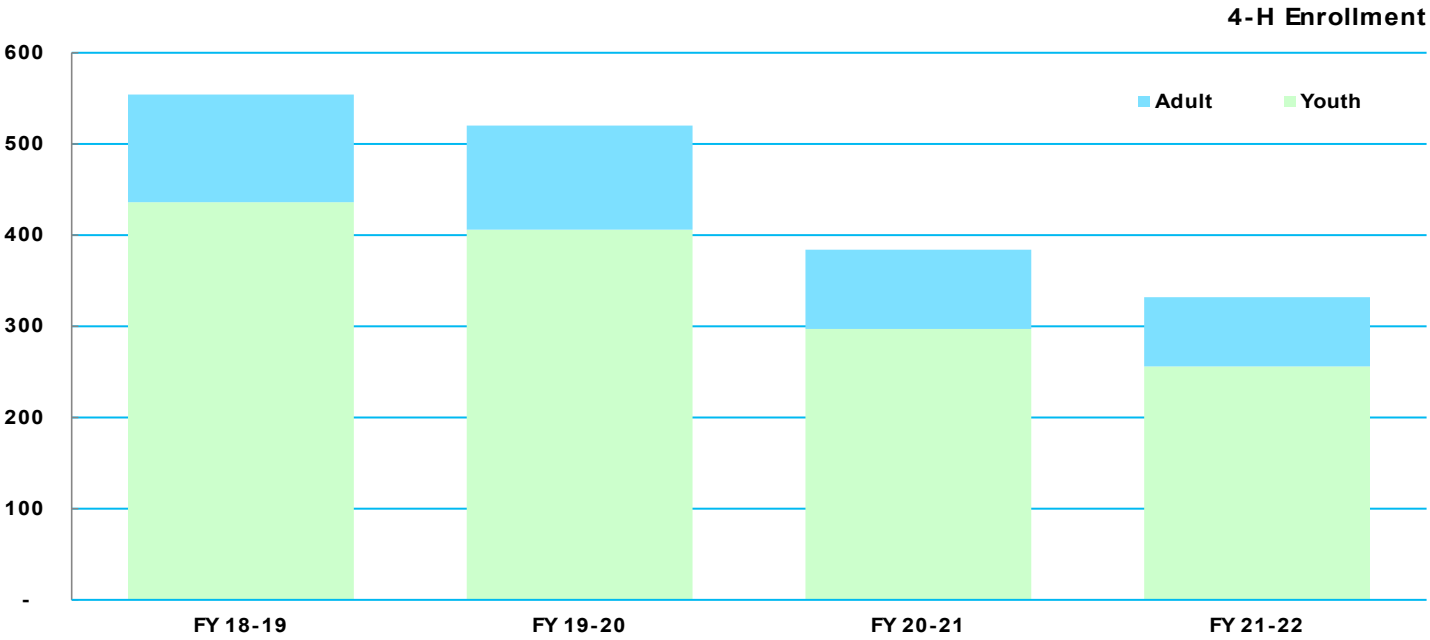
- Continued the statewide sheep genetic and electronic identification research and demonstration project that tracks a ram's performance and tracing carcass data of his prodigy to identify superior genetics for selection
- Continue to build a forestry outreach, education, and research program that focuses on keeping oak and conifer forests and the habitat they provide healthy & explore research opportunities in redwood forest ecosystems to better understand forest management and wildfire risk
- Continue outreach and education on structure hardening, defensible space, and vegetation management
- Improve understanding and visibility of UCANR and Cooperative Extension in the communities of Mendocino County through guest talks and event attendance of the Viticulture Diversified Agriculture advisors.
- Provide events to help educate growers about new research and established techniques in vineyard and diversified agriculture management.
- Build a 4-H Teen group with community networking and leadership as a focus.

FARM ADVISOR

JOHN HARPER, Director

BU 6210- Farm Advisor

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

*

Services & Supplies

Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

Transportation and Travel

Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

Communication

Acct. 2060 Communications expenses for office and Advisors cell phones.

CHANGES IN BUDGET FROM PRIOR YEAR

We have filled the vacant advisors' position for Integrated Vineyard Systems Area Advisor and Diversified Agricultural Systems Area Advisor during the 3rd and 4th quarter of FY21/22 by UCANR. We have filled the vacant Staff Assistant II and Ag Tech positions with the County of Mendocino during 4th quarter of FY21/22.

While this budget was lean and our expenditures over slightly over budget, we managed to meet our Net County Costs with savings within our salaries due to current vacancy of a Staff Assistant II position that has been open since March 2020 and an Ag Tech position that has been open since October 2021.

Decrease in our participant's participation because of not being able to offer face to face visits, programs or classes with farmers, ranchers, and volunteers. Virtual programs, visits or classes are a challenge in our community because of the spotty internet service throughout the rural and coastal areas of the county.

BUDGET UNIT DETAIL Schedule 9

Function: Education | Activity: Agricultural Education

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Salaries & Employee Benefits					
861011 Regular Employees	94,697	102,165	137,269	**131,825**	(5,444)
861013 Overtime Reg Emp	191	-	-	**-**	-
861021 Co Cont Retirement	25,621	33,142	47,348	**50,207**	2,859
861022 Co Cont OASDI	5,518	6,065	8,164	**8,665**	501
861023 Co Cont Medicare	1,291	1,419	1,910	**1,994**	84
861024 Co Cont Retire Incr	5,220	5,446	6,320	**5,054**	(1,266)
861030 Co Cont Health Ins	17,671	16,028	24,203	**26,695**	2,492
861031 Co Cont Unemp Ins	460	(208)	(89)	**(107)**	(18)
861035 Co Cont Workers Comp	52	24	23	**47**	24
Total Salaries & Employee Benefits	**150,721**	**164,081**	**225,148**	**224,380**	**(768)**
Services & Supplies					-
862060 Communications	8,801	7,632	9,550	**9,115**	(435)
862101 Insurance- General	1,992	2,466	2,975	**3,681**	706
862120 Maint- Equip	277	31	500	**500**	-
862150 Memberships	295	1,183	901	**900**	(1)
862170 Office Expense	4,988	5,633	5,495	**5,495**	-
862189 Prof/Spec Svcs- Other	-	-	-	**-**	-
862230 Info Tech Equip	-	-	5,675	**-**	(5,675)
862239 Spec Dept Expense	896	1,228	800	**800**	-
862250 Trans/Travel	9,052	9,171	11,500	**14,840**	3,340
862253 Travel Out of County	-	-	200	**-**	(200)
Total Services & Supplies	**26,301**	**27,343**	**37,596**	**35,331**	**(2,265)**
Fixed Assets					**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**-**	**5,000**	**-**	**(5,000)**
Total Expend Transfer & Reimb	**-**	**-**	**5,000**	**-**	**(5,000)**
Total Net Appropriations	**177,022**	**191,424**	**267,744**	**259,712**	**(8,032)**
Net County Cost (Fund Contribution)	**177,022**	**191,424**	**267,744**	**259,712**	**(8,032)**

GRAND JURY

KEVIN EVANS, Foreperson

INDEX

Department Summary		326
BU 2060	Grand Jury	327

The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions.

GRAND JURY

KEVIN EVANS, Foreperson

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**
Appropriations - All Funds					
Total Services & Supplies	95,242	38,522	100,287	**69,180**	(31,107)
Total Operating Expenditures	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**
Total Net Appropriations	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**
NCC/Use of Fund Balance	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Grand Jury	69,180	-	69,180
Total: General Fund	**69,180**	**-**	**69,180**
% of General Fund	**0.0%**	**0.0%**	**0.0%**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**69,180**	**-**	**69,180**
% of Total Budget	**0.0%**	**0.0%**	

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Grand Jury	-	-	-
Total: General Fund	**-**	**-**	**-**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**-**	**-**	**-**

BU 2060- Grand Jury

The Superior Court of California
Mendocino County

DEPARTMENT OVERVIEW

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints. To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

While the Board of Supervisors has no direct oversight of the Grand Jury, the County is required to provide funds for Grand Jury operations. The County also provides office space for the jurors in the County Administration Center.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive $25 per day for one full panel meeting each month. Jurors also receive $10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.

Acct. 2170 Internet access.

Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.

Acct. 2189 Expert witnesses.

Acct. 2190 Distribution of reports to the public for increased government transparency.

Acct. 2250 In County travel for jurors' attendance at full panel and committee meetings.

Acct. 2253 Out of County travel for jurors' training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Services & Supplies					
862060- Communications	600	581	900	**975**	75
862101- Insurance- General	2,869	3,423	4,244	**4,470**	226
862110- Jury & Witness Expense	24,161	20,715	32,000	**31,040**	(960)
862170- Office Expense	2,682	3,006	2,500	**2,425**	(75)
862187- Education & Training	2,700	2,900	2,900	**3,200**	300
86221- Rents & Leases	195	295	-	**100**	100
862230- Info Tech Equip	-	-	10,687	**2,500**	(8,187)
862239- Spec Dept Exp	-	-	1,000	**970**	(30)
862250- Trans/Travel	61,850	7,602	45,056	**22,000**	(23,056)
862253- Travel Out of County	185	-	1,000	**1,500**	500
Total Services & Supplies	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**
Total Net Appropriations	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**
Total Net County Cost	**95,242**	**38,522**	**100,287**	**69,180**	**(31,107)**

HEALTH AND HUMAN SERVICES ADMINISTRATION

INDEX

Department Summary		330
BU 5020	Health and Human Services Administration (Office of the Director)	331

The Mission of the Mendocino County Department of Social Services is:

- *To strengthen and empower individuals and families to achieve self-sufficiency, safety, and improve their quality of life;*
- *To deliver services in a respectful, effective and efficient manner;*
- *To develop, support, and empower staff, individually and in teams, to be professional, competent and highly skilled;*
- *To promote and maintain effective and productive relationships within the Department, and with other government led entities, our communities, other agencies, voluntary organizations, the business sector and our community.*

HEALTH AND HUMAN SERVICES ADMINISTRATION

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	242,076	244,556	183,730	-	(183,730)
Total Operating Transfers In	315,525	-	-	-	-
Total Revenue	**557,600**	**244,556**	**183,730**	**-**	**(183,730)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,012,698	1,918,699	2,043,691	**111,237**	(1,932,454)
Total Services and Supplies	1,560,528	1,510,450	1,370,672	**1,254**	(1,369,418)
Total Fixed Assets	-	-	1,000	-	-
Total Operating Expendatures	**3,573,223**	**3,429,149**	**3,414,636**	**112,491**	**(3,302,135)**
Total Intrafund Transfers	(3,015,626)	(3,184,593)	(3,232,633)	**(112,491)**	3,072,102
Total Operating Transfers Out	-	-	-	-	-
Total Transfers & reimb.	**(3,015,626)**	**(3,184,593)**	**(3,232,633)**	**(112,491)**	**3,072,102**
Total Net Appropriations	**557,600**	**244,556**	**183,730**	**-**	**(244,556)**
NCC/Use of Fund Balance	**-**	**-**	**-**	**-**	**-**

BU 5020- Health and Human Services Administration

Department Overview

The Health and Human Services Administration (HHSA) serves the community through coordinated, multi-disciplinary services. HHSA works through many program areas to further its vision: *Healthy People, Healthy Communities.*

Budget Unit 5020 will remain in effect to cover cross department expenses pending the final determination of the Board of Supervisors, to ensure continuity of funding for costs incurred including facilities, core communications, supports and streamlined interfaces with external County departments such as Human Resources, Information Services, Fleet Management, and Facilities.

PROGRAM OVERVIEW

- Administration- HHSA

ACCOMPLISHMENTS IN FY 2021-22

- This program has closed out and will only reflect required carry over costs.

GOALS FOR FY 2022-23

- This program has closed out and will only reflect required carry over costs.

SUMMARY OF MAJOR ACCOUNTS

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2189 Contracts for expertise in developing policy and practices. Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.

Acct. 2239 Agency-wide security guards contract.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

CHANGES IN BUDGET FROM PRIOR YEAR

This budget is greatly reduced pending the final determination of the HHSA Department and branches within from the Board of Supervisors.

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Administration

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	242,075	244,555	183,730	-	-
827802 Operating Transfer In	315,524	-	-	-	-
Total Revenues	**557,600**	**244,555**	**183,730**	**-**	**-**
Salaries & Employee Benefits					
861011 Regular Employees	1,186,751	1,129,248	1,200,047	**33,686**	(1,166,361)
861012 Extra Help	7,478	-	10,000	-	-
861013 Overtime Reg Emp	15,044	35,120	5,000	-	-
861021 Co Cont Retirement	365,626	362,108	418,581	**11,765**	(406,816)
861022 Co Cont OASDI	66,831	62,224	69,164	**1,641**	(67,523)
861023 Co Cont Medicare	16,599	16,016	16,559	**488**	(16,071)
861024 Co Cont to Ret Increment	88,002	72,577	68,001	**543**	(67,458)
861030 Co Cont Health Ins	213,489	186,609	203,091	**1,372**	(201,719)
861031 Co Cont Unemp Ins	3,142	3,379	3,496	**2,436**	(1,060)
861035 Co Cont Workers Comp	49,732	51,415	49,752	**59,306**	9,554
Total Salaries & Employee Benefits	**2,012,697**	**1,918,699**	**2,043,691**	**111,237**	**(1,932,454)**
Services & Supplies					-
862060 Communications	4,668	4,104	12,500	-	-
862090 Household Expense	2,923	358	3,000	-	-
862101 Insurance- General	3,140	3,381	3,677	**1,254**	(2,423)
862120 Maintenance- Equip	-	-	-	-	-
862130 Maint Strc/Impr/Grnds	-	-	-	-	-
862150 Memberships	-	-	3,000	-	-
862170 Office Expense	3,870	1,629	20,000	-	-
862171 Paper Supplies	-	-	2,000	-	-
862181 Auditing/Fiscal Svc	-	-	500	-	-
862182 Data Processing Svcs	1,992	2,808	6,000	-	-
862183 Legal Fees	-	-	1,000	-	-
862187 Education & Training	6,647	25,108	10,000	-	-
862188 Printing	-	-	2,500	-	-
862189 Prof/Spec Svcs- Other	154,713	94,850	50,000	-	-
862190 Publ/Legal Notice	1,131	134	2,000	-	-
862210 Rent/Lease- Bldg Grnds	4,944	-	6,500	-	-
862230 Info Tech Equip	2,005	5,062	5,000	-	-
862239 Spec Dept Expense	1,368,962	1,372,950	1,219,495	-	-
862250 Trans/Travel	725	60	2,500	-	-
862253 Travel Out of County	4,801	-	15,000	-	-
862260 Utilities	-	-	6,000	-	-
Total Services & Supplies	**1,560,528**	**1,510,449**	**1,370,672**	**1,254**	**(1,369,418)**

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Assistance Activity: Administration

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864360 Structure/Improvement	-	-	1,000	-	-
864370 Equipment	-	-	1,000	-	-
Total Fixed Assets	**-**	**-**	**2,000**	**-**	**-**
Expend Transfer & Reimb					
865380 Intrafund Transfer	(3,015,625)	(3,184,592)	(3,232,633)	**(112,491)**	3,120,142
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**(3,015,625)**	**(3,184,592)**	**(3,232,633)**	**(112,491)**	**3,120,142**
Total Net Appropriations	**557,600**	**244,555**	**183,730**	**-**	**-**
Net County Cost (Fund Contribution)	**-**	**0.00**	**-**	**-**	

INDEX

Department Summary		337
BU 4010	Public Health Administration	338
BU 4010-Grant	Community Wellness Grant	342
BU 4010-Grant	Oral Health Program Grant	343
BU 4010-Grant	CalFresh Healthy Living Grant	344
BU 0453-Grant	Department of Justice Tobacco Grant	345
BU 0453-Grant	Tobacco Retail Licensing Grant	346
BU 0453-Grant	Tobacco Prevention Program Grant	347
BU 4011	Environmental Health	349
BU 4013	Public Health Nursing	351
BU 0418-Grant	Women, Infants, and Children (WIC)	355
BU 0442-Grant	Hospital Preparedness Program Grant	357
BU 0478-Grant	Public Health Emergency Preparedness Program Grant	359
BU 0488-Grant	HIV Services Grant	361
BU 4016	Emergency Medical Services Program	363
BU 4070	Hospital & Medical Services Program	367
BU 4071	Partnerships for Health (IGT)	369
BU 4072	Whole Person Care Pilot Program	371
BU 4080	California Children's Services	374
BU 4080-Grant	Child Health and Disability Prevention	378
BU 4080-Grant	Health Care Program for Children in Foster Care	379

PUBLIC HEALTH ADMINISTRATION

The mission of Public Health is to safeguard and promote the health and wellness of the people of Mendocino County.

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	127,141,112	148,695,410	161,075,077	**155,767,261**	(5,307,815)
Total Operating Transfers In	3,063,238	16,471,250	618,311	**2,604,866**	1,986,555
Total Revenue	**130,204,351**	**165,166,661**	**161,693,388**	**158,372,127**	**(3,321,260)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	45,248,675	50,026,609	60,237,246	**61,268,962**	1,031,716
Total Services and Supplies	27,884,210	42,907,509	34,509,917	**32,204,370**	(2,305,546)
Total Other Charges	59,000,141	59,598,117	73,170,571	**70,430,582**	(2,739,989)
Total Fixed Assets	240,098	34,844	87,164	**383,089**	295,925
Total Operating Expendatures	**132,373,126**	**152,567,080**	**168,004,898**	**164,287,00**	**(3,717,894)**
Total Intrafund Transfers	(7,047,777)	(7,457,116)	(10,041,971)	**(7,449,207)**	2,592,764
Total Operating Transfers Out	3,671,647	15,740,565	7,864,756	**6,724,676**	(1,140,080)
Total Transfers & reimb.	**(3,376,129)**	**8,283,449**	**(2,177,215)**	**(724,531)**	**1,452,684**
Total Net Appropriations	**128,996,996**	**160,850,530**	**165,827,683**	**163,562,472**	**(2,265,210)**
NCC/Use of Fund Balance	**(1,207,354)**	**(4,316,131)**	**4,134,295**	**5,190,344**	**1,056,049**

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director



BU 4010- Public Health Administration

Budget Unit Overview

Mendocino County Public Health Administration supports, coordinates, and maximizes the collaborative outcomes of the many public health functions of the Public Health Department. Public Health Administration works to ensure services covering health monitoring, disease outbreak response, emergency preparedness, disease prevention, and health promotion. Public Health Administration assesses current conditions identified by, and develops plans to address issues identified through, (1) the Community Health Needs Assessment (CHNA), (2) the Community Health Improvement Plan (CHIP) and (3) Quality Assurance plans including the Accreditation process. Public Health Administration works with local for-profit and non-profit businesses to seek out and maximize fruitful partnerships while avoiding duplicative services in a shared effort to make Mendocino as healthy a place to live as possible. Due to the challenges of the COVID pandemic response nationwide, there is increased recognition of the importance of a strong Public Health infrastructure; Public Health Administation will seek every opportunity to find additional grant funding to improve and expand services to promote health and prevent disease thoughout Mendocino County.

PROGRAM OVERVIEW

- Fiscal Management, Communications, Staff Resources, and Administration
- Healthy Kids Mendocino Car Seat Program- Grant
- Public Health Accreditation
- Supplemental Nutrition Assistance Program (SNAP)-Education- Grant
- Strategic Prevention Framework Partnerships for Success - Grant
- Tobacco Education Services- Grant 0453

ACCOMPLISHMENTS IN FY 2021-22

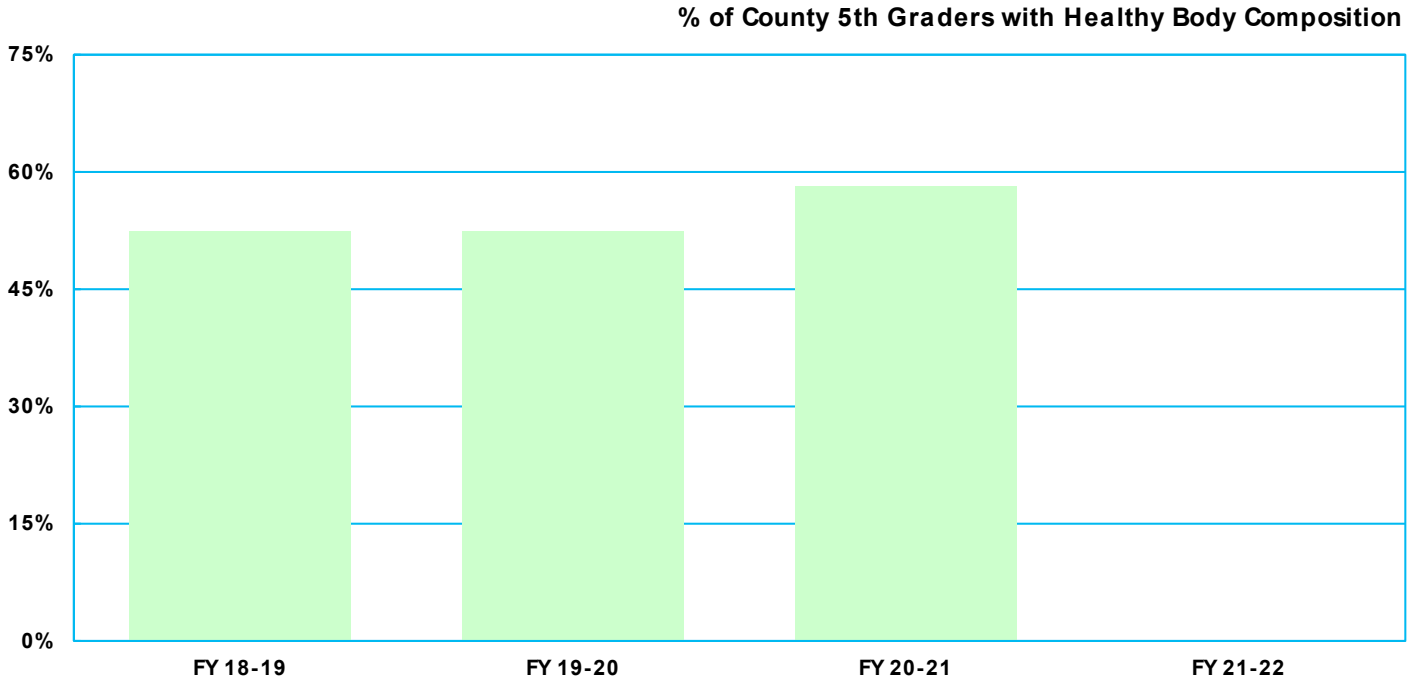
- Responded in coordination with state and regional partners during the COVID-19 Pandemic

GOALS FOR FY 2022-23

- Institute a PH Advisory Board.
- Continue to leverage new grant funding opportunities to support, enhance Public Health services, and improve health for all Mendocino County residents.
- Increase capacity by hiring highly qualified public health staff, and continue training our workforce, in order to carry out the ten essential public health services while responding to emergencies.
- Increase collaboration with local agencies and community partners to address health inequities in Mendocino County.
- Continue to follow the blueprint the National Public Health Accreditation Board (PHAB) has established to meet the required standards for achieving health department accreditation.

BU 4010- Public Health Administration

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Sales Tax revenue distributed for State-mandated programs.

Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).

Acct. 7801 State grants for prevention services provided by PAPU.

Services & Supplies

Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.

Acct. 2239 HHSA administration costs.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4010- Public Health Administration

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823204 Misc Court Fine	724	586	1,000	-	-
825341 Realignment Hlth Svcs	544,178	1,089,251	1,080,300	94,784	(985,516)
825490 State Other	-	269,048	-	-	-
825670 Federal Other	137,844	151,031	190,000	190,000	-
825810 Other Govt Agency Aid	1,100	-	1,100	1,100	-
826263 Health- Vital Stats	124,240	59,309	46,000	50,000	4,000
826390 Other Charges	519,289	474,915	403,514	436,463	32,949
827600 Other Sales	3,822	7,351	3,500	3,500	-
827700 Other	-	83,906	-	-	-
827801 Grant Revenue	467,834	412,086	3,708,621	3,577,881	(130,740)
827802 Operating Transfer In	1,075,556	3,358,590	468,311	1,012,902	544,591
Total Revenues	2,874,591.72	5,906,077.22	5,902,346.00	5,366,630.00	(535,716)
Salaries & Employee Benefits					-
861011 Regular Employees	1,140,121	1,439,743	2,078,849	1,966,960	(111,889)
861012 Extra Help	-	301,889	541,213	692,743	151,530
861013 Overtime Reg Emp	19,231	122,074	7,500	-	(7,500)
861021 Co Cont Retirement	348,222	454,014	716,093	772,330	56,237
861022 Co Cont OASDI	66,738	88,808	120,119	122,678	2,559
861023 Co Cont Medicare	15,810	26,198	38,046	41,039	2,993
861024 Co Cont Retire Incr	84,785	86,805	109,395	43,374	(66,021)
861030 Co Cont Health Ins	184,409	166,169	203,812	226,858	23,046
861031 Co Cont Unemp Ins	1,184	2,743	2,920	3,142	222
861035 Co Cont Workers Comp	36,807	31,797	23,939	22,349	(1,590)
Total Salaries & Employee Benefits	1,897,312	2,720,242	3,841,886	3,891,473	49,587
Services & Supplies					
862060 Communications	20,889	26,067	22,680	18,750	(3,930)
862062 Comm Microwave	-	-	338.00	352.00	14
862080 Food	68	-	-	-	-
862101 Insurance- General	26,844	31,560	39,856	155,338	115,482
862109 Insurance- Other	20,765	22,622	20,765	20,765	-
862120 Maint- Equip	11	-	-	-	-
862130 Maint- Strc Impr & Grnds	-	-	-	-	-
862150 Memberships	10,158	12,717	5,000	14,000	9,000
862170 Office Expense	19,355	28,164	83,623	48,052	(35,571)
862185 Medical & Dental Svcs	-	-	-	-	-
862187 Education & Training	1,600	1,913	11,377	4,850	(6,527)
862189 Prof/Spec Svcs- Other	873,472	1,680,324	1,649,315	704,143	(945,172)
862190 Publ/Legal Notice	22,776	5,971	5,000	-	(5,000)
862210 Rent/Lease- Bldg Grnds	-	-	1,440	-	(1,440)
862230 Info Tech Equip	22,380	38,196	60,434	88,486	28,052
862239 Spec Dept Expense	1,112,497	2,792,801	1,384,238	1,239,893	(144,345)

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Health

Financing Sources and Uses	20119-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862250 Trans/Travel	9,655	20,412	11,297	**15,825**	4,528
862253 Travel Out of County	13,142	4,780	17,856	**17,500**	(356)
862260 Utilities	12,499	16,151	22,868	**15,993**	(6,875)
Total Services & Supplies	**2,166,116**	**4,681,683**	**3,336,087**	**2,343,947**	**(992,140)**
Other Charges					-
863113 Pymts Other Gov Agnc	-	59,831	-	**-**	-
863280 Contr Other Agency	-	-	-	**-**	-
Total Other Charges	**-**	**59,831**	**-**	**-**	**-**
Fixed Assets					**-**
864370 Equipment	**-**	**-**	**-**	**125,089**	**125,089**
Total Fixed Assets	**-**	**-**	**-**	**125,089**	**125,089**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	**(1,164,292)**	**(1,550,638)**	**(1,414,378)**	**(972,629)**	**441,749**
865802 Oper Transfer Out	**-**	**16,208**	**160,000**	**-**	**(160,000)**
Total Expend Transfer & Reimb	**(1,164,292)**	**(1,534,430)**	**(1,254,378)**	**(972,629)**	**281,749**
Total Net Appropriations	**2,899,136**	**5,927,326**	**5,923,595**	**5,387,880**	**(535,715)**
Net County Cost (Fund Contribution)	**24,544**	**21,249**	**21,249**	**21,250**	**1**

ANNE MOLGAARD, Public Health Director



BU 4010- Community Wellness
Grant

GRANT OVERVIEW (Included in BU 4010)

The Public Health Community Wellness Branch promotes community wellness by preventing problems before they occur. We work with community partners to create healthy places to live, learn, work, and play.

Community Wellness (CW) serves the cities of Ukiah, Fort Bragg, Point Arena and Willits, as well as unincorporated towns and areas throughout the county. Community partnerships are the backbone of our programs. CW focus is changing the environment to make the healthy choice the easy choice, by tackling issues like the negative impacts of tobacco use, lack of proper oral health and obesity. Addressing policy and system changes are proven to be cost effective long term.

Smoking remains the leading preventable cause of death in the United States. The goal of the Tobacco Prevention Program is raising community awareness and educating decision makers about the harms of smoking, vaping and second hand smoke. By adopting policies that regulate the sale and advertising of these products, CW programs will effectively improve the health of our communities.

Data also demonstrates that local tobacco retailer licensing ordinances with strong enforcement provisions are effective at reducing the rates of illegal tobacco sales to minors. These ordinances require tobacco retailers to obtain a license to sell tobacco, and includes an annual licensing fee to fund enforcement.

To help local residents manage risk factors for cardiovascular disease more effectively, CW coordinates the Healthier Living Program, a series of six 2 hour workshops, developed by Stanford University. Participants learn how to make lifestyle changes, and they provide a sense of community for people managing their conditions.

Through the USDA CalFresh Healthy Living Program (CFHL), CW contracts with community partners across the County to assess the healthfulness of our communities, and develop plans to improve access to healthy foods for all. Another CFHL objective is to reduce consumption of sugar sweetened beverages, which are significant contributors to obesity and associated chronic diseases.

The National Institute for Medicine said recently “it is unreasonable to expect that people will change their behavior easily when so many forces in the social, cultural, and physical environment conspire against change. If successful programs are to be developed to prevent disease and improve health, attention must be given not only to the behavior of individuals, but also to the environmental context within which people live.”

This is what CW is trying to do - shape our environments to support health, so that the healthy choice becomes the easy choice. Community Wellness prevention programs additionally help soothe the uncertainties of these astonishing times. The programs of Community Wellness are an essential ingredient of any healthy society.



BU 4010- Oral Health Program
Grant

GRANT OVERVIEW (Included in BU 4010)

The Oral Health Program is funded from Proposition 56, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 (Prop 56) for the purpose and goal of educating about oral health, dental disease prevention, and linkage to treatment of dental disease including dental disease caused by the use of cigarettes and other tobacco products. Program goals include education, dental disease prevention, linkages to treatment, surveillance, and case management. These activities will improve the oral health of Mendocino County residents.

GRANT INFORMATION

- Grant Inception Date: January 1 2018
- Current Grant Period: July 1, 2022 – June 30, 2023
- Source of Funds: California Department of Public Health
- Continuity of Grant: Original grant will end on June 30, 2022. A new ongoing grant cycle begins July 1, 2022 and runs until June 30, 2027.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	$ 167,026
Total	$ 10,000
Expenditures	
Total	$ 177,026

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist I	.65 FTE	100%	0%
Program Specialist I	.10 FTE	100%	%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director



BU 4010- CalFresh Healthy Living Program

GRANT OVERVIEW (Included in BU 4010)

The CalFresh Healthy Living program improves community nutrition knowledge and increases access to healthy foods while delivering nutrition and physical activity education to vulnerable population groups through staff and subcontracts with family resource centers and other CBOs. This program also works with community partners to create a County Nutrition Action Plan to coordinate with federal nutrition programs to increase enrollment, quality, and coordination. Emphasis is on policy, systems, and environmental (PSE) strategies for improved food and physical activity environments.

GRANT INFORMATION

- Grant Inception Date: November 1, 2011
- Current Grant Period: October 1, 2022 – September 30, 2023
- Source of Funds: United States Department of Agriculture through California Department of Public Health.
- Continuity of Grant: Ongoing allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. The budget includes the negotiated maximum rate of 25% of salary and benefits.

GRANT BUDGET

Revenue	
Grant	$ 150,000
Total	$ 150,000
Expenditures	
Total	$ 150,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II	100 FTE	100%	0%
Program Specialist II	.50 FTE	100%	%
Program Specialist I	.40 FTE	100%	%



BU 0453- CA Department of Justice Tobacco- Grant

GRANT OVERVIEW (Administered by BU 4010)

Funds from this grant will provide expansion of compliance checks to include the cities of Fort Bragg and Ukiah, as well as northern county and southern coastal towns. This will provide county-wide tobacco-related enforcement efforts, reaching remote areas in the county. Additionally, retailer training programs will be implemented for tobacco-related violations with updated interventions aimed to increase retailer compliance with prohibitions on tobacco sales to minors. Also, Public Health will partner with the Mendocino County Office of Education, school districts, after-school programs and other youth-serving organizations to provide culturally competent, evidence-based tobacco prevention cessation education programs.

GRANT INFORMATION

- Grant Inception Date: July 1, 2022
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 3-year grant cycle will begin July 1, 2022
- Grant Restrictions and Provisions: This grant does allow for indirect or administrative costs. Budget includes the maximum 5% of personnel costs.

GRANT BUDGET

Revenue	
Grant	$ 152, 145
Total	$ 152,145
Expenditures	
Salaries & Benefits	$ 20,575
Services & Supplies	131,570
Total	$ 152,145

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Manager	.10 FTE	100%	0%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director



BU 0453- Tobacco Retail Licensing
Grant

GRANT OVERVIEW (Administered by BU 4010)

At least 2 jurisdictions in Mendocino County (Fort Bragg and Willits) will adopt and implement a comprehensive tobacco retail licensing policy that requires tobacco retailers to obtain a license to sell tobacco products, includes elimination of flavored and menthol tobacco sales, and designates a portion of the annual licensing fee to ensure adequate enforcement of the policy. The policy will prohibit police harassment of persons who purchase, use or possess tobacco, and exclude any provision that criminalizes a person for the purchase, use, or possession of tobacco products.

GRANT INFORMATION

- Grant Inception Date: January 1, 1990
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 4 year grant cycle began January 1, 2022.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs. Budget includes the maximum 15% of personnel costs.

GRANT BUDGET

Revenue	
Grant	$ 150,000
Total	$ 150,000
Expenditures	
Total	$ 150,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1 FTE	100%	0%
Program Specialist I	.50 FTE	100%	0%
Program Specialist II	.50 FTE	100%	0%
Program Manager	.10 FTE	0%	0%



BU 0453- Tobacco Prevention Program
Grant

GRANT OVERVIEW (Administered by BU 4010)

The Tobacco Prevention Program allocation works with youth and adult volunteers to educate the community about tobacco control issues. Adult volunteers will participate in mobilization activities that aim to address tobacco and health inequity issues. Youth engagement will include collaborative partnerships with diverse youth and youth-serving organizations to support smoke-free public policy, systems and environmental changes. Activities also include educational services regarding tobacco and secondhand smoke, adoption and implementation of a policy that demonstrably contributes to tobacco product pollution and waste and an increase in cessation opportunities.

GRANT INFORMATION

- Grant Inception Date: January 1, 1990
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 4 year grant cycle began January 1, 2022.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs. Budget includes the maximum 15% of personnel costs.

GRANT BUDGET

Revenue	
Grant	$ 150,000
Total	$ 150,000
Expenditures	
Total	$ 150,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1 FTE	100%	0%
Program Specialist I	.50 FTE	100%	0%
Program Specialist II	.50 FTE	100%	0%
Program Manager	.10 FTE	0%	0%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 0453- Tobacco Program Services-Grant

BUDGET UNIT DETAIL Schedule 9

Fund: 4530 Tobacco Education

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	889	133,776	-	**12,370**	12,370
827801 Grant Revenue	300,000	75,000	300,000	**300,000**	-
827802 Operating Transfer In	**27,093**	**13,969**	-	-	-
827820 Grant Interest	1,658	247	-	-	-
Total Revenues	**329,640**	**222,992**	**300,000**	**312,370**	**12,370**
Salaries & Employee Benefits					-
861011 Regular Employees	26,723	119,739	132,224	**62,345**	(69,879)
861012 Extra Help	15,698	6,156	-	-	-
861013 Overtime Reg Emp	1,135	19,302	-	-	-
861021 Co Cont Retirement	7,468	38,844	42,100	**25,215**	(16,885)
861022 Co Cont OASDI	1,547	7,878	8,197	**3,817**	(4,380)
861023 Co Cont Medicare	603	1,932	1,917	**893**	(1,024)
861024 Co Cont Retire Incr	1,513	6,382	12,680	**1,164**	(11,516)
861030 Co Cont Health Ins	6,121	32,818	22,260	**23,334**	1,074
861031 Co Cont Unemp Ins	-	55	396	-	(396)
861035 Co Cont Workers Comp	-	-	1,336	-	(1,336)
Total Salaries & Employee Benefits	**60,808**	**233,106**	**221,110**	**116,768**	**(104,342)**
Services & Supplies					-
862060 Communications	815	1,950	1,800	**2,880**	1,080
862101 Insurance- General	624	610	500	-	(500)
862150 Memberships	500	500	250	-	(250)
862170 Office Expense	1,306	741	3,000	**4,400**	1,400
862187 Education & Training	300	2,075	2,500	**4,000**	1,500
862189 Prof/Spec Svcs- Other	26,239	24,464	44,699	**17,797**	(26,902)
862190 Publ/Legal Notice	-	50	-	-	-
862239 Spec Dept Expense	218,412	205,126	24,316	**162,875**	138,559
862250 Trans/Travel	703	602	650	**883**	233
862253 Travel Out of County	2,844	-	675	**3,800**	3,125
862260 Utilities	554	733	500	-	(500)
Total Services & Supplies	**252,296**	**236,853**	**78,890**	**196,635**	**117,745**
Expend Transfer & Reimb					-
865380 Intrafund Transfers	(22,842)	(16,315)	-		-
865802 Operating Transfer Out	-	-	-		-
Total Expend Transfer & Reimb	**(22,842)**	**(16,315)**	-	-	-
Total Net Appropriations	**290,262**	**453,644**	**300,000**	**313,403**	**13,403**
Total Fund Balance (Contribution)	**(39,378)**	**230,653**	-	**1,033**	**1,033**



BU 4011- Environmental Health

Budget Unit Overview

Mendocino County Environmental Health (EH) provides a diversity of environmental health services in multiple program areas to safeguard the environment and our citizens from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, body art and other environmental exposures. EH conducts numerous inspections, issues permits for various activities, responds to citizen complaints, and works closely with other organizations to provide a wide variety of services to the citizens of Mendocino County.

PROGRAM OVERVIEW

- Food Safety Manager Certification – BU 0412

ACCOMPLISHMENTS IN FY 2021-22

- Performed updated analysis of over 100 fees charged to accurately reflect expense.
- Launched the Hazardous Materials, CUPA, APSA, and Financial modules in the new Digital Health Department database.
- Began process for field inspectors to transition from pen & paper inspection documentation to electronic.

GOALS FOR FY 2022-23

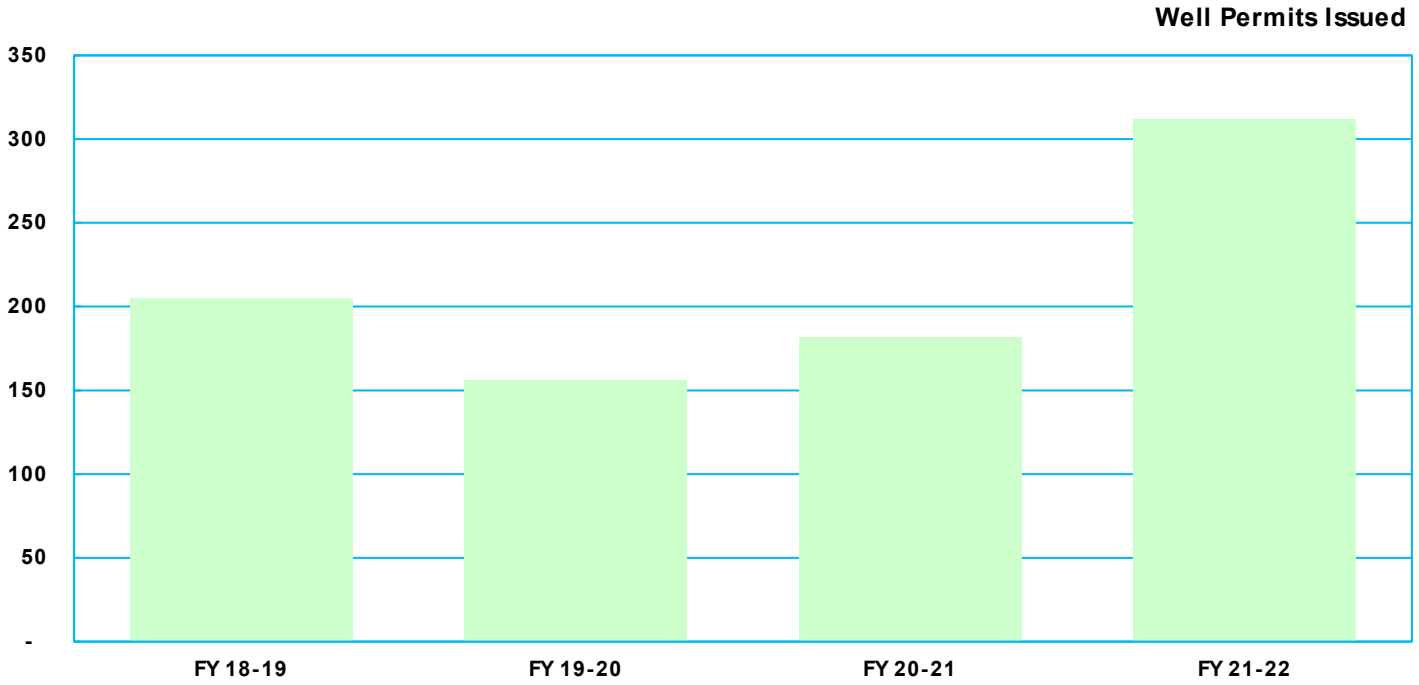
- Complete the database transition for the Consumer Protection and Land Use Programs into the new Digital Health Department web-based platform.
- Complete the transition to paperless of the Hazmat, CUPA, and APSA records by utilizing State grant funding.
- Restart in-person Food Safety Manager Certification classes inland and on the coast.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4011- Environmental Health

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Include inspection and permit revenue.

Services & Supplies

Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.

Acct. 2239 Laboratory costs and various program testing supplies.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.



BU 4013- Public Health Nursing

Budget Unit Overview

Public Health Nursing works in partnership with the community to safeguard and promote the health and wellness of the people in Mendocino County. Public Health Nursing oversees health promotion and nursing activities; some state mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments; health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health (PH) is mandated to investigate communicable disease reports and perform activities to protect the health of the public according to California Department of Public Health (CDPH) guidelines, including the treatment of individuals with active tuberculosis and other communicable diseases.

PROGRAM OVERVIEW

- California Home Visiting Program
- CalWORKS Home Visiting Initiative
- Communicable Disease
- Health Resources Services Administration
- HIV Surveillance
- Immunization
- Maternal Child and Adolescent Health
- Public Health Preparedness
- Women, Infants, and Children (WIC)

ACCOMPLISHMENTS IN FY 2021-22

- In collaboration with other County Agencies, successfully participated in the Department Operation Center to respond to COVID 19 pandemic response.
- Applied for and Awarded grant to expand Home Visiting Program.
- Implemented vaccine protocol, tracking and allocation process for COVID vaccines.
- Increased partnership with local agencies related to COVID response.

GOALS FOR FY 2022-23

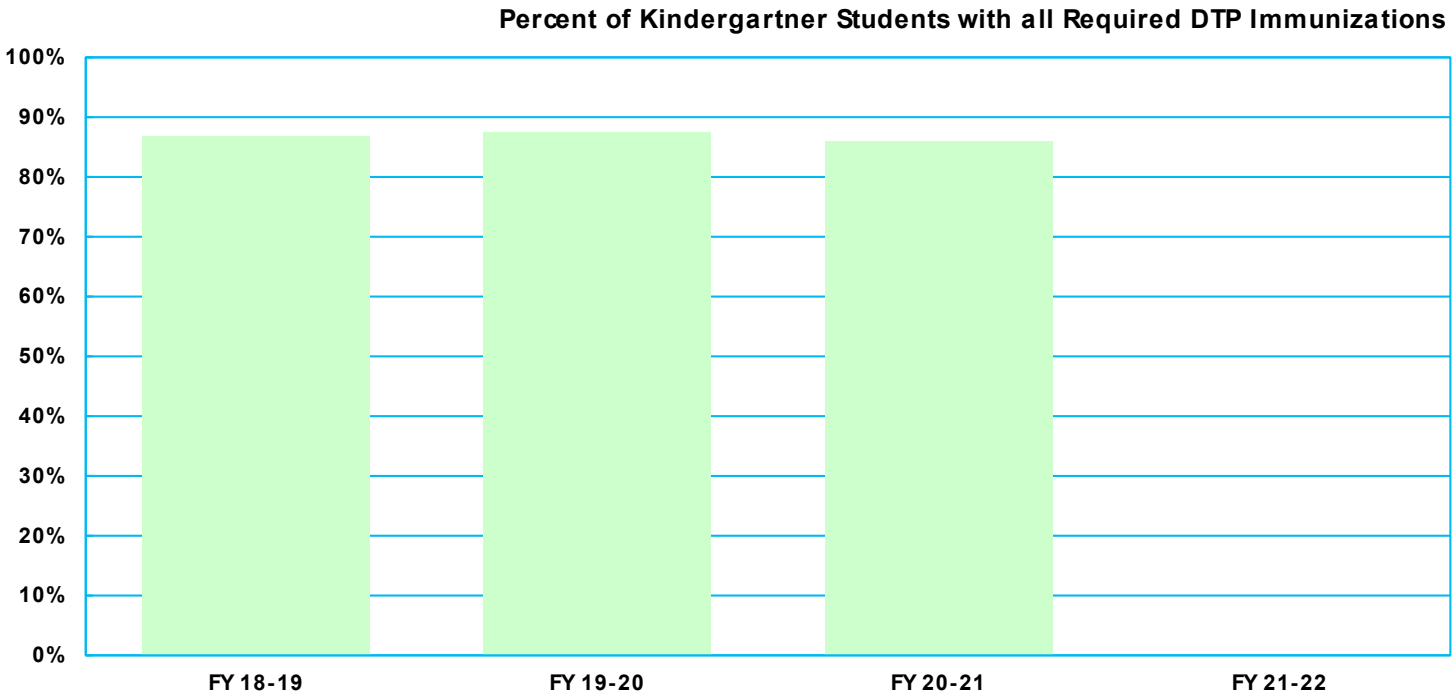
- Continue to leverage new grant funding opportunities to support and enhance program and services.
- Enhance Health Education and Outreach within Mendocino County around health equity.
- Increase partnership with local agencies and community partners to improve immunization rates and referrals to healthy families.
- Continue to support Department Operation Centers response to COVID 19 Pandemic.
- Hire all levels of nurses to fill critical vacancies.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4013- Public Health Nursing

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Sales Tax revenue distributed for state mandated programs.

Acct. 5490 Revenues from other state agencies, including grants.

Services & Supplies

Acct. 2239 TB related Services & Supplies expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 Function: Health & Sanitation Activity: Health

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824200 Rent/Concession	-	-	-	**-**	-
825341 Realignment Hlth Svcs	0	2,940	293,887	**452,302**	158,415
825490 State Other	308,551	290,698	800,683	**1,502,835**	702,152
826300 Nursing Fee	2,419	360	4,000	**-**	(4,000)
826390 Other Charges	24,524	72,497	32,622	**23,609**	(9,013)
827700 Other	1,000	1,000	1,000	**1,000**	-
827707 Donation	-	20	200	**100**	(100)
827802 Oper Transfer In	1,409,656	1,282,370	2,424,000	**1,420,964**	(1,003,036)
Total Revenues	**1,746,150**	**1,649,885**	**3,556,392**	**3,400,810**	**(155,582)**
Salaries & Employee Benefits					-
861011 Regular Employees	630,654	778,824	1,759,017	**1,928,094**	169,077
861012 Extra Help	268	16,000	-	**-**	-
861013 Overtime Reg Emp	18,087	110,854	34,836	**-**	(34,836)
861021 Co Cont Retirement	196,817	250,686	595,692	**547,998**	(47,694)
861022 Co Cont OASDI	37,950	52,392	109,767	**91,451**	(18,316)
861023 Co Cont Medicare	8,879	12,485	25,672	**26,974**	1,302
861024 Co Cont Retire Incr	46,171	46,487	90,637	**31,484**	(59,153)
861030 Co Cont Health Ins	121,047	138,062	223,700	**301,176**	77,476
861031 Co Cont Unemp Ins	1,915	2,025	7,256	**4,208**	(3,048)
861035 Co Cont Workers Comp	131,337	137,754	100,305	**72,936**	(27,369)
Total Salaries & Employee Benefits	**1,193,124**	**1,545,569**	**2,946,882**	**3,004,321**	**57,439**
Services & Supplies					-
862060 Communications	14,235	20,501	23,453	**23,733**	280
862062 Comm Microwave	-	-	4,400	**2,464**	(1,936)
862090 Household Expense	9,057	14,360	12,600	**11,050**	(1,550)
862101 Insurance- General	5,480	8,313	13,086	**17,942**	4,856
862109 Insurance Other	19,728	11,023	21,703	**16,985**	(4,718)
862120 Maint- Equip	137	-	400	**100**	(300)
862130 Maint Strc/Impr/Grnds	1,376	5,017	2,400	**2,750**	350
862140 Med Dntl & Lab Supls	2,719	1,238	11,500	**11,500**	-
862150 Memberships	1,620	-	1,680	**1,600**	(80)
862170 Office Expense	7,897	11,747	14,400	**27,400**	13,000
862185 Medical/Dental Svcs	654	120	1,750	**1,100**	(650)
862187 Education & Training	11,529	9,069	24,000	**24,000**	-
862189 Prof/Spec Svcs- Other	79,292	32,534	71,800	**71,600**	(200)
862190 Publ/Legal Notice	1,015	13,699	6,000	**7,500**	1,500
862230 Info Tech Equip	11,381	-	61,434	**88,480**	27,046
862239 Spec Dept Expense	592,985	634,354	810,252	**699,199**	(111,053)
862250 Trans/Travel	23,087	7,031	20,500	**23,000**	2,500
862253 Travel Out of County	10,064	-	16,500	**16,000**	(500)
862260 Utilities	12,917	16,384	17,677	**17,388**	(289)
Total Services & Supplies	805,172	785,389	1,135,535	**1,063,791**	(71,744)

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Health

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Other Charges					-
863113 Pmt Other Gov Agency	126,228	-	132,539	**135,000**	2,461
863280 Contr Other Agency	-	-	-	**-**	-
Total Other Charges	126,228	-	132,539	**135,000**	2,461
Fixed Assets					**-**
864360 Structures & Imprvments	-	-	-	-	-
864370 Equipment	57,599	-	-	**-**	-
Total Fixed Assets	**57,599**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					-
865380 Intrafund Transfer	(260,240)	(494,560)	(616,052)	**(759,789)**	(143,737)
865802 Oper Transfer Out	10,779	-	144,000	**144,000**	-
Total Expend Transfer & Reimb	**(249,462)**	**(494,560)**	**(472,052)**	**(615,789)**	**(143,737)**
Total Net Appropriations	1,932,662	1,836,397	3,742,904	3,587,323	(155,581)
Net County Cost (Fund Contribution)	186,511	186,512	186,512	**186,513**	1



BU 0418- Women, Infants, and Children (WIC)- Grant

GRANT OVERVIEW (Administered by BU 4013)

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women, and infants and children less than five years of age who have a nutritional risk. The program provides nutrition assessment and education and referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods, from WIC-authorized vendors including seasonal Farmers Markets.

GRANT INFORMATION

- Grant Inception Date: June 1975
- Current Grant Period: July 1, 2022- June 30, 2025
- Source of Funds: U.S. Department of Agriculture through the California State Department of Health Services
- Continuity of Grant: Ongoing annual allocation
- Grant Restrictions and Provisions: The grant does allow for in-direct or overhead costs and the maximum is 13.8% of salaries & benefits. The budget does include the maximum amount

GRANT BUDGET

Revenue	
Grant	$ 1,028,868
Total	$ 1,028,868
Expenditures	
Salaries & Benefits	$ 795,486
Services & Supplies	259,655
Total	$ 1,028,868

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Health Program Eligibility Worker	3.0	100%	0%
Sr. Health Program Eligibility Worker	2.0	100%	0%
Nutritionist	1.65	100%	0%
Sr. Program Manager	1.0	100%	0%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 0418- Women, Infants, and Children-Grant

BUDGET UNIT DETAIL Schedule 9 — Function:- Activity:-

Fund: 4180 Women, Infants, Children (WIC)

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	15,011	20,836	-	**-**	-
827801 Grant Revenue	1,012,797	570,864	977,477	**1,112,105**	134,628
827802 Operating Transfer In	42,288	6,786	-	**-**	-
Total Revenues	**1,070,095**	**598,487**	**977,477**	**1,112,105**	**134,628**
Salaries & Employee Benefits					-
861011 Regular Employees	474,260	412,762	517,538	**497,944**	(19,594)
861012 Extra Help	42,579	20,776	-	**-**	-
861013 Overtime Reg Emp	17,737	34,377	-	**-**	-
861021 Co Cont Retirement	119,762	118,401	140,781	**166,758**	25,977
861022 Co Cont OASDI	22,549	22,072	23,530	**30,919**	7,389
861023 Co Cont Medicare	7,477	6,565	7,123	**60,640**	53,517
861024 Co Cont Retire Incr	29,701	23,909	24,308	**10,780**	(13,528)
861030 Co Cont Health Ins	64,783	56,197	64,003	**67,828**	3,825
861031 Co Cont Unemp Ins	1,279	2,001	1,673	**1,574**	(99)
861035 Co Cont Workers Comp	27,052	-	10,000	**42,000**	32,000
Total Salaries & Employee Benefits	**807,181**	**697,060**	**788,956**	**878,443**	**89,487**
Services & Supplies					-
862060 Communications	26,778	30,191	10,000	**12,000**	2,000
862090 Household Expense	597	1,063	875	**875**	-
862101 Insurance- General	2,516	3,447	3,447	**3,447**	-
862120 Maint- Equipment	17	-	-	**-**	-
862130 Maint- Strc/Impr/Grnds	284	1,031	500	**500**	-
862150 Memberships	60	400	300	**900**	600
862170 Office Expense	8,150	12,384	9,616	**12,800**	3,184
862185 Medical/Dental Svcs	102	100	200	**3,895**	3,695
862187 Education & Training	2,165	1,590	5,000	**14,000**	9,000
862190 Publ/Legal Notice	-	262	-	**-**	-
862230 Info Tech Equip	1,596	603	-	**-**	-
862239 Spec Dept Expense	151,163	116,253	177,762	**171,409**	(6,353)
862250 Trans/Travel	9,003	1,078	2,500	**3,000**	500
862253 Travel Out of County	11,820	-	1,800	**2,750**	950
862260 Utilities	6,737	8,836	6,500	**8,086**	1,586
Total Services & Supplies	**220,990**	**177,237**	**218,500**	**233,662**	**15,162**
Fixed Assets					**-**
864370 Equipment	-	-	-	-	-
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfers	(21,202)	(13,689)	(29,979)	**-**	29,979
865802 Operating Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**(21,202)**	**(13,689)**	**(29,979)**	**-**	**29,979**
Total Net Appropriations	**1,006,969**	**860,608**	**977,477**	**1,112,105**	**134,628**
Total Fund Balance (Contribution)	**(63,126)**	**262,121**	**-**	**-**	**-**



BU 0442- Hospital Preparedness Program
Grant

GRANT OVERVIEW (Administered by BU 4013)

The Hospital Preparedness Program (HPP) grant supports the County's collaborative efforts with hospitals, clinics, Skilled Nursing Facilities, Dialysis clinics, Dentists, Veterinary clinics, Pharmacies, and other office-based medical professionals, through the Disaster Healthcare Coalition (DHCC) to enhance preparedness for disasters of any cause or duration. Primary activities include: ensuring that partners understand their roles and the role of Public Health (PH) during emergency health events and declared disasters; mobilizing assistance and support from local, regional, and state partners during disasters; developing plans to address specific types of disasters or emergencies which require specific responses, including infectious disease, chemical, and radiation, and exercise those plans on a regular (at least annual) basis; expanding and increasing communication capacity through multiple modes.

GRANT INFORMATION

- Grant Inception Date: September 2003
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 178,197
Other Charges	47,950
Total	$ 226,147
Expenditures	
Salaries & Benefits	$ 132,207
Services & Supplies	132,082
Total	$ 264,290

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%
Sr. Program Manager	.05	100%	0%
Sr. Program Specialist	.25	100%	0%
Program Specialist I	.25	100%	0%

BU 0442- Hospital Preparedness Prgram-Grant

BUDGET UNIT DETAIL Schedule 9 — Function:- Activity:-

Fund: 4420 Health Resources Svcs Admin Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	6,672	47,971	53,447	**96,417**	42,970
827801 Grant Revenue	166,641	103,632	192,885	**274,562**	81,677
827802 Operating Transfer In	-	-	-	**-**	-
827820 Grant Interest	**(1,254)**	**(410)**	**-**	**-**	**-**
Total Revenues	172,058	151,193	246,332	370,979	124,647
Salaries & Employee Benefits					-
861011 Regular Employees	7,085	54,603	86,473	**87,717**	1,244
861013 Overtime Reg Emp	-	1,165	-	**-**	-
861021 Co Cont Retirement	6,029	19,148	30,352	**31,930**	1,578
861022 Co Cont OASDI	413	3,337	5,227	**5,008**	(219)
861023 Co Cont Medicare	97	780	1,223	**1,171**	(52)
861024 Co Cont Retire Incr	1,231	3,146	3,796	**1,474**	(2,322)
861030 Co Cont Health Ins	1,825	5,851	6,547	**21,034**	14,487
861035 Co Cont Workers Comp	**21,742**	**12,332**	**8,387**	**-**	**(8,387)**
Total Salaries & Employee Benefits	38,421	100,363	142,005	148,334	6,329
Services & Supplies					-
862060 Communications	422	72	500	**1,000**	500
862170 Office Expense	-	-	500	**-**	(500)
862187 Education & Training	-	-	200	**1,959**	1,759
862189 Prof/Spec Svcs- Other	52,230	86,350	48,175	**70,175**	22,000
862230 Info Tech Equip	-	5,301	-	**10,000**	10,000
862239 Spec Dept Expense	123,488	119,988	85,865	**132,511**	46,646
862250 Trans/Travel	-	-	1,000	**1,500**	500
862253 Travel Out of County	-	-	1,000	**4,500**	3,500
862260 Utilities	**642**	**850**	**1,000**	**1,000**	**-**
Total Services & Supplies	176,781	212,561	138,240	222,645	84,405
Expend Transfer & Reimb					-
865380 Intrafund Transfers	**(2,154)**	**-**	**-**		**-**
865802 Operating Transfer Out	**-**	**-**	**-**		**-**
Total Expend Transfer & Reimb	**(2,154)**	**-**	**-**	**-**	**-**
Total Net Appropriations	**213,049**	**312,924**	**280,245**	**370,979**	**90,734**
Total Fund Balance (Contribution)	**40,991**	**161,731**	**33,913**	**-**	**(33,913)**

ANNE MOLGAARD, Public Health Director



BU 0478- Public Health Emergency Preparedness Program- Grant

GRANT OVERVIEW (Administered by BU 4013)

The Public Health Emergency Preparedness (PHEP) grant aids infrastructure and training issues for preparedness. This includes planning, assessment, and implementation of activities that enhance Public Health's all-hazard response. Infrastructure improvements include continuity of operations enhancements such as portable air circulation, maintenance of a local stockpile to support rapid resupply of local and regional healthcare providers, and recruiting for and maintaining the County's Disaster Healthcare Volunteer network.

GRANT INFORMATION

- Grant Inception Date: October 2002
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 272,135
Other Charges	20,111
Total	$ 292,246
Expenditures	
Salaries & Benefits	$ 223,974
Services & Supplies	88,384
Other Charges	(20,111)
Total	$ 292,246

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%
Program Specialist I	1.0	100%	0%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 0478- Public Health Preparedness Program- Grant

BUDGET UNIT DETAIL Schedule 9 — Function:- Activity:-

Fund: 4780 Bioterrorism Act Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390 Other Charges	11,956	50,296	-	**16,104**	16,104
827801 Grant Revenue	573,361	(26,190)	398,120	**367,236**	(30,884)
827802 Operating Transfer In	5,993	-	-	**-**	-
827820 Grant Interest	(2,235)	1,777	-	**-**	-
Total Revenues	**589,075**	**25,884**	**398,120**	**383,340**	**(14,780)**
Salaries & Employee Benefits					-
861011 Regular Employees	68,501	84,876	141,025	**44,203**	(96,822)
861013 Overtime Reg Emp	4,587	4,965	-	**-**	-
861021 Co Cont Retirement	20,466	27,579	49,500	**16,090**	(33,410)
861022 Co Cont OASDI	4,139	5,201	8,266	**2,741**	(5,525)
861023 Co Cont Medicare	968	1,216	1,933	**641**	(1,292)
861024 Co Cont Retire Incr	4,173	4,531	6,191	**743**	(5,448)
861030 Co Cont Health Ins	19,566	16,627	23,333	**-**	(23,333)
861031 Co Cont Unemp Ins	109	109	108	**-**	(108)
861035 Co Cont Workers Comp	42,548	46,693	43,421	**-**	(43,421)
Total Salaries & Employee Benefits	**165,057**	**191,798**	**273,777**	**64,418**	**(209,359)**
Services & Supplies					-
862060 Communications	631	1,525	400	**2,400**	2,000
862101 Insurance- General	181	211	243	**243**	-
862170 Office Expense	673	85	1,000	**5,287**	4,287
862187 Education & Training	-	-	400	**4,620**	4,220
862189 Prof/Spec Svcs- Other	6,461	8,091	63,593	**29,960**	(33,633)
862230 Info Tech Equip	-	6,909	-	**7,500**	7,500
862239 Spec Dept Expense	193,333	284,909	171,688	**69,144**	(102,544)
862250 Trans/Travel	18	-	150	**65,855**	65,705
862253 Travel Out of County	38	-	500	**4,500**	4,000
Total Services & Supplies	201,335	301,731	237,974	**189,509**	(48,465)
Fixed Assets					-
864370 Equipment	**-**	**-**	**-**	**129,413**	**129,413**
Total Fixed Assets	-	-	-	129,413	129,413
Expend Transfer & Reimb					-
865380 Intrafund Transfer	(8,920)	(12,568)	(113,631)	**-**	113,631
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**(8,920)**	**(12,568)**	**(113,631)**	**-**	**113,631**
Total Net Appropriations	**357,472**	**480,961**	**398,120**	**383,340**	**(14,780)**
Total Fund Balance (Contribution)	**(231,603)**	**455,077**	**-**	**-**	**-**



BU 0488- HIV Services
Grant

GRANT OVERVIEW (Administered by BU 4013)

The Purpose of the Surveillance and Epidemiology allocation is to track HIV/AIDS locally and report cases to the California Department of Public Health, Office of AIDS. The HIV Coordinator attends a bi-weekly collaborative meeting with community HIV/AIDS care teams including Mendocino Community Health Center, Mendocino County HIV/AIDS & Viral Hepatitis Network, and Community Care. The HIV Coordinator also meets on an ongoing basis with the Mendocino Coast Clinic's HIV Nurse Case Manager.

The AIDS Drug Assistance Program (ADAP) ensures that people living with HIV/AIDS who are uninsured or under-insured have access to medications, which also includes Hepatitis C treatment. ADAP enrollees are eligible for the Office of AIDS Health Insurance Premium Program (OA-HIPP) or the Medicare Part D payment program.

GRANT INFORMATION

- Grant Inception Date: April 1, 1987
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 15% of the grant for Surveillance, but not ADAP, which is included in the budget.

GRANT BUDGET

Revenue	
Grant	$ 30,189
Total	$ 30,189
Expenditures	
Services & Supplies	$ 38,563
Total	$ 38,563

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Health Program Eligibility Worker	0.3	100%	0%
Community Health Specialist II	0.1	100%	0%

BUDGET UNIT DETAIL Schedule 9

Function:- Activity:-

Fund: 4880 Family Planning Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801 Grant Revenue	36,079	33,597	37,915	**31,377**	(6,538)
Total Revenues	**36,079**	**33,597**	**37,915**	**31,377**	**(6,538)**
Salaries & Employee Benefits					-
861031 Co Cont Unemp Ins	-	-	-	**-**	-
Total Salaries & Employee Benefits	**-**	**-**	**-**	**-**	**-**
Services & Supplies					-
862140 Med Dntl & Lab Suppl	(21)	-	-	**-**	-
862170 Office Expense	176	271	100	**1,000**	900
862239 Spec Dept Expense	30,030	20,800	37,515	**28,626**	(8,889)
862250 Trans/Travel	-	-	100	**1,000**	900
862253 Travel Out of County	-	-	200	**751**	551
Total Services & Supplies	30,185	21,071	37,915	**31,377**	(6,538)
Total Net Appropriations	**30,185**	**21,071**	**37,915**	**31,377**	**(6,538)**
Total Fund Balance (Contribution)	**(5,894)**	**(12,526)**	**-**	**-**	**-**



BU 4016- Emergency Medical Services Program

Budget Unit Overview

Mendocino County's Emergency Medical Services (EMS) serves in collaboration with Coastal Valleys Emergency Medical Services Agency (CVEMSA), providing oversight and support to emergency service care providers, such as ambulance services and air-ambulance companies.

Together the counties of Mendocino and Sonoma are the Coastal Valley EMS Region, Coastal Valleys EMS Agency as Mendocino County's Local EMS Agency (LEMSA) is responsible for planning, implementing and evaluating the local EMS system; which includes but is not limited to education levels for certifications, monitoring response times by providers, and ambulance inspections.

PROGRAM OVERVIEW

- Coastal Valley EMS Region
- Dispatch
- EMS System

ACCOMPLISHMENTS IN FY 2021-22

- Secured funding and met with multiple partners to engage in the creation of the Joint Powers Authority supporting EMS response countywide.
- Secured ImageTrend approval and support required to move forward with CAD integration.
- Provided Personal Protective Equipment to First Responders and advocated for access to instant response COVID-19 testing supplies.
- Monitored and tracked bed capacity for hospital and skilled nursing facilities in Mendocino County throughout the COVID-19 event to ensure availability and surge capacity for community needs.

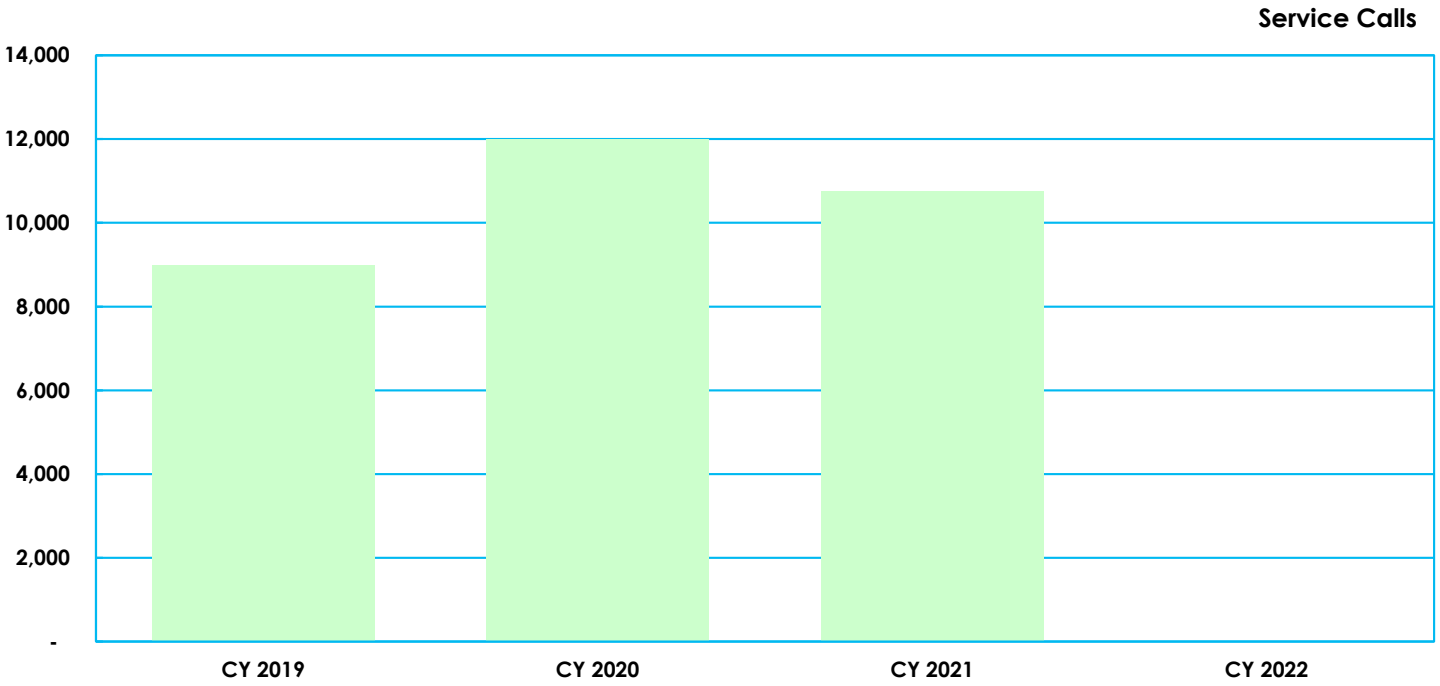
GOALS FOR FY 2022-23

- Collaborate with partners to adopt working agreements supporting the development and implementation of a JPA structure in Mendocino County.
- Initiate CAD integration to link the 9-1-1 system to patient care reports allowing auto-population of data and increasing response availability.
- The Emergency Medical Care Committee (EMCC) will provide their formal review and report to the Board of Supervisors.

ANNE MOLGAARD, Public Health Director

BU 4016- Emergency Medical Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3204 EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.

Other Charges

Acct. 3113 Payment to CalFire Dispatch.

Acct. 3280 Payment to Sonoma County for EMS services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

ANNE MOLGAARD, Public Health Director

BU 4016- Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	205,440	212,641	178,685	**178,685**	-
821120 Curr Unsec Prop Tax	6,565	6,122	5,900	**5,000**	(900)
821130 Supplemental Roll Tax	1,775	1,720	4,000	**1,500**	(2,500)
821220 Prior Unsec Prop Tax	233	325	200	**200**	-
821700 Highway Property Rental	4	4	-	**-**	-
823204 Misc Court Fine	-	-	110,365	**107,500**	(2,865)
825472 County Hospital	9,522	-	40,000	**40,000**	-
825481 Homeowner Exemption	1,602	1,577	1,600	**1,500**	(100)
826361 EMS Per Call Fee	-	-	-	**-**	-
826390 Other Charges	109,177	170,594	132,700	**118,175**	(14,525)
827700 Other	509	508	300	**300**	-
Total Revenues	**334,827**	**393,492**	**473,750**	**452,860**	**(20,890)**
Salaries & Employee Benefits					-
861011 Regular Employees	-	-	-	**-**	-
861013 Overtime Reg Emp	-	-	-	**-**	-
861021 Co Cont Retirement	-	-	-	**-**	-
861022 Co Cont OASDI	-	-	-	**-**	-
861023 Co Cont Medicare	-	-	-	**-**	-
861024 Co Cont Retire Incr	-	-	-	**-**	-
861030 Co Cont Health Ins	-	-	-	**-**	-
861031 Co Cont Unemp Ins	-	-	-	**-**	-
861035 Co Cont Workers Comp	-	-	-	**-**	-
Total Salaries & Employee Benefits	-	-	-	**-**	-
Services & Supplies					-
862060 Communications	**1,483**	**1,301**	**1,635**	**1,500**	**(135)**
862101 Insurance - General	458	580	607	731	124
862120 Maint Equip	1	-	2,000	**1,000**	(1,000)
862140 Med Dntl & Lab Supls	2,210	4,828	6,025	**8,500**	2,475
862170 Office Expense	-	-	50	**50**	-
862189 Prof/Spec Svcs - Other	**23,666**	**8,824**	**35,398**	**42,903**	**7,505**
862230 Info Tech Equip	**2,111**	**-**	**-**	**-**	**-**
862239 Spec Dept Expense	**3,523**	**4,281**	**15,000**	**15,000**	**-**
862250 Trans/Travel	**-**	**-**	**100**	**100**	**-**
862253 Travel Out of County	**-**	**-**	**100**	**-**	**(100)**
862260 Utilities	**272**	**360**	**400**	**400**	**-**
Total Services & Supplies	**33,723**	**20,174**	**61,315**	**70,184**	**8,869**
Other Charges					**-**

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Health & Sanitation Activity: Health

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
863113 Pmt Other Gov Agency					
863119 Supp/Care- Other	9,522	-	40,000	**40,000**	-
863280 Contr Other Agency	317,926	-	437,811	**459,702**	21,891
Total Other Charges	**1,155,032**	**132,000**	**1,431,254**	**1,374,217**	**(57,037)**
Expend Transfer & Reimb					
865380 Intrafund Transfer	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**1,188,754**	**152,174**	**1,492,569**	**1,444,401**	**(48,168)**
Net County Cost (Fund Contribution)	**853,927**	**(241,318)**	**1,018,819**	**991,541**	**(27,278)**



BU 4070- Hospital and Medical Services Program

Budget Unit Overview

The Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) serving the County's medically indigent population. CMSP provides limited-term health coverages for uninsured low-income adults who are not otherwise eligible for other publicly-funded health programs. Mendocino County is one of the 35 primarily rural counties that participate in CMSP to help meet indigent health care obligations under state law.

ACCOMPLISHMENTS IN FY 2021-22

- In collaboration with community partners, provided mini grants to families requiring urgent support to address housing or food crisis caused by the Covid-19 pandemic.
- CMSP Governing board approved a waiver for Mendocino County's Participation Payment Fee of $247,578. Freeing up General Fund to be re-allocated to other County departments.

GOALS FOR FY 2022-23

- Leverage new CMSP grant funding opportunities to support and enhance the health care safety net.
- Continue to conduct outreach efforts and provide education to increase CMSP enrollment and enrollee participation in the primary care benefit.
- Continue to monitor impacts of health care reform and section 17000 obligations under California Welfare and Institutions code.

SUMMARY OF MAJOR ACCOUNTS

Other Charges

Acct. 3152, 3154 Provides payments to hospitals and physicians for uncompenstaed care from the EMS Trust generated from ambulance franchise holders, vehicle code violations and Tobaccoo Tax Funds (Propisition 99).

CHANGES IN BUDGET FROM PRIOR YEAR

The significant changes in budget from the previous fiscal year are due to moving the Partnership HealthPlan of California Rate Range Intergovernmental Trasnfer program to its own budget unit 4071.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4070- Hospital & Medical Services Program

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Mental Health

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825341 Realignment Hlth Svcs	-	-	-	**-**	-
825473 Non-County Hosp	47,003	56,843	76,000	**76,000**	-
825475 EMS- Physician Svcs	159,479	102,865	200,000	**200,000**	-
825670 Federal Other	-	-	-	**-**	-
827802 Operating Transfer In	-	-	-	**-**	-
Total Revenues	**206,481**	**159,708**	**276,000**	**276,000**	**-**
Services & Supplies					-
862060 Communications	-	-	-	**-**	-
862170 Office Expense	-	-	-	**-**	-
862189 Prof/Spec Svcs- Other	-	-	-	**-**	-
862239 Spec Dept Expense	-	-	-	**-**	-
862253 Travel & Trsp Out of Co	-	-	-	**-**	-
Total Services & Supplies	**-**	**-**	**-**	**-**	**-**
Other Charges					-
863152 Non-Co Contract Hosp	34,617	56,843	76,000	**76,000**	-
863154 Physician Svcs- EMS	171,864	102,865	200,000	**200,000**	-
Total Other Charges	**206,481**	**159,708**	**276,000**	**276,000**	**-**
Expend Transfer & Reimb					-
865380 Intrafund Transfer	-	-	-	**-**	-
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**206,481**	**159,708**	**276,000**	**276,000**	**-**
Net County Cost (Fund Contribution)	**(0)**	**-**	**-**	**-**	**-**



BU 4071- Partnerships for Health (IGT)

Budget Unit Overview

The Public Health Agency maximizes realignment funds by participating in the Inter-Governmental Transfer (IGT) opportunity with Partnership HealthPlan of California (PHC) to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries, enhancing the safety net and strengthening the infrastructure to ensure access and continuity of care for our most vulnerable residents. The leveraging will improve the health and wellbeing of Medi-Cal beneficiaries throughout Mendocino County.

Healthy Mendocino is a community collaborative of over 60 agencies and service organizations that positively impact the health of Mendocino County. Public Health's Community Health Improvement Plan, a requirement of Public Health Accreditation, is overseen by Healthy Mendocino. Five priority areas have been targeted and include family wellness, trauma, housing, poverty and mental health.

ACCOMPLISHMENTS IN FY 2021-22

- In collaboration with community partners, provided rental assistance, housing relocation and stabilization services to people with Serious Mental Illness and/or experiencing, or at risk of experiencing homelessness.
- Provided support for Mendocino County Harm Reduction Plan by providing medical prevention services, needle exchange and treatment referral services to substance users throughout the county.
- The Mobile Outreach and Prevention Program continues to successfully provide services in North County, South Coast and Anderson Valley.

GOALS FOR FY 2022-23

- Leverage any additional Inter-Governmental Transfer (IGT) opportunities through Partnership HealthPlan of California (PHC).
- Enhance and strengthen the core Public Health Services.
- Continue our collaboration with community partners to provide rental assistance, housing relocation and stabilization services to people with Serious Mental Illness and/or experiencing, or at risk of experiencing homelessness.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4071- Partnerships for Health(IGT)

BUDGET UNIT DETAIL Schedule 9 | Function: Health & Sanitation | Activity: Health & Sanitation- Mental Health

Fund: 1226 Inter-Governmental Transfer Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825341 Realignment Health Services	1,653,647	1,882,894	2,640,000	**1,150,300**	(1,489,700)
825670 Federal Other	4,315,162	4,738,555	3,740,000	**1,955,510**	(1,784,490)
826390 Other Charges	120,897	96,717	-	**-**	-
827802 Oper Transfer In	792,043	11,576,837	-	**-**	-
Total Revenues	**6,881,748**	**18,295,004**	**6,380,000**	**3,105,810**	**(3,274,190)**
Salaries & Employee Benefits					-
861011 Regular Employees	-	-	-	**-**	-
861012 Extra Help	-	-	-	**-**	-
861013 Overtime Reg Emp	**-**	**-**	**-**	**-**	**-**
861021 Co Cont Retirement	-	-	-	-	-
861022 Co Cont OASDI	-	-	-	**-**	-
861023 Co Cont Medicare	**-**	**-**	**-**	**-**	**-**
861024 Co Cont Retire Incr	**-**	**-**	**-**	**-**	**-**
861030 Co Cont Health Ins	-	-	-	-	**-**
861031 Co Cont Unemp Ins	-	-	-	-	**-**
861035 Co Cont Workers Comp	-	-	-	-	**-**
Total Salaries & Employee Benefits	-	-	-	-	**-**
Services & Supplies					**-**
862189 Prof/Spec Svcs - Other	1,117,770	13,362,480	250,000	250,000	**-**
862239 Spec Dept Expense	2,058,418	1,925,487	2,640,000	1,150,300	**(1,489,700)**
Total Services & Supplies	3,176,189	15,287,967	2,890,000	1,400,300	**(1,489,700)**
Other Charges					**-**
863280 Contr to Other Agncs	-	-	-	-	**-**
Total Other Charges	-	-	-	-	**-**
Fixed Assets					**-**
864360 Structure/Improvement	-	-	-	-	**-**
864370 Equipment	-	-	-	-	**-**
Total Fixed Assets	-	-	-	-	**-**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	-	-	-	-	**-**
865802 Oper Transfer Out	1,925,275	2,707,244	3,583,217	3,246,556	**(336,661)**
Total Expend Transfer & Reimb	1,925,275	2,707,244	3,583,217	3,246,556	**(336,661)**
Total Net Appropriations	5,101,464	17,995,211	6,473,217	4,646,856	**(1,826,361)**
Net County Cost (Fund Contribution)	(1,780,284)	(299,793)	93,217	1,541,046	**1,447,829**



BU 4072- Whole Person Care Pilot Program (WPC)
Grant

GRANT OVERVIEW

The Whole Person Care Pilot is a competitive grant program under California's Section 1115(a) Medicaid Waiver, entitled Medi-Cal 2020. Medi-Cal 2020 provides for innovative ways to leverage Medicaid funding to improve access, quality of care and efficiency of health care services

The purpose of Whole Person Care is to improve the wellbeing of Mendocino County residents experiencing mental illness, social isolation and/or poor health through enhanced interagency collaboration, peer support, and care coordination. Project partners include Mendocino Coast Clinics, Mendocino Community Health Clinics, Adventist Health Ukiah Valley, and Redwood Quality Management Corporation.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July1, 2022- December 21, 2022
- Source of Funds: Department of Health Care Services and Local Public Healthing Funding 50% match
- Continuity of Grant: Five calendar years ending in 2022
- Grant Restrictions and Provisions: Services must be provided to Medi-Cal beneficiaries with specific mental health needs, physical health needs, housing insecurity, substance abuse, and/or interaction with the criminal justice system.

