County of Mendocino

The Final Budget



2012-2013

PUBLISHED BY ORDER OF THE BOARD OF SUPERVISORS

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THIRD DISTRICT ..... JOHN PINCHES
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2012-13


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CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

CONTACT INFORMATION
501 Low Gap Road • Room 1010
Ukiah, California 95482
TELEPHONE: (707) 463-4221
FAX: (707) 463-7237
Email: bos@co.mendocino.ca.us
Web: www.co.mendocino.ca.us/bos

To the Citizens of Mendocino County:

On September 25, 2012, the Mendocino County Board of Supervisors adopted its final budget for fiscal year 2012-2013. This budget, presented herein, governs the financing and operations of County services through June 30, 2013. This budget continues to focus on the critical work of restoring the financial stability of the County, balanced with the need to provide essential public services that we and our neighbors rely upon.

Prior to the economic collapse that began in late 2008, the County maintained woefully inadequate financial reserves with a reserve target of only 2% of the General Fund. The County met that target only three times in the past twelve years. National standards for a comparably sized organization call for a reserve level *four times* the target amount. By fiscal year 2008-2009, the General Reserves had shrunk to just $1.7 million - down from a 10-year high of $2.75 million in fiscal year 2001-02. Meanwhile, property tax revenue grew significantly, but the County increased long-term debt and drew down its reserves. When the economy collapsed, the County was ill-prepared to respond, resulting in layoffs, wage concessions, and service reductions. The lack of adequate reserves has had serious and long-lasting implications for the citizens of Mendocino County and our many dedicated employees.

Building on the progress of last fiscal year, this budget adds an additional $1.8 million to bring the reserve levels to $4,541,741. Additionally, the Board placed $412,691 in a contingency fund. The current Board of Supervisors has also revised our reserve policy, setting a new target of $10 million so that the County is better positioned to weather future financial challenges without further negative impacts to our employees and their ability to provide services.

Additionally, this Board has put the Teeter Plan debt on an accelerated repayment schedule so that this liability can be eliminated. The County continues to pay down long-term debt incurred by previous Boards of Supervisors. Mendocino County also has a long list of deferred projects that have impacted our transportation infrastructure, building maintenance, technological capacity, vehicle replacement and antiquated jail infrastructure. We must plan now for the eventual repair or replacement of these assets, or face higher costs later, including impacts to public and employee safety.

The County has also been charged with implementing *Public Safety Realignment of 2011*, which shifts responsibility to the County for many prisoners that would previously have been sentenced to state prison. The passage of Proposition 30 on the November ballot has guaranteed a certain level of funding to local jurisdictions, but has also eliminated the responsibility to fully fund state mandated public safety realignment. It is critical to wisely manage the available funding and implement programs that reduce recidivism and increase the successful re-integration of offenders back into our communities. We are fortunate that our public safety partners in Mendocino County, including the Superior Court, Public Defender, Probation, Health and Human Services Agency, District Attorney, and Sheriff, have formed strong working relationships to successfully implement public safety realignment.

The Board of Supervisors has made a series of difficult, but financially prudent decisions, that have increased County reserves from zero only two years ago, to a record level that will help ensure financial stability as revenue remains flat and the County continues to face sharply increased retirement and health care costs. The Board has also adopted policies to create a favorable climate for economic development in Mendocino County to rebuild our local economy. It is equally critical that we focus on building a sustainable County workforce so that the County can recruit and retain quality employees.

The Board of Supervisors wishes to thank our employees and those members of the public who have engaged the County during this budget process. We value your input into what is ultimately a community effort to adopt a budget that is financially responsible and meets the needs of the residents of Mendocino County within the limits of the available resources.

Respectfully submitted,

John McCowen

John McCowen, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

CARRE BROWN	JOHN MCCOWEN	JOHN PINCHES	KENDALL SMITH	DAN HAMBURG
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California Society of Municipal Finance Officers

Certificate of Award

Meritorious Award in Operating Budget
Fiscal Year 2011-2012

Presented to the

County of Mendocino

For meeting the criteria established to achieve the Meritorious Award in Operating Budget.

February 29, 2012

Scott Johnson
CSMFO President

Chu Thai, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting


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COUNTY OF MENDOCINO
Executive Office

CARMEL J. ANGELO
Chief Executive Officer
Clerk Of The Board

501 Low Gap Road, Room 1010
Ukiah, CA 95482-3734

Email: ceo@co.mendocino.ca.us
Website: www.co.mendocino.ca.us

Office: (707) 463-4441
Facsimile: (707) 463-5649

SUMMARY OF THE 2012-2013 FINAL BUDGET

Introduction

The Final Budget of the County of Mendocino guides all of the activities and programs of County government until June 30, 2013. The Board of Supervisors adopted this document on September 25, 2012. Absent special actions by the Board of Supervisors, expenditures of all County departments are limited to those shown in this document. As adopted in the County's Mission Statement, it is the objective of the Board of Supervisors through their funding opportunities to improve the quality of life in Mendocino County by providing responsive, efficient, and high quality public services that promote self-sufficiency and well being.

The County and the State

The County of Mendocino was created by the State of California in 1850 and is a political subdivision, or unit, of the State. The County is responsible for providing programs and services of the state government, and its powers are limited to those granted by the State. Much of what the County does and its structure is determined by the State Constitution. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, land-use planning, county road construction and maintenance, and a museum.

County services provided are divided between "functional areas" within this budget. For purposes of demonstrating funding and appropriation distributions as presented in the following pages, the functional areas have been defined as follows:

General Government - consists of the Board of Supervisors, County Executive Office, Clerk of the Board, Auditor-Controller (which includes Administration/Policy budgets: Teeter Plan debt payments, Miscellaneous Budget and Local Agency Formation Commission or LAFCO), Assessor, Clerk-Recorder, County Counsel, Elections, General Services, Garage, Buildings and Grounds, Human Resources, Retirement, Information Services, Treasurer-Tax Collector, Land Improvement, Promotion and Redevelopment Agency.

Public Protection - consists of Sheriff, Jail, Probation, Juvenile Hall, District Attorney, Public Defender, Alternate Defender, Indigent Defense, Court Collections, Agriculture, Emergency Services (OES), Planning and Building, Child Support Services, Animal Control, Fish and Game and Grand Jury.

Public Ways & Facilities - consists of Department of Transportation and County Airport services.

Health & Sanitation - consists of Public Health, Environmental Health, Alcohol and other Drug Programs, Public Health Nursing, Emergency Medical Services, Employee Wellness, Hospital and Medical Services, California Children's Services, Solid Waste, Landfill Closure and Mental Health Services.

Public Assistance - consists of Social Services, Health and Human Services Agency Administration, CalWorks / Foster Care, In-Home Supportive Services and General Relief.

Education - consists of County Library system and Farm Advisor.

Recreation & Culture - consists of the County Museum.

Special Districts - consists of Lighting Districts, Water Agency, and Air Quality Management District.

Debt Service and Contingencies - debt service commitments- Pension Obligation Bonds and Certificates of Participation (POB's and COP's) and contingency funds.

Overview

The Final Budget for Fiscal Year 2012-2013 includes total appropriations of $219,973,376. Of those total appropriations all funds are anticipated for operations of the county and there is limited funding allocated for capital projects. Total appropriations increased by $6,220,326 (2.9%) from the previous fiscal year. The increase follows a similar decrease from the prior year of nearly 4 percent. Thus, FY 2012-13 appropriation levels remain slightly under FY 2010-11 levels. The increase for this year can largely be attributed to new funds and responsibilities associated with the 2011 Public Safety Realignment, and typical variations in construction contracting.

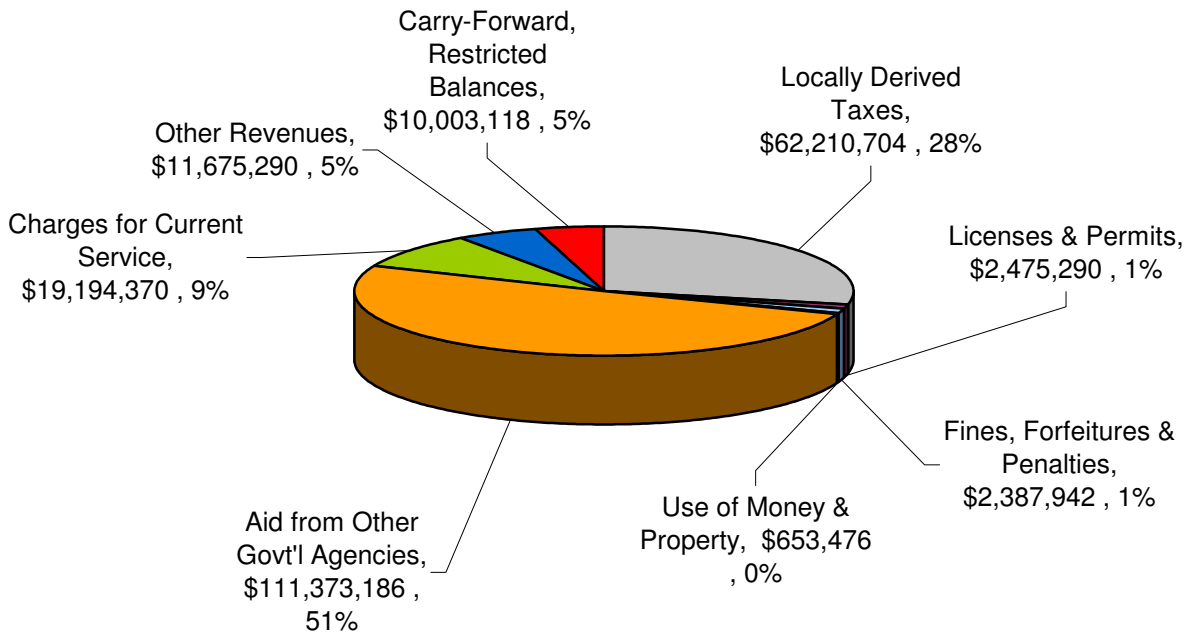
Financing Sources

Mendocino County's largest revenue source is from the State and Federal Governments. As noted below, approximately 51% of the County's revenues are anticipated from the State/Federal government for Fiscal Year 2012-2013, most of which is restricted to a specific program or service within the areas of Health and Human Services and Public Protection, however, this category also includes significant transportation funds as well. These intergovernmental revenues are projected at just under $111.37 million (51%) in Fiscal Year 2012-2013.

The second largest revenue source is from locally derived taxes. Tax revenues are generated mainly from the County's local share of property taxes and sales tax. Total tax revenues are projected at approximately $62.2 million in Fiscal Year 2012-2013, which is a modest increase of over 2% from the prior year budgeted amount, and can largely be attributed to Measure A, the special sales tax that benefits the County's library system. FY 2011-12 implemented a conservative approach towards revenue budgeting. Based upon the actual experience from the prior year, FY 2012-13 implements some improved revenue figures and assumes a similar performance when compared to last fiscal year. Property Tax receipts are expected to increase slightly this fiscal year, though this is largely due to the dissolution of Redevelopment programs in Mendocino County, as directed by the State government. Increased revenue projections must be put into the context of increased county costs associated with healthcare, retirement, and general inflationary pressure. Overall, County revenues are not growing at a pace that would cover these increased operating costs.

Total Financing Sources $219.97 Million

Total Financing Sources (in millions)

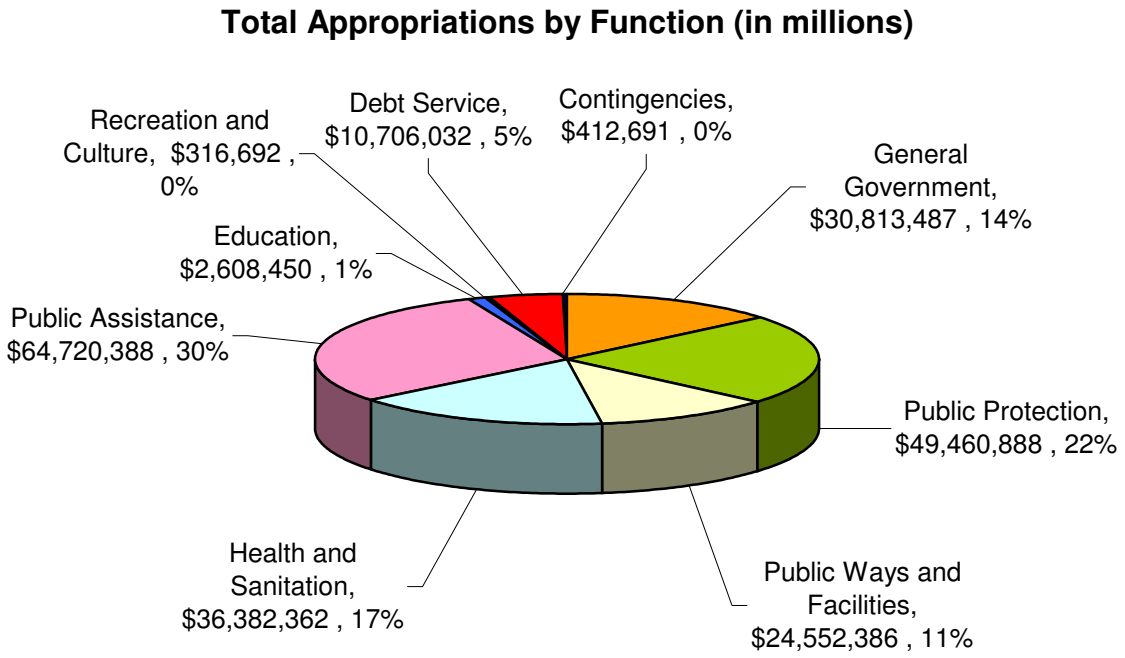


Total Appropriations

Total appropriations for Fiscal Year 2012-2013 are budgeted at $219.97 million. Of this amount, approximately 47% funds health and human service programs located in the Public Assistance and Health categories. As previously stated, the majority of the funding received by the County is restricted for health and human service programs and needs. However, immense Federal and State deficits pose an ongoing threat to these revenue streams, as it is anticipated that spending at State and Federal levels on some of these programs may be at risk.

The diagram below identifies appropriation distribution (and percentage of total) by functional area.

Total Appropriations $219.97 Million



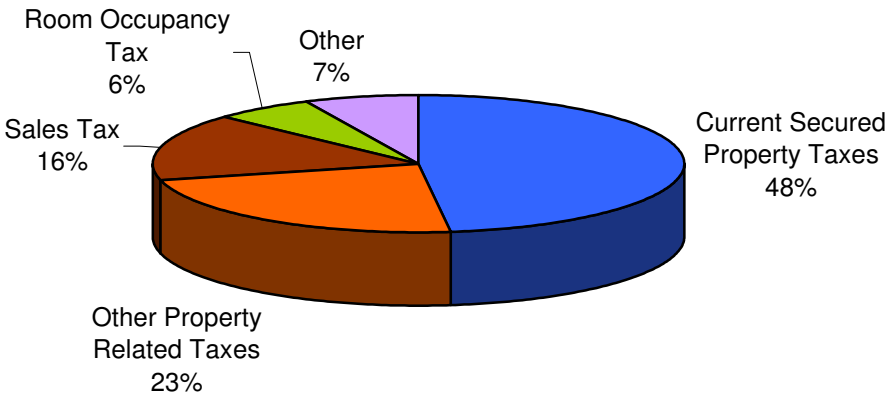
Refer to the first page of this section for identification of departments within each functional area

Sources of Discretionary Revenue

The diagram below identifies categories of discretionary revenues. These are locally derived taxes that fund programs of local interest as determined by the Board of Supervisors. Because the County is a subordinate government to the State of California, some of these funds may be required by law to be contributed to various State programs as a Maintenance of Effort. These funds also largely cover any debt service committed by the current or prior Boards. Therefore, "discretion" with these funds is not absolute and is colored by State law, prior Board commitments, organizational structure, and community needs and expectations. The sources of revenue available for discretionary use are identified below.

Discretionary Revenue by Source $59.25 Million

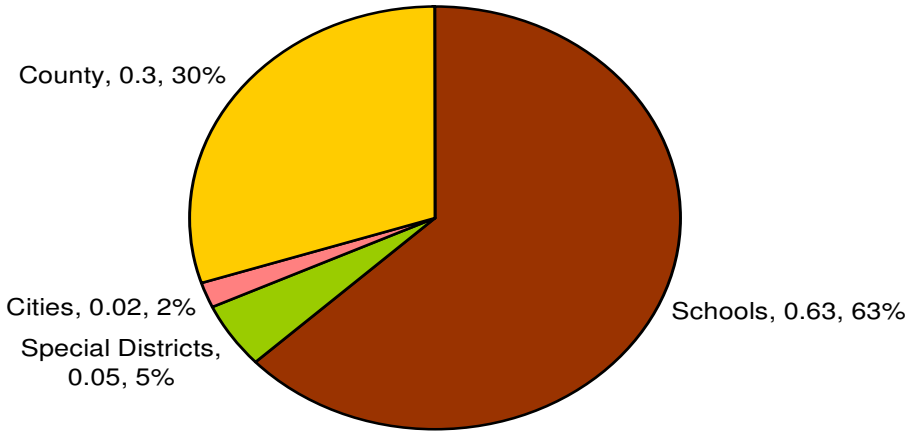
Discretionary Revenue by Percents



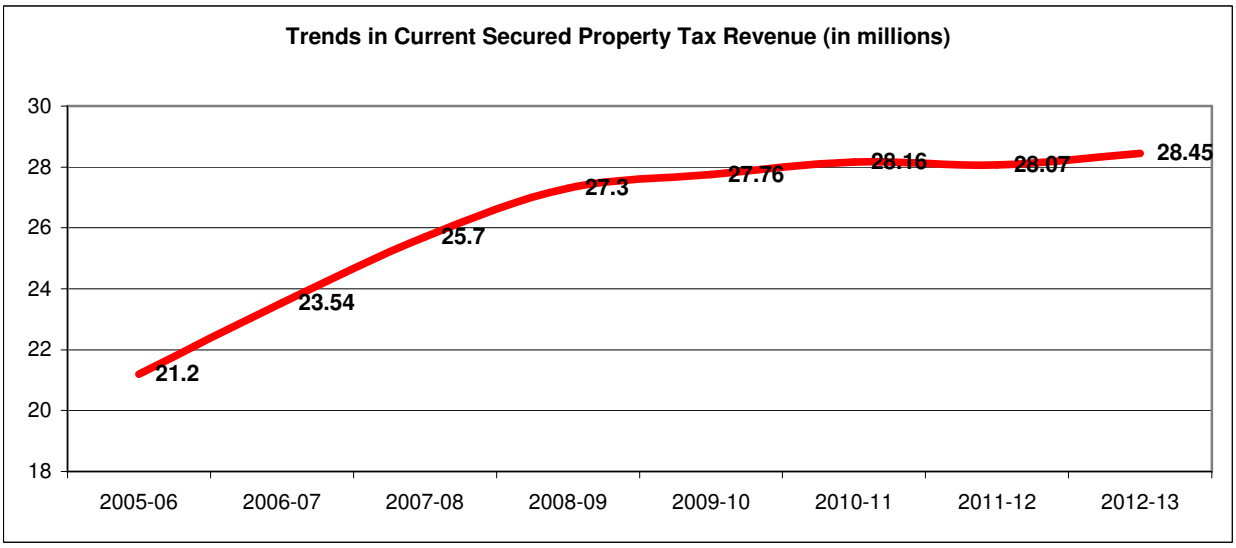
** Graph does not factor in positive carry-over balance from FY 2011-2012 of $2.8 million.*

Property tax revenue accounts for 71% of the County's discretionary revenue, down from 72% in FY 2011-12. Property Tax revenues are slightly decreasing as a share of discretionary revenue, even though the total amount of this revenue is projected to slightly increase. This is due to an increase in projected sales taxes as the economy continues to improve (at a slow pace) and it also is reflective of the lackluster increases in property tax revenue following the housing bubble collapse. The County assesses, collects and administers property taxes and each dollar in property tax is shared with various other governmental jurisdictions. Below is a chart illustrating the distribution of every dollar in property taxes. Approximately 70% of every property tax dollar benefits our school districts, cities and special districts.

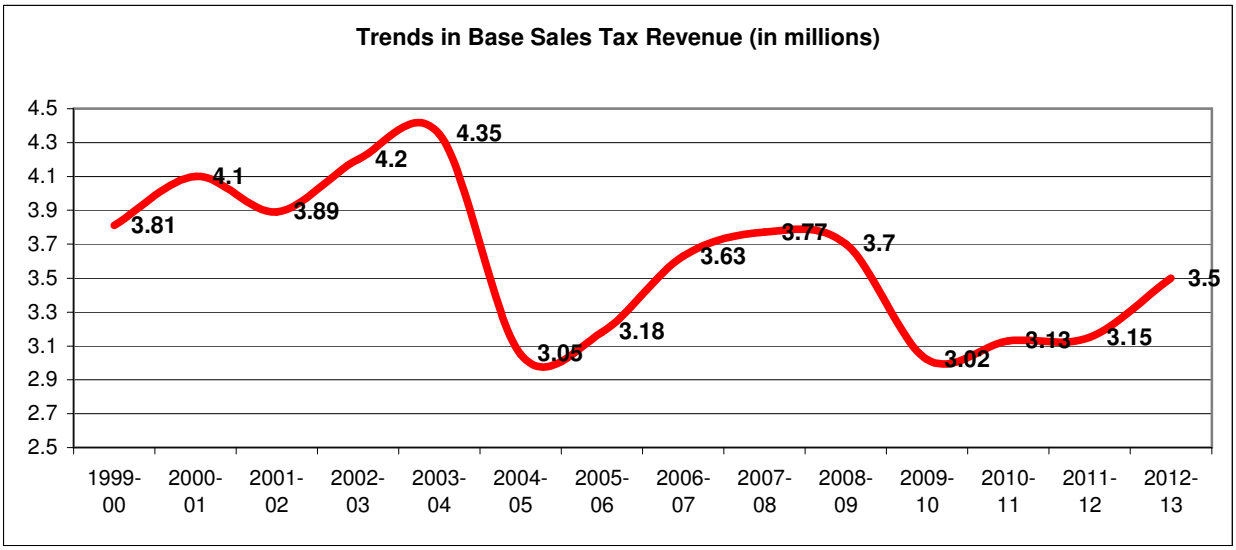
Distribution of $1.00 in Property Taxes



Below is a diagram showing trends for the County's receipts of secured and unsecured property tax. The increase for the previous fiscal years can be largely attributed to the increased refinancing of property due to lower market interest rates, causing an increase in the assessed value. It is expected that this slight upward trend will remain anemic due to the expected slow recovery of the housing market. The projected increase for FY 2012-13 can largely be attributed to the dissolution of redevelopment agencies across Mendocino County, as directed by the State government. For Fiscal Year 2012-2013, Mendocino County has budgeted current secured property tax revenue with a slight increase over the prior year.



Sales tax is another important component to our discretionary revenues in the budget. Sales tax is allocated according to where people shop, not where they live. In Mendocino County, although two thirds of the population lives in the unincorporated area, two thirds of the total sales tax revenue accrues to the cities. The diagram below shows the trends in the County's share of the base one percent of sales tax. It should be noted that the financial data history is difficult to compare starting in FY 2005-06 because of Proposition 1A or "triple flip" imposed by the State, resulting in the "swapping" of local sales tax and vehicle license tax revenues for local property tax revenues. With the downturn in the national economy, our sales tax is projected to be flat over the next few years assuming the there would be a continued trend of limited growth in Mendocino County.



Details of all discretionary revenue sources can be found within this document under Budget Unit 1000, "Non-Departmental Revenue".

Discretionary (Non-Restricted) Appropriations

There are two basic types of funds that exist in the County system: restricted funds and non-restricted funds. Restricted funds are those that have a designated or statutory use, and can only be used for a specified purpose. These funds compose the overwhelming majority of funds within the County system (approximately $160 million or 73% of all County funds). The remaining balance of County funds is what is called the "Discretionary" General Fund, under which the Board of Supervisors and the public at large retain the highest degree of local control. However, since the County is a political subdivision of the State of California, the State can (and does) impose various match requirements and mandates over much of the remainder of the "discretionary" budget. The "discretionary" budget is akin to the foundation of a home, where the upper structure (composed of State and Federal dollars) is contingent upon the size, strength, and layout of that foundation.

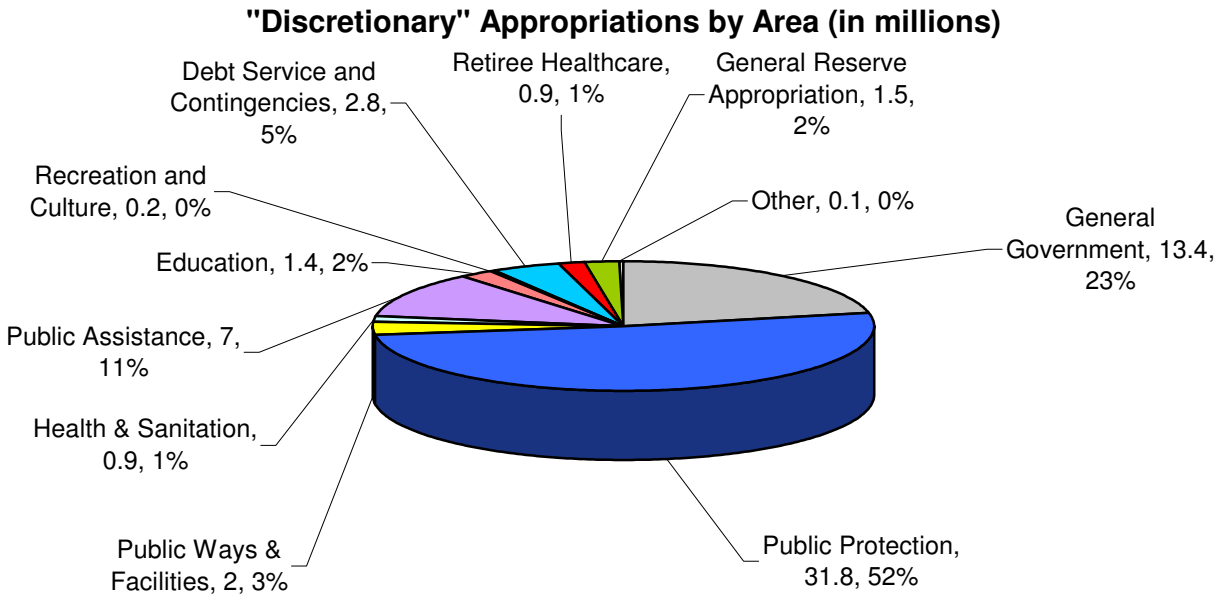
Within the discretionary budget, the County must first meet a variety of State and Federal local match requirements and operating requirements that are legal obligations of the organization. The discretionary budget then must cover debt obligations and district set-asides that are programmed in and mandatory once established. Following all of these "discretionary" requirements, you still have the overhead costs of the organization: building costs, heating and lighting, accountants to follow complex accounting rules and regulations, lawyers to follow complex State and Federal laws, Human Resource officials to comply with complex labor codes, and the list goes on. Even the so-called "discretionary" budget has limitations. The Board is limited (and this is true of every California county) to simply shift funding from one programmatic area to another. However, the Board does have a wide array of authority within the budget to set levels of compensation and the number of employees assigned to a certain programmatic area. With these complex demands and requirements, it is important to keep in mind that

the County's "discretionary" budget appropriations look different from our total budget appropriations, and why that is so.
Discretionary appropriations for Fiscal Year 2012-2013 are budgeted at $62.04 million dollars. Discretionary revenue has increased this year by approximately $1.7 million as compared to budgeted Fiscal Year 2011-2012.

By far, the majority of the discretionary funding available is allocated to public protection. Approximately one half of every discretionary dollar is spent on public protection.

Detailed usages of discretionary dollars can be found as the last line of Schedule 9 for each County department or budget unit and is entitled "Net County Cost". The diagram below identifies total appropriation distribution (and percentage of total) by functional area.

TOTAL DISCRETIONARY APPROPRIATIONS $62.04 MILLION



* Graph factors in approximate $2.8 million dollar FY 11-12 carryover to finance the difference between $59.25 in discretionary revenues.
**Debt Service & Contingencies contain $412,691 in unassigned contingency funds at the adoption of the Final Budget.

Refer to the first page of this section for identification of departments within each functional area

General Budget Calendar and Budget Process

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The Recommended Budget becomes the operational document for the County on July 1 until the Final Budget is adopted by the Board, historically between late August and Mid-September. The Recommended Budget Book is produced during this time. The prior fiscal year is "closed out" in the financial system and no further changes are allowed. Year-end closeout determines the final carry-over balance from the prior fiscal year. In general, this period of time is used to refine projections developed for the Recommended Budget, and to incorporate those changes into the Final Budget.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year. The Final Budget Book is produced and distributed. The budget development calendar for the next fiscal year is developed. In late November or early December, the Executive Office releases the 1st Quarterly Report on the annual budget. Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January a budget calendar is produced for the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal-year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The CEO's office distributes the guidelines and forms to the departments for their budgets. The CEO, Auditor and individual department head's hold annual budget conferences to discuss the departmental submissions. The CEO's office produces the Recommended Budget for the upcoming fiscal year in June. In May, the 3rd Quarter Report is produced with refined projections for year-end. The Recommended Budget Workshop is typically held in the first or second week in June with formal adoption slated on or before June 30.

Understanding Budget Schedules

OVERVIEW

The schedules in the budget book are presented in the format prescribed by the State Controllers Office, and are a product of the Mendocino County Auditor-Controller's Office. The Schedules are pulled off of the County's financial system, where they were entered by departments under the direction of the CEO's office.

HEADING

Each type of schedule is numbered numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located towards the top-center of each schedule. For example, Schedule 9 (each budget unit has its own Schedule 9) is titled "Budget Unit Financing Uses Detail."

SCHEDULE LISTING

The State Controller's Office requires 15 different schedules be presented within the budget book. Schedules 1 through 8 can be found in this budget book under the tab titles "General Budget Information." The remaining tabs are found throughout the book under the appropriate budget units where applicable. Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object
10 Operation of Internal Service Fund.
11 Operation of Enterprise Fund.
12 Special Districts and Other Agencies Summary
13 Fund Balance - Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

Reading Schedule 9's

For the purposes of this section we will review the table presented in a Schedule 9. Schedule 9's are the most common schedule in the budget book, and each budget unit has one.

FINANCING USES CLASSIFICATION, COLUMN 1

Column 1 provides information on what specific category of revenue or expenditure is being relayed, along with the code used by staff to represent those figures. Expenditures start with the numbers 86 while revenues start with the number 82. The third number in each code is called the "Thousand Series Number" and it delineates between groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. Below is a list of thousand series used throughout the budget book:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers and Reimbursements

2010-11 BUDGETED AND ACTUALS, COLUMNS 2 & 3

Columns 2 & 3 present budgeted (2) and actual (3) amounts for spending and revenues 2 years prior. These represent some of the best comparisons to use when examining a budget.

2011-12 BUDGETED AND ACTUALS, COLUMNS 4 & 5

These two columns represent the budget from the prior year. In the Recommended Budget book, it is important to note that column 5 has a notation "as of 5/31/12" and does not accurately reflect where the numbers in that column will be for the Final Budget book. By the time the Recommended Budget book is published, the year-end closeout has not been completed, and thus not all accounts have been paid or revenues received. However, when the Final Budget book is published column 5 reflects "as of 6/30/12."

2012-13 REQUESTED, RECOMMENDED AND ADOPTED, COLUMNS 6, 7 & 8

Column 6 represents the departments requested level of funding. These numbers are entered by the department according to instructions and Net County Cost Assignments prescribed by the CEO's office. Column 7 represents the CEO's Recommended Budget, as approved by the Board of Supervisors. It is the culmination of adjustments made by the CEO and then reviewed and altered or approved by the Board of Supervisors. Column 8 represents the Final Adopted Budget levels for the fiscal year.

Basis of Accounting

The County-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting.

Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes are recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements are reported using the current financial resource measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized as soon as they become both measurable and available. Property and sales taxes, interest, certain state and federal grants and charges for service are accrued when their receipt occurs within sixty days after the end of the current fiscal period. It is the County's policy to submit reimbursement and claim requests for federal and state grant revenues within 30 days of the end of the program cycle and payments are generally received within 90 days. Property taxes, franchise taxes, licenses, and interest are considered to be susceptible to accrual. Expenditures are generally recorded when the related liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded as expenditures only when payment is due. General capital assets acquisitions are reported as expenditures in government funds. Proceeds of general long-term debt and capital leases are reported as other financing sources.

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MENDOCINO
1850
COUNTY

COUNTY OF MENDOCINO

FY 2012-13 FINAL BUDGET

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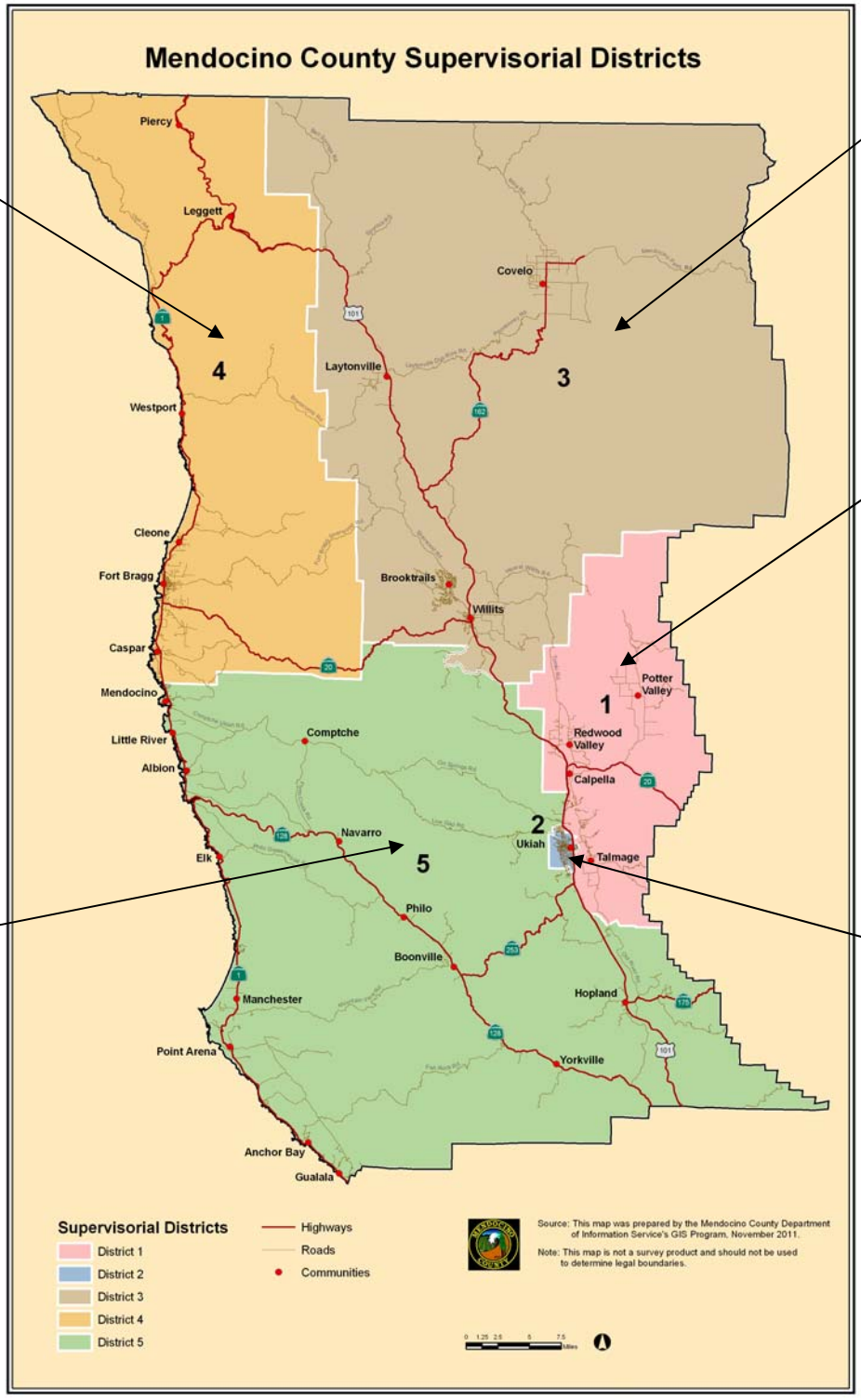
MENDOCINO COUNTY BOARD OF SUPERVISORS



SUPERVISOR SMITH
4th District Supervisor
(707) 463-4221
smithk@co.mendocino.ca.us



SUPERVISOR PINCHES
3rd District Supervisor
(707) 463-4221
pinchesj@co.mendocino.ca.us





SUPERVISOR BROWN
1st District Supervisor
(707) 463-4221
browncj@co.mendocino.ca.us



SUPERVISOR HAMBURG
5th District Supervisor
(707) 463-4221
hamburgd@co.mendocino.ca.us



SUPERVISOR MCCOWEN
2nd District Supervisor
(707) 463-4221
mccowen@co.mendocino.ca.us

COUNTY ADMINISTRATION CENTER • 501 LOW GAP ROAD • ROOM 1010 • UKIAH, CALIFORNIA 95482
TELEPHONE: (707) 463-4221 • FAX: (707) 463-7237 • BOS@CO.MENDOCINO.CA.US • WWW.CO.MENDOCINO.CA.US/BOS

MENDOCINO COUNTY BOARD OF SUPERVISORS



(Left to Right: Supervisor Hamburg, Supervisor Brown, Supervisor Pinches, Supervisor Smith, Supervisor McCowen)

CARRE BROWN, 1ST DISTRICT SUPERVISOR
TERM IN OFFICE:
JANUARY 2013 –DECEMBER 2016
JANUARY 2009 -DECEMBER 2012

JOHN PINCHES, 3RD DISTRICT SUPERVISOR
TERM IN OFFICE:
JANUARY 2011 – DECEMBER 2014
JANUARY 2007 – DECEMBER 2010
JANUARY 1995 – DECEMBER 1998

DAN HAMBURG, 5TH DISTRICT SUPERVISOR
TERM IN OFFICE:
JANUARY 2011 – DECEMBER 2014
JANUARY 1981 – DECEMBER 1984

JOHN MCCOWEN, 2ND DISTRICT SUPERVISOR
TERM IN OFFICE:
JANUARY 2013 –DECEMBER 2016
JANUARY 2009 – DECEMBER 2012

KENDALL SMITH, 4TH DISTRICT SUPERVISOR
TERM IN OFFICE:
JANUARY 2009 – DECEMBER 2012
JANUARY 2005 – DECEMBER 2008

ELECTED STATE REPRESENTATIVES

WESLEY CHESBRO, ASSEMBLYMEMBER (D -ARCATA)
1st Assembly District Website:
http://asmdc.org/members/a01/
Phone: (707) 463-5770 –Ukiah Office
Phone: (916) 319-2001 –Sacramento Office

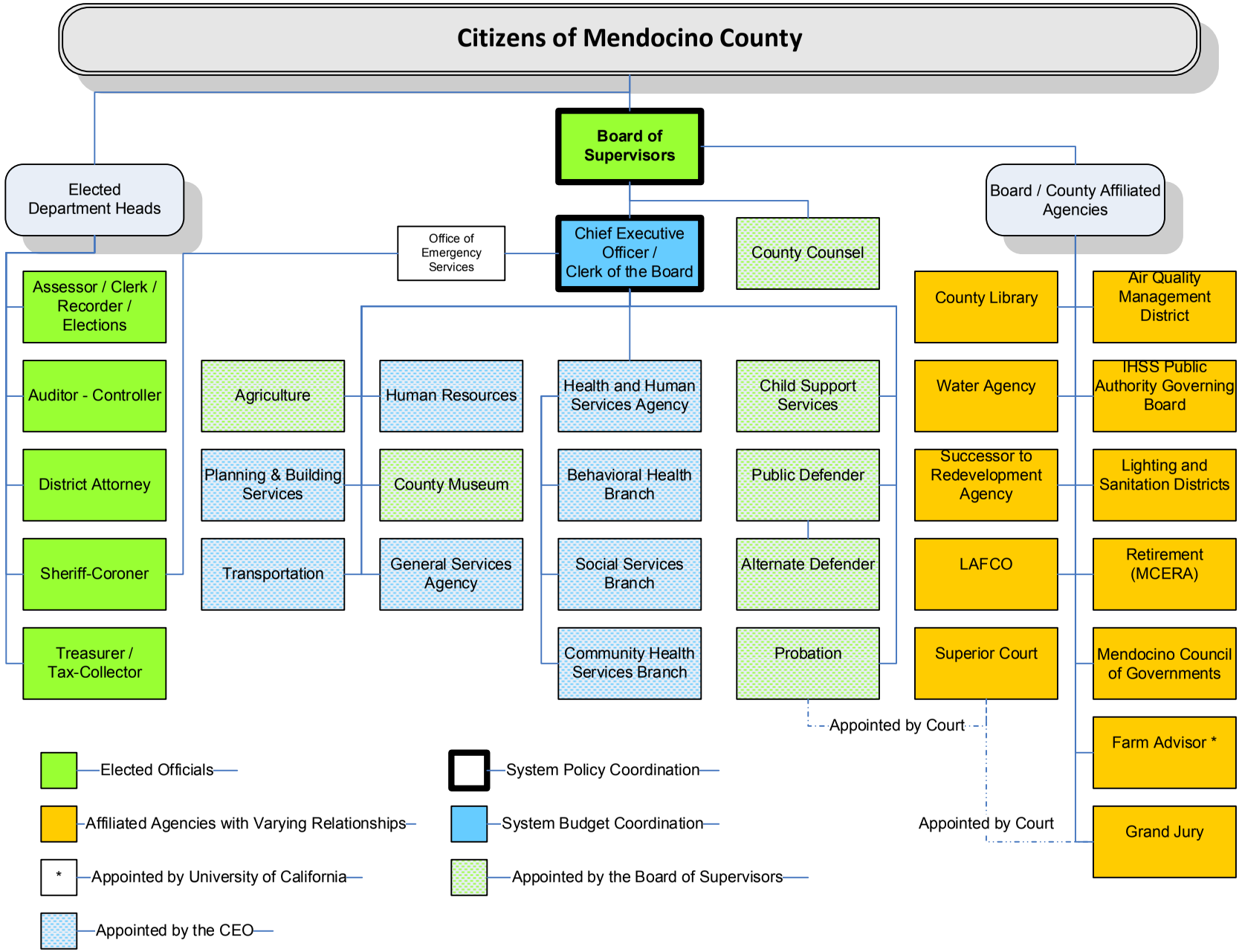
NOREEN EVANS, STATE SENATOR (D -SANTA ROSA)
2nd Senate District Website:
http://sd02.senate.ca.gov/
Phone: (707) 468-8914 –Ukiah Office
Phone: (916) 651-4002 –Sacramento Office

ELECTED CONGRESSIONAL REPRESENTATIVES

MIKE THOMPSON, CONGRESSMAN (D -NAPA)
1st Congressional District United States House of Representatives Website:
http://mikethompson.house.gov/
Phone: (707) 962-0933 –Fort Bragg Office
Phone: (202) 225-3311 –Washington, D.C. Office

BARBARA BOXER, SENATOR (D -SAN FRANCISCO)
United States Senate Website: http://boxer.senate.gov/
Phone: (510) 286-8537 –Bay Area Office
Phone: (202) 224-3553 –Washington, D.C. Office

DIANNE FEINSTEIN, SENATOR (D -SAN FRANCISCO)
United States Senate
Website: http://www.feinstein.senate.gov/public/
Phone: (415) 393-0707 –San Francisco Office
Phone: (202) 224-3841 –Washington, D.C. Office


Citizens of Mendocino County
Board of Supervisors
Elected Department Heads
Office of Emergency Services
Chief Executive Officer / Clerk of the Board
County Counsel
Board / County Affiliated Agencies
Assessor / Clerk / Recorder / Elections
Auditor - Controller
District Attorney
Sheriff-Coroner
Treasurer / Tax-Collector
Agriculture
Planning & Building Services
Transportation
Human Resources
County Museum
General Services Agency
Health and Human Services Agency
Behavioral Health Branch
Social Services Branch
Community Health Services Branch
Child Support Services
Public Defender
Alternate Defender
Probation
County Library
Water Agency
Successor to Redevelopment Agency
LAFCO
Superior Court
Air Quality Management District
IHSS Public Authority Governing Board
Lighting and Sanitation Districts
Retirement (MCERA)
Mendocino Council of Governments
Farm Advisor *
Grand Jury
Appointed by Court
Appointed by Court
Elected Officials
Affiliated Agencies with Varying Relationships
* Appointed by University of California
Appointed by the CEO
System Policy Coordination
System Budget Coordination
Appointed by the Board of Supervisors

MENDOCINO
1850
COUNTY

ELECTED OFFICIALS

Office	Name	Telephone Number
Supervisors		
1st District	Carre Brown	(707) 463-4221
2nd District	John McCowen, *Chair*	(707) 463-4221
3rd District	John Pinches	(707) 463-4221
4th District	Kendall Smith	(707) 463-4221
5th District	Dan Hamburg, *Vice-Chair*	(707) 463-4221
Assessor-Clerk-Recorder	Susan Ranochak	(707) 463-4376
Auditor-Controller	Meredith Ford	(707) 463-4388
District Attorney	C. David Eyster	(707) 463-4211
Sheriff-Coroner	Thomas D. Allman	(707) 463-4085
Treasurer-Tax Collector	Shari Schapmire	(707) 463-4321

APPOINTED OFFICIALS

Department	Name	Telephone Number
Agriculture	Chuck Morse	(707) 463-4208
Air Quality Management District	Christopher Brown	(707) 463-4354
Executive Office	Carmel J. Angelo	(707) 463-4441
Child Support Services	Bruce Mordhorst	(866) 901-3212
County Counsel	Thomas R. Parker	(707) 463-4446
Farm Advisor	Greg Giusti	(707) 463-4495
General Services Agency	Kristin McMenomey	(707) 463-4291
Library District	Annette DeBacker, *Interim*	(707) 467-2590
Museum	Alison Glassey	(707) 459-2736
Health and Human Services Agency	Stacey Cryer	(707) 463-2777
Human Resources Department	Pat Meek	(707) 463-4261
Planning and Building Services	Steve Dunnicliff	(707) 463-4281
Probation Department	Jim Brown	(707) 463-4271
Public Defender	Linda Thompson	(707) 463-5433
Transportation Department	Howard Dashiell	(707) 463-4363

COUNTY OF MENDOCINO **BOARD OF SUPERVISORS**

MISSION STATEMENT

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County.

The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

Goals to achieve our Mission Statement:

♦ To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.

♦ To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.

♦ To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.

♦ To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.

♦ To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long term economic viability of the County and its citizens.

Adopted August 19, 1999

By the Mendocino County Board of Supervisors

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State *Assembly Bill.*

AED: Acronym for *Automated External Defibrillator*, see BU 4016-Emergency Medical Services.

ACS: Acronym for *Animal Care Services*. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACHIEVE: Acronym for *Action Communities for Health, Innovation & Environmental Change* a grant administered by Health and Human Services Agency.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not always be made to fund all allocated positions.

AODP: Acronym for *Alcohol & Other Drug Programs*.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for *Adult Protective Services.*

ARRA: Acronym for *American Recovery and Reinvestment Act of 2009*.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

AT HOME: Acronym for *Access to Treatment & Housing Opportunities in the Mendocino Environment*, a grant administered by Health and Human Services Agency.

AVAILABLE FUND BALANCE: That portion of the fund balance which is free, unencumbered and available for financing expenditures and other funding requirements.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHRS: Acronym for *Behavioral Health and Recovery Services*, is the internal name for Mental Health Services, see BU 4050-Mental Health Services.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT: That classification of the budget expenditure requirements into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be

used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CCCDP: Acronym *California Collaborative for Chronic Disease Prevention*, a grant administered by Health and Human Services Agency.

CCS: Acronym for *California Children's Services*, see BU 4080-California Children's Services.

CD: Acronym for *Communicable Disease* (referenced in BU 4013-Public Health Nursing).

CDBG: Acronym for *Community Development Block Grant*.

CDI: Acronym for *California Department of Insurance.*

CEQA: Acronym for *California Environmental Quality Act*.

CEO: Acronym for *Chief Executive Officer*. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("*COPs*"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CGAP: Acronym for *Coalition for Gang Awareness and Prevention.* This grant is administered by Health and Human Services Agency.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for *Child Health and Disability Prevention*, referenced in BU 4080-California Children's Services.

CMSP: Acronym for *County Medical Services Program*, see BU 4070-Hospital & Medical Services Program.

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTINGENCY RESERVE: A budgetary provision, not to exceed 15 percent of an appropriation, set aside to meet unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPP: Acronym for *California Obesity Prevention Program*, a grant administered by Health and Human Services Agency.

COPS: Acronym for *Citizen's Options for Public Safety*, see BU 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for *Child Protective Services*.

CSAC-EIA: Acronym for *California State Association of Counties - Excess Insurance Authority*. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk mgmt services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for Division of Environmental Health.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with “agency” and “office.”

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors, the Chief Executive Officer, or elected by Mendocino County voters.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for *Department Operation Center,* see BU 4016-Emergency Medical Services.

DOT: Acronym for *Department of Transportation*.

DOT: Acronym for *Directly Observed Therapy* (referenced in BU 4013-Public Health Nursing).

DSA: Acronym for *Deputy Sheriffs’ Association*.

EAP: Acronym for *Employee Assistance Program*. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for *Environmental Impact Report.*

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for *Emergency Medical Services*, see BU 4016-Emergency Medical Services.

EMSAAC: Acronym for *Emergency Medical Services Administrators Association of California,* see BU 4016-Emergency Medical Services.

EMS-C: Acronym for *Emergency Medical Services for Children*, see BU 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ERAF: Acronym for *Education Revenue Augmentation Fund*. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for *Family Dependency Drug Court*.

FEES, CHARGES AND ASSESSMENTS. As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

FULL-TIME EQUIVALENT: A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

FUND BALANCE: The difference between fund assets and fund liabilities of a governmental fund. A portion of this balance may be available to finance the next year's budget.

GA: Acronym for *General Assistance*, see BU 5190-General Assistance.

GAAP: Acronym for *Generally Accepted Accounting Principles*. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for *General Relief*, see BU 5190-General Assistance.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for *Geographic Information System*. A technology that enables the analysis of data from a geographical perspective.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

HCP: Acronym for *HIV Care Program*, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications.

HHSA: Acronym for *Health and Human Services Agency*. HHSA's three branches are: Community Health, Mental Health, and Social Services.

HIPAA: Acronym for *Health Insurance Portability and Accountability Act*. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HSGP: Acronym for *Homeland Security Grant Program*, a grant administered by Health and Human Services Agency.

HRSA: Acronym for *Health Resources Services Administration,* a grant administered by Health and Human Services Agency.

GSA: Acronym for *General Services Agency*. This department includes the following divisions: Building and Grounds, County Garage, Information Services, and Risk Management.

ICWA: Acronym for *Indian Child Welfare Act*.

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IHSS: Acronym for *In Home Support Services.*

IZ: Acronym for *Immunization* (referenced in BU 4013-Public Health Nursing).

IS: Acronym for Information Services, a County division within the General Services Agency.

JPA: Acronym for *Joint Powers Authority*.

LAFCO: Acronym for *Local Agency Formation Commission*. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEMSA: Acronym for *Local Emergency Medical Service Agency*, see BU 4016-Emergency Medical Services.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for *Latent Tuberculosis Infection* (referenced in BU 4013-Public Health Nursing).

JJCPA: Acronym for *Juvenile Justice Crime Prevention Act*, see BU 2561-Juvenile Justice Crime Prevention Act.

MAINTENANCE OF EFFORT: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 state dollars they receive with 5 dollars from the County's General Fund.

MCACE: Acronym for *Mendocino County Association of Confidential Employees*.

MCAH: Acronym for *Maternal, Child and Adolescent Health*, which collaborates with other partners to address prenatal substance abuse prevention.

MCLEMA: Acronym for *Mendocino County Law Enforcement Management Association*.

MCOG: Acronym for *Mendocino Council of Governments.*

MCPAA: Acronym for *Mendocino County Public Attorneys Association.*

MCWOW: Acronym for *Mendocino County Working on Wellness*. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

MOU: Acronym for *Memorandum of Understanding*.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PACE: Acronym for *Probation Alternatives with Counseling and Education*. This program and Clean and Sober Classroom have merged to become New Beginnings – administered by Alcohol and Other Drug Programs.

PAPU: Acronym for *Prevention and Planning Unit*. This unit, administrated by the Community Health Services in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

PBS: Acronym for *Planning and Building Services.*

PERFORMANCE MEASURE: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for *Public Facilities Corporation.*

PHB: Acronym for *Partnership for Healthy Babies*, which addresses prenatal substance abuse prevention.

PHN: Acronym for *Public Health Nurse*.

POB: Acronym for *Pension Obligation Bond* (see BU 8011).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter- approved bonded indebtedness, (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually

and reappraisal to current value upon change in ownership and new construction, (3) a two-thirds vote requirement to increase State taxes, and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PUE: Acronym for *Pest Management, and Pesticide Use Enforcement.* A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

RECOMMENDED BUDGET: The working document for the fiscal year under discussion. Provides temporary spending authority between July 1 of the new fiscal year and when the Final Budget is adopted by the Board of Supervisors. Approval of this document does not allow expenditures for new programs or fixed assets unless there is specific approval of an item by the Board of Supervisors. The Recommended Budget, which the Board of Supervisors approves before July 1, serves as the basis for public hearings prior to the final adopted budget.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX. The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, “Bradley Burns” sales tax and several other components. The *sales tax* is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county’s general fund.

SB: Acronym for California State *Senate Bill*.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for *Supplemental Law Enforcement Services Fund*, see BU 2313-Sheriff-Coroner – COPS.

SNAP-Ed: Acronym for *Supplemental Nutrition Assistance Education* Program, a grant administered by Health and Human Services Agency.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as “Gann limits.”

STOP ACT: STOP is an acronym for sober truth project, which is a grant to prevent and reduce alcohol use among teens.

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

UAAL: Acronym for *Unfunded Accrued Actuarial Liability* (see BU 8011).

UVAP: Acronym for *Ukiah Valley Area Plan*.

UCCE: Acronym for *University of California Cooperative Extension.* Its mission is accomplished through BU 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

VEHICLE LICENSE FEE: An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The *VLF* is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

VLF: Acronym for *Vehicle License Fee*

WIA: Acronym for *Workforce Investment Act*. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

YEAR-END: This term means as of June 30 (the end of the fiscal year).

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EMPLOYEE BENEFITS

COUNTY OF MENDOCINO

FISCAL YEAR 2012-13

Health Insurance – Regular employees working 64 hours or more per pay period (and their qualifying dependents) are eligible for health insurance coverage; including medical, dental & vision insurance (75% of annual premium paid by County and 25% paid by the employee). Employees working less than 64 hours per pay period with a minimum of 16 hours per pay period are also eligible to participate in the Health Plan with the County/employee paid premium rate pro-rated based on the number of hours worked. Those employees enrolled in the County's Health Plan are also eligible to participate in the County's Wellness & Employee Assistance Programs, and receive Accidental Death & Dismemberment (AD&D) and term life benefits.

Supplemental coverage available includes voluntary life, AD&D, auto, home & pet insurance and retirement & financial planning resources.

Sick Leave – Regular employees are eligible for sick leave at the accrual rate of 4.616 hours per pay period for full-time employees and on a pro-rated basis for part-time employees working 20 or more hours per week.

Vacation – Employees working three years or less receive up to 10 days of paid vacation per year; maximum accrual of 240 hours. Employees working 8 years or less receive up to 15 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15 years or less receive up to 20 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15+ years receive up to 25 days of paid vacation per year; maximum accrual of 400 hours. Part-time employees receive vacation on a pro-rated basis.

Holiday – Employees occupying a permanent full-time or permanent part-time position receive regular pay for 11 holidays.

Personal Leave – Employees receive paid personal time off ranging from 24 to 48 hours based on the employee's bargaining unit agreement.

Bereavement – Employees who suffer a death in their immediate family may be allowed to be absent with pay for up to 24 non-consecutive work hours to be used within thirty (30) calendar days of the death.

Catastrophic Leave – Employees may receive catastrophic leave which is funded through donations of compensatory leave hours (such as vacation and designated holiday leave hours) from employees. In order to qualify, the paid leave must be due to verifiable, long-term catastrophic illness or injury which clearly disables the employee, the employee's spouse, parent, or child.

Retirement – County employee retirement benefits are provided by the Mendocino County Employees' Retirement Association which is a Public Retirement system governed by the County Employees Retirement Law Act of 1937. Benefits offered are as follows: General Members 2% @ 57, Safety Members 3% @ 55, and Probation Members 2% @ 50. The Retirement System is fully integrated with Social Security. Full time equivalent employees are eligible for and covered by Social Security.

The recommended employer rate for the year ending June 30, 2012 is 19.08% and the recommended employer rate for the year ending June 30, 2013 is 23.30%, respectively. Employer rates are actuarially determined to provide for the balance of the contributions needed to fund the benefits promised (basic and cost of living), and the amortization of the unfunded actuarial accrued liability. The employers' rate is adjusted periodically to maintain the appropriate funding status of the plan.

Education, Training and Health Flex Benefit Program – Employees may receive funds to be used on specific education, training and health related benefits based on the employee's bargaining unit agreements.

Deferred Compensation Plans – The County offers a deferred compensation plan to which employees may elect to make contributions. A county match program is available to management and department head bargaining units.

Source: Mendocino County Human Resources

FREQUENTLY ASKED QUESTIONS

WHAT ARE A-87 COSTS?

A-87 is an Office of Management and Budget (OMB) circular or guideline that sets forth principles and standards for the determination of costs applicable to County programs funded by the Federal and State government. Under the circular, the County has to observe uniformity in its allocation of costs, that is, the County cannot be selective in the allocation process whereby externally (State and Federal) funded programs are not charged equitably. The County uses A-87 guidelines to obtain reimbursement from Federal, State and non-General Fund programs for departments that do not charge directly for services rendered.

WHAT ARE THE COUNTY'S BARGAINING UNITS, AND HOW ARE THEY SPREAD ACROSS DEPARTMENTS?

- 101-SEIU (Service Employees' International Union, Local 1021)
  - various departments
- 202-DSA (Deputy Sheriff's Association)
  - Sheriff, Jail, District Attorney and Social Services
- 232-MCLEMA (Mendocino County Law Enforcement Management Group)
  - Sheriff, Jail, District Attorney and Social Services
- 303-Management
  - various departments
- 404-Confidential
  - Auditor, Executive Office, County Counsel, Human Resources and Retirement
- 611-Department Heads
  - various departments
- 631-Unrepresented
  - Auditor, Executive Office, County Counsel, and Human Resources
- 714-MCPEA (Mendocino County Probation Employees Association)
  - Juvenile Hall and Probation
- 715-MCPAA (Mendocino County Public Attorneys Association)

  Alternate Defender, Child Support Services, District Attorney, and Public Defender

HOW MUCH DOES A MEETING OF THE BOARD OF SUPERVISORS COST?

Staff conducted a time study in 2011 of personnel in the Board of Supervisors' office, County Counsel, Executive Office and Clerk of the Board to determine the baseline time spent for one typical eight hour Board meeting. The study used weighted salary rates and developed a baseline estimate of approximately $7,783 per Board meeting, or approximately $973 per hour. The figures include time spent in pre-meeting preparation, the meeting itself, and in post meeting related work. These figures do not include the cost of paper, any related overhead or departmental staff time spent developing agenda items.

If you're interested in submitting a "frequently asked question" for the budget book, please send that question to ceo@co.mendocino.ca.us or call us at (707)463-4441.

Business Wire
A Berkshire Hathaway Company

March 08, 2012 04:45 PM Eastern Daylight Time

Fitch Affirms Mendocino County, CA's POBs at 'BBB+'; Outlook Revised to Stable

SAN FRANCISCO--(BUSINESS WIRE)--Fitch Ratings takes the following actions on Mendocino County (the county), California, as part of its continuous surveillance effort:

--$83 million pension obligation refunding bonds (POBs), series 2002 affirmed at 'BBB+';
--Implied general obligation rating affirmed at 'A-'.

The Outlook is revised to Stable from Negative.

SECURITY

The POBs are an absolute and unconditional obligation of the county imposed by law, the payment of which is not limited to any special source of funds.

KEY RATING DRIVERS

PROGRESS TOWARDS FINANCIAL STABILITY: The revision in Outlook to Stable from Negative is based on a notable turnaround in the county's reported financial position in fiscal 2011, primarily as a result of substantial employee concessions.

LIMITED FINANCIAL FLEXIBILITY: The county's financial operations remain strained despite recent improvements, and Fitch expects it will take several years to restore liquidity and fund balances to adequate levels.

WEAK FINANCIAL OVERSIGHT: The reversal of significant accounting decisions and a recent increase in pension contributions due to actuarial errors point to weaknesses in the county's financial oversight and ongoing risks to its finances as a result.

LIMITED ECONOMY: The county's financial challenges arose within a broader context of long-term economic decline. Employment levels have fallen each year since 2002 while population levels have stagnated. In addition, wealth and income growth has lagged behind state and national averages.

SUBSTANTIAL LONG-TERM OBLIGATIONS: The county's debt levels are manageable, but long-term obligations overall are higher due to pension funding requirements.

WHAT COULD TRIGGER A RATING ACTION

IMPROVED FINANCIAL POSITION: Consecutive years of net surpluses and an increase in fund balance to adequate levels could result in upward movement of the rating.

CREDIT PROFILE

EXPENDITURE CUTS IMPROVE OPERATING MARGINS
After recording a $16.5 million negative unreserved fund balance (equivalent to 11.4% of general fund spending) in fiscal 2010, Mendocino County reversed course and ended fiscal 2011 with a positive balance of $0.9 million (0.7% of general fund spending). This $17.3 million net increase in fund balance resulted from both $5.7 million in improved operations and an $11.5 million adjustment to revise property tax accounting changes initiated in 2010.

Substantial expenditure cuts contributed to the county's improved operating margins and included permanent salary and wage reductions between 10% to 12.5% for all employees, the phased elimination of most retiree health benefits, and a decrease of several hundred positions. Fitch expects these actions to strengthen the county's balance sheet in coming years, but a lack of reserves leaves it with little means of addressing unanticipated financial challenges in the near term.

VOLATILE FUND BALANCES DUE TO ACCOUNTING ADJUSTMENTS

Accounting adjustments also contributed to large swings in the county's general fund balance over the past several years. These adjustments occurred in fiscals 2010 and 2011 and centered on the county's treatment of its Teeter program, a method of apportioning property taxes that is optional for California counties. Under the Teeter program counties advance the full property tax levy to local taxing jurisdictions without reductions for delinquencies. Counties ultimately collect the delinquent taxes, with penalties, upon the sale of affected properties.

Prior to fiscal 2010 Mendocino County offset the advances to local jurisdictions by booking a receivable for delinquent taxes on its balance sheet. In fiscal 2010 the county eliminated this receivable from its general fund, resulting in a $10.3 million charge and a substantial reduction in fund balance. In fiscal 2011 the county again revised its accounting treatment and elected to record the advances outside its general fund as well. The 2011 action required an $11.5 million adjustment in the general fund that effectively offset the prior year's adjustment. The Teeter accounting adjustments have resulted in volatile fund balance levels over the past several years, but should not obscure the county's underlying financial flexibility, which remains strained due to low fund balances and weak liquidity.

WEAK FINANCIAL OVERSIGHT

The Teeter accounting revisions, as well as substantial increases in pension costs due to actuarial errors, point to weaknesses in the county's oversight of its finances. The county's treasury practices also appear somewhat unusual, with longer maturities and lower credit standards than typical for cash management pools. Fitch acknowledges the county's much improved finances based on fiscal 2011 results, but these examples raise concerns regarding potential undisclosed risks in the county's financial reports.

ECONOMIC WEAKNESS PERSISTS

Mendocino County is located in northern California, along the Pacific coast, approximately 115 miles north of San Francisco. The county's estimated population of 88,000 is little changed from the 1990s due primarily to its limited employment opportunities, and is dispersed across a land area larger than several states. Resource extraction, in particular logging, was traditionally the county's major industry but has been in decline for decades. Tourism and wine production have provided some opportunities for growth.

Total employment has declined steadily since 2002, leading to 13% fewer jobs in the county than 10 years ago. The December 2012 unemployment rate was close to the state average at 10.2% and well above the national average. Year-over-year employment growth was positive in November and December 2012 after 51 consecutive months of declines. Income and wealth indicators are weak at 70% to 90% of state and federal averages.

Taxable assessed valuation (TAV) in Mendocino was relatively unaffected by the national housing boom and has been insulated from subsequent declines. TAV dropped by only 1% in 2011 and 0.3% in 2012 after many years of steady increases. Despite the favorable TAV performance, local housing market data are mixed. While the county ranks 34th nationally in terms of percentage declines in home value, foreclosure levels are relatively low.

ELEVATED PENSION COSTS

Direct and overlapping debt levels are moderate at $3,219 per capita or 2.8% of TAV. Amortization is average with 56% of outstanding principle retired in 10 years. The county has deferred capital needs in recent years due to financial strains and has not completed a capital improvement plan since 2006. Management has no current plans for debt issuance apart from tax and revenue anticipation notes for cash flow purposes and a refunding of existing debt.

As of June 30, 2011 the Mendocino County Employees' Retirement Association had a funded ratio of 74%, or 68% under Fitch's alternate investment assumption of 7% returns. County contribution rates have increased substantially in recent years both due to investment losses and corrections made to actuarial assumptions. Total pension costs, including POB debt service and contributions, were equal to 11.5% of general fund spending in 2010, and would have been equal to a high 15% of general fund spending if the county had fully made its annual required contribution (ARC). Importantly, had the county fully funded the fiscal

2011 ARC, financial performance would have resulted in roughly break-even operations. The county eliminated most other post-employment benefits in 2010 as a cost-cutting measure but has not updated actuarial information on such liabilities since 2007.

Additional information is available at www.fitchratings.com. The ratings above were solicited by, or on behalf of, the issuer, and therefore, Fitch has been compensated for the provision of the ratings.

In addition to the sources of information identified in Fitch's Tax-Supported Rating Criteria, this action was additionally informed by information from Creditscope, University Financial Associates, S&P/Case-Shiller Home Price Index, HIS Global Insight, Zillow.com, and National Association of Realtors.

Applicable Criteria and Related Research:
--'Tax-Supported Rating Criteria' (Aug. 15, 2011);
--'U.S. Local Government Tax-Supported Rating Criteria' (Aug. 15, 2011).

Applicable Criteria and Related Research:
Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=648898
U.S. Local Government Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=648842

ALL FITCH CREDIT RATINGS ARE SUBJECT TO CERTAIN LIMITATIONS AND DISCLAIMERS. PLEASE READ THESE LIMITATIONS AND DISCLAIMERS BY FOLLOWING THIS LINK: HTTP://FITCHRATINGS.COM /UNDERSTANDINGCREDITRATINGS. IN ADDITION, RATING DEFINITIONS AND THE TERMS OF USE OF SUCH RATINGS ARE AVAILABLE ON THE AGENCY'S PUBLIC WEBSITE WWW.FITCHRATINGS.COM. PUBLISHED RATINGS, CRITERIA AND METHODOLOGIES ARE AVAILABLE FROM THIS SITE AT ALL TIMES. FITCH'S CODE OF CONDUCT, CONFIDENTIALITY, CONFLICTS OF INTEREST, AFFILIATE FIREWALL, COMPLIANCE AND OTHER RELEVANT POLICIES AND PROCEDURES ARE ALSO AVAILABLE FROM THE 'CODE OF CONDUCT' SECTION OF THIS SITE.

Contacts

Fitch Ratings
Primary Analyst:
Stephen Walsh, +1-415-732-7573
Director
Fitch, Inc.
650 California Street, 4th Floor
San Francisco, CA 94108
or
Secondary Analyst:
Amy R. Laskey, +1-212-908-0568
Managing Director
or
Committee Chairperson:
Doug Scott, +1-512-215-3725
Managing Director
or
Media Relations:
Sandro Scenga, +1-212-908-0278
sandro.scenga@fitchratings.com

RESOLUTION NO. 12-126

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2012/2013

WHEREAS, Section 29080 and 29081 of the Government Code have been complied with; and

WHEREAS, said hearings have been terminated, during which time all additions and deletions to the CEO Recommended budget for Fiscal Year 2012/2013 were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2012/2013 is hereby adopted in accordance with the following:

GENERAL COUNTY BUDGET	
1. Salaries and Employees Benefits	$100,212,004
2. Service and Supplies	46,247,772
3. Other Charges	57,441,769
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	1,616,555
c. Equipment	1,557,163
5. Expenditure Reimbursement & Operating Transfer Out	1,115,364
6. Provisions for Contingencies – General Fund	412,691
Subtotal General County Operating Budget	**$208,603,318**
DEBT SERVICE & CAPITAL PROJECTS	
1. Salaries and Employee Benefits	$ 0
2. Services and Supplies	234,413
3. Other Charges	10,778,545
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	250,000
c. Equipment	0
5. Expenditure Reimbursement & Operating Transfers Out	107,100
6. Provisions for Contingencies – General Fund	0
Subtotal Debt Service & Capital Projects	**$ 11,370,058**
Total Final Budget	**$219,973,376**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each to the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additional or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOVED that the means of financing the expenditure program will be by monies derived from Revenue to accrue, Fund Balance Available, and ad valorem taxes.

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor Hamburg, and carried this 25th day of September, 2012, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, and Hamburg
NOES: None
ABSENT: Supervisor Smith

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

JOHN McCOWEN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
TERRY N. GROSS, Interim County Counsel


MENDOCINO
1850
COUNTY

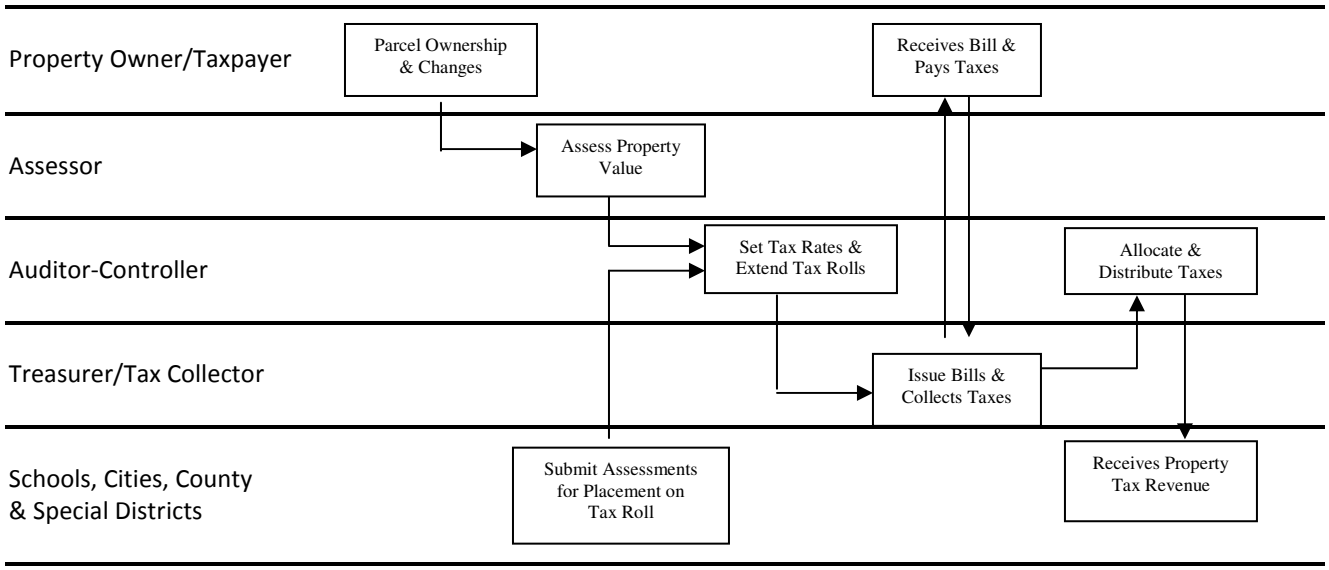
PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various county departments from the generation of property taxes through the distribution to local government agencies.

DIAGRAM DEPICTING THE FLOW OF THE PROPERTY TAX PROCESS



Proposition 13 - approved by California voters in 1978 - is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value. New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $114,634 or higher off assessed value of the home, depending upon the annual house income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 463-4311.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
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MEREDITH FORD, Auditor – Controller

EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are around 63,000 direct charges from 38 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by state law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES

The Tax Collector mails secured tax bills on or before October 31 each year. The bill may be paid in two installments. The first installment of taxes is due November 1 and delinquent after **December 10**. A 10% penalty attaches thereafter. The second installment is due February 1 of the following year and is delinquent after **April 10.** An additional 10% penalty and $20.00 cost charge attaches thereafter. Additional penalties accrue after June 30 of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10 the same year. The second installment shall become delinquent after April 10 of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: The Supplemental Tax Bill (Or Refund) Is In Addition To The Regular Property Tax Bill And Any Other Property Taxes Due On The Property.

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31. If unpaid, interest will start to accrue on November 1 at a rate of 1½% per month on the original tax amount until paid in full.

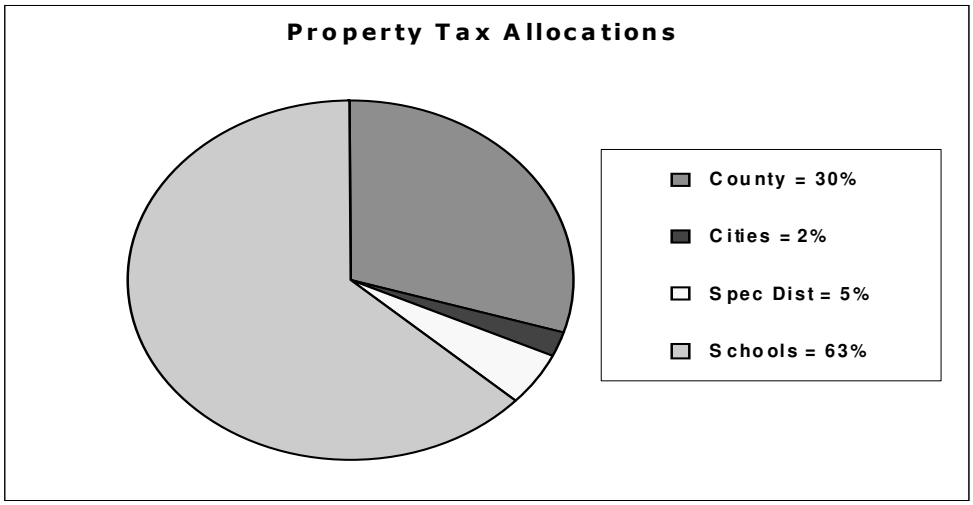
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1½% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



PROPERTY TAX INFORMATION

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HOW TO CALCULATE PROPERTY TAXES

The following example is a single-family home with a Homeowner's Exemption:

Property Value	$	375,000	
Homeowner's Exemption		(7,000)	
Net Assessed Value	$	368,000	
Applicable Tax Rate *	$	1.150	(per $100 assessed value)
Tax Due = $368,000 x .01144 =	$	4,232.00	($1.150 divided by 100)
Add special taxes or assessments	$	120.00	(Example is a fire charge - varies by district)
Net Tax Due	$	4,352.00	

***Applicable Tax Rate**

The applicable tax rate will vary by the location of the property: primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for 2012-13 is $1.150. This rate is broken down as follows:

$1.000	Countywide 1%
.127	Ukiah Lease Purchase (Ukiah Unified Bond)
.023	Mendocino College Bond
$1.150	Total Rate

MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS

The basic countywide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include Special Districts, Cities, School Districts and School District Bonds.

Mendocino County is divided into 261 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

Below is a listing of these school district primary tax area code designations, as well as the college district:

Tax Area Code Prefix	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College

076- ..... Fort Bragg Unified ..... College of the Redwoods
103- ..... Manchester Union Elementary ..... Sonoma Junior College
104- ..... Mendocino Unified ..... College of the Redwoods
105- ..... Leggett Valley Unified ..... College of the Redwoods
112- ..... Potter Valley Community Unified ..... Mendocino College
121- ..... Southern Humboldt (Piercy) Unified ..... College of the Redwoods
131- ..... Round Valley Unified ..... Mendocino College
153- ..... Willits Unified ..... Mendocino College
154- ..... Ukiah Unified ..... Mendocino College
155- ..... Laytonville Unified ..... Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2012-13 rates, and bond expiration dates (if available):

ENTITY	TAX BILL ABBREVIATION	2012-13 RATE	BOND EXPIRATION DATE
Arena Union Elementary School Bond	ARENA UNION ELEM	$ .015	2043
Anderson Valley Unified Bond	ANDERSON VALLEY UNIF	$ .062	
Fort Bragg Unified Bond	FT BRAGG UNIFIED BOND	$ .106	2047
Laytonville Unified Bond	LAYTONVILLE UNIF BOND	$ .076	2025
Mendocino Coast Hospital Bond	MENDOCINO COAST HOSP	$ .013	2030
Mendocino College Bond	MENDOCINO COLLEGE	$ .023	2031
Mendocino Community Services Bond	MENDOCINO CSD	$ .011	2014
Mendocino Unified Bond	MENDOCINO UNIF BOND	$ .080	2031
Point Arena Joint Union High School Bond	PT ARENA JT HIGH BOND	$ .020	2020
Redwoods Junior College Bond	REDWOODS JC BOND	$ .012	2028
Sonoma County Junior College Bond	SONOMA JC BOND	$ .021	2027
Southern Humboldt Unified Bond	SO HUMBOLDT UNIFIED	$ .041	
Ukiah Unified Bond	UKIAH UNIFIED BOND	$ .127	2032
Westport Water Bond	WESTPORT WATER BIR	$ .016	2016
Willits Unified Bond	WILLITS UNIFIED BOND	$ .084	2020

SPECIAL AND DIRECT ASSESSMENTS AND LEVIES

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charges.

Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

DISTRICT	ADDRESS	CITY STATE ZIP	TELEPHONE
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-4022
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch Street	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch Street	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch Street	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-4969
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
*Gualala Sewer **	Contact County Auditor		463-4382
Hopland Fire (See Sanel Vly Fire)			
Irish Beach Water	P.O. Box 67	Manchester, CA	684-6244
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush Street	Ukiah, CA 95482	463-4281
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
Secured Escaped Assmts by Year	Contact County Auditor		463-4382
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		463-4311
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-7123
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-7123

** Per Improvement Bond Act of 1915*

IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted above. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

PROPERTY TAX RELIEF

The State of California administers two property tax assistance programs for Senior Citizens or Blind or Disabled Persons:

- **Property Tax Assistance for Senior Citizens or Blind or Disabled Persons**

  The 2009/2010 State budget suspended funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law, which provides direct cash assistance. The Franchise Tax Board (FTB) will **not** be issuing Homeowner and Renter Assistance (HRA) Program Instruction booklets and will **not** accept HRA claims for the 2011 claim year or subsequent years. For the most current information on the HRA program, go to **www.ftb.ca.gov** and search for HRA.

- **Property Tax Postponement (PTP) for Senior Citizens or Blind or Disabled Persons**

  On February 20, 2009, the Governor signed Chapter 4, Statutes of 2009, which suspends the Senior Citizens' Property Tax Deferral Program. As a result of the program suspension, the Controller will no longer accept applications for property tax postponement.

  The State Controller's Office remains hopeful that the Legislature will restore this valuable program at some point in the future and will continue to work toward that end, recognizing that this assistance helps many vulnerable senior, blind, or disabled residents stay in their homes.

  For the most current information on the PTP program please call 1-800-952-5661 or visit the website **www.sco.ca.gov**.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

CONTACT INFORMATION

Mendocino County Assessor's Office
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 463-4311
Website: http://www.co.mendocino.ca.us/acr/
E-mail: acr@co.mendocino.ca.us

Mendocino County Auditor's Office
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 463-4388
Website: http://www.co.mendocino.ca.us/auditor/index.htm
E-mail: auditor@co.mendocino.ca.us

Mendocino County Clerk of the Board of Supervisors
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website: http://www.co.mendocino.ca.us/bos/index.html
E-mail: bos@co.mendocino.ca.us

Mendocino County Tax Collector's Office
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 463-4321
Website: http://www.co.mendocino.ca.us/tax/
E-mail: ttc@co.mendocino.ca.us

PROPERTY TAX INFORMATION

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COUNTY TAX RATES AND VALUATION

1980-2012

YEAR	FULL CASH VALUATION SECURED AND UNSECURED	ANNUAL PERCENTAGE INCREASE
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.32%
2012	9,909,829,138	-0.65%

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

TAX RATES ESTABLISHED BY
THE BOARD OF SUPERVISORS OF MENDOCINO COUNTY
FOR FISCAL YEAR 2012-13

Basic Tax Rate……$1.00

Unitary Debt Service……$0.233

OTHER VOTER APPROVED INDEBTEDNESS RATES

UNIFIED SCHOOL DISTRICT RATES

Ukiah Unified Bond	$	.127
Laytonville Unified Bond	$	.076
Mendocino Unified Bond	$	.080
Willits Unified Bond	$	.084
Fort Bragg Unified Bond	$	.106
Anderson Valley Unified Bond	$	.062
Southern Humboldt Unified Bond	$	.041

HIGH SCHOOL DISTRICT RATE

Point Arena Joint Union High School Bond	$	.020

ELEMENTARY SCHOOL DISTRICT RATE

Arena Union Elementary School Bond	$	.015

JUNIOR COLLEGE DISTRICT RATE

Sonoma County Junior College Bond	$	.021
Redwoods Junior College Bond	$	.012
Mendocino-Lake Community College Bond	$	023

SPECIAL DISTRICTS

Westport Water Bond	$	.016
Mendocino Community Services Bond	$	011
Mendocino Coast Hospital Bond	$	.013

PROPERTY TAX INFORMATION

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PROPOSITION 4 "GANN" APPROPRIATION LIMIT

The final pages of this section contain the FY 2012-13 Gann Spending Limits for the County of Mendocino as well as those lighting districts governed by the Mendocino County Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally receive from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources encompass non-departmental in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For the prior Fiscal Year, 2012-13, the County of Mendocino is approximately $11 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions in the 2nd Quarter of the Fiscal Year.

RESOLUTION NO. 12-127

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE COUNTY OF MENDOCINO FOR FISCAL YEAR 2012/13

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, Article XIII B of the California Constitution has been amended by Proposition 111 to change the price and population factors that may be used by local jurisdictions in setting appropriations limits.

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the County of Mendocino for fiscal year 2012/13 is set as follows:

COUNTY OF MENDOCINO
BASE YEAR STATEMENT OF APPROPRIATIONS LIMITATION
PROPOSITION 4 SPENDING LIMITATION – GANN
BASE YEAR 1978/79

Base Year 1978/79 determination of proceeds of taxes		$	10,311,837
Add:	Prorate portion of fund balance available at July 1, 1978 determined to be proceeds of taxes		918,282
Subtotal:	1978/79 Base Year Proceeds of Taxes	$	11,230,119
Add:	Application of appropriations limit adjustment factor At 5.35548 of Subtotal above		60,142,705
2012/13 Appropriations Limit from Proceeds of Taxes		$	71,372,824

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor Hamburg, and carried this 25th day of September, 2012, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, and Hamburg
NOES: None
ABSENT: Supervisor Smith

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

JOHN McCOWEN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
TERRY GROSS, Interim County Counsel

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

RESOLUTION NO. 12-128

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR SPECIAL DISTRICTS GOVERNED BY THE MENDOCINO COUNTY BOARD OF SUPERVISORS FOR FISCAL YEAR 2012/13

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, The County Auditor-Controller has determined the appropriations limit for fiscal year 2012/13,

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the Special Districts governed by the Mendocino County Board of Supervisors for fiscal year 2012/13:

Lighting Districts	2012/13 Appropriations Limit
Alexander Estates	$ 36,299
Covelo Lighting	28,078
Fairview Acres Lighting	4,629
Hopland Lighting	20,541
Laytonville Lighting	12,867
Noyo Lighting	22,360
Oak Knoll Lighting	17,364
Riverwood Terrace Lighting	3,624
Ukiah Village Lighting	21,144
West Talmage Lighting	9,356

AND BE IT FURTHER RESOLVED that the supporting documentation will be maintained for sixty days in a public file in the Office of the County Auditor-Controller.

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor Hamburg, and carried this 24th day of September, 2012, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, and Hamburg
NOES: None
ABSENT: Supervisor Smith

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
TERRY GROSS, Interim County Counsel

JOHN McCOWEN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

County of Mendocino			
Proposition 4 - Gann Spending Limit			
Comparison with 2012-13 Estimated Proceeds of Taxes			
Gann Limit - 2012-13	(A)		71,372,824
2012-13 Estimated "Proceeds of Taxes" Per Recommended Budget (Nondepartmental Revenues/Teeter)			64,138,000
Less: Nondepartmental Revenues not considered to be 'proceeds of taxes" subject to Prop 4 limit			
	State Other	130,000	
	City Fines	0	
	Federal Grazing Fees	0	
	Federal Land In Lieu	450,000	
	Refund Jury Fees	0	
	Other Government Aid	0	
	A-87 Cost Plan Charges	330,000	
	Other	4,000	
	Sales Tax - Public Safety	6,000,000	
	Operating Transfer In	666,000	
	Rents and Concessions	0	
	Franchises	750,000	8,330,000
Adjusted Nondepartmental Revenues - "Proceeds"			55,808,000
Add: Property Taxes Allocated to Other County Depts.:			
	County Library	0	
	Special Districts	0	
	Emergency Medical Services	172,514	172,514
Adjusted 2012-13 Estimated Proceeds of Taxes	(B)		55,980,514
Estimated 2012-13 Amount "Under" Gann Limit	(A - B)		15,392,310
Percentage: County "Proceeds of Taxes" vs. Gann Limit	(2)		78.43%
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State			
(2) For comparison purposes:			
	2002-03 Percentage	78.22%	
	2003-04 Percentage	78.72%	
	2004-05 Percentage	77.99%	
	2005-06 Percentage	77.96%	
	2006-07 Percentage	79.79%	
	2007-08 Percentage	81.88%	
	2008-09 Percentage	81.08%	
	2009-10 Percentage	82.23%	
	2010-11 Percentage	82.98%	
	2011-12 Percentage	80.84%	
	2012-13 Percentage	78.43%	
Excel file: Gann Limit Calculation			

8/28/2012 Prepared by County Auditor-Controller Gann Limit Calculation.xls


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County of Mendocino
State of California
All Funds Summary – BOS Adopted Budget
Fiscal Year 2012-13

	Total Financing Sources				Total Financing Uses		
Fund Name	Fund Balance Undesignated at June 30,2012	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Governmental Funds:							
County General Fund	2,976,286	2,223,050	151,704,764	156,904,100	155,101,751	1,802,349	156,904,100
Special Revenue Funds	8,276,935	0	46,590,683	54,867,618	53,501,567	1,366,051	54,867,618
Capital Projects Funds	(9,513)	0	250,000	240,487	250,000	(9,513)	240,487
Debt Service Funds	8,118,540	0	11,424,811	19,543,351	11,120,058	8,423,293	19,543,351
Total Governmental Funds	19,362,247	2,223,050	209,970,258	231,555,555	219,973,376	11,582,179	231,555,555
Other Funds:							
Internal Service Funds			19,650,935	19,650,935	19,928,035	(277,100)	19,650,935
Special Districts	1,364,418	0	1,138,519	2,502,937	1,394,875	1,108,062	2,502,937
Total Other Funds	1,364,418	0	20,789,454	22,153,872	21,322,910	830,962	22,153,872
Total All Funds	20,726,665	2,223,050	230,759,712	253,709,427	241,296,286	12,413,141	253,709,427

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County of Mendocino
State of California
Governmental Funds Summary ~ BOS Adopted Budget
For Fiscal Year 2012-13

	Available Financing				Requirements		
County Funds	Fund Balance Undesignated at June 30,2012	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
County Operating Funds:							
1100 County General Fund	2,976,286	2,223,050	151,704,764	156,904,100	155,101,751	1,802,349	156,904,100
Total General Fund	2,976,286	2,223,050	151,704,764	156,904,100	155,101,751	1,802,349	156,904,100
Special Revenue Funds							
1200 Road Fund	5,622,658		20,013,115	25,635,773	24,221,679	1,414,094	25,635,773
1201 Accumulated Capital Outlay Fund	204,171		1,384,411	1,588,582	1,496,831	91,751	1,588,582
1202 Landfill Closure Fund	0		447,500	447,500	783,184	(335,684)	447,500
1205 Library Fund	418,673		2,673,053	3,091,726	2,386,164	705,562	3,091,726
1206 Fish and Game Fund	87,543		32,250	119,793	48,900	70,893	119,793
1207 Special Aviation Fund-Round Vly	61,566		10,000	71,566	0	71,566	71,566
1208 Special Aviation Fund-Little River	68,495		10,000	78,495	0	78,495	78,495
1210 Supplemental Law Enforcement Fund	75,797		155,000	230,797	238,928	(8,131)	230,797
1211 Probation COPS AB1913/CPA	184,577		251,172	435,749	251,172	184,577	435,749
1212 AB443 Sheriff Special Fund	0		0	0	0	0	0
1213 Animal Care Mobile Spay & Neuter Prog	45,585		39,438	85,023	39,438	45,585	85,023
1214 Museum Bookstore	(3,563)		10,000	6,437	10,000	(3,563)	6,437
1215 Museum Special Projects	54,078		50,300	104,378	70,300	34,078	104,378
1216 Sheriff Special Projects	59,640		60,000	119,640	60,000	59,640	119,640
1217 Recorder's Modernization	86,481		79,900	166,381	42,000	124,381	166,381
1218 Micrographics	454		80,101	80,555	80,101	454	80,555
1219 Assessor AB818 Loan Program	0		0	0	0	0	0
1220 Assessor Property Characteristics Prog	67,912		18,200	86,112	128,881	(42,769)	86,112
1221 Mental Health	770,147		18,388,478	19,158,625	18,043,921	1,114,704	19,158,625
1222 General Plan Update	472,722		44,400	517,122	91,959	425,163	517,122
1223 Mental Health Services Act	0		2,843,365	2,843,365	5,508,109	(2,664,744)	2,843,365
Total Special Revenue Funds	8,276,935	0	46,590,683	54,867,618	53,501,567	1,366,051	54,867,618
Capital Projects Fund:							
1300 Capital Projects	(9,513)	0	250,000	240,487	250,000	(9,513)	240,487
Total Capital Projects Fund	(9,513)	0	250,000	240,487	250,000	(9,513)	240,487
Debt Service Funds:							
1400 Debt Service Fund	2,022,397	0	2,851,687	4,874,084	2,793,333	2,080,751	4,874,084
1410 Pension Obligation Bonds Fund	5,278,100	0	8,465,324	13,743,424	7,912,699	5,830,725	13,743,424
1420 County Redevelopment Agency	0	0	0	0	0	0	0
1421 County RDA Increment/Debt Service	0	0	0	0	0	0	0
1422 County RDA Housing Component	0	0	0	0	0	0	0
1430 County RDA Successor	0	0	107,800	107,800	107,100	700	107,800
1431 Successor Tax Incr/Debt Svc	149,748	0	0	149,748	192,013	(42,265)	149,748
1432 County RDA Successor Housing	668,294	0	0	668,294	114,913	553,381	668,294
Total Debt Service Funds	8,118,540	0	11,424,811	19,543,351	11,120,058	8,423,293	19,543,351
Total Governmental Funds	19,362,247	2,223,050	209,970,258	231,555,555	219,973,376	11,582,179	231,555,555
2012-13 Appropriations Limit	71,372,824						
Appropriations Subject to Limitations	55,980,514						

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County of Mendocino
State of California
Fund Balance ~ Governmental Funds
As of June 30, 2012

County Funds	Estamated Fund Balance Per Auditor at June 30, 2012	Less: Portion Reserved Designated at June 30			Fund Balance Available to Finance Current Year Budget
		Encumbrance	General and Other Reserves	Designations	
(1)	(2)	(3)	(4)	(5)	(6)
General Fund					
1100 County General Fund	9,963,930	203,606	2,845,205	3,938,833	2,976,286
Total General Fund	9,963,930	203,606	2,845,205	3,938,833	2,976,286
Special Revenue Funds					
1200 Road Fund	6,387,769	168,235	596,877	0	5,622,658
1201 Accumulated Capital Outlay Fund	222,121	17,950	0	0	204,171
1202 Landfill Closure Fund	3,071,038	0	0	3,071,038	0
1205 Library Fund	432,619	0	180	13,766	418,673
1206 Fish and Game Fund	87,543	0	0	0	87,543
1207 Spec Aviation Fund-Rnd Valley	61,566	0	0	0	61,566
1208 Spec Aviation Fund-Little River	68,495	0	0	0	68,495
1210 Supp Law Enforcement Fund	93,191	17,394	0	0	75,797
1211 Probation COPS AB1913/CPA	184,577	0	0	0	184,577
1212 AB443 Sheriff Special Fund	0	0	0	0	0
1213 Animal Care Mobile Spay Prog	45,585	0	0	0	45,585
1214 Museum Bookstore	(3,563)	0	0	0	(3,563)
1215 Museum Special Projects	54,078	0	0	0	54,078
1216 Sheriff Special Projects	66,490	6,850	0	0	59,640
1217 Recorder's Modernization	86,481	0	0	0	86,481
1218 Micrographics Fund	3,065	2,611	0	0	454
1219 Assessor AB818 Program	0	0	0	0	0
1220 Assessor Property Characteristics	67,912	0	0	0	67,912
1221 Mental Health Fund	1,400,527	172	100	630,109	770,147
1222 General Plan Update Fund	472,722	0	0	0	472,722
1223 Mental Health Services Act	4,915,957	0	0	4,915,957	0
Total Special Revenue Funds	17,718,174	213,212	597,157	8,630,871	8,276,935
Capital Project Fund					
1300 Capital Projects	(9,513)	0	0	0	(9,513)
Total Capital Projects Fund	(9,513)	0	0	0	(9,513)
Debt Service Funds					
1400 Debt Service Fund	2,022,397	0	0	0	2,022,397
1410 Pension Obligation Bonds Fund	5,278,100	0	0	0	5,278,100
1420 County Redevelopment Agency	0	0	0	0	0
1421 County RDA Tax Incr/Debt Svc	0	0	0	0	0
1422 County RDA Housing Element	0	0	0	0	0
1430 County RDA Successor	0	0	0	0	0
1431 Successor Tax Incr/Debt Svc	149,748	0	0	0	149,748
1432 County RDA Successor Housing	668,294	0	0	0	668,294
Total Debt Service Funds	8,118,540	0	0	0	8,118,540
Total Governmental Funds	35,791,131	416,818	3,442,362	12,569,704	19,362,247

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County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds for Fiscal Year 2012-13

Description - Purpose	Reserve/ Designated Balance as of June 30, 2012	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund						
General Reserves	2,739,392				1,802,349	4,541,741
Reserve for Inventory	101,768					101,768
Reserve for Imprest Cash	4,045					4,045
Designated for General Plan Update	656,755				49,478	706,233
Designated for IHSS - Social Services	0					0
Designated for Spay & Neuter Program	84,717					84,717
Designated for Child Car Seat Program	5,457					5,457
Designated for Public Health Automation	51,211					51,211
Designated for AODP - County Alcohol Fund	156,707		156,707			0
Designated for Public Health - CCS Travel	8,577					8,577
Designated for AODP - Alcohol Abuse Education	82,353		82,353			0
Designated for AODP - Drug Abuse Education	86,887		86,887			0
Designated for Environmental Health - REHIT Program	227,495		173,157			54,338
Designated for Solid Waste - Landfill Remediation	0					0
Designated for Animal Care - Animal Rescue	61,665					61,665
Designated for CEO - Title III Forestry	0					0
Designated for Sheriff Crime Prevention	0					0
Designated for PH Nursing - Targeted Case Mgmt Audit	329,943		69,118			260,825
Designated for Environ Health - Nuisance Enforcement	0					0
Designated for Sheriff Vehicle Replacement	57,397					57,397
Designated for Sheriff Off Highway License Fees	5,221					5,221
Designated for Sheriff Warrant System Update	89,116					89,116
Designated for Sheriff Civil Automation	25,262					25,262
Designated for Sheriff SAR Forest Service Title III	18,279					18,279
Designated for Sheriff 11470.2 Funds	766,457		766,457			0
Designated for Social Services - CalWorks/AS/Fam Conn	0					0
Designated for Social Services - CSOC DSS	1,176,200		937,849			238,351
Designated for Agriculture Technology Program	1,882					1,882
Designated for Juvenile Probation Services	47,252					47,252
Total General Fund	6,784,038	0	2,272,528	0	1,851,827	6,363,338
Special Revenue Funds						
Road Fund						
Reserve for Inventory	596,827					596,827
Reserve for Imprest Cash	50					50
Designated for Capital Outlay	0					0
Designated for Transportation Operations	0					0
Landfill Closure						
Designated for Solid Waste - Landfill Closure	3,071,038					3,071,038
Library Fund						
Designated for Library Operations						0
Designated for Library Operations - Ukiah Branch	6,017					6,017
Designated for Library Operations - Fort Bragg Branch	2,240					2,240
Designated for Library Operations - Willits Branch	5,510					5,510
Reserve for Imprest Cash	180					180
Mental Health Fund						
Designated for Proposition 63 MH Services Act	3,471,523					3,471,523
Designated for MHSA Prudent Reserve	1,444,434					1,444,434
Designated for CONREP	80,604					80,604
Designated for MH Audit Adjustment	549,505					549,505
Reserve for Imprest Cash	100					100
Total Special Revenue Funds	9,228,028	0	0	0	0	9,228,028

County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds for Fiscal Year 2011-12

Description - Purpose	Reserve/ Designated Balance as of June 30, 2011	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Capital Project Fund						
Capital Project Fund						
Designated for Capital Projects	0					0
Total Capital Project Fund	0	0	0	0	0	0
Debt Service Funds						
Debt Service Fund						
Designated for Debt Service	0					0
Pension Obligation Bond Fund						
Designated for Debt Service	0					0
Total Debt Service Funds	0	0	0	0	0	0
Total Governmental Funds	16,012,066	0	2,272,528	0	1,851,827	15,591,365

County of Mendocino
State of California
Summary of Additional Financing Sources ~ Governmental Funds
BOS Adopted Budget for Fiscal Year 2012-13

Description	2009-10 Actual Revenues	2010-110 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Summary by Source						
Current Secured Property Tax	28,652,764	29,060,277	28,987,472	28,268,721	28,798,472	28,615,472
Current Unsecured Property Tax	985,460	1,022,784	1,057,654	1,032,800	1,067,654	1,032,654
Taxes (Other than Current Property)	28,697,625	29,973,793	30,702,046	31,398,281	32,481,639	32,562,578
Total Taxes	58,335,849	60,056,855	60,747,172	60,699,803	62,347,765	62,210,704
Licenses & Permits	2,543,563	2,499,615	2,572,882	2,435,318	2,495,290	2,475,290
Fines, Forfeitures, & Penalties	2,798,435	3,673,660	2,606,538	2,163,084	2,315,442	2,387,942
Use of Money & Property	455,351	453,621	394,576	758,617	597,776	653,476
Aid from Other Govtl Agencies	103,042,152	105,134,803	107,717,850	88,387,110	110,226,661	111,373,186
Charges for Current Services	22,401,848	21,772,733	20,563,735	19,126,467	18,968,479	19,194,370
Other Revenues	13,350,479	10,922,730	13,389,833	16,026,695	10,566,009	11,675,290
Total Summary by Source	202,927,678	204,514,017	207,992,586	189,597,094	207,517,422	209,970,258
Summary by Fund						
1100 County General	145,809,772	148,160,535	152,146,725	140,808,884	151,062,060	151,704,764
1200 Roads	19,645,303	15,812,534	17,001,780	13,393,517	20,062,866	20,013,115
1201 Accumulated Capital Outlay	435,612	843,083	1,203,552	1,188,445	426,411	1,384,411
1202 Landfill Closure	456,581	471,287	440,000	480,148	447,500	447,500
1205 County Library	1,569,763	1,496,447	1,348,200	1,836,754	2,687,162	2,673,053
1206 Fish & Game	54,029	37,817	30,200	32,919	32,250	32,250
1207 Aviation - Round Valley	0	20,000	0	10,000	10,000	10,000
1208 Aviation - Little River	0	20,000	0	10,000	10,000	10,000
1210 Supp Law Enforcement Services	154,835	138,251	0	144,294	155,000	155,000
1211 Probation COPS AB1913	207,844	205,467	186,000	263,099	251,172	251,172
1213 Mobile Spay/Neuter Program	26,171	23,334	39,851	6,300	39,438	39,438
1214 Museum Bookstore	4,372	17	10,000	9,998	10,000	10,000
1215 Museum Special Projects	3,026	350	20,000	20,393	20,300	50,300
1216 Sheriff Special Projects	68,376	62,265	0	50,597	60,000	60,000
1217 Recorder Modernization	36,251	28,556	67,200	41,131	79,900	79,900
1218 Micrographics	77,814	88,850	88,665	77,373	80,101	80,101
1219 Assessosr AB818	0	0	0	0	0	0
1220 Assessor Property Characteristics	16,740	16,439	18,000	16,441	18,200	18,200
1221 Mental Health Service	22,374,657	24,874,023	18,164,397	16,298,562	17,843,478	18,388,478
1222 General Plan Update	45,432	246,081	40,100	50,242	44,400	44,400
1223 Mental Health Services Act	0	0	5,292,595	2,476,101	2,843,365	2,843,365
1300 Capital Projects	213,602	17,929	250,000	179,575	250,000	250,000
1400 Debt Service	2,554,892	2,632,507	2,623,969	3,298,089	2,618,495	2,851,687
1410 Pension Obligation Bonds	8,147,643	7,620,937	7,528,000	7,178,022	8,465,324	8,465,324
1420 County Redevelopment Agency	296,904	564,860	547,852	37,923	0	107,800
1421 RDA Tax Increment/Debt Service	726,719	792,156	762,500	606,218	0	0
1422 RDA Housing Component	1,342	340,292	183,000	(148,843)	0	0
1430 County RDA Successor	0	0	0	70,306	0	0
1431 Successor Agy Tax Incr/Debt Svc	0	0	0	492,313	0	0
1432 RDA Successor Housing	0	0	0	668,294	0	0
Total Summary by Fund	202,927,678	204,514,017	207,992,586	189,597,094	207,517,422	209,970,258

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SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
General Fund						
Taxes						
Property Tax Current Secured						
Nondepartmental Revenue	27,757,798	28,158,590	28,072,000	27,973,505	28,633,000	28,450,000
Emergency Medical Services	165,473	163,677	165,472	163,091	165,472	165,472
Property Tax Current Unsecured						
Nondepartmental Revenue	979,806	1,016,918	1,052,000	1,026,877	1,062,000	1,027,000
Emergency Services	0	0	0	0	0	0
Emergency Medical Services	5,654	5,866	5,654	5,923	5,654	5,654
Supplemental Roll Tax						
Nondepartmental Revenue	250,108	157,254	150,000	-14,308	0	0
Emergency Medical Services	1,069	681	1,069	39	1,069	1,069
Property Tax Prior Secured						
Nondepartmental Revenue	0	791	0	1,935	0	0
Emergency Services	0	0	0	0	0	0
Teeter Plan	3,291,621	3,825,069	4,500,000	3,678,652	3,500,000	3,500,000
Emergency Medical Services	-1,770	-274	-1,770	-415	-1,770	-1,770
Property Tax Prior Unsecured						
Nondepartmental Revenue	57,577	66,521	82,000	111,160	75,000	100,000
Emergency Services	0	0	0	0	0	0
Emergency Medical Services	317	384	317	641	317	317
Penalty & Cost on Delinquencies						
Nondepartmental Revenue	671,869	743,368	783,000	658,723	612,000	660,000
Treasurer-Tax Collector	41,427	0	35,430	0	0	0
Teeter Plan	1,123,294	1,482,573	1,400,000	1,498,164	1,400,000	1,400,000
Sales & Use Tax						
Nondepartmental Revenue	3,019,149	3,134,211	3,150,000	3,412,707	3,500,000	3,500,000
Sales Tax - Public Safety						
Nondepartmental Revenue	5,449,961	5,623,651	5,680,000	6,024,274	6,000,000	6,000,000
Timber Yield Tax						
Nondepartmental Revenue	63,077	238,421	250,000	250,295	250,000	250,000
Highway Property Rental						
Nondepartmental Revenue	102	544	0	4,073	0	0
Emergency Medical Services	1	3	0	23	23	23
Room Occupancy Tax						
Nondepartmental Revenue	3,256,171	3,293,554	3,323,000	3,556,307	3,600,000	3,600,000
Property Transfer Tax						
Nondepartmental Revenue	298,328	281,986	282,000	433,698	500,000	400,000
Prop Tax In-Lieu of VLF						
Nondepartmental Revenue	10,099,757	9,977,550	9,947,000	9,946,620	10,000,000	9,882,962
In-Lieu of Sales Tax						
Nondepartmental Revenue	937,236	984,124	1,015,000	1,014,753	1,015,000	1,239,977
Williamson Act Replacement Tax						
Nondepartmental Revenue	0	0	0	468,107	500,000	500,000
Total Taxes	57,468,023	59,155,463	59,892,172	60,214,845	60,817,765	60,680,704

County of Mendocino
State of California
Detail of Financing Sources by Fund and Account
Governmental Funds
BOS Adopted Budget for Fiscal Year 2012-13

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Licenses & Permits						
Animal License						
Animal Care	284,145	301,349	329,022	325,860	301,000	301,000
Business License						
Treasurer-Tax Collector	96,784	136,610	122,000	131,659	120,000	120,000
Franchise						
Nondepartmental Revenue	740,058	747,505	750,000	728,475	750,000	730,000
Mobile Home Set Up Fee						
Planning & Building Services	7,783	10,614	12,000	11,146	12,200	12,200
Construction Permit						
Planning & Building Services	746,223	698,656	673,560	672,716	679,970	679,970
Zoning Permit						
Planning & Building Services	8,805	21,804	6,000	40,059	28,000	28,000
Other Permit						
Mendocino County Sheriff	915	570	790	530	520	520
Agriculture Department	1,750	2,005	1,700	3,464	2,200	2,200
Planning & Building Services	7,660	10,350	7,100	6,825	6,500	6,500
General Relief	1,682	1,672	0	1,618	0	0
Gun Permit						
Mendocino County Sheriff	29,223	27,959	27,210	30,913	30,000	30,000
Marriage License, GC 26840.3						
Clerk-Recorder	23,868	28,809	27,000	28,316	29,000	29,000
Lumber Mill Permit						
Treasurer-Tax Collector	560	630	600	490	600	600
Variance & Use Permit						
Planning & Building Services	81,704	87,257	76,000	72,196	75,000	75,000
Land Use Fee						
Environmental Health	335,941	301,680	424,000	258,997	353,000	353,000
Coastal Zone Permit						
Planning & Building Services	101,156	68,258	66,000	65,330	50,000	50,000
Total Licenses & Permits	2,468,257	2,445,728	2,522,982	2,378,594	2,437,990	2,417,990
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Courts - AB233 Program	503,365	447,764	494,304	383,503	378,215	378,215
25% Extra Fine						
Courts - AB233 Program	244,091	203,293	245,329	170,601	172,750	172,750
County 50% City VC Fine						
Courts - AB233 Program	809	165	0	91	0	0
County Parking Surcharge						
Courts - AB233 Program	51	27	0	1	0	0
Criminal Justice Construction Fund						
Information Services	15,619	15,619	15,619	13,400	15,619	15,619
Public Defender	50,000	0	0	0	0	0
Indigent Defense	259,600	218,600	219,600	197,600	219,600	219,600
Mendocino County Sheriff	250,000	250,000	250,000	225,000	250,000	250,000
Probation Officer	40,000	40,000	40,000	36,000	40,000	40,000
Warrant System Update						
Mendocino County Sheriff	26,820	21,029	24,000	15,633	16,000	16,000
Other Court Fine						
Courts - AB233 Program	88,697	80,881	86,590	66,953	67,928	67,928
Fine County Clerk for Superior Court						
Courts - AB233 Program	-74	1	0	0	0	0
County Commission of City Fine						
Courts - AB233 Program	10,539	9,509	9,786	7,227	7,505	7,505

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Miscellaneous Court Fine						
County Counsel	0	0	0	0	0	0
Courts - AB233 Program	-11	124	110	113	92	92
District Attorney	15,609	22,257	15,000	27,241	15,000	15,000
Mendocino County Sheriff	10,727	0	142,183	0	151,867	151,867
Mendocino County Jail	24,849	21,982	26,600	19,878	21,284	21,284
Probation Officer	7,100	6,281	3,000	5,679	5,000	5,000
Agriculture Department	1,886	1,100	1,500	750	2,500	2,500
Public Health	2,839	2,459	3,500	1,624	3,000	3,000
Emergency Medical Services	38,671	12,716	206,118	197,920	112,272	112,272
Drug/Alcohol Fine						
Alcohol/Other Drug Program	39,326	45,059	126,575	31,696	31,200	31,200
County Alcohol Education						
Alcohol/Other Drug Program	17,746	25,133	0	19,065	6,000	6,000
Drug Abuse Education						
Alcohol/Other Drug Program	12,554	7,974	0	6,495	0	0
Fine Judicial District						
Courts - AB233 Program	9,846	13,585	13,381	26,361	20,860	20,860
Mendocino County Sheriff	-322	46	36	-7	0	0
County 50% City Criminal Fine						
Courts - AB233 Program	0	0	0	0	0	0
Forfeiture & Penalty						
Nondepartmental Revenue	0	220,352	0	0	0	0
Treasurer-Tax Collector	8,000	1,000	2,000	0	500	500
County Clerk - Election	140	0	100	0	0	0
Courts - AB233 Program	253,991	30,242	33,750	17,348	11,250	11,250
Mendocino County Sheriff	2,807	1,396	1,688	733	0	0
Planning & Building Services	0	0	0	0	0	10,000
Animal Care	2	0	0	0	0	0
Asset Forfeiture						
Buildings & Grounds	0	0	0	0	0	0
District Attorney	281,577	1,117,429	300,000	228,042	300,000	300,000
Mendocino County Sheriff	432,351	715,615	59,569	353,953	240,000	240,000
Mendocino County Jail	0	0		0	0	0
Total Fines, Forfeitures & Penalties	2,649,205	3,531,636	2,320,338	2,052,897	2,088,442	2,098,442
Use of Money & Property						
Interest						
Nondepartmental Revenue	54,152	51,310	60,000	129,787	75,000	130,000
Treasurer-Tax Collector	0	0	0	0	0	0
Miscellaneous Budget	340,108	300,808	300,000	496,515	500,000	500,000
Child Support Services	3,541	4,070	0	7,271	0	0
Endowment Fund Interest						
Mendocino County Museum	0	0	0	0	0	0
Rents & Concessions						
Buildings & Grounds	1,453	4,220	1,500	1,688	1,500	1,500
DOT - Round Valley Airport	2,526	3,046	2,166	1,955	2,166	2,166
DOT - Mendocino County Airport	40,079	36,348	38,660	38,542	38,660	38,660
Public Health Nursing	2,250	2,750	3,000	3,000	3,000	3,000
Social Services	4,985	8,675	4,500	4,430	4,500	4,500
Mendocino County Museum	7,152	10,000	10,000	10,000	10,000	10,000
Total Use of Money & Property	456,246	421,227	419,826	693,188	634,826	689,826

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
Aid from Other Governmental Agencies				*as of 6/30/12*		
Motor Vehicle License Fee						
Nondepartmental Revenue	0	158,372	0	37,654	0	0
District Attorney	98,425	95,620	110,000	104,270	110,000	110,000
Mendocino County Jail	100,000	0	145,000	200,000	146,867	146,867
Public Health	508,341	370,908	0	431,051	0	0
Environmental Health	215,746	145,952	0	166,415	0	0
Public Health Nursing	561,217	508,940	0	606,044	0	0
Public Health Laboratory	0	0	0	0	0	0
Hospital & Medical Services	1,643,653	1,654,999	0	1,654,999	0	0
Social Services	288,045	266,601	306,327	284,274	306,327	306,327
State Welfare Administration						
Probation Officer	37,443	38,995	25,000	0	15,000	15,000
Social Services	7,586,991	7,583,432	7,625,761	3,095,173	3,018,102	3,215,965
In Home Support Services	501,810	729,580	958,707	720,877	958,707	958,707
State AFDC						
CalWorks/Foster Care	4,298,869	5,138,605	3,903,164	1,178,919	346,494	346,494
State Aid California Children						
Public Health - CCS	1,025,065	826,564	824,890	685,235	872,865	872,865
Realignment Health Service						
Probation Officer	91,002	91,002	91,003	91,002	91,003	91,003
Public Health	34,476	87,206	744,431	150,133	810,563	832,563
Environmental Health	47,953	132,012	320,480	166,415	337,480	349,480
Alcohol/Other Drug Program	0	0	0	524,727	0	277,816
Public Health Nursing	522,357	232,698	1,116,161	67,549	918,502	918,502
Public Health Laboratory	0	0	0	0	0	0
Hospital & Medical Services	20,208	6	1,654,999	6	1,654,999	1,654,999
Public Health - CCS	14,263	93,554	210,986	-40,422	170,499	170,499
Realignment Public Assistance						
Social Services	3,181,279	2,975,039	2,692,233	6,276,040	6,910,778	7,029,650
CalWorks/Foster Care	1,881,000	2,158,665	2,178,343	5,307,175	6,457,506	6,457,506
In Home Support Services	1,561,000	1,489,575	1,814,272	1,930,425	1,814,272	1,814,272
Realignment Public Safety						
Mendocino County Jail	0	0	0	1,689,704	1,960,506	1,960,506
Probation Officer	0	0	0	319,925	0	1,188,359
County Health Dept Subvention						
Public Health	325	0	0	0	0	0
State Aid - Drug & Alcohol						
Alcohol/Other Drug Program	1,246,332	1,296,930	1,585,548	962,951	1,389,807	1,005,618
Coastal Conservancy						
Planning & Building Services	0	0	0	0	0	0
SB90 Reimbursement						
Nondepartmental Revenue	17,955	14,811	0	1,372	0	0
Auditor-Controller	0	0	0	0	0	0
County Clerk - Election	0	0	0	0	0	0
Retirement	0	0	0	0	0	0
District Attorney	0	5,646	10,000	4,987	10,000	10,000
Mendocino County Sheriff	4,413	0	0	0	0	0
Probation Officer	0	7,937	0	9,633	0	0
Animal Care	0	0	0	0	0	0
State Aid for Agriculture						
Agriculture Department	6,600	6,600	0	0	0	0
State Aid Agriculture Gas Tax						
Agriculture Department	219,299	167,840	170,000	149,141	150,000	150,000
State Reimis - EC Poisons						
Agriculture Department	98,954	101,581	98,000	104,208	106,000	106,000
Pesticide Regulatory						
Agriculture Department	2,413	6,951	4,000	4,061	3,000	3,000

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Open Space Subvention						
Nondepartmental Revenue	0	0	0	0	0	0
Homicide Trial/Indigents						
Indigent Defense	0	0	0	0	0	0
State Breakfast/Lunch Program						
Juvenile Hall	41,075	38,467	35,000	46,197	40,000	40,000
State Aid for Veterans Affairs						
Social Services	40,909	46,089	28,000	23,315	28,000	28,000
County Hosptial						
Emergency Medical Services	17,756	18,625	21,000	21,636	21,000	21,000
Non-County Hospital						
Hospital & Medical Services	74,296	73,013	76,000	64,126	76,000	76,000
EMS - Physician Services						
Hospital & Medical Services	162,664	169,347	240,000	148,893	240,000	240,000
Homeowners Property Tax Relief						
Nondepartmental Revenue	307,074	305,629	306,000	305,444	305,000	305,000
Emergency Services	0	0	0	0	0	0
Emergency Medical Services	1,772	1,763	1,772	1,762	1,772	1,772
State Other						
Nondepartmental Revenue	130,000	130,000	130,000	130,000	130,000	130,000
County Clerk - Election	0	0	0	0	0	0
Buildings & Grounds	18,060	24,884	20,000	17,904	20,000	20,000
Engineering & Tech Assistance	0	0	350,000	49,490	471,500	471,500
Information Services	0	30,878	0	0	0	0
Court Collection Program	12,527	23,686	14,612	7,791	11,897	11,897
District Attorney	189,647	386,899	355,000	248,089	355,000	355,000
Mendocino County Sheriff	580,502	646,905	598,383	615,160	530,425	530,425
Mendocino County Jail	102,864	102,570	100,000	151,571	138,729	138,729
Probation Officer	268,173	267,683	235,000	483,168	1,675,000	486,641
Agriculture Department	137,534	366,183	443,000	262,022	138,600	138,600
Emergency Services	90,692	90,692	90,692	164,908	141,380	141,380
Planning & Building Services	75,755	57,813	105,000	82,579	90,000	90,000
DOT - Round Valley Airport	26,914	5,290	1,819	1,471	1,069	1,069
DOT - Mendocino County Airport	8,226	6,363	1,819	1,377	6,988	6,988
Public Health	696	0	0	0	20,000	20,000
Environmental Health	21,217	13,204	86,000	22,740	50,000	50,000
Alcohol/Other Drug Program	540,950	591,507	341,997	91,698	182,646	182,646
Public Health Nursing	307,699	239,152	446,835	401,900	368,427	368,427
Public Health Laboratory	0	0	0	0	0	0
Public Health - CCS	215,567	262,065	256,473	201,417	244,003	244,003
Social Services	26,151	76,766	0	73,993	0	0
Farm Advisor	595	351	1,000	553	1,000	1,000
Federal Welfare Administration						
Probation Officer	33,318	21,919	25,000	24,265	15,000	15,000
Social Services	10,569,158	10,373,540	12,065,264	9,645,644	12,571,000	12,768,863
CalWorks/AFDC	0	0	0	0	0	0
In Home Support Services	668,106	605,668	1,474,934	529,499	1,474,934	1,474,934
TANF Probation						
Probation Officer	182,797	189,102	185,000	0	0	0
Title IV-E						
Probation Officer	936,739	836,639	850,000	745,181	510,000	510,000
Health Related Funds						
Social Services	8,039,058	10,253,443	10,211,658	6,483,064	8,984,234	8,984,234
Federal AFDC						
CalWorks/AFDC	11,984,356	12,297,170	13,970,586	10,756,455	12,988,083	12,988,083
Federal Forest Reserve						
Miscellaneous	40,530	32,058	0	0	0	0

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Federal Grazing Fee						
Nondepartmental Revenue	531	495	0	67	0	0
Federal Land In Lieu Tax						
Nondepartmental Revenue	360,391	325,319	446,000	445,812	450,000	489,300
Federal Other Revenue						
Nondepartmental Revenue	1,338	1,337	1,000	1,338	1,000	1,000
Information Services	22,786	119,730	0	0	0	0
District Attorney	0	0	25,000	125,835	25,000	25,000
Mendocino County Sheriff	349,420	105,693	0	155,661	62,500	62,500
Mendocino County Jail	180,508	117,927	117,927	64,396	64,396	64,396
Emergency Services	0	3,971	0	0	0	0
Probation Officer	0	0	0	0	0	0
DOT - Round Valley Airport	1,039,756	59,006	72,749	87,755	42,750	42,750
DOT - Mendocino County Airport	901,289	113,404	72,749	94,725	144,500	144,500
Public Health	0	0	0	42,234	150,000	200,000
Environmental Health	0	23,630	25,000	24,970	25,000	25,000
Alcohol/Other Drug Program	539,318	576,497	236,220	51,088	46,043	46,043
Social Services	214,421	0	0	0	0	0
Federal Aid Child Support						
Child Support Services	1,721,944	1,756,812	1,960,016	1,634,556	1,960,016	1,960,016
Other Governmental Agency Aid						
Nondepartmental Revenue	54,690	59,579	60,000	79,692	0	70,000
Retirement	506,590	457,649	537,772	565,662	445,687	445,687
District Attorney	0	0	5,000	0	5,000	5,000
Mendocino County Sheriff	0	0	0	0	0	0
Probation Officer	89,293	95,069	100,939	100,939	20,000	20,000
Alcohol/Other Drug Program	10,913	5,000	0	0	0	0
General Relief	39,900	0	0	0	0	0
Total Aid from Governmental Agencies	67,701,894	68,793,100	73,317,521	62,161,985	73,832,856	74,434,381
Charges for Current Services						
Tax Deeded Administration Fee						
Treasurer-Tax Collector	4,050	450	6,000	3,466	5,000	5,000
50% Redemption Fee						
Treasurer-Tax Collector	14,900	13,620	15,000	12,920	13,000	13,000
Release of Lien						
Treasurer-Tax Collector	6,680	7,570	6,500	8,530	6,500	6,500
Debt Service Fee						
Auditor-Controller	104,638	114,591	110,000	113,486	115,000	115,000
Property Characteristics Fee						
Assessor	0	0	0	0	0	0
PTR Screening Fee						
Courts - AB233 Program	18,958	21,301	21,590	22,809	23,270	23,270
Cite Processing Fee						
Courts - AB233 Program	1,989	1,896	2,053	1,891	1,494	1,494
Probation Officer	1,078	5,003	4,000	927	1,000	1,000
Accounting Fee						
Auditor-Controller	131,198	140,343	115,000	117,201	125,000	125,000
Audit Fee						
Auditor-Controller	9,320	3,940	9,200	0	9,000	9,000
Election Services						
County Clerk - Election	406,815	46,331	143,690	155,973	100,000	21,629
Treasurer Cost Reimbursement						
Treasurer-Tax Collector	275,612	276,562	277,632	312,531	251,560	251,560
Legal Services						
County Counsel	45,261	55,128	92,000	105,299	93,500	93,500

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State Aid Child Support						
Child Support Services	885,214	905,841	1,148,121	843,231	1,148,121	1,148,163
Legal Services Reimbursement						
County Counsel	10,555	15,044	1,500	16,419	1,500	1,500
Court Collection Program	7,903	6,762	7,277	6,485	6,722	6,722
Courts - AB233 Program	0	0	0	0	0	0
Public Defender	26,894	22,947	30,000	20,781	17,000	17,000
Alternate Defender	0	0	0	0	0	0
Recommended Map Filing Fee						
Engineering & Tech Assistance	3,550	0	0	0	2,650	2,650
Parcel Map MS Filing Fee						
Engineering & Tech Assistance	27,900	15,100	10,500	19,350	16,650	16,650
Parcel Map PS Filing Fee						
Engineering & Tech Assistance	2,000	0	0	8,550	0	0
Plan Check & Inspection Fee						
Engineering & Tech Assistance	6,920	3,032	3,000	500	2,000	2,000
Basic Improvement Inspection Fee						
Engineering & Tech Assistance	2,050	2,150	1,150	600	800	800
Subdivision Agreement Processing Fee						
Engineering & Tech Assistance	1,600	1,300	1,100	0	0	0
Planning & Engineering						
Planning & Building Services	79,123	64,252	60,000	51,304	59,000	59,000
Record-Survey Exam Fee						
Engineering & Tech Assistance	21,680	22,050	15,900	17,650	16,000	16,000
Tentative Map Subdivision						
Engineering & Tech Assistance	55,530	55,630	49,000	39,195	45,430	45,430
Environmental Impact Fee						
Planning & Building Services	11,231	30,510	6,000	0	0	0
General Plan Amendment						
Planning & Building Services	16,990	7,834	11,000	4,034	5,500	5,500
Other Permit Fee						
Planning & Building Services	63,072	47,051	56,000	22,088	25,000	25,000
Abandoned Vehicle Abatement Fee						
Planning & Building Services	1,001	825	1,600	852	1,000	1,000
General Plan Maintenance Fee						
Planning & Building Services	0	120,512	97,000	147,371	125,000	125,000
Purchasing Fee						
General Services	84,997	82,567	73,000	81,068	73,000	73,000
Agricultural Services						
Agriculture Department	3,616	11,697	38,000	27,619	38,500	38,500
Agriculture Certification						
Agriculture Department	4,205	2,117	1,500	1,989	2,300	2,300
Inspect/Test Weights & Measures						
Agriculture Department	67,333	76,860	75,000	78,020	76,000	76,000
Fee Judicial District						
Courts - AB233 Program	3	15	0	50	0	0
Civil Fee Sheriff						
Mendocino County Sheriff	57,140	45,099	25,000	52,489	25,000	25,000
Adult Probation Supervision						
Probation Officer	136,970	170,481	150,300	187,374	175,000	175,000
Adult Probation Diversion						
Probation Officer	18,880	17,757	18,500	15,551	15,000	15,000
Adult Probation Pre-Sentence						
Probation Officer	63,841	75,610	73,150	65,421	63,000	63,000
Estate Fee - Public Administrator						
County Counsel	9,629	5,559	9,000	1,183	9,000	9,000
Social Services	58,000	39,000	60,000	16,000	60,000	60,000

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DJJ Housing Fee						
Probation Officer	0	0	0	0	0	0
Juvenile Drug Court Enrollment Fee						
Probation Officer	0	0	0	22	0	0
Humane Services						
Animal Care	138,066	137,143	123,000	161,474	123,000	123,000
Incinerator Services						
Animal Care	10,518	13,759	4,000	10,063	8,000	8,000
Domestic Animal Control Contract						
Mendocino County Sheriff	22,000	0	22,000	22,000	22,000	22,000
Animal Care	113,582	90,690	91,186	89,687	81,490	81,490
Jail Booking Fee						
Mendocino County Jail	0	0	0	0	0	0
Jail DMV Fee						
Mendocino County Jail	16,641	0	0	0	0	0
Law Enforcement Services						
Mendocino County Sheriff	145,038	357,935	253,358	436,480	160,741	160,741
Sheriff Point Arena Contract						
Mendocino County Sheriff	91,667	75,000	100,000	89,771	100,000	100,000
Recorder Modernization Fee						
Clerk-Recorder	0	508	0	0	0	0
Medical Marijuana Zip Tie						
Mendocino County Sheriff	67,663	561,413	250,000	1,044,157	300,000	300,000
Recorder Service Fee						
Clerk-Recorder	2,410	3,010	2,000	1,925	-2,000	-2,000
Recording Fee						
Clerk-Recorder	185,733	233,886	230,000	235,277	225,000	225,000
Courts - AB233 Program	46,259	47,730	49,889	48,988	47,368	47,368
Clerks Court Fee						
Courts - AB233 Program	0	0	0	0	0	0
Health - Vital Statistics						
Public Health	24,893	25,734	23,700	26,106	23,700	23,700
Drug Diversion Service						
Alcohol/Other Drug Program	23,791	19,439	20,112	17,512	0	0
Clerk Fee						
Clerk-Recorder	74,988	69,638	69,000	62,573	64,000	64,000
Work Furlough						
Probation Officer	4,179	2,858	3,000	3,625	3,500	3,500
Work Release						
Mendocino County Jail	32,285	35,385	34,063	26,801	25,200	25,200
Electronic Monitoring Fee						
Mendocino County Jail	2,321	7,093	1,800	2,709	2,942	2,942
Probation Officer	8	0	0	0	0	0
Interfund Revenue - DOT						
Solid Waste	120,629	78,135	74,184	17,432	23,780	23,780
Interfund Revenue - Engineering						
Engineering & Tech Assistance	52,337	48,294	155,000	120,536	118,800	48,700
Interfund Revenue - Printing						
General Services	12,054	11,958	9,000	6,433	3,960	3,960
Interfund Revenue - Xerox						
General Services	8,296	7,968	8,045	8,773	6,069	6,069
Interfund Revenue - Garage						
County Garage	39,024	32,662	9,900	37,812	19,600	19,600
Interfund Revenue - Janitor						
Buildings & Grounds	181,181	149,574	66,000	52,206	50,000	50,000
Interfund Revenue - Legal						
County Counsel	239,700	263,700	263,700	263,700	303,782	263,700

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Lab Fee						
Public Health Nursing	0	0	0	0	0	0
Public Health Laboratory	0	0	0	0	0	0
Consumer Protection Program						
Environmental Health	409,305	439,095	404,000	437,079	413,854	413,854
Nursing Fee						
Public Health Nursing	28,019	31,756	27,000	19,879	27,000	27,000
Albion Refuse Disposal Site						
Solid Waste	81,250	13,244	0	0	0	0
Boonville Refuse Disposal Site						
Solid Waste	78,872	12,732	0	0	0	0
Laytonville Refuse Disposal Site						
Solid Waste	115,000	24,540	0	0	0	0
Potter Valley Refuse Disposal Site						
Solid Waste	63,567	9,664	0	0	0	0
South Coast Refuse Disposal Site						
Solid Waste	146,150	25,666	0	0	0	0
Caspar Refuse Disposal Site						
Solid Waste	536,867	326,112	0	1,922	0	0
Caspar/Fort Bragg Refuse						
Solid Waste	21,969	0	0	12,462	0	0
Solid Waste Fee						
Nondepartmental Revenue	0	0	500,000	500,000	0	0
Environmental Health	83,974	88,354	88,354	75,958	88,354	88,354
California Childrens Services						
Public Health - CCS	1,040	1,029	1,200	1,660	1,500	1,500
Meals & Prisoner Care Sheriff						
Mendocino County Jail	47,662	121,160	80,000	50,780	0	0
Support in Juvenile Hall						
Juvenile Hall	37,436	69,420	45,625	84,312	85,000	85,000
Driving Under Influence						
Alcohol/Other Drug Program	20,079	22,539	20,000	20,879	20,000	20,000
Bailiff Services						
Mendocino County Jail	877,751	760,865	924,930	134	0	0
Educational Services (Testing)						
Emergency Medical Services	3,130	736	0	736	1,000	1,000
EMS Per Call Fee						
Emergency Medical Services	23,390	25,929	22,000	15,956	22,000	22,000
Parks & Recreation Fee						
Buildings & Grounds	13,940	13,843	15,000	11,889	15,000	15,000
Collection Fee						
Treasurer-Tax Collector	0	0	0	21,974	22,798	22,798
Courts Collection Program	699,353	768,820	774,712	518,679	0	0
Courts - AB233 Program	2,260	0	0	0	538,050	538,050
Drug Testing Program						
Probation Officer	34,892	28,548	30,000	30,269	35,000	35,000
Other Charges						
Clerk of the Board	7,783	4,939	5,000	5,005	5,000	5,000
County Executive Office	17,554	16,801	22,000	33,786	12,000	12,000
Auditor-Controller	2,131	1,467	2,500	1,589	2,500	2,500
Assessor	15,745	13,799	14,000	8,110	8,000	8,000
Treasurer-Tax Collector	8,731	8,066	8,000	8,027	8,000	8,000
General Services	16,887	13,507	15,400	12,079	15,400	15,400
County Counsel	12,050	600	500	4,890	500	500
County Clerk - Election	0	76	0	0	0	0
Economic Development	6,137	0	0	0	0	0
Information Services	0	100	0	1,027	0	0

