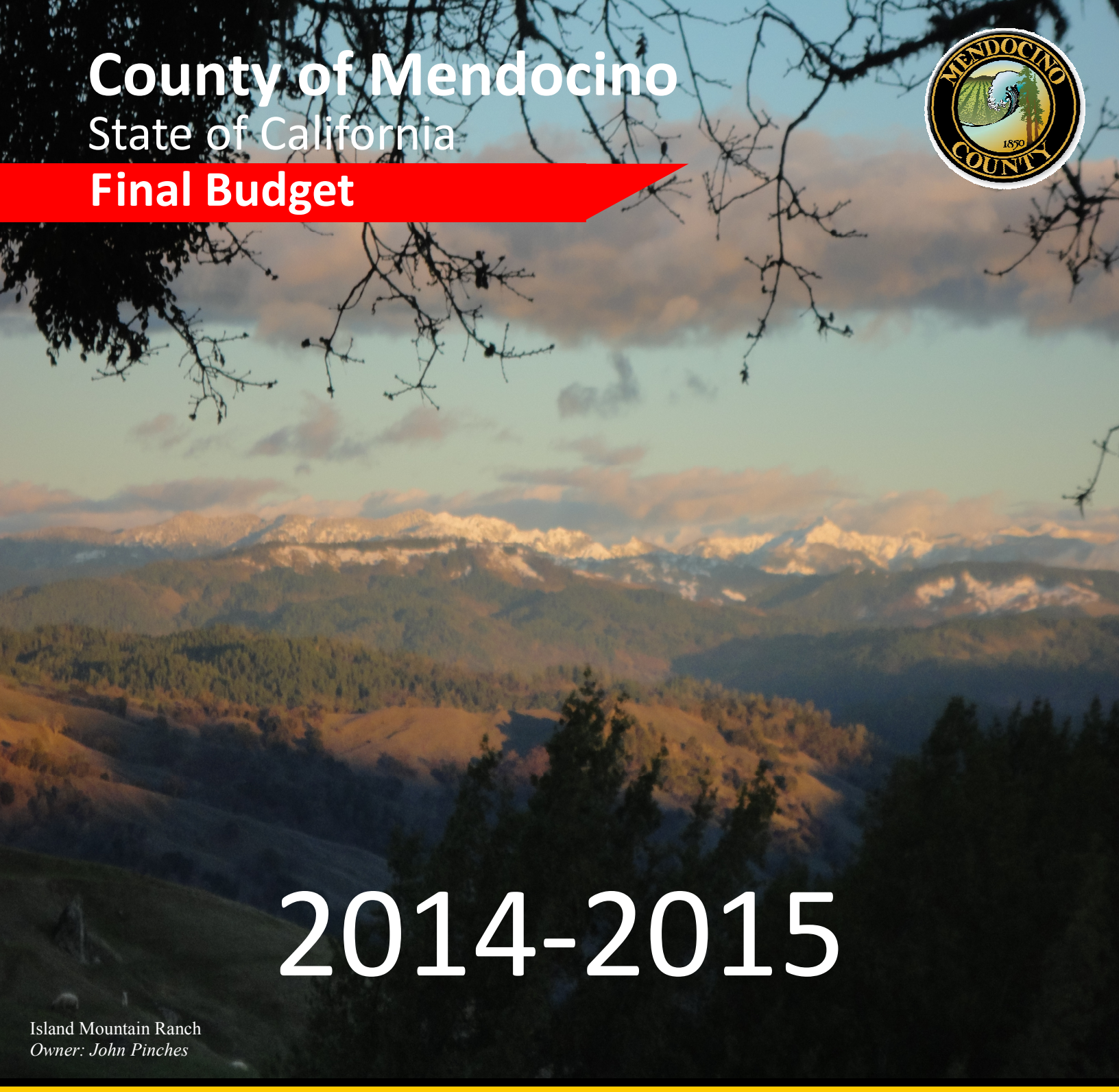
County of Mendocino

State of California

Final Budget



Island Mountain Ranch
Owner: John Pinches

2014-2015

Published by Order of the Board of Supervisors

First District ..... Carre Brown, Vice-Chair
Second District ..... John McCowen
Third District ..... John Pinches, Chair
Fourth District ..... Dan Gjerde
Fifth District ..... Dan Hamburg

Chief Executive Officer
Carmel J. Angelo

Auditor Controller
Lloyd Weer

2014-15


EXPERIENCE
MENDOCINO
COUNTY
Wilderness · Waves · Wineries



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of Mendocino

California

For the Fiscal Year Beginning

July 1, 2013

Executive Director

MENDOCINO
1850
COUNTY

County of Mendocino

FY 2014-2015 Final Budget

Presented September 8, 2014, to the
BOARD OF SUPERVISORS

Carre Brown, Vice-Chair	First District
John McCowen	Second District
John Pinches, Chair	Third District
Dan Gjerde	Fourth District
Dan Hamburg	Fifth District

By

Carmel J. Angelo
Chief Executive Officer

Lloyd Weer
Auditor - Controller

MENDOCINO
1850
COUNTY

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

CONTACT INFORMATION
501 Low Gap Road • Room 1010
Ukiah, California 95482
TELEPHONE: (707) 463-4221
FAX: (707) 463-7237
Email: bos@co.mendocino.ca.us
Web: www.co.mendocino.ca.us/bos

COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

To the Citizens of Mendocino County:

On September 9, 2014, the Mendocino County Board of Supervisors adopted its final budget for Fiscal Year 2014-2015 (FY 2014/15). The final budget was compiled in accordance with the County Budget Act (sections 29000 through 29144 of the Government Code). This is a balanced budget as required by California Law. The final budget sets forth the appropriations and estimated financing sources for County services. Budget information for special districts such as lighting and sanitation are also included. The FY 2014/15 Final Budget funds a wide variety of services for the citizens of Mendocino County including public safety, planning and building services, health and social services, and road maintenance.

The FY 2014/15 budget is balanced, innovative, fair, and most importantly, it indicates we have entered a period of fiscal stability for the first time in several years. With the adoption of this budget, the County has a $10M General Reserve, has established a $1.5M Pension Gap Reserve, and has recognized the good work of our employees with one-time supplemental payments.

This budget includes a one-time payment of $1,200 which is a positive first step in the process of giving back to our dedicated and hard-working employees. County employees will also benefit from a $1.5M allocation to establish a Pension Gap Reserve to ensure the County is able to meet its pension obligations to past, current, and future employees of Mendocino County.

Other highlights of the FY 2014/15 Final Budget include an allocation of $1M for corrective maintenance on our County roads; paying off the County's Teeter Plan Debt which had grown to $11M in 2009; and maintaining a $500,000 contingency fund for unanticipated expenses that may occur during the fiscal year.

During the final budget hearing, the Board of Supervisors approved adjustments to several department and agency budgets. These changes are summarized in "Final Budget Comments" following each budget unit summary. In addition, the Board approved an allocation of $1.3M to the Capital Improvement Plan, $500K toward a new County property tax system, $290K for County vehicle replacement, and $1.2M to the general reserve.

I am proud to report that the FY 2014/15 budget, which is the last County budget process I will participate in as a Mendocino County Supervisor, is a budget to celebrate. For the first time in many years, the budget includes something for everyone.

Sincerely,

John Pinches, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

CARRE BROWN	JOHN MCCOWEN	JOHN PINCHES	DAN GJERDE	DAN HAMBURG
First District	Second District	Third District	Fourth District	Fifth District

MENDOCINO
1850
COUNTY

RESOLUTION NO. 14-125

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2014/2015

WHEREAS, Section 29080 and 29081 of the Government Code have been complied with; and

WHEREAS, said hearings have been terminated, during which time all additions and deletions to the CEO Recommended budget for Fiscal Year 2014/2015 were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2014/2015 is hereby adopted in accordance with the following:

GENERAL COUNTY BUDGET	
1. Salaries and Employees Benefits	$109,744,118
2. Service and Supplies	51,931,675
3. Other Charges	61,097,201
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	2,130,790
c. Equipment	1,851,869
5. Expenditure Reimbursement & Operating Transfer Out	<1,539,431>
6. Provisions for Contingencies – General Fund	938,299
Subtotal General County Operating Budget	**$226,154,521**
DEBT SERVICE & CAPITAL PROJECTS	
1. Salaries and Employee Benefits	$ 0
2. Services and Supplies	8,400
3. Other Charges	9,784,326
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	0
c. Equipment	0
5. Expenditure Reimbursement & Operating Transfers Out	0
6. Provisions for Contingencies – General Fund	0
Subtotal Debt Service & Capital Projects	**$ 9,792,726**
Total Final Budget	**$235,947,247**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each to the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additional or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOVED that the means of financing the expenditure program will be by monies derived from Revenue to accrue, Fund Balance Available, and ad valorem taxes.

RESOLUTION ADOPTING FINAL BUDGET

COUNTY OF MENDOCINO

Fiscal Year 2014-15

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Brown, and carried this 23rd day of September, 2014, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

JOHN PINCHES, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
DOUGLAS L. LOSAK, Acting County Counsel

Board of Supervisors, Chair Letter i
Resolution Adopting Final Budget – Fiscal Year 2014-15 iii

SECTION A
TABLE OF CONTENTS

Table of Contents ..... A- 1

SECTION B
EXECUTIVE SUMMARY

Executive Summary of the Fiscal Year 2014-2015 Final Budget B-1

SECTION C
COUNTY OVERVIEW

Supervisorial District Map C-1
Mission Statement C-2
County Overview C-3
Mendocino County Government Organizational Chart C-9
Mendocino County Elected-Appointed Officials C-10
Mendocino County Employees Benefits for Fiscal Year 2014-15 ..... C-11
Fitch Rating C-13

SECTION D
GENERAL BUDGET INFORMATION

Property Tax Information D-1
Understanding Budget Schedules D-17
Schedule 1 – All Funds Summary D-19
Schedule 2 – Governmental Funds Summary D-21
Schedule 3 – Fund Balance – Governmental Funds D-23
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds D-25
Schedule 5 – Summary of Additional Financing Sources – Governmental Funds D-27
Schedule 6 – Detail of Financing Sources by Fund and Account – Governmental Funds D-29
Schedule 6D – Budget Summary by Line Item D-53
Schedule 7 – Summary of County Financing Requirements by Function & Fund D-59
Schedule 8 – Summary of County Financing Requirements D-61

SECTION E
DEPARTMENTS

DEPARTMENT	BUDGET UNIT	PAGE
AGRICULTURE DEPARTMENT		
Index – Agriculture Department		E-1
Agriculture	2710	E-2
AIR QUALITY MANAGEMENT DISTRICT		
Index – Air Quality Management District		E-7
Air Quality Management District	0327	E-8
ASSESSOR-CLERK-RECORDER'S OFFICE		
Index – Assessor-Clerk-Recorder		E-15
Assessor	1120	E-16
Assessor's Property Characteristics	1122	E-19
Elections	1410	E-21

Clerk-Recorder ..... 1941 ..... E-24
Recorder Modernization ..... 1942 ..... E-27
Clerk-Recorder Micrographics ..... 1944 ..... E-29

AUDITOR-CONTROLLER'S OFFICE

Index – Auditor-Controller E-31
Non-Departmental Revenue ..... 1000 ..... E-32
Auditor-Controller ..... 1110 ..... E-34
Teeter Plan ..... 1930 ..... E-38
Miscellaneous ..... 1940 ..... E-41
General Debt Service - COPS ..... 8010 ..... E-43
Debt Services – Pension Obligation Bonds ..... 8011 ..... E-46
Appropriations for Contingencies & Reserves ..... 9991 ..... E-48
Unemployment Insurance ..... 0712 ..... E-49
Information Technology Replacement ..... 0717 ..... E-50

BOARD OF SUPERVISORS

Index – Board of Supervisors E-53
Board of Supervisors ..... 1015 ..... E-54

CHILD SUPPORT SERVICES

Index – Child Support Services E-57
Child Support Services ..... 2090 ..... E-58

COUNTY COUNSEL

Index – County Counsel E-61
County Counsel ..... 1210 ..... E-62

DISTRICT ATTORNEY'S OFFICE

Index – District Attorney's Office E-67
District Attorney ..... 2070 ..... E-68
Child Abuse Vertical Prosecution ..... 0448 ..... E-73
Victim/Witness Assistance ..... 0464 ..... E-74
Anti-Drug Abuse Law Enforcement Program ..... 0465 ..... E-77

EXECUTIVE OFFICE

Index – Executive Office E-79
Clerk of the Board ..... 1010 ..... E-80
Executive Office ..... 1020 ..... E-83
Redevelopment Agency Administration ..... 1025 ..... E-87
Redevelopment Housing Component ..... 1026 ..... E-88
Redevelopment Community – Economic Development ..... 1027 ..... E-89
Redevelopment Debt Service Component ..... 1028 ..... E-90
Successor County Redevelopment Agency ..... 1035 ..... E-91
Successor County Redevelopment Housing Component ..... 1036 ..... E-92
Successor County Redevelopment Community – Economic Development…. 1037 ..... E-93
Successor County Redevelopment Debt Service Component…. 1038 ..... E-94
Capital Improvements ..... 1710 ..... E-95
Capital Projects ..... 1712 ..... E-98
Conflict Defender ..... 2086 ..... E-100

FARM ADVISOR

Index – Farm Advisor E-103
Farm Advisor ..... 6210 ..... E-104

GENERAL SERVICES AGENCY

Index – General Services Agency E-111
General Services ..... 1160 ..... E-112
Building and Grounds ..... 1610 ..... E-116
County Garage ..... 1620 ..... E-120

Information Services ..... 1960 ..... E-123
Vehicle Replacement Fund ..... 0711 ..... E-126
General Liability Insurance – Risk Management ..... 0713 ..... E-128

GRAND JURY

Index – Grand Jury E-131
Grand Jury ..... 2060 ..... E-132

HEALTH AND HUMAN SERVICES AGENCY

Index – Health and Human Services Agency E-135
Animal Care ..... 2860 ..... E-136
Mobile Spay and Neuter Program ..... 2861 ..... E-140
Public Health Administration ..... 4010 ..... E-142
Supplemental Nutrition Assistance Education Program ..... 4010/Snap-Ed-Grant E-146
Sustainable Communities Planning & Incentive Award ..... 4010-Grant E-148
Community Transformation ..... 4010/0435-Grant E-149
Tobacco Education Services ..... 4010/0453-Grant E-152
Office of Traffic Safety ..... 4010/PHOTS-Grant E-155
Environmental Health ..... 4011 ..... E-157
Ocean Water Quality Monitoring ..... 4011-Grant E-162
Waste Tire Program ..... 4011-Grant E-163
Food Handler Certification Program ..... 4011/0412-Program E-164
Local Enforcement Agency (LEA) Solid Waste ..... 4011/0452-Grant E-166
Alcohol & Other Drug Programs (AODP) ..... 4012 ..... E-168
Coalition for Gang Awareness and Prevention ..... 4012/0426-Grant E-172
Substance Abuse/Crime Prevention ..... 4012/0431-Grant E-174
Rural Community Murals ..... 4012/0490-Grant E-175
STOP Act ..... 4012/0491-Grant E-176
AT HOME ..... 4012/0494-Grant E-178
Public Health Nursing ..... 4013 ..... E-179
Maternal Child Health Program ..... 4013-Grant E-183
Women, Infants & Children's Program (WIC) ..... 4013/0418-Grant E-185
Health Resources Services Administration (HRSA) ..... 4013/0442-Grant E-188
Bioterrorism Act ..... 4013/0478-Grant E-190
HIV Services ..... 4013/0488-Grant E-192
Emergency Medical Services ..... 4016 ..... E-194
Mental Health ..... 4050 ..... E-198
Mental Health Services Act ..... 4051 ..... E-204
Hospital & Medical Services ..... 4070 ..... E-208
California Children's Services ..... 4080 ..... E-210
Child Health and Disability Prevention ..... 4080-Grant E-213
Social Services ..... 5010 ..... E-215
Seamless Transitional Empowerment Program (STEP) and Supportive Housing Program (SHP) ..... 5010/0433-Grant E-222
Family Dependency Drug Court – FDDC ..... 5010/0436-Grant E-225
Homelessness Prevention and Rapid RE-Housing Program ..... 5010/0449-Grant E-227
Area Agency on Aging/Ombudsman Program ..... 5010/0451-Grant E-228
Permanent Housing Bonus ..... 5010/0458 ..... E-230
Transitional Housing ..... 5010/0475-Grant E-231
Health Kids Mendocino ..... 5010/Program E-233
Health and Human Services Agency ..... 5020 ..... E-234
CalWORKs/Foster Care/Adoptions ..... 5130 ..... E-238
In-Home Supportive Services ..... 5170 ..... E-241
General Assistance ..... 5190 ..... E-244

HUMAN RESOURCES DEPARTMENT
Index – Human Resources Department E-247
Human Resources ..... 1320 ..... E-248
Workers' Compensation ..... 0714 ..... E-252
Health Insurance ..... 0715 ..... E-254
Retirement Health Insurance ..... 0716 ..... E-257
Employee Wellness ..... 4025 ..... E-258
LIBRARY DISTRICT
Index – Library District E-261
Library ..... 6110 ..... E-262
MUSEUM
Index – Museum E-269
Museum ..... 7110 ..... E-270
Museum Book and Gift Store ..... 7111 ..... E-274
Museum Special Projects ..... 7112 ..... E-275
PLANNING AND BUILDING SERVICES
Index – Planning and Building Services E-277
Water Agency ..... 0326 ..... E-278
Economic Development ..... 1810 ..... E-282
Fish and Game Commission ..... 2840 ..... E-285
Planning and Building Services ..... 2851 ..... E-288
Planning and Building Services – Special Fund ..... 2852 ..... E-293
Community Development Block Grant Program ..... 0402-Grant E-295
Workforce Investment Act ..... 0413-Grant E-296
PROBATION DEPARTMENT
Index – Probation Department E-299
Juvenile Hall ..... 2550 ..... E-300
Probation ..... 2560 ..... E-304
Juvenile Justice Crime Prevention act (JJCPA) ..... 2561 ..... E-308
Adult Assessment and Supervision ..... 0430 ..... E-310
PUBLIC DEFENDER
Index – Public Defender E-311
Public Defender ..... 3080 ..... E-312
Alternate Defender ..... 2085 ..... E-315
RETIREMENT ASSOCIATION
Index – Retirement Association E-319
Retirement ..... 1920 ..... E-320
SHERIFF'S OFFICE
Index – Sheriff's Office E-325
Sheriff-Coroner ..... 2310 ..... E-326
Recovery Act Cal-MMET-2009 ..... 2310-Grant E-332
Sexual Assault Felony Enforcement (SAFE) ..... 2310-Grant E-333
Sheriff-Coroner COPS ..... 2313 ..... E-334
Sheriff's Special Projects ..... 2315 ..... E-336
Jail & Rehabilitation Center ..... 2510 ..... E-338
Jail & Rehabilitation Center – COPS ..... 2511 ..... E-344
Emergency Services ..... 2830 ..... E-346
Local Law Enforcement Block Grant ..... 0401-Grant E-349
Recovery Act Tech & Communications ..... 0438-Grant E-351
Recovery Act Rural Law ..... 0439-Grant E-352
Justice Assistance ..... 0450-Grant E-353
Homeland Security WMD6 ..... 0462-Grant E-355

DEA – COMMET ..... 0466-Grant E-357
Correctional Officers Training ..... 0467-Grant E-360

TRANSPORTATION DEPARTMENT
Index – Transportation Department E-363
Land Improvement ..... 1910 ..... E-364
Administration and Road Maintenance ..... 3010 ..... E-369
Storm Damage ..... 3030 ..... E-375
Road and Bridge Projects ..... 3041 ..... E-378
Round Valley Airport ..... 3050/3080 ..... E-382
Little River Airport ..... 3060/3090 ..... E-386
Solid Waste Division-Landfill Closure ..... 4510/4511 ..... E-390

TREASURER-TAX COLLECTOR'S OFFICE
Index – Treasurer-Tax Collector's Office E-395
Treasurer-Tax Collector ..... 1130 ..... E-396
Court Collections - AB233 Program ..... 2012 ..... E-400

SECTION F
SPECIAL DISTRICTS

Index – Special Districts F-1

SCHEDULES
Schedule 12 – Summary of Special District Final Adopted Budgets F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated F-4
Schedule 14 – Detail of Provisions for Reserves/Designations F-5

LIGHTING
Alexander Estates ..... 0302 ..... F-7
Covelo ..... 0303 ..... F-8
Fairview Acres ..... 0304 ..... F-9
Hopland Streets ..... 0305 ..... F-10
Lakewood Lighting ..... 0306 ..... F-11
Laytonville ..... 0307 ..... F-12
Noyo ..... 0311 ..... F-13
Oak Knoll ..... 0312 ..... F-14
Riverwood ..... 0313 ..... F-15
Ukiah Village ..... 0315 ..... F-16
West Talmage ..... 0317 ..... F-17

SANITATION
Meadowbrook Manor ..... 0325 ..... F-19

SECTION G
FIXED ASSETS

FIXED ASSETS
Fixed Assets and Structural Improvements G-1

SECTION H
POSITION ALLOCATION TABLE

POSITION ALLOCATON INFORMATON
Amendment to the Position Allocation Table H-1
Position Allocation Table: As of Pay Period 13/14, through June 21, 2014 ..... H-3
Summary of Positions by Budget Units H-35

SECTION I
INDEXES

INDEXES

Alphabetically by Budget Name I-1
Numerically by Budget Unit I-6

SECTION J
GLOSSARY

GLOSSARY

Glossary of Terms and Acronyms J-1

///

COUNTY OF MENDOCINO
Executive Office

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

501 Low Gap Road, Room 1010
Ukiah, CA 95482-3734

Email: ceo@co.mendocino.ca.us
Website: www.co.mendocino.ca.us

Office: (707) 463-4441
Facsimile: (707) 463-5649

Executive Summary of the Fiscal Year 2014 – 2015 Final Budget

INTRODUCTION

On June 17, 2014, the Mendocino County Board of Supervisors approved the Fiscal Year (FY) 2014-2015 Recommended Budget. The Board held a public hearing on September 8 and 9, 2014, and approved the FY 2014-2015 Final Budget. The Final Budget includes both the approved Recommended Budget and budget adjustments recommended by the Executive Office during the Final Budget hearing. The FY 2014-2015 Final Budget was formally adopted by resolution on September 23, 2014, and will guide all activities and programs of County government through June 30, 2015.

The FY 2014-2015 Final Budget is $260,382,096 for all funds which includes governmental, internal service, and special district funds. For our total governmental funds, the adopted FY 2014 – 2015 Final Budget is $235,947,247. This includes all funds available for County operations during the fiscal year. This includes both restricted funds, which can only be appropriated for a special or specific purpose, and unrestricted funds, which can be allocated as determined by the Board of Supervisors.

BOARD OF SUPERVISORS GOALS AND BUDGET DEVELOPMENT PRIORITIES

The Final Budget was developed within the framework of the Board of Supervisors' current goals of Fiscal Stability, Financial Sustainability, and Organizational Development along with their current budget priorities which are included below. To meet these goals in FY 2014-2015, the following actions are included in the adopted budget:

Goal One – Fiscal Stability:
Priority: A contingency fund is established annually for unanticipated expenses.

- Action: Established a FY 2014-2015 Contingency Fund of $500,000.

Goal Two – Financial Sustainability:
Priority: Debt mitigation and elimination is a priority, one-time revenue will not be used to finance on-going costs, and continued efforts to build the General Fund Reserve to an acceptable balance in accordance with government standards and recommendations with a target balance of $10 million or 6.35% of the General Fund.

- Action: Allocated $1,239,492 to the General Fund Reserve bringing the balance to $10,030,000 in accordance with County policy.

- Action: Allocated $504,384 to pay off the County's Teeter Plan Debt one year ahead of schedule.

Goal Three – Organizational Development:
Priority: Invest in our future through the leadership development initiative, succession planning, and recruitment and retention practices.

- Action: Allocated $1,000,000 to fund a one-time supplemental payment to employees of bargaining groups that reached agreements which included this benefit.

- Action: Established a Pension Gap Reserve in the amount of $1,500,000 to ensure the County is able to meet its pension obligations to past, current, and future employees of Mendocino County.

In addition to the actions listed above, the FY 2014–2015 budget includes an allocation of $1,000,000 to Roads for corrective maintenance, an allocation of $1,363,339 for capital improvement projects, and a $500,000 allocation for a new property tax system.

BUDGET PROCESS

General Budget Process and Calendar

Mendocino County operates on a Fiscal Year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters. Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The Recommended Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1 until the Final Budget is adopted by the Board, historically between late August and mid-September. The Recommended Budget Book is produced during this time. The prior fiscal year is "closed out" in the financial system and no further changes are allowed. Year-end closeout determines the final carry-over balance from the prior fiscal year. In general, this period of time is used to refine projections developed for the Recommended Budget, and to incorporate those changes into the Final Budget.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year. The Final Budget book is produced and distributed. The budget development calendar for the next fiscal year is drafted. In November or early December, the Executive Office releases the 1st Quarter Report on the annual budget. Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year. The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Recommended Budget for the upcoming fiscal year in June. The Recommended Budget Workshop is typically held in the first or second week of June and formal adoption of the Recommended Budget on or before June 30.

Budget Amendment Process

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

Quarterly Budget Reports

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

FINANCIAL POLICIES

The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

Debt Management Policy: The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance ongoing costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Asst. County Auditor, Deputy Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

General Fund Reserve and Contingencies: This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of $10 million or 6.35% of the General Fund. This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance.
- Replenishing deficiencies when they fall below specifications.

Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of $2 million in the County General Reserve at all times.

Reserve for Major Repair and Maintenance of Facilities: This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable and productive work environments for employees.
- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

Purchasing, Leasing and Contracting: This policy guides all activities related to purchasing, leasing and contracting and indicates who has authority (Department Heads, Purchasing Agent, Auditor -Controller, Chief Executive Office Officer (CEO), Board of Supervisors) to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, the CEO, or the Board of Supervisors retain sole authority for that activity. All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds.

County Cash Handling Policy: The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

Master Fee Schedule Policy: The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

Balanced Budget: A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California State Government Code Section 29009). Each Recommended Budget and Final Budget adopted by the Board of Supervisors must be a balanced budget.

Basis of Accounting: The Mendocino County annual budget and the county-wide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Debt Limits: According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County 2014-2015 assessed valuation is $9,692,763,550. The 5% limit of this total is $484,638,178. As of June 30, 2014, Mendocino County's total debt amount is $94,829,471 (or .98% of the assessed valuation), which is well below 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of $22,545,000; Pension Obligation Bonds in the amount of $72,245,000; and Energy Upgrades in the amount of $39,471.

It should also be noted that the County carries an additional retirement liability estimated at $131.7 million (*Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2013*, The Segal Group, Inc.).

Gann Limits: Pursuant to Government Code Section 7910, Gann Limit amounts represent the maximum level of revenues that the County may legally receive in FY 2014-2015 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2014-15, the County of Mendocino is approximately $17.4 million under its maximum allowable spending limit from tax revenue proceeds.

BUDGET FINANCIAL OVERVIEW

Budget Expenditures

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance. The County's budget is comprised of the following County Operating Funds:

GENERAL FUND: includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

SPECIAL REVENUE FUNDS: Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

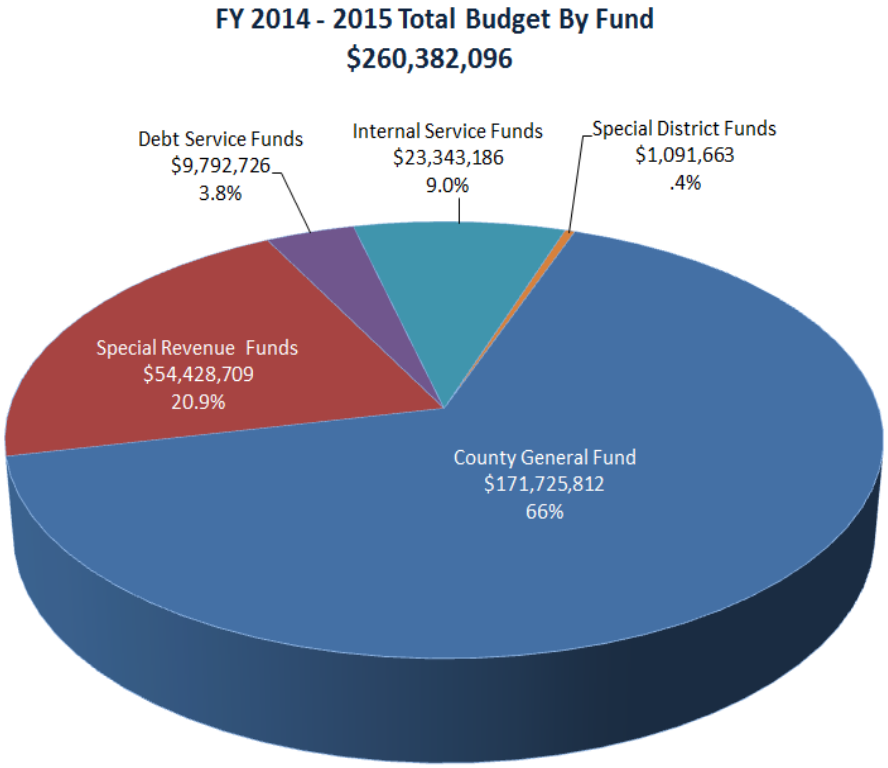
CAPITAL PROJECTS FUNDS: Revenue used for the acquisition or construction of major capital projects.

DEBT SERVICE FUNDS: Includes the County retirement contribution related to Pension Obligation Bond (POB) issue and Certificates of Participation (COP) annual payments.

INTERNAL SERVICE FUNDS: Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

SPECIAL DISTRICT FUNDS: Maintained by independently governed special districts including the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Some Special District Funds are not included in this budget book, however, since they maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements.

The chart below provides the FY 2014 – 2015 Final Budget by fund type. The General Fund comprises 66% of the total budget.



Expenditure Summary by Fund

The following table shows the changes in expenditures from the FY 2013 – 2014 Final Budget to the 2014 – 2015 Final Budget by fund.

FY 2014 - 2015 Final Budget Expenditure Summary			
	Adopted FY 13/14	Adopted FY 14/15	Percent Change
General	161,504,817	171,725,812	6.33%
Road	27,576,007	22,507,566	-18.38%
Accumulated Capital Outlay	3,635,847	2,166,573	-40.41%
Landfill Closure	694,724	1,792,789	158.06%
Library	2,728,251	3,002,017	10.03%
Fish and Game	100,745	71,771	-28.76%
Special Aviation - Round Valley	20,000	20,000	0.00%
Special Aviation - Little River	2,000	20,000	900.00%
Supplemental Law Enforcement	134,348	127,951	-4.76%
Probation COPS AB1913	376,633	438,494	16.42%
Animal Care Spay and Neuter	24,963	26,988	8.11%
Museum Bookstore	20,000	-	-100.00%
Museum Special Projects	50,000	150,500	201.00%
Sheriff Special Projects	30,000	30,475	1.58%
Recorder Modernization	54,000	54,000	0.00%
Micrographics	84,416	82,595	-2.16%
Assessor Property Characteristics	105,709	77,298	-26.88%
Mental Health	20,353,278	17,701,403	-13.03%
General Plan Update	94,959	177,257	86.67%
Mental Health Services Act	6,161,693	5,981,032	-2.93%
Capital Projects	250,000	-	-100.00%
Debt Service	9,838,896	9,792,726	-0.47%
Total Government Funds	**233,841,286**	**235,947,247**	**0.90%**
Other Funds			
Internal Service	21,344,266	23,343,186	9.37%
Special District	1,015,265	1,091,663	7.52%
Total All Funds	**256,200,817**	**260,382,096**	**1.63%**

The FY 2014-2015 Final Budget is $260,382,096 for all funds which is an increase of 1.63% or $4,181,279 over FY 2013-2014. This total includes all County funds which are government funds, internal services funds, and special districts.

Total government fund appropriations include all expenditures approved by the Board of Supervisors in the County Budget totaling $235,947,247. Of this amount, just over 45% funds health and human services programs located in the Public Assistance and Health categories. The majority of the funding received by the County is restricted to health and human services programs and needs. Functional areas within this budget are:

Contingencies: Appropriation for contingencies.

Debt Service: Certificates of Participation (COPs), Pension Obligation Bonds (POBs).

Education: Farm Advisor and Library.

General Government: Board of Supervisors, County Executive Office, Clerk of the Board, Auditor-Controller, Assessor, County Counsel, Elections, General Services, Garage, Buildings and Grounds, Human Resources, Treasurer-Tax Collector, Capital Improvements, Promotion, Land Improvement, Miscellaneous, Information Services, Clerk-Recorder and Capital Projects.

Health and Sanitation: Public Health Administration, Environmental Health, Public Health Nursing, Emergency Medical Services, County Medical Services Program, Alcohol and Other Drug Programs, Mental Health, Mental Health Services Act, and California Children's Services.

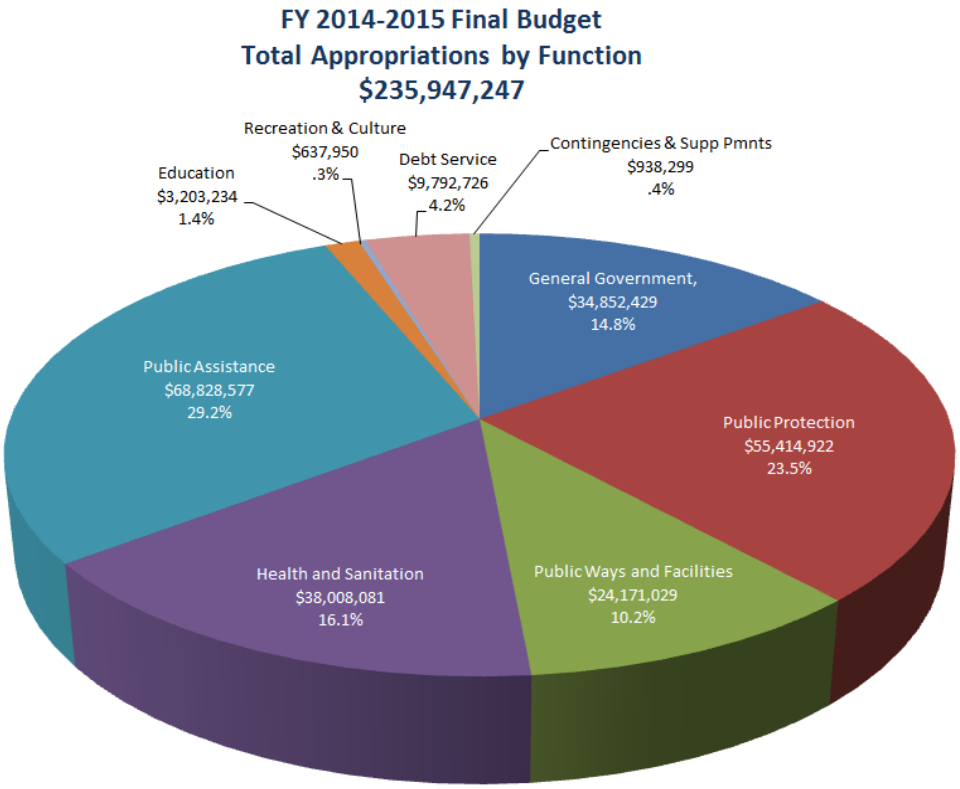
Public Assistance: Social Services Administration, Cal Works/Foster Care, In-Home Supportive Services, and General Relief/Assistance.

Public Protection: Grand Jury, District Attorney, Public Defender, Alternate Defender, Conflict Defender, Sheriff-Coroner, Jail, Juvenile Hall, Probation, Agriculture, Emergency Services, Planning and Building, Animal Care, Court Collections, Fish and Game, and Child Support.

Public Ways and Facilities: Roads, Storm Damage, Airports.

Recreation and Culture: Museum.

The following chart identifies appropriation distribution (and percentage of total) by functional area.



Budget Revenue

Based on our experience over the past three fiscal years, we continue to take a conservative approach with regard to revenue projections. As in past years, increased revenue projections must be put into the context of increased County costs associated with healthcare, retirement, and general inflation. Overall, County revenues are not growing at a pace that will cover these increased operating costs in future years.

Revenue and Financing Sources by Type

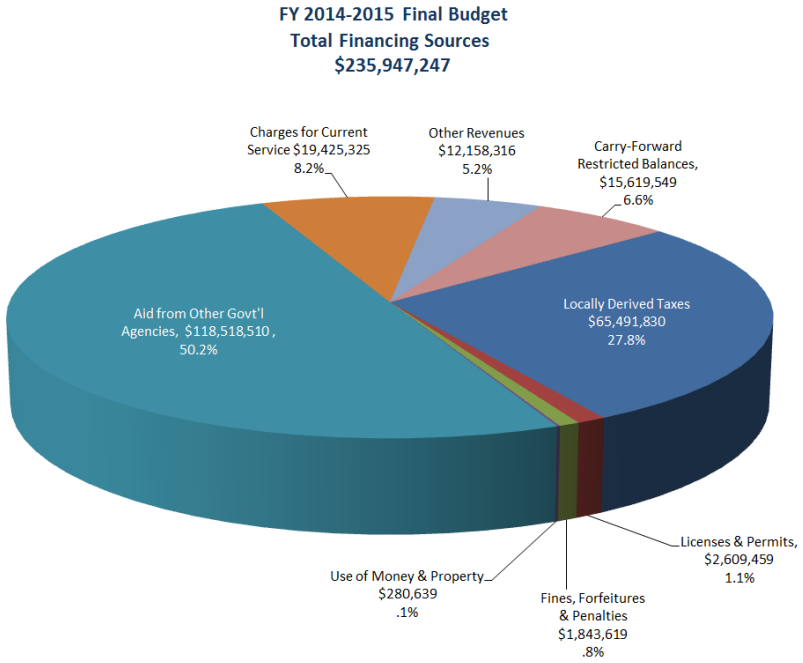
The following table shows the changes in revenues and other financing sources from the FY 2013-2014 Final Budget to the FY 2014 – 2015 Final Budget by type.

FY 2014 - 2015 Final Budget Financing Summary			
	Adopted FY 13/14	Adopted FY 14/15	Percent Change
Taxes	62,944,259	65,491,830	4.05%
Licenses and Permits	2,456,570	2,609,459	6.22%
Fines, Forfeitures, and Penalties	2,315,346	1,843,619	-20.37%
Use of Money and Property	300,345	280,639	-6.56%
Aid from Other Governmental Agencies	122,978,743	118,518,510	-3.63%
Charges for Current Services	18,790,699	19,425,325	3.38%
Other Revenues	12,242,455	12,158,316	-0.69%
Carry Forward /Restricted Balances	11,830,869	15,619,549	32.02%
Total Financing	**233,859,286**	**235,947,247**	**0.89%**

Mendocino County's largest revenue source is Aid From Other Governmental Agencies which is revenue received from the state and federal governments. As noted in the chart below, just over 50% of the County's revenues are anticipated from the state/federal government for Fiscal Year 2014-2015. Most of this revenue is restricted to specific health and human services and public safety programs or services. This category also includes a significant amount of transportation funds. These intergovernmental revenues are projected at nearly $118.5 million in FY 2014-2015.

The second largest revenue source is Locally Derived Taxes. Tax revenues are generated mainly from the County's share of local property taxes. Total tax revenues are projected at approximately $65.5 million in FY 2014-2015. This represents an increase of 4.1% over the prior fiscal year.

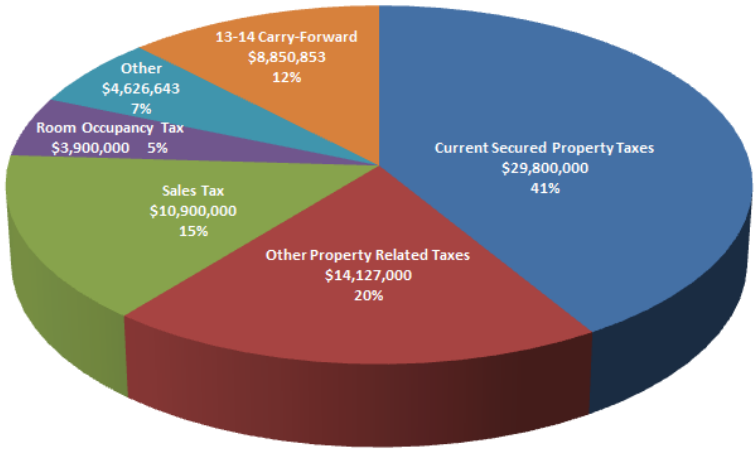
Additional revenue sources include Charges for Current Services, such as probation drug testing fees and planning fees, which can only be used for specified costs; Use of Money and Property, which includes property and equipment rental and interest; Licenses and Permits, such as building permits and animal licenses; Fines, Forfeitures and Penalties; and Other Revenues, which do not fall into any of the other categories.



DISCRETIONARY REVENUE AND APPROPRIATIONS

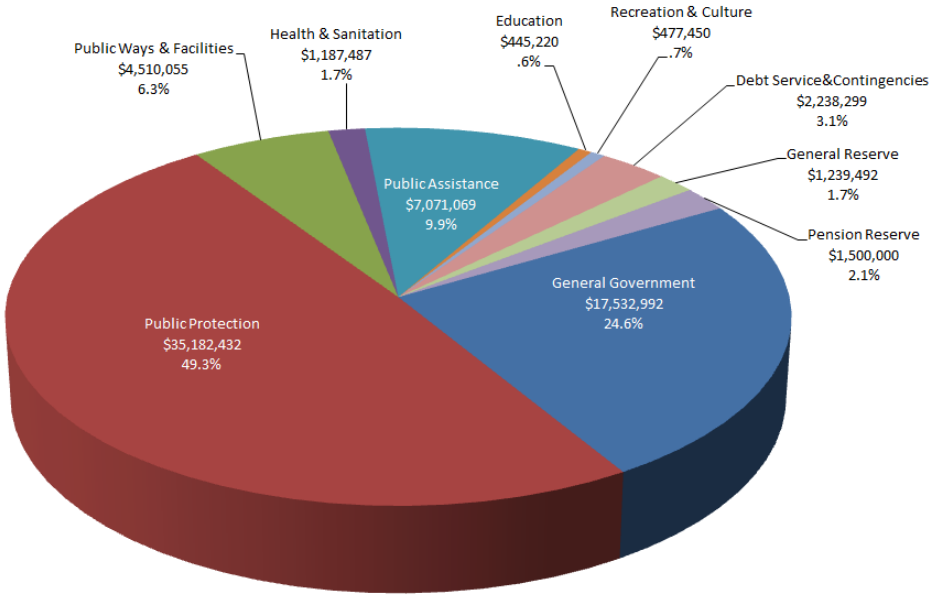
Discretionary revenue is unencumbered and undesignated revenue which has not been reserved for any special purpose, nor set aside for any specific program. It is not restricted by legal or contractual requirements. The FY 2014-2015 Final Budget includes discretionary revenue totaling $71,384,496. This revenue is mostly comprised of local property and sales tax revenues.

FY 2014-2015 Final Budget
Discretionary Revenue by Type
$71,384,496



The chart below shows how the discretionary revenue will be spent in FY 2014-2015, and the amounts appropriated by functional area. Nearly half of discretionary revenue is appropriated to public safety.

FY 2014-2015 Final Budget
Discretionary Appropriations by Function
$71,384,496



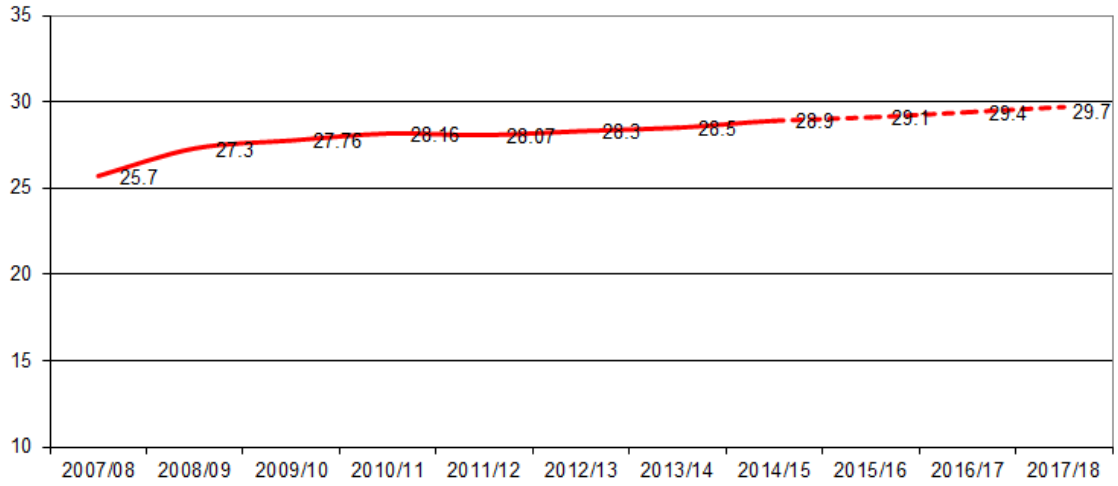
REVENUE TRENDS

The following graphs depict major revenue trends, which provides us with past, present, and estimated future discretionary revenue levels. This information is used during development of the annual budget.

Current Secured Property Tax

The County's largest and most important revenue source comes from property taxes collected by the County Tax Collector. Mendocino County has seen minimal increases in property tax revenue since the Great Recession. FY 2014-2015 projections show this trend continuing into the foreseeable future.

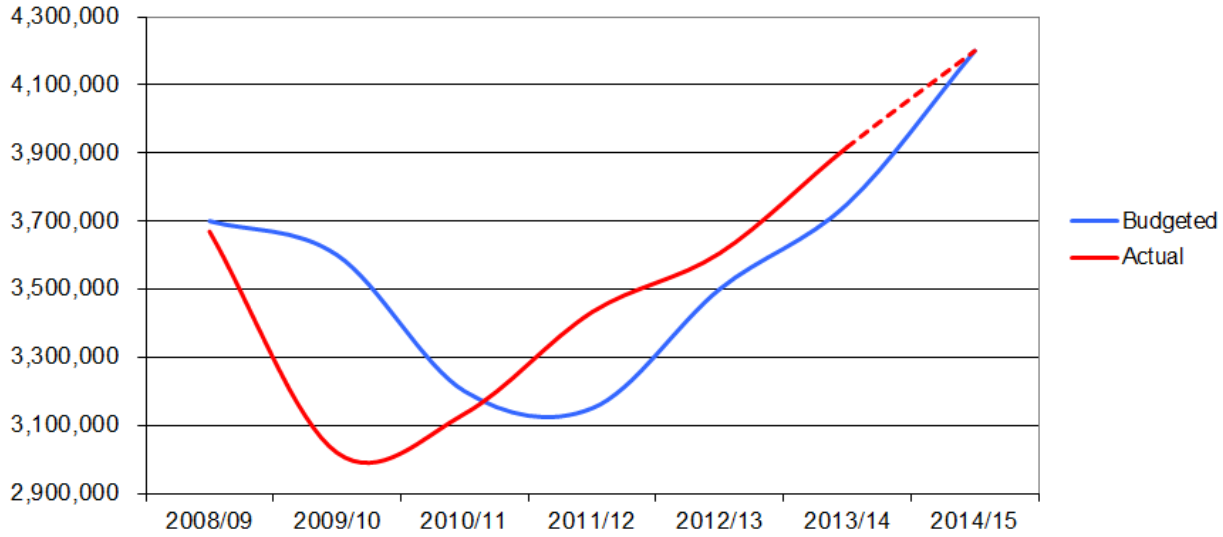
Trends in Current Secured Property Tax Revenue (in millions)



Sales and Use Tax

Sales tax revenue increased at a higher-than-budgeted rate over the past two fiscal years. This trend is expected to continue and the FY 2014-2015 sales tax has been budgeted accordingly.

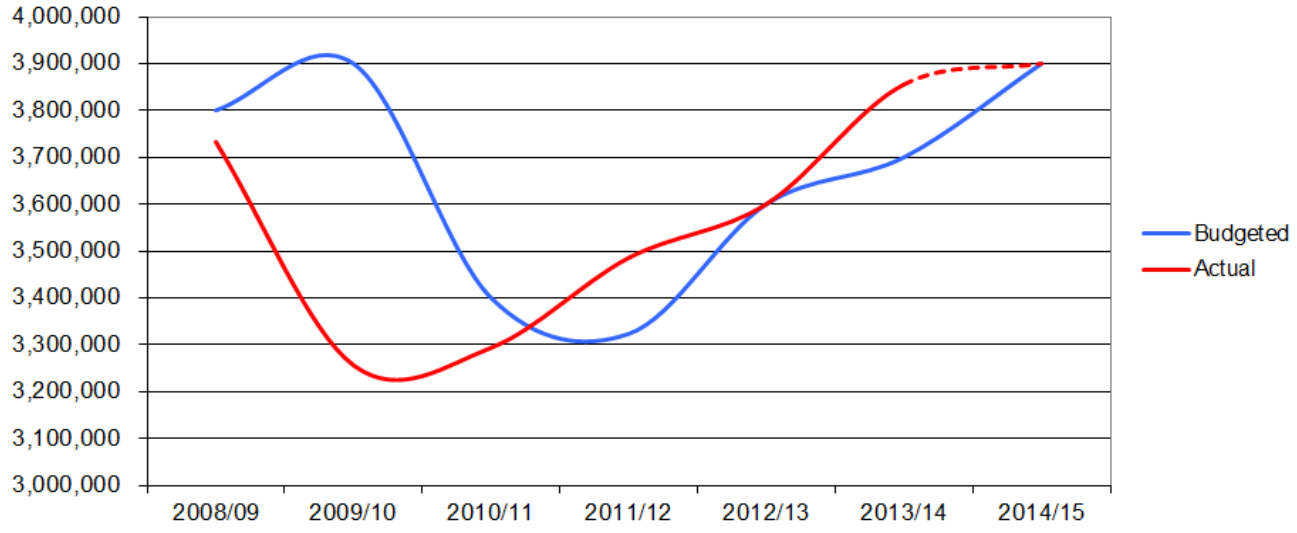
Sales and Use Tax - County 1% Share: Budget to Actual



Room Occupancy Tax

Room Occupancy Tax, also known as Transient Occupancy Tax or "TOT," is included in the tax calculation paid for room rentals, such as hotel rooms, in the unincorporated areas of Mendocino County. This revenue source is growing at a faster than expected rate due to the increased tourism activity in the County. The County continues to partner with local organizations and agencies to market our tourist destinations and is contributing approximately $366,000 toward these efforts in FY 2014-2015.

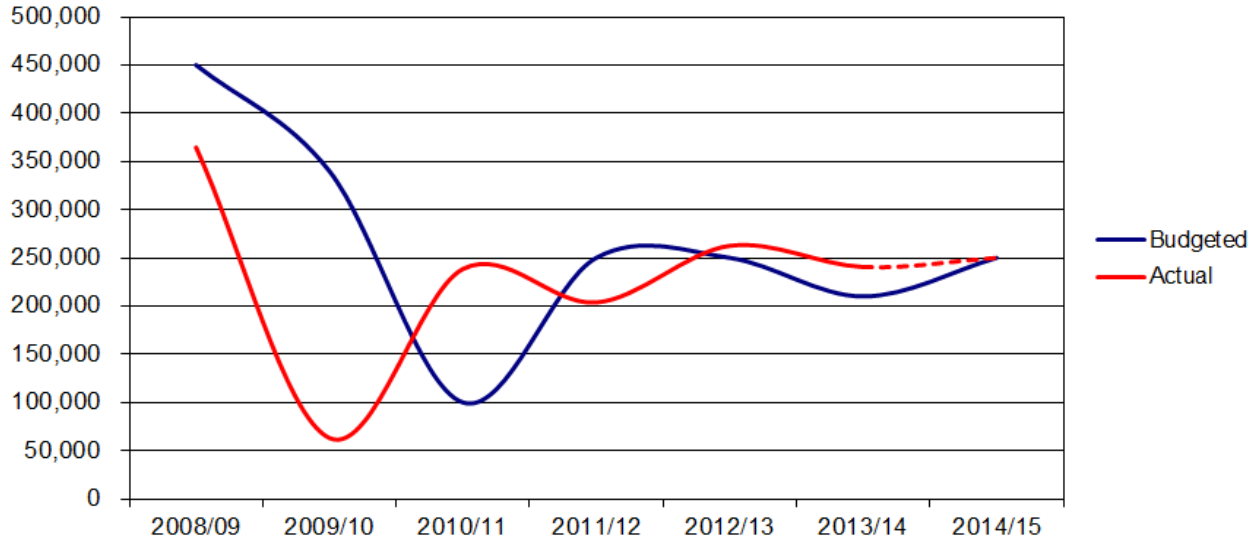
Room Occupancy Tax: Budget to Actual



Timber Yield Tax

Timber Yield Tax revenue appears to have stabilized over the past two fiscal years. We will continue to budget conservatively since we do not expect the Timber Yield Tax to reemerge as a major revenue stream in the foreseeable future.

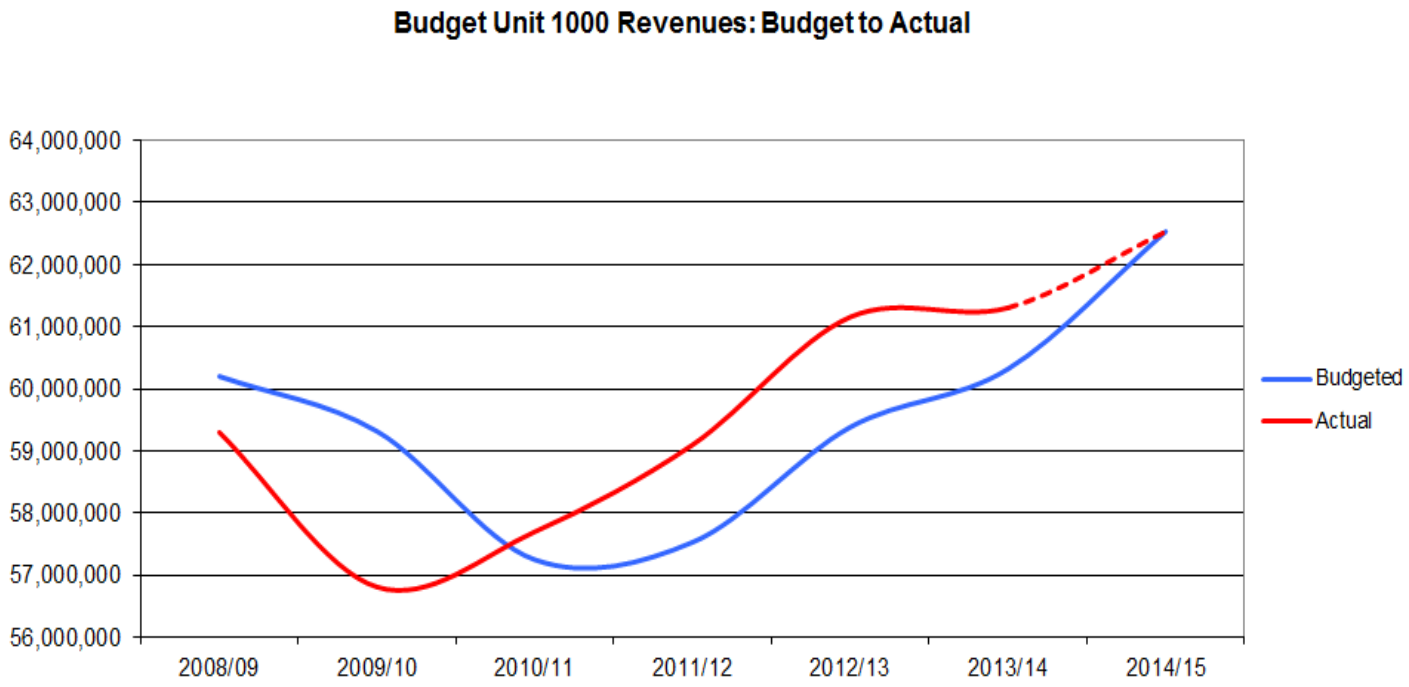
Timber Yield Tax: Budget to Actual



Budget Unit 1000 – Non Departmental Revenue

The County's Budget Unit (BU) 1000, Non-Departmental Revenue, is comprised of the preceding revenue categories and several others such as Tobacco Settlement funds and interest income. Together, the funds represented in BU 1000 compose the discretionary General Fund revenues for the County, and it is these revenues that the Board of Supervisors wields the highest degree of authority over.

In FY 2013-14, BU 1000 had total budgeted revenue of $60.3 million. The actual amount received was $61.3 million. The difference of approximately $1 million includes one-time revenue totaling $284,336, increases in Room Occupancy Tax, Sales and Use Tax, and variations in other revenue sources coming in slightly higher or lower than budgeted. The unanticipated revenue was placed into the County General Fund Reserve. Moving forward, it is anticipated that BU 1000 receipts will continue to increase at the same rate which is approximately 2% annually.



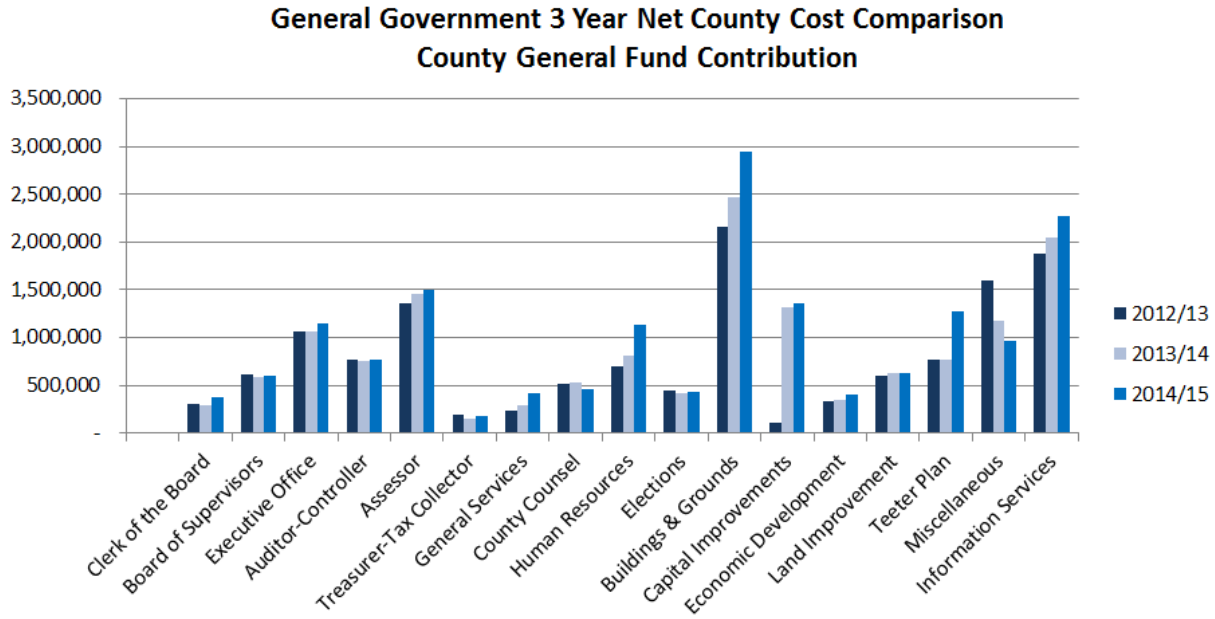
DEPARTMENT NET COUNTY COST ASSIGNMENTS

The Net County Cost, also referred to as County General Fund Contribution, is the amount of discretionary revenue allocated to a department. The Net County Cost is the cost to the County General Fund reflecting the total amount provided to a budget unit to cover their expenditures after deducting their expected reimbursements and other departmental revenues.

The following pages contain graphs depicting three-year comparisons of Net County Costs for each County department. For those departments with large variations, a general explanation is provided. The departments are grouped by functional service area.

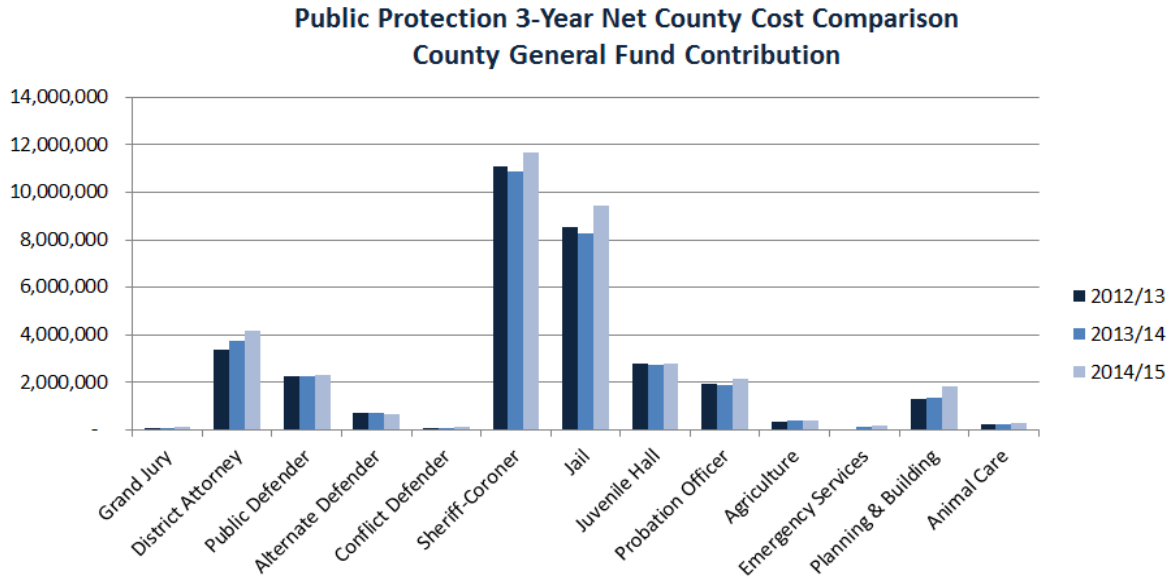
General Government

The largest increase can be found in the Buildings and Grounds budget unit due to the increased cost of utilities.



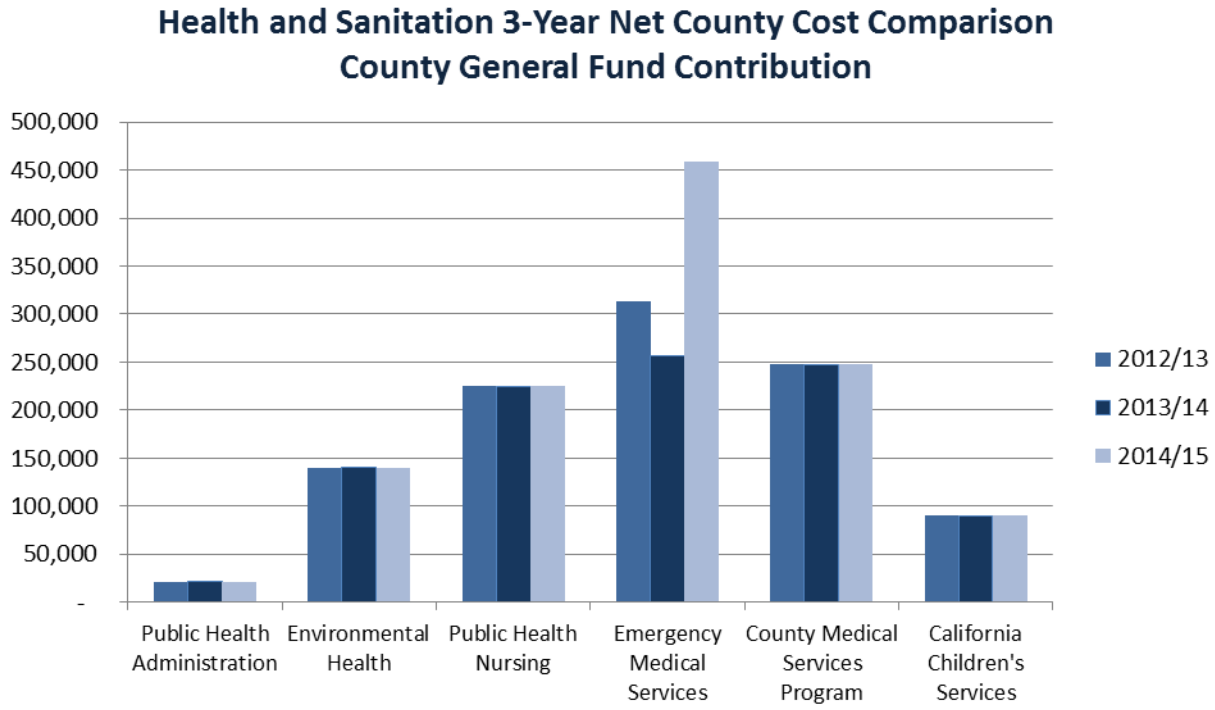
Public Protection

There are no major funding changes in Public Protection departments. Each department was funded as requested.



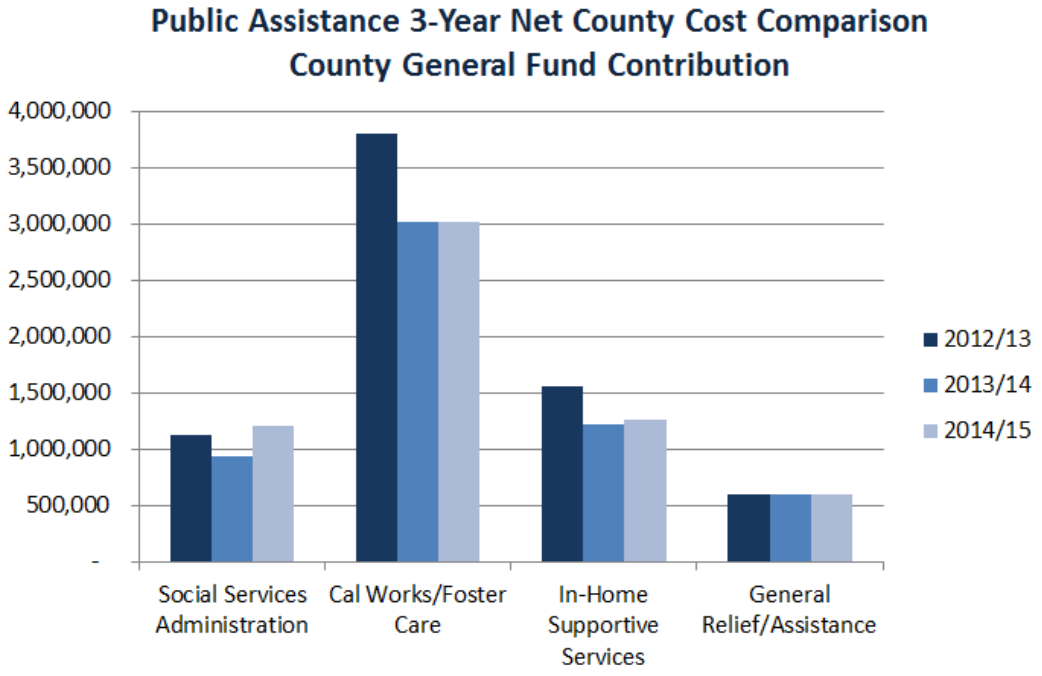
Health and Sanitation

There was a $200,000 increase to the Emergency Medical Services FY 2014-2015 budget to fund advanced life support services to rural areas of the County.



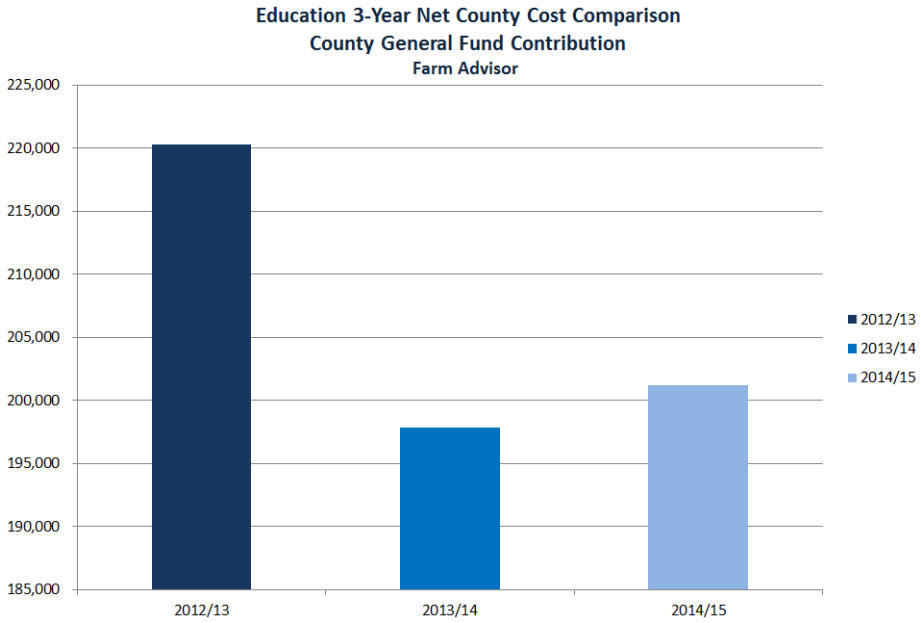
Public Assistance

There are no major funding changes in Public Assistance departments. Each department was funded as requested.



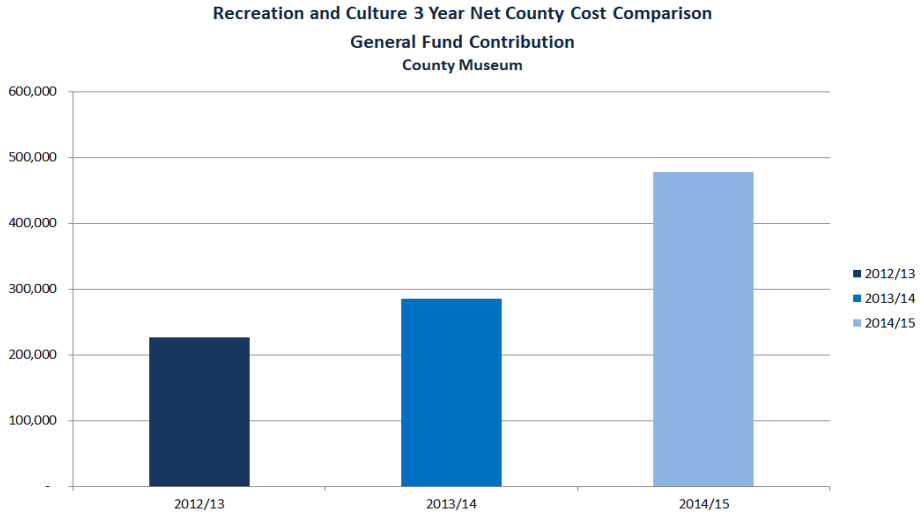
Education

The minimal funding change in the Farm Advisor's budget is due to employee one-time supplemental payments.



Recreation and Culture

The increase to the Museum's Net County Cost is funding for utility rate increases and to fill two additional positions.



CAPITAL IMPROVEMENTS

The FY 2014-2015 Final Budget includes $4,256,151 for capital improvement projects and deferred maintenance. The following page includes projects funded in the FY 2014-2015 Final Budget.

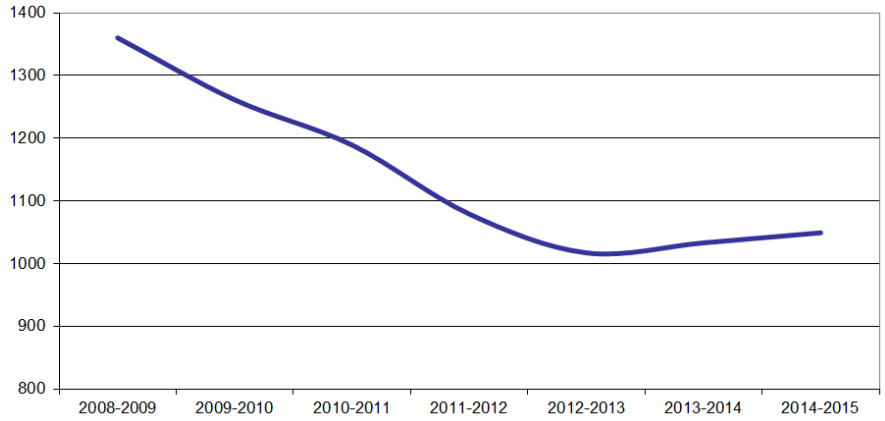
Budget Unit 1710 - Captial Improvement Projects			
BU/ORG	**Department**	**Location**	**Project**
2860/AC	Animal Care	Ukiah	Facility improvements to support shelter activities.
2860/AC	Animal Care	Ukiah	Safety hazard - Install new guard rail
2860/AC	Animal Care	Ukiah	Install better, energy efficient lighting in kennel
1710/CI	Buildings & Grounds	Ukiah	Ukiah Vets Hall basement repair
1710/CI	Buildings & Grounds	Ukiah	Low Gap Park bridge maintenance or rebuild
1710/CI	Buildings & Grounds	Willits	Willits Vets ADA project
1710/CI	Buildings & Grounds	Ukiah #32	GSA Warehouse Storage Bays
1710/CI	Buildings & Grounds	Parks	Parks Endowment Fund projects
1210	County Counsel	Ukiah	Remodel for security and add work space
1710/CI	Information Svcs	Ukiah	IT Room Dry Fire Suppression System
1710/CI	Juvenile Hall	Ukiah	Juvenile Hall ADA project
6110/LB	Library	Ukiah #29	Replace Windows
6110/LB	Library	Willits & Ft Bragg	Upgrade entrance doors to be ADA compliant
1710	Museum	Willits	Replace Roof
2851/PB	Planning	Ukiah	Window tinting for glare/heat/privacy
2851/PB	Planning	Fort Bragg	Partition a room with wall panels to make two rooms
2851/PB	Planning	Fort Bragg	Mold Cleanup - FB Planning & Building (per Risk Management)
3010/RO	Roads	Laytonville/Fort Bragg	Install metal roof and sides to material storage areas
3010/RO	Roads	Ukiah	Upgrade electrical
3010/RO	Roads	Ukiah	Slurry seal public and employee parking lots
3010/RO	Roads	Fort Bragg	Install surveillance system and security lighting Ft Bragg
3010/RO	Roads	Various	Install surveillance system and security lighting Ukiah
3010/RO	Roads	Ukiah #37	Provide road materials covered storage
3010/RO	Roads	Ukiah #37	Mold remediation
3010/RO	Roads	Boonville #1	Above-Ground Fuel Vault
2310/SO	Sheriff	Ukiah	Dispatch Center renovation
2310/SO	Sheriff	Mendocino	Renovate existing structure as a new DT Sub-Station
2310/SO	Sheriff	Willits #63	install fencing, security, gun storage at the WISC Log Cabin
2310/SO	Sheriff	Ukiah #39	Fence off parking lot with secured gate entry
5010/SS	Social Services	Willits - WISC	Remodel to accommodate staff
5010/SS	Social Services	Fort Bragg - Avila Center	Electrical/Generator Work
5010/SS	Social Services	Ukiah - N. Yokayo	Space needed to house staff
5010/SS	Social Services	Ukiah - Yokayo Modular	Electrical/Generator Work
5010/SS	Social Services	Fort Bragg - Avila Center	Install new carpet
5010/SS	Social Services	Ukiah - EFAS	More work space is needed behind the EFAS reception
5010/SS	Social Services	Ukiah	Evaluate and repair electrical, as needed
5010/SS	Social Services	Willits #61/62	Paint building 61/62 WISC
5010/SS	Social Services	Ukiah #41	Yokayo Parking Lots Sealing
5010/SS	Social Services	Covelo	Covelo Rodeo Arena Lighting
5010/SS	Social Services	Fort Bragg	Mold Cleanup - Avila Center (per Risk Management)
5010/SS	Social Services	Fort Bragg	Design Records Building
1130/TX	Treasurer	Ukiah	Tax Collector Emergency Exit Door
1710/CI	Multiple	Various Locations	Emergency Repairs
1710/CI	Multiple	Various Locations	Capital Projects

STAFFING LEVELS

During the FY 2014-2015 Final Budget hearing, the Board of Supervisors approved staffing adjustments as recommended by the Executive Office. A complete listing of the approved staffing adjustments is included in the Position Allocation Table section of this document. The County Executive Office and Human Resources Department will be reviewing County Policy #38, Positon Allocation Table Maintenance, and making recommendations to revise the Position Allocation Table to eliminate long-term, unfunded positons. It is expected that this Positon Allocation Table "clean-up" will be completed by the end of the fiscal year. The result will be a Position Allocation Table that accurately represents County Staffing levels and vacancies.

Historic staffing levels represented in the graph below reflect the number of allocated, filled positions as of the final pay period in the prior fiscal year. Since FY 2008-2009, staffing levels have declined as the County made adjustments in order to maintain services while lowering costs due to the Great Recession. Recent increases in staffing levels can be attributed to Public Safety positions as a result of the implementation of Public Safety Realignment (AB109), positions that were in the hiring process but not yet filled at the time of the report, and positions approved in the prior year final budget.

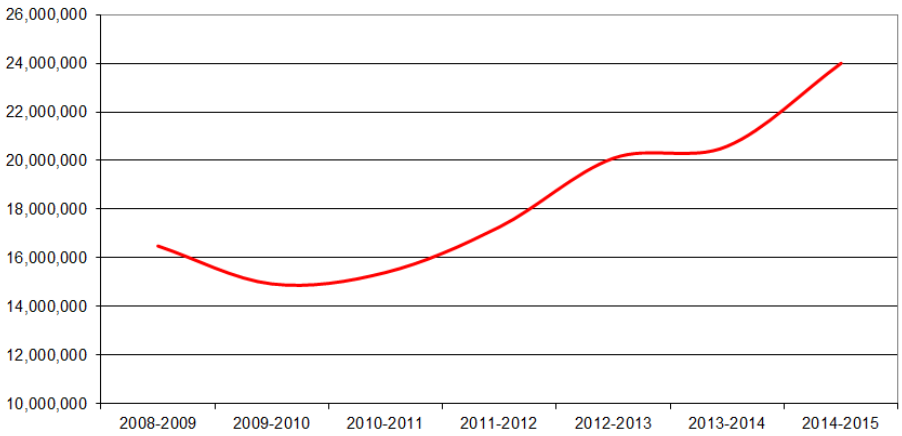
County of Mendocino Staffing Levels



RETIREMENT COSTS

The following graph depicts the increase in retirement costs to the County over the same period of time covered by the staffing level graph above. Although the implementation of the Public Employee's Pension Reform Act (PEPRA) assisted in stabilizing retirement costs in FY 2013-14, rates will increase significantly in FY 2014-2015 due to the Board of Retirement's recent approval of a one half percent decrease to the current assumed investment rate of return. More information on this major change affecting the County's cost of retirement benefits is located in the "Items of Interest and Concern" section of the Executive Summary.

County of Mendocino Retirement Costs

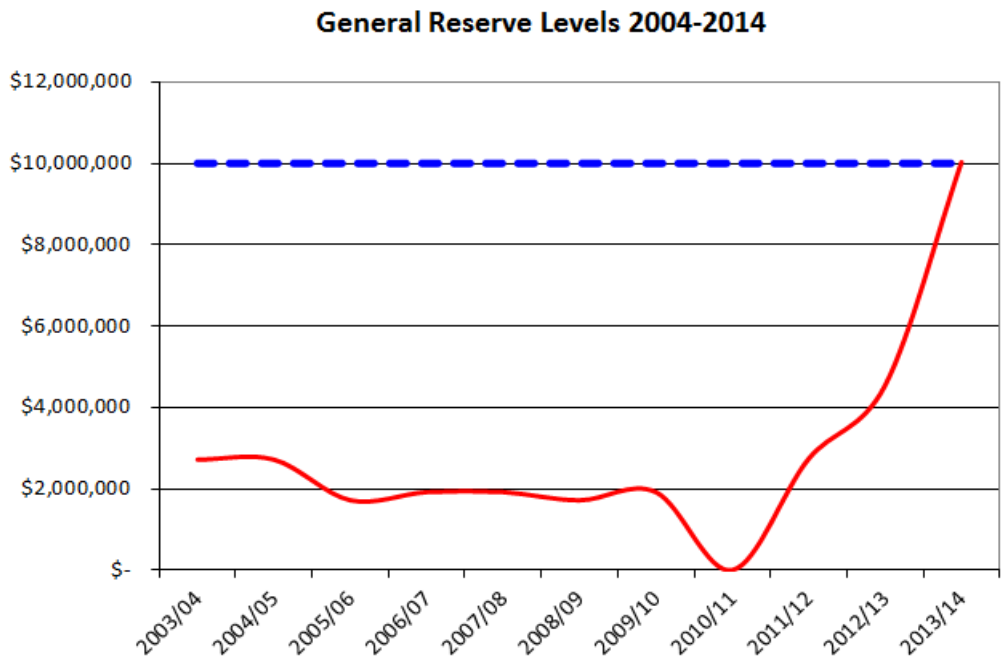


RECENT ACCOMPLISHMENTS

Increasing the General Fund Reserve Balance

Over the past decade, the County's General Fund Reserve levels have been consistently under-funded and were even drawn down to zero during FY 2010-2011. Throughout this period of time the County never achieved its own Board-directed level of reserves. Nationally accepted standards call for a reserve level between 8 and 15 percent of the General Fund, yet, the County had less than 2% across the entire General Fund when it was needed most. Since the end of FY 2010-2011, the County has placed one-time, unanticipated revenue into the General Reserve at the close of each fiscal year. At the end of FY 2013-2014, we were able to add $1,239,492 bringing the current balance to $10,030,000, meeting our objective of a $10 million General Fund Reserve set by the Board of Supervisors in County Policy No. 32, "General Reserve and Contingencies." Having an adequate General Reserve is extremely important in the event of an emergency, for unanticipated costs, or should another state or federal financial crisis such as the recent Great Recession occur.

The following graph depicts the historic level of funding in the Mendocino County General Reserve.



Credit Stabilization and Recovery

Another important accomplishment is the continued County credit stabilization and recovery as noted in the 2014 Fitch Report: Mendocino County Outlook Revised to Stable from Positive. A copy of the Fitch Rating Report is included in the County Overview Section of this document.

Public Budget Presentations

In the month of August, County Executive Office staff developed five County Recommended Budget presentations, each tailored to be of interest to the constituents of the five supervisorial districts. These presentations were hosted by local agencies, attended by the Supervisor representing the District, and presented by Chief Executive Officer Carmel J. Angelo and Deputy Chief Executive Officer Heidi Dunham. The presentations included general information about the County, such as unemployment levels and average wages, local Industry and major employers and taxpayers, how the County Budget is developed, the importance of building and maintaining a General Fund Reserve, and other items of specific interest to the constituents in the hosting supervisorial district.

ITEMS OF INTEREST AND CONCERN

On October 15, 2014, after adoption of the FY 2014–2015 Final Budget, the Mendocino County Employees' Retirement Association Board approved a one half percent decrease to the current assumed investment rate of return. This rate reduction results in a significant and immediate impact to County finances. The Actuary will provide an actuarial report on December 3, 2014. Once the report is received, the Board of Supervisors will determine how to best manage this financial impact.

Public Safety Realignment and the recent passage of Proposition 47 reducing the classification of most nonviolent crimes from a felony to a misdemeanor, and how that will affect us locally, is also a major concern.

As in prior years, continual monitoring of the State and Federal budgets during FY 2014-2015 will be key in maintaining the ground we have gained since the Great Recession. In doing so, we will be able to plan and take strategic action instead of having emergency reactions should the economy take a downward turn.

Additional items warranting attention during the upcoming year include pension costs, the cost of continued implementation of the Affordable Care Act, and the cost of employee healthcare.

GOALS FOR FY 2014–2015 AND BEYOND

County Infrastructure

Many projects that are identified in the Capital Improvement Plan (CIP) have been funded in FY 2014-2015. With the hiring of Project Managers in FY 2013-2014, we are seeing improvements in the management of capital projects. Having these staff dedicated to the management of the large number of capital projects has improved the day-to-day oversight and timeframes for project completion. Substantial progress must still be made to perform capital maintenance in order to maintain existing County infrastructure, and to complete new projects identified as priorities.

General Reserve

In accordance with Board direction and County Policy No. 32, "General Reserve and Contingencies", we will continue to build our General Fund Reserve with one-time, unanticipated revenue to maintain a minimum balance of $10,000,000 or 6.35% of the General Fund.

Local Economy

The County will continue to look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County. In FY 2013-2014, the County prioritized efforts to develop a tax sharing agreement with the City of Ukiah. Much progress has been made and we anticipate the implementation of a mutually acceptable tax sharing agreement in FY 2014-2015.

Core Services

We will continue to support core services such as public safety and public health.

Succession Planning

We will work with our Department Heads and Expanded Leadership Team to develop departmental and county-wide succession plans.

System Sustainability

We will continue to focus on debt mitigation and elimination, and to look beyond a 12 month horizon.

LONG TERM PLANNING

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

CONCLUSION

As in prior fiscal years, our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. We will continue to prioritize core services such as public safety and health services and look for new ways of doing business to lower costs. We will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While our revenues continue to grow at a slow, but steady rate, we must remember that the cost of doing business continues to rise at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.

MENDOCINO COUNTY BOARD OF SUPERVISORS



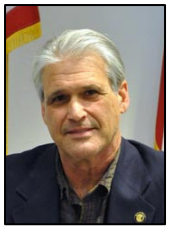
SUPERVISOR GJERDE
4th District Supervisor
(707) 463-4221
gjerde@co.mendocino.ca.us



SUPERVISOR PINCHES
3rd District Supervisor
(707) 463-4221
pinchesj@co.mendocino.ca.us



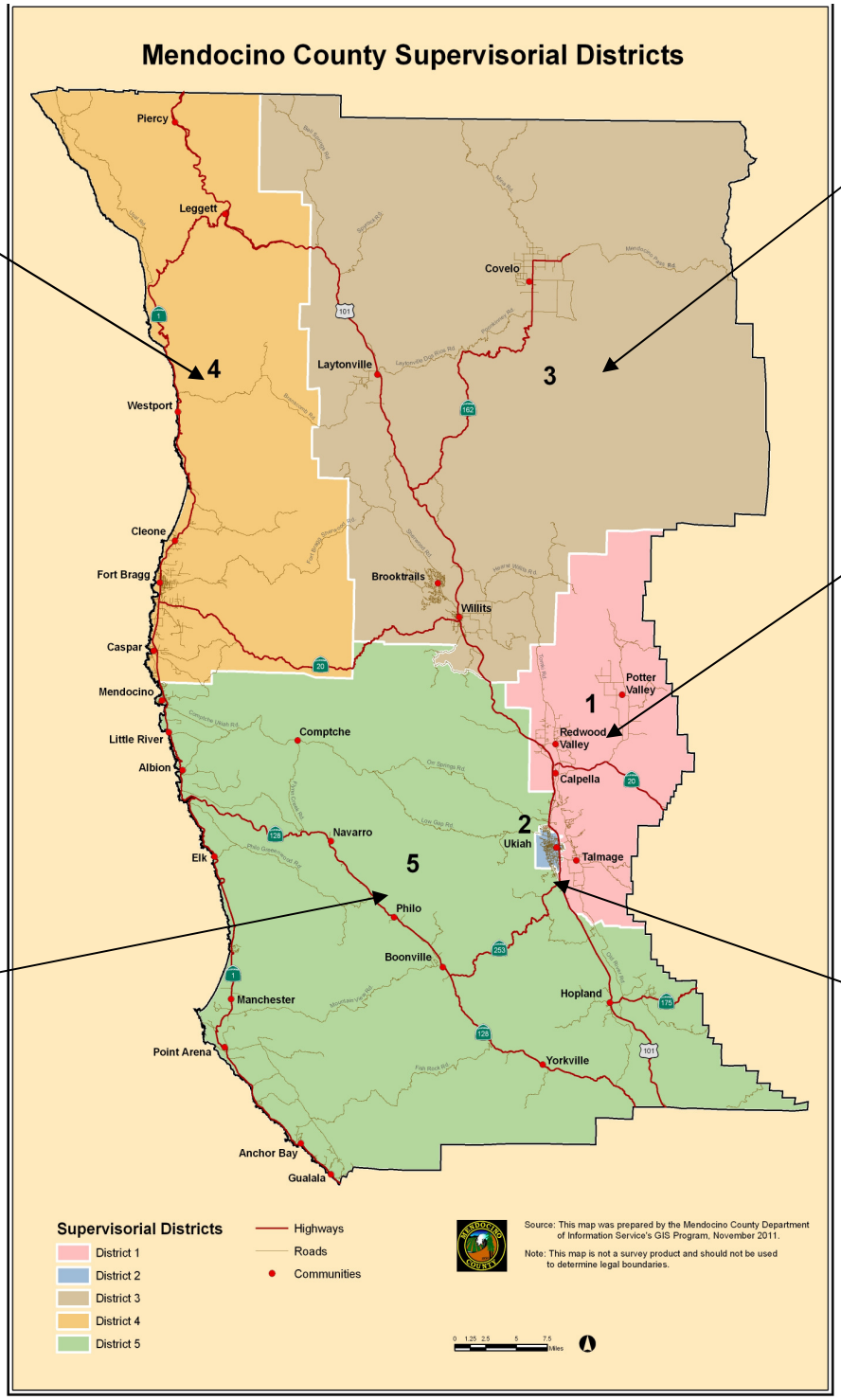
SUPERVISOR BROWN
1st District Supervisor
(707) 463-4221
browncj@co.mendocino.ca.us



SUPERVISOR HAMBURG
5th District Supervisor
(707) 463-4221
hamburgd@co.mendocino.ca.us



SUPERVISOR MCCOWEN
2nd District Supervisor
(707) 463-4221
mccowen@co.mendocino.ca.us



COUNTY ADMINISTRATION CENTER • 501 LOW GAP ROAD • ROOM 1010 • UKIAH, CALIFORNIA 95482
TELEPHONE: (707) 463-4221 • FAX: (707) 463-7237 • BOS@CO.MENDOCINO.CA.US • WWW.CO.MENDOCINO.CA.US/BOS

COUNTY OF MENDOCINO **BOARD OF SUPERVISORS**

MISSION STATEMENT

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County.

The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

Goals to achieve our Mission Statement:

♦ To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.

♦ To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.

♦ To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.

♦ To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.

♦ To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long term economic viability of the County and its citizens.

Adopted August 19, 1999

By the Mendocino County Board of Supervisors

COUNTY OF MENDOCINO

OVERVIEW

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

Experience Mendocino County Wilderness - Waves - Wineries

Mendocino County is located about 100 miles north of San Francisco and is bordered by Sonoma County to the south, Humboldt County to the north, Lake County to the east and the Pacific Ocean to the west. The County has a population of approximately 90,000 with about 16,000 people living in Ukiah, the largest city and the County seat. Mendocino County encompasses an area of over two million acres or approximately 3,500 square miles and is known for its redwood forests, rugged coastline, picturesque villages and award winning wineries. There are seven parks located throughout the County – each with its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources. In addition, Ukiah has recently added a Skateboard Park and Dog Park. Residents and visitors enjoy camping, fishing and water sports at Lake Mendocino and Lake Pillsbury as well as throughout the coastal areas of Mendocino County. Combining the best of the outdoors with the finest aspects of living well, Mendocino County embodies the very best that California and Mother Nature have to offer.

County Structure

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, and a museum.

Agricultural Production

Million Dollar Crops

WINE GRAPES	$ 113,139,800
TIMBER	66,051,800
BARTLETT PEARS	10,881,700
CATTLE & CALVES	8,706,800
PASTURE	4,399,600
MILK	3,721,800
NURSERY	1,457,600
PASTURE, IRRIGATED	1,188,000
BOSC PEARS	1,183,100



Source: Mendocino County 2013 Crop Report





Commercial Fish Catch

Commodity	Total Lbs	Total Value
Salmon, Chinook	1,407,767	$7,664,761
Sea Urchin, Red	4,233,702	$3,637,077
Crab, Dungeness	872,929	$2,429,648
Sablefish	583,323	$1,414,198
Sole, Dover	1,048,632	$468,853
Rockfish, Chilipepper	558,653	$363,268
Sole, Petrale	220,805	$286,717
Thornyhead, Longspine	499,905	$225,393
Swordfish	41,974	$146,857
Thornyhead, Shortspine	159,032	$142,780
Miscellaneous	651,323	$501,348
Totals	10,278,045	$17,280,900

Source: Mendocino County Crop Report 2013



ORGANIC ACRES

CROPS	ACRES
Wine grapes	4,106
Fruits & Nuts	317
Vegetables	54
Herbs	17
Pasture/Forage/Grain	5,710
Nursery & Cut Flowers	6
TOTAL	10,210

Source: Mendocino County Crop Report 2013

Mendocino County's Major Taxpayers and Employment by Industry

PRINCIPAL TAXPAYERS FOR THE FISCAL YEAR ENDING JUNE 30, 2014

Owner	Type of Business	Total Taxes Assessed	% of Total
PACIFIC GAS & ELECTRIC CO.	UTILITY	$2,257,706.36	1.92%
V C T USA, INC.	VINEYARD / WINERY	584,566.34	0.50%
MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	580,128.76	0.49%
MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	425,570.32	0.36%
PACIFIC BELL TELEPHONE CO.	COMMUNICATION	398,203.84	0.34%
GEORGIA PACIFIC CORPORATION	INDUSTRIAL SITE	353,311.98	0.30%
HERITAGE WINE, LLC	VINEYARD / WINERY	266,638.30	0.23%
HAWTHORNE TIMBER COMPANY	TIMBERLAND	212,813.56	0.18%
PEAR ORCHARD ASSOCIATES	SHOPPING CENTER	209,640.56	0.18%
AT&T COMMUNICATIONS INC.	COMMUNICATION	182,779.44	0.16%

Source: County of Mendocino Treasurer/Tax Collector



EMPLOYMENT BY INDUSTRY (Top 11)

Employer Category	Average Annual Employment	% of County Employment
Government	7,420	18.15%
Educational and Health Services	5,530	13.53%
Leisure and Hospitality	4,490	10.98%
Retail Trade	4,430	10.84%
Manufacturing	2,550	6.24%
Total Farm	1,720	4.21%
Professional and Business Services	1,560	3.82%
Mining	1,100	3.55%
Financial Activities	10,520	2.50%
Wholesale Trade	810	1.98%
Transportation, Warehousing and Utilities	620	1.52%

Source: State of California, Employment Development Department June 2014 (unadjusted)

County and City Population Levels

US Census Bureau Quick Facts	Mendocino County	California
Population, 2013 estimate	87,192	38,332,521
Population, 2010 (April 1) estimates base	87,840	37,253,959
Percent change, April 4, 2010 to July 1, 2013	-0.7%	2.9%
Persons under 5 years, percent, 2013	5.9%	6.5%
Persons under 18 years, percent, 2013	21.7%	23.9%
Persons 65 years and over, percent, 2013	18.2%	12.5%

US Census Bureau Quick Facts	City of Ukiah
Population, 2013 estimate	15871
Population, 2010 (April 1) estimates base	16075
Percent change, April 4, 2010 - July 1, 2013	-1.30%
Persons under 5 years, percent, 2010	7.30%
Persons under 18 years, percent, 2010	24.80%
Persons 65 years and over, percent, 2010	14.50%





US Census Bureau Quick Facts	City of Fort Bragg
Population, 2013 estimate	7,250
Population, 2010 (April 1) estimates base	7,273
Percent change, April 4, 2010 - July 1, 2013	-0.30%
Persons under 5 years, percent, 2010	7.40%
Persons under 18 years, percent, 2010	24.70%
Persons 65 years and over, percent, 2010	13.70%

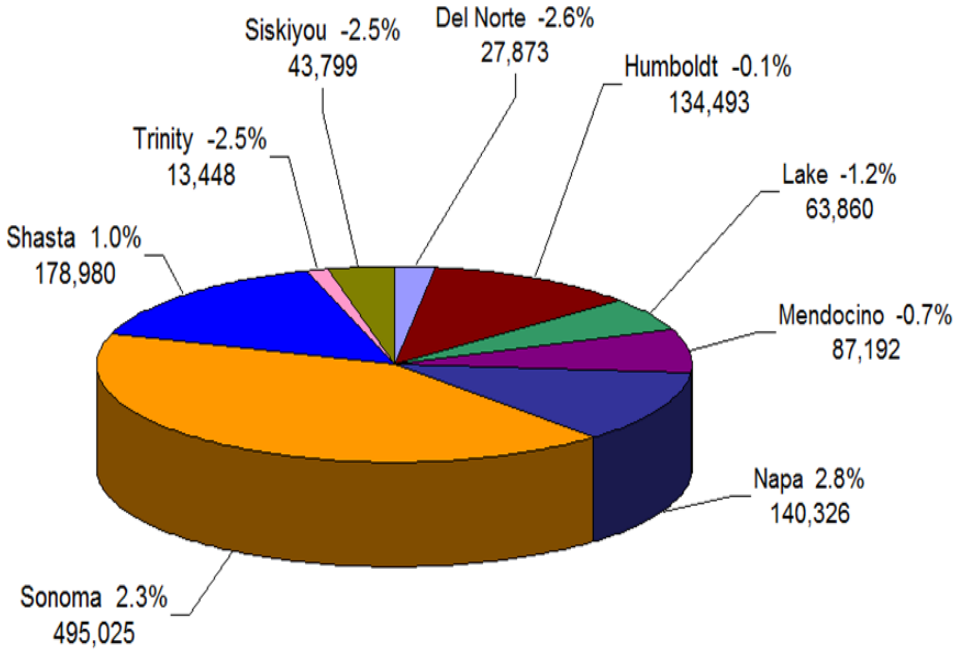
United States Census Bureau	City of Point Arena
Population, 2013 estimate	449
Population, 2010 estimate	449



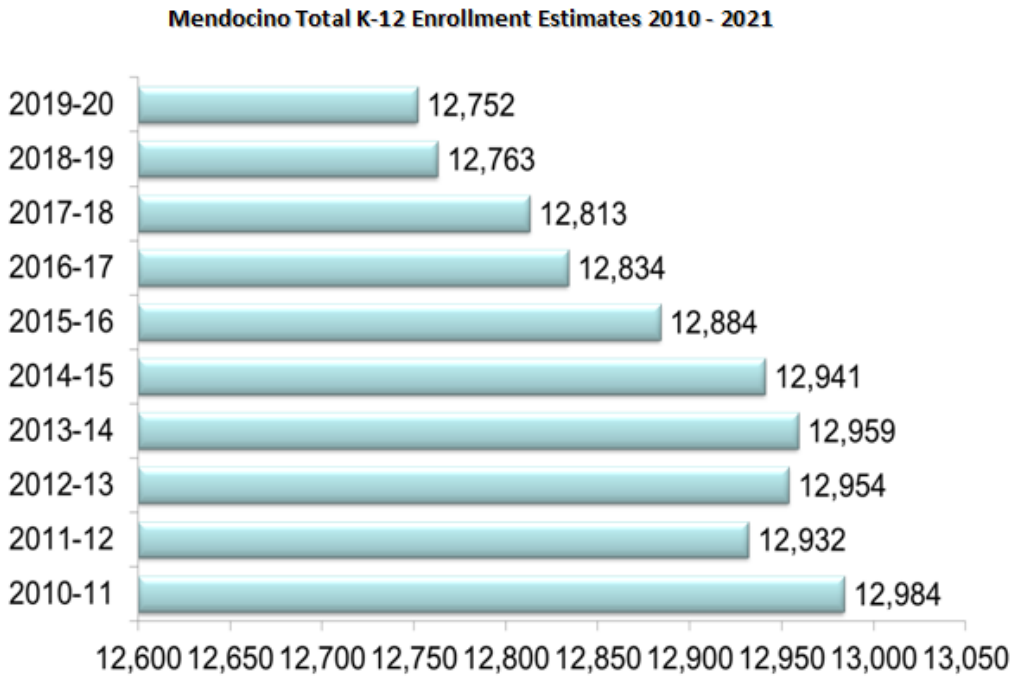


United States Census Bureau	City of Willits
Population, 2013 estimate	4,828
Population, 2010 estimate	4,883

Regional Population and Growth Rate Comparison

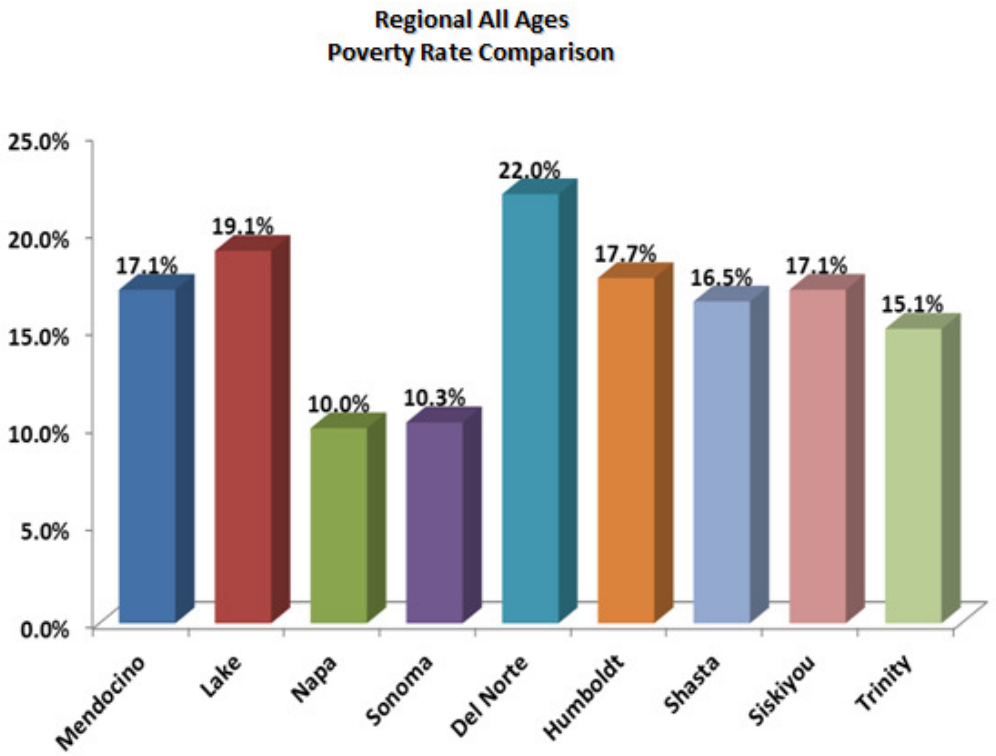


Mendocino County K -12 School Enrollment



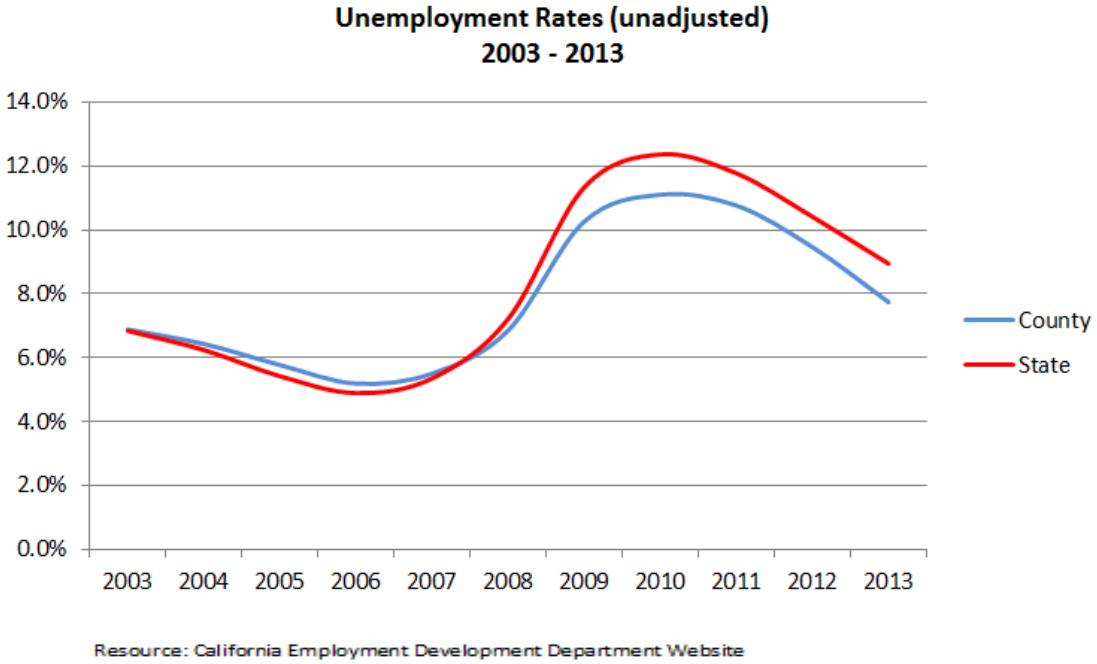
Source: California Department of Finance, Demographic Research Unit, Oct 2011

Regional Poverty Rates

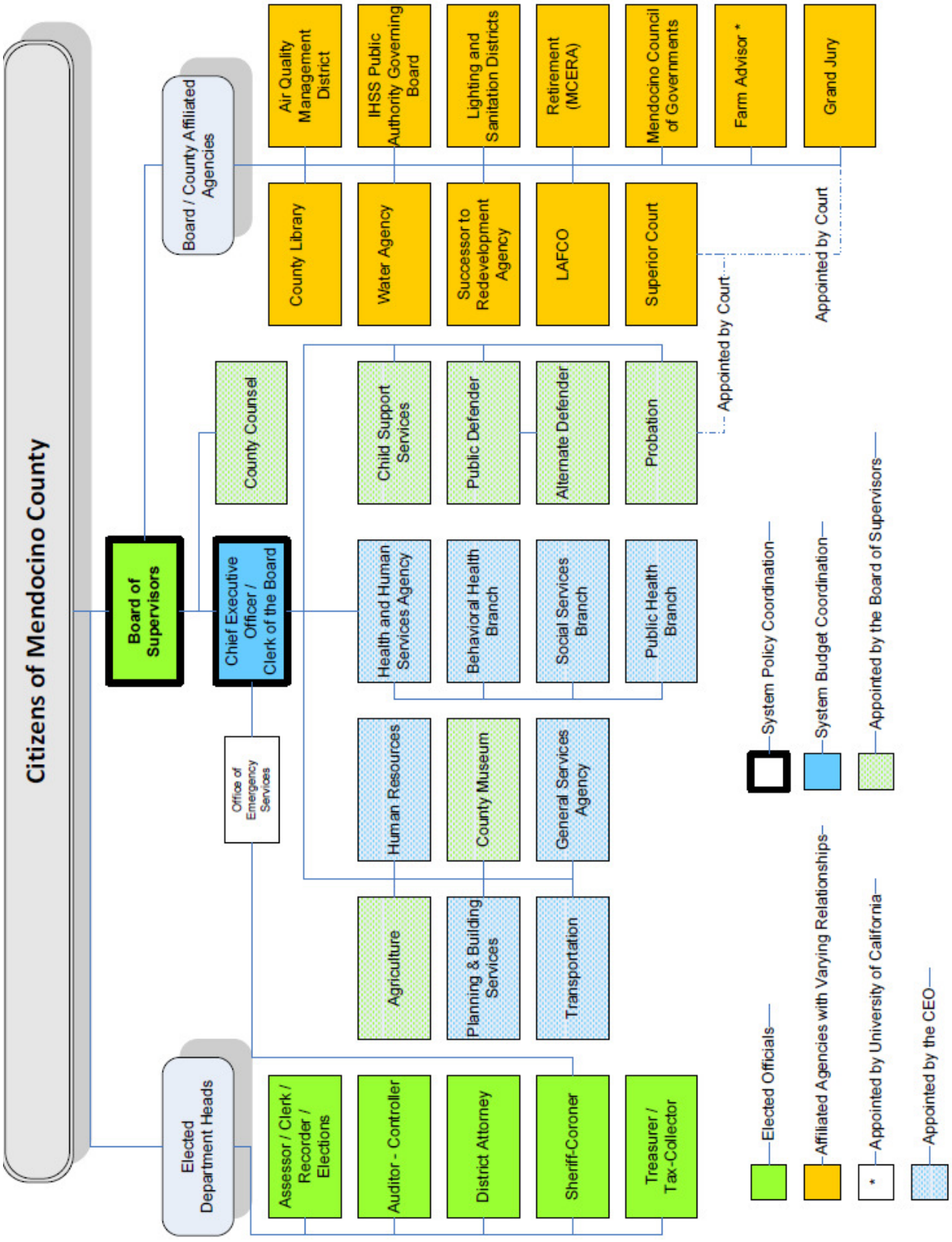


Source: Census ACS 2006-2010, DPO3

Historical Unemployment Rates



Resource: California Employment Development Department Website


Citizens of Mendocino County
Board of Supervisors
Chief Executive Officer / Clerk of the Board
County Counsel
Office of Emergency Services
Elected Department Heads
Board / County Affiliated Agencies
Air Quality Management District
IHSS Public Authority Governing Board
Lighting and Sanitation Districts
Retirement (MCERA)
Mendocino Council of Governments
Farm Advisor *
Grand Jury
County Library
Water Agency
Successor to Redevelopment Agency
LAFCO
Superior Court
Appointed by Court
Appointed by Court
Child Support Services
Public Defender
Alternate Defender
Probation
Health and Human Services Agency
Behavioral Health Branch
Social Services Branch
Public Health Branch
Human Resources
County Museum
General Services Agency
Agriculture
Planning & Building Services
Transportation
Assessor / Clerk / Recorder / Elections
Auditor - Controller
District Attorney
Sheriff-Coroner
Treasurer / Tax-Collector
System Policy Coordination
System Budget Coordination
Appointed by the Board of Supervisors
Elected Officials
Affiliated Agencies with Varying Relationships
Appointed by University of California
Appointed by the CEO

Mendocino County Officials

ELECTED OFFICIALS

Office	Name	Telephone Number
Supervisors		
1st District	Carre Brown, *Vice-Chair*	(707) 463-4221
2nd District	John McCowen	(707) 463-4221
3rd District	John Pinches, *Chair*	(707) 463-4221
4th District	Dan Gjerde	(707) 463-4221
5th District	Dan Hamburg,	(707) 463-4221
Assessor-Clerk-Recorder	Susan Ranochak	(707) 463-4376
Auditor-Controller	Lloyd Weer, *Interim*	(707) 463-4388
District Attorney	C. David Eyster	(707) 463-4211
Sheriff-Coroner	Thomas D. Allman	(707) 463-4411
Treasurer-Tax Collector	Shari Schapmire	(707) 234-6875

APPOINTED OFFICIALS

Department	Name	Telephone Number
Agriculture	Chuck Morse	(707) 463-4208
Air Quality Management District	Robert Scaglione	(707) 463-4354
Executive Office	Carmel J. Angelo	(707) 463-4441
Child Support Services	Bruce Mordhorst	(866) 901-3212
County Counsel	Douglas Losak, *Interim*	(707) 234-6885
Farm Advisor	Greg Giusti	(707) 463-4495
General Services Agency	Kristin McMenomey	(707) 234-6050
Library District	Wallace Clark, *Interim*	(707) 467-2590
Museum	Alison Glassey	(707) 459-2736
Health and Human Services Agency	Stacey Cryer	(707) 472-2333
Human Resources Department	Tammi Weselsky	(707) 234-6600
Planning and Building Services	Steve Dunnicliff	(707) 234-6650
Probation Department	Albert “Buck” Ganter	(707) 234-6910
Public Defender	Linda Thompson	(707) 234-6950
Transportation Department	Howard Dashiell	(707) 463-4363

MENDOCINO COUNTY EMPLOYEE BARGAINING UNITS

- SEIU (Service Employees' International Union, Local 1021): Various departments
- DSA (Deputy Sheriff's Association): Sheriff, Jail, District Attorney and Social Services
- MCLEMA (Mendocino County Law Enforcement Management Group): Sheriff, Jail, District Attorney and Social Services
- Management: Various departments
- Confidential: Auditor, Executive Office, County Counsel, Human Resources and Retirement
- Department Heads: Various departments
- Unrepresented: Auditor, Executive Office, County Counsel, and Human Resources
- MCPEA (Mendocino County Probation Employees Association): Juvenile Hall and Probation
- MCPAA (Mendocino County Public Attorneys Association): Alternate Defender, Child Support Services, District Attorney, and Public Defender

MENDOCINO COUNTY EMPLOYEE BENEFITS FOR FISCAL YEAR 2014-2015

Health Insurance

Regular employees working 64 hours or more per pay period (and their qualifying dependents) are eligible for health insurance coverage; including medical, dental & vision insurance (75% of annual premium paid by County and 25% paid by the employee). Employees working less than 64 hours per pay period with a minimum of 16 hours per pay period are also eligible to participate in the Health Plan with the County/employee paid premium rate pro-rated based on the number of hours worked. Those employees enrolled in the County's Health Plan are also eligible to participate in the County's Wellness & Employee Assistance Programs, and receive Accidental Death & Dismemberment (AD&D) and term life benefits. Supplemental coverage available includes voluntary life, AD&D, auto, home & pet insurance and retirement & financial planning resources.

Sick Leave

Regular employees are eligible for sick leave at the accrual rate of 4.616 hours per pay period for full-time employees and on a pro-rated basis for part-time employees working 20 or more hours per week.

Vacation

Employees working three years or less receive up to 10 days of paid vacation per year; maximum accrual of 240 hours. Employees working 8 years or less receive up to 15 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15 years or less receive up to 20 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15+ years receive up to 25 days of paid vacation per year; maximum accrual of 400 hours. Part-time employees receive vacation on a pro-rated basis.

Paid Holidays

Employees occupying a permanent full-time or permanent part-time position receive regular pay for 11 holidays.

Personal Leave

Employees receive paid personal time off ranging from 24 to 48 hours based on the employee's bargaining unit agreement.

Bereavement

Employees who suffer a death in their immediate family may be allowed to be absent with pay for up to 24 non-consecutive work hours to be used within thirty (30) calendar days of the death.

Catastrophic Leave

Employees may receive catastrophic leave which is funded through donations of compensatory leave hours (such as vacation and designated holiday leave hours) from employees. In order to qualify, the paid leave must be due to verifiable, long-term catastrophic illness or injury which clearly disables the employee, the employee's spouse, parent, or child.

Retirement

County employee retirement benefits are administered by the Mendocino County Employees' Retirement Association which is a Public Retirement system governed by the County Employees Retirement Law Act of 1937. Depending on date of hire, benefits offered are as follows: General Members 2% @ 57 or 2.5% @ 67, Safety Members 3% @ 55 or 2.7% @ 57, and Probation Members 2% @ 50 or 2.7% @ 57 with benefit determined by membership date. The Retirement System is fully integrated with Social Security. Full time equivalent employees are eligible for and covered by Social Security.

Education, Training and Health Flex Benefit Program

Employees may receive funds to be used on specific education, training, and health related benefits based on the employee's bargaining unit agreements.

Deferred Compensation Plans

The County offers a deferred compensation plan to which employees may elect to make contributions. A county match program is available to management and department head bargaining units.

Source: Mendocino County Human Resources

FITCH UPGRADES MENDOCINO COUNTY,CA'S POBS TO 'A';OUTLOOK STABLE

January 23, 2014

San Francisco – (Business Wire) – Fitch Ratings has upgraded the following Mendocino County, CA (the county) ratings:

--$72.245 million pension obligation refunding bonds (POBs), series 2002 to 'A' from 'BBB+';

--Implied general obligation rating to 'A+' from 'A-'.

The Rating Outlook is revised to Stable from Positive.

SECURITY

The POBs are an absolute and unconditional obligation of the county imposed by law, the payment of which is not limited to any special source of funds.

KEY RATING DRIVERS

CONTINUED FINANCIAL IMPROVEMENT: The upgrade reflects improvements in the county's financial position following substantial expenditure reductions and management reforms over the last several years.

LIMITED ECONOMY: The county continues to face challenges from a long-term economic contraction that preceded the recent downturn. After falling for many years, employment levels increased modestly in the past two years while population has stagnated. In addition, wealth and income levels remain well below state and national averages.

MANAGEMENT REFORMS: The county continues to make notable progress in addressing weaknesses previously cited by Fitch. Management has raised fund balance targets and established policies to help meet these new goals, updated treasury practices, and produced its first capital improvement plan in seven years.

MODERATE DEBT; ELEVATED PENSIONS: Overall debt levels are moderate and expected to remains so given no additional planned borrowing in the intermediate term. Pension funding requirements are considerable and rising, though total carrying costs are manageable.

RATING SENSITIVITIES

LIMITED REVENUE FLEXIBILITY/ECONOMY: The rating is likely limited to the current level due to the county's constrained revenue raising ability coupled with the inherent limitations of its economic base.

CREDIT PROFILE

Mendocino County is located in northern California, along the Pacific coast, approximately 115 miles north of San Francisco. The county's estimated population of 90,000 is little changed from the 1990s and is dispersed across 3,500 square miles - a land area larger than several states.

FINANCIAL IMPROVEMENT FOLLOWS CUTS

The county ended fiscal 2013 with a third consecutive year of strong general fund operating results. The operating surplus after transfers for 2013 equaled 5.1% of general fund spending, raising the unrestricted fund balance to 14% of spending ($18.7 million) from 9.4% ($12.4 million) the prior year. Year-end cash balances also rose substantially for the third consecutive year, from just $14,000 in fiscal 2010 to $27 million in 2013. As such, the ratio of cash to liabilities, less deferred revenue, stood at a healthy 7.0x.

The county's strong performance follows substantial expenditure reductions over the past several years, primarily through workforce and payroll reductions. Workforce reductions eliminated approximately one-fourth of the county's full-time employees over the past five years, while remaining employees have seen permanent wage cuts of 10% to 12.5%. The county anticipates additional modest contraction of its workforce over time through attrition. In addition, the county has eliminated other post-employment benefits (OPEB) for current and retired employees.

Management projects further, albeit smaller, additions to fund balance in fiscal 2014 and going forward, which Fitch considers reasonable given prior year expenditure reductions and revenue improvements through mid-year.

LIMITED ECONOMY

The county continues to face a long-term economic contraction that dates from the late 1990s. Population growth has been very slow over this period and employment levels dropped steadily before increasing modestly in 2012 and 2013. Tourism and wine production have provided some opportunities for growth, but overall employment and labor force levels fell by about 6% and 4%, respectively, over the past decade.

Unemployment rates for the county, which have generally been slightly higher than statewide averages, declined to 7.1% as of October 2013 based on a large decline in labor force participation and a smaller employment loss. Income and wealth indicators are weak at 72% to 84% of state and national averages.

Taxable assessed valuation (TAV) was relatively unaffected by the national housing boom and has been insulated from subsequent declines. TAV dropped by just 2.2% between 2010 and 2013 after many years of steady increases, and resumed growth (1.3%) in fiscal 2014. The local housing market is showing signs of recovery with November 2013 home values gaining 11.7% year over year though still down 36% from its peak, as reported by Zillow.

POSITIVE MANAGEMENT REFORMS

The county has made notable progress in addressing management weaknesses cited in prior rating reviews. The county adopted a general fund reserve policy in 2012 that increases targets for its stabilization, counter-cyclical and emergency reserves from a cumulative 2% to 6.35% of general fund expenditures, or a minimum of $10 million. The new policy also provided a mechanism for incremental additions to reserves until targeted levels are reached. Management expects to reach the reserve level this fiscal year or next.

The county also made substantial revisions to its investment practices in 2012, diversifying investment categories, increasing credit quality, and reducing maturities in general. These actions appear likely to improve the county's ability to meet its chief investment goal of principal protection, and to better serve its cash management needs.

The county recently adopted a five-year capital plan through fiscal 2017 after having been without one since 2006. The county faces a large backlog of capital projects due to spending deferrals during the recent downturn through fiscal 2013. The largest cost of the $37.7 million CIP is a remodel or replacement of the county jail at $21 million. The county's application for a $20 million state grant was recently denied and it plans to apply for future grants, as the facility currently has sufficient capacity. Fitch views renewed efforts to identify and prioritize capital needs as a positive development.

MODERATE DEBT; ELEVATED PENSION COSTS

Overall debt levels are moderate at $3,130 per capita or 2.8% of TAV. Amortization of direct debt is average with 60% of outstanding principle retired in 10 years. Management has no current plans for debt issuance. In addition, fiscal 2014 was the first year it did not require short-term cash flow borrowing, due to its improved financial position. Amounts borrowed for such purposes had declined by nearly one-third in fiscal 2013, providing further evidence of strengthened operations.

As of June 30, 2012, the Mendocino County Employees' Retirement Association had a funded ratio of 74%, or 67% under Fitch's alternate investment assumption of 7% returns. County contributions have increased by 86% over the past five years, largely due to lower than expected investment results.

Total pension costs, including POB debt service and pension contributions, have accounted for a growing share of governmental spending in recent years. Pension costs represented 4.5% of governmental expenditures in fiscal 2010 rising to 8.5% in 2013. As overall governmental spending has declined (due largely to workforce and payroll reductions), such fixed costs have increased as a share of remaining expenditures.

Total carrying costs for pensions, other post-employment benefits (OPEBs), and debt service were a moderate 15.7% of governmental expenditures in fiscal 2013, as compared to 11.8% in fiscal 2011. The county began a phased elimination of OPEBs in 2010 and had a minimal remaining liability of $686,000 at fiscal year-end 2013.

Additional information is available at 'www.fitchratings.com'.

In addition to the sources of information identified in Fitch's Tax-Supported Rating Criteria, this action was additionally informed by information from Creditscope.