GRANT BUDGET

Revenue		
Grant	$	84,205
Total	$	84,205
Expenditures		
Salaries & Benefits	$	140,474
Services & Supplies		87,802
Total	$	228,276

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%
Department Analyst II	1.25	100%	0%
Senior Program Manager	.5	100%	0%

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4072- Whole Person Care (WPC)

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health & Sanitation- Hospital

Fund: 1227 WPC Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825341 Realignment Health Services	771,194	1,110,323	300,000	-	(300,000)
825490 State Other	152,982	-	-	-	-
825670 Federal Other	3,754,031	2,534,984	600,000	-	(600,000)
826390 Other Charges	432,221	1,368,607	28,094	**84,205**	56,111
827802 Oper Transfer In	689,709	981,260	-	-	-
Total Revenues	**5,800,138**	**5,995,174**	**928,094**	**84,205**	**(843,889)**
Salaries & Employee Benefits					-
861011 Regular Employees	148,373	155,730	60,264	**82,982**	22,718
861012 Extra Help	5,618	9,084	26,298	-	(26,298)
861013 Overtime Reg Emp	3,118	3,466	-	-	-
861021 Co Cont Retirement	45,693	50,854	20,978	**30,429**	9,451
861022 Co Cont OASDI	9,031	9,500	3,513	**4,906**	1,393
861023 Co Cont Medicare	2,194	2,354	12,547	**1,147**	(11,400)
861024 Co Cont Retire Incr	11,218	10,063	3,398	**2,419**	(979)
861030 Co Cont Health Ins	28,602	30,523	11,510	**18,459**	6,949
861031 Co Cont Unemp Ins	-	109	108	**82**	(26)
861035 Co Cont Workers Comp	-	-	38	**50**	12
Total Salaries & Employee Benefits	**253,847**	**271,683**	**138,654**	**140,474**	**1,820**
Services & Supplies					-
862060 Communications	3,517	1,276	1,162	**1,200**	38
862101 Insurance- General	-	-	243	**465**	222
862170 Office Expense	185	3,093	200	**200**	-
862182 Data Processing Svcs	30,017	24,400	280	**20,000**	19,720
862187 Education & Training	-	441	1,050	**1,050**	-
862189 Prof/Spec Svcs- Other	2,304,469	1,703,748	841,000	-	(841,000)
862230 Info Tech Equip	15,016	-	-	**4,967**	4,967
862239 Spec Dept Expense	2,442,509	2,513,030	668,024	**59,420**	(608,604)
862250 Trans/Travel	1,301	545	625	**500**	(125)
862253 Travel Out of County	2,681	495	-	-	-
Total Services & Supplies	**4,799,695**	**4,247,028**	**1,512,584**	**87,802**	**(1,424,782)**
Other Charges					-
863124 GR-SSI-SSP Applicants	-	-	-	-	-
863280 Contr to Other Agncs	-	-	-	-	-
Total Other Charges	**-**	**-**	**-**	**-**	**-**
Fixed Assets					**-**
864360 Structure/Improvement	**-**	**-**	**-**	**-**	**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Health & Sanitation- Hospital

Fund: 1227 WPC Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Total Fixed Assets	-	-	-	-	-
Expend Transfer & Reimb					-
865380 Intrafund Transfer	-	-	-	**-**	-
865802 Oper Transfer Out	-	1,887,541	-	**-**	-
Total Expend Transfer & Reimb	-	1,887,541	-	**-**	-
Total Net Appropriations	5,053,543	6,406,252	1,651,238	**228,276**	(1,422,962)
Net County Cost (Fund Contribution)	(746,595)	411,078	723,144	**144,071**	(579,073)

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director



BU 4080- California Children's Services

BUDGET UNIT OVERVIEW

California Children's Services (CCS) strives to assure the health of Mendocino County's children through access to specialty services for all children and youth up to age 21.

The Child Health and Disability Prevention (CHDP) program helps to prevent and find health problems through regular, no cost health check-ups.

The Health Care Program for Children in Foster Care (HCPCFC) program provides health care consultation and health care resource guidance to case workers as well as foster parents to address the health needs of foster children and youth.

PROGRAM OVERVIEW

- California Children's Services (CCS)
- Child Health and Disability Prevention (CHDP)
- Health Care Program for Children in Foster Care (HCPCFC)

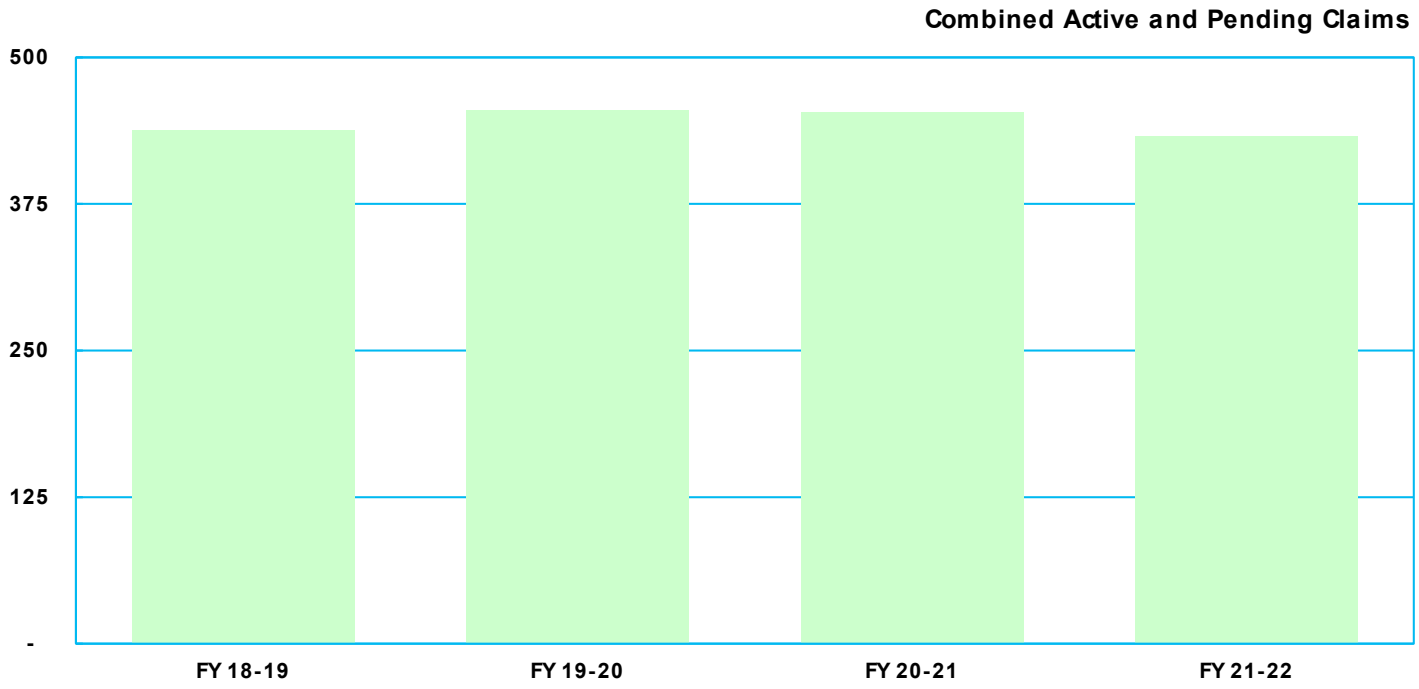
ACCOMPLISHMENTS IN FY 2021-22

- Maintained programs while supporting the County COVID 19 response.
- California Children Services program served 428 vulnerable children through accesses to their specialty medical needs.
- Health Care Program for Children in Foster Care successfully served approximately 192 children and youth in foster care.

GOALS FOR FY 2022-23

- To determine medical, financial and residential eligibility for children who are referred to CCS and determine ongoing eligibility for children already enrolled in the program.
- Provide care coordination to assist families with medical appointment scheduling, transportation, and access to diagnostic and treatment services.
- Meet the medical, dental, mental and developmental health needs of children and youth in court-ordered, out-of-home placement or foster care.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

Services & Supplies

Acct. 2239 Medical oversight of cases by contracted physician.

CHANGES IN BUDGET FROM PRIOR YEAR

Services and Supplies – Medical oversight of cases by CCS Medical Consultant.

PUBLIC HEALTH

ANNE MOLGAARD, Public Health Director

BU 4080- California Children's Services

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: CCS

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825250 State Aid CCS	267,311	276,504	273,088	**350,347**	77,259
825341 Realignment Hlth Svcs	-	-	-	**-**	-
825490 State Other	200,270	149,200	698,093	**460,402**	(237,691)
826330 CA Children's Svcs	80	-	-	**100**	100
826390 Other Charges	8,230	84,672	16,894	**-**	(16,894)
827802 Operating Transfer In	202,859	141,471	240,906	**362,690**	121,784
Total Revenues	**678,750**	**651,848**	**1,228,981**	**1,173,539**	**(55,442)**
Salaries & Employee Benefits					-
861011 Regular Employees	404,770	377,681	633,264	**492,842**	(140,422)
861012 Extra Help	-	-	-	**50,305**	50,305
861013 Overtime Reg Emp	5,950	20,578	-	**-**	-
861021 Co Cont Retirement	114,598	114,434	213,295	**179,981**	(33,314)
861022 Co Cont OASDI	24,320	23,643	38,252	**29,012**	(9,240)
861023 Co Cont Medicare	5,688	5,529	8,947	**7,514**	(1,433)
861024 Co Cont Retire Incr	28,802	24,110	37,291	**10,975**	(26,316)
861030 Co Cont Health Ins	54,972	50,445	75,799	**75,497**	(302)
861031 Co Cont Unemp Ins	1,278	1,121	2,065	**925**	(1,140)
861035 Co Cont Workers Comp	15,491	20,686	19,825	**19,209**	(616)
Total Salaries & Employee Benefits	**655,868**	**638,227**	**1,028,738**	**866,260**	**(162,478)**
Services & Supplies					-
862060 Communications	3,144	2,516	2,950	**4,550**	1,600
862101 Insurance- General	3,506	2,739	3,048	**3,801**	753
862109 Insurance Other	7,138	1,424	7,852	**3,846**	(4,006)
862120 Maintenance-Equipment	8	-	150	**50**	(100)
862150 Memberships	500	-	500	**500**	-
862170 Office Expense	4,749	5,048	10,130	**7,130**	(3,000)
862185 Medical/Dental Svcs	178	-	2,500	**-**	(2,500)
862187 Education & Training	-	-	2,500	**1,500**	(1,000)
862189 Prof/Spec Svcs- Other	2,313	217	6,500	**10,000**	3,500
862190 Publ/Legal Notice	131	-	300	**300**	-
862230 Info Tech Equip	640	3,184	17,462	**19,902**	2,440
862239 Spec Dept Expense	210,093	191,384	428,284	**509,774**	81,490
862250 Trans/Travel	-	10	1,700	**1,700**	-
862253 Travel Out of County	1,198	-	4,025	**2,525**	(1,500)
862260 Utilities	2,821	3,677	4,320	**4,600**	280
Total Services & Supplies	**236,418**	**210,199**	**492,221**	**570,178**	**77,957**
Other Charges					**-**
863113 Pmt Other Gov Agency	**1,439**	**2**	**10,000**	**1,000**	**(9,000)**
Total Other Charges	**1,439**	**2**	**10,000**	**1,000**	**(9,000)**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: CCS

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					-
864360 Structure/Improvement	-	-	-	-	-
864370 Equipment	-	9,270	-	-	-
Total Fixed Assets	-	9,270	-	-	-
Expend Transfer & Reimb					-
865380 Intrafund Transfer	(184,133)	(175,009)	(271,135)	(233,055)	38,080
865802 Operating Transfer Out	-	-	-	-	-
Total Expend Transfer & Reimb	(184,133)	(175,009)	(271,135)	(233,055)	38,080
Total Net Appropriations	709,593	682,690	1,259,824	1,204,383	(55,441)
Net County Cost (Fund Contribution)	30,842	30,842	30,843	30,844	1



BU 4080- Child Health and Disability Prevention- Grant

GRANT OVERVIEW (Included in BU 4080)

Child Health and Disability Prevention (CHDP) Program works to ensure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal. This program now includes children and youth who were previously served by the Healthy Families program. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 25% of the personnel costs for the Child Health and Disability Prevention program. The budget does include the maximum amount.

GRANT BUDGET

Revenue	
Grant	$ 158,715
Total	$ 158,715
Expenditures	
Services & Supplies	$ 158,715
Total	$ 158,715

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Registered Nurse	.2	100%	0%
Licensed Vocational Nurse	.5	100%	0%
Staff Assistant II	.12	100%	0%
Sr. Program Manager	.2	100%	0%



BU 4080- Health Care Program for Children in Foster Care- Grant

GRANT OVERVIEW (Included in BU 4080)

The Health Care Program for Children in Foster Care (HCPCFC) in collaboration with Child Welfare System (CWS), nurses provide medical case management to children in foster care by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment. The Health Care Program for Children in Foster Care (HCPCFC) receives supplementary funding from the State for the oversight of psychotropic medication management (PMM&O) for children in foster care for $72,772. Additionally, the program received $69,274 as a Caseload Relief Allocation which enabled Public Health to hire a staff assistant and claim "match" funding for that position when supervised by a Public Health Nurse. The program is currently serving 240 children in foster care.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue	
Grant	$ 182,505
Total	$ 182,505
Expenditures	
Salaries & Benefits	$ 51,304
Services & Supplies	135,044
Other Charges	(3,573)
Total	$ 182,505

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Public Health Nurse (PHN)	1.0	100%	0%
Sr. Program Manager	.03	100%	0%
Registered Nurse	.15	100%	0%

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

INDEX

Department Summary		382
BU- 4012	Substance Use Disorder Treatment	383
BU- 4012 Grant	Substance Abuse & Mental Health Services Act (SAMSHA)	387
BU- 4050 Grant	Mental Health Student Services Act	389
BU- 4050 Grant	Mental Health Services	391
BU- 4051- Grant	Mental Health Services Act	395
BU- 4052- Grant	Mental Health Treatment Act (Measure B)	399
BU- 0445- Grant	Office of Justice Programs- Stepping Up Grant	402

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

Behavioral Health & Recovery Services' Vision: Empowering Recovery, Eliminating Stigma & Discrimination.

Commitment Statement:

- *Deliver services in a respectful, responsive, and efficient manner with sensitivity to cultural diversity;*
- *Educate ourselves, individuals, families and the community about mental health, substance use, and the hopeful possibilities of treatment and recovery;*
- *Offfer a culturally competent, gender responsive, trauma informed system of care for adults and adolescents while striving to meet linguistic challenges; and*
- *Utilize holistic, person-centered recovery; promote helathy behaviors through prevention and treatment strategies.*

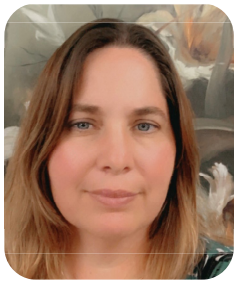
BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	87,405,419	86,979,300	**90,233,897**	-	-
Total Operating Transfers In	2,848,127	2,333,075	**3,184,623**	-	-
Total Revenues	**90,253,546**	**89,312,375**	**93,418,520**	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,656,687	6,806,359	**2,837,199**	-	-
Total Services and Supplies	1,379,447	1,898,276	**6,757,796**	-	-
Total Other Charges	14,603,017	15,433,310	**15,906,502**	-	-
Total Fixed Assets	-	-	**(49,525)**	-	-
Total Operating Expenditures	**17,639,151**	**24,137,945**	**25,451,972**	-	-
Total Operating Transfers Out	10,705,533	8,231,035	**10,452,147**	-	-
Total Transfers & Reimb.	**10,705,533**	**8,231,035**	**10,452,147**	-	-
Total Net Appropriations	**28,344,684**	**32,368,980**	**35,904,119**	-	-
				-	-
NCC/Use of Fund Balance	**(61,908,862)**	**(56,943,395)**	**(57,514,401)**	-	-

JENINE MILLER, Behavioral Health Director



BU 4012- Substance Use Disorders Treatment Grant

Grant Overview

Behavioral Health and Recovery Services, Substance Use Disorders Treatment (SUDT) provides, arranges, and pays for all medically necessary covered Substance Use Disorders Treatment Services. SUDT assist the individuals of Mendocino County whose lives are impacted by drug and/or alcohol abuse or addiction. Services offered include assessments, treatment planning, crisis counseling, individual counseling, group counseling, and discharge planning. Available treatment programs are Intensive Outpatient Treatment, Outpatient Treatment, Adult Drug Court, Family Dependency Drug Court, Jail-Based Services, Perinatal, Co-Occurring, Adolescent Education, Adolescent Treatment, and Pre-Trial Diversion. SUDT provides assessments and placements to the appropriate level of care, either in house or with Partnership Regional Model providers.

Behavioral Health and Recovery Services SUDT strives to help individuals create and maintain a healthy and balanced lifestyle, free of alcohol and drugs. SUDT works to educate staff, individuals, families, and the community about substance use disorders, the impact of abuse and addiction, available treatment options, and recovery. SUDT also strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values.

PROGRAM OVERVIEW

- STOP ACT Grant – ended 2021
- DFC Grant ended – 2021

ACCOMPLISHMENTS IN FY 2021-22

- Implemented Drug Medi-Cal Organized Delivery System (DMC-ODS) Regional Model with Partnership Health Plan.
- Implemented Spanish speaking and Native focused groups, services.
- Completed Electronic Health Records (EHR) conversion.
- Implemented Intensive Outpatient Treatment services in Fort Bragg.
- Implemented telehealth services, COVID-19 safety protocols and work from home protocols.

GOALS FOR FY 2022-23

- Expand Adolescent services throughout Mendocino County.
- Expand billing and reimbursement processes.
- Expand Electronic Health Record (EHR)-MyAvatar reporting capabilities.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Reference page 616 for full detailed list			

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4012- Substance Use Disorders Treatment

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823205 Drug/Alcohol Fine	14,005	10,277	15,000	**15,000**	-
823206 Co Alcohol Educ	11,608	9,017	27,216	**27,216**	-
823207 Drug Abuse Educ	4,559	2,159	2,700	**2,700**	-
825342 Realignment Mental Health	900,520	743,678	673,177	**768,363**	95,186
825344 2011 Realign Pub Safety	31,776	4,624	49,000	**69,374**	20,374
825393 State Aid- Drug & Alc	828,543	1,227,562	1,675,741	**1,762,156**	86,415
825490 State Other	-	-	-	**211,372**	211,372
825670 Federal Other	-	-	-	**1,103,878**	1,103,878
826265 Drug Diversion Svc	17,279	14,415	25,000	**25,000**	-
826348 Driving Under Infl	19,726	18,673	17,890	**20,000**	2,110
826390 Other Charges	134,905	458,945	477,759	**503,459**	25,700
827700 Other	-	-	-	**-**	-
827800 Other	-	-	-	**-**	-
827802 Operating Transfer In	55,987	-	150,000	**150,000**	-
827805 Medi-Cal	21,053	290,409	440,130	**440,130**	-
Total Revenues	**2,039,962**	**2,779,759**	**3,553,613**	**5,098,648**	**1,545,035**
Salaries & Employee Benefits					-
861011 Regular Employees	1,027,929	1,100,453	1,294,279	**1,755,679**	461,400
861012 Extra Help	-	6,790	-	**-**	-
861013 Overtime Reg Emp	1,817	11,088	-	**-**	-
861021 Co Cont Retirement	317,659	360,689	450,792	**585,763**	134,971
861022 Co Cont OASDI	60,109	65,067	75,442	**105,824**	30,382
861023 Co Cont Medicare	14,058	15,316	17,833	**24,749**	6,916
861024 Co Cont Retire Incr	76,308	70,268	69,942	**87,865**	17,923
861030 Co Cont Health Ins	203,057	206,736	224,829	**281,298**	56,469
861031 Co Cont Unemp Ins	8,180	7,134	6,409	**4,096**	(2,313)
861035 Co Cont Workers Comp	247,897	187,527	130,401	**47,102**	(83,299)
Total Salaries & Employee Benefits	**1,957,013**	**2,031,068**	**2,269,928**	**2,892,376**	**622,448**
Services & Supplies					-
862060 Communications	11,033	16,884	25,286	**23,919**	(1,367)
862062 Comm Microwave	-	-	-	**350**	350
862090 Household Expense	783	2,794	650	**1,509**	859
862101 Insurance- General	9,306	10,646	13,255	**15,700**	2,445
862109 Insurance Other	36,754	20,618	20,618	**20,618**	-
862120 Maintenance-Equipment	36	-	-	**-**	-
862130 Maint Strc/Impr/Grnds	35,874	46,476	6,700	**25,100**	18,400
862140 Med Dntl & Lab Supls	221	-	-	**-**	-
862150 Memberships	3,798	17,522	18,011	**11,739**	(6,272)
862170 Office Expense	22,487	17,829	20,131	**77,159**	57,028
862185 Medical/Dental Svcs	634	32	500	**500**	-
862187 Education & Training	1,150	245	1,548	**14,948**	13,400
862189 Prof/Spec Svcs- Other	78,924	681,323	1,420,763	**1,395,059**	(25,704)
862190 Publ/Legal Notice	1,330	667	1,500	**1,500**	-

BUDGET UNIT DETAIL Schedule 9 Function: Health & Sanitation Activity: Health

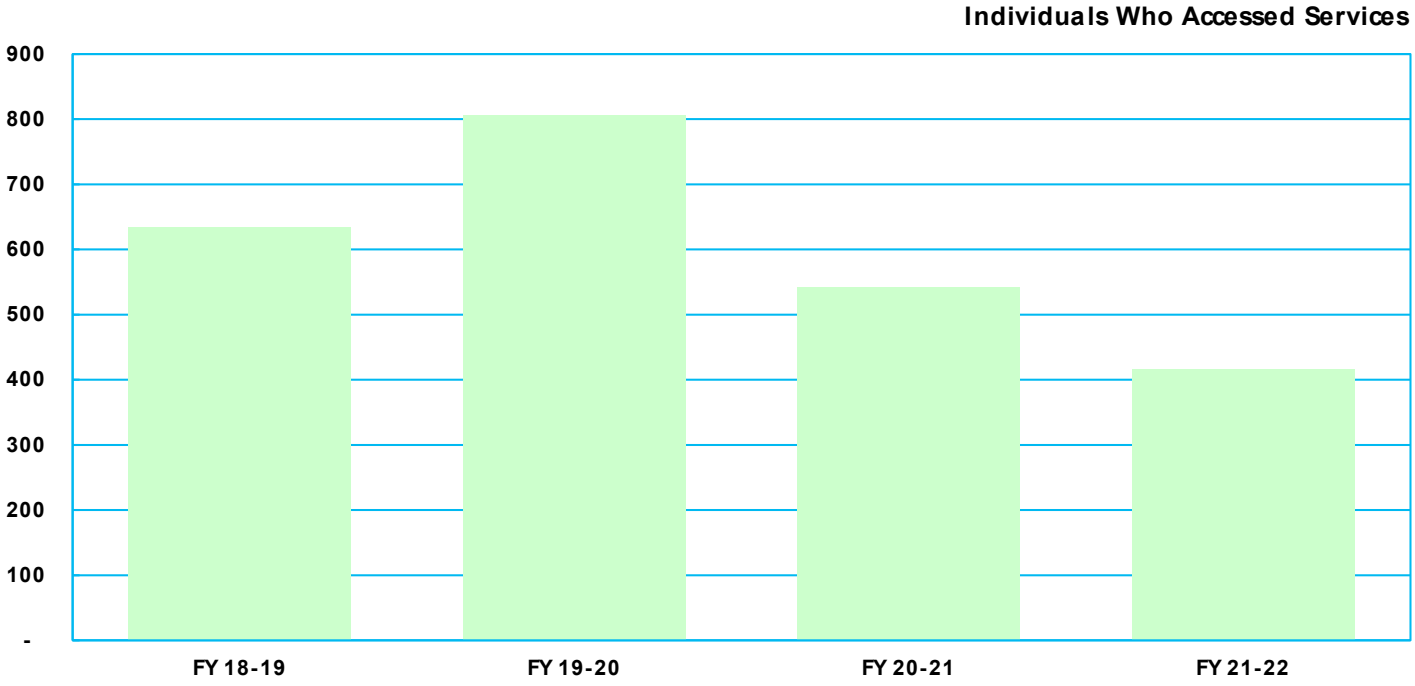
Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862230 Info Tech Equip	11,943	78,580	112,877	**225,132**	112,255
862239 Spec Dept Expense	660,194	550,484	736,910	**2,150,156**	1,413,246
862250 Trans/Travel	4,042	318	6,361	**6,706**	345
862253 Travel Out of County	2,520	1,200	3,450	**11,280**	7,830
862260 Utilities	23,558	31,030	21,345	**21,345**	-
Total Services & Supplies	904,587	1,476,649	2,409,905	**4,002,720**	1,592,815
Other Charges					**-**
863280 Contr Other Agency	-	-	-	-	-
Total Other Charges	-	-	-	**-**	-
Fixed Assets					**-**
864370 Equipment	-	-	-	-	-
Total Fixed Assets	-	-	-	**-**	-
Expend Transfer & Reimb					-
865380 Intrafund Transfer	**(733,268)**	**(847,189)**	**(1,037,852)**	**(1,708,077)**	**(670,225)**
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**(733,268)**	**(847,189)**	**(1,037,852)**	**(1,708,077)**	**(670,225)**
Total Net Appropriations	**2,128,333**	**2,660,527**	**3,641,981**	**5,187,019**	**1,545,038**
Net County Cost (Fund Contribution)	**88,371**	**(119,232)**	**88,368**	**88,371**	**3**

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4012- Substance Use Disorders Treatment

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3206 Court fines.

Acct. 5393 Substance Abuse Prevention and Treatment (SABG).

Acct. 7805 Drug Medi-Cal revenue generated by services provided.

Expenditure Transfer & Reimbursement

Acct. 5380 Intrafund transfers from Social Services and Probation for staff providing substance use disorder services.

CHANGES IN BUDGET FROM PRIOR YEAR

Significant changes in system and billing processes with implementation of "Regional Model" with Partnership Health Plan (PHC). Increase in payments to contracted provider (PHC) and impact on reimbursement process.

JENINE MILLER, Behavioral Health Director



BU 0444- Substance Abuse & Mental Health Services Act (SAMSHA) Grant

GRANT OVERVIEW

The purpose of the Substance Abuse & Mental Health Services Act (SAMHSA) Grant to Benefit Homeless Individuals (GBHI), named "Finding Home" is to support the development and expansion of local community infrastructure that integrates behavioral health services (mental health and substance use) and co-occurring mental and substance use disorders (COD), permanent housing, and other critical services for individuals (including youth) experiencing homelessness.
For the purposes of this grant, the term "Homelessness" is defined as:

- Individual without a fixed residence, including those who are exiting an institution where they resided for 90 days or less and resided in a shelter before entering the institution.
- At risk of losing residence.
- Unaccompanied youth and families with children who are defined as homeless under the federal statues, who do not otherwise qualify under this definition.
- People who are fleeing domestic violence or other life-threatening situation.

GRANT INFORMATION

- Grant Inception Date: September 30, 2017
- Current Grant Period: September 30, 2021 - September 29, 2022
- Source of Funds: Department of Health and Human Services; Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Five calendar years ending in 2022
- Grant Restrictions and Provisions: This grant does allow for indirect costs.

GRANT BUDGET

Revenue	
Grant	$ 644,589
Total	$ 644,589
Expenditures	
Services & Supplies	$
Education & Training	5,000
Professional & Specialty Services	460,824
Information, Technology, Equipment	10,000
Indirect Costs	165,986
Supplies, Other	2,779
Total	$ 644,589

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4012's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
SUD Counselor	1.0	100%	0%
Program Administrator	1.0	50%	0%

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 0444- Substance Abuse & Mental Health Services Act- Grant

BUDGET UNIT DETAIL

Fund: 4440 SAMHSA Finding Home Project Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
825670 Federal Other	77,032	328,979	500,000	644,589	144,589
827802 Operating Transfer In	-	32,964	-	**-**	-
Total Revenues	**77,032**	**361,943**	**500,000**	**644,589**	**144,589**
Services & Supplies					-
862187 Education & Training	-	345	5,000	**5,000**	-
862189 Prof/Spec Svcs- Other	131,917	125,965	300,872	**460,824**	159,952
862230 Info Tech Equip	25,000	10,000	10,000	**10,000**	-
862239 Spec Dept Expense	35,409	134,482	181,349	**165,986**	(15,363)
862253 Travel Out of County	-	-	2,779	**2,779**	-
Total Services & Supplies	**192,326**	**270,792**	**500,000**	**644,589**	**144,589**
Total Net Appropriations	**192,326**	**270,792**	**500,000**	**644,589**	**144,589**
Total Fund Balance (Contribution)	**115,294**	**(91,151)**	**-**	**-**	**-**



BU 4050- Mental Health Student Services Act Grant

GRANT OVERVIEW (Administered by BU 4050)

Metal Health Student Services Act (MHSSA) is a competitive grant that Mendocino County was awarded in 2020. The MHSSA funds direct staffing to provide school campus based mental health and prevention services. Mendocino County's grant proposal was to leverage existing school based mental health services being provided to add peer supports, stigma education and reduction, and reduction of suicidal and other mental health impacts on school outcomes.

GRANT INFORMATION

- Grant Inception Date: March 26, 2020
- Current Grant Period: 2020-2024
- Source of Funds: Source of Funds: Oversight and Accountability Commission, Senate Bill 82 Investment in Mental Health Wellness Act
- Continuity of Grant: Quarterly allocation over four years only.
- Grant Restrictions and Provisions: This grant limits overall administrative costs, with the goal that 75% of funding allocated for personnel go to delivering services (as opposed to administration costs. Administration costs shall not exceed fifteen percent (15%) of the total budget grant amount. Funds may be used to supplement but not supplant existing financial and resource commitments. Grant funds cannot be transferred to any other program account for specific purposes other than stated grant purposes.

GRANT BUDGET

Revenue	
Grant	$ 654,830
Total	$ 654,830
Expenditures	
Professional & Special Exp.	$ 579,930
Special Dept. Exp.	$ 74,900
Total	$ 654,830

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4050's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist	.2 FTE	Yes	No
Program Director	.1 FTE	Yes	No

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4050 - Mental Health Student Services Act- Grant

BUDGET UNIT DETAIL

Fund: 4810 Mental Health Services Oversight Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
825670 Federal Other	-	-	602,369	-	144,589
827801 Grant Revenue	-	-	-	**654,830**	-
Total Revenues	**-**	**-**	**602,369**	**654,830**	**144,589**
Services & Supplies					-
862189 Prof/Spec Svcs- Other	-	-	532,412	**579,930**	-
862239 Spec Dept Expense	-	-	69,957	**74,900**	159,952
Total Services & Supplies	-	-	602,369	**654,830**	-
Total Net Appropriations	-	-	602,369	**654,830**	(15,363)
Total Fund Balance (Contribution)	-	-	-	**-**	-



BU 4050- Mental Health Services

Budget Unit Overview

Mendocino County Behavioral Health and Recovery Services Mental Health Plan (MHP) provides, arranges, and pays for all medically necessary covered Speciality Mental Health Services (SMHS). The MHP serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. Speciality Mental Health Services offers assessments, case management, rehabilitative services, therapy, therapeutic behavioral services, crisis intervention, psychiatric inpatient hospitalization, and medication support services. Individuals served are supported to maximize independent living and to improve quality of life through community-based treatment.

Behavioral Health and Recovery Services MHP strives to deliver services in a respectful, responsive, and efficient manner with sensitivity to cultural diversity. The goal is to educate staff, individuals, families, and the community about mental illness, possibilities of treatment, and recovery. The MHP also strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values.

PROGRAM OVERVIEW

- Access Line
- Behavioral Health Advisory Board
- Lanterman-Petris-Short Conservatorships Case Management and Placement
- Medication Support Services
- Mental Health CalWORKS
- Mental Health Outpatient Services
- Mental Health Services Probation
- Mobile Outreach Prevention Services
- Psychiatric Emergency Services & Inpatient Treatment
- Stepping-Up
- Quality Assurance & Quality Improvement
- Dual Response Mobile Crisis
- Public Conservator Office

GOALS FOR FY 2022-23

- Expand Dual Response Mobile Crisis with grant funding to include Peer supports.
- Expand Mobile Outreach and Prevention Services with grant funding to include increased First Episode Psychosis outreach and connection to services.
- Implement Mental Health Diversion program in coordination with MHSA and Stepping Up.
- Development Youth Crisis Residential Treatment program funded through Investment in Mental Health Wellness/CHFFA grant funding.

ACCOMPLISHMENTS IN FY 2021-22

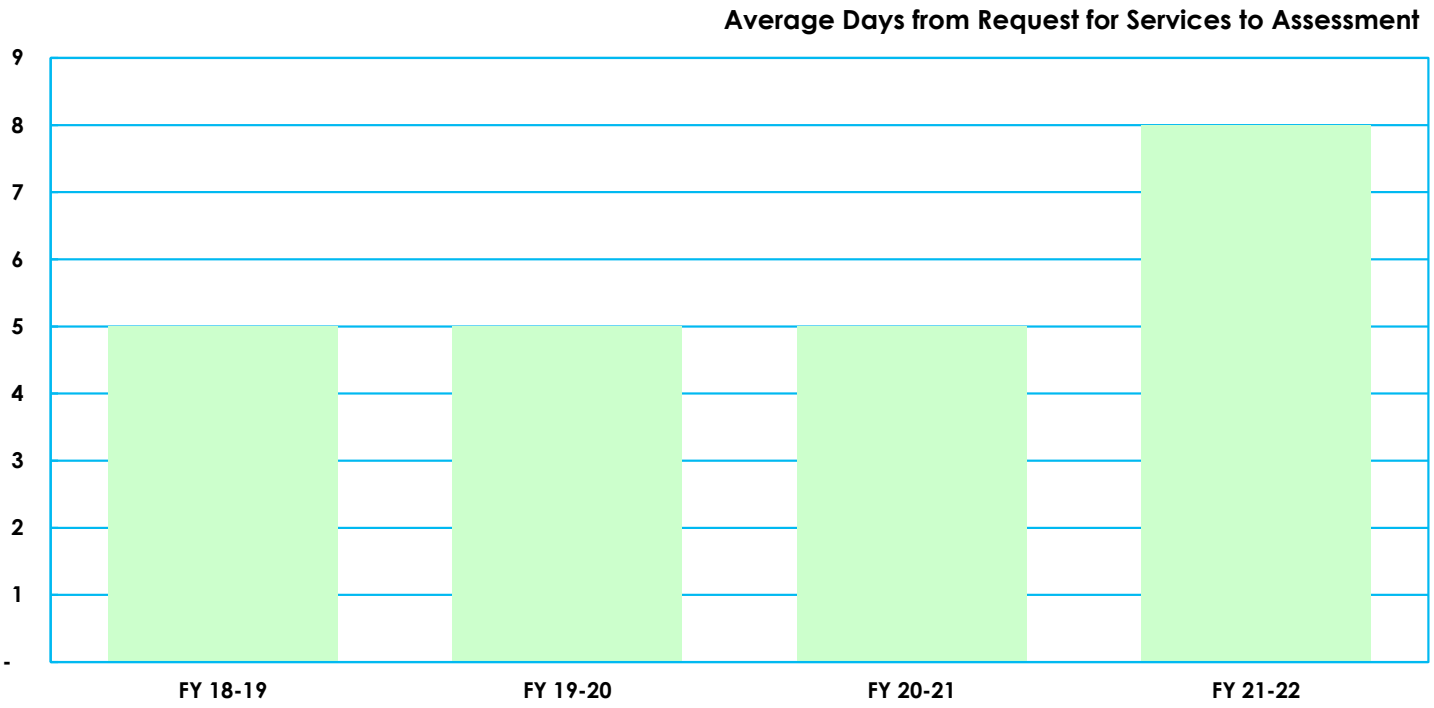
- Completed the Department of Health Services Triennial Review.
- Completed transitioned of the Public Conservator Office to BHRS.
- Mental Health applied for 12 grants and received 11 during FY 21-22.
- Continued involvement with Stepping Up and Measure B.
- Two staff were trained and certified as Crisis Intervention Team Coordinators.

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4050- Mental Health Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5330 State Sales Tax revenue distribution- Realignment 2011 for community specialty mental health services.

Acct. 5331 Medi-Cal revenue generated by the ASO's subcontractor network, and County administration.

Acct. 5342 Realignment 1991 revenue for Mental Health Services, and Mental Health administration.

Services & Supplies

Acct. 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

Other Charges

Acct. 3162 Provides payment to group homes and adult board and care facilities.

Acct. 3280 ASO contracts.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided.

Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

CHANGES IN BUDGET FROM PRIOR YEAR

No Significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Mental Health

Fund: 1221 Mental Health Service Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	(63,180)	(14,574)	(27,416)	**(27,416)**	-
825330 State Aid Mental Hlth	6,253,152	6,177,855	6,370,379	**7,144,846**	774,467
825331 Medi-Cal Mental Hlth	9,413,704	9,306,379	10,604,948	**11,208,193**	603,245
825342 Realignment Mental Hlth	4,194,859	3,804,401	3,579,855	**3,579,855**	-
825344 2011 Realign Pub Safety	127,312	107,666	154,874	**146,549**	(8,325)
825490 State Other	65,698	1,571,939	946,338	**929,140**	(17,198)
825670 Federal Other Revenue	-	-	-	**951,972**	951,972
825810 Other Govt Agency Aid	-	7,866			-
826290 Mental Health Svc	-	-	459,000	**-**	(459,000)
826390 Other Charges	971,036	1,777,418	1,344,606	**3,059,519**	1,714,913
827600 Other Sales	25	-	-	**-**	-
827700 Other	125,863	112,248	150,000	**150,000**	-
827707 Donation	148	38	-		-
827800 Other				**250,000**	**250,000**
827802 Oper Transfer In	75,774	393,734	300,000	300,000	-
827805 Medi-Cal	-	-	-	**21,000**	21,000
Total Revenues	21,164,391	23,244,970	23,882,584	**27,713,658**	3,831,074
Salaries & Employee Benefits					-
861011 Regular Employees	1,626,127	1,741,749	2,304,435	**2,866,148**	561,713
861012 Extra Help	19,760	9,173	20,966	**11,064**	(9,902)
861013 Overtime Reg Emp	23,235	46,636	-	**-**	-
861021 Co Cont Retirement	503,230	568,126	783,925	**1,030,870**	246,945
861022 Co Cont OASDI	98,047	105,163	135,052	**167,922**	32,870
861023 Co Cont Medicare	23,217	25,009	32,335	**40,053**	7,718
861024 Co Cont Retire Incr	125,430	117,114	134,502	**94,597**	(39,905)
861030 Co Cont Health Ins	**236,288**	**254,258**	**305,056**	**420,132**	**115,076**
861031 Co Cont Unemp Ins	5,803	3,122	4,711	4,037	(674)
861035 Co Cont Workers Comp	84,706	67,592	45,452	**27,151**	(18,301)
Total Salaries & Employee Benefits	2,745,842	2,937,942	3,766,434	**4,661,974**	895,540
Services & Supplies					-
862060 Communications	31,236	35,484	35,080	**66,644**	31,564
862080 Food	1,141	-	1,000	**1,000**	-
862090 Household Expense	357	103,728	1,000	**1,000**	-
862101 Insurance- General	23,275	20,497	21,799	**24,182**	2,383
862109 Insurance Other	42,828	104,186	104,186	**104,186**	-
862120 Maint- Equip	63	-	-	**-**	-
862130 Maint Strc Impr & Grnds	24,306	-	50,000	**27,000**	(23,000)
862150 Memberships	17,143	9,926	12,717	**15,100**	2,383
862170 Office Expense	24,050	20,855	30,050	**28,650**	(1,400)
862182 Data Processing Svcs	24,565	17,553	79,434	**121,421**	41,987
862185 Medical/Dental Svcs	34,283	34,095	49,400	**62,600**	13,200

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4050- Mental Health Services

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Mental Health

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862187 Education & Training	40	72	7,000	**114,561**	107,561
862189 Prof/Spec Svcs- Other	267,774	207,416	369,500	**872,641**	503,141
862190 Publ/Legal Notice	1,004	1,267	7,000	**5,500**	(1,500)
862194 A-87 Costs	289,782	424,336	342,781	**492,802**	150,021
862210 Rent/Lease- Bldg Grnds	-	-	30	**30**	-
862230 Info Tech Equip	204	103,466	80,195	**167,328**	87,133
862239 Spec Dept Expense	747,149	782,736	418,992	**1,300,641**	881,649
862250 Trans/Travel	35,947	19,545	12,250	**138,090**	125,840
862253 Travel Out of County	8,554	2,538	9,000	**15,500**	6,500
862260 Utilities	**26,066**	**30,873**	**36,200**	**35,700**	**(500)**
Total Services & Supplies	1,599,765	1,918,573	1,667,614	3,594,576	1,926,962
Other Charges					-
863113 Pmt Other Gov Agency	(524,275)	1,295,245	946,338	**1,058,840**	112,502
863115 Service Connected Expen		(275)			-
863162 Residental Care	2,174,074	2,541,634	2,200,000	**2,449,812**	249,812
863164 Organizational	**-**	**-**	**14,423,057**	**15,240,058**	**817,001**
863280 Contr to Other Agncs	15,754,104	13,924,169	1,200,000	2,344,484	1,144,484
Total Other Charges	17,403,902	17,760,773	18,769,395	**21,093,194**	2,323,799
Fixed Assets					-
864370 Equipment	**-**	**-**	**-**	**233,000**	**233,000**
Total Fixed Assets	**-**	**-**	**-**	**233,000**	**233,000**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	**(444,456)**	**(395,422)**	**(243,079)**	**(890,985)**	**(647,906)**
865802 Oper Transfer Out	**52,999**	**54,406**	**84,739**	**42,600**	**(42,139)**
Total Expend Transfer & Reimb	**(391,457)**	**(341,016)**	**(158,340)**	**(848,385)**	**(690,045)**
Total Net Appropriations	**21,358,052**	**22,276,271**	**24,045,103**	**28,734,359**	**4,689,256**
Net County Cost (Fund Contribution)	**193,661**	**(968,698)**	**162,519**	**1,020,701**	**858,182**



BU 4051- Mental Health Services Act

Budget Unit Overview

Mental Health Services Act (MHSA) was designed to provide a wide range of prevention, early intervention, and treatment services that support the continuum of public mental health services. MHSA is comprised of five focus areas which are Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Workforce Education and Training (WET), Innovation (INN), and Capital Facilities and Technology Needs (CFTN). Each component has targeted funding and requirements for expenditures.

MHSA programs are offered to support the continuity of care for specialty mental health services, recognize and provide prevention and early intervention for severe and persistent mental health issues, provide client focused recovery, and improve the access for underserved groups. Behavioral Health and Recovery Services MHSA team oversees the facilitation of all community planning processes, monitors the data regarding program services, and works with local providers to ensure MHSA programs promote cultural competency, individual and family-driven services, and are wellness, recovery, resilience-focused. Services have been adapted to prevent disruption in service and comply with Public Health orders related to the COVID-19 Pandemic.

PROGRAM OVERVIEW

- Capital Facilities and Technology Needs
- Community Services and Supports (CSS)
- Full Service Partnership (CSS)
- MHSA Housing Component (CSS)
- Innovation
- Prevention and Early Intervention
- Workforce Education and Training

GOALS FOR FY 2022-23

- Prepare and Present a third Innovation Project for approval by the Mental Health Services Oversight and Accountability Commission.
- Complete a new stakeholder process and Request for Proposals for the MHSA Program and Expenditure Plan for Fiscal Years 2023-2026.
- Resume in person MHSA Forums and outreach events with post COVID-19 Pandemic precautions.
- Expand Cultural Diversity Committee Training options.
- Increase awareness and Mendocino utilization of Workforce Education & Training Regional Model loan repayment,

ACCOMPLISHMENTS IN FY 2021-22

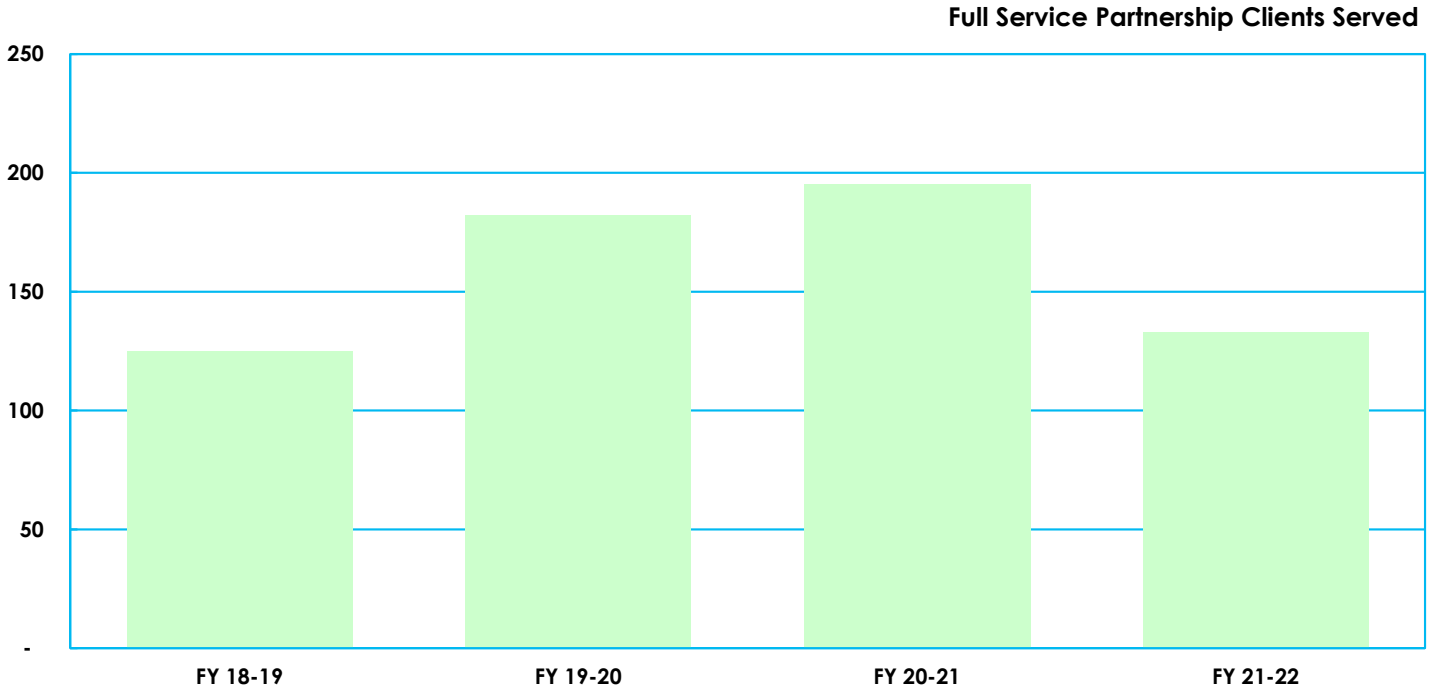
- Completed the Request for Proposal for Innovation Project #2, Healthy Living Community.
- Completed Innovation Project #1, Round Valley Crisis Response and the evaluation.
- Initiated discussions for additional Innovation Projects with Tribal entities.
- Completed Mental Health Student Services Grant reporting.
- Completed Department of Health Care Services Mental Health Services Act Triennial Review.

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4051- Mental Health Services Act

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.

CHANGES IN BUDGET FROM PRIOR YEAR

Reversion funds for Workforce Education and Training program and Capital Facilities and Technological Needs program will not continue in fiscal year 20-21.

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Mental Health

Fund: 1223 Mental Health Service Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	111,854	46,393	-	**40,000**	40,000
825330 State Aid Mental Hlth	4,216,140	6,901,560	6,100,395	**7,233,255**	1,132,860
826390 Other Charges	30,951	141,158	-	**17,550**	17,550
827802 Oper Transfer In	381	-	-	**-**	-
Total Revenues	**4,359,327**	**7,089,111**	**6,100,395**	**7,290,805**	**1,190,410**
Salaries & Employee Benefits					-
861011 Regular Employees	210,592	215,910	426,259	**448,786**	22,527
861013 Overtime Reg Emp	63	154	-	**-**	-
861021 Co Cont Retirement	65,346	64,525	151,078	**164,485**	13,407
861022 Co Cont OASDI	12,600	12,951	25,199	**26,510**	1,311
861023 Co Cont Medicare	2,947	3,029	5,892	**6,200**	308
861024 Co Cont Retire Incr	16,037	12,448	26,047	**14,312**	(11,735)
861030 Co Cont Health Ins	24,768	23,663	54,702	**64,229**	9,527
861031 Co Cont Unemp Ins	-	218	217	**287**	70
861035 Co Cont Workers Comp	-	191	131	**241**	110
Total Salaries & Employee Benefits	**332,353**	**333,089**	**689,525**	**725,050**	**35,525**
Services & Supplies					-
862060 Communications	-	342	730	**730**	-
862080 Food	1,202	-	700	**700**	-
862090 Household Expense	-	-	-	**-**	-
862101 Insurance- General	705	85	648	**551**	(97)
862120 Maintenance Equipment	1,697	-	-	**-**	-
862150 Memberships	-	-	6,617	**7,941**	1,324
862170 Office Expense	2,703	709	1,500	**1,500**	-
862182 Data Processing Svcs	110	-	-	**-**	-
862187 Education & Training	17,104	10,067	10,000	**10,000**	-
862189 Prof/Spec Svcs- Other	891,146	682,047	3,245,470	**1,608,270**	(1,637,200)
862194 A-87 Costs	3,925	12,366	7,000	**7,000**	-
862210 Rent/Lease- Bldg Grnds	-	-	-	**-**	-
862230 Info Tech Equip	196,947	41,558	8,550	**8,622**	72
862239 Spec Dept Expense	1,717,870	1,311,457	1,131,285	**3,736,769**	2,605,484
862250 Trans/Travel	**4,108**	**-**	**1,120**	**1,120**	**-**
862253 Travel Out of County	3,083	-	1,500	1,500	-
Total Services & Supplies	2,840,599	2,058,631	4,415,120	5,384,703	969,583
Other Charges					**-**
863113 Paymts to Other Govts	-	-	-	-	-
863164 Organizational	-	-	-	**945,000**	945,000
863280 Contr to Other Agncs	**3,598,193**	**2,069,557**	**1,532,776**	**205,516**	**(1,327,260)**
Total Other Charges	3,598,193	2,069,557	1,532,776	1,150,516	(382,260)
Fixed Assets					-
864370 Equipment	28,400				-

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Mental Health

Financing Sources and Uses	2020-21 Actuals	2021-22 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Total Fixed Assets	28,400	-	-	**-**	-
Expend Transfer & Reimb					-
865380 Intrafund Transfer	(91,278)	(11,145)	(4,131)	**(39,897)**	(35,766)
865802 Oper Transfer Out	34,050	93,734	-	**-**	-
Total Expend Transfer & Reimb	(57,228)	82,589	(4,131)	**(39,897)**	(35,766)
Total Net Appropriations	6,742,318	4,543,866	6,633,290	**7,220,372**	587,082
Net County Cost (Fund Contribution)	2,382,991	(2,545,245)	532,895	**(70,433)**	(603,328)



BU 4052- Mental Health Treatment Act (Measure B)

Budget Unit Overview

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and the public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment, and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services, and treatment. The Board directed that all Measure B funds must be approved by the Board of Supervisors before allocation.

PROGRAM OVERVIEW

- Behavioral Health Facilities Funding
- Behavioral Health Training Center
- Operations, Services, and Treatment Funding

ACCOMPLISHMENTS IN FY 2021-22

- Crisis Residential Treatment construction completed and facility opened to clients.
- Behavioral Health & Recovery Services Training Center open and operational for meetings, conferences, and trainings.
- Psychiatric Health Facility feasibility study presented to Board of Supervisors and construction of a Psychiatric Health Facility approved.
- Implementation of Measure B funded Dual Response Mobile Crisis pilot.
- Contracted with NAMI for community education, awareness and support.

GOALS FOR FY 2022-23

- Construction of a Psychiatric Health Facility, including demolition of the existing structure and construction of a new building.
- Monitor progress and data of all approved programs.
- Continue to review and make recommendations to the Board of Supervisors on Measure B Funds.
- Conduct an independent annual audit of expenditures.

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director

BU 4052- Mental Health Treatment Act (Measure B)

BUDGET UNIT DETAIL Schedule 9 | Function: Health & Sanitation | Activity: Health & Sanitation- Mental Health

Fund: 1224 Mental Health Treatment Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821500 Sales & Use Tax	8,647,202	10,848,181	9,500,000	**8,000,000**	(1,500,000)
824100 Interest	232,901	158,044	200,000	**200,000**	-
824200 Rents & Concess				**2,212**	**2,212**
826390 Other Charges				2,800	2,800
827802 Oper Transfer In	-	-	-	**-**	-
Total Revenues	8,880,103	11,006,225	9,700,000	**8,205,012**	(1,494,988)
Salaries & Employee Benefits					-
861011 Regular Employees	8,715	56,885	87,105	**37,336**	(49,769)
861013 Overtime Reg Emp	-	232	-	**-**	-
861021 Co Cont Retirement	1,208	17,677	26,158	**11,212**	(14,946)
861022 Co Cont OASDI	**421**	**3,540**	**5,400**	**2,315**	**(3,085)**
861023 Co Cont Medicare	95	828	1,263	541	(722)
861024 Co Cont Retire Incr	238	2,904	6,446	**2,763**	(3,683)
861030 Co Cont Health Ins	1,048	11,673	8,184	**3,647**	(4,537)
861031 Co Cont Unemp Ins	-	-	-	**985**	985
Total Salaries & Employee Benefits	11,725	93,739	134,556	**58,799**	(75,757)
Services & Supplies					-
862060 Communications	390	646	500	**1,350**	850
862101 Insurance- General	-	425	358	**283**	(75)
862170 Office Expense	1,060	2,616	2,000	**2,000**	-
862187 Education & Training	-	-	1,000	**-**	(1,000)
862189 Prof/Spec Svcs- Other	20,542	-	610,000	**860,000**	250,000
862190 Publ/Legal Notice	600	-	500	**200**	(300)
862194 A-87 Costs	-	-	20,000	**20,000**	-
862230 Info Tech Equip	**1,214**	**599**	**3,337**	**3,537**	**200**
862239 Spec Dept Expense	3,517	66,316	388,549	375,065	(13,484)
862250 Trans/Travel	-	336	500	**5,000**	4,500
862253 Travel Out of County	**-**	**-**	**1,000**	**1,000**	**-**
862260 Utilities	**1,382**	**-**	**-**	**6,000**	**6,000**
Total Services & Supplies	**28,705**	**70,938**	**1,027,744**	**1,274,435**	**246,691**
Other Charges					**-**
863113 Paymts to Other Govts	**-**	**-**	**-**	**-**	**-**
863124 GR-SSI-SSP Applicants	**-**	**-**	**-**	**-**	**-**
863280 Contr to Other Agncs	**-**	**-**	**-**	**-**	**-**
Total Other Charges	**-**	**-**	**-**	**-**	**-**
Fixed Assets					**-**
864360 Structure/Improvement	**-**	**-**	**-**	**-**	**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	**-**	**-**	**-**	**-**	**-**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Health & Sanitation Activity: Mental Health

Financing Sources and Uses	2020-21 Actuals	2021-22 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
865802 Oper Transfer Out	540,627	2,323,309	3,018,225	**2,556,248**	(461,977)
Total Expend Transfer & Reimb	540,627	2,323,309	3,018,225	**2,556,248**	(461,977)
Total Net Appropriations	581,056	2,487,986	4,180,525	**3,889,482**	(291,043)
Net County Cost (Fund Contribution)	(8,299,047)	(8,518,238)	(5,519,475)	**(4,315,530)**	1,203,945

BEHAVIORAL HEALTH AND RECOVERY SERVICES

JENINE MILLER, Behavioral Health Director



BU 0445- Office of Justice Programs-Stepping Up Grant

GRANT OVERVIEW

The Bureau of Justice Assistance (BJA), Justice and Mental Health Collaboration Program (JMHCP) grant supports cross-system collaboration to improve responses and outcomes for individuals with mental illnesses or co-occurring mental illness and substance abuse who come into contact with the justice system.

The JMHCP grant goal is to create a collaborative County approach to reducing the prevalence of individuals with mental illnesses and co-occurring disorders in the jail.

Project planning activities include:

- Establishing a team to engage in the planning process;
- Establishing baselines for key outcome measures;
- Establishing a data collection system;
- Conducting a comprehensive process analysis and inventory of services;
- Creation of a planning and implementation guide to be utilized across systems for diverting those with a mental illnesses or co-occurring disorders in the jail.

GRANT INFORMATION

- Grant Inception Date: October 1, 2019
- Current Grant Period: October 1, 2020- September 30, 2022
- Source of Funds: Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
- Continuity of Grant: 24 months ending 2021
- Grant Restrictions and Provisions: This grant does allow for in-direct costs

GRANT BUDGET

Revenue		
Grant	$	361,768
Other Charges		
Total	$	361,768
Expenditures		
Services & Supplies	$	1,100
Professional & Specialty Services		294,832
Special Department		52,086
Information, Technology, Equipment		13,750
Total	$	361,786

County Match Required: No

Independent Audit Required: No

This grant is not inculded in Budget Unit 4050's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
SR Program Manager	0.5	100%	0%
Staff Services Admin	.10	50%	0%

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Mental Health

Fund: 4450 DOJ JMHCP Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
825670 Federal Other					
826390 Other Charges	-	-	9,375	**75,000**	65,625
827801 Grant Revenue	-	8,098	-	**286,768**	-
Total Revenues	**-**	**8,098**	**51,319**	**361,768**	**310,449**
Services & Supplies					
862170 Office Expense	-	-	150	**-**	(150)
862187 Education & Training	-	-	-	**1,100**	1,100
862189 Prof/Spec Svcs- Other	-	2,375	24,642	**294,832**	270,190
862230 Info Tech Equip	-	-	870	**13,750**	12,880
862239 Spec Dept Expense	-	5,723	25,378	**52,086**	26,708
862250 Transportation & Travel	**-**	**-**	**279**	**-**	**(279)**
Total Services & Supplies	**-**	**8,098**	**51,319**	**361,768**	**310,449**
Total Net Appropriations	**-**	**8,098**	**51,319**	**361,768**	**310,449**
Total Fund Balance (Contribution)					

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

INDEX

Department Summary		406
BU 5010	Social Services: Employment and Family Services	407
BU 5010	Social Services: Family and Children's Services	409
BU 5010	Social Services: Adult & aging Services	411
BU 0433- Grant	Homeless Services Continuum of Care	415
BU 0446- Grant	Homeless Emergency Aid Program	416
BU 0446- Grant	California Emergency Solutions & Housing Program Rounds 1 & 2	417
BU 5130	Calworks/Foster Care/Adoptions	419
BU 5170	In-Home Supportive Services	421
BU 5190	General Services	424

The Mission of the Mendocino County Department of Social Services is:

- *To strengthen and empower individuals and families to achieve self-sufficiency, safety, and improve their quality of life;*
- *To deliver services in a respectful, effective and efficientmanner;*
- *To develop, support, and empower staff, individually and in teams, to be professional, competent and highly skilled;*
- *To promote and maintain effective and productive relationships within the Department, and with other government led entities, our communities, other agencies, voluntary organizations, the business sector and our community*

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	87,405,419	86,979,300	**90,233,897**	-	-
Total Operating Transfers In	2,848,127	2,333,075	**3,184,623**	-	-
Total Revenues	**90,253,546**	**89,312,375**	93,418,520	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,656,687	6,806,359	**2,837,199**	-	-
Total Services and Supplies	1,379,447	1,898,276	**6,757,796**	-	-
Total Other Charges	14,603,017	15,433,310	**15,906,502**	-	-
Total Fixed Assets	-	-	**(49,525)**	-	-
Total Operating Expenditures	**17,639,151**	**24,137,945**	25,451,972	-	-
Total Operating Transfers Out	10,705,533	8,231,035	**10,452,147**	-	-
Total Transfers & Reimb.	**10,705,533**	**8,231,035**	10,452,147	-	-
Total Net Appropriations	**28,344,684**	**32,368,980**	35,904,119	-	-
				-	-
NCC/Use of Fund Balance	**(61,908,862)**	**(56,943,395)**	(57,514,401)	-	-



BU 5010- Social Services: Employment and Family Services

Budget Unit Overview

Social Services Budget Unit 5010 is comprised of the key service areas of Employment and Family Assistance Services (EFAS), Family and Children's Services and Adult and Aging Services.

Budget Unit 5010-Employment and Family Assistance (EFAS) administers State and Federal mandated public assistance programs that address the County's health and welfare needs. Specific eligibility requirements include but are not limited to an applicant's citizenship status, age, income, and resources. The California Work Opportunity and Responsibility to Kids (CalWORKs) program provides services and cash aid to eligible families with children in the home, while CalWORKs Job Services arranges employment training and addresses barriers for families on the path to self-sufficiency. CalFresh is a supplemental program to increase access to healthy food options, and Medi-Cal / County Medical Services Program (CMSP) provides health insurance to families and individuals. EFAS includes staff from the Advocacy and Collaboration Team (ACT) who serve as outreach coordinators and work collaboratively with community partners to ensure that Mendocino County residents are able to access health insurance coverage as well as help in the application process for CalFresh.

PROGRAM OVERVIEW

- Advocacy and Collaboration Team-Outreach
- CalFresh
- CalWORKs
- CalWORKs Job Services:
    - CalWORKs Housing Support
    - Expanded Subsidized Employment
    - Family Stabilization
- County Medical Services Program (CMSP)
- Medi-Cal

GOALS FOR FY 2022-23

- Provide refresher training to all Medi-Cal Staff on renewals to maintain accuracy with the changes after the Public Health Emergency is lifted.
- Conduct a County Self-Assessment of CalWORKs to enact a Self-Improvement Plan.
- Implement telephonic signature to improve access and timely case processing.
- Enhance and engage staff in succession opportunities to improve staff recruitment and retention.
- Strengthen partnerships within the County to better serve justice-involved individuals.

ACCOMPLISHMENTS IN FY 2021-22

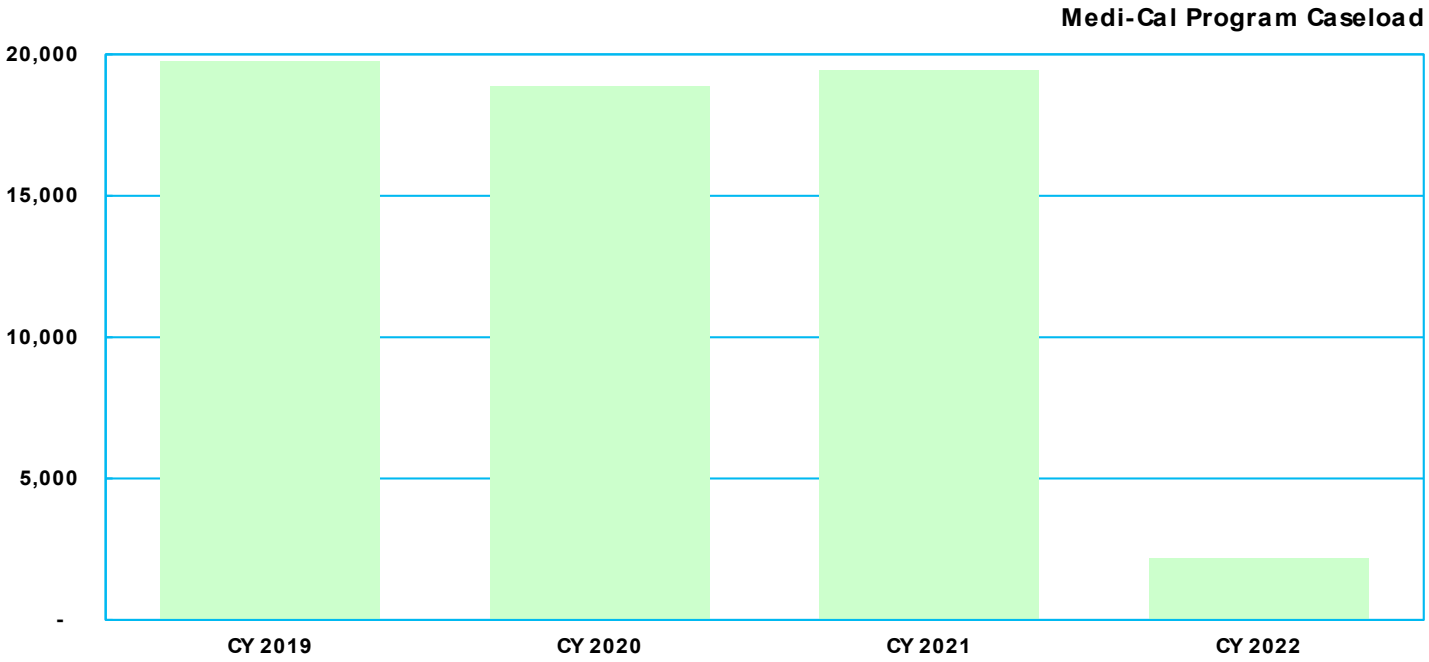
- Transitioned to the California Statewide Automated Welfare System (CalSAWS) for Eligibility and Job Services case management and benefit issuance.
- Expanded our financial resources for the CalWORKs Housing Support Program to more than twice over the previous year.
- Provided Team Communication training to all EFAS Staff using the DiSC workplace assessment.
- Administered public assistance benefits to more than 40,000 unduplicated County residents.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5010- Social Services: Employment and Family Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for EFAS.

Acct. 3135 Transportation and supportive services for CalWORKs clients.

Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.

CHANGES IN BUDGET FROM PRIOR YEAR

Programmatic changes have resulted in increased funding to some programs. Increased allocation utilization for public assistance administration has also resulted in increased reimbursement for costs.



BU 5010- Social Services:
Family and Children's Services

Budget Unit Overview

Family and Children's Services provides protective servies to ensure the safety of children from abuse and neglect. These services include investigation of child abuse and neglect allegations as well as assistance to families to remain together or to reunify. In Addition the program includes services to children in foster care, group home care, and guardianship care. We have implemented Family Urgent Response System, a mobile response and stabilization team to support current and former foster youth with added supports when they need them. Additional supports in the upcoming year will include expansion of the Transitional Housing Plus to support foster youth 18-24 with independent living skills and maintaining their independence.

PROGRAM OVERVIEW

- Child Abuse Hotline
- Emergency Response
- Family Dependency Drug Court
- Family Maintenance
- Family Reunification
- Foster Care Eligibility Administration
- Independent Living Skills
- Interstate Compact on the Placement of Children Administration
- Permanency Placement
- Probate Guardianships for Non-relatives
- Quality Assurance / Case Reviews
- Resource Family Approval
- Step-Parent Adoptions
- Supportive Transition
- Ukiah and Willits Family Resource Centers
- Wraparound Services

GOALS FOR FY 2022-23

- Increase recruitment strategies, with an emphasis on specifically culturally diverse and bilingual staff to further support families.
- Build our workforce capacity overall, to implement new laws, regulations, and mandates.
- Encourage and support staff development through access to higher education opportunities.
- Create more opportunities for staff feedback and idea sharing to enhance services and support to our community.

ACCOMPLISHMENTS IN FY 2021-22

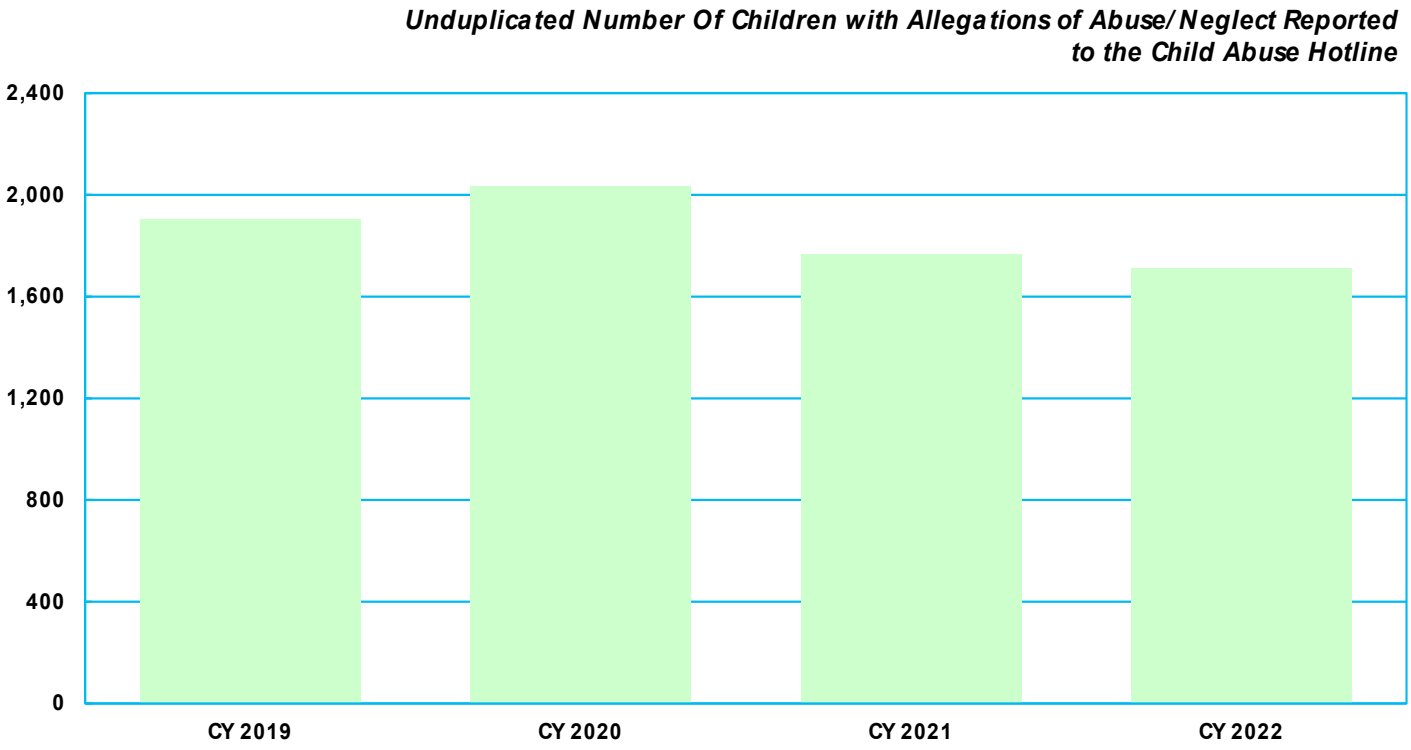
- Contracted for Family Urgent Response services to support foster youth and placements with de-escalation supports to stabilize placements.
- Engaged in area specific on-boarding for staff to support retention and connections to maximize staff's ability to support families and children.
- Transitioned to electronic court filing to support timely, efficient filings that are environmentally supportive with enhanced confidentiality.
- All staff completed Pro-Act training enhancing their skills in de-escalation to support comprehensive engagements with families.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5010- Social Services: Family and Children's Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.

Acct. 3126 Services provided to teen parents to help them finish school.

Acct. 3133 Emergency shelter for high needs children.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide improved services to the community in adherence with mandated services.



BU 5010- Social Services: Adult and Aging Services

Budget Unit Overview

Adult and Aging Services plans, delivers, coordinates and administers a range of state, federal and local programs in effort to address the County's health and welfare needs for adults and their families. Programs within Adult and Aging Services include Adult Protective Services, Veterans' Services, and Public Administrator/Public Guardian/Public Conservator.

APS helps elders (65 years and older) and dependent adults (18-64 who are disabled) when these adults are victims of abuse, neglect, or exploitation. APS investigates allegations of abuse and neglect, including self-neglect, and provides information and referral, assessment, and short-term case management. These services are available to any elder or dependent adult regardless of income.

Veterans' Services provides intensive case management to eligible veterans pursuing benefit they are entitled to receive from the U. S. Department of Veterans Affairs (VA).

Public Administrator/Public Guardian/Public Conservator initiates the Court process to invoke and renew conservatorships, handles the affairs of individuals who die without family to administer their estates, and provides case management for conserved persons with mental health disabilities, dementia, or severe frailty.

Adult and Aging Services provides vital services for older adults and disabled persons in coordination with other budgeted adult service programs, such as In-Home Supportive Services and General Assistance.

PROGRAM OVERVIEW

- Adult Protective Services (APS)
- Veterans Services
- Public Administrator / Public Guardian / Public Conservator. (PAPGPC)
- Home-Housing Options for Mendocino/Continuum of Care (HOMe)
- In Home Supportive Services-BU 5170
- Quality Assurance/Public Authority-BU 5170
- General Assistance / General Relief / Long Term Med-Cal Care-BU 5190

ACCOMPLISHMENTS IN FY 2021-22

- Through the Great Plates program 845 participants received 600,000 meals further supporting these high-risk individuals in mitigating exposure to COVID-19
- Transferred Lanterman Petris-Short cases to Behavioral Health to support direct case support and enhance services to clients.
- Filed more than 1,200 Veterans' claim forms resulting in more than $400,000 in benefits to local veterans and their families.
- Home Safe support 20 clients in addressing housing stability needs.

GOALS FOR FY 2022-23

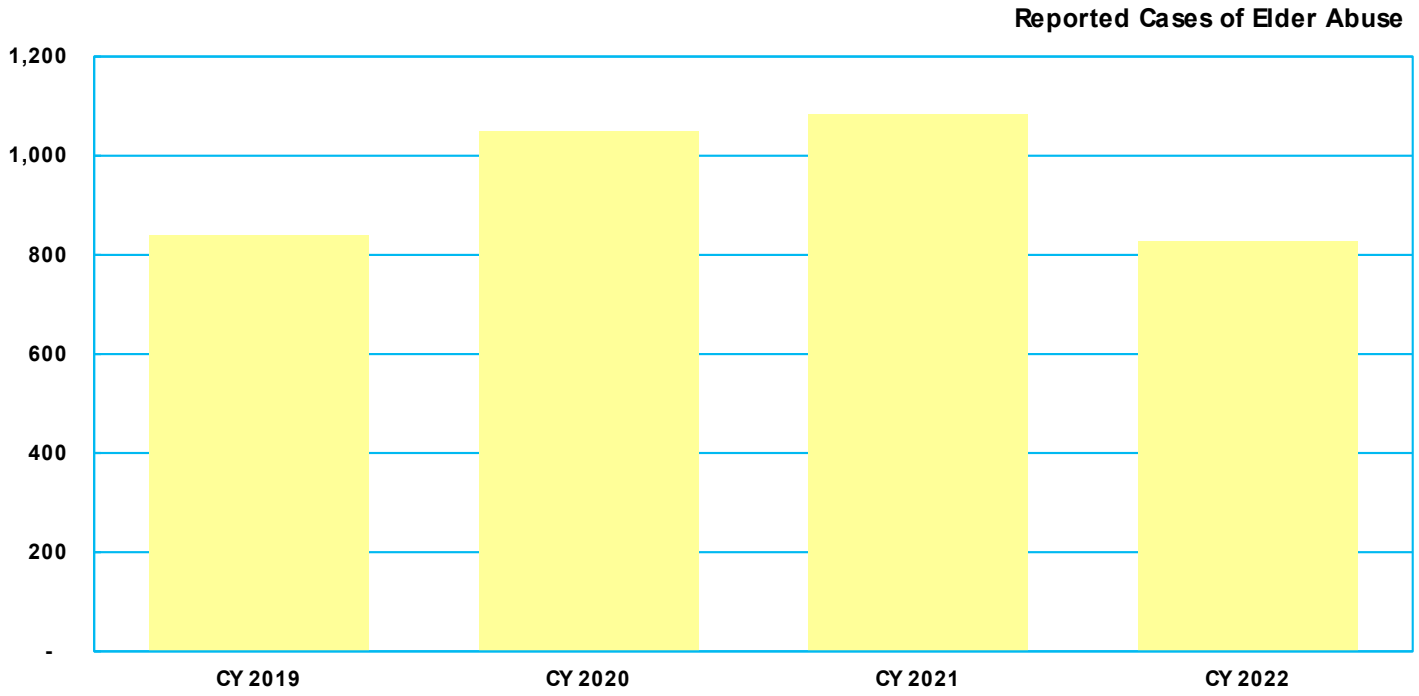
- Increase supports and engagement to preserve and/or procure long-term housing for eligible individuals through the Home Safe program expansions.
- Implement electronic signature support for our Veterans to support access to services for all.
- Expand HMIS training to ensure accurate tracking and reporting to increase support to people experiencing homelessness.
- Enhance staff skills through Pro-Act training to support de-escalation of situations to further support community members.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5010- Social Services: Adult and Aging Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.

Acct. 2189 Investigations, ergonomic evaluations, and fit-for-duty exams.

Acct. 2239 Agency administration and Language Line services.

Other Charges

Acct. 3115 Senior Center contracted services for outreach, transportation, and services provided to keep senior citizens safely in their homes.

Acct. 3140 Services provided to assist In-Home Supportive Services clients.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increases in staff activities generating increased federal financial participation and allocation utilization. These supports will continue to provide increased services to the community in adherence with mandated services.