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Court Collection Program	104,499	107,149	107,172	94,551	94,456	94,456
Mendocino County Sheriff	1,208	1,262	11,000	1,182	11,000	11,000
Mendocino County Jail	118,456	83,481	133,798	131,849	133,798	133,798
Juvenile Hall	0	357	0	184	0	13,600
Probation Officer	45,093	53,240	41,898	41,283	41,400	41,400
Emergency Services	0	0	0	0	0	0
Planning & Building Services	286,257	175,328	106,707	167,890	119,000	119,000
Planning Team	104,524	0	0	0	0	0
Animal Care	56,010	48,267	50,000	91,081	60,000	60,000
Public Health	25,984	101,278	80,724	43,271	83,486	83,486
Environmental Health	542,808	504,621	518,000	509,737	527,000	527,000
Public Health Nursing	183,601	168,233	0	0	0	0
Emergency Medical Services	122,832	128,781	125,000	112,047	84,000	84,000
Employee Wellness	215,431	143,745	154,610	2,643	2,021	2,021
Hospital & Medical Services	0	0	0	0	0	0
Public Health - CCS	5,524	6,315	0	1,229	0	0
Solid Waste	360,560	333,175	275,000	315,352	275,000	275,000
Conservator Service Fee						
Social Services	67,000	50,000	72,000	55,000	72,000	72,000
Data Processing Services						
Information Services	67,435	32,489	33,920	29,385	27,220	27,220
Collection Service						
Probation Officer	1,950	5,229	3,000	6,669	9,000	9,000
County Cost Plan Charges						
Nondepartmental Revenue	336,373	446,882	380,000	326,778	330,000	730,802
Returned Check Charge						
Treasurer-Tax Collector	1,225	900	1,000	475	800	800
Clerk-Recorder	50	125	0	75	0	0
Courts - AB233 Program	996	892	976	920	892	892
Probation Officer	0	0	0	25	0	0
Payment Plan Processing Fee						
Treasurer-Tax Collector	7,860	9,960	7,000	10,860	8,000	8,000
County 30% State PA						
Courts - AB233 Program	320,609	282,738	326,505	247,366	248,071	248,071
Traffic School Fee						
Courts - AB233 Program	771,808	634,518	763,134	476,675	490,641	490,641
Traffic School $24						
Courts - AB233 Program	113,447	90,157	113,943	67,969	68,612	68,612
Total Charges for Current Services	11,678,048	11,060,377	10,993,808	9,979,843	8,471,782	8,697,673
Other Revenues						
Prior Year Revenue						
Nondepartmental Revenue	335,508	209,562	0	27,524	0	0
Auditor-Controller	0	0	0	99,506	0	0
Assessor	200	0	99,297	0	44,000	44,000
Sale of Fixed Assets						
Nondepartmental Revenue	0	56,567	0	374,601	0	0
General Services	12,000	0	0	0	0	0
Other Sales						
Nondepartmental Revenue	125,000	300,000	0	0	0	0
Clerk of the Board	1,763	1,473	1,500	124	1,500	1,500
Auditor-Controller	533	293	500	377	500	500
Assessor	11,333	11,718	10,000	11,758	12,000	12,000
Treasurer-Tax Collector	8,575	9,175	8,000	9,175	8,000	8,000
General Services	36,036	21,159	25,582	16,626	18,106	18,106
County Counsel	746	253	300	2,481	300	300
Human Resources	0	347	0	144	0	0

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Buildings & Grounds	0	152	0	55	0	0
County Garage	11,663	6,757	9,900	12,045	9,800	9,800
Engineering & Tech Assistance	75	50	0	87	0	0
Miscellaneous	0	0	130,000	0	0	0
Clerk-Recorder	50,497	53,516	55,000	51,393	0	0
Information Services	0	230	0	0	0	0
District Attorney	9,101	8,323	7,000	5,557	7,000	7,000
Mendocino County Sheriff	207	3,183	0	4,663	0	0
Agriculture Department	0	0	0	0	0	0
Planning & Building Services	7,198	5,534	9,000	4,373	5,700	5,700
Planning Team	0	0	0	0	0	0
Animal Care	282	355	200	392	200	200
DOT - Round Valley Airport	708	1,033	886	1,882	1,000	1,000
DOT - Mendocino County Airport	8,703	13,397	8,718	8,273	8,700	8,700
Public Health	2,376	1,259	1,400	1,022	1,400	1,400
Public Health Nursing	1,406	0	0	0	0	0
Solid Waste	0	4,370	0	0	0	0
Farm Advisor	2,126	1,267	1,000	1,766	1,000	1,000
Sale of Map - Surveyor						
Engineering & Tech Assistance	1,895	2,369	2,400	915	700	700
Sale of Map - Assessor						
Assessor	5,113	1,681	2,800	1,236	2,000	2,000
Other						
Nondepartmental Revenue	2,484	8,260	4,000	11,650	4,000	4,000
Clerk of the Board	800	1,320	23,260	400	0	0
County Executive Office	0	3,000	0	0	0	0
Auditor-Controller	47	0	0	0	0	0
Treasurer-Tax Collector	87	-193	0	0	0	0
County Counsel	0	0	0	0	0	0
Human Resources	0	0	0	0	0	0
Buildings & Grounds	467	1,957	0	7,859	0	0
County Garage	0	344	0	1,264	0	0
Economic Development	2,050	750	0	150	0	0
Engineering & Tech Assistance	0	0	0	0	0	0
Retirement	0	0	0	0	0	0
Clerk-Recorder	775	683	500	738	49,000	49,000
Court Collection Program	0	0	0	0	0	0
Courts - AB233 Program	0	-2	0	0	0	0
District Attorney	22,900	3,396	25,000	4,806	25,000	25,000
Child Support Services	8	0	0	0	0	0
Mendocino County Sheriff	26,657	77	0	165	0	0
Mendocino County Jail	1,381	0	0	0	0	0
Juvenile Hall	0	0	0	0	0	0
Probation Officer	0	0	0	0	0	0
Emergency Services	0	0	0	0	0	0
Planning & Building Services	0	50	0	200	0	0
Planning Team	0	0	0	0	0	0
Animal Care	0	0	0	19,130	0	0
Public Health	16	47	0	0	0	0
Environmental Health	1,305	604	10,000	390	0	0
Alcohol/Other Drug Program	0	0	7,749	3,600	0	0
Public Health Nursing	0	464	17,705	14,063	0	0
Public Health Laboratory	0	0	0	0	0	0
Emergency Medical Services	454	565	509	254	509	509
Employee Wellness	0	0	50,000	0	0	0
Public Health - CCS	176	0	0	0	0	0

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Social Services	34,410	25,377	122,000	22,554	122,000	122,000
CalWorks/AFDC	0	0	0	0	0	0
General Relief	-1,891	0	0	3,597	0	0
Farm Advisor	232	0	0	0	0	0
Museum	0	0	0	0	0	0
Refund Jury & Witness Fee						
Nondepartmental Revenue	30	450	1,000	0	0	0
Engineering & Tech Assistance	0	0	0	0	0	0
Cancelled Outlawed Warrant						
Auditor-Controller	9,896	5,150	8,000	9,256	8,000	8,000
Treasurer-Tax Collector	0	0	0	0	11,747	11,747
General Relief Refund						
General Relief	152,013	210,538	119,556	115,957	89,736	89,736
Donation						
Nondepartmental Revenue	0	20	0	0	0	0
Agriculture Department	0	5,300	0	500	0	0
Animal Care	3,187	2,101	2,000	3,612	2,500	2,500
Public Health	500	0	0	500	0	0
Public Health Nursing	18,530	9,399	15,000	3,661	15,000	15,000
Public Health - CCS	300	0	0	0	0	0
Museum	0	0	0	0	0	0
Civil Assessment PC 1214.1						
Probation Officer	0	66	200	0	0	0
Vending Machine						
General Services	7,174	5,700	6,000	5,700	6,000	6,000
Buildings & Grounds	0	0	0	0	0	0
Tobacco Settlement						
Nondepartmental Revenue	636,896	382,774	500,000	957,230	780,000	780,000
Other						
Alcohol/Other Drug Program	0	0	0	51,513	0	0
Grant Revenue						
Animal Care	0	0	0	3,000	0	0
District Attorney	0	29,188	0	0	0	0
Public Health	5,000	71,940	429,121	228,717	353,770	353,770
Alcohol/Other Drug Program	86,880	1,367	0	32,469	0	0
Public Health Nursing	15,682	0	0	0	0	0
Emergency Medical Services	15,273	0	0	0	0	0
Social Services	520,476	527,056	0	0	0	0
Operating Transfer In						
Nondepartmental Revenue	864,181	601,762	605,000	604,973	666,000	402,693
County Executive Office	0	0	0	0	0	0
Auditor-Controller	650	650	650	650	650	650
Assessor	83,359	11,943	112,465	0	128,881	128,881
County Clerk - Election	0	0	0	78,371	0	0
Economic Development	5,000	0	0	0	0	0
Engineering & Tech Assistance	0	0	0	0	0	0
Agriculture Department	5,000	0	0	0	0	0
Planning & Building Services	129,869	0	36,170	25,661	10,000	0
Planning Team	0	0	0	0	0	0
Animal Care	0	9,543	10,000	0	10,000	10,000
DOT - Mendocino County Airport	0	0	0	29,942	0	0
Alcohol/Other Drug Program	0	0	0	0	-5,456	0
Employee Wellness	90,850	117,337	200,710	235,321	379,155	379,156
Social Services	11,951	0	0	208,204	0	0
Museum	0	0	0	0	0	0
Medi-Cal						
Alcohol/Other Drug Program	0	0	0	5,499	0	175,200
Total Other Revenues	3,388,099	2,753,005	2,680,078	3,327,531	2,778,398	2,685,748
Total General Fund	**145,809,772**	**148,160,535**	**152,146,725**	**140,808,884**	**151,062,060**	**151,704,764**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Special Revenue Funds						
Road Fund						
Taxes						
Transportation Funds						
Administration/Road Maint	143,262	112,046	95,000	35,397	90,000	90,000
Total Taxes	143,262	112,046	95,000	35,397	90,000	90,000
Licenses & Permits						
Other Permit						
Administration/Road Maint	1,035	1,040	800	900	800	800
Transportation Permit Fee						
Admin/Road Maint	6,410	7,472	7,800	5,688	6,500	6,500
Co Highway Encroachment Permit						
Admin/Road Maint	67,862	45,375	41,300	50,136	50,000	50,000
Total Licenses & Permits	75,307	53,887	49,900	56,724	57,300	57,300
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Admin/Road Maint	71,883	64,518	66,200	54,750	50,000	50,000
Total Fines, Forfeitures & Penalties	71,883	64,518	66,200	54,750	50,000	50,000
Use of Money & Property						
Interest						
Admin/Road Maint	13,861	16,105	12,000	28,691	12,000	12,000
Total Use of Money Property	13,861	16,105	12,000	28,691	12,000	12,000
Aid from Other Governmental Agencies						
State HUTA Section 2103						
Admin/Road Maint	0	1,688,952	1,620,000	2,835,315	2,000,000	2,000,000
State Highway Users Tax						
Admin/Road Maint	1,219,420	1,185,374	1,280,000	1,156,625	1,200,000	1,200,000
State Collier Unruh						
Admin/Road Maint	378,876	363,321	367,000	354,004	360,000	360,000
State Proposition 42						
Admin/Road Maint	1,886,299	0	0	0	0	0
State Proposition 1B						
Road & Bridge Projects	2,887,975	0	0	0	0	0
State Transportation STPd(1)						
Admin/Road Maint	0	174,841	82,000	98,091	82,000	82,000
State Aid for Disaster						
Admin/Road Maint	0	0	0	0	0	0
Storm Damage	2,047,767	1,963,628	3,048,868	1,179,184	200,000	200,000
Prop 111 State Gas Tax						
Admin/Road Maint	1,040,402	1,006,663	1,018,000	908,510	1,000,000	1,000,000
State Other						
Admin/Road Maint	41,500	0	0	0	0	0
Road & Bridge Projects	5,420,041	4,323,310	5,099,246	2,321,537	1,501,420	1,501,420
State Exchange Program						
Admin/Road Maint	602,390	602,390	602,390	602,390	602,390	602,390
Federal Forest Reserve						
Admin/Road Maint	246,075	221,771	150,000	176,059	150,000	150,000
Federal Other						
Storm Damage	0	0	0	0	2,216,137	2,216,137
Road & Bridge Projects	0	0	0	0	8,381,803	8,381,803
Flood Control Lands						
Admin/Road Maint	0	0	500	0	500	500
Other Governmental Agency Aid						
Road & Bridge Projects	0	0	0	0	0	0
Total Aid from Other Govtl Agencies	15,770,746	11,530,250	13,268,004	9,631,717	17,694,250	17,694,250

County of Mendocino
State of California
Detail of Financing Sources by Fund and Account
Governmental Funds
BOS Adopted Budget for Fiscal Year 2012-13

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Charges for Current Services						
Interfund Revenue - DOT						
Admin/Road Maint	165,702	354,158	99,911	212,450	159,752	159,752
Road & Bridge Projects	40,000	357,018	56,400	0	46,522	46,522
Other Charges						
Admin/Road Maint	32,318	6,769	6,000	5,190	6,000	6,000
Total Charges for Current Services	238,020	717,945	162,311	217,640	212,274	212,274
Other Revenues						
Other Sales						
Admin/Road Maint	14,881	21,913	500	24,823	500	500
Other						
Admin/Road Maint	175	5,873	500	1,056	500	500
Road & Bridge Projects	0	1,234	52,365	20,734	0	0
Operating Transfer In						
Admin/Road Maint	3,317,169	3,288,764	3,295,000	3,271,185	1,946,042	1,896,291
Road & Bridge Projects	0	0	0	50,800	0	0
Total Other Revenues	3,332,225	3,317,783	3,348,365	3,368,598	1,947,042	1,897,291
Total Road Fund	**19,645,303**	**15,812,534**	**17,001,780**	**13,393,517**	**20,062,866**	**20,013,115**
Capital Improvement Fund						
Fines, Forfeitures & Penalties						
Asset Forfeiture						
Capital Improvements	4,000	20,000	170,000	5,000	125,000	187,500
Total Fines, Forfeitures & Penalties	4,000	20,000	170,000	5,000	125,000	187,500
Use of Money & Property						
Interest						
Capital Improvements	1,197	752	0	758	0	0
Endowment Fund Interest						
Capital Improvements	0	0	6,000	0	6,000	6,000
Total Use of Money & Property	1,197	752	6,000	758	6,000	6,000
Aid from Other Governmental Agencies						
State Other						
Capital Improvements	0	672,109	160,253	164,418	90,411	90,411
Total Aid from Other Govtl Agencies	0	672,109	160,253	164,418	90,411	90,411
Charges for Current Services						
Other Charges						
Capital Improvements	48,980	122,481	0	0	100,000	100,000
Total Charges for Current Services	48,980	122,481	0	0	100,000	100,000
Other Revenues						
Other Sales						
Capital Improvements	240	0	297,299	287,937	0	0
Other						
Capital Improvements	33,027	170	0	0	0	0
Operating Transfer In						
Capital Improvements	348,168	27,571	570,000	730,333	105,000	1,000,500
Total Other Revenues	381,435	27,741	867,299	1,018,270	105,000	1,000,500
Total Capital Improvement Fund	**435,612**	**843,083**	**1,203,552**	**1,188,445**	**426,411**	**1,384,411**

County of Mendocino
State of California
Detail of Financing Sources by Fund and Account
Governmental Funds
BOS Adopted Budget for Fiscal Year 2012-13

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
Landfill Closure Fund				*as of 6/30/12*		
Use of Money & Property						
Interest						
Landfill Closure	11,708	11,550	10,000	18,176	12,500	12,500
Total Use of Money & Property	11,708	11,550	10,000	18,176	12,500	12,500
Charges for Current Services						
Caspar/Fort Bragg Refuse						
Landfill Closure	22,273	30,000	30,000	20,000	35,000	35,000
Other Charges						
Landfill Closure	422,599	429,737	400,000	441,972	400,000	400,000
Total Charges for Current Services	444,872	459,737	430,000	461,972	435,000	435,000
Other Revenues						
Sale of Fixed Assets						
Landfill Closure	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total Landfill Closure Fund	**456,581**	**471,287**	**440,000**	**480,148**	**447,500**	**447,500**
Library Fund						
Taxes						
Sales & Use Tax						
Mendocino County Library	0	0	0	271,561	1,440,000	1,440,000
Total Taxes	0	0	0	271,561	1,440,000	1,440,000
Use of Money & Property						
Interest						
Mendocino County Library	1,919	1,995	1,000	2,785	1,000	1,000
Endowment Fund Interest						
Mendocino County Library	0	0	0	0	0	0
Total Use of Money & Property	1,919	1,995	1,000	2,785	1,000	1,000
Aid from Other Governmental Agencies						
State Other						
Mendocino County Library	191,481	156,970	90,000	147,514	0	0
State Library Grant						
Mendocino County Library	31,950	71,484	5,000	10,000	0	0
Total Aid from Other Govtl Agencies	223,431	228,454	95,000	157,514	0	0
Charges for Current Services						
Library Services						
Mendocino County Library	48,984	52,538	42,000	36,110	40,000	40,000
Total Charges for Current Services	48,984	52,538	42,000	36,110	40,000	40,000
Other Revenues						
Other Sales						
Mendocino County Library	3,263	3,455	2,000	2,759	750	750
Other						
Mendocino County Library	0	0	0	0	0	0
Donation						
Mendocino County Library	6,182	5,344	1,500	3,802	750	750
Grant Revenue						
Mendocino County Library	0	0	0	134,000	0	0
Operating Transfer In						
Mendocino County Library	1,285,984	1,204,662	1,206,700	1,228,222	1,204,662	1,190,553
Total Other Revenues	1,295,429	1,213,461	1,210,200	1,368,783	1,206,162	1,192,053
Total Library Fund	**1,569,763**	**1,496,447**	**1,348,200**	**1,836,754**	**2,687,162**	**2,673,053**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Fish & Game Fund						
Fines, Forfeitures & Penalties						
Other Court Fine						
Fish & Game	53,348	37,506	30,000	32,436	32,000	32,000
Total Fines, Forfeitures & Penalties	53,348	37,506	30,000	32,436	32,000	32,000
Use of Money & Property						
Interest						
Fish & Game	681	311	200	483	250	250
Total Use of Money & Property	681	311	200	483	250	250
Other Revenues						
Other						
Fish & Game	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total Fish & Game Fund	**54,029**	**37,817**	**30,200**	**32,919**	**32,250**	**32,250**
Special Aviation Fund						
Aid from Other Governmental Agencies						
State Aid for Aviation						
Round Valley Special Aviation	0	20,000	0	10,000	10,000	10,000
Little River Special Aviation	0	20,000	0	10,000	10,000	10,000
State Other						
Round Valley Special Aviation	0	0	0	0	0	0
Federal Other Revenue						
Round Valley Special Aviation	0	0	0	0	0	0
Total Aid from Other Govtl Agencies	0	40,000	0	20,000	20,000	20,000
Total Special Aviation Fund	**0**	**40,000**	**0**	**20,000**	**20,000**	**20,000**
AB3229 COPS Program Fund						
Use of Money & Property						
Interest						
Sheriff COPS Program	27	127	0	372	0	0
County Jail - COPS Program	7	31	0	91	0	0
Total Use of Money & Property	34	157	0	463	0	0
Aid from Other Governmental Agencies						
State Other						
Sheriff - COPS Program	136,457	110,571	0	116,819	130,000	130,000
County Jail - COPS Program	18,344	27,523	0	27,012	25,000	25,000
Total Aid from Other Govtl Agencies	154,801	138,094	0	143,831	155,000	155,000
Other Revenues						
Donation						
County Jail - COPS Program	0	0	0	0	0	0
Operating Transfer In						
Sheriff - COPS Program	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total AB3229 COPS Program Fund	**154,835**	**138,251**	**0**	**144,294**	**155,000**	**155,000**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
Juvenile Justice Crime Prevention Act				*as of 6/30/12*		
Use of Money & Property						
Interest						
Probation AB1913/CPA 2000	480	411	1,000	850	1,000	1,000
Total Use of Money & Property	480	411	1,000	850	1,000	1,000
Aid from Other Governmental Agencies						
State Other						
Probation AB1913/CPA	207,364	205,056	185,000	262,249	250,172	250,172
Total Aid from Other Govtl Agencies	207,364	205,056	185,000	262,249	250,172	250,172
Total JJCPA Fund	**207,844**	**205,467**	**186,000**	**263,099**	**251,172**	**251,172**
Mobile Spay & Neuter Fund						
Use of Money & Property						
Interest						
Mobile Spay/Neuter	159	204	0	272	300	300
Total Use of Money & Property	159	204	0	272	300	300
Charges for Current Services						
Other Charges						
Mobile Spay/Neuter	25,717	23,121	39,851	6,028	39,138	39,138
Total Charges for Current Services	25,717	23,121	39,851	6,028	39,138	39,138
Other Revenues						
Other						
Mobile Spay/Neuter	40	0	0	0	0	0
Donation						
Mobile Spay/Neuter	255	10	0	0	0	0
Total Other Revenues	295	10	0	0	0	0
Total Mobile Spay & Neuter Fund	**26,171**	**23,334**	**39,851**	**6,300**	**39,438**	**39,438**
Museum Bookstore Fund						
Use of Money & Property						
Interest						
Museum Bookstore	18	17	0	-2	0	0
Total Use of Money & Property	18	17	0	-2	0	0
Other Revenues						
Other Sales						
Museum Bookstore	4,354	0	10,000	10,000	10,000	10,000
Total Other Revenues	4,354	0	10,000	10,000	10,000	10,000
Total Museum Bookstore Fund	**4,372**	**17**	**10,000**	**9,998**	**10,000**	**10,000**
Museum Special Projects Fund						
Use of Money & Property						
Interest						
Museum Special Projects	393	350	200	393	300	300
Total Use of Money & Property	393	350	200	393	300	300
Other Revenues						
Other Sales						
Museum Special Projects	110	0	5,000	0	10,000	10,000
Donation						
Museum Special Projects	2,523	0	14,800	20,000	10,000	40,000
Total Other Revenues	2,633	0	19,800	20,000	20,000	50,000
Total Museum Spec Projects Fund	**3,026**	**350**	**20,000**	**20,393**	**20,300**	**50,300**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Sheriff Special Projects Fund						
Use of Money & Property						
Interest						
Sheriff Special Projects	54	155	0	372	0	0
Total Use of Money & Property	54	155	0	372	0	0
Aid from Other Governmental Agencies						
Federal Other						
Sheriff Special Projects	38,397	5,574	0	1,038	0	0
Total Aid from Other Govtl Agencies	38,397	5,574	0	1,038	0	0
Other Revenues						
Donation						
Sheriff Special Projects	29,926	56,536	0	49,187	60,000	60,000
Total Other Revenues	29,926	56,536	0	49,187	60,000	60,000
Total Sheriff Spec Projects Fund	**68,376**	**62,265**	**0**	**50,597**	**60,000**	**60,000**
Recorder Modernization Fund						
Use of Money & Property						
Interest						
Modernization	359	360	200	517	200	200
Total Use of Money & Property	359	360	200	517	200	200
Charges for Current Services						
Recorder Modernization Fee						
Modernization	27,460	20,159	67,000	32,828	72,000	72,000
Other Charges						
Modernization	8,432	8,037	0	7,786	7,700	7,700
Total Charges for Current Services	35,892	28,196	67,000	40,614	79,700	79,700
Total Recorder Modernization Fund	**36,251**	**28,556**	**67,200**	**41,131**	**79,900**	**79,900**
Micrographics Fund						
Use of Money & Property						
Interest						
Micrographics	-55	-80	0	-88	0	0
Total Use of Money & Property	-55	-80	0	-88	0	0
Charges for Current Services						
Recorder Modernization Fee						
Micrographics	40,247	49,297	49,665	38,960	41,101	41,101
Micrographic Fee						
Micrographics	18,058	18,061	18,000	17,985	18,000	18,000
Total Charges for Current Services	58,305	67,358	67,665	56,945	59,101	59,101
Other Revenues						
Other Sales						
Micrographics	19,564	21,572	21,000	20,517	21,000	21,000
Total Other Revenues	19,564	21,572	21,000	20,517	21,000	21,000
Total Micrographics Fund	**77,814**	**88,850**	**88,665**	**77,373**	**80,101**	**80,101**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Assessor Loan Program Fund						
Use of Money & Property						
Interest						
Assessor Loan Program (AB719)	0	0	0	0		
Total Use of Money & Property	0	0	0	0	0	0
Total Assessor Loan Program Fund	**0**	**0**	**0**	**0**	**0**	**0**
Assessor Property Characteristics Fund						
Use of Money & Property						
Interest						
Property Characteristics	469	202	0	339	200	200
Total Use of Money & Property	469	202	0	339	200	200
Other Revenues						
Other Sales						
Property Characteristics	16,270	16,237	18,000	16,102	18,000	18,000
Total Other Revenues	16,270	16,237	18,000	16,102	18,000	18,000
Total Prop Characteristics Fund	**16,740**	**16,439**	**18,000**	**16,441**	**18,200**	**18,200**
Mental Health Fund						
Use of Money & Property						
Interest						
Mental Health Service	-32,614	-43,557	-100,000	-7,205	-100,000	-100,000
Mental Health Services Act	0	21,587	20,000	8,701	20,000	20,000
Total Use of Money & Property	-32,614	-21,970	-80,000	1,496	-80,000	-80,000
Aid from Other Governmental Agencies						
Motor Vehicle License Fee						
Mental Health Service	902,324	836,752	889,532	124,426	895,149	895,149
State Aid Mental Health						
Mental Health Service	288,119	404,250	62,832	31,930	18,614	18,614
Mental Health Services Act	2,395,895	5,702,047	5,272,595	1,239,850	2,823,365	2,823,365
Medi-Cal Mental Health						
Mental Health Service	11,336,053	13,184,286	10,839,361	4,240,965	10,904,627	10,904,627
Realignment Mental Health						
Mental Health Service	3,063,567	2,353,465	2,439,000	8,746,612	2,353,465	2,898,465
Mental Health Services Act	0	0	0	1,227,550		
Managed Care - State						
Mental Health Service	548,812	629,633	938,752	760	938,752	938,752
Other Governmental Agency Aid						
Mental Health Service	209,526	393,515		53,218	0	0
Total Aid from Other Govtl Agencies	18,744,296	23,503,949	20,442,072	15,665,312	17,933,972	18,478,972
Charges for Current Services						
Mental Health Service						
Mental Health Service	306,187	21,174	17,500	13,438	15,000	15,000
Mental Health Services Act	0	0	0	0	0	0
Other Charges						
Mental Health Service	1,311,810	1,342,610	1,167,600	1,062,594	1,089,760	1,089,760
Total Charges for Current Services	1,617,997	1,363,784	1,185,100	1,076,031	1,104,760	1,104,760

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Other Revenues						
Other Sales						
Mental Health Service	863	747	0	418	0	0
Other						
Mental Health Service	42,924	27,513	72,000	63,979	70,000	70,000
Grant Revenue						
Mental Health Service	30,191	0	0	0	0	0
Operating Transfer In						
Mental Health Service	1,971,000	0	1,837,820	1,924,054	1,658,111	1,658,111
Mental Health Services Act	0	0	0	43,373	0	0
Total Other Revenues	2,044,978	28,260	1,909,820	2,031,824	1,728,111	1,728,111
Total Mental Health Fund	**22,374,657**	**24,874,023**	**23,456,992**	**18,774,663**	**20,686,843**	**21,231,843**
General Plan Update Fund						
Fines, Forfeitures & Penalties						
Other Court Fine						
Planning & Building Special	0	0	0	0	0	0
Total Fines, Forfeitures & Penalties	0	0	0	0	0	0
Use of Money & Property						
Interest						
Planning & Building - Special	2,933	2,021	2,100	3,110	3,000	3,000
Total Use of Money & Property	2,933	2,021	2,100	3,110	3,000	3,000
Charges for Current Services						
Environ Impact Report						
Planning & Building - Special	18,032	200,112	0	0	0	0
Micrographic Fee						
Planning & Building - Special	23,958	22,481	20,500	21,396	21,000	21,000
AB717 Continuing Education & Training						
Planning & Building - Special	0	21,057	17,500	25,303	20,000	20,000
Other Charges						
Planning & Building - Special	442	410	0	432	400	400
Total Charges for Current Services	42,432	244,060	38,000	47,131	41,400	41,400
Other Revenues						
Prior Year Revenue						
Planning & Building - Special	67	0	0	0	0	0
Other						
Planning & Building - Special	0	0	0	0	0	0
Operating Transfer In						
Planning & Building - Special	0	0	0	0	0	0
Total Other Revenues	67	0	0	0	0	0
Total General Plan Update Fund	**45,432**	**246,081**	**40,100**	**50,242**	**44,400**	**44,400**
Total Special Revenue Funds	**45,176,804**	**44,384,801**	**43,950,540**	**36,406,313**	**45,121,543**	**46,590,683**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Capital Projects Fund						
Fines, Forfeitures & Penalties						
Asset Forfeiture						
Capital Projects	0	0	0	0	0	0
Total Fines, Forfeitures & Penalties	0	0	0	0	0	0
Use of Money & Property						
Interest						
Capital Projects	-19,109	-289	0	-510	0	0
Total Use of Money & Property	-19,109	-289	0	-510	0	0
Aid from Other Governmental Agencies						
State Other						
Capital Projects	0	0	0	0	0	0
Federal Other Revenue						
Capital Projects	201,225	18,218	250,000	180,085	250,000	250,000
Total Aid from Other Govtl Agencies	201,225	18,218	250,000	180,085	250,000	250,000
Other Revenues						
Other						
Capital Projects	31,486	0	0	0	0	0
Loan/Bond Proceeds						
Capital Projects	0	0	0	0	0	0
Total Other Revenues	31,486	0	0	0	0	0
Total Capital Projects Fund	**213,602**	**17,929**	**250,000**	**179,575**	**250,000**	**250,000**
Debt Service Fund						
Fines, Forfeitures & Penalties						
Criminal Justice Construction Fund						
Debt Service- COPs	20,000	20,000	20,000	18,000	20,000	20,000
Total Fines, Forfeitures & Penalties	20,000	20,000	20,000	18,000	20,000	20,000
Use of Money & Property						
Interest						
Debt Service	-2,460	-1,643	-1,600	-3,896	-3,800	-3,800
Rents & Concessions						
Debt Service	30,000	30,000	30,000	30,000	30,000	30,000
Total Use of Money & Property	27,540	28,357	28,400	26,104	26,200	26,200
Other Revenues						
Other						
Debt Service	33,608	38,580	30,000	38,729	35,000	35,000
Operating Transfer In						
Debt Service	2,473,744	2,545,569	2,545,569	2,495,560	2,537,295	2,770,487
Loan/Bond Proceeds						
Debt Service	0	0	0	719,696	0	0
Total Other Revenues	2,507,352	2,584,150	2,575,569	3,253,985	2,572,295	2,805,487
Total Debt Service Fund	**2,554,892**	**2,632,507**	**2,623,969**	**3,298,089**	**2,618,495**	**2,851,687**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Pension Obligation Bond Fund						
Use of Money & Property						
Interest						
Pension Obligation Bonds	-14,957	-12,200	-10,000	-25,093	-20,000	-20,000
Total Use of Money & Property	-14,957	-12,200	-10,000	-25,093	-20,000	-20,000
Charges for Current Services						
County Share Retirement						
Pension Obligation Bonds	8,162,600	7,633,137	7,538,000	7,203,115	8,485,324	8,485,324
Total Charges for Current Services	8,162,600	7,633,137	7,538,000	7,203,115	8,485,324	8,485,324
Total Pension Obligation Bond Fund	**8,147,643**	**7,620,937**	**7,528,000**	**7,178,022**	**8,465,324**	**8,465,324**
County Redevelopment Agency Fund						
Use of Money & Property						
Interest						
RDA Administration	639	762	750	751	0	0
RDA Project Costs	-103	-951	-600	-789	0	0
Total Use of Money & Property	536	-190	150	-39	0	0
Other Revenues						
Operating Transfer In						
RDA Administration	124,466	46,663	164,502	37,173	0	0
RDA Project Costs	171,902	518,387	383,200	789	0	0
Total Other Revenues	296,368	565,050	547,702	37,962	0	0
Total County Redevelopment Agency Fund	**296,904**	**564,860**	**547,852**	**37,923**	**0**	**0**
Redevelopment Debt Service Fund						
Taxes						
Property Tax Current Secured						
RDA Tax Incr/Debt Svc	729,494	738,010	750,000	559,449	0	0
Property Tax Prior Secured						
RDA Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Tax Incr/Debt Svc	-4,930	51,335	10,000	45,875	0	0
Total Taxes	724,564	789,346	760,000	605,324	0	0
Use of Money & Property						
Interest						
RDA Tax Increment/Debt Service	2,155	2,810	2,500	893	0	0
Total Use of Money & Property	2,155	2,810	2,500	893	0	0
Total RDA Debt Service Fund	**726,719**	**792,156**	**762,500**	**606,218**	**0**	**0**
Redevelopment Housing Component Fund						
Use of Money & Property						
Interest						
RDA Housing Component	1,342	1,366	1,000	2,213	0	0
Total Use of Money & Property	1,342	1,366	1,000	2,213	0	0
Other Revenues						
Operating Transfer In						
RDA Housing Component	0	338,925	182,000	-151,056	0	0
Total Other Revenues	0	338,925	182,000	-151,056	0	0
Total RDA Housing Component Fund	**1,342**	**340,292**	**183,000**	**-148,843**	**0**	**0**

SOURCE CLASSIFICATION	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Adopted Budget	2011-12 Actual Revenues	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
County RDA Successor Agency Fund						
Use of Money & Property						
Interest						
RDA Successor Administration	0	0	0	447	0	0
RDA Successor Project Costs	0	0	0	-576	0	700
Total Use of Money & Property	0	0	0	-129	0	700
Other Revenues						
Operating Transfer In						
RDA Successor Administration	0	0	0	70,435	0	107,100
RDA Successor Project Costs	0	0	0	0	0	0
Total Other Revenues	0	0	0	70,435	0	107,100
Total County RDA Successor Agency Fund	**0**	**0**	**0**	**70,306**	**0**	**107,800**
Successor Agency Tax Incr/Debt Svc Fund						
Taxes						
Property Tax Current Secured						
RDA Successor Tax Incr/Debt Svc	0	0	0	-427,324	0	0
Property Tax Prior Secured						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Total Taxes	0	0	0	-427,324	0	0
Use of Money & Property						
Interest						
RDA Successor Tax Incr/Debt Svc	0	0	0	2,065	0	0
Total Use of Money & Property	0	0	0	2,065	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Tax Incr/Debt Svc	0	0	0	917,572	0	0
Total Other Revenues	0	0	0	917,572	0	0
Total RDA Successor Agy Tax/Debt Svc Fund	**0**	**0**	**0**	**492,313**	**0**	**0**
RDA Successor Housing Fund						
Use of Money & Property						
Interest						
RDA Successor Housing	1,342	1,366	1,000	1,310	0	0
Total Use of Money & Property	1,342	1,366	1,000	1,310	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Housing	0	338,925	182,000	636,985	0	0
Loan/Bond Proceeds						
RDA Successor Housing	0	0	0	30,000	0	0
Total Other Revenues	0	338,925	182,000	666,985	0	0
Total RDA Successor Housing Fund	**1,342**	**340,292**	**183,000**	**668,294**	**0**	**0**
Total Debt Service Funds	**11,728,842**	**12,291,044**	**11,828,321**	**12,202,321**	**11,083,819**	**11,424,811**
TOTAL ALL FUNDS	**202,929,020**	**204,854,309**	**208,175,586**	**189,597,094**	**207,517,422**	**209,970,258**

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COUNTY

FINANCING USES CLASSIFICATION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
SALARIES & EMPLOYEE BENEFITS						
861011 Regular Employees	62,366,158	58,450,320	60,478,540	52,047,891	56,458,092	57,259,526
861012 Extra Help	838,200	1,161,447	1,434,060	1,012,353	1,222,547	1,243,391
861013 Overtime Regular Employees	2,586,867	2,291,326	2,404,068	3,066,041	2,924,102	2,883,033
861021 Co Contrib to Retirement	10,850,373	10,586,930	13,200,270	11,919,729	14,638,023	14,758,603
861022 Co Contrib to OASDI	3,754,766	3,533,756	3,670,846	3,162,372	3,344,429	3,370,856
861023 Co Contrib to OASDI-Medicare	901,424	849,358	874,181	761,332	798,423	810,846
861024 Co Contrib to Retire Increment	4,075,311	4,809,414	5,984,663	5,348,467	7,264,110	7,331,850
861030 Co Contrib to Emp Insurance	10,615,587	9,791,290	9,232,313	8,375,001	9,229,389	9,523,012
861031 Co Contrib to Unemp Ins	288,341	577,888	393,204	393,975	388,950	400,330
861035 Co Contrib to Workers Comp	4,264,322	3,609,538	2,456,001	2,452,104	2,628,205	2,630,557
Total Salaries & Employee Benefits	100,541,347	95,661,266	100,128,146	88,539,265	98,896,271	100,212,004
SERVICES & SUPPLIES						
862050 Clothing & Personal Items	84,210	55,922	96,279	59,452	88,676	88,676
862060 Communications	723,332	634,063	807,521	609,187	764,819	775,569
862061 Communications Lease	191,613	194,659	198,684	201,160	192,584	192,584
862062 Communications Microwave	10,755	10,304	6,480	10,057	10,000	10,000
862080 Food	346,770	309,941	357,098	358,614	376,218	376,218
862090 Household Expense	760,856	715,668	929,301	695,856	954,553	1,073,425
862101 Insurance - General	1,597,303	1,702,639	1,044,293	1,044,962	1,098,194	1,130,560
862109 Insurance - Other	42,295	23,826	30,541	20,935	32,783	33,783
862110 Jury & Witness Expense	47,112	40,716	49,000	43,290	46,500	46,500
862120 Maintenance - Equipment	1,139,069	1,256,666	1,264,554	1,034,300	1,238,102	1,238,102
862130 Maint - Struct Impr & Grounds	1,557,210	1,256,516	1,784,654	713,876	1,074,958	1,074,958
862131 Maint Str/Imp/Grds Projects	0	0	0	0	0	0
862132 Preventive Maintenance	0	0	0	0	0	0
862140 Medical Dental & Lab Supplies	129,149	91,086	116,664	146,775	137,099	138,599
862150 Memberships	132,869	123,899	148,141	126,396	143,427	146,927
862160 Miscellaneous Expense	30,016	26,533	37,650	36,002	46,672	46,672
862170 Office Expense	1,344,766	1,233,028	1,527,265	1,309,161	1,580,725	1,640,863
862171 Paper Supplies	43,795	34,180	47,700	38,607	46,250	46,250
862172 Office Expense - Fedex/UPS	25,752	17,343	18,000	15,139	18,000	18,000
862176 Fuel Expense	460,615	395,783	479,436	529,481	455,000	455,000
862181 Auditing & Fiscal Services	89,501	80,760	104,400	73,280	82,000	82,000
862182 Data Processing Services	323,304	309,766	452,206	295,644	517,192	517,192
862183 Legal Fees	450,097	377,825	411,500	534,954	369,600	369,600
862184 Arch Eng & Plan Services	440,869	1,054,788	4,483,306	1,269,557	2,820,200	2,820,200
862185 Medical & Dental Services	1,994,502	1,893,295	2,302,050	2,308,787	2,282,609	2,283,609
862186 Indigent Burial	27,366	26,178	30,300	21,986	30,300	30,300
862187 Education & Training	215,514	190,928	665,647	212,372	704,274	706,087
862188 Printing	196,401	160,814	195,975	166,744	183,580	183,580
862189 Professional & Spec Services	6,354,254	5,623,721	6,336,813	5,316,962	7,303,913	7,511,140
862190 Publication & Legal Notices	75,909	51,643	205,150	99,934	112,850	114,850
862193 Construction Contracts	10,847,395	2,224,961	5,022,940	2,963,828	10,633,000	10,633,000
862194 A-87 Costs	6,127	15,845	467,588	8,006	419,453	420,498
862196 Collection Expense Fines	7,885	6,175	4,587	4,998	6,008	6,008
862197 Collection Expense Assmts	0	0	0	0	0	0
862200 Rents & Leases Equipment	362,822	258,845	272,582	155,528	75,450	75,450
862201 Rents & Leases Copiers	247,316	259,700	253,000	224,105	189,712	189,712
862210 Rents & Leases Bldg/Grds	690,896	642,010	337,624	512,235	245,879	245,879
862220 Small Tools & Instruments	23,756	49,086	29,700	26,500	36,820	36,820
862230 Info Technology Equipment	58,392	120,657	380,033	257,768	422,512	422,962
862231 Election Supplies & Services	258,799	119,002	243,000	236,853	130,000	130,000
862232 Law Enforce Supplies & Svcs	125,607	127,862	241,553	285,894	425,939	425,959
862233 Vehicle Collision Expense	0	0	0	0	0	0

FINANCING USES CLASSIFICATION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
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862239 Special Department Expense	5,197,083	7,114,727	6,770,528	5,455,862	7,364,406	7,159,727
862240 Special Departmental Fund	3,617	0	5,000	545	5,000	5,000
862250 Transportation & Travel	1,582,696	1,508,501	1,698,428	1,443,066	1,616,493	1,615,742
862251 Ambulance	0	0	0	0	0	0
862253 Trans & Travel Out of County	240,089	238,854	488,868	293,972	497,965	495,911
862260 Utilities	1,427,406	1,467,120	1,443,827	1,438,987	1,718,273	1,468,273
Total Services & Supplies	39,915,088	32,045,834	41,789,866	30,601,617	46,497,988	46,482,185
OTHER CHARGES						
863111 Public Assistance Payment	8,288,874	8,438,782	9,004,680	7,223,696	7,946,460	7,946,460
863112 Pmts to Private Institution	758,037	870,150	1,069,754	329,566	960,349	960,349
863113 Pmts Other Govtl Agency	6,350,847	5,398,988	5,104,318	4,402,539	4,778,512	4,863,425
863115 Service Connected Expense	2,039,484	2,292,921	1,543,247	1,883,789	1,534,847	1,534,847
863116 Child Care Services - MOE	204,614	235,677	352,458	120,396	405,327	405,327
863118 Family Services	750,797	947,084	1,490,338	1,018,666	940,338	1,290,338
863119 Supp & Care Persons - Other	10,756,803	10,707,087	272,735	138,766	250,000	250,000
863121 Independent Living Skills	30,467	29,810	50,000	28,238	50,000	50,000
863122 Aid to Adopted Children	3,637,545	3,925,924	3,717,960	4,207,415	3,849,000	3,849,000
863124 GR/SSI/SSP Applicants	207,830	194,097	315,000	136,334	310,000	310,000
863125 Severely Emotionally Disturbed	493,484	381,824	0	0	0	0
863126 Cal-Learn Program Services	11,996	1,791	0	1,461	10,000	10,000
863127 Foster Care Payments	5,910,468	7,068,948	9,302,404	7,324,612	10,557,204	10,557,204
863131 Family Preservation	173,016	157,842	260,433	145,902	260,433	260,433
863132 Family Track	0	0	0	22,300	201,595	201,595
863133 Office of Education Contract	1,011,009	1,004,643	1,000,000	920,962	1,000,000	1,000,000
863135 Job Alliance Program Services	295,211	306,006	300,000	200,109	300,000	300,000
863138 Welfare to Work 15%	377,193	320,106	297,313	216,640	290,108	335,834
863139 In Home Supportive Services	2,695,239	2,852,711	4,606,199	3,479,897	4,670,459	4,670,459
863140 IHSS Public Authority	0	0	22,500	3,797	22,500	22,500
863152 Non-County Contract Hospital	74,296	73,013	76,000	64,126	76,000	76,000
863154 Physican Services - EMS	171,472	169,347	240,000	148,893	240,000	240,000
863160 Accute Hospitalization	0	0	1,050,000	575,959	1,000,000	1,160,000
863161 Non-Accute Hospitialization	0	0	490,000	398,960	460,000	535,000
863162 Residential Care	0	0	1,278,000	1,390,671	1,600,000	1,860,000
863163 Individual Providers	0	0	225,000	120,008	160,000	160,000
863164 Organizational Providers	0	0	7,784,000	7,405,661	7,784,000	7,784,000
863280 Contrib to Other Agencies	479,502	337,723	540,223	480,346	485,706	485,706
863310 Interest	7,072,590	6,576,881	6,381,417	5,810,907	6,110,761	5,821,859
863311 Principal	12,450,504	10,212,655	11,602,831	11,397,880	10,537,388	11,010,978
863330 Rights of Way	146,600	9,973	636,000	24,790	269,000	269,000
863340 Taxes & Assessments	-115	1	0	0	0	0
Total Other Charges	64,387,763	62,513,985	69,012,810	59,623,284	67,059,987	68,220,314
FIXED ASSETS						
864350 Land	0	0	0	0	0	0
864360 Structures & Improvements	267,320	837,872	1,746,893	1,218,121	1,612,635	1,616,555
864365 Construction in Progress	1,724,521	198,303	250,000	0	250,000	250,000
864370 Equipment	501,452	1,984,643	358,392	973,873	1,490,700	1,557,163
Total Fixed Assets	2,493,294	3,020,818	2,355,285	2,191,994	3,353,335	3,423,718
EXPENDITURE TRANSFER & REIMBURSEMENT						
865380 Intrafund Transfer	-7,976,664	-9,163,280	-10,313,211	-6,458,918	-8,707,525	-8,817,717
865802 Operating Transfer Out	11,052,924	8,714,440	10,680,155	12,647,382	8,904,448	10,040,181
Total Expend Transfer & Reimb	3,076,260	-448,840	366,944	6,188,464	196,924	1,222,464

FINANCING USES CLASSIFICATION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
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CONTINGENCY						
869991 Appropriation for Contingency	0	0	100,000	0	412,691	412,691
Total Contingency	0	0	100,000	0	412,691	412,691
TOTAL NET APPROPRIATIONS	**210,413,752**	**192,793,063**	**213,753,051**	**187,144,623**	**216,417,195**	**219,973,376**
LESS: REVENUES						
821110 Property Tax Current Secured	28,652,764	29,060,277	28,987,472	28,268,721	28,798,472	28,615,472
821120 Property Tax Current Unsecured	985,460	1,022,784	1,057,654	1,032,800	1,067,654	1,032,654
821130 Supplemental Roll Tax	246,247	209,271	161,069	31,606	1,069	1,069
821210 Property Tax Prior Secured	3,289,850	3,825,586	4,498,230	3,680,173	3,498,230	3,498,230
821220 Property Tax Prior Unsecured	57,895	66,904	82,317	111,801	75,317	100,317
821400 Penalty & Cost on Delinquencies	1,836,590	2,225,941	2,218,430	2,156,886	2,012,000	2,060,000
821500 Sales & Use Tax	3,019,149	3,134,211	3,150,000	3,684,268	4,940,000	4,940,000
821501 Transportation Funds	143,262	112,046	95,000	35,397	90,000	90,000
821510 Sales Tax - Public Safety	5,449,961	5,623,651	5,680,000	6,024,274	6,000,000	6,000,000
821600 Timber Yield Tax	63,077	238,421	250,000	250,295	250,000	250,000
821700 Highway Property Rental	103	547	0	4,096	23	23
821701 Room Occupancy Tax	3,256,171	3,293,554	3,323,000	3,556,307	3,600,000	3,600,000
821702 Property Transfer Tax	298,328	281,986	282,000	433,698	500,000	400,000
821703 Racehorse Tax	0	0	0	0	0	0
821704 Prop Tax In-Lieu of VLF	10,099,757	9,977,550	9,947,000	9,946,620	10,000,000	9,882,962
821705 In-Lieu of Sales Tax	937,236	984,124	1,015,000	1,014,753	1,015,000	1,239,977
821706 Williamson Act Replacement Tax	0	0	0	468,107	500,000	500,000
822100 Animal License	284,145	301,349	329,022	325,860	301,000	301,000
822200 Business License	96,784	136,610	122,000	131,659	120,000	120,000
822210 Franchise	740,058	747,505	750,000	728,475	750,000	730,000
822250 Mobile Home Setup Fee	7,783	10,614	12,000	11,146	12,200	12,200
822300 Construction Permit	746,223	698,656	673,560	672,716	679,970	679,970
822500 Zoning Permit	8,805	21,804	6,000	40,059	28,000	28,000
822600 Other Permit	13,042	15,637	10,390	13,337	10,020	10,020
822601 Gun Permit	29,223	27,959	27,210	30,913	30,000	30,000
822602 Marriage License GC 26840.3	23,868	28,809	27,000	28,316	29,000	29,000
822603 Lumber Mill Permit	560	630	600	490	600	600
822605 Variance & Use Permit	81,704	87,257	76,000	72,196	75,000	75,000
822606 Land Use Fee	335,941	301,680	424,000	258,997	353,000	353,000
822608 Transportation Permit Fee	6,410	7,472	7,800	5,688	6,500	6,500
822609 Coastal Zone Permit	101,156	68,258	66,000	65,330	50,000	50,000
822610 Co Hwy Encroachment Permit	67,862	45,375	41,300	50,136	50,000	50,000
823100 Vehicle Code Fine	575,247	512,282	560,504	438,253	428,215	428,215
823101 25% Extra Fine	244,091	203,293	245,329	170,601	172,750	172,750
823102 County 50% City VC Fine	809	165	0	91	0	0
823103 County Parking Surcharge	51	27	0	1	0	0
823110 Criminal Justice Constr Fund	635,219	544,219	545,219	490,000	545,219	545,219
823130 Warrant System	26,820	21,029	24,000	15,633	16,000	16,000
823200 Other Court Fine	142,045	118,387	116,590	99,389	99,928	99,928
823202 Fine Co Clerk for Superior Court	-74	1	0	0	0	0
823203 Co Commission on City Fine	10,539	9,509	9,786	7,227	7,505	7,505
823204 Miscellaneous Court Fine	101,670	66,918	398,011	253,204	311,015	311,015
823205 Drug/Alcohol Fine	39,326	45,059	126,575	31,696	31,200	31,200
823206 County Alcohol Education	17,746	25,133	0	19,065	6,000	6,000
823207 Drug Abuse Education	12,554	7,974	0	6,495	0	0
823210 Fine Judicial District	9,524	13,631	13,417	26,353	20,860	20,860
823211 Co 50% City Criminal Fine	0	0	0	0	0	0
823300 Forfeiture & Penalty	264,940	252,991	37,538	18,081	11,750	21,750

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823310 Asset Forfeiture	717,928	1,853,044	529,569	586,995	665,000	727,500
824100 Interest	366,906	358,583	298,750	669,002	501,950	557,650
824110 Endowment Fund Interest	0	0	6,000	0	6,000	6,000
824200 Rents & Concessions	88,445	95,039	89,826	89,615	89,826	89,826
825120 State Aid for Aviation	0	40,000	0	20,000	20,000	20,000
825125 State HUTA Section 2103	0	1,688,952	1,620,000	2,835,315	2,000,000	2,000,000
825130 State Highway Users Tax	1,219,420	1,185,374	1,280,000	1,156,625	1,200,000	1,200,000
825140 State Collier Unruh	378,876	363,321	367,000	354,004	360,000	360,000
825150 Motor Vehicle License Fee	4,317,749	4,038,143	1,450,859	3,609,134	1,458,343	1,458,343
825160 State Proposition 42	1,886,299	0	0	0	0	0
825170 State Proposition 1B	2,887,975	0	0	0	0	0
825180 Transportation STPd(1)	0	174,841	82,000	98,091	82,000	82,000
825210 State Welfare Administration	8,126,244	8,352,006	8,609,468	3,816,051	3,991,809	4,189,672
825241 State AFDC	4,298,869	5,138,605	3,903,164	1,178,919	346,494	346,494
825250 State Aid California Children	1,025,065	826,564	824,890	685,235	872,865	872,865
825330 State Aid Mental Health	2,684,014	6,106,297	5,335,427	1,271,780	2,841,979	2,841,979
825331 Medi-Cal Mental Health	11,336,053	13,184,286	10,839,361	4,240,965	10,904,627	10,904,627
825341 Realignment Health Services	730,258	636,478	4,138,060	959,409	3,983,046	4,294,862
825342 Realignment Mental Health	3,063,567	2,353,465	2,439,000	9,974,162	2,353,465	2,898,465
825343 Realignment Public Assistance	6,623,279	6,623,279	6,684,848	13,513,640	15,182,556	15,301,428
825344 2011 Realignment Pub Safety	0	0	0	2,009,629	1,960,506	3,148,865
825370 Managed Care - State	548,812	629,633	938,752	760	938,752	938,752
825392 County Health Dept Subvention	325	0	0	0	0	0
825393 State Aid - Drug & Alcohol	1,246,332	1,296,930	1,585,548	962,951	1,389,807	1,005,618
825395 Coastal Conservancy	0	0	0	0	0	0
825398 SB90 Reimbursement	22,368	28,394	10,000	15,992	10,000	10,000
825410 State Aid for Agriculture	6,600	6,600	0	0	0	0
825411 State Aid Agriculture Gas Tax	219,299	167,840	170,000	149,141	150,000	150,000
825412 State Reimis - EC Poisons	98,954	101,581	98,000	104,208	106,000	106,000
825413 Pesticide Regulatory	2,413	6,951	4,000	4,061	3,000	3,000
825454 Open Space Subvention	0	0	0	0	0	0
825460 State Aid for Disaster	2,047,767	1,963,628	3,048,868	1,179,184	200,000	200,000
825463 Homicide Trial/Indigents	0	0	0	0	0	0
825464 State Breakfast/Lunch Program	41,075	38,467	35,000	46,197	40,000	40,000
825470 State Aid for Veterans Affairs	40,909	46,089	28,000	23,315	28,000	28,000
825472 County Hospital	17,756	18,625	21,000	21,636	21,000	21,000
825473 Non-County Hospital	74,296	73,013	76,000	64,126	76,000	76,000
825475 EMS - Physician Services	162,664	169,347	240,000	148,893	240,000	240,000
825481 Homeowners Prop Tax Relief	308,846	307,392	307,772	307,206	306,772	306,772
825487 Prop 111 State Gas Tax	1,040,402	1,006,663	1,018,000	908,510	1,000,000	1,000,000
825489 State (YOBG) Youthful Off	0	189,102	0	0	0	0
825490 State Other	8,768,954	8,750,227	9,112,129	6,047,379	6,573,667	5,385,308
825491 State Exchange Program	602,390	602,390	602,390	602,390	602,390	602,390
825496 State Library Grant	31,950	71,484	5,000	10,000	0	0
825510 Federal Welfare Administration	11,270,582	11,001,127	13,565,198	10,199,408	14,060,934	14,258,797
825511 TANF Probation	182,797	0	185,000	0	0	0
825518 Title IV-E	936,739	836,639	850,000	745,181	510,000	510,000
825520 Health Related Funds	8,039,058	10,253,443	10,211,658	6,483,064	8,984,234	8,984,234
825541 Federal AFDC	11,984,356	12,297,170	13,970,586	10,756,455	12,988,083	12,988,083
825640 Federal Forest Reserve	286,604	253,829	150,000	176,059	150,000	150,000
825650 Federal Grazing Fee	531	495	0	67	0	0
825660 Federal Land In Lieu Tax	360,391	325,319	446,000	445,812	450,000	489,300
825670 Federal Other Revenue	3,488,458	1,144,986	800,645	828,088	11,409,129	11,459,129
825673 Federal Public Health Plan	0	0	0	0	0	0
825676 Flood Control Lands	0	0	500	0	500	500
825686 Federal Aid Child Support	1,721,944	1,756,812	1,960,016	1,634,556	1,960,016	1,960,016
825810 Other Govt Agency Aid	910,911	1,079,013	703,711	799,511	470,687	540,687
826112 Tax Deeded Admin Fee	4,050	450	6,000	3,466	5,000	5,000

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826113 50% Redemption Fee	14,900	13,620	15,000	12,920	13,000	13,000
826114 Release of Lien	6,680	7,570	6,500	8,530	6,500	6,500
826115 Debt Service Fee	104,638	114,591	110,000	113,486	115,000	115,000
826116 Property Characteristics Fee	0	0	0	0	0	0
826117 PTR Screening Fee	18,958	21,301	21,590	22,809	23,270	23,270
826118 Cite Processing Fee	3,067	6,899	6,053	2,818	2,494	2,494
826120 Accounting Fee	131,198	140,343	115,000	117,201	125,000	125,000
826121 Audit Fee	9,320	3,940	9,200	0	9,000	9,000
826140 Election Services	406,815	46,331	143,690	155,973	100,000	21,629
826151 Treasurer Cost Reimbursement	275,612	276,562	277,632	312,531	251,560	251,560
826161 Legal Services	45,261	55,128	92,000	105,299	93,500	93,500
826162 State Aid Child Support	885,214	905,841	1,148,121	843,231	1,148,121	1,148,163
826163 Legal Services Reimbursement	45,352	44,753	38,777	43,685	25,222	25,222
826171 Recommended Map Filing Fee	3,550	0	0	0	2,650	2,650
826172 Parcel Map MS Filing Fee	27,900	15,100	10,500	19,350	16,650	16,650
826173 Parcel Map PS Filing Fee	2,000	0	0	8,550	0	0
826175 Plan Check & Inspection Fee	6,920	3,032	3,000	500	2,000	2,000
826177 Basic Improvement Inspect Fee	2,050	2,150	1,150	600	800	800
826178 Subd Agreement Processing Fee	1,600	1,300	1,100	0	0	0
826180 Planning & Engineering	79,123	64,252	60,000	51,304	59,000	59,000
826181 Record - Survey Exam Fee	21,680	22,050	15,900	17,650	16,000	16,000
826182 Tentative Map Subdivision	55,530	55,630	49,000	39,195	45,430	45,430
826184 Environmental Impact Report	29,264	230,623	6,000	0	0	0
826185 General Plan Amendment	16,990	7,834	11,000	4,034	5,500	5,500
826186 Other Permit Fee	63,072	47,051	56,000	22,088	25,000	25,000
826187 Abandoned Vehicle Abate Fee	1,001	825	1,600	852	1,000	1,000
826188 General Plan Maintenance Fee	0	120,512	97,000	147,371	125,000	125,000
826190 Purchasing Fee	84,997	82,567	73,000	81,068	73,000	73,000
826200 Agricultural Services	3,616	11,697	38,000	27,619	38,500	38,500
826201 Agriculture Certification	4,205	2,117	1,500	1,989	2,300	2,300
826202 Insp/Test Weights & Measures	67,333	76,860	75,000	78,020	76,000	76,000
826221 Fee Judicial District	3	15	0	50	0	0
826223 Civil Fee Sheriff	57,140	45,099	25,000	52,489	25,000	25,000
826226 Adult Probation Supervision	136,970	170,481	150,300	187,374	175,000	175,000
826227 Adult Probation Diversion	18,880	17,757	18,500	15,551	15,000	15,000
826228 Adult Probation Pre-Sentence	63,841	75,610	73,150	65,421	63,000	63,000
826230 Estate Fee - Public Admin	67,629	44,559	69,000	17,183	69,000	69,000
826237 DJJ Housing Fee	0	0	0	22	0	0
826238 Juvenile Drug Court Enroll Fee	0	0	0	0	0	0
826240 Humane Services	138,066	137,143	123,000	161,474	123,000	123,000
826241 Incinerator Services	10,518	13,759	4,000	10,063	8,000	8,000
826242 Domestic Animal Care	135,582	90,690	113,186	111,687	103,490	103,490
826248 Jail DMV Fee	16,641	0	0	0	0	0
826249 Jail Booking Fee	0	0	0	0	0	0
826250 Law Enforcement Services	145,038	357,935	253,358	436,480	160,741	160,741
826254 Sheriff Point Arena Contract	91,667	75,000	100,000	89,771	100,000	100,000
826255 Recorder Modernization Fee	67,707	69,964	116,665	71,788	113,101	113,101
826257 Medical Marijuana Zip Tie	67,663	561,413	250,000	1,044,157	300,000	300,000
826259 Recorder Service Fee	2,410	3,010	2,000	1,925	-2,000	-2,000
826260 Micrographic Fee	42,016	40,542	38,500	39,381	39,000	39,000
826261 Recording Fee	231,992	281,616	279,889	284,265	272,368	272,368
826262 Clerk Court Fee	0	0	0	0	0	0
826263 Health - Vital Statistics	24,893	25,734	23,700	26,106	23,700	23,700
826264 AB717 Continuing Education	0	21,057	17,500	25,303	20,000	20,000
826265 Drug Diversion Service	23,791	19,439	20,112	17,512	0	0
826266 Clerk Fee	74,988	69,638	69,000	62,573	64,000	64,000
826268 Work Furlough	4,179	2,858	3,000	3,625	3,500	3,500
826269 Work Release	32,285	35,385	34,063	26,801	25,200	25,200

FINANCING USES CLASSIFICATION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
826270 Electronic Monitoring Fee	2,329	7,093	1,800	2,709	2,942	2,942
826272 Interfund Revenue - DOT	326,332	789,311	230,495	229,882	230,054	230,054
826273 Interfund Revenue - Engineering	52,337	48,294	155,000	120,536	118,800	48,700
826274 Interfund Revenue - Printing	12,054	11,958	9,000	6,433	3,960	3,960
826275 Interfund Revenue - Xerox	8,296	7,968	8,045	8,773	6,069	6,069
826276 Interfund Revenue - Garage	39,024	32,662	9,900	37,812	19,600	19,600
826277 Interfund Revenue - Janitor	181,181	149,574	66,000	52,206	50,000	50,000
826278 Interfund Revenue - Legal	239,700	263,700	263,700	263,700	303,782	263,700
826282 Lab Fee	0	0	0	0	0	0
826283 Consumber Protection Program	409,305	439,095	404,000	437,079	413,854	413,854
826290 Mental Health Service	306,187	21,174	17,500	13,438	15,000	15,000
826300 Nursing Fee	28,019	31,756	27,000	19,879	27,000	27,000
826301 Albion Refuse Disposal Site	81,250	13,244	0	0	0	0
826302 Boonville Refuse Disposal Site	78,872	12,732	0	0	0	0
826304 Laytonville Refuse Disposal Site	115,000	24,540	0	0	0	0
826307 Potter Valley Refuse Disposal Site	63,567	9,664	0	0	0	0
826308 South Coast Refuse Disposal Site	146,150	25,666	0	0	0	0
826309 Caspar Refuse Disposal Site	536,867	326,112	0	1,922	0	0
826310 Caspar/Fort Bragg Refuse	44,242	30,000	30,000	32,462	35,000	35,000
826315 Solid Waste Fee	83,974	88,354	588,354	575,958	88,354	88,354
826330 California Childrens Services	1,040	1,029	1,200	1,660	1,500	1,500
826344 Meals & Prisoner Care Sheriff	47,662	121,160	80,000	50,780	0	0
826346 Support in Juvenile Hall	37,436	69,420	45,625	84,312	85,000	85,000
826348 Driving Under Influence	20,079	22,539	20,000	20,879	20,000	20,000
826350 Bailiff Services	877,751	760,865	924,930	134	0	0
826360 Educational Services (Testing)	3,130	736	0	736	1,000	1,000
826361 EMS Per Call Fee	23,390	25,929	22,000	15,956	22,000	22,000
826370 Library Services	48,984	52,538	42,000	36,110	40,000	40,000
826375 Parks & Recreation Fee	13,940	13,843	15,000	11,889	15,000	15,000
826380 Collection Fee	701,613	768,820	774,712	540,653	560,848	560,848
826385 Drug Testing Program	34,892	28,548	30,000	30,269	35,000	35,000
826390 Other Charges	4,110,100	3,847,753	3,284,760	3,111,850	3,025,559	3,039,159
826391 Conservator Service Fee	67,000	50,000	72,000	55,000	72,000	72,000
826392 Data Processing Services	67,435	32,489	33,920	29,385	27,220	27,220
826399 Collection Service	1,950	5,229	3,000	6,669	9,000	9,000
826400 County Share Retirement	8,162,600	7,633,137	7,538,000	7,203,115	8,485,324	8,485,324
826402 County Cost Plan Charges	336,373	446,882	380,000	326,778	330,000	730,802
826404 Returned Check Charge	2,271	1,917	1,976	1,495	1,692	1,692
826405 Payment Plan Process Fee	7,860	9,960	7,000	10,860	8,000	8,000
826504 County 30% State PA	320,609	282,738	326,505	247,366	248,071	248,071
826505 Traffic School Fee	771,808	634,518	763,134	476,675	490,641	490,641
826506 Traffic School $24	113,447	90,157	113,943	67,969	68,612	68,612
827400 Prior Year Revenue	335,775	209,562	99,297	127,029	44,000	44,000
827500 Sale of Fixed Assets	12,000	56,567	0	374,601	0	0
827600 Other Sales	337,873	507,767	622,785	494,750	235,456	235,456
827601 Sale of Map - Surveyor	1,895	2,369	2,400	915	700	700
827602 Sale of Map - Assessor	5,113	1,681	2,800	1,236	2,000	2,000
827700 Other	233,618	119,919	415,588	215,319	306,009	306,009
827701 Refund Jury & Witness Fee	30	600	1,000	0	0	0
827703 Cancel Outlawed Warrant	9,896	5,150	8,000	9,256	19,747	19,747
827704 General Relief Refund	152,013	210,538	119,556	115,957	89,736	89,736
827707 Donation	61,403	78,710	33,300	81,262	88,250	118,250
827711 Civil Assessment PC 1214.1	0	66	200	0	0	0
827713 Vending Machine	7,174	5,700	6,000	5,700	6,000	6,000
827715 Tobacco Settlement	636,896	382,774	500,000	957,230	780,000	780,000

FINANCING USES CLASSIFICATION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
827800 Other	0	0	0	51,513	0	0
827801 Grant Revenue	673,502	629,551	429,121	398,186	353,770	353,770
827802 Operating Transfer In	10,883,293	8,711,777	11,119,786	12,438,546	8,640,341	9,544,422
827803 Loan/Bond Proceeds	0	0	30,000	749,696	0	0
827805 Medi-Cal	0	0	0	5,499	0	175,200
TOTAL REVENUES	**202,927,678**	**204,514,017**	**207,992,586**	**189,597,094**	**207,517,422**	**209,970,258**
TOTAL NET COUNTY COST	**7,486,074**	**-11,720,955**	**5,760,465**	**-2,452,471**	**8,899,773**	**10,003,118**

MENDOCINO
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COUNTY

Description	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget
				as of 6/30/12		
Summary by Function						
1 General Government	31,795,391	30,970,927	33,199,745	31,265,899	29,055,029	30,813,487
2 Public Protection	49,395,039	46,987,594	46,214,888	45,441,223	49,149,476	49,460,888
3 Public Ways and Facilities	21,457,765	13,879,068	20,576,059	14,830,833	24,739,621	24,552,386
4 Health and Sanitation	35,219,019	31,545,342	36,424,220	29,207,954	35,468,789	36,382,362
5 Public Assistance	57,042,484	56,905,182	64,694,232	52,964,388	64,187,474	64,720,388
6 Education	1,737,996	1,730,516	1,721,904	1,921,393	2,596,475	2,608,450
7 Recreation and Culture	342,046	251,518	292,248	301,762	286,295	316,692
8 Debt Service	13,424,011	10,522,915	10,529,755	11,211,172	10,521,344	10,706,032
Total Financing Uses by Function	210,413,752	192,793,063	213,653,051	187,144,623	216,004,504	219,560,685
Appropriations for Contingencies						
General Fund	0	0	100,000	0	412,691	412,691
Total Appropriations for Contingencies	0	0	100,000	0	412,691	412,691
Subtotal Financing Uses	210,413,752	192,793,063	213,753,051	187,144,623	216,417,195	219,973,376
Provisions for Reserves and Designations						
General Fund						
Road Fund						
County Library						
Capital Projects						
Debt Service						
Total Reserves and Designations	0	0	0	0	0	0
Total Financing Uses	210,413,752	192,793,063	213,753,051	187,144,623	216,417,195	219,973,376
Summary by Fund						
1100 County General	150,042,580	143,341,861	153,557,636	137,072,839	153,545,585	155,101,751
1200 Roads	19,328,018	13,526,715	20,285,446	14,470,366	24,408,914	24,221,679
1201 Accumulated Capital Outlay	256,090	1,011,524	1,418,674	1,181,446	721,411	1,496,831
1202 Landfill Closure	303,268	359,642	638,239	589,089	783,184	783,184
1205 County Library	1,508,745	1,514,145	1,486,154	1,711,032	2,374,561	2,386,164
1206 Fish & Game	100,207	62,177	56,396	31,269	48,900	48,900
1207 Aviation - Round Valley	0	0	0	0	0	0
1208 Aviation - Little River	0	18,335	0	29,942	0	0
1210 Supp Law Enforcement Services	106,100	98,967	47,916	119,633	238,928	238,928
1211 Probation COPS AB1913	199,356	198,085	186,000	208,164	251,172	251,172
1212 AB443 Special Fund Sheriff	0	0	0	0	0	0
1213 Mobile Spay/Neuter Program	20,420	21,689	39,851	9,148	39,438	39,438
1214 Museum Bookstore	3,307	3,618	10,000	15,050	10,000	10,000
1215 Museum Special Projects	4,158	15,499	40,000	49,258	40,300	70,300
1216 Sheriff Special Projects	44,495	36,796	30,000	47,037	60,000	60,000
1217 Recorder Modernization	31,850	33,742	41,000	35,510	42,000	42,000
1218 Micrographics	77,814	88,850	88,665	74,762	80,101	80,101
1219 Assessosr AB818	0	0	0	0	0	0
1220 Assessor Property Characteristics	83,359	11,943	0	0	0	128,881
1221 Mental Health Service	21,661,679	19,778,436	18,122,514	15,528,416	17,401,290	18,043,921
1222 General Plan Update	468,855	177,273	153,129	119,727	91,959	91,959
1223 Mental Health Services Act	0	0	5,093,834	2,909,099	5,508,107	5,508,109
1300 Capital Projects	1,724,537	198,237	250,000	0	250,000	250,000
1400 Debt Service	2,646,763	2,605,326	2,610,555	3,294,823	2,608,645	2,793,333
1410 Pension Obligation Bonds	10,777,248	7,917,589	7,919,200	7,916,349	7,912,699	7,912,699
1420 County Redevelopment Agency	345,426	653,061	547,852	36,358	0	0
1421 RDA Tax Increment/Debt Service	679,479	1,119,554	1,021,990	766,516	0	0
1422 RDA Housing Component	0	0	108,000	515,920	0	0
1430 County Redev Successor Agency	0	0	0	70,306	0	107,100
1431 RDA Successor Tax Incr/Debt Svc	0	0	0	342,565	0	192,013
1432 RDA Successor Housing	0	0	0	0	0	114,913
Total Financing Uses	210,413,752	192,793,063	213,753,051	187,144,623	216,417,195	219,973,376

MENDOCINO
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COUNTY

DESCRIPTION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget	Fund
				as of 6/30/12			
1 General Government							
101 General - Legislative & Admin							
Clerk of the Board	358,316	275,947	277,429	253,186	309,944	310,716	1100
Board of Supervisors	595,884	566,293	600,648	556,521	613,794	614,528	1100
County Executive Office	871,453	834,720	1,048,888	899,784	1,068,626	1,069,609	1100
101 General - Legislative & Admin	1,825,654	1,676,961	1,926,965	1,709,491	1,992,364	1,994,853	
102 General - Finance							
Nondepartmental Revenue	7,234,585	6,783,426	6,639,407	7,139,363	6,015,837	6,431,554	1100
RDA Administration	42,637	36,650	165,252	36,358	0	107,100	1420
RDA Housing Component	0	0	108,000	515,920	0	114,913	1422
RDA Project Costs	302,789	616,410	382,600	0	0	0	1420
RDA Tax Increment/Debt Svc	679,479	1,119,554	1,021,990	766,516	0	192,013	1421
Successor RDA Admin	0	0	0	69,516			1430
Successor RDA Project Cost	0	0	0	789			1430
Successor RDA Tax Incr/Debt Svc	0	0	0	342,565			1431
Auditor-Controller	872,819	917,613	954,721	931,702	1,064,710	1,066,389	1100
Assessor	1,452,165	1,445,139	1,529,104	1,345,785	1,513,197	1,515,736	1100
Assessor Loan Program	0	0	0	0	0	0	1219
Property Characteristics	83,359	11,943	0	0	0	128,881	1220
Treasurer-Tax Collector	590,932	612,811	671,266	662,272	651,455	652,096	1100
General Services	528,806	412,972	401,666	266,083	359,418	360,100	1100
102 General - Finance	11,787,570	11,956,518	11,874,006	12,076,870	9,604,617	10,568,782	
103 General - Counsel							
County Counsel	779,015	751,414	770,203	823,878	888,024	889,742	1100
103 General - Counsel	779,015	751,414	770,203	823,878	888,024	889,742	
104 General - Personnel							
Human Resources	561,599	496,265	606,386	530,243	691,550	692,386	1100
Employee Wellness	0	177,188	242,265	72,069	177,907	177,907	1100
104 General - Personnel	561,599	673,453	848,651	602,312	869,457	870,293	
105 General - Elections							
General - County Clerk-Election	600,275	402,587	601,983	582,106	473,117	473,606	1100
105 General - Elections	600,275	402,587	601,983	582,106	473,117	473,606	
107 General - Property Management							
Building & Grounds	2,488,280	2,599,338	2,241,361	2,285,563	2,242,113	2,244,990	1100
Capital Improvements	256,090	1,011,524	1,418,674	1,181,446	721,411	1,496,831	1201
Capital Projects	1,724,537	198,237	250,000	0	250,000	250,000	1300
107 General - Property Management	4,468,906	3,809,098	3,910,035	3,467,009	3,213,524	3,991,821	
109 General - Promotion							
Economic Development	519,337	359,552	334,000	323,353	334,000	334,000	1100
109 General - Promotion	519,337	359,552	334,000	323,353	334,000	334,000	
110 General - Other							
County Garage	-96,246	-54,579	19,800	79,809	29,400	29,736	1100
Engineering & Tech Assistance	740,463	673,554	1,097,095	697,021	1,191,660	1,199,272	1100
Retirement	506,590	457,649	537,772	565,662	445,687	445,687	1100
Teeter Plan Debt Service	5,465,869	5,792,180	6,953,870	6,230,686	5,669,205	5,669,205	1100
Miscellaneous Budget	2,017,638	1,972,402	2,085,784	1,922,414	2,097,624	2,097,624	1100
Clerk-Recorder	241,225	244,922	224,645	193,858	206,145	206,340	1100
Modernization	31,850	33,742	41,000	35,510	42,000	42,000	1217
Micrographics	77,814	88,850	88,665	74,762	80,101	80,101	1218
Information Services	2,075,555	2,132,624	1,885,271	1,881,158	1,918,104	1,920,425	1100
110 General - Other	11,060,756	11,341,344	12,933,902	11,680,879	11,679,926	11,690,390	
1 General Government	31,603,112	30,970,927	33,199,745	31,265,899	29,055,029	30,813,487	

County of Mendocino
State of California
Summary of County Financing Requirements
BOS Adopted Budget For Fiscal Year 2012-13

DESCRIPTION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget	Fund
				as of 6/30/12			
2 Public Protection							
201 Public Protection - Judicial							
Court Collections Program	824,282	906,417	903,773	627,507	0	0	1100
Courts - AB233 Program	971,676	1,013,453	1,007,870	953,656	1,425,545	1,425,545	1100
Grand Jury	93,542	88,726	83,410	70,999	83,410	83,410	1100
District Attorney	4,788,058	5,066,536	4,066,504	3,978,990	3,952,725	4,212,000	1100
Public Defender	2,429,187	2,249,621	2,196,763	2,180,833	2,267,370	2,271,001	1100
Alternate Defender	675,084	620,600	606,416	600,918	615,483	676,715	1100
Indigent Defense	428,197	318,070	304,600	363,731	304,600	304,600	1100
Child Support Services	2,756,131	2,604,187	3,024,828	2,401,749	3,041,653	3,041,653	1100
201 Public Protection - Judicial	12,966,156	12,867,611	12,194,164	11,178,383	11,690,786	12,014,924	
202 Public Protection - Police Protection							
Mendocino County Sheriff	14,199,977	13,517,953	11,904,095	13,427,181	13,790,457	13,739,666	1100
Sheriff COPS Program	103,996	86,255	23,155	106,636	174,263	174,263	1210
AB443	0	0	0	0	0	0	1212
Sheriff Special Projects	44,495	36,796	30,000	47,037	60,000	60,000	1216
202 Public Protection - Police Protection	14,348,468	13,641,005	11,957,250	13,580,853	14,024,720	13,973,929	
203 Public Protection - Detention							
Mendocino County Jail	10,370,450	9,535,197	10,672,700	9,981,142	11,031,880	11,040,231	1100
Jail COPS Program	2,104	12,711	24,761	12,997	64,665	64,665	1210
Juvenile Hall	2,768,791	2,595,598	2,618,672	2,592,596	2,895,681	2,913,339	1100
Probation Officer	3,909,393	3,580,870	3,338,248	3,545,778	4,639,253	4,646,326	1100
Probation AB1913/CPA 2000	199,356	198,085	186,000	208,164	251,172	251,172	1211
203 Public Protection - Detention	17,250,094	15,922,462	16,840,381	16,340,677	18,882,651	18,915,733	
206 Public Protection - Protection							
Agriculture	774,216	964,281	1,126,754	1,000,794	867,058	868,206	1100
206 Public Protection - Protection	774,216	964,281	1,126,754	1,000,794	867,058	868,206	
207 Public Protection - Other Protection							
Emergency Services	91,095	57,292	120,692	108,317	141,380	141,380	1100
Fish & Game	100,207	62,177	56,396	31,269	48,900	48,900	1206
Planning & Building Services	2,171,352	2,475,044	2,914,592	2,273,575	2,546,664	2,549,636	1100
Planning & Building - Special	468,855	177,273	153,129	119,727	91,959	91,959	1222
Planning Team	324,887	0	0	0	0	0	1100
Animal Care	879,290	798,761	811,679	798,480	815,920	816,783	1100
Mobile Spay/Neuter	20,420	21,689	39,851	9,148	39,438	39,438	1213
Local Agency Formation Comm	0	0	0	0	0	0	1100
207 Public Protection - Other Protection	4,056,105	3,592,236	4,096,339	3,340,516	3,684,261	3,688,096	
2 Public Protection	49,395,039	46,987,594	46,214,888	45,441,223	49,149,476	49,460,888	
3 Public Ways & Facilities							
301 Public Ways & Facilities - Public Ways							
Administration/Road Maintenance	8,937,998	9,900,902	9,652,734	9,438,134	10,965,685	10,778,450	1200
Storm Damage	1,750,914	1,894,129	4,176,212	2,330,763	2,777,298	2,777,298	1200
301 Public Ways & Facilities - Pub Ways	10,688,912	11,795,031	13,828,946	11,768,897	13,742,983	13,555,748	
302 Public Ways & Facilities - Trans							
Road & Bridge Projects	8,639,106	1,731,684	6,456,500	2,701,469	10,665,931	10,665,931	1200
DOT - Round Valley Airport	1,119,387	107,351	116,855	127,482	80,047	80,047	1100
DOT - Mendocino County Airport	1,010,361	226,668	173,758	203,043	250,660	250,660	1100
Round Valley Special Aviation	0	0	0	0	0	0	1207
Mendocino County Special Aviation	0	18,335	0	29,942	0	0	1208
302 Public Ways & Facilities - Trans	10,768,854	2,084,037	6,747,113	3,061,936	10,996,638	10,996,638	
3 Public Ways & Facilities	21,457,765	13,879,068	20,576,059	14,830,833	24,739,621	24,552,386	

DESCRIPTION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget	Fund
				as of 6/30/12			
4 Health & Sanitation							
401 Health & Sanitation - Health							
Public Health	618,858	681,848	1,305,725	941,865	1,467,168	1,539,168	1100
Environmental Health	1,758,434	1,804,336	2,170,259	1,843,696	2,108,029	2,120,029	1100
Public Health Nursing	1,788,043	1,498,052	1,850,651	1,329,999	1,556,878	1,556,878	1100
Public Health Laboratory	0	0	0	0	0	0	1100
Emergency Medical Services	679,587	483,477	749,109	667,007	671,222	727,222	1100
Employee Wellness	306,281	83,893	163,055	165,895	203,270	203,270	1100
401 Health & Sanitation - Health	5,151,202	4,551,606	6,238,799	4,948,463	6,006,567	6,146,567	
402 Health & Sanitation - Hospital							
Hospital & Medical Services	2,148,393	2,144,937	2,218,571	2,115,596	2,218,571	2,218,571	1100
402 Health & Sanitation - Hospital	2,148,393	2,144,937	2,218,571	2,115,596	2,218,571	2,218,571	
403 Health & Sanitation - Calif Children Svcs							
Public Health - CCS	1,351,734	1,284,771	1,383,873	939,380	1,379,191	1,379,191	1100
403 Health & Sanitation - CCS	1,351,734	1,284,771	1,383,873	939,380	1,379,191	1,379,191	
404 Health & Sanitation - Sanitation							
Solid Waste	1,804,352	869,923	262,564	272,605	163,193	163,231	1100
Landfill Closure	303,268	359,642	638,239	589,089	783,184	783,184	1202
404 Health & Sanitation - Sanitation	2,107,621	1,229,564	900,803	861,694	946,377	946,415	
405 Health & Sanitation - AODP							
Public Health - AODP	2,990,670	2,556,027	2,465,826	1,905,306	2,008,686	2,139,588	1100
405 Health & Sanitation - AODP	2,990,670	2,556,027	2,465,826	1,905,306	2,008,686	2,139,588	
406 Health & Sanitation - Mental Health							
Mental Health	19,978,762	17,287,522	18,122,514	15,485,042	17,401,290	18,043,921	1221
Mental Health Services Act	1,682,917	2,490,914	5,093,834	2,952,472	5,508,107	5,508,109	1223
406 Health & Sanitation - Mental Health	21,661,679	19,778,436	23,216,348	18,437,514	22,909,398	23,552,030	
4 Health & Sanitation	35,411,298	31,545,342	36,424,220	29,207,954	35,468,789	36,382,362	
5 Public Assistance							
501 Public Assistance - Administration							
Social Services	32,874,116	30,444,074	34,853,035	27,401,087	34,114,217	34,647,131	1100
Health & Human Services Admin	20,134	0	0	0	0	0	1100
501 Public Assistance - Administration	32,894,251	30,444,074	34,853,035	27,401,087	34,114,217	34,647,131	
502 Public Assistance - Aid Program							
CalWorks/Foster Care	19,627,209	21,681,198	23,261,904	20,433,522	23,589,524	23,589,524	1100
In Home Support Services	3,726,903	3,963,762	5,734,467	4,483,671	5,798,727	5,798,727	1100
502 Public Assistance - Aid Program	23,354,112	25,644,959	28,996,371	24,917,193	29,388,251	29,388,251	
503 Public Assistance - General Relief							
General Relief	794,121	816,149	844,826	646,109	685,006	685,006	1100
503 Public Assistance - General Relief	794,121	816,149	844,826	646,109	685,006	685,006	
5 Public Assistance	57,042,484	56,905,182	64,694,232	52,964,388	64,187,474	64,720,388	

County of Mendocino
State of California
Summary of County Financing Requirements
BOS Adopted Budget For Fiscal Year 2012-13

DESCRIPTION	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2011-12 Actual	2012-13 Recommend Budget	2012-13 Adopted Budget	Fund
				as of 6/30/12			
6 Education							
602 Education - Library Services							
Mendocino County Library	1,508,745	1,514,145	1,486,154	1,711,032	2,374,561	2,386,164	1205
602 Education - Library Services	1,508,745	1,514,145	1,486,154	1,711,032	2,374,561	2,386,164	
603 Education - Agricultural Education							
Farm Advisor	229,251	216,371	235,750	210,361	221,914	222,286	1100
603 Education - Agricultural Education	229,251	216,371	235,750	210,361	221,914	222,286	
6 Education	1,737,996	1,730,516	1,721,904	1,921,393	2,596,475	2,608,450	
7 Recreation & Culture							
702 Recreation & Culture - Culture							
Museum	334,581	232,400	242,248	237,454	235,995	236,392	1100
Museum Bookstore	3,307	3,618	10,000	15,050	10,000	10,000	1214
Museum Special Projects	4,158	15,499	40,000	49,258	40,300	70,300	1215
702 Recreation & Culture - Culture	342,046	251,518	292,248	301,762	286,295	316,692	
7 Recreation & Culture	342,046	251,518	292,248	301,762	286,295	316,692	
8 Debt Service							
801 Debt Service - Retirement of Long Term Debt							
Debt Service	2,646,763	2,605,326	2,610,555	3,294,823	2,608,645	2,793,333	1400
Pension Obligation Bonds	10,777,248	7,917,589	7,919,200	7,916,349	7,912,699	7,912,699	1410
801 Debt Service - Retire LT Debt	13,424,011	10,522,915	10,529,755	11,211,172	10,521,344	10,706,032	
8 Debt Service	13,424,011	10,522,915	10,529,755	11,211,172	10,521,344	10,706,032	
9 Contingencies							
999 Miscellaneous							
Provision for Contingencies	0	0	100,000	0	412,691	412,691	1100
999 Miscellaneous	0	0	100,000	0	412,691	412,691	
9 Contingencies	0	0	100,000	0	412,691	412,691	
Grand Total Budget Requirements	210,413,752	192,793,063	213,753,051	187,144,623	216,417,195	219,973,376	

AGRICULTURE DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2710..... Agriculture..... D-2

AGRICULTURE DEPARTMENT

AGRICULTURE..... 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures



Agriculture Staff

PROGRAM DISCUSSION

The Department of Agriculture/Weights and Measures is under the leadership of the Agricultural Commissioner/Sealer of Weights and Measures. The mission of the Agricultural Commissioner is to promote and protect California's agriculture as well as protect the environment and public health and safety. The mission of the Sealer is to promote fairness and equity in the marketplace by inspecting for accuracy all of the commercial weighing and measuring devices in the County as well as verifying the quantity of packaged goods. All of this is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE). The department provides consumer protection, under the Agricultural Commissioner, through nursery and seed inspection programs, enforcing fruit and vegetable standards and egg inspection programs. This includes oversight of both the State and National Organic programs and the Direct Marketing (Certified Farmers Markets) program. The administration of these programs helps to ensure a safe, healthy food supply. The department also provides consumer protection under the County Sealer of Weights and Measures through the following programs: device inspection; quantity control; weighmaster; price verification; and petroleum quality. Public health and safety programs include the Pesticide Use Enforcement and Organic programs. The Pesticide Use Enforcement program not only protects the environment, but also protects agricultural workers from pesticide exposure. The Agricultural Commissioner is also responsible for other non-regulatory programs, including: contracting and coordination for the Wildlife Services trappers; shared oversight of the Williamson Act contracts; compilation of crop statistics and the annual crop report; and the reporting of agricultural disasters.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- The lifting of the European Grape Vine Moth quarantine in Mendocino County.
- Finished review of the Williamson Act contracts as a member of the Resource Lands Protection Committee.
- Started the process of updating and re-writing the Agricultural Preserve/Williamson Act Ordinance.
- Transitioned to a new department head/Ag. Commissioner from December 2011 to February 2012.
- Conducted three (3) grower training/continuing education classes and one (1) worker safety class (in Spanish) for the PUE program.
- Implementation of the new CalAgPermits program.
- Expanded oversight/inspections in the Organic Program.
- Increased inspections, outreach, and enforcement in the Direct Marketing Program.
- Significant progress made in the control of certain invasive weed species.



AGRICULTURE DEPARTMENT

AGRICULTURE.....2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Implement measures to confirm and assure that the county is free from the European Grape Vine Moth.
- ♦ Fulfill contracted requirements for work in the following programs: Organic; Petroleum/Weighmaster; Sudden Oak Death; Nursery inspection; Glassy Winged Sharpshooter; Detection (insect) trapping; Pesticide Use data entry; and Pest Exclusion.
- ♦ Enhance compliance by clarifying and simplifying the pesticide use requirements for growers and other pesticide users.
- ♦ Achieve a 100% inspection rate for all commercial devices in the calendar year 2012.

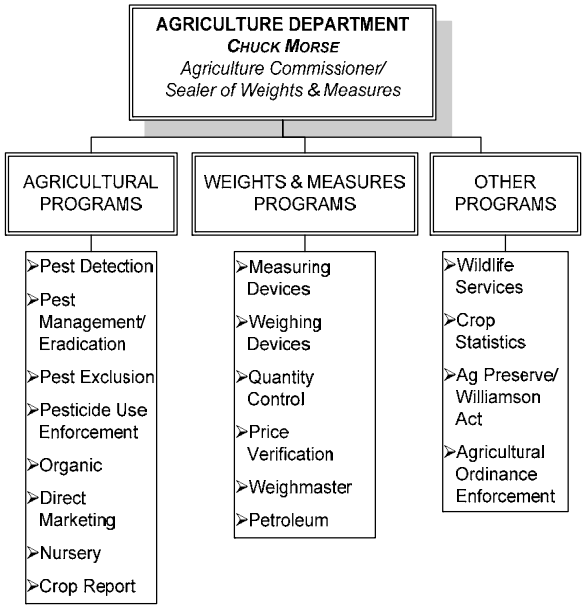


- ♦ Finish the re-write of the Williamson Act Ordinance, with the assistance of other members of the Resource Lands Protection Committee.
- ♦ Work with the County Health Department and the California Department of Food and Agriculture to assist with the development of the various local food efforts.
- ♦ Expand Fish Friendly Farming inspections, as needed, to help growers be proactive in resource protection as related to their farming activities.
- ♦ Review and update the department's webpage on a regular basis.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5411 State Aid Agriculture Gas Tax Reimbursement (declines as NCC allocation is reduced)
- ✧ Acct. 5490 Revenue from contracts for the Grapevine Moth infestation, and others (once the European Grapevine Moth is eradicated funding will decrease)

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides salaries for field staff and support staff
- ✧ Acct. 1012 Provides salaries for grape testers and insect trappers

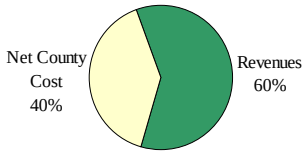
Services & Supplies

- ✧ Acct. 2189 Provides contract cost associated with Grapevine Moth eradication (associated with revenue account 5490, see *Revenues* summary)

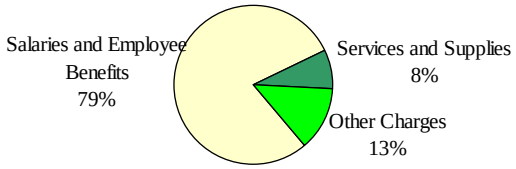
Other Charges

- ✧ Acct. 3280 Provides the County cost for Wildlife Services Trappers

SOURCE OF FUNDS



USE OF FUNDS

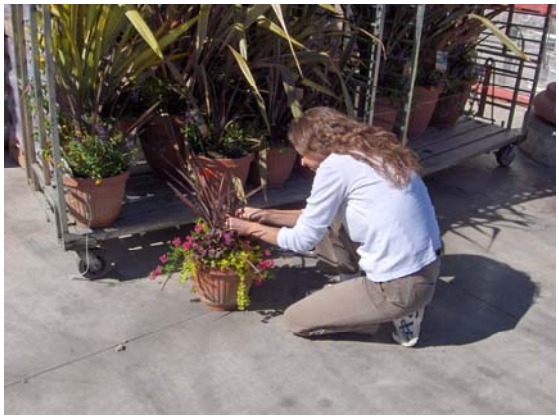


CEO RECOMMENDED BUDGET COMMENTS

Department has requested and the CEO is recommending an additional $53,904 in Net County Cost. The department is at risk of losing some state funding as the department has consistently been budgeted below Maintenance of Effort (MOE) requirements for several years now. While this recommended Net County Cost still does not meet the MOE requirement it does demonstrate an improvement in the department's budgeted allocation. Funds will be used for extra help and to fill the Assistant Agricultural Commissioner position no earlier than mid-year of 2012-2013.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 206 Public Protection - Protection

Budget Unit: 2710 Agriculture Dept
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822600 Other Permit	1,700	2,005	1,700	3,464	2,200	2,200	2,200
823204 Misc Court Fine	1,500	1,100	1,500	750	2,500	2,500	2,500
825410 State Aid for Agric	6,600	6,600	0	0	0	0	0
825411 State Aid Agri Gas Tax	201,500	167,840	170,000	149,141	150,000	150,000	150,000
825412 State Reimis-EC Poison	97,000	101,581	98,000	104,208	106,000	106,000	106,000
825413 Pesticide Regulatory	5,100	6,951	4,000	4,061	3,000	3,000	3,000
825490 State Other	70,000	366,183	443,000	262,022	138,600	138,600	138,600
826200 Agric Services	20,000	11,697	38,000	27,619	38,500	38,500	38,500
826201 Agric Certification	1,500	2,117	1,500	1,989	2,300	2,300	2,300
826202 Insp/Test Weights/Meas	75,000	76,860	75,000	78,020	76,000	76,000	76,000
827600 Other Sales	0	0	0	0	0	0	0
827707 Donations	0	5,300	0	500	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	479,900	748,233	832,700	631,774	519,100	519,100	519,100
Salaries & Employee Benefits							
861011 Regular Employees	363,267	418,051	474,836	403,188	371,061	408,965	408,965
861012 Extra Help	38,000	116,142	139,989	105,656	31,658	47,658	47,658
861013 Overtime Reg Emp	2,000	1,025	2,000	2,966	2,000	2,000	2,000
861021 Co Cont Retirement	52,662	59,484	77,850	72,144	86,922	86,922	86,922
861022 Co Cont OASDI	21,324	23,976	28,581	23,182	21,739	21,739	21,739
861023 Co Cont Medicare	4,988	7,305	5,843	6,993	5,084	5,084	5,084
861024 Co Cont Retire Incr	23,499	26,541	34,727	31,640	41,166	41,166	41,166
861030 Co Cont Health Ins	84,561	90,512	80,780	66,877	61,942	61,942	63,090
861031 Co Cont Unemp Ins	7,480	7,480	4,567	4,567	5,199	5,199	5,199
861035 Co Cont Workers Comp	3,862	3,862	2,669	2,669	4,178	4,178	4,178
Total Salaries & Employee Benefits	601,643	754,379	851,842	719,884	630,949	684,853	686,001
Services & Supplies							
862060 Communications	3,500	4,124	4,000	3,727	4,000	4,000	4,000
862101 Insurance - General	3,375	3,375	2,070	2,070	4,186	4,186	4,186
862120 Maint Equip	1,000	0	500	70	250	250	250
862150 Memberships	3,150	3,060	3,150	3,050	3,150	3,150	3,150
862160 Misc Expense	50	0	50	0	50	50	50
862170 Office Expense	6,000	7,533	7,000	7,457	6,385	6,385	6,385
862187 Education & Training	1,000	0	1,000	113	250	250	250
862189 Prof/Spec Svcs - Other	5,000	12,824	30,000	9,406	3,000	3,000	3,000
862190 Publ/Legal Notice	700	749	800	1,161	1,300	1,300	1,300
862230 Info Tech Equip	500	191	2,000	2,032	500	500	500
862239 Spec Dept Expense	18,000	4,910	28,050	8,887	17,842	17,842	17,842
862250 Trans/Travel	15,000	57,789	80,000	48,107	25,000	25,000	25,000
862253 Travel Out of County	3,000	2,055	3,000	2,771	3,000	3,000	3,000
Total Services & Supplies	60,275	96,610	161,620	88,852	68,913	68,913	68,913
Other Charges							
863280 Contr Other Agency	113,292	113,292	113,292	113,292	113,292	113,292	113,292
Total Other Charges	113,292	113,292	113,292	113,292	113,292	113,292	113,292

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	53,767	0	0	0
Total Fixed Assets	0	0	0	53,767	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	25,000	0	0	0
Total Expend Transfer & Reimb	0	0	0	25,000	0	0	0
Total Net Appropriations	775,210	964,281	1,126,754	1,000,794	813,154	867,058	868,206
Total Net County Cost	295,310	216,047	294,054	369,021	294,054	347,958	349,106

AIR QUALITY MANAGEMENT DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

0327..... Air Quality Management District..... D-8

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

CHRISTOPHER BROWN AICP, Air Pollution Control Officer



PROGRAM DISCUSSION

The District was created by the Legislature in 1971 and is a political subdivision of the State of California. The Mendocino County Board of Supervisors serves concurrently as the District Board. The District is managed by the Air Pollution Control Officer who is appointed by the Board and it reimburses the County for all support services provided to the District. The District's mission is to protect local air quality; poor air quality can negatively affect public health, quality of life, tourism, property and the economy. The mission is accomplished through permitting, inspections, investigating of complaints and enforcement actions when necessary.

The District implements local, State and Federal air quality regulations in all of Mendocino County (including the four incorporated cities). The District issues operating permits to facilities that emit air contaminants, monitors air quality at four locations in the county, conducts inspections and investigations, distributes grant funds and implements the open outdoor burning program with local fire agencies.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completed update and review of all District permits.
- Allocated $853,450 in grant funds for local projects.
- Processed 107 new permit applications.
- Issued over 1,800 burn permits.
- Responded to 360 complaints.
- Conducted 1,172 inspections or investigations.
- Continued to improve efficiency and accomplish the District's mission within fiscal constraints.
- Provided continuing education opportunities to staff and managed heavy workloads.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to provide prompt and courteous customer service.
- Update Air Monitoring Software to improve reliability and reduce workload.
- Improve outreach efforts, particularly in the Burn Program.
- Implement Greenhouse Gas Regulations as delegated by the Air Resources Board.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

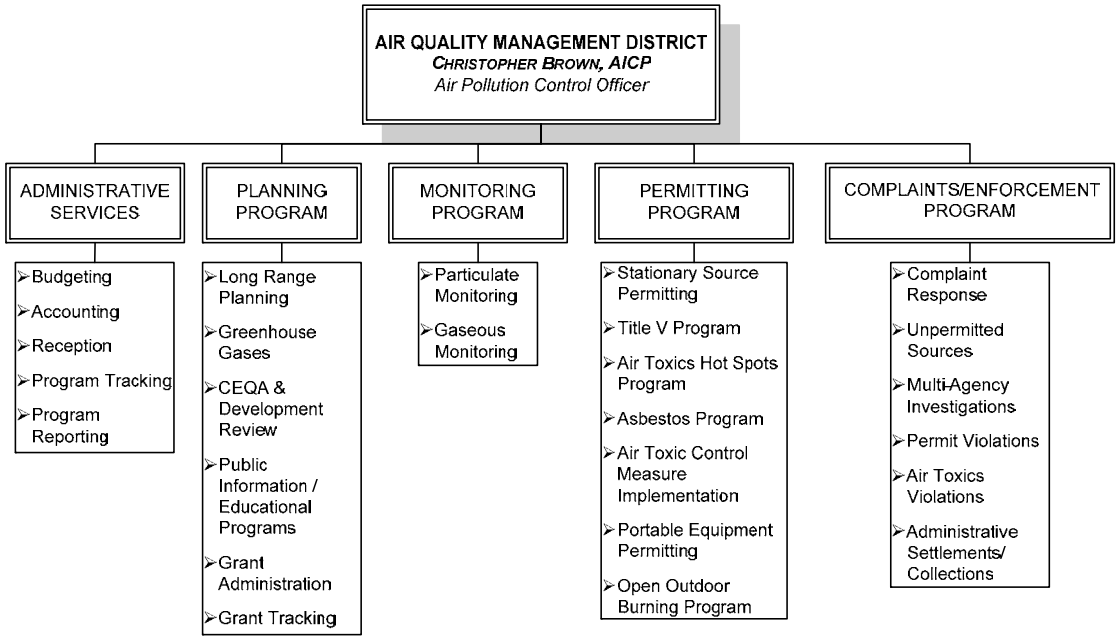


AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

CHRISTOPHER BROWN AICP, Air Pollution Control Officer

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5397 Provides for the cost of implementation of State programs not supported by other District revenues.

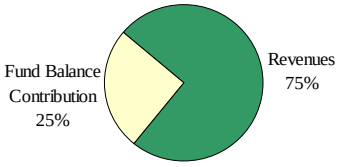
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the District.

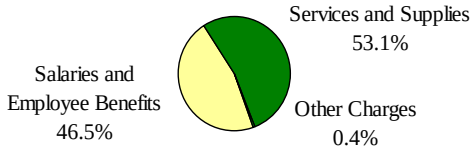
Services & Supplies

- ✧ Acct. 2189 Provides for costs associated with hearing Board actions and technical support for air quality monitoring and permitting database.
- ✧ Acct. 2210 Provides for costs associated with leased facilities.
- ✧ Acct. 2239 Provides funding for Motor Vehicle Fund Grants approved by the Board.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

CHRISTOPHER BROWN AICP, Air Pollution Control Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0327 Mendo Co Air Quality Mgmt Dist
Fund: 3270 Mendo Co Air Quality Mgmt Dist

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822260 Air Pollution Permit	206,729	209,148	210,000	220,475	225,000	225,000	225,000
822600 Other Permit	34,250	59,010	15,000	45,069	15,000	15,000	15,000
822605 Variance & Use Permit	0	0	0	825	0	0	0
822611 Asbestos Rem Permit	500	2,225	1,000	1,665	1,000	1,000	1,000
822612 Burn Permit	9,500	15,246	13,000	19,435	10,000	10,000	10,000
823200 Other Court Fine	1,000	1,804	1,000	2,784	1,000	1,000	1,000
823300 Forfeiture & Penalty	10,000	51,726	15,000	47,899	15,000	15,000	15,000
824100 Interest	3,700	2,125	2,300	6,269	4,200	4,200	4,200
825150 Motor Vehicle In Lieu	525,000	461,041	552,000	561,990	552,000	552,000	552,000
825397 State Air Poll Subv	21,000	47,820	45,000	47,803	42,000	42,000	42,000
825490 State Other	20,000	15,833	42,280	11,828	49,000	49,000	49,000
825670 Federal Other	17,000	17,000	10,000	18,714	23,000	23,000	23,000
826245 Emission Assmt Fee	3,000	14,002	3,000	0	2,000	2,000	2,000
826390 Other Charges	9,500	7,750	7,500	81,744	7,500	7,500	7,500
827600 Other Sales	200	0	200	29	200	200	200
827700 Other	6,500	1,103	500	2,055	500	500	500
827701 Refund Jury/Witness Fee	0	0	0	0	0	0	0
Total Revenues	867,879	905,831	917,780	1,068,584	947,400	947,400	947,400
Salaries & Employee Benefits							
861011 Regular Employees	433,462	330,065	401,268	364,633	354,211	354,211	354,211
861012 Extra Help	0	0	0	20,901	28,196	28,196	28,196
861013 Overtime Reg Emp	7,000	9,495	7,000	14,124	7,000	7,000	7,000
861021 Co Cont Retirement	62,657	46,810	70,872	67,732	82,788	82,788	82,788
861022 Co Cont OASDI	26,250	19,762	23,319	21,878	21,484	21,484	21,484
861023 Co Cont Medicare	6,140	4,622	6,032	5,428	5,447	5,447	5,447
861024 Co Cont Retire Incr	28,000	20,872	31,481	29,685	39,670	39,670	39,670
861030 Co Cont Health Ins	53,130	44,000	42,501	42,501	44,545	44,545	44,545
861031 Co Cont Unemp Ins	3,382	3,382	2,157	644	2,760	2,760	2,760
861035 Co Cont Workers Comp	2,965	2,965	1,925	1,925	2,801	2,801	2,801
Total Salaries & Employee Benefits	622,986	481,973	586,555	569,452	588,902	588,902	588,902

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

CHRISTOPHER BROWN AICP, Air Pollution Control Officer

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Services & Supplies							
862050 Clothing/Pers Items	200	76	200	0	500	500	500
862060 Communications	11,500	7,763	10,500	8,449	11,500	11,500	11,500
862090 Household Expense	2,000	1,200	0	0	500	500	500
862101 Insurance - General	2,370	2,370	1,601	1,601	1,788	1,788	1,788
862120 Maint - Equip	4,600	11,087	4,500	10,899	8,100	8,100	8,100
862130 Maint - Strc/Impr/Grnd	300	980	0	738	2,500	2,500	2,500
862150 Memberships	850	850	850	850	850	850	850
862170 Office Expense	10,000	11,536	10,000	11,342	10,000	10,000	10,000
862183 Legal Fees	4,000	7,064	6,000	36,075	10,000	10,000	10,000
862187 Education & Training	200	1,510	0	808	200	200	200
862189 Prof/Spec Svcs - Other	16,000	30,874	22,000	14,521	30,000	30,000	30,000
862190 Publ/Legal Notice	300	135	200	178	300	300	300
862194 A-87 Costs	47,191	0	35,000	10,210	25,000	25,000	25,000
862210Rent/Lease Bldg Grds	19,200	17,700	19,200	21,400	21,900	21,900	21,900
862220 Small Tool/Instrument	500	3,444	600	3,318	1,500	1,500	1,500
862230 Info Tech Equip	0	0	0	0	1,500	1,500	1,500
862239 Spec Dept Expense	97,154	27,267	61,154	52,750	524,040	524,040	524,040
862250 Trans/Travel	7,920	6,756	6,500	7,332	8,800	8,800	8,800
862253 Travel Out of County	4,500	4,006	5,500	6,823	8,500	8,500	8,500
862260 Utilities	6,000	3,079	5,000	4,678	6,000	6,000	6,000
Total Services & Supplies	234,785	137,699	188,805	191,971	673,478	673,478	673,478
Other Charges							
863113 Pmt Other Gov Agency	5,000	4,443	5,000	4,408	5,000	5,000	5,000
Total Other Charges	5,000	4,443	5,000	4,408	5,000	5,000	5,000
Fixed Assets							
864370 Equipment	15,000	0	15,000	53,526	0	0	0
Total Fixed Assets	15,000	0	15,000	53,526	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	89,867	0	89,867	80,800	0	0	0
Total Expend Transfer & Reimb	89,867	0	89,867	80,800	0	0	0
Total Net Appropriations	967,638	624,115	885,227	900,158	1,267,380	1,267,380	1,267,380
Total Fund Balance Contribution	99,759	(281,716)	(32,553)	(168,427)	319,980	319,980	319,980

MENDOCINO
1850
COUNTY

ASSESSOR-CLERK-RECORDER'S OFFICE

INDEX

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ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR.....1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



Assessor-Clerk-Recorder's Staff

PROGRAM DISCUSSION

The overall mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

The Assessment Roll and Assessee Services Unit of the Assessor's Division responds to all public inquiries regarding real property ownership and assessment; processing calamity claims, disabled person accessibility exclusions, seismic retrofitting exclusions, and all real property roll corrections. This unit also researches, verifies, and processes all change in ownership for properties within Mendocino County; maintains mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications and provides other clerical assistance as needed by the division. This unit is also responsible for ordering all applicable forms for the Exemption and Assessee Services Unit and acts as a liaison to other departments for the disbursement of information.

The Business Personal Property Unit of the Assessor's Division appraises all taxable business property including machinery, equipment, fixtures, boats and aircraft. Auditor-Appraisers perform "mandatory" and "non-mandatory" audits of business property accounts, as required by law, as well as assists in the preparation and presentation of business property assessment appeals cases.

The Exemptions Unit of the Assessor's Division researches and processes all requests for homeowners' exemptions and veterans' exemptions; researches and processes a wide range of institutional exemptions that may apply to such organizations as churches, non-profit foundations, hospitals and private schools; and provides public information as required to all exemption related inquiries.

The Mapping Unit of the Assessor's Division maintains the mapping system that inventories all real property within Mendocino County using a discrete parcel numbering system; annually processes all new tract maps, parcel maps, and lot-line adjustments; and processes all tax rate area changes for redevelopment projects, annexations, and special district formations. Any mapping that is needed by the Elections' Division is also prepared by this unit.

The Real Property Unit of the Assessor's Division appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County for the purpose of property tax assessment. The unit also assists in the preparation and presentation of real property assessment appeals cases.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Utilizing aerial photos obtained at no charge from the NAIP and ARGIS software, Assessor's appraisers are comparing property records to aerial photos to discover structures not currently on the assessment roll.
- Continues to make the forms most commonly used by taxpayers available for downloading on its website, saving staff time and money to mail out forms to taxpayers.
- As well as participating in the California Assessors' Association's standard data record filing of business property statements, the County also participates in e-filing of business property statements. The electronic filing system allows taxpayers of all sizes to electronically file their business property statements. Since the implementation of these filing options the Assessor's Division has been able to reduce printing and postage costs.

GOALS/OBJECTIVES FOR FY 2012-13

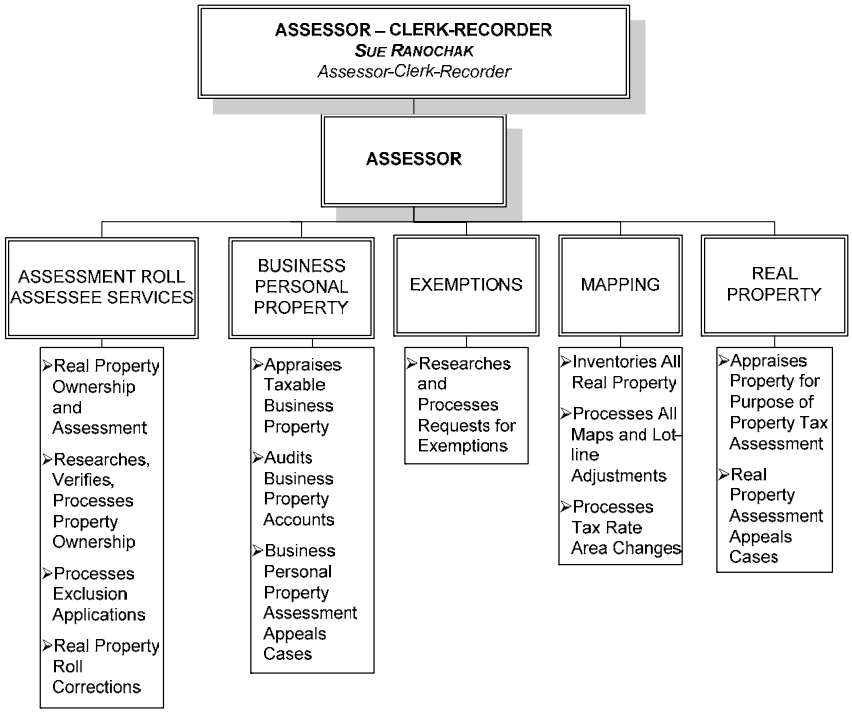
- Discover and locate all locally assessable property in the county.
- Annually prepare a local assessment roll to include the reappraisal of personal property, decline in value assessments and any real property that has undergone a change in ownership or contains new construction.
- Surrender the annual roll to the County Auditor-Controller by July 1 of each year.
- Perform mandatory audits of business personal property and fixtures.

♦ Timely updates of parcel boundary changes for the county's GIS system.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

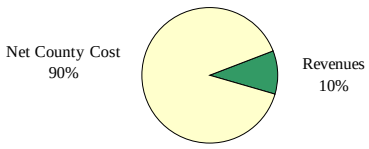
Revenues

- ✧ Acct. 6390 Provides for fees collected for minor subdivisions and boundary line adjustments.
- ✧ Acct. 7600 Provides for fees collected for sale of Assessor data.

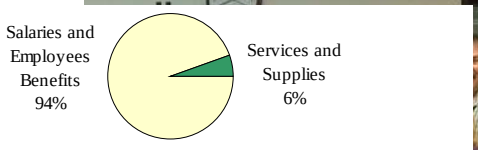
Salaries & Employee Benefits

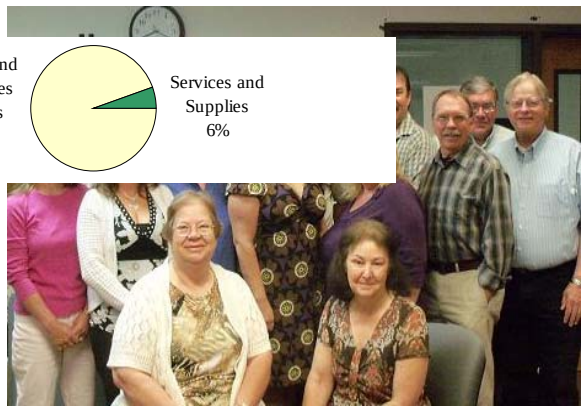
- ✧ Acct. 1011 Salaries, including a .5 work-share agreement with the Mendocino Co Employee Retirement Assn

SOURCE OF FUNDS



USE OF FUNDS





Assessor's Staff

CEO RECOMMENDED BUDGET COMMENTS

The Assessor has requested, and the CEO is recommending, $89,106 in supplemental funding to cover for a position that was vacant during Pay Period 05 and not included in the salary projections. The office experienced considerable salary savings.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR.....1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1120 Assessor
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826116 Prop Char Fee	72,000	0	0	0	0	0	0
826390 Other Charges	14,000	13,799	14,000	8,110	8,000	8,000	8,000
827400 Prior Year Revenue	0	0	0	0	0	0	0
827600 Other Sales	10,000	11,718	10,000	11,758	12,000	12,000	12,000
827602 Sale of Map - Assr	2,800	1,681	2,800	1,236	2,000	2,000	2,000
827802 Oper Transfer In	0	11,943	112,465	0	128,881	128,881	128,881
Total Revenues	98,800	39,141	139,265	21,105	150,881	150,881	150,881
Salaries & Employee Benefits							
861011 Regular Employees	969,778	957,921	977,854	858,094	849,621	938,727	938,727
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	384	0	1,009	0	0	0
861021 Co Cont Retirement	130,335	130,124	168,085	149,030	190,239	190,239	190,239
861022 Co Cont OASDI	56,604	55,598	57,463	49,120	49,876	49,876	49,876
861023 Co Cont Medicare	13,346	13,006	13,471	11,504	11,690	11,690	11,690
861024 Co Cont Retire Incr	58,227	58,133	75,175	65,474	90,109	90,109	90,109
861030 Co Cont Health Ins	155,138	158,697	153,009	139,036	136,894	136,894	139,433
861031 Co Cont Unemp Ins	4,112	4,112	1,826	1,826	1,881	1,881	1,881
861035 Co Cont Workers Comp	12,459	12,459	7,437	7,437	9,228	9,228	9,228
Total Salaries & Employee Benefits	1,399,999	1,390,433	1,454,320	1,282,530	1,339,538	1,428,644	1,431,183
Services & Supplies							
862060 Communications	6,000	5,003	5,000	4,864	5,000	5,000	5,000
862101 Insurance - General	4,540	4,540	3,383	3,383	3,153	3,153	3,153
862120 Maint - Equip	1,400	1,035	1,400	1,066	1,400	1,400	1,400
862150 Memberships	600	555	0	555	0	0	0
862170 Office Expense	30,013	26,130	30,001	36,419	40,000	40,000	40,000
862181 Auditing/Fiscal Svcs	3,000	0	0	205	0	0	0
862187 Education & Training	5,500	168	3,000	0	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	5	0	0	0
862250 Trans/Travel	30,900	15,410	30,000	13,298	30,000	30,000	30,000
862253 Travel Out of County	5,000	1,865	2,000	3,460	2,000	2,000	2,000
Total Services & Supplies	86,953	54,705	74,784	63,255	84,553	84,553	84,553
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,486,952	1,445,139	1,529,104	1,345,785	1,424,091	1,513,197	1,515,736
Total Net County Cost	1,388,152	1,405,998	1,389,839	1,324,680	1,273,210	1,362,316	1,364,855

PROGRAM DISCUSSION

Programs: The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4100 Provides for interest on fund balance.
- ✧ Acct. 7600 Provides for fees collected from sale of property characteristic information.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR'S PROPERTY CHARACTERISTICS 1122

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1122 Property Characteristics
Fund: 1220 Assessor Prop Characteristics

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	202	0	339	200	200	200
827600 Other Sales	18,000	16,237	18,000	16,102	18,000	18,000	18,000
Total Revenues	18,000	16,439	18,000	16,441	18,200	18,200	18,200
Services & Supplies							
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	11,943	0	0	0	0	128,881
Total Expend Transfer & Reimb	0	11,943	0	0	0	0	128,881
Total Net Appropriations	0	11,943	0	0	0	0	128,881
Total Fund Balance Contribution	(18,000)	(4,496)	(18,000)	(16,441)	(18,200)	(18,200)	110,681



Election Division Staff

PROGRAM DISCUSSION

The overall mission of the Elections' Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections' Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the county with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections' Division also administers and conducts all federal, state, county, school district and special district elections and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center; and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections' Division accepts filing, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Continues to adhere to strict deadlines established by law. Completing many labor-intensive tasks in a timely and efficient period of time.
- Continue to conduct fair and impartial elections.

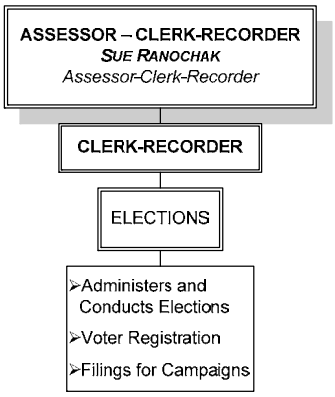
GOALS/OBJECTIVES FOR FY 2012-13

- Make voter registration readily available to all who desire to register to vote.
- Conduct fair and impartial elections.
- Produce accurate election results.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

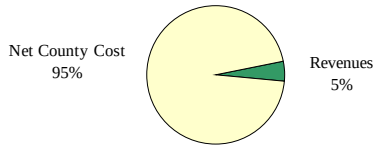
Revenues

- ✧ Acct. 6140 Provides reimbursement for elections.

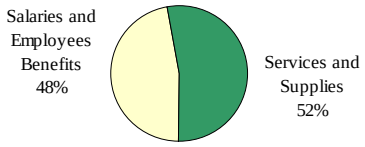
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides for salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: Revenue – Acct 6140 decrease of $78,371. This $78,371 was originally billed to the Library for Measure A. In the Recommended, the Library was to pay in FY 2012-13, however, it must be paid in the fiscal year it w as accrued.

ASSESSOR-CLERK-RECORDER'S OFFICE

ELECTIONS 1410

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1410 County Clerk - Election
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823300 Forfeiture & Penalty	100	0	100	0	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
825490 State Other	0	0	0	0	0	0	0
826140 Election Services	113,002	46,331	143,690	155,973	100,000	100,000	21,629
826390 Other Charges	0	76	0	0	0	0	0
827801 Operating Transfer In	0	0	0	78,371	0	0	0
Total Revenues	113,102	46,407	143,790	234,344	100,000	100,000	21,629
Salaries & Employee Benefits							
861011 Regular Employees	127,701	128,420	127,448	124,474	121,677	121,677	121,677
861012 Extra Help	25,000	15,667	25,000	27,111	25,000	25,000	25,000
861013 Overtime Reg Emp	0	687	0	790	0	0	0
861021 Co Cont Retirement	18,079	18,183	23,049	22,707	28,341	28,341	28,341
861022 Co Cont OASDI	7,492	7,394	7,387	7,076	7,004	7,004	7,004
861023 Co Cont Medicare	1,752	1,967	1,728	2,059	1,638	1,638	1,638
861024 Co Cont Retire Incr	8,067	8,112	10,281	9,949	13,422	13,422	13,422
861030 Co Cont Health Ins	21,221	27,041	25,182	25,182	26,392	26,392	26,881
861031 Co Cont Unemp Ins	1,402	1,402	322	322	827	827	827
861035 Co Cont Workers Comp	429	429	295	295	822	822	822
Total Salaries & Employee Benefits	211,143	209,302	220,692	219,964	225,123	225,123	225,612
Services & Supplies							
862060 Communications	2,000	1,407	2,000	1,419	2,000	2,000	2,000
862101 Insurance - General	5,604	5,604	3,291	3,291	494	494	494
862120 Maint - Equip	1,100	495	1,000	165	1,000	1,000	1,000
862150 Memberships	100	50	0	100	0	0	0
862170 Office Expense	40,000	23,556	50,000	42,173	40,000	40,000	40,000
862187 Education & Training	1,000	0	0	0	0	0	0
862190 Publ/Legal Notice	1,800	969	2,000	2,451	2,000	2,000	2,000
862210 Rent/Lease Bldg Grnds	5,000	1,275	5,000	2,710	2,500	2,500	2,500
862231 Election Suppl & Svcs	100,000	119,002	243,000	236,853	130,000	130,000	130,000
862239 Spec Dept Expense	73,000	40,929	75,000	72,574	70,000	70,000	70,000
862250 Trans/Travel	100	0	0	229	0	0	0
862253 Travel Out of County	1,000	0	0	177	0	0	0
Total Services & Supplies	230,704	193,285	381,291	362,142	247,994	247,994	247,994
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	441,847	402,587	601,983	582,106	473,117	473,117	473,606
Total Net County Cost	328,745	356,180	458,193	347,762	373,117	373,117	451,977

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER..... 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



Elections Staff

PROGRAM DISCUSSION

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements, abandonment, proofs of publication of such statements and withdrawal of partnership statements, notary bonds for filing, oaths of office, and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney, appointments of humane officers, registrations of private professional photocopiers, process servers, unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Continue to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- ♦ All of the microfilm in the Clerk-Recorder's Office has been converted to digital reel. This allows the public to view all of the Clerk-Recorder's public records on computer terminals.
- ♦ Continue to meet deadlines for recording and indexing documents as prescribed by law.

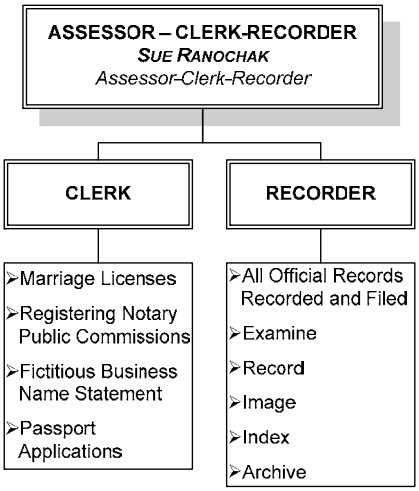
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Continue to maintain the public record in a secure and easily accessible environment.
- ♦ Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

PROGRAM CHART



ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER..... 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

SUMMARY OF MAJOR BUDGET ACCOUNTS

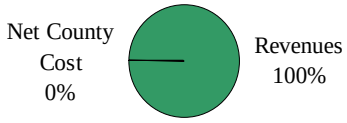
Revenues

- ✧ Acct. 2602 Provides for Marriage License Fees.
- ✧ Acct. 6259 Provides for Lien Notice Mailing Fees.
- ✧ Acct. 6266 Provides for Misc Clerk Filings.
- ✧ Acct. 7600 Provides for copy fees.
- ✧ Acct. 7700 Provides for overages.

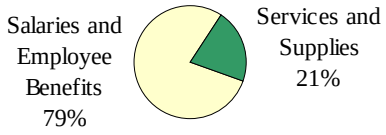
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides for salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER..... 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1941 County Clerk
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822602 Marriage Lic FCC GC 2684	24,000	28,809	27,000	28,316	29,000	29,000	29,000
826255 Recorder Mod Fee	43,000	508	0	0	0	0	0
826259 Recorder Svc Fee	500	3,010	2,000	1,925	(2,000)	(2,000)	(2,000)
826261 Recording Fee	167,000	233,886	230,000	235,277	225,000	225,000	225,000
826266 Clerk Fee	74,000	69,638	69,000	62,573	64,000	64,000	64,000
826404 Returned Check Chg	0	125	0	75	0	0	0
827600 Other Sales	50,000	53,516	55,000	51,393	49,000	49,000	49,000
827700 Other	500	683	500	738	0	0	0
Total Revenues	359,000	390,175	383,500	380,297	365,000	365,000	365,000
Salaries & Employee Benefits							
861011 Regular Employees	146,240	139,503	118,355	104,950	106,881	106,881	106,881
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	21,001	20,271	21,704	19,402	25,258	25,258	25,258
861022 Co Cont OASDI	8,633	8,210	7,132	6,120	6,411	6,411	6,411
861023 Co Cont Medicare	2,019	1,920	1,668	1,431	1,499	1,499	1,499
861024 Co Cont Retire Incr	9,371	9,043	9,681	8,511	11,962	11,962	11,962
861030 Co Cont Health Ins	26,832	21,567	10,053	10,053	10,537	10,537	10,732
861031 Co Cont Unemp Ins	1,545	1,545	430	430	541	541	541
861035 Co Cont Workers Comp	344	344	12,087	12,087	237	237	237
Total Salaries & Employee Benefits	215,985	202,404	181,110	162,985	163,326	163,326	163,521
Services & Supplies							
862060 Communications	2,200	1,869	2,000	1,826	2,000	2,000	2,000
862101 Insurance - General	2,343	2,343	1,535	1,535	1,577	1,577	1,577
862120 Maint - Equip	1,700	2,740	6,000	0	6,000	6,000	6,000
862150 Memberships	800	825	0	900	0	0	0
862170 Office Expense	33,000	31,926	33,000	24,497	32,242	32,242	32,242
862187 Education & Training	1,000	555	500	0	500	500	500
862239 Spec Dept Expense	0	2,466	0	2,571	0	0	0
862253 Travel Out of County	2,000	344	500	0	500	500	500
Total Services & Supplies	43,043	43,067	43,535	31,329	42,819	42,819	42,819
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(550)	0	(457)	0	0	0
Total Expend Transfer & Reimb	0	(550)	0	(457)	0	0	0
Total Net Appropriations	259,028	244,922	224,645	193,858	206,145	206,145	206,340
Total Net County Cost	(99,972)	(145,253)	(158,855)	(186,439)	(158,855)	(158,855)	(158,660)

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

PROGRAM DISCUSSION

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned, de-acidified and filmed, then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Continue to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- ♦ Official records indices back to January 1, 1951, have been data entered into the Clerk-Recorder's computer system enabling the public to easily search for records back to that date.
- ♦ All of the microfilm in the Clerk-Recorder's Office containing real property records and vital statistic records have been converted to digital reel and are available for viewing on computer work stations. This enables staff to easily locate documents for copying.

GOALS/OBJECTIVES FOR FY 2012-13

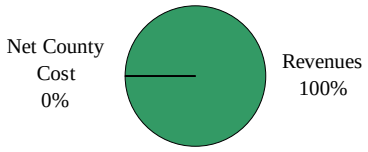
- ♦ Provide accurate high quality scanned images of the Clerk-Recorder's records.
- ♦ Provide accurate high quality microfilm of Clerk-Recorder's records for archival storage.

SUMMARY OF MAJOR BUDGET ACCOUNTS

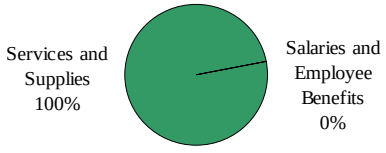
Services & Supplies

- ✧ Acct. 2239 Recorder system software and training.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1942 Modernization
Fund: 1217 Recorder Modernization

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	200	360	200	517	200	200	200
826255 Recorder Mod Fee	67,000	20,159	67,000	32,828	72,000	72,000	72,000
826390 Other Charges	8,200	8,037	0	7,786	7,700	7,700	7,700
Total Revenues	75,400	28,556	67,200	41,131	79,900	79,900	79,900
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862120 Maint - Equip	3,000	0	3,000	0	3,000	3,000	3,000
862170 Office Expense	1,000	40	1,000	0	1,000	1,000	1,000
862239 Spec Dept Expense	35,000	33,702	35,000	35,510	36,000	36,000	36,000
862253 Travel Out of County	2,000	0	2,000	0	2,000	2,000	2,000
Total Services & Supplies	41,000	33,742	41,000	35,510	42,000	42,000	42,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	41,000	33,742	41,000	35,510	42,000	42,000	42,000
Total Fund Balance Contribution	(34,400)	5,186	(26,200)	(5,620)	(37,900)	(37,900)	(37,900)

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

PROGRAM DISCUSSION

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of records of this, and other County departments, and to the retention and retrieval of Clerk-Recorder's records.

This division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are now made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6255 Recorder Mod fees
- ✧ Acct. 6260 Micrographic fees
- ✧ Acct. 7600 Other Sales

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides for salaries

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Continue to make scanned images regularly available for public viewing by the morning after the day on which documents are recorded.
- ♦ Continue to provide off-site access to the Recorder indices, by subscription, to title companies and others who wish to subscribe.

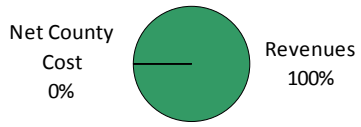
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Continue to provide accurate high quality microfilm and scanned images of the Clerk-Recorder's records.