Applicable Criteria and Related Research:
--'Tax-Supported Rating Criteria' (Aug. 14, 2012);
--'U.S. Local Government Tax-Supported Rating Criteria' (Aug. 14, 2012).
Applicable Criteria and Related Research:
Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=686015
U.S. Local Government Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=685314
Additional Disclosure
Solicitation Status
http://www.fitchratings.com/gws/en/disclosure/solicitation?pr_id=816655
All Fitch Credit Ratings are subject to certain limitations and disclaimers. Please read these limitations and disclaimers by following this link: http//fitchratings.com/understandingcreditratings. In addition, rating definitions and the terms of use of such ratings are available on the agency's public website 'www.fitchratings.com'. Published ratings, criteria and methodologies are available from this site at all times. Fitch's code of conduct, confidentiality, conflicts of interest, affiliate firewall, compliance and other relevant policies and procedures are also available from the 'code of conduct' section of this site. Fitch may have provided another permissible service to the rated entity or its related third parties. Details of this service for ratings for which the lead analyst is based in an eu-registered entity can be found on the entity summary page for this issuer on the Fitch website.

CONTACTS:

Fitch Ratings
Primary Analyst
Shannon Groff, +1 415-732-5628
Director
Fitch Ratings, Inc.
650 California Street, 4th Floor
San Francisco, CA 94108
Or
Secondary Analyst
Stephen Walsh, +1 415-732-7573
Director
Or
Committee Chairperson
Jessalynn Moro, +1 212-908-0608
Managing Director
Or
Media Relations:
Elizabeth Fogerty, +1 212-908-0526
elizabeth.fogerty@fitchratings.com

###

MENDOCINO
1850
COUNTY

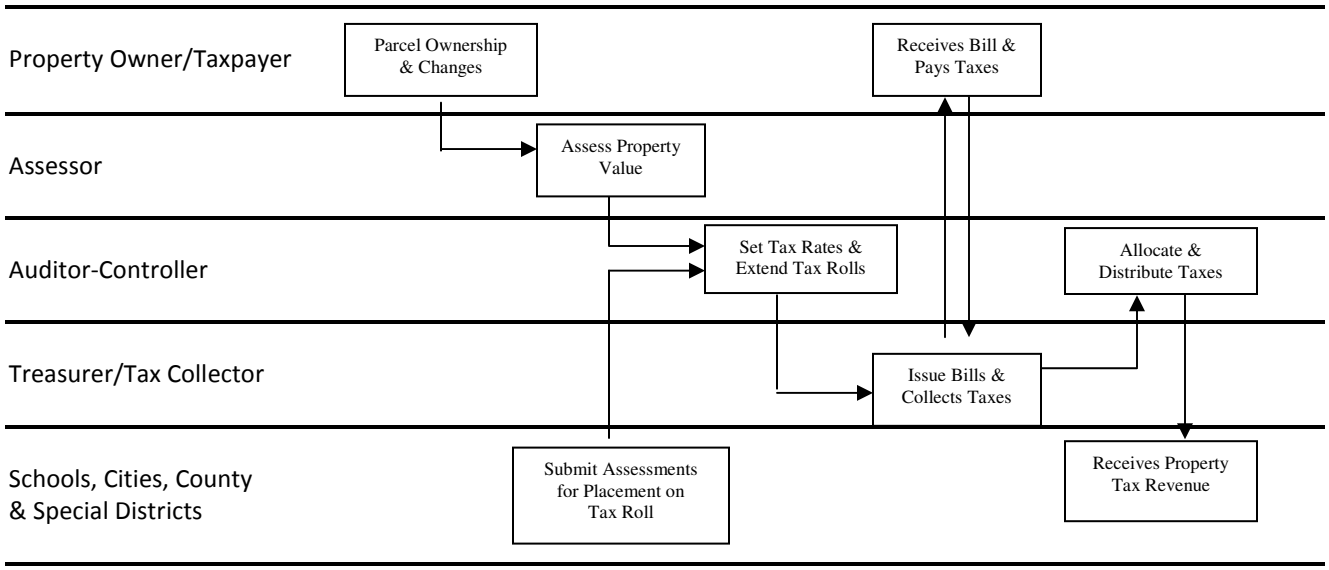
PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various county departments from the generation of property taxes through the distribution to local government agencies.

DIAGRAM DEPICTING THE FLOW OF THE PROPERTY TAX PROCESS



Proposition 13 - approved by California voters in 1978 - is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value. New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $114,634 or higher off assessed value of the home, depending upon the annual house income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 234-6800.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are around 63,000 direct charges from 40 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES

The Tax Collector mails secured tax bills on or before October 31 each year. The bill may be paid in two installments. The first installment of taxes is due November 1 and delinquent after **December 10**. A 10% penalty attaches thereafter. The second installment is due February 1 of the following year and is delinquent after **April 10.** An additional 10% penalty and $20.00 cost charge attaches thereafter. Additional penalties accrue after June 30 of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10 the same year. The second installment shall become delinquent after April 10 of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31. If unpaid, interest will start to accrue on November 1 at a rate of 1½% per month on the original tax amount until paid in full.

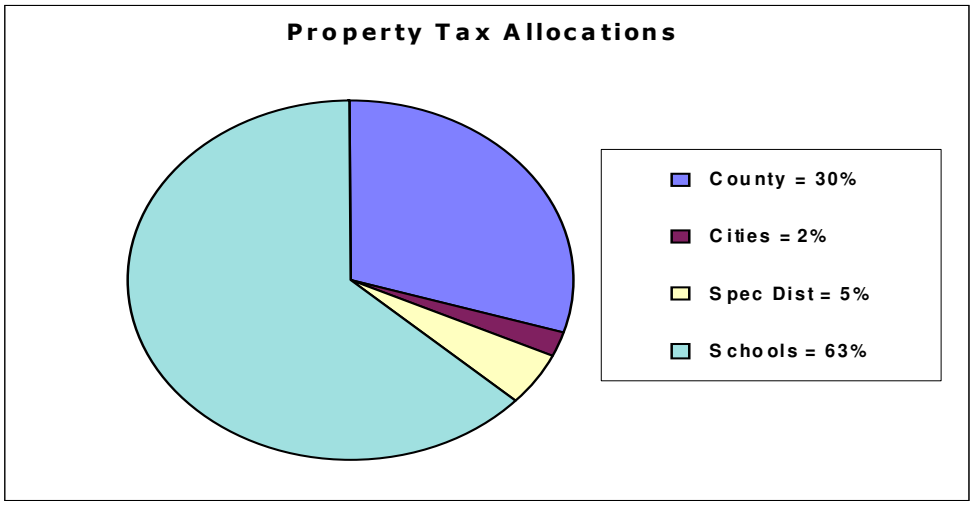
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1½% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

HOW TO CALCULATE PROPERTY TAXES

The following example is a single-family home with a Homeowner's Exemption:

Property Value	$	375,000	
Homeowner's Exemption		(7,000)	
Net Assessed Value	$	368,000	
Applicable Tax Rate *	$	1.151	(per $100 assessed value)
Tax Due = $368,000 x .01151 =	$	3,947.93	($1.151 divided by 100)
Add special taxes or assessments	$	120.00	(Example is a fire charge - varies by district)
Net Tax Due	$	4,067.93	

***Applicable Tax Rate**

The applicable tax rate will vary by the location of the property: primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for 2014-15 is $1.151. This rate is broken down as follows:

$1.000	Countywide 1%
.128	Ukiah Lease Purchase (Ukiah Unified Bond)
.023	Mendocino College Bond
$1.151	Total Rate

MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS

The basic countywide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 261 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

Below is a listing of these school district primary tax area code designations, as well as the college district:

Tax Area Code Prefix	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College

076- ..... Fort Bragg Unified ..... College of the Redwoods
103- ..... Manchester Union Elementary ..... Sonoma Junior College
104- ..... Mendocino Unified ..... College of the Redwoods
105- ..... Leggett Valley Unified ..... College of the Redwoods
112- ..... Potter Valley Community Unified ..... Mendocino College
121- ..... Southern Humboldt (Piercy) Unified ..... College of the Redwoods
131- ..... Round Valley Unified Bond ..... Mendocino College
153- ..... Willits Unified ..... Mendocino College
154- ..... Ukiah Unified ..... Mendocino College
155- ..... Laytonville Unified ..... Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2014-15 rates, and bond expiration dates (if available):

ENTITY	TAX BILL ABBREVIATION	2014-15 RATE	BOND EXPIRATION DATE
Arena Union Elementary School Bond	ARENA UNION ELEM	$ .016	2043
Anderson Valley Unified Bond	ANDERSON VALLEY UNIF	$ .056	
Fort Bragg Unified Bond	FT BRAGG UNIFIED BOND	$ .101	2047
Laytonville Unified Bond	LAYTONVILLE UNIF BOND	$ .072	2025
Mendocino Coast Hospital Bond	MENDOCINO COAST HOSP	$ .013	2030
Mendocino College Bond	MENDOCINO COLLEGE	$ .023	2031
Mendocino Unified Bond	MENDOCINO UNIF BOND	$ .080	2031
Point Arena Joint Union High School Bond	PT ARENA JT HIGH BOND	$ .020	2020
Redwoods Junior College Bond	REDWOODS JC BOND	$ .060	2028
Round Valley Unified	ROUND VALLEY	$ .060	
Sonoma County Junior College Bond	SONOMA JC BOND	$ .011	2027
Southern Humboldt Unified Bond	SO HUMBOLDT UNIFIED	$ .060	
Ukiah Unified Bond	UKIAH UNIFIED BOND	$ .128	2032
Westport Water Bond	WESTPORT WATER BIR	$ .015	2016
Willits Unified Bond	WILLITS UNIFIED BOND	$ .059	2020

SPECIAL AND DIRECT ASSESSMENTS AND LEVIES

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charges.

Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

DISTRICT	ADDRESS	CITY STATE ZIP	TELEPHONE
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-4022
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch St	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-1175
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
*Gualala Sewer **	Contact County Auditor		234-6874
Hopland Fire (See Sanel Vly Fire)			
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	684-6244
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush St	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
Secured Escaped Assmts by Year	Contact County Auditor		234-6874
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		234-6800
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

** Per Improvement Bond Act of 1915*

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted above. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

PROPERTY TAX RELIEF

The State of California administers two property tax assistance programs for senior citizens or blind or disabled persons:

- **Property Tax Assistance for Senior Citizens or Blind or Disabled Persons**

  The 2009/2010 State budget suspended funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law, which provides direct cash assistance. The Franchise Tax Board (FTB) will **not** be issuing Homeowner and Renter Assistance (HRA) Program Instruction booklets and will **not** accept HRA claims for the 2011 claim year or subsequent years. For the most current information on the HRA program, go to **www.ftb.ca.gov** and search for HRA.

- **Property Tax Postponement (PTP) for Senior Citizens or Blind or Disabled Persons**

  On February 20, 2009, the Governor signed Chapter 4, Statutes of 2009, which suspends the Senior Citizens' Property Tax Deferral Program. As a result of the program suspension, the Controller will no longer accept applications for property tax postponement.

  The State Controller's Office remains hopeful that the Legislature will restore this valuable program at some point in the future and will continue to work toward that end, recognizing that this assistance helps many vulnerable senior, blind, or disabled residents stay in their homes.

  For the most current information on the PTP program please call 1-800-952-5661 or visit the website **www.sco.ca.gov**.

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

CONTACT INFORMATION

Mendocino County Assessor's Office
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 234-6800
Website: http://www.co.mendocino.ca.us/acr/
E-mail: acr@co.mendocino.ca.us

Mendocino County Auditor's Office
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 234-6860
Website: http://www.co.mendocino.ca.us/auditor/index.htm
E-mail: auditor@co.mendocino.ca.us

Mendocino County Clerk of the Board of Supervisors
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website: http://www.co.mendocino.ca.us/bos/index.html
E-mail: bos@co.mendocino.ca.us

Mendocino County Tax Collector's Office
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 234-6875
Website: http://www.co.mendocino.ca.us/tax/
E-mail: ttc@co.mendocino.ca.us

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

COUNTY TAX RATES AND VALUATION
1980-2014

YEAR	FULL CASH VALUATION SECURED AND UNSECURED	ANNUAL PERCENTAGE INCREASE
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.32%
2012	9,909,829,138	-0.65%
2013	10,034,999,703	.11%
2014	10,232,167,132	.02%

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

TAX RATES ESTABLISHED BY
THE BOARD OF SUPERVISORS OF MENDOCINO COUNTY
FOR FISCAL YEAR 2014-15

Basic Tax Rate……$ 1.00

Unitary Debt Service……$ 0.260

OTHER VOTER APPROVED INDEBTEDNESS RATES

UNIFIED SCHOOL DISTRICT RATES

Ukiah Unified Bond	$	.128
Laytonville Unified Bond	$	.072
Mendocino Unified Bond	$	.080
Willits Unified Bond	$	.059
Fort Bragg Unified Bond	$	.101
Anderson Valley Unified Bond	$	.056
Southern Humboldt Unified Bond	$	.060
Round Valley Unified	$	.060

HIGH SCHOOL DISTRICT RATE

Point Arena Joint Union High School Bond	$	.020

ELEMENTARY SCHOOL DISTRICT RATE

Arena Union Elementary School Bond	$	.016

JUNIOR COLLEGE DISTRICT RATE

Sonoma County Junior College Bond	$	.011
Redwoods Junior College Bond	$	.060
Mendocino-Lake Community College Bond	$	023

SPECIAL DISTRICTS

Westport Water Bond	$	.015
Mendocino Coast Hospital Bond	$	.013

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

PROPOSITION 4 "GANN" APPROPRIATION LIMIT

The final pages of this section contain the FY 2014-15 Gann Spending Limits for the County of Mendocino as well as those lighting districts governed by the Mendocino County Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources encompass non-departmental in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For the prior Fiscal Year 2014-15, the County of Mendocino is approximately $17.3 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions in the 2nd Quarter of the Fiscal Year.

RESOLUTION NO. 14-115

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE COUNTY OF MENDOCNO FOR FISCAL YEAR 2014/15

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, Article XIII B of the California Constitution has been amended by Proposition 111 to change the price and population factors that may be used by local jurisdictions in setting appropriations limits.

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the County of Mendocino for fiscal year 2014/15 is set as follows:

COUNTY OF MENDOCINO
BASE YEAR STATEMENT OF APPROPRIATIONS LIMITATION
PROPOSITION 4 SPENDING LIMITATION – GANN
BASE YEAR 1978/79

Base Year 1978/79 determination of proceeds of taxes		$	10,311,837
Add:	Prorate portion of fund balance available at July 1, 1978 determined to be proceeds of taxes		918,282
Subtotal:	1978/79 Base Year Proceeds of Taxes	$	11,230,119
Add:	Application of appropriations limit adjustment factor At 5.7196 of Subtotal above		64,231,930
2014/15 Appropriations Limit from Proceeds of Taxes		$	75,462,049

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor McCowen, and carried this 9th day of September, 2014, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

JOHN PINCHES, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
DOUGLAS L. LOSAK, Acting County Counsel

Deputy

RESOLUTION NO. 14-116

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR SPECIAL DISTRICTS GOVERNED BY THE MENDOCINO COUNTY BOARD OF SUPERVISORS FOR FISCAL YEAR 2014/15

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, The County Auditor-Controller has determined the appropriations limit for fiscal year 2014/15.

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the Special Districts governed by the Mendocino County Board of Supervisors for fiscal year 2014/15:

Lighting Districts	2014/15 Appropriations Limit
Alexander Estates	$ 38,379
Covelo Lighting	29,687
Fairview Acres Lighting	4,894
Hopland Lighting	21,718
Laytonville Lighting	13,604
Noyo Lighting	23,642
Oak Knoll Lighting	18,358
Riverwood Terrace Lighting	3,831
Ukiah Village Lighting	22,356
West Talmage Lighting	9,892

BE IT FURTHER RESOLVED that the supporting documentation will be maintained for sixty days in a public file in the Office of the County Auditor-Controller.

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor McCowen, and carried this 9th day of September, 2014, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

JOHN PINCHES, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
DOUGLAS L. LOSAK, Acting County Counsel

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
LLOYD WEER, Auditor – Controller

County of Mendocino					
Proposition 4 - Gann Spending Limit					
Comparison with 2014-15 Estimated Proceeds of Taxes					
Gann Limit - 2014-15			(A)		75,462,049
2014-15 Estimated "Proceeds of Taxes" Per					
Recommended Budget (Nondepartmental Revenues/Teeter)					67,131,862
Less: Nondepartmental Revenues not					
considered to be 'proceeds of					
taxes" subject to Prop 4 limit					
	State Other			130,000	
	City Fines			0	
	Federal Grazing Fees			0	
	Federal Land In Lieu			520,000	
	Refund Jury Fees			0	
	Other Government Aid			0	
	A-87 Cost Plan Charges			720,000	
	Other			4,000	
	Sales Tax - Public Safety			6,710,000	
	Operating Transfer In			386,558	
	Rents and Concessions			0	
	Franchises			725,000	9,195,558
Adjusted Nondepartmental Revenues - "Proceeds"					57,936,304
Add: Property Taxes Allocated to Other County Depts.:					
	County Library			0	
	Special Districts			0	
	Emergency Medical Services			172,034	172,034
Adjusted 2014-15 Estimated Proceeds of Taxes			(B)		58,108,338
Estimated 2014-15 Amount "Under" Gann Limit			(A - B)		17,353,711
Percentage: County "Proceeds of Taxes" vs. Gann Limit			(2)		77.00%
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility					
to State					
(2) For comparison purposes:					
	2003-04 Percentage			78.72%	
	2004-05 Percentage			77.99%	
	2005-06 Percentage			77.96%	
	2006-07 Percentage			79.79%	
	2007-08 Percentage			81.88%	
	2008-09 Percentage			81.08%	
	2009-10 Percentage			82.23%	
	2010-11 Percentage			82.98%	
	2011-12 Percentage			80.84%	
	2012-13 Percentage			78.43%	
	2013-14 Percentage			73.54%	
	2014-15 Percentage			77.00%	
Excel file: Gann Limit Calculation					

9/25/2014 Prepared by County Auditor-Controller Gann Limit Calculation

MENDOCINO
1850
COUNTY

UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

THE HEADING: Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located toward the top-center of each schedule. For example, Schedule 9 (each budget unit has its own Schedule 9) is titled "Budget Unit Financing Uses Detail."

SCHEDULE LISTING: The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 can be found in this budget book under the tab titles "General Budget Information." The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
10 Operation of Internal Service Fund.
11 Operation of Enterprise Fund.
12 Special Districts and Other Agencies Summary
13 Fund Balance - Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

READING A BUDGET SCHEDULE 9

Each Budget Unit has a Schedule 9, making it the most common schedule in the budget book. The following instructions explain how to read a Schedule 9 form.

Financing Uses Classification, Column 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2011-12 Budgeted and Actuals, Columns 2 & 3

Columns 2 & 3 represent budgeted (2) and actual (3) amounts for spending and revenues *two years prior* to the current budget year. These represent some of the best comparisons to use when examining a budget.

2012-13 Budgeted and Actuals, Columns 4 & 5

Columns 4 & 5 represent budgeted (4) and actual (5) amounts for spending and revenues *in the prior budget year*. When reading a Recommended Budget book, it is important to note that column 5 has the notation "as of 5/31/12," and does not accurately reflect what the numbers in that column will be for the Final Budget book. This is because the Recommended Budget book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. When the Final Budget book is published, all year-end entries have been completed, and column 5 is modified to reflect "as of 6/30/12."

2013-14 Requested, Recommended and Adopted, Columns 6, 7 & 8

Column 6 represents the department's requested level of funding. These numbers are entered by the department according to instructions and Net County Cost Assignments prescribed by the CEO's office. Column 7 represents the CEO's Recommended Budget, as approved by the Board of Supervisors. It is the culmination of the department's submitted budget and the adjustments made by the CEO which is then reviewed and revised or approved by the Board of Supervisors. Column 8 represents the Final Adopted Budget levels for the fiscal year.

County of Mendocino
State of California
All Funds Summary BOS Adopted Budget
Fiscal Year 2014-15

	Total Financing Sources				Total Financing Uses		
Fund Name	Actual Fund Balance Undesignated at June 30, 2014	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Governmental Funds:							
County General Fund	8,850,853	0	163,881,783	172,732,636	171,725,812	1,006,824	172,732,636
Special Revenue Funds	7,444,280	0	46,504,121	53,948,401	54,428,709	(480,308)	53,948,401
Capital Projects Funds	(208,826)	0	0	(208,826)	0	(208,826)	(208,826)
Debt Service Funds	8,315,307	0	9,941,794	18,257,101	9,792,726	8,464,375	18,257,101
Total Governmental Funds	24,401,614	0	220,327,698	244,729,312	235,947,247	8,782,065	244,729,312
Other Funds:							
Internal Service Funds	9,731,189	0	22,526,358	32,257,547	23,343,186	(816,828)	22,526,358
Special Districts	1,415,902	0	1,112,332	2,528,234	1,091,663	1,436,571	2,528,234
Total Other Funds	11,147,091	0	23,638,690	34,785,781	24,434,849	619,743	25,054,592
Total All Funds	35,548,705	0	243,966,388	279,515,093	260,382,096	9,401,808	269,783,904

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Governmental Funds Summary BOS Adopted Budget
For Fiscal Year 2014-15

	Available Financing				Requirements		
County Funds	Actual Fund Balance Undesignated at June 30,2014	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
County Operating Funds:							
1100 County General Fund	8,850,853	0	163,881,783	172,732,636	171,725,812	1,006,824	172,732,636
Total General Fund	8,850,853	0	163,881,783	172,732,636	171,725,812	1,006,824	172,732,636
Special Revenue Funds							
1200 Road Fund	1,465,825		18,050,921	19,516,746	22,507,566	(2,990,820)	19,516,746
1201 Accumulated Capital Outlay Fund	1,495,847		2,720,573	4,216,420	2,166,573	2,049,847	4,216,420
1202 Landfill Closure Fund	0		447,500	447,500	1,792,789	(1,345,289)	447,500
1205 Library Fund	1,543,119		3,080,603	4,623,722	3,002,017	1,621,705	4,623,722
1206 Fish and Game Fund	136,941		35,250	172,191	71,771	100,420	172,191
1207 Special Aviation Fund-Round Vly	61,566		20,000	81,566	20,000	61,566	81,566
1208 Special Aviation Fund-Little River	68,495		20,000	88,495	20,000	68,495	88,495
1210 Supplemental Law Enforcement Fund	87,411		125,260	212,671	127,951	84,720	212,671
1211 Probation COPS AB1913/CPA	347,390		251,172	598,562	438,494	160,068	598,562
1213 Animal Care Mobile Spay & Neuter Prog	45,065		16,963	62,028	26,988	35,040	62,028
1214 Museum Bookstore	0		0	0	0	0	0
1215 Museum Special Projects	38,186		150,500	188,686	150,500	38,186	188,686
1216 Sheriff Special Projects	57,679		30,475	88,154	30,475	57,679	88,154
1217 Recorder's Modernization	98,460		74,400	172,860	54,000	118,860	172,860
1218 Micrographics	0		80,862	80,862	82,595	(1,733)	80,862
1220 Assessor Property Characteristics Prog	96,715		6,100	102,815	77,298	25,517	102,815
1221 Mental Health	1,338,088		17,634,294	18,972,382	17,701,403	1,270,979	18,972,382
1222 General Plan Update	563,494		56,100	619,594	177,257	442,337	619,594
1223 Mental Health Services Act	0		3,703,148	3,703,148	5,981,032	(2,277,884)	3,703,148
Total Special Revenue Funds	7,444,280	0	46,504,121	53,948,401	54,428,709	(480,308)	53,948,401
Capital Projects Fund:							
1300 Capital Projects	(208,826)	0	0	(208,826)	0	(208,826)	(208,826)
Total Capital Projects Fund	(208,826)	0	0	(208,826)	0	(208,826)	(208,826)
Debt Service Funds:							
1400 Debt Service Fund	2,139,280	0	1,765,794	3,905,074	1,900,896	2,004,178	3,905,074
1410 Pension Obligation Bonds Fund	6,176,027	0	8,176,000	14,352,027	7,891,830	6,460,197	14,352,027
1420 County Redevelopment Agency	0	0	0	0	0	0	0
1421 County RDA Increment/Debt Service	0	0	0	0	0	0	0
1422 County RDA Housing Component	0	0	0	0	0	0	0
1430 County RDA Successor	0	0	0	0	0	0	0
1431 Successor Tax Incr/Debt Svc	0	0	0	0	0	0	0
1432 County RDA Successor Housing	0	0	0	0	0	0	0
Total Debt Service Funds	8,315,307	0	9,941,794	18,257,101	9,792,726	8,464,375	18,257,101
Total Governmental Funds	24,401,614	0	220,327,698	244,729,312	235,947,247	8,782,065	244,729,312
2014-15 Appropriations Limit	75,462,049						
Appropriations Subject to Limitations	58,108,338						

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Fund Balance – Governmental Funds
As of June 30, 2014

County Funds	Actual Fund Balance Per Auditor at June 30, 2014	Less: Portion Reserved Designated at June 30			Fund Balance Available to Finance Current Year Budget
		Encumbrance	General and Other Reserves	Designations	
(1)	(2)	(3)	(4)	(5)	(6)
General Fund					
1100 County General Fund	24,918,668	404,971	8,881,094	6,781,750	8,850,853
Total General Fund	24,918,668	404,971	8,881,094	6,781,750	8,850,853
Special Revenue Funds					
1200 Road Fund	2,750,348	633,870	650,653	0	1,465,825
1201 Accumulated Capital Outlay Fund	1,499,844	3,997	0	0	1,495,847
1202 Landfill Closure Fund	3,095,801	0	0	3,095,801	0
1205 Library Fund	1,629,970	66,859	180	19,812	1,543,119
1206 Fish and Game Fund	136,941	0	0	0	136,941
1207 Spec Aviation Fund-Round Valley	61,566	0	0	0	61,566
1208 Spec Aviation Fund-Little River	68,495	0	0	0	68,495
1210 Supp Law Enforcement Fund	87,411	0	0	0	87,411
1211 Probation COPS AB1913/CPA	347,390	0	0	0	347,390
1213 Animal Care Mobile Spay Prog	45,065	0	0	0	45,065
1214 Museum Bookstore	0	0	0	0	0
1215 Museum Special Projects	38,186	0	0	0	38,186
1216 Sheriff Special Projects	57,679	0	0	0	57,679
1217 Recorder's Modernization	98,460	0	0	0	98,460
1218 Micrographics Fund	0	0	0	0	0
1220 Assessor Property Characteristics	96,715	0	0	0	96,715
1221 Mental Health Fund	1,338,088	0	0	0	1,338,088
1222 General Plan Update Fund	563,494	0	0	0	563,494
1223 Mental Health Services Act	4,590,790	0	0	4,590,790	0
Total Special Revenue Funds	16,506,242	704,726	650,833	7,706,403	7,444,280
Capital Project Fund					
1300 Capital Projects	(177,433)	31,393	0	0	(208,826)
Total Capital Projects Fund	(177,433)	31,393	0	0	(208,826)
Debt Service Funds					
1400 Debt Service Fund	2,139,280	0	0	0	2,139,280
1410 Pension Obligation Bonds Fund	6,176,027	0	0	0	6,176,027
1420 County Redevelopment Agency	0	0	0	0	0
1421 County RDA Tax Incr/Debt Svc	0	0	0	0	0
1422 County RDA Housing Element	0	0	0	0	0
1430 County RDA Successor	0	0	0	0	0
1431 Successor Tax Incr/Debt Svc	0	0	0	0	0
1432 County RDA Successor Housing	0	0	0	0	0
Total Debt Service Funds	8,315,307	0	0	0	8,315,307
Total Governmental Funds	49,562,784	1,141,090	9,531,927	14,488,153	24,401,614

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds
For Fiscal Year 2014-15

Description - Purpose	Reserve/ Designated Balance as of June 30, 2014	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund						
General Reserves	8,790,508				1,239,492	10,030,000
Reserve for Additional Retirement Contribution	0				1,500,000	1,500,000
Reserve for Inventory	86,475					86,475
Reserve for Imprest Cash	4,111					4,111
Designated for General Plan Update	937,045		126,000			811,045
Designated for IHSS - Social Services	0					0
Designated for Spay & Neuter Program	97,447					97,447
Designated for Child Car Seat Program	5,891					5,891
Designated for Public Health Automation	58,806					58,806
Designated for AODP - County Alcohol Fund	122,902		12,292			110,610
Designated for Public Health - CCS Travel	8,643					8,643
Designated for AODP - Alcohol Abuse Education	75,433		75,433			0
Designated for AODP - Drug Abuse Education	61,146		61,146			0
Designated for Environmental Health - REHIT Program	355,634		148,733			206,901
Designated for MH Audit Adjustment	1,000,000					1,000,000
Designated for Solid Waste - Landfill Remediation	0					0
Designated for Animal Care - Animal Rescue	153,272		48,608			104,664
Designated for CEO - Title III Forestry	0					0
Designated for Sheriff Crime Prevention	0					0
Designated for PH Nursing - Targeted Case Mgmt Audit	329,943		23,456			306,487
Designated for Environ Health - Nuisance Enforcement	0					0
Designated for Sheriff Vehicle Replacement	81,230					81,230
Designated for Sheriff Off Highway License Fees	5,221					5,221
Designated for Sheriff Warrant System Update	105,504					105,504
Designated for Sheriff Civil Automation	67,757					67,757
Designated for Sheriff SAR Forest Service Title III	2,488					2,488
Designated for Sheriff Medical Marijuana	624,066		250,000			374,066
Designated for Social Services-CalWorks/AS/Fam Conn	995,633					995,633
Designated for Social Services - CSOC DSS	1,522,212		987,000			535,212
Designated for Agriculture Technology Program	1,882					1,882
Designated for Juvenile Probation Services	169,595					169,595
Total General Fund	15,662,844	0	1,732,668	0	2,739,492	16,669,668
Special Revenue Funds						
Road Fund						
Reserve for Inventory	650,603					650,603
Reserve for Imprest Cash	50					50
Designated for Capital Outlay	0					0
Designated for Transportation Operations	0					0
Landfill Closure						
Designated for Solid Waste - Landfill Closure	3,095,801					3,095,801
Library Fund						
Designated for Library Operations						0
Designated for Library Operations - Ukiah Branch	8,847					8,847
Designated for Library Operations - Fort Bragg Branch	2,420					2,420
Designated for Library Operations - Willits Branch	8,545					8,545
Reserve for Imprest Cash	180					180

County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds
For Fiscal Year 2014-15

Description - Purpose	Reserve/ Designated Balance as of June 30, 2014	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Mental Health Fund						
Designated for Proposition 63 MH Services Act	2,296,111					2,296,111
Designated for MHSA Prudent Reserve	2,294,679					2,294,679
Designated for CONREP	0					0
Designated for MH Audit Adjustment	0					0
Reserve for Imprest Cash	0					0
Total Special Revenue Funds	8,357,236	0	0	0	0	8,357,236
Capital Project Fund						
Capital Project Fund						
Designated for Capital Projects	0					0
Total Capital Project Fund	0	0	0	0	0	0
Debt Service Funds						
Debt Service Fund						
Designated for Debt Service	0					0
Pension Obligation Bond Fund						
Designated for Debt Service	0					0
Total Debt Service Funds	0	0	0	0	0	0
Total Governmental Funds	24,020,080	0	1,732,668	0	2,739,492	25,026,904

Description	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
Summary by Source						
Current Secured Property Tax	28,268,721	28,321,357	28,695,472	28,645,772	28,829,766	29,144,766
Current Unsecured Property Tax	1,032,800	996,552	965,900	1,042,364	1,025,900	1,025,900
Taxes (Other than Current Property)	31,398,281	34,284,642	33,282,887	34,482,619	34,598,164	35,321,164
Total Taxes	60,699,803	63,602,551	62,944,259	64,170,755	64,453,830	65,491,830
Licenses & Permits	2,435,318	2,520,001	2,456,570	2,616,198	2,609,459	2,609,459
Fines, Forfeitures, & Penalties	2,163,084	1,646,041	2,315,346	2,896,373	1,761,557	1,843,619
Use of Money & Property	758,617	720,522	300,345	327,154	330,639	280,639
Aid from Other Govtl Agencies	88,387,110	98,744,405	122,978,743	101,901,933	117,328,235	118,518,510
Charges for Current Services	19,126,467	20,357,570	18,790,699	19,469,331	19,356,677	19,425,325
Other Revenues	16,026,695	11,056,727	12,242,455	11,825,815	11,398,284	12,158,316
Total Summary by Source	189,597,094	198,647,817	222,028,417	203,207,559	217,238,681	220,327,698
Summary by Fund						
1100 County General	140,808,884	145,736,666	157,072,646	153,611,776	162,438,446	163,881,783
1200 Roads	13,393,517	12,902,417	23,560,680	16,267,914	16,990,244	18,050,921
1201 Accumulated Capital Outlay	1,188,445	989,831	3,707,603	2,131,654	2,166,573	2,720,573
1202 Landfill Closure	480,148	592,693	447,500	576,323	447,500	447,500
1205 County Library	1,836,754	2,804,634	2,599,702	2,958,250	3,049,600	3,080,603
1206 Fish & Game	32,919	27,222	32,250	37,468	35,250	35,250
1207 Aviation - Round Valley	10,000	0	20,000	0	20,000	20,000
1208 Aviation - Little River	10,000	0	20,000	0	20,000	20,000
1210 Supp Law Enforcement Services	144,294	83,587	109,198	131,861	125,260	125,260
1211 Probation COPS AB1913	263,099	234,929	251,172	264,871	251,172	251,172
1213 Mobile Spay/Neuter Program	6,300	3,527	25,000	200	16,963	16,963
1214 Museum Bookstore	9,998	34,963	20,300	41	0	0
1215 Museum Special Projects	20,393	92,203	50,500	128,127	150,500	150,500
1216 Sheriff Special Projects	50,597	17,748	30,000	21,749	30,475	30,475
1217 Recorder Modernization	41,131	52,935	79,900	39,421	74,400	74,400
1218 Micrographics	77,373	78,911	84,416	75,234	80,862	80,862
1220 Assessor Property Characteristics	16,441	12,936	14,200	16,430	6,100	6,100
1221 Mental Health Service	16,298,562	19,173,471	20,327,016	14,396,253	17,634,294	17,634,294
1222 General Plan Update	50,242	57,041	44,400	59,335	56,100	56,100
1223 Mental Health Services Act	2,476,101	4,031,288	3,385,186	2,062,768	3,703,148	3,703,148
1300 Capital Projects	179,575	(56)	250,000	208,616	0	0
1400 Debt Service	3,298,089	2,911,744	1,874,174	1,941,830	1,765,794	1,765,794
1410 Pension Obligation Bonds	7,178,022	8,585,650	7,992,574	8,253,673	8,176,000	8,176,000
1420 County Redevelopment Agency	37,923	(32)	0	0	0	0
1421 RDA Tax Increment/Debt Service	606,218	0	0	0	0	0
1422 RDA Housing Component	(148,843)	0	0	0	0	0
1430 County RDA Successor	70,306	0	0	13,669	0	0
1431 Successor Agy Tax Incr/Debt Svc	492,313	137,839	30,000	10,856	0	0
1432 RDA Successor Housing	668,294	85,671	0	(758)	0	0
Total Summary by Fund	189,597,094	198,647,817	222,028,417	203,207,559	217,238,681	220,327,698

MENDOCINO
1850
COUNTY

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
General Fund						
Taxes						
Property Tax Current Secured						
Nondepartmental Revenue	27,973,505	28,021,871	28,500,000	28,470,016	28,665,000	28,980,000
Emergency Medical Services	163,091	162,386	165,472	165,756	164,766	164,766
Property Tax Current Unsecured						
Nondepartmental Revenue	1,026,877	990,837	960,000	1,036,384	1,020,000	1,020,000
Emergency Medical Services	5,923	5,715	5,900	5,980	5,900	5,900
Supplemental Roll Tax						
Nondepartmental Revenue	(14,308)	(141,357)	0	126,805	50,000	128,000
Emergency Medical Services	39	(612)	50	549	45	45
Property Tax Prior Secured						
Nondepartmental Revenue	1,935	1,548,638	0	142,883	0	140,000
Teeter Plan	3,678,652	3,185,291	3,300,000	3,042,975	3,200,000	3,200,000
Emergency Medical Services	(415)	(407)	(500)	(293)	(500)	(500)
Property Tax Prior Unsecured						
Nondepartmental Revenue	111,160	60,659	80,000	28,573	20,000	25,000
Emergency Medical Services	641	350	317	142	300	300
Penalty & Cost on Delinquencies						
Nondepartmental Revenue	658,723	617,764	600,000	751,558	600,000	650,000
Treasurer-Tax Collector	0	0	40,909	0	37,296	37,296
Teeter Plan	1,498,164	1,575,069	1,400,000	1,851,449	1,900,000	1,900,000
Sales & Use Tax						
Nondepartmental Revenue	3,412,707	3,605,583	3,750,000	3,917,219	3,950,000	4,200,000
Sales Tax - Public Safety						
Nondepartmental Revenue	6,024,274	6,368,096	6,700,000	6,558,646	6,710,000	6,700,000
Timber Yield Tax						
Nondepartmental Revenue	250,295	262,473	210,000	240,504	250,000	250,000
Highway Property Rental						
Nondepartmental Revenue	4,073	3,475	0	2,239	0	0
Emergency Medical Services	23	20	23	13	23	23
Room Occupancy Tax						
Nondepartmental Revenue	3,556,307	3,617,553	3,700,000	3,855,504	3,850,000	3,900,000
Property Transfer Tax						
Nondepartmental Revenue	433,698	395,302	420,000	446,610	460,000	450,000
Prop Tax In-Lieu of VLF						
Nondepartmental Revenue	9,946,620	9,882,962	10,007,487	10,007,487	10,010,000	10,180,000
In-Lieu of Sales Tax						
Nondepartmental Revenue	1,014,753	1,239,977	1,233,601	1,233,601	1,234,000	1,234,000
Williamson Act Replacement Tax						
Nondepartmental Revenue	468,107	455,051	460,000	442,987	440,000	440,000
Total Taxes	60,214,845	61,856,694	61,533,259	62,327,586	62,566,830	63,604,830
Licenses & Permits						
Animal License						
Animal Care	325,860	317,809	301,000	317,101	301,000	301,000
Business License						
Treasurer-Tax Collector	131,659	128,256	120,000	128,899	126,000	126,000
Franchise						
Nondepartmental Revenue	728,475	722,223	725,000	744,938	725,000	725,000
Mobile Home Set Up Fee						
Planning & Building Services	11,146	12,613	15,000	24,625	11,132	11,132
Construction Permit						
Planning & Building Services	672,716	719,008	700,000	751,315	798,819	798,819

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
Zoning Permit						
Planning & Building Services	40,059	47,197	40,000	57,221	74,583	74,583
Other Permit						
Mendocino County Sheriff	530	488	520	655	600	600
Agriculture Department	3,464	2,662	2,150	2,375	2,150	2,150
Planning & Building Services	6,825	8,050	7,000	7,845	8,889	8,889
General Relief	1,618	1,694	0	1,782	0	0
Gun Permit						
Mendocino County Sheriff	30,913	34,190	28,000	32,350	32,000	32,000
Marriage License, GC 26840.3						
Clerk-Recorder	28,316	23,146	22,000	33,993	33,000	33,000
Lumber Mill Permit						
Treasurer-Tax Collector	490	420	600	700	600	600
Variance & Use Permit						
Planning & Building Services	72,196	96,214	85,000	82,073	91,767	91,767
Land Use Fee						
Environmental Health	258,997	278,992	303,000	308,069	272,700	272,700
Coastal Zone Permit						
Planning & Building Services	65,330	66,434	55,000	70,458	84,219	84,219
Total Licenses & Permits	2,378,594	2,459,395	2,404,270	2,564,397	2,562,459	2,562,459
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Courts - AB233 Program	383,503	357,582	356,551	367,621	367,753	367,753
25% Extra Fine						
Courts - AB233 Program	170,601	157,292	158,559	170,686	172,430	172,430
County 50% City VC Fine						
Courts - AB233 Program	91	0	0	0	0	0
County Parking Surcharge						
Courts - AB233 Program	1	0	0	0	0	0
Criminal Justice Construction Fund						
Information Services	13,400	12,300	15,619	13,200	15,619	15,619
Indigent Defense	197,600	172,800	219,600	185,800	219,600	219,600
Mendocino County Sheriff	225,000	196,700	250,000	211,600	196,000	196,000
Probation Officer	36,000	31,500	40,000	33,900	40,000	40,000
Warrant System Update						
Mendocino County Sheriff	15,633	10,112	10,000	6,276	10,000	10,000
Other Court Fine						
Courts - AB233 Program	66,953	58,241	56,882	62,057	63,517	63,517
Fine County Clerk for Superior Court						
Courts - AB233 Program	0	0	0	0	0	0
County Commission of City Fine						
Courts - AB233 Program	7,227	7,114	7,018	7,475	7,277	7,277
Miscellaneous Court Fine						
Courts - AB233 Program	113	92	117	78	116	116
District Attorney	27,241	25,989	15,000	22,300	15,000	15,000
Mendocino County Sheriff	0	128,752	0	135,591	129,000	166,329
Mendocino County Jail	19,878	20,097	19,972	22,840	23,000	23,000
Probation Officer	5,679	5,742	5,000	6,568	5,000	5,000
Agriculture Department	750	3,225	2,500	2,500	2,000	2,000
Public Health	1,624	1,879	3,000	1,160	3,000	3,000
Emergency Medical Services	197,920	0	118,306	224,913	252,985	256,985
Drug/Alcohol Fine						
Alcohol/Other Drug Program	31,696	30,926	31,200	24,942	22,000	22,000

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
County Alcohol Education						
Alcohol/Other Drug Program	19,065	20,698	18,000	18,580	16,200	16,200
Drug Abuse Education						
Alcohol/Other Drug Program	6,495	5,174	36,000	5,937	5,000	5,000
Fine Judicial District						
Courts - AB233 Program	26,361	13,367	13,903	15,639	14,960	14,960
Mendocino County Sheriff	(7)	(5)	0	9	0	0
County 50% City Criminal Fine						
Courts - AB233 Program	0	0	0	0	0	0
Forfeiture & Penalty						
Nondepartmental Revenue	0	0	0	41,518	0	0
Treasurer-Tax Collector	0	0	500	0	500	500
County Clerk - Election	0	0	0	230	0	0
Courts - AB233 Program	17,348	225	15,000	89,866	15,000	15,000
Mendocino County Sheriff	733	638	0	553	0	0
Planning & Building Services	0	9,797	10,000	98,730	60,000	60,000
Social Services	0	0	7,000	0	7,000	7,000
Asset Forfeiture						
District Attorney	228,042	89,174	327,863	218,935	0	0
Mendocino County Sheriff	353,953	151,400	249,756	449,659	0	40,733
Mendocino County Jail	0	36,683	230,000	354,325	0	0
Emergency Services	0	5,193	0	0	0	0
Total Fines, Forfeitures & Penalties	2,052,897	1,552,687	2,217,346	2,793,487	1,662,957	1,745,019
Use of Money & Property						
Interest						
Nondepartmental Revenue	129,787	201,618	175,000	161,387	250,000	200,000
Miscellaneous Budget	496,515	386,202	0	0	0	0
Child Support Services	7,271	6,786	0	4,765	0	0
Rents & Concessions						
Buildings & Grounds	1,688	1,200	1,500	1,202	6,500	6,500
DOT - Round Valley Airport	1,955	4,905	3,360	2,940	2,940	2,940
DOT - Mendocino County Airport	38,542	48,419	41,835	47,143	44,215	44,215
Public Health Nursing	3,000	3,000	3,000	3,000	3,000	3,000
Social Services	4,430	4,180	4,500	4,150	0	0
Mendocino County Museum	10,000	9,222	10,000	9,312	10,000	10,000
Total Use of Money & Property	693,188	665,532	239,195	233,899	316,655	266,655
Aid from Other Governmental Agencies						
Motor Vehicle License Fee						
Nondepartmental Revenue	37,654	39,189	0	32,434	30,000	30,000
District Attorney	104,270	101,310	110,000	102,612	110,000	110,000
Mendocino County Jail	200,000	0	0	0	0	0
Public Health	431,051	411,901	0	773,037	0	0
Environmental Health	166,415	175,048	0	351,758	0	0
Public Health Nursing	606,044	533,424	0	993,740	0	0
Hospital & Medical Services	1,654,999	1,654,999	0	661,999	0	0
Social Services	284,274	265,176	306,327	633,622	343,122	343,122
State Welfare Administration						
Probation Officer	0	0	0	(8,103)	0	0
Social Services	3,095,173	3,823,956	3,263,812	3,424,282	4,593,526	4,593,526
In Home Support Services	720,877	739,573	937,370	439,640	501,632	501,632
State AFDC						
CalWorks/Foster Care	1,178,919	3,056,114	0	6,616,153	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
State Aid California Children						
Public Health - CCS	685,235	685,050	863,284	404,892	917,234	997,234
Realignment Health Service						
Probation Officer	91,002	91,002	91,002	91,002	91,002	91,002
Public Health	150,133	(13,125)	782,372	(176,319)	957,178	985,063
Environmental Health	166,415	124,887	367,856	(118)	365,604	382,221
Alcohol/Other Drug Program	524,727	619,321	479,973	554,223	466,951	466,951
Public Health Nursing	67,549	331,648	1,066,947	(250,513)	1,278,244	1,299,302
Emergency Medical Services	0	0	0	0	0	40,000
Hospital & Medical Services	6	34,297	1,654,999	(34,288)	1,679,999	1,679,999
Public Health - CCS	(40,422)	175,958	182,438	200,228	150,926	161,681
Social Services	0	0	0	0	4,469,973	4,469,973
Realignment Public Assistance						
Social Services	6,276,040	7,935,597	7,057,322	11,568,175	3,977,751	4,263,751
CalWorks/Foster Care	5,307,175	7,295,542	11,694,260	7,707,312	10,305,905	10,305,905
In Home Support Services	1,930,425	1,739,597	2,491,877	2,499,293	2,491,877	2,491,877
Realignment Public Safety						
Executive Office	0	0	95,242	76,275	73,335	73,335
District Attorney	0	0	42,308	50,650	111,950	156,950
Public Defender	0	0	43,200	0	179,493	179,493
Mendocino County Sheriff	0	4,826	1,423,036	1,319,158	1,425,000	1,425,000
Mendocino County Jail	1,689,704	1,861,792	976,046	881,633	1,043,000	1,043,000
Juvenile Hall	0	0	8,000	0	0	0
Probation Officer	319,925	950,168	1,852,856	1,198,322	1,214,079	1,214,079
Alcohol/Other Drug Program	0	9,928	0	0	0	0
State Aid - Drug & Alcohol						
Alcohol/Other Drug Program	962,951	1,064,360	977,837	694,776	1,116,351	902,868
Coastal Conservancy						
Planning & Building Services	0	1,408	0	0	0	0
SB90 Reimbursement						
Nondepartmental Revenue	1,372	250	0	1,502	0	347,070
District Attorney	4,987	3,835	10,000	0	0	0
Mendocino County Sheriff	0	177	0	0	0	0
Probation Officer	9,633	11,309	0	7,941	0	0
State Aid for Agriculture						
Agriculture Department	0	0	0	0	0	0
State Aid Agriculture Gas Tax						
Agriculture Department	149,141	192,489	188,000	213,346	188,000	188,000
State Reimis - EC Poisons						
Agriculture Department	104,208	110,776	110,000	114,413	110,000	110,000
Pesticide Regulatory						
Agriculture Department	4,061	4,024	1,952	4,079	1,952	1,952
State Breakfast/Lunch Program						
Juvenile Hall	46,197	30,723	40,000	29,153	33,231	33,231
State Aid for Veterans Affairs						
Social Services	23,315	61,913	28,000	86,163	28,000	28,000
County Hospital						
Emergency Medical Services	21,636	19,660	21,000	3,059	3,667	3,667
Non-County Hospital						
Hospital & Medical Services	64,126	53,401	76,000	9,304	76,000	76,000
EMS - Physician Services						
Hospital & Medical Services	148,893	0	240,000	137,416	240,000	240,000

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Homeowners Property Tax Relief						
Nondepartmental Revenue	305,444	306,713	307,000	300,233	300,000	300,000
Emergency Medical Services	1,762	1,769	1,772	1,732	1,500	1,500
State Youthful Offender						
Juvenile Hall	0	131,377	0	0	21,753	21,753
Probation Officer	0	0	0	223,448	252,728	252,728
State Other						
Nondepartmental Revenue	130,000	130,000	130,000	130,000	130,000	130,000
County Executive Office	0	0	0	2,815	0	0
Buildings & Grounds	17,904	17,904	20,000	24,694	20,000	20,000
Engineering & Tech Assistance	49,490	139,105	22,000	10,123	10,000	10,000
Information Services	0	0	0	0	0	0
Court Collection Program	7,791	0	0	0	0	0
Courts - AB233 Program	0	23,790	14,608	20,229	14,608	14,608
District Attorney	248,089	136,219	25,000	68,307	100,000	55,000
Mendocino County Sheriff	615,160	655,077	708,097	821,555	977,000	1,005,349
Mendocino County Jail	151,571	131,940	260,397	267,788	263,000	263,000
Probation Officer	483,168	906,167	847,981	934,361	758,339	779,148
Agriculture Department	262,022	217,685	204,500	208,483	207,034	207,034
Emergency Services	164,908	259,192	0	112,148	0	0
Planning & Building Services	82,579	1,608	25,000	0	19,080	19,080
DOT - Round Valley Airport	1,471	0	50,400	1,800	54,000	54,000
DOT - Mendocino County Airport	1,377	0	20,700	423	11,610	11,610
Public Health	0	30,000	0	0	0	0
Environmental Health	22,740	45,196	35,000	45,702	32,359	32,359
Alcohol/Other Drug Program	91,698	(3,240)	5,689	29	0	0
Public Health Nursing	401,900	201,094	295,907	276,200	300,278	310,278
Hospital & Medical Services	0	0	0	0	0	300,000
Public Health - CCS	201,417	142,024	244,889	164,919	249,166	249,166
Social Services	73,993	62,138	0	84,253	0	0
Farm Advisor	553	0	1,000	0	0	0
Federal Welfare Administration						
Probation Officer	24,265	17,852	0	5,860	0	0
Social Services	9,645,644	9,743,538	13,037,475	10,078,154	14,852,458	14,852,458
In Home Support Services	529,499	551,684	1,511,834	538,176	635,947	635,947
TANF Probation						
Probation Officer	0	0	0	0	0	0
Title IV-E						
Probation Officer	745,181	555,957	560,000	553,224	420,000	420,000
Health Related Funds						
Social Services	6,483,064	7,443,644	9,319,854	7,251,248	10,211,931	10,211,931
Federal AFDC						
CalWorks/AFDC	10,756,455	7,886,633	8,870,124	6,793,977	8,716,561	8,716,561
Federal Forest Reserve						
Miscellaneous	0	0	0	0	0	0
Federal Grazing Fee						
Nondepartmental Revenue	67	118	0	116	0	0
Federal Land In Lieu Tax						
Nondepartmental Revenue	445,812	489,299	535,879	535,879	520,000	591,815

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Federal Other Revenue						
Nondepartmental Revenue	1,338	1,338	1,000	1,278	1,200	1,200
Engineering & Tech Assistance	0	26,900	0	11,238	0	0
Information Services	0	0	0	0	0	0
District Attorney	125,835	97,445	25,000	(52,883)	25,000	25,000
Mendocino County Sheriff	155,661	69,540	15,000	46,020	15,000	15,000
Mendocino County Jail	64,396	75,498	75,498	30,271	45,000	45,000
Probation Officer	0	0	0	2,344	0	0
Emergency Services	0	99,497	142,862	58,817	142,971	186,371
DOT - Round Valley Airport	87,755	28,804	1,008,000	3,590	1,080,000	1,080,000
DOT - Mendocino County Airport	94,725	7,201	414,000	39,290	232,200	232,200
Public Health	42,234	177,676	300,000	336,798	224,195	324,195
Environmental Health	24,970	24,885	25,000	23,765	26,235	26,235
Alcohol/Other Drug Program	51,088	5,271	125,304	5,696	59,391	59,391
Federal Aid Child Support						
Child Support Services	1,634,556	1,558,479	2,051,862	1,536,722	2,072,627	2,072,627
Other Governmental Agency Aid						
Nondepartmental Revenue	79,692	39,890	65,000	168,553	0	0
Retirement	565,662	418,082	423,591	389,924	549,451	549,451
District Attorney	0	0	5,000	0	5,000	5,000
Mendocino County Sheriff	0	9,313	0	0	0	0
Probation Officer	100,939	0	0	3,190	0	0
Planning & Building Services	0	0	64,000	0	0	0
Alcohol/Other Drug Program	0	0	0	0	0	0
Public Health Nursing	0	7,500	0	0	0	0
General Relief	0	63,911	0	0	0	0
Total Aid from Governmental Agencies	62,161,985	67,137,216	79,279,539	73,472,741	82,132,604	83,322,879
Charges for Current Services						
Tax Deeded Administration Fee						
Treasurer-Tax Collector	3,466	19,800	5,000	700	7,000	7,000
50% Redemption Fee						
Treasurer-Tax Collector	12,920	11,930	13,000	12,150	13,000	13,000
Release of Lien						
Treasurer-Tax Collector	8,530	8,120	6,500	6,820	8,000	8,000
Debt Service Fee						
Auditor-Controller	113,486	117,628	118,000	119,425	120,000	120,000
PTR Screening Fee						
Courts - AB233 Program	22,809	22,762	22,551	26,059	24,992	24,992
Cite Processing Fee						
Courts - AB233 Program	1,891	2,584	2,452	2,390	2,612	2,612
Probation Officer	927	352	1,000	180	1,000	1,000
Accounting Fee						
Auditor-Controller	117,201	146,371	130,000	114,277	136,000	136,000
Audit Fee						
Auditor-Controller	0	18,874	0	50	0	0
Election Services						
County Clerk - Election	155,973	83,366	137,357	164,216	33,173	33,173
Treasurer Cost Reimbursement						
Treasurer-Tax Collector	312,531	251,560	253,247	253,247	255,992	255,992
Legal Services						
County Counsel	105,299	47,914	41,080	24,422	50,000	50,000
State Aid Child Support						
Child Support Services	843,231	801,081	1,025,931	791,480	1,036,314	1,036,314

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
Legal Services Reimbursement						
County Counsel	16,419	14,714	10,000	4,020	15,000	15,000
Court Collection Program	6,485	0	0	0	0	0
Courts - AB233 Program	0	5,640	5,570	5,540	4,798	4,798
Public Defender	20,781	20,926	20,000	20,707	34,000	34,000
Recommended Map Filing Fee						
Engineering & Tech Assistance	0	2,650	0	1,950	0	0
Parcel Map MS Filing Fee						
Engineering & Tech Assistance	19,350	5,350	10,100	14,000	12,050	12,050
Parcel Map PS Filing Fee						
Engineering & Tech Assistance	8,550	0	0	0	2,250	2,250
Plan Check & Inspection Fee						
Engineering & Tech Assistance	500	0	2,000	0	2,000	2,000
Parcel Subdivision Inspection						
Engineering & Tech Assistance	0	0	0	0	550	550
Basic Improvement Inspection Fee						
Engineering & Tech Assistance	600	1,600	1,000	1,350	1,000	1,000
Subdivision Agreement Processing Fee						
Engineering & Tech Assistance	0	900	0	0	0	0
Planning & Engineering						
Planning & Building Services	51,304	47,205	52,000	64,841	94,853	94,853
Record-Survey Exam Fee						
Engineering & Tech Assistance	17,650	15,200	12,000	19,100	16,000	16,000
Tentative Map Subdivision						
Engineering & Tech Assistance	39,195	49,485	45,000	56,580	50,900	50,900
Environmental Impact Fee						
Planning & Building Services	0	1,420	0	0	0	0
General Plan Amendment						
Planning & Building Services	4,034	4,034	6,000	594	0	0
Other Permit Fee						
Planning & Building Services	22,088	22,817	20,000	45,447	45,245	45,245
Abandoned Vehicle Abatement Fee						
Planning & Building Services	852	0	1,000	906	1,000	1,000
General Plan Maintenance Fee						
Planning & Building Services	147,371	163,389	175,000	180,272	300,000	300,000
Purchasing Fee						
General Services	81,068	113,368	0	0	0	0
Agricultural Services						
Agriculture Department	27,619	19,807	21,000	18,605	21,000	21,000
Agriculture Certification						
Agriculture Department	1,989	1,955	2,500	2,856	2,700	2,700
Inspect/Test Weights & Measures						
Agriculture Department	78,020	80,101	80,000	99,060	80,000	80,000
Appeal Abatement Fee						
County Counsel	0	3,420	0	(2,341)	0	0
Fee Judicial District						
Courts - AB233 Program	50	0	0	72	0	0
Mendocino County Sheriff	0	1,140	0	0	0	0
Civil Fee Sheriff						
Mendocino County Sheriff	52,489	92,511	25,000	108,773	25,000	67,715
Adult Probation Supervision						
Probation Officer	187,374	165,405	150,000	163,104	161,220	161,220

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
Adult Probation Diversion						
Probation Officer	15,551	13,273	13,200	15,665	16,718	16,718
Adult Probation Pre-Sentence						
Probation Officer	65,421	45,946	39,000	43,496	39,239	39,239
Estate Fee - Public Administrator						
County Counsel	1,183	3,232	9,000	7,193	9,000	9,000
Social Services	16,000	42,000	60,000	11,900	60,000	60,000
Juvenile Drug Court Enrollment Fee						
Probation Officer	22	13	0	7	0	0
Humane Services						
Animal Care	161,474	168,809	123,000	172,082	123,000	123,000
Incinerator Services						
Animal Care	10,063	7,405	7,000	5,250	7,000	7,000
Domestic Animal Control Contract						
Mendocino County Sheriff	22,000	22,000	22,000	22,000	22,000	22,000
Animal Care	89,687	117,764	81,490	30,375	106,490	106,490
Law Enforcement Services						
Mendocino County Sheriff	436,480	163,617	166,011	178,562	131,575	131,575
Sheriff Point Arena Contract						
Mendocino County Sheriff	89,771	135,229	100,000	100,000	100,000	100,000
Recorder Modernization Fee						
Clerk-Recorder	0	0	0	0	0	0
Medical Marijuana Zip Tie						
Mendocino County Sheriff	1,044,157	1,109,825	40,000	60,188	40,000	40,000
Restitution 11470.2						
Mendocino County Sheriff	0	19,600	824,000	1,656,737	1,500,000	1,500,000
Recorder Service Fee						
Clerk-Recorder	1,925	1,550	1,600	1,310	1,600	1,600
Recording Fee						
Clerk-Recorder	235,277	267,459	252,920	216,882	219,000	219,000
Courts - AB233 Program	48,988	57,626	55,166	43,913	46,811	46,811
Health - Vital Statistics						
Public Health	26,106	31,554	23,700	38,445	33,000	33,000
Drug Diversion Service						
Alcohol/Other Drug Program	17,512	24,304	0	20,446	0	0
Clerk Fee						
Clerk-Recorder	62,573	50,603	47,000	53,804	52,000	52,000
Work Furlough						
Probation Officer	3,625	2,822	3,600	6,424	3,092	3,092
Work Release						
Mendocino County Jail	26,801	32,985	32,560	37,015	32,000	32,000
Electronic Monitoring Fee						
Mendocino County Jail	2,709	1,454	1,396	2,585	2,500	2,500
Probation Officer	0	(8)	0	0	0	0
Interfund Revenue - DOT						
Solid Waste	17,432	11,800	40,000	23,125	43,949	43,949
Estate Fee - Public Administrator						
County Counsel	60,078	64,119	66,044	104,938	94,970	94,970
Social Services	58,164	62,483	65,282	104,374	94,254	94,254
Juvenile Drug Court Enrollment Fee	56,250	60,846	64,519	103,810	93,538	93,538
Probation Officer	54,336	59,210	63,756	103,246	92,822	92,822
Humane Services	52,423	57,574	62,994	102,682	92,106	92,106

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Interfund Revenue - Garage						
County Garage	37,812	29,388	22,000	32,239	22,470	22,470
Interfund Revenue - Janitor						
Buildings & Grounds	52,206	69,632	70,000	55,785	55,000	55,000
Interfund Revenue - Legal						
County Counsel	263,700	263,700	263,700	263,700	263,700	263,700
Consumer Protection Program						
Environmental Health	437,079	435,199	414,387	445,159	414,387	414,387
Nursing Fee						
Public Health Nursing	19,879	16,313	17,000	12,232	17,000	17,000
Caspar Refuse Disposal Site						
Solid Waste	1,922	202	0	184	180	180
Caspar/Fort Bragg Refuse						
Solid Waste	12,462	0	0	0	0	0
Solid Waste Fee						
Nondepartmental Revenue	500,000	0	0	0	0	0
Environmental Health	75,958	76,051	75,000	74,178	75,000	75,000
California Childrens Services						
Public Health - CCS	1,660	1,320	1,500	760	1,500	1,500
Meals & Prisoner Care Sheriff						
Mendocino County Jail	50,780	53,298	68,000	122,480	70,000	70,000
Support in Juvenile Hall						
Juvenile Hall	84,312	44,968	43,000	31,314	44,015	44,015
Driving Under Influence						
Alcohol/Other Drug Program	20,879	18,519	20,000	19,713	30,000	30,000
Bailiff Services						
Mendocino County Jail	134	0	0	0	0	0
Educational Services (Testing)						
Emergency Medical Services	736	736	1,000	0	1,000	1,000
EMS Per Call Fee						
Emergency Medical Services	15,956	23,786	22,000	24,066	22,000	22,000
Parks & Recreation Fee						
Buildings & Grounds	11,889	17,323	15,000	17,384	18,000	18,000
Collection Fee						
Treasurer-Tax Collector	21,974	34,338	25,413	37,533	31,311	31,311
Courts Collection Program	518,679	0	0	0	0	0
Courts - AB233 Program	0	484,722	526,335	530,348	567,796	567,796
Social Services	0	0	55,000	50,566	55,000	55,000
Drug Testing Program						
Probation Officer	30,269	15,910	17,700	15,133	17,700	17,700
Other Charges						
Clerk of the Board	5,005	10,405	6,500	6,708	6,500	6,500
County Executive Office	33,786	29,518	0	8,472	0	0
Auditor-Controller	1,589	13,202	5,000	7,790	12,000	12,000
Assessor	8,110	10,065	8,700	12,908	11,000	11,000
Treasurer-Tax Collector	8,027	10,760	8,000	10,547	10,000	10,000
General Services	12,079	10,412	11,300	10,742	12,430	12,430
County Counsel	4,890	450	500	0	500	500
Human Resources	0	0	0	2,877	0	0
Economic Development	0	0	5,000	0	0	0
Engineering & Tech Assistance	0	17,324	0	2,580	0	0
Information Services	1,027	0	0	0	0	0
Court Collection Program	94,551	0	0	0	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
Courts - AB233 Program		83,939	85,300	86,668	82,291	82,291
District Attorney	0	0	74,400	74,399	75,000	75,000
Mendocino County Sheriff	1,182	1,164	1,000	1,203	1,000	1,000
Mendocino County Jail	131,849	84,173	131,255	125,194	84,282	129,282
Juvenile Hall	184	1,018	0	14,691	0	0
Probation Officer	41,283	48,326	42,950	35,540	42,950	42,950
Emergency Services	0	0	0	0	0	0
Planning & Building Services	167,890	132,368	177,600	124,354	164,300	164,300
Animal Care	91,081	84,561	65,000	47,792	65,000	43,000
Public Health	43,271	209,974	61,801	213,607	71,800	71,800
Environmental Health	509,737	504,127	572,978	467,936	579,660	579,660
Public Health Nursing	0	0	0	0	0	0
Emergency Medical Services	112,047	71,529	84,000	53,117	130,000	130,000
Employee Wellness	2,643	881	1,275	0	0	0
Hospital & Medical Services	0	0	0	0	0	0
Public Health - CCS	1,229	0	0	66	0	0
Solid Waste	315,352	329,670	275,000	343,386	275,000	275,000
Social Services	0	5,256	60,000	59,571	60,000	60,000
Conservator Service Fee						
Social Services	55,000	50,600	72,000	18,173	72,000	72,000
Data Processing Services						
Information Services	29,385	79,504	63,620	132,203	71,620	71,620
Collection Service						
Probation Officer	6,669	10,022	9,000	5,831	9,000	9,000
County Cost Plan Charges						
Nondepartmental Revenue	326,778	664,276	518,000	599,630	720,000	720,000
Returned Check Charge						
Treasurer-Tax Collector	475	350	800	450	500	500
Clerk-Recorder	75	229	0	818	0	0
Courts - AB233 Program	920	759	753	409	422	422
Probation Officer	25	0	0	29	0	0
Payment Plan Processing Fee						
Treasurer-Tax Collector	10,860	12,675	9,000	11,520	11,000	11,000
County 30% State PA						
Courts - AB233 Program	247,366	226,160	227,856	241,994	242,002	242,002
Traffic School Fee						
Courts - AB233 Program	476,675	487,280	483,232	562,391	526,284	526,284
Traffic School $24						
Courts - AB233 Program	67,969	69,437	67,188	78,138	79,767	79,767
Total Charges for Current Services	10,125,352	9,846,288	9,445,569	10,681,811	10,736,679	10,802,394
Other Revenues						
Prior Year Revenue						
Nondepartmental Revenue	27,524	0	0	0	0	0
Auditor-Controller	99,506	0	20,000	0	30,000	30,000
Treasurer-Tax Collector	0	0	0	2,233	0	0
Sale of Fixed Assets						
Nondepartmental Revenue	374,601	45,196	5,104	82,104	755,104	0
General Services	0	0	0	7,131	0	0
Other Sales						
Nondepartmental Revenue	0	0	0	0	0	0
Clerk of the Board	124	0	0	0	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
Juvenile Hall	136,893	164,093	152,830	180,801	181,771	182,700
Probation Officer	138,897	166,527	155,080	184,019	184,828	185,845
Emergency Services	140,902	168,960	157,331	187,236	187,884	188,990
Planning & Building Services	142,906	171,393	159,581	190,454	190,941	192,134
Animal Care	144,910	173,826	161,832	193,671	193,998	195,279
Public Health	146,915	176,259	164,082	196,889	197,054	198,423
Environmental Health	148,919	178,693	166,333	200,106	200,111	201,568
Public Health Nursing	150,924	181,126	168,584	203,324	203,168	204,712
Engineering & Tech Assistance	87	50	0	600	0	0
Clerk-Recorder	51,393	61,872	50,000	70,943	68,000	68,000
Information Services	0	0	0	80	0	0
District Attorney	5,557	10,448	7,000	15,100	7,000	7,000
Mendocino County Sheriff	4,663	6,722	0	3,032	1,000	1,000
Agriculture Department	0	55	0	8	0	0
Planning & Building Services	4,373	4,780	5,700	13,521	8,284	8,284
Animal Care	392	87	200	256	200	200
DOT - Round Valley Airport	1,882	1,771	1,872	2,080	2,136	2,136
DOT - Mendocino County Airport	8,273	8,899	8,664	7,428	6,984	6,984
Public Health	1,022	3,637	1,400	3,848	1,400	1,400
Public Health Nursing	(0)	0	0	0	0	0
Solid Waste	0	0	0	0	0	0
Farm Advisor	1,766	0	1,000	0	0	0
Sale of Map - Surveyor						
Engineering & Tech Assistance	915	597	500	766	500	500
Sale of Map - Assessor						
Assessor	1,236	6,797	4,000	1,909	2,500	2,500
Other						
Nondepartmental Revenue	11,650	7,707	4,000	23,485	185,000	35,000
Clerk of the Board	400	1,200	0	0	0	0
County Executive Office	0	20,606	2,500	25	2,500	2,500
Auditor-Controller	0	6	0	0	0	0
Treasurer-Tax Collector	0	0	0	(120)	0	0
Buildings & Grounds	7,859	21,852	0	24,351	0	0
County Garage	1,264	543	0	228	0	0
Economic Development	150	0	0	0	0	0
Clerk-Recorder	738	888	500	910	500	500
Courts - AB233 Program	0	0	0	0	0	0
District Attorney	4,806	1,384	0	727	0	0
Child Support Services	0	0	0	0	0	0
Mendocino County Sheriff	165	2,590	0	5,500	500	500
Probation Officer	0	1	0	0	0	0
Emergency Services	0	76	0	0	0	0
Planning & Building Services	200	200	0	461	0	0
Animal Care	19,130	(2,879)	0	20,485	0	0
Public Health	0	0	0	0	0	0
Environmental Health	390	2,572	0	1,930	0	0
Alcohol/Other Drug Program	3,600	0	0	0	0	0
Public Health Nursing	14,063	404	0	152	0	0
Emergency Medical Services	254	382	509	1,190	509	509
Social Services	22,554	50,982	0	4,334	0	0
General Relief	3,597	(1,386)	0	0	0	0
Farm Advisor	0	782	0	1,129	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
Refund Jury & Witness Fee						
Nondepartmental Revenue	0	15	0	34	0	0
Cancelled Outlawed Warrant						
Auditor-Controller	9,256	5,442	6,000	9,307	6,000	6,000
Treasurer-Tax Collector	0	11,655	0	7,989	0	0
General Relief Refund						
General Relief	115,957	74,206	88,262	57,149	88,825	88,825
Donation						
Nondepartmental Revenue	0	0	0	0	0	0
Agriculture Department	500	0	0	0	0	0
Animal Care	3,612	2,017	2,500	2,377	2,000	2,000
Public Health	500	0	0	0	0	0
Public Health Nursing	3,661	436	5,000	3,767	5,000	5,000
Civil Assessment PC 1214.1						
Probation Officer	0	0	0	0	0	0
Vending Machine						
General Services	5,700	5,458	6,000	5,124	6,000	6,000
Tobacco Settlement						
Nondepartmental Revenue	957,230	1,176,569	780,000	773,492	770,000	770,000
Other						
Alcohol/Other Drug Program	51,513	0	0	0	0	0
Grant Revenue						
Animal Care	3,000	1,000	0	0	0	0
District Attorney	0	0	0	41,000	0	0
Public Health	228,717	71,112	259,244	8,353	25,396	25,396
Alcohol/Other Drug Program	32,469	3,500	0	0	0	0
Social Services	0	127,983	0	0	0	0
Operating Transfer In						
Nondepartmental Revenue	604,973	402,857	453,000	448,033	386,558	386,558
County Executive Office	0	0	0	0	0	0
Auditor-Controller	650	650	650	650	650	650
Assessor	0	0	105,709	0	59,798	77,298
County Clerk - Election	78,371	0	0	0	0	0
Planning & Building Services	25,661	0	27,726	0	0	0
Animal Care	0	0	10,000	0	10,000	10,000
DOT - Round Valley Airport	0	0	20,000	0	20,000	20,000
DOT - Mendocino County Airport	29,942	0	20,000	0	20,000	20,000
Employee Wellness	235,321	250,640	226,739	234,369	302,702	302,702
Social Services	208,204	0	0	0	0	0
Medi-Cal						
Alcohol/Other Drug Program	5,499	10,290	10,000	17,787	10,000	10,000
Total Other Revenues	4,426,135	3,783,528	3,419,433	3,441,754	4,324,800	3,447,094
Total General Fund	**142,052,996**	**147,301,340**	**158,538,611**	**155,515,675**	**164,302,984**	**165,751,329**
Special Revenue Funds						
Road Fund						
Taxes						
Transportation Funds						
Admin/Road Maint	35,397	53,777	85,000	134,016	87,000	87,000
Road & Bridge Projects	0	16,623	0	12,779	0	0
Total Taxes	35,397	70,401	85,000	146,794	87,000	87,000

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
Licenses & Permits						
Other Permit						
Admin/Road Maint	900	360	800	620	500	500
Transportation Permit Fee						
Admin/Road Maint	5,688	6,842	6,500	7,096	6,500	6,500
Co Highway Encroachment Permit						
Admin/Road Maint	50,136	53,404	45,000	44,085	40,000	40,000
Total Licenses & Permits	56,724	60,606	52,300	51,801	47,000	47,000
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Admin/Road Maint	54,750	51,025	50,000	52,461	50,000	50,000
Total Fines, Forfeitures & Penalties	54,750	51,025	50,000	52,461	50,000	50,000
Use of Money & Property						
Interest						
Admin/Road Maint	28,691	25,998	15,000	19,081	15,000	15,000
Total Use of Money & Property	28,691	25,998	15,000	19,081	15,000	15,000
Aid from Other Governmental Agencies						
State HUTA Section 2103						
Admin/Road Maint	2,835,315	1,838,394	2,000,000	2,798,234	2,200,000	2,200,000
State Highway Users Tax						
Admin/Road Maint	1,156,625	1,212,363	1,200,000	1,162,188	1,200,000	1,200,000
State Collier Unruh						
Admin/Road Maint	354,004	363,527	360,000	360,346	450,000	450,000
State Transportation STPd(1)						
Admin/Road Maint	98,091	98,091	82,000	210,808	100,000	100,000
State Aid for Disaster						
Storm Damage	1,179,184	162,211	250,000	359,145	100,000	100,000
Prop 111 State Gas Tax						
Admin/Road Maint	908,510	863,006	1,000,000	1,288,219	950,000	950,000
State Other						
Admin/Road Maint	0	0	0	35,000	0	0
Road & Bridge Projects	2,321,537	483,220	1,793,420	1,125,565	1,039,094	1,039,094
State Exchange Program						
Admin/Road Maint	602,390	602,390	602,390	602,390	602,390	602,390
Federal Forest Reserve						
Admin/Road Maint	176,059	157,671	100,000	142,047	40,000	40,000
Federal Other						
Storm Damage	0	2,145,041	3,804,092	1,316,986	1,930,396	1,930,396
Road & Bridge Projects	0	2,561,492	8,653,986	3,077,596	4,758,851	4,758,851
Flood Control Lands						
Admin/Road Maint	0	0	500	0	500	500
Other Governmental Agency Aid						
Road & Bridge Projects	0	114,640	63,535	19,293	19,085	19,085
Total Aid from Other Govtl Agencies	9,631,717	10,602,046	19,909,923	12,497,818	13,390,316	13,390,316
Charges for Current Services						
Interfund Revenue - DOT						
Admin/Road Maint	212,450	173,597	139,352	127,525	90,000	90,000
Road & Bridge Projects	0	0	5,177	0	0	0
Other Charges						
Admin/Road Maint	5,190	17,537	6,000	35,789	10,000	10,000
Total Charges for Current Services	217,640	191,135	150,529	163,314	100,000	100,000

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Other Revenues						
Sale of Fixed Assets						
Admin/Road Maint	0	0	0	0	1,500	1,500
Other Sales						
Admin/Road Maint	24,823	4,640	2,000	8,025	3,500	3,500
Other						
Admin/Road Maint	1,056	0	500	32,917	500	500
Road & Bridge Projects	20,734	0	0	0	0	0
Refund Jury & Witness Fee						
Admin/Road Maint	0	275	0	275	0	0
Operating Transfer In						
Admin/Road Maint	3,271,185	1,896,291	3,295,428	3,295,428	3,295,428	3,356,105
Road & Bridge Projects	50,800	0	0	0	0	1,000,000
Total Other Revenues	3,368,598	1,901,206	3,297,928	3,336,645	3,300,928	4,361,605
Total Road Fund	**13,393,517**	**12,902,417**	**23,560,680**	**16,267,914**	**16,990,244**	**18,050,921**
Capital Improvement Fund						
Fines, Forfeitures & Penalties						
Asset Forfeiture						
Capital Improvements	5,000	0	0	0	0	0
Total Fines, Forfeitures & Penalties	5,000	0	0	0	0	0
Use of Money & Property						
Interest						
Capital Improvements	758	960	0	6,124	0	0
Endowment Fund Interest						
Capital Improvements	0	0	6,000	0	0	0
Total Use of Money & Property	758	960	6,000	6,124	0	0
Aid from Other Governmental Agencies						
State Other						
Capital Improvements	164,418	3,916	88,811	0	0	0
Other Governmental Agency Aid						
Capital Improvements	0	321,160	0	0	0	0
Total Aid from Other Govtl Agencies	164,418	325,076	88,811	0	0	0
Charges for Current Services						
Other Charges						
Capital Improvements	0	22,192	0	0	0	0
Total Charges for Current Services	0	22,192	0	0	0	0
Other Revenues						
Other Sales						
Capital Improvements	287,937	370	10,000	1,420	0	0
Other						
Capital Improvements	0	0	0	40,000	0	0
Operating Transfer In						
Capital Improvements	730,333	641,233	3,602,792	2,084,111	2,166,573	2,720,573
Total Other Revenues	1,018,270	641,603	3,612,792	2,125,531	2,166,573	2,720,573
Total Capital Improvement Fund	**1,188,445**	**989,831**	**3,707,603**	**2,131,654**	**2,166,573**	**2,720,573**

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Landfill Closure Fund						
Use of Money & Property						
Interest						
Landfill Closure	18,176	17,239	12,500	12,824	12,500	12,500
Total Use of Money & Property	18,176	17,239	12,500	12,824	12,500	12,500
Charges for Current Services						
Caspar/Fort Bragg Refuse						
Landfill Closure	20,000	105,000	35,000	75,000	35,000	35,000
Other Charges						
Landfill Closure	441,972	470,454	400,000	488,499	400,000	400,000
Total Charges for Current Services	461,972	575,454	435,000	563,499	435,000	435,000
Other Revenues						
Sale of Fixed Assets						
Landfill Closure	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total Landfill Closure Fund	**480,148**	**592,693**	**447,500**	**576,323**	**447,500**	**447,500**
Library Fund						
Taxes						
Sales & Use Tax						
Mendocino County Library	271,561	1,538,357	1,296,000	1,686,374	1,800,000	1,800,000
Total Taxes	271,561	1,538,357	1,296,000	1,686,374	1,800,000	1,800,000
Use of Money & Property						
Interest						
Mendocino County Library	2,785	5,389	2,000	6,318	5,000	5,000
Endowment Fund Interest						
Mendocino County Library	0	0	50,000	0	0	0
Total Use of Money & Property	2,785	5,389	52,000	6,318	5,000	5,000
Aid from Other Governmental Agencies						
State Other						
Mendocino County Library	147,514	0	0	0	0	0
State Library Grant						
Mendocino County Library	10,000	0	0	0	0	0
Total Aid from Other Govtl Agencies	157,514	0	0	0	0	0
Charges for Current Services						
Library Services						
Mendocino County Library	36,110	49,219	42,000	49,160	42,000	42,000
Total Charges for Current Services	36,110	49,219	42,000	49,160	42,000	42,000
Other Revenues						
Other Sales						
Mendocino County Library	2,759	3,427	1,600	6,026	1,600	1,600
Other						
Mendocino County Library	0	0	0	30	0	0
Donation						
Mendocino County Library	3,802	3,890	1,000	3,239	1,000	1,000
Grant Revenue						
Mendocino County Library	134,000	13,800	0	0	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Operating Transfer In						
Mendocino County Library	1,228,222	1,190,553	1,207,102	1,207,102	1,200,000	1,231,003
Total Other Revenues	1,368,783	1,211,669	1,209,702	1,216,397	1,202,600	1,233,603
Total Library Fund	**1,836,754**	**2,804,634**	**2,599,702**	**2,958,250**	**3,049,600**	**3,080,603**
Fish & Game Fund						
Fines, Forfeitures & Penalties						
Other Court Fine						
Fish & Game	32,436	26,629	32,000	36,925	35,000	35,000
Total Fines, Forfeitures & Penalties	32,436	26,629	32,000	36,925	35,000	35,000
Use of Money & Property						
Interest						
Fish & Game	483	593	250	543	250	250
Total Use of Money & Property	483	593	250	543	250	250
Total Fish & Game Fund	**32,919**	**27,222**	**32,250**	**37,468**	**35,250**	**35,250**
Special Aviation Fund						
Aid from Other Governmental Agencies						
State Aid for Aviation						
Round Valley Special Aviation	10,000	0	20,000	0	20,000	20,000
Little River Special Aviation	10,000	0	20,000	0	20,000	20,000
Federal Other Revenue						
Round Valley Special Aviation	0	0	0	0		
Total Aid from Other Govtl Agencies	20,000	0	40,000	0	40,000	40,000
Total Special Aviation Fund	**20,000**	**0**	**40,000**	**0**	**40,000**	**40,000**
AB3229 COPS Program Fund						
Use of Money & Property						
Interest						
Sheriff COPS Program	372	229	0	184	200	200
County Jail - COPS Program	91	56	0	45	60	60
Total Use of Money & Property	463	285	0	229	260	260
Aid from Other Governmental Agencies						
State Other						
Sheriff - COPS Program	116,819	62,871	84,198	106,316	100,000	100,000
County Jail - COPS Program	27,012	20,431	25,000	25,315	25,000	25,000
Total Aid from Other Govtl Agencies	143,831	83,302	109,198	131,632	125,000	125,000
Other Revenues						
Donation						
County Jail - COPS Program	0	0	0	0	0	0
Operating Transfer In						
Sheriff - COPS Program	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total AB3229 COPS Program Fund	**144,294**	**83,587**	**109,198**	**131,861**	**125,260**	**125,260**
Juvenile Justice Crime Prevention Act Fund						
Use of Money & Property						
Interest						
Probation AB1913/CPA 2000	850	942	0	876	0	0
Total Use of Money & Property	850	942	0	876	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Aid from Other Governmental Agencies						
State Other						
Probation AB1913/CPA	262,249	233,987	251,172	263,995	251,172	251,172
Total Aid from Other Govtl Agencies	262,249	233,987	251,172	263,995	251,172	251,172
Total JJCPA Fund	**263,099**	**234,929**	**251,172**	**264,871**	**251,172**	**251,172**
Mobile Spay & Neuter Fund						
Use of Money & Property						
Interest						
Mobile Spay/Neuter	272	268	0	200	0	0
Total Use of Money & Property	272	268	0	200	0	0
Charges for Current Services						
Other Charges						
Mobile Spay/Neuter	6,028	3,259	25,000	0	16,963	16,963
Total Charges for Current Services	6,028	3,259	25,000	0	16,963	16,963
Other Revenues						
Donation						
Mobile Spay/Neuter	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total Mobile Spay & Neuter Fund	**6,300**	**3,527**	**25,000**	**200**	**16,963**	**16,963**
Museum Bookstore Fund						
Use of Money & Property						
Interest						
Museum Bookstore	(2)	(37)	300	41	0	0
Total Use of Money & Property	(2)	(37)	300	41	0	0
Other Revenues						
Other Sales						
Museum Bookstore	10,000	35,000	20,000	0	0	0
Total Other Revenues	10,000	35,000	20,000	0	0	0
Total Museum Bookstore Fund	**9,998**	**34,963**	**20,300**	**41**	**0**	**0**
Museum Special Projects Fund						
Use of Money & Property						
Interest						
Museum Special Projects	393	203	500	155	500	500
Total Use of Money & Property	393	203	500	155	500	500
Other Revenues						
Other Sales						
Museum Special Projects	0	57,000	15,000	125,500	140,000	140,000
Donation						
Museum Special Projects	20,000	35,000	35,000	0	10,000	10,000
Operating Transfer In						
Museum Special Projects	0	0	0	2,472	0	0
Total Other Revenues	20,000	92,000	50,000	127,972	150,000	150,000
Total Museum Spec Projects Fund	**20,393**	**92,203**	**50,500**	**128,127**	**150,500**	**150,500**

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Sheriff Special Projects Fund						
Use of Money & Property						
Interest						
Sheriff Special Projects	372	409	0	316	475	475
Total Use of Money & Property	372	409	0	316	475	475
Aid from Other Governmental Agencies						
Federal Other						
Sheriff Special Projects	1,038	0	0	0	0	0
Total Aid from Other Govtl Agencies	1,038	0	0	0	0	0
Other Revenues						
Donation						
Sheriff Special Projects	49,187	17,339	30,000	21,433	30,000	30,000
Total Other Revenues	49,187	17,339	30,000	21,433	30,000	30,000
Total Sheriff Spec Projects Fund	**50,597**	**17,748**	**30,000**	**21,749**	**30,475**	**30,475**
Recorder Modernization Fund						
Use of Money & Property						
Interest						
Modernization	517	581	200	485	200	200
Total Use of Money & Property	517	581	200	485	200	200
Charges for Current Services						
Recorder Modernization Fee						
Modernization	32,828	44,297	72,000	29,437	65,000	65,000
Other Charges						
Modernization	7,786	8,057	7,700	9,499	9,200	9,200
Total Charges for Current Services	40,614	52,354	79,700	38,936	74,200	74,200
Total Recorder Modernization Fund	**41,131**	**52,935**	**79,900**	**39,421**	**74,400**	**74,400**
Micrographics Fund						
Use of Money & Property						
Interest						
Micrographics	(88)	(101)	0	(42)	0	0
Total Use of Money & Property	(88)	(101)	0	(42)	0	0
Charges for Current Services						
Recorder Modernization Fee						
Micrographics	38,960	37,834	44,416	34,287	38,862	38,862
Micrographic Fee						
Micrographics	17,985	20,461	19,000	16,580	17,000	17,000
Total Charges for Current Services	56,945	58,295	63,416	50,867	55,862	55,862
Other Revenues						
Other Sales						
Micrographics	20,517	20,717	21,000	24,409	25,000	25,000
Total Other Revenues	20,517	20,717	21,000	24,409	25,000	25,000
Total Micrographics Fund	**77,373**	**78,911**	**84,416**	**75,234**	**80,862**	**80,862**

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues as of 6/30/14	2014-15 Recommend Budget	2014-15 Adopted Budget
Assessor Property Characteristics Fund						
Use of Money & Property						
Interest						
Property Characteristics	339	428	200	366	0	0
Total Use of Money & Property	339	428	200	366	0	0
Other Revenues						
Other Sales						
Property Characteristics	16,102	12,507	14,000	16,064	6,100	6,100
Total Other Revenues	16,102	12,507	14,000	16,064	6,100	6,100
Total Prop Characteristics Fund	**16,441**	**12,936**	**14,200**	**16,430**	**6,100**	**6,100**
Mental Health Fund						
Use of Money & Property						
Interest						
Mental Health Service	(7,205)	(35,500)	(50,000)	(18,845)	(50,000)	(50,000)
Mental Health Services Act	8,701	27,980	20,000	21,099	21,299	21,299
Total Use of Money & Property	1,496	(7,521)	(30,000)	2,254	(28,701)	(28,701)
Aid from Other Governmental Agencies						
Motor Vehicle License Fee						
Mental Health Service	124,426	21,532	0	21,532	0	0
State Aid Mental Health						
Mental Health Service	31,930	87,460	4,946,947	224,453	4,946,947	4,946,947
Mental Health Services Act	1,239,850	4,003,308	3,365,186	2,041,669	3,681,849	3,681,849
Medi-Cal Mental Health						
Mental Health Service	4,240,965	12,668,947	10,793,667	8,880,386	8,729,048	8,729,048
Realignment Mental Health						
Mental Health Service	8,746,612	3,500,742	2,900,548	4,071,492	2,984,547	2,984,547
Mental Health Services Act	1,227,550	0	0	0	0	0
Realignment Public Safety						
Mental Health Service	0	80,788	0	0	0	0
Managed Care - State						
Mental Health Service	760	0	938,752	0	938,752	938,752
Other Governmental Agency Aid						
Mental Health Service	53,218	0	70,000	17,380	70,000	70,000
Total Aid from Other Govtl Agencies	15,665,312	20,362,777	23,015,100	15,256,912	21,351,143	21,351,143
Charges for Current Services						
Mental Health Service						
Mental Health Service	13,438	4,947	727,102	2,544	15,000	15,000
Mental Health Services Act	0	0	0	0	0	0
Other Charges						
Mental Health Service	1,062,594	1,126,740	0	3,569	0	0
Total Charges for Current Services	1,076,031	1,131,687	727,102	6,113	15,000	15,000
Other Revenues						
Other Sales						
Mental Health Service	418	426	0	359	0	0
Other						
Mental Health Service	63,979	59,277	0	24,364	0	0
Grant Revenue						
Mental Health Service	0	0	0	0	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Operating Transfer In						
Mental Health Service	1,924,054	1,658,111	0	1,169,018	0	0
Mental Health Services Act	43,373	0		0	0	0
Total Other Revenues	2,031,824	1,717,814	0	1,193,742	0	0
Total Mental Health Fund	**18,774,663**	**23,204,758**	**23,712,202**	**16,459,021**	**21,337,442**	**21,337,442**
General Plan Update Fund						
Use of Money & Property						
Interest						
Planning & Building - Special	3,110	2,899	3,000	2,380	3,500	3,500
Total Use of Money & Property	3,110	2,899	3,000	2,380	3,500	3,500
Charges for Current Services						
Environ Impact Report						
Planning & Building - Special	0	2,500	0	0	0	0
Micrographic Fee						
Planning & Building - Special	21,396	24,164	21,000	26,111	25,000	25,000
AB717 Continuing Education & Training						
Planning & Building - Special	25,303	27,017	20,000	30,450	27,000	27,000
Other Charges						
Planning & Building - Special	432	461	400	394	600	600
Total Charges for Current Services	47,131	54,142	41,400	56,955	52,600	52,600
Total General Plan Update Fund	**50,242**	**57,041**	**44,400**	**59,335**	**56,100**	**56,100**
Total Special Revenue Funds	**35,931,907**	**40,868,292**	**54,302,224**	**38,770,966**	**44,505,046**	**46,150,726**
Capital Projects Fund						
Use of Money & Property						
Interest						
Capital Projects	(510)	(56)	0	(68)	0	0
Total Use of Money & Property	(510)	(56)	0	(68)	0	0
Aid from Other Governmental Agencies						
State Other						
Capital Projects	0	0	250,000	0	0	0
Federal Other Revenue						
Capital Projects	180,085	0	0	208,684	0	0
Total Aid from Other Govtl Agencies	180,085	0	250,000	208,684	0	0
Total Capital Projects Fund	**179,575**	**(56)**	**250,000**	**208,616**	**0**	**0**
Debt Service Fund						
Fines, Forfeitures & Penalties						
Criminal Justice Construction Fund						
Debt Service- COPs	18,000	15,700	16,000	13,500	13,600	13,600
Total Fines, Forfeitures & Penalties	18,000	15,700	16,000	13,500	13,600	13,600
Use of Money & Property						
Interest						
Debt Service	(3,896)	(142)	(3,800)	31,205	(1,000)	(1,000)
Rents & Concessions						
Debt Service	30,000	30,000	30,000	30,000	30,000	30,000
Total Use of Money & Property	26,104	29,858	26,200	61,205	29,000	29,000

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Aid from Other Governmental Agencies						
Other Governmental Agency Aid						
Debt Service	0	0	35,000	70,151	38,000	38,000
Total Aid from Other Govtl Agencies	0	0	35,000	70,151	38,000	38,000
Other Revenues						
Other						
Debt Service	38,729	0	0	0	0	0
Operating Transfer In						
Debt Service	2,495,560	2,866,186	1,796,974	1,796,974	1,685,194	1,685,194
Loan/Bond Proceeds						
Debt Service	719,696	0	0	0	0	0
Total Other Revenues	3,253,985	2,866,186	1,796,974	1,796,974	1,685,194	1,685,194
Total Debt Service Fund	**3,298,089**	**2,911,744**	**1,874,174**	**1,941,830**	**1,765,794**	**1,765,794**
Pension Obligation Bond Fund						
Use of Money & Property						
Interest						
Pension Obligation Bonds	(25,093)	(24,813)	(25,000)	(20,128)	(24,000)	(24,000)
Total Use of Money & Property	(25,093)	(24,813)	(25,000)	(20,128)	(24,000)	(24,000)
Charges for Current Services						
County Share Retirement						
Pension Obligation Bonds	7,203,115	8,610,463	8,017,574	8,273,801	8,200,000	8,200,000
Total Charges for Current Services	7,203,115	8,610,463	8,017,574	8,273,801	8,200,000	8,200,000
Total Pension Obligation Bond Fund	**7,178,022**	**8,585,650**	**7,992,574**	**8,253,673**	**8,176,000**	**8,176,000**
County Redevelopment Agency Fund						
Use of Money & Property						
Interest						
RDA Administration	751	0	0	0	0	0
RDA Project Costs	(789)	0	0	0	0	0
Total Use of Money & Property	(39)	0	0	0	0	0
Other Revenues						
Operating Transfer In						
RDA Administration	37,173	0	0	0	0	0
RDA Project Costs	789	0	0	0	0	0
Total Other Revenues	37,962	0	0	0	0	0
Total County Redevelopment Agency Fund	**37,923**	**0**	**0**	**0**	**0**	**0**
Redevelopment Debt Service Fund						
Taxes						
Property Tax Current Secured						
RDA Tax Incr/Debt Svc	559,449	0	0	0	0	0
Property Tax Prior Secured						
RDA Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Tax Incr/Debt Svc	45,875	0	0	0	0	0
Total Taxes	605,324	0	0	0	0	0

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
Use of Money & Property						
Interest						
RDA Tax Increment/Debt Service	893	0	0	0	0	0
Total Use of Money & Property	893	0	0	0	0	0
Total RDA Debt Service Fund	**606,218**	**0**	**0**	**0**	**0**	**0**
Redevelopment Housing Component Fund						
Use of Money & Property						
Interest						
RDA Housing Component	2,213	0	0	0	0	0
Total Use of Money & Property	2,213	0	0	0	0	0
Other Revenues						
Operating Transfer In						
RDA Housing Component	(151,056)	0	0	0	0	0
Total Other Revenues	(151,056)	0	0	0	0	0
Total RDA Housing Component Fund	**(148,843)**	**0**	**0**	**0**	**0**	**0**
County RDA Successor Agency Fund						
Use of Money & Property						
Interest						
RDA Successor Administration	447	(32)	0	(0)	0	0
RDA Successor Project Costs	(576)	0	0	0	0	0
Total Use of Money & Property	(129)	(32)	0	(0)	0	0
Other Revenues						
Sale of Fixed Assets						
RDA Successor Administration				4,000		
Operating Transfer In						
RDA Successor Administration	70,435	0	0	9,669	0	0
RDA Successor Project Costs	0	0	0	0	0	0
Total Other Revenues	70,435	0	0	13,669	0	0
Total County RDA Successor Agency Fund	**70,306**	**(32)**	**0**	**13,669**	**0**	**0**
Successor Agency Tax Incr/Debt Svc Fund						
Taxes						
Property Tax Current Secured						
RDA Successor Tax Incr/Debt Svc	(427,324)	137,100	30,000	10,000	0	0
Property Tax Prior Secured						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Total Taxes	(427,324)	137,100	30,000	10,000	0	0
Use of Money & Property						
Interest						
RDA Successor Tax Incr/Debt Svc	2,065	739	0	856	0	0
Total Use of Money & Property	2,065	739	0	856	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Tax Incr/Debt Svc	917,572	0	0	0	0	0
Total Other Revenues	917,572	0	0	0	0	0
Total RDA Successor Agy Tax/Debt Svc Fund	**492,313**	**137,839**	**30,000**	**10,856**	**0**	**0**

SOURCE CLASSIFICATION	2011-12 Actual Revenues	2012-13 Actual Revenues	2013-14 Adopted Budget	2013-14 Actual Revenues *as of 6/30/14*	2014-15 Recommend Budget	2014-15 Adopted Budget
RDA Successor Housing Fund						
Use of Money & Property						
Interest						
RDA Successor Housing	1,310	758	0	(758)	0	0
Total Use of Money & Property	1,310	758	0	(758)	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Housing	636,985	0	0	0	0	0
Loan/Bond Proceeds						
RDA Successor Housing	30,000	84,913	0	0	0	0
Total Other Revenues	666,985	84,913	0	0	0	0
Total RDA Successor Housing Fund	**668,294**	**85,671**	**0**	**(758)**	**0**	**0**
Total Debt Service Funds	**12,202,321**	**11,720,871**	**9,896,748**	**10,219,270**	**9,941,794**	**9,941,794**
TOTAL ALL FUNDS	**190,366,800**	**199,890,446**	**222,987,583**	**204,714,527**	**218,749,824**	**221,843,849**

MENDOCINO
1850
COUNTY

FINANCING USES CLASSIFICATION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
SALARIES & EMPLOYEE BENEFITS				*as of 6/30/14*		
861011 Regular Employees	52,047,891	48,932,357	57,774,726	49,791,999	59,988,155	60,558,657
861012 Extra Help	1,012,353	1,085,286	1,062,881	1,115,638	1,263,676	1,342,756
861013 Overtime Regular Employees	3,066,041	3,239,086	2,786,771	3,488,732	2,999,095	2,999,095
861021 Co Contrib to Retirement	11,919,729	13,473,042	16,150,664	14,261,585	16,742,182	16,850,578
861022 Co Contrib to OASDI	3,162,372	3,023,005	3,572,124	3,071,309	3,691,776	3,722,393
861023 Co Contrib to OASDI-Medicare	761,332	728,283	848,833	741,278	867,681	875,587
861024 Co Contrib to Retire Increment	5,348,467	6,620,236	7,477,186	6,327,311	7,099,499	7,152,044
861030 Co Contrib to Emp Insurance	8,375,001	8,559,396	10,955,537	9,383,594	11,895,851	11,897,431
861031 Co Contrib to Unemp Ins	393,975	389,841	0	(578)	292,532	292,532
861035 Co Contrib to Workers Comp	2,452,104	2,529,730	2,242,387	2,254,202	4,053,045	4,053,045
Total Salaries & Employee Benefits	88,539,265	88,580,262	102,871,109	90,435,071	108,893,492	109,744,118
SERVICES & SUPPLIES						
862050 Clothing & Personal Items	59,452	59,811	83,170	90,708	92,150	88,650
862060 Communications	609,187	504,069	705,303	477,570	683,786	683,786
862061 Communications Lease	201,160	196,371	199,759	197,091	211,414	211,414
862062 Communications Microwave	10,057	2,067	0	2,584	2,000	2,000
862080 Food	358,614	382,545	358,077	405,844	369,100	369,100
862090 Household Expense	695,856	744,668	926,333	742,142	966,334	959,334
862101 Insurance - General	1,044,962	1,173,885	538,951	532,666	1,528,330	1,546,552
862109 Insurance - Other	20,935	33,681	36,260	39,072	34,526	34,526
862110 Jury & Witness Expense	43,290	38,000	46,500	54,449	50,750	58,800
862120 Maintenance - Equipment	1,034,300	1,000,868	1,229,540	898,581	1,142,217	1,242,817
862130 Maint - Struct Impr & Grounds	713,876	918,681	983,067	702,545	925,491	911,491
862135 Corrective Maintenance	0	0	0	0	0	2,000,000
862140 Medical Dental & Lab Supplies	146,775	114,953	93,289	127,985	112,877	207,157
862150 Memberships	126,396	125,002	162,093	163,619	174,408	174,408
862160 Miscellaneous Expense	36,002	36,050	52,616	44,639	68,849	68,849
862170 Office Expense	1,309,161	1,350,701	1,570,343	1,497,743	1,571,327	1,569,853
862171 Paper Supplies	38,607	40,548	46,700	35,129	46,700	46,700
862172 Office Expense - FedEx/UPS	15,139	14,306	18,000	14,187	18,000	18,000
862176 Fuel Expense	529,481	524,720	577,500	510,030	547,500	547,500
862181 Auditing & Fiscal Services	73,280	65,250	77,000	65,250	75,500	75,500
862182 Data Processing Services	295,644	421,226	549,735	398,540	491,632	491,632
862183 Legal Fees	534,954	387,221	478,800	276,063	572,300	572,300
862184 Arch Eng & Plan Services	1,269,557	1,636,180	4,115,134	2,097,803	3,040,005	3,040,005
862185 Medical & Dental Services	2,308,787	2,493,001	2,757,867	2,578,004	2,711,798	2,701,798
862186 Indigent Burial	21,986	31,618	37,200	25,913	37,400	37,400
862187 Education & Training	212,372	219,331	846,195	322,493	893,559	885,559
862188 Printing	166,744	172,627	200,580	187,057	260,580	260,580
862189 Professional & Spec Services	5,316,962	5,769,099	6,850,052	5,173,616	6,861,326	7,048,101
862190 Publication & Legal Notices	99,934	124,273	126,800	128,229	129,525	129,525
862193 Construction Contracts	2,963,828	2,832,024	12,520,134	3,588,963	7,619,056	11,339,786
862194 A-87 Costs	8,006	421,478	287,312	272,293	434,306	434,306
862196 Collection Expense Fines	4,998	6,891	12,000	24,088	21,716	21,716
862200 Rents & Leases Equipment	155,528	54,118	67,879	58,451	75,332	75,332
862201 Rents & Leases Copiers	224,105	216,649	225,000	222,464	238,500	336,279
862210 Rents & Leases Bldg/Grds	512,235	228,615	238,326	255,436	272,983	272,983
862220 Small Tools & Instruments	26,500	30,241	33,020	32,804	36,000	36,000
862230 Info Technology Equipment	257,768	225,896	815,011	556,434	867,470	887,410
862231 Election Supplies & Services	236,853	72,816	210,000	137,207	105,000	105,000
862232 Law Enforce Supplies & Svcs	285,894	227,093	320,346	368,256	325,467	325,467
862239 Special Department Expense	5,455,862	5,131,666	7,670,911	5,139,262	7,389,402	7,869,757
862240 Special Departmental Fund	545	0	5,000	2,012	2,500	2,500
862250 Transportation & Travel	1,443,066	1,545,546	1,656,819	1,594,939	1,735,191	1,772,303
862253 Trans & Travel Out of County	293,972	354,500	564,168	376,918	602,368	599,368
862260 Utilities	1,438,987	1,405,578	1,737,111	1,516,750	1,878,531	1,878,531
Total Services & Supplies	30,601,617	31,333,864	50,029,901	31,935,829	45,223,206	51,940,075

FINANCING USES CLASSIFICATION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
OTHER CHARGES						
863111 Public Assistance Payment	7,223,696	7,284,387	7,946,460	6,891,574	8,351,940	8,351,940
863112 Pmts to Private Institution	329,566	181,196	934,720	71,300	1,353,175	1,353,175
863113 Pmts Other Govtl Agency	4,402,539	5,253,073	4,323,452	3,181,883	4,283,517	4,302,419
863115 Service Connected Expense	1,883,789	1,505,188	1,567,109	1,869,640	336,315	336,315
863116 Child Care Services - MOE	120,396	171,235	405,327	198,894	405,327	405,327
863118 Family Services	1,018,666	1,366,550	1,862,338	3,371,495	2,514,259	2,514,259
863119 Supp & Care Persons - Other	138,766	137,255	193,120	172,056	182,560	182,560
863121 Independent Living Skills	28,238	26,658	50,000	24,887	50,000	50,000
863122 Aid to Adopted Children	4,207,415	4,031,861	3,849,000	4,420,719	3,994,500	3,994,500
863124 GR/SSI/SSP Applicants	136,334	146,406	168,120	103,960	152,560	152,560
863125 Severely Emotionally Disturbed	0	29,894	0	35,733	0	0
863126 Cal-Learn Program Services	1,461	376	10,000	445	10,000	10,000
863127 Foster Care Payments	7,324,612	7,471,887	10,557,204	8,419,302	9,701,167	9,701,167
863131 Family Preservation	145,902	158,185	260,433	108,469	260,433	260,433
863132 Family Track	22,300	169,476	401,595	174,579	451,595	451,595
863133 Office of Education Contract	920,962	1,244,199	1,000,000	1,125,890	1,100,000	1,100,000
863135 Job Alliance Program Services	200,109	162,562	300,000	193,642	300,000	300,000
863138 Welfare to Work 15%	216,640	257,522	360,120	297,495	389,404	389,404
863139 In Home Supportive Services	3,479,897	3,446,162	5,071,401	3,552,651	3,731,776	3,731,776
863140 IHSS Public Authority	3,797	7,058	25,000	16,741	25,000	25,000
863152 Non-County Contract Hospital	64,126	53,401	76,000	18,634	76,000	76,000
863154 Physician Services - EMS	148,893	34,288	240,000	93,792	240,000	240,000
863160 Acute Hospitalization	575,959	745,043	281,250	(75,062)	0	0
863161 Non-Acute Hospitalization	398,960	505,240	150,000	5,445	0	0
863162 Residential Care	1,390,671	1,342,643	255,852	202,673	0	0
863163 Individual Providers	120,008	39,280	25,000	12,610	0	0
863164 Organizational Providers	7,405,661	7,235,321	7,592,000	6,708,040	0	0
863280 Contrib to Other Agencies	480,346	413,597	9,340,328	8,944,464	16,614,056	16,499,182
863310 Interest	5,810,907	5,685,849	5,106,439	5,073,289	4,858,270	4,858,270
863311 Principal	11,397,880	10,895,431	10,159,262	10,391,662	10,795,261	11,299,645
863330 Rights of Way	24,790	2,225	531,700	83,354	296,000	296,000
863340 Taxes & Assessments	(0)	(1)	0	(3)	0	0
Total Other Charges	59,623,284	60,003,450	73,043,230	65,690,251	70,473,115	70,881,527
FIXED ASSETS						
864350 Land	0	0	0	0	0	0
864360 Structures & Improvements	1,218,121	1,008,811	3,585,847	691,363	2,166,573	2,130,790
864365 Construction in Progress	0	0	250,000	208,684	0	0
864370 Equipment	973,873	903,682	2,383,600	1,884,230	1,918,776	1,851,869
Total Fixed Assets	2,191,994	1,912,493	6,219,447	2,784,277	4,085,349	3,982,659
EXPENDITURE TRANSFER & REIMBURSEMENT						
865380 Intrafund Transfer	(6,458,918)	(5,814,083)	(9,946,009)	(8,460,912)	(11,550,814)	(12,846,704)
865802 Operating Transfer Out	12,647,382	10,096,033	10,991,608	10,685,944	9,775,953	11,307,273
Total Expend Transfer & Reimb	6,188,464	4,281,950	1,045,599	2,225,032	(1,774,861)	(1,539,431)
CONTINGENCY						
869991 Appropriation for Contingency	0	0	650,000	0	650,000	938,299
Total Contingency	0	0	650,000	0	650,000	938,299
TOTAL NET APPROPRIATIONS	**187,144,623**	**186,112,018**	**233,859,286**	**193,070,459**	**227,550,301**	**235,947,247**

FINANCING USES CLASSIFICATION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
LESS: REVENUES						
821110 Property Tax Current Secured	28,268,721	28,321,357	28,695,472	28,645,772	28,829,766	29,144,766
821120 Property Tax Current Unsecured	1,032,800	996,552	965,900	1,042,364	1,025,900	1,025,900
821130 Supplemental Roll Tax	31,606	(141,969)	50	127,354	50,045	128,045
821210 Property Tax Prior Secured	3,680,173	4,733,522	3,299,500	3,185,565	3,199,500	3,339,500
821220 Property Tax Prior Unsecured	111,801	61,009	80,317	28,715	20,300	25,300
821400 Penalty & Cost on Delinquencies	2,156,886	2,192,832	2,040,909	2,603,006	2,537,296	2,587,296
821500 Sales & Use Tax	3,684,268	5,143,940	5,046,000	5,603,593	5,750,000	6,000,000
821501 Transportation Funds	35,397	70,401	85,000	146,794	87,000	87,000
821510 Sales Tax - Public Safety	6,024,274	6,368,096	6,700,000	6,558,646	6,710,000	6,700,000
821600 Timber Yield Tax	250,295	262,473	210,000	240,504	250,000	250,000
821700 Highway Property Rental	4,096	3,495	23	2,252	23	23
821701 Room Occupancy Tax	3,556,307	3,617,553	3,700,000	3,855,504	3,850,000	3,900,000
821702 Property Transfer Tax	433,698	395,302	420,000	446,610	460,000	450,000
821704 Prop Tax In-Lieu of VLF	9,946,620	9,882,962	10,007,487	10,007,487	10,010,000	10,180,000
821705 In-Lieu of Sales Tax	1,014,753	1,239,977	1,233,601	1,233,601	1,234,000	1,234,000
821706 Williamson Act Replacement Tax	468,107	455,051	460,000	442,987	440,000	440,000
822100 Animal License	325,860	317,809	301,000	317,101	301,000	301,000
822200 Business License	131,659	128,256	120,000	128,899	126,000	126,000
822210 Franchise	728,475	722,223	725,000	744,938	725,000	725,000
822250 Mobile Home Setup Fee	11,146	12,613	15,000	24,625	11,132	11,132
822300 Construction Permit	672,716	719,008	700,000	751,315	798,819	798,819
822500 Zoning Permit	40,059	47,197	40,000	57,221	74,583	74,583
822600 Other Permit	13,337	13,254	10,470	13,277	12,139	12,139
822601 Gun Permit	30,913	34,190	28,000	32,350	32,000	32,000
822602 Marriage License GC 26840.3	28,316	23,146	22,000	33,993	33,000	33,000
822603 Lumber Mill Permit	490	420	600	700	600	600
822605 Variance & Use Permit	72,196	96,214	85,000	82,073	91,767	91,767
822606 Land Use Fee	258,997	278,992	303,000	308,069	272,700	272,700
822608 Transportation Permit Fee	5,688	6,842	6,500	7,096	6,500	6,500
822609 Coastal Zone Permit	65,330	66,434	55,000	70,458	84,219	84,219
822610 Co Hwy Encroachment Permit	50,136	53,404	45,000	44,085	40,000	40,000
823100 Vehicle Code Fine	438,253	408,608	406,551	420,083	417,753	417,753
823101 25% Extra Fine	170,601	157,292	158,559	170,686	172,430	172,430
823102 County 50% City VC Fine	91	0	0	0	0	0
823103 County Parking Surcharge	1	0	0	0	0	0
823110 Criminal Justice Constr Fund	490,000	429,000	541,219	458,000	484,819	484,819
823130 Warrant System	15,633	10,112	10,000	6,276	10,000	10,000
823200 Other Court Fine	99,389	84,870	88,882	98,982	98,517	98,517
823202 Fine Co Clerk for Superior Court	0	0	0	0	0	0
823203 Co Commission on City Fine	7,227	7,114	7,018	7,475	7,277	7,277
823204 Miscellaneous Court Fine	253,204	185,775	163,895	415,950	430,101	471,430
823205 Drug/Alcohol Fine	31,696	30,926	31,200	24,942	22,000	22,000
823206 County Alcohol Education	19,065	20,698	18,000	18,580	16,200	16,200
823207 Drug Abuse Education	6,495	5,174	36,000	5,937	5,000	5,000
823210 Fine Judicial District	26,353	13,362	13,903	15,648	14,960	14,960
823300 Forfeiture & Penalty	18,081	10,660	32,500	230,896	82,500	82,500
823310 Asset Forfeiture	586,995	282,450	807,619	1,022,918	0	40,733
824100 Interest	669,002	619,595	150,150	232,657	233,984	183,984
824110 Endowment Fund Interest	0	0	56,000	0	0	0
824200 Rents & Concessions	89,615	100,926	94,195	97,747	96,655	96,655
825120 State Aid for Aviation	20,000	0	40,000	0	40,000	40,000
825125 State HUTA Section 2103	2,835,315	1,838,394	2,000,000	2,798,234	2,200,000	2,200,000
825130 State Highway Users Tax	1,156,625	1,212,363	1,200,000	1,162,188	1,200,000	1,200,000
825140 State Collier Unruh	354,004	363,527	360,000	360,346	450,000	450,000
825150 Motor Vehicle License Fee	3,609,134	3,202,580	416,327	3,570,735	483,122	483,122

FINANCING USES CLASSIFICATION		2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
					as of 6/30/14		
825160	State Proposition 42	0	0	0	0	0	0
825170	State Proposition 1B	0	0	0	0	0	0
825180	Transportation STPd(1)	98,091	98,091	82,000	210,808	100,000	100,000
825210	State Welfare Administration	3,816,051	4,563,530	4,201,182	3,855,819	5,095,158	5,095,158
825241	State AFDC	1,178,919	3,056,114	0	6,616,153	0	0
825250	State Aid California Children	685,235	685,050	863,284	404,892	917,234	997,234
825330	State Aid Mental Health	1,271,780	4,090,768	8,312,133	2,266,122	8,628,796	8,628,796
825331	Medi-Cal Mental Health	4,240,965	12,668,947	10,793,667	8,880,386	8,729,048	8,729,048
825341	Realignment Health Services	959,409	1,363,988	4,625,587	384,215	9,459,877	9,576,192
825342	Realignment Mental Health	9,974,162	3,500,742	2,900,548	4,071,492	2,984,547	2,984,547
825343	Realignment Public Assistance	13,513,640	16,970,736	21,243,459	21,774,779	16,775,533	17,061,533
825344	2011 Realignment Pub Safety	2,009,629	2,907,501	4,440,688	3,526,039	4,046,857	4,091,857
825370	Managed Care - State	760	0	938,752	0	938,752	938,752
825393	State Aid - Drug & Alcohol	962,951	1,064,360	977,837	694,776	1,116,351	902,868
825395	Coastal Conservancy	0	1,408	0	0	0	0
825398	SB90 Reimbursement	15,992	15,571	10,000	9,443	0	347,070
825410	State Aid for Agriculture	0	0	0	0	0	0
825411	State Aid Agriculture Gas Tax	149,141	192,489	188,000	213,346	188,000	188,000
825412	State Reimis - EC Poisons	104,208	110,776	110,000	114,413	110,000	110,000
825413	Pesticide Regulatory	4,061	4,024	1,952	4,079	1,952	1,952
825460	State Aid for Disaster	1,179,184	162,211	250,000	359,145	100,000	100,000
825464	State Breakfast/Lunch Program	46,197	30,723	40,000	29,153	33,231	33,231
825470	State Aid for Veterans Affairs	23,315	61,913	28,000	86,163	28,000	28,000
825472	County Hospital	21,636	19,660	21,000	3,059	3,667	3,667
825473	Non-County Hospital	64,126	53,401	76,000	9,304	76,000	76,000
825475	EMS - Physician Services	148,893	0	240,000	137,416	240,000	240,000
825481	Homeowners Prop Tax Relief	307,206	308,482	308,772	301,965	301,500	301,500
825487	Prop 111 State Gas Tax	908,510	863,006	1,000,000	1,288,219	950,000	950,000
825489	State Youthful Offender	0	131,377	0	223,448	274,481	274,481
825490	State Other	6,047,379	3,900,325	5,403,769	5,452,799	4,561,740	4,875,898
825491	State Exchange Program	602,390	602,390	602,390	602,390	602,390	602,390
825496	State Library Grant	10,000	0	0	0	0	0
825510	Federal Welfare Administration	10,199,408	10,313,074	14,549,309	10,622,190	15,488,405	15,488,405
825511	TANF Probation	0	0	0	0	0	0
825518	Title IV-E	745,181	555,957	560,000	553,224	420,000	420,000
825520	Health Related Funds	6,483,064	7,443,644	9,319,854	7,251,248	10,211,931	10,211,931
825541	Federal AFDC	10,756,455	7,886,633	8,870,124	6,793,977	8,716,561	8,716,561
825640	Federal Forest Reserve	176,059	157,671	100,000	142,047	40,000	40,000
825650	Federal Grazing Fee	67	118	0	116	0	0
825660	Federal Land In Lieu Tax	445,812	489,299	535,879	535,879	520,000	591,815
825670	Federal Other Revenue	828,088	5,320,588	14,589,742	5,109,489	8,540,439	8,683,839
825676	Flood Control Lands	0	0	500	0	500	500
825686	Federal Aid Child Support	1,634,556	1,558,479	2,051,862	1,536,722	2,072,627	2,072,627
825810	Other Govt Agency Aid	799,511	974,496	726,126	668,491	681,536	681,536
826112	Tax Deeded Admin Fee	3,466	19,800	5,000	700	7,000	7,000
826113	50% Redemption Fee	12,920	11,930	13,000	12,150	13,000	13,000
826114	Release of Lien	8,530	8,120	6,500	6,820	8,000	8,000
826115	Debt Service Fee	113,486	117,628	118,000	119,425	120,000	120,000
826117	PTR Screening Fee	22,809	22,762	22,551	26,059	24,992	24,992
826118	Cite Processing Fee	2,818	2,936	3,452	2,570	3,612	3,612
826120	Accounting Fee	117,201	146,371	130,000	114,277	136,000	136,000
826121	Audit Fee	0	18,874	0	50	0	0
826140	Election Services	155,973	83,366	137,357	164,216	33,173	33,173
826151	Treasurer Cost Reimbursement	312,531	251,560	253,247	253,247	255,992	255,992
826161	Legal Services	105,299	47,914	41,080	24,422	50,000	50,000
826162	State Aid Child Support	843,231	801,081	1,025,931	791,480	1,036,314	1,036,314
826163	Legal Services Reimbursement	43,685	41,280	35,570	30,266	53,798	53,798

FINANCING USES CLASSIFICATION		2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
					as of 6/30/14		
826171	Recommended Map Filing Fee	0	2,650	0	1,950	0	0
826172	Parcel Map MS Filing Fee	19,350	5,350	10,100	14,000	12,050	12,050
826173	Parcel Map PS Filing Fee	8,550	0	0	0	2,250	2,250
826175	Plan Check & Inspection Fee	500	0	2,000	0	2,000	2,000
826176	Parcel Subdivision Inspection	0	0	0	0	550	550
826177	Basic Improvement Inspect Fee	600	1,600	1,000	1,350	1,000	1,000
826178	Subd Agreement Processing Fee	0	900	0	0	0	0
826180	Planning & Engineering	51,304	47,205	52,000	64,841	94,853	94,853
826181	Record - Survey Exam Fee	17,650	15,200	12,000	19,100	16,000	16,000
826182	Tentative Map Subdivision	39,195	49,485	45,000	56,580	50,900	50,900
826184	Environmental Impact Report	0	3,920	0	0	0	0
826185	General Plan Amendment	4,034	4,034	6,000	594	0	0
826186	Other Permit Fee	22,088	22,817	20,000	45,447	45,245	45,245
826187	Abandoned Vehicle Abate Fee	852	0	1,000	906	1,000	1,000
826188	General Plan Maintenance Fee	147,371	163,389	175,000	180,272	300,000	300,000
826190	Purchasing Fee	81,068	113,368	0	0	0	0
826200	Agricultural Services	27,619	19,807	21,000	18,605	21,000	21,000
826201	Agriculture Certification	1,989	1,955	2,500	2,856	2,700	2,700
826202	Insp/Test Weights & Measures	78,020	80,101	80,000	99,060	80,000	80,000
826204	Appeal Abatement Fee	0	4,560	0	(2,341)	0	0
826221	Fee Judicial District	50	0	0	72	0	0
826223	Civil Fee Sheriff	52,489	92,511	25,000	108,773	25,000	67,715
826226	Adult Probation Supervision	187,374	165,405	150,000	163,104	161,220	161,220
826227	Adult Probation Diversion	15,551	13,273	13,200	15,665	16,718	16,718
826228	Adult Probation Pre-Sentence	65,421	45,946	39,000	43,496	39,239	39,239
826230	Estate Fee - Public Admin	17,183	45,232	69,000	19,093	69,000	69,000
826237	DJJ Housing Fee	22	0	0	0	0	0
826238	Juvenile Drug Court Enroll Fee	0	13	0	7	0	0
826240	Humane Services	161,474	168,809	123,000	172,082	123,000	123,000
826241	Incinerator Services	10,063	7,405	7,000	5,250	7,000	7,000
826242	Domestic Animal Care	111,687	139,764	103,490	52,375	128,490	128,490
826248	Jail DMV Fee	0	0	0	0	0	0
826250	Law Enforcement Services	436,480	163,617	166,011	178,562	131,575	131,575
826254	Sheriff Point Arena Contract	89,771	135,229	100,000	100,000	100,000	100,000
826255	Recorder Modernization Fee	71,788	82,131	116,416	63,724	103,862	103,862
826257	Medical Marijuana Zip Tie	1,044,157	1,109,825	40,000	60,188	40,000	40,000
826258	Restitution 11470.2	0	19,600	824,000	1,656,737	1,500,000	1,500,000
826259	Recorder Service Fee	1,925	1,550	1,600	1,310	1,600	1,600
826260	Micrographic Fee	39,381	44,625	40,000	42,691	42,000	42,000
826261	Recording Fee	284,265	325,085	308,086	260,795	265,811	265,811
826263	Health - Vital Statistics	26,106	31,554	23,700	38,445	33,000	33,000
826264	AB717 Continuing Education	25,303	27,017	20,000	30,450	27,000	27,000
826265	Drug Diversion Service	17,512	24,304	0	20,446	0	0
826266	Clerk Fee	62,573	50,603	47,000	53,804	52,000	52,000
826268	Work Furlough	3,625	2,822	3,600	6,424	3,092	3,092
826269	Work Release	26,801	32,985	32,560	37,015	32,000	32,000
826270	Electronic Monitoring Fee	2,709	1,446	1,396	2,585	2,500	2,500
826272	Interfund Revenue - DOT	229,882	185,397	184,529	150,650	133,949	133,949
826273	Interfund Revenue - Engineering	120,536	51,097	71,834	83,397	81,475	81,475
826274	Interfund Revenue - Printing	6,433	8,223	7,000	10,427	7,000	7,000
826275	Interfund Revenue - Xerox	8,773	7,995	7,170	10,102	7,587	10,520
826276	Interfund Revenue - Garage	37,812	29,388	22,000	32,239	22,470	22,470
826277	Interfund Revenue - Janitor	52,206	69,632	70,000	55,785	55,000	55,000
826278	Interfund Revenue - Legal	263,700	263,700	263,700	263,700	263,700	263,700
826283	Consumer Protection Program	437,079	435,199	414,387	445,159	414,387	414,387
826290	Mental Health Service	13,438	4,947	727,102	2,544	15,000	15,000
826300	Nursing Fee	19,879	16,313	17,000	12,232	17,000	17,000