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance Activity: Administration

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823300- Forfeiture & Penalty	-	-	7,000	**7,000**	
824200- Rent/Concession	50,141	106,963	-	**-**	
825150- Motor Vehicle in Lieu	909,337	909,337	909,327	**909,327**	-
825210- State Welfare Admin	6,590,948	7,458,357	8,644,235	**8,483,703**	(160,532)
825341- Realignment Hlth Svcs	7,629,028	8,033,637	6,724,113	**6,889,540**	165,427
825343- Realignment Pub Assist	4,757,665	4,253,466	2,994,113	**3,002,261**	8,148
825470- State Aid Veterans	57,684	84,318	108,000	**108,000**	-
825490- State Other	140,678	-	-	**-**	-
825510- Federal Welfare Admin	14,913,189	14,221,478	21,351,295	**22,421,216**	1,069,921
825520- Health Related Funds	9,473,092	11,853,368	15,600,218	**16,361,428**	761,210
826230- Estate Fee- Pub Admin	(6,001)	6,155	60,000	**60,000**	-
826380- Collection Fee	48,387	47,890	55,000	**55,000**	-
826390- Other Charges	72,987	283,879	60,000	**965,000**	905,000
826391- Conservator Svc Fee	41,006	35,165	72,000	**72,000**	-
827700- Other	5,767	150	-	**-**	-
827802- Oper Transfer In	-	483,491	-	**-**	-
Total Revenues	**44,683,909**	**47,777,654**	**56,585,301**	**59,334,475**	**2,749,174**
Salaries & Employee Benefits					
861011- Regular Employees	17,507,738	19,461,524	22,940,768	**23,939,217**	998,449
861012- Extra Help	218,818	70,674	160,000	**160,000**	-
861013- Overtime Reg Emp	1,249,003	1,357,131	850,000	**850,000**	-
861021- Co Cont Retirement	5,524,068	6,478,638	8,197,463	**8,740,326**	542,863
861022- Co Cont OASDI	1,109,849	1,233,844	1,364,217	**1,411,118**	46,901
861023- Co Cont Medicare	262,893	290,404	319,549	**331,221**	11,672
861024- Co Cont Retire Incr	1,416,878	1,363,069	1,330,459	**681,812**	(648,647)
861030- Co Cont Health Ins	2,617,432	2,722,207	3,100,639	**3,691,610**	590,971
861031- Co Cont Unemp Ins	61,144	62,341	59,213	**37,776**	(21,437)
861035- Co Cont Workers Comp	1,069,289	1,085,158	1,040,008	**1,159,336**	119,328
Total Salaries & Employee Benefits	**31,037,111**	**34,124,990**	**39,362,316**	**41,002,416**	**1,640,100**
Services & Supplies					
862060- Communications	307,386	347,495	365,800	**365,800**	-
862062- Comm Microwave	-	-	34,185	**35,558**	1,373
862090- Household Expense	476,355	576,553	673,500	**673,500**	-
862101- Insurance- General	315,959	471,418	445,193	**497,767**	52,574
862109- Insurance- Other	8,306	4,373	-	**-**	-
862110- Jury/Witness Expense	(40)	(275)	1,000	**1,000**	-
862120- Maint- Equip	50,298	62,749	106,000	**106,000**	-
862130- Maint Strc/Impr/Grnds	68,377	102,011	197,400	**197,400**	-
862150- Memberships	40,196	45,527	70,000	**70,000**	-
862170- Office Expense	384,450	359,934	520,000	**520,000**	-
862171- Paper Supplies	30,430	23,968	50,000	**50,000**	-
862172- Office Exp- FedEx/UPS	13,703	13,776	20,000	**20,000**	-
862181- Auditing/Fiscal Svc	16,515	17,010	20,000	**20,000**	-

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Assistance Activity: Administration

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862182- Data Processing Svcs	456,159	456,627	525,161	**542,236**	17,075
862183- Legal Fees	525	-	5,000	**5,000**	-
862185- Medical/Dental Svcs	6,694	3,750	15,500	**15,500**	-
862187- Education & Training	20,792	118,301	135,125	**135,125**	-
862188- Printing	169,378	127,704	180,000	**180,000**	-
862189- Prof/Spec Svcs- Other	162,618	167,953	185,693	**185,693**	-
862190- Publ/Legal Notice	21,429	15,352	41,000	**41,000**	-
862194 A-87 Costs	1,000,000	1,000,000	1,500,000	**1,500,000**	-
862200- Rent/Lease- Equip	4,637	4,111	10,000	**10,000**	-
862210- Rent/Lease- Bldg Grnds	198,124	273,458	350,000	**350,000**	-
862230- Info Tech Equip	109,330	667,877	1,021,181	**1,348,447**	327,266
862239- Spec Dept Expense	2,442,132	2,691,909	2,892,023	**432,491**	(2,459,532)
862250- Trans/Travel	224,271	149,243	300,000	**400,000**	100,000
862253- Travel Out of County	241,034	118,988	400,000	**400,000**	-
862260- Utilities	245,498	248,574	314,000	**374,000**	60,000
Total Services & Supplies	**7,014,557**	**8,068,385**	**10,377,761**	**8,476,517**	**(1,901,244)**
Other Charges					
863112- Pmt to Private Inst	7,431	-	1,175,507	**1,526,347**	350,840
863115- Svc Connected Exp	276,250	332,771	398,600	**1,184,500**	785,900
863116- Child Care Svcs- MOE	225,215	109,635	405,327	**405,327**	-
863118- Family Svcs	3,269,639	3,085,527	4,848,179	**4,915,755**	67,576
863121- Independent Living	30,749	20,680	65,000	**65,000**	-
863126- Cal-Learn Prog Svcs	1,033	240	10,000	**10,000**	-
863131- Family Preservation	180,612	-	260,433	**260,433**	-
863132- Family Track	1,201,883	915,658	750,000	**485,000**	(265,000)
863133- Office of Educ Contract	641,753	265,357	482,800	**560,148**	77,348
863135- Job Alliance Prog Svc	674,082	1,077,411	781,680	**1,288,680**	507,000
863138- Welfare to Work 15%	444,584	452,003	710,303	**874,250**	163,947
863140- IHSS- PA	13,518	6,519	59,000	**59,200**	200
Total Other Charges	**6,966,750**	**6,265,802**	**9,946,829**	**11,634,640**	**1,687,811**
Fixed Assets					
864360- Structure/Improvement	-	-	-	**25,000**	25,000
864370- Equipment	144,599	33,700	85,164	**-**	(85,164)
Total Fixed Assets	**144,599**	**33,700**	**85,164**	**25,000**	**(60,164)**
Expend Transfer & Reimb					
865380- Intrafund Transfer	(1,166,753)	(488,839)	(3,081,800)	**(2,552,648)**	529,152
865802- Oper Transfer Out	1,107,918	332,623	874,575	**735,272**	(139,303)
Total Expend Transfer & Reimb	**(58,835)**	**(156,215)**	**(2,207,225)**	**(1,817,376)**	**389,849**
Total Net Appropriations	**45,104,182**	**48,336,661**	**57,564,845**	**59,321,197**	**1,756,352**
Total Net County Cost	**420,273**	**559,007**	**979,544**	**(13,278)**	**(992,822)**



BU 0433- Homeless Services Continuum of Care
Grant

GRANT OVERVIEW (Administered by BU 5010)

The purpose of this funding is to support the collaborative activities of the Mendocino County Homeless Services Continuum of Care (MCHSCoC). Activities include monitoring MCHSCoC Projects, facilitation of the annual Point in Time (PIT) Count, outreach efforts and collaboration with community partners, and the establishment and operation of the Homeless Management Information System (HMIS).

GRANT INFORMATION

- Grant Inception Date: September 1, 1995
- Current Grant Period: September 1, 2019 - August 31, 2020
- Source of Funds: U.S. Department of Housing and Urban Development (HUD)
- Continuity of Grant: One Year
- Grant Restrictions and Provisions:
  - Must monitor and report the progress of the project(s) to the Continuum of Care and HUD
  - Must ensure, to maximum extent practicable, that individuals and families experiencing homelessness are involved in the Mendocino County Homeless Services Continuum of Care.
  - Must monitor sub-recipient match and report on match to HUD.

GRANT BUDGET

Revenue	
Grant	$ 47,663
Total	$ 47,663

Expenditures	
Services & Supplies	$ 47,663
Total	$ 47,663

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4330 Supportive Housing Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390- Other Charges	-	10,000	-	**-**	-
827801- Grant Revenue	74,496	47,107	45,754	**47,663**	1,909
Total Revenues	**74,496**	**57,107**	**45,754**	**47,663**	**1,909**
Services & Supplies					
862189- Prof/Spec Svcs- Other	68,752	109,430	45,754	**47,663**	1,909
862230- Info tech Euip	-	216	-	**-**	-
Total Services & Supplies	**68,752**	**109,646**	**45,754**	**47,663**	**1,909**
Total Net Appropriations	**68,752**	**109,646**	**45,754**	**47,663**	**1,909**
Total Fund Balance Contribution	**(5,744)**	**52,539**	**-**	**-**	**-**

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director



BU 0446- Homeless Emergency Aid Program
Grant

GRANT OVERVIEW

The purpose of this funding is to provide direct assistance to cities and counties to address the homelessness crisis throughout California. Funded projects include two capital development funds for two new permanent supportive housing projects, assist three nonprofit homeless service organizations to make capital development improvements at their homeless shelters, and to provide meals to school aged children and their families experiencing homelessness.

GRANT INFORMATION

- Grant Inception Date: March 1, 2019
- Current Grant Period: July 1, 2020- June 30, 2021
- Source of Funds: California Department of Homeless Coordinating and Financing
- Continuity of Grant: Funds must be spent by June 30, 2021
- Grant Restrictions and Provisions: All grant funds must be expended on projects and services that benefit the homeless. All grant funds must be expended by June 30, 2021.

GRANT BUDGET

Revenue	
Grant	$ 4,237,417
Total	$ 4,237,417
Expenditures	
Services & Supplies	$ 4,225,112
Administrative Cost	12,305
Total	$ 4,237,417

County Match Required: No

Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4460 Emergency Aid Solutions

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801- Grant Revenue	-	1,781,434.11	7,114,739.00	-	1,781,434
827820 - Grant Interest	70,076.45	26,052.17	100,000.00	-	1,781,434
Total Revenues	**70,076.45**	**1,807,486.28**	**7,214,739.00**	**-**	**6,120,946**
Services & Supplies					
862189- Prof/Spec Svcs- Other	9,160.00	123,277.08	187,930.00	-	124,700
862239- Spec Dept. Expense	-	2,925.00	-	-	-
Total Services & Supplies	**9,160.00**	**126,202.08**	**187,930.00**	**-**	**124,700**
Other Changes					
863112- Payments to Private Inst	1,130,840.73	4,863,060.45	6,827,297.00	-	1,656,734
Total Other Changes	1,130,840.73	4,863,060.45	6,827,297.00	-	1,656,734
Expend Transfer & Reimb					
865802 Operating Transfer Out	-	150,000.00	-	-	
Total Expend Transfer & Reimb	-	**150,000.00**	-	-	
Total Net Appropriations	**1,140,000.73**	**5,139,262.53**	**7,015,227.00**	**-**	**1,781,434**
Total Fund Balance Contribution	**1,069,924.28**	**3,331,776.25**	**(199,512.00)**	**-**	**-**



BU 0446- California Emergency Solutions & Housing Program Rounds 1 & 2

Grant Overview

The purpose of this funding is to provide funds for a variety of activities to assist persons experiencing or at risk of homelessness. Activities include housing relocation and stabilization services (including rental assistance), operating subsidies for permanent housing, flexible housing subsidy funds, operating support for emergency housing interventions, and systems support for homelessness services and housing delivery systems, and to update the local Coordinated Entry System (CES).

GRANT INFORMATION

- Grant Inception Date: August 28, 2019
- Current Grant Period: July 1, 2020- June 30, 2021
- Source of Funds: California Department of Housing and Community Development
- Continuity of Grant: Funds must be spent by Augsut 27, 2024
- Grant Restrictions and Provisions: All grant funds must be expended on projects and services that benefit the homeless. All grant funds must be spent by August 27, 2024.

GRANT BUDGET

Revenue	
Grant	$ 882,395
Total	$ 882,395
Expenditures	
Services & Supplies	$ 836,024
Administrative Cost	46,371
Total	$ 882,395

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4460's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director



BU 5130- CalWORKs/Foster Care/Adoptions

Budget Unit Overview

CalWORKs, Foster Care, and Adoption services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families. CalWORKs is a public assistance program that provides cash aid and services to eligible families with children in the home. Specific eligibility requirements include, but are not limited to, an applicant's citizenship status, age, income, and resources. Families that apply and qualify for ongoing assistance receive money each month to help pay for housing, utilities, food, and other necessary expenses.

Foster care and adoption payment programs provide direct payments to foster care providers and adoptive parents to assist with the care of children placed in their homes. Foster care payments are made to licensed foster families, relative caregivers, non-relative extended family members, or residential facilities where a child has been placed by Family and Children's Services or by Juvenile Probation under a Juvenile Court order. Aid to adoptive parents are payments made to families who have adopted children through the foster care system.

PROGRAM OVERVIEW

- Adoptions
- Approve Relative Caregivers
- CalWORKs
- Foster Care
- KinGAP

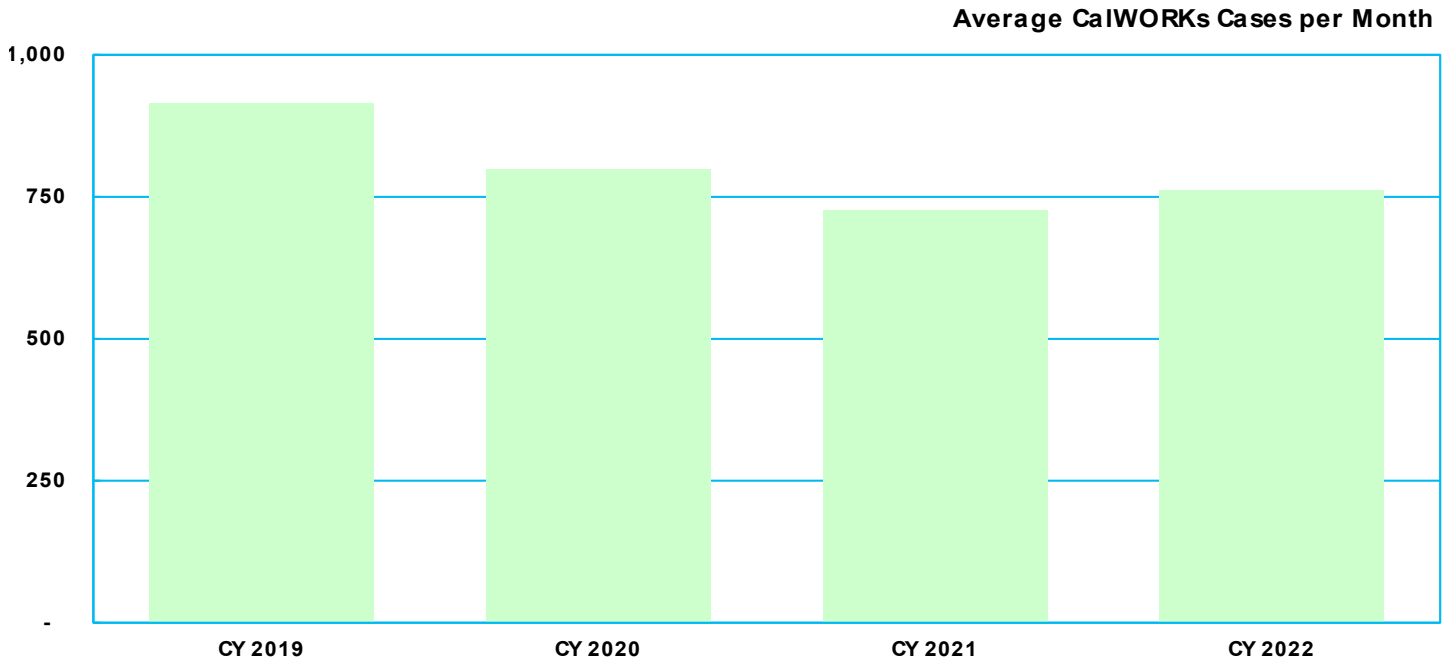
ACCOMPLISHMENTS IN FY 2021-22

- Increased CalWORKs aid payments and supportive services to families in response to the legislative change to time clock limits.
- Responded timely to increase community need resulting in the CalWORKs caseload increasing by 5% over year over year.
- Expanded telework across all programs to support social distancing and mitigating further spread of COVID-19 among staff to ensuring staff ability to provide community support throughout the pandemic.
- Supported 64 families and youth in reunifying through supportive engagement and services.

GOALS FOR FY 2022-23

- Strengthen partnerships between CalWORKs and Family and Children's Services to administer the Linkages program to improve family outcomes.
- Implement business practices to reduce churn and maintain assistance for eligible families.
- Ensure cross-training of all foster care eligibility to staff provide ongoing continuity of services.
- Provide CalWORKs training to eligibility staff to increase program timeliness as the CalWORKs caseload continues to increase.
- Increase permanency outcomes for youth through enhanced family engagement.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 State Realignment Health Services 2011 Realignment

Acct. 5343 Realignment Public Assistant 1991 Realignment

Other Charges

Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.

Acct. 3115 Reimburses Budget Unit 5010-*Social Services* for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.

Acct. 3122 Entitlement payments to adoptive parents.

Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies, and group homes.

CHANGES IN BUDGET FROM PRIOR YEAR

No changes to report.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5130- CalWORKs/Foster Care/Adoptions

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Administration

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825241- State AFDC	4,093,914	4,142,605	5,023,443	**4,159,059**	(864,384)
825341- State Realignment Hlth Svcs	4,805,963	4,162,698	5,710,877	**6,867,578**	1,156,701
825343- Realignment Pub Assist	2,814,928	2,774,000	4,615,470	**5,128,872**	513,402
825541- Federal AFDC	9,268,391	9,402,680	10,688,385	**10,289,682**	(398,703)
827700- Other	-	-	-	**-**	-
Total Revenues	**20,983,196**	**20,481,983**	**26,038,175**	**26,445,191**	**407,016**
Other Charges					
863111- Pub Assistance Pmt	5,977,642	5,926,791	7,716,901	**6,434,700**	(1,282,201)
863115- Svc Connected Exp	131,681	87,417	-	**-**	-
863122- Aid Adopted Children	7,137,993	7,398,016	7,089,960	**7,788,420**	698,460
863127- Foster Care Payment	9,477,166	8,759,590	12,972,600	**13,963,356**	990,756
Total Other Charges	**22,724,482**	**22,171,814**	**27,779,461**	**28,186,476**	**407,015**
Total Net Appropriations	**22,724,482**	**22,171,814**	**27,779,461**	**28,186,476**	**407,015**
Total Net County Cost	**1,741,286**	**1,689,832**	**1,741,286**	**1,741,285**	**(1)**



BU 5170- In-Home Supportive Services

Budget Unit Overview

In-Home Supportive Services (IHSS) administers public assistance programs to assist aged or disabled individuals to remain in their homes; disabled children with extraordinary need may also be eligible for IHSS. The IHSS program is comprised of four parts, determining eligibility and required levels of care, the Public Authority, Quality Assurance and Program Integrity. The Public Authority works to provide orientations and caregiver referrals as well as ensuring all required background clearances and processes are followed. The Public Authority also maintains a registry to refer IHSS care providers seeking work to IHSS recipients in need of assistance. The Quality Assurance team assists and supports the IHSS staff to authorize and provide IHSS services in a uniform, effective, and accurate manner for the benefit of program recipient. The final component of the IHSS program is Program Integrity, this unit manages all IHSS fraud complaints received against providers and/or recipients. The unit works with the Special Investigation Unit (SIU) to help prevent and investigate fraud, recover overpayments and educate the recipients and providers on how to avoid fraudulent activities. The In-Home Supportive Services programs are administered in compliance with state, federal and local programs that address the County's health and welfare needs for disabled adults and children.

PROGRAM OVERVIEW

- In-Home Supportive Services- BU 5170
- Program Integrity
- Public Authority
- Quality Assurance

ACCOMPLISHMENTS IN FY 2021-22

- Quality Assurance State review ranked us in the top10% of counties Statewide.
- Received California Department of Social Services Certificate of Achievement for timely engagement and processing of applications.
- Maintained an average of 72 new recipient applications monthly and 1,780 on-going cases.
- Quality Assurance team provided monthly trainings to staff based on case reviews and State shared best practices.

GOALS FOR FY 2022-23

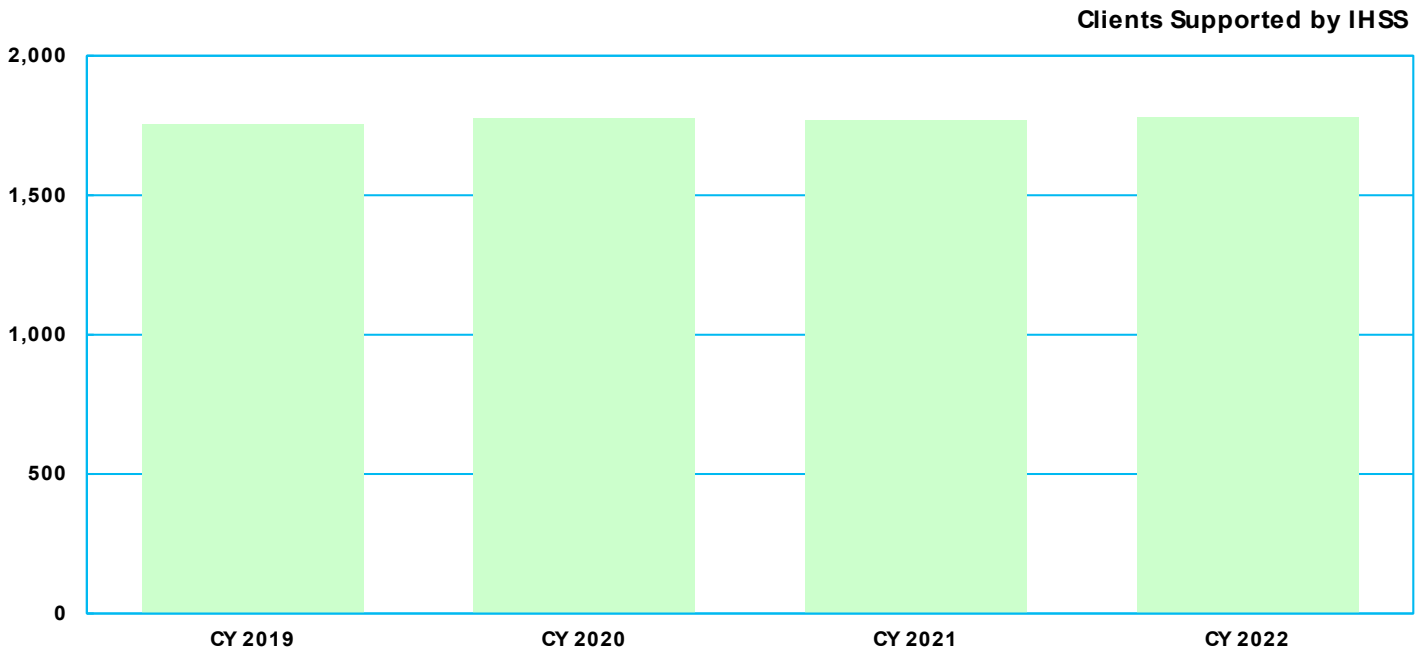
- Quality Assurance will increase feedback to further program improvement.
- Caseload management will maintain the 95% reassessment rate, and complete all visits within the required timeframes on 95% of all applications allowing for medical documentation delays.
- Increase provider enrollment through video engagement and online orientations to support countywide client needs.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5170- In-Home Supportive Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5210 State revenue provided for state mandated program.

Acct. 5343 State Sales Tax revenue distributed for state mandated programs.

Acct. 5510 Federal revenue provided for federally mandated entitlement program.

Other Charges

Acct. 3139 State mandated Maintenance of Effort (MOE).

CHANGES IN BUDGET FROM PRIOR YEAR

The In-Home Supportive Services budget changed because of a rebenched Maintenance of Effort from the State of California.

BEKKIE EMERY, Social Services Director

BU 5170- In-Home Supportive Services

BUDGET UNIT DETAIL Schedule 9 — Function: Public Assistance — Activity: Aid Programs

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825210- State Welfare Admin	141,221	234,286	701,726	**133,930**	(567,796)
825343- Realignment Pub Assist	3,536,822	3,856,000	3,273,883	**3,839,654**	565,771
825510- Federal Welfare Admin	137,268	225,140	170,500	**170,500**	-
Total Revenues	**3,815,311**	**4,315,426**	**4,146,109**	**4,144,084**	**(2,025)**
Services & Supplies					
862189- Prof/Spec Svcs- Other	280,229	161,134	330,000	**335,000**	5,000
862239- Spec Dept Expense		5,000	5,000	**0**	(5,000)
Total Services & Supplies	**280,229**	**166,134**	**335,000**	**335,000**	**-**
Other Charges					
863139- In-Home Supp Svcs	5,131,264	5,712,625	5,945,768	**6,060,287**	114,519
Total Other Charges	**5,131,264**	**5,712,625**	**5,945,768**	**6,060,287**	**114,519**
Total Net Appropriations	**5,411,493**	**5,878,759**	**6,280,768**	**6,395,287**	**114,519**
Total Net County Cost	**1,596,182**	**1,563,333**	**2,134,659**	**2,251,203**	**116,544**

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director



BU 5190- General Assistance

Budget Unit Overview

General Assistance / General Relief (GA) administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long-term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals. The General Assistance/General Relief program is administered in compliance with Welfare and Institutions Code 17000, as well as local guidelines in an effort to address the county's health and welfare needs for qualified individuals..

PROGRAM OVERVIEW

- General Assistance / General Relief
- Housing and Disability Advocacy Program (HDAP)

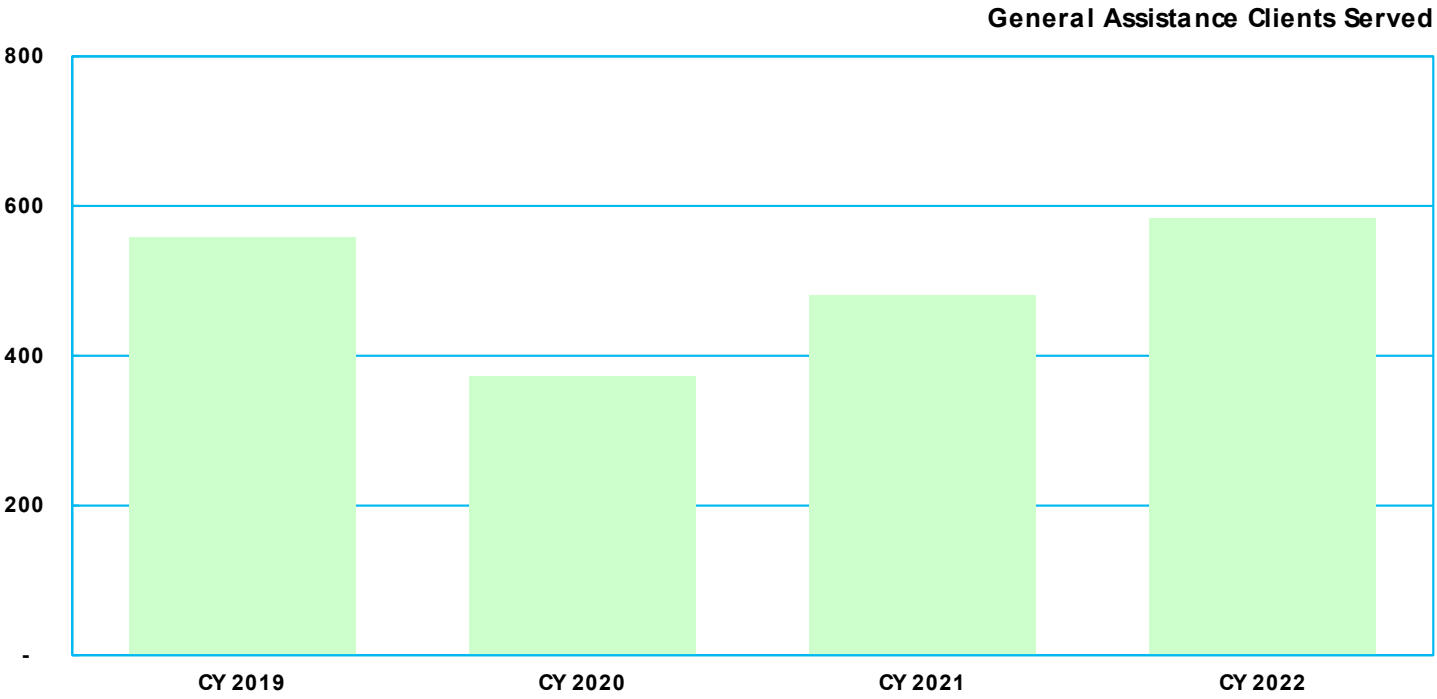
ACCOMPLISHMENTS IN FY 2021-22

- Quality Assurance State review ranked us in the top10% of counties Statewide.
- Ensure a 95% or higher completion rate of applications and renewals for Long-Term Care Medi-Cal.
- Responded to and supported a 40% increased need in indigent burials.
- Maintained timely supports and case processing while short staffed and transitioning tasks throughout the year.

GOALS FOR FY 2022-23

- Quality Assurance will increase feedback to further program improvement.
- Caseload management will maintain the 95% reassessment rate, and complete all visits within the required timeframes on 95% of all applications allowing for medical documentation delays.
- Increase staffing to fill vacant positions as a result of retiring long-term staff.
- Increase provider enrollment through video engagement and online orientations to support countywide client needs.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP [Supplemental Security Income(Federal share)/State Supplementary Payment (State share)] benefits.

Other Charges

Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.

Acct. 3119 Support and care of General Relief clients.

Acct. 3124 SSI/SSP pending support and care.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease projected in refund payments as a direct result of the decrease in caseload.

SOCIAL SERVICES

BEKKIE EMERY, Social Services Director

BU 5190- General Assistance

BUDGET UNIT DETAIL Schedule 9 | Function: Public Assistance | Activity: General Assistance

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822600- Other Permit	1,940	2,286	-	**-**	-
827704- General Relief Refund	55,662	46,798	41,882	**87,703**	45,821
827802- Operating transfer In	56,658	-	-	**-**	-
Total Revenues	**114,259**	**49,084**	**41,882**	**87,703**	**45,821**
Services & Supplies					
862186- Indigent Burial	60,445	60,683	50,000	**80,000**	30,000
862189- Prof/Spec Svcs- Other	-	-	-	**-**	-
862239- Spec Dept Expense	-	-	-	**-**	-
Total Services & Supplies	**60,445**	**60,683**	**50,000**	**80,000**	**30,000**
Other Charges					
863112- Pmt to Private Inst	443,149	379,845	409,092	**409,092**	-
863115- Service Connected Expense	-	-	-	**-**	-
863119- Supp/Care- Other	44,292	30,687	55,080	**55,080**	-
863124- GR-SSI-SSP Applicants	68,090	52,244	55,080	**55,080**	-
Total Other Charges	**555,531**	**462,776**	**519,252**	**519,252**	**-**
Total Net Appropriations	**615,976**	**523,460**	**569,252**	**599,252**	**30,000**
Total Net County Cost	**501,717**	**474,376**	**527,370**	**511,549**	**(15,821)**

MENDOCINO
1850
COUNTY

HUMAN RESOURCES DEPARTMENT

INDEX

Department Summary		430
BU 1320	Human Resources	431
BU 1320- 0715	Health Insurance	434
BU 4025	Employee Wellness	437

The mission of the Human Resources Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

HUMAN RESOURCES DEPARTMENT

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	15,801,778	15,027,672	16,542,000	**16,413,540**	(128,460)
Total Operating Transfers In	357,289	327,861	465,930	**417,644**	(48,286)
Total Revenues	**16,159,066**	**15,355,533**	**17,007,930**	**16,831,184**	**(176,746)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,177,681	2,391,304	3,305,281	**2,725,849**	(579,432)
Total Services & Supplies	18,797,963	17,818,886	18,527,530	**20,758,508**	2,230,978
Total Operating Expenditures	**20,975,644**	**20,210,190**	**21,832,811**	**23,484,357**	**1,651,546**
Total Intrafund Transfers	(811,223)	(916,240)	(938,401)	**(893,896)**	44,505
Total Operating Transfers Out	357,289	307,916	465,930	**417,644**	(48,286)
Total Transfers & Reimb.	**(453,934)**	**(608,324)**	**(472,471)**	**(476,252)**	**(3,781)**
Total Net Appropriations	**20,521,710**	**19,601,866**	**21,360,340**	**23,008,105**	**1,647,765**
NCC/Use of Fund Balance	**4,362,643**	**4,246,334**	**4,352,410**	**6,176,921**	**1,824,511**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Human Resources	1,673,400	-	1,673,400
Employee Wellness	417,644	417,644	-
Total: General Fund	**2,091,044**	**417,644**	**1,673,400**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Health Insurance	20,917,061	16,413,540	4,503,521
Retirement Insurance	-	-	-
Total: Other Funds	**20,917,061**	**16,413,540**	**4,503,521**
TOTAL: ALL FUNDS	**23,008,105**	**16,831,184**	**6,176,921**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 19-20	FY 20-21	FY 22-23
Human Resources	19	19	19
Employee Wellness	1	2	2
Total: General Fund	**20**	**21**	**21**
OTHER FUNDS Dept. Programs			
Health Benfits	4	3	3
Total: Other Funds	**4**	**3**	**3**
TOTAL: ALL FUNDS	**24**	**24**	**24**

BU 1320- Human Resources

Department Overview

Human Resources (HR) is the County's centralized personnel department providing guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and twenty-two County departments in Human Resource matters. HR oversees talent management, talent acquisition and employee development, training, administration of the County's Civil Service System, the classification and compensation plan, and a county-wide employee training program. HR maintains official employment records including personnel files, electronic employment and payroll status records, and manages employee leave under the Family Medical Leave Act (FMLA), and the California Family Rights Act (CFRA). HR is responsible for oversight and compliance with Americans with Disabilities Act (ADA), the California Fair Employment and Housing Act (FEHA), and the Equal Opportunity Employment Commission (EEOC).

The Human Resource Director serves as Secretary to the Civil Service Commission, Equal Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors as their representative in Labor Negotiations/Labor Relations.

PROGRAM OVERVIEW

- Employee Wellness- BU 4025
- Health Insurance- BU 0715
- Human Resources- BU 1320

ACCOMPLISHMENTS IN FY 2021-22

1.) Implemented Year 3 of 3-year market adjustments.

2.) During Calendar Year 2021, HR processed 1295 Personnel Transactions, 268 new hires, 236 separations; 689 staffing requisitions; conducted 461 recruitments; screened 4,048 employment applications; conducted 439 employment exams; prepared 511 certifications; responded to 55 applicant appeals; and completed 23 classification studies.

3.) County-wide Training Program: 310 Employees participated in 36 Workforce Development trainings, a total of 749 times (seats filled) during FY 2021/22. Trainings were offered virtually with an average attendance of 17 attendees per training. An additional 64 "On-Demand" courses were completed through Target/Vector Solutions online (130 times) by a total of 42 employees, in the areas of leadership, technical skills and professional development skills.

4.) Implemented protocols, procedures and forms related to COVID-19 and related leaves: Conducted workplace contact tracing of 196 COVID-positive employees. Processed 5,470 hours of Supplemental Paid Sick Leave for 163 employees.

GOALS FOR FY 2022-23

1.) Implement county-wide exit and anniversary employee surveys to increase employee retention.

2.) Successfully negotiate Labor agreements with Bargaining Units due to expire this fiscal year.

3.) Migrate hard-copy HR processing forms to digital online forms for data processing and retention

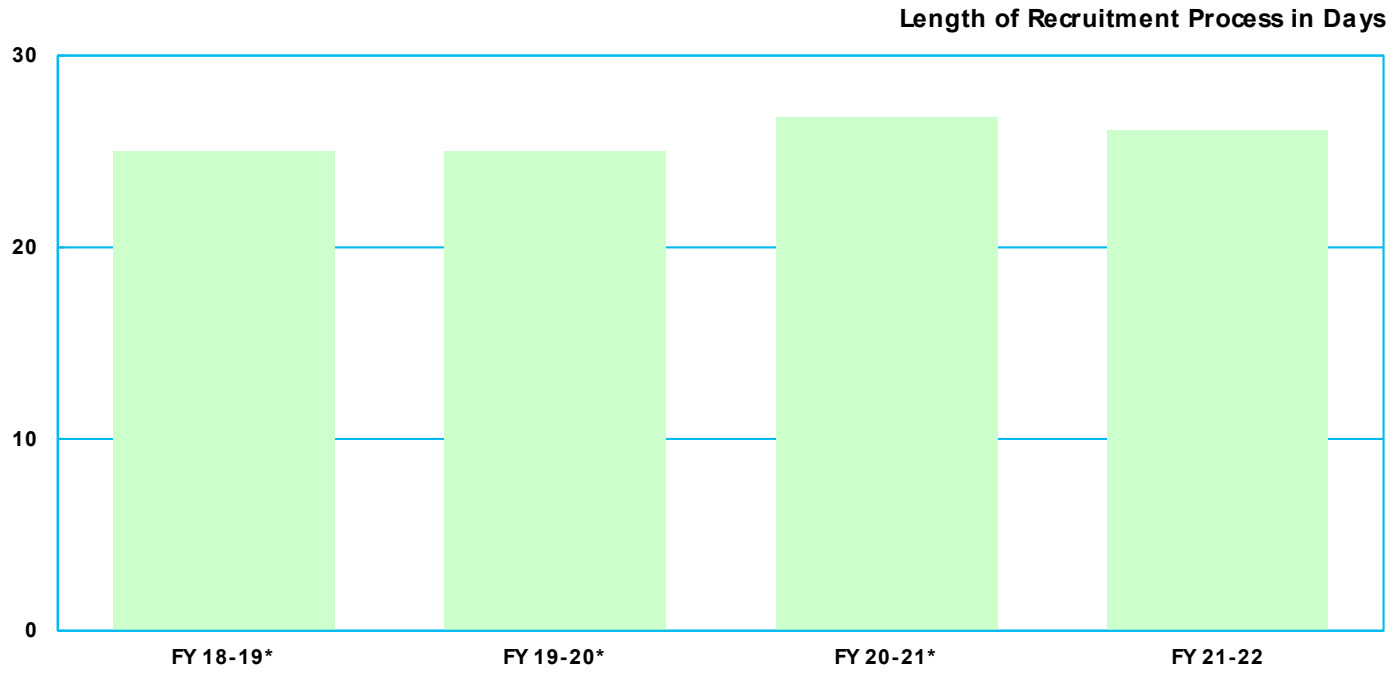
4.) Eliminate the classification study backlog of studies over 6 months old.

5.) Create and implement an online dashboard to provide up-to-date HR metrics

HUMAN RESOURCES DEPARTMENT

BU 1320- Human Resources

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.

Acct. 2189 Labor negotiations, Civil Service Commission, Volunteer program through North Coast Opportunities (NCO), County staff development trainings, leadership and succession planning.

Acct. 2190 Purchase of publications and recruitment advertising.

Acct. 2239 Countywide training workshops/expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
826390- Other Charges	-	20	-	**-**	-
827600- Other Sales	36	60	-	**-**	
827802- Oper Transfer In	-	357,972	-	**-**	-
Total Revenues	**36**	**358,052**	**-**	**-**	**-**
Salaries & Employee Benefits					
861011- Regular Employees	875,460	973,629	1,839,903	**1,282,767**	(557,136)
861012- Extra Help	-	-	-	**-**	-
861013- Overtime Reg Emp	873	2,531	-	**-**	-
861021- Co Cont Retirement	266,758	312,431	390,844	**464,501**	73,657
861022- Co Cont OASDI	51,504	57,891	65,837	**76,828**	10,991
861023- Co Cont Medicare	12,046	13,563	15,670	**17,968**	2,298
861024- Co Cont Retire Incr	66,731	64,016	62,387	**31,172**	(31,215)
861030- Co Cont Health Ins	127,887	119,062	124,584	**139,752**	15,168
861031- Co Cont Unemp Ins	978	819	2,366	**2,572**	206
861035- Co Cont Workers Comp	9,234	9,854	8,951	**8,032**	(919)
Total Salaries & Employee Benefits	**1,411,471**	**1,553,798**	**2,510,542**	**2,023,592**	**(486,950)**
Services & Supplies					
862060- Communications	1,100	1,479	2,000	**1,400**	(600)
862101- Insurance- General	3,733	4,510	5,175	**5,768**	593
862150- Memberships	4,293	1,578	-	**-**	-
862170- Office Expense	24,508	27,328	49,923	**25,000**	(24,923)
862187- Education & Training	581	1,697	-	**-**	-
862189- Prof/Spec Svcs- Other	330,713	275,551	150,081	**418,004**	267,923
862190- Publ/Legal Notice	33,845	38,243	25,000	**25,000**	-
862239- Spec Dept Expense	30,237	1,758	20,000	**68,032**	48,032
862250- Trans/Travel	765	-	-	**500**	500
862253- Travel Out of County	1,372	-	-	**-**	-
Total Services & Supplies	**431,147**	**352,144**	**252,179**	**543,704**	**291,525**
Expend Transfer & Reimb					
865380- Intrafund Transfers	(811,223)	(916,240)	(938,401)	**(893,896)**	44,505
Total Expend Transfer & Reimb	**(811,223)**	**(916,240)**	**(938,401)**	**(893,896)**	**44,505**
Total Net Appropriations	**1,031,395**	**989,702**	**1,824,320**	**1,673,400**	**(150,920)**
Total Net County Cost	**1,031,359**	**631,650**	**1,824,320**	**1,673,400**	**(150,920)**

BU 0715- Health Insurance

Budget Unit Overview

The Human Resources Department manages the Mendocino County Employee Self-Insured Health Plan. The Plan includes medical and the prescription drug plan. Dental and Vision coverage are fully insured through Delta Dental and Vision Service Plan.

The Employee Health Insurance budget also includes the Employee Assistance Program (EAP), a Wellness program, life, death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan), and membership in the AirMedCare air ambulance service.

PROGRAM OVERVIEW

- Health Insurance- BU 0715

ACCOMPLISHMENTS IN FY 2021-22

1.) Successfully implemented BenefitBridge, an online benefits administration system.

2.) Successfully executed the first Open Enrollment period after BenefitBridge implementation.

3.) Successfully prepared and delivered Affordable Care Act forms 1094 and 1095 to County employees, COBRA participants and the IRS in compliance with Federal regulations.

4.) Successfully implemented Keenan Pharmacy Case Management, for prescription drug savings

5.) Obtained associate membership in the Municipal Dental Pool, for continued dental plan savings

GOALS FOR FY 2022-23

1.) Research new plan designs and programs such as public agency pools or fully insured plans that can save costs for the County with little impact to members.

2.) Create new ways to continue to educate members about plan benefits.

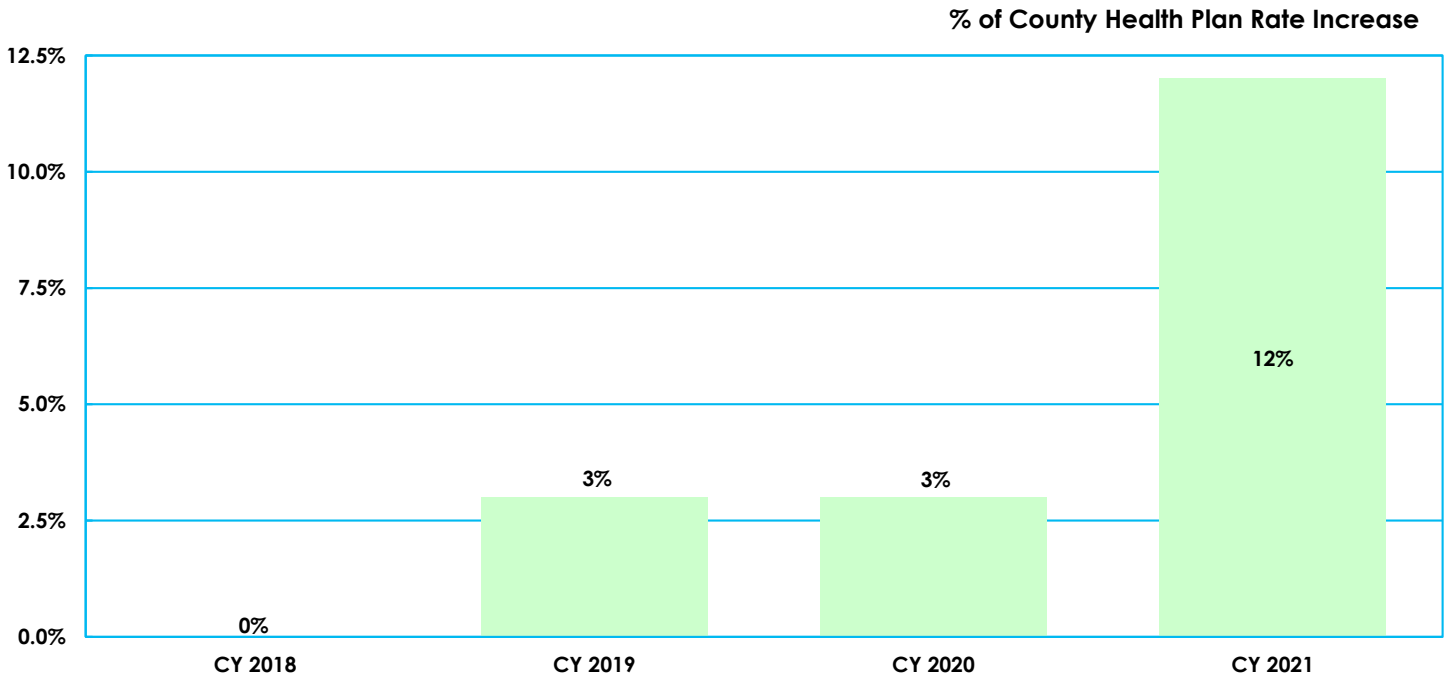
3.) Continue with Virtual Open Enrollment

4.) Increase the use of Telemedicine

5.) Research and implement a virtual primary care program, with plan partner, Anthem.

6.) Continue with process of opening an on-site medical clinic.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2189 Professional services provided by third party administrators and broker services.

Acct. 2239 Claims costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCES DEPARTMENT

BU 0715- Health Insurance

BUDGET UNIT DETAIL Schedule 9

Function: - Activity:-

Fund: 7150 Health Insurance Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Operating Revenues					
824100- Interest	58,133	5,891	10,000	-	(10,000)
826401- I.S.F. Services	15,743,608	14,663,729	16,532,000	**16,413,540**	(118,460)
Total Operating Revenues	**15,801,741**	**14,669,620**	**16,542,000**	**16,413,540**	**(128,460)**
Operating Expenses					
Salaries & Employee Benefits					
861011- Regular Employees	374,081	411,290	349,778	**324,772**	(25,006)
861013- Overtime Reg Emp	221	1,558	-	-	-
861021- Co Cont Retirement	117,898	132,092	120,506	**117,330**	(3,176)
861022- Co Cont OASDI	20,412	22,452	18,926	**17,560**	(1,366)
861023- Co Cont Medicare	5,126	5,695	4,991	**4,531**	(460)
861024- Co Cont Retire Incr	32,066	30,094	21,323	**13,647**	(7,676)
861030- Co Cont Health Ins	44,358	41,694	33,313	**38,160**	4,847
861031- Co Cont Unemp Ins	163	164	163	**82**	(81)
Total Salaries & Employee Benefits	**594,325**	**645,039**	**549,000**	**516,082**	**(32,918)**
Services & Supplies					
862060- Communications	966	892	1,500	**1,500**	-
862101- Insurance- General	1,238,321	1,410,842	1,656,472	**1,810,707**	154,235
862170- Office Expense	6,465	4,729	12,912	**12,000**	(912)
862187- Education & Training	100	225	1,000	**500**	(500)
862189- Prof/Spec Svcs- Other	672,469	709,315	613,998	**597,000**	(16,998)
862239- Spec Dept Expense	16,262,523	15,205,344	15,768,278	**17,561,628**	1,793,350
862250- Trans/Travel	781	-	500	-	(500)
862253- Travel Out of County	-	-	500	-	(500)
Total Services & Supplies	**18,181,626**	**17,331,348**	**18,055,160**	**19,983,335**	**1,928,175**
Expend Transfer & Reimb					
865802- Oper Transfer Out	357,289	307,916	465,930	**417,644**	(48,286)
Total Expend Transfer & Reimb	**357,289**	**307,916**	**465,930**	**417,644**	**(48,286)**
Total Operating Expenses	**19,133,239**	**18,284,303**	**19,070,090**	**20,917,061**	**1,846,971**
Operating Income (Loss)	**3,331,498**	**3,614,683**	**2,528,090**	**4,503,521**	**1,975,431**
Change in Net Assets -Loss (Gain)	**3,331,498**	**3,614,683**	**2,528,090**	**4,503,521**	**1,975,431**
Net Assets - Beginning Balance	**(3,482,544)**	**452,557**	**3,653,491**	**6,181,581**	**2,528,090**
Net Assets - Ending Balance	**452,557**	**3,653,491**	**6,181,581**	**10,685,102**	**4,503,521**

BU 4025- Employee Wellness

Budget Unit Overview

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

PROGRAM OVERVIEW

- Employee Assistance Program
- Wellness Program

ACCOMPLISHMENTS IN FY 2021-22

1.)1.) Received the Bronze 2021 American Heart Association Workplace Health Achievement Recognition Award.

2.) Increased unique participation in wellness program services amongst employees covered on the health plan (1,004 members) from 66.1% to 88%.

3.) Increased participation in trainings from 15% to 31.5% while maintaining a safe virtual training environment during COVID-19.

4.) Increased Health Risk Assessment completion from 56.9% to 58.2%.

5.) Achieved a 62.4% participation rate in Biometric Health Screenings while adhering to COVID-19 safety guidelines.

GOALS FOR FY 2022-23

1.) Increase participation amongst employees covered on the health plan to 89%

2.) Increase Biometric Screening participation to 70%

3.) Increase Health Risk Assessment Participation to 61%

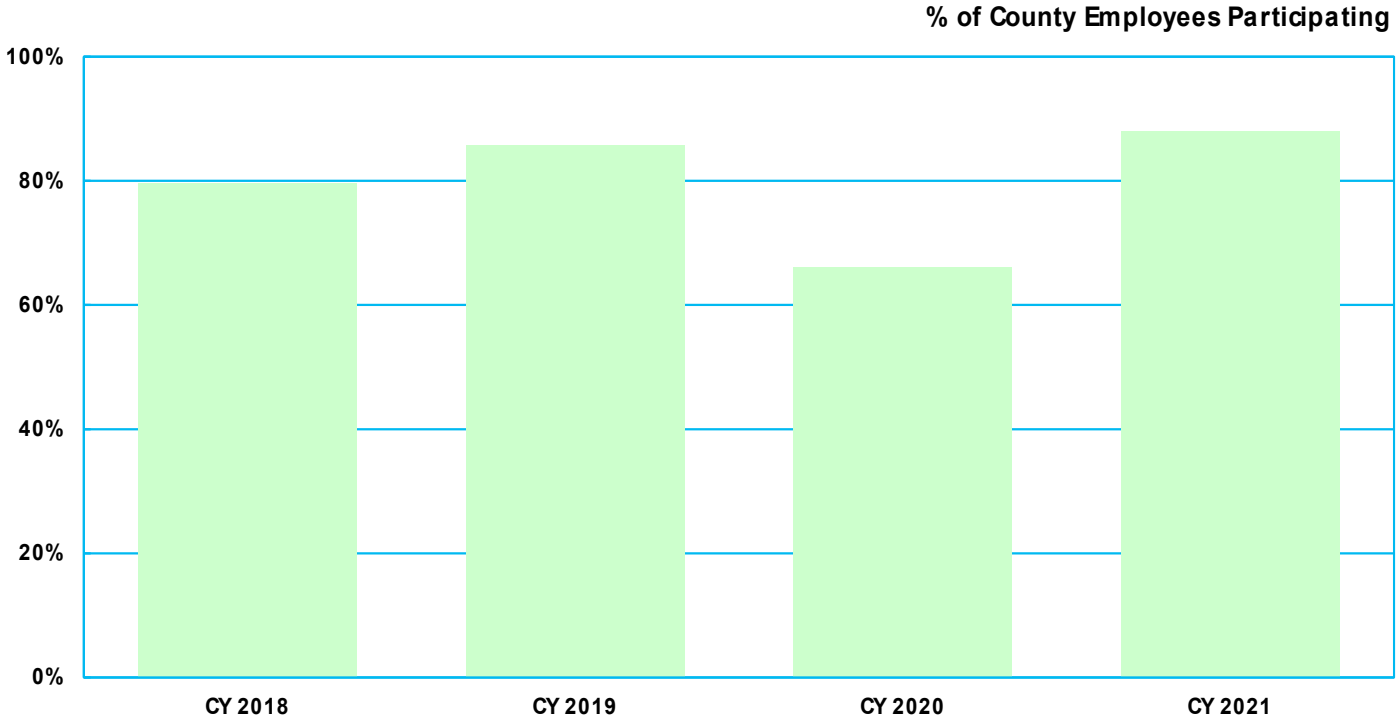
4.) Apply for American Heart Association Workplace Health Achievement Recognition Award

5.) Implement Countywide Wellness Champion Network

HUMAN RESOURCES DEPARTMENT

BU 4025- Employee Wellness

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2140 Health screening equipment.

Acct. 2187 Staff training and educational materials.

Acct. 2189 Eduction programming; wellness vendors, biometric screenings, health reports, and booklets.

Expenditure Transfer & Reimbursement

Acct. 7802 Transfer from the Health Insurance Trust Fund and Workers' compensation funded.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Health

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827700- Other	-	-	-	-	-
827802- Oper Transfer In	357,289	327,861	465,930	417,644	(48,286)
Total Revenues	**357,289**	**327,861**	**465,930**	**417,644**	**(48,286)**
Salaries & Employee Benefits					
861011- Regular Employees	107,869	122,782	154,825	**117,228**	(37,597)
861013- Overtime Reg Emp	66	546	-	**-**	-
861021- Co Cont Retirement	34,070	39,952	54,796	**43,208**	(11,588)
861022- Co Cont OASDI	6,447	7,432	9,256	**7,027**	(2,229)
861023- Co Cont Medicare	1,508	1,740	2,179	**1,644**	(535)
861024- Co Cont Retire Incr	9,659	9,479	10,705	**5,026**	(5,679)
861030- Co Cont Health Ins	12,083	10,353	13,823	**11,816**	(2,007)
861031- Co Cont Unemp Ins	54	55	54	**82**	28
861035- Co Cont Workers Comp	129	128	101	**144**	43
Total Salaries & Employee Benefits	**171,884**	**192,467**	**245,739**	**186,175**	**(59,564)**
Services & Supplies					
862060- Communications	167	394	500	**500**	-
862101- Insurance- General	175	206	225	**424**	199
862140- Med Dntl & Lab Supls	-	-	570	**-**	(570)
862150- Membership	-	-	365	**450**	85
862170- Office Expense	4,156	6,996	8,000	**8,000**	-
862187- Education & Training	37	-	1,000	**-**	(1,000)
862189- Prof/Spec Svcs- Other	179,394	121,457	196,431	**207,530**	11,099
862230- Info Tech Equip	-	-	-	**14,065**	14,065
862239- Spec Dept Expense	1,301	6,339	11,100	**-**	(11,100)
862250- Trans/Travel	174	3	1,000	**500**	(500)
862253- Travel Out of County	-	-	1,000	**-**	(1,000)
Total Services & Supplies	**185,404**	**135,394**	**220,191**	**231,469**	**11,278**
Total Net Appropriations	**357,289**	**327,861**	**465,930**	**417,644**	**(48,286)**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

PLANNING AND BUILDING SERVICES

JULIA KROG, Director Planning and Building

INDEX

Department Summary		442
BU 2851	Planning and Building Services	443
BU 0402- Grant	Community Development Block Grant	447
BU 0404- Grant	Community Development Block Grant Program Income	449
BU 1810	Economic Development	450
BU 2840	Fish and Game Commission	452
BU 2852	Planning and Building Services- Special Fund	455

The mission of the Mendocino County Planning and Building Services department is to strive to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County.

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

BU 2851- Planning and Building Services

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	5,224,181	5,297,543	4,507,257	**10,772,277**	6,265,020
Total Operating Transfers In	15,000	27,114	18,000	**12,000**	(6,000)
Total Revenue	**5,239,181**	**5,324,657**	**4,525,257**	**10,784,277**	**6,259,020**
Appropriations - All Fund					
Total Salaries & Employee Benefits	4,681,558	4,963,833	6,039,022	**8,845,138**	2,806,116
Total Services and Supplies	2,087,712	1,867,594	2,596,777	**5,883,066**	3,286,289
Total Other Charges	-	-	-	**-**	-
Total Fixed Assets	**-**	**-**	**-**	**167,364**	**167,364**
Total Operating Expendatures	6,769,270	6,831,427	8,635,799	**14,895,568**	6,259,769
Total Operating Transfers Out	**15,000**	**17,000**	**18,000**	**12,000**	**(6,000)**
Total Transfers & reimb.	**15,000**	**17,000**	**18,000**	**12,000**	**(6,000)**
Total Net Appropriations	6,784,270	6,848,427	8,653,799	14,907,568	6,253,769
NCC/Use of Fund Balance	**1,545,089**	**1,523,770**	**4,128,542**	**4,123,291**	**(5,251)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Planning & Building	7,314,604	3,734,500	3,580,104
Cannabis Mgmt	2,774,627	2,774,627	-
Economic Devlpmt	669,000	118,650	550,350
Total: General Fund	**10,758,231**	**6,627,777**	**4,130,454**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
CDBG	3,209,000	3,209,000	-
CDBG-Program Income	500,000	504,000	(4,000)
Fish & Game Comm	837	4,000	(3,163)
Plan & Bldg Special Fund	439,500	439,500	-
Workforce Investmt Act	-	-	-
Total: Other Funds	**4,149,337**	**4,156,500**	**(7,163)**
Total:ALL FUNDS	**14,907,568**	**10,784,277**	**4,123,291**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Planning & Bldg Services	42.5	53.5	59.5
Cannabis Management	8	8	-
Total: General Fund	**50.5**	**61.5**	**59.5**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**50.5**	**61.5**	**59.5**



BU 2851- Planning and Building Services

Department Overview

The Department of Planning and Building Services (Department) consists of four primary functional service areas: planning, building, code enforcement, and administrative services. The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the County and the cities of Fort Bragg and Point Arena.

Within these functional areas, planning further includes mapping/cartography, GIS, addressing and census data. The administrative division also has a focus on Economic Development, with the management of the County's Community Development Block Grant (CDBG) Program, as well as pursuing other grants that could benefit the community related to planning and building. The Building Division administers Flood Plain policy and reviews permits for storm water run-off compliance, and additional green building codes. And, Code Enforcement protects the health and welfare of the community, responding to citizen complaints, proactive Cannabis enforcement, as well as running the Abandoned Vehicle Abatement Program.

The Department also prepares, updates, and implements plans and regulations, which guide and shape local development. These include the County General Plan, Ukiah Municipal Airport Land Use Compatibility Plan, Inland & Coastal Zoning Code, Building Code, Subdivision Ordinances, and Surface Mining Act regulations in compliance with the State.

Applications processed by the Department include business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Additional services include a Business Revolving Loan Fund associated with CDBG, the assignment of parcel addresses, preparation of mapping products, and population census information.

PROGRAM OVERVIEW

- Community Development Block Grant- Grant 0402
- Comm Development Blk Grant-Prgm Income- Grant 0404
- Economic Development- BU 1810
- Fish and Game Commission- BU 2840
- Planning and Building Services- BU 2851
- Planning and Building Services-Special Fund- BU 2852

ACCOMPLISHMENTS IN FY 2021-22

- Maintained services during the COVID Pandemic, issued permits remotely, and completed zoom public hearings.
- Planning and Building continues to expedite permit review and issuance for Fire survivors throughout the County.
- Enhance the Department website, made forms and handouts easier to use and uploaded "How to" guides.
- Launched the Zoning Code Update in preparation for Board Adoption in January 2023.

GOALS FOR FY 2022-23

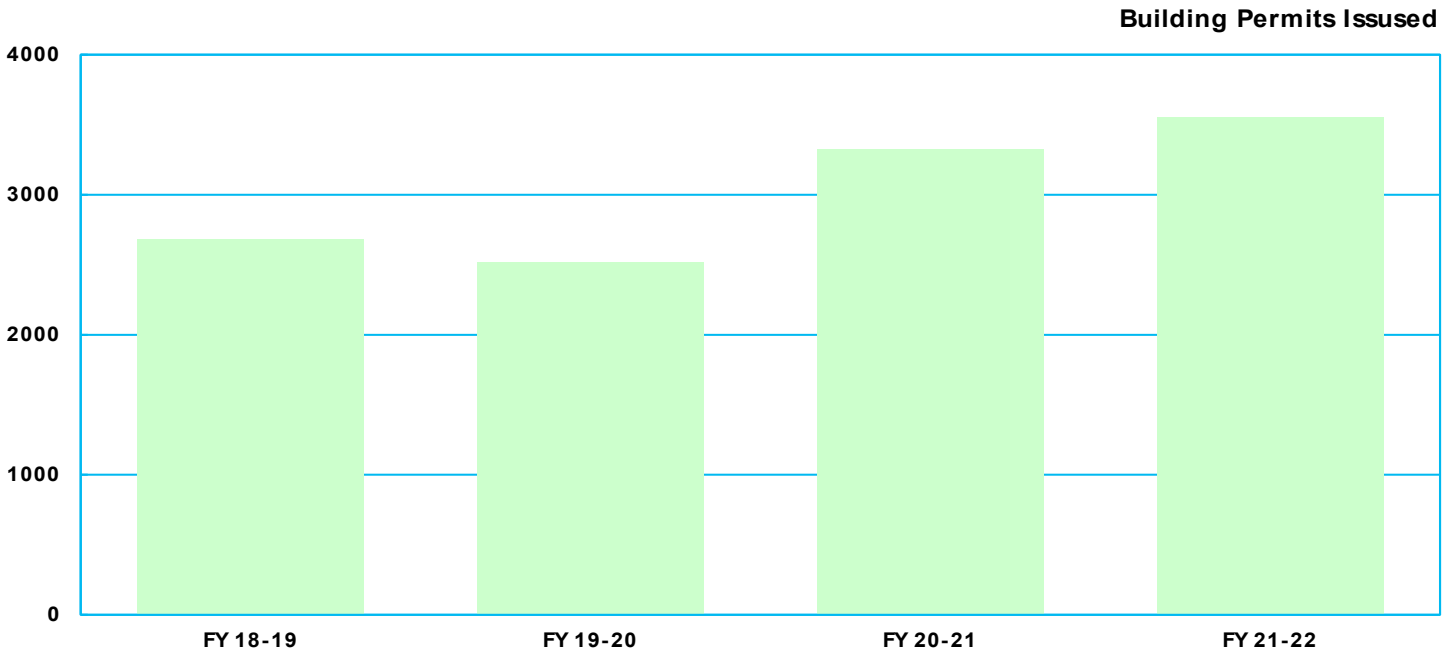
- Streamline and enhance the online permitting portal within etrakit.
- Complete the Zoning Code Update by 2023.
- Continue to work with Fire Victims in the Rebuild of Redwood Valley, Potter Valley, Willits, Ukiah and Covelo.
- Continue focused efforts on Proactive Cannabis Enforcement and continue to close backlogged code cases while addressing new issues and complaints.

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

BU 2851- Planning and Building Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2600 Fees collected from Mendocino Historical Review Board applications.

Acct. 3300 Investigative fees, reinstatement fees, double fees, and funds transfers from the Nuisance Abatement Trust Account for nuisance abatement activities, training, & equipment.

Acct. 5490 Revenue from California DMV for operation of Abandoned Vehicle Abatement (AVA) Program.

Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.

Acct. 7600 Fees collected for maps, copies, and other reference materials.

Acct. 7802 Funds transfers for State mandated education and training costs.

Services & Supplies

Acct. 2189 Includes Planning Commissioner per diem costs and contracts for: CEQA review, mine/quarry inspections, professional services for automated permitting, plan check services, Broadband representation, Housing Element implementation, Ukiah Valley Area Plan Implementation, General Plan Implementation, Update and Implementation of the Affordable Housing Plan, and update to the Zoning Code.

Acct. 2239 Includes abatement of nuisance properties, permit/project refunds, field staff kits, recruitment advertising, and furniture replacement.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822204- Cannabis Facility Bus. Lic.	6,736	5,052	3,000	**10,000**	7,000
822250- Mobile Hm Setup Fee	12,422	17,185	13,500	**26,500**	13,000
822300- Constr Permit	1,774,076	1,840,200	1,567,500	**1,610,000**	42,500
822500- Zoning Permit	287,918	218,779	325,000	**225,000**	(100,000)
822600- Other Permit	7,490	20,423	6,300	**12,000**	5,700
822605- Variance/Use Permit	259,800	170,131	258,750	**175,000**	(83,750)
822609- Coastal Zone Permit	184,648	272,294	180,000	**225,000**	45,000
823300- Forfeiture & Penalty	85,806	105,029	120,000	**250,000**	130,000
825810- Other Govt Aid	-	-	-	**90,000**	90,000
826180- Planning/Engineering	89,483	98,944	66,000	**25,000**	(41,000)
826184- Environ Impact Report	39,342	29,547	25,000	**5,000**	(20,000)
826185- General Plan Amend	3,315	13,020	8,000	**48,000**	40,000
826186- Other Permit Fee	22,080	14,446	15,000	**40,000**	25,000
826187- Abandoned Veh Abate	50,306	11,323	20,000	**320,000**	300,000
826188- Gen Plan Maint	432,317	568,309	372,750	**650,000**	277,250
826390- Other Charges	470,609	635,375	326,250	**11,000**	(315,250)
827600- Other Sales	3,555	13,452	4,500	**-**	(4,500)
827700- Other	-	4,032	-	**-**	-
827802- Operating Transfer In	15,000	27,114	18,000	**12,000**	(6,000)
Total Revenues	**3,744,904**	**4,064,654**	**3,329,550**	**3,734,500**	**404,950**
Salaries & Employee Benefits					
861011- Regular Employees	2,634,684	2,709,386	3,528,177	**3,853,423**	325,246
861012- Extra Help	55,962	14,716	-	**10,000**	10,000
861013- Overtime Reg Emp	31,170	33,183	-	**10,000**	10,000
861021- Co Cont Retirement	796,136	849,674	1,034,704	**1,388,951**	354,247
861022- Co Cont OASDI	156,962	159,681	176,328	**225,137**	48,809
861023- Co Cont Medicare	37,902	38,507	42,296	**53,443**	11,147
861024- Co Cont Retire Incr	183,760	161,970	162,287	**94,649**	(67,638)
861030- Co Cont Health Ins	365,113	344,913	366,061	**605,457**	239,396
861031- Co Cont Unemp Ins	10,499	10,889	7,725	**7,195**	(530)
861035- Co Cont Workers Comp	32,735	25,606	17,810	**10,742**	(7,068)
Total Salaries & Employee Benefits	**4,304,923**	**4,348,527**	**5,335,388**	**6,258,997**	**923,609**
Services & Supplies					
862060- Communications	12,255	15,191	13,000	**12,000**	(1,000)
862062- Comm Microwave	-	-	4,400	**4,577**	177
862101- Insurance- General	86,390	27,120	33,893	**36,597**	2,704
862120- Maint- Equip	4,000	41,170	83,358	**158,621**	75,263
862150- Memberships	1,635	2,086	-	**1,000**	1,000
862170- Office Expense	61,525	64,000	65,977	**68,716**	2,739
862187- Education & Training	17,267	15,380	32,523	**26,000**	(6,523)
862189- Prof/Spec Svcs- Other	620,940	443,731	666,353	**492,232**	(174,121)

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

BU 2851- Planning and Building Services

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Other Protection

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862190- Pub/Legal Notice	25,706	27,058	25,000	**22,500**	(2,500)
862210- Rent/Lease- Bldg Grnds	900	-	1,000	**1,000**	-
862230- Info Tech Equip	-	-	28,600	**20,000**	(8,600)
862239- Spec Dept Expense	75,752	41,180	28,600	**32,000**	3,400
862250- Trans/Travel	75,509	59,863	55,495	**60,000**	4,505
862253- Travel Out of County	7,988	1,355	5,000	**3,000**	(2,000)
Total Services & Supplies	**989,868**	**738,134**	**1,043,199**	**938,243**	**(104,956)**
Fixed Assets					
864370- Equipment	-	-	-	117,364	117,364
Total Fixed Assets	**-**	**-**	**-**	**117,364.00**	**117,364**
Total Net Appropriations	**5,294,791**	**5,086,660**	**6,378,587**	**7,314,604**	**936,017**
Total Net County Cost	**1,549,887**	**1,022,007**	**3,049,037**	**3,580,104**	**531,067**

BU 0402- Community Development Block Grant



GRANT OVERVIEW (Administered in BU 2851)

The County has been awarded a Microenterprise Technical Assistance Grant 18-CDBG-12929 for $500,000 through the end of May 2023.

The County submitted and was awarded two other grants:

-CV1-00035 for Micro-Business Assistance for $293,812

-DRMHP-00006 for Disaster Recovery Multi Housing Program for $6,443,278

Currently, the County is applying for additional grants/projects for the next NOFA 2021 and NOFA 2022 funding cycles.

GRANT INFORMATION

1. CBDG Grant No. 18-CDBG-12929

- Grant Inception Date: May 15, 2020
- Current Grant Period: May 15, 2020- May 15, 2023
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Three Year Grant
- Grant Restrictions and Provisions: Grant awarded for a Microenterprise Program to benefit individuals qualifying under Community Development Block Grant (CDBG) National Objectives

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's schedule 9.

GRANT BUDGET

1. CDBG Grant No. 18-CDBG-12929

Revenue	
Grant	$ 500,000
Total	$ 500,000
Expenditures	
Services & Supplies	$ 465,116
General Administration	$ 34,884
Total	$ 500,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's Schedule 9.

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

GRANT INFORMATION

2. CDBG Covid Funds Grant No. 20-CDBG-CV1-000035

- Grant Inception Date: 12/08/2020
- Current Grant Period: 05/15/21-06/25/23
- Source of Funds: State of California Department of Housing and Community Development (HCD) COVID FUNDS (CV1) Grant No. 20-CDBG-CV1-000035
- Continuity of Grant: 1 year grant

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's schedule 9.

3. Disaster Recovery Multi-Family Housing Program Grant No. 20-DRMHP-00006

- Grant Inception Date: 03/16/2021
- Current Grant Period: 03/16/2021-08/31/2050
- Source of Funds: State of California Department of Housing and Community Development (HCD) Grant No. 20-DRMHP-00006Disaster Recovery Multi-Family Housing Program
- Continuity of Grant: 29-year grant
- Grant Restrictions and Provisions:
- Grant awarded for a Microenterprise Program to benefit
- Individuals qualifying under CDBG National Objectives

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's schedule 9.

GRANT BUDGET

2. CDBG Covid Funds Grant No. 20-CDBG-CV1-000035

Revenue	
Grant	$ 293,812
Total	$ 293,812
Expenditures	
Microenterprise Assistance Project	$ 14,715
Small Grant Program	$ 220,000
General Administration	$ 59,097
Total	$ 293,812

3. Disaster Recovery Multi-Family Housing Program Grant No. 20-DRMHP-00006

Revenue	
Grant	$ 6,591,778
Total	$ 6,591,778
Expenditures	
M-F Housing Project	$ 6,443,278
Activity Delivery	$ 148,500
Total	$ 6,591,778

BUDGET UNIT DETAIL Schedule 9

Function: - Activity:-

Fund: 4020 Comm Dev Block Grant-CDBG Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825670- Federal Other Revenue	-	-	139,507	**3,209,000**	7,246,083
827801- Grant Revenue	-	259,630	180,000	**-**	(180,000)
Total Revenues	**-**	**259,630**	**319,507**	**3,209,000**	**7,066,083**
Services & Supplies					
862189- Prof/Spec Svcs- Other	21,126	235,754	274,400	**3,089,000**	6,991,190
862239- Spec Dept Expense	-	-	30,600	**120,000**	89,400
Total Services & Supplies	**21,126**	**235,754**	**305,000**	**3,209,000**	**7,085,590**
Total Net Appropriations	**21,126**	**235,754**	**305,000**	**3,209,000**	**7,085,590**
Total Fund Balance Contribution	**21,126**	**(23,876)**	**(14,507)**	**-**	**14,507**



BU 0404- Community Development Block Grant Program Income

GRANT OVERVIEW (Administered in BU 2851)

The Community Development Block Grant (CDBG) Program Income account is used to record income generated by Federal Department of Housing & Urban Development (HUD) funding received from grants awarded on a competitive basis through the State Department of Housing & Community Development (HCD).

Over the years the County has successfully implemented programs funded with Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Disaster Recovery Initiative (DRI), and American Recovery and Reinvestment Act (ARRA) funding. Income generated from these programs may be expensed from this account based on parameters approved by the Board in the County's CDBG Program Income Reuse Agreement or by subsequent specific action. Program income can only be used for program eligible purposes. This income can be expended in the period received or accumulated over multiple years, but can only be used for projects selected by the Board of Supervisors and approved by HCD.

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: Multiple
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Ongoing based on availability of program income.
- Grant Restrictions and Provisions: The grant allows for indirect or overhead costs, with which there is a maximum of up to 7.5% of the total program income. The budget does not include the maximum amount as the funds are received on a reimbursement basis from amortized loan payments or loan payoffs over multiple years.

GRANT BUDGET

Revenue	
Program Income- Grant	$ 500,000
Total	$ 500,000
Expenditures	
Revolving Loan Fund	$ 462,500
General Administration	$ 37,500
Total	$ 500,000

County Match Required: No

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's Schedule 9.

BUDGET UNIT DETAIL Schedule 9 — Function: - Activity:-

Fund: 4040 CDBG Program Income Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801- Grant Revenue	304,957	330,467	455,000	**500,000**	45,000
827820- Grant Interest	6,174	4,589	7,000	**4,000**	(3,000)
Total Revenues	**311,131**	**335,056**	**462,000**	**504,000**	**42,000**
Services & Supplies					
862189- Prof/Spec Svcs- Other	5,824	3,499	36,000	**500,000**	464,000
862239- Spec Dept Expense	37,009	-	30,000	**-**	(30,000)
Total Services & Supplies	**42,833**	**3,499**	**66,000**	**500,000**	**434,000**
Total Net Appropriations	**42,833**	**3,499**	**66,000**	**500,000**	**434,000**
Total Fund Balance Contribution	**(268,298)**	**(331,558)**	**(396,000)**	**(4,000)**	**392,000**

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director



BU 1810- Economic Development

Budget Unit Overview

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a "match" to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID) to encourage travel and tourism; funding a contract with the Economic Development & Finance Corporation (EDFC) for economic development services; funding creation of an Economic & Demographic Profile for the County to provide the private and public sectors with current information on the status of the County's economy; funding the County's participation in a regional broadband alliance to expand broadband capacity; and participation in the Sonoma Mendocino Economic Development District (SMEDD).

PROGRAM OVERVIEW

- Economic and Demographic Profile
- Economic Development & Finance Corporation (EDFC)
- Film Permits
- Mendocino Broadband Alliance
- Mendocino County Business Improvement District (BID) Advisory Board
- Sonoma Mendocino Economic Development District (SMEDD)

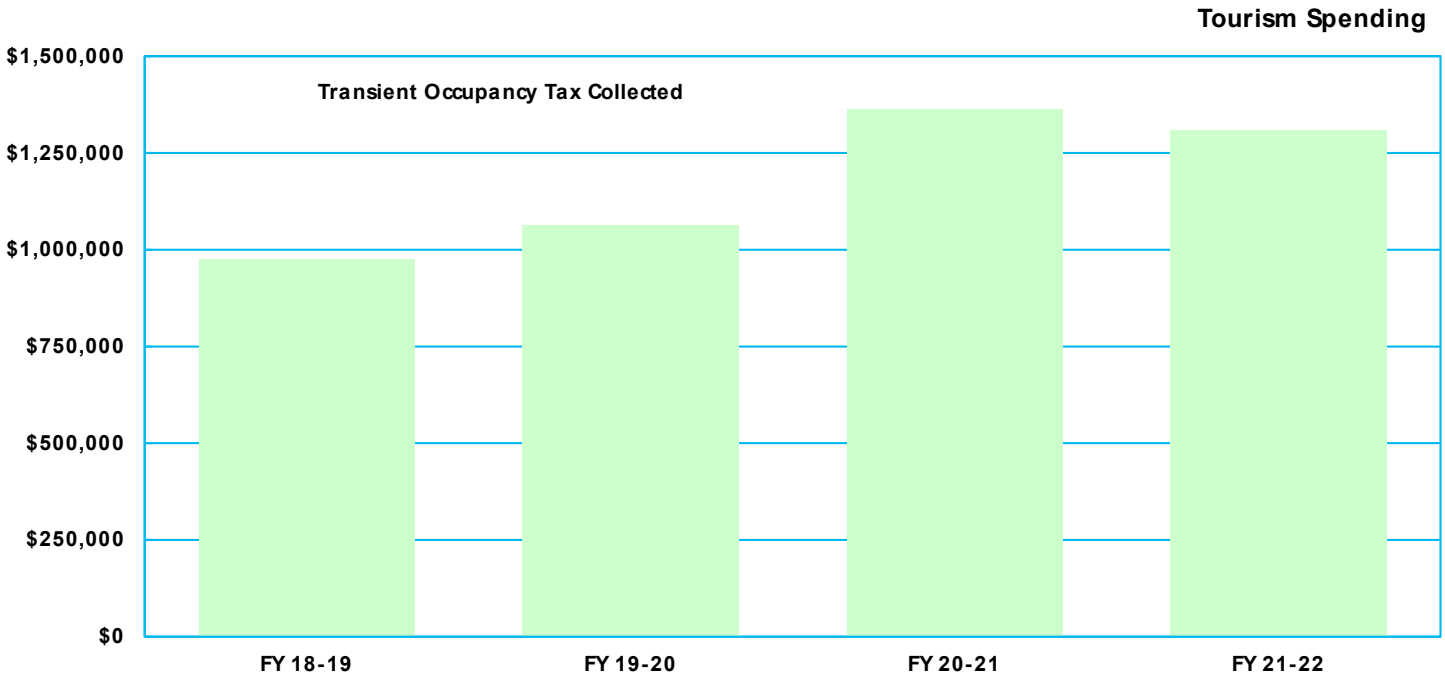
ACCOMPLISHMENTS IN FY 2021-22

- Continued to maintain support for budgeted economic development activities.
- Continued supporting the Broadband Alliance of Mendocino County (BAMC) and the North Bay North Coast Broadband Consortium (NBNCBC) efforts for expanded county and regional broadband capacity.
- Continued the development of a County Broadband Plan.
- Continued to promote tourism through Mendocino County Lodging Business Improvement District (BID).

GOALS FOR FY 2022-23

- Work with local partners, and West Business Development to increase Economic Development in Mendocino County.
- Continue to support tourism in the County through Business Improvement District (BID) involvement.
- Update the Economic & Demographic Profile for the County.
- Continue to support Broadband development throughout the County

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2150 Dues to organizations related to economic development.

Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at $402,600. Also includes Economic Development & Finance Corporation (EDFC) contract ($35,000), annual update of the Economic & Demographic Profile ($5,000), and Comprehensive Economic Development Study ($20,000).

Acct. 2253 Out of County travel budgeted for Sonoma Mendocino Economic Development District meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Economic Development includes a slightly increased funding for the County's BID match and the broadband service contract, as well as various expenditures to support the Board's priority for increased economic/business development activities. It also includes a contract with outside consultants to guide our operations of the Community Development Block Grant (CDBG) activities.