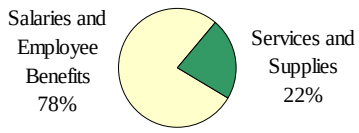
CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1944 Micrographics
Fund: 1218 Micrographics

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	(80)	0	(88)	0	0	0
826255 Recorder Mod Fee	51,431	49,297	49,665	38,960	41,101	41,101	41,101
826260 Micrographic Fee	17,000	18,061	18,000	17,985	18,000	18,000	18,000
827600 Other Sales	18,000	21,572	21,000	20,517	21,000	21,000	21,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	86,431	88,850	88,665	77,373	80,101	80,101	80,101
Salaries & Employee Benefits							
861011 Regular Employees	39,735	42,011	39,735	37,827	35,630	35,630	35,630
861021 Co Cont Retirement	5,706	6,034	7,286	6,901	8,420	8,420	8,420
861022 Co Cont OASDI	2,208	2,343	2,234	2,061	1,969	1,969	1,969
861023 Co Cont Medicare	516	548	523	482	460	460	460
861024 Co Cont Retire Incr	2,546	2,693	3,250	3,025	3,988	3,988	3,988
861030 Co Cont Health Ins	12,500	12,688	11,197	11,197	11,736	11,736	11,736
861031 Co Cont Unemp Ins	149	149	107	107	117	117	117
861035 Co Cont Workers Comp	397	397	234	234	294	294	294
Total Salaries & Employee Benefits	63,757	66,862	64,566	61,835	62,614	62,614	62,614
Services & Supplies							
862060 Communications	600	590	600	578	600	600	600
862101 Insurance - General	274	274	199	199	187	187	187
862120 Maint - Equip	4,000	2,000	4,000	4,740	4,000	4,000	4,000
862170 Office Expense	3,500	8,853	5,000	3,705	5,000	5,000	5,000
862194 A-87 Costs	5,800	6,565	6,600	0	0	0	0
862210 Rent/Lease Bldg Grnds	3,500	3,616	3,700	3,655	3,700	3,700	3,700
862239 Spec Dept Expense	4,000	90	4,000	51	4,000	4,000	4,000
862253 Travel Out of County	1,000	0	0	0	0	0	0
Total Services & Supplies	22,674	21,988	24,099	12,927	17,487	17,487	17,487
Total Net Appropriations	86,431	88,850	88,665	74,762	80,101	80,101	80,101
Total Fund Balance Contribution	0	0	0	(2,611)	0	0	0

AUDITOR-CONTROLLER'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
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1110	Auditor-Controller	D-32
1930	Teeter Plan	D-36
1940	Miscellaneous	D-39
8010	General Debt Service – COPS	D-41
8011	Debt Services – Pension Obligation Bonds	D-44
9991	Appropriations for Contingencies & Reserves	D-46
0712	Unemployment Insurance	D-47
0717	Information Technology Replacement	D-48

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

MEREDITH FORD, Auditor-Controller



Auditor Controller's Staff

PROGRAM DISCUSSION

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors.

Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Accts. 1110 – 7802 Provides for discretionary funding.

Expenditure Transfer and Reimbursements

- ✧ Acct. 5802 Provides for general fund contribution appropriated as operating transfers to the following areas: Library $1,200,000; Department of Transportation (DOT) $1,946,042; Certificates of Participation (COPs) Debt Service $2,170,000; Retiree Health subsidy $400,000; Americans with Disabilities Act (ADA) compliance at $105,000; and $294,795 to accelerate the payoff of the microwave system. The COPs debt service has also been refinanced and will be adjusted at Final Budget for FY 2012-13.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Net decrease in available discretionary revenues – $7,239 increase in BU 1000 revenues; $49,751 decrease in transfer out to BU 3010; $9,447 decrease in transfer out to BU 6110; $474,915 increase of transfer out to BU 7160; and $21,591 decrease in transfer out for BU 8010.

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 102 General - Finance

Budget Unit:
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	28,000,000	28,158,590	28,072,000	27,973,505	28,072,000	28,633,000	28,450,000
821120 Curr Unsec Prop Tax	965,000	1,016,918	1,052,000	1,026,877	1,052,000	1,062,000	1,027,000
821130 Supplemental Roll Tax	300,000	157,254	150,000	(14,308)	150,000	0	0
821210 Prior Secured Prop Tax	0	791	0	1,935	0	0	0
821220 Prior Unsec Prop Tax	50,000	66,521	82,000	111,160	82,000	75,000	100,000
821400 Pen/Cost Delinq Tax	750,000	743,368	783,000	658,723	783,000	612,000	660,000
821500 Sales & Use Tax	3,200,000	3,134,211	3,150,000	3,412,707	3,150,000	3,500,000	3,500,000
821510 Sales Tax - Pub Safety	5,500,000	5,623,651	5,680,000	6,024,274	5,680,000	6,000,000	6,000,000
821600 Timber Yield Tax	100,000	238,421	250,000	250,295	250,000	250,000	250,000
821700 Hwy Prop Rental	0	544	0	4,073	4,073	0	0
821701 Room Occupancy Tax	3,400,000	3,293,554	3,323,000	3,556,307	3,323,000	3,600,000	3,600,000
821702 Property Transfer Tax	320,000	281,986	282,000	433,698	282,000	500,000	400,000
821703 Racehorse Tax	0	0	0	0	0	0	0
821704 Prop Tax In Lieu of VLF	9,977,550	9,977,550	9,947,000	9,946,620	9,947,000	10,000,000	9,882,962
821705 In Lieu of Sales Tax	984,124	984,124	1,015,000	1,014,753	1,015,000	1,015,000	1,239,977
821706 Williamson Act Replacement	0	0	0	468,107	259,734	500,000	500,000
822210 Franchise	750,000	747,505	750,000	728,475	750,000	750,000	730,000
823300 Forfeiture & Penalty	0	220,352	0	0	0	0	0
824100 Interest	60,000	51,310	60,000	129,787	60,000	75,000	130,000
825150 Motor Vehilce In Lieu	0	158,372	0	37,654	37,654	0	0
825398 SB90 Reimb	0	14,811	0	1,372	1,372	0	0
825454 Open Space Subv	0	0	0	0	0	0	0
825481 Homeowner Exemption	310,000	305,629	306,000	305,444	306,000	305,000	305,000
825490 State Other	130,000	130,000	130,000	130,000	130,000	130,000	130,000
825650 Fed Grazing Fee	500	495	0	67	0	0	0
825660 Fed Land in Lieu Tax	330,000	325,319	446,000	445,812	445,812	450,000	489,300
825670 Fed Other	1,000	1,337	1,000	1,338	1,000	1,000	1,000
825810 Other Govt Aid	60,000	59,579	60,000	79,692	60,000	0	70,000
826315 Solid Waste Fee	0	0	500,000	500,000	500,000	0	0
826402 Cost Plan Charges	380,000	446,882	380,000	326,778	380,000	330,000	730,802
827400 Prior Year Revenue	134,054	209,562	0	27,524	29	0	0
827500 Sale of Fixed Assets	0	56,567	0	374,601	185,555	0	0
827600 Other Sales	300,000	300,000	0	0	0	0	0
827700 Other	3,000	8,260	4,000	11,650	4,000	4,000	4,000
827701 Refund Jury/Witness Fee	1,000	450	1,000	0	1,000	0	0
827707 Donation	0	20	0	0	0	0	0
827715 Tobacco Settlement	640,000	382,774	500,000	957,230	500,000	780,000	780,000
827802 Oper Transfer In	601,762	601,762	605,000	604,973	605,000	666,000	402,693
Total Revenues	57,247,990	57,698,470	57,529,000	59,531,123	58,017,229	59,238,000	59,382,734
Expend Transfer & Reimb							
865802 Oper Transfer Out	6,663,426	6,783,426	6,639,407	7,139,363	7,070,000	6,015,837	6,431,554
Total Expend Transfer & Reimb	6,663,426	6,783,426	6,639,407	7,139,363	7,070,000	6,015,837	6,431,554
Total Net Appropriations	6,663,426	6,783,426	6,639,407	7,139,363	7,070,000	6,015,837	6,431,554
Total Net County Cost	(50,584,564)	(50,915,044)	(50,889,593)	(52,391,760)	(50,947,229)	(53,222,163)	(52,951,180)

AUDITOR-CONTROLLER'S OFFICE

AUDITOR-CONTROLLER..... 1110

MEREDITH FORD, Auditor-Controller

PROGRAM DISCUSSION

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those special districts and school districts whose funds are maintained by the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors.

The Auditor-Controller's duties include general receipting and disbursing of all County funds in the County Treasury, including payroll, claims against the County, and property tax allocations; assistance in the compiling and publication of the County's Recommended and Final Budgets; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); financial compliance with the State Controller's Office; internal operational audits of County departments and related organizations; audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax ordinance; fiscal compliance of all grants maintained by the County; and preparation of the Countywide A-87 Cost Allocation Plan.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Refinance of County's outstanding Certificates of Participation (COP) debt from 2000 and 2001.
- Cash flows and other data required for successful Tax Revenue Anticipation Note (TRANs) borrowing for the treasury.

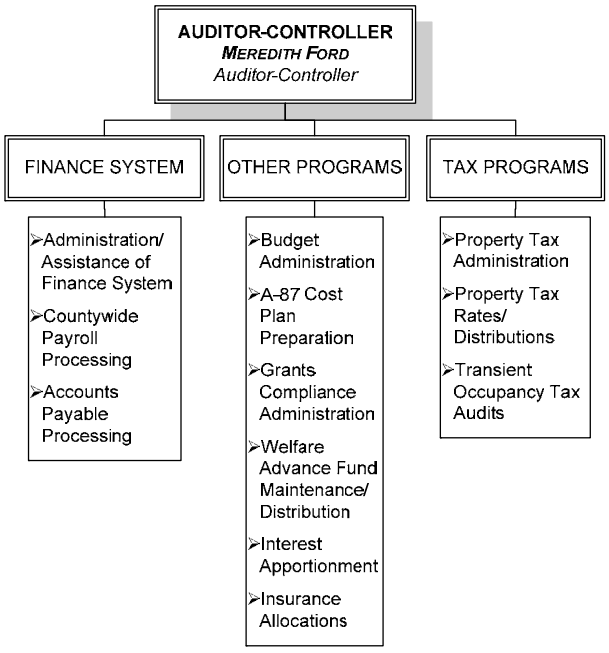
GOALS/OBJECTIVES FOR FY 2012-13

- Work towards more transparency and accountability in county finance.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6115 Provides charges to special districts for levying benefit assessments onto the tax rolls.
- ✧ Acct. 6120 Provides accounting services for various special districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- ✧ Acct. 6121 Fees for audit services to grants.
- ✧ Acct. 7400 Prior year revenue from estate trust holding.
- ✧ Acct. 7700 Proceeds from stale dated trust accounts.

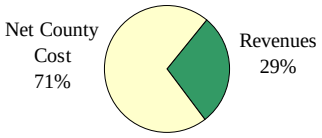
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides for salaries.

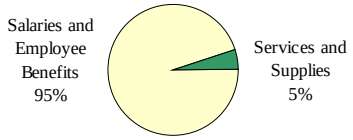
Services & Supplies

- ✧ Acct. 2150 Membership dues for County Auditor.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department. Funds that were available last year as "one-time" only are no longer available. In addition, the department has seen a marked increase in workload. The department is requesting and the CEO is recommending an increase of $80,000 to cover the hiring of a new Auditor position in order for the office to adjust to higher workload levels.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

AUDITOR-CONTROLLER..... 1110

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1110 Auditor-Controller
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825398 SB90 Reimb	0	0	0	0	0	0	0
826115 Debt Service Fee	110,000	114,591	110,000	113,486	115,000	115,000	115,000
826120 Accounting Fee	105,000	140,343	115,000	117,201	125,000	125,000	125,000
826121 Audit Fee	7,200	3,940	9,200	0	9,000	9,000	9,000
826390 Other Charges	4,500	1,467	2,500	1,589	2,500	2,500	2,500
827400 Prior Year Revenue	0	0	99,297	99,506	44,000	44,000	44,000
827600 Other Sales	800	293	500	377	500	500	500
827700 Other	0	0	0	0	0	0	0
827703 Cancel Outlawed Warr	10,000	5,150	8,000	9,256	8,000	8,000	8,000
827802 Oper Transfer In	650	650	650	650	650	650	650
Total Revenues	238,150	266,434	345,147	342,063	304,650	304,650	304,650
Salaries & Employee Benefits					.	.	.
861011 Regular Employees	634,052	635,154	608,859	615,351	596,661	676,661	676,661
861012 Extra Help	0	0	15,000	1,658	2,500	2,500	2,500
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	75,240	75,649	98,645	97,782	134,922	134,922	134,922
861022 Co Cont OASDI	34,702	33,697	34,612	33,334	33,190	33,190	33,190
861023 Co Cont Medicare	8,700	8,579	8,682	8,268	8,218	8,218	8,218
861024 Co Cont Retire Incr	33,976	34,164	45,034	43,823	63,973	63,973	63,973
861030 Co Cont Health Ins	96,507	92,265	86,454	84,443	90,610	90,610	92,289
861031 Co Cont Unemp Ins	1,279	1,279	924	924	940	940	940
861035 Co Cont Workers Comp	3,280	3,280	2,051	2,051	2,850	2,850	2,850
Total Salaries & Employee Benefits	887,736	884,067	900,261	887,635	933,864	1,013,864	1,015,543
Services & Supplies							
862060 Communications	3,720	3,414	4,371	2,878	3,800	3,800	3,800
862101 Insurance - General	1,818	1,818	1,289	1,289	1,446	1,446	1,446
862120 Maint - Equip	2,000	920	2,000	0	1,000	1,000	1,000
862150 Memberships	0	0	0	243	300	300	300
862170 Office Expense	32,500	22,591	32,500	33,707	32,500	32,500	32,500
862171 Paper Supplies	2,200	1,949	2,200	640	750	750	750
862187 Education & Training	0	775	0	830	2,400	2,400	2,400
862190 Publ/Legal Notice	100	224	100	228	150	150	150
862230 Info Tech Equip	0	100	9,000	1,801	5,000	5,000	5,000
862239 Spec Dept Expense	200	0	500	5	500	500	500
862250 Trans/Travel	2,000	1,758	2,000	2,025	2,000	2,000	2,000
862253 Travel Out of County	500	0	500	427	1,000	1,000	1,000
Total Services & Supplies	45,038	33,548	54,460	44,072	50,846	50,846	50,846
Other Charges							
863340 Taxes/Assmnts	0	1	0	(0)	0	0	0
Total Other Charges	0	1	0	(0)	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(4)	0	(4)	0	0	0
Total Expend Transfer & Reimb	0	(4)	0	(4)	0	0	0
Total Net Appropriations	932,774	917,613	954,721	931,702	984,710	1,064,710	1,066,389
Total Net County Cost	694,624	651,179	609,574	589,639	680,060	760,060	761,739

PROGRAM DISCUSSION

History: In the 1940s, the Contra Costa County Auditor-Controller, Desmond Teeter, Recommended an alternate method of tax apportionment. His idea was expanded and incorporated in Revenue and Taxation Code (R&T Code) Sections 4701 through 4722 in 1949. This alternate method is now commonly referred to as the Teeter Plan.

The Teeter Plan allows counties to allocate some of its property taxes to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. The County apportions these levies to all taxing jurisdictions although 100% of the taxes have not yet been collected. The County collects and retains all future delinquent tax payments, penalties and interest.

Only five counties originally adopted the Teeter Plan. In fiscal year 1993-94, the State offered an incentive to counties to adopt the Teeter Plan. The incentive allowed counties opting into the Teeter Plan at that time to receive a one-time credit known as the Teeter credit (R&T Code Section 97.3(a)(5)). The Teeter credit allowed Mendocino County to reduce its Education Revenue Augmentation Fund (ERAF) obligation in 1993-94 by more than $2 million.

Teeter Plan Repayment: At the time Mendocino County opted into the Teeter Plan, the property tax delinquency amounted to $5.4 million. This amount was paid out to all taxing jurisdictions with funds borrowed from the County Treasury. The payments on this note were to be made from the collections of the delinquent taxes, along with the penalties and interest thereon. Instead, the delinquent tax revenues were applied to the county's general fund, with periodic payments made when funds were available. This practice caused the balance owing on the Teeter obligation to increase over the years with the addition of each year's tax delinquency, although the interest on the balance has been paid annually. In recent years, the County has attempted to make accelerating payments on the Teeter obligation, but the funds have not always been available to do so. The recent economical downturn also shows in the increased delinquency amounts added to each year from 2006-07 through 2009-10. The balance on the Teeter obligation as of June 30, 2012, is $6,537,767.

Since 2009-10 all revenues from delinquent tax, penalties and interest payments are being credited directly to the Teeter obligation, although a significant portion of those collections will be used to pay the interest that continues to accrue on the outstanding balance.

On the next page is a chart on the Teeter Receivable Note (Tax Loss Reserve Fund) activity since inception:

TEETER RECEIVABLE NOTE-TAX LOSS RESERVE FUND

Account 2230-760335 and 2230-760336 *(per Auditor worksheet)*

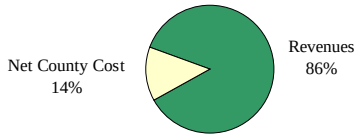
Date	Description	Delinq. Billed	Principal Payment	Amort. Payment	5-Pay Transfers	Additional Payment	Balance
11-01-93	Original Buy Out	(5,426,949)	-	-	-	-	**(5,426,949)**
06-30-93	Payoff 1st year	-	1,080,000	-	-	-	**(4,346,949)**
06-30-94	Principal pmt & Delinquency billed 93-94	(1,952,725)	1,080,000	-	-	-	**(5,219,674)**
06-30-95	Principal pmt & Delinquency billed 94-95	(1,871,256)	1,080,000	-	-	-	**(6,010,930)**
06-30-96	Principal pmt & Delinquency billed 95-96	(1,782,788)	1,080,000	-	-	-	**(6,713,718)**
06-30-97	Principal pmt & Delinquency billed 96-97	(1,751,508)	1,080,000	-	-	-	**(7,385,226)**
06-30-98	Principal pmt & Delinquency billed 97-98	(1,804,064)	-	-	-	-	**(9,189,290)**
06-30-99	Principal pmt & Delinquency billed 98-99	(1,611,403)	1,450,000	-	-	-	**(9,350,693)**
06-30-00	Principal pmt & Delinquency billed 99-00	(1,639,402)	1,800,000	-	650,000	-	**(8,540,095)**
06-30-01	Principal pmt & Delinquency billed 00-01	(2,029,127)	1,700,000	-	-	-	**(8,869,222)**
06-30-02	Principal pmt & Delinquency billed 01-02	(2,255,203)	1,850,000	-	-	-	**(9,274,425)**
06-30-03	Principal pmt & Delinquency billed 02-03	(1,741,102)	1,850,000	-	-	-	**(9,165,527)**
06-30-04	Principal pmt & Delinquency billed 03-04	(1,892,745)	1,950,000	-	-	-	**(9,108,272)**
06-30-05	Principal pmt & Delinquency billed 04-05	(2,060,245)	2,050,000	-	-	-	**(9,118,517)**
06-30-06	Principal pmt & Delinquency billed 05-06	(2,064,009)	2,150,000	-	324,000	-	**(8,708,526)**
06-30-07	Principal pmt & Delinquency billed 06-07	(3,279,878)	2,250,000	-	513,353	-	**(9,225,051)**
06-30-08	Principal pmt & Delinquency billed 07-08	(4,338,773)	2,320,000	-	-	-	**(11,243,824)**
06-30-09	Principal pmt & Delinquency billed 08-09	(4,516,312)	4,516,312	-	-	-	**(11,243,824)**
06-30-10	Principal pmt & Delinquency billed 09-10	(5,162,900)	5,162,900	769,204	-	-	**(10,474,620)**
06-30-11	Principal pmt & Delinquency billed 10-11	(4,747,642)	4,747,642	769,204	-	200,000	**(9,505,416)**
06-30-12	Principal pmt & Delinquency billed 11-12	(4,031,276)	4,031,277	769,204	870,000	1,328,444	**(6,537,767)**

SUMMARY OF MAJOR BUDGET ACCOUNTS

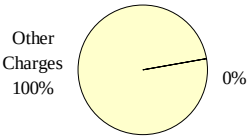
Other Charges

- ✧ Acct. 3310 Provides for interest on total liability based on total levy. Interest charge for the Teeter Plan is budgeted annually.
- ✧ Acct. 3311 Provides for anticipated delinquencies on total tax levy.
- ✧ Acct. 1210 Provides for revenue from prior secured property tax
- ✧ Acct. 1400 Provides for revenue from penalties on delinquencies on property taxes.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Teeter Plan budget unit will start at the Recommended Budget with the $769,205 amortized payment towards the Teeter debt principle. This allocation will go up at Final Budget as the interest and penalties carry-over is calculated for FY 2012-13.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

TEETER PLAN..... 1930

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1930 Teeter Plan Debt Service
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821210 Prior Secured Prop Tax	4,300,000	3,825,069	4,500,000	3,678,652	3,500,000	3,500,000	3,500,000
821400 Pen/Cost on Delinq Tax	1,250,000	1,482,573	1,400,000	1,498,164	1,400,000	1,400,000	1,400,000
Total Revenues	5,550,000	5,307,642	5,900,000	5,176,816	4,900,000	4,900,000	4,900,000
Other Charges							
863310 Interest	70,000	75,285	70,000	101,762	80,000	80,000	80,000
863311 Principal	6,249,204	5,716,894	6,883,870	6,128,924	5,589,205	5,589,205	5,589,205
Total Other Charges	6,319,204	5,792,180	6,953,870	6,230,686	5,669,205	5,669,205	5,669,205
Total Net Appropriations	6,319,204	5,792,180	6,953,870	6,230,686	5,669,205	5,669,205	5,669,205
Total Net County Cost	769,204	484,538	1,053,870	1,053,870	769,205	769,205	769,205

PROGRAM DISCUSSION

This budget unit accounts for costs not associated with any one particular County department.

Tax and Revenue Anticipation Notes (TRANs): Accounting for the cash proceeds and related costs of the County's annual short term (one year) borrowing of cash funds through a financing vehicle known as Tax and Revenue Anticipation Notes. The purpose of this annual borrowing is to facilitate the periodic cash flow needs of the County during its "dry period" (i.e. before receipt of property taxes and other tax revenues). Funds are borrowed at low tax-exempt rates at the beginning of each fiscal year and reinvested (before they are spent) at rates generally in excess of their cost. The net interest earnings are known as "arbitrage".

Non-Assignable Costs: The Miscellaneous budget also serves as a "catch-all" for costs that are not assignable to any other specific budget unit or department. The major cost elements within this budget include general legal expenses, judgment and damages claims not payable from insurance reserves, employee education and training benefits pursuant to existing negotiated memoranda of understanding, vacation "buyouts" pursuant to memoranda of understanding, non-assignable medical costs as well as general liability insurance premium costs.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 4100 Provides for interest earnings on TRANs.

Salaries & Employee Benefits

- Acct. 1011 Provides vacation in-lieu buyout pursuant to MOU.

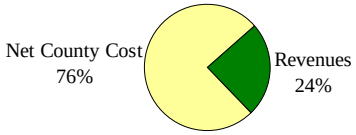
Services & Supplies

- Acct. 2181 Provides for audit for County financials.
- Acct. 2183 Provides for outside legal counsel.
- Acct. 2187 Provides for management training/wellness program costs pursuant to MOU.
- Acct. 2189 Provides for TRANs costs of issuance at $230,000; Contract for the development of a new retirement tier at $35,000; a small reserve for unanticipated expenses $21,591.
- Acct. 2239 Provides for downtown employee parking permit fees paid to the City of Ukiah.

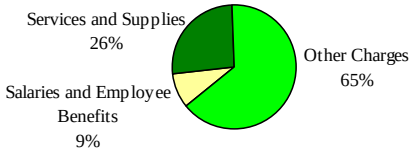
Other Charges

- Acct. 3280 Provides funding to outside agencies for Public-Education-Government (PEG) television at $95,000. Local Agency Formation Commission (LAFCO) at $45,000. Mendocino Arts Council funding at $25,600 and funding for the Mendocino County Resource Conservation District at $25,400.
- Acct. 3113 Provides funding for Ukiah Courts Facilities Payment (CFP) at $177,137; Willits CFP at $16,492; Southwest Border Patrol payment at $498,209.
- Acct. 3310 Provides for projected interest costs of TRANS.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

MISCELLANEOUS 1940

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1940 Miscellaneous Budget
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	300,000	300,808	300,000	496,515	500,000	500,000	500,000
827600 Other Sales	0	0	130,000	0	0	0	0
825640 Fed Forest Reserve	0	32,058	0	0	0	0	0
Total Revenues	300,000	332,866	430,000	496,515	500,000	500,000	500,000
Salaries & Employee Benefits							
861011 Regular Employees	185,000	154,500	200,000	114,373	140,000	140,000	140,000
861021 Co Cont Retirement	30,000	22,233	40,000	21,319	30,000	30,000	30,000
861022 Co Cont OASDI	11,500	9,579	15,000	7,091	9,000	9,000	9,000
861023 Co Cont Medicare	2,800	2,240	4,000	1,658	2,000	2,000	2,000
861024 Co Cont Retire Incr	12,700	9,965	15,000	9,401	12,000	12,000	12,000
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	242,000	198,516	274,000	153,844	193,000	193,000	193,000
Services & Supplies							
862101 Insurance - General	83,014	83,014	22,646	22,646	23,045	23,045	23,045
862170 Office Expense	150	0	150	0	150	150	150
862181 Auditing & Fiscal Svcs	50,000	58,200	50,000	71,250	55,000	55,000	55,000
862183 Legal Fees	25,000	1,543	25,000	45,188	45,000	45,000	45,000
862185 Medical & Dental Svcs	0	5,278	5,000	47,973	10,000	10,000	10,000
862187 Education & Training	120,000	110,419	100,000	95,892	105,000	105,000	105,000
862189 Prof/Spec Svcs - Other	78,740	144,705	128,000	141,219	230,000	286,591	286,591
862239 Spec Dept Expense	20,000	15,367	13,000	19,628	27,000	27,000	27,000
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	376,904	418,526	343,796	443,796	495,195	551,786	551,786
Other Charges							
863113 Pmt Other Gov Agency	646,709	646,709	748,465	665,927	806,589	691,838	691,838
863280 Contr Other Agency	223,801	223,801	206,000	189,404	191,000	191,000	191,000
863310 Interest	484,850	484,849	513,523	469,444	470,000	470,000	470,000
Total Other Charges	1,355,360	1,355,359	1,467,988	1,324,775	1,467,589	1,352,838	1,352,838
Total Net Appropriations	1,974,264	1,972,402	2,085,784	1,922,414	2,155,784	2,097,624	2,097,624
Total Net County Cost	1,674,264	1,639,535	1,655,784	1,425,899	1,655,784	1,597,624	1,597,624

PROGRAM DISCUSSION

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates Of Participation (COPs). The County's Certificate of Participation issues are - $1,260,000 Refunding Certificates of Participation. Issued on or about June 1, 1993, replaced 1983 Series A Bonds whose original proceeds were used in the acquisition of the present Social Services administration facility. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$8,600,000 1998 Refunding Certificates of Participation - issued on May 15, 1998, to replace 1989 Certificates of Participation in the original amount of $11,905,000. Funds provided for the acquisition, construction, remodeling, and improvement of certain equipment and permanent facilities for the County. Specifically, the construction projects included the justice centers in Willits and Fort Bragg, the Willits library, the adult detention center (Mendocino County Jail) in Ukiah and the microwave communications system for the Sheriff's Office. Final maturity was August 15, 2006.

In July 2000 the County made an offer to the holders of these 1998 Certificates, at their option, to tender their certificates for purchase or to exchange them for new certificates issued as part of the 2000 COPs issue (see below). The purpose of this "Tender/Exchange Program" was to restructure the overall debt service obligation of the County to provide for a level annual debt service over the next thirty years.

As a result of this tender/exchange, approximately $4,350,000 of the outstanding $6,090,000 certificates was turned in for redemption during the months of July and August of 2000, thereby reducing the annual debt service on this issue over its remaining term.

$8,595,000 1993 Certificates of Participation - issued on June 1, 1993, to provide for the construction of a new County Administration Center facility, purchased additional space for the Social Services Branch as well as renovations to other capital facilities. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$7,965,000 Series 2001 Refunding Certificates of Participation - issued on November 20, 2001, to advance refund the 1993 Certificates of Participation notes originally issued in the aggregate principal amount of $9,855,000 on May 1, 1993. Funds were originally provided for in the construction of various capital projects including the County Administration Center facility and Social Services Center in Ukiah. Due June 1 in annual installments ranging from $240,000 to $460,000 for the year 2021. Variable interest rates range from 3.5% to 5.0%. Final maturity is June 1, 2024.

$22,480,000 Series 2000 Certificates of Participation - issued on September 7, 2000, to provide for the purchase of additional space for the Social Services Branch, the Health and Human Services facilities for the Public Health Branch and the County Museum and the acquisition and construction of a new Animal Control Shelter and Consolidated Health Services Center. In addition, a portion ($4,350,000) of proceeds from this issue was utilized to defease approximately 70% of the outstanding balance of the 1998 Refunding Certificates of Participation referenced above.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Provides for annual rental payment from City of Willits for space in Criminal Justice building.
- ✧ Acct. 7802 Operating Transfer In - Provides for transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of 1993 and 2000 COP issues. Includes payment on microwave system, and interest from City of Ukiah animal shelter payments.

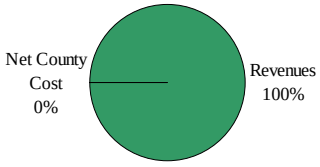
Services & Supplies

- ✧ Acct. 2239 Provides for Trustee fees and fees paid to Muni Financial for arbitrage rebate calculation services and annual informational statements.

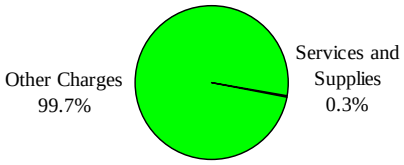
Other Charges

- ✧ Accts. 3310 & 3311 Provides for interests and principal payments on the Certificate of Participation issues.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department. In FY 11-12 the County's outstanding COP debt was refinanced. Adjustments will be forthcoming at Final Budget to reflect these changes.

FINAL BUDGET COMMENTS

A number of adjustments were requires in the BU to take into account the accelerated debt repayment associated with the County's Public Safety Microwave system payments, in addition to adjustments related to the refinancing of the County's COP debt. It is expected this BU will see a significant decrease in FY 2013-14.

AUDITOR-CONTROLLER'S OFFICE

GENERAL DEBT SERVICE – COPS 8010

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8010 Debt Service
Fund: 1400 Debt Service

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823110 Crim Just Const Fund	20,000	20,000	20,000	18,000	20,000	20,000	20,000
824100 Interest	0	(1,643)	(1,600)	(3,896)	(3,800)	(3,800)	(3,800)
824200 Rent/Concession	30,000	30,000	30,000	30,000	30,000	30,000	30,000
827700 Other	30,000	38,580	30,000	38,729	35,000	35,000	35,000
827802 Oper Transfer In	2,545,569	2,545,569	2,545,569	2,495,560	2,537,295	2,537,295	2,770,487
827803 Loan/Bond Proceeds	0	0	0	719,696	0	0	0
Total Revenues	2,625,569	2,632,507	2,623,969	3,298,089	2,618,495	2,618,495	2,851,687
Services & Supplies							
862189 Prof/Spec Svcs - Other	3,500	3,700	3,500	696,058	5,000	5,000	5,000
862239 Spec Dept Expense	4,400	4,443	4,400	4,308	4,400	4,400	4,400
Total Services & Supplies	7,900	8,143	7,900	700,366	9,400	9,400	9,400
Other Charges							
863310 Interest	1,344,419	1,341,422	1,288,694	730,502	1,226,062	1,226,062	937,160
863311 Principal	1,255,766	1,255,761	1,313,961	1,863,956	1,373,183	1,373,183	1,846,773
Total Other Charges	2,600,185	2,597,183	2,602,655	2,594,457	2,599,245	2,599,245	2,783,933
Total Net Appropriations	2,608,085	2,605,326	2,610,555	3,294,823	2,608,645	2,608,645	2,793,333
Total Fund Balance Contribution	(17,484)	(27,182)	(13,414)	(3,266)	(9,850)	(9,850)	(58,354)

AUDITOR-CONTROLLER'S OFFICE

DEBT SERVICES – PENSION OBLIGATION BONDS 8011

MEREDITH FORD, Auditor-Controller

PROGRAM DISCUSSION

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable pension obligation bonds issued in December 1996 in the amount of $30,720,000 and December 2002 in the amount of $91,945,000. Included in the December 2002 issue is a partial defeasance (50%) of the December 1996 issue.

The County's Pension Obligation Bond issuances are as follows: $30,720,000 Taxable Pension Obligation Bond - Issued on December 19, 1996 to allow the County to fund a portion of its current unfunded accrued actuarial liability for retirement benefits of County employees. As indicated above, this issue was partially (50%) refunded and defeased on December 12, 2002. Please refer to Series 2002 issuance below. The 1996 Pension Obligation Bonds were paid in full as of July 2009.

$91,945,000 Taxable Pension Obligation Bonds Refunding Series 2002 - issued on December 12, 2002, to allow the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. The amount being funded with proceeds of the 2002 bonds equals the present value of the payments the County would otherwise be required to make to amortize the current UAAL, discounted at the Retirement Association's actuarially assumed earnings rate of 8%. Due July 1 in estimated annual principal installments of $885,000, increasing to $7,560,000 in the year 2026. Variable interest rates with interest payable semiannually on July 1 and January 1 at rates ranging from 2.07% to 5.00%. Final maturity is July 1, 2026. This bond issue includes proceeds sufficient to defease approximately fifty percent (50%) of each maturity of the $23,795,000 outstanding principal amount of the original 1996 taxable pension obligation bonds. By refunding and defeasing the 1996 bonds, the County restructured the amortization schedule of its outstanding debt to achieve a more level annual debt service pattern.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6400 — Provides for estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

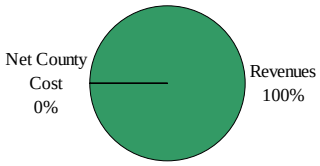
Services & Supplies

- Acct. 2239 — Provides for Letter of Credit fees, Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

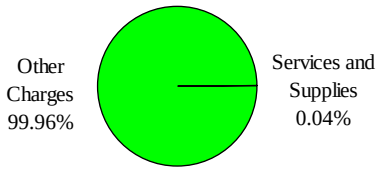
Other Charges

- Accts. 3310 & 3311 — Provides for interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

DEBT SERVICES – PENSION OBLIGATION BONDS 8011

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
862183 Legal Fee

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

862190 Publ/Legal Notice

Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8011 Pension Oblig Bonds
Fund: 1410 Pension Oblig Bonds

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	(40,000)	(12,200)	(10,000)	(25,093)	(20,000)	(20,000)	(20,000)
826400 Co Share Retire	8,400,000	7,633,137	7,538,000	7,203,115	8,485,324	8,485,324	8,485,324
Total Revenues	8,360,000	7,620,937	7,528,000	7,178,022	8,465,324	8,465,324	8,465,324
Services & Supplies							
862189 Prof/Spec Svcs - Other	2,000	1,850	2,000	1,900	2,000	2,000	2,000
862239 Spec Dept Expense	3,000	415	3,000	250	1,000	1,000	1,000
Total Services & Supplies	5,000	2,265	5,000	2,150	3,000	3,000	3,000
Other Charges							
863310 Interest	4,675,324	4,675,324	4,509,200	4,509,199	4,334,699	4,334,699	4,334,699
863311 Principal	3,240,000	3,240,000	3,405,000	3,405,000	3,575,000	3,575,000	3,575,000
Total Other Charges	7,915,324	7,915,324	7,914,200	7,914,199	7,909,699	7,909,699	7,909,699
Total Net Appropriations	7,920,324	7,917,589	7,919,200	7,916,349	7,912,699	7,912,699	7,912,699
Total Fund Balance Contribution	(439,676)	296,652	391,200	738,327	(552,625)	(552,625)	(552,625)

AUDITOR-CONTROLLER'S OFFICE

APPROPRIATIONS FOR CONTINGENCIES & RESERVES 9991

MEREDITH FORD, Auditor-Controller

PROGRAM DISCUSSION

General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties or other unforeseen events.

Current County policy calls for a reserve level established annually no less than $250,000. This amount is seen as an absolute minimum. Preferable contingency levels should be in the $1 to $3 million dollar range. This is a level that would allow for stability throughout the quarterly budget review process for the fiscal year, particularly during periods of fiscal stress. Failure to appropriate a reasonable level of funding in contingencies is not prudent and could result in fiscal "mid-year budget crisis". Prior to FY 2011-12, contingencies had been reduced down to zero. Today, the recommended budget contains $412,691 in contingency funding, still far from optimal levels but a vast improvement over contingency levels in the past.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Appropriations for Contingencies

- ✧ Acct. 9991 Provides for funding set aside for economic uncertainties.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department. For FY 2012-13 some budget variables exist that could be cause for contingencies to be recommended for draw down at mid-year or 3rd Quarter. Utility costs are one of these variables after FY 2011-12 saw the consolidation of office space throughout the County.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 9 Contingencies
Activity: 999 Miscellaneous

Budget Unit: 9991 Provision for Contingency
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
869991 Approp for Contingency	0	0	100,000	0	250,000	412,691	412,691
Total	0	0	100,000	0	250,000	412,691	412,691
Total Net Appropriations	0	0	100,000	0	250,000	412,691	412,691

PROGRAM DISCUSSION

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Costs within this budget unit are expected to decline over the course of FY 2012-13.

CEO RECOMMENDED BUDGET COMMENT

The CEO recommends the funding submitted by the department.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0712 Unemployment Insurance
Fund: 7120 Unemployment Insurance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	2,000	1,746	1,500	2,471	2,000	2,000	2,500
826401 I.S.F. Services	600,000	600,000	400,000	400,000	400,000	400,000	400,000
827700 Other	0	0	0	0			
Total Operating Revenues	602,000	601,746	401,500	402,471	402,000	402,000	402,500
Operating Expenses							
Services & Supplies							
862103 Insurance - Unemp	750,000	448,130	550,000	437,257	450,000	450,000	430,000
862189 Prof/Spec Svcs - Other	1,000	949	1,000	905	1,000	1,000	1,000
Total Services & Supplies	751,000	449,079	551,000	438,162	451,000	451,000	431,000
Total Operating Expenses	751,000	449,079	551,000	438,162	451,000	451,000	431,000
Operating Income (Loss)	(149,000)	152,667	(149,500)	(35,691)	(49,000)	(49,000)	(28,500)
Change in Net Assets	(149,000)	152,667	(149,500)	(35,691)	(49,000)	(49,000)	(28,500)
Net Assets - Beginning Balance		221,520		374,187		338,496	338,496
Net Assets - Ending Balance		374,187		338,496		289,496	309,996

AUDITOR-CONTROLLER'S OFFICE

INFORMATION TECHNOLOGY REPLACEMENT 0717

MEREDITH FORD, Auditor-Controller ~ KRISTIN MCMENOMEY, General Services Agency Director

PROGRAM DISCUSSION

This budget unit, established in Fiscal Year 2000-01, currently provides the funding for the replacement of multi-departmental computer systems.

SUMMARY OF MAJOR BUDGET ACCOUNT

Revenues

- ✧ Acct. 7802 Provides partial General Fund contribution towards IT replacement reserve and other projects.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends the funding submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
Final Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0717 Software Acquisition
Fund: 7170 Software Acquisition

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	0	98	0	922	0	0	0
827700 Other	0	0	0	140,622	0	0	0
827802 Oper Transfer In	0	120,000	0	0	0	0	0
Total Operating Revenues	0	120,098	0	141,544	0	0	0
Operating Expenses							
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862200 Rent/Lease Equip	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	235,000	235,000	235,000
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	235,000	235,000	235,000
Fixed Assets							
864370 Equipment	25,436	0	25,480	0	0	0	0
Total Fixed Assets	25,436	0	25,480	0	0	0	0
Total Operating Expenses	25,436	0	25,480	0	235,000	235,000	235,000
Operating Income (Loss)	(25,436)	120,098	(25,480)	141,544	(235,000)	(235,000)	(235,000)
Change in Net Assets	(25,436)	120,098	(25,480)	141,544	(235,000)	(235,000)	(235,000)
Net Assets - Beginning Balance		26,587		146,685		288,229	288,229
Net Assets - Ending Balance		146,685		288,229		53,229	53,229

BOARD OF SUPERVISORS

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1015..... Board of Supervisors D-50

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

JOHN MCCOWEN, Chair



Carre Brown
1st District

John McCowen
2nd District
Chair

John Pinches
3rd District

Kendall Smith
4th District

Dan Hamburg
5th District
Vice-Chair

PROGRAM DISCUSSION

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board comprises five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various Special Districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and Special Districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach and interaction with constituents, and by Board Members serving on a number of local, State, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, coastal development permits, and minor/major subdivisions; to act as the County Board of Equalization providing County taxpayers with a system for appealing valuations placed on their properties by the Assessor; to act as the Mendocino County Redevelopment Agency; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities

.



BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

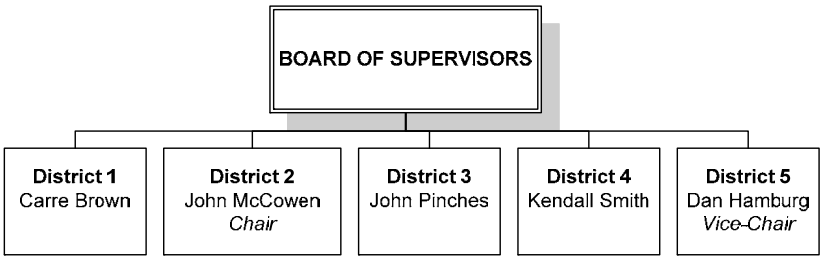
JOHN MCCOWEN, Chair

In 2005 the Board adopted an ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document, placed under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

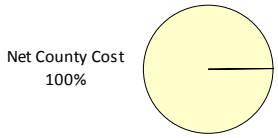
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries: 5 district supervisors.

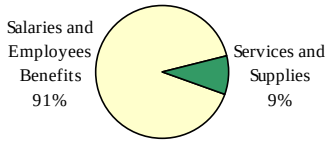
Services & Supplies

- ✧ Acct. 2150 Provides memberships for CSAC and Local Government Commission.
- ✧ Acct. 2250 Provides in-county supervisor travel to and from the Administration Center.
- ✧ Acct. 2253 Provides out-of-county travel for district supervisors to attend CSAC and other limited association/conference opportunities as funds allow.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This budget unit will experience a slight 2.2% increase, due primarily to benefit cost increases. The budget unit will experience some savings in this fiscal year due to a 10% reduction in compensation for a portion of the employees during half of the fiscal year. There has been a reduction by 10% in Services and Supplies due to savings. The CEO has lowered spending due to a reduction in compensation and savings in Services and Supplies.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

JOHN MCCOWEN, Chair

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1015 Board of Supervisors
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Salaries & Employee Benefits							
861011 Regular Employees	384,718	370,840	390,448	358,203	395,456	379,112	379,112
861021 Co Cont Retirement	52,307	46,751	53,128	53,545	71,742	71,742	71,742
861022 Co Cont OASDI	22,521	22,025	23,441	21,491	23,574	23,574	23,574
861023 Co Cont Medicare	5,266	5,151	5,482	5,026	5,513	5,513	5,513
861024 Co Cont Retire Incr	23,435	20,941	23,947	23,687	33,995	33,995	33,995
861030 Co Cont Health Ins	41,833	41,267	37,475	37,475	39,276	39,276	40,010
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	3,787	3,787	2,214	2,214	2,782	2,782	2,782
Total Salaries & Employee Benefits	533,867	510,762	536,135	501,640	572,338	555,994	556,728
Services & Supplies							
862060 Communications	4,240	4,356	4,240	4,077	4,240	4,240	4,240
862101 Insurance - General	2,939	2,939	1,973	1,973	1,338	1,338	1,338
862150 Memberships	26,380	25,828	26,380	26,428	26,428	26,428	26,428
862170 Office Expense	20,826	11,933	15,826	12,658	10,000	10,000	10,000
862187 Education & Training	0	1,142	0	339	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	0	27	0	0	0	0	0
862239 Spec Dept Expense	2,500	1,407	2,500	1,738	1,500	1,500	1,500
862250 Trans/Travel	6,300	3,608	6,300	3,900	5,000	5,000	5,000
862253 Travel Out of County	12,294	4,291	7,294	3,768	7,294	7,294	7,294
Total Services & Supplies	75,479	55,531	64,513	54,881	57,800	57,800	57,800
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	609,346	566,293	600,648	556,521	630,138	613,794	614,528
Total Net County Cost	609,346	566,293	600,648	556,521	630,138	613,794	614,528

CHILD SUPPORT SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2090	Child Support Services	D-54

CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director



PROGRAM DISCUSSION

The mission of the Department of Child Support Services is to protect and promote the well being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Met or exceeded Federal Performance Standards during the year.
- Exceeded Compromise of Arrears Goals.
- Answered phone above the state required standard.
- Reduced arrears by aggressively closing cases that meet criteria.
- Keep up to date on staff training.
- Maintained collections even with losing key personnel during the year.

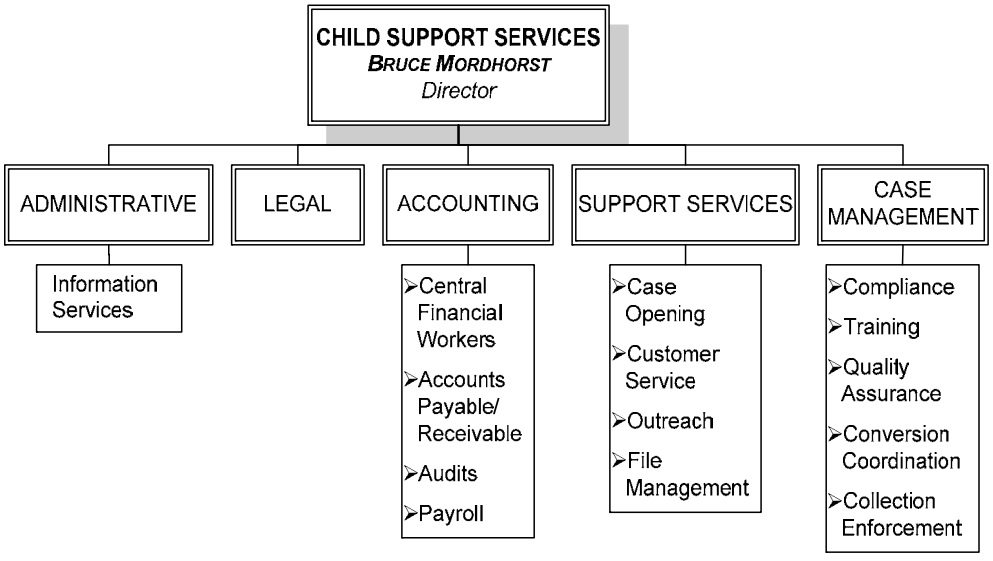
GOALS/OBJECTIVES FOR FY 2012-13

- Maintain and/or increase Performance Standards for the year.
- Train and integrate all new staff into maintaining case loads.
- Look at increasing the Compromise of Arrears Program by dedicated one staff person to the program.
- Examine hiring additional staff due to salary cuts.
- Examine special programs to increase collections such as early intervention, license release, opening one Saturday a quarter and outreach to Public Health on teen pregnancies.
- Install new computer for the entire office, August 2012, per State guidelines.
- Examine difference collections models strategies proven effective in other counties.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5686 Provides Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for the Department.
- ✧ Acct. 6162 Provides State Aid for Child Support.

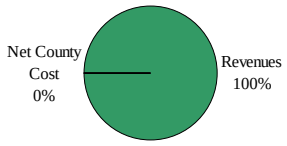
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Acct. 1035 Provides funding for Workers Comp insurance.

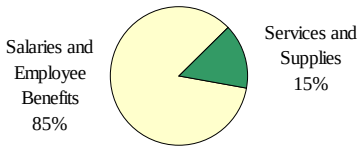
Services & Supplies

- ✧ Acct. 2101 Provides funding for General Liability insurance.
- ✧ Acct. 2170 Provides office supplies, paper goods and postage.
- ✧ Acct. 2189 Provides costs associated with Genetic Test to establish parentage and process service to obtain Child Support orders; also provides for outside postal vending for State mandated monthly statements to customers.
- ✧ Acct. 2239 Provides retirement benefits for the wives of investigators who have retired from department. Provides for costs levied by IRS in association with the tax intercept program that diverts tax refunds to repay past-due Child Support owed by Non-Custodial Parties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding largely as submitted. There are some minor changes in departmental staffing and A-87 costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

State Controller | County of Mendocino | County Budget Form
County Budget Act | State of California | Schedule 9
2010 | Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

Classification:
Function: 2 Public Protection | Budget Unit: 2090 Child Support Services
Activity: 201 Public Protection - Judicial | Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	4,070	0	7,271	0	0	0
825686 Fed Aid Child Supp	1,960,016	1,756,812	1,960,016	1,634,556	1,960,016	1,960,016	1,960,016
826162 State Aid Child Supp	1,148,121	905,841	1,148,121	843,231	1,148,121	1,148,121	1,148,163
827700 Other	0	0	0	0	0	0	0
Total Revenues	3,108,137	2,666,723	3,108,137	2,485,058	3,108,137	3,108,137	3,108,179
Salaries & Employee Benefits							
861011 Regular Employees	1,630,090	1,452,574	1,588,558	1,329,977	1,542,902	1,559,727	1,559,727
861012 Extra Help	55,000	16,545	40,000	7,612	40,000	40,000	40,000
861013 Overtime Reg Emp	90,000	56,259	90,000	50,430	95,000	95,000	95,000
861021 Co Cont Retirement	225,082	211,427	285,208	246,142	330,502	330,502	330,502
861022 Co Cont OASDI	90,547	86,566	90,741	78,454	82,275	82,275	82,275
861023 Co Cont Medicare	21,367	20,561	21,222	18,458	18,666	18,666	18,666
861024 Co Cont Retire Incr	100,427	94,332	127,218	107,997	156,521	156,521	156,521
861030 Co Cont Health Ins	297,634	300,076	297,575	256,253	271,119	271,119	271,119
861031 Co Cont Unemp Ins	11,124	11,124	7,686	7,686	6,206	6,206	6,206
861035 Co Cont Workers Comp	44,738	44,738	43,611	43,611	24,137	24,137	24,137
Total Salaries & Employee Benefits	2,566,009	2,294,202	2,591,819	2,146,620	2,567,328	2,584,153	2,584,153
Services & Supplies							
862060 Communications	20,000	11,413	20,000	11,657	20,000	20,000	20,000
862101 Insurance - General	53,842	53,842	32,897	32,897	0	0	0
862120 Maint - Equip	5,500	3,980	5,500	0	7,500	7,500	7,500
862130 Maint - Strc/Impr/Grnds	42,000	23,413	40,000	20,726	42,000	42,000	42,000
862150 Memberships	4,750	2,868	4,750	400	5,000	5,000	5,000
862160 Misc Expense	12,500	0	10,000	0	10,000	10,000	10,000
862170 Office Expense	104,000	44,384	94,000	47,701	100,000	100,000	100,000
862182 Data Processing Svcs	30,500	28,212	30,500	18,531	65,000	65,000	65,000
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	10,500	2,200	10,000	1,170	11,000	11,000	11,000
862189 Prof/Spec Svcs - Other	140,000	109,173	135,000	91,780	145,000	145,000	145,000
862190 Publ/Legal Notice	7,500	1,063	7,000	0	7,000	7,000	7,000
862239 Spec Dept Expense	10,500	256	9,362	5	10,000	10,000	10,000
862250 Trans/Travel	5,500	1,569	5,000	1,381	5,000	5,000	5,000
862253 Travel Out of County	5,500	3,187	4,000	1,227	5,000	5,000	5,000
862260 Utilities	27,000	24,424	25,000	27,655	25,000	25,000	25,000
Total Services & Supplies	479,592	309,985	433,009	255,129	457,500	457,500	457,500
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	3,045,601	2,604,187	3,024,828	2,401,749	3,024,828	3,041,653	3,041,653
Total Net County Cost	(62,536)	(62,536)	(83,309)	(83,309)	(83,309)	(66,484)	(66,526)

COUNTY COUNSEL

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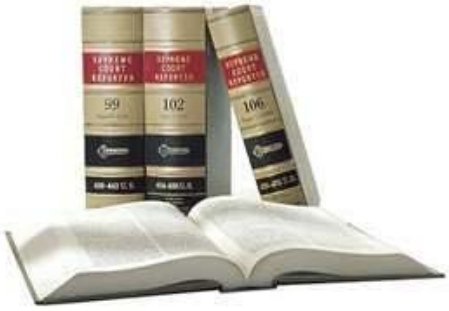
BUDGET UNIT	NAME OF BUDGET	PAGE

1210..... County Counsel D-58

COUNTY COUNSEL

COUNTY COUNSEL 1210

THOMAS R. PARKER, County Counsel



PROGRAM DISCUSSION

County Counsel is charged by state law with responsibility to defend, or prosecute, all civil actions and proceedings that concern the County or any of its officers. County Counsel is required to provide legal advice and representation to the following: all County officers and departments, boards and commissions, Municipal Advisory Commissions, special districts governed by the Board of Supervisors, and the Mendocino County Grand Jury. The County Counsel acts as legal advisor on a fee for services basis to special districts, Redevelopment Agency/Redevelopment Successor Agency, the Community Development Commission, Local Agency Formation Commission (LAFCO), Mendocino Transit Authority, Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Fire Districts, Water Districts, Community Service Districts, Air Quality Management District, Resource Conservation District, Ukiah Valley Sanitation District and other Joint Powers Agencies.

County Counsel represents the County competently, thoughtfully, and justly in all legal matters, and encourages staff to be diligent in their role as legal counsel.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ CODE ENFORCEMENT: Major projects included assisting the Environmental Crimes Task Force in clean-up of a serious grading violation threatening to slide onto Highway 101 and clean-up of a coastal property in a highly scenic area south of Elk. Continue to recruit new hearing officers from the local attorney community, schedule and organize monthly lien hearings pursuant to the County public nuisance statute, thus generating approximately $73,361 over the past year. Other Code Enforcement related activities include initiating monthly round tables, prioritizing cases for appeal and lien hearing, reviewing all code enforcement officer reports, attending all hearings, negotiating settlements of appropriate cases.

♦ CONSERVATORSHIPS AND PUBLIC ADMINISTRATOR CASES: Represented the Public Guardian/Public Administrator in conservatorship and estate cases for the Social Services branch of the Health & Human Services Agency. Worked on litigation issues for Public Guardian/Mental Health regarding conservatorships.

♦ EMPLOYMENT LITIGATION: Responsible for State Personnel Board and Civil Service Commission hearings, and matters before PERB.

♦ HEALTH AND HUMAN SERVICES: Provided significant support, advice and opinions on confidentiality and release of information issues and provided extensive review of contracts and memorandum of understandings (MOUs). Drafted MOU with Mendocino County Office of Education concerning AB3632 issues regarding services to disabled youth; worked on Ordinance for Commission for Medical Care. Worked with the Environmental Health Division and Planning and Building Services to draft policy for off-site septic systems.

♦ JUVENILE DEPENDENCY CASES: The two attorneys assigned to juvenile cases handled all phases from inception through appeal. These cases typically involve abused, neglected, or abandoned children. Cases are resolved when children are returned to their families, placed in long-term foster care, placed in a guardianship, or adopted into a new family. County Counsel's office filed two appellate briefs in the Court of Appeal. One attorney worked with a Child Support Services (CSS) court officer to develop/update power point presentations and provide two training sessions for social workers: Protective Custody/Warrant Training and Juvenile Court Training. Participated in monthly Indian Child Welfare Act (ICWA) Protocol meetings; participated in monthly Hopland Band of Pomo Indians Tribal Justice Advisory and Planning Committee meetings. Presented a workshop on the Mendocino County Indian Child Welfare Act Protocol at the 5th Annual Law Enforcement and Tribal Government Roundtable. Actively participated in the monthly Family Dependency Drug Court (FDDC) Strategic Planning Committee and the bi-weekly FDDC Sustainability/Carry Over Funds Subcommittee. Worked extensively with the CSS court officer and CSS supervisors to implement AB12 and develop new forms and templates for use by social workers.

♦ LAND USE LAW ENFORCEMENT CASES AND ADVISORY SUPPORT: Provided advisory and litigation support in all building, planning, zoning, environmental health, and air quality projects and cases. Enhanced code enforcement support to Planning and Building Services and the Redevelopment Agency/Redevelopment Successor Agency.

♦ LAW ENFORCEMENT: County Counsel is actively involved in assisting the Sheriff's Office, District Attorney's Office, and the Mendocino County Board of Supervisors with all marijuana issues this past year, including, but not limited to, enforcement of the Marijuana Cultivation Ordinance.

♦ Attended and assisted in coordination of various local and statewide meetings concerning medical marijuana issues.

♦ LIBRARY: Negotiated MOUs with coastal and inland Friends of the Library groups regarding use of facilities and volunteers.

♦ LITIGATION: Through aggressive and diligent work, maintained a successful litigation program.

♦ PLANNING AND BUILDING SERVICES: Assisted Planning and Building Services with numerous planning projects, including the Ukiah Valley Area Plan and Environmental Impact Report (EIR), the upcoming Mendocino Town Plan amendments, the Mixed Use Ordinance, revised Cell Tower Guidelines as well as successfully represent Planning and Building Services in all litigation. Provided legal support to the Planning Commission regarding the Kunzler Quarry/EIR and Harris Quarry/EIR projects. Provided significant support to the Fort Bragg office for coastal code violations and planning issues.



♦ RISK MANAGEMENT TRAINING: Provided Ethics, Brown Act and Public Records Training to County officials, special districts, boards and commissions, at no cost. In addition, provided Sexual Harassment Training for County department heads, managers and supervisors, thus minimizing risks and complying with state mandates.

♦ TAX ISSUES: Worked with the Tax Collector on sale of tax defaulted properties: worked on Internet sale and provided advice and opinion on disclosures.

♦ TAX INITIATIVES: County Counsel worked on the Library Special Transactions and Use tax and oversaw the completion and transmittal of various required agreements and other related documentation.

♦ DEPARTMENT OF TRANSPORTATION: Continuing work with the Transportation Department on long-term projects: Gualala Underground conveyances, Petition to Vacate Navarro Bluff Road, Brooktrails Second Access Project, Feliz Creek Bridge and Caspar Dump leachate issue. Prosecuting a case to recover funds paid to correct work on North State Street expansion. Provided significant support regarding Minor and Major Subdivision Agreements, and other issues surrounding subdivisions, road related issues, and encroachment permits.

♦ AIR QUALITY MANAGEMENT DISTRICT: Worked on Inspection Warrants to enable entry to private property; enforcement orders; prosecuted action on behalf of Air Quality Management District (AQMD) for gas station failure to maintain vapor recovery equipment. Represented AQMD and hearing board in permit appeal action, prosecuted action for violation of open burning regulations.

♦ CASINOS: Attended ad-hoc committee and other various meetings concerning ongoing casino impact mitigation measures and negotiations with Coyote Valley, Pinoleville, and Manchester tribes.

♦ FISH & GAME COMMISSION: Provided advice and defense regarding state audit.

♦ GRAND JURY: County Counsel provided legal support to the Grand Jury members; as well as coordination of department's individual and the County's overall response to the annual Grand Jury report.

♦ QUARRIES: Worked on Kunzler/Granite Construction Quarry project and provided significant support regarding the Harris Quarry Final EIR and proposed use permit.

♦ REDEVELOPMENT: Participated in conference calls and various meetings and provided legal oversight concerning the dissolution of Mendocino County's Redevelopment Agency and implementation of the Redevelopment Successor Agency.

♦ REDISTRICTING COMMITTEE: County Counsel completed work with the Redistricting Citizen's Advisory Committee tasked with redrawing the boundaries of Mendocino County's five supervisor districts.

♦ RENT CONTROL: Assisted in planning and coordination of meetings with Mobile Home park owners and Mobile Home park tenants to discuss potential mitigation measures and other issues surrounding the implementation of a rent control ordinance.

♦ SINGLE USE CARRY OUT BAG ORDINANCE: Collaborated with MSWMA on Draft/Final EIR and Ordinance establishing single use carry out bag regulations.

♦ SMART METERS: Filed protest and attended hearings related to PG&E rate setting for Smart Meters. Continued to provide informational response to public inquiry concerning the County's implemented Smart Meter moratorium.

♦ STORMWATER ORDINANCE: Coordinated and attend various meetings on newly enacted and controversial Stormwater Ordinance. Provided significant input and support in drafting amendments to the Stormwater Ordinance.

♦ SOLID WASTE DIVISION: Assisted with franchise agreements for Solid Waste of Willits and Empire Waste Management; currently prosecuting complex litigation against Solid Waste Services for breach of 2003 Agreement related to service fees charged at transfer station.

♦ TAX SHARING AD HOC COMMITTEE: Attended meetings and provided advice to ad hoc committee.

♦ UKIAH VALLEY SANITATION DISTRICT: Advised district board at all meetings; provided legal advice and opinions on various issues including resolution of administrative costs budget dispute.

♦ WAVE ENERGY PROJECT: Continuing to be involved in the ongoing wave energy issues and litigation.

♦ WILLIAMSON ACT: Continuing work with Lands Committee on Williamson Act audit of compliance to preserve land to agricultural or related open space use. Prosecuted material breach of Williamson Act contract, one of only two prosecutions statewide. This was a joint project with Assessor, Agriculture Commissioner, Planning and Building Services, and California Department of Conservation. Worked with Lands Committee to implement AB 1265 to establish shorter Williamson Act contracts. Continuing work on ordinance revisions.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to assist the County with ongoing projects and legal obligations. Provide a sound program of preventative and proactive legal support through accurate and timely legal advice to the Board of Supervisors, County officers, departments, boards, and commissions, as well as special districts governed by the Board of Supervisors.

♦ Enforce mandated state, federal, and local laws in the areas of planning, zoning, building, solid waste, water quality, environmental health, and air quality.

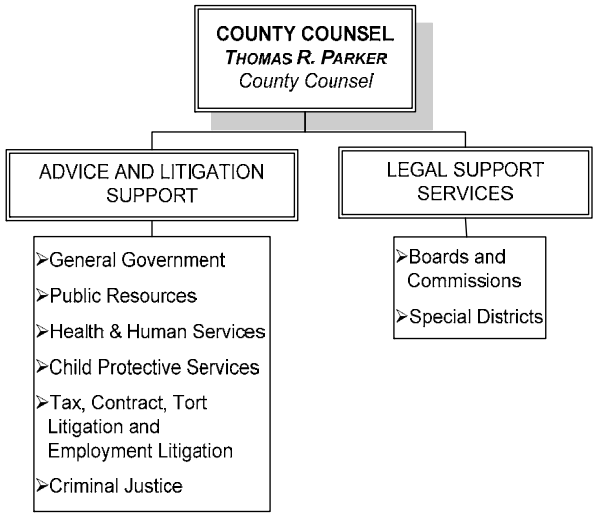
♦ Provide the best possible legal services for the County in litigation initiated by and against the County. Deliver legal advocacy and collaborative support to all County departments and offices, boards, commissions and special districts.

Staff will continue to maintain and provide the level of legal services currently extended to the Board of Supervisors, County departments, boards, commissions, and special districts. County Counsel will continue to assist the County in reducing dependency upon outside counsel by retaining experienced attorneys, secretaries, and para-professional support and through employee development and training.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6161 Provides billing for special districts, McDOT Road Fund and others.
- ✧ Acct. 6278 Provides operating transfers from General Liability Insurance Fund.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

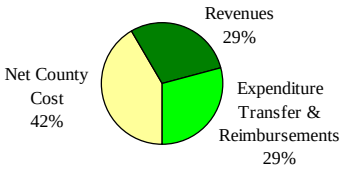
Expenditure Transfer and Reimbursement

- ✧ Acct. 5380 Provides direct billing for legal services to Social Services.

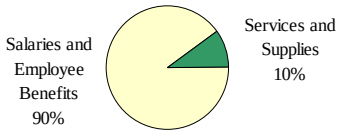
Services & Supplies

- ✧ Acct. 2239 Provides for law books and legal subscriptions.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

County Counsel has experienced some revenue issues and staff turnover. The department has requested and the CEO is recommending a slight increase to cover law library costs and copy machine costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: an anticipated decrease in Revenues - Acct 6278 and increase in County Contribution Health Insurance (Acct 1030).

COUNTY COUNSEL

COUNTY COUNSEL 1210

THOMAS R. PARKER, County Counsel

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1210 County Counsel
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Revenues				*as of 6/30/12*			
823204 Misc Court Fine	5,000	0	0	0	0	0	0
826161 Legal Services	50,000	55,128	92,000	105,299	93,500	93,500	93,500
826163 Legal Svcs Reimb	20,000	15,044	1,500	16,419	1,500	1,500	1,500
826230 Estate Fee - Pub Admin	9,000	5,559	9,000	1,183	9,000	9,000	9,000
826278 Interfund - Legal	263,700	263,700	263,700	263,700	303,782	303,782	263,700
826390 Other Charges	1,000	600	500	4,890	500	500	500
827600 Other Sales	600	253	300	2,481	300	300	300
827700 Other	500	0	0	0	0	0	0
Total Revenues	349,800	340,284	367,000	393,973	408,582	408,582	368,500
Salaries & Employee Benefits							
861011 Regular Employees	768,548	739,165	738,236	766,303	750,017	750,017	750,017
861012 Extra Help	0	0	0	2,144	0	0	0
861013 Overtime Reg Emp	0	0	0	19	0	0	0
861021 Co Cont Retirement	93,649	89,645	117,300	119,836	153,157	153,157	153,157
861022 Co Cont OASDI	43,217	41,049	41,300	42,238	41,888	41,888	41,888
861023 Co Cont Medicare	10,697	10,256	10,300	10,578	10,429	10,429	10,429
861024 Co Cont Retire Incr	41,849	40,044	52,300	52,496	72,534	72,534	72,534
861030 Co Cont Health Ins	92,707	89,203	90,700	87,107	92,725	92,725	94,443
861031 Co Cont Unemp Ins	2,886	2,886	967	967	1,664	1,664	1,664
861035 Co Cont Workers Comp	9,100	9,100	5,057	5,057	6,813	6,813	6,813
Total Salaries & Employee Benefits	1,062,653	1,021,349	1,056,160	1,086,745	1,129,227	1,129,227	1,130,945
Services & Supplies							
862060 Communications	10,000	4,117	6,000	3,724	6,000	6,000	6,000
862061 Comm Lease	500	0	0	0	0	0	0
862101 Insurance - General	2,287	2,287	1,543	1,543	2,397	2,397	2,397
862120 Maint - Equip	1,200	176	1,200	0	1,000	1,000	1,000
862150 Memberships	10,000	2,610	8,000	6,858	8,000	8,000	8,000
862170 Office Expense	15,000	13,276	15,000	9,913	14,000	14,000	14,000
862183 Legal Fees	0	0	0	0	0	0	0
862187 Education & Training	5,000	912	4,000	474	3,200	3,200	3,200
862189 Prof/Spec Svcs - Other	2,500	0	0	0	0	0	0
862190 Publ/Legal Notice	300	246	300	2,995	300	300	300
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	67,000	72,889	67,000	70,314	68,500	78,400	78,400
862250 Trans/Travel	4,000	3,931	4,000	1,612	3,000	3,000	3,000
862253 Travel Out of County	12,000	2,562	7,000	4,434	7,000	7,000	7,000
Total Services & Supplies	129,787	103,006	114,043	101,868	113,397	123,297	123,297
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(445,309)	(372,940)	(400,000)	(364,734)	(364,500)	(364,500)	(364,500)
Total Expend Transfer & Reimb	(445,309)	(372,940)	(400,000)	(364,734)	(364,500)	(364,500)	(364,500)
Total Net Appropriations	747,131	751,414	770,203	823,878	878,124	888,024	889,742
Total Net County Cost	397,331	411,130	403,203	429,905	469,542	479,442	521,242

DISTRICT ATTORNEY'S OFFICE

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DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

PROGRAM DISCUSSION

The District Attorney acts on behalf of the People of the State of California, is vested with the independent power to prioritize and conduct prosecutions for public offenses, to detect crime, and, when appropriate, to investigate criminal activity. When requested, the District Attorney advises the Grand Jury in its investigations. By law, the District Attorney sponsors and participates in programs to improve the administration of justice. The District Attorney fulfills these responsibilities through the efforts of the employees of the Office of the District Attorney. Each employee of the District Attorney's Office is required to adhere to the highest standards of ethical behavior and professionalism. Each employee, moreover, is integral to achieving the mission of the office and shares the District Attorney's obligation to enhance the fundamental right of the people of Mendocino County to a safe and just society. The mission of this District Attorney's Office is to carry out the law in a fair, evenhanded and compassionate manner.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ The District Attorney carried a full caseload and appeared in court on cases, while also handling the day-to-day management of the office.

♦ The District Attorney prosecuted a Three Strikes case that resulted in the imposition of a sentence of 25 years to life, the longest sentence imposed on any defendant in calendar year 2011.

♦ With an increased focus on the prosecution of serious and violent offenders, was successful in removing 105 local felony offenders to state prison in calendar year 2011. For January 1, 2012, through May 8, 2012, an additional 35 local felony offenders have been removed to state prison.

♦ Decreased the average time it takes to litigate a marijuana-related case in the local courts to approximately 90 days, from approximately 15 months in the year 2010. This decrease has resulted in significant budget savings across the board to all stakeholders in the local criminal justice system.

♦ Employing an under-utilized statute promoted by Senator Barry Keene and that became law 29 years ago, the District Attorney collected over $500,000 in marijuana-related restitution in calendar year 2011 for local financially-strapped law enforcement agencies. For January 1, 2012, through May 14, 2012, restitution of $320,964.

♦ The jury trial conviction rate for calendar year 2011 rose to 82%, in comparison to the conviction rate of 71% achieved in calendar year 2010.

♦ For calendar year 2012, 15 out of 16 defendants have been found guilty, with the one case being a hung jury.

♦ Decreased operational spending. For example, using a five-year average of expenses as a benchmark, the DA's Office has experienced a 5% decrease in overall office expenses from that five-year average. Other budget accounts have experienced up to a 56% decrease over the same average.

♦ Reinvigorated a misdemeanor educational diversion program to divert from the criminal justice system first-time, low level offenders at the pre-file stage.

♦ District Attorney testified before Assembly committees in calendar year 2011 on proposed modifications to the Health and Safety Code.

♦ Deputy District Attorneys were active in coaching mock trial competitors, speaking at the *Reality Check* program, as well as the *Every 15 Minutes* program to educate local high school students about the dangers of driving under the influence.

♦ Asset forfeiture monies have been donated to the Youth Project (counseling and teen drug court programs), an increased Sober Grad Night effort county-wide, and supporting anti-drug messaging through local sports programming.

♦ With the hiring of a Public Information Officer, news releases and media access have been increased so that the public is generally better aware of the progress of cases and other noteworthy news.

♦ Revised the office's procedures and practices.

♦ District Attorney has generally undertaken all charging decisions, resulting in consistency and fairness in the filing process.

♦ Increased the marijuana conviction rate from 56% to 81%, and recovered over $500,000 in restitution to the Mendocino County Sheriff's Office.

♦ Reduced the number of new cases filed in the courts by filing only violations of probation, as well as relying on state parole to punish violators through parole proceedings.

♦ Prosecutors continued to work closely with the Victim/Witness Advocates and with the victims of crime to ensure victim needs are met.

♦ Information on filing statistics, asset forfeiture numbers, and other information is now available online. The District Attorney's website www.co.mendocino.ca.us/da features, among other things, statistics of cases submitted for review. The website also includes asset forfeiture statistics, information on the various divisions and bureaus, news releases, a link to the Check Enforcement Program, Victim Witness information and other frequently requested information. Much of this information was not available in prior years, but is now available because the District Attorney is requiring a new level of transparency.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to work with the Sheriff and the Chiefs of Police to ensure that Mendocino County is a place where people want to live, where tourists want to visit, and where business and commerce can be safely conducted.

♦ Continue to argue for an increase in the County's commitment to comprehensive prosecutorial and victims' services, services with a proven track record of enhancing public safety.

♦ To increase public safety through new prosecution strategies.

♦ To ensure that recidivist defendants with significant records are removed from the local community to state prison, instead of being housed locally as a consequence of the realignment law.

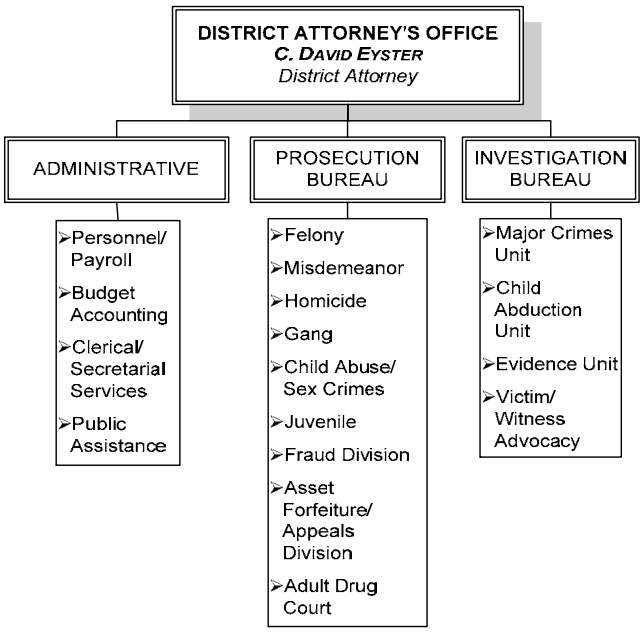
♦ To safely and efficiently implement the new case management system within the District Attorney's Office, a system shared by other county criminal justice departments.

♦ To continue with transparency; to that end, making available information not previously available is a priority.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART





DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- ✧ Acct. 5463 Estimate of Homicide Trail reimbursement from the State.
- ✧ Acct. 5670 Federal Prosecution Support funding.
- ✧ Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

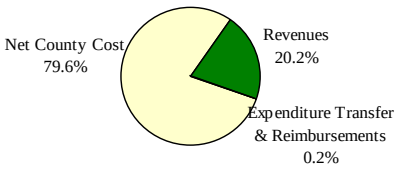
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

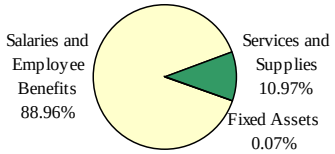
Fixed Assets

- ✧ Acct. 4370 Provides purchase of fixed assets from Asset Forfeiture funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit reduction tied to slightly higher budgeted 1000 series expenditures than were necessary. Department requested and the CEO approved an additional $35,181 to cover the full cost of an extra help Assistant District Attorney for 1 year.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustment: a Net Change in Net County Cost (NCC) Assignment of an increase of $253,213. Over the years, from FY 2008-09, the budgeted NCC fell annually, culminating in a FY 2012-13 CEO Recommended NCC draw of $3.1 million. This will bring the District Attorney's Office to a Net County Cost draw of approximately $3.35 million. This new NCC assignment will still be below the office's approximate 3.5 million dollar average over the last 8 years.

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2070 District Attorney
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823204 Misc Court Fine	5,073	22,257	15,000	27,241	15,000	15,000	15,000
823310 Asset Forfeiture	247,819	1,117,429	300,000	228,042	300,000	300,000	300,000
825150 Motor Vehicle in Lieu	110,000	95,620	110,000	104,270	110,000	110,000	110,000
825398 SB90 Reimb	0	5,646	10,000	4,987	10,000	10,000	10,000
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
825490 State Other	355,000	386,899	355,000	248,089	355,000	355,000	355,000
825670 Federal Other	25,000	0	25,000	125,835	25,000	25,000	25,000
825810 Other Govt Aid	5,000	0	5,000	0	5,000	5,000	5,000
827600 Other Sales	6,000	8,323	7,000	5,557	7,000	7,000	7,000
827700 Other	27,658	3,396	25,000	4,806	25,000	25,000	25,000
827801 Grant Revenue	0	29,188	0	0	0	0	0
Total Revenues	781,550	1,668,757	852,000	748,827	852,000	852,000	852,000
Salaries & Employee Benefits							
861011 Regular Employees	2,426,120	2,387,628	2,339,179	2,122,667	2,256,555	2,086,536	2,202,643
861012 Extra Help	0	81,176	60,000	84,309	95,181	95,181	95,181
861013 Overtime Reg Emp	0	12,649	0	13,497	10,000	10,000	10,000
861021 Co Cont Retirement	439,197	424,057	505,346	489,462	601,689	549,159	586,133
861022 Co Cont OASDI	141,246	140,148	130,663	123,035	131,911	121,870	128,873
861023 Co Cont Medicare	33,621	34,277	30,820	30,198	32,485	28,756	31,775
861024 Co Cont Retire Incr	202,139	193,546	228,206	219,900	308,055	280,213	300,012
861030 Co Cont Health Ins	332,218	329,969	308,021	304,432	351,211	326,740	342,367
861031 Co Cont Unemp Ins	21,481	21,481	4,041	4,041	10,096	10,096	10,096
861035 Co Cont Workers Comp	100,363	100,363	65,211	65,211	48,817	48,817	48,817
Total Salaries & Employee Benefits	3,696,385	3,725,294	3,671,487	3,456,751	3,846,000	3,557,368	3,755,897
Services & Supplies							
862060 Communications	22,000	24,176	22,000	17,381	18,000	18,000	18,000
862101 Insurance - General	15,264	15,264	15,185	14,978	16,388	16,388	16,388
862110 Jury & Witness Expense	15,000	7,452	15,000	12,338	12,000	12,000	12,000
862120 Maint - Equip	3,000	1,260	3,000	596	1,000	1,000	1,000
862130 Maint - Strc/Impr/Grnds	0	1,205	0	1,264	200	200	200
862150 Memberships	12,100	9,039	10,000	10,037	10,000	10,000	10,000
862170 Office Expense	114,407	163,999	62,000	126,778	118,000	60,117	118,000
862181 Auditing/Fiscal Svcs	6,000	5,760	1,500	0	1,500	1,500	1,500
862182 Data Processing Svcs	0	0	0	0	0	0	0
862183 Legal Fees	500	0	500	0	500	500	500
862185 Medical/Dental Svcs	1,180	0	1,180	109	500	500	500
862187 Education & Training	16,000	30,311	15,000	21,752	18,000	18,000	18,000
862189 Prof/Spec Svcs - Other	28,000	16,554	12,000	26,164	19,000	19,000	19,000
862190 Publ/Legal Notice	1,000	0	1,000	28	500	500	500
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862220 Small Tool/Instrument	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	190,000	1,025,239	220,000	239,744	216,000	216,000	216,000
862240 Spec Dept Fund	5,000	0	5,000	545	5,000	5,000	5,000
862250 Trans/Travel	34,000	38,123	20,000	48,668	20,000	20,000	20,000
862253 Travel Out of County	7,000	1,553	5,000	275	5,000	5,000	5,000
862260 Utilities	0	1,607	1,652	2,081	1,652	1,652	1,652
Total Services & Supplies	470,451	1,341,543	410,017	522,737	463,240	405,357	463,240

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	4,039	2,040	0	6,857	0	0	2,863
Total Fixed Assets	4,039	2,040	0	6,857	0	0	2,863
Expend Transfer & Reimb							
865380 Intrafund Transfer	(15,000)	(2,341)	(15,000)	(7,354)	(10,000)	(10,000)	(10,000)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(15,000)	(2,341)	(15,000)	(7,354)	(10,000)	(10,000)	(10,000)
Total Net Appropriations	4,155,875	5,066,536	4,066,504	3,978,990	4,299,240	3,952,725	4,212,000
Total Net County Cost	3,374,325	3,397,779	3,214,504	3,230,163	3,447,240	3,100,725	3,360,000

DISTRICT ATTORNEY'S OFFICE

AUTOMOBILE INSURANCE FRAUD PROGRAM ..... 2070-DA 80 GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

Under the direction of the Insurance Commissioner of the State of California, the Mendocino County District Attorney administers the grant program and the distribution of funds for enhanced investigation and prosecution of automobile insurance fraud. Fraud Division criminal investigators primarily enforce the provisions of California Penal Code §548 - 550, and the provisions of California Insurance Code §1871.4. Criminal investigations focus on five major categories: medical mills, organized crime, staged collision rings, false and fraudulent claims, and organized economic automobile theft groups. Organized criminal elements have and continue to use these types of schemes. The California Department of Insurance (CDI) Automobile Insurance Fraud Program funds the District Attorney's investigation and prosecution of insurance fraud cases, which most significantly impact the California economy and business climate.

This program is embedded within Mendocino County Budget Unit 2070 is identified as Project DA80 within Grant Revenue Line Item State Other 82-5490. Corresponding personnel expenses for a designated Deputy District Attorney. DA Investigator, Legal Secretary/Investigative Technician and Senior Department Analyst are included in line items DA80 86-1011 through 86-1035. Operating expenses within Project DA80 Budget line items include 86-2060 through 86-2253.

GRANT INCEPTION DATE	July 1, 1991
CURRENT GRANT PERIOD	July 1, 2012 to June 30, 2013
SOURCE OF FUNDS	California Department of Insurance (CDI)
CONTINUITY OF GRANT	Grant entails an annual RFA allocation; continuity is contigent on availability of funds and adequately fulfilling CDI grantor requirements.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes. The ceiling for this $30,719 grant is a 5% limit on indirect costs.

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Deputy District Attorney I	.30	100%	0%

GRANT FUNDING AND BUDGET

Revenue	
Grant Fund	$ 26,482
Expenditures	
Personnel:	$ 24,482
Operating Expenses:	500
Other Costs: *(Audit)*	1,500
TOTAL	$ 26,482
Total Projected Program Costs =	$ 26,482

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is absorbed into Budget Unit 2070's Schedule 9.

DISTRICT ATTORNEY'S OFFICE

CONSUMER FRAUD PROGRAM ..... 2070-DA 82 GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

The Mendocino County District Attorney Consumer Fraud Program is focused on the District Attorney's commitment to protect public health and safety as well as the environment through environmental crime prosecutions in accordance with Penal Code §14309. Funds encompass a multi-year distribution of joint settlement proceeds resulting from MCM Construction case litigation; the Ventura County District Attorney dispenses funding to the Mendocino County District Attorney and the California District Attorneys' Association. Resulting proceeds provide for prosecution of environmental and other consumer related crimes such as elder abuse. The Consumer Fraud Program furthers the public interest, the public purposes of the Mendocino County District Attorney and benefits victims of consumer fraud.

The Consumer Fraud Program is embedded within Mendocino County Budget Unit 2070, identified as Project DA 82; the program is a component of the District Attorney's budget within State Other Line Item 82-5490. Corresponding personnel expenses for a Consumer Fraud Prosecutor. Investigator and Legal Secretary are included in Line Items 86-1011 through 86-1035 of this budget.

GRANT INCEPTION DATE	May 31, 2009
CURRENT GRANT PERIOD	May 31, 2012 to May 31, 2013
SOURCE OF FUNDS	California District Attorneys' Association/ Ventura County District Attorney's Office
CONTINUITY OF GRANT	The MCM Settlement is awarded on a four-year schedule with the first payment commencing on May 31, 2009.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? The consumer fraud funding stream is a settlement rather than a grant and supports the DA Consumer Protection Unit as part of DA Budget Unit 2070.

EMPLOYEES	**(Full time equivalent)**	**Grant Funded**	**General Funds**
District Attorney	.12	100%	0%
Deputy DA III	.80	100%	0%
DA Fraud Investigator	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Grant Fund	$ 178,518
Expenditures	
Personnel:	$ 177,719
Operating Expenses:	799
TOTAL	$ 178,518
Total Projected Program Costs =	$ 178,518

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 2070's Schedule 9.

DISTRICT ATTORNEY'S OFFICE

CHILD ABUSE VERTICAL PROSECUTION (CAVP) 0448-GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

The California Emergency Management Agency (CalEMA) funds the Child Abuse Vertical Prosecution (CAVP) Grant, which mandates vertical prosecution for child abuse cases. The Mendocino County District Attorney's Office uses the option of "Unit" Vertical Prosecution to accomplish this task. Vertical Prosecution has been shown to improve conviction rates, reduce trauma to victims, and provide more consistent and appropriate sentencing.

GRANT INCEPTION DATE July 1, 2006

CURRENT GRANT PERIOD July 1, 2011 – June 30, 2012

DISTRICT ATTORNEY'S OFFICE

CHILD ABUSE VERTICAL PROSECUTION (CAVP) 0448-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0448 Statutory Rape Vertical Prosecution
Fund: 4480 Statutory Rape Vertical Prosecution

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	85,909	99,363	85,000	4,136	0	0	0
Total Revenues	85,909	99,363	85,000	4,136	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	55,828	29,726	55,841	2,936	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	172	0	0	0	0	0
861021 Co Cont Retirement	9,863	5,716	12,239	547	0	0	0
861022 Co Cont OASDI	3,159	1,716	3,201	170	0	0	0
861023 Co Cont Medicare	739	401	749	40	0	0	0
861024 Co Cont Retire Incr	4,523	2,648	5,543	241	0	0	0
861030 Co Cont Health Ins	14,778	6,514	12,736	549	0	0	0
861031 Co Cont Unemp Ins	149	149	107	107	0	0	0
861035 Co Cont Workers Comp	115	115	63	63	0	0	0
Total Salaries & Employee Benefits	89,154	47,156	90,479	4,654	0	0	0
Services & Supplies							
862060 Communications	158	13	0	0	0	0	0
862101 Insurance - General	155	155	57	57	0	0	0
862170 Office Expense	0	22	400	0	0	0	0
862181 Auditing & Fiscal Svcs	1,200	1,200	1,200	0	0	0	0
862187 Education & Training	1,008	0	1,008	0	0	0	0
862239 Spec Dept Expense	0	120	0	0	0	0	0
862250 Trans/Travel	1,000	428	1,000	0	0	0	0
Total Services & Supplies	3,521	1,938	3,665	57	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	92,675	49,094	94,144	4,711	0	0	0
Total Fund Balance Contribution	6,766	(50,269)	9,144	575	0	0	0

DISTRICT ATTORNEY'S OFFICE

SPECIAL EMPHASIS VICTIMS 0457-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0457 Special Emphasis Victims
Fund: 4570 Special Emphasis Victims

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	137,500	228,662	0	0	0	0	0
Total Revenues	137,500	228,662	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	141,221	135,483	0	0	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	19,137	18,449	0	0	0	0	0
861022 Co Cont OASDI	7,962	7,646	0	0	0	0	0
861023 Co Cont Medicare	1,862	1,788	0	0	0	0	0
861024 Co Cont Retire Incr	8,578	8,263	0	0	0	0	0
861030 Co Cont Health Ins	38,769	34,943	0	0	0	0	0
861031 Co Cont Unemp Ins	446	446	0	0	0	0	0
861035 Co Cont Workers Comp	236	236	0	0	0	0	0
Total Salaries & Employee Benefits	218,211	207,254	0	0	0	0	0
Services & Supplies							
862060 Communications	200	68	0	0	0	0	0
862101 Insurance - General	371	371	0	0	0	0	0
862170 Office Expense	2,000	6,741	0	0	0	0	0
862181 Auditing & Fiscal Svcs	1,200	240	0	0	0	0	0
862187 Education & Training	2,000	0	0	0	0	0	0
862239 Spec Dept Expense	1,257	60	0	0	0	0	0
862250 Trans/Travel	2,000	0	0	0	0	0	0
862253 Travel Out of County	196	0	0	0	0	0	0
Total Services & Supplies	9,224	7,480	0	0	0	0	0
Total Net Appropriations	227,435	214,734	0	0	0	0	0
Total Fund Balance Contribution	89,935	(13,928)	0	0	0	0	0

GRANT DESCRIPTION

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing comprehensive victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or relocating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts.

Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s).

Witnesses are notified of any changes in the court calendar which affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Presentations and training are offered to Criminal Justice System agencies along with public presentations.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

The goal of the Program is to ensure access to prosecution and services, sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 30 years.

GRANT INCEPTION DATE 1982

CURRENT GRANT PERIOD July 1, 2012 – June 30, 2013

SOURCE OF FUNDS California Emergency Management Agency (CalEMA)

CONTINUITY OF GRANT Ongoing, with annual RFA allocation.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes. The ceiling for this grant is estimated to be $136,094. The District Attorney's Budget Unit 2070, Line Item 862239 (Special Dept. Expense, i.e. Grant Support) supports this program by contributing $126,058. Indirect costs include $1,500 in indirect administrative expenses.

EMPLOYEES	(full time equivalent)	Grant Funded	General Funds
Victim Witness Coordinator	1.00	52%	48%
Victim Witness Advocate	2.00	52%	48%

GRANT FUNDING AND BUDGET

Revenues		
Grant Funding	$ 136,094	
DA Budgetary Support of V/W Assistance	126,058	BU 2070, Line Item #862239
TOTAL	$ 262,152	
Expenditures		
Personnel:	$ 244,694	
Operating Expenses:	18,958	
Indirect Costs: *(Administrative Expenses)*	1,500	
TOTAL	$ 262,152	
Total Projected Program Costs =	$ 262,152	
COUNTY MATCH REQUIRED	No	
INDEPENDENT AUDIT REQUIRED	Yes	

DISTRICT ATTORNEY'S OFFICE

VICTIM/WITNESS ASSISTANCE 0464-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0464 Victim/Witness Assistance
Fund: 4640 Victim/Witness Assistance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827700 Other Revenue	0	2,716	30,000	2,292	126,058	126,058	0
825810 Other Govt Aid	0	0	0	0	0	0	133,602
827801 Grant Revenue	136,094	188,738	143,368	299,049	136,094	136,094	128,550
Total Revenues	136,094	191,454	173,368	301,342	262,152	262,152	262,152
Salaries & Employee Benefits							
861011 Regular Employees	125,292	106,626	186,699	178,553	144,209	144,209	144,209
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	16,849	14,233	34,235	30,529	33,975	33,975	33,975
861022 Co Cont OASDI	7,004	5,980	10,680	9,959	8,129	8,129	8,129
861023 Co Cont Medicare	1,638	1,399	2,498	2,329	1,901	1,901	1,901
861024 Co Cont Retire Incr	7,558	6,392	15,271	13,602	16,104	16,104	16,104
861030 Co Cont Health Ins	37,363	28,546	45,806	42,300	39,669	39,669	39,669
861031 Co Cont Unemp Ins	2,696	2,696	215	537	353	353	353
861035 Co Cont Workers Comp	273	273	190	190	354	354	354
Total Salaries & Employee Benefits	198,673	166,145	295,594	278,000	244,694	244,694	244,694
Services & Supplies							
862060 Communications	3,000	3,308	3,000	2,835	3,000	3,000	3,000
862101 Insurance - General	1,486	1,486	797	1,004	1,173	1,173	1,173
862150 Memberships	85	85	130	135	85	85	85
862170 Office Expense	7,900	7,501	16,000	6,399	7,000	7,000	7,000
862181 Auditing & Fiscal Svcs	1,500	8,475	0	7,133	1,500	1,500	1,500
862187 Education & Training	2,500	776	1,000	2,388	2,000	2,000	2,000
862190 Publ/Legal Notice	200	0	0	0	0	0	0
862239 Spec Dept Expense	1,266	660	5,000	480	700	700	700
862250 Trans/Travel	2,500	1,226	600	2,968	2,000	2,000	2,000
862253 Travel Out of County	2,500	901	500	0	0	0	0
Total Services & Supplies	22,937	24,418	27,027	23,342	17,458	17,458	17,458
Total Net Appropriations	221,610	190,563	322,621	301,342	262,152	262,152	262,152
Total Fund Balance Contribution	85,516	(891)	149,253	0	0	0	0

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

As part of the Governor's 2011 Public Safety Realignment, the FY 2012-13 Justice Assistance Grant (JAG), Anti-Drug Abuse Enforcement Program previously administered by the California Emergency Management Agency (Cal EMA) is now under the jurisdiction of the Board of State and Community Corrections (BSCC).

The ADA Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The DA Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the ADA Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INCEPTION DATE	July 1, 1993
CURRENT GRANT PERIOD	October 1, 2012 – September 30, 2013
SOURCE OF FUNDS	Board of State and Community Corrections (BSCC)
CONTINUITY OF GRANT	N/A

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Funds**
District Attorney Investigator	.20	100%	0%
Legal Secretary	1.00	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
ADA Grant Funding	$ 99,507
Expenditures	
Personnel:	$ 99,347
Operating Expenses:	160
TOTAL	$ 99,507
Total Projected Program Costs =	$ 99,507

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0465 Anti-Drug Abuse Enforcement
Fund: 4650 Anti-Drug Abuse Enforcement

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	324,594	449,081	291,201	206,718	0	0	99,507
Total Revenues	324,594	449,081	291,201	206,718	0	0	99,507
Salaries & Employee Benefits							
861011 Regular Employees	211,054	192,456	175,212	153,793	0	0	53,910
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	2,345	0	3,673	0	0	0
861021 Co Cont Retirement	47,103	42,690	48,967	41,420	0	0	15,556
861022 Co Cont OASDI	12,413	11,407	10,411	9,086	0	0	3,037
861023 Co Cont Medicare	2,903	2,668	2,435	2,125	0	0	710
861024 Co Cont Retire Incr	22,156	20,097	22,566	18,880	0	0	8,043
861030 Co Cont Health Ins	32,878	28,933	22,156	19,985	0	0	14,907
861031 Co Cont Unemp Ins	1,231	1,231	1,648	1,684	0	0	1,052
861035 Co Cont Workers Comp	3,432	3,432	1,897	1,897	0	0	2,132
Total Salaries & Employee Benefits	333,170	305,259	285,291	252,544	0	0	99,347
Services & Supplies							
862060 Communications	0	0	70	0	0	0	0
862101 Insurance - General	238	238	154	154	0	0	160
862170 Office Expense	43	70	1,000	0	0	0	0
862181 Auditing & Fiscal Svcs	3,000	1,500	3,000	1,342	0	0	0
862239 Spec Dept Expense	698	20	750	20	0	0	0
862253 Travel Out of County	637	400	936	0	0	0	0
Total Services & Supplies	4,616	2,228	5,909	1,516	0	0	160
Total Net Appropriations	337,786	307,486	291,201	254,060	0	0	99,507
Total Fund Balance Contribution	13,192	(141,594)	0	47,342	0	0	0

EXECUTIVE OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
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1027	Redevelopment Community – Economic Development	D-89
1028	Redevelopment Debt Service Component	D-90
1035	Successor County Redevelopment Agency	D-91
1036	Successor County Redevelopment Housing Component	D-92
1037	Successor County Redevelopment Community – Economic Development	D-93
1038	Successor County Redevelopment Debt Service Component	D-94
1710	Capital Improvements	D-95
1712	Capital Projects	D-98
1810	Economic Development	D-100
2086	Conflict Defender	D-102
Grant 0402	CDBG Program	D-104

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

PROGRAM DISCUSSION

The mission of the Clerk of the Board is to strive for excellence in public service by providing respectful and responsive service to the Board, the community, and customer departments.

This is achieved by cultivating a work environment that fosters employee excellence, encourages training and development opportunities, enables its professional staff to provide a diverse array of services in support of the Board of Supervisors, and affords quality service to the citizens of Mendocino County. Additionally, the Clerk of the Board is dedicated to pursuing advancements in records management technology whenever feasible to protect the integrity and availability of the public records under its guardianship.

The Clerk of the Board staff manages the day-to-day business of the Board of Supervisors in addition to agenda publication and public noticing tasks. In 2010, the Clerk of the Board budget unit was rolled in under the oversight of the Chief Executive Officer. Major reforms were instituted to increase efficiency and to enhance the professional relationship between clerking staff, Board members, the Executive Office, and County departments.

Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of functions in support of the Board and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, technical support services, and associated responsibilities. Staff promotes close coordination and cooperation with Board members, County agencies and departments, community representatives, members of the public, and state and federal agencies. The Program Chart graphically displays the programmatic and operational responsibilities of Clerk of the Board.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- The Clerk of the Board continued to implement the agenda automation system Questys which has achieved several efficiencies in the operation.
- Maintained a focus on transparency in government despite continued efforts from the state to not fund the Brown Act mandate.

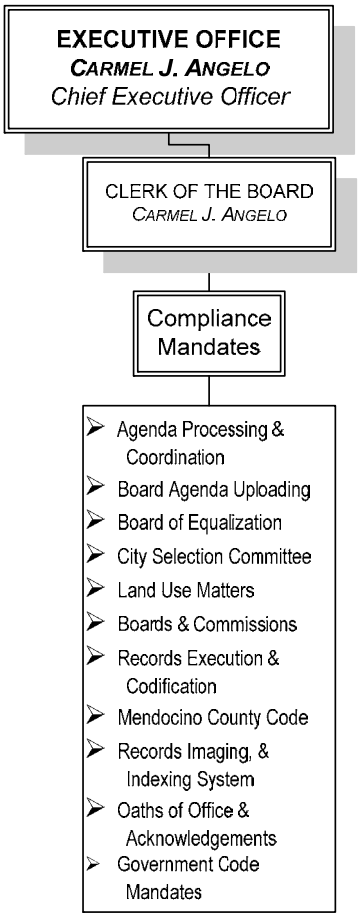
GOALS/OBJECTIVES FOR FY 2012-13

- Maintain Brown Act compliance, despite state effort to abandon local assistance for this program.
- Continue Questys system implementation. Projects include the revision of the County's Agenda Summary format, and also extending the automation process by distributing Questys workstations out into the departments.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART

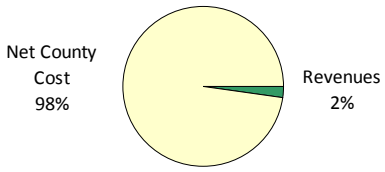


EXECUTIVE OFFICE

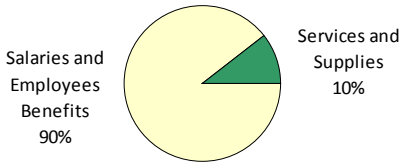
CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

SOURCE OF FUNDS



USE OF FUNDS



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6390 Provides application fee for Board of Equalization.
- ✧ Acct. 7600 Provides revenues from copies, audio tapes, etc.
- ✧ Acct. 7700 Provides revenues from appeals and miscellaneous planning matters.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Acct. 1012 Provides extra help on clerical assistance.

Services & Supplies

- ✧ Acct. 2189 Provides one time cost increases due to agenda automation.

CEO RECOMMENDED BUDGET COMMENTS

This budget unit is experiencing a 22.5% cost increase related to employee benefit cost increases. The budget unit has undergone major restructuring and efficiency operations. Services and Supplies have been reduced by one-third for FY 2012-13.

The CEO has no recommendations for supplemental funding.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1010 Clerk of the Board
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(8)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825398 SB90 Reimb	0	0	0	0	0	0	0
826390 Other Charges	5,000	4,939	5,000	5,005	5,000	5,000	5,000
827600 Other Sales	500	1,473	1,500	124	1,500	1,500	1,500
827700 Other	0	1,320	23,260	400	0	0	0
Total Revenues	5,500	7,732	29,760	5,529	6,500	6,500	6,500
Salaries & Employee Benefits							
861011 Regular Employees	155,595	143,344	136,174	143,857	156,546	156,546	156,546
861012 Extra Help	5,000	7,478	15,000	0	10,000	10,000	10,000
861013 Overtime Reg Emp	2,850	5,241	1,000	924	0	0	0
861021 Co Cont Retirement	20,522	20,185	20,926	26,273	36,485	36,485	36,485
861022 Co Cont OASDI	9,153	8,557	7,948	8,064	8,854	8,854	8,854
861023 Co Cont Medicare	2,142	2,110	1,859	1,886	2,071	2,071	2,071
861024 Co Cont Retire Incr	9,230	9,032	10,292	11,518	17,279	17,279	17,279
861030 Co Cont Health Ins	25,404	29,696	29,902	37,591	41,642	41,642	42,414
861031 Co Cont Unemp Ins	446	446	322	322	353	353	353
861035 Co Cont Workers Comp	9,107	9,107	3,813	3,813	4,223	4,223	4,223
Total Salaries & Employee Benefits	239,449	235,196	227,236	234,248	277,453	277,453	278,225
Services & Supplies							
862060 Communications	3,000	1,737	1,800	1,397	1,000	1,000	1,000
862101 Insurance - General	1,941	1,941	259	259	276	276	276
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	200	0	200	200	200	200	200
862170 Office Expense	13,000	31,644	10,000	6,713	10,000	10,000	10,000
862187 Education & Training	0	195	1,000	210	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	10,000	2,167	31,434	4,567	13,515	13,515	13,515
862190 Publ/Legal Notice	4,500	2,342	3,000	4,037	3,500	3,500	3,500
862230 Info Tech Equip	5,000	0	1,500	1,230	1,500	1,500	1,500
862239 Spec Dept Expense	3,000	181	0	0	500	500	500
862250 Trans/Travel	0	140	500	153	500	500	500
862253 Travel Out of County	0	404	500	172	500	500	500
Total Services & Supplies	40,641	40,751	50,193	18,938	32,491	32,491	32,491
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	280,090	275,947	277,429	253,186	309,944	309,944	310,716
Total Net County Cost	274,590	268,215	247,669	247,658	303,444	303,444	304,216

EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer



CEO Carmel J. Angelo

PROGRAM DISCUSSION

The Chief Executive Officer (CEO) provides a supportive framework for Board policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, capital CIP projects, County emergency response services, community economic development/promotion, special projects, redevelopment administration, and County mandated grand jury funding coordination.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Refinance of the County's outstanding Certificates of Participation (COPs) debt from 2000 and 2001.
- Coordination of Debt Committee activities with an emphasis on forging consensus and cooperation towards the fiscal recovery of the County system.
- Received the Meritorious Operating Budget Award from the California Society of Municipal Finance Officers (CSMFO) for the County's FY 2011-12 Final Budget, the first statewide award received by the County for its budget document.
- Updated the County's reserve policy and Position Allocation Table policy.
- Participated in the County's Temporary Revenue Anticipation Notes (TRANs) including presenting before Standard & Poor's.
- Coordinated the first regional training event in Benbow California with participants from Humboldt, Sonoma, and Lake Counties
- Administered the dissolution of Mendocino County's Redevelopment Agency per state law.
- Participation in the County's Labor Management n Committee.
- Participation in the Realignment Allocation Committee (RAC) for AB109 resources statewide.

GOALS/OBJECTIVES FOR FY 2012-13

- Maintain a balanced budget for the County of Mendocino that builds reserves and contingencies while providing the highest quality services.
- Improve County communications both internally and externally with employees, members of the public and other interested stakeholders.
- Develop a 5-year fiscal outlook that determines long-term obstacles and methods to mitigate or eliminate their impact.
- Continue efforts towards regionalized training events.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

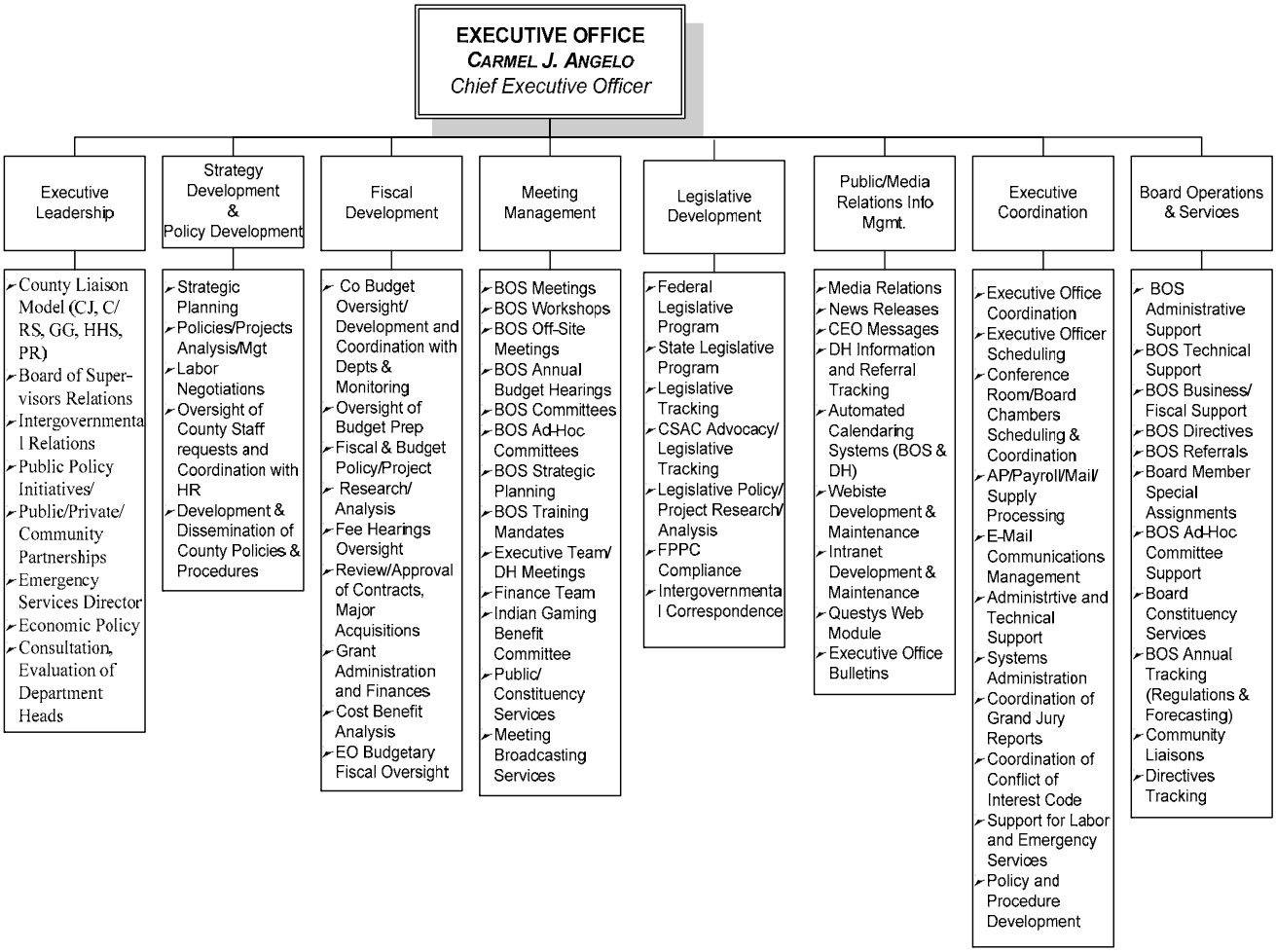


EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6390 RDA administration and staff time.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

- ✧ Acct. 2170 Provides funding for publication of the County budget book and general office expenses.
- ✧ Acct. 2189 Provides funding for Federal and State advocacy contracts, budget consultants, a Resource Development Specialist, and community meetings.

Expenditure Transfer & Reimbursement

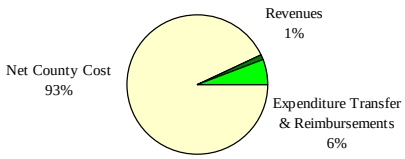
- ✧ Acct. 5380 Provides transfers from BU 2830.

EXECUTIVE OFFICE

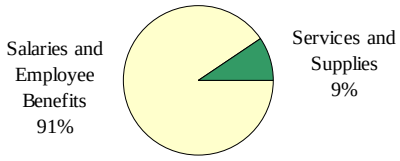
EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This budget unit has experienced a vacant position during Pay Period 05 that was not part of the salary projections process. The CEO is recommending reducing down Services and Supplies combined with a minor increase in Net County Cost so that the position can be filled.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
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BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1020 Executive Office
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825398 SB90 Reimb	0	0	0	0	0	0	0
826390 Other Charges	25,000	16,801	22,000	33,786	12,000	12,000	12,000
827700 Other	0	3,000	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	25,000	19,801	22,000	33,786	12,000	12,000	12,000
Salaries & Employee Benefits							
861011 Regular Employees	681,883	518,550	602,875	586,287	673,838	673,838	673,838
861012 Extra Help	27,828	26,191	20,000	3,795	0	0	0
861013 Overtime Reg Emp	0	1,907	0	733	0	0	0
861021 Co Cont Retirement	88,316	72,067	103,590	101,741	116,197	155,774	155,774
861022 Co Cont OASDI	40,528	27,587	32,963	31,046	37,543	37,543	37,543
861023 Co Cont Medicare	9,213	7,604	8,449	8,112	9,514	9,514	9,514
861024 Co Cont Retire Incr	42,025	32,209	46,824	44,777	73,789	73,789	73,789
861030 Co Cont Health Ins	93,422	61,222	62,376	54,060	67,641	67,641	68,624
861031 Co Cont Unemp Ins	4,922	4,922	14,787	14,787	6,994	6,994	6,994
861035 Co Cont Workers Comp	5,235	5,235	2,332	2,332	3,770	3,770	3,770
Total Salaries & Employee Benefits	993,372	757,493	894,196	847,671	989,286	1,028,863	1,029,846
Services & Supplies							
862060 Communications	7,900	9,709	12,619	6,709	7,638	7,638	7,638
862101 Insurance - General	1,870	1,870	1,307	1,307	1,423	1,423	1,423
862120 Maint - Equip	500	2	0	0	0	0	0
862150 Memberships	500	333	200	125	200	200	200
862170 Office Expense	29,500	15,041	28,166	23,402	20,000	20,000	20,000
862187 Education & Training	3,000	1,641	2,000	2,864	4,000	4,000	4,000
862189 Prof/Spec Svcs - Other	50,000	28,030	95,000	18,570	52,878	52,878	52,878
862190 Publ/Legal Notice	2,750	838	900	1,230	900	900	900
862200 Rent/Lease Equip	1,000	10,563	7,000	8,392	7,000	7,000	7,000
862239 Spec Dept Expense	6,000	5,358	3,000	205	3,000	3,000	3,000
862250 Trans/Travel	2,500	1,698	1,500	1,925	2,000	2,000	2,000
862253 Travel Out of County	4,500	4,562	3,000	9,051	7,500	7,500	7,500
Total Services & Supplies	110,020	79,644	154,692	73,780	106,539	106,539	106,539
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(4,500)	(2,417)		(21,667)	(66,776)	(66,776)	(66,776)
Total Expend Transfer & Reimb	(4,500)	(2,417)	0	(21,667)	(66,776)	(66,776)	(66,776)
Total Net Appropriations	1,098,892	834,720	1,048,888	899,784	1,029,049	1,068,626	1,069,609
Total Net County Cost	1,073,892	814,919	1,026,888	865,997	1,017,049	1,056,626	1,057,609

EXECUTIVE OFFICE

REDEVELOPMENT AGENCY ADMINISTRATION 1025

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

Under the authority granted to the Mendocino County Board of Supervisors through Community Redevelopment Law, as set forth in Health and Safety Code Sections 33000 et. seq. of the State of California, a Community Redevelopment Agency was formed in 1999. The Board of Supervisors sits concurrently as the Redevelopment Agency of the County of Mendocino, and the Executive Office provides staff support. Budget Unit 1025 distinguishes the general administrative functions of the Agency, including the accounting of statutory "pass through" payments of Agency revenues to taxing entities. The Agency was enacted specifically to give a tool to the Board of Supervisors to address problems such as urban blight, degraded buildings and lack of housing.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County RDA account codes and created the new Successor County RDA account codes.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Winding down redevelopment.

GOALS/OBJECTIVES FOR FY 2012-13

- Not applicable.

State Controller
County Budget Act
2010

County of Mendocino
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Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1025 County RDA Administration
Fund: 1420 County RDA

Financing Uses Classification	2010-11	2010-11	2011-12	2011-12	2012-13	2012-13	2012-13
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	750	762	750	751	0	0	0
827802 Oper Transfer In	136,502	46,663	164,502	37,173	0	0	0
Total Revenues	137,252	47,425	165,252	37,923	0	0	0
Services & Supplies							
862150 Memberships	2,025	1,930	2,025	1,500	0	0	0
862170 Office Expense	500	64	500	238	0	0	0
862181 Auditing/Fiscal Svcs	24,400	0	24,400	0	0	0	0
862183 Legal Fees	2,000	10,364	15,000	13,170	0	0	0
862187 Education & Training	3,000	38	3,000	0	0	0	0
862189 Prof/Spec Svcs - Other	25,000	21,581	40,000	20,387	0	0	0
862190 Publ/Legal Notice	500	526	500	569	0	0	0
862194 A-87 Costs	0	2,147	6,127	0	0	0	0
862239 Spec Dept Expense	70,000	0	70,000	0	0	0	0
862250 Trans/Travel	500	0	500	0	0	0	0
862253 Travel Out of County	3,200	0	3,200	494	0	0	0
Total Services & Supplies	131,125	36,650	165,252	36,358	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
863280 Contr Other Agency	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	131,125	36,650	165,252	36,358	0	0	0
Total Fund Balance Contribution	(6,127)	(10,774)	0	(1,566)	0	0	0

EXECUTIVE OFFICE

REDEVELOPMENT HOUSING COMPONENT 1026

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

Health and Safety Code sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law requires that at least 20% of all tax increment revenues generated within the boundaries of a Redevelopment Area be set aside specifically to improve housing conditions for residents of low to moderate income.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County RDA account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

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Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1026 County RDA Housing
Fund: 1422 County RDA Housing

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	1,000	1,366	1,000	2,213	0	0	0
827802 Oper Transfer In	149,000	338,925	152,000	(151,056)	0	0	0
827803 Loan/Bond Proceeds	0	0	30,000	0	0	0	0
Total Revenues	150,000	340,292	183,000	(148,843)	0	0	0
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862181 Auditing & Fiscal Services	3,000	0	3,000	0	0	0	0
862183 Legal Fee	4,200	0	5,000	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862239 Spec Dept Expense	100,000	0	100,000	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	107,200	0	108,000	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	515,920	0	0	0
Total Expend Transfer & Reimb	0	0	0	515,920	0	0	0
Total Net Appropriations	107,200	0	108,000	515,920	0	0	0
Total Fund Balance Contribution	(42,800)	(340,292)	(75,000)	664,763	0	0	0

EXECUTIVE OFFICE

REDEVELOPMENT COMMUNITY AND ECONOMIC DEVELOPMENT 1027

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

Projects and programs supported by this budget unit are to implement the Agency's mission to improve business, neighborhood, and housing conditions in the Redevelopment Project Area.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County RDA account codes and created the new Successor County RDA account codes.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Winding down redevelopment.

GOALS/OBJECTIVES FOR FY 2012-13

- Not applicable.

State Controller
County Budget Act
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Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1027 County RDA Project Costs
Fund: 1420 County RDA

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	500	(951)	(600)	(789)	0	0	0
827802 Oper Transfer In	692,800	518,387	383,200	789	0	0	0
Total Revenues	693,300	517,436	382,600	0	0	0	0
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862170 Office Expense	400	0	100	0	0	0	0
862183 Legal Fees	60,000	32	45,000	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	5,000	0	5,000	0	0	0	0
862190 Publ/Legal Notice	1,000	0	500	0	0	0	0
862239 Spec Dept Expense	712,000	616,378	332,000	0	0	0	0
862250 Trans/Travel	500	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	778,900	616,410	382,600	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	778,900	616,410	382,600	0	0	0	0
Total Fund Balance Contribution	85,600	98,975	0	-	0	0	0

EXECUTIVE OFFICE

REDEVELOPMENT DEBT SERVICE COMPONENT 1028

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

Health and Safety Code Sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law Community Redevelopment Law authorizes a redevelopment agency to finance or refinance redevelopment projects, in whole or in part, to establish debt, in order to receive the agency's share of tax increment. Increased property taxes from redevelopment activity are known as "tax increment". State law allows redevelopment agencies to pledge tax increment so that they can repay bonds and other types of debt incurred to initiate projects. Mendocino County is on a "pay as you go" basis, or in essence funds itself through these tax increments and projects. Types of debt may include but are not limited to: bonds, payments to the agency's housing fund and other taxing entities, development agreements, loans, leases and reimbursements

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County RDA account codes and created the new Successor County RDA account codes.

CEO RECOMMENDED BUDGET COMMENTS

Funds formerly provided to the County's redevelopment agency are now redistributed back to the taxing entities via the property tax distribution formula. This is per State of California law, chiefly AB 1x 26.

FINAL BUDGET COMMENTS

The dissolution of redevelopment agencies statewide continues. This budget unit is being phased out and will be replaced with BU's 1035, 1036, 1037 & 1038. Because of the evolving nature of the dissolution process, figures provided in those budget units are based on the best information available at the time of final budget approval.

State Controller — County of Mendocino — County Budget Form
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Classification:
Function: 1 General Government — Budget Unit: 1028 County RDA Tax Increment/ Debt Service
Activity: 101 General – Legislative & Administrative — Fund: 1421 County RDA Tax Increment/ Debt Service

Financing Uses Classification	2010-11	2010-11	2011-12	2011-12	2012-13	2012-13	2012-13
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Revenues				*as of*			
821110 Curr Secured Prop Tax	720,000	738,010	750,000	559,449	0	0	0
821120 Curr Unsec Prop Tax	0	0	0	0	0	0	0
821130 Supplemental Roll Tax	10,000	51,335	10,000	45,875	0	0	0
821210 Prior Sec Prop Tax	0	0	0	0	0	0	0
824100 Interest	3,000	2,810	2,500	893	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	733,000	792,156	762,500	606,218	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	231,159	215,579	323,488	0	0	0	0
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	231,159	215,579	323,488	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	977,030	903,975	698,502	766,516	0	0	0
Total Expend Transfer & Reimb	977,030	903,975	698,502	766,516	0	0	0
Total Net Appropriations	1,208,189	1,119,554	1,021,990	766,516	0	0	0
Total Fund Balance Contribution	475,189	327,398	259,490	160,298	0	0	0

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT AGENCY ADMINISTRATION 1035

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

The California State Legislature and Governor have eliminated redevelopment programs in California via AB 1X 26. Mendocino County's redevelopment programs historically operated largely on a pay-as-you-go system with few assets or liabilities. Thus the programs and related work activities are expected to be fully and completely eliminated by mid-year of FY 2012-13, however, the majority of this wind-down has already occurred in FY 2011-12.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Began and largely completed the dissolution process to end all redevelopment activities.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Full and complete wind-down of all activities, assets and liabilities.

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Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1035 Successor County RDA Administration
Fund: 1430 Successor County RDA Agency

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	0	0	447	0	0	0
827802 Oper Transfer In	0	0	0	70,435	0	0	107,100
Total Revenues	0	0	0	70,882	0	0	107,100
Services & Supplies							
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	83	0	0	0
862181 Auditing/Fiscal Svcs	0	0	0	2,030	0	0	0
862183 Legal Fees	0	0	0	10,607	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	19,624	0	0	107,100
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	32,344	0	0	107,100
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
863280 Contr Other Agency	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	37,173	0	0	0
Total Expend Transfer & Reimb	0	0	0	37,173	0	0	0
Total Net Appropriations	0	0	0	69,516	0	0	107,100
Total Fund Balance Contribution	0	-	0	(1,365)	0	0	0

PROGRAM DISCUSSION

The California State Legislature and Governor have eliminated redevelopment programs in California via AB 1X 26. Mendocino County's redevelopment programs historically operated largely on a pay-as-you-go system with few assets or liabilities.

Thus the programs and related work activities are expected to be fully and completely eliminated by mid-year of FY 2012-13, however, the majority of this wind-down has already occurred in FY 2011-12.

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Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1036 Successor County RDA Housing Component
Fund: 1432 Successor County RDA Housing Component

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	0	0	1,310	0	0	0
827802 Oper Transfer In	0	0	0	636,985	0	0	0
827803 Loan/Bond Proceeds	0	0	0	30,000	0	0	0
Total Revenues	0	0	0	668,294	0	0	0
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862181 Auditing & Fiscal Services	0	0	0	0	0	0	0
862183 Legal Fee	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	114,913
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	114,913
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	114,913
Total Fund Balance Contribution	0	-	0	(668,294)	0	0	114,913

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT COMMUNITY AND ECONOMIC DEVELOPMENT..... 1037

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

The California State Legislature and Governor have eliminated redevelopment programs in California via AB 1X 26. Mendocino County's redevelopment programs historically operated largely on a pay-as-you-go system with few assets or liabilities. Thus the programs and related work activities are expected to be fully and completely eliminated by mid-year of FY 2012-13, however, the majority of this wind-down has already occurred in FY 2011-12.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Began and largely completed the dissolution process to end all redevelopment activities.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Full and complete wind-down of all activities, assets and liabilities.

State Controller
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Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1037 Successor County RDA Project Costs
Fund: 1430 Successor County RDA Agency

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	0	0	(576)	0	0	700
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	0	0	(576)	0	0	700
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862183 Legal Fees	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	789	0	0	0
Total Expend Transfer & Reimb	0	0	0	789	0	0	0
Total Net Appropriations	0	0	0	789	0	0	0
Total Fund Balance Contribution	0	-	0	1,365	0	0	(700)

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT DEBT SERVICE COMPONENT 1038

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

The California State Legislature and Governor have eliminated redevelopment programs in California via AB 1X 26. Mendocino County's redevelopment programs historically operated largely on a pay-as-you-go system with few assets or liabilities.

Thus the programs and related work activities are expected to be fully and completely eliminated by mid-year of FY 2012-13, however, the majority of this wind-down has already occurred in FY 2011-12.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1038 Successor County RDA Debt Service
Fund: 1431 Successor County RDA Debt Service

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	0	0	0	(427,324)	0	0	0
821120 Curr Unsec Prop Tax	0	0	0	0	0	0	0
821130 Supplemental Roll Tax	0	0	0	0	0	0	0
821210 Prior Sec Prop Tax	0	0	0	0	0	0	0
824100 Interest	0	0	0	2,065	0	0	0
827802 Oper Transfer In	0	0	0	917,572	0	0	0
Total Revenues	0	0	0	492,313	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	151,065	0	0	84,913
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	0	0	0	151,065	0	0	84,913
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	191,500	0	0	107,100
Total Expend Transfer & Reimb	0	0	0	191,500	0	0	107,100
Total Net Appropriations	0	0	0	342,565	0	0	192,013
Total Fund Balance Contribution	0	-	0	(149,748)	0	0	192,013

PROGRAM DISCUSSION

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades as well as any other significant maintenance costs or repairs. The Executive Office monitors and is responsible for this budget. In accordance with County Policy 33 - *Reserve for Major Repair and Maintenance of Facilities*, the County endeavors to fund a Reserve for Major Repair and Maintenance of Facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings. This amount is dependent upon available funding. The Executive Office gives guidance to and works cooperatively with the General Services Agency to monitor approved projects throughout the year and to ensure a timely work plan and to maintain the funding allocated to this budget. During the Recommended Budget Conferences, the General Services Agency (GSA) provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Recommended Budget based on available funding. Projects may be continued from year to year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects unidentified each year and funding for the continued Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Roof repairs at various County facilities.
- ADA improvements at the Fort Bragg Avila Center and Fir Street.
- Remodeling of the following County facilities:
  - Fort Bragg Avila Center
  - GSA Print Shop/Garage
  - County Administration Center – Mental Health, Planning and Building area, and Environmental Health
  - Courthouse Annex
  - Jail Administration
  - Sheriff Administration
  - Mental Health Business Services
  - Human Resources and Wellness Trailer
  - Completion of Energy Retrofits
  - County's Information Services/Data Center
  - Willits Justice Center
- Moving employees out of leased facilities and into newly remodeled space as listed above.

GOALS/OBJECTIVES FOR FY 2012-13

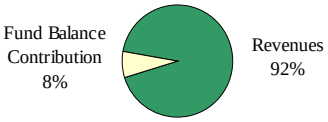
- Complete the following remodels of County facilities:
  - Willits Log Cabin
  - Avila Center Phase II
  - Willits – WISC
  - General Services Agency Warehouse
  - Print Shop – Evidence Storage Space
- Complete moving employees located in the Willits Justice Center and review outstanding leased facilities for possible consolidation.
- Eliminate leased space for storage needs.
- Roof Repairs.
- Complete ADA repairs to the Fort Bragg Justice Center, Juvenile Hall and Hopland Veterans Building.
- Create a workplan for the County's remaining Underground Storage Tanks.
- Complete additional Proposition 40 Parks improvements.

SUMMARY OF MAJOR BUDGET ACCOUNTS

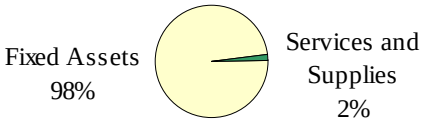
Expenditure Transfer & Reimbursements

- Acct. 5380 Provides transfers from departments and general fund contribution. CEO recommended funding to Policy 33 - *Reserve for Major Repair and Maintenance of Facilities*: I. B. In an effort to accomplish the goals enumerated above, the County shall endeavor to fund a Reserve for Major Repair and Maintenance of Facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings. This amount is dependent upon available funding as recommended by the County Executive Office.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

CEO is recommending $105,000 be appropriated to this budget unit to fund ADA accessibility.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: an increase in departmental projects, as approved by the CEO.

EXECUTIVE OFFICE

CAPITAL IMPROVEMENTS 1710

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1710 Capital Improvements
Fund: 1201 Accum Capital Outlay

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	20,000	170,000	5,000	125,000	125,000	187,500
824100 Interest	0	752	0	758	0	0	0
824110 Endow Fund Interest	6,000	0	6,000	0	6,000	6,000	6,000
825490 State Other	959,803	603,907	160,253	164,418	90,411	90,411	90,411
825810 Other Govt Aid	0	68,201	0	0	0	0	0
826390 Other Charges	0	122,481	0	0	0	0	0
827600 Other Sales	0	0	297,299	287,937	100,000	100,000	100,000
827700 Other	0	170	0	0	0	0	0
827802 Oper Transfer In	277,000	27,571	570,000	730,333	0	105,000	1,000,500
Total Revenues	1,242,803	843,083	1,203,552	1,188,445	321,411	426,411	1,384,411
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	0	25,998	32,005	23,966	30,000	30,000	30,000
862170 Office Expense	0	545	0	889	0	0	0
862239 Spec Dept Expense	0	147,108	0	0	0	0	0
Total Services & Supplies	0	173,651	32,005	24,855	30,000	30,000	30,000
Fixed Assets							
864360 Structure/Improvement	1,430,375	837,872	1,386,669	1,156,590	691,411	691,411	1,466,831
Total Fixed Assets	1,430,375	837,872	1,386,669	1,156,590	691,411	691,411	1,466,831
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,430,375	1,011,524	1,418,674	1,181,446	721,411	721,411	1,496,831
Total Fund Balance Contribution	187,572	168,441	215,122	(7,000)	400,000	295,000	112,420

EXECUTIVE OFFICE

CAPITAL PROJECTS 1712

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

The Capital Projects budget provides funding for the purchase of construction of major capital facilities projects. The Board of Supervisors may provide a list of priority projects during the early stages of the budget process in January or February each year. During the Recommended Budget Conferences, the General Services Agency provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer, which are presented to the Board of Supervisors during the Recommended Budget based on available funding.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Major capital projects were deferred this fiscal year due to funding constraints related to County General Fund dollars.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Complete Phase 3 of the County's Microwave System – extending coverage in Covelo and Laytonville.

SUMMARY OF MAJOR BUDGET ACCOUNTS

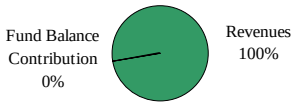
Revenues

- ✧ Acct. 7700 Provides funding from various resources for capital projects.
- ✧ Acct. 7803 Provides funding for Loan /Bond Proceeds.

Fixed Assets

- ✧ Acct. 4365 Provides project costs.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CAPITAL PROJECTS 1712

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1712 Capital Projects
Fund: 1300 Capital Projects

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
824100 Interest	0	(289)	0	(510)	0	0	0
825490 State Other	0	0	0	0	0	0	0
825670 Federal Other	483,975	18,218	250,000	180,085	250,000	250,000	250,000
827600 Other Sales	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
827803 Loan/Bond Proceeds	0	0	0	0	0	0	0
Total Revenues	483,975	17,929	250,000	179,575	250,000	250,000	250,000
Services & Supplies							
862170 Office Expense	0	(66)	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	(66)	0	0	0	0	0
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864365 Constr in Progress	483,975	198,303	250,000	0	250,000	250,000	250,000
Total Fixed Assets	483,975	198,303	250,000	0	250,000	250,000	250,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	483,975	198,237	250,000	0	250,000	250,000	250,000
Total Fund Balance Contribution	0	180,307	0	(179,575)	0	0	0

EXECUTIVE OFFICE

ECONOMIC DEVELOPMENT 1810

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM DISCUSSION

This budget unit provides funding for countywide promotions, as well as funding for a business retention, expansion, and creation program.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Maintained support for tourism and economic development related activities.