FINANCING USES CLASSIFICATION		2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
					as of 6/30/14		
826309	Caspar Refuse Disposal Site	1,922	202	0	184	180	180
826310	Caspar/Fort Bragg Refuse	32,462	105,000	35,000	75,000	35,000	35,000
826315	Solid Waste Fee	575,958	76,051	75,000	74,178	75,000	75,000
826330	California Children's Services	1,660	1,320	1,500	760	1,500	1,500
826344	Meals & Prisoner Care Sheriff	50,780	53,298	68,000	122,480	70,000	70,000
826346	Support in Juvenile Hall	84,312	44,968	43,000	31,314	44,015	44,015
826348	Driving Under Influence	20,879	18,519	20,000	19,713	30,000	30,000
826350	Bailiff Services	134	0	0	0	0	0
826360	Educational Services (Testing)	736	736	1,000	0	1,000	1,000
826361	EMS Per Call Fee	15,956	23,786	22,000	24,066	22,000	22,000
826370	Library Services	36,110	49,219	42,000	49,160	42,000	42,000
826375	Parks & Recreation Fee	11,889	17,323	15,000	17,384	18,000	18,000
826380	Collection Fee	540,653	519,060	606,748	618,446	654,107	654,107
826385	Drug Testing Program	30,269	15,910	17,700	15,133	17,700	17,700
826390	Other Charges	3,111,850	3,307,821	2,116,659	2,289,502	2,120,476	2,143,476
826391	Conservator Service Fee	55,000	50,600	72,000	18,173	72,000	72,000
826392	Data Processing Services	29,385	79,504	63,620	132,203	71,620	71,620
826399	Collection Service	6,669	10,022	9,000	5,831	9,000	9,000
826400	County Share Retirement	7,203,115	8,610,463	8,017,574	8,273,801	8,200,000	8,200,000
826402	County Cost Plan Charges	326,778	664,276	518,000	599,630	720,000	720,000
826404	Returned Check Charge	1,495	1,338	1,553	1,706	922	922
826405	Payment Plan Process Fee	10,860	12,675	9,000	11,520	11,000	11,000
826504	County 30% State PA	247,366	226,160	227,856	241,994	242,002	242,002
826505	Traffic School Fee	476,675	487,280	483,232	562,391	526,284	526,284
826506	Traffic School $24	67,969	69,437	67,188	78,138	79,767	79,767
827400	Prior Year Revenue	127,029	0	20,000	2,233	30,000	30,000
827500	Sale of Fixed Assets	374,601	45,196	5,104	93,235	756,604	1,500
827600	Other Sales	494,750	285,530	215,716	346,425	318,047	320,003
827601	Sale of Map - Surveyor	915	597	500	766	500	500
827602	Sale of Map - Assessor	1,236	6,797	4,000	1,909	2,500	2,500
827700	Other	215,319	167,186	8,009	182,097	189,509	39,509
827701	Refund Jury & Witness Fee	0	290	0	309	0	0
827703	Cancel Outlawed Warrant	9,256	17,096	6,000	17,295	6,000	6,000
827704	General Relief Refund	115,957	74,206	88,262	57,149	88,825	88,825
827707	Donation	81,262	58,682	73,500	30,815	48,000	48,000
827713	Vending Machine	5,700	5,458	6,000	5,124	6,000	6,000
827715	Tobacco Settlement	957,230	1,176,569	780,000	773,492	770,000	770,000
827800	Other	51,513	0	0	0	0	0
827801	Grant Revenue	398,186	217,395	259,244	49,353	25,396	25,396
827802	Operating Transfer In	12,438,546	8,906,520	10,766,120	10,247,826	9,146,903	10,810,083
827803	Loan/Bond Proceeds	749,696	84,913	0	0	0	0
827805	Medi-Cal	5,499	10,290	10,000	17,787	10,000	10,000
	TOTAL REVENUES	**189,597,094**	**198,647,817**	**222,028,417**	**203,975,193**	**217,238,681**	**220,327,698**
	TOTAL NET COUNTY COST	**(2,452,471)**	**(12,535,798)**	**11,830,869**	**(10,904,733)**	**10,311,620**	**15,619,549**

Description	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget
				as of 6/30/14		
Summary by Function						
1 General Government	31,265,899	28,368,527	34,559,097	30,241,445	32,797,019	34,739,141
2 Public Protection	45,441,223	47,753,967	51,738,899	49,665,769	54,517,371	55,414,922
3 Public Ways and Facilities	14,830,833	13,366,713	29,334,883	14,289,301	20,119,532	24,171,029
4 Health and Sanitation	29,207,954	28,911,668	38,874,900	27,493,561	37,433,379	38,221,369
5 Public Assistance	52,964,388	54,358,708	65,599,766	58,471,031	68,471,609	68,828,577
6 Education	1,921,393	2,231,876	2,928,115	2,673,513	3,139,311	3,203,234
7 Recreation and Culture	301,762	396,671	364,730	433,284	629,354	637,950
8 Debt Service	11,211,172	10,723,889	9,808,896	9,802,555	9,792,726	9,792,726
Total Financing Uses by Function	187,144,623	186,112,018	233,209,286	193,070,459	226,900,301	235,008,948
Appropriations for Contingencies						
General Fund	0	0	650,000	0	650,000	938,299
Total Appropriations for Contingencies	0	0	650,000	0	650,000	938,299
Subtotal Financing Uses	187,144,623	186,112,018	233,859,286	193,070,459	227,550,301	235,947,247
Provisions for Reserves and Designations						
General Fund						
Road Fund						
County Library						
Capital Projects						
Debt Service						
Total Reserves and Designations	0	0	0	0	0	0
Total Financing Uses	187,144,623	186,112,018	233,859,286	193,070,459	227,550,301	235,947,247
Summary by Fund						
1100 County General	137,072,839	138,215,961	161,504,817	145,936,889	167,836,992	171,725,812
1200 Roads	14,470,366	13,244,830	27,576,007	14,122,542	18,456,069	22,507,566
1201 Accumulated Capital Outlay	1,181,446	1,044,621	3,635,847	809,363	2,166,573	2,166,573
1202 Landfill Closure	589,089	590,575	694,724	342,918	1,792,789	1,792,789
1205 County Library	1,711,032	2,081,371	2,728,251	2,518,100	2,941,895	3,002,017
1206 Fish & Game	31,269	3,445	100,745	8,463	71,771	71,771
1207 Aviation - Round Valley	0	0	20,000	0	20,000	20,000
1208 Aviation - Little River	29,942	0	20,000	0	20,000	20,000
1210 Supp Law Enforcement Services	119,633	135,413	134,348	118,363	126,218	127,951
1211 Probation COPS AB1913	208,164	268,843	376,633	192,657	438,494	438,494
1213 Mobile Spay/Neuter Program	9,148	2,338	24,963	235	26,988	26,988
1214 Museum Bookstore	15,050	18,655	20,000	12,786	0	0
1215 Museum Special Projects	49,258	124,799	50,000	147,942	150,500	150,500
1216 Sheriff Special Projects	47,037	16,839	30,000	43,965	30,475	30,475
1217 Recorder Modernization	35,510	39,560	54,000	38,535	54,000	54,000
1218 Micrographics	74,762	81,976	84,416	75,282	80,862	82,595
1220 Assessor Property Characteristics	0	0	105,709	0	59,798	77,298
1221 Mental Health Service	15,528,416	15,655,554	20,353,278	15,052,624	17,641,049	17,701,403
1222 General Plan Update	119,727	2,351	94,959	15,036	177,257	177,257
1223 Mental Health Services Act	2,909,099	2,855,329	6,161,693	3,563,893	5,665,845	5,981,032
1300 Capital Projects	0	8	250,000	208,684	0	0
1400 Debt Service	3,294,823	2,811,590	1,899,447	1,893,756	1,900,896	1,900,896
1410 Pension Obligation Bonds	7,916,349	7,912,299	7,909,449	7,908,799	7,891,830	7,891,830
1420 County Redevelopment Agency	36,358	0	0	0	0	0
1421 RDA Tax Increment/Debt Service	766,516	0	0	0	0	0
1422 RDA Housing Component	515,920	0	0	0	0	0
1430 County Redev Successor Agency	70,306	9,637	30,000	4,000	0	0
1431 RDA Successor Tax Incr/Debt Svc	342,565	242,816	0	55,627	0	0
1432 RDA Successor Housing	0	753,207	0	(0)	0	0
Total Financing Uses	187,144,623	186,112,018	233,859,286	193,070,459	227,550,301	235,947,247

MENDOCINO
1850
COUNTY

	DESCRIPTION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget	Fund
1	General Government				*as of 6/30/14*			
101	General - Legislative & Admin							
	Clerk of the Board	253,186	232,355	292,972	240,026	378,625	378,625	1100
	Board of Supervisors	556,521	565,536	592,971	569,802	594,069	594,069	1100
	County Executive Office	899,784	973,449	1,201,718	1,147,240	1,228,135	1,228,135	1100
101	General - Legislative & Admin	1,709,491	1,771,339	2,087,661	1,957,068	2,200,829	2,200,829	
102	General - Finance							
	Nondepartmental Revenue	7,139,363	6,056,639	8,808,486	8,356,071	7,953,339	9,045,019	1100
	RDA Administration	36,358	0	0	0	0	0	1420
	RDA Housing Component	515,920	0	0	0	0	0	1422
	RDA Project Costs	0	0	0	0	0	0	1420
	RDA Tax Increment/Debt Svc	766,516	0	0	0	0	0	1421
	Successor RDA Admin	69,516	9,637	30,000	4,000	0	0	1430
	Successor RDA Housing	0	753,207	0	(0)	0	0	1432
	Successor RDA Project Cost	789	0	0	0	0	0	1430
	Successor RDA Tax Incr/Debt Svc	342,565	242,816	0	55,627	0	0	1431
	Auditor-Controller	931,702	948,166	1,040,907	1,019,299	1,068,924	1,079,736	1100
	Assessor	1,345,785	1,364,170	1,579,383	1,418,036	1,546,061	1,606,608	1100
	Property Characteristics	0	0	105,709	0	59,798	77,298	1220
	Treasurer-Tax Collector	662,272	638,964	688,578	625,053	659,164	694,366	1100
	General Services	266,083	322,790	367,160	352,668	456,403	468,043	1100
102	General - Finance	12,076,870	10,336,390	12,620,223	11,830,754	11,743,689	12,971,070	
103	General - Counsel							
	County Counsel	823,878	781,033	833,818	818,277	793,549	793,549	1100
103	General - Counsel	823,878	781,033	833,818	818,277	793,549	793,549	
104	General - Personnel							
	Human Resources	530,243	624,634	906,775	828,868	1,027,222	1,140,618	1100
	Employee Wellness	237,964	251,521	228,014	234,369	302,702	302,702	1100
104	General - Personnel	768,207	876,155	1,134,789	1,063,237	1,329,924	1,443,320	
105	General - Elections							
	General - County Clerk-Election	582,106	389,825	558,955	479,956	455,443	469,425	1100
105	General - Elections	582,106	389,825	558,955	479,956	455,443	469,425	
107	General - Property Management							
	Buildings & Grounds	2,285,563	2,252,719	2,776,901	2,622,590	3,046,341	3,048,545	1100
	Capital Improvements	1,181,446	1,044,621	3,635,847	809,363	2,166,573	2,166,573	1201
	Capital Projects	0	8	250,000	208,684	0	0	1300
107	General - Property Management	3,467,009	3,297,348	6,662,748	3,640,637	5,212,914	5,215,118	
109	General - Promotion							
	Economic Development	323,353	314,768	360,600	353,795	400,600	405,600	1100
109	General - Promotion	323,353	314,768	360,600	353,795	400,600	405,600	
110	General - Other							
	County Garage	79,809	(9,040)	27,211	(79,244)	39,235	45,826	1100
	Engineering & Tech Assistance	697,021	867,454	787,491	764,246	804,447	811,384	1100
	Retirement	565,662	418,082	423,591	389,924	549,451	549,451	1100
	Teeter Plan Debt Service	6,230,686	5,560,872	5,469,205	5,668,456	5,869,205	6,373,589	1100
	Miscellaneous Budget	1,922,414	1,809,298	1,282,143	1,237,993	1,004,221	958,221	1100
	Clerk-Recorder	193,858	185,930	213,981	191,287	215,260	219,577	1100
	Modernization	35,510	39,560	54,000	38,535	54,000	54,000	1217
	Micrographics	74,762	81,976	84,416	75,282	80,862	82,595	1218
	Information Services	1,881,158	1,831,628	2,121,981	1,980,271	2,256,678	2,358,875	1100
110	General - Other	11,680,879	10,785,761	10,464,019	10,266,749	10,873,359	11,453,518	
1	General Government	31,431,794	28,552,620	34,722,813	30,410,472	33,010,307	34,952,429	

	DESCRIPTION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget	Fund
					as of 6/30/14			
2	Public Protection							
201	Public Protection - Judicial							
	Court Collections Program	627,507	0	0	0	0	0	1100
	Courts - AB233 Program	953,656	1,317,542	1,329,580	1,318,442	1,414,639	1,443,503	1100
	Grand Jury	70,999	66,516	82,292	88,260	83,932	94,094	1100
	District Attorney	3,978,990	4,224,714	4,402,167	4,313,805	4,467,153	4,627,580	1100
	Public Defender	2,180,833	2,241,673	2,335,722	2,238,022	2,496,154	2,506,891	1100
	Alternate Defender	600,918	647,756	694,343	591,281	665,236	669,404	1100
	Indigent Defense	363,731	352,893	354,600	262,535	354,600	354,600	1100
	Child Support Services	2,401,749	2,299,820	3,035,184	2,290,358	3,024,468	3,067,343	1100
201	Public Protection - Judicial	11,178,383	11,150,913	12,233,888	11,102,703	12,506,182	12,763,415	
202	Public Protection - Police Protection							
	Mendocino County Sheriff	13,427,181	13,968,120	14,673,458	15,445,232	16,233,345	16,660,216	1100
	Sheriff COPS Program	106,636	105,239	84,198	83,473	101,158	102,891	1210
	Sheriff Special Projects	47,037	16,839	30,000	43,965	30,475	30,475	1216
202	Public Protection - Police Protection	13,580,853	14,090,199	14,787,656	15,572,671	16,364,978	16,793,582	
203	Public Protection - Detention							
	Mendocino County Jail	9,981,142	10,702,210	10,887,666	10,626,555	10,977,654	11,038,519	1100
	Jail COPS Program	12,997	30,174	50,150	34,890	25,060	25,060	1210
	Juvenile Hall	2,592,596	2,775,028	2,824,188	2,586,056	2,882,445	2,893,108	1100
	Probation Officer	3,545,778	4,532,488	5,466,615	4,765,919	5,173,161	5,211,644	1100
	Probation AB1913/CPA 2000	208,164	268,843	376,633	192,657	438,494	438,494	1211
203	Public Protection - Detention	16,340,677	18,308,743	19,605,252	18,206,077	19,496,814	19,606,825	
206	Public Protection - Protection							
	Agriculture	1,000,794	920,422	979,469	979,788	985,688	1,004,947	1100
206	Public Protection - Protection	1,000,794	920,422	979,469	979,788	985,688	1,004,947	
207	Public Protection - Other Protection							
	Emergency Services	108,317	224,730	260,771	270,046	287,801	332,934	1100
	Fish & Game	31,269	3,445	100,745	8,463	71,771	71,771	1206
	Planning & Building Services	2,273,575	2,204,282	2,835,133	2,708,193	3,671,663	3,713,116	1100
	Planning & Building - Special	119,727	2,351	94,959	15,036	177,257	177,257	1222
	Animal Care	798,480	846,545	816,063	802,558	928,229	924,087	1100
	Mobile Spay/Neuter	9,148	2,338	24,963	235	26,988	26,988	1213
207	Public Protection - Other Protection	3,340,516	3,283,690	4,132,634	3,804,531	5,163,709	5,246,153	
2	Public Protection	45,441,223	47,753,967	51,738,899	49,665,769	54,517,371	55,414,922	
3	Public Ways & Facilities							
301	Public Ways & Facilities - Public Ways							
	Administration/Road Maintenance	9,438,134	8,653,383	11,765,614	9,127,973	10,007,972	11,875,056	1200
	Storm Damage	2,330,763	1,110,637	4,044,109	663,608	2,182,646	2,182,646	1200
301	Public Ways & Facilities - Pub Ways	11,768,897	9,764,021	15,809,723	9,791,581	12,190,618	14,057,702	
302	Public Ways & Facilities - Trans							
	Road & Bridge Projects	2,701,469	3,480,810	11,766,284	4,330,960	6,265,451	8,449,864	1200
	DOT - Round Valley Airport	127,482	29,308	1,150,993	27,557	1,234,887	1,234,887	1100
	DOT - Mendocino County Airport	203,043	92,574	567,883	139,202	388,576	388,576	1100
	Round Valley Special Aviation	0	0	20,000	0	20,000	20,000	1207
	Mendocino County Special Aviation	29,942	0	20,000	0	20,000	20,000	1208
302	Public Ways & Facilities - Trans	3,061,936	3,602,692	13,525,160	4,497,720	7,928,914	10,113,327	
3	Public Ways & Facilities	14,830,833	13,366,713	29,334,883	14,289,301	20,119,532	24,171,029	

	DESCRIPTION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget	Fund
4	Health & Sanitation				*as of 6/30/14*			
	401 Health & Sanitation - Health							
	401 Health & Sanitation - Health							
	Public Health	941,865	940,253	1,452,766	1,217,359	1,337,218	1,465,103	1100
	Environmental Health	1,843,696	1,750,231	2,133,335	1,757,654	2,054,862	2,071,479	1100
	Public Health Nursing	1,329,999	1,310,871	1,612,803	1,271,027	1,828,471	1,859,529	1100
	Emergency Medical Services	667,007	587,341	676,905	528,295	1,040,312	1,084,746	1100
	401 Health & Sanitation - Health	4,782,568	4,588,695	5,875,809	4,774,335	6,260,863	6,480,857	
	402 Health & Sanitation - Hospital							
	Hospital & Medical Services	2,115,596	1,990,270	2,218,571	1,022,004	2,243,571	2,543,571	1100
	402 Health & Sanitation - Hospital	2,115,596	1,990,270	2,218,571	1,022,004	2,243,571	2,543,571	
	403 Health & Sanitation - Calif Children Svcs							
	Public Health - CCS	939,380	1,094,676	1,382,435	861,122	1,409,150	1,499,905	1100
	403 Health & Sanitation - CCS	939,380	1,094,676	1,382,435	861,122	1,409,150	1,499,905	
	404 Health & Sanitation - Sanitation							
	Solid Waste	272,605	200,002	136,582	137,468	157,563	157,563	1100
	Landfill Closure	589,089	590,575	694,724	342,918	1,792,789	1,792,789	1202
	404 Health & Sanitation - Sanitation	861,694	790,577	831,306	480,386	1,950,352	1,950,352	
	405 Health & Sanitation - AODP							
	Public Health - AODP	1,905,306	1,752,474	1,888,092	1,570,170	2,049,261	1,850,961	1100
	405 Health & Sanitation - AODP	1,905,306	1,752,474	1,888,092	1,570,170	2,049,261	1,850,961	
	406 Health & Sanitation - Mental Health							
	Mental Health	15,485,042	15,655,554	20,353,278	15,052,624	17,641,049	17,701,403	1221
	Mental Health Services Act	2,952,472	2,855,329	6,161,693	3,563,893	5,665,845	5,981,032	1223
	406 Health & Sanitation - Mental Health	18,437,514	18,510,883	26,514,971	18,616,517	23,306,894	23,682,435	
4	Health & Sanitation	29,042,058	28,727,575	38,711,184	27,324,534	37,220,091	38,008,081	
5	Public Assistance							
	501 Public Assistance - Administration							
	Social Services	27,401,087	29,167,261	35,122,441	31,956,700	40,847,263	41,203,130	1100
	Health & Human Services Admin	0	0	0	0	0	1,101	1100
	501 Public Assistance - Administration	27,401,087	29,167,261	35,122,441	31,956,700	40,847,263	41,204,231	
	502 Public Assistance - Aid Program							
	CalWorks/Foster Care	20,433,522	20,096,898	23,589,524	21,395,327	22,047,607	22,047,607	1100
	In Home Support Services	4,483,671	4,430,561	6,199,669	4,517,394	4,888,044	4,888,044	1100
	502 Public Assistance - Aid Program	24,917,193	24,527,459	29,789,193	25,912,721	26,935,651	26,935,651	
	503 Public Assistance - General Relief							
	General Relief	646,109	663,988	688,132	601,611	688,695	688,695	1100
	503 Public Assistance - General Relief	646,109	663,988	688,132	601,611	688,695	688,695	
5	Public Assistance	52,964,388	54,358,708	65,599,766	58,471,031	68,471,609	68,828,577	
6	Education							
	602 Education - Library Services							
	Mendocino County Library	1,711,032	2,081,371	2,728,251	2,518,100	2,941,895	3,002,017	1205
	602 Education - Library Services	1,711,032	2,081,371	2,728,251	2,518,100	2,941,895	3,002,017	
	603 Education - Agricultural Education							
	Farm Advisor	210,361	150,505	199,864	155,413	197,416	201,217	1100
	603 Education - Agricultural Education	210,361	150,505	199,864	155,413	197,416	201,217	
6	Education	1,921,393	2,231,876	2,928,115	2,673,513	3,139,311	3,203,234	

County of Mendocino
State of California
Summary of County Financing Requirements
BOS Adopted Budget For Fiscal Year 2014-15

DESCRIPTION	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Actual	2014-15 Recommend Budget	2014-15 Adopted Budget	Fund
				as of 6/30/14			
7 Recreation & Culture							
702 Recreation & Culture - Culture							
Museum	237,454	253,217	294,730	272,555	478,854	487,450	1100
Museum Bookstore	15,050	18,655	20,000	12,786	0	0	1214
Museum Special Projects	49,258	124,799	50,000	147,942	150,500	150,500	1215
702 Recreation & Culture - Culture	301,762	396,671	364,730	433,284	629,354	637,950	
7 Recreation & Culture	301,762	396,671	364,730	433,284	629,354	637,950	
8 Debt Service							
801 Debt Service - Retirement of Long Term Debt							
Debt Service	3,294,823	2,811,590	1,899,447	1,893,756	1,900,896	1,900,896	1400
Pension Obligation Bonds	7,916,349	7,912,299	7,909,449	7,908,799	7,891,830	7,891,830	1410
801 Debt Service - Retire LT Debt	11,211,172	10,723,889	9,808,896	9,802,555	9,792,726	9,792,726	
8 Debt Service	11,211,172	10,723,889	9,808,896	9,802,555	9,792,726	9,792,726	
9 Contingencies							
999 Miscellaneous							
Provision for Contingencies	0	0	650,000	0	650,000	938,299	1100
999 Miscellaneous	0	0	650,000	0	650,000	938,299	
9 Contingencies	0	0	650,000	0	650,000	938,299	
Grand Total Budget Requirements	187,144,623	186,112,018	233,859,286	193,070,459	227,550,301	235,947,247	

AGRICULTURE DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2710 ..... Agriculture E-2

AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures



The Department of Agriculture/Weights and Measures is under the leadership of the Agricultural Commissioner/Sealer of Weights and Measures.

AGRICULTURE

♦ The mission of the Agricultural Commissioner is to promote and protect California's agriculture as well as protect the environment and public health and safety.

♦ The Department provides consumer protection, under the Agricultural Commissioner, through nursery and seed inspection programs, enforcing fruit and vegetable standards and egg inspection programs. This includes oversight of both the State and National Organic programs and the Direct Marketing (Certified Farmers Markets) program. The administration of these programs helps to ensure a safe, healthy food supply.

♦ Public health and safety programs include the Pesticide Use Enforcement and Organic programs. The Pesticide Use Enforcement program not only protects the environment, but also protects agricultural workers from pesticide exposure.

♦ The Agricultural Commissioner is also responsible for other non-regulatory programs, including: contracting and coordination for the Wildlife Services trappers; shared oversight of the Williamson Act contracts; compilation of crop statistics and the annual Crop Report; and the reporting of agricultural disasters.

WEIGHTS AND MEASURES

♦ The mission of the Sealer of Weights and Measures is to promote fairness and equity in the marketplace by inspecting for accuracy all of the commercial weighing and measuring devices in the County as well as verifying the quantity of packaged goods. All of this is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE).

♦ County Sealer of Weights and Measures provides consumer protection through the following programs: device inspection; quantity control; weighmaster; price verification; and petroleum quality.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Performed pesticide use monitoring activities (inspections, investigations, enforcement) and issued permits and licenses as required.

♦ Kept all commercial device inspections on-track to attain nearly 100% accuracy testing annually for all commercial devices requiring these inspections.

♦ Conducted three (3) grower training/continuing education courses and one (1) Worker Safety training course, in Spanish, for the Pesticide Monitoring Program.

♦ Worked with Environmental Health Director and stakeholders to develop and finalize the local Approved Source program for small produce growers. This program went on-line in February 2014.

♦ Ran all detection trapping programs at work plan/protocol levels. These include the European Grape Vine Moth, Glassy Winged Sharpshooter, general Pest Detection (Med Fly, etc.), and initiating delimitation trapping for the Light Brown Apple Moth.

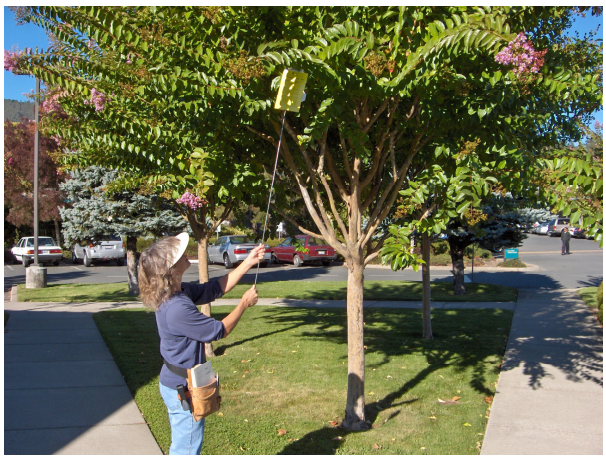
♦ Worked with Federal and State partners to address drought-related impacts to agriculture. Obtained USDA Secretarial Disaster designation for drought in August, 2013. Engaged with the local Drought AdHoc committee to keep officials updated on the evolving status of agriculture during the drought. Drought damage assessments sent to growers in May 2014.

♦ Maintained a high level of outreach, inspections, and enforcement in the Direct Marketing program, including growing grounds inspections of Certified Producers.

♦ Commissioner and staff assisted with and presented at a bi-county "Hands-on Pesticide Applicator Training" event.

♦ Assisted the State with the initial development stage of a web-based data tracking system for all pesticide use activities.

♦ Continued publication of the Annual Agricultural Newsletter and the annual Crop Report.



AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

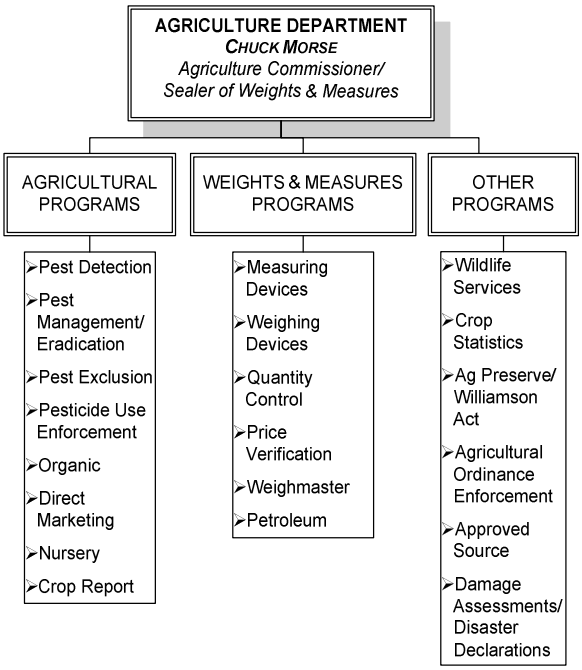
GOALS/OBJECTIVES FOR FY 2014-15

- ♦ Implement measures to assure that the county is free from the European Grape Vine Moth.
- ♦ Conduct delimitation for Light Brown Apple Moth and prepare for possible quarantine activities.
- ♦ Adjust programmatic assignments and train two (2) new Biologists in multiple programs.
- ♦ Fulfill contracted requirements for work in the following programs: Organic; Sudden Oak Death; Nursery inspection; Glassy Winged Sharpshooter; Detection trapping (three (3) different programs); Pesticide Use data entry; Pest Exclusion; and Petroleum.
- ♦ Maintain 100% commercial device inspections for annually inspected devices.
- ♦ Monitor and amend, as needed, the Approved Source program.
- ♦ As a member of the Resource Lands Protection Committee, present an updated re-write of the county's Williamson Act Ordinance to the Board of Supervisors for their consideration.
- ♦ Acquire a Bell Prover for vapor meter testing.
- ♦ Update and improve the Department's web page.

CURRENT STAFFING

8.0 Filled Full Time Equivalent (FTE)
8.0 Allocated FTE

PROGRAM CHART







AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5411 State Aid: Agriculture Gas Tax Reimbursement (declines as Net County Cost allocation is reduced).
- ✧ Acct. 5412 State Aid: Pesticide Mill fee reimbursement (varies with amount of Pesticide Use Monitoring activities).
- ✧ Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including European Grapevine Moth. If the detection trapping for European Grapevine Moth ceases, funding will decrease substantially.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for field staff and support staff.
- ✧ Acct. 1012 Salaries for grape testers and insect trappers.

Services & Supplies

- ✧ Acct. 2189 Rental of heavy capacity weight truck and funding for Field Worker training expertise.
- ✧ Acct. 2239 Purchase and maintenance of specialized field equipment (ie.-mobile LPG provers, high capacity mass standards, safety modifications to existing equipment, etc.); seals; quarantine supplies; etc.

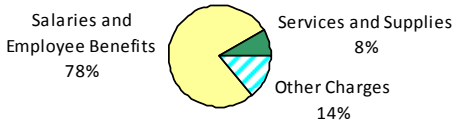
Other Charges

- ✧ Acct. 3280 County cost for Wildlife Services Specialists.

SOURCE OF FUNDS



USE OF FUNDS

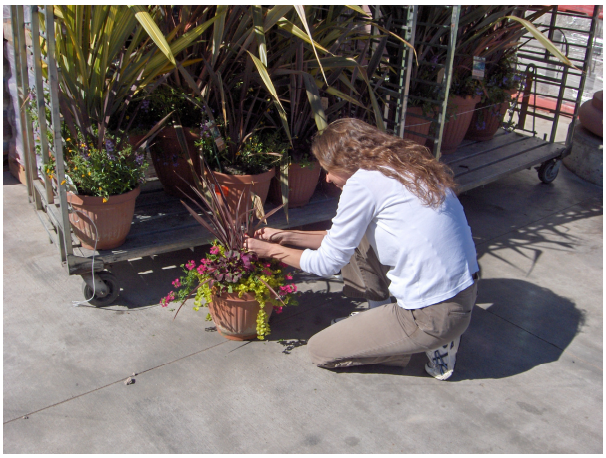


CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 206 Public Protection - Protection

Budget Unit: 2710 Agriculture Dept
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822600 Other Permit	2,200	2,662	2,150	2,375	2,150	2,150	2,150
823204 Misc Court Fine	2,500	3,225	2,500	2,500	2,000	2,000	2,000
825410 State Aid for Agric	0	0	0	0	0	0	0
825411 State Aid Agri Gas Tax	150,000	192,489	188,000	213,346	188,000	188,000	188,000
825412 State Reimis-EC Poison	106,000	110,776	110,000	114,413	110,000	110,000	110,000
825413 Pesticide Regulatory	3,000	4,024	1,952	4,079	1,952	1,952	1,952
825490 State Other	138,600	217,685	204,500	208,483	207,034	207,034	207,034
826200 Agric Services	38,500	19,807	21,000	18,605	21,000	21,000	21,000
826201 Agric Certification	2,300	1,955	2,500	2,856	2,700	2,700	2,700
826202 Insp/Test Weights/Meas	76,000	80,101	80,000	99,060	80,000	80,000	80,000
827600 Other Sales	0	55	0	8	0	0	0
827707 Donations	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	519,100	632,779	612,602	665,724	614,836	614,836	614,836
Salaries & Employee Benefits							
861011 Regular Employees	408,965	388,323	430,239	388,270	341,848	422,546	429,746
861012 Extra Help	47,658	72,492	64,800	68,541	64,800	64,800	74,400
861013 Overtime Reg Emp	2,000	2,317	2,200	2,589	2,240	2,240	2,240
861021 Co Cont Retirement	86,922	90,753	109,184	96,909	89,087	108,909	110,181
861022 Co Cont OASDI	21,739	22,613	25,084	22,653	19,820	24,716	25,162
861023 Co Cont Medicare	5,084	6,370	6,866	6,312	4,635	5,781	6,025
861024 Co Cont Retire Incr	41,166	41,976	44,857	41,921	34,372	40,650	41,147
861030 Co Cont Health Ins	63,090	67,972	85,072	71,971	67,167	79,711	79,711
861031 Co Cont Unemp Ins	5,199	5,199	0	0	5,619	5,619	5,619
861035 Co Cont Workers Comp	4,178	3,375	2,700	2,700	2,700	5,087	5,087
Total Salaries & Employee Benefits	686,001	701,391	771,002	701,866	632,288	760,059	779,318
Services & Supplies							
862060 Communications	4,000	3,110	3,000	3,496	6,000	6,000	6,000
862101 Insurance - General	4,186	4,281	1,064	1,064	1,064	3,122	3,122
862120 Maint Equip	250	0	0	228	250	250	250
862150 Memberships	3,150	3,050	3,150	3,050	3,150	3,150	3,150
862160 Misc Expense	50	0	0	0	50	50	50
862170 Office Expense	6,385	5,368	5,000	5,268	5,300	5,300	5,300
862187 Education & Training	250	275	250	80	500	500	500
862189 Prof/Spec Svcs - Other	3,000	2,476	3,000	3,129	3,500	3,500	3,500
862190 Publ/Legal Notice	1,300	932	900	580	900	900	900
862230 Info Tech Equip	500	362	1,000	117	1,000	1,000	1,000
862239 Spec Dept Expense	17,842	5,791	16,656	14,593	18,000	18,000	18,000
862250 Trans/Travel	25,000	50,168	30,000	42,303	38,000	38,000	38,000
862253 Travel Out of County	3,000	3,072	3,500	3,446	3,500	3,500	3,500
Total Services & Supplies	68,913	78,885	67,520	77,353	81,214	83,272	83,272
Other Charges							
863280 Contr Other Agency	113,292	113,292	140,947	139,435	142,357	142,357	142,357
Total Other Charges	113,292	113,292	140,947	139,435	142,357	142,357	142,357

AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	61,134	0	0	0
Total Fixed Assets	0	0	0	61,134	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	26,855	0	0		0	0
Total Expend Transfer & Reimb	0	26,855	0	0	0	0	0
Total Net Appropriations	868,206	920,422	979,469	979,788	855,859	985,688	1,004,947
Total Net County Cost	349,106	287,643	366,867	314,064	241,023	370,852	390,111

AIR QUALITY MANAGEMENT DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

0327 ..... Air Quality Management District E-8

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer



The Mendocino County Air Quality Management District (AQMD) was created by the Legislature in 1971 as a Special District of the California Air Resources Board. The District is one of three Districts that make up the North Coast Air Basin, and has the primary responsibility for the control of air pollution from all stationary sources within the boundaries of Mendocino County, including the four incorporated cities.

The quality of the air can and does affect public health, quality of life, tourism, property, crops, and the economy. The District's mission is to protect and manage the air quality in Mendocino County, and is achieved through the combined efforts of permitting sources of air contaminants, inspections of permitted sources, investigation of complaints, active air monitoring, distribution of grant funds for emissions reduction projects, and enforcement of District, State and Federal regulations.

The California Air Resources Board has designated Mendocino County in attainment of State standards for all air pollutants except particulate matter less than 10 microns (PM-10) and is in attainment for all Federal standards.

The Board of Supervisors serves concurrently as the Air Quality Management District Board which also appoints the Air Pollution Control Officer. The District is currently operated by a knowledgeable and dedicated staff of six full-time employees and three part-time extra-help employees.

The District's budget is designed to support the mission to protect air quality, improve levels of service to the public, the regulated community and other agencies, while at the same time striving to reduce and control costs. The District is funded by permit fees, motor vehicle fees, State subvention funds, and State and Federal grants. The County provides support services to the District through a Mutual Agreement with costs associated for those services paid for with District funds.

The District maintains a fund balance reserve in accordance with appropriate guidelines to ensure uninterrupted operation of the District. The inability of the District to meet its financial obligations or fulfill its mandated program requirements would subject the District and its permit holders to increased scrutiny by the Air Resources Board and the US Environmental Protection Agency (EPA). Such an action would lead to greater expense to the permit holders, the District, and the County.



MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ PERMITTING PROGRAM: The District manages a total of 512 separate operating permits representing 365 facilities that emit air contaminants. Each year these permits and operating conditions are reviewed and updated as necessary to ensure compliance with District, State and Federal regulations. During 2013, the District processed 53 applications for new permits, 15 applications for modification of existing permits, and 20 applications for administrative changes. The District also maintains 232 agricultural diesel engine registrations in accordance with the statewide Air Toxic Control Measures for diesel engines.

♦ COMPLIANCE PROGRAM: District personnel conducted 133 inspections of permitted facilities to verify compliance with permit conditions, as well as District, State, and Federal regulations. Personnel also responded to 207 complaints of smoke, illegal burning, odors, and dust. The District exercised its enforcement discretion in 60 cases and resolved those cases by mutual agreement. Informational letters were sent to 55 property owners in response to complaints from the public regarding open burning and/or marijuana odors, which resulted in resolution without the necessity for enforcement action. The District also negotiated cost recovery in the amount of $1,865 for individual fire districts and/or donations to the Fire Fighters Training Fund in lieu of fines through the mutual resolution agreement process.

♦ AIR TOXICS (HOT SPOTS) PROGRAM: The State Air Toxics (Hot Spots) Information and Assessment Act, AB2588, requires facilities that emit toxic air contaminants to report the types and quantities of those emissions to the California Air Resources Board. The goal of the Act is to collect emissions data, identify sources with localized impacts, ascertain health risks, provide public notice of significant risks, and to reduce emissions from sources identified as having a potential health risk. The District is developing an updated reporting procedure for determining applicability of Hot Spots for new or modified facilities using the database developed by the District.

♦ GREENHOUSE GAS PROGRAM: The 2006 California Global Warming Solutions Act, AB32, requires implementation of greenhouse gas (GHG) reduction measures statewide. The District is implementing the Regulation to Reduce Methane Emissions from Municipal Solid Waste Landfills. The Regulation contains requirements for landfill gas collection, monitoring, destruction of collected gases, record keeping, and reporting by the landfill operator. The District continues to work with the City of Ukiah to ensure that the Ukiah Landfill meets regulatory requirements.



♦ ASBESTOS PROGRAM: The District reviewed 32 demolition and renovation projects for compliance with the federal asbestos standards and worked with property owners as well as contractors to ensure continued compliance. District personnel continue to work closely with the City of Ukiah, CalOSHA, as well as the owner and contractor of the Palace Hotel to ensure that this highly visible project is conducted safely and in accordance with applicable regulations.

♦ AIR MONITORING: The District operates air monitoring instruments in four locations in Mendocino County to monitor compliance with California and Federal Ambient Air Quality Standards. Monitoring software allows the District to access the network remotely, providing real-time data for use by State and Federal Air Monitoring Divisions in addition to displaying the data on the District website.

♦ BURN PROGRAM: In accordance with State law and in cooperation with local fire agencies and Cal-Fire, the District manages the agricultural and non-agricultural Open Outdoor Burning Program. District personnel issue approximately 1,500 burn permits each year in addition to conducting public outreach and providing educational information regarding open outdoor burning requirements. Seasonal burn permits applications are now available on-line at mendoair.org.

♦ SMOKE MANAGEMENT PROGRAM: The District requires Smoke Management Plans (SMP) for large open burning projects. SMPs allow personnel to work with property owners to lessen the impact on the surrounding community from large agricultural or property management burns. The District currently manages 59 on-going SMPs. In 2013, personnel reviewed and approved 9 new Smoke Management Plan applications.

♦ GRANT PROGRAMS: The District manages three separate grant programs. The AB 2766 Motor Vehicle Program provides grants for projects in Mendocino County that reduce defined specific impacts from vehicles. To date, the District has provided funding for 44 projects totaling $774,897. The AB 923 Motor Vehicle Program provides funding for replacement of older school buses with new lower emissions school buses. As of this year, the District has provided funding for 7 school buses for various school districts within the county totaling $796,820. In addition, the state Lower Emissions School Bus Program (LESBP) has provided funding for the replacement of fifteen additional school buses. The Carl Moyer Program provides incentive funding for the replacement or retrofit of older diesel engines with newer cleaner engines. To date, the District has distributed in excess of $2,500,000 under this program for the replacement or retrofit of 82 diesel engines for both private sector and government fleets.

♦ AIR QUALITY DATABASE PROJECT: The District has developed an on-line database for management of its Permitting and Enforcement Programs. Incorporation of the County Assessor's Parcel data has improved customer service; including processing complaints from the public and issuing burn permits and allows Inspectors to access real-time information while in the field. The database retains historical data for properties within Mendocino County and has the ability to manage multiple types of regulatory permits and enforcement actions. This enhancement allows for more complete information that can be used by multiple agencies. Currently, several fire agencies utilize the database for issuing burn permits. Two other air districts are now using the database and several more are considering adopting it for their use. An Emissions Inventory Module for calculating both potential to emit and actual emissions data for stationary sources is now in development.



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

GOALS/OBJECTIVES FOR FY 2014-15



♦ ADMINISTRATIVE: Develop and implement a plan for continued training of District personnel, including the County's Leadership Initiative.

♦ PERMITTING: Implement current plan for assisting permit holders with future compliance requirements of the State Air Toxics Control Measure for Stationary, Portable, and Agricultural Diesel Engines.

♦ AIR MONITORING: Increase efficiency of the air monitoring network to improve and enhance reporting and data collection.

♦ BURN PROGRAM: Increase public education and outreach to reduce the number of illegal burning incidents.

♦ GRANT PROGRAM: Begin solicitation of public and private sector projects for the replacement of older diesel engines for Carl Moyer Program, Year 15 and 16 grant funds.

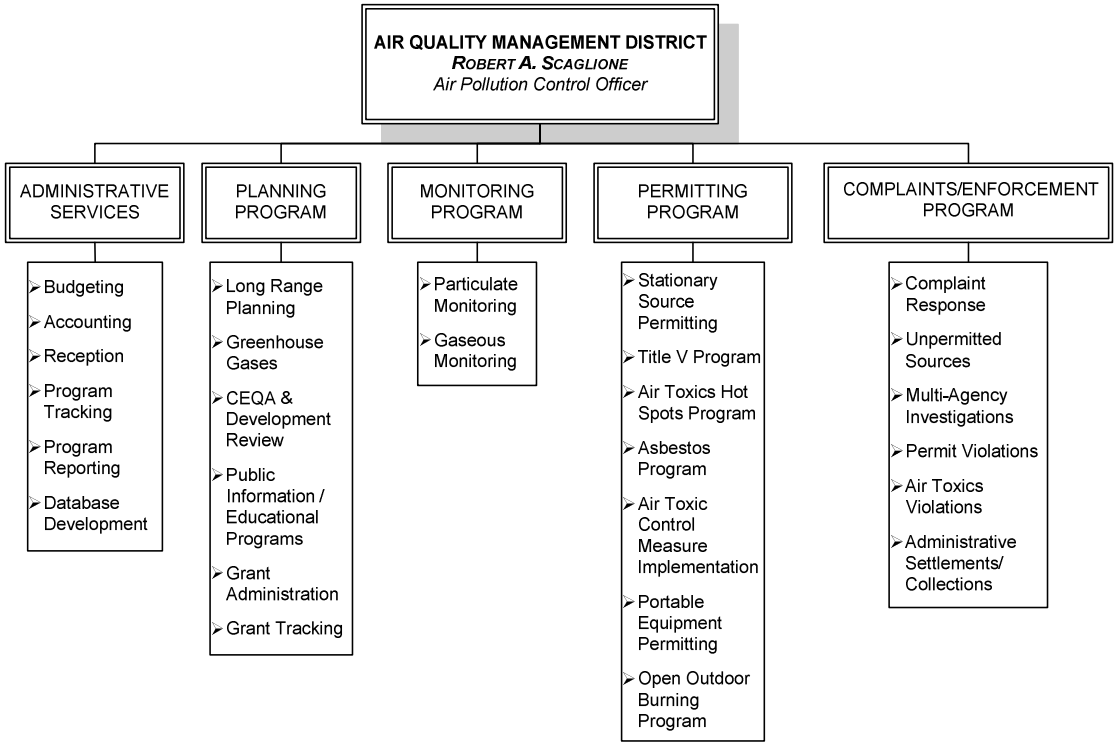
♦ TRACTOR REPLACEMENT PROGRAM: Implement a program for the replacement of older diesel powered agricultural tractors.

♦ DATABASE ENHANCEMENTS: Develop and implement a plan to add tracking modules for grant projects, Smoke Management Plans and asbestos demolition/renovation projects.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
8.0 Allocated FTE

PROGRAM CHART



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.
- ✧ Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.
- ✧ Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, Emissions Inventory, Air Quality Planning, and grants for emissions reduction projects.
- ✧ Acct. 5397 State Subvention Funds - funds costs associated with non-funded State mandated programs.

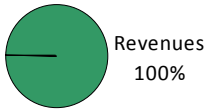
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for six full-time District staff.
- ✧ Acct. 1012 Salaries for part-time, temporary or seasonal District staff.

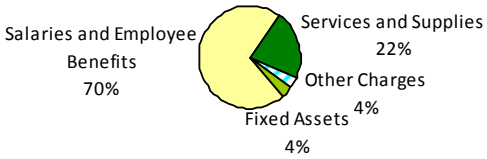
Services & Supplies

- ✧ Acct. 2120 Repair and maintenance of the District's monitoring equipment at 4 locations throughout Mendocino County.
- ✧ Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.
- ✧ Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.
- ✧ Acct. 4370 Replacement of monitoring equipment.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0327 Mendo Co Air Quality Mgmt Dist
Fund: 3270 Mendo Co Air Quality Mgmt Dist

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822260 Air Pollution Permit	225,000	224,287	225,000	208,795	218,878	218,878	218,878
822600 Other Permit	15,000	30,850	15,000	67,048	15,000	15,000	15,000
822611 Asbestos Rem Permit	1,000	3,565	1,000	2,720	1,000	1,000	1,000
822612 Burn Permit	10,000	19,904	12,000	18,485	12,000	12,000	12,000
823200 Other Court Fine	1,000	1,630	1,000	1,229	1,000	1,000	1,000
823300 Forfeiture & Penalty	15,000	41,087	10,000	17,092	5,000	5,000	5,000
824100 Interest	4,200	5,606	3,600	3,906	5,779	5,779	5,779
825150 Motor Vehicle In Lieu	552,000	552,624	552,000	513,927	552,000	552,000	552,000
825397 State Air Poll Subv	42,000	47,863	42,000	46,168	42,000	42,000	42,000
825490 State Other	49,000	12,712	49,000	14,544	34,914	34,914	34,914
825670 Federal Other	23,000	23,000	10,000	25,500	10,000	10,000	10,000
826245 Emission Assmt Fee	2,000	0	2,000	4,107	2,000	2,000	2,000
826390 Other Charges	7,500	7,425	7,000	8,675	7,000	7,000	7,000
827600 Other Sales	200	0	100	0	50	50	50
827700 Other	500	2,402	500	450	500	500	500
Total Revenues	947,400	972,954	930,200	932,647	907,121	907,121	907,121
Salaries & Employee Benefits							
861011 Regular Employees	354,211	340,722	319,553	311,255	341,072	341,072	347,072
861012 Extra Help	28,196	13,737	26,578	16,467	26,006	26,006	30,806
861013 Overtime Reg Emp	7,000	4,268	7,000	5,063	7,000	7,000	7,000
861021 Co Cont Retirement	82,788	80,227	81,288	78,847	90,991	90,991	92,582
861022 Co Cont OASDI	21,484	20,056	19,606	18,262	20,326	20,326	20,698
861023 Co Cont Medicare	5,447	4,890	4,971	4,510	5,131	5,131	5,288
861024 Co Cont Retire Incr	39,670	37,993	37,694	36,115	35,569	35,569	36,190
861030 Co Cont Health Ins	44,545	44,173	57,999	56,478	71,690	71,690	71,690
861031 Co Cont Unemp Ins	2,760	2,760	0	0	2,361	2,361	2,361
861035 Co Cont Workers Comp	2,801	2,302	2,018	2,018	2,018	2,963	2,963
Total Salaries & Employee Benefits	588,902	551,128	556,707	529,014	602,164	603,109	616,650
Services & Supplies							
862050 Clothing/Pers Items	500	0	500	0	500	500	500
862060 Communications	11,500	7,804	10,000	8,774	10,000	10,000	10,000
862090 Household Expense	500	0	0	0	0	0	0
862101 Insurance - General	1,788	1,842	1,361	1,361	1,842	3,089	3,089
862120 Maint - Equip	8,100	13,187	8,100	12,850	10,500	10,500	10,500
862130 Maint - Strc/Impr/Grnd	2,500	2,792	0	580	1,000	1,000	1,000
862150 Memberships	850	850	850	850	1,850	1,850	1,850
862170 Office Expense	10,000	11,971	12,000	19,388	12,000	12,000	12,000
862183 Legal Fees	10,000	10,818	5,000	1,104	5,000	5,000	5,000
862187 Education & Training	200	84	1,400	930	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	30,000	41,605	60,000	45,251	90,000	90,000	90,000
862190 Publ/Legal Notice	300	244	1,000	496	4,000	4,000	4,000
862194 A-87 Costs	25,000	0	25,000	13,560	25,000	25,000	25,000
862210 Rent/Lease Bldg Grds	21,900	21,840	22,300	22,277	22,627	22,627	22,627
862220 Small Tool/Instrument	1,500	849	1,500	3,906	2,300	2,300	2,300
862230 Info Tech Equip	1,500	0	0	3,644	0	0	0

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies, *Continued*							
862239 Spec Dept Expense	524,040	613,853	1,000	1,449	1,000	1,000	1,000
862250 Trans/Travel	8,800	7,542	8,800	4,010	4,800	4,800	4,800
862253 Travel Out of County	8,500	5,334	6,500	4,395	5,000	5,000	5,000
862260 Utilities	6,000	4,651	5,000	4,226	5,000	5,000	5,000
Total Services & Supplies	673,478	745,264	170,311	149,051	204,919	206,166	206,166
Other Charges							
863113 Pmt Other Gov Agency	5,000	4,408	5,000	4,408	5,000	5,000	5,000
863136 Motor Vehicle Prog Grant	0	0	25,000	25,000	0	0	0
Total Other Charges	5,000	4,408	30,000	29,408	5,000	5,000	5,000
Fixed Assets							
864370 Equipment	0	0	30,000	15,222	30,000	30,000	30,000
Total Fixed Assets	0	0	30,000	15,222	30,000	30,000	30,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,267,380	1,300,800	787,018	722,695	842,083	844,275	857,816
Total Fund Balance Contribution	319,980	327,846	(143,182)	(209,952)	(65,038)	(62,846)	(49,305)

MENDOCINO
1850
COUNTY

ASSESSOR-CLERK-RECORDER'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1120	Assessor	E-16
1122	Assessor's Property Characteristics	E-19
1410	Elections	E-21
1941	Clerk-Recorder	E-24
1942	Recorder's Modernization	E-27
1944	Clerk-Recorder – Micrographics	E-29

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR 1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



The overall mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

ASSESSMENT ROLL AND ASSESSEE SERVICES

The Assessment Roll and Assessee Services Unit of the Assessor's Division responds to: all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; and all real property roll corrections. The unit also researches, verifies, and processes all change in ownership for properties within Mendocino County; maintains mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications; and provides other clerical assistance as needed by the division. Is responsible for ordering all applicable forms for this unit and the Exemptions Unit, and acts as a liaison to other departments for the disbursement of information.

BUSINESS PERSONAL PROPERTY UNIT

The Business Personal Property Unit of the Assessor's Division appraises all taxable business property including machinery, equipment, fixtures, boats and aircraft. Auditor-Appraisers perform "mandatory" and "non-mandatory" audits of business property accounts, as required by law, as well as assists in the preparation and presentation of business property assessment appeals cases.

EXEMPTIONS UNIT

The Exemptions Unit of the Assessor's Division researches and processes all requests for homeowners' exemptions and veterans' exemptions; researches and processes a wide range of institutional exemptions that may apply to such organizations as churches, non-profit foundations, hospitals and private schools; and provides public information as required to all exemption related inquiries.

MAPPING UNIT

The Mapping Unit of the Assessor's Division maintains the mapping system that inventories all real property within Mendocino County using a discrete parcel numbering system; annually processes all new tract maps, parcel maps, and lot-line adjustments; and processes all tax rate area changes for redevelopment projects, annexations, and special district formations. Any mapping that is needed by the Elections' Division is also prepared by this unit.

REAL PROPERTY UNIT

The Real Property Unit of the Assessor's Division appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County for the purpose of property tax assessment. The unit also assists in the preparation and presentation of real property assessment appeals cases.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Partnered with vendor to utilize ParcelQuest Online to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current aerial photography at no charge to the County.
- All of the Assessor's parcels maps are now available on-line. This was made possible with an application called ParcelQuest Lite. The taxpayer can now print a map of their parcel or see their parcel overlaid on an aerial photo.
- Continued to make the forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.
- Continued to participate in the California Assessors' Association's standard data record filing and e-filing of business property statements. Since the implementation of these filing options the Assessor's Division has been able to reduce printing and postage costs.

GOALS/OBJECTIVES FOR FY 2014-15

- Discover and locate all locally assessable property in the county.
- Annually prepare a local assessment roll that includes the reappraisal of personal property, decline in value assessments and any real property that has undergone a change in ownership or contains new construction.
- Surrender the annual roll to the County Auditor-Controller by July 1 of each year.
- Perform mandatory audits of business personal property and fixtures.

CURRENT STAFFING

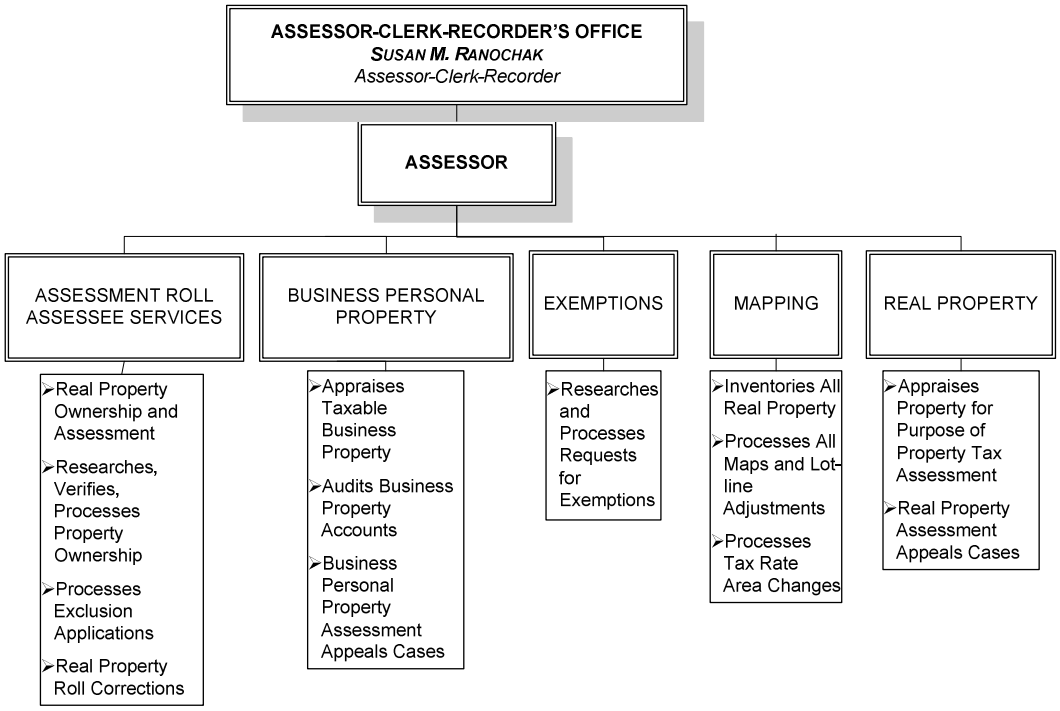
18.0 Filled Full Time Equivalent (FTE)
21.0 Allocated FTE

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR 1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.
- ✧ Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

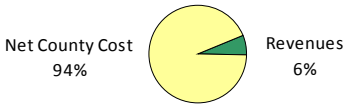
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

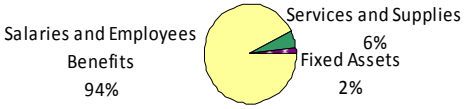
Services and Supplies

- ✧ Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: A $17,500 Net County Cost increase; 50% of the cost of a 4x4 vehicle for field work which will replace a ten year old, high mileage, vehicle.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR 1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1120 Assessor
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826116 Prop Char Fee	0	0	0	0	0	0	0
826390 Other Charges	8,000	10,065	8,700	12,908	11,000	11,000	11,000
827600 Other Sales	12,000	11,614	11,300	11,928	11,000	11,000	11,000
827602 Sale of Map - Assr	2,000	6,797	4,000	1,909	2,500	2,500	2,500
827802 Oper Transfer In	128,881	0	105,709	0	59,798	59,798	77,298
Total Revenues	150,881	28,476	129,709	26,745	84,298	84,298	101,798
Salaries & Employee Benefits							
861011 Regular Employees	938,727	821,591	923,182	837,356	895,717	895,717	914,917
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	494	0	525	0	0	0
861021 Co Cont Retirement	190,239	184,753	226,724	211,092	234,140	234,140	237,648
861022 Co Cont OASDI	49,876	46,963	53,909	48,461	52,238	52,238	53,428
861023 Co Cont Medicare	11,690	11,097	12,636	11,334	12,217	12,217	12,495
861024 Co Cont Retire Incr	90,109	84,961	85,572	85,438	87,959	87,959	89,330
861030 Co Cont Health Ins	139,433	144,215	185,535	147,392	161,143	161,143	161,143
861031 Co Cont Unemp Ins	1,881	1,881	0	0	1,688	1,688	1,688
861035 Co Cont Workers Comp	9,228	7,552	6,611	6,611	6,611	12,124	12,124
Total Salaries & Employee Benefits	1,431,183	1,303,507	1,494,169	1,348,210	1,451,713	1,457,226	1,482,773
Services & Supplies							
862060 Communications	5,000	5,207	5,000	4,622	2,000	2,000	2,000
862101 Insurance - General	3,153	3,299	3,259	3,259	3,259	9,835	9,835
862120 Maint - Equip	1,400	690	1,400	0	1,400	1,400	1,400
862150 Memberships	0	555	555	555	600	600	600
862170 Office Expense	40,000	36,275	40,000	41,686	40,000	40,000	40,000
862181 Auditing/Fiscal Svcs	0	0	0	0	0	0	0
862187 Education & Training	3,000	796	3,000	235	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	155	0	1,459	0	0	0
862250 Trans/Travel	30,000	12,456	30,000	14,859	30,000	30,000	30,000
862253 Travel Out of County	2,000	1,230	2,000	3,152	2,000	2,000	2,000
Total Services & Supplies	84,553	60,663	85,214	69,826	82,259	88,835	88,835
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	35,000
Total Fixed Assets	0	0	0	0	0	0	35,000
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,515,736	1,364,170	1,579,383	1,418,036	1,533,972	1,546,061	1,606,608
Total Net County Cost	1,364,855	1,335,695	1,449,674	1,391,291	1,449,674	1,461,763	1,504,810

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4100 Interest on fund balance.
- ✧ Acct. 7600 Fees collected from sale of property characteristic information.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Decrease of $17,500 to be transferred to BU 1120-Assessor for 50% of the cost of a 4x4 vehicle for field work which will replace a ten year old, high mileage, vehicle.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR'S PROPERTY CHARACTERISTICS 1122

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1122 Property Characteristics
Fund: 1220 Assessor Prop Characteristics

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	200	428	200	366	0	0	0
827600 Other Sales	18,000	12,507	14,000	16,064	6,100	6,100	6,100
Total Revenues	18,200	12,936	14,200	16,430	6,100	6,100	6,100
Services & Supplies							
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	128,881	0	105,709	0	59,798	59,798	77,298
Total Expend Transfer & Reimb	128,881	0	105,709	0	59,798	59,798	77,298
Total Net Appropriations	128,881	0	105,709	0	59,798	59,798	77,298
Total Fund Balance Contribution	110,681		91,509	(16,430)	53,698	53,698	71,198

ASSESSOR-CLERK-RECORDER'S OFFICE

ELECTIONS 1410

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

The overall mission of the Elections' Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections' Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the county with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections' Division also administers and conducts all federal, state, county, school district and special district elections and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center; and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections' Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Adhered to strict deadlines established by law.
- Completed many labor-intensive tasks in a timely and efficient period of time.
- Conducted fair and impartial elections

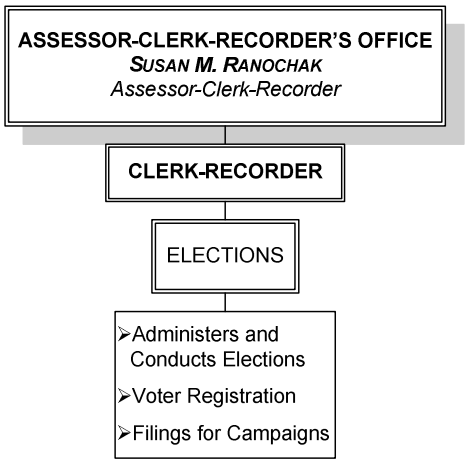
GOALS/OBJECTIVES FOR FY 2014-15

- Make voter registration readily available to all who desire to register to vote.
- Conduct fair and impartial elections.
- Produce accurate election results.

CURRENT STAFFING

3.0 Filled Full Time Equivalent (FTE)
3.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6140 Reimbursement for elections.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

✧ Acct. 2239 License fee to voter technology company (ES&S) for election calculations and reports.

Services and Supplies

✧ Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



ASSESSOR-CLERK-RECORDER'S OFFICE

ELECTIONS 1410

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1410 County Clerk - Election
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823300 Forfeiture & Penalty	0	0	0	230	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
826140 Election Services	21,629	83,366	137,357	164,216	33,173	33,173	33,173
827801 Operating Transfer In	0	0	0	0	0	0	0
Total Revenues	21,629	83,366	137,357	164,446	33,173	33,173	33,173
Salaries & Employee Benefits							
861011 Regular Employees	121,677	122,296	122,383	124,276	117,630	117,630	120,030
861012 Extra Help	25,000	15,932	25,000	21,090	25,000	25,000	35,800
861013 Overtime Reg Emp	0	629	0	1,068	0	0	0
861021 Co Cont Retirement	28,341	28,488	30,682	30,313	30,325	30,325	30,643
861022 Co Cont OASDI	7,004	7,022	6,974	7,096	6,653	6,653	6,802
861023 Co Cont Medicare	1,638	1,883	1,631	1,978	1,556	1,556	1,747
861024 Co Cont Retire Incr	13,422	13,492	14,055	11,428	11,182	11,182	11,306
861030 Co Cont Health Ins	26,881	26,894	30,007	29,378	31,279	31,279	31,279
861031 Co Cont Unemp Ins	827	827	0	0	423	423	423
861035 Co Cont Workers Comp	822	571	500	500	500	793	793
Total Salaries & Employee Benefits	225,612	218,034	231,232	227,126	224,548	224,841	238,823
Services & Supplies							
862060 Communications	2,000	1,313	2,000	1,209	500	500	500
862101 Insurance - General	494	531	223	223	223	602	602
862120 Maint - Equip	1,000	0	1,000	0	1,000	1,000	1,000
862150 Memberships	0	50	0	0	0	0	0
862170 Office Expense	40,000	31,480	40,000	30,741	40,000	40,000	40,000
862187 Education & Training	0	0	0	0	0	0	0
862190 Publ/Legal Notice	2,000	1,028	2,000	2,366	2,000	2,000	2,000
862210 Rent/Lease Bldg Grnds	2,500	1,200	2,500	2,393	2,500	2,500	2,500
862231 Election Suppl & Svcs	130,000	72,816	210,000	137,207	105,000	105,000	105,000
862239 Spec Dept Expense	70,000	63,304	70,000	78,882	79,000	79,000	79,000
862250 Trans/Travel	0	69	0	67	0	0	0
862253 Travel Out of County	0	0	0	363	0	0	0
Total Services & Supplies	247,994	171,791	327,723	253,451	230,223	230,602	230,602
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	473,606	389,825	558,955	480,577	454,771	455,443	469,425
Total Net County Cost	451,977	306,459	421,598	316,131	421,598	422,270	436,252

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements, abandonment, proofs of publication of such statements and withdrawal of partnership statements, notary bonds for filing, oaths of office, and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney, appointments of humane officers, registrations of private professional photocopiers, process servers, unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- Continued to meet deadlines for recording and indexing documents as prescribed by law.

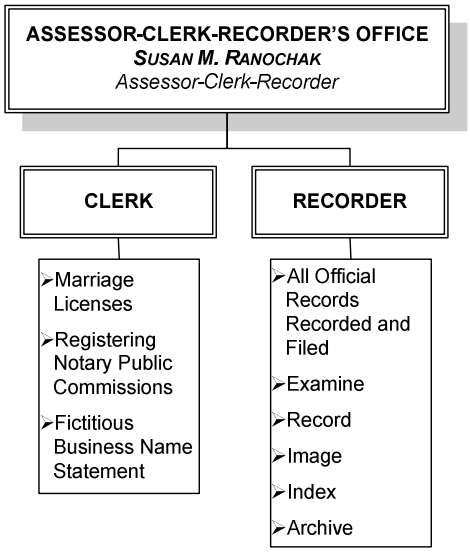
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 2602 Marriage License Fees.
- Acct. 6259 Lien Notice Mailing Fees.
- Acct. 6266 Miscellaneous Clerk Filings.
- Acct. 7600 Copy fees from formal document duplications.

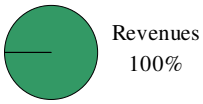
Salaries & Employee Benefits

- Acct. 1011 Salaries.

Services and Supplies

- Acct. 2170 Postage to mail invoices and to mail copies of official records.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1941 County Clerk
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822602 Marriage Lic FCC GC 2684	29,000	23,146	22,000	33,993	33,000	33,000	33,000
826255 Recorder Mod Fee	0	0	0	0	0	0	0
826259 Recorder Svc Fee	(2,000)	1,550	1,600	1,310	1,600	1,600	1,600
826261 Recording Fee	225,000	267,459	252,920	216,882	219,000	219,000	219,000
826266 Clerk Fee	64,000	50,603	47,000	53,804	52,000	52,000	52,000
826404 Returned Check Chg	0	229	0	818	0	0	0
827600 Other Sales	0	61,872	50,000	70,943	68,000	68,000	68,000
827700 Other	49,000	888	500	910	500	500	500
Total Revenues	365,000	405,748	374,020	378,660	374,100	374,100	374,100
Salaries & Employee Benefits							
861011 Regular Employees	106,881	92,930	102,117	88,195	98,686	98,686	102,286
861012 Extra Help	0	147	0	0	0	0	0
861013 Overtime Reg Emp	0	51	0	0	0	0	0
861021 Co Cont Retirement	25,258	21,372	25,975	22,988	25,730	25,730	26,048
861022 Co Cont OASDI	6,411	5,457	5,868	4,911	5,472	5,472	5,695
861023 Co Cont Medicare	1,499	1,278	1,372	1,149	1,280	1,280	1,332
861024 Co Cont Retire Incr	11,962	10,119	11,899	7,096	9,352	9,352	9,476
861030 Co Cont Health Ins	10,732	15,401	22,654	29,101	31,601	31,601	31,601
861031 Co Cont Unemp Ins	541	541	0	0	407	407	407
861035 Co Cont Workers Comp	237	602	222	222	222	274	274
Total Salaries & Employee Benefits	163,521	147,899	170,107	153,660	172,750	172,802	177,119
Services & Supplies							
862060 Communications	2,000	1,828	2,000	2,035	600	600	600
862101 Insurance - General	1,577	1,732	733	733	733	1,880	1,880
862120 Maint - Equip	6,000	1,866	6,000	8,893	6,000	6,000	6,000
862150 Memberships	0	825	600	1,100	1,000	1,000	1,000
862170 Office Expense	32,242	32,012	33,541	24,356	31,978	31,978	31,978
862187 Education & Training	500	0	500	0	500	500	500
862239 Spec Dept Expense	0	0	0	0	0	0	0
862253 Travel Out of County	500	0	500	630	500	500	500
Total Services & Supplies	42,819	38,263	43,874	37,747	41,311	42,458	42,458
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(232)	0	(121)	0	0	0
Total Expend Transfer & Reimb	0	(232)	0	(121)	0	0	0
Total Net Appropriations	206,340	185,930	213,981	191,287	214,061	215,260	219,577
Total Net County Cost	(158,660)	(219,818)	(160,039)	(187,373)	(160,039)	(158,840)	(154,523)

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned, de-acidified and filmed, then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

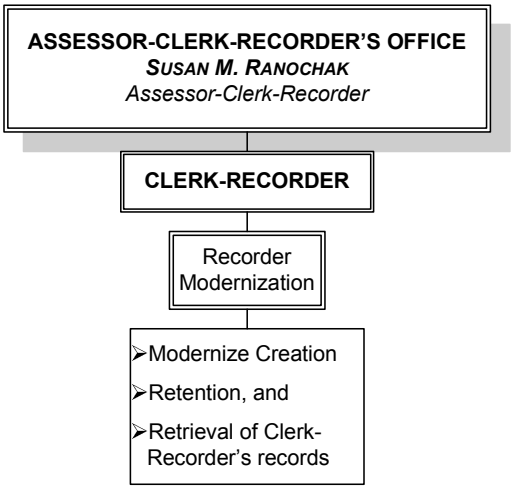
♦ Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Provide accurate high quality scanned images of the Clerk-Recorder's records.

♦ Provide accurate high quality microfilm of Clerk-Recorder's records for archival storage.

PROGRAM CHART

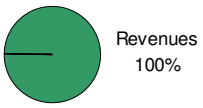


SUMMARY OF MAJOR BUDGET ACCOUNTS

Services & Supplies

✧ Acct. 2239 Annual maintenance and upgrades for recording system.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1942 Modernization
Fund: 1217 Recorder Modernization

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	200	581	200	485	200	200	200
826255 Recorder Mod Fee	72,000	44,297	72,000	29,437	65,000	65,000	65,000
826390 Other Charges	7,700	8,057	7,700	9,499	9,200	9,200	9,200
Total Revenues	79,900	52,935	79,900	39,421	74,400	74,400	74,400
Services & Supplies							
862120 Maint - Equip	3,000	0	3,000	0	3,000	3,000	3,000
862170 Office Expense	1,000	0	1,000	0	1,000	1,000	1,000
862239 Spec Dept Expense	36,000	39,560	40,000	38,535	40,000	40,000	40,000
862253 Travel Out of County	2,000	0	0	0	0	0	0
Total Services & Supplies	42,000	39,560	44,000	38,535	44,000	44,000	44,000
Fixed Assets							
864370 Equipment	0	0	10,000	0	10,000	10,000	10,000
Total Fixed Assets	0	0	10,000	0	10,000	10,000	10,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	42,000	39,560	54,000	38,535	54,000	54,000	54,000
Total Fund Balance Contribution	(37,900)	(13,375)	(25,900)	(886)	(20,400)	(20,400)	(20,400)

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of records of this, and other County departments, and to the retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are now made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to make scanned images regularly available for public viewing by the morning after the day on which documents are recorded.
- Continued to provide off-site access to the Recorder indices, by subscription, to title companies and others who wish to subscribe.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6255 Recorder Modification fees.
- Acct. 6260 Micrographic fees.
- Acct. 7600 Other Sales.

Salaries & Employee Benefits

- Acct. 1011 Salaries**.**

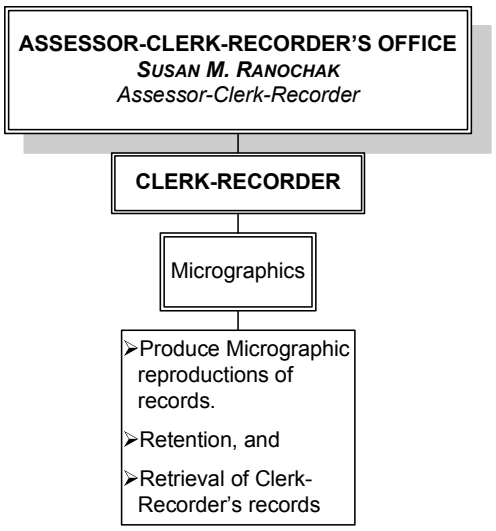
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to provide accurate high quality microfilm and scanned images of the Clerk-Recorder's records.

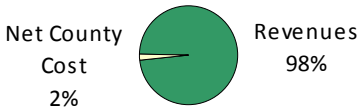
CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

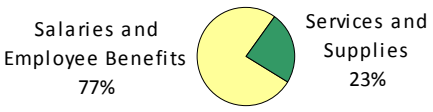
PROGRAM CHART



SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS..... 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1944 Micrographics
Fund: 1218 Micrographics

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	(101)	0	(42)	0	0	
826255 Recorder Mod Fee	41,101	37,834	44,416	34,287	38,518	38,862	38,862
826260 Micrographic Fee	18,000	20,461	19,000	16,580	17,000	17,000	17,000
827600 Other Sales	21,000	20,717	21,000	24,409	25,000	25,000	25,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	80,101	78,911	84,416	75,234	80,518	80,862	80,862
Salaries & Employee Benefits							
861011 Regular Employees	35,630	36,316	35,767	36,453	35,768	35,768	36,968
861021 Co Cont Retirement	8,420	8,583	9,098	9,272	9,476	9,476	9,794
861022 Co Cont OASDI	1,969	2,014	1,945	2,009	1,933	1,933	2,007
861023 Co Cont Medicare	460	471	455	470	452	452	469
861024 Co Cont Retire Incr	3,988	4,065	4,168	4,248	3,656	3,656	3,780
861030 Co Cont Health Ins	11,736	11,959	13,343	13,063	13,908	13,908	13,908
861031 Co Cont Unemp Ins	117	117	0	0	85	85	85
861035 Co Cont Workers Comp	294	264	252	252	252	443	443
Total Salaries & Employee Benefits	62,614	63,788	65,028	65,766	65,530	65,721	67,454
Services & Supplies							
862060 Communications	600	634	600	588	200	200	200
862101 Insurance - General	187	200	88	88	88	241	241
862120 Maint - Equip	4,000	7,670	6,000	2,821	6,000	6,000	6,000
862170 Office Expense	5,000	6,029	5,000	2,144	5,000	5,000	5,000
862194 A-87 Costs	0	0	0	0	0	0	0
862210 Rent/Lease Bldg Grnds	3,700	3,656	3,700	3,875	3,700	3,700	3,700
862239 Spec Dept Expense	4,000	0	4,000	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	17,487	18,189	19,388	9,516	14,988	15,141	15,141
Total Net Appropriations	80,101	81,976	84,416	75,282	80,518	80,862	82,595
Total Fund Balance Contribution	0	3,065	0	48	0	0	1,733

AUDITOR-CONTROLLER'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1000	Non Departmental Revenue	E-32
1110	Auditor-Controller	E-34
1930	Teeter Plan	E-38
1940	Miscellaneous	E-41
8010	General Debt Service – COPS	E-43
8011	Debt Services – Pension Obligation Bonds	E-46
9991	Appropriations for Contingencies & Reserves	E-48
0712	Unemployment Insurance	E-49
0717	Information Technology Replacement	E-50

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

LLOYD WEER, Interim Auditor-Controller



This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors, with the exception of the Public Safety Sales Tax, which supports the public safety departments, and County Measure A sales tax which supports the County Library.

Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Accts. 1110 – 7802 County's discretionary funding.

Expenditure Transfer and Reimbursements

✧ Acct. 5802 Detail of Operating Transfers Out:

To: Debt Service Fund for COP Principal & Interest Payments	$ 1,300,000
To: Capital Improvement Fund for projects	1,363,339
To: Vehicle Replacement Fund	290,000
To: IT Reserve for Property System	500,000
To: Road Fund – Corrective maintenance Projects	1,000,000
To: Road Fund	3,360,677
To: Library Fund	1,231,003
Total	$ 9,045,019

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

LLOYD WEER, Interim Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 102 General - Finance

Budget Unit: 1000 Nondepartmental Revenue
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	28,450,000	28,021,871	28,500,000	28,470,016	28,600,000	28,665,000	28,980,000
821120 Curr Unsec Prop Tax	1,027,000	990,837	960,000	1,036,384	1,020,000	1,020,000	1,020,000
821130 Supplemental Roll Tax	0	(141,357)	0	126,805	50,000	50,000	128,000
821210 Prior Secured Prop Tax	0	1,548,638	0	142,883	0	0	140,000
821220 Prior Unsec Prop Tax	100,000	60,659	80,000	28,573	20,000	20,000	25,000
821400 Pen/Cost Delinq Tax	660,000	617,764	600,000	751,558	600,000	600,000	650,000
821500 Sales & Use Tax	3,500,000	3,605,583	3,750,000	3,917,219	3,950,000	3,950,000	4,200,000
821510 Sales Tax - Pub Safety	6,000,000	6,368,096	6,700,000	6,558,646	6,710,000	6,710,000	6,700,000
821600 Timber Yield Tax	250,000	262,473	210,000	240,504	250,000	250,000	250,000
821700 Hwy Prop Rental	0	3,475	0	2,239	0	0	0
821701 Room Occupancy Tax	3,600,000	3,617,553	3,700,000	3,855,504	3,850,000	3,850,000	3,900,000
821702 Property Transfer Tax	400,000	395,302	420,000	446,610	460,000	460,000	450,000
821704 Prop Tax In Lieu of VLF	9,882,962	9,882,962	10,007,487	10,007,487	10,010,000	10,010,000	10,180,000
821705 In Lieu of Sales Tax	1,239,977	1,239,977	1,233,601	1,233,601	1,234,000	1,234,000	1,234,000
821706 Williamson Act Replacement	500,000	455,051	460,000	442,987	440,000	440,000	440,000
822210 Franchise	730,000	722,223	725,000	744,938	725,000	725,000	725,000
823300 Forfeiture & Penalty	0	0	0	41,518	0	0	0
824100 Interest	130,000	201,618	175,000	161,387	250,000	250,000	200,000
825150 Motor Vehicle In Lieu	0	39,189	0	32,434	0	30,000	30,000
825398 SB90 Reimb	0	250	0	1,502	0	0	347,070
825481 Homeowner Exemption	305,000	306,713	307,000	300,233	300,000	300,000	300,000
825490 State Other	130,000	130,000	130,000	130,000	130,000	130,000	130,000
825650 Fed Grazing Fee	0	118	0	116	0	0	0
825660 Fed Land in Lieu Tax	489,300	489,299	535,879	535,879	520,000	520,000	591,815
825670 Federal Other	1,000	1,338	1,000	1,278	1,200	1,200	1,200
825810 Other Govt Aid	70,000	39,890	65,000	168,553	65,000	0	0
826402 Cost Plan Charges	730,802	664,276	518,000	599,630	720,000	720,000	720,000
827400 Prior Year Revenue	0	0	0	0	0	0	0
827500 Sale of Fixed Assets	0	45,196	5,104	82,104	5,104	755,104	0
827600 Other Sales	0	0.0	0	0	0	0	0
827700 Other	4,000	7,707	4,000	23,485	4,000	185,000	35,000
827701 Refund Jury/Witness Fee	0	15	0	34	0	0	0
827707 Donation	0	0	0	0	0	0	0
827715 Tobacco Settlement	780,000	1,176,569	780,000	773,492	760,000	770,000	770,000
827802 Oper Transfer In	402,693	402,857	453,000	448,033	386,558	386,558	386,558
Total Revenues	59,382,734	61,156,139	60,320,071	61,305,633	61,060,862	62,031,862	62,533,643
Expend Transfer & Reimb							
865802 Oper Transfer Out	6,431,554	6,056,639	8,808,486	8,356,071	6,405,000	7,953,339	9,045,019
Total Expend Transfer & Reimb	6,431,554	6,056,639	8,808,486	8,356,071	6,405,000	7,953,339	9,045,019
Total Net Appropriations	6,431,554	6,056,639	8,808,486	8,356,071	6,405,000	7,953,339	9,045,019
Total Net County Cost	(52,951,180)	(55,099,500)	(51,511,585)	(52,949,562)	(54,655,862)	(54,078,523)	(53,488,624)

AUDITOR-CONTROLLER'S OFFICE

AUDITOR-CONTROLLER 1110

LLOYD WEER, Interim Auditor-Controller

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those special districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors.

The Auditor-Controller's duties include: general receipting and disbursing of all County funds in the County Treasury, including payroll, claims against the County, and property tax allocations; assistance in the compiling and publication of the County's Recommended and Final Budgets; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); financial compliance with the State Controller's Office; internal operational audits of County departments and related organizations; audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax ordinance; fiscal compliance of all grants maintained by the County; and preparation of the Countywide A-87 Cost Allocation Plan.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Participated in the development of a Request for Proposal (RFP) for the replacement of the multi-departmental property tax system.
- Issued the previous year's Audit Report in December.
- Implemented vendor E-Payables system, that reduces the number of checks issued and earns revenue for the County.

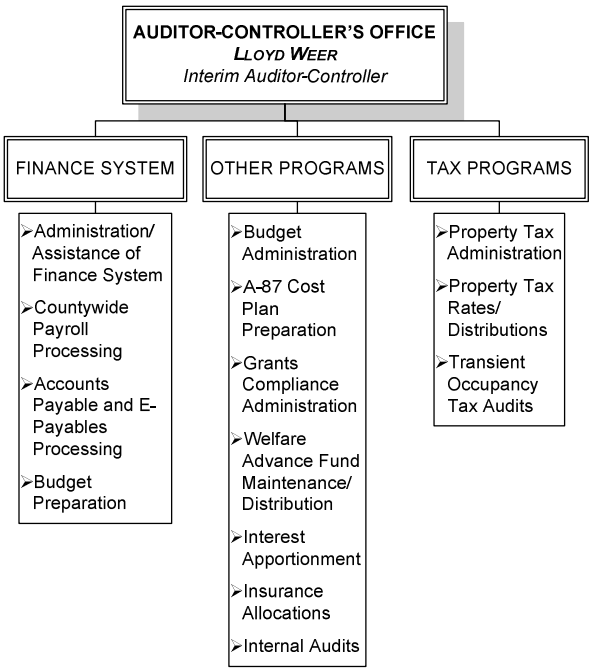
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to participate in the review of the County's Policy 1 – *Purchasing, Leasing, and Contracting Policies and Procedure* and implement any revisions.
- Begin a review of County Policy 18 – *Travel and Meal Policy*.
- Review and reorganize Auditor-Controller staff duties in order to more effectively plan for succession.
- Continue to expand the vendor E-Payables system.

CURRENT STAFFING

9.8 Filled Full Time Equivalent (FTE)
11.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6115 Charges to special districts for levying benefit assessments on the tax rolls.
- Acct. 6120 Accounting services for various special districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- Acct. 7400 Prior year revenue from estate trust holding.
- Acct. 7700 Proceeds from stale dated trust accounts.

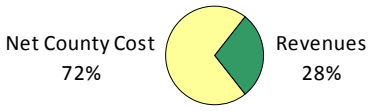
Salaries & Employee Benefits

- Acct. 1011 Salaries.

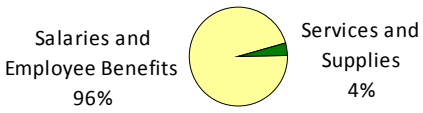
Services & Supplies

- Acct. 2150 Membership dues for County Auditor.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

AUDITOR-CONTROLLER 1110

LLOYD WEER, Interim Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1110 Auditor-Controller
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826115 Debt Service Fee	115,000	117,628	118,000	119,425	120,000	120,000	120,000
826120 Accounting Fee	125,000	146,371	130,000	114,277	136,000	136,000	136,000
826121 Audit Fee	9,000	18,874	0	50	0	0	0
826390 Other Charges	2,500	13,202	5,000	7,790	12,000	12,000	12,000
827400 Prior Year Revenue	44,000	0	20,000	0	30,000	30,000	30,000
827600 Other Sales	500	409	500	197	300	300	300
827700 Other	0	6	0	0	0	0	0
827703 Cancel Outlawed Warr	8,000	5,442	6,000	9,307	6,000	6,000	6,000
827802 Oper Transfer In	650	650	650	650	650	650	650
Total Revenues	304,650	302,582	280,150	251,696	304,950	304,950	304,950
Salaries & Employee Benefits	.		.		.	.	.
861011 Regular Employees	676,661	585,874	636,593	613,193	626,567	626,567	634,967
861012 Extra Help	2,500	3,440	0	13,179	20,000	20,000	20,000
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	134,922	131,605	156,555	146,975	163,148	163,148	164,420
861022 Co Cont OASDI	33,190	32,295	35,491	34,702	36,553	36,553	37,074
861023 Co Cont Medicare	8,218	7,970	8,735	8,515	8,558	8,558	8,680
861024 Co Cont Retire Incr	63,973	62,309	60,129	58,233	61,515	61,515	62,012
861030 Co Cont Health Ins	92,289	86,882	101,848	93,485	101,763	101,763	101,763
861031 Co Cont Unemp Ins	940	940	0	0	837	837	837
861035 Co Cont Workers Comp	2,850	2,483	2,371	2,371	2,371	4,369	4,369
Total Salaries & Employee Benefits	1,015,543	913,797	1,001,722	970,653	1,021,312	1,023,310	1,034,122
Services & Supplies							
862060 Communications	3,800	2,759	1,500	1,514	1,500	1,500	1,500
862101 Insurance - General	1,446	1,565	695	695	695	1,914	1,914
862120 Maint - Equip	1,000	0	500	0	500	500	500
862150 Memberships	300	0	0	0	0	0	0
862170 Office Expense	32,500	22,174	30,940	35,049	33,000	33,000	33,000
862171 Paper Supplies	750	1,195	1,200	0	1,200	1,200	1,200
862187 Education & Training	2,400	0	500	1,328	1,500	1,500	1,500
862190 Publ/Legal Notice	150	357	150	268	500	500	500
862230 Info Tech Equip	5,000	4,230	2,000	2,084	2,000	2,000	2,000
862239 Spec Dept Expense	500	0	0	0	0	0	0
862250 Trans/Travel	2,000	2,035	1,200	2,653	3,000	3,000	3,000
862253 Travel Out of County	1,000	61	500	421	500	500	500
Total Services & Supplies	50,846	34,376	39,185	44,011	44,395	45,614	45,614
Other Charges							
863340 Taxes/Assmnts	0	(1)	0	(3)	0	0	0
Total Other Charges	0	(1)	0	(3)	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	4,649	0	0	0
Total Fixed Assets	0	0	0	4,649	0	0	0

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(6)	0	(12)	0	0	0
Total Expend Transfer & Reimb	0	(6)	0	(12)	0	0	0
Total Net Appropriations	1,066,389	948,166	1,040,907	1,019,299	1,065,707	1,068,924	1,079,736
Total Net County Cost	761,739	645,584	760,757	767,604	760,757	763,974	774,786

History: In the 1940s, the Contra Costa County Auditor-Controller, Desmond Teeter, recommended an alternate method of tax apportionment. His idea was expanded and incorporated in Revenue and Taxation Code (R&T Code) Sections 4701 through 4722 in 1949. This alternate method is now commonly referred to as the Teeter Plan.

The Teeter Plan allows counties to allocate some of its property taxes to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. The County apportions these levies to all taxing jurisdictions although 100% of the taxes have not yet been collected. The County collects and retains all future delinquent tax payments, penalties and interest.

Only five counties originally adopted the Teeter Plan. In Fiscal Year 1993-94, the State offered an incentive to counties to adopt the Teeter Plan. The incentive allowed counties opting into the Teeter Plan at that time to receive a one-time credit known as the Teeter credit (R&T Code Section 97.3(a)(5)). The Teeter credit allowed Mendocino County to reduce its Education Revenue Augmentation Fund (ERAF) obligation in 1993-94 by more than $2 million.

Teeter Plan Repayment: At the time Mendocino County opted into the Teeter Plan, the property tax delinquency amounted to $5.4 million. This amount was paid out to all taxing jurisdictions with funds borrowed from the County Treasury. The payments on this note were to be made from the collections of the delinquent taxes, along with the penalties and interest thereon. Instead, the delinquent tax revenues were applied to the county's general fund, with periodic payments made when funds were available. This practice caused the balance owing on the Teeter obligation to increase over the years with the addition of each year's tax delinquency, although the interest on the balance has been paid annually. In recent years, the County has attempted to make accelerating payments on the Teeter obligation, but the funds have not always been available to do so. The recent economical downturn also shows in the increased delinquency amounts added to each year from 2006-07 through 2009-10. The balance on the Teeter obligation as of June 30, 2014, is $1,273,588.

Since 2009-10 all revenues from delinquent tax, penalties and interest payments are being credited directly to the Teeter obligation, although a significant portion of those collections will be used to pay the interest that continues to accrue on the outstanding balance.

On the next page is a chart on the Teeter Receivable Note (Tax Loss Reserve Fund) activity since inception:

AUDITOR-CONTROLLER'S OFFICE

TEETER PLAN 1930

LLOYD WEER, Interim Auditor-Controller

TEETER RECEIVABLE NOTE-TAX LOSS RESERVE FUND

Account 2230-760335 and 2230-760336 *(per Auditor worksheet)*

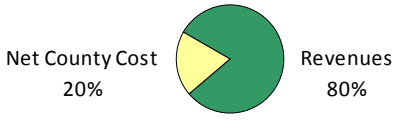
Date	Description	Delinq. Billed	Principal Payment	Amort. Payment	5-Pay Transfers	Additional Payment	Balance
11-01-93	Original Buy Out	(5,426,949)	-	-	-	-	**(5,426,949)**
06-30-93	Payoff 1st year	-	1,080,000	-	-	-	**(4,346,949)**
06-30-94	Principal pmt & Delinquency billed 93-94	(1,952,725)	1,080,000	-	-	-	**(5,219,674)**
06-30-95	Principal pmt & Delinquency billed 94-95	(1,871,256)	1,080,000	-	-	-	**(6,010,930)**
06-30-96	Principal pmt & Delinquency billed 95-96	(1,782,788)	1,080,000	-	-	-	**(6,713,718)**
06-30-97	Principal pmt & Delinquency billed 96-97	(1,751,508)	1,080,000	-	-	-	**(7,385,226)**
06-30-98	Principal pmt & Delinquency billed 97-98	(1,804,064)	-	-	-	-	**(9,189,290)**
06-30-99	Principal pmt & Delinquency billed 98-99	(1,611,403)	1,450,000	-	-	-	**(9,350,693)**
06-30-00	Principal pmt & Delinquency billed 99-00	(1,639,402)	1,800,000	-	650,000	-	**(8,540,095)**
06-30-01	Principal pmt & Delinquency billed 00-01	(2,029,127)	1,700,000	-	-	-	**(8,869,222)**
06-30-02	Principal pmt & Delinquency billed 01-02	(2,255,203)	1,850,000	-	-	-	**(9,274,425)**
06-30-03	Principal pmt & Delinquency billed 02-03	(1,741,102)	1,850,000	-	-	-	**(9,165,527)**
06-30-04	Principal pmt & Delinquency billed 03-04	(1,892,745)	1,950,000	-	-	-	**(9,108,272)**
06-30-05	Principal pmt & Delinquency billed 04-05	(2,060,245)	2,050,000	-	-	-	**(9,118,517)**
06-30-06	Principal pmt & Delinquency billed 05-06	(2,064,009)	2,150,000	-	324,000	-	**(8,708,526)**
06-30-07	Principal pmt & Delinquency billed 06-07	(3,279,878)	2,250,000	-	513,353	-	**(9,225,051)**
06-30-08	Principal pmt & Delinquency billed 07-08	(4,338,773)	2,320,000	-	-	-	**(11,243,824)**
06-30-09	Principal pmt & Delinquency billed 08-09	(4,516,312)	4,516,312	-	-	-	**(11,243,824)**
06-30-10	Principal pmt & Delinquency billed 09-10	(5,162,900)	5,162,900	769,204	-	-	**(10,474,620)**
06-30-11	Principal pmt & Delinquency billed 10-11	(4,747,642)	4,747,642	769,204	-	200,000	**(9,505,416)**
06-30-12	Principal pmt & Delinquency billed 11-12	(4,031,276)	4,031,277	769,204	870,000	1,328,444	**(6,537,767)**
06-30-13	Principal pmt & Delinquency billed 12-13	(3,650,388)	3,650,388	769,204	329,154	1,054,071	**(4,385,338)**
06-30-14	Principal pmt & Delinquency billed 13-14	(3,314,860)	3,314,860	769,204	800,000	1,542,546	**(1,273,588)**

SUMMARY OF MAJOR BUDGET ACCOUNTS

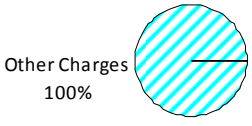
Other Charges

- ✧ Acct. 3310 Interest on total liability based on balance due.
- ✧ Acct. 3311 Anticipated delinquencies on current year's tax levy.
- ✧ Acct. 1210 Revenue from prior secured property tax redemptions.
- ✧ Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends continuation of amortized payments toward Teeter Debt principal.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: A $504,384 Net County Cost increase to pay off the Teeter debt.

AUDITOR-CONTROLLER'S OFFICE

TEETER PLAN 1930

LLOYD WEER, Interim Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1930 Teeter Plan Debt Service
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821210 Prior Secured Prop Tax	3,500,000	3,185,291	3,300,000	3,042,975	3,200,000	3,200,000	3,200,000
821400 Pen/Cost on Delinq Tax	1,400,000	1,575,069	1,400,000	1,851,449	1,900,000	1,900,000	1,900,000
Total Revenues	4,900,000	4,760,360	4,700,000	4,894,424	5,100,000	5,100,000	5,100,000
Other Charges							
863310 Interest	80,000	87,208	75,000	41,845	60,000	60,000	60,000
863311 Principal	5,589,205	5,473,664	5,394,205	5,626,611	5,809,205	5,809,205	6,313,589
Total Other Charges	5,669,205	5,560,872	5,469,205	5,668,456	5,869,205	5,869,205	6,373,589
Total Net Appropriations	5,669,205	5,560,872	5,469,205	5,668,456	5,869,205	5,869,205	6,373,589
Total Net County Cost	769,205	800,512	769,205	774,032	769,205	769,205	1,273,589

This budget unit accounts for costs not associated with any one particular County department.

TAX AND REVENUE ANTICIPATION NOTES (TRANs): Accounting for the cash proceeds and related costs of the County's annual short term (one year) borrowing of cash funds through a financing vehicle known as Tax and Revenue Anticipation Notes. The purpose of this annual borrowing is to facilitate the periodic cash flow needs of the County during its "dry period" (i.e. before receipt of property taxes and other tax revenues). In recognition of the County's improved financial condition there has been no issuance of TRANs since 2012-13 and none is anticipated under current conditions.

NON-ASSIGNABLE COSTS: The Miscellaneous budget also serves as a "catch-all" for costs that are not assignable to any other specific budget unit or department. The major cost elements within this budget include general legal expenses, judgment and damages claims not payable from insurance reserves, employee education and training benefits pursuant to existing negotiated memoranda of understanding, vacation "buyouts" pursuant to memoranda of understanding, non-assignable medical costs as well as general liability insurance premium costs.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- Acct. 1011 Vacation in-lieu buyout pursuant to Memorandum of Understandings (MOU).

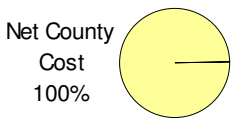
Services & Supplies

- Acct. 2181 Audit and report of County financials.
- Acct. 2183 Outside legal counsel.
- Acct. 2187 Management training/wellness program costs pursuant to MOU.
- Acct. 2189 Muni Services contract for sales tax review at $10,000.
- Acct. 2239 Downtown employee parking permit fees paid to the City of Ukiah.

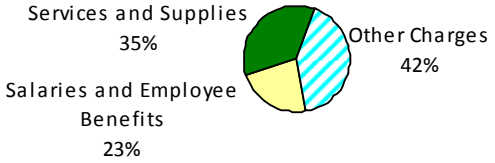
Other Charges

- Acct. 3280 Funding to outside agencies for Public-Education-Government (PEG) television $113,000. Local Agency Formation Commission (LAFCO) $45,000. Mendocino Arts Council funding $19,200, Funding for the Mendocino County Resource Conservation District $25,200, and Leadership Mendocino $4,000.
- Acct. 3113 Funding for Ukiah Courts Facilities Payment (CFP) at $160,928; Willits CFP at $16,492; Fort Bragg CFP at $16,209.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: A $46,000 Net County Cost decrease due to removal of the Timber Harvest Plan contract ($40,000), medical and dental expense adjustment ($10,000); and a $4,000 contribution to the Leadership Mendocino program.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1940 Miscellaneous Budget
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	500,000	386,202	0	0	0	0	0
825640 Fed Forest Reserve	0	0	0	0	0	0	0
Total Revenues	500,000	386,202	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	140,000	135,056	151,000	126,235	151,000	151,000	151,000
861021 Co Cont Retirement	30,000	28,998	35,600	32,120	35,600	35,600	35,600
861022 Co Cont OASDI	9,000	8,374	9,600	7,827	9,600	9,600	9,600
861023 Co Cont Medicare	2,000	1,958	2,000	1,830	2,000	2,000	2,000
861024 Co Cont Retire Incr	12,000	15,117	20,700	14,712	20,700	20,700	20,700
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	193,000	189,503	218,900	182,724	218,900	218,900	218,900
Services & Supplies							
862101 Insurance - General	23,045	72,879	37,064	37,064	37,064	114,142	114,142
862170 Office Expense	150	0	150	0	150	150	150
862181 Auditing & Fiscal Svcs	55,000	33,294	50,000	49,254	50,000	50,000	50,000
862183 Legal Fees	45,000	20,546	45,000	0	45,000	45,000	45,000
862185 Medical & Dental Svcs	10,000	0	10,000	0	10,000	10,000	0
862187 Education & Training	105,000	79,528	105,000	87,696	105,000	105,000	105,000
862189 Prof/Spec Svcs - Other	286,591	170,865	63,000	94,168	40,000	40,000	0
862239 Spec Dept Expense	27,000	16,545	25,000	61,794	25,000	25,000	25,000
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	551,786	393,658	335,214	329,976	312,214	389,292	339,292
Other Charges							
863113 Pmt Other Gov Agency	691,838	743,922	470,629	439,833	193,629	193,629	193,629
863280 Contr Other Agency	191,000	155,438	257,400	285,460	202,400	202,400	206,400
863310 Interest	470,000	326,778	0	0	0	0	0
Total Other Charges	1,352,838	1,226,138	728,029	725,293	396,029	396,029	400,029
Total Net Appropriations	2,097,624	1,809,298	1,282,143	1,237,993	927,143	1,004,221	958,221
Total Net County Cost	1,597,624	1,423,096	1,282,143	1,237,993	927,143	1,004,221	958,221

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates Of Participation (COPs). The County's Certificate of Participation issues are - $1,260,000 Refunding Certificates of Participation. Issued on or about June 1, 1993, replaced 1983 Series A Bonds whose original proceeds were used in the acquisition of the present Social Services administration facility. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$8,600,000 1998 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on May 15, 1998, to replace 1989 Certificates of Participation in the original amount of $11,905,000. Funds provided for the acquisition, construction, remodeling, and improvement of certain equipment and permanent facilities for the County. Specifically, the construction projects included the justice centers in Willits and Fort Bragg, the Willits library, the adult detention center (Mendocino County Jail) in Ukiah and the microwave communications system for the Sheriff's Office. Final maturity was August 15, 2006.

In July 2000 the County made an offer to the holders of these 1998 Certificates, at their option, to tender their certificates for purchase or to exchange them for new certificates issued as part of the 2000 COPs issue (see below). The purpose of this "Tender/Exchange Program" was to restructure the overall debt service obligation of the County to provide for a level annual debt service over the next thirty years.

As a result of this tender/exchange, approximately $4,350,000 of the outstanding $6,090,000 certificates was turned in for redemption during the months of July and August of 2000, thereby reducing the annual debt service on this issue over its remaining term.

$8,595,000 1993 CERTIFICATES OF PARTICIPATION: Issued on June 1, 1993, to provide for the construction of a new County Administration Center facility, purchased additional space for the Social Services Branch as well as renovations to other capital facilities. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$7,965,000 Series 2001 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on November 20, 2001, to advance refund the 1993 Certificates of Participation notes originally issued in the aggregate principal amount of $9,855,000 on May 1, 1993. Funds were originally provided for in the construction of various capital projects including the County Administration Center facility and Social Services Center in Ukiah. This issue was refinanced in May 2012, to achieve approximately $100,000 in annual savings.

$22,480,000 Series 2000 CERTIFICATES OF PARTICIPATION: Issued on September 7, 2000, to provide for the purchase of additional space for the Social Services Branch, the Health and Human Services facilities for the Public Health Branch and the County Museum and the acquisition and construction of a new Animal Control Shelter and Consolidated Health Services Center. In addition, a portion ($4,350,000) of proceeds from this issue was utilized to defease approximately 70% of the outstanding balance of the 1998 Refunding Certificates of Participation referenced above. This issue was refinanced in May 2012, to achieve approximately $100,000 in annual savings.

$25,810,000 Series 2012 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on May 8, 2012, to replace both the 2000 and 2001 issues, and reduce the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in fiscal year 2029-30.

$250,000 CALIFORNIA ENERGY COMMISSION ENERGY CONSERVATION ASSISTANCE LOAN: Issued in May of 2004, with final payment to be made in December of 2015.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Semi-annual rental payments from City of Willits for space in the criminal justice building.
- ✧ Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COP issues. Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.

Services & Supplies

- ✧ Acct. 2239 Trustee fees and fees paid to Muni Financial for annual informational statements required for continuing disclosure.

Other Charges

- ✧ Accts. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COP) and Energy Loan #2.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

GENERAL DEBT SERVICE – COPS 8010

LLOYD WEER, Interim Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8010 Debt Service
Fund: 1400 Debt Service

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823110 Crim Just Const Fund	20,000	15,700	16,000	13,500	13,600	13,600	13,600
824100 Interest	(3,800)	(142)	(3,800)	31,205	(1,000)	(1,000)	(1,000)
824200 Rent/Concession	30,000	30,000	30,000	30,000	30,000	30,000	30,000
825810 Other Govt Agency Aid	0	0	35,000	70,151	38,000	38,000	38,000
827700 Other	35,000	0	0	0	0	0	0
827802 Oper Transfer In	2,770,487	2,866,186	1,796,974	1,796,974	1,685,194	1,685,194	1,685,194
827803 Loan/Bond Proceeds	0	0	0	0	0	0	0
Total Revenues	2,851,687	2,911,744	1,874,174	1,941,830	1,765,794	1,765,794	1,765,794
Services & Supplies							
862189 Prof/Spec Svcs - Other	5,000	27,648	5,000	1,600	3,000	3,000	3,000
862239 Spec Dept Expense	4,400	10	4,400	2,110	2,400	2,400	2,400
Total Services & Supplies	9,400	27,658	9,400	3,710	5,400	5,400	5,400
Other Charges							
863310 Interest	937,160	937,165	879,990	879,995	849,440	849,440	849,440
863311 Principal	1,846,773	1,846,768	1,010,057	1,010,051	1,046,056	1,046,056	1,046,056
Total Other Charges	2,783,933	2,783,932	1,890,047	1,890,046	1,895,496	1,895,496	1,895,496
Total Net Appropriations	2,793,333	2,811,590	1,899,447	1,893,756	1,900,896	1,900,896	1,900,896
Total Fund Balance Contribution	(58,354)	(100,154)	25,273	(48,073)	135,102	135,102	135,102

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable pension obligation bonds issued in December 1996 in the amount of $30,720,000 and December 2002 in the amount of $91,945,000. Included in the December 2002 issue is a partial defeasance (50%) of the December 1996 issue.

$30,720,000 TAXABLE PENSION OBLIGATION BONDS: Issued on December 19, 1996, to allow the County to fund a portion of its unfunded accrued actuarial liability for retirement benefits of County employees. As indicated above, this issue was partially (50%) refunded and defeased on December 12, 2002. Please refer to Series 2002 issuance below. The 1996 Pension Obligation Bonds were paid in full as of July 2009.

$91,945,000 TAXABLE PENSION OBLIGATION BONDS REFUNDING SERIES 2002: Issued on December 12, 2002, to allow the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. The amount being funded with proceeds of the 2002 bonds equals the present value of the payments the County would otherwise be required to make to amortize the current UAAL, discounted at the Retirement Association's actuarially assumed earnings rate of 8%. Due July 1 in estimated annual principal installments of $885,000, increasing to $7,560,000 in the year 2026. Variable interest rates with interest payable semiannually on July 1 and January 1 at rates ranging from 2.07% to 5.00%. Final maturity is July 1, 2026. This bond issue includes proceeds sufficient to defease approximately fifty percent (50%) of each maturity of the $23,795,000 outstanding principal amount of the original 1996 taxable pension obligation bonds. By refunding and defeasing the 1996 bonds, the County restructured the amortization schedule of its outstanding debt to achieve a more level annual debt service pattern.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

✧ Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

Other Charges

✧ Accts. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

DEBT SERVICES – PENSION OBLIGATION BONDS 8011

LLOYD WEER, Interim Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8011 Pension Oblig Bonds
Fund: 1410 Pension Oblig Bonds

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	(20,000)	(24,813)	(25,000)	(20,128)	(24,000)	(24,000)	(24,000)
826400 Co Share Retire	8,485,324	8,610,463	8,017,574	8,273,801	8,200,000	8,200,000	8,200,000
Total Revenues	8,465,324	8,585,650	7,992,574	8,253,673	8,176,000	8,176,000	8,176,000
Services & Supplies							
862189 Prof/Spec Svcs - Other	2,000	2,350	2,000	2,100	2,000	2,000	2,000
862239 Spec Dept Expense	1,000	250	1,000	250	1,000	1,000	1,000
Total Services & Supplies	3,000	2,600	3,000	2,350	3,000	3,000	3,000
Other Charges							
863310 Interest	4,334,699	4,334,699	4,151,449	4,151,449	3,948,830	3,948,830	3,948,830
863311 Principal	3,575,000	3,575,000	3,755,000	3,755,000	3,940,000	3,940,000	3,940,000
Total Other Charges	7,909,699	7,909,699	7,906,449	7,906,449	7,888,830	7,888,830	7,888,830
Total Net Appropriations	7,912,699	7,912,299	7,909,449	7,908,799	7,891,830	7,891,830	7,891,830
Total Fund Balance Contribution	(552,625)	(673,351)	(83,125)	(344,874)	(284,170)	(284,170)	(284,170)

General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties or other unforeseen events.

Current County policy calls for a reserve level established annually no less than $250,000. This amount is seen as an absolute minimum. Preferable contingency levels should be in the $1 to $3 million dollar range. This is a level that would allow for stability throughout the quarterly budget review process for the fiscal year, particularly during periods of fiscal stress. Failure to appropriate a reasonable level of funding in contingencies is not prudent and could result in fiscal "mid-year budget crisis". Prior to Fiscal Year 2011-12, contingencies had been reduced down to zero. Today, the recommended budget contains $500,000 in contingency funding, still far from optimal levels but a vast improvement over contingency levels in the past.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Appropriations for Contingencies

✧ Acct. 9991 Funding set aside for economic uncertainties.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: A $150,000 Net County Cost decrease reducing the Contingency Fund to $500,000. This budget unit includes $438,299 for $1,200, one-time employee supplemental payments as approved by the Board of Supervisors in anticipation of additional bargaining units entering into labor agreements with the County during the fiscal year.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 9 Contingencies
Activity: 999 Miscellaneous

Budget Unit: 9991 Provision for Contingency
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
869991 Approp for Contingency	412,691	0	650,000	0	0	650,000	938,299
Total	412,691	0	650,000	0	0	650,000	938,299
Total Net Appropriations	412,691	0	650,000	0	0	650,000	938,299

AUDITOR-CONTROLLER'S OFFICE

UNEMPLOYMENT INSURANCE 0712

LLOYD WEER, Interim Auditor-Controller

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing, and 70% on the most recent five years of unemployment costs by department.

SUMMARY OF MAJOR BUDGET ACCOUNTS

FY 2013-14 Unemployment costs have depleted the funds available, so that a departmental distribution of $300,000 is necessary for FY 2014-15.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0712 Unemployment Insurance
Fund: 7120 Unemployment Insurance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	2,500	3,252	2,500	2,112	2,500	2,500	2,500
826401 I.S.F. Services	400,000	395,225	0	0	300,000	300,000	300,000
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	402,500	398,477	2,500	2,112	302,500	302,500	302,500
Operating Expenses							
Services & Supplies							
862103 Insurance - Unemp	430,000	185,571	165,000	198,926	200,000	200,000	200,000
862189 Prof/Spec Svcs - Other	1,000	813	1,000	861	1,000	1,000	1,000
Total Services & Supplies	431,000	186,383	166,000	199,787	201,000	201,000	201,000
Total Operating Expenses	431,000	186,383	166,000	199,787	201,000	201,000	201,000
Operating Income (Loss)	(28,500)	212,093	(163,500)	(197,675)	101,500	101,500	101,500
Change in Net Assets	(28,500)	212,093	(163,500)	(197,675)	101,500	101,500	101,500
Net Assets - Beginning Balance		338,496		550,589			352,914
Net Assets - Ending Balance		550,589		352,914			454,414

This budget unit, established in Fiscal Year 2000-01, currently provides the funding for the replacement of multi-departmental computer systems.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Purchased the following in order to upgrade the aging computers in the County's General Fund departments, as identified by the Executive Office:
- 200 replacement computers
- 300 Office 2013 licenses
- 100 Windows 7 licenses

♦ Also purchased and installed various network equipment upgrades associated with the radio links at Willits and Fort Bragg Public Safety Microwave Communication System.

SUMMARY OF MAJOR BUDGET ACCOUNT

Revenues

✧ Acct. 7802 Property Tax System replacement.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

INFORMATION TECHNOLOGY REPLACEMENT..... 0717

LLOYD WEER, Interim Auditor-Controller ~ KRISTIN MCMENOMEY, General Services Agency Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0717 Software Acquisition
Fund: 7170 Software Acquisition

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	0	1,573	0	1,078	0	0	0
827700 Other	0	52,000	0	52,000	0	0	0
827802 Oper Transfer In	0	0	0	500,000	500,000	500,000	500,000
Total Operating Revenues	0	53,573	0	553,078	500,000	500,000	500,000
Operating Expenses							
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862200 Rent/Lease Equip	0	0	0	0	0	0	0
862230 Info Tech Equip	235,000	145,450	0	0	0	0	0
862239 Spec Dept Expense	0	0	102,973	110,756	1,000,000	1,000,000	1,000,000
Total Services & Supplies	235,000	145,450	102,973	110,756	1,000,000	1,000,000	1,000,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Operating Expenses	235,000	145,450	102,973	110,756	1,000,000	1,000,000	1,000,000
Operating Income (Loss)	(235,000)	(91,877)	(102,973)	442,322	(500,000)	(500,000)	(500,000)
Change in Net Assets	(235,000)	(91,877)	(102,973)	442,322	(500,000)	(500,000)	(500,000)
Net Assets - Beginning Balance		288,229		196,352			638,675
Net Assets - Ending Balance		196,352		638,675			138,675

MENDOCINO
1850
COUNTY

BOARD OF SUPERVISORS

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1015	Board of Supervisors	E-54

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

JOHN PINCHES, Chair


Supervisor Gjerde, Supervisor Hamburg, Supervisor Brown, Supervisor McCowen, Supervisor Pinches

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, State, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, coastal development permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to special districts, County committees, and local, state, and national boards and commissions.



The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

CURRENT STAFFING

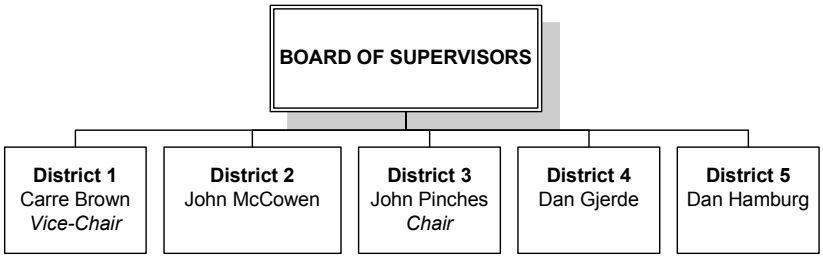
5.0	Filled Full Time Equivalent (FTE)
5.0	Allocated FTE

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

JOHN PINCHES, Chair

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

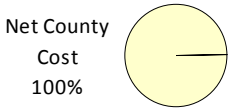
✧ Acct. 1011 Salaries for five District Supervisors.

Services & Supplies

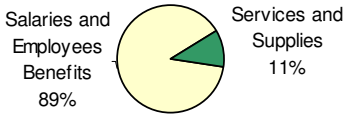
✧ Acct. 2150 Memberships for California State Association of Counties (CSAC), Local Government Commission, and Rural County Representatives of California (RCRC).

✧ Acct. 2253 Out-of-county travel for District Supervisors to attend CSAC and other limited association/conference opportunities as funds allow.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

JOHN PINCHES, Chair

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1015 Board of Supervisors
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Salaries & Employee Benefits							
861011 Regular Employees	379,112	354,076	368,112	351,026	368,111	368,111	368,111
861021 Co Cont Retirement	71,742	67,587	69,431	70,431	66,087	66,087	66,087
861022 Co Cont OASDI	23,574	21,413	22,182	21,279	22,312	22,312	22,312
861023 Co Cont Medicare	5,513	5,008	5,188	4,977	5,218	5,218	5,218
861024 Co Cont Retire Incr	33,995	28,679	24,514	24,342	24,347	24,347	24,347
861030 Co Cont Health Ins	40,010	38,528	44,656	36,521	38,884	38,884	38,884
861035 Co Cont Workers Comp	2,782	2,502	2,366	2,366	2,366	4,680	4,680
Total Salaries & Employee Benefits	556,728	517,792	536,449	510,941	527,325	529,639	529,639
Services & Supplies							
862060 Communications	4,240	4,634	4,500	4,190	4,500	4,500	4,500
862101 Insurance - General	1,338	1,425	622	622	622	1,430	1,430
862150 Memberships	26,428	25,828	34,100	38,612	40,000	40,000	40,000
862170 Office Expense	10,000	7,778	9,800	9,300	10,000	10,000	10,000
862187 Education & Training	2,000	0	0	1,390	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	1,500	989	1,500	1,339	1,000	1,000	1,000
862250 Trans/Travel	5,000	1,103	0	0	0	0	0
862253 Travel Out of County	7,294	5,987	6,000	3,408	7,500	7,500	7,500
Total Services & Supplies	57,800	47,744	56,522	58,861	63,622	64,430	64,430
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	614,528	565,536	592,971	569,802	590,947	594,069	594,069
Total Net County Cost	614,528	565,536	592,971	569,802	590,947	594,069	594,069

CHILD SUPPORT SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2090	Child Support Services	E-58

CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director



The mission of the Department of Child Support Services is to protect and promote the well being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Met and/or exceeded Federal Performance Standards and moved up 11 places in the State-wide performance criteria.
- Exceeded Compromise of Arrears goals.
- Kept up to date on employee training.
- Reduced call waiting and abandoned calls.
- Opened small office in Fort Bragg in cooperation with Health and Human Services Agency.
- Audited by the State with only minor suggestions on procedures.
- Utilized in-house process serving for difficult locate services.
- As of the 30th of April, collected $4,950,266.

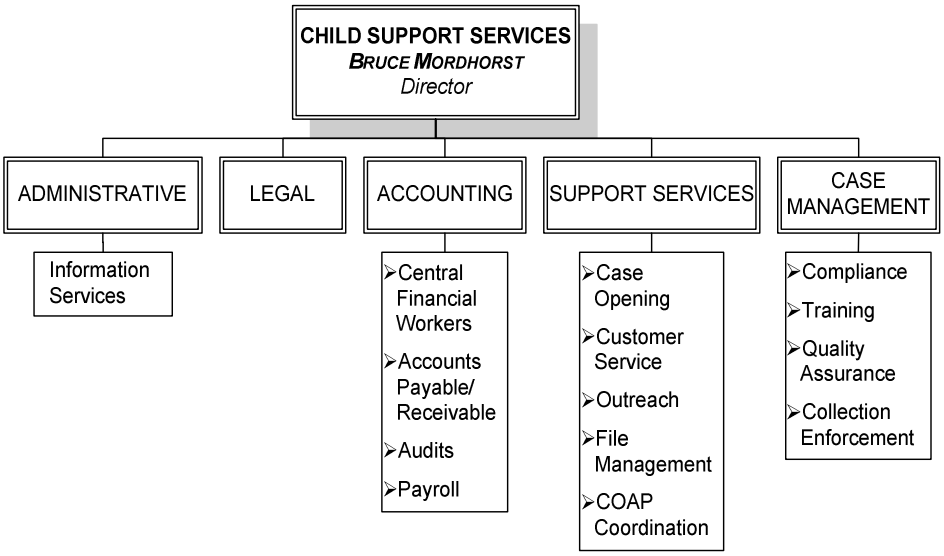
GOALS/OBJECTIVES FOR FY 2014-15

- Focus on customer service while maintaining collections.
- Continue to examine collection models that have proven effective in other counties.
- Provide timely information to staff on both State and Federal performance measurers.
- Reach out to Health and Human Services Agency to coordinate case opening for all aided cases.
- Continue to utilize the Compromise of Arrears Program as an effective took to reduce arrears.
- Continue to examine the impact of the Affordable Care Act as it relates to health care requirement for clients.

CURRENT STAFFING

28.5 Filled Full Time Equivalent (FTE)
36.0 Allocated FTE

PROGRAM CHART



CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for the Department.
- Acct. 6162 State Aid for Child Support.

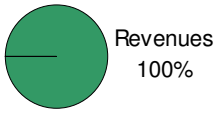
Salaries & Employee Benefits

- Acct. 1011 Salaries.
- Acct. 1035 Workers Compensation insurance.

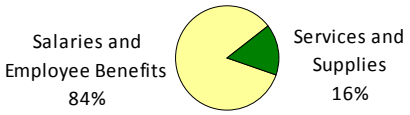
Services & Supplies

- Acct. 2101 General Liability insurance.
- Acct. 2170 Office supplies, paper goods and postage.
- Acct. 2189 Costs associated with: Genetic Test to establish parentage and process service to obtain Child Support orders; outside postal vending for State mandated monthly statements to customers; regular and difficult process serving; lifestyle investigations; and new employee background checks.
- Acct. 2239 Provides for costs levied by IRS in association with the tax intercept program that diverts tax refunds to repay past-due Child Support owed by Non-Custodial Parties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2090 Child Support Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	6,786	0	4,765	0	0	0
825686 Fed Aid Child Supp	1,960,016	1,558,479	2,051,862	1,536,722	2,072,627	2,072,627	2,072,627
826162 State Aid Child Supp	1,148,163	801,081	1,025,931	791,480	1,036,314	1,036,314	1,036,314
827700 Other	0	0	0	0	0	0	0
Total Revenues	3,108,179	2,366,346	3,077,793	2,332,967	3,108,941	3,108,941	3,108,941
Salaries & Employee Benefits							
861011 Regular Employees	1,559,727	1,173,052	1,481,358	1,199,427	1,411,930	1,487,708	1,518,908
861012 Extra Help	40,000	27,076	45,000	5,767	45,000	45,000	45,000
861013 Overtime Reg Emp	95,000	62,698	95,000	64,602	90,000	90,000	90,000
861021 Co Cont Retirement	330,502	277,011	348,358	304,559	370,758	370,758	377,439
861022 Co Cont OASDI	82,275	70,948	79,391	72,262	82,592	82,592	84,526
861023 Co Cont Medicare	18,666	16,985	18,567	17,117	19,316	19,316	19,768
861024 Co Cont Retire Incr	156,521	129,650	159,578	124,348	135,825	135,825	138,433
861030 Co Cont Health Ins	271,119	256,560	317,932	267,074	310,629	310,629	310,629
861031 Co Cont Unemp Ins	6,206	6,206	0	0	7,778	0	0
861035 Co Cont Workers Comp	24,137	34,748	0	0	35,000	0	0
Total Salaries & Employee Benefits	2,584,153	2,054,936	2,545,184	2,055,157	2,508,828	2,541,828	2,584,703
Services & Supplies							
862060 Communications	20,000	11,938	20,000	8,804	20,000	20,000	20,000
862101 Insurance - General	0	0	0	0	33,000	0	0
862120 Maint - Equip	7,500	1,051	7,500	3,412	7,500	7,500	7,500
862130 Maint - Strc/Impr/Grnds	42,000	25,662	45,000	28,395	45,000	45,000	45,000
862150 Memberships	5,000	2,621	5,000	2,658	5,000	5,000	5,000
862160 Misc Expense	10,000	0	12,500	0	12,500	12,500	12,500
862170 Office Expense	100,000	46,718	105,000	42,372	105,000	105,000	105,000
862182 Data Processing Svcs	65,000	28,915	70,000	23,660	66,000	66,000	66,000
862187 Education & Training	11,000	1,575	12,000	2,140	12,000	12,000	12,000
862189 Prof/Spec Svcs - Other	145,000	101,298	150,000	97,005	144,000	144,000	144,000
862190 Publ/Legal Notice	7,000	0	8,000	131	8,000	8,000	8,000
862239 Spec Dept Expense	10,000	0	12,000	120	12,000	12,000	12,000
862250 Trans/Travel	5,000	597	5,500	1,153	5,500	5,500	5,500
862253 Travel Out of County	5,000	3,875	5,500	6,058	5,500	5,500	5,500
862260 Utilities	25,000	20,634	32,000	19,294	34,640	34,640	34,640
Total Services & Supplies	457,500	244,884	490,000	235,201	515,640	482,640	482,640
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	3,041,653	2,299,820	3,035,184	2,290,358	3,024,468	3,024,468	3,067,343
Total Net County Cost	(66,526)	(66,526)	(42,609)	(42,609)	(84,473)	(84,473)	(41,598)

COUNTY COUNSEL

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1210..... County Counsel E-62

COUNTY COUNSEL

COUNTY COUNSEL 1210

DOUGLAS LOSAK, Interim County Counsel



County Counsel is charged by State law with responsibility to defend, or prosecute, all civil actions and proceedings that concern the County or any of its officers. County Counsel is required to provide legal advice and representation to all County officers and departments, boards and commissions, municipal advisory commissions, special districts governed by the Board of Supervisors, and the Mendocino County Grand Jury. The County Counsel acts as legal advisor on a fee for services basis to special districts, Redevelopment Agency/Redevelopment Successor Agency, the Community Development Commission, Local Agency Formation Commission (LAFCO), Mendocino Transit Authority, Mendocino Council of Governments, Mendocino Solid Waste Management Authority, fire districts, water districts, community service districts, Air Quality Management District, Resource Conservation District, Ukiah Valley Sanitation District and other joint powers agencies.