BUDGET UNIT DETAIL Schedule 9 — Function: General Government — Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenue					
826390- Other Charges	-	-	-	118,650	118,650
827700- Other	-	63,500	-	-	-
Total Revenue	-	63,500	-	118,650	118,650
Services & Supplies					
862060- Commuinucatons	34	-	-	-	-
862150- Memberships	-	-	500	-	(500)
862189- Prof/Spec Svcs- Other	561,178	825,041	704,000	**669,000**	(35,000)
Total Services & Supplies	**561,212**	**825,041**	**704,500**	**669,000**	**(35,500)**
Total Net Appropriations	**561,212**	**825,041**	**704,500**	**669,000**	**(35,500)**
Total Net County Cost	**561,212**	**761,541**	**704,500**	**550,350**	**(154,150)**

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director



BU 2840- Fish and Game Commission

BUDGET UNIT OVERVIEW

The primary responsibility of the Fish and Game Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code Chapter 2.50 specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

PROGRAM OVERVIEW

- Grant Solicitation & Review
- Advisory Services
- Support Services

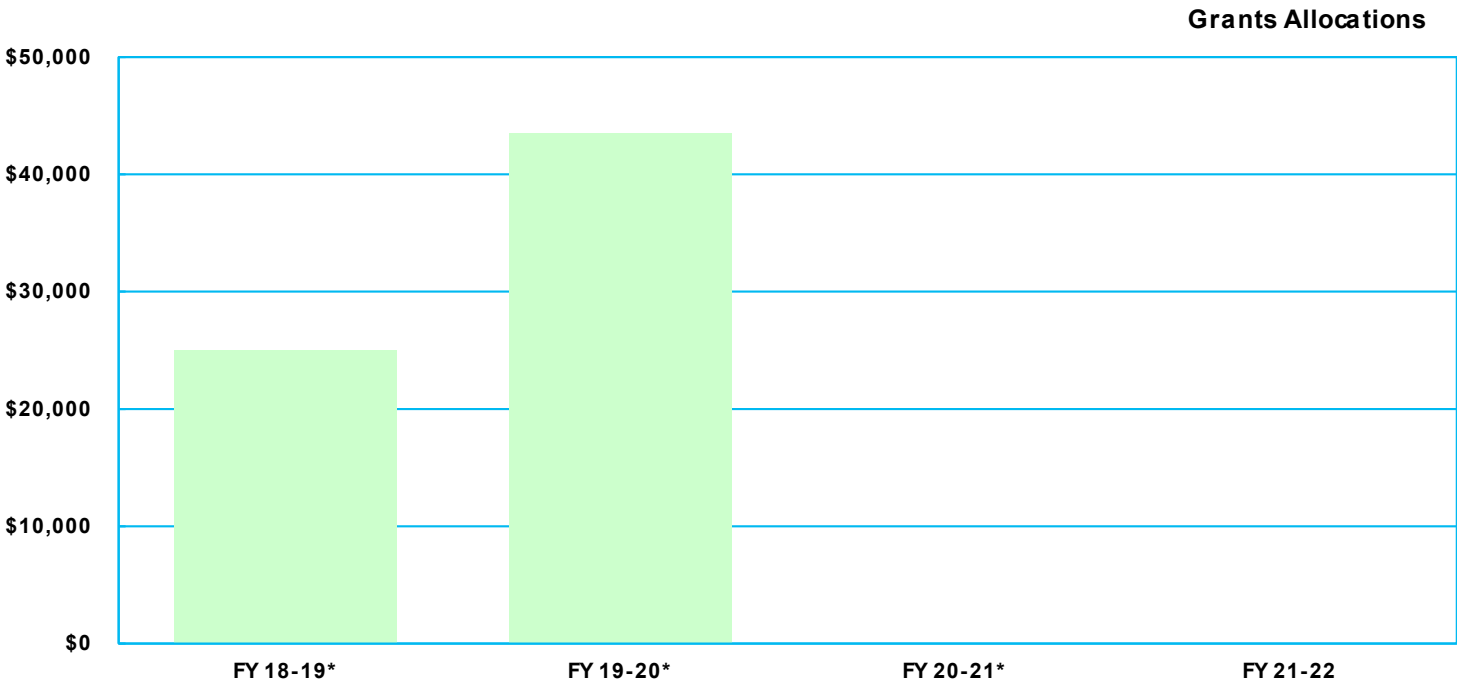
ACCOMPLISHMENTS IN FY 2020-21

- Supported public education and research through the Commission website and public lecture series.
- Supported community-based activities to improve fish and wildlife habitat and propagation.
- Continued efforts to increase public participation in Commission meetings and initiatives.
- Represented the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.

GOALS FOR FY 2021-22

- Continue to support public education and research through the Commission website and public lecture service
- Continue to support community-based activities to improve fish and wildlife habitat and propagation.
- Continue efforts to increase public participation in Commission meetings and initiatives.
- Continue to represent the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Restart the allocation of collected fines and forfeitures in the form of grants to local community based organizations to benefit and/or game.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations. (CA Fish and Game Code Sections 12009 – 13003)

Services & Supplies

Acct. 2189 Contract services for Commission Secretary.

Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.

Acct. 2250 Commissioners travel to meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

Grant revenue has decreased significantly from prior years.

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

BU 2840- Fish and Game Commission

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Other Protection

Fund: 1206 Fish & Game Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823200- Other Court Fine	5,787.51	4,241.05	10,000.00	**3,500.00**	-
824100- Interest	2,215.20	941.89	1,700.00	**500.00**	-
826390- Other Charges	-	-	-	**-**	-
827400- Prior Year Revenue	-	-	-		-
Total Revenues	**8,002.71**	**5,182.94**	**11,700.00**	**4,000.00**	**-**
Services & Supplies					
862101- Insurance- General	146.00	99.00	12.00	**87.00**	(87)
862170- Office Expense	171.76	377.88	500.00	**550.00**	-
862189- Prof/Spec Svcs- Other	-	-	-	**-**	(6,000)
862239- Spec Dept Expense	-	-	2,500.00	**-**	(2,391)
862250- Trans/Travel	455.70	4,953.39	210.00	**200.00**	-
862253- Trans/Travel Out of County	-	-	1,000.00	**-**	1,000
Total Services & Supplies	**773.46**	**5,430.27**	**4,222.00**	**837.00**	**(7,478)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	-	-	6,000.00	**-**	6,000
Total ExpendTransfer & Reimb	-	-	6,000.00	-	
Total Net Appropriations	**773.46**	**5,430.27**	**10,222.00**	**837.00**	**(1,478)**
Total Fund Balance Contribution	**(7,229.25)**	**247.33**	**(1,478.00)**	**837.00**	**(1,478)**



BU 2852- Planning and Building Services- Special Fund

Budget Unit Overview

The Planning and Building Services Special Fund (Special Fund) was established for multi-year projects and programs. These include:

(1) Micrographics/Document Imaging Fund. A fee has been established to cover the cost of storing of development related files and records, and is used to convert the paper documents to an electronic format for ease of access and storage.

(2) Continuing Education and Training Fund (AB 717). Planning and Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 (1996) and Health & Safety Code §18949.29.

(3) Environmental Impact Report (EIR) Fund. The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

PROGRAM OVERVIEW

- Continuing Education and Training Fund (AB717)
- Environmental Impact Report (EIR) Fund
- Micrographics/Document Imaging Fund

ACCOMPLISHMENTS IN FY 2020-21

- Completed multiple Residential, Commercial, and Specialty certification for in house building inspector.
- Launched Zoning Code Update for Inland portions of the County to include the Division of Land Regulations.
- Initiated General Plan Amendment to comply with SB 244 for Disadvantaged Unincorporated Communities (DUCs).

GOALS FOR FY 2022-23

- Kickoff DocuWare digital archiving of paper files and establish policy for future acceptance of electronic records.
- Continue building inspection staff education and training and launch electronic plan review with Bluebeam.
- Train Code Enforcement and other staff related to building code compliance.
- Train building inspectors for Storm Water inspections, in compliance with the National Pollution Discharge and Elimination Systems (NPDES) Program and Code Enforcement for Illicit Discharge inspections.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6264 Fee collected for continuing education and training mandated by the CA H&S Code Section 18949.29.

Services & Supplies

Acct. 2189 Contracted document imaging services.

Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).

Fixed Assets

Acct. 4370 Imaging hardware costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PLANNING AND BUILDING SERVICES

JULIA KROG, Planning and Building Director

BU 2852- Planning and Building Services- Special Fund

BUDGET UNIT DETAIL Schedule 9 | Function: Public Protection | Activity: Other Protection

Fund: 1222 General Plan Update Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	20,543	12,300	12,000	**12,000**	-
826184- Environ Impact Report	440,144	63,000	50,000	**167,000**	117,000
826260- Micrographics Fee	199,331	209,401	175,000	**180,000**	5,000
826264- AB717 Educ/Training	100,940	123,200	100,000	**80,000**	(20,000)
826390- Other Charges	625	1,017	500	**500**	-
Total Revenues	**761,583**	**408,918**	**337,500**	**439,500**	**102,000**
Services & Supplies					
862187- Education & Training	-	2,700	-	**-**	-
862189- Prof/Spec Svcs- Other	68,394	8,888	325,500	**167,000**	(158,500)
862239- Spec Dept Expense	291,429	24,075	-	**260,500**	260,500
862253- Travel Out of County	1,593	-	-	**-**	-
Total Services & Supplies	**361,415**	**35,663**	**325,500**	**427,500**	**102,000**
Expend Transfer & Reimb					
865802- Oper Transfer Out	15,000	12,000	12,000	**12,000**	-
Total Expend Transfer & Reimb	**15,000**	**12,000**	**12,000**	**12,000**	**-**
Total Net Appropriations	**376,415**	**47,663**	**337,500**	**439,500**	**102,000**
Total Fund Balance Contribution	**(385,167)**	**(361,255)**	**-**	**-**	**-**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

INDEX

Department Summary		459
BU 2560	Probation	460
BU 2550	Juvenile Hall	464
BU 2561	Juvenile Justice Crime Prevention Act (JJCPA) Grant	468

PROBATION DEPARTMENT

The mission of the Mendocino County Probation Department, as an integral part of the criminal justice system, is to promote public safety by reducing criminal behavior and its impact upon the community.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	4,378,441	4,580,506	4,990,016	**5,758,413**	998,397
Total Revenues	**4,378,441**	**4,580,506**	**4,990,016**	**5,758,413**	**998,397**
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,176,966	6,714,013	7,485,598	**7,806,123**	320,525
Total Services & Supplies	1,417,444	1,314,499	1,854,441	**2,179,418**	324,977
Total Other Charges	127,492	134,788	-	**287,762**	287,762
Total Fixed Assets	-	72,647	79,465	**463,667**	384,202
Total Operating Expenditures	**7,721,902**	**8,235,948**	**9,419,504**	**10,447,208**	**1,317,466**
Total Intrafund Transfers	(140,203)	(53,208)	(349,027)	**(293,233)**	55,794
Total Operating Transfer Out	-	-	25,000	**-**	(25,000)
Total Transfers & Reimb.	(140,203)	(53,208)	(324,027)	**(293,233)**	**30,794**
Total Net Appropriations	**7,581,699**	**8,182,739**	**9,095,477**	**10,155,975**	**1,348,260**
NCC/Use of Fund Balance	**3,203,257**	**3,602,234**	**4,105,461**	**4,397,562**	**349,863**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Probation	7,450,294	5,439,164	2,011,130
Juvenile Hall	2,705,681	319,249	2,386,432
Total: General Fund	**10,155,975**	**5,758,413**	**4,397,562**
TOTAL: ALL FUNDS	**10,155,975**	**5,758,413**	**4,397,562**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Juvenile Justice Crime Prev	287,762	230,000	57,762
Total:	**287,762**	**230,000**	**57,762**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Juvenile Hall	25.0	25.0	24.0
Probation	47.0	47.0	50.0
Total: General Fund	**72.0**	**72.0**	**74.0**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**72.0**	**72.0**	**74.0**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2560- Probation



Department Overview

The Probation Department is an integral part of the criminal justice system and its primary focus is to promote public safety by providing opportunity and accountability in an effort to reduce criminal behavior and its impact upon the community. Probation officers supervise both adult and juvenile offenders granted probation by the courts. In 2011, the Probation Department also assumed responsibility for supervising specified parolees from the California Department of Corrections and Rehabilitation as a result of the Public Safety Realignment Act (Assembly Bill 109); specifically, offenders released on to Post-Release Community Supervision and Mandatory Supervision. In 2021, the Probation Department became further responsible for the implementation of and operation of a pretrial release program that promotes the safe, efficient, fair and timely pretrial release of individuals booked into the jail. The department's services to the community include identifying criminogenic needs and recommending sanctions to the court, enforcing court orders, assisting with victim restoration, and providing corrective and rehabilitative assistance to individuals in conflict with the law. The Department works together with law enforcement agencies, schools, community-based organizations, and the citizens of Mendocino County to form productive partnerships to ensure public safety, offender rehabilitation, and the protections of victim's rights.

PROGRAM OVERVIEW

- Adult & Juvenile Supervision
- Adult & Juvenile Rehabilitative Treatment
- Adult & Juvenile Court Investigations

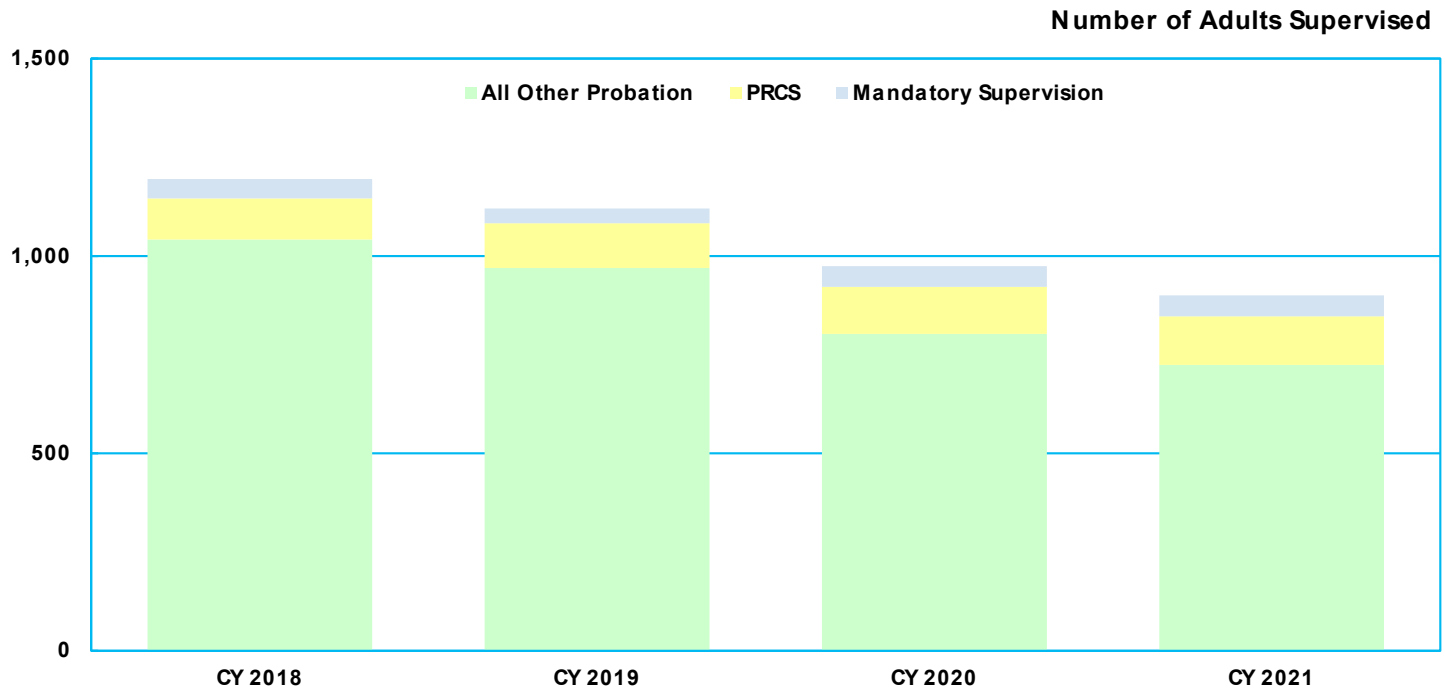
ACCOMPLISHMENTS IN FY 2021-22

- Implemented a plan for Pretrial Release Program in collaboration with the Superior Court with partial funding through State funding provided to the courts in response to SB 129
- Implemented a Restorative Youth Justice Court in collaboration with Redwood Community Services utilizing Prop 64 Grant Funds
- In coordination with the Executive Office, Central Services and Information Services, finalized details for acquisition of new case management system to replace current non-supported system with anticipated implementation during calendar year 2022
- Responsive to multiple legislative changes affecting both Probation and Juvenile Hall

GOALS FOR FY 2022-23

- Implement new case management system to replace existing system which will no longer be supported
- Finish implementation of existing Policies/Procedures to Lexipol Policy Manual
- Continued expansion of Pretrial Release Program including acquisition & installation of modular building within the Jail
- Development of MOU with Social Services to create a Dual Jurisdiction agreement to provide a more coordinated and integrated service delivery by the child welfare and juvenile justice system

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678 Pre-Trial Release Funds, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the GREAT, IMPACT, Anger Management and Boy's Council programs.

Services & Supplies

Acct. 2189 Contract services with GEO Reentry Services to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; and other professional services as required.

Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

Revenues: Higher due primarily to projected Pretrial Release funds from the Court and Prop 64 grant funds for Restorative Youth Justice Court (RYJC). Virtually all adult fees ceased in FY21-22; backfill from State significantly lower than anticipated. Series 1000: Increase in salary and benefit costs due to the addition of 3 new Pretrial Release Program positions which were approved in FY21-22; these positions are partially reimbursed through Pretrial Release Program funds from the Court. Series 2000: Higher due primarily to increase in Professional Services, namely contract with Redwood Community Services for the RYJC which is reimbursed by Prop 64 grant funds. Series 4000: Increase due to the cost of modular building for PTR up to level of one-time funds from the Courts; adult conference room video set-up (SB678 funds); lobby information boards (SB678 funds). No vehicle funded as in prior year. Series 5000: Reduction due to lower Probation overtime at Juvenile Hall; reduced claimable overtime for Lake Patrol and Task Force activities; decrease in projected CSOC reimbursable personnel costs.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2560- Probation

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Detention

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821510- Sales Tax- Public Safety	740,566	877,529	1,026,667	**1,026,667**	-
823110- Crim Just Const Fund	28,000	20,800	30,000	**30,000**	-
823204- Misc Court Fine	6,943	3,292	5,000	**2,500**	(2,500)
823310 Asset Forfeiture	-	20,000	-	**-**	-
825341- Realignment Hlth Svcs	91,002	91,002	91,002	**91,002**	-
825344- 2011Realignment Pub Sfty	1,256,229	1,132,476	1,466,298	**1,521,735**	55,437
825398- SB90 Reimb	5,750	9,316	-	**-**	-
825489- State Youthful Offender	302,649	469,849	442,636	**419,691**	(22,945)
825490- State Other	1,130,921	1,183,633	1,270,033	**2,096,569**	826,536
825518- Title IV-E	91,115	97,320	75,000	**75,000**	-
826118- Cite Process Fee	193	31	-	**-**	-
826226- Adult Prob Supervision	251,371	183,346	-	**-**	-
826227- Adult Prob Diversion	8,310	2,904	-	**-**	-
826228- Adult Prob Pre-Sentence	63,637	37,295	-	**-**	-
826268- Work Furlough	110	-	-	**-**	-
826385- Drug Testing Prog	9,711	4,133	2,000	**-**	(2,000)
826390- Other Charges	3,151	30,006	-	**-**	-
826399- Collection Service	5,754	4,233	-	**-**	-
827700- Other	703	3,280	405,000	**5,000**	(400,000)
827707- Donation		2,000			-
827711- Civil Assmt PC1214.1		-		**-**	-
827802- Oper transfer In	-	38,726	-	**171,000**	171,000
Total Revenues	**3,996,467**	**4,211,172**	**4,813,636**	**5,439,164**	**625,528**
Salaries & Employee Benefits					
861011- Regular Employees	2,396,793	2,653,019	2,967,939	**3,208,077**	240,138
861012- Extra Help	12,580	9,934	15,000	**15,000**	-
861013- Overtime Reg Emp	70,891	30,484	50,000	**45,000**	(5,000)
861021- Co Cont Retirement	995,720	1,193,018	1,294,803	**1,387,769**	92,966
861022- Co Cont OASDI	145,435	158,542	176,562	**187,347**	10,785
861023- Co Cont Medicare	34,195	37,305	41,459	**44,005**	2,546
861024- Co Cont Retire Incr	205,616	169,841	142,464	**(16,662)**	(159,126)
861030- Co Cont Health Ins	353,566	355,891	398,231	**480,069**	81,838
861031- Co Cont Unemp Ins	6,399	5,501	4,462	**2,936**	(1,526)
861035- Co Cont Workers Comp	121,387	108,985	72,966	**146,265**	73,299
Total Salaries & Employee Benefits	**4,342,582**	**4,722,519**	**5,163,886**	**5,499,806**	**335,920**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Detention

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Services & Supplies					
862050- Clothing & Personal	3,604	4,511	4,500	**6,250**	1,750
862060- Communications	12,811	11,582	20,364	**19,248**	(1,116)
862062- Comm Microwave	-	-	1,692	**1,760**	68
862101- Insurance- General	67,025	100,294	142,305	**153,777**	11,472
862120- Maint- Equip	-	622	1,000	**1,000**	-
862150- Memberships	2,886	3,324	3,600	**7,225**	3,625
862170- Office Expense	47,111	36,121	40,000	**40,000**	-
862187- Education & Training	36,059	4,961	45,000	**40,000**	(5,000)
862189- Prof/Spec Svcs- Other	721,565	648,183	792,684	**1,106,928**	314,244
862190- Publ & Legal Notices	-	-	-	**-**	-
862200- Rent/Lease- Equip	-	-	-	**-**	-
862230- Info Tech Equipment	5,392	4,834	7,500	**2,500**	(5,000)
862232- Law Enf Supply & Svcs	20,347	79,067	34,356	**31,868**	(2,488)
862239- Spec Dept Expense	103,597	77,372	217,056	**221,135**	4,079
862250- Trans/Travel	48,124	39,441	47,500	**47,500**	-
862253- Travel Out of County	857	1,310	6,000	**6,000**	-
Total Services & Supplies	**1,069,378**	**1,011,621**	**1,363,557**	**1,685,191**	**321,634**
Fixed Assets					
864360- Structure Improvement	-	-	-	**131,000**	131,000
864370- Equipment	-	65,863	46,465	**256,368**	209,903
Total Fixed Assets	**-**	**65,863**	**46,465**	**387,368**	**340,903**
Expend Transfer & Reimb					
865380- Intrafund Transfer	(95,563)	(8,568)	(146,600)	**(122,071)**	24,529
Total Expend Transfer & Reimb	**(95,563)**	**(8,568)**	**(146,600)**	**(122,071)**	**24,529**
Total Net Appropriations	**5,316,398**	**5,791,436**	**6,427,308**	**7,450,294**	**1,022,986**
Total Net County Cost	**1,319,930**	**1,580,264**	**1,613,672**	**2,011,130**	**397,458**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer



BU 2550- Juvenile Hall

Budget Unit Overview

The Mendocino County Juvenile Hall provides for the physical and emotional care of incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. The Juvenile Hall is a 42-bed rated facility, but is currently staffed and operated on a 20-bed maximum occupancy based on forecasted needs. Youth are detained in the Juvenile Hall pending their Juvenile Court Hearings, while serving court-ordered commitments, or awaiting out-of-home placement in a foster/group home, camp or other institution. Effective July 1, 2021, court-ordered commitments also include juveniles who previously would have been ordered to serve their sentence at California State Division of Juvenile Justice (DJJ), which, due to the passage of Senate Bill 823, have been realigned to county custody. The Juvenile Hall provides food, clothing, and personal hygiene items, as well as medical, psychiatric and dental services to detained youth. Among the number of other programs and services provided are: Mendocino County Office of Education (MCOE); Boys Council; Anger Management/Moral Reconation Therapy/Cognitive Behavior Therapy; Aikido/Meditation; Substance Use Disorders Treatment (SUDT); Alcoholics/Narcotics Anonymous; and religious services.

PROGRAM OVERVIEW

- Youth Corrections
- Health Services
- Rehabilitative/Treatment Services
- Education & Vocational Services

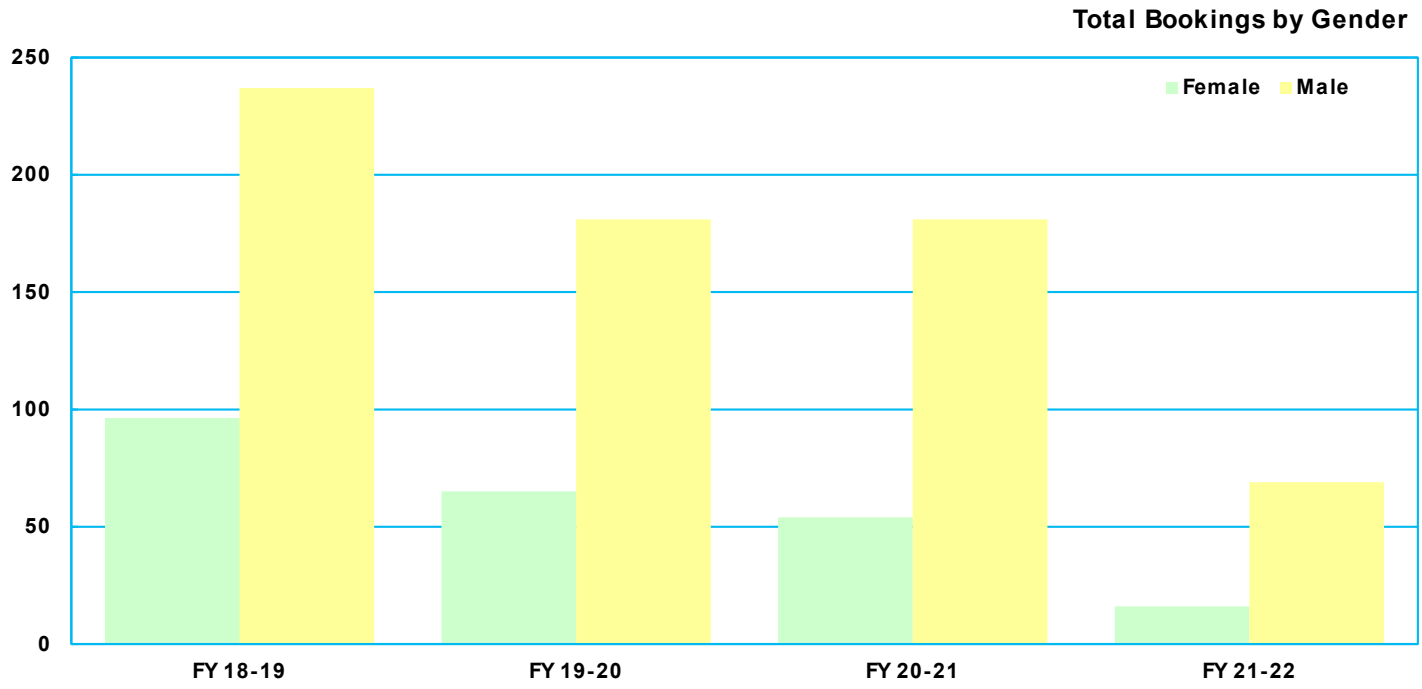
ACCOMPLISHMENTS IN FY 2021-22

- Established a Multi-Purpose Resource Center within Juvenile Hall including library
- Completed Juvenile Justice Realignment Block Grant Plan in response to SB 823
- Applied for and received approval of Youth Program and Facilities Grant application to expand infrastructure related needs and continuum of care services.
- Received approval for ELC (Epidemiology and Laboratory Capacity) Detection & Mitigation of COVID-19 in Confinement Facilities Funding to mitigate the spread of COVID-19 in confinement facilities.
- Added Supervising Juvenile Corrections Officer-Program Coordinator to coordinate all programming within Juvenile Hall and facilitate transitions and connections to services upon reentry to the community.

GOALS FOR FY 2022-23

- Continue implementation of plan for compliance with SB 823 juvenile justice realignment regarding cessation of DJJ commitments.
    - o Upgrade of video surveillance system throughout facility
    - o Expansion of Resource Center
    - o Upgrading of C-Unit living area
- Partner with Career Point to provide youth with services such as resume development, career counseling, DMV assistance, and other services to provide youth with transitional resources
- Implement Family Engagement and Cultural Responsive programs

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5489 Youthful Offender Block Grant funds, to be used to fund counseling services provided by the Mendocino County Youth Project and for other youth programs.

Acct. 5490 State grant revenue for Youth Program & Facilities Grant, JPA Growth Funds.

Services & Supplies

Acct. 2090 Laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.

Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Preemployment screening for corrections counselors.

Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

Expenditure Transfer & Reimbursement

Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch Supportive and Therapeutic Options Program (S.T.O.P.) funding for counseling services provided under contract with the Mendocino County Youth Project.

CHANGES IN BUDGET FROM PRIOR YEAR

Revenues: Higher due to anticipated revenue from YPFG grant. Series 4000: Increase due to additional costs for the video surveillance system which is funded by the YPFG grant. Series 5000: Lower due to decrease in projected CSOC reimbursable personnel costs.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

BU 2550- Juvenile Hall

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Detention

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825489- State Youthful Offender	118,539	127,266	176,380	**180,053**	3,673
825490- State Other	1,190	498	-	**139,196**	139,196
826346- Support in Juv Hall	15,507	731	-	**-**	-
Total Revenues	**135,237**	**128,494**	**176,380**	**319,249**	**142,869**
Salaries & Employee Benefits					
861011- Regular Employees	879,998	985,480	1,199,092	**1,186,460**	(12,632)
861012- Extra Help	102,120	92,625	91,260	**120,000**	28,740
861013- Overtime Reg Emp	101,071	63,237	83,720	**70,000**	(13,720)
861021- Co Cont Retirement	376,429	461,070	542,703	**546,749**	4,046
861022- Co Cont OASDI	56,472	61,616	72,552	**71,436**	(1,116)
861023- Co Cont Medicare	14,729	15,800	16,968	**16,707**	(261)
861024- Co Cont Retire Incr	62,182	45,969	33,162	**(39,888)**	(73,050)
861030- Co Cont Health Ins	125,020	109,028	115,389	**134,734**	19,345
861031- Co Cont Unemp Ins	2,151	5,432	6,627	**6,270**	(357)
861035- Co Cont Workers Comp	114,212	151,236	160,239	**193,849**	33,610
Total Salaries & Employee Benefits	**1,834,384**	**1,991,493**	**2,321,712**	**2,306,317**	**(15,395)**
Services & Supplies					
862050- Clothing/Pers Items	10,366	5,124	11,100	**11,100**	-
862060- Communications	6,526	6,979	7,200	**7,344**	144
862080- Food	21,932	14,582	21,000	**21,000**	-
862090- Household Expense	20,609	24,131	25,567	**27,767**	2,200
862101- Insurance- General	14,047	15,172	16,731	**19,886**	3,155
862120- Maint- Equip	2,084	1,966	2,500	**2,500**	-
862130- Maint- Strc/Impr/Grnds	62	90	1,000	**1,000**	-
862140- Med Dentl & Lab Supls	18,096	14,371	12,000	**12,000**	-
862150- Membership	-	-	-	**-**	-
862160- Misc Expense	165	453	500	**500**	-
862170- Office Expense	7,933	7,527	7,359	**7,400**	41
862185- Medical/Dental Svcs	88,230	90,827	165,340	**168,772**	3,432
862187- Education & Training	19,106	5,086	9,000	**9,000**	-
862189- Prof/Spec Svcs- Other	100,049	85,633	143,489	**147,305**	3,816
862230- Info Tech Equip	-	-	-	**1,000**	1,000
862232- Law Enf Supply & Svcs	518	1,885	2,500	**1,500**	(1,000)
862239- Spec Dept Expense	37,534	24,862	62,948	**53,753**	(9,195)
862250- Trans/Travel	806	2,787	2,400	**2,400**	-
862253- Travel Out of County	-	1,404	250	**-**	(250)
Total Services & Supplies	**348,065**	**302,878**	**490,884**	**494,227**	**3,343**

BUDGET UNIT DETAIL

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Fixed Assets					
864370- Equipment	-	6,784	33,000	**76,299**	43,299
Total Fixed Assets	**-**	**6,784**	**33,000**	**76,299**	**43,299**
Expend Transfer & Reimb					
865380- Intrafund Transfer	(44,640)	(44,640)	(202,427)	**(171,162)**	31,265
865802- Operating Transfer Out	-		25,000	**-**	(25,000)
Total Expend Transfer and Reimb	**(44,640)**	**(44,640)**	**(177,427)**	**(171,162)**	**6,265**
Total Net Appropriations	**2,137,809**	**2,256,516**	**2,668,169**	**2,705,681**	**37,512**
Total Net County Cost	**2,002,573**	**2,128,021**	**2,491,789**	**2,386,432**	**(105,357)**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer



BU 2561- Juvenile Justice Crime Prevention Act (JJPA) Grant

GRANT OVERVIEW (Administered by BU 2560)

This annual allocation, which is included in the County realignment revenue, is used to fund several programs within the Juvenile Probation Division to provide early intervention & prevention services to youth at-risk of entering or re-entering the criminal justice system. In 2021-22, the expansion of the GREAT (Gang Resistance And Education Training) program, in collaboration with Ukiah Unified School District and Ukiah Police Department, continued to be impacted by the delays that were experienced as a result of COVID-19. Similarly, the commencement of the IMPACT Program (a physical training, goal setting and motivational program for high-risk juvenile offenders, which includes Behavioral Cognitive Therapy) was also delayed. With the return of in-school attendance in 2021-22 we were able to re-establish the GREAT program and are in the process of starting the IMPACT program. The Foundations/Passages program, through Mendocino County Youth Project, was able to continue in 2021-22 utilizing virtual formats and limited in-person services. These services have resumed with more in-person programming and continue to expand as health guidelines permit. Services offered by MCYP will be expanded for 2022-23 to provide more programming to the youth in our county. The Bridge program, provided by GEO Reentry Services, will also continue, providing additional Behavioral Cognitive Therapy (individual and group), Anger Management and self-directed journaling for out-of-custody youth and young adults, to prevent future involvement with the criminal justice system. These programs are all components of the County's Juvenile Justice Consolidated Plan approved by the Juvenile Justice Coordinating Council.

GRANT INFORMATION

- Grant Inception Date: July 1, 2001
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: Juvenile Justice funding included in realignment.
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs, and the budget includes the maximum amount.

County Match Required: No

Independent Audit Required: Yes

GRANT BUDGET

Financing Sources	
Anticipated Fund Balance Forward	$ 396,747
Grant	230,000
Total	$ 626,747
Expenditures	
Salaries & Employee Benefits	$ 68,041
Services & Supplies	219,721
Total	$ 287,762

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Detention

Fund 1211 ProbationCOPS AB1913/CPA2000 Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	7,982	4,079	-	**-**	-
825490- State Other	238,755	236,761	-	**230,000**	230,000
Total Revenues	**246,738**	**240,840**	**-**	**230,000**	**230,000**
Other Charges					
863113- Pmt Other Gov Agency	127,492	134,788	-	**287,762**	287,762
Total Other Charges	**127,492**	**134,788**	**-**	**287,762**	**287,762**
Total Net Appropriations	**127,492**	**134,788**	**-**	**287,762**	**287,762**
Total Fund Balance Contribution	**(119,246)**	**(106,052)**	**-**	**57,762**	**57,762**

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

INDEX

Department Summary		473
BU 2080	Public Defender	474
BU 2080- Grant	Mendocino County Indigent Defense	477
BU 2080- Grant	Mendocino County Public Defense Pilot Program	478

PUBLIC DEFENDER

The Public Defender''s Mission Statement is "The Noblest Motive is the Public Good." Our duty is to remain committed to protecting the constitutional rights of every individual we represent through our zealous advocacy and presence in every court and at every court hearing. We are here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	199,364	141,513	111,557	**126,712**	15,155
Total Revenues	**199,364**	**141,513**	**111,557**	**126,712**	**15,155**
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,586,167	3,170,913	3,626,455	**3,489,851**	(136,604)
Total Services & Supplies	147,309	277,062	324,209	**369,630**	45,421
Total Fixed Assets	-	-	6,755	**-**	(6,755)
Total Operating Expenditures	**2,733,477**	**3,447,975**	**3,957,419**	**3,859,481**	**(97,938)**
Total Intrafund Transfer	**-**	**-**	**-**	**-**	**-**
Total Transfer and Reimb	-	-	-	-	-
Total Net Appropriations	**2,733,477**	**3,447,975**	**3,957,419**	**3,859,481**	**(97,938)**
NCC/Use of Fund Balance	**2,534,112**	**3,306,462**	**3,845,862**	**3,732,769**	**(113,093)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Public Defender	3,859,481	126,712	3,732,769
Total: General Fund	**3,859,481**	**126,712**	**3,732,769**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**3,859,481**	**126,712**	**3,732,769**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Public Defender	24.0	26.0	27.0
Total: General Fund	**24.0**	**26.0**	**27.0**
OTHER FUNDS Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**24.0**	**26.0**	**27.0**

PUBLIC DEFENDER

JEFFREY AARON, Public Defender



BU 2080- Public Defender

DEPARTMENT OVERVIEW

The Public Defender's office anticipates a revenue for FY 22/23 in the amount of $126,712, an increase to amounts reported in the previous fiscal year, line item #825344 based on funds available to us from the Realignment Account 2810-760914 and CCP Fund 2810-760912.

Funding requests for Legal Reimbursement have been made in the past, Line item 826163. This is no longer a source of revenue for the Public Defender's Office.

PROGRAM OVERVIEW

- Public Defender- BU 2080

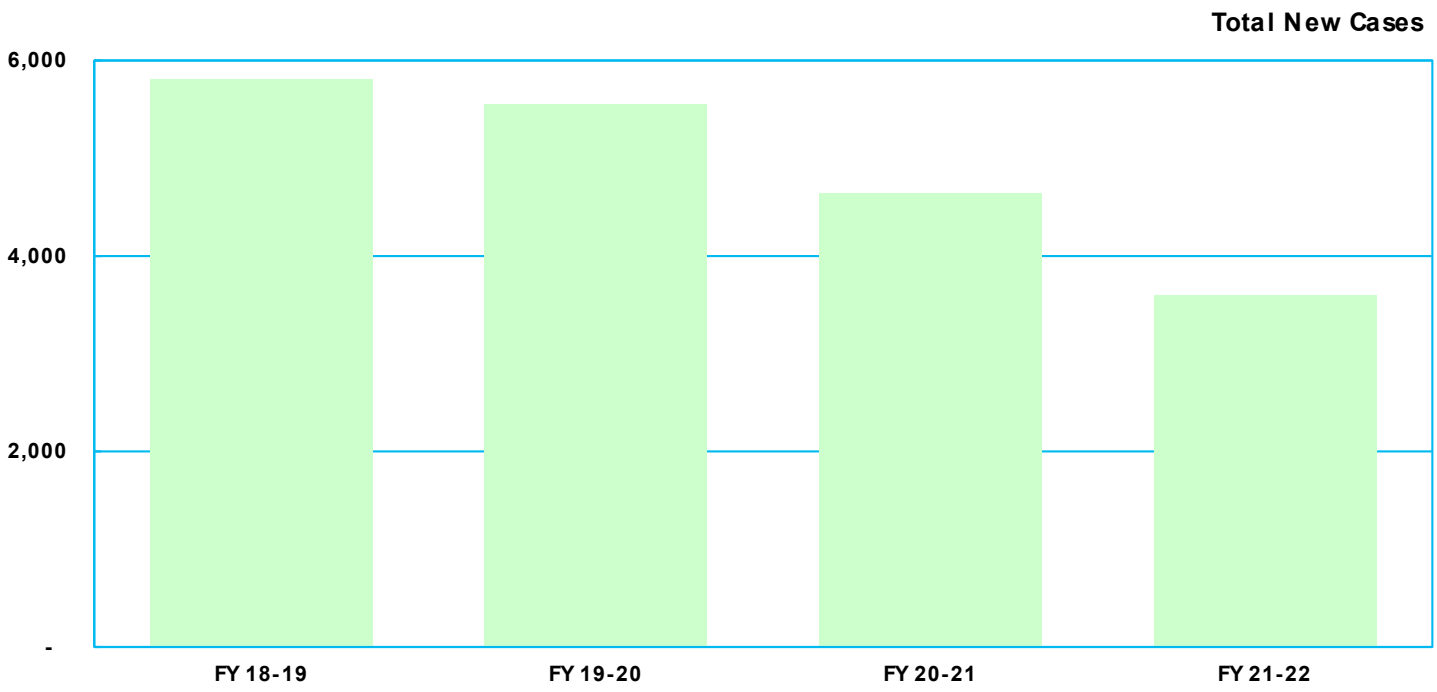
ACCOMPLISHMENTS IN FY 2021-22

- WObtained grant funding to assist us in our work of holistic representations through a Case Worker, this is a new position to the Public Defender's Office and would not be possible without the Indigent Defense Grant.
- Obtained grant funding to hire another Deputy Public Defender within our office to reduce current attorney/client workloads.
- Obtained grant funding to hire another Legal Assistant in our office to reduce the current client/legal assistant/secretary workload.
- Behavioral Health Court and Drug Court continue to assist those clients facing mental health issues and/or addiction with pending criminal charges. All the partners work together in order to reduce or prevent recidivism.
- Provided legal defense for a significant increase in complex remands and resentencings.

GOALS FOR FY 2022-23

- Implement new sentencing rules and changes.
- Represent civil commitment clients according to enhanced standards of practice.
- Engage needed experts and insure proper funding.
- Continue to strive to achieve the goals of realignment and work towards reducing recidivism and reducing costs.
- Handle the large number of felony murder re-sentencings that may be required under Penal Code 1170.95, Senate Bill 1437.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

Services & Supplies

Acct. 2189 Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.

Acct. 2170 Online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.

Acct. 2250 Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.

Acct. 2253 Investigations requiring travel outside of Mendocino County. Attend training, seminars and continuing education.

CHANGES IN BUDGET FROM PRIOR YEAR

The Public Defender's office anticipates a revenue for FY 22/23 in the amount of $126,712, an increase to amounts reported in the previous fiscal year, line item #825344 based on funds available to us from the Realignment Account 2810-760914 and CCP Fund 2810-760912.

Funding requests for Legal Reimbursement have been made in the past, Line item 826163. This is no longer a source of revenue for the Public Defender's Office.

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

BU 2080- Public Defender

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825344- 2011 Realign Pub Safety	171,607	119,920	91,557	**126,712**	35,155
826163- Legal Svcs Reimb	27,757	18,633	20,000	**-**	(20,000)
826390- Other Charges	-	2,960	-	**-**	-
827400- Prior Year Revenue	-	-	-	**-**	-
Total Revenues	**199,364.34**	**141,512.78**	**111,557.00**	**126,712.00**	**-**
Salaries & Employee Benefits					
861011- Regular Employees	1,663,565	2,061,376	2,300,544	**2,111,422**	(189,122)
861012- Extra Help	-	-	-	**-**	-
861013- Overtime Reg Emp	986	723	-	**-**	-
861021- Co Cont Retirement	497,768	630,299	792,999	**880,592**	87,593
861022- Co Cont OASDI	98,220	121,098	137,707	**144,421**	6,714
861023- Co Cont Medicare	23,150	28,824	33,193	**34,604**	1,411
861024- Co Cont Retire Incr	111,142	113,924	110,526	**48,141**	(62,385)
861030- Co Cont Health Ins	185,414	201,022	226,300	**241,171**	14,871
861031- Co Cont Unemp Ins	2,976	2,251	1,982	**1,455**	(527)
861035- Co Cont Workers Comp	2,946	11,398	23,204	**28,045**	4,841
Total Salaries & Employee Benefits	**2,586,167**	**3,170,913**	**3,626,455**	**3,489,851**	**(136,604)**
Services & Supplies					
862060- Communications	1,703	2,098	3,000	**3,000**	-
862062- Comm Microwave	-	-	338	**352**	14
862101- Insurance- General	6,972	106,653	126,360	**129,522**	3,162
862110- Jury/Witness Expense	-	-	500	**500**	-
862150- Memberships	6,858	7,619	9,000	**9,000**	-
862170- Office Expense	65,660	75,739	45,000	**65,000**	20,000
862187- Education & Training	4,852	135	5,421	**5,421**	-
862189- Prof/Spec Svcs- Other	51,125	73,954	76,729	**76,729**	-
862230- Info Tech Equip	-	-	47,361	**62,606**	15,245
862239- Spec Dept Exp	120				-
862250- Trans/Travel	7,946	10,152	7,000	**14,000**	7,000
862253- Travel Out of County	2,073	711	3,500	**3,500**	-
862260- Utilities	-	-	-	**-**	-
Total Services & Supplies	**147,309**	**277,062**	**324,209**	**369,630**	**45,421**
Fixed Assets					
864370- Equipment	-	-	6,755.00	**-**	(6,755)
Total Fixed Assets	**-**	**-**	**6,755.00**	**-**	**-**
Expend Transfer & Reimb					
865380 Intrafund Transfer	-	-	-	**-**	-
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**2,733,477**	**3,447,975**	**3,957,419**	**3,859,481**	**(97,938)**
Total Net County Cost	**2,534,112**	**3,306,462**	**3,845,862**	**3,732,769**	**(113,093)**



BU 2080- Mendocino County Indigent Defense Grant

Grant Overview

GRANT INFORMATION

- Grant Inception Date: February 15, 2021
- Current Grant Period: February 15, 2021 – June 30, 2023
- Source of Funds: Board of State and Community Corrections (BCCS)
- Continuity of Grant:
- Grant Restrictions and Provisions: May not be used for any ongoing operations

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

GRANT BUDGET

Revenue		
Grant	$	323,400
Total	$	323,400
Expenditures		
Total	$	63,337
Total	$	260,063

PUBLIC DEFENDER

JEFFREY AARON, Public Defender

BU 2080- Public Defender



BU 2080- Mendocino County Public Defense Pilot Program Grant

Budget Unit Overview

The Offices of the Public Defender and Alternate Defender have applied for a grant through holistic defense and were granted funding for such cases which would include and are restricted to the defense of Penal Code sections 11701.95, 1170, 1473.70 and 3051.

GRANT INFORMATION

- Grant Inception Date: October 4, 2021
- Current Grant Period: March 1, 2021- March 1, 2025
- Source of Funds: Board of State and Community Corrections (BCCS)
- Continuity of Grant:
- Grant Restrictions and Provisions: May not be used for any ongoing operations

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

GRANT BUDGET

Revenue	
Grant	$ 110,812
Total	$ 110,812
Expenditures	
Total	$ 0
Total	$ 110,812

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

INDEX

Department Summary		481
BU 1920	Retirement	482

RETIREMENT ASSOCIATION

DORIS RENTSCHLER, Executive Director

The Mendocino County Employees Retirement Association (MCERA) administers defined retirement plan benefits for Mendocino County, Mendocino County Superior Courts, and the Russian River Cemetery District pursuant to the County Employees Retirement Law Act of 1937 (CERL). MCERA is governed by a Board of Retirement and is a separate agency from the County of Mendocino. MCERA is committed to working for our active and retired members.

RETIREMENT ASSOCIATION

DORIS RENTSCHLER, Executive Director

DEPARTMENT SUMMARY

	FY 21-22 Estimated	FY 22-23 Proposed	Difference $	Difference %
625-B Kings Court				
Imputed Rent	$56,339	$56,645	$1,694	3.10%
Subtotal	$56,339	$56,645	$1,694	3.10%
Total Administrative Expense	$1,747,927	$1,747,927	$(45,203)	-2.59%

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	689,493	726,439	919,260	**855,643**	(-63,617)
Total Revenues	**689,493**	**726,439**	**919,260**	**855,643**	**(63,617)**
Appropriations - All Funds					
Total Salaries & Employee Benefits	689,493	726,439	919,260	**855,643**	-63,617
Total Operating Expenditures	**689,493**	**726,439**	**919,260**	**855,643**	**-63,617**
Total Net Appropriations	**689,493**	**726,439**	**919,260**	**855,643**	**-63,617**
NCC/Use of Fund Balance	-	-	-	-	-

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Retirement	855,643	855,643	-
Total: General Fund	**855,643**	**855,643**	**-**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**855,643**	**855,643**	**-**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Retirement	5	6	6
Total: General Fund	**5**	**6**	**6**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**5**	**6**	**7**

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

BU 1920- Retirement

DEPARTMENT OVERVIEW

The Mendocino County Employee Retirement Association (MCERA) is responsible for collecting retirement information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Funding provided by MCERA to cover the cost of Mendocino County Employees Retirement Association (MCERA) employees' salaries and benefits processed by Mendocino County.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 Function: General Government Activity: General-Legislative & Admin.

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825810- Other Govt Aid	689,493	726,439	919,260	**855,643**	(63,617)
Total Revenues	**689,493**	**726,439**	**919,260**	**855,643**	**(63,617)**
Salaries & Employee Benefits					
861011- Regular Employees	453,585	455,297	580,074	**539,819**	(40,255)
861012- Extra Help	-	5,074	14,914	**-**	(14,914)
861013- Overtime	-	11,880	-	**-**	-
861021- Co Cont Retirement	12,085	141,822	193,383	**191,030**	(2,353)
861022- Co Cont OASDI	112,181	27,857	33,512	**30,580**	(2,932)
861023- Co Cont Medicare	25,280	6,588	8,297	**7,552**	(745)
861024- Co Cont Retire Incr	6,437	26,548	28,269	**12,197**	(16,072)
861030- Co Cont Health Ins	25,907	51,373	60,811	**73,809**	12,998
861031- Co Cont Unemp Ins	54,018	-	-	**267**	267
861035- Co Cont Workers Comp	-	-	-	**389**	389
Total Salaries & Employee Benefits	**689,493**	**726,439**	**919,260**	**855,643**	**(63,617)**
Total Net Appropriations	**689,493**	**726,439**	**919,260**	**855,643**	**(63,617)**
Total Net County Cost	**-**	**-**	**-**	**-**	**-**

MCERA BUDGET DETAIL

The Mendocino County Employees Retirement Association (MCERA) Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "...the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars ($2,000,000)...".

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

	FY 2021/22 Estimated	FY 2022/23 Proposed	Difference $	Difference %
Personnel (BU 1920)				
Gross Regular Salaries[1]	$549,218	$539,819	118,572.00	25.69%
Extra Help	21,349	-	(6,435.00)	-30.14%
Retirement	141,214	191,030	52,170.00	36.94%
FICA	25,453	30,580	6,783.00	25.38%
Medicare	6,429	7,552	1,570.00	23.33%
Retirement Cola	26,324	12,197	1,944.00	7.39%
Health Insurance	57,401	73,809	3,410.00	5.94%
Unemployment Insurance	272	267	(1.00)	-0.37%
Workers Comp	321	389	219.00	68.22%
Subtotal	**$741,839**	**$855,644**	**178,232.00**	**24.03%**
Administrative				
Office Expense	$29,215	$27,987	1,036.00	3.55%
Legal Expense	358,000	258,000	-	0.00%
Audit	41,200	41,200	-	0.00%
Contracts	13,510	50,910	-	0.00%
Consulting- Actuary	40,500	152,840	10,840.00	26.77%
Staff Education and Training	20,852	16,463	(6,918.00)	-33.18%
Membership	5,870	6,170	50.00	0.85%
Subtotal	**$509,147**	**$553,570**	**6,581.00**	**0.98%**
Board Expense				
Fiduciary Insurance	$42,000	$70,105	11,827.00	28.16%
Board Meeting Stipends	8,300	7,900	(400.00)	-4.82%
Board Education and Training	32,617	39,166	(603.00)	
Subtotal	**$82,917**	**$82,917**	**$3,747**	**13.05%**
Total Personnel, Administrative & Board Expense	**$1,333,903**	**$1,333,903**	**$194,064**	**14.55%**
Disability				
Administrative Review	$40,000	$40,000	-	0.00%
Hearings[2]	80,000	80,000	-	0.00%
Subtotal	**$120,000**	**$120,000**	**-**	**0.00%**

RETIREMENT ASSOCIATION

DORIS RENTSCHLER Executive Director

BU 1920- Retirement

MCERA BUDGET DETAIL

	FY 2021/22 Estimated	FY 2022/23 Adopted	Difference $	Difference %
625-B Kings Court				
Imputed Rent	$54,645	$56,339	1,693	3.10%
Subtotal	**$54,645**	**$56,399**	**1,693**	**3.10%**
Total Administrative Expense	**$1,436,466**	**$1,702,723**	**(45,203.00)**	**-2.59%**
Technology				
LRS/Pension Gold	$172,552	$90,289	17,737	10.28%
County IT Related Expenses	19,083	16,131	(2,953)	(15.47)%
PCX Scan Station Project	10,059	10,361	302	3.00%
Subtotal	**$201,694**	**$216,780**	**15,086**	**7.48%**
Investment				
Investment Manager Fees[3]	$907,100	$788,365	(118,735)	13.09%
Investment Consultant-Callan	181,617	$186,158	4,540	2.50%
Actuary Services-Segal	70,000	72,000	2,000	2.86%
Custodian Bank-State Street	72,000	70,800	(1.200)	(1.67)%
Internal Investment Monitoring[4]	11,500	11,500	-	0.00%
Subtotal	**$1,242,217**	**$1,128,822**	**(113,395)**	**(9.13)%**
Capital Improvement Plan	**$25,000**	**$25,000**	**-**	**0.00%**
Total MCERA	**$3,216,838**	**$3,073,326**	**(143,512)**	**(4.46)%**
Total Administrative Expenses (Total ex Technology & Investment)	**$1,747,927**	**$1,702,723**		
CERL Administrative Cap	**$2,000,000**	**$2,000,000**		
(Over)/Under Cap	**$252,073**	**$297,277**		
MCERA Policy Cap	**$1,670,336**	**$1,721,965**		
Balance	**(77,590)**	**$19,242**		
Basis Points Test	**0.21%**	**0.21%**		
AAL	**$795,398,180**	**$819,983,481**		
Date	**6/30/2020**	**6/30/2021**		

1 Includes $20,000 in staff overtime for projects in FY23

INDEX

Department Summary		487
BU 2310	Sheriff-Coroner	488
BU 0466- Grant	DEA-COMMET	493
BU 0474- Grant	CAL MMET	495
BU 2313	Sheriff-Coroner- COPS	496
BU 2315	Sheriff's Special Projects	498
BU 2510	Jail & Rehabilitiation Center	499
BU 0467- Grant	Correction Officers Training	503
BU 2511	Jail & Rehabilitation Center- COPS	504

SHERIFF-CORONER'S OFFICE

The mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff''s Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public Safety services.

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	11,825,637	12,721,715	13,840,839	**14,436,002**	595,163
Total Operating Transfers In	-	-	-	**1,393,613**	1,393,613
Total Revenue	**11,825,637**	**12,721,715**	**13,840,839**	**15,829,615**	**1,988,776**
Appropriations - All Fund					
Total Salaries & Employee Benefits	28,721,409	29,266,714	30,098,452	**29,745,721**	(352,731)
Total Services and Supplies	8,329,416	8,673,168	10,342,489	**10,872,511**	530,022
Total Other Charges	-	-	-	**-**	-
Total Fixed Assets	556,817	869,993	226,000	**1,916,446**	1,690,446
Total Operating Expendatures	**37,607,643**	**38,809,875**	**40,666,941**	**42,534,677**	**1,867,736**
Total Intrafund Transfers	-	-	-	**-**	-
Total Operating Transfers Out	-	-	-	**-**	-
Total Transfers & reimb.	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**37,607,643**	**38,809,875**	**40,666,941**	**42,534,677**	**1,867,736**
NCC/Use of Fund Balance	**25,782,006**	**26,088,160**	**26,826,102**	**26,705,062**	**(121,040)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Sheriff-Coroner	25,097,510	8,999,537	16,097,973
Jail & Rehab Ctr	16,499,568	5,999,328	10,500,240
Total: General Fund	**41,597,077**	**14,998,865**	**26,598,212**
% of General Fun			

Other Funds	Appropriations	Revenue	Use of FBA
DEA COMMET	185,000	185,000	-
Jail & Rehab Ctr COPS	58,000	30,500	27,500
Justice Assistance	-	-	-
Sheriff-Coroner COPS	183,000	133,000	50,000
Sheriff Special Projects	50,900	1,550	49,350
Total: Other Funds	**957,600**	**830,750**	**126,850**
Total:ALL FUNDS	**42,112,041**	**15,386,979**	**26,725,062**
% of Budget			

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Sheriff-Coroner	113	115	111
Jail & Rehab Center	73	73	74
Total: General Fund	**186**	**188**	**185**
OTHER FUNDS			
Dept. Programs			
Sheriff-Coroner COPS	1	1	1
Total: Other Funds	**1**	**1**	**1**
TOTAL: ALL FUNDS	**187**	**189**	**186**

SHERIFF-CORONER'S OFFICE

MATT KENDALL, Sheriff-Coroner



BU 2310- Sheriff-Coroner

Department Overview

The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the County, including the unincorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's Office continues to build partnerships with individual tribes throughout the County in order to better serve indigenous populations. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in Superior Court and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

The Vision of the Office of the Sheriff-Coroner is: To be an effective, community-oriented, public safety agency through cooperative effort.

PROGRAM OVERVIEW

- Sheriff-Coroner- BU 2310
- DEA-COMMET - BU 0446-Grant
- Cal MMET- BU 0474-Grant
- Sexual Assault & Felony (SAFE)- BU 2310-Grant
- Sheriff-Coroner (COPS)- BU 2313
- Sheriff' Special Projects- BU 2315
- Jail & Rehabilitation Center- BU 2510
- Jail & Rehabilitation Center- (COPS)- BU 2511

ACCOMPLISHMENTS IN FY 2021-22

- Continued to hire and train Sheriff's deputies and office support staff.
- Continue responding to multiple opioid overdose incidents where Deputy Sheriffs administer Nalaxone, thus saving lives. Obtained Nalaxone through California Nalaxone Distribution Project (DHS).
- Continued aggressive enforcement of illegal drug trafficking organizations in Mendocino County, which has directly impacted other crimes such as homicides, human trafficking, money laundering and environmental impacts (water diversion, deforestation, chemical poisoning of flora/fauna.

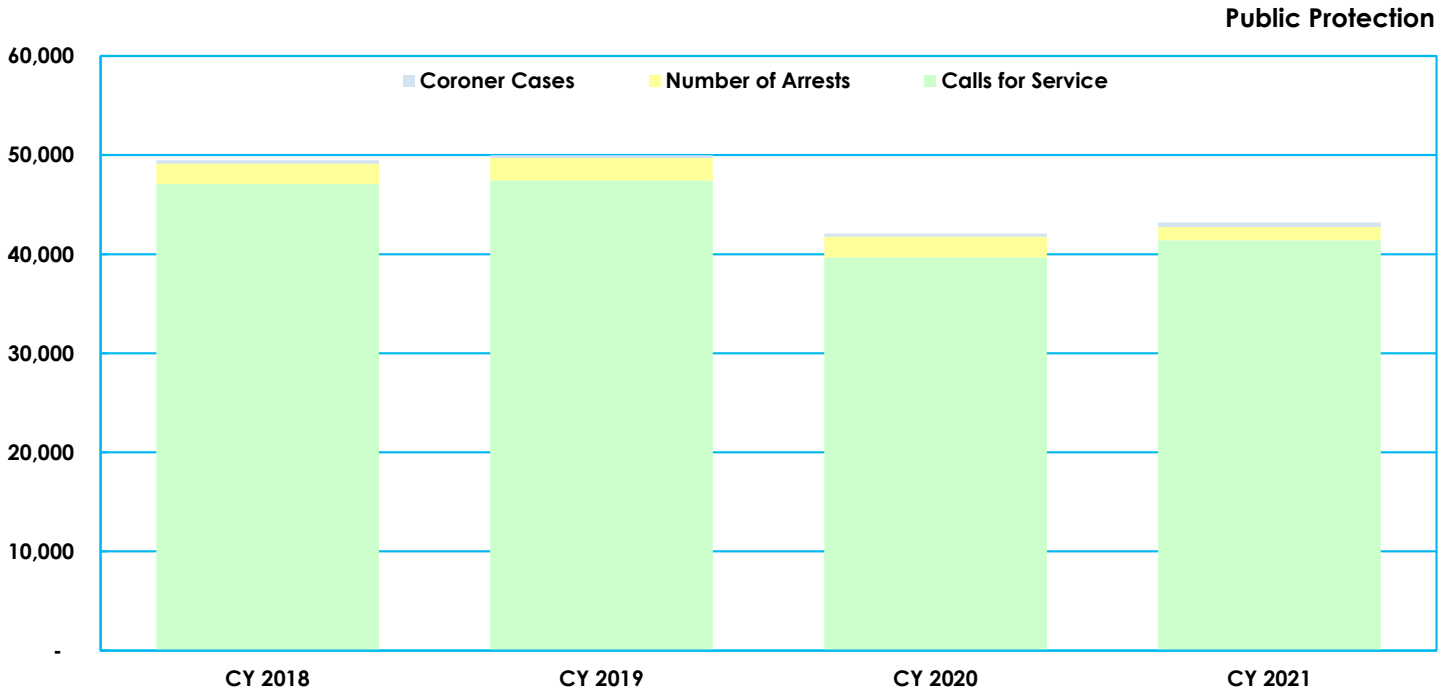
ACCOMPLISHMENTS IN FY 2021-22 continued

- Continued to aggressively investigate known and suspected criminal activities. Due to emphasis Sheriff's Office has put forth regarding crimes against people and property, we have seen a reduction in those types of crimes.
- Obtained a Rural Violent Crime Reduction Initiative grant to assist in training tribes and other community partners in rural areas and developing a platform for compiling data.
- A multi-faceted mental health response team was put into place with the assistance of Behavioral Health, Social Services and Public Health.

GOALS FOR FY 2022-23

- Continue goals reducing felony crimes against persons and property.
- Continue to recruit, hire and retain Deputy Sheriff's and Sheriff's Office support staff for vacant positions, including Resident Deputy posts.
- Implement new policies and procedures to reduce hiring/ recruitment timeline and costs.
- Continue to evaluate and improve organizational budget efficiencies/seek grant and alternative funding programs.
- Continue to work with partnering agencies regarding the drought emergency, environmental impacts from illegal water diversions, deforestation, illegal Cannabis cultivation and drug trafficking organizations.
- Continue to implement training for multi-faceted mental health response in collaboration with Behavioral Health, Public Health and Social Services.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510	Public Safety Sales Tax- Proposition 172 funding
Acct. 5344	2011 Realignment Public Safty
Acct. 5490	Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.
Acct. 6250	Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and Livescan.
Acct. 6254	Pt. Arena contract Sheriff's Services

Services & Supplies

Acct. 2060	Communications Microwave
Acct. 2185	Medical and dental services (Coroner).
Acct. 2189	Professional and Specialized Services
Acct. 2230	Info Tech Equipment
Acct. 2232	Law Enforcement Service and Supplies
Acct. 2250	Sheriff's vehicle fleet charges for gas and repairs.

Fixed Assets

Acct. 4370	Provides for law enforcement equipment from various funding sources.

CHANGES IN BUDGET FROM PRIOR YEAR

Continued increased expense in medical and dental services due to autopsy costs and staffing overtime and extra-help due to difficulty recruiting/hiring and crime/backfill demands.

SHERIFF-CORONER'S OFFICE

MATT KENDALL, Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection | Activity: Police Protection

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821510 Sales Tax- Public Safety	3,250,046	3,841,554	4,495,167	**4,495,167**	-
822600 Other Permit	830	940	500	**500**	-
822601 Gun Permit	48,815	62,126	56,000	**56,000**	-
823110 Crim Just Const Fund	140,000	104,000	150,000	**150,000**	-
823130 Warrant System	986	456	1,000	**-**	(1,000)
823204 Misc Court Fine	36,626	62,916	10,000	**-**	(10,000)
823210 Fine Judicial Dist	46	71	-	**-**	-
823300 Forfeiture & Penalty	718	38,736	10,000	**500**	(9,500)
823310 Asset Forfeiture	117,625		-	**-**	-
825344 2011 Realign Pub Safety	1,673,477	1,651,363	1,699,144	**1,958,773**	259,629
825398 SB90 Reimbursement	26,198	24,115	-	-	-
825490 State Other	575,881	560,163	742,253	**670,234**	(72,019)
825670 Federal Other	23,196	9,235	11,000	**11,000**	-
826223 Civil Fee Sheriff	61,773	55,630	61,000	**50,000**	(11,000)
826242 Dom Animal Care	-	22,000	22,000	**-**	(22,000)
826250 Law Enforcement Services	183,563	128,989	100,000	**90,000**	(10,000)
826254 Sher Pt Arena Contract	100,000	108,333	100,000	**100,000**	-
826257 Med Marij Zip Tie	-		-	**-**	-
826258 Restitution 11470.2 H&S	33,000	144,625	10,000	**20,000**	10,000
826390 Other Charges	14,614	15,521	500	**2,500**	2,000
827600 Other Sales	3,760	1,992	500	**750**	250
827700 Other	1,367	1,400	-	**500**	500
827707 Donation	-	677	-	**-**	-
827802 Oper Transfer In	-	-	-	**1,393,613**	1,393,613
Total Revenues	**6,292,521**	**6,834,841**	**7,469,064**	**8,999,537**	**1,530,473**
Salaries & Employee Benefits					-
861011 Regular Employees	8,016,274	8,187,497	8,998,748	**8,296,834**	(701,914)
861012 Extra Help	430,628	386,006	250,000	**450,000**	200,000
861013 Overtime Reg Emp	1,648,601	2,089,078	1,161,185	**2,000,000**	838,815
861021 Co Cont Retirement	3,706,320	3,953,925	5,043,813	**4,948,671**	(95,142)
861022 Co Cont OASDI	570,523	590,565	547,193	**511,289**	(35,904)
861023 Co Cont Medicare	141,266	150,753	129,633	**119,999**	(9,634)
861024 Co Cont Retire Incr	1,593,811	1,435,095	1,327,457	**820,212**	(507,245)
861030 Co Cont Health Ins	1,015,536	1,000,653	1,093,551	**1,219,644**	126,093
861031 Co Cont Unemp Ins	10,999	10,254	11,374	**8,018**	(3,356)
861035 Co Cont Workers Comp	1,121,832	1,177,170	1,074,869	**1,432,411**	357,542
Total Salaries & Employee Benefits	**18,255,791**	**18,980,996**	**19,637,823**	**19,807,078**	**169,255**
Services & Supplies					-
862050 Clothing/Pers Items	-		1,000	**1,000**	-
862060 Communications	195,846	210,481	197,000	**197,000**	-
862062 Comm Microwave	-	-	367,595	**382,354**	14,759
862101 Insurance- General	217,184	162,706	212,582	**198,393**	(14,189)

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Police Protection

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862120 Maint- Equip	25,069	75,841	40,000	**21,517**	(18,483)
862150 Memberships	8,333	7,766	20,000	**20,000**	-
862170 Office Expense	144,995	110,868	85,000	**75,000**	(10,000)
862185 Medical/Dental Svcs	522,185	862,409	750,000	**755,667**	5,667
862187 Education & Training	129,083	83,790	150,000	**211,500**	61,500
862189 Prof/Spec Svcs- Other	339,664	396,398	429,840	**470,162**	40,322
862190 Publ/Legal Notice	42	361	500	**2,000**	1,500
862200 Rent/Lease- Equip	-	-	1,000	**1,000**	-
862210 Rent/Lease- Bldg Grnds	32,736	28,896	35,000	**53,236**	18,236
862230 Info Tech Equip	285,127	351,637	445,000	**398,990**	(46,010)
862232 Law Enf Supply & Svcs	217,605	335,853	375,000	**300,000**	(75,000)
862239 Spec Dept Expense	73,462	59,416	55,000	**55,000**	-
862240 Spec Dept Fund	-	-	-	**-**	-
862250 Trans/Travel	761,402	654,352	765,000	**715,000**	(50,000)
862253 Travel Out of County	1,592	1,291	8,000	**20,000**	12,000
862260 Utilities	**10,783**	**15,682**	**16,200**	**19,000**	**2,800**
Total Services & Supplies	2,965,109	3,357,748	3,953,717	3,896,819	(56,898)
Other Charges					-
863113 Pmts Other Gov Agency	**-**	**-**	**-**	**-**	**-**
Total Other Charges	-	-	-	-	-
Fixed Assets					-
864360 Structure/Improvement	-	-	-	**270,705**	270,705
864370 Equipment	**505,408**	**791,643**	**3,000**	**1,122,908**	**1,119,908**
Total Fixed Assets	**505,408**	**791,643**	**3,000**	**1,393,613**	**1,390,613**
Expend Transfer & Reimb					-
865380 Intrafund Transfer	**-**	**-**	**-**	**-**	**-**
865802 Operating Transfer Out	**117,625**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**117,625**	**-**	**-**	**-**	**-**
Total Net Appropriations	**21,843,933**	**23,130,387**	**23,594,540**	**25,097,510**	**1,502,970**
Net County Cost (Fund Contribution)	**15,551,412**	**16,295,545**	**16,125,476**	**16,097,973**	**(27,503)**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner



BU 0466- DEA-COMMET
Grant

GRANT OVERVIEW (Administered in BU 2310)

County of Mendocino Marijuana Enforcement Team's (COMMET) purpose is to locate and eradicate unlawful marijuana grows both indoors and outdoors. In the course of this action firearms are confiscated and arrests are made. Assets are seized and other drugs are discovered such as concentrated cannabis, methamphetamine, cocaine and psilocybin mushrooms to name a few.

Even with the movement towards more legalization of Marijuana, unlawful marijuana growing operations still exist and in some areas may be increasing on public lands and on private lands. Large drug trafficking organizations lease privately owned property in the county and often have multiple smaller unlawful marijuana grows per parcel verses a single large unlawful marijuana grow. This practice hampers investigative efforts and increases time spent eradicating marijuana plants. Trespass crimes and environmental crimes associated with the production of marijuana will continue to be priority investigations. Marijuana plants are often surrounded by plastic or wire cage materials and supported by twine and bamboo. Assistance from the State and Federal governments have dwindled or ceased to Mendocino County making the burden heavier on the County's Law Enforcement.

GRANT INFORMATION

- Grant Inception Date: July 1, 1992
- Current Grant Period: October 1, 2022- September 30, 2023
- Source of Funds: U.S. Drug Enforcement Agency- Domestic Cannabis Eradication Suppression Program (DCESP)
- Continuity of Grant: Ongoing annual allocation, dependent on Federal funding decisions.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by Budget Unit 2310-*Sheriff-Coroner*.

GRANT BUDGET

Financial Sources	
DCESP Grant	$ 150,000
Total	$ 150,000
Expenditures	
Services & Supplies	$ 150,000
Total	$ 150,000

County Match Required: There is no match requirement, however, the annual cost to support COMMET are more than the federal funding for the program. The Sheriff-Coroner uses Asset Forfeiture funds to cover the remaining costs.

Independent Audit Required: No

This grant is not included in Budget Unit 2310's Schedule 9

BUDGET UNIT DETAIL Schedule 9

Function: - Activity:-

Fund: 4660 DEA COMMET

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823310 Asset Forfeiture	-	11,598	-	**-**	-
825670 Federal Other Revenue	232,387	121,181	230,000	**150,000**	(80,000)
Total Revenues	**232,387**	**132,779**	**230,000**	**150,000**	**(80,000)**
Services & Supplies					
862060 Communications	669	706	1,000	**1,000**	-
862120 Maint- Equip	-	1,105	1,500	1,500	-
862170 Office Expense	3,893	1,279	3,000	**3,000**	-
862187 Education & Training	5,327	-	10,000	**10,000**	-
862189 Prof/Spec Svcs- Other	7,815	7,850	5,000	**5,000**	-
862200 Rent/Lease Equip	945	5,773	12,000	**12,000**	-
862210 Rent/Lease Bldg Grds	44,400	57,974	44,400	**44,400**	-
862232 Law Enf Supply & Svcs	103,915	31,322	105,100	**49,200**	(55,900)
862239 Spec Dept Expense	100	-	2,000	**2,000**	-
862260 Utilities	5,943	5,782	6,000	**5,900**	(100)
Total Services & Supplies	**173,008**	**111,790**	**190,000**	**134,000**	**(56,000)**
Fixed Assets					
864370 Equipment	**1,303**	**96**	**40,000**	**16,000**	**(24,000)**
Total Fixed Assets	**1,303**	**96**	**40,000**	**16,000**	**(24,000)**
Total Net Appropriations	**174,311**	**111,886**	**230,000**	**150,000**	**(80,000)**
Total Fund Balance (Contribution)	**(58,076)**	**(20,893)**	**-**	**-**	**-**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner



BU 0474- Cal-MMET
Grant

GRANT OVERVIEW (Administered in BU 2310)

Cal-MMET is a grant project funded by the State Office of Emergency Services. Cal-MMET allows flexibility in determining appropriate strategies and outcome measures at the regional level to address their unique methamphetamine crime problems accordingly.

Cal-MMET objectives:

- Target methamphetamine manufacturing, selling and trafficking.
- Identification, apprehension and successful prosecution of violators.
- Assist other Law Enforcement agencies concerning methamphetamine investigations.
- Educate the community concerning the hazards associated with methamphetamine usage, which include the physical and mental health concerns regarding the usage of methamphetamine.
- Assist in the training and equipment needed to help Law Enforcement with the scourge which is methamphetamine.

GRANT INFORMATION

- Grant Inception Date: March 1, 2010
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Office of Emergency Services
- Continuity of Grant: Unknown
- Grant Restrictions and Provisions: The grant does not allow for indirect or overhead costs. The budget does not include the maximum amount but indirect costs are negligible, and are absorbed by BU 2310- Sheriff-Coroner.

GRANT BUDGET

Revenue		
Grant	$	133,155
Donation	$	13,735
Total	$	146,890
Expenditures		
Services & Supplies	$	35,000
Equipment	$	111,890
Total	$	146,890

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2310's Schedule 9.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity:-

Fund: 4740 CAL MMET

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801 Grant Revenue	133,155	133,155	133,155	**133,155**	-
827700 Other	-	-	-	**-**	-
827707 Donation	**-**	**-**	**-**	**13,735**	**13,735**
Total Revenues	133,155	133,155	133,155	146,890	13,735
Services & Supplies					-
862232 Law Enf Supply & Svcs	-	53,806	20,000	35,000	15,000
Total Services & Supplies	-	53,806	20,000	**35,000**	15,000
Fixed Assets					-
Total Fixed Assets	-	-	242,000	**111,890**	(130,110)
Expend Transfer & Reimb					-
865380 Intrafund Transfers	-	-	-	**-**	-
865802 Operating Transfer Out	-	38,726	-	**-**	-
Total Expend Transfer & Reimb	-	38,726	-	**-**	-
Total Net Appropriations	-	92,532	262,000	**146,890**	(115,110)
Total Fund Balance (Contribution)	(133,155)	(40,623)	128,845	**-**	(128,845)

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner



BU 2313- Sheriff-Coroner- COPS

BUDGET UNIT OVERVIEW

BU2313 accounts for the 39.7% of funding allocated to front-line law enforcement services.

PROGRAM OVERVIEW

- Supplemental Law Enforcement Services Funding

GOALS FOR FY 2022-23

- Continue to fund a Sheriff's Technology Specialist position, which assists in the operation and maintenance of the Sheriff's computer hardware, software and network.
- Pursue tools and services that will aid law enforcement in crime detection/investigation.

ACCOMPLISHMENTS IN FY 2021-22

- Continued funding of Sheriff Technology Specialist Position.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other- Citizen's Options for Public Safety / Supplemental Law Enforcement Services Fund.

Expenditure Transfer and Reimbursements

Acct. 5802 Oper Transfer Out: Reimburse for General Fund services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Police Protection

Fund: 1210 Supp Law Enforcement Svcs Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	5,690	2,278	2,416	**1,000**	(1,416)
825490 State Other	155,968	170,677	110,000	**132,000**	22,000
827802 Oper Transfer In	**-**	**-**	**-**	**-**	**-**
Total Revenues	161,658	172,954	112,416	133,000	20,584
Salaries & Employee Benefits					-
861011 Regular Employees	59,104	67,394	72,817	**75,444**	2,627
861013 Overtime Reg Emp	5,633	6,796	-	**5,500**	5,500
861021 Co Cont Retirement	18,106	21,863	25,433	**26,419**	986
861022 Co Cont OASDI	4,014	4,600	4,515	**4,678**	163
861023 Co Cont Medicare	939	1,076	1,056	**1,094**	38
861024 Co Cont Retire Incr	3,690	3,592	3,181	**1,219**	(1,962)
861031 Co Cont Unemp Ins	54	55	54	**41**	(13)
861035 Co Cont Workers Comp	**126**	**131**	**99**	**120**	**21**
Total Salaries & Employee Benefits	91,665	105,506	107,155	114,515	7,360
Services & Supplies					-
862101 Insurance- General	91	104	121	**140**	19
862170 Office Expense	1,154	-	-	**-**	-
862230 Info Tech Equip	5,988	-	-	**-**	-
862232 Law Enf Supply & Svcs	**224,800**	**-**	**166,700**	**68,345**	**(98,355)**
Total Services & Supplies	232,033	104	166,821	68,485	(98,336)
Expend Transfer & Reimb					-
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**323,699**	**105,610**	**273,976**	**183,000**	**(90,976)**
Net County Cost (Fund Contribution)	**162,041**	**(67,344)**	**161,560**	**50,000**	**(111,560)**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner



BU 2315- Sheriff Special Projects

BUDGET UNIT OVERVIEW

The Sheriff Office occasionally receives donations from individuals, service clubs and other agencies. The donations may be for unrestricted use or restricted for a specific purpose (memorials, K-9 Program). The Sheriff Special Projects fund is used to account for the receipt and disbursement of these funds.

PROGRAM OVERVIEW

- Donations

ACCOMPLISHMENTS IN FY 2021-22

- Applied for and received donation funding for special projects.

GOALS FOR FY 2022-23

- Continue to apply for donations, which can be used for Sheriff's office special project needs.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7707 Donations.

Services & Supplies

Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

CHANGES IN BUDGET FROM PRIOR YEAR

No donations anticipated this year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Police Protection

Fund: 1216 Sheriff Spec Projects Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100- Interest	1,732.89	676.20	750.00	**150.00**	350
826258- Restitution 11470.2 H&S	-	-	-	**-**	-
827707- Donation	924.00	1,144.00	1,000.00	**1,400.00**	1,000
Total Revenues	**2,656.89**	**1,820.20**	**1,750.00**	**1,550.00**	**1,350**
Services & Supplies					
862170- Office Expense	-	(21.85)	-	**-**	
862194- A-87 Costs	1,791.00	5,833.00	1,203.00	**900.00**	-
862232- Law Enf Supply & Svcs	-	26,445.84	50,547.00	**50,000.00**	40,547
862239- Spec Dept Expense	(2,500.00)	7,018.30	-	**-**	-
862253- Travel Out of County	-	-	-	**-**	-
Total Services & Supplies	**(709.00)**	**39,275.29**	**51,750.00**	**50,900.00**	**40,547**
Total Net Appropriations	**(709.00)**	**39,275.29**	**51,750.00**	**50,900.00**	**40,547**
Total Fund Balance Contribution	**(3,365.89)**	**37,455.09**	**50,000.00**	**49,350.00**	**39,197**



BU 2510- Jail & Rehabilitation Center

Budget Unit Overview

This budget unit handles the County Jail, inmate management and services. Assembly Bill 109 has greatly impacted operations at the local level. Creative alternatives such as the pre-trial services program and an increase in the Home Arrest Program have eased over-crowding at the Jail caused by AB 109. Violence within the Jail both for inmates and staff has increased. The County Jail is a specific statutory duty of the Sheriff.

The purpose of the Jail is fourfold:

1. To detain persons committed in order to secure their attendance as a witness in criminal cases.
2. To detain persons charged with crimes and committed for trial.
3. To confine persons committed for contempt or upon the civil process or by other authority of law.
4. For the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

PROGRAM OVERVIEW

- Jail Operations: Custodial & Non-Custodial Operations
- Inmate Services
- Support Services
- Correctional Officers Training- BU 0467-Grant

ACCOMPLISHMENTS IN FY 2021-22

- Developed a new platform (Guardian) to be used in the hiring of Correctional Officers that reduces background screening costs.
- Continued to implement JBCT Program services within the Corrections Division.
- Successfully passed the Prison Rape Elimination Act inspection.
- Continued to assist Juvenile Hall by providing meals and reduced costs to the General Fund through increased efficiencies.
- Successfully intervened in multiple incidents of overdose and suicide attempts which occurred in the custody setting, thus saving lives.
- Through the Inmate Services Program, Sheriff's Office has implemented re-entry programs to assist formerly incarcerated in assimilating back into the community.
- Created a venue for virtual court appearances that reduces tranvel and created cost efficiencies and improved safety.