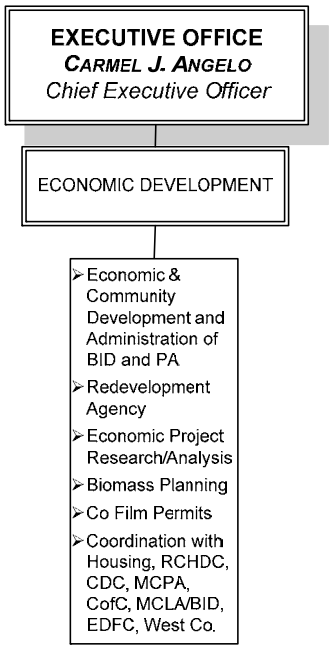
GOALS/OBJECTIVES FOR FY 2012-13

♦ Maintain support for tourism and economic development related activities.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

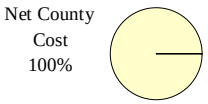
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

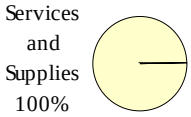
Services & Supplies

- ✧ Acct. 2150 Provides for dues to organizations related to economic development.
- ✧ Acct. 2189 Promotional Alliance 50% match estimated at $300,000. EDFC contract for $29,000.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit projected to have minimal changes from FY 2011-2012 spending levels.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

ECONOMIC DEVELOPMENT 1810

Carmel J. Angelo, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1810 Economic Development
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826390 Other Charges	0	0	0	0	0	0	0
827700 Other	0	750	0	150	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	750	0	150	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	4,759	0	0	0	0	0
861012 Extra Help	0	3,184	0	0	0	0	0
861013 Overtime Reg Emp	0	573	0	0	0	0	0
861021 Co Cont Retirement	0	637	0	0	0	0	0
861022 Co Cont OASDI	0	271	0	0	0	0	0
861023 Co Cont Medicare	0	118	0	0	0	0	0
861024 Co Cont Retire Incr	0	264	0	0	0	0	0
861030 Co Cont Health Ins	0	1,179	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	0	10,985	0	0	0	0	0
Services & Supplies							
862060 Communications	0	120	0	0	0	0	0
862101 Insurance - General	0	0	0	0	0	0	0
862150 Memberships	3,750	570	0	570	0	0	0
862170 Office Expense	0	36	0	9	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	334,000	347,691	334,000	322,775	334,000	334,000	334,000
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	150	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	337,750	348,567	334,000	323,353	334,000	334,000	334,000
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	337,750	359,552	334,000	323,353	334,000	334,000	334,000
Total Net County Cost	337,750	358,802	334,000	323,203	334,000	334,000	334,000

PROGRAM DISCUSSION

This budget was created in Fiscal Year 1998-99 to track the expenditures of the third level conflict defenders. In the past, these expenditures were found in Budget Unit 2080 (Public Defender) but were not controllable by the Public Defender. After the Public Defender and Alternate Defender have declared a conflict, the judges of the superior courts of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts in which to receive reimbursement for legal services. Attorneys assigned to conflict cases and one County contracted attorney on the coast are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases. This budget can now be monitored more easily to ensure that the conflict cases remain at a minimum. This budget has allocated Criminal Justice Improvement funding to offset general fund dollars in covering the costs for third level conflict cases.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Continued to provide support to the criminal justice system when conflicts arise for the Public Defender and Alternate Defender.

GOALS/OBJECTIVES FOR FY 2012-13

♦ To reevaluate this budget unit, its relation to the Court system and its overall efficiency.

♦ To make recommendations to the Board to improve these issues if deficiencies are identified.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

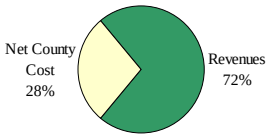
✧ Acct. 3110 Provides revenue from the Criminal Justice Improvement Fund.

Services & Supplies

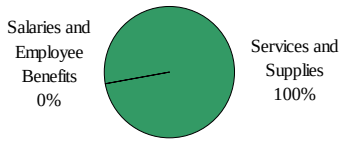
✧ Acct. 2183 Provides third level conflict attorney payments.

✧ Acct. 2189 Provides experts for third level conflicts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

No changes are anticipated for this budget unit.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CONFLICT DEFENDER 2086

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2086 Conflict Defender
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823110 Crim Just Const Fund	219,600	218,600	219,600	197,600	219,600	219,600	219,600
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
Total Revenues	219,600	218,600	219,600	197,600	219,600	219,600	219,600
Services & Supplies							
862183 Legal Fees	265,000	317,570	265,000	363,731	304,600	304,600	304,600
862189 Prof/Spec Svcs - Other	39,600	500	39,600	0	0	0	0
Total Services & Supplies	304,600	318,070	304,600	363,731	304,600	304,600	304,600
Total Net Appropriations	304,600	318,070	304,600	363,731	304,600	304,600	304,600
Total Net County Cost	85,000	99,470	85,000	166,131	85,000	85,000	85,000

EXECUTIVE OFFICE

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 0402-GRANT

CARMEL J. ANGELO, Chief Executive Officer

GRANT DESCRIPTION

The Community Development Block Grant (CDBG) Program is funded by the Federal Department of Housing & Urban Development (HUD). The County accesses CDBG grants on a competitive basis through the State Department of Housing & Community Development (HCD).

Recent activities the County has successfully funded through CDBG include:

1) Business loan program, which provides gap financing (loans) in conjunction with other financial sources, to retain or expand businesses and subsequently create or retain jobs.
2) Microenterprise (small business) training to individuals or businesses.
3) Special studies related to economic development and housing.
4) Housing rehabilitation.
5) Homebuyer assistance.

The County's CDBG Program is operated on the County's behalf by the Community Development Commission of Mendocino County (CDC).

GRANT INCEPTION DATE	Multiple
CURRENT GRANT PERIOD	Multiple
SOURCE OF FUNDS	State of California, Department of Housing and Community Development
CONTINUITY OF GRANT	Application accepted by the State on a yearly basis.

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 7.5% of total grant amount
Does the budget include the maximum amount?	No
If No, please explain.	Funds are received on a reimbursement basis over the course of a multi-year grant

EMPLOYEES	**(full time equivalent)**	**Grant Fund**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET	**09-PTAE-6313**	**09-EDOC-6470**	**09-EDAR-6471**
Revenues	$ 28,000	$ 187,488	$ 2,017,917
Expenditures			
***Activity Costs:	$ 26,600	$ 159,552	$ 1,840,448
**Activity Delivery Costs:	0	13,874	116,932
*General Administration Costs:	1,400	14,062	60,537
TOTAL	$ 28,000	$ 187,488	$ 2,017,917

****6313 is for a business needs study. 6470 & 6471 were combined to make one large business loan.*

***Funding for costs directly associated with the activity.*

**Funding for grant management contracts, as well as reimbursement of admin costs incurred by the CDC and County.*

EXECUTIVE OFFICE

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 0402-GRANT

CARMEL J. ANGELO, Chief Executive Officer

GRANT FUNDING AND BUDGET	**11-PTEC-7634**	**11-DRI-7733**	**10-STBG-6728**
Revenues	$ 105,000	$ 150,000	$ 600,000
Expenditures			
***Activity Costs:	$ 99,750	$ 147,000	$ 480,075
**Activity Delivery Costs:	0		74,925
*General Administration Costs:	5,250	3,000	45,000
TOTAL	$ 105,000	$ 150,000	$ 600,000

**** 7634 funds plans and studies in Noyo harbor;*
7733 funds an update of the County's Local Hazards Mitigation Plan; and
6728 is a housing combo grant that includes homeownership assistance and housing rehabilitation.
***Funding for costs directly associated with the activity.*
**Funding for grant management contracts, as well as reimbursement of admin costs incurred by the CDC and County.*

Total Projected Program Costs **=** **$** 3,088,405

COUNTY MATCH REQUIRED Yes

COUNTY MATCH AMOUNT Various amounts as adopted by Resolution of the Board of Supervisors per applications activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.

INDEPENDENT AUDIT REQUIRED Yes

MENDOCINO
1850
COUNTY

FARM ADVISOR

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

6210..... Farm Advisor D-108

FARM ADVISOR

FARM ADVISOR 6210

GREG GIUSTI, Director



PROGRAM DISCUSSION

The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918. University of California Cooperative Extension's mission is "To serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians." In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Successfully guided the Redwood Forest Foundation through their inaugural timber harvest process which has resulted in three approved Timber Harvest Plans for 2012.

♦ Provided seminars and publications on various forest topics to Mendocino Farm Bureau, Mendocino Audubon Society, Willits Museum, Mendocino Land Trust, Anderson Valley Land Trust, Jere Melo Foundation, KZYX radio, and Mendocino Board of Supervisors

♦ Successfully assisted the Mendocino County Economic Development & Financing Corporation in receiving a federal grant to prepare full financial analysis and business plan for a multi-species livestock harvest and processing facility.

♦ Planned and implemented a shepherd's school – 53 people attended 18 hours of instruction plus 4 hours of "hands-on" training in sheep production topics.

♦ Assisted a local sheep shearer in developing a wool processing facility.

♦ Created and maintained directories of livestock and farming services to increase producers' marketing efforts.

♦ Held an Eco-Winegrowing Conference last July in Hopland focusing on state-of-the-art environmentally friendly practices for growing wine grapes and making wine. 100 people attended the event cosponsored by Mendocino Wine and Winegrape Commission.

♦ Viticulture advisor served on a committee of the North Coast Regional Water Quality Control Board that will draft new regulations for Irrigated Lands Agricultural Discharge Waivers. The process has numerous stakeholders and anticipates having a draft regulation by July 2013.

♦ The pomology advisor (fruit and nut trees) continues to focus on the major areas of insect and disease management and updating horticultural practices to reduce labor needs and cost while providing added revenue to growers (i.e. new rootstocks, training systems, tree nutrition, irrigation efficiency and organic practices).

♦ This year Mendocino 4-H Youth Development Program enrolled 430 youth and 187 adult volunteers in 10 clubs including one new club representing Native American youth, Coyote Valley 4-H.

♦ Mendocino 4-H hosted a Livestock Expo with 515 attendees focusing on animal ethics with speakers from across California.

♦ At the 4-H State Leadership Forum, one Mendocino adult volunteer and one youth 4-H member gave a Bio-Security Presentation, and the 4-H Program Representative gave a team building workshop.

FARM ADVISOR

FARM ADVISOR 6210

GREG GIUSTI, Director



♦ Mendocino 4-H also hosted a Sectional Presentation Day in Willits for 39 youth from Del Norte, Humboldt, Mendocino and Lake Counties who were judged on the quality of their oral presentations.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue active field research to address the questions generated by the emerging clientele base of non-profit timberland owners which now exceeds 100K in Mendocino County.

♦ Revamp UCCE Livestock and Natural Resources web site so local producers will have more information available to them.

♦ Complete multi-species livestock harvest and processing financial analysis and business plan.

♦ Conduct research on eco-system services and carbon sequestration in riparian corridors.

♦ Conduct research on Medusahead control methods.

♦ Support the winegrower community in addressing new Frost Water Protection regulations being implemented by the State Water Resources Control Board by providing research-based technical information that helps to clarify the practices and science behind using sprinklers for frost protection.

♦ Continue to ensure the economic and environmental sustainability of the North Coast fruit and nut industry.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

✧ Acct. 2239 Provides funding for supplies from agriculture suppliers.

♦ Expand 4-H Youth Development program by developing an after school club to implement curriculum that explores engineering, mathematics, science and technology.

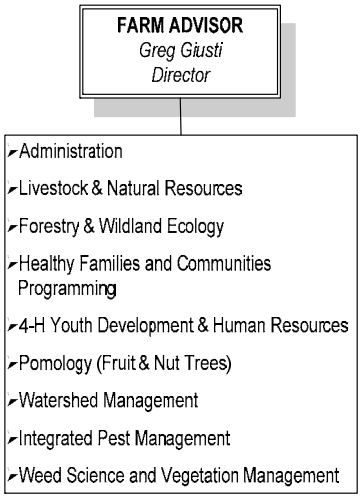
♦ Recruit adult volunteers to teach SET (Science, Engineering and Technology) projects.

♦ Work with North Coast Opportunities and other agencies to develop a County Nutrition Action Plan (CNAP) and explore collaborative opportunities.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



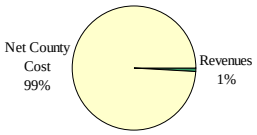


FARM ADVISOR

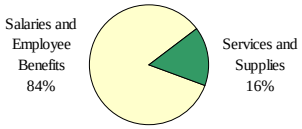
FARM ADVISOR 6210

GREG GIUSTI, Director

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

FARM ADVISOR

FARM ADVISOR 6210

GREG GIUSTI, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education – Agricultural Education

Budget Unit: 6210 Farm Advisor
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825490 State Other	1,250	351	1,000	553	1,000	1,000	1,000
827600 Other Sales	1,250	1,267	1,000	1,766	1,000	1,000	1,000
827700 Other	0	0	0	0	0	0	0
Total Revenues	2,500	1,617	2,000	2,320	2,000	2,000	2,000
Salaries & Employee Benefits							
861011 Regular Employees	131,341	128,343	137,451	120,518	119,517	119,517	119,517
861012 Extra Help	2,000	0	0	461	500	500	500
861013 Overtime Reg Emp	3,000	0	0	477	500	500	500
861021 Co Cont Retirement	18,958	13,958	17,823	16,880	20,596	20,596	20,596
861022 Co Cont OASDI	7,706	7,525	8,302	7,073	6,999	6,999	6,999
861023 Co Cont Medicare	1,862	1,760	1,734	1,661	1,637	1,637	1,637
861024 Co Cont Retire Incr	6,228	6,228	7,950	7,399	9,753	9,753	9,753
861030 Co Cont Health Ins	30,264	20,929	19,154	19,154	20,075	20,075	20,447
861031 Co Cont Unemp Ins	997	997	4,949	4,949	1,676	1,676	1,676
861035 Co Cont Workers Comp	6,111	6,111	4,074	4,074	5,290	5,290	5,290
Total Salaries & Employee Benefits	208,467	185,850	201,437	182,646	186,543	186,543	186,915
Services & Supplies							
862060 Communications	6,766	5,592	6,200	5,295	6,110	6,110	6,110
862101 Insurance - General	2,194	2,194	1,163	1,163	1,231	1,231	1,231
862120 Maint - Equip	2,600	772	500	0	500	500	500
862150 Memberships	1,325	1,065	1,250	1,046	1,357	1,357	1,357
862170 Office Expense	21,525	11,923	15,530	12,573	15,963	15,963	15,963
862239 Spec Dept Expense	10,900	156	400	202	400	400	400
862250 Trans/Travel	11,020	8,388	9,270	7,367	9,270	9,270	9,270
862253 Travel Out of County	500	433	0	69	540	540	540
Total Services & Supplies	56,830	30,521	34,313	27,715	35,371	35,371	35,371
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	265,297	216,371	235,750	210,361	221,914	221,914	222,286
Total Net County Cost	262,797	214,753	233,750	208,041	219,914	219,914	220,286

MENDOCINO
1850
COUNTY

GENERAL SERVICES AGENCY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1160 ..... General Services D-114
1610 ..... Buildings and Grounds D-118
1620 ..... County Garage D-122
1960 ..... Information Services D-125
0711 ..... Vehicle Replacement Fund D-128
0713 ..... General Liability Insurance – Risk Management D-130

PROGRAM DISCUSSION

The General Services Agency (GSA) assists in providing the foundation upon which County Government is built. The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Coordinated the surplus and sale of various County owned real property.
- ♦ Completed additional Proposition 40 project submissions and final payment requests.
- ♦ Assisted in logistical coordination of County facility consolidations and moves.
- ♦ Began development of an enhanced County wide surplus property program.
- ♦ Initiated the print shop operational conversion to a copy center.
- ♦ Reviewed and processed more than 200 Exception to Bidding requests and more than 450 County contracts (all dollar amounts and signatory authorities).
- ♦ Reviewed all GSA's policies and procedures/codes for potential improvements.

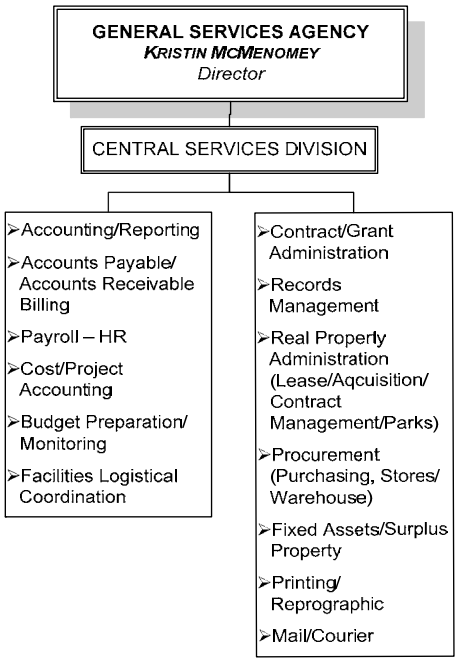
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Continue to streamline workflow so as to improve the way GSA does business, as well as keeping up with industry trends.
- ♦ Enhance the Copy Center operations and implement more streamlined programmatic procedures.
- ♦ Continue to review all County owned real estate to determine market those that are surplus and ready for sale.
- ♦ Develop an internal Needs Assessment in order to benchmark the standing of the Agency. Take responses and develop a work plan for the Agency. Continue to expand upon the online purchasing program.
- ♦ Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures.
- ♦ Continue to coordinate logistical aspects of facility consolidations, including space analysis and surplus consolidation.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6190 Provides purchasing service fees.
- ✧ Acct. 6274 Provides interfund revenue for printing. No increase from prior year.
- ✧ Acct. 6275 Provides interfund revenue for Xerox.
- ✧ Acct. 6390 Provides UPS/Federal Express, mail service, typewriter maintenance from non-General Fund accounts.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

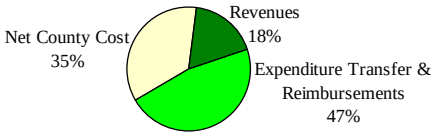
Services & Supplies

- ✧ Acct. 2201 Provides copier leases.
- ✧ Acct. 2239 Provides Environmental Health HAZMAT Business Plan, shredder bags, mail machine supplies, Stores inventory computer supplies.

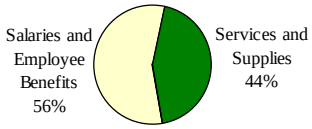
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides transfers from departments for charges for purchasing, copying, printing, mail, typewriter maintenance and UPS/Federal Express.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The General Services budget unit has experienced significant decline in departmental revenue. The department requested, and the CEO is recommending slight increase to cover for revenue decline.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1160 General Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825398 SB90 Reimb	0	0	0	0	0	0	0
826190 Purchasing Fee	75,000	82,567	73,000	81,068	73,000	73,000	73,000
826274 Interfund - Printing	13,000	11,958	9,000	6,433	3,960	3,960	3,960
826275 Interfund - Xerox	8,045	7,968	8,045	8,773	6,069	6,069	6,069
826390 Other Charges	20,700	13,507	15,400	12,079	15,400	15,400	15,400
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
827600 Other Sales	42,932	21,159	25,582	16,626	18,106	18,106	18,106
827700 Other	0	0	0	0	0	0	0
827713 Vending Machine	6,000	5,700	6,000	5,700	6,000	6,000	6,000
Total Revenues	165,677	142,860	137,027	130,679	122,535	122,535	122,535
Salaries & Employee Benefits							
861011 Regular Employees	312,438	292,452	299,060	225,143	203,956	216,956	216,956
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	44,973	38,839	44,174	41,771	62,867	62,867	62,867
861022 Co Cont OASDI	19,515	17,590	14,861	12,650	16,563	16,563	16,563
861023 Co Cont Medicare	4,532	4,114	3,475	2,958	3,874	3,874	3,874
861024 Co Cont Retire Incr	20,161	17,362	19,702	18,268	29,782	29,782	29,782
861030 Co Cont Health Ins	50,679	43,359	30,436	26,573	39,141	39,141	39,823
861031 Co Cont Unemp Ins	3,334	3,334	6,954	6,954	4,054	4,054	4,054
861035 Co Cont Workers Comp	11,229	11,229	10,488	10,488	6,216	6,216	6,216
Total Salaries & Employee Benefits	466,861	428,279	429,150	344,806	366,453	379,453	380,135
Services & Supplies							
862060 Communications	4,000	3,642	4,544	3,998	4,544	4,544	4,544
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	12,057	12,057	5,024	5,024	5,986	5,986	5,986
862120 Maint - Equip	6,000	0	6,000	2,000	6,000	6,000	6,000
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	9,000	4,256	9,000	9,380	9,000	9,000	9,000
862171 Paper Supplies	0	0	0	0	0	0	0
862172 Office Exp - Fedex/UPS	11,650	2,594	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862188 Printing	64,975	53,929	74,975	69,904	61,080	61,080	61,080
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	2,500	1,903	2,500	2,500	2,500
862200 Rent/Lease Equip	11,275	12,088	11,275	9,113	9,579	9,579	9,579
862201 Rent/Lease - Copiers	253,000	259,700	253,000	224,105	189,712	189,712	189,712
862239 Spec Dept Expense	0	162	250	(38,303)	250	250	250
862250 Trans/Travel	5,089	4,876	5,089	3,812	5,089	5,089	5,089
862253 Travel Out of County	0	0	0	508	0	0	0
Total Services & Supplies	377,046	353,303	371,657	291,445	293,740	293,740	293,740
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865380 Intrafund Transfers	(433,141)	(368,609)	(399,141)	(370,167)	(313,775)	(313,775)	(313,775)
Total Expend Transfer & Reimb	(433,141)	(368,609)	(399,141)	(370,167)	(313,775)	(313,775)	(313,775)
Total Net Appropriations	410,766	412,972	401,666	266,083	346,418	359,418	360,100
Total Net County Cost	245,089	270,113	264,639	135,404	223,883	236,883	237,565

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director



Mill Creek Pond

PROGRAM DISCUSSION

This budget unit is charged with routine and responsive maintenance, custodial and grounds-keeping responsibilities for all County owned and many leased facilities. Included in this responsibility is the operation and maintenance of all County owned parks and recreation areas. The Building and Grounds budget unit is located within the Facilities and Fleet Division, which maintains these public recreational facilities and more than 100 buildings, comprising approximately 700,000 square feet, and their adjacent grounds and parking facilities throughout the County, using its skilled crew of building maintenance mechanics, experienced grounds maintenance technicians, and custodians, augmented, when necessary and cost effective, by outside contractors and trades people.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completed the Facility Consolidation Report.
- Completed the Facility and Park Condition Report.
- Completed the ADA Upgrade Report.
- Completed several moves as outlined in the Facility Consolidation Report.
- Completed several remodels of County facilities.
- Maintain County facilities via the County's Work Order System.
- Completed year 7 of the 10-year plan for ADA remodel according to the County's Transition Report.
- Completed the Energy Efficiency Grant in County facilities.

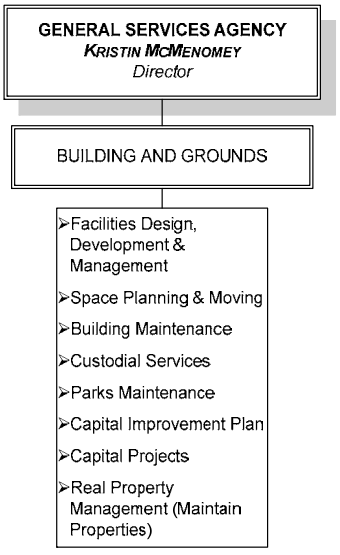
GOALS/OBJECTIVES FOR FY 2012-13

- Update the Facility Consolidation Report.
- Update the Facility and Park Condition Report.
- Update the ADA Upgrade Report.
- Complete the remaining remodels and moves according to the Facility Consolidation Report.
- Complete year 8 of 10-year plan for ADA remodeling of County facilities according to the County's Transition Report.
- Develop an internal Needs Assessment in order to benchmark the standing of the Agency after the integration, take the responses and develop a work plan as the Agency moves forward. Create an automated Facility Condition Report System. Continue to maintain facilities under the Capital Maintenance Reserve Program.
- Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures.
- Continue to review facility consolidations, including space analysis.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6277 Provides reimbursements from Non-General Fund Departments for janitorial and maintenance services.

Salaries & Employee Benefits

- Acct. 1101 Provides funding for salaries.

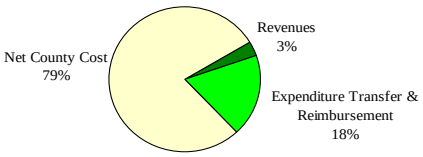
Services & Supplies

- Acct. 2090 Provides garbage collection and janitorial supplies for all County buildings and parks.
- Acct. 2130 Provides unanticipated, emergency and routine maintenance for County buildings and parks.
- Acct. 2210 Provides radio repeater site leases and lease payment for various County facilities.
- Acct. 2260 Provides utility costs of County buildings and parks.

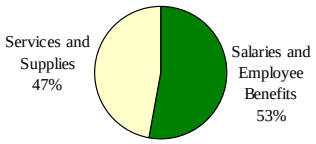
Expenditure Transfer & Reimbursement

- Acct. 5380 Provides reimbursements from General Fund Departments for janitorial and maintenance services.

SOURCE OF FUNDS



USE OF FUNDS

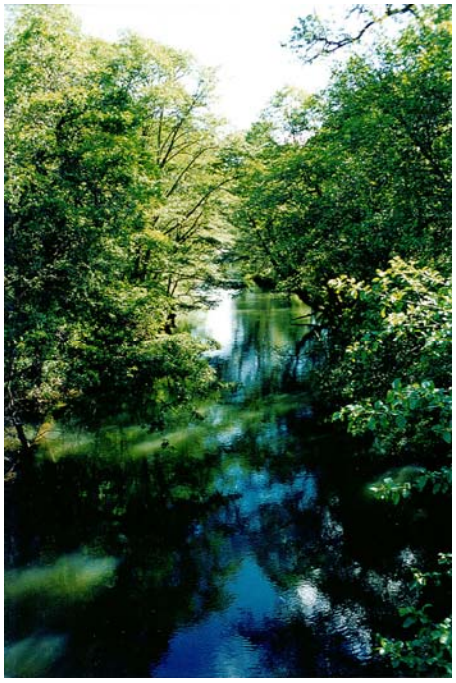


CEO RECOMMENDED BUDGET COMMENTS

Building and Grounds Division had three positions vacant during Pay Period 05 that need to be filled. In addition, the department could experience large increases in utility costs. The CEO has increased the County's appropriation for Contingencies in order to compensate for a potential increase in utility billing during this budget cycle.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) made adjustments to salaries, and 2) reduced Utilities.



Low Gap Park

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS 1610

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1610 Buildings & Grounds
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
824200 Rent/Concession	1,500	4,220	1,500	1,688	1,500	1,500	1,500
825490 State Other	20,000	24,884	20,000	17,904	20,000	20,000	20,000
826277 Interfund - Janitor	168,200	149,574	66,000	52,206	50,000	50,000	50,000
826375 Parks & Rec Fee	15,000	13,843	15,000	11,889	15,000	15,000	15,000
827600 Other Sales	0	152	0	55	0	0	0
827700 Other	0	1,957	0	7,859	0	0	0
827705 Pay Telephone	0	0	0	0	0	0	0
827713 Vending Machine	0	0	0	0	0	0	0
Total Revenues	204,700	194,629	102,500	91,600	86,500	86,500	86,500
Salaries & Employee Benefits							
861011 Regular Employees	1,065,446	978,073	955,660	803,269	232,304	477,634	727,634
861012 Extra Help	12,774	28,460	0	3,694	30,000	30,000	30,000
861013 Overtime Reg Emp	0	406	0	1,735	0	0	0
861021 Co Cont Retirement	151,263	142,344	176,129	150,210	193,743	193,743	193,743
861022 Co Cont OASDI	65,324	57,109	59,251	46,529	50,945	50,945	50,945
861023 Co Cont Medicare	15,453	13,768	13,857	10,935	11,915	11,915	11,915
861024 Co Cont Retire Incr	67,802	63,492	78,554	65,938	91,605	91,605	91,605
861030 Co Cont Health Ins	233,288	202,173	170,366	153,194	154,969	154,969	157,846
861031 Co Cont Unemp Ins	17,550	17,550	7,209	7,209	12,700	12,700	12,700
861035 Co Cont Workers Comp	140,124	140,124	84,147	84,147	172,060	172,060	172,060
Total Salaries & Employee Benefits	1,769,024	1,643,499	1,545,173	1,326,860	950,241	1,195,571	1,448,448
Services & Supplies							
862050 Clothing/Pers Items	2,000	0	2,000	1,056	2,000	2,000	2,000
862060 Communications	14,000	11,468	14,000	10,250	14,000	14,000	14,000
862090 Household Expense	148,925	163,954	122,554	154,351	122,554	122,554	122,554
862101 Insurance - General	42,007	42,007	29,537	29,537	33,645	33,645	33,645
862120 Maint - Equip	4,000	1,435	4,000	3,868	4,000	4,000	4,000
862130 Maint - Strc/Impr/Grnds	380,223	396,595	340,223	328,624	340,223	340,223	340,223
862131 Maint Projects	0	0	0	0	0	0	0
862132 Preventive Maint	0	0	0	0	0	0	0
862140 Med Dntl & Lab Suppl	0	0	0	0	0	0	0
862150 Memberships	500	0	500	0	500	500	500
862170 Office Expense	6,000	7,341	6,000	8,036	6,000	6,000	6,000
862185 Medical/Dental Svcs	500	733	500	1,443	500	500	500
862187 Education & Training	1,000	322	1,000	417	1,000	1,000	1,000
862190 Publ/Legal Notice	1,000	0	1,000	2,650	1,000	1,000	1,000
862200 Rent/Lease Equip	4,000	913	4,000	3,623	4,000	4,000	4,000
862210 Rent/Lease - Bldg Grnds	1,200	0	1,200	0	0	0	0
862220 Small Tool/Instrument	7,000	2,063	7,000	2,395	9,120	9,120	9,120
862239 Spec Dept Expense	6,000	5,481	6,000	8,745	6,000	6,000	6,000
862250 Trans/Travel	40,000	41,685	40,000	28,707	40,000	40,000	40,000
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	950,000	922,789	700,000	919,846	965,000	965,000	715,000
Total Services & Supplies	1,608,355	1,596,786	1,279,514	1,503,548	1,549,542	1,549,542	1,299,542

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	7,200	7,886	0	0	0	0	0
Total Fixed Assets	7,200	7,886	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(652,322)	(648,833)	(583,326)	(544,845)	(503,000)	(503,000)	(503,000)
Total Expend Transfer & Reimb	(652,322)	(648,833)	(583,326)	(544,845)	(503,000)	(503,000)	(503,000)
Total Net Appropriations	2,732,257	2,599,338	2,241,361	2,285,563	1,996,783	2,242,113	2,244,990
Total Net County Cost	2,527,557	2,404,709	2,138,861	2,193,963	1,910,283	2,155,613	2,158,490

PROGRAM DISCUSSION

This budget unit is responsible for the maintenance, repair and in-town fueling of more than 230 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintained vehicles travel nearly 2.1 million miles per year. The Garage budget unit is funded through a per-mile operating cost to user departments, and is located within the Facilities and Fleet Division.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Approximately 80 County vehicles were surplused.
- Upgraded the County Garage operating system to allow online pool car registration, monitoring authorized County drivers, and enhanced the internal billing system.
- Continued operating the water reduction program by cleaning vehicles with wet towels instead of hose stream.
- Maximized the use of used parts from surplused vehicles where applicable and cost-effective.
- Continued the use of bulk car cleaning supplies with set metering to ensure proper mix and to eliminate waste.
- Benchmarked vendor services and parts suppliers to ensure value and competitiveness.

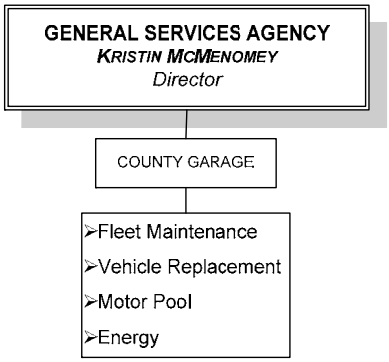
GOALS/OBJECTIVES FOR FY 2012-13

- Complete the assessment and implement recommendations for streamlining County Garage functions and services.
- Surplus additional County vehicles as they are replaced or as necessary.
- Continue to streamline workflow so as to improve the way business is done as well as keeping up with industry trends.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6276 Provides reimbursements from non-General Fund departments.
- Acct. 7600 Provides reimbursements from grant funds.

Salaries & Employee Benefits

- Acct. 1011 Provides funding for salaries.

Services & Supplies

- Acct. 2176 Provides fuel expense.
- Acct. 2239 Provides maintenance and repair parts, supplies (except fuel), and outsourced repairs.

Expenditure Transfer & Reimbursement

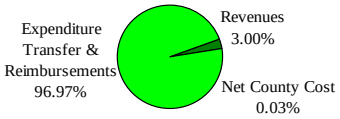
- Acct. 5380 Provides reimbursement for vehicle maintenance and operation per mile.

GENERAL SERVICES AGENCY

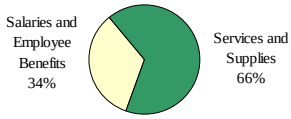
COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Garage revenues are expected to cover the cost of this budget unit.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1620 County Garage
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826276 Interfund - Garage	82,320	32,662	9,900	37,812	19,600	19,600	19,600
827600 Other Sales	47,040	6,757	9,900	12,045	9,800	9,800	9,800
827700 Other	0	344	0	1,264	0	0	0
Total Revenues	129,360	39,763	19,800	51,121	29,400	29,400	29,400
Salaries & Employee Benefits							
861011 Regular Employees	249,863	216,931	219,589	209,504	207,935	207,935	207,935
861012 Extra Help	0	3,699	0	3,069	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	35,967	31,898	40,470	38,877	48,895	48,895	48,895
861022 Co Cont OASDI	15,648	13,009	13,614	12,645	12,892	12,892	12,892
861023 Co Cont Medicare	3,628	3,096	3,184	3,002	3,015	3,015	3,015
861024 Co Cont Retire Incr	16,123	14,447	18,050	17,036	23,185	23,185	23,185
861030 Co Cont Health Ins	36,910	31,397	17,101	17,102	17,924	17,924	18,260
861031 Co Cont Unemp Ins	6,616	6,616	1,243	1,243	2,754	2,754	2,754
861035 Co Cont Workers Comp	6,495	6,495	5,680	5,680	13,463	13,463	13,463
Total Salaries & Employee Benefits	371,250	327,589	318,931	308,158	330,063	330,063	330,399
Services & Supplies							
862060 Communications	800	710	800	667	800	800	800
862090 Household Expense	5,000	4,097	4,000	3,822	4,000	4,000	4,000
862101 Insurance - General	5,198	5,198	2,414	2,414	3,382	3,382	3,382
862120 Maint - Equip	4,000	1,512	0	1,732	1,500	1,500	1,500
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	2,000	2,748	500	2,970	2,000	2,000	2,000
862176 Fuel Expense	547,184	395,783	479,436	529,481	455,000	455,000	455,000
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	2,000	0	0	0	0	0	0
862220 Small Tool/Instrument	3,000	955	2,000	690	2,000	2,000	2,000
862233 Vehicle Collision Rep	0	0	0	0	0	0	0
862239 Spec Dept Expense	190,000	181,067	181,919	194,566	181,255	181,255	181,255
862250 Trans/Travel	4,000	810	0	229	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	763,182	592,881	671,069	736,571	649,937	649,937	649,937
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(1,046,640)	(975,048)	(970,200)	(964,920)	(950,600)	(950,600)	(950,600)
Total Expend Transfer & Reimb	(1,046,640)	(975,048)	(970,200)	(964,920)	(950,600)	(950,600)	(950,600)
Total Net Appropriations	87,792	(54,579)	19,800	79,809	29,400	29,400	29,736
Total Net County Cost	(41,568)	(94,342)	0	28,689	0	0	336

GENERAL SERVICES AGENCY

INFORMATION SERVICES 1960

KRISTIN MCMENOMEY, Director

PROGRAM DISCUSSION

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.



MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Moved Information Services Division and the County's data center to the County Administration Center as part of the building consolidation efforts.
- Migrated the MUNIS system from the existing un-supported platform to a new virtualized system and upgrade from version 7 to version 9.2.
- Implemented and transferred the old criminal justice system (Jalan) to a new state of the art Justware/NewDawn system.
- Installed a new state of the art remittance processing system for the Tax Collector's Office.
- Moved Human Resources, Tax Collector's Office, Child Support Services to the new online time tracking system for time sheets/time off requests.

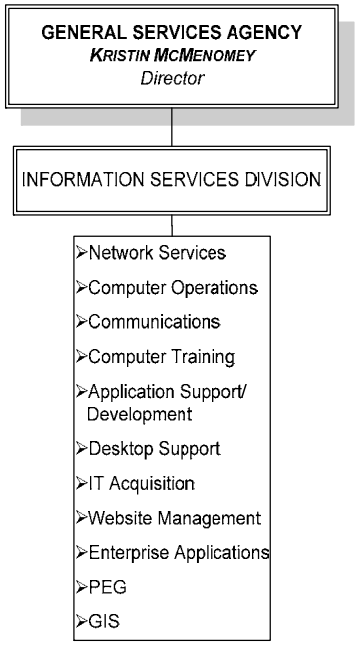
GOALS/OBJECTIVES FOR FY 2012-13

- Consolidate and move welfare check printing to the MUNIS system off of the unsupported paybase system.
- Install and implement a VioP phone system for the County Administration Center campus and other outlying department, in order to reduce phone costs.
- PC replacement for aging and outdated systems in many departments.
- Build an employee self-service system that ties into MUNIS for personal data updates/corrections.
- Put the departments that use paper based time sheets on the online time tracking system.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6392 Provides funding from title company system access, Willits Police Department for IT services, and LAFCO for GIS services.

Salaries & Employee Benefits

- Acct. 1011 Provides funding for salaries.

Services & Supplies

- Acct. 2120 Provides maintenance agreements and software support.
- Acct. 2239 Provides software licenses and software purchases, miscellaneous items for fiber and internet connectivity.

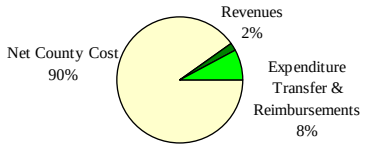
Fixed Assets

- Acct. 4370 Provides funding for network security and sundry hardware.

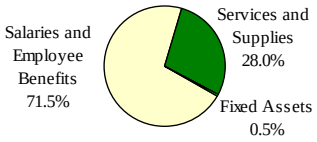
Expenditure Transfer & Reimbursement

- Acct. 5380 Provides reimbursement for services provided to HHSA-Social Services Branch and for data communication charges incurred by other departments.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department has experienced a decline in revenues. Department requested and the CEO is recommending a $52,000 adjustment to maintain current service levels.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

INFORMATION SERVICES 1960

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1960 Information Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823110 Crim Just Const Fund	15,619	15,619	15,619	13,400	15,619	15,619	15,619
825490 State Other	163,516	30,878	0	0	0	0	0
825670 Federal Other	0	119,730	0	0	0	0	0
826390 Other Charges	0	100	0	1,027	0	0	0
826392 Data Processing Svc	33,920	32,489	33,920	29,385	27,220	27,220	27,220
827600 Other Sales	0	230	0	0	0	0	0
Total Revenues	213,055	199,045	49,539	43,811	42,839	42,839	42,839
Salaries & Employee Benefits							
861011 Regular Employees	1,038,802	961,232	966,953	928,985	779,262	831,262	831,262
861012 Extra Help	0	25,446	46,082	29,581	38,649	38,649	38,649
861013 Overtime Reg Emp	0	356	0	44	0	0	0
861021 Co Cont Retirement	143,243	132,312	171,776	163,452	241,787	241,787	241,787
861022 Co Cont OASDI	64,573	57,033	62,808	54,186	63,659	63,659	63,659
861023 Co Cont Medicare	15,070	13,703	14,021	13,101	14,888	14,888	14,888
861024 Co Cont Retire Incr	64,457	59,041	77,277	72,179	114,483	114,483	114,483
861030 Co Cont Health Ins	138,369	133,159	119,073	115,332	140,602	140,602	142,923
861031 Co Cont Unemp Ins	31,414	31,414	16,571	16,571	12,080	12,080	12,080
861035 Co Cont Workers Comp	34,270	34,270	19,805	19,805	28,281	28,281	28,281
Total Salaries & Employee Benefits	1,530,198	1,447,967	1,494,366	1,413,237	1,433,691	1,485,691	1,488,012
Services & Supplies							
862060 Communications	12,800	5,341	8,800	6,273	8,800	8,800	8,800
862061 Comm Lease	209,641	187,435	191,384	201,160	192,584	192,584	192,584
862062 Comm Microwave	6,480	10,304	6,480	10,057	10,000	10,000	10,000
862101 Insurance - General	5,542	5,542	3,714	3,714	4,093	4,093	4,093
862120 Maint - Equip	440,702	358,267	325,551	337,997	295,660	295,660	295,660
862170 Office Expense	10,400	10,727	5,000	4,472	5,000	5,000	5,000
862171 Paper Supplies	0	0	0	0	0	0	0
862187 Education & Training	2,500	0	0	64	0	0	0
862189 Prof/Spec Svcs - Other	3,000	0	1,000	0	3,000	3,000	3,000
862200 Rent/Lease Equip	26,500	26,497	0	0	0	0	0
862220 Small Tool/Instrument	24,903	30,336	3,000	1,952	3,000	3,000	3,000
862230 Info Tech Equip	7,500	6,927	5,276	1,804	15,276	15,276	15,276
862239 Spec Dept Expense	30,800	33,947	41,000	27,029	41,000	41,000	41,000
862250 Trans/Travel	4,500	8,723	4,500	4,933	4,500	4,500	4,500
862253 Travel Out of County	0	33	0	0	0	0	0
Total Services & Supplies	785,268	684,078	595,705	599,457	582,913	582,913	582,913
Fixed Assets							
864370 Equipment	227,400	196,048	0	18,340	10,000	10,000	10,000
Total Fixed Assets	227,400	196,048	0	18,340	10,000	10,000	10,000
Expend Transfer & Reimb							
865380 Intrafund Transfers	(204,800)	(195,468)	(204,800)	(149,876)	(160,500)	(160,500)	(160,500)
Total Expend Transfer & Reimb	(204,800)	(195,468)	(204,800)	(149,876)	(160,500)	(160,500)	(160,500)
Total Net Appropriations	2,338,066	2,132,624	1,885,271	1,881,158	1,866,104	1,918,104	1,920,425
Total Net County Cost	2,125,011	1,933,578	1,835,732	1,837,347	1,823,265	1,875,265	1,877,586

GENERAL SERVICES AGENCY

VEHICLE REPLACEMENT FUND 0711

CARMEL J. ANGELO, Chief Executive Officer ~ KRISTIN MCMENOMEY, Director

PROGRAM DISCUSSION

The Vehicle Replacement Fund is replenished throughout the fiscal year from per mile charges for the use of virtually all vehicles maintained by the General Services Agency. Mileage costs are based on vehicle category and are intended to generate sufficient funds to replace vehicles. Replacement costs are estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced.

Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and the General Services Agency Director, and approved by the Chief Executive Officer prior to vehicles being purchased. In the future, replacement costs will be charged to all vehicle categories.

SUMMARY OF MAJOR BUDGET ACCOUNT

This program remains suspended under the CEO's recommended budget, and departments will not be charged for vehicle replacement resulting in some short-term savings. However, as the vehicle fleet ages, maintenance costs will increase and reestablishment of the vehicle replacement fund will become necessary.

CEO RECOMMENDED BUDGET COMMENTS

Program remains suspended due to lack of funds.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

VEHICLE REPLACEMENT FUND 0711

CARMEL J. ANGELO, Chief Executive Officer ~ KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0711 Vehicle Replacement
Fund: 7110 Vehicle Replacement

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
824100 Interest	0	304	0	482	0	0	0
826401 I.S.F. Services	0	0	0	0	0	0	0
826406 Sheriff Veh Repl	0	(1,913)	0	0	0	0	0
826410 DOT Veh Repl	0	0	0	0	0	0	0
826411 PH Veh Repl	0	0	0	0	0	0	0
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	0	(1,608)	0	482	0	0	0
Operating Expenses							
Services & Supplies							
862120 Maint - Equip	55,644	0	53,871	0	0	0	0
Total Services & Supplies	55,644	0	53,871	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Operating Expenses	55,644	0	53,871	0	0	0	0
Operating Income (Loss)	(55,644)	(1,608)	(53,871)	482	0	0	0
Change in Net Assets	(55,644)	(1,608)	(53,871)	482	0	0	0
Net Assets - Beginning Balance		84,085		82,477		82,959	82,959
Net Assets - Ending Balance		82,477		82,959		82,959	82,959

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

PROGRAM DISCUSSION

The Risk Management Division of the General Services Agency identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, and crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completed County's Annual Risk Management Report which the Board of Supervisors adopted in January 2012.
- Scheduled and assisted with semi-annual appraisal of County Facilities.
- Completed all Facility Inspections, including the Department of Transportation yards.
- Began update of County Safety Manual.
- Conducted evacuation drills at County facilities and held refresher course in fire extinguisher training.
- Worked to remediate safety hazard concerns generated by mass facility moves.
- Began release of web based training to all County departments, including working with Social Services staff to develop testing modules and Emergency Services for NIMS compliance.
- Completed County Insurance Renewals.
- Reviewed and processed Claims Against the County.
- Reviewed Cost Allocation practices and procedures.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue release of web based training to County departments.
- Continue to process incoming Claims Against the County.
- Address any safety or hazard concerns that arise.
- Complete Safety Manual update and improve evacuation policies and procedures.
- Streamline incident reporting procedures Countywide.
- Continue to streamline workflow so as to improve the way business is done as well as keeping up with industry trends.
- Develop an internal Needs Assessment in order to benchmark the standing of the Agency. Take responses and develop a work plan for the Agency.
- Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

- ✧ Acct. 2101 Provides for insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0713 General Liability Insurance
Fund: 7130 General Liability Insurance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	20,000	9,095	6,000	13,146	6,000	6,000	6,000
826401 I.S.F. Services	1,714,577	1,714,581	1,049,805	1,049,805	1,373,319	1,373,319	1,373,319
827700 Other	0	534	0	0	0	0	0
Total Operating Revenues	1,734,577	1,724,210	1,055,805	1,062,951	1,379,319	1,379,319	1,379,319
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	121,041	97,033	104,723	97,524	96,429	96,429	96,429
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	17,418	13,250	18,587	17,803	22,757	22,757	22,757
861022 Co Cont OASDI	7,505	5,746	6,493	5,679	5,979	5,979	5,979
861023 Co Cont Medicare	1,755	1,344	1,518	1,328	1,370	1,370	1,370
861024 Co Cont Retire Incr	7,807	5,904	8,366	7,801	10,704	10,704	10,704
861030 Co Cont Health Ins	8,978	12,065	13,825	13,825	14,490	14,490	14,490
861031 Co Cont Unemp Ins	297	297	297	215	297	297	297
861035 Co Cont Workers Comp		0	0	0	0	0	0
Total Salaries & Employee Benefits	164,801	135,638	153,809	144,177	152,026	152,026	152,026
Services & Supplies							
862060 Communications	1,500	1,079	1,280	1,499	2,500	2,500	2,500
862101 Insurance - General	797,834	792,625	718,018	708,684	691,366	691,366	691,366
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	800	635	745	650	745	745	745
862170 Office Expense	5,742	6,314	5,060	5,518	4,900	4,900	4,900
862183 Legal Fees	263,700	263,700	263,700	263,700	303,782	303,782	303,782
862187 Education & Training	3,000	2,715	2,000	3,228	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	5,000	3,522	0	0	3,000	3,000	3,000
862230 Info Tech Equip	0	0	0	0	0	0	0
862233 Veh Collision Repair	40,000	20,765	30,000	23,503	17,000	17,000	17,000
862250 Trans/Travel	1,000	922	1,000	361	1,000	1,000	1,000
862253 Travel Out of County	1,200	1,787	1,200	806	1,000	1,000	1,000
Total Services & Supplies	1,119,776	1,094,064	1,023,003	1,007,949	1,027,293	1,027,293	1,027,293
Other Charges							
863320 Judgement/Damages	450,000	249,207	250,000	122,782	200,000	200,000	200,000
Total Other Charges	450,000	249,207	250,000	122,782	200,000	200,000	200,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Operating Expenses	1,734,577	1,478,909	1,426,812	1,274,908	1,379,319	1,379,319	1,379,319
Operating Income (Loss)	0	245,302	(371,007)	(211,957)	0	0	0
Change in Net Assets	0	245,302	(371,007)	(211,957)	0	0	0
Net Assets - Beginning Balance		2,207,035		2,452,337		2,240,380	2,240,380
Net Assets - Ending Balance		2,452,337		2,240,380		2,240,380	2,240,380

GRAND JURY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2060..... Grand Jury D-134

GRAND JURY

GRAND JURY 2060

CAROL ROSENBERG, Foreperson

PROGRAM DISCUSSION

The 19 members of the Grand Jury serve for one-year and are empowered to investigate the operations of the county, city and district governments and to provide civil oversight of local government and respond to citizen complaints.

The mission of the Grand Jury is to examine and comment on the quality of life within the County as it is affected by local government policies and actions.

In order to inform the citizens of Mendocino County about public entities in the County, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, and publishes written reports of its finding and recommendations. In addition, the Grand Jury receives responses from the applicable public agencies.

To qualify, Grand Jurors must be United States citizens, 18 years old or older who have been residents of Mendocino County for more than one year.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Issued several reports, on the topics of the Mendocino County Employee Retirement Agency (MCERA), Mental Health, Office of Emergency Services, Law Enforcement, rubberized asphalt, the Teeter Plan, Ukiah Unified School District, City of Ukiah garbage contract and Redevelopment Successor Agencies.

GOALS/OBJECTIVES FOR FY 2012-13

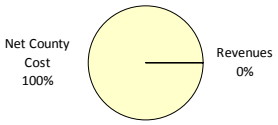
♦ To continue to provide effective oversight of government operations within the boundaries of Mendocino County.

SUMMARY OF MAJOR BUDGET ACCOUNTS

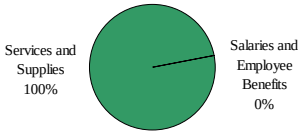
Services & Supplies

- ✧ Acct. 2110 Provides for Jurors' per diem, mileage and meals; witness travel and meals. Recommendation to Grand Jury will review methods for training using webinar or internet resources.
- ✧ Acct. 2170 Provides for office supplies, mail, internet, water, use of County Print Shop, miscellaneous.
- ✧ Acct. 2187 Provides for Grand Jurors' Training.
- ✧ Acct. 2189 Provides for Prof and Spec Services-Other: Photography & Frames; clerical.
- ✧ Acct. 2190 Provides for Legal Notices and printing performed by a private vendor.
- ✧ Acct. 2200 Provides for Copier lease and maintenance agreement.
- ✧ Acct. 2210 Provides for Building Lease & Utilities.
- ✧ Acct. 2250 Provides for In-County travel
- ✧ Acct. 2253 Provides for Out-of-County Travel: Grand Jurors' Training.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

It is anticipated that this budget unit can continue into FY 2012-13 with an unaltered Net County Cost.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GRAND JURY

GRAND JURY 2060

CAROL ROSENBERG, Foreperson

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2060 Grand Jury
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Salaries & Employee Benefits							
861012 Extra Help	0	0	0	0	0	0	0
861023 Co Cont Medicare	0	0	0	0	0	0	0
861030 Co Cont Health Ins	0	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	0	0	0	0	0	0	0
Services & Supplies							
862060 Communications	900	879	900	838	900	900	900
862101 Insurance - General	2,476	2,476	1,544	1,544	2,055	2,055	2,055
862110 Jury & Witness Expense	54,829	30,477	26,950	25,725	26,950	26,950	26,950
862120 Maintenance - Equip	500	0	0	0	0	0	0
862170 Office Expense	1,700	2,871	2,217	3,487	2,217	2,217	2,217
862187 Education & Training	0	1,590	0	1,495	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	1,500	0	1,000	369	1,000	1,000	1,000
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	875	0	0	0	0	0	0
862210 Rent/Lease - Bldg Grnds	0	0	0	25	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	26,000	44,345	42,399	35,493	45,888	45,888	45,888
862253 Travel Out of County	10,000	6,089	8,400	2,022	1,400	1,400	1,400
Total Services & Supplies	98,780	88,726	83,410	70,999	83,410	83,410	83,410
Other Charges							
863280 Contr Other Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	98,780	88,726	83,410	70,999	83,410	83,410	83,410
Total Net County Cost	98,780	88,726	83,410	70,999	83,410	83,410	83,410

HEALTH and HUMAN SERVICES AGENCY

INDEX

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4010-Grant	California Collaborative for Chronic Disease	D-150
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4010-Grant 0406	California Endowment	D-154
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4010-Grant 0435	Community Transformation	D-156
4010-Grant 0453	Tobacco Education Service	D-158
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4011-Grant	Ocean Water Quality Monitoring	D-164
4011-Grant	Waste Tire Program	D-165
4011-Grant 0412	Food Handler Certification	D-166
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4012-Grant	Drug Court Partnership Program	D-174
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4013	Public Health Nursing	D-183
4013-Grant	Maternal Child Health Program	D-188
4013-Grant 0418	WIC Program	D-189
4013-Grant 0442	Health Resources Services Administration	D-191
4013-Grant 0462	Homeland Security WMD6	D-193
4013-Grant 0478	Bioterrorism Act	D-195
4013-Grant 0488	Family Planning-HIV Services	D-197
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4050	Mental Health Services	D-204
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4070	Hospital-Medical Services Program	D-214
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4080-Grant	Child Health and Disability Prevention	D-221
5010	Social Services	D-222
5010-Grant	Supportive Housing Program	D-229
5010-Grant 0411	Healthy Kids Mendocino	D-230
5010-Grant 0413	Workforce Investment Act	D-232
5010-Grant 0433	SHP-STEP	D-235
5010-Grant 0436	Family Dependency Drug Court	D-237
5010-Grant 0449	Homeless Prevention-Rapid ReHousing	D-239
5010-Grant 0451	Area Agency on Aging – Ombudsman	D-241
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ANIMAL CARE 2860

STACEY CRYER, Director



PROGRAM DISCUSSION

The Animal Care Services (ACS) program areas include: Shelter Services providing education outreach, adoption programs, volunteer programs, foster programs, lost and found programs, feral cat trap-neuter-release programs and licensing programs; and Clinic Services providing veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay/neuter options to the local rescue groups and low income individuals.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

Data collected from calendar year 2011

- 10,762 dogs licensed ; licensing available online, by mail, by phone or in person
- 841 Animal adoptions
- 472 Animals returned to owners
- 756 Animals transferred to non-profit rescue organizations
- 1,726 Spay/Neuter surgeries; 804 shelter animals and 922 non-profit or low income
- 18.9% Euthanasia
- Strengthened adoption outreach partnerships
- Expanded foster care program
- Increased volunteer opportunities
- Increased community service opportunities

GOALS/OBJECTIVES FOR FY 2012-13

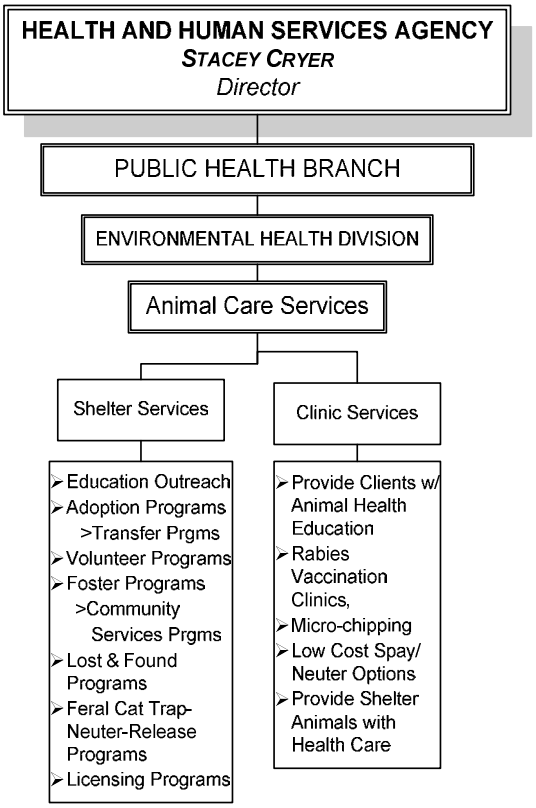
To develop programs and new strategies in order to:

- Increase licensing and rabies compliance
- Increase animal adoptions
- Increase returns to owner
- Decrease owner surrenders
- Reduce euthanasia rate even further
- Increase spay/neuter services, micro-chipping and preventative health care promotion.
- Collaborate closely with the Mendocino County Sheriff's Office and local police departments in order to provide the most comprehensive animal care services possible.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

- ✧ Acct. 2100 Animal licenses.
- ✧ Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.

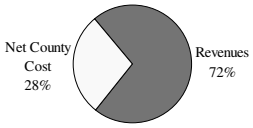
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Acct. 1013 Includes overtime for mandatory enforcement of PC 597(f); rabies clinics; and weekend, holiday and emergency after-hours calls.

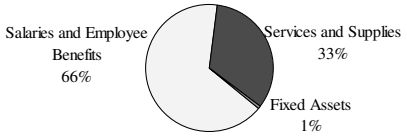
Services & Supplies

- ✧ Acct. 2120 Includes microwave charges, air pollution annual permit fee, "Chameleon" and software costs and spay and neuter van maintenance.
- ✧ Acct. 2189 Provides mandatory veterinary services (PC 597 & SB1785) and payment to veterinary for Mobile Spay and Neuter Program.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department has requested and the CEO is recommending a supplemental request for $34,459 to assist with low revenues and ongoing cost increases.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2860 Animal Control
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822100 Animal License	274,172	301,349	329,022	325,860	301,000	301,000	301,000
823300 Forfeiture & Penalty	0	0	0	0	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
826240 Humane Services	159,792	137,143	123,000	161,474	123,000	123,000	123,000
826241 Incinerator Service	20,000	13,759	4,000	10,063	8,000	8,000	8,000
826242 Dom Animal Care	105,698	90,690	91,186	89,687	81,490	81,490	81,490
826390 Other Charges	72,000	48,267	50,000	91,081	60,000	60,000	60,000
827600 Other Sales	200	355	200	392	200	200	200
827700 Other	0	0	0	19,130	0	0	0
827707 Donation	3,400	2,101	2,000	3,612	2,500	2,500	2,500
827801 Grant Revenue	0	0	0	3,000	0	0	0
827802 Oper Transfer In	10,000	9,543	10,000	0	10,000	10,000	10,000
Total Revenues	645,262	603,206	609,408	704,299	586,190	586,190	586,190
Salaries & Employee Benefits							
861011 Regular Employees	339,209	323,025	334,377	304,055	276,818	311,277	311,277
861012 Extra Help	19,535	24,752	26,832	29,298	29,349	29,349	29,349
861013 Overtime Reg Emp	0	4,200	2,000	3,462	0	0	0
861021 Co Cont Retirement	46,248	45,618	61,472	57,174	73,525	73,525	73,525
861022 Co Cont OASDI	19,995	19,487	19,652	18,122	18,314	18,314	18,314
861023 Co Cont Medicare	5,297	4,920	4,985	4,664	4,709	4,709	4,709
861024 Co Cont Retire Incr	20,382	20,339	27,420	25,062	34,615	34,615	34,615
861030 Co Cont Health Ins	52,220	64,985	55,338	58,067	53,437	53,437	54,300
861031 Co Cont Unemp Ins	6,390	6,390	7,702	7,789	4,648	4,648	4,648
861035 Co Cont Workers Comp	78,038	78,038	39,413	39,890	8,217	8,217	8,217
Total Salaries & Employee Benefits	587,314	591,754	579,191	547,583	503,632	538,091	538,954
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	4,100	3,064	4,000	2,725	4,000	4,000	4,000
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	31,497	31,497	19,807	19,807	23,394	23,394	23,394
862120 Maintenance Equip	7,586	7,804	7,500	14,362	8,336	8,336	8,336
862130 Maint Strc/Impr/Grnds	0	0	0	0	0	0	0
862140 Med Dntl & Lab Supplies	52,000	39,049	51,640	86,779	70,000	70,000	70,000
862150 Memberships	300	270	300	160	300	300	300
862170 Office Expense	20,500	14,618	15,000	20,107	16,000	16,000	16,000
862185 Medical/Dental Svcs	0	321	0	337	0	0	0
862187 Education & Training	0	0	100	0	0	0	0
862188 Printing	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	49,500	31,526	43,200	38,090	43,200	43,200	43,200
862190 Publ/Legal Notice	0	363	75,000	192	100	100	100
862230 Info Tech Equip	0	0	7,000	0	0	0	0
862239 Spec Dept Expense	105,732	80,868	30,000	62,064	104,499	104,499	104,499
862250 Trans/Travel	4,200	5,041	4,200	275	1,500	1,500	1,500
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	381	479	0	98	100	100	100
Total Services & Supplies	275,796	214,898	257,747	244,995	271,429	271,429	271,429

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 5/31/12			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	6,400	6,400	6,400
Total Fixed Assets	0	0	0	0	6,400	6,400	6,400
Expend Transfer & Reimb							
865380 Intrafund Transfers	(7,891)	(7,891)	(25,259)	0	0	0	0
865802 Operating Transfer Out	0	0	0	5,902	0	0	0
Total Expend Transfer & Reimb	(7,891)	(7,891)	(25,259)	5,902	0	0	0
Total Net Appropriations	855,219	798,761	811,679	798,480	781,461	815,920	816,783
Total Net County Cost	209,957	195,555	202,271	94,181	195,271	229,730	230,593

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director

PROGRAM DISCUSSION

The Animal Care Services Mobile Spay and Neuter Program (Care-A-Van) is designed to have a positive impact on the lives of dogs and cats in Mendocino County by providing quality, low-cost spay/neuter, vaccinations and education outreach in the outlying areas of the county.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

DATA COLLECTED FROM CALENDAR YEAR 2011

- 47 animals spayed or neutered
- 468 animals vaccinated
- 80 animals micro-chipped
- Health and humane education provided to residents in outlying areas of the county



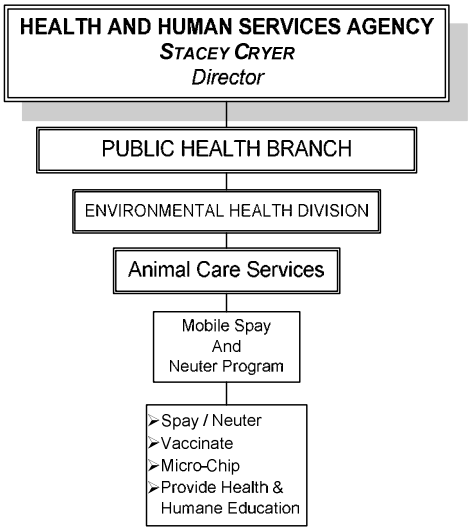
GOALS/OBJECTIVES FOR FY 2012-13

- To continue spay and neuter services in outlying areas of the county as staffing will allow.
- To work in conjunction with coastal non-profits to provide service to low income individuals.

CURRENT STAFFING

Staff positions are allocated in BU 2860 – Animal Care. To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

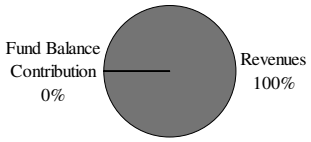
Revenues

- Acct. 7700 Revenue received from spay and neuters, donations and advertisements.

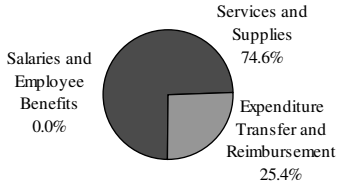
Expenditure Transfer & Reimbursement

- Acct. 5802 Provides for operating transfer out.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2861 Mobile Spay/Neuter
Fund: 1213 Mobile Spay/Neuter Program

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	204	0	272	300	300	300
826390 Other Charges	45,176	23,121	39,851	6,028	39,138	39,138	39,138
827700 Other	0	0	0	0	0	0	0
827707 Donation	0	10	0	0	0	0	0
Total Revenues	45,176	23,334	39,851	6,300	39,438	39,438	39,438
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	0	190	300	147	300	300	300
862101 Insurance - General	104	104	122	122	122	122	122
862120 Maintenance - Equip	1,500	0	1,000	2,937	1,000	1,000	1,000
862140 Med Dntl & Lab Supls	10,000	5,236	8,000	3,775	8,000	8,000	8,000
862170 Office Expense	250	0	250	0	0	0	0
862189 Prof/Spec Svcs - Other	17,330	4,300	15,000	225	15,000	15,000	15,000
862194 A-87 Costs	1,492	1,510	1,679	1,679	1,516	1,516	1,516
862239 Spec Dept Expense	2,000	34	1,000	13	1,000	1,000	1,000
862250 Trans/Travel	2,500	772	2,500	250	2,500	2,500	2,500
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	35,176	12,146	29,851	9,148	29,438	29,438	29,438
Expend Transfer & Reimb							
865802 Oper Transfer Out	10,000	9,543	10,000	0	10,000	10,000	10,000
Total Expend Transfer & Reimb	10,000	9,543	10,000	0	10,000	10,000	10,000
Total Net Appropriations	45,176	21,689	39,851	9,148	39,438	39,438	39,438
Total Fund Balance Contribution	0	(1,645)	0	2,848	0	0	0



HEALTH and HUMAN SERVICES AGENCY

COMMUNITY HEALTH SERVICES 4010

STACEY CRYER, Director





PROGRAM DISCUSSION

Programs: Public Health Branch of the Health and Human Services Agency (HHSA) is in partnership with the community to promote and safeguard the health and wellness of the people of Mendocino County. The administration is responsible for the oversight of all Public Health programs through policy development, leadership, fiscal management and technical assistance. In addition to oversight, the administration provides vital statistics; data collection and reporting; chronic disease, tobacco and injury prevention; medical marijuana identification cards; disaster preparedness; and Prevention and Planning Unit (PAPU) that uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Combined the leadership to a Health Services Director that serves as the Public Health and Mental Health Director.
- Implemented the credit card and debit card payment system for clients.
- Participated and promoted the proposed Healthy Mendocino website with the HHSA Advisory Board.
- Completed the move at the Dora Street campus as an integrated service center for Public Health, Alcohol & Other Drug Program, and Mental Health clients.
- Installed security doors at the Dora Street building to comply with Health Insurance Portability and Accountability Act (HIPAA) and security requirements, for client and staff safety.
- Reduced pool car fleet and shared remaining vehicle resources with other programs.
- Obtained major funding to collaborate with community partners in transforming our community by focusing on Tobacco Free Living, Healthy Eating and Active Living, High Impact Evidence-based Clinical and Preventive Services and creating and promoting a Healthy and Safe Physical Environment.
- Worked with local policy-makers, youth, and community members to promote and implement municipal zoning changes and school district policies that support increased access to a healthy food environment through ongoing coalitions and advocacy.
- Focus on reducing and controlling the risk factors for cardiovascular disease including high blood pressure, diabetes, and tobacco use.
- Public Health and Social Services collaborated to improve community nutrition knowledge and increase access to healthy foods among vulnerable populations.
- Established the groundwork for tobacco policy to address tobacco retailer density and smoke-free multi-unit housing in Mendocino County.
- Promoted media literacy about alcohol consumption, promoted an alcohol outlet licensing moratorium and raised community awareness about alcohol consumption in Mendocino County.
- Reached hundreds of youth with prevention messages, social support and involvement in constructive activities.
- Developed research briefs on the health effects of alcohol outlet density and on health equity and social determinants of health.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to promote community collaboration and shared resources throughout the HHSA Branches and continue to work with community partners.
- Provide consistent and accurate education to the public on issues relevant to the health of the community.
- Provide oversight to internal and external partners through use of consistent communication and audit tools.
- Continue to explore and identify efficiencies and potential shared resources with other governmental agencies.
- Promote healthier lifestyles and communities through systems, policy and environmental changes to reduce risk factors for chronic disease, reduce health disparities and lower health care costs.

♦ Educate about an ordinance addressing tobacco retailer density in at least one jurisdiction.

♦ Establish voluntary smoke-free housing policy by working with multi-unit housing owners and managers throughout Mendocino County.

♦ Increase healthy eating and active living among youth and adults in Mendocino County.

♦ Build capacity for existing community coalition through training on underage drinking, cultural competency, and environmental prevention and by establishing a model program to change community practices and policies to reduce teen access to alcohol.

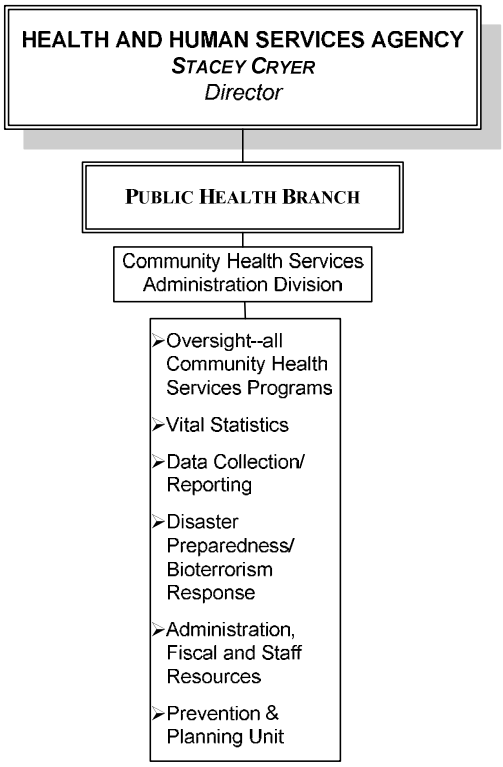
♦ Establish weekly Best Practice Violence Prevention Curriculum for Kindergarteners.

♦ Provide training on prevention of bullying in schools

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5341 Public Health Realignment revenue.
- ✧ Acct. 7700 Administrative reimbursements from various grant budgets.

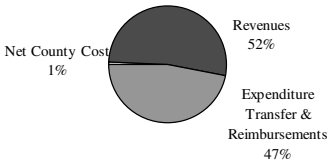
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

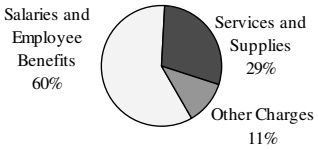
Services & Supplies

- ✧ Acct. 2170 Includes printing Community Health Status Report.
- ✧ Acct. 2239 West Nile Virus (supplies, educational materials).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) increase in Revenues due to an increase in realignment and grant funding, 2) Salary and Employee Benefits increases due to increase in funding, and 3) increases in Services & Supplies per approved PHSNAP budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4010 Community Health Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823204 Misc Court Fine	3,500	2,459	3,500	1,624	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	370,908	0	431,051	0	0	0
825341 Realignment Hlth Svcs	908,148	87,206	744,431	150,133	810,563	810,563	832,563
825392 Co Health Dept Subv	0	0	0	0	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
825490 State Other	0	0	0	0	20,000	20,000	20,000
825670 Federal Other	0	0	0	42,234	150,000	150,000	200,000
826263 Health - Vital Stats	23,700	25,734	23,700	26,106	23,700	23,700	23,700
826390 Other Charges	110,624	101,278	80,724	43,271	83,486	83,486	83,486
827600 Other Sales	900	1,259	1,400	1,022	1,400	1,400	1,400
827700 Other	0	47	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
827801 Grant Revenue	50,000	71,940	429,121	228,717	353,770	353,770	353,770
Total Revenues	1,096,872	660,832	1,282,876	924,156	1,445,919	1,445,919	1,517,919
Salaries & Employee Benefits							
861011 Regular Employees	1,258,130	770,896	1,095,092	679,208	1,036,269	1,036,269	1,064,399
861012 Extra Help	0	0	19,442	12,142	0	0	0
861013 Overtime Reg Emp	0	20	0	2,518	0	0	0
861021 Co Cont Retirement	168,890	108,835	194,199	126,146	244,093	244,093	246,494
861022 Co Cont OASDI	71,691	44,157	65,168	39,074	61,233	61,233	63,035
861023 Co Cont Medicare	16,739	10,394	15,433	9,279	14,361	14,361	15,307
861024 Co Cont Retire Incr	72,430	48,081	86,936	55,510	115,835	115,835	116,413
861030 Co Cont Health Ins	211,581	141,551	168,901	113,169	155,671	155,671	160,031
861031 Co Cont Unemp Ins	7,120	5,840	2,960	2,997	4,234	4,234	4,518
861035 Co Cont Workers Comp	45,253	45,253	44,416	44,851	45,253	45,253	45,850
Total Salaries & Employee Benefits	1,851,834	1,175,027	1,692,547	1,084,894	1,676,949	1,676,949	1,716,047
Services & Supplies							
862060 Communications	9,270	12,506	10,785	11,383	12,997	12,997	12,997
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	28,589	28,589	15,689	15,413	18,021	18,021	17,238
862109 Insurance - Other	1,500	737	0	948	3,242	3,242	3,242
862120 Maint - Equip	0	0	0	629	0	0	0
862130 Maint - Strc Impr & Grnds	0	0	0	1,087	0	0	0
862140 Med Dntl & Lab Supls	0	0	0	0	0	0	0
862150 Memberships	5,000	4,367	5,000	4,295	5,000	5,000	5,000
862170 Office Expense	44,141	13,746	31,673	13,931	26,291	26,291	26,046
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	5,400	1,199	3,700	2,001	9,135	9,135	4,150
862189 Prof/Spec Svcs - Other	34,271	50,187	96,700	48,192	170,282	170,282	208,409
862190 Publ/Legal Notice	0	0	0	763	0	0	2,000
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	6,800	6,800	6,800
862239 Spec Dept Expense	439,271	436,552	455,430	368,662	516,316	516,316	517,908
862250 Trans/Travel	17,150	4,370	15,732	3,202	15,925	15,925	15,174
862253 Travel Out of County	15,300	16,007	17,450	7,355	18,522	18,522	16,468
862260 Utilities	16,350	10,596	14,350	8,885	13,873	13,873	13,873
Total Services & Supplies	616,242	578,857	666,509	486,745	816,404	816,404	849,305

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pymts Other Gov Agnc	0	0	318,848	41,121	328,141	328,141	328,141
863280 Contr Other Agency	16,071	0	0	0	0	0	0
Total Other Charges	16,071	0	318,848	41,121	328,141	328,141	328,141
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(1,364,426)	(1,072,036)	(1,372,179)	(670,895)	(1,354,325)	(1,354,325)	(1,354,325)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(1,364,426)	(1,072,036)	(1,372,179)	(670,895)	(1,354,325)	(1,354,325)	(1,354,325)
Total Net Appropriations	1,119,721	681,848	1,305,725	941,865	1,467,168	1,467,168	1,539,168
Total Net County Cost	22,849	21,017	22,849	17,709	21,249	21,249	21,249

HEALTH and HUMAN SERVICES AGENCY

ACTION COMMUNITIES FOR HEALTH, INNOVATION &ENVIRONMENTAL CHANGE (ACHIEVE) 4010/PHACHV-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Action Communities for Health, Innovation & Environmental Change (ACHIEVE) seeks to create healthy communities by promoting local leadership and action to reduce chronic diseases and conditions through implementation of policy, systems and environmental change strategies specifically to increase physical activity, prevent tobacco use and promote healthy nutrition. ACHIEVE works through local coalitions to assess the community environment, develop a Community Action Plan, and facilitate sustainable improvements working in partnership.

GRANT INCEPTION DATE	March 1, 2011
CURRENT GRANT PERIOD	March 1, 2011 – February 28, 2014
SOURCE OF FUNDS	National Association of Chronic Disease Directors
CONTINUITY OF GRANT	Terminates effective February 28, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	10% of grant
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.15	100%	0%

GRANT FUNDING AND BUDGET

Revenues ($64,000 – total 3 year period)	**$** 19,773
Expenditures	
Personnel:	$ 17,475
Operating Expenses:	500
Indirect Costs:	1,798
TOTAL	$ 19,773
Total Projected Program Costs =	$ 19,773

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA COLLABORATIVE FOR CHRONIC DISEASE PREVENTION ..... 4010/PHCCCDP GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The California Collaborative for Chronic Disease Prevention (CCCDP) project concentrates on reducing and controlling risk factors for cardiovascular disease including high blood pressure, diabetes, and tobacco use. This project also addresses the impact of arthritis, which is a risk factor for heart disease and a condition suffered by a large proportion of adults who also have diabetes and high blood pressure. Mendocino County CCCDP collaborates with community partners, worksites and health care providers to train trainers and provide workshops in a Chronic Disease Self-Management Program known as Healthier Living with a Chronic Condition. This program helps individuals develop the skills and confidence to manage their chronic conditions. It serves individuals with chronic conditions such as arthritis, heart disease, high blood pressure, stroke, diabetes, and lung disease, as well as the engaging the community at large to engage in prevention of the risk factors that lead to these diseases. Mendocino County CCCDP is also working to increase referrals of smokers to the California Smokers' Helpline to help smokers quit and improve their health.

GRANT INCEPTION DATE	October 1, 2009
CURRENT GRANT PERIOD	October 1, 2009 – June 30, 2013
SOURCE OF FUNDS	California Department of Public Health
CONTINUITY OF GRANT	Terminates effective June 30, 2013

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	10% of grant
Does the budget include the maximum amount?	Yes, includes 10% of salaries as indirect

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	.15	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 25,000
Expenditures	
Personnel:	$ 17,821
Operating Expenses:	233
Other Costs: (*Services and Supplies)*	3,808
Travel	1,000
Indirect Costs:	2,138
TOTAL	$ 25,000
Total Projected Program Costs =	$ 25,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA OBESITY PREVENTION PROGRAM ..... .4010/PHCOPP-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The California Obesity Prevention Program (COPP) goal is to work directly with local policy-makers, youth, and community members to promote and implement municipal zoning changes and school district policies that support increased access to a healthy food environment through ongoing coalitions and advocacy. This program also supports the independent Mendocino County Food Policy Council.

GRANT INCEPTION DATE	October 1, 2011
CURRENT GRANT PERIOD	October 1, 2011 – June 30, 2013
SOURCE OF FUNDS	California Department of Public Health
CONTINUITY OF GRANT	Terminates effective June 30, 2013

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	15% of personnel and fringe benefit costs
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	.15	100%	0%

GRANT FUNDING AND BUDGET

Revenues	**$** 20,000
Expenditures	
Personnel:	$ 14,222
Operating Expenses:	34
Travel:	2,606
Other Costs: *(Services & Supplies)*	1,000
Indirect Costs:	2,138
TOTAL	$ 20,000
Total Projected Program Costs =	$ 20,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SUPPLEMENTAL NUTRITION ASSISTANCE EDUCATION PROGRAM (SNAP-ED) .....4010 PHSNAP-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The Supplemental Nutrition Assistance Education (SNAP-Ed) Program is a partnership between Mendocino County Public Health and Mendocino County Social Services to improve community nutrition knowledge and increase access to healthy foods while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan to coordinate among federal nutrition programs in increase enrollment, quality and coordination. The program provides nutrition education and physical activity promotion with services provided by contracts with family resource centers throughout Mendocino County, the Round Valley Indian Health Center, North Coast Opportunities, and FIRST 5 Mendocino. Nutrition education will be offered at the above sites, in addition to the Boys & Girls Club, Head Start centers, WIC, food banks and various Social Services locations.

GRANT INCEPTION DATE	November 1, 2011
CURRENT GRANT PERIOD	November 1, 2011 – September 30, 2012
SOURCE OF FUNDS	United States Dept of Agriculture through CA Dept of Public Health
CONTINUITY OF GRANT	Terminates effective September 30, 2012

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	15%
Does the budget include the maximum amount?	15% of total personnel and fringe benefits

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Staff Assistant III	.15	100%	0%
Program Administrator	.10	100%	0%
Senior Program Specialist	.25	100%	0%
Registered Dietician	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	**$** 200,000
Expenditures	
Personnel:	$ 83,841
Other Costs: (*Services and Supplies)*	109,545
Indirect Costs:	6,614
TOTAL	**$** 200,000
Total Projected Program Costs =	**$** 200,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SUSTAINABLE COMMUNITIES PLANNING & INCENTIVE AWARD 4010/PHSUST-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Sustainable Communities Planning & Incentive Award is from Proposition 84 funds to be shared between County Planning and Building Services, Water Agency, Public Health Services, and the cities of Ukiah and Fort Bragg. Each jurisdiction is completing a plan that will fulfill the State Strategic Growth Council's goal of reducing greenhouse gas emissions in addition to achieving other objectives such as improving air and water quality, promoting public health and equity, increasing housing affordability, increasing infill and compact development, revitalizing urban and community centers, protecting natural resources and agricultural lands, reducing automobile usage and fuel consumption, promoting water conservation, promoting energy efficiency and conservation, and strengthening the economy. The County Planning and Building Services and Water Agency are collaborating on the Land Use Code to implement the Mendocino County General Plan. The cities are completing emissions inventories and writing Climate Action Plans and Fort Bragg will write a Sustainability Elements for its General Plan.

GRANT INCEPTION DATE	May 1, 2011
CURRENT GRANT PERIOD	May 1, 2011 to June 30, 2014
SOURCE OF FUNDS	California Proposition 84 bond funds
CONTINUITY OF GRANT	Last day to use funding is June 30, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.35	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 328,770
Expenditures	
Personnel:	$ 41,670
Operating Expenses:	408
Other Costs: (*Services and Supplies)*	286,692
TOTAL	$ 328,770
Total Projected Program Costs =	$ 328,770

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA ENDOWMENT.....4010/0406-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0406 California Endowment
Fund: 4060 California Endowment

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825341 Realignment Health Svsc	0	0	3,884	0	0	0	0
827801 Grant Revenue	114,495	275	22,215	0	0	0	0
Total Revenues	114,495	275	26,099	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	64,704	61,571	7,810	11,712	0	0	0
861012 Extra Help	0	7,685	3,379	482	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	7,086	9,548	1,432	1,780	0	0	0
861022 Co Cont OASDI	2,921	3,909	471	597	0	0	0
861023 Co Cont Medicare	678	965	171	173	0	0	0
861024 Co Cont Retire Incr	3,168	4,662	639	794	0	0	0
861030 Co Cont Health Ins	5,825	7,692	628	806	0	0	0
861031 Co Cont Unemp Ins	362	599	21	53	0	0	0
861035 Co Cont Workers Comp	15	1,335	0	296	0	0	0
Total Salaries & Employee Benefits	84,759	97,966	14,551	16,694	0	0	0
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	0	0	14	14	0	0	0
862130 Maint - Strc/Impr/Grnds	0	0	378	0	0	0	0
862170 Office Expense	750	857	0	427	0	0	0
862187 Education & Training	1,800	2,448	0	0	0	0	0
862189 Prof/Spec Svcs - Other	10,810	5,435	8,000	7,414	0	0	0
862230 Info Tech Equip	1,000	0	0	0	0	0	0
862239 Spec Dept Expense	14,894	14,720	2,703	5,768	0	0	0
862250 Trans/Travel	480	69	0	3	0	0	0
862253 Travel Out of County	0	357	0	0	0	0	0
Total Services & Supplies	29,734	23,885	11,095	13,626	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	114,493	121,851	25,646	30,320	0	0	0
Total Fund Balance Contribution	(2)	121,576	(453)	30,320	0	0	0

HEALTH and HUMAN SERVICES AGENCY

GANG RESISTANCE IS PARAMOUNT (GRIP) 4010/0417-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
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County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0417 Gang Resistance
Fund: 4170 Gang Resistance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	10,000	20,000	0	0	0	0	0
827700 Other	26,000	0	0	0	0	0	0
827707 Donation	0	5,000	0	0	0	0	0
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	36,000	25,000	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	41	0	0	0
861021 Co Cont Retirement	0	0	0	7	0	0	0
861022 Co Cont OASDI	0	0	0	3	0	0	0
861023 Co Cont Medicare	0	0	0	1	0	0	0
861024 Co Cont Retire Incr	0	0	0	3	0	0	0
861030 Co Cont Health Ins	0	0	0	7	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	2	0	0	0
Total Salaries & Employee Benefits	0	0	0	65	0	0	0
Services & Supplies							
862170 Office Expense	0	461	0	0	0	0	0
862187 Education & Training	0	333	0	0	0	0	0
862189 Prof/Spec Svcs - Other	20,000	31,981	0	0	0	0	0
862239 Spec Dept Expense	16,000	7,009	0	47,518	0	0	0
862250 Trans/Travel	0	73	0	0	0	0	0
Total Services & Supplies	36,000	39,857	0	47,519	0	0	0
Total Net Appropriations	36,000	39,857	0	47,583	0	0	0
Total Fund Balance Contribution	0	14,857	0	47,583	0	0	0

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION.....4010/0435-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The Community Transformation Initiative seeks to reduce chronic diseases by promoting healthier community environments and healthy lifestyles, especially among population groups experiencing the greatest burden of chronic disease. This grant will promote systems, policy and environmental changes to reduce risk factors for chronic disease and will help promote health, reduce health disparities, and lower health care costs for Mendocino County residents.

The statewide initiative addresses four areas: *Smoke Free Living* focuses on smoke-free multi-unit housing; *Healthy Eating and Active Living* focuses on the limiting access to sugary beverages and increasing healthy beverages, including water; High Impact Evidence-based *Clinical and Preventative Services* focuses on chronic disease and self management programs.; and *Healthy and Safe Physical Environment* will focus on Safe Routes To Schools projects. Youth Engagement will be included in all CACTI efforts.

GRANT INCEPTION DATE	September 30, 2011
CURRENT GRANT PERIOD	September 30, 2011 to September 29, 2012
SOURCE OF FUNDS	Centers for Disease Control & Prey through Public Health Institute
CONTINUITY OF GRANT	September 29, 2016, subject to availability of funds

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	15% of salary and benefits (if backed by documentation)
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	0.1	100%	0%
Senior Program Specialist	0.5	100%	0%
Senior Program Specialist	0.8	100%	0%
Staff Assistant III	0.1	100%	0%
Program Specialist II	0.15	100%	0%
Sr. Public Health Analyst	0.1	100%	0%
Fiscal Analyst	0.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	**$** 360,180
Expenditures	
Personnel:	$ 131,185
Operating Expenses:	4,000
Other Costs: (*Services and Supplies)*	205,317
Indirect Costs:	19,678
TOTAL	**$** 360,180
Total Projected Program Costs =	**$** 360,180

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION.....4010/0435-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
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County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0435 Community Transformation
Fund: 4350 Community Transformation

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825670 Federal Other	0	0	0	34,113	315,077	315,077	0
827801 Grant Revenue	0	0	0	0	0	0	360,180
Total Revenues	0	0	0	34,113	315,077	315,077	360,180
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	707	99,692	99,692	87,976
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	0	135	23,459	23,459	13,490
861022 Co Cont OASDI	0	0	0	38	5,941	5,941	5,173
861023 Co Cont Medicare	0	0	0	9	1,390	1,390	1,513
861024 Co Cont Retire Incr	0	0	0	58	11,110	11,110	7,364
861030 Co Cont Health Ins	0	0	0	219	10,490	10,490	11,877
861031 Co Cont Unemp Ins	0	0	0	4	0	0	607
861035 Co Cont Workers Comp	0	0	0	22	0	0	3,185
Total Salaries & Employee Benefits	0	0	0	1,191	152,082	152,082	131,185
Services & Supplies							
862060 Communications	0	0	0	0	2,000	2,000	4,000
862101 Insurance - General	0	0	0	0	0	0	0
862120 Maint - Equip	0	0	0	0	0	0	0
862140 Med Dntl & Lab Suppl	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	51	3,680	3,680	3,180
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	4,000	4,000	2,000
862189 Prof/Spec Svcs - Other	0	0	0	0	5,921	5,921	5,921
862210Rent/Lease Bldg Grds	0	0	0	562	3,600	3,600	5,400
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	5,523	23,678	23,678	22,178
862250 Trans/Travel	0	0	0	57	1,110	1,110	1,110
862253 Travel Out of County	0	0	0	172	1,426	1,426	1,426
Total Services & Supplies	0	0	0	6,366	45,415	45,415	45,215
Other Charges							
863280 Contr Other Agency		0	0	0	117,580	117,580	183,780
Total Other Charges	0	0	0	0	117,580	117,580	183,780
Expend Transfer & Reimb							
865802 Operating Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	7,557	315,077	315,077	360,180
Total Fund Balance Contribution	0	0	0	(26,556)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

TOBACCO EDUCATION SERVICES.....4010/0453-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Tobacco Education Services grant is used to support smoke-free public policy, to ensure compliance with state and local tobacco laws and ordinances and to provide educational services regarding tobacco and second hand smoke. Primary activities in current grant period are to provide technical assistance for smoke-free multiunit housing policy development and implementation in Ukiah and vicinity, to promote retailer tobacco licensing ordinances in Fort Bragg and Point Arena, and to provide technical assistance for smoke-free workplace policy development and implementation for Mendocino County buildings and grounds and other workplaces as appropriate.

GRANT INCEPTION DATE	January 1, 1990
CURRENT GRANT PERIOD	July 1, 2010 – June 30, 2013
SOURCE OF FUNDS	California Department of Public Health, California Tobacco Control Program
CONTINUITY OF GRANT	Three-year grant funding cycle, ongoing

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 15% of personnel cost
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	1.00	100%	0%
Program Specialist II	.10	100%	0%
Staff Assistance II	.20	100%	0%
Sr. Public Health Analyst	.10	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 130,601
Expenditures	
Personnel:	$ 86,348
Other Costs: (*Services and Supplies)*	27,273
Indirect Costs:	16,980
TOTAL	$ 130,601
Total Projected Program Costs =	$ 130,601

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

TOBACCO EDUCATION SERVICES.....4010/0453-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

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County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0453 Tobacco Education
Fund: 4530 Tobacco Education

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	190,492	134,999	154,026	112,495	150,000	150,000	130,601
827820 Grant Interest	0	61	0	21	0	0	0
Total Revenues	190,492	135,060	154,026	112,515	150,000	150,000	130,601
Salaries & Employee Benefits							
861011 Regular Employees	80,462	95,985	72,709	79,722	72,709	72,709	57,565
861012 Extra Help	0	0	5,857	0	0	0	0
861013 Overtime Reg Emp	500	0	0	0	0	0	0
861021 Co Cont Retirement	11,548	12,211	11,405	12,809	11,405	11,405	9,337
861022 Co Cont OASDI	4,695	5,424	4,178	4,427	4,178	4,178	3,385
861023 Co Cont Medicare	1,098	1,306	1,062	1,052	1,062	1,062	990
861024 Co Cont Retire Incr	5,152	5,605	5,289	5,801	5,289	5,289	4,818
861030 Co Cont Health Ins	14,762	18,760	16,141	18,856	16,141	16,141	7,771
861031 Co Cont Unemp Ins	1,618	1,806	575	224	575	575	397
861035 Co Cont Workers Comp	3,121	1,228	106	737	106	106	2,084
Total Salaries & Employee Benefits	122,956	142,324	117,322	123,627	111,465	111,465	86,347
Services & Supplies							
862060 Communications	220	187	300	134	300	300	376
862101 Insurance - General	771	771	228	228	228	228	0
862150 Memberships	500	0	500	773	500	500	0
862170 Office Expense	2,600	2,823	3,090	2,555	3,090	3,090	1,700
862187 Education & Training	4,400	7,295	7,000	5,583	7,000	7,000	3,000
862189 Prof/Spec Svcs - Other	20,000	280	0	220	0	0	2,200
862190 Publ/Legal Notice	0	37	0	0	0	0	0
862210Rent/Lease Bldg Grds	0	0	0	0	0	0	318
862230 Info Tech Equip	0	0	0	0	0	0	2,500
862239 Spec Dept Expense	35,393	13,823	21,036	8,346	22,867	22,867	25,659
862250 Trans/Travel	1,900	1,426	480	444	480	480	2,000
862253 Travel Out of County	1,200	3,061	3,470	1,927	3,470	3,470	6,000
862260 Utilities	500	281	600	308	600	600	0
Total Services & Supplies	67,484	29,982	36,704	20,517	38,535	38,535	43,753
Total Net Appropriations	190,440	172,307	154,026	144,144	150,000	150,000	130,100
Total Fund Balance Contribution	(52)	37,247	0	31,629	0	0	(501)

PROGRAM DISCUSSION

The Division of Environmental Health (DEH) provides a wide variety of environmental health services in 13 different program areas in order to safeguard the public from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, and other environmental exposures.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Secured grants to conduct weekly ocean water sampling at several popular coastal beaches.
- Collected ocean water samples (in partnership with the Mendocino County chapter of Surfrider Foundation) and reported water quality status on a 24-hour telephone line.
- Started conversion of permitting and inspection database to new software program that will enable electronic reporting to state agencies.
- Successfully co-located offices with Planning and Building Services in Fort Bragg and Ukiah.
- Activated a link to GovPayNet to allow clients to pay fees online or by telephone using credit/debit cards.
- Continued to work on transferring non-standard septic system monitoring program to the private sector.
- Held Land Use stakeholders meetings to get input from private sector partners.



- Developed a set of informational materials to facilitate implementation of the State's revised graywater regulations.
- Attended body art training courses in preparation of administering the new body art regulations.
- Worked with CalRecycle and Planning and Building Services code enforcement to abate a large debris pile located in Noyo Harbor.
- In compliance with state mandate, continued to provide information to the agricultural community on hazardous materials handling and storage, and continued to gradually bring those facilities into the permitting process.
- Posted food facility inspection results on line for public review.
- Provided bimonthly food safety certification classes for food facility employees, alternating between Ukiah and Fort Bragg locations.
- Delivered presentations on methamphetamine labs and large-scale illegal marijuana grow operations to community groups and local law enforcement and fire agencies.
- Conducted 1335 food facility inspections.
- Conducted 189 public swimming pool/spa inspections.
- Conducted 590 hazardous materials management plan inspections.
- Conducted 67 underground storage tank inspections.
- Conducted 27 small public water system inspections.
- Conducted 21 community fair inspections.
- Conducted 117 waste tire inspections.
- Conducted 200 solid waste inspections.
- Responded to 22 hazardous materials incidents.
- Attended regular meetings of the Redwood Empire Hazardous Incident Team (REHIT).
- Reviewed 169 site evaluation reports for septic system designs.
- Issued 143 septic permits.
- Issued 124 water well permits.
- Reviewed 314 building permits.
- Received and investigated 201 citizen complaints concerning liquid waste, food safety, vectors, and solid waste.
- Processed 378 rabies exposure/bite reports.

GOALS/OBJECTIVES FOR FY 2012-13

- Hold regular stakeholder meetings to discuss new septic regulations and privatization of nonstandard septic system inspections/monitoring program.
- Initiate a streamlined permit review process with Planning & Building Services and the Department of Transportation.
- Conduct bimonthly food handler certification classes, alternating between Fort Bragg and Ukiah.
- Continue to gradually bring agricultural businesses that handle reportable quantities of hazardous materials into the permitting process.
- Begin the process of digitizing all DEH hard files.
- Complete the software transition from Access into EnvisionConnect data base management system.
- Continue to post food facility inspection results online.

♦ Collect water samples at several popular coastal beaches (in partnership with the Mendocino county chapter of Surfrider Foundation).
♦ Post updated water quality information on a 24-hour telephone line.
♦ Mail annual newsletters to businesses on DEH inventory.
♦ Conduct routine inspections at retail food facilities, public swimming pools, petroleum storage tanks, and businesses that handle hazardous materials.
♦ Evaluate and permit water well and septic system designs.
♦ Maintain an active role in the Redwood Empire Hazardous Incident Team.
♦ Investigate citizen complaints.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

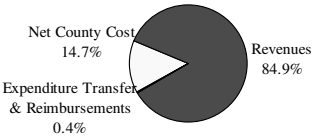
Revenues
- ✧ Acct. 5341 Public Health Realignment Revenue.
- ✧ Acct. 7700 Reimbursements from several grants and trusts.

Salaries & Employee Benefits
- ✧ Acct. 1011 Provides funding for salaries.

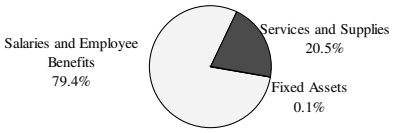
Services & Supplies
- ✧ Acct. 2239 Provides funding for lab costs and various program testing supplies.

Expenditure Transfer & Reimbursement
- ✧ Acct. 5380 Transfer from food handler account to reimburse for salary.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Increase in Revenue due to realignment increase, 2) Increase in cost to Services & Supplies due to VoiP Phone Conversion and School Nutrition Program Education.

State Controller
County Budget Act
2010

County of Mendocino
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Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4011 Environmental Health
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822606 Land Use Fee	368,391	301,680	424,000	258,997	353,000	353,000	353,000
825150 Motor Vehicle in Lieu	0	145,952	0	166,415	0	0	0
825341 Realignment Hlth Svcs	321,008	132,012	320,480	166,415	337,480	337,480	349,480
825490 State Other	59,478	13,204	86,000	22,740	50,000	50,000	50,000
825670 Federal Other	25,000	23,630	25,000	24,970	25,000	25,000	25,000
826283 Consumer Protect Prog	404,000	439,095	404,000	437,079	413,854	413,854	413,854
826315 Solid Waste Fee	96,560	88,354	88,354	75,958	88,354	88,354	88,354
826390 Other Charges	498,818	504,621	518,000	509,737	527,000	527,000	527,000
827700 Other	0	604	10,000	390	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,773,255	1,649,152	1,875,834	1,662,699	1,794,688	1,794,688	1,806,688
Salaries & Employee Benefits							
861011 Regular Employees	1,143,057	996,553	1,056,457	946,838	1,023,040	1,023,040	1,023,040
861012 Extra Help	0	22,285	44,328	19,872	37,632	37,632	37,632
861013 Overtime Reg Emp	16,920	17,877	0	16,909	0	0	0
861021 Co Cont Retirement	158,228	142,800	186,916	168,519	232,537	232,537	232,537
861022 Co Cont OASDI	67,209	57,052	60,831	53,266	58,078	58,078	58,078
861023 Co Cont Medicare	15,750	14,030	15,551	13,113	14,597	14,597	14,597
861024 Co Cont Retire Incr	70,403	63,816	83,564	74,090	110,139	110,139	110,139
861030 Co Cont Health Ins	207,083	183,267	196,047	171,759	194,999	194,999	194,999
861031 Co Cont Unemp Ins	9,739	9,719	14,292	14,235	10,179	10,179	10,179
861035 Co Cont Workers Comp	44,163	44,049	44,602	44,290	7,335	7,335	7,335
Total Salaries & Employee Benefits	1,732,552	1,551,448	1,702,588	1,522,892	1,688,536	1,688,536	1,688,536
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	15,500	9,776	17,600	10,850	22,500	22,500	29,500
862101 Insurance - General	8,906	8,906	6,087	6,087	7,415	7,415	7,415
862120 Maint - Equip	14,000	1,497	2,000	1,790	8,000	8,000	8,000
862130 Maint Strc/Impr/Grnds	0	0	7,000	12,550	20,000	20,000	20,000
862150 Memberships	1,380	666	1,480	756	1,480	1,480	1,480
862170 Office Expense	23,000	18,849	22,600	19,849	22,600	22,600	22,600
862185 Medical/Dental Svcs	3,500	625	3,500	315	3,500	3,500	3,500
862187 Education & Training	6,500	1,575	16,600	4,087	28,500	28,500	33,500
862189 Prof/Spec Svcs - Other	20,350	8,411	106,000	56,523	46,137	46,137	46,137
862190 Publ/Legal Notice	2,000	4,693	2,000	87	2,000	2,000	2,000
862200 Rents/Lease - Equip	0	0	0	0	0	0	0
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862220 Small Tool/Instrument	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	5,000	4,080	10,000	10,000	10,000
862239 Spec Dept Expense	188,750	137,574	199,000	68,767	183,739	183,739	183,739
862250 Trans/Travel	59,782	55,611	62,802	48,177	62,802	62,802	62,802
862253 Travel Out of County	7,000	4,705	6,000	4,337	6,500	6,500	6,500
Total Services & Supplies	350,668	252,888	457,669	238,255	425,173	425,173	437,173

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	18,000	6,733	2,000	2,000	2,000
Total Fixed Assets	0	0	18,000	6,733	2,000	2,000	2,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(154,781)	0	(55,998)	(690)	(22,680)	(22,680)	(22,680)
865802 Oper Transfer Out	0	0	48,000	76,506	15,000	15,000	15,000
Total Expend Transfer & Reimb	(154,781)	0	(7,998)	75,816	(7,680)	(7,680)	(7,680)
Total Net Appropriations	1,928,439	1,804,336	2,170,259	1,843,696	2,108,029	2,108,029	2,120,029
Total Net County Cost	155,184	155,184	294,425	180,997	313,341	313,341	313,341

GRANT DESCRIPTION

The purpose of the grant is to monitor water quality at several popular coastal beaches between April and the end of October.

GRANT INCEPTION DATE	November 1, 2002
CURRENT GRANT PERIOD	October 1, 2010, through September 30, 2012
SOURCE OF FUNDS	California Department of Public Health
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 25,000
Expenditures	
Other Costs: *(Services and Supplies)*	$ 25,000
TOTAL	$ 25,000
Total Projected Program Costs =	$ 25,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is absorbed into Budget Unit 4011's Schedule 9.

GRANT DESCRIPTION

The purpose of the grant is to support compliance inspections and tracking of waste tire generators (tire dealers, auto dismantlers).

GRANT INCEPTION DATE	July 1, 2006
CURRENT GRANT PERIOD	July 1, 2011, through June 30, 2013
SOURCE OF FUNDS	CalRecycle
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Environmental Health Specialist II	.3	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 32,207
Expenditures	
Personnel:	$ 32,207
TOTAL	$ 32,207
Total Projected Program Costs =	$ 32,207

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is absorbed into Budget Unit 4011's Schedule 9.

PROGRAM DESCRIPTION

The purpose of this program is to provide accessible food safety training to local retail food handlers.

INCEPTION DATE	January 1, 1999
SOURCE OF FUNDS	Fees and realignment

EMPLOYEES	**(full time equivalent)**	**Fee Supported**	**General Fund**
None			

GRANT FUNDING AND BUDGET		
Revenues	$	25,000
Expenditures		
Other Costs: *(Services and Supplies)*		33,680
TOTAL	$	33,680
Total Projected Program Costs =	$	33,680

HEALTH and HUMAN SERVICES AGENCY

FOOD CERTIFICATION PROGRAM.....4011/0412-PROGRAM

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0412 Food Handler Certification
Fund: 4120 Food Handler Certification

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826390 Other Charges	0	19,491	25,000	24,790	25,000	25,000	25,000
827801 Grant Revenue	27,274	4,025	0	0	0	0	0
Total Revenues	27,274	23,516	25,000	24,790	25,000	25,000	25,000
Salaries & Employee Benefits							
861011 Regular Employees	22,768	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	0	0	0	0	0
861022 Co Cont OASDI	0	0	0	0	0	0	0
861023 Co Cont Medicare	0	0	0	0	0	0	0
861024 Co Cont Retire Incr	0	0	0	0	0	0	0
861030 Co Cont Health Ins	0	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	22,768	0	0	0	0	0	0
Services & Supplies							
862170 Office Expense	0	8,534	10,000	5,529	10,000	10,000	10,000
862187 Education & Training	10,000	145	1,000	0	1,000	1,000	1,000
862239 Spec Dept Expense	1,000	2,074	22,680	0	22,680	22,680	22,680
862250 Trans/Travel	200	0	0	0	0	0	0
Total Services & Supplies	11,200	10,753	33,680	5,529	33,680	33,680	33,680
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	33,968	10,753	33,680	5,529	33,680	33,680	33,680
Total Fund Balance Contribution	6,694	(12,763)	8,680	(19,261)	8,680	8,680	8,680

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The purpose of the grant is to supplement the existing solid waste facilities permit and inspection program.

GRANT INCEPTION DATE	July 1, 1996
CURRENT GRANT PERIOD	July 1, 2011, through June 30, 2013
SOURCE OF FUNDS	CalRecycle and realignment
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**Fees**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 18,318
Expenditures	
Services and Supplies:	$ 18,318
TOTAL	$ 18,318
Total Projected Program Costs =	$ 18,318

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0452 LEA Solid Waste
Fund: 4520 LEA Solid Waste

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	18,833	18,784	18,318	10,740	18,318	18,318	18,318
827820 Grant Interest	0	789	0	1,374	0	0	0
Total Revenues	18,833	19,573	18,318	12,114	18,318	18,318	18,318
Salaries & Employee Benefits							
861011 Regular Employees	18,834	0	0	0	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	0	0	0	0	0
861022 Co Cont OASDI	0	0	0	0	0	0	0
861023 Co Cont Medicare	0	0	0	0	0	0	0
861024 Co Cont Retire Incr	0	0	0	0	0	0	0
861030 Co Cont Health Ins	0	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	18,834	0	0	0	0	0	0
Services & Supplies							
862239 Spec Dept Expense	0	0	18,318	0	18,318	18,318	18,318
Total Services & Supplies	0	0	18,318	0	18,318	18,318	18,318
Total Net Appropriations	18,834	0	18,318	0	18,318	18,318	18,318
Total Fund Balance Contribution	1	(19,573)	0	(12,114)	0	0	0

PROGRAM DISCUSSION

The overall mission of Alcohol & Other Drug Program (AODP), which is the main budget unit in Behavioral Health and Recovery Services, is to promote healthy behaviors by preventing, reducing and treating alcohol and other drug addiction, abuse and related conditions. Prevention education, intervention and treatment services are provided to County residents of all ages, ethnic and socio-economic groups. AODP's continuum of care is a model that recognizes the essential components of comprehensive AOD core services. The discreet components include: prevention, early intervention, treatment and aftercare services for the recovering community.

AODP is committed to the development, maintenance, and continuous improvement of a comprehensive and integrated continuum of alcohol and other drug services.

Investing in programs that prevent and treat alcohol and drug addiction saves lives and improves the health, safety and well-being of our communities.

AODP is committed to providing a systematic process in which staff is involved to improve program effectiveness in the accomplishment of program outcome results. The process involves continually monitoring program performance and client outcomes with resultant changes in practice when needed.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- AODP has continued to provide the services outlined as follows. Adult services for the AT HOME program for dually diagnosed, homeless substance users have continued in Ukiah and Fort Bragg, in each instance in a collaborative approach, with the counselor placed at the Mendocino Community Health Clinic.
- Fort Bragg also serves General Assistance referred individuals who have a need for substance abuse treatment. AODP continued the Adult Drug Court Program, Family Dependency Drug Court and perinatal services inland. Additionally, AODP has provided educational services for PC 1000 referred individuals and gambling education/awareness for all referred/enrolled individuals at both sites.
- Adult Services has continued to provide two contracts with Ford Street Project for detoxification. Adult treatment staff, as well as other providers in the county, were trained in an evidence-based 'trauma informed' curriculum, Health Care Reform, Medication Assisted Treatment, Mandated Child Abuse Reporting, and Problem Gambling.
- PACE (Probation Alternatives with Counseling and Education) and Clean and Sober Classroom have merged to become New Beginnings. The collaborative established a continuum of care between the two classrooms. The PACE classroom continues to treat Adolescents on Probation who have serious mental health issues in addition to substance abuse. Clean and Sober Classroom is designated for adolescents who are on Probation and have more serious substance abuse issues but relatively minor mental health issues. The program's maximum capacity is 40 students. Wraparound is offered to students considered at risk of out of county placement.
- AODP services are collaborative efforts involving other HHSA branches, the Probation Department, Courts, Community Center, and Ford Street Project and Community Clinics. Staff with specific programs such as the AT HOME program and the drug court meets with community partners for ongoing planning and program improvement.
- All grant projects are evidence based, federally recognized model programs. Adolescent Treatment Services have developed strong relationships with many County schools and the Office of Education.
- Adult Treatment uses validated cognitive behavioral and trauma informed curricula. State regulations are utilized in determining priority for treatment services based on a triage system applied at screening.
- AOD Services had several retirements of key staff over the past year. All treatment staff are state certified and maintain appropriate CEU's. Staff are valued and provided with meaningful professional development opportunities.

GOALS/OBJECTIVES FOR FY 2012-13

- Stabilize long-term funding. Through a continuum of care, provide essential core services to the community.
- Behavioral Health and Recovery Services has formed from the alliance of Mental Health and Alcohol and Other Drug Programs to resolve practical issues of integration. There is a focus on serving the needs of clients with co-occurring disorders with the goal of preventing more serious illnesses.
- Realignment affects perinatal, outpatient and drug court budgets. With these changes in mind staff will strive to provide the most efficient services possible.
- Continue to utilize and clarify where needed the application of triage measures for the provision of adult treatment services in the face of funding changes.
- Continue to serve the general public.

♦ Relevant programs utilize stakeholder meetings to ensure community input, and the state mandated AODP Advisory Board is a vital link to the community.

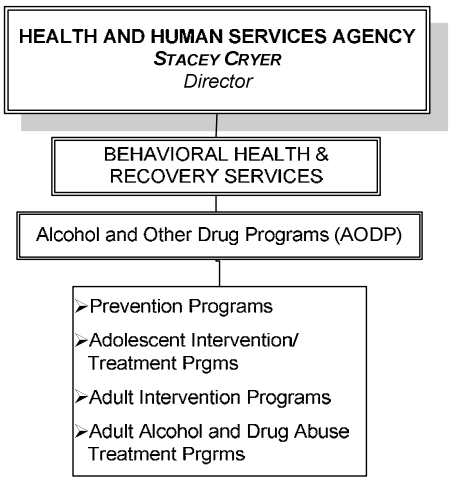
♦ Technical assistance from funders is utilized where possible to provide CEUs for treatment staff.

♦ Continue to provide opportunities for training and professional development.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3205 Transfer from each of two Drug/Alcohol Fine Designated Reserve
- ✧ Acct. 3206 Funds managed by the department.
- ✧ Acct. 6265 Funding from private pay client billings.
- ✧ Acct. 7700 Administrative reimbursements from the Employee Assistance Program and various grants.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

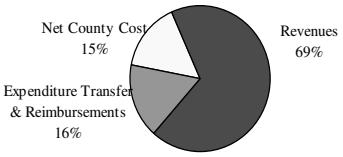
Other Charges

- ✧ Acct. 3119 Provides payment to other agencies for contracted services.

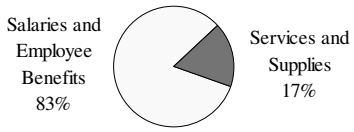
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides transfer from Social Services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with no Net County Cost being utilized within this budget unit.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Revenue – account strings non-active in original budget process and reallocated other revenue to proper account strings, 2) Services & Supplies – ADL Svc in No Co/ORG missing in orig budget, increase because of state mandates and increased responsibilities (upgrade needed).

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL & OTHER DRUG PROGRAMS (AODP) 4012

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4012 Alcohol/Other Drug Program
Fund: 1100 County General

Financing Uses Classification	2010-11	2010-11	2011-12	2011-12	2012-13	2012-13	2012-13
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Revenues				*as of 6/30/12*			
823205 Drug/Alcohol Fine	27,365	45,059	126,575	31,696	31,200	31,200	31,200
823206 Co Alcohol Educ	14,676	25,133	0	19,065	6,000	6,000	6,000
823207 Drug Abuse Educ	12,151	7,974	0	6,495	0	0	0
825341 Realignment Hlth Svcs	0	0	0	524,727	0	0	277,816
825393 State Aid - Drug & Alc	1,358,490	1,296,930	1,585,548	962,951	1,389,807	1,389,807	1,005,618
825490 State Other	461,663	591,507	341,997	91,698	182,646	182,646	182,646
825670 Federal Other	685,479	576,497	236,220	51,088	46,043	46,043	46,043
825810 Other Govt Aid	0	5,000	0	0	0	0	0
826265 Drug Diversion Svc	37,500	19,439	20,112	17,512	0	0	0
826348 Driving Under Infl	20,000	22,539	20,000	20,879	20,000	20,000	20,000
827700 Other	49,032	0	7,749	3,600	0	0	0
827707 Donation	0	0	0	500	0	0	0
827800 Other	0	0	0	51,513	0	0	0
827801 Grant Revenue	0	1,367	0	32,469	0	0	0
827802 Operating Transfer In	0	0	0	0	(5,456)	(5,456)	0
827805 Medi-Cal	0	0	0	5,499	0	0	175,200
Total Revenues	2,666,356	2,591,445	2,338,201	1,819,692	1,670,240	1,670,240	1,744,523
Salaries & Employee Benefits							
861011 Regular Employees	1,717,425	1,365,533	1,485,380	1,161,290	1,200,455	1,200,455	1,275,760
861012 Extra Help	0	62,029	74,000	30,053	21,029	21,029	21,927
861013 Overtime Reg Emp	0	127	0	453	0	0	0
861021 Co Cont Retirement	248,472	199,420	273,307	217,676	252,506	252,506	260,787
861022 Co Cont OASDI	102,322	79,908	87,360	67,041	70,502	70,502	72,877
861023 Co Cont Medicare	24,032	19,764	25,522	16,060	22,356	22,356	26,240
861024 Co Cont Retire Incr	120,460	88,741	124,409	95,485	129,635	129,635	143,171
861030 Co Cont Health Ins	263,883	228,992	200,499	191,342	246,924	246,924	261,930
861031 Co Cont Unemp Ins	17,574	16,720	10,275	9,062	7,844	7,844	18,939
861035 Co Cont Workers Comp	97,555	73,479	53,707	49,663	27,646	27,646	29,399
Total Salaries & Employee Benefits	2,591,723	2,134,714	2,334,459	1,838,126	1,978,897	1,978,897	2,111,030
Services & Supplies							
862060 Communications	15,151	14,005	16,127	8,406	14,224	14,224	17,974
862090 Household Expense	0	642	478	2,266	0	0	0
862101 Insurance - General	13,097	13,097	6,936	8,075	4,666	4,666	4,844
862109 Insurance Other	9,043	3,439	1,000	0	0	0	1,000
862120 Maint - Equip	0	0	0	0	0	0	0
862130 Maint Strc/Impr/Grnds	0	364	293	875	0	0	0
862140 Med Dntl & Lab Supls	23,134	13,587	7,149	11,800	8,149	8,149	9,649
862150 Memberships	10,084	10,084	6,632	4,096	6,632	6,632	10,132
862170 Office Expense	24,286	19,083	15,953	14,135	15,249	15,249	17,749
862185 Medical/Dental Svcs	18,916	785	6,850	4,311	22,905	22,905	23,905
862187 Education & Training	4,275	5,263	1,788	9,033	1,765	1,765	3,063
862189 Prof/Spec Svcs - Other	146,319	125,202	75,983	94,100	53,200	53,200	53,200
862190 Publ/Legal Notice	500	0	0	2,025	500	500	500
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862210 Rent/Lease - Bldg Grnds	0	203	0	0	0	0	0
862230 Info Tech Equip	1,975	1,343	494	0	973	973	1,423
862239 Spec Dept Expense	384,088	304,303	289,143	251,472	241,055	241,055	258,648
862250 Trans/Travel	16,853	14,479	9,645	8,318	9,470	9,470	9,470
862253 Travel Out of County	5,258	2,369	3,618	2,201	3,050	3,050	3,050
862260 Utilities	31,029	22,415	32,496	16,866	32,615	32,615	32,615
Total Services & Supplies	704,008	550,663	474,585	437,979	414,453	414,453	447,222

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL & OTHER DRUG PROGRAMS (AODP) 4012

STACEY CRYER, Director

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863119 Supp/Care - Other	20,983	7,809	7,735	7,115	0	0	0
Total Other Charges	20,983	7,809	7,735	7,115	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(336,979)	(137,160)	(350,953)	(382,665)	(308,472)	(308,472)	(418,664)
865802 Oper Transfer Out	0	0	0	4,750	(76,192)	(76,192)	0
Total Expend Transfer & Reimb	(336,979)	(137,160)	(350,953)	(377,915)	(384,664)	(384,664)	(418,664)
Total Net Appropriations	2,979,735	2,556,027	2,465,826	1,905,306	2,008,686	2,008,686	2,139,588
Total Net County Cost	313,379	(35,418)	127,625	85,613	338,446	338,446	395,065

HEALTH and HUMAN SERVICES AGENCY

DRUG COURT PARTNERSHIP PROGRAM 4012-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The purpose of this allocation is to provide the highest level of intensive outpatient treatment available in Mendocino County to adults who have indicated criminal justice state prison sentences; who are placed on formal probation and required to participate in drug court as a condition of probation. The program has strong court oversight, probation monitoring, treatment planning, case management, individual and group therapy, and chemical use monitoring.

GRANT INCEPTION DATE May 1, 1999

CURRENT GRANT PERIOD July 1, 2010 – June 30, 2013

SOURCE OF FUNDS State of California, Department of Alcohol & Drug Programs

CONTINUITY OF GRANT Ongoing Annual Allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? No
Does the budget include the maximum amount: No
If No, please explain. This grant requires a 20% match.
Indirect and overhead costs are used as match.

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Substance Abuse Counselor	1.00	100%	0%
Substance Abuse Counselor II	1.00	100%	0%
Treatment Program Supervisor	0.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 176,957
Designated Reserves:	31,200
Total Revenues	$ 208,157
Expenditures	
Personnel:	$ 180,003
Operating Expenses:	4,683
Other Costs: (*Services and Supplies)*	6,605
Indirect Costs:	16,866
TOTAL	$ 208,157

Total Projected Program Costs = $ 208,157

COUNTY MATCH REQUIRED Yes

Describe if the match is cash or in kind and the funding source: Both types - Requirement met by federal block grant funded provision of clinical oversight, services and supplies (insurance, data system, copier, etc.) divisional admin support, county A-87 costs, and county share of costs to serve the program's MediCAL eligible clients.

COUNTY MATCH AMOUNT $41,631 (20%)

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is absorbed into Budget Unit 4012's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Coalition for Gang Awareness and Prevention (CGAP) mission is to prevent youth drug and alcohol use and gang activity in the Fort Bragg community. CGAP has proposed to build community prevention capacity, through a variety of outreach, education, and promotional strategies that engage new community partners, leverage their involvement and resources, and increase their knowledge of environmental prevention, as well as organizational capacity. The coalition's focus encompasses community education, teacher and staff training, support for youth development and strategies to decrease access to substances. CGAP has chosen to focus primarily on prevention of youth use of alcohol, marijuana, and prescription drugs.

GRANT INCEPTION DATE	September 30, 2011
CURRENT GRANT PERIOD	September 30, 2012 to September 29, 2013
SOURCE OF FUNDS	Substance Abuse and Mental Health Services Administration
CONTINUITY OF GRANT	Five year funding cycle; re-apply annually (includes carryover, if applicable)

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	.80	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 140,885
Expenditures	
Personnel:	$ 78,240
Other Costs: *(Services and Supplies)*	54,478
Indirect Cost:	8,167
TOTAL	$ 140,885
Total Projected Program Costs =	$ 140,885

COUNTY MATCH REQUIRED	Yes
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0426 CGAP – DFC
Fund: 4260 CGAP – DFC

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
825670 Federal Other	0	0	0	15,073	0	0	0
827707 Donation	0	0	0	0	0	0	0
827801 Grant Revenue	0	0	125,000	0	140,885	140,885	140,885
Total Revenues	0	0	125,000	15,073	140,885	140,885	140,885
Salaries & Employee Benefits							
861011 Regular Employees	0	0	53031	9,749	54,362	54,362	54,362
861013 Overtime Reg Emp	0	0	0	307	0	0	0
861021 Co Cont Retirement	0	0	7674	1,614	10,013	10,013	10,013
861022 Co Cont OASDI	0	0	3161	599	3,327	3,327	3,327
861023 Co Cont Medicare	0	0	742	140	778	778	778
861024 Co Cont Retire Incr	0	0	3235	694	6,279	6,279	6,279
861030 Co Cont Health Ins	0	0	8151	614	1,904	1,904	1,904
861031 Co Cont Unemp Ins	0	0	541	36	348	348	348
861035 Co Cont Workers Comp	0	0	3012	187	1,229	1,229	1,229
Total Salaries & Employee Benefits	0	0	79,547	13,939	78,240	78,240	78,240
Services & Supplies							
862170 Office Expense	0	0	8,508	323	5,518	5,518	5,518
862187 Education & Training	0	0	2,500	840	1,025	1,025	1,025
862189 Prof/Spec Svcs - Other	0	0	21,660	15,113	32,770	32,770	32,770
862239 Spec Dept Expense	0	0	4,800	3,673	14,117	14,117	14,117
862250 Trans/Travel	0	0	0	1,227	2,465	2,465	2,465
862253 Travel Out of County	0	0	7,985	5,985	6,750	6,750	6,750
Total Services & Supplies	0	0	45,453	27,161	62,645	62,645	62,645
Total Net Appropriations	0	0	125,000	41,100	140,885	140,885	140,885
Total Fund Balance Contribution	0	0	0	26,027	0	0	0

HEALTH and HUMAN SERVICES AGENCY

SUBSTANCE ABUSE/CRIME PREVENTION 4012/0431-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0431 Substance Abuse/Crime Prevention
Fund: 4310 Substance Abuse/Crime Prevention

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
827801 Grant Revenue	0	0	10,000	0	0	0	0
827820 Grant Interest	0	0	0	107	0	0	0
Total Revenues	0	0	10,000	107	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	0	7,500	11,018	0	0	0
861021 Co Cont Retirement	0	0	2,500	1,859	0	0	0
861022 Co Cont OASDI	0	0	0	566	0	0	0
861023 Co Cont Medicare	0	0	0	132	0	0	0
861024 Co Cont Retire Incr	0	0	0	810	0	0	0
861030 Co Cont Health Ins	0	0	0	2,150	0	0	0
861031 Co Cont Unemp Ins	0	0	0	4	0	0	0
861035 Co Cont Workers Comp	0	0	0	20	0	0	0
Total Salaries & Employee Benefits	0	0	10,000	16,558	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	507	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	161	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	668	0	0	0
Total Net Appropriations	0	0	10,000	17,226	0	0	0
Total Fund Balance Contribution	0	0	0	17,119	0	0	0

HEALTH and HUMAN SERVICES AGENCY

RURAL COMMUNITY MURALS 4012/0490-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0490 Rural Community Murals
Fund: 4900 Rural Community Murals

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825670 Fed Other	145,000	0	48,646	0	0	0	0
827801 Grant Revenue	0	117,296	0	43,687	0	0	0
Total Revenues	145,000	117,296	48,646	43,687	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	58,615	47,747	27,844	47,628	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	8,617	6,888	5,294	8,706	0	0	0
861022 Co Cont OASDI	3,560	2,871	1,705	2,827	0	0	0
861023 Co Cont Medicare	833	671	259	661	0	0	0
861024 Co Cont Retire Incr	3,777	3,070	2,361	3,864	0	0	0
861030 Co Cont Health Ins	6,287	5,194	4,138	6,341	0	0	0
861031 Co Cont Unemp Ins	330	294	182	217	0	0	0
861035 Co Cont Workers Comp	1,879	3,514	0	1,210	0	0	0
Total Salaries & Employee Benefits	83,898	70,249	41,783	71,454	0	0	0
Services & Supplies							
862060 Communications	0	316	105	0	0	0	0
862150 Memberships	0	452	33	292	0	0	0
862170 Office Expense	650	1,124	574	313	0	0	0
862187 Education & Training	0	845	270	80	0	0	0
862189 Prof/Spec Svcs - Other	41,961	14,067	2,767	16,464	0	0	0
862239 Spec Dept Expense	13,538	9,930	2,573	7,777	0	0	0
862250 Trans/Travel	1,100	582	163	27	0	0	0
862253 Travel Out of County	3,629	1,135	378	0	0	0	0
Total Services & Supplies	60,878	28,451	6,863	24,952	0	0	0
Other Charges							
863119 Supp/Care - Other	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Total Net Appropriations	144,776	98,700	48,646	96,406	0	0	0
Total Fund Balance Contribution	(224)	(18,596)	0	52,719	0	0	0

HEALTH and HUMAN SERVICES AGENCY

STOP ACT (SOBER TRUTH PROJECT).....4012/0491-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

This grant is used to fund the Sober Truth Project/STOP Act to prevent and reduce alcohol use among Ukiah youth, and to strengthen the Mendocino County Asset Building Coalition. Funds will be provided to a community-based organization to disseminate information which depicts what is socially normal through theatrical performances planned and delivered by youth.

GRANT INCEPTION DATE	September 30, 2008
CURRENT GRANT PERIOD	September 30, 2012 to September 30, 2013
SOURCE OF FUNDS	Substance Abuse and Mental Health Services Administration
CONTINUITY OF GRANT	Up to one additional one-year, with reapplication (includes carryover, if applicable)

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$	60,536
Expenditures		
Personnel:	$	23,024
Other Costs: *(Services and Supplies)*		35,847
Indirect Cost:		1,665
TOTAL	$	60,536
Total Projected Program Costs =	$	60,536

COUNTY MATCH REQUIRED:	No
INDEPENDENT AUDIT REQUIRED:	No

HEALTH and HUMAN SERVICES AGENCY

STOP ACT (SOBER TRUTH PROJECT).....4012/0491-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0491 STOP Act
Fund: 4910 STOP Act

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	62,500	63,147	49,187	14,195	60,536	60,536	60,536
Total Revenues	62,500	63,147	49,187	14,195	60,536	60,536	60,536
Salaries & Employee Benefits							
861011 Regular Employees	20,776	21,549	25,601	16,981	14,370	14,370	14,370
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	3,946	3,108	4,694	3,200	2,687	2,687	2,687
861022 Co Cont OASDI	1,934	1,292	1,546	941	881	881	881
861023 Co Cont Medicare	843	302	362	217	206	206	206
861024 Co Cont Retire Incr	2,023	1,386	2,094	1,359	1,657	1,657	1,657
861030 Co Cont Health Ins	2,908	1,938	2,011	1,478	2,806	2,806	2,806
861031 Co Cont Unemp Ins	147	262	167	5	92	92	92
861035 Co Cont Workers Comp	838	1,479	0	8	325	325	325
Total Salaries & Employee Benefits	33,415	31,315	36,475	24,189	23,024	23,024	23,024
Services & Supplies							
862170 Office Expense	600	398	363	2	1,828	1,828	1,828
862187 Education & Training	0	0	0	0	500	500	500
862189 Prof/Spec Svcs - Other	22,000	17,000	7,333	0	33,000	33,000	33,000
862239 Spec Dept Expense	6,054	3,591	4,685	3,814	1,545	1,545	1,545
862250 Trans/Travel	331	11	331	116	639	639	639
Total Services & Supplies	28,985	21,000	12,712	3,931	37,512	37,512	37,512
Total Net Appropriations	62,400	52,315	49,187	28,121	60,536	60,536	60,536
Total Fund Balance Contribution	(100)	(10,832)	0	13,925	0	0	0

HEALTH and HUMAN SERVICES AGENCY

AT HOME 4012/0494-GRANT

STACEY CRYER, Director

ACCESS TO TREATMENT & HOUSING OPPORTUNITIES IN THE MENDOCINO ENVIRONMENT

GRANT DESCRIPTION

The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provides intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment.

GRANT INCEPTION DATE	September 30, 2008
CURRENT GRANT PERIOD	September 30, 2012 – September 29, 2013
SOURCE OF FUNDS	Substance Abuse and Mental Health and Services Administration (SAMHSA)
CONTINUITY OF GRANT	5 year grant cycle ends September 29, 2013. No-cost extension possible to expend unused funds.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes, with negotiated indirect cost rate agreement
If yes, is there a maximum?	Yes
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Coordinator	.400	100%	0%
Substance Abuse Counselors	1.125	100%	0%

GRANT FUNDING AND BUDGET

Revenues	**$** 421,284
Expenditures	
Personnel:	$ 146,195
Operating Expenses:	10
Other Costs: (*Services and Supplies)*	237,513
Indirect Costs:	37,566
TOTAL	$ 421,284
Total Projected Program Costs =	$ 421,284

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

AT HOME 4012/0494-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0494 At Home
Fund: 4940 At Home

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	426,228	422,739	414,328	298,877	421,284	421,284	421,284
Total Revenues	426,228	422,739	414,328	298,877	421,284	421,284	421,284
Salaries & Employee Benefits							
861011 Regular Employees	106,264	100,955	94,954	74,112	91,371	91,371	91,371
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	383	0	0	0	0	0
861021 Co Cont Retirement	15,261	14,535	17,413	13,630	16,799	16,799	16,799
861022 Co Cont OASDI	6,380	6,051	5,717	4,475	5,561	5,561	5,561
861023 Co Cont Medicare	1,492	1,415	1,337	1,043	1,301	1,301	1,301
861024 Co Cont Retire Incr	6,810	6,473	7,767	6,001	10,380	10,380	10,380
861030 Co Cont Health Ins	19,552	17,901	15,299	12,800	17,860	17,860	17,860
861031 Co Cont Unemp Ins	595	595	114	216	630	630	630
861035 Co Cont Workers Comp	2,468	4,119	0	610	2,293	2,293	2,293
Total Salaries & Employee Benefits	158,822	152,429	142,601	112,887	146,195	146,195	146,195
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	0	0	12	12	11	11	11
862120 Maint - Equip	0	0	0	0	0	0	0
862140 Med Dntl & Lab Suppl	500	3,540	0	0	500	500	500
862170 Office Expense	0	61	0	5	0	0	0
862185 Medical/Dental Svcs	3,840	1,467	2,465	3,202	4,100	4,100	4,100
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	217,675	180,282	215,590	180,344	214,460	214,460	214,460
862190 Publ/Legal Notice	200	254	200	0	350	350	350
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	41,873	36,135	38,607	15,990	42,566	42,566	42,566
862250 Trans/Travel	1,000	714	2,500	394	1,510	1,510	1,510
862253 Travel Out of County	2,025	1,701	2,025	537	2,025	2,025	2,025
Total Services & Supplies	267,113	224,153	261,399	200,482	265,522	265,522	265,522
Other Charges							
863119 Supp/Care - Other		0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Operating Transfer Out	0	0	10,328	0	9,567	9,567	9,567
Total Expend Transfer & Reimb	0	0	10,328	0	9,567	9,567	9,567
Total Net Appropriations	425,935	376,581	414,328	313,369	421,284	421,284	421,284
Total Fund Balance Contribution	(293)	(46,158)	0	14,492	0	0	0

PROGRAM DISCUSSION

The Mission of the Public Health Nursing Division of Public Health Branch in the Health and Human Services Agency is in partnership with the community to safeguard and promote the health and wellness of the people of Mendocino County.

The Public Health Nursing Division oversees health promotion and nursing activities, some state mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments, health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health is mandated to investigate communicable disease reports and perform activities to protect the health of the public including the treatment of individuals with active tuberculosis and other communicable diseases. Child and adult immunizations are provided in clinics by Public Health staff throughout the County.