County Counsel represents the County competently, thoughtfully, and justly in all legal matters, and encourages staff to be diligent in their role as legal counsel.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ LITIGATION: Successfully defended the County in both State and Federal courts and, in conjunction with Risk Management, a proactive approach was taken in litigation. Proactively involved in all matters that were likely to lead to litigation at the earliest possible time; advised the Department Head or other person in charge in how to proceed in a manner that would not expose the County to unnecessary risk. Once a claim was filed, this office aggressively defended the County by gathering all information related to the matter as soon as possible and attempted to determine the County's exposure. Great success was had this past fiscal year, including:

- A case in which a Deputy County Counsel successfully brought a motion to dismiss in a Federal Court lawsuit that alleged various Constitutional violations;
- A jury trial in a civil lawsuit, which ended in a favorable ruling by the Court prior to the matter being submitted to the jury;
- Settled, less than the amount that the Board had authorized settlement, a lawsuit filed in Federal court over the County's storm water program;
- Settled a breach of contract lawsuit that involved the County's lease of a property in Fort Bragg, for less than the amount that the Board had authorized settlement; and
- At this time the County has approximately thirteen active lawsuits pending in various courts, not including appeals.

♦ EMPLOYMENT/PERSONNEL MATTERS: Continued to be involved in all discipline matters throughout the County, ensuring the proper procedures were followed and that discipline was handed out in an even and fair manner.

- Represented all of the departments at Skelly hearings, before the Civil Service Commission and, when necessary, the State Personnel Board.
- Assisted several departments to work through difficult personnel matters.
- Succeeded in avoiding any litigation based on employment law this past fiscal year.
- Represented the County in a matter involving the Federal Equal Employment Opportunity Commission over allegations of discrimination.
- Negotiated a settlement and avoided a costly lawsuit in Federal Court.
- Represented the Sheriff's Office in several matters before the Civil Service Commission this past fiscal year.
- Assisted all County criminal justice departments with legal advice regarding employment issues.
- Represented several other departments, as well as, Health and Human Services Agency in matters before the Civil Service Commission.

♦ LAW ENFORCEMENT: County Counsel was actively involved in assisting the Sheriff's Office and Probation Department with all legal issues that arose. That included implementation of new Federal laws related to immigration holds, detention and placement of mentally ill juveniles, and appeals relating to marijuana abatement orders.

♦ HEALTH AND HUMAN SERVICES AGENCY: County Counsel provided contract review and support for all divisions of Health and Human Services which included advising on independent contractor issues, enforcement of terms of contract and termination of contract when requested. Also provided advice and opinions on confidentiality and release of information. Assisted the Agency with responding to numerous Subpoena Duces Tecums, Public Record Act requests and with several Requests For Proposals (RFP). Also participated on an oversight committee investigating the possibility of an Emergency Medical Services Exclusive Operating Area.

♦ PLANNING AND BUILDING SERVICES: Recently hired a new attorney to handle planning and building matters, and other related matters – such as, environmental health issues, code enforcement and air quality. Planning and Building Services required expert legal advice and regular involvement due to being in the middle of many projects, these included: cell tower policies and a rewrite of the cell tower ordinance; a new Housing Element; an ordinance establishing mix-use land use designation; and approval of projects including the Harris Quarry application for vested rights for extraction of gravel and the same type of application for Rollin Bar gravel operation. These were just the tip of the iceberg of the projects on the horizon for the next fiscal year.

♦ TRANSPORTATION: County Counsel reviewed contracts and resolutions on a regular basis for road construction/maintenance projects. Successfully defended the Transportation Department against a claim of violation of the Contracts Code as it relates to subcontracting. Continued to represent the Department in a lawsuit concerning a mudslide in Gualala - during which time, mediation came up with a unique proposal for settlement that may enable the matter to settle for far less than anticipated. Prepared to assist the Department with condemnation proceeds for approximately 90 properties in Potter Valley for a road construction project.

♦ JUVENILE DEPENDENCY CASES: The two attorneys assigned to juvenile cases handled all phases from inception through appeal. These cases typically involve abused, neglected, or abandoned children. Cases are resolved when children are returned to their families, placed in long-term foster care, placed in a guardianship, or adopted into a new family. Filed four appellate briefs in the Court of Appeal. Involved in training the Child Protective Services' Social Workers on a regular basis. Hired an extra-help attorney to do this work, and an extra-help attorney to handle the appellate caseload as this area has significantly increased over past years. County Counsel actively participated in the monthly Family Dependency Drug Court (FDDC) Strategic Planning Committee and the bi-weekly FDDC Sustainability/Carry-Over Funds Subcommittee. The attorney representing Child Protective Services also worked extensively with the Child Welfare Services' court officer and Child Support Services' supervisors to implement AB12 and develop new forms and templates for use by social workers.

♦ CONSERVATORSHIPS AND PUBLIC ADMINISTRATION CASE: The County Counsel's Office represented the Public Guardian in court regarding conservatorships and related matters. The Deputy County Counsel who handles these matters conducted an average of two court trials per month. Took on added responsibility as a result of staff turn-over in the Public Guardian's office. There had been additional scrutiny of conservatorship cases by the Court and the public as a result of ongoing issues with mental health services. This office is now in court on a weekly basis not only for the regular Lantermam Petris-Short (LPS) calendar but is also present to assist on issues related to inmates and mental health issues, including appropriate placement and treatment.

♦ LIBRARY: Have obtained two restraining orders against patrons on behalf of the Library over the past fiscal year. Also reviewed new policies the Library will be taking before the Board of Supervisors: these policies include a behavior policy that for the first time specifies the length of suspension that can be imposed for various infractions, as well as an appeal process, which is required by law.

♦ TAX ISSUES: Reached a settlement with the cities within the County regarding misallocation of Property Tax Administration Fees (PTAF).

♦ AIR QUALITY MANAGEMENT DISTRICT: Assisted with personnel issues and provided legal advice regarding several contracts.

♦ CASINOS: Successfully negotiated a Memorandum of Understanding (MOU) with Pinoleville. Assisted the County Transportation Department in a dispute with Coyote Valley over the terms of its MOU.

♦ GRAND JURY: Answered numerous inquiries from the Grand Jury over the past fiscal year. Assisted various departments in responding to questions by the Grand Jury.

♦ STORM WATER: Defended the County in a Federal lawsuit over the County's storm water program and successfully settled the matter. A plan was placed for compliance with both State and Federal laws related to storm water.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Ensure all Deputy County Counsels are well trained and prepared to represent the County. This will be done by sending deputies to trainings on a regular basis, including training specifically geared towards the areas of law in which they represent the County.

♦ Continue to have a proactive approach to risk management, which means to be involved with, and available to, all Department Heads and the Board of Supervisors on all projects as well as to also continue to provide the same type of service for employment/personnel matters.

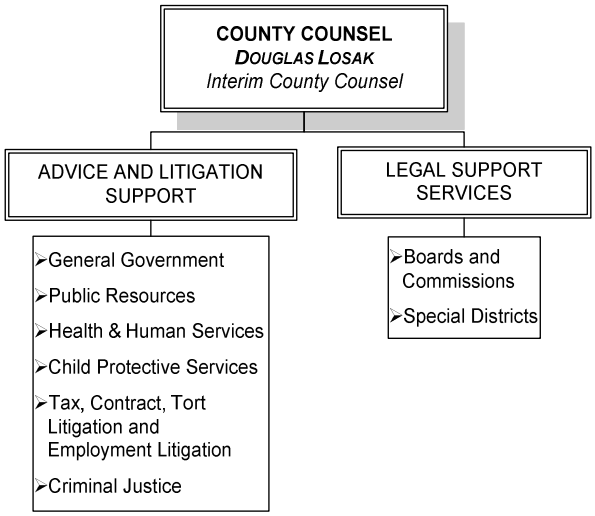
♦ Continue to provide high quality legal advice and representation to the County as a whole, as well as to individual departments. To be reachable and accessible by the Board of Supervisors, the Chief Executive Officer and all Departments Heads whenever legal issues/questions arise. Will provide timely, coherent legal advice and assist the County and the departments to achieve their goals.

♦ To reduce the need for use of outside counsel even further by ensuring that all Deputy County Counsels, as well as all legal support staff, are thoroughly trained and up to date on all the latest laws and practices in their fields. In addition, advocating for adding a paralegal position to the County Counsel's office will further the goal of reducing use of outside counsel. (Although this office handles the majority of the County's legal business, some work is occasionally handled by outside counsel.)

CURRENT STAFFING

7.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

PROGRAM CHART



COUNTY COUNSEL

COUNTY COUNSEL 1210

DOUGLAS LOSAK, Interim County Counsel

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6161 This budget item reflects legal services fees County Counsel earns from local special districts and the Mendocino County Transportation Department.
- Acct. 6278 Operating transfers from General Liability Insurance Fund.

Salaries & Employee Benefits

- Acct. 1011 Salaries.

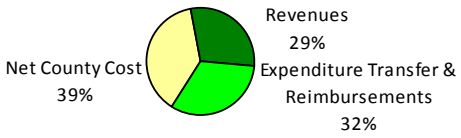
Services & Supplies

- Acct. 2150 This expenditure category allows County Counsel attorneys to be members of county attorney organizations and pay for the mandatory California State Bar fees, as well as to attend educational conferences on legal topics. These conferences allow County attorneys to satisfy mandatory State Bar Continuing Legal Education requirements, as well as to represent the County in statewide local government settings.
- Acct. 2187 Allows County Counsel attorneys and support staff the opportunity to attend various trainings and conferences. Increased adjustments have been made to the FY 2014/2015 budget so all staff can be allowed to take advantage of further education and provide better service to clients.
- Acct. 2239 This account is the budget expenditure line item which pays for legal books and subscriptions for all County Counsel attorneys and which are required of any law office to remain up to date on the law and to properly handle legal matters. Legal books and subscriptions cover the hardbound books, other bound legal publications on various legal topics and the electronic legal research services paid for by this account.
- Acct. 2253 Out of county travel for County Counsel and staff to attend necessary trainings and meetings. This amount has been adjusted for the FY 2014/2015 budget to accommodate additional travel allowing staff more training opportunities.

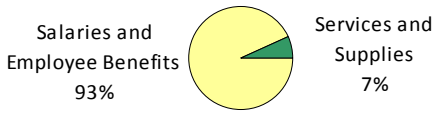
Expenditure Transfer and Reimbursement

- Acct. 5380 Provides direct billing for legal services to Social Services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends $238,586 additional Net County Cost for 2.0 FTE existing positions not included in the salary projections.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

COUNTY COUNSEL

COUNTY COUNSEL 1210

DOUGLAS LOSAK, Interim County Counsel

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1210 County Counsel
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823204 Misc Court Fine	0	0	0	0	0	0	0
826161 Legal Services	93,500	47,914	41,080	24,422	50,000	50,000	50,000
826163 Legal Svcs Reimb	1,500	14,714	10,000	4,020	15,000	15,000	15,000
826204 Appeal Abatement Fee	0	3,420	0	(2,341)	0	0	0
826230 Estate Fee - Pub Admin	9,000	3,232	9,000	7,193	9,000	9,000	9,000
826278 Interfund - Legal	263,700	263,700	263,700	263,700	263,700	263,700	263,700
826390 Other Charges	500	450	500	0	500	500	500
827600 Other Sales	300	341	300	533	300	300	300
827700 Other	0	0	0	0	0	0	0
Total Revenues	368,500	333,770	324,580	297,527	338,500	338,500	338,500
Salaries & Employee Benefits							
861011 Regular Employees	750,017	683,820	712,897	678,828	521,028	678,850	678,850
861012 Extra Help	0	24,836	24,000	18,537	30,000	30,000	30,000
861013 Overtime Reg Emp	0	793	0	22	0	0	0
861021 Co Cont Retirement	153,157	146,163	177,588	159,827	125,333	164,945	164,945
861022 Co Cont OASDI	41,888	41,269	39,917	38,202	38,710	48,494	48,494
861023 Co Cont Medicare	10,429	10,018	10,000	9,752	6,715	9,005	9,005
861024 Co Cont Retire Incr	72,534	69,245	81,351	71,193	43,391	55,939	55,939
861030 Co Cont Health Ins	94,443	54,379	71,306	71,394	68,084	84,614	84,614
861031 Co Cont Unemp Ins	1,664	1,664	0	0	2,032	2,032	2,032
861035 Co Cont Workers Comp	6,813	5,712	5,121	5,121	5,121	9,239	9,239
Total Salaries & Employee Benefits	1,130,945	1,037,899	1,122,180	1,052,876	840,414	1,083,118	1,083,118
Services & Supplies							
862060 Communications	6,000	6,781	2,000	1,118	1,000	1,000	1,000
862101 Insurance - General	2,397	2,610	1,138	1,138	1,138	2,931	2,931
862120 Maint - Equip	1,000	961	1,000	366	1,000	1,000	1,000
862150 Memberships	8,000	6,920	8,000	7,575	8,000	8,000	8,000
862170 Office Expense	14,000	15,471	13,000	21,730	13,000	13,000	13,000
862183 Legal Fees	0	0	0	2,173	0	0	0
862187 Education & Training	3,200	811	2,700	3,009	7,500	7,500	7,500
862189 Prof/Spec Svcs - Other	0	2,675	0	12,281	5,000	5,000	5,000
862190 Publ/Legal Notice	300	2,414	500	4,618	500	500	500
862230 Info Tech Equip	0	0	0	(10,926)	0	0	0
862239 Spec Dept Expense	78,400	89,151	40,000	41,559	30,000	30,000	30,000
862250 Trans/Travel	3,000	2,734	3,000	3,957	3,000	3,000	3,000
862253 Travel Out of County	7,000	3,085	4,800	179	6,000	6,000	6,000
Total Services & Supplies	123,297	133,612	76,138	88,778	76,138	77,931	77,931
Fixed Assets							
864360 Structures & Improvements	0	0	0	0	8,500	0	0
Total Fixed Assets	0	0	0	0	8,500	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(364,500)	(390,478)	(364,500)	(323,376)	(376,000)	(376,000)	(376,000)
865802 Oper Transfer Out	0	0	0	0	0	8,500	8,500
Total Expend Transfer & Reimb	(364,500)	(390,478)	(364,500)	(323,376)	(376,000)	(367,500)	(367,500)
Total Net Appropriations	889,742	781,033	833,818	818,277	549,052	793,549	793,549
Total Net County Cost	521,242	447,263	509,238	520,750	210,552	455,049	455,049

DISTRICT ATTORNEY'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2070 ..... District Attorney E-68
2070-Grant 0448 ..... Child Abuse Vertical Prosecution E-73
2070-Grant 0464 ..... Victim/Witness Assistance E-74
2070-Grant 0465 ..... Anti-Drug Abuse Law Enforcement Program E-77

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney



The California Constitution requires each County to have an elected District Attorney. The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities and State and Federal property. The District Attorney is an independent, elected, constitutional officer.

The District Attorney of Mendocino County, as a constitutional officer and the public prosecutor acting on behalf of the People of the State of California, is vested with the independent power to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney advises the Grand Jury in its investigations.

By law, the District Attorney (DA) sponsors and participates in programs to improve the administration of justice. The District Attorney fulfills these responsibilities through the efforts of the employees of the Office of the District Attorney. Each employee of the District Attorney's Office is required to adhere to the highest standards of ethical behavior and professionalism. Each employee, moreover, is integral to achieving the mission of the Office and shares the District Attorney's obligation to enhance the fundamental right of the people of Mendocino County to a safe and just society. At all times, the mission of this District Attorney's Office is to carry out the law in a fair, evenhanded and compassionate manner.

The Office of District Attorney was established by the California State Legislature in 1850. Every employee of the Mendocino County District Attorney's Office is expected to respect the history and dignity of the office. Moreover, the District Attorney's staff is trained to meet or exceed applicable standards. Business practices and organizational structures are continuously evaluated for productivity, efficiency, best practices and conformity with statutory and case law.

The District Attorney's Office employs attorneys, peace officers and civilian professional staff. Attorneys must manage a caseload many times larger than attorneys in private practice. District Attorney Investigators are full-time peace officers with the same authority as a Deputy Sheriff or Police Officer. They must successfully complete a comprehensive background investigation prior to employment. All employees of the District Attorney's Office must complete a Department of Justice approved background investigation before being allowed access to criminal offender record information or information obtained through the California Law Enforcement Telecommunications System.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Local prosecutors continued to appear at and be successful in opposing parole of violent offenders at lifer parole hearings held throughout the state.
- The District Attorney's Office continued to emphasize and improve on its focus of sharing "inside" information with the citizens of Mendocino County.
- The District Attorney's Office continued to stay current on changes in the law and offer updates and training to local law enforcement.
- Deputy District Attorneys continued to be active in coaching the Mock Trial.
- District Attorneys worked closely with Victim Witness Advocates and the victims of crime to ensure needs are met.
- Deputy District Attorneys continued to appear and speak at the Reality Check program, as well as the Every 15 Minutes program, which educate local high school students about the dangers of drinking alcohol and/or smoking marijuana and driving.
- Asset forfeiture monies have been awarded to the Youth Project (counseling and teen drug court programs), increased Sober Grad Night efforts county-wide, state-wide environmental prosecution efforts, and supporting anti-drug messaging through local sports programming.
- The District Attorney continued to speak to local community groups, often with the Sheriff, to answer questions and provide updates.
- Consistency in charging decisions and plea negotiations continued to be an office focus and has become one of its strengths.
- Prosecutors, investigators and staff continued to attend educational seminars to improve their effectiveness and service to the public.
- The District Attorney's Office continued to be affected by increased workload and Realignment obligations.

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

GOALS/OBJECTIVES FOR FY 2014-15

♦ The District Attorney will continue to be hard-pressed to provide full and adequate coverage for all legal obligations. However, the professional and support staff of the District Attorney's Office continue to step up to the plate and focus on public safety.

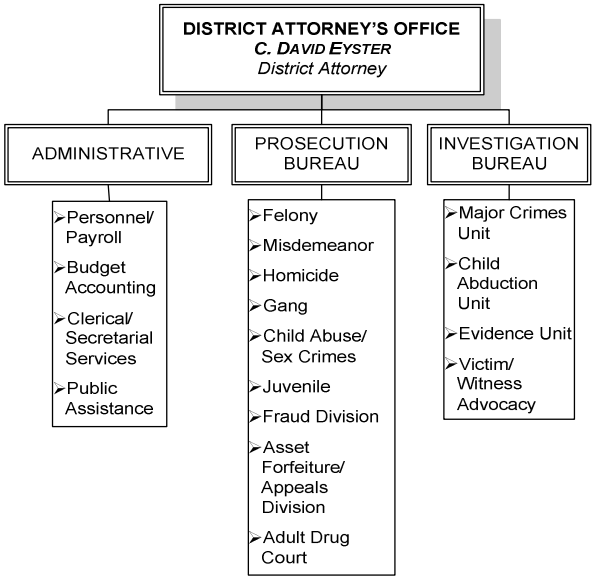
♦ Operational policies will continue to be under review to ensure compliance with changing laws and conformance with best practices.

♦ District Attorney's Office will continue a good working relationship with the Sheriff and all local police chiefs. Will also, continue to be on the "cutting edge" of marijuana policy and prosecution in order to protect medicinal marijuana patients and punish those who seek profit at the expense of the needs of others. Violent, serious and sex offenses will continue to be prosecuted as priority number one in the office, despite limited resources.

CURRENT STAFFING

33.6 Filled Full Time Equivalent (FTE)
42.5 Allocated FTE

PROGRAM CHART



DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- ✧ Acct. 5463 Estimate of Homicide Trail reimbursement from the State.
- ✧ Acct. 5670 Federal Prosecution Support funding.
- ✧ Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

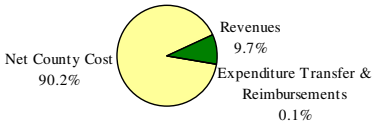
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

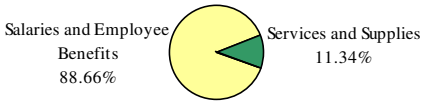
Fixed Assets

- ✧ Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending a net increase of $134,938 to the Net County Cost to cover operational costs which includes Community Corrections Realignment revenue in the amount of $111,950.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $111,950 to Salaries & Employee Benefits for positions funded by Community Corrections Revenue, and $18,222 general liability insurance cost.

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2070 District Attorney
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823204 Misc Court Fine	15,000	25,989	15,000	22,300	15,000	15,000	15,000
823310 Asset Forfeiture	300,000	89,174	327,863	218,935	0	0	0
825150 Motor Vehicle in Lieu	110,000	101,310	110,000	102,612	110,000	110,000	110,000
825344 2011 Realign Pub Safety	0	0	42,308	50,650	0	111,950	156,950
825398 SB90 Reimb	10,000	3,835	10,000	0	0	0	0
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
825490 State Other	355,000	136,219	25,000	68,307	100,000	100,000	55,000
825670 Federal Other	25,000	97,445	25,000	(52,883)	25,000	25,000	25,000
825810 Other Govt Aid	5,000	0	5,000	0	5,000	5,000	5,000
826390 Other Charges	0	0	74,400	74,399	75,000	75,000	75,000
827600 Other Sales	7,000	10,448	7,000	15,100	7,000	7,000	7,000
827700 Other	25,000	1,384	0	727	0	0	0
827801 Grant Revenue	0	0	0	41,000	0	0	0
Total Revenues	852,000	465,804	641,571	541,146	337,000	448,950	448,950
Salaries & Employee Benefits							
861011 Regular Employees	2,202,643	2,167,061	2,286,744	2,061,017	2,353,911	2,353,911	2,441,027
861012 Extra Help	95,181	93,480	95,181	146,091	20,000	20,000	21,200
861013 Overtime Reg Emp	10,000	12,680	10,000	28,965	10,000	10,000	10,000
861021 Co Cont Retirement	586,133	563,888	627,534	560,878	625,978	625,978	648,744
861022 Co Cont OASDI	128,873	127,015	133,135	120,759	137,513	137,513	142,683
861023 Co Cont Medicare	31,775	31,293	31,394	30,515	32,226	32,226	33,453
861024 Co Cont Retire Incr	300,012	282,298	309,984	239,030	237,207	237,207	246,014
861030 Co Cont Health Ins	342,367	338,604	395,939	389,456	435,376	435,376	451,295
861031 Co Cont Unemp Ins	10,096	10,428	0	0	8,792	8,792	8,792
861035 Co Cont Workers Comp	48,817	69,410	67,234	67,234	0	103,847	103,847
Total Salaries & Employee Benefits	3,755,897	3,696,157	3,957,145	3,643,944	3,861,003	3,964,850	4,107,055
Services & Supplies							
862060 Communications	18,000	16,143	18,000	16,196	18,000	18,000	18,000
862101 Insurance - General	16,388	17,055	8,470	8,421	8,470	27,292	45,514
862110 Jury & Witness Expense	12,000	9,601	12,000	15,034	12,000	12,000	12,000
862120 Maint - Equip	1,000	280	1,000	280	1,000	1,000	1,000
862130 Maint - Strc/Impr/Grnds	200	1,570	200	1,804	200	200	200
862150 Memberships	10,000	10,310	10,000	9,685	12,000	12,000	12,000
862170 Office Expense	118,000	130,466	117,700	175,976	132,811	132,811	132,811
862181 Auditing/Fiscal Svcs	1,500	0	1,500	0	0	0	0
862183 Legal Fees	500	0	500	0	500	500	500
862185 Medical/Dental Svcs	500	171	500	599	500	500	500
862187 Education & Training	18,000	22,566	18,000	28,627	21,000	21,000	21,000
862189 Prof/Spec Svcs - Other	19,000	32,029	19,000	27,150	25,000	25,000	25,000
862190 Publ/Legal Notice	500	2,057	500	24	1,000	1,000	1,000
862230 Info Tech Equip	0	4,549	0	38,911	10,000	10,000	10,000
862239 Spec Dept Expense	216,000	223,410	216,000	287,802	217,000	217,000	217,000
862240 Spec Dept Fund	5,000	0	5,000	2,012	2,500	2,500	2,500
862250 Trans/Travel	20,000	54,417	20,000	52,922	21,000	21,000	21,000
862253 Travel Out of County	5,000	2,008	5,000	6,681	5,000	5,000	5,000
862260 Utilities	1,652	1,612	1,652	1,327	500	500	500
Total Services & Supplies	463,240	528,242	455,022	673,451	488,481	507,303	525,525

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	2,863	2,842	0	1,791	0	0	0
Total Fixed Assets	2,863	2,842	0	1,791	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(10,000)	(2,528)	(10,000)	(3,957)	(5,000)	(5,000)	(5,000)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(10,000)	(2,528)	(10,000)	(3,957)	(5,000)	(5,000)	(5,000)
Total Net Appropriations	4,212,000	4,224,714	4,402,167	4,315,230	4,344,484	4,467,153	4,627,580
Total Net County Cost	3,360,000	3,758,910	3,760,596	3,774,084	4,007,484	4,018,203	4,178,630

DISTRICT ATTORNEY'S OFFICE

CHILD ABUSE VERTICAL PROSECUTION (CAVP) 0448-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0448 Statutory Rape Vertical Prosecution
Fund: 4480 Statutory Rape Vertical Prosecution

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	1,256	0	0	0	0	0
Total Revenues	0	1,256	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	1,256	0	0	0	0	0
Total Salaries & Employee Benefits	0	1,256	0	0	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Total Net Appropriations	0	1,256	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

DISTRICT ATTORNEY'S OFFICE

VICTIM/WITNESS ASSISTANCE 0464-GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing comprehensive victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or relocating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts.

Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s).

Witnesses are notified of any changes in the court calendar which affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Presentations and training are offered to Criminal Justice System agencies along with public presentations.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

The goal of the Program is to ensure access to prosecution and services, sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 30 years.

GRANT INCEPTION DATE 1982

CURRENT GRANT PERIOD July 1, 2014 – June 30, 2015

SOURCE OF FUNDS California Office of Emergency Services (CalOES)

CONTINUITY OF GRANT Ongoing, with annual RFA allocation.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes.

EMPLOYEES	(full time equivalent)	Grant Funded	General Funds
Victim Witness Advocate	1.00	100.00%	0.00%
Victim Witness Advocate	1.00	75.81%	24.19%
Victim Witness Advocate	1.00	0.00%	100.00%
Staff Assistant I	1.00	0.00%	100.00%

GRANT FUNDING AND BUDGET

Funding		
Grant Funding	$ 134,170	
DA Budgetary Support of V/W Assistance	120,421	BU 2070, Line Item #862239
TOTAL	$ 254,591	
Expenditures		
Personnel:	$ 245,106	
Operating Expenses:	7,985	
Indirect Costs: *(Administrative Expenses)*	1,500	
TOTAL	$ 254,591	
Total Projected Program Costs =	$ 254,591	

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED Yes

DISTRICT ATTORNEY'S OFFICE

VICTIM/WITNESS ASSISTANCE 0464-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0464 Victim/Witness Assistance
Fund: 4640 Victim/Witness Assistance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825810 Other Govt Aid	133,602	42,439	107,004	103,188	107,004	107,004	101,384
827700 Other Revenue	0	1,928	0	6,979	19,037	19,037	19,037
827801 Grant Revenue	128,550	168,187	128,550	128,550	128,550	128,550	134,170
Total Revenues	262,152	212,554	235,554	238,717	254,591	254,591	254,591
Salaries & Employee Benefits							
861011 Regular Employees	144,209	120,124	136,171	135,316	146,179	146,179	146,179
861013 Overtime Reg Emp	0	240	0	0	0	0	0
861021 Co Cont Retirement	33,975	25,919	36,528	35,699	38,439	38,439	38,439
861022 Co Cont OASDI	8,129	6,839	8,067	7,737	8,294	8,294	8,294
861023 Co Cont Medicare	1,901	1,600	1,887	1,809	1,940	1,940	1,940
861024 Co Cont Retire Incr	16,104	10,147	4,930	9,546	11,369	11,369	11,369
861030 Co Cont Health Ins	39,669	29,654	36,306	32,898	37,845	37,845	37,845
861031 Co Cont Unemp Ins	353	353	353	0	1,040	1,040	1,040
861035 Co Cont Workers Comp	354	318	354	189	0	0	0
Total Salaries & Employee Benefits	244,694	195,194	224,596	223,195	245,106	245,106	245,106
Services & Supplies							
862060 Communications	3,000	2,806	2,500	2,003	2,000	2,000	2,000
862101 Insurance - General	1,173	1,225	1,173	346	0	0	0
862150 Memberships	85	0	85	135	135	135	135
862170 Office Expense	7,000	5,481	3,000	11,511	4,000	4,000	4,000
862181 Auditing & Fiscal Svcs	1,500	6,428	1,500	948	1,500	1,500	1,500
862187 Education & Training	2,000	63	1,000	1,093	1,200	1,200	1,200
862190 Publ/Legal Notice	0	552	0	0	0	0	0
862239 Spec Dept Expense	700	540	700	90	150	150	150
862250 Trans/Travel	2,000	210	1,000	0	0	0	0
862253 Travel Out of County	0	56	0	411	500	500	500
Total Services & Supplies	17,458	17,360	10,958	16,537	9,485	9,485	9,485
Total Net Appropriations	262,152	212,554	235,554	239,732	254,591	254,591	254,591
Total Fund Balance Contribution	0	0	0	1,015	0	0	0

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

As part of the Governor's 2011 Public Safety Realignment, the FY 2012-13 Justice Assistance Grant (JAG), Anti-Drug Abuse Enforcement Program previously administered by the California Emergency Management Agency (Cal EMA) is now administered by the Board of State and Community Corrections (BSCC).

The Anti-Drug Abuse Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The District Attorney Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the Anti-Drug Abuse (ADA) Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INCEPTION DATE	July 1, 1993
CURRENT GRANT PERIOD	October 1, 2014 – September 30, 2015
SOURCE OF FUNDS	Board of State and Community Corrections (BSCC)
CONTINUITY OF GRANT	N/A

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Funds**
Legal Secretary	1.00	100%	0%
District Attorney Investigator	.22	100%	0%

GRANT FUNDING AND BUDGET

Funding	
ADA Grant Funding	$ 95,990
DA Support/ADA Budget Unit	175
	$ 96,165
Fund Balance Contribution	1,733
TOTAL	$ 97,898
Expenditures	
Personnel:	$ 96,701
Operating Expenses:	1,197
TOTAL	$ 97,898

Total Projected Program Costs = $ 97,898

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0465 Anti-Drug Abuse Enforcement
Fund: 4650 Anti-Drug Abuse Enforcement

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825810 Other Govt Aid	0	0	0	0	175	175	175
827801 Grant Revenue	99,507	94,753	99,507	135,404	95,990	95,990	95,990
Total Revenues	99,507	94,753	99,507	135,404	96,165	96,165	96,165
Salaries & Employee Benefits							
861011 Regular Employees	53,910	68,314	54,118	54,964	52,139	52,139	53,339
861013 Overtime Reg Emp	0	426	0	1,463	0	0	0
861021 Co Cont Retirement	15,556	18,414	16,086	16,501	14,898	14,898	15,216
861022 Co Cont OASDI	3,037	3,969	3,009	3,133	2,883	2,883	2,957
861023 Co Cont Medicare	710	928	704	733	674	674	691
861024 Co Cont Retire Incr	8,043	9,308	8,342	8,613	6,599	6,599	6,723
861030 Co Cont Health Ins	14,907	14,279	16,948	18,515	16,966	16,966	16,966
861031 Co Cont Unemp Ins	1,052	1,052	0	0	809	809	809
861035 Co Cont Workers Comp	2,132	1,917	0	0	0	0	0
Total Salaries & Employee Benefits	99,347	118,607	99,207	103,922	94,968	94,968	96,701
Services & Supplies							
862101 Insurance - General	160	161	0	73	160	160	160
862170 Office Expense	0	0	300	42	0	0	0
862181 Auditing & Fiscal Svcs	0	0	0	0	1,037	1,037	1,037
862239 Spec Dept Expense	0	18	0	16	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	160	179	300	132	1,197	1,197	1,197
Total Net Appropriations	99,507	118,785	99,507	104,053	96,165	96,165	97,898
Total Fund Balance Contribution	0	24,032	0	(31,350)	0	0	1,733

EXECUTIVE OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1010	Clerk of the Board	E-80
1020	Executive Office	E-83
1025	Redevelopment Agency Administration	E-87
1026	Redevelopment Housing Component	E-88
1027	Redevelopment Community – Economic Development	E-89
1028	Redevelopment Debt Service Component	E-90
1035	Successor County Redevelopment Agency	E-91
1036	Successor County Redevelopment Housing Component	E-92
1037	Successor County Redevelopment Community – Economic Development	E-93
1038	Successor County Redevelopment Debt Service Component	E-94
1710	Capital Improvements	E-95
1712	Capital Projects	E-98
2086	Conflict Defender	E-100

EXECUTIVE OFFICE

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board



The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information.

In 2010, the Clerk of the Board budget unit was placed under the oversight of the Chief Executive Officer. Major reforms were instituted to increase efficiency and to enhance the professional relationship between clerking staff, Board members, the Executive Office, and County departments.

Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff executes a variety of roles in support of the Board and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, technical support services, and associated responsibilities. Staff promotes close coordination and cooperation with Board members, County agencies and departments, community representatives, members of the public, and state and federal agencies.

The principle function of the Clerk of the Board is facilitation of the Board of Supervisors proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, as well as the management of appointments to County boards and commissions.

Always striving for transparency in government, significant emphasis is placed on effectively and efficiently providing the public with access to the information they require. The Clerk of the Board is dedicated to pursuing advancements in records management technology whenever feasible to protect the integrity and availability of the public records under its guardianship.

The Program Chart graphically displays the duties performed by the Clerk of the Board.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued implementation of agenda automation system, furthering efficiencies in the agenda process.
- Stronger coordination with County departments.
- Continued Clerk of the Board staff development.
- Maintained focus on transparency in government.
- Maintained Brown Act compliance.
- Completed digitization of Board of Supervisors microfilm records.

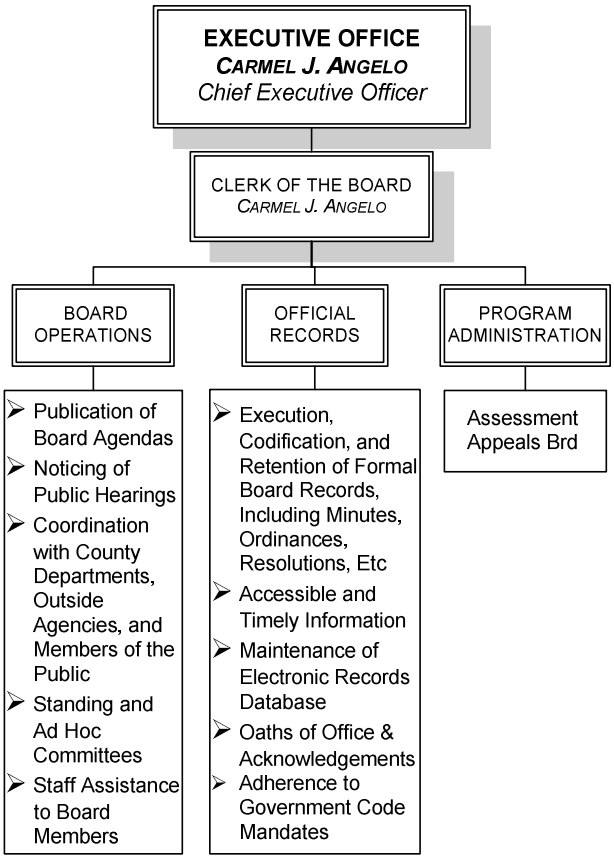
GOALS/OBJECTIVES FOR FY 2014-15

- Complete the development and implementation of the agenda automation process, including electronic transmittal, routing, and approval of all agenda items.
- Develop a new Agenda Item Summary document and associated staff resources, including an agenda item submission guide and informational County web page.
- Continue to identify and provide Clerk of the Board staff with development opportunities.
- Continue to improve the public's access to Board of Supervisors' records through online resources.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

SUMMARY OF MAJOR BUDGET ACCOUNTS

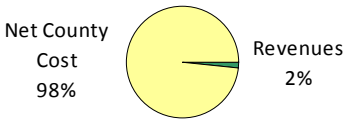
Revenues

✧ Acct. 6390 Processing fee for assessment appeal applications, planning appeals, and administrative records.

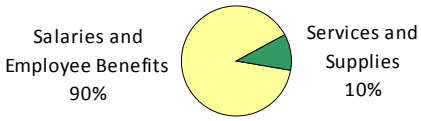
Services & Supplies

✧ Acct. 2189 Agenda automation, public noticing, and ordinance codification.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $86,330 to cover the cost of insurance increases and fill the vacant Deputy Clerk of the Board position which is necessary to efficiently and effectively run the Clerk of the Board office.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1010 Clerk of the Board
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826390 Other Charges	5,000	10,405	6,500	6,708	6,500	6,500	6,500
827600 Other Sales	1,500	0	0	0	0	0	0
827700 Other	0	1,200	0	0	0	0	0
Total Revenues	6,500	11,605	6,500	6,708	6,500	6,500	6,500
Salaries & Employee Benefits							
861011 Regular Employees	156,546	115,245	148,970	130,098	210,323	210,323	210,323
861012 Extra Help	10,000	6,418	10,000	0	0	0	0
861013 Overtime Reg Emp	0	4,078	0	1,394	0	0	0
861021 Co Cont Retirement	36,485	27,139	36,450	32,847	53,613	53,613	53,613
861022 Co Cont OASDI	8,854	6,869	8,264	7,672	11,366	11,366	11,366
861023 Co Cont Medicare	2,071	1,707	1,933	1,794	2,855	2,855	2,855
861024 Co Cont Retire Incr	17,279	12,854	16,697	15,047	20,730	20,730	20,730
861030 Co Cont Health Ins	42,414	25,667	30,316	27,718	37,077	37,077	37,077
861031 Co Cont Unemp Ins	353	353	0	0	171	171	171
861035 Co Cont Workers Comp	4,223	4,406	3,681	3,681	3,681	2,766	2,766
Total Salaries & Employee Benefits	278,225	204,737	256,311	220,251	339,816	338,901	338,901
Services & Supplies							
862060 Communications	1,000	566	800	1,053	800	800	800
862101 Insurance - General	276	244	111	111	111	349	349
862120 Maint - Equip	0	0	0	1,185	0	0	0
862150 Memberships	200	275	500	475	475	475	475
862170 Office Expense	10,000	11,012	8,500	6,565	8,500	8,500	8,500
862187 Education & Training	1,000	150	2,000	780	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	13,515	5,528	18,000	8,123	20,000	20,000	20,000
862190 Publ/Legal Notice	3,500	7,747	3,500	4,712	3,500	3,500	3,500
862230 Info Tech Equip	1,500	1,560	1,000	0	0	0	0
862239 Spec Dept Expense	500	29	500	120	1,000	1,000	1,000
862250 Trans/Travel	500	51	250	576	600	600	600
862253 Travel Out of County	500	457	1,500	251	1,500	1,500	1,500
Total Services & Supplies	32,491	27,618	36,661	23,950	39,486	39,724	39,724
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	310,716	232,355	292,972	244,200	379,302	378,625	378,625
Total Net County Cost	304,216	220,750	286,472	237,492	372,802	372,125	372,125

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

The Chief Executive Officer (CEO) provides a supportive framework for Board policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, capital projects, special projects, dissolution of Redevelopment Agency Administration, and County mandated grand jury funding coordination.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued credit stabilization and recovery: 2014 Fitch Report–Mendocino County outlook revised to Stable.
- Continuation of the County Leadership Development initiative including regional training and the completion of the County's first Leadership Academy with 34 graduates.
- RFP issued for New Property Tax Management System.
- Mendocino County received the Government Finance Officers Association of the United States and Canada's *Distinguished Budget Presentation Award* for the FY 2013-2014 Final Budget Book document.
- County General Reserve level approaching national standards.
- Participation in the County's Labor Management Committee.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue working toward the development of a 5-year fiscal outlook that determines long-term obstacles and methods to mitigate or eliminate their impact.
- Develop a system of departmental performance standards.
- Development of additional County Financial policies.
- Continue funding the 5-Year Capital Improvement Plan as approved by the Board of Supervisors.
- Continue to monitor and maintain the County's credit rating.
- Continue to pay off debt.
- Continue to improve sustainability by building a County General Reserve that is in-line with national standards.
- Improve public access to Board of Supervisor's records through expansion of the Questys document management system.
- Continue succession planning through expansion of the Leadership Development Initiative.

CURRENT STAFFING

9.0 Filled Full Time Equivalent (FTE)
11.0 Allocated FTE

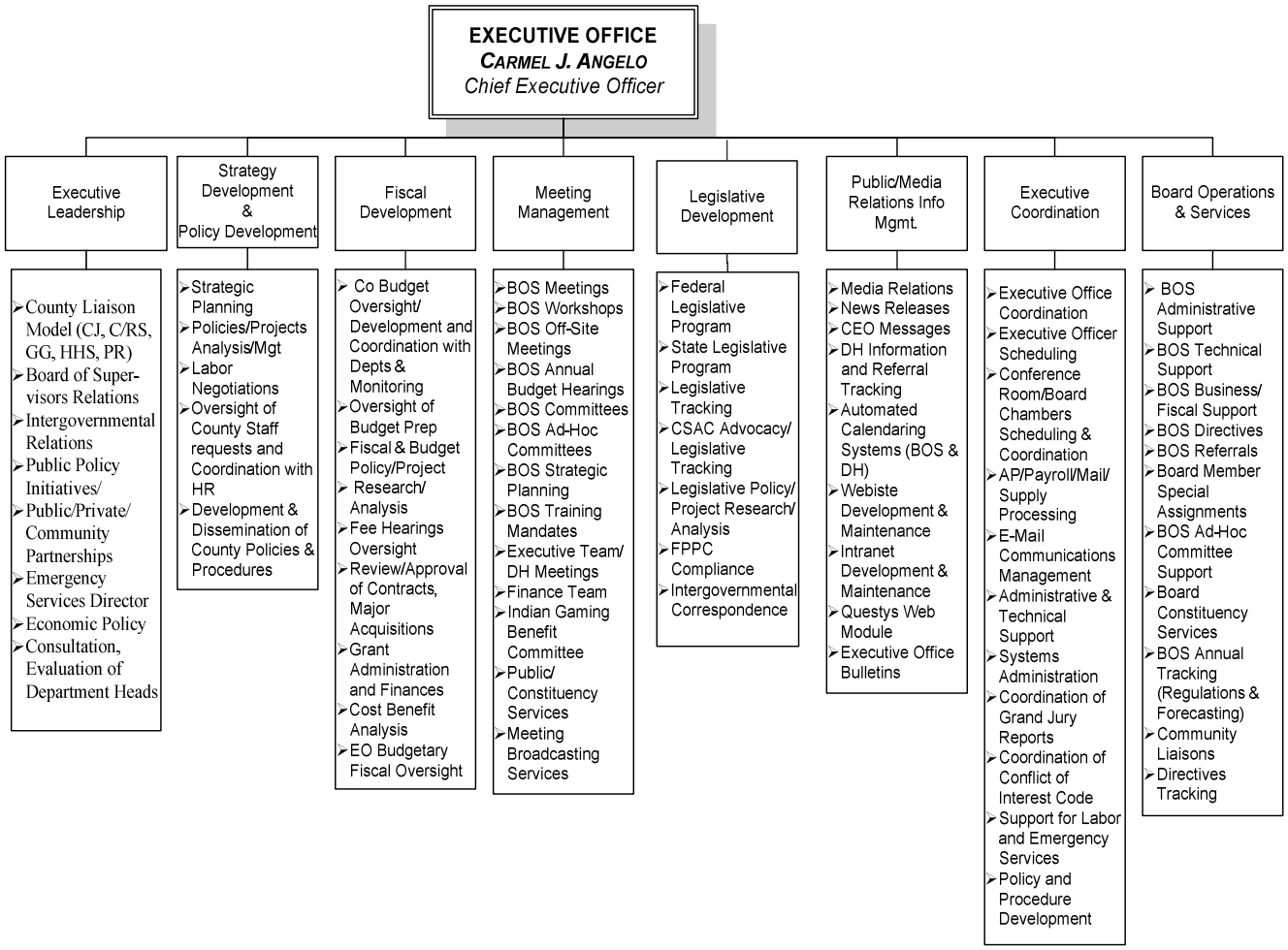


EXECUTIVE OFFICE

EXECUTIVE OFFICE.....1020

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM CHART



EXECUTIVE OFFICE

EXECUTIVE OFFICE..... 1020

CARMEL J. ANGELO, Chief Executive Officer

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

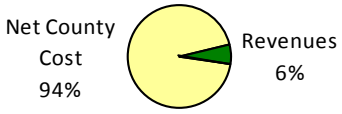
✧ Acct. 1011 Salaries.

Services & Supplies

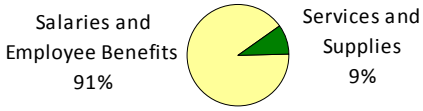
✧ Acct. 2170 Publication of the County budget book and general office expenses.

✧ Acct. 2189 Federal and State advocacy contracts and professional services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending approval of a $42,720 increase to cover increases in copying, printing, and special department expenses.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1020 Executive Office
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825344 2011 Realign Pub Safety	0	0	95,242	76,275	73,335	73,335	73,335
825490 State Other	0	0	0	2,815	0	0	0
826390 Other Charges	12,000	29,518	0	8,472	0	0	0
827700 Other	0	20,606	2,500	25	2,500	2,500	2,500
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	12,000	50,124	97,742	87,588	75,835	75,835	75,835
Salaries & Employee Benefits							
861011 Regular Employees	673,838	602,450	735,310	685,290	722,647	722,647	722,647
861012 Extra Help	0	0	0	1,431	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	155,774	138,818	176,553	168,559	182,815	182,815	182,815
861022 Co Cont OASDI	37,543	32,804	39,587	37,834	40,746	40,746	40,746
861023 Co Cont Medicare	9,514	8,422	9,944	9,628	9,952	9,952	9,952
861024 Co Cont Retire Incr	73,789	65,821	78,006	75,085	69,616	69,616	69,616
861030 Co Cont Health Ins	68,624	50,387	77,859	68,731	73,659	73,659	73,659
861031 Co Cont Unemp Ins	6,994	6,994	0	0	6,300	6,300	6,300
861035 Co Cont Workers Comp	3,770	3,350	3,803	3,803	3,803	7,918	7,918
Total Salaries & Employee Benefits	1,029,846	909,047	1,121,062	1,050,360	1,109,538	1,113,653	1,113,653
Services & Supplies							
862060 Communications	7,638	7,073	7,500	7,968	7,500	7,500	7,500
862101 Insurance - General	1,423	1,519	743	743	743	2,232	2,232
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	200	1,211	1,250	1,327	1,250	1,250	1,250
862170 Office Expense	20,000	21,944	16,148	34,077	21,000	21,000	21,000
862187 Education & Training	4,000	3,186	6,800	7,361	12,500	12,500	12,500
862189 Prof/Spec Svcs - Other	52,878	25,068	24,000	26,348	25,000	25,000	25,000
862190 Publ/Legal Notice	900	9,740	1,000	601	1,000	1,000	1,000
862200 Rent/Lease Equip	7,000	3,016	7,000	0	7,000	7,000	7,000
862239 Spec Dept Expense	3,000	56	1,500	786	22,500	22,500	22,500
862250 Trans/Travel	2,000	1,805	2,500	2,904	2,500	2,500	2,500
862253 Travel Out of County	7,500	7,787	12,215	14,765	12,000	12,000	12,000
Total Services & Supplies	106,539	82,405	80,656	96,880	112,993	114,482	114,482
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(66,776)	(21,960)	0	0	0	0	0
865802 Operating Transfer Out	0	3,957	0	0	0	0	0
Total Expend Transfer & Reimb	(66,776)	(18,003)	0	0	0	0	0
Total Net Appropriations	1,069,609	973,449	1,201,718	1,147,240	1,222,531	1,228,135	1,228,135
Total Net County Cost	1,057,609	923,325	1,103,976	1,059,652	1,146,696	1,152,300	1,152,300

EXECUTIVE OFFICE

REDEVELOPMENT AGENCY ADMINISTRATION 1025

CARMEL J. ANGELO, Chief Executive Officer

Under the authority granted to the Mendocino County Board of Supervisors through Community Redevelopment Law, as set forth in Health and Safety Code Sections 33000 et. seq. of the State of California, a Community Redevelopment Agency was formed in 1999. The Board of Supervisors sits concurrently as the Redevelopment Agency of the County of Mendocino, and the Executive Office provides staff support. Budget Unit 1025 distinguishes the general administrative functions of the Agency, including the accounting of statutory "pass through" payments of Agency revenues to taxing entities. The Agency was enacted specifically to give a tool to the Board of Supervisors to address problems such as urban blight, degraded buildings and lack of housing.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1025 County RDA Administration
Fund: 1420 County RDA

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862181 Auditing/Fiscal Svcs	0	0	0	0	0	0	0
862183 Legal Fees	0	0	0	0	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

Health and Safety Code Sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law requires that at least 20% of all tax increment revenues generated within the boundaries of a Redevelopment Area be set aside specifically to improve housing conditions for residents of low to moderate income.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1026 County RDA Housing
Fund: 1422 County RDA Housing

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
827803 Loan/Bond Proceeds	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862181 Auditing & Fiscal Services	0	0	0	0	0	0	0
862183 Legal Fee	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

Projects and programs supported by this budget unit are to implement the Agency's mission to improve business, neighborhood, and housing conditions in the Redevelopment Project Area.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1027 County RDA Project Costs
Fund: 1420 County RDA

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862183 Legal Fees	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

EXECUTIVE OFFICE

REDEVELOPMENT DEBT SERVICE COMPONENT 1028

CARMEL J. ANGELO, Chief Executive Officer

Health and Safety Code Sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law Community Redevelopment Law authorizes a redevelopment agency to finance or refinance redevelopment projects, in whole or in part, to establish debt, in order to receive the agency's share of tax increment. Increased property taxes from redevelopment activity are known as "tax increment". State law allows redevelopment agencies to pledge tax increment so that they can repay bonds and other types of debt incurred to initiate projects. Mendocino County is on a "pay as you go" basis, or in essence funds itself through these tax increments and projects. Types of debt may include but are not limited to: bonds, payments to the agency's housing fund and other taxing entities, development agreements, loans, leases and reimbursements

UPDATE

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1028 County RDA Tax Increment/ Debt Service
Fund: 1421 County RDA Tax Increment/ Debt Service

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	0	0	0	0	0	0	0
821130 Supplemental Roll Tax	0	0	0	0	0	0	0
824100 Interest	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all passthrough payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller — County of Mendocino — County Budget Form
County Budget Act — State of California — Schedule 9
2010 — Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

Classification:
Function: 1 General Government — Budget Unit: 1035 County RDA Successor Administration
Activity: 101 General - Legislative & Administrative — Fund: 1430 County RDA Successor

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	(32)	0	(0)	0	0	0
827500 Sale of Fixed Asset	0	0	0	4,000	0	0	0
827802 Oper Transfer In	107,100	0	0	9,669	0	0	0
Total Revenues	107,100	(32)	0	13,669	0	0	0
Services & Supplies							
862170 Office Expense	0	27	0	0	0	0	0
862181 Auditing/Fiscal Svcs	0	0	0	0	0	0	0
862183 Legal Fees	0	6,142	0	0	0	0	0
862189 Prof/Spec Svcs - Other	107,100	2,845	30,000	0	0	0	0
862190 Publ/Legal Notice	0	623	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	4,000	0	0	0
Total Services & Supplies	107,100	9,637	30,000	4,000	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total E xpend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	107,100	9,637	30,000	4,000	0	0	0
Total Fund Balance Contribution	0	9,669	30,000	(9,669)	0	0	0

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all passthrough payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1036 County RDA Successor Housing
Fund: 1432 County RDA Successor Housing

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	758	0	(758)	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
827803 Loan/Bond Proceeds	0	84,913	0	0	0	0	0
Total Revenues	0	85,671	0	(758)	0	0	0
Services & Supplies							
862239 Spec Dept Expense	114,913	753,207	0	(0)	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	114,913	753,207	0	(0)	0	0	0
Total Net Appropriations	114,913	753,207	0	(0)	0	0	0
Total Fund Balance Contribution	114,913	667,536	0	758	0	0	0

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT COMMUNITY AND ECONOMIC DEVELOPMENT..... 1037

CARMEL J. ANGELO, Chief Executive Officer

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all passthrough payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1037 County RDA Successor Project Costs
Fund: 1430 County RDA Successor

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	700	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	700	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	(700)	0	0	0	0	0	0

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT DEBT SERVICE COMPONENT 1038

CARMEL J. ANGELO, Chief Executive Officer

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all passthrough payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller — County of Mendocino — County Budget Form
County Budget Act — State of California — Schedule 9
2010 — Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

Classification:
Function: 1 General Government — Budget Unit: 1038 County RDA Successor Debt Service
Activity: 101 General - Legislative & Administrative — Fund: 1431 County RDA Successor Debt Service

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	0	137,100	30,000	10,000	0	0	0
824100 Interest	0	739	0	856	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	137,839	30,000	10,856	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	84,913	242,816	0	45,958	0	0	0
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	84,913	242,816	0	45,958	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	107,100	0	0	9,669	0	0	0
Total Expend Transfer & Reimb	107,100	0	0	9,669	0	0	0
Total Net Appropriations	192,013	242,816	0	55,627	0	0	0
Total Fund Balance Contribution	192,013	104,978	(30,000)	44,770	0	0	0

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades as well as any other significant maintenance costs or repairs. The Executive Office monitors and is responsible for this budget. In accordance with County Policy No. 33 - *Reserve for Major Repair and Maintenance of Facilities*, the County endeavors to fund a Reserve for Major Repair and Maintenance of Facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings. This amount is dependent upon available funding. The Executive Office gives guidance to and works cooperatively with the General Services Agency to monitor approved projects throughout the year and to ensure a timely work plan and to maintain the funding allocated to this budget. During the Recommended Budget Conferences, the General Services Agency (GSA) provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Recommended Budget based on available funding. Projects may be continued from year to year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects unidentified each year and funding for the continued Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

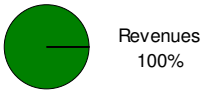
- Hired two additional staff members, allowing the Capital Projects listed for FY 2013-14 and FY 2014-15 to be accomplished.
- Worked toward completion of additional Prop 40 Parks improvements.
- Worked toward the completion of the deferred maintenance list:
  - Animal Control incinerator repair
  - Weatherization of Animal Shelter kennels
  - Animal Control interior door repair/replacement
  - San Hedrin winterization
  - County Administration Center pavement repair
- Completed the remodel of the County's Avila Center in Fort Bragg.
- Completed Avila Center fire sprinkler system & underground.
- Moved Probation employees located in the Willits Justice Center into the WISC.
- Worked toward completion of projects listed in the 5-year Capital Improvement Plan:
  - Jail co-ed locker room for deputies
  - Avila Center roof replacement
  - IT room dry fire suppression system
  - 911 Radio / Dispatch fire suppression system
  - Install/Setup refurbished modular building for Sheriff
  - Mental Health remodel of administration office area
  - Health and Human Services Agency/Social Services Yokayo Center car cage installation
  - Move Public Health Trailer to the Dora Street location
  - Completed the San Hedrin Powerline repairs
  - Library mold remediation project
  - Jail control panel system project
  - Juvenile Hall controls upgrade
  - Department of Transportation:
    - Road oil heating circuits
    - Sign shop slab repair
    - Boonville - Fuel System installation
    - Covelo - lighting & security surveillance
- Began site cleanup at two former Underground Storage Tank (UST) sites.
- Design Department of Transportation materials covered storage.

GOALS/OBJECTIVES FOR FY 2014-15

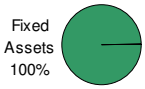
- Complete additional Prop 40 Parks improvements.
- Continue to work toward completion of projects listed in the 5-year Capital Improvement Plan.
- Eliminate leased space for storage needs.
- Complete the site cleanup at two former UST sites.
- Continue to work toward completion of the deferred maintenance list.
- Prepare San Hedrin Powerline annual inspection and maintenance plan coordinated with PG&E.
- Implement comprehensive County-wide facility HVAC system repair and operating compliance program:
  - Create and/or update as-built HVAC drawings of each facility
  - Assess and correct deficiencies to optimize performance
  - Installation of remote HVAC system monitoring to maintain cost effective operation
  - Train Facilities Maintenance staff on the installation and operation of remote HVAC unit controls

- Implement comprehensive County-wide facility electrical system repair and compliance program:
  - Create and/or update as-built electrical drawings of each facility
  - Determine actual panel loads vs design loads
  - Implement repairs/modifications to ensure safety and code compliance requirements are met
- Assess County-wide facility roof inventory in order to prepare comprehensive roof repair plan.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending $1,363,339 to continue funding capital improvement projects as prioritized by the General Services Agency and approved by the Board of Supervisors.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1710 Capital Improvements
Fund: 1201 Accum Capital Outlay

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823310 Asset Forfeiture	187,500	0	0	0	0	0	0
824100 Interest	0	960	0	6,124	0	0	0
824110 Endow Fund Interest	6,000	0	6,000	0	0	0	0
825490 State Other	90,411	3,916	88,811	0	0	0	0
825810 Other Govt Agency Aid	0	321,160	0	0	0	0	0
826390 Other Charges	0	22,192	0	0	0	0	0
827600 Other Sales	100,000	370	10,000	1,420	0	0	0
827700 Other	0	0	0	40,000	0	0	0
827802 Oper Transfer In	1,000,500	641,233	3,602,792	2,084,111	105,000	2,166,573	2,720,573
Total Revenues	1,384,411	989,831	3,707,603	2,131,654	105,000	2,166,573	2,720,573
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	30,000	37,493	50,000	117,724	0	0	0
862170 Office Expense	0	707	0	276	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	30,000	38,200	50,000	118,000	0	0	0
Fixed Assets							
864360 Structure/Improvement	1,466,831	1,006,421	3,585,847	691,363	0	2,166,573	2,130,790
864370 Equipment	0	0	0	0	0	0	35,783
Total Fixed Assets	1,466,831	1,006,421	3,585,847	691,363	0	2,166,573	2,166,573
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,496,831	1,044,621	3,635,847	809,363	0	2,166,573	2,166,573
Total Fund Balance Contribution	112,420	54,790	(71,756)	(1,322,292)	(105,000)	0	(554,000)

The Capital Projects budget provides funding for the purchase of construction of major capital facilities projects. The Board of Supervisors may provide a list of priority projects during the early stages of the budget process in January or February each year. During the Recommended Budget Conferences, the General Services Agency provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer, which are presented to the Board of Supervisors during the Recommended Budget based on available funding.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Completed a portion of Phase 3 of the County's Microwave System – extending coverage in Covelo.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 7700 Various resources for capital projects.

Fixed Assets

✧ Acct. 4365 Project costs.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Relocate radios at Cahto into a new State owned facility at the site.

♦ Relocate radios at San Hedrin into a better location to ensure equipment longevity at the current site.

♦ Complete Phase 3 of the County's Microwave System – extending coverage in Laytonville.

EXECUTIVE OFFICE

CAPITAL PROJECTS 1712

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1712 Capital Projects
Fund: 1300 Capital Projects

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	(56)	0	(68)	0	0	0
825490 State Other	0	0	250,000	0	0	0	0
825670 Federal Other	250,000	0	0	208,684	0	0	0
827600 Other Sales	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	250,000	(56)	250,000	208,616	0	0	0
Services & Supplies							
862170 Office Expense	0	8	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	8	0	0	0	0	0
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864365 Constr in Progress	250,000	0	250,000	208,684	0	0	0
Total Fixed Assets	250,000	0	250,000	208,684	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	250,000	8	250,000	208,684	0	0	0
Total Fund Balance Contribution	0	64	0	68	0	0	0

EXECUTIVE OFFICE

CONFLICT DEFENDER 2086

CARMEL J. ANGELO, Chief Executive Officer

This budget was created in Fiscal Year 1998-99 to track the expenditures of the third level conflict defenders. In the past, these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. After the Public Defender and Alternate Defender have declared a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts in which to receive reimbursement for legal services. Attorneys assigned to conflict cases and one County contracted attorney on the coast are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases. This budget can now be monitored more easily to ensure that the conflict cases remain at a minimum. This budget has allocated Criminal Justice Improvement funding to offset general fund dollars in covering the costs for third level conflict cases.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider reviewed to ensure effective and efficient services.

GOALS/OBJECTIVES FOR FY 2014-15

- On-going evaluation to ensure high quality services are being provided to the public, the Court, and criminal justice agencies in Mendocino County.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

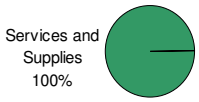
Services & Supplies

- Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CONFLICT DEFENDER 2086

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2086 Conflict Defender
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823110 Crim Just Const Fund	219,600	172,800	219,600	185,800	219,600	219,600	219,600
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
Total Revenues	219,600	172,800	219,600	185,800	219,600	219,600	219,600
Services & Supplies							
862183 Legal Fees	304,600	352,893	354,600	262,535	354,600	354,600	354,600
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	304,600	352,893	354,600	262,535	354,600	354,600	354,600
Total Net Appropriations	304,600	352,893	354,600	262,535	354,600	354,600	354,600
Total Net County Cost	85,000	180,093	135,000	76,735	135,000	135,000	135,000

MENDOCINO
1850
COUNTY

FARM ADVISOR

INDEX

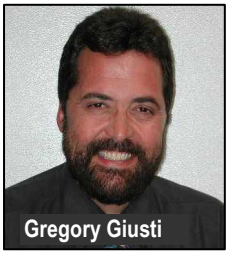
BUDGET UNIT	NAME OF BUDGET	PAGE

6210..... Farm Advisor E-104

FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director



The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

LIVESTOCK & NATURAL RESOURCES

- Conducted a Sheep Shearing Class with 20 students and also held a Wool Classing School with 22 students all in the same week at the Hopland Research & Extension Center. This class was the only one of its kind in the State of California this year. Participants came from as far away as Alaska for this week long training.
- Held a Beef Quality Assurance seminar and certified 28 ranches/individuals.
- Presented a Medusahead Control & Reseeding Trial Field Day at the Peter Bradford Hopland Ranch.
- Received a $10,000 grant from the Wheat Commission to evaluate Spring Wheat variety performance in organic environments.
- Conducted a one day seminar at the Hopland UC Research & Extension Center on "Mitigating Drought" focused on pasture land and livestock.
- The Meat Plant Business Plan was completed including additional analysis for a second shift and complete job descriptions for staff.

VITICULTURE

- Finished the Navarro Watershed Agricultural Water Use, made it available on line, and presented results to the Board of Supervisors who accepted the completed report. Also, presented the information to the grower community and other interested stakeholders.
- Conducted research on a serious new wine grape pest, the Virginia Creeper Leafhopper *(Erythroneura zic zac)*.
- Participated in an important Mendocino County Drought Water Management Meeting to help growers plan irrigation strategies for upcoming growing season.
- Started a new study to evaluate copper and stylet oil applications to vineyards for frost protection.

POMOLOGY

- The Pomology program continued to focus on updating practices to reduce labor need and cost, and provide added revenue to growers (i.e. new rootstocks, training systems, varieties, tree nutrition, irrigation efficiency and organic practices). The California pear industry continues to supply strong additional program support. Along with pears, other crops served by the program include apples, olives and all other fruit and nut crops, except wine grapes, grown in Mendocino County.

UNIVERSITY OF CALIFORNIA (UC) 4-H

- Served 414 youth and 168 adults through the club program. Also, youth in afterschool programs, charter schools and Native American communities with one full time UC staff person.
- Promoted Science, Engineering, Technology and Healthy Living, as well as taught skills that will last a lifetime.
- Set up a new coast office. It is appreciated by the coast clientele as a place to hold events, meetings and trainings.
- Sponsorship of community service projects, from Bat Houses in a local park, knitted bird nests for orphan baby birds, flower arrangements and buttoners for local fundraisers, ice cream sundaes for seniors at Brookside, serving for local service clubs at fundraising dinners, as well as adopting families at the holidays. One of the skills UC 4-H is known for is Public Speaking. They have shown this by speaking at events and in front of the Board of Supervisors.



MENDOCINO COUNTY MASTER GARDENER (MG)

- The 2013 MG training was based in Ukiah. Eighteen new volunteers were certified in May 2013, which raises to 24 the total number of certified/active volunteers in the Inland MG group that meets in Ukiah. There are 34 active volunteers in the Coastal group that meets at Mendocino Coast Botanical Gardens (MCBG), and 27 trainees in the 2014 class at MCBG that will graduate in May.
- A Certified MG provided excellent leadership for the Inland group. Monthly meetings were scheduled and worked with project coordinators to establish an additional level of leadership for key projects.
- A County Coordinator attended the monthly Inland meetings, assisted with projects as needed and provided support for the use of VMS (Volunteer Management System) and other online resources. Leadership was provided for the Coast group together with MGs who manage the library and plant question hotline, Mendocino Farmers Market and MCBG Education Committee and Docent Program.
- For the most part, the Inland and Coast groups operated independently, with occasional cross-over for special events, field trips and when volunteering at events such as the Not So Simple Living Fair and Seed and Scion Exchange and other activities in Boonville.
- Connected with Lake County volunteers which proved challenging because of the geography, but a Native Plant Nursery field trip and a Lake County visit to the Botanical Gardens was cosponsored.
- Articles written by MGs have appeared in both Inland and Coastal newspapers.
- Both the Inland and Coast groups answered questions from the public on their respective plant questions hotlines.
- The Coast MGs also staffed a reference library housed at MCBG that is available to staff gardeners, MCBG volunteers and to the public, by appointment.
- MGs regularly staffed information tables at the Mendocino and Ukiah Farmers Markets.
- Collaborated with the Grace Hudson Museum on renovation of museum campus to create a historic and Native American reference garden.
- Staffed information tables at a variety of public events including the annual Mendocino College plant sale.
- Offered garden tours and classes on: Water-wise gardening, Composting & Worm Vermiculture and Genetically Modified Organisms.
- Key projects of the Coast MGs included:
  - Collaborated with North Coast Opportunities on the Gardens Project, including adding representation in the current NCO workshops on community garden leadership and providing consulting services to the leaders of school gardens.
  - Received support of school and community gardens on the coast.
  - Annual educational garden displayed at the Mendocino County Fair and Apple Show in Boonville. For the 2013 display, volunteers researched pollinator friendly plants and created a pollinator garden with plant specimens chosen to demonstrate how to provide year-around food, water and shelter for bees and other pollinators. The display included a hive, bee boxes and interpretive materials obtained from the Resource Conservation District, Xerces Society, etc. MGs staffed an information table. The display won $400 as "Best in Class," approximately covering related costs.
- As members of the Mendocino Coast Botanical Gardens (MCBG) Education Committee, Coast MGs have:
  - Done extensive research for a series of interpretive signs at MCBG.
  - Coordinated the gardens' public lecture series on a wide range of topics. There typically are 3-4 lectures per quarter.
  - Revised the 80 page Docent Information Handbook to update information on the botanical collections and displays.
  - Organized a docent training that is mid-way in a 3-week program to prepare approximately 25 new docents, most of whom are either certified or enrolled in the current MG training. Each year, MCBG docents lead more than 2,500 visitors through the gardens, including approximately 1,000 students (more than 400 from local schools).
  - Assisted during Open Garden days, the annual Rhododendron Festival and Conifer Day. MGs were available to answer plant and garden questions.
- Two MGs are currently assisting with staff research, documentation and labeling of plants in the MCBG collections, including the nationally recognized Heather and Conifer collections.
- MGs regularly worked with staff gardeners to maintain the demonstration gardens and answering questions.
- One MG attended the Train the Trainers workshop on Edible Landscaping and presented the materials to the Coast MGs and in a public lecture.
-

FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director



♦ MGs engaged local garden club members and other MCBG volunteers to collaborate on an annual Discovery Day. This was a back to school event for the families of young children that offered a variety of garden-related science and craft projects set up in the MCBG perennial garden. Free adult passes to the Gardens were distributed through Safe Passage and Mendocino Community Center. Volunteers engaged the children and their parents in projects that ranged from exploring aworm bin to planting a pot of succulents or making a sachet from harvested aromatic plant materials.

FORESTRY AND WILDLANDS ECOLOGY

♦ Provided several neighborhood – "walk-abouts" on the coast assisting homeowners to deal with declining coastal pine plant communities.

♦ Assisted Mendocino County Planning and Building Services (PBS) with addressing building and protection issues for residential developments in coastal pine communities.

♦ Assisted the Mendocino Biomass Working group by 1) conducting and publishing a literature review on the ecological considerations addressing woody biomass harvest; 2) presenting the findings at two public town hall meetings (Ukiah and Fort Bragg); 3) outlining and conducting a 2½ acre harvest demonstration on the Usal Redwood Forest illustrating the points identified in the literature review.

♦ Invited by Congressman Huffman to participate in a meeting addressing the dredging of Noyo Harbor, as result of forest soil deposits.

♦ Was invited by Assemblyman Chesbro to testify before the Assembly/Senate Joint Committee on Fisheries on the impacts of illicit marijuana production on forest resources.

♦ Invited before the Assembly Natural Resources Committee to testify on the merits of woody biomass harvesting in coastal forests.

♦ Conducted two "Ties-To-The-Land" seminars in the Anderson Valley Area regarding the passing down of property to family members.

FOOD SYSTEMS

♦ Welcomed a new Food Systems Advisor, who is based in Marin County and has Mendocino County as one of four counties she supports.

♦ Focused on strengthening the viability, sustainability, and equity of regional food systems.

♦ Early activities focused on needs assessment, networking, and building community partnerships.

♦ Participated in the North Coast Farmers Convergence as a "Sidewalk Consultant".

♦ Delivered two Cottage Foods Training Workshops for specialty crop producers interested in learning how to make value-added products in home kitchens.

GOALS/OBJECTIVES FOR FY 2014-15

LIVESTOCK & NATURAL RESOURCES

♦ Complete the Spring Wheat Variety project and share the findings. Organic wheat is a specialty crop in California. One of the key pieces in successfully increasing the production and profitability of organic wheat on the North Coast is identifying appropriate varieties. Organic production practices differ from conventional practices and those differences influence variety selection.

♦ Hold at least one sheep shearing school at the Hopland UC Research & Extension Center.

♦ Conduct a Wool Classing school at the Hopland UC Research & Extension Center.

POMOLOGY

♦ The Pomology program continues to focus on updating practices to reduce labor need and cost, and provide added revenue to growers. Increased emphasis for 2014 will be irrigation efficiency in order to optimize water use without sacrificing yield and fruit size necessary for economic viability. Pest management, particularly fire blight and pear scab, will continue to be addressed.

VITICULTURE

♦ Continue to work on both biological and chemical control of new leaf hopper pest.

♦ Work with new wine grape promotional organization to educate growers on various technical subjects.

♦ Assist growers in managing limited water supplies during this year's drought.

UNIVERSITY OF CALIFORNIA (UC) 4-H



♦ Grow the UC 4-H Club program enrollment by 10%.

♦ Continue success with outreach in the afterschool programs, charter schools and activities with tribal partners.

FORESTRY AND WILDLANDS-

♦ Add two new Advisors to support Mendocino and Lake Counties. The disciplines will be; Youth, Families Community Advisor and a Small Farm Advisor.

MENDOCINO COUNTY MASTER GARDENER

♦ Maintain and continue the growth of the two groups by continuing to alternate classes between the Coast and Ukiah.

♦ Complete re-certification program in a timely manner and use it to assess volunteer contributions and re-energize those with unrealized potential.

♦ Strengthen connections with other community/school gardeners both Inland and on the Coast.

♦ Strive to better serve Mendocino County communities and build public awareness of the MG program and the resources it offers.

♦ Coordinate with Lake County on at least one significant garden-related seminar in Ukiah such as the well-attended seminars on aquatic plants that were taught the year before at Parducci Winery and Mendocino Coast Botanical Gardens (MCBG).

FOOD SYSTEMS

♦ Expand regional food systems research, education, and extension activities that strengthen connections between farmers and consumers, expand access to local food, and support the viability of agriculture.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



UC Cooperative Extension | University of California Agriculture and Natural Resources

FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

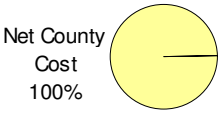
Transportation and Travel

✧ Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

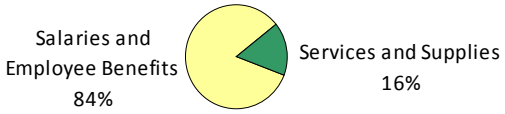
Communication

✧ Acct. 2060 Communications expenses for office and Advisors cell phones.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $44,630 for staff costs not included in payroll projections.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Agricultural Education

Budget Unit: 6210 Farm Advisor
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825490 State Other	1,000	0	1,000	0	0	0	0
827600 Other Sales	1,000	0	1,000	0	0	0	0
827700 Other	0	782	0	1,129	0	0	0
Total Revenues	2,000	782	2,000	1,129	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	119,517	57,126	102,040	50,078	66,417	107,875	110,275
861012 Extra Help	500	22,278	500	37,534	0	0	1,200
861013 Overtime Reg Emp	500	1,121	500	2,798	0	0	0
861021 Co Cont Retirement	20,596	12,810	28,738	13,474	16,697	16,697	16,697
861022 Co Cont OASDI	6,999	3,328	6,326	2,879	3,666	6,237	6,386
861023 Co Cont Medicare	1,637	1,112	1,481	1,241	858	1,459	1,511
861024 Co Cont Retire Incr	9,753	6,061	0	0	5,202	5,202	5,202
861030 Co Cont Health Ins	20,447	10,992	21,879	14,362	21,009	21,009	21,009
861031 Co Cont Unemp Ins	1,676	1,676	0	0	2,676	2,676	2,676
861035 Co Cont Workers Comp	5,290	3,106	2,672	2,672	2,672	4,802	4,802
Total Salaries & Employee Benefits	186,915	119,611	164,136	125,038	119,197	165,957	169,758
Services & Supplies							
862060 Communications	6,110	5,615	7,310	5,149	5,540	5,540	5,540
862101 Insurance - General	1,231	1,328	598	598	598	1,599	1,599
862120 Maint - Equip	500	330	500	373	500	500	500
862150 Memberships	1,357	1,305	1,347	729	1,217	1,217	1,217
862170 Office Expense	15,963	12,418	15,763	11,595	9,953	9,953	9,953
862189 Prof/Spec Svcs - Other	0	0	0	0	0	1,600	1,600
862239 Spec Dept Expense	400	557	400	568	400	400	400
862250 Trans/Travel	9,270	9,341	9,270	10,147	11,600	10,000	10,000
862253 Travel Out of County	540	0	540	1,215	650	650	650
Total Services & Supplies	35,371	30,894	35,728	30,375	30,458	31,459	31,459
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	222,286	150,505	199,864	155,413	149,655	197,416	201,217
Total Net County Cost	220,286	149,723	197,864	154,285	149,655	197,416	201,217

MENDOCINO
1850
COUNTY

GENERAL SERVICES AGENCY

INDEX

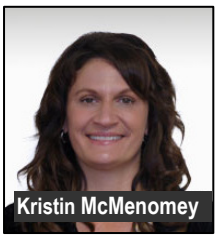
BUDGET UNIT	NAME OF BUDGET	PAGE

1160 ..... General Services E-112
1610 ..... Buildings and Grounds E-116
1620 ..... County Garage E-120
1960 ..... Information Services E-123
0711 ..... Vehicle Replacement Fund E-126
0713 ..... General Liability Insurance – Risk Management E-128

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director



The General Services Agency (GSA) assists in providing the foundation upon which County Government is built. The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Participated in the County's Leadership Academy (Leadership Initiative).
- Developed the Leadership Committee structure to review County Policies (beginning with County Policy No. 1 – *Purchasing, Leasing and Contracting Policies and Procedure*) in accordance with the County's Leadership Philosophy.
- Revamped the County's Policy No. 1 – *Purchasing, Leasing and Contracting Policies and Procedure* Procedure Guide.
- Completed the documentation to initiate a Mendocino County Clean Energy Program.
- Continued to streamline workflow so as to improve the way GSA does business, as well as keeping up with industry trends.
- Reviewed and analyzed the provision of the County's digital copier services.
- Surplused and sold several County owned properties.
- Converted the County's surplus program to an online surplus program.
- Reviewed and processed more than 108 Exception to Bidding requests and more than 59 Request for Proposals/Bids for services.
- Issued the Request For Proposal (RFP) for a Forrester, Sale of Timber and Logger for the Little River Timber Harvest.
- Issued the RFP for the County's Property Tax System replacement.
- Finalized all "meet and greets" with Veterans' representatives regarding the administration of the Veterans' Memorial Buildings.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to participate in the County's Leadership Initiative.
- Begin the analysis of GSA's current service delivery systems and where improvements need to be made.
- Finalize and implement the new County Policy No. 1 – *Purchasing, Leasing and Contracting Policies and Procedure* including the roll out of an ongoing training program for departments.
- Creation of automated electronic resources associated with County Policy No. 1 – *Purchasing, Leasing and Contracting Policies and Procedure*.
- Begin revamping the County's Copy Center to provide enhanced digitalization services to departments.
- Finalize the Mendocino County Clean Energy Program and begin the roll out of the program County-wide.
- Update the County's Procurement Card (PCard) Program.
- Begin Phase I of the County-wide document imaging program.
- Utilize the Leadership Committee process to review County Policy Nos. 18 – *Travel and Meal Policy*, 22 – *Information Technology (IT) Policy* and 44 – *Sustainable Practices Policy*.
- Work with a local Real Estate Agent on the surplus and sale of various County properties.
- Work with Health and Human Services Agency – Social Services to begin the process of clearing out their surplus via the new online system.
- Enhance the administrative services related to Veterans' Memorial Buildings including automation of resource documents, enhanced public relations, and streamline facility access.

CURRENT STAFFING

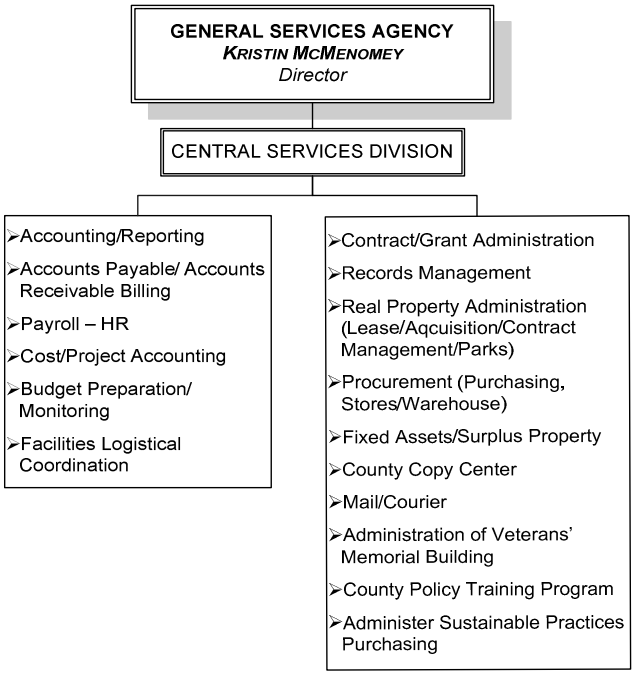
9.0 Filled Full Time Equivalent (FTE)
10.0 Allocated FTE

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6274 Interfund revenue for copying/printing.
- ✧ Acct. 6275 Interfund revenue for master copier contract.
- ✧ Acct. 6390 Mail service from non-General Fund accounts.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

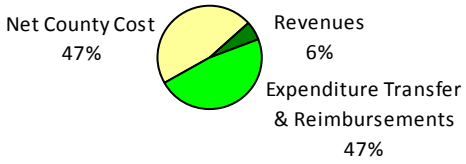
Services & Supplies

- ✧ Acct. 2201 Copier contract.
- ✧ Acct. 2239 Master confidential shredder contract, mail machine supplies, miscellaneous supplies.

Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Transfers from departments for cost of for purchasing, copying, printing, and mail.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends an increase in the Net County Cost for insurance costs, copier costs, office expenses, and a decrease in revenue from other agencies.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1160 General Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826190 Purchasing Fee	73,000	113,368	0	0	0	0	0
826274 Interfund - Printing	3,960	8,223	7,000	10,427	7,000	7,000	7,000
826275 Interfund - Xerox	6,069	7,995	7,170	10,102	7,587	7,587	10,520
826390 Other Charges	15,400	10,412	11,300	10,742	12,430	12,430	12,430
827500 Sale of Fixed Assets	0	0	0	7,131	0	0	0
827600 Other Sales	18,106	22,012	24,680	19,091	14,008	14,008	15,964
827700 Other	0	0	0	0	0	0	0
827713 Vending Machine	6,000	5,458	6,000	5,124	6,000	6,000	6,000
Total Revenues	122,535	167,469	56,150	62,618	47,025	47,025	51,914
Salaries & Employee Benefits							
861011 Regular Employees	216,956	226,474	239,159	238,137	153,172	243,374	248,474
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	121	0	97	0	0	0
861021 Co Cont Retirement	62,867	53,366	61,440	60,643	62,314	62,314	63,221
861022 Co Cont OASDI	16,563	13,193	14,828	13,900	15,151	15,151	15,467
861023 Co Cont Medicare	3,874	3,086	3,468	3,251	3,543	3,543	3,617
861024 Co Cont Retire Incr	29,782	24,997	25,782	23,897	27,307	27,307	27,661
861030 Co Cont Health Ins	39,823	35,414	38,712	55,041	68,575	68,575	68,575
861031 Co Cont Unemp Ins	4,054	4,054	0	0	3,692	3,692	3,692
861035 Co Cont Workers Comp	6,216	7,608	4,738	4,738	4,738	8,515	8,515
Total Salaries & Employee Benefits	380,135	368,314	388,127	399,704	338,492	432,471	439,222
Services & Supplies							
862060 Communications	4,544	2,752	4,544	1,745	3,500	3,500	3,500
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	5,986	6,614	2,659	2,659	2,659	7,048	7,048
862120 Maint - Equip	6,000	2,659	6,000	0	3,500	3,500	3,500
862150 Memberships	0	0	300	410	400	400	400
862170 Office Expense	9,000	8,609	9,000	9,174	13,000	13,000	13,000
862187 Education & Training	0	193	3,000	967	5,000	5,000	5,000
862188 Printing	61,080	67,025	61,080	72,868	61,080	61,080	61,080
862189 Prof/Spec Svcs - Other	0	0	10,000	2,850	0	0	0
862190 Publ/Legal Notice	2,500	0	2,500	1,632	2,500	2,500	2,500
862200 Rent/Lease Equip	9,579	7,572	9,579	12,348	11,540	11,540	11,540
862201 Rent/Lease - Copiers	189,712	216,649	225,000	222,464	238,500	238,500	336,279
862230 Info Tech Equip	0	0	0	0	1,000	1,000	1,000
862239 Spec Dept Expense	250	(7,598)	250	(5,474)	250	250	250
862250 Trans/Travel	5,089	4,486	5,089	5,317	5,089	5,089	5,089
862253 Travel Out of County	0	0	2,000	2,336	4,000	4,000	4,000
Total Services & Supplies	293,740	308,962	341,001	329,297	352,018	356,407	454,186
Fixed Assets							
864360 Structure/Improvement	0	0	0	0			
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfers	(313,775)	(354,485)	(361,968)	(376,332)	(332,475)	(332,475)	(425,365)
Total Expend Transfer & Reimb	(313,775)	(354,485)	(361,968)	(376,332)	(332,475)	(332,475)	(425,365)
Total Net Appropriations	360,100	322,790	367,160	352,668	358,035	456,403	468,043
Total Net County Cost	237,565	155,322	311,010	290,051	311,010	409,378	416,129

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director



This budget unit is charged with routine and responsive maintenance, custodial and grounds-keeping responsibilities for all County owned and a few leased facilities. Included in this responsibility is the operation and maintenance of all County owned parks and recreation areas. The Building and Grounds budget unit is located within the Facilities and Fleet Division, which maintains these public recreational facilities and more than 90 buildings, comprising approximately 726,000 square feet, and adjacent grounds and parking facilities throughout the County, using its skilled crew of building maintenance mechanics, experienced grounds maintenance technicians, and custodians, augmented, when necessary and cost effective, by outside contractors and trades people.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Participated in the County's Leadership Academy (Leadership Initiative).
- Initiated a morning exercise program in order to promote safety and health of County workers.
- Updated the Facility Consolidation Report.
- Updated the Facility and Park Condition Report.
- Updated the ADA Upgrade Report.
- Began year 9 of 10 year plan for ADA remodeling of County facilities according to the County's Transition Report.
- Created a 5-year Capital Improvement Plan.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to participate in the County's Leadership Initiative.
- Begin the analysis of General Services Agency's (GSA) current service delivery systems and where improvements need to be made.
- Begin efforts to complete the backlog of deferred maintenance.
- Install and upgrade HVAC system controls for County facilities in order to provide efficiency and monitoring by GSA.
  - Provide training to staff for installation and operation of HVAC remote controls.
- Perform air balance surveys for all County facilities with HVAC systems to determine HVAC deficiencies.
  - Design system modifications as necessary to ensure appropriate operating characteristics.
    - Install HVAC units and/or ductwork.
    - Install control systems.
    - Balance systems.
- Update electrical as-builts to ensure safe operation of County facilities.
  - Design appropriate electrical distribution plan to allow necessary operation of County facilities.
  - Coordinate with GSA Information Service Division for appropriate UPS/IT Equipment electrical requirements.
- Create a long range County facilities maintenance plan.
- Complete ADA remodeling of County facilities according to the County's Transition Report.
- Update the Capital Improvement Plan.
- Complete the backlog of deferred maintenance.

CURRENT STAFFING

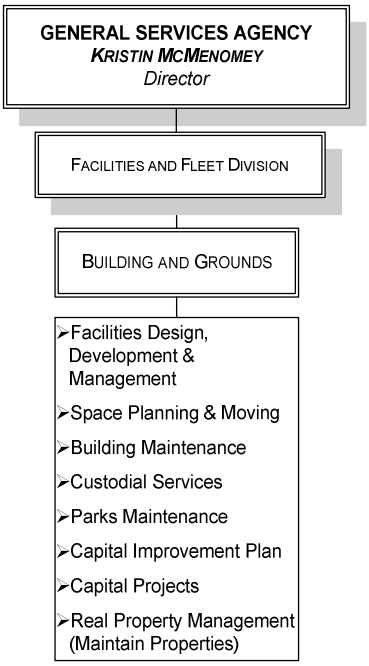
24.8 Filled Full Time Equivalent (FTE)
32.8 Allocated FTE

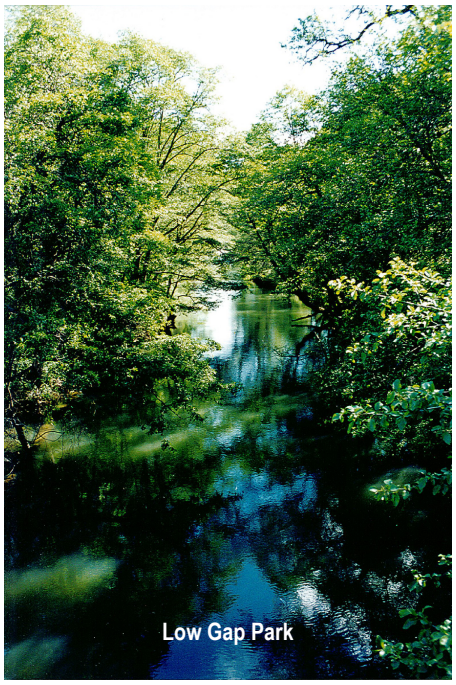
GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6277 Reimbursement from Non-General Fund Departments for janitorial and maintenance services.
- ✧ Acct. 6375 Fees for use of County Parks.

Salaries & Employee Benefits

- ✧ Acct. 1101 Salaries.

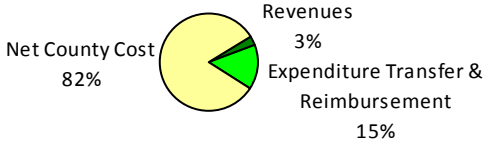
Services & Supplies

- ✧ Acct. 2090 Garbage collection and janitorial supplies for all County buildings and parks.
- ✧ Acct. 2130 Unanticipated, emergency and routine maintenance for County buildings and parks.
- ✧ Acct. 2260 Utility costs of County buildings and parks.

Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursements from General Fund Departments for janitorial and maintenance services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending a net increase of $176,035 to fill one vacant Custodian position and the anticipated increase in the cost of utilities and office expenses.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Decrease the Net County Cost by $40,000 due to cancellation of a project.

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1610 Buildings & Grounds
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824200 Rent/Concession	1,500	1,200	1,500	1,202	2,000	6,500	6,500
825490 State Other	20,000	17,904	20,000	24,694	20,000	20,000	20,000
826277 Interfund - Janitor	50,000	69,632	70,000	55,785	55,000	55,000	55,000
826375 Parks & Rec Fee	15,000	17,323	15,000	17,384	18,000	18,000	18,000
827600 Other Sales	0	0	0	62	0	0	0
827700 Other	0	21,852	0	24,351	0	0	0
Total Revenues	86,500	127,912	106,500	123,479	95,000	99,500	99,500
Salaries & Employee Benefits							
861011 Regular Employees	727,634	674,373	900,860	781,423	719,723	883,285	914,785
861012 Extra Help	30,000	24,745	30,000	11,686	30,034	30,034	30,034
861013 Overtime Reg Emp	0	5,766	0	4,119	0	0	0
861021 Co Cont Retirement	193,743	163,751	242,675	201,013	221,998	227,967	233,932
861022 Co Cont OASDI	50,945	39,602	55,852	45,363	54,134	55,609	57,562
861023 Co Cont Medicare	11,915	9,625	13,063	10,778	12,661	13,006	13,463
861024 Co Cont Retire Incr	91,605	77,006	93,515	74,687	97,047	98,938	101,267
861030 Co Cont Health Ins	157,846	145,039	250,594	191,380	263,994	271,287	271,287
861031 Co Cont Unemp Ins	12,700	12,700	0	0	8,565	8,565	8,565
861035 Co Cont Workers Comp	172,060	103,545	90,843	90,843	90,843	155,969	155,969
Total Salaries & Employee Benefits	1,448,448	1,256,152	1,677,402	1,411,293	1,498,999	1,744,660	1,786,864
Services & Supplies							
862050 Clothing/Pers Items	2,000	1,118	2,000	1,981	4,000	4,000	4,000
862060 Communications	14,000	9,123	14,000	8,140	14,000	14,000	14,000
862090 Household Expense	122,554	143,971	122,554	165,220	135,000	135,000	135,000
862101 Insurance - General	33,645	36,869	17,347	17,924	17,347	52,626	52,626
862120 Maint - Equip	4,000	1,710	4,000	664	4,000	4,000	4,000
862130 Maint - Strc/Impr/Grnds	340,223	359,954	340,223	382,492	345,000	345,000	345,000
862150 Memberships	500	150	500	150	1,000	1,000	1,000
862170 Office Expense	6,000	6,035	6,000	11,375	10,000	10,000	10,000
862185 Medical/Dental Svcs	500	1,085	1,500	1,427	1,500	1,500	1,500
862187 Education & Training	1,000	175	5,000	80	25,500	25,500	25,500
862189 Prof/Spec Svcs - Other	0	8,102	5,000	4,745	3,000	3,000	3,000
862190 Publ/Legal Notice	1,000	507	1,000	215	1,000	1,000	1,000
862200 Rent/Lease Equip	4,000	1,328	4,000	985	6,500	6,500	6,500
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862220 Small Tool/Instrument	9,120	6,276	9,120	11,300	12,000	12,000	12,000
862230 Info Tech Equip	0	0	0	0	10,000	10,000	10,000
862239 Spec Dept Expense	6,000	13,048	10,000	11,667	12,000	12,000	12,000
862250 Trans/Travel	40,000	29,425	40,000	44,200	47,000	47,000	47,000
862253 Travel Out of County	0	0	2,000	0	6,500	6,500	6,500
862260 Utilities	715,000	906,057	984,500	1,018,802	1,100,000	1,100,000	1,100,000
Total Services & Supplies	1,299,542	1,524,934	1,568,744	1,681,366	1,755,347	1,790,626	1,790,626
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	40,000	0	0
864370 Equipment	0	0	75,000	44,484	0	0	0
Total Fixed Assets	0	0	75,000	44,484	40,000	0	0

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfers	(503,000)	(528,367)	(544,245)	(514,553)	(528,945)	(528,945)	(528,945)
865802 Oper Transfer Out	0	0	0	0	0	40,000	0
Total Expend Transfer & Reimb	(503,000)	(528,367)	(544,245)	(514,553)	(528,945)	(488,945)	(528,945)
Total Net Appropriations	2,244,990	2,252,719	2,776,901	2,622,590	2,765,401	3,046,341	3,048,545
Total Net County Cost	2,158,490	2,124,807	2,670,401	2,499,111	2,670,401	2,946,841	2,949,045

This budget unit is responsible for the maintenance, repair and in-town fueling of more than 230 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintained vehicles travel nearly 2.1 million miles per year. The County Garage budget unit is funded through a per-mile operating cost to user departments, and is located within the Facilities and Fleet Division.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Implemented the recommendations for streamlining Garage functions and services.
- Procured and implemented a Fleet Maintenance System so that the Garage is able to function at an increased capacity.
- Procured new vehicles to replace the older vehicles that had been surplused in the County fleet.
- Continued to maintain the number of vehicles in the County's fleet with no additional increases.
- Continued to streamline workflow so as to improve the way business is done as well as keeping up with industry trends.

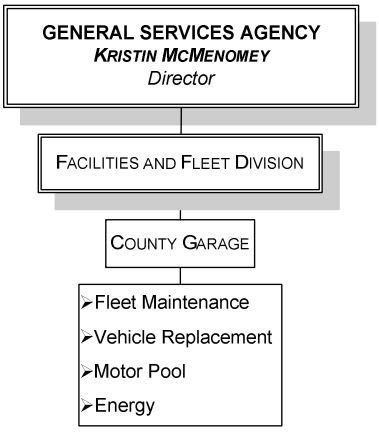
GOALS/OBJECTIVES FOR FY 2014-15

- Implement a continuous long term maintenance system for all fleet vehicles.
- Design an inventory control system for on hand consumables (brake pads, capilers, etc.).
- Input previous vehicle maintenance records in the new Fleet Maintenance software.
- Replace the Underground Storage Tank monitoring system.
- Upgrade the fuel inventory monitoring system.
- Upgrade the GasBoy Card Reader System.
- Continue to purchase new vehicles and surplus older vehicles.

CURRENT STAFFING

3.0 Filled Full Time Equivalent (FTE)
3.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 6276 Reimbursements from Non-General Fund departments.
- Acct. 7600 Grant funds.

Salaries & Employee Benefits

- Acct. 1011 Salaries.

Services & Supplies

- Acct. 2176 Fuel expense.
- Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

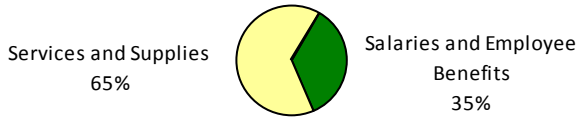
Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1620 County Garage
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826276 Interfund - Garage	19,600	29,388	22,000	32,239	22,470	22,470	22,470
827600 Other Sales	9,800	8,487	11,000	3,688	11,235	11,235	11,235
827700 Other	0	543	0	228	0	0	0
Total Revenues	29,400	38,418	33,000	36,155	33,705	33,705	33,705
Salaries & Employee Benefits							
861011 Regular Employees	207,935	196,839	203,077	190,523	231,582	231,582	236,862
861012 Extra Help	0	0	0	2,928	0	0	0
861013 Overtime Reg Emp	0	0	0	205	0	0	0
861021 Co Cont Retirement	48,895	46,325	51,785	48,564	58,836	58,836	59,488
861022 Co Cont OASDI	12,892	11,871	12,591	11,238	14,358	14,358	14,685
861023 Co Cont Medicare	3,015	2,776	2,945	2,671	3,358	3,358	3,435
861024 Co Cont Retire Incr	23,185	21,264	23,551	14,617	25,826	25,826	26,081
861030 Co Cont Health Ins	18,260	20,856	28,640	28,670	42,374	42,374	42,374
861031 Co Cont Unemp Ins	2,754	2,754	0	0	2,198	2,198	2,198
861035 Co Cont Workers Comp	13,463	8,031	7,802	7,802	7,802	14,728	14,728
Total Salaries & Employee Benefits	330,399	310,717	330,391	307,219	386,334	393,260	399,851
Services & Supplies							
862060 Communications	800	347	800	231	800	800	800
862090 Household Expense	4,000	4,586	4,500	4,913	4,500	4,500	4,500
862101 Insurance - General	3,382	3,603	1,729	1,729	1,729	6,121	6,121
862120 Maint - Equip	1,500	2,892	3,000	3,391	4,300	4,300	4,300
862150 Memberships	0	0	0	0	500	500	500
862170 Office Expense	2,000	4,346	2,000	6,815	4,500	4,500	4,500
862176 Fuel Expense	455,000	524,720	577,500	510,030	547,500	547,500	547,500
862187 Education & Training	0	0	2,000	0	2,000	2,000	2,000
862220 Small Tool/Instrument	2,000	599	3,000	2,299	3,000	3,000	3,000
862239 Spec Dept Expense	181,255	175,732	162,791	223,472	160,572	160,572	160,572
862250 Trans/Travel	0	119	1,000	306	1,000	1,000	1,000
862253 Travel Out of County	0	0	1,000	0	1,000	1,000	1,000
Total Services & Supplies	649,937	716,945	759,320	753,187	731,401	735,793	735,793
Fixed Assets							
864370 Equipment	0	0	4,500	4,500	0	0	0
Total Fixed Assets	0	0	4,500	4,500	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(970,200)	(1,036,701)	(1,067,000)	(1,144,150)	(1,089,818)	(1,089,818)	(1,089,818)
Total Expend Transfer & Reimb	(970,200)	(1,036,701)	(1,067,000)	(1,144,150)	(1,089,818)	(1,089,818)	(1,089,818)
Total Net Appropriations	10,136	(9,040)	27,211	(79,244)	27,917	39,235	45,826
Total Net County Cost	(19,264)	(47,458)	(5,789)	(115,399)	(5,788)	5,530	12,121

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Participated in the County's Leadership Academy (Leadership Initiative).
- PC replacement for 200 General Funded computers, and upgrade to Windows 7.
- Replaced the outdated telephones at Health and Human Services Agency (HHSA) – Social Services to allow faster speeds to desktop computers which will improve performance and maintenance.
- Consolidated the file storage that is now located on multiple server systems. This has improved reliability and performance.
- Finished the migration of Munis reporting from the old Oracle database to the current SQL system.
- Upgraded the critical firewall that connects the County to the State network. This link to the State is critical for HHSA – Social Services, Adult Services, Child Support Services and other County departments.
- Upgraded the County's email system to GroupWise 2012, which provided enhanced functionality for mobile devices and tablets
- Installed VOIP Phones for every department within the Low Gap Administration Campus. Reducing the overall telephone costs for each department.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to participate in the County's Leadership Initiative.
- Begin the analysis of GSA's current service delivery systems and where improvements are necessary.
- Install and upgrade the existing temporary wireless links from Spanish Mountain to several County facilities. This will improve the performance and long term maintainability for this critical equipment.
- Provide an employee self-service portal to access Munis for personal updates and corrections.
- Consolidate and move the welfare check printing to Munis and off of the unsupported paybase system.
- Update the County's virtual server components in order to maintain reliability and serviceability.
- Replace 130 computers in Child Welfare Services and upgrade operating system to Windows 7.
- Update the 50+ computer systems in HHSA – Social Services Adults to bring it to current standards.
- Connect Department of Transportation yards in Boonville, Point Arena, Laytonville, and Little River Airport to the County's network, via links to the microwave backbone.
- Deploy e-trackit system for Planning and Building Services' online permit system for the public access via the internet.
- Install and configure a Polycom video conferencing system for the Sheriff's Office to connect multiple agencies in the County, including Ukiah Police Department, Willits Police Department and Fort Bragg Police Department.
- Migration from current pension system to the new Pension Gold system that the Retirement Association is implementing.
- Implement and deploy ePayables for the Auditor to allow electronic payments from outside vendors via the internet.
- Re-configure the Department of Motor Vehicles circuits to the faster IP based from the old 56k modems currently in use.

CURRENT STAFFING

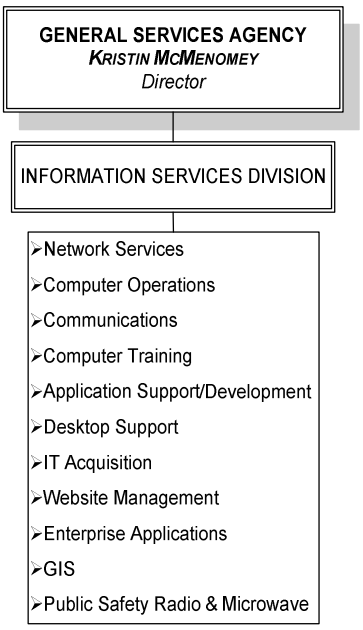
17.0 Filled Full Time Equivalent (FTE)
18.0 Allocated FTE

GENERAL SERVICES AGENCY

INFORMATION SERVICES 1960

KRISTIN MCMENOMEY, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO for GIS services.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2061 Communications and microwave property leases.

✧ Acct. 2120 Maintenance agreements and software support.

✧ Acct. 2239 Software licenses and software purchases.

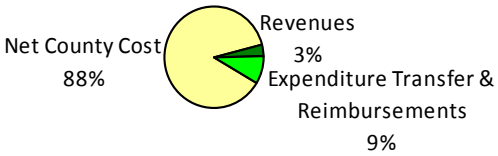
Fixed Assets

✧ Acct. 4370 Network security and hardware.

Expenditure Transfer & Reimbursement

✧ Acct. 5380 Reimbursement for services provided to Non-General Fund Departments.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending $96,984 additional Net County Cost to cover cost of an Information System Technician position in the hiring process and the cost to cover on-going technical training for IT staff in order to maintain existing County systems and upgrades as they occur.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $78,109 to hire 1.0 FTE Network Systems Analyst II.

GENERAL SERVICES AGENCY

INFORMATION SERVICES 1960

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1960 Information Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823110 Crim Just Const Fund	15,619	12,300	15,619	13,200	15,619	15,619	15,619
826390 Other Charges	0	0	0	0	0	0	0
826392 Data Processing Svc	27,220	79,504	63,620	132,203	71,620	71,620	71,620
827600 Other Sales	0	0	0	80	0	0	0
Total Revenues	42,839	91,804	79,239	145,483	87,239	87,239	87,239
Salaries & Employee Benefits							
861011 Regular Employees	831,262	889,973	1,017,818	972,100	1,001,157	1,067,434	1,134,638
861012 Extra Help	38,649	18,856	38,650	13,814	10,012	10,012	10,012
861013 Overtime Reg Emp	0	7,272	22,181	16,827	24,012	24,012	24,012
861021 Co Cont Retirement	241,787	208,532	305,854	250,752	262,308	271,978	288,766
861022 Co Cont OASDI	63,659	52,965	73,641	58,309	63,829	66,180	70,346
861023 Co Cont Medicare	14,888	12,660	17,223	13,837	14,927	15,477	16,452
861024 Co Cont Retire Incr	114,483	93,459	127,453	93,825	114,794	119,022	125,496
861030 Co Cont Health Ins	142,923	119,145	179,119	141,663	147,050	160,958	167,548
861031 Co Cont Unemp Ins	12,080	12,080	0	0	6,469	6,469	6,469
861035 Co Cont Workers Comp	28,281	26,389	24,885	24,885	24,885	51,105	51,105
Total Salaries & Employee Benefits	1,488,012	1,441,331	1,806,824	1,586,013	1,669,443	1,792,647	1,894,844
Services & Supplies							
862060 Communications	8,800	9,272	8,800	6,385	7,700	7,700	7,700
862061 Comm Lease	192,584	189,181	199,759	197,091	211,414	211,414	211,414
862062 Comm Microwave	10,000	2,067	0	2,584	2,000	2,000	2,000
862101 Insurance - General	4,093	4,487	2,072	2,072	2,072	5,567	5,567
862120 Maint - Equip	295,660	262,132	317,350	323,876	334,650	334,650	334,650
862170 Office Expense	5,000	6,923	8,000	9,088	8,000	8,000	8,000
862187 Education & Training	0	14	5,000	5,000	35,000	35,000	35,000
862189 Prof/Spec Svcs - Other	3,000	0	3,000	0	3,000	3,000	3,000
862220 Small Tool/Instrument	3,000	1,000	3,000	1,471	3,000	3,000	3,000
862230 Info Tech Equip	15,276	15,428	15,276	7,465	25,000	25,000	25,000
862239 Spec Dept Expense	41,000	42,368	31,000	14,053	19,500	19,500	19,500
862250 Trans/Travel	4,500	7,018	6,000	7,819	10,000	10,000	10,000
862253 Travel Out of County	0	0	1,000	0	4,000	4,000	4,000
Total Services & Supplies	582,913	539,890	600,257	576,904	665,336	668,831	668,831
Fixed Assets							
864370 Equipment	10,000	11,217	10,000	10,269	20,000	20,000	20,000
Total Fixed Assets	10,000	11,217	10,000	10,269	20,000	20,000	20,000
Expend Transfer & Reimb							
865380 Intrafund Transfers	(160,500)	(160,809)	(295,100)	(192,916)	(224,800)	(224,800)	(224,800)
Total Expend Transfer & Reimb	(160,500)	(160,809)	(295,100)	(192,916)	(224,800)	(224,800)	(224,800)
Total Net Appropriations	1,920,425	1,831,628	2,121,981	1,980,271	2,129,979	2,256,678	2,358,875
Total Net County Cost	1,877,586	1,739,824	2,042,742	1,834,788	2,042,740	2,169,439	2,271,636

The Vehicle Replacement Fund is replenished throughout the fiscal year from per mile charges for the use of virtually all vehicles maintained by the General Services Agency. Mileage costs are based on vehicle category and are intended to generate sufficient funds to replace vehicles. Replacement costs are estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced.

The vehicle replacement program has been discontinued and departments are no longer charged for vehicle replacement.

Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and the General Services Agency Director, and approved by the Chief Executive Officer prior to vehicles being purchased. In the future, replacement costs will be charged to all vehicle categories.

SUMMARY OF MAJOR BUDGET ACCOUNT

The County Executive Office and the Board of Supervisors funded the replacement of several vehicles in FY 2014-15 in accordance with the County's Capital Improvement Plan. If funds are unavailable in future fiscal years and as the vehicle fleet ages, maintenance costs will increase and reestablishment of the vehicle replacement fund program may become necessary.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends a Net County Cost allocation of $290,000 for vehicle replacement.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

VEHICLE REPLACEMENT FUND 0711

CARMEL J. ANGELO, Chief Executive Officer ~ KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0711 Vehicle Replacement
Fund: 7110 Vehicle Replacement

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	0	486	0	573	0	0	0
826401 I.S.F. Services	0	0	0	0	0	0	0
826410 DOT Vehicle Replacement	0	0	0	137,211	0	0	0
827802 Operating Transfer In	0	0	140,000	140,000	0	290,000	290,000
Total Operating Revenues	0	486	140,000	277,784	0	290,000	290,000
Operating Expenses							
Services & Supplies							
862120 Maint - Equip	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	83,189	369,225	0	0	0
Total Fixed Assets	0	0	83,189	369,225	0	0	0
Total Operating Expenses	0	0	83,189	369,225	0	0	0
Operating Income (Loss)	0	486	56,811	(91,441)	0	290,000	290,000
Change in Net Assets	0	486	56,811	(91,441)	0	290,000	290,000
Net Assets - Beginning Balance		82,959		83,445			(7,996)
Net Assets - Ending Balance		83,445		(7,996)			282,004

The Risk Management Division of the General Services Agency identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, and crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to expand the uses of web based training to County departments.
- Continued to process claims against the County.
- Streamlined the Authorized Driver's Training Program.
- Addressed safety or hazard concerns.
- Continued reviewing and drafting safety procedures for the County's Safety Manual.
- Continued to provide various liability and safety trainings to County departments.
- Continued to streamline workflow so as to improve the way business is done as well as keeping up with industry trends.
- Completed County's Annual Risk Management Report which was adopted by the Board of Supervisors on January 21, 2014.
- Completed all facility inspections, including the Department of Transportation Yards.
- Completed County insurance renewals.
- Coordinated work on County Library mold removal from the Ukiah Library, children's wing.
- Provided annual Health Insurance Portability and Accountability Act (HIPAA) training to the Health and Human Services Agency staff.
- Provided safety support for various Fleet and Facilities Division projects.
- Began work with Fleet and Facilities Division and Central Services Division on Low Gap Park fitness course replacement.
- Completed semi-annual actuarial study.
- Provided annual bio-hazard training to Fleet and Facilities Division staff.
- Provided annual Stress Training for all County employees.

GOALS/OBJECTIVES FOR FY 2014-15

- Convert to new Liability/WC claims system.
- Complete Low Gap Park fitness course replacement in conjunction with Fleet and Facilities, and Central Services Divisions.
- Streamline claims processing with integration of paperless filing system.
- Continue user expansion of web based training for Sexual Harassment, Ethics, NIMS and general Safety.
- Provide Risk Management in-service for Department Heads/Managers.
- Develop a robust evacuation and safety drill calendar.
- Continue to process claims against the County.
- Address any safety or hazard concerns that arise.
- Continue reviewing and drafting safety procedures for the County's Safety Manual.
- Continue to provide various liability and safety trainings to County departments.
- Continue to streamline workflow to improve the way business is done as well as keeping up with industry trends.

CURRENT STAFFING

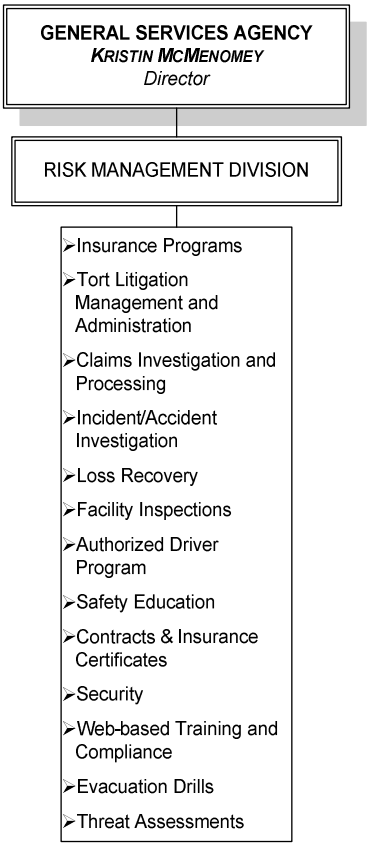
2.5 Filled Full Time Equivalent (FTE)
2.5 Allocated FTE

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2101 Insurance premiums.

✧ Acct. 2183 Legal Fees paid to County Counsel.

Other Charges

✧ Acct. 3320 Payment of damages to claimants.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0713 General Liability Insurance
Fund: 7130 General Liability Insurance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	6,000	13,303	6,000	7,944	6,000	6,000	6,000
826401 I.S.F. Services	1,373,319	1,179,319	535,290	535,290	1,536,787	1,536,787	1,536,787
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	1,379,319	1,192,622	541,290	543,234	1,542,787	1,542,787	1,542,787
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	96,429	99,626	136,522	112,150	121,161	121,161	123,585
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	935	0	15	0	0	0
861021 Co Cont Retirement	22,757	23,396	32,042	28,420	30,896	30,896	31,427
861022 Co Cont OASDI	5,979	5,899	8,464	6,442	7,512	7,512	7,662
861023 Co Cont Medicare	1,370	1,380	1,939	1,507	1,757	1,757	1,792
861024 Co Cont Retire Incr	10,704	11,045	15,222	12,802	12,714	12,714	12,921
861030 Co Cont Health Ins	14,490	16,270	15,838	22,503	26,148	26,148	26,148
861031 Co Cont Unemp Ins	297	235	0	0	235	171	171
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	152,026	158,786	210,027	183,838	200,423	200,359	203,706
Services & Supplies							
862060 Communications	2,500	1,419	1,700	769	1,050	1,050	1,050
862101 Insurance - General	691,366	661,920	605,800	549,036	690,664	690,664	690,664
862150 Memberships	745	650	650	485	650	650	650
862170 Office Expense	4,900	5,978	5,250	9,437	6,300	6,300	6,300
862183 Legal Fees	303,782	263,700	263,700	263,700	263,700	263,700	263,700
862187 Education & Training	2,000	2,191	2,000	(683)	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	3,000	10,133	3,000	3,064	5,000	5,000	5,000
862230 Info Tech Equip	0	0	0	0	0	0	0
862233 Veh Collision Repair	17,000	10,022	17,000	20,309	15,000	15,000	15,000
862250 Trans/Travel	1,000	890	1,000	2,509	3,000	3,000	3,000
862253 Travel Out of County	1,000	1,121	1,000	2,094	2,000	2,000	2,000
Total Services & Supplies	1,027,293	958,025	901,100	850,720	992,364	992,364	992,364
Other Charges							
863320 Judgment/Damages	200,000	137,951	350,000	182,655	350,000	350,000	350,000
Total Other Charges	200,000	137,951	350,000	182,655	350,000	350,000	350,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Operating Expenses	1,379,319	1,254,762	1,461,127	1,217,214	1,542,787	1,542,723	1,546,070
Operating Income (Loss)	0	(62,141)	(919,837)	(673,979)	0	64	(3,283)
Change in Net Assets	0	(62,141)	(919,837)	(673,979)	0	64	(3,283)
Net Assets - Beginning Balance		2,240,381		2,178,240			1,504,261
Net Assets - Ending Balance		2,178,240		1,504,261			1,500,978

GRAND JURY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2060	Grand Jury	E-132

GRAND JURY

GRAND JURY 2060

FINLEY WILLIAMS, Foreperson

The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions. The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints.

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Conducted several investigations and issued reports.

GOALS/OBJECTIVES FOR FY 2014-15

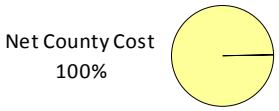
- Continue to provide effective oversight of government operations in Mendocino County.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Services & Supplies

- Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive $25 per day for one full panel meeting each month. Jurors also receive $10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.
- Acct. 2170 Internet access.
- Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.
- Acct. 2189 Expert witnesses.
- Acct. 2190 Distribution of reports to the public for increased government transparency.
- Acct. 2250 In-County travel for jurors' attendance at full panel and committee meetings.
- Acct. 2253 Out-of-County travel for jurors' training.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $10,162 for travel and jury/witness fees based on previous year actual expenses.

GRAND JURY

GRAND JURY 2060

FINLEY WILLIAMS, Foreperson

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2060 Grand Jury
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies							
862060 Communications	900	901	900	745	800	800	800
862101 Insurance - General	2,055	2,112	937	937	937	2,577	2,577
862110 Jury & Witness Expense	26,950	24,070	26,950	34,499	30,000	30,000	38,050
862170 Office Expense	2,217	5,578	2,217	1,702	5,000	5,000	5,000
862187 Education & Training	3,000	2,400	3,000	2,270	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	1,000	0	1,000	0	1,000	1,000	1,000
862250 Trans/Travel	45,888	31,120	45,888	47,445	40,055	40,055	42,167
862253 Travel Out of County	1,400	335	1,400	662	1,500	1,500	1,500
Total Services & Supplies	83,410	66,516	82,292	88,260	82,292	83,932	94,094
Total Net Appropriations	83,410	66,516	82,292	88,260	82,292	83,932	94,094
Total Net County Cost	83,410	66,516	82,292	88,260	82,292	83,932	94,094

MENDOCINO
1850
COUNTY

HEALTH and HUMAN SERVICES AGENCY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2860	Animal Care	E-136
2861	Mobile Spay-Neuter Program	E-140
4010	Public Health Administration	E-142
4010-Grant	Supplemental Nutrition Assistance Education Program (Snap-Ed)	E-146
4010-Grant	Sustainable Communities Planning & Incentive Award	E-148
4010-Grant 0435	Community Transformation (CA4Health)	E-149
4010-Grant 0453	Tobacco Education Service	E-152
4010-PHOTS	Office of Traffic Safety	E-155
4011	Environmental Health	E-157
4011-Grant	Ocean Water Quality Monitoring	E-162
4011-Grant	Waste Tire Program	E-163
4011-Grant 0412	Food Handler Certification	E-164
4011-Grant 0452	Local Enforcement Agency (LEA) Solid Waste	E-166
4012	Alcohol and Other Drug Program	E-168
4012-Grant 0426	Coalition Gang Awareness & Prevention	E-172
4012-Grant 0431	Substance Abuse/Crime Prevention	E-174
4012-Grant 0490	Rural Community Murals	E-175
4012-Grant 0491	STOP Act	E-176
4012-Grant 0494	AT HOME	E-178
4013	Public Health Nursing	E-179
4013-Grant	Maternal Child Health Program	E-183
4013-Grant 0418	WIC Program	E-185
4013-Grant 0442	Health Resources Services Administration	E-188
4013-Grant 0478	Bioterrorism Act	E-190
4013-Grant 0488	HIV Services	E-192
4016	Emergency Medical Services	E-194
4050	Mental Health Services	E-198
4051	Mental Health Services Act	E-204
4070	Hospital &Medical Services Program	E-208
4080	California Children's Services	E-210
4080-Grant	Child Health and Disability Prevention	E-213
5010	Social Services	E-215
5010-Grant 0433	SHP-STEP	E-222
5010-Grant 0436	Family Dependency Drug Court	E-225
5010-Grant 0449	Homeless Prevention-Rapid ReHousing	E-227
5010-Grant 0451	Area Agency on Aging – Ombudsman	E-228
5010-Grant 0458	Permanent Housing Bonus	E-230
5010-Grant 0475	Transitional Housing	E-231
5010/Program	Healthy Kids Mendocino	E-233
5020	Health and Human Services Administration	E-234
5130	CalWORKS/FosterCare-Adoptions	E-238
5170	In-Home Supportive Services	E-241
5190	General Assistance	E-244

ANIMAL CARE 2860

STACEY CRYER, Director



The Animal Care Services (ACS) program areas include: Shelter Services – providing education outreach, adoption programs, volunteer programs, foster programs, lost and found programs, feral cat trap-neuter-release programs and licensing programs; and Clinic Services – providing veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay/neuter options to the local rescue groups and low income individuals.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- 11,491 dogs licensed; licensing available online, by mail, by telephone or in person.
- 767 animal adoptions.
- 573 animals returned to owners, an increase of 4% over last year.
- 384 animals transferred to non-profit rescue organizations.
- 1,337 spay/neuter surgeries: 680 shelter animals and 657 for non-profit organizations or low income residents.
- Increased the number of veterinarians on contract to perform spay and neuter surgeries in the clinic.
- Decreased owner surrenders by 4%.
- Strengthened adoption outreach partnerships.
- Expanded foster care program.
- Increased volunteer opportunities.
- 3,800+ hours of volunteer service were given to shelter animals by the community.



- Increased community service opportunities.
- Held two low-cost rabies vaccination clinics.
- Held two one-day dog license amnesty programs, during which over 550 dogs were brought up-to-date on their licenses.
- Collaborated with Mendocino County Office of Emergency Services, Animal Control, North Coast Opportunities, and the public to develop a Large Animal Evacuation Plan.
- Collaborated with North Coast Opportunities and Noah's Wish to host a hands-on Companion Animal Rescue and Disaster Preparedness training for the public.
- Collaborated with the Spay-Neuter Assistance Program (SNAP) to provide low cost spay/neuter options to low income individuals.
- Hosted a community meeting to receive input from Rescue Groups and the public about how best to serve the community.
- Worked in collaboration with Ford Street Project to place workers at the shelter through their Work to Change Program.
- Worked with the Mendocino County Sheriff's Office to place workers at the shelter through their Inmate Work Program.
- Found caring homes for 123 farm animals seized by the Sheriff's Office.
- Worked with local horse rescue group Sonoma Action for Equine Rescue (SAFER) and local horse boarding facilities to better care for horses impounded by Animal Control Officers.

GOALS/OBJECTIVES FOR FY 2014-15

- Increase licensing and rabies compliance.
- Increase successful animal adoptions.
- Continue to increase returns to owner.
- Continue to decrease owner surrenders.
- Reduce euthanasia rate.
- Increase the number of successful adoptions through post-adoption follow-up.
- Increase spay/neuter services, micro-chipping and preventative health care promotion.
- Collaborate closely with Mendocino County Sheriff's Office and local police departments to provide the most comprehensive animal care services possible.
- Continue to build close working relationships with non-profit animal rescue groups.
- Collaborate with County Office of Emergency Services to revise Small Animal Evacuation Plan.
- Collaborate with the Spay-Neuter Assistance Program (SNAP) to provide low cost spay/neuter options to low income individuals.
- Collaborate with the American Society for the Prevention of Cruelty to Animals (ASPCA) National Disaster Response Team to help prepare local rescue groups and the public for response to a disaster.