GOALS FOR FY 2022-23

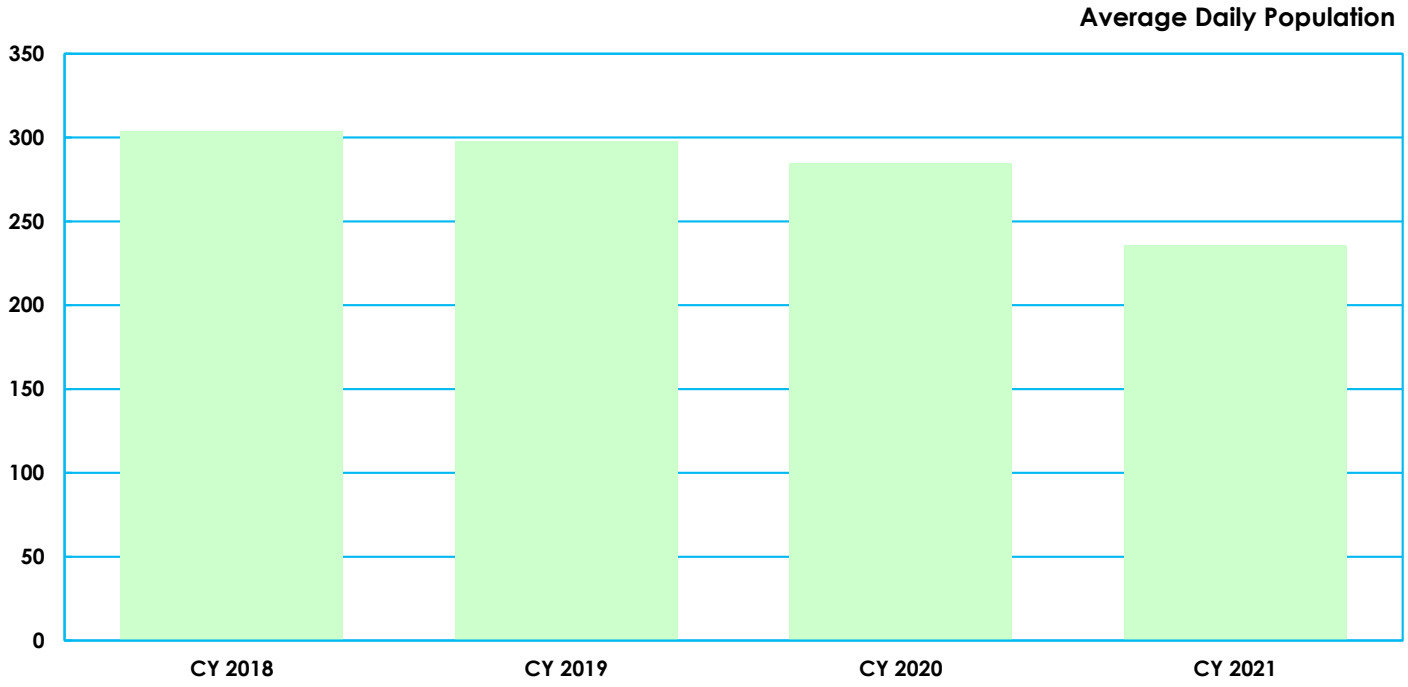
- Continue the goal of excellent care, custody and control within the Jail facility.
- Continue recruitments to fill all allocated and funded staff positions.
- Continue participating in process and construction for new wing of the Jail which will be better suited to service populations with behavioral health disorders.
- Continue building a partnership with Probation and Behavioral Health for a Restorative Justice Program to be administered through Inmate Services.
- Continue to evaluate and improve organizational budget efficiencies and seek grant funding and alternative funding programs.

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner

BU 2510- Jail & Rehabilitation Center

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1510 Public Safety Sales Tax- Proposition 172 funding

Acct. 5344 2011 Realignment Public Safety

Acct. 5490 State jail based competency programs reimbursement.

Acct. 6390 Reimbursement for inmate services.

Services & Supplies

Acct. 2080 Meals for the jail.

Acct. 2090 Jail supplies for cleaning & laundry.

Acct. 2185 Pre-booking medical clearance, medical and mental health services.

Acct. 2189 Professional services.

Acct. 2239 Physicals, recruitment, testing and mental health training.

Equipment

Acct. 4370 Replacement of jail mixer and vehicle.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased expense in medical and dental services due to the cost of inmate medical care. Food and Household cost has also increased due to the current economy as well as staffing overtime and extra-help due to difficulty recruiting/hiring and backfill demands.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Detention

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821510 Sales Tax- Public Safety	2,460,561	2,909,527	3,405,500	**3,405,500**	-
823204 Misc Court Fine	24,300	11,521	16,454	**10,000**	(6,454)
825344 2011 Realignment Pub Sfty	1,369,115	1,122,697	1,393,229	**1,397,269**	4,040
825490 State Other	821,632	1,096,130	758,230	**1,077,970**	319,740
825670 Federal Other	28,407	-	25,000	**-**	(25,000)
826269 Work Release	22,570	21,965	15,000	**-**	(15,000)
826270 Electronic Monitoring Fee	-	635	-	**-**	-
826390 Other Charges	99,971	-	110,879	**93,589**	(17,290)
827700 Other	21,905	14,582	15,120	**15,000**	(120)
827802 Oper Transfer In	-	-	-	**-**	-
Total Revenues	**4,848,461**	**5,177,057**	**5,739,412**	**5,999,328**	**259,916**
Salaries & Employee Benefits					-
861011 Regular Employees	4,456,292	4,354,638	4,408,426	**4,108,342**	(300,084)
861012 Extra Help	80,176	52,823	41,000	**79,000**	38,000
861013 Overtime Reg Emp	965,751	1,046,011	1,090,324	**1,260,000**	169,676
861021 Co Cont Retirement	2,134,311	2,132,926	2,546,116	**2,405,232**	(140,884)
861022 Co Cont OASDI	322,653	318,489	257,278	**239,809**	(17,469)
861023 Co Cont Medicare	76,853	76,003	61,043	**56,452**	(4,591)
861024 Co Cont Retire Incr	920,893	787,264	670,338	**367,798**	(302,540)
861030 Co Cont Health Ins	650,917	628,793	657,708	**699,857**	42,149
861031 Co Cont Unemp Ins	6,086	6,170	6,606	**5,384**	(1,222)
861035 Co Cont Workers Comp	760,021	777,094	614,635	**602,254**	(12,381)
Total Salaries & Employee Benefits	**10,373,953**	**10,180,212**	**10,353,474**	**9,824,128**	**(529,346)**
Services & Supplies					-
862050 Clothing/Pers Items	15,509	24,054	35,000	**35,000**	-
862060 Communications	10,833	12,188	13,500	**14,388**	888
862080 Food	447,201	393,537	430,000	**496,886**	66,886
862090 Household Expense	176,514	194,126	190,000	**194,757**	4,757
862101 Insurance- General	100,100	129,223	147,095	**162,905**	15,810
862120 Maint- Equip	5,169	10,478	60,000	**60,000**	-
862130 Maint- Strc/Impr/Grnds	-	-	-	**-**	-
862160 Miscellaneous	-	1,837	2,500	**2,500**	-
862170 Office Expense	34,935	43,028	40,000	**45,000**	5,000
862185 Medical/Dental Svcs	3,758,296	3,805,261	4,052,538	**4,594,104**	541,566
862187 Education & Training	5,993	4,059	14,445	**15,000**	555
862189 Prof/Spec Svcs- Other	134,779	186,223	200,000	**310,000**	110,000
862190 Publ/Legal Notice	-	-	-	**100**	100
862200 Rent/Lease- Equip	-	-	1,800	**1,800**	-
862230 Info Tech Equip	801	166	1,700	**25,000**	23,300

BUDGET UNIT DETAIL

Schedule 9 (cont.) Function: Public Protection Activity: Detention

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862232 Law Enf Supply & Svcs	16,550	48,338	200,000	**260,000**	60,000
862239 Spec Dept Expense	12,517	30,641	20,000	**25,000**	5,000
862250 Trans/Travel	31,978	22,081	35,000	**35,000**	-
862253 Travel Out of County	84,704	93,564	90,000	**90,000**	-
Total Services & Supplies	**4,835,878**	**4,998,804**	**5,533,578**	**6,367,440**	**833,862**
Other Charges					-
863113 Pmts Other Gov Agency	-	-	-	**-**	-
Total Other Charges	-	-	-	**-**	-
Fixed Assets					**-**
864360 Structure/Improvement	-	-	223,000	**198,000**	**(25,000)**
864370 Equipment	-	78,350	-	**110,000**	**110,000**
Total Fixed Assets	-	78,350	223,000	**308,000**	**85,000**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfer	**-**	**1,375**	**-**	**-**	**-**
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**1,375**	**-**	**-**	**-**
Total Net Appropriations	**15,209,832**	**15,258,741**	**16,110,052**	**16,499,568**	**389,516**
Net County Cost (Fund Contribution)	**10,361,371**	**10,081,684**	**10,370,640**	**10,500,240**	**129,600**



BU 0467- Correctional Officers Training Grant

GRANT OVERVIEW (Previously administered by BU 2510)

Board of State and Community Corrections administers the Standards in Training for Corrections pursuant to Title 15, Division 1, Chapter 1, Sub-chapter 1. Article 7, Section 304 California Code of Regulations. This program provides funding for Corrections Officer Training. The budget is used to meet required training mandates for Corrections Deputies, Probation Officers, and Juvenile Hall personnel.

GRANT INFORMATION

- Grant Inception Date: 1995
- Current Grant Period: July 1, 2022 - June 30, 2023
- Source of Funds: Board of State and Community Corrections - Standards and Training for Corrections Division
- Continuity of Grant: Ongoing annual allocation, dependent on State funding
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does include the maximum amount, however indirect costs are absorbed by BU 2510-*Jail & Rehabilitation Center*, BU 2550-*Juvenile Hall* and BU 2560-*Probation*.

GRANT BUDGET

Financial Sources	
Grant	$ 38,064
Total	$ 38,064
Expenditures	
Services & Supplies	$ 38,064
Total	$ 38,064

County Match Required: No

Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9

Function: - Activity:-

Fund: 4670 Correctional Officers Training Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
827801 Grant Revenue	67,590	59,400	65,000	**38,064**	(26,936)
Total Revenues	**67,590**	**59,400**	**65,000**	**38,064**	**(26,936)**
Services & Supplies					-
862187 Education & Training	47,816	32,016	65,000	**38,064**	(26,936)
Total Services & Supplies	**47,816**	**32,016**	**65,000**	**38,064**	**(26,936)**
Total Net Appropriations	**47,816**	**32,016**	**65,000**	**38,064**	**(26,936)**
Total Fund Balance (Contribution)	**(19,774)**	**(27,384)**	**-**	**-**	**-**

SHERIFF-CORONER'S OFFICE

MATTHEW KENDALL, Sheriff-Coroner



BU 2511- Jail & Rehabilitation Center - COPS

BUDGET UNIT OVERVIEW

BU2511 Accounts for the 5.15% of COPS funding allocated for county jail construction and operation.

PROGRAM OVERVIEW

- Jail Construction and Operations

GOALS FOR FY 2022-23

- Use funding for unanticipated equipment maintenance and replacement or to enhance overall Jail Operations.

ACCOMPLISHMENTS IN FY 2021-22

- This year's COPS allocation was used to purchase technology and equipment to implement remote Court appearances from the Jail for incarcerated individuals. The ability for incarcerated persons to appear for Court remotely decreases travel and staffing expense and enhances safety and security..

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other: Funding based on formula.

Expenditure Transfer & Reimbursement

Acct. 5802 Oper Transfer Out: Transfer to General Fund department for services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Police Protection

Fund: 1210 Supp Law Enforcement Svcs Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	1,385	555	500	**500**	-
825490 State Other	60,943	22,549	30,000	**30,000**	-
827700 Other	-	-	-	**-**	-
Total Revenues	**62,329**	**23,104**	**30,500**	**30,500**	**-**
Services & Supplies					-
862230 Info Tech Equip	-	6,319	8,000	**8,000**	-
862232 Law Enf Supply & Svcs	-	44,431	207,314	**50,000**	(157,314)
Total Services & Supplies	**-**	**50,750**	**215,314**	**58,000**	**(157,314)**
Fixed Assets					-
864360 Structure/Improvement	-	-	-	**-**	-
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**-**	**50,750**	**215,314**	**58,000**	**(157,314)**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

INDEX

Department Summary		507
BU 3010	Administration and Road Maintenance	508
BU 1910	Land Improvement	514
BU 3030	Storm Damage	518
BU 3041	Road and Bridge Projects	519
BU 3050/3080	Round Valley Airport	524
BU 3060/3090	Little River Airport	528
BU 4510	Solid Waste	532
BU 4511	Landfill Closure	535
BU 0326	Water Agency	538

TRANSPORTATION DEPARTMENT

The Mendocino County Transportation Department's mission is –to enhance the quality of life in Mendocino County in partnership with other county agencies, by meeting the commercial, public, and personal mobility needs of county transportation system users in an efficient, safe, and environmentally sound manner.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	18,278,560	16,487,774	27,462,482	**20,103,188**	(7,359,294)
Total Operating Transfers In	3,693,000	3,981,757	4,707,615	**4,039,041**	(668,574)
Total Revenue	**21,971,560**	**20,469,531**	**32,170,097**	**24,142,229**	**(8,027,868)**
Appropriations - All Fund					
Total Salaries & Employee Benefits	7,961,018	8,192,132	9,571,326	**9,098,284**	(473,042)
Total Services and Supplies	15,625,372	15,622,566	27,825,687	**20,243,565**	(7,582,122)
Total Other Charges	106,730	-	98,000	**106,875**	8,875
Total Fixed Assets	343,967	48,516	338,900	**148,000**	(190,900)
Total Operating Expendatures	**24,037,087**	**23,863,213**	**37,833,913**	**29,596,724**	**(8,237,189)**
Total Intrafund Transfers	(1,670,902)	-	(715,594)	**(661,163)**	54,431
Total Operating Transfers Out	6,956	50,304	205,000	**235,000**	30,000
Total Transfers & reimb.	**(1,663,946)**	**50,304**	**(510,594)**	**(426,163)**	**84,431**
Total Net Appropriations	**22,373,141**	**23,913,517**	**37,323,319**	**29,170,561**	**(8,152,758)**
NCC/Use of Fund Balance	**401,581**	**3,443,986**	**5,153,222**	**5,028,332**	**(124,890)**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Land Improvement	1,990,084	1,017,925	972,159
Little River Airport	342,988	53,225	289,763
Round Valley Airport	212,049	3,020	209,029
Total General Fund	**2,545,121**	**1,074,170**	**1,470,951**
% of General Fun			
Admin Road Maint	10,875,079	15,202,166	(4,327,087)
Federal & State Prog	8,805,769	4,328,626	4,477,143
Landfill Closure	3,842,374	690,200	3,152,174
Little River Airport	-	-	-
Round Valley Airport	-	-	-
Storm Damage	3,102,218	2,847,067	255,151
Total Other Funds	**26,625,440**	**23,068,059**	**3,557,381**
Total All Funds	**29,170,561**	**24,142,229**	**5,028,332**
% of Budget			

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Land Improvement	6.0	7.0	7.0
Total: General Fund	**6.0**	**7.0**	**7.0**
OTHER FUNDS			
Dept. Programs			
Admin & Road Maint.	92.8	92.8	95.8
Total: Other Funds	**92.8**	**92.8**	**95.8**
TOTAL: ALL FUNDS	**98.8**	**99.8**	**102.8**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3010- Administration and Road Maintenance

DEPARTMENT OVERVIEW

The vision of the Transportation Department is: To be recognized as one of the best maintained, planned and managed county transportation systems in California.

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System, which includes 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span), and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

PROGRAM OVERVIEW

- Administration and Road Maintenance
- Land Improvement
- Little River Airport
- Road and Bridge Projects
- Round Valley Airport
- Solid Waste/Landfill Closure
- Storm Damage

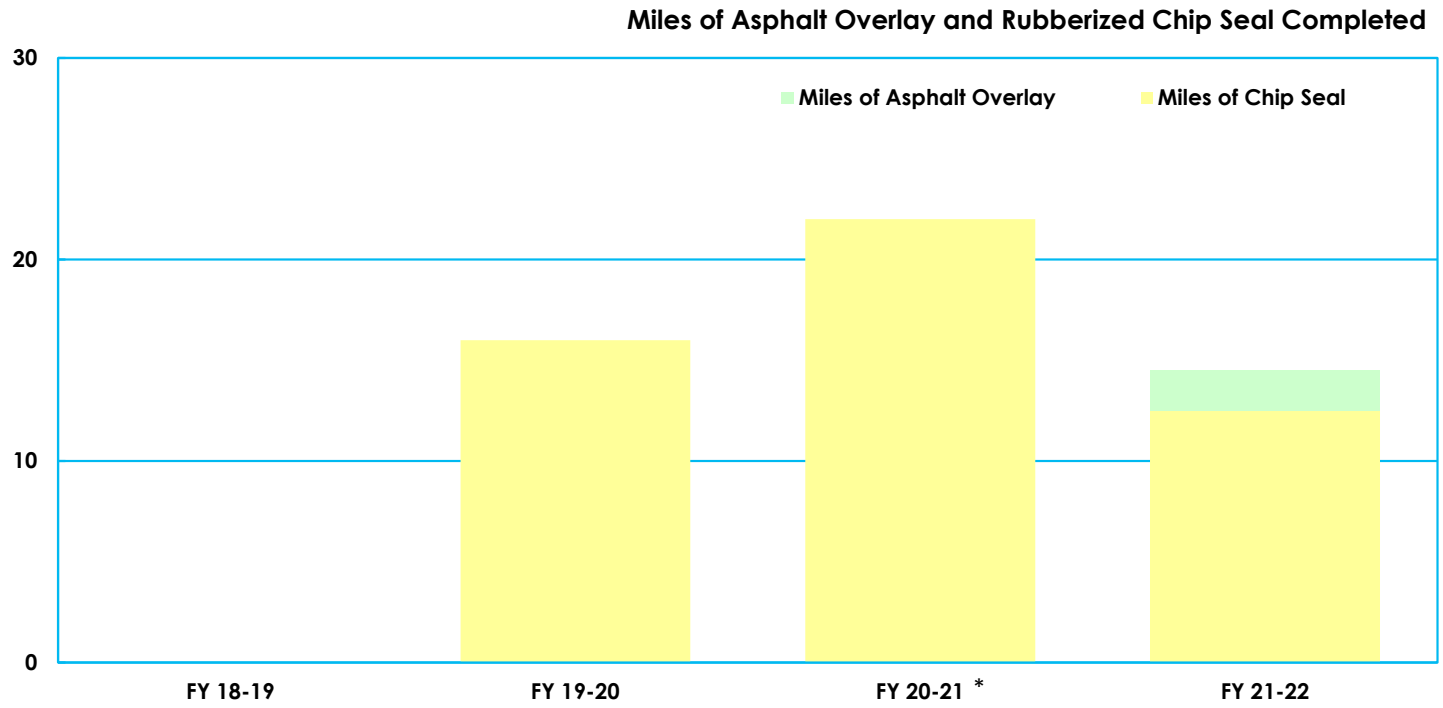
ACCOMPLISHMENTS IN FY 2021-22

- Performed preventive maintenance practices such as: chip seals, crack sealing, Dura-patching, drainage improvements, and vegetation management on County maintained roads and bridge structures.
- Performed prep work, ditching, base repairs and leveling courses prior to corrective maintenance overlays and chip seals.
- Responded to 112 Debris Removal and Emergency Opening calls for downed trees, slides, snow, etc.; 43 vehicle accident responses; and 51 other after-hour call-outs.
- Repaired drainage facilities, including culvert replacements.

GOALS FOR FY 2022-23

- Maintain a substantial preventive maintenance program that includes: an aggressive "crack sealing" program, drainage and culvert improvements, a chip seal program, base repairs with asphalt overlays, and vegetation management.
- Increase safety training to further reduce injuries.
- Continue to maintain bridge and drainage structures throughout the County.
- Deliver prompt, efficient, professional customer service.

PERFORMANCE INDICATORS



*The FY 18-19 Chip Seal project began in FY 19-20 due to weather considerations. Therefore, although the Department has a FY 18-19 designated project, the project completion occurred in FY 19-20.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).

Acct. 5190 Road Maintenance and Rehabilitation Act (RMRA)

Acct. 7802 County General Fund Contribution, includes

Services & Supplies

Acct. 2189 Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.

Acct. 2239 Road materials.

CHANGES IN BUDGET FROM PRIOR YEAR

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3010- Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9 Function: Public Ways & Facilities Activity: Public Ways & Facilities

Fund: 1200 Roads Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821501 Trans Funds	59,209	52,319	60,000	**60,000**	-
822608 Trans Permit	7,888	9,162	6,000	**6,000**	-
822610 Co Hwy Encroach Permit	58,529	148,639	82,295	**50,000**	(32,295)
823100 Vehicle Code Fine	45,838	32,615	40,000	**15,000**	(25,000)
824100 Interest	99,809	878	35,000	**10,000**	(25,000)
825125 State HUTA Section 2103	1,718,767	1,436,125	1,905,769	**2,110,140**	204,371
825130 State Hwy Users Tax	1,146,684	1,137,617	1,289,138	**1,434,227**	145,089
825140 State Collier Unruh	334,284	336,310	386,336	**427,532**	41,196
825180 Trans STPd(1)	130,566	128,687	128,889	**134,106**	5,217
825190 State RMRA SB1	3,715,001	3,996,118	4,216,443	**4,883,740**	667,297
825487 Prop 111 State Gas Tax	1,009,280	1,012,343	1,146,338	**1,273,690**	127,352
825491 State Exchange Prog	1,204,780	602,390	602,390	**602,390**	-
825640 Fed Forest Reserve	108,204	95,314	500	**500**	-
825670 Federal Other Revenue	-	-	139,000	**-**	(139,000)
825676 Flood Control Lands	-	-	500	**500**	-
826272 Interfund- DOT	229,469	290,051	79,242	**138,425**	59,183
826390 Other Charges	4,312	1,217	2,000	**4,000**	2,000
827500 Sale of Fixed Assets	-	10,635	10,000	**10,000**	-
827600 Other Sales	8,972	2,658	2,520	**2,375**	(145)
827700 Other	5,595	25	3,000	**500**	(2,500)
827802 Oper Trans In	3,693,000	3,981,757	4,707,615	**4,039,041**	(668,574)
Total Revenues	**13,580,188**	**13,274,860**	**14,842,975**	**15,202,166**	**359,191**
Salaries & Employee Benefits					-
861011 Regular Employees	4,123,989	4,255,937	4,884,426	**4,591,934**	(292,492)
861012 Extra Help	74,667	89,632	162,190	**97,388**	(64,802)
861013 Overtime Reg Emp	60,759	77,209	130,591	**130,591**	-
861021 Co Cont Retirement	1,264,493	1,372,979	1,703,804	**1,647,521**	(56,283)
861022 Co Cont OASDI	244,400	252,278	305,023	**280,099**	(24,924)
861023 Co Cont Medicare	58,775	61,274	72,308	**66,464**	(5,844)
861024 Co Cont Retire Incr	306,333	272,779	269,136	**131,047**	(138,089)
861030 Co Cont Health Ins	643,879	619,118	675,524	**731,923**	56,399
861031 Co Cont Unemp Ins	19,216	18,807	13,199	**7,218**	(5,981)
861035 Co Cont Workers Comp	489,034	447,188	411,172	**418,391**	7,219
Total Salaries & Employee Benefits	**7,285,545**	**7,467,199**	**8,627,373**	**8,102,576**	**(524,797)**
Services & Supplies					**-**
862050 Clothing/Pers Items	**15,479**	**15,008**	**27,300**	**20,025**	**(7,275)**
862060 Communications	**35,758**	**39,209**	**38,000**	**39,500**	**1,500**
862062 Comm Microwave	**-**	**-**	**93,596**	**97,354**	**3,758**
862090 Household Expense	**18,673**	**19,092**	**22,700**	**19,000**	**(3,700)**
862101 Insurance - General	**325,812**	**260,487**	**251,155**	**313,048**	**61,893**
862120 Maint - Equip	**378,889**	**485,118**	**360,000**	**365,200**	**5,200**
862130 Maint - Strc/Impr/Grnds	**1,117**	**4,470**	**6,000**	**4,000**	**(2,000)**
862150 Memberships	**1,879**	**1,971**	**3,209**	**2,335**	**(874)**

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change Prior Year
862170 Office Expense	30,562	21,948	30,000	24,061	(5,939)
862183 Legal Fees	13,235	9,294	13,000	**7,500**	(5,500)
862185 Medical/Dental Svcs	6,296	6,175	9,825	**7,050**	(2,775)
862187 Education & Training	3,915	1,966	9,300	**7,500**	(1,800)
862189 Prof/Spec Svcs- Other	77,249	64,805	107,915	**95,003**	(12,912)
862190 Publ/Legal Notice	3,255	224	4,750	**1,200**	(3,550)
862194 A-87 Costs	484,391	755,056	670,000	**717,205**	47,205
862200 Rent/Lease- Equip	29,449	41,497	32,000	**25,000**	(7,000)
862210 Rent/Lease Bldg Grnds	1,373	1,414	1,400	**1,442**	42
862220 Small Tool/Instrument	12,788	9,470	8,500	**8,500**	-
862230 Info Tech Equip	912	9,640	125,418	**148,443**	23,025
862239 Spec Dept Expense	843,996	836,908	940,000	**1,004,500**	64,500
862250 Trans/Travel	322,954	300,674	300,000	**300,000**	-
862253 Travel Out of County	4,950	-	5,000	**9,800**	4,800
862260 Utilities	23,944	26,185	31,000	**31,000**	-
Total Services & Supplies	2,636,874	2,910,608	3,090,068	**3,248,666**	158,598
Fixed Assets					-
864360 Structure/Improvement	-	-	-	**-**	-
864370 Equipment	309,367	15,507	292,900	**125,000**	(167,900)
Total Fixed Assets	309,367	15,507	292,900	**125,000**	(167,900)
Expend Transfer & Reimb					-
865380 Intrafund Transfer	(1,670,902)	-	(715,594)	**(661,163)**	54,431
865802 Oper Transfer Out	6,956	50,304	30,000	**60,000**	30,000
Total Expend Transfer & Reimb	(1,663,946)	50,304	(685,594)	**(601,163)**	84,431
Total Net Appropriations	**8,567,840**	**10,443,618**	**11,324,747**	**10,875,079**	**(449,668)**
Net County Cost (Fund Contribution)	(5,012,347)	(2,831,242)	(3,518,228)	(4,327,087)	(808,859)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

CALIFORNIA LEGISLATURE SENATE BILL NO. 1

CALIFORNIA LEGISLATURE SENATE BILL NO. 1 TRANSPORTATION FUNDING, CHAPTER 5 APPROVED APRIL 28, 2017

...

SEC. 36. Chapter 2 (commencing with Section 2030) is added to Division 3 of the Streets and Highways Code, to read:

CHAPTER 2. Road Maintenance and Rehabilitation Program

2030. (a) The Road Maintenance and Rehabilitation Program is hereby created to address deferred maintenance on the state highway system and the local street and road system. Funds made available by the program shall be prioritized for expenditure on basic road maintenance and road rehabilitation projects, and on critical safety projects.

(b) (1) Funds made available by the program shall be used for projects that include, but are not limited to, the following:

(A) Road maintenance and rehabilitation.

(B) Safety projects.

(C) Railroad grade separations.

(D) Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.

(E) Traffic control devices.

(2) Funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

...

2034. (a) (1) Prior to receiving an apportionment of funds under the program pursuant to paragraph (2) of subdivision (h) of Section 2032 from the Controller in a fiscal year, an eligible city or county shall submit to the commission a list of projects proposed to be funded with these funds pursuant to an adopted city or county budget. All projects proposed to receive funding shall be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting. The list of projects proposed to be funded with these funds shall include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030.

(2) The commission shall report to the Controller the cities and counties that have submitted a list of projects as described in this subdivision and that are therefore eligible to receive an apportionment of funds under the program for the applicable fiscal year. The Controller, upon receipt of the report, shall apportion funds to eligible cities and counties.

POTENTIAL USES FOR STATE SB 1 FUNDS

DRAFT

Potential Uses for State SB 1 Funds from Road Maintenance & Rehabilitation Account

FY 2022-23

Type	Description	Location	Road	Milepost	Anticipated Completion	Useful Life
2022 Corrective/Preventative Maintenance Projects:						
	Pulverized Roadbed/Asphalt Overlay	Goose Road	640	0.00- 1.20	10/30/2022	21 years
	Levelling Course/Double Chip Seal	Primrose Drive	604	0.00- 4.60	9/30/2022	21 years
	Levelling Course/Double Chip Seal	Poppy Drive	623	0.00- 3.24	9/30/2022	21 years
	Levelling Course/Double Chip Seal	Lilac Road	605	0.00- 1.43	9/30/2022	21 years
	Levelling Course/Double Chip Seal	Daphne Way	608	0.00- 0.85	9/30/2022	21 years
2023 Corrective/Preventative Maintenance Projects:						
	Full-Depth Reclamation/Double Chip Seal	Philo Greenwood Road	132	0.00-18.00	9/30/2023	21 years
	Full-Depth Reclamation/Double Chip Seal	Cameron Road	516	0.00-5.72	9/30/2023	21 years
2023 Corrective/Preventative Maintenance Projects:						
	Digouts/ Chip Seal	Mountain View Road	510	0.00-25.68	9/30/2023	21 years

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 1910- Land Improvement

BUDGET UNIT OVERVIEW

Land Improvement Division programs include: Development Review evaluates discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits. Permit and Inspection ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. Drainage and Water Quality protects the environment and public and private property through implementation of the National Pollutant Discharge Elimination System (NPDES) Program, review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. Airport Technical Assistance secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports. Technical Assistance for County Lighting Districts and Underground Utility Districts coordinates as needed. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its checking record maps and legal descriptions, researching, and preserving survey records.

Through these programs, the County Surveyor's office and the Land Improvement Division endeavor to ensure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

PROGRAM OVERVIEW

- County Surveyor
- Land Improvement

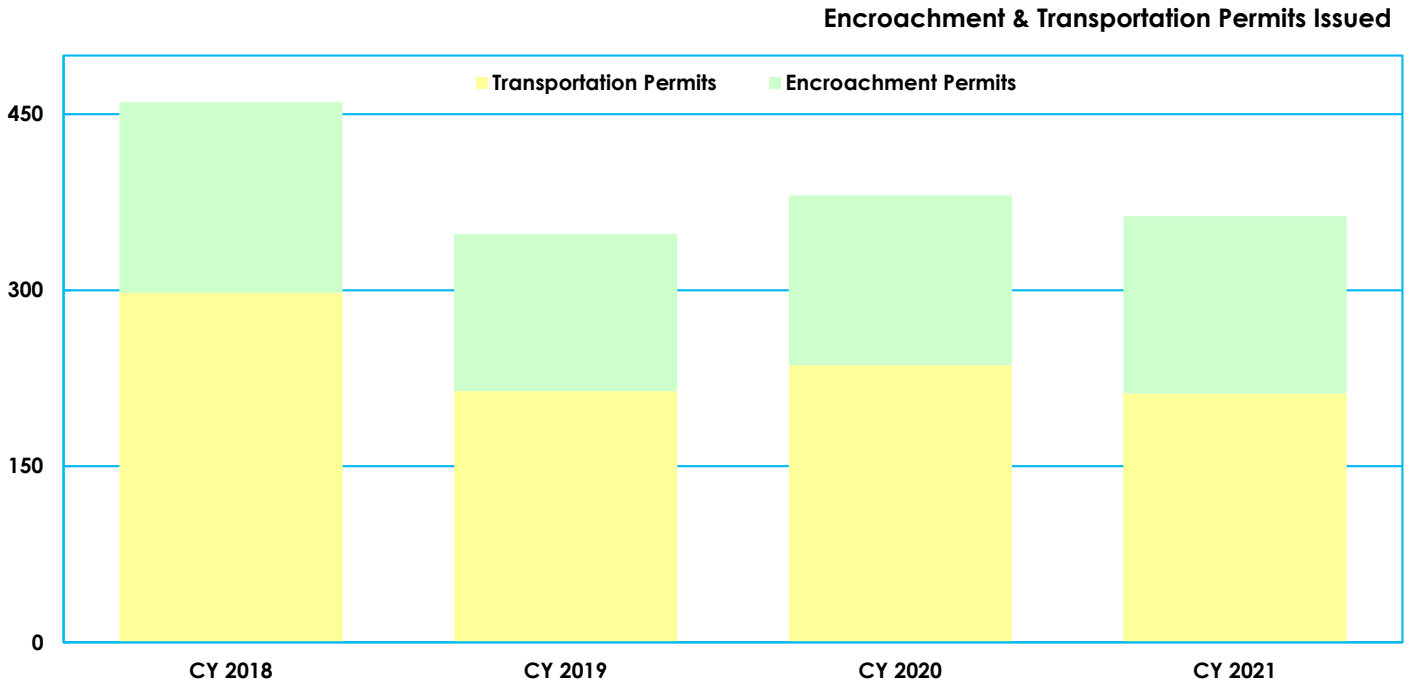
ACCOMPLISHMENTS IN FY 2021-22

- Installed numerous trach capture devices in the Ft. Bragg area in compliance with the NPDES Trash Amendment.
- Continued working to expedite all permit processes, improve process for addressing permit violations, and achieve permit compliance by local utility districts and contractors.

GOALS FOR FY 2022-23

- Continue installation of trash capture devices in compliance with the NPDES Trash Amendment.
- Further improve public safety and facilitate commerce and orderly development through the land development process and permitting functions.
- Work to secure grant funding and implement programs for Forest Health, Soil Health Management, and Water Resources through a contract with Mendocino County Resource Conservation District.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Includes Lighting District Engineering, Lower Mill Creek Dam Moss Removal Per State Dam Inspection Report, Mill Creek Dam Routine Maintenance, and Chinquapin/ Mill Creek Upper/Middle Dam Fees.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Land Improvement includes no significant additional requests from the prior year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 1910- Land Improvement

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825670 Federal Other Revenue	19,835	-	-	**-**	-
826171 Final Map Filing Fee	7,100	-	2,650	**2,000**	(650)
826172 Parcel Map MS Filing	16,110	4,250	4,600	**5,000**	400
826173 Parcel Map PS Filing	-	-	2,250	**2,000**	(250)
826175 Plan Check & Insp	19,857	29,840	5,000	**9,504**	4,504
826176 Parcel Subdivision Insp	-	-	550	**500**	(50)
826177 Basic Imp Insp Fee	200	-	1,000	**1,000**	-
826178 Subd Agrmt Process	1,100	-	1,100	**1,000**	(100)
826181 Record-Survey Exam	23,650	22,150	18,000	**20,000**	2,000
826182 Tentative Map Subd	63,470	65,690	40,000	**40,000**	-
826273 Interfund- Engineering	120,451	114,344	113,258	**136,421**	23,163
826390 Other Charges	600	600	-	**-**	-
827601 Sale of Map- Surveyor	219	104	500	**500**	-
827802 Oper Transfer In	-	-	-	**800,000**	800,000
Total Revenues	**272,591**	**236,978**	**188,908**	**1,017,925**	**829,017**
Salaries & Employee Benefits					-
861011 Regular Employees	418,732	436,877	578,477	**599,106**	20,629
861012 Extra Help	3,844	36,486	10,000	**10,000**	-
861013 Overtime Reg Emp	18	1,722	5,000	**5,000**	-
861021 Co Cont Retirement	127,602	137,018	200,997	**196,039**	(4,958)
861022 Co Cont OASDI	24,690	25,181	34,390	**35,010**	620
861023 Co Cont Medicare	5,862	6,652	8,264	**8,660**	396
861024 Co Cont Retire Incr	33,019	29,616	34,838	**16,574**	(18,264)
861030 Co Cont Health Ins	56,961	44,569	55,643	**59,324**	3,681
861031 Co Cont Unemp Ins	326	273	271	**246**	(25)
861035 Co Cont Workers Comp	4,419	6,538	16,073	**65,749**	49,676
Total Salaries & Employee Benefits	**675,473**	**724,933**	**943,953**	**995,708**	**51,755**
Services & Supplies					-
862060 Communications	4,639	4,795	5,000	**5,000**	-
862101 Insurance- General	896	1,188	1,425	**1,698**	273
862120 Maint- Equip	11,945	6,015	9,750	**9,750**	-
862150 Memberships	678	173	1,460	**865**	(595)
862170 Office Expense	6,893	8,383	9,000	**9,000**	-
862183 Legal Fees	10,767	7,064	6,500	**6,500**	-
862185 Medical & Dental Svcs	174	100	200	**200**	-
862187 Education & Training	1,385	1,037	3,900	**3,900**	-
862189 Prof/Spec Svcs- Other	185,752	300,863	266,362	**716,561**	450,199
862190 Publ/Legal Notice	137	-	500	**500**	-
862193 Construction Co	-	-	-	**200,000**	200,000
862220 Small Tool/Instrument	790	151	1,000	**1,000**	-
862230 Info Tech Equip	-	110	12,824	**14,902**	2,078
862239 Spec Dept Expense	-	109	500	**500**	-

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862250 Trans/Travel	4,467	3,417	7,000	7,000	-
862253 Travel Out of County	167	-	3,000	**3,000**	-
Total Services & Supplies	228,690	333,404	328,421	**980,376**	651,955
Fixed Assets					-
864370 Equipment	34,600	33,009	37,000	**14,000**	(23,000)
Total Fixed Assets	**34,600**	**33,009**	**37,000**	**14,000**	**(23,000)**
Expend Transfer & Reimb					-
865380 Intrafund Transfer	-	-	-	**-**	-
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**938,762**	**1,091,346**	**1,309,374**	**1,990,084**	**680,710**
Net County Cost (Fund Contribution)	**666,171**	**854,368**	**1,120,466**	**972,159**	**(148,307)**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3030- Storm Damage

BUDGET UNIT OVERVIEW

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (CalOES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalOES coordinates such assistance. Some storm damage, however, is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function.

PROGRAM OVERVIEW

- Engineering Division
- Emergency Response Program
- Administration Division

ACCOMPLISHMENTS IN FY 2021-22

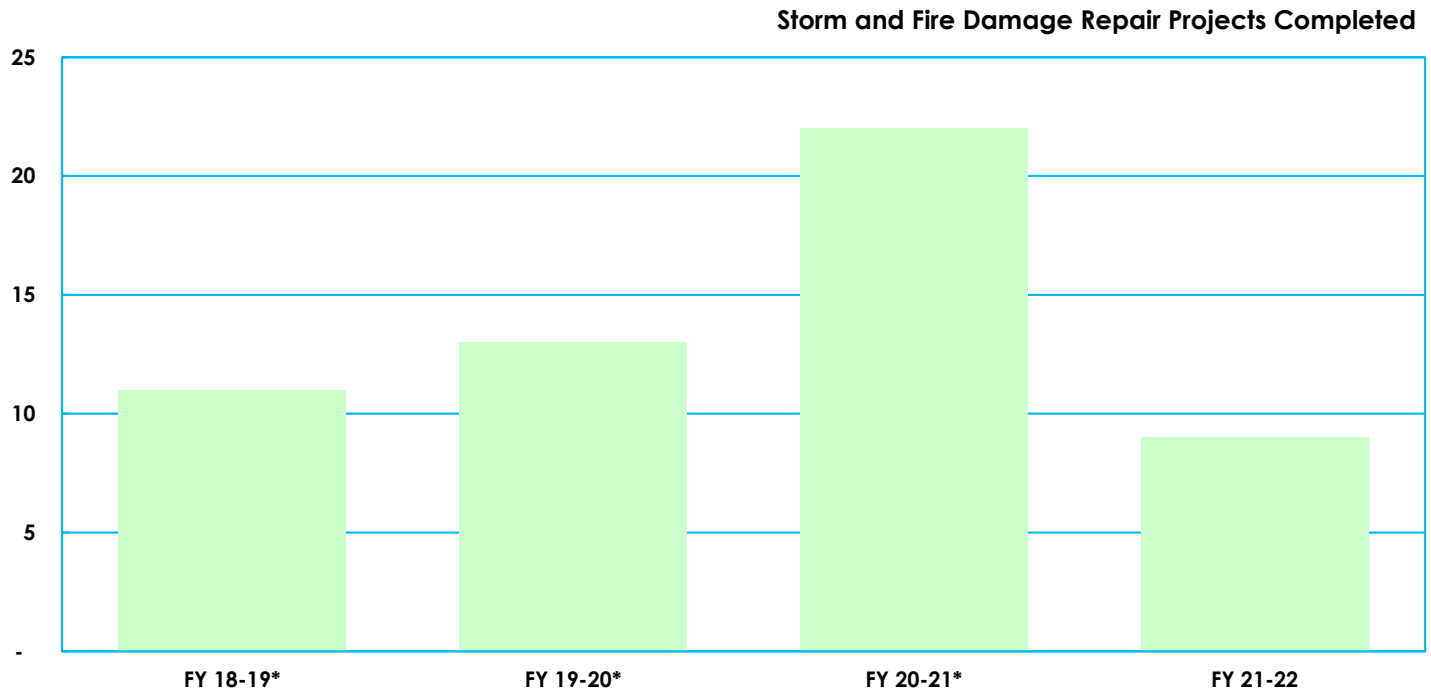
- Completed engineering design, environmental, right-of-way, and other pre-construction related activities for 8 projects for 2019 storm damage sites.
- Completed construction of the following 2017 & 2019 storm damage repairs: Mountain View Rd at M.P. 1.65, M.P. 14.50, and M.P. 22.02, Bell Springs Rd at M.P. 3.50, Gualala Rd at M.P. 0.33, and Windy Hollow Rd at M.P. 2.11.
- Completed construction of the following 2017 fire damage repairs: East Rd at M.P. 3.14 - 3.17 and M.P. 3.47 and North State St at M.P. 6.59 - 7.27.
- Received authorization for construction and awarded contracts for the summer 2022 construction season at the following 2019 storm damage sites: Briceland Rd at M.P. 5.81 - 6.20, Peachland Rd at M.P. 1.60, and Fish Rock Rd at M.P. 17.35.

GOALS FOR FY 2022-23

- *Complete construction of the following 2019 storm damage repairs: Briceland Rd at M.P. 5.81-6.20, Peachland Rd at M.P. 1.60, and Fish Rock Rd at M.P. 17.35.*
- *Receive authorization for construction and award contracts for the summer 2023 construction season at the following 2019 storm damage sites: Mountain View Rd at M.P. 13.95 and M.P. 20.00.*

Note: Assumes no major declared disaster in FY 2022-23

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal other revenues.

Services & Supplies

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2193 Construction contracts.

CHANGES IN BUDGET FROM PRIOR YEAR

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3030- Storm Damage

BUDGET UNIT DETAIL Schedule 9	Function: Public Ways and Facilities			Activity: Public Ways and Facilities	
Fund: 1200 Roads **Financing Sources and Uses**	**2019-20 Actuals**	**2020-21 Actuals**	**2021-22 Estimated**	**2022-23 Adopted**	**Change from Prior Year**
Revenues					
825460 State Aid for Disaster	793,039	504,623	394,482	**333,581**	(60,901)
825670 Federal Other	3,199,247	1,570,794	4,437,218	**2,513,486**	(1,923,732)
826272 Interfund Revenue - DOT	**-**	**-**	**-**	**-**	**-**
Total Revenues	3,992,286	2,075,416	4,831,700	2,847,067	(1,984,633)
Services & Supplies					-
862130 Maint Strc/Imp/Grnds	100,046	-	-	**-**	-
862170 Office Expense	9,744	2,654	4,300	**1,200**	(3,100)
862184 Arch Eng & Plan Svcs	364,220	96,782	297,306	**204,088**	(93,218)
862189 Prof/Spec Svcs- Other	31,066	22,463	5,276	**300**	(4,976)
862190 Publ/Legal Notice	1,319	569	1,400	**354**	(1,046)
862193 Constr Contract	4,780,798	3,745,153	5,035,905	**2,908,615**	(2,127,290)
862194 A-87 Costs	3,486	53,668	12,000	**(12,339)**	(24,339)
862239 Spec Dept Expense	-	344	-	**-**	-
863330 Rights of Way	**-**	**-**	**1,000**	**-**	**(1,000)**
Total Services & Supplies	5,290,678	3,921,632	5,357,187	3,102,218	(2,254,969)
Other Charges					-
863330 Right of Way	**-**	**-**	**-**	**-**	**-**
Total Other Charges	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**5,290,678**	**3,921,632**	**5,357,187**	**3,102,218**	**(2,254,969)**
Net County Cost (Fund Contribution)	**1,298,392**	**1,846,216**	**525,487**	**255,151**	**(270,336)**



BU 3041- Road and Bridge Projects

Budget Unit Overview

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

PROGRAM OVERVIEW

- Bridge Rehabilitation/Replacement
- Road Reconstruction
- Transportation Planning System Expansion

ACCOMPLISHMENTS IN FY 2021-22

- Corrective Maintenance: Completed road pavement preservation treatment- 12 miles of full depth reclamation followed by chip seal and 1 mile of asphalt overlay.
- Completed construction of Phase I of the East Side Potter Valley Road Reconstruction and Widening Project.
- Awarded the construction contract for the Eureka Hill Road Bridge over Garcia River Seismic Retrofit project.
- Continued engineering design, environmental clearances and permitting, right-of-way engineering and acquisition, and other pre-construction related activities for 9 bridge replacement projects.
- Awarded consultant contract for the Project Approval and Environmental Documents (PA&ED) for Phase I of the North State Street Intersection Improvements project.

GOALS FOR FY 2022-23

- Corrective Maintenance: Complete 15 miles of road pavement preservation of chip seal or asphalt overlay.
- Complete construction of the Eureka Hill Road Bridge over Garcia River Seismic Retrofit project.
- Begin construction of the Lambert Lane Bridge over Robinson Creek replacement project, pending funding.
- Continued engineering design, environmental, right-of-way, and other pre-construction related activities for 8 bridge replacement projects.
- Begin engineering design and environmental for up to 4 new bridge replacement projects, pending project funding.
- Begin Project Approval and Environmental Documents (PA&ED) for North State Street Inter section Improvements.

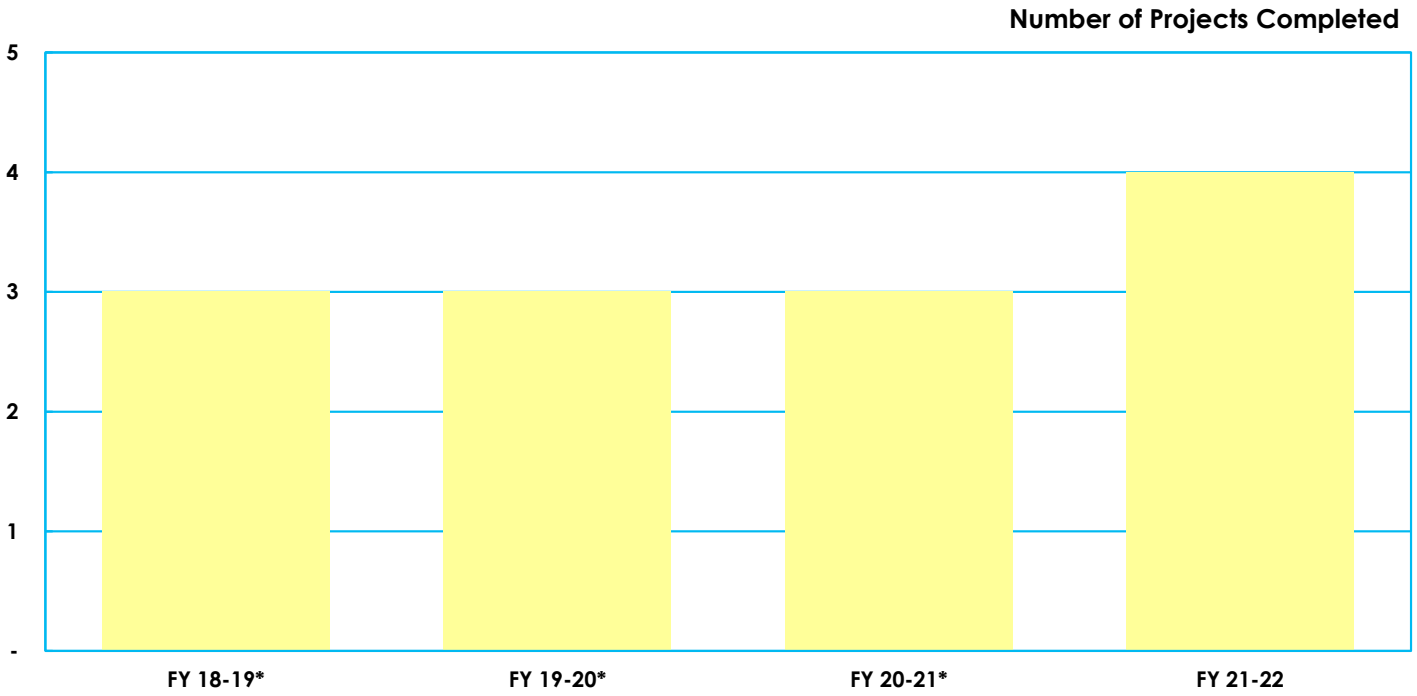
Note: Assumes no major declared disaster in FY 2022-23

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3041- Road and Bridge Projects

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State funding for road and bridge projects.

Acct. 5670 Federal funding for road and bridge projects.

Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

Services & Supplies

Acct. 2135 Corrective Maintenance efforts.

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2189 Temporary construction easements and permit fees.

Other Charges

Acct. 3330 Acquisition of rights-of-way

CHANGES IN BUDGET FROM PRIOR YEAR

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1200 Roads

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825490 State Other	45,558	70,226	2,986,920	**107,761**	(2,879,159)
825670 Federal Other	3,092,466	3,309,510	8,286,612	**3,941,760**	(4,344,852)
825810 Other Govt Aid	53,156	25,199	352,362	**279,105**	(73,257)
827802 Oper Transfer In	-	-	-	**-**	-
Net County Cost (Fund Contribution)	**3,191,179**	**3,404,935**	**11,625,894**	**4,328,626**	**(7,297,268)**
Services & Supplies					-
862135 Corrective Maintenance	3,726,027	4,126,255	4,200,000	**4,405,294**	205,294
862170 Office Expense	2,549	2,875	905	**1,850**	945
862184 Arch Eng & Plan Svcs	1,026,893	704,877	1,615,288	**1,419,075**	(196,213)
862189 Prof/Spec Svcs- Other	66,461	21,013	258,426	**350,625**	92,199
862190 Publ/Legal Notice	568	1,173	1,050	**1,416**	366
862193 Constr Contract	1,931,448	2,309,994	10,479,110	**2,520,762**	(7,958,348)
862194 A-87 Costs	(914)	197	400	**(128)**	(528)
862239 Spec Dept Expense	-	966	-	**-**	-
Total Services & Supplies	**6,753,032**	**7,167,349**	**16,555,179**	**8,698,894**	**(7,856,285)**
Other Charges					-
863330 Right of Way	106,730	-	98,000	**106,875**	8,875
Total Other Charges	**106,730**	**-**	**98,000**	**106,875**	**8,875**
Total Net Appropriations	**6,859,762**	**7,167,349**	**16,653,179**	**8,805,769**	**(7,847,410)**
Net County Cost (Fund Contribution)	**3,668,583**	**3,762,413**	**5,027,285**	**4,477,143**	**(550,142)**

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3050/3080- Round Valley Airport

BUDGET UNIT OVERVIEW

The Round Valley Airport provides a facility for general aviation and serves the air transport needs for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Mendocino County Department of Transportation (MCDoT) staff administer day-to-day operations and provide supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration, Airport Safety, Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance.

Due to limited based aircraft, Round Valley Airport is now an unclassified general aviation airport, which limits Federal Airport Improvement Program grants to one pavement rehabilitation project each ten years. The airport remains eligible for annual California Aid to Airport assistance, which can be used for smaller maintenance and safety projects.

PROGRAM OVERVIEW

- Operations
- Facilities

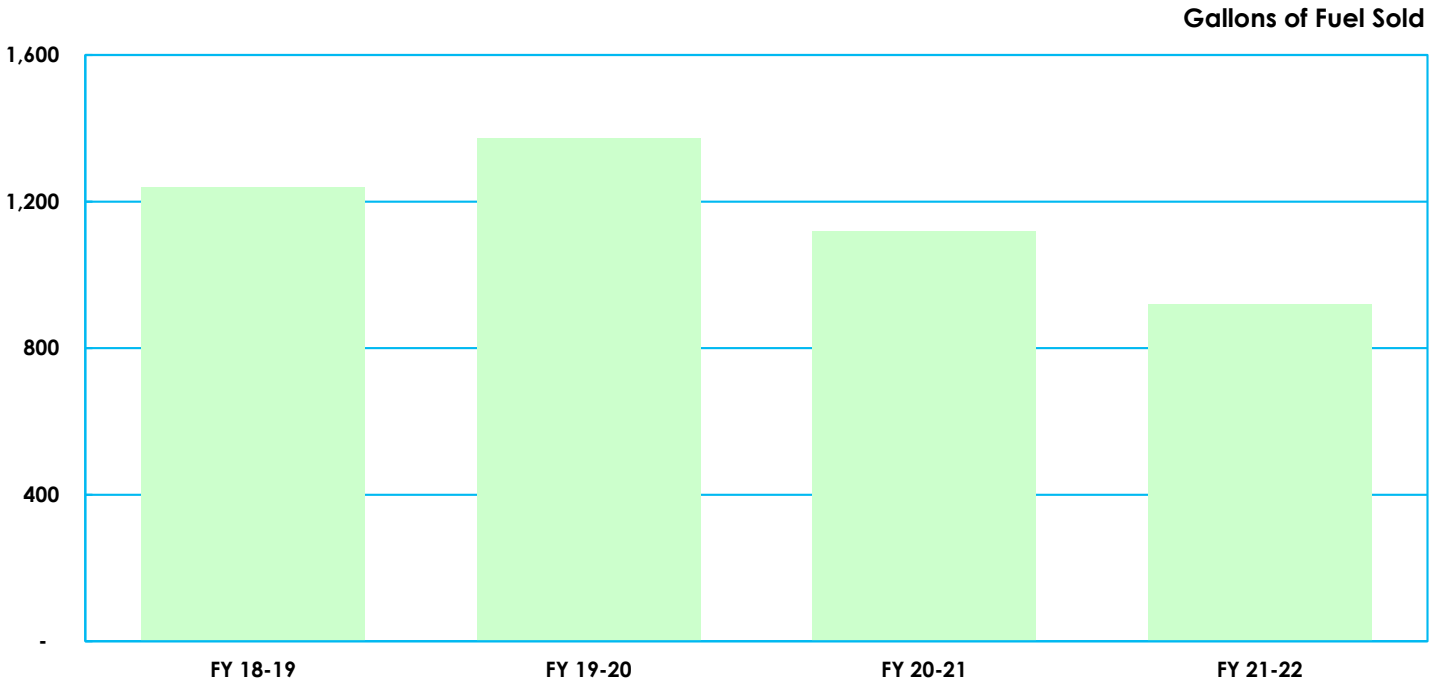
ACCOMPLISHMENTS IN FY 2021-22

- Completed construction of the pavement rehabilitation project.
- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continued to provide support facilities for local fire, emergency and rescue services.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

GOALS FOR FY 2022-23

- Close put the grant for the completed pavement rehabilitation project.
- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to work cooperatively with the aviation community to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency, and rescue services.
- Construct the remaining portions of security fence around the airport.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Airport Improvement Program grants (3050)

Services & Supplies

Acct. 2184 Architectual, Engineering and Planning Services (3050)

Acct. 2193 Construction Contracts (BU 3050)

CHANGES IN BUDGET FROM PRIOR YEAR

If additional NCC approved: The budget for this year includes carry-over funds to construct the remaining portions of security fence around the airport

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3050- Round Valley Airport

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1100 County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824200 Rent/Concession	4,080	5,340	4,920	**2,520**	(2,400)
825490 State Other	3,051	-	-	**-**	-
825670 Federal Other	61,020	547,085	-	**-**	-
827600 Other Sales	908	817	500	**500**	-
827802 Operating Transfer In	-	-	-	**-**	-
Total Revenues	**69,059**	**553,242**	**5,420**	**3,020**	**(2,400)**
Services & Supplies					
862060 Communications	786	802	840	**850**	10
862101 Insurance- General	263	341	438	**562**	124
862130 Maint- Strc/Impr/Grnds	2,539	5,230	8,500	**5,216**	(3,284)
862170 Office Expense	140	100	150	**150**	-
862183 Legal Fees	530	204	500	**500**	-
862184 Arch Eng & Plan Svcs	73,916	134,481	4,316	**4,316**	-
862189 Prof/Spec Svcs- Other	11,552	12,397	17,380	**17,380**	-
862190 Publ/Legal Notice	438	-	-	**-**	-
862193 Constr Contract	-	448,596	-	**-**	-
862239 Spec Dept Expense	1,725	1,791	5,175	**5,175**	-
862250 Trans/Travel	-	-	500	**500**	-
862260 Utilities	1,317	1,692	1,650	**2,400**	750
Total Services & Supplies	**93,205**	**605,635**	**39,449**	**37,049**	**(2,400)**
Expend Transfer & Reimb					
865802 Oper Transfer Out	**-**	**-**	**175,000**	**175,000**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**175,000**	**175,000**	**-**
Total Net Appropriations	**93,205**	**605,635**	**214,449**	**212,049**	**(2,400)**
Net County Cost (Fund Contribution)	**24,146**	**52,393**	**209,029**	**209,029**	**-**

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund 1207: Aviation- Round Valley

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825120- State Aid Aviation	-	-	-	-	-
Total Revenues	-	-	-	-	-
Expend Transfer & Reimb					
865802- Oper Transfer Out	-	-	-	-	-
Total Expend Transfer & Reimb	-	-	-	-	-
Total Net Appropriations	-	-	-	-	-
Total Fund Balance Contribution	-	-	-	-	-

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3060/3090- Little River Airport

BUDGET UNIT OVERVIEW

Operations administration includes day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by Mendocino County Department of Transportation (MCDoT) Administration staff. Facilities administration includes Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.

Land Improvement staff operate, maintain and improve the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

PROGRAM OVERVIEW

- Operations
- Facilities

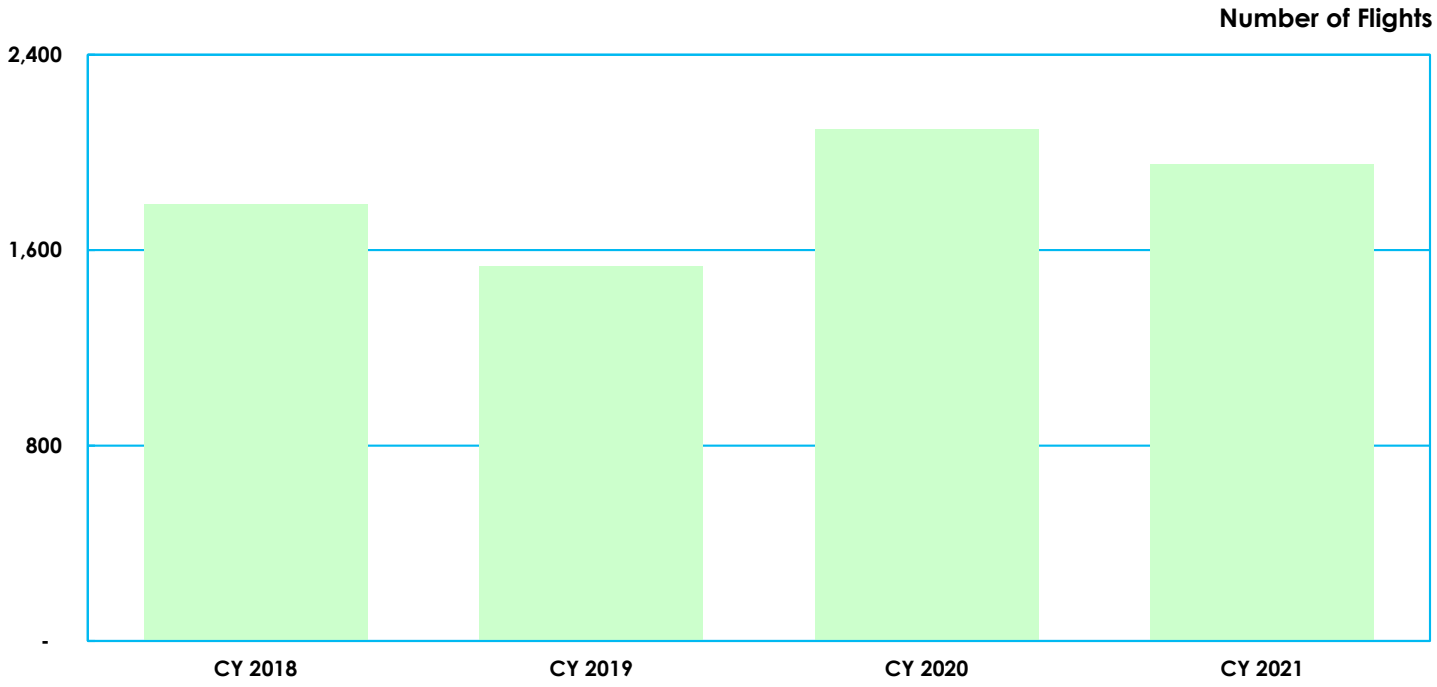
ACCOMPLISHMENTS IN FY 2021-22

- Worked with CalFire inmate crews and administered contract to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Worked to maintain facilities and provide support for air ambulance, local fire, emergency, and rescue services.
- Continued to work with Federal Aviation Administration (FAA) and California State Division of Aeronautics (DOA) to ensure airport safety and eligibility for future grant funds.

GOALS FOR FY 2022-23

- Secure grant funding from FAA and complete rehabilitation of the taxiway, the taxiway connector and the south apron pavement.
- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to provide support to the efforts of Land Improvement staff who administer airport matters to the extent limited airport resources permit.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Hangar rental and parking (3060)

Acct. 5670 Federal Airport Improvement Program grants (AIP). (BU 3060)

Services & Supplies

Acct. 2184 Architectural, engineering and planning services. (BU 3060)

Acct. 2189 Administartive support for projects and operations (BU 3060)

Acct. 2193 Construction contracts. (BU 3060)

Expenditure Transfer & Reimbursement

Acct. 5802 Transfer Out to BU 3060. (BU 3090)

CHANGES IN BUDGET FROM PRIOR YEAR

Little River Airport is now staffed with County employee paid from the Land Improvement Division; no longer contracted out.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3060- Little River Airport

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: County General

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824200 Rent/Concession	41,107	43,409	45,000	**41,225**	(3,775)
825670 Federal Other	-	42,165	-	**-**	-
827600 Other Sales	10,749	12,567	10,000	**12,000**	2,000
827802 Oper Transfer In	-	-	-	**-**	-
Total Revenues	**51,855**	**98,140**	**55,000**	**53,225**	**(1,775)**
Services & Supplies					-
862060 Communications	1,641	1,701	1,880	**1,890**	10
862090 Household Expense	2,377	2,452	1,895	**2,000**	105
862101 Insurance- General	5,057	6,522	8,338	**10,028**	1,690
862130 Maint- Strc/Impr/Grnds	30,174	10,746	15,535	**15,535**	-
862170 Office Expense	354	159	662	**662**	-
862183 Legal Fees	2,118	740	1,000	**1,000**	-
862184 Arch Eng & Plan Svcs	9,140	45,881	5,684	**38,109**	32,425
862187 Education & Training	-	-	125	**150**	25
862189 Prof/Spec Svcs- Other	68,036	88,133	94,259	**35,316**	(58,943)
862190 Publ/Legal Notice	-	-	-	**175**	175
862193 Constr Contract	-	-	213,648	**213,648**	-
862239 Spec Dept Expense	2,195	2,958	2,175	**2,175**	-
862250 Trans/Travel	400	-	1,200	**1,200**	-
862253 Travel Out of County	-	-	800	**800**	-
862260 Utilities	14,065	15,908	15,804	**20,300**	4,496
Total Services & Supplies	**135,559**	**175,199**	**363,005**	**342,988**	**(20,017)**
Other Charges					**-**
863330 Right of Way	**-**	**-**	**-**	**-**	**-**
Total Other Charges	**-**	**-**	**-**	**-**	**-**
Fixed Assets					**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**135,559**	**175,199**	**363,005**	**342,988**	**(20,017)**
Net County Cost (Fund Contribution)	**83,703**	**77,059**	**308,005**	**289,763**	**(18,242)**

BUDGET UNIT DETAIL Schedule 9 | Function: Public Ways and Facilities | Activity: Public Ways and Facilities

Fund: 1208 Aviation- Little River

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825120- State Aid Aviation	-	-	-	-	-
Total Revenues	-	-	-	-	-
Expend Transfer & Reimb				-	-
865802- Oper Transfer Out	-	-	-	-	
Total Expend Transfer & Reimb	-	-	-	-	-
Total Net Appropriations	-	-	-	-	-
Total Fund Balance Contribution	-	-	-	-	-

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 4510- Solid Waste

Budget Unit Overview

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Lay¬tonville, Potter Valley and South Coast. Curbside hauling services and transfer station operations are performed under contracts with private solid waste companies. The contract administration of the County's solid waste system is done by Department of Transportation staff with the assistance of a consultant through an agreement paid for in Budget Unit 4510-Solid Waste. Currently, the County has an agreement with HDR, Inc. for solid waste consulting services through December 2024.

In an effort to combat climate change, Senate Bill (SB) 1383 regulations, which went into effect January 1, 2022, require the County to implement various programs related to reducing greenhouse gas emissions, including: implementing organic waste collection and recycling, procurement of products made from recycled organic waste, edible food recovery and donation, capacity planning, education and outreach, enforcement, and record-keeping and reporting. The Solid Waste Division is taking the leading role in coordinating these efforts countywide.

PROGRAM OVERVIEW

- Administration

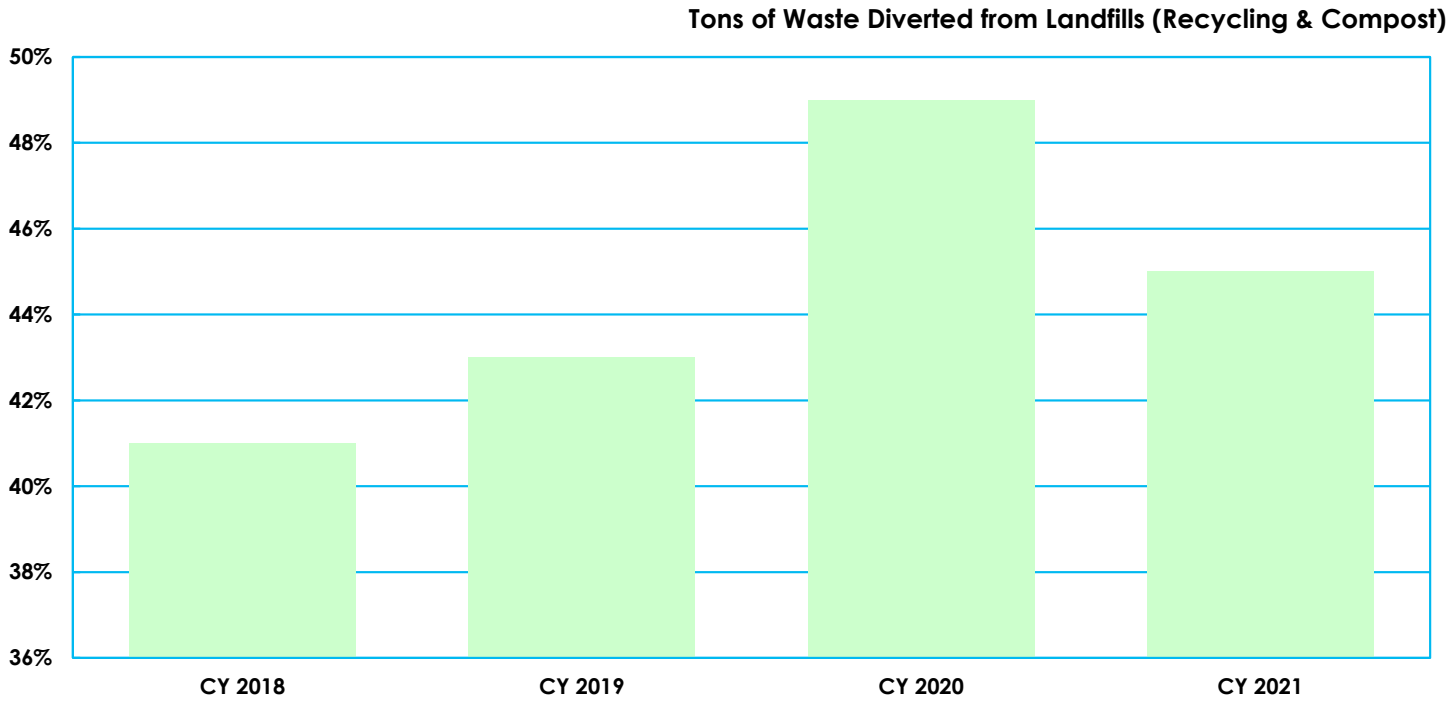
ACCOMPLISHMENTS IN FY 2021-22

- Continued successful "outsourcing" of curbside hauling services and transfer station operations.
- Negotiated and implemented a SB 1383 compliant franchise agreement with a new contractor for solid waste hauling services in Franchise Area 2.
- Began implementation of SB 1383 requirements.
- Worked with the Clean California program to begin "free bulky waste days" for County residents, including holding the first of several events.

GOALS FOR FY 2022-23

- Continue successful "outsourcing" of curbside hauling services and transfer station operations.
- Continue implementation of new requirements of SB 1383 related to diversion of organic waste to reduce greenhouse gas emissions.
- Locate a feasible site for a future Central Coast Transfer Station.
- Work with the Clean California program to hold a week-long Round Valley Community cleanup.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees. (BU 4510)

Services & Supplies

Acct. 2189 Provides funding for Solid Waste contract administration, environmental permits.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in Line Item 82-5490 due to anticipated SB 1383 implementation grant to purchase tracking and reporting software.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 4510- Solid Waste

BUDGET UNIT DETAIL Schedule 9 — Function: Health & Sanitation — Activity: Sanitation

Fund 1100: County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
825490 State Other	-	-	-	**77,432**	77,432
826272 Interfund- DOT	30,564	34,384	160,177	**80,000**	(80,177)
826310 Caspar/Ft Bragg Refuse	-	-	5,000	**5,000**	-
826390 Other Charges	456,263	622,970	400,000	**450,000**	50,000
827700 Other	-	7,912	-	**34,000**	34,000
Total Revenues	**486,827**	**665,266**	**565,177**	**646,432**	**81,255**
Salaries & Employee Benefits					-
861011 Regular Employees	19,984	61,784	228,381	**238,184**	9,803
861012 Extra Help	-	6,356	-	**10,000**	10,000
861021 Co Cont Retirement	5,990	19,790	74,659	**83,768**	9,109
861022 Co Cont OASDI	1,132	3,243	13,702	**13,638**	(64)
861023 Co Cont Medicare	279	951	3,299	**3,281**	(18)
861024 Co Cont Retire Incr	1,714	4,387	12,563	**7,628**	(4,935)
861030 Co Cont Health Ins	2,341	5,979	17,129	**24,168**	7,039
861031 Co Cont Unemp Ins	-	-	-	**82**	82
861035 Co Cont Workers Comp	47,051	46,797	33,040	**29,619**	(3,421)
Total Salaries & Employee Benefits	**78,491**	**149,287**	**382,773**	**410,368**	**27,595**
Services & Supplies					-
862060 Communications	-	-	480	**744**	264
862101 Insurance- General	20,624	16,857	20,162	**460**	(19,702)
862130 Maint- Strc Impr & Grnds	-	29,527	-	**-**	-
862150 Memberships	-	223	438	**6,438**	6,000
862170 Office Expense	60	127	1,500	**1,117**	(383)
862183 Legal Fees	1,875	2,003	5,000	**5,000**	-
862187 Education & Training	-	-	1,000	**1,500**	500
862189 Prof/Spec Svcs- Other	161,749	128,580	97,376	**139,100**	41,724
862190 Publ & Legal Notices	39	-	500	**250**	(250)
862250 Trans/Travel	-	-	1,500	**518**	(982)
862253 Travel Out of County	-	-	1,000	**1,250**	250
Total Services & Supplies	**184,347**	**177,317**	**128,956**	**156,377**	**27,421**
Fixed Assets					**-**
864370 Equipment	**-**	**-**	**-**	**-**	**-**
Total Fixed Assets	**-**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865380 Intrafund Transfers	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**262,838**	**326,604**	**511,729**	**566,745**	**55,016**
Net County Cost (Fund Contribution)	**(223,988)**	**(338,662)**	**(53,448)**	**(79,687)**	**(26,239)**



BU 4511- Landfill Closure

Budget Unit Overview

Staff from other divisions of the Mendocino County Department of Transportation (MCDoT) devote part of their time to the maintenance of three "closed" landfill sites: Laytonville, Caspar, and the South Coast. The final closure of South Coast Landfill has not yet been completed, but the site is inactive and has not received waste since 2000. Staff from other MCDoT divisions manage the regulatory processing of closure plans for the two landfills yet to be in "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project, and South Coast. These "part-time" staff efforts are paid from Budget Unit 4511-Landfill Closure. The design for the final closure at South Coast is complete and is expected to be constructed in summer 2023. Quarterly water quality monitoring and gas detection monitoring continues as required.

PROGRAM OVERVIEW

- Administration
- Analytical Unit
- Site Maintenance

ACCOMPLISHMENTS IN FY 2021-22

- Secured final approval from state regulatory agencies for South Coast Landfill closure project.
- Awarded contract for South Coast Final Closure Construction Management.
- Continued to fulfill Landfill Closure operations and site maintenance with staff from other MCDoT divisions.

GOALS FOR FY 2022-23

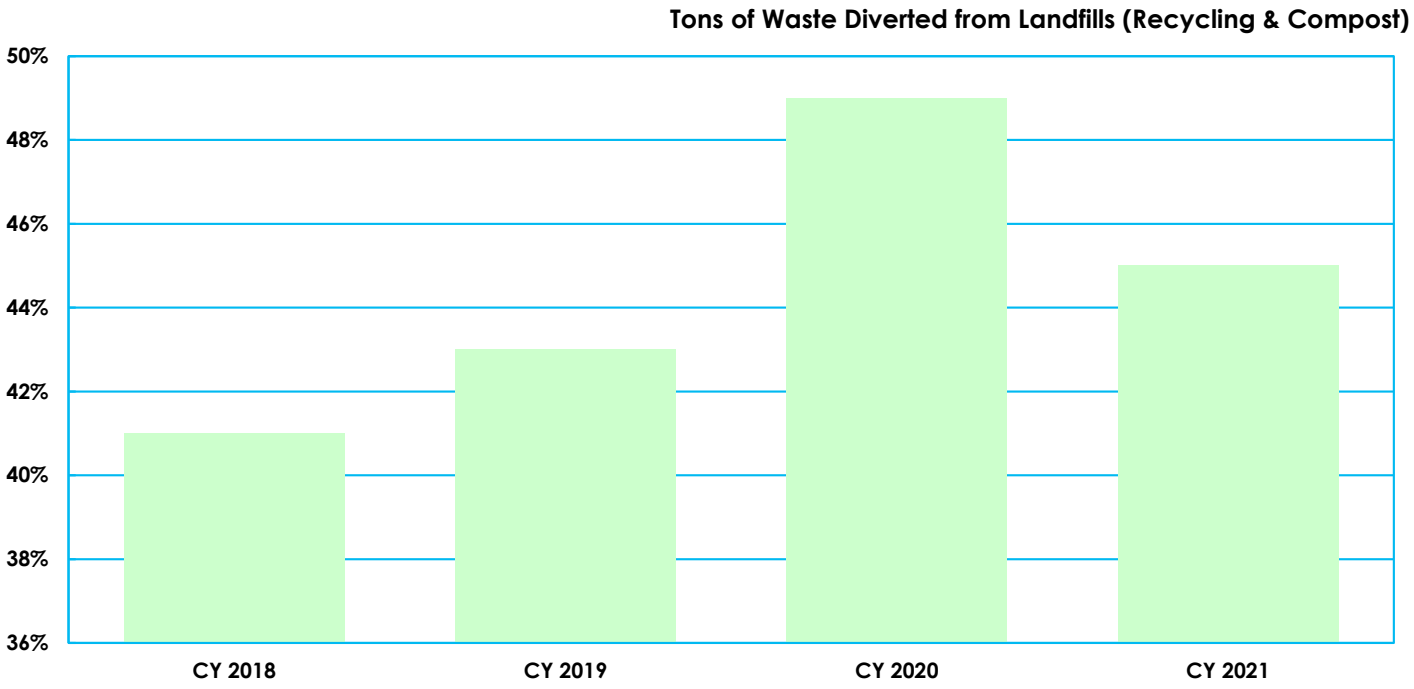
- Begin construction of the final closure for South Coast Landfill.
- Continue to fulfill Landfill Closure operations and site maintenance with staff from other MCDoT divisions.
- Issue Reguest for Proposals and award contract for design of Laytonville Landfill Cap Repair..

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 4511- Landfill Closure

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees.

Services & Supplies

Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and CalFire Crews.

Acct. 2160 State Water Resources Control Board Annual Fees and Permits.

Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure.

Acct. 2193 Closure construction and other landfill heavy maintenance contracts.

Acct. 2239 Leachate disposal.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for this year includes funds for the South Coast Landfill Closure project.

BUDGET UNIT DETAIL Schedule 9 Function: Health & Sanitation Activity: Health & Sanitation- Sanitation

Fund: 1202 Landfill Closure Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
824100 Interest	76,502	32,886	10,000	**10,000**	-
826310 Caspar/Ft Bragg Refuse	86,426	(57,455)	50,000	**50,000**	-
826390 Other Charges	651,473	850,527	560,200	**630,200**	70,000
Total Revenues	**814,400**	**825,959**	**620,200**	**690,200**	**70,000**
Services & Supplies					-
862101 Insurance- General	-	-	576	**717**	141
862120 Maintenance- Equip	7,842	12,878	7,500	**7,500**	-
862130 Maint- Strc/Impr/Grndds	29,495	78	60,000	**73,750**	13,750
862160 Misc Expense	47,078	44,352	51,786	**48,804**	(2,982)
862170 Office Expense	107	36	1,000	**1,000**	-
862183 Legal Fees	229	204	1,000	**1,000**	-
862189 Prof/Spec Svcs- Other	355,628	314,272	651,837	**827,957**	176,120
862190 Publ & Legal Notices	-	-	2,500	**1,500**	(1,000)
862193 Construction Contracts	-	-	1,200,000	**2,750,000**	1,550,000
862194 A-87 Costs	4,706	2,977	2,979	**6,146**	3,167
862220 Small Tool/Instrument	435	215	2,200	**2,000**	(200)
862230 Info Tech Equip	-	-	1,000	**500**	(500)
862239 Spec Dept Expense	38,658	131,800	100,000	**100,000**	-
862250 Trans/Travel	3,158	1,926	10,000	**12,500**	2,500
Total Services & Supplies	**487,335**	**508,738**	**2,092,378**	**3,833,374**	**1,740,996**
Fixed Assets					-
864370 Equipment	-	-	9,000	**9,000**	-
Total Fixed Assets	**-**	**-**	**9,000**	**9,000**	**-**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**-**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**-**	**-**	**-**	**-**
Total Net Appropriations	**487,335**	**508,738**	**2,101,378**	**3,842,374**	**1,740,996**
Net County Cost (Fund Contribution)	**(327,066)**	**(317,221)**	**1,481,178**	**3,152,174**	**1,670,996**

TRANSPORTATION DEPARTMENT

HOWARD DASHIELL, Director



BU 0326- Water Agency

BUDGET UNIT OVERVIEW

The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed $0.06 per $100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. At that time, the MCWA adopted an independent identity as a separate County department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through the Department of Transportation. The Water Agency provides administration and project management for the following projects and programs: Sustainable Groundwater Management Act (SGMA) implementation, Ukiah Valley Basin Groundwater Sustainability Agency, California Statewide Groundwater Elevation Monitoring (CASGEM) Program, NPDES MS4 Phase II Permit, Proposition 1 & 68 grant management, Quagga and Zebra Mussel Prevention, drought public preparedness, and implementation of the Water Agency Action Plan.