Public Health Nurses are mandated to contact families and childcare providers who have experienced a death from SIDS to provide an assessment, crisis intervention and counseling, referrals to community services and submit a report to the California SIDS Program. Grief support is also offered to others in the community who experience the death of a child. Infants at risk for developmental delay due to medical or social problems or perinatal chemical exposure are visited by Public Health Nurses trained to assess and intervene with parent education and refer to appropriate services. Public Health Nurses also make home visits to provide parent education about child growth and development, health, immunizations, nutrition, exercise and parenting skills. Developmental screenings are performed and appropriate referrals made. Programs to assess the health needs of women of childbearing age, children and adolescents and to assure access to quality health services and provide case management services to pregnant women and teens are available through Public Health Nursing. Nursing is involved in many community and agency collaborations that address the health of individuals and the community.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ The Public Health Nursing Division established and filled a full-time Senior Program Specialist position dedicated to work collaboratively with community stakeholders and oversee the development, implementation, and evaluation of a community education and outreach program designed to promote the health of maternal, child and adolescent populations throughout the county.

♦ The Maternal, Child and Adolescent Health (MCAH) Program facilitated the Partnership for Healthy Babies (PHB) collaborative, addressing prenatal substance abuse prevention.

♦ Partnership for Healthy Babies (PHB) partners continued to present a Fetal Alcohol Spectrum Disorders (FASD) for Caregivers course for Foster and Kinship Care Education in collaboration with Mendocino College.

♦ PHB partners and Public Health Nursing staff, in collaboration with FIRST 5 Mendocino, continued to share educational information, posters and brochures with the medical community and others that were previously part of their community outreach plan to communicate that 'no marijuana is safe to use during pregnancy' and that 'no alcohol is safe to drink during pregnancy'.

♦ MCAH continued to provide county coordination for a Federal Fetal Alcohol Spectrum Disorders Training grant directed by a nationally renowned researcher, involving local prenatal providers.

♦ Reports were prepared and given by PHB partners to FIRST 5 Mendocino and the Mendocino County Board of Supervisors focusing on Fetal Alcohol Spectrum Disorder (FASD) and the impact of exposure on families and communities, and gaps and needs to address the problem that is 100% preventable!

♦ Through the collaborative process with PHB, partners presented: "Impact of Fetal Alcohol Spectrum Disorders on Children" for the "Mind, Body, Health" radio show on KZYX/Z.

♦ The Field Nursing Program staff made 571 home visits to provide a variety of valuable health related services to individuals and families. In addition, 29 pregnant and parenting teens were provided case management services through the Adolescent Family Life Program.

♦ Public Health Nurses also responded to childhood death by providing education and support to 15 contacts.

♦ Public Health Nursing staff developed Memorandum of Understanding with Managed Care Medi-Cal Partner, HealthPlan of California (PHC) to assure that Medi-Cal recipients receive high quality maternal, infant, child and adolescent health care services while outlining basic roles and responsibilities for each program.

♦ After 5 months with no field nursing Senior PHN's to make home visits, three PHN's were reassigned from the Family Planning Clinic, which had discontinued services.

♦ The requirements for the state MCAH basic allocation for 2011-12 changed so field nursing staff spent much of this year, in addition to making the usual visits, redesigning the local MCAH program by better defining local populations, revising charting forms and assessment and data tracking tools in order to better measure outcomes.

♦ Communicable Disease (CD): In April 2011 there were 3 cases of measles on the Mendocino Coast. The index case, a visitor from Europe had never been vaccinated against measles. Two local contacts had no history of the disease or vaccination. CD Control Staff collaborating with Redwood Coast Medical Services, Mendocino Coast District Hospital and California Department of Public Health Immunization Branch contacted approximately 50 contacts to the three cases. Histories of disease or vaccination were verified and prophylactic vaccinations were administered to people at risk for developing measles thereby keeping the number of cases to three.

♦ One case of Neisseria Meningitis serogroup B was identified. Approximately 100 possible close contacts were given prophylactic medication resulting in no other cases. Public Health Nurses contacted approximately 50 of the contacts and coordinated care with medical providers who treated their staff, patients and other contacts and pharmacies in Ukiah and Willits worked overtime mixing and filling the prophylactic prescriptions.

♦ Two local active tuberculosis cases were identified and a third moved to Mendocino County after one month of treatment in 2011. All three cases were/are treated by Directly Observed Therapy (DOT).

♦ Tuberculosis Program receives, on average, three cases of Latent Tuberculosis Infection (LTBI) each week. Chest x-rays are reviewed and prophylactic treatment is recommended by the TB Controller for Mendocino County. Since January 1, 2011, to the present 32 people have been or are still being followed for LTBI treatment.

♦ Immunization (IZ) Program: Less than half the number of Influenza vaccine doses was received compared to previous years. The IZ program distributed 1900 doses to clinics throughout the County. 600 doses to individuals 18 years and older and 50 doses to 6 months through 18 years were provided by Public Health Nurses.

♦ Pertussis Epidemic in 2010 resulted in a new State School Immunization Law, AB – 354, requiring all 7th – 12th graders receive a Pertussis containing vaccine, Tdap, before entering school in 2011. This law will continue for all children entering 7th grade. Additional immunization clinics specific to Tdap were given in 2011. Staff administered the vaccine and provided education to medical providers, schools and the public.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Programs within the nursing division will monitor the health status of all individuals in the community by providing outreach to assist individuals in accessing health and supportive services.

♦ The Maternal, Child and Adolescent Health Five Year Needs Assessment will continue to be utilized to develop plans to address identified capacity needs and priorities such as overweight children and youth, perinatal substance abuse, child abuse and neglect and health insurance access for children.

♦ As budget constraints continue, resources available to sustain services and support nursing staff in the Nursing programs will continue to be maximized. Several Public Health Nursing positions remain vacant and recruitment efforts have been unsuccessful which may necessitate further changes to meet the Public Health Nursing needs of the community.

♦ Drive-up Flu vaccination clinic will be provided (if a large vaccine shipment is received).

♦ Continue to gather contact emails for clinics and physicians throughout the county for dissemination of Communicable Disease and Immunization information.

♦ Continue to follow-up on reportable diseases, contact investigations as needed and treatment, if applicable.

CURRENT STAFFING

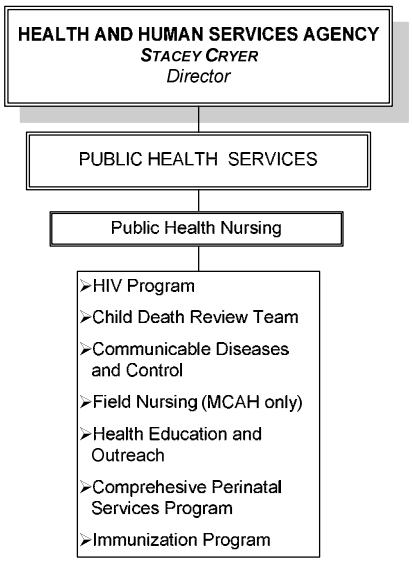
To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH NURSING..... 4013

STACEY CRYER, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5341 Public Health realignment revenues.
- ✧ Acct. 7700 Administrative reimbursement from various grants.

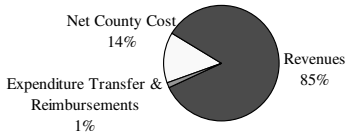
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

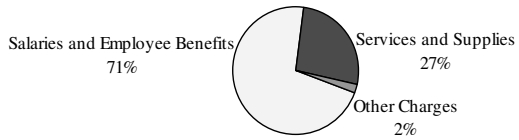
Services & Supplies

- ✧ Acct. 2239 Provides funding for TB related expense.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH NURSING..... 4013

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
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County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4013 Public Health Nursing
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824200 Rent/Concession	3,000	2,750	3,000	3,000	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	508,940	0	606,044	0	0	0
825341 Realignment Hlth Svcs	1,214,392	232,698	1,116,161	67,549	918,502	918,502	918,502
825490 State Other	291,057	239,152	446,835	401,900	368,427	368,427	368,427
825670 Federal Other	0	0	0	0	0	0	0
826282 Lab Fee	0	0	0	0	0	0	0
826300 Nursing Fee	22,980	31,756	27,000	19,879	27,000	27,000	27,000
826390 Other Charges	200,000	168,233	0	0	0	0	0
827600 Other Sales	0	0	0	(0)	0	0	0
827700 Other	0	464	17,705	14,063	0	0	0
827707 Donation	20,000	9,399	15,000	3,661	15,000	15,000	15,000
827801 Grant Revenue	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,751,429	1,193,392	1,625,701	1,116,096	1,331,929	1,331,929	1,331,929
Salaries & Employee Benefits							
861011 Regular Employees	1,084,534	822,461	905,888	742,679	672,114	672,114	672,114
861012 Extra Help	0	0	0	683	25,775	25,775	25,775
861013 Overtime Reg Emp	0	177	0	0	0	0	0
861021 Co Cont Retirement	150,516	114,329	161,162	136,864	158,914	158,914	158,914
861022 Co Cont OASDI	63,514	47,933	53,882	43,461	39,364	39,364	39,364
861023 Co Cont Medicare	14,854	11,210	12,435	10,174	9,206	9,206	9,206
861024 Co Cont Retire Incr	67,242	51,077	72,216	60,003	78,972	78,972	78,972
861030 Co Cont Health Ins	164,934	128,876	130,399	123,632	130,639	130,639	130,639
861031 Co Cont Unemp Ins	7,770	7,396	10,795	9,732	7,151	7,151	7,151
861035 Co Cont Workers Comp	36,737	34,387	23,416	23,556	7,005	7,005	7,005
Total Salaries & Employee Benefits	1,590,101	1,217,846	1,370,193	1,150,785	1,129,140	1,129,140	1,129,140
Services & Supplies							
862060 Communications	12,310	10,442	14,550	7,894	9,049	9,049	9,049
862090 Household Expense	7,500	5,672	8,100	7,147	8,700	8,700	8,700
862101 Insurance - General	13,851	13,851	19,797	19,797	18,130	18,130	18,130
862109 Insurance Other	2,261	1,474	2,261	3,260	2,261	2,261	2,261
862120 Maint - Equip	0	0	0	268	0	0	0
862130 Maint Strc/Impr/Grnds	5,000	1,913	3,850	3,803	5,000	5,000	5,000
862140 Med Dntl & Lab Supls	8,000	10,311	11,500	7,217	11,500	11,500	11,500
862150 Memberships	1,650	1,475	1,600	1,100	1,600	1,600	1,600
862170 Office Expense	15,250	7,280	10,600	5,892	10,000	10,000	10,000
862185 Medical/Dental Svcs	0	830	1,000	685	1,000	1,000	1,000
862187 Education & Training	2,450	1,335	4,100	1,029	3,450	3,450	3,450
862188 Printing	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	228,069	172,704	20,400	22,200	20,400	20,400	20,400
862190 Publ/Legal Notice	0	0	0	14,312	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	221,425	146,409	334,960	76,551	294,983	294,983	294,983
862250 Trans/Travel	17,178	13,231	14,978	11,720	13,550	13,550	13,550
862253 Travel Out of County	3,900	1,992	7,500	1,147	7,100	7,100	7,100
862260 Utilities	16,450	10,926	19,850	11,906	14,000	14,000	14,000
Total Services & Supplies	555,294	399,844	475,046	195,927	420,723	420,723	420,723

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmt Other Gov Agency	79,711	0	0	0	30,000	30,000	30,000
863280 Contr Other Agency	25,000	0	22,131	0	0	0	0
Total Other Charges	104,711	0	22,131	0	30,000	30,000	30,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(194,017)	(119,638)	(16,719)	(16,713)	(22,985)	(22,985)	(22,985)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(194,017)	(119,638)	(16,719)	(16,713)	(22,985)	(22,985)	(22,985)
Total Net Appropriations	2,056,089	1,498,052	1,850,651	1,329,999	1,556,878	1,556,878	1,556,878
Total Net County Cost	304,660	304,660	224,950	213,904	224,949	224,949	224,949

HEALTH and HUMAN SERVICES AGENCY

MATERNAL CHILD HEALTH PROGRAM 4013-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The purpose of this allocation is to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services.

GRANT INCEPTION DATE	Unknown
CURRENT GRANT PERIOD	July 1, 2012 to June 30, 2013
SOURCE OF FUNDS	California Department of Public Health (Federal funds)
CONTINUITY OF GRANT	State General fund allocations were terminated in 2009-10 State Budget. State still distributes Federal Title V funds and processes claims for Federal Title XIX Matching funds to local dollars

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, up to 10% of Salaries
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	1.0	100%	0%
Supervising Public Health Nurse	1.0	100%	0%
Supervising Public Health Nurse	1.0	100%	0%
Senior Public Health Nurse	.8	100%	0%
Senior Public Health Nurse	.8	100%	0%
Senior Public Health Nurse	.8	100%	0%
Community Health Services Specialist II	1.0	100%	0%
Community Health Services Specialist II	.8	100%	0%
Community Health Services Specialist II	1.0	100%	0%
Senior Program Specialist	1.0	100%	0%
Public Health Lab Technician	.9	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 905,211
Expenditures	
Personnel:	$ 695,344
Operating Expenses:	35,882
Indirect Costs:	173,985
TOTAL	$ 905,211
Total Projected Program Costs =	$ 905,211

COUNTY MATCH REQUIRED	Not required, but is needed in order to draw down federal match. County match comes from Budget Unit 4013 Realignment funds
COUNTY MATCH AMOUNT	$ 579,284
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4013's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

WOMEN, INFANTS, AND CHILDREN PROGRAM (WIC) 4013/0418-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or Medi-Cal) pregnant, postpartum and breastfeeding women, infants and children less than 5 years of age who have a nutritional need. The program provides special checks for specific, nutritious foods; nutrition assessment and education; and breastfeeding education and support to assist with growth and development during these times of critical need.

GRANT INCEPTION DATE	June 1975
CURRENT GRANT PERIOD	October 1, 2012 to September 30, 2013 (FFY)
SOURCE OF FUNDS	U. S. Department of Agriculture through the California State Department of Health Services
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	13.8% of Salaries only (no Benefits)
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	100%	0%
Nutritionist	1.2	100%	0%
Health Program Eligibility Worker	7.0	100%	0%
Staff Assistant II	1.0	100%	0%
Senior Program Manager	0.05	100%	0%
Program Specialist II (Extra Help)*	0.5	100%	0%
Community Health Worker I (EH) *	1.5	100%	0%

** These positions are grant funded through September 30, 2014.*

GRANT FUNDING AND BUDGET

Revenues	$ 1,183,708
Expenditures	
Personnel:	$ 924,404
Operating Expenses:	130,486
Indirect Costs:	128,818
TOTAL	$1,183,708
Total Projected Program Costs =	$1,183,708

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

WOMEN, INFANTS, AND CHILDREN PROGRAM (WIC) 4013/0418-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
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BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0418 Women, Infants, Children
Fund: 4180 Women, Infants, Children

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	1,070,008	1,121,425	1,126,547	970,762	1,145,629	1,145,629	1,183,708
Total Revenues	1,070,008	1,121,425	1,126,547	970,762	1,145,629	1,145,629	1,183,708
Salaries & Employee Benefits							
861011 Regular Employees	548,892	464,408	532,957	454,886	547,116	547,116	547,116
861012 Extra Help	0	23,706	82,285	66,239	62,796	62,796	62,796
861013 Overtime Reg Emp	0	1,464	0	2,924	0	0	0
861021 Co Cont Retirement	75,210	65,057	93,072	78,681	114,537	114,537	114,537
861022 Co Cont OASDI	31,366	25,849	30,243	24,677	29,880	29,880	29,880
861023 Co Cont Medicare	7,694	6,751	8,650	7,120	7,784	7,784	8,738
861024 Co Cont Retire Incr	33,547	29,054	41,527	34,537	53,606	53,606	53,606
861030 Co Cont Health Ins	76,561	80,633	80,747	81,573	104,903	104,903	104,903
861031 Co Cont Unemp Ins	1,219	1,248	1,219	1,081	1,066	1,066	1,066
861035 Co Cont Workers Comp	9,782	10,082	1,221	1,132	1,762	1,762	1,762
Total Salaries & Employee Benefits	784,271	708,251	871,921	752,850	923,450	923,450	924,404
Services & Supplies							
862060 Communications	25,000	25,580	33,400	31,221	34,200	34,200	34,200
862090 Household Expense	0	1,165	1,200	1,021	1,200	1,200	1,200
862101 Insurance - General	2,686	2,686	1,176	1,176	1,391	1,391	1,391
862120 Maint - Equip	0	509	750	116	0	0	0
862130 Maint - Strc/Impr/Grnds	2,000	660	2,000	782	2,000	2,000	2,000
862140 Med Dntl & Lab Suppl	300	0	0	44	0	0	0
862150 Memberships	0	600	600	400	750	750	750
862170 Office Expense	58,500	47,668	58,500	25,008	28,848	28,848	28,849
862185 Medical/Dental Svcs	0	253	0	0	0	0	0
862187 Education & Training	6,000	8,363	9,000	8,408	0	0	5,750
862189 Prof/Spec Svcs - Other	15,000	10,357	15,000	11,485	5,750	5,750	0
862190 Publ/Legal Notice	3,000	1,605	3,000	0	750	750	750
862210 Rent/Lease Bldg Grds	1,000	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	171	0	0	18,806
862239 Spec Dept Expense	90,000	89,878	100,000	91,096	110,530	110,530	128,818
862250 Trans/Travel	10,000	9,099	10,000	8,939	11,000	11,000	11,000
862253 Travel Out of County	10,000	7,859	10,000	12,401	5,904	5,904	5,934
862260 Utilities	10,000	5,468	10,000	6,205	19,856	19,856	19,856
Total Services & Supplies	233,486	211,750	254,626	198,472	222,179	222,179	259,304
Fixed Assets	50,000	0	0	0	0	0	0
864370 Equipment	50,000	0	0	0	0	0	0
Total Fixed Assets	50,000	0	0	0	0	0	0
Total Net Appropriations	1,067,757	920,002	1,126,547	951,322	1,145,629	1,145,629	1,183,708
Total Fund Balance Contribution	(2,251)	(201,423)	0	(19,440)	0	0	0

GRANT DESCRIPTION

This grant is used to fund the County's collaborative efforts with hospitals and clinics to enhance preparedness for all-hazard disasters. Primary activities include: ensuring that partners understand the role of Public Health during a declared disaster; mobilizing assistance and support from local health partners; drilling and exercising disaster plans. Primary activities are plan, train, drill, and coordinate disaster preparedness activities/plans with hospital and clinic staff and community partners

GRANT INCEPTION DATE	September 2003
CURRENT GRANT PERIOD	July 1, 2012-June 30, 2013
SOURCE OF FUNDS	California Dept of Public Health
CONTINUITY OF GRANT	On-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, 15% of total grant
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.7	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 188,954
Expenditures	
Personnel:	$ 71,892
Other Costs (*Services and Supplies)*:	103,738
Indirect Costs:	13,324
TOTAL	$ 188,954
Total Projected Program Costs =	$ 188,954

COUNTY MATCH REQUIRED	No
COUNTY MATCH AMOUNT	None
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

HEALTH RESOURCES SERVICES ADMINISTRATION (HRSA) 4013/0442-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0442 Health Resources Services Administration
Fund: 4420 Health Resources Services Administration

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	241,500	266,074	186,926	68,198	199,962	199,962	188,954
827820 Grant Interest	0	139	0	(192)	0	0	0
Total Revenues	241,500	266,213	186,926	68,006	199,962	199,962	188,954
Salaries & Employee Benefits							
861011 Regular Employees	49,103	51,902	49,102	42,029	47,385	47,385	47,107
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	6,926	7,565	8,844	8,164	10,990	10,990	8,055
861022 Co Cont OASDI	2,869	3,099	2,888	2,470	2,798	2,798	2,753
861023 Co Cont Medicare	671	705	675	578	654	654	644
861024 Co Cont Retire Incr	3,090	3,382	3,945	3,597	5,204	5,204	5,118
861030 Co Cont Health Ins	8,554	9,073	7,663	5,498	6,862	6,862	8,215
861031 Co Cont Unemp Ins	275	196	108	114	0	0	0
861035 Co Cont Workers Comp	916	150	105	126	137	137	0
Total Salaries & Employee Benefits	72,404	76,073	73,330	62,575	74,030	74,030	71,892
Services & Supplies							
862060 Communications	150	143	150	259	150	150	0
862101 Insurance - General	0	0	62	62	56	56	0
862140 Med Dntl & Lab Suppl	1,096	0	0	0	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	1,000	799	400	183	400	400	0
862187 Education & Training	0	(21)	0	0	0	0	0
862189 Prof/Spec Svcs - Other	53,200	52,963	11,000	13,000	11,000	11,000	16,000
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	31,500	25,607	31,234	7,023	31,068	31,068	13,324
862250 Trans/Travel	300	91	100	142	100	100	0
862253 Travel Out of County	1,000	261	400	36	400	400	738
862260 Utilities	250	169	250	205	250	250	0
Total Services & Supplies	88,496	80,010	43,596	20,910	43,424	43,424	30,062
Other Charges							
863280 Contr Other Agency	62,600	20,374	70,000	48,225	82,508	82,508	87,000
Total Other Charges	62,600	20,374	70,000	48,225	82,508	82,508	87,000
Fixed Assets							
864370 Equipment	18,000	0	0	0	0	0	0
Total Fixed Assets	18,000	0	0	0	0	0	0
Total Net Appropriations	241,500	176,458	186,926	131,710	199,962	199,962	188,954
Total Fund Balance Contribution	0	(89,755)	0	63,704	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HOMELAND SECURITY WMD 6 ..... 4013/0462-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Care and Control, and Citizen Emergency Response Teams.

GRANT INCEPTION DATE	July 2001
CURRENT GRANT PERIOD	October 26, 2010 – April 30, 2013
SOURCE OF FUNDS	U.S. Department of Homeland Security via California Emergency Management Agency
CONTINUITY OF GRANT	Grants renew annually.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, personnel 5% annually
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Account Specialist II	.1	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 415,626
Expenditures	
Personnel:	$ 15,340
Capital Expenditures: *(Equipment)*	96,742
Other Costs: *(Services and Supplies)*	303,544
TOTAL	$ 415,626
Total Projected Program Costs =	$ 415,626

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

HOMELAND SECURITY WMD 6 ..... 4011/0462-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
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Classification:
Function: 0
Activity: 0

Budget Unit: 0462 Homeland Security WMD 6
Fund: 4620 Homeland Security WMD 6

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	526,823	678,381	507,245	84,391	594,549	594,549	415,626
827802 Operating Transfer In	0	0	0	0			
Total Revenues	526,823	678,381	507,245	84,391	594,549	594,549	415,626
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	4,779	0	0	15,340
861021 Co Cont Retirement	0	0	0	1,051	0	0	0
861022 Co Cont OASDI	0	0	0	286	0	0	0
861023 Co Cont Medicare	0	0	0	67	0	0	0
861024 Co Cont Retire Incr	0	0	0	453	0	0	0
861030 Co Cont Health Ins	0	0	0	489	0	0	0
861031 Co Cont Unemp Ins	0	0	0	38	0	0	0
861035 Co Cont Workers Comp	0	0	0	197	0	0	0
Total Salaries & Employee Benefits	0	0	0	7,361	0	0	15,340
Services & Supplies							
862060 Communications	0	0	0	0	0	0	2,000
862120 Maint - Equip	0	2,774	3,000	0	0	0	0
862170 Office Expense	15,000	(61)	400	22	0	0	0
862187 Education & Training	19,315	30,593	13,657	7,459	6,103	6,103	30,184
862189 Prof/Spec Svcs - Other	208,258	31,674	150,000	40,029	164,067	164,067	168,985
862230 Info Tech Equip	0	0	0	0	0	0	11,300
862239 Spec Dept Expense	165,599	39,407	83,758	118,019	267,311	267,311	98,732
862253 Travel Out of County	0	0	0	7	0	0	0
Total Services & Supplies	408,172	104,388	250,815	165,536	437,481	437,481	311,201
Fixed Assets							
864370 Equipment	119,680	69,323	234,087	37,158	157,068	157,068	96,742
Total Fixed Assets	119,680	69,323	234,087	37,158	157,068	157,068	96,742
Expend Transfer & Reimb							
825802 Operating Transfer Out	0	0	30,000	0	0	0	0
Total Expend Transfer & Reimb	0	0	30,000	0	0	0	0
Total Net Appropriations	527,852	173,712	514,902	210,055	594,549	594,549	423,283
Total Fund Balance Contribution	1,029	(504,669)	7,657	125,664	0	0	7,657

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT.....4013/0478-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

This grant is used to aid the Health & Human Services Agency, Public Health Branch, to address infrastructure issues for all-hazards disaster preparedness. Funding allows for planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents. Primary activities are plan, train, drill, and coordinate disaster preparedness activities/plans with staff and community partners.

GRANT INCEPTION DATE	October 2002
CURRENT GRANT PERIOD	August 9, 2012 – August 8, 2013
SOURCE OF FUNDS	California Department of Public Health
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	10% of personnel costs
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.25	100%	0%
Senior Program Specialist	1.0	100%	0%
Staff Assistant II	.50	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 359,560
Expenditures	
Personnel:	$ 163,507
Operating Expenses:	4,762
Other Costs: (*Services and Supplies)*	163,643
Indirect Costs:	27,648
TOTAL	$ 359,560
Total Projected Program Costs =	$ 359,560

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT.....4013/0478-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function 0
Activity: 0

Budget Unit: 0478 Bioterrorism Act
Fund: 4780 Bioterrorism Act

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	60,115	288,385	263,061	224,564	272,561	272,561	359,560
827802 Operating Transfer In	0	0	0	0	0	0	0
827820 Grant Interest	0	268	0	824	0	0	0
Total Revenues	60,115	288,653	263,061	225,389	272,561	272,561	359,560
Salaries & Employee Benefits							
861011 Regular Employees	242,301	149,393	111,734	79,874	102,018	102,018	110,257
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	34,720	21,874	20,289	15,046	23,877	23,877	16,377
861022 Co Cont OASDI	13,021	8,729	6,641	4,559	7,455	7,455	5,925
861023 Co Cont Medicare	3,067	2,017	1,554	1,066	1,418	1,418	5,054
861024 Co Cont Retire Incr	13,163	9,734	9,049	6,600	11,308	11,308	9,229
861030 Co Cont Health Ins	40,815	21,708	14,028	9,043	12,717	12,717	14,407
861031 Co Cont Unemp Ins	1,248	528	358	351	117	117	861
861035 Co Cont Workers Comp	4,558	409	849	801	270	270	1,397
Total Salaries & Employee Benefits	352,893	214,392	164,502	117,340	159,180	159,180	163,507
Services & Supplies							
862060 Communications	6,900	1,907	4,500	1,868	4,584	4,584	10,095
862101 Insurance - General	1,000	1,000	171	171	178	178	0
862120 Maint - Equip	0	0	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	6,000
862140 Med Dntl & Lab Suppl	0	0	1,200	0	1,200	1,200	5,451
862170 Office Expense	23,395	1,897	4,500	10,833	4,500	4,500	11,513
862185 Medical/Dental Svcs	0	0	0	0	0	0	1,400
862187 Education & Training	0	0	0	180	0	0	180
862189 Prof/Spec Svcs - Other	36,000	6,120	45,307	21,090	44,616	44,616	28,120
862210 Rent/Lease Bldg Grds	0	0	0	4,315	0	0	5,635
862230 Info Tech Equip	0	0	9,100	0	9,100	9,100	0
862239 Spec Dept Expense	110,413	49,514	36,509	9,932	42,703	42,703	115,750
862250 Trans/Travel	4,100	480	3,000	317	3,000	3,000	2,791
862253 Travel Out of County	3,000	354	2,000	1,811	2,000	2,000	6,128
862260 Utilities	3,500	955	1,500	514	1,500	1,500	2,340
Total Services & Supplies	188,308	62,226	107,787	51,031	113,381	113,381	195,403
Fixed Assets							
864370 Equipment	69,010	34,313	0	0	0	0	0
Total Fixed Assets	69,010	34,313	0	0	0	0	0
Expend Transfer & Reimb							
827802 Operating Transfer Out	0	0	(9,228)	0	0	0	0
Total Expend Transfer & Reimb	0	0	(9,228)	0	0	0	0
Total Net Appropriations	610,211	310,931	263,061	168,371	272,561	272,561	358,910
Total Fund Balance Contribution	550,096	22,279	0	(57,018)	0	0	(650)

HEALTH and HUMAN SERVICES AGENCY

FAMILY PLANNING/HIV SERVICES 4013/0488-GRANT

STACEY CRYER, Director

GRANT DESCRITION: HIV Services

The HIV Care Program (HCP) is a grant used to provide funds for subcontractors for case management, benefits counseling, and emergency assistance for food and transportation for people with HIV/AIDS. The HIV/AIDS Program operates with a grant consisting of two separate allocations.

1. The purpose of the Surveillance and Epidemiology allocation is to track the HIV/AIDS epidemic locally and to report cases to the State Office of AIDS.
2. The purpose of the AIDS Drug Assistance program is to enroll people with HIV/AIDS in this program, which will help them access specific medications (ADAP).

GRANT INCEPTION DATE	April 1, 1987
CURRENT GRANT PERIOD	July 1, 2012 to June 30, 2013 (CARE) July 1, 2012 to June 30, 2013 (HIV/AIDS)
SOURCE OF FUNDS	These HIV/AIDS grants are funded through the State Department of Public Health.
CONTINUITY OF GRANT	Ongoing annual allocations

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes-For Surveillance and HIV Care Programs not ADAP
If yes, is there a maximum?	Yes, 15%
Does the budget include the maximum amount?	No, 12%

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Public Health Nurse	0.238	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$	88,520
Expenditures		
Personnel:	$	21,001
Other Costs:		64,350
Indirect Cost:		3,169
TOTAL	$	88,520
Total Projected Program Costs =	$	88,520

COUNTY MATCH REQUIRED	No
COUNTY MATCH AMOUNT	None
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

FAMILY PLANNING/HIV SERVICES 4013/0488-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0488 Family Planning
Fund: 4880 Family Planning

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825490 State Other	530,398	454,302	0	0	88,520	88,520	88,520
827707 Donation	500	0	0	0	0	0	0
827800 Other	2,000	1,040	0	0	0	0	0
827801 Grant Revenue	287,256	449,241	95,690	84,526	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
827805 Medi-Cal	75,500	59,527	0	0	0	0	0
827806 Patient Revenue	9,200	5,647	0	153	0	0	0
827810 Insurance Payment	2,600	2,857	0	0	0	0	0
827811 EWC	20,000	6,978	0	0	0	0	0
Total Revenues	927,454	979,591	95,690	84,679	88,520	88,520	88,520
Salaries & Employee Benefits							
861011 Regular Employees	373,991	328,605	13,586	33,818	16,000	16,000	15,880
861012 Extra Help	30,000	0	0	0	0	0	0
861013 Overtime Reg Emp	0	220	0	0	0	0	0
861021 Co Cont Retirement	53,527	49,671	2,485	4,900	1,761	1,761	1,761
861022 Co Cont OASDI	21,992	19,377	788	1,678	350	350	350
861023 Co Cont Medicare	5,934	4,532	184	392	135	135	135
861024 Co Cont Retire Incr	23,887	22,156	1,114	2,187	575	575	575
861030 Co Cont Health Ins	54,594	44,024	2,880	2,772	2,300	2,300	2,300
861031 Co Cont Unemp Ins	4,078	3,926	0	34	0	0	0
861035 Co Cont Workers Comp	2,513	3,874	0	180	0	0	0
Total Salaries & Employee Benefits	570,516	476,384	21,037	45,962	21,121	21,121	21,001
Services & Supplies							
862060 Communications	3,200	3,490	0	457	0	0	0
862090 Household Expense	2,500	4,979	0	118	0	0	0
862101 Insurance - General	2,074	2,074	0	0	0	0	0
862109 Insurance - Other	2,000	737	0	0	0	0	0
862120 Maint - Equip	250	375	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	0	2,133	0	0	0	0	0
862140 Med Dntl & Lab Suppl	210,000	81,562	0	(479)	0	0	0
862150 Memberships	800	150	0	0	0	0	0
862170 Office Expense	10,340	7,817	0	682	0	0	120
862185 Medical/Dental Svcs	7,600	5,044	0	34	0	0	0
862187 Education & Training	300	638	0	0	0	0	0
862189 Prof/Spec Svcs - Other	72,525	65,229	70,653	60,155	64,230	64,230	64,230
862190 Publ/Legal Notice	1,500	1,174	0	0	0	0	0
862239 Spec Dept Expense	240,280	198,023	4,000	11,390	3,169	3,169	3,169
862250 Trans/Travel	1,770	1,637	0	242	0	0	0
862253 Travel Out of County	1,900	1,388	0	0	0	0	0
862260 Utilities	7,000	10,327	0	45	0	0	0
Total Services & Supplies	564,039	386,777	74,653	72,645	67,399	67,399	67,519
Expend Transfer & Reimb							
865380 Intrafund Transfers	(207,669)	0	0	0	0	0	0
Total Expend Transfer & Reimb	(207,669)	0	0	0	0	0	0
Total Net Appropriations	926,886	863,161	95,690	118,607	88,520	88,520	88,520
Total Fund Balance Contribution	(568)	(116,430)	0	33,928	0	0	0

PROGRAM DISCUSSION

Mendocino County's Emergency Medical Services serves, in part with and as an extension of, Coastal Valleys Emergency Medical Services (EMS) Agency. Together they provide oversight and support to the County's pre-hospital emergency service care providers, such as ambulance services, air-ambulance companies, dispatch agencies, fire departments, and first responders (Emergency Medical Technicians (EMTs) and Paramedics, etc.).

Designated in 1994 to serve as the Local EMS Agency (LEMSA), Coastal Valleys Emergency Medical Services (EMS) Agency, located in Santa Rosa, is a division of the Sonoma County Public Health Department. Under Section 1797.200 of the Health and Safety Code; *a County, which chooses to develop an Emergency Medical Services (EMS) program, must designate a local EMS agency*. Together the two counties of Mendocino and Sonoma are the "Coastal Valleys EMS Region".



Coastal Valleys EMS Agency, as Mendocino County's Local EMS Agency (LEMSA), is responsible for planning, implementing and evaluating the local EMS system; this includes education levels for certifications, monitoring response times by providers, ambulance inspections, and more.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Entered into an agreement with Sonoma County for ongoing administration of Mendocino County's Emergency Medical Services (EMS) program; and, maintained effective working relationships with Sonoma County staff.
- Gave an informational presentation of the final Emergency Medical Services (EMS) Assessment prepared by Fitch and Associates to the Mendocino County Board of Supervisors resulting in the approval and authorization to accept said report by the Board.
- Enforced local EMS policies and procedures, and monitored patient care provider participation in the Vital Patient Care Report system.
- Updated EMS treatment guidelines for field providers.
- Performed ongoing maintenance and training related to the Automated External Defibrillator (AED) program in county buildings.
- Strengthened the EMS for Children (EMS-C) program in Mendocino County through the coordination of efforts with Sonoma County's EMS-C program.
- Disbursed funding available through Senate Bill 1773 Funds, and MADDY Funding through Assembly Bills 12 and 612, to eligible Mendocino County stakeholder support of pediatric trauma care in Mendocino County.
- Entered into an agreement with CalFire for ongoing fire department and 911 emergency dispatch services through June 30, 2015.
- Continued participation on the following Mendocino County Committees: Emergency Medical Care Committee; Emergency Medical Care Education and CQI Sub-committees; Mendocino County Fire Chiefs' Association; Medical Advisory Committee; Gang of 5/Homeland Security Committee; local Department Operation Center (DOC) meetings; as well as local agency and Health and Human Services Agency committees as requested.
- Continued engaging with the State EMS Authority through EMS Commission, Emergency Medical Services Administrators Association of California (EMSAAC) and other collaborative groups representing Mendocino County in the State regulatory process.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to foster effective working relationships with Sonoma County as they continue to serve as administrators of EMS in Mendocino County.
- Continue to work with Fitch and Associates to determine best method of developing a long-term, sustainable plan of emergency medical services in Mendocino County.
- Continue working with EMS stakeholders, i.e. first responder agencies, to maintain existing emergency medical services within the county.
- Ensure compliance of EMS policies, procedures, ordinances, and laws.
- Enforce the County Ambulance provisions under the Mendocino County Medical Response Ordinance (Chapter 9.05).
- Integrate of State regulatory changes into local EMS policy and procedures, as necessary.
- Ensure ongoing complete and competent dispatch services for EMS related incidents.
- Develop uniform medical recordkeeping practices by EMS providers leading to enhanced EMS system data collection and analysis.

♦ Continue working with Mendocino County Health and Human Services Agency, County Executive Office, and Coastal Valleys EMS staff to review and assess the current system and assess ongoing and future needs.

♦ Build stronger, consistent and cohesive working relationships with emergency services and other county stakeholders for execution of tasks in countywide or MCI events.

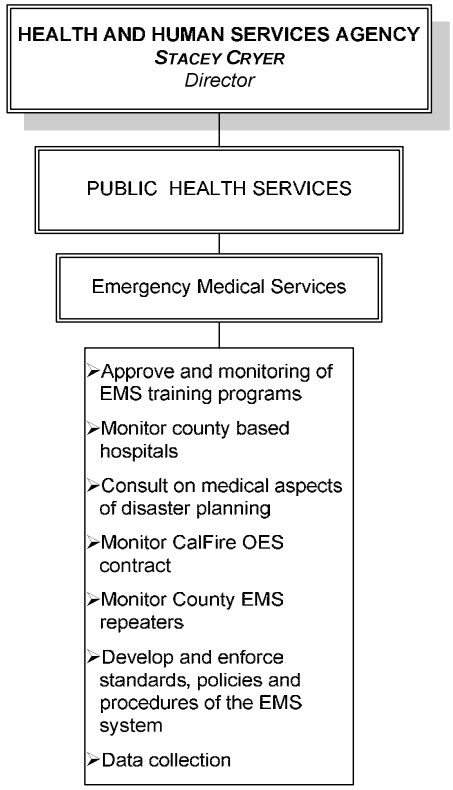
♦ Continue work with state regulatory entities including the California EMS Authority, to ensure the needs and viewpoints of Mendocino stakeholders are considered as part of regulation development and system improvement.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.



PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3204 — EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.
- ✧ Accts. 5472 & 6361 — Per-call fees paid by ambulance companies and local hospitals.

Salaries & Employee Benefits

- ✧ Acct. 1011 — Provides funding for salaries.

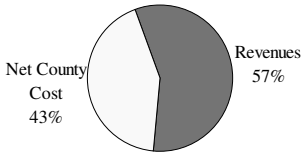
Services & Supplies

- ✧ Acct. 2239 — Provides medical supplies.

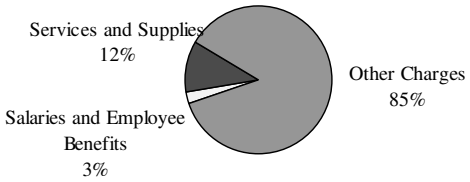
Other Charges

- ✧ Acct. 3280 — Provides funding for payment to Sonoma County for EMS services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted and the CEO recommends supplemental funding in the amount of $70,000 to cover increased costs associated with a CalFire contract.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) EOA Request For Proposal, and 2) correct an error in the Schedule 9 – Recommended Budget. Originally input as 862187 not 862189.

HEALTH and HUMAN SERVICES AGENCY

EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4016 Emergency Medical Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	160,332	163,677	165,472	163,091	165,472	165,472	165,472
821120 Curr Unsec Prop Tax	4,686	5,866	5,654	5,923	5,654	5,654	5,654
821130 Supplemental Roll Tax	5,170	681	1,069	39	1,069	1,069	1,069
821210 Prior Sec Prop Tax	0	(274)	(1,770)	(415)	(1,770)	(1,770)	(1,770)
821220 Prior Unsec Prop Tax	77	384	317	641	317	317	317
821700 Hwy Prop Rental	0	3	0	23	23	23	23
823204 Misc Court Fine	89,407	12,716	206,118	197,920	112,272	112,272	112,272
825398 SB90 Reimb	0	0	0	0	0	0	0
825472 County Hospital	21,000	18,625	21,000	21,636	21,000	21,000	21,000
825481 Homeowner Exemption	1,814	1,763	1,772	1,762	1,772	1,772	1,772
825490 State Other	0	0	0	0	0	0	0
826360 Educational Services	0	736	0	736	1,000	1,000	1,000
826361 EMS Per Call Fee	14,500	25,929	22,000	15,956	22,000	22,000	22,000
826390 Other Charges	118,644	128,781	125,000	112,047	84,000	84,000	84,000
827700 Other	509	565	509	254	509	509	509
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	416,139	359,454	547,141	519,616	413,318	413,318	413,318
Salaries & Employee Benefits							
861011 Regular Employees	20,615	14,187	10,500	12,928	12,548	12,548	12,548
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	1,824	1,076	1,925	2,431	2,965	2,965	2,965
861022 Co Cont OASDI	994	852	632	771	751	751	751
861023 Co Cont Medicare	693	199	148	180	176	176	176
861024 Co Cont Retire Incr	863	466	859	1,066	1,404	1,404	1,404
861030 Co Cont Health Ins	2,000	1,235	942	1,257	1,317	1,317	1,317
861031 Co Cont Unemp Ins	2,837	2,837	0	0	521	521	521
861035 Co Cont Workers Comp	3,937	3,937	954	954	115	115	115
Total Salaries & Employee Benefits	33,763	24,789	15,960	19,586	19,797	19,797	19,797
Services & Supplies							
862060 Communications	1,670	1,907	1,854	1,281	1,649	1,649	1,649
862101 Insurance - General	594	594	346	346	371	371	371
862109 Insurance - Other	0	0	0	0	0	0	0
862120 Maint Equip	11,050	10,140	9,360	19,830	9,360	9,360	9,360
862140 Med Dntl & Lab Supls	8,375	5,627	8,375	5,272	6,000	6,000	6,000
862150 Memberships	300	0	0	0	0	0	0
862170 Office Expense	1,500	1,008	1,500	92	1,000	1,000	1,000
862187 Education & Training	850	168	500	0	500	500	1,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	55,500
862190 Publ/Legal Notice	300	0	0	0	0	0	0
862200 Rent/Lease - Equip	13,000	0	1,800	0	0	0	0
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862220 Small Tool/Instrument	2,500	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	11,800	6,668	8,550	7,598	8,000	8,000	8,000
862250 Trans/Travel	1,000	150	500	0	500	500	500
862253 Travel Out of County	1,000	0	1,000	0	250	250	250
862260 Utilities	0	955	960	171	200	200	200
Total Services & Supplies	53,939	27,218	34,745	34,590	27,830	27,830	83,830

HEALTH and HUMAN SERVICES AGENCY

EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmt Other Gov Agency	437,192	402,943	470,254	417,338	424,081	424,081	424,081
863117 Emergency Response	0	0	0	0	0	0	0
863119 Supp/Care - Other	28,000	28,526	40,000	18,593	40,000	40,000	40,000
863280 Contr Other Agency	48,639	0	176,900	176,900	89,514	159,514	159,514
Total Other Charges	513,831	431,469	687,154	612,831	553,595	623,595	623,595
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	11,250	0	0	0	0
Total Expend Transfer & Reimb	0	0	11,250	0	0	0	0
Total Net Appropriations	601,533	483,477	749,109	667,007	601,222	671,222	727,222
Total Net County Cost	185,394	124,023	201,968	147,391	187,904	257,904	313,904

PROGRAM DISCUSSION

The Mental Health Services budget unit is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. The division strives to deliver services in a respectful, responsive, and efficient manner and with sensitivity to cultural diversity.

The aim is to maximize the resources available and attend to concerns for the safety of individuals and the community.

The goal is to educate staff, individuals, families and the community about mental illness and the hopeful possibilities of treatment and recovery. Those served are supported in the effort to maximize independent living and to improve quality of life through community-based treatment.

Staff strives to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values, which results in maximum benefits for all concerned.

Programs include:

- Psychiatric Emergency Services - Countywide
- Adult assessment and case management for the chronically and seriously mentally ill
- Therapeutic and case management services to youth and their families
- Therapeutic and case management services to Transition Age Youth.
- "Wraparound" Services to families with children experiencing serious emotional disturbance
- Therapeutic services to identify students in Counseling Enriched Classrooms.
- Medication assessments and ongoing monitoring to clients of the Division.
- Integrated Homeless Services outreach and engagement
- Full-Service Partnerships as identified/funded in Mental Health Services Act
- Peer mentoring/drop-in center(s)
- Quality Assurance & Improvement/Mental Health Plan oversight for MediCal Utilization & Client benefits eligibility

Principals of public trust are first, cultural competency and respecting differences. The agency will support and develop the ability of staff to work effectively in diverse and multi-cultural environments, through policies, programs and actions that communicate respect for the dignity of all people, and second, through transparent and effective communication.

Open, honest, direct and respectful communication will be the standard for interactions with staff, clients and with the community. Transparency requires that information available to staff will be clear, and when possible the how and why of decisions being made will be shared.

Program accountability services will be provided through a system incorporating outcome evaluation, to ensure accountability for resource management and adherence to regulatory and statutory compliance.

Behavioral Health and Recovery Services (BHRS) continues to participate in the Mental Health Advisory Board and the Mental Health Services Act (MHSA) Stakeholders committee to examine what is working for clients and where changes can be explored that would better meet the needs of clients. In addition the agency has organized forums specific to Youth and Families, Transition Age Youth and Adult and Older Adults services to inform the community about services and incorporate ideas for improvement. The agency management actively participates in community meetings and forums focusing on housing, health care, employment and educational needs of mutual clients.

Federal and/or State laws mandate all of the ongoing services provided by the division. Federal and state codes and regulations set eligibility criteria and support services for each program; funding allocations from the state limit the levels of service and staffing available. The budgeting process for MediCal funding is challenged by the state's complex and years' long auditing procedures.

The Health and Human Services Agency (HHSA) acknowledges the value of its employees and will seek to maximize those aspects of the work environment that support employee health, satisfaction and positive morale. HHSA will aim to retain valued staff, through skills development opportunities, greater involvement in decision-making and expanded scope of responsibility. Staff will have opportunities to participate in decisions related to their work, since their knowledge and understanding are valuable to the organization. Staff will be provided training and work opportunities that support personal and professional growth. BHRS actively hires and supports mental health consumers as required by state regulations.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Significant program restructure and redesign continued this year. The continuing national recession and declining state revenues and allocations necessitated restructuring to focus on core mandated services and resulted in a balanced budget for FY 2010-11.

♦ Restructured 24-hour care contracts and services flow; eliminated contracts with dedicated beds. Managed flow of clients to least costly placements for appropriate levels of care.

♦ Quality Assurance (QA)/Compliance - decreased overall staff costs by utilizing licensed staff. Ensured clients are in appropriate levels of care and monitored care length of stays.

♦ Added Eligibility Screening Component – developed systematic process to enroll clients into benefit programs.

♦ Reviewed All Contracts – ensured contractors are subject to accountability and quality control review and meet contract expectations.

♦ Reviewed Organizational Structure – gained operational efficiencies, and maximized MediCal reimbursements. Reassigned staff, developed "team" approach to delivery of care while reducing silos.

♦ Eliminated Shadow Systems and Streamlined Data – decreased administrative costs caused by inefficiencies. Increased ability to efficiently manage system that fosters ease of administration.

♦ Develop Staff Training Plan – Increased MediCal reimbursements. Ensured all reimbursable activities are captured. Provided MediCal reimbursable services maximized dollars and decreased audit exceptions.

♦ Hospitals Treatment – significantly reduced inpatient days via aggressive utilization review, and proactive discharge planning and follow-up on day discharge.

♦ Analyzed day rehabilitation services, restructured existing services to maximize outcomes, created enriched outpatient programs and offered outpatient mental health services in the schools while increasing Medi-Cal revenue.

♦ Revised Mental Health Services Act (MHSA) community services and support to facilitate a system transformation and seamless service delivery while maximizing revenues.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue the progress made during the FY 2011-12 restructuring/redesign actions.

♦ Continue to provide full-service partnership slots for intensive "wraparound" support for the seriously mentally ill, who are homeless or most at risk to be homeless, hospitalized, incarcerated or placed out of county in residential facilities.

♦ Continue to collaborate with the youth organizational providers as the Early and Periodic Screening Diagnosis and Treatment (EPSDT) funds are realigned.

♦ Fully implement the referral protocol to the Federally Qualified Rural Health Clinics. Collect outcome data and analyze at the Quality Improvement Committee.

♦ Fully implement low cost in-county residential programs and utilize as a resource for out of county placements returning back to the county.

♦ Fully implement managed access to ensure all clients enter the system through the Mental Health Branch for standardized triage and assessment. Screen clients for medical necessity and return clients to services. Enroll clients in appropriate levels of care.

♦ Ensure that all contracts have scope of services that include measurement of outcomes and efficient standards to drive cost-effectiveness of services.

♦ Initiate RFP(s) for public private service delivery.

♦ Continue to collaborate with Mendocino County Office of Education (MCOE) in the delivery of mental health services to identified students.

♦ Productivity – utilize data reports to monitor and support staff productivity goals.

♦ Forensic Treatment – continue the collaboration with local law enforcement and the parole office to establish forensic services and a re-entry program that reduces recidivism rate and ensures community re entry.

♦ Continue the retooling of the Quality Improvement Committee emphasizing data driven solutions to improve access in quality of services.

♦ Participate in the Small County Care Integrated Learning Collaborative which will qualify Mendocino County for two Performance Improvement Projects which are state mandates.

♦ Staff will continue to participate and provide leadership in the planning, implementation and development of restructured programs through Mental Health Services Administration funding. The branch will continue to focus on the provision of services to the broadest geographical area possible and to the historically underserved populations.

♦ Continue the process of moving mental health records to a fully electronic record system.

♦ Decrease out-of-county placements and increase the percentage of mental health clients living independently within the community.

♦ Increase access to housing for the most vulnerable clients.

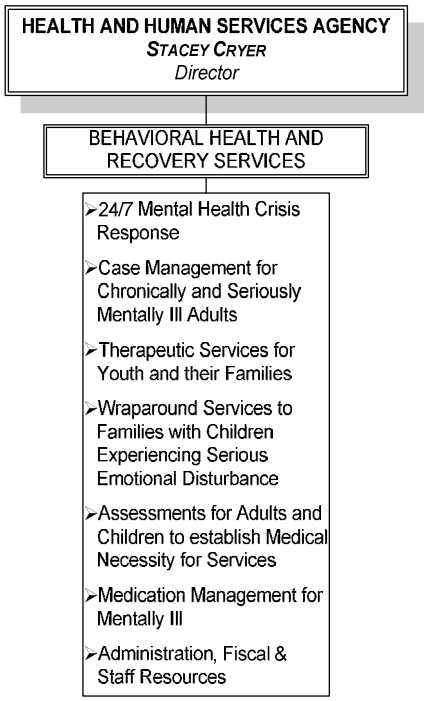
♦ Strengthen the skills and capacity of the mental health workforce through professional training available with Mental Health Services Act – Workforce Education and Training Component (WET) funding.

- Create a service delivery system that provides a health care home that treats the entire person.
- Integrate primary care with behavioral health.
- Participate in pilot projects with federally qualified and rural health centers.
- Reduce stigma with mental health treatment.
- Continue to work with organizational providers to transform service delivery.
- Develop relationships with new partners.
- Position ourselves to be eligible for new funding opportunities.
- Explore regional opportunities for service delivery.
- Staff will participate in intra-agency training to fully develop systems of care. When applicable, community partners will be invited to join in training and planning for the most robust and sustainable services and delivery systems.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 5330 — State Revenue – non-Medi-Cal.
- Acct. 5331 — Medi-Cal revenue generated by the Mental Health Branch and pass-through to Organizational Providers.
- Accts. 5150 & 5342 — Realignment revenue.
- Acct. 7700 — Revenue from intra fund transfers within the agency.

Salaries & Employee Benefits

- Acct. 1011 — Provides funding for salaries.
- Acct. 1012 — Provides Crisis Worker and the HSW driver pool for unanticipated shift coverage or hospitalizations.

Services & Supplies

- Acct. 2189 — Provides contract psychiatrists, interim Mental Health Branch Director contract, compliance monitor contract and contracts with various local agencies for services provided to the Mental Health Branch.

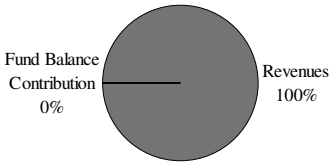
Other Charges

- Acct. 3113 — Provides payment to hospitals and other locked facilities for the support and care of patients.
- Acct. 3115 — Provides direct client services provided to MediCal beneficiaries by Managed Care outpatient providers, medical clearances provided by local hospitals, and the cost of Hearing Officers for legal proceedings carried out in acute hospitals on behalf of Mendocino County residents
- Acct. 3119 — Provides payments to groups homes, adult board and care facilities, and in-County organizational providers for support and care of Mendocino County patients. The increase reflects additional MediCal-eligible services and is offset by revenue.

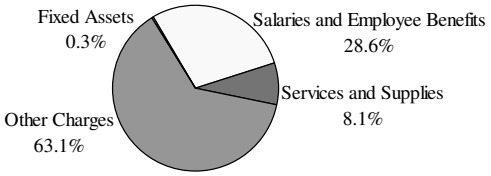
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides reimbursements from other County departments (Social Services and Sheriff) for services provided by Mental Health.
- ✧ Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends the funding submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Additional $545,000 in Revenue to offset the following cost increases; 2) Fixed Assets change is for two Lektrievers for condensed file storage ($25,000 pair) and some continued integration move costs, 3) Other Charges adjusted for projected increases in hospitalizations and residential care, and 4) increase in Service & Supplies – Special Department Expense.

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES 4050

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation – Mental Health

Budget Unit: 4050 Mental Health Service
Fund: 1221 Mental Health Service

Financing Uses Classification	2010-11	2010-11	2011-12	2011-12	2012-13	2012-13	2012-13
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Revenues				*as of 6/30/12*			
824100 Interest	(200,000)	(43,557)	(100,000)	(7,205)	(100,000)	(100,000)	(100,000)
825150 Motor Vehicle in Lieu	933,500	836,752	889,532	124,426	895,149	895,149	895,149
825330 State Aid Mental Hlth	63,299	404,250	62,832	31,930	18,614	18,614	18,614
825331 Medi-Cal Mental Hlth	15,628,035	13,184,286	10,839,361	4,240,965	10,904,627	10,904,627	10,904,627
825342 Realignment Mental Hlth	2,323,347	2,353,465	2,439,000	8,746,612	2,353,465	2,353,465	2,898,465
825370 Managed Care - State	548,812	629,633	938,752	760	938,752	938,752	938,752
825810 Other Govt Aid	425,000	393,515	0	53,218	0	0	0
826290 Mental Health Svc	60,000	21,174	17,500	13,438	15,000	15,000	15,000
826390 Other Charges	975,000	1,342,610	1,167,600	1,062,594	1,089,760	1,089,760	1,089,760
827600 Other Sales	0	747	0	418	0	0	0
827700 Other	0	27,513	72,000	63,979	70,000	70,000	70,000
827801 Grant Revenue	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	1,837,820	1,924,054	1,658,111	1,658,111	1,658,111
Total Revenues	20,756,993	19,150,389	18,164,397	16,255,189	17,843,478	17,843,478	18,388,478
Salaries & Employee Benefits							
861011 Regular Employees	4,864,223	3,315,669	3,962,544	2,581,821	3,101,551	3,101,551	3,101,551
861012 Extra Help	75,000	55,238	97,462	121,116	100,000	100,000	100,000
861013 Overtime Reg Emp	90,000	37,318	44,792	24,243	50,000	50,000	50,000
861021 Co Cont Retirement	712,056	479,603	707,359	465,701	731,240	731,240	731,240
861022 Co Cont OASDI	279,463	194,890	229,976	140,974	181,640	181,640	181,641
861023 Co Cont Medicare	67,273	48,396	55,769	37,157	42,832	42,832	42,832
861024 Co Cont Retire Incr	317,847	214,032	315,733	204,624	346,319	346,319	346,319
861030 Co Cont Health Ins	807,664	562,884	637,313	433,813	538,695	538,695	538,696
861031 Co Cont Unemp Ins	65,886	65,886	26,528	26,635	41,191	41,191	41,191
861035 Co Cont Workers Comp	223,114	223,114	182,274	182,664	83,125	83,125	83,127
Total Salaries & Employee Benefits	7,502,526	5,197,030	6,259,750	4,218,748	5,216,594	5,216,594	5,216,597
Services & Supplies							
862060 Communications	70,500	67,752	35,940	49,185	46,100	46,100	46,100
862080 Food	6,100	1,049	3,500	745	3,500	3,500	3,500
862090 Household Expense	58,079	6,050	0	1,299	1,600	1,600	1,600
862101 Insurance - General	27,316	27,316	18,996	18,996	16,162	16,162	16,162
862109 Insurance Other	27,280	17,193	27,280	15,331	27,280	27,280	27,280
862120 Maint - Equip	4,000	1,039	4,000	4,482	5,000	5,000	5,000
862130 Maint Strc Impr & Grnds	23,232	103,597	72,500	94,004	122,800	122,800	122,800
862140 Med Dntl & Lab Supls	17,000	14,144	20,000	27,436	25,000	25,000	25,000
862150 Memberships	6,000	0	6,000	4,762	6,000	6,000	6,000
862170 Office Expense	52,300	44,559	62,390	48,496	56,500	56,500	56,500
862182 Data Processing Svcs	112,142	69,212	81,063	72,621	75,300	75,300	75,300
862185 Medical/Dental Svcs	0	0	223,888	288,132	525,388	83,200	83,200
862187 Education & Training	6,500	4,963	14,000	2,428	14,000	14,000	14,000
862189 Prof/Spec Svcs - Other	1,120,975	893,851	364,570	198,462	270,000	270,000	270,000
862190 Publ/Legal Notice	10,000	2,997	8,000	11,520	7,500	7,500	7,500
862200 Rent/Lease - Equip	1,100	0	0	0	1,140	1,140	1,140
862210 Rent/Lease - Bldg Grnds	0	1,235	1,140	1,045	0	0	0
862230 Info Tech Equip	15,000	0	33,300	20,067	20,000	20,000	20,000
862239 Spec Dept Expense	129,236	480,357	196,155	419,715	206,471	206,471	533,271
862250 Trans/Travel	118,500	58,879	94,000	48,596	83,000	83,000	83,000
862251 Ambulance	5,000	0	0	0	0	0	0
862253 Travel Out of County	27,000	8,848	27,500	7,373	36,500	36,500	36,500
862260 Utilities	54,500	47,875	40,594	33,907	40,000	40,000	40,000
Total Services & Supplies	1,891,760	1,850,918	1,334,816	1,368,603	1,589,241	1,147,053	1,473,853

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmt Other Gov Agency	1,481,000	902,274	0	50,781	0	0	0
863115 Svc Connected Exp	275,000	197,353	0	(446)	0	0	0
863119 Supp/Care - Other	9,768,400	10,463,215	0	(49,929)	0	0	0
863124 GR-SSI-SSP Applicants	0	0	0	0	0	0	0
863160 Accute Hospitalization	0	0	1,050,000	575,959	1,000,000	1,000,000	1,160,000
863161 Non-Accute Hospitalization	0	0	490,000	398,960	460,000	460,000	535,000
863162 Residental Care	0	0	1,278,000	1,390,671	1,600,000	1,600,000	1,860,000
863163 Individual Providers	0	0	225,000	120,008	160,000	160,000	160,000
863164 Organizational Providers	0	0	7,784,000	7,405,661	7,784,000	7,784,000	7,784,000
863280 Contr to Other Agncs	0	630	21,900	750	21,900	21,900	21,900
Total Other Charges	11,524,400	11,563,471	10,848,900	9,892,415	11,025,900	11,025,900	11,520,900
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	50,000
Total Fixed Assets	0	0	0	0	0	0	50,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(449,809)	(1,588,900)	(587,781)	(357,234)	(580,720)	(580,720)	(580,721)
865802 Oper Transfer Out	288,116	265,003	266,829	362,510	592,464	592,464	363,292
Total Expend Transfer & Reimb	(161,693)	(1,323,897)	(320,952)	5,276	11,744	11,744	(217,429)
Total Net Appropriations	20,756,993	17,287,522	18,122,514	15,485,042	17,843,478	17,401,290	18,043,921
Total Fund Balance Contribution	0	(1,862,867)	(41,883)	(770,147)	0	(442,188)	(344,557)

PROGRAM DISCUSSION

The Mental Health Services Act budget unit is folded into what is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. The branch strives to deliver services in a respectful, responsive and efficient manner and with sensitivity to cultural diversity.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Provided services to the underserved 0 – 5 age group including screening using the Ages and Stages Questionnaire.
- Provided outreach and services to the Native American and Latino population in remote areas.
- Transition Age youth were served with 36 Full Service Partnerships. 6 youth were provided with intensive, supported housing.
- 46 Full Service Partnerships were provided to adult clients.
- 16 Full Service Partnerships were provided to older adults
- Senior peer counseling provided weekly visits to over 20 older adults.
- Parent Partner programs provided services to Family Resource Centers in rural communities.
- Family respite was coordinated by a staff person at Child Welfare Services.
- Forensic services were provided with a priority to women of American Indian or Latino descent.
- Wellness and recovery centers were funded in Ukiah, Willits and Fort Bragg based on a consumer driven, recovery model.
- Alcohol and Other Drugs (AOD) treatment and Mental Health were co-located and integrated into one unit, Behavioral Health and Recovery Services.
- Crisis Services were restructured.
- System Transformation continued with a decrease in out of county placements and the provision of wrap-around support for seriously mentally ill.
- Timeliness in following up with care management within 24 hours post discharge from psychiatric or medical facilities.
- Development of a coordinated, seamless continuum of care for all age groups.
- Collaboration with Mendocino County Office of Education in the delivery of Education Related Mental Health Services to students.
- Prevention and Early Intervention
- Screening for early signs of serious mental illness through psycho-educational groups in middle and high schools through out the county.
- Funding for psychiatric evaluation as well as alcohol and other drug intervention and treatment.
- Training provided on “Early Intervention with Psychosis” with acclaimed speakers.
- Education and de-stigmatization of mental illness services provided in Point Arena, Fort Bragg, Mendocino, and Ukiah.
- Training in Evidence Based Practices: Alternatives for Families, Cognitive Behavioral Therapy; Triple P; PCIT.
- Diversity training provided to staff: “Dismantling Racism”, “Gender Diversity” and “Sexual Orientation”.

GOALS/OBJECTIVES FOR FY 2012-13

- Create a service delivery system that provides a health care home which treats the entire person.
- Integrate primary care with behavioral health.
- Participate in pilot projects with rural health clinics and Federally Qualified Health Centers.
- Reduce stigma surrounding mental health treatment.
- Continue to work with organizational providers to transform service delivery.
- Develop relationships with new partners.
- Position the County to be eligible for new funding opportunities.
- Explore regional opportunities for service delivery.
- Provide outreach, engagement and information about mental health services.
- Provide access to services for consumers, schools, and families with children in remote rural areas and on the coast.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

SUMMARY OF MAJOR BUDGET ACCOUNTS

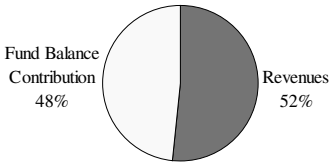
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides the hiring staff to have the funds for services consistent with the Board of Supervisors approved Mental Health Services Act plan.

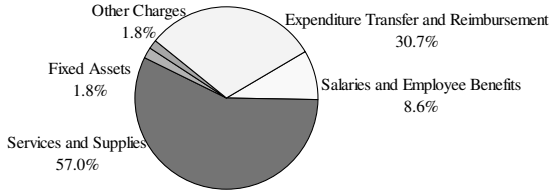
Services & Supplies

- ✧ Acct. 2187 Provides training of staff, peer support members, Parent Partners, clients and community members.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES ACT 4051

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation – Mental Health

Budget Unit: 4051 Mental Health Svcs Act
Fund: 1223 Mental Health Service

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	21,587	20,000	8,701	20,000	20,000	20,000
825330 State Aid Mental Hlth	3,347,928	5,702,047	5,272,595	1,239,850	2,823,365	2,823,365	2,823,365
825331 Medi-Cal Mental Hlth	0	0	0	0	0	0	0
825342 Realignment Mental Hlth	0	0	0	1,227,550	0	0	0
826290 Mental Health Svc	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	43,373	0	0	0
Total Revenues	3,347,928	5,723,634	5,292,595	2,519,474	2,843,365	2,843,365	2,843,365
Salaries & Employee Benefits							
861011 Regular Employees	933,155	295,229	268,138	50,648	283,930	283,930	283,931
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	1,522	539	1,522	1,522	1,522
861021 Co Cont Retirement	96,482	27,729	49,449	8,322	66,870	66,870	66,870
861022 Co Cont OASDI	62,376	10,727	15,677	2,589	16,265	16,265	16,264
861023 Co Cont Medicare	8,658	2,509	3,666	606	3,804	3,804	3,804
861024 Co Cont Retire Incr	41,320	12,362	22,057	3,672	31,668	31,668	31,668
861030 Co Cont Health Ins	104,057	29,267	53,169	9,358	65,459	65,459	65,459
861031 Co Cont Unemp Ins	1,855	1,855	8,158	8,151	3,323	3,323	3,324
861035 Co Cont Workers Comp	1,934	1,934	1,107	1,107	522	522	522
Total Salaries & Employee Benefits	1,249,837	381,612	422,942	84,993	473,362	473,362	473,364
Services & Supplies							
862060 Communications	7,892	9,323	2,500	1,498	2,500	2,500	2,500
862080 Food	11,345	3,681	6,000	1,316	6,000	6,000	6,000
862090 Household Expense	15,000	1,283	4,000	1,015	15,000	15,000	15,000
862101 Insurance - General	1,123	1,123	0	0	0	0	0
862109 Insurance Other	0	0	0	0	0	0	0
862120 Maint - Equip	0	0	2,500	0	2,500	2,500	2,500
862130 Maint Strc/Impr/Grnds	0	7,217	0	58	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	12,000	430	13,106	618	6,000	6,000	6,000
862182 Data Processing Svcs	0	0	69,388	0	69,388	69,388	69,388
862185 Medical/Dental Svcs	0	0	50,000	0	50,000	50,000	50,000
862187 Education & Training	125,569	300	281,609	10,431	235,709	235,709	235,709
862189 Prof/Spec Svcs - Other	1,356,614	826,588	1,265,094	816,482	1,557,704	1,557,704	1,557,704
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862210 Rent/Lease - Bldg Grnds	16,980	16,980	16,980	17,081	16,980	16,980	16,980
862230 Info Tech Equip	0	0	64,663	0	64,663	64,663	64,663
862239 Spec Dept Expense	262,087	1,190,796	501,567	1,005	1,096,766	1,096,766	1,096,766
862250 Trans/Travel	28,890	7,307	2,000	14	3,000	3,000	3,000
862253 Travel Out of County	15,390	4,214	3,000	2,905	10,000	10,000	10,000
862260 Utilities	3,000	6,156	6,000	957	6,000	6,000	6,000
Total Services & Supplies	1,855,890	2,075,398	2,288,407	853,381	3,142,210	3,142,210	3,142,210

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
863115 Svc Connected Exp	0	0	0	0	0	0	0
863119 Supp/Care - Other	0	0	0	0	0	0	0
863124 GR-SSI-SSP Applicants	86,713	22,980	90,000	11,445	100,000	100,000	100,000
Total Other Charges	86,713	22,980	90,000	11,445	100,000	100,000	100,000
Fixed Assets							
864360 Structure/Improvement	0	0	101,724	0	101,724	101,724	101,724
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	101,724	0	101,724	101,724	101,724
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	32,700	0	32,700	32,700	32,700
865802 Oper Transfer Out	155,488	10,924	2,158,061	2,002,654	1,658,111	1,658,111	1,658,111
Total Expend Transfer & Reimb	155,488	10,924	2,190,761	2,002,654	1,690,811	1,690,811	1,690,811
Total Net Appropriations	3,347,928	2,490,914	5,093,834	2,952,472	5,508,107	5,508,107	5,508,109
Total Fund Balance Contribution	0	(3,232,720)	(198,761)	432,998	2,664,742	2,664,742	2,664,744

HEALTH and HUMAN SERVICES AGENCY

HOSPITAL & MEDICAL SERVICES PROGRAM 4070

STACEY CRYER, Director

PROGRAM DISCUSSION

The Health and Human Services Agency, Public Health Branch is responsible for this budget unit. Hospital & Medical Services provides funding for participation in the County Medical Services Program (CMSP) that serves the County medically indigent population and the Maddy EMS fund reimburses hospitals and physicians for uncompensated emergency room services with vehicle violation fees.

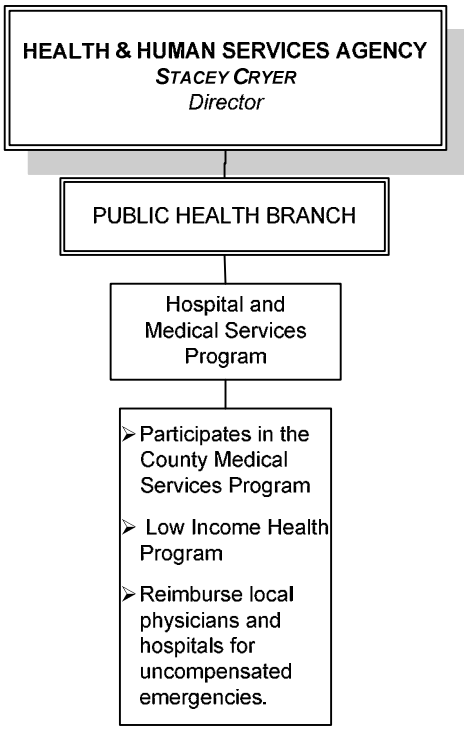
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- CMSP implemented the Low Income Health Program (Path2Health) January 2012 expanding coverage to the county population.
- Participated in the CMSP webinars and provided a venue to local hospitals to participate the same at the HHSA office.
- Potentially up to a 40% increase in eligible CMSP clients, due to change in requirements for lower income clients.
- A new benefit of Alcohol & Other Drug Assessment and counseling services will be covered for Path2Health eligible population.
- A new benefit of outpatient Mental Health services covered for Path2Health eligible population.
- Reimbursed local physicians $129,855 from Maddy funds for uncompensated emergency room care.
- Reimbursed local hospitals $64,126 from Maddy funds for uncompensated emergency room care.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to attend and participate in the CMSP Planning & Benefits Committee.
- Continue to provide program changes to the CMSP program providers.
- Continue to collect and disburse Maddy funds to local emergency physicians and hospitals

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

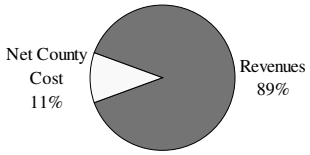
Revenues

- ✧ Acct. 5341 — Provides Public Health realignment revenues dedicated to indigent health care.

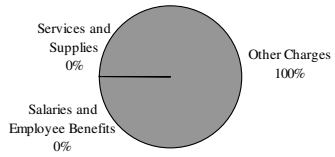
Other Charges

- ✧ Acct. 3113 — Provides payment of Mendocino County's participation fee which must be paid out of the General Fund, a risk allocation assessment paid out with realignment funds, and the statutorily capitates contribution to County Medical Services Program which is paid for with realignment revenues.
- ✧ Accts. 3152, 3154 — Provides payments to hospitals and physicians for uncompensated care from the Emergency Medical Services Trust generated from Ambulance Franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HOSPITAL & MEDICAL SERVICES PROGRAM 4070

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 402 Health and Sanitation – Hospital

Budget Unit: 4070 Hsptl & Mdcl Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825150 Motor Vehicle in Lieu	0	1,654,999	0	1,654,999	0	0	0
825341 Realignment Hlth Svcs	1,654,999	6	1,654,999	6	1,654,999	1,654,999	1,654,999
825473 Non-County Hosp	68,000	73,013	76,000	64,126	76,000	76,000	76,000
825475 EMS - Physician Svcs	232,000	169,347	240,000	148,893	240,000	240,000	240,000
826390 Other Charges	0	0	0	0	0	0	0
Total Revenues	1,954,999	1,897,365	1,970,999	1,868,024	1,970,999	1,970,999	1,970,999
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	1,902,571	1,902,577	1,902,571	1,902,577	1,902,571	1,902,571	1,902,571
863152 Non-Co Contract Hosp	68,000	73,013	76,000	64,126	76,000	76,000	76,000
863154 Physician Svcs - EMS	232,000	169,347	240,000	148,893	240,000	240,000	240,000
Total Other Charges	2,202,571	2,144,937	2,218,571	2,115,596	2,218,571	2,218,571	2,218,571
Total Net Appropriations	2,202,571	2,144,937	2,218,571	2,115,596	2,218,571	2,218,571	2,218,571
Total Net County Cost	247,572	247,572	247,572	247,572	247,572	247,572	247,572

PROGRAM DISCUSSION

The mission of California Children's Services is to assure the health of Mendocino County's children through access to services for all children. In partnership with health care providers, staff works to ensure that quality services are available to children in the community.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- California Children's Services (CCS) provided medical case management to an average daily caseload in excess of 460 clients; supported 24 local medical provider offices who provide preventive health care to eligible children; provided care coordination for over 220 children in foster care, and for children enrolled in Medi-Cal who received a well child exam which documented a condition requiring follow-up services; and provided education, investigation and follow-up services to populations at risk or affected by exposure to lead.
- Balanced current year program budgets by consolidation of CCS Program Administrator and Nursing Supervisor positions. Additionally, duties of 0.3 Account Specialist has been absorbed by program staff.
- CCS client carve-out from Managed Care Medi-Cal (Partnership Healthplan of California) has been accomplished with no increase in staff.
- CCS and CHDP staff provided education in conjunction with Partnership Healthplan of California to our providers regarding the change to Managed Care Medi-Cal.
- Continued to maintain medical eligibility and case management timelines.
- The Child Health & Disability Prevention (CHDP) Program improved Care Coordination follow-up timelines with the full implementation of a new tracking system.
- Ongoing refinement of the CHDP tracking system continues to yield improved efficiencies while maintaining quality of care.
- CCS Program Administrator/Nursing Supervisor position has been fully implemented. New CHDP Deputy Director/Program Administrator started July 1, 2011.

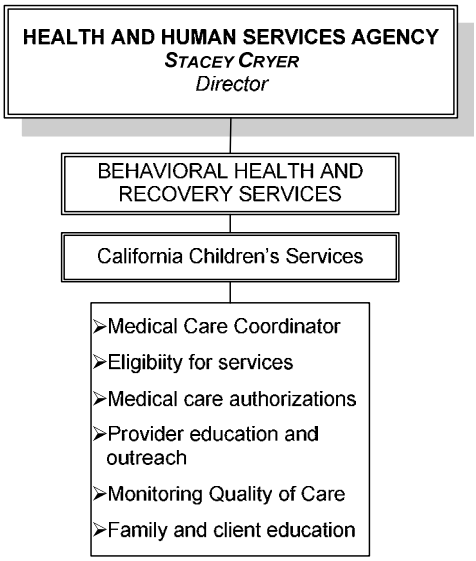
GOALS/OBJECTIVES FOR FY 2012-13

- Continue refinement of data tracking system to allow accurate evaluation of the effectiveness and success of the interventions and activities performed by Children's Medical Services. This data will be reported via the state Children's Medical Services Performance Measures Report.
- Assure smooth transition for services provided by CHDP to Managed-Care Medi-Cal partner based on accepted Memorandum of Understanding with Partnership Healthplan of California.
- Provide focused provider outreach and education to ensure that CCS and CHDP providers are able to independently access critical information and resources.
- Provide support and resources to community partners during transition to Managed-Care Medi-Cal.
- Develop a Children's Medical Services newsletter to be distributed to families, providers and partner agencies with a focus on outreach, education and best practices.
- Expand and maintain the Children's Medical Services references manuals, including the CCS Procedure Manuals and the Child Health & Disability Prevention (CHDP) Program Manual.
- Continue to provide opportunities to cross-train and enable Children's Medical Services staff to provide a high level of service
- Provided cross-program education and training to staff, thus facilitating shared program responsibilities that allow limited staff to meet the needs of all Children's Medical Services programs.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

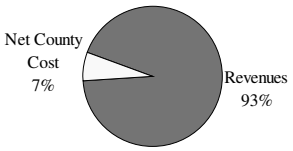
Revenues

- ✧ Acct. 5341 Provides realignment revenues received directly from the Social Services Realignment Trust Fund.

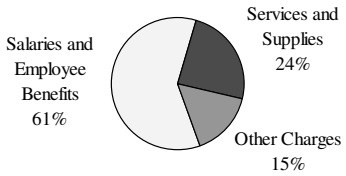
Salaries & Employee Benefits

- ✧ Acct. 1101 Provides funding for salaries and benefits.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA CHILDREN'S SERVICES 4080

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 403 Health and Sanitation – CCS

Budget Unit: 4080 Public Health – CCS
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825250 State Aid CCS	935,072	826,564	824,890	685,235	872,865	872,865	872,865
825341 Realignment Hlth Svcs	110,986	93,554	210,986	(40,422)	170,499	170,499	170,499
825490 State Other	362,832	262,065	256,473	201,417	244,003	244,003	244,003
826330 CA Children's Svcs	1,200	1,029	1,200	1,660	1,500	1,500	1,500
826390 Other Charges	6,000	6,315	0	1,229	0	0	0
827700 Other	0	0	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
Total Revenues	1,416,090	1,189,527	1,293,549	849,119	1,288,867	1,288,867	1,288,867
Salaries & Employee Benefits							
861011 Regular Employees	625,817	533,454	509,488	404,515	505,350	505,350	505,350
861012 Extra Help	15,000	911	5,000	1,862	0	0	0
861013 Overtime Reg Emp	0	187	0	281	0	0	0
861021 Co Cont Retirement	87,953	76,712	96,932	75,812	107,525	107,525	107,525
861022 Co Cont OASDI	37,276	30,188	30,716	23,221	29,779	29,779	29,779
861023 Co Cont Medicare	8,913	7,309	7,320	5,476	6,267	6,267	6,267
861024 Co Cont Retire Incr	39,042	34,212	42,467	33,281	50,922	50,922	50,922
861030 Co Cont Health Ins	80,723	73,036	66,656	63,069	74,223	74,223	74,223
861031 Co Cont Unemp Ins	7,969	8,332	1,873	1,759	4,352	4,352	4,352
861035 Co Cont Workers Comp	124,322	125,031	56,339	55,356	53,104	53,104	53,104
Total Salaries & Employee Benefits	1,027,015	889,372	816,791	664,631	831,522	831,522	831,522
Services & Supplies							
862060 Communications	6,350	4,333	4,710	2,697	4,350	4,350	4,350
862101 Insurance - General	4,812	4,812	2,811	2,811	2,775	2,775	2,775
862109 Insurance Other	1,050	983	0	1,396	0	0	0
862120 Maint - Equip	0	264	0	0	0	0	0
862140 Med Dntl & Lab Supls	500	0	0	0	0	0	0
862150 Memberships	725	0	0	0	0	0	0
862170 Office Expense	28,114	8,466	21,700	7,160	17,600	17,600	17,600
862185 Medical/Dental Svcs	15,000	8,352	9,000	4,814	9,000	9,000	9,000
862187 Education & Training	5,900	499	4,610	209	4,625	4,625	4,625
862189 Prof/Spec Svcs - Other	127,308	95,493	130,863	95,634	120,235	120,235	120,235
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862230 Info Tech Equip	3,300	4,209	0	364	0	0	0
862239 Spec Dept Expense	131,751	76,338	126,315	49,393	126,961	126,961	126,961
862250 Trans/Travel	4,825	2,008	4,075	550	3,000	3,000	3,000
862253 Travel Out of County	48,575	19,882	45,825	18,362	42,750	42,750	42,750
862260 Utilities	6,400	4,383	4,400	3,327	3,600	3,600	3,600
Total Services & Supplies	384,610	230,021	354,309	186,717	334,896	334,896	334,896
Other Charges							
863113 Pmt Other Gov Agency	112,773	187,829	212,773	88,032	212,773	212,773	212,773
863119 Supp/Care - Other	5,000	0	0	0	0	0	0
Total Other Charges	117,773	187,829	212,773	88,032	212,773	212,773	212,773

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865380 Intrafund Transfer	(17,984)	(22,451)	0	0	0	0	0
Total Expend Transfer & Reimb	(17,984)	(22,451)	0	0	0	0	0
Total Net Appropriations	1,511,414	1,284,771	1,383,873	939,380	1,379,191	1,379,191	1,379,191
Total Net County Cost	95,324	95,244	90,324	90,261	90,324	90,324	90,324

HEALTH and HUMAN SERVICES AGENCY

CHILD HEALTH AND DISABILITY PREVENTION 4080-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The purpose of the Child Health and Disability Prevention (CHDP) Program is to assure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal, Healthy Families or Cal Kids. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

Also included in this funding is the Health Care Program for Children in Foster Care (HCPCFC). Under this program nurses provide medical case management to children in foster care placement by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment.

GRANT INCEPTION DATE	June 1, 1975
CURRENT GRANT PERIOD	July 1, 2012 – June 30, 2013
SOURCE OF FUNDS	California Department of Health Services with Federal match
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 10% of Personnel Costs for the HCPCFC Program
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	0.22	100%	0%
Program Administrator	1.00	100%	0%
Supervising Public Health Nurse	0.03	100%	0%
Community Health Worker II	0.80	100%	0%
Community Health Services Specialist	0.10	100%	0%
Supervising Staff Assistant	0.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
CHDP	$ 206,882
HCPCFC	37,121
TOTAL	$ 244,003
Expenditures	
Personnel:	$ 205,411
Operating Expenses:	9,632
Indirect Costs: *(Internal)*	28,960
TOTAL	$ 244,003
Total Projected Program Costs =	$ 244,003

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 4080's Schedule 9

HEALTH and HUMAN SERVICES AGENCY

SOCIAL SERVICES..... 5010

STACEY CRYER, Director



PROGRAM DISCUSSION

The vision of the Health and Human Services Agency is: Healthy People and Healthy Communities. The Agency's mission: "In partnership with the community, is to support and empower families and individuals to live healthy, safe and sustainable lives in healthy environments, through advocacy, services and policy development."

Listed below are the different services provided in each of the major program areas within Social Services:

- Financial Assistance Services
- CalWORKs/TANF
  (Temporary Assistance to Needy Families)
- Medi-Cal - Linked to CalWORKs or SSI
- Medi-Cal - Medically Needy Only
- CMSP (County Medical Services Program)
- Food Stamps
- Healthy Kids Mendocino
- Fraud Investigation
- Employment Services
- CalWORKs Job Services
- Work Experience Placements
- Workforce Investment Act (WIA) Services
- Food Stamp Employment and Training program
- Cal-Learn (for CalWORKs teen parents)
- Transitional Medi-Cal (TMC)
- Stage I Child Care
- Family and Children's Services
- Emergency Response –
  Child Protective Services (CPS) 24 hour
- Family Maintenance (in-home services)
- Family Preservation (intensive in-home services)
- Family Reunification
  (children in foster or group care)
- Permanent Placement
  (long term foster care, adoptions)
- Family Strengths Wraparound Program
- Family Dependency Drug Court Program
- (Federal Regional Partnership Grant)
- Non-related Legal Guardianships
- Step-Parent Adoptions
- Family Finding
- Foster Care Payments
  (for Social Services and Probation placements)
- Independent Living Skills (for teens in foster care)
- Transitional Housing Program Plus
  (for young adults transitioning from Foster Care)
- F.A.S.T. Track
  (Families Alternative Support Team)
- Ukiah Family Resource Center in Ukiah
- Ukiah Family Resource Center
  (place for parenting & support groups, child care)
- Willits Family Resource Center
- Family Connections
- Community-based Family Resource Centers (FRC) in Laytonville (Healthy Start), Fort Bragg (Safe Passages), Potter Valley FRC, Anderson Valley FRC, Point Arena (Action Network) and Willits (Nuestra Allianza contracts)
- Emergency Shelter Homes System (contracts)
- Adult and Aging Services
- Information and Referral
- Emergency Response –
  Adult Protective Services (APS) 24 hour
- Adult Nursing Services
- Out-of-Home Placement for Adults
- In-Home Supportive Services (IHSS - personal care and housekeeping for elderly and disabled, SSI-eligible and income-eligible)
- Older Adults System of Care
- IHSS Support Services
- Public Authority/IHSS Employer of Record
- Housing and Homeless Services
- General Assistance (GA)
- Employment Services for GA clients
- SSI Advocacy for the Disabled
- Indigent Cremations
- Public Guardian/Conservator
  (LPS/Mental Health & Probate conservatorships)
- Case Management for LPS Conservatees
- Public Administrator
- Veterans Services
- Area Agency on Aging

MAJOR ACOMPLISHMENTS IN FY 2011-12

ADULT AND AGING SERVICES

- More than 60 General Assistance (GA) recipients achieved employment, a 30% increase over last year. Many access the added support of the federally funded Employment and Training (E&T) Program that allows recipients to continue to receive support to maintain employment for 30 days.
- Advocacy to obtain Supplemental Security Insurance (SSI) was conducted with more than 60 individuals during the year. Forty four individuals have obtained SSI. The County has received $81,000 in reimbursement from the Social Security Administration for benefits paid during the application process.
- Provided more than 1,648,000 hours of service to approximately 1602 In Home Supportive Service consumers.
- Refined the collaboration between IHSS Quality Assurance and Special Investigations Unit (SIU) on fraud prevention and detection activities. Ten overpayments have been identified for collection totaling $106,694. ($90,000 is one case). 44 referrals have been sent to SIU, 3 potential prosecutions have been identified for fraud.
- Adult Protective Services, available 24 hours a day/7 days a week, responded to more than 600 cases; 50 % of referrals were for individuals over 65 years of age, 63% of all cases were for some form of self neglect, and 21% was for financial abuse.
- The Veterans Service office processed and obtained benefits for more than 700 Veterans or their family members.



Memorial Day

- The psychiatric nurse case manager with the Public Guardian/Public Administrator program visited 11 probate and 30 LPS conservatees in out-of-county placements quarterly, and in some cases monthly, to ensure compliance with current care plan.

FAMILY AND CHILDREN'S SERVICES

- Juvenile Probation was provided access to the CWS/CMS data entry system for child welfare cases to view foster care information enabling a seamless sharing of necessary information between Probation and CPS.
- Continued to operate a drug court grant.
- Continued a data collection system for the county-wide networked Family Resource Centers (FRC).
- Implemented the Signs of Safety (SOS) program county-wide to enable families to be safe and work toward home stability in conjunction with Standard Decision Making (SDM).
- Opened "Becky's House"- November 2011 in collaboration with Ford Street to provide stable housing to facilitate the reunification process for mothers and their children.
- Incorporated Extended Foster Care (AB12) opt-in program for children ages 18 -21.
- Implemented Family Finding to locate all possible caretakers for a child during the first 30 days of detention.
- Implemented family team meetings in regards to safety and protection of a child.
- Signs of Safety (SOS) safety techniques in case conferences with families (treat for risk, remove for safety).
- Implemented the Emergency Response Team to enable an AOD Counselor to meet with the Emergency Response Unit on a weekly basis to review investigation referrals to determine appropriate parents for AOD assessment.
- Moved Centralized Placement to outstation office (Willits) to centralize location for Mendocino County.
- Moved all Family Strengths WRAP Around staff to a single location.
- Over 250 foster parents, foster children and other family members were honored by the Child Welfare Services staff at the Foster Care Holiday party.
- Collaborated with University of California, Davis to complete training for all social workers while avoiding county travel to Davis which included CORE.

EMPLOYMENT AND FAMILY SERVICES

- More efficient business practices. The change from individualized caseloads and scheduled applicant appointments to shared caseloads and same-day appointments allows workers to respond more quickly to customer needs.
- Electronic applications. By using the C4Yourself website (C4Yourself.com) people can apply for CalFresh, CalWORKs, Medi-Cal and CMSP benefits from their homes, libraries and Internet cafes. As of April 14, 2012, EFAS offices have received 4,068 electronic applications.
- Timely application processing. For the period December 1, 2010 – December 1, 2011, Mendocino County averaged only 0.2% of granted CalFresh applications and only 0.1% of denied CalFresh applications beyond mandated timeframes. These percentages rank the county among the top 12 California counties.
- Increase in Work Experience sites. CalWORKs Jobs Services has tripled the number of active Work Experience sites for Welfare-to-Work participants in Ukiah, Fort Bragg and Willits.
- Continuing CalWORKs services for pregnant and parenting teens. After the state suspended CalLearn program, CalWORKs Jobs Services and Children's Services staff collaborated to ensure that no services to young parents were discontinued.
- Successfully secured federal funding for Nutrition Education program for CalFresh-enrolled individuals. Together with community partners, HHSA staff secured grant funding for a Food Stamp Double Match program at Farmers Markets in Ukiah, Willits and Laytonville.
- Expanded monthly outreach and enrollment assistance. The Community Outreach unit provided application assistance for CalFresh and Medi-Cal/Healthy Families in Covelo and Willits.

GOALS/OBJECTIVES FOR FY 2012-13

ADULT AND AGING SERVICES

- Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.
- Collaborate with community partners, public and private, to provide excellent services to adult and older adult recipients throughout the County.
- Develop additional job sites for employable General Assistance recipients.
- Provide quality services to In-Home Supportive Services clients throughout the county.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes and the community.
- Participate in state and regional forums to remain current with all policy and budget developments impacting programs and the adult and older adult population of Mendocino County.
- Respond to allegations of abuse and neglect in a timely manner and coordinate with law enforcement and other appropriate agencies.
- Participate in the development of the Functional Needs Annex to the County Emergency Response Plan and develop the role of the Special Needs Coordinator.

FAMILY AND CHILDREN SERVICES

- Collaborate with local community-based organizations to further develop full spectrum alcohol and substance abuse treatments, including residential for clients engaged in the drug court program.
- Continue the drug court program.
- Work with the Casey Foundation Project to continue to access data for better outcomes for children and families.
- Continue to implement aspects of the System Improvement Plan.
- Continue implementation of Signs of Safety (SOS) to assure full integration with SDM, Case conferencing, and key decision points in cases.
- Continue to implement programs to reduce the number of foster children placed in other counties.
- Assessment of re-entry/occurrence of maltreatment of abuse or neglect.
- Increased integration of Family Findings throughout the life of the case.
- Working with the Tribal Court to coordinate successful transition of dependency cases.
- Continue to increase quality of relationship and effectiveness of overall reunification and services to parents and families within the dependency system in Mendocino County.
- Continue to provide professional training through University of California, Davis to social workers.
- Continue support of Master of Social Work (MSW) students through second year internships.
- Incorporate monthly trainings to achieve consistent practices throughout the county.

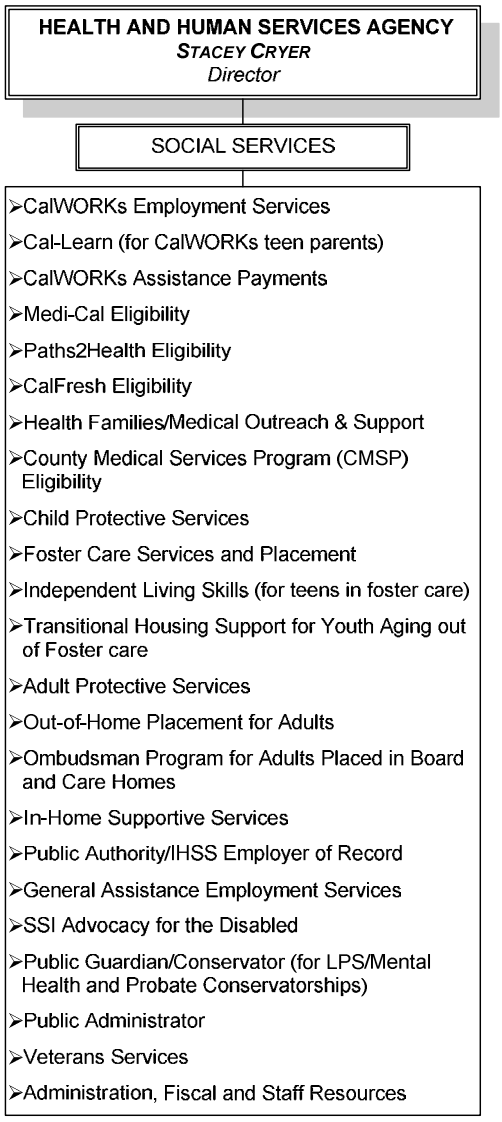
EMPLOYMENT AND FAMILY SERVICES

- Expand C4Yourself features. Enhancements to the C4Yourself system will allow customers to access forms and documents and check the status of their benefits without traveling to offices.
- Expand Medi-Cal, CMSP, Paths2Health, CalFresh and CalWORKs eligibility services to Willits Integrated Services Center.
- Provide new and innovative nutrition education to Calfresh recipients. Plans include a nutrition education program for veterans receiving CalFresh and extending contracts with local community-based organizations for nutrition education services for families enrolled in CalFresh.
- Increase the number of CalWORKs recipients engaged in unsubsidized employment.
- Continue to prepare for the full implementation of Health Care Reform. This includes facilitating the transition of Mendocino County children from Healthy Families to Medi-Cal, (dependent upon finalized legislation.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Revenue from Veterans Hall.
- ✧ Acct. 5210 State revenue provided to respond to mandates created under the reauthorization of Federal TANF legislation.
- ✧ Acct. 5343 Provides Social Services Realignment revenues, including Social Services Caseload Growth funding.
- ✧ Acct. 5510 Federal revenue provided to respond to new mandates created under the reauthorization of Federal TANF legislation and to respond to increased mandates in the Child Welfare Service program.
- ✧ Acct. 5520 Medi-Cal funding due to increased Federal mandates and caseload growth.
- ✧ Acct. 7700 Reduction in revenue reflects shortfalls in school funding.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

- ✧ Acct. 2130 Provides plumbing, electrical, and similar costs.
- ✧ Acct. 2171 Paper supplies.
- ✧ Acct. 2182 Provides funding for Live Scan, statistical, and encryption software, among others.
- ✧ Acct. 2187 Increase provides funding for UC Davis Extension training course for unit supervisors.
- ✧ Acct. 2189 Provides funding for investigations, fit-for-duty exams, and others.
- ✧ Acct. 2239 Provides Language Line services.

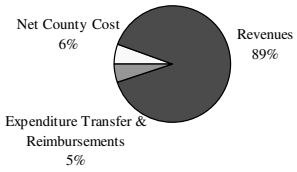
Other Charges

- ✧ Acct. 3112 Provides cost of services to foster children toward the goal of keeping them at home rather than in an out-of-county placement.
- ✧ Acct. 3118 Family Services.
- ✧ Acct. 3133 Willits Emergency Shelter for High Needs Kids.
- ✧ Acct. 3138 Welfare-to-Work contracts.

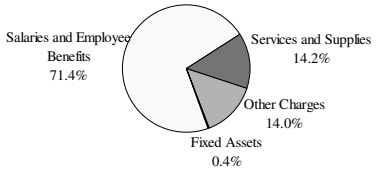
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides revenues to offset program costs in Children's System of Care, and the IHSS Public Authority, and revenue from the Area Agency on Aging.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Other Charges – increase to Mental Health contract and fraud charges with DA and Triple P Program; and 2) Revenue increases in Federal and State Funding.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance – Administration

Budget Unit: Social Services Admin
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824200 Rent/Concession	4,500	8,675	4,500	4,430	4,500	4,500	4,500
825150 Motor Vehicle in Lieu	306,327	266,601	306,327	284,274	306,327	306,327	306,327
825210 State Welfare Admin	7,191,854	7,583,432	7,625,761	3,095,173	3,018,102	3,018,102	3,215,965
825343 Realignment Pub Assist	3,004,356	2,975,039	2,692,233	6,276,040	6,910,778	6,910,778	7,029,650
825470 State Aid Veterans	28,000	46,089	28,000	23,315	28,000	28,000	28,000
825490 State Other	0	76,766	0	73,993	0	0	0
825510 Federal Welfare Admin	12,882,706	10,373,540	12,065,264	9,645,644	12,571,000	12,571,000	12,768,863
825520 Health Related Funds	10,258,076	10,253,443	10,211,658	6,483,064	8,984,234	8,984,234	8,984,234
825670 Federal Other	0	0	0	0	0	0	0
826230 Estate Fee - Pub Admin	60,000	39,000	60,000	16,000	60,000	60,000	60,000
826391 Conservator Svc Fee	72,000	50,000	72,000	55,000	72,000	72,000	72,000
827700 Other	122,000	25,377	122,000	22,554	122,000	122,000	122,000
827801 Grant Revenue	0	527,056	0	0	0	0	0
827802 Oper Transfer In	0	0	0	208,204	0	0	0
Total Revenues	33,929,819	32,225,017	33,187,743	26,187,691	32,076,941	32,076,941	32,591,539
Salaries & Employee Benefits							
861011 Regular Employees	18,403,027	16,627,908	17,220,093	14,381,796	16,301,646	16,301,646	16,301,646
861012 Extra Help	123,100	33,108	123,100	90,319	123,100	123,100	123,100
861013 Overtime Reg Emp	240,000	239,058	240,000	217,951	240,000	240,000	240,000
861021 Co Cont Retirement	2,675,948	2,478,392	3,217,813	2,759,587	3,464,342	3,464,342	3,464,342
861022 Co Cont OASDI	1,084,631	985,078	1,019,132	842,263	845,777	845,777	845,777
861023 Co Cont Medicare	253,766	231,023	239,019	198,308	197,720	197,720	197,720
861024 Co Cont Retire Incr	1,198,296	1,109,792	1,436,813	1,214,063	1,653,173	1,653,173	1,653,173
861030 Co Cont Health Ins	3,047,219	2,853,161	2,608,190	2,357,989	2,482,137	2,482,137	2,527,576
861031 Co Cont Unemp Ins	166,543	166,550	71,942	71,942	98,859	98,859	98,859
861035 Co Cont Workers Comp	699,895	699,943	509,714	509,714	561,666	561,666	561,666
Total Salaries & Employee Benefits	27,892,425	25,424,013	26,685,816	22,643,932	25,968,420	25,968,420	26,013,859
Services & Supplies							
862060 Communications	206,880	143,764	237,203	112,982	237,203	237,203	237,203
862090 Household Expense	528,050	328,915	553,924	343,650	571,174	571,174	690,046
862101 Insurance - General	221,611	221,690	162,796	162,875	201,936	201,936	201,936
862110 Jury/Witness Expense	1,000	(776)	1,000	0	1,000	1,000	1,000
862120 Maint - Equip	335,000	231,790	265,000	50,840	265,000	265,000	265,000
862130 Maint Strc/Impr/Grnds	333,459	132,985	317,400	98,144	317,400	317,400	317,400
862150 Memberships	30,863	26,568	32,120	27,433	32,120	32,120	32,120
862170 Office Expense	421,838	240,953	373,333	234,330	377,833	377,833	377,833
862171 Paper Supplies	45,000	31,939	45,000	37,967	45,000	45,000	45,000
862172 Office Exp - Fedex/UPS	18,000	14,749	18,000	15,139	18,000	18,000	18,000
862181 Auditing/Fiscal Svc	25,000	16,800	25,000	0	25,000	25,000	25,000
862182 Data Processing Svcs	350,000	205,185	260,541	197,595	298,041	298,041	298,041
862183 Legal Fees	5,000	(15)	5,000	0	5,000	5,000	5,000
862185 Medical/Dental Svcs	5,000	1,268	5,000	2,808	5,000	5,000	5,000
862187 Education & Training	107,550	5,277	107,550	3,920	117,550	117,550	117,550
862188 Printing	120,000	104,750	120,000	94,763	120,000	120,000	120,000
862189 Prof/Spec Svcs - Other	101,000	27,318	101,000	35,843	111,000	111,000	111,000
862190 Publ/Legal Notice	35,000	2,782	35,000	11,223	35,000	35,000	35,000

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
862200 Rent/Lease - Equip	20,500	10,150	10,500	8,887	10,500	10,500	10,500
862210 Rent/Lease - Bldg Grnds	536,034	464,648	217,076	318,807	173,935	173,935	173,935
862230 Info Tech Equip	127,700	104,709	227,700	208,870	263,700	263,700	263,700
862239 Spec Dept Expense	729,339	577,018	806,413	419,377	987,796	987,796	987,796
862250 Trans/Travel	150,000	143,264	150,000	117,553	150,000	150,000	150,000
862253 Travel Out of County	230,000	85,993	230,000	102,711	230,000	230,000	230,000
862260 Utilities	372,433	259,075	415,247	256,907	456,771	456,771	456,771
Total Services & Supplies	5,056,257	3,380,797	4,721,803	2,862,625	5,055,959	5,055,959	5,174,831
Other Charges							
863112 Pmt to Private Inst	727,729	497,654	727,728	1,291	937,849	937,849	937,849
863115 Svc Connected Exp	316,089	207,434	306,387	206,435	297,987	297,987	297,987
863116 Child Care Svcs - MOE	352,458	235,677	352,458	120,396	405,327	405,327	405,327
863118 Family Svcs	1,778,211	947,084	1,490,338	1,018,666	940,338	940,338	1,290,338
863121 Independent Living	50,000	29,810	50,000	28,238	50,000	50,000	50,000
863126 Cal-Learn Prog Svcs	10,000	1,791	0	1,461	10,000	10,000	10,000
863131 Family Preservation	260,433	157,842	260,433	145,902	260,433	260,433	260,433
863132 Family Track	0	0	0	22,300	201,595	201,595	201,595
863133 Office of Educ Contract	1,000,000	1,004,643	1,000,000	920,962	1,000,000	1,000,000	1,000,000
863135 Job Alliance Prog Svc	300,000	306,006	300,000	200,109	300,000	300,000	300,000
863138 Welfare to Work 15%	361,680	320,106	297,313	216,640	290,108	290,108	335,834
863140 IHSS - PA	22,500	(0)	22,500	3,797	22,500	22,500	22,500
Total Other Charges	5,179,100	3,708,047	4,807,157	2,886,196	4,716,137	4,716,137	5,111,863
Fixed Assets							
864360 Structure/Improvement	38,000	0	190,000	0	759,000	759,000	43,000
864370 Equipment	570,000	259,779	0	31,163	85,000	85,000	85,000
Total Fixed Assets	608,000	259,779	190,000	31,163	844,000	844,000	128,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(4,114,541)	(2,671,686)	(2,257,927)	(1,845,268)	(2,805,486)	(2,805,486)	(2,805,486)
865802 Oper Transfer Out	331,832	343,125	706,186	822,439	335,187	335,187	1,024,064
Total Expend Transfer & Reimb	(3,782,709)	(2,328,562)	(1,551,741)	(1,022,829)	(2,470,299)	(2,470,299)	(1,781,422)
Total Net Appropriations	34,953,073	30,444,074	34,853,035	27,401,087	34,114,217	34,114,217	34,647,131
Total Net County Cost	1,023,254	(1,780,942)	1,665,292	1,213,396	2,037,276	2,037,276	2,055,592

GRANT DESCRIPTION

The Supportive Housing Program (SHP) 2010 Permanent Housing Bonus Project provides a two bedroom unit to share for two chronically homeless individuals. These individuals will be provided specialized case management services for the chronically homeless, dually diagnosed. This project will serve the chronically homeless, as further identified by the local Chronic Users System of Care (CUSOC) a group collaborating to provide specialized and intensive treatment for a population of high users of medical and criminal justice systems. This is the only housing within Mendocino County targeted to serve this specific population. Funds from this grant are budgeted almost entirely for housing with a small amount for case management. The grant is subcontracted to MCAVHN to place clients, provide case management and housing management. While secured in the 2010 funding round, as of Spring 2012, the project is still in the process of implementation.

GRANT INCEPTION DATE	2012
CURRENT GRANT PERIOD	September 1, 2012 – August 30, 2012
SOURCE OF FUNDS	U.S. Department of Housing and Urban Development
CONTINUITY OF GRANT	The initial grant is a 2 year term, to renew annually thereafter.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost agreement
Does the budget include the maximum amount?	Yes

GRANT FUNDING AND BUDGET

Revenues	$ 28,532
Expenditures	
Other Costs:	$ 28,532
TOTAL	$ 28,532
Total Projected Program Costs =	$ 28,532

COUNTY MATCH REQUIRED	Yes. There is a 20% cash match requirement for the support services category of the budget. MCAVHN has committed to provide $352.50 per year.
COUNTY MATCH AMOUNT	None
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is absorbed into Budget Unit 5010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

HEALTHY KIDS MENDOCINO 5010/0411-PROGRAM

STACEY CRYER, Director

PROGRAM DESCRIPTION

Healthy Kids Mendocino is a public-private partnership with a mission to achieve universal health insurance coverage for all children in Mendocino County. The program was founded by the Health and Human Services Agency, FIRST 5 Mendocino, and the Alliance for Rural Community Health. Mendocino Office of Education is a key operational partner. Over a dozen school districts, health centers, family resource centers, and community partners participate in the program. Funds from donations and grants are used to support the health insurance needs of low-income children. Primary activities are outreach and enrollment services to parents of uninsured children under the age of 18, as well as assistance with obtaining health care. The program also runs the Car Seat Program, thereby providing technical assistance and low-cost car seats to families in need.

PROGRAM INCEPTION DATE	May 2006
CURRENT PROGRAM PERIOD	May 2006 – June 30, 2013
SOURCE OF FUNDS	United Way, FIRST 5 Mendocino, California HealthCare Foundation, Blue Shield Foundation, Community Foundation of Mendocino County, Mendocino County Office of Education, Public Health Realignment Funds, numerous local health care providers, businesses and individual donors.
CONTINUITY OF PROGRAM	Ongoing annual allocations.
PROGRAM PROVISIONS	Overhead and personnel costs are supported by State/Federal matching funds through the Social Services Branch – Employment and Family Assistance Services (EFAS) Division

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	0%	0%
Senior Program Specialist	1.0	0%	0%
Health Program Eligibility Worker	1.0	0%	0%

(Supported by state/federal matching funds through the Social Services Branch)

PROGRAM FUNDING AND BUDGET

Revenues	
Public Health Realignment	$ 50,000
Foundations, Donors, FIRST 5, etc.	55,000
TOTAL	$ 105,000
Expenditures	
Other Costs:(*Services and Supplies)*	$ 105,000
TOTAL	$ 105,000
Total Projected Program Costs =	$ 105,000
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0411 Healthy Kids Mendocino
Fund: 4110 Health Kids Mendocino

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827707 Donation	190,000	22,478	0	70,125	0	0	0
827800 Other	60,000	60,000	0	17,225	0	0	0
827801 Grant Revenue	0	750	0	0	0	0	0
827820 Grant Interest	0	(287)	0	(244)	0	0	0
Total Revenues	250,000	82,940	0	87,106	0	0	0
Salaries & Employee Benefits							
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	0	0	0	0	0	0	0
Services & Supplies							
862060 Communications	0	158	0	0	0	0	0
862101 Insurance - General	94	94	0	0	0	0	0
862170 Office Expense	0	753	0	0	0	0	0
862185 Medical/Dental Svcs	0	129,465	0	0	0	0	0
862187 Education & Training	0	85	0	0	0	0	0
862189 Prof/Spec Svcs - Other	250,000	81	0	0	0	0	0
862239 Spec Dept Expense	0	512	0	0	0	0	0
862260 Utilities	0	390	0	0	0	0	0
Total Services & Supplies	250,094	131,537	0	0	0	0	0
Total Net Appropriations	250,094	131,537	0	0	0	0	0
Total Fund Balance Contribution	94	48,596	0	(87,106)	0	0	0

GRANT DESCRIPTION

- Ensure Mendocino County receives 1.5 to 2 million dollars per year of the Federal Department of Labor (DOL) funds for workforce development and business services.
- Author applications in response to the special project Requests for Proposal (RFP) issued by the California Employment Development Department (EDD) and the DOL.
- Collaborate with other Local Workforce Investment Board Directors for regional applications when a regional approach is required or more likely to be funded.
- Provision of the administration of the Federal Workforce Investment Act formula (non-competitive) Adult, Dislocated Worker, Youth, Rapid Response and Governor Discretionary competitive funds.
- Fiscal and program monitoring of the contract with the program services provider, Mendocino Private Industry Council, MPIC, Inc., to ensure continued funding by overseeing compliance with strict State Employment Development Department (EDD) and Federal Department of Labor (DOL) guidelines. (See contracted amount: *Contract for Services* below)
- Coordination of employment and training services among 17 programs with similar objectives through the One – Stop Operator Consortia which includes Employment Development Department, CalWORKs Job Services, West Company/Small Business Development Center and Mendocino College.
- Staff to the Workforce Investment Board, the Youth Council, the Partnership Council and the One – Sop Operator Consortia.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Awarded $781,000 of Governor Discretionary funds to assist workers, county wide who were dislocated from employment due to business closures or downsizing.
- Collaborated with seven Workforce Investment Boards, encompassing 21 counties to compete for direct DOL funds to serve adults, dislocated workers and youth (award pending).
- Collaborated with two Workforce Investment Boards encompassing 6 counties to compete for governor discretionary funds to assist recent graduates joining the workforce in Health Care occupations by offsetting the employers training costs (not funded).
- Reorganized the One-Stop Operator from a single entity governance to a four member One-Stop Operator Consortia in order to ensure a broader representation of objectives are considered for the 17 partner membership involved in workforce development and business services within the county.
- Compiled the Comprehensive Economic Development Strategy (CEDS) annual report.
- Authored the annual EDD requirement to amend the Local Plan Modification on behalf of the Workforce Investment Board/ BOS.
- Conducted Fiscal and Program monitoring of the contractor MPIC to ensure compliance which results in continued funding.

GOALS/OBJECTIVES FOR FY 2012-13

- Author or collaborate with other WIBs, as appropriate, to apply for Governor Discretionary Requests for Proposals (RFPs) in order to secure funds for adults, dislocated workers, and youth to meet workforce development objectives.
- Provide technical assistance to the contractor, MPIC, in attaining the newly mandated requirement of utilizing 25% of the Adult and Dislocated Worker formula funds for training expenses.
- Revive the Workforce Investment Board Scorecard which was out of print for 4 years due to understaffing.
- Compile the Comprehensive Economic Development Strategy (CEDS) annual report.
- Author annual EDD requirement to amend the Local Plan Modification on behalf of the Workforce Investment Board/ BOS.
- Conduct Fiscal and Program monitoring of the contractor MPIC.

GRANT INCEPTION DATE	July 1, 2000
CURRENT GRANT PERIOD	July 1, 2012– June 30, 2013
SOURCE OF FUNDS	U.S. Department of Labor, Administered by the State Employment Development Department - EDD.

CONTINUITY OF GRANT Ongoing annual allocation of formula funds. Additional competitive fund applications are issued throughout the year.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Negotiated indirect cost agreement

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	46%	54%
Program Specialist I	1.0	100%	0%
Office Assistant III	0.475	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 1,625,053	– *Three competitive applications pending funding*
Expenditures		
Personnel:	$ 186,975	
Operating Expenses:	21,934	
Other Costs: (*travel Supplies etc)*	10,900	
Indirect Costs:	12,451	
Contract for services	$ 1,443,830	
TOTAL	$ 1,676,090	
Balance	$ (51,037)	

COUNTY MATCH REQUIRED Yes

COUNTY MATCH AMOUNT $51,037 cash match (County General Fund)
if competitive funds are not awarded, $0 if awarded.

INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

WORKFORCE INVESTMENT ACT..... 5010/0413-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0413 Workforce Investment Act
Fund: 4130 Workforce Investment Act

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	2,716,403	2,673,836	1,842,291	1,818,935	1,625,053	1,625,053	1,625,053
Total Revenues	2,716,403	2,673,836	1,842,291	1,818,935	1,625,053	1,625,053	1,625,053
Services & Supplies							
862060 Communications	350	0	350	0	350	350	350
862101 Insurance - General	229	229	0	15	0	0	0
862150 Memberships	2,500	1,961	2,500	1,961	1,850	1,850	1,850
862170 Office Expense	2,000	723	2,000	345	1,450	1,450	1,450
862182 Data Processing Services	0	384	0	305	0	0	0
862187 Education & Training	0	732	0	157	0	0	0
862189 Prof/Spec Svcs - Other	2,706,303	2,350,248	1,832,191	1,760,737	1,665,190	1,665,190	1,665,190
862190 Publ/Legal Notice	250	0	250	152	200	200	200
862210 Rent/Lease Bldg Grnds	0	0	0	0	0	0	0
862250 Trans/Travel	600	0	600	22	600	600	600
862253 Travel Out of County	4,400	506	4,400	5,704	6,450	6,450	6,450
Total Services & Supplies	2,716,632	2,354,783	1,842,291	1,769,398	1,676,090	1,676,090	1,676,090
Total Net Appropriations	2,716,632	2,354,783	1,842,291	1,769,398	1,676,090	1,676,090	1,676,090
Total Fund Balance Contribution	229	(319,053)	0	(49,537)	51,037	51,037	51,037

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP) provides two resource centers serving as points of entry for service delivery for homeless families and individuals in two regions of the County: Fort Bragg and Ukiah (Hospitality Center and Ukiah Community Center). Homeless families with children and disabled adults (including those with substance abuse problems) are eligible for the STEP program, which provides case management, life skills training, substance abuse treatment, housing advocacy and assistance, credit clean-up assistance, help learning soft job skills, and linkages to mainstream providers of treatment and public benefits. The Shelter Plus Care housing voucher program and the transitional housing are leveraged to STEP, i.e. those who have joined STEP's program of services are eligible for subsidized supportive housing targeting the homeless. The goals of the program are to help participants: 1) Obtain and remain in permanent housing; 2) increase skills and/or income; and 3) achieve greater self-determination.

GRANT INCEPTION DATE September 1, 1995

CURRENT GRANT PERIOD September 1, 2012 – August 30, 2013

SOURCE OF FUNDS U.S. Department of Housing and Urban Development

CONTINUITY OF GRANT Grants renew annually.
The new one-year grant period begins September 1, 20112

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Negotiated indirect cost agreement
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Administrative Support / Case Management Supervision / Program Liaison to Mainstream systems			
Position is allocated in Budget Unit 5010	.065	100%	0%
*Sr. Program Specialist	.050	100%	0%
*Program Specialist II (HMIS Data Analyst)	.145	63%	37%

**Positions are allocated in Budget Unit 5010*

GRANT FUNDING AND BUDGET

Revenues	$ 205,412	(Includes $5,000 County match)
Expenditures		
Personnel:	$ 20,015	
Operating Expenses:	2,944	
Other Costs:	180,782	
Indirect Costs: *(A-87 contribution)*	1,671	
TOTAL	$ 205,412	

Total Projected Program Costs = $ 205,412

COUNTY MATCH REQUIRED Yes

*Describe if the match is cash or in kind and the funding source:*There is a 20% cash match requirement for the support services category of the budget. Ford Street Project and Ukiah Community Center have committed to provide $50,000. There is a $5,000 cash match committed by County Social Services for the HMIS portion of the grant.

COUNTY MATCH AMOUNT $5,000

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
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County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0433 Supportive Housing
Fund: 4330 Supportive Housing

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	200,412	234,536	200,412	110,725	200,412	200,412	200,412
Total Revenues	200,412	234,536	200,412	110,725	200,412	200,412	200,412
Services & Supplies							
862189 Prof/Spec Svcs - Other	198,212	192,311	205,412	175,091	205,412	205,412	205,412
862230 Info Tech Equip	7,200	0	0	0	0	0	0
Total Services & Supplies	205,412	192,311	205,412	175,091	205,412	205,412	205,412
Total Net Appropriations	205,412	192,311	205,412	175,091	205,412	205,412	205,412
Total Fund Balance Contribution	5,000	(42,225)	5,000	64,366	5,000	5,000	5,000

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT 5010/0436-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

This grant is used to fund the Family Dependency Drug Court (FDDC). FDDC is a collaborative effort of the Health and Human Services Agency – Child Welfare Services (CWS) and Alcohol and Other Drug Programs (AODP), the Superior Court of Mendocino County, County Counsel, the Administrative Office of the Courts (AOC) and the local defense bar. Family Dependency Drug Court (FDDC) provides intensive services to families whose children are under the jurisdiction of the Juvenile Court due to child abuse and neglect as a result of parents substance abuse issues. FDDC provides services that are both increased and expanded, including residential treatment beds, in an effort to return children home safely and permanently. Without the FDDC these parents would be waitlisted for AODP services, would not have access to necessary residential treatment, and their children would remain in out-of- home placement.

GRANT INCEPTION DATE	October 1, 2007
CURRENT GRANT PERIOD	October 1, 2011 – September 30, 2012
SOURCE OF FUNDS	U.S. Department Human Services, Administration for Children and Families, Children's Bureau.
CONTINUITY OF GRANT	In fifth year of a five year grant, renewal applications required for each year.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Current A-87 rate
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
AOD Counselor	2.00	100%	0%
Social Worker Assistant	1.00	100%	0%
AOD Counselor	1.00	*in-kind contribution from the Children's Systems of Care*	
FDDC Coordinator	1.00	*in-kind contribution from the Administrative Office of the Courts*	
Senior Department Analyst	0.25	100%	0%

GRANT FUNDING

Revenue	$ 125,000
Expenditures	
Personnel:	$ 70,397
Other Costs: (*Services and Supplies)*	48,267
Indirect Costs:	6,336
TOTAL	$ 125,000
Matching Contributions	
Administrative Office of the Courts	$ 17,500
Administrative Office of the Courts	3,391
Administrative Office of the Courts`	8,125
Children's Systems of Care	12,734
TOTAL	$ 41,750

COUNTY MATCH REQUIRED	None from County General Fund, $ 12,734 from Children's Systems of Care trust, and $ 29,016 from the Administrative Office of the Courts
Describe if the match is cash or in kind and the funding source:	Cash
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT 5010/0436-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
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County Budget Form
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Classification:
Function: 0
Activity: 0

Budget Unit: 0436 Dependency Drug Court
Fund: 4360 Dependency Drug Court

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	500,000	366,091	500,000	626,082	125,000	125,000	125,000
Total Revenues	500,000	366,091	500,000	626,082	125,000	125,000	125,000
Services & Supplies							
862170 Office Expense	0	55	0	4,260	0	0	0
862187 Education & Training	0	779	0	1,185	0	0	0
862189 Prof/Spec Svcs - Other	278,299	293,705	281,587	203,658	70,397	70,397	70,397
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	60,000	20,032	60,000	38	15,000	15,000	15,000
862250 Trans/Travel	9,537	0	9,537	0	0	0	0
862253 Travel Out of County	0	12,803	0	10,852	2,384	2,384	2,384
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	347,836	327,374	351,124	219,994	87,781	87,781	87,781
Other Charges							
863115 Svc Connected Exp	25,167	87,238	30,187	256,096	7,547	7,547	7,547
863118 Family Services	126,997	4,107	118,689	3,978	29,672	29,672	29,672
Total Other Charges	152,164	91,345	148,876	260,074	37,219	37,219	37,219
Total Net Appropriations	500,000	418,719	500,000	480,068	125,000	125,000	125,000
Total Fund Balance Contribution	0	52,628	0	(146,014)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM 5010/0449-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

This grant, in partnership with five (5) community partners – Ukiah Community Centers, Willits Community Services, Safe Passages, Legal Services of Northern California, and Ford Street Project – will provide service to individuals and/or families, throughout the county, regardless of their place of residence who are experiencing a housing crisis. Program participants will be screened and assessed through the community partners' outreach and engagement efforts. All participants must be at or below 50% of area median income and benefit from short-median term assistance to re-establish stability and self-sufficiency.

GRANT INCEPTION DATE	October 1, 2009
CURRENT GRANT PERIOD	July 1, 2012 – September 30, 2012
SOURCE OF FUNDS	California Housing and Community Development
CONTINUITY OF GRANT	3 Years

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Social Services Indirect rate
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	.032	0%	100%
Program Specialist II	.05	0%	100%

GRANT FUNDING AND BUDGET

Revenues	$ 8,000
Expenditures	
Services & Supplies:	$ 6,722
Operating Expenses:	815
Indirect Costs:	463
TOTAL	$ 8,000
Total Projected Program Costs =	$ 8,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM 5010/0449-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

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Classification:
Function: 0
Activity: 0

Budget Unit: 0449 Homelessness Prevention Program
Fund: 4490 Homelessness Prevention Program

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	519,283	888,993	278,124	384,899	0	0	0
827820 Grant Interest	0	0	0	(1,457)	0	0	0
Total Revenues	519,283	888,993	278,124	383,442	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	514,882	167,156	278,124	104,353	8,000	8,000	8,000
Total Services & Supplies	514,882	167,156	278,124	104,353	8,000	8,000	8,000
Other Charges							
863115 Svc Connected Exp	190,852	487,808	0	259,449	0	0	0
Total Other Charges	190,852	487,808	0	259,449	0	0	0
Total Net Appropriations	705,734	654,964	278,124	363,802	8,000	8,000	8,000
Total Fund Balance Contribution	186,451	(234,029)	0	(19,640)	8,000	8,000	8,000

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM 5010/0451-GRANT

STACEY CRYER, Director

PROGRAM DESCRIPTION

The Area Agency on Aging (AAA) is implemented through a joint powers agreement between Mendocino and Lake County. Administration of the AAA will move to Lake County effective July 1, 2012. The Area Agency on Aging makes available federal and state funding for community planning, coordination and program development to provide a broad array of contracted services for those individuals 60 years and older. Contracted services focus primarily on nutritional health, elder abuse prevention, and access to services. Additionally, this program provides direct service for the Long Term Care Ombudsman Program which provides advocacy and support for residents of skilled nursing and residential care facilities for the elderly. Under the joint powers agreement, the Board of Supervisors of Lake and Mendocino Counties each elect two members of the Area Agency on Aging Governing Board with the fifth member of the Governing Board elected by the Board appointed Governing Board members of both counties.

PROGRAM INCEPTION DATE	January 1, 2006
CURRENT CONTRACT PERIOD	July 1, 2012 to June 30, 2013
SOURCE OF FUNDS	Federal Administration on Aging, California Dept of Aging – Administered by the California Department of Aging
CONTINUITY OF FUNDS	Ongoing annual allocation

GRANT FUNDING AND BUDGET

Revenue	
Mendocino County General Fund	$ 36,092
Expenditures	
Professional Services:	$ 36,092
TOTAL	$ 36,092
Total Projected Program Costs =	$ 36,092

COUNTY MATCH REQUIRED	Yes
COUNTY MATCH AMOUNT	$36,092
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM 5010/0451-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

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Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0451 Area Agency on Aging
Fund: 4510 Area Agency on Aging

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	1,239,288	1,065,338	1,130,905	1,129,155	0	0	0
827820 Grant Interest	0	13,527	0	18,210	0	0	0
Total Revenues	1,239,288	1,078,865	1,130,905	1,147,365	0	0	0
Services & Supplies							
862150 Memberships	2,775	2,600	1,154	2,600	0	0	0
862170 Office Expense	379	403	0	193	0	0	0
862181 Auditing & Fiscal Svcs	7,500	0	10,000	0	0	0	0
862182 Data Processing Services	8,280	8,108	8,280	8,378	0	0	0
862187 Education & Training	500	496	0	225	0	0	0
862189 Prof/Spec Svcs - Other	338,222	292,668	288,888	291,040	36,092	36,092	36,092
862190 Publ/Legal Notice	0	439	0	155	0	0	0
862239 Spec Dept Expense	0	15,268	0	6,338	0	0	0
862250 Trans/Travel	3,000	2,993	3,000	2,954	0	0	0
862253 Travel Out of County	4,000	3,941	4,000	4,377	0	0	0
Total Services & Supplies	364,656	326,916	315,322	316,260	36,092	36,092	36,092
Other Charges							
863115 Svc Connected Exp	952,862	979,580	851,675	925,238	0	0	0
Total Other Charges	952,862	979,580	851,675	925,238	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,317,518	1,306,496	1,166,997	1,241,498	36,092	36,092	36,092
Total Fund Balance Contribution	78,230	227,632	36,092	94,133	36,092	36,092	36,092

GRANT DESCRIPTION

The program provides transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP). The Hospitality Center on the coast and Ford Street Project inland provide housing and program operations, including property management. As of Spring 2012, the transitional housing grant is being amended. The outcome of the amendment transfers responsibility for coastal units from the Ukiah Community Center to Hospitality Center and approves the use of a newly acquired house in Fort Bragg. Inland Ford Street Project will no longer master lease but will own all units used for transitional housing.

GRANT INCEPTION DATE	September 1, 1997
CURRENT GRANT PERIOD	September 1, 2012 – August 30, 2013
SOURCE OF FUNDS	U.S. Department of Housing and Urban Development
CONTINUITY OF GRANT	Renew annually

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	.018	100%	0%

Position is allocated in Budget Unit 5010

GRANT FUNDING AND BUDGET

Revenues	$ 130,736
Expenditures	
Other Costs: *(Services and Supplies)*	130,736
TOTAL	$ 130,736
Total Projected Program Costs =	$ 130,736

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

TRANSITIONAL HOUSING..... 5010/0475-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
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Classification:
Function: 0
Activity: 0

Budget Unit: 0475 Transitional Housing
Fund: 4750 Transitional Housing

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	130,736	19,520	130,736	13,264	130,736	130,736	130,736
Total Revenues	130,736	19,520	130,736	13,264	130,736	130,736	130,736
Services & Supplies							
862189 Prof/Spec Svcs - Other	130,736	103,238	130,736	49,004	130,736	130,736	130,736
Total Services & Supplies	130,736	103,238	130,736	49,004	130,736	130,736	130,736
Total Net Appropriations	130,736	103,238	130,736	49,004	130,736	130,736	130,736
Total Fund Balance Contribution	0	83,718	0	35,740	0	0	0

PROGRAM DISCUSSION

The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The agency's mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development." The Health and Human Services Agency is in a transformational process to create an organization that serves the community through coordinated, multi-disciplinary, integrated, and effective services.

In carrying out this effort the Program principles are:

- ORGANIZATIONAL OPERATIONS: In internal operations and delivery of services to the community, the Agency will use an approach that builds on the unique strengths of each individual. Inclusive dialogue to support the most effective, engaged and successful outcomes for clients, employees and the Agency will be promoted.
- ACCESSIBLE, PREVENTIVE AND RESPONSIVE SERVICES:
  - ♦ Services provided by the agency will be physically, culturally, and linguistically available to all clients, and appropriate to the identified needs of the individuals and communities served.
  - ♦ To the extent possible, agency services will be delivered at consolidated physical locations, with service hours reflective of community needs. Outreach will remain a key component of accessibility for clients unable to come to services.
  - ♦ The agency will respond quickly and effectively to emergent issues and emergency situations.
  - ♦ The agency promotes community prevention and education activities that effectively mitigate problems from reaching a stage where intervention and direct services are overwhelmed.
- ORGANIZATIONAL EFFICIENCY: The internal functions of the agency will be designed to achieve maximum administrative efficiency, while ensuring the Agency is able to support staff in providing services to clients and the community.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Programs continue to serve the public with quality services despite staff and budgetary reductions.
- ♦ Mental Health achieved a balanced budget for the first time in years.
- ♦ Assistant Directors for Human Services (Social Services) and Health Services (Mental Health & Public Health) were hired. Rebuilding the leadership structure in the agency is critical to the ongoing success of the agency.
- ♦ Leadership structure was rebuilt with fewer positions and at a reduced cost from previous structure.
- ♦ Implemented Path2Health, a low income health plan through CMSP, county-wide. This fulfills requirement of having a bridge to health reform & expands the number of individuals in the county eligible for insurance.
- ♦ Implemented Medi-Cal Managed Care county-wide through Partnership HealthPlan of California, a county operated health system.
- ♦ Participated in the CCP Committee and the Implementation of AB 109.
- ♦ Supported the HHSA Advisory Board initiative for Healthy Mendocino, a web based program for up to date community statistics. This program will serve HHSA, the County as a whole and community partners with statistical information for mandatory reporting. In Fiscal Year 2011-12, community forums have been held for education on the initiative; a Board of Supervisors presentation was held and fundraising was begun.
- ♦ Continued support and participation in the betterment of the 2-1-1 information and referral services system.
- ♦ Continued improvement of inventory and oversight of the agency's 600+ contracts.
- ♦ Continued recognition of the value of the HHSA staff within the organization. HHSA continues to maximize those aspects of the work environment that support employee health, satisfaction, and positive morale.

GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Strengthen the new leadership team of the agency and recipients of its programs.
- ♦ Continue to support the HHSA Advisory Board's Healthy Mendocino Initiative to bring the web based program into existence for the County by the end of 2012.
- ♦ Continue to support the 2-1-1 information and referral system for citizens of Mendocino County.
- ♦ Continue to provide a positive, safe work environment through open, honest, direct and respectful communication.
- ♦ Encourage staff in all training opportunities to better their skills and professional development.
- ♦ Strive to improve communications to staff internally and to the public externally.
- ♦ Hire a Public Information Officer to handle agency topics with the media and to promote and educate the public in HHSA programs and staff.

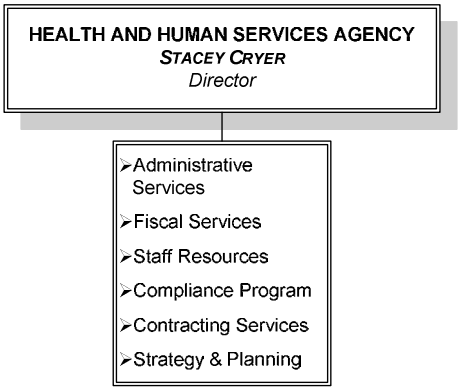
♦ Continue to adapt program delivery to new realignment model and develop outcome measures where possible for programs to evaluate effectively.

♦ Implement many changes in the health delivery system as we moved towards Health Reform.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

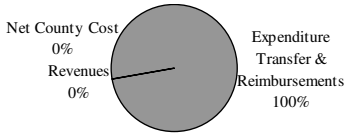
Salaries & Employee Benefits

✧ Acct. 1011 Provides funding for salaries.