CURRENT STAFFING

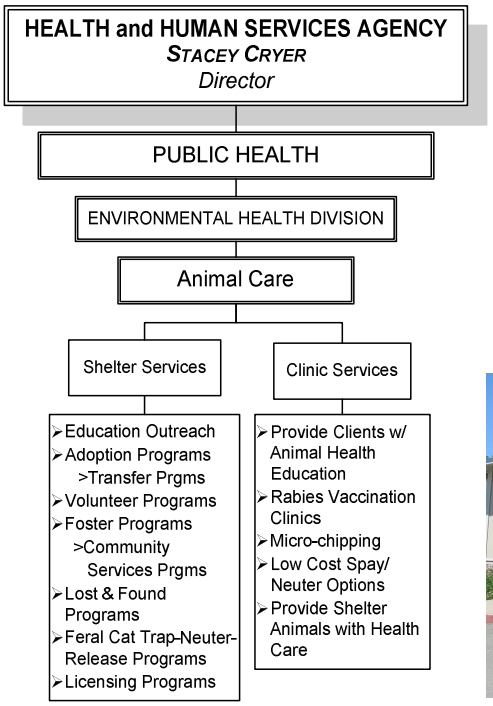
8.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

HEALTH and HUMAN SERVICES AGENCY

ANIMAL CARE 2860

STACEY CRYER, Director

PROGRAM CHART







SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

- ✧ Acct. 2100 Animal licenses.
- ✧ Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for County staff providing Agency administration and direct service provision; to provide coverage for a 7-days-a-week feeding and cleaning operation.

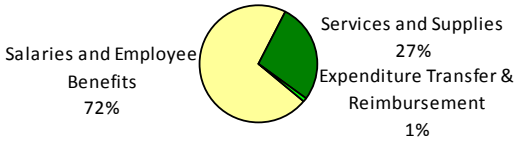
Services & Supplies

- ✧ Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.
- ✧ Acct. 2140 Clinic medical supplies.
- ✧ Acct. 2189 Provides mandatory veterinary services (PC 597 & SB1785) in the Spay & Neuter Clinic and boarding contracts for larger animals.
- ✧ Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $45,000 to remodel the HazMat facility adjacent to the animal shelter.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2860 Animal Care
Fund: 1100 County General

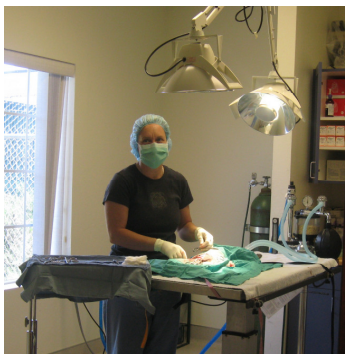
Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822100 Animal License	301,000	317,809	301,000	317,101	301,000	301,000	301,000
825398 SB90 Reimb	0	0	0	0	0	0	0
826240 Humane Services	123,000	168,809	123,000	172,082	123,000	123,000	123,000
826241 Incinerator Service	8,000	7,405	7,000	5,250	7,000	7,000	7,000
826242 Dom Animal Care	81,490	117,764	81,490	30,375	106,490	106,490	106,490
826390 Other Charges	60,000	84,561	65,000	47,792	65,000	65,000	43,000
827600 Other Sales	200	87	200	256	200	200	200
827700 Other	0	(2,879)	0	20,485	10,000	0	0
827707 Donation	2,500	2,017	2,500	2,377	2,000	2,000	2,000
827801 Grant Revenue	0	1,000	0	0	0	0	0
827802 Oper Transfer In	10,000	0	10,000	0	0	10,000	10,000
Total Revenues	586,190	696,573	590,190	595,717	614,690	614,690	592,690
Salaries & Employee Benefits							
861011 Regular Employees	311,277	295,851	303,517	273,500	307,801	307,801	317,401
861012 Extra Help	29,349	24,786	29,349	25,308	59,878	59,878	64,678
861013 Overtime Reg Emp	0	11,511	0	2,330	0	0	0
861021 Co Cont Retirement	73,525	68,017	72,040	71,020	80,630	80,630	82,539
861022 Co Cont OASDI	18,314	18,419	16,144	16,466	17,698	17,698	18,293
861023 Co Cont Medicare	4,709	4,667	4,201	4,218	4,940	4,940	5,149
861024 Co Cont Retire Incr	34,615	31,865	43,876	28,026	30,146	30,146	30,891
861030 Co Cont Health Ins	54,300	56,871	57,612	59,904	64,600	64,600	64,600
861031 Co Cont Unemp Ins	4,648	4,710	0	0	4,513	4,513	4,513
861035 Co Cont Workers Comp	8,217	53,873	47,238	47,296	47,238	73,019	73,019
Total Salaries & Employee Benefits	538,954	570,569	573,977	528,069	617,444	643,225	661,083
Services & Supplies							
862050 Clothing/Pers Items	0	19	50	0	100	100	100
862060 Communications	4,000	2,792	2,286	1,884	1,750	1,750	1,750
862101 Insurance - General	23,394	24,020	10,497	10,497	40,497	8,774	8,774
862120 Maintenance Equip	8,336	13,836	2,540	2,049	2,340	2,340	2,340
862130 Maint - Strc/Impr/Grnds	0	44	0	0	0	0	0
862140 Med Dntl & Lab Supplies	70,000	58,078	46,164	67,848	42,000	42,000	65,000
862150 Memberships	300	165	300	140	300	300	300
862170 Office Expense	16,000	17,732	14,609	16,796	1,900	1,900	1,900
862185 Medical/Dental Svcs	0	350	0	1,997	1,500	1,500	1,500
862187 Education & Training	0	0	0	69	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	43,200	29,541	37,540	37,164	57,540	57,540	57,540
862190 Publ/Legal Notice	100	2,228	2,000	3,228	1,000	1,000	1,000
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	104,499	119,854	104,500	130,677	106,000	106,000	106,000
862250 Trans/Travel	1,500	369	1,500	2,142	2,000	2,000	2,000
862253 Travel Out of County	0	0	0	0	1,000	1,000	1,000
862260 Utilities	100	0	100	0	100	100	100
Total Services & Supplies	271,429	269,029	222,086	274,489	260,527	228,804	251,804

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	11,200	0	0
864370 Equipment	6,400	6,947	0	0	0	0	0
Total Fixed Assets	6,400	6,947	0	0	11,200	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Operating Transfer Out	0	0	20,000	0	0	56,200	11,200
Total Expend Transfer & Reimb	0	0	20,000	0	0	56,200	11,200
Total Net Appropriations	816,783	846,545	816,063	802,558	889,171	928,229	924,087
Total Net County Cost	230,593	149,972	225,873	206,841	274,481	313,539	331,397

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director



The Animal Care Services Mobile Spay and Neuter Program (Care-A-Van) is designed to have a positive impact on the lives of dogs and cats in Mendocino County by providing quality, low-cost spay/neuter, vaccinations and education outreach in the outlying areas of the county.

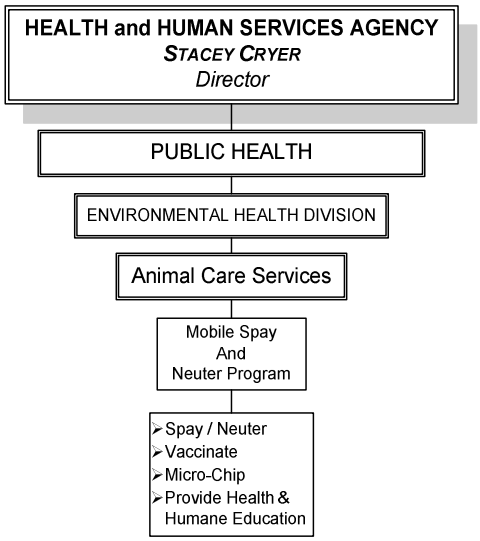
MAJOR ACCOMPLISHMENTS IN FY 2013-14

- ♦ Vaccinated 255 animals.
- ♦ Micro-chipped 48 animals.
- ♦ Provided animal health and humane treatment education to residents in outlying areas of the county.
- ♦ Worked closely with Second Chance Rescue in Fort Bragg to help meet the needs of coast residents.

GOALS/OBJECTIVES FOR FY 2014-15

- ♦ To increase animal services in outlying areas of the county as staffing will allow.
- ♦ To repair the Care-A-Van so that it can safely and effectively serve rural areas of the County.
- ♦ To work in conjunction with county non-profit organizations to provide service to low income individuals in rural areas of the county.
- ♦ To work in conjunction with county non-profit organizations to provide service to low income individuals.

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

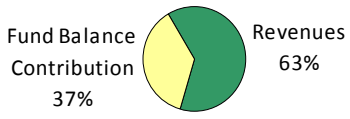
Revenues

✧ Acct. 6390 Revenue received from spay and neuter services.

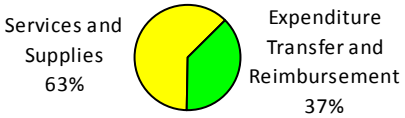
Expenditure Transfer & Reimbursement

✧ Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2861 Mobile Spay/Neuter
Fund: 1213 Mobile Spay/Neuter Program

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	300	268	0	200	0	0	0
826390 Other Charges	39,138	3,259	25,000	0	16,963	16,963	16,963
827707 Donation	0	0	0	0	0	0	0
Total Revenues	39,438	3,527	25,000	200	16,963	16,963	16,963
Services & Supplies							
862060 Communications	300	0	150	0	150	150	150
862101 Insurance - General	122	72	35	35	35	60	60
862120 Maintenance - Equip	1,000	0	750	0	750	750	750
862140 Med Dntl & Lab Supls	8,000	550	0	0	2,000	2,000	2,000
862170 Office Expense	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	15,000	200	10,000	200	10,000	10,000	10,000
862194 A-87 Costs	1,516	1,516	1,516	0	1,516	1,516	1,516
862239 Spec Dept Expense	1,000	0	1,000	0	1,000	1,000	1,000
862250 Trans/Travel	2,500	0	1,512	0	1,512	1,512	1,512
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	29,438	2,338	14,963	235	16,963	16,988	16,988
Expend Transfer & Reimb							
865802 Oper Transfer Out	10,000	0	10,000	0	0	10,000	10,000
Total Expend Transfer & Reimb	10,000	0	10,000	0	0	10,000	10,000
Total Net Appropriations	39,438	2,338	24,963	235	16,963	26,988	26,988
Total Fund Balance Contribution	0	(1,189)	(37)	35	0	10,025	10,025

HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH ADMINISTRATION 4010

STACEY CRYER, Director





Public Health Administration Division is in partnership with the community to promote and safeguard the health and wellness of the people of Mendocino County. The Administration Division is responsible for the oversight of all Public Health programs through policy development, leadership, fiscal management and technical assistance. In addition to oversight, the Administration Division includes vital statistics; medical marijuana identification cards; disaster preparedness; and Prevention and Planning Unit (PAPU) that uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Statistical input into the Healthy Mendocino website provided a useful tool for evaluating the health and wellness of Mendocino County residents.
- Contracted with two local physicians to serve as Deputy Public Health Officers, with one of the physicians to manage all communicable disease outbreaks/prevention for Mendocino County.
- Continued to work with local policy-makers, youth, and community members to promote and implement municipal zoning changes and school district policies that supported increased access to a healthy food environment through ongoing coalitions and advocacy.
- Implemented the Stanford University Chronic Disease Prevention program. Worked to reduce and control the risk factors for cardiovascular disease including high blood pressure, diabetes, and tobacco use.
- Promoted and advocated for a tobacco policy to license tobacco sellers to reduce sales to minors countywide.
- Provided training in the county on the prevention of bullying in all schools.

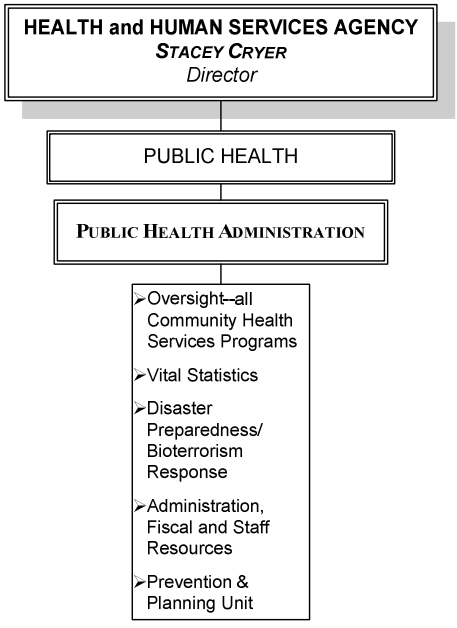
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to serve on the Healthy Mendocino committee for promotion and content of the Healthy Mendocino website.
- Continue recruitment for a Mendocino County Public Health Officer (PHO).
- Continue to explore opportunities for shared resources with Sonoma County.
- Provide oversight to internal and external partners through use of consistent communication and audit tools.
- Increase healthy eating and active living among the citizens of Mendocino County.
- Youth working with Public Health staff will continue to be presenters about their efforts to create healthy food environments at the Childhood Obesity Conference.
- Continue to research and apply for grants that promote prevention and public health wellness in Mendocino County.

CURRENT STAFFING

12.0 Filled Full Time Equivalent (FTE)
21.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5341 State Sales Tax revenue distributed for State mandated programs.
- ✧ Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).
- ✧ Acct. 7801 State grants for prevention services provided by the Prevention and Planning Unit.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for County staff providing Agency administration and direct service provision.

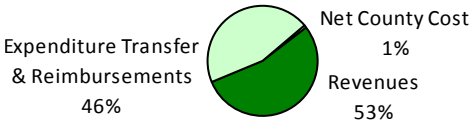
Services & Supplies

- ✧ Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.
- ✧ Acct. 2239 HHSA administration costs.

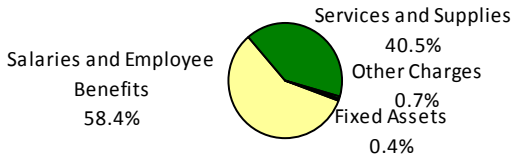
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4010 Public Health Administration
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823204 Misc Court Fine	3,000	1,879	3,000	1,160	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	411,901	0	773,037	0	0	0
825341 Realignment Hlth Svcs	832,563	(13,125)	782,372	(176,319)	876,673	957,178	985,063
825490 State Other	20,000	30,000	0	0	0	0	0
825670 Federal Other	200,000	177,676	300,000	336,798	223,541	224,195	324,195
826263 Health - Vital Stats	23,700	31,554	23,700	38,445	33,000	33,000	33,000
826390 Other Charges	83,486	209,974	61,801	213,607	71,800	71,800	71,800
827600 Other Sales	1,400	3,637	1,400	3,848	1,400	1,400	1,400
827801 Grant Revenue	353,770	71,112	259,244	8,353	23,547	25,396	25,396
Total Revenues	1,517,919	924,608	1,431,517	1,198,929	1,232,961	1,315,969	1,443,854
Salaries & Employee Benefits							
861011 Regular Employees	1,064,399	565,908	955,185	509,526	951,388	951,388	1,016,688
861012 Extra Help	0	4,006	0	33,196	0	0	1,200
861013 Overtime Reg Emp	0	7,622	0	7,964	7,500	7,500	7,500
861021 Co Cont Retirement	246,494	141,056	242,241	148,405	234,095	234,095	237,833
861022 Co Cont OASDI	63,035	33,378	57,394	31,589	55,483	55,483	56,432
861023 Co Cont Medicare	15,307	7,871	13,382	7,567	12,977	12,977	13,216
861024 Co Cont Retire Incr	116,413	64,626	95,295	64,528	65,679	65,679	67,138
861030 Co Cont Health Ins	160,031	90,909	131,359	94,780	150,206	150,206	150,206
861031 Co Cont Unemp Ins	4,518	3,890	0	(225)	2,587	2,552	2,552
861035 Co Cont Workers Comp	45,850	4,637	9,031	10,512	8,338	19,239	19,239
Total Salaries & Employee Benefits	1,716,047	923,902	1,503,887	907,842	1,488,253	1,499,119	1,572,004
Services & Supplies							
862060 Communications	12,997	19,612	11,554	12,081	11,325	11,325	11,325
862101 Insurance - General	17,238	22,370	38,338	38,338	38,317	110,459	110,459
862109 Insurance - Other	3,242	1,155	1,155	606	1,155	1,155	1,155
862120 Maint - Equip	0	0	750	92	750	750	750
862130 Maint - Strc Impr & Grnds	0	55	1,200	729	1,200	1,200	1,200
862150 Memberships	5,000	2,850	5,150	4,851	5,150	5,150	5,150
862170 Office Expense	26,046	17,765	21,362	26,621	22,256	22,256	22,256
862187 Education & Training	4,150	2,296	8,591	3,228	4,690	4,690	4,690
862189 Prof/Spec Svcs - Other	208,409	121,175	136,826	209,783	196,375	196,375	201,375
862190 Publ/Legal Notice	2,000	380	1,000	1,442	1,000	1,000	1,000
862210 Rent/Lease - Bldg Grnds	0	0	0	500	0	0	0
862230 Info Tech Equip	6,800	6,748	30,000	10,310	30,000	30,000	30,000
862239 Spec Dept Expense	517,908	525,168	588,542	415,677	609,397	609,397	659,397
862250 Trans/Travel	15,174	4,113	15,973	2,381	12,090	12,090	12,090
862253 Travel Out of County	16,468	16,017	22,404	12,556	16,749	16,749	16,749
862260 Utilities	13,873	9,548	10,773	10,548	12,420	12,420	12,420
Total Services & Supplies	849,305	749,251	893,618	749,742	962,874	1,035,016	1,090,016
Other Charges							
863113 Pymts Other Gov Agnc	328,141	70,559	113,539	15,913	20,000	20,000	20,000
863280 Contr Other Agency	0	52,923	67,700	0	0	0	0
Total Other Charges	328,141	123,482	181,239	15,913	20,000	20,000	20,000

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864370 Equipment	0	0	0	0	10,400	10,400	10,400
Total Fixed Assets	0	0	0	0	10,400	10,400	10,400
Expend Transfer & Reimb							
865380 Intrafund Transfer	(1,354,325)	(856,382)	(1,129,978)	(476,865)	(1,231,317)	(1,231,317)	(1,231,317)
865802 Oper Transfer Out	0	0	4,000	20,726	4,000	4,000	4,000
Total Expend Transfer & Reimb	(1,354,325)	(856,382)	(1,125,978)	(456,138)	(1,227,317)	(1,227,317)	(1,227,317)
Total Net Appropriations	1,539,168	940,253	1,452,766	1,217,359	1,254,210	1,337,218	1,465,103
Total Net County Cost	21,249	15,645	21,249	18,430	21,249	21,249	21,249

HEALTH and HUMAN SERVICES AGENCY

SUPPLEMENTAL NUTRITION ASSISTANCE EDUCATION PROGRAM (SNAP-ED) ..... 4010 PHSNAP-GRANT

STACEY CRYER, Director

The Supplemental Nutrition Assistance Education (SNAP-Ed)/Nutrition Education and Obesity Prevention (NEOP) Program improves community nutrition knowledge and increases access to healthy foods while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan. The plan coordinates Federal nutrition programs to increase enrollment, quality and coordination within the county. The program provides nutrition education and physical activity promotion with services provided by contracts with family resource centers throughout Mendocino County and North Coast Opportunities. Nutrition education is offered at the above sites, in addition to the Boys & Girls Club, WIC, food banks, and homeless shelters and to clients in substance abuse and behavioral health treatment.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Organizations serving healthier beverages, improvements to collaborations and referrals resulting in greater food security for food insecure residents of Mendocino County, greater knowledge of healthy food resources in the county, four communities assessed by teens examining access to healthy foods, community-informed plans to increase access to and consumption of healthy foods by low income residents, greater WIC purchases from local farmers at farmers' markets, the Mendocino County Food Policy Council maintained, and many people with greater knowledge and ability to feed their families more healthily.

♦ Over 157 events were held by this program in FY 2013-14, including consumer and one-on-one or group nutrition education classes, grocery store tours, farmers' market taste tests, cooking demonstrations, community forum, and Rethink Your Drink events.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Continue to provide education to the community regarding healthy nutrition.

♦ Continue to advocate for access to healthy foods for vulnerable populations.

♦ Continue to work with community partners to encourage fresh food purchases from local farmer's markets.

♦ Continue to collaborate with the Mendocino County Food Policy Council.

GRANT INCEPTION DATE	November 1, 2011
CURRENT GRANT PERIOD	October 1, 2012 – September 30, 2016
SOURCE OF FUNDS	United States Dept of Agriculture through CA Dept of Public Health
CONTINUITY OF GRANT	Terminates effective September 30, 2016

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum? Negotiated rate:	Yes, 9.9%
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Staff Assistant III	.15	100%	0%
Senior Program Manager	.10	100%	0%
Senior Program Specialist	.95	100%	0%
Program Administrator	.10	100%	0%
Program Specialist II	.15	100%	0%
Senior Public Health Analyst	.05	100%	0%

HEALTH and HUMAN SERVICES AGENCY

SUPPLEMENTAL NUTRITION ASSISTANCE EDUCATION PROGRAM (SNAP-ED) ..... 4010 PHSNAP-GRANT

STACEY CRYER, Director

GRANT FUNDING AND BUDGET	
Revenues	$ 200,000
Expenditures	
Personnel:	$ 131,744
Other Costs: (*Services and Supplies)*	56,656
Indirect Costs:	11,600
TOTAL	$ 200,000
Total Projected Program Costs =	$ 200,000
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SUSTAINABLE COMMUNITIES PLANNING & INCENTIVE AWARD.....4010/PHSUST-GRANT

STACEY CRYER, Director

Health and Human Services Agency (HHSA) Prevention and Planning Unit was awarded $461,340 of Proposition 84 funds to be shared between HHSA and the cities of Ukiah and Fort Bragg. Each jurisdiction is completing a plan that will fulfill the State Strategic Growth Council's goal of reducing greenhouse gas emissions in addition to achieving other objectives such as improving air and water quality, promoting public health and equity, increasing housing affordability, increasing infill and compact development, revitalizing urban and community centers, protecting natural resources and agricultural lands, reducing automobile usage and fuel consumption, promoting water conservation, promoting energy efficiency and conservation, and strengthening the economy. The cities are completing emissions inventories and writing Climate Action Plans, and Fort Bragg wrote a Sustainability Element for its General Plan. HHSA serves to assure that all plans meet the State's objective of promoting public health.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- The City of Fort Bragg's completion of their Climate Action Plan and Sustainability Element to their General Plan.
- The City of Ukiah's completion of their Greenhouse Gas Emissions Inventory and a draft Climate Action Plan.

GOALS/OBJECTIVES FOR FY 2014-15

- Finalize all projects and complete end of grant reports.

GRANT INCEPTION DATE May 1, 2011

CURRENT GRANT PERIOD September 1, 2012 to August 31, 2014

SOURCE OF FUNDS California Proposition 84 bond funds

CONTINUITY OF GRANT Terminates effective August 31, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.10	100%	0%
Senior Program Specialist	.04	100%	0%
Department Analyst II	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 23,547
Expenditures	
Personnel:	$ 17,909
Other Costs: (*Services and Supplies)*	5,638
TOTAL	$ 23,547
Total Projected Program Costs =	$ 23,547

COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

HHSA, Public Health Services has been awarded a grant to implement programs under the Community Transformation Initiative, called CA4Health in California, to reduce chronic diseases by promoting healthier community environments and healthy lifestyles, especially among population groups experiencing the greatest burden of chronic disease. This grant promotes systems, policy and environmental changes to reduce risk factors for chronic disease and helps promote health, reduce health disparities, and lower health care costs for Mendocino County residents.

The statewide initiative addresses four areas: 1) *Smoke Free Living* focuses on smoke-free multi-unit housing; 2) *Healthy Eating and Active Living* focuses on the limiting access to sugary beverages and increasing healthy beverages, including water; 3) high impact evidence-based *Clinical and Preventative Services* focuses on chronic disease and self management programs; and 4) *Healthy and Safe Physical Environment* will focus on Safe Routes To Schools projects. Youth Engagement will be included in all CA4Health efforts.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Collaborated with community partners through a Rethink Your Drink work group to develop and implement grant activities.
- Awarded seven grants to community based organizations and schools to support the adoption of Healthy Beverage Standards.
- Outcomes achieved from the grants include: nine community organizations adopting Healthy Beverage Standards to eliminate sugar sweetened beverages from their programs and community events affecting the health of 2,658 program participants; two schools have adopted Healthy Beverage Standards into their school Wellness Policy and installed hydration stations to increase access to safe and free water improving the health of 645 students; a total of 19 educational presentations were conducted for community-based organizations and 14 infused water taste tests were conducted at community events throughout the county .
- CA4Health staff organized the first Infused Water Recipe Contest and Taste Test at the Ukiah Farmers' market on July 13, 2013.
- Worked with First 5 Mendocino staff to conduct a survey of multiple-family housing property managers to identify how second-hand smoke may be impacting tenants, where policies to protect residents from second-hand smoke already exist, and to identify ways that property managers would be interested in further protecting their residents against second-hand smoke.
- Worked with clinics, hospitals, and community-based organizations to improve linkages between the healthcare delivery system and community resources that support healthier lifestyles.
- Trained and contracted with lay leaders to provide Stanford University's Healthier Living workshops throughout the County (aka Chronic Disease Self Management/CDSMP).
    - In addition, two lay leaders were trained in the Spanish language version of the curriculum called Tomando Control de su Condicion Cronica.
- Ten workshops were held and 86 individuals with hypertension, heart disease, diabetes, and other chronic conditions acquired the confidence and skills necessary to improve their health. CDSMP workshops were provided in Fort Bragg, Ukiah and Willits.
- Awarded 4 grants, totaling $34,000, to school communities in Laytonville, Covelo, Redwood Valley, and Willits to develop Safe Routes to School programs and policy to support these programs into the future.
- Two Youth Advocacy Trainings were held in 2013 to provide youth with the information and capacity to have a positive influence on their communities' health. 60 youth advocates participated in the two trainings and are now prepared to educate decision makers and ask for health improvements.
- Mendocino County Prevention and Planning Unit received a "Grassroots Transformational Game Changer" award from the California Convergence in recognition of the Youth Advocacy Training which engages youth in helping to build healthy and equitable communities across Mendocino County.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to work on how to reduce chronic diseases by promoting healthier community environments and healthy lifestyles, focusing on population groups experiencing the greatest burden of chronic disease.
- Work to reduce risk factors for chronic disease by promoting good health, reduction of health disparities and encourage health care.
- Work to eliminate secondhand smoke danger in multi-family housing units.
- Continue to provide Chronic Disease Self-Management classes.
- Continue to provide safe walking and bicycling environments.

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION (CA4HEALTH) 4010/0435-GRANT

STACEY CRYER, Director

GRANT INCEPTION DATE	September 30, 2011
CURRENT GRANT PERIOD	September 30, 2013 to September 29, 2014
SOURCE OF FUNDS	Centers for Disease Control & Prey through Public Health Institute
CONTINUITY OF GRANT	September 29, 2016, subject to availability of funds

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	15% of salary and benefits *(if backed by documentation)*
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	0.110	100%	0%
Program Administrator	0.540	100%	0%
Senior Program Specialist	0.810	100%	0%
Staff Assistant III	0.100	100%	0%
Program Specialist II	0.140	100%	0%
Fiscal Analyst	0.045	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 81,648
Expenditures	
Personnel:	$ 1,734
Other Costs: (*Services and Supplies)*	120
TOTAL	$ 1,854
Total Projected Program Costs =	$ 1,854

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION (CA4HEALTH) 4010/0435-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0435 Community Transformation
Fund: 4350 Community Transformation

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825670 Federal Other	0	0	237,000	338,407	0	0	0
827700 Other Revenue	0	0	0	0	81,648	81,648	81,648
827801 Grant Revenue	360,180	263,005	0	(118,760)	0	0	0
Total Revenues	360,180	263,005	237,000	219,648	81,648	81,648	81,648
Salaries & Employee Benefits							
861011 Regular Employees	87,976	114,712	114,019	105,056	0	0	0
861012 Extra Help	0	0	0	0	0	0	1,734
861021 Co Cont Retirement	13,490	27,939	28,708	27,247	0	0	0
861022 Co Cont OASDI	5,173	6,884	6,747	5,835	0	0	0
861023 Co Cont Medicare	1,513	1,610	1,578	1,475	0	0	0
861024 Co Cont Retire Incr	7,364	13,239	13,151	12,292	0	0	0
861030 Co Cont Health Ins	11,877	13,346	12,865	12,061	0	0	0
861031 Co Cont Unemp Ins	607	375	0	209	0	0	0
861035 Co Cont Workers Comp	3,185	1,987	0	1,105	0	0	0
Total Salaries & Employee Benefits	131,185	180,092	177,068	165,281	0	0	1,734
Services & Supplies							
862060 Communications	4,000	0	800	677	120	120	120
862150 Memberships	0	0	189	0	0	0	0
862170 Office Expense	3,180	1,684	1,609	4,025	0	0	0
862187 Education & Training	2,000	2,176	12,100	1,910	0	0	0
862189 Prof/Spec Svcs - Other	5,921	32,316	0	60,236	0	0	0
862190 Publ/Legal Notice	0	0	0	1,348	0	0	0
862210 Rent/Lease Bldg Grds	5,400	994	1,000	418	0	0	0
862230 Info Tech Equip	0	0	0	1,020	0	0	0
862239 Spec Dept Expense	22,178	29,034	14,980	52,660	0	0	0
862250 Trans/Travel	1,110	2,278	1,539	2,264	0	0	0
862253 Travel Out of County	1,426	3,238	4,430	4,976	0	0	0
862260 Utilities	0	0	0	247	0	0	0
Total Services & Supplies	45,215	71,720	36,647	129,781	120	120	120
Other Charges							
863280 Contr Other Agency	183,780	0	20,100	0	0	0	0
Total Other Charges	183,780	0	20,100	0	0	0	0
Total Net Appropriations	360,180	251,812	233,815	295,062	120	120	1,854
Total Fund Balance Contribution	0	(11,193)	(3,185)	75,414	(81,528)	(81,528)	(79,794)

The Tobacco Education Services grant is used to support smoke-free public policy, to ensure compliance with State and Local tobacco laws and ordinances and to provide educational services regarding tobacco and secondhand smoke. Primary activities in current grant period are to provide technical assistance for smoke-free mental health facilities policy development and implementation, to implement the Tobacco Seller's Ordinance in Fort Bragg, and to conduct the Retail Campaign regarding keeping tobacco products out of the hands of youth.

MAJOR ACCOMPLISHMENTS FY 2013-14

- 90 "Quit Kits" were distributed to four Mental Health Providers for their clients in conjunction with the Great American Smoke Out.
- The youth advocacy group, GASP (Go Away Smoke Please), produced a video on "The Dangers of Second Hand Smoke" which has been used at several community presentations to increase awareness of this serious health issue.
- Retail Environment Survey observations were conducted at 115 retail stores throughout Mendocino County to assess the type, pricing and promotion of tobacco, alcohol and healthy food options being sold. The findings will be released in 2014 as part of the Healthy Stores, Healthy Communities Statewide Campaign.
- Educational activities were conducted in the City of Fort Bragg to promote the implementation of the existing tobacco retailer licensing policy. Educational materials were distributed to retailers regarding the importance of compliance with State and local laws governing sales to minors and effects of non-compliance.
- Presentations were made to community groups and law enforcement on the problem of illegal tobacco sales to minors and how to successfully implement Youth Tobacco Purchase Surveys (YTPS) to reduce sales to minors.
- Youth Tobacco Purchase Surveys (YTPS) was conducted in Fort Bragg and merchants who sold tobacco to minors received additional education on the importance of compliance with local and State laws and how to do so.

GOALS/OBJECTIVES FOR FY 2014-15

- Work to expand the definition of tobacco products to incorporate smokeless tobacco products.
- Work to decrease tobacco product advertising in store windows in Fort Bragg.
- Continue to educate on the link between advertising and increased tobacco use among youth.
- Work to increase youth involvement in the community advisory group for the Tobacco Control Program.

GRANT INCEPTION DATE	January 1, 1990
CURRENT GRANT PERIOD	July 1, 2014 – June 30, 2015
SOURCE OF FUNDS	California Department of Public Health, California Tobacco Control Program
CONTINUITY OF GRANT	Three-year grant funding cycle, ongoing

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 11% of personnel cost
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	1.00	100%	0%
Senior Program Specialist	.10	100%	0%
Program Specialist II	.20	100%	0%
Department Analyst II	.10	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 150,000
Fund Balance Contribution	1,291
TOTAL	$ 151,291
Expenditures	
Personnel:	$ 115,182
Other Costs: (*Services and Supplies)*	15,495
Indirect Costs:	20,614
TOTAL	$ 151,291
Total Projected Program Costs =	$ 151,291
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

TOBACCO EDUCATION SERVICES..... 4010/0453-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0453 Tobacco Education
Fund: 4530 Tobacco Education

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	130,601	149,997	150,000	129,558	150,000	150,000	150,000
827820 Grant Interest	0	224	0	175	0	0	0
Total Revenues	130,601	150,221	150,000	129,732	150,000	150,000	150,000
Salaries & Employee Benefits							
861011 Regular Employees	57,565	39,645	71,070	64,193	67,024	67,024	68,224
861012 Extra Help	0	3	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	964	0	0	0
861021 Co Cont Retirement	9,337	9,824	18,078	17,223	17,564	17,564	17,564
861022 Co Cont OASDI	3,385	2,372	4,052	3,811	3,896	3,896	3,970
861023 Co Cont Medicare	990	555	948	891	911	911	928
861024 Co Cont Retire Incr	4,818	3,879	2,210	4,249	5,791	5,791	5,791
861030 Co Cont Health Ins	7,771	7,300	9,389	12,355	18,705	18,705	18,705
861031 Co Cont Unemp Ins	397	653	0	163	0	0	0
861035 Co Cont Workers Comp	2,084	(873)	0	859	0	0	0
Total Salaries & Employee Benefits	86,347	63,357	105,747	104,708	113,891	113,891	115,182
Services & Supplies							
862060 Communications	376	117	376	152	120	120	120
862101 Insurance - General	0	280	0	130	0	0	0
862150 Memberships	0	720	500	550	500	500	500
862170 Office Expense	1,700	3,496	2,390	810	950	950	950
862185 Medical/Dental Svcs	0	0	0	171	0	0	0
862187 Education & Training	3,000	1,038	0	2,321	800	800	800
862189 Prof/Spec Svcs - Other	2,200	15,571	0	3,395	4,800	4,800	4,800
862190 Publ/Legal Notice	0	171	0	300	0	0	0
862210 Rent/Lease Bldg Grds	318	0	0	0	0	0	0
862230 Info Tech Equip	2,500	0	220	1,020	1,200	1,200	1,200
862239 Spec Dept Expense	25,659	20,666	34,100	23,202	20,614	20,614	20,614
862250 Trans/Travel	2,000	223	1,895	643	1,695	1,695	1,695
862253 Travel Out of County	6,000	2,136	4,772	1,390	5,430	5,430	5,430
862260 Utilities	0	346	0	457	0	0	0
Total Services & Supplies	43,753	44,766	44,253	34,540	36,109	36,109	36,109
Total Net Appropriations	130,100	108,123	150,000	139,248	150,000	150,000	151,291
Total Fund Balance Contribution	(501)	(42,098)	0	9,515	0	0	1,291

The Office of Traffic Safety Grant is used to fund the Mendocino County's Health and Human Services Agency (HHSA) Walk and Pedal in Fine Fettle media campaign, bike rodeos, high school presentations and other community education strategies to raise awareness of safe sharing of the roads.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Students surveyed at schools regarding their usage of helmets when riding bicycles, skateboards and scooters.
- Youth developed educational public service announcements about wearing helmets when riding bicycles, skateboards and scooters, and not engaging in distracted walking, cycling or driving.
- Staff and volunteers were trained to conduct bicycle safety training (bike rodeos) for school children.
- Ukiah Unified School District has been provided with language for the wellness policy regarding complying with State law requiring helmets when riding bicycles, skateboards and scooters.
- Worked with Willits Unified School District to incorporate traffic safety information and the requirement to comply with California law regarding helmets into their student handbook.
- Implemented school bicycle helmet policies in areas of high bicycle and pedestrian traffic.
- Worked with youth groups to assess helmet usage and distractions from safe walking and cycling such as texting, and advocate for increased enforcement of safe biking and pedestrian laws and support for walkable and bikeable communities.
- Eight bicycle "rodeos" were conducted to train school children in safe bike handling skills. Collaborations include the Willits and Ukiah Unified School Districts, the Sheriff's Office, California Highway Patrol, and the Willits and Ukiah Police Departments.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to reduce the number of collisions and injuries that involve bicycles and pedestrians in traffic situations in Ukiah and Willits.
- Implement school bicycle helmet policies in areas of high bicycle and pedestrian traffic.
- Work with youth groups to assess helmet usage.
- Work with youth groups to assess distractions, such as texting while walking.
- Work with youth groups to advocate for increased enforcement of safe biking and pedestrian laws to provide support for walkable and bikeable communities.
- Collaborate with the Willits and Ukiah Unified School Districts, the Sheriff's Office, California Highway Patrol, and the Willits and Ukiah Police Departments to provide eight bicycle "rodeos" to train school children in safe bike handling skills.

GRANT INCEPTION DATE	October 1, 2013
CURRENT GRANT PERIOD	October 1, 2013 to September 30, 2014
SOURCE OF FUNDS	California Office of Traffic Safety
CONTINUITY OF GRANT	One year only

GRANT RESTRICTIONS AND PROVISIONS:
Does the grant allow for indirect or overhead costs? No

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Sr. Program Specialist	.55	100%	0%
Program Administrator	.2	100%	0%
Program Specialist II	.2	100%	0%
Department Analyst II	.05	100%	0%

GRANT FUNDING AND BUDGET	
Revenues	$ 23,541
Expenditures	
Personnel:	$ 22,617
Other Costs:	924
TOTAL	$ 23,541
Total Projected Program Costs =	$ 23,541
COUNTY MATCH REQUIRED:	No
INDEPENDENT AUDIT REQUIRED:	No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

The Division of Environmental Health (DEH) provides a wide variety of environmental health services in 13 different program areas in order to safeguard the public from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, and other environmental exposures.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Coordinated with Planning and Building Services to implement the Quick Check program for streamlined permit approval.
- Worked with County Agriculture Commissioner, North Coast Opportunities, and the public to develop an Approved Source Program to provide a legal mechanism for the County's small farmers to sell their produce to markets and retail food facilities.
- Secured grants to conduct weekly ocean water bacteria sampling at several popular coastal beaches.
- Collected ocean water bacteria samples (in partnership with the Mendocino County chapter of Surfrider Foundation) and reported water quality status on a 24-hour telephone line.
- Collected mussel samples for California's Domoic Acid and Paralytic Shellfish Poisoning Monitoring Program.
- Continued conversion of permitting and inspection database to new software program that will enable electronic reporting to State agencies.
- Continued to work on transfer of non-standard septic system monitoring program to the private sector.
- Held Land Use stakeholder meetings to provide information to and receive input from private sector partners.
- Implemented State-mandated Body Art Program, registering body art practitioners and permitting body art facilities.
- Implemented State-mandated Cottage Food Program, providing information and guidance to interested community members.
- Participated in the Food Hub Advisory Council to implement North Coast Opportunities' effort to promote the marketing of local produce, funded by a grant from the California Food and Agriculture Department.
- Arranged some funding for Ukiah Unified School District's School Gardens Program, which uses hands-on training to teach children how to grow their own fruits and vegetables, and which provides educational field trips to local working farms.
- Posted food facility inspection results online for public review.
- Worked with the regulated community to assist their transition to electronic reporting in the Certified Unified Program Agencies (CUPA) Program. Provided training sessions in Fort Bragg, Willits and Ukiah.
- In compliance with State mandate, continued to provide information to the agricultural community on hazardous materials handling and storage, and continued to gradually bring those facilities into the permitting process. One local farmer is registered. Working with Board of Supervisors in the implementation process.
- Implemented stormwater pollution prevention measures, including MS4 requirements, into all DEH permitting processes.
- Delivered presentations on methamphetamine labs and large-scale marijuana grow operations to community groups and local law enforcement and fire agencies.
- Participated in County's Drought Ad Hoc committee.
- Participated in public workshops to promote grey water use and rainwater catchment.
- Began regulatory process to officially close two municipal landfills.
- Organized and facilitated regular meetings of the Redwood Empire Hazardous Incident Team (REHIT).
- Provided 7 food safety certification classes in Ukiah, Fort Bragg and Willits for food facility employees.
- Conducted 1,395 inspections of permanent food facilities and 12 inspections of public events.
- Conducted 207 public pool and spa inspections.
- Conducted 27 small public water system inspections.
- Conducted 473 hazardous materials management plan inspections.
- Conducted 65 underground storage tank inspections.
- Conducted 78 waste tire inspections.
- Conducted 182 solid waste inspections.
- Responded to 21 hazardous materials emergency response incidents.
- Reviewed 123 site evaluation reports for septic system designs.
- Issued 107 septic permits.
- Issued 179 water well permits.
- Reviewed 369 building permits.
- Received and investigated 185 citizen complaints concerning liquid waste, food safety, vectors, and solid waste.
- Received and investigated 34 reports from California Emergency Management Agency (Cal EMA) concerning sewage and hazardous material releases.
- Processed 405 rabies exposure/bite reports.

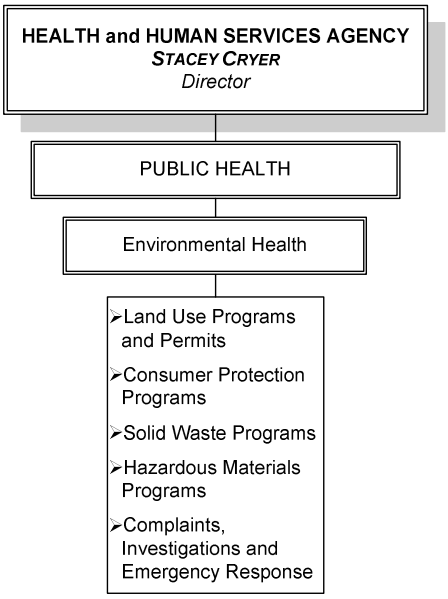
GOALS/OBJECTIVES FOR FY 2014-15

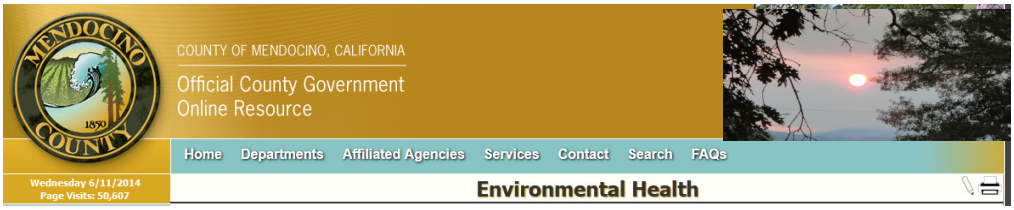
- Continue to work with Planning and Building Services to more efficiently serve the needs of the public.
- Hold regular stakeholder meetings to discuss new septic regulations and to initiate development of Local Area Management Plan required by State regulations.
- Collaborate with Planning and Building Services to present workshops concerning stormwater pollution prevention requirements and compliance strategies.
- Promote water conservation measures, including grey water use and rainwater catchment, through public outreach and collaborative efforts with community organizations.
- Deliver presentations on methamphetamine labs and large-scale marijuana grow operations to community groups and local law enforcement and fire agencies.
- Conduct bi-monthly food handler certification classes, alternating between Ukiah and Fort Bragg.
- Continue to help provide funding to Ukiah Unified School District School Gardens Program, and provide support to other districts that wish to initiate similar programs.
- Continue to develop Cottage Food Program and provide additional public education and outreach.
- Continue to promote the marketing of local produce by participating in the Food Hub Advisory Council.
- Complete the software transition from Access to EnvisionConnect database management system.
- Assist local businesses to comply with State requirement for electronic reporting of CUPA (hazardous materials) data.
- Collect water samples for bacteria testing at several popular coastal beaches (in partnership with the Mendocino County chapter of Surfrider Foundation).
- Post updated ocean water quality information on a 24-hour telephone line, informing the public when bacteria levels are sufficiently high to impact recreational usage.
- Continue to post food facility inspection results online.
- Continue to oversee proper closure of two municipal landfills.
- Mail annual newsletters to businesses on DEH inventory.
- Conduct routine inspections at retail food facilities, public swimming pools, active and closed solid waste facilities, petroleum storage tanks, and businesses that handle hazardous materials.
- Evaluate and permit water well and septic system designs.
- Maintain an active role in the Redwood Empire Hazardous Incident Team (REHIT).
- Investigate citizen and Cal EMA complaints.

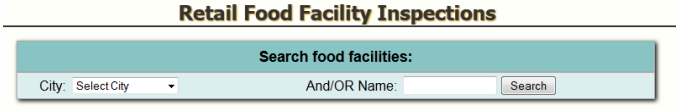
CURRENT STAFFING

16.6 Filled Full Time Equivalent (FTE)
23.6 Allocated FTE

PROGRAM CHART









SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 2606 Land Use permit and certification revenue.
- Acct. 5341 State Sales Tax revenue distributed for state mandated programs.
- Acct. 6283 Consumer Protection inspection and permit revenue.
- Acct. 6390 Other charges include inspection and permit revenue.

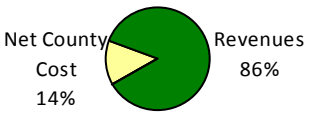
Salaries & Employee Benefits

- Acct. 1011 Salaries for County staff providing Agency administration and direct service provision.

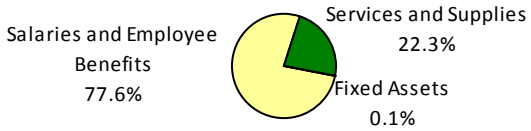
Services & Supplies

- Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.
- Acct. 2239 Laboratory costs and various program testing supplies.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

ENVIRONMENTAL HEALTH 4011

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4011 Environmental Health
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822606 Land Use Fee	353,000	278,992	303,000	308,069	272,700	272,700	272,700
825150 Motor Vehicle in Lieu	0	175,048	0	351,758	0	0	0
825341 Realignment Hlth Svcs	349,480	124,887	367,856	(118)	349,480	365,604	382,221
825490 State Other	50,000	45,196	35,000	45,702	32,359	32,359	32,359
825670 Federal Other	25,000	24,885	25,000	23,765	26,235	26,235	26,235
826283 Consumer Protect Prog	413,854	435,199	414,387	445,159	414,387	414,387	414,387
826315 Solid Waste Fee	88,354	76,051	75,000	74,178	75,000	75,000	75,000
826390 Other Charges	527,000	504,127	572,978	467,936	579,660	579,660	579,660
827700 Other	0	2,572	0	1,930	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,806,688	1,666,957	1,793,221	1,718,379	1,749,821	1,765,945	1,782,562
Salaries & Employee Benefits							
861011 Regular Employees	1,023,040	858,209	1,018,469	866,435	954,985	954,985	972,985
861012 Extra Help	37,632	30,492	38,235	32,143	41,000	41,000	43,400
861013 Overtime Reg Emp	0	16,874	0	17,227	0	0	0
861021 Co Cont Retirement	232,537	196,948	250,727	219,173	244,114	244,114	247,622
861022 Co Cont OASDI	58,078	49,140	58,167	50,149	55,644	55,644	56,686
861023 Co Cont Medicare	14,597	12,280	14,566	12,572	14,081	14,081	14,377
861024 Co Cont Retire Incr	110,139	90,237	104,685	92,250	93,601	93,601	94,972
861030 Co Cont Health Ins	194,999	151,297	185,005	139,315	132,590	132,590	132,590
861031 Co Cont Unemp Ins	10,179	10,179	0	0	7,897	7,897	7,897
861035 Co Cont Workers Comp	7,335	34,869	25,270	25,270	25,270	36,124	36,124
Total Salaries & Employee Benefits	1,688,536	1,450,525	1,695,124	1,454,532	1,569,182	1,580,036	1,606,653
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	29,500	18,543	23,200	6,078	22,850	22,850	22,850
862101 Insurance - General	7,415	7,665	3,478	3,478	3,478	8,748	8,748
862120 Maint - Equip	8,000	1,040	8,000	571	7,000	7,000	7,000
862130 Maint Strc/Impr/Grnds	20,000	1,840	20,000	0	10,000	10,000	10,000
862150 Memberships	1,480	1,203	1,480	1,901	950	950	950
862170 Office Expense	22,600	22,949	20,750	23,579	21,350	21,350	21,350
862185 Medical/Dental Svcs	3,500	682	2,500	637	8,325	8,325	8,325
862187 Education & Training	33,500	3,360	29,000	6,764	21,000	21,000	21,000
862189 Prof/Spec Svcs - Other	46,137	24,478	41,137	10,829	71,877	71,877	61,877
862190 Publ/Legal Notice	2,000	1,033	2,000	1,351	2,000	2,000	2,000
862230 Info Tech Equip	10,000	4	14,725	6,741	20,000	20,000	20,000
862239 Spec Dept Expense	183,739	166,438	212,491	180,542	213,476	213,476	213,476
862250 Trans/Travel	62,802	43,934	50,950	48,905	50,250	50,250	50,250
862253 Travel Out of County	6,500	7,226	6,500	10,665	15,000	15,000	15,000
Total Services & Supplies	437,173	300,396	436,211	302,041	467,556	472,826	462,826
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	2,000	0	2,000	1,081	2,000	2,000	2,000
Total Fixed Assets	2,000	0	2,000	1,081	2,000	2,000	2,000

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfer	(22,680)	(690)	0	0	0	0	0
865802 Oper Transfer Out	15,000	0	0	0	0	0	0
Total Expend Transfer & Reimb	(7,680)	(690)	0	0	0	0	0
Total Net Appropriations	2,120,029	1,750,231	2,133,335	1,757,654	2,038,738	2,054,862	2,071,479
Total Net County Cost	313,341	83,274	340,114	39,275	288,917	288,917	288,917

HEALTH and HUMAN SERVICES AGENCY

OCEAN WATER QUALITY MONITORING 4011-GRANT

STACEY CRYER, Director

The purpose of the grant is to monitor water quality at several popular coastal beaches between April and the end of October.

GRANT INCEPTION DATE	November 1, 2002
CURRENT GRANT PERIOD	October 1, 2014, through September 30, 2015
SOURCE OF FUNDS	California State Water Resources Control Board
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 26,235
Expenditures	
Other Costs: *(Services and Supplies)*	$ 26,235
TOTAL	$ 26,235
Total Projected Program Costs =	$ 26,235

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is included in Budget Unit 4011's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

WASTE TIRE PROGRAM 4011-GRANT

STACEY CRYER, Director

The purpose of the grant is to support compliance inspections and tracking of waste tire generators (tire dealers, auto dismantlers).

GRANT INCEPTION DATE	July 1, 2006
CURRENT GRANT PERIOD	July 1, 2014, through June 30, 2015
SOURCE OF FUNDS	CalRecycle
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Environmental Health Specialist II	.3	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 29,000
Expenditures	
Personnel:	$ 29,000
TOTAL	$ 29,000
Total Projected Program Costs =	$ 29,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is included in Budget Unit 4011's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

FOOD HANDLER CERTIFICATION PROGRAM..... 4011/0412-PROGRAM

STACEY CRYER, Director

The purpose of this program is to provide accessible food safety training to local retail food handlers.

INCEPTION DATE January 1, 1999

SOURCE OF FUNDS Fees and realignment

EMPLOYEES	**(full time equivalent)**	**Fee Supported**	**General Fund**
None			

PROGRAM FUNDING AND BUDGET

Revenues	$ 25,000
Expenditures	
Other Costs: *(Services and Supplies)*	$ 25,000
TOTAL	$ 25,000
Total Projected Program Costs =	$ 25,000

HEALTH and HUMAN SERVICES AGENCY

FOOD CERTIFICATION PROGRAM..... 4011/0412-PROGRAM

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0412 Food Handler Certification
Fund: 4120 Food Handler Certification

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826390 Other Charges	25,000	21,597	25,000	23,709	25,000	25,000	25,000
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	25,000	21,597	25,000	23,709	25,000	25,000	25,000
Services & Supplies							
862170 Office Expense	10,000	6,592	7,000	6,393	7,000	7,000	7,000
862187 Education & Training	1,000	150	1,000	450	500	500	500
862239 Spec Dept Expense	22,680	0	22,680	9,199	17,500	17,500	17,500
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	33,680	6,742	30,680	16,043	25,000	25,000	25,000
Total Net Appropriations	33,680	6,742	30,680	16,043	25,000	25,000	25,000
Total Fund Balance Contribution	8,680	(14,855)	5,680	(7,666)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

The purpose of the grant is to supplement the existing solid waste facilities permit and inspection program.

GRANT INCEPTION DATE July 1, 1996

CURRENT GRANT PERIOD July 1, 2014, through June 30, 2015

SOURCE OF FUNDS CalRecycle and realignment

CONTINUITY OF GRANT Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**Fees**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 18,424
Expenditures	
Other Costs: *(Services and Supplies)*	$ 18,424
TOTAL	$ 18,424
Total Projected Program Costs =	$ 18,424

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0452 LEA Solid Waste
Fund: 4520 LEA Solid Waste

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	18,318	49,806	18,318	41,217	18,424	18,424	18,424
827820 Grant Interest	0	1,504	0	1,318	0	0	0
Total Revenues	18,318	51,311	18,318	42,535	18,424	18,424	18,424
Services & Supplies							
862239 Spec Dept Expense	18,318	0	18,318	0	18,424	18,424	18,424
Total Services & Supplies	18,318	0	18,318	0	18,424	18,424	18,424
Total Net Appropriations	18,318	0	18,318	0	18,424	18,424	18,424
Total Fund Balance Contribution	0	(51,311)	0	(42,535)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL AND OTHER DRUG PROGRAM (AODP)..... 4012

STACEY CRYER, Director

The overall mission of Alcohol and Other Drug Program (AODP) is to promote healthy behaviors by preventing, reducing and treating alcohol and other drug addiction, abuse and related conditions. Prevention education, intervention and treatment services are provided to County residents of all ages, ethnic and socio-economic groups. AODP's continuum of care is a model that recognizes the essential components of comprehensive Alcohol and Other Drug core services. The discreet components include: prevention, early intervention, treatment, and aftercare services for the recovering community.

Alcohol and Other Drug Program is committed to the development, maintenance, and continuous improvement of a comprehensive and integrated continuum of Alcohol and Other Drug services.

Investing in programs that prevent and treat alcohol and drug addiction saves lives and improves the health, safety and well-being of our communities.

Alcohol and Other Drug Program is committed to providing a systematic process in which staff is involved to improve program effectiveness in the accomplishment of program outcome results. The process involves continually monitoring program performance and client outcomes with resultant changes in practice when needed.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Served 375 new participants since July 1, 2013.
- Eleven (11) women were pregnant at entry; the substance exposure was reduced or eliminated by the participation in treatment.
- Two Alcohol and Other Drug Program (AODP) counselors were co-located with the Ukiah and Willits Child Welfare Services staff, thus allowing substance abuse assessments to be expedited, which permitted clients to quickly attain services.
- Acceptance by and participation in the Care Coordination Collaborative with multiple community partners to increase care coordination between primary care, mental health services and Alcohol and Other Drug services.
- Women in Need of Drug-Free Opportunities (WINDO) Program has been outreaching and connecting with primary care physicians.
- Integration with Mental Health to better serve clients.
- Provided quality counseling interventions.
- Completed a Trauma Review.
- Staff participated in a Motivational Interview Training.

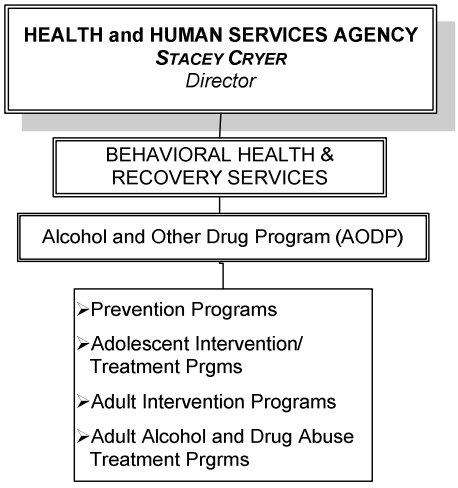
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to provide Family Dependency Drug Court (FDDC) like services when the FDDC grant ends on September 30, 2014.
- Continue to participate in the Care Coordination Collaborative to increase care coordination between primary care, mental health services and alcohol and other drug services.
- Continue to provide on-going professional training for all staff.
- Become eligible for new funding opportunities.
- Continue the development and refinement of the CALWORKS Alcohol and Other Drug services.
- Continue the development and refinement of AB109 Alcohol and Other Drug services.
- Continue outreaching and educating the community on Alcohol and Other Drug services.
- Continue Intake Screening Enrollment process to better serve clients.
- Collaborate and coordinate services with community partners.

CURRENT STAFFING

22.9 Filled Full Time Equivalent (FTE)
45.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3205 Drug/alcohol fines collected.
- ✧ Acct. 3206 Court fines.
- ✧ Acct. 3207 Drug abuse education.
- ✧ Acct. 5393 Substance Abuse Prevention and Treatment (SAPT).

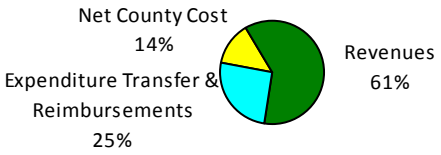
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for County staff providing Agency administration and direct service provision.

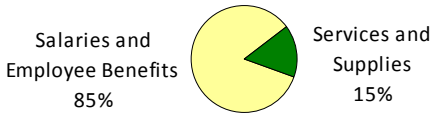
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Intrafund transfers from Social Services for staff providing Substance Use Disorder Services and for AB109 services provided.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL AND OTHER DRUG PROGRAM (AODP)..... 4012

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4012 Alcohol/Other Drug Program
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823205 Drug/Alcohol Fine	31,200	30,926	31,200	24,942	22,000	22,000	22,000
823206 Co Alcohol Educ	6,000	20,698	18,000	18,580	16,200	16,200	16,200
823207 Drug Abuse Educ	0	5,174	36,000	5,937	5,000	5,000	5,000
825341 Realignment Hlth Svcs	277,816	619,321	479,973	554,223	466,951	466,951	466,951
825344 2011 Realign Pub Safety	0	9,928	0	0	0	0	0
825393 State Aid - Drug & Alc	1,005,618	1,064,360	977,837	694,776	1,116,351	1,116,351	902,868
825490 State Other	182,646	(3,240)	5,689	29	0	0	0
825670 Federal Other	46,043	5,271	125,304	5,696	59,391	59,391	59,391
826265 Drug Diversion Svc	0	24,304	0	20,446	0	0	0
826348 Driving Under Infl	20,000	18,519	20,000	19,713	30,000	30,000	30,000
827700 Other	0	0	0	0	0	0	0
827801 Grant Revenue	0	3,500	0	0	0	0	0
827805 Medi-Cal	175,200	10,290	10,000	17,787	10,000	10,000	10,000
Total Revenues	1,744,523	1,809,050	1,704,003	1,362,128	1,725,893	1,725,893	1,512,410
Salaries & Employee Benefits							
861011 Regular Employees	1,275,760	1,027,749	1,238,730	939,101	1,187,258	1,187,258	1,213,658
861012 Extra Help	21,927	2,874	0	0	0	0	2,400
861013 Overtime Reg Emp	0	4,419	0	3,401	0	0	0
861021 Co Cont Retirement	260,787	242,130	301,747	242,170	308,255	308,255	315,262
861022 Co Cont OASDI	72,877	60,000	69,102	54,681	67,564	67,564	69,201
861023 Co Cont Medicare	26,240	14,078	16,161	12,789	15,802	15,802	16,220
861024 Co Cont Retire Incr	143,171	114,725	138,278	110,994	119,114	119,114	121,852
861030 Co Cont Health Ins	261,930	203,974	266,170	197,223	264,072	264,072	264,072
861031 Co Cont Unemp Ins	18,939	8,984	0	(192)	6,948	6,948	6,948
861035 Co Cont Workers Comp	29,399	59,870	49,348	46,441	51,958	87,575	87,575
Total Salaries & Employee Benefits	2,111,030	1,738,802	2,079,536	1,606,608	2,020,971	2,056,588	2,097,188
Services & Supplies							
862060 Communications	17,974	6,973	18,297	7,191	10,550	10,550	10,550
862090 Household Expense	0	3,166	2,500	2,929	3,402	3,402	3,402
862101 Insurance - General	4,844	5,166	2,420	2,420	1,513	6,520	6,520
862109 Insurance Other	1,000	3,723	3,723	2,846	3,723	3,723	3,723
862130 Maint Strc/Impr/Grnds	0	3,178	3,000	2,154	3,300	3,300	3,300
862140 Med Dntl & Lab Supls	9,649	9,604	11,540	11,726	12,750	12,750	12,750
862150 Memberships	10,132	6,632	10,132	18,864	10,132	10,132	10,132
862170 Office Expense	17,749	10,933	13,699	17,383	12,180	12,180	12,180
862185 Medical/Dental Svcs	23,905	4,562	22,866	6,874	9,453	9,453	9,453
862187 Education & Training	3,063	1,623	3,190	558	3,130	3,130	3,130
862189 Prof/Spec Svcs - Other	53,200	59,215	68,750	54,296	63,750	63,750	72,750
862190 Publ/Legal Notice	500	3,328	200	470	200	200	200
862230 Info Tech Equip	1,423	827	5,050	20,147	3,750	3,750	3,750
862239 Spec Dept Expense	258,648	243,673	307,502	209,449	228,485	228,485	183,585
862250 Trans/Travel	9,470	7,677	9,700	8,344	10,350	10,350	10,350
862253 Travel Out of County	3,050	2,284	3,120	1,598	3,050	3,050	3,050
862260 Utilities	32,615	19,479	33,835	21,989	27,800	27,800	27,800
Total Services & Supplies	447,222	392,043	519,524	389,237	407,518	412,525	376,625

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL AND OTHER DRUG PROGRAM (AODP)..... 4012

STACEY CRYER, Director

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Other Charges							
863119 Supp/Care - Other	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(418,664)	(378,371)	(710,968)	(425,675)	(419,852)	(419,852)	(622,852)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(418,664)	(378,371)	(710,968)	(425,675)	(419,852)	(419,852)	(622,852)
Total Net Appropriations	2,139,588	1,752,474	1,888,092	1,570,170	2,008,637	2,049,261	1,850,961
Total Net County Cost	395,065	(56,576)	184,089	208,042	282,744	323,368	338,551

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

The Coalition for Gang Awareness and Prevention grant is used to reduce substance abuse among Fort Bragg area youth and to strengthen the community coalition that advises gang activities. Grant funds provide substance abuse prevention services to Fort Bragg and its school district. Services include prevention education curricula, community/school trainings and other events, as well as community-based organization support, through subcontracts, to implement youth-led environmental prevention activities. The grant is geared toward the development and implementation of policies that will positively affect the students' environments - in which they learn and reside - that shape their behavior.

MAJOR ACCOMPLISHMENTS FY 2013-14

- The delivery of Alcohol and Other Drug Prevention education to all seventh graders in Fort Bragg since 2011.
- Stronger community partnerships and engagement through additional subcontracted funding to community-based organizations.
- The development of a Responsible Beverage Server Training video - required for all one-time use permits.
- A prescription drug drop box located at the Fort Bragg Police Department for 24-7 disposal of unused medication.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to deliver Alcohol and Other Drug Prevention education to all Fort Bragg seventh graders.
- Continue to strengthen and enhance community partnerships.
- Expand education regarding the hazards surrounding the misuse of prescriptions medication.

GRANT INCEPTION DATE October 1, 2011

CURRENT GRANT PERIOD October 1, 2014 to September 29, 2015

SOURCE OF FUNDS Substance Abuse and Mental Health Services Administration

CONTINUITY OF GRANT Year 4 of 5 years of funding with reapplication

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Negotiated indirect cost rate agreement

Does the budget include the maximum amount? Yes

EMPLOYEES	(full time equivalent)	Grant Funded	General Fund
Program Specialist II	.80	100%	0%
Program Administrator	.075	100%	0%
Fiscal Analyst	.025	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 125,000
Fund Balance Contribution	1,576
	$ 126,576
Expenditures	
Personnel:	$ 67,735
Operating Expenses:	14,518
Other Costs: *(Contractual Services)*	39,750
Indirect Cost:	4,573
TOTAL	$ 126,576
Total Projected Program Costs =	$ 126,576

COUNTY MATCH REQUIRED Grant requires local match

Describe if the match is cash or in-kind and the funding source: In-kind community support $125,000

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0426 CGAP - DFC
Fund: 4260 CGAP - DFC

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825670 Federal Other	0	90,745	0	0	0	0	0
827801 Grant Revenue	140,885	41,347	150,000	142,138	125,000	125,000	125,000
Total Revenues	140,885	132,092	150,000	142,138	125,000	125,000	125,000
Salaries & Employee Benefits							
861011 Regular Employees	54,362	48,729	39,247	20,900	40,737	40,737	41,355
861012 Extra Help	0	0	0	12,134	0	0	1,200
861013 Overtime Reg Emp	0	338	0	0	0	0	0
861021 Co Cont Retirement	10,013	11,462	9,918	5,911	10,641	10,641	10,959
861022 Co Cont OASDI	3,327	2,934	2,301	1,338	2,471	2,471	2,545
861023 Co Cont Medicare	778	686	538	459	578	578	613
861024 Co Cont Retire Incr	6,279	5,425	4,544	2,709	4,105	4,105	4,229
861030 Co Cont Health Ins	1,904	7,507	5,709	5,142	6,196	6,196	6,196
861031 Co Cont Unemp Ins	348	55	0	11	246	85	85
861035 Co Cont Workers Comp	1,229	291	66	376	1,767	553	553
Total Salaries & Employee Benefits	78,240	77,428	62,323	48,980	66,741	65,366	67,735
Services & Supplies							
862150 Memberships	0	0	0	0	300	300	300
862170 Office Expense	5,518	1,043	5,115	591	2,877	2,877	2,877
862187 Education & Training	1,025	172	0	40	0	0	0
862189 Prof/Spec Svcs - Other	32,770	12,202	59,855	38,112	39,750	39,750	39,750
862239 Spec Dept Expense	14,117	24,091	11,863	7,518	8,552	8,552	8,552
862250 Trans/Travel	2,465	1,295	2,465	921	1,680	1,680	1,680
862253 Travel Out of County	6,750	2,574	6,750	148	5,682	5,682	5,682
Total Services & Supplies	62,645	41,376	86,048	47,329	58,841	58,841	58,841
Total Net Appropriations	140,885	118,805	148,371	96,309	125,582	124,207	126,576
Total Fund Balance Contribution	0	(13,288)	(1,629)	(45,828)	582	(793)	1,576

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0431 Substance Abuse/Crime Prevention
Fund: 4310 Substance Abuse/Crime Prevention

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	0	0	0	0	0	0
827820 Grant Interest	0	18	0	29	0	0	0
Total Revenues	0	18	0	29	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	(5,693)	0	0	0
861021 Co Cont Retirement	0	0	0	(1,483)	0	0	0
861022 Co Cont OASDI	0	0	0	(339)	0	0	0
861023 Co Cont Medicare	0	0	0	(79)	0	0	0
861024 Co Cont Retire Incr	0	0	0	(680)	0	0	0
861030 Co Cont Health Ins	0	0	0	(676)	0	0	0
861031 Co Cont Unemp Ins	0	(82)	0	(46)	0	0	0
861035 Co Cont Workers Comp	0	(433)	0	(183)	0	0	0
Total Salaries & Employee Benefits	0	(515)	0	(9,178)	0	0	0
Services & Supplies							
862170 Office Expense	0	270	0	65	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	270	0	65	0	0	0
Total Net Appropriations	0	(245)	0	(9,113)	0	0	0
Total Fund Balance Contribution	0	(263)	0	(9,142)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

RURAL COMMUNITY MURALS 4012/0490-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0490 Rural Community Murals
Fund: 4900 Rural Community Murals

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825670 Fed Other	0	0	0	0	0	0	0
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	160	0	0	0	0	0
861021 Co Cont Retirement	0	37	0	0	0	0	0
861022 Co Cont OASDI	0	9	0	0	0	0	0
861023 Co Cont Medicare	0	2	0	0	0	0	0
861024 Co Cont Retire Incr	0	18	0	0	0	0	0
861030 Co Cont Health Ins	0	30	0	0	0	0	0
861031 Co Cont Unemp Ins	0	1	0	0	0	0	0
861035 Co Cont Workers Comp	0	6	0	0	0	0	0
Total Salaries & Employee Benefits	0	263	0	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	199	0	0	0	0	0
862250 Trans/Travel	0	0	0	112	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	199	0	112	0	0	0
Total Net Appropriations	0	463	0	112	0	0	0
Total Fund Balance Contribution	0	463	0	112	0	0	0

HEALTH and HUMAN SERVICES AGENCY

STOP ACT 4012/0491-GRANT

STACEY CRYER, Director

The Health and Human Services Agency (HHSA) STOP Act Program (Sober Truth on Preventing Underage Drinking Act) prevents and reduces alcohol use among Fort Bragg youth, and strengthens the Fort Bragg Coalition for Gang Awareness and Prevention (CGAP).

Additionally funds are provided to a community-based organization to implement youth-led environmental prevention activities to reduce underage alcohol use by addressing root causes of underage drinking to achieve cost-effective, long-term improvements to the lives of youth.

MAJOR ACCOMPLISHMENTS FY 2013-14

- Stronger community partnerships and engagement through additional subcontracted funding to community-based organizations,
- Completion of a Responsible Alcohol Merchant Award program, highlighting a local business that demonstrates a standard of excellence when it comes to preventing access of alcohol to youth.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to strengthen and expand partnerships with community-based organizations.
- Continue to acknowledge local businesses that demonstrate a standard of excellence when it comes to preventing access of alcohol to youth.

GRANT INCEPTION DATE	October 1, 2012
CURRENT GRANT PERIOD	October 1, 2014, to September 30, 2015
SOURCE OF FUNDS	Substance Abuse and Mental Health Services Administration
CONTINUITY OF GRANT	Year 3 of 5 years of funding with reapplication

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Specialist II	.20	100%	0%
Fiscal Analyst	.025	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 48,258
Expenditures	
Personnel:	$ 17,305
Operating Expenses:	2,982
Other Costs: *(Services and Supplies)*	26,000
Indirect Cost:	1,432
TOTAL	$ 47,719
Total Projected Program Costs =	$ 47,719

COUNTY MATCH REQUIRED:	No
INDEPENDENT AUDIT REQUIRED:	No

HEALTH and HUMAN SERVICES AGENCY

STOP ACT 4012/0491-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0491 STOP Act
Fund: 4910 STOP Act

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	60,536	55,432	62,390	0	48,258	48,258	48,258
Total Revenues	60,536	55,432	62,390	0	48,258	48,258	48,258
Salaries & Employee Benefits							
861011 Regular Employees	14,370	17,433	9,092	4,291	10,757	10,757	10,757
861021 Co Cont Retirement	2,687	4,073	2,296	574	2,850	2,850	2,850
861022 Co Cont OASDI	881	1,025	536	133	657	657	657
861023 Co Cont Medicare	206	240	125	61	154	154	154
861024 Co Cont Retire Incr	1,657	1,926	1,053	264	1,099	1,099	1,099
861030 Co Cont Health Ins	2,806	1,761	1,198	292	1,788	1,788	1,788
861031 Co Cont Unemp Ins	92	127	0	15	66	0	0
861035 Co Cont Workers Comp	325	673	0	100	473	0	0
Total Salaries & Employee Benefits	23,024	27,259	14,300	5,731	17,844	17,305	17,305
Services & Supplies							
862170 Office Expense	1,828	213	1,124	0	631	631	631
862187 Education & Training	500	0	0	0	645	645	645
862189 Prof/Spec Svcs - Other	33,000	11,300	42,375	16,125	26,000	26,000	26,000
862239 Spec Dept Expense	1,545	12,006	3,780	1,552	2,802	2,802	2,802
862250 Trans/Travel	639	0	418	0	336	336	336
Total Services & Supplies	37,512	23,519	47,697	17,677	30,414	30,414	30,414
Total Net Appropriations	60,536	50,777	61,997	23,407	48,258	47,719	47,719
Total Fund Balance Contribution	0	(4,655)	(393)	23,407	0	(539)	(539)

HEALTH and HUMAN SERVICES AGENCY

AT HOME.....4012/0494-GRANT

STACEY CRYER, Director

ACCESS TO TREATMENT & HOUSING OPPORTUNITIES IN THE MENDOCINO ENVIRONMENT

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0494 At Home
Fund: 4940 At Home

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	421,284	458,465	157,715	344,299	0	0	0
Total Revenues	421,284	458,465	157,715	344,299	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	91,371	65,917	13,583	16,255	0	0	0
861013 Overtime Reg Emp	0	129	0	0	0	0	0
861021 Co Cont Retirement	16,799	15,574	3,433	4,203	0	0	0
861022 Co Cont OASDI	5,561	3,966	821	979	0	0	0
861023 Co Cont Medicare	1,301	924	192	229	0	0	0
861024 Co Cont Retire Incr	10,380	7,375	1,572	1,929	0	0	0
861030 Co Cont Health Ins	17,860	13,084	2,834	3,167	0	0	0
861031 Co Cont Unemp Ins	630	83	0	(83)	0	0	0
861035 Co Cont Workers Comp	2,293	406	0	(459)	0	0	0
Total Salaries & Employee Benefits	146,195	107,457	22,435	26,219	0	0	0
Services & Supplies							
862101 Insurance - General	11	10	17	17	0	0	0
862140 Med Dntl & Lab Suppl	500	0	125	35	0	0	0
862170 Office Expense	0	30	0	80	0	0	0
862185 Medical/Dental Svcs	4,100	3,211	2,000	341	0	0	0
862187 Education & Training	0	90	0	0	0	0	0
862189 Prof/Spec Svcs - Other	214,460	205,011	83,500	84,044	0	0	0
862190 Publ/Legal Notice	350	0	0	0	0	0	0
862239 Spec Dept Expense	42,566	79,722	47,339	70,112	0	0	0
862250 Trans/Travel	1,510	405	0	49	0	0	0
862253 Travel Out of County	2,025	1,139	2,025	503	0	0	0
Total Services & Supplies	265,522	289,619	135,006	155,182	0	0	0
Expend Transfer & Reimb							
865802 Operating Transfer Out	9,567	0	0	0	0	0	0
Total Expend Transfer & Reimb	9,567	0	0	0	0	0	0
Total Net Appropriations	421,284	397,076	157,441	181,400	0	0	0
Total Fund Balance Contribution	0	(61,389)	(274)	(162,899)	0	0	0

PUBLIC HEALTH NURSING..... 4013

STACEY CRYER, Director

The mission of Public Health Nursing in the Health and Human Services Agency is in partnership with the community to safeguard and promote the health and wellness of the people of Mendocino County.

Public Health Nursing oversees health promotion and nursing activities; some State mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments, health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health is mandated to investigate communicable disease reports and perform activities to protect the health of the public including the treatment of individuals with active tuberculosis and other communicable diseases. Child and adult immunizations are provided in clinics by Public Health staff throughout the County.



Public Health Nurses (PHN) are mandated to contact families and childcare providers who have experienced a death from Sudden Infant Death Syndrome (SIDS) to provide an assessment, crisis intervention and counseling, referrals to community services and submit a report to the California SIDS Program. Grief support is also offered to others in the community who experience the death of a child. Infants at risk for developmental delay due to medical or social problems or perinatal chemical exposure are visited by Public Health Nurses (PHN) trained to assess and intervene with parent education and referral to appropriate services. Public Health Nurses also make home visits to provide parent education about child growth and development, health, immunizations, nutrition, exercise and parenting skills. Developmental screenings are performed and appropriate referrals made. Programs to assess the health needs of women of childbearing age, children and adolescents and to assure access to quality health services and provide case management services to pregnant women and teens are available through Public Health Nursing. Nursing is involved in many community and agency collaborations that address the health of individuals and the community.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Communicable disease program investigated suspected rabies exposure, provided education to those members of the public who were possibly exposed, collaborated with the Environmental Health Division and coordinated with Public Health departments in other counties.

♦ Conducted successful recruitment and orientation for Senior Public Health Nurse to provide home visiting services and assume STD/HIV (monitoring and surveillance).

♦ Conducted "Drive-Up" flu vaccine clinic for 300 members of the public. Conducted multiple "walk-in" flu clinics around the County for an additional 300 members of the public.

♦ Participated with WIC in World Breastfeeding Week at 3 local farmers markets.

♦ Collaborated with Partnership for Healthy Babies to serve "mocktails" and educate the public about risks of drinking alcohol while pregnant.

♦ Participated in Fetzer Winery Health Fair and Ukiah Pumpkinfest, providing education on SIDS prevention, smoking cessation, Child Health and Disability Prevention (CHDP) program, dental health and emergency preparedness.

♦ The Medical Marijuana Identification Card (MMIC) program (self funded by fees collected) served approximately 69 clients during 2013.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Provide health education and health promotion policies, programs, processes, and interventions to support chronic disease prevention and wellness.

♦ Provide information on public health issues and functions through multiple methods to a variety of audiences.

♦ Develop Action Plan as part of Maternal, Child, and Adolescent Health (MCAH) five-year needs assessment in collaboration with related community stakeholders.

♦ Continue to recruit for Supervising PHN and Senior PHN if positions continue to be vacant.

CURRENT STAFFING

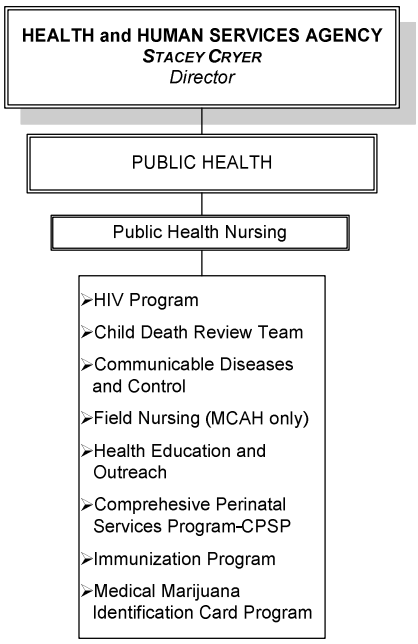
13.9 Filled Full Time Equivalent (FTE)
22.8 Allocated FTE

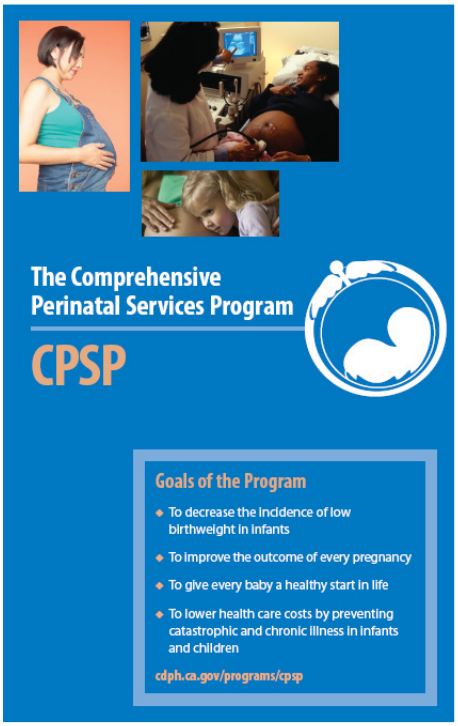
HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH NURSING..... 4013

STACEY CRYER, Director

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 5341 State Sales Tax revenue distributed for State mandated programs.

✧ Acct. 5490 Revenues from other State agencies, including grants.

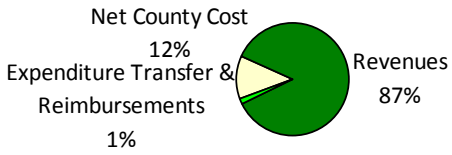
Salaries & Employee Benefits

✧ Acct. 1011 Salaries for County staff providing Agency administration and direct service provision.

Services & Supplies

✧ Acct. 2239 TB related services and supplies expenses.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4013 Public Health Nursing
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824200 Rent/Concession	3,000	3,000	3,000	3,000	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	533,424	0	993,740	0	0	0
825341 Realignment Hlth Svcs	918,502	331,648	1,066,947	(250,513)	1,231,232	1,278,244	1,299,302
825490 State Other	368,427	201,094	295,907	276,200	300,278	300,278	310,278
825810 Other Govt Aid	0	7,500	0	0	0	0	0
826300 Nursing Fee	27,000	16,313	17,000	12,232	17,000	17,000	17,000
826390 Other Charges	0	0	0	0	0	0	0
827600 Other Sales	0	0	0	0	0	0	0
827700 Other	0	404	0	152	0	0	0
827707 Donation	15,000	436	5,000	3,767	5,000	5,000	5,000
827801 Grant Revenue	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,331,929	1,093,819	1,387,854	1,038,578	1,556,510	1,603,522	1,634,580
Salaries & Employee Benefits							
861011 Regular Employees	672,114	592,872	745,942	586,670	866,234	866,234	880,034
861012 Extra Help	25,775	34,878	25,576	26,686	0	0	0
861013 Overtime Reg Emp	0	6,849	0	14,383	0	0	0
861021 Co Cont Retirement	158,914	136,132	204,676	152,681	222,264	222,264	225,286
861022 Co Cont OASDI	39,364	35,203	46,303	34,733	51,337	51,337	52,193
861023 Co Cont Medicare	9,206	8,738	10,928	8,510	12,006	12,006	12,206
861024 Co Cont Retire Incr	78,972	62,546	59,736	54,118	82,706	82,706	83,886
861030 Co Cont Health Ins	130,639	105,990	141,621	114,686	142,147	142,147	142,147
861031 Co Cont Unemp Ins	7,151	7,094	0	(351)	7,210	5,659	5,659
861035 Co Cont Workers Comp	7,005	45,962	45,227	41,316	47,267	79,333	79,333
Total Salaries & Employee Benefits	1,129,140	1,036,265	1,280,009	1,033,432	1,431,171	1,461,686	1,480,744
Services & Supplies							
862060 Communications	9,049	7,006	8,450	7,185	6,700	6,700	6,700
862090 Household Expense	8,700	8,273	5,200	10,196	6,100	6,100	6,100
862101 Insurance - General	18,130	19,384	7,785	7,785	7,785	24,282	24,282
862109 Insurance Other	2,261	3,062	3,062	1,722	1,722	1,722	1,722
862120 Maint - Equip	0	0	0	135	0	0	0
862130 Maint Strc/Impr/Grnds	5,000	2,101	2,500	2,476	2,000	2,000	2,000
862140 Med Dntl & Lab Supls	11,500	10,886	16,000	23,082	16,500	16,500	16,500
862150 Memberships	1,600	1,525	1,700	1,725	1,700	1,700	1,700
862170 Office Expense	10,000	12,862	9,750	6,817	8,000	8,000	8,000
862185 Medical/Dental Svcs	1,000	221	1,750	50	750	750	750
862187 Education & Training	3,450	565	5,550	2,377	5,500	5,500	5,500
862189 Prof/Spec Svcs - Other	20,400	22,440	20,400	21,480	20,400	20,400	20,400
862190 Publ/Legal Notice	0	10,580	6,000	625	4,000	4,000	4,000
862230 Info Tech Equip	0	13,037	1,000	5,821	0	0	0
862239 Spec Dept Expense	294,983	120,708	160,997	100,331	149,499	149,499	159,499
862250 Trans/Travel	13,550	14,131	13,550	3,724	10,500	10,500	10,500
862253 Travel Out of County	7,100	4,882	8,600	5,135	9,100	9,100	11,100
862260 Utilities	14,000	12,646	10,500	15,027	12,000	12,000	12,000
Total Services & Supplies	420,723	264,308	282,794	215,692	262,256	278,753	290,753

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Other Charges							
863113 Pmt Other Gov Agency	30,000	21,439	75,000	21,903	110,367	110,367	110,367
863280 Contr Other Agency	0	0	0	0	0	0	0
Total Other Charges	30,000	21,439	75,000	21,903	110,367	110,367	110,367
Fixed Assets							
864370 Equipment	0	0	0	0	3,800	3,800	3,800
Total Fixed Assets	0	0	0	0	3,800	3,800	3,800
Expend Transfer & Reimb							
865380 Intrafund Transfer	(22,985)	(11,141)	(25,000)	0	(26,135)	(26,135)	(26,135)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(22,985)	(11,141)	(25,000)	0	(26,135)	(26,135)	(26,135)
Total Net Appropriations	1,556,878	1,310,871	1,612,803	1,271,027	1,781,459	1,828,471	1,859,529
Total Net County Cost	224,949	217,052	224,949	232,449	224,949	224,949	224,949

HEALTH and HUMAN SERVICES AGENCY

MATERNAL CHILD HEALTH PROGRAM 4013-GRANT

STACEY CRYER, Director

The purpose of the Maternal Child Health Program is to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services. Maternal, Child, Adolescent Health (MCAH) develops systems with the goal to help protect and improve the health of California's reproductive age women, infants, children, adolescents, and their families.

To accomplish this mission, MCAH maintains partnerships, contracts, and agreements with State, Federal, and local agencies in both public and private sectors.

MAJOR ACCOMPLISHMENTS FY 2013-14

- Public Health Nurses provided services to approximately 100 families monthly.
- Began the process of engaging internal and external stakeholders of Mendocino County to participate in Maternal, Child and Adolescent Health five-year needs assessment to analyze and prioritize top problems with related partners and strategies for developing action plan.

GOALS/OBJECTIVES FOR FY 2014-15

- Complete and submit MCAH five-year needs assessment to California Department of Public Health.
- Continue to provide services and consultation to community partners in order to accomplish the mission of the program.

GRANT INCEPTION DATE Unknown

CURRENT GRANT PERIOD July 1, 2014, to June 30, 2015

SOURCE OF FUNDS California Department of Public Health (Federal funds)

CONTINUITY OF GRANT State General Fund allocations were terminated in FY 2009-10 State Budget. State still distributes Federal Title V funds and processes claims for Federal Title XIX Matching funds to local dollars

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Yes, up to 10% of Salaries
Does the budget include the maximum amount? Yes

EMPLOYEES	(full time equivalent)	Grant Funded	General Fund
Senior Program Manager	1.00	100%	0%
Supervising Public Health Nurse	1.00	100%	0%
Senior Public Health Nurse	1.00	100%	0%
Senior Public Health Nurse	.80	100%	0%
Senior Public Health Nurse	.50	100%	0%
Community Health Services Specialist II	2.00	100%	0%
Community Health Services Specialist II	.80	100%	0%
Senior Program Specialist	1.00	100%	0%
Public Health Lab Technician	.25	100%	0%

GRANT FUNDING AND BUDGET	
Revenues	$ 800,276
Expenditures	
Personnel:	$ 704,373
Operating Expenses:	25,466
Indirect Costs:	70,437
TOTAL	$ 800,276
Total Projected Program Costs =	$ 800,276
COUNTY MATCH REQUIRED	Not required, but is needed in order to draw down federal match. County match comes from Budget Unit 4013 Realignment funds
COUNTY MATCH AMOUNT	$ 540,167
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 4013's Schedule 9.

The purpose of the program is to improve and maintain the health of: low to medium income (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women; and infants and children less than 5 years of age who have a nutritional risk. The program provides nutrition assessment and education, referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods from WIC-authorized vendors including seasonal Farmers Markets.

MAJOR ACCOMPLISHMENT FY 2013-14

- Programs were conducted at three permanent sites (Ukiah, Willits and Ft. Bragg) and six traveling sites (Boonville, Pt. Arena, Laytonville, Covelo, Consolidated Tribal Health, and Gualala).
- The program served approximately 3,100 women, infants and children monthly.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to assist participants achieve optimum growth and development through access to nutritious and fresh food.
- Continue to teach activities including: education to families on how to provide healthy foods; provide positive nutrition role models; and learn to understand behavior cues from infants.
- Continue to encourage participation in preventative health care and how to access community resources to maximize a child's potential.
- Continue to provide enhanced breastfeeding education and support through participation and leadership with coastal and inland breastfeeding coalitions.

GRANT INCEPTION DATE	June 1975
CURRENT GRANT PERIOD	October 1, 2014 to September 30, 2015 (FFY)
SOURCE OF FUNDS	U. S. Department of Agriculture through the California State Department of Health Services
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	13.8% of Salaries only (no Benefits)
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	1.0	100%	0%
Nutritionist	1.45	100%	0%
Health Program Eligibility Worker	7.0	100%	0%
Staff Assistant II	1.0	100%	0%
Program Specialist II *	0.5	100%	0%
Community Health Worker I *	1.5	100%	0%

** These positions are grant funded through September 30, 2014.*

GRANT FUNDING AND BUDGET

Funding	
Grant	$ 920,092
Fund Balance Contribution	21,252
TOTAL	$ 941,344
Expenditures	
Personnel:	$ 809132
Costs: (*Services & Supplies)*	132,212
TOTAL	$ 941,344
Total Projected Program Costs =	$ 941,344
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

WOMEN, INFANTS, AND CHILDREN PROGRAM (WIC) 4013/0418-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0418 Women, Infants, Children
Fund: 4180 Women, Infants, Children

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	1,183,708	853,954	922,592	939,824	920,092	920,092	920,092
Total Revenues	1,183,708	853,954	922,592	939,824	920,092	920,092	920,092
Salaries & Employee Benefits							
861011 Regular Employees	547,116	337,288	486,364	455,191	511,723	511,723	528,523
861012 Extra Help	62,796	67,204	13,735	14,588	0	0	0
861013 Overtime Reg Emp	0	10,410	0	10,289	0	0	0
861021 Co Cont Retirement	114,537	75,058	104,081	100,632	106,133	106,133	108,678
861022 Co Cont OASDI	29,880	18,313	23,974	22,584	23,339	23,339	24,009
861023 Co Cont Medicare	8,738	5,704	6,962	6,613	7,004	7,004	7,248
861024 Co Cont Retire Incr	53,606	34,028	38,545	35,933	39,683	39,683	40,677
861030 Co Cont Health Ins	104,903	67,939	71,934	79,396	87,838	87,838	87,838
861031 Co Cont Unemp Ins	1,066	1,066	1,066	0	1,165	1,165	1,165
861035 Co Cont Workers Comp	1,762	10,994	10,994	11,616	10,994	10,994	10,994
Total Salaries & Employee Benefits	924,404	628,003	757,655	736,843	787,879	787,879	809,132
Services & Supplies							
862060 Communications	34,200	32,633	34,200	31,866	21,040	21,040	21,040
862090 Household Expense	1,200	1,212	998	1,404	950	950	950
862101 Insurance - General	1,391	1,458	1,458	609	609	609	609
862130 Maint - Strc/Impr/Grnds	2,000	398	281	434	280	280	280
862150 Memberships	750	450	750	450	600	600	600
862170 Office Expense	28,849	23,598	15,149	13,133	12,000	12,000	12,000
862185 Medical/Dental Svcs	0	0	0	120	0	0	0
862187 Education & Training	5,750	4,924	5,000	8,265	6,500	6,500	6,500
862190 Publ/Legal Notice	750	4,028	1,500	3,480	1,000	1,000	1,000
862230 Info Tech Equip	18,806	888	0	28,824	17,500	17,500	17,500
862239 Spec Dept Expense	128,818	160,741	80,101	94,963	53,510	53,510	53,510
862250 Trans/Travel	11,000	9,222	8,500	13,748	9,195	9,195	9,195
862253 Travel Out of County	5,934	5,984	3,000	15,618	2,500	2,500	2,500
862260 Utilities	19,856	10,527	6,000	7,759	6,528	6,528	6,528
Total Services & Supplies	259,304	256,063	156,937	220,674	132,212	132,212	132,212
Fixed Assets							
864370 Equipment	0	0	8,000	0	0	0	0
Total Fixed Assets	0	0	8,000	0	0	0	0
Total Net Appropriations	1,183,708	884,067	922,592	957,517	920,091	920,091	941,344
Total Fund Balance Contribution	0	30,112	0	17,693	(1)	(1)	21,252

HEALTH and HUMAN SERVICES AGENCY

HEALTH RESOURCES SERVICES ADMINISTRATION (HRSA) 4013/0442-GRANT

STACEY CRYER, Director

The Health Resources Services Administration (HRSA) grant is used to fund the Health and Human Services Agency (HHSA) collaborative efforts with hospitals and clinics to enhance preparedness for all-hazard disasters. Primary activities include: ensuring that partners (especially hospitals, clinics, and skilled nursing facilities) understand their role and the role of HHSA during emergency health events and declared disasters; mobilizing assistance and support from local health partners; and drilling and exercising disaster plans. Activities include planning, training, drilling, and coordination disaster preparedness activities/plans with hospital and clinic staff and community partners.

MAJOR ACCOMPLISHMENTS FY 2013-14

- FY 2013-2014 outreach activities have resulted in a successful statewide Medical Health Exercise in November 2013.
- Provided increased participation in disaster planning activities and education within County departments and community partners.
- Provided collaboration and delivery of services related to H1N1 flu.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to provide outreach and education on disaster planning to community partners.
- Continue to distribute grant funding to community partners for education on disaster planning.
- Increase participation of skilled nursing facilities in disaster planning.

GRANT INCEPTION DATE	September 2003
CURRENT GRANT PERIOD	July 1, 2013-June 30, 2015
SOURCE OF FUNDS	California Dept of Public Health
CONTINUITY OF GRANT	On-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, 15% of total grant
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.675	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 181,388
Fund Balance Contribution	1
TOTAL	$ 181,389
Expenditures	
Personnel:	$ 74,939
Other Costs: *(Services and Supplies)*	79,242
Indirect Costs:	27,208
TOTAL	$ 181,389
Total Projected Program Costs =	$ 181,389

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

HEALTH RESOURCES SERVICES ADMINISTRATION (HRSA) 4013/0442-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0442 Health Resources Services Administration
Fund: 4420 Health Resources Services Administration

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	188,954	269,086	186,247	103,107	181,388	181,388	181,388
827820 Grant Interest	0	132	0	(187)	0	0	0
Total Revenues	188,954	269,218	186,247	102,920	181,388	181,388	181,388
Salaries & Employee Benefits							
861011 Regular Employees	47,107	46,178	43,908	41,539	45,597	45,597	45,597
861021 Co Cont Retirement	8,055	10,470	10,843	10,188	11,729	11,729	11,729
861022 Co Cont OASDI	2,753	2,664	2,545	2,375	2,626	2,626	2,626
861023 Co Cont Medicare	644	623	595	556	614	614	614
861024 Co Cont Retire Incr	5,118	4,959	4,967	4,667	4,525	4,525	4,525
861030 Co Cont Health Ins	8,215	8,097	8,673	7,970	9,848	9,848	9,848
861031 Co Cont Unemp Ins	0	319	0	155	0	0	0
861035 Co Cont Workers Comp	0	1,672	0	1,338	0	0	0
Total Salaries & Employee Benefits	71,892	74,981	71,531	68,788	74,939	74,939	74,939
Services & Supplies							
862060 Communications	0	161	3,405	25	3,405	3,405	3,405
862101 Insurance - General	0	57	57	0	57	57	57
862170 Office Expense	0	240	200	125	200	200	200
862187 Education & Training	0	0	1,950	0	1,950	1,950	1,950
862189 Prof/Spec Svcs - Other	16,000	63,303	16,000	51,065	16,000	16,000	16,000
862239 Spec Dept Expense	13,324	22,617	36,328	23,033	37,208	37,208	37,208
862250 Trans/Travel	0	0	335	24	500	500	500
862253 Travel Out of County	738	421	5,500	44	5,500	5,500	5,500
862260 Utilities	0	231	0	271	0	0	0
Total Services & Supplies	30,062	87,030	63,775	74,586	64,820	64,820	64,820
Other Charges							
863280 Contr Other Agency	87,000	0	50,941	0	41,630	41,630	41,630
Total Other Charges	87,000	0	50,941	0	41,630	41,630	41,630
Total Net Appropriations	188,954	162,010	186,247	143,375	181,389	181,389	181,389
Total Fund Balance Contribution	0	(107,208)	0	40,454	1	1	1

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT.....4013/0478-GRANT

STACEY CRYER, Director

The Bioterrorism Act grant is used to aid the Health and Human Services Agency (HHSA) to address infrastructure issues for all-hazard disaster preparedness. Funding allows for planning, assessment, and implementation of activities to develop HHSA's capacity to respond to all-hazard incidents. Primary activities are to plan, train, drill, and coordinate disaster preparedness activities/plans with staff and community partners.

MAJOR ACCOMPLISHMENTS FY 2013-14

- A successful statewide Medical Health Exercise in November 2013.
- The acquisition of an on-site modular storage unit for essential disaster related supplies and equipment.
- Ongoing required emergency preparedness training for HHSA staff.
- Collaborated with the Mendocino County Office of Emergency Services and supported the provision of IS 100, 200, 700 training for greater than 87% of all Mendocino County employees. 99% of Health and Human Services Agency's staff received this training.

GOALS/OBJECTIVES FY 2014-15

- Increase the number of HHSA leadership staff who have completed IS 300,400 by two.
- Contractor to continue to provide Emergency Preparedness training to County employees in order to maintain high degree of compliance.
- Revise and improve plans for response to medical surge and recovery.

GRANT INCEPTION DATE October 2002

CURRENT GRANT PERIOD July 1, 2014 to June 30, 2015 (Public Health info)

SOURCE OF FUNDS California Department of Public Health

CONTINUITY OF GRANT Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? 15% of personnel costs
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.325	100%	0%
Senior Program Specialist	1.000	100%	0%
Staff Assistant II	.300	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 227,402
Fund Balance Contribution	1,733
TOTAL	$ 229,135
Expenditures	
Personnel:	$ 144,510
Other Costs: (*Services and Supplies)*	50,515
Indirect Costs:	34,110
TOTAL	$ 229,135

Total Projected Program Costs = $ 229,135

COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT 4013/0478-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0478 Bioterrorism Act
Fund: 4780 Bioterrorism Act

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	359,560	233,466	234,804	222,481	227,402	227,402	227,402
827820 Grant Interest	0	1,148	0	919	0	0	0
Total Revenues	359,560	234,614	234,804	223,400	227,402	227,402	227,402
Salaries & Employee Benefits							
861011 Regular Employees	110,257	85,590	83,618	67,919	89,778	89,778	90,978
861013 Overtime Reg Emp	0	145	0	0	0	0	0
861021 Co Cont Retirement	16,377	21,721	21,104	19,517	23,799	23,799	24,117
861022 Co Cont OASDI	5,925	4,880	4,960	3,455	5,254	5,254	5,328
861023 Co Cont Medicare	5,054	1,141	1,160	891	1,228	1,228	1,245
861024 Co Cont Retire Incr	9,229	10,286	9,668	8,941	9,352	9,352	9,476
861030 Co Cont Health Ins	14,407	11,466	10,992	11,529	12,637	12,637	12,637
861031 Co Cont Unemp Ins	861	363	749	66	294	294	294
861035 Co Cont Workers Comp	1,397	1,966	1,021	3,318	435	435	435
Total Salaries & Employee Benefits	163,507	137,557	133,272	115,636	142,777	142,777	144,510
Services & Supplies							
862060 Communications	10,095	1,539	3,000	1,461	1,000	1,000	1,000
862101 Insurance - General	0	180	0	75	75	75	75
862130 Maint - Strc/Impr/Grnds	6,000	0	0	0	0	0	0
862140 Med Dntl & Lab Suppl	5,451	0	0	0	0	0	0
862170 Office Expense	11,513	5,539	9,640	2,379	5,000	5,000	5,000
862185 Medical/Dental Svcs	1,400	0	0	0	0	0	0
862187 Education & Training	180	0	0	0	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	28,120	20,521	20,000	28,149	30,000	30,000	30,000
862210 Rent/Lease Bldg Grds	5,635	3,353	3,000	0	0	0	0
862230 Info Tech Equip	0	7,291	0	11,789	0	0	0
862239 Spec Dept Expense	115,750	50,019	60,504	36,716	43,300	43,300	43,300
862250 Trans/Travel	2,791	17	1,000	19	500	500	500
862253 Travel Out of County	6,128	599	3,188	537	3,000	3,000	3,000
862260 Utilities	2,340	577	1,200	678	750	750	750
Total Services & Supplies	195,403	89,635	101,532	81,803	84,625	84,625	84,625
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	6,000	0	0	0
Total Expend Transfer & Reimb	0	0	0	6,000	0	0	0
Total Net Appropriations	358,910	227,193	234,804	203,439	227,402	227,402	229,135
Total Fund Balance Contribution	(650)	(7,421)	0	(19,961)	0	0	1,733

HEALTH and HUMAN SERVICES AGENCY

HIV SERVICES 4013/0488-GRANT

STACEY CRYER, Director

The HIV Care Program (HCP) is a grant-funded program used to provide funds for subcontractors for case management, benefits counseling, and emergency assistance for food and transportation for people with HIV/AIDS. The program is currently serving approximately 58 clients.

The HIV Care Program operates with a grant consisting of two separate allocations:

1. Surveillance and Epidemiology - tracks the HIV/AIDS epidemic locally and reports cases to the California Department of Public Health, Office of AIDS; and
2. AIDS Drug Assistance Program (ADAP) - enrolls people with HIV/AIDS, thus assisting in accessing specific medications.

GRANT INCEPTION DATE April 1, 1987

CURRENT GRANT PERIOD July 1, 2014 to June 30, 2015 (HIV/AIDS)

SOURCE OF FUNDS State Department of Public Health

CONTINUITY OF GRANT Ongoing annual allocations

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes - For Surveillance not ADAP

If yes, is there a maximum? Yes, 15%

Does the budget include the maximum amount? No, 12%

If No, please explain. Only 12% is needed to cover the overhead for this program, not the maximum of 15%

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Public Health Laboratory Assistant	0.20	100%	0%

GRANT FUNDING AND BUDGET

Revenues			
Fund Balance Contribution	$	14,897	
Expenditures			
Other Costs:	$	12,767	*includes intrafund transfer of personnel costs*
Indirect Cost:		2,130	
TOTAL	$	14,897	
Total Projected Program Costs =	$	14,897	

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0488-HIV Services
Fund: 4880 HIV Services

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825490 State Other	88,520	0	0	183	0	0	0
827801 Grant Revenue	0	78,345	14,897	27,774	0	0	0
827806 Patient Revenue	0	151	0	46	0	0	0
Total Revenues	88,520	78,496	14,897	28,003	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	15,880	0	0	0	0	0	0
861021 Co Cont Retirement	1,761	0	0	0	0	0	0
861022 Co Cont OASDI	350	0	0	0	0	0	0
861023 Co Cont Medicare	135	0	0	0	0	0	0
861024 Co Cont Retire Incr	575	0	0	0	0	0	0
861030 Co Cont Health Ins	2,300	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	351	0	0	0	0	0
861035 Co Cont Workers Comp	0	111	0	0	0	0	0
Total Salaries & Employee Benefits	21,001	462	0	0	0	0	0
Services & Supplies							
862101 Insurance - General	0	0	0	443	0	0	0
862140 Med Dntl & Lab Suppl	0	(245)	0	(4,171)	0	0	0
862170 Office Expense	120	283	250	198	250	250	250
862189 Prof/Spec Svcs - Other	64,230	57,161	0	0	0	0	0
862239 Spec Dept Expense	3,169	6,642	14,647	2,775	14,647	14,647	14,647
862250 Trans/Travel	0	163	0	284	0	0	0
Total Services & Supplies	67,519	64,005	14,897	(470)	14,897	14,897	14,897
Total Net Appropriations	88,520	64,467	14,897	(470)	14,897	14,897	14,897
Total Fund Balance Contribution	0	(14,030)	0	(28,473)	14,897	14,897	14,897

Mendocino County's Emergency Medical Services serves, in part, with and as an extension of, Coastal Valleys Emergency Medical Services (EMS) Agency. Together they provide oversight and support to the County's pre-hospital emergency service care providers, such as ambulance services, air-ambulance companies, dispatch agencies, fire departments, and first responders (Emergency Medical Technicians (EMTs) and Paramedics, etc.).

Designated in 1994 to serve as the Local EMS Agency (LEMSA), Coastal Valleys Emergency Medical Services (EMS) Agency, located in Santa Rosa, is a division of the Sonoma County Public Health Department. Under Section 1797.200 of the Health and Safety Code; *a County, which chooses to develop an Emergency Medical Services (EMS) program, must designate a local EMS agency*. Together the two counties of Mendocino and Sonoma are the "Coastal Valleys EMS Region".

Coastal Valleys EMS Agency, as Mendocino County's Local EMS Agency (LEMSA), is responsible for planning, implementing and evaluating the local EMS system; this includes education levels for certifications, monitoring response times by providers, ambulance inspections, and more.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued working with Fitch and Associates, Health and Human Services Agency, County Executive Office and Coastal Valleys EMS staff to review and assess recommendations taken from the EMS Assessment, prepared by Fitch and Associates, as presented to the Board of Supervisors in FY 2011-12.
- Enforced local EMS policies and procedures, and monitored patient care provider participation in the Vital Patient Care Report System.
- When necessary, integrated State regulatory changes into local EMS policy and procedures.
- Acknowledged the valuable contribution of emergency medical responders through a proclamation and pictorial during National EMS week.
- Performed ongoing maintenance and training related to the Automated External Defibrillator (AED) program in County buildings.
- Continued participation on the following committees: Emergency Medical Care Committee (EMCC); EMCC Education and Continuous Quality Improvement (CQI) sub-committees; Mendocino County Fire Chiefs' Association; local Department Operation Center (DOC) meetings; as well as, other related meetings as requested.
- Ongoing representation of Mendocino County with the State EMS Authority through EMS commission, Emergency Medical Services Administrators Association of California (EMSAAC) and other collaborative groups.
- Disbursed funding available through SB 1773 funds and MADDY funding through AB 12 and 612 to eligible Mendocino County stakeholders in support of pediatric trauma care in Mendocino County.
- Exclusive Operating Area (EOA) Project Team - consisting of representatives from HHSA, County Executive Office (CEO), consultants and the Local Emergency Medical Services Agency (LEMSA) - presented findings of EMS assessment to the Board of Supervisors (BOS).
- Convened a work group comprised of representatives from HHSA, LEMSA, CEO, County Counsel, Fire Chiefs and hospital staff. This group held stakeholder meetings and solicited input on system design for an EOA.
- Received approval from the Board of Supervisors to move forward with the Request for Proposal (RFP) for an Inland Exclusive Operating Area (EOA).



GOALS/OBJECTIVES FOR FY 2014-15

- Continue working with EMS stakeholders, i.e. first responder agencies to maintain existing emergency medical services within the County.
- Ensure compliance of EMS policies, procedures, ordinances and laws.
- Enforce the County Ambulance provisions under the Mendocino County Medical Response Ordinance (Chapter 9.05).
- Select contractor to design a Request for Proposal for an Exclusive Operating Area.
- Continue to work with the oversight committee throughout the Request for Proposal process.
- Continue to sustain the fragile EMS system.

HEALTH and HUMAN SERVICES AGENCY

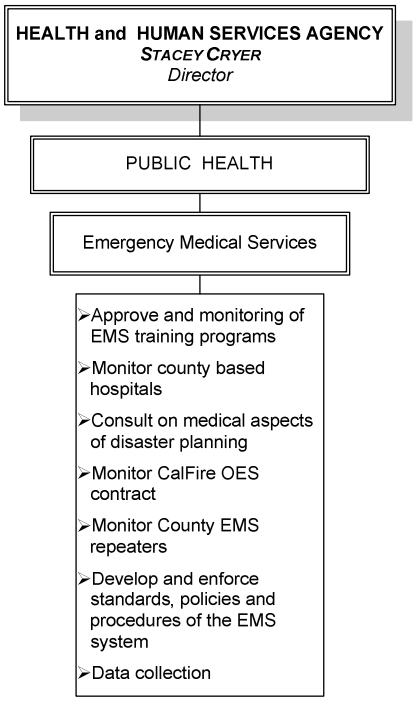
EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

CURRENT STAFFING

0.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 3204 EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.

✧ Accts. 5472 & 6361 Per-call fees paid by ambulance companies and local hospitals.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries for County staff providing Agency administration.

Services & Supplies

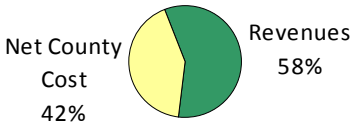
✧ Acct. 2239 Medical supplies.

Other Charges

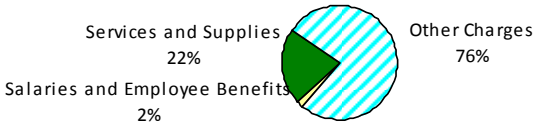
✧ Acct. 3113 Payment to CalFire Dispatch.

✧ Acct. 3280 Payment to Sonoma County for EMS services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $200,000 to provide advanced life support services to rural areas of the County.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4016 Emergency Medical Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	165,472	162,386	165,472	165,756	164,766	164,766	164,766
821120 Curr Unsec Prop Tax	5,654	5,715	5,900	5,980	5,900	5,900	5,900
821130 Supplemental Roll Tax	1,069	(612)	50	549	45	45	45
821210 Prior Sec Prop Tax	(1,770)	(407)	(500)	(293)	(500)	(500)	(500)
821220 Prior Unsec Prop Tax	317	350	317	142	300	300	300
821700 Hwy Prop Rental	23	20	23	13	23	23	23
823204 Misc Court Fine	112,272	0	118,306	224,913	252,985	252,985	256,985
825341 Realignment Hlth Svcs	0	0	0	0	0	0	40,000
825472 County Hospital	21,000	19,660	21,000	3,059	3,667	3,667	3,667
825481 Homeowner Exemption	1,772	1,769	1,772	1,732	1,500	1,500	1,500
826360 Educational Services	1,000	736	1,000	0	1,000	1,000	1,000
826361 EMS Per Call Fee	22,000	23,786	22,000	24,066	22,000	22,000	22,000
826390 Other Charges	84,000	71,529	84,000	53,117	130,000	130,000	130,000
827700 Other	509	382	509	1,190	509	509	509
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	413,318	285,314	419,849	480,223	582,195	582,195	626,195
Salaries & Employee Benefits							
861011 Regular Employees	12,548	12,440	12,596	12,163	11,996	11,996	12,296
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	2,965	2,965	3,204	3,124	3,178	3,178	3,258
861022 Co Cont OASDI	751	741	750	721	712	712	731
861023 Co Cont Medicare	176	173	175	169	166	166	170
861024 Co Cont Retire Incr	1,404	1,404	1,468	1,431	1,226	1,226	1,257
861030 Co Cont Health Ins	1,317	1,342	1,497	1,466	1,561	1,561	1,561
861031 Co Cont Unemp Ins	521	521	0	0	320	320	320
861035 Co Cont Workers Comp	115	89	21	21	21	0	0
Total Salaries & Employee Benefits	19,797	19,676	19,711	19,095	19,180	19,159	19,593
Services & Supplies							
862060 Communications	1,649	1,201	1,650	1,180	1,650	1,650	1,650
862101 Insurance - General	371	401	142	142	142	376	376
862120 Maint Equip	9,360	10,426	9,360	0	91,360	9,360	49,360
862140 Med Dntl & Lab Supls	6,000	5,454	6,000	4,140	6,000	6,000	77,280
862170 Office Expense	1,000	2	1,000	4	100	100	100
862187 Education & Training	1,000	0	1,000	0	0	0	0
862189 Prof/Spec Svcs - Other	55,500	27,900	0	0	100,000	100,000	100,000
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	8,000	4,526	8,000	5,429	74,000	74,000	6,720
862250 Trans/Travel	500	0	500	6	250	250	250
862253 Travel Out of County	250	0	250	0	125	125	125
862260 Utilities	200	191	200	506	200	200	200
Total Services & Supplies	83,830	50,100	28,102	11,406	273,827	192,061	236,061
Other Charges							
863113 Pmt Other Gov Agency	424,081	412,657	494,578	379,696	494,578	494,578	494,578
863119 Supp/Care - Other	40,000	15,394	40,000	18,600	40,000	40,000	40,000
863280 Contr Other Agency	159,514	89,514	94,514	99,497	294,514	294,514	294,514
Total Other Charges	623,595	517,564	629,092	497,793	829,092	829,092	829,092

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	727,222	587,341	676,905	528,295	1,122,099	1,040,312	1,084,746
Total Net County Cost	313,904	302,027	257,056	48,071	539,904	458,117	458,551

The Mental Health Services budget unit is internally known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. The division strives to deliver services in a respectful, responsive, and efficient manner and with sensitivity to cultural diversity.

The aim is to maximize the resources available and attend to concerns for the safety of individuals and the community.

The goal is to educate staff, individuals, families and the community about mental illness and the hopeful possibilities of treatment and recovery. Those served are supported in the effort to maximize independent living and to improve quality of life through community-based treatment.

In July of 2013, the County approved contracts with two Administrative Service Organizations to administer mental health services in Mendocino County. The Ortner Management Group (OMG) was contracted to serve the adult population and Redwood Quality Management Company (RQMC) was contracted to serve the youth population of Mendocino County.

County staff and the two administrative service organizations, Ortner Management Group and Redwood Quality Management Company, manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values, which results in maximum benefits for all concerned.

Programs include:

- Psychiatric Emergency Services - Countywide.
- Adult assessment and case management for the chronically and seriously mentally ill.
- Therapeutic and case management services to youth and their families.
- Therapeutic and case management services to Transition Age Youth.
- "Wraparound" Services to families with children experiencing serious emotional disturbance.
- Therapeutic services to identify students in Counseling Enriched Classrooms.
- Medication assessments and ongoing monitoring to clients of the Division.
- Integrated Homeless Services outreach and engagement.
- Full-Service Partnerships as identified/funded in Mental Health Services Act.
- Peer mentoring/drop-in center(s).
- Quality Assurance & Improvement/Mental Health Plan oversight for MediCal Utilization & Client benefits eligibility.

Principles of public trust, cultural competency and respecting differences are important. The agency will support and develop the ability of staff to work effectively in diverse and multi-cultural environments, through policies, programs and actions that communicate respect for the dignity of all people, this being accomplished through transparent and effective communication.

Program accountability services will be provided through a system incorporating outcome evaluation, to ensure accountability for resource management and adherence to regulatory and statutory compliance.

Behavioral Health and Recovery Services (BHRS) continues to participate in the Mental Health Advisory Board and the Mental Health Services Act (MHSA) Stakeholders committee to examine what is working for clients and where changes can be explored that would better meet the needs of clients. In addition, the agency has organized forums specific to Youth and Families, Transition Age Youth and Adult and Older Adults services to inform the community about services and incorporate ideas for improvement. The agency management actively participates in community meetings and forums focusing on housing, health care, employment and educational needs of mutual clients.

Federal and/or State laws mandate all of the ongoing services provided by the division. Federal and State codes and regulations set eligibility criteria and support services for each program; funding allocations from the State limit the levels of service and staffing available. The budgeting process for MediCal funding is challenged by the State's complex and years' long auditing procedures.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Mental Health Outpatient Services were contracted out to two Administrative Service Organizations (ASOs): Redwood Quality Management Company and Ortner Management Group.
- Transitioned Children, Transitional Age Youth, Adult and Older Adult beneficiaries to ASOs.
- ASOs sub-contracted with community-based organizations to provide specialty mental health services to the community.
- Redwood Quality Management Company and Ortner Management Group opened Access/Crisis Centers in Fort Bragg and Ukiah.

♦ Provided oversight and monitoring of the ASOs contracts.

♦ Enhanced and expanded Specialty Mental Health Services throughout the county with the assistance of the two ASOs.

♦ Managed flow of clients to least costly placements for appropriate levels of care.

♦ Continual Eligibility Screening Component - enhanced systematic process to enroll clients into benefit programs.

♦ Began implementation of the Katie A. statewide class action law settlement including screening of all children through age 21 in open child welfare services cases for eligibility for specific specialty mental health services and conducting mini mental health assessments to rapidly determine medical necessity.

♦ 13 Mental Health staff successfully transitioned to Family and Children's Services and integrated with the Wraparound/Katie A. program which enabled a re-design of the Wraparound program to provide more effective and rapid services to families with children in the Child Welfare System that have intensive mental health needs.

♦ Family and Children's Services/Mental Health clinical staff received training in the Child and Adolescent Needs and Strengths (CANS) assessment, Katie A. eligibility screenings, facilitating child and family team meetings and Diagnostic and Statistical Manual (DSM) V updates.

♦ Selected to be part of the Northern/Small Counties group of the State Katie A. Learning Collaborative to help inform the State on practices and challenges with implementation of Katie A.

♦ Improved collaboration between the county and community based mental health providers through attendance at the weekly Multi-Agency Children's Coalition and monthly Katie A. implementation meetings which address fiscal, quality assurance and programmatic issues.

♦ Participated in Suicide Prevention Week activities around the county.

♦ Provided Outreach and Education to the community about Specialty Mental Services through community events, forums, and educational materials.

♦ Quality Improvement Committee held in multiple locations to allow more access to beneficiaries and their families.

♦ Accepted by, and participated in, the Care Coordination Collaborative with multiple community partners to increase care coordination between primary care, mental health services and alcohol and other drug services.

♦ Initiated The Thursday In-kind 11 O'clock Court Calendar via a stakeholder process and the leadership of the Mendocino County Superior Court.

♦ Care management and therapy services provided for Probation Drop-in Center (AB109).

♦ Mental health rehabilitation services provided to CALWORKS beneficiaries.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Continue working with the ASOs to improve and enhance specialty mental health services.

♦ Continue to provide oversight and monitoring of the Administrative Service Organizations.

♦ Continue to provide full-service partnership slots for intensive "wraparound" support for the seriously mentally ill, who are homeless or most at risk to be homeless, hospitalized, incarcerated or placed out-of-county in residential facilities.

♦ Continue to participate in the Care Coordination Collaborative to increase care coordination between primary care, mental health services and alcohol and other drug services.

♦ Have on-going fiscal and clinical/Medi-Cal related training for Katie A. staff.

♦ Increase access to housing for the most vulnerable clients.

♦ Expand The Thursday In-kind 11 O'clock Court Calendar to the Coast Communities and search for funding options for this program.

♦ Continue to provide on-going professional training for all staff and providers.

♦ Continue the process of moving Behavioral Health and Recovery Services (BHRS) records to a fully electronic record system.

♦ Decrease out-of-county placements and increase the percentage of BHRS clients living independently within the community.

♦ Work to be eligible for new funding opportunities.

♦ Reduce stigma and discrimination with mental health treatment.

♦ Continue the development and refinement of the CalWORKs mental health services.

♦ Continue the development and refinement of AB109 mental health services.

♦ Continue outreaching and educating the community on specialty mental health services.

♦ Track the developments of the Mentally Ill Offenders Crime Reduction Act and apply for funding.

♦ Research and apply for grants to allow for additional funding opportunities.

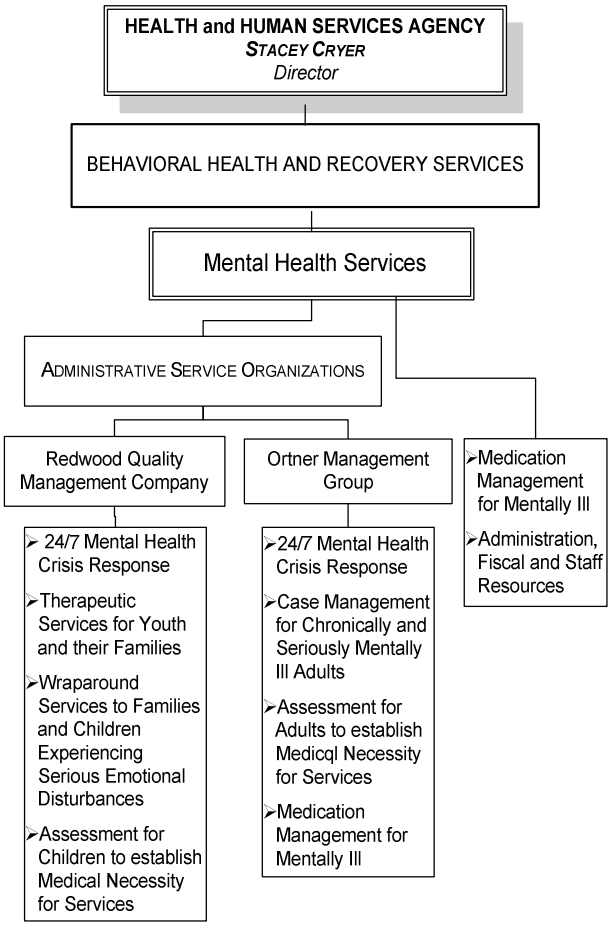
♦ Continue to improve the Mental Health Advisory Board.

♦ Collaborate with Partnership Health Plan to create an MOU and working relationship that creates a "No wrong door" for access to services.

CURRENT STAFFING

36.6 Filled Full Time Equivalent (FTE)
79.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5330 State Sales Tax revenue distribution – Realignment 2011 for Community Specialty Mental Health Services managed by two Administrative Services Organizations (ASOs).
- ✧ Acct. 5331 Medi-Cal revenue generated by the Administrative Service Organization's Subcontractor Network, County administration and the Katie A. program foster care program.
- ✧ Acct. 5342 Realignment 1991 revenue for Mental Health/Child Welfare Services, Katie A. program, and Mental Health administration.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for County staff providing Agency administration of the Mental Health Program and direct services for the Katie A. program in the Health and Human Services Agency - Child Welfare Division.