PROGRAM OVERVIEW

- NPDES MS4 Phase II Storm Water Permit Compliance
- CASGEM Program
- Proposition 1 and 68 Grant Management
- Quagga and Zebra Mussel Prevention Plan Implementation
- Ukiah Valley Basin Groundwater Sustainability Agency

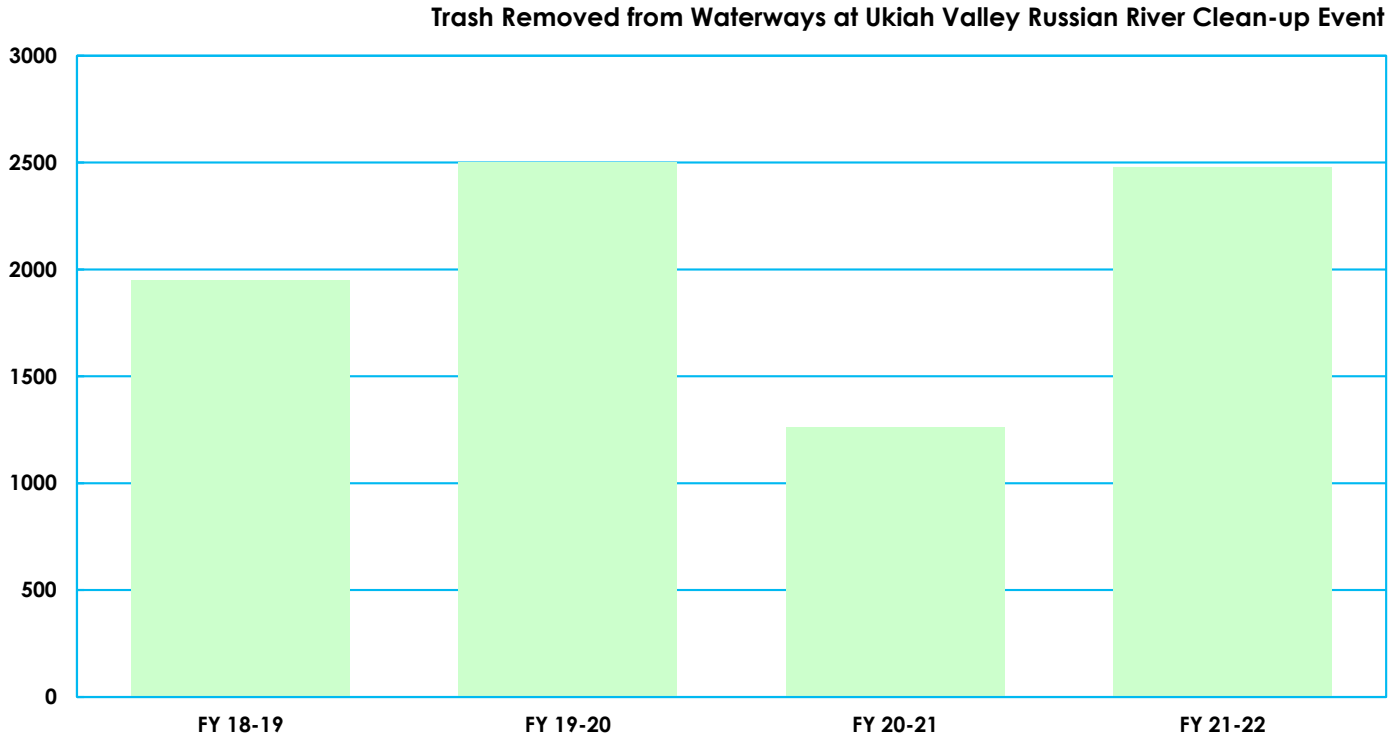
ACCOMPLISHMENTS IN FY 2021-22

- Continued implementation of Quagga and Zebra Mussel Prevention Plan for Mill Creek Ponds and were awarded additional grant funding for the program through California State Parks.
- Procured a consultant and developed an implementation plan for re-establishing a stand-alone Water Agency
- Held successful and highly attended Upper Russian River Cleanup event in compliance with COVID-19 restrictions.
- Successfully managed the development of the Ukiah Valley Basin Groundwater Sustainability Plan through $2 million in Proposition 1 & 68 grants.
- Coordinated drought response and assisted in obtaining $2 Million grant for emergency drinking water hauling.

GOALS FOR FY 2022-23

- Remain in compliance with the NPDES MS4 Permit and prepare for new 5-year permit.
- Continue participation in the Russian River Regional Monitoring Program Steering Committee, Russian River Watershed Association and Ukiah Valley Basin Groundwater Sustainability Agency.
- Continue to implement drought public preparedness campaign.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1110 Property tax assessment.

Acct. 5490 State Grant Revenue

Services & Supplies

Acct. 2150 Memberships to various associations for specific water obligations and advocacy.

Acct. 2189 Contract for the Groundwater Sustainability Plan development, CASGEM (California Statewide Groundwater Elevation Monitoring) Program participation and Water Agency Support Services.

CHANGES IN BUDGET FROM PRIOR YEAR

Line Item 86-2150 now includes County's member contribution to the Ukiah Valley Basin Groundwater Sustainability Agency. Reductions in Line Items 82-5490 and 86-2189 are due to the completion of the Ukiah Valley Basin Groundwater Sustainability Plan.

TRANSPORTATION DEPARTMENT

HOWARD DASHIELL, Director

BU 0326- Water Agency

BUDGET UNIT DETAIL Schedule 15

Function: - Activity:-

Fund: 3260 Mendo Co Water Agency Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	153,819	160,067	150,000	**150,000**	-
821120 Curr Unsec Prop Tax	4,882	4,545	4,500	**4,500**	-
821130 Supplemental Roll Tax	1,322	1,280	2,500	**1,500**	(1,000)
821220 Prior Unsec Prop Tax	174	242	200	**200**	-
821600 Timber Yield Tax	2,034	1,770	2,500	**1,500**	(1,000)
821700 Highway Property Rental	3	3	-	**-**	-
824100 Interest	(1,190)	(494)	-	**-**	-
825481 Homeowner Exemption	1,191	1,171	1,200	**1,000**	(200)
825490 State Other	-	130,857	235,000	**32,500**	(202,500)
826390 Other Charges	6,396	8,122	3,000	**-**	(3,000)
827801 Grant Revenue	657,893	564,665	-	**-**	-
827802 Oper Transfer In	69,000	94,000	45,200	**115,863**	70,663
Total Revenues	**895,523**	**966,228**	**444,100**	**307,063**	**(137,037)**
Salaries & Employee Benefits					-
861011 Regular Employees	64,801	42,653	-		-
861013 Overtime Reg Emp	-	2,079	-		-
861021 Co Cont Retirement	19,677	11,071	-		-
861022 Co Cont OASDI	3,346	2,398	-		-
861023 Co Cont Medicare	922	646	-		-
861024 Co Cont Retire Incr	5,633	2,675	-		-
861030 Co Cont Health Ins	3,358	1,626	-		-
Total Salaries & Employee Benefits	**97,738**	**63,148**	**-**	**-**	**-**
Services & Supplies					-
862060 Communications	436	319	-	**-**	-
862101 Insurance- General	14	9	9	**72**	63
862150 Memberships	34,573	31,523	45,200	**115,863**	70,663
862170 Office Expense	948	1,137	1,000	**1,000**	-
862183 Legal Fees	-	19	1,000	**1,000**	-
862189 Prof/Spec Svcs- Other	644,049	898,149	392,541	**184,528**	(208,013)
862190 Publ/Legal Notice	-	-	500	**500**	-
862239 Spec Dept Expense	2,275	2,955	2,850	**2,850**	-
862250 Trans/Travel	-	-	500	**500**	-
862253 Travel Out of County	-	-	500	**750**	250
Total Services & Supplies	**682,294**	**934,112**	**444,100**	**307,063**	**(137,037)**
Other Charges					-
863113 Pmt Other Gov Agency	25,000	-	-	**-**	-
Total Other Charges	**25,000**	**-**	**-**	**-**	**-**
Expend Transfer & Reimb					**-**
865802 Oper Transfer Out	**-**	**123,460**	**-**	**-**	**-**
Total Expend Transfer & Reimb	**-**	**123,460**	**-**	**-**	**-**
Total Net Appropriations	**805,032**	**1,120,720**	**444,100**	**307,063**	**(137,037)**
Total Fund Balance (Contribution)	**(90,491)**	**154,491**	**-**	**-**	**-**

INDEX

Department Summary		543
BU 1130	Treasurer-Tax Collector	544
BU 2012	Court Collections- AB233 Program	548

TREASURER-TAX COLLECTOR'S OFFICE

The mission of the Mendocino County Treasurer-Tax Collector's Office is to enforce the collections of taxes, assessments, licenses, fines, fees, and court-ordered debt. This responsibility will be performed by providing fair, equitable, courteous, and efficient service to our customers, while safeguarding the funds for the County, School Districts, and Special Districts.

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY22-23 Adopted	Change from Prior Year
Revenues	2,630,356	1,979,141	2,345,563	**1,691,300**	(654,263)
Total Operating Transfers In	-	-	-	-	-
Total Revenue	2,630,356	1,979,141	2,345,563	1,691,300	(654,263)
Appropriations- All Fund					
Total Salaries & Employee Benefits	1,096,516	1,101,531	1,258,969	**1,025,146**	(233,823)
Total Services and Supplies	204,894	249,497	348,170	**362,853**	14,683
Total Other Charges	**736,670**	**696,801**	**695,536**	**505,329**	**(190,207)**
Total Fixed Assets	-	-	-	-	-
Total Operating Expendatures	2,038,080	2,047,829	2,302,675	1,893,328	(409,347)
Total Intrafund Transfers	-	-	-	-	-
Total Operating Transfers Out	-	-	-	-	-
Total Transfers & reimb.	-	-	-	-	-
Total Net Appropriations	**2,038,080**	**2,047,829**	**2,302,675**	**1,893,328**	**(409,347)**
NCC/Use of Fund Balance	**(592,276)**	**68,688**	**(42,888)**	**202,028**	**244,916**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Treasurer Tax Collector	1,039,415	767,519	271,896
Court Collection Program	853,913	923,781	(69,868)
Total: General Fund	**1,893,328**	**1,691,300**	**202,028**
% of General Fun			
Other Funds	**Appropriations**	**Revenue**	**Use of FBA**
N/A	-	-	-
Total: Other Funds	-	-	-
Total:ALL FUNDS	1,893,328	1,691,300	202,028
% of Budget			

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
Treasurer-Tax Collector	6	6	6
Court Collections- AB233	6	6	6
Total: General Fund	**12**	**12**	**12**
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	**-**	**-**	**-**
TOTAL: ALL FUNDS	**12**	**12**	**12**

TREASURER-TAX COLLECTOR'S OFFICE

BU 1130- Treasurer-Tax Collector

Department Overview

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and tourism business improvement district assessments. As of January 1, 2017, the Tax Collector was also tasked with the responsibilities of collecting and enforcing all cannabis-related taxes and licenses, as locally and State mandated.

PROGRAM OVERVIEW

- Tax Collection
- Transient Occupant Tax
- Business Improvement District Assessment
- Business Licenses
- Cannabis Collections

ACCOMPLISHMENTS IN FY 2021-22

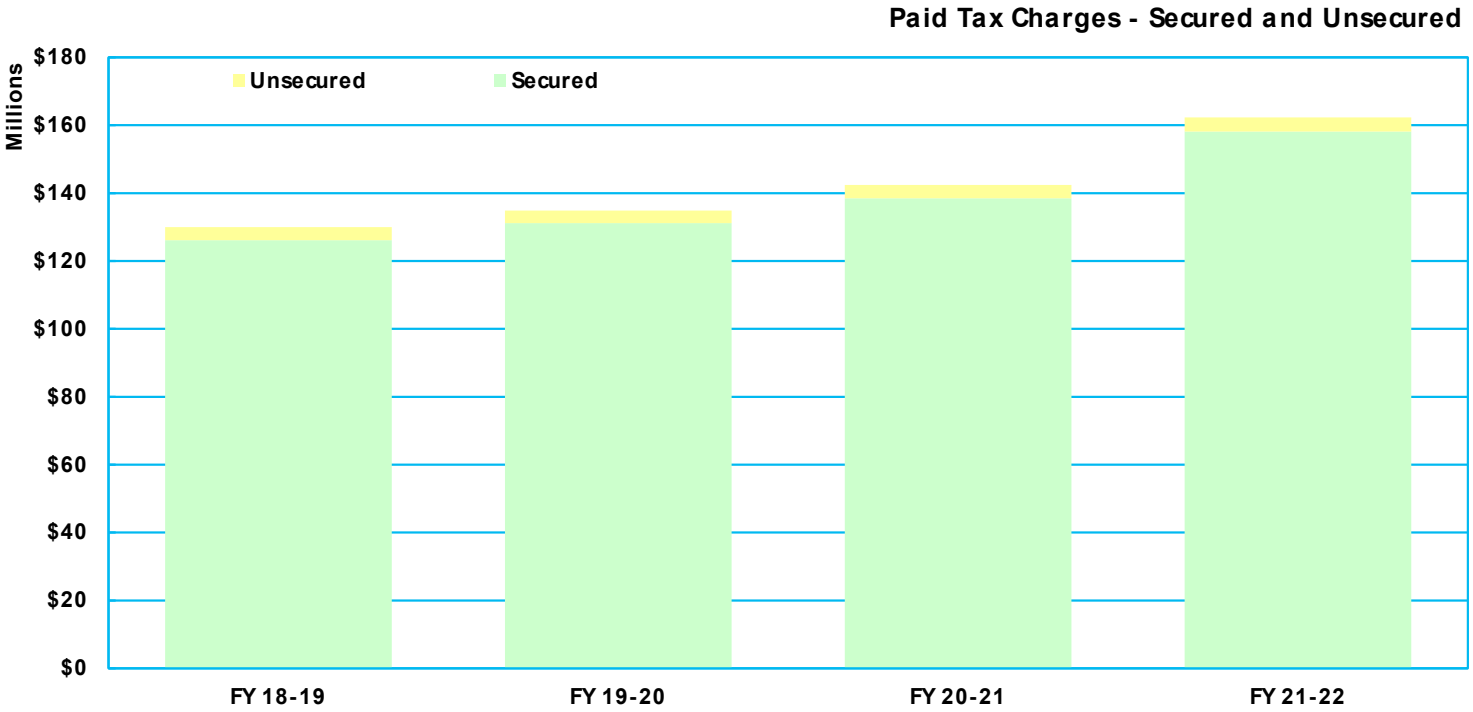
- Successfully collected in excess of $165 million in taxes, licenses, and assessments for the County, School Districts, and Special Districts.
- Successfully provided in-person service throughout the fiscal year with the difficult limitations created by the COVID Pandemic.
- Dedicated staff diligently participated in numerous Aumentum training sessions, dealing with complicated conversion and integration issues, while still performing their demanding normal duties.

GOALS FOR FY 2022-23

- Utilize the new Aumentum Property System software to its full capacity to enhance collections, billing, reporting, and providing current and historical information to all stakeholders.
- Utilize the new Aumentum Tax Sale Module to perform all tasks required to conduct the next public auction.
- Continue to work closely with the Assessor, Auditor, and Information Services to establish new procedures and processes required with a modern property system.

BU 1130- Treasurer-Tax Collector

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.

Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.

Acct. 2204 Recovery of costs to regulate cannabis facilities business activities transacted in the unincorporated County.

Acct. 6113 Delinquent taxes redeemed.

Acct. 6380 Retention of base fine revenue to cover collection expenses.

Services & Supplies

Acct. 2120 Maintenance charge for the remittance processor and money counter.

Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.

Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

CHANGES IN BUDGET FROM PRIOR YEAR

N/A

TREASURER-TAX COLLECTOR'S OFFICE

BU 1130- Treasurer-Tax Collector

BUDGET UNIT DETAIL Schedule 9 | Function: General Government | Activity: Legislative & Administrative

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821400 Pen/Cost Delinq Tax	-	135,902	100,000	**230,928**	130,928
822200 Business License	144,238	133,437	147,000	**143,000**	(4,000)
822204 Cannabis Facility Bus. Lic.	167,382	13,905	18,000	**18,000**	-
822603 Lumber Mill Permit	980	665	420	455	35
826112 Tax Deeded Admin Fee	5,170	225	12,000	**15,000**	3,000
826113 50% Redemption Fee	10,961	15,492	16,000	**16,000**	-
826114 Release of Lien	4,240	4,040	4,000	**4,000**	-
826151 Treasurer Cost Reimb	276,641	294,142	315,131	**278,921**	(36,210)
826380 Collection Fee	23,690	19,366	18,903	**23,637**	4,734
826390 Other Charges	55,032	28,977	27,000	**27,438**	438
826404 Returned Check Chg	1,145	1,575	1,500	**1,500**	-
826405 Pmt Plan Process Fee	5,160	8,432	8,520	**8,520**	-
827600 Other Sales	11,620	6,785	10,800	**-**	(10,800)
827700 Other	-	-	800	**120**	(680)
Total Revenues	**706,259**	**662,943**	**680,074**	**767,519**	**87,445**
Salaries & Employee Benefits					
861011 Regular Employees	417,307	423,594	481,385	**463,360**	(18,025)
861012 Extra Help	17,504	24,899	12,000	**13,000**	1,000
861013 Overtime	9,933	16,629	11,000	**13,000**	2,000
861021 Co Cont Retirement	133,214	139,854	171,823	**168,350**	(3,473)
861022 Co Cont OASDI	25,332	25,796	28,492	**27,314**	(1,178)
861023 Co Cont Medicare	6,211	6,510	6,722	**6,388**	(334)
861024 Co Cont Retire Incr	36,678	32,988	32,842	**14,051**	(18,791)
861030 Co Cont Health Ins	50,574	51,114	61,220	**76,436**	15,216
861031 Co Cont Unemp Ins	1,631	218	3,132	**899**	(2,233)
861035 Co Cont Workers Comp	2,286	2,258	579	**3,172**	2,593
Total Salaries & Employee Benefits	**700,671**	**723,861**	**809,195**	**785,970**	**(23,225)**
Services & Supplies					
862060 Communications	1,138	1,178	1,200	**-**	(1,200)
862101 Insurance- General	2,590	11,809	14,019	**14,695**	676
862120 Maint- Equip	8,083	8,232	-	**1,100**	1,100
862150 Memberships	400	450	250	**250**	-
862170 Office Expense	72,148	84,257	90,000	**84,000**	(6,000)
862182 Data Processing Services	-	11,255	107,175	**143,242**	36,067
862189 Prof/Spec Svcs- Other	8,356	22,510	-	**4,158**	4,158
862190 Publ/Legal Notice	2,907	7,324	6,000	**6,000**	-
862253 Travel Out of County	237	-	1,800	**-**	(1,800)
Total Services & Supplies	**95,860**	**147,016**	**220,444**	**253,445**	**33,001**
Fixed Assets					**-**

BU 1130- Treasurer-Tax Collector

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: General Government Activity: Legislative & Administrative

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
864360 Structure/Improvement	-	-	-	-	-
864370 Equipment	-	-	-	-	-
Total Fixed Assets	-	-	-	-	-
Expend Transfer & Reimb					-
865802 Oper Transfer Out	-	-	-	-	-
Total Expend Transfer & Reimb	-	-	-	-	-
Total Net Appropriations	796,531	870,877	1,029,639	1,039,415	9,776
Net County Cost (Fund Contribution)	90,272	207,934	349,565	**271,896**	(77,669)

BU 2012- Court Collections-AB233 Program

Budget Unit Overview

The Court Collections Department is responsible for the collection of installment payments and delinquent debt stemming from court-ordered debt for infraction, misdemeanor, and felony cases. The department recovers costs for the Probation department associated with Adult and Juvenile probations cases and Juvenile Hall fees. The department is also charged, by the Board of Supervisors and Superior Court of Mendocino County, with the responsibility of Financial Evaluation Officer functions for ability to pay evaluations for probation fees, indigent defense appointment financial evaluations, and indigent defense fees.

PROGRAM OVERVIEW

- Court Collections
- Court Appointed Special Advocate

ACCOMPLISHMENTS IN FY 2021-22

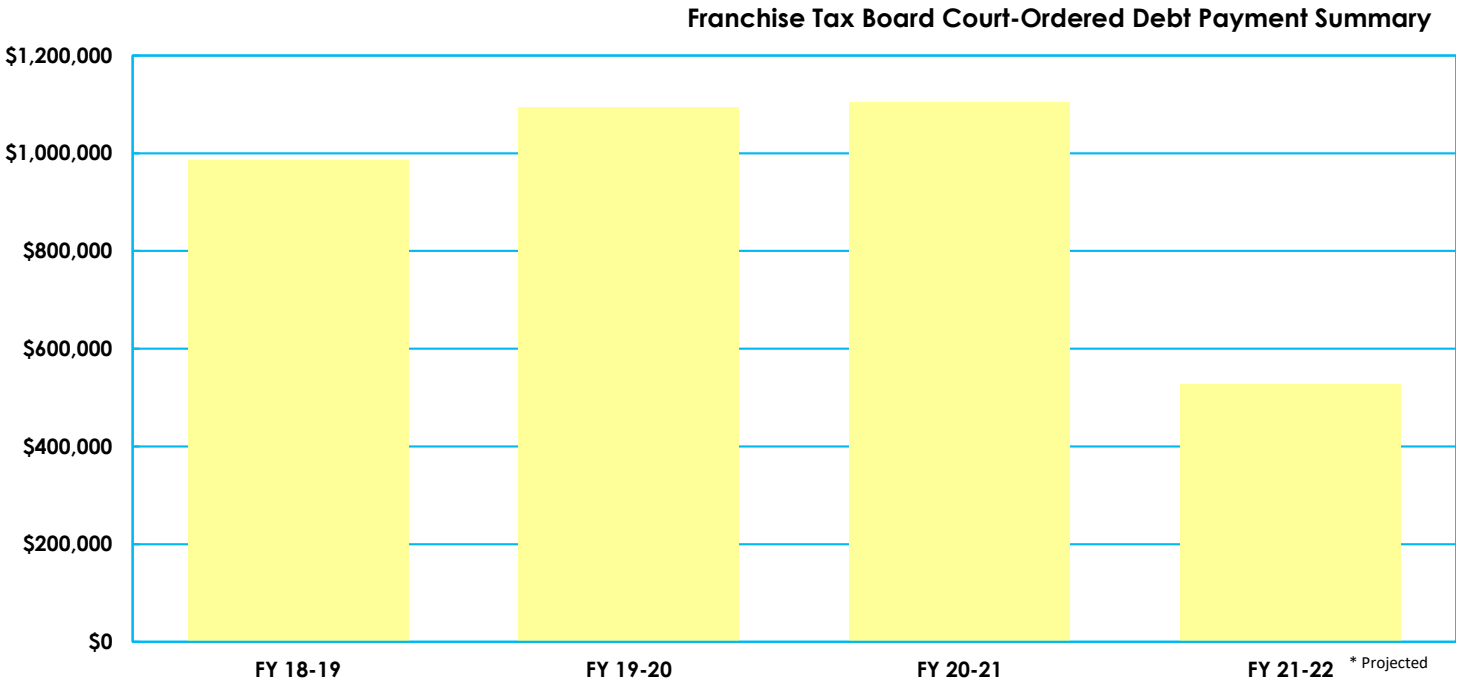
- Worked closely with Superior Court of Mendocino County as Court transitioned software systems in order to continue case transfers, payments, and electronic communication for the effective collection of court-ordered debt.
- Collections is supportive of the Treasurer-Tax Collector's Office with staff dedicated to Cannabis collection activity and reporting. Collections is supporting Treasury, Tax, and Business license functions not only during periods of staffing shortages but also to have cross-trained staff in order to improve response to the public.
- Dedicated staff diligently participated in numerous Aumentum training sessions, dealing with complicated conversion and integration issues, while still performing their demanding normal duties.

GOALS FOR FY 2022-23

- Utilize the new Aumentum Property System software to its full capacity to enhance collections, billing, reporting, and providing current and historical information to all stakeholders.
- Focus on collection and enforcement of delinquent Transient Occupancy Tax and Business Improvement District Assessments.
- Increase court-ordered debt collections through debtor contact, reviewing and improving work flows and automation.

BU 2012- Court Collections-AB233 Program

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3300 Revenue from Surety Bond Forfeiture.

Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.

Acct. 6380 Revenue recovered from court-ordered debt to cover the costs of the comprehensive collection program under PC 1463.007.

Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.

Services & Supplies

Acct. 2189 Court Appointed Special Advocate (CASA)

Other Charges

Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Court Collections Department includes no additional positions or significant additional requests from the prior year.

BU 2012- Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9 — Function: Public Protection — Activity: Judicial

Fund: 1100 County General Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
823100- Vehicle Code Fine	325,786.58	247,232.36	322,402.00	**203,628.00**	(2,548)
823101- 25% Extra Fine	131,321.57	88,407.70	122,115.00	**60,384.00**	(10,594)
823102- Co 50%City VC Fine	1.73	-	-	**-**	-
823200- Other Court Fine	33,496.10	15,767.59	24,000.00	**6,473.00**	(13,184)
823203- Co Comm on City Fine	4,543.58	2,820.86	3,977.00	**1,416.00**	(1,162)
823204- Misc Court Fine	8.96	-	-	**3,618.00**	-
823300- Forfeiture & Penalty	17,777.51	19,689.46	15,000.00	**15,241.00**	(390)
825490- State Other	14,573.78	12,129.04	15,000.00	**-**	(591)
826117- PTR Screening Fee	16,037.89	8,900.74	-	**-**	(16,558)
826118- Cite Processing Fee	1,272.17	362.09	-	**-**	(1,438)
826163- Legal Svcs Reimb	4,393.40	3,050.10	-	**-**	(5,057)
826261- Recording Fee	54,563.00	74,774.00	54,000.00	**67,887.00**	3,589
826380- Collection Fee	462,858.13	358,694.38	421,436.00	**321,815.00**	(127,417)
826390- Other Charges	121,393.02	102,321.86	115,864.00	**-**	(5,333)
826404- Returned Check Charge	759.95	507.40	550.00	**44.00**	7
826504- Co 30% State PA	179,688.80	136,437.70	176,873.00	**108,041.00**	11,166
826505- Traffic School Fee	471,086.86	199,389.62	329,318.00	**89,487.00**	(153,521)
826506- Traffic School $24	74,665.88	34,993.05	52,781.00	**13,685.00**	(24,105)
827700- Other	30.00	-	-	**-**	-
Total Revenues	**1,924,096.96**	**1,316,197.75**	**1,665,489.00**	**923,781.00**	**(346,279)**
Salaries & Employee Benefits					
861011- Regular Employees	239,152.80	229,130.15	273,848.00	**148,055.00**	13,604
861013- Overtime	11,435.89	5,537.04	3,000.00	**-**	(7,319)
861021- Co Cont Retirement	75,240.41	76,606.53	96,592.00	**53,892.00**	12,028
861022- Co Cont OASDI	14,870.79	13,799.39	16,167.00	**8,712.00**	683
861023- Co Cont Medicare	3,477.86	3,227.43	3,781.00	**2,037.00**	160
861024- Co Cont Retire Incr	19,198.01	15,242.09	15,113.00	**2,487.00**	(1,654)
861030- Co Cont Health Ins	30,499.06	33,754.82	39,681.00	**22,869.00**	1,541
861031- Co Cont Unemp Ins	272.00	273.00	1,536.00	**1,072.00**	1,263
861035- Co Cont Workers Comp	1,698.00	99.00	56.00	**52.00**	(43)
Total Salaries & Employee Benefits	**395,844.82**	**377,669.45**	**449,774.00**	**239,176.00**	**20,263**
Services & Supplies					
862101- Insurance- General	1,196.00	1,455.00	1,756.00	**1,993.00**	301
862110- Jury & Witness Expense	2,559.00	567.00	5,500.00	**5,500.00**	-

BU 2012- Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Protection Activity: Judicial

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862120- Maintenance- Equipment	1,158.00	-	1,200.00	**1,200.00**	-
862150- Memberships	100.00	-	100.00	**100.00**	-
862170- Office Expense	34,347.42	26,995.75	32,527.00	**23,202.00**	602
862182- Data Processing Services	17,192.50	4,097.50	31,043.00	**20,679.00**	13,541
862187- Education & Training	-	-	350.00	**-**	(350)
862189- Prof/Spec Svcs- Other	50,000.00	50,000.00	50,000.00	**50,000.00**	-
862190- Publ & Legal No	-	-	-	**220.00**	
862196- Collection Expense Fines	2,480.95	4,941.92	4,000.00	**6,424.00**	1,500
862253- Travel & Trans- Out	-	14,424.00	-	**90.00**	(1,250)
Total Services & Supplies	**109,033.87**	**102,481.17**	**127,726.00**	**109,408.00**	**14,344**
Other Charges					
863113- Pmt Other Gov Agency	736,670.08	696,800.61	695,536.00	**505,329.00**	(65,239)
Total Other Charges	**736,670.08**	**696,800.61**	**695,536.00**	**505,329.00**	**(65,239)**
Total Net Appropriations	**1,241,548.77**	**1,176,951.23**	**1,273,036.00**	**853,913.00**	**(30,632)**
Total Net County Cost	**(682,548.19)**	**(139,246.52)**	**(392,453.00)**	**(69,868.00)**	**315,647**

SPECIAL DISTRICTS

INDEX		
BU 0327	Department Summary	555
BU 0327	Air Quality Management District	556
BU 4720	Air Quality Management District	561
BU 4720- Grant	AB 856 Equipment Cache	562
BU 4720- Grant	CAP 617 Community Air Protection Incentives & Implementation Grants	563
BU 4720- Grant	Carl Moyer Memorial Air Quality Standards Attainment Program	564
BU 4720- Grant	AB 197 Emissions Inventory District Grant	565
BU 4720- Grant	Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program	566
BU 4720- Grant	Motor Vehicle License Fee - MV923	567
BU 4720- Grant	Motor Vehicle License Fees	568
BU 4720- Grant	Prescribed Burn Reporting and Monitoring Support Program	569
BU 4720- Grant	CAA Section 103 (PM 2.5 Grant)	570
BU 4720- Grant	Woodsmoke Reduction Program	571
BU 0302	Alexander Estates- Lighting District	573
BU 0303	Covelo- Lighting District	574
BU 0304	Fairview Acres- Lighting District	575
BU 0305	Hopland Streets- Lighting District	576
BU 0306	Lakewood- Lighting District	577
BU 0307	Laytonville- Lighting District	578
BU 0311	Noyo- Lighting District	559
BU 0312	Oak Knoll- Lighting District	558
BU 0313	Riverwood- Lighting District	559
BU 0315	Ukiah Village- Lighting District	560
BU 0317	West Talmage- Lighting District	561
BU 0325	Meadowbrook Manor- Sanitation District	562

MENDOCINO
1850
COUNTY

AIR QUALITY MANAGEMENT DISTRICT

The mission of the Mendocino County Air Quality Management District is to protect and manage air quality, an essential public resource upon which the health of the community depends.

AIR QUALITY MANAGEMENT DISTRICT

BU 0327- Air Quality Management District

DEPARTMENT SUMMARY

Revenues - All Funds	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Estimated	FY 22-23 Adopted	Change from Prior Year
Revenues	1,308,669	1,294,045	1,171,100	**1,362,773**	191,673
Total Revenues	**1,308,669**	**1,294,045**	**1,171,100**	**1,362,773**	**191,673**
Appropriations - All Funds					
Total Salaries & Employee Benefits	794,559	747,221	926,525	**839,893**	(86,632)
Total Services & Supplies	173,297	188,041	175,436	**261,880**	86,444
Total Other Charges	650,806	-	5,000	**5,000**	-
Total Fixed Assets	57,020	21,894	62,000	**256,000**	194,000
Total Operating Expenditures	**1,675,682**	**957,156**	**1,168,961**	**1,362,773**	**193,812**
Total Net Appropriations	**1,675,682**	**957,156**	**1,168,961**	**1,362,773**	**193,812**
NCC/Use of Fund Balance	**367,013**	**(336,889)**	**(2,139)**	**-**	**2,139**

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
N/A	-	-	-
Total: General Fund	**-**	**-**	**-**
% of General Fund	**0.0%**	**0.0%**	**0.0%**
OTHER FUNDS	**Approps.**	**Revenues**	**Use of FBA**
Air Quality Mgmt District	1,362,773	1,362,773	-
Total: Other Funds	**1,362,773**	**1,362,773**	**-**
TOTAL: ALL FUNDS	**1,362,773**	**1,362,773**	**-**

ALLOCATED FTE BY PROGRAM

GENERAL FUND Dept. Programs	FY 20-21	FY 21-22	FY 22-23
N/A	-	-	-
Total: General Fund	**-**	**-**	**-**
OTHER FUNDS			
Dept. Programs			
Air Quality Mgmt Dist	9	9	10
Total: Other Funds	**9**	**9**	**10**
TOTAL: ALL FUNDS	**9**	**9**	**10**

BU 0327- Air Quality Management District



Department Overview

The Air Quality Management District (AQMD) was created by the state Legislature in 1971, and is one of 35 Special Air Districts in California. The District is located in the North Coast Air Basin, which consists of Northern Sonoma Air Pollution Control District (APCD), Mendocino County AQMD, and North Coast AQMD. The District has the primary responsibility for the monitoring and control of air pollution from all stationary sources within the boundaries of Mendocino County, including the four incorporated cities. The air quality can and does influence health, quality of life, tourism, property, crops, and the economy. The District's mission is to achieve and maintain healthful air quality in Mendocino County. Mendocino County is currently in attainment for all Federal Ambient Air Quality Standards as well as the more stringent health based state standards. The District has adopted regulations and guidelines for the reduction of particulate emissions. The Mendocino County Board of Supervisors serves concurrently as the Air Quality Management District Board, which also appoints the Air Pollution Control Officer and the members to the Air Quality Management District Hearing Board. The District is funded by permit fees, motor vehicle fees, state subvention funds, and state and federal grants. The District's budget is designed to support the mission to protect air quality, to serve the public, to work closely with the regulated community and other agencies, all while striving to increase efficiency and minimize costs.

PROGRAM OVERVIEW

- Stationary Source Permitting Program
- Stationary Source Inspection Program
- Complaint/Investigation Program
- Enforcement Program
- Ambient Air Monitoring Program
- Smoke Management/Open Burning Program
- Prescribed Burn Reporting and Monitoring Program
- Asbestos Program
- Grant Programs to Reduce Diesel and Particulate Matter Emissions
- Grant Programs to Reduce Community Impacts to Air Pollution
- Grant Programs to Offset Costs of Programs Mandated by the State
- Air Toxics Hot Spots Program
- Administrative Services
- Planning Program

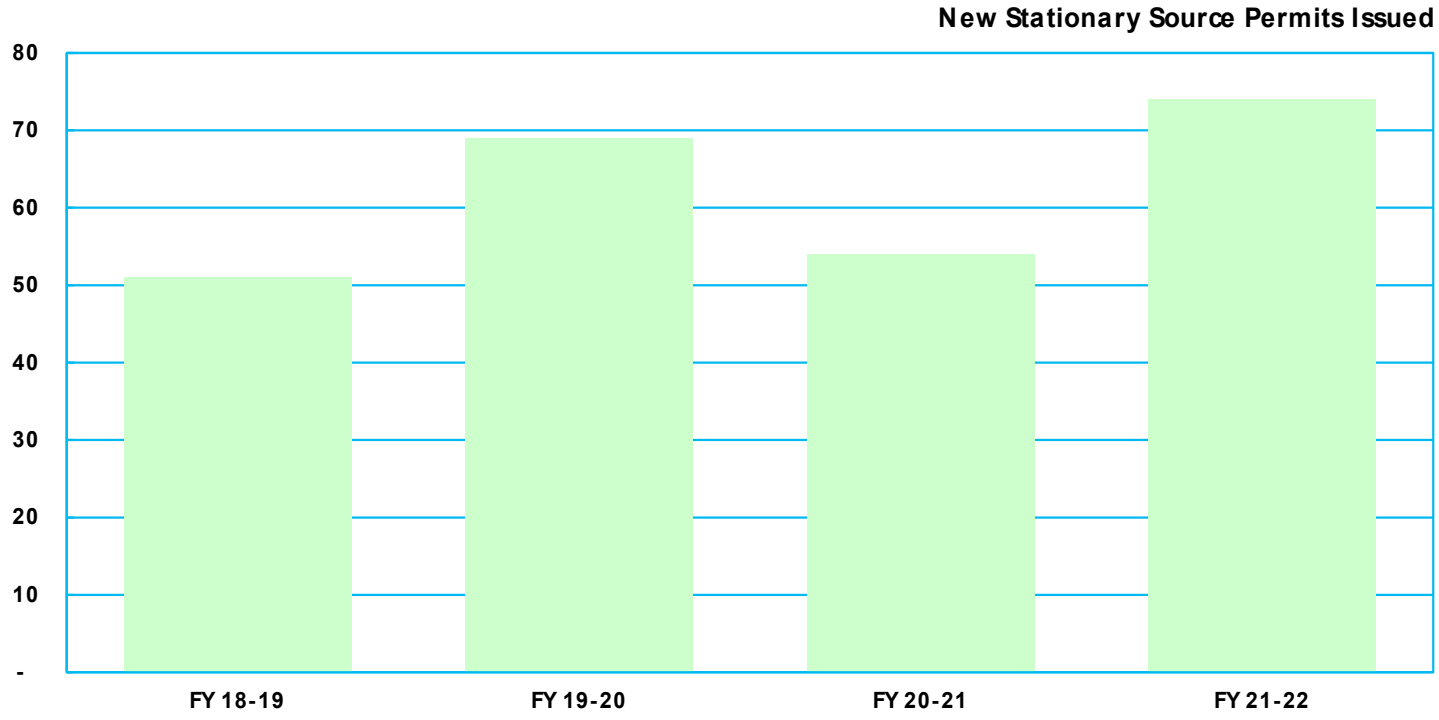
GOALS FOR FY 2022-23

- Rebuild staffing to a level that is appropriate, funded, and meets the needs of the public.
- Reconfigure the District's budget to track grants and operational funds separately.
- Reconfigure the District's organization chart to build a more resilient District and provide opportunities for staff advancement.
- Collaborate with fire agencies to mitigate potential fire hazards while managing air quality through the Smoke Management and Prescribed Burn Monitoring Programs.
- Propose modifications to the Districts Fee Schedule and Rules and Regulations.

ACCOMPLISHMENTS IN FY 2021-22

- Obtained commitments from EPA to fund a new air monitoring station in Willits, and new PM2.5 monitors at Ukiah and Fort Bragg.
- Received notification from ARB that the District has achieved attainment status for particulate matter (PM-10), although the official designation will not be available until December of 2022.
- Maintained Mendocino County's clean air attainment status for health-based air pollutants.
- Collaborated with fire agencies on several large prescribed fire projects.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.

Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.

Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, emissions inventory, Air Quality Planning, and grants for emissions reduction projects.

Acct. 5397 State Subvention Funds – funds the cost associated with non-funded State mandated programs.

Acct. 5670 Federal Other – Federal Grant funds provided to operate and upgrade Air Monitoring Stations and equipment.

Acct. 6390 Other Charges – All grant revenue for District utilization not from Federal sources.

Services & Supplies

Acct. 2120 Repair and maintenance of the District's monitoring equipment at four locations throughout Mendocino County.

Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.

Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.

Acct. 4370 Costs associated with Installation and operation of a new monitoring station in Willits and new particulate monitors in Ukiah, Willits, and Fort Bragg.

AIR QUALITY MANAGEMENT DISTRICT

BU 0327- Air Quality Management District

CHANGES IN BUDGET FROM PRIOR YEAR

The District implemented a separate grants budget to ensure grant program tracking is simplified and transparent. The District is working to rebuild staffing and train new staff. The District is not planning to go to full staffing this year due to declining revenue from permit fees and increasing staffing costs, but will be implementing measures to stabilize the District's budget to be able to return to full staffing in the coming years. The District Motor Vehicle revenue (5150) is decreased from prior years due to reduction in funding received during FY 21/22 due to delayed payments from DMV. Federal Other revenue (5670) and expenditure (4370) are increased due to one time grant funds from EPA for air monitoring equipment purchases. Other Charges (6390) is increased as a result of increasing grant funds from non-Federal sources. Expenditure Prof/Spec Services-Other (2189) increased to cover the APCO contract with Lake County and Legal Retainer costs for independent Counsel. The District is proposing to create and begin funding, upon stabilization of the budget, an operational reserve, a vehicle replacement reserve, and a building reserve when there is carryover fund balance available.

BUDGET UNIT DETAIL Schedule 15

Function:- Activity:-

Fund: 3270 Mendo Co AQMD Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
822260 Air Pollution Permit	314,203	307,712	308,000	**309,154**	1,154
822600 Other Permit	16,839	11,249	10,000	**10,000**	-
822611 Asbestos Rem Permit	5,425	2,900	3,500	**3,500**	-
822612 Burn Permit	34,220	36,344	30,600	**35,000**	4,400
823200 Other Court Fine	-	-	500	**200**	(300)
823300 Forfeiture & Penalty	4,601	5,349	5,000	**5,000**	-
824100 Interest	11,998	4,287	6,000	**4,500**	(1,500)
825150 Motor Vehicle In Lieu	628,826	619,244	625,000	**410,000**	(215,000)
825397 State Air Poll Subv	45,695	44,992	45,000	**47,000**	2,000
825490 State Other	208,594	142,815	20,000	**20,000**	-
825670 Federal Other	25,000	104,910	29,000	**260,300**	231,300
826390 Other Charges	13,050	13,600	83,000	**255,564**	172,564
827600 Other Sales	30	217	500	**55**	(445)
827700 Other	190	428	5,000	**2,500**	(2,500)
Total Revenues	**1,308,669**	**1,294,045**	**1,171,100**	**1,362,773**	**191,673**
Salaries & Employee Benefits					-
861011 Regular Employees	465,244	423,781	527,966	**473,373**	(54,593)
861012 Extra Help	1,461	-	10,123	**22,558**	12,435
861013 Overtime Reg Emp	19,063	26,955	17,138	**27,684**	10,546
861021 Co Cont Retirement	139,896	138,716	181,774	**139,074**	(42,700)
861022 Co Cont OASDI	28,421	26,614	32,320	**29,110**	(3,210)
861023 Co Cont Medicare	6,668	6,224	7,564	**7,010**	(554)
861024 Co Cont Retire Incr	39,175	32,574	40,510	**38,502**	(2,008)
861030 Co Cont Health Ins	75,574	72,874	90,619	**87,340**	(3,279)
861031 Co Cont Unemp Ins	380	382	586	**303**	(283)
861035 Co Cont Workers Comp	18,677	19,100	17,925	**14,939**	(2,986)
Total Salaries & Employee Benefits	**794,559**	**747,221**	**926,525**	**839,893**	**(86,632)**
Services & Supplies					-
862050 Clothing/Pers Items	-	-	500	**500**	-
862060 Communications	11,453	11,525	10,000	**5,000**	(5,000)
862090 Household Expense	3,228	11,454	6,000	**4,800**	(1,200)
862101 Insurance- General	2,021	2,384	2,678	**3,580**	902
862120 Maint- Equip	4,093	6,173	8,000	**18,300**	10,300
862130 Maint- Strc/Impr/Grnd	-	-	500	**500**	-
862150 Memberships	-	1,700	1,000	**1,000**	-
862170 Office Expense	14,429	16,067	12,000	**10,000**	(2,000)
862183 Legal Fees	41,999	34,662	43,000	**40,000**	(3,000)
862187 Education & Training	-	174	1,000	**1,000**	-
862189 Prof/Spec Svcs- Other	28,334	35,903	12,000	**109,000**	97,000
862190 Publ/Legal Notice	1,251	-	500	**500**	-
862194 A-87 Costs	27,537	28,063	28,000	**30,000**	2,000
862210Rent/Lease Bldg Grds	25,456	25,713	28,000	**27,000**	(1,000)
862220 Small Tool/Instrument	42	325	1,000	**1,000**	-

AIR QUALITY MANAGEMENT DISTRICT

BU 0327- Air Quality Management District

BUDGET UNIT DETAIL Schedule 15 (cont.) Function:- Activity:-

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
862230 Info Tech Equip	5,935	6,958	10,058	**500**	(9,558)
862239 Spec Dept Expense	841	306	1,000	**1,000**	-
862250 Trans/Travel	1,484	415	2,700	**1,600**	(1,100)
862253 Travel Out of County	420	546	2,500	**1,600**	(900)
862260 Utilities	4,774	5,674	5,000	**5,000**	-
Total Services & Supplies	173,297	188,041	175,436	**261,880**	86,444
Other Charges					-
863113 Pmt Other Gov Agency	-	-	5,000	**5,000**	-
863136 Motor Vehicle Prog Grant	**650,806**	**-**	**-**		**-**
Total Other Charges					
Fixed Assets					-
864370 Equipment	57,020	21,894	62,000	**256,000**	194,000
Total Fixed Assets	**57,020**	**21,894**	**62,000**	**256,000**	**194,000**
Total Net Appropriations					
Total Fund Balance (Contribution)	367,013	(336,889)	(2,139)	**-**	2,139



BU 4720- Air Quality Management District

Budget Unit Overview

The Air Quality Management District (AQMD) was created by the state Legislature in 1971, and is one of 35 Special Air Districts in California. The District is located in the North Coast Air Basin, which consists of Northern Sonoma Air Pollution Control District (APCD), Mendocino County AQMD, and North Coast AQMD. The District has the primary responsibility for the air quality grant programs from the State of California and EPA for activities in Mendocino County. These air quality grants influence health, quality of life, tourism, property, crops, and the economy. This Budget Unit is designed to accept and track all grant programs to ensure ease of reporting. All grants will go to this budget unit, and be administrative funds and/or operational funds will be transferred to the operational budget as needed.

PROGRAM OVERVIEW

- AB923 Motor Vehicle Fees
- PM2.5 Clean Air Action Section 103 Grant Funds
- AB197 Emissions Inventory Grant
- AB 617 Community Air Protection Grant
- AB 856 Equipment Cache Grant
- SB1260 Prescribed Fire Grant
- SB 563 Woodsmoke Reduction Grant
- Carl Moyer Grant Program
- FARMER Grant Program
- AB 2766 Motor Vehicle Fee
- Other Grant Programs tbd

GOALS FOR FY 2022-23

- Provide transparency and simplify grant tracking and reporting.
- Expend Grant Funds as appropriate to benefit the Community.

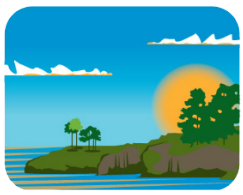
ACCOMPLISHMENTS IN FY 2021-22

- New Budget Unit implemented to promote transparency of funds, ease of financial tracking, and ease of reporting.

CHANGES IN BUDGET FROM PRIOR YEAR

This Budget Unit did not exist in the prior year. Grant funds were disbursed between the District's operating budget and 3 trust accounts. This change brings all the grants and State / Federal programs under one budget unit to simplify tracking and reporting.

BU 4720- AB 856 Equipment Cache Grant



Grant Overview

The Equipment Cache Grant funds a portion of maintaining a prescribed burn program equipment cache. The grant reimburses the District for costs associated with operating and maintaining the equipment cache, and the costs associated with delivering and tracking equipment loans from the Cache.

GRANT INFORMATION

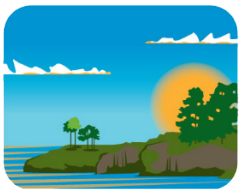
- Grant Inception Date: April 1, 2019
- Current Grant Period: April 1, 2022- March 31, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual Allocation
- Grant Restrictions and Provisions: AB 856 program costs as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 15,000
Total	**$ 15,000**
Expenditures	
Reimburse Operating Budget	$ 15,000
Total	**$ 15,000**

BU 4720- CAP 617 Community Air Protection Incentives & Implementation Grants



Grant Overview

The AB 617 Community Air Protection Grants are broken into two separate programs: Incentive Grant Funds to fund project to reduce emissions and improve public health in communities and Implementation Grant Funds to funds District work such as fence line monitoring, deploying community air monitoring systems, developing Community Emissions Reductions Programs, and developing expedited schedule for requiring best available retrofit technologies. The grants fund project and reimburse the District for costs associated with this program.

GRANT INFORMATION

- Grant Inception Date: July 1, 2018
- Current Grant Period: July 1,2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual allocation
- Grant Restrictions and Provisions: AB 617 program costs as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 130,955
Total	$ 130,955
Expenditures	
Operating Expense	$ 114,585
Salaries/Benefits	$ 16,370
Total	**$ 130,955**

BU 4720- Carl Moyer Memorial Air Quality Standards Attainment Program
Grant



Grant Overview

The Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program) provides grant funding for cleaner-than-required engines, equipment, and other sources of air pollution. Emission reductions funded through the Moyer Program must be permanent, surplus, quantifiable, and enforceable in order to meet the underlying statutory provisions and be SIP-creditable. To ensure that projects are surplus to regulations, funded projects must not be required by any federal, State or local rule or regulation. In most cases project life – the period in which surplus emission reductions are delivered – must be at least three years, so that the program does not fund actions that would otherwise be taken to comply with regulatory deadlines, as well as to help ensure cost-effectiveness. The grant funds emissions reduction projects and the District's costs associated with implementing the grant program.

GRANT INFORMATION

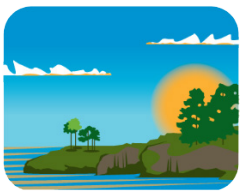
- Grant Inception Date: Prior to January 1, 2010
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual Allocation
- Carl Moyer Program Guidance as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$200,000
Total	**$200,000**
Expenditures	
Operating Expense	$ 175,000
Salaries/Benefits	$ 25,000
Total	**$ 200,000**

BU 4720- AB 197 Emissions Inventory District Grant



Grant Overview

The Emissions Inventory District Grant funds a portion of performing annual emission inventory work mandated by AB 197. This program is mandated by State Law, and this grant is provided to partially fund this effort. The grant reimburses the District for costs associated with reviewing and updating facility information, emission inventory calculations, updating inventory data in CARB CEIDARS system as well as updating Criteria and Toxics information.

GRANT INFORMATION

- Grant Inception Date: July 1, 2018
- Current Grant Period: July 1,2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual allocation
- Grant Restrictions and Provisions: AB 197 program costs as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 8,583
Fund Balance Carryover	$ 22,630
Total	$ 31,213
Expenditures	
Salaries/Benefits	$ 31,213
Total	**$ 31,213**

BU 4720- Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program

Grant



Grant Overview

The FARMER Program provides funding through local air districts for agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations. The grant funds emissions reduction projects and the District's costs associated with implementing the grant program.

GRANT INFORMATION

- Grant Inception Date: January 1, 2020
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual Allocation
- Grant Restrictions and Provisions: FARMER Program Guidance as specified in annual Grant Award Letter.

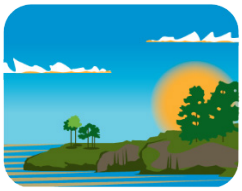
AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 823,100
Fund Balance Carryover	$ 44,392
Total	**$ 867,492**

Expenditures	
Operating Expense	$ 780,743
Salaries/Benefits	$ 86,749
Total	**$ 867,492**

BU 4720- Motor Vehicle License Fee - MV923
Grant



Grant Overview

The District receives funding from the state Air Resources Board Motor Vehicle Fees Program each year for implementation of programs to reduce emissions from motor vehicles. In 2005, the District received Board authorization to implement a $2.0 increase in motor vehicle fees for funding projects to replace older diesel powered school buses in Mendocino County in accordance with legislation AB 923.

GRANT INFORMATION

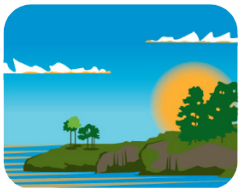
- Grant Inception Date: 2005
- Current Grant Period: Ongoing Funding
- Source of Funds: California DMV- Vehicle License Fees
- Continuity of Grant: Onging
- Grant Restrictions and Provisions: Motor Vehicle emissions related projects and activities.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$ 685,021
Total	$ 681,025
Expenditures	
Operating Expense	$ 616,519
Salaries/Benefits	$ 68,502
Total	**$ 685,021**

BU 4720- Motor Vehicle License Fees
Grant



Grant Overview

The District receives funding from the state Air Resources Board Motor Vehicle Fees Program each year for implementation of programs to reduce emissions from motor vehicles. Fees fund District costs associated with monitoring and emissions reduction work.

GRANT INFORMATION

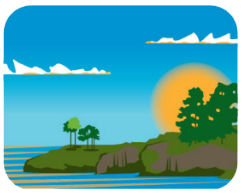
- Grant Inception Date: 2005
- Current Grant Period: Ongoing Funding
- Source of Funds: California DMV- Vehicle License Fees
- Continuity of Grant: Ongoing
- Grant Restrictions and Provisions: Motor Vehicle emissions related projects and activities.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$663,914
Total	$663,994
Expenditures	
Reimburse Operating Budget	$442,631
Salaries/Benefits	$221,283
Total	**$663,914**

BU 4720- Prescribed Burn Reporting and Monitoring Support Program
Grant



Grant Overview

This grant is intended to provide resources to air pollution control districts for an enhanced smoke management program. This includes enhanced reporting of prescribed fire activity in their regions, air monitoring of prescribed fires, improved public outreach regarding prescribed fires, and resources for district staff to attend regional training sessions on different elements of the State's smoke management program. Funding can be utilized for staff time and/or projects.

GRANT INFORMATION

- Grant Inception Date: July 1, /2018
- Current Grant Period: July 1,2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual allocation
- Grant Restrictions and Provisions: AB 617 program costs as specified in annual Grant Award Letter.

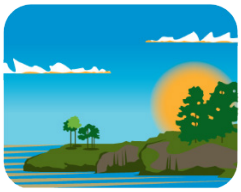
AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$195,748
Total	$195,748
Expenditures	
Operating Expense	$114,585
Salaries/Benefits	$16,370
Total	**$130,955**

BU 4720- CAA Section 103 (PM 2.5 Grant)

Grant



Grant Overview

The Clean Air Act Section 103 Grant funds a portion of PM 2.5 monitoring program costs. This program is mandated by EPA, and this grant is provided to partially fund this effort. The grant reimburses the District for monitoring costs, including equipment maintenance, repairs, calibrations, certifications, and some staffing costs. Periodically additional funding is provided for major equipment replacement, travel for national air monitoring conferences, and other expenses.

GRANT INFORMATION

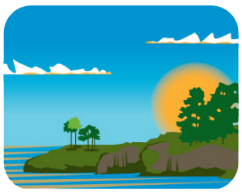
- Grant Inception Date: January 1, 2000
- Current Grant Period: July 1, 2022- June 30, 2023
- Source of Funds: EPA through CAPCOA
- Continuity of Grant: Annual Allocation
- Grant Restrictions and Provisions: PM2.5 program costs as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$20,000
Total	$20,000
Expenditures	
Operating Expense	$10,000
Salaries/Benefits	$10,000
Total	**$20,000**

BU 4720- Woodsmoke Reduction Program
Grant



Grant Overview

The Woodsmoke Reduction Program (Program) offers financial incentives for homeowners to replace old, inefficient, and highly polluting wood stoves, wood inserts, or fireplaces with cleaner burning and more efficient home heating devices. California residents using uncertified wood stoves or wood inserts or fireplaces as their primary heat source may be eligible for incentives towards the purchase and installation of qualifying devices. The incentive amounts vary depending on the location of the residence and the household income, with some households qualifying for the full replacement cost. The Grant funds pay for woodstove replacement vouchers to incentivize replacement of uncertified woodstove, as well as District Staff time and costs to implement the program.

GRANT INFORMATION

- Grant Inception Date: July 1, 2020
- Current Grant Period: July 1,2022- June 30, 2023
- Source of Funds: California Air Resources Board
- Continuity of Grant: Annual allocation
- Grant Restrictions and Provisions: SB 563 program costs as specified in annual Grant Award Letter.

AQMD Match Required: $0
Independent Audit Required: No

GRANT BUDGET

Revenue	
Grant	$142,580
Total	$142,580
Expenditures	
Operating Expense	$129,045
Salaries/Benefits	$13,535
Total	**$142,580**

AIR QUALITY MANAGEMENT DISTRICT

BUDGET DETAIL

Function: - Activity:-

Fund: 3020 Lighting- Alexander Estates Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	10,227	10,577	10,500	**11,000**	500
821120 Curr Unsec Prop Tax	324	302	320	**320**	-
821130 Supplemental Roll Tax	86	84	90	**90**	-
821220 Prior Unsec Prop Tax	11	16	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	79	78	80	**80**	-
Total Revenues	**10,728**	**11,057**	**10,990**	**11,495**	**505**
Services & Supplies					-
862239 Spec Dept Expense	136	212	-	-	-
862260 Utilities	12,501	12,882	12,800	**13,250**	450
Total Services & Supplies	**12,637**	**13,094**	**12,800**	**13,250**	**450**
Total Net Appropriations	**12,637**	**13,094**	**12,800**	**13,250**	**450**
Total Fund Balance (Contribution)	**1,909**	**2,037**	**1,810**	**1,755**	**(55)**

SPECIAL DISTRICTS

LIGHTING DISTRICT

BU 0303- Covelo

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3030 Lighting- Covelo Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	11,668	12,061	11,700	**12,500**	800
821120 Curr Unsec Prop Tax	359	334	350	**350**	-
821130 Supplemental Roll Tax	97	94	100	**100**	-
821220 Prior Unsec Prop Tax	13	18	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	88	86	90	**90**	-
Total Revenues	**12,225**	**12,593**	**12,240**	**13,045**	**805**
Services & Supplies					-
862239 Spec Dept Expense	155	242	-	**-**	-
862260 Utilities	4,695	5,063	5,100	**5,200**	100
Total Services & Supplies	**4,851**	**5,305**	**5,100**	**5,200**	**100**
Total Net Appropriations	**4,851**	**5,305**	**5,100**	**5,200**	**100**
Total Fund Balance (Contribution)	**(7,374)**	**(7,288)**	**(7,140)**	**(7,845)**	**(705)**

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3040 Lighting- Fairview Acres

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	2,519	2,557	2,500	**2,600**	100
821120 Curr Unsec Prop Tax	80	73	80	**80**	-
821130 Supplemental Roll Tax	23	21	30	**30**	-
821220 Prior Unsec Prop Tax	3	4	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	20	19	20	**20**	-
Total Revenues	**2,645**	**2,675**	**2,630**	**2,735**	**105**
Services & Supplies					-
862239 Spec Dept Expense	34	50	-	**-**	-
862260 Utilities	819	832	900	**900**	-
Total Services & Supplies	**853**	**883**	**900**	**900**	**-**
Total Net Appropriations	**853**	**883**	**900**	**900**	**-**
Total Fund Balance (Contribution)	**(1,792)**	**(1,792)**	**(1,730)**	**(1,835)**	**(105)**

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3050 Lighting- Hopland Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	16,999	17,190	17,000	**18,000**	1,000
821120 Curr Unsec Prop Tax	537	489	500	**500**	-
821130 Supplemental Roll Tax	147	141	200	**200**	-
821220 Prior Unsec Prop Tax	19	27	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	131	126	135	**130**	(5)
Total Revenues	**17,835**	**17,973**	**17,835**	**18,835**	**1,000**
Services & Supplies					-
862239 Spec Dept Expense	227	345	-	**-**	-
862260 Utilities	6,530	6,911	7,000	**7,100**	100
Total Services & Supplies	**6,757**	**7,256**	**7,000**	**7,100**	**100**
Total Net Appropriations	**6,757**	**7,256**	**7,000**	**7,100**	**100**
Total Fund Balance (Contribution)	**(11,078)**	**(10,717)**	**(10,835)**	**(11,735)**	**(900)**

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3060 Lighting- Lakewood

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821300 Spec Tax Assmt	2,912	3,101	3,000	**3,300**	300
Total Revenues	**2,912**	**3,101**	**3,000**	**3,300**	**300**
Services & Supplies					-
862189 Prof/Spec Svcs- Other	58	62	100	**100**	-
862260 Utilities	2,991	3,103	3,100	**3,200**	100
Total Services & Supplies	**3,049**	**3,165**	**3,200**	**3,300**	**100**
Total Net Appropriations	**3,049**	**3,165**	**3,200**	**3,300**	**100**
Total Fund Balance (Contribution)	**137**	**64**	**200**	**-**	**(200)**

LIGHTING DISTRICT

BU 0307- Laytonville

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3070 Lighting- Laytonville Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	6,033	6,127	6,200	**6,400**	200
821120 Curr Unsec Prop Tax	186	170	180	**180**	-
821130 Supplemental Roll Tax	50	49	50	**50**	-
821220 Prior Unsec Prop Tax	7	9	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	45	44	50	**50**	-
Total Revenues	**6,322**	**6,399**	**6,480**	**6,685**	**205**
Services & Supplies					-
862239 Spec Dept Expense	81	2,790	-	**-**	-
862260 Utilities	3,407	3,579	3,600	**4,300**	700
Total Services & Supplies	**3,488**	**6,368**	**3,600**	**4,300**	**700**
Total Net Appropriations	**3,488**	**6,368**	**3,600**	**4,300**	**700**
Total Fund Balance (Contribution)	**(2,834)**	**(31)**	**(2,880)**	**(2,385)**	**495**

BUDGET DETAIL Schedule 15

Function: - Activity:-

Fund: 3110 Lighting- Noyo

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	2,837	2,885	3,000	**9,500**	6,500
821120 Curr Unsec Prop Tax	108	115	100	**100**	-
821130 Supplemental Roll Tax	29	28	30	**30**	-
821220 Prior Unsec Prop Tax	4	5	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	26	30	30	**90**	60
Total Revenues	**3,004**	**3,064**	**3,160**	**9,725**	**6,565**
Services & Supplies					-
862239 Spec Dept Expense	36	88	-	**-**	-
862260 Utilities	4,042	4,130	4,200	**4,500**	300
Total Services & Supplies	**4,078**	**4,218**	**4,200**	**4,500**	**300**
Total Net Appropriations	**4,078**	**4,218**	**4,200**	**4,500**	**300**
Total Fund Balance (Contribution)	**1,073**	**1,155**	**1,040**	**(5,225)**	**(6,265)**

SPECIAL DISTRICTS

LIGHTING DISTRICT

BU 0312- Oak Knoll

BUDGET UNIT DETAIL Schedule 15

Function: - Activity:-

Fund: 3120 Lighting- Oak Knoll Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	11,139	11,544	11,200	**11,700**	500
821120 Curr Unsec Prop Tax	353	330	350	**300**	(50)
821130 Supplemental Roll Tax	96	93	100	**100**	-
821220 Prior Unsec Prop Tax	13	18	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	86	85	90	**90**	-
Total Revenues	**11,687**	**12,070**	**11,740**	**12,195**	**455**
Services & Supplies					
862239 Spec Dept Expense	149	1,479	-	**-**	-
862260 Utilities	3,411	3,465	4,200	**3,900**	(300)
Total Services & Supplies	**3,560**	**4,944**	**4,200**	**3,900**	(300)
Total Net Appropriations	**3,560**	**4,944**	**4,200**	**3,900**	**(300)**
Total Fund Balance (Contribution)	**(8,127)**	**(7,125)**	**(7,540)**	**(8,295)**	**(755)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity:-

Fund: 3130- Riverwood Terrace

Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	2,405	2,622	2,700	**2,700**	-
821120 Curr Unsec Prop Tax	76	75	80	**80**	-
821130 Supplemental Roll Tax	20	20	30	**30**	-
821220 Prior Unsec Prop Tax	3	4	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	19	19	20	**20**	-
Total Revenues	**2,523**	**2,740**	**2,830**	**2,835**	**5**
Services & Supplies					-
862239 Spec Dept Expense	32	53	-	**-**	-
862260 Utilities	576	624	700	**700**	-
Total Services & Supplies	**609**	**677**	**700**	**700**	**-**
Total Net Appropriations	**609**	**677**	**700**	**700**	**-**
Total Fund Balance (Contribution)	**(1,915)**	**(2,062)**	**(2,130)**	**(2,135)**	**(5)**

LIGHTING DISTRICT

BU 0315- Ukiah Village

BUDGET UNIT DETAIL Schedule 15

Function: - Activity:-

Fund: 3150 Lighting- Ukiah Village Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	10,477	10,860	10,500	**11,200**	700
821120 Curr Unsec Prop Tax	332	310	350	**300**	(50)
821130 Supplemental Roll Tax	94	88	100	**100**	-
821220 Prior Unsec Prop Tax	12	16	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	81	80	80	**80**	-
Total Revenues	**10,996**	**11,355**	**11,030**	**11,685**	**655**
Services & Supplies					-
862239 Spec Dept Expense	141	219	-	**-**	-
862260 Utilities	3,506	3,712	3,700	**3,800**	100
Total Services & Supplies	**3,647**	**3,931**	**3,700**	**3,800**	**100**
Total Net Appropriations	**3,647**	**3,931**	**3,700**	**3,800**	**100**
Total Fund Balance (Contribution)	**(7,349)**	**(7,423)**	**(7,330)**	**(7,885)**	**(555)**

BUDGET UNIT DETAIL Schedule 15

Function: - Activity:-

Fund: 3170 Lighting- West Talmage Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	5,173	5,338	5,500	**5,600**	100
821120 Curr Unsec Prop Tax	164	153	160	**160**	-
821130 Supplemental Roll Tax	45	43	50	**50**	-
821220 Prior Unsec Prop Tax	6	8	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	40	39	40	**40**	-
Total Revenues	**5,428**	**5,581**	**5,750**	**5,855**	**105**
Services & Supplies					-
862239 Spec Dept Expense	70	108	-	**-**	-
862260 Utilities	1,653	1,714	1,900	**1,900**	-
Total Services & Supplies	**1,723**	**1,823**	**1,900**	**1,900**	**-**
Total Net Appropriations	**1,723**	**1,823**	**1,900**	**1,900**	**-**
Total Fund Balance (Contribution)	**(3,706)**	**(3,758)**	**(3,850)**	**(3,955)**	**(105)**

SPECIAL DISTRICTS

SANITATION DISTRICT

BU 0325- Meadowbrook Manor

BUDGET UNIT DETAIL Schedule 15 — Function: - Activity:-

Fund: 3250 Sanitation-Meadowbrook Manor Financing Sources and Uses	2019-20 Actuals	2020-21 Actuals	2021-22 Estimated	2022-23 Adopted	Change from Prior Year
Revenues					
821110 Curr Secured Prop Tax	2,631	2,720	2,800	**2,900**	100
821120 Curr Unsec Prop Tax	83	78	80	**80**	-
821130 Supplemental Roll Tax	22	22	30	**30**	-
821220 Prior Unsec Prop Tax	3	4	-	**-**	-
821700 Highway Property Rental	0	0	-	**5**	5
825481 Homeowner Exemption	20	20	20	**20**	-
827700 Other	-	-	-	**-**	-
Total Revenues	**2,760**	**2,844**	**2,930**	**3,035**	**105**
Services & Supplies					-
862239 Spec Dept Expense	536	555	600	**800**	200
Total Services & Supplies	**536**	**555**	**600**	**800**	**200**
Total Net Appropriations	**536**	**555**	**600**	**800**	**200**
Total Fund Balance (Contribution)	**(2,224)**	**(2,289)**	**(2,330)**	**(2,235)**	**95**

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS



Mendocino
Courtesy: Visit Mendocino

MENDOCINO
1850
COUNTY

INDEX

Capital Improvement Plan & Fixed Assets		
	Capital Improvement Plan Overview	588
	Funding Mechanisms	589
	Capital Projects	590
	Capital Improvements- FY 2022-23 Projects List	591
	Information Technology Maintenance & Upgrades	594
	Roads & Bridges	596
	County Vehicle Fleet	597
	Summary/Costs	598

CAPITAL IMPROVEMENT PLAN

Captial Improvement Plan Overview

The Capital Improvement Plan (CIP) is a strategic planning tool, which focuses on County-owned infrastructure under the control of the Board of Supervisors and, as such, summarizes in one document the County's overall capital projects and associated funding requirements during a five-year period. Management and funding of these projects is through three Departments and five funds:

General Services Agency – Capital Improvement Fund, Capital Projects Fund (Including Jail Expansion and Measure B) and Vehicle Replacement Fund

Transportation – Road Fund

Information Services – Information Technology Master Plan Reserve

General Services Agency – Capital Improvements

The County is in the final year of its most recent Five Year CIP (2017-2022), and as part of the new Five Year CIP, General Services, Facilities Division staff are completing several key planning and strategic processes related to the County's owned and leased real property, including: Space Utilization Analysis, Facility Condition Assessment, ADA Transition Plan update, a Facility Safety and Security Assessment, a Carbon Reduction/Energy Efficiency Analysis including options for continuous power for critical facilities, and phase two of the Parks Needs Assessment.

This part of the new Five-Year CIP will be developed during calendar year 2023 with information from these efforts and will include professional planning documents synthesizing the priorities of these studies to outline the future facilities needs of the County. The capital projects identified will reflect the County's mandate to maintain existing capital asset and infrastructure in a way that will promote efficient delivery of County services, overcome technological obsolescence and ensure the health and safety of County staff and the public using the facilities.

Five Year Plan Highlights

Two major factors will be informing the priorities in the new Five-Year CIP:

1. After many years of deferred maintenance, the County's facilities have reached a critical stage requiring significant reinvestment in systems and structures.
2. The planned move of the Courthouse by 2026 will have major implications for the operations of several criminal justice departments requiring relocation of their operations. The County will also have the obligation to determine the disposition of the existing Courthouse.

Beyond these factors, the plan will incorporate the implementation of Board direction to anticipate climate change implications and move away from carbon-based energy sources with new and improved facilities and fleet.

Capital facility decisions are far-reaching and long-term. They represent a significant short- and long-term investment and have an impact on service delivery and budget planning as well as Community engagement and the environment far into the future.

The CIP is not a budget document but rather a planning tool to be used in the budget process. This document is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and forward-looking insight into the County's upcoming facility needs and will provide a basis for discussion of funding models to adopt and implement the plan.

Current Year Priority Projects

In recent years, the County has effectively leveraged state and federal programs related to fire recovery and resilience, pandemic relief funding as well as PG&E settlement funds to complete critical projects with an emphasis on hazard reduction, operational resilience and improved safety and security of County facilities. Some of the completed and in progress projects benefiting from this funding are:

- 911 Communications Equipment and Shelter- CDBG
- Microwave Communications Site Hardening – CDBG and PG&E
- Sanhedrin Microwave Site power line pole replacement project – PG&E
- Generators for Critical Facilities – Cal OES
- Hazard Mitigation at County Parks – PG&E and ARPA
- Administration Center Security Improvements – ARPA

Staff is also moving forward with upgrading end of life heating, ventilation and cooling systems to all electric heat pump systems at the Fort Bragg Justice Center and the Administration Center Data Center to improve reliability and reduce the County's carbon footprint.

Completed Projects

In the last five years, the County has completed many Capital Improvement Projects including:

- Sanhedrin Microwave Site Power Line Pole Replacement
- New Generator and Electrical Panel Replacement at the Sheriff's Office Complex
- Point Arena Microwave Site Equipment Relocation and Upgrades
- Administration Center and Board Chambers Security Improvements
- Hazard Mitigation at Bower Park
- High Speed Fiber Optic Extension to the Sheriff's Office Complex
- Phase 2 Administration Center Roof Replacement
- Roof and HVAC Replacement at the Main Jail
- Roof and HVAC Replacement at Jail Programs Building
- New Walk-in Freezer for the Jail Kitchen
- Yokayo Center Exterior and ADA Improvements

- Roof and HVAC Replacement Mental Health Wing
- Ukiah Library Circulation Desk and Interior Improvements
- Treasurer-Tax Collector Remodel
- Little River Airport Terminal Remodel
- Willits Veterans Hall ADA Ramps
- Roof and HVAC Replacement at the Main Jail
- Roof and HVAC Replacement at Jail Programs Building
- New Walk-in Freezer for the Jail Kitchen
- Yokayo Center Exterior and ADA Improvements
- Roof and HVAC Replacement Mental Health Wing
- Ukiah Library Circulation Desk and Interior Improvements
- Treasurer-Tax Collector Remodel
- Little River Airport Terminal Remodel
- Willits Veterans Hall ADA Ramps

General Services Agency – Capital Projects

General Services, Facilities staff are also actively involved in the two largest County project in recent memory: The SB 844 Jail Expansion Project and the Measure B funded Psychiatric Health Facility at Whitmore Lane.

Funding Mechanisms

Capital Improvement Fund

The Capital Improvement Fund provides monies through Budget Unit 1710 for facility enhancements and large-scale maintenance projects including items such as roof repair, parking lot repairs, heating and cooling (HVAC) upgrades, Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities, as well as any other significant facility modification or maintenance costs.

The primary method of funding for capital improvement and deferred maintenance projects in the County for the past decade or more has been to utilized one time funds available at the close of each fiscal year for priority projects identified by Facilities staff. Special department revenues have been used for non-general fund projects. The Board of Supervisors' have established several policies related to Fiscal Stability and Financial Sustainability. While part of this policy directive is the County incurring no additional debt, the condition of existing facilities and operational requirements coming forward in the new CIP will require difficult decisions to fund or finance the plan.

CIP ' S IMPACT ON OPERATING BUDGET

While departments may submit facility modification requests to the Executive Office for inclusion in annual budgeting process, and critical programmatic needs are funded from time to time, there is no systematic funding mechanism currently in place to upgrade and replace the County's building infrastructure. As a result, the County must devote increased resources to responding toequipment and system failures with temporary measures and emergency projects to repair or replace them.

County Policy No. 33 offers one way for the County to fund major repair and maintenance of facilities by requiring the County budget fund maintenance and repairs at a set rate per square foot of occupied facility space. However, the Board of Supervisors has suspended this funding strategy for the Capital Improvement Fund since FY 2007/08.

While one time funding has been available for the past several years, the reserve has not been funded to the extent required to reduce the backlog of deferred maintenance.

CIP funding in this year's discretionary general fund was budgeted to support a few specific capital projects requested by departments. There was carryover funding from prior years to continue existing projects and fund limited unanticipated projects. The funding for new General Fund projects is transferred into the Capital Improvement Fund at the beginning of the fiscal year or as approved during quarterly reporting meetings, while projects funded from other funds are cost allocated back throughout the year and do not impact the Capital Improvement Fund balance at the end of the year.

Other Financial Options

CERTIFICATES OF PARTICIPATION

Certificates of Participation (COPs) have been used over the past thirty-five years to finance millions of dollars of County facilities. Prior COP's were issued in the early 2000's and are scheduled to be paid off by 2026. The Board of Supervisors approved new COP's to assure local match funding is available for the Jail Expansion Project and to complete long overdue roof and HVAC replacement projects.

GRANTS

Capital project prioritization may be influenced by the availability of outside funding. Grants are currently funding Mitigation and Resilience, Electric Vehicle Charging and Parks projects. The County contracts with a grant consultant to identify and apply for additional grant funding for projects.

Information Technology Master Plan (ITMP) Reserve

The ITMP Reserve was established (County Policy 35) to provide funding for the replacement of multi-departmental computer systems; the funding is located in Budget Unit 0717. Currently, this reserve is being used to fund an update to the County's Property System as well as computer and software replacements and upgrades. As the County undertakes an IT master planning process, recommendations for utilizing any additional funding in BU 0717 will be identified.

Vehicle Replaceement Fund

The County Vehicle Replacement Fund, Budget Unit 0711, was historically replenished throughout the fiscal year from per-mile charges which included estimated costs of vehicle replacement in addition to mileage and maintenance costs. Currently, mileage fees include only maintenance and fuel costs and approved vehicles are being purchased with additional revenues that are transferred into the fund. The Executive Office is investigating

CAPITAL IMPROVEMENT PLAN

the re-institution of mileage fees which would include estimated costs of vehicle replacement.

CAPITAL IMPROVEMENS - FY 2021-22 COMPLETED PROJECTS LIST

KEY COMPLETED PROJECTS FOR FY 2021-22

CI	Project	Description	Final Cost
011	Sheriff Administration Panel Upgrade and Generator	Upgraded building electrical system by replacing primary service panels and connecting all circuits to the new full building generator	$ 372,257
979	Child Support Main Floor Carpet and Abatement	Replaced the main floor carpet and completed a minor remodel to client interview rooms	$ 311,585
992	Point Arena Tree Re-moval- AFB & Veter-ans Hall	Removed dead and dying trees from the Point Arena Veterans Hall and power line clearance at the Point Arena Air Force Base	$ 95,171
950	Sanhedrin Power Line Pole Replacement Phas-es 2& 3	Completed the replacement of all 27 degraded power poles with new taller steel power poles to reduce weather and fire hazards to the line	$ 208,715
961	Mental Health Rooms 381 & 383 Water Dam-age Repairs	Completed water damage repairs	$ 51,863
993	Sealing, Waterproofing & Painting San-hedrin and Spanish Mtn Re-peater Sites	Completed hardening the Sanel Microwave site with seal-ing, gen-erator and electrical improvements; Continued sealing and repairs at Sanhedrin site	$ 177,140
014	Ukiah Veterans Services ADA Upgrades	Provided ADA parking stall and other accessibility barrier removal	$ 87,545
021	Jail Control Room Glass Replacement	Replaced damaged security glass at the control room	$ 12,905
028	Courthouse Annex Data Center UPS Replace-ment	Upgraded the Uninterrupted Power Supply (UPS) for the data cen-ter and communications hub at the Courthouse Annex	$ 31,456
042	Parks Hazard Mitigation- Bower Park Trees & Caretaker Residence	Completed clean-up of the former caretaker's residence and re-moved approximately 130 of the dead and dying trees in Bower Park	$ 308,150
046	Priority Roof Point Are-na Air Force Base Roof Coating	Completed the recoating of the roof at the Point Arena Air Force Base microwave repeater site	$ 117,150
053	Juvenile Hall Water Heater Replacement	Replaced failed water heater	$ 9,915
029	Administration Center Re-opening Security	Installed security measures in board chambers and scan card read-ers at exterior and selected interior doors within the administra-tion center building	$ 409,609
030	Willits Library Data Ca-bling Replacement	Upgraded the Willits Library data network to as part of the library broadband access grant	$ 51,577
054	Jail Walkway Repairs	Repaired walkway displaced by tree roots	$ 14,425

CAPITAL IMPROVEMENTS - FY 2021-22 COMPLETED PROJECTS LIST

060	Low Gap Fire Fuel Re-duction	Provided a 100-foot fire break in Low Gap Park to provide a buffer for adjacent urban parcels	$ 54,360
		Total cost of projects completed in FY 2022	**$2,313,823**

CAPITAL IMPROVEMENTS - FY 2022-23 BUDGETED PROJECTS

FY 2022-23 CAPITAL IMPROVEMENT FUND OVERVIEW

Funding Source	Detail	Amount	Number of Projects
General Fund	Carry Forward Project Fund Balance	$ 4,494,749	11
General Fund	New Capital Improvement Funding	$ 4,766,914	4
General Fund	Total	$ 9,261,663	
Non-General Fund	Carry-Forward Projects	$ 275,000	2
Non-General Fund	New Project Requests	$ 614,000	14
Non-General Fund	Total	$ 889,000	
Total	**Total All Projects**	**$ 10,150,663**	

FY 2022-23 PROPOSED PROJECTS

Project Description	Proposed Budget	Adopted Budget
Fiscal Year 2022-23 Proposed Unanticipated Project Funding		
Small Deferred Maintenance Projects 862130	100,000	50,000
Unanticipated Capital Projects	200,000	200,000
Parking lot and Sidewalk maintenance & rebuild- Various locations	120,000	120,000
County Wide Tree Removal Program	50,000	100,000
Painting and Exterior Maintenance- Various locations	100,000	100,000
Flooring and Interior Maintenance- Various locations	50,000	20,000
Roof Repairs- Various locations	300,000	200,000
HVAC System Upgrades & Replacement	200,000	300,000
Hazardous Electrical Panel Replacement (Zinsco Panels)	50,000	50,000
ADA Improvements- ADA Only Projects	50,000	50,000
UST Monitoring and Wells Covelo & Willits Yards	-	30,000
2022-23 General Fund Projects in Progress - Carry Forward		
Budgeted HVAC Jail II and Transportation Engineering	115,000	115,000
New Shelter to Relocate 911 & MCSO Communications & Servers	370,000	4,102,597
Off Site Parking Improvements prior to Jail Expansion Project	575,000	575,000
Admin Center Server Room Cooling and Fire Suppression	215,000	215,000
Campus West Fiber Optic Extensions to Sheriff's Office and GSA	537,275	537.235

CAPITAL IMPROVEMENT PLAN

2022-23 General Fund Projects in Progress - Carry Forward	Proposed Budget	Adopted Budget
Redwood Valley Substation Water Damage Repairs	56,000	56,000
Sanhedrin Repeater Site Tower & Shelter Replacement	220,000	220,000
Sanel Mountain Microwave Site Hardening	160,000	160,000
Sanhedrin Underground Power Line Evaluation and Testing	163,000	163,000
Parks Hazard Mitigation- Remaining from Bower Park Trees	97,850	97,850
Administration Center Roof and HVAC Replacement Phase 3	142,941	142,941
County Facility Condition, Space Needs Assessment & ADA Transition Plan	200,000	200,000
Fort Bragg Justice Center County Share	50,000	50,000
Pre-Trial Release Program Facility	50,000	50,000
Fort Bragg Veterans Hall HVAC and Electrical	90,000	90,000
Juvenile Hall Dual Jurisdiction Changes & Facilities Grant projects	57,754	57,754
Museum Mold Remediation	40,000	40,000
Museum ADA Entry and Restrooms	175,000	175,000
Seal and Paint Jail Building II Exterior Block	200,000	200,000
Information Technology Small Conference Room Doors	15,000	-
MCSO- Transportation Step	15,000	15,000
MCSO- Remove Modular	25,000	25,000
MCSO- Fallen Officers Monument Site Work	62,000	62,000
Probation Card Readers	40,000	40,000
General Fund Project Totals	**4,891,820**	**9,261,663**
Fiscal Year 2022-23 New Non-General Fund Projects		
Transportation Projects		
Round Valley Airport Security Fencing	175,000	175,000
DOT- Video Security Ft. Bragg Yard- Building 9 *CF	30,000	30,000
DOT- Video Security Booneville Yard- Building 1 *CF	30,000	30,000
Total Transportation	**235,000**	**235,000**
Public Health Projects		
Emergency Preparedness Trailer Public Health Nursing	124,000	124,000
Social Services Projects		
Hirsch Card Readers for Avila Gates	30,000	30,000
Fiber Cable from Fort Bragg Justice Center to Avila Data Room	20,000	20,000
Avila Center Electric Strikes at Interview Booths	26,000	26,000
Avila Center 7B HVAC System Replacement	100,000	100,000
Yokayo Center Fencing & Children's Patio Enclosure	99,000	99,000
Children & Family Services Roof Recoating	80,000	80,000
Veterans Services Landscaping	30,000	30,000

CAPITAL IMPROVEMENT PLAN

Project Description	Proposed Budget	Adopted Budget
Children & Family Services Interior Painting	15,000	15,000
WISC Shower and Laundry Room	90,000	90,000
HHSA Unanticipated Capital Projects- Various Locations	40,000	40,000
Total Social Services	**530,000**	**530,000**
Non General Fund Total	**889,000**	**889,000**

CAPITAL IMPROVEMENT PLAN

INFORMATION TECHNOLOGY MAINTENANCE AND UPGRADES

Microwave System and Infrastructure Replacement

The County's microwave system transports public safety radio/data and other County network traffic that is critical for the county to operate effectively. Many upgrades to the system have been completed and are in process to maintain the ever-growing capacity requirements the County requires. Improvements provide a redundant path for voice and data to ensure functionality in the event of equipment failure. Additional microwave radios and network switching hardware will be needed to bring the capacity and speeds up to the standards that meet current applications requirements.