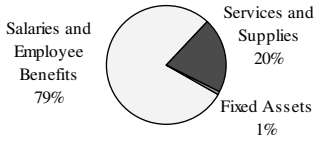
Expenditure Transfers and Reimbursement

✧ Acct. 5380 Provides intrafund transfers from HHSA programs to fund this budget unit.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
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Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance – Administration

Budget Unit: 5020 HHSA Admin
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Salaries & Employee Benefits							
861011 Regular Employees	612,752	541,743	523,785	352,396	562,225	562,225	562,225
861012 Extra Help	15,000	4,004	15,000	3,661	15,000	15,000	15,000
861013 Overtime Reg Emp	5,000	0	5,000	0	5,000	5,000	5,000
861021 Co Cont Retirement	83,677	74,201	92,663	58,648	138,327	138,327	138,327
861022 Co Cont OASDI	37,302	32,255	30,792	20,217	33,363	33,363	33,363
861023 Co Cont Medicare	8,781	7,647	7,347	4,950	8,312	8,312	8,312
861024 Co Cont to Ret Increment	37,508	33,180	41,608	25,880	65,843	65,843	65,843
861030 Co Cont Health Ins	50,859	57,878	56,793	31,282	57,200	57,200	57,200
861031 Co Cont Unemp Ins	892	904	752	752	353	353	353
861035 Co Cont Workers Comp	2,792	2,797	3,642	3,642	2,160	2,160	2,160
Total Salaries & Employee Benefits	854,563	754,608	777,382	501,429	887,783	887,783	887,783
Services & Supplies							
862060 Communications	12,500	7,964	12,500	5,896	12,500	12,500	12,500
862090 Household Expense	500	0	500	0	500	500	500
862101 Insurance - General	4,000	0	928	862	694	694	694
862120 Maintenance - Equip	0	88	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862150 Memberships	3,000	186	3,000	900	3,000	3,000	3,000
862170 Office Expense	5,000	1,275	5,000	2,648	5,000	5,000	5,000
862171 Paper Supplies	500	293	500	0	500	500	500
862172 Office Exp - Fedex/UPS	0	0	0	0	0	0	0
862181 Auditing/Fiscal Svc	500	0	500	0	500	500	500
862182 Data Processing Svcs	3,000	0	3,000	23	3,000	3,000	3,000
862183 Legal Fees	1,000	0	1,000	0	1,000	1,000	1,000
862187 Education & Training	10,000	6,015	10,000	2,490	15,000	15,000	15,000
862188 Printing	1,000	2,135	1,000	2,077	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	45,000	26,435	45,000	57,943	45,000	45,000	45,000
862190 Publ/Legal Notice	2,000	127	20,000	4,438	2,000	2,000	2,000
862200 Rent/Lease - Equip	5,000	0	0	0	5,000	5,000	5,000
862210 Rent/Lease - Bldg Grnds	1,000	0	5,000	0	1,000	1,000	1,000
862230 Info Tech Equip	5,000	1,576	5,000	1,204	15,000	15,000	15,000
862239 Spec Dept Expense	25,000	329	25,000	15,040	82,000	82,000	82,000
862250 Trans/Travel	1,000	1,720	1,000	218	1,000	1,000	1,000
862253 Travel Out of County	10,000	3,602	10,000	18,169	20,000	20,000	20,000
862260 Utilities	12,000	5,864	12,000	858	12,000	12,000	12,000
Total Services & Supplies	147,000	57,609	160,928	112,766	227,194	227,194	227,194
Fixed Assets							
864360 Structure/Improvement	5,000	0	5,000	0	5,000	5,000	5,000
864370 Equipment	5,000	0	5,000	0	5,000	5,000	5,000
Total Fixed Assets	10,000	0	10,000	0	10,000	10,000	10,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(1,011,563)	(812,216)	(948,310)	(614,195)	(1,124,977)	(1,124,977)	(1,124,977)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(1,011,563)	(812,216)	(948,310)	(614,195)	(1,124,977)	(1,124,977)	(1,124,977)
Total Net Appropriations	0	0	0	0	0	0	0
Total Net County Cost	0	0	0	0	0	0	0

PROGRAM DISCUSSION

The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The overall Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

CalWORKs, foster care or children and adoptions services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families who are unable to support themselves. This budget unit contains the expenditures for direct payments. The Social Services Branch administers the CalWORKs and foster care programs, adoptions are administered by the State. Program administration for CalWORKs and Foster Care is contained in Budget Unit 5010 – Social Services.

This budget unit is comprised of four categories of aid:

1. FAMILY GROUP: payments made to eligible families where there is one parent/caretaker and children.
2. TWO PARENT HOUSEHOLD: payments are made to eligible families where there are two parents, one of whom is unemployed or disabled, and children.
3. FOSTER CARE: payments are made to licensed foster families, relative caregivers, and non-related extended family members or residential facilities where a child has been placed by Social Services/Children's Services, or by Probation under Juvenile Court order; this court order is in response to removal of the child from home due to abuse or neglect by the parents or incorrigible behavior of the child.
4. AID TO ADOPTIVE PARENTS: payments are made to families who adopt children with special needs for care.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Number of average monthly caseload of foster children in Social Services and Probation……..325
- Number of average monthly caseload of Adoption Assistance cases……..312
- Number and percent of individuals receiving CalWORKs in Mendocino County/January 2011: 3,421……3.9% of the County population
- Number and percent of individuals receiving CalWORKs in State of California/January 2011: 1,466.204……3.9% of the State population
- Percent of population living below poverty level in Mendocino County/US Census 2012: ……17.1%
- Percent of population living below poverty level in State of California/ US Census 2012: ……13.7%
- Average monthly caseload of foster children, in Social Services and Probation: ……..325
- Average monthly caseload of adoption assistance cases: ……312

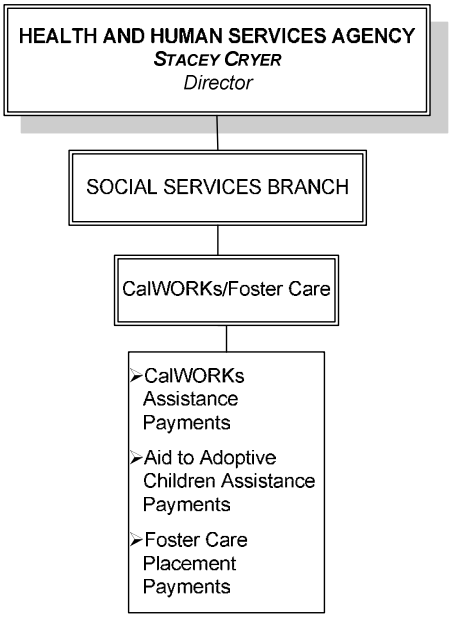
GOALS/OBJECTIVES FOR FY 2012-13

- Continue to provide quality services to families and children in Mendocino County to support and empower them to live healthy, safe, and sustainable lives in healthy environments.
- Continue to improve the services provided by CalWORKs Job Service to assist individuals to develop the skills and training necessary to secure employment and exit from public assistance.
- Maximize use of federal and state funds in all programs.
- Continue to strive to reduce the number of families receiving public assistance and the number of children in out-of-home foster care.

CURRENT STAFFING

Staff positions are allocated in BU 5010 – Social Services. To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

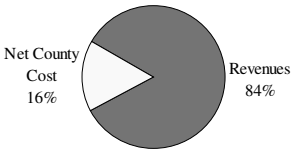
PROGRAM CHART



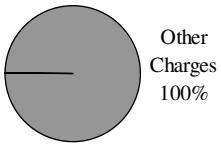
SUMMARY OF MAJOR BUDGET ACCOUNTS

This budget is mandated and primarily funded by federal and state governments with AFDC and Realignment funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Increase in Net County Cost is related to a significant increase in the foster care caseload.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance – Aid Programs

Budget Unit: 5130 CalWorks/Foster Care
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825241 State AFDC	3,851,076	5,138,605	3,903,164	1,178,919	346,494	346,494	346,494
825343 Realignment Pub Assist	2,178,343	2,158,665	2,178,343	5,307,175	6,457,506	6,457,506	6,457,506
825510 Federal Welfare Admin	0	0	0	0	0	0	0
825541 Federal AFDC	13,403,666	12,297,170	13,970,586	10,756,455	12,988,083	12,988,083	12,988,083
827700 Other	0	0	0	0	0	0	0
Total Revenues	19,433,085	19,594,441	20,052,093	17,242,549	19,792,083	19,792,083	19,792,083
Other Charges							
863111 Pub Assistance Pmt	8,416,020	8,438,782	9,004,680	7,223,696	7,946,460	7,946,460	7,946,460
863115 Svc Connected Exp	1,236,860	1,865,719	1,236,860	1,677,800	1,236,860	1,236,860	1,236,860
863122 Aid Adopted Children	3,469,200	3,925,924	3,717,960	4,207,415	3,849,000	3,849,000	3,849,000
863125 Severe Emotion Disturbed	342,530	381,824	0	0	0	0	0
863127 Foster Care Payment	7,447,054	7,068,948	9,302,404	7,324,612	10,557,204	10,557,204	10,557,204
Total Other Charges	20,911,664	21,681,198	23,261,904	20,433,522	23,589,524	23,589,524	23,589,524
Total Net Appropriations	20,911,664	21,681,198	23,261,904	20,433,522	23,589,524	23,589,524	23,589,524
Total Net County Cost	1,478,579	2,086,757	3,209,811	3,190,973	3,797,441	3,797,441	3,797,441

PROGRAM DISCUSSION

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The overall Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

- In-Home Supportive Services (IHSS) are personal care and essential housekeeping services which allow elderly and disabled individuals to remain safely in their own homes and to avoid unnecessary institutionalization in nursing homes. An eligible individual must receive SSI (Supplemental Security Income) or Medi-Cal, has a disability of more than one year's duration, and is unable to remain safely in their own home without In-Home Supportive Services assistance.
- In-Home Supportive Services is a mandated program, which has been in existence for over 25 years. It is funded by federal Medicaid dollars, under the Personal Care Services Program (PCSP), State General Fund dollars, Realignment dollars from sales tax revenues, and County funds. County funds are capped at the level paid in Fiscal Year 1989-90. This budget unit contains the costs of the direct services to clients, paid out to the Providers, Provider Health Insurance coverage costs, and the administrative costs of the Public Authority. It reflects only the appropriations of Realignment funds and County funds for the direct service costs. The federal and state funds are not included in the County's In-Home Supportive Services budget for the costs of In-Home Supportive Services Provider wages. Administrative costs for social workers are contained in Budget Unit 5010.
- The Public Authority (PA) is the employer of record for all In-Home Supportive Services providers and has responsibility for the development and maintenance of the registry of providers available for any In-Home Supportive Services consumer. The Public Authority recruits, orients and performs criminal background screening on registry providers. Orientation and criminal background screenings are available and encouraged for private hires as well. The Public Authority also coordinates training on important topics for all providers.

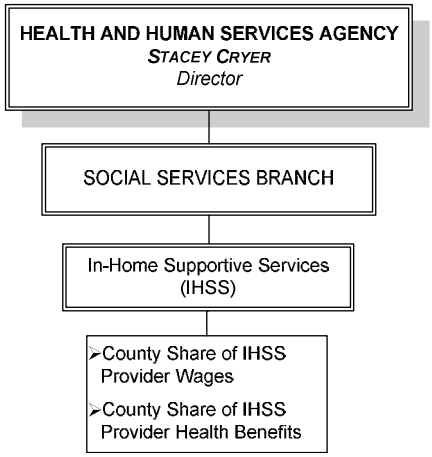
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Provided more than 1,648,000 hours of service to approximately 1602 IHSS consumers.
- Maximized the use of federal and state funding for the program.
- Successfully implemented the new state requirement for all IHSS consumers to have a Health Certification, signed by a health care professional, to remain eligible for IHSS.
- Began pre-implementation activities with the state to convert the Case Management Information and Payrolling System (CMIPS) to an upgraded system, which will require changes in procedures for IHSS social workers and for IHSS providers.
- Refined the collaboration between IHSS Quality Assurance and Special Investigations Unit (SIU) on fraud prevention and detection activities. Ten overpayments have been identified for collection totaling $106,694. ($90,000 is one case). 44 referrals have been sent to SIU, 3 potential prosecutions have been identified for fraud.

GOALS/OBJECTIVES FOR FY 2012-13

- Provide quality services to In-Home Supportive Services clients throughout the County.
- Participate in the CMIPS conversion and implement necessary procedural changes and training for staff, IHSS providers, and community partners.
- Support the In-Home Supportive Services Advisory Committee.
- Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

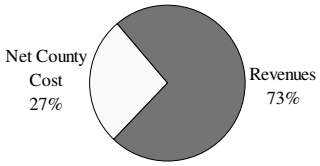
Revenues

- Acct. 5343 Provides proportionate amount of Social Services realignment dollars attributable to IHSS program costs.

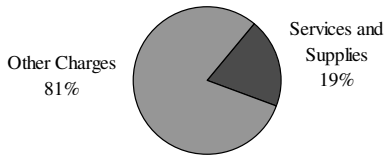
Other Charges

- Acct. 3139 Includes the Health Insurance coverage plan for the IHSS Providers.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit is experiencing increased caseload and thus increased costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance – Aid Programs

Budget Unit: 5170 In Home Support Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825210 State Welfare Admin	1,401,614	729,580	958,707	720,877	958,707	958,707	958,707
825343 Realignment Pub Assist	1,502,149	1,489,575	1,814,272	1,930,425	1,814,272	1,814,272	1,814,272
825510 Federal Welfare Admin	1,198,946	605,668	1,474,934	529,499	1,474,934	1,474,934	1,474,934
Total Revenues	4,102,709	2,824,823	4,247,913	3,180,802	4,247,913	4,247,913	4,247,913
Services & Supplies							
862189 Prof/Spec Svcs - Other	1,306,650	1,111,051	1,128,268	1,003,774	1,128,268	1,128,268	1,128,268
Total Services & Supplies	1,306,650	1,111,051	1,128,268	1,003,774	1,128,268	1,128,268	1,128,268
Other Charges							
863139 In Home Supp Svcs	3,824,634	2,852,711	4,606,199	3,479,897	4,670,459	4,670,459	4,670,459
Total Other Charges	3,824,634	2,852,711	4,606,199	3,479,897	4,670,459	4,670,459	4,670,459
Total Net Appropriations	5,131,284	3,963,762	5,734,467	4,483,671	5,798,727	5,798,727	5,798,727
Total Net County Cost	1,028,575	1,138,938	1,486,554	1,302,869	1,550,814	1,550,814	1,550,814

PROGRAM DISCUSSION

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The Agency's Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

General Assistance (GA), also known as General Relief (GR), is a County-operated program mandated by California Welfare and Institutions Code §17000. It is intended to provide temporary assistance to individuals in need who are not served by other government programs. Since families with children are served through CalWORKs and the elderly and disabled are served through SSI, General Assistance is primarily utilized for single adults, 18-55 years of age, who are temporarily disabled or unemployed. Funding is entirely out of the County General Fund. If General Assistance clients are found eligible for SSI, the County can be reimbursed for its expenditures prior to SSI eligibility. Line item 827704 contains the refunds from SSI. The General Assistance budget contains the costs of indigent cremations; contracts with Ukiah Community Center, Hospitality Center, Willits Community Services, Ford Street Project and Hospitality Center for emergency shelter beds, integration into homeless programs, drug and alcohol counseling and case management services; contracts with the food banks; and the direct costs of payments for shelter and personal expenses for eligible individuals. Administrative costs are contained in Budget Unit 5010.

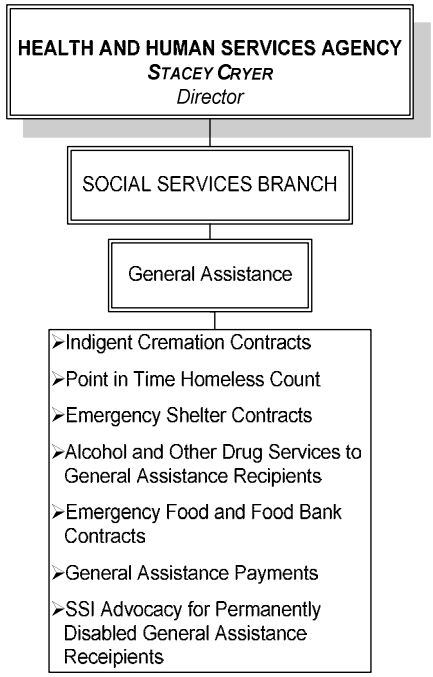
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Mendocino County's CalFresh Employment and Training Program (E&T) plan was held up as a model for other counties.
- Provided financial assistance, social services, advocacy, and case management to 150 individuals per month.
- 30% of GA recipients are utilizing employment services. More than 60 recipients achieved employment, a 30% increase over last year. Many access the added support of the federally funded Employment and Training (E&T) Program that allows recipients to continue to receive support to maintain employment for 30 days.

GOALS/OBJECTIVES FOR FY 2012-13

- Review program policies incorporation best practices across the state.
- Collaborate with community partners, public, and private, to provide excellent services to recipients throughout the county.
- Develop additional job sites for employable recipients.
- Collaborate with members of the Continuum of Care for the Homeless to develop housing opportunities throughout the county

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

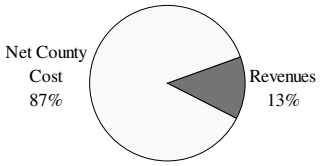
Revenues

- ✧ Acct. 7700 Provides a portion of the County's share of the City's redevelopment funds.
- ✧ Acct. 7704 Provides estimated recoupment from Social Security for GA applicants who are eligible for SSI-SSP benefits.

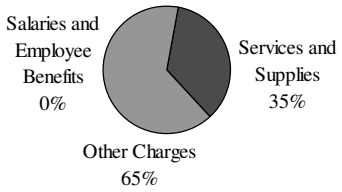
Other Charges

- ✧ Acct. 3112 Provides funding for shelter contracts with Ukiah Community Center, Hospitality House, Ford Street Project, Willits Community Center, and Plowshares. Also provides for food and nutrition contracts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit was assigned a reduction and directed to find additional cost savings to meet the assigned Net County Cost.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 503 Public Assistance – General Relief

Budget Unit: 5190 General Relief
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822600 Other Permit	0	1,672	0	1,618	0	0	0
825810 Other Govt Aid	0	0	0	0	0	0	0
827700 Other	0	0	0	3,597	0	0	0
827704 General Relief Refund	75,106	210,538	119,556	115,957	89,736	89,736	89,736
Total Revenues	75,106	212,210	119,556	121,172	89,736	89,736	89,736
Services & Supplies							
862186 Indigent Burial	28,000	26,178	30,300	21,986	30,300	30,300	30,300
862189 Prof/Spec Svcs - Other	20,000	16,407	22,500	7,971	342,206	212,206	212,206
Total Services & Supplies	48,000	42,584	52,800	29,957	372,506	242,506	242,506
Other Charges							
863112 Pmt to Private Inst	317,956	372,496	342,026	328,276	22,500	22,500	22,500
863115 Svc Connected Exp	0	22,415	0	0	0	0	0
863119 Supp/Care - Other	180,960	207,537	225,000	162,987	210,000	210,000	210,000
863124 GR-SSI-SSP Applicants	253,460	171,117	225,000	124,890	210,000	210,000	210,000
Total Other Charges	752,376	773,565	792,026	616,152	442,500	442,500	442,500
Total Net Appropriations	800,376	816,149	844,826	646,109	815,006	685,006	685,006
Total Net County Cost	725,270	603,939	725,270	524,936	725,270	595,270	595,270

HUMAN RESOURCES DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1320 ..... Human Resources D-258
1320 – 0714 ..... Workers' Compensation D-262
1320 – 0715 ..... Health Insurance D-265
1320 – 0716 ..... Retirement Insurance D-268
4025 ..... Employee Wellness D-271

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

PAT MEEK, Director



Pat Meek, Director

PROGRAM DISCUSSION

The mission of Human Resources is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

Human Resources, designated as the County's centralized personnel department, provides guidance and assistance to the Chief Executive Officer, the Board of Supervisors and its 22 County Departments related to the recruitment, management, development, and retention of its work force. The Human Resources Department (under Budget Unit 1320), administers the Civil Service System, the classification and compensation plan, maintains employees' status in the personnel/payroll system and maintains employee files, administers and facilitates Sexual Harassment training in accordance with AB1825, facilitates processes required under Family Medical Leave Act (FMLA) California Family Rights Act (CFRA), Americans with Disabilities (ADA/FEHA) and Equal Opportunity Employment (EEOC). In addition, Human Resources (HR), under other HR budget units, administers the Health Insurance Trust (BU 0715), the Non-Medicare Eligible Retiree Health Insurance Trust (BU 0716), Workers' Compensation Program (BU 0714), Wellness Program and Employee Assistance Program (BU 4025). The Human Resources Director serves in the capacity as the Secretary to the Civil Service Commission, EEO Officer, ADA/FEHA Compliance Officer, and as the Labor Relations Administrator representing the Board of Supervisors.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Successfully moved from 579 Low Gap Road, to 501 Low Gap Road.

♦ Participated in the adoption of a Volunteer Policy and implemented a formalized volunteer program, which includes standardized processes and a tracking mechanism.

♦ Extended labor agreements with the following employee organizations: Mendocino County Association of Confidential Employees (MCACE), Management Association, Mendocino County Law Enforcement Management Association (MCLEMA), Deputy Sheriffs' Association (DSA), Mendocino County Public Attorneys Association (MCPAA) and the Department Head Association.

♦ Finalized consolidated MOU's with Mendocino County Association of Confidential Employees (MCACE), Management Association, Mendocino County Law Enforcement Management Association (MCLEMA), and the Department Head Association. (This satisfies a long-standing effort to consolidated MOU's for all 8 Bargaining Units.)

♦ Assisted departments and their cumulative 1107 Full time employees and extra-help employees with personnel related issues.

♦ Processed and facilitated: 2 Civil Service Disciplinary Appeals; 7 Labor Grievances, including facilitation of 2 mediations, 1 arbitration; and 10 various Civil Service Appeals related to Employment Applications and Examinations.

♦ Responded to 2 complaints made to State Agencies: 1 EEOC complaint, 1 US Department of Labor complaint.

♦ Investigated and processed 2 Sexual Harassment complaints made to the County.



♦ Received and Processed: 28 Special Requests to Hire Above Step 1; 254 Requests to Cash out Vacation; 244 Staffing Requests; 101 Recruitments; 1316 Employment Applications; 61 Exams; 105 Certifications (plus 42 amendments); 76 New Hires; 83 promotions, 12 demotions; 37 transfers; 143 Terminations, 32 Acting or Out-of-Class Assignments; and 5 layoffs and 3 layoff restorations, including maintenance of layoff restoration lists and associated meet and confer with affected Bargaining Units.

♦ Provided support for County staff requiring medical leave and/or requests for reasonable accommodation for disabilities.

♦ Processed and managed 130 Family Medical Leave/California Family Rights Act requests: 38 Leave Without Pay requests; and 8 Catastrophic Leave requests. Processed or assisted departments with 8 non-industrial injury related ADA/FEHA accommodation requests.



GOALS/OBJECTIVES FOR FY 2012-13

♦ Seek and implement improved and streamlined HR related processes that create efficiencies throughout the department and the County.

♦ Prepare for and begin labor negotiations with Bargaining Units for labor contracts expiring in 2012 & 2013.

♦ Review and update Civil Service Rules.

♦ Review and update various HR/personnel related County policies.

♦ Develop and implement Countywide workforce analysis, succession planning and leadership training program.

♦ Develop standardized Countywide training opportunities that provide for and support the development of County employees.

♦ Refresh and promote the utilization of County's Internship Program.

♦ Continue the ongoing effort to update classification specifications.

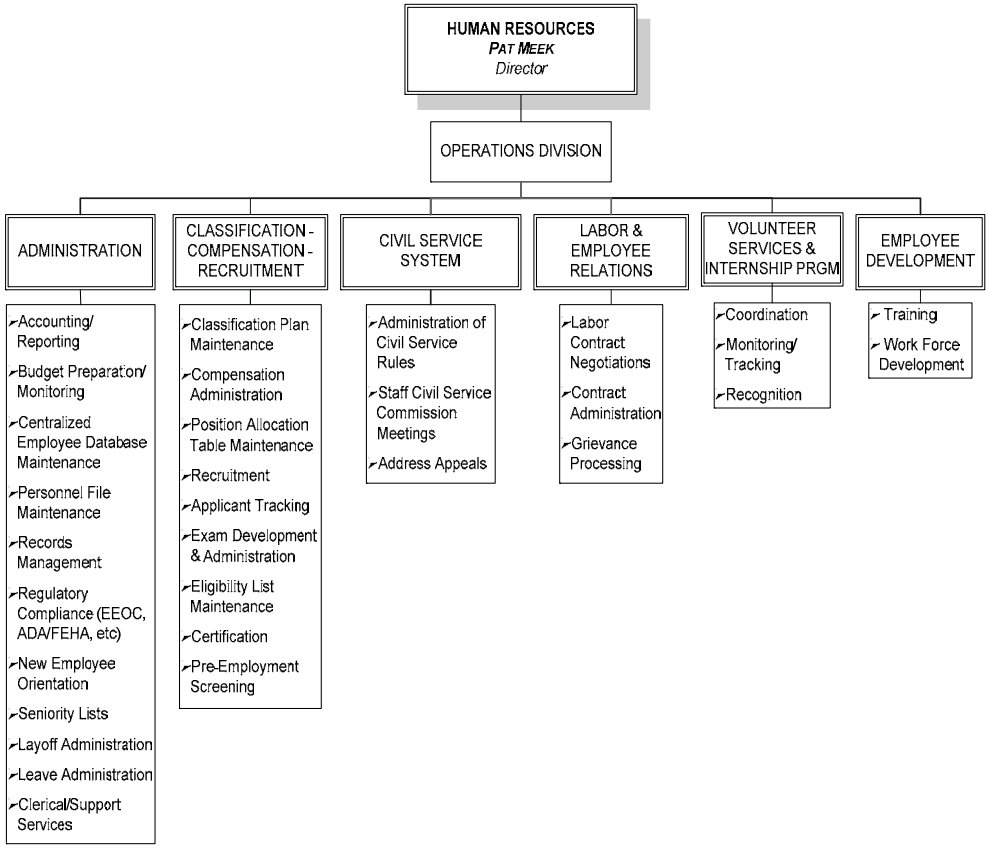
♦ Review and update written examinations for various County classifications.

♦ Review and update/refresh New Employee Orientation and other onboarding processes.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

PAT MEEK, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

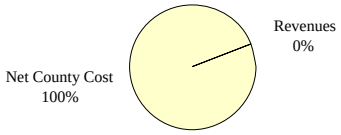
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the department.

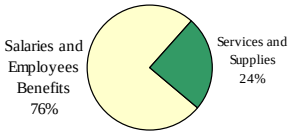
Services & Supplies

- ✧ Acct. 2150 Provides membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: Employment Law education, training, and personnel management support.
- ✧ Acct. 2189 Provides labor negotiations and miscellaneous fees and reimbursements.
- ✧ Acct. 2190 Provides purchase of publications and recruitment advertising.
- ✧ Acct. 2239 Provides countywide training workshops/expenses and oral panel expenses.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Human Resources requested and the CEO is recommending $45,198 to cover the costs of the County's volunteer program and leadership training. The department made a request for two full time employees which is currently recommended to be denied and will be reevaluated at Final Budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



Human Resource's Operation Staff

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

PAT MEEK, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1320 Human Resources
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825398 SB90 Reimb	0	0	0	0	0	0	0
827600 Other Sales	0	347	0	144	0	0	0
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	347	0	144	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	331,295	298,625	339,813	305,359	332,881	332,881	332,881
861012 Extra Help	0	8,268	0	0	0	0	0
861013 Overtime Reg Emp	0	415	0	693	0	0	0
861021 Co Cont Retirement	46,702	40,699	56,471	54,641	78,184	78,184	78,184
861022 Co Cont OASDI	19,697	17,658	19,381	17,899	19,715	19,715	19,715
861023 Co Cont Medicare	4,636	4,290	4,650	4,186	4,611	4,611	4,611
861024 Co Cont Retire Incr	20,837	18,163	25,225	24,015	37,041	37,041	37,041
861030 Co Cont Health Ins	33,076	30,611	32,053	37,635	45,127	45,127	45,963
861031 Co Cont Unemp Ins	2,123	2,123	5,623	5,623	2,650	2,650	2,650
861035 Co Cont Workers Comp	3,095	3,095	1,908	1,908	3,311	3,311	3,311
Total Salaries & Employee Benefits	461,461	423,947	485,124	451,958	523,520	523,520	524,356
Services & Supplies							
862060 Communications	3,600	3,574	3,600	3,012	2,600	2,600	2,600
862101 Insurance - General	1,191	1,191	874	874	1,509	1,509	1,509
862120 Maint - Equip	500	258	500	0	500	500	500
862150 Memberships	4,450	4,750	4,450	4,525	5,550	5,550	5,550
862170 Office Expense	15,000	11,609	9,330	18,823	9,330	9,330	9,330
862187 Education & Training	4,000	953	0	614	835	835	835
862189 Prof/Spec Svcs - Other	62,500	44,684	96,200	34,935	96,200	141,398	141,398
862190 Publ/Legal Notice	1,000	556	1,000	1,819	1,000	1,000	1,000
862200 Rent/Lease Equip	1,183	0	0	0	0	0	0
862239 Spec Dept Expense	2,808	2,148	2,808	1,866	2,808	2,808	2,808
862250 Trans/Travel	2,000	1,377	2,000	1,081	2,000	2,000	2,000
862253 Travel Out of County	2,000	1,218	500	817	500	500	500
Total Services & Supplies	100,232	72,318	121,262	68,366	122,832	168,030	168,030
Fixed Assets							
864360 Structures & Improvements	0	0	0	9,919	0	0	0
Total Fixed Assets	0	0	0	9,919	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	561,693	496,265	606,386	530,243	646,352	691,550	692,386
Total Net County Cost	561,693	495,918	606,386	530,099	646,352	691,550	692,386

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION..... 0714

PAT MEEK, Director



Return to Work Program Staff

PROGRAM DISCUSSION

The Human Resources Department is charged with administering the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/alternative work; and providing referrals to other resources if reasonable accommodation can not be provided.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Realized a 16% decrease in the cost of Workers' Compensation Claims filed from the prior year through April 2012.
- Experienced reductions in temporary disability payments through an aggressive Return to Work Program.
- Provided supervisors, managers and department workers' compensation liaisons with up to date training in workers' compensation with record high attendance.
- Provided departmental training on interactive process for providing reasonable accommodation for medical restrictions and/or leaves to injured employees.
- Actively encouraged use of ergonomic evaluations as a preventative measure, experiencing increased usage of online assessment tool.
- Evaluated and selected local physical therapist to assist in employee assessments related to the ergonomic program.
- Located alternate work for 2 qualified injured workers who were unable to return to their regular jobs to due injuries.
- Increased the number of injured employees who participated in temporary modified duty.
- Improved efficiencies through increased and direct communication with the County's Occupational Medicine Program Providers (Job Care).
- Met quarterly with Workers' Compensation Third Party Administrator and attorneys to review pending outstanding claims and current/pending litigation.

GOALS/OBJECTIVES FOR FY 2012-13

- Implement a workers compensation hotline to ensure timely notification of injuries and injury status.
- Meet annually with department heads to review their workers' compensation experience and possible prevention measures.
- Perform evaluation and interview process for Workers' Compensation Third Party Administrator (through the CSACEIA program).
- Continue to attend training classes to gain insight on methods for reducing workers compensation claims cost and frequencies.
- Conduct an onsite ergonomic training class (CSACEIA) to train department designees to perform ergonomic assessments as an early detection/prevention measure.
- Continue to provide the non-industrial ergonomic evaluations.
- Implement changes/enhancements to the County Medical Leave Tracker program.
- Continue to collaborate with the County's Occupational Medicine Program Providers and other Workers' Compensation providers to get injured workers back to work quicker.
- Continue development of methods to ensure timely receipt of injury and work status reports.
- Continue to improve efficiencies and streamline program processes.
- Begin referral process for the use of County's Employee Assistance Program (EAP)/Wellness programs for those using the Occupational Medicine Program (Job Care) and other medical facilities for workers comp injuries.
- Coordinate efforts between the Return to Work/Workers' Compensation and EAP/Wellness Programs to address issues impacting employees in the work place.
- Cross train Benefits Specialist in areas of the Return to Work Program and Workers' Compensation reporting.
- Update the Return to Work Program and Workers' Compensation desk operating manual.

HUMAN RESOURCES DEPARTMENT

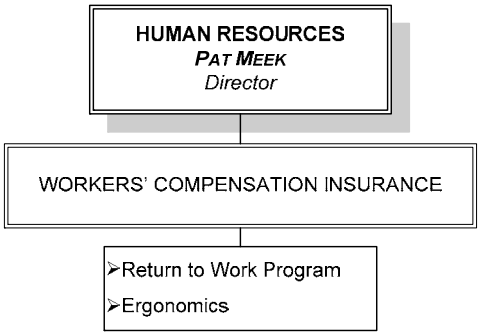
WORKERS' COMPENSATION..... 0714

PAT MEEK, Director

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the department.

Services & Supplies

- ✧ Acct. 2101 Provides for insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION 0714

PAT MEEK, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0714 Workers' Compensation
Fund: 7140 Workers' Compensation

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 A Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	0	(1,716)	0	(3,898)	0	0	0
825810 Other Govt Aid	0	0	0	1,151,973	0	0	0
826401 I.S.F. Services	3,662,294	3,643,698	2,462,850	2,462,850	2,837,125	2,837,125	2,837,125
827700 Other	0	0	0				
Total Operating Revenues	3,662,294	3,641,982	2,462,850	3,610,926	2,837,125	2,837,125	2,837,125
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	126,384	114,781	116,065	112,238	121,638	121,638	121,638
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	42	0	0	0
861021 Co Cont Retirement	17,909	15,954	20,715	20,160	28,358	28,358	28,358
861022 Co Cont OASDI	7,389	6,614	6,866	6,383	7,171	7,171	7,171
861023 Co Cont Medicare	1,734	1,564	1,609	1,493	1,678	1,678	1,678
861024 Co Cont Retire Incr	7,991	7,122	9,247	8,845	13,433	13,433	13,433
861030 Co Cont Health Ins	15,222	15,566	14,974	15,560	18,104	18,104	18,104
861031 Co Cont Unemp Ins	1,331	1,331	215	215	215	215	215
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	177,960	162,932	169,691	164,936	190,597	190,597	190,597
Services & Supplies							
862060 Communications	500	453	500	402	500	500	500
862101 Insurance - General	0	0	0	0	0	0	0
862102 Workers Comp	3,418,590	3,280,345	2,217,709	2,440,417	2,569,078	2,569,078	2,569,078
862120 Maint - Equip	0	0	500	0	500	500	500
862150 Memberships	1,000	0	1,000	396	1,000	1,000	1,000
862170 Office Expense	2,700	2,396	2,700	1,840	2,700	2,700	2,700
862187 Education & Training	5,500	0	4,000	(1,199)	4,000	4,000	4,000
862189 Prof/Spec Svcs - Other	5,500	4,464	4,750	0	4,750	4,750	4,750
862239 Spec Dept Expense	10,000	101	10,000	2,191	10,000	10,000	10,000
862250 Trans/Travel	1,800	15	500	111	500	500	500
862253 Travel Out of County	1,600	954	1,500	3,815	3,500	3,500	3,500
Total Services & Supplies	3,447,190	3,288,727	2,243,159	2,447,973	2,596,528	2,596,528	2,596,528
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	25,000	25,000	50,000	50,000	50,000	50,000	50,000
Total Expend Transfer & Reimb	25,000	25,000	50,000	50,000	50,000	50,000	50,000
Total Operating Expenses	3,650,150	3,476,659	2,462,850	2,662,908	2,837,125	2,837,125	2,837,125
Operating Income (Loss)	12,144	165,323	0	948,017	0	0	0
Change in Net Assets	12,144	165,323	0	948,017	0	0	0
Net Assets - Beginning Balance		9,700		175,023		1,123,040	1,123,040
Net Assets - Ending Balance		175,023		1,123,040		1,123,040	1,123,040

HUMAN RESOURCES DEPARTMENT

HEALTH INSURANCE 0715

PAT MEEK, Director

PROGRAM DISCUSSION

The Human Resources Department is charged with administering the Mendocino County Employee Self-Insured Health Plan. The plan is administered by the Human Resources Department, a medical, dental and vision third party administrator, a prescription drug administrator, and a health plan consultant.

The Employee Health Insurance plan provides coverage for medical, dental, vision, Employee Assistance Program (EAP), and Wellness. The employee health plan also provides for life, accidental death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan).

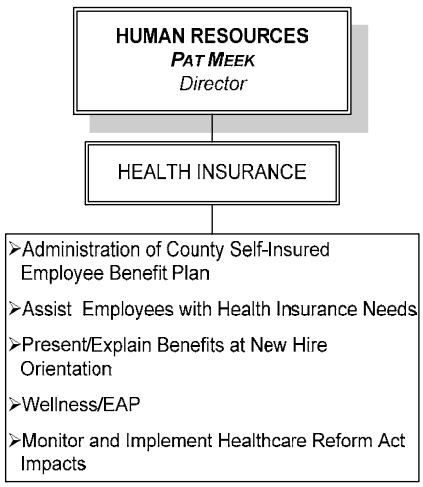
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Continued administration of the self-insured trust fund to ensure the stability and integrity of the trust.
- Continued to ensure plan reflects all legislative changes.
- Began planning efforts for Health Care Reform Exchange program and potential impact to County's plan.
- Completed 2012 Health Plan Renewal.
- Completed implementation process for Wellness Program enhancements including incorporation of wellness incentives to employee plans for purpose of reducing health care costs through early detection and preventative measures.
- Conducted an improved open enrollment process.
- Updated the Health Plan Description to reflect revisions mandated through the federal Healthcare Reform Act, to provide more clarity and easier understanding.
- Performed annual audit resulting in the reduction in claims processing errors.
- Implemented the introduction of the "Benny Card" to Flexible Spending Option.
- Evaluation of and transition to CSACEIA Discount Drug Card Program.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to review/monitor the health plan for the best possible options for providing benefits and coverage at the least cost to the County and employees.
- Continue administration of the self-insured trust fund to ensure stability and integrity of the trust.
- Complete 2013 Health Plan Renewal.
- Update Health Plan Document to reflect 2013 changes.
- Develop benefits "dashboard" to provide "real time" claims data information.
- Negotiate hospital and network contracts to ensure best possible discounts.
- Continue planning efforts for Health Care Reform Exchange program, in conjunction with Health Plan Consultant, identifying potential impact to County's plan, ensuring compliance with effective dates, communicating findings to Board of Supervisors, Bargaining Unit Representatives and employees.
- Coordinate efforts between the Return to Work/Workers' Compensation and EAP/Wellness Programs to address issues impacting employees.
- Evaluate success of Year 2 (2013) of Wellness incentive based plan design, impact on Health Plan and development of Year 3 wellness incentives (2014).
- Perform a dependent audit.
- Create and distribute a Benefits Summary specific to each employee.
- Review Open Enrollment Process for efficiencies including the evaluation of an online Open Enrollment process.
- Continue to strive to provide excellent service and response times for Employee inquiries.
- Continue to improve efficiencies and streamline program processes.
- Cross train Benefits staff in areas of Workers' Compensation, the Return to Work Program, and Wellness/EAP.

PROGRAM CHART



HUMAN RESOURCES DEPARTMENT

HEALTH INSURANCE 0715

PAT MEEK, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the department.

Services & Supplies

- ✧ Acct. 2101 Provides for insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



Health Benefits Staff

HUMAN RESOURCES DEPARTMENT

HEALTH INSURANCE 0715

PAT MEEK, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0715 Health Insurance
Fund: 7150 Health Insurance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	0	20,404	0	33,792	0	0	0
826401 I.S.F. Services	13,894,065	14,101,074	12,390,214	13,467,341	13,533,446	13,533,446	13,533,446
Total Operating Revenues	13,894,065	14,121,478	12,390,214	13,501,133	13,533,446	13,533,446	13,533,446
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	106,618	91,655	101,564	89,669	130,315	130,315	130,315
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	59	0	0	0
861021 Co Cont Retirement	13,627	12,590	7,894	16,696	30,560	30,560	30,560
861022 Co Cont OASDI	6,336	5,203	6,004	5,006	7,676	7,676	7,676
861023 Co Cont Medicare	1,487	1,232	1,410	1,171	1,797	1,797	1,797
861024 Co Cont Retire Incr	6,136	5,625	17,664	7,337	14,479	14,479	14,479
861030 Co Cont Health Ins	18,872	11,925	11,960	13,767	19,794	19,794	19,794
861031 Co Cont Unemp Ins	149	149	107	107	117	117	117
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	153,225	128,380	146,603	133,810	204,738	204,738	204,738
Services & Supplies							
862060 Communications	720	574	720	518	720	720	720
862101 Insurance - General	856,259	776,354	999,173	859,628	1,118,549	1,118,549	1,118,549
862120 Maint - Equip	1,000	0	500	0	500	500	500
862170 Office Expense	5,000	3,608	5,000	4,841	5,000	5,000	5,000
862187 Education & Training	5,000	0	5,000	0	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	686,317	623,898	385,933	567,406	349,723	349,723	349,723
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862239 Spec Dept Expense	12,014,010	10,353,219	10,215,787	13,619,986	11,517,679	11,517,679	11,517,679
862250 Trans/Travel	500	83	500	96	500	500	500
862253 Travel Out of County	2,000	146	2,000	301	2,000	2,000	2,000
Total Services & Supplies	13,570,806	11,757,882	11,614,613	15,052,778	12,999,671	12,999,671	12,999,671
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	158,761	92,337	201,585	185,321	329,156	329,156	329,156
Total Expend Transfer & Reimb	158,761	92,337	201,585	185,321	329,156	329,156	329,156
Total Operating Expenses	13,882,792	11,978,598	11,962,801	15,371,909	13,533,565	13,533,565	13,533,565
Operating Income (Loss)	11,273	2,142,880	427,413	(1,870,776)	(119)	(119)	(119)
Change in Net Assets	11,273	2,142,880	427,413	(1,870,776)	(119)	(119)	(119)
Net Assets - Beginning Balance		5,083,347		7,226,227		5,355,451	5,355,451
Net Assets - Ending Balance		7,226,227		5,355,451		5,355,332	5,355,332

HUMAN RESOURCES DEPARTMENT

RETIREMENT HEALTH INSURANCE 0716

PAT MEEK, Director

PROGRAM DISCUSSION

The Human Resources Department is charged with administering the Mendocino County Non-Medicare Eligible Retiree self-insured health plan which provides medical, prescription and Wellness coverage. The plan is administered by the Human Resources Department, a medical third party administrator, a prescription drug administrator, and a health plan consultant. The plan is scheduled to terminate December 31, 2013.

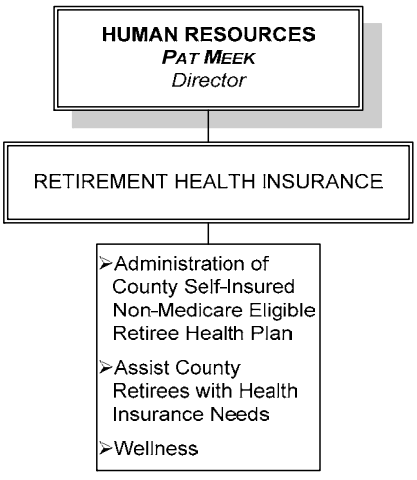
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- -Closely monitored the self-insured Retiree Health Plan activities and Trust Fund fluctuations reporting regularly to the Auditor and Executive Offices.
- Assisted County Medicare eligible retirees with matters pertaining to their Health Reimbursement Accounts.
- Conducted structured evaluation of Retiree Health Plan in effort to preserve access to healthcare for nonMedicare eligible retirees until Healthcare Reform and Exchange Program is fully implemented in 2014.
- Pursued and received Early Retiree Reinsurance Program funding.
- Implemented Board of Supervisors directives for plan changes including conducting two special open enrollments.
- Participated in the development and implementation of wellness incentives to Retiree Health Plan as cost saving measure for purpose of reducing health care costs through early detection & preventative measures.
- Continued to review and monitor the plan for the best possible options for providing benefits and coverage at least expense to the NonMedicare eligible.
- Worked with new health plan consultant to interpret provisions of the federal healthcare reform and communicated these findings to nonMedicare eligible retirees enrolled in Health Plan.
- Developed and implemented a communication plan to keep retirees informed of Retiree Health issues and outcomes through use of updates to the Human Resources website, communications to retirees, the Retirement Office, and attendance at the Association of Mendocino County Retired Employees (AMCRE) meetings.

GOALS/OBJECTIVES FOR FY 2012-13

- Continue efforts to preserve access to healthcare for nonMedicare eligible retirees until Healthcare Reform and Exchange Program is fully implemented in 2014.
- Continue to pursue Early Retiree Reinsurance Program funds if they become available.
- Update Retiree Health Plan Document to reflect 2012 and 2013 changes.
- Negotiate hospital and network contracts to ensure best possible discounts.
- Evaluate success of Plan Year 2 of Wellness Program enhancements and incentive based plan design and impact on Retiree Health Plan for purpose of reducing health care costs through early detection and preventative measures.
- Continue to review and monitor the plan for the best possible options for providing benefits and coverage at least expense to the NonMedicare eligible.
- Complete 2013 Retiree Health Plan Renewal and implement Board of Supervisors directives for plan changes for Plan Year 2013.
- Continue to refine communication plan to keep retirees informed of Retiree Health issues and outcomes through use of updates to the Human Resources website, communications to retirees, the Retirement Office, and attendance at the Association of Mendocino County Retired Employees (AMCRE) meetings, as necessary.
- Continue to strive to provide excellent service and response times for Retiree inquires.
- Continue to improve efficiencies and streamline program processes.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the department.

Services & Supplies

- ✧ Acct. 2101 Provides for stop loss insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During final budget deliberations, the Board of Supervisors approved the CEO's recommended budget for this department. Because of the small number of pool participants, and the irregularity associated with medical expenses, costs associated with this budget unit may see large variations from the initial target amounts.



Health & Retiree Benefits Specialists

HUMAN RESOURCES DEPARTMENT

RETIREMENT HEALTH INSURANCE 0716

PAT MEEK, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0716 Retiree Health
Fund: 7160 Retiree Health Insurance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Operating Revenues							
824100 Interest	0	1,079	0	(1,433)	0	0	0
825670 Federal Other	0	0	0	263,135	0	0	0
825810 Other Govt Aid	3,190,016	865,242	658,654	0	0	0	0
826401 I.S.F. Services	0	2,073,664	948,634	722,914	808,344	808,344	808,344
827700 Other	0	(71,266)	0	0	290,701	290,701	290,701
827802 Operating Transfer In	0	0	0	499,956	400,000	400,000	874,915
Total Operating Revenues	3,190,016	2,868,718	1,607,288	1,484,573	1,499,045	1,499,045	1,973,960
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	79,472	52,434	74,979	61,369	45,456	45,456	45,456
861012 Extra Help	0	17,440	0	6,115	0	0	0
861013 Overtime Reg Emp	0	0	0	72	0	0	0
861021 Co Cont Retirement	11,152	6,903	13,141	10,923	10,719	10,719	10,719
861022 Co Cont OASDI	4,532	2,916	4,492	3,563	2,674	2,674	2,674
861023 Co Cont Medicare	1,064	973	1,270	922	627	627	627
861024 Co Cont Retire Incr	4,976	3,089	5,869	4,771	5,079	5,079	5,079
861030 Co Cont Health Ins	5,811	5,689	5,818	8,352	7,009	7,009	7,009
861031 Co Cont Unemp Ins	2,356	2,356	81	81	1,583	1,583	1,583
Total Salaries & Employee Benefits	109,363	91,799	105,650	96,170	73,147	73,147	73,147
Services & Supplies							
862060 Communications	600	215	600	203	600	600	600
862101 Insurance - General	295,520	244,867	142,793	229,835	142,793	142,793	142,793
862120 Maint - Equip	1,183	0	500	0	500	500	500
862170 Office Expense	2,500	3,034	3,000	3,609	3,000	3,000	3,000
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	157,326	103,140	78,115	41,943	42,878	42,878	42,878
862239 Spec Dept Expense	2,619,464	2,298,505	1,538,000	1,304,610	1,226,737	1,226,737	1,226,737
862250 Trans/Travel	150	0	150	0	150	150	150
862253 Travel Out of County	200	0	200	0	200	200	200
Total Services & Supplies	3,076,943	2,649,760	1,763,358	1,580,200	1,416,858	1,416,858	1,416,858
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	2,021	2,021	2,021
Total Expend Transfer & Reimb	0	0	0	0	2,021	2,021	2,021
Total Operating Expenses	3,186,306	2,741,559	1,869,008	1,676,370	1,492,026	1,492,026	1,492,026
Operating Income (Loss)	3,710	127,159	(261,720)	(191,797)	7,019	7,019	481,934
Change in Net Assets	3,710	127,159	(261,720)	(191,797)	7,019	7,019	481,934
Net Assets - Beginning Balance		98,316		225,475		33,678	33,678
Net Assets - Ending Balance		225,475		33,678		40,697	515,612

HUMAN RESOURCES DEPARTMENT

EMPLOYEE WELLNESS..... 4025

PAT MEEK, Director



Pirates of the Care-a-bein' Healthy – Wellness Program

PROGRAM DISCUSSION

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program. The program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness. Human Resources also provides administrative support for the Employee Assistance Program (EAP). EAP services are provided by a vendor which provides counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Increased program participation among employees and nonMedicare eligible retirees to record high for purpose of reducing health care costs through early detection/preventative measures.

♦ Transitioned from a self-administered Employee Assistance Plan to use of an EAP provider administrator.

♦ Completed implementation process for Wellness Program enhancements including incorporation of wellness incentives to Employee Plans for purpose of reducing health care costs through early detection and preventative measures.

♦ Designed simplified wellness incentive structure and requirements for Year 2 of the program.

♦ Reactivated the Employee Wellness Advisory Committee.

♦ Continued partnerships with local medical and service providers for health/financial education and physical activity opportunities, including the collaboration with Fitness Centers and Weight Management Programs for discounted rates.

♦ Offered onsite biometric health screenings to a record high of over 500 county employees.

♦ Implemented a multi-tier, integrated approach to wellness trainings offered to employees, middle management and upper management.

♦ Provided monthly stress management/wellness classes.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to support the health and wellbeing of county employees/retirees by providing a variety of health and wellness services striving to provide excellent service & response times for program inquiries.

♦ Coordinate efforts between the Return to Work/Workers' Compensation and EAP/Wellness Programs to address issues impacting employees in the work place.

♦ Continue partnerships with local medical and service providers for health/financial education and physical activities through the Wellness Program.

♦ Provide employees and insured dependents with enhanced easy, confidential access to EAP counseling services.

♦ Collaborate with Information Services and the Library to create an online, searchable wellness resource library complete with resource photos and item descriptions.

♦ Increase participation in the wellness incentive program to 60% of employees.

♦ Expand the role of the Employee Wellness Advisory Committee.

♦ Organize and facilitate a Northern California Wellness Coordinators meeting.

♦ Development of a more effective Program Communication and Marketing Plan.

♦ Expand Biometric Screening services to include optional colon cancer test kits.

♦ Enhance post-Biometric Screening education.

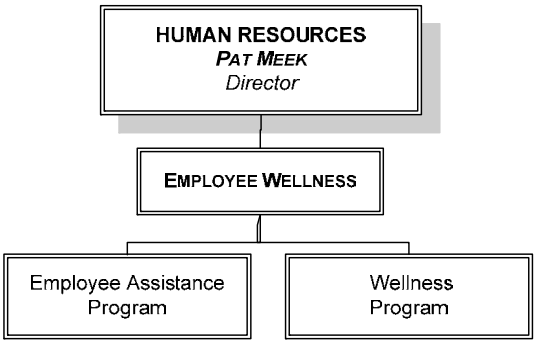
♦ Continue to improve efficiencies and streamline program processes.

♦ Collaborate with the Workers' Compensation Coordinator in the establishment of a referral process for the use of County's EAP/Wellness programs for those using the Occupational Medicine Program (Job Care) and other medical facilities for workers comp injuries.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for all or portions of salaries within the department.

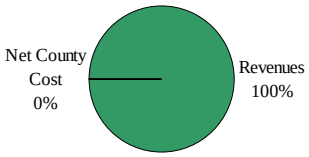
Services & Supplies

- ✧ Acct. 2140 Provides for health screening equipment and laboratory fees, nicotine patches/gum.
- ✧ Acct. 2187 Provides for staff training, educational materials, library resources, and incentives.
- ✧ Acct. 2189 Provides for education programming and contractors and computer processing of the wellness profiles.

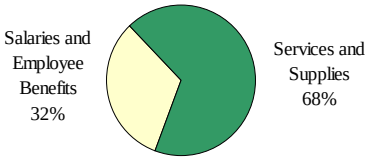
Expenditure Transfer & Reimbursement

- ✧ Acct. 7802 Provides for transfer from the Health Insurance Trust Fund, Workers' Compensation, Retiree Health Insurance, and Mendocino County Courts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

EMPLOYEE WELLNESS..... 4025

PAT MEEK, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation – Health

Budget Unit: 4025 Employee Wellness
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826390 Other Charges	214,610	143,745	154,610	2,643	2,021	2,021	2,021
827700 Other	0	0	50,000	0	0	0	0
827802 Oper Transfer In	183,761	117,337	200,710	235,321	379,155	379,155	379,156
Total Revenues	398,371	261,082	405,320	237,964	381,176	381,176	381,177
Salaries & Employee Benefits							
861011 Regular Employees	130,166	75,813	126,917	65,623	77,883	77,883	77,884
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	857	0	0	0
861021 Co Cont Retirement	18,395	10,222	20,499	11,860	18,359	18,359	18,358
861022 Co Cont OASDI	7,671	4,548	7,503	3,923	4,624	4,624	4,624
861023 Co Cont Medicare	1,806	1,080	1,767	917	1,081	1,081	1,081
861024 Co Cont Retire Incr	8,208	4,567	9,159	5,208	8,696	8,696	8,696
861030 Co Cont Health Ins	13,371	6,173	19,272	8,148	10,017	10,017	10,018
861031 Co Cont Unemp Ins	1,105	1,105	4,721	4,721	1,719	1,719	1,719
861035 Co Cont Workers Comp	5,788	5,788	2,677	2,677	94	94	94
Total Salaries & Employee Benefits	186,510	109,295	192,515	103,935	122,473	122,473	122,474
Services & Supplies							
862060 Communications	1,000	1,492	1,300	659	350	350	350
862101 Insurance - General	1,498	1,498	1,005	1,005	975	975	975
862120 Maint - Equip	1,383	0	200	0	100	100	100
862140 Med Dntl & Lab Supls	5,000	161	5,000	0	450	450	450
862150 Membership	180	0	500	0	0	0	0
862170 Office Expense	6,500	12,852	8,500	6,620	9,250	9,250	9,250
862185 Medical/Dental Svcs	7,500	0	7,500	0	0	0	0
862187 Education & Training	4,500	1,478	3,500	0	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	187,000	133,203	184,000	123,761	241,928	241,928	241,928
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	246	2,850	2,850	2,850
862250 Trans/Travel	700	302	700	331	800	800	800
862253 Travel Out of County	600	801	600	1,406	500	500	500
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	215,861	151,787	212,805	134,029	258,703	258,703	258,703
Expend Transfer & Reimb							
865380 Intrafund Transfer	(4,000)	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(4,000)	0	0	0	0	0	0
Total Net Appropriations	398,371	261,082	405,320	237,964	381,176	381,176	381,177
Total Net County Cost	0	(0)	0	0	0	0	0

MENDOCINO
1850
COUNTY

LIBRARY DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

6110..... Library D-276

LIBRARY DISTRICT

LIBRARY 6110

ANNETTE DEBACKER, Interim Librarian






PROGRAM DISCUSSION

Programs: The Mendocino County Library District provides educational and recreational materials which fill the needs of a culturally diverse population. It does this with care, for the quality and timeliness of library materials and with attention to their accessibility. Library staff interprets and guides the use of materials to enable as many people as possible to apply, in their daily lives, the record of what is known.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Through the efforts of the Friends of the Library Groups and the Library Advisory Board, funding for the Library is stabilized by a new sales tax.
- All Library branches expanded to another day of service in January of 2012.
- New ARRA funded hybrid bookmobile arrived and services are expanded to several new locations.
- Inland children's Librarian position restored and new Librarian hired to serve the children of Willits and Ukiah.

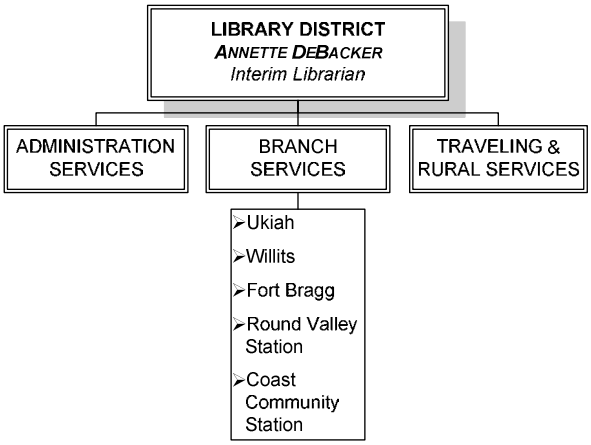
GOALS/OBJECTIVES FOR FY 2012-13

- Through the passage of the Measure A sales tax, Library hours will be able to increase open hours for each of the branches to: Fort Bragg-44, Willits-42, Round Valley-35 and Ukiah-48. Both Fort Bragg and Ukiah branches will be open on Sunday.
- All Library branches will begin adding new items such as ebooks, DVDs, literary fiction, bestsellers. They will also begin to replace out-of-date and tattered copies of books, audiobooks and many other items.
- The Library will continue it's presence on Facebook and other social media and will create an account on Pinterest.
- All branches will have a robust Summer Reading Club with many events for Mendocino County children.
- The library branches will do more adult programming and will provide a "discovering democracy" series funded by CA Humanities.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART





LIBRARY DISTRICT

LIBRARY 6110

ANNETTE DEBACKER, Interim Librarian

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5490 Provides for revenues from interlibrary loan transactions.
- ✧ Acct. 5496 Provides for revenues from Public Library Foundation fund.
- ✧ Acct. 6370 Provides for fines and fees, and bookmobile reimbursement.
- ✧ Acct. 7700 Provides for reimbursement from Sonoma County Library and law library salary reimbursement.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries at the library branches and bookmobile.

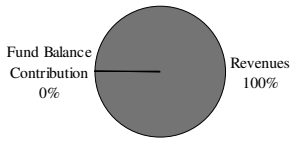
Services & Supplies

- ✧ Acct. 2101 Provides for general liability insurance.
- ✧ Acct. 2120 Provides for maintenance of bookmobile, computers & electronics.
- ✧ Acct. 2189 Provides for delivery costs, circulation and catalog system.
- ✧ Acct. 2239 Provides for library materials, books, periodicals.
- ✧ Acct. 2090 Provides for janitorial, buildings and grounds, garage collection.
- ✧ Acct. 2060 Provides for telecommunications for libraries & bookmobile.

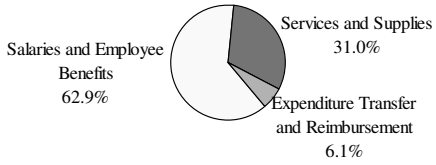
Fixed Assets

- ✧ Acct. 4370 Provides for reference desk for the Ukiah library.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Increase in Salaries & Employee Benefits – additional Library Tech position (.8 FTE) plus one Library Assistant position changing from .5 to 1 FTE, due to change in a part-time position-less extra-help employees needed, and health insurance may increase more than originally anticipated; 2) Increase to Service & Supplies - added eBooks and other technology for patrons; 3) Expend Transfer & Reimb adjustment due to Measure A Tax fee paid to Recorder's Office out of FY 2011-12 revenue; and 4) Revenues changed due to net transfer out from BU 1000 due to change in assessed valuation, will result in small increase on fund balance draw.

LIBRARY DISTRICT

LIBRARY 6110

ANNETTE DEBACKER, Interim Librarian

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education – Library Services

Budget Unit: 6110 Mendocino County Library
Fund: 1205 County Library

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821500 Sales & Use Tax	0	0	0	271,561	1,440,000	1,440,000	1,440,000
824100 Interest	1,000	1,995	1,000	2,785	1,000	1,000	1,000
824110 Endow Fund Interest	40,000	0	0	0	0	0	0
825490 State Other	132,000	156,970	90,000	147,514	0	0	0
825496 State Library Grant	30,500	71,484	5,000	10,000	0	0	0
826370 Library Services	42,000	52,538	42,000	36,110	40,000	40,000	40,000
827600 Other Sales	2,000	3,455	2,000	2,759	750	750	750
827700 Other	0	0	0	0	0	0	0
827705 Pay Telephone	0	0	0	0	0	0	0
827707 Donation	1,500	5,344	1,500	3,802	750	750	750
827801 Grant Revenue	0	0	0	134,000	0	0	0
827802 Oper Transfer In	1,204,662	1,204,662	1,206,700	1,228,222	1,204,662	1,204,662	1,190,553
Total Revenues	1,453,662	1,496,447	1,348,200	1,836,754	2,687,162	2,687,162	2,673,053
Salaries & Employee Benefits							
861011 Regular Employees	685,295	676,092	621,799	607,459	906,920	906,920	922,896
861012 Extra Help	45,000	48,924	15,000	68,874	20,000	20,000	10,000
861013 Overtime Reg Emp	6,000	2,647	5,500	2,528	6,000	6,000	6,000
861021 Co Cont Retirement	89,910	91,355	115,285	109,930	187,105	187,105	194,814
861022 Co Cont OASDI	36,251	36,811	36,817	34,472	48,902	48,902	50,570
861023 Co Cont Medicare	9,694	9,858	8,838	9,160	13,150	13,150	13,382
861024 Co Cont Retire Incr	40,116	40,759	52,859	48,191	88,644	88,644	92,280
861030 Co Cont Health Ins	139,598	122,133	104,037	98,903	135,589	135,589	187,342
861031 Co Cont Unemp Ins	11,064	11,064	14,223	14,223	8,992	8,992	8,992
861035 Co Cont Workers Comp	20,194	20,194	13,676	13,676	13,915	13,915	13,915
Total Salaries & Employee Benefits	1,083,122	1,059,837	988,034	1,007,416	1,429,218	1,429,218	1,500,191
Services & Supplies							
862060 Communications	24,000	30,150	20,000	18,047	24,000	24,000	24,000
862090 Household Expense	67,920	61,723	53,500	46,943	68,280	68,280	68,280
862101Insurance - General	148,427	148,427	94,520	94,520	14,567	14,567	47,538
862120 Maint - Equip	13,000	4,817	13,000	12,987	10,000	10,000	10,000
862130 Maint - Strc/Impr/Grnds	45,000	24,303	44,000	14,214	39,500	39,500	39,500
862150 Memberships	800	295	600	456	2,400	2,400	2,400
862170 Office Expense	17,200	13,389	30,000	30,213	60,000	60,000	60,000
862185 Medical/Dental Svcs	0	579	500	859	3,300	3,300	3,300
862187 Education & Training	1,000	119	1,000	85	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	139,500	117,136	130,000	114,324	178,000	178,000	178,000
862190 Publ/Legal Notice	650	432	500	3,859	2,000	2,000	2,000
862210 Rents &Leases - Bldg Grnds	0	0	0	0	27,600	27,600	27,600
862239 Spec Dept Expense	6,000	9,135	14,000	8,945	165,000	165,000	180,000
862250 Trans/Travel	10,000	8,361	14,000	9,274	20,000	20,000	20,000
862253 Travel Out of County	1,000	369	1,000	265	3,000	3,000	3,000
862260 Utilities	62,000	65,743	76,500	76,341	70,826	70,826	70,826
Total Services & Supplies	536,497	484,977	493,120	431,332	691,473	691,473	739,444

LIBRARY DISTRICT

LIBRARY 6110

ANNETTE DEBACKER, Interim Librarian

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864360 Structures & Imprmnts	0	0	0	0	5,500	5,500	0
864370 Equipment	0	0	5,000	207,572	0	0	0
Total Fixed Assets	0	0	5,000	207,572	5,500	5,500	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(45,000)	(30,668)	0	(13,659)	0	0	0
865802 Oper Transfer Out	0	0	0	78,371	248,371	248,371	146,529
Total Expend Transfer & Reimb	(45,000)	(30,668)	0	64,712	248,371	248,371	146,529
Total Net Appropriations	1,574,619	1,514,145	1,486,154	1,711,032	2,374,561	2,374,561	2,386,164
Total Fund Balance Contribution	120,957	17,698	137,954	(125,722)	(312,601)	(312,601)	(286,889)


MENDOCINO
1850
COUNTY

MUSEUM

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

7110 ..... Museum D-282
7111 ..... Museum Book and Gift Store D-286
7112 ..... Museum Special Projects D-288

MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director



Museum Exhibit on Carl Purdy: April 2011-March 2012

PROGRAM DISCUSSION

The mission of the Mendocino County Museum is to "Tell the Story" of the people and places in Mendocino County by preserving the heritage and history of local communities and the region, and presenting that heritage through a public museum, archives, educational programs and events, and grassroots publications. Staff provides diverse services ranging from greeting the public, assisting with school and tour groups, coordinating activities with *Roots of Motive Power Events* and *Mendocino College*, managing a Book & Gift Store and developing and displaying exhibits and educational events. The Museum serves as the official archival depository for Mendocino County and the State of California in regard to Frolic shipwreck materials.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Created Museum Volunteer Partner (MVP) Program and recruited over 30 active volunteers.
- Held monthly MVP meetings to share information and plan events.
- Focused on HVAC systems and roof leaks; HVAC unit replaced in Classroom 3.
- Worked to increase lighting levels in Museum galleries.
- Installed upgrade of Past Perfect museum software including Virtual Exhibit software.
- Initiated Museum Inventory Project with focus on Native American artifacts in preparation for new Native American culture exhibit planned for Fall 2012.
- Obtained a professional Conservation Assessment of the Museum's exhibits, collections and storage.
- Provided several major exhibits: "Why Mendocino?" Collage Project, "A Passion for Plants & Place: Carl Purdy of Mendocino County", Vintage Toy Display, Mendocino Flavors Project, "Veterans History: Personal", "Golden Gateway to the Redwoods", and assisted with Roots of Motive Power Charles Givens Photo Display.
- Provided public programming for Carl Purdy exhibit, including two panel presentations, wildflower hikes and a final reception with horticulturalist, Kate Frey, speaking.
- Developed and distributed education guide for Carl Purdy exhibit.
- Inaugurated a Teachers Open House program.
- Held free public receptions to open all new exhibits.
- Arranged for multiple school field trips and planned Education Day with *Roots of Motive Power* for Willits High School students.

♦ Conducted multiple group tours for residents and visitors to Mendocino County.

♦ Participated in Frontier Days Parade, Redwood Empire Fair, and Mendocino County Fair.

♦ Participated in Roots of Motive Power Steam-up in September and Holiday Express in December.

♦ Hosted Heritage Wine Event as part of the Wine & Mushroom Festival, coordinated by Visit Mendocino.

♦ Initiated changing display at the County Administrative Center for the 75th Anniversary of the Golden Gate Bridge.

♦ Celebrated the 40th Anniversary of the Museum.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Increase staffing levels to handle workload.

♦ Get all the roof leaks permanently fixed.

♦ Work on Museum Inventory Project.

♦ Implement Conservation Plan based on Conservation Assessment.

♦ Develop Museum-standard storage solution.

♦ Expand programming for group tours and school field trips.

♦ Display Bicentennial Stamps and Signatures Collection.

♦ Plan and implement Willits Kinetic Carnivale in conjunction with Roots of Motive Power Steam Festival.

♦ Create a new Native American culture exhibit, including interactive and multi-age components, and public programming.

♦ Relaunch the Wine History Project with the debut of book on Mendocino County Wine Notes.

♦ Continue to display and evolve the Veterans History: Personal Project, including addition of video and oral history presentations.

♦ Create 2012 Vintage Toy Display.

♦ Develop and implement 2013 Community Artwork Project.

♦ Plan and implement Mendocino Mini-Maker Faire.

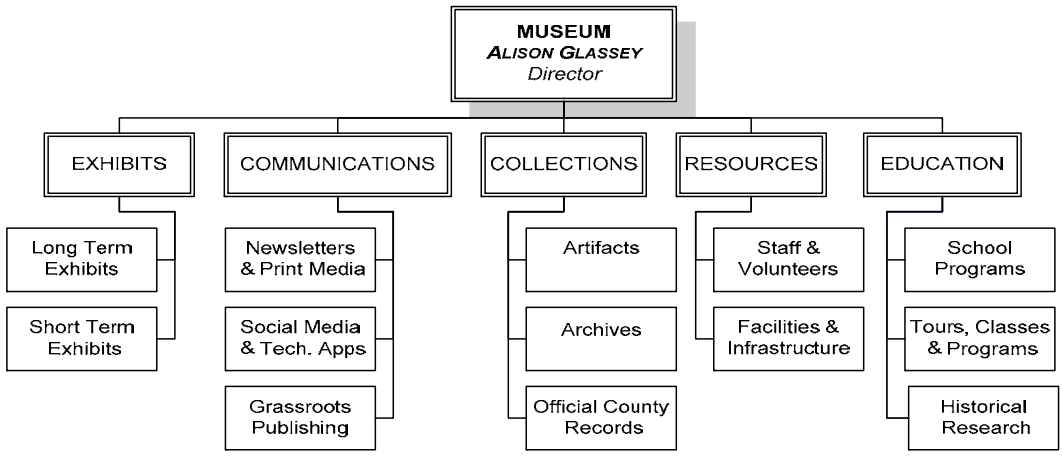
♦ Create a Solar Pioneers Exhibit.

♦ Plan and implement second annual Chautauqua Program.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Provides funding from Mendocino College for classroom rentals and income from an endowment account at Community Foundation of Mendocino County (paid quarterly).
- ✧ Acct. 4110 Interest from Endowment Trust.

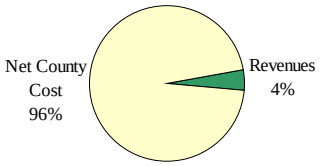
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

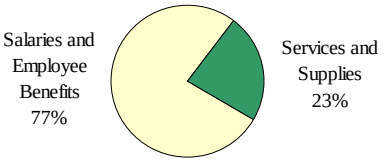
Services & Supplies

- ✧ Acct. 2239 Provides special supplies and equipment needs of Curator.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7110 Mendocino County Museum
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824110 Endow Fund Interest	0	0	0	0	0	0	0
824200 Rent/Concession	10,000	10,000	10,000	10,000	10,000	10,000	10,000
827700 Other	0	0	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Salaries & Employee Benefits							
861011 Regular Employees	125,732	123,241	127,823	98,002	110,708	110,708	110,708
861012 Extra Help	0	0	0	29,147	9,289	9,289	9,289
861013 Overtime Reg Emp	0	70	0	0	0	0	0
861021 Co Cont Retirement	11,755	10,356	11,816	12,007	18,586	18,586	18,586
861022 Co Cont OASDI	7,457	7,137	6,584	5,538	6,426	6,426	6,426
861023 Co Cont Medicare	1,744	1,669	1,540	1,718	1,503	1,503	1,503
861024 Co Cont Retire Incr	5,338	4,704	5,515	5,498	8,820	8,820	8,820
861030 Co Cont Health Ins	25,321	24,708	20,414	20,414	21,395	21,395	21,792
861031 Co Cont Unemp Ins	987	987	8,168	8,168	3,307	3,307	3,307
861035 Co Cont Workers Comp	2,548	2,548	1,028	1,028	1,231	1,231	1,231
Total Salaries & Employee Benefits	180,882	175,420	182,888	181,520	181,265	181,265	181,662
Services & Supplies							
862060 Communications	3,000	2,060	3,000	3,476	3,000	3,000	3,000
862090 Household Expense	500	0	500	349	500	500	500
862101 Insurance - General	18,204	18,204	11,995	11,995	14,365	14,365	14,365
862120 Maint - Equip	0	0	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862150 Memberships	275	0	0	0	0	0	0
862160 Misc Expense	0	54	0	0	0	0	0
862170 Office Expense	2,505	3,027	2,505	2,999	2,505	2,505	2,505
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	2,360	2,818	2,360	4,012	2,360	2,360	2,360
862220 Small Tool/Instrument	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	173	0	38	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	32,000	30,646	32,000	30,084	32,000	32,000	32,000
Total Services & Supplies	58,844	56,981	52,360	52,952	54,730	54,730	54,730
Fixed Assets							
864360 Structure/Improvement	0	0	7,000	0	0	0	0
Total Fixed Assets	0	0	7,000	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	2,982	0	0	0
Total Expend Transfer & Reimb	0	0	0	2,982	0	0	0
Total Net Appropriations	239,726	232,400	242,248	237,454	235,995	235,995	236,392
Total Net County Cost	229,726	222,400	232,248	227,454	225,995	225,995	226,392

MUSEUM

MUSEUM BOOK AND GIFT STORE 7111

ALISON GLASSEY, Director

PROGRAM DISCUSSION

When the Museum was presented to the citizens of Mendocino County by the Historical Society in 1972, the County assumed financial responsibility for general operation and staffing of the Museum facility and department. The Museum Department was charged with funding educational programs, events, and outreach via income from sales in a book and gift store, establishing endowments, estate planning and obtaining donations. The Museum Store is a resource for historians, writers, and guests from the general public.

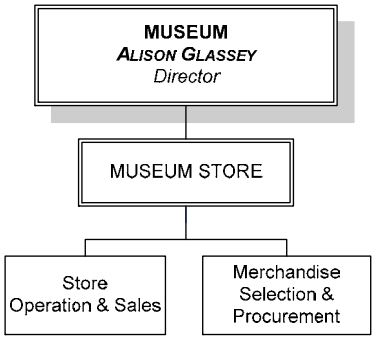
MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Remodeled store and refurnished with found and donated furniture
- ♦ Expanded range and variety of products to include jewelry and giftware
- ♦ Broadened selection of books in Museum-focused areas
- ♦ Improved lighting in store

GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Refine store inventory based on full year's experience with merchandise
- ♦ Develop "name drop" products for sale
- ♦ Upgrade QuickBooks and bookkeeping arrangements to manage store as a business
- ♦ Install cash register/cash drawer and scanning set-up to streamline operations

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

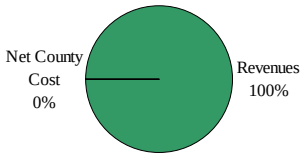
Revenues

- ✧ Acct. 7600 Provides for bookstore sales, sales tax earned from taxable sales, merchandise sales for volunteer organizations, etc.

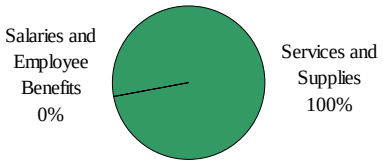
Services & Supplies

- ✧ Acct. 2239 Provides for Museum merchandise, advertising to increase sales, copy fees and payment of use tax to Board of Equalization.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

MUSEUM

MUSEUM BOOK AND GIFT STORE 7111

ALISON GLASSEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7111 Museum Bookstore
Fund: 1214 Museum Bookstore

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	17	0	(2)	0	0	0
827600 Other Sales	5,000	0	10,000	10,000	10,000	10,000	10,000
Total Revenues	5,000	17	10,000	9,998	10,000	10,000	10,000
Services & Supplies							
862170 Office Expense	100	0	0	0	0	0	0
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	5,000	3,618	10,000	15,050	10,000	10,000	10,000
Total Services & Supplies	5,100	3,618	10,000	15,050	10,000	10,000	10,000
Total Net Appropriations	5,100	3,618	10,000	15,050	10,000	10,000	10,000
Total Fund Balance Contribution	100	3,601	0	5,051	0	0	0



Museum Store Window

PROGRAM DISCUSSION

Budget Unit 7112 "Special Projects" was established to provide for donations, admission fees, endowment, and trusts. All funds in this budget unit are non-tax derived, cannot be used other than as detailed by estate plans and other donor stipulations. The original 1972 agreement between the Historical Society and County stipulates that income generated is to be kept by the Museum and maintained for support of Museum projects and programs.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Created several major exhibits.
- ♦ Received donations of funds for exhibits and projects and donations of artifacts and archives.
- ♦ Local businesses assisted with multiple building projects, as well as goods and services for events.
- ♦ Purchased advertising in multiple local visitor publications.
- ♦ Worked on website presence, including social media.

GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Design and install new exhibits with interactive features.
- ♦ Support the exhibits, events, and education described in the main Museum Budget Unit.
- ♦ Publish book on local wineries to generate income to fund the Wine History Project.
- ♦ Focus on public signage to guide visitors to the Museum.
- ♦ Refine advertising efforts and make greater use of social media.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 7707 Provides funding from visitations by the public, grants, memberships, endowment revenue, etc.

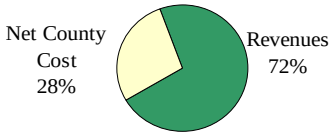
Services & Supplies

- ✧ Acct. 2239 Provides funding for Artifact Storage furnishing, Exhibition preparation and presentation, educational program, special events, lectures, and other Museum programming.

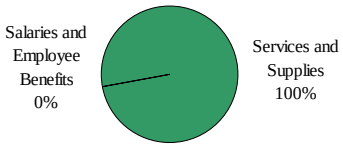
Expend Transfer & Reimbursement

- ✧ Acct. 5802 Provides transfer to the Museum operations budget (BU 7110).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Services & Supplies – There is no NCC in BU 7112. Appropriations need to be raised to reflect increased expenditures and associated increased revenues for two major projects: Willits Kinetic Carnivale event and publishing of Mendocino Roots & Ridges book; and 2) Revenues – There is no NCC in BU 7112. Revenues need to be raised to reflect increased earnings and associated increased expenditures for two major projects: Willits Kinetic Carnivale event and publishing of Mendocino Roots & Ridges book. Revenues do not entirely offset expenditures in FY 2012-13, because the book is amortized over a 2-year period. Additional earnings will be reflected in FY 2013-14. Profits (anticipated in the third year) go toward the Wine History Project.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7112 Museum Spec Projects
Fund: 1215 Museum Spec Projects

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	500	350	200	393	300	300	300
827600 Other Sales	2,000	0	5,000	0	10,000	10,000	10,000
827707 Donation	15,000	0	14,800	20,000	10,000	10,000	40,000
Total Revenues	17,500	350	20,000	20,393	20,300	20,300	50,300
Services & Supplies							
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	17,000	15,499	40,000	47,525	40,300	40,300	70,300
862250 Trans/Travel	0	0	0	30	0	0	0
862253 Travel Out of County	0	0	0	1,703	0	0	0
Total Services & Supplies	17,000	15,499	40,000	49,258	40,300	40,300	70,300
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	17,000	15,499	40,000	49,258	40,300	40,300	70,300
Total Fund Balance Contribution	(500)	15,150	20,000	28,865	20,000	20,000	20,000

MENDOCINO
1850
COUNTY

PLANNING and BUILDING SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

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2851 ..... Planning and Building Services D-295
2852 ..... Planning and Building Services – Special Fund D-300
O326 ..... Water Agency D-302

PLANNING and BUILDING SERVICES

FISH AND GAME COMMISSION 2840

STEVE DUNNICLIFF, Director





PROGRAM DISCUSSION

The mission of the Fish and Game Commission is to advise the Mendocino County Board of Supervisors on fish and wildlife matters pertaining to Mendocino County.

The Commission promotes full understanding and trust through effective communication and transparency; provides technical analyses and funding recommendations to the Board of Supervisors; and encourages the public to participate in activities of the Fish and Game Commission.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Solicitation of proposals for the funding of fish and game improvement projects in Mendocino County was suspended for FY 2011-12 pending the results of a California Department of Fish and Game audit.

♦ The commission continues to support the preservation and enhancement of fish and wildlife resources and the responsible public use of those resources.

♦ Held public meetings at various locations in the County to increase public awareness of Fish and Game Commission.

♦ Encouraged public participation in Fish and Game Commission meetings.

GOALS/OBJECTIVES FOR FY 2012-13

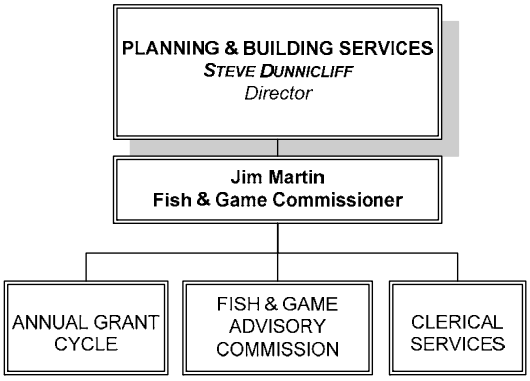
♦ Solicit proposals for and fund fish and game improvement projects in Mendocino County, work with the District Attorney to secure additional funds via prosecution of fish and game violations and subsequent collection of fines.

♦ Continue to hold public meetings at various locations throughout the County to increase public awareness of Fish and Game Commission activities and expand web page to facilitate distribution of grant applications and associated information.

♦ Continue to solicit and evaluate proposals for various fish and game improvement projects in Mendocino County. Additionally, work more closely with the Department of Fish and Game to ensure that the County's grant projects are consistent with the policy of Fish and Game.

♦ Encourage public participation in Fish and Game Commission meetings and expand public outreach efforts through development of one or more web pages.

PROGRAM CHART

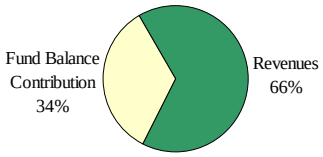


SUMMARY OF MAJOR BUDGET ACCOUNTS

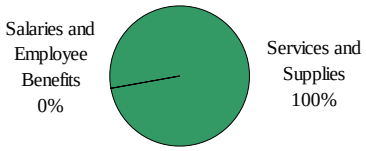
Services & Supplies

- ✧ Acct. 2239 Provides for special projects requested by the Commission and approved by the Board.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2840 Fish and Game
Fund: 1206 Fish & Game

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823200 Other Court Fine	15,000	37,506	30,000	32,436	32,000	32,000	32,000
824100 Interest	2,000	311	200	483	250	250	250
827700 Other	0	0	0	0	0	0	0
Total Revenues	17,000	37,817	30,200	32,919	32,250	32,250	32,250
Services & Supplies							
862060 Communications	150	0	150	0	0	0	0
862101 Insurance - General	104	104	173	173	444	444	444
862120 Maint - Equip	500	0	500	0	0	0	0
862150 Memberships	400	0	400	0	0	0	0
862170 Office Expense	900	1,025	900	857	906	906	906
862189 Prof/Spec Svcs - Other	4,500	3,462	4,500	825	0	0	0
862194 A-87 Costs	1,873	1,318	1,873	0	1,900	1,900	1,900
862200 Rent/Lease - Equip	200	0	200	0	0	0	0
862239 Spec Dept Expense	95,000	55,000	45,000	28,461	45,000	45,000	45,000
862250 Trans/Travel	2,000	1,268	2,000	954	650	650	650
862253 Trans/Travel Out of County	1,000	0	700	0	0	0	0
Total Services & Supplies	106,627	62,177	56,396	31,269	48,900	48,900	48,900
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	106,627	62,177	56,396	31,269	48,900	48,900	48,900
Total Fund Balance Contribution	89,627	24,360	26,196	(1,650)	16,650	16,650	16,650

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

PROGRAM DISCUSSION

The primary responsibilities of Planning and Building Services are to administer, implement and enforce state and local land use planning and zoning laws, along with construction regulations in the unincorporated area and within the cities of Point Arena and Fort Bragg. Staff works on implementing the County General Plan, Local Coastal Program, Airport Land Use Plan, Mendocino Town Plan, Gualala Town Plan and Brooktrails Specific Plan. Coordination of the abatement of abandoned vehicles in the unincorporated area and within the cities of Willits, Fort Bragg and Point Arena is accomplished. Planning and Building Services assigns building addresses and coordinates preparation and dissemination of mapping and population information.

Planning and Building Services effectively manages existing and future development by facilitating the availability of adequate services and facilities, advocating wise use of resources, promoting an awareness and consideration of cultural resources and protecting and enhancing the quality of life in Mendocino County. To that end, the Planning Division facilitates a more comprehensive understanding of land use to the citizenry on both immediate and long-range planning matters. To promote the public's safety The Building Inspection Division provides code compliance and safety assessments for property improvements and in the event of a natural or man-made disaster is certified by California Emergency Management Agency (CalEMA) to evaluate and assist in emergency response.



860 N. Bush, Ukiah

Staff provides precise, up-to-date, innovative advice and technical expertise and are "problem solvers" seeking solutions to issues within the framework of regulations. They develop a working environment that strives for excellence and exemplary customer service through teamwork, continuous training, career advancement and innovation.

All members of the public, applicants, decision-makers, and co-workers are treated in a courteous, respectful and professional manner.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Processed 1,142 building permits from July 1, 2011, to April 1, 2012.
- Continued to issue numerous "Notice & Order to Abate" as provided under the County Nuisance Ordinance.
- Maintained plan check turnaround at two weeks for large projects and one week for small projects.
- Completed the County's Ukiah Valley Area Plan (UVAP), which was adopted in August 2011 by the Board of Supervisors.
- Completed the first phase of associated rezones of sites within the UVAP to meet the County's Housing Settlement Agreement.
- Continue to implement the department's review of the Business Licenses for changes of occupancy to address health and safety issues/concerns.
- Continue to participate with the Assessor, Agriculture Commissioner and County Counsel in staffing the Resource Lands Program Committee to provide review and administration of compliance with the Williamson Act.
- Completed the processing of the Harris Quarry Mine and associated Environmental Impact Report.
- Completed the initial drafts of a Mixed-Use Zoning District as an implementation of both the General Plan and the UVAP.
- Commenced the Mendocino Town Plan update process and held three community input meetings to identify community issues and concerns.
- Commenced a Land Use Code update through a Sustainable Communities Grant which is intended to combine zoning regulations, subdivision regulations, and resource management regulations in one integrated document.
- Worked with MCOG and the Gualala business owners on implementing a Highway 1 streetscape and parking enhancement plan to be funded by Transportation Enhancement funds from Caltrans.

♦ Moved Planning and Building Services offices to co-locate with Environmental Health to initiate a more integrated approach to serving the public for land development projects.

♦ Worked with stakeholder groups on a revision to the County's Stormwater Ordinance.

♦ Completed yearly Surface Mining and Reclamation Act (SMARA) mine inspection process completely "in-house", thereby maintaining the County's surface mines in compliance with State and local regulations.

♦ Processed in a timely manner a significant number of new use permits, minor subdivisions, variances and other entitlements, all with an expanding demand for comprehensive analysis.

♦ Worked closely with the Federal Emergency Management Agency (FEMA) in the review of the County's revised flood plain maps being updated by FEMA.

♦ Between January 1, 2011, and December 31, 2011, 149 cases were opened by Code Enforcement.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to process the several thousand planning and building permits and projects submitted annually.

♦ Continue to implement customer service operational enhancements through the co-location with Environmental Health and coordination with Department of Transportation staff.

♦ Increase the number of "Notice & Order to Abate" notices issued and continue to close Code Enforcement cases.

♦ Continue the implementation of the Building Division's review of business license applications for change of occupancy and health and safety issues.

♦ Continue to assist in multi-departmental review of Williamson Act compliance.

♦ Continue the implementation of the General Plan and Housing Element.

♦ Continue the process of updating the Mendocino Town Plan, and continue to pursue funding for preliminary planning studies for the Noyo Harbor, which will serve as precursor to an update of the LCP or the creation of a Specific Plan for the Noyo Harbor.

♦ Continue to work with MCOG, Laytonville Area, Gualala and Westport Municipal Advisory Councils and continue to confer with other community groups.

♦ Continue to monitor, review and implement climate change policy directives from the State of California, including the incorporation of Greenhouse Gas Reduction requirements into County Planning review process. Pursue innovative Greenhouse Gas planning strategies that could benefit the County financially or improve the local environment and economy.

♦ Continue to work with the Executive Office, Environmental Health and Department of Transportation in the implementation of coordinated service delivery to better serve the citizens of the County and provide for an integrated "one-stop" approach to permitting.

♦ As part of the implementation of the General Plan, continue the preparation of a Comprehensive Land Use and Development Code that will combine the Zoning Ordinance, Division of Land Regulations, SMARA, the Storm Water Ordinance and the Land Use/Resources sections of the County Code into one comprehensive Development Code.

♦ Continue the update process for the Mendocino Town Plan. It is anticipated that the update will examine a variety of issues such as: visitor accommodations, vacation rentals, waters supply, community design, preservation of historic structures, parking, circulation and walkability, as well as a review of general policies and programs associated with the current Mendocino Town Plan.

♦ Continue to work with Green Building Committee and develop a Green Building Ordinance for the County.

♦ Complete implementation measures called for in the General Plan Update, specifically initiation of a new Land Use Code update and design review guidelines and standards.

♦ Continue to create a "seamless" experience for the public by markedly increasing public awareness of and participation in community planning efforts, and continue to make the effort to incorporate underrepresented groups into the process.

♦ Continue to seek grant funding opportunities to augment General Fund allocations.

♦ Continue to hold cross training with Department of Transportation, Environmental Health, Air Quality and CalFire for a cohesive approach to a streamlined permit process.

♦ Work with County Counsel to continue implementing the Nuisance and Abatement Order process and streamline the lien process.

♦ Continue to update all application forms in cooperation with referral/responsible agencies.

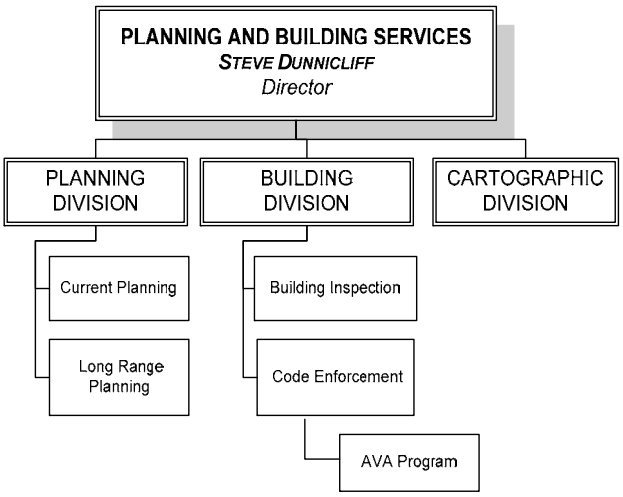
♦ Continue to provide for and encourage cross training within Planning and Building Services as to enhance customer service to departmental clientele.

♦ Continue to treat all members of the public, applicants, decision-makers, and co-workers in a courteous, respectful and professional manner.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2300 Provides revenue from construction permits.
- ✧ Acct. 2600 Provides revenue from Mendocino Historical Review Board applications.
- ✧ Acct. 6186 Provides revenue from Certificates of Compliance.
- ✧ Acct. 6390 Provides revenue from Business Licenses, investigative, and reinstatement fees.
- ✧ Acct. 5490 Provides revenue from State for variance and use permits (Reimbursement to the designated reserve through Prop 84 Grant included)
- ✧ Acct. 7802 Provides revenue from Planning designated reserves.

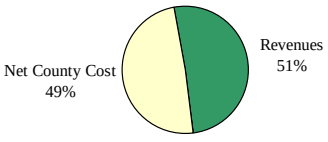
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

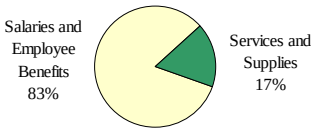
Services & Supplies

- ✧ Acct. 2239 Includes expenditures for contract plan check, violation abatement and refunds.
- ✧ Acct. 2189 Includes contracts for UVAP, Mendocino Town Plan and update to the zoning code (expense offset by transfer in of Planning designated reserves.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Four positions were vacant during Pay Period 05 when the salary projections were created for FY 2012-13, including the Director of Planning and Building Services. The CEO is recommending that three of the positions be filled at this time. Departmental revenues are projected to decline by 3% due to a stagnant economy.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2851 Planning & Building Services
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822250 Mobile Hm Setup Fee	17,180	10,614	12,000	11,146	12,200	12,200	12,200
822300 Constr Permit	654,196	698,656	673,560	672,716	679,970	679,970	679,970
822500 Zoning Permit	4,803	21,804	6,000	40,059	28,000	28,000	28,000
822600 Other Permit	6,971	10,350	7,100	6,825	6,500	6,500	6,500
822605 Variance/Use Permit	70,166	87,257	76,000	72,196	75,000	75,000	75,000
822609 Coastal Zone Permit	72,150	68,258	66,000	65,330	50,000	50,000	50,000
823300 Forfeiture & Penalty	0	0	0	0	0	0	10,000
825395 Coastal Conserv	0	0	0	0	0	0	0
825490 State Other	65,000	57,813	105,000	82,579	90,000	90,000	90,000
826180 Planning/Engineering	66,825	64,252	60,000	51,304	59,000	59,000	59,000
826184 Environ Impact Report	5,000	30,510	6,000	0	0	0	0
826185 General Plan Amend	15,258	7,834	11,000	4,034	5,500	5,500	5,500
826186 Other Permit Fee	51,892	47,051	56,000	22,088	25,000	25,000	25,000
826187 Abandoned Veh Abate	5,000	825	1,600	852	1,000	1,000	1,000
826188 Gen Plan Maint	82,000	120,512	97,000	147,371	125,000	125,000	125,000
826390 Other Charges	99,500	175,328	106,707	167,890	119,000	119,000	119,000
827600 Other Sales	6,391	5,534	9,000	4,373	5,700	5,700	5,700
827700 Other	0	50	0	200	0	0	0
827801 Operating Transfer In	0	0	36,170	25,661	10,000	10,000	0
Total Revenues	1,222,332	1,406,647	1,329,137	1,374,624	1,291,870	1,291,870	1,291,870
Salaries & Employee Benefits							
861011 Regular Employees	1,530,270	1,359,982	1,665,381	1,325,347	1,117,736	1,454,749	1,454,749
861012 Extra Help	5,306	0	5,306	0	0	0	0
861013 Overtime Reg Emp	0	0	0	433	0	0	0
861021 Co Cont Retirement	204,178	181,935	242,351	224,743	250,555	250,555	250,555
861022 Co Cont OASDI	91,053	80,037	86,354	77,495	66,194	66,194	66,194
861023 Co Cont Medicare	21,222	18,736	20,196	18,124	15,481	15,481	15,481
861024 Co Cont Retire Incr	91,349	81,327	108,487	98,921	118,674	118,674	118,674
861030 Co Cont Health Ins	237,182	216,521	199,909	179,402	159,976	159,976	162,948
861031 Co Cont Unemp Ins	20,706	20,706	4,597	4,597	11,685	11,685	11,685
861035 Co Cont Workers Comp	92,473	92,473	48,613	48,613	32,641	32,641	32,641
Total Salaries & Employee Benefits	2,293,739	2,051,717	2,381,194	1,977,675	1,772,942	2,109,955	2,112,927
Services & Supplies							
862060 Communications	11,500	7,555	11,500	8,531	6,750	6,750	6,750
862101 Insurance - General	76,800	76,800	15,787	15,787	18,611	18,611	18,611
862120 Maint - Equip	22,950	19,000	22,950	20,500	26,900	26,900	26,900
862150 Memberships	2,400	2,346	2,900	2,396	3,400	3,400	3,400
862170 Office Expense	54,000	38,735	54,000	40,848	49,000	49,000	49,000
862187 Education & Training	850	110	850	1,732	2,200	2,200	2,200
862189 Prof/Spec Svcs - Other	526,877	206,252	298,061	80,106	153,522	220,298	220,298
862190 Publ/Legal Notice	17,800	15,443	17,800	9,110	15,000	15,000	15,000
862200 Rent/Lease - Bldg Grnds	1,200	0	1,200	0	1,200	1,200	1,200
862230 Info Tech Equip	1,100	0	1,100	0	1,100	1,100	1,100
862239 Spec Dept Expense	50,000	12,462	50,000	4,544	40,000	40,000	40,000
862250 Trans/Travel	52,250	41,541	52,250	45,811	47,250	47,250	47,250
862253 Travel Out of County	5,000	3,083	5,000	5,227	5,000	5,000	5,000
Total Services & Supplies	822,727	423,327	533,398	234,592	369,933	436,709	436,709

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	61,308	0	0	0
Total Expend Transfer & Reimb	0	0	0	61,308	0	0	0
Total Net Appropriations	3,116,466	2,475,044	2,914,592	2,273,575	2,142,875	2,546,664	2,549,636
Total Net County Cost	1,894,134	1,068,396	1,585,455	898,951	851,005	1,254,794	1,257,766

PROGRAM DISCUSSION

This budget unit was established to highlight the unique multi-year projects and programs formerly contained with Planning and Building Services BU 2851.

The projects/programs included in this budget unit are:

(1) Micrographic/Document Imaging Fund
(2) AB 717 Continuing Education & Training Fund
(3) Consultant costs for Harris Quarry EIR

MICROGRAPHIC/DOCUMENT IMAGING FUND: For several years, Planning and Building Services has been collecting a special fee on building and planning permits. The fee is established to cover the cost of storing files and records and ultimately implementing an electronic document-imaging program. It is anticipated this department will collect $21,000 in Fiscal Year 2012-2013.

AB 717 CONTINUING EDUCATION & TRAINING FUND: Beginning July 1, 2010, Planning and Building Services began collecting a special fee on all building permits. The fee is being established to cover the cost of continuing education and training for staff that is mandated by the State under Assembly Bill 717 and Health and Safety Code §18949.29. It is anticipated this department will collect $20,500 in Fiscal Year 2012-2013.

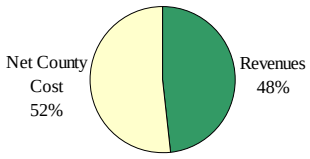
CONSULTANT COSTS FOR EIR: Planning and Building Services is currently completing one Environmental Impact Reports for the Harris Quarry project.

1. Northern Aggregates is proposing a quarry and processing plant at the Ridgewood Grade. The total contract is $586,740 (which includes the original contract amount and three subsequent amendments) plus the 15% administrative processing fee. As of April 2012 the EIR consultant has been paid $395,465 leaving a balance of $116,545. As of April 2010 the County has received $76,782 from the applicant.

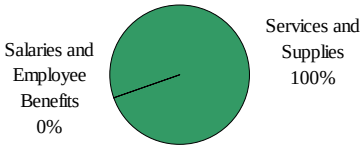
SUMMARY OF MAJOR BUDGET ACCOUNTS

This budget contains revenue received from General Plan Maintenance Fees.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES – SPECIAL FUND 2852

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2852 Planning & Building – Special
Fund: 1222 General Plan Update

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823200 Other Court Fine	0	0	0	0	0	0	0
824100 Interest	3,500	2,021	2,100	3,110	3,000	3,000	3,000
825670 Federal Other	0	0	0	0	0	0	0
826184 Environ Impact Report	0	200,112	0	0	0	0	0
826260 Micrographic Fee	20,000	22,481	20,500	21,396	21,000	21,000	21,000
826264 AB717 Educ/Training	17,000	21,057	17,500	25,303	20,000	20,000	20,000
826390 Other Charges	0	410	0	432	400	400	400
827400 Prior Year Revenue	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	40,500	246,081	40,100	50,242	44,400	44,400	44,400
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862187 Education & Training	15,000	1,155	20,000	5,820	20,000	20,000	20,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	96,959	176,118	96,959	88,246	71,959	71,959	71,959
Total Services & Supplies	111,959	177,273	116,959	94,066	91,959	91,959	91,959
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	36,170	25,661	0	0	0
Total Expend Transfer & Reimb	0	0	36,170	25,661	0	0	0
Total Net Appropriations	111,959	177,273	153,129	119,727	91,959	91,959	91,959
Total Fund Balance Contribution	71,459	(68,808)	113,029	69,486	47,559	47,559	47,559

PROGRAM DISCUSSION

The Mendocino County Water Agency is a special district that encompasses all of Mendocino County and is governed by the Mendocino County Board of Supervisors. For FY 2012-2013, the administration of the Water Agency continues to be placed within the responsibility of Planning and Building Services. The mission of the Water Agency is to protect and develop the water resources of Mendocino County and to ensure that an adequate quantity and quality of water is available to meet the present and future needs of the County. The Water Agency may also provide, to the extent deemed feasible or economical, for the control of storm and floodwaters. The Water Agency conducts technical studies, serves as a policy coordinator and policy advisor to the Board of Supervisors, coordinates the County's federally mandated storm water runoff pollution control program and provides administrative support for the Mendocino County Fish and Game Commission - Budget Unit 2840.



Mill Creek Dam

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Continued to monitor, service, and analyze gauges measuring stream flows on various rivers and streams throughout the county, including the Big River, the Garcia River.
- ♦ Continued to participate in the North Coast Integrated Regional Water Management Plan.
- ♦ Developed new educational public outreach materials regarding stormwater issues and best management practices.
- ♦ Continued to participate in five-county salmonid conservation program.
- ♦ Continued cooperative program with DWR to monitor ground water levels in Senel & Anderson Valleys.
- ♦ Initiated the SBx7-6 Ground Water Monitoring Project.

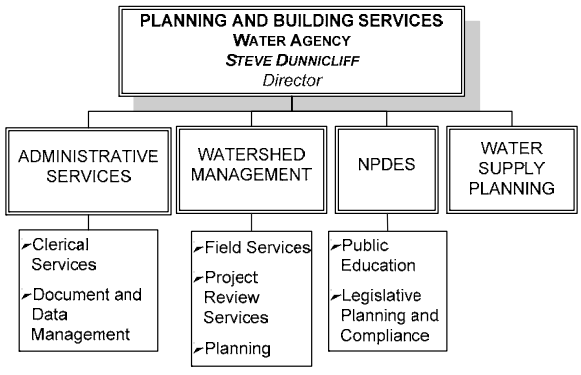
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Complete the Navarro River Agricultural Water Use Inventory.
- ♦ Continue temperature monitoring on various streams throughout the county, including the Russian River, Big River, Garcia River, Albion River & Eel River.
- ♦ Continue to participate in the North Coast Integrated Regional Water Management Plan.
- ♦ Continue to monitor, service, and analyze gauges measuring stream flows on various rivers and streams throughout the county, including the Big River, the Garcia River.
- ♦ Continue modified implementation of Public Outreach and education program element.
- ♦ Continue to perform public outreach regarding Stormwater NPDES Phase II (Stormwater Regulations) throughout the Ukiah Valley.
- ♦ Continue the SBx7-6 Ground Water Monitoring Project in collaboration with multiple water districts within the county.
- ♦ Staff to coordinate with RCD to develop work plan and cost estimate to initiate the Great Ukiah Valley Ground Water Study
- ♦ Participate in the Land Use Code Update by developing water quality and stormwater best management practices
- ♦ Conduct surveying for the Feliz Creek Dam Removal Project
- ♦ Conduct required monitoring at Mill Creek Dams

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6390 Provides for contracted services for the Nature Conservancy for Garcia River monitoring
- ✧ Acct. 7801 Projection based on expected reimbursements to the department from the Sustainable Communities Grant for work on zoning and land use codes, the storm water ordinance, and other related work.
- ✧ Acct. 7802 Provides funding from General Fund.

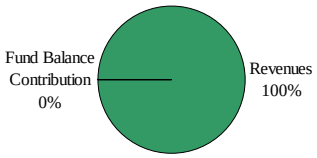
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries, significant reduction in staffing levels.

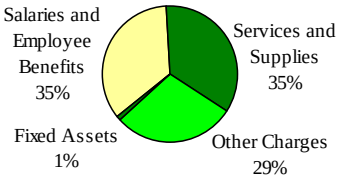
Services & Supplies

- ✧ Acct. 2184 Tied to grant revenues; as the grant revenue has fallen so have the expenses.
- ✧ Acct. 2239 Funds allocated for river gauge maintenance and monitoring activities in partnership with other local agencies and the USGS.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

WATER AGENCY 0326

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0326 Mendo Co Water Agency
Fund: 3260 Mendo Co Water Agency

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	106,367	111,884	106,367	119,576	107,500	107,500	107,500
821120 Curr Unsec Prop Tax	3,365	4,227	3,365	4,443	5,000	5,000	5,000
821130 Supplemental Roll Tax	1,800	429	1,800	34	100	100	100
821210 Prior Secured Prop Tax	0	(163)	0	(311)	0	0	0
821220 Prior Unsec Prop Tax	29	235	29	481	100	100	100
821600 Timber Yield Tax	1,396	701	1,396	862	1,100	1,100	1,100
821700 Highway Property Rental	0	2	0	18	0	0	0
824100 Interest	8,100	(197)	8,100	(414)	200	200	200
825481 Homeowner Exemption	1,202	661	1,202	1,321	1,100	1,100	1,100
825810 Other Govt Aid	0	151	0	337	0	0	0
826390 Other Charges	4,300	5,564	8,300	25,040	6,000	6,000	6,000
827600 Other Sales	0	1,203	0	0	0	0	0
827700 Other	0	0	0	400	0	0	0
827801 Grant Revenue	197,477	5,000	0	12,845	4,000	4,000	4,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	324,036	129,697	130,559	164,632	125,100	125,100	125,100
Salaries & Employee Benefits							
861011 Regular Employees	167,008	123,989	51,177	31,427	29,797	29,797	29,797
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	24,020	15,163	5,337	0	0	0	0
861022 Co Cont OASDI	9,864	6,844	2,062	0	0	0	0
861023 Co Cont Medicare	2,307	1,692	482	375	426	426	426
861024 Co Cont Retire Incr	10,682	6,712	2,392	0	0	0	0
861030 Co Cont Health Ins	19,169	14,351	5,577	2,703	0	0	0
861031 Co Cont Unemp Ins	595	595	54	54	0	0	0
861035 Co Cont Workers Comp	2,312	2,312	1,112	1,112	241	241	241
Total Salaries & Employee Benefits	235,957	171,658	68,193	35,671	30,464	30,464	30,464
Services & Supplies							
862060 Communications	800	576	800	649	700	700	700
862101 Insurance - General	547	547	428	428	292	292	292
862120 Maint - Equip	2,500	119	2,500	0	2,500	2,500	2,500
862122 Maint - Typewriter	0	0	0	0	0	0	0
862130 Maint - Strc/Impr/Grnd	0	0	0	0	0	0	0
862150 Memberships	370	2,382	370	2,075	3,845	3,845	3,845
862160 Misc Expense	300	0	300	0	0	0	0
862170 Office Expense	4,400	1,527	3,000	1,236	2,500	2,500	2,500
862183 Legal Fees	0	0	0	0	0	0	0
862184 Arch Eng & Plan Svcs	110,000	4,051	26,224	0	0	0	0
862187 Education & Training	20,000	5,589	8,500	6,138	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	0	14,383	0	1,800	10,000	10,000	10,000
862190 Publ/Legal Notice	0	257	0	0	0	0	0
862220 Small Tool/Instrument	0	0	0	0	0	0	0
862239 Spec Dept Expense	1,800	0	1,800	6,065	1,800	1,800	1,800
862250 Trans/Travel	3,000	1,613	3,000	2,270	4,500	4,500	4,500
862253 Travel Out of County	1,700	253	900	(875)	900	900	900
Total Services & Supplies	145,417	31,297	47,822	19,787	30,037	30,037	30,037

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmt Other Gov Agency	23,800	5,400	23,800	7,279	24,900	24,900	24,900
Total Other Charges	23,800	5,400	23,800	7,279	24,900	24,900	24,900
Fixed Assets							
864370 Equipment	744	744	744	841	744	744	744
Total Fixed Assets	744	744	744	841	744	744	744
Total Net Appropriations	405,918	209,099	140,559	63,578	86,145	86,145	86,145
Total Fund Balance Contribution	81,882	79,402	10,000	(101,054)	(38,955)	(38,955)	(38,955)

MENDOCINO
1850
COUNTY

PROBATION DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2550 ..... Juvenile Hall D-308
2560 ..... Probation D-311
2561 ..... Juvenile Justice Crime Prevention Act (JJCPA) D-315
Grant 0430 ..... Adult Assessment and Supervision D-317

PROBATION DEPARTMENT

JUVENILE HALL 2550

JIM BROWN, Chief Probation Officer



PROGRAM DISCUSSION

Juvenile Hall provides for the physical and emotional care of incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. As mandated, it is operated with as homelike an environment as possible. This includes providing food, clothing, and personal hygiene items, as well as medical, psychiatric, and dental services.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Implemented Aggression Replacement Training
- ♦ Collaborated with the Sheriff's Office to implement the Aegis Software System
- ♦ Successfully negotiated a psychological services contract for detained youth
- ♦ Trained extra help employees to enable them to solely supervise minors reducing mandatory staff overtime

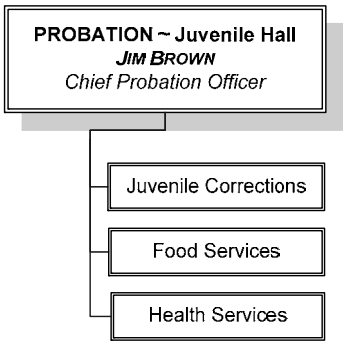
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Train additional extra help staff to further reduce overtime expenditures
- ♦ Further enhance evidence based practices as it applies to detained minors
- ♦ Provide Motivational Interviewing training to all Juvenile Hall staff

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Accts. 1012 & 1013 Provides funding for extra help necessary for 24/7 shift coverage.

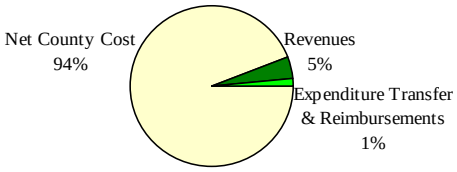
Services & Supplies

- ✧ Acct. 2189 Provides Dietician Services, Foster Grandparents, Food Facility Inspections, and Psych Evaluations for new employees.
- ✧ Acct. 2239 Provides Recreation Equipment, Arts and Crafts Supplies, Fingerprinting and Law Books.

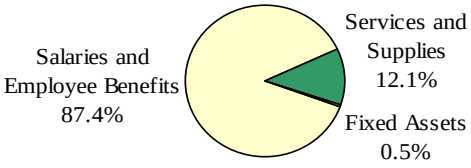
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides HHSA-Social Services Branch S.T.O.P. funding for MCYP services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department experienced large increases in retirement costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) purchase livescan machine, and 2) increase revenue from RAN Trust for livescan machine purchase.

PROBATION DEPARTMENT

JUVENILE HALL 2550

JIM BROWN, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection – Detention

Budget Unit: 2550 Juvenile Hall
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825464 State Brkfst/Lunch Prog	40,000	38,467	35,000	46,197	40,000	40,000	40,000
826346 Support in Juv Hall	35,000	69,420	45,625	84,312	85,000	85,000	85,000
826390 Other Charges	0	0	0	0	0	0	13,600
827700 Other	0	357	0	184	0	0	0
827705 Pay Telephone	0	0	0	0	0	0	0
Total Revenues	75,000	108,244	80,625	130,693	125,000	125,000	138,600
Salaries & Employee Benefits							
861011 Regular Employees	1,269,543	1,177,981	1,141,837	1,114,393	1,177,167	1,177,167	1,177,167
861012 Extra Help	120,000	234,987	357,707	136,428	227,040	227,040	227,040
861013 Overtime Reg Emp	105,000	139,080	124,800	330,582	221,300	221,300	221,300
861021 Co Cont Retirement	326,957	288,557	259,544	258,448	399,118	399,118	399,118
861022 Co Cont OASDI	78,301	76,846	67,572	80,303	81,824	81,824	81,824
861023 Co Cont Medicare	18,312	21,600	15,803	21,008	20,330	20,330	20,330
861024 Co Cont Retire Incr	131,175	115,858	119,290	117,339	164,122	164,122	164,122
861030 Co Cont Health Ins	248,484	215,333	180,409	207,477	233,472	233,472	237,530
861031 Co Cont Unemp Ins	9,987	9,987	11,243	11,243	8,949	8,949	8,949
861035 Co Cont Workers Comp	50,259	50,259	42,991	42,991	42,020	42,020	42,020
Total Salaries & Employee Benefits	2,358,018	2,330,488	2,321,196	2,320,212	2,575,342	2,575,342	2,579,400
Services & Supplies							
862050 Clothing/Pers Items	6,000	8,033	6,000	7,689	8,000	8,000	8,000
862060 Communications	6,500	5,115	6,500	6,052	18,500	18,500	18,500
862080 Food	75,000	75,948	85,000	77,053	85,000	85,000	85,000
862090 Household Expense	25,000	25,984	30,000	28,934	30,000	30,000	30,000
862101 Insurance - General	35,819	35,819	23,863	23,863	29,239	29,239	29,239
862120 Maint - Equip	5,000	8,273	7,500	4,907	5,000	5,000	5,000
862130 Maint - Strc/Impr/Grnds	2,000	105	1,500	403	1,500	1,500	1,500
862140 Med Dentl & Lab Supls	5,000	2,972	5,000	4,497	8,000	8,000	8,000
862150 Memberships	35	35	50	0	100	100	100
862160 Misc Expense	150	0	500	0	500	500	500
862170 Office Expense	8,000	8,580	8,000	9,705	10,000	10,000	10,000
862185 Medical/Dental Svcs	85,000	86,885	85,000	89,510	95,000	95,000	95,000
862189 Prof/Spec Svcs - Other	37,137	41,502	38,640	43,204	37,140	37,140	37,140
862190 Publ/Legal Notice	500	61	0	0	0	0	0
862232 Law Enf Supply & Svcs	3,000	831	8,000	698	8,000	8,000	8,000
862239 Spec Dept Expense	13,863	1,741	27,060	10,477	17,000	17,000	17,000
862250 Trans/Travel	1,000	333	2,000	2,345	2,500	2,500	2,500
862253 Travel Out of County	0	30	0	183	2,000	2,000	2,000
Total Services & Supplies	309,004	302,247	334,613	309,520	357,479	357,479	357,479
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	13,600
Total Fixed Assets	0	0	0	0	0	0	13,600
Expend Transfer & Reimb							
865380 Intrafund Transfer	(37,137)	(37,137)	(37,137)	(37,137)	(37,140)	(37,140)	(37,140)
Total Expend Transfer and Reimb	(37,137)	(37,137)	(37,137)	(37,137)	(37,140)	(37,140)	(37,140)
Total Net Appropriations	2,629,885	2,595,598	2,618,672	2,592,596	2,895,681	2,895,681	2,913,339
Total Net County Cost	2,554,885	2,487,354	2,538,047	2,461,903	2,770,681	2,770,681	2,774,739

PROBATION DEPARTMENT

PROBATION 2560

JIM BROWN, Chief Probation Officer

PROGRAM DISCUSSION

The Probation Department oversees three major programs: Juvenile Hall, Juvenile Probation Services, and Adult Probation Services.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ Implementation of AB109 Criminal Justice Realignment
- ♦ Trained staff and implemented several evidence based practices such as Motivational Interviewing and Interactive Journaling programs
- ♦ Researched, developed, and opened a fully functional Day Reporting Center offering a myriad of services to Adult Offenders in Mendocino County
- ♦ Reorganized caseloads and hired additional staff to better provide for the needs of offenders

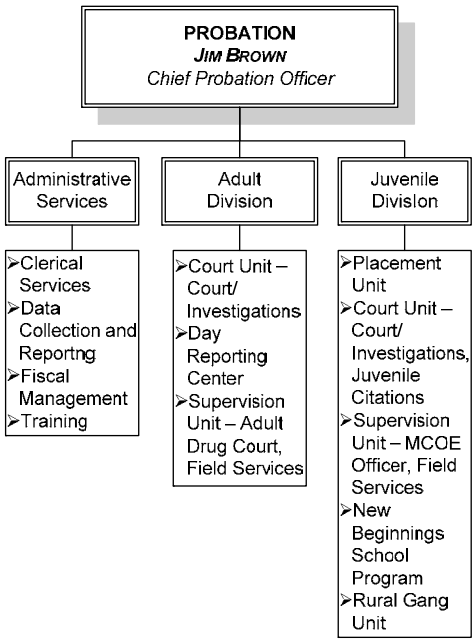
GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Continue implementation of Day Reporting Center services
- ♦ Continue to work collaboratively with the Community Corrections Partnership to meet realignment objectives
- ♦ Add prevention and intervention services for juvenile offenders including the IMPACT Program, drug and alcohol treatment services, and the Foundations Program for low level drug and alcohol offenders
- ♦ Work with Information Services to successfully implement Justware criminal justice software system
- ♦ Continue to improve data collection systems within the Department

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 7700 Provides for miscellaneous unanticipated revenues.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

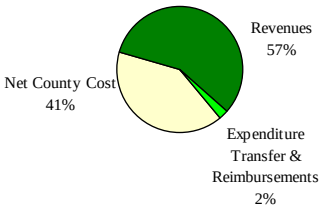
- ✧ Acct. 2189 Provides JJDPC secretarial support and interpreter for PACE (reimbursed through intrafund transfer).
- ✧ Acct. 2239 Provides Court ordered psychological evaluations and drug testing, and other departmental expenses.

PROBATION DEPARTMENT

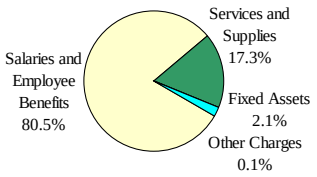
PROBATION 2560

JIM BROWN, Chief Probation Officer

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Probation budget unit experienced the largest increase in retirement costs of all the County departments for FY 2012-13. Budget unit has new revenues from AB 109; however, the budget unit also has new expenditures related to AB 109. Overall Net County Cost increase is related to the dramatic increase in retirement related costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



PROBATION DEPARTMENT

PROBATION 2560

JIM BROWN, Chief Probation Officer

State Controller | County of Mendocino | County Budget Form
County Budget Act | State of California | Schedule 9
2010 | Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

Classification:
Function: 2 Public Protection | Budget Unit: 2560 Probation Officer
Activity: 203 Public Protection – Detention | Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823110 Crim Just Const Fund	40,000	40,000	40,000	36,000	40,000	40,000	40,000
823204 Misc Court Fine	2,000	6,281	3,000	5,679	5,000	5,000	5,000
825210 State Welfare Admin	35,000	38,995	25,000	0	15,000	15,000	15,000
825341 Realignment Hlth Svcs	91,003	91,002	91,003	91,002	91,003	91,003	91,003
825344 2011Realignment Pub Sfty	0	0	0	319,925	0	0	1,188,359
825398 SB90 Reimb	0	7,937	0	9,633	0	0	0
825489 State (YOBG) Youthful Offend	0	189,102	0	0	0	0	0
825490 State Other	235,000	267,683	235,000	483,168	1,675,000	1,675,000	486,641
825510 Fed Welfare Admin	35,000	21,919	25,000	24,265	15,000	15,000	15,000
825511 TANF Probation	185,000	0	185,000	0	0	0	0
825518 Title IV-E	905,000	836,639	850,000	745,181	510,000	510,000	510,000
825670 Federal Other	0	0	0	0	0	0	0
825810 Other Govt Aid	90,000	95,069	100,939	100,939	20,000	20,000	20,000
826118 Cite Process Fee	2,000	5,003	4,000	927	1,000	1,000	1,000
826226 Adult Prob Supervision	128,000	170,481	150,300	187,374	175,000	175,000	175,000
826227 Adult Prob Diversion	18,300	17,757	18,500	15,551	15,000	15,000	15,000
826228 Adult Prob Pre-Sentence	56,697	75,610	73,150	65,421	63,000	63,000	63,000
826237 DJJ Housing Fee	250	0	0	0	0	0	0
826238 Juv Drug Ct Enroll Fee	0	0	0	22	0	0	0
826268 Work Furlough	6,180	2,858	3,000	3,625	3,500	3,500	3,500
826270 Elec Monitor Fee	0	0	0	0	0	0	0
826385 Drug Testing Prog	36,700	28,548	30,000	30,269	35,000	35,000	35,000
826390 Other Charges	54,981	53,240	41,898	41,283	41,400	41,400	41,400
826399 Collection Service	2,000	5,229	3,000	6,669	9,000	9,000	9,000
826404 Returned Check Chg	0	0	0	25	0	0	0
827700 Other	0	0	0	0	0	0	0
827711 Civil Assmt PC1214.1	200	66	200	0	0	0	0
Total Revenues	1,923,311	1,953,418	1,878,990	2,166,957	2,713,903	2,713,903	2,713,903
Salaries & Employee Benefits							
861011 Regular Employees	1,905,855	1,961,511	1,848,211	1,842,312	2,120,839	2,120,839	2,120,839
861012 Extra Help	40,000	13,092	10,000	12,677	25,000	25,000	25,000
861013 Overtime Reg Emp	5,000	2,892	10,000	49	15,000	15,000	15,000
861021 Co Cont Retirement	524,593	484,446	465,407	438,067	687,298	687,298	687,298
861022 Co Cont OASDI	131,156	117,625	122,762	111,539	124,318	124,318	124,318
861023 Co Cont Medicare	30,698	27,699	28,710	26,039	29,075	29,075	29,075
861024 Co Cont Retire Incr	211,701	195,422	213,475	198,086	286,133	286,133	286,133
861030 Co Cont Health Ins	384,125	344,470	342,584	325,316	387,468	387,468	394,541
861031 Co Cont Unemp Ins	24,523	24,523	15,492	15,492	15,215	15,215	15,215
861035 Co Cont Workers Comp	162,877	162,877	105,553	105,553	136,460	136,460	136,460
Total Salaries & Employee Benefits	3,420,528	3,334,557	3,162,194	3,075,131	3,826,806	3,826,806	3,833,879

PROBATION DEPARTMENT

PROBATION 2560

JIM BROWN, Chief Probation Officer

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Services & Supplies							
862050 Clothing & Personal	0	0	0	0	10,000	10,000	10,000
862060 Communications	20,000	19,247	27,000	16,471	40,000	40,000	40,000
862101 Insurance - General	96,244	96,244	32,681	32,681	10,203	10,203	10,203
862120 Maint - Equip	10,900	8,811	10,000	1,672	12,000	12,000	12,000
862150 Memberships	1,650	1,812	1,800	1,947	2,500	2,500	2,500
862170 Office Expense	42,000	33,114	50,000	129,545	86,500	86,500	86,500
862187 Education & Training	0	3	10,000	35,701	35,000	35,000	35,000
862189 Prof/Spec Svcs - Other	1,600	1,236	11,600	48,306	395,000	395,000	395,000
862190 Publ & Legal Notices	0	0	0	2	0	0	0
862200 Rent/Lease - Equip	1,200	1,116	1,200	2,414	3,000	3,000	3,000
862210 Rent/Lease - Bldg Grnds	55,000	55,884	10,000	73,350	4,500	4,500	4,500
862232 Law Enf Supply & Svcs	10,000	12,738	15,000	47,374	35,000	35,000	35,000
862239 Spec Dept Expense	50,000	57,963	55,000	83,988	125,000	125,000	125,000
862250 Trans/Travel	33,000	42,294	37,300	46,545	46,600	46,600	46,600
862253 Travel Out of County	14,000	10,053	14,000	14,106	15,000	15,000	15,000
Total Services & Supplies	335,594	340,515	275,581	534,101	820,303	820,303	820,303
Other Charges							
863113 Pmt Other Gov Agency	15,000	2,615	10,000	917	6,000	6,000	6,000
Total Other Charges	15,000	2,615	10,000	917	6,000	6,000	6,000
Fixed Assets							
864370 Equipment	0	0	0	0	100,000	100,000	100,000
Total Fixed Assets	0	0	0	0	100,000	100,000	100,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(93,338)	(96,817)	(109,527)	(84,310)	(113,856)	(113,856)	(113,856)
865802 Operating Transfer Out	0	0	0	19,938	0	0	0
Total Expend Transfer & Reimb	(93,338)	(96,817)	(109,527)	(64,372)	(113,856)	(113,856)	(113,856)
Total Net Appropriations	3,677,784	3,580,870	3,338,248	3,545,778	4,639,253	4,639,253	4,646,326
Total Net County Cost	1,754,473	1,627,452	1,459,258	1,378,821	1,925,350	1,925,350	1,932,423

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

JIM BROWN, Chief Probation Officer

GRANT DESCRIPTION

This annual allocation is used to fund the Juvenile Probation Division's Rural Gang Unit. Primary activities are intensive supervision services to juvenile probationers who have been involved in gang activities.

GRANT INCEPTION DATE July 1, 2001

CURRENT GRANT PERIOD July 1, 2012 – June 30, 2013

SOURCE OF FUNDS Juvenile Justice funding included in realignment

CONTINUITY OF GRANT On-going annual allocations currently linked to Vehicle License Fees

GRANT RESTRICTIONS AND PROVISIONS

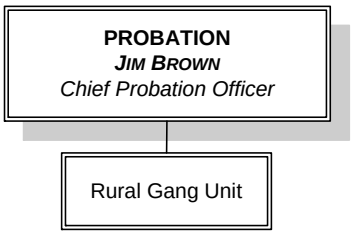
Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Yes
Does the budget include the maximum amount? Yes

EMPLOYEES	(full time equivalent)	Grant Funded	General Fund
Deputy Probation Officer II	2.0	100%	0%
Deputy Probation Officer III	.25	100%	0%
Legal Secretary II	.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 251,172
Expenditures	
Personnel:	$ 201,185
Services and Supplies:	37,997
A-87:	11,990
TOTAL	$ 251,172
Total Projected Program Costs =	$ 251,172

PROGRAM CHART



COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED Yes

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.-

Services & Supplies

- ✧ Acct. 2170 Office supplies and replacement of all Juvenile Division computers

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

JIM BROWN, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection – Detention

Budget Unit: 2561 Probation AB1913/CPA 2000
Fund: 1211 Probation COPS AB1913/CPA 2000

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	1,178	411	1,000	850	1,000	1,000	1,000
825490 State Other	196,822	205,056	185,000	262,249	250,172	250,172	250,172
Total Revenues	198,000	205,467	186,000	263,099	251,172	251,172	251,172
Salaries & Employee Benefits							
861011 Regular Employees	118,017	120,039	106,658	134,090	115,953	115,953	115,953
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	36,111	27,629	25,342	29,562	41,186	41,186	41,186
861022 Co Cont OASDI	6,987	6,288	6,272	8,247	7,000	7,000	7,000
861023 Co Cont Medicare	1,634	1,471	1,152	2,161	1,637	1,637	1,637
861024 Co Cont Retire Incr	12,096	11,090	11,709	13,398	16,808	16,808	16,808
861030 Co Cont Health Ins	23,071	25,032	20,170	20,706	18,600	18,600	18,600
861031 Co Cont Unemp Ins	69	69	65	0	0	0	0
861035 Co Cont Workers Comp	15	0	0	0	0	0	0
Total Salaries & Employee Benefits	198,000	191,618	171,368	208,164	201,184	201,184	201,184
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	0	0	0	0	0	0	0
862120 Maint - Equip	0	0	0	0	0	0	0
862140 Med Dentl & Lab Supls	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	37,998	37,998	37,998
862189 Prof/Spec Svcs - Other	0	6,467	0	0	0	0	0
862194 A-87 Costs	0	0	14,632	0	11,990	11,990	11,990
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	6,467	14,632	0	49,988	49,988	49,988
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	198,000	198,085	186,000 1	208,164	251,172	251,172	251,172
Total Fund Balance Contribution	0	(7,381)	0	(54,935)	0	0	0

GRANT DESCRIPTION

This is a 3-year grant used to fund the Adult Division's Adult Assessment and Supervision Project. Primary activities are to purchase and maintain an evidence based risk and needs assessment tool and continue to train staff in its use, and to partially fund one Deputy Probation Officer to supervise those identified as most likely to re-offend and most likely to benefit from focused case management and probation intervention.

GRANT INCEPTION DATE	October 1, 2009
CURRENT GRANT PERIOD	October 2011 – September 2012
SOURCE OF FUNDS	OJP Bureau of Justice Assistance
CONTINUITY OF GRANT	3-Year funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Deputy Probation Officer II	1.0	57%	43%

(Oct 2010 through July 2011. Balance of cost included in BU 2560)

GRANT FUNDING AND BUDGET

Revenues	$ 11,255
Expenditures	
Personnel:	$ 10,964
A-87:	291
TOTAL	$ 11,255
Total Projected Program Costs =	$ 11,255

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

PROBATION DEPARTMENT

ADULT ASSESSMENT AND SUPERVISION 0430-GRANT

JIM BROWN, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0430 Adult Assessment & Supervision
Fund: 4300 Adult Assessment & Supervision

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	45,515	52,585	54,117	54,648	11,255	11,255	11,255
Total Revenues	45,515	52,585	54,117	54,648	11,255	11,255	11,255
Salaries & Employee Benefits							
861011 Regular Employees		37,972		51,490	6,979	6,979	6,979
861012 Extra Help	30,764	0	27,543	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	6,545	0	2,481	2,481	2,481
861022 Co Cont OASDI	0	0	1,528	0	433	433	433
861023 Co Cont Medicare	0	0	357	0	100	100	100
861024 Co Cont Retire Incr	0	0	3,024	0	971	971	971
861030 Co Cont Health Ins	0	0	8,771	0	0	0	0
861031 Co Cont Unemp Ins	0	0	208	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	30,764	37,972	47,976	51,490	10,964	10,964	10,964
Services & Supplies							
862187 Education & Training	748	2,031	511	969	0	0	0
862189 Prof/Spec Svcs - Other	10,927	10,077	2,907	0	0	0	0
862194 A-87 Costs	3,076	2,505	2,723	2,188	291	291	291
Total Services & Supplies	14,751	14,613	6,141	3,157	291	291	291
Total Net Appropriations	45,515	52,585	54,117	54,648	11,255	11,255	11,255
Total Fund Balance Contribution	0	0	0	(0)	0	0	0

PUBLIC DEFENDER

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2080	Public Defender	D-320
2085	Alternate Defender	D-323

PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

PROGRAM DISCUSSION



The duties of the Public Defender are defined in Government Code §27706. Generally, the Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense (felony and misdemeanor), within the jurisdiction of the Superior Court of Mendocino County at all stages of the proceedings in each court at every calendar in Mendocino County. The Public Defender also represents minors in delinquency proceedings, petitioners for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs) or mentally disordered sex offenders (MDSOs), and mentally ill persons at hearings to determine mental condition (i.e. competency or NGI; restoration of sanity; extension of state hospital commitments), conservatorship proceedings, and some post-trial/post-probation proceedings including 1203.3 and 1203.4 requests.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Represented six different clients charged with murder, two with special circumstances; five of those still pending.