Services & Supplies

- ✧ Acct. 2185 County operated medication management and case management services for adult clients.
- ✧ Acct 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

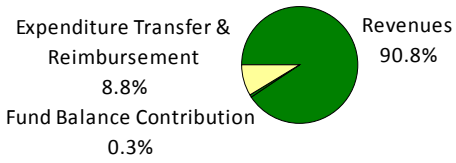
Other Charges

- ✧ Acct. 3162 Provides payment to group homes and adult board and care facilities.
- ✧ Acct. 3164 Contracted Mental Health Administrative Services Organizations contracts.

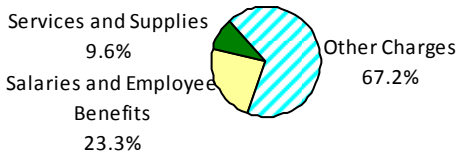
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided by Mental Health.
- ✧ Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4050 Mental Health Service
Fund: 1221 Mental Health Service

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	(100,000)	(35,500)	(50,000)	(18,845)	(50,000)	(50,000)	(50,000)
825150 Motor Vehicle in Lieu	895,149	21,532	0	21,532	0	0	0
825330 State Aid Mental Hlth	18,614	87,460	4,946,947	224,453	4,946,947	4,946,947	4,946,947
825331 Medi-Cal Mental Hlth	10,904,627	12,668,947	10,793,667	8,880,386	8,729,048	8,729,048	8,729,048
825342 Realignment Mental Hlth	2,898,465	3,500,742	2,900,548	4,071,492	2,900,548	2,984,547	2,984,547
825344 2011 Realign Pub Safety	0	80,788	0	0	0	0	0
825370 Managed Care - State	938,752	0	938,752	0	938,752	938,752	938,752
825810 Other Govt Aid	0	0	70,000	17,380	70,000	70,000	70,000
826290 Mental Health Svc	15,000	4,947	727,102	2,544	15,000	15,000	15,000
826390 Other Charges	1,089,760	1,126,740	0	3,569	0	0	0
827600 Other Sales	0	426	0	359	0	0	0
827700 Other	70,000	59,277	0	24,364	0	0	0
827802 Oper Transfer In	1,658,111	1,658,111	0	1,169,018	0	0	0
Total Revenues	18,388,478	19,173,471	20,327,016	14,396,253	17,550,295	17,634,294	17,634,294
Salaries & Employee Benefits							
861011 Regular Employees	3,101,551	2,005,554	2,966,810	1,764,057	2,606,466	2,606,466	2,646,066
861012 Extra Help	100,000	75,052	0	54,080	0	0	4,800
861013 Overtime Reg Emp	50,000	44,753	19,884	39,459	1,895	1,895	1,895
861021 Co Cont Retirement	731,240	480,554	737,952	455,227	667,104	667,104	676,347
861022 Co Cont OASDI	181,641	119,770	173,856	104,040	151,389	151,389	153,844
861023 Co Cont Medicare	42,832	29,118	40,661	25,121	35,405	35,405	36,049
861024 Co Cont Retire Incr	346,319	225,774	340,343	198,792	267,717	267,717	271,329
861030 Co Cont Health Ins	538,696	383,078	581,046	370,552	528,526	528,526	528,526
861031 Co Cont Unemp Ins	41,191	41,063	0	30	26,565	26,565	26,565
861035 Co Cont Workers Comp	83,127	159,882	87,369	102,147	102,145	171,854	171,854
Total Salaries & Employee Benefits	5,216,597	3,564,598	4,947,921	3,113,505	4,387,212	4,456,921	4,517,275
Services & Supplies							
862060 Communications	46,100	22,398	46,200	24,042	46,200	46,200	46,200
862080 Food	3,500	949	5,100	991	5,100	5,100	5,100
862090 Household Expense	1,600	249	0	185	0	0	0
862101 Insurance - General	16,162	16,151	16,162	9,248	16,162	30,452	30,452
862109 Insurance Other	27,280	24,701	27,280	33,252	27,280	27,280	27,280
862120 Maint - Equip	5,000	1,763	5,000	696	5,000	5,000	5,000
862130 Maint Strc Impr & Grnds	122,800	75,681	82,800	62,152	82,800	82,800	82,800
862140 Med Dntl & Lab Supls	25,000	24,304	5,000	15,343	25,000	25,000	25,000
862150 Memberships	6,000	5,806	0	6,106	0	0	0
862170 Office Expense	56,500	59,554	62,600	58,936	62,600	62,600	62,600
862182 Data Processing Svcs	75,300	97,813	75,300	17,966	75,300	75,300	75,300
862185 Medical/Dental Svcs	83,200	361,735	446,500	350,818	331,500	331,500	331,500
862187 Education & Training	14,000	21,943	14,000	4,963	14,000	14,000	14,000
862189 Prof/Spec Svcs - Other	270,000	415,181	240,667	143,863	206,167	206,167	206,167
862190 Publ/Legal Notice	7,500	6,359	10,000	2,970	10,000	10,000	10,000
862200 Rent/Lease - Equip	1,140	0	1,140	0	1,140	1,140	1,140
862210 Rent/Lease - Bldg Grnds	0	1,140	0	1,263	0	0	0

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies - Continued							
862230 Info Tech Equip	20,000	2,062	108,000	4,837	108,000	108,000	108,000
862239 Spec Dept Expense	533,271	212,278	312,873	372,703	620,974	657,093	657,093
862250 Trans/Travel	83,000	49,932	88,000	22,931	88,000	88,000	88,000
862253 Travel Out of County	36,500	18,939	40,300	20,736	40,300	40,300	40,300
862260 Utilities	40,000	36,480	40,500	41,910	40,500	40,500	40,500
Total Services & Supplies	1,473,853	1,455,420	1,627,422	1,195,910	1,806,023	1,856,432	1,856,432
Other Charges							
863113 Pmt Other Gov Agency	0	372,323	0	130,936	0	0	0
863115 Svc Connected Exp	0	(450)	0	0	0	0	0
863119 Supp/Care - Other	0	0	0	0	0	0	0
863160 Accute Hospitalization	1,160,000	745,043	281,250	(75,062)	0	0	0
863161 Non-Accute Hospitalization	535,000	505,240	150,000	5,445	0	0	0
863162 Residental Care	1,860,000	1,342,643	255,852	202,673	0	0	0
863163 Individual Providers	160,000	39,280	25,000	12,610	0	0	0
863164 Organizational Providers	7,784,000	7,235,321	7,592,000	6,708,040	0	0	0
863280 Contr to Other Agncs	21,900	2,430	5,431,780	5,395,185	13,045,148	13,045,148	13,045,148
Total Other Charges	11,520,900	10,241,830	13,735,882	12,379,827	13,045,148	13,045,148	13,045,148
Fixed Assets							
864370 Equipment	50,000	44,447	0	0	0	0	0
Total Fixed Assets	50,000	44,447	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(580,721)	(115,470)	(423,840)	(2,092,619)	(2,011,774)	(2,011,774)	(2,011,774)
865802 Oper Transfer Out	363,292	464,728	465,893	456,001	323,681	294,322	294,322
Total Expend Transfer & Reimb	(217,429)	349,258	42,053	(1,636,618)	(1,688,093)	(1,717,452)	(1,717,452)
Total Net Appropriations	18,043,921	15,655,554	20,353,278	15,052,624	17,550,290	17,641,049	17,701,403
Total Fund Balance Contribution	(344,557)	(3,517,916)	26,262	656,371	(5)	6,755	67,109

The Mental Health Services Act (MHSA) budget unit is folded into what is internally known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. BHRS delivers services in a respectful, responsive and efficient manner and with sensitivity to cultural diversity.

Mental Health Services Act (three-year plan) – The three-year plan has been developed with the participation of stakeholders. Areas of focus include community services and supports, workforce education and training, prevention and early intervention, capital facilities and technological needs, and innovation. In addition to the continuation of the past year's plan, the following enhancements, include, but are not limited to:

- Expansion of Full Service Partnership slots;
- Expansion of Care Management Services;
- Expansion of Peer Navigators;
- Funding for The Thursday In-kind 11 O'clock Court Calendar for treatment services;
- Funding for Wellness Centers to provide consumer driven programs and services;
- Suicide Prevention Program; and
- Implementation of Permanent Supporting Housing.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Useful Suicide Intervention Skills Training was provided to the community.
- Coordination and participation in the Bay Area Suicide and Crisis Intervention Alliance Network Meeting/ Training.
- Community Planning forums were held to obtain innovation project ideas in the following locations: Covelo, Point Arena, Fort Bragg, Ukiah, Willits, Laytonville, Hopland, and Boonville.
- The Innovation Survey was posted on the internet and distributed to community providers to encourage clients, their family members, and the community to vote on the top suggestion for the Innovation Project for the County.
- Transition of full service partnerships to the two Administrative Services Organizations (ASOs): Ortner Management Group and Redwood Quality Management Company.
- Provided services to the underserved 0 – 5 age group.
- Two children were enrolled in the Full Service Partnerships (FSP) program. This program sustains an array of services to support the recovery from serious emotional disturbance.
- Twelve Transition Age Youth were enrolled in the Full Service Partnerships (FSP) program. This program sustains an array of services to support the recovery from serious emotional disturbance or Severe and Persistent Mental Illness (SPMI). Five Transition Age Youth were provided with intensive supportive housing.
- Thirty-nine adults were enrolled in the Full Service Partnerships (FSP) program. This program sustains an array of services to support the recovery from Severe and Persistent Mental Illness (SPMI).
- Eleven older adults were enrolled in the Full Service Partnerships (FSP) program. This program sustains an array of services to support the recovery from Severe and Persistent Mental Illness (SPMI).
- Senior peer counseling provided weekly visits to fourteen older adult clients on the coast and twenty older adult clients inland. This program has successfully improved the mental health status of many frail, home-bound older adults by the outreach of the peer counselors to provide prevention and early intervention services.
- Parent Partner programs provided services to Family Resource Centers in rural communities. These services link parent partners with HHSA's Family Resource Centers and tribal community to provide services to families in remote areas.
- Wellness and Recovery Centers were funded in Ukiah, Willits and Fort Bragg. These centers provide services for adults and older adults with severe and persistent mental illness. Services include life skills training, linkage and referrals to community agencies, patient navigation, and the opportunity to participate in recovery and support programs.
- Mental Health Services Act forums were held bi-monthly to allow the public to share their or their family members', experience with accessing and receiving services. These forums were held in the following locations: Covelo, Point Arena, Fort Bragg, Ukiah, Willits, Laytonville, Hopland, and Boonville.
- Participation in "The Thursday in-kind 11 O'clock Court Calendar." Services were provided to individuals with mental illness who are incarcerated, on supervised release, on parole or probation, or at-risk of incarceration, as well as, being homeless or at risk of becoming homeless. The goal is to keep eligible individuals with mental illness from moving further into the criminal justice system.
- Collaboration with Hilbers on MHSA permanent housing project.
- Timeliness in following up with care management within 24 hours post discharge from psychiatric or medical facilities.

♦ Development of a coordinated, seamless continuum of care for all age groups.

♦ Screening for early signs of serious mental illness through psycho-educational groups in middle and high schools throughout the county.

♦ Funding for psychiatric evaluation as well as Alcohol and Other Drug intervention and treatment for people who meet the criteria for specialty mental health services.

♦ Education and de-stigmatization of mental illness services provided in the schools to the Point Arena, Fort Bragg, Mendocino, and Ukiah area schools.

♦ Outreach and education in coordination with the County Bookmobile provided information on mental health services and alcohol and other drug programs available within the county.

♦ Provided outreach and services to the Native American and Latino population in remote areas.

♦ Creation of Suicide Awareness bracelets with the slogan "Speak Against Silence". The bracelets were handed out at community events, schools, family centers, wellness centers, and to community agencies to raise awareness of the issue.

♦ Outreach and education with State campaign materials (flyers, brochures, pamphlets, etc) for the following mental health outreach and education projects: Know the Signs, Each Mind Matters, and Directory Change.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Implement the MHSA Innovation Project.

♦ Continue participation in Care Coordination Collaborative with community partners.

♦ Transition North Bay Suicide Prevention duties from Regional facilitation to County Mental Health facilitation.

♦ Continue process with MHSA Housing Project.

♦ Continue outreach with State campaign material (flyers, brochures, pamphlets, etc) for the following mental health outreach and education projects: Know the Signs, Each Mind Matters and Directory Change.

♦ Create a service delivery system that provides a health care home which treats the entire person.

♦ Integrate primary care with behavioral health.

♦ Participate in learning Collaborative with Rural Health Clinics and Federally Qualified Health Centers.

♦ Reduce stigma surrounding mental health treatment through community outreach and education.

♦ Review and apply for grants to allow for new funding opportunities.

♦ Provide outreach, engagement and information about BHRS services to communities within the county.

♦ Provide access to services for consumers, schools and families with children in remote rural areas and on the Coast.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries for County staff providing program administration.

Services & Supplies

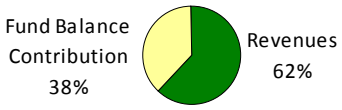
✧ Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.

✧ Acct. 2239 Capital facilities and technological needs for Electronic Health Records Meaningful Use compliance.

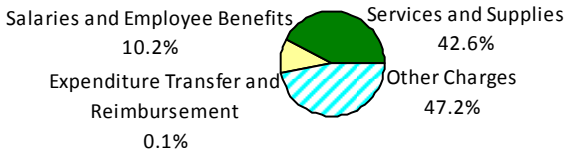
Expenditure Transfer & Reimbursement

✧ Acct. 5802 Transfer of Mental Health Services Act funds to Budget Unit 4050 – Mental Health Services for distribution to Administrative Services Organizations.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES ACT 4051

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:

Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4051 Mental Health Svcs Act
Fund: 1223 Mental Health Service

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	20,000	27,980	20,000	21,099	21,299	21,299	21,299
825330 State Aid Mental Hlth	2,823,365	4,003,308	3,365,186	2,041,669	3,681,849	3,681,849	3,681,849
825342 Realignment Mental Hlth	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	2,843,365	4,031,288	3,385,186	2,062,768	3,703,148	3,703,148	3,703,148
Salaries & Employee Benefits							
861011 Regular Employees	283,931	73,645	191,940	58,928	289,060	289,060	376,993
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	1,522	47	1,522	1,985	1,522	1,522	1,522
861021 Co Cont Retirement	66,870	19,500	46,094	14,506	67,734	67,734	90,480
861022 Co Cont OASDI	16,264	4,243	19,573	3,584	25,048	25,048	30,170
861023 Co Cont Medicare	3,804	992	2,659	838	3,939	3,939	4,538
861024 Co Cont Retire Incr	31,668	9,239	21,619	6,645	29,137	29,137	37,912
861030 Co Cont Health Ins	65,459	17,568	36,535	9,121	54,169	54,169	63,994
861031 Co Cont Unemp Ins	3,324	3,323	0	0	3,627	3,627	3,627
861035 Co Cont Workers Comp	522	470	643	751	523	0	0
Total Salaries & Employee Benefits	473,364	129,026	320,585	96,357	474,759	474,236	609,236
Services & Supplies							
862060 Communications	2,500	373	1,000	100	500	500	500
862080 Food	6,000	3,027	2,000	281	4,000	4,000	4,000
862090 Household Expense	15,000	1,002	2,000	748	0	0	0
862101 Insurance - General	0	574	181	181	0	1,262	1,262
862120 Maint - Equip	2,500	58	0	0	0	0	0
862130 Maint Strc/Impr/Grnds	0	457	0	249	0	0	0
862150 Memberships	0	0	0	0	1,500	1,500	1,500
862170 Office Expense	6,000	159	4,500	17,770	5,000	5,000	3,526
862182 Data Processing Svcs	69,388	0	55,500	73,514	10,200	10,200	10,200
862185 Medical/Dental Svcs	50,000	0	50,000	0	0	0	0
862187 Education & Training	235,709	3,400	337,134	12,103	312,334	312,334	302,334
862189 Prof/Spec Svcs - Other	1,557,704	1,000,112	619,422	196,322	425,000	425,000	425,000
862190 Publ/Legal Notice	0	79	3,000	0	0	0	0
862210 Rent/Lease - Bldg Grnds	16,980	16,113	4,655	4,103	0	0	0
862230 Info Tech Equip	64,663	0	206,400	124,106	176,460	176,460	176,460
862239 Spec Dept Expense	1,096,766	4,797	1,055,329	3,185	1,022,725	1,272,725	1,593,260
862250 Trans/Travel	3,000	463	9,000	856	19,000	19,000	14,000
862253 Travel Out of County	10,000	8	23,000	0	20,500	20,500	15,500
862260 Utilities	6,000	4,987	5,000	1,042	0	0	0
Total Services & Supplies	3,142,210	1,035,609	2,378,121	434,560	1,997,219	2,248,481	2,547,542
Other Charges							
863124 GR-SSI-SSP Applicants	100,000	12,217	15,000	5,136	10,000	10,000	10,000
863280 Contr to Other Agncs	0	0	3,347,987	3,024,887	2,929,637	2,929,637	2,810,763
Total Other Charges	100,000	12,217	3,362,987	3,030,023	2,939,637	2,939,637	2,820,763

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864360 Structure/Improvement	101,724	0	0	0	0	0	0
864370 Equipment	0	0	80,000	0	0	0	0
Total Fixed Assets	101,724	0	80,000	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	32,700	0	0	0	0	0	0
865802 Oper Transfer Out	1,658,111	1,678,477	20,000	2,953	253,491	3,491	3,491
Total Expend Transfer & Reimb	1,690,811	1,678,477	20,000	2,953	253,491	3,491	3,491
Total Net Appropriations	5,508,109	2,855,329	6,161,693	3,563,893	5,665,106	5,665,845	5,981,032
Total Fund Balance Contribution	2,664,744	(1,175,958)	2,776,507	1,501,125	1,961,958	1,962,697	2,277,884

HEALTH and HUMAN SERVICES AGENCY

HOSPITAL AND MEDICAL SERVICES PROGRAM 4070

STACEY CRYER, Director

Health and Human Services Agency – Public Health is responsible for this budget unit. Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) that serves the County medically indigent population and, using vehicle violation fees, the Maddy EMS fund reimburses hospitals and physicians for uncompensated emergency room services.

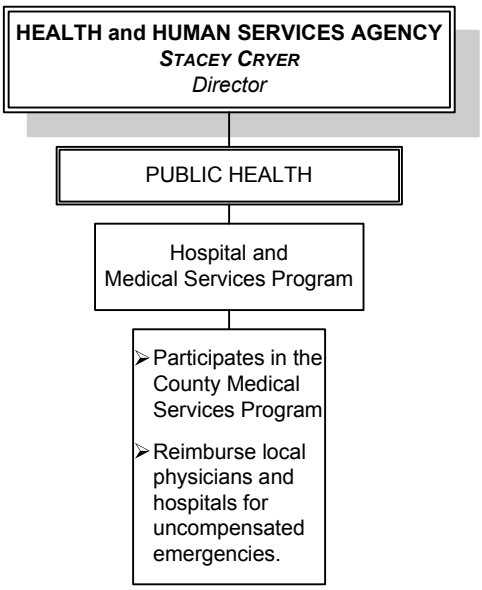
MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Billed and received compensation from Medi-Cal for the Path2Health population.
- Added benefit of Alcohol and Other Drug Assessment and counseling services will be covered for County Medical Services Program eligible population.
- Reimbursed local physicians from Maddy funds for uncompensated emergency room care.
- Reimbursed local hospitals from Maddy funds for uncompensated emergency room care.

GOALS/OBJECTIVES FOR FY 2014-15

- Involvement with sustaining Realignment funding for the residual indigent population.
- Continue to attend and participate in the CMSP Planning and Benefits Committee and governing board.
- Continue to provide program changes to the CMSP providers.
- Continue to collect and disburse Maddy funds to local hospitals and physicians for uncompensated emergency room services.
- Continue to monitor impacts of health care reform and Section 17000 obligations.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 5341 Sales Tax Realignment revenues dedicated to indigent health care.

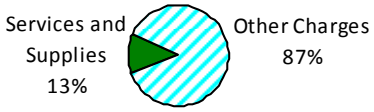
Other Charges

✧ Accts. 3152, 3154 Provides payments to hospitals and physicians for uncompensated care from the Emergency Medical Services Trust generated from ambulance franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HOSPITAL AND MEDICAL SERVICES PROGRAM 4070

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 402 Health and Sanitation - Hospital

Budget Unit: 4070 Hsptl & Mdcl Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825150 Motor Vehicle in Lieu	0	1,654,999	0	661,999	0	0	0
825341 Realignment Hlth Svcs	1,654,999	34,297	1,654,999	(34,288)	1,679,999	1,679,999	1,679,999
825473 Non-County Hosp	76,000	53,401	76,000	9,304	76,000	76,000	76,000
825475 EMS - Physician Svcs	240,000	0	240,000	137,416	240,000	240,000	240,000
825490 State Other	0	0	0	0	0	0	300,000
Total Revenues	1,970,999	1,742,698	1,970,999	774,432	1,995,999	1,995,999	2,295,999
Services & Supplies							
862101 Insurance - General	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	25,000	25,000	225,000
862239 Spec Dept Expense	0	0	0	0	0	0	100,000
Total Services & Supplies	0	0	0	0	25,000	25,000	325,000
Other Charges							
863113 Pmt Other Gov Agency	1,902,571	1,902,577	1,902,571	909,577	1,902,571	1,902,571	1,902,571
863152 Non-Co Contract Hosp	76,000	53,401	76,000	18,634	76,000	76,000	76,000
863154 Physician Svcs - EMS	240,000	34,288	240,000	93,792	240,000	240,000	240,000
Total Other Charges	2,218,571	1,990,266	2,218,571	1,022,004	2,218,571	2,218,571	2,218,571
Total Net Appropriations	2,218,571	1,990,266	2,218,571	1,022,004	2,243,571	2,243,571	2,543,571
Total Net County Cost	247,572	247,569	247,572	247,572	247,572	247,572	247,572

The California Children's Services (CCS) program provides diagnostic and treatment services, medical case management, and physical and occupational therapy services to the children and youth of Mendocino County who are under age 21 with CCS-eligible medical conditions. Examples of CCS-eligible conditions include, but are not limited to, chronic medical conditions such as cystic fibrosis, hemophilia, cerebral palsy, heart disease, cancer, and traumatic injuries.

The CCS program is administered as a partnership between Mendocino County HHSA Public Health and the California Department of Health Care Services (DHCS).

Approximately 81% of Mendocino County CCS-eligible children are also Medi-Cal eligible. The Medi-Cal program reimburses their care. 6.75% of the CCS eligible children are CCS Only (without other insurance) which is funded equally between the State and counties. The cost of care for CCS Targeted Low Income Children's Program (TLICP, formerly Healthy Families) is funded 65% Federal, 17.5% State, and 17.5% percent County funds and accounts for approximately 11% of the CCS clients.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ California Children's Services provided medical case management to an average daily caseload in excess of 430 clients and maintained allocated staffing level of 1.5 Public Health Nurses for CCS care coordination. Staff continued to provide a high level of quality care and was readily accessible to answer question of both families and providers.

♦ Balanced current year program budget by continuing to consolidate positions. CCS client carve-out from Managed Care Medi-Cal (Partnership Healthplan of California) continues with no increase in staff. CCS and Child Health and Disability Prevention (CHDP) staff provided education in conjunction with Partnership Healthplan of California to providers regarding the change to Managed Care Medi-Cal.

♦ Provided cross-program education and training to staff, thus facilitating shared program responsibilities that allow limited staff to meet the needs of all Children's Medical Services programs. CCS Program Administrator/Nursing Supervisor position has been fully implemented.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Continue refinement of data tracking system to accurately evaluate the effectiveness and success of the interventions and activities performed by California Children's Services. This data will be reported via the State Children's Medical Services Performance Measures Report.

♦ Provide focused provider outreach and education to ensure that CCS and CHDP providers are able to independently access critical information and resources.

♦ Provide continued support and resources to community partners related to Managed Care Medi-Cal and the CCS carve-out.

♦ Expand and maintain the California Children's Services References Manuals, including the California Children's Services Procedure Manuals and the Child Health & Disability Prevention Program Manual.

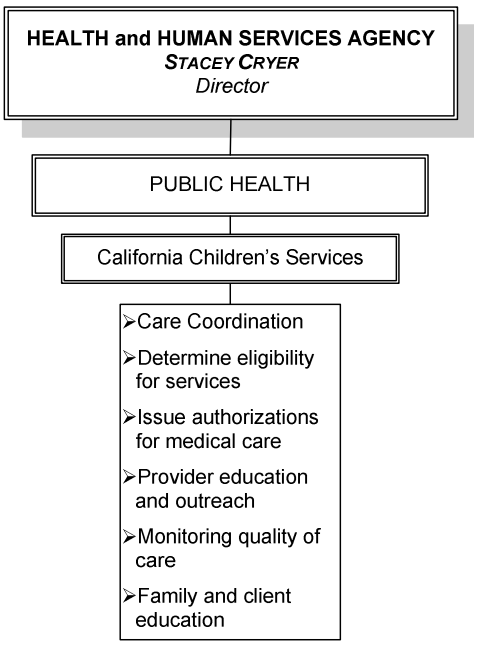
♦ Continue to provide opportunities to cross-train and enable California Children's Services staff to provide a high level of service.

♦ Hire Senior Program Manager and Occupational Therapist to replace or fill vacancies.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
10.6 Allocated FTE

PROGRAM CHART



CALIFORNIA CHILDREN'S SERVICES 4080

STACEY CRYER, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

Salaries & Employee Benefits

✧ Acct. 1101 Salaries for County staff providing Agency administration and direct service provision.

Services & Supplies

✧ Acct. 2189 Contract with Yolo County for medical oversight of CCS cases.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA CHILDREN'S SERVICES 4080

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 403 Health and Sanitation - CCS

Budget Unit: 4080 Public Health - CCS
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825250 State Aid CCS	872,865	685,050	863,284	404,892	917,234	917,234	997,234
825341 Realignment Hlth Svcs	170,499	175,958	182,438	200,228	103,776	150,926	161,681
825490 State Other	244,003	142,024	244,889	164,919	244,796	249,166	249,166
826330 CA Children's Svcs	1,500	1,320	1,500	760	1,500	1,500	1,500
826390 Other Charges	0	0	0	66	0	0	0
827707 Donation	0	0	0	0	0	0	0
Total Revenues	1,288,867	1,004,352	1,292,111	770,864	1,267,306	1,318,826	1,409,581
Salaries & Employee Benefits							
861011 Regular Employees	505,350	372,151	493,171	339,385	469,044	469,044	475,644
861012 Extra Help	0	0	0	0	0	0	1,200
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	107,525	86,628	124,136	83,747	120,755	120,755	122,505
861022 Co Cont OASDI	29,779	21,671	28,452	19,329	27,310	27,310	27,719
861023 Co Cont Medicare	6,267	5,068	7,014	4,633	6,385	6,385	6,498
861024 Co Cont Retire Incr	50,922	40,946	47,291	36,735	43,583	43,583	44,266
861030 Co Cont Health Ins	74,223	59,342	85,094	62,217	86,119	86,119	86,119
861031 Co Cont Unemp Ins	4,352	4,237	0	160	4,286	2,295	2,295
861035 Co Cont Workers Comp	53,104	73,250	75,559	77,768	74,173	125,447	125,447
Total Salaries & Employee Benefits	831,522	663,293	860,717	623,973	831,655	880,938	891,693
Services & Supplies							
862060 Communications	4,350	2,006	4,350	2,327	4,350	4,350	4,350
862101 Insurance - General	2,775	2,850	1,255	1,255	1,256	3,493	3,493
862109 Insurance Other	0	1,040	1,040	646	646	646	646
862150 Memberships	0	0	0	500	0	0	0
862170 Office Expense	17,600	6,711	20,600	8,537	20,600	20,600	20,600
862185 Medical/Dental Svcs	9,000	0	9,000	1,398	9,000	9,000	9,000
862187 Education & Training	4,625	0	4,625	60	5,625	5,625	5,625
862189 Prof/Spec Svcs - Other	120,235	52,913	91,764	47,484	91,764	91,764	91,764
862190 Publ/Legal Notice	0	0	0	11,607	2,000	2,000	2,000
862230 Info Tech Equip	0	308	0	7,285	0	0	0
862239 Spec Dept Expense	126,961	134,475	126,961	59,247	126,961	126,961	126,961
862250 Trans/Travel	3,000	57	3,000	195	3,000	3,000	83,000
862253 Travel Out of County	42,750	20,033	42,750	17,035	44,000	44,000	44,000
862260 Utilities	3,600	3,716	3,600	3,921	4,000	4,000	4,000
Total Services & Supplies	334,896	224,109	308,945	161,498	313,202	315,439	395,439
Other Charges							
863113 Pmt Other Gov Agency	212,773	207,274	212,773	75,651	212,773	212,773	212,773
863119 Supp/Care - Other	0	0	0	0	0	0	0
Total Other Charges	212,773	207,274	212,773	75,651	212,773	212,773	212,773
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,379,191	1,094,676	1,382,435	861,122	1,357,630	1,409,150	1,499,905
Total Net County Cost	90,324	90,324	90,324	90,258	90,324	90,324	90,324

The purpose of the Child Health and Disability Prevention (CHDP) Program is to assure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The program now includes children and youth who were previously served by the Healthy Families program. The CHDP Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal or Cal Kids. The CHDP Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, medical case management for children referred for follow-up and treatment, and provider orientation and training.

Also included in this funding is the Health Care Program for Children in Foster Care (HCPCFC). In conjunction with Child Welfare System (CWS), nurses provide medical case management to children in foster care and probation placement by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment.

MAJOR ACCOMPLISHMENTS FY 2013-14

- FY 2012-13, Mendocino County CHDP served a total of 10,699 children and youth, approximately 892 clients per month. To date, Mendocino County CHDP has served a total of 8,728 children and youth since July 1, 2013. That averages about 1,090 children a month, so a fair estimate would be that CHDP will serve about 12,000 children during the current fiscal year, this represents an 18.5% increase. This increase is due to the children previously covered by Healthy Families now being eligible for Medi-Cal benefits.
- Continued to maintain medical eligibility and case management timelines. The CHDP Program improved care coordination follow-up timelines with the full implementation of a new tracking system. Ongoing refinement of the CHDP tracking system continues to yield improved efficiencies while maintaining quality of care.
- The program supported 24 local medical offices that provided preventative well-child exams and follow-up care to children enrolled in Medi-Cal including those at risk or affected by exposure to lead.
- Completed two (2) CHDP facility reviews.
- Approximately 220 infants, children and youth were served by the Health Care Program for Children in Foster Care (HCPCFC).

GOALS/OBJECTIVES FY 2014-15

- Continue to assure smooth transition for services provided by CHDP to Managed Care Medi-Cal partner based on accepted Memorandum of Understanding with Partnership Healthplan of California.
- Complete 2 additional CHDP facility reviews.
- Continue to provide excellent service to families and care providers.

GRANT INCEPTION DATE	June 1, 1975
CURRENT GRANT PERIOD	July 1, 2014 – June 30, 2015
SOURCE OF FUNDS	California Department of Health Services with Federal match
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 10% of Personnel Costs for the HCPCFC Program
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	0.25	100%	0%
Program Administrator	1.00	100%	0%
Staff Assistant II	1.00	100%	0%
Community Health Services Specialist	0.10	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Child Health and Disability Prevention	$ 207,936
Health Care Program for Children in Foster Care	36,860
TOTAL	$ 244,796
Expenditures	
Personnel:	$ 205,912
Operating Expenses:	9,923
Indirect Costs: *(Internal)*	28,961
TOTAL	$ 244,796
Total Projected Program Costs =	$ 244,796

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 4080's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SOCIAL SERVICES..... 5010

STACEY CRYER, Director



The vision of the Health and Human Services Agency (HHSA) is: Healthy People and Healthy Communities. The Agency's mission: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development."

Listed below are the different services provided in each of the major program areas within Social Services

MAJOR ACCOMPLISHMENTS IN FY 2013-14

ADULT AND AGING SERVICES

- Adult Protective Services, available 24-hours a day/7 days a week, responded to more than 742 cases; 64% of referrals were for individuals over 65 years of age.
- Provided 1,715,300 hours of service to approximately 1,709 In-Home Supportive Service consumers.
- The In-Home Supportive Services (IHSS) and Public Authority staff oriented and fingerprinted more than 1,342 providers, meeting all the new State regulatory guidelines.
- Area Agency on Aging of Lake and Mendocino County filled the Ombudsman position and has successfully recruited three advocates. HHSA advocates successfully supported 17 applicants receiving Social Security Income (SSI) granting; thus recouping $24,774 back into the General Fund.
- The Veterans Service office processed and obtained benefits for 896 Veterans and/or family members.
- Veterans' Services continues outreach efforts once a month in Point Arena, as well as providing services to Ukiah, Willits, and Fort Bragg, including transportation to veterans to the San Francisco Veterans' Affairs Medical Center for necessary medical appointments.
- Veterans Services has provided more than 250 veterans with honorable discharge status identification as a veteran to be able to access benefits within the community that would otherwise not be available through Veterans Identification Cards.

FAMILY AND CHILDREN'S SERVICES

- Hired staff throughout Family and Children's Services to fill vacancies and cover newly mandated programs.
- Continued the Family Dependency Drug Court (FDDC) program through the Federal Regional Partnership Grant.
- Continued to implement aspects of the System Improvement Plan (SIP).
- Continued implementation of Safety Organized Practices (SOP) in that family mappings are happening at the front end of cases to involve families in addressing the child abuse/neglect harm and danger and developing their safety goals and case plan.
- Collaborated with First 5 to educate and train community partners on Safety Organized Practices/Signs of Safety.
- Reduced the number of children placed in out-of-state placement.
- Continued to hold monthly 4th Monday staff trainings to achieve consistent practices throughout the county and to enhance staff knowledge regarding resources, services and practices.
- Continued to support Bachelor and Master of Social Work (BSW/MSW) students and Mendocino College Human Services students through internships.
- Over 300 foster parents, foster children and other family members were honored by the Child Welfare Services staff at the annual Foster Care Holiday party.
- Began implementation of the Katie A. statewide class action lawsuit settlement including screening of all children through age 21 in open child welfare services cases for eligibility for specific specialty mental health services and conducting mini mental health assessments to rapidly determine medical necessity.
- Mental Health staff successfully transitioned to Family and Children's Services and integrated with the Wraparound/Katie A. program which enabled a re-design of the Wraparound program to provide more effective and rapid services to families with children in the child welfare system that have intensive mental health needs.
- Selected to be part of the Northern/Small Counties group of the State Katie A. Learning Collaborative to help inform the State on practices and challenges with implementation of Katie A.
- Collaborated with Redwood Children's Services to develop a much needed Level 14 placement in Mendocino County.

♦ Reinstated Level 1 parenting classes, Breaking the Cycle and Basic Communication, at both county family resource centers and added another Family Empowerment Group at the Ukiah Family Center to keep up with demand.

♦ Hosted Day of the Child, at the Ukiah Family Center in April during Child Abuse Prevention Month, which focuses on the importance of children by providing activities, entertainment and food to honor children.

♦ Hosted a weekly Summer Activities program, from June to August countywide, for children in the child welfare system including tie dye activities, a day at the Willits KOA, a trip to the Point Cabrillo Lighthouse, bowling, roller skating and other educational, fun and nutritious activities.

♦ Foster Care Nurses attended more local in-service foster parent trainings to connect directly with foster care providers to improve relationships, communication and help ensure foster youths' medical needs are met and followed up.

♦ Began to track the attendance and educational success of foster youth.

♦ The Independent Living Skills Program provided a successful summer work program for foster youth ages 16 and up.

♦ Two Alcohol and Other Drug Program (AODP) counselors were co-located with the Ukiah and Willits Family and Children's Services staff to provide expedited substance abuse assessments and get clients into services quickly.

♦ Began to merge the Ukiah Emergency Response and Ukiah Emergency Response Court Units to provide more seamless contact and services for clients entering the child welfare system, as well as to expand the number of staff trained in conducting child welfare investigations and handling front end court work.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

♦ Implemented the Affordable Care Act under Health Care Reform. This included training 76 staff on a new system, hiring 30 additional eligibility workers and support staff, and working with a Call Center in Humboldt County.

♦ Implemented the "no wrong door" access for Medi-Cal coverage throughout Mendocino County.

♦ Electronic applications: by using the C4Yourself website (C4Yourself.com) people applied for CalFresh, CalWORKs, Medi-Cal and CMSP benefits from their homes, libraries and Internet cafes. As of March 18, 2014, Employment and Family Assistance Services (EFAS) offices have received 5,012 electronic applications.

♦ Caseloads have increased, with just over 1,000 more children in Mendocino County receiving Medi-Cal coverage.

♦ Eligibility workers are now stationed at the Willits Integrated Services Center (WISC) site and are serving Mendocino County at all sites.

♦ Increase in Work Experience sites. CalWORKs Jobs Services continues to increase the number of active Work Experience sites for Welfare-to-Work participants in Ukiah, Fort Bragg and Willits.

♦ Successfully secured Federal funding for Medi-Cal outreach of $100,000.

♦ Expanded monthly outreach and enrollment assistance. The Community Outreach unit provided application assistance for CalFresh and Medi-Cal/Healthy Families in Covelo and Willits.

♦ The Outreach unit worked with community partners to become Certified Enrollment Entities and provided extensive community outreach to support the implementation of the Affordable Care Act.

DISASTER RESPONSE TEAM (DRT)

♦ Mandated to open shelters during disasters that displace citizens from their normal residences, Social Services has an established team of employees that are the Disaster Response Team (DRT).

♦ Had 5 hazardous weather statements issued, which put DRT on alert for possible weather related disasters.

♦ In March 2014, coastal DRT members were put on standby for possible shelter response for children held at school in Fort Bragg due to a fugitive situation north of Fort Bragg.

♦ DRT's annual team recruitment brought several new members who all received Shelter Management training.

♦ The DRT Coordinator worked with the Mendocino County Office of Emergency Services (OES) on an annual Disaster Planning Workshop for nonprofits and community based organizations for disaster planning.

♦ The DRT Coordinator worked with OES to secure funding for an additional 75 bed shelter disaster supply trailer to be located in the Covelo area for disaster response.

♦ The Special Needs Population Coordinator participated in the development of the Functional Needs Annex to the County Emergency Response Plan and developed the role of the Special Needs Coordinator and in collaboration with Disaster Response Partners provided training to develop community response plans in emergency situations.

GOALS/OBJECTIVES FOR FY 2014-15

ADULT AND AGING SERVICES

- Ensure collaborative efforts and staff training to successfully implement the Affordable Care Act with the case management and payroll systems required for In Home Support Services.
- Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.
- Collaborate with community partners, public and private, to provide excellent services to adult and older adult recipients throughout the County.
- Develop additional job sites for employable General Assistance recipients.
- Provide quality services to In-Home Supportive Services clients throughout the county.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes and the community.
- Participate in State and regional forums to remain current with all policy and budget developments impacting programs and the adult and older adult population of Mendocino County.
- Respond to allegations of abuse and neglect in a timely manner and coordinate with law enforcement and other appropriate agencies.

FAMILY AND CHILDREN'S SERVICES

- Continue Katie A. implementation.
- Have on-going fiscal and clinical/Medi-Cal related training for Katie A. staff to better serve clients.
- Support Redwood Children's Services in the opening of an in-county level 14 group home to serve the highest level needs children and youth.
- Continue efforts to keep children placed locally.
- Ensure Structured Decision Making (SDM) tools are fully and consistently utilized throughout life of referrals and cases in conjunction with Safety Organized Practices (SOP) tools.
- Enhance Social Workers' comfort with using Safety Organized Practices (SOP) tools in the field with clients to help develop a broader understanding of the family's capacity to provide safety for the child, help the family clearly understand Family and Children's Services' concerns and develop a mutually agreed upon safety plan for needed behavior changes.
- Continue to provide Family Dependency Drug Court (FDDC) like services when the FDDC grant ends on September 14, 2014, including substance abuse treatment and continued collaboration with community partners.
- Implement a Continuous Quality Improvement Process in social work practice.
- Enhance use of foster care nursing staff in Family and Children's Services cases that involve medical issues including participation in case conferencing and accompanying social worker staff in field visits.
- Ensure full compliance for Child Health and Disability Prevention (CHDP) medical and dental exams for foster youth and all necessary follow up is attended to.
- Perform Ages and Stages Questionnaire (ASQ) on all foster children under the age of 5 to ensure children receive necessary referrals for physical, medical and developmental needs.
- Implement tracking program and collaboration with schools to monitor school attendance and educational success of the foster youth.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

- Expand outreach to community senior centers and schools to enhance CalFresh benefit accessibility.
- Expand Employment Services Resource Center services to the WISC.
- Provide new and innovative nutrition education to CalFresh recipients. Plans include a nutrition education program for veterans receiving CalFresh and extending contracts with local community-based organizations for nutrition education services for families enrolled in CalFresh.
- Increase the number of CalWORKs recipients engaged in unsubsidized employment.
- Continue full implementation of Health Care Reform.
- Implement Family Stabilization in Mendocino County to support families in engaging in long term plans to self sufficiency.

DISASTER RESPONSE TEAM (DRT)

- Conduct annual membership drive to recruit team members to build and strengthen the team and to replace members who retire or otherwise leave the team to assure coverage for disasters that require shelters for displaced citizens.
- Provide training for new recruits and refresher courses for current DRT members to assure that the team is trained and ready for response in times of disasters. This includes training for the Special Needs Population response staff to adequately cover such needs in a shelter situation.
- Participate in county-wide drills in conjunction with the Mendocino County Office of Emergency Services (OES).

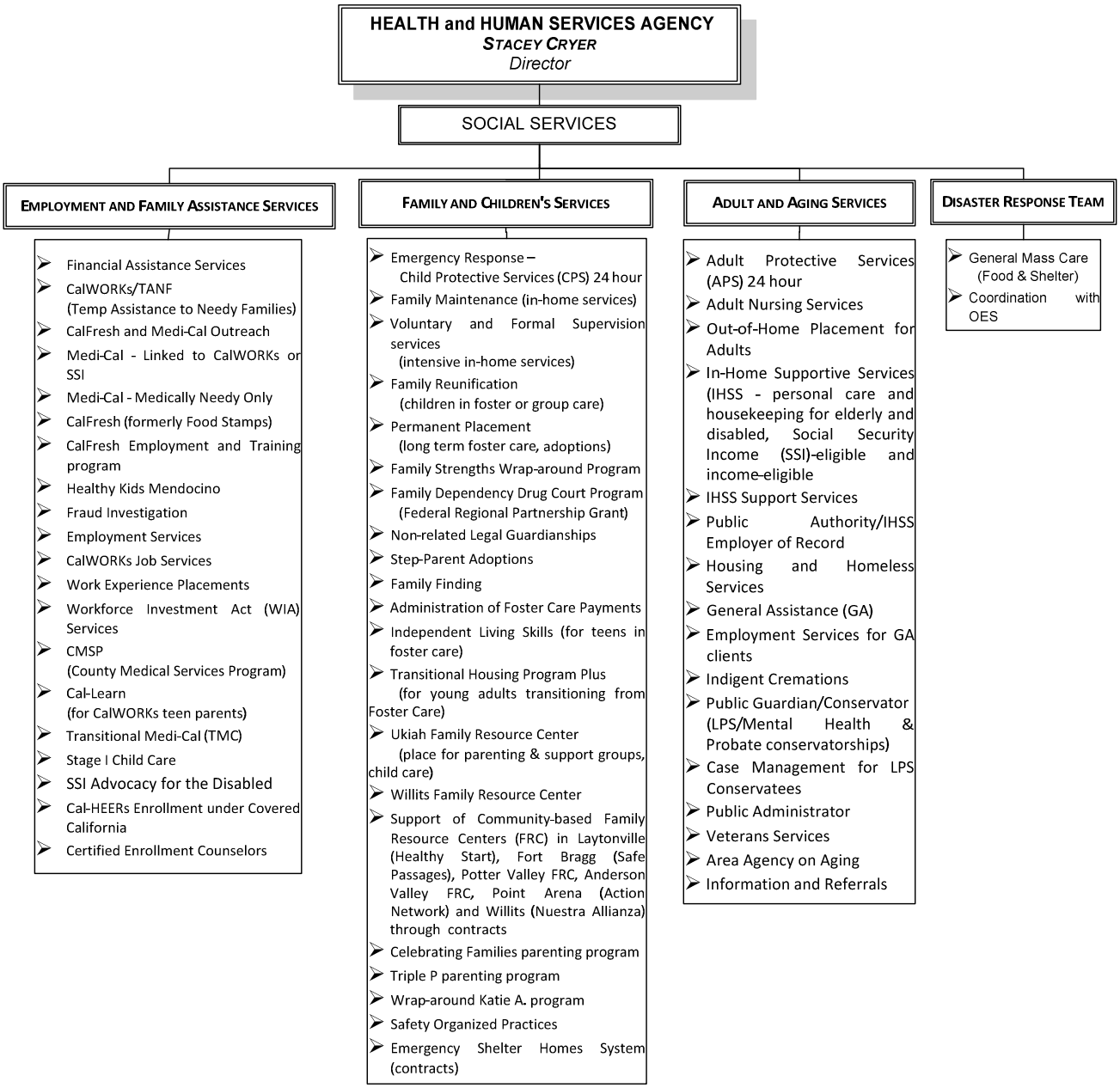
♦ Respond to hazardous weather situations, disasters, shelter needs and work cooperatively with the OES and Red Cross.

♦ Ensure Memorandums of Agreement are signed by all community partners to maintain clear agreements and procedures as related to Functional Needs for Special Population Needs during disaster situations.

CURRENT STAFFING

302.9 Filled Full Time Equivalent (FTE)
414.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5210 State revenue allocated for State mandated programs.
- ✧ Acct. 5343 State Sales Tax revenue distributed for State mandated programs.
- ✧ Acct. 5510 Federal revenue provided to respond to federally mandated entitlement programs.
- ✧ Acct. 5520 Federal revenue provided to respond to federally mandated health-related entitlement programs.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for County staff providing Agency administration and direct service provision.

Services & Supplies

- ✧ Acct. 2090 Janitorial services, carpet & floor cleaning, cleaning supplies, etc.
- ✧ Acct. 2130 Plumbing, electrical, facilities and building maintenance, etc.
- ✧ Acct. 2171 Paper supplies and pre-printed forms.
- ✧ Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- ✧ Acct. 2187 Division specific training and staff development for staff.
- ✧ Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- ✧ Acct. 2239 Agency administration, law suit settlements, and Language Line services.

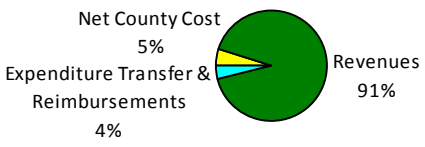
Other Charges

- ✧ Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- ✧ Acct. 3115 Senior Center contracted services for outreach, transportation and services provided to keep senior citizens safely in their homes.
- ✧ Acct. 3116 Stage-One Child Care provided for CalWORKs clients to assist in acquiring job skills and re-entering the workforce.
- ✧ Acct. 3118 Counseling, foster care and legal services provided to families with the ultimate goal of family reunification.
- ✧ Acct. 3121 Independent Living Skills services for foster care teens.
- ✧ Acct. 3126 Services provided to Teen Parents to assist in graduating school.
- ✧ Acct. 3131 Services provided to Promote Safe and Stable Families.
- ✧ Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for Employment and Family Assistance Services.
- ✧ Acct. 3133 Emergency Shelter for high needs children.
- ✧ Acct. 3135 Transportation and supportive services for CalWORKs clients.
- ✧ Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.
- ✧ Acct. 3140 Services provided to assist In Home Supportive Services clients.

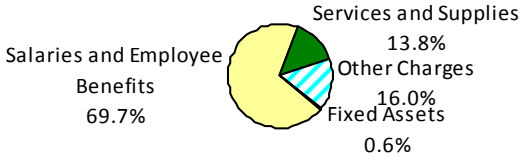
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Revenues transferred to offset program costs in Children's and Adult Services, and the In-Home Support Services Public Authority, and grants.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5010 Social Services Administration
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823300 Forfeiture & Penalty	0	0	7,000	0	7,000	7,000	7,000
824200 Rent/Concession	4,500	4,180	4,500	4,150	0	0	0
825150 Motor Vehicle in Lieu	306,327	265,176	306,327	633,622	343,122	343,122	343,122
825210 State Welfare Admin	3,215,965	3,823,956	3,263,812	3,424,282	4,593,526	4,593,526	4,593,526
825341 Realignment Hlth Svcs	0	0	0	0	4,469,973	4,469,973	4,469,973
825343 Realignment Pub Assist	7,029,650	7,935,597	7,057,322	11,568,175	3,977,751	3,977,751	4,263,751
825470 State Aid Veterans	28,000	61,913	28,000	86,163	28,000	28,000	28,000
825490 State Other	0	62,138	0	84,253	0	0	0
825510 Federal Welfare Admin	12,768,863	9,743,538	13,037,475	10,078,154	14,458,304	14,852,458	14,852,458
825520 Health Related Funds	8,984,234	7,443,644	9,319,854	7,251,248	10,211,931	10,211,931	10,211,931
826230 Estate Fee - Pub Admin	60,000	42,000	60,000	11,900	60,000	60,000	60,000
826380 Collection Fee	0	0	55,000	50,566	55,000	55,000	55,000
826390 Other Charges	0	5,256	60,000	59,571	60,000	60,000	60,000
826391 Conservator Svc Fee	72,000	50,600	72,000	18,173	72,000	72,000	72,000
827700 Other	122,000	50,982	0	4,334	0	0	0
827801 Grant Revenue	0	127,983	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	32,591,539	29,616,963	33,271,290	33,274,591	38,336,607	38,730,761	39,016,761
Salaries & Employee Benefits							
861011 Regular Employees	16,301,646	12,762,549	15,252,376	12,929,012	16,897,143	16,897,143	16,948,263
861012 Extra Help	123,100	171,541	123,100	101,469	462,760	462,760	463,840
861013 Overtime Reg Emp	240,000	304,748	240,000	368,336	340,000	340,000	340,000
861021 Co Cont Retirement	3,464,342	3,091,526	3,886,648	3,414,215	4,477,228	4,477,228	4,487,110
861022 Co Cont OASDI	845,777	759,781	887,733	771,372	993,335	993,335	996,504
861023 Co Cont Medicare	197,720	180,180	207,615	181,872	232,486	232,486	233,243
861024 Co Cont Retire Incr	1,653,173	1,458,134	1,788,218	1,369,046	1,729,757	1,729,757	1,733,616
861030 Co Cont Health Ins	2,527,576	2,376,914	3,032,249	2,613,600	3,723,681	3,723,681	3,723,681
861031 Co Cont Unemp Ins	98,859	98,860	0	0	66,039	66,039	66,039
861035 Co Cont Workers Comp	561,666	525,803	463,048	455,892	463,048	832,401	832,401
Total Salaries & Employee Benefits	26,013,859	21,730,035	25,880,987	22,204,815	29,385,477	29,754,830	29,824,697
Services & Supplies							
862060 Communications	237,203	106,722	237,828	105,130	237,828	237,828	237,828
862090 Household Expense	690,046	363,050	571,174	395,195	571,174	571,174	571,174
862101 Insurance - General	201,936	205,229	82,601	82,702	82,601	233,339	233,339
862110 Jury/Witness Expense	1,000	(163)	1,000	44	1,000	1,000	1,000
862120 Maint - Equip	265,000	68,636	265,000	69,227	265,000	265,000	265,000
862130 Maint Strc/Impr/Grnds	317,400	69,512	317,400	59,426	317,400	317,400	303,400
862150 Memberships	32,120	26,490	42,120	27,075	42,120	42,120	42,120
862170 Office Expense	377,833	243,735	382,833	270,981	382,833	382,833	382,833
862171 Paper Supplies	45,000	39,204	45,000	35,108	45,000	45,000	45,000
862172 Office Exp - Fedex/UPS	18,000	14,306	18,000	14,187	18,000	18,000	18,000
862181 Auditing/Fiscal Svc	25,000	31,956	25,000	15,996	25,000	25,000	25,000
862182 Data Processing Svcs	298,041	287,236	338,322	277,158	329,622	329,622	329,622
862183 Legal Fees	5,000	0	5,000	0	5,000	5,000	5,000
862185 Medical/Dental Svcs	5,000	7,873	5,000	10,782	10,000	10,000	10,000
862187 Education & Training	117,550	9,721	123,050	7,918	133,050	133,050	133,050

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies, Continued							
862188 Printing	120,000	103,497	137,000	111,549	197,000	197,000	197,000
862189 Prof/Spec Svcs - Other	111,000	21,772	111,000	67,845	125,000	125,000	125,000
862190 Publ/Legal Notice	35,000	37,232	35,000	58,588	35,000	35,000	35,000
862200 Rent/Lease - Equip	10,500	8,887	3,000	6,584	6,000	6,000	6,000
862210 Rent/Lease - Bldg Grnds	173,935	176,142	173,935	191,982	213,247	213,247	213,247
862230 Info Tech Equip	263,700	170,020	391,460	264,880	398,460	398,460	398,460
862239 Spec Dept Expense	987,796	492,605	1,242,896	1,086,161	1,478,560	1,482,646	1,482,646
862250 Trans/Travel	150,000	128,739	150,000	148,300	150,000	150,000	150,000
862253 Travel Out of County	230,000	143,308	230,000	155,353	230,000	230,000	230,000
862260 Utilities	456,771	232,147	456,771	229,907	456,771	456,771	456,771
Total Services & Supplies	5,174,831	2,987,857	5,390,390	3,692,076	5,755,666	5,910,490	5,896,490
Other Charges							
863112 Pmt to Private Inst	937,849	2,518	912,220	0	987,000	987,000	987,000
863115 Svc Connected Exp	297,987	226,770	330,249	241,640	336,315	336,315	336,315
863116 Child Care Svcs - MOE	405,327	171,235	405,327	198,894	405,327	405,327	405,327
863118 Family Svcs	1,290,338	1,366,550	1,862,338	3,371,495	2,514,259	2,514,259	2,514,259
863121 Independent Living	50,000	26,658	50,000	24,887	50,000	50,000	50,000
863126 Cal-Learn Prog Svcs	10,000	376	10,000	445	10,000	10,000	10,000
863131 Family Preservation	260,433	158,185	260,433	108,469	260,433	260,433	260,433
863132 Family Track	201,595	169,476	401,595	174,579	451,595	451,595	451,595
863133 Office of Educ Contract	1,000,000	1,244,199	1,000,000	1,125,890	1,100,000	1,100,000	1,100,000
863135 Job Alliance Prog Svc	300,000	162,562	300,000	193,642	300,000	300,000	300,000
863138 Welfare to Work 15%	335,834	257,522	360,120	297,495	389,404	389,404	389,404
863140 IHSS - PA	22,500	7,058	25,000	16,741	25,000	25,000	25,000
Total Other Charges	5,111,863	3,793,111	5,917,282	5,754,176	6,829,333	6,829,333	6,829,333
Fixed Assets							
864360 Structure/Improvement	43,000	2,390	0	0	370,300	0	0
864370 Equipment	85,000	55,500	210,000	204,204	253,104	253,104	253,104
Total Fixed Assets	128,000	57,890	210,000	204,204	623,404	253,104	253,104
Expend Transfer & Reimb							
865380 Intrafund Transfer	(2,805,486)	(1,062,056)	(3,254,686)	(1,535,887)	(2,563,698)	(2,563,698)	(2,563,698)
865802 Oper Transfer Out	1,024,064	1,660,425	978,468	1,637,315	292,904	663,204	963,204
Total Expend Transfer & Reimb	(1,781,422)	598,369	(2,276,218)	101,429	(2,270,794)	(1,900,494)	(1,600,494)
Total Net Appropriations	34,647,131	29,167,261	35,122,441	31,956,700	40,323,086	40,847,263	41,203,130
Total Net County Cost	2,055,592	(449,702)	1,851,151	(1,317,891)	1,986,479	2,116,502	2,186,369

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP) contracts with two resource centers serving as points of entry for service delivery for homeless families and individuals in two regions of the County: Fort Bragg (Mendocino Coast Hospitality Center) and Ukiah (Ford Street Project). Homeless families with children and disabled adults (including those with substance abuse problems) are eligible for the STEP program, which provides case management, life skills training, substance abuse treatment, housing advocacy and assistance, credit clean-up assistance, help with learning job skills, and linkages to mainstream providers of treatment and public benefits. The Shelter Plus Care housing voucher program and the Transitional Housing Program are leveraged to STEP, i.e. those who have joined STEP's program of services are eligible for subsidized supportive housing targeting the homeless.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ With oversight provided by the Mendocino County Continuum of Care (CoC) Homeless Services Planning Group, the program served 318 individuals and families to achieve their goals of permanent housing and/or employment.

GOALS/OBJECTIVES FOR FY 2014-15

- The goals of the program are to help participants: 1) obtain and remain in permanent housing; 2) increase skills and/or income; and 3) achieve greater self-determination.

GRANT INCEPTION DATE	September 1, 1995
CURRENT GRANT PERIOD	September 1, 2014– August 30, 2015
SOURCE OF FUNDS	U.S. Department of Housing and Urban Development
CONTINUITY OF GRANT	Grants renew annually. The new one-year grant period begins September 1, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
*Administrative Support / Case Management Supervision / Program Liaison to Mainstream systems	.065	100%	0%
*Sr. Program Specialist	.050	100%	0%
*Program Specialist II (HMIS Data Analyst)	.145	63%	37%

**Positions are allocated in Budget Unit 5010*

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 200,412
Fund Balance Contribution	7,818
TOTAL	$ 208,230
Expenditures	
Personnel:	$ 22,339
Operating Expenses:	2,665
Other Costs:	182,317
Indirect Costs: *(A-87 contribution)*	909
TOTAL	$ 208,230

Total Projected Program Costs = $ 208,230

COUNTY MATCH REQUIRED Yes

Describe if the match is cash or in kind and the funding source: There is a 25% cash match requirement for the support services category of the budget. Ford Street Project and Ukiah Community Center have committed to provide $40,109. There is a $7,818 cash match committed by County Social Services for the Homeless Management Information Systems (HMIS) portion of the grant.

COUNTY MATCH AMOUNT $7,818

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0433 Supportive Housing
Fund: 4330 Supportive Housing

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	200,412	299,978	200,412	125,263	200,412	200,412	200,412
827802 Operating Transfer In	0	(201,252)	0	0	0	0	0
Total Revenues	200,412	98,727	200,412	125,263	200,412	200,412	200,412
Services & Supplies							
862189 Prof/Spec Svcs - Other	205,412	162,196	205,412	232,600	208,230	208,230	208,230
862230 Info Tech Equip	0	0	0	0	0	0	0
Total Services & Supplies	205,412	162,196	205,412	232,600	208,230	208,230	208,230
Total Net Appropriations	205,412	162,196	205,412	232,600	208,230	208,230	208,230
Total Fund Balance Contribution	5,000	63,469	5,000	107,337	7,818	7,818	7,818

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT 5010/0436-GRANT

STACEY CRYER, Director

This grant is used to fund the Family Dependency Drug Court (FDDC). FDDC is a collaborative effort of the Health and Human Services Agency – Child Welfare Services (CWS) and Alcohol and Other Drug Program (AODP), the Superior Court of Mendocino County, County Counsel, the Administrative Office of the Courts (AOC) and the local defense bar. Family Dependency Drug Court (FDDC) provides intensive services to families whose children are under the jurisdiction of the Juvenile Court due to child abuse and neglect as a result of parents substance abuse issues. FDDC provides services that are both increased and expanded, including residential treatment beds, in an effort to return children home safely and permanently. Without the FDDC these parents would be waitlisted for AODP services, would not have access to necessary residential treatment, and their children would remain in out-of-home placement.

GRANT INCEPTION DATE October 1, 2007

CURRENT GRANT PERIOD October 1, 2011 – September 30, 2014

SOURCE OF FUNDS U.S. Department Human Services,
Administration for Children and Families, Children's Bureau.

CONTINUITY OF GRANT A two year extension grant was awarded – In the seventh year of a five year grant.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Current A-87 rate
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Social Worker Assistant	0.25	100%	0%
AOD Substance Abuse Supervisor	0.15	100%	0%
AOD Substance Abuse Counselor	0.1875	100%	0%
AOD Staff Assistant	0.1250	100%	0%
FDDC Coordinator	0.1250	100%	0%
Account Specialist	0.0625	100%	0%
FDDC Mentor Supervisor	0.0312	100%	0%
Community Health Worker	0.0625	100%	0%

GRANT FUNDING

Revenue	$ 125,000
Expenditures	
Personnel:	$ 64,482
Other Costs: (*Services and Supplies)*	54,715
Indirect Costs:	5,803
TOTAL	$ 125,000
Matching Contributions	
Superior Court	$ 8,931
Attorneys	26,000
First 5 Mendocino	5,000
Children's Systems of Care	15,462
TOTAL	$ 55,393

COUNTY MATCH REQUIRED None from County General Fund,
$ 15,462 from Children's Systems of Care (CSOC) trust

Describe if the match is cash or in kind and the funding source: In Kind - CSOC

INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT 5010/0436-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0436 Dependency Drug Court
Fund: 4360 Dependency Drug Court

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	125,000	535,783	500,000	616,583	125,000	125,000	125,000
Total Revenues	125,000	535,783	500,000	616,583	125,000	125,000	125,000
Services & Supplies							
862101 Insurance - General	0	0	0	106	0	0	0
862170 Office Expense	0	2,896	0	0	0	0	0
862187 Education & Training	0	427	0	0	0	0	0
862189 Prof/Spec Svcs - Other	70,397	204,515	281,141	266,297	70,285	70,285	70,285
862239 Spec Dept Expense	15,000	300	50,000	300	12,500	12,500	12,500
862253 Travel Out of County	2,384	10,271	7,438	4,509	1,860	1,860	1,860
Total Services & Supplies	87,781	218,410	338,579	271,212	84,645	84,645	84,645
Other Charges							
863115 Svc Connected Exp	7,547	461,379	89,421	175,243	22,355	22,355	22,355
863118 Family Services	29,672	2,399	72,000	5,724	18,000	18,000	18,000
Total Other Charges	37,219	463,778	161,421	180,967	40,355	40,355	40,355
Total Net Appropriations	125,000	682,187	500,000	452,178	125,000	125,000	125,000
Total Fund Balance Contribution	0	146,405	0	(164,405)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM 5010/0449-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0449 Homelessness Prevention Program
Fund: 4490 Homelessness Prevention Program

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	58,244	0	0	0	0	0
827802 Operating Transfer In	0	2,960	0	0	0	0	0
827820 Grant Interest	0	0	0	0	0	0	0
Total Revenues	0	61,204	0	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	8,000	0	0	0	0	0	0
Total Services & Supplies	8,000	0	0	0	0	0	0
Other Charges							
863115 Svc Connected Exp	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Total Net Appropriations	8,000	0	0	0	0	0	0
Total Fund Balance Contribution	8,000	(61,204)	0	0	0	0	0

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM 5010/0451-GRANT

STACEY CRYER, Director

The Area Agency on Aging (AAA) is implemented through a Joint Powers Agreement between Mendocino and Lake County. Administration of the AAA moved to Lake County effective July 1, 2012. The Area Agency on Aging makes available Federal and State funding for community planning, coordination and program development to provide a broad array of contracted services for those individuals 60 years and older. Contracted services focus primarily on nutritional health, elder abuse prevention, and access to services. Additionally, this program provides direct service for the Long Term Care Ombudsman Program which provides advocacy and support for residents of skilled nursing and residential care facilities for the elderly. Under the joint powers agreement, the Board of Supervisors of Lake and Mendocino Counties each elect two members of the Area Agency on Aging Governing Board with the fifth member of the Governing Board elected by the Board appointed Governing Board members of both counties.

PROGRAM INCEPTION DATE	January 1, 2006
CURRENT CONTRACT PERIOD	July 1, 2014 to June 30, 2015
SOURCE OF FUNDS	1) Federal Administration on Aging, California Dept of Aging – Administered by the California Department of Aging 2) County of Mendocino
CONTINUITY OF FUNDS	Ongoing annual allocation

RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Social Services Indirect rate
Does the budget include the maximum amount?	Yes

GRANT FUNDING AND BUDGET

Revenue	$ 0
Expenditures	
Professional Services:	$ 0
TOTAL	$ 0
Total Projected Program Costs =	$ 0

COUNTY MATCH REQUIRED	Yes
COUNTY MATCH AMOUNT	$ 0
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM 5010/0451-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0451 Area Agency on Aging
Fund: 4510 Area Agency on Aging

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	149,901	0	0	0	0	0
827802 Operating Transfer In	0	403,108	0	0	0	0	0
Total Revenues	0	553,009	0	0	0	0	0
Services & Supplies							
862181 Auditing & Fiscal Svcs	0	9,000	0	0	0	0	0
862189 Prof/Spec Svcs - Other	36,092	76,632	52,693	0	0	0	0
862253 Travel Out of County	0	83	0	0	0	0	0
Total Services & Supplies	36,092	85,715	52,693	0	0	0	0
Total Net Appropriations	36,092	85,715	52,693	0	0	0	0
Total Fund Balance Contribution	36,092	(467,294)	52,693	0	0	0	0

HEALTH and HUMAN SERVICES AGENCY

PERMANENT HOUSING BONUS ..... 5010/0458 -GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0458 Permanent Housing Bonus
Fund: 4580 Permanent Housing Bonus

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	0	28,532	0	0	0	0
Total Revenues	0	0	28,532	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	0	28,532	0	0	0	0
Total Services & Supplies	0	0	28,532	0	0	0	0
Total Net Appropriations	0	0	28,532	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

The program provides transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing Program (SHP) and Seamless Transition Empowerment Program (STEP). The Hospitality Center on the coast and Ford Street Project inland, provide housing and program operations, including property management. This includes 11 units providing a total of 51 beds, 15 beds on the coast (Fort Bragg) and 36 beds inland (Ukiah).

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ The Transitional Housing program served over 90 individuals and families to secure safe transitional housing with the goal of moving into permanent and affordable housing. Over 65% of those served have secured permanent housing.

GOALS/OBJECTIVES FOR FY 2014-15

♦ In accordance with the U.S Department of Housing and Urban Development (HUD) and the Mendocino County Continuum of Care (CoC), the Transitional Housing Program will continue to promote individuals and families to procure permanent housing.

♦ The Mendocino County CoC through the Homeless Services Planning Group (HSPG) will be focusing on seeking increased permanent housing options in the northern county areas.

♦ Transitional Housing services will continue to collaborate with community agencies to support participants with obtaining employment to establish greater independence.

GRANT INCEPTION DATE September 1, 1997

CURRENT GRANT PERIOD September 1, 2014 – August 30, 2015

SOURCE OF FUNDS U.S. Department of Housing and Urban Development

CONTINUITY OF GRANT Renew annually

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Negotiated indirect cost rate agreement

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 130,736
Expenditures	
Other Costs: *(Services and Supplies)*	$ 130,736
TOTAL	$ 130,736
Total Projected Program Costs =	$ 130,736

COUNTY MATCH REQUIRED Yes

There is a 25% in-kind and cash match requirement to the Housing and Urban Development for Transitional Housing category of the budget. Ford Street Project and Mendocino Coast Hospitality House have committed to provide $32,236 of in-kind match. There is a $1,500 cash match committed by HHSA-Social Services.

INDEPENDENT AUDIT REQUIRED Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0475 Transitional Housing
Fund: 4750 Transitional Housing

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	130,736	202,545	130,736	0	130,736	130,736	130,736
827802 Operating Transfer In	0	342,271	0	0	0	0	0
Total Revenues	130,736	544,816	130,736	0	130,736	130,736	130,736
Services & Supplies							
862189 Prof/Spec Svcs - Other	130,736	158,267	130,736	136,502	130,736	130,736	130,736
Total Services & Supplies	130,736	158,267	130,736	136,502	130,736	130,736	130,736
Total Net Appropriations	130,736	158,267	130,736	136,502	130,736	130,736	130,736
Total Fund Balance Contribution	0	(386,549)	0	136,502	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HEALTHY KIDS MENDOCINO 5010/PHHKM-PROGRAM

STACEY CRYER, Director

The Community Outreach Unit manages a variety of programs, including Covered Mendocino, Healthy Kids Mendocino, Food for All Mendocino, and the Car Seat Program. The mission of "Covered Mendocino" is to work collaboratively with community partners to implement the Affordable Care Act in the community. The focus is to assure that Mendocino County residents are able to access health insurance coverage through Medi-Cal or Covered California in an environment that is friendly, seamless, efficient and local. "Healthy Kids Mendocino" is a public-private partnership with a special focus on the health insurance coverage needs of children. "Food for All Mendocino" is a coalition of community and County partners committed to reducing hunger by increasing access to local and Federal food programs, including CalFresh. Dozens of community partners, including First 5 Mendocino, school districts, hospitals, federally qualified health centers, and family resource centers participate in these programs. The Community Outreach Unit also manages the "Car Seat Program", thereby providing technical assistance and low-cost car seats to families in need.

PROGRAM INCEPTION DATE May 2006

CURRENT PROGRAM PERIOD May 2006 – June 30, 2015

SOURCE OF FUNDS State and Federal Grants, FIRST 5 Mendocino, CalFresh Administration Funding, Public Health Realignment Funds, community partners, and individual donors.

CONTINUITY OF PROGRAM Ongoing annual allocations. State and Federal grants.

PROGRAM PROVISIONS Overhead and personnel costs are supported by State/Federal funds through the Social Services – Employment and Family Assistance Services (EFAS) Division.

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	0%	0%
Senior Program Specialist	1.0	0%	0%
Health Program Eligibility Worker	1.0	0%	0%

(Supported by state/federal matching funds through the Social Services Branch)

PROGRAM FUNDING AND BUDGET

Revenues	
Public Health Realignment	$ 29,000
"Get Fresh" SNAP-Ed Grant*	105,000
CalFresh Administration	175,000
Medi-Cal Outreach Grant Funding*	100,000
Fines and Fees designated to car seats	4,400
TOTAL	$ 413,400
Expenditures	
SNAP-Ed Contracts with local CBOs	$ 105,000
CalFresh Outreach Contract with Schools	175,000
Medi-Cal Outreach Contracts with CBOs	100,000
Other Costs:(*Services and Supplies)*	33,400
TOTAL	$ 413,400

**Funds are held in BU 5010 through the County Allocation Process.*
Timelines for these grants may not match county fiscal budget years.

Total Projected Program Costs = $ 413,400

COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED No

Schedule 9: This grant is included in Budget Unit 5010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The Agency's mission is*:* "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development." The Health and Human Services Agency (HHSA) is in a transformational process to create an organization that serves the community through coordinated, multi-disciplinary, integrated, and effective services.

In carrying out this effort the Program principles are:

ORGANIZATIONAL OPERATIONS

♦ In internal operations and delivery of services to the community, the Agency will use an approach that builds on the unique strengths of each individual. Inclusive dialogue to support the most effective, engaged and successful outcomes for clients, employees and the Agency will be promoted.

ACCESSIBLE, PREVENTIVE AND RESPONSIVE SERVICES

♦ Services provided by the Agency will be physically, culturally, and linguistically available to all clients, and appropriate to the identified needs of the individuals and communities served.

♦ To the extent possible, Agency services will be delivered at consolidated physical locations, with service hours reflective of community needs. Outreach will remain a key component of accessibility for clients unable to come to services.

♦ The Agency will respond quickly and effectively to emergent issues and emergency situations.

♦ The Agency promotes community prevention and education activities that effectively mitigate problems from reaching a stage where intervention and direct services are overwhelmed.

ORGANIZATIONAL EFFICIENCY

♦ The internal functions of the Agency will be designed to achieve maximum administrative efficiency, while ensuring the Agency is able to support staff in providing services to clients and the community.

OVERSIGHT AND ACCOUNTABILITY

♦ The Agency provides oversight, audit compliance, outcome monitoring and reporting, and ensures regulatory compliance for both internal services provision activities and contracted services provision activities.

OUTCOME MEASUREMENT AND REPORTING

♦ Due to 2011 Realignment, the Agency has assessed its operations and has determined to provide appropriate levels of services that ensure a combination of the use of proven best practices, measured performance, budget fidelity, and documented outcomes.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Services were provided to a steadily increasing number of clients enrolling in the Affordable Care Act (ACA). This was accomplished by a combination of staff dedication, improved efficiencies and collaboration with community partners.

♦ HHSA leadership and managers engaged in a year long Mendocino County Leadership Initiative, attending classes once a month, supportive brown bag lunches and special speaker events. The initiative builds leadership skills, gives networking opportunities with leaders in other County Departments and their counterparts in the neighboring county to the north, Humboldt.

♦ Leadership participated in the rewrite of the Mendocino County Policy 1 - *Purchasing, Leasing and Contracting Policies and Procedure*.

♦ The HHSA Director continued leadership involvement in the Partnership Health Plan of California, serving on the board and many committees.

♦ Leadership hosted twenty-one All Staff Check-in meetings in Ukiah, Willits and Fort Bragg.

♦ Leadership participated in a Request for Information for Emergency Medical Services for the County, to ascertain interest in establishing an Exclusive Operating Area for ambulance services.

♦ Leadership worked on the process for Public Health Accreditation.

♦ Management attended a week long Incident Command System Series 300-400 class. This training provided instruction in the CalEMA, FEMA National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS). HHSA leadership is prepared to respond to the Emergency Operations Center during County disaster response.

♦ Trained all new staff within sixty days of employment via an on-line course for Incident Command System 100, 200 series to assure preparedness for disaster response and ability to seek reimbursement from FEMA for staff who responded during disasters.

♦ Staff Resources integrated its internal process for recruitments from two systems into one system to incorporate the Civil Service process with the Merit Systems process. Also an internal, consistent process was developed for Incident Reports, Recruitments, Medical Leave and Americans with Disabilities Act.

♦ Facilities and staff successfully navigated an office remodel at the Avila Center in Fort Bragg. This included several phases of construction to make sure that the facility was adequate, safe and welcoming to both staff and clients.

♦ Special Investigations Unit (SIU) opened 1,878 cases, closed 1,731 cases. The unit supported Family and Children's Services with conducting 784 California Law Enforcement Telecommunications System (CLETS) criminal history checks. Agency units were supported with stand-by services for hostile clients, investigative services, security issues and safety concerns. SIU also assisted the Sheriff's Office in three major incidents within the County.

♦ Fiscal Services restructured, updated and improved its Payroll and Time Study/Recording processes for Social Services.

♦ Contract Unit processed approximately 412 contractual and Board items. Also several Requests for Proposal, Requests for Information and Requests for Qualifications were processed. The unit also participated in the transition of mental health services from the Agency to two Administrative Service Organizations. The unit also provided two Agency-wide contract trainings and implemented a quarterly training process designed to educate and teach staff who prepare contracts and other Board actions.

♦ The Communication Coordinator secured a scheduled spot in the local *Ukiah Daily Journal* for articles regarding HHSA programs. The Coordinator has made contacts with all media outlets in the County and has successfully submitted informational articles regarding programs, special events, community opportunities for better health and services. The Coordinator also began the task of updating the HHSA public website and internal InterestNET.

♦ Administration staff participated in the 2-1-1 Mendocino Steering Committee. This past year a new call center contract was negotiated instituting better service for the program in Mendocino County. A local data base Resource Specialist for Mendocino County was also contracted through the new call center provider. A new public website was also procured for a better on-line experience and staff participated in the re-launch activities of the 2-1-1 Mendocino service.

♦ Successfully implemented the Katie A. program in Family and Children's Services, staffing the program with employees from Behavioral Health and Recovery Services.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Leadership will continue to participate in leadership skill building as offered.

♦ Leadership will continue to participate in County Policy review projects.

♦ Leadership will continue the work on the process to Public Health Accreditation.

♦ Leadership will continue active participation and involvement in the Partnership Health Plan of California.

♦ Leadership will continue to hold All Staff Check-in meetings throughout its offices in the County.

♦ Leadership will work with managers, employees and community partners to write a current Strategic Plan for 2015-2020 to guide programs and staff through the upcoming five years.

♦ Continue to train both its management and employees for disaster response.

♦ Staff Resources plans to continue assessment of its services and structure, making adjustments where needed to provide better customer service both internally and externally. Update trainings such as the Supervisor's Core Competency series for its supervisory staff and also updating of the new employee orientation meetings for all new HHSA staff. Staff Resources will also produce HHSA procedures that encompass the entire Agency bringing consistency for all employees.

♦ Staff Resources will work to create an Agency wide staff evaluation format that will include a 360 degree process.

♦ Special Investigations Unit will work to establish an early fraud prevention and detection program to identify public assistance fraud as soon as possible. The unit will also work to assist in the Fair Hearing process and Cal Fresh administrative disqualification hearings.

♦ Contract Unit will hold an annual contract writing training and quarterly trainings on special topics. The unit will also work to establish a grant oversight process for the Agency.

♦ Communication Coordinator will continue to work on maintaining media contacts. Consistent and frequent promotion of HHSA programs for public education will continue. The Coordinator will also work to improve internal communications with employees and promote education of all programs among HHSA staff.

♦ HHSA will institute a universal employee identification badge for all staff of the Agency. This will allow for a consistent and unified identification of HHSA staff, thus providing safety, security and easy identification of employees.

♦ HHSA will work with County Counsel and the General Services Agency on a Request for Proposal for Emergency Medical Services and an Exclusive Operating Area for inland Mendocino County.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

CURRENT STAFFING

9.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries for County staff providing Health and Human Services Agency administration.

Services & Supplies

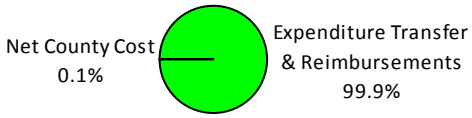
✧ Acct. 2189 Contracts for expertise in developing policy and practices, Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.

✧ Acct. 2239 Agency-wide security guards contract.

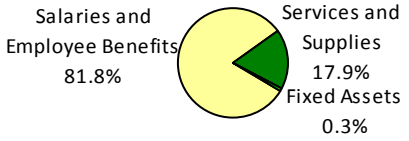
Expenditure Transfer & Reimbursement

✧ Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5020 HHSA Administration
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Salaries & Employee Benefits							
861011 Regular Employees	562,225	466,732	833,289	779,185	989,271	989,271	990,171
861012 Extra Help	15,000	0	15,000	0	30,000	30,000	30,000
861013 Overtime Reg Emp	5,000	45	5,000	783	5,000	5,000	5,000
861021 Co Cont Retirement	138,327	86,217	184,233	168,554	231,267	231,267	231,362
861022 Co Cont OASDI	33,363	27,272	48,402	44,966	58,758	58,758	58,814
861023 Co Cont Medicare	8,312	6,606	11,620	10,761	13,896	13,896	13,909
861024 Co Cont to Ret Increment	65,843	40,825	84,438	68,978	88,343	88,343	88,380
861030 Co Cont Health Ins	57,200	36,968	95,127	77,500	133,406	133,406	133,406
861031 Co Cont Unemp Ins	353	353	0	0	427	427	427
861035 Co Cont Workers Comp	2,160	1,929	2,770	9,926	2,160	5,622	5,622
Total Salaries & Employee Benefits	887,783	666,948	1,279,879	1,160,654	1,552,528	1,555,990	1,557,091
Services & Supplies							
862060 Communications	12,500	4,994	12,500	4,631	12,500	12,500	12,500
862090 Household Expense	500	236	500	163	500	500	500
862101 Insurance - General	694	694	461	461	694	1,318	1,318
862120 Maintenance - Equip	0	457	0	0	0	0	0
862150 Memberships	3,000	0	3,000	1,008	3,000	3,000	3,000
862170 Office Expense	5,000	7,624	5,000	3,857	5,000	5,000	5,000
862171 Paper Supplies	500	149	500	21	500	500	500
862181 Auditing/Fiscal Svc	500	0	500	0	500	500	500
862182 Data Processing Svcs	3,000	0	3,000	0	3,000	3,000	3,000
862183 Legal Fees	1,000	0	1,000	0	1,000	1,000	1,000
862187 Education & Training	15,000	6,660	15,000	5,329	15,000	15,000	15,000
862188 Printing	2,500	2,106	2,500	2,640	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	45,000	31,710	85,000	(5,128)	100,000	100,000	100,000
862190 Publ/Legal Notice	2,000	2,824	2,000	5,625	2,000	2,000	2,000
862200 Rent/Lease - Equip	5,000	0	5,000	0	5,000	5,000	5,000
862210 Rent/Lease - Bldg Grnds	1,000	0	1,000	600	1,000	1,000	1,000
862230 Info Tech Equip	15,000	1,204	15,000	0	15,000	15,000	15,000
862239 Spec Dept Expense	82,000	16,890	140,000	52,566	140,000	140,000	140,000
862250 Trans/Travel	1,000	337	1,000	1,821	1,000	1,000	1,000
862253 Travel Out of County	20,000	13,098	20,000	5,701	20,000	20,000	20,000
862260 Utilities	12,000	954	12,000	942	12,000	12,000	12,000
Total Services & Supplies	227,194	89,937	324,961	80,236	340,194	340,818	340,818
Fixed Assets							
864360 Structure/Improvement	5,000	0	0	0	5,000	0	0
864370 Equipment	5,000	0	5,000	0	5,000	5,000	5,000
Total Fixed Assets	10,000	0	5,000	0	10,000	5,000	5,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(1,124,977)	(756,885)	(1,614,840)	(1,240,890)	(1,902,722)	(1,906,808)	(1,906,808)
865802 Oper Transfer Out	0	0	5,000	0	0	5,000	5,000
Total Expend Transfer & Reimb	(1,124,977)	(756,885)	(1,609,840)	(1,240,890)	(1,902,722)	(1,901,808)	(1,901,808)
Total Net Appropriations	0	0	0	0	0	0	1,101
Total Net County Cost	0	0	0	0	0	0	1,101

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The overall Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

CalWORKs, foster care for children and adoptions services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families who are unable to support themselves. This budget unit contains the expenditures for direct payments. Social Services administers the CalWORKs and foster care programs, adoptions are administered by the State. Program administration for CalWORKs and Foster Care is contained in Budget Unit 5010 – Social Services.

This budget unit is comprised of four categories of aid:

1. FAMILY GROUP: payments made to eligible families where there is one parent/caretaker and children.
2. TWO PARENT HOUSEHOLD: payments are made to eligible families where there are two parents, one of whom is unemployed or disabled, and children.
3. FOSTER CARE: payments are made to licensed foster families, relative caregivers, and non-related extended family members or residential facilities where a child has been placed by Social Services/Children's Services, or by Probation under Juvenile Court order; this court order is in response to removal of the child from home due to abuse or neglect by the parents or incorrigible behavior of the child.
4. AID TO ADOPTIVE PARENTS: payments are made to families who adopt children with special needs for care.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

FAMILY AND CHILDREN'S SERVICES

- Number of average monthly caseload of foster children in Social Services and Probation…….335
- Number of average monthly caseload of Adoption Assistance cases……300
- Continued to successfully issue correctly and in a timely matter the Foster Care benefits.
- Foster Care Eligibility Workers successfully served a higher volume of cases due to the expansion of Medi-Cal until age 26 and Extended Foster Care until age 21.
- Foster Care Eligibility Workers continued to carry CalFresh cases for Extended Foster Care youth, as well as CalWorks cases for non-Federally eligible children in relative placements.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES

- Provided support to 1,286 CalWORKs cases, approximately 3.6% of the County population.
- 132 CalWORKs Job Services participants obtained employment.
- Childcare payments totaling $94,525 helped keep parents employed.

GOALS/OBJECTIVES FOR FY 2014-15

FAMILY AND CHILDREN'S SERVICES

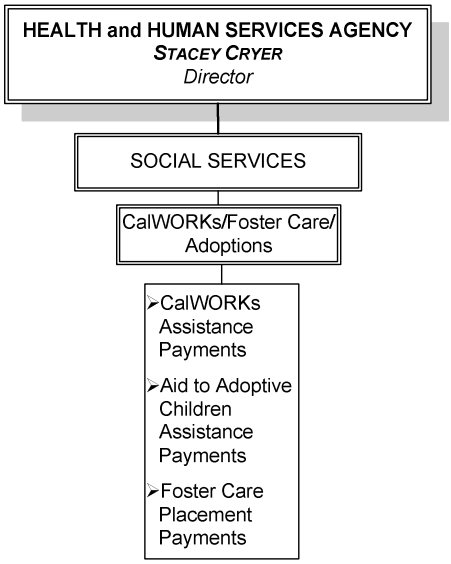
- Continue to maximize use of Federal and State funds in all programs.
- Continue to utilize all available funding sources to support these programs.
- Successfully interview clients to determine appropriate eligibility for funding.
- Continue to reduce the number of overpayments by ensuring timely communication with the Placement Unit regarding changes in placements and children returning home to a parent.
- Continue to reduce the number of children in out-of-home placements.
- Improve collaboration and communication between the Foster Care Eligibility Unit and Family and Children's Services Social Workers to ensure accuracy of on-going eligibility determinations.
- Continue quality assurance efforts to ensure Foster Care support cases are in compliance with State and Federal regulations.
- Ensure Foster Care eligibility workers receive on-going training.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES

- Continue to provide quality services to families and children in Mendocino County to support and empower them to live healthy, safe, and sustainable lives in healthy environments.
- Continue to reduce the number of families in need of receiving public assistance.
- Focus on outreach to sanctioned families with the collaborative efforts of the employment specialists, mental health services, and support staff.
- Provide enhanced and focused support and services to participants to overcome barriers directly related to alcohol and other drug use.
- Provide enhanced and focused support and services to participants to overcome barriers directly related to mental health needs.
- Implement Family Stabilization with focus on housing, nutrition, and barriers to employment.

♦ Build/restore a Job Search Resource Center in Willits which will be available to CalWORKs Job Services (CJS) participants. This will provide services related to new job search, employment preparation, employment readiness and employment retention.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

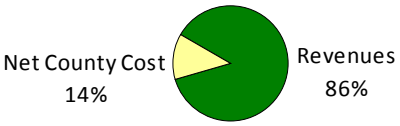
Revenues

✧ Acct. 5343 Sales Tax Distribution of 1991 and 2011 Realignment revenues for State mandated programs.
✧ Acct. 5541 Federal revenue provided to respond to federally mandated entitlement programs.

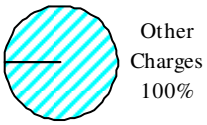
Other Charges

✧ Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.
✧ Acct. 3115 Reimburses Budget Unit 5010-*Social Services* for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
✧ Acct. 3122 Entitlement payments to adoptive parents.
✧ Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies and group homes.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5130 CalWorks/Foster Care
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825241 State AFDC	346,494	3,056,114	0	6,616,153	0	0	0
825343 Realignment Pub Assist	6,457,506	7,295,542	11,694,260	7,707,312	10,305,905	10,305,905	10,305,905
825541 Federal AFDC	12,988,083	7,886,633	8,870,124	6,793,977	8,716,561	8,716,561	8,716,561
Total Revenues	19,792,083	18,238,289	20,564,384	21,117,441	19,022,466	19,022,466	19,022,466
Other Charges							
863111 Pub Assistance Pmt	7,946,460	7,284,387	7,946,460	6,891,574	8,351,940	8,351,940	8,351,940
863115 Svc Connected Exp	1,236,860	1,278,868	1,236,860	1,628,000	0	0	0
863122 Aid Adopted Children	3,849,000	4,031,861	3,849,000	4,420,719	3,994,500	3,994,500	3,994,500
863125 Sev Emotionally Disturbed	0	29,894	0	35,733	0	0	0
863127 Foster Care Payment	10,557,204	7,471,887	10,557,204	8,419,302	9,701,167	9,701,167	9,701,167
Total Other Charges	23,589,524	20,096,898	23,589,524	21,395,327	22,047,607	22,047,607	22,047,607
Total Net Appropriations	23,589,524	20,096,898	23,589,524	21,395,327	22,047,607	22,047,607	22,047,607
Total Net County Cost	3,797,441	1,858,610	3,025,140	277,886	3,025,141	3,025,141	3,025,141

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The overall Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

In-Home Supportive Services (IHSS) are personal care and essential housekeeping services which allow elderly and disabled individuals to remain safely in their own homes and to avoid unnecessary institutionalization in nursing homes. An eligible individual must receive SSI (Supplemental Security Income) or Medi-Cal, has a disability of more than one year's duration, and is unable to remain safely in their own home without In-Home Supportive Services assistance.

In-Home Supportive Services is a mandated program, which has been in existence for over 25 years. It is funded by Federal Medicaid dollars, under the Personal Care Services Program (PCSP), State General Fund dollars, Realignment dollars from sales tax revenues, and County funds. This budget unit contains the costs of the direct services to clients, paid out to the providers, provider health insurance coverage costs, and the administrative costs of the Public Authority. It reflects only the appropriations of Realignment funds and County funds for the direct service costs. The Federal and State funds are not included in the County's In-Home Supportive Services budget for the costs of In-Home Supportive Services Provider wages. Administrative costs for social workers are contained in Budget Unit 5010-*Social Services*.

The Public Authority (PA) is the employer referral clearing house for all In-Home Supportive Services providers and has responsibility for the development and maintenance of the registry of providers available for any In-Home Supportive Services consumer. The Public Authority recruits, orients and performs criminal background screening on registry providers. Orientation and criminal background screenings are available and encouraged for private hires as well. The Public Authority also coordinates training on important topics for all providers.

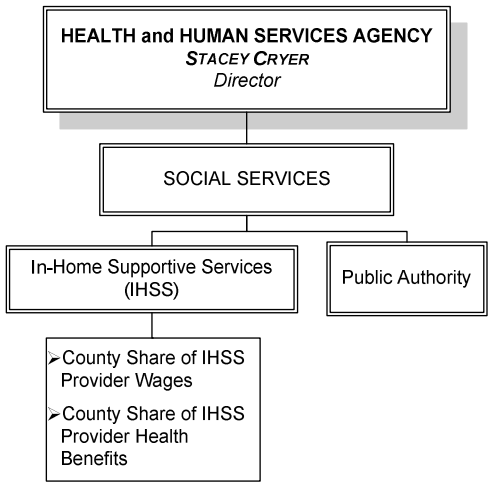
MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Completed 102 initial benefit determinations.
- Maximized the use of Federal and State funding of the program.
- Completed implementation activities with the State to convert the Case Management Information and Payroll System 2 (CMIPS2), which required changes in procedures for IHSS social workers and for IHSS providers.
- Implemented mandated State cut of 8% to client hours while working with clients to determine alternative resources and supports.
- Provided in-person orientations for new and ongoing providers on the new processes for compliance with the Case Management Information and Payroll System 2 (CMIPS2) to ensure a smooth transition.

GOALS/OBJECTIVES FOR FY 2014-15

- Provide quality services to IHSS clients throughout Mendocino County.
- Continue to implement necessary procedural changes and provide training for staff, IHSS providers, and community partners to use the Case Management Information and Payroll System 2 (CMIPS2).
- Support the IHSS Advisory Committee.
- Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes.
- Continue to provide resource and referral assistance to consumers impacted by the Affordable Care Act, in compliance with the "no wrong-door" policy.

PROGRAM CHART



IN-HOME SUPPORTIVE SERVICES 5170

STACEY CRYER, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5210 State revenue provided for State mandated program.
- ✧ Acct. 5343 State Sales Tax revenue distributed for State mandated programs.
- ✧ Acct. 5510 Federal revenue provided for federally mandated entitlement program.

Services & Supplies

- ✧ Acct. 2189 Health benefits for eligible IHSS providers.

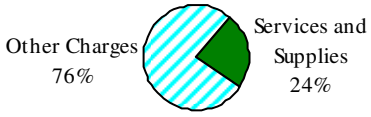
Other Charges

- ✧ Acct. 3139 State mandated Maintenance of Effort (MOE).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5170 In Home Supportive Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825210 State Welfare Admin	958,707	739,573	937,370	439,640	501,632	501,632	501,632
825343 Realignment Pub Assist	1,814,272	1,739,597	2,491,877	2,499,293	2,491,877	2,491,877	2,491,877
825510 Federal Welfare Admin	1,474,934	551,684	1,511,834	538,176	635,947	635,947	635,947
Total Revenues	4,247,913	3,030,854	4,941,081	3,477,109	3,629,456	3,629,456	3,629,456
Services & Supplies							
862189 Prof/Spec Svcs - Other	1,128,268	984,399	1,128,268	964,743	1,156,268	1,156,268	1,156,268
Total Services & Supplies	1,128,268	984,399	1,128,268	964,743	1,156,268	1,156,268	1,156,268
Other Charges							
863139 In Home Supp Svcs	4,670,459	3,446,162	5,071,401	3,552,651	3,731,776	3,731,776	3,731,776
Total Other Charges	4,670,459	3,446,162	5,071,401	3,552,651	3,731,776	3,731,776	3,731,776
Total Net Appropriations	5,798,727	4,430,561	6,199,669	4,517,394	4,888,044	4,888,044	4,888,044
Total Net County Cost	1,550,814	1,399,707	1,258,588	1,040,285	1,258,588	1,258,588	1,258,588

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The Agency's Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

General Assistance (GA), also known as General Relief (GR), is a County-operated program mandated by California Welfare and Institutions Code §17000. It is intended to provide temporary assistance to individuals in need who are not served by other government programs. Since families with children are served through CalWORKs and the elderly and disabled are served through Supplemental Security Income (SSI), General Assistance is primarily utilized for single adults, 18-55 years of age, who are temporarily disabled or unemployed.

Funding is entirely out of the County General Fund. If General Assistance clients are found eligible for SSI, the County can be reimbursed for its expenditures prior to SSI eligibility. Line item 827704-*General Relief Fund* contains the refunds from SSI. The General Assistance budget contains the costs of indigent cremations; contracts with Ukiah Community Center, Mendocino Coast Hospitality Center, Willits Community Services, Ford Street Project and Hospitality Center for emergency shelter beds, integration into homeless programs, drug and alcohol counseling and case management services; contracts with the food banks; and the direct costs of payments for shelter and personal expenses for eligible individuals. Administrative costs are contained in Budget Unit 5010-*Social Services*.

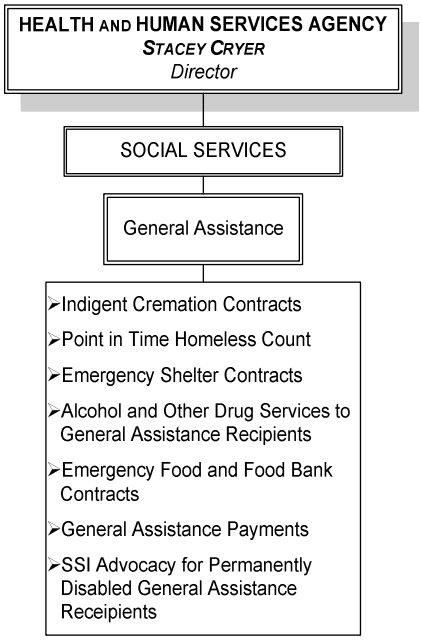
MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Provided financial assistance, social services, advocacy and case management to approximately 105 recipients monthly.
- Worked with General Assistance recipients to utilize employment engagement services: 37% success rate and; on average 5 recipients per month have achieved employment.
- Many recipients qualify for and access extended services through the federally funded Employment and Training program that allows recipients to continue to receive support to maintain employment for 60 days.

GOALS/OBJECTIVES FOR FY 2014-15

- Develop additional job sites for employable General Assistance recipients.
- Continue to review program policies for incorporation of best practices from across the State.
- Collaborate with community partners, public and private, to provide services to recipients throughout the county.
- Collaborate with members of the Continuum of Care with the support of the Homeless Services Planning Group to develop transitional and permanent housing opportunities throughout the county.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2600 Fees received from Public Health.
- ✧ Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP Supplemental Security Income (Federal Share)/State Supplementary Payment (State Share) benefits.

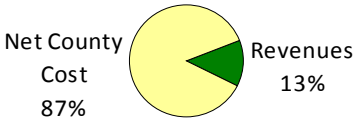
Services & Supplies

- ✧ Acct. 2186 Indigent burial and cremation services.

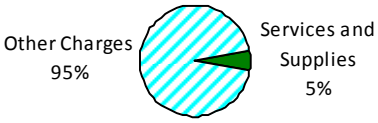
Other Charges

- ✧ Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.
- ✧ Acct. 3119 Support and care of General Relief clients.
- ✧ Acct. 3124 SSI/SSP pending support and care.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 503 Public Assistance - General Relief

Budget Unit: 5190 General Relief
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822600 Other Permit	0	1,694	0	1,782	0	0	0
825810 Other Govt Aid	0	63,911	0	0	0	0	0
827700 Other	0	(1,386)	0	0	0	0	0
827704 General Relief Refund	89,736	74,206	88,262	57,149	88,825	88,825	88,825
Total Revenues	89,736	138,425	88,262	58,931	88,825	88,825	88,825
Services & Supplies							
862186 Indigent Burial	30,300	31,618	37,200	25,913	37,400	37,400	37,400
862189 Prof/Spec Svcs - Other	212,206	197,642	322,192	252,118	0	0	0
Total Services & Supplies	242,506	229,260	359,392	278,031	37,400	37,400	37,400
Other Charges							
863112 Pmt to Private Inst	22,500	178,678	22,500	71,300	366,175	366,175	366,175
863119 Supp/Care - Other	210,000	121,861	153,120	153,456	142,560	142,560	142,560
863124 GR-SSI-SSP Applicants	210,000	134,189	153,120	98,824	142,560	142,560	142,560
Total Other Charges	442,500	434,728	328,740	323,580	651,295	651,295	651,295
Total Net Appropriations	685,006	663,988	688,132	601,611	688,695	688,695	688,695
Total Net County Cost	595,270	525,563	599,870	542,680	599,870	599,870	599,870

HUMAN RESOURCES DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1320 ..... Human Resources E-248
1320 – 0714 ..... Workers' Compensation E-252
1320 – 0715 ..... Health Insurance E-254
1320 – 0716 ..... Retirement Insurance E-257
4025 ..... Employee Wellness E-258

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Director



The mission of the Human Resources (HR) Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

Human Resources, designated as the County's centralized personnel department, provides guidance and assistance to the Chief Executive Officer, the Board of Supervisors and its 22 County Departments related to the recruitment, management, development, and retention of its work force. The Human Resources Department (under Budget Unit [BU] 1320), administers the Civil Service System, the classification and compensation plan, maintains employees' status in the personnel/payroll system and maintains employee files, administers and facilitates Sexual Harassment training in accordance with AB1825, facilitates processes required under Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), Americans with Disabilities Act (ADA) and California's Fair Employment & Housing Act (FEHA), and Equal Opportunity Employment Commission (EEOC). In addition, Human Resources (HR), under other HR budget units, administers the Health Insurance Trust (BU 0715), Workers' Compensation Program (BU 0714), Wellness Program and Employee Assistance Program (BU 4025). The Human Resources Director serves in the capacity as the Secretary to the Civil Service Commission, Equal Employment Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors to represent the Board in Labor Relations.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Participated in labor negotiations and reached agreements with Management Association and Association of Confidential Employees.
- Participated in labor negotiations with SEIU, including participating in Mediation and Fact-finding.
- Began labor negotiations with Deputy Sheriffs' Association, Probation Employees Association and Public Attorney Association.
- Implemented NEOGOV online application system.
- Assisted departments and their cumulative 1,144 FTE and extra-help employees with personnel related issues.
- Processed, investigated and/or facilitated: two Civil Service Disciplinary Appeals; two Labor Grievances - PERB Charges; 26 Civil Service Appeals related to Employment Applications and Examinations; and three Hostile Work Environment / Sexual Harassment Complaints.
- Received and Processed: 40 Special Requests to Hire Above Step One; 169 Requests to Cash out Vacation; 365 Staffing Requests; 115 Recruitments; 3,144 Employment Applications; 68 Exams; 158 Certifications; 155 New Hires; 80 Promotions, three Demotions; 19 Transfers; 131 Terminations, six Out-of-Class or Acting Assignments; and 66 Merits.
- Conducted 19 Classification Studies for various departments.
- Provided support for County staff requiring medical leave and/or requests for reasonable accommodation for disabilities. Processed and managed 123 Family Medical Leave/California Family Rights Act requests; 28 Leave Without Pay requests; and seven Catastrophic Leave requests. Processed or assisted departments with eight non-industrial injury ADA/FEHA accommodation requests.
- Implemented an updated/refreshed New Employee Orientation program.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to implement various aspects of the electronic recruitment, examination and certification processes through NEOGOV system.
- Assess the feasibility of utilizing the Performance Evaluation component of NEOGOV.
- Work with CalHR to implement the conversion of Interagency Merit System (IMS) to Approved Local Merit System (ALMS) for grant-in-aid departments.
- Participate in labor negotiations with various Bargaining Units for expiring labor contracts.
- Conduct Classification studies requested by various departments.
- Seek and implement improved and streamlined HR related processes that create efficiencies throughout the Department and the County.
- Continue the ongoing effort to update classification specifications.
- Review and update Civil Service Rules.
- Review and update various HR/personnel related County policies.
- Develop and implement County-wide workforce analysis, succession planning and leadership training program.
- Develop standardized County-wide training opportunities that provide for and support the development of County employees.

♦ Refresh and promote the utilization of County's Internship Program.

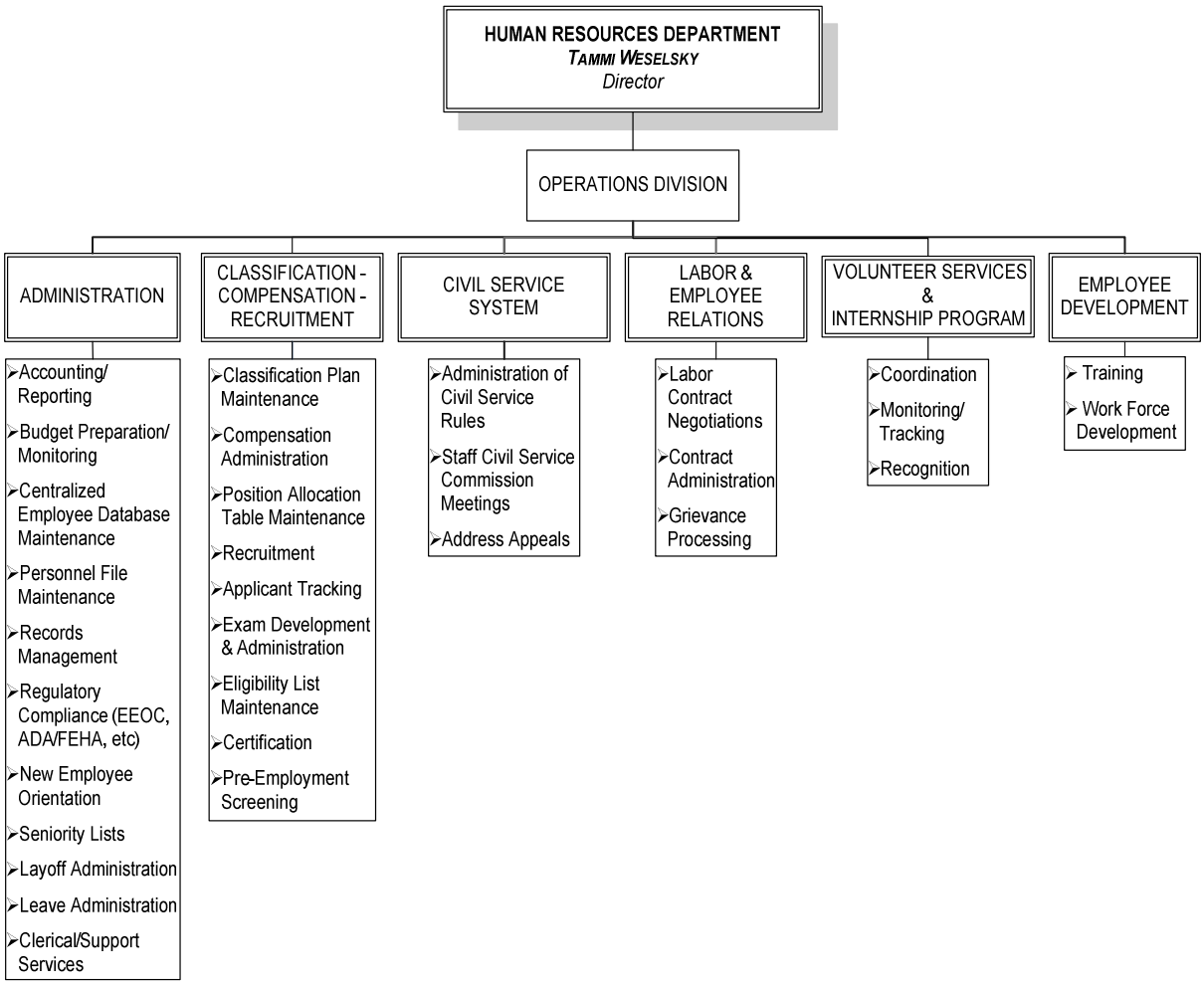
♦ Review and update written examinations for various County classifications.

♦ Participate in the County's Communication Plan by developing and implementing improved HR communications.

CURRENT STAFFING

7.0 Filled Full Time Equivalent (FTE)
8.0 Allocated FT

PROGRAM CHART



HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the department.

Services & Supplies

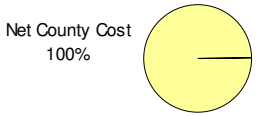
✧ Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.

✧ Acct. 2189 Labor negotiations and miscellaneous fees and reimbursements.

✧ Acct. 2190 Purchase of publications and recruitment advertising.

✧ Acct. 2239 Countywide training workshops/expenses and oral panel expenses.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends an increase of $123,529 to cover the cost of filling the vacant Human Resource Analyst position and an increase in Professional and Special Services.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $113,396 to hire 1.0 FTE Human Resources Manager to manage the recruitment and retention process, succession planning, and the leadership initiative.

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1320 Human Resources
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826390 Other Charges	0	0	0	2,877	0	0	0
827600 Other Sales	0	68	0	237	0	0	0
Total Revenues	0	68	0	3,113	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	332,881	310,824	364,347	321,781	323,736	361,589	431,673
861012 Extra Help	0	0	0	5,421	0	0	0
861013 Overtime Reg Emp	0	597	0	195	0	0	0
861021 Co Cont Retirement	78,184	70,295	93,539	80,948	82,910	92,411	111,817
861022 Co Cont OASDI	19,715	18,380	21,538	18,958	18,945	21,292	25,276
861023 Co Cont Medicare	4,611	4,299	5,037	4,513	4,431	4,980	5,998
861024 Co Cont Retire Incr	37,041	33,223	44,001	32,139	31,232	34,242	41,475
861030 Co Cont Health Ins	45,963	43,947	61,243	50,629	55,047	59,680	71,351
861031 Co Cont Unemp Ins	2,650	2,650	0	0	2,045	2,045	2,045
861035 Co Cont Workers Comp	3,311	2,098	2,062	2,062	3,737	3,780	3,780
Total Salaries & Employee Benefits	524,356	486,313	591,767	516,647	522,083	580,019	693,415
Services & Supplies							
862060 Communications	2,600	1,648	1,500	853	1,500	1,500	1,500
862101 Insurance - General	1,509	1,639	720	720	720	1,916	1,916
862120 Maint - Equip	500	624	500	113	500	500	500
862150 Memberships	5,550	5,275	5,106	5,055	5,406	5,406	5,406
862170 Office Expense	9,330	15,387	9,330	5,210	15,400	15,400	15,400
862187 Education & Training	835	192	4,850	1,444	4,850	4,850	4,850
862189 Prof/Spec Svcs - Other	141,398	107,427	286,700	281,437	344,050	409,686	409,686
862190 Publ/Legal Notice	1,000	601	1,000	(16,689)	1,725	1,725	1,725
862239 Spec Dept Expense	2,808	3,037	3,000	31,414	3,000	3,000	3,000
862250 Trans/Travel	2,000	1,273	1,500	1,412	1,500	1,500	1,500
862253 Travel Out of County	500	1,219	802	1,253	1,720	1,720	1,720
Total Services & Supplies	168,030	138,322	315,008	312,221	380,371	447,203	447,203
Fixed Assets							
864360 Structures & Improvements	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	692,386	624,634	906,775	828,868	902,454	1,027,222	1,140,618
Total Net County Cost	692,386	624,566	906,775	825,754	902,454	1,027,222	1,140,618

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION..... 0714

TAMMI WESELSKY, Director



The Human Resources Department is charged with administering the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/alternative work; and providing referrals to other resources if reasonable accommodation can not be provided.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Completed Department Head meetings to review the worker's compensation experience.
- Completed a file review with Job Care.
- Implemented a new procedure with the Third Party Administrator to expedite the referral process to move injured employees to a specialist.
- Provided temporary modified duty accommodation for 48 employees.
- Provided permanent accommodation of work restrictions for 5 employees.
- Met quarterly with Third Party Administrator to review claims.

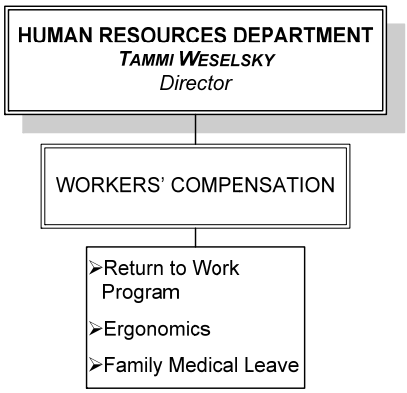
GOALS/OBJECTIVES FOR FY 2014-15

- Continue meeting with Department Heads to review the Worker's Compensation experience.
- Offer a Worker's Compensation 101 refresher course.
- Continue to attend training opportunities.
- Revise/update the Return to Work policy.
- Review claim trends to determine departments' needs and possible trainings.
- Continue to collaborate with departments on Temporary Modified Duty assignments to return employee's to work timely.
- Improve tracking of first-aid claims.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the Department.

Services & Supplies

✧ Acct. 2101 Insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION..... 0714

TAMMI WESELSKY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0714 Workers' Compensation
Fund: 7140 Workers' Compensation

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	0	(2,196)	0	(4,049)	0	0	0
825810 Other Govt Aid	0	0	982,366	651,306	0	0	0
826401 I.S.F. Services	2,837,125	2,551,283	2,274,604	2,274,604	4,350,399	4,350,399	4,350,399
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	2,837,125	2,549,087	3,256,970	2,921,861	4,350,399	4,350,399	4,350,399
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	121,638	124,438	126,069	131,515	136,873	136,873	137,269
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	467	0	15	0	0	0
861021 Co Cont Retirement	28,358	28,389	32,769	33,041	35,301	35,301	35,406
861022 Co Cont OASDI	7,171	7,199	7,013	7,539	7,991	7,991	8,016
861023 Co Cont Medicare	1,678	1,684	1,639	1,763	1,869	1,869	1,875
861024 Co Cont Retire Incr	13,433	13,457	15,100	15,144	13,653	13,653	13,694
861030 Co Cont Health Ins	18,104	19,437	24,316	24,545	26,042	26,042	26,042
861031 Co Cont Unemp Ins	215	748	0	0	171	171	171
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	190,597	195,819	206,906	213,562	221,900	221,900	222,473
Services & Supplies							
862060 Communications	500	121	300	(49)	300	300	300
862102 Workers Comp	2,569,078	3,434,456	2,740,000	2,515,172	4,027,000	4,027,000	4,027,000
862120 Maint - Equip	500	44	500	45	500	500	500
862150 Memberships	1,000	270	1,000	0	1,000	1,000	1,000
862170 Office Expense	2,700	2,291	2,700	2,472	2,700	2,700	2,700
862187 Education & Training	4,000	0	4,000	0	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	4,750	4,750	4,750	4,750	42,500	42,500	42,500
862239 Spec Dept Expense	10,000	848	10,000	1,534	0	0	0
862250 Trans/Travel	500	394	500	358	500	500	500
862253 Travel Out of County	3,500	980	3,500	709	2,000	2,000	2,000
Total Services & Supplies	2,596,528	3,444,154	2,767,250	2,524,990	4,078,500	4,078,500	4,078,500
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Expend Transfer & Reimb	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Operating Expenses	2,837,125	3,689,973	3,024,156	2,788,553	4,350,400	4,350,400	4,350,973
Operating Income (Loss)	0	(1,140,886)	232,814	133,309	(1)	(1)	(574)
Change in Net Assets	0	(1,140,886)	232,814	133,309	(1)	(1)	(574)
Net Assets - Beginning Balance		1,123,040		(17,846)			115,463
Net Assets - Ending Balance		(17,846)		115,463			114,889

The Human Resources Department is charged with administering the Mendocino County Employee Self-Insured Health Plan. The plan is administered by the Human Resources Department, a medical, dental and vision third party administrator, a prescription drug administrator, and a health plan consultant.

The Employee Health Insurance plan provides coverage for medical, dental, vision, Employee Assistance Program (EAP), and Wellness. The employee health plan also provides for life, accidental death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan).

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- ♦ Verified eligibility, enrolled, and managed health benefits for approximately 990 employees.
- ♦ Increased Open Enrollment participation by more than 20%.
- ♦ Determined and Implemented necessary new 2014 Affordable Care Act (ACA) guidelines for the Health Plan.
- ♦ Prepared and established tracking processes to be put into place in order to comply with ACA's play or pay regulation.
- ♦ Created New Hire Orientation Benefits Handbook for easy employee reference.
- ♦ Planned and implemented New Health Benefits Quarterly trainings to help employees understand and get the most out of their County provided benefits.
- ♦ Requests for proposal and determination of best service provider within budgetary guidelines for the majority of Health Benefits associated vendors.
- ♦ Completed Health Benefits audit insuring enrollment accuracy and preventing claim payment errors.
- ♦ Revised/Updated Health Insurance Protection Affordable Act (HIPAA).
- ♦ Updated 2014 Health Plan Document.
- ♦ Updated Flexible Spending Account Policy Document
- ♦ Negotiated rate reduction in nurseline and case management contracts by approximately 50%.

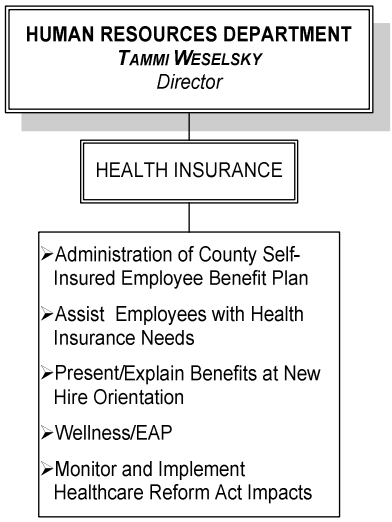
GOALS/OBJECTIVES FOR FY 2014-15

- ♦ Continue Employee Trainings for Health Benefits in order to build an understanding of how the County's health plan works. Thus facilitate the employees having knowledge that can be used to embrace ownership in the health plan and to take a more pro-active approach to monitoring billings enabling appreciation of the value of the employees' benefits.
- ♦ Continue to increase Open Enrollment participation.
- ♦ Implement established processes to monitor employee hours and prevent the County from receiving a penalty for non-compliance in Affordable Care Act (ACA) play or pay.
- ♦ Continue researching ways to reduce Health Plan costs without impacting benefits.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART



OPEN ENROLLMENT FAIR 2013



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries and Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the department.

Services and Supplies

✧ Acct. 2101 Insurance premiums.

✧ Acct. 2189 Professional Services provided by Third Party Administrators and Broker Services.

✧ Acct. 2239 Claims costs.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

HEALTH INSURANCE 0715

TAMMI WESELSKY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0715 Health Insurance
Fund: 7150 Health Insurance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	0	28,625	0	28,298	40,000	40,000	40,000
826401 I.S.F. Services	13,533,446	12,461,479	13,055,323	13,493,574	15,500,672	15,500,672	15,500,672
Total Operating Revenues	13,533,446	12,490,104	13,055,323	13,521,872	15,540,672	15,540,672	15,540,672
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	130,315	147,731	212,177	212,484	284,641	284,641	284,641
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	210	0	11	0	0	0
861021 Co Cont Retirement	30,560	32,838	55,899	53,157	73,284	73,284	73,284
861022 Co Cont OASDI	7,676	8,577	12,073	12,558	16,949	16,949	16,949
861023 Co Cont Medicare	1,797	2,006	2,804	2,937	3,964	3,964	3,964
861024 Co Cont Retire Incr	14,479	15,569	25,764	24,373	29,306	29,306	29,306
861030 Co Cont Health Ins	19,794	21,603	40,108	27,551	38,070	38,070	38,070
861031 Co Cont Unemp Ins	117	117	0	0	171	1,452	1,452
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	204,738	228,651	348,825	333,070	446,385	447,666	447,666
Services & Supplies							
862060 Communications	720	334	2,100	524	1,000	1,000	1,000
862101 Insurance - General	1,118,549	872,547	1,225,403	952,482	1,187,881	1,187,881	1,187,881
862120 Maint - Equip	500	44	500	344	2,700	2,700	2,700
862170 Office Expense	5,000	7,323	5,000	11,525	6,000	6,000	6,000
862187 Education & Training	5,000	499	2,500	205	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	349,723	600,992	610,077	613,992	608,732	608,732	608,732
862190 Publ/Legal Notice	0	3,403	0	0	0	0	0
862239 Spec Dept Expense	11,517,679	9,176,921	12,578,141	10,966,970	13,737,362	13,737,362	13,737,362
862250 Trans/Travel	500	275	500	67	500	500	500
862253 Travel Out of County	2,000	312	1,000	707	2,020	2,020	2,020
Total Services & Supplies	12,999,671	10,662,650	14,425,221	12,546,816	15,548,695	15,548,695	15,548,695
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	329,156	200,640	176,739	184,369	249,844	252,702	252,702
Total Expend Transfer & Reimb	329,156	200,640	176,739	184,369	249,844	252,702	252,702
Total Operating Expenses	13,533,565	11,091,940	14,950,785	13,064,255	16,244,924	16,249,063	16,249,063
Operating Income (Loss)	(119)	1,398,164	(1,895,462)	457,617	(704,252)	(708,391)	(708,391)
Change in Net Assets	(119)	1,398,164	(1,895,462)	457,617	(704,252)	(708,391)	(708,391)
Net Assets - Beginning Balance		5,217,420		6,615,584			7,073,201
Net Assets - Ending Balance		6,615,584		7,073,201			6,364,810

HUMAN RESOURCES DEPARTMENT

RETIREMENT HEALTH INSURANCE 0716

TAMMI WESELSKY, Director

The Human Resources Department was charged with administering the Mendocino County Non-Medicare Eligible Retiree self-insured health plan which provides medical, prescription and Wellness coverage. The plan was administered by the Human Resources Department, a medical third party administrator, a prescription drug administrator, and a health plan consultant. The plan terminated on December 31, 2013.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0716 Retiree Health
Fund: 7160 Retiree Health Insurance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Operating Revenues							
824100 Interest	0	740	0	649	0	0	0
825670 Federal Other	0	0	0	0	0	0	0
825810 Other Govt Aid	0	0	0	0	0	0	0
826401 I.S.F. Services	808,344	585,998	321,050	246,158	0	0	0
827700 Other	290,701	0	0	0	0	0	0
827802 Operating Transfer In	874,915	500,000	349,920	(102,495)	0	0	0
Total Operating Revenues	1,973,960	1,086,738	670,970	144,312	0	0	0
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	45,456	46,144	17,788	22,723	0	0	0
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	130	0	0	0	0	0
861021 Co Cont Retirement	10,719	10,389	4,699	5,685	0	0	0
861022 Co Cont OASDI	2,674	2,671	1,015	1,318	0	0	0
861023 Co Cont Medicare	627	625	238	308	0	0	0
861024 Co Cont Retire Incr	5,079	4,924	2,167	2,615	0	0	0
861030 Co Cont Health Ins	7,009	7,463	3,634	3,837	0	0	0
861031 Co Cont Unemp Ins	1,583	1,583	0	0	0	0	0
Total Salaries & Employee Benefits	73,147	73,930	29,541	36,487	0	0	0
Services & Supplies							
862060 Communications	600	75	50	(49)	0	0	0
862101 Insurance - General	142,793	114,608	71,397	66,017	0	0	0
862120 Maint - Equip	500	44	0	0	0	0	0
862170 Office Expense	3,000	2,242	0	1,420	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	42,878	64,857	21,440	12,797	0	0	0
862239 Spec Dept Expense	1,226,737	663,875	614,644	168,263	0	0	0
862250 Trans/Travel	150	29	0	90	0	0	0
862253 Travel Out of County	200	0	0	0	0	0	0
Total Services & Supplies	1,416,858	845,729	707,531	248,537	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	2,021	0	0	0	0	0	0
Total Expend Transfer & Reimb	2,021	0	0	0	0	0	0
Total Operating Expenses	1,492,026	919,659	737,072	285,023	0	0	0
Operating Income (Loss)	481,934	167,079	(66,102)	(140,712)	0	0	0
Change in Net Assets	481,934	167,079	(66,102)	(140,712)	0	0	0
Net Assets - Beginning Balance		28,304		195,383			54,671
Net Assets - Ending Balance		195,383		54,671			54,671

HUMAN RESOURCES DEPARTMENT

EMPLOYEE WELLNESS 4025

TAMMI WESELSKY, Director





The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Development of a more effective program design, communication and marketing plan.
- Expanded Biometric Screening services to include optional colon cancer test kits.
- Expanded Biometric Screening program to include spouses through specific invitations mailed to the home.
- Increased participation in the wellness incentive program to 60%.
- Continued partnerships with local medical and service providers for health/financial education and physical activity opportunities, including the collaboration with fitness centers and weight management programs for discounted rates.
- Continued the county-wide Biggest Loser Weight Loss challenge and added a "Survival of the Fittest" fitness challenge alternative. Collaborated with all three local hospitals located in Mendocino County and Mendocino Unified School District resulting in 900 participants. Utilized the collaborative partnership to offer a motivational offsite mid-point event called the "Halfway There Faire". This partnership allowed for the procurement of resources primarily through donations with minimum financial impact to the five organizations involved.
- Enhanced wellness incentive program communication through the facilitation of county-wide trainings on the new incentive program structure.
- Applied for and received National 2013 Fit Company Gold Award from Healthyroads/American Specialty Health and 2013 Fit Friendly Worksite Platinum Award from the American Heart Association.
- Provided employees and insured dependents with enhanced easy, confidential access to EAP counseling services.
- Continued a multi-tier, integrated approach to wellness trainings offered to employees, middle management and upper management through partnership between the MCWOW and the EAP program.
- Collaborated with Public Health to bring flu shot clinics on-site to County employees.
- Organized the 2014 Health Benefits Open Enrollment Fairs resulting in record high participation.
- Worked with Health Benefits and Keenan & Associates to create and implement a Benefits Guide For New Hires and County Employees.
- Worked with Human Resources to create and implement a single comprehensive New Hire Orientation Guide, resulting in a cost savings as well as improved new hire experience.