Improvement projects were separated into phases. Improvements to close the south coast loop is nearly complete. Phase I is to replace all Simulcast Repeaters of the Public Safety Microwave Radio Communications projects. This phase was separated into two parts due to funding constraints. Phase IA is nearly complete, and the Board of Supervisors later allocated $500,000 in PG&E Disaster Settlement funds to Phase 1B. The Board placed an additional $1,500,285 in reserves dedicated to Microwave. The Board approved Information Technology staff to utilize those funds for Phase II MPLS to replace critical network infrastructure that transports public safety radio traffic throughout the County. The Phase II MPLS project is anticipated to be completed in FY 22/23. The Phase III Radio replacement project will begin in FY 22/23 and consists of upgrading equipment which provides radio communications and microwave data transfer for all areas of Mendocino County. Upgrading the facilities proposed will also increase the network connectivity, speed, and bandwidth at all Public Safety Communications Microwave Radio sites. The funding secured for this project will be from several sources including PG&E Disaster Settlement funds, Microwave Cost Recovery, and Community Development Block Grant-Mitigation funds.

Microwave System Expansion

The county's critical microwave system serves public service radio such as Sheriff's Office, Fire Departments, Local police, EMS, and numerous other public safety groups. It also provides a data link to Fort Bragg and Willits for county department. Approximately 200+ employees depend daily on the network connectivity provided by this system. Currently Fort Bragg is not part of a "ring" that provides diversity, they are a "spur" or on the end of the link. If we have a failure of equipment, they are cut off until the problem can be corrected. Fort Bragg is currently a "spur" and the link from Fort Bragg needs to be in a ring configuration. This will provide resiliency in case of equipment failures. Public Safety radio also benefits from this as they are on the same system. On November 16, 2021, the Board of Superv isors approved project allocations for one-time Pacific Gas and Electric (PG&E) disaster settlement funds to complete an assessment and determine project costs.

The Fort Bragg Expansion/ring project is estimated to cost $500,000 pending completion of assessment.

Sonoma County Connection

In order for the county to have resiliency it needs a link from the existing south county microwave system to Sonoma County. This will provide a backup/alternate internet path in case of outages. AT&T has proven they do not have resiliency needed. As the county needs to embrace new cloud-based technologies, this resiliency is essential as it would be dependent on an always available internet connection. During emergencies this is critical, as communications need to be reliable and resilient.

This project is estimated to cost $500,000.

Offsite IT Data Center Replication

Offsite IT replication will allow the County to institute a necessary robust and safe data recovery system to assist in protecting the County's data center in the event of failures due to natural disasters such as flood, earthquake, and fire. If the County experienced a catastrophic failure and did not have an offsite replication system in place, the County would be unable to recover data pertaining to the County's core operating systems, including the finance system (Munis), property system, payroll, taxes, criminal justice system, purchasing, Clerk Recorder, Assessor, telephones, and numerous other services that rely on the data center to operate. With the implementation of an off-site replication system, the County would be able to efficiently and effectively re-establish these essential services in the event of a disruption. The replication system would also provide the County with an essential method of backup and recovery due to accidental data loss.

This project is estimated to cost $300,000 with an estimated $8,000 annual maintenance costs

Countywide Document Imaging System

The County's existing document imaging system solution is approximately 20 years old. Although the system serves the Assessor/Clerk-Recorder and Auditor's Offices current document imaging needs, the system lacks the functionality that other departments require (e.g. enhanced indexing and search capability). Additionally, several county departments have acquired other independent document imaging systems, and while these have served the County well, it does present support and return on investment issues (i.e. departmental staff time reduction, space cost reduction, efficiency and effectiveness).

Currently, several County departments lease storage facilities in order to store documentation that would likely be managed by a countywide document imaging system. Departments are also utilizing valuable office space to store their documents and records. County Counsel and Public Defender which have large volumes of stored paper documents would greatly benefit from electronic storage for old documents. Staff would not be spending hours looking for paper documents and free up large areas of storage space.

The project is estimated to cost $565,000.

CAPITAL IMPROVEMENT PLAN

Network Switches

The county has over 175 cisco network switches that support the data connections for every computer in the county. These devices are located in the various network closets throughout the county and are critical for daily computer operations. The devices were last updated in 2008 and the switches are at end of life and are no longer supported by the manufacture. Spare parts on hand are minimal and only available from secondary markets. All aspects of the county's computer systems rely on these devices they are the data highway directors that allow the information to flow to every computer, server, firewall and internet. Public safety would be seriously as risk as failure means no communications are possible to servers, CAD, Dispatch or internet. It is imperative that these devices get replaced now that they are end of life.

The project is estimated to cost $2.5 million for replacement of all existing cisco switches. This project is allocated in the Enterprise Internal Service Fund.

Sheriff Dispatch Consoles

Dispatch consoles were originally installed in 1990, updated in 2002, are now at end of life for over three years. Support from Motorola is no longer available, and spare parts are difficult to find. The existing console system cannot be expanded to add additional local and/or offsite operator positions or channels. It is critical the county replaces this system as console failure would cause widespread and complete failure of Sheriff's radio systems. All Sheriff's main radio repeater/voting systems are console controlled and transmitter site steered. Recovery in event of a complete console failure would take three to four months to integrate into existing Sheriff's radio systems. On November 16, 2021, the Board of Supervisors approved project allocations for one-time Pacific Gas and Electric (PG&E) disaster settlement funds to complete this project.

The project is estimated to cost $800,000 for replacement.

Original ITMP initiative status

Total	Active	Completed	Held	Canceled
99	18	34	44	4

• **Active** – These represent initiatives currently receiving active efforts from IT staff. Examples include operational items such as IT Project and Services Portfolio and Policies and Procedures. Others represent larger projects such as Records and Data Retention, VoIP Phone System Resiliency, and Electronic Mail Upgrades.
• **Completed** – These represent initiatives that have had their recommendations and scopes met. Examples include IT Computer Equipment Replacement Plan, E-Fax, Video Conferencing, and Staff Security Awareness Training. Many completed initiatives still require on-going operational support once implementation tasks are completed.
• **Held** – These items have been held for a variety of reasons including budget, priority, staff availability, or mid to long term delays in goods and services. Examples include Wireless Network, Dispatch Radio Console Replacement, and GIS Assessment and Master Planning.
• Canceled – These items have been canceled due to lack of need and/or interest. Examples include Kiosks and JustWare Gap Analysis and Utilization Improvement.

Information Technology staff are in the process of conducting an analysis of the 2018 ITMP and intend to present the Board with a report upon completion. Analysis will identify what initiatives are complete, removed, continued and/or added. Included in this analysis is an evaluation of ITMP Initiatives and their associated projects to promote clarity and understanding to better inform decisions moving forward. Information Technology staff will also provide an updated ITMP based on identified technology needs and recommended replacement cycles. The project is estimated to cost $2.5 million for replacement of all existing cisco switches. In FY 20-21 $250,000 is budgeted, with additional funding in subsequent years until the project is complete.

CAPITAL IMPROVEMENT PLAN

Willits Justice Center ADA Counter	$25,000
Estimated Annual General Fund Expense	$50,000
Estimated Annual Non-General Fund Expense	$50,000

Probation Upgades

The main Probation building has undergone a continuous intensification of use over many years, resulting in occupancy that triggers upgrades to the building's Fire and Life Safety systems. The project will involve evaluating the occupancy and bringing the building systems up to code. Improvement may include upgrades to ingress and egress corridors, the addition of fire alarms, and possibly a fire sprinkler system. Any required ADA improvements will be included in this project. The project will also provide an opportunity to replace worn flooring and interior finishes and address functional and operations needs of the department.

Estimated Annual General funds expense for fire/life/safety/ modernization

$863,000

General fund expense for Fire/life/safety/modernization
$585,000

MAJOR PROJECTS - CAPITAL IMPROVEMENTS

Jail Expansion Project

In 2017 the County was successful in its application for state lease revenue bond financing for its proposed jail expansion project. The $25 million in funding was made possible from SB 844, which is administered through the Board of State and Community Corrections. The County is responsible for certain local costs and has $2.5 million budgeted in a separate fund for the project (BU 1712). The project design is progressing, and is currently anticipated to be completed in 2023.

The project will include a single story building east of the existing jail building. The building will house a Special Needs Housing Unit, including 60-beds, new program rooms, recreational yards, and medical and mental health treatment spaces and contact visitation space for families as well as attorneys.

Redwood Valley Sheriff's Sub-Station

An existing residential structure in Redwood Valley will be converted to serve as a Sheriff's Substation.

Donovan Room in Custody Courtroom Conversion

The Sheriff's Office is in discussions with the Administrative Office of the Courts to develop a new Courtroom at the Jail Facility for inmate hearings that has the potential to greatly reduce inmate transportation costs related to hearings at the Courthouse

Generator Power

Improved access to emergency power has been prioritized to ensure the County is able to provide services during any power outage event due to an emergency event or a Public Safety Power Shutoff (PSPS).

Avila Center Expansion Planning

HHSA has identified the need for more space for staff in Fort Bragg, including consolidating the WIC and Public Health programs currently housed at 120 Fir Street with Planning and Building to the Avila Center. The program involves evaluating the vacant portion of the site between the existing buildings and Justice Center for Parking and Office space, and if warranted, developing project plans and completing the expansion to build out this site. No General Fund dollars are currently budgeted for this project.

Estimated Annual General Fund Expense for Major Projects

$625,000

Estimated Annual Non-General Fund Expense for Major Projects

$475,000

ROAD S & BRIDGES

CORRECTIV E MAINTENANCE AND PAVEMENT PRESERVATION

The leading purpose of corrective maintenance and pavement preservation is for combined efforts to apply the most cost effective methods to treat existing paved surfaces within the County Road System, and extend the useful life of those surfaces. Corrective maintenance includes Resurfacing, Restoration, and Rehabilitation (RRR) projects. Such projects include "full depth reclamation" (FDR) with foamed asphalt and/or cement, pulverized roadbed, or cold planning, followed by a single or double chip seal; or thick asphalt overlays with the application of new pavement at a thickness of two to four inches of hot mix asphalt (HMA). Pavement preservation includes chip seals, rubberized chip seal microsurface, and multi-layer application of all types (cape seal). Funding through the "Road Repair and Accountability Act of 2017", Senate Bill (SB 1), provides for non-general fund revenue. The Board has directed the bulk of this funding should be dedicated to Corrective/Preventative Maintenance projects. A five year average of $4.9 million annually of funding is expected.

Estimated Annual General Fund Expense	**$0**
Estimated ANnual Non-General Fund Expense	**$4,464,069**

Storm Damage

The main purpose of this work is broken down into two types: (1) emergency opening of roads by debris removal and protective measures to restore the most critical passage of traffic- temporary fixes usually done by County road crews and (2) permanent repairs usually done by public contract. This work is primarily funded through Federal disaster assistance funding. Methods of permanent repair include excavation of road surface failure, sub-base and roadway restoration, rock buttress of embankment failure, drilled piles with timber lagging retaining wall, gabion gravity retaining systems, crib walls, and mechanically stabilized

CAPITAL IMPROVEMENT PLAN

using earth methods using fabrics and geo-grids.

Estimated Annual General Fund Expense $0

Estimated ANnual Non-General Fund Expense $3,114,307

Bridge Replacement & Rehabilitation

The principle purpose of this program is to implement the Federal Highway Bridge program that replaces or rehabilitates bridges nationwide at a reimbursement rate of 88.53% or greater through toll credits. Presently thirteen bridges qualify for the program based on their structural health scores or designation as functionally obsolete or structurally deficient. Nine of these bridges are currently in various stages of design, environmental development, right of way acquisition, and construction, and are going to be built over the next 20 years.

Estimated Annual General Fund Expense $0

Estimated Annual Non-General Fund Expense $4,233,343

State Transoportation improvement prgram (stip) Projects

The Mendocino County Department of Transportation (MCDoT) recently completed the reconstruction and widening one mile of East Side Potter Valley Road, a portion of a larger four mile STIP project. The current road structure (base and pavement) is severely deteriorated and in need of reconstruction. The road currently consists of two 10-foot-wide travel lanes with ½ foot paved shoulders. The proposed project consists of grinding and recycling the current base and pavement using a process called foamed asphalt. The project will include widening the existing roadway to two 11-foot wide travel lanes with 3-foot paved shoulders. The roadway will be further widened to include gravel shoulders of 1-foot to 5-foot widths.

The Project now requires approximately $10 million of additional funding to pay for the increased construction costs in order to complete construction of the entire project. MCDoT attempted to add the additional funding in California Federal Lands Access Program (CFLAP) funding, but was unsuccessful. MCDoT continues to seek funding to complete the entire project. Construction of a one-mile portion (using available STIP funding) was completed in July 2022.

The North State Intersection and Interchange Improvements STIP project will provide traffic capacity to accommodate projected 2030 traffic volumes along the North State Street corridor, as well as to increase public safety for all users, improve the aesthetics of the corridor by revamping the urban landscape, improve pedestrian and bicycle access along the corridor, accommodate sufficient parking opportunities, and enhance business opportunities along the corridor. The first phase of this project, funded through the 2020 STIP, will install medians, landscape and aesthetic features, and roundabouts at the intersections of North State Street and KUKI Lane and the southbound on/off ramps of U.S. 101. The project approval and environmental design phase (PA&ED) began in 2022, with additional funds for the plans, specifications, and estimate.

(PS&E) and right of way phases already programmed in future years

Estimated Annual General Fund Expense $0

Estimated ANnual Non-General Fund Expense $107,761

Estimated Annual General Fund Expense for Roads & Bridges $0

Estimated ANnual Non-General Fund Expense For Roads & Bridges $4,464,069

County vehicle Fleet

The County fleet consists of almost 400 “passenger type” vehicles, including cars, SUVs, and pickup trucks but excluding heavy equipment. The Departments with the largest vehicle allocations include the Sheriff’s Office (109), Health & Human Services Agency (82) and the Department of Transportation (73). Excluding the Department of Transportation, the average vehicle in the fleet is 10 years old, and the fleet is driven 3,083,632 miles annually.

Target vehicle replacement guidelines are:

Estimated Annual General Fund Expense for Vehicle Replacement $851,000

Estimated Annual Non-General Fund Expense $283,000

CAPITAL IMPROVEMENTS - FY 2022-23 PROJECTS LIST

SUMMARY/COSTS

General Fund Projects Funded in FY 2022-23

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Roof Replacements		
Administration Center Roof & HVAC	2,640,000	-
Ag Building Roof Replacement	200,000	-
Willits Justice Center Roof Replacement	450,000	-
Willits Library Roof Replacement	-	300,000
Courthouse Annex- Public Defender Roof Replacement	300,000	-
Public Health-Mental Health Roof & HVAC	-	2,500,000
Roof Replace/Recoating - All Buildings	535,000	290,000
Roof Replacement Totals	4,125,000	3,090,000
Energy Efficiency Retrofitting & HVAC Upgrades		
Fort Bragg Justice Center HVAC Heat Pump Replacement	450,000	-
Fort Bragg Veteran Hall HVAC System Replacement	130,000	-
Other Buildings- HVAC Replacement	820,000	480,000
Solar lighting & EV Charging Stations	175,000	250,000
Windows, Weatherization, Insulation	15,000	40,000
Solar with Battery Back-up Resiliency Pilot Project	-	400,000
LED Lighting Upgrades	-	-
Energy Efficiency Retrofitting & Upgrades Totals	1,590,000	1,170,000
Capital Facilities Maintenance & Compliance		
Exterior Painting- Jail Building #2	200,000	-
Exterior Sealing Repeater Sites	70,000	-
Exterior Painting Remaining Buildings	392,000	250,000
Interior Painting- Jail Building #1	225,000	-
Interior Painting- Remaining Buildings	260,000	310,000
Flooring Replacements- All Buildings	540,000	540,000
Parking Lot Rehabilitation- All Facilities	480,000	485,000
Museum ADA Entrance & Restrooms	175,000	-
ADA Retrofitting & Upgrades- All Facilities	320,000	285,000
Sanhedrin Power Line Repairs	30,000	150,000
Electrical & Mechanical (Non-HVAC) Upgrades	608,050	280,000
Other Deferred Maintenance Projects	450,000	-
Un-reimbursed Flood & Mold Claims	161,000	115,000
Hazardous Tree Mitigation	216,730	90,000
Park Maintenance & Enhancements	400,000	-
Capital Facilities Maintenance & Compliance Totals	4,527,780	2,505,000

CAPITAL IMPROVEMENTS - FY 2022-23 PROJECTS LIST

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Fire-Life-Safety / Modernization Ageing Facilities		
Probation- Exiting and Fire Safety	360,000	-
Sheriff's Administration Building Upgrades	400,000	-
Fire-Life-Safety Compliance Improvements All Buildings	600,000	450,000
DOT Road Materials Covers & Video Security	-	380,000
Low Gap Bridge Repairs	730,000	-
Asbestos and Lead Abatement (Paint & Flooring)	90,000	90,000
Underground Storage Tank Mitigation & Monitoring	50,000	-
HIRSCH and other Security Improvements	200,000	236,000
Fire Alarm and Fire Suppression Systems	265,000	225,000
Workflow/Staffing Remodel Requests	600,000	400,000
Other Departmental Small Projects	130,000	150,000
Fire-Life-Safety / Modernization Ageing Facilities Totals	3,425,000	1,931,000
Major Projects- Capital Improvements		
Relocate 911 Servers & MCSO Equipment	370,000	3,770,000
New Generators and Generator Back-ups	125,000	525,000
Public Health- Mental Health Siding Replacement	-	250,000
Pt. Arena Veterans Hall	40,000	-
Jail Expansion Project	6,000,000	25,000,000
Mental Health Treatment Act Projects- Measure B (PHF)		17,300,000
Parking Lot Rehabilitation- Jail & Central Services	575,000	-
Microwave System Infrastructure Improvements	250,000	1,000,000
HHSA & General Fund Needs Assessment & Facility Planning	250,000	100,000
Major Projects- Capital Improvements Totals	7,610,000	47,945,000
Roads & Bridges		
Corrective Maintenance	5,000,000	16,415,328
Road Reconstruction	-	3,316,381
Storm Damage	-	18,808,046
Bridge Replacement & Retrofits	-	42,442,796
Pedestrian Improvements	-	1,173,783
Sediment Reduction/Fish Barrier Removal/Other	-	2,354,915
Roads & Bridges Totals	5,000,000	84,511,249

CAPITAL IMPROVEMENTS - FY 2022-23 PROJECTS LIST

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
County Vehicle Fleet		
Replacement of County Vehicles	4,258,000	1,415,000
County Vehicle Fleet Totals	4,258,000	1,415,000
Information Technology Maintenance & Upgrades		
Microwave System Link Improvements	225,000	-
IT Reserve (Equipment & Enterprise Software)	1,525,000	-
Countywide Document Imaging System	500,000	-
Information Technology Maintenance & Upgrades Totals	2,250,000	-
Sub-Total	32,785,780	142,567,249
Total	175,353,029	

POSITION ALLOCATIONS



Mendocino Village
Courtesy: Visit Mendocino

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0327	**AIR QUALITY**						
0327	1370	2055	AIR POLL CONTROL OFF	54.55	66.31	1.00	VACANT
0327	3346	2059	AIR QUALITY TECH	23.36	28.40	1.00	AIR QUALITY TECHNICIAN
0327	4019	2059	AIR QUALITY TECH	23.36	28.40	1.00	VACANT
0327	4022	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST II
0327	4471	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
0327	4528	2072	AIR QUALITY ENGINEER II	36.02	43.79	1.00	AIR QUALITY ENGINEER I
0327	4529	2073	DEPUTY AIR POLLUTION CONTROL OFFICER	43.70	53.12	1.00	VACANT
0327	4530	2072	AIR QUALITY ENGINEER II	36.02	43.79	1.00	AIR QUALITY ENGINEER I
0327	4531	2072	AIR QUALITY ENGINEER II	36.02	43.79	1.00	VACANT
0327	4532	0150	AIR QUALITY ADMINISTRATIVE COORDINATOR	26.17	31.80	1.00	VACANT
			BU FTE Total			**10.00**	
0418	**PH WIC**						
0418	1656	4029	COMM HLTH WKR II	18.12	22.03	1.00	COMMUNITY HEALTH WORKER II
0418	1710	4003	NUTRITIONIST	29.34	35.67	1.00	NUTRITIONIST
0418	2009	4003	NUTRITIONIST	29.34	35.67	0.80	VACANT
0418	3447	4003	NUTRITIONIST	29.34	35.67	0.40	VACANT
0418	3651	0168	PROGRAM ADMIN	34.56	42.01	1.00	VACANT
0418	3653	4094	HLTH PRGM ELIG WKR	17.89	21.75	1.00	VACANT
0418	3770	4094	HLTH PRGM ELIG WKR	17.89	21.75	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3772	4094	HLTH PRGM ELIG WKR	17.89	21.75	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3793	4094	HEALTH PROGRAM ELIGIBILITY WORKER	17.89	21.75	1.00	VACANT
0418	3928	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
0418	4301	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	SR HEALTH PROGRAM ELIG WORKER
0418	4302	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	SR HEALTH PROGRAM ELIG WORKER
0418	4312	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	VACANT
			BU FTE Total			**12.20**	
0448	**DA RAPE PROSECUTION**						
0448	2364	7086	VICTIM/WITNESS ADVOC	21.12	25.67	1.00	VICTIM/WITNESS ADVOCATE
			BU FTE Total			**1.00**	
0453	**PH TOBACCO ED**						
0453	3664	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
			BU FTE Total			**1.00**	
0464	**DA VICTIM WITNESS**						
0464	0021	7085	VICTIM/WITNESS COORD	29.73	36.14	1.00	VICTIM/WITNESS ADVOCATE
0464	0022	7086	VICTIM/WITNESS ADVOC	21.12	25.67	1.00	VICTIM/WITNESS ADVOCATE
0464	2485	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
0464	2486	7086	VICTIM/WITNESS ADVOC	21.12	25.67	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOC	21.12	25.67	1.00	VICTIM/WITNESS ADVOCATE
			BU FTE Total			**5.00**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0465	**DA ANTI DRUG ABUSE**						
0465	2681	7040	DIST ATTNY INVESTIG	38.36	46.62	1.00	DISTRICT ATTORNEY INVEST 10%
0465	3198	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY I
0465	3389	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
			BU FTE Total			**3.00**	
0478	**PH BIOTERRORISM AS**						
0478	3668	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
0478	3809	0168	PROGRAM ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**2.00**	
0713	**GENERAL LIABILITY**						
0713	3009	0039	SAFETY OFFICER	29.44	35.78	1.00	SAFETY OFFICER
0713	3929	0039	SAFETY OFFICER	29.44	35.78	0.50	SAFETY OFFICER
0713	4486	0235	RISK MANAGER	43.22	52.53	1.00	RISK MANAGER
			BU FTE Total			**2.50**	
0715	**HEALTH BENEFITS**						
0715	4283	0058	STAFF ASST II-CONF	15.79	19.19	1.00	VACANT
0715	4397	0227	BENEFITS TECH- CONF	23.99	29.16	1.00	BENEFITS TECHNICIAN-CONF
0715	4399	0225	PRINCPL ADMIN ANLYST	45.21	54.95	1.00	PRINCIPAL ADMIN ANALYST
			BU FTE Total			**3.00**	
1010	**CLERK OF THE BOARD**						
1010	4076	0149	DEPUTY CLERK BOS II-CONFIDENTIAL	24.67	29.98	1.00	DEPUTY CLERK BOS I-CONFIDENTIAL
1010	4078	0149	DEPUTY CLERK BOS II-CONFIDENTIAL	24.67	29.98	1.00	DEPUTY CLERK BOS I-CONFIDENTIAL
1010	4143	0199	SR DEPUTY CLERK BOS-CONFIDENTIAL	27.20	33.06	1.00	SR DEPUTY CLERK BOS-CONFIDENTIAL
			BU FTE Total			**3.00**	
1015	**BOARD OF SUPERVISORS**						
1015	0041	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0042	0017	SUPERVISOR	0.00	40.32	1.00	SUPERVISOR
1015	0043	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	43.61	1.00	SUPERVISOR
			BU FTE Total			**5.00**	
1020	**EXECUTIVE OFFICE**						
1020	3384	0043	CHIEF EXECUTIVE OFFI	0.00	96.15	1.00	INTERIM CHIEF EXECUTIVE OFFICR
1020	3385	0042	ASST CEO	70.75	86.00	1.00	VACANT
1020	3386	0040	DEPUTY CEO	58.95	71.66	1.00	DEPUTY CEO
1020	3387	0040	DEPUTY CEO	58.95	71.66	1.00	VACANT
1020	3388	0040	DEPUTY CEO	58.95	71.66	1.00	DEPUTY CEO-OOC
1020	3612	0012	SR ADMIN ANALYST	41.09	49.95	1.00	SR ADMINISTRATIVE ANALYST
1020	3627	0064	ADMIN ASSISTANT-CONF	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	58.95	71.66	1.00	DEPUTY CEO-OOC
1020	3901	0010	ADMINISTRATIVE ANALYST II	35.50	43.15	1.00	ADMINISTRATIVE ANALYST I
1020	3964	0013	EXECUTIVE COORD	25.41	30.88	1.00	OFFICE SERVICES SUPERVISOR-CON
1020	4385	0010	ADMINISTRATIVE ANALYST II	35.50	43.15	1.00	ADMINISTRATIVE ANALYST I
1020	4386	0225	PRINCPL ADMIN ANLYST	45.21	54.95	1.00	ACTING DEPUTY CEO
1020	4395	0151	ACCOUNT SPECIALIST III-CONF	20.82	25.30	1.00	ACCOUNT SPECIALIST III-CONF

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1020	4451	0196	DEPT ANALYST II-CONF	30.83	37.47	1.00	DEPARTMENT ANALYST II-CONF
1020	4452	0196	DEPT ANALYST II-CONF	30.83	37.47	1.00	DEPARTMENT ANALYST II-CONF
1020	4453	0012	SR ADMIN ANALYST	41.09	49.95	1.00	SR ADMINISTRATIVE ANALYST
1020	4540	0010	ADMINISTRATIVE ANALYST II	35.50	43.15	1.00	VACANT
			BU FTE Total			**17.00**	
1110	**AUDITOR-CONTROLLER**						
1110	0055	0022	ASST AUDITOR/CONT	48.48	58.92	1.00	VACANT
1110	0061	0023	AUDITOR CONTROLLER	0.00	64.81	1.00	ACTING AUDITOR-CONTROLLER
1110	3012	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST II
1110	3410	0127	ACCT SPEC SUPERVISOR	25.15	30.58	1.00	ACCT SPCLST SUPERVISOR-OOC
1110	3957	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
1110	3958	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
1110	4060	0167	CF DPTY AUDTR-CONTRL	40.40	49.11	1.00	CHIEF DPTY AUDITOR-CONTROLLER
1110	4398	0228	PAYROLL MANAGER	40.40	49.11	1.00	PAYROLL MANAGER
1110	4523	0241	ACCOUNTANT-AUDITOR II	32.70	39.75	1.00	ACCOUNTANT-AUDITOR II-OOC
1110	4524	0241	ACCOUNTANT-AUDITOR II	32.70	39.75	1.00	ACCOUNTANT-AUDITOR II
1110	4525	0243	ACCOUNTANT-AUDITOR II-CONF	32.70	39.75	1.00	ACCOUNTANT-AUDITOR II-CONF
1110	4526	0243	ACCOUNTANT-AUDITOR II-CONF	32.70	39.75	1.00	ACCOUNTANT-AUDITOR II-CONF
1110	4533	0197	SENIOR DEPARTMENT ANALYST-CONF	25.13	30.54	1.00	VACANT
			BU FTE Total			**13.00**	
1120	**ASSESSOR**						
1120	0071	0033	CHIEF PROP APPRAISER	31.90	38.79	1.00	CHIEF PROPERTY APPRAISER
1120	0072	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
1120	0073	0035	ASSESSMENT INFO SUP	25.49	30.98	1.00	ASSESSMNT INFO SUPERVISOR
1120	0078	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER I
1120	0080	0028	SR AUDITOR-APPRAISER	28.73	34.92	1.00	VACANT
1120	0083	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER I
1120	0085	0032	ASSESSOR ASST	47.74	58.03	1.00	ASST ASSESSOR
1120	0088	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER III
1120	0090	0031	REAL PROP APPR III	28.94	35.19	1.00	VACANT
1120	0091	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER II
1120	0092	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECOR	0.00	71.70	1.00	ASSESSOR/CLERK RECORDER
1120	2434	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER I
1120	2790	0031	REAL PROP APPR III	28.94	35.19	1.00	REAL PROPERTY APPRAISER I
1120	3290	0027	AUDITOR-APPRAISER	27.33	33.23	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNIC	19.48	23.67	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	27.33	33.23	1.00	AUDITOR-APPRAISER
1120	3946	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
1120	4253	0205	ASSR-CLRK-REC TECH2	20.88	25.38	1.00	ASSR-CLRK-REC TECH I
1120	4286	0213	CAD MAP & TITLE TECH	27.56	33.51	1.00	CADASTRAL MAP & TITLE TECH
1120	4293	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
1120	4510	0001	REAL PROP APPR TECH	20.56	24.99	1.00	REAL PROPERTY APPRAISER TECH
1120	4511	0001	REAL PROP APPR TECH	20.56	24.99	1.00	VACANT
			BU FTE Total			**23.00**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1130	**TREASURER-TAX COLLECTOR**						
1130	0100	0025	TREASURER/TAX COLLEC	0.00	0.00	1.00	VACANT
1130	2075	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
1130	2609	0068	ASST TREAS/TAX COLL	45.82	55.70	1.00	VACANT
1130	3932	0188	TREASURY SPECIALIST	21.94	26.67	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SP	20.89	25.39	1.00	VACANT
1130	3934	0187	DEP TREAS/TAX COLLEC	26.51	32.22	1.00	ACTING TREASURER-TAX COLLECTOR
			BU FTE Total			**6.00**	
1160	**GENERAL SERVICES**						
1160	3643	0060	STAFF ASSISTANT III	17.42	21.17	1.00	ACTING ADMIN ASSISTANT
1160	4031	0134	ADMINISTRATIVE SERVICES MANAGER I	38.40	46.68	1.00	ADMINISTRATIVE SERVICES MGR I
1160	4081	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	VACANT
1160	4136	0010	ADMINISTRATIVE ANALYST II	35.50	43.15	1.00	ADMINISTRATIVE ANALYST I-OOC
1160	4258	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	ADMINISTRATIVE ANALYST I
1160	4341	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	VACANT
1160	4367	0223	STOREKPR/MAIL TECH 2	19.55	23.77	1.00	STOREKEEPER/MAIL TECH II
1160	4401	0138	DIR GEN SVCS AGENCY	64.87	78.86	1.00	DIRECTOR GENERAL SVCS AGENCY
			BU FTE Total			**8.00**	
1210	**COUNTY COUNSEL**						
1210	0210	7019	COUNTY COUNSEL	0.00	92.92	1.00	COUNTY COUNSEL
1210	3212	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
1210	3213	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
1210	3215	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
1210	3310	0073	LEGAL SECRET II-CONF	20.88	25.38	1.00	LEGAL SECRETARY II-CONF
1210	3311	0073	LEGAL SECRET II-CONF	20.88	25.38	1.00	LEGAL SECRETARY II-CONF
1210	3448	0078	LEGAL SVCS SUPR-CONF	27.96	33.99	1.00	LEGAL SERVICES SUPERVISOR-CONF
1210	4028	7023	DEPUTY COUNTY COUNSEL IV	58.96	71.67	1.00	VACANT
1210	4061	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
1210	4150	0202	ASSISTANT CO COUNSEL	69.50	84.47	1.00	ASST COUNTY COUNSEL
1210	4402	0077	LEGAL ASSISTANT-CONF	23.01	27.97	1.00	LEGAL ASSISTANT-CONF
			BU FTE Total			**12.00**	
1320	**HUMAN RESOURCES**						
1320	0947	0007	DIRECTOR HUMAN RES	65.43	79.53	1.00	VACANT
1320	1244	0061	STAFF ASST III-CONF	17.42	21.17	1.00	STAFF ASSISTANT III-CONF
1320	2152	0048	HR TECHNICIAN	23.99	29.16	1.00	HR TECHNICIAN
1320	3147	0006	SR HR ANALYST	38.76	47.11	1.00	SR HR ANALYST
1320	3344	0038	HR ANALYST II	33.48	40.70	1.00	ACTING SR HR ANALYST
1320	3541	0061	STAFF ASST III-CONF	17.42	21.17	1.00	VACANT
1320	3560	0048	HR TECHNICIAN	23.99	29.16	1.00	HR TECHNICIAN
1320	3837	0173	HR MANAGER	46.10	56.04	1.00	HR MANAGER
1320	4009	0173	HR MANAGER	46.10	56.04	1.00	HR MANAGER
1320	4033	0038	HR ANALYST II	33.48	40.70	1.00	HR ANALYST I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1320	4071	0173	HR MANAGER	46.10	56.04	1.00	HR MANAGER
1320	4101	0048	HR TECHNICIAN	23.99	29.16	1.00	VACANT
1320	4102	0038	HR ANALYST II	33.48	40.70	1.00	HR ANALYST I
1320	4103	0038	HR ANALYST II	33.48	40.70	1.00	VACANT
1320	4104	0038	HR ANALYST II	33.48	40.70	1.00	HR ANALYST II
1320	4105	0038	HR ANALYST II	33.48	40.70	1.00	HR ANALYST I
1320	4106	0038	HR ANALYST II	33.48	40.70	1.00	HR ANALYST II
1320	4264	0207	ASST HUMAN RES DIREC	52.96	64.38	1.00	VACANT
1320	4521	0234	STAFF SERVICES ADMINISTRATOR- CONF	34.56	42.01	1.00	STAFF SERVICES ADMININSTR-CONF
			BU FTE Total			**19.00**	
1410	**COUNTY CLERK-ELECTION**						
1410	0123	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
1410	4084	0194	ASST C-R REGISTRAR	42.09	51.16	1.00	ASST CLERK-RECORDER REGISTRAR
1410	4294	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
			BU FTE Total			**3.00**	
1610	**BUILDINGS & GROUNDS**						
1610	0126	3038	FAC & FLEET DIV MGR	40.04	48.67	1.00	FACILITY & FLEET DIVISION MGR
1610	0127	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	0131	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	0133	3013	GROUNDS MAINTENANCE TECHNICIAN III	22.00	26.73	1.00	GROUNDS MAINT TECH II
1610	0134	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	0140	3032	CUSTODIAL SUPERVISOR	19.53	23.75	1.00	CUSTODIAL SUPERVISOR
1610	1200	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	1509	3035	BLDG MAINT MECH III	26.20	31.85	1.00	BUILDING MAINT MECHANIC II
1610	1733	3036	BLDG MAINT SUPERVIS	27.50	33.43	1.00	BUILDING MAINT SUPERVISOR
1610	1943	3013	GROUNDS MAINTENANCE TECHNICIAN III	22.00	26.73	1.00	GROUNDS MAINT TECH II
1610	2148	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	2224	3013	GRNDS MAINT TECH III	22.00	26.73	1.00	GROUNDS MAINT TECH II
1610	2334	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	2648	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3007	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3077	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3151	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	3393	3035	BLDG MAINT MECH III	26.20	31.85	1.00	BUILDING MAINT MECHANIC III
1610	3500	3029	CUSTODIAN	16.86	20.49	0.80	VACANT
1610	3960	3037	ASST FACILIT MANAGER	37.36	45.41	1.00	ASST FACILITY MANAGER
1610	3992	3051	FACILITY PROJ SPECII	34.90	42.42	1.00	FACILITY PROJECT SPECIALIST II
1610	3993	3051	FACILITY PROJ SPECII	34.90	42.42	1.00	FACILITY PROJECT SPECIALIST I
1610	4107	3051	FACILITY PROJECT SPECIALIST II	34.90	42.42	1.00	VACANT
1610	4108	3035	BLDG MAINT MECH III	26.20	31.85	1.00	BUILDING MAINT MECHANIC III
1610	4109	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1610	4110	3032	CUSTODIAL SUPERVISOR	19.53	23.75	1.00	CUSTODIAL SUPERVISOR
1610	4387	3037	ASST FACILIT MANAGER	37.36	45.41	1.00	ASST FACILITY MANAGER
1610	4388	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
1610	4390	3029	CUSTODIAN	16.86	20.49	1.00	CUSTODIAN
1610	4391	3013	GRNDS MAINT TECH III	22.00	26.73	1.00	GROUNDS MAINT TECH III
1610	4392	3013	GRNDS MAINT TECH III	22.00	26.73	1.00	GROUNDS MAINT TECH II
1610	4541	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	BUILDING MAINT MECHANIC II
1610	4542	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	BUILDING MAINT MECHANIC I
1610	4543	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	BUILDING MAINT MECHANIC II
1610	4544	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	BUILDING MAINT MECHANIC II
1610	4545	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	BUILDING MAINT MECHANIC II
1610	4546	3035	BUILDING MAINTENANCE MECHANIC III	26.20	31.85	1.00	VACANT
			BU FTE Total			**39.80**	
1620	**GARAGE**						
1620	0145	3021	AUTO MECHANIC III	27.07	32.90	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECH	19.25	23.39	1.00	AUTO SERVICES TECHNICIAN
1620	0148	3021	AUTO MECHANIC III	27.07	32.90	1.00	AUTO MECHANIC III
			BU FTE Total			**3.00**	
1910	**ENGINEERING & TECHNICAL ASSIST**						
1910	0151	2025	CIVIL ENGINEER	40.97	49.80	1.00	ENGINEERING TECHNICIAN I
1910	0154	2009	DEP DIR DOT LAND IM	47.27	57.46	1.00	DEPUTY DIR TRANS-LAND IMPROVE
1910	2742	2025	CIVIL ENGINEER	40.97	49.80	1.00	ENGINEER II
1910	3397	2005	DEP COUNTY SURVEYOR	33.64	40.89	1.00	VACANT
1910	3491	2002	SURVEYOR I	26.37	32.05	1.00	SURVEYOR I
1910	4039	2008	ENGINEER II	35.35	42.98	1.00	ENGINEER I
1910	4377	3060	AIRPORT OPERTNS SPEC	22.81	27.73	1.00	AIRPORT OPERATIONS SPECIALIST
			BU FTE Total			**7.00**	
1920	**RETIREMENT**						
1920	3031	0051	RETIREMENT SPECIALIST II-CONF	24.48	29.75	1.00	VACANT
1920	3642	0166	EXECUTIVE DIRECTOR	0.00	81.61	1.00	EXECUTIVE DIRECTOR
1920	3998	0190	RETI FIN/INV OFFICER	40.40	49.11	1.00	RETIREMENT FINACL INVEST OFFCR
1920	4446	0229	RETIRMNT SPEC III-CF	27.01	32.83	1.00	VACANT
1920	4447	0229	RETIRMNT SPEC III-CF	27.01	32.83	1.00	RETIREMENT SPECIALIST III-CONF
1920	4448	0230	RETIRMENT ANALYST-CF	31.06	37.75	1.00	RETIREMENT ANALYST-CONF
			BU FTE Total			**6.00**	
1941	**CLERK RECORDER**						
1941	4254	0205	ASSESSOR-CLERK-RECORDER TECHNICIAN II	20.88	25.38	1.00	ASSR-CLRK-REC TECH II
1941	4255	0205	ASSR-CLRK-REC TECH2	20.88	25.38	1.00	ASSR-CLRK-REC TECH II
1941	4256	0205	ASSR-CLRK-REC TECH2	20.88	25.38	1.00	ASSR-CLRK-REC TECH II
1941	4403	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
			BU FTE Total			**4.00**	

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1960	**INFORMATION SERVICES**						
1960	2765	0102	NETWORK SYSTEMS ANALYST I	35.09	42.64	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NETWORK SYSTEMS ANALYST II	36.85	44.78	1.00	VACANT
1960	2795	0098	G.I.S. COORDINATOR	37.21	45.22	1.00	GIS COORDINATOR
1960	3442	0103	NET SYST ANALYST II	36.85	44.78	1.00	NETWORK SYSTEMS ANALYST II
1960	3442	0103	NET SYST ANALYST II	36.85	44.78	0.00	NETWORK SYSTEMS ANALYST II
1960	3505	0103	NET SYST ANALYST II	36.85	44.78	1.00	NETWORK SYSTEMS ANALYST II
1960	3556	0154	INFO SVCS DIV MGR	51.72	62.87	1.00	VACANT
1960	3582	0093	APPL DEV ANALYST II	35.41	43.04	1.00	INFORMATION SYSTEMS SPECIALIST
1960	3583	0093	APPL DEV ANALYST II	35.41	43.04	1.00	APPLICATIONS DEVEL/ANALYST I
1960	3584	0094	SR APPL DEV ANALYST	39.01	47.42	1.00	SR APPLICATIONS DEVEL/ANALYST
1960	3589	0108	INFO SYSTEMS TECH II	27.24	33.11	1.00	VACANT
1960	3590	0108	INFORMATION SYSTEMS TECHNICIAN II	27.24	33.11	1.00	INFORMATION SYSTMS TECH II-OOC
1960	3591	0156	GIS TECHNICIAN	30.58	37.18	1.00	VACANT
1960	3595	0108	INFO SYSTEMS TECH II	27.24	33.11	1.00	INFORMATION SYSTEMS TECH II
1960	3597	0157	INFO SYS OPER MGR	49.26	59.88	1.00	ACTING INFO SVCS DIVISION MGR
1960	3927	0185	COMMUNICATIONS COORD	39.01	47.42	1.00	COMMUNICATIONS COORDINATOR
1960	3997	0108	INFO SYSTEMS TECH II	27.24	33.11	1.00	INFORMATION SYSTEMS TECH II
1960	4010	0103	NET SYST ANALYST II	36.85	44.78	1.00	NETWORK SYSTEMS ANALYST II
1960	4063	0094	SENIOR APPLICATIONS DEVELOPER ANALYST	39.01	47.42	1.00	APPLICATIONS DEVEL/ANALYST II
1960	4082	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
1960	4287	0210	COMMUNCTN TECHNICIAN	30.58	37.18	1.00	COMMUNICATIONS TECHNICIAN
1960	4288	0211	SR NETWORK SYS ANALY	40.57	49.32	1.00	SR NETWORK SYSTEMS ANALYST
1960	4289	0212	IS BUS APPLCTNS MGR	49.26	59.88	1.00	IS BUSINESS APPLICATION MGR
1960	4290	0134	ADMINISTRATIVE SERVICES MANAGER I	38.40	46.68	1.00	ADMINISTRATIVE SERVICES MGR I
1960	4368	0158	INFO SYSTEMS SPCLST	30.02	36.49	1.00	INFORMATION SYSTEMS SPECIALIST
1960	4384	0226	DIR INFO SVCS- CIO	64.87	78.86	1.00	VACANT
1960	4393	0210	COMMUNCTN TECHNICIAN	30.58	37.18	1.00	VACANT
1960	4394	0158	INFO SYSTEMS SPCLST	30.02	36.49	1.00	INFORMATION SYSTMS TECH II-OOC
1960	4404	0109	SUPRV INFO SYST TECH	30.02	36.49	1.00	SUPERVISING INFO SYSTEMS TECH
1960	4405	0101	INFO SVS NETW MGR	49.26	59.88	1.00	INFORMATION SYSTEMS NETW MGR
1960	4513	0238	BUSINSS SYST ANALYST	35.41	43.04	1.00	VACANT
1960	4514	0238	BUSINSS SYST ANALYST	35.41	43.04	1.00	VACANT
1960	4515	0239	SR BUS SYST ANALYST	40.72	49.50	1.00	VACANT
			BU FTE Total			**32.00**	
2012	**COURT AB233 PROGRAM**						
2012	3239	0004	REVENUE RECOVERY SP	20.89	25.39	1.00	REVENUE RECOVERY SPECIALIST
2012	3240	0004	REVENUE RECOVERY SP	20.89	25.39	1.00	REVENUE RECOVERY SPECIALIST
2012	3331	0004	REVENUE RECOVERY SP	20.89	25.39	1.00	VACANT
2012	3935	0187	DEP TREAS/TAX COLLEC	26.51	32.22	1.00	VACANT
2012	4295	0214	SR REVENUE RECVRY SP	23.04	28.00	1.00	SR REVENUE RECOVERY SPECIALIST
2012	4296	0214	SR REVENUE RECVRY SP	23.04	28.00	1.00	SR REVENUE RECOVERY SPECIALIST
			BU FTE Total			**6.00**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2070	**DISTRICT ATTORNEY**						
2070	0215	7002	DISTRICT ATTORNEY	0.00	91.60	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASST DISTRICT ATTY	0.00	87.09	1.00	ASST DISTRICT ATTORNEY
2070	1753	7004	CHIEF DEP DIST ATTY	58.97	71.68	1.00	VACANT
2070	1951	7040	DISTRICT ATTORNEY INVESTIGATOR	38.36	46.62	1.00	DISTRICT ATTORNEY INVEST 10%
2070	1953	7044	SUPVSG DA INVEST	42.24	51.34	1.00	SUPERVISING DA INVEST 13%
2070	2010	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DIST ATTNY INVESTIG	38.36	46.62	1.00	DISTRICT ATTORNEY INVEST 15%
2070	2346	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
2070	2447	0055	STAFF ASSISTANT I	15.08	18.32	1.00	VACANT
2070	2448	7041	CHIEF DISTRICT ATTORNEY INVESTIGATOR	51.49	62.58	1.00	CHIEF DISTRICT ATTORNEY INVEST
2070	3004	7040	DIST ATTNY INVESTIG	38.36	46.62	1.00	DISTRICT ATTORNEY INVEST 10%
2070	3186	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY I
2070	3187	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY IV
2070	3188	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY IV
2070	3189	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY II
2070	3190	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY II
2070	3191	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY IV
2070	3192	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY I
2070	3193	7008	DEPUTY DISTRICT ATTORNEY IV	56.15	68.26	1.00	VACANT
2070	3194	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY III
2070	3195	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY III
2070	3196	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY III
2070	3197	7008	DEP DIST ATTY IV	56.15	68.26	1.00	DEPUTY DIST ATTY I
2070	3230	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR I
2070	3313	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY I
2070	3314	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY I
2070	3315	0072	LEGAL SECRETARY II	20.88	25.38	1.00	VACANT
2070	3316	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	3317	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY I
2070	3319	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY I
2070	3323	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	3340	0076	LEGAL ASSISTANT	23.01	27.97	1.00	VACANT
2070	3349	7000	INVESTIGATIVE TECHNI	29.47	35.82	1.00	INVESTIGATIVE TECH
2070	3839	7007	DEP DIST ATTY III	47.62	57.89	1.00	VACANT
2070	3875	7008	DEPUTY DISTRICT ATTORNEY IV	56.15	68.26	1.00	VACANT
2070	3876	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2070	4034	7008	DEP DIST ATTY IV	56.15	68.26	1.00	VACANT
2070	4135	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
2070	4329	7040	DIST ATTNY INVESTIG	38.36	46.62	1.00	DISTRICT ATTORNEY INVEST 10%
2070	4330	0217	SR LEGAL ASSISTANT	25.37	30.84	1.00	VACANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2070	4331	0081	LEGAL SVCS SUPER	27.96	33.99	1.00	LEGAL SERVICES SUPERVISOR
2070	4517	0152	LEGAL ADMIN ASST	25.37	30.84	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2070	4518	0152	LEGAL ADMIN ASST	25.37	30.84	1.00	LEGAL ADMINISTRATIVE ASSISTANT
			BU FTE Total			**46.00**	
2080	**PUBLIC DEFENDER**						
2080	1169	7068	PUBLIC DEFENDER	71.59	87.02	1.00	PUBLIC DEFENDER
2080	1170	7069	ASST PUBLIC DEFENDER	63.57	77.27	1.00	ASST PUBLIC DEFENDER
2080	1552	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
2080	1553	7027	CHIEF PUB DEF INVEST	45.66	55.50	1.00	CHIEF PUB DEFEND INVESTIG
2080	2378	7028	PUBLIC DEF INVESTIG	37.92	46.09	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEF INVESTIG	37.92	46.09	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	VACANT
2080	3200	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	VACANT
2080	3201	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3202	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER II
2080	3203	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER I
2080	3204	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER III
2080	3206	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER I
2080	3207	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEPUTY PUBLIC DEFENDER IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER III
2080	3326	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY I
2080	3327	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2080	3329	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUB DEF	58.97	71.68	1.00	CHIEF DEPUTY PUBLIC DEFENDER
2080	3445	7072	DEP PUBLIC DEF III	47.62	57.89	1.00	DEPUTY PUBLIC DEFENDER II
2080	3948	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
2080	4100	0076	LEGAL ASSISTANT	23.01	27.97	1.00	LEGAL ASSISTANT
2080	4406	7071	DEP PUBLIC DEF II	40.81	49.60	1.00	DEPUTY PUBLIC DEFENDER I
2080	4407	0076	LEGAL ASSISTANT	23.01	27.97	1.00	LEGAL ASSISTANT
2080	4450	0232	CASEWORKER	25.43	30.90	1.00	CASEWORKER
2080	4508	0134	ADMINISTRATIVE SERVICES MANAGER I	38.40	46.68	1.00	ADMINISTRATIVE SERVICES MGR I
			BU FTE Total			**27.00**	
2085	**ALTERNATE DEFENDER**						
2085	2495	7028	PUBLIC DEF INVESTIG	37.92	46.09	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	2496	7084	ALTERNATE DEFENDER	62.98	76.56	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEP PUBLIC DEF IV	56.15	68.26	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3569	0152	LEGAL ADMIN ASST	25.37	30.84	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2085	3949	0057	STAFF ASSISTANT II	15.79	19.19	0.50	STAFF ASSISTANT II
2085	4408	7071	DEP PUBLIC DEF II	40.81	49.60	0.50	VACANT
2085	4409	0055	STAFF ASSISTANT I	15.08	18.32	0.50	VACANT
			BU FTE Total			**6.50**	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2090	**CHILD SUPPORT SERVICES**						
2090	2916	0133	CHILD SUPP SVCS DIR	63.52	77.21	1.00	DIRECTOR CHILD SUPPORT SVCS
2090	3108	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3109	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3112	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST I
2090	3114	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	CHILD SUPPORT SPECIALIST II
2090	3120	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	VACANT
2090	3121	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	VACANT
2090	3128	S508	CHILD SUPPORT SUPERV	33.55	40.78	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERVISOR	33.55	40.78	1.00	VACANT
2090	3130	S508	CHILD SUPPORT SUPERV	33.55	40.78	1.00	CHILD SUPPORT SUPERVISOR
2090	3178	S507	CHILD SUPPORT SPECIALIST III	29.17	35.46	1.00	VACANT
2090	3179	S507	CHILD SUPP SPEC III	29.17	35.46	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPP ACCT SPEC	30.32	36.85	1.00	CHILD SUPPORT ACCTG SPECIALIST
2090	3473	7154	CHIEF CHILD SUPPORT ATTORNEY	42.60	52.01	1.00	VACANT
2090	3925	S506	CHILD SUPPORT SPECIALIST II	26.47	32.17	1.00	VACANT
2090	4273	0208	ASSISTANT DIRECTOR CHILD SUPPORT SERVI	56.30	68.43	1.00	VACANT
2090	4274	0161	ADMIN SECRETARY	23.04	28.00	1.00	STAFF SERVICES ADMINISTRATOR
2090	4276	S507	CHILD SUPP SPEC III	29.17	35.46	1.00	CHILD SUPPORT SPECIALIST III
2090	4277	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST II
2090	4278	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
2090	4291	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
2090	4292	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
2090	4370	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2090	4410	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	VACANT
			BU FTE Total			**28.00**	
2310	**SHERIFF CORONER**						
2310	0278	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0281	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 5%
2310	0283	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0284	7052	SHERIFF-CORONER	0.00	91.19	1.00	SHERIFF CORONER
2310	0286	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0288	7113	DEPUTY SHERIFF CORONER II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I
2310	0289	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	0290	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0291	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0293	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 20%
2310	0294	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
2310	0295	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0296	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	0298	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0299	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 5%
2310	0300	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0301	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0302	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0304	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0305	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0307	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	0308	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0309	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0310	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0311	7074	PUBLIC SAFETY DISPATCHER	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0312	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 20%
2310	0314	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	0317	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0318	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0319	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0324	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I
2310	0325	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 10%
2310	0326	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I
2310	0329	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0330	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0331	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0332	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0338	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0339	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0341	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
2310	0342	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 10%
2310	0344	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0346	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0348	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0349	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0351	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 2%
2310	0352	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	0353	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0354	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0377	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0382	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	0401	7113	DEP SHERIFF COR II	33.82	41.11	1.00	VACANT
2310	0922	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	0926	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0960	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I 2%
2310	0961	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I 7%
2310	1118	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	1119	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 15%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	1326	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1612	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 10%
2310	1652	7087	PUBLIC SFTY DISP SUP	28.94	35.19	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	1714	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	VACANT
2310	1830	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 8%
2310	2124	7050	SHERIFF'S CAPTAIN	57.61	70.02	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	SHERIFF'S LIEUTENANT
2310	2439	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	SHERIFF'S LIEUTENANT
2310	2504	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	VACANT
2310	2505	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	2750	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	2752	7066	SHERIFF'S EVIDENCE TECHNICIAN	22.50	27.34	1.00	SHERIFF'S EVIDENCE TECH
2310	3021	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	VACANT
2310	3022	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 10%
2310	3024	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II
2310	3056	7113	DEPUTY SHERIFF CORONER II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER I
2310	3057	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3058	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3069	0096	COMPUTER OPER MGR	49.26	59.88	1.00	COMPUTER OPERATIONS MANAGER
2310	3391	7067	SHER EVIDENCE SUPR	26.07	31.69	1.00	SHERIFF'S EVIDENCE UNIT SUPVSR
2310	3458	7087	PUBLIC SFTY DISP SUP	28.94	35.19	1.00	PUBLIC SAFETY DISPATCH SPV 7%
2310	3956	0189	SHER EXECUTIVE COORD	25.41	30.88	1.00	SHERIFF'S EXECUTIVE COORD
2310	3959	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	3961	7113	DEP SHERIFF COR II	33.82	41.11	1.00	DEPUTY SHERIFF CORONER II 10%
2310	4011	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	4012	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	PUBLIC SAFETY DISPATCHER 15%
2310	4017	0092	APPL DEVEL/ANALYST I	33.73	41.00	1.00	APPLICATIONS DEVEL/ANALYST I
2310	4018	7054	UNDERSHERIFF	62.40	75.85	1.00	UNDERSHERIFF
2310	4065	7066	SHERIFF'S EVID TECH	22.50	27.34	1.00	SHERIFF'S EVIDENCE TECH
2310	4141	0103	NET SYST ANALYST II	36.85	44.78	1.00	NETWORK SYSTEMS ANALYST II
2310	4142	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
2310	4147	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
2310	4260	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
2310	4266	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	SHERIFF'S LIEUTENANT
2310	4272	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2310	4281	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
2310	4282	0127	ACCOUNT SPECIALIST SUPERVISOR	25.15	30.58	1.00	ACCOUNT SPECIALIST SUPERVISOR
2310	4297	7131	SHERIFF'S SERGEANT	41.27	50.17	1.00	SHERIFF'S SERGEANT 15%
2310	4300	0079	SUPVSG LEGAL SEC	23.01	27.97	1.00	SUPERVISING LEGAL SECRETARY
2310	4332	0216	SHERIFF'S LEGAL SPEC	23.01	27.97	1.00	SHERIFF'S LEGAL SPECIALIST
2310	4342	0079	SUPVSG LEGAL SEC	23.01	27.97	1.00	SUPERVISING LEGAL SECRETARY
2310	4369	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
2310	4375	0171	PROGRAM MANAGER	41.62	50.59	1.00	VACANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	4376	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
2310	4411	7074	PUBLIC SAFETY DISP	25.03	30.42	1.00	VACANT
2310	4519	7066	SHERIFF'S EVIDENCE TECHNICIAN	22.50	27.34	1.00	SHERIFF'S EVIDENCE TECH
2310	4557	7047	SHERIFF'S SERVICES TECHNICIAN	16.64	20.22	1.00	VACANT
			BU FTE Total			**111.00**	
2313	**SHERIFF - COPS PROGRAM AB3229**						
2313	3594	0159	SHERIFF'S TECH SPEC	28.59	34.76	1.00	SHERIFFS TECHNOLOGY SPECIALIST
			BU FTE Total			**1.00**	
2510	**JAIL**						
2510	0378	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY
2510	0380	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 2%
2510	0381	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0383	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	0385	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	0386	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0388	4021	COOK	22.34	27.15	1.00	COOK
2510	0389	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0390	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	0391	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	0392	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0393	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0394	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	0395	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY
2510	0396	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0397	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0399	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 10%
2510	0402	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 2%
2510	0403	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0404	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0405	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 13%
2510	0406	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	0410	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 8%
2510	0411	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0412	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0414	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	0415	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 10%
2510	0417	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	0418	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 13%
2510	0419	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY
2510	0421	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 2%
2510	0423	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 2%
2510	0424	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 8%
2510	0426	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	0965	4021	COOK	22.34	27.15	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY
2510	1086	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 12%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	1087	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	1088	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 17%
2510	1089	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY
2510	1090	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	SHERIFF'S SERVICES TECH
2510	1091	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	ACTING CORRECTIONS SERGEANT 5%
2510	1093	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	1134	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	ACTING CORRECTIONS LIEUTENANT
2510	1217	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
2510	1227	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	1521	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	2160	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	2166	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 7%
2510	2871	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 12%
2510	3366	7050	SHERIFF'S CAPTAIN	57.61	70.02	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SERVICES TECHNICIAN	16.64	20.22	1.00	SHERIFF'S SERVICES TECH
2510	3440	7047	SHERIFF'S SERVICES TECHNICIAN	16.64	20.22	1.00	ACTING INMATE SVCS COORDINATOR
2510	3441	7047	SHERIFF'S SERVICES TECHNICIAN	16.64	20.22	1.00	VACANT
2510	3620	7001	CORRECTIONS LIEUT	42.54	51.70	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 7%
2510	3622	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 10%
2510	3623	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 8%
2510	3624	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	CORRECTIONS SERGEANT 7%
2510	3625	7055	CORRECTIONS SERGEANT	34.92	42.44	1.00	VACANT
2510	3874	3048	LAUNDRY COORDINATOR	23.95	29.12	1.00	LAUNDRY COORDINATOR
2510	3951	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 12%
2510	3952	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	ACTING CORRECTIONS SERGEANT 5%
2510	3953	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 3%
2510	4002	4108	FOOD/LAUNDRY SV SUP	28.36	34.47	1.00	VACANT
2510	4035	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	4058	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	VACANT
2510	4112	7051	SHERIFF'S LIEUTENANT	50.08	60.87	1.00	VACANT
2510	4187	4021	COOK	22.34	27.15	1.00	COOK
2510	4267	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	VACANT
2510	4268	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 5%
2510	4269	7009	CORRECTIONS DEPUTY	25.54	31.05	1.00	CORRECTIONS DEPUTY 7%
2510	4412	0171	PROGRAM MANAGER	41.62	50.59	1.00	PROGRAM MANAGER
2510	4520	0159	SHERIFF'S TECHNOLOGY SPECIALIST	28.59	34.76	1.00	SHERIFFS TECHNOLOGY SPECIALIST
			BU FTE Total			**74.00**	
2550	**JUVENILE HALL**						
2550	0429	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	0430	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	0431	6002	SPVSR JV CORR OFFR	29.10	35.37	1.00	SUPER JUVENILE CORR OFFICER
2550	0432	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	0433	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	VACANT
2550	0435	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICR 5%
2550	0436	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2550	0437	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	0438	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICR 3%
2550	0439	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	0442	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICR 3%
2550	0999	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	2137	6002	SPVSR JV CORR OFFR	29.10	35.37	1.00	SUPER JUVENILE CORR OFFICER
2550	2200	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	2201	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICER
2550	2332	6002	SPVSR JV CORR OFFR	29.10	35.37	1.00	SUPER JUVENILE CORR OFFICER
2550	2735	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	2737	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICR 3%
2550	2738	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	2740	6001	JUV. CORR. OFFICER	23.90	29.05	1.00	JUVENILE CORRECTIONS OFFICR 3%
2550	2741	6002	SPVSR JV CORR OFFR	29.10	35.37	1.00	SUPER JUVENILE CORR OFFICER
2550	2806	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	2866	6001	JUVENILE CORRECTIONS OFFICER	23.90	29.05	1.00	VACANT
2550	3824	6008	PROBATION DIV MGR	42.72	51.92	1.00	PROBATION DIVISION MANAGER
			BU FTE Total			**24.00**	
2560	**PROBATION OFFICE**						
2560	0443	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0446	6011	CHIEF PROBATION OFF	61.13	74.31	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0448	6007	DEP PROB OFFICER III	29.78	36.19	1.00	DEPUTY PROBATION OFFICR III 5%
2560	0451	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 5%
2560	0452	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	VACANT
2560	0455	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEP PROB OFFICER III	29.78	36.19	1.00	DEPUTY PROBATION OFFICR III 5%
2560	0457	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I 3%
2560	0462	6008	PROBATION DIV MGR	42.72	51.92	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 5%
2560	0464	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I 3%
2560	0466	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0467	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I
2560	1206	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
2560	1281	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I
2560	2026	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2179	6008	PROBATION DIVISION MANAGER	42.72	51.92	1.00	VACANT
2560	2180	6007	DEPUTY PROBATION OFFICER III	29.78	36.19	1.00	VACANT
2560	2181	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	VACANT
2560	2186	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	VACANT
2560	2456	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2457	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	2816	6007	DEP PROB OFFICER III	29.78	36.19	1.00	DEPUTY PROBATION OFFICR III 5%
2560	2867	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2936	6006	DEP PROB OFFICER II	26.99	32.81	1.00	VACANT
2560	2937	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2560	2992	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	VACANT
2560	3026	6006	DEP PROB OFFICER II	26.99	32.81	1.00	VACANT
2560	3038	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3305	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2560	3307	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2560	3308	0072	LEGAL SECRETARY II	20.88	25.38	1.00	VACANT
2560	3309	0079	SUPVSG LEGAL SEC	23.01	27.97	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3429	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3430	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I
2560	3543	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
2560	3630	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
2560	4091	6013	SUP DEP PROB OFFICER	32.83	39.90	1.00	SUP DEPUTY PROB OFFICER 5%
2560	4092	6013	SUP DEP PROB OFFICER	32.83	39.90	1.00	SUP DEPUTY PROB OFFICER 5%
2560	4093	6014	ASST CHIEF PROB OFFR	47.14	57.31	1.00	ASST CHIEF PROBATION OFFICER
2560	4151	6013	SUP DEP PROB OFFICER	32.83	39.90	1.00	SUP DEPUTY PROB OFFICER 5%
2560	4152	6013	SUP DEP PROB OFFICER	32.83	39.90	1.00	SUP DEPUTY PROB OFFICER 5%
2560	4373	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
2560	4455	6006	DEP PROB OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I
2560	4456	6006	DEPUTY PROBATION OFFICER II	26.99	32.81	1.00	DEPUTY PROBATION OFFICER I 3%
2560	4457	6006	DEP PROB OFFICER II	26.99	32.81	1.00	VACANT
			BU FTE Total			**50.00**	
2710	**AGRICULTURE**						
2710	0470	2015	ASST AG COMM/SEALER	41.90	50.94	1.00	ASST AG COMM/SEALER W&M
2710	0472	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULT COMM SEALER	55.91	67.97	1.00	AG COMM/SEALER
2710	2221	2048	AG MEASUREMENT STANDARDS SPECIALIST III	28.02	34.05	1.00	VACANT
2710	2222	2048	AG/MEAS STNDS SP III	28.02	34.05	1.00	AGR MEASURE STAND SPCLST III
2710	2734	2048	AG/MEAS STNDS SP III	28.02	34.05	1.00	AGR MEASURE STAND SPCLST III
2710	3898	2048	AG MEASUREMENT STANDARDS SPECIALIST III	28.02	34.05	1.00	VACANT
2710	4068	2048	AG MEASUREMENT STANDARDS SPECIALIST III	28.02	34.05	1.00	AGR MEASURE STAND SPCLST I
2710	4413	0067	OFF SVCS SUPERVISOR	23.04	28.00	1.00	OFFICE SERVICES SUPERVISOR
			BU FTE Total			**9.00**	
2810	**CANNABIS PROGRAM**						
2810	4069	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	VACANT
2810	4257	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
2810	4263	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
2810	4336	2034	CHIEF PLANNER	43.33	52.68	1.00	VACANT
2810	4337	2032	PLANNER II	35.32	42.93	1.00	VACANT
2810	4338	2032	PLANNER II	35.32	42.93	1.00	PLANNER II
2810	4339	2032	PLANNER II	35.32	42.93	1.00	VACANT
2810	4340	2032	PLANNER II	35.32	42.93	1.00	PLANNER I
2810	4454	2069	DIRECTOR CANNBIS PRG	52.44	63.74	1.00	DIRECTOR CANNABIS PROGRAM
2810	4495	0201	CANNABIS PRG MGR	43.70	53.12	1.00	VACANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2810	4496	2035	SR PLANNER	38.91	47.30	1.00	VACANT
2810	4497	2032	PLANNER II	35.32	42.93	1.00	VACANT
2810	4498	2032	PLANNER II	35.32	42.93	1.00	PLANNING TECHNICIAN I
2810	4498	2032	PLANNER II	35.32	42.93	0.00	PLANNING TECHNICIAN I
2810	4499	2032	PLANNER II	35.32	42.93	1.00	VACANT
2810	4500	2032	PLANNER II	35.32	42.93	1.00	PLANNER II
2810	4501	2032	PLANNER II	35.32	42.93	1.00	PLANNING TECHNICIAN I
2810	4502	2032	PLANNER II	35.32	42.93	1.00	PLANNING TECHNICIAN II
2810	4503	2012	CARTOGRAPHER PLANNER	35.32	42.93	1.00	CARTOGRAPHER PLANNER
2810	4504	0143	DEPARTMNT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
2810	4505	0067	OFFICE SVCS SUPRVSR	23.04	28.00	1.00	VACANT
2810	4506	0063	ADMINISTRATIVE ASST	20.89	25.39	1.00	VACANT
2810	4507	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
			BU FTE Total			**22.00**	
2830	**OFFICE OF EMERGENCY SERVICES**						
2830	4079	0015	EMERGENCY SRVCS COOR	39.84	48.43	1.00	EMERGENCY SERVICES COORD
2830	4259	0206	EMERGNCY SVCS SPCLST	30.59	37.19	1.00	EMERGENCY SERVICES SPECIALIST
			BU FTE Total			**2.00**	
2851	**PLANNING AND BUILDING**						
2851	0477	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR III
2851	0479	2033	PLANNER III	37.10	45.09	1.00	PLANNER I
2851	0482	2036	DIR PLANNING & BLDG	66.77	81.17	1.00	DIRECTOR PLANNING & BLDG
2851	0484	2042	CHIEF BLDG OFFICIAL	43.33	52.68	1.00	CHIEF BUILDING OFFICIAL
2851	0486	2033	PLANNER III	37.10	45.09	1.00	PLANNER II
2851	0487	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR II
2851	0490	2033	PLANNER III	37.10	45.09	1.00	VACANT
2851	0493	2033	PLANNER III	37.10	45.09	1.00	PLANNER II
2851	0494	2033	PLANNER III	37.10	45.09	1.00	PLANNER II
2851	0500	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR I
2851	0501	2041	BLDG INSPECTOR III	34.04	41.38	1.00	VACANT
2851	0503	2033	PLANNER III	37.10	45.09	1.00	VACANT
2851	1158	0062	SUPERV STAFF ASSIST	20.17	24.52	1.00	STAFF ASSISTANT III
2851	1211	2044	CODE ENFORCEMENT OFFICER II	28.67	34.88	1.00	CODE ENFORCE OFFICER I
2851	1279	2033	PLANNER III	37.10	45.09	1.00	PLANNER II
2851	1407	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR III
2851	1430	2038	SR BUILDING INSPECT	35.71	43.42	1.00	SR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	43.33	52.68	1.00	VACANT
2851	1836	2035	SR PLANNER	38.91	47.30	1.00	PLANNER II
2851	1837	2035	SR PLANNER	38.91	47.30	1.00	SR PLANNER
2851	2874	2035	SR PLANNER	38.91	47.30	1.00	PLANNER III
2851	2911	2035	SR PLANNER	38.91	47.30	1.00	SR PLANNER
2851	3176	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER I
2851	3401	2033	PLANNER III	37.10	45.09	1.00	PLANNER I
2851	3471	2034	CHIEF PLANNER	43.33	52.68	1.00	VACANT
2851	3576	0153	COMMISSION SVCS SUP	24.20	29.41	1.00	COMMISSION SVCS SUPERVISOR
2851	3577	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2851	3965	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
2851	4008	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	DEPARTMENT ANALYST II
2851	4024	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
2851	4025	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
2851	4026	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
2851	4027	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
2851	4047	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER I
2851	4116	0062	SUPERVISING STAFF ASSISTANT	20.17	24.52	1.00	SUPERVISING STAFF ASSISTANT
2851	4117	2033	PLANNER III	37.10	45.09	1.00	PLANNER III
2851	4133	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR I
2851	4334	2041	BLDG INSPECTOR III	34.04	41.38	1.00	BUILDING INSPECTOR III
2851	4335	2033	PLANNER III	37.10	45.09	0.50	PLANNER III
2851	4372	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
2851	4374	2067	ASSISTANT DIRECTOR PLANNING & BUILDING	50.09	60.88	1.00	VACANT
2851	4414	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
2851	4417	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
2851	4418	2033	PLANNER III	37.10	45.09	1.00	PLANNER I
2851	4419	2033	PLANNER III	37.10	45.09	1.00	PLANNER II
2851	4420	2038	SR BUILDING INSPECT	35.71	43.42	1.00	SR BUILDING INSPECTOR
2851	4421	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
2851	4422	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
2851	4423	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
2851	4458	2044	CODE ENFORCEMENT OFFICER II	28.67	34.88	1.00	VACANT
2851	4459	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER II
2851	4460	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER II
2851	4461	2044	CODE ENFORCEMENT OFFICER II	28.67	34.88	1.00	VACANT
2851	4462	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER II
2851	4463	2044	CODE ENFORCE OFF II	28.67	34.88	1.00	CODE ENFORCE OFFICER I
2851	4464	2044	CODE ENFORCEMENT OFFICER II	28.67	34.88	1.00	VACANT
2851	4465	2044	CODE ENFORCEMENT OFFICER II	28.67	34.88	1.00	VACANT
2851	4466	2070	SUP CODE ENFORCE OFF	33.29	40.48	1.00	SUPERVISING CODE ENFORCE OFFCR
2851	4467	2070	SUP CODE ENFORCE OFF	33.29	40.48	1.00	SUPERVISING CODE ENFORCE OFFCR
2851	4468	2071	CODE ENFORCE MANAGER	40.61	49.39	1.00	CODE ENFORCEMENT MANAGER
			BU FTE Total			**59.50**	
2860	**ANIMAL CARE**						
2860	2083	2052	ANIMAL CONTROL ASST	15.08	18.32	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FAC ATTENDANT	17.10	20.79	1.00	VACANT
2860	3156	2050	ANIMAL FAC ATTENDANT	17.10	20.79	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VET TECH	24.90	30.27	1.00	REGISTERED VETERINARY TECH
2860	3355	0067	OFF SVCS SUPERVISOR	23.04	28.00	1.00	OFFICE SERVICES SUPERVISOR
2860	3372	2016	ANIMAL CLINIC TECH	20.30	24.68	1.00	ANIMAL CLINIC TECHNICIAN
2860	3462	2050	ANIMAL FACILITY ATTENDANT	17.10	20.79	1.00	VACANT
2860	3464	2019	SPAY/NEUT/ADOP COORD	22.94	27.88	1.00	SPAY/NEUTER ADOPTION COORD
2860	3892	0168	PROGRAM ADMIN	34.56	42.01	1.00	ANIMAL CONTROL SHELTER SUPVR
2860	4074	2066	SUPERVISING ANIMAL PROTECTION OFFICER	23.09	28.06	1.00	ANIMAL PROTECTION OFFICER I
2860	4075	2053	ANIMAL PROTECTION OFFICER II	19.93	24.23	1.00	ANIMAL PROTECTION OFFICER I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2860	4138	2018	AC SHELTER SUPER	24.07	29.25	1.00	ANIMAL CONTROL SHELTER SUPVR
2860	4139	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
2860	4140	2050	ANIMAL FAC ATTENDANT	17.10	20.79	1.00	ANIMAL FACILITY ATTENDANT
2860	4252	0203	DIRECTOR ANIMAL CARE	56.57	68.76	1.00	DIRECTOR ANIMAL CARE
2860	4469	2053	ANIMAL PROTECTION OFFICER II	19.93	24.23	1.00	ANIMAL PROTECTION OFFICER I
2860	4470	2053	ANIMAL PROTECTION OFFICER II	19.93	24.23	1.00	ANIMAL PROTECTION OFFICER I
2860	4487	2052	ANIMAL CONTROL ASST	15.08	18.32	1.00	ANIMAL CONTROL ASSISTANT
			BU FTE Total			**18.00**	
2910	**DISASTER RECOVERY**						
2910	4270	0010	ADMINISTRATIVE ANALYST II	35.50	43.15	1.00	ADMINISTRATIVE ANALYST I
2910	4380	0224	DISTR REC FLD OP CRD	39.84	48.43	1.00	DISASTER RECVRY FIELD OP COORD
2910	4381	4114	DISTR REC UNIT NR MG	50.36	61.22	1.00	DISASTER RECVRY UNIT NURSE MGR
2910	4382	0225	PRINCPL ADMIN ANLYST	45.21	54.95	1.00	PRINCIPAL ADMIN ANALYST
2910	4383	0225	PRINCPL ADMIN ANLYST	45.21	54.95	1.00	ACTING DEPUTY CEO
2910	4396	0064	ADMIN ASSISTANT-CONF	20.89	25.39	1.00	VACANT
			BU FTE Total			6.00	
3010	**DOT ADMINISTRATION**						
3010	0153	2023	ENGINEERING TECHNICIAN II	29.10	35.37	1.00	VACANT
3010	0161	2028	DIRECTOR TRANS	74.10	90.08	1.00	DIRECTOR TRANSPORTATION
3010	0518	3014	HEAVY EQUIPMENT MECH	24.22	29.43	1.00	VACANT
3010	0523	3022	EQUIPMENT SUPERINTEN	30.90	37.56	1.00	VACANT
3010	0544	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	ADMINISTRATIVE ASSISTANT
3010	0549	3014	HEAVY EQUIPMENT MECH	24.22	29.43	1.00	PARTS SPECIALIST-OOC
3010	0575	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
3010	0585	3014	HEAVY EQUIPMENT MECH	24.22	29.43	1.00	VACANT
3010	0600	3014	HEAVY EQUIPMENT MECH	24.22	29.43	1.00	HEAVY EQUIPMENT MECHANIC
3010	0601	3005	HEAVY EQUIP SVS TECH	18.05	21.94	1.00	HEAVY EQUIPMENT SVS TECHNICIAN
3010	0602	3015	SENIOR HEAVY EQUIPMENT MECHANIC	26.70	32.45	1.00	VACANT
3010	0604	3014	HEAVY EQUIPMENT MECH	24.22	29.43	1.00	VACANT
3010	0953	3015	SR HEAVY EQUIP MECH	26.70	32.45	1.00	SR HEAVY EQUIPMENT MECHANIC
3010	0992	2011	DEPUTY DIRECTOR DOT- ADMIN	38.97	47.38	1.00	ADMINISTRATIVE SERVICES MGR II
3010	2313	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST I
3010	2368	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST II
3010	2381	2024	SR ENGINEERING TECH	32.10	39.01	1.00	VACANT
3010	2383	2000	RIGHT OF WAY/ENV AGE	29.14	35.43	1.00	RIGHT OF WAY/ENVIRON AGENT
3010	2384	2025	CIVIL ENGINEER	40.97	49.80	1.00	ENGINEER II
3010	3380	2001	ENV COMPLIANCE SPEC	29.66	36.06	1.00	VACANT
3010	3390	2010	DEPUTY DIR DOT ENGIN	59.99	72.92	1.00	DEPUTY DIR TRANS-ADMIN
3010	3408	2024	SR ENGINEERING TECH	32.10	39.01	1.00	SR ENGINEERING TECHNICIAN
3010	3490	2024	SR ENGINEERING TECH	32.10	39.01	1.00	SR ENGINEERING TECHNICIAN
3010	3547	3046	DEP DIR TRANS MT SVS	47.27	57.46	1.00	DEPUTY DIR TRANS-MAINT SVCS
3010	3548	3047	MAINT OPERATION COOR	36.86	44.80	1.00	MAINT OPERATIONS COORDINATOR
3010	3615	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
3010	3628	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
3010	3638	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT
3010	3826	2000	RIGHT OF WAY/ENVIRONMENTAL AGENT	29.14	35.43	0.80	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	3909	2026	SR. CIVIL ENGINEER	42.95	52.22	1.00	ENGINEERING TECHNICIAN II
3010	3954	2001	ENV COMPLIANCE SPEC	29.66	36.06	1.00	ENVIRONMENTAL COMPLIANCE SPEC
3010	3994	2025	CIVIL ENGINEER	40.97	49.80	1.00	VACANT
3010	4038	2008	ENGINEER II	35.35	42.98	1.00	VACANT
3010	4192	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4193	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4194	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4195	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER II
3010	4196	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4197	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4198	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4199	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER II
3010	4200	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4201	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4202	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4203	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4204	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4205	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WRKR IV-OOC
3010	4206	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4207	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4208	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER IV
3010	4209	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4210	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER II
3010	4211	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4212	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4213	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER IV
3010	4214	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4215	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4216	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER II
3010	4217	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER IV
3010	4218	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER IV
3010	4219	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4220	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4221	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER III
3010	4222	3055	ROAD MAINTENANCE WORKER IV	25.15	30.58	1.00	VACANT
3010	4223	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER IV
3010	4224	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4225	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4226	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4227	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4228	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	ROAD MAINTENANCE WORKER I
3010	4229	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4230	3055	ROAD MAINT. WRK IV	25.15	30.58	1.00	VACANT
3010	4231	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4232	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4233	3056	RD MAINT WRK V LEAD	26.42	32.12	1.00	ROAD MAINT WRKR V-LEAD- OOC