♦ Represents client charged with an original sexually violent predator petition, two experts to be retained to assist with complex trial preparation.

♦ Attorney assigned to the traffic department handled a large caseload, with a different judge every two weeks, but with the utmost professionalism and diligence.

♦ While attending law school, an investigator maintained his responsibilities for assisting 13 attorneys over a four month period after the retirement of the senior investigator.

♦ An experienced investigator was recently hired, hit the ground running and substantially reduced the burden on the sole investigator.

♦ Used experience and resources to find the best solutions for the mentally ill clients who happen to be charged with criminal offenses.

♦ Protected the rights of the clients on LPS conservatorships.

♦ Effectively and vigorously defended juvenile clients.

♦ Staff continued to work hard despite the tough financial times; truly devoted to their work, and devoted to the office and clients.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Maintain the continuity and stability in staffing and caseloads.

♦ Assure that all measures are taken to fully investigate and prepare cases for trial and/or disposition; including retaining any experts and consultants necessary for the complete and full representation of all of our clients.

♦ Assure that all attorneys are able to maintain their CLE credits and attend important and critical educational seminars which will benefit both the attorney and our clients.

♦ Ensure that there continues to be good communication between the County's Chief Executive Officer and the public defender.

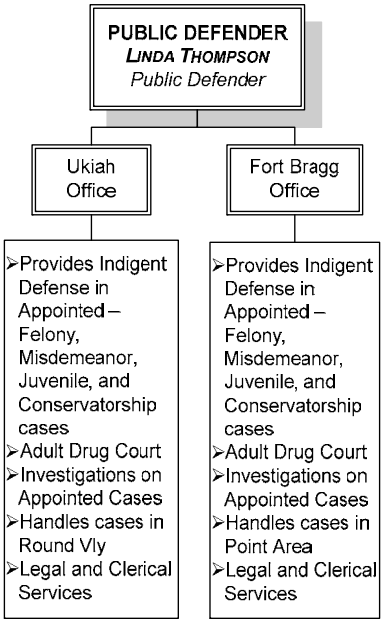
♦ Continue to make the Board of Supervisors proud of their Public Defender's office.

♦ Continue to provide the best criminal defense services that are possible in Mendocino County.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5463 Estimated revenue from homicide trials.
- ✧ Acct. 6163 Revenue from clients and the Courts for dependency cases.

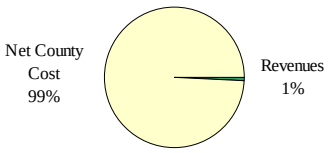
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

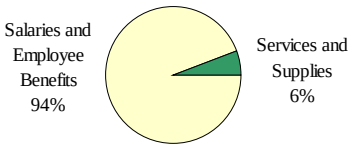
Services & Supplies

- ✧ Acct. 2189 Provides for costs associated with experts, interpreters and lab testing.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

An investigator position was vacant during Pay Period 05, leaving only one investigator for the office. Department has requested and the CEO is recommending an additional $70,000 to cover this position.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2080 Public Defender
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823110 Crim Just Const Fund	0	0	0	0	0	0	0
826163 Legal Svcs Reimb	72,000	22,947	30,000	20,781	17,000	17,000	17,000
Total Revenues	72,000	22,947	30,000	20,781	17,000	17,000	17,000
Salaries & Employee Benefits							
861011 Regular Employees	1,488,398	1,438,709	1,368,319	1,343,153	1,295,881	1,365,881	1,365,881
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	216,502	201,892	249,361	246,179	304,578	304,578	304,578
861022 Co Cont OASDI	89,432	84,424	80,436	77,625	75,357	75,357	75,357
861023 Co Cont Medicare	21,015	19,879	18,947	18,288	17,878	17,878	17,878
861024 Co Cont Retire Incr	96,599	90,040	111,228	107,885	144,247	144,247	144,247
861030 Co Cont Health Ins	217,435	204,886	191,855	193,471	195,811	195,811	199,442
861031 Co Cont Unemp Ins	9,686	9,686	2,234	2,234	3,941	3,941	3,941
861035 Co Cont Workers Comp	41,492	41,492	27,995	27,995	26,061	26,061	26,061
Total Salaries & Employee Benefits	2,180,559	2,091,008	2,050,375	2,016,830	2,063,754	2,133,754	2,137,385
Services & Supplies							
862060 Communications	10,000	8,819	10,000	6,602	10,000	10,000	10,000
862061 Comm Lease	7,334	7,224	7,300	0	0	0	0
862101 Insurance - General	4,164	4,164	2,668	2,668	3,706	3,706	3,706
862110 Jury/Witness Expense	500	0	0	50	500	500	500
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	3,200	5,940	6,229	5,200	5,410	5,410	5,410
862170 Office Expense	44,000	33,227	35,000	34,433	40,000	40,000	40,000
862183 Legal Fee	0	0	0	0	0	0	0
862187 Education & Training	2,500	773	1,000	485	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	57,977	32,105	40,000	48,725	65,000	65,000	65,000
862210 Rent/Lease - Bldg Grnds	53,550	51,264	26,191	51,264	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	4,000	4,416	4,000	3,795	4,000	4,000	4,000
862253 Travel Out of County	4,000	1,596	2,000	3,756	4,000	4,000	4,000
862260 Utilities	12,000	9,086	12,000	7,025	0	0	0
Total Services & Supplies	203,225	158,613	146,388	164,003	133,616	133,616	133,616
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	2,383,784	2,249,621	2,196,763	2,180,833	2,197,370	2,267,370	2,271,001
Total Net County Cost	2,311,784	2,226,674	2,166,763	2,160,052	2,180,370	2,250,370	2,254,001

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

PROGRAM DISCUSSION

The Alternate Defender acts as a second Public Defender's Department pursuant to Government Codes §27706. The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest. The department handles every aspect of the representation of indigent persons accused of crime or those who are mentally ill and who are subject to conservatorship proceedings or petitions under Welfare and Institution Code §6500; and every aspect of the representation of juveniles accused of crime in delinquency proceedings under Welfare and Institutions Code §602 et. seq. The Alternate Defender is also appointed by the court in civil cases (usually in family law or child support matters) where litigants are facing jail sentences for contempt of court, that is, disobeying a court order or failing to make child support payments. The Alternate Defender also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs), or mentally disordered sex offenders (MDSOs). Staff's responsibility in these matters applies to all cases in the Ukiah and Round Valley (Covelo) branches of the court.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ After the retirement in December 2010 of the Alternate Defender, the Alternate Defender's office was without a department head for approximately seven months. In July, 2011, the County hired a new Alternate Defender.

♦ The Alternate Defender's office recently moved its office to a new location in a county-owned facility at 880 North Bush Street in accordance with the County's goal of reducing its costs. This locale, while being further from the courthouse, is ideally situated for furthering the interests of the office's juvenile and adult clientele, as the office is now within a block of the jail and juvenile hall, allowing for ease of visitation of those clients in custody. The new facility also provides more spacious workspace for the support staff and an overall superior floor plan for a law office than previous locations. With the availability of two parking spaces near the courthouse, staff should be within 10 minutes' arrival time in the courtroom if needed by court for conflict appointments.

♦ Continued to strive to provide excellent representation to its clients. Additionally, members of the office have continued as in years past to volunteer to community programs such as the mock trial competition held annually at the high school.

GOALS/OBJECTIVES FOR FY 2012-13

♦ The part-time Deputy Alternate Defender has recently retired, so the Alternate Defender's department is seeking to fill that position to continue with continued maximum availability for representation in juvenile delinquent matters and to have additional coverage in the criminal courts, as the office's caseload has increasingly consisted of a greater proportion of serious and/or violent felonies and "strike" cases.

♦ The primary goal of the Alternate Defender's staff is to continue quality representation of its clients to the credit of the County of Mendocino. Staff is always encouraged to engage in continuing specialized training to that end, as well as participating in forums that raise awareness of the criminal justice system, its structure and opportunities. In both representation of clients and in training young people in the legal field through college work study, for instance, the office will continue to provide service with honesty, integrity and compassion, and with respect for the dignity and individuality of each client.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



PUBLIC DEFENDER

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

SUMMARY OF MAJOR BUDGET ACCOUNTS

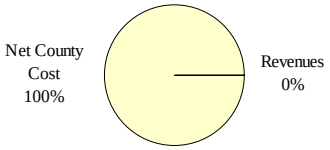
Revenues

- ✧ Acct. 5463 Revenue from homicide trials
- ✧ Acct. 6163 Revenue from dependency cases.

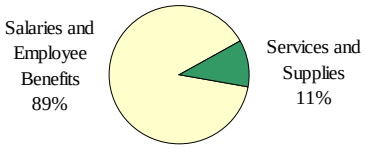
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Funds for a position that was vacant at the time of the Recommended Budget will be brought forward at Final Budget public hearings.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: return funding cuts to cover filled position.

PUBLIC DEFENDER

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2085 Alternate Defender
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826163 Legal Services Reimb	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	392,039	402,841	379,126	392,021	384,203	323,857	351,565
861012 Extra Help	0	16,066	0	704	22,331	22,331	52,277
861021 Co Cont Retirement	56,693	53,168	51,749	66,124	84,065	84,065	84,065
861022 Co Cont OASDI	23,837	21,872	16,828	21,076	23,148	23,148	23,148
861023 Co Cont Medicare	5,547	5,706	4,375	5,292	5,414	5,414	5,987
861024 Co Cont Retire Incr	25,295	23,709	23,083	28,966	39,813	39,813	39,813
861030 Co Cont Health Ins	49,170	50,301	45,595	42,649	47,787	47,787	50,792
861031 Co Cont Unemp Ins	818	818	591	591	588	588	588
861035 Co Cont Workers Comp	1,547	1,547	982	982	1,221	1,221	1,221
Total Salaries & Employee Benefits	554,946	576,028	522,329	558,404	608,570	548,224	609,456
Services & Supplies							
862060 Communications	3,000	1,575	4,000	4,375	4,000	4,000	4,000
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	1,048	1,048	752	752	1,165	1,165	1,165
862110 Jury/Witness Expense	650	0	650	0	650	650	650
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	1,700	2,460	1,200	1,930	1,200	1,200	1,200
862170 Office Expense	16,751	16,961	19,124	13,799	19,124	19,124	19,124
862187 Education & Training	2,000	31	1,500	657	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	33,304	3,840	36,300	6,182	36,300	36,300	36,300
862210 Rent/Lease - Bldg Grnds	17,241	18,295	17,241	14,391	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	5	0	0	0
862250 Trans/Travel	1,700	363	1,700	424	1,700	1,700	1,700
862253 Travel Out of County	1,620	0	1,620	0	1,620	1,620	1,620
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	79,014	44,573	84,087	42,514	67,259	67,259	67,259
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	633,960	620,600	606,416	600,918	675,829	615,483	676,715
Total Net County Cost	633,960	620,600	606,416	600,918	675,829	615,483	676,715

MENDOCINO
1850
COUNTY

RETIREMENT ASSOCIATION

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1920..... Retirement D-328

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator



PROGRAM DISCUSSION

Retirement is responsible for collecting information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Negotiated a settlement agreement with the association's former actuary, Buck Consultants, in the amount of $587,000 for errors and omissions in prior reports and to finance the cost of correcting an error in employee contribution rates from July 2009 to January 2012.

♦ Engaged a new actuary, The Segal Company, to conduct a triennial experience study of economic and demographic assumptions, the recommendations of which were incorporated into the June 30, 2011, valuation study.

♦ Initiated a significant project to determine the extent of overpayments or underpayments by members from July 2009 to January 2012, and to correct any errors in compliance with all Internal Revenue Service regulations.

♦ Conducted a recruitment and selection process for a Retirement Administrator to succeed the current administrator who retired.

♦ Worked with a new independent financial auditor, GALLINA, LLP, to conduct an audit of the association's financial statements and accounting practices.

♦ Initiated a project to electronically store the association's documents for improved safeguarding of data, assurance of business continuity, and improved calculations of benefits.

♦ Implemented several new policies to bring the association closer to best practices, including a cash management policy, Internal Revenue Service compliant retiree health care policy, overpayment collection policy, and placement agent policy.

♦ Managed assets in a fashion that resulted in the market value of the association's portfolio returning to pre-recession levels.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Work with the new Retirement Administrator to prioritize program and project objectives within budget and human resource limits.

♦ Complete the project to address over and under payments by members, including reimbursement and/or collection from members in a manner consistent with Internal Revenue Service regulations.

♦ Working with tax counsel, actuary and external fiscal auditor, complete the review of historical excess earnings declarations and uses of funds, and determine any corrective action that may need to occur and be reported to the Internal Revenue Service.

♦ Review the association's funding policy with its actuary, specifically: 1) to review the smoothing of gains over the next four years and the impact on the volatility of employer contribution rates; and 2) to re-examine amortization of Unfunded Accrued Actuarial Liability (UAAL) to determine alternatives to lengthy periods of negative amortization.

♦ Conduct a reorganization study to determine if a full-time fiscal officer is needed given the association's requirement to produce monthly and annual financial statements, conduct and independent fiscal audit, produce a Comprehensive Annual Financial Report (CAFR), report to the State Controller's Office, maintain its own accounting system and practices, and execute its own cash management plan.

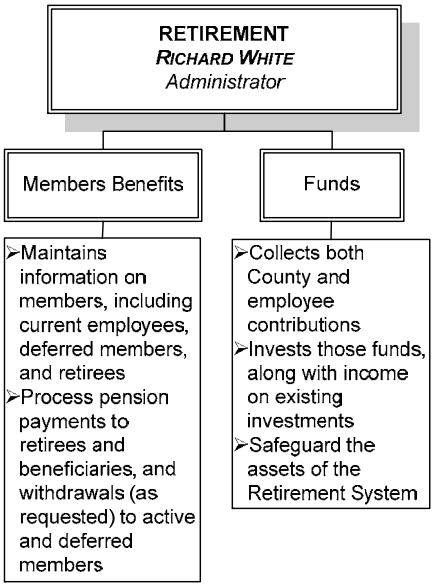
♦ Complete the project to convert the association's data to an electronic format and prepare a business continuity and resumption plan.

♦ Review the association's past practices for reviewing applications for disability retirements, with a focus on: 1) protecting system assets; 2) providing due process and protecting the rights of members; and 3) securing medical advisors to board of retirement.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 7700 Provides funding from Retirement Trust for administration services.

Salaries & Employee Benefits

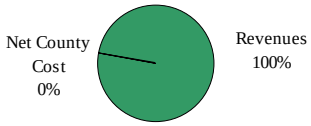
✧ Acct. 1011 Includes .5 FTE Accountant (Job Share with the County).

Services & Supplies

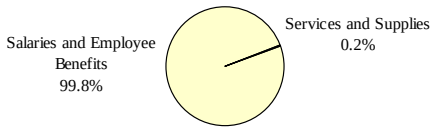
✧ Acct. 2150 Provides membership in California Association of Public Retirement Systems (CALAPRS) and the State Association of County Retirement Systems (SACRS).

✧ Acct. 2189 Provides monthly fees to Retirement Board members.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1920 Retirement
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825810 Other Govt Aid	427,523	457,649	537,772	565,662	445,687	445,687	445,687
827700 Other	0	0	0	0	0	0	0
Total Revenues	427,523	457,649	537,772	565,662	445,687	445,687	445,687
Salaries & Employee Benefits							
861011 Regular Employees	201,127	246,197	288,117	280,844	254,616	254,616	254,616
861012 Extra Help	20,000	13,579	2,000	0	30,000	30,000	30,000
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	27,603	33,010	51,201	46,293	59,032	59,032	59,032
861022 Co Cont OASDI	10,785	12,606	15,737	14,957	13,599	13,599	13,599
861023 Co Cont Medicare	2,791	3,399	3,957	3,771	3,448	3,448	3,448
861024 Co Cont Retire Incr	12,350	14,738	22,838	20,351	27,957	27,957	27,957
861030 Co Cont Health Ins	26,254	34,279	48,689	46,458	51,030	51,030	51,030
861031 Co Cont Unemp Ins	3,709	4,925	2,951	2,951	3,215	3,215	3,215
861035 Co Cont Workers Comp	2,123	2,123	1,256	1,256	1,711	1,711	1,711
Total Salaries & Employee Benefits	306,742	364,855	436,746	416,882	444,608	444,608	444,608
Services & Supplies							
862060 Communications	2,063	2,393	2,450	1,755	0	0	0
862101 Insurance - General	1,021	1,021	976	976	1,079	1,079	1,079
862150 Memberships	3,750	4,500	6,000	4,500	0	0	0
862170 Office Expense	9,375	12,405	11,550	15,592	0	0	0
862183 Legal Fees	25,000	48,331	50,000	94,658	0	0	0
862189 Prof/Spec Svcs - Other	7,500	9,153	9,750	8,370	0	0	0
862210 Rent/Lease - Bldg Grnds	51,197	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862250 Trans/Travel	250	293	300	324	0	0	0
862253 Travel Out of County	20,625	14,699	20,000	22,606	0	0	0
Total Services & Supplies	120,781	92,794	101,026	148,780	1,079	1,079	1,079
Total Net Appropriations	427,523	457,649	537,772	565,662	445,687	445,687	445,687
Total Net County Cost	0	0	0	0	0	0	0

SHERIFF'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2310	Sheriff-Coroner	D-332
2310-Grant	Recovery Act Cal-MMET-2009	D-339
2310-Grant	Sexual Assault Felony Enforcement SAFE	D-340
2310-Grant	State Alcoholic Beverage control Grant	D-341
2313	Sheriff-Coroner COPS	D-342
2315	Sheriff's Special Projects	D-344
2510	Jail & Rehabilitation Center	D-346
2511	Jail & Rehabilitation Center – COPS	D-352
2830	Emergency Services	D-354
Grant 0401	Local Law Enforcement Block Grant	D-357
Grant 0436	Recovery Act Tech & Communications	D-359
Grant 0439	Recovery Act Rural Law	D-361
Grant 0450	Justice Assistance	D-363
Grant 0466	DEA – COMMET	D-365
Grant 0467	Correctional Officers Training	D-367

SHERIFF'S OFFICE

SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner



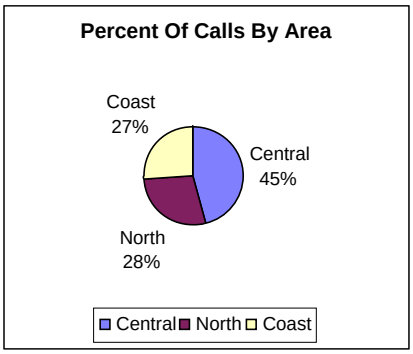


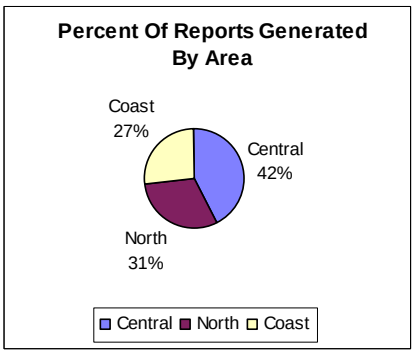
PROGRAM DISCUSSION

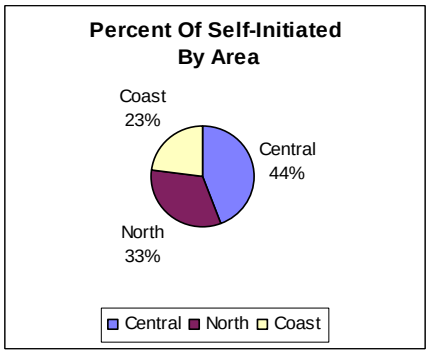
The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the county, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but makeup only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the county jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completed "Operation Full Court Press", the largest coordinated marijuana eradication in California's history. Working with Lake, Glenn, Colusa, Tehama and Trinity Counties, this successful operation within the Mendocino National Forest focused on illegal marijuana being cultivated on Public Property.
- Consolidated several facilities with the purpose of streamlining services to the public and increasing efficiency within the Sheriff's Office.
- Purchased, installed and implemented a new Records Management System and Computer Aided Dispatch Program.
- Implemented a new training program which incorporates Native American Police Departments, within Mendocino County, with regular Sheriff's Office training.
- Worked with local non-profit organizations in funding two additional K-9s. One K-9 has been assigned to work in the Correctional Facility. A bloodhound has been added to the patrol division.
- Coordinated large scale search on North Coast after a double murder suspect was identified. This 36 day event was the largest search in modern day history of Mendocino County.

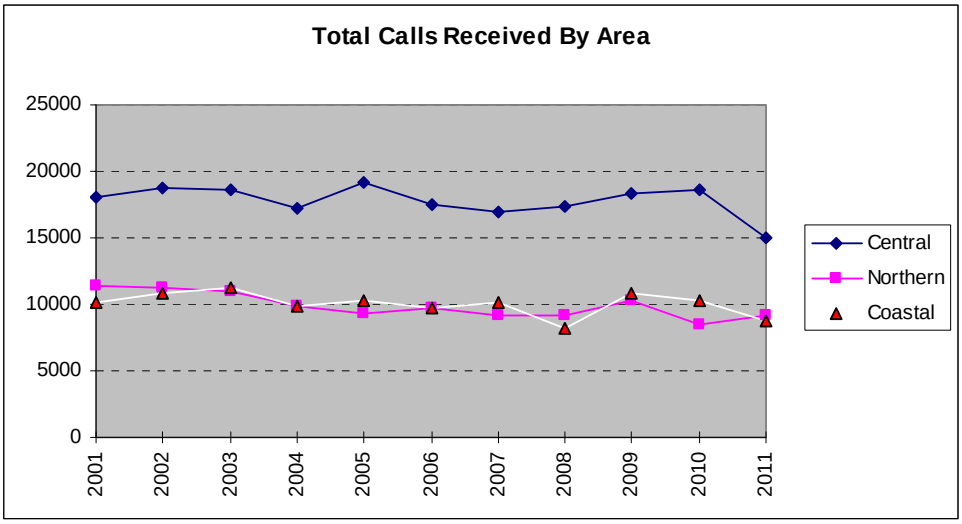






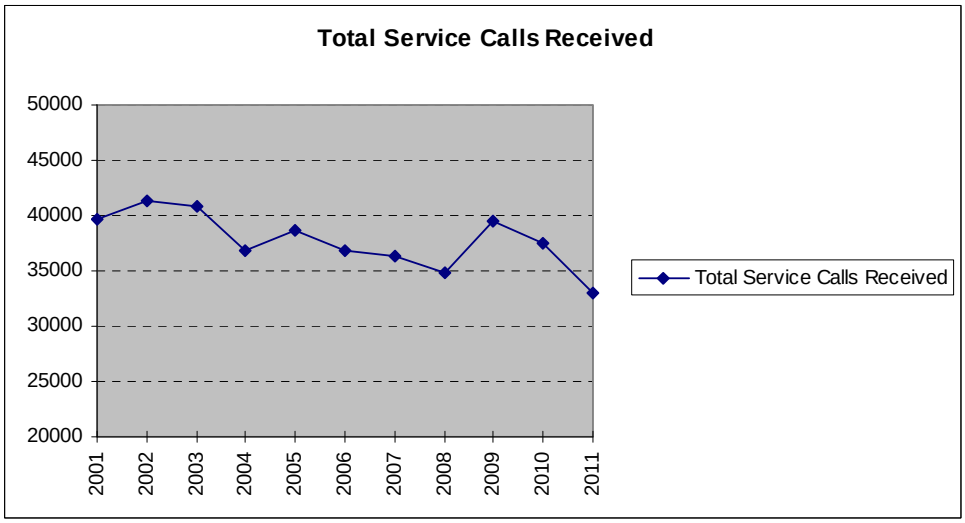
The distribution of Sheriff's Office enforcement activity between the three operational areas has remained relatively constant for over ten years, with the Central Patrol Area accounting for almost one-half of all calls for service. The remaining calls are distributed more or less equally between the Coast and North Patrol Areas.

Calls for service for 2011 decreased slightly in the Central and Coast Patrol Areas where the North Patrol Areas calls have increased.



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Central	18095	18692	18566	17216	19220	17491	17007	17339	18310	18615	15060
Northern	11427	11311	10957	9808	9266	9742	9212	9214	10272	8495	9110
Coastal	10148	10779	11246	9871	10230	9729	10126	8244	10900	10329	8772

During calendar year 2011, the Sheriff's Office Computer-Aided Dispatch System (CAD) logged 32,942 calls for service originating from Sheriff's Office jurisdictional areas. This is a decrease of 4,497 over the prior year.

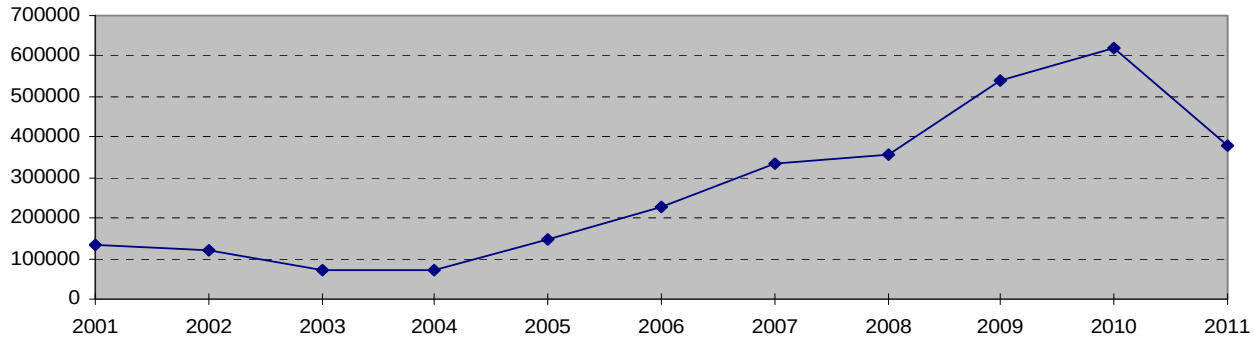


	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Total Service Calls Received	39671	41308	40769	36895	38716	36862	36345	34797	39482	37439	32942

Each month the Sheriff's Office submits a report to the California Department of Justice on ten "index" crimes. In 2011 larceny and aggravated assault are the most reported types of crime; non-aggravated assault and burglary remain frequently reported crimes

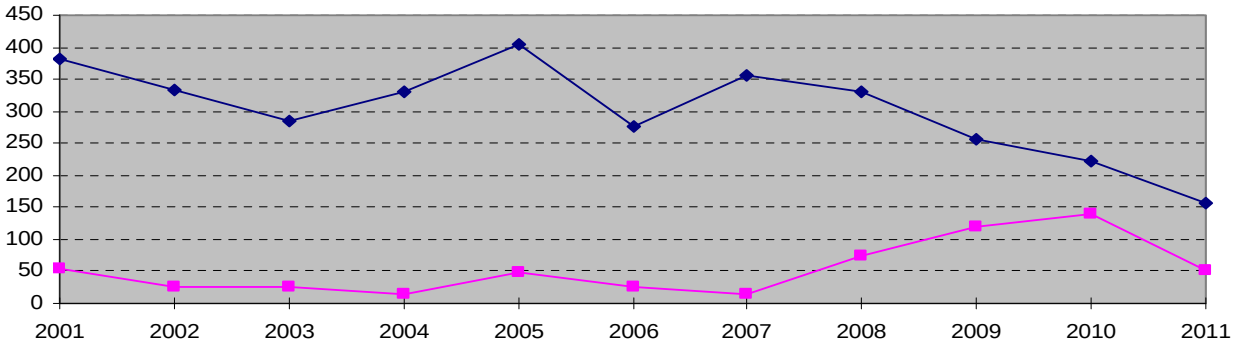
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Homicide	3	3	8	7	8	4	4	8	8	7	10
Rape	18	24	10	14	24	14	13	16	21	24	10
Attempted Rape	7	4	6	2	1	5	2	5	3	1	4
Robbery	24	14	17	18	24	23	34	38	21	19	23
Aggravated Assault	192	250	228	286	291	282	270	307	280	265	274
Non-Aggravated Assault	348	423	381	402	351	293	377	284	251	288	226
Larceny	461	520	512	464	482	385	397	422	302	288	297
Burglary	428	463	390	292	304	279	319	298	228	261	248
Arson	18	17	10	9	23	14	16	20	12	12	10
Motor Vehicle Theft	5	13	11	9	16	6	5	16	5	5	0

Marijuana Suppression In Mendocino County
Raid Report



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Plants	133,399	120,930	69,285	71,799	146,768	227,019	334,019	358,906	541,250	621,378	377,230

Marijuana Suppression In Mendocino County
Raid Report



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Sites	382	334	285	329	404	275	355	331	256	222	157
Arrests	55	27	26	13	49	27	14	74	119	140	50

GOALS/OBJECTIVES FOR FY 2012-13

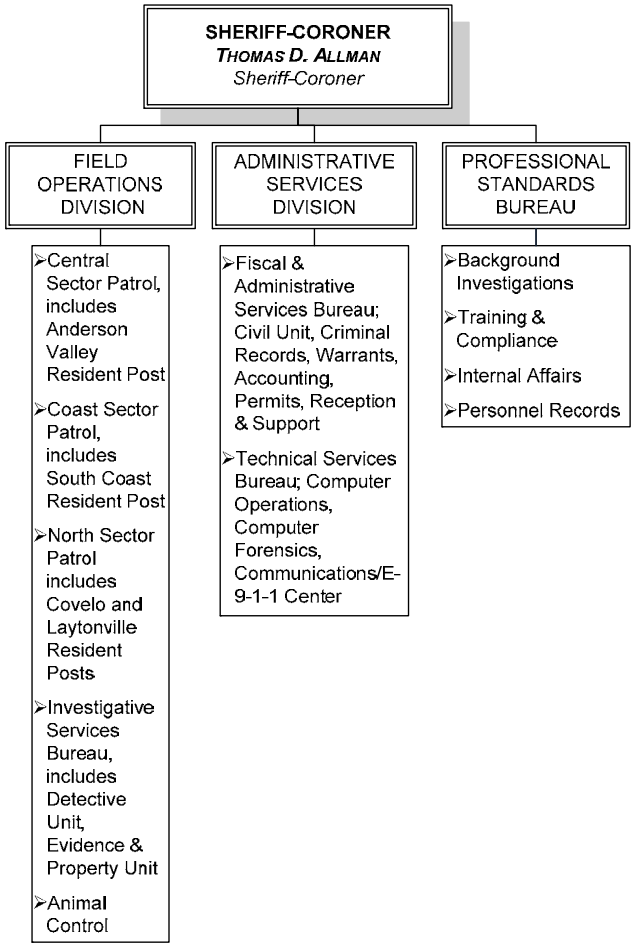
- ♦ Increase Resident Deputy Sheriff positions in the Round Valley, Long Valley and on the South Coast.
- ♦ Continue with methamphetamine education program throughout the entire County.
- ♦ Continue to work with Native American Tribal Police Departments to improve the overall working relationship between established law enforcement agencies in Mendocino County and Tribal Police Departments.
- ♦ Create a safer location for court ordered child exchanges in Willits, Fort Bragg and Ukiah. These locations will be digitally recorded and well marked to prevent domestic violence incidents from occurring during any child exchange situations.
- ♦ Complete the microwave radio system which is in its fourth state of improvement.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.



PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3110 Revenue from the Criminal Justice Improvement Fund.
- ✧ Acct. 3310 Revenue from Asset Forfeitures.
- ✧ Acct. 5490 Revenue from various grants – AB 443 (Small & Rural L.E. funding) S.A.F.E., A.B.C., and 9-1-1 reimbursements.
- ✧ Acct. 6250 Revenue from Misc. Law Enforcement services, including, Lake Mendocino Patrol, U.S. Forest Service Patrol, County Events Patrol, and Covelo Deputy reimbursement from federal COPS Cooperative Agreement.
- ✧ Acct. 6257 Revenue from Medical Marijuana Zip Ties

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Acct. 1013 Provides for overtime.
- ✧ Acct. 1035 Provides funding for Workers Comp premium.

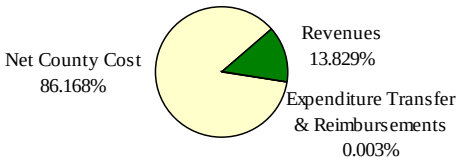
Services & Supplies

- ✧ Acct. 2120 Provides for communications contracts and repairs.
- ✧ Acct. 2189 Provides for court certified interpreters.
- ✧ Acct. 2239 Provides for cost for the K-9 program, retiree health insurance per the MOU, and cost associated with new hires.
- ✧ Acct. 2250 Provides funding for Sheriff's fleet charges. The CEO continues to recommend the suspension of the vehicle replacement program.

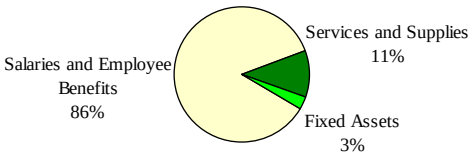
Fixed Assets

- ✧ Acct. 4370 Provides for unanticipated miscellaneous law enforcement equipment from Asset Forfeitures funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Sheriff-Coroner budget unit has been able to establish Designated Reserves for the use of the Sheriff's Office during FY 2012-13. Departmental staff project a positive carryover balance at the end of FY 2011-12.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with minor adjustments to achieve balance.

SHERIFF'S OFFICE

SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection – Police Protection

Budget Unit: 2310 Mendocino County Sheriff
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
822600 Other Permit	790	570	790	530	520	520	520
822601 Gun Permit	27,210	27,959	27,210	30,913	30,000	30,000	30,000
823110 Crim Just Const Fund	250,000	250,000	250,000	225,000	250,000	250,000	250,000
823130 Warrant System	24,000	21,029	24,000	15,633	16,000	16,000	16,000
823204 Misc Court Fine	5,000	0	142,183	0	5,000	151,867	151,867
823210 Fine Judicial Dist	0	46	36	(7)	0	0	0
823300 Forfeiture & Penalty	1,688	1,396	1,688	733	0	0	0
823310 Asset Forfeiture	522,000	715,615	59,569	353,953	390,000	240,000	240,000
825398 SB90 Reimb	0	0	0	0	0	0	0
825490 State Other	451,637	646,905	598,383	615,160	530,425	530,425	530,425
825670 Federal Other	100,000	105,693	0	155,661	0	62,500	62,500
825810 Other Govt Aid	0	0	0	0	0	0	0
826223 Civil Fee Sheriff	25,000	45,099	25,000	52,489	25,000	25,000	25,000
826242 Dom Animal Care	44,000	0	22,000	22,000	22,000	22,000	22,000
826250 Law Enforcement Services	424,500	357,935	253,358	436,480	160,741	160,741	160,741
826254 Sher Pt Arena Contract	100,000	75,000	100,000	89,771	100,000	100,000	100,000
826257 Med Marij Zip Tie	43,000	561,413	250,000	1,044,157	100,000	300,000	300,000
826390 Other Charges	11,000	1,262	11,000	1,182	11,000	11,000	11,000
827600 Other Sales	200	3,183	0	4,663	0	0	0
827700 Other	0	77	0	165	0	0	0
827707 Donation	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	2,030,025	2,813,181	1,765,217	3,048,482	1,640,686	1,900,053	1,900,053
Salaries & Employee Benefits							
861011 Regular Employees	4,807,314	5,811,151	4,401,077	5,249,233	5,369,528	5,369,528	5,355,537
861012 Extra Help	39,640	144,233	49,790	48,416	30,000	30,000	30,000
861013 Overtime Reg Emp	616,478	804,641	888,309	1,326,451	1,144,376	1,144,376	1,103,307
861021 Co Cont Retirement	1,497,652	1,924,116	2,132,094	2,181,371	2,126,772	2,126,772	2,120,564
861022 Co Cont OASDI	316,169	391,581	363,680	379,045	386,824	386,824	385,958
861023 Co Cont Medicare	75,100	92,663	86,035	89,960	91,149	91,149	90,946
861024 Co Cont Retire Incr	705,517	921,133	991,089	1,010,282	1,200,880	1,200,880	1,197,245
861030 Co Cont Health Ins	768,432	945,541	818,981	820,156	887,657	887,657	902,838
861031 Co Cont Unemp Ins	21,423	21,423	16,330	16,330	18,263	18,263	18,263
861035 Co Cont Workers Comp	717,902	717,902	457,841	457,841	585,952	585,952	585,952
Total Salaries & Employee Benefits	9,565,627	11,774,384	10,205,226	11,579,084	11,841,401	11,841,401	11,790,610
Services & Supplies							
862050 Clothing/Pers Items	2,000	1,118	2,693	2,103	1,472	1,472	1,472
862060 Communications	136,671	108,582	152,202	161,760	105,958	105,958	105,958
862101 Insurance - General	287,988	286,214	270,686	270,686	345,735	345,735	345,735
862120 Maint - Equip	114,416	140,747	105,069	95,933	102,746	102,746	102,746
862130 Maint - Strc/Impr/Grnds	0	0	0	901	0	0	0

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
862150 Memberships	7,470	6,279	7,470	6,394	7,470	7,470	7,470
862170 Office Expense	65,000	55,701	55,190	46,398	48,593	48,593	48,593
862185 Medical/Dental Svcs	306,235	199,236	243,859	206,465	234,000	234,000	234,000
862187 Education & Training	20,000	2,423	20,000	1,084	20,000	20,000	20,000
862189 Prof/Spec Svcs - Other	15,893	63,613	41,508	48,586	11,700	11,700	11,700
862190 Publ/Legal Notice	500	0	0	4	0	0	0
862200 Rent/Lease - Equip	1,000	275	276	405	0	0	0
862210 Rent/Lease - Bldg Grnds	31,696	28,611	31,696	28,721	13,264	13,264	13,264
862230 Info Tech Equip	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	135,000	98,814	167,203	188,876	182,289	182,289	182,289
862239 Spec Dept Expense	49,853	34,948	32,415	51,472	15,506	15,506	15,506
862240 Spec Dept Fund	1,050	0	0	0	0	0	0
862250 Trans/Travel	301,766	399,950	463,565	456,529	448,553	448,553	448,553
862253 Travel Out of County	5,000	8,577	13,930	16,290	13,930	13,930	13,930
862260 Utilities	16,860	11,815	12,084	12,642	5,672	5,672	5,672
Total Services & Supplies	1,498,398	1,446,904	1,619,846	1,595,250	1,556,888	1,556,888	1,556,888
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	322,000	297,133	90,777	260,768	392,600	392,600	392,600
Total Fixed Assets	322,000	297,133	90,777	260,768	392,600	392,600	392,600
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	(468)	(11,754)	(11,682)	(432)	(432)	(432)
865802 Operating Transfer Out	0	0	0	3,761	0	0	0
Total Expend Transfer & Reimb	0	(468)	(11,754)	(7,921)	(432)	(432)	(432)
Total Net Appropriations	11,386,025	13,517,953	11,904,095	13,427,181	13,790,457	13,790,457	13,739,666
Total Net County Cost	9,356,000	10,704,772	10,138,878	10,378,699	12,149,771	11,890,404	11,839,613

SHERIFF'S OFFICE

RECOVERY ACT CAL-MMET – 2009 .....2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the suppression of methamphetamine production, sales and use. Grant funds will be used to reimburse overtime costs incurred for these activities. This program is embedded within the Sheriff-Coroner's Budget Unit 2310.

GRANT INCEPTION DATE	March 1, 2010
CURRENT GRANT PERIOD	March 1, 2010 – February 28, 2012
SOURCE OF FUNDS	U.S. Department of Justice, via Cal-EMA Bureau of Justice Assistance (American Recovery Act)
CONTINUITY OF GRANT	Unknown

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 38,341
Expenditures	
Personnel: *(overtime costs)*	$ 38,341
TOTAL	$ 38,341
Total Projected Program Costs =	$ 38,341

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 2310's Schedule 9.

SHERIFF'S OFFICE

SEXUAL ASSAULT FELONY ENFORCEMENT (SAFE) GRANT 2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

Grant funds will be used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within the Sheriff-Coroner's Budget Unit 2310.

GRANT INCEPTION DATE	July 1, 2009
CURRENT GRANT PERIOD	July 1, 2012 – June 30, 2013
SOURCE OF FUNDS	California Emergency Management Authority
CONTINUITY OF GRANT	Annual

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 31,275
Expenditures	
Sexual Assualt Felony Enforcement	$ 19,875
Child Sexual Predator Program	11,400
TOTAL	$ 31,275
Total Projected Program Costs =	$ 31,275

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 2310's Schedule 9.

SHERIFF'S OFFICE

STATE ALCOHOLIC BEVERAGE CONTROL GRANT 2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

Grant funds will be used to combat alcohol related crime, including crimes involving minors. This program is embedded within the Sheriff-Coroner's Budget Unit 2310.

GRANT INCEPTION DATE	July 1, 2009
CURRENT GRANT PERIOD	July 1, 2012 – June 30, 2013
SOURCE OF FUNDS	State Alcoholic Beverage Control
CONTINUITY OF GRANT	Unknown

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 28,025
Expenditures	
Personnel:	$ 25,025
Operating Expenses:	1,000
Other Costs: *(Training)*	2,000
TOTAL	$ 28,025
Total Projected Program Costs =	$ 28,025

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is absorbed into Budget Unit 2310's Schedule 9.

PROGRAM DISCUSSION

Continuation of this program beyond June 30, 2011, is subject to the approval of the State Legislature. Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

- The formula for allocating COPS funds is as follows:
  - ~ 5.15% to the County Sheriff for county jail construction and operations
  - ~ 5.15% to the District Attorney's Office for criminal prosecutions;
  - ~ 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services;
  - ~ 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.
- This budget unit provides funding for one of the two allocated positions within the Sheriff's Office: 1-Department Technology Coordinator assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Funded equipment and supplies for "Operation Full Court Press"

GOALS/OBJECTIVES FOR FY 2012-13

- Continue to use resources to employ computer technical employee, who assists with immediate needs as well as assists in researching and installing necessary technologies.
- Utilize funding to complete unfunded communication mandates

CURRENT STAFFING

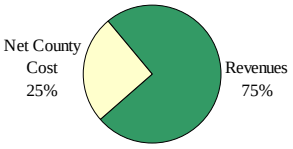
To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

SUMMARY OF MAJOR BUDGET ACCOUNTS

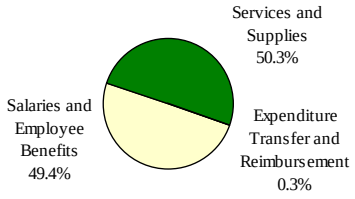
Salaries & Employee Benefits

- Acct. 1011 Provides funding for salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

SHERIFF-CORONER – COPS 2313

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection – Police Protection

Budget Unit: 2313 Sheriff – COPS Program AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	127	0	372	0	0	0
825490 State Other	100,000	110,571	0	116,819	130,000	130,000	130,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	100,000	110,697	0	117,191	130,000	130,000	130,000
Salaries & Employee Benefits							
861011 Regular Employees	58,819	57,043	15,836	52,824	52,707	52,707	52,707
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	654	0	0	0
861021 Co Cont Retirement	8,447	8,447	2,904	10,211	12,456	12,456	12,456
861022 Co Cont OASDI	3,647	3,537	982	3,262	3,268	3,268	3,268
861023 Co Cont Medicare	853	827	230	763	764	764	764
861024 Co Cont Retire Incr	3,769	3,769	1,295	4,476	5,899	5,899	5,899
861030 Co Cont Health Ins	5,611	5,492	1,353	5,027	5,268	5,268	5,268
861031 Co Cont Unemp Ins	120	120	107	107	117	117	117
861035 Co Cont Workers Comp	560	560	345	345	5,596	5,596	5,596
Total Salaries & Employee Benefits	81,826	79,795	23,052	77,668	86,075	86,075	86,075
Services & Supplies							
862101 Insurance - General	130	130	103	103	107	107	107
862170 Office Expense	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	37,680	5,831	0	14,920	87,561	87,561	87,581
862239 Spec Dept Expense	20	0	0	0	0	0	0
Total Services & Supplies	37,830	5,961	103	15,023	87,668	87,668	87,688
Fixed Assets							
864370 Equipment	0	0	0	13,445	0	0	0
Total Fixed Assets	0	0	0	13,445	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	500	500	0	500	520	520	500
Total Expend Transfer & Reimb	500	500	0	500	520	520	500
Total Net Appropriations	120,156	86,255	23,155	106,636	174,263	174,263	174,263
Total Fund Balance Contribution	20,156	(24,442)	23,155	(10,556)	44,263	44,263	44,263

PROGRAM DISCUSSION

The Sheriff occasionally receives donations from individuals, service clubs and other agencies. The donations may be for an unrestricted use or restricted for specific purposes (e.g., the K-9 Program). The Sheriff's Special Projects fund is used to account for the receipt and disbursement of these funds. One Community Services Officer position is allocated to this budget unit, but is currently unfilled.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Replaced two K-9s and established funds to care for retired MCSO K-9s. This enables the handlers of retired K-9s to seek reimbursement for minor expenses related to the care of retired service K-9s.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Replace two K-9s, which will retire within the next 12 months after many years of service to the citizens of Mendocino County.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

SUMMARY OF MAJOR BUDGET ACCOUNTS

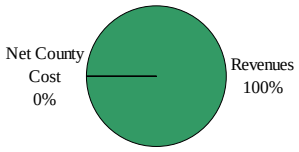
Revenues

✧ Acct. 7707 Revenue from donations

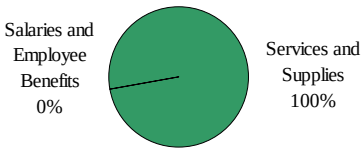
Services and Supplies

✧ Acct. 2232 Replace K-9s and care for retired MCSO K-9s

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

SHERIFF-CORONER SPECIAL PROJECTS 2315

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection – Police Protection

Budget Unit: 2315 Sheriff Special Projects
Fund: 1216 Sheriff Spec Projects

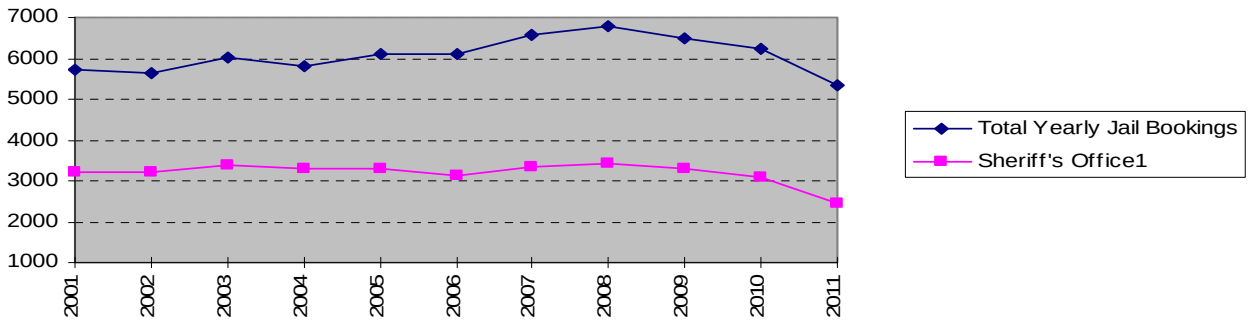
Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	155	0	372	0	0	0
825670 Federal Other	68,421	5,574	0	0	0	0	0
826390 Other Charges	0	0	0	1,038	0	0	0
827707 Donation	8,000	56,536	0	49,187	60,000	60,000	60,000
Total Revenues	76,421	62,265	0	50,597	60,000	60,000	60,000
Salaries & Employee Benefits							
861011 Regular Employees	35,209	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	5,056	0	0	0	0	0	0
861022 Co Cont OASDI	1,832	0	0	0	0	0	0
861023 Co Cont Medicare	428	0	0	0	0	0	0
861024 Co Cont Retire Incr	2,256	0	0	0	0	0	0
861030 Co Cont Health Ins	17,176	0	0	0	0	0	0
861031 Co Cont Unemp Ins	149	149	0	0	0	0	0
861035 Co Cont Workers Comp	315	315	0	0	0	0	0
Total Salaries & Employee Benefits	62,421	464	0	0	0	0	0
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862130 Maint - Office Expense	0	0	0	0	0	0	0
862170 Office Expense	0	5,602	0	0	0	0	0
862189 Prof & Spec Svcs - Other	0	0	0	4,800	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862194 A-87 Costs	500	3,479	0	1,447	0	0	0
862232 Law Enf Supply & Svcs	6,000	7,056	23,500	30,144	60,000	60,000	60,000
862239 Spec Dept Expense	7,000	3,697	0	10,646	0	0	0
862250 Trans/Travel	500	3,587	0	0	0	0	0
Total Services & Supplies	14,000	23,420	23,500	47,037	60,000	60,000	60,000
Fixed Assets							
864360 Strcturs & Imprvments	0	0	6,500	0	0	0	0
864370 Equipment	0	12,913	0	0	0	0	0
Total Fixed Assets	0	12,913	6,500	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	76,421	36,796	30,000	47,037	60,000	60,000	60,000
Total Fund Balance Contribution	0	(25,468)	30,000	(3,560)	0	0	0

PROGRAM DISCUSSION

Among the many duties imposed on the Sheriff by law is the specific statutory duty to operate the Mendocino County Jail. The purpose of the Mendocino County Jail is fourfold: detain persons committed in order to secure their attendance as witnesses in criminal cases; detain persons charged with crimes and committed for trial; for the confinement of persons committed for contempt, or upon civil process, or by other authority of law; and for the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

During calendar year 2011, the Mendocino County Jail processed 5,349 bookings – 897 less than the prior year. Broken down by arresting agency, the Sheriff's Office was responsible for 2,426 (down 645); Ukiah Police Department, 1,364 (down 29); California Highway Patrol, 519 (down 107); Fort Bragg Police Department, 309 (up 5); Willits Police Department, 355 (down 98); and Major Crimes Task Force, 11 (down 5). The distribution of bookings has remained relatively stable for the past twelve years, with the Sheriff's Office annually accounting for nearly half of all bookings.

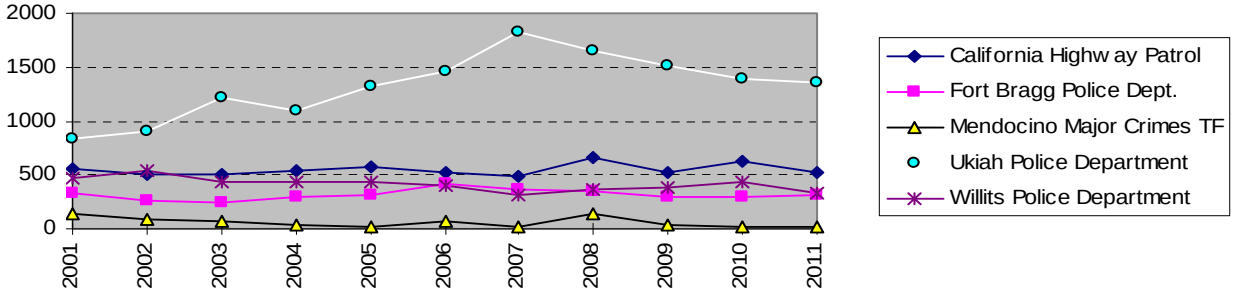
Jail Bookings



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Total Yearly Jail Bookings	5713	5641	6008	5800	6105	6114	6556	6770	6481	6246	5349
Sheriff's Office[1]	3194	3207	3401	3300	3291	3127	3357	3427	3281	3071	2426

---- Notes: 1. Sheriff's Office bookings include court ordered commitments & remands

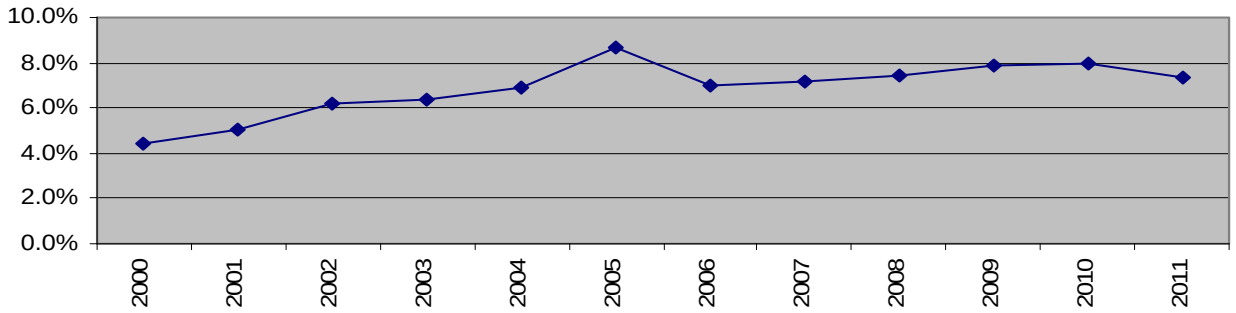
Jail Bookings



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
California Highway Patrol	558	506	510	535	568	526	479	664	529	626	519
Fort Bragg Police Department	337	265	252	287	319	420	371	341	299	304	309
Major Crimes Task Force	145	89	62	36	17	61	26	137	31	16	11
Ukiah Police Department	841	896	1215	1098	1330	1453	1825	1647	1507	1393	1364
Willits Police Department	471	534	443	432	428	392	320	372	389	433	335

The percentage of booked arrestees who were identified as having a gang affiliation increased dramatically from 2004 to 2005, then dropped in 2006. Since that time, the rate has stabilized between 7% and 8%.

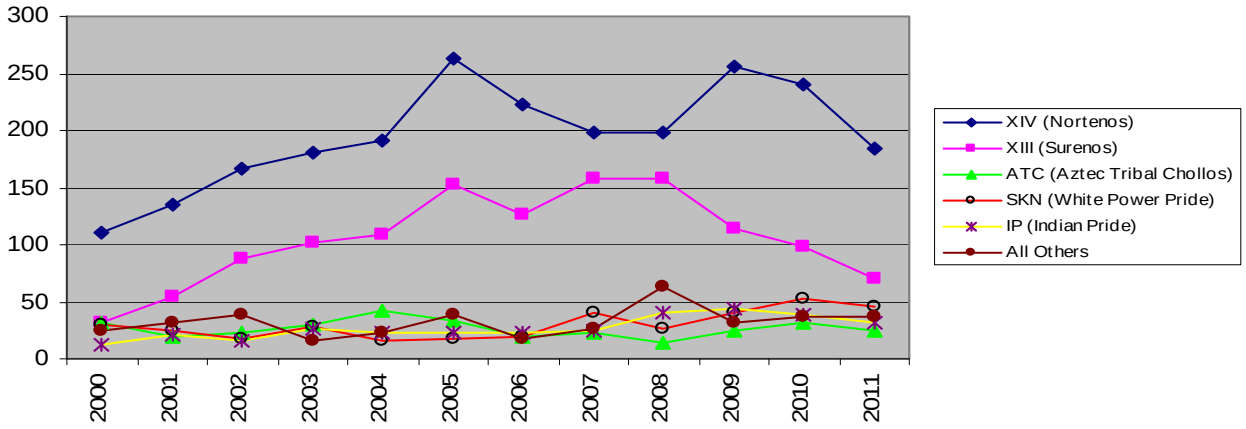
% Gang Affiliated Adult Bookings
Mendocino County Jail



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Total Yearly Jail Bookings	5399	5713	5641	6008	5800	6105	6114	6556	6770	6481	6246	5349
Gang Affiliated Bookings	240	288	349	381	400	528	428	472	503	509	498	394

% Gang Affiliated Bookings	4.4%	5.0%	6.2%	6.3%	6.9%	8.6%	7.0%	7.2%	7.4%	7.9%	8.0%	7.4%

Gang Affiliated Bookings
Gang Affiliation Comparison



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
XIV (Nortenos)	111	135	167	181	191	263	223	199	199	256	241	185
XIII (Surenos)	31	55	88	101	108	153	127	158	158	114	98	70
ATC (Aztec Tribal Chollos)	32	20	22	29	42	33	20	23	14	25	31	24
SKN (White Power Pride)	29	25	18	28	15	18	19	41	27	40	53	46
IP (Indian Pride)	12	21	15	27	22	22	22	25	41	43	38	32
All Others	25	32	39	15	22	39	17	26	64	31	37	37

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Worked with State of California with the implementation of AB 109, commonly known as the "Realignment Act of 2011". With the overcrowding of all State Prisons, all counties were legally required to take custody of most parole violators as well as house newly convicted criminals, which would have been sentenced to State Prison prior to AB 109.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to work to prevent overcrowding caused by AB 109.

♦ Replace inoperable video recording system throughout facility.

♦ Improve mental health services within the correctional facility.

♦ Increase number of inmates on home detention, thus decreasing overall jail population.

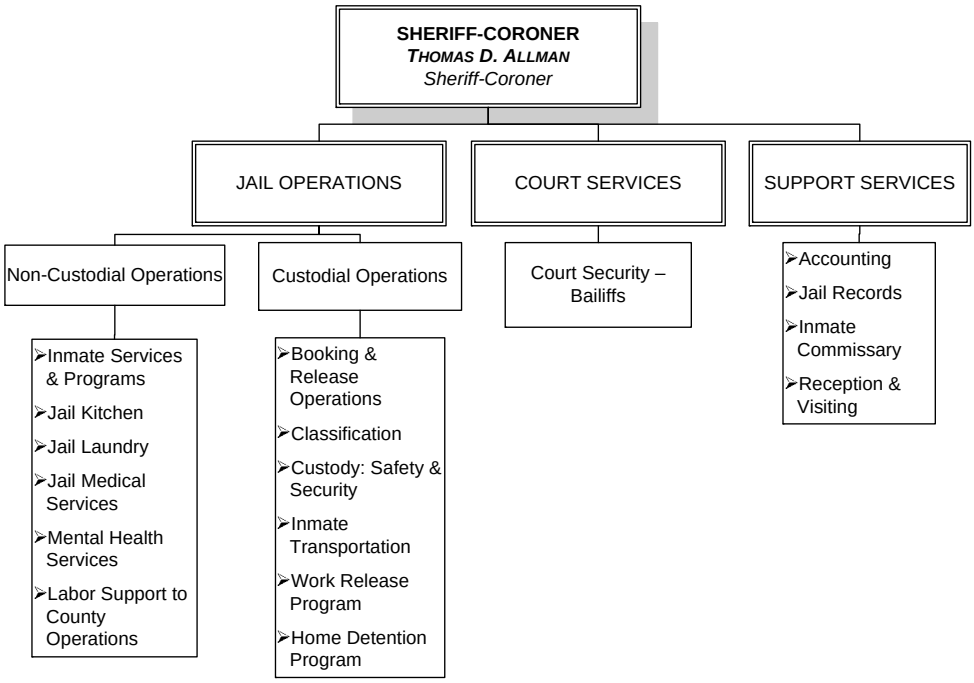
♦ Increase staffing within correctional facility.

♦ Promote three Corrections Deputies to the rank of Deputy Sheriff and send them to the Police Academy.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5150 Revenue in lieu of Motor Vehicle License Fees
- ✧ Acct. 6269 Revenue from work release.
- ✧ Acct. 6350 Transfers from Court for bailiff salaries and benefits
- ✧ Acct. 6390 Reimbursement for inmate services.

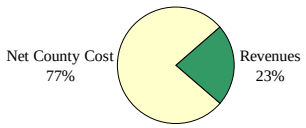
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

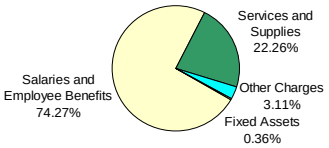
Supplies

- ✧ Acct. 2080 Provides for meals for the jail.
- ✧ Acct. 2090 Provides for jail supplies for cleaning & laundry.
- ✧ Acct. 2185 Provides for pre-booking medical clearance, medical and mental health services.
- ✧ Acct. 2189 Provides for security guards at the hospital.
- ✧ Acct. 2239 Provides for physicals, recruitment and testing.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Sheriff-Coroner budget unit has been able to establish Designated Reserves for the use of the Sheriff's Office during FY 2011-12. Departmental staff project a positive carryover balance at the end of FY 2011-2012. Using the zero-based personnel cost projections; there was some shift from Budget Unit 2510 – Jail towards Budget Unit 3010. For FY 2012-13, this department is expected to come in on budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with minor adjustments to achieve balance.

SHERIFF'S OFFICE

JAIL & REHABILITATION CENTER 2510

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection – Detention

Budget Unit: 2510 Mendocino County Jail
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823204 Misc Court Fine	26,600	21,982	26,600	19,878	21,284	21,284	21,284
823310 Asset Forfeiture	0	0	0	0	0	0	0
825150 Motor Vehicle in Lieu	0	0	145,000	200,000	0	146,867	146,867
825344 2011 Realignment Pub Sfty	0	0	0	1,689,704	1,813,639	1,960,506	1,960,506
825490 State Other	96,600	102,570	100,000	151,571	138,729	138,729	138,729
825670 Federal Other	100,000	117,927	117,927	64,396	64,396	64,396	64,396
826248 Jail DMV Fee	0	0	0	0	0	0	0
826249 Jail Booking Fee	0	0	0	0	0	0	0
826269 Work Release	30,770	35,385	34,063	26,801	25,200	25,200	25,200
826270 Electronic Monitor Prog	1,800	7,093	1,800	2,709	2,942	2,942	2,942
826344 Meals & Prisoner Care	70,000	121,160	80,000	50,780	0	0	0
826350 Bailiff Services	958,369	760,865	924,930	134	0	0	0
826390 Other Charges	128,988	83,481	133,798	131,849	133,798	133,798	133,798
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,413,127	1,250,463	1,564,118	2,337,821	2,199,988	2,493,722	2,493,722
Salaries & Employee Benefits							
861011 Regular Employees	3,755,300	3,324,779	4,179,353	3,282,368	3,480,473	3,480,473	3,480,473
861012 Extra Help	54,755	71,094	36,022	50,423	57,514	57,514	57,514
861013 Overtime Reg Emp	852,121	863,647	868,645	990,415	1,002,904	1,002,904	1,002,904
861021 Co Cont Retirement	1,365,726	1,201,145	1,490,208	1,497,948	1,489,624	1,489,624	1,489,624
861022 Co Cont OASDI	272,280	248,798	250,061	249,245	267,052	267,052	264,506
861023 Co Cont Medicare	64,581	58,661	59,004	59,064	63,290	63,290	63,290
861024 Co Cont Retire Incr	662,664	584,732	700,372	700,938	865,775	865,775	865,775
861030 Co Cont Health Ins	668,275	620,740	537,099	553,908	607,740	607,740	618,637
861031 Co Cont Unemp Ins	29,268	29,268	27,785	27,785	23,934	23,934	23,934
861035 Co Cont Workers Comp	338,867	338,867	207,469	207,469	332,742	332,742	332,742
Total Salaries & Employee Benefits	8,063,837	7,341,731	8,356,018	7,619,562	8,191,048	8,191,048	8,199,399
Services & Supplies							
862050 Clothing/Pers Items	52,811	29,205	52,811	32,123	34,704	34,704	34,704
862060 Communications	15,000	10,000	15,000	8,783	14,868	14,868	14,868
862080 Food	300,000	229,262	262,598	279,500	281,718	281,718	281,718
862090 Household Expense	125,000	90,894	125,000	89,551	109,245	109,245	109,245
862101 Insurance - General	116,467	116,467	76,206	76,206	131,490	131,490	131,490
862120 Maint - Equip	55,421	46,337	34,589	41,367	40,860	40,860	40,860
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862140 Med Dntl & Lab Supls	0	0	0	0	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862160 Misc Expense	0	0	0	0	0	0	0
862170 Office Expense	40,000	31,315	36,492	36,992	29,035	29,035	29,035
862185 Medical/Dental Svcs	1,710,945	1,582,507	1,638,268	1,652,672	1,746,404	1,746,404	1,746,404
862187 Education & Training	10,000	1,209	10,000	1,141	10,000	10,000	10,000
862189 Prof/Spec Svcs - Other	28,400	7,784	11,211	12,411	11,211	11,211	11,211
862190 Publ/Legal Notice	0	0	0	816	0	0	0
862232 Law Enf Supply & Svcs	5,000	2,592	3,089	715	3,089	3,089	3,089
862239 Spec Dept Expense	11,055	2,779	11,055	9,966	11,055	11,055	11,055
862250 Trans/Travel	35,000	26,068	24,038	17,211	17,486	17,486	17,486
862253 Travel Out of County	20,000	17,047	16,325	27,259	16,325	16,325	16,325
Total Services & Supplies	2,525,099	2,193,467	2,316,682	2,286,712	2,457,490	2,457,490	2,457,490

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Other Charges							
863113 Pmts Other Gov Agency	0	0	0	74,867	343,342	343,342	343,342
Total Other Charges	0	0	0	74,867	343,342	343,342	343,342
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	40,000	40,000	40,000
Total Fixed Assets	0	0	0	0	40,000	40,000	40,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	10,588,936	9,535,197	10,672,700	9,981,142	11,031,880	11,031,880	11,040,231
Total Net County Cost	9,175,809	8,284,735	9,108,582	7,643,321	8,831,892	8,538,158	8,546,509

PROGRAM DISCUSSION

Continuation of this program beyond June 30, 2011, is subject to the approval of the State Legislature. Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.
The formula for allocating COPS funds is as follows:

- 5.15% to the County Sheriff for County Jail construction and operations;
- 5.15% to the District Attorney's Office for criminal prosecutions;
- 39.7% to the County and the cities within the County, with a minimum of $100,000 for each jurisdiction, to be used for supplemental front-line law enforcement services; and
- 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Purchased specialized equipment not available by other funding.

GOALS/OBJECTIVES FOR FY 2012-13

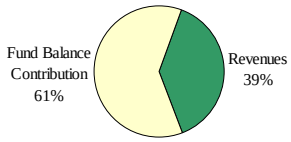
- The goal of the Jail COPS fund is to have available funding for unanticipated equipment maintenance and replacement. If those needs do not arise, the funds may be used to enhance jail operations.

SUMMARY OF MAJOR BUDGET ACCOUNTS

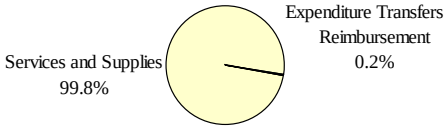
Fixed Assets

- Acct. 4370 Provides funding for miscellaneous law enforcement equipment.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends the funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

JAIL & REHABILITATION CENTER – COPS 2511

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection – Police Protection

Budget Unit: 2511 County Jail – COPS Prog AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	0	31	0	91	0	0	0
825490 State Other	20,000	27,523	0	27,012	25,000	25,000	25,000
827707 Donation	0	0	0	0	0	0	0
Total Revenues	20,000	27,554	0	27,102	25,000	25,000	25,000
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	41,534	0	24,761	3,167	50,000	50,000	50,000
862239 Spec Dept Expense	0	0	0	0	14,515	14,515	14,515
Total Services & Supplies	41,534	0	24,761	3,167	64,515	64,515	64,515
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	12,561	0	6,681	0	0	0
Total Fixed Assets	0	12,561	0	6,681	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	150	150	0	3,150	150	150	150
Total Expend Transfer & Reimb	150	150	0	3,150	150	150	150
Total Net Appropriations	41,684	12,711	24,761	12,997	64,665	64,665	64,665
Total Fund Balance Contribution	21,684	(14,842)	24,761	(14,105)	39,665	39,665	39,665

PROGRAM DISCUSSION

The Mendocino County Office of Emergency Services, under the direction of the Director - Chief Executive Officer and Assistant Director - Sheriff, is responsible for the coordination of disaster preparedness, mitigation, and response within the operational area, which is all area within the geographical boundaries of Mendocino County.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

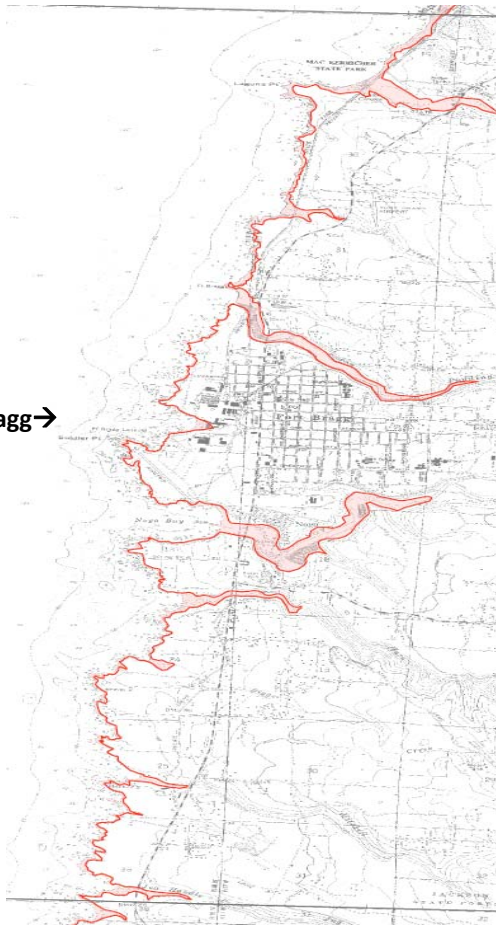
- ♦ Obtained Grant to replace three EMS Repeater sites (Cold Springs, Point Arena and Spanish Mountain).
- ♦ Installed four tsunami sirens on Coast.
- ♦ Compiled "Special Needs Population" plan (an annex to overall Emergency Operation Plan).
- ♦ Participated in North Coast "All Hazards" drill. This is a series of trainings and exercises with Del Norte and Humboldt Counties.
- ♦ Participated in Cascadia Planning Effort, which is a two year planning effort with Oregon, Washington and California participants, organized through FEMA and Cal-EMA.
- ♦ Coordinated "Narrow Banding" requirement for all Public Safety Radios throughout Mendocino County.

GOALS/OBJECTIVES FOR FY 2012-13

- ♦ Continue EOC Development with improved technology and services.
- ♦ Improving County response preparation by training current county employees for specific tasks.
- ♦ Finalize *Special Needs Population* development plan.
- ♦ Improve tsunami education on entire coast of Mendocino County, working with Humboldt State University and National Weather Service.
- ♦ Remodel Emergency Operation Center.
- ♦ Updating County Emergency Operation Plan, including all four cities in final plan.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.



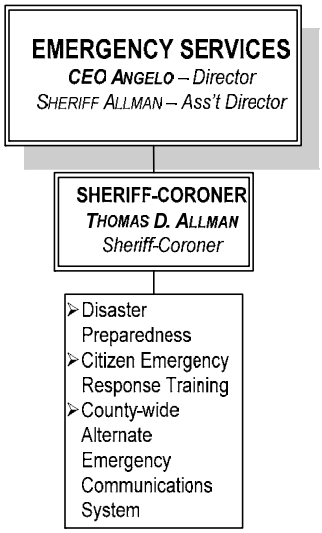
Tsunami Inundation Map for Emergency Planning
Fort Bragg Quadrangle

State of California
County of Mendocino

Tsunami Inundated Line
Tsunami Inundated Area

Source: California Emergency Management Agency, California Geological Survey, University of Southern California

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

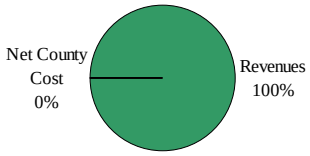
Revenues

- Acct. 5490 Revenues from grant reimbursements (EMPG). 50% County match requirement.

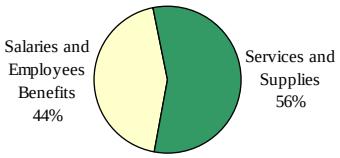
Salaries & Employee Benefits

- Acct. 1011 Provides funding for Emergency Services Coordinator position, currently located with the Sheriff's Office.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection – Other Protection

Budget Unit: 2830 Emergency Svc CD Safety
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825490 State Other	180,698	90,692	90,692	164,908	141,380	141,380	141,380
825670 Federal Other	0	3,971	0	0	0	0	0
826390 Other Charges	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	180,698	94,663	90,692	164,908	141,380	141,380	141,380
Salaries & Employee Benefits							
861011 Regular Employees	43,940	0	0	3,602	26,545	38,745	38,745
861012 Extra Help	0	0	30,000	16,506	0	0	0
861021 Co Cont Retirement	6,310	0	0	426	9,156	9,156	9,156
861022 Co Cont OASDI	2,422	0	0	217	2,285	2,285	2,285
861023 Co Cont Medicare	566	0	0	290	534	534	534
861024 Co Cont Retire Incr	2,815	0	0	183	4,336	4,336	4,336
861030 Co Cont Health Ins	14,768	0	0	289	5,268	5,268	5,268
861031 Co Cont Unemp Ins	149	149	0	3,059	1,551	1,551	1,551
861035 Co Cont Workers Comp	418	147	0	0	0	0	0
Total Salaries & Employee Benefits	71,388	296	30,000	24,572	49,675	61,875	61,875
Services & Supplies							
862060 Communications	1,500	241	1,000	267	1,000	1,000	1,000
862101 Insurance - General	345	345	191	191	526	526	526
862120 Maint - Equip	7,080	4,266	7,080	3,792	7,080	7,080	7,080
862150 Memberships	200	88	100	0	100	100	100
862170 Office Expense	1,500	284	1,000	973	1,000	1,000	1,000
862187 Education & Training	1,000	0	1,000	0	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	8,465	2,400	63,117	3,900	55,000	55,000	55,000
862200 Rents & Leases - Equip	3,000	3,090	3,000	3,183	0	0	0
862239 Spec Dept Expense	33,720	2,691	0	7,600	0	0	0
862250 Trans/Travel	2,500	291	11,700	0	11,700	11,700	11,700
862253 Travel Out of County	1,000	2,538	2,504	915	2,099	2,099	2,099
Total Services & Supplies	60,310	16,234	90,692	20,821	79,505	79,505	79,505
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	49,000	40,762		62,923	0	0	0
Total Fixed Assets	49,000	40,762	0	62,923	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	180,698	57,292	120,692	108,317	129,180	141,380	141,380
Total Net County Cost	0	(37,371)	30,000	(56,591)	(12,200)	0	0

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT 0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2011
CURRENT GRANT PERIOD	October 1, 2011 September 30, 2015
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 4-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 24,852
Expenditures	
Other Costs*: (Services and Supplies)*	$ 24,852
TOTAL	$ 24,852
Total Projected Program Costs =	$ 24,852

COUNTY MATCH REQUIRED	No

In-kind, consisting of administrative personnel costs paid from the General Fund.

COUNTY MATCH AMOUNT	$2,485
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT 0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0401 LLEBG
Fund: 4010 Local Law Enforcement Block Grant

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	37,000	35,545	0	0	24,852	24,852	24,852
Total Revenues	37,000	35,545	0	0	24,852	24,852	24,852
Services & Supplies							
862170 Office Expense	0	9,631	0	20,881	24,852	24,852	24,852
862230 Info Tech Equip	37,000	0	0	0	0	0	0
Total Services & Supplies	37,000	9,631	0	20,881	24,852	24,852	24,852
Fixed Assets							
864370 Equipment	0	5,033	0	0	0	0	0
Total Fixed Assets	0	5,033	0	0	0	0	0
Total Net Appropriations	37,000	14,664	0	20,881	24,852	24,852	24,852
Total Fund Balance Contribution	0	(20,881)	0	20,881	0	0	0

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. The funds are being used to purchase four servers, switches and other hardware used to run the new, multi-jurisdictional comprehensive criminal justice software

GRANT INCEPTION DATE	March 1, 2009
CURRENT GRANT PERIOD	March 1, 2009 – February 28, 2013
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance (American Recovery Act)
CONTINUITY OF GRANT	Unknown

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$151,511
Expenditures	
Other Costs: *(Services and Supplies)*	$151,511
TOTAL	$151,511
Total Projected Program Costs =	$151,511

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

RECOVERY ACT TECH & COMM 0438-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0438 Recovery Act Tech & Comm
Fund: 4380 Recovery Act Tech & Comm

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
862170 Office Expense	0	2,788	0	1,100	10,553	10,553	10,553
862232 Law Enf Supply & Svcs	151,511	137,070	0	0	0	0	0
Total Services & Supplies	151,511	139,858	0	1,100	10,553	10,553	10,553
Total Net Appropriations	151,511	139,858	0	1,100	10,553	10,553	10,553
Total Fund Balance Contribution	151,511	139,858	0	1,100	10,553	10,553	10,553

SHERIFF'S OFFICE

RECOVERY ACT RURAL LAW ENFORCEMENT.....0439-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is for the purchase and installation of new, multi-jurisdictional, comprehensive criminal justice software programs for the Sheriff's Office, Jail, Probation, Juvenile Hall, District Attorney, Public Defender and the Courts.

GRANT INCEPTION DATE	September 16, 2009
CURRENT GRANT PERIOD	August 1, 2009 – July 31, 2012
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance American Recovery and Reinvestment Act)
CONTINUITY OF GRANT	One-time Grant

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 2,067,129
Expenditures	
Reimbursement for Existing Personnel	$ 263,433
Software	1,800,000
Other Costs: *(Travel and Training)*	3,696
TOTAL	$ 2,067,129
Total Projected Program Costs =	$ 2,067,129

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

RECOVERY ACT RURAL LAW ENFORCEMENT.....0439-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0439 Recovery Act Rural Law
Fund: 4390 Recovery Act Rural Law

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	0	0	130,876	0	0	0
827801 Grant Revenue	0	1,581,818	0	422,397	0	0	0
Total Revenues	0	1,581,818	0	553,273	0	0	0
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862170 Office Expense	0	85	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	384,488	50,000	50,000	50,000
862239 Spec Dept Expense	2,000,000	1,676,628	0	0	0	0	0
862253 Travel Out of County	0	2,146	0	0	0	0	0
Total Services & Supplies	2,000,000	1,678,859	0	384,488	50,000	50,000	50,000
Total Net Appropriations	2,000,000	1,678,859	0	384,488	50,000	50,000	50,000
Total Fund Balance Contribution	2,000,000	97,041	0	(168,785)	50,000	50,000	50,000

SHERIFF'S OFFICE

JUSTICE ASSISTANCE 0450-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2010
CURRENT GRANT PERIOD	October 1, 2010 September 30, 2014
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 4-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 29,672
Expenditures	
Other Costs: *(Services and Supplies)*	$ 29,672
TOTAL	$ 29,672
Total Projected Program Costs **=**	$ 29,672

COUNTY MATCH REQUIRED	No

In-kind, consisting of administrative personnel costs paid from the General Fund.

COUNTY MATCH AMOUNT	$2,967
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

JUSTICE ASSISTANCE 0450-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0450 Justice Assistance
Fund: 4500 Justice Assistance

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	0	29,672	0	0	0	0	0
Total Revenues	0	29,672	0	0	0	0	0
Services & Supplies							
862120 Maint - Equip	0	1,008	0	2,464	0	0	0
862170 Office Expense	36,859	5,865	0	7,642	19,781	19,781	19,781
862232 Law Enf Supplies	0	5,262	0	0	0	0	0
Total Services & Supplies	36,859	12,134	0	10,107	19,781	19,781	19,781
Fixed Assets							
864370 Equipment	0	13,268	0	0	0	0	0
Total Fixed Assets	0	13,268	0	0	0	0	0
Total Net Appropriations	36,859	25,401	0	10,107	19,781	19,781	19,781
Total Fund Balance Contribution	36,859	(4,271)	0	10,107	19,781	19,781	19,781

GRANT DESCRIPTION

This grant is used to fund the County of Mendocino Marijuana Eradication Team (COMMET). Primary activities are locating and destroying large, illegal marijuana gardens.

GRANT INCEPTION DATE	July 1, 1992
CURRENT GRANT PERIOD	January 1, 2012– December 31, 2012
SOURCE OF FUNDS	U.S. Drug Enforcement Agency
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on federal funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 300,000
Expenditures	
Personnel: *(overtime only)*	$ 72,931
Operating Expenses:	227,069
TOTAL	$ 300,000
Total Projected Program Costs =	$ 300,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes



SHERIFF'S OFFICE

DEA – COMMET 0466-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0466 DEA COMMET
Fund: 4660 DEA COMMET

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823310 Asset Forfeiture	0	4,021	0	0	0	0	0
827801 Grant Revenue	340,000	300,000	0	200,000	300,000	300,000	300,000
Total Revenues	340,000	304,021	0	200,000	300,000	300,000	300,000
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	0	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	100,000	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	0	0	0	0	0
861022 Co Cont OASDI	0	0	0	0	0	0	0
861023 Co Cont Medicare	0	0	0	0	0	0	0
861024 Co Cont Retire Incr	0	0	0	0	0	0	0
861030 Co Cont Health Ins	0	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	100,000	0	0	0	0	0	0
Services & Supplies							
862060 Communications	5,000	3,559	0	(903)	5,000	5,000	5,000
862101 Insurance - General	0	0	0	0	0	0	0
862120 Maint - Equip	2,400	3,239	0	33	5,000	5,000	5,000
862170 Office Expense	3,900	1,725	0	1,500	5,000	5,000	5,000
862181 Auditing & Fiscal Svcs	1,400	2,754	0	1,377	3,000	3,000	3,000
862187 Education & Training	5,000	0	0	185	5,000	5,000	5,000
862200 Rent/Lease Equip	684	798	0	684	1,000	1,000	1,000
862210 Rent/Lease Bldg Grds	42,000	42,000	0	44,400	50,000	50,000	50,000
862232 Law Enf Supply & Svcs	165,716	118,141	0	52,653	80,000	80,000	80,000
862239 Spec Dept Expense	3,900	119,664	0	91,455	100,000	100,000	100,000
862250 Trans/Travel	0	20,704	0	31,326	35,000	35,000	35,000
862253 Travel Out of County	2,000	2,305	0	0	3,000	3,000	3,000
862260 Utilities	8,000	5,840	0	4,250	8,000	8,000	8,000
Total Services & Supplies	240,000	320,729	0	226,960	300,000	300,000	300,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	340,000	320,729	0	226,960	300,000	300,000	300,000
Total Fund Balance Contribution	0	16,709	0	26,960	0	0	0

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING.....0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ JIM BROWN, Chief Probation Officer

GRANT DESCRIPTION

This grant is used to fund training for Corrections Deputies, Probation Officers, and Juvenile Hall personnel. Primary activity is training.

GRANT INCEPTION DATE	1995
CURRENT GRANT PERIOD	July 1, 2012– June 30, 2013
SOURCE OF FUNDS	California Department of Corrections and Rehabilitation
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on State funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BUs 2510, 2550 and 2560

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 65,175
Expenditures	
Training – Jail staff:	$ 31,350
Training – Probation & Juvenile Hall:	33,825
TOTAL	$ 65,175
Total Projected Program Costs =	$ 65,175

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING.....0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ JIM BROWN, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0467 Correctional Officers Training
Fund: 4670 Correctional Officers Training

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
827801 Grant Revenue	65,000	56,450	55,115	53,992	65,175	65,175	94,070
Total Revenues	65,000	56,450	55,115	53,992	65,175	65,175	94,070
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	0			
861022 Co Cont OASDI	0	0	0	0			
861023 Co Cont Medicare	0	0	0	0			
Total Salaries & Employee Benefits	0	0	0	0	0	0	0
Services & Supplies							
862187 Education & Training	65,000	28,649	55,115	40,816	65,175	65,175	94,070
Total Services & Supplies	65,000	28,649	55,115	40,816	65,175	65,175	94,070
Total Net Appropriations	65,000	28,649	55,115	40,816	65,175	65,175	94,070
Total Fund Balance Contribution	0	(27,801)	0	(13,175)	0	0	0

TRANSPORTATION DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1910	Land Improvement	D-370
3010	Administration and Road Maintenance	D-375
3030	Storm Damage	D-380
3041	Federal and State Programs	D-383
3050-3080	Round Valley Airport	D-387
3060-3090	Little River Airport	D-391
4510-4511	Solid Waste/Landfill Closure	D-395

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director





PROGRAM DISCUSSION

County Surveyor's Office provides State and County-mandated functions internally and to the public, special districts and other public agencies through its Technical Assistance Program. Land Improvement Division programs include: Development Review, Permit and Inspection, Drainage and Water Quality, Technical Assistance, Airport Technical Assistance and Technical Assistance for County Lighting Districts and Underground Utility Districts.

Through these programs, the County Surveyor's Office and the Land Improvement Division endeavor to assure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

The County Surveyor's Office supports public trust by providing technical support for the Department of Transportation (MCDoT) and other County departments including: County Counsel, Planning and Building Services, Sheriff's Office and General Services Agency, as well as other County departments and public agencies. Mandated functions include: checking record maps and legal descriptions, researching and preserving survey records. The Land Improvement Division supports public trust, through review of: discretionary land development applications including subdivisions, use permits, boundary line adjustments and coastal development permits. The Permits and Inspection Program assures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. The Drainage and Water Quality Program supports public trust and protects the environment and public and private property through review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. The Airport Technical Assistance Program enhances public trust by securing grant funds, delivering airport capital improvement projects and ensuring safe operations and maintenance programs for both County airports.

Land Improvement provides professional responsive service to the community, and explores service enhancements to better meet the needs of the public and other County departments.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- ♦ County Surveyor staff assisted members of the public, other departments and the professional community through telephone calls and walk-ins.
- ♦ County Surveyor staff checked 30 Record of Survey maps, 12 parcel maps and 37 boundary line adjustments.
- ♦ Development review staff reviewed one major subdivision tentative map, four minor subdivision tentative maps and 30 tentative boundary line adjustments plus various other development applications.
- ♦ Permit and inspection staff issued and inspected 152 encroachment projects and 180 transportation permits.
- ♦ Drainage and Water Quality staff completed construction of the Ryan Creek Migration Barrier Removal Project.
- ♦ Drainage and Water Quality staff completed the initial project development stage for Fish Rock Road Sediment Reduction Project to improve road drainage, corroded and undersized culverts on 14 miles of road. Project implementation is scheduled to start in early FY 2012-13. The $1,061,000 project has received 75% funding in the amount of $788,000 from the State Water Resources Control Board and will implement the Garcia River Watershed Sediment Total Maximum Daily Load Program.

♦ The Drainage and Water Quality staff has also been working with the Mendocino County Resource Conservation District (RCD) to construct a bridge at an existing wet crossing on Reeves Canyon Road over Mill Creek. The project is being managed and funded through the RCD with technical oversight and other incidental tasks from the Department of Transportation. RCD funding is $1.2M with $50,000 in in-kind services from the Department.

♦ Airport Technical staff, through its consultant, completed the design of the South Airport Road Realignment project and the Parallel Taxiway Extension Project at Round Valley Airport.

♦ Airport Technical staff through its consultant completed Pavement Management System Plans for each airport.

♦ Airport Layout Plan Updates for each airport are in process by consultant and will be submitted to FAA at the beginning of FY 2012-13.

♦ Implemented Pilot Program for One Stop Permit Program at 860 N. Bush Street.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Continue to coordinate Department efforts to minimize County Maintained Road impacts to the natural environment by reducing sediment production and improving and removing barriers to fish migration.

♦ Continue to improve timeliness of review for initial processing of land development referrals.

♦ Continue seeking grant opportunities for funding of improvements to County Airports through the Airport Improvement Program.

♦ Continue seeking grant opportunities for funding drainage and habitat improvements within the County Maintained Road System.

♦ Strive to enhance public safety and facilitate commerce through the Permit Program.

♦ Strive to facilitate orderly development through the land development process and permitting functions.

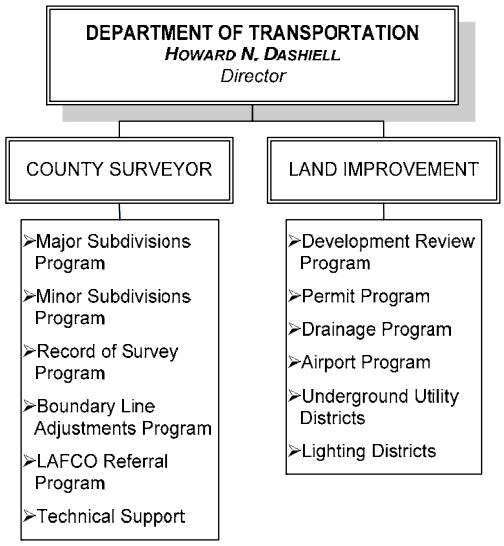
♦ Strive to improve the development review and application process for the public through better communication and coordination with other County departments.

♦ Continue training the Civil Engineer and Senior Engineering Technician in permit processing, construction inspection, plan checking and development review skills to develop a versatile staff which is cross-trained to perform a variety of division functions.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.
- ✧ Acct. 1012 Provides Extra help.

Services & Supplies

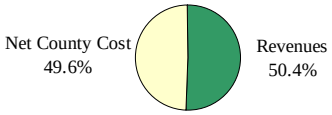
- ✧ Acct. 2170 Provides office expense.
- ✧ Acct. 2189 Provides reimbursement to the Road Fund and permit tracking maintenance.

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit was able to come in at the assigned Net County Cost. Budget unit experienced some cost increases to related to employee benefit increases.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) Revenue – Acct 6273, has a decrease of $70,100 due to the $1,353,958 reduction in the amount of Road Tax allocated to BU 3010 – Administration and Road Maintenance, MCDoT will have to delay work on several storm damage sites, and will no longer have work available for BU 1910 – Land Improvement staff, and 2) Services & Supplies – Acct 2189 has an increase of $6,500 due to additional amount needed for construction engineering for Feliz Creek Dam Removal Project.



TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1910 Engineering & Tech Assist
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825490 State Other	0	0	350,000	49,490	471,500	471,500	471,500
826171 Recommended Map Filing Fee	4,920	0	0	0	2,650	2,650	2,650
826172 Parcel Map MS Filing	27,930	15,100	10,500	19,350	16,650	16,650	16,650
826173 Parcel Map PS Filing	0	0	0	8,550	0	0	0
826175 Plan Check & Insp	4,000	3,032	3,000	500	2,000	2,000	2,000
826177 Basic Imp Insp Fee	2,150	2,150	1,150	600	800	800	800
826178 Subd Agrmt Process	1,100	1,300	1,100	0	0	0	0
826181 Record-Survey Exam	22,700	22,050	15,900	17,650	16,000	16,000	16,000
826182 Tentative Map Subd	54,700	55,630	49,000	39,195	45,430	45,430	45,430
826273 Interfund - Engineering	44,858	48,294	155,000	120,536	118,800	118,800	48,700
827600 Other Sales	0	50	0	87	0	0	0
827601 Sale of Map - Surveyor	3,000	2,369	2,400	915	700	700	700
827701 Refund Jury/Witness Fee	0	0	0	0	0	0	0
827801 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	165,358	149,975	588,050	256,873	674,530	674,530	604,430
Salaries & Employee Benefits							
861011 Regular Employees	455,508	415,425	418,897	401,640	390,327	390,327	390,327
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	4,000	0	0	0	0	0	0
861021 Co Cont Retirement	59,039	59,190	76,167	73,826	91,408	91,408	91,408
861022 Co Cont OASDI	24,585	24,461	24,852	23,337	22,794	22,794	22,794
861023 Co Cont Medicare	5,795	5,791	5,857	5,515	5,373	5,373	5,373
861024 Co Cont Retire Incr	26,342	26,407	33,975	32,354	43,290	43,290	43,290
861030 Co Cont Health Ins	45,984	47,189	45,383	51,532	60,024	60,024	61,136
861031 Co Cont Unemp Ins	3,667	3,667	644	644	705	705	705
861035 Co Cont Workers Comp	4,939	4,939	2,361	2,361	3,749	3,749	3,749
Total Salaries & Employee Benefits	629,859	587,070	608,136	591,210	617,670	617,670	618,782
Services & Supplies							
862060 Communications	5,166	4,150	4,505	4,528	5,512	5,512	5,512
862101 Insurance - General	1,272	1,272	966	966	858	858	858
862120 Maint - Equip	7,100	6,585	10,120	6,760	10,120	10,120	10,120
862150 Memberships	535	492	625	755	800	800	800
862170 Office Expense	10,000	6,165	10,000	5,302	10,000	10,000	10,000
862183 Legal Fees	0	0	0	317	1,000	1,000	1,000
862184 Arch Eng & Plan Svcs	0	41	21,000	3,276	150,000	150,000	150,000
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	1,300	872	1,300	770	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	26,423	62,234	125,743	77,220	79,500	79,500	86,000
862190 Publ/Legal Notice	0	0	500	553	500	500	500
862193 Construction Contracts	0	0	300,000	0	300,000	300,000	300,000
862200 Rent/Lease Equip	0	0	0	0	0	0	0
862220 Small Tool/Instrument	1,000	117	700	0	700	700	700
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	600	0	500	0	500	500	500
862250 Trans/Travel	17,219	4,312	13,000	5,793	13,000	13,000	13,000
862253 Travel Out of County	0	244	0	18	0	0	0
Total Services & Supplies	70,615	86,484	488,959	106,258	573,990	573,990	580,490

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	(448)	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	(448)	0	0	0
Total Net Appropriations	700,474	673,554	1,097,095	697,021	1,191,660	1,191,660	1,199,272
Total Net County Cost	535,116	523,579	509,045	440,148	517,130	517,130	594,842

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director





PROGRAM DISCUSSION

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "bread and butter" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration and business services all function to support the County Maintained Road System, which includes some 1,011 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span) and road network signage (14,557 signs and markers). Transportation funds from various local, State and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Maximized drainage improvements by replacing and installing new culverts, in accordance with the DIRT database, with a strong emphasis on damage prone areas
- Repaired sub-base repairs then resurfaced in areas with recurring pot holes and base failures
- Repainted striping and pavement messages throughout the County
- Performed preventive maintenance practices such as: chip seals, crack sealing and drainage ditch cleaning
- Maintained and upgraded County Road signs
- Completed installation of 6,000 gallon asphalt emulsion tank, located in the Willits Yard, allowing lower cost and ensuring year round availability
- Chip sealed various gravel roads to reduce maintenance and sediment delivery in streams and creeks
- Redecked various bridges with long lasting metal rather than wood
- Worked together with Cal Fire crews on major vegetation removal along County roads
- Performed maintenance and repairs at three County landfills
- Responded to over 200 emergency after hours call outs including: downed trees, slides, accidents, and snow and ice control
- Working with the Five Counties (5C) program, reduced sediment delivery on many of our remote gravel roads by changing grading and maintenance practices

GOALS/OBJECTIVES FOR FY 2012-13

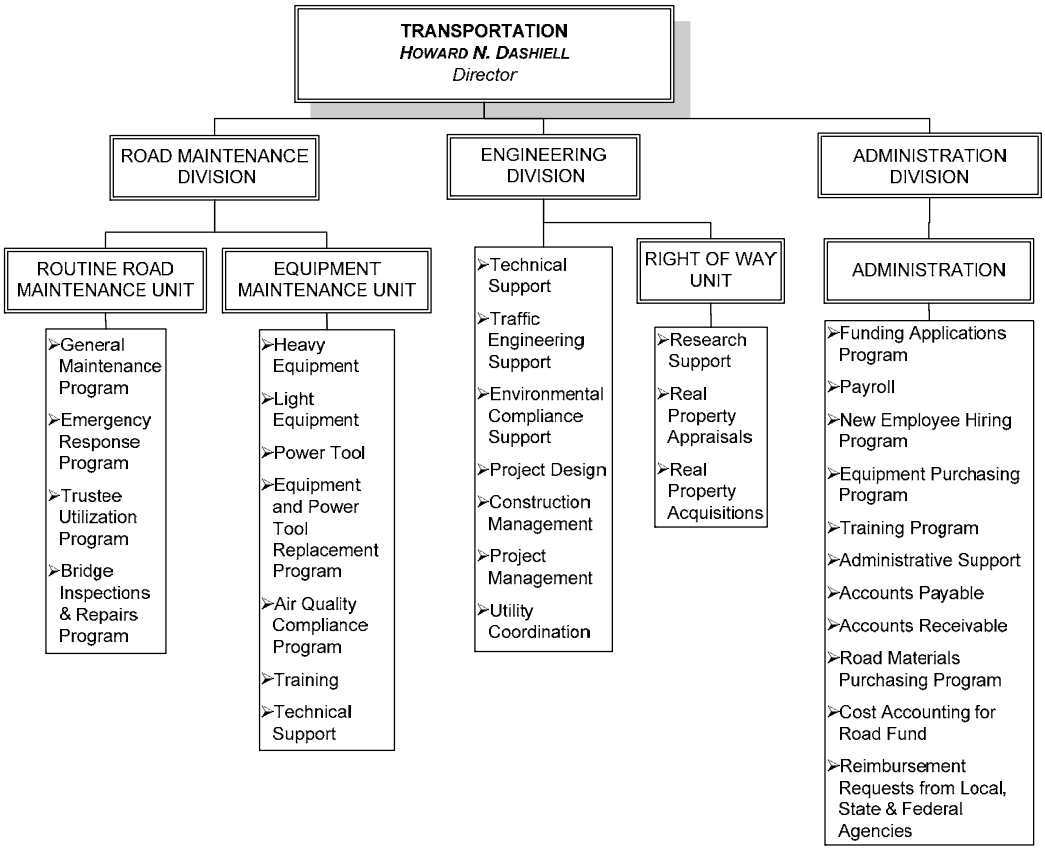
- Maintain a substantial preventive maintenance program that includes: drainage and culvert improvements, chip seal program, base repairs with asphalt overlays along with vegetation management.
- Continue to replace old, non compliant, on and off road equipment, while maintaining the goal of reducing total fleet size.
- Increase safety training to further reduce injuries.
- Deliver prompt, efficient, professional customer service to the public.
- Effectively modify and execute maintenance and repair programs so as to mitigate adverse impacts resulting from this year's reduction (some $1.4 million) in Road Tax support of the county's road network.



CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART





TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5125 HUTA Section 2103
- ✧ Acct. 5130 State Highway Users Tax.
- ✧ Acct. 5180 STP d (1) funding.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

Services & Supplies

- ✧ Acct. 2189 Provides for Fish and Game permit and review fees, lighting and signal maintenance costs.
- ✧ Acct. 2200 Provides for the payment equipment rental and of lease purchase agreements on various equipments.

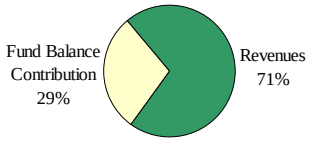
Fixed Assets

- ✧ Acct. 4370 Provides funding for road maintenance equipment, misc equipment and surplus vehicles from Road fund.

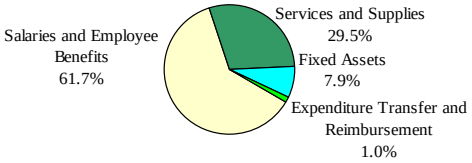
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Provides for transfers to this Budget Unit from other DOT Budget Units.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Line item 827802 was reduced down by $1,353,958 and applied towards County debt outside of the Road Fund. Prior to this fiscal year, the transfer from BU 1000 had always been assumed to be a fixed percentage of property tax revenues. This is not the case. BU 1000 transfers to the Road Fund are under the discretion of the Board of Supervisors.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the following adjustments: 1) increased Salary and Employee Benefit for positions that were filled or approved to be filled, and 2) decrease in 862239 Spec Dept Expense.



TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3010 Admin/Road Maint
Fund: 1200 Roads

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821501 Trans Funds	95,000	112,046	95,000	35,397	90,000	90,000	90,000
822600 Other Permit	3,800	1,040	800	900	800	800	800
822608 Trans Permit	7,600	7,472	7,800	5,688	6,500	6,500	6,500
822610 Co Hwy Encroach Permit	67,000	45,375	41,300	50,136	50,000	50,000	50,000
823100 Vehicle Code Fine	70,000	64,518	66,200	54,750	50,000	50,000	50,000
824100 Interest	12,500	16,105	12,000	28,691	12,000	12,000	12,000
825125 State HUTA Section 2103	0	1,688,952	1,620,000	2,835,315	2,000,000	2,000,000	2,000,000
825130 State Hwy Users Tax	1,285,000	1,185,374	1,280,000	1,156,625	1,200,000	1,200,000	1,200,000
825140 State Collier Unruh	353,000	363,321	367,000	354,004	360,000	360,000	360,000
825160 State Prop 42	1,620,000	0	0	0	0	0	0
825180 Trans STPd(1)	80,000	174,841	82,000	98,091	82,000	82,000	82,000
825460 State Aid for Disaster	0	0	0	0	0	0	0
825487 Prop 111 State Gas Tax	954,000	1,006,663	1,018,000	908,510	1,000,000	1,000,000	1,000,000
825490 State Other	0	0	0	0	0	0	0
825491 State Exchange Prog	602,390	602,390	602,390	602,390	602,390	602,390	602,390
825640 Fed Forest Reserve	200,000	221,771	150,000	176,059	150,000	150,000	150,000
825676 Flood Control Lands	500	0	500	0	500	500	500
826272 Interfund - DOT	98,900	354,158	99,911	212,450	159,752	159,752	159,752
826390 Other Charges	41,700	6,769	6,000	5,190	6,000	6,000	6,000
827600 Other Sales	500	21,913	500	24,823	500	500	500
827700 Other	4,000	5,723	500	1,056	500	500	500
827701 Refund Jury Witness Fee	0	150	0	0	0	0	0
827802 Oper Trans In	3,288,764	3,288,764	3,295,000	3,271,185	3,300,000	1,946,042	1,896,291
Total Revenues	8,784,654	9,167,344	8,744,901	9,821,261	9,070,942	7,716,984	7,667,233
Salaries & Employee Benefits							
861011 Regular Employees	4,389,793	3,757,106	4,311,075	3,419,169	3,375,407	3,375,407	3,677,605
861012 Extra Help	92,600	81,512	160,000	71,082	160,000	160,000	160,000
861013 Overtime Reg Emp	86,450	87,894	118,500	59,292	128,500	128,500	128,500
861021 Co Cont Retirement	618,580	540,165	783,479	627,976	794,904	794,904	866,327
861022 Co Cont OASDI	264,333	223,757	262,598	198,887	203,415	203,415	220,405
861023 Co Cont Medicare	63,355	53,656	63,821	47,674	49,974	49,974	53,947
861024 Co Cont Retire Incr	276,187	241,154	349,968	275,486	376,475	376,475	410,302
861030 Co Cont Health Ins	845,339	745,895	791,754	680,803	720,379	720,379	814,265
861031 Co Cont Unemp Ins	20,440	20,440	31,159	31,159	21,640	21,640	21,640
861035 Co Cont Workers Comp	391,273	391,273	280,935	280,935	292,830	292,830	292,830
Total Salaries & Employee Benefits	7,048,350	6,142,850	7,153,289	5,692,462	6,123,524	6,123,524	6,645,821
Services & Supplies							
862050 Clothing/Pers Items	32,500	15,636	32,500	16,362	32,500	32,500	32,500
862060 Communications	47,906	35,250	59,500	55,247	42,500	42,500	42,500
862090 Household Expense	26,880	23,103	26,000	15,671	22,000	22,000	22,000
862101 Insurance - General	297,859	297,859	119,861	119,861	116,726	116,726	116,726
862120 Maint - Equip	375,300	363,586	375,000	388,879	377,340	377,340	377,340
862130 Maint - Strc/Impr/Grnds	12,500	5,982	12,500	7,252	12,500	12,500	12,500
862150 Memberships	2,330	1,844	2,830	2,278	2,830	2,830	2,830
862170 Office Expense	60,500	27,121	48,800	23,746	43,800	43,800	43,800
862183 Legal Fees	0	0	0	2,142	4,000	4,000	4,000

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
862184 Arch Eng & Plan Svcs	0	0	0	0	0	0	0
862185 Medical/Dental Svcs	20,780	5,700	20,780	8,312	18,300	18,300	18,300
862187 Education & Training	5,745	4,884	9,500	2,643	21,170	21,170	21,170
862189 Prof/Spec Svcs - Other	60,348	63,816	123,498	70,290	74,160	74,160	74,160
862190 Publ/Legal Notice	1,000	3,346	4,000	3,459	5,000	5,000	5,000
862194 A-87 Costs	0	0	426,305	0	398,059	398,059	399,104
862200 Rent/Lease - Equip	427,294	182,277	219,700	106,727	21,600	21,600	21,600
862210 Rent/Lease Bldg Grnds	1,200	0	1,200	1,186	1,200	1,200	1,200
862220 Small Tool/Instrument	15,000	14,538	15,000	21,369	20,000	20,000	20,000
862230 Info Tech Equip	18,000	0	18,000	16,316	18,000	18,000	18,000
862239 Spec Dept Expense	2,167,300	753,648	2,167,300	1,707,969	2,167,300	2,167,300	1,456,723
862250 Trans/Travel	420,000	412,173	450,000	408,307	450,000	450,000	450,000
862253 Travel Out of County	7,642	2,662	7,606	3,656	13,576	13,576	13,576
862260 Utilities	32,618	22,925	27,600	21,228	27,600	27,600	27,600
Total Services & Supplies	4,032,702	2,236,350	4,167,480	3,002,903	3,890,161	3,890,161	3,180,629
Fixed Assets							
864360 Structure/Improvement	0	0	0	51,611	0	0	0
864370 Equipment	1,190,000	1,133,826	226,115	225,783	847,000	847,000	847,000
Total Fixed Assets	1,190,000	1,133,826	226,115	277,395	847,000	847,000	847,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(2,647,500)	0	(2,011,150)	0	0	0	0
865802 Oper Transfer Out	521,074	387,876	117,000	465,374	105,000	105,000	105,000
Total Expend Transfer & Reimb	(2,126,426)	387,876	(1,894,150)	465,374	105,000	105,000	105,000
Total Net Appropriations	10,144,626	9,900,902	9,652,734	9,438,134	10,965,685	10,965,685	10,778,450
Total Fund Balance Contribution	1,359,972	733,558	907,833	(383,127)	1,894,743	3,248,701	3,111,217



PROGRAM DISCUSSION

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes some 1,011 centerline miles of roadway and related features such as bridges, roadside drainage systems and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of the County Maintained Road System features damaged under various declared disasters.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief (ER) program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Emergency Management Agency (CalEMA). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalEMA coordinates such assistance. However, some storm damage is not declared eligible by any of the abovementioned State or Federal programs, in which case the County Road Fund must bear the entire cost as a maintenance function – worst case for 2011 storm damage is Sunset Drive at over $450,000.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Mendocino County Department of Transportation (MCDoT) staff obtained Caltrans authorization to construct six ER funded 2006 storm damage projects in FY 2011-12. The projects were engineered using various repair methods to minimize or stop storm damage in the future at the same locations. All of the projects will have the benefit of advance planning and design.

♦ These projects are planned for construction in the summer of 2012.

♦ MCDoT Staff completed or supervised construction work on 2006 storm damage projects:

1)	Comptche Ukiah Road	M.P. 7.49
2)	Comptche Ukiah Road	M.P. 23.00
3)	Orr Springs Road	M.P. 20.80
4)	Orr Springs Road	M.P. 23.90
5)	Orr Springs Road	M.P. 23.98
6)	Orr Springs Road	M.P. 33.05
7)	Orr Springs Road	M.P. 33.26
8)	Orr Springs Road	M.P. 33.73
9)	Orr Springs Road	M.P. 33.80
10)	Orr Springs Road	M.P. 34.56
11)	Orr Springs Road	M.P. 34.60

♦ Because of the extensive right of way, environmental processes and delays in Caltrans approval of funds, and limited County staff time, the above projects of the 2006 Storm Damage road sites were constructed in FY 2011-12.

♦ In March of 2011, the County experienced another series of heavy storms that caused millions of dollars of damage to the "on-system" and "off-system" roads.

GOALS/OBJECTIVES FOR FY 2012-13

♦ The Department went to bid on six 2006 storm damage event projects in FY 2011-12 that will be constructed in summer of 2012 (in FY 2012-13). The sites are generally those where engineering, design, environmental, and other pre-construction work was completed in FY 2011-12

♦ Storm damage projects ready for construction in FY 2012-13 include:

1) East Side Calpella Road,	M.P. 3.70
2) Mendocino Pass Road	M.P. 2.74
3) Mountain View Road,	M.P. 14.45
4) Orr Springs Road	M.P. 28.55
5) Orr Springs Road	M.P. 32.39
6) Orr Springs Road	M.P. 37.05
7) Sunset Drive	M.P. 0.30(Road Fund)

♦ MCDoT staff has received funding through the ER program to repair County Maintained Roads damaged during the March 2011 series of storms for 10 sites. All of the projects will be constructed by contractor forces with State and Federal funding, in the coming three to five years, depending on environmental and other project

requirements. Projects not completed during FY 2012-13 will be advanced as far as feasible and constructed in future years:

Emergency Relief Funding for "on-system" roads:

1)	Bell Springs Road	M.P. 17.64
2)	Bell Springs Road	M.P. 17.67
3)	Branscomb Road	M.P. 17.30
4)	Comptche Ukiah Road	M.P. 8.25
5)	Comptche Ukiah Road	M.P. 8.50
6)	Mountain View Road	M.P. 14.04
7)	Mountain View Road	M.P. 14.51
8)	Mountain View Road	M.P. 15.36
9)	Mountain View Road	M.P. 15.40
10)	Mountain View Road	M.P. 20.59

♦ The Governor's Office didn't include "off system" (FEMA funded) projects in their emergency declaration for the 2011 storms.

♦ Continue to restore the existing road system to pre-disaster conditions to ensure that the roads stay open and safe for the traveling public.

♦ Continue to perform storm damage repairs that are vital to the well-being of the traveling public in the most efficient manner possible.

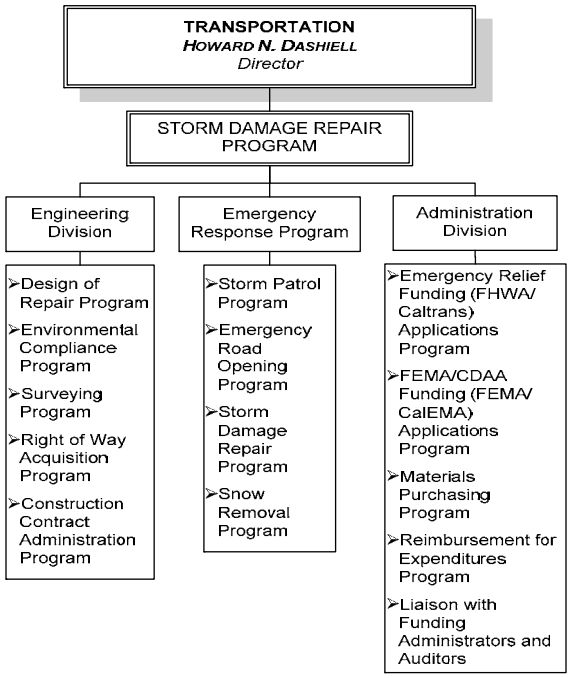
♦ Support, through training and collaborative input, our high-potential employees who constitute the next generation of MCDoT staff personnel and managers.

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2012-13. If yet another declared disaster is experienced, major reprogramming will be required.

CURRENT STAFFING

Staffing levels for this budget unit are incorporated into BU 3010 – Administration and Road Maintenance. To view staffing see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART

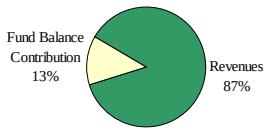


SUMMARY OF MAJOR BUDGET ACCOUNTS

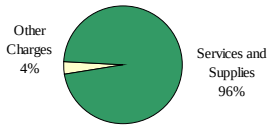
Services & Supplies

- ✧ Acct. 2184 Provides in-house and consulting engineering.
- ✧ Acct. 2193 Provides for construction contracts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget Unit draws off the County Road Fund, not County General Fund.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

STORM DAMAGE 3030

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3030 Storm Damage
Fund: 1200 Roads

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825460 State Aid for Disaster	5,565,112	1,963,628	3,048,868	1,179,184	200,000	200,000	200,000
825670 Federal Other	0	0	0	0	2,216,137	2,216,137	2,216,137
827700 Other	0	0	0	0	0	0	0
Total Revenues	5,565,112	1,963,628	3,048,868	1,179,184	2,416,137	2,416,137	2,416,137
Services & Supplies							
862130 Maint Strc/Imp/Grnds	0	9,350	299,000	19,845	0	0	0
862170 Office Expense	0	159	30,000	1,209	20,300	20,300	20,300
862183 Legal Fees	0	0	0	141	500	500	500
862184 Arch Eng & Plan Svcs	368,000	0	669,400	88,440	89,200	89,200	89,200
862189 Prof/Spec Svcs - Other	5,000	4,280	140,500	3,830	81,100	81,100	81,100
862190 Publ/Legal Notice	5,075	3,598	6,000	4,455	5,000	5,000	5,000
862193 Constr Contract	5,262,532	1,872,106	3,012,940	1,298,645	2,563,000	2,563,000	2,563,000
862194 A-87 Costs	0	0	5,372	0	1,698	1,698	1,698
862239 Spec Dept Expense	0	0	0	908,825	0	0	0
Total Services & Supplies	5,640,607	1,889,494	4,163,212	2,325,391	2,760,798	2,760,798	2,760,798
Other Charges							
863330 Right of Way	5,000	6,660	13,000	0	16,500	16,500	16,500
Total Other Charges	5,000	6,660	13,000	0	16,500	16,500	16,500
Expend Transfer & Reimb							
865802 Oper Transfer Out	968	(2,025)	0	5,372	0	0	0
Total Expend Transfer & Reimb	968	(2,025)	0	5,372	0	0	0
Total Net Appropriations	5,646,575	1,894,129	4,176,212	2,330,763	2,777,298	2,777,298	2,777,298
Total Fund Balance Contribution	81,463	(69,499)	1,127,344	1,151,579	361,161	361,161	361,161



PROGRAM DISCUSSION

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes some 1,011 centerline miles of roadway and related features such as bridges, roadside drainage systems and road network signage. Said improvements are accomplished through completion of engineering and design and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ American Recovery Reinvestment Act (ARRA): Completed construction of the second overlay project on Comptche Ukiah/Orr Springs Road.

♦ Brooktrails Second Access: (1) Conducted a supplemental feasibility study, analyzing additional Second Access routes and performing a peer review of previous feasibility study, (2) identified two alternate routes for further analysis/environmental studies (in addition to the "no build" alternative).

♦ Mitchell Creek Area Second Connection: Completed project feasibility study.

East Side Potter Valley Road

♦ East Side Potter Valley Road is one project that takes the equivalent in staff time of about thirty of this department's own "average size" projects.

♦ In FY 2011-12, there was a slow down on the project by the requirement by Caltrans to use federal funds instead of state STIP funds, as approved initially by the California Transportation Commission (CTC).

♦ The requirement to use federal funds delayed the project one year.

♦ The federally required NEPA environmental clearance required a partial re-design of a portion of East Side Potter Valley Road, due to potential flooding issues during a 50 or 100 year storm. Staff continued completion of preliminary right of way work and was allowed to begin right of way negotiations and acquisitions once the NEPA was cleared.

Bridge Projects

♦ Feliz Creek Bridge Replacement: completed design and right of way acquisition to obtain authorization for construction during FY 2012-13.

♦ School Way Bridge Replacement: (1) continued required studies and design efforts, (2) completed environmental clearances, and (3) initiated required right of way acquisition.

♦ Moore Street Bridge/Seismic Retrofit: (1) continued with required studies and design efforts, (2) initiated project scope modification to include bridge scour repairs, and (3) prepared for commencement of right of way acquisition.

♦ Eureka Hill Road Bridge/Seismic Retrofit: (1) continued with required studies and design efforts, and (2) initiated work scope change to provide in-place seismic retrofit rather than bridge replacement.

♦ North State Street Bridge over Ackerman Creek: Preliminary Engineering, environmental work and preliminary right of way work (referred to as the PE phase) with local match funds from Mendocino College RDA funds.

Toll Credit Program – Bridge Replacement

♦ Preliminary Engineering, environmental work and preliminary right of way work (referred to as the PE phase) for: Briceland Road Bridge over Mattole River, East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Philo Greenwood Road Bridge over Navarro River, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek.

♦ The Engineering Division applied for and received 100% funding to replace these seven abovementioned bridges through the federal Highway Bridge Program and state Toll Credits Program.

GOALS/OBJECTIVES FOR FY 2012-13

♦ Feliz Creek Bridge Replacement: (1) construct replacement bridge and prepare for removal/proper disposal of old bridge.

♦ School Way Bridge Replacement: (1) complete right of way acquisition, (2) construct replacement bridge, and (3) prepare for removal/proper disposal of old bridge.

♦ Eureka Hill Road Bridge/Seismic Retrofit: (1) complete environmental clearances, (2) complete required right of way acquisition, and (3) advertise and award construction contract.

♦ Brooktrails Second Access: (1) reprogram Plans Specifications and Estimates (PS&E) funds to augment existing Project Approval and Environmental Documents (PA&ED) funds, (2) modify existing consulting engineer agreement to best use available funds under the PA&ED subphase, and (3) conduct the analyses/studies addressed under the modified agreement.

♦ Orchard Avenue Extension: re-apply for funding of the applicable project feasibility study under the Caltrans Transportation Planning Grants Program.

♦ East Side Potter Valley Road Widening and Reconstruction preliminary work, M.P. 2.40 to M.P. 6.42 (environmental permits, right of way acquisition for 98 parcels and utility relocation for 130 poles).

♦ Bridge Major Preventive Maintenance – Countywide federally funded project.

♦ Complete all pre-construction activities, including surveying, engineering design, environmental clearance and right of way acquisition for replacement of seven rural bridges, including: Briceland Road Bridge over Mattole River, East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Philo Greenwood Road Bridge over Navarro River, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek.

♦ Begin pre-construction activities, including surveying, preliminary engineering design, environmental clearances and right of way acquisition for the College Gateway project that includes widening Ackerman Creek Bridge on North State Street and intersection enhancements at North State Street and Hensley Creek Road.

♦ Complete all pre construction activities, including surveying and preliminary design engineering, environmental clearances and right of way acquisition for Branscomb Road Pedestrian Bridge over Ten Mile Creek.

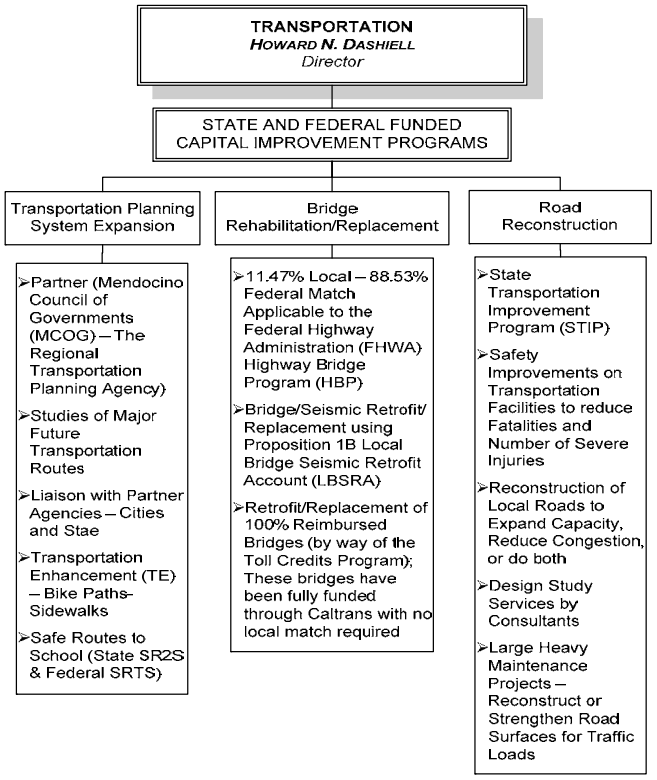
♦ Provide engineering support to construct a new bridge on Reeves Canyon Road at M.P. 2.30 a collaborative effort between MCDoT and Mendocino County Resource Conservation District (MCRCD).

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (e.g., major storm damage occurrence) during FY 2012-13. If Mendocino County experiences another declared disaster, major reprogramming will be required.

CURRENT STAFFING

Staffing levels for this budget unit are incorporated into BU 3010 – Administration and Road Maintenance. To view staffing see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



TRANSPORTATION DEPARTMENT

FEDERAL AND STATE PROGRAMS..... 3041

HOWARD N. DASHIELL, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

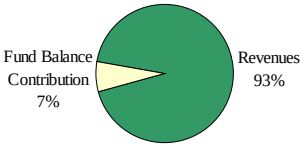
Revenue

- ✧ Acct. 5490 State funding.

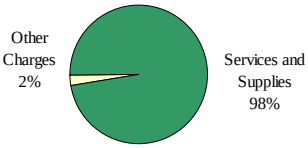
Services & Supplies

- ✧ Acct. 2184 Provides in-house and consulting engineering.
- ✧ Acct. 2189 Provides for construction contract.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit draws off the County Road Fund, not County General Fund.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

FEDERAL AND STATE PROGRAMS..... 3041

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3041 Road & Bridge Projects
Fund: 1200 Roads

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825170 State Prop 1B	0	0	0	0	0	0	0
825490 State Other	11,845,545	4,323,310	5,099,246	2,321,537	1,501,420	1,501,420	1,501,420
825670 Federal Other	0	0	0	0	8,381,803	8,381,803	8,381,803
825810 Other Govt Aid	0	0	0	0	0	0	0
826272 Interfund - DOT	0	357,018	56,400	0	46,522	46,522	46,522
827700 Other	0	1,234	52,365	20,734	0	0	0
827802 Oper Transfer In	0	0	0	50,800	0	0	0
Total Revenues	11,845,545	4,681,562	5,208,011	2,393,072	9,929,745	9,929,745	9,929,745
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	1,415,500	504,086	580,000	46,473	98,281	98,281	98,281
862170 Office Expense	0	75	16,500	207	27,650	27,650	27,650
862183 Legal Fees	0	0	0	2,728	5,000	5,000	5,000
862184 Arch Eng & Plan Svcs	2,896,000	1,054,747	3,639,750	1,004,406	2,376,000	2,376,000	2,376,000
862189 Prof/Spec Svcs - Other	18,900	2,878	75,500	21,914	165,900	165,900	165,900
862190 Publ/Legal Notice	5,000	3,869	11,750	3,914	10,600	10,600	10,600
862193 Constr Contract	8,039,500	161,799	1,510,000	1,596,521	7,730,000	7,730,000	7,730,000
862239 Spec Dept Expense	0	916	0	517	0	0	0
Total Services & Supplies	12,374,900	1,728,371	5,833,500	2,676,679	10,413,431	10,413,431	10,413,431
Other Charges							
863330 Right of Way	128,000	3,313	623,000	24,790	252,500	252,500	252,500
Total Other Charges	128,000	3,313	623,000	24,790	252,500	252,500	252,500
Total Net Appropriations	12,502,900	1,731,684	6,456,500	2,701,469	10,665,931	10,665,931	10,665,931
Total Fund Balance Contribution	657,355	(2,949,878)	1,248,489	308,397	736,186	736,186	736,186

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050/3080

HOWARD N. DASHIELL, Director

PROGRAM DISCUSSION

Operations Division includes day-to-day operations and supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.



Provide a facility for general aviation and serve the air transport needs (goods and services) for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Maintain a safe, operational airport and improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, and California State Division of Aeronautics (DOA) grant funds. The staff that supports the Round Valley Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completion of plans, specifications and estimates for the Taxiway Extension and realignment of South Airport Road, CR 340
- Completion of Airport Pavement Management System Plan
- Completion of first draft for the Airport Layout Plan Update
- Continued to work productively with local aviation community and the Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety
- On a regular basis, continued to facilitate air ambulance services for the local fire department and emergency services
- Updated the Airport Capital Improvement Plan for Fiscal Years 2012 through 2017 identifying needs and projects
- Continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs

GOALS/OBJECTIVES FOR FY 2012-13

- Work with aviation consultant to complete the Airport Layout Plan Update
- Implement the Pavement Management System Plan
- Continue to work productively with the aviation community and Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety
- Continue to provide support facilities for local fire, emergency and rescue services
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance
- Continue to support the part-time efforts of Administration Division and Land Improvement Division staff who administer airport programs

TRANSPORTATION DEPARTMENT

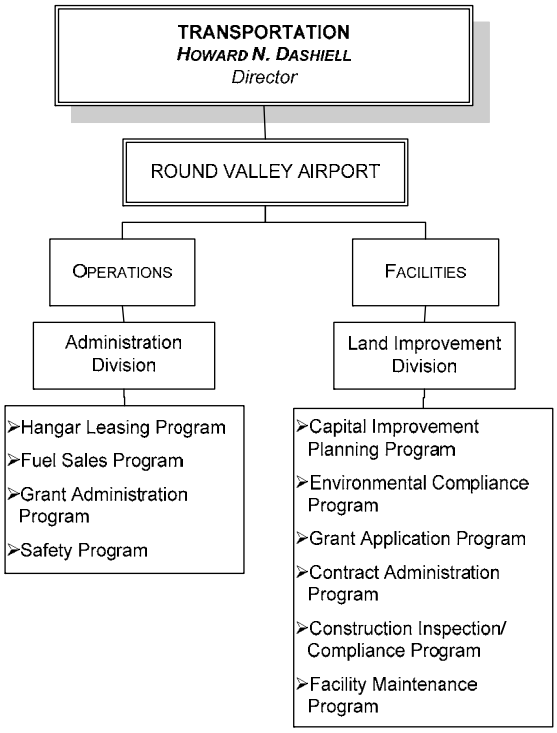
ROUND VALLEY AIRPORT 3050/3080

HOWARD N. DASHIELL, Director

CURRENT STAFFING

Staffing levels for this budget unit are incorporated into BU 1910 – Land Improvement and BU 3010 – Administration and Road Maintenance. To view staffing see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART

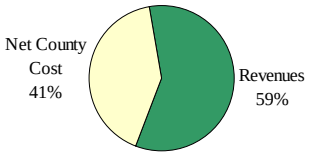


SUMMARY OF MAJOR BUDGET ACCOUNTS

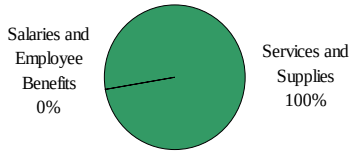
Revenue

- Acct. 5490 California State Division of Aeronautics (DOA) grant funds.
- Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP).

SOURCE OF FUNDS – BU 3050



USE OF FUNDS – BU 3050



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3050 DOT – Round Valley Airport
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824200 Rent/Concession	2,527	3,046	2,166	1,955	2,166	2,166	2,166
825490 State Other	713	5,290	1,819	1,471	1,069	1,069	1,069
825670 Federal Other	123,500	59,006	72,749	87,755	42,750	42,750	42,750
827600 Other Sales	621	1,033	886	1,882	1,000	1,000	1,000
Total Revenues	127,361	68,375	77,620	93,063	46,985	46,985	46,985
Services & Supplies							
862060 Communications	981	799	484	494	532	532	532
862101 Insurance - General	204	204	135	135	174	174	174
862130 Maint - Strc/Impr/Grnds	8,614	8,065	8,529	8,093	9,529	9,529	9,529
862170 Office Expense	150	78	150	35	150	150	150
862183 Legal Fees	0	0	0	60	500	500	500
862184 Arch Eng & Plan Svcs	130,000	0	76,578	92,716	45,000	45,000	45,000
862187 Education & Training	0	0	85	0	85	85	85
862189 Prof/Spec Svcs - Other	20,000	38,705	18,604	23,141	15,104	15,104	15,104
862190 Publ/Legal Notice	500	72	500	0	500	500	500
862193 Constr Contract	0	51,091	0	0	0	0	0
862239 Spec Dept Expense	3,195	7,171	8,687	1,776	5,100	5,100	5,100
862253 Travel Out of County	0	0	400	0	400	400	400
862260 Utilities	3,000	1,166	2,703	1,033	2,973	2,973	2,973
Total Services & Supplies	166,644	107,351	116,855	127,482	80,047	80,047	80,047
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	166,644	107,351	116,855	127,482	80,047	80,047	80,047
Total Net County Cost	39,283	38,976	39,235	34,419	33,062	33,062	33,062

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3080

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3080 DOT – Round Valley Airport
Fund: 1207 Aviation – Round Valley

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825120 State Aid Aviation	0	20,000	0	10,000	10,000	10,000	10,000
825490 State Other	0	0	0	0	0	0	0
825670 Federal Other	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	20,000	0	10,000	10,000	10,000	10,000
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	(20,000)	0	(10,000)	(10,000)	(10,000)	(10,000)

PROGRAM DISCUSSION

Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and Airport Supervisor operate and maintain the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System and the National Integrated Airport System. This facility is identified and functions as an incident command center and a disaster relief staging center for emergencies including fire, severe storm or earthquake events.



Maintains a safe, operational airport and improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, California State Division of Aeronautics (DOA) grant funds and American Recovery and Reinvestment Act (ARRA) funding programs.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

- Completed first draft of Airport Layout Plan ALP Update.
- Completed Airport Pavement Management System Plan.
- Replaced the existing aviation fuel dispenser and cardlock system with a new fuel dispenser and cardlock which is compatible with the Round Valley cardlock system.
- Worked productively with the Little River Airport Advisory Committee (LRAAC), Federal Aviation Administration (FAA), California State Division of Aeronautics (DOA), and Little River Airport Pilots Association to enhance facilities and safety.
- Worked with US Coast Guard, CalFire, CalStar and REACH to maintain facilities and provide support for air ambulance, local fire, and emergency and rescue services.
- Updated the Airport Capital Improvement Plan for Fiscal Years 2012 through 2017 by identifying needs and projects.
- Staff continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
- Administration Division and Land Improvement Division staff provided support to the Airport Supervisor, as needed, to administer the airport programs and provide professional service to the community.

GOALS/OBJECTIVES FOR FY 2012-13

- Work with the Airport Consultant to complete the Airport Layout Plan Update and implement the Airport Pavement Management System Plan.
- Maintain current operations and provide a safe modern transportation facility for the public in the County and North State region.
- Work productively with the Little River Airport Advisory Committee to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
- Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters as limited airport resources permit.