GOALS/OBJECTIVES FOR FY 2014-15

- Increase participation in the wellness incentive program to 65% of employees.
- Distribute to all employees the Incentive Program Survey to evaluate incentive program.
- Launch the online virtual lending library to all employees via "Get Ready for the Next Chapter in Your Health & Wellness" communication campaign.
- Coordinate efforts between the Return to Work/Workers' Compensation and EAP/Wellness Programs to address issues impacting employees in the work place.
- Collaborate with the Health Benefits and Return to Work program to begin offering Benefits Newsletters to employees/dependents for the purpose of communicating health care reform information/updates as well as information to help members become smarter medical care consumers.
- Develop and implement a campaign to educate employees how to incorporate healthy activities into daily breaks.
- Continue partnerships with local medical and service providers for health/financial education and physical activity opportunities, including the collaboration with fitness centers and weight management programs for discounted rates.

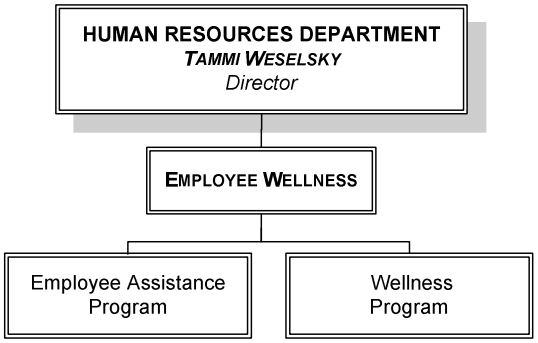
♦ Provide employees and insured dependents with enhanced easy, confidential access to EAP counseling services.

♦ Analyze the potential for eligible dependents to gain access to the Healthy Roads website.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

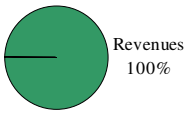
Services & Supplies

✧ Acct. 2140 Health screening equipment and laboratory fees, nicotine patches/gum.
✧ Acct. 2187 Staff training, educational materials, library resources, and incentives.
✧ Acct. 2189 Education programming and contractors and computer processing of the wellness profiles.

Expenditure Transfer & Reimbursement

✧ Acct. 7802 Transfer from the Health Insurance Trust Fund, Workers' Compensation, Retiree Health Insurance, and Mendocino County Courts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

EMPLOYEE WELLNESS 4025

TAMMI WESELSKY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4025 Employee Wellness
Fund: 1100 County General

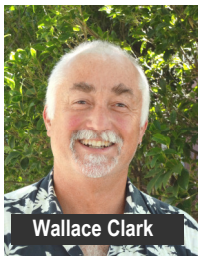
Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826390 Other Charges	2,021	881	1,275	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	379,156	250,640	226,739	234,369	299,844	302,702	302,702
Total Revenues	381,177	251,521	228,014	234,369	299,844	302,702	302,702
Salaries & Employee Benefits							
861011 Regular Employees	77,884	78,654	55,805	63,335	73,690	73,690	73,690
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	186	0	7	0	0	0
861021 Co Cont Retirement	18,358	18,286	14,674	15,962	19,414	19,414	19,414
861022 Co Cont OASDI	4,624	4,658	3,516	3,757	4,204	4,204	4,204
861023 Co Cont Medicare	1,081	1,089	822	879	984	984	984
861024 Co Cont Retire Incr	8,696	8,664	6,763	7,318	7,513	7,513	7,513
861030 Co Cont Health Ins	10,018	10,453	10,260	9,673	12,026	12,026	12,026
861031 Co Cont Unemp Ins	1,719	1,719	0	0	1,354	1,354	1,354
861035 Co Cont Workers Comp	94	2,845	2,611	2,611	2,611	4,499	4,499
Total Salaries & Employee Benefits	122,474	126,555	94,451	103,543	121,796	123,684	123,684
Services & Supplies							
862060 Communications	350	610	350	(183)	350	350	350
862101 Insurance - General	975	967	486	486	486	1,456	1,456
862120 Maint - Equip	100	44	100	0	100	100	100
862140 Med Dntl & Lab Supls	450	663	585	0	627	627	627
862150 Membership	0	292	365	0	365	365	365
862170 Office Expense	9,250	10,255	8,988	12,537	9,989	9,989	9,989
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862187 Education & Training	1,500	112	1,500	34	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	241,928	107,122	117,439	115,792	160,877	160,877	160,877
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	2,850	3,035	2,450	1,577	2,454	2,454	2,454
862250 Trans/Travel	800	508	800	583	800	800	800
862253 Travel Out of County	500	1,359	500	0	500	500	500
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	258,703	124,966	133,563	130,826	178,048	179,018	179,018
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	381,177	251,521	228,014	234,369	299,844	302,702	302,702
Total Net County Cost	0	0	0	0	0	0	0

LIBRARY DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

6110..... Library E-262



The Mendocino County Library enriches lives through free and equitable access to materials and programs centered on education, culture, and entertainment.

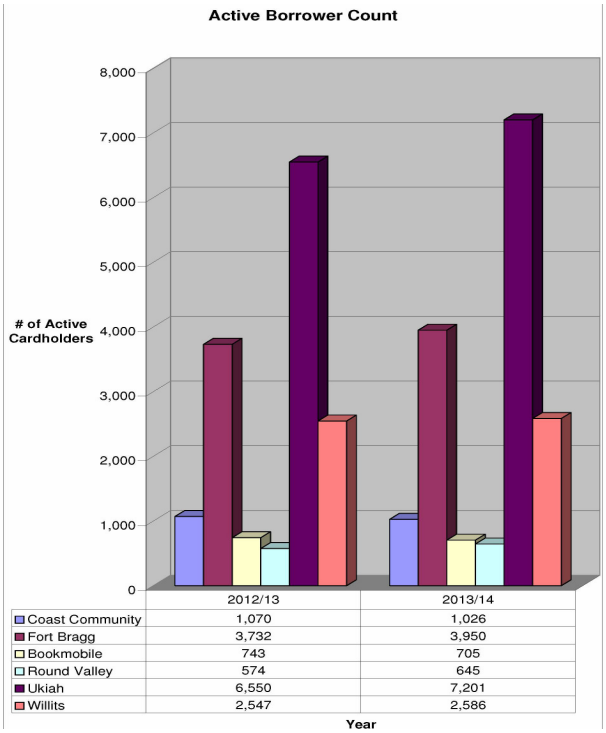
Libraries are the public education centers of the County, and the place everyone can turn to for the discovery of ideas, the joy of reading and creating, and the power of information. Community needs drive County Library services and library workers take a personal interest in ensuring that services are delivered in a welcoming, convenient, and responsive manner.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Addition of a third Children's/Young Adult Librarian.
- Grants received:
  - Early Learning with Families $9,698
  - California Reads $5,000
  - Book to Action $5,000
  - Staff Development from the state Library.. $1,000
  - LSTA Pitch an Idea Grant $13,500
  - Books4You Grant for books $10,000
  - Coast Branch received a $2,500 grant for an AWE After-School Edge computer station from the Community Foundation of Mendocino County
- Increased new items (*) to the collection while decreasing unused and outdated materials through de-selection. (**Items that were published within the last five years increased from 8.5% of the total collection in February 2013 to 15% a year later.*)
- ZipBooks funding was secured which gives the Library the opportunity to purchase (with $7,000 worth of funds from the California State Library) items that customers request, and mail the items directly to the customer's home rather than using Inter-Library Loan which is time consuming, slow and expensive.
- Expanded the Bookmobile service by adding three new stops.
- Partnered with HHSA-Behavioral Health and Recovery Services and the Bookmobile to disburse information and services to some of the more rural locations.



- Provided a constant flow of new items mailed directly from the major vendors to each branch, processed and ready to put on the shelf, this was accomplished by centralizing some of the administrative tasks of collection development and materials management.
- Received donations of time, food, money and art at multiple branches.
- Provided hundreds of pounds of food to local food banks during Summer Reading Program.
- Received a donation of 39 used computers, 4 nooks and laptops to arrive soon from the Marin County Libraries.
- Received a donation of a color copier and multi-function machine which has enabled the Library to create and quickly produce marketing materials.



- Increased card holders by 6%
- Through February of 2014 materials loaned were up 9% Year-to-Date (YTD).
- Through February of 2014 lending materials out of the county were up 22% YTD.
- Through February of 2014, days open were up 4% YTD.
- Volunteer labor hours were up 8% YTD over February of 2013.
- Public Internet usage was up 11% YTD over February of 2013.
- Addition of Zinio Online Magazines.

♦ Introduction of Discover and Go, a nationally recognized museum pass program.

♦ Created the following updated policies:
- Privacy Policy
- Standards of Behavior
- Suspension of Library Privileges Notification and Appeal Process
- Computer Use Policy
- Internet Use Policy

♦ Implemented a very successful on-line customer satisfaction survey.

♦ Received funding for a two-year Vista Volunteer who works full time providing Spanish story times and running the Imagination Library which provides free books, every month, to any child in Mendocino County between the ages 0 and 5.

♦ Staff attended a number of trainings and conferences, many of which were paid for by scholarships:
- 3 Scholarships to California Library Association Annual Conference
- 2 Scholarships to the Association of Rural & Small Libraries Conference
- 2 Scholarships to the Early Learning with Families @ Your Library 2.0 Training

♦ Expanded Summer Reading so that it was inclusive to all ages in community – not just children.

♦ Increased on-line presence with social media, which continues to grow rapidly.

♦ The Library held first ever community meetings in Ukiah, Willits and Fort Bragg.



♦ Three Self-Check kiosks were installed at the Ukiah Branch. These are Bibliotheca state of the art SmartServe™ 400 kiosks providing privacy and eliminating long check-out lines.

♦ Held a well attended Goat Cheese lecture and tasting event at Ukiah Library.

♦ Created first ever teen room at the Ukiah Branch Library.

♦ On January 25, 2014, the Ukiah Library helped the Imagination Library hold its annual fundraiser, spelling bee event – Bee for Books. Over $5,000 was raised which will go directly towards the expense of mailing free books, every month, to any child in Mendocino County between the ages 0 and 5.





♦ Ukiah, Willits and Fort Bragg branches welcomed musicians to perform.

♦ Provided communities with access and training to Foundation Center Grants Program at both the Ukiah and Fort Bragg Branch Libraries.

♦ Participated in community events such as First Friday Art Walk in Ukiah and the Kinetic Carnival in Willits.

♦ Hosted the presentation of the Giant's Trophy at the Willits Branch Library.

♦ Launched a seed bank in the Round Valley Public Library and began preparing for a second seed bank (funded in part by a grant) for the Ukiah Library.

♦ Created and presented a weekly radio show for children in Round Valley.

♦ Held an amazing book-to-film program at the Fort Bragg Branch Library.

♦ Coast Community Branch Library held an ongoing outstanding educational programming.

♦ Added a Library Assistant position (20 hrs a week) at the Coast Community Branch Library.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Finalize e-rate funding and contracts to provide high speed internet at all locations and WiFi for the Bookmobile.

♦ Facility upgrades at all branches.

♦ Finish the new website.

♦ Installation of upgraded computers at all locations for both staff and the public.

♦ Additional Internet access to the public with the addition of 15 ChromeBooks and laptops.

♦ Security service for the Ukiah Library.

♦ Establish a literacy program in every library.

♦ Continue to update collection so that all collections will be current, relevant and community based.

♦ Encourage local community members to mentor and teach in their areas of expertise and passion in the libraries as volunteers.

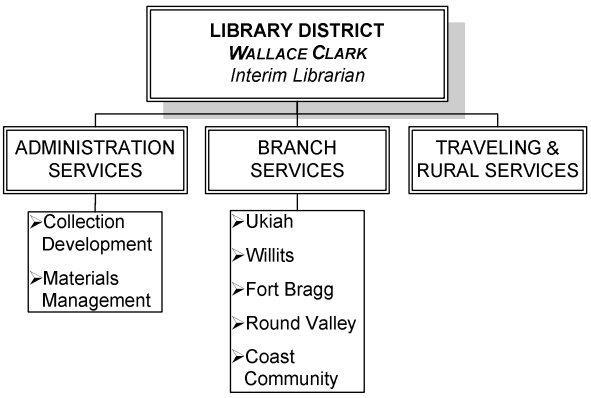
♦ Expand outreach programs into the currently under-serviced demographics and create literacy programs for the Hispanic community.

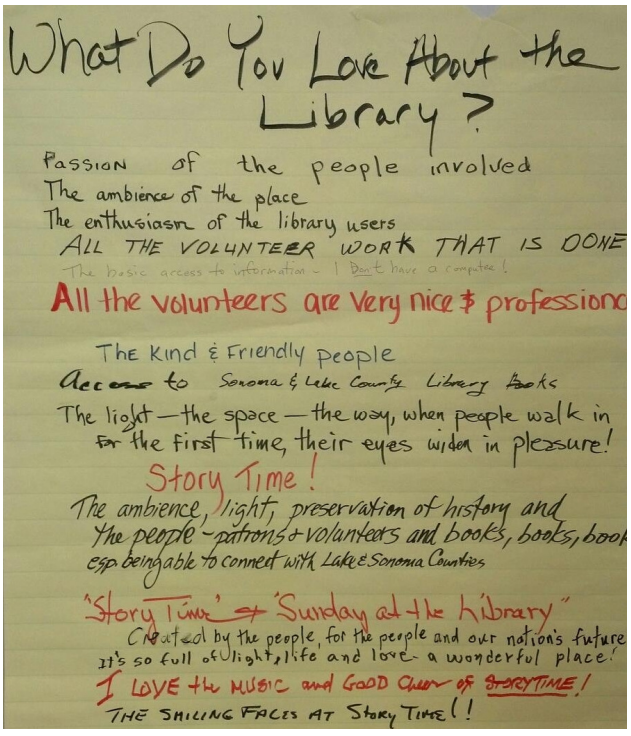
♦ Develop and implement programs at branch libraries that encompass author visits, music and art shows, computer classes and labs, and expanded teen programming.

CURRENT STAFFING

22.2 Filled Full Time Equivalent (FTE)
29.05 Allocated FTE

PROGRAM CHART







LIBRARY 6110

WALLACE CLARK, Interim Librarian

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 1500 Sales tax initiative.
- ✧ Acct. 4100 Interest.
- ✧ Acct. 6370 Fines, fees, and bookmobile reimbursement.
- ✧ Acct. 7600 Other sales including copy and print fees.
- ✧ Acct. 7707 Donations.
- ✧ Acct. 7802 Property tax increment.

Salaries & Employee Benefits

- ✧ Acct. 1000 Salaries, retirement, medical insurance, unemployment, and worker's compensation.

Services & Supplies

- ✧ Acct. 2060 Telecommunications for libraries and bookmobile.
- ✧ Acct. 2090 Janitorial, buildings and grounds, garbage collection.
- ✧ Acct. 2101 General liability insurance.
- ✧ Acct. 2120 Maintenance of bookmobile, computers, and electronics.
- ✧ Acct. 2130 Building maintenance.
- ✧ Acct. 2150 Memberships.
- ✧ Acct. 2170 Office expenses, computers, laptops, projectors, and speakers.
- ✧ Acct. 2187 Education and training.
- ✧ Acct. 2189 Provides for material delivery cost, circulation and catalog system as well as other professional services provided to the library (security, live performances, etc.).
- ✧ Acct. 2190 Publicity and legal notices.
- ✧ Acct. 2210 Reimbursement for utilities at the Round Valley Public Library.
- ✧ Acct. 2239 Library materials, books, periodicals, downloadable materials & movie licensing fee.
- ✧ Acct. 2250 In County Transportation and travel.
- ✧ Acct. 2253 Transportation out of County.
- ✧ Acct. 2260 Utilities.

Fixed Assets

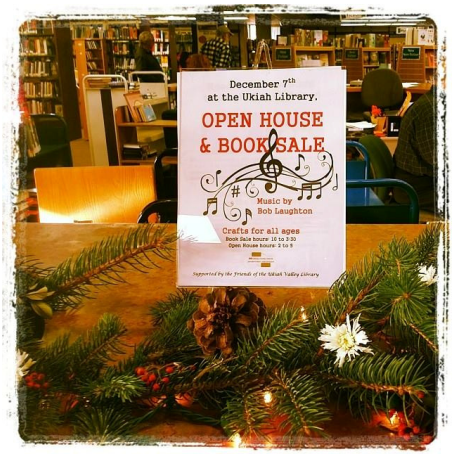
- ✧ Acct. 4360 Reference desk for Ukiah Branch Library.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $14,000 to Operation Transfer Out for ADA doors project, and increase in secure property tax revenue of $31,003.



LIBRARY DISTRICT

LIBRARY 6110

WALLACE CLARK, Interim Librarian

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Library Services

Budget Unit: 6110 Mendocino County Library
Fund: 1205 County Library

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821500 Sales & Use Tax	1,440,000	1,538,357	1,296,000	1,686,374	1,800,000	1,800,000	1,800,000
824100 Interest	1,000	5,389	2,000	6,318	5,000	5,000	5,000
824110 Endow Fund Interest	0	0	50,000	0	0	0	0
825490 State Other	0	0	0	0	0	0	0
825496 State Library Grant	0	0	0	0	0	0	0
826370 Library Services	40,000	49,219	42,000	49,160	42,000	42,000	42,000
827600 Other Sales	750	3,427	1,600	6,026	1,600	1,600	1,600
827700 Other	0	0	0	30	0	0	0
827707 Donation	750	3,890	1,000	3,239	1,000	1,000	1,000
827801 Grant Revenue	0	13,800	0	0	0	0	0
827802 Oper Transfer In	1,190,553	1,190,553	1,207,102	1,207,102	1,200,000	1,200,000	1,231,003
Total Revenues	2,673,053	2,804,634	2,599,702	2,958,250	3,049,600	3,049,600	3,080,603
Salaries & Employee Benefits							
861011 Regular Employees	922,896	849,224	1,133,589	992,129	1,108,173	1,108,173	1,139,373
861012 Extra Help	10,000	12,293	0	25,966	25,000	25,000	32,200
861013 Overtime Reg Emp	6,000	8,850	6,000	14,889	10,000	10,000	10,000
861021 Co Cont Retirement	194,814	166,203	247,734	200,981	227,213	227,213	231,349
861022 Co Cont OASDI	50,570	43,367	59,574	52,071	59,752	59,752	61,166
861023 Co Cont Medicare	13,382	11,745	15,471	14,092	15,269	15,269	15,826
861024 Co Cont Retire Incr	92,280	75,799	85,896	79,325	84,511	84,511	86,126
861030 Co Cont Health Ins	187,342	148,643	226,228	186,136	234,269	234,269	234,269
861031 Co Cont Unemp Ins	8,992	8,992	0	0	7,360	15,138	15,138
861035 Co Cont Workers Comp	13,915	13,895	36,215	36,215	36,215	53,098	53,098
Total Salaries & Employee Benefits	1,500,191	1,339,010	1,810,707	1,601,803	1,807,762	1,832,423	1,878,545
Services & Supplies							
862060 Communications	24,000	23,925	24,000	30,360	24,000	24,000	24,000
862090 Household Expense	68,280	50,221	45,000	47,020	72,000	72,000	65,000
862101 Insurance - General	47,538	16,071	7,414	7,414	7,414	19,637	19,637
862120 Maint - Equip	10,000	8,344	10,000	6,599	10,000	10,000	10,000
862130 Maint - Strc/Impr/Grnds	39,500	35,828	15,000	24,377	40,000	40,000	40,000
862150 Memberships	2,400	1,384	2,400	8,520	2,400	2,400	2,400
862170 Office Expense	60,000	53,954	40,000	54,607	50,000	50,000	50,000
862185 Medical/Dental Svcs	3,300	2,575	1,084	290	2,500	2,500	2,500
862187 Education & Training	3,000	983	5,000	6,801	6,000	6,000	8,000
862189 Prof/Spec Svcs - Other	178,000	158,929	160,000	119,544	160,000	160,000	160,000
862190 Publ/Legal Notice	2,000	538	2,000	0	5,000	5,000	5,000
862194 A-87 Costs	0	0	0	0	0	0	181,035
862210 Rents &Leases - Bldg Grnds	27,600	0	21,600	21,600	21,600	21,600	21,600
862230 Info Tech Equip	0	0	10,000	2,463	40,000	40,000	40,000
862239 Spec Dept Expense	180,000	160,301	275,000	346,167	275,000	275,000	275,000
862250 Trans/Travel	20,000	17,523	15,000	20,436	15,000	15,000	20,000
862253 Travel Out of County	3,000	917	3,000	8,737	6,000	6,000	6,000
862260 Utilities	70,826	73,807	55,000	69,270	80,000	80,000	80,000
Total Services & Supplies	739,444	605,300	691,498	774,206	816,914	829,137	1,010,172

LIBRARY DISTRICT

LIBRARY 6110

WALLACE CLARK, Interim Librarian

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864370 Structures & Imprmnts	0	0	0	0	0	0	0
864370 Equipment	0	0	111,400	30,564	0	0	0
Total Fixed Assets	0	0	111,400	30,564	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	146,529	137,061	114,646	111,526	280,335	280,335	113,300
Total Expend Transfer & Reimb	146,529	137,061	114,646	111,526	280,335	280,335	113,300
Total Net Appropriations	2,386,164	2,081,371	2,728,251	2,518,100	2,905,011	2,941,895	3,002,017
Total Fund Balance Contribution	(286,889)	(723,263)	128,549	(440,150)	(144,589)	(107,705)	(78,586)

MENDOCINO
1850
COUNTY

MUSEUM

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

7110 ..... Museum E-270
7111 ..... Museum Book and Gift Store E-274
7112 ..... Museum Special Projects E-275

MUSEUM

MUSEUM..... 7110

ALISON GLASSEY, Director



The mission of the Mendocino County Museum is to "Tell the Story" of the people and places in Mendocino County by preserving the heritage and history of local communities and the region, and presenting that heritage through a public museum, archives, educational programs and events, and grassroots publications. Staff provides diverse services ranging from greeting the public, assisting with school and tour groups, coordinating activities with *Roots of Motive Power Events* and *Mendocino College*, managing a Book & Gift Store and developing and displaying exhibits and educational events. The Museum serves as the official archival repository for Mendocino County and for the State of California for *Frolic* shipwreck materials.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ MUSEUM INVENTORY PROJECT: Continued efforts to inventory, catalogue, enter data, clean, and re-house stored and displayed items one-by-one with volunteers.

♦ VETERANS HISTORY-PERSONAL: Displayed locally-collected items and installed screen for viewing veterans' video histories.

♦ VINTAGE TOY DISPLAY: Presented historic toys, games and books from the Museum's collections and loaned by patrons, during the holidays, for the 4th year in a row.

♦ MUSEUM VOLUNTEER PARTNERS (MVPS): Completed major recruitment and work with volunteers, training, periodic get-togethers, and recognition events.

♦ SCHOOL FIELD TRIPS AND TOUR GROUPS: Managed programs designed and administered by staff and volunteers to classes of all ages and bus tours, including coordination with local lodging.

♦ COMMUNITY EVENTS: Participated in a variety of community events, including Fourth of July Parade, Taste of Mendocino, etc.

♦ NATIVE AMERICAN CULTURES EXHIBIT: Fabricated, installed, and opened the new permanent exhibit, *Woven Worlds: Native Peoples of Mendocino County*, and held Opening Reception.

♦ MUSEUM STAFFING: Reviewed, reclassified and rearranged staffing to achieve restoration of four of the five core Museum positions.

♦ *FROLIC* SHIPWRECK COLLECTION AND EXHIBIT: Engaged in a major collaboration with Chico State University's Undergraduate Museum Studies Program for a maritime archaeology exhibit in Chico. This project involved a comprehensive review of the Museum's *Frolic* holdings and archives.

♦ INTERNSHIP PROGRAM: Worked with Museum Studies graduate intern who assisted with inventorying and organizing the *Frolic* Collection for loan over the summer.

♦ DIGITAL HISTORY: Launched program to promote and obtain oral histories of general Mendocino County history and for specific projects/collections, such as Solar Pioneers and Wine Heritage.

♦ MUSEUM ARCHIVES PROJECT: Resumed on a limited basis inventory, documentation, and data entry of archives and photographs, with contract archivists.

♦ SEASONAL EVENTS: Produced successfully the second Kinetic Carnivale in the summer and the Museum's first Mushroom, Wine & Beer Train in the fall for fund-raising.

♦ MINI MAKER FAIRE: Produced the second annual event under license to highlight Mendocino County's creative do-it-yourself culture, increase local exposure to technology, and align with the Maker movement.

♦ MENDOCINO COUNTY MUSEUM ROAD SHOW: Produced, in collaboration with amazing local theatrical talent, the first Museum Road Show and Pop-Up Gallery, a vaudeville-type show bringing heritage theatre and a mobile exhibit to four communities in Mendocino County.



MUSEUM

MUSEUM..... 7110

ALISON GLASSEY, Director

GOALS/OBJECTIVES FOR FY 2014-15

♦ COLLECTIONS: Achieve professional staffing to manage, conserve, and curate the Museum's collections with restoration of the fifth position of Collections Manager. Strengthen and expand efforts to inventory, document, conserve and properly store Museum archives, photographs, digital history, and artifacts. Arrange for summer interns.

♦ SOLAR PIONEERS: Install exhibit about the experiments, products, and adventures of early creators and adopters of solar energy.

♦ FACILITIES: Have the major roof leaks throughout the Museum repaired and the storage area fixed.

♦ CIVIL WAR SESQUICENTENNIAL: A major focus in 2015 will be on the impact of the Civil War on Mendocino County and hosting a nationally touring exhibit on *Lincoln and the Constitution*.

♦ RETURN OF THE *FROLIC*: The *Frolic* collection will be returned to the Museum, which will launch the initial planning for a major new exhibit in 2016.

♦ DEVELOPMENT OF EDUCATIONAL PROGRAMMING: Expand and deepen the Museum's educational programs for schools, tour groups, and others. Develop materials consistent with schools Common Core curriculum to accompany exhibits.

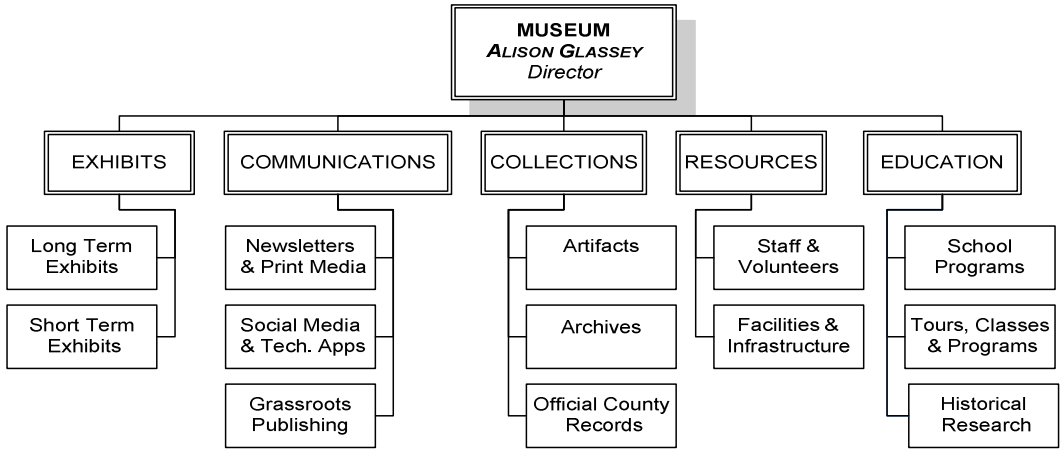
♦ Continuation of seasonal events and other ongoing projects and permanent exhibits.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE



PROGRAM CHART





MUSEUM

MUSEUM..... 7110

ALISON GLASSEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 4200 Provides funding from Mendocino College for classroom rentals.

Salaries & Employee Benefits

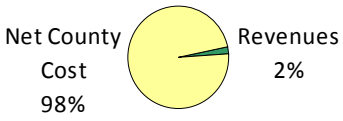
✧ Acct. 1011 Funding for salaries.

Services & Supplies

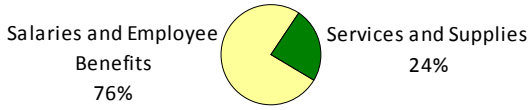
✧ Acct. 2239 Core collections care through contracts with conservators, interns, archivists, etc.

✧ Acct. 2260 Funding primarily for utilities.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $98,131 to cover the cost of utilities, communications, collection related travel, special department expense for Collection Specialists, funding the Program Specialist position previously approved, and $74,000 to fund the Museum Curator position.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.





MUSEUM

MUSEUM..... 7110

ALISON GLASSEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7110 Mendocino County Museum
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824110 Endow Fund Interest	0	0	0	0	0	0	0
824200 Rent/Concession	10,000	9,222	10,000	9,312	10,000	10,000	10,000
827700 Other	0	0	0	0	0	0	0
Total Revenues	10,000	9,222	10,000	9,312	10,000	10,000	10,000
Salaries & Employee Benefits							
861011 Regular Employees	110,708	90,165	146,931	77,933	149,518	240,779	241,979
861012 Extra Help	9,289	40,914	4,517	69,978	0	0	7,200
861013 Overtime Reg Emp	0	1,475	0	5,627	0	0	0
861021 Co Cont Retirement	18,586	18,609	30,122	20,052	26,406	36,114	36,114
861022 Co Cont OASDI	6,426	5,078	8,612	4,348	8,886	14,544	14,618
861023 Co Cont Medicare	1,503	1,802	2,014	2,113	2,078	3,400	3,522
861024 Co Cont Retire Incr	8,820	8,832	9,244	9,257	9,942	14,797	14,797
861030 Co Cont Health Ins	21,792	21,802	31,619	18,726	33,698	48,175	48,175
861031 Co Cont Unemp Ins	3,307	3,307	0	0	2,531	2,531	2,531
861035 Co Cont Workers Comp	1,231	948	782	782	782	1,844	1,844
Total Salaries & Employee Benefits	181,662	192,931	233,841	208,816	233,841	362,184	370,780
Services & Supplies							
862060 Communications	3,000	2,149	3,000	2,882	3,000	3,300	3,300
862090 Household Expense	500	438	500	0	500	500	500
862101 Insurance - General	14,365	16,245	7,024	7,024	7,024	17,955	17,955
862130 Maint - Strc/Impr/Grnds	0	109	0	0	0	0	0
862160 Misc Expense	0	51	0	0	0	0	0
862170 Office Expense	2,505	2,257	2,505	5,168	2,505	2,505	2,505
862189 Prof/Spec Svcs - Other	0	0	10,000	0	10,000	50,000	50,000
862200 Rent/Lease - Equip	2,360	1,265	2,360	0	2,360	2,360	2,360
862230 Info Tech Equip	0	2,742	0	0	0	0	0
862239 Spec Dept Expense	0	203	0	11,940	0	0	0
862250 Trans/Travel	0	340	0	1,757	0	1,000	1,000
862253 Travel Out of County	0	0	0	657	0	0	0
862260 Utilities	32,000	34,485	35,500	34,311	35,500	39,050	39,050
Total Services & Supplies	54,730	60,286	60,889	63,739	60,889	116,670	116,670
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	236,392	253,217	294,730	272,555	294,730	478,854	487,450
Total Net County Cost	226,392	243,994	284,730	263,243	284,730	468,854	477,450

BUDGET COMMENTS

Beginning in FY 2014-2015, this budget unit has been merged with BU 7112.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7111 Museum Bookstore
Fund: 1214 Museum Bookstore

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	(37)	300	41	0	0	0
827600 Other Sales	10,000	35,000	20,000	0	0	0	0
Total Revenues	10,000	34,963	20,300	41	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862239 Spec Dept Expense	10,000	18,655	20,000	10,314	0	0	0
Total Services & Supplies	10,000	18,655	20,000	10,314	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	2,472	0	0	0
Total Expend Transfer & Reimb	0	0	0	2,472	0	0	0
Total Net Appropriations	10,000	18,655	20,000	12,786	0	0	0
Total Fund Balance Contribution	0	(16,308)	(300)	12,746	0	0	0

MUSEUM

MUSEUM SPECIAL PROJECTS 7112

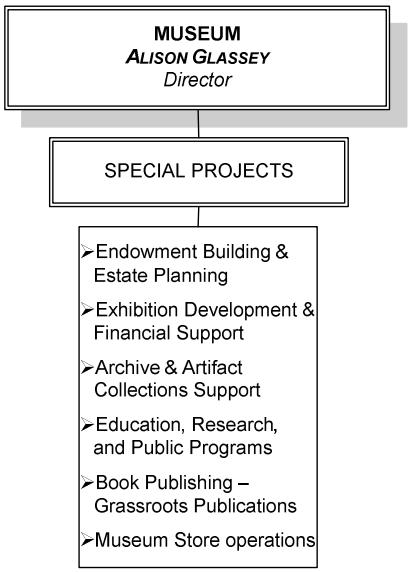
ALISON GLASSEY, Director



Budget Unit 7112- *Museum Special Projects* was established to provide for donations, admission fees, endowment, and trusts, Museum Store operations, and proceeds from designated public events. All funds in this budget unit are non-tax derived and dedicated to support of the Museum's public programming. Donations cannot be used other than as detailed by estate plans and other donor stipulations. The original 1972 agreement between the Historical Society and County stipulates that income generated through admissions, sales, fund-raising and donations is to be kept by the Museum and maintained for support of Museum projects and programs.



PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

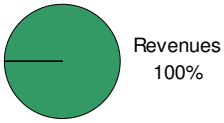
Revenues

- Acct. 7707 Provides funding from visitations by the public, grants, memberships, endowment revenue, proceeds from designated events, etc.
- Acct. 7600 Provides for bookstore sales, sales tax earned from taxable sales, merchandise sales for volunteer organizations, etc.

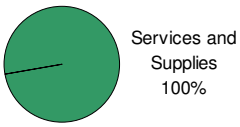
Services & Supplies

- Acct. 2239 Provides funding for Artifact Storage furnishing, Exhibition preparation and presentation, educational programs, special events, lectures, and other Museum programming, as well as provides for Museum merchandise, advertising to increase sales, copy fees and payment of use tax to Board of Equalization.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.



FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7112 Museum Spec Projects
Fund: 1215 Museum Spec Projects

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	300	203	500	155	500	500	500
827600 Other Sales	10,000	57,000	15,000	125,500	140,000	140,000	140,000
827707 Donation	40,000	35,000	35,000	0	10,000	10,000	10,000
827802 Oper Transfer In	0	0	0	2,472	0	0	0
Total Revenues	50,300	92,203	50,500	128,127	150,500	150,500	150,500
Services & Supplies							
862239 Spec Dept Expense	70,300	124,457	50,000	147,942	150,500	150,500	150,500
862253 Travel Out of County	0	342	0	0	0	0	0
Total Services & Supplies	70,300	124,799	50,000	147,942	150,500	150,500	150,500
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	70,300	124,799	50,000	147,942	150,500	150,500	150,500
Total Fund Balance Contribution	20,000	32,596	(500)	19,815	0	0	0

PLANNING and BUILDING SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
O326	Water Agency	E-278
1810	Economic Development	E-282
2840	Fish and Game Commission	E-285
2851	Planning and Building Services	E-288
2852	Planning and Building Services – Special Fund	E-293
Grant 0402	Community Development Block Grant Program	E-295
Grant 0413	Workforce Investment Act	E-296

PLANNING and BUILDING SERVICES

WATER AGENCY 0326

STEVE DUNNICLIFF, Director



The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed $0.06 per $100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. The MCWA adopted an independent identity as a separate County department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through Planning and Building Services.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Continued participation in the 5-County Salmonid Conservation Program

♦ Continued California Statewide Groundwater Elevation Monitoring (CASGEM) Program (in cooperation with DWR) to monitor and report groundwater levels in Round Valley, Sanel Valley, Anderson Valley, and the Town of Mendocino.

♦ Submitted notification to monitor the Ukiah Valley groundwater basin under the CASGEM Program.

♦ Implemented the Construction Site Runoff Control Program for grading/construction projects within the MS4 Permit area (unincorporated areas around Ukiah, Talmage, Fort Bragg, Calpella, and Redwood Valley).

♦ Worked with the community and the Board of Supervisors in creation and adoption of a stormwater ordinance.

♦ Began initial public outreach and workshops for the Low Impact Development (LID) element of the MS4 permit.

♦ Fully integrated Hydrologist position into Planning and Building Services' Technical Support Unit.

♦ Completed survey of Middle Mill Creek Reservoir water volume.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Completion of a Low Impact Development (LID) Technical Manual for Construction projects within the MS4 area and continued implementation of the LID element of the MS4 permit.

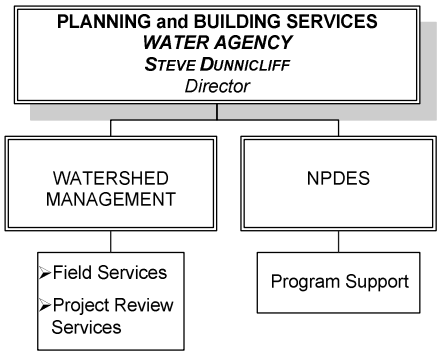
♦ Development and implementation of a CASGEM Groundwater Monitoring Plan for the Ukiah Valley Basin.

♦ Hiring of a Water Resources Specialist to oversee the Construction Site Runoff Control and LID Programs as required in the MS4 permit.

CURRENT STAFFING

.5 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART





WATER AGENCY 0326

STEVE DUNNICLIFF, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 7801 Property tax assessment.

Salaries and Employee Benefits

✧ Acct. 1011 Salaries.

Services and Supplies

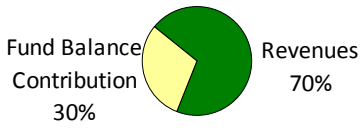
✧ Acct. 2150 California Stormwater Quality Association (CASQA) Construction Best Management Practices (BMP) Subscription, Russian River Watershed Association and other membership to comply with specific requirements relative to stormwater management.

✧ Acct. 2189 Contract for CASGEM Program participation ($50,000) and NPDES Program compliance ($15,000).

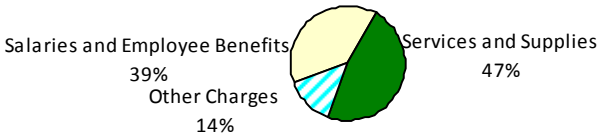
✧ Acct. 2239 Coastal Program Outreach, Phase II NPDES Stormwater Management Plan permit.

✧ Acct. 3113 Annual NPDES Permit cost ($8,000) and annual dam inspection fees ($18,000).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $6,606 to Professional Services.

PLANNING and BUILDING SERVICES

WATER AGENCY 0326

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0326 Mendo Co Water Agency
Fund: 3260 Mendo Co Water Agency

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	107,500	121,016	120,000	122,697	122,000	122,000	122,000
821120 Curr Unsec Prop Tax	5,000	4,287	7,500	4,483	8,000	8,000	8,000
821130 Supplemental Roll Tax	100	(459)	(600)	411	300	300	300
821210 Prior Secured Prop Tax	0	5,334	0	349	500	500	500
821220 Prior Unsec Prop Tax	100	262	0	107	0	0	0
821600 Timber Yield Tax	1,100	904	1,100	829	1,000	1,000	1,000
821700 Highway Property Rental	0	15	15	10	15	15	15
824100 Interest	200	92	100	253	400	400	400
825481 Homeowner Exemption	1,100	1,327	1,000	1,299	1,000	1,000	1,000
825810 Other Govt Aid	0	168	100	712	100	100	100
826390 Other Charges	6,000	5,363	0	382	0	0	0
827700 Other	0	10,053	0	0	0	0	0
827801 Grant Revenue	4,000	0	4,000	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	125,100	148,363	133,215	131,530	133,315	133,315	133,315
Salaries & Employee Benefits							
861011 Regular Employees	29,797	29,396	29,484	29,484	45,531	45,531	46,731
861013 Overtime Reg Emp	0	990	0	0	0	0	0
861021 Co Cont Retirement	0	0	589	0	11,170	11,170	11,170
861022 Co Cont OASDI	0	0	0	0	2,856	2,856	2,930
861023 Co Cont Medicare	426	441	428	428	668	668	685
861024 Co Cont Retire Incr	0	0	0	0	4,155	4,155	4,155
861030 Co Cont Health Ins	0	0	0	0	7,713	7,713	7,713
861031 Co Cont Unemp Ins	0	0	0	0	43	43	43
861035 Co Cont Workers Comp	241	216	212	212	212	301	301
Total Salaries & Employee Benefits	30,464	31,043	30,713	30,123	72,348	72,437	73,728
Services & Supplies							
862060 Communications	700	367	450	277	0	0	0
862101 Insurance - General	292	292	124	124	124	333	333
862120 Maint - Equip	2,500	1,361	2,000	1,296	0	0	0
862150 Memberships	3,845	2,550	20,000	12,691	29,245	8,637	8,637
862170 Office Expense	2,500	1,097	2,000	861	0	0	0
862187 Education & Training	3,000	89	2,000	0	0	0	0
862189 Prof/Spec Svcs - Other	10,000	6,538	60,000	19,635	65,000	85,608	79,002
862200 Rent/Lease Equip	0	845	744	744	372	372	372
862220 Small Tool/Instrument	0	0	1,500	0	0	0	0
862239 Spec Dept Expense	1,800	1,856	4,900	1,855	3,000	3,000	3,000
862250 Trans/Travel	4,500	1,840	4,000	1,509	0	0	0
862253 Travel Out of County	900	0	900	0	0	0	0
Total Services & Supplies	30,037	16,834	98,618	38,991	97,741	97,950	91,344
Other Charges							
863113 Pmt Other Gov Agency	24,900	27,635	29,650	25,842	26,000	26,000	26,000
Total Other Charges	24,900	27,635	29,650	25,842	26,000	26,000	26,000

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864370 Equipment	744	0	0	0	0	0	0
Total Fixed Assets	744	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	27,726	0	0	0	0
Total Expend Transfer & Reimb	0	0	27,726	0	0	0	0
Total Net Appropriations	86,145	75,512	186,707	94,957	196,089	196,387	191,072
Total Fund Balance Contribution	(38,955)	(72,851)	53,492	(36,573)	62,774	63,072	57,757

ECONOMIC DEVELOPMENT 1810

STEVE DUNNICLIFF, Director

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a "match" to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID), funding a contract with the Economic Development & Finance Corporation (EDFC), and funding creation of an Economic & Demographic Profile for the County.

Travel and tourism have become an important component of the local economy. To strengthen and support this industry, a Business Improvement District (BID) was established in 2006 through the addition of Chapter 5.140 to the Mendocino County Code. The BID is defined as encompassing all lodging businesses within the incorporated and unincorporated areas of the county, and allows collection of a 1% assessment on all gross room rents. The County contributes a match totaling 50% of assessment funds collected, with the total funds expended to support the assessed businesses, typically through promotion of Mendocino County as a destination.

The Economic Development & Finance Corporation (EDFC) is a non-profit business assistance organization that was created to address a need for countywide economic development services. The County and all four of the incorporated cities participated in the creation of EDFC, and elected officials from the five jurisdictions sit on its Board of Directors. This unique partnership has led to EDFC receiving operating support from the County and the Cities.

The Economic & Demographic Profile provides both the private and public sectors with current information on the status of Mendocino County's economy. The document is typically used to guide business investment and support grant applications.

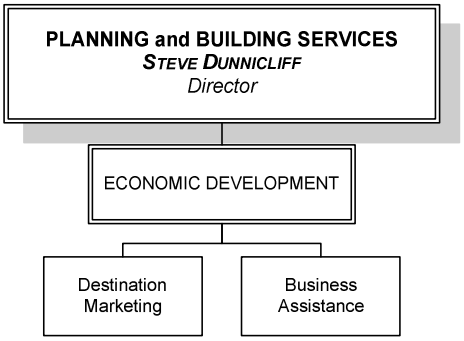
MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Continued support for budgeted economic development activities.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Continue to maintain support for budgeted economic development activities.

PROGRAM CHART



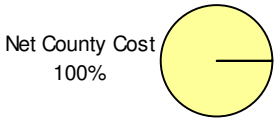


SUMMARY OF MAJOR BUDGET ACCOUNTS

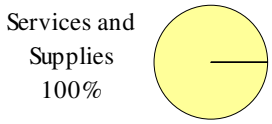
Services & Supplies

- ✧ Acct. 2150 Dues to organizations related to economic development.
- ✧ Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at $321,000. Also includes Economic Development & Finance Corporation (EDFC) contract ($29,000) and annual update of the Economic & Demographic Profile ($5,000).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $45,000 as requested by the Department to increase the Business Improvement District (BID) match.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $5,000 contribution to a Sonoma/Mendocino Economic Development Strategy Plan.

PLANNING and BUILDING SERVICES

ECONOMIC DEVELOPMENT 1810

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1810 Economic Development
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826390 Other Charges	0	0	5,000	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	0	0	5,000	0	0	0	0
Services & Supplies							
862150 Memberships	0	570	0	570	600	600	600
862170 Office Expense	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	334,000	313,736	360,600	348,325	355,000	400,000	400,000
862190 Publ/Legal Notice	0	462	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	4,900	0	0	5,000
Total Services & Supplies	334,000	314,768	360,600	353,795	355,600	400,600	405,600
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	334,000	314,768	360,600	353,795	355,600	400,600	405,600
Total Net County Cost	334,000	314,768	355,600	353,795	355,600	400,600	405,600

In 1947, the Board of Supervisors created an entity to ensure that renewable natural resources including fish, game, wildlife, and their habitat were conserved for succeeding generations of Mendocino County residents. In 1992, the Board adopted Ordinance No. 3819, which added Chapter 2.50 to the Mendocino County Code, establishing the current "Mendocino County Fish and Game Commission" (Commission).



According to Section 2.50.020 of Mendocino County Code, the primary responsibility of the Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.



MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Established a new Commission website providing public access to Commission related information including hyperlinks to regulatory documents, upcoming proposed regulatory changes, meeting information and "How To" guides.
- Conducted a grant proposal and award process using the new Commission website and digital forms. Used a newly established qualitative and quantitative grant proposal evaluation methodology to evaluate grant proposals for recommendation to the Board of Supervisors.
- Expanded Commission meeting coverage of the County by scheduling meetings in Ukiah, Willits, Ft. Bragg, Point Arena and Covelo. Incorporated teleconferencing capabilities permitting the public to dial-in to meetings.
- Continued to liaise with the Department of Fish and Wildlife agencies operating within the County in support of increased public participation in scientific research and conservation relating to fish and wildlife.
- Continued to represent the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.

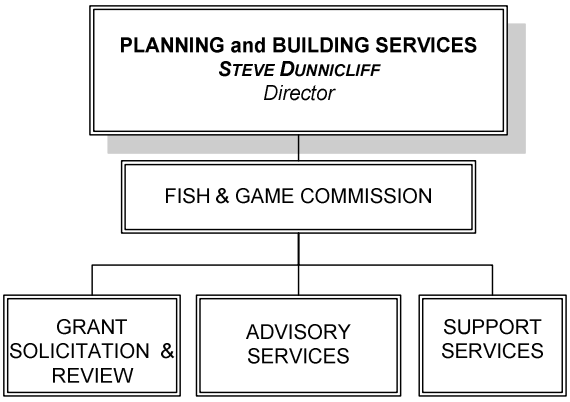
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to support public education and research through the new Commission website and public lecture series.
- Continue to support community-based activities to improve fish and wildlife habitat and propagation
- Continue efforts to increase public participation in Commission meetings and initiatives.
- Continue to represent the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.

FISH AND GAME COMMISSION 2840

STEVE DUNNICLIFF, Director

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

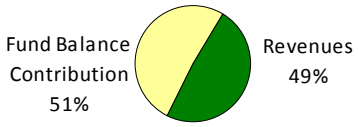
Revenues

- Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations (CA Fish and Game Code Sections 12009 – 13003); also includes interest revenue.

Services & Supplies

- Acct. 2189 Contract services for Commission Secretary.
- Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2840 Fish and Game
Fund: 1206 Fish & Game

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823200 Other Court Fine	32,000	26,629	32,000	36,925	35,000	35,000	35,000
824100 Interest	250	593	250	543	250	250	250
827700 Other	0	0	0	0	0	0	0
Total Revenues	32,250	27,222	32,250	37,468	35,250	35,250	35,250
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	444	439	195	195	195	721	721
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	906	0	1,300	490	1,300	1,300	1,300
862189 Prof/Spec Svcs - Other	0	1,800	6,000	6,170	6,000	6,000	6,000
862194 A-87 Costs	1,900	0	0	0	0	0	0
862200 Rent/Lease - Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	45,000	0	90,000	0	60,000	60,000	60,000
862250 Trans/Travel	650	1,206	2,500	1,609	3,000	3,000	3,000
862253 Trans/Travel Out of County	0	0	750	0	750	750	750
Total Services & Supplies	48,900	3,445	100,745	8,463	71,245	71,771	71,771
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	48,900	3,445	100,745	8,463	71,245	71,771	71,771
Total Fund Balance Contribution	16,650	(23,777)	68,495	(29,005)	35,995	36,521	36,521

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES 2851

STEVE DUNNICLIFF, Director

The Department of Planning and Building Services (Department) consists of three primary functional service areas: planning, building, and code enforcement. These consolidated services are provided from two locations within Mendocino County; the main office is located in Ukiah, and a satellite office is located in Fort Bragg. At both locations, office space and the public service counter are shared with the County's Division of Environmental Health. This efficient partnership creates two locations for the public to receive comprehensive and timely community development services.



Under state and local planning law, the Department is responsible for preparing, updating, and implementing plans and regulations which guide and shape local development. These include the County General Plan, Housing Element, Local Coastal Program (including the Mendocino and Gualala Town Plans), Comprehensive Airport Land Use Plans, zoning ordinances, subdivision ordinances (consistent with the State Subdivision Map Act), and the California Environmental Quality Act (CEQA). The Department is also responsible for surface mining ordinances (consistent with the Surface Mining and Reclamation Act), stormwater ordinances (consistent with the County's Municipal Separate Storm Sewer System (MS4) Permit), and development of a Climate Action Plan.

The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the county and the cities of Fort Bragg and Point Arena. Typically, the Department will review building plans (plan check) prior to issuance of building permits, and conduct inspections during the course of construction. State and local construction regulations include the California Building Code, Plumbing Code, Mechanical Code, Fire Code, Electric Code, Green Building Standards Code, Energy Code, State Historic Building Code, Regulations for Limited Density Rural Dwellings (Class K), the California Administrative Code Titles 24 and 25, and sections of the California Health and Safety Code including access requirements for the physically disabled.

Consistent with the aforementioned responsibilities, the Department also processes required applications for business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Cartographic services include the assignment of parcel addresses, in addition to the preparation of mapping products and population census information. The Abandoned Vehicle Abatement Program enables staff to work with the DMV and CHP, coordinating disposal of abandoned vehicles in the unincorporated areas of the county and in Willits, Fort Bragg and Point Arena.

Finally, the Department provides varying levels of staff support to multiple boards, commissions, and committees, including the Board of Supervisors, Water Agency Board of Directors, Planning Commission, Mendocino Historical Review Board, Archaeological Commission, Airport Land Use Commission, Subdivision Committee, Mendocino Council of Governments Technical Advisory Committee (MCOG TAC), Westport Municipal Advisory Committee (WMAC), Gualala Municipal Advisory Committee (GMAC), the Eel Russian River Commission, Mendocino County Lodging Business Improvement District (BID) Advisory Board, Resource Lands Protection Committee, and the Fish and Game Commission.

Mission Statement: Planning and Building Services strives to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of our natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County. While recognizing it is not always possible to reconcile the often-diverse interests of our clients (private applicants, interested citizens, general public, decision-makers, other agencies) the Department strives to:

- Provide precise, up-to-date and innovative advice and technical expertise.
- Be problem solvers seeking solutions to issues within the framework of the regulations.
- Treat all members of the public, applicants, decision-makers and co-workers in a courteous, respectful, and professional manner.
- Improve and maintain effectiveness and efficiency by forging working relationships within, and external to the County organizations.

- Develop and maintain a work environment that strives for excellence and exemplary customer service through teamwork, continuous training, career advancement, innovation, and a culture that encourages creative change.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Continued to enhance customer service and efficiency through streamlining and automation of more processes. Staff from the Department of Transportation and Environmental Health Division are co-located with Department 2 days a week for a "Quick Check" process that reduced the time to issue certain permits. Used technology to facilitate project review between Coastal and Inland offices.

♦ Purchased software licenses and commenced staff training to begin implementation of online permits.

♦ Implemented StormWater Management Plan through a permit review process that mandates the use of Best Management Practices to control runoff where applicable.

♦ Compiled a comprehensive list of outstanding projects/tasks identified in the General Plan, Housing Element, Ukiah Valley Plan and Mendocino Town Plan to determine resource allocation based on Board priorities.

♦ Successfully closed approximately 50% of a backlog of over 2,000 code enforcement cases in an ongoing effort to eliminate the backlog.

♦ Began focused effort to identify and address expired permits and permits with no final inspection.

♦ Completed the local review and approval process for the updated Mendocino Town Plan.

♦ Began Housing Element Update.

♦ Completed rezoning of approximately 15 acres to allow for high density residential development.

♦ Worked with cities and state to re-start Abandoned Vehicle Abatement (AVA) program.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Begin systematic approach to complete tasks identified in the General Plan, Housing Element, and Ukiah Valley Plan.

♦ Continue efforts to identify and implement improved processes that result in efficiencies and enhanced customer service. Continue implementation of online permitting system to allow online viewing of project status and issuance of simple permits. Use technology to facilitate project review between coastal and inland offices.

♦ Continue focused effort to close backlogged code enforcement cases (approx. 1,000 cases) while addressing new cases.

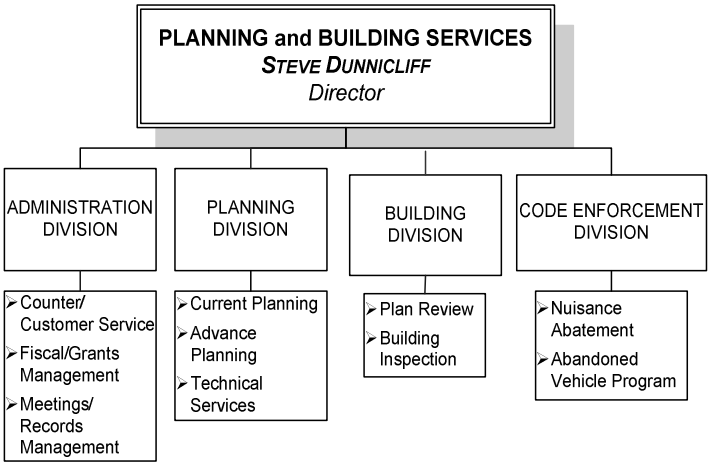
♦ Complete Housing Element Update.

♦ Commence digital archiving of over 50 years of accumulated building permits, blueprints, planning application files, project plans, and administrative records. Establish comprehensive indexing system to facilitate access to, and retrieval of digitized archives.

CURRENT STAFFING

27.0 Filled Full Time Equivalent (FTE)
37.0 Allocated FTE

PROGRAM CHART



PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES 2851

STEVE DUNNICLIFF, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 2300 Fees collected from permits for construction projects (new and remodel).
- Acct. 2600 Fees collected from Mendocino Historical Review Board applications.
- Acct. 5490 Revenue from DMV for operation of Abandoned Vehicle Abatement (AVA) Program. This program is recommencing after a short hiatus.
- Acct. 6186 Fees collected from processing Certificates of Compliance.
- Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.

Salaries and Employee Benefits

- Acct. 1011 Salaries.

Services and Supplies

- Acct. 2150 Annual membership fees to various professional organizations.
- Acct. 2187 Staff training for new and existing staff on new and existing codes, laws and regulations.
- Acct. 2189 Includes Planning Commissioner per diem costs, contracts for Housing Element implementation and updates to the Zoning Code and General Plan, and professional services for automated permitting and mine/quarry inspections.
- Acct. 2239 Includes expenditures for municipal advisory councils, permit/project refunds, abatement of nuisance properties, field staff kits.

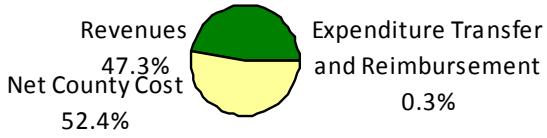
Fixed Assets

- Acct. 4370 Field staff vehicle.

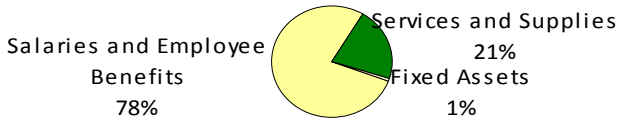
Transfers

- Acct. 5380 Reimbursement from the Community Development Block Grant (CDBG) program for the cost of administering the program.
- Acct. 5802 Transfer out to General Services Agency to fund facility improvement projects.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends an increase in Net County Cost of $386,143. Of this amount $207,542 is to cover staff costs for the Workforce Investment Act Program. This program was previously housed and funded in Budget Unit 5010-Health and Human Services Agency/Social Services. The requested amount covers the required match to the federal grant. The additional $162,542 funds three Planner positions currently in the hiring process.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.


Mendocino Town Plan Meeting

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES 2851

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2851 Planning and Building Services
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822250 Mobile Hm Setup Fee	12,200	12,613	15,000	24,625	11,132	11,132	11,132
822300 Constr Permit	679,970	719,008	700,000	751,315	798,819	798,819	798,819
822500 Zoning Permit	28,000	47,197	40,000	57,221	74,583	74,583	74,583
822600 Other Permit	6,500	8,050	7,000	7,845	8,889	8,889	8,889
822605 Variance/Use Permit	75,000	96,214	85,000	82,073	91,767	91,767	91,767
822609 Coastal Zone Permit	50,000	66,434	55,000	70,458	84,219	84,219	84,219
823300 Forfeiture and Penalty	10,000	9,797	10,000	98,730	60,000	60,000	60,000
825395 Coastal Conserv	0	1,408	0	0	0	0	0
825490 State Other	90,000	1,608	25,000	0	19,080	19,080	19,080
825810 Other Govt Aid	0	0	64,000	0	0	0	0
826180 Planning/Engineering	59,000	47,205	52,000	64,841	94,853	94,853	94,853
826184 Environ Impact Report	0	1,420	0	0	0	0	0
826185 General Plan Amend	5,500	4,034	6,000	594	0	0	0
826186 Other Permit Fee	25,000	22,817	20,000	45,447	45,245	45,245	45,245
826187 Abandoned Veh Abate	1,000	0	1,000	906	1,000	1,000	1,000
826188 Gen Plan Maint	125,000	163,389	175,000	180,272	300,000	300,000	300,000
826390 Other Charges	119,000	132,368	177,600	124,354	164,300	164,300	164,300
827600 Other Sales	5,700	4,780	5,700	13,521	8,284	8,284	8,284
827700 Other	0	200	0	461	0	0	0
827801 Operating Transfer In	0	0	27,726	0	0	0	0
Total Revenues	1,291,870	1,338,541	1,466,026	1,522,661	1,762,171	1,762,171	1,762,171
Salaries and Employee Benefits							
861011 Regular Employees	1,454,749	1,181,905	1,501,350	1,358,787	1,527,313	1,776,251	1,807,451
861012 Extra Help	0	8,250	10,400	16,901	28,772	28,772	29,972
861013 Overtime Reg Emp	0	7,169	0	2,899	0	0	0
861021 Co Cont Retirement	250,555	265,235	378,851	336,006	362,357	424,840	429,621
861022 Co Cont OASDI	66,194	70,018	87,892	80,309	91,189	106,623	108,557
861023 Co Cont Medicare	15,481	16,497	20,556	19,028	21,327	24,937	25,407
861024 Co Cont Retire Incr	118,674	121,666	137,052	118,691	132,457	152,248	154,116
861030 Co Cont Health Ins	162,948	187,173	267,967	201,422	219,003	254,890	254,890
861031 Co Cont Unemp Ins	11,685	11,685	0	0	7,526	7,526	7,526
861035 Co Cont Workers Comp	32,641	59,523	54,637	54,637	54,637	96,153	96,153
Total Salaries and Employee Benefits	2,112,927	1,929,121	2,458,705	2,188,679	2,444,581	2,872,240	2,913,693
Services and Supplies							
862060 Communications	6,750	6,595	6,750	6,463	7,000	7,000	7,000
862101 Insurance - General	18,611	18,842	10,038	10,038	10,037	77,763	77,763
862120 Maint - Equip	26,900	41,250	50,000	42,485	30,000	30,000	30,000
862150 Memberships	3,400	1,553	4,000	1,545	3,500	3,500	3,500
862170 Office Expense	49,000	50,314	49,000	66,265	51,000	51,000	51,000
862187 Education and Training	2,200	2,343	9,900	11,262	8,000	8,000	8,000
862189 Prof/Spec Svcs - Other	220,298	58,092	110,825	203,850	430,000	430,000	430,000
862190 Publ/Legal Notice	15,000	5,790	15,000	11,742	15,000	15,000	15,000
862200 Rent/Lease - Bldg Grnds	1,200	625	1,200	585	1,200	1,200	1,200
862230 Info Tech Equip	1,100	1,601	1,100	2,473	5,800	5,800	5,800
862239 Spec Dept Expense	40,000	41,548	61,000	101,866	89,000	89,000	89,000
862250 Trans/Travel	47,250	43,678	47,250	52,685	53,000	53,000	53,000
862253 Travel Out of County	5,000	2,929	10,365	8,255	15,000	15,000	15,000
Total Services and Supplies	436,709	275,161	376,428	519,513	718,537	786,263	786,263

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864370 Equipment	0	0	0	0	25,000	25,000	25,000
Total Fixed Assets	0	0	0	0	25,000	25,000	25,000
Expend Transfer and Reimb							
865380 Intrafund Transfers	0	0	0	0	(28,540)	(28,540)	(28,540)
865802 Oper Transfer Out	0	0	0	0	16,700	16,700	16,700
Total Expend Transfer and Reimb	0	0	0	0	(11,840)	(11,840)	(11,840)
Total Net Appropriations	2,549,636	2,204,282	2,835,133	2,708,193	3,176,278	3,671,663	3,713,116
Total Net County Cost	1,257,766	865,741	1,369,107	1,185,532	1,414,107	1,909,492	1,950,945

The Planning and Building Services – Special Fund (Special Fund) was established for multi-year projects and programs formerly contained in Budget Unit 2851. These include:

(1) MICROGRAPHIC/DOCUMENT IMAGING FUND: Planning and Building Services has separate physical locations in Ukiah and Fort Bragg, with extensive hard-copy files unique to each location. These files require extensive storage areas, and impact the Department's ability to provide equal service from both offices. A fee has been established to cover the cost of storing these files and records, and will ultimately allow for the implementation of an electronic document-imaging program.

(2) CONTINUING EDUCATION AND TRAINING FUND (AB 717): Planning and Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 and Health & Safety Code §18949.29.

(3) ENVIRONMENTAL IMPACT REPORT (EIR) FUND: The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

SUMMARY OF MAJOR BUDGET ACCOUNTS

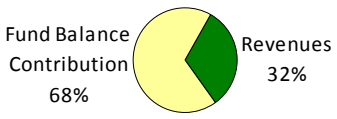
Revenues

- ✧ Acct. 6184 Applicant payment of costs for preparation/review of Environmental Impact Reports (CEQA compliance).
- ✧ Acct. 6260 Fee collected to maintain records and implement electronic imaging.
- ✧ Acct. 6264 Fee collected for continuing education and training mandated by the California Health and Safety Code §18949.29.

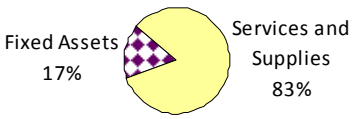
Services & Supplies

- ✧ Acct. 2187 Education and training for County Building Inspection staff as mandated by the California Health and Safety Code §18949.29.
- ✧ Acct. 2189 Contracted document imaging services.
- ✧ Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).
- ✧ Acct. 2253 Out-of-County travel for County Building Inspection staff education and training.
- ✧ Acct. 4370 Imaging hardware costs.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES – SPECIAL FUND..... 2852

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2852 Planning & Building - Special
Fund: 1222 General Plan Update

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	3,000	2,899	3,000	2,380	3,500	3,500	3,500
826184 Environ Impact Report	0	2,500	0	0	0	0	0
826260 Micrographic Fee	21,000	24,164	21,000	26,111	25,000	25,000	25,000
826264 AB717 Educ/Training	20,000	27,017	20,000	30,450	27,000	27,000	27,000
826390 Other Charges	400	461	400	394	600	600	600
827700 Other	0	0	0	0	0	0	0
Total Revenues	44,400	57,041	44,400	59,335	56,100	56,100	56,100
Services & Supplies							
862187 Education & Training	20,000	2,351	19,500	14,308	8,500	8,500	8,500
862189 Prof/Spec Svcs - Other	0	0	0	0	100,000	100,000	100,000
862239 Spec Dept Expense	71,959	0	71,959	728	30,257	30,257	30,257
862253 Travel Out of County	0	0	3,500	0	8,500	8,500	8,500
Total Services & Supplies	91,959	2,351	94,959	15,036	147,257	147,257	147,257
Fixed Assets							
864370 Equipment	0	0	0	0	30,000	30,000	30,000
Total Fixed Assets	0	0	0	0	30,000	30,000	30,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	91,959	2,351	94,959	15,036	177,257	177,257	177,257
Total Fund Balance Contribution	47,559	(54,690)	50,559	(44,299)	121,157	121,157	121,157

PLANNING AND BUILDING SERVICES

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 0402-GRANT

STEVE DUNNICLIFF, Director

GRANT DESCRIPTION

The Community Development Block Grant (CDBG) Program is funded by the Federal Department of Housing & Urban Development (HUD). The County accesses CDBG grants on a competitive basis through the State Department of Housing & Community Development (HCD).

Recent activities the County has successfully funded through CDBG include: 1) Business loan program, which provides gap financing (loans) in conjunction with other financial sources, to retain or expand businesses and subsequently create or retain jobs; 2) Microenterprise (small business) training to individuals or businesses; 3) Special studies related to economic development and housing; 4) Housing rehabilitation; and 5) Homebuyer assistance.

The County's CDBG Program is administered by Planning and Building Services through multiple subrecipients such as the Community Development Commission of Mendocino County (CDC).

GRANT INCEPTION DATE	Multiple
CURRENT GRANT PERIOD	Multiple
SOURCE OF FUNDS	State of California, Department of Housing and Community Development
CONTINUITY OF GRANT	Application accepted by the State on a yearly basis.

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 7.5% of total grant amount
Does the budget include the maximum amount?	No
If No, please explain.	Funds are received on a reimbursement basis over the course of a multi-year grant

EMPLOYEES	**(full time equivalent)**	**Grant Fund**	**General Fund**
None			

GRANT FUNDING AND BUDGET	**11-DRI-7733**	**12-CDBG-8399**
Revenues	$ 104,000	$ 1,000,000
Expenditures		
Activity Costs:	$ 101,135	$ 841,475
**Activity Delivery Costs:	0	86,025
*General Administration Costs:	2,865	72,500
TOTAL	$ 104,000	$ 1,000,000

7733 funds an update of the County's Local Hazards Mitigation Plan; and

8399 contains funds for homeownership assistance, microenterprise technical assistance, administration and two studies.

***Funding for costs directly associated with the activity.*

**Funding for grant management contracts, as well as reimbursement of admin costs incurred by the CDC and County.*

Total Projected Program Costs = $ 1,104,000

COUNTY MATCH REQUIRED Yes

COUNTY MATCH AMOUNT Various amounts as adopted by Resolution of the Board of Supervisors per applications activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.

INDEPENDENT AUDIT REQUIRED Yes

The Workforce Investment Act (WIA) is a federal law, enacted August 7, 1998, designed to prepare youth and adults for entry into the labor force. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. Each WIB also has a Youth Council to make recommendations related to the delivery of WIA services to youth, ages 14-24.

The local workforce investment system is comprised of 19 agencies that collaborate to provide comprehensive workforce preparation through the One-Stop system, called "Mendocino Works". This system includes the Employment Development Department, CalWORKs Job Services, West Company/Small Business Development Center and Mendocino College.

In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

The relationship between the County and the WIB is detailed in an agreement signed by the Board of Supervisors as the "Local Elected Official" (LEO), the Workforce Investment Board, and a participating County Department.

Current responsibilities of the WIB include:

- Providing administration of the WIA formula funds (non-competitive) for Adult, Dislocated Worker, Youth, and Rapid Response in addition to Governor Discretionary competitive funds.
- Ensuring Mendocino County receives "formula funded" dollars (non-competitive allocation) of the Federal Department of Labor (DOL) funds for workforce development and business services.
- Overseeing the day-to-day operations of the Mendocino Works One-Stop Center, and collaborating with partner agencies to resolve issues related to the co-location of the partners within those centers.
- Developing training priorities within both industry sector and occupational clusters that are projected as high-growth and high demand.
- Striving to increase the number of participants who obtain a marketable and industry-recognized credential or degree, with a special emphasis on unemployed, underemployed, low-skilled, low-income, veterans, individuals with disabilities and other at risk populations.
- Annually preparing and submitting required reports on the CEDS to the Federal Economic Development Agency (EDA).
- Authoring applications in response to the special project Requests for Proposal (RFPs) issued by the California Employment Development Department (EDD) and the Department of Labor, to assist dislocated workers.
- Fiscal and program monitoring of the contract with the WIA program services provider, to ensure continued funding by overseeing compliance with strict State Employment Development Department (EDD) and Federal Department of Labor (DOL) guidelines. (See contracted amount: *Contract for Services** below.)
- Collaborating with other Local Workforce Investment Board Directors for regional applications when a regional approach is required or more likely to be funded.
- Developing and manage the Memorandum of Understanding between the Board of Supervisors, the Mendocino County Workforce Investment Board, and the One Stop System Partners.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Awarded $362,443 grant of Governor discretionary funds to assist workers, countywide who were dislocated from employment due to business closures or downsizing. Authored a request to expand the application to include dislocated workers separated from employment within specific industry sectors in the County, as opposed to specific employers.
- Compiled required data and prepared the Comprehensive Economic Development Strategy (CEDS) annual report for submission to the EDA.
- Prepared and wrote the required Request For Proposals for WIA Program Service Delivery
- Authored and submitted the Local Workforce Investment Area Five Year Strategic Plan with a request to be considered for High-Performance Local Board (HPB) certification as required by the California Workforce Investment Board.
- Received two year recertification from the California Workforce Investment Board (CWIB).
- Conducted Fiscal and Program Monitoring of the contractor, Mendocino Private Industry Council (MPIC), to ensure compliance which results in continued WIA funding to Mendocino County.
- Nearing final phase of IS infrastructure merger of WIA Programs and State EDD CalJOBS system. Conducted trainings for partner agencies and local educational providers for the new integrated database system.
- Conducted the Fiscal and Program monitoring of the contractor, per the State directive. Partnered in the career pathways application, (requiring regional participation) with Northern California Career Pathways Alliance to formalize a regional application.

PLANNING and BUILDING SERVICES

WORKFORCE INVESTMENT ACT..... 0413-GRANT

STEVE DUNNICLIFF, Director

GOALS/OBJECTIVES FOR FY 2014-15

- Finalize and submit for approval the amended WIB/LEO/Administrative Staff Partnership agreement to reflect the move of the WIA unit to Planning and Building Services.
- Update and resubmit the request for High-Performance Local Board (HPB) certification.
- Compile the Comprehensive Economic Development Strategy (CEDS) annual report.
- Continue technical assistance to the WIA program service provider in attaining the newly mandated requirement of utilizing 30% of the Adult and Dislocated Worker formula funds for specific training expenses.
- Conduct the Fiscal and Program monitoring of the contractor, per the State directive.
- Award contract for WIA Program Service Delivery.

GRANT INCEPTION DATE	July 1, 2000
CURRENT GRANT PERIOD	July 1, 2014 – June 30, 2015
SOURCE OF FUNDS	U.S. Department of Labor, Administered by the State Employment Development Department - EDD.
CONTINUITY OF GRANT	Ongoing annual allocation of formula funds. Additional competitive fund applications are issued throughout the year.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Negotiated indirect cost agreement
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
*Staff Services Administrator	1.000	12.8%	87.2%
*Senior Program Specialist	1.000	42.2%	57.8%
*Office Assistant III	0.475	39.9%	60.1%

Positions are in BU 2851-Planning and Building Services

GRANT FUNDING AND BUDGET

Revenues	
Grant	$ 806,557
Fund Balance Contribution	214,180
TOTAL	$ 1,020,737
Expenditures	
Costs (*Services and Supplies)*	$ 16,950
*Contract for Services	1,003,787
TOTAL	$ 1,020,737

Total Projected Program Costs = $ 1,020,737

COUNTY MATCH REQUIRED	Yes
COUNTY MATCH AMOUNT	$214,180 cash match (County General Fund)
INDEPENDENT AUDIT REQUIRED	Yes

PLANNING and BUILDING SERVICES

WORKFORCE INVESTMENT ACT 0413-GRANT

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0413 Workforce Investment Act
Fund: 4130 Workforce Investment Act

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	1,625,053	1,032,756	883,280	869,567	806,557	806,557	806,557
827802 Operating Transfer In	0	366,211	0	140,982	0	0	0
Total Revenues	1,625,053	1,398,967	883,280	1,010,549	806,557	806,557	806,557
Services & Supplies							
862060 Communications	350	0	350	0	350	350	350
862101 Insurance - General	0	0	0	0	0	0	0
862150 Memberships	1,850	1,750	1,850	1,850	1,850	1,850	1,850
862170 Office Expense	1,450	707	3,600	373	3,600	3,600	3,600
862182 Data Processing Services	0	285	6,000	285	6,000	6,000	6,000
862187 Education & Training	0	505	0	0	0	0	0
862189 Prof/Spec Svcs - Other	1,665,190	1,066,609	1,007,312	1,036,302	1,003,787	1,003,787	1,003,787
862190 Publ/Legal Notice	200	0	800	177	800	800	800
862250 Trans/Travel	600	0	600	0	600	600	600
862253 Travel Out of County	6,450	3,066	3,750	1,016	3,750	3,750	3,750
Total Services & Supplies	1,676,090	1,072,922	1,024,262	1,040,004	1,020,737	1,020,737	1,020,737
Total Net Appropriations	1,676,090	1,072,922	1,024,262	1,040,004	1,020,737	1,020,737	1,020,737
Total Fund Balance Contribution	51,037	(326,045)	140,982	29,455	214,180	214,180	214,180





FACTORY PIPE, LLC *Ross H. Liberty, President*

PROBATION DEPARTMENT

INDEX

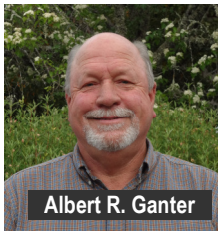
BUDGET UNIT	NAME OF BUDGET	

2550 ..... Juvenile Hall E-300
2560 ..... Probation E-304
2561 ..... Juvenile Justice Crime Prevention Act (JJCPA) E-308
Grant 0430 ..... Adult Assessment and Supervision E-310

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer



Juvenile Hall provides for physical and emotional care to incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. As mandated, it is operated with as homelike an environment as possible. This includes providing food, clothing, and personal hygiene items, as well as medical, psychiatric, and dental services.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued efforts to recruit and train extra-help staff, which provides staffing flexibility, and reduces overtime.
- Completed staff training in CPR and first aid.
- Completed perishable skills training to all staff, in compliance with State standards.
- CORE training completed for four Juvenile Corrections Counselors.
- All staff trained to comply with Federal Prison Rape Elimination Act (PREA) mandates.
- Board of State and Community Corrections (BSCC) bi-annual inspection completed with findings of total compliance.
- Introduced a pilot yoga program for detained youth as a tool to assist in managing daily stress. Determined program was better suited to Probation school "New Beginnings" for out-of-custody youth, therefore, program transferred.
- Expanded the garden project, with community contributions of materials, to provide additional activities for youth, and as a source of healthful vegetables for the Juvenile Hall kitchen.
- Acquired and installed a narrow-band radio repeater to enhance safety through the entire facility.
- Added LiveScan equipment.
- Completed installation and activation of new automated touch-screen switchboard which includes controls for all audio and video systems.

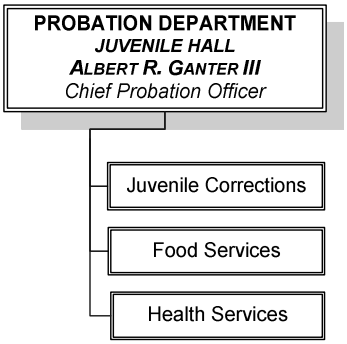
GOALS/OBJECTIVES FOR FY 2014-15

- Continue efforts to recruit and train extra-help staff, which provides staffing flexibility, and reduces overtime.
- Remain responsive in adapting to changes in mental health services to ensure that adequate levels of service are being provided.
- Complete curriculum for garden project for detained youth as future vocational training and to qualify as elective high school credits in gardening and/or landscaping.
- Complete Americans with Disabilities Act (ADA) compliance for entire facility.
- Continue Federal Prison Rape Elimination Act (PREA) compliance and training requirements.
- Identify and upgrade where necessary security cameras and video equipment.

CURRENT STAFFING

26.6 Filled Full Time Equivalent (FTE)
28.8 Allocated FTE

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5433 Youthful Offender Block Grant funds, to be used to fund CORE training for extra-help corrections counselors.
- ✧ Acct. 5464 State reimbursement under the school breakfast/lunch program.
- ✧ Acct. 6346 Charges to parents to recover the cost of incarceration.

Salaries & Employee Benefits

- ✧ Accts. 1012 & 1013 Funding for extra help and overtime necessary for 24/7 shift coverage. Extra-help is less expensive than overtime, and is utilized whenever possible.

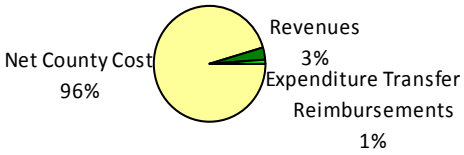
Services & Supplies

- ✧ Acct. 2050 Clothing and personal items for incarcerated youth.
- ✧ Acct. 2080 Food for incarcerated youth.
- ✧ Acct. 2090 Kitchen, laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.
- ✧ Acct. 2140 Prescription medication for incarcerated youths.
- ✧ Acct. 2185 Routine and non-routine medical care for incarcerated youths.
- ✧ Acct. 2187 Basic CORE training for extra-help corrections counselors.
- ✧ Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Pre-employment screening for corrections counselors.
- ✧ Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

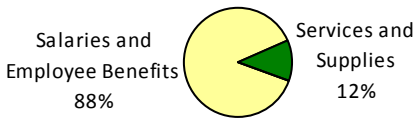
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch S.T.O.P. funding for counseling services provided under contract with the Mendocino County Youth Project.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2550 Juvenile Hall
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825344 2011 Realignment Pub Sfty	0	0	8,000	0	0	0	0
825464 State Brkfst/Lunch Prog	40,000	30,723	40,000	29,153	33,231	33,231	33,231
825489 State Youthful Offender	0	0	0	0	21,753	21,753	21,753
826346 Support in Juv Hall	85,000	44,968	43,000	31,314	44,015	44,015	44,015
826390 Other Charges	13,600	1,018	0	14,691	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	138,600	76,709	91,000	75,158	98,999	98,999	98,999
Salaries & Employee Benefits							
861011 Regular Employees	1,177,167	1,113,870	1,198,174	1,080,383	1,197,214	1,197,214	1,203,214
861012 Extra Help	227,040	110,524	227,040	98,611	122,840	122,840	125,240
861013 Overtime Reg Emp	221,300	302,634	133,367	255,152	248,526	248,526	248,526
861021 Co Cont Retirement	399,118	375,345	418,653	357,200	375,322	375,322	376,594
861022 Co Cont OASDI	81,824	82,774	77,477	77,515	83,062	83,062	83,434
861023 Co Cont Medicare	20,330	21,063	22,395	19,592	21,207	21,207	21,329
861024 Co Cont Retire Incr	164,122	151,665	148,880	127,246	125,562	125,562	126,059
861030 Co Cont Health Ins	237,530	226,437	271,995	257,093	302,612	302,612	302,612
861031 Co Cont Unemp Ins	8,949	8,949	0	0	9,132	9,132	9,132
861035 Co Cont Workers Comp	42,020	42,635	40,114	40,114	40,114	78,614	78,614
Total Salaries & Employee Benefits	2,579,400	2,435,895	2,538,095	2,312,906	2,525,591	2,564,091	2,574,754
Services & Supplies							
862050 Clothing/Pers Items	8,000	15,852	10,500	8,345	10,500	10,500	10,500
862060 Communications	18,500	6,071	5,600	4,955	5,600	5,600	5,600
862080 Food	85,000	74,122	85,000	67,732	85,000	85,000	85,000
862090 Household Expense	30,000	36,536	30,000	27,736	30,000	30,000	30,000
862101 Insurance - General	29,239	29,618	6,543	6,543	6,543	18,301	18,301
862120 Maint - Equip	5,000	8,755	5,000	0	5,000	5,000	5,000
862130 Maint - Strc/Impr/Grnds	1,500	276	1,500	1,062	1,500	1,500	1,500
862140 Med Dentl & Lab Supls	8,000	5,414	8,000	5,846	8,000	8,000	8,000
862150 Memberships	100	0	100	95	100	100	100
862160 Misc Expense	500	0	500	0	500	500	500
862170 Office Expense	10,000	7,677	10,000	7,969	10,000	10,000	10,000
862185 Medical/Dental Svcs	95,000	97,145	95,000	88,805	95,000	95,000	95,000
862187 Education & Training	0	661	4,000	15,793	4,000	4,000	4,000
862189 Prof/Spec Svcs - Other	37,140	49,272	47,154	55,097	55,500	55,500	55,500
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	8,000	6,160	8,000	316	8,000	8,000	8,000
862239 Spec Dept Expense	17,000	3,395	8,000	5,559	8,000	8,000	8,000
862250 Trans/Travel	2,500	1,347	2,600	1,671	2,600	2,600	2,600
862253 Travel Out of County	2,000	239	2,000	212	2,000	2,000	2,000
Total Services & Supplies	357,479	342,541	329,497	297,736	337,843	349,601	349,601
Fixed Assets							
864370 Equipment	13,600	0	0	18,817	0	0	0
Total Fixed Assets	13,600	0	0	18,817	0	0	0

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Expend Transfer & Reimb							
865380 Intrafund Transfer	(37,140)	(43,408)	(43,404)	(43,404)	(31,247)	(31,247)	(31,247)
865802 Operating Transfer Out	0	40,000	0	0	0	0	0
Total Expend Transfer and Reimb	(37,140)	(3,408)	(43,404)	(43,404)	(31,247)	(31,247)	(31,247)
Total Net Appropriations	2,913,339	2,775,028	2,824,188	2,586,056	2,832,187	2,882,445	2,893,108
Total Net County Cost	2,774,739	2,698,319	2,733,188	2,510,898	2,733,188	2,783,446	2,794,109

PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

The Probation Department oversees three major programs: Juvenile Hall (presented in Budget Unit 2550), Juvenile Probation Services, and Adult Probation Services.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued the implementation of AB109 and worked collaboratively with the Community Corrections Partnership to meet realignment needs.
- Continued to implement Evidence Based Practices in all divisions.
- Provided training to meet the additional responsibilities of Public Safety Realignment.
- Established/designated a Field Training Officer for Probation.
- Completed the System Improvement Plan update as recommended from the PQCR (Peer Quality Case Review).
- Partnered with various Community Based Organizations to provide services to meet realignment needs, including vocational rehab/work to change.
- 2nd graduation class (total of 9 graduates) completed Day Reporting Center program.
- Purchased three new sedans and two SUVs to replace aged, worn vehicles using SB678 funding.

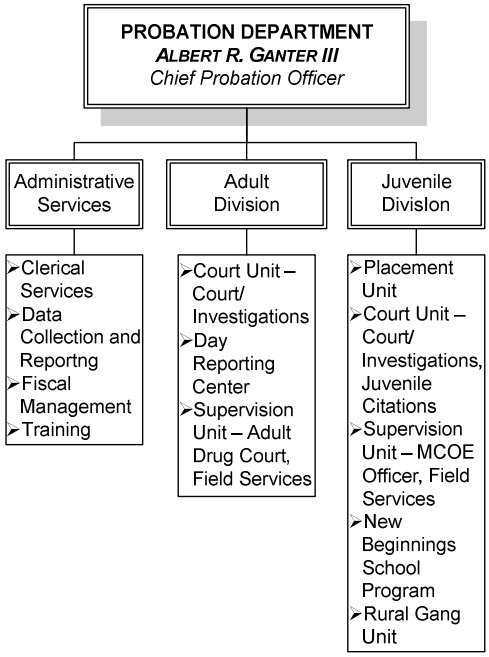
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to look for opportunities to improve upon availability of mental health services offered.
- Continue the productive relationship with the Community Corrections Partnership.
- Continue to recruit and train highly qualified Deputy Probation Officers to allocated staffing levels.
- Develop a standardized training program for all Deputy Probation Officers to enhance officer safety, effectiveness and provide career development.
- Complete web-based Lexipol Policy and Procedure Manual.
- Ensure compliance with CPOC's corrective action plan for the reinstatement of Title IV-E claiming.
- Formalize and implement contract with contractor to ensure Title IV-E compliance and funding preservation, as well as fulfill training requirements.
- Add two 4x4 vehicles and replace three additional aged, worn cars.

CURRENT STAFFING

40.0 Filled Full Time Equivalent (FTE)
49.0 Allocated FTE

PROGRAM CHART



PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5344 Revenues related to Public Safety Realignment, including AB 109 Community Corrections, Youthful Offender Block Grant, and Youthful Re-entry funding.
- ✧ Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the Rural Gang Unit.
- ✧ Acct. 6226, 6227 and 6228 Fees charged to adult probationers, and collected through the County Court Collections Division of the Treasurer-Tax-Collector's Office.
- ✧ Acct. 6390 Reimbursement from the Mendocino County Office of Education for .5 FTE Deputy Probation Officer, to serve at the Community School campus.

Services & Supplies

- ✧ Acct. 2050 Specialty clothing and professional equipment for Deputy Probation Officers.
- ✧ Acct. 2189 Contract services with BI, Inc. to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; contract for sex offender psychological services; and other professional services as required.
- ✧ Acct. 2232 Bullet-proof vests, firearms, and other law enforcement supplies.
- ✧ Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

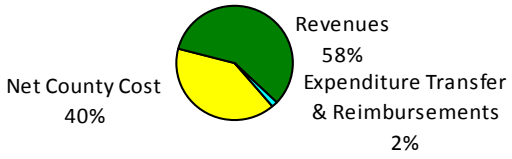
Fixed Assets

- ✧ Acct. 4370 Probation Vehicles

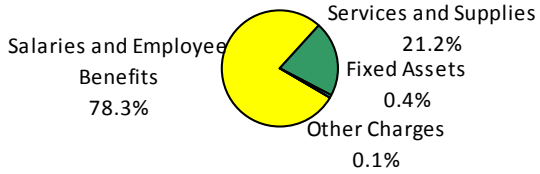
Intra-fund Transfers

- ✧ Acct. 5380 Reimbursement from the Mendocino County Children's System of Care (CSOC), for the cost of the New Beginnings Program.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase in Net County Cost of $221,979 to cover the cost filling three current vacancies and the anticipated reduction of Title IVE revenue.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2560 Probation Officer
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823110 Crim Just Const Fund	40,000	31,500	40,000	33,900	40,000	40,000	40,000
823204 Misc Court Fine	5,000	5,742	5,000	6,568	5,000	5,000	5,000
825210 State Welfare Admin	15,000	0	0	(8,103)	0	0	0
825341 Realignment Hlth Svcs	91,003	91,002	91,002	91,002	91,002	91,002	91,002
825344 2011Realignment Pub Sfty	1,188,359	950,168	1,852,856	1,198,322	1,560,128	1,214,079	1,214,079
825398 SB90 Reimb	0	11,309	0	7,941	0	0	0
825489 State Youthful Offender	0	131,377	0	223,448	252,728	252,728	252,728
825490 State Other	486,641	906,167	847,981	934,361	758,339	758,339	779,148
825510 Fed Welfare Admin	15,000	17,852	0	5,860	0	0	0
825511 TANF Probation	0	0	0	0	0	0	0
825518 Title IV-E	510,000	555,957	560,000	553,224	420,000	420,000	420,000
825670 Federal Other	0	0	0	2,344	0	0	0
825810 Other Govt Aid	20,000	0	0	3,190	0	0	0
826118 Cite Process Fee	1,000	352	1,000	180	1,000	1,000	1,000
826226 Adult Prob Supervision	175,000	165,405	150,000	163,104	161,220	161,220	161,220
826227 Adult Prob Diversion	15,000	13,273	13,200	15,665	16,718	16,718	16,718
826228 Adult Prob Pre-Sentence	63,000	45,946	39,000	43,496	39,239	39,239	39,239
826238 Juv Drug Ct Enroll Fee	0	13	0	7	0	0	0
826268 Work Furlough	3,500	2,822	3,600	6,424	3,092	3,092	3,092
826270 Elec Monitor Fee	0	(8)	0	0	0	0	0
826385 Drug Testing Prog	35,000	15,910	17,700	15,133	17,700	17,700	17,700
826390 Other Charges	41,400	48,326	42,950	35,540	42,950	42,950	42,950
826399 Collection Service	9,000	10,022	9,000	5,831	9,000	9,000	9,000
826404 Returned Check Chg	0	0	0	29	0	0	0
827700 Other	0	1	0	0	0	0	0
827711 Civil Assmt PC1214.1	0	0	0	0	0	0	0
Total Revenues	2,713,903	3,003,134	3,673,289	3,337,467	3,418,116	3,072,067	3,092,876
Salaries & Employee Benefits							
861011 Regular Employees	2,120,839	2,033,066	2,200,096	2,111,988	2,099,248	2,278,439	2,290,439
861012 Extra Help	25,000	29,994	25,000	14,742	25,000	25,000	26,200
861013 Overtime Reg Emp	15,000	19,577	35,000	40,326	35,000	35,000	35,000
861021 Co Cont Retirement	687,298	711,068	699,593	686,832	667,348	714,842	717,387
861022 Co Cont OASDI	124,318	126,347	130,645	123,879	126,332	137,181	137,925
861023 Co Cont Medicare	29,075	29,984	30,941	29,187	29,908	32,446	32,637
861024 Co Cont Retire Incr	286,133	294,675	282,347	264,260	228,476	242,360	243,354
861030 Co Cont Health Ins	394,541	393,679	437,916	434,694	451,554	490,383	490,383
861031 Co Cont Unemp Ins	15,215	15,215	0	0	8,999	8,999	8,999
861035 Co Cont Workers Comp	136,460	113,387	96,606	96,606	96,606	175,618	175,618
Total Salaries & Employee Benefits	3,833,879	3,766,993	3,938,144	3,802,515	3,768,471	4,140,268	4,157,942
Services & Supplies							
862050 Clothing & Personal	10,000	0	14,000	8,193	14,000	14,000	14,000
862060 Communications	40,000	9,766	29,200	8,210	15,000	15,000	15,000
862101 Insurance - General	10,203	10,799	4,864	4,864	4,864	11,641	11,641
862120 Maint - Equip	12,000	15,608	12,000	189	12,000	12,000	12,000
862150 Memberships	2,500	1,787	2,500	2,395	2,500	2,500	2,500
862170 Office Expense	86,500	51,084	68,200	39,141	45,000	45,000	45,000

PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies - Continued							
862187 Education & Training	35,000	32,654	35,000	32,695	50,000	50,000	50,000
862189 Prof/Spec Svcs - Other	395,000	488,427	1,057,705	779,582	1,176,605	759,750	759,750
862190 Publ & Legal Notices	0	0	0	0	3,000	3,000	3,000
862200 Rent/Lease - Equip	3,000	420	3,000	540	3,000	3,000	3,000
862210 Rent/Lease - Bldg Grnds	4,500	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	35,000	14,386	38,502	18,622	38,502	38,502	38,502
862239 Spec Dept Expense	125,000	84,933	125,000	78,636	110,000	110,000	110,000
862250 Trans/Travel	46,600	47,527	47,500	46,609	47,500	47,500	47,500
862253 Travel Out of County	15,000	12,261	15,000	9,493	15,000	15,000	15,000
Total Services & Supplies	820,303	769,652	1,452,471	1,029,172	1,536,971	1,126,893	1,126,893
Other Charges							
863113 Pmt Other Gov Agency	6,000	0	6,000	0	6,000	6,000	6,000
Total Other Charges	6,000	0	6,000	0	6,000	6,000	6,000
Fixed Assets							
864370 Equipment	100,000	87,381	170,000	25,906	0	0	20,809
Total Fixed Assets	100,000	87,381	170,000	25,906	0	0	20,809
Expend Transfer & Reimb							
865380 Intrafund Transfer	(113,856)	(93,538)	(100,000)	(89,533)	(100,000)	(100,000)	(100,000)
865802 Operating Transfer Out	0	2,000	0	0	0	0	0
Total Expend Transfer & Reimb	(113,856)	(91,538)	(100,000)	(89,533)	(100,000)	(100,000)	(100,000)
Total Net Appropriations	4,646,326	4,532,488	5,466,615	4,768,060	5,211,442	5,173,161	5,211,644
Total Net County Cost	1,932,423	1,529,353	1,793,326	1,430,592	1,793,326	2,101,094	2,118,768

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

ALBERT R. GANTER III, Chief Probation Officer

GRANT DESCRIPTION

This annual allocation is used to fund the Juvenile Probation Division's Rural Gang Unit. Primary activities are intensive supervision services to juvenile probationers who have been involved in gang activities.

GRANT INCEPTION DATE July 1, 2001

CURRENT GRANT PERIOD July 1, 2014 – June 30, 2015

SOURCE OF FUNDS Juvenile Justice funding included in realignment

CONTINUITY OF GRANT On-going annual allocations

GRANT RESTRICTIONS AND PROVISIONS

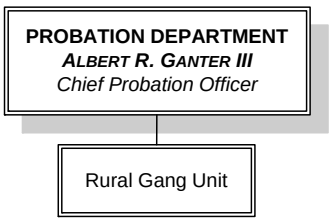
Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Yes
Does the budget include the maximum amount? Yes

EMPLOYEES	(full time equivalent)	Grant Funded	General Fund
Deputy Probation Officer II	2.00	100%	0%
Deputy Probation Officer III	.50	100%	0%
Legal Secretary II	.25	100%	0%

GRANT FUNDING AND BUDGET

Anticipated Fund Balance Forward	$ 187,322
Revenues	251,172
	$ 438,494
Expenditures	
Probation Personnel & Support Costs:	$ 258,494
Services and Supplies:	180,000
TOTAL	$ 438,494
Total Projected Program Costs =	$ 438,494

PROGRAM CHART



COUNTY MATCH REQUIRED No
COUNTY MATCH AMOUNT None
INDEPENDENT AUDIT REQUIRED Yes

SUMMARY OF MAJOR BUDGET ACCOUNTS

Services & Supplies

- ✧ Acct. 2170 Office supplies.
- ✧ Acct. 2189 Contracts for juvenile services.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2561 Probation AB1913/CPA 2000
Fund: 1211 Probation COPS AB1913/CPA 2000

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	1,000	942	0	876	0	0	0
825490 State Other	250,172	233,987	251,172	263,995	251,172	251,172	251,172
Total Revenues	251,172	234,929	251,172	264,871	251,172	251,172	251,172
Salaries & Employee Benefits							
861011 Regular Employees	115,953	110,300	119,905	0	0	0	0
861021 Co Cont Retirement	41,186	0	38,254	0	0	0	0
861022 Co Cont OASDI	7,000	0	6,990	0	0	0	0
861023 Co Cont Medicare	1,637	0	1,636	0	0	0	0
861024 Co Cont Retire Incr	16,808	0	15,564	0	0	0	0
861030 Co Cont Health Ins	18,600	0	23,540	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	6,003	6,003	0	0	0
Total Salaries & Employee Benefits	201,184	110,300	211,892	6,003	0	0	0
Services & Supplies							
862170 Office Expense	37,998	37,001	46,055	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	106,576	0	180,000	180,000	180,000
862194 A-87 Costs	11,990	6,554	12,110	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	49,988	43,555	164,741	0	180,000	180,000	180,000
Other Charges							
863113 Pmt Other Gov Agency	0	114,987	0	186,654	258,494	258,494	258,494
Total Other Charges	0	114,987	0	186,654	258,494	258,494	258,494
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	251,172	268,843	376,633	192,657	438,494	438,494	438,494
Total Fund Balance Contribution	0	33,914	125,461	(72,214)	187,322	187,322	187,322

PROBATION DEPARTMENT

ADULT ASSESSMENT AND SUPERVISION 0430-GRANT

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0430 Adult Assessment & Supervision
Fund: 4300 Adult Assessment & Supervision

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	11,255	6,458	0	0	0	0	0
Total Revenues	11,255	6,458	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	6,979	6,459	0	0	0	0	0
861021 Co Cont Retirement	2,481	0	0	0	0	0	0
861022 Co Cont OASDI	433	0	0	0	0	0	0
861023 Co Cont Medicare	100	0	0	0	0	0	0
861024 Co Cont Retire Incr	971	0	0	0	0	0	0
Total Salaries & Employee Benefits	10,964	6,459	0	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862194 A-87 Costs	291	0	0	0	0	0	0
Total Services & Supplies	291	0	0	0	0	0	0
Total Net Appropriations	11,255	6,459	0	0	0	0	0
Total Fund Balance Contribution	0	1	0	0	0	0	0

PUBLIC DEFENDER

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2080 ..... Public Defender E-312
2085 ..... Alternate Defender E-315

PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender



The duties of the Public Defender are defined in Government Code §27706. Generally, the Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense (felony and misdemeanor), within the jurisdiction of the Superior Court of Mendocino County at all stages of the proceedings in each court at every calendar in Mendocino County. The Public Defender also represents minors in delinquency proceedings, petitioners for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs) or mentally disordered sex offenders (MDSOs), and mentally ill persons at hearings to determine mental condition (i.e. competency or NGI; restoration of sanity; extension of state hospital commitments), conservatorship proceedings, and some post-trial/post-probation proceedings including 1203.3 and 1203.4 requests.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Represented three different clients charged with murder, two with special circumstances; one still pending.
- Represents clients charged with an original sexually violent predator petition, two experts to be retained to assist with complex trail preparation.
- Three Attorneys have been assigned to the traffic department due to a very heavy caseload, and two of those also handle misdemeanor matters in Departments A and B. This has lessened the burden on the felony deputies in those departments.
- One investigator maintained responsibilities for assisting the 13 attorneys over a fairly lengthy period of time. Hired two investigators both of whom are bilingual. The additional hires have been an amazing asset to the office.
- Used staffs combined experience and resources to find the best solutions for the mentally ill clients who were charged with criminal offences. This includes creation of, and participation in, the The Thursday In-kind 11 O'clock Court Calendar primarily in Department A. This enables a large group of professionals from various agencies to collaborate and create the best treatment plan for the clients; including saving jail days and expensive hospital costs.
- Protected the rights of the clients on LPS conservatorships.
- Effectively and vigorously defended juvenile clients.
- Staff continued to work hard despite tough financial times; and remain truly devoted to work, to the Public Defender's office and to the people this office represents.

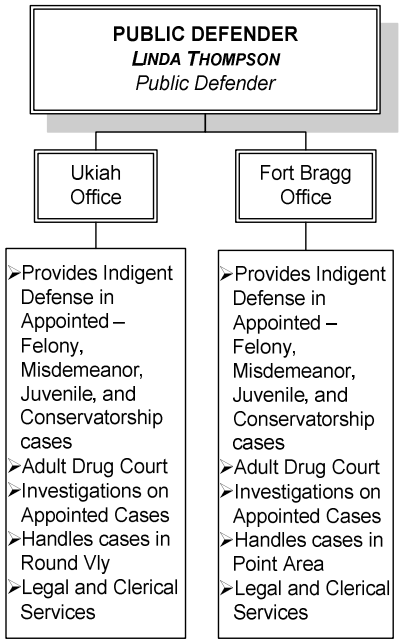
GOALS/OBJECTIVES FOR FY 2014-15

- Maintain the continuity and stability in staffing and caseloads.
- Assure that all measures are taken to fully investigate and prepare cases for trial and/or disposition; including retaining any experts and consultants necessary for the complete and full representation of all clients.
- Assure that all attorneys maintain CLE credits and attend important and critical educational seminars which will benefit both the attorney and clients.
- Ensure that there continues to be good communication between the Chief Executive Officer and the Public Defender.
- Continue to provide the best criminal defense services that are possible in Mendocino County.

CURRENT STAFFING

17.0 Filled Full Time Equivalent (FTE)
24.0 Allocated FTE

PROGRAM CHART



PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

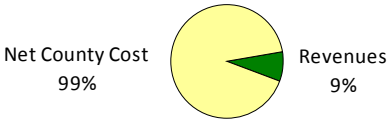
✧ Acct. 2189 PROFESSIONAL SERVICES: Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.

✧ Acct. 2170 PURCHASE OF LEGAL BOOKS, PERIODICALS AND REFERENCES: online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.

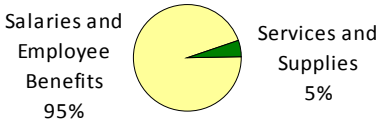
✧ Acct. 2250 TRAVEL AND TRANSPORTATION: Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.

✧ Acct. 2253 TRAVEL AND TRANSPORTATION OUT OF COUNTY: Investigations requiring travel out side of Mendocino County. Attend training, seminars and continuing education.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending a net decrease in this Department of $11,583 as the result of additional staff costs offset by Community Corrections Realignment revenue.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2080 Public Defender
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825344 2011 Realign Pub Safety	0	0	43,200	0	43,200	179,493	179,493
826163 Legal Svcs Reimb	17,000	20,926	20,000	20,707	17,000	34,000	34,000
Total Revenues	17,000	20,926	63,200	20,707	60,200	213,493	213,493
Salaries & Employee Benefits							
861011 Regular Employees	1,365,881	1,327,569	1,381,648	1,311,345	1,378,429	1,465,092	1,472,292
861012 Extra Help	0	0	0	4,844	0	0	1,200
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	304,578	307,833	339,198	334,683	357,969	379,720	380,992
861022 Co Cont OASDI	75,357	77,917	78,167	76,201	81,032	86,404	86,850
861023 Co Cont Medicare	17,878	18,403	18,553	18,174	19,075	20,332	20,454
861024 Co Cont Retire Incr	144,247	143,988	155,393	132,135	132,868	139,757	140,254
861030 Co Cont Health Ins	199,442	189,875	210,595	205,473	214,316	234,094	234,094
861031 Co Cont Unemp Ins	3,941	3,941	0	0	1,708	1,708	1,708
861035 Co Cont Workers Comp	26,061	28,530	25,620	25,620	25,620	44,254	44,254
Total Salaries & Employee Benefits	2,137,385	2,098,056	2,209,174	2,108,476	2,211,017	2,371,361	2,382,098
Services & Supplies							
862060 Communications	10,000	3,147	4,000	1,338	1,000	1,000	1,000
862061 Comm Lease	0	7,189	0	0	0	0	0
862101 Insurance - General	3,706	4,023	1,795	1,795	1,795	4,883	4,883
862110 Jury/Witness Expense	500	0	500	0	500	500	500
862150 Memberships	5,410	5,060	5,253	5,185	5,410	5,410	5,410
862170 Office Expense	40,000	49,075	40,000	52,098	35,000	35,000	35,000
862187 Education & Training	1,000	180	1,000	1,443	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	65,000	63,578	65,000	48,714	65,000	65,000	65,000
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862250 Trans/Travel	4,000	5,299	5,000	9,609	5,000	5,000	5,000
862253 Travel Out of County	4,000	4,587	4,000	9,363	7,000	7,000	7,000
862260 Utilities	0	1,479	0	0	0	0	0
Total Services & Supplies	133,616	143,618	126,548	129,546	121,705	124,793	124,793
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	2,271,001	2,241,673	2,335,722	2,238,022	2,332,722	2,496,154	2,506,891
Total Net County Cost	2,254,001	2,220,748	2,272,522	2,217,315	2,272,522	2,282,661	2,293,398

The Alternate Defender acts as a second Public Defender's department pursuant to Government Code §27706 and is appointed by the court in cases when the Public Defender declares a conflict of interest. The Department handles every aspect of the representation of indigent persons accused of crime or those who are mentally ill and who are subject to conservatorship proceedings or petitions under Welfare and Institution Code §6500; and every aspect of the representation of juveniles accused of crime in delinquency proceedings under Welfare and Institutions Code §602 et. seq. The Alternate Defender is also appointed by the court in civil cases – such as family law or child support matters – where litigants are facing jail sentences for contempt of court for disobeying a court order or failing to make child support payments. The Alternate Defender also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs), or mentally disordered sex offenders (MDSOs). Staff's responsibility in representation extends to the Round Valley (Covelo) branch of the court as well as Ukiah.

The Alternate Defender's staff provides constitutionally mandated legal representation to indigent clients by court appointment. Staff safeguards the confidences and constitutional and statutory rights of every client it represents.

The Alternate Defender's staff strives to: provide clients with the best possible legal representation; and seek to maintain that practice through improving attorney productivity and efficiency through continuing education and training.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Fully staffed with attorneys due to a recent Deputy IV hire.
- Continued sound representation, as the office's caseload consists of a great proportion of serious and/or violent felonies ("strike" cases), where the defendants often face potential life terms.
- The Alternate Defender's staff continued to strive to provide superior representation to its clients.
- Additionally, members of the office, as in years past, volunteered for the mock trial competition held annually at the high school.

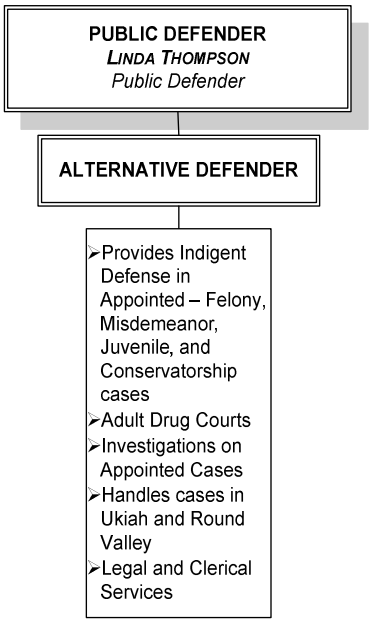
GOALS/OBJECTIVES FOR FY 2014-15

- To continue the practice of efficient, dedicated and thorough legal defense.

CURRENT STAFFING

5.0 Filled Full Time Equivalent (FTE)
6.5 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

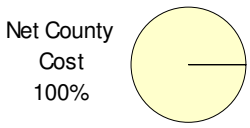
✧ Acct. 1011 Salaries and benefits.

Services & Supplies

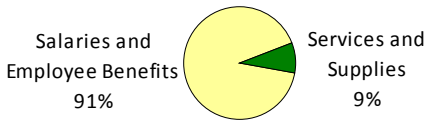
✧ Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.

✧ Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or reevaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-*Office Expense*, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Includes Auditor adjustment for positions not listed on salary projection. Department projects salary savings of $30,702 due to entry level hires.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PUBLIC DEFENDER

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2085 Alternate Defender
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826163 Legal Services Reimb	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	351,565	394,418	415,697	373,190	277,111	399,864	402,264
861012 Extra Help	52,277	5,538	0	6,246	9,730	9,730	10,930
861013 Overtime Reg Emp	0	6,229	0	11,850	0	0	0
861021 Co Cont Retirement	84,065	86,563	93,126	80,204	60,626	91,437	91,755
861022 Co Cont OASDI	23,148	21,595	21,776	19,104	13,650	20,990	21,064
861023 Co Cont Medicare	5,987	5,532	5,542	5,197	3,861	5,578	5,630
861024 Co Cont Retire Incr	39,813	40,253	42,660	33,862	26,101	35,860	35,984
861030 Co Cont Health Ins	50,792	50,185	59,017	40,287	31,279	41,295	41,295
861031 Co Cont Unemp Ins	588	588	0	0	427	427	427
861035 Co Cont Workers Comp	1,221	1,288	1,137	1,137	1,221	1,962	1,962
Total Salaries & Employee Benefits	609,456	612,189	638,955	571,077	424,006	607,143	611,311
Services & Supplies							
862060 Communications	4,000	521	2,500	1,242	2,500	2,500	2,500
862101 Insurance - General	1,165	1,267	716	716	1,165	2,019	2,019
862110 Jury/Witness Expense	650	0	650	0	650	650	650
862150 Memberships	1,200	2,100	1,200	1,955	2,600	2,600	2,600
862170 Office Expense	19,124	18,266	14,822	10,326	14,824	14,824	14,824
862185 Medical/Dental Svcs	0	120	0	0	0	0	0
862187 Education & Training	1,500	134	1,500	45	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	36,300	13,161	31,000	5,887	31,000	31,000	31,000
862210 Rent/Lease - Bldg Grnds	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
862250 Trans/Travel	1,700	0	1,500	0	1,500	1,500	1,500
862253 Travel Out of County	1,620	0	1,500	33	1,500	1,500	1,500
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	67,259	35,568	55,388	20,204	57,239	58,093	58,093
Total Net Appropriations	676,715	647,756	694,343	591,281	481,245	665,236	669,404
Total Net County Cost	676,715	647,756	694,343	591,281	481,245	665,236	669,404

RETIREMENT ASSOCIATION

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1920..... Retirement E-320

RETIREMENT ASSOCIATION

RETIREMENT 1920

JAMES ANDERSEN, Interim Administrator



Mendocino County Employee Retirement Association (MCERA) is responsible for collecting information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Investments totaled more than $400 million.
- The Disability Retirement Application and Board Member Election Processes were modernized.
- Added a full time Financial/Investment Officer position to staff.
- Commenced the integrated computer system for member information project.

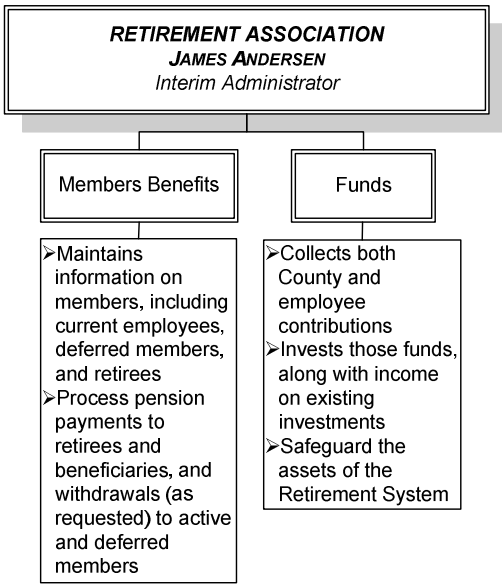
GOALS/OBJECTIVES FOR FY 2014-15

- Complete member information integrated automated system project.
- Continue modernization of Charters and Policies.
- Study the requirements of implementation of document imaging.
- Provide members with education to equip them for retirement.

CURRENT STAFFING

3.0 Filled Full Time Equivalent (FTE)
5.0 Allocated FTE

PROGRAM CHART



RETIREMENT ASSOCIATION

RETIREMENT 1920

JAMES ANDERSEN, Interim Administrator

SUMMARY OF MAJOR BUDGET ACCOUNTS

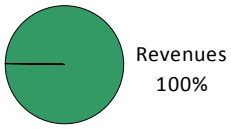
Revenues

✧ Acct. 5810 Funding provided by MCERA to cover the cost of MCRA employees salaries and benefits processed by Mendocino County.

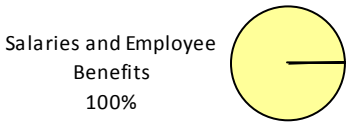
Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

RETIREMENT ASSOCIATION

RETIREMENT 1920

JAMES ANDERSEN, Interim Administrator

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1920 Retirement
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825810 Other Govt Aid	445,687	418,082	423,591	389,924	551,090	549,451	549,451
827700 Other	0	0	0	0	0	0	0
Total Revenues	445,687	418,082	423,591	389,924	551,090	549,451	549,451
Salaries & Employee Benefits							
861011 Regular Employees	254,616	261,803	262,045	223,446	324,550	324,550	324,550
861012 Extra Help	30,000	0	0	23,101	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	59,032	60,577	65,424	55,131	80,935	80,935	80,935
861022 Co Cont OASDI	13,599	15,308	13,912	11,959	19,825	19,825	19,825
861023 Co Cont Medicare	3,448	3,581	3,573	3,356	4,640	4,640	4,640
861024 Co Cont Retire Incr	27,957	28,678	29,970	25,258	28,075	28,075	28,075
861030 Co Cont Health Ins	51,030	42,434	47,346	46,353	87,580	87,580	87,580
861031 Co Cont Unemp Ins	3,215	3,215	0	0	3,215	1,627	1,627
861035 Co Cont Workers Comp	1,711	1,388	1,321	1,321	2,270	2,219	2,219
Total Salaries & Employee Benefits	444,608	416,982	423,591	389,924	551,090	549,451	549,451
Services & Supplies							
862060 Communications	0	0	0	0	0	0	0
862101 Insurance - General	1,079	1,100	0	0	0	0	0
862150 Memberships	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	0	0	0	0
862183 Legal Fees	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	1,079	1,100	0	0	0	0	0
Total Net Appropriations	445,687	418,082	423,591	389,924	551,090	549,451	549,451
Total Net County Cost	0	0	0	0	0	0	0

RETIREMENT ASSOCIATION

RETIREMENT 1920

JAMES ANDERSEN, Interim Administrator

The MCERA Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "…the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars ($2,000,000)…".

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION

FISCAL YEAR 2014/15

ADOPTED BUDGET BY THE BOARD OF RETIREMENT (MAY 7, 2014)

		FY 2014/15 ADOPTED BUDGET
Personnel		
Gross Regular Salaries	$	324,550
Extra Help -		
Retirement		80,935
Social Security		19,825
Social Security B		4,640
Retirement Cola		28,075
Health Insurance		87,580
Unemployment Insurance		3,215
Workers Comp		2,270
Sub Total Personnel (BU 1920)	**$**	**551,090**
Other Administrative		
Communications	$	3,000
General Insurance		1,500
Membership		5,000
Office Expense		12,500
Legal Expense		100,000
Contracts		20,000
Travel In-County		1,100
Board Meeting Stipends		8,000
Board Education and Conferences		20,000
Staff Education and Training		11,000
Audit		35,250
Fiduciary Insurance		42,000
Subtotal Other Administrative	**$**	**259,350**
Total Personnel+Administrative	**$**	**810,440**

FISCAL YEAR 2014/15
ADOPTED BUDGET BY THE BOARD OF RETIREMENT (MAY 7, 2014)
Page 2

Disability			
Disability Due Diligence	$	35,000	
Disability Hearings		20,000	
Medical Reviews		35,000	
Subtotal Disability	**$**	**90,000**	
625-B Kings Court			
Building Expenses			
Imputed Rent	$	53,077	
Subtotal	**$**	**53,077**	
Total Administrative Budget	**$**	**953,517**	
MCERA Policy Cap	**$**	**1,077,134**	
Balance	**$**	**123,617**	
Basis Points Test		**0.21%**	
AAL	**$**	**512,921,000**	
Date		**6/30/2013 actual**	
Technology			
Automation			
LRS - PAS Project	$	130,058	
Linea Solutions Consultant		235,070	(unspent
PAS Project Related Expenses		37,720	project
Subtotal	**$**	**402,848**	funds)
Investment			
Alliance Bernstein Fees	$	72,000	
Mondrian Fees		174,000	
Bond Manager Fees			
Investment Consultant-Callan		151,060	
Actuary Services-Segal		127,000	
Subtotal	**$**	**524,060**	
Total MCERA	**$**	**1,880,425**	

SHERIFF'S OFFICE

INDEX

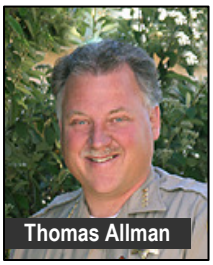
BUDGET UNIT	NAME OF BUDGET	

2310 ..... Sheriff-Coroner E-326
2310-Grant ..... Recovery Act Cal-MMET-2009 ..... E-332
2310-Grant ..... Sexual Assault Felony Enforcement (SAFE) E-333
2313 ..... Sheriff-Coroner COPS E-334
2315 ..... Sheriff's Special Projects E-336
2510 ..... Jail & Rehabilitation Center E-338
2511 ..... Jail & Rehabilitation Center – COPS E-344
2830 ..... Emergency Services E-346
Grant 0401 ..... Local Law Enforcement Block Grant E-349
Grant 0438 ..... Recovery Act Tech & Communications E-351
Grant 0439 ..... Recovery Act Rural Law E-352
Grant 0450 ..... Justice Assistance E-353
Grant 0462 ..... Homeland Security WMD6 ..... E-355
Grant 0466 ..... DEA – COMMET E-357
Grant 0467 ..... Correctional Officers Training E-360

SHERIFF'S OFFICE

SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner



The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the county, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

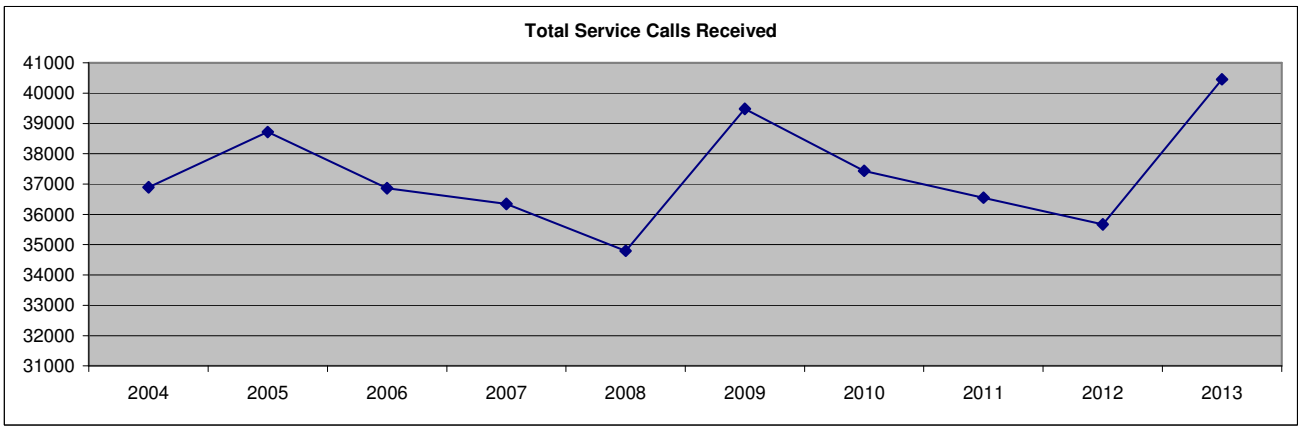
The Vision of the Office of the Sheriff-Coroner: To be an effective, community-oriented, public–safety agency through co-operative effort.

The Mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff's Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public-Safety services.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

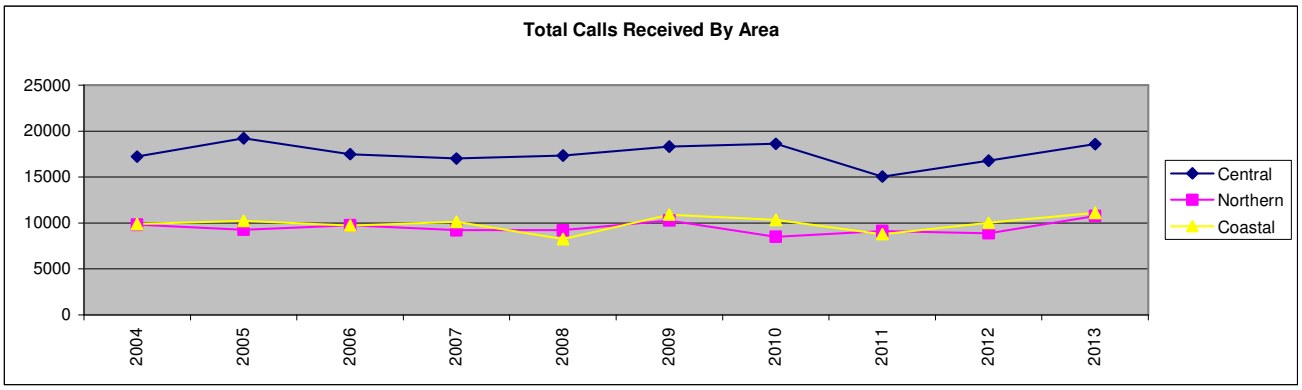
- Created an organizational environment that emphasizes the "Business" of Public Safety and Public Service, through re-establishment of a complete Chain of Command structure, which also addressed other leadership opportunities.
- Increased law enforcement staffing levels to provide better safety and service to citizens and visitors of Mendocino County.
- Replaced aging/failing equipment in the Communications Center
- Used a proactive approach to crime-solving, coupled with the re-energized organizational environment, and accomplished a higher case clearance rate.
- Started the process for the relocation of the Willits Sub-Station, which will be completed this calendar year, and reduce Mendocino County's lease expenses.
- Remodeled the Locker Room in Ukiah to provide for separate locker locations for male and female deputies.