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	4234	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4235	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	ROAD MAINTENANCE WRKR V-LEAD
3010	4236	3056	RD MAINT WRK V LEAD	26.42	32.12	1.00	VACANT
3010	4237	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4238	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4239	3056	ROAD MAINTENANCE WORKER V-LEAD	26.42	32.12	1.00	VACANT
3010	4240	3057	RD MAINT SUPERVISR I	28.17	34.24	1.00	ROAD MAINTENANCE SUPERVISOR I
3010	4241	3057	RD MAINT SUPERVISR I	28.17	34.24	1.00	VACANT
3010	4242	3057	RD MAINT SUPERVISR I	28.17	34.24	1.00	ROAD MAINTENANCE SPRVSR I-OOC
3010	4243	3058	RD MAINT SUPRVISR II	31.08	37.77	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4244	3058	ROAD MAINTENANCE SUPERVISOR II	31.08	37.77	1.00	VACANT
3010	4245	3058	ROAD MAINTENANCE SUPERVISOR II	31.08	37.77	1.00	ACTING ROAD MAINT SUPERVSR III
3010	4246	3058	RD MAINT SUPRVISR II	31.08	37.77	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4247	3058	RD MAINT SUPRVISR II	31.08	37.77	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4248	3058	RD MAINT SUPRVISR II	31.08	37.77	1.00	ROAD MAINTENANCE SUPERVISOR II
3010	4249	3059	ROAD MAINTENANCE SUPERVISOR III	34.24	41.62	1.00	ROAD MAINTENANCE SUPERVISR III
3010	4250	3059	ROAD MAINTENANCE SUPERVISOR III	34.24	41.62	1.00	VACANT
3010	4251	3059	ROAD MAINTENANCE SUPERVISOR III	34.24	41.62	1.00	ROAD MAINTENANCE SUPERVISR III
3010	4494	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT I
3010	4565	3059	ROAD MAINTENANCE SUPERVISOR III	34.24	41.62	1.00	VACANT
3010	4566	3059	ROAD MAINTENANCE SUPERVISOR III	34.24	41.62	1.00	VACANT
			BU FTE Total			**95.80**	
4010	**PUBLIC HEALTH**						
4010	1433	4016	COUNTY HEALTH OFFICR	86.44	105.07	1.00	COUNTY HEALTH OFFICER
4010	3053	4034	SR PH ANALYST	33.01	40.12	1.00	SR PUBLIC HEALTH ANALYST
4010	3364	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
4010	3383	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4010	3568	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	VACANT
4010	3608	0169	STAFF SERVICES ADMINISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4010	3655	0168	PROGRAM ADMIN	34.56	42.01	1.00	VACANT
4010	3673	0143	DEPARTMENT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
4010	3674	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	ADMINISTRATIVE SECRETARY-OOC
4010	3690	0164	PROGRAM SPECIALST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
4010	3706	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST II
4010	3707	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST II
4010	3819	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST I
4010	3893	0168	PROGRAM ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4010	3893	0168	PROGRAM ADMIN	34.56	42.01	0.00	PROGRAM ADMINISTRATOR
4010	3921	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III-OOC
4010	3922	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
4010	4021	0191	VITAL STATISTIC TECH	20.30	24.68	1.00	VITAL STATISTICS TECHNICIAN
4010	4046	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
4010	4118	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	DEPARTMENT ANALYST II
4010	4155	0169	STAFF SERVICES ADMINISTRATOR	34.56	42.01	1.00	SR DEPARTMENT ANALYST
4010	4280	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST I
4010	4303	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4010	4304	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	DEPARTMENT ANALYST I
4010	4304	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	0.00	DEPARTMENT ANALYST I
4010	4306	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST I
4010	4307	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
4010	4344	4031	SENIOR COMMUNITY HEALTH WORKER	19.98	24.29	1.00	VACANT
4010	4364	4112	EMS SPECIALIST	31.68	38.50	1.00	ADMINISTRATIVE ASSISTANT
4010	4365	4030	EMS COORDINATOR	35.19	42.78	1.00	VACANT
4010	4366	4113	EMS ADMINISTRATOR	45.55	55.37	1.00	VACANT
4010	4424	0168	PROGRAM ADMINISTRATR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4010	4484	S586	STAFF SERVICES MANAGER II	45.18	54.91	1.00	STAFF SERVICES MANAGER II
4010	4485	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
4010	4488	0168	PROGRAM ADMIN	34.56	42.01	1.00	VACANT
4010	4489	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT
4010	4490	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
4010	4548	S541	SECRETARY	20.89	25.39	1.00	VACANT
4010	4549	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	VACANT
4010	4550	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	VACANT
4010	4551	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
4010	4552	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
4010	4553	S541	SECRETARY	20.89	25.39	1.00	VACANT
4010	4554	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
4010	4555	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	VACANT
4010	4567	0244	DIRECTOR PUBLIC HEALTH	0.00	76.92	1.00	INTRM DRCTR CHILD SUPPORT SVCS
			BU FTE Total			**44.00**	
4011	**ENVIRONMENTAL HEALTH**						
4011	1337	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH TECH
4011	1338	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	1340	4040	EH MANAGER	43.10	52.39	1.00	ENVIRONMENTAL HEALTH MGR
4011	1341	4040	EH MANAGER	43.10	52.39	1.00	ENVIRONMENTAL HEALTH MGR
4011	1342	4040	EH MANAGER	43.10	52.39	1.00	ENVIRONMENTAL HEALTH MGR
4011	1343	4039	EH SPECIALIST II	29.11	35.38	1.00	VACANT
4011	1344	4042	DIRECTOR ENV HLTH	47.46	57.69	1.00	VACANT
4011	1345	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1346	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	1348	4039	EH SPECIALIST II	29.11	35.38	1.00	PROGRAM SPECIALIST I
4011	1417	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	1617	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
4011	1624	4041	SR EH SPECIALIST	30.56	37.14	1.00	SR ENVIRON HEALTH SPECIALIST
4011	2193	4036	HAZ MATERIAL OPER SP	30.32	36.86	1.00	HAZARDOUS MATERIAL OPER SPEC
4011	2642	4039	ENVIRONMENTAL HEALTH SPECIALIST II	29.11	35.38	1.00	VACANT
4011	2811	4037	ENVIRON HLTH TECH	21.72	26.41	1.00	ENVIRONMENTAL HEALTH TECH
4011	3255	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH TECH
4011	3256	4039	EH SPECIALIST II	29.11	35.38	0.60	VACANT
4011	3677	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
4011	4119	4039	ENVIRONMENTAL HEALTH SPECIALIST II	29.11	35.38	1.00	VACANT
4011	4120	4039	EH SPECIALIST II	29.11	35.38	1.00	ENVIRONMENTAL HEALTH SPEC I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4011	4154	S541	SECRETARY	20.89	25.39	1.00	SECRETARY
4011	4491	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
			BU FTE Total			**22.60**	
4012	**ALCOHOL/OTHER DRUG PROGRAM**						
4012	2191	4031	SENIOR COMMUNITY HEALTH WORKER	19.98	24.29	1.00	SR COMMUNITY HLTH WORKER
4012	2773	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
4012	3600	0184	DEPT APPLIC SPEC	23.51	28.58	1.00	VACANT
4012	3644	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4012	3645	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4012	3647	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4012	3661	4091	SR SUB ABUSE COUNSEL	27.52	33.46	1.00	VACANT
4012	3662	4092	SUBSTANCE ABUSE TREATMENT SUPERVISOR	30.36	36.90	1.00	VACANT
4012	3666	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3678	4093	SA PROG & SERV MGR	41.36	50.27	1.00	SR DEPARTMENT ANALYST
4012	3679	4093	SA PROG & SERV MGR	41.36	50.27	1.00	SUBSTANCE ABUSE PRG & SVCS MGR
4012	3681	4097	DEPUTY DIRECTOR SUDT	49.26	59.88	1.00	VACANT
4012	3682	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	VACANT
4012	3684	4090	SUBSTANCE ABUSE COUNSELOR II	24.96	30.34	1.00	VACANT
4012	3685	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3687	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	VACANT
4012	3688	0168	PROGRAM ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4012	3689	0164	PROGRAM SPECIALST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
4012	3692	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3694	4090	SUBSTANCE ABUSE COUNSELOR II	24.96	30.34	1.00	VACANT
4012	3695	4090	SUBSTANCE ABUSE COUNSELOR II	24.96	30.34	1.00	VACANT
4012	3696	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	VACANT
4012	3698	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3699	4090	SUB ABUSE COUNSEL II	24.96	30.34	1.00	VACANT
4012	3709	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	27.52	33.46	1.00	VACANT
4012	3712	4091	SR SUB ABUSE COUNSEL	27.52	33.46	1.00	VACANT
4012	3713	4091	SENIOR SUBSTANCE ABUSE COUNSELOR	27.52	33.46	1.00	VACANT
4012	3714	0168	PROGRAM ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4012	3716	4092	SUBSTANCE ABUSE TREATMENT SUPERVISOR	30.36	36.90	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3717	4092	SUBSTANCE ABUSE TREATMENT SUPERVISOR	30.36	36.90	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3810	4091	SR SUB ABUSE COUNSEL	27.52	33.46	1.00	VACANT
4012	4157	S541	SECRETARY	20.89	25.39	1.00	VACANT
4012	4311	4031	SENIOR COMMUNITY HEALTH WORKER	19.98	24.29	1.00	SR COMMUNITY HLTH WORKER
4012	4492	0168	PROGRAM ADMIN	34.56	42.01	1.00	VACANT
4012	4535	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
4012	4537	4031	SENIOR COMMUNITY HEALTH WORKER	19.98	24.29	1.00	VACANT
			BU FTE Total			**37.00**	
4013	**PUBLIC HEALTH NURSING**						
4013	1316	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
4013	1833	4001	LICENSED VOC NURSE	22.72	27.61	1.00	LICENSED VOCATIONAL NURSE
4013	3654	0168	PROGRAM ADMINISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4013	3670	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST II
4013	3719	4098	DEP DIR PH NURSING	56.20	68.31	1.00	VACANT
4013	3829	4102	COM HLTH SVC SPECII	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3830	4102	COM HLTH SVC SPECII	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3831	4102	COM HLTH SVC SPECII	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3845	4106	SR PH NURSE	39.80	48.37	1.00	VACANT
4013	3850	4106	SENIOR PUBLIC HEALTH NURSE	39.80	48.37	1.00	VACANT
4013	3853	4106	SR PH NURSE	39.80	48.37	1.00	REGISTERED NURSE
4013	3854	4106	SENIOR PUBLIC HEALTH NURSE	39.80	48.37	1.00	VACANT
4013	3857	4105	SUPERVISING PUBLIC HEALTH NURSE	41.79	50.79	1.00	STAFF ASSISTANT III
4013	3858	4105	SUPERVISING PH NURSE	41.79	50.79	1.00	LICENSED VOCATIONAL NURSE
4013	3859	4106	SENIOR PUBLIC HEALTH NURSE	39.80	48.37	1.00	PROGRAM SPECIALIST I
4013	3861	4106	SENIOR PUBLIC HEALTH NURSE	39.80	48.37	1.00	PROGRAM SPECIALIST II
4013	3869	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-NURSING
4013	4153	S541	SECRETARY	20.89	25.39	1.00	SECRETARY
4013	4333	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	SR HEALTH PROGRAM ELIG WORKER
4013	4425	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
4013	4426	4102	COM HLTH SVC SPEC II	20.30	24.68	1.00	VACANT
4013	4427	4102	COM HLTH SVC SPEC II	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
4013	4428	4082	SUPERVISING HEALTH PROGRAM	34.56	42.01	1.00	SUPERVISING HEALTH PROG COORD
4013	4429	4102	COMMUNITY HEALTH SERVICES SPECIALIST II	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
			BU FTE Total			**24.00**	
4025	**EMPLOYEE WELLNESS**						
4025	4006	0048	HR TECHNICIAN	23.99	29.16	1.00	VACANT
4025	4547	0173	HUMAN RESOURCES MANAGER	46.10	56.04	1.00	HR MANAGER
			BU FTE Total			**2.00**	
4050	**MENTAL HEALTH**						
4050	0650	4024	CHIEF PSYCHIATRIST	100.06	121.62	1.00	VACANT
4050	2329	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST II
4050	2529	4050	MH CLINICIAN II	32.57	39.60	1.00	MENTAL HEALTH CLINICIAN I
4050	2684	4050	MENTAL HEALTH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	2833	4050	MENTAL HEALTH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	2925	4050	MENTAL HEALTH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	2971	4050	MENTAL HEALTH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	2976	4050	MH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	2977	4050	MH CLINICIAN II	32.57	39.60	1.00	VACANT
4050	3075	0062	SUPERVISING STAFF ASSISTANT	20.17	24.52	1.00	VACANT
4050	3392	0016	COMPLIANCE MANAGER	39.59	48.12	1.00	VACANT
4050	3432	4050	MH CLINICIAN II	32.57	39.60	1.00	DEPARTMENT ANALYST I
4050	3553	0143	DEPARTMENT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
4050	3571	0143	DEPARTMENT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST I
4050	3571	0143	DEPARTMENT ANALYST II	30.83	37.47	0.00	DEPARTMENT ANALYST I
4050	3599	0184	DEPT APPLIC SPEC	23.51	28.58	1.00	DEPT APPLICATION SPECIALIST
4050	3648	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4050	3659	0168	PROGRAM ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4050	3667	0168	PROGRAM ADMIN	34.56	42.01	1.00	VACANT
4050	3676	0169	STAFF SERVICES ADMIN	34.56	42.01	1.00	STAFF SVCS ADMINISTRATOR-OOC
4050	3722	4099	DEP DIR MH CLIN SVS	50.53	61.43	1.00	VACANT
4050	3724	4100	MH CLINICAL MANAGER	45.87	55.75	1.00	MENTAL HEALTH CLINICAL MANAGER
4050	3726	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	VACANT
4050	3729	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3731	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	VACANT
4050	3735	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3736	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	VACANT
4050	3737	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3741	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3742	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3743	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	VACANT
4050	3762	4096	SUPERVISING MENTAL HEALTH CLINICIAN	34.19	41.57	1.00	ACTING STAFF SERVICES MGR II
4050	3764	4096	SUPVSNG MH CLINICIAN	34.19	41.57	1.00	SR PROGRAM SPECIALIST
4050	3804	S586	STAFF SERVICES MANAGER II	45.18	54.91	1.00	VACANT
4050	3813	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
4050	3840	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	PROGRAM SPECIALIST I
4050	4096	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
4050	4158	S541	SECRETARY	20.89	25.39	1.00	VACANT
4050	4159	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	VACANT
4050	4161	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
4050	4161	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	0.00	SR DEPARTMENT ANALYST
4050	4162	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
4050	4163	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
4050	4185	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	VACANT
4050	4310	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	VACANT
4050	4472	0233	DIRECTOR BEHVRL HLTH	0.00	84.68	1.00	DIRECTOR BEHAVIORAL HEALTH
4050	4493	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
4050	4512	0237	DPTY DIR BHRS OPRTNS	47.87	58.18	1.00	DEPUTY DIR BHRS-OPERATIONS
4050	4534	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT
4050	4536	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT
4050	4538	4031	SENIOR COMMUNITY HEALTH WORKER	19.98	24.29	1.00	VACANT
			BU FTE Total			**49.00**	
4051	**MENTAL HEALTH SVCS ACCT**						
4051	3657	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
4051	3727	4087	MH REHAB SPECIALIST	26.78	32.56	1.00	MENTAL HEALTH REHAB SPECIAL
4051	3767	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
4051	3801	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
4051	3808	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
4051	4097	0060	STAFF ASSISTANT III	17.42	21.17	1.00	ACTING DEPT ANALYST I
4051	4309	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**7.00**	
4052	**MH TREATMENT ACT - MEASURE B**						
4052	4285	0209	ADMIN PROJ MGR-MSR B	35.90	43.64	1.00	VACANT

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4052	4362	0220	STAFF ASSISTANT II	15.79	19.19	0.25	VACANT
			BU FTE Total			**1.25**	
4072	**WHOLE PERSON CARE**						
4072	2852	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
4072	4156	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
4072	4431	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
			BU FTE Total			**3.00**	
4073	**TRANSITIONAL HOUSING**						
4073	4432	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
4073	4433	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
			BU FTE Total			**2.00**	
4080	**PUBLIC HEALTH CCS**						
4080	3632	0062	SUPERVISING STAFF ASSISTANT	20.17	24.52	1.00	VACANT
4080	3771	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3803	4095	SR HLTH PRGM ELG WKR	19.75	24.01	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3844	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-NURSING
4080	3849	4105	SUPERVISING PUBLIC HEALTH NURSE	41.79	50.79	1.00	VACANT
4080	3856	4105	SUPERVISING PUBLIC HEALTH NURSE	41.79	50.79	1.00	SUPERVISING PH NURSE
4080	3864	4106	SR PH NURSE	39.80	48.37	1.00	VACANT
4080	4190	4106	SR PUBLIC HLTH NURSE	39.80	48.37	1.00	SR PUBLIC HEALTH NURSE
4080	4305	4102	COMMUNITY HEALTH SERVICES SPECIALIST II	20.30	24.68	1.00	VACANT
4080	4556	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	VACANT
			BU FTE Total			**10.00**	
4510	**SOLID WASTE**						
4510	4378	2068	SR ENV COMPLNC SPEC	32.64	39.67	1.00	SR ENVIRONMENTAL COMPLNC SPEC
4510	4379	3028	DEP DIR TRANS-SW&WA	47.27	57.46	1.00	DEPUTY DIR TRANS-SLDWST/WTR AG
			BU FTE Total			**2.00**	
5010	**SOCIAL SERVICES**						
5010	0703	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0707	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0708	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0710	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER I
5010	0711	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	0713	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	0714	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	0717	0124	ACCT SPECIALIST II	18.84	22.90	1.00	ACCOUNT SPECIALIST II
5010	0719	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	STAFF ASSISTANT III
5010	0721	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	0722	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	0723	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	0724	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-B
5010	0728	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	VACANT
5010	0729	0127	ACCT SPEC SUPERVISOR	25.15	30.58	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0734	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0738	0127	ACCOUNT SPECIALIST SUPERVISOR	25.15	30.58	1.00	VACANT
5010	0739	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	0741	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	VACANT
5010	0742	S512	ELIGIBILITY SPECIALIST II	22.22	27.02	1.00	VACANT
5010	0743	0124	ACCT SPECIALIST II	18.84	22.90	1.00	ACCOUNT SPECIALIST II
5010	0745	S512	ELIGIBILITY SPECIALIST II	22.22	27.02	1.00	VACANT
5010	0749	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	0750	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	0759	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	0764	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0767	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST I
5010	0768	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0772	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	PROGRAM SPECIALIST II
5010	0774	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0776	S549	SOCIAL WORKER SUP I	33.18	40.33	1.00	EMPLOY & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	0779	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0781	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0784	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0787	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	0789	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0790	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0792	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0793	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0794	0127	ACCT SPEC SUPERVISOR	25.15	30.58	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0795	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0796	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0797	0057	STAFF ASSISTANT II	15.79	19.19	1.00	STAFF ASSISTANT II
5010	0799	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	0800	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0802	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	0816	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	0819	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	0822	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	0825	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0826	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	0828	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	0967	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	0968	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	EMPLOY & TRAINING WORKER II
5010	0969	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-C
5010	0970	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	0973	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	0998	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	1011	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP
5010	1012	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-B
5010	1075	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	1111	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ELIGIBILITY SPECLST SUP

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1113	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1115	S542	SOCIAL WORKER ASSISTANT II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1116	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1188	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	1191	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	1192	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	1193	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-A
5010	1242	S549	SOCIAL WORKER SUP I	33.18	40.33	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1245	0124	ACCT SPECIALIST II	18.84	22.90	1.00	VACANT
5010	1247	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	VACANT
5010	1257	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	1288	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	SCREENER
5010	1317	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1319	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1320	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1321	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	1325	0124	ACCT SPECIALIST II	18.84	22.90	1.00	SCREENER
5010	1423	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1424	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1426	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1428	S542	SOCIAL WORKER ASSISTANT II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT I
5010	1429	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	1467	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	1468	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	1472	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1477	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	1479	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1641	S557	DEP DIR SOCIAL SVS	51.09	62.10	1.00	DEPUTY DIR SOCIAL SERVICES
5010	1642	0171	PROGRAM MANAGER	41.62	50.59	1.00	PROGRAM MANAGER
5010	1645	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-A
5010	1646	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1647	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1675	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	1688	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	1689	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	1690	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	1694	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1695	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	1696	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	1706	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR
5010	1707	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	1775	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	1776	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1778	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	1787	S542	SOCIAL WORKER ASSISTANT II	19.90	24.18	1.00	VACANT
5010	1788	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1790	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	1791	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	1792	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1816	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	1820	S514	EMPLOY & TRNG SUPR	27.90	33.90	1.00	EMPLOY & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1866	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1868	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1869	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	1870	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	1873	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	1874	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	VACANT
5010	1877	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-A
5010	1878	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	1973	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	1976	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	1979	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	1983	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	1984	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1985	S528	ELIGIBILITY SPECIALIST III	24.51	29.80	1.00	VACANT
5010	1986	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	VACANT
5010	1987	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	1988	0062	SPVSNG STAFF ASSIST	20.17	24.52	1.00	SUPERVISING STAFF ASSISTANT
5010	1992	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	PROGRAM SPECIALIST II
5010	1993	0171	PROGRAM MANAGER	41.62	50.59	1.00	PROGRAM MANAGER
5010	2015	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	2016	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	2018	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	2019	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-A
5010	2020	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2021	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	2022	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2025	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	2094	S517	EMPLOY & TRNG WK III	26.56	32.28	1.00	EMPLOY & TRAINING WORKER III
5010	2105	0179	DEP PUBLIC GUARDIAN	30.86	37.51	1.00	DEPUTY PUBLIC GUARDIAN/ADM
5010	2118	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2138	S514	EMPLOY & TRNG SUPR	27.90	33.90	1.00	EMPLOY & TRAINING SUPERVISOR
5010	2139	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2140	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	2157	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	SR DEPARTMENT ANALYST
5010	2176	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2177	0177	VETERANS SVS OFFICER	30.80	37.44	1.00	VETERANS SERVICES OFFICER
5010	2202	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR
5010	2204	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2207	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2208	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2213	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	2215	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	2234	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	2243	S557	DEP DIR SOCIAL SVS	51.09	62.10	1.00	DEP DIR SOC SVCS-CHILDREN'S
5010	2244	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	2260	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER II
5010	2297	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2298	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I
5010	2304	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2315	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2318	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT I
5010	2319	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR II-A
5010	2320	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2326	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
5010	2356	0171	PROGRAM MANAGER	41.62	50.59	1.00	PROGRAM MANAGER
5010	2359	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER II
5010	2476	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2478	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2479	S516	EMPLOYMENT & TRAINING WORKER II	24.09	29.27	1.00	VACANT
5010	2498	0176	VETERANS SERVICE REP	21.86	26.57	1.00	VETERANS SERVICES REP
5010	2522	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
5010	2523	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	VACANT
5010	2525	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	2545	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	VACANT
5010	2546	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER II
5010	2547	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER II
5010	2549	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	VACANT
5010	2551	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	VACANT
5010	2556	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER I
5010	2558	S516	EMPLOY & TRNG WKR II	24.09	29.27	1.00	EMPLOY & TRAINING WORKER II
5010	2561	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2562	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2564	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2570	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2572	S517	EMPLOY & TRNG WK III	26.56	32.28	1.00	EMPLOY & TRAINING WORKER III
5010	2575	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	2576	0143	DEPT ANALYST II	30.83	37.47	1.00	VACANT
5010	2577	0143	DEPT ANALYST II	30.83	37.47	1.00	PROGRAM SPECIALIST II
5010	2578	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	DEPARTMENT ANALYST II
5010	2579	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR
5010	2595	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2598	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	2599	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2603	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-B
5010	2604	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	2605	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III
5010	2606	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR
5010	2635	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2636	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	2637	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2638	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2639	S557	DEP DIR SOCIAL SVS	51.09	62.10	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2652	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2653	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2654	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	2655	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-A
5010	2656	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	2657	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2658	S542	SWA II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2661	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	2662	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2665	0060	STAFF ASSISTANT III	17.42	21.17	1.00	ACTING ELIGBLTY SPECIALIST I
5010	2666	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	2667	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2673	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
5010	2709	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	2715	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2716	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2718	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	2719	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	2720	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	2721	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	2723	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER IV-B
5010	2724	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	2725	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	2727	0127	ACCT SPEC SUPERVISOR	25.15	30.58	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	2729	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I
5010	2812	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2813	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
5010	2814	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
5010	2851	0169	STAFF SVCS ADMIN	34.56	42.01	1.00	STAFF SERVICES ADMINISTRATOR
5010	2853	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	2855	0176	VETERANS SERVICE REP	21.86	26.57	1.00	VETERANS SERVICES REP
5010	3020	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	3090	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3091	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	3093	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	3094	0124	ACCT SPECIALIST II	18.84	22.90	1.00	ACCOUNT SPECIALIST II
5010	3243	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	VACANT
5010	3262	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST I
5010	3263	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	3266	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	3268	0124	ACCT SPECIALIST II	18.84	22.90	1.00	STAFF ASSISTANT III
5010	3269	0124	ACCOUNT SPECIALIST II	18.84	22.90	1.00	ACCOUNT SPECIALIST I
5010	3270	0127	ACCT SPEC SUPERVISOR	25.15	30.58	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	3271	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	3289	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER II
5010	3395	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTGR II	38.36	46.62	1.00	WELFARE INVESTIGATOR II 10%
5010	3414	S570	WELFARE INVESTGR II	38.36	46.62	1.00	WELFARE INVESTIGATOR II 10%
5010	3415	S570	WELFARE INVESTGR II	38.36	46.62	1.00	WELFARE INVESTIGATOR II 10%
5010	3416	S567	CHIEF WELFARE INVEST	51.49	62.58	1.00	CHIEF WELFARE INVESTIGATOR
5010	3434	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	3450	S517	EMPLOY & TRNG WK III	26.56	32.28	1.00	EMPLOY & TRAINING WORKER III
5010	3474	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	3475	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	VACANT
5010	3493	S546	SOCIAL WORKER III	28.03	34.06	1.00	LICENSED VOCATIONAL NURSE
5010	3516	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
5010	3519	0143	DEPT ANALYST II	30.83	37.47	1.00	VACANT
5010	3523	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	3530	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I
5010	3531	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3558	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	3581	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	3618	0164	PROGRAM SPECIALST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	3633	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
5010	3634	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	3635	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	VACANT
5010	3757	0164	PROGRAM SPECIALST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	3761	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	3780	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	3790	0164	PROGRAM SPECIALST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
5010	3797	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	3816	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	ACCOUNT SPECIALIST III
5010	3818	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	3825	4094	HLTH PRM ELIG WRKR	17.89	21.75	1.00	HEALTH PROGRAM ELIGIBILITY WRK
5010	3882	0124	ACCOUNT SPECIALIST II	18.84	22.90	1.00	VACANT
5010	3937	S570	WELFARE INVESTGR II	38.36	46.62	1.00	WELFARE INVESTIGATOR II 5%
5010	3944	S528	ELIGIBILITY SPECIALIST III	24.51	29.80	1.00	VACANT
5010	3945	S528	ELIGIBILITY SPEC III	24.51	29.80	1.00	ELIGIBILITY SPECIALIST III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3968	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	3969	S540	SCREENER	18.74	22.77	1.00	VACANT
5010	3970	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	3971	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	3972	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	3973	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	3974	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	VACANT
5010	3975	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III
5010	3976	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	3977	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	3978	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST I
5010	3981	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	3982	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	3984	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	3985	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	3986	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	VACANT
5010	3987	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST II
5010	3988	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST I
5010	3989	S512	ELIGIBILITY SPEC II	22.22	27.02	1.00	ELIGIBILITY SPECIALIST I
5010	4014	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	4015	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	4016	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST I
5010	4037	0143	DEPT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
5010	4040	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	4041	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	4042	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	4043	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	SOCIAL WORKER ASSISTANT I
5010	4044	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	4045	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER III
5010	4048	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
5010	4051	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
5010	4053	S568	VOCATIONAL ASSISTANT	15.08	18.32	1.00	VACANT
5010	4054	S568	VOCATIONAL ASSISTANT	15.08	18.32	1.00	VACANT
5010	4055	S568	VOCATIONAL ASSISTANT	15.08	18.32	1.00	VACANT
5010	4056	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	SR PROGRAM SPECIALIST
5010	4057	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	4095	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	PROGRAM SPECIALIST II
5010	4098	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	VACANT
5010	4099	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	VACANT
5010	4121	S568	VOCATIONAL ASSISTANT	15.08	18.32	1.00	VACANT
5010	4122	S568	VOCATIONAL ASSISTANT	15.08	18.32	1.00	VACANT
5010	4124	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	4125	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	4126	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	4127	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER I
5010	4128	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4148	S551	SOCIAL WKR SUP II-A	34.80	42.30	1.00	VACANT
5010	4164	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4165	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	4166	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	ADMINISTRATIVE SECRETARY
5010	4167	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	VACANT
5010	4168	S541	SECRETARY	20.89	25.39	1.00	SECRETARY
5010	4169	S541	SECRETARY	20.89	25.39	1.00	SECRETARY
5010	4170	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	4171	S542	SOCIAL WKR ASST II	19.90	24.18	1.00	VACANT
5010	4172	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4174	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	PROGRAM SPECIALIST II
5010	4175	S541	SECRETARY	20.89	25.39	1.00	SECRETARY
5010	4176	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4177	0168	PROGRAM ADMNISTRATOR	34.56	42.01	1.00	PROGRAM ADMINISTRATOR
5010	4179	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	4180	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	4181	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER II
5010	4182	S552	SOCIAL WORKER IV-B	32.46	39.45	1.00	SOCIAL WORKER III-DIF
5010	4183	4011	REGISTERED NURSE	32.73	39.78	1.00	REGISTERED NURSE
5010	4184	0161	ADMINISTRATIVE SECRETARY	23.04	28.00	1.00	ADMINISTRATIVE ASSISTANT
5010	4186	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
5010	4188	4011	REGISTERED NURSE	32.73	39.78	1.00	SOCIAL WORKER III
5010	4189	4011	REGISTERED NURSE	32.73	39.78	1.00	VACANT
5010	4284	7023	DEP CO COUNSEL IV	58.96	71.67	1.00	DEPUTY COUNTY COUNSEL IV
5010	4313	0060	STAFF ASSISTANT III	17.42	21.17	1.00	ACTING ACCOUNT SPECIALIST II
5010	4315	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT III
5010	4318	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER-CHILDREN'S
5010	4319	0062	SPVSNG STAFF ASSIST	20.17	24.52	1.00	VACANT
5010	4320	0062	SPVSNG STAFF ASSIST	20.17	24.52	1.00	VACANT
5010	4321	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	STAFF ASSISTANT III
5010	4323	S546	SOCIAL WORKER III	28.03	34.06	1.00	VACANT
5010	4324	S570	WELFARE INVESTGR II	38.36	46.62	1.00	WELFARE INVESTIGATOR II
5010	4325	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4326	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4327	S546	SOCIAL WORKER III	28.03	34.06	1.00	SOCIAL WORKER I
5010	4346	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	ACTING PROGRAM ADMINISTRATOR
5010	4347	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
5010	4348	0072	LEGAL SECRETARY II	20.88	25.38	1.00	VACANT
5010	4349	0072	LEGAL SECRETARY II	20.88	25.38	1.00	VACANT
5010	4350	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
5010	4351	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
5010	4352	0072	LEGAL SECRETARY II	20.88	25.38	1.00	LEGAL SECRETARY II
5010	4353	0079	SUPVSG LEGAL SEC	23.01	27.97	1.00	SUPERVISING LEGAL SECRETARY
5010	4354	4102	COM HLTH SVC SPECII	20.30	24.68	1.00	COMMUNITY HEALTH SERV SPEC II
5010	4355	S540	SCREENER	18.74	22.77	1.00	VACANT
5010	4356	S540	SCREENER	18.74	22.77	1.00	SCREENER

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4357	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	4358	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	4359	S540	SCREENER	18.74	22.77	1.00	VACANT
5010	4360	S540	SCREENER	18.74	22.77	1.00	VACANT
5010	4361	S540	SCREENER	18.74	22.77	1.00	SCREENER
5010	4435	0164	PROGRAM SPECIALIST II	26.47	32.17	1.00	VACANT
5010	4436	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	VACANT
5010	4437	S598	SOCIAL WORKER IV-C	34.10	41.44	1.00	SOCIAL WORKER III
5010	4438	S598	SOCIAL WORKER IV-C	34.10	41.44	1.00	SOCIAL WORKER II
5010	4439	S598	SOCIAL WORKER IV-C	34.10	41.44	1.00	VACANT
5010	4440	S598	SOCIAL WORKER IV-C	34.10	41.44	1.00	VACANT
5010	4441	S598	SOCIAL WORKER IV-C	34.10	41.44	1.00	VACANT
5010	4442	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	4443	0165	SENIOR PROGRAM SPECIALIST	29.17	35.46	1.00	SR PROGRAM SPECIALIST
5010	4449	0231	DIR SOCIAL SERVICES	67.44	81.97	1.00	DIRECTOR SOCIAL SERVICES
5010	4473	0108	INFO SYSTEMS TECH II	27.24	33.11	1.00	INFORMATION SYSTEMS TECH II
5010	4474	0108	INFO SYSTEMS TECH II	27.24	33.11	1.00	INFORMATION SYSTEMS TECH II
5010	4475	0158	INFO SYSTEMS SPCLST	30.02	36.49	1.00	VACANT
5010	4476	0103	NET SYST ANALYST II	36.85	44.78	1.00	NETWORK SYSTEMS ANALYST I
5010	4477	0060	STAFF ASSISTANT III	17.42	21.17	1.00	VACANT
5010	4478	0143	DEPARTMENT ANALYST II	30.83	37.47	1.00	DEPARTMENT ANALYST II
5010	4479	0086	SENIOR DEPARTMENT ANALYST	33.99	41.31	1.00	SR DEPARTMENT ANALYST
5010	4480	0170	SENIOR PROGRAM MANAGER	43.70	53.12	1.00	SR PROGRAM MANAGER
5010	4481	S584	SOCIAL WORKER IV-D	35.75	43.46	1.00	VACANT
5010	4482	0057	STAFF ASSISTANT II	15.79	19.19	1.00	VACANT
5010	4483	S586	STAFF SERVICES MANAGER II	45.18	54.91	1.00	STAFF SERVICES MANAGER II
5010	4516	0141	ASST DIRECTOR SOCIAL SERVICES	61.30	74.52	1.00	ASST DIRECTOR SOCIAL SVCS
5010	4558	0125	ACCOUNT SPECIALIST III	20.82	25.30	1.00	VACANT
5010	4559	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	VACANT
5010	4560	S586	STAFF SERVICES MANAGER II	45.18	54.91	1.00	VACANT
5010	4561	S511	ELIGIBILITY SPECIALIST SUPERVISOR	28.39	34.51	1.00	VACANT
5010	4562	0063	ADMINISTRATIVE ASSISTANT	20.89	25.39	1.00	VACANT
5010	4563	S540	SCREENER	18.74	22.77	1.00	VACANT
5010	4564	S540	SCREENER	18.74	22.77	1.00	VACANT
			BU FTE Total			**420.00**	
6110	**LIBRARY**						
6110	0851	8005	BOOKMOBILE DRIVER	18.18	22.09	1.00	BOOKMOBILE DRIVER
6110	0852	8007	LIBRARIAN II	25.83	31.40	1.00	LIBRARIAN I
6110	1669	8003	LIBRARY TECH	17.54	21.33	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	25.83	31.40	1.00	VACANT
6110	3478	8010	BRANCH LIBRARIAN	28.48	34.62	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	28.48	34.62	1.00	BRANCH LIBRARIAN
6110	3480	8012	LIBRARY ASSOCIATE	21.33	25.93	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SENIOR LIBRARY TECHNICIAN	19.36	23.54	1.00	SR LIBRARY TECH-OOC
6110	3617	8003	LIBRARY TECH	17.54	21.33	0.50	LIBRARY TECHNICIAN
6110	3902	8010	BRANCH LIBRARIAN	28.48	34.62	1.00	BRANCH LIBRARIAN

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
6110	3903	0143	DEPT ANALYST II	30.83	37.47	1.00	ADMINISTRATIVE ASSISTANT-OOC
6110	3910	8007	LIBRARIAN II	25.83	31.40	1.00	LIBRARIAN II
6110	3911	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3913	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3914	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3915	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3916	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT- 24 HRS
6110	3917	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3917	8001	LIBRARY ASSISTANT	15.08	18.32	0.00	LIBRARY ASSISTANT
6110	3918	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3919	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	LIBRARY ASSISTANT
6110	3926	8003	LIBRARY TECH	17.54	21.33	1.00	LIBRARY TECHNICIAN
6110	3940	8007	LIBRARIAN II	25.83	31.40	1.00	LIBRARIAN II
6110	3955	8007	LIBRARIAN II	25.83	31.40	1.00	LIBRARIAN II
6110	3962	0135	ADMINISTRATIVE SERVICES MANAGER II	45.18	54.91	1.00	ADMINISTRATIVE SERVICES MGR II
6110	4089	8010	BRANCH LIBRARIAN	28.48	34.62	1.00	BRANCH LIBRARIAN NON-MLS
6110	4090	8010	BRANCH LIBRARIAN	28.48	34.62	1.00	BRANCH LIBRARIAN
6110	4094	0184	DEPARTMENT APPLICATIONS SPECIALIST	23.51	28.58	1.00	VACANT
6110	4129	8003	LIBRARY TECH	17.54	21.33	1.00	LIBRARY TECHNICIAN
6110	4130	8003	LIBRARY TECH	17.54	21.33	1.00	LIBRARY TECHNICIAN
6110	4145	8013	SR LIBRARY TECH	19.36	23.54	1.00	SR LIBRARY TECH
6110	4146	8013	SR LIBRARY TECH	19.36	23.54	1.00	SR LIBRARY TECH
6110	4271	8017	DIR CULTURAL SRVCS	54.82	66.63	1.00	DIRECTOR CULTURAL SERVICES
6110	4539	8001	LIBRARY ASSISTANT	15.08	18.32	1.00	VACANT
			BU FTE Total			**34.50**	
6210	**FARM ADVISOR**						
6210	0853	0067	OFF SVCS SUPERVISOR	23.04	28.00	1.00	OFFICE SERVICES SUPERVISOR
6210	4134	2013	SR AGRICULTURE TECH	20.89	25.39	1.00	AGRICULTURAL TECH
6210	4522	0060	STAFF ASSISTANT III	17.42	21.17	1.00	STAFF ASSISTANT II
			BU FTE Total			**3.00**	
7110	**MUSEUM**						
7110	2490	8004	MUSEUM CURATOR	28.48	34.62	1.00	MUSEUM CURATOR
7110	4444	8018	MUSEUM TECHNICIAN	21.33	25.93	1.00	MUSEUM TECHNICIAN
7110	4445	8019	MUSEUM ADMINISTRATOR	34.56	42.01	1.00	MUSEUM ADMINISTRATOR
7110	4509	0055	STAFF ASSISTANT I	15.08	18.32	1.00	STAFF ASSISTANT I
			BU FTE Total			**4.00**	
			Grand Total Allocated FTE			**1,491.65**	

*** Salaries shown are as of July 9, 2022**

INDEXES



Big River Outrigger
Courtesy: Visit Mendocino

INDEXES

ALPHABETICALLY BY BUDGET NAME/TOPIC	Budget Unit	Page
AB 197 Emissions Inventory Distric	4720-Grant	565
AB 856 Equipment Cache	4720-Grant	562
Administration and Road Maintenance	3010	508
Agriculture	2710	145
Air Quality Management District	327	556
Air Quality Management District- Grants	4720	561
Alexander Estates- Lighting District	302	573
Alternate Defender	2085	153
Animal Care	2860	160
Anti-Drug Abuse Law Enforcement Program	2070-Grant 0465	251
Assessor	1120	170
Assessor's Property Characteristics	1122	173
Auditor-Controller	1110	188
Board of Supervisors		35
Board of Supervisors	1015	206
Budget Goals and Priorities		38
Budget Message from the Interim Chief Executive Officer		6
Budget Process & Budget Calendar		39
Budget Trends		60
CA Department of Justice Tobacco Grant	4010-Grant 0453	345
CA Microbusiness Covid-19 Relief Grant Program	2910-Grant	296
CAA Section 103 (PM 2.5 Grant)	4720-Grant	570
CalFresh Healthy Living Grant	4010-Grant	344
California Children's Services	4080	374
California Emergency Solutions & Housing Program	5010-Grant 0446	414
Cal-MMET Grant	2310-Grant 0474	494
CalWORKS/Foster Care-Adoptions	5130	415
Cannabis Local Equity Grant	2810-Grant 0497	215
Cannabis Management	2810	212
CAP 617 Community Air Protection Incentives & Implementation	4720-Grant	563
Capital Improvement FY 2022-23 Proposed Projects		591
Capital Improvement Plan Overview		588
Capital Improvements	1710	274
Capital Improvements FY 2022-23 Budgeted Projects		591
Capital Improvements FY 2022-23 Completed Projects List		591
Capital Projects	1712	277
Capital Projects- MHTA	1713	278
Carl Moyer Memorial Quality Standards Attainment Program	4720-Grant	564
CDBG- Disaster Recovery Infrastructure & MIT- Resilient Infrastructure Prgm	2910-Grant	301
CDBG- Disster Recovery Multifamily Housing	2910-Grant	293
CDBG-MIT Community Wildfire Protection Plan Update	2910-Grant	302
CDBG-MIT Fire Hazard Abatement Ordinance Implement Plan Public Services	2910-Grant	306
CDBG-MIT Fire Hazard Abatement Ordinance Implementation Plan	2910-Grant	305
CDBG-MIT General Plan Safety Element Policy	2910-Grant	303

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
CDBG-MIT Local Hazard Mitigation Plan Update	2910-Grant	304
Central Services	1160	263
Child Health and Disability Prevention	4080-Grant	378
Child Support Services	2090	220
Clerk of the Board	1010	260
Clerk-Recorder	1941	178
Community Development Block Grant	2851-Grant 0402	447
Community Development Block Grant Program Income	2851-Grant 0404	449
Community Wellness Grant	4010-Grant	342
Comparison Counties		29
Conflict Defender	2086	284
Correctional Officers Training Grant	2510-Grant 0467	503
County Counsel	1210	227
County Government		33
County Organizational Chart		34
Court Collections- AB233 Program	2012	548
Covelo- Lighting District	303	574
Cultural Services	7110	237
DEA- COMMET Grant	2310-Grant 0466	492
Debt Services- Pension Obligation Bonds	8011	200
Demographics		21
Department of Water Resources	2910-Grant	294
Department Summary- Agriculture Department		144
Department Summary- Air Quality Management District		555
Department Summary- Alternate Defender		152
Department Summary- Animal Care		159
Department Summary- Assessor-Clerk-Recorder's Office		169
Department Summary- Auditor-Controller's Office		187
Department Summary- Behavioral Health Recovery Services		382
Department Summary- Board of Supervisors		205
Department Summary- Cannabis		211
Department Summary- Child Support Services		219
Department Summary- County Counsel		226
Department Summary- Cultural Services Agency		232
Department Summary- District Attorney's Office		242
Department Summary- Executive Office		256
Department Summary- Farm Advisor		320
Department Summary- Grand Jury		326
Department Summary- Health and Human Services Administration		330
Department Summary- Human Resources Department		430
Department Summary- Planning and Building Services		442
Department Summary- Probation Department		459
Department Summary- Public Defender		473
Department Summary- Public Health		337

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Department Summary- Retirement Association		481
Department Summary- Sheriff's Office		487
Department Summary- Social Services		403
Department Summary- Transportation Department		507
Department Summary- Treasurer-Tax Collector's Office		543
Dept of Water Resources- Small Community Drought Relief	2910-Grant	295
Disaster Recovery	2910	289
Discretionary Revenue		61
District Attorney	2070	243
Economic Development	1810	450
Economic Trends		22
Education, Recreation & Culture		82
Elections	1410	175
Emergency Aid Solutions	5010-Grant 0446	413
Emergency Medical Services	4016	363
Emergency Services	2830	286
Employee Wellness	4025	437
Employment		27
Environmental Health	4011	349
Executive Office	1020	257
Facilities	1610	267
Fairview Acres- Lighting District	304	575
Farm Advisor	6210	321
Financial Policies		40
Fire Agency Support	2610	197
Fish and Game Commission	2840	452
Fleet Management	1620	271
Functional Area Budget Summary		68
Funding Agriculture Replacement Measures for Emission Reductions	4720-Grant	566
FY 2022-23 Position Changes		63
General Assistance	5190	421
General Debt Service- COPs	8010	198
General Government		70
General Liability Insurance- Risk Management	713	308
Glossary		655
Grand Jury	2060	327
Hazard Mitigation Grant- CDBG- Coronovirus, Air Relief, Economic Security Act	2910-Grant	299
Hazard Mitigation Grant- CDBG Mendocino Co Early Warning Sirens	2910-Grant	298
Hazard Mitigation Grant Program	2910-Grant	297
Health & Sanitation		78
Health and Human Services Administration	5020	331
Health Care Program for Children in Foster Care	4080-Grant	379
Health Insurance	715	434
HIV Services Grant	4013-Grant 0488	361

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Homeless Services Continuum of Care	5010-Grant 0433	412
Hopland Streets- Lighting District	305	576
Hospital & Medical Services Program	4070	367
Hospital Preparedness Program Grant	4013-Grant 0442	357
Human Resources	1320	431
Index- Agriculture		142
Index- Alphabetically by Budget Name/Topic		641
Index- Alternate Defender		150
Index- Animal Care		157
Index- Assessor-Clerk-Recorder's Office		167
Index- Auditor-Controller's Office		185
Index- Behavioral Health Recovery Services		380
Index- Board of Supervisors		203
Index- Budget Summary		87
Index- Cannabis		209
Index- Capital Improvement Plan & Fixed Assets		587
Index- Child Support Services		217
Index- County Counsel		224
Index- Cultural Services Agency		230
Index- Executive Office		254
Index- Farm Advisor		318
Index- Grand Jury		324
Index- Health and Human Services Administration		328
Index- Human Resources Department		428
Index- Numerically by Budget Unit		647
Index- Planning and Building Services		440
Index- Probation Department		457
Index- Public Defender		471
Index- Public Health		335
Index- Retirement Association		479
Index- Sheriff's Office		485
Index- Social Services		403
Index- Special Districts		552
Index- Transportation Department		505
Index- Treasurer-Tax Collector's Office		541
Indigent Defense Grant	2085- Grant	156
Information Services	1960	281
Information Technology Maintenance & Upgrades		594
Information Technology Replacement	717	314
Infrastructure		28
In-Home Supportive Services	5170	418
Jail & Rehabilitation Center	2510	499
Jail & Rehabilitation Center- COPS	2511	504
Juvenile Hall	2550	464

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Juvenile Justice Crime Prevention Act (JJCPA) Grant	2561	468
Lakewood- Lighting District	306	577
Land Improvement	1910	514
Landfill Closure	4511	535
Laytonville- Lighting District	307	578
Letter from the Chair of the Board of Supervisors		5
Library	6110	233
List of Officials		37
Little River Airport	3060-3090	528
Local Early Action Plan	2910-Grant	300
Major Changes from FY 2020-21		55
Major Trust Fund Balances & Activity		66
Meadowbrook Manor- Sanitation District	325	584
Mendocino County Indigent Defense Grant	2080-Grant	477
Mendocino County Public Defense Pilot Program Grant	2080-Grant	478
Mental Health Services	4050	391
Mental Health Services Act	4051	395
Mental Health Student Services Act Grant	4050	389
Mental Health Treatment Act-Measure B	4052	399
Micrographics	1944	183
Miscellaneous	1940	195
Mobile Spay and Neuter Program	2861	164
Motor Vehicle License Fee- MV923	4720-Grant	567
Motor Vehicle License Fees	4720-Grant	568
Non-Departmental Revenue	1000	191
Noyo- Lighting District	311	579
Oak Knoll- Lighting District	312	580
Office of Justice Program-Stepping Up Grant	4052- Grant 0445	402
Operating Transfers Between Funds		65
Oral Health Program Grant	4010-Grant	343
Parks	7010	280
Partnerships for Health (IGT)	4071	369
Planning and Building Services	2851	443
Planning and Building Services- Special Fund	2852	455
Position Allocations		603
Prescribed Burn Reporting and Monitoring Support Program	4720-Grant	569
Principal Taxpayers- FY 2019-20		26
Probation	2560	460
Property Tax Information		42
Public Assistance		80
Public Defender	2080	474
Public Health Administration	4010	338
Public Health Emergency Preparedness Program Grant	4013-Grant 0478	359
Public Health Nursing	4013	351

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Public Protection		72
Public Protection- Proposition 172		74
Public Ways & Facilities		76
Recorder's Modernization	1942	181
Resolution Adopting Budget- Fiscal Year 2022-23		50
Retirement	1920	482
Riverwood- Lighting District	313	581
Road and Bridge Projects	3041	521
Roads & Bridges		596
Round Valley Airport	3050-3080	524
SB 1 Funds		512
Schedule 1- All Funds Summary		92
Schedule 12- Summary of Special District Budgets		137
Schedule 13- Analysis of Fund Balance Unreserved/Undesignated		138
Schedule 14- Detail of Provisions for Reserves/Designations		139
Schedule 2- Governmental Funds Summary		93
Schedule 3- Fund Balance- Governmental Funds		94
Schedule 4- Details of Provisions for Reserves and/or Designations by Governmental Funds		95
Schedule 5- Summary of Additional Financing Sources- Governmental Funds		97
Schedule 6- Detail of Financing Sources by Fund and Account		98
Schedule 6D- Budget Summary by Line Item		123
Schedule 7- Summary of County Financing Requirements by Function & Fund		131
Schedule 8- Summary of County Financing Requirements		133
Sheriff Special Projects	2315	498
Sheriff-Coroner	2310	488
Sheriff-Coroner- COPS	2313	496
Social Services	5010	411
Solid Waste	4510	532
Storm Damage	3030	518
Substance Abuse & Mental Health Services Act (SAMHSA)	4012-Grant 0444	387
Substance Abuse Disorder Treatment	4012	383
Table of Contents		11
Teeter Plan	1930	193
Tobacco Prevention Program Grant	4010-Grant 0453	347
Tobacco Retail Licensing Grant	4010-Grant 0453	346
Treasurer-Tax Collector	1130	544
Ukiah Village- Lighting District	315	582
Underserved Victim Assistance	2070-Grant 0448	247
Understanding Budget Schedules		88
Unemployment	712	202
Vehicle Replacement Fund	711	307
Victim/Witness Assistance	2070-Grant 0464	249
Water Agency	326	538

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)

	Budget Unit	Page
West Talmage- Lighting District	317	583
Whole Person Care Pilot Program (WPC)	4072	371
Women, Infants, and Children (WIC)	4013-Grant 0418	355
Woodsmoke Reduction Program	4720-Grant	571
Workers' Compensation	714	311
Workforce Investment Act	2851-Grant 0413	447

NUMERICALLY BY BUDGET UNIT

		Page
302	Alexander Estates- Lighting District	573
303	Covelo- Lighting District	574
304	Fairview Acres- Lighting District	575
305	Hopland Streets- Lighting District	576
306	Lakewood- Lighting District	577
307	Laytonville- Lighting District	578
311	Noyo- Lighting District	579
312	Oak Knoll- Lighting District	580
313	Riverwood- Lighting District	581
315	Ukiah Village- Lighting District	582
317	West Talmage- Lighting District	583
325	Meadowbrook Manor- Sanitation District	584
326	Water Agency	538
327	Air Quality Management District	556
711	Vehicle Replacement Fund	307
712	Unemployment	202
713	General Liability Insurance- Risk Management	308
714	Workers' Compensation	311
715	Health Insurance	434
717	Information Technology Replacement	314
1000	Non-Departmental Revenue	191
1010	Clerk of the Board	260
1015	Board of Supervisors	206
1020	Executive Office	257
1110	Auditor-Controller	188
1120	Assessor	170
1122	Assessor's Property Characteristics	173
1130	Treasurer-Tax Collector	544
1160	Central Services	263
1210	County Counsel	227
1320	Human Resources	431
1410	Elections	175
1610	Facilities	267
1620	Fleet Management	271
1710	Capital Improvements	274
1712	Capital Projects	277
1713	Capital Projects- MHTA	278
1810	Economic Development	450

NUMERICALLY BY BUDGET UNIT (cont.)

		Page
1910	Land Improvement	514
1920	Retirement	482
1930	Teeter Plan	193
1940	Miscellaneous	195
1941	Clerk-Recorder	178
1942	Recorder's Modernization	181
1944	Micrographics	183
1960	Information Services	281
2012	Court Collections- AB233 Program	548
2060	Grand Jury	327
2070	District Attorney	243
2080	Public Defender	474
2085	Alternate Defender	153
2086	Conflict Defender	284
2090	Child Support Services	220
2310	Sheriff-Coroner	488
2313	Sheriff-Coroner- COPS	496
2315	Sheriff Special Projects	498
2510	Jail & Rehabilitation Center	499
2511	Jail & Rehabilitation Center- COPS	504
2550	Juvenile Hall	464
2560	Probation	460
2561	Juvenile Justice Crime Prevention Act (JJCPA) Grant	468
2610	Fire Agency Support	197
2710	Agriculture	145
2810	Cannabis Management	212
2830	Emergency Services	286
2840	Fish and Game Commission	452
2851	Planning and Building Services	443
2852	Planning and Building Services- Special Fund	455
2860	Animal Care	160
2861	Mobile Spay and Neuter Program	164
2910	Disaster Recovery	289
3010	Administration and Road Maintenance	508
3030	Storm Damage	518
3041	Road and Bridge Projects	521
4010	Public Health Administration	338
4011	Environmental Health	349
4012	Substance Abuse Disorder Treatment	383
4013	Public Health Nursing	351
4016	Emergency Medical Services	363
4025	Employee Wellness	437
4050	Mental Health Services	391
4050	Mental Health Student Services Act Grant	389
4051	Mental Health Services Act	395
4052	Mental Health Treatment Act-Measure B	399

NUMERICALLY BY BUDGET UNIT (cont.)

		Page
4070	Hospital & Medical Services Program	367
4071	Partnerships for Health (IGT)	369
4072	Whole Person Care Pilot Program (WPC)	371
4080	California Children's Services	374
4510	Solid Waste	532
4511	Landfill Closure	535
4720	Air Quality Management District- Grants	561
5010	Social Services	411
5020	Health and Human Services Administration	331
5130	CalWORKS/Foster Care-Adoptions	415
5170	In-Home Supportive Services	418
5190	General Assistance	421
6110	Library	233
6210	Farm Advisor	321
7010	Parks	280
7110	Cultural Services	237
8010	General Debt Service- COPs	198
8011	Debt Services- Pension Obligation Bonds	200
2070-Grant 0448	Underserved Victim Assistance	247
2070-Grant 0464	Victim/Witness Assistance	249
2070-Grant 0465	Anti-Drug Abuse Law Enforcement Program	251
2080-Grant	Mendocino County Indigent Defense Grant	477
2080-Grant	Mendocino County Public Defense Pilot Program Grant	478
2085- Grant	Indigent Defense Grant	156
2310-Grant 0466	DEA- COMMET Grant	492
2310-Grant 0474	Cal-MMET Grant	494
2510-Grant 0467	Correctional Officers Training Grant	503
2810-Grant 0497	Cannabis Local Equity Grant	215
2851-Grant 0402	Community Development Block Grant	447
2851-Grant 0404	Community Development Block Grant Program Income	449
2851-Grant 0413	Workforce Investment Act	447
2910-Grant	CA Microbusiness Covid-19 Relief Grant Program	296
2910-Grant	CDBG- Disaster Recovery Infrastructure & MIT- Resilient Infrastructure Prgm	301
2910-Grant	CDBG- Disster Recovery Multifamily Housing	293
2910-Grant	CDBG-MIT Community Wildfire Protection Plan Update	302
2910-Grant	CDBG-MIT Fire Hazard Abatement Ordinance Implement Plan Public Services	306
2910-Grant	CDBG-MIT Fire Hazard Abatement Ordinance Implementation Plan	305
2910-Grant	CDBG-MIT General Plan Safety Element Policy	303
2910-Grant	CDBG-MIT Local Hazard Mitigation Plan Update	304
2910-Grant	Department of Water Resources	294
2910-Grant	Dept of Water Resources- Small Community Drought Relief	295
2910-Grant	Hazard Mitigation Grant- CDBG- Coronovirus, Air Relief, Economic Security Act	299
2910-Grant	Hazard Mitigation Grant- CDBG Mendocino Co Early Warning Sirens	298
2910-Grant	Hazard Mitigation Grant Program	297
2910-Grant	Local Early Action Plan	300
3050-3080	Round Valley Airport	524

NUMERICALLY BY BUDGET UNIT (cont.)

		Page
3060-3090	Little River Airport	528
4010-Grant	CalFresh Healthy Living Grant	344
4010-Grant	Community Wellness Grant	342
4010-Grant	Oral Health Program Grant	343
4010-Grant 0453	CA Department of Justice Tobacco Grant	345
4010-Grant 0453	Tobacco Prevention Program Grant	347
4010-Grant 0453	Tobacco Retail Licensing Grant	346
4012-Grant 0444	Substance Abuse & Mental Health Services Act (SAMHSA)	387
4013-Grant 0418	Women, Infants, and Children (WIC)	355
4013-Grant 0442	Hospital Preparedness Program Grant	357
4013-Grant 0478	Public Health Emergency Preparedness Program Grant	359
4013-Grant 0488	HIV Services Grant	361
4052- Grant 0445	Office of Justice Program-Stepping Up Grant	402
4080-Grant	Child Health and Disability Prevention	378
4080-Grant	Health Care Program for Children in Foster Care	379
4720-Grant	AB 197 Emissions Inventory Distric	565
4720-Grant	AB 856 Equipment Cache	562
4720-Grant	CAA Section 103 (PM 2.5 Grant)	570
4720-Grant	CAP 617 Community Air Protection Incentives & Implementation	563
4720-Grant	Carl Moyer Memorial Quality Standards Attainment Program	564
4720-Grant	Funding Agriculture Replacement Measures for Emission Reductions	566
4720-Grant	Motor Vehicle License Fee- MV923	567
4720-Grant	Motor Vehicle License Fees	568
4720-Grant	Prescribed Burn Reporting and Monitoring Support Program	569
4720-Grant	Woodsmoke Reduction Program	571
5010-Grant 0433	Homeless Services Continuum of Care	412
5010-Grant 0446	California Emergency Solutions & Housing Program	414
5010-Grant 0446	Emergency Aid Solutions	413
	Board of Supervisors	35
	Budget Message from the Interim Chief Executive Officer	6
	Budget Process & Budget Calendar	39
	Budget Trends	60
	Capital Improvement FY 2022-23 Proposed Projects	591
	Capital Improvement Plan Overview	588
	Capital Improvements FY 2022-23 Budgeted Projects	591
	Capital Improvements FY 2022-23 Completed Projects List	591
	Comparison Counties	29
	County Government	33
	County Organizational Chart	34
	Demographics	21
	Department Summary- Agriculture Department	144
	Department Summary- Air Quality Management District	555
	Department Summary- Alternate Defender	152
	Department Summary- Animal Care	159
	Department Summary- Assessor-Clerk-Recorder’s Office	169

NUMERICALLY BY BUDGET UNIT (cont.)

Page

Department Summary- Auditor-Controller's Office 187
Department Summary- Behavioral Health Recovery Services 382
Department Summary- Board of Supervisors 205
Department Summary- Cannabis 211
Department Summary- Child Support Services 219
Department Summary- County Counsel 226
Department Summary- Cultural Services Agency 232
Department Summary- District Attorney's Office 242
Department Summary- Executive Office 256
Department Summary- Farm Advisor 320
Department Summary- Grand Jury 326
Department Summary- Health and Human Services Administration 330
Department Summary- Human Resources Department 430
Department Summary- Planning and Building Services 442
Department Summary- Probation Department 459
Department Summary- Public Defender 473
Department Summary- Public Health 337
Department Summary- Retirement Association 481
Department Summary- Sheriff's Office 487
Department Summary- Social Services 403
Department Summary- Transportation Department 507
Department Summary- Treasurer-Tax Collector's Office 543
Discretionary Revenue 61
Economic Trends 22
Education, Recreation & Culture 82
Employment 27
Financial Policies 40
Functional Area Budget Summary 68
FY 2022-23 Position Changes 63
General Government 70
Glossary 655
Health & Sanitation 78
Index- Agriculture 142
Index- Alphabetically by Budget Name/Topic 641
Index- Alternate Defender 150
Index- Animal Care 157
Index- Assessor-Clerk-Recorder's Office 167
Index- Auditor-Controller's Office 185
Index- Behavioral Health Recovery Services 380
Index- Board of Supervisors 203
Index- Budget Summary 87
Index- Cannabis 209
Index- Capital Improvement Plan & Fixed Assets 587
Index- Child Support Services 217
Index- County Counsel 224
Index- Cultural Services Agency 230
Index- Executive Office 254

NUMERICALLY BY BUDGET UNIT (cont.)

	Page
Index- Farm Advisor	318
Index- Grand Jury	324
Index- Health and Human Services Administration	328
Index- Human Resources Department	428
Index- Numerically by Budget Unit	647
Index- Planning and Building Services	440
Index- Probation Department	457
Index- Public Defender	471
Index- Public Health	335
Index- Retirement Association	479
Index- Sheriff's Office	485
Index- Social Services	403
Index- Special Districts	552
Index- Transportation Department	505
Index- Treasurer-Tax Collector's Office	541
Information Technology Maintenance & Upgrades	594
Infrastructure	28
Letter from the Chair of the Board of Supervisors	5
List of Officials	37
Major Changes from FY 2020-21	55
Major Trust Fund Balances & Activity	66
Operating Transfers Between Funds	65
Position Allocations	603
Principal Taxpayers- FY 2019-20	26
Property Tax Information	42
Public Assistance	80
Public Protection	72
Public Protection- Proposition 172	74
Public Ways & Facilities	76
Resolution Adopting Budget- Fiscal Year 2022-23	50
Roads & Bridges	596
SB 1 Funds	512
Strategic Plan & Goals	38
Schedule 1- All Funds Summary	92
Schedule 12- Summary of Special District Budgets	137
Schedule 13- Analysis of Fund Balance Unreserved/Undesignated	138
Schedule 14- Detail of Provisions for Reserves/Designations	139
Schedule 2- Governmental Funds Summary	93
Schedule 3- Fund Balance- Governmental Funds	94
Schedule 4- Details of Provisions for Reserves and/or Designations by Governmental Funds	95
Schedule 5- Summary of Additional Financing Sources- Governmental Funds	97
Schedule 6- Detail of Financing Sources by Fund and Account	98
Schedule 6D- Budget Summary by Line Item	123
Schedule 7- Summary of County Financing Requirements by Function & Fund	131
Schedule 8- Summary of County Financing Requirements	133
Table of Contents	11

GLOSSARY



GLOSSARY

GLOSSARY OF TERMS AND ACRONYMS

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State Assembly Bill.

ACA: Acronym for Affordable Care Act.

ACS: Acronym for Animal Care Services. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACTIVE TRANSPORTATION PROGRAM: The Active Transportation Program (ATP) grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/ events, advocacy for the development of SRTS language in school district wellness policies and infrastructure improvement to sustain the program.

ADAP: Acronym for AIDS Drug Assistance Program. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for Automated External Defibrillator, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for Adult Protective Services.

ARRA: Acronym for American Recovery and Reinvestment Act of 2009.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

ASIST: Acronym for Suicide Intervention Skills Trainings, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

AT HOME: The Treatment for Homeless grant- Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) pro-vided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

AUMENTUM PROPERTY TAX SYSTEM: See Auditor's Office Budget Unit 1110-Auditor-Controller.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BAMC: Acronym for Broadband Alliance of Mendocino County, see Planning and Building Services, BU 1810-Economic Development.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHC: Acronym for Behavioral Health Court

BHRS: Acronym for Behavioral Health and Recovery Services, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

BIOTERRORISM ACT: The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHSA), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BOND: A bond is a debt obligation, similar to an IOU. When a bond is purchased, money is being lent to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

GLOSSARY OF TERMS AND ACRONYMS

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAFR: Acronym for Comprehensive Annual Financial Report.

CalOES: Acronym for California Office of Emergency Services, see Transportation Department Budget Unit 3030-Storm Damage.

CAMS: Acronym for Cascade Software Systems Inc. See Executive Office Budget Unit 1160-Central Services.

CALRECYCLE: The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Waste Tire Enforcement grant program to provide funding for the enforcement of waste tire permitting, hauling and storage laws and regulations. This grant is administered by Health and Human Services Agency, Budget Unit 4011-Waste Tire Program Grant.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASA: Acronym for Court Appointed Special Advocate, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

CASGEM: Acronym for California Statewide Groundwater Elevation Monitoring, see Executive Office Budget Unit 0326-Water Agency.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CBO: Acronym for Community Based Organizations.

CCS: Acronym for California Children's Services, see Budget Unit 4080-California Children's Services.

CD: Acronym for Communicable Disease (referenced in Budget Unit 4013-Public Health Nursing).

CDAA: Acronym for California Disaster Assistance Act, see Transportation Department Budget Unit 3030-Storm Damage.

CDBG: Acronym for Community Development Block Grant.

CDI: Acronym for California Department of Insurance.

CEQA: Acronym for California Environmental Quality Act.

CEO: Acronym for Chief Executive Officer. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("COPs"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for Courts Facilities Payment.

CGAP: Acronym for Coalition for Gang Awareness and Prevention. This grant is administered by Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for Child Health and Disability Prevention, referenced in Health and Human Services Agency Budget Unit 4080-California Children's Services.

CHIP: Acronym for Community Health Improvement Plan. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CHNA: Acronym for Community Health Needs Assessment. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CMSP: Acronym for County Medical Services Program, see Health and Human Services Agency Budget Unit 4070-Hospital & Medical Services Program.

COMMET: Acronym for County Of Mendocino Marijuana Eradication Team. See Sheriff's Office Budget Unit 2310-Sheriff-Coroner and Budget Unit 0466-DEA-COMMET grant.

GLOSSARY OF TERMS AND ACRONYMS

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPs: Acronym for Certificates Of Participation. Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

COPS: Acronym for Citizen's Options for Public Safety, see Sheriff's Office Budget Unit 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for Child Protective Services.

COVID-19: Corona virus disease of 2019.

CSAC-EIA: Acronym for California State Association of Counties-Excess Insurance Authority. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk management services.

CSS: Acronym for Community Services and Support, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

CQI: Acronym for Continuous Quality Improvement; see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for Child Welfare Services.

DA: Acronym for District Attorney.

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for Division of Environmental Health.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors or the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DFC: Acronym for Drug Free Communities which is administered through Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

DISASTER SERVICE WORKER (DSW): See Sheriff's Office Budget Unit 2830-Emergency Services.

DISASTER RECOVERY: See Executive Office Budget Unit 2910-Disaster Recovery.

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for Department Operation Center, see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

DOT: Acronym for Directly Observed Therapy (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

DSA: Acronym for Deputy Sheriffs' Association.

DSW: Acronym for Disaster Service Worker. See Sheriff's Office Budget Unit 2830-Emergency Services.

EAP: Acronym for Employee Assistance Program. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for Environmental Impact Report.

GLOSSARY OF TERMS AND ACRONYMS

EMCC: Acronym for Emergency Medical Care Committee, mentioned in Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830-Emergency Services.

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for Emergency Medical Services, see Budget Unit 4016-Emergency Medical Services.

EMSAAC: Acronym for Emergency Medical Services Administrators Association of California, see Budget Unit 4016-Emergency Medical Services.

EMS-C: Acronym for Emergency Medical Services for Children, see Budget Unit 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

EOA: Acronym for Exclusive Operating Area. See Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EOP: Acronym for Emergency Operations Plan. See Executive Office Budget Unit 2830-Emergency Services.

ERAF: Acronym for Education Revenue Augmentation Fund. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for Family Dependency Drug Court.

FEES, CHARGES AND ASSESSMENTS: As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FEMA: Acronym for U.S. Department of Homeland Security's Federal Emergency Management Agency, see Transportation Department Budget Unit 3030-Storm Damage and Executive Office Budget Unit 2910-Disaster Recovery.

FHWA: Acronym for Federal Highway Administration, see Transportation Department Budget Unit 3030-Storm Damage.

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. The Board of Supervisors adopts the Final Budget by July 1st of each year. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

FTE: Acronym for Full-Time Equivalent.

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

GLOSSARY OF TERMS AND ACRONYMS

FUND BALANCE: Fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—designated and undesignated. When fund balance is designated, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose. The portion of fund balance that is not reserved is fittingly called undesignated fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Undesignated fund balance in the general fund can be used for any purpose at all.

GA: Acronym for General Assistance, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GAAP: Acronym for Generally Accepted Accounting Principles. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for General Relief, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for Geographic Information System. A technology that enables the analysis of data from a geographical perspective.

GOVERNMENTAL FUND: The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically used to account for tax-supported (I.e., governmental) activities.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for Groundwater Sustainability Agency, see Executive Office Budget Unit 0326-Water Agency.

GSP: Acronym for Groundwater Sustainability Plan, see Executive Office Budget Unit 0326-Water Agency.

HCP: Acronym for HIV Care Program, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

HEP: Acronym for Public Health Emergency Preparedness. This grant is administered through Health and Human Services Agency Budget Unit 0478-Bioterrorism Act.

HHSA: Acronym for Health and Human Services Agency. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

HIPAA: Acronym for Health Insurance Portability and Accountability Act. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HMGP: Acronym for Hazard Mitigation Grant Program: a grant administered by Disaster Recovery.

HRSA: Acronym for Health Resources Services Administration: a grant administered by Health and Human Services Agency.

HSGP: Acronym Homeland Security Grant Program

ICS: Acronym for Incident Command System, see Sheriff's Office Budget Unit 2830-Emergency Services.

ICWA: Acronym for Indian Child Welfare Act.

IGP: Acronym for Industrial General Permit, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

IGT: Acronym for Inter-Governmental Transfer. Health and Human Services Agency maximizes realignment funds by participating in the IGT opportunity with Partnership HealthPlan of California to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries.

IHSS: Acronym for In Home Support Services.

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for Information Services, a County division within the Executive Office.

iSERIES EQUIPMENT: IBM Server dedicated to our County Property System. Note: this is an upgrade to our existing server that has reached end of life.

IT MASTER PLAN: The IT Master Plan is intended to serve many purposes including: assessment of existing state of County technology, identify needs, provide recommendations for best practices/improvements, develop budget timelines.

GLOSSARY OF TERMS AND ACRONYMS

IZ: Acronym for Immunization (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

JAG: Acronym for The Edward Byrne Memorial Justice Assistance Grant

JJCPA: Acronym for Juvenile Justice Crime Prevention Act, see Budget Unit 2561-Juvenile Justice Crime Prevention Act.

JPA: Acronym for Joint Powers Authority.

KIN-GAP: Kinship Guardianship Assistance Payment Program (Kin-GAP) The Kinship Guardianship Assistance Payment (Kin-GAP) Program was established by Senate Bill 1901 (Chapter 1055, Statutes of 1998). The Kin-GAP Program offers a subsidy to children who leave the juvenile court system to live with a relative legal guardian.

LAFCO: Acronym for Local Agency Formation Commission. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEA: Acronym for Law Enforcement Agencies, see District Attorney's Office Budget Unit 2070-District Attorney and Health and Human Services Agency Budget Unit 0452-Local Enforcement Agency (LEA) Solid Waste grant.

LEMSA: Acronym for Local Emergency Medical Service Agency, see Budget Unit 4016-Emergency Medical Services.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for Latent Tuberculosis Infection (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

LPS: Acronym for Lantermam Petris-Short which is a title for matters relating to conservatorships of gravely disabled persons.

MADDY EMERGENCY MEDICAL SERVICES FUND (SB12): The Maddy Emergency Medical Services Fund (SB12) is used to reimburse physicians, surgeons and hospitals for patients who do not pay for emergency medical services and for other emergency medical service purposes defined by existing legislation.

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MLAS: Acronym for Mendo-Lake Alternative Services, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOE: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MOU: Acronym for Memorandum of Understanding.

MSWMA: Acronym for Mendocino Solid Waste Management Authority, see Transportation Department Budget Unit 4510/4511-Solid Waste/Landfill Closure.

MCACE: Acronym for Mendocino County Association of Confidential Employees.

MCAH: Acronym for Maternal, Child and Adolescent Health, which collaborates with other partners to address prenatal substance abuse prevention.

MCDoT: Acronym for Mendocino County Department of Transportation.

MCLEMA: Acronym for Mendocino County Law Enforcement Management Association.

MCOG: Acronym for Mendocino Council of Governments.

MCPAA: Acronym for Mendocino County Public Attorneys Association.

MCPEA: Acronym for Mendocino County Probation Employees Association.

MCRCD: Acronym for Mendocino County Resource Conservation District.

MCWA: Acronym for Mendocino County Water Agency.

MCWOW: Acronym for Mendocino County Working on Wellness. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

GLOSSARY OF TERMS AND ACRONYMS

MEASURE B: Mendocino County Mental Health Treatment act. Measure B imposes a half cent (0.5%) sales tax to support mental health services in Mendocino County.

MPAR: Acronym for Mendocino Partner Against Recidivism Program

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Sheriff's Office Budget Unit 2830–Emergency Services.

NBNCBC: Acronym for North Bay North Coast Broadband Consortium, see Planning and Building Services, Budget Unit 1810-Economic Development.

NEOGov: Program used for application for employment. See Human Resource Department Budget Unit 1320-Human Resources.

NEOPB: Acronym for Nutrition Education and Obesity Prevention Branch program which improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program is administered by Health and Human Services Agency, Budget Unit 4010-Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

NPDES: Acronym for National Pollutant Discharge Elimination System, see Executive Office Budget Unit 0326-Water Agency.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PANDEMIC: a disease outbreak that spreads across countries or continents.

PAPU: Acronym for Prevention and Planning Unit. This unit, administered by the Public Health Division in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County preventing and reducing substance abuse.

PBS: Acronym for Planning and Building Services.

PEG: Acronym for Public Education Government.

PEI: Acronym for Prevention and Early Intervention, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

PERFORMANCE INDICATOR: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for Public Facilities Corporation.

PHB: Acronym for Partnership for Healthy Babies, which addresses prenatal substance abuse prevention.

PHN: Acronym for Public Health Nurse.

POB: Acronym for Pension Obligation Bond (see Budget Unit 8011-Debt Service-Pension Obligation Bonds).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSED BUDGET: The working document for the fiscal year under discussion. The County Executive Office presents a proposed budget for the Board of Supervisors to consider in June of each year and the Board of Supervisors holds final public hearings and adopts the budget for the next fiscal year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPRIETARY FUND: A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

GLOSSARY OF TERMS AND ACRONYMS

PTAF: Acronym for Property Tax Administration Fees.

PUE: Acronym for Pest Management, and Pesticide Use Enforcement. A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

R3MP: Acronym for Russian River Regional Monitoring Program

REDWOOD QUALITY MANAGEMENT COMPANY (RQMC): Is contracted i to administer the youth and adult population with mental health services in Mendocino County.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for Request for Proposal.

RQMC: Acronym for Redwood Quality Management Company which is contracted to administer the youth and adult population with mental health services in Mendocino County.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX: The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, "Bradley Burns" sales tax and several other components. The sales tax is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county's general fund.

SAMHSA: Acronym for Substance Abuse & Mental Health Services Act, see Health and Human Services Agency Budget Unit 4012-Grant 0444.

SB: Acronym for California State Senate Bill.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for Supplemental Law Enforcement Services Fund, see Sheriff's Office's Budget Unit 2313-Sheriff-Coroner–COPS.

SGMA: Acronym for Sustainable Groundwater Management Act, see Executive Office Budget Unit 0326-Water Agency.

SMEDD: Acronym for Sonoma Mendocino Economic Development District, see Planning and Building Services, Budget Unit 1810-Economic Development.

SNAP: Acronym for Spay Neuter Assistance Program, see Health and Human Services Agency Budget Unit 2861-Mobile Spay and Neuter Program.

SNAP-Ed: Acronym for Supplemental Nutrition Assistance Education Program, administered by Health and Human Services Agency Budget Unit 4010-Supplemental Nutrition Assistance Program Education Grant.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPECIAL REVENUE FUND: An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

STOP Act: STOP is an acronym for Sober Truth on Preventing Underage Drinking, which is a grant to prevent and reduce alcohol use among teens; administered by Health and Human Services Agency Budget Unit 0491- Sober Truth on Preventing Underage Drinking (STOP) Act.

SUDT: Acronym for Substance Use Disorder Treatment is administered by Health and Human Services Agency Budget Unit 4012-Substance Use Disorder Treatment (formerly Alcohol and Other Drug Program).

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for Temporary Assistance to Needy Families; see Budget Unit 5010–Social Services with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

GLOSSARY OF TERMS AND ACRONYMS

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TMDL: Acronym for Total Maximum Daily Limit, see Health and Human Services Budget Unit 4011-Environmental Health.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

TYLER CONTENT MANAGER: Software used with the County Finance System (Munis) for the purpose of document scanning and retention.

UAAL: Acronym for Unfunded Accrued Actuarial Liability (see Budget Unit 8011-Debt Services-Pension Obligation Bonds).

UCCE: Acronym for University of California Cooperative Extension. Its mission is accomplished through Budget Unit 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for Ukiah Valley Area Plan.

UVBGSA: Acronym for Ukiah Valley Basin Groundwater Sustainability Agency. See Executive Offive Budget Unit 0326-Water Agency.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The VLF is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WET: Acronym for Workforce Education and Training, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

WIA: Acronym for Workforce Investment Act. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

WIB: Acronym for Workforce Investment Board. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

WIOA: Acronym for Workforce Innovation and Opportunity Act. This program replaced WIA or the Workforce Investment Act on July 22, 2014. WIOA added requirements of a single state plan covering all core programs authorized under the bill to provide workforce training and development in local communities.

WISC: Acronym for Willits Integrated Services Center.

WPC: Acronym for Whole Person Care Pilot Program see Health and Human Services Agency Budget Unit 4072.

YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).



County Administration Center- 501 Low Gap Road, Room 1010- Ukiah, California 95482
Telephone: (707) 463-4441- Fax: (707) 463-7237- bos@mendocinocounty.org
www.mendocinocounty.org