TRANSPORTATION DEPARTMENT

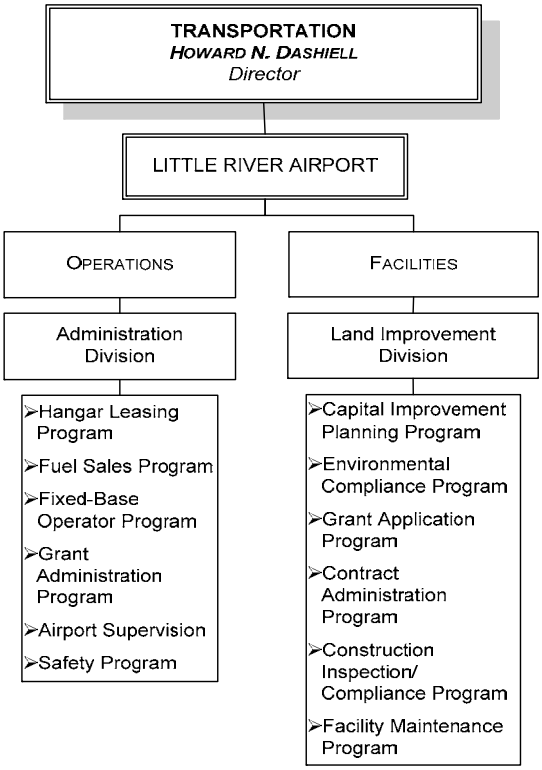
LITTLE RIVER AIRPORT 3060/3090

HOWARD N. DASHIELL, Director

CURRENT STAFFING

Staffing levels for this budget unit are incorporated into BU 1910 – Land Improvement and BU 3010 – Administration and Road Maintenance. To view staffing see the Position Allocation Table located in this document under the tab ***Position Allocation Table.***

PROGRAM CHART

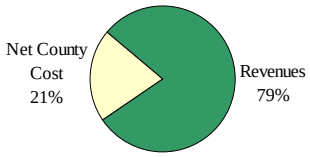


SUMMARY OF MAJOR BUDGET ACCOUNTS

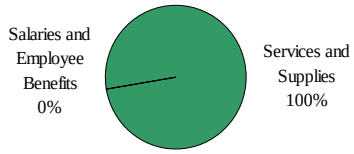
Revenue

- Acct. 5490 California State Division of Aeronautics (DOA) grant funds.
- Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP).

SOURCE OF FUNDS – BU 3060



USE OF FUNDS – BU 3060



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3060

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3060 DOT – Mendocino Cty Airport
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824200 Rent/Concession	38,538	36,348	38,660	38,542	38,660	38,660	38,660
825490 State Other	3,088	6,363	1,819	1,377	6,988	6,988	6,988
825670 Federal Other	242,250	113,404	72,749	94,725	144,500	144,500	144,500
827600 Other Sales	10,000	13,397	8,718	8,273	8,700	8,700	8,700
827802 Oper Transfer In	0	0	0	29,942	0	0	0
Total Revenues	293,876	169,512	121,946	172,860	198,848	198,848	198,848
Services & Supplies							
862060 Communications	1,967	1,498	1,713	1,490	1,885	1,885	1,885
862090 Household Expense	3,615	1,349	745	858	1,000	1,000	1,000
862101 Insurance - General	1,389	1,389	2,567	2,567	3,065	3,065	3,065
862130 Maint - Strc/Impr/Grnds	8,614	3,345	14,354	12,774	9,125	9,125	9,125
862170 Office Expense	750	107	500	270	500	500	500
862183 Legal Fees	0	0	0	295	500	500	500
862184 Arch Eng & Plan Svcs	125,000	0	76,578	80,720	160,000	160,000	160,000
862187 Education & Training	85	56	0	0	0	0	0
862189 Prof/Spec Svcs - Other	55,534	59,912	57,559	56,364	54,843	54,843	54,843
862190 Publ/Legal Notice	250	72	500	50	500	500	500
862193 Constr Contract	130,000	139,964	0	0	0	0	0
862200 Rent/Lease - Equip	8,755	8,755	8,771	8,771	8,771	8,771	8,771
862239 Spec Dept Expense	1,495	2,849	1,495	1,308	1,495	1,495	1,495
862250 Trans/Travel	585	33	585	685	585	585	585
862253 Travel Out of County	400	0	0	0	0	0	0
862260 Utilities	8,165	7,339	8,391	6,948	8,391	8,391	8,391
Total Services & Supplies	346,604	226,668	173,758	173,100	250,660	250,660	250,660
Other Charges							
863330 Right of Way	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	29,942	0	0	0
Total Fixed Assets	0	0	0	29,942	0	0	0
Total Net Appropriations	346,604	226,668	173,758	203,043	250,660	250,660	250,660
Total Net County Cost	52,728	57,156	51,812	30,183	51,812	51,812	51,812

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3090

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3090 DOT – Mendocino Cty Airport
Fund: 1207 Aviation – Little River

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825120 State Aid Aviation	0	20,000	0	10,000	10,000	10,000	10,000
825670 Federal Other	0	0	0	0	0	0	0
Total Revenues	0	20,000	0	10,000	10,000	10,000	10,000
Services & Supplies							
862239 Spec Dept Exp	0	11,431	0	0	0	0	0
Total Services & Supplies	0	11,431	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	6,904	0	0	0	0	0
Total Fixed Assets	0	6,904	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	29,942	0	0	0
Total Expend Transfer & Reimb	0	0	0	29,942	0	0	0
Total Net Appropriations	0	18,335	0	29,942	0	0	0
Total Fund Balance Contribution	0	(1,665)	0	19,942	(10,000)	(10,000)	(10,000)

PROGRAM DISCUSSION

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Furthermore, the management of the County's solid waste system is being done by "outsourcing" of contract administration to the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding paid for in Budget Unit 4510 – Solid Waste.

Staff from other divisions of the Mendocino County Department of Transportation (MCDoT) devote part of their time to the maintenance of nine "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro, Potter Valley and South Coast. In addition, staff from other MCDoT divisions manage the preparation and regulatory processing of closure plans for the two landfills that continue to be in "open" status: South Coast and Laytonville. These "part-time" staff efforts are paid for from Budget Unit 4511 – Landfill Closure.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Completed staff consolidation by assignment of all remaining Landfill Closure duties to other MCDoT division staff.

♦ Negotiated new 5 year contracts for landfill monitoring and sample testing to a new firm(s) with the promise to seek testing requirements reductions that could reduce costs by half.

♦ Maintenance staff have caught up on some deferred landfill activities caused by staff shifts during FY 2009-10 privatizations.

♦ Award of a consultant agreement to prepare South Coast closure construction plans in response to a CalRecycle compliance order.

GOALS/OBJECTIVES FOR FY 2012-13

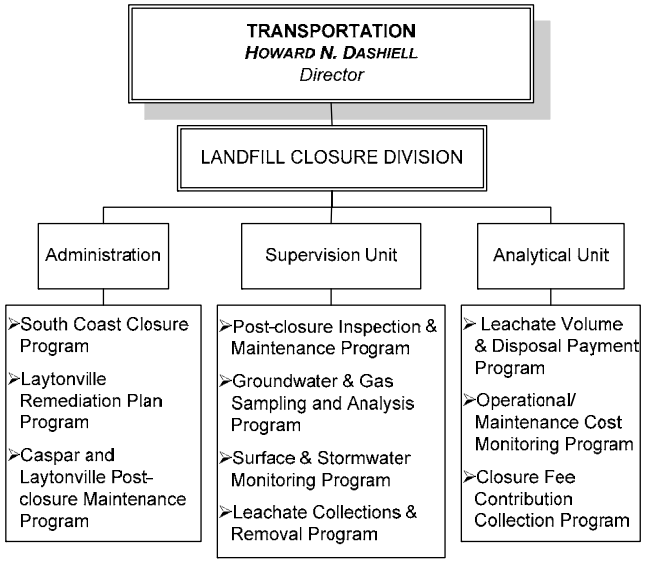
♦ Design and implement Caspar Alternate Leachate Disposal System to reduce disposal costs.

♦ Complete South Coast closure design and possibly go to the construction contract in FY 2012-13 or FY 2013-14.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



TRANSPORTATION DEPARTMENT

SOLID WASTE/LANDFILL CLOSURE.....4510/4511

HOWARD N. DASHIELL, Director

SOLID WASTE

SUMMARY OF MAJOR BUDGET ACCOUNTS

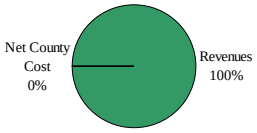
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

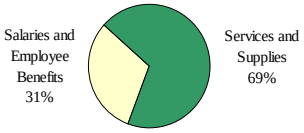
Services & Supplies

- ✧ Acct. 2189 Provides funding for MSWMA contract and LEA Transfer Station Inspection Fees; provides reimbursement to BU 1910 – Land Improvement and to the Road Fund.
- ✧ Acct. 2239 Provides funds for the hauling and disposal service agreements and subsidy to Solid Waste of Willits for the Covelo Transfer Station.

SOURCE OF FUNDS – BU 4510



USE OF FUNDS – BU 4510



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

LANDFILL CLOSURE

SUMMARY OF MAJOR BUDGET ACCOUNTS

This budget has a reserve of $3.1 million for landfill closure construction.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

SOLID WASTE 4510

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation – Sanitation

Budget Unit: 4510 Mendocino County Solid Waste
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
826272 Interfund - DOT	41,300	78,135	74,184	17,432	23,780	23,780	23,780
826301 Albion Refuse Disp	0	13,244	0	0	0	0	0
826302 Boonville Refuse Disp	49,164	12,732	0	0	0	0	0
826304 Lytnvlle Refuse Disp	82,673	24,540	0	0	0	0	0
826307 Potter Vly Refuse Disp	35,575	9,664	0	0	0	0	0
826308 So Coast Refuse Disp	121,260	25,666	0	0	0	0	0
826309 Caspar Refuse Disp	575,752	326,112	0	1,922	0	0	0
826310 Caspar/Ft Bragg Refuse	0	0	0	12,462	0	0	0
826390 Other Charges	400,000	333,175	275,000	315,352	275,000	275,000	275,000
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
827600 Other Sales	0	4,370	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	1,305,724	827,638	349,184	347,168	298,780	298,780	298,780
Salaries & Employee Benefits							
861011 Regular Employees	159,264	163,894	76,384	43,700	15,462	15,462	15,462
861012 Extra Help	26,200	1,939	0	0	0	0	0
861013 Overtime Reg Emp	9,200	11,588	2,000	0	0	0	0
861021 Co Cont Retirement	17,809	18,872	13,919	8,382	3,540	3,540	3,540
861022 Co Cont OASDI	7,511	9,556	4,509	2,383	840	840	840
861023 Co Cont Medicare	2,683	2,401	1,074	582	214	214	214
861024 Co Cont Retire Incr	7,946	8,378	6,208	3,716	1,677	1,677	1,677
861030 Co Cont Health Ins	34,783	28,837	13,150	7,787	2,046	2,046	2,084
861031 Co Cont Unemp Ins	5,433	5,433	17,693	17,693	9,839	9,839	9,839
861035 Co Cont Workers Comp	33,226	33,226	20,053	20,053	17,003	17,003	17,003
Total Salaries & Employee Benefits	304,055	284,124	154,990	104,296	50,621	50,621	50,659
Services & Supplies							
862050 Clothing/Pers Items	1,985	1,930	275	120	0	0	0
862060 Communications	5,336	2,044	650	161	0	0	0
862090 Household Expense	8,500	2,003	0	0	0	0	0
862101 Insurance - General	9,498	9,498	0	0	0	0	0
862120 Maint - Equip	2,632	4,955	0	360	0	0	0
862130 Maint - Strc/Impr/Grnds	3,000	108	0	0	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	11,536	2,664	0	46	1,000	1,000	1,000
862183 Legal Fees	0	0	0	576	1,000	1,000	1,000
862185 Medical/Dental Svcs	435	198	225	42	0	0	0
862187 Education & Training	225	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	160,185	238,659	106,424	166,479	110,572	110,572	110,572
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	648	304	0	0	0	0	0
862220 Small Tool/Instrument	1,000	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	743,549	306,847	0	0	0	0	0
862250 Trans/Travel	49,800	15,736	0	304	0	0	0
862253 Travel Out of County	410	0	0	0	0	0	0
862260 Utilities	2,930	854	0	222	0	0	0
Total Services & Supplies	1,001,669	585,799	107,574	168,309	112,572	112,572	112,572

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,305,724	869,923	262,564	272,605	163,193	163,193	163,231
Total Net County Cost	0	42,285	(86,620)	(74,563)	(135,587)	(135,587)	(135,549)

TRANSPORTATION DEPARTMENT

LANDFILL CLOSURE 4511

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation – Sanitation

Budget Unit: 4511 Landfill Closure
Fund: 1202 Landfill Closure

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
824100 Interest	10,000	11,550	10,000	18,176	12,500	12,500	12,500
826310 Caspar/Ft Bragg Refuse	30,000	30,000	30,000	20,000	35,000	35,000	35,000
826390 Other Charges	415,000	429,737	400,000	441,972	400,000	400,000	400,000
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
Total Revenues	455,000	471,287	440,000	480,148	447,500	447,500	447,500
Services & Supplies							
862101 Insurance - General	166	166	101	101	199	199	199
862120 Maintenance - Equip	5,000	7,307	5,000	3,249	7,000	7,000	7,000
862130 Maint - Strc/Impr/Grndds	10,000	7,885	11,500	18,821	26,900	26,900	26,900
862160 Misc Expense	26,775	26,479	27,100	36,002	36,122	36,122	36,122
862170 Office Expense	0	123	750	266	750	750	750
862183 Legal Fees	0	0	0	1,342	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	203,008	277,602	330,906	375,942	572,663	572,663	572,663
862190 Publ & Legal Notices	0	0	0	856	500	500	500
862193 Construction Contracts	0	0	200,000	68,662	40,000	40,000	40,000
862194 A-87 Costs	3,000	826	5,000	4,880	4,290	4,290	4,290
862200 Rent/Lease - Equip	0	0	2,500	0	2,500	2,500	2,500
862220 Small Tool/Instrument	1,000	1,077	2,000	93	2,000	2,000	2,000
862239 Spec Dept Expense	16,000	20,737	33,082	76,265	80,385	80,385	80,385
862250 Trans/Travel	3,500	5,970	6,800	2,611	6,175	6,175	6,175
Total Services & Supplies	268,449	348,171	624,739	589,089	780,484	780,484	780,484
Fixed Assets							
864370 Equipment	12,000	11,471	13,500	0	2,700	2,700	2,700
Total Fixed Assets	12,000	11,471	13,500	0	2,700	2,700	2,700
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	280,449	359,642	638,239	589,089	783,184	783,184	783,184
Total Fund Balance Contribution	(174,551)	(111,645)	198,239	108,941	335,684	335,684	335,684

MENDOCINO
1850
COUNTY

TREASURER-TAX COLLECTOR'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1130 ..... Treasurer – Tax Collector D-402
2010 ..... Court Collections D-406
2012 ..... AB 233 Program D-408

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



PROGRAM DISCUSSION

TREASURER

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

TAX COLLECTOR

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and business improvement district assessments.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Successfully completed a Request for Proposal process for a Remittance Processing System; RT Lawrence was selected to provide remittance processing services to the County. Highlights of the new system include a "Check 21" component where electronic images of checks are transmitted to the bank on a daily basis, increasing the use of funds by one day. Also, there will be a reduction in annual maintenance costs for the new system of approximately $11,000 per year.

♦ Increased prospective bidders for properties sold at public auction by transitioning to an Internet Public Auction.

♦ Successfully completed a Request for Proposal process for banking services; Bank of America was selected to continue providing banking services to the County. The highlight of the proposal was a $30,000 Loyalty Credit to the County to off-set banking charges.

♦ Successfully completed a Request for Proposal process for Financial Advisory Services; Chandler Asset Management was selected to provide financial advisory and asset management services to the County. Chandler Asset Management is a respected California based financial advisory group currently managing over $6 billion in assets.

GOALS/OBJECTIVES FOR FY 2012-13

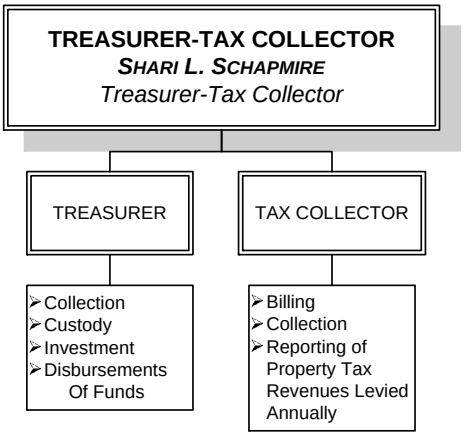
♦ Enhance collection activities for delinquent unsecured property taxes by utilizing collection options not currently in use.

♦ Review office operations to ensure staff is being utilized in the most efficient manner

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR..... 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 1400 Provides revenue from the costs charge on delinquent taxes.
- ✧ Acct. 6113 Provides charges when delinquent taxes are redeemed.
- ✧ Acct. 6151 Provides revenue from other entities for banking services.
- ✧ Acct. 7700 Provides revenue from sale of copies of reports.

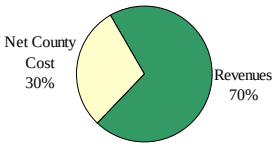
Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

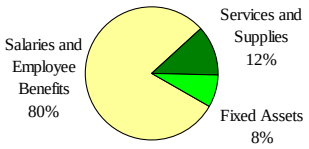
Services & Supplies

- ✧ Acct. 2120 Provides maintenance charge for the remittance processor.
- ✧ Acct. 2190 Provides publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General – Legislative & Administrative

Budget Unit: 1130 Treasurer-Tax Collector
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821400 Pen/Cost Delinq Tax	35,664	0	35,430	0	0	0	0
822200 Business License	120,000	136,610	122,000	131,659	120,000	120,000	120,000
822603 Lumber Mill Permit	800	630	600	490	600	600	600
823300 Forfeiture & Penalty	2,000	1,000	2,000	0	500	500	500
826112 Tax Deeded Admin Fee	5,000	450	6,000	3,466	5,000	5,000	5,000
826113 50% Redemption Fee	13,000	13,620	15,000	12,920	13,000	13,000	13,000
826114 Release of Lien	4,000	7,570	6,500	8,530	6,500	6,500	6,500
826151 Treasurer Cost Reimb	276,562	276,562	277,632	312,531	251,560	251,560	251,560
826380 Collection Fee	0	0	0	21,974	22,798	22,798	22,798
826390 Other Charges	10,000	8,066	8,000	8,027	8,000	8,000	8,000
826404 Returned Check Chg	1,000	900	1,000	475	800	800	800
826405 Pmt Plan Process Fee	7,000	9,960	7,000	10,860	8,000	8,000	8,000
827600 Other Sales	8,000	9,175	8,000	9,175	8,000	8,000	8,000
827703 Cancelled Outlaw Warrants	0	0	0	0	11,747	11,747	11,747
827700 Other	0	(193)	0	0	0	0	0
Total Revenues	483,026	464,351	489,162	520,107	456,505	456,505	456,505
Salaries & Employee Benefits							
861011 Regular Employees	354,881	355,633	355,134	354,430	340,234	340,234	340,234
861012 Extra Help	2,500	1,439	2,000	0	0	0	0
861013 Overtime	0	0	0	2,293	2,000	2,000	2,000
861021 Co Cont Retirement	50,066	48,043	60,914	59,908	80,012	80,012	80,012
861022 Co Cont OASDI	20,892	20,696	21,297	20,930	20,387	20,387	20,387
861023 Co Cont Medicare	4,928	4,943	4,981	4,895	4,768	4,768	4,768
861024 Co Cont Retire Incr	22,338	21,513	27,494	26,554	37,918	37,918	37,918
861030 Co Cont Health Ins	46,509	42,179	35,235	33,647	34,581	34,581	35,222
861031 Co Cont Unemp Ins	743	743	537	537	588	588	588
861035 Co Cont Workers Comp	8,680	8,680	8,099	8,099	1,461	1,461	1,461
Total Salaries & Employee Benefits	511,537	503,869	515,691	511,294	521,949	521,949	522,590
Services & Supplies							
862060 Communications	2,600	2,525	2,600	2,418	2,600	2,600	2,600
862101 Insurance - General	1,575	1,575	1,041	1,041	1,156	1,156	1,156
862120 Maint - Equip	17,450	14,508	18,034	6,522	5,450	5,450	5,450
862150 Memberships	300	610	300	400	300	300	300
862170 Office Expense	58,000	60,900	58,000	63,802	62,000	62,000	62,000
862189 Prof/Spec Svcs - Other	21,600	21,600	21,600	16,340	0	0	0
862190 Publ/Legal Notice	2,000	6,276	3,000	9,220	6,000	6,000	6,000
862200 Rent/Lease Equip	0	0	0	0	0	0	0
862253 Travel Out of County	2,000	948	1,000	1,337	2,000	2,000	2,000
Total Services & Supplies	105,525	108,942	105,575	101,080	79,506	79,506	79,506
Fixed Assets							
864360 Structure/Improvement	0	0	50,000	0	50,000	50,000	50,000
864370 Equipment	0	0	0	49,899	0	0	0
Total Fixed Assets	0	0	50,000	49,899	50,000	50,000	50,000

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	617,062	612,811	671,266	662,272	651,455	651,455	652,096
Total Net County Cost	134,036	148,460	182,104	142,165	194,950	194,950	195,591

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS.....2010

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2010 Court Collections
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
825490 State Other	15,450	23,686	14,612	7,791	0	0	0
826163 Legal Svcs Reimb	8,035	6,762	7,277	6,485	0	0	0
826221 Fee Judicial District	0	0	0	0	0	0	0
826380 Collection Fee	783,045	768,820	774,712	518,679	0	0	0
826390 Other Charges	102,279	107,149	107,172	94,551	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	908,809	906,417	903,773	627,507	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	410,766	408,149	413,771	261,176	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime	0	0	0	12,813	0	0	0
861021 Co Cont Retirement	58,989	58,868	75,874	47,474	0	0	0
861022 Co Cont OASDI	24,084	23,729	24,503	15,599	0	0	0
861023 Co Cont Medicare	5,633	5,550	5,731	3,648	0	0	0
861024 Co Cont Retire Incr	26,318	26,263	33,844	20,861	0	0	0
861030 Co Cont Health Ins	74,006	69,438	61,270	41,476	0	0	0
861031 Co Cont Unemp Ins	1,338	1,338	859	859	0	0	0
861035 Co Cont Workers Comp	7,941	7,941	1,430	1,430	0	0	0
Total Salaries & Employee Benefits	609,075	601,275	617,282	405,335	0	0	0
Services & Supplies							
862060 Communications	4,848	2,304	2,424	2,156	0	0	0
862101 Insurance - General	2,836	2,836	1,854	1,854	0	0	0
862110 Jury & Witness Expense	0	0	0	0	0	0	0
862120 Maint Equip	0	0	0	0	0	0	0
862150 Memberships	75	100	100	100	0	0	0
862170 Office Expense	46,228	46,194	45,379	41,960	0	0	0
862182 Data Processing Services	7,736	7,157	7,714	6,214	0	0	0
862187 Education & Training	0	0	855	185	0	0	0
862189 Prof/Spec Svcs - Other	2,670	2,049	1,980	1,251	0	0	0
862196 Coll Exp Fines	5,562	6,175	4,587	4,998	0	0	0
862197 Coll Exp Assmts	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862230 Info Tech Equip	2,400	1,602	0	0	0	0	0
862239 Spec Dept Expense	2,490	3,956	5,253	2,437	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	3,396	1,013	0	0	0
Total Services & Supplies	74,845	72,372	73,542	62,169	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	221,389	229,449	212,949	160,003	0	0	0
Total Other Charges	221,389	229,449	212,949	160,003	0	0	0
Fixed Assets							
864370 Equipment	3,500	3,321	0	0	0	0	0
Total Fixed Assets	3,500	3,321	0	0	0	0	0

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	908,809	906,417	903,773	627,507	0	0	0
Total Net County Cost	0	0	0	0	0	0	0

CEO RECOMMENDED BUDGET COMMENTS

Starting in FY 2012-2013, this budget unit has been merged with BU 2012 where all expenditures and revenues will now be represented.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TREASURER-TAX COLLECTOR'S OFFICE

AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



PROGRAM DISCUSSION

The Collections Department under the administration of the County, administers the Enhanced Collections Program for the collection, billing, monitoring, and enforcement of Court orders relating to delinquent or installment plans for fines, fees, penalties, and restitution. The Department operates and recovers costs under the Enhanced Collections Program authorized by Penal Code §1463.007. In addition, the Department collects fees to reimburse costs incurred by various governmental agencies including the Probation Department, Public Defender, and Superior Court of Mendocino County.

It is the aim of the Collections Department: to be increasingly effective in the collection of court ordered fines, fees, and restitution; to assist clients in payment plans, debt consolidation, and create an action plan with the client to satisfy the debt; to generate a higher debt recovery rate; and, provide various payment or debt satisfaction options; to recover costs incurred by the Probation Department for services provided to adult probationers such as supervision fees, drug testing fees, pre-sentence investigation reports, to recover costs in delinquent Juvenile Hall fines and fees due from the juvenile's guardian; and to recover costs incurred by the Superior Court of Mendocino County, for services provided to Drug Court participants.

This budget also contains revenues and expenditures under the control of the County, but are generally related to Court ordered debt. Under Government Code §77003 and California Rule of Court 810, certain programs are not allowed as Court expenditures and are thus found in this General Fund Budget Unit. Other expenditures are payments to the State for their portion of fine collections required by Government Code §77201.3.

Revenue in this budget is largely comprised of revenue from court fines. This revenue offsets the MOE payment obligation to the State. Other non-court programs, supported by the County, such as Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS) are included in this budget.

MAJOR ACCOMPLISHMENTS IN FY 2011-12

♦ Replaced the department credit and debit card vendor eliminating the department service and transaction fees. Transaction fees charged to cardholder were also greatly reduced making this method of payment more reasonable and convenient for the debtor.

GOALS/OBJECTIVES FOR FY 2012-13

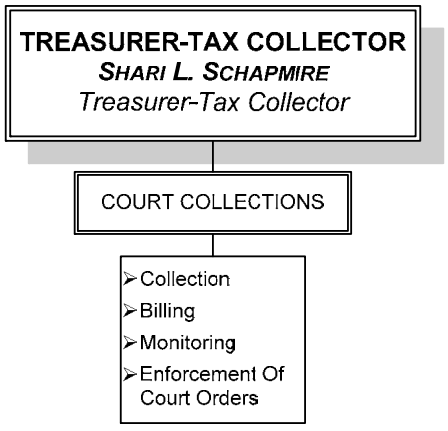
♦ Identify accounts deemed uncollectible either due to age, no assets, or where unable to locate the debtor and request discharge of accountability for accounts where the cost to collect does not warrant the expense.

♦ Review office operations to ensure staff is being utilized in the most efficient manner.

CURRENT STAFFING

To view staffing levels for this budget unit, see the Position Allocation Table located in this document under the tab ***Position Allocation Table***.

PROGRAM CHART



TREASURER-TAX COLLECTOR'S OFFICE

AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3300 Revenue from Surety Bond Forfeiture
- ✧ Acct. 5490 Provides 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- ✧ Acct. 6261 Revenue from recording fees.
- ✧ Acct. 6380 Provides retention of base fine revenue to cover collection expenses as authorized under Penal Code §1463.007.
- ✧ Acct. 6505 Revenue from traffic school fines and fees
- ✧ Acct. 7700 Provides for fees charged for authorizing time payments on court ordered debt.

Salaries & Employee Benefits

- ✧ Acct. 1011 Provides funding for salaries.

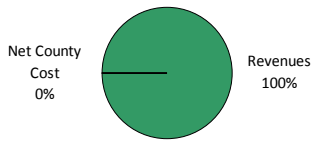
Services & Supplies

- ✧ Acct. 2110 Provides for jury parking.
- ✧ Acct. 2189 Provides for Alternative Services Program and CASA
- ✧ Acct. 2196 Provides payments to private collection agency for the collection of delinquent fines, fees, restitution, and civil assessments.
- ✧ Acct. 2239 Provides for credit and debit card transaction fees, and reference materials.

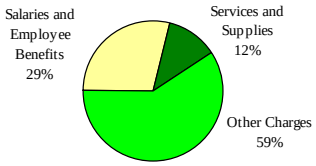
Other Charges

- ✧ Acct. 3113 Provides payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and MOU agreement for services

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Budget unit has experienced a one-third drop in revenues due to changes in state law, lower than expected revenues and unanticipated vacancies. Department submitted FY 2012-2013 budget with what it deems as an attainable revenue level. This budget unit has been merged with BU 2010 - Court Collections for FY 2012-2013.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TREASURER-TAX COLLECTOR'S OFFICE

AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection – Judicial

Budget Unit: 2012 AB233 Program
Fund: 1100 County General

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
823100 Vehicle Code Fine	508,793	447,764	494,304	383,503	378,215	378,215	378,215
823101 25% Extra Fine	259,423	203,293	245,329	170,601	172,750	172,750	172,750
823102 Co 50% City VC Fine	865	165	0	91	0	0	0
823103 Co Parking Surcharge	0	27	0	1	0	0	0
823200 Other Court Fine	90,216	80,881	86,590	66,953	67,928	67,928	67,928
823202 Fine Co Clerk Sup Ct	0	1	0	0	0	0	0
823203 Co Comm on City Fine	10,806	9,509	9,786	7,227	7,505	7,505	7,505
823204 Misc Court Fine	36	124	110	113	92	92	92
823210 Fines Judicial District	9,844	13,585	13,381	26,361	20,860	20,860	20,860
823211 Co 50% City Crim Fine	0	0	0	0	0	0	0
823300 Forfeiture & Penalty	11,250	30,242	33,750	17,348	11,250	11,250	11,250
825490 State Other	0	0	0	0	11,897	11,897	11,897
826117 PTR Screening Fee	17,730	21,301	21,590	22,809	23,270	23,270	23,270
826118 Cite Processing Fee	2,053	1,896	2,053	1,891	1,494	1,494	1,494
826163 Legal Svcs Reimb	0	0	0	0	6,722	6,722	6,722
826221 Fee Judicial District	0	15	0	50	0	0	0
826261 Recording Fee	52,383	47,730	49,889	48,988	47,368	47,368	47,368
826262 Clerks Court Fee	0	0	0	0	0	0	0
826380 Collection Fee	0	0	0	0	538,050	538,050	538,050
826390 Other Charges	0	0	0	0	94,456	94,456	94,456
826404 Returned Check Charge	988	892	976	920	892	892	892
826504 Co 30% State PA	335,796	282,738	326,505	247,366	248,071	248,071	248,071
826505 Traffic School Fee	796,143	634,518	763,134	476,675	490,641	490,641	490,641
826506 Traffic School $24	116,110	90,157	113,943	67,969	68,612	68,612	68,612
827700 Other	0	(2)	0	0	0	0	0
827711 Civil Assmt PC 1214.1	0	0	0	0	0	0	0
Total Revenues	2,212,436	1,864,833	2,161,340	1,538,866	2,190,073	2,190,073	2,190,073
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	0	255,728	255,728	255,728
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime	0	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	0	0	60,433	60,433	60,433
861022 Co Cont OASDI	0	0	0	0	15,141	15,141	15,141
861023 Co Cont Medicare	0	0	0	0	3,541	3,541	3,541
861024 Co Cont Retire Incr	0	0	0	0	28,620	28,620	28,620
861030 Co Cont Health Ins	0	0	0	0	49,489	49,489	49,489
861031 Co Cont Unemp Ins	0	0	0	0	1,315	1,315	1,315
861035 Co Cont Workers Comp	0	0	0	0	598	598	598
Total Salaries & Employee Benefits	0	0	0	0	414,865	414,865	414,865
Services & Supplies							
862060 Communications	0	0	0	402	3,960	3,960	3,960
862101 Insurance - General	0	0	0	0	2,307	2,307	2,307
862110 Jury & Witness Expense	6,796	3,563	5,400	5,177	5,400	5,400	5,400
862120 Maintenance - Equipment	0	0	0	0	0	0	0
862150 Memberships	0	0	0	0	100	100	100

TREASURER-TAX COLLECTOR'S OFFICE

AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
862170 Office Expense	0	0	0	0	45,687	45,687	45,687
862182 Data Processing Services	0	0	0	660	6,463	6,463	6,463
862187 Education & Training	0	0	0	0	900	900	900
862189 Prof/Spec Svcs - Other	104,400	100,876	97,500	97,500	99,480	99,480	99,480
862190 Publications & Legal Notices	0	0	0	6	0	0	0
862196 Collection Expense Fines	0	0	0	0	6,008	6,008	6,008
862197 Collection Exp Assessments	0	0	0	0	0	0	0
862200 Rents & Leases	0	0	0	0	0	0	0
862230 Info Tech Equipment	0	0	0	0	0	0	0
862239 Spec Dept Exp	0	0	0	0	0	0	0
862250 Transportation & Travel	0	0	0	0	0	0	0
862253 travel & Trans - Out	0	0	0	0	609	609	609
Total Services & Supplies	111,196	104,439	102,900	103,746	170,914	170,914	170,914
Other Charges							
863113 Pmt Other Gov Agency	947,770	909,014	904,970	849,911	839,766	839,766	839,766
Total Other Charges	947,770	909,014	904,970	849,911	839,766	839,766	839,766
Total Net Appropriations	1,058,966	1,013,453	1,007,870	953,656	1,425,545	1,425,545	1,425,545
Total Net County Cost	(1,153,470)	(851,379)	(1,153,470)	(585,210)	(764,528)	(764,528)	(764,528)

MENDOCINO
1850
COUNTY

SPECIAL DISTRICTS

INDEX

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MENDOCINO
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COUNTY

County of Mendocino
State of California
Summary of Special District BOS Adopted Budgets
For Fiscal Year 2012-13

	Available Financing				Requirements				
District and Fund	Estimated Fund Balance Undesignated At June 30, 2012	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2012-13 Appropriation Limit	Appropriation Subject To Limitation
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)		
Lighting Districts: General									
3020 Alexander Estates Lighting	(23,745)	0	7,743	(16,002)	8,600	(24,602)	(16,002)	36,299	7,743
3030 Covelo Lighting	23,124	0	9,319	32,443	5,400	27,043	32,443	28,078	9,319
3040 Fairview Acres Lighting	11,906	0	2,023	13,929	1,000	12,929	13,929	4,629	2,023
3050 Hopland Lighting	111,915	0	16,059	127,974	4,800	123,174	127,974	20,541	16,059
3060 Lakewood Lighting	1,510	0	2,600	4,110	2,400	1,710	4,110	n/a	n/a
3070 Laytonville Lighting	12,375	0	5,031	17,406	4,100	13,306	17,406	12,867	5,031
3110 Noyo Lighting	(17,117)	0	1,137	(15,980)	3,600	(19,580)	(15,980)	22,360	1,137
3120 Oak Knoll Lighting	70,226	0	9,032	79,258	4,000	75,258	79,258	17,364	9,032
3130 Riverwood Terrace Lighting	19,911	0	1,950	21,861	750	21,111	21,861	3,624	1,950
3150 Ukiah Village Lighting	40,380	0	4,513	44,893	4,300	40,593	44,893	21,144	4,513
3170 West Talmage Lighting	29,309	0	4,302	33,611	1,850	31,761	33,611	9,356	4,302
Total Lighting Districts	279,794	0	63,709	343,503	40,800	302,703	343,503	176,262	61,109
Miscellaneous Districts: General									
3250 Meadowbrook Manor Sanitation	22,765	0	2,310	25,075	550	24,525	25,075	Not Applicable	
3260 Mendocino County Water Agency	(2,296)	0	125,100	122,804	86,145	36,659	122,804	Not Applicable	
3270 Air Quality Management District	1,064,155	0	947,400	2,011,555	1,267,380	744,175	2,011,555	Not Applicable	
Total Miscellaneous District	1,084,624	0	1,074,810	2,159,434	1,354,075	805,359	2,159,434	0	0
Total Special Districts Governed by Mendocino County Board of Supervisors	1,364,418	0	1,138,519	2,502,937	1,394,875	1,108,062	2,502,937	176,262	61,109

County of Mendocino
State of California
Analysis of Fund Balance Unreserved/Undesignated
For Fiscal Year 2012-13

District and Fund	Estimated Fund Balance Per Auditor at June 30, 2012	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
(1)	(2)	(3)	(4)	(5)	(6)
Lighting Districts: General					
3020 Alexander Estates Lighting	(23,745)	0	0	0	(23,745)
3030 Covelo Lighting	23,124	0	0	0	23,124
3040 Fairview Acres Lighting	11,906	0	0	0	11,906
3050 Hopland Lighting	111,915	0	0	0	111,915
3060 Lakewood Lighting	1,510	0	0	0	1,510
3070 Laytonville Lighting	12,375	0	0	0	12,375
3110 Noyo Lighting	(17,117)	0	0	0	(17,117)
3120 Oak Knoll Lighting	70,226	0	0	0	70,226
3130 Riverwood Terrace Lighting	19,911	0	0	0	19,911
3150 Ukiah Village Lighting	40,380	0	0	0	40,380
3170 West Talmage Lighting	29,309	0	0	0	29,309
Total Lighting Districts	279,794	0	0	0	279,794
Miscellaneous Districts: General					
3250 Meadowbrook Manor Sanitation	22,765	0	0	0	22,765
3260 Mendocino County Water Agency	(2,296)	0	0	0	(2,296)
3270 Air Quality Management District	1,064,155	0	0	0	1,064,155
Total Miscellaneous Districts	1,084,624	0	0	0	1,084,624
Total Special Districts Governed by Mendocino County Board of Supervisors	1,364,418	0	0	0	1,364,418

County of Mendocino
State of California
Detail of Provisions for Reserves/Designations
For Fiscal Year 2012-13

Description - Purpose	Reserve/ Designations Balance as of June 30, 2012	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year	Fund
		Recommended	Adopted BOS	Recommended	Adopted		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Lighting Districts: General							
3020 Alexander Estates Lighting	0	0	0	0	(24,602)	(24,602)	3020
3030 Covelo Lighting	0	0	0	0	27,043	27,043	3030
3040 Fairview Acres Lighting	0	0	0	0	12,929	12,929	3040
3050 Hopland Lighting	0	0	0	0	123,174	123,174	3050
3060 Lakewood Lighting	0	0	0	0	1,710	1,710	3060
3070 Laytonville Lighting	0	0	0		13,306	13,306	3070
3110 Noyo Lighting	0	0	0	0	(19,580)	(19,580)	3110
3120 Oak Knoll Lighting	0	0	0	0	75,258	75,258	3120
3130 Riverwood Terrace Lighting	0	0	0	0	21,111	21,111	3130
3150 Ukiah Village Lighting	0	0	0	0	40,593	40,593	3150
3170 West Talmage Lighting	0	0	0	0	31,761	31,761	3170
Total Lighting Districts	0	0	0	0	302,703	302,703	
Miscellaneous Districts: General							
3250 Meadowbrook Manor Sanitation	0	0	0	0	24,525	24,525	3250
3260 Mendocino County Water Agency	0	0	0	0	36,659	36,659	3260
3270 Air Quality Management District	0	0	0	0	744,175	744,175	3270
Total Miscellaneous District	0	0	0	0	805,359	805,359	
Total Special Districts Governed by Mendocino County Board of Supervisors	0	0	0	0	1,108,062	1,108,062	

MENDOCINO
1850
COUNTY

LIGHTING

ALEXANDER ESTATES 0302

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0302 Lighting - Alexander Estates
Fund: 3020 Lighting - Alexander Estates

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	7,652	7,052	7,669	7,617	7,360	7,360	7,360
821120 Curr Unsec Prop Tax	271	269	269	280	288	288	288
821130 Supplemental Roll Tax	45	27	31	2	0	0	0
821210 Prior Secured Prop Tax	0	(11)	0	(20)	0	0	0
821220 Prior Unsec Prop Tax	10	15	14	30	12	12	12
821700 Highway Property Rental	0	0	0	1	0	0	0
825481 Homeowner Exemption	85	42	84	83	83	83	83
825810 Other Govt Aid	0	44	0	95	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	8,063	7,438	8,067	8,089	7,743	7,743	7,743
Services & Supplies							
862239 Spec Dept Expense	0	0	0	114	0	0	0
862260 Utilities	10,000	8,026	8,800	8,561	8,600	8,600	8,600
Total Services & Supplies	10,000	8,026	8,800	8,675	8,600	8,600	8,600
Total Net Appropriations	10,000	8,026	8,800	8,675	8,600	8,600	8,600
Total Fund Balance Contribution	1,937	588	733	586	857	857	857

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0303 Lighting - Covelo
Fund: 3030 Lighting - Covelo

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	7,799	7,567	8,234	8,769	8,900	8,900	8,900
821120 Curr Unsec Prop Tax	257	268	269	308	315	315	315
821130 Supplemental Roll Tax	43	27	31	4	0	0	0
821210 Prior Secured Prop Tax	0	(10)	0	(22)	0	0	0
821220 Prior Unsec Prop Tax	9	15	14	33	12	12	12
821700 Highway Property Rental	0	0	0	1	0	0	0
825481 Homeowner Exemption	81	42	84	92	92	92	92
Total Revenues	8,189	7,909	8,632	9,186	9,319	9,319	9,319
Services & Supplies							
862239 Spec Dept Expense	0	0	0	137	0	0	0
862260 Utilities	7,200	4,869	5,400	5,348	5,400	5,400	5,400
Total Services & Supplies	7,200	4,869	5,400	5,485	5,400	5,400	5,400
Total Net Appropriations	7,200	4,869	5,400	5,485	5,400	5,400	5,400
Total Fund Balance Contribution	(989)	(3,039)	(3,232)	(3,701)	(3,919)	(3,919)	(3,919)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0304 Lighting - Fairview Acres
Fund: 3040 Lighting - Fairview Acres

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	1,994	1,879	2,046	1,951	1,930	1,930	1,930
821120 Curr Unsec Prop Tax	68	69	69	71	69	69	69
821130 Supplemental Roll Tax	11	7	8	1	0	0	0
821210 Prior Secured Prop Tax	0	(3)	0	(5)	0	0	0
821220 Prior Unsec Prop Tax	2	4	4	8	3	3	3
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	21	11	22	21	21	21	21
Total Revenues	2,096	1,967	2,149	2,047	2,023	2,023	2,023
Services & Supplies							
862239 Spec Dept Expense	0	0	0	30	0	0	0
862260 Utilities	1,500	798	1,000	963	1,000	1,000	1,000
Total Services & Supplies	1,500	798	1,000	993	1,000	1,000	1,000
Total Net Appropriations	1,500	798	1,000	993	1,000	1,000	1,000
Total Fund Balance Contribution	(596)	(1,169)	(1,149)	(1,053)	(1,023)	(1,023)	(1,023)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0305 Lighting - Hopland
Fund: 3050 Lighting - Hopland

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	1,494	14,263	15,525	15,274	15,300	15,300	15,300
821120 Curr Unsec Prop Tax	509	521	522	551	570	570	570
821130 Supplemental Roll Tax	85	52	60	1	0	0	0
821210 Prior Secured Prop Tax	0	(20)	0	(39)	0	0	0
821220 Prior Unsec Prop Tax	18	29	27	60	25	25	25
821700 Highway Property Rental	0	0	0	2	0	0	0
825481 Homeowner Exemption	161	81	163	164	164	164	164
Total Revenues	2,267	14,927	16,297	16,013	16,059	16,059	16,059
Services & Supplies							
862239 Spec Dept Expense	0	0	0	237	0	0	0
862260 Utilities	6,700	4,268	4,700	4,713	4,800	4,800	4,800
Total Services & Supplies	6,700	4,268	4,700	4,950	4,800	4,800	4,800
Total Net Appropriations	6,700	4,268	4,700	4,950	4,800	4,800	4,800
Total Fund Balance Contribution	4,433	(10,658)	(11,597)	(11,063)	(11,259)	(11,259)	(11,259)

LIGHTING

LAKEWOOD..... 0306

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0306 Lighting - Lakewood
Fund: 3060 Lighting - Lakewood

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821300 Spec Tax Assmt	7,500	2,440	3,500	2,624	2,600	2,600	2,600
Total Revenues	7,500	2,440	3,500	2,624	2,600	2,600	2,600
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	91	0	52	0	0	0
862239 Spec Dept Expense	140	0	200	0	0	0	0
862260 Utilities	1,240	2,183	2,400	2,325	2,400	2,400	2,400
Total Services & Supplies	1,380	2,274	2,600	2,377	2,400	2,400	2,400
Total Net Appropriations	1,380	2,274	2,600	2,377	2,400	2,400	2,400
Total Fund Balance Contribution	(6,120)	(166)	(900)	(247)	(200)	(200)	(200)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0307 Lighting - Laytonville
Fund: 3070 Lighting - Laytonville

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	4,684	4,498	4,895	4,786	4,800	4,800	4,800
821120 Curr Unsec Prop Tax	156	161	161	169	174	174	174
821130 Supplemental Roll Tax	26	16	18	1	0	0	0
821210 Prior Secured Prop Tax	0	(6)	0	(12)	0	0	0
821220 Prior Unsec Prop Tax	6	9	8	18	7	7	7
821700 Highway Property Rental	0	0	0	1	0	0	0
825481 Homeowner Exemption	49	25	50	50	50	50	50
Total Revenues	4,921	4,703	5,132	5,014	5,031	5,031	5,031
Services & Supplies							
862239 Spec Dept Expense	0	0	0	75	0	0	0
862260 Utilities	3,700	3,508	4,300	4,076	4,100	4,100	4,100
Total Services & Supplies	3,700	3,508	4,300	4,151	4,100	4,100	4,100
Total Net Appropriations	3,700	3,508	4,300	4,151	4,100	4,100	4,100
Total Fund Balance Contribution	(1,221)	(1,196)	(832)	(863)	(931)	(931)	(931)

LIGHTING

NOYO..... 0311

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0311 Lighting - Noyo
Fund: 3110 Lighting - Noyo

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	2,970	4,195	4,489	1,288	1,000	1,000	1,000
821120 Curr Unsec Prop Tax	322	316	317	105	100	100	100
821130 Supplemental Roll Tax	54	32	36	2	0	0	0
821210 Prior Secured Prop Tax	0	(13)	0	(7)	0	0	0
821220 Prior Unsec Prop Tax	12	18	16	11	6	6	6
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	102	49	99	31	31	31	31
Total Revenues	3,460	4,598	4,957	1,430	1,137	1,137	1,137
Services & Supplies							
862239 Spec Dept Expense	0	0	0	71	0	0	0
862260 Utilities	4,700	3,304	3,700	3,631	3,600	3,600	3,600
Total Services & Supplies	4,700	3,304	3,700	3,702	3,600	3,600	3,600
Total Net Appropriations	4,700	3,304	3,700	3,702	3,600	3,600	3,600
Total Fund Balance Contribution	1,240	(1,293)	(1,257)	2,272	2,463	2,463	2,463

State Controller
County Budget Act
2010

County of Mendocino
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Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0312 Lighting - Oak Knoll
Fund: 3120 Lighting - Oak Knoll

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	8,958	8,109	8,827	8,686	8,600	8,600	8,600
821120 Curr Unsec Prop Tax	308	299	300	315	325	325	325
821130 Supplemental Roll Tax	51	31	34	1	0	0	0
821210 Prior Secured Prop Tax	0	(12)	0	(22)	0	0	0
821220 Prior Unsec Prop Tax	11	17	15	34	13	13	13
821700 Highway Property Rental	0	0	0	1	0	0	0
825481 Homeowner Exemption	97	47	94	94	94	94	94
825810 Other Govt Aid	0	11	0	24	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	9,425	8,501	9,270	9,133	9,032	9,032	9,032
Services & Supplies							
862239 Spec Dept Expense	0	0	0	134	0	0	0
862260 Utilities	4,900	3,635	4,000	3,990	4,000	4,000	4,000
Total Services & Supplies	4,900	3,635	4,000	4,124	4,000	4,000	4,000
Total Net Appropriations	4,900	3,635	4,000	4,124	4,000	4,000	4,000
Total Fund Balance Contribution	(4,525)	(4,866)	(5,270)	(5,009)	(5,032)	(5,032)	(5,032)

State Controller
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County of Mendocino
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Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0313 Lighting - Riverwood Terrace
Fund: 3130 Lighting - Riverwood Terrace

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	2,436	1,698	1,848	1,854	1,860	1,860	1,860
821120 Curr Unsec Prop Tax	83	62	62	67	68	68	68
821130 Supplemental Roll Tax	14	8	7	(1)	0	0	0
821210 Prior Secured Prop Tax	0	(3)	0	(5)	0	0	0
821220 Prior Unsec Prop Tax	3	3	3	7	3	3	3
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	26	10	19	20	19	19	19
Total Revenues	2,562	1,778	1,939	1,942	1,950	1,950	1,950
Services & Supplies							
862239 Spec Dept Expense	2	0	0	29	0	0	0
862260 Utilities	900	659	800	723	750	750	750
Total Services & Supplies	902	659	800	751	750	750	750
Total Net Appropriations	902	659	800	751	750	750	750
Total Fund Balance Contribution	(1,660)	(1,119)	(1,139)	(1,191)	(1,200)	(1,200)	(1,200)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0315 Lighting - Ukiah Village
Fund: 3150 Lighting - Ukiah Village

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	6,025	4,983	5,368	6,859	4,100	4,100	4,100
821120 Curr Unsec Prop Tax	303	283	284	296	305	305	305
821130 Supplemental Roll Tax	51	30	33	1	0	0	0
821210 Prior Secured Prop Tax	0	(12)	0	(21)	0	0	0
821220 Prior Unsec Prop Tax	11	16	15	32	20	20	20
821700 Highway Property Rental	0	0	0	1	0	0	0
825481 Homeowner Exemption	96	44	89	88	88	88	88
825810 Other Govt Aid	0	375	0	821	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	6,486	5,720	5,789	8,077	4,513	4,513	4,513
Services & Supplies							
862239 Spec Dept Expense	0	0	0	71	0	0	0
862260 Utilities	5,500	3,922	4,300	4,313	4,300	4,300	4,300
Total Services & Supplies	5,500	3,922	4,300	4,384	4,300	4,300	4,300
Total Net Appropriations	5,500	3,922	4,300	4,384	4,300	4,300	4,300
Total Fund Balance Contribution	(986)	(1,798)	(1,489)	(3,694)	(213)	(213)	(213)

LIGHTING

WEST TALMAGE 0317

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0317 Lighting - West Talmage
Fund: 3170 Lighting - West Talmage

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	4,337	3,987	4,340	4,222	4,100	4,100	4,100
821120 Curr Unsec Prop Tax	148	146	146	153	151	151	151
821130 Supplemental Roll Tax	25	15	17	(1)	0	0	0
821210 Prior Secured Prop Tax	0	(6)	0	(11)	0	0	0
821220 Prior Unsec Prop Tax	5	8	70	17	6	6	6
821700 Highway Property Rental		0	0	1	0	0	0
825481 Homeowner Exemption	47	23	46	45	45	45	45
Total Revenues	4,562	4,173	4,619	4,425	4,302	4,302	4,302
Services & Supplies							
862239 Spec Dept Expense	0	0	0	66	0	0	0
862260 Utilities	2,200	1,678	1,900	1,842	1,850	1,850	1,850
Total Services & Supplies	2,200	1,678	1,900	1,908	1,850	1,850	1,850
Total Net Appropriations	2,200	1,678	1,900	1,908	1,850	1,850	1,850
Total Fund Balance Contribution	(2,362)	(2,494)	(2,719)	(2,517)	(2,452)	(2,452)	(2,452)

MENDOCINO
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COUNTY

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2012-13

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0325 Sanitation - Meadowbrook Manor
Fund: 3250 Sanitation - Meadowbrook Manor

Financing Uses Classification	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 Actuals	2012-13 Request	2012-13 Recommend	2012-13 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/12			
Revenues							
821110 Curr Secured Prop Tax	2,230	2,003	2,100	2,196	2,200	2,200	2,200
821120 Curr Unsec Prop Tax	76	73	76	79	82	82	82
821130 Supplemental Roll Tax	13	8	9	1	0	0	0
821210 Prior Secured Prop Tax	0	(3)	0	(6)	0	0	0
821220 Prior Unsec Prop Tax	3	4	5	9	4	4	4
821700 Highway Property Rental		0	0	0	0	0	0
825481 Homeowner Exemption	24	11	23	24	24	24	24
Total Revenues	2,346	2,096	2,213	2,303	2,310	2,310	2,310
Services & Supplies							
862239 Spec Dept Expense	600	500	550	535	550	550	550
Total Services & Supplies	600	500	550	535	550	550	550
Total Net Appropriations	600	500	550	535	550	550	550
Total Fund Balance Contribution	(1,746)	(1,596)	(1,663)	(1,768)	(1,760)	(1,760)	(1,760)

MENDOCINO
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COUNTY

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

2012-13

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
1130	Treasurer Tax-Collector			
		Safety Improvements to Customer Service Interface	$ 50,000	General Fund
	Total Treasurer Tax-Collector		**$ 50,000**	
2310	Sheriff-Coroner			
		15 – Mobile Data Terminals for Patrol Vehicles	$ 150,000	Designated Reserves
		6 – Sheriff's Patrol Vehicles	240,000	Asset Forfeiture
		Lift Pod for Evidence Storage	2,600	General Fund
	Total Sheriff-Coroner		**$ 392,600**	
2510	Jail & Rehabilitation Center			
		1 – Jail Transportation Van	$ 40,000	General Fund
	Total Jail & Rehabilitation Center (SO)		**$ 40,000**	
2550	Juvenile Hall			
		Livescan Machine	$ 13,600	RAN Trust
	Total Juvenile Hall (Probation)		**$ 13,600**	
2560	Probation			
		2 – Standard Caged Cars	$ 60,000	SB 678 Prob Funds
		1 – 4wd Caged Vehicle	40,000	SB 678 Prob Funds
	Total Probation		**$ 100,000**	
2860	Animal Care			
		1 – Washer/Dryer	$ 2,000	Fees & General Fund
		1 – Autoclave	4,400	Fees from Clinic
	Total Animal Care (HHSA)		**$ 6,400**	
3010	Administration/Road Maintenance			
		Surplus/Used (Caltrans,other Agencies) Sale Vehicles & Equip	$ 140,000	Road Fund
		1-Slip-in Sander	7,000	Road Fund
		1-4x4 2-axle Dump Truck with Plow and Sander	160,000	Road Fund
		4-4wd ¾ ton Pick Up with Plow	180,000	Road Fund
		2-Tractor Mower	350,000	Road Fund
		1-Electrical Density Gauge	10,000	Road Fund
	Total Administration/Road Maintenance (MCDoT)		**$ 847,000**	
4011	Environmental Health			Haz Mat
		Hand Held Radios	$ 2,000	Recoup & Trust
	Total Environmental Health (HHSA)		**$ 2,000**	
4511	Landfill Closure			
		1-Replacement Pump – Caspar	$ 2,700	Fund Balance
	Total Landfill Closure (MCDoT)		**$ 2,700**	

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

2012-13

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
5010	Social Services			Federal/State
	Touch Shed – Vets		$ 25,000	Realignment
	Guns, Vests in Line Item 2239	*SIU*	10,300	Realignment
	Ft.Bragg Remodel	*Line item 4360*	500,000	Realignment
	WISC Remodel	*(Structures & Improvement)*	100,000	Realignment
	Roof Repair for Building #41		75,000	Realignment
	Yokayo Parking Lot		68,250	Realignment
	Car Cage Finish		15,750	Realignment
	2 – 4x4 Truck (SUV type vehicle)		60,000	Realignment
	Total Social Services (HHSA)		**$ 854,300**	
5020	Health and Human Services Administration			Federal/State
	Sound Proofing of Walls - Materials		$ 2,000	Realignment
	2 – Laptop Computers & 1 – IPAD		3,000	Realignment
	Total Health and Human Services Administration		**$ 5,000**	
6100	Library			
	1 – Reference Desk		$ 5,500	Library District
	Total Library		**$ 5,500**	
0462	Homeland Security WMD6			
	Law Enforcement Microwave Communication Link		$ 35,565	Federal Grant
	Office of Emergency Services Office equipment		14,077	Federal Grant
	Haz Mat Equipment		5,100	Federal Grant
	Emergency Medical Services: Ambulance Laptops		7,000	Federal Grant
	Fire Radio Base Station: Laughlin Peak		36,500	Federal Grant
	CLEMARS Radio System		5,500	Federal Grant
	LiveScan Equipment Replacement		19,500	Federal Grant
	Estimate of 2012-13 OHS Grant Fixed Assets to be determined		33,826	Federal Grant
	Total Homeland Security WMD6 (HHSA)		**$ 157,068**	
	GRAND TOTAL		**$ 2,476,168**	

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
0326	**WATER AGENCY**							
0326	1084	2054	HYDROLOGIST	21.58	26.23	1.00	0.50	HYDROLOGIST
0326	3567	2065	WATER RESOURCES SPEC	19.86	24.13	1.00	0.00	## VACANT ##
			Dept FTE Total			**2.00**	**0.50**	
0327	**AIR QUALITY**							
0327	1370	2055	AIR POLL CONTROL OFF	38.42	46.70	1.00	1.00	AIR POLLUTION CONTROL OFFICER
0327	3341	2057	SR AIR QUAL SPECIAL	26.10	31.73	1.00	1.00	SR AIR QUALITY SPECIALIST
0327	3346	2059	AIR QUALITY TECH	17.67	21.47	1.00	0.00	## VACANT ##
0327	3555	0150	AQMD PROGRAM COORD	21.48	26.10	1.00	1.00	AQMD PROGRAM COORD
0327	3562	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	0.00	## VACANT ##
0327	3563	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	1.00	AIR QUALITY SPECIALIST
0327	3639	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
0327	3640	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			Dept FTE Total			**8.00**	**6.00**	
0377	**MENDO COUNTY FAIR**							
0377	0001	0130	FAIR MANAGER	21.50	0.00	1.00	1.00	FAIR MANAGER
0377	0002	3031	SR FAIR MAINT WORKER	17.50	0.00	1.00	1.00	SR FAIR MAINT WORKER
0377	0003	3030	FAIR MAINT WORKER I	14.00	0.00	1.00	0.00	## VACANT ##
0377	0004	0087	FAIR INTERMEDIATE CL	18.30	0.00	1.00	1.00	FAIR INTERMEDIATE CL
			Dept FTE Total			**4.00**	**3.00**	
0415	**PH KUNG FU**							
0415	3383	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.90	STAFF ASSISTANT III
0415	3802	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	## VACANT ##
			Dept FTE Total			**2.00**	**0.90**	
0418	**PH WIC**							
0418	1656	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	## VACANT ##
0418	1710	4003	NUTRITIONIST	21.89	26.61	1.00	0.50	NUTRITIONIST
0418	2009	4003	NUTRITIONIST	0.00	27.94	0.80	0.80	NUTRITIONIST - OOC
0418	3447	4003	NUTRITIONIST	21.89	26.61	0.40	0.00	## VACANT ##
0418	3651	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
0418	3652	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3653	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3770	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3772	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3793	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3794	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3795	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
			Dept FTE Total			**11.20**	**8.30**	
0419	**PH MATERNAL CHILD HEALTH**							
0419	3535	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
0419	3828	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	0.00	## VACANT ##
0419	3844	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	## VACANT ##
0419	3845	4106	SR PH NURSE	23.80	28.93	1.00	0.00	## VACANT ##
0419	3870	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
			Dept FTE Total			**5.00**	**1.00**	
0424	**WAVE**							
0424	3782	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
			Dept FTE Total			**1.00**	**1.00**	
0431	**SUBSTANCE ABUSE/CRIME PREV**							
0431	2934	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
0431	3647	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
0431	3661	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	## VACANT ##
0431	3662	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	1.00	SUBSTANCE ABUSE TRMT SPVSR
			Dept FTE Total			**4.00**	**2.00**	
0434	**ADP FAMILY LIFE**							
0434	1316	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
0434	3847	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
0434	3848	4056	PH NURSE II	21.58	26.23	0.50	0.00	## VACANT ##
			Dept FTE Total			**2.50**	**0.00**	
0442	**PH HRSA**							
0442	3807	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
			Dept FTE Total			**1.00**	**1.00**	
0448	**DA RAPE PROSECUTION**							
0448	2364	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	0.00	## VACANT ##

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
			Dept FTE Total			**1.00**	**0.00**	
0453	**PH TOBACCO ED**							
0453	3663	0165	SR PROG SPECIALIST	22.55	27.41	0.80	0.00	## VACANT ##
0453	3664	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
			Dept FTE Total			**1.80**	**1.00**	
0461	**PH METH TRTM**							
0461	1654	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	## VACANT ##
0461	3665	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
0461	3666	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
0461	3799	4089	SUB ABUSE COUNSEL I	16.33	19.86	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**1.00**	
0463	**MARIJUANA SUPRESSION**							
0463	1496	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
0463	1500	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	0.00	## VACANT ##
			Dept FTE Total			**2.00**	**0.00**	
0464	**DA VICTIM WITNESS**							
0464	0021	7085	VICTIM/WITNESS COORD	23.00	27.96	1.00	1.00	VICTIM/WITNESS COORDINATOR
0464	0022	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	0.00	## VACANT ##
0464	2485	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
0464	2486	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
0464	2492	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
			Dept FTE Total			**6.00**	**3.00**	
0465	**DA ANTI DRUG ABUSE**							
0465	2681	7040	DA INVESTIGATOR	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
0465	3198	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY III
0465	3389	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
			Dept FTE Total			**3.00**	**3.00**	
0474	**SO-CAL-MMET**							
0474	3528	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
			Dept FTE Total			**1.00**	**0.00**	
0478	**PH BIOTERRORISM AS**							
0478	3427	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
0478	3668	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
0478	3809	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
			Dept FTE Total			**3.00**	**2.00**	
0488	**FAMILY PLANNING**							
0488	1729	4013	MID-LEVEL PRACTITION	26.23	31.89	0.80	0.00	## VACANT ##
0488	1730	4067	SR PREV SVCS COOR	23.00	27.96	1.00	0.00	## VACANT ##
0488	3377	4060	HEALTH PROGRAM TECH	13.79	16.76	1.00	0.00	## VACANT ##
0488	3544	4060	HEALTH PROGRAM TECH	13.79	16.76	1.00	0.00	## VACANT ##
0488	3669	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	## VACANT ##
0488	3670	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
0488	3849	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
			Dept FTE Total			**6.80**	**1.00**	
0495	**CHILD HEALTH AND DISABILITY**							
0495	3301	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	## VACANT ##
0495	3654	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
0495	3671	0165	SR PROG SPECIALIST	22.55	27.41	0.80	0.00	## VACANT ##
0495	3850	4106	SR PH NURSE	23.80	28.93	1.00	0.00	## VACANT ##
0495	3851	4056	PH NURSE II	21.58	26.23	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.80**	**1.00**	
0713	**GENERAL LIABILITY**							
0713	3009	0039	SAFETY OFFICER	21.38	25.99	1.00	1.00	SAFETY OFFICER
0713	3641	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	DEPARTMENT ANALYST II
			Dept FTE Total			**2.00**	**2.00**	
0714	**WORKERS COMPENSATION**							
0714	3838	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
0714	3873	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	HR ANALYST I
			Dept FTE Total			**2.00**	**2.00**	
0715	**HEALTH BENEFITS**							
0715	1702	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
			Dept FTE Total			**1.00**	**1.00**	
0716	**RETIREE BENEFITS**							

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
0716	3367	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
			Dept FTE Total			**1.00**	**1.00**	
1010	**CLERK OF THE BOARD**							
1010	3511	0070	DEP CLK OF BOARD-CF	18.91	22.98	1.00	1.00	DEPUTY CLERK BOARD-CONF
1010	3526	0064	ADMIN ASSIST - CONF	17.15	20.85	1.00	0.00	## VACANT ##
1010	3631	0149	SR DEPUTY COB-CONF	20.85	25.34	1.00	1.00	DEPUTY COB - CONF OOC
1010	3899	0010	ADMIN ANALYST II	24.65	29.96	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**2.00**	
1015	**BOARD OF SUPERVISORS**							
1015	0041	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0042	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0043	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
			Dept FTE Total			**5.00**	**5.00**	
1020	**EXECUTIVE OFFICE**							
1020	3286	0064	ADMIN ASSIST - CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3384	0043	CHIEF EXECUTIVE OFFI	0.00	72.12	1.00	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASST CEO	51.50	62.60	1.00	0.00	## VACANT ##
1020	3386	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3387	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3388	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3436	0061	STAFF ASST III CONF	14.09	17.13	1.00	0.00	## VACANT ##
1020	3612	0012	SR ADMIN ANALYST	28.54	34.69	1.00	1.00	SR ADMIN ANALYST - OOC
1020	3627	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	33.68	40.94	1.00	0.00	## VACANT ##
1020	3901	0010	ADMIN ANALYST II	24.65	29.96	1.00	0.00	## VACANT ##
			Dept FTE Total			**11.00**	**7.00**	
1110	**AUDITOR-CONTROLLER**							
1110	0055	0022	ASST AUDITOR/CONT	33.68	40.94	1.00	1.00	ASST AUDITOR-CONTROLLER-OOC
1110	0056	0124	ACCT SPECIALIST II	14.45	17.57	0.60	0.60	ACCOUNT SPECIALIST II
1110	0058	0046	ACCOUNTANT-CONF	21.38	25.99	1.00	1.00	ACCOUNTANT-CONF
1110	0061	0023	AUDITOR CONTROLLER	45.23	54.97	1.00	1.00	AUDITOR-CONTROLLER
1110	0932	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
1110	1921	0019	ACCOUNTANT	21.38	25.99	1.00	1.00	ACCOUNTANT
1110	1922	0021	AUDITOR	23.58	28.67	1.00	1.00	AUDITOR
1110	3012	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST II
1110	3410	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3529	0148	PAYROLL OFFICER	26.64	32.38	1.00	1.00	PAYROLL OFFICER
			Dept FTE Total			**9.60**	**9.60**	
1120	**ASSESSOR**							
1120	0067	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1120	0071	0033	CHIEF PROP APPRAISER	22.44	27.28	1.00	1.00	CHIEF PROPERTY APPRAISER
1120	0072	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
1120	0073	0035	ASSESSMENT INFO SUP	17.59	21.38	1.00	1.00	ASSESSMNT INFO SUPERVISOR
1120	0075	0036	MAPPING COORDINATOR	16.33	19.86	1.00	1.00	MAPPING COORDINATOR
1120	0078	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0080	0028	SR AUDITOR-APPRAISER	23.58	28.67	1.00	1.00	SR AUDITOR-APPRAISER
1120	0083	0031	REAL PROP APPR III	20.35	24.74	1.00	0.00	## VACANT ##
1120	0085	0032	ASSESSOR ASST	29.50	35.87	1.00	0.00	## VACANT ##
1120	0087	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
1120	0088	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	0090	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	0091	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0092	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECOR	41.03	49.86	1.00	1.00	ASSESSOR/CLERK RECORDER
1120	2310	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	## VACANT ##
1120	2434	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER I
1120	2790	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	3290	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	1.00	AUDITOR-APPRAISER
			Dept FTE Total			**21.00**	**16.00**	
1130	**TREASURER-TAX COLLECTOR**							

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1130	0100	0025	TREASURER/TAX COLLEC	39.07	47.48	1.00	1.00	TREASURER-TAX COLLECTOR
1130	2074	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1130	2075	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1130	2076	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1130	2077	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1130	2609	0068	ASST TREAS/TAX COLL	29.50	35.87	1.00	1.00	ASST TREASURER-TAX COLLECT
			Dept FTE Total			**6.00**	**6.00**	
1160	**GENERAL SERVICES**							
1160	0111	0111	MAIL TECH II	11.90	14.47	1.00	1.00	MAIL TECHNICIAN II
1160	0117	0122	BUYER	22.55	27.41	1.00	1.00	BUYER
1160	1946	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
1160	3274	0118	PRINT SHOP SUPER	17.59	21.38	1.00	0.00	## VACANT ##
1160	3275	0116	PRINTER II	15.17	18.45	1.00	0.00	## VACANT ##
1160	3501	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
1160	3502	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1160	3545	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
1160	3564	0138	GEN SVCS AGENCY DIR	40.95	49.78	1.00	1.00	GENERAL SVCS AGENCY DIRECTOR
1160	3565	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1160	3643	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			Dept FTE Total			**11.00**	**8.00**	
1210	**COUNTY COUNSEL**							
1210	0210	7019	COUNTY COUNSEL	0.00	0.00	1.00	0.00	## VACANT ##
1210	2196	7024	CHIEF DEP CO COUNSEL	38.61	46.94	1.00	1.00	CHIEF DEPUTY COUNTY COUNSEL
1210	3212	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3213	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3215	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3310	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3311	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3448	0078	LEGAL SVCS SUPR-CONF	21.38	25.99	1.00	1.00	LEGAL ADMINISTRATIVE ASST-CONF
			Dept FTE Total			**9.00**	**8.00**	
1320	**HUMAN RESOURCES**							
1320	0947	0007	DIRECTOR HUMAN RES	40.95	49.78	1.00	1.00	DIRECTOR HUMAN RESOURCES
1320	2152	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	2343	0066	OFF SVCS SUPERV-CONF	18.91	22.98	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1320	2862	0058	STAFF ASST II-CONF	12.80	15.56	1.00	0.00	## VACANT ##
1320	3147	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	HR ANALYST II
1320	3344	0038	HR ANALYST II	24.65	29.96	1.00	0.00	## VACANT ##
1320	3541	0061	STAFF ASST III -CONF	14.09	17.13	1.00	1.00	STAFF ASSISTANT III - CONF
1320	3560	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	3837	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
			Dept FTE Total			**9.00**	**7.00**	
1410	**COUNTY CLERK-ELECTION**							
1410	0122	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1410	0123	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
1410	0124	0082	ASST REGISTRAR VOTER	23.12	28.10	1.00	1.00	ASST REGISTRAR VOTERS
1410	3515	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**3.00**	
1610	**BUILDINGS & GROUNDS**							
1610	0125	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	## VACANT ##
1610	0126	3038	FAC & FLEET DIV MGR	30.97	37.65	1.00	1.00	FACILITY & FLEET DIVISION MGR
1610	0127	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0130	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	0.00	## VACANT ##
1610	0131	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0132	3017	PAINTER II	15.33	18.65	1.00	0.00	## VACANT ##
1610	0133	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	0134	3029	CUSTODIAN	11.39	13.85	1.00	0.00	## VACANT ##
1610	0135	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0136	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	0137	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	0138	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	0140	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	## VACANT ##
1610	1200	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1610	1507	3034	BLDG MAINT MECH II	16.11	19.59	1.00	0.00	## VACANT ##
1610	1508	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	1509	3035	BLDG MAINT MECH III	17.76	21.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	1733	3036	BLDG MAINT SUPERVIS	18.64	22.66	1.00	1.00	BUILDING MAINT SUPERVISOR
1610	1943	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2148	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	2224	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2334	3029	CUSTODIAN	11.39	13.85	1.00	0.00	## VACANT ##
1610	2648	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	11.39	13.85	1.00	0.00	## VACANT ##
1610	3007	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	11.39	13.85	1.00	0.00	## VACANT ##
1610	3077	3029	CUSTODIAN	11.39	13.85	1.00	0.00	## VACANT ##
1610	3151	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3248	3029	CUSTODIAN	11.39	13.85	0.50	0.00	## VACANT ##
1610	3393	3035	BLDG MAINT MECH III	17.76	21.59	1.00	0.00	## VACANT ##
1610	3394	3026	CARPENTER III	17.76	21.59	1.00	1.00	CARPENTER III
1610	3500	3029	CUSTODIAN	11.39	13.85	0.80	0.00	## VACANT ##
1610	3602	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			Dept FTE Total			**33.30**	**21.00**	
1620	**GARAGE**							
1620	0145	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECH	12.62	15.34	1.00	0.00	## VACANT ##
1620	0148	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC III
1620	3894	3049	SUPERVIS AUTO MECH	18.64	22.66	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**2.00**	
1910	**ENGINEERING & TECHNICAL ASSIST**							
1910	0151	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	CIVIL ENGINEER
1910	0154	2009	DEP DIR DOT LAND IM	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-LAND IMPROVE
1910	0158	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	## VACANT ##
1910	0159	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	## VACANT ##
1910	2742	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER II
1910	3150	2004	COUNTY SURVEYOR	35.30	42.90	1.00	0.00	## VACANT ##
1910	3397	2005	DEP COUNTY SURVEYOR	25.34	30.81	1.00	1.00	SURVEYOR I
1910	3423	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
1910	3491	2002	SURVEYOR I	19.86	24.13	1.00	1.00	SURVEYOR I
			Dept FTE Total			**9.00**	**6.00**	
1920	**RETIREMENT**							
1920	3031	0051	RETIREMEN SPEC II-CF	16.82	20.44	1.00	1.00	RETIREMENT SPECIALIST II -CONF
1920	3348	0051	RETIREMEN SPEC II CF	16.82	20.44	1.00	1.00	RETIREMENT SPECIALIST II -CONF
1920	3642	0166	RETIREMENT ADMIN	0.00	57.94	1.00	1.00	RETIREMENT ADMINISTRATOR
1920	3906	0183	SR RETIREM SPEC-CONF	18.55	22.54	1.00	1.00	SR RETIREMENT SPECIALIST-CONF
			Dept FTE Total			**4.00**	**4.00**	
1941	**CLERK RECORDER**							
1941	0077	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1941	1374	0083	ASST CLERK/RECORDER	23.12	28.10	1.00	0.00	## VACANT ##
1941	1716	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	## VACANT ##
1941	3538	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
1941	3539	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1941	3540	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			Dept FTE Total			**6.00**	**3.00**	
1944	**MICROGRAPHICS**							
1944	1375	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	## VACANT ##
1944	2058	0088	MICROGRAPHIC SUPVR	14.09	17.13	1.00	1.00	MICROGRAPHIC SUPERVISOR
			Dept FTE Total			**2.00**	**1.00**	
1960	**INFORMATION SERVICES**							
1960	2765	0102	NET SYS ANALYST I	23.80	28.93	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST II
1960	2795	0098	G.I.S. COORDINATOR	26.23	31.89	1.00	1.00	GIS COORDINATOR
1960	3072	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	## VACANT ##
1960	3442	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3505	0103	NET SYST ANALYST II	23.80	28.93	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3556	0154	INFO SVCS DIV MGR	30.97	37.65	1.00	1.00	INFORMATION SVCS DIVISION MGR
1960	3582	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1960	3583	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II
1960	3584	0094	SR APPL DEV ANALYST	27.52	33.45	1.00	1.00	SR APPLICATIONS DEVEL/ANALYST
1960	3585	0101	INFO SVS NETW MGR	29.50	35.87	1.00	0.00	## VACANT ##
1960	3587	0158	INFO SYSTEMS SPECIAL	21.89	26.61	1.00	0.00	## VACANT ##
1960	3588	0158	INFO SYSTEMS SPECIAL	21.89	26.61	1.00	1.00	INFORMATION SYSTEMS SPECIALIST
1960	3589	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3590	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	0.00	## VACANT ##
1960	3591	0156	GIS TECHNICIAN	21.58	26.23	1.00	0.00	## VACANT ##
1960	3593	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3595	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3596	0109	SUPER INFO SYST TECH	21.89	26.61	1.00	0.00	## VACANT ##
1960	3597	0157	INFO SYS OPER MGR	29.50	35.87	1.00	1.00	INFORMATION SYSTEMS OPER MGR
			Dept FTE Total			**20.00**	**14.00**	
2010	**COURT COLLECTION PROGRAM**							
2010	2748	0132	COLLECTIONS ADMIN	24.25	29.47	1.00	0.00	## VACANT ##
2010	3239	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST TR
2010	3240	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST TR
2010	3241	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	0.00	## VACANT ##
2010	3330	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2010	3331	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2010	3332	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2010	3896	0175	COLLECTIONS SPVSR	19.86	24.13	1.00	1.00	COLLECTIONS SUPERVISOR
			Dept FTE Total			**8.00**	**6.00**	
2070	**DISTRICT ATTORNEY**							
2070	0215	7002	DISTRICT ATTORNEY	49.87	60.62	1.00	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASST DISTRICT ATTY	37.64	45.76	1.00	0.00	## VACANT ##
2070	1209	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2070	1753	7004	CHIEF DEP DIST ATTY	34.96	42.50	1.00	0.00	## VACANT ##
2070	1951	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
2070	1953	7044	SUPVSG DA INVEST	27.32	33.21	1.00	1.00	SUPERVISING DA INVEST - 10%
2070	2010	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
2070	2346	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
2070	2447	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
2070	2448	7041	CHIEF DA INVESTIG	32.85	39.92	1.00	1.00	CHIEF DISTRICT ATTORNEY INVEST
2070	3004	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
2070	3186	7008	DEP DIST ATTY IV	32.25	39.20	1.00	0.00	## VACANT ##
2070	3187	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY III
2070	3188	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY II
2070	3189	7008	DEP DIST ATTY IV	32.25	39.20	1.00	0.00	## VACANT ##
2070	3190	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY I
2070	3191	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3192	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY I
2070	3193	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3194	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3195	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3196	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3197	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY IV
2070	3230	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	SR DEPARTMENT ANALYST
2070	3312	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.00	## VACANT ##
2070	3313	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3314	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3316	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3317	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3319	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3324	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2070	3340	0076	LEGAL ASSISTANT	17.59	21.38	1.00	1.00	LEGAL ASSISTANT
2070	3349	7000	INVESTIGATIVE TECHNI	19.08	23.18	1.00	1.00	INVESTIGATIVE TECH
2070	3839	7007	DEP DIST ATTY III	29.35	35.68	1.00	1.00	DEPUTY DIST ATTY III
2070	3875	7008	DEP DIST ATTY IV	32.25	39.20	1.00	1.00	DEPUTY DIST ATTY I

POSITION ALLOCATION TABLE FOR FY 2012-2013

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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2070	3876	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.00	## VACANT ##
2070	3897	7040	DIST ATTNY INVESTIG	24.80	30.15	0.50	0.00	## VACANT ##
			Dept FTE Total			**42.50**	**35.60**	
2080	**PUBLIC DEFENDER**							
2080	1169	7068	PUBLIC DEFENDER	47.16	57.33	1.00	1.00	PUBLIC DEFENDER
2080	1170	7069	PUBLIC DEFENDER ASST	37.64	45.76	1.00	0.00	## VACANT ##
2080	1552	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
2080	1553	7027	CHIEF PUB DEF INVEST	30.97	37.65	1.00	0.00	## VACANT ##
2080	2378	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3200	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3201	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3202	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3203	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3204	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3206	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3207	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3326	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2080	3327	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3328	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3329	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUB DEF	34.96	42.50	1.00	0.00	## VACANT ##
2080	3445	7072	DEP PUBLIC DEF III	29.35	35.68	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3446	0080	LEGAL SVCS SUPER-MGT	22.00	26.74	1.00	1.00	LEGAL SERVICES SUPERVIS - MGMT
			Dept FTE Total			**23.00**	**19.80**	
2085	**ALTERNATE DEFENDER**							
2085	2495	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	2496	7084	ALTERNATE DEFENDER	37.64	45.76	1.00	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3211	7073	DEP PUBLIC DEF IV	32.25	39.20	1.00	0.00	## VACANT ##
2085	3569	0152	LEGAL ADMIN ASST	19.39	23.57	1.00	1.00	LEGAL ADMINISTRATIVE ASSISTANT
			Dept FTE Total			**6.00**	**5.00**	
2090	**CHILD SUPPORT SERVICES**							
2090	0243	S595	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2090	2623	S595	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2090	2624	S595	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2090	2916	0133	CHILD SUPP SVCS DIR	39.00	47.41	1.00	1.00	DIRECTOR CHILD SUPPORT SVCS
2090	3099	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
2090	3101	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK II
2090	3104	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3105	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3106	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3108	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3109	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3112	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3114	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3118	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3120	S505	CHILD SUPP SPEC II	14.09	17.13	1.00	0.00	## VACANT ##
2090	3121	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3122	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3123	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3125	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3126	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3128	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3140	S520	IS COORDINATOR II	20.85	25.34	1.00	0.00	## VACANT ##

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2090	3178	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	1.00	CHILD SUPPORT SPECIALIST III
2090	3179	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPP ACCT SPEC	20.35	24.74	1.00	1.00	CHILD SUPPORT ACCTG SPECIALIST
2090	3218	7153	CHILD SUPP ATTY IV	32.25	39.20	1.00	0.00	## VACANT ##
2090	3473	7154	CHIEF CHLD SUPP ATTY	34.96	42.50	1.00	1.00	CHIEF CHILD SUPPORT ATTORNEY
			Dept FTE Total			**33.00**	**30.00**	
2310	**SHERIFF CORONER**							
2310	0278	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0280	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	ACTING SHERIFF'S LEIUTENANT
2310	0281	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310		7131	SHERIFF'S SERGEANT	26.27	31.93	0.00	1.00	SHERIFF'S SERGEANT 15%
2310	0282	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0283	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0284	7052	SHERIFF-CORONER	49.87	60.62	1.00	1.00	SHERIFF CORONER
2310	0286	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	ACTING SHERIFF'S SERGEANT 8%
2310	0288	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0289	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	ACTING SHERIFF'S LEIUTENANT
2310	0290	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 20%
2310	0291	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0293	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0294	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0295	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	ACTING SHERIFF'S SERGEANT 10%
2310	0296	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
2310	0298	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0299	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	ACTING SHERIFF'S LEIUTENANT
2310	0300	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I 10%
2310	0301	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0302	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0303	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	## VACANT ##
2310	0304	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0305	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
2310	0306	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
2310	0307	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0308	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0309	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0310	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0311	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0312	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0314	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0316	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2310	0317	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0318	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0319	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0320	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2310	0322	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0324	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0325	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0326	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 11%
2310	0329	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0330	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0331	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0332	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
2310	0336	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0338	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0339	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0341	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0342	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0344	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0346	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0348	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0349	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0351	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2310	0352	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0353	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0354	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0922	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0926	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0960	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0961	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1217	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
2310	1326	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1612	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	1652	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	1714	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1830	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	2124	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	0.00	## VACANT ##
2310	2439	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	0.00	## VACANT ##
2310	2504	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	0.00	## VACANT ##
2310	2505	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	0.00	## VACANT ##
2310	2651	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	0.00	## VACANT ##
2310	2750	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	0.00	## VACANT ##
2310	2751	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	ACTING SHERIFF'S LEIUTENANT
2310	2752	7066	SHERIFF'S EVID TECH	17.26	20.98	1.00	1.00	SHERIFF'S EVIDENCE TECH
2310	3021	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310	3022	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3024	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3067	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	## VACANT ##
2310	3069	0096	COMPUTER OPER MGR	29.50	35.87	1.00	1.00	COMPUTER OPERATIONS MANAGER
2310	3231	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2310	3382	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
2310	3391	7067	SHER EVIDENCE SUPR	20.03	24.34	1.00	1.00	SHERIFF'S EVIDENCE UNIT SUPVSR
2310	3458	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	3878	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	0.00	## VACANT ##
2310	3879	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	1.00	ANIMAL CONTROL OFFICER
2310	3880	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	0.00	## VACANT ##
2310	3881	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	1.00	SR ANIMAL CONTROL OFFICER
2310	3884	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
2310	3904	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
2310	3905	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
			Dept FTE Total			**97.00**	**83.00**	
2313	**SHERIFF - COPS PROGRAM AB3229**							
2313	3246	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
2313	3594	0159	SHERIFF'S TECH SPEC	20.85	25.34	1.00	1.00	SHERIFFS TECHNOLOGY SPECIALIST
			Dept FTE Total			**2.00**	**1.00**	
2315	**SP SHERIFF**							
2315	3611	7065	COMMUNITY SVCS OFFIC	14.09	17.13	1.00	0.00	## VACANT ##
			Dept FTE Total			**1.00**	**0.00**	
2510	**JAIL**							
2510	0377	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2510	0378	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0380	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0381	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0382	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2510	0383	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0385	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0386	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	## VACANT ##
2510	0388	4021	COOK	11.45	13.91	1.00	1.00	COOK
2510	0389	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0390	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0391	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0392	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0393	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	## VACANT ##
2510	0394	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0395	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2510	0396	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0397	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0399	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0401	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2510	0402	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0403	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0404	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 6%
2510	0405	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0406	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0410	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0411	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 6%
2510	0412	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0414	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0415	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0417	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0418	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0419	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	## VACANT ##
2510	0421	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0423	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	0424	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0426	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0427	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
2510	0965	4021	COOK	11.45	13.91	1.00	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1086	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	1087	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1088	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 13%
2510	1089	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	1090	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1091	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 6%
2510	1093	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1118	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
2510	1119	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2510	1120	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	## VACANT ##
2510	1134	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 8%
2510	1227	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	## VACANT ##
2510	1234	7048	INMATE SVCS COORD	23.00	27.96	1.00	1.00	INMATE SERVICES COORDINATOR
2510	1521	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	1549	4023	HEAD COOK	14.59	17.73	1.00	1.00	HEAD COOK
2510	2160	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	2166	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	## VACANT ##
2510	2503	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
2510	2871	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	## VACANT ##
2510	3056	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2510	3057	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2510	3058	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2510	3366	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	## VACANT ##
2510	3438	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	## VACANT ##
2510	3439	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	## VACANT ##
2510	3440	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2510	3441	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2510	3572	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	0.00	## VACANT ##
2510	3619	7001	CORRECTIONS LIEUT	32.85	39.92	1.00	0.00	## VACANT ##
2510	3620	7001	CORRECTIONS LIEUT	32.85	39.92	1.00	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3622	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3623	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3624	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3625	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 11%
2510	3626	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	## VACANT ##
2510	3874	3048	LAUNDRY COORDINATOR	13.19	16.03	1.00	0.00	## VACANT ##
			Dept FTE Total			**78.00**	**62.00**	
2550	**JUVENILE HALL**							
2550	0429	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2550	0430	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0431	6002	JUVENILE HALL SPVSR	19.04	23.14	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	0432	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0433	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0434	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
2550	0435	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	0.00	## VACANT ##
2550	0436	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0437	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0438	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0439	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0442	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	0999	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	1541	4023	HEAD COOK	14.59	17.73	1.00	1.00	HEAD COOK
2550	2137	6002	JUVENILE HALL SPVSR	19.04	23.14	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2200	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	2201	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	0.00	## VACANT ##
2550	2332	6002	JUVENILE HALL SPVSR	19.04	23.14	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2443	4001	LICENSED VOC NURSE	16.89	20.53	1.00	0.80	LICENSED VOCATIONAL NURSE
2550	2735	6001	CORRECTION COUNSELOR	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	2737	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	2738	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	2740	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	2741	6002	JUVENILE HALL SPVSR	19.04	23.14	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2806	6001	CORRECTIONS COUNSELO	15.64	19.01	1.00	0.00	## VACANT ##
2550	2866	6001	CORRECTION COUNSELOR	15.64	19.01	1.00	1.00	CORRECTIONS COUNSELOR
2550	3136	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3137	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3139	4019	FOOD SVS WORKER	10.91	13.26	0.80	0.80	FOOD SERVICE WORKER
2550	3824	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
			Dept FTE Total			**29.80**	**26.60**	
2560	**PROBATION OFFICE**							
2560	0443	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0446	6011	CHIEF PROBATION OFF	40.75	49.54	1.00	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0448	6007	DEP PROB OFFICER III	21.00	25.53	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0451	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0452	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	0455	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEP PROB OFFICER III	21.00	25.53	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0457	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0459	6006	DEP PROB OFFICER II	19.04	23.14	1.00	0.00	## VACANT ##
2560	0461	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0462	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0464	6006	DEP PROB OFFICER II	19.04	23.14	1.00	0.00	## VACANT ##
2560	0466	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0467	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	1206	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2560	1281	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	1282	6006	DEP PROB OFFICER II	19.04	23.14	1.00	0.00	## VACANT ##
2560	2026	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2179	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	2180	6007	DEP PROB OFFICER III	21.00	25.53	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	2181	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2186	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2456	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	2457	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2458	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2560	2816	6007	DEP PROB OFFICER III	21.00	25.53	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	2867	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2936	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2937	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2992	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2993	6007	DEP PROB OFFICER III	21.00	25.53	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	3026	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2560	3038	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3305	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3307	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3308	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3309	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3429	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3430	6006	DEP PROB OFFICER II	19.04	23.14	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3542	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
2560	3543	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2560	3629	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3630	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
			Dept FTE Total			**48.00**	**45.00**	
2710	**AGRICULTURE**							
2710	0469	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2710	0470	2015	AG COMM/SEALER ASST	28.09	34.14	1.00	0.00	## VACANT ##
2710	0472	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULT COMM SEALER	38.42	46.70	1.00	1.00	AG COMM/SEALER
2710	2221	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST III
2710	2222	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST I
2710	2734	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AG/MEAS STAND SPECIAL III OOC
2710	3898	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST I
			Dept FTE Total			**8.00**	**7.00**	
2830	**EMERGENCY SVC CD SSAFETY**							
2830	3908	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
			Dept FTE Total			**1.00**	**1.00**	
2851	**PLANNING AND BUILDING**							
2851	0477	2041	BLDG INSPECTOR III	23.58	28.67	1.00	0.00	## VACANT ##
2851	0479	2033	PLANNER III	23.80	28.93	1.00	0.00	## VACANT ##
2851	0481	2037	PLANS EXAMINER	22.65	27.53	1.00	1.00	PLANS EXAMINER
2851	0482	2036	DIR PLANNING & BLDG	40.95	49.78	1.00	0.00	## VACANT ##
2851	0484	2042	CHIEF BLDG INSPECTOR	28.09	34.14	1.00	1.00	CHIEF BUILDING INSPECTOR
2851	0486	2033	PLANNER III	23.80	28.93	1.00	1.00	CARTOGRAPHER PLANNER
2851	0487	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0490	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0493	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0494	2033	PLANNER III	23.80	28.93	1.00	0.00	## VACANT ##
2851	0495	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	0498	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
2851	0500	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0501	2041	BLDG INSPECTOR III	23.58	28.67	1.00	0.00	## VACANT ##
2851	0503	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	1158	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2851	1211	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	0.00	## VACANT ##
2851	1279	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	1407	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR II
2851	1430	2038	SR BUILDING INSPECT	24.74	30.07	1.00	1.00	SR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	30.97	37.65	1.00	1.00	ACTING DIRECTOR PLAN & BLDG
2851	1754	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
2851	1836	2035	SR PLANNER	26.23	31.89	1.00	0.00	## VACANT ##
2851	1837	2035	SR PLANNER	26.23	31.89	1.00	1.00	PLANNER II
2851	2610	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	0.00	## VACANT ##
2851	2646	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	2874	2035	SR PLANNER	26.23	31.89	1.00	1.00	PLANNER I
2851	2911	2035	SR PLANNER	26.23	31.89	1.00	0.00	## VACANT ##
2851	3154	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	## VACANT ##
2851	3176	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	1.00	CODE ENFORCE OFFICER I
2851	3401	2033	PLANNER III	23.80	28.93	1.00	0.00	## VACANT ##
2851	3471	2034	CHIEF PLANNER	30.97	37.65	1.00	0.00	## VACANT ##
2851	3576	0153	COMMISSION SVCS SUP	19.86	24.13	1.00	1.00	COMMISSION SVCS SUPERVISOR
2851	3577	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2851	3605	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	0.00	## VACANT ##
2851	3606	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I

POSITION ALLOCATION TABLE FOR FY 2012-2013

(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
			Dept FTE Total			**36.00**	**21.00**	
2860	**ANIMAL CONTROL**							
2860	2083	2052	ANIMAL CONTROL ASST	12.20	14.83	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3156	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VET TECH	15.96	19.40	1.00	1.00	REGISTERED VETERINARY TECH
2860	3355	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	3372	2016	ANIMAL CLINIC TECH	13.79	16.76	1.00	1.00	ANIMAL CLINIC TECHNICIAN
2860	3428	2052	ANIMAL CONTROL ASST	12.20	14.83	1.00	0.00	## VACANT ##
2860	3461	2018	AC SHELTER SUPER	16.33	19.86	1.00	0.00	## VACANT ##
2860	3462	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	0.00	## VACANT ##
2860	3464	2019	SPAY/NEUT/ADOP COORD	15.56	18.92	1.00	1.00	SPAY/NEUTER ADOPTION COORD
2860	3610	2018	AN CTRL SHELT SUPERV	16.33	19.86	0.50	0.00	## VACANT ##
2860	3892	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
			Dept FTE Total			**11.50**	**8.00**	
3010	**DOT ADMINISTRATION**							
3010	0153	2023	ENGINEERING TECH II	18.64	22.66	1.00	1.00	ENGINEERING TECHNICIAN II
3010	0161	2028	TRANSPORTATION DIREC	46.70	56.76	1.00	1.00	DIRECTOR TRANSPORTATION
3010	0512	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0513	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0514	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0515	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0516	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0518	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0519	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0523	3022	EQUIPMENT SUPERINTEN	21.48	26.10	1.00	1.00	EQUIPMENT SUPERINTENDENT
3010	0525	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0526	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0528	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0529	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0530	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0531	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0532	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0534	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0535	3007	SR EQUIPMENT OPERATO	13.25	16.11	1.00	0.00	## VACANT ##
3010	0537	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##
3010	0538	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0539	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##
3010	0540	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0542	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0544	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
3010	0546	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0547	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0548	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0549	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	## VACANT ##
3010	0550	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0551	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0553	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	ROAD CREW WORKER
3010	0555	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0556	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0557	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0558	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0559	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0560	3001	BRIDGE CREW SPVSR	18.45	22.43	1.00	1.00	BRIDGE CREW SUPERVISOR
3010	0561	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0562	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##
3010	0563	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0565	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0566	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0567	3002	ROAD CREW WORKER	13.25	16.11	1.00	1.00	ROAD CREW WORKER
3010	0568	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0569	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##
3010	0570	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0572	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0573	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##

POSITION ALLOCATION TABLE FOR FY 2012-2013

(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
3010	0575	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	0578	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0579	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0580	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0581	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0582	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0583	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0585	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0586	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0587	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0589	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0592	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0595	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	## VACANT ##
3010	0596	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0598	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0599	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0600	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	PARTS SPECIALIST
3010	0601	3005	HEAVY EQUIP SVS TECH	12.56	15.27	1.00	1.00	HEAVY EQUIPMENT SVS TECHNICIAN
3010	0602	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	0.00	## VACANT ##
3010	0603	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	## VACANT ##
3010	0604	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	## VACANT ##
3010	0605	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0607	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0953	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	1.00	SR HEAVY EQUIPMENT MECHANIC
3010	0992	2011	DEP DIR DOT ADMIN	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-ADMIN
3010	0993	2027	ASST TRANSP DIR	32.51	39.52	1.00	1.00	ASST DIRECTOR TRANSPORT
3010	2313	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	2368	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	2381	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	2382	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	## VACANT ##
3010	2383	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	1.00	1.00	RIGHT OF WAY/ENVIRON AGENT
3010	2384	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	CIVIL ENGINEER
3010	3048	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
3010	3153	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	3380	2001	ENV COMPLIANCE SPEC	21.38	25.99	1.00	0.50	ENVIRONMENTAL COMPLIANCE SPEC
3010	3390	2010	DEPUTY DIRECTOR DOT	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-ENGINEERING
3010	3408	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3490	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3547	3046	DEP DIR TRANS MT SVS	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-MAINT SVCS
3010	3548	3047	MAINT OPERATION COOR	24.25	29.47	1.00	1.00	MAINT OPERATIONS COORDINATOR
3010	3615	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
3010	3628	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	## VACANT ##
3010	3638	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
3010	3826	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	0.80	0.80	RIGHT OF WAY/ENVIRON AGENT
3010	3909	2026	SR. CIVIL ENGINEER	27.52	33.45	1.00	0.00	## VACANT ##
			Dept FTE Total			**93.80**	**69.30**	
4010	**PUBLIC HEALTH**							
4010	1433	4016	PH OFFICER	0.00	0.00	1.00	0.00	## VACANT ##
4010	1784	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	STAFF ASSISTANT III
4010	1828	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	## VACANT ##
4010	2057	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	2089	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	1.00	ACTING ACCT SPEC SPVSR
4010	2375	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.00	## VACANT ##
4010	3053	4034	SR PH ANALYST	21.89	26.61	1.00	0.00	## VACANT ##
4010	3525	0147	PH BRANCH DIRECTOR	35.85	43.58	1.00	0.00	## VACANT ##
4010	3568	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ACTING PUB HLTH BRANCH DIR
4010	3635	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
4010	3673	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
4010	3674	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMIN SECRETARY - OUT OF CLASS
4010	3801	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3819	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	## VACANT ##
4010	3893	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMIN-OUT OF CLASS
4010	3895	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	## VACANT ##
4010	3921	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	3922	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
			Dept FTE Total			**18.00**	**11.00**	
4011	**ENVIRONMENTAL HEALTH**							
4011	1335	4041	SR EH SPECIALIST	22.44	27.28	1.00	0.00	## VACANT ##
4011	1336	4037	EH TECHNICIAN	15.96	19.40	1.00	0.00	## VACANT ##
4011	1337	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1338	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1339	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	## VACANT ##
4011	1340	4040	EH MANAGER	26.74	32.50	1.00	1.00	ENVIRON HEALTH MGR-OOC
4011	1341	4040	EH MANAGER	26.74	32.50	1.00	1.00	SUPERVISING ENVIRON HLTH SPEC
4011	1342	4040	EH MANAGER	26.74	32.50	1.00	1.00	ENVIRONMENTAL HEALTH MGR
4011	1343	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1344	4042	DIRECTOR ENV HLTH	30.97	37.65	1.00	0.00	## VACANT ##
4011	1345	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1346	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	## VACANT ##
4011	1347	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4011	1348	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	1417	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	## VACANT ##
4011	1593	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	STAFF ASSISTANT III
4011	1606	4041	SR EH SPECIALIST	22.44	27.28	1.00	0.00	## VACANT ##
4011	1617	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4011	1624	4041	SR EH SPECIALIST	22.44	27.28	1.00	1.00	SR ENVIRON HEALTH SPECIALIST
4011	2193	4036	OPERATIONS SPECIAL	21.38	25.99	1.00	1.00	OPERATIONS SPECIALIST
4011	2642	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	2811	4037	EH TECHNICIAN	15.96	19.40	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3255	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3256	4039	EH SPECIALIST II	21.38	25.99	0.60	0.60	ENVIRONMENTAL HEALTH SPEC II
4011	3677	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			Dept FTE Total			**24.60**	**16.60**	
4012	**ALCOHOL/OTHER DRUG PROGRAM**							
4012	2191	4031	SR COMM HLTH WKR	14.45	17.57	1.00	1.00	SR COMMUNITY HLTH WORKER
4012	2611	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4012	2695	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4012	3081	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4012	3425	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4012	3497	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4012	3532	4029	COMM HLTH WKR II	13.11	15.94	1.00	1.00	COMMUNITY HEALTH WORKER II
4012	3600	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	0.00	## VACANT ##
4012	3644	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4012	3645	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4012	3655	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
4012	3678	4093	SA PROG & SERV MGR	28.09	34.14	1.00	0.00	## VACANT ##
4012	3679	4093	SA PROG & SERV MGR	28.09	34.14	1.00	1.00	SUB ABUSE PRG & SVCS MGR-OOC
4012	3680	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	## VACANT ##
4012	3681	4097	DEP DIRECTOR AODP	30.97	37.65	1.00	0.00	## VACANT ##
4012	3682	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3684	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3685	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3687	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3688	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
4012	3689	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
4012	3690	0164	PROG SPECIALIST II	20.46	24.86	1.00	0.80	PROGRAM SPECIALIST II
4012	3691	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3692	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3694	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3695	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3696	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3698	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3699	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3702	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3704	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	## VACANT ##
4012	3706	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4012	3707	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4012	3709	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4012	3713	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3714	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
4012	3716	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	## VACANT ##
4012	3717	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	## VACANT ##
4012	3827	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	0.00	## VACANT ##
			Dept FTE Total			**41.00**	**18.80**	
4013	**PUBLIC HEALTH NURSING**							
4013	1355	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	0.00	## VACANT ##
4013	1639	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	## VACANT ##
4013	1833	4001	LICENSED VOC NURSE	16.89	20.53	1.00	1.00	LICENSED VOCATIONAL NURSE
4013	3033	4001	LICENSED VOC NURSE	16.89	20.53	0.80	0.00	## VACANT ##
4013	3514	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4013	3601	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	0.00	## VACANT ##
4013	3719	4098	DEP DIR PH NURSING	30.97	37.65	1.00	1.00	DEPUTY DIR PUBLIC HLTH NURSING
4013	3829	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3830	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3831	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3832	4008	PH LAB TECHNICIAN	14.45	17.57	1.00	0.90	PUBLIC HEALTH LAB TECHNICIAN
4013	3843	4060	HEALTH PROGRAM TECH	13.79	16.76	1.00	1.00	HEALTH PROGRAM TECHNICIAN
4013	3853	4106	SR PH NURSE	23.80	28.93	1.00	0.80	SR PUBLIC HEALTH NURSE
4013	3854	4106	SR PH NURSE	23.80	28.93	1.00	0.00	## VACANT ##
4013	3856	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	1.00	SUPERVISING PH NURSE
4013	3857	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	1.00	SUPERVISING PH NURSE
4013	3858	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
4013	3859	4106	SR PH NURSE	23.80	28.93	1.00	0.90	SR PUBLIC HEALTH NURSE
4013	3860	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
4013	3861	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
			Dept FTE Total			**19.80**	**11.60**	
4016	**EMERGENCY MEDICAL SERVICE**							
4016	2436	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4016	3877	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
			Dept FTE Total			**2.00**	**1.00**	
4025	**EMPLOYEE WELLNESS**							
4025	3833	0061	STAFF ASST III -CONF	14.09	17.13	1.00	0.00	## VACANT ##
4025	3871	0174	SR PROG SPECIAL-CONF	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II - CONF
4025	3872	4104	REGISTERED NURSE-CNF	20.56	24.99	0.80	0.00	## VACANT ##
			Dept FTE Total			**2.80**	**1.00**	
4050	**MENTAL HEALTH**							
4050	0650	4024	CHIEF PSYCHIATRIST	82.15	99.86	1.00	0.00	## VACANT ##
4050	0662	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	0668	4028	MANAGED CARE ADMIN	23.00	27.96	1.00	0.00	## VACANT ##
4050	0677	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	## VACANT ##
4050	0679	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	0690	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4050	0692	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	1756	4051	FORENSIC MH CLINICIA	24.14	29.35	1.00	0.00	## VACANT ##
4050	2097	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	2098	4005	PSYCHIATRIC NURSE	21.58	26.23	1.00	0.00	## VACANT ##
4050	2099	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	2168	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	2188	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	## VACANT ##
4050	2223	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	ACTING MH CLINICIAN I
4050	2235	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	2329	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2471	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	STAFF ASSISTANT III
4050	2474	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	2475	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2641	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	0.00	## VACANT ##
4050	2771	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2772	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4050	2773	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2833	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2901	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II - OOC
4050	2909	4069	HUMAN SVS WORKER	14.45	17.57	1.00	1.00	HUMAN SERVICES WORKER

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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4050	2925	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2971	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2976	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	2977	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2984	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4050	2988	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2989	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2990	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4050	2995	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	3075	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4050	3098	4022	SUP FORENSIC PSYCHOL	26.74	32.50	1.00	1.00	SR DEPARTMENT ANALYST
4050	3144	4082	SPRV HLTH PROG COORD	23.00	27.96	1.00	0.00	## VACANT ##
4050	3183	4002	CORR PSYCH RN	22.65	27.53	1.00	0.00	## VACANT ##
4050	3222	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	## VACANT ##
4050	3337	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4050	3353	4067	SR PREV SVCS COOR	23.00	27.96	1.00	0.00	## VACANT ##
4050	3370	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4050	3431	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	PROGRAM ADMIN-OUT OF CLASS
4050	3432	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	3459	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	3485	0137	MH BRANCH DIRECTOR	35.85	43.58	1.00	0.00	## VACANT ##
4050	3537	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	## VACANT ##
4050	3553	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
4050	3598	0090	DEPT TECHNOLOGY COOR	20.85	25.34	1.00	0.00	## VACANT ##
4050	3599	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	1.00	DEPT APPLICATION SPECIALIST
4050	3657	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4050	3659	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
4050	3667	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
4050	3676	0169	STAFF SERVICES ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
4050		0169	STAFF SERVICES ADMIN	23.69	28.79	0.00	1.00	STAFF SERVICES ADMINISTRATOR
4050	3708	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	## VACANT ##
4050	3721	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	1.00	MENTAL HEALTH CLINICAL MANAGER
4050	3722	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	1.00	DEPUTY DIR MH CLIN SERVICES
4050	3723	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	0.00	## VACANT ##
4050	3724	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	0.00	## VACANT ##
4050	3726	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
4050	3727	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3728	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3729	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3730	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.95	MENTAL HEALTH REHAB SPECIALIST
4050	3731	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3734	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3735	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3736	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3737	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3741	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3742	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.80	MENTAL HEALTH REHAB SPECIALIST
4050	3743	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3746	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3755	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3762	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	1.00	SUPERVISING MH CLINICIAN
4050	3763	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	## VACANT ##
4050	3764	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	## VACANT ##
4050	3765	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	1.00	SUPERVISING MH CLINICIAN
4050	3808	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPEC-OUT OF CLASS
4050	3810	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4050	3811	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	## VACANT ##
4050	3813	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	## VACANT ##
4050	3840	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
4050	3841	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4050	3882	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.80	ACCOUNT SPECIALIST II
			Dept FTE Total			**86.00**	**43.55**	
4051	**MENTAL HEALTH SVCS ACCT**							
4051	2529	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4051	2684	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4051	3512	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
4051	3571	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	## VACANT ##
4051	3614	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	## VACANT ##
4051	3648	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4051	3766	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
4051	3767	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
			Dept FTE Total			**8.00**	**2.00**	
4080	**PUBLIC HEALTH CCS**							
4080	2085	0125	ACCT SPECIALIST III	15.96	19.40	0.60	0.00	## VACANT ##
4080	2707	4049	SUPERV THERAPIST	26.10	31.73	1.00	1.00	SUPERVISING THERAPIST
4080	3364	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
4080	3534	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
4080	3632	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4080	3769	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
4080	3771	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3803	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3864	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
4080	3865	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	## VACANT ##
4080	3866	4106	SR PH NURSE	23.80	28.93	1.00	0.00	## VACANT ##
4080	3867	4056	PH NURSE II	21.58	26.23	1.00	0.00	## VACANT ##
4080	3869	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER - OOC
			Dept FTE Total			**12.60**	**8.00**	
4510	**SOLID WASTE**							
4510	2128	3041	SOLID WASTE SUPVR	21.58	26.23	1.00	0.00	## VACANT ##
			Dept FTE Total			**1.00**	**0.00**	
5010	**SOCIAL SERVICES**							
5010	0703	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0708	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0710	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0711	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0713	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0714	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER II
5010	0715	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0717	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0719	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	0721	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0722	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	## VACANT ##
5010	0723	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0724	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0725	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	0728	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0729	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0734	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	0735	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0736	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	0738	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0739	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	## VACANT ##
5010	0741	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER III-DIF
5010	0742	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0743	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	## VACANT ##
5010	0745	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0749	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0750	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	0751	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	0752	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0754	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	0757	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0759	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	## VACANT ##
5010	0762	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	0.00	## VACANT ##
5010	0764	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	SCREENER
5010	0767	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0768	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0770	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0772	S552	SOCIAL WORKER V	20.85	25.34	1.00	1.00	SOCIAL WORKER III-DIF

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	0773	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	0774	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0775	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0776	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0779	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SR PROGRAM SPECIALIST
5010	0781	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0783	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	## VACANT ##
5010	0784	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0786	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0787	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	0789	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0790	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0792	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0793	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0794	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0795	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	0796	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0797	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	0799	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0800	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0801	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0802	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0803	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	0804	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0805	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0808	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	0809	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0811	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0814	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	0816	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	## VACANT ##
5010	0819	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0820	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	0822	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER II
5010	0825	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0826	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	0827	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	## VACANT ##
5010	0828	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0966	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0967	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0968	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0969	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0970	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0973	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0998	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1009	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1011	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1012	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	1023	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	## VACANT ##
5010	1075	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	1111	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1113	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	1115	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1116	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1188	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1189	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1190	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1191	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	1192	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1193	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1242	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1244	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1245	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1247	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1249	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1257	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1288	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1317	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1318	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1319	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1320	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1321	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	1325	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	1422	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1423	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1424	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1426	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1428	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1429	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1467	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	1468	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	## VACANT ##
5010	1472	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1477	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1479	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1597	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	SECRETARY
5010	1641	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	1642	S537	PROGRAM MANAGER	28.09	34.14	1.00	0.00	## VACANT ##
5010	1645	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	1646	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1647	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1675	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1688	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1689	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1690	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1694	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1695	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1696	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	1706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	1707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1775	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1776	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1778	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1787	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1790	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	1791	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1792	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1815	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1818	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	1820	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1866	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1868	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1869	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASST III - OOC
5010	1870	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	1872	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	1873	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1874	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	1875	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	1876	S559	SR NURSE CASE MANGR	23.80	28.93	1.00	0.00	## VACANT ##
5010	1877	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1878	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	1880	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	1881	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1882	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	1942	S559	SR NURSE CASE MANAGE	23.80	28.93	1.00	1.00	SR NURSE CASE MANAGER
5010	1973	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	1974	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
5010	1976	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR STAFF SERVICES ANALYST
5010	1979	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1981	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1983	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1984	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1985	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1986	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	## VACANT ##
5010	1987	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	## VACANT ##
5010	1988	S532	OFFICE ASST SUPVR I	16.33	19.86	1.00	1.00	OFFICE ASSISTANT SUPERVISOR I
5010	1991	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	1992	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	1993	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2014	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	2015	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2016	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2017	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	NURSE CASE MANAGER SUPERVISOR
5010	2018	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2019	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2020	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	2021	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2022	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	PROGRAM SPECIALIST I
5010	2023	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2025	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2090	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2094	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	0.00	## VACANT ##
5010	2105	0179	DEP PUBLIC GUARDIAN	25.34	30.81	1.00	0.00	## VACANT ##
5010	2118	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2138	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	0.00	## VACANT ##
5010	2139	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2140	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2157	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2176	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2177	0177	VETERANS SVS OFFICER	23.58	28.67	1.00	1.00	SR VETERAN'S SERVICE REP
5010	2202	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2204	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2205	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	0.00	## VACANT ##
5010	2207	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2208	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2209	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2210	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2212	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	2213	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	2214	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	## VACANT ##
5010	2215	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK II
5010	2233	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	2234	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	2243	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2244	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2245	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	ADMINISTRATIVE SECRETARY
5010	2260	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2297	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	2298	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2304	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2315	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2318	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2319	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	## VACANT ##
5010	2320	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	2326	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2356	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2357	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	ELIGIBILITY SUPERVISOR

POSITION ALLOCATION TABLE FOR FY 2012-2013
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Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2359	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	## VACANT ##
5010	2362	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2476	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2478	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	2479	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	## VACANT ##
5010	2498	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2522	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	## VACANT ##
5010	2523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2525	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2545	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2546	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	## VACANT ##
5010	2547	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2548	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2549	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	## VACANT ##
5010	2550	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	## VACANT ##
5010	2551	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2552	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2553	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2556	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2558	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2561	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2562	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2564	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	## VACANT ##
5010	2570	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2572	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	EMPLOY & TRAINING WORKER III
5010	2574	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	0.00	## VACANT ##
5010	2575	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2576	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2577	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2578	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2579	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5010	2580	S532	OFFICE ASST SUPVR I	16.33	19.86	1.00	0.00	## VACANT ##
5010	2595	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2598	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	2599	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT II
5010	2603	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2604	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2605	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2606	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2607	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2635	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2636	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	NURSE CASE MANAGER
5010	2637	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2638	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2639	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2652	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2653	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2654	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	2655	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2656	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2657	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2658	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	2661	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	2662	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2665	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2666	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	2667	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2669	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	2670	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	0.00	## VACANT ##
5010	2673	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	STAFF SERVICES ANALYST II
5010	2706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2709	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	2713	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	2715	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	NURSE CASE ASSISTANT

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5010	2716	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2718	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	2719	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2720	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2721	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	PROGRAM SPECIALIST II
5010	2723	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	2724	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	2725	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2726	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2727	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2729	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	2812	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2813	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	2814	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	2849	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2850	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2851	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2852	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2853	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2855	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2941	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3018	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	3019	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
5010	3020	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3040	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3089	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	3090	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	3091	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	3093	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	## VACANT ##
5010	3094	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	## VACANT ##
5010	3243	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3244	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	3262	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3263	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3264	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3265	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3266	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3267	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	## VACANT ##
5010	3268	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3269	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3270	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	3271	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	3272	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3289	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	3395	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3414	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3415	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3416	S567	CHIEF WELFARE INVEST	32.85	39.92	1.00	1.00	CHIEF WELFARE INVESTIGATOR
5010	3434	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3450	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	EMPLOY & TRAINING WORKER III
5010	3474	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	## VACANT ##
5010	3475	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3493	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	## VACANT ##
5010	3516	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	STAFF SERVICES ANALYST I
5010	3519	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
5010	3520	4067	SR PREV SVCS COOR	23.00	27.96	1.00	1.00	SR DEPARTMENT ANALYST
5010	3523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3524	0146	SS BRANCH DIRECTOR	35.85	43.58	1.00	1.00	STAFF SERVICES MANAGER II
5010	3530	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	## VACANT ##
5010	3531	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3558	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	3559	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	0.00	## VACANT ##

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	3581	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3607	S584	SOCIAL WRKR CLINIC	24.14	29.35	1.00	0.00	## VACANT ##
5010	3618	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3633	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK III
5010	3634	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	0.00	## VACANT ##
5010	3636	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
5010	3637	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
5010	3649	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3650	S589	CLIENT SERVICES SPEC	16.74	20.35	1.00	0.00	## VACANT ##
5010	3732	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3733	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3738	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3739	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3740	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3745	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3747	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3757	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	3758	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3761	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3768	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	## VACANT ##
5010	3773	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3774	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3776	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3777	S525	LEGAL CLERK II	14.45	17.57	1.00	0.00	## VACANT ##
5010	3778	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
5010	3780	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3781	S576	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	## VACANT ##
5010	3785	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3786	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3787	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	## VACANT ##
5010	3788	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	## VACANT ##
5010	3790	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3792	S589	CLIENT SERVICES SPEC	16.74	20.35	1.00	0.00	## VACANT ##
5010	3797	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	## VACANT ##
5010	3798	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
5010	3800	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	3804	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3805	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK II
5010	3818	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3820	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT II
5010	3821	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	3822	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	## VACANT ##
5010	3823	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT II
5010	3825	S588	HLTH PRM ELIG WRK	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
5010	3885	S590	DEPT INFO SYSTEM MGR	29.50	35.87	1.00	0.00	## VACANT ##
5010	3886	S591	DEPT INFO SYST ADMIN	27.52	33.45	1.00	0.00	## VACANT ##
5010	3887	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	1.00	DEPT INFO SYSTEMS ANALYST
5010	3888	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	0.00	## VACANT ##
5010	3889	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	0.00	## VACANT ##
5010	3890	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3891	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
			Dept FTE Total			**416.00**	**298.00**	
5020	**HHSA ADMINISTRATION**							
5020	3392	0016	COMPLIANCE MANAGER	26.74	32.50	1.00	0.00	## VACANT ##
5020	3521	0144	H&HS AGENCY DIRECTOR	49.53	60.21	1.00	1.00	HEALTH & HUMAN SVC AGENCY DIR
5020	3522	0145	ASST DIR H&HS AGENCY	40.75	49.54	1.00	1.00	ASST HEALTH & HUM SVC AG DIR
5020		0145	ASST DIR H&HS AGENCY	40.75	49.54	0.00	1.00	ASST HEALTH & HUM SVC AG DIR
5020	3579	0091	DEPARTMENT IT SUPERV	21.89	26.61	1.00	1.00	DEPT IT SUPERVISOR
5020	3608	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	## VACANT ##
5020	3613	S597	CHIEF FISCAL OFFICER	32.51	39.52	1.00	1.00	CHIEF FISCAL OFFICER
5020	3783	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	## VACANT ##
			Dept FTE Total			**7.00**	**5.00**	
6110	**LIBRARY**							
6110	0851	8005	BOOKMOBILE DRIVER	14.59	17.73	1.00	1.00	BOOKMOBILE DRIVER

POSITION ALLOCATION TABLE FOR FY 2012-2013
(As of PP 13/12, through June 23, 2012)

Budget Unit	Pos No.	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
6110	0852	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN II
6110	1669	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1671	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	20.85	25.34	1.00	0.00	## VACANT ##
6110	2629	8003	LIBRARY TECH	14.09	17.13	1.00	0.00	## VACANT ##
6110	3476	8011	COUNTY LIBRARIAN/DIR	36.40	44.25	1.00	1.00	COUNTY LIBRARIAN/DIRECTOR
6110	3478	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	0.00	## VACANT ##
6110	3480	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	0.00	## VACANT ##
6110	3481	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	ACTING BRANCH LIBRARIAN
6110	3482	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SR LIBRARY TECH	15.56	18.92	1.00	0.80	SR LIBRARY TECH
6110	3484	8013	SR LIBRARY TECH	15.56	18.92	1.00	1.00	SR LIBRARY TECH
6110	3488	8003	LIBRARY TECH	14.09	17.13	0.80	0.00	## VACANT ##
6110	3617	8003	LIBRARY TECH	14.09	17.13	0.50	0.00	## VACANT ##
6110	3902	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3903	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST I
6110	3910	8007	LIBRARIAN II	20.85	25.34	1.00	0.00	## VACANT ##
6110	3911	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3912	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3913	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3914	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3915	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3916	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3917	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3918	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3919	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	## VACANT ##
6110	3920	8001	LIBRARY ASSISTANT	11.06	13.44	0.75	0.00	## VACANT ##
			Dept FTE Total			**23.55**	**11.80**	
6210	**FARM ADVISOR**							
6210	0853	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
6210	0855	2045	AGRICULTURAL TECH	15.56	18.92	1.00	1.00	AGRICULTURAL TECH
6210	3409	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
6210	3806	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**2.00**	
7110	**MUSEUM**							
7110	0859	8008	DIRECTOR MUSEUM	28.52	34.67	1.00	1.00	DIRECTOR MUSEUM
7110	0860	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I - OOC
7110	1970	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	## VACANT ##
7110	2490	8004	MUSEUM CURATOR	19.48	23.67	1.00	0.00	## VACANT ##
			Dept FTE Total			**4.00**	**2.00**	
			Grand Total Allocated FTE			**1,436.95**	**1,016.95**	**Grand Total Filled FTE**

SUMMARY OF POSITIONS BY BUDGET UNITS							
			*Filled FTE's as of Pay Period 13				
Budget Unit	Department		2009/10 Filled FTE	2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Allocated FTE	2012/13 Filled FTE
0326	WATER AGENCY	Dept FTE Total	4.00	4.00	0.50	2.00	0.50
0327	AIR QUALITY	Dept FTE Total	6.00	7.00	6.00	8.00	6.00
0377	MENDO COUNTY FAIR	Dept FTE Total	4.00	4.00	3.00	4.00	3.00
0415	PH KUNG FU	Dept FTE Total	0.80	0.90	0.90	2.00	0.90
0418	PH WIC	Dept FTE Total	9.20	8.20	10.20	11.20	8.30
0419	PH MATERNAL CHILD HEALTH	Dept FTE Total	2.60	3.00	2.00	5.00	1.00
0424	WAVE	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
0431	SUBSTANCE ABUSE/CRIME PREV	Dept FTE Total	4.00	3.00	3.00	4.00	2.00
0434	ADP FAMILY LIFE	Dept FTE Total	2.00	2.00	2.00	2.50	0.00
0442	PH HRSA	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
0448	DA RAPE PROSECUTION	Dept FTE Total	1.00	1.00	0.00	1.00	0.00
0453	PH TOBACCO ED	Dept FTE Total	1.00	1.00	1.00	1.80	1.00
0461	PH METH TRTM	Dept FTE Total	2.00	1.00	1.00	4.00	1.00
0463	MARIJUANA SUPRESSION	Dept FTE Total	0.00	0.00	0.00	2.00	0.00
0464	DA VICTIM WITNESS	Dept FTE Total	2.00	2.00	4.00	6.00	3.00
0465	DA ANTI DRUG ABUSE	Dept FTE Total	2.00	3.00	3.00	3.00	3.00
0474	SO-CAL-MMET	Dept FTE Total	1.00	1.00	0.00	1.00	0.00
0478	PH BIOTERRORISM AS	Dept FTE Total	3.00	3.00	3.00	3.00	2.00
0488	FAMILY PLANNING	Dept FTE Total	6.80	6.80	0.00	6.80	1.00
0495	CHILD HEALTH AND DISABILITY	Dept FTE Total	2.70	2.70	0.80	4.80	1.00
0713	GENERAL LIABILITY	Dept FTE Total	2.00	2.00	2.00	2.00	2.00
0714	WORKERS COMPENSATION	Dept FTE Total	2.00	2.00	2.00	2.00	2.00
0715	HEALTH BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
0716	RETIREE BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
1010	CLERK OF THE BOARD	Dept FTE Total	4.00	2.00	4.00	4.00	2.00
1015	BOARD OF SUPERVISORS	Dept FTE Total	5.00	5.00	5.00	5.00	5.00
1020	EXECUTIVE OFFICE	Dept FTE Total	6.00	5.00	7.00	11.00	7.00
1110	AUDITOR-CONTROLLER	Dept FTE Total	9.60	9.60	9.60	9.60	9.60

Budget Unit	Department		2009/10 Filled FTE	2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Allocated FTE	2012/13 Filled FTE
1120	ASSESSOR	Dept FTE Total	19.00	18.00	18.00	21.00	16.00
1130	TREASURER-TAX COLLECTOR	Dept FTE Total	6.00	6.00	6.00	6.00	6.00
1160	GENERAL SERVICES	Dept FTE Total	10.00	10.00	7.00	11.00	8.00
1210	COUNTY COUNSEL	Dept FTE Total	9.00	9.00	9.00	9.00	8.00
1320	HUMAN RESOURCES	Dept FTE Total	7.00	6.00	5.00	9.00	7.00
1410	COUNTY CLERK-ELECTION	Dept FTE Total	3.00	3.00	3.00	4.00	3.00
1610	BUILDINGS & GROUNDS	Dept FTE Total	31.30	27.80	24.00	33.30	21.00
1620	GARAGE	Dept FTE Total	3.00	3.00	3.00	4.00	2.00
1910	ENGINEERING & TECHNICAL ASSIST	Dept FTE Total	8.00	7.00	6.00	9.00	6.00
1920	RETIREMENT	Dept FTE Total	4.00	4.00	4.00	4.00	4.00
1941	CLERK RECORDER	Dept FTE Total	4.00	4.00	3.00	6.00	3.00
1944	MICROGRAPHICS	Dept FTE Total	1.00	1.00	1.00	2.00	1.00
1960	INFORMATION SERVICES	Dept FTE Total	18.00	18.00	15.00	20.00	14.00
2010	COURT COLLECTION PROGRAM	Dept FTE Total	8.00	8.00	8.00	8.00	6.00
2070	DISTRICT ATTORNEY	Dept FTE Total	37.60	36.40	32.60	42.50	35.60
2080	PUBLIC DEFENDER	Dept FTE Total	21.80	20.80	20.80	23.00	19.80
2085	ALTERNATE DEFENDER	Dept FTE Total	5.50	5.00	4.50	6.00	5.00
2090	CHILD SUPPORT SERVICES	Dept FTE Total	31.00	32.00	33.00	33.00	30.00
2310	SHERIFF CORONER	Dept FTE Total	96.00	95.00	86.00	97.00	83.00
2313	SHERIFF - COPS PROGRAM AB3229	Dept FTE Total	2.00	1.00	1.00	2.00	1.00
2315	SP SHERIFF	Dept FTE Total	1.00	0.00	0.00	1.00	0.00
2510	JAIL	Dept FTE Total	68.00	63.00	60.00	78.00	62.00
2550	JUVENILE HALL	Dept FTE Total	30.50	28.60	27.60	29.80	26.60
2560	PROBATION OFFICE	Dept FTE Total	45.00	41.00	40.00	48.00	45.00
2710	AGRICULTURE	Dept FTE Total	6.00	7.00	7.00	8.00	7.00
2830	EMERGENCY SVC CD SSAFETY	Dept FTE Total				1.00	1.00
2851	PLANNING AND BUILDING	Dept FTE Total	25.00	20.00	25.00	36.00	21.00
2860	ANIMAL CONTROL	Dept FTE Total	9.00	9.00	8.00	11.50	8.00
3010	DOT ADMINISTRATION	Dept FTE Total	79.80	75.80	69.80	93.80	69.30

Budget Unit	Department		2009/10 Filled FTE	2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Allocated FTE	2012/13 Filled FTE
4010	PUBLIC HEALTH	Dept FTE Total	15.15	14.00	12.00	18.00	11.00
4011	ENVIRONMENTAL HEALTH	Dept FTE Total	20.60	19.60	19.60	24.60	16.60
4012	ALCOHOL/OTHER DRUG PROGRAM	Dept FTE Total	35.60	30.00	25.00	41.00	18.80
4013	PUBLIC HEALTH NURSING	Dept FTE Total	15.20	14.40	10.40	19.80	11.60
4016	EMERGENCY MEDICAL SERVICE	Dept FTE Total	1.00	2.00	1.00	2.00	1.00
4025	EMPLOYEE WELLNESS	Dept FTE Total	1.80	1.00	1.00	2.80	1.00
4050	MENTAL HEALTH	Dept FTE Total	65.70	67.00	54.20	86.00	43.55
4051	MENTAL HEALTH SVCS ACCT	Dept FTE Total	5.50	3.80	2.80	8.00	2.00
4080	PUBLIC HEALTH CCS	Dept FTE Total	9.30	9.30	8.30	12.60	8.00
4510	SOLID WASTE	Dept FTE Total	9.85	8.85	1.00	1.00	0.00
5010	SOCIAL SERVICES	Dept FTE Total	368.90	350.10	315.10	416.00	298.00
5020	HHSA ADMINISTRATION	Dept FTE Total	6.00	6.00	5.00	7.00	5.00
6110	LIBRARY	Dept FTE Total	14.35	14.35	13.10	23.55	11.80
6210	FARM ADVISOR	Dept FTE Total	4.00	3.00	3.00	4.00	2.00
7110	MUSEUM	Dept FTE Total	3.00	3.00	2.00	4.00	2.00
	Grand Total Filled/Allocated FTE		1252.15	1189.00	1078.60	1436.95	1016.95

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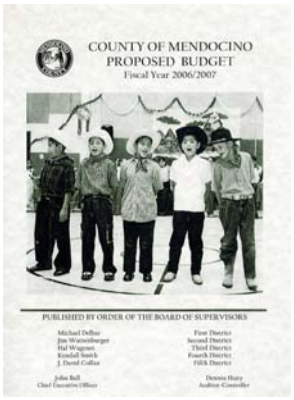
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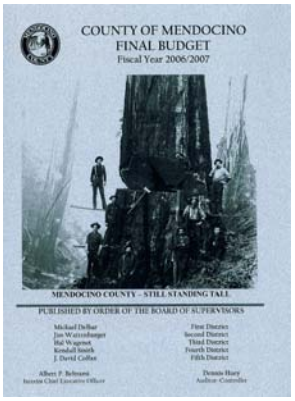
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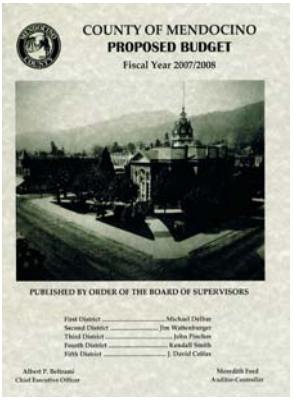
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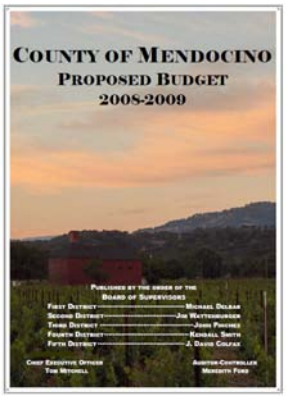
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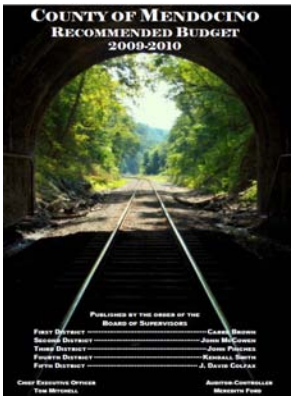


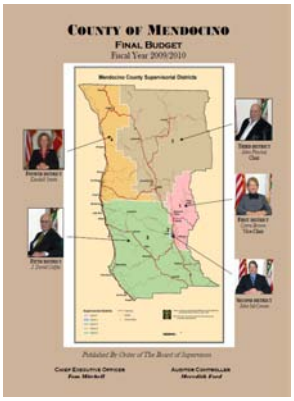






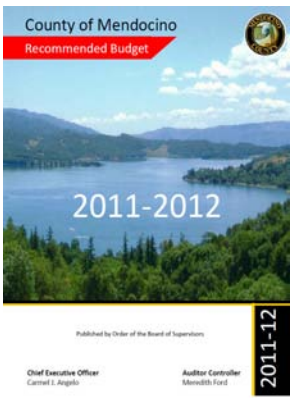














COUNTY ADMINISTRATION CENTER ⬟ 501 LOW GAP ROAD ⬟ ROOM 1010 ⬟ UKIAH, CALIFORNIA 95482
TELEPHONE: (707) 463-4221 ⬟ FAX: (707) 463-7237 ⬟ BOS@CO.MENDOCINO.CA.US ⬟ WWW.CO.MENDOCINO.CA.US/BOS