During calendar year 2013, the Sheriff's Office Computer-Aided Dispatch System (CAD) logged 40,455 calls for service originating from Sheriff's Office jurisdictional areas. This is an increase of 13.4% over the prior year.



	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Total Service Calls Received	36895	38716	36862	36345	34797	39482	37439	36549	35671	40455

The distribution of Sheriff's Office enforcement activity between the three operational areas has remained relatively constant for over ten years, with the Central Sector Patrol area accounting for almost one-half of all calls for service. The remaining calls are distributed more or less equally between the Coast and North Sectors Patrol areas. Calls for service for 2013 increased in all three regions.



	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Central	17216	19220	17491	17007	17339	18310	18615	15060	16782	18588
Northern	9808	9266	9742	9212	9214	10272	8495	9110	8877	10764
Coastal	9871	10230	9729	10126	8244	10900	10329	8772	10012	11103

Each month the Sheriff's Office submits a report to the California Department of Justice on ten "index" crimes. In 2013 larceny and non-aggravated assault are the most reported types of crime; aggravated assault and burglary remain frequently reported crimes.

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Homicide	7	8	4	4	8	8	7	10	5	4
Rape	14	24	14	13	16	21	24	10	14	20
Attempted Rape	2	1	5	2	5	3	1	4	5	1
Robbery	18	24	23	34	38	21	19	23	25	21
Aggravated Assault	286	291	282	270	307	280	265	274	136	219
Non-Aggravated Assault	402	351	293	377	284	251	288	226	355	275
Larceny	464	482	385	397	422	302	288	297	354	359
Burglary	292	304	279	319	298	228	261	248	281	305
Arson	9	23	14	16	20	12	12	10	32	36
Motor Vehicle Theft	9	16	6	5	16	5	5	0	12	10

GOALS/OBJECTIVES FOR FY 2014-15

CONTINUE THE FOLLOWING INITIATIVES:

- Be in the "Business" of Public Safety and Public Service, to ensure the safety of residents and visitors.
- Proactive approach to crime fighting and crime prevention.
- Thorough criminal Investigations.
- Individual and organizational accountability.
- Individual career development.

NEW INITIATIVES TO COMPLETE:

- The build-out and use of Mobile Data Terminals (MDT) for patrol vehicles to enhance communications networks.
- Equipment repair and replacement on the County-wide Microwave System (Grant).
- The Willit's Sub-Station move.
- Consider a Village of Mendocino Sub-Station.
- Remodel the Communication Center for ergonomic enhancements.

SHERIFF'S OFFICE

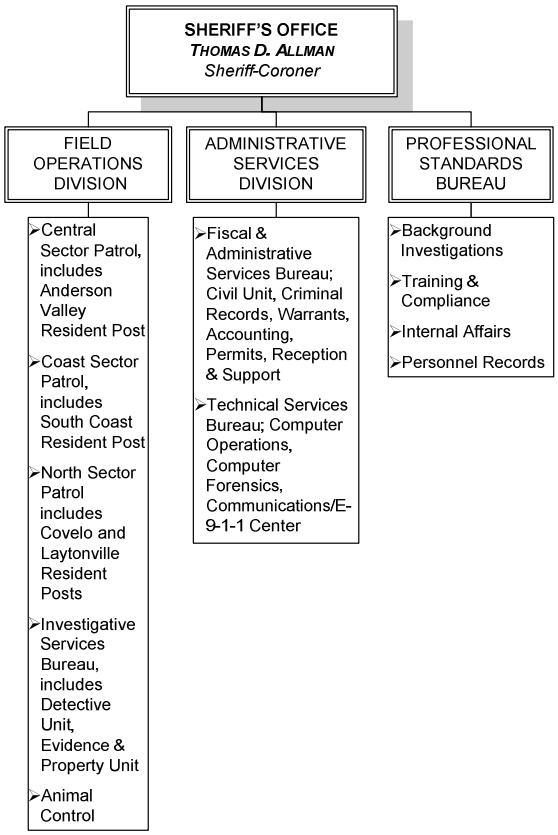
SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner

CURRENT STAFFING

94.5 Filled Full Time Equivalent (FTE)
109 Allocated FTE

PROGRAM CHART







SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3110 Revenue from the Criminal Justice Improvement Fund.
- ✧ Acct. 3310 Revenue from asset seizures/forfeitures.
- ✧ Acct. 5490 Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.
- ✧ Acct. 6250 Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and multiple County events patrol fees.
- ✧ Acct. 6258 Revenue from 11470.2 restitution for criminal offenses ordered by a judge.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1013 Overtime.
- ✧ Acct. 1021 County retirement contributions.
- ✧ Acct. 1024 County retirement contributions for COLA.
- ✧ Acct. 1030 County paid health insurance premiums.
- ✧ Acct. 1035 Workers Compensation premium.

Services & Supplies

- ✧ Acct. 2060 Communications expenses.
- ✧ Acct. 2101 General insurance premiums.
- ✧ Acct. 2120 Maintenance of equipment.
- ✧ Acct. 2185 Medical and dental services (Coroner).
- ✧ Acct. 2232 Law enforcement supplies and services.
- ✧ Acct. 2250 Sheriff's vehicle fleet charges for gas and repairs.

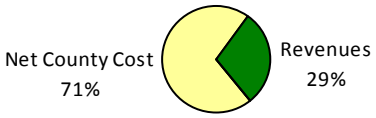
Fixed Assets

- ✧ Acct. 4370 Provides for law enforcement equipment from various funding sources.

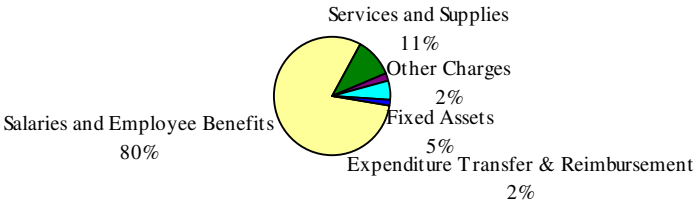
Expenditure Transfers

- ✧ Acct. 5802 Provides for improvements to structures provided by General Services Agency.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommended adjustments include the addition of two new Public Safety Dispatcher positions and one new Information Systems Technician, remodeling the Mendocino Substation and the dispatch center, and fifteen new patrol vehicles. The cost of the recommendations is offset by the addition of Federal grant funding and salary savings due to retirements.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: A $250,000 Net County Cost increase due to portion of the cost of Willits Substation remodel which the Sheriff has agreed to use Designated Reserve. Additional General Fund dollars are added to the Sheriff's budget at the start of Fiscal Year 2014-15 and the adjustment from the Designated Reserve to reimburse the General Fund will be made at the close of Fiscal Year 2014-15.

SHERIFF'S OFFICE

SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2310 Mendocino County Sheriff
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
822600 Other Permit	520	488	520	655	600	600	600
822601 Gun Permit	30,000	34,190	28,000	32,350	32,000	32,000	32,000
823110 Crim Just Const Fund	250,000	196,700	250,000	211,600	196,000	196,000	196,000
823130 Warrant System	16,000	10,112	10,000	6,276	10,000	10,000	10,000
823204 Misc Court Fine	151,867	128,752	0	135,591	129,000	129,000	166,329
823210 Fine Judicial Dist	0	(5)	0	9	0	0	0
823300 Forfeiture & Penalty	0	638	0	553	0	0	0
823310 Asset Forfeiture	240,000	151,400	249,756	449,659	0	0	40,733
825344 2011 Realign Pub Safety	0	4,826	1,423,036	1,319,158	1,425,000	1,425,000	1,425,000
825398 SB90 Reimb	0	177	0	0	0	0	0
825490 State Other	530,425	655,077	708,097	821,555	777,000	977,000	1,005,349
825670 Federal Other	62,500	69,540	15,000	46,020	15,000	15,000	15,000
825810 Other Govt Aid	0	9,313	0	0	0	0	0
826204 Appeal Abatement Fee	0	1,140	0	0	0	0	0
826223 Civil Fee Sheriff	25,000	92,511	25,000	108,773	25,000	25,000	67,715
826242 Dom Animal Care	22,000	22,000	22,000	22,000	22,000	22,000	22,000
826250 Law Enforcement Services	160,741	163,617	166,011	178,562	131,575	131,575	131,575
826254 Sher Pt Arena Contract	100,000	135,229	100,000	100,000	100,000	100,000	100,000
826257 Med Marij Zip Tie	300,000	1,109,825	40,000	60,188	40,000	40,000	40,000
826258 Restitution 11470.2 H&S	0	19,600	824,000	1,656,737	1,500,000	1,500,000	1,500,000
826390 Other Charges	11,000	1,164	1,000	1,203	1,000	1,000	1,000
827600 Other Sales	0	6,722	0	3,032	1,000	1,000	1,000
827700 Other	0	2,590	0	5,500	500	500	500
827707 Donation	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,900,053	2,815,603	3,862,420	5,159,420	4,405,675	4,605,675	4,754,801
Salaries & Employee Benefits							
861011 Regular Employees	5,355,537	5,242,099	5,925,855	5,771,531	6,015,875	6,004,881	6,021,681
861012 Extra Help	30,000	73,008	87,447	111,128	90,000	90,000	94,800
861013 Overtime Reg Emp	1,103,307	1,356,986	1,103,307	1,487,619	1,100,000	1,100,000	1,100,000
861021 Co Cont Retirement	2,120,564	2,178,052	2,298,701	2,280,396	2,269,179	2,265,033	2,268,532
861022 Co Cont OASDI	385,958	382,834	448,103	419,549	423,846	423,072	424,039
861023 Co Cont Medicare	90,946	91,248	106,373	100,699	99,475	99,293	99,606
861024 Co Cont Retire Incr	1,197,245	1,225,597	1,297,641	1,303,220	1,319,577	1,317,166	1,318,532
861030 Co Cont Health Ins	902,838	869,307	1,056,964	1,046,293	1,129,662	1,127,598	1,127,598
861031 Co Cont Unemp Ins	18,263	18,263	0	0	16,050	16,050	16,050
861035 Co Cont Workers Comp	585,952	475,929	477,094	459,101	459,101	910,225	910,225
Total Salaries & Employee Benefits	11,790,610	11,913,322	12,801,485	12,979,535	12,922,765	13,353,318	13,381,063
Services & Supplies							
862050 Clothing/Pers Items	1,472	1,419	1,472	642	0	0	0
862060 Communications	105,958	108,779	100,454	116,949	110,000	110,000	110,000
862101 Insurance - General	345,735	344,555	141,417	141,417	141,417	380,236	380,236
862120 Maint - Equip	102,746	90,708	92,719	29,637	30,000	30,000	30,000
862130 Maint - Strc/Impr/Grnds	0	7,306	0	0	0	0	0
862150 Memberships	7,470	6,245	7,470	7,063	7,000	7,000	7,000

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies - Continued							
862170 Office Expense	48,593	66,468	46,730	96,332	70,000	70,000	70,000
862185 Medical/Dental Svcs	234,000	220,578	230,500	275,612	250,000	250,000	250,000
862187 Education & Training	20,000	2,386	20,000	34,197	20,000	20,000	20,000
862189 Prof/Spec Svcs - Other	11,700	99,263	35,000	31,781	30,000	30,000	52,775
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862200 Rent/Lease - Equip	0	275	275	636	276	276	276
862210 Rent/Lease - Bldg Grnds	13,264	28,536	28,536	28,536	28,536	28,536	28,536
862230 Info Tech Equip	0	486	0	42,840	0	0	19,940
862232 Law Enf Supply & Svcs	182,289	161,027	182,318	269,436	200,000	200,000	200,000
862239 Spec Dept Expense	15,506	77,724	19,000	62,577	22,000	22,000	22,000
862240 Spec Dept Fund	0	0	0	0	0	0	0
862250 Trans/Travel	448,553	527,122	488,350	598,861	576,862	576,862	576,862
862253 Travel Out of County	13,930	20,432	16,224	29,719	25,000	25,000	25,000
862260 Utilities	5,672	13,114	13,232	13,402	17,000	17,000	17,000
Total Services & Supplies	1,556,888	1,776,423	1,423,697	1,779,637	1,528,091	1,766,910	1,809,625
Other Charges							
863113 Pmts Other Gov Agency	0	0	0	265,341	297,717	297,717	297,717
Total Other Charges	0	0	0	265,341	297,717	297,717	297,717
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	392,600	278,950	240,000	624,731	0	750,000	856,411
Total Fixed Assets	392,600	278,950	240,000	624,731	0	750,000	856,411
Expend Transfer & Reimb							
865380 Intrafund Transfer	(432)	(576)	(480)	(624)	(600)	(600)	(600)
865802 Operating Transfer Out	0	0	208,756	0	0	66,000	316,000
Total Expend Transfer & Reimb	(432)	(576)	208,276	(624)	(600)	65,400	315,400
Total Net Appropriations	13,739,666	13,968,120	14,673,458	15,648,621	14,747,973	16,233,345	16,660,216
Total Net County Cost	11,839,613	11,152,516	10,811,038	10,489,201	10,342,298	11,627,670	11,905,415

SHERIFF'S OFFICE

RECOVERY ACT CAL-MMET – 2009 ..... 2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant replaced the Cal-MMET Grant. Grant Funds can be used for the following programs: California Multi-Jurisdictional Methamphetamine Enforcement Team Program, California Gang Violence Suppression Program, Multi-Agency Gang Enforcement Consortium, Rural Crime Prevention, Sexual Assault Felony Enforcement, High Technology Theft Apprehension and Prosecution Program.

GRANT INCEPTION DATE	March 1, 2010
CURRENT GRANT PERIOD	July 1, 2014 - June 30, 2015
SOURCE OF FUNDS	U.S. Department of Justice, via Cal-EMA Bureau of Justice Assistance (American Recovery Act)
CONTINUITY OF GRANT	Unknown

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Deputy Sheriff-Coroner II	1	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 105,000
Expenditures	
Personnel:	$ 105,000
TOTAL	$ 105,000
Total Projected Program Costs =	$ 105,000
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 2310's Schedule 9.

SHERIFF'S OFFICE

SEXUAL ASSAULT FELONY ENFORCEMENT (SAFE) GRANT 2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

Grant funds will be used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within the Sheriff-Coroner's Budget Unit 2310.

GRANT INCEPTION DATE	July 1, 2009
CURRENT GRANT PERIOD	July 1, 2014 – June 30, 2015
SOURCE OF FUNDS	California Emergency Management Authority
CONTINUITY OF GRANT	Annual

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$13,499.75
Expenditures	
Sexual Assault Felony Enforcement	$13,499.75
TOTAL	$13,499.75
Total Projected Program Costs =	$13,499.75

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 2310's Schedule 9.

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

- The formula for allocating COPS funds is as follows:
  - 5.15% to the County Sheriff for county jail construction and operations
  - 5.15% to the District Attorney's Office for criminal prosecutions;
  - 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services;
  - 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

This budget unit provides funding for one of the two allocated positions within the Sheriff's Office: 1-Sheriff's Technology Specialist, who assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to use resources to employ Sheriff's Technology Specialist.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to employ Sheriff's Technology Specialist.
- Continue to fund unfunded communications mandates.

CURRENT STAFFING

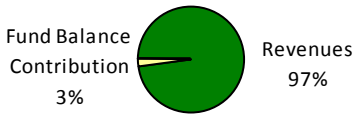
1.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

SUMMARY OF MAJOR BUDGET ACCOUNTS

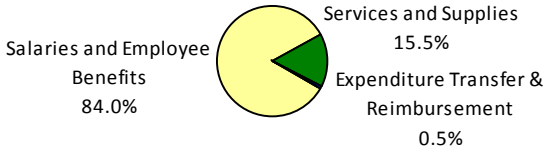
Salaries & Employee Benefits

- Acct. 1011 Salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

SHERIFF-CORONER – COPS 2313

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2313 Sheriff - COPS Program AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	229	0	184	200	200	200
825490 State Other	130,000	62,871	84,198	106,316	100,000	100,000	100,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	130,000	63,100	84,198	106,501	100,200	100,200	100,200
Salaries & Employee Benefits							
861011 Regular Employees	52,707	52,506	52,909	52,161	52,910	52,910	54,110
861013 Overtime Reg Emp	0	52	0	190	0	0	0
861021 Co Cont Retirement	12,456	12,456	13,458	13,458	14,018	14,018	14,336
861022 Co Cont OASDI	3,268	3,259	3,280	3,246	3,280	3,280	3,354
861023 Co Cont Medicare	764	762	767	759	767	767	784
861024 Co Cont Retire Incr	5,899	5,899	6,165	6,165	5,408	5,408	5,532
861030 Co Cont Health Ins	5,268	5,368	5,990	5,864	6,244	6,244	6,244
861031 Co Cont Unemp Ins	117	117	0	0	85	85	85
861035 Co Cont Workers Comp	5,596	0	1,081	1,081	1,081	1,947	1,947
Total Salaries & Employee Benefits	86,075	80,418	83,650	82,925	83,793	84,659	86,392
Services & Supplies							
862101 Insurance - General	107	108	48	48	48	140	140
862232 Law Enf Supply & Svcs	87,581	23,813	0	0	15,859	15,859	15,859
862239 Spec Dept Expense	0	400	0	0	0	0	0
Total Services & Supplies	87,688	24,321	48	48	15,907	15,999	15,999
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	500	500	500	500	500	500	500
Total Expend Transfer & Reimb	500	500	500	500	500	500	500
Total Net Appropriations	174,263	105,239	84,198	83,473	100,200	101,158	102,891
Total Fund Balance Contribution	44,263	42,140	0	(23,027)	0	958	2,691

The Sheriff occasionally receives donations from individuals, service clubs and other agencies. The donations may be for an unrestricted use or restricted for specific purposes (e.g., the K-9 Program). The Sheriff's Special Projects fund is used to account for the receipt and disbursement of these funds.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Purchased a K-9 obstacle course (donation).
- Retired veteran canine Deputy HONDO (partner to Deputy Sheriff Donald Scott).



GOALS/OBJECTIVES FOR FY 2014-15

- Continue to train K-9s in all aspects of search and seizure.
- Continue to promote the K-9 Program within the Community.

SUMMARY OF MAJOR BUDGET ACCOUNTS

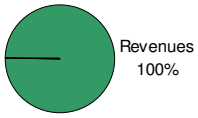
Revenues

- Acct. 7707 Donations.

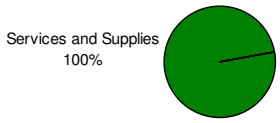
Services and Supplies

- Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

SHERIFF-CORONER SPECIAL PROJECTS 2315

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

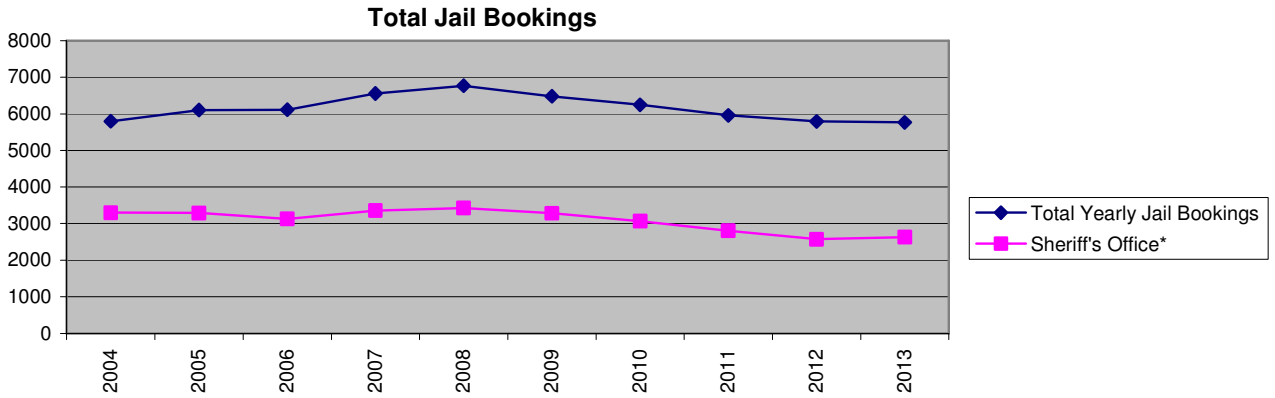
Budget Unit: 2315 Sheriff Special Projects
Fund: 1216 Sheriff Spec Projects

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	409	0	316	475	475	475
826390 Other Charges	0	0	0	0	0	0	0
827707 Donation	60,000	17,339	30,000	21,433	30,000	30,000	30,000
Total Revenues	60,000	17,748	30,000	21,749	30,475	30,475	30,475
Services & Supplies							
862189 Prof & Spec Svcs - Other	0	0	0	3,188	0	0	0
862194 A-87 Costs	0	8,165	0	1,101	2,279	2,279	2,279
862232 Law Enf Supply & Svcs	60,000	1,120	30,000	18,836	28,196	28,196	28,196
862239 Spec Dept Expense	0	4,906	0	20,840	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	60,000	14,190	30,000	43,965	30,475	30,475	30,475
Fixed Assets							
864360 Structures & Improvements	0	0	0	0	0	0	0
864370 Equipment	0	2,649	0	0	0	0	0
Total Fixed Assets	0	2,649	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	60,000	16,839	30,000	43,965	30,475	30,475	30,475
Total Fund Balance Contribution	0	(909)	0	22,216	0	0	0

Among the many duties imposed on the Sheriff by law is the specific statutory duty to operate the Mendocino County Jail. The purpose of the Mendocino County Jail is fourfold: detain persons committed in order to secure their attendance as witnesses in criminal cases; detain persons charged with crimes and committed for trial; for the confinement of persons committed for contempt, or upon civil process, or by other authority of law; and for the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

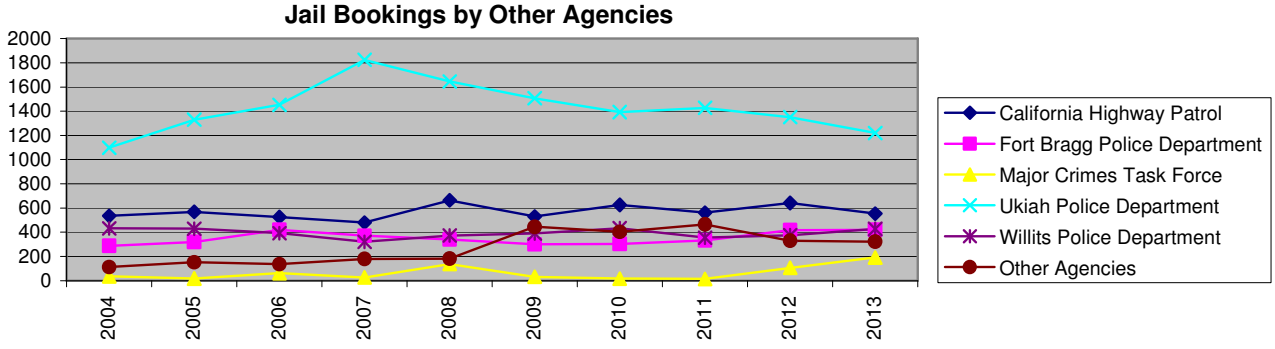
Bookings

During calendar year 2013, the Mendocino County Jail processed 5,765 bookings.



	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Total Yearly Jail Bookings	5800	6105	6114	6556	6770	6481	6246	5960	5793	5765
Sheriff's Office*	3300	3291	3127	3357	3427	3281	3071	2807	2574	2631

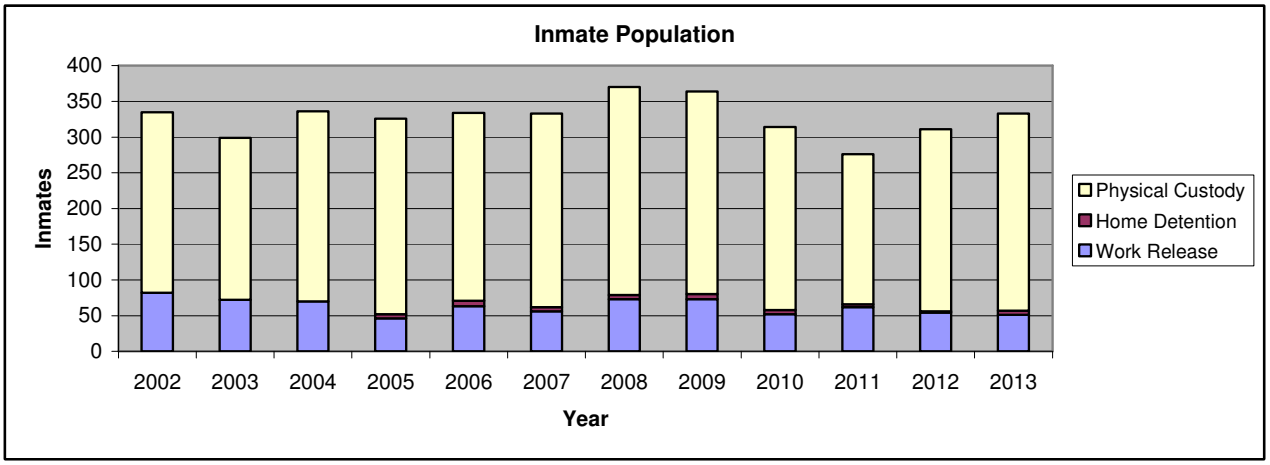
Notes: * Sheriff's Office bookings include court ordered commitments & remands



	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
California Highway Patrol	535	568	526	479	664	529	626	561	642	553
Fort Bragg Police Departme	287	319	420	371	341	299	304	333	417	420
Major Crimes Task Force	36	17	61	26	137	31	16	13	105	191
Ukiah Police Department	1098	1330	1453	1825	1647	1507	1393	1427	1351	1220
Willits Police Department	432	428	392	320	372	389	433	355	374	427
Other Agencies	112	152	135	178	182	445	403	464	330	323

Inmate Population

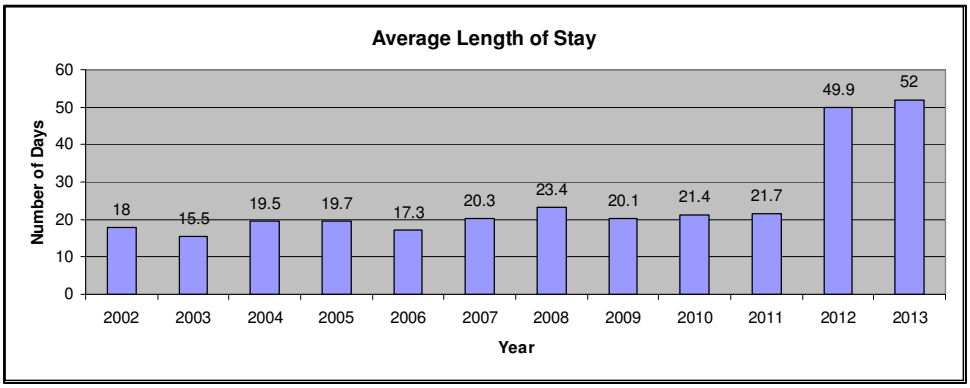
As it is important to show all the people incarcerated and being managed; the table below shows the use of alternatives to incarceration which has had a tremendous impact in keeping the physical custody population below the rated capacity of 295 beds. Without these programs, crowding would be untenable.



	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Work Release	82	72	70	46	63	56	73	73	52	62	54	51
Home Detention	0	0	0	6	8	6	6	7	6	4	2	6
Physical Custody	253	227	266	274	263	271	291	284	256	210	255	276
Total	335	299	336	326	334	333	370	364	314	276	311	333

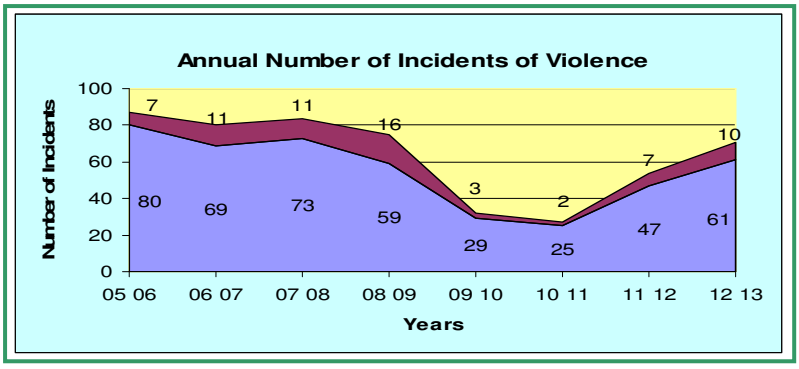
Length of Stay

This chart makes clear the impact of AB 109. 101 people have been sentenced to the County prison commitments under AB 109. Of those, 41 had a commitment of 3 years or more. The longest commitment is 11 years. It also represents a 177.2 percent increase in length of stays from 2002 to 2012 and a 133 percent increase since the implementation of AB 109.



Level of Violence in the Jail

This chart shows the number of violent incidents and those involved in the violence. Between 2005 and 2013 staff assaults increased 42.8 percent and inmate-on-inmate violence decreased by 23.75 percent. In Fiscal Year 2010-11, the level of violence found a bottom. From that point to Fiscal Year 2012-2013, staff assaults were up 400 percent and inmate-on-inmate violence increased 144 percent. The timeline shows a relationship to the lead up to and roll out of implementation of AB 109.



MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Upgraded the security control system from two Secure-Tech hard-wired graphic control panels to one programmable logic control based integrated control system. The reason behind this request was to consolidate security control functions to achieve staff allocation efficiency and reduction of overtime.

♦ The Sheriff's Office and criminal justice system partners have created a Pre-Trial Release Services program. Adopted the Ohio Pretrial Assessment Tool to evaluate the level of risk an individual is to the community, risk re-offending and risk to fail to appear for a Court date. This tool was developed and validated by the University of Cincinnati, Division of Criminal Justice Center for Criminal Justice Research. It is designed to provide information to the Court in order to make informed decisions on releasing inmates on own recognizance (O.R.) or Supervised O.R. This program assesses all inmates that were not released per PC 853.6 and were required to bail.

♦ The Sheriff's Office and the criminal justice system partners' established video arraignment for maximum security inmates, state parolees, and county parolees.

♦ Added an additional classroom for inmate programming.

GOALS/OBJECTIVES FOR FY 2014-15

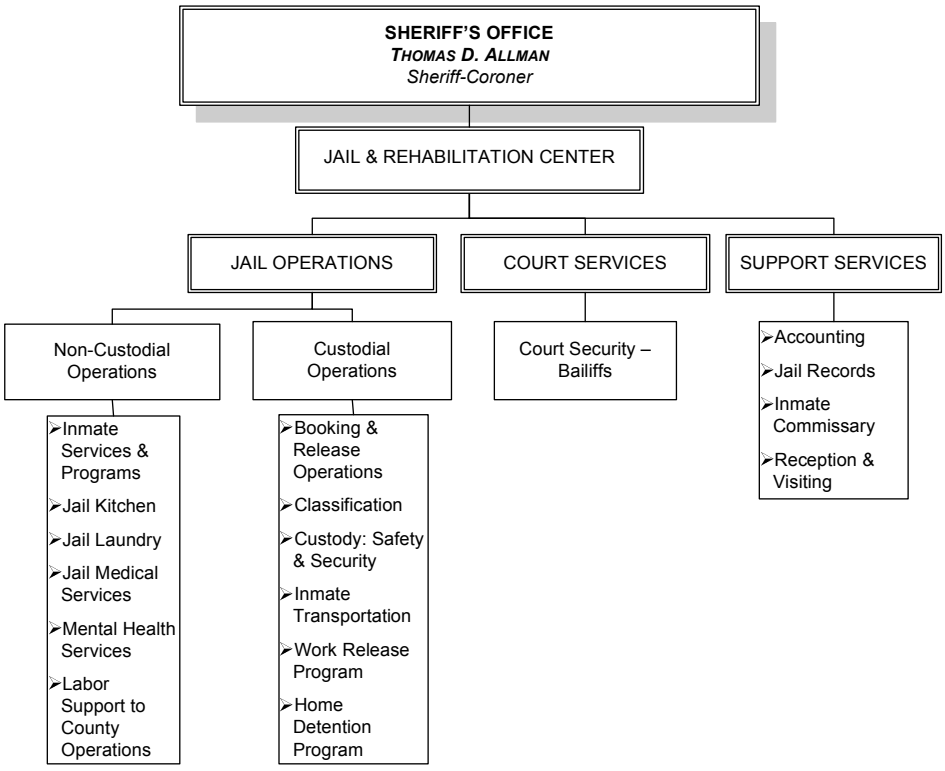
♦ Establish a large off-site garden to offset food costs.

♦ To prepare for future jail expansion - contract for a CEQA study of the land the jail facility resides and prepare a real estate due diligence packet.

CURRENT STAFFING

65.0 Filled Full Time Equivalent (FTE)
69.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5344 Realignment Public Safety.
- ✧ Acct. 5490 State booking fee reimbursement.
- ✧ Acct. 6269 Revenue from work release.
- ✧ Acct. 6344 Revenue from Shasta County Contract.
- ✧ Acct. 6390 Reimbursement for inmate services.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

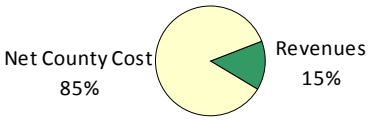
Services & Supplies

- ✧ Acct. 2080 Meals for the jail.
- ✧ Acct. 2090 Jail supplies for cleaning & laundry.
- ✧ Acct. 2185 Pre-booking medical clearance, medical and mental health services.
- ✧ Acct. 2189 Security guards at the hospital.
- ✧ Acct. 2239 Physicals, recruitment and testing.

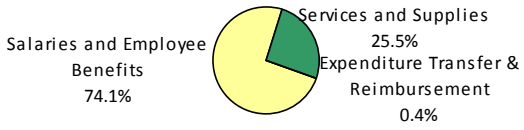
Equipment

- ✧ Acct. 4370 Replacement of control panel.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The recommended increase funds five positions currently in the hiring process including three Corrections Deputies, a Sheriff's Services Technician and a Cook.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2510 Mendocino County Jail
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823204 Misc Court Fine	21,284	20,097	19,972	22,840	23,000	23,000	23,000
823310 Asset Forfeiture	0	36,683	230,000	354,325	0	0	0
825150 Motor Vehicle in Lieu	146,867	0	0	0	0	0	0
825344 2011 Realignment Pub Sfty	1,960,506	1,861,792	976,046	881,633	1,043,000	1,043,000	1,043,000
825490 State Other	138,729	131,940	260,397	267,788	263,000	263,000	263,000
825670 Federal Other	64,396	75,498	75,498	30,271	45,000	45,000	45,000
826269 Work Release	25,200	32,985	32,560	37,015	32,000	32,000	32,000
826270 Electronic Monitor Prog	2,942	1,454	1,396	2,585	2,500	2,500	2,500
826344 Meals & Prisoner Care	0	53,298	68,000	122,480	70,000	70,000	70,000
826390 Other Charges	133,798	84,173	131,255	125,194	84,282	84,282	129,282
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	2,493,722	2,297,919	1,795,124	1,844,130	1,562,782	1,562,782	1,607,782
Salaries & Employee Benefits							
861011 Regular Employees	3,480,473	3,233,645	3,283,593	3,225,124	3,287,670	3,413,607	3,423,207
861012 Extra Help	57,514	105,163	75,436	94,094	80,000	80,000	82,400
861013 Overtime Reg Emp	1,002,904	954,473	990,010	1,006,452	1,000,000	1,000,000	1,000,000
861021 Co Cont Retirement	1,489,624	1,440,998	1,342,767	1,334,949	1,299,144	1,348,909	1,351,136
861022 Co Cont OASDI	264,506	244,588	276,505	245,253	258,491	268,393	268,988
861023 Co Cont Medicare	63,290	58,790	64,458	58,768	60,453	62,769	62,943
861024 Co Cont Retire Incr	865,775	821,251	791,633	726,288	791,622	821,946	822,815
861030 Co Cont Health Ins	618,637	587,690	632,257	600,386	664,614	690,073	690,073
861031 Co Cont Unemp Ins	23,934	23,934	0	0	16,757	16,757	16,757
861035 Co Cont Workers Comp	332,742	241,169	218,045	236,038	236,038	460,611	460,611
Total Salaries & Employee Benefits	8,199,399	7,711,700	7,674,704	7,527,353	7,694,789	8,163,065	8,178,930
Services & Supplies							
862050 Clothing/Pers Items	34,704	26,430	35,148	57,153	40,000	40,000	40,000
862060 Communications	14,868	7,465	4,707	6,086	8,000	8,000	8,000
862080 Food	281,718	304,447	265,977	336,839	275,000	275,000	275,000
862090 Household Expense	109,245	113,485	119,306	69,255	120,000	120,000	120,000
862101 Insurance - General	131,490	134,845	74,483	74,483	74,483	226,254	226,254
862120 Maint - Equip	40,860	15,033	23,101	7,130	10,000	10,000	10,000
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862150 Memberships	0	0	0	30	0	0	0
862170 Office Expense	29,035	40,784	35,301	40,534	40,000	40,000	40,000
862185 Medical/Dental Svcs	1,746,404	1,790,397	1,865,867	1,830,162	1,971,220	1,971,220	1,971,220
862187 Education & Training	10,000	1,247	10,000	3,260	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	11,211	18,351	15,000	42,258	20,000	20,000	20,000
862190 Publ/Legal Notice	0	0	0	134	0	0	0
862230 Info Tech Equip	0	0	0	2,738	0	0	0
862232 Law Enf Supply & Svcs	3,089	8,968	11,526	5,987	10,000	10,000	10,000
862239 Spec Dept Expense	11,055	13,141	11,055	9,216	10,000	10,000	10,000
862250 Trans/Travel	17,486	24,451	22,762	33,049	39,115	39,115	39,115
862253 Travel Out of County	16,325	45,076	41,012	20,095	40,000	40,000	40,000
Total Services & Supplies	2,457,490	2,544,120	2,535,245	2,538,408	2,662,818	2,814,589	2,814,589

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Other Charges							
863113 Pmts Other Gov Agency	343,342	406,201	297,717	0	0	0	0
Total Other Charges	343,342	406,201	297,717	0	0	0	0
Fixed Assets							
864360 Structure/Improvement	0	0	0	15,753	0	0	0
864370 Equipment	40,000	40,189	380,000	517,596	0	0	0
Total Fixed Assets	40,000	40,189	380,000	533,349	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	43,199	0	0	45,000
Total Expend Transfer & Reimb	0	0	0	43,199	0	0	45,000
Total Net Appropriations	11,040,231	10,702,210	10,887,666	10,642,308	10,357,607	10,977,654	11,038,519
Total Net County Cost	8,546,509	8,404,291	9,092,542	8,798,178	8,794,825	9,414,872	9,430,737

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065. COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

- The formula for allocating COPS funds is as follows:
  - 5.15% to the County Sheriff for County Jail construction and operations;
  - 5.15% to the District Attorney's Office for criminal prosecutions;
  - 39.7% to the County and the cities within the County, with a minimum of $100,000 for each jurisdiction, to be used for supplemental front-line law enforcement services; and
  - 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Used funding for this year to help pay for a portion of the new jail control panel.

GOALS/OBJECTIVES FOR FY 2014-15

- The goal of Jail & Rehabilitation Center - COPS is to have funding available for unanticipated equipment maintenance and replacement, or to enhance overall Jail Operations.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Fixed Assets

- Acct. 4370 Miscellaneous law enforcement equipment.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

JAIL & REHABILITATION CENTER – COPS 2511

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2511 County Jail - COPS Prog AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	0	56	0	45	60	60	60
825490 State Other	25,000	20,431	25,000	25,315	25,000	25,000	25,000
827707 Donation	0	0	0	0	0	0	0
Total Revenues	25,000	20,487	25,000	25,360	25,060	25,060	25,060
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	50,000	11,619	50,000	34,740	24,910	24,910	24,910
862239 Spec Dept Expense	14,515	5,386	0	0	0	0	0
Total Services & Supplies	64,515	17,005	50,000	34,740	24,910	24,910	24,910
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	13,019	0	0	0	0	0
Total Fixed Assets	0	13,019	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	150	150	150	150	150	150	150
Total Expend Transfer & Reimb	150	150	150	150	150	150	150
Total Net Appropriations	64,665	30,174	50,150	34,890	25,060	25,060	25,060
Total Fund Balance Contribution	39,665	9,686	25,150	9,530	0	0	0

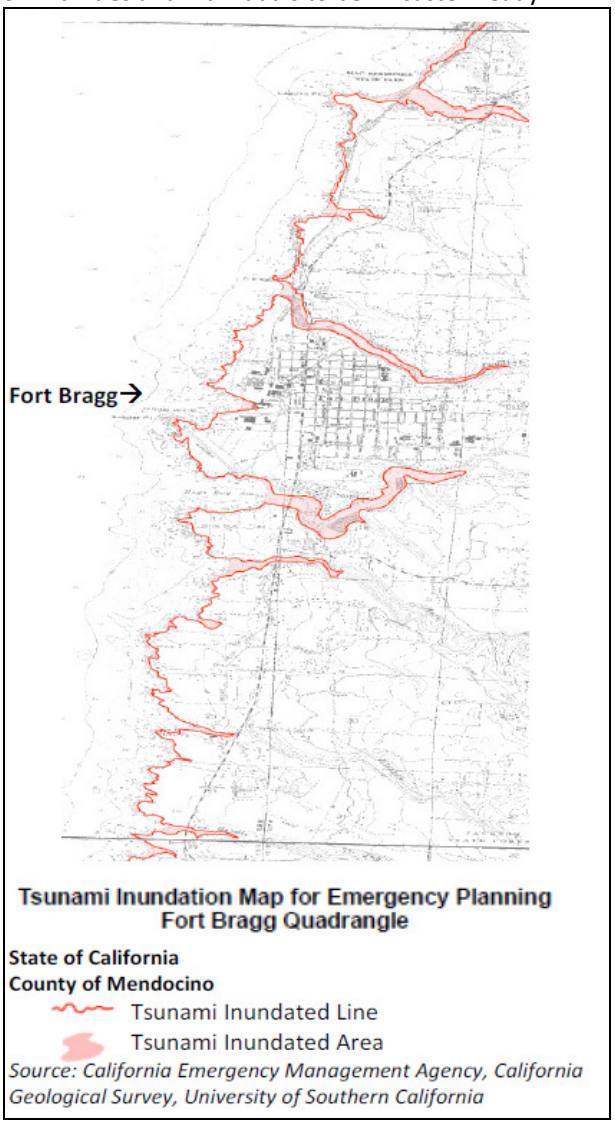
The Mendocino County Office of Emergency Services (OES), under the direction of the Director-Chief Executive Officer and Assistant Director-Sheriff, is responsible for the coordination of disaster preparedness, mitigation, and response within the operational area, which is all area within the geographical boundaries of Mendocino County.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- ♦ Trained 800+ Mendocino County Employees in Incident Command Systems and how to be "Disaster Ready".
- ♦ The Mendocino County Operational Disaster Council was re-established.
- ♦ Completed communication improvements for Emergency personnel.
- ♦ Emergency Operational Center (EOC) drilled and exercised quarterly. These drills included City, County, non-profits and volunteers.
- ♦ Received approval of the Area Operation Plan by the Board of Supervisors.

GOALS/OBJECTIVES FOR FY 2014-15

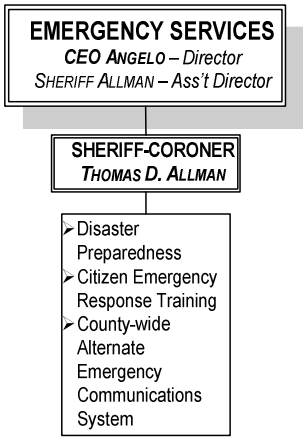
- ♦ Completion of a resource data base that includes resources from non-profit organizations assuring Mendocino County follows Federal Emergency Managements "Whole Community" objective.
- ♦ Quarterly Emergency Operational Center (EOC) exercises and trainings that includes County staff, fire departments, and the Ukiah, Fort Bragg, and Willits Police Departments.
- ♦ Continue communication improvements.
- ♦ Upgrades to the Emergency Operational Center.
- ♦ Continue training of Mendocino County staff in Incident Command Structure.
- ♦ Training for businesses, nonprofit agencies, communities and individuals to be "Disaster Ready".



CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

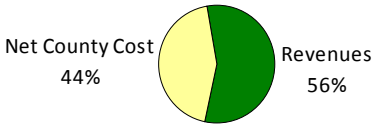
Revenues

✧ Acct. 5490 Emergency Management Performance Grant (EMPG) reimbursements (50% County match requirement).

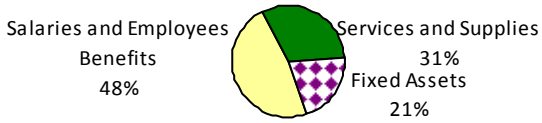
Salaries & Employee Benefits

✧ Acct. 1011 Funding for Emergency Services Program Manager and one Program Specialist I, currently located with the Sheriff's Office.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending $25,062 to fully fund the Office of Emergency Services and meet the required County match.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

EMERGENCY SERVICES 2830

CARMEL J. ANGELO, Chief Executive Officer ~THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2830 Emergency Svc CD Safety
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823310 Asset Forfeiture	0	5,193	0	0	0	0	0
825490 State Other	141,380	259,192	0	112,148	0	0	0
825670 Federal Other	0	99,497	142,862	58,817	142,971	142,971	186,371
827700 Other	0	76	0	0	0	0	0
Total Revenues	141,380	363,958	142,862	170,965	142,971	142,971	186,371
Salaries & Employee Benefits							
861011 Regular Employees	38,745	53,228	99,523	100,267	105,304	105,304	106,504
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	237	0	107	0	0	0
861021 Co Cont Retirement	9,156	12,377	26,906	27,115	27,059	27,059	27,377
861022 Co Cont OASDI	2,285	3,179	6,048	6,078	6,394	6,394	6,468
861023 Co Cont Medicare	534	743	1,414	1,421	1,495	1,495	1,512
861024 Co Cont Retire Incr	4,336	4,339	4,762	4,763	9,272	9,272	9,396
861030 Co Cont Health Ins	5,268	6,587	13,283	8,633	6,549	6,549	6,549
861031 Co Cont Unemp Ins	1,551	1,551	0	0	1,399	1,399	1,399
861035 Co Cont Workers Comp	0	0	66	66	66	1,334	1,334
Total Salaries & Employee Benefits	61,875	82,241	152,002	148,452	157,538	158,806	160,539
Services & Supplies							
862060 Communications	1,000	1,398	1,000	5,123	3,000	3,000	3,000
862101 Insurance - General	526	519	272	272	272	863	863
862120 Maint - Equip	7,080	4,090	7,080	1,900	0	0	0
862150 Memberships	100	0	100	175	0	0	0
862170 Office Expense	1,000	2,633	1,000	5,708	10,000	10,000	10,000
862187 Education & Training	1,000	0	1,000	1,476	10,000	10,000	10,000
862189 Prof/Spec Svcs - Other	55,000	21,380	52,000	0	20,000	20,000	20,000
862200 Rents & Leases - Equip	0	3,254	3,254	3,278	3,288	3,288	3,288
862232 Law Enf Supply & Svcs	0	0	0	22,263	0	0	0
862239 Spec Dept Expense	0	41,172	29,264	53,651	45,782	45,782	45,782
862250 Trans/Travel	11,700	0	11,700	358	11,000	11,000	11,000
862253 Travel Out of County	2,099	765	2,099	6,190	0	0	0
Total Services & Supplies	79,505	75,212	108,769	100,394	103,342	103,933	103,933
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	67,276	0	28,929	0	25,062	68,462
Total Fixed Assets	0	67,276	0	28,929	0	25,062	68,462
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	141,380	224,730	260,771	277,774	260,880	287,801	332,934
Total Net County Cost	0	(139,229)	117,909	106,810	117,909	144,830	146,563

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT.....0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2011
CURRENT GRANT PERIOD	October 1, 2013 - September 30, 2015
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 2-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 0
Expenditures	
Other Costs*: (Services and Supplies)*	$ 0
TOTAL	$ 0
Total Projected Program Costs =	$ 0

COUNTY MATCH REQUIRED	No

In-kind, consisting of administrative personnel costs paid from the General Fund.

COUNTY MATCH AMOUNT	$ 0
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT.....0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0401 LLEBG
Fund: 4010 Local Law Enforcement Block Grant

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	24,852	24,852	23,624	(17)	0	0	0
Total Revenues	24,852	24,852	23,624	(17)	0	0	0
Services & Supplies							
862170 Office Expense	24,852	24,835	0	0	0	0	0
862230 Info Tech Equip	0	0	23,624	0	0	0	0
Total Services & Supplies	24,852	24,835	23,624	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	24,852	24,835	23,624	0	0	0	0
Total Fund Balance Contribution	0	(17)	0	17	0	0	0

SHERIFF'S OFFICE

RECOVERY ACT TECH & COMM 0438-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0438 Recovery Act Tech & Comm
Fund: 4380 Recovery Act Tech & Comm

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862120 Maint - Equip	0	0	0	0	0	0	0
862170 Office Expense	10,553	5,549	0	0	0	0	0
Total Services & Supplies	10,553	5,549	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	5,004	0	0	0	0	0
Total Fixed Assets	0	5,004	0	0	0	0	0
Total Net Appropriations	10,553	10,553	0	0	0	0	0
Total Fund Balance Contribution	10,553	10,553	0	0	0	0	0

SHERIFF'S OFFICE

RECOVERY ACT RURAL LAW ENFORCEMENT.....0439-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0439 Recovery Act Rural Law
Fund: 4390 Recovery Act Rural Law

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823310 Asset Forfeiture	0	0	0	0	0	0	0
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	50,000	62,024	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	50,000	62,024	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	9,720	0	0	0	0	0
Total Fixed Assets	0	9,720	0	0	0	0	0
Total Net Appropriations	50,000	71,744	0	0	0	0	0
Total Fund Balance Contribution	50,000	71,744	0	0	0	0	0

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2010
CURRENT GRANT PERIOD	October 1, 2010 - September 30, 2014
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 4-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 23,624
Expenditures	
Other Costs: *(Services and Supplies)*	$ 23,624
TOTAL	$ 23,624
Total Projected Program Costs **=**	$ 23,624

COUNTY MATCH REQUIRED	No

In-kind, consisting of administrative personnel costs paid from the General Fund.

COUNTY MATCH AMOUNT	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

JUSTICE ASSISTANCE 0450-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0450 Justice Assistance
Fund: 4500 Justice Assistance

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	0	0	0	23,641	23,624	23,624	23,624
Total Revenues	0	0	0	23,641	23,624	23,624	23,624
Services & Supplies							
862170 Office Expense	19,781	16,646	3,135	0	0	0	0
862230 Info Tech Equip	0	0	0	26,776	23,624	23,624	23,624
Total Services & Supplies	19,781	16,646	3,135	26,776	23,624	23,624	23,624
Total Net Appropriations	19,781	16,646	3,135	26,776	23,624	23,624	23,624
Total Fund Balance Contribution	19,781	16,646	3,135	3,135	0	0	0

SHERIFF'S OFFICE

HOMELAND SECURITY WMD 6 ..... 0462-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Care and Control, and Citizen Emergency Response Teams.

Homeland Security funds are used to better prepare Mendocino County for both prevention and response to disasters manmade or natural, and acts of terrorism. These funds have been used to purchase equipment and provide training to improve responses to Hazardous Material (HazMat) releases from drug labs, truck wrecks, aircraft crashes, etc. Purchase the Reverse 9-1-1 system that notifies communities of emergencies, shelter trailers for Health and Human Services that provide shelter for vulnerable communities in times of disasters. Urban Rescue training for both law enforcement and fire provides the critical training needed to respond to emergencies, and equipment that has improved communication around the county.

GRANT INCEPTION DATE	July 2001
CURRENT GRANT PERIOD	October 2010 - April 2015 (Revolving)
SOURCE OF FUNDS	U.S. Department of Homeland Security via California Emergency Management Agency
CONTINUITY OF GRANT	Ongoing annual renewal/ allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, Personnel 5% Cap per Grant

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 111,150
Expenditures	
Other Costs: *(Services and Supplies)*	$ 111,150
TOTAL	$ 111,150
Total Projected Program Costs =	$ 111,150

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

HOMELAND SECURITY WMD 6 ..... 0462-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

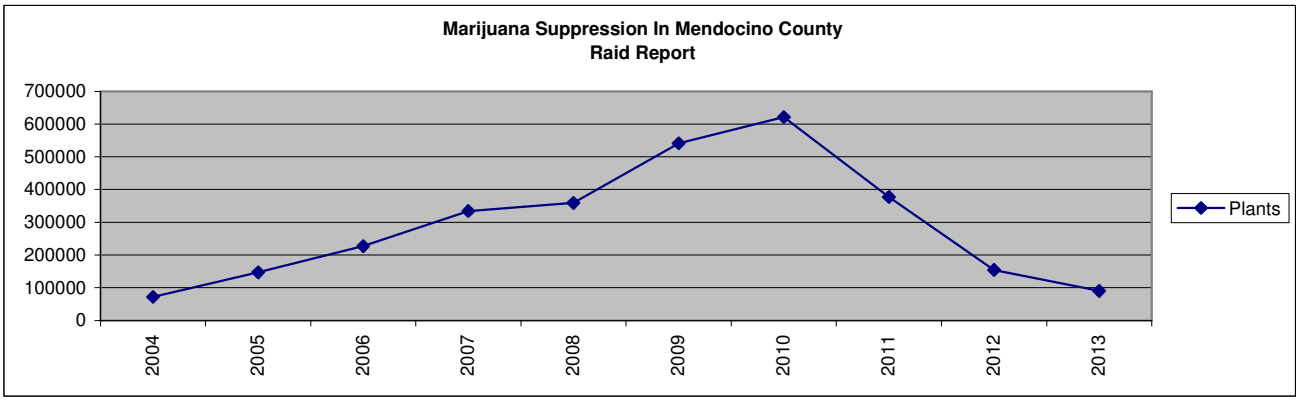
Classification:
Function: 0
Activity: 0

Budget Unit: 0462 Homeland Security WMD 6
Fund: 4620 Homeland Security WMD 6

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825670 Federal Other Revenue	0	168,180	0	117,022	0	0	0
827801 Grant Revenue	415,626	139,235	111,000	130,171	111,150	111,150	111,150
Total Revenues	415,626	307,415	111,000	247,193	111,150	111,150	111,150
Salaries & Employee Benefits							
861011 Regular Employees	15,340	0	0	0	0	0	0
Total Salaries & Employee Benefits	15,340	0	0	0	0	0	0
Services & Supplies							
862060 Communications	2,000	0	0	2,000	0	0	0
862170 Office Expense	0	1,179	0	1	0	0	0
862187 Education & Training	30,184	21,235	0	20,725	0	0	0
862189 Prof/Spec Svcs - Other	168,985	99,999	111,000	42,495	111,150	111,150	111,150
862230 Info Tech Equip	11,300	3,359	0	0	0	0	0
862239 Spec Dept Expense	98,732	63,359	0	56,750	0	0	0
862250 Trans/Travel	0	0	0	4,656	0	0	0
862253 Travel Out of County	0	903	0	0	0	0	0
Total Services & Supplies	311,201	190,034	111,000	126,625	111,150	111,150	111,150
Fixed Assets							
864370 Equipment	96,742	14,257	0	120,579	0	0	0
Total Fixed Assets	96,742	14,257	0	120,579	0	0	0
Total Net Appropriations	423,283	204,291	111,000	247,204	111,150	111,150	111,150
Total Fund Balance Contribution	7,657	(103,124)	0	11	0	0	0

GRANT DESCRIPTION

This grant is used to fund the County of Mendocino Marijuana Eradication Team (COMMET). Primary activities are locating and destroying large, illegal marijuana gardens.



As of November 30, 2013, COMMET seized 90,078 total marijuana plants with 83,347 plants being seized from outdoor grows while 6,731 plants were seized from indoor grows. COMMET eradicated 142 sites, 118 outdoor sites and 24 indoor sites. COMMET made 112 arrests, 88 outdoor arrests and 24 indoor arrests. COMMET seized 81 firearms, 52 firearms from outdoor sites and 29 firearms from indoor sites. COMMET seized approximately $1,069,687 in assets along with 20 vehicles (one purchased and placed into Sheriff's Office service)/trailer/ATV's. COMMET seized 5,281 pounds of processed marijuana. COMMET further seized 16 pounds of concentrated cannabis, 2.25 ounces of cocaine and 2.5 ounces of psilocybin mushrooms during 2013. In 2013, COMMET received 18 days of assistance from CERT while the previous year COMMET received 5 days of assistance from CERT.

Edradication efforts were hampered by decreased levels of staffing within the Sheriff's Office and COMMET (staffed with one Sheriff's Sergeant and one Deputy Sheriff-Coroner) had to rely on assistance from the California Department of Fish and Wildlife, Mendocino Major Crimes Task Force, Drug Enforcement Administration (DEA), Homeland Security Investigations (HSI) and Sheriff's Office Detective Unit. The support from these other investigative agencies/units were sporadic at times based upon their caseloads. In 2013, COMMET experienced a significant funding decrease from the Domestic Cannabis Eradication Suppression Program (DCESP). In 2013, COMMET was awarded $40,000.00 in DCESP funding as opposed to $200,000.00 in 2012.

The amount of awarded DCESP monies almost offset the rental costs of the COMMET office and warehouse buildings for 2013. In 2013, funding was suspended for the DEA sponsored 1-2 week Marijuana Identification Overflight School in Mendocino County. This school provided training to federal, state and law enforcement personnel from California and other states. The outdoor marijuana gardens discovered during this school was provided to COMMET, which used the information to conduct subsequent eradication operations during the year.

The lack of overflight intelligence significantly hampered COMMET's ability to identify, locate and eradicate outdoor marijuana gardens in Mendocino County. With the lack of DCESP funding and the suspension of the Overflight School, COMMET experienced a significant decrease in arial support for intelligence and eradation operations in 2013.

In 2013, COMMET also saw an increase in outdoor marijuana growing operations leaving public lands and being established on private lands. Various investigations showed large organized trafficing organizations or groups rented or leased privately owned property in Mendocino County. Often times the same organization/group rented/leased multiple properties and grew a couple hundred large outdoor marijuana plants per parcel as opposed to a single thousands of plants grow.

This strategy hampered eradication efforts as the marijuana grows were spread out over multiple locations and harder to connect to a single organization/group. The manner in which the larger marijuana plants were grown resulted in an increased amount of time to

eradicate the plants as many were surrounded by such things as plastic/wire cage materials and supported by twine and bamboo.

Search warrant related cases at these locations averaged at least an approximate 1 week enforcement period for each specific case which included intelligence gathering, obtaining a search warrant, organizing the operation, executing the search warrant, writing the crime report and logging of seized evidence.

GRANT INCEPTION DATE	July 1, 1992
CURRENT GRANT PERIOD	December 2013
SOURCE OF FUNDS	U.S. Drug Enforcement Agency
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on federal funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 0
Expenditures	
Operating Expenses:	$ 0
TOTAL	$ 0
Total Projected Program Costs =	$ 0

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0466 DEA COMMET
Fund: 4660 DEA COMMET

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823310 Asset Forfeiture	0	49,691	100,000	104,511	0	0	0
827801 Grant Revenue	300,000	0	40,000	75,000	0	0	0
Total Revenues	300,000	49,691	140,000	179,511	0	0	0
Services & Supplies							
862060 Communications	5,000	211	3,500	1,994	0	0	0
862101 Insurance - General	0	0	0	0	0	0	0
862120 Maint - Equip	5,000	745	750	211	0	0	0
862170 Office Expense	5,000	955	1,000	1,333	0	0	0
862171 Paper Supplies	0	78	0	0	0	0	0
862181 Auditing & Fiscal Svcs	3,000	1,337	0	0	0	0	0
862187 Education & Training	5,000	990	0	1,199	0	0	0
862189 Prof/Spec Svcs - Other	0	7,717	74,600	9,489	0	0	0
862200 Rent/Lease Equip	1,000	684	750	751	0	0	0
862210 Rent/Lease Bldg Grds	50,000	44,400	44,400	44,400	0	0	0
862232 Law Enf Supply & Svcs	80,000	122,983	0	50,671	0	0	0
862239 Spec Dept Expense	100,000	59,343	0	147	0	0	0
862250 Trans/Travel	35,000	6,995	7,000	0	0	0	0
862253 Travel Out of County	3,000	2,730	3,000	56	0	0	0
862260 Utilities	8,000	4,788	5,000	5,684	0	0	0
Total Services & Supplies	300,000	253,955	140,000	115,934	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	300,000	253,955	140,000	115,934	0	0	0
Total Fund Balance Contribution	0	204,264	0	(63,577)	0	0	0

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING 0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ ALBERT R. GANTER III, Chief Probation Officer

GRANT DESCRIPTION

This grant is used to fund training for Corrections Deputies, Probation Officers, and Juvenile Hall personnel. Primary activity is training.

GRANT INCEPTION DATE	1995
CURRENT GRANT PERIOD	July 1, 2014 – June 30, 2015
SOURCE OF FUNDS	California Department of Corrections and Rehabilitation
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on State funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BUs 2510, 2550 and 2560

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 69,020
Expenditures	
Training – Jail staff:	$ 33,130
Training – Probation & Juvenile Hall:	35,890
TOTAL	$ 69,020
Total Projected Program Costs =	$ 69,020

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING 0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0467 Correctional Officers Training
Fund: 4670 Correctional Officers Training

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
827801 Grant Revenue	94,070	64,064	55,163	67,650	65,450	65,450	69,020
Total Revenues	94,070	64,064	55,163	67,650	65,450	65,450	69,020
Services & Supplies							
862187 Education & Training	94,070	38,061	55,163	44,179	65,450	65,450	69,020
862189 Prof/Spec Svcs - Other	0	3,158	0	3,000	0	0	0
Total Services & Supplies	94,070	41,219	55,163	47,179	65,450	65,450	69,020
Total Net Appropriations	94,070	41,219	55,163	47,179	65,450	65,450	69,020
Total Fund Balance Contribution	0	(22,845)	0	(20,471)	0	0	0

MENDOCINO
1850
COUNTY

TRANSPORTATION DEPARTMENT

INDEX

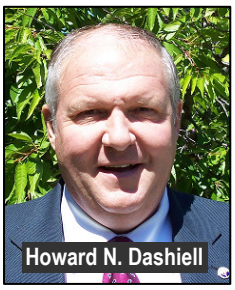
BUDGET UNIT	NAME OF BUDGET	PAGE

1910 ..... Land Improvement E-364
3010 ..... Administration and Road Maintenance E-369
3030 ..... Storm Damage E-375
3041 ..... Road and Bridge Projects E-378
3050-3080 ..... Round Valley Airport E-382
3060-3090 ..... Little River Airport E-386
4510-4511 ..... Solid Waste/Landfill Closure E-390

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director



Land Improvement Division programs include: Development Review, Permit and Inspection, Drainage and Water Quality, Technical Assistance, Airport Technical Assistance, and Technical Assistance for County Lighting Districts and Underground Utility Districts. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its Technical Assistance Program.

Through these programs, the County Surveyor's office and the Land Improvement Division endeavor to assure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

The County Surveyor's office supports public trust by providing technical support for public agencies, the Mendocino County Department of Transportation (MCDoT), and other County departments including: County Counsel, Planning and Building Services, Sheriff's Office, and General Services Agency. Mandated functions include: checking record maps and legal descriptions, researching, and preserving survey records. The Land Improvement Division reviews discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits.

The Permits and Inspection Program ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. The Drainage and Water Quality Program protects the environment and public and private property through review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. The Airport Technical Assistance Program secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports.

Land Improvement provides professional, responsive service to the community and explores service enhancements to better meet the needs of the public and other County departments.



MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Continued to facilitate the One Stop Permit Program (going on two years).
- Implemented standard forms for the NPDES (National Pollution Discharge Elimination System) water pollution control plan and have been educating the public on the stormwater Best Management Practices (BMPs).
- On the Upper Mill Creek Dam, MCDoT cleaned the face of the dam, repaired the primary discharge valve (which required underwater construction) and added a secondary valve to the primary discharge line.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to coordinate Department efforts to minimize County Maintained Road impacts to the natural environment by reducing sediment production and improving and removing barriers to fish migration.
- Continue to improve timeliness of review for initial processing of land development referrals.
- Continue seeking grant opportunities for funding of improvements to County Airports through the Airport Improvement Program.
- Continue seeking grant opportunities for funding drainage and habitat improvements within the County Maintained Road System.
- Strive to enhance public safety and facilitate commerce through the Permit Program.
- Strive to facilitate orderly development through the land development process and permitting functions.
- Strive to improve the development review and application process for the public through better communication and coordination with other County departments.
- Continue training staff in permit processing, construction inspection, plan checking and development review skills to develop a versatile staff which is cross-trained to perform a variety of division functions.
- Continue the maintenance of all three Mill Creek Dams.
- Install a backup valve on the secondary line for the Upper Mill Creek Dam.

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

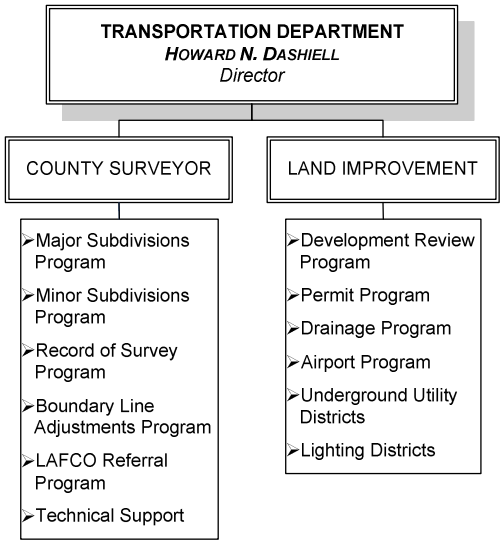
HOWARD N. DASHIELL, Director

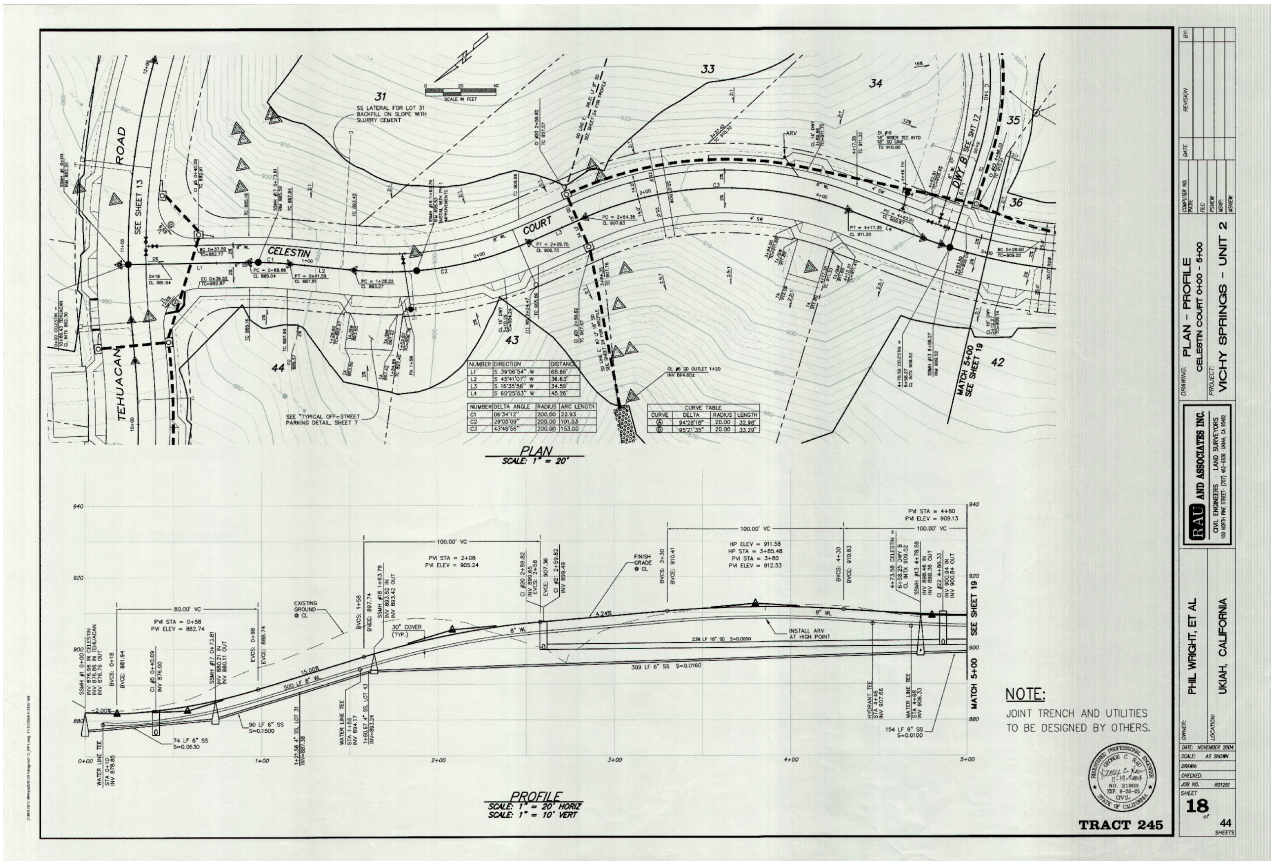
CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
6.0 Allocated FTE



PROGRAM CHART





TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1021/1024 Retirement.

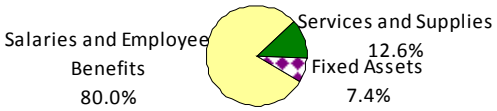
Services & Supplies

- ✧ Acct. 2120 Maintenance for equipment.
- ✧ Acct. 2170 Office expense.
- ✧ Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Also includes Feliz Creek Dam Removal monitoring and maintenance for Mill Creek Dam project.

SOURCE OF FUNDS



USE OF FUNDS

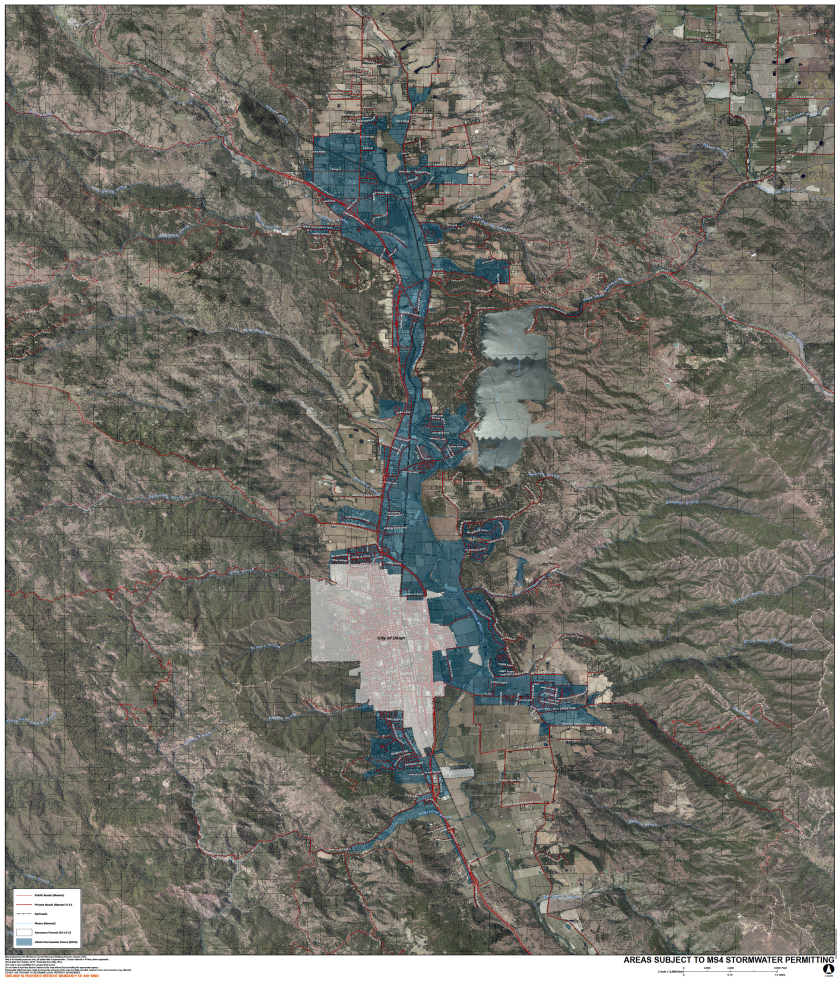


CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1910 Engineering & Tech Assist
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825490 State Other	471,500	139,105	22,000	10,123	10,000	10,000	10,000
825670 Federal Other	0	26,900	0	11,238	0	0	0
826171 Final Map Filing Fee	2,650	2,650	0	1,950	0	0	0
826172 Parcel Map MS Filing	16,650	5,350	10,100	14,000	12,050	12,050	12,050
826173 Parcel Map PS Filing	0	0	0	0	2,250	2,250	2,250
826175 Plan Check & Insp	2,000	0	2,000	0	2,000	2,000	2,000
826176 Parcel Subdivision Insp	0	0	0	0	550	550	550
826177 Basic Imp Insp Fee	800	1,600	1,000	1,350	1,000	1,000	1,000
826178 Subd Agrmt Process	0	900	0	0	0	0	0
826181 Record-Survey Exam	16,000	15,200	12,000	19,100	16,000	16,000	16,000
826182 Tentative Map Subd	45,430	49,485	45,000	56,580	50,900	50,900	50,900
826273 Interfund - Engineering	48,700	51,097	71,834	83,397	81,475	81,475	81,475
826390 Other Charges	0	17,324	0	2,580	0	0	0
827600 Other Sales	0	50	0	600	0	0	0
827601 Sale of Map - Surveyor	700	597	500	766	500	500	500
827801 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	604,430	310,257	164,434	201,683	176,725	176,725	176,725
Salaries & Employee Benefits							
861011 Regular Employees	390,327	391,293	394,946	395,954	396,225	396,225	401,025
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	91,408	91,639	99,561	100,062	103,518	103,518	104,790
861022 Co Cont OASDI	22,794	22,835	22,917	23,141	23,217	23,217	23,515
861023 Co Cont Medicare	5,373	5,382	5,400	5,435	5,430	5,430	5,500
861024 Co Cont Retire Incr	43,290	43,399	45,607	45,837	39,941	39,941	40,438
861030 Co Cont Health Ins	61,136	61,166	68,246	62,204	65,934	65,934	65,934
861031 Co Cont Unemp Ins	705	705	0	0	512	512	512
861035 Co Cont Workers Comp	3,749	2,593	2,973	2,973	2,973	7,071	7,071
Total Salaries & Employee Benefits	618,782	619,012	639,650	635,605	637,750	641,848	648,785
Services & Supplies							
862060 Communications	5,512	4,296	4,688	4,245	4,648	4,648	4,648
862101 Insurance - General	858	858	398	398	398	965	965
862120 Maint - Equip	10,120	5,164	9,620	5,051	10,467	10,467	10,467
862150 Memberships	800	617	935	750	904	904	904
862170 Office Expense	10,000	6,871	10,000	9,820	10,000	10,000	10,000
862183 Legal Fees	1,000	466	1,000	684	1,000	1,000	1,000
862184 Arch Eng & Plan Svcs	150,000	65,382	7,000	11,174	0	0	0
862187 Education & Training	1,500	89	1,500	0	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	86,000	60,878	102,500	90,394	65,319	65,319	65,319
862190 Publ/Legal Notice	500	1,153	500	59	500	500	500
862193 Construction Contracts	300,000	96,344	0	0	0	0	0
862220 Small Tool/Instrument	700	711	700	1,102	800	800	800
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	500	0	500	0	500	500	500
862250 Trans/Travel	13,000	5,613	8,000	4,964	5,496	5,496	5,496
862253 Travel Out of County	0	0	500	0	500	500	500
Total Services & Supplies	580,490	248,442	147,841	128,641	102,032	102,599	102,599

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864370 Equipment	0	0	0	0	60,000	60,000	60,000
Total Fixed Assets	0	0	0	0	60,000	60,000	60,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,199,272	867,454	787,491	764,246	799,782	804,447	811,384
Total Net County Cost	594,842	557,197	623,057	562,562	623,057	627,722	634,659

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director





The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration and business services all function to support the County Maintained Road System, which includes some 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span) and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Maximized drainage improvements by replacing and installing new larger culverts, in accordance with the DIRT database, with a strong emphasis on damage-prone areas.

♦ Constructed road sub-base repairs then resurfaced roads in areas with recurring potholes and base failures.

♦ Repainted striping and pavement messages throughout the County.

♦ Performed preventive maintenance practices such as: chip seals, crack sealing and drainage ditch cleaning.

♦ Maintained and upgraded county road signs to "retroreflective standards" required by the Federal Highway Administration (FHWA).

♦ Applied a thick overlay (2.5 inches) to various sections of roads to reduce maintenance and add section strength to relieve the need for constant patching.

♦ Worked together with CalFire crews for major vegetation removal along county maintained roads.

♦ Responded to over 135 emergency, after-hours call-outs including: downed trees, slides, accidents and snow and ice control.

♦ In October 2013, Road Crews placed Hearst Willits Road back in full service after replacing a culvert that had washed out late Friday, November 30, 2012. The road had been reopened to one-way traffic on Saturday, December 1, 2012, after the Road Crews installed a temporary Bailey bridge for use while environmental permits required to replace the failed culvert were obtained.

♦ Continued working with the Five Counties (5C) program to reduce sediment delivery on many of our remote gravel roads by changing our grading and maintenance practices.

♦ Provided maintenance and repairs at three County-owned landfills, with costs reimbursed by BU 4511-Landfill Closure.

♦ Conventional Chip Seal Project: This project used a layered asphalt, gravel chip and slurry seal surfacing at the following locations:

- Boonville Road Yard
  - Anderson Valley Way MP 0.00-3.17
  - Big Oaks Drive MP 0.00-0.37
  - Mountain View Road MP 24.68-25.68
  - No Name (CR 151) MP 0.00-0.44
  - Signal Ridge Road MP 0.00-1.00
- Covelo Road Yard
  - Eberle Street MP 0.00-0.15
  - Grange Street MP 0.00-0.36
  - Greely Street MP 0.00-0.43
  - Howard Street MP 0.00-0.54
  - Church Street MP 0.00-0.04
  - High School Street MP 0.00-0.27
  - Lovell Street MP 0.00-0.23
  - Perry Street MP 0.00-0.27
  - Main Street MP 0.00-0.34
  - Dingman Street MP 0.00-0.11

- Fort Bragg Road Yard
  - Point Cabrillo Drive MP 0.00-2.08
  - South Caspar Drive MP 0.00-0.74
  - Gordon Lane MP 0.00-0.70
  - Pacifica Drive MP 0.00-0.33
  - Seadrift Avenue MP 0.00-0.31
  - Del Mar Drive MP 0.00-0.15
  - Gayle Circle MP 0.00-0.10
  - Otter Point Circle MP 0.00-0.08
  - Hanson Circle MP 0.00-0.13
  - Polaris Circle MP 0.00-0.06
  - Vega Drive MP 0.00-0.16
  - Hilma Circle MP 0.00-0.11
  - Green Ling Circle MP 0.00-0.10
  - Monterey Avenue MP 0.00-0.13
  - Pacific Drive MP 0.00-0.41
  - Neptune Avenue MP 0.00-0.25
  - Rundle Street MP 0.00-0.06
  - Carlson Street MP 0.00-0.08
  - Woodward Street MP 0.00-0.16
- Laytonville Road Yard
  - Branscomb Road MP 21.00-22.00
  - Ramsey Road MP 0.00-0.26
  - Willis Avenue MP 0.00-0.53
  - Branscomb Road MP 10.00-13.00
  - No Name (CR 307) MP 0.00-0.60
  - North Road MP 0.00-0.60
  - Bauer Road MP 0.00-0.44
- Point Arena Road Yard
  - Old Stage Road MP 0.00-0.75
  - Forest View Road MP 0.00-0.75
  - Forest View Circle MP 0.00-0.05
  - Forest View Court MP 0.00-0.02
  - Ocean Ridge Drive MP 0.00-0.89
  - Ocean Drive MP 0.00-0.10
  - No Name (CR 526) MP 0.00-0.36
  - Center Street MP 0.00-0.06
  - Tock Lane MP 0.00-0.20
  - Old State Highway MP 0.00-0.40
  - County Club Way MP 0.00-0.08
  - Moonrise Drive MP 0.00-0.30
  - Stargaze Drive MP 0.00-0.13
  - Cypress Way MP 0.00-0.13
  - Lighthouse Road MP 0.00-2.32
- Ukiah Road Yard
  - Despina Drive MP 0.00-0.30
  - Zinfandel Drive MP 0.00-0.37
  - KUKI Lane MP 0.00-0.20
  - Feed Lot Lane MP 0.00-0.08
  - Brush Street MP 0.00-0.20
  - Chablis Drive MP 0.00-0.36
  - No Name (CR 106) MP 0.00-0.13
  - Terrace Road MP 0.00-0.05
  - Westerly Place MP 0.00-0.16
  - Redemeyer Road MP 1.48-2.48
  - Alicante Lane MP 0.00-0.11
  - Carrigan Lane MP 0.00-0.28
  - Malaga Drive MP 0.00-0.25
  - Chablis Court MP 0.00-0.13
  - Gamay Place MP 0.00-0.10
  - Sirah Court MP 0.00-0.10
  - Tokay Avenue MP 0.00-0.24
  - Concord Street MP 0.00-0.90
  - Burgundy Drive MP 0.00-0.08
  - Cabernet Place MP 0.00-0.02
  - Sauterne Place MP 0.00-0.06
  - Reisling Court MP 0.00-0.06
  - Chardonay Court MP 0.00-0.06
  - Sherry Drive MP 0.00-0.23
  - Feliz Creek Road MP 0.00-1.30
- Willits Road Yard
  - Della Avenue MP 0.00-0.27
  - Lilac Road MP 0.00-1.43
  - Primrose Drive MP 0.70-1.35
  - Primrose Drive MP 1.70-2.20
  - Poppy Drive MP 0.00-1.00
  - Poppy Drive MP 2.34-3.24
  - Coyote Road MP 0.00-0.39
  - Hearst-Willits Road MP 1.05-2.50
  - Canyon Road MP 0.00-0.70
  - Black Bart Drive MP 0.00-1.60

Please note that the locations are listed in priority order within each road yard. Roads at the bottom of each road yard may have been excluded due to funding availability and will be given priority in the FY 2014-15 chip seal program.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Maintain a substantial preventive maintenance program that includes: aggressive "crack sealing" program, drainage and culvert improvements, chip seal program, base repairs with asphalt overlays, and vegetation management.

♦ Continue to replace old, non-compliant, on- and off-road equipment, while maintaining the goal of reducing total fleet size.

♦ Increase safety training to further reduce injuries.

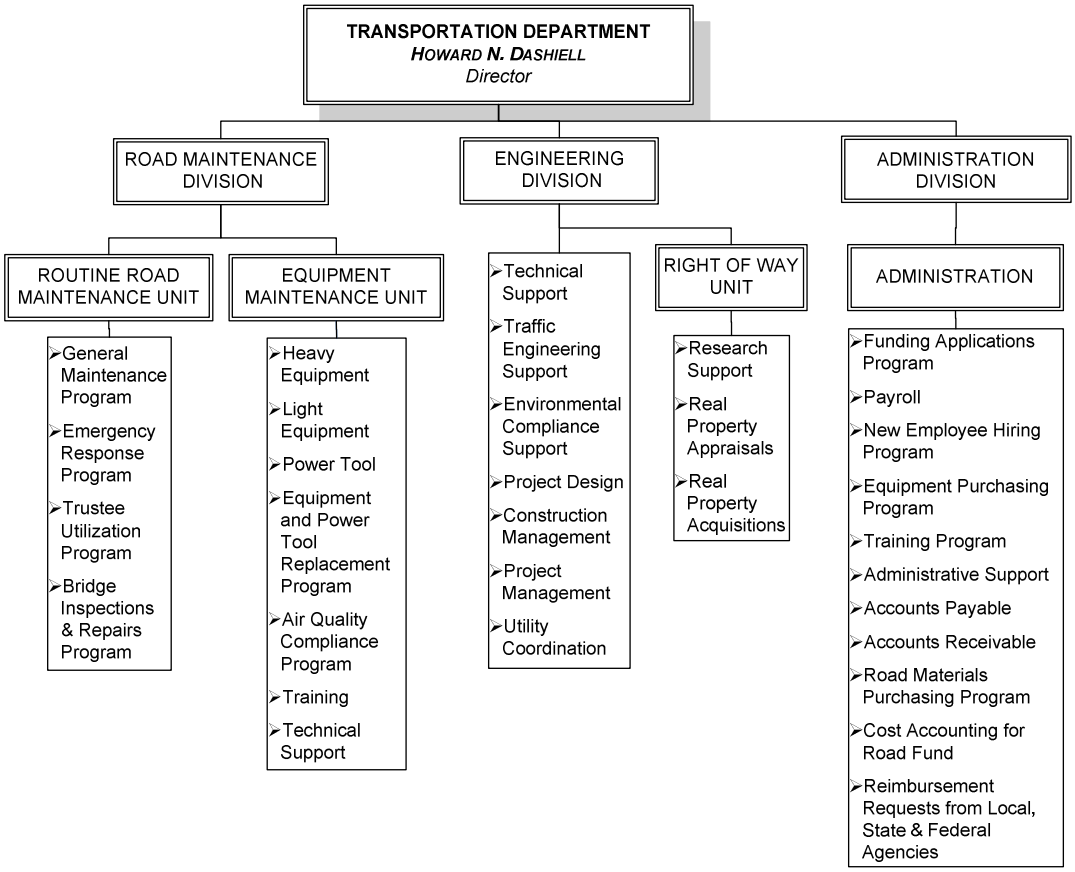
♦ Continue to maintain bridge and drainage structures throughout the County.

♦ Deliver prompt, efficient, professional customer service to the public.

CURRENT STAFFING

72.3 Filled Full Time Equivalent (FTE)
93.8 Allocated FTE

PROGRAM CHART





TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5125 Highway Users Tax (HUTA), Section 2103.
- ✧ Acct. 5130 Highway Users Tax (HUTA), Section 2104.
- ✧ Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).
- ✧ Acct. 5487 Proposition 111 – State Gas Tax.
- ✧ Acct. 5491 State Exchange Program.
- ✧ Acct. 7802 County General Fund Contribution.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1021/1024 Retirement.
- ✧ Acct. 1030 Health Insurance.
- ✧ Acct. 1035 Worker's Compensation.

Services & Supplies

- ✧ Acct. 2101 General Insurance.
- ✧ Acct. 2120 Equipment Maintenance.
- ✧ Acct. 2189 National Pollutant Discharge Elimination System (NPDES) mapping and program development to address stormwater runoff. Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.
- ✧ Acct. 2194 A-87 costs.
- ✧ Acct. 2200 Equipment rental and lease purchase agreements.
- ✧ Acct. 2239 Road materials.
- ✧ Acct. 2250 In-County travel for road crew equipment.

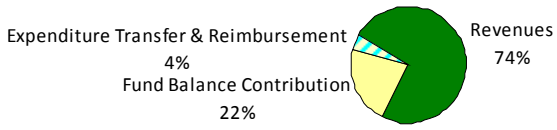
Fixed Assets

- ✧ Acct. 4370 Road maintenance and other equipment and surplus vehicles.

Expenditure Transfer & Reimbursement

- ✧ Acct. 5802 Maintenance for County facilities and transportation yards.
- ✧ Acct. 5380 Transfers from BU 3030 and BU 3041 for project-related expenditures for Engineering Division staff.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Required to add $1 million to Corrective Maintenance in BU 3041-*Road and Bridge Projects,* and an increase in Secure Property Tax Revenue of $60,677.

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3010 Admin/Road Maint
Fund: 1200 Roads

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821501 Trans Funds	90,000	53,777	85,000	134,016	87,000	87,000	87,000
822600 Other Permit	800	360	800	620	500	500	500
822608 Trans Permit	6,500	6,842	6,500	7,096	6,500	6,500	6,500
822610 Co Hwy Encroach Permit	50,000	53,404	45,000	44,085	40,000	40,000	40,000
823100 Vehicle Code Fine	50,000	51,025	50,000	52,461	50,000	50,000	50,000
824100 Interest	12,000	25,998	15,000	19,081	15,000	15,000	15,000
825125 State HUTA Section 2103	2,000,000	1,838,394	2,000,000	2,798,234	2,200,000	2,200,000	2,200,000
825130 State Hwy Users Tax	1,200,000	1,212,363	1,200,000	1,162,188	1,200,000	1,200,000	1,200,000
825140 State Collier Unruh	360,000	363,527	360,000	360,346	450,000	450,000	450,000
825180 Trans STPd(1)	82,000	98,091	82,000	210,808	100,000	100,000	100,000
825460 State Aid for Disaster	0	0	0	0	0	0	0
825487 Prop 111 State Gas Tax	1,000,000	863,006	1,000,000	1,288,219	950,000	950,000	950,000
825490 State Other	0	0	0	35,000	0	0	0
825491 State Exchange Prog	602,390	602,390	602,390	602,390	602,390	602,390	602,390
825640 Fed Forest Reserve	150,000	157,671	100,000	142,047	40,000	40,000	40,000
825676 Flood Control Lands	500	0	500	0	500	500	500
826272 Interfund - DOT	159,752	173,597	139,352	127,525	90,000	90,000	90,000
826390 Other Charges	6,000	17,537	6,000	35,789	10,000	10,000	10,000
827500 Sale of Fixed Assets	0	0	0	0	1,500	1,500	1,500
827600 Other Sales	500	4,640	2,000	8,025	3,500	3,500	3,500
827700 Other	500	0	500	32,917	500	500	500
827701 Refund Jury Witness Fee	0	275	0	275	0	0	0
827802 Oper Trans In	1,896,291	1,896,291	3,295,428	3,295,428	3,295,428	3,295,428	3,356,105
Total Revenues	7,667,233	7,419,188	8,990,470	10,356,550	9,142,818	9,142,818	9,203,495
Salaries & Employee Benefits							
861011 Regular Employees	3,677,605	3,245,363	4,006,492	3,116,276	3,181,688	3,923,554	3,697,019
861012 Extra Help	160,000	46,273	68,650	31,128	43,850	43,850	53,450
861013 Overtime Reg Emp	128,500	81,291	120,800	77,568	121,400	121,400	121,400
861021 Co Cont Retirement	866,327	762,922	1,018,707	789,555	824,130	1,010,338	951,080
861022 Co Cont OASDI	220,405	189,443	237,964	181,222	188,748	234,744	220,715
861023 Co Cont Medicare	53,947	45,484	57,386	43,500	45,450	56,207	53,002
861024 Co Cont Retire Incr	410,302	361,385	394,321	331,797	312,512	371,490	359,179
861030 Co Cont Health Ins	814,265	703,245	935,026	700,513	718,581	871,729	829,304
861031 Co Cont Unemp Ins	21,640	21,640	0	0	18,758	18,758	18,758
861035 Co Cont Workers Comp	292,830	279,311	228,070	228,070	228,070	367,130	367,130
Total Salaries & Employee Benefits	6,645,821	5,736,357	7,067,416	5,499,629	5,683,187	7,019,200	6,671,037
Services & Supplies							
862050 Clothing/Pers Items	32,500	14,972	20,000	14,394	23,550	23,550	20,050
862060 Communications	42,500	37,327	38,500	35,694	38,500	38,500	38,500
862090 Household Expense	22,000	18,560	22,000	17,620	22,000	22,000	22,000
862101 Insurance - General	116,726	117,599	37,123	37,123	37,123	86,488	86,488
862120 Maint - Equip	377,340	425,122	355,700	377,603	355,200	355,200	415,800
862130 Maint - Strc/Impr/Grnds	12,500	5,485	12,500	3,825	8,000	8,000	8,000
862150 Memberships	2,830	1,847	3,080	1,435	3,479	3,479	3,479

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies - Continued							
862170 Office Expense	43,800	26,103	41,300	48,808	41,300	41,300	41,300
862183 Legal Fees	4,000	2,645	4,000	1,726	3,000	3,000	3,000
862185 Medical/Dental Svcs	18,300	5,507	15,800	8,552	10,550	10,550	10,550
862187 Education & Training	21,170	14,120	21,170	14,362	17,495	17,495	17,495
862189 Prof/Spec Svcs - Other	74,160	48,202	171,680	162,313	145,980	145,980	145,980
862190 Publ/Legal Notice	5,000	7,543	5,000	11,876	7,000	7,000	7,000
862193 Constr Contract	0	0	0	804,200	211,000	211,000	2,747,317
862194 A-87 Costs	399,104	398,207	266,219	265,341	424,806	424,806	424,806
862200 Rent/Lease - Equip	21,600	19,327	18,000	25,323	18,000	18,000	18,000
862210 Rent/Lease Bldg Grnds	1,200	1,203	1,200	0	1,200	1,200	1,200
862220 Small Tool/Instrument	20,000	20,946	15,000	15,966	15,000	15,000	15,000
862230 Info Tech Equip	18,000	728	10,500	22,087	20,000	20,000	20,000
862239 Spec Dept Expense	1,456,723	1,022,862	1,902,490	837,792	776,500	776,500	883,500
862250 Trans/Travel	450,000	407,324	450,000	340,199	400,000	400,000	355,000
862253 Travel Out of County	13,576	8,435	13,576	6,831	13,755	13,755	13,755
862260 Utilities	27,600	25,123	30,360	23,017	29,050	29,050	29,050
Total Services & Supplies	3,180,629	2,629,187	3,455,198	3,076,088	2,622,488	2,671,853	5,327,270
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	847,000	287,840	1,083,000	792,336	716,310	716,310	408,000
Total Fixed Assets	847,000	287,840	1,083,000	792,336	716,310	716,310	408,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	(673,805)	(673,805)	(673,805)
865802 Oper Transfer Out	105,000	0	160,000	45,361	137,180	274,414	142,554
Total Expend Transfer & Reimb	105,000	0	160,000	45,361	(536,625)	(399,391)	(531,251)
Total Net Appropriations	10,778,450	8,653,383	11,765,614	9,413,413	8,485,360	10,007,972	11,875,056
Total Fund Balance Contribution	3,111,217	1,234,195	2,775,144	(943,137)	(657,458)	865,154	2,671,561



The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (Cal OES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). Cal OES coordinates such assistance. However, some storm damage is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function — as it did for 2011 storm damage on Sunset Drive where the cost of repair was over $400,000 and on Tomki Road where the cost of repair was nearly $200,000.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Completed construction on the final 2006 storm damage Permanent Restoration project, Orr Springs Road, M.P. 37.05. This completes construction on all thirty-six 2006 storm damage sites.

♦ Completed project closeout and received final payment for all thirteen 2011 storm damage Emergency Opening projects.

♦ Completed design, environmental, and rights-of-way acquisition work for six 2011 storm damage Permanent Restoration projects listed below.

♦ Continued design, environmental, and rights-of-way acquisition work for five 2011 storm damage Permanent Restoration projects listed below.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Construct 2011 storm damage Permanent Restoration projects at the following locations:

- Bell Springs Road M.P. 17.64 & 17.67
- Comptche Ukiah Road M.P. 8.25 & 8.50
- Branscomb Road M.P. 17.30
- Mountain View Road M.P. 20.59

♦ Complete design, environmental, and rights-of-way acquisition work on the remaining five 2011 storm damage Permanent Restoration sites with construction expected to begin in summer/fall 2015. These include:

- Comptche Ukiah Road M.P. 20.80
- Mountain View Road M.P. 14.04 & 14.51
- Mountain View Road M.P. 15.36 & 15.40

♦ Continue to restore the existing road system to pre-disaster conditions to ensure that the roads stay open and safe for the traveling public.

♦ Continue to perform storm damage repairs that are vital to the well-being of the traveling public in the most efficient manner possible.

♦ Support, through training and collaborative input, the high-potential employees who constitute the next generation of Department staff personnel and managers.

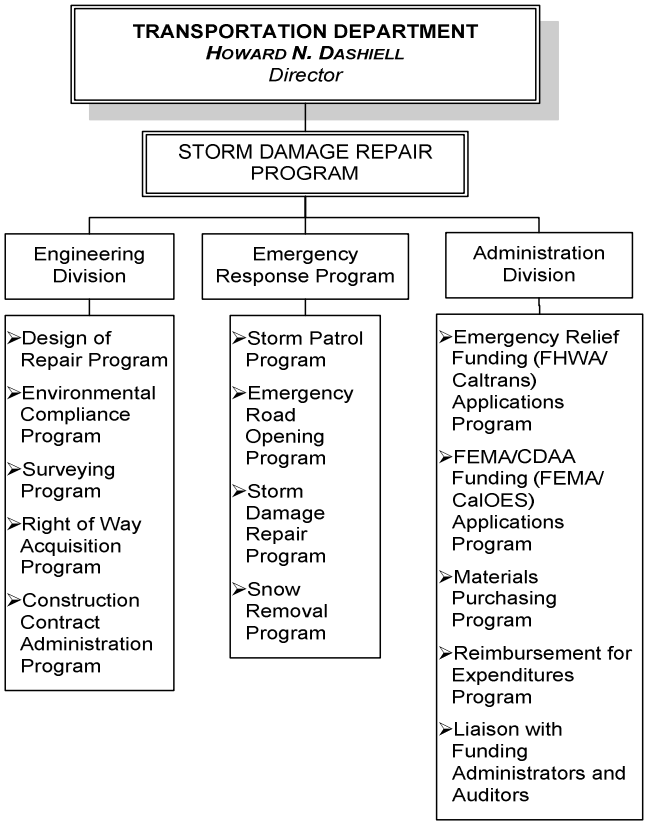
Note: A critical assumption that applies to this budget unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2014-15. If Mendocino County experiences another declared disaster, major reprogramming will be required.

TRANSPORTATION DEPARTMENT

STORM DAMAGE 3030

HOWARD N. DASHIELL, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 5460 State aid for disasters.
- Acct. 5670 Federal other revenues.

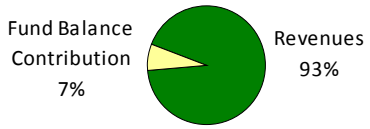
Services & Supplies

- Acct. 2184 In-house engineering and Consulting for architectural, engineering, and planning services.
- Acct. 2193 Construction contracts.

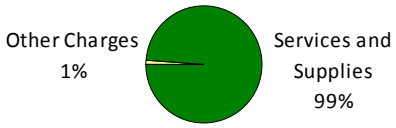
Other Charges

- Acct. 3330 Acquisition of rights-of-way.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

STORM DAMAGE 3030

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3030 Storm Damage
Fund: 1200 Roads

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825460 State Aid for Disaster	200,000	162,211	250,000	359,145	100,000	100,000	100,000
825670 Federal Other	2,216,137	2,145,041	3,804,092	1,316,986	1,930,396	1,930,396	1,930,396
827700 Other	0	0	0	0	0	0	0
Total Revenues	2,416,137	2,307,252	4,054,092	1,676,131	2,030,396	2,030,396	2,030,396
Services & Supplies							
862130 Maint Strc/Imp/Grnds	0	32	0	0	0	0	0
862170 Office Expense	20,300	630	2,700	2,399	1,000	1,000	1,000
862183 Legal Fees	500	202	3,800	711	200	200	200
862184 Arch Eng & Plan Svcs	89,200	38,702	6,000	26,493	247,422	247,422	247,422
862189 Prof/Spec Svcs - Other	81,100	810	17,500	0	0	0	0
862190 Publ/Legal Notice	5,000	2,418	2,300	2,881	300	300	300
862193 Constr Contract	2,563,000	1,066,145	3,965,134	626,134	1,915,577	1,915,577	1,915,577
862194 A-87 Costs	1,698	1,698	3,175	3,147	2,147	2,147	2,147
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	2,760,798	1,110,637	4,000,609	661,765	2,166,646	2,166,646	2,166,646
Other Charges							
863330 Right of Way	16,500	0	43,500	1,843	16,000	16,000	16,000
Total Other Charges	16,500	0	43,500	1,843	16,000	16,000	16,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	2,777,298	1,110,637	4,044,109	663,608	2,182,646	2,182,646	2,182,646
Total Fund Balance Contribution	361,161	(1,196,615)	(9,983)	(1,012,523)	152,250	152,250	152,250



The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes some 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems and road network signage. Said improvements are accomplished through completion of engineering, design and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Completed construction of the Feliz Creek Bridge Replacement in October 2013.

♦ ASPHALT OVERLAY PROJECT: This project applied 2 inches of hot mix asphalt overlay as a final surfacing on:

- Sherwood Road MP 0.00-0.50
- Ocean View MP 0.00-0.20
- Cliff Way MP 0.00-0.13
- Albion Ridge Road MP 0.25-1.25

♦ RUBBERIZED CHIP SEAL PROJECT: This project used a layered rubberized chip seal and a slurry seal as a final surfacing on:

- Hensley Creek Road MP 0.00-0.17
- Old River Road MP 6.81-11.73

♦ SAFE ROUTES TO SCHOOL (CALPELLA): Continued the design and environmental clearance for a bike lane and sidewalk on the east bound lane of Moore Street, from Calpella Elementary School to North State Street, a connection across Moore Street at Third Street, and a bike lane and sidewalk on the south bound lane of North State Street, southerly to join an existing sidewalk. Construction is expected in summer 2015.

♦ PEDESTRIAN SAFETY IMPROVEMENTS (UKIAH): Completed pre-construction activities for a project to construct curb, sidewalk and crosswalk enhancements near Grace Hudson Elementary School on South State Street at Jefferson Lane and at Fircrest Drive; construction is expected in summer 2014.

EAST SIDE POTTER VALLEY ROAD WIDENING AND RECONSTRUCTION (M.P. 2.40 TO M.P. 6.42)

♦ Began environmental mitigation required by permitting agencies.

♦ Continued acquiring rights-of-way from property owners.

BRIDGE PROJECTS

♦ SEISMIC RETROFIT PROGRAM: The three bridges remaining for completion under the program are:

- School Way Bridge Replacement (CR 236, M.P. 1.31, over West Fork, Russian River) – secured environmental permits and completed rights-of-way acquisitions.
- Moore Street Bridge Seismic Retrofit (CR 229B, M.P. 0.45, over West Fork, Russian River) – secured environmental permits and began acquiring rights-of-way from property owners.
- Eureka Hill Road Bridge Seismic Retrofit (CR 505, M.P. 4.92, over Garcia River) – continued preliminary engineering including required environmental studies.

♦ NORTH STATE STREET BRIDGE OVER ACKERMAN CREEK: Continued preliminary engineering, environmental studies, and preliminary right-of-way work; local match funds from Mendocino College RDA funds.

♦ BRANSCOMB ROAD PEDESTRIAN BRIDGE OVER TEN MILE CREEK: Continued preliminary design, surveying, geotechnical investigations and environmental work.



TOLL CREDIT PROGRAM – BRIDGE REPLACEMENT

♦ Continued pre-construction activities, including engineering design, environmental permitting and rights-of-way acquisition work for: Briceland Road Bridge over Mattole River, East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Philo-Greenwood Road Bridge over Navarro River, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek; began pre-construction activities for: Powerhouse Road over Williams Creek and Wilderness Lodge Road over Dutch Charlie Creek.

♦ The Engineering Division applied for 100% funding to replace the following bridges: Reynolds Highway over Outlet Creek, Lambert Lane over Robinson Creek, Usal Road over Usal Creek and Windy Hollow Road over Garcia River.

GOALS/OBJECTIVES FOR FY 2014-15

♦ EAST SIDE POTTER VALLEY ROAD WIDENING AND RECONSTRUCTION (M.P. 2.40 TO M.P. 6.42): Complete environmental mitigation work; complete right-of-way acquisition for 98 parcels and the relocation of 144 utility poles.

♦ SAFE ROUTES TO SCHOOL (CALPELLA) – Complete the design, environmental clearance and right-of-way acquisition work for a bike lane and sidewalk on the east bound lane of Moore Street, from Calpella Elementary School to North State Street, a connection across Moore Street at Third Street, and a bike lane and sidewalk on the south bound lane of North State Street, southerly to join an existing sidewalk. Construction is expected in summer 2015.

♦ PEDESTRIAN SAFETY IMPROVEMENTS (UKIAH) – Construct curb, sidewalk and crosswalk enhancements near Grace Hudson Elementary School on South State Street at Jefferson Lane and at Fircrest Drive in summer 2014.

BRIDGE PROJECTS

♦ SEISMIC RETROFIT PROGRAM: Three bridges remain for completion under the program:

- School Way Bridge Replacement (CR 236, M.P. 1.31, over West Fork, Russian River) – the Department will begin construction in summer 2014 with completion expected fall 2015.
- Moore Street Bridge Seismic Retrofit (CR 229B, M.P. 0.45, over West Fork, Russian River) – complete rights-of-way acquisitions from property owners and begin construction summer 2015.
- Eureka Hill Road Bridge Seismic Retrofit (CR 505, M.P. 4.92, over Garcia River) – complete preliminary engineering, including environmental clearances (NEPA and CEQA) and environmental permitting, and begin acquiring rights-of-way from property owners.

♦ NORTH STATE STREET BRIDGE OVER ACKERMAN CREEK (CR 104, M.P. 0.75) – Continue preliminary engineering activities, including preliminary design and environmental clearances for the replacement of this bridge.

♦ BRANSCOMB ROAD PEDESTRIAN BRIDGE OVER TEN MILE CREEK: Complete preliminary design, surveying, geotechnical investigations and environmental work and begin acquiring rights-of-way from property owners.

♦ BRIDGE PREVENTIVE MAINTENANCE: This Federally-funded county-wide project provides funding for major maintenance in lieu of bridge replacement. The Eel River Road Bridge over the main stem Eel River (CR 240B, M.P. 6.20) will have a major joint seal replaced and two bridges on Branscomb Road over South Fork of Eel River (CR 429, M.P. 9.95 and 10.50) east of Wilderness Lodge Road will receive surface treatment.

TOLL CREDIT PROGRAM – BRIDGE REPLACEMENT

♦ Complete all pre-construction activities, including engineering design, environmental permitting and rights-of-way acquisition for the replacement of five bridges, including: East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek.

♦ Continue preliminary engineering activities, including preliminary design and environmental clearances for the replacement of eight bridges, including: Briceland Road Bridge over Mattole River, Wilderness Lodge Road Bridge over Dutch Charlie Creek, Windy Hollow Road Bridge over Garcia River, Reynolds Highway Bridge over Outlet Creek, Philo-Greenwood Road Bridge over Navarro River, Lambert Lane Bridge over Robinson Creek, Usal Road Bridge over Usal Creek and Powerhouse Road Bridge over Williams Creek.

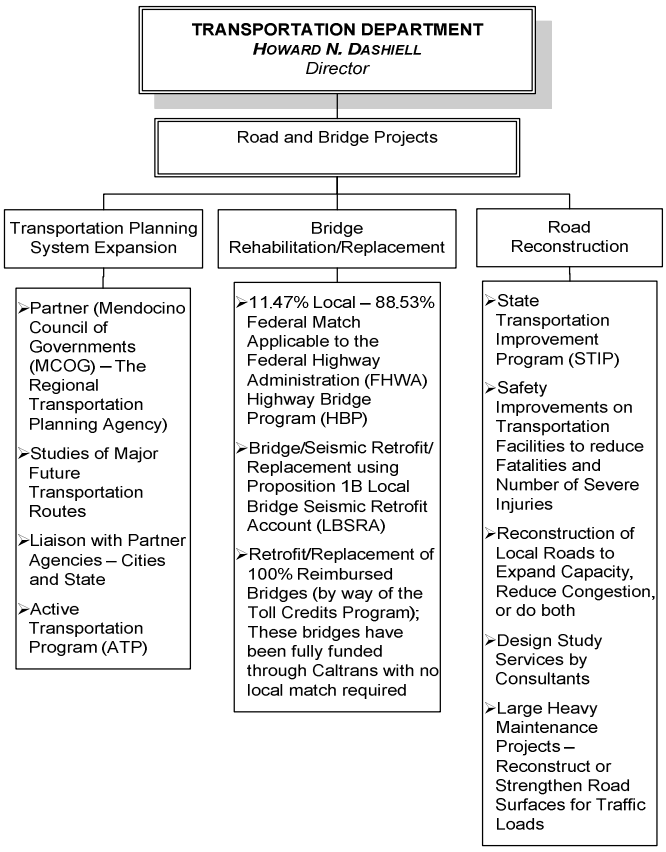
Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2014-15. If Mendocino County experiences another declared disaster, major reprogramming will be required.

TRANSPORTATION DEPARTMENT

ROAD AND BRIDGE PROJECTS 3041

HOWARD N. DASHIELL, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

- ✧ Acct. 5490 State funding for road and bridge projects.
- ✧ Acct. 5670 Federal funding for road and bridge projects.
- ✧ Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

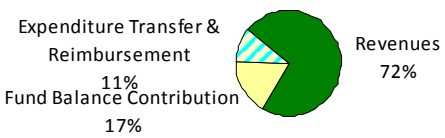
Services & Supplies

- ✧ Acct. 2184 In-house engineering and Consulting for architectural, engineering, and planning services.
- ✧ Acct. 2189 Temporary construction easements and permit fees.
- ✧ Acct. 2193 Construction contracts.

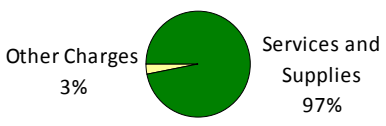
Other Charges

- ✧ Acct. 3330 Acquisition of rights-of-way.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Addition of a $1 million transfer from BU 3010-*Administration and Roads*, and an additional allocation of $1 million for corrective maintenance.

TRANSPORTATION DEPARTMENT

ROAD AND BRIDGE PROJECTS 3041

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3041 Road & Bridge Projects
Fund: 1200 Roads

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821501 Trans Funds	0	16,623	0	12,779	0	0	0
825490 State Other	1,501,420	483,220	1,793,420	1,125,565	1,039,094	1,039,094	1,039,094
825670 Federal Other	8,381,803	2,561,492	8,653,986	3,077,596	4,758,851	4,758,851	4,758,851
825810 Other Govt Aid	0	114,640	63,535	19,293	19,085	19,085	19,085
826272 Interfund - DOT	46,522	0	5,177	0	0	0	0
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	1,000,000
Total Revenues	9,929,745	3,175,976	10,516,118	4,235,233	5,817,030	5,817,030	6,817,030
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	98,281	275,096	36,000	64	0	0	0
862135 Corrective Maintenance	0	0	0	0	0	0	2,000,000
862170 Office Expense	27,650	1,482	11,350	2,408	11,100	11,100	11,100
862183 Legal Fees	5,000	2,987	60,900	1,990	154,000	154,000	154,000
862184 Arch Eng & Plan Svcs	2,376,000	1,509,550	3,967,134	2,060,136	2,792,583	2,792,583	2,792,583
862189 Prof/Spec Svcs - Other	165,900	13,665	109,700	57,790	108,000	108,000	108,000
862190 Publ/Legal Notice	10,600	5,223	9,000	3,631	3,000	3,000	3,000
862193 Constr Contract	7,730,000	1,669,535	7,084,000	2,123,430	2,917,502	2,917,502	4,101,915
862194 A-87 Costs	0	1,046	0	0	(734)	(734)	(734)
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	10,413,431	3,478,585	11,278,084	4,249,449	5,985,451	5,985,451	9,169,864
Other Charges							
863330 Right of Way	252,500	2,225	488,200	81,511	280,000	280,000	280,000
Total Other Charges	252,500	2,225	488,200	81,511	280,000	280,000	280,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	(1,000,000)
Total Expend Transfer & Reimb	0	0	0	0	0	0	(1,000,000)
Total Net Appropriations	10,665,931	3,480,810	11,766,284	4,330,960	6,265,451	6,265,451	8,449,864
Total Fund Balance Contribution	736,186	304,834	1,250,166	95,728	448,421	448,421	1,632,834



Operations Division includes day-to-day operations and supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.

Provide a facility for general aviation and serve the air transport needs (goods and services) for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Maintain a safe, operational airport and improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, and California State Division of Aeronautics (DOA) grant funds. The staff that supports the Round Valley Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Completion of the Airport Layout Plan Update.
- Completed CEQA/NEPA clearance for South Airport Road Realignment Project (remove roadway and vehicle obstructions within Runway 10 Runway Safety Area) and Taxiway Extension Project.
- Continued to work productively with local aviation community and the Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety.
- On a regular basis, continued to facilitate air ambulance services for the local fire department and emergency services.
- Updated the Airport Capital Improvement Plan for Fiscal Years 2015 through 2019 identifying needs and projects.
- Continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

GOALS/OBJECTIVES FOR FY 2014-15

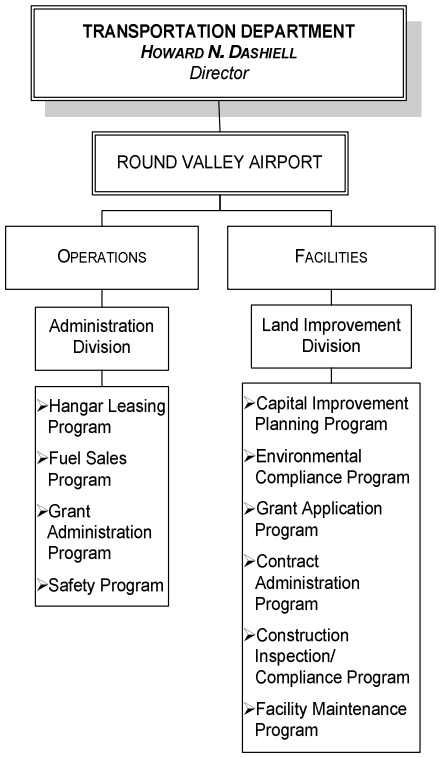
- Secure Airport Improvement Program (AIP) funding for South Airport Road Realignment Project construction from FAA.
- Secure Airport Improvement Program (AIP) funding for design and construction of the Airport Pavement Rehabilitation project from FAA.
- Continue to work productively with the aviation community and Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
- Continue to support the part-time efforts of Administration Division and Land Improvement Division staff who administer airport programs.

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050/3080

HOWARD N. DASHIELL, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

✧ Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP).

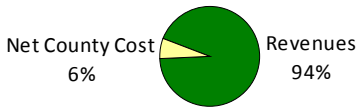
Services & Supplies

✧ Acct. 2130 Runway and clear zone maintenance.

✧ Acct. 2189 Air quality permit and administrative costs.

✧ Acct. 2239 Special department expenses including fuel tank access system and repairs.

SOURCE OF FUNDS – BU 3050



USE OF FUNDS – BU 3050



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending a Net County Cost of $8,318 for maintenance costs at the airport.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3050 DOT - Round Valley Airport
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824200 Rent/Concession	2,166	4,905	3,360	2,940	2,940	2,940	2,940
825490 State Other	1,069	0	50,400	1,800	54,000	54,000	54,000
825670 Federal Other	42,750	28,804	1,008,000	3,590	1,080,000	1,080,000	1,080,000
827600 Other Sales	1,000	1,771	1,872	2,080	2,136	2,136	2,136
827802 Operating Transfer In	0	0	20,000	0	20,000	20,000	20,000
Total Revenues	46,985	35,480	1,083,632	10,410	1,159,076	1,159,076	1,159,076
Services & Supplies							
862060 Communications	532	535	538	582	600	600	600
862101 Insurance - General	174	195	86	86	86	218	218
862130 Maint - Strc/Impr/Grnds	9,529	1,810	9,529	3,589	6,029	14,347	14,347
862170 Office Expense	150	96	150	34	150	150	150
862183 Legal Fees	500	10	500	72	500	500	500
862184 Arch Eng & Plan Svcs	45,000	14,570	0	0	0	0	0
862187 Education & Training	85	0	85	0	85	85	85
862189 Prof/Spec Svcs - Other	15,104	8,676	48,800	20,447	11,082	11,082	11,082
862190 Publ/Legal Notice	500	112	1,800	0	1,000	1,000	1,000
862193 Constr Contract	0	0	1,082,000	0	1,200,000	1,200,000	1,200,000
862239 Spec Dept Expense	5,100	2,219	5,605	1,496	5,005	5,005	5,005
862253 Travel Out of County	400	0	400	0	400	400	400
862260 Utilities	2,973	1,084	1,500	1,250	1,500	1,500	1,500
Total Services & Supplies	80,047	29,308	1,150,993	27,557	1,226,437	1,234,887	1,234,887
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	80,047	29,308	1,150,993	27,557	1,226,437	1,234,887	1,234,887
Total Net County Cost	33,062	(6,171)	67,361	17,147	67,361	75,811	75,811

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3080

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3080 DOT - Round Valley Airport
Fund: 1207 Aviation - Round Valley

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825120 State Aid Aviation	10,000	0	20,000	0	20,000	20,000	20,000
825490 State Other	0	0	0	0	0	0	0
Total Revenues	10,000	0	20,000	0	20,000	20,000	20,000
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	20,000	0	20,000	20,000	20,000
Total Fixed Assets	0	0	20,000	0	20,000	20,000	20,000
Total Net Appropriations	0	0	20,000	0	20,000	20,000	20,000
Total Fund Balance Contribution	(10,000)	0	0	0	0	0	0



Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and the Airport Supervisor operate and maintain the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Completed Airport Layout Plan (ALP) Update.
- Worked productively with the Little River Airport Advisory Committee (LRAAC), Federal Aviation Administration (FAA), California State Division of Aeronautics (DOA) and Little River Airport Pilots Association to enhance facilities and safety.
- Worked with US Coast Guard, CalFire, CalStar and REACH to maintain facilities and provide support for air ambulance, local fire, and emergency and rescue services.
- Updated the Airport Capital Improvement Plan for Fiscal Years 2015 through 2019 by identifying needs and projects.
- Staff continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
- Administration Division and Land Improvement Division staff provided support to the Airport Supervisor, as needed, to administer the airport programs and provided professional service to the community.

GOALS/OBJECTIVES FOR FY 2014-15

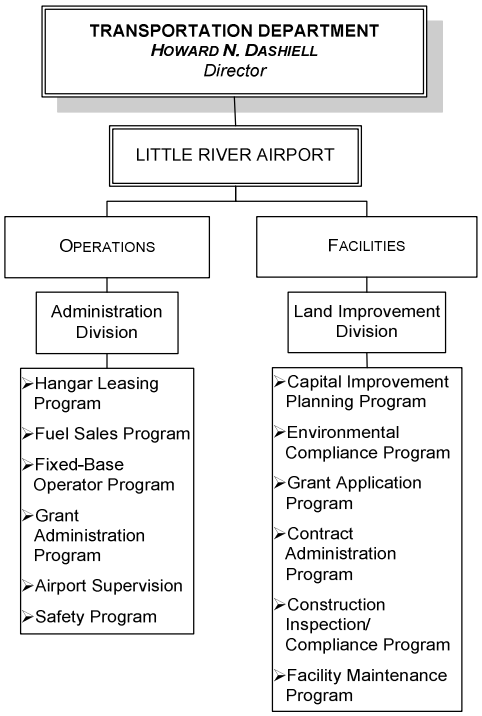
- Secure Airport Improvement Program grant funding for capital improvement projects from FAA (includes replacing rotating beacon and tower, replacing AWOS A-V, security fencing and gates).
- Implement the Airport Pavement Management System Plan by designing Taxiway Rehabilitation Project.
- Secure Airport Improvement Program grant funding for Taxiway Rehabilitation Project construction.
- Maintain current operations and provide a safe modern transportation facility for the public in the County and North State region.
- Work productively with the Little River Airport Advisory Committee to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
- Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters as limited airport resources permit

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3060/3090

HOWARD N. DASHIELL, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

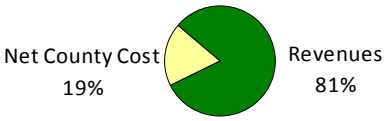
Revenue

- Acct. 4200 Hangar rents.
- Acct. 5120 California Aid to Airports Program (CAAP) grants.
- Acct. 5490 California State Division of Aeronautics (DOA) grant funds.
- Acct. 5670 Federal Administration (FAA) and Airport Improvement Program (AIP).

Services & Supplies

- Acct. 2184 Consulting for architectural, engineering, and planning services.
- Acct. 2189 Airport supervision and administration.
- Acct. 2193 Construction contracts.
- Acct. 2200 Lease payment for fuel tank.
- Acct. 2260 Utilities.

SOURCE OF FUNDS – BU 3060



USE OF FUNDS – BU 3060



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase of $8,529 as Federal grant match for the Taxiway Pavement Project.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3060

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3060 DOT - Mendocino Cty Airport
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824200 Rent/Concession	38,660	48,419	41,835	47,143	44,215	44,215	44,215
825490 State Other	6,988	0	20,700	423	11,610	11,610	11,610
825670 Federal Other	144,500	7,201	414,000	39,290	232,200	232,200	232,200
827600 Other Sales	8,700	8,899	8,664	7,428	6,984	6,984	6,984
827802 Oper Transfer In	0	0	20,000	0	20,000	20,000	20,000
Total Revenues	198,848	64,519	505,199	94,284	315,009	315,009	315,009
Services & Supplies							
862060 Communications	1,885	1,718	2,965	1,505	2,771	2,771	2,771
862090 Household Expense	1,000	895	1,099	962	1,158	1,158	1,158
862101 Insurance - General	3,065	3,469	1,501	1,501	1,501	3,855	3,855
862130 Maint - Strc/Impr/Grnds	9,125	5,082	9,125	7,042	9,125	17,654	17,654
862170 Office Expense	500	357	500	873	500	500	500
862183 Legal Fees	500	109	500	80	500	500	500
862184 Arch Eng & Plan Svcs	160,000	7,976	135,000	0	0	0	0
862189 Prof/Spec Svcs - Other	54,843	53,122	66,234	62,909	78,710	78,710	78,710
862190 Publ/Legal Notice	500	0	2,400	2,045	2,400	2,400	2,400
862193 Constr Contract	0	0	325,000	35,200	258,000	258,000	258,000
862200 Rent/Lease - Equip	8,771	8,772	8,771	8,758	8,728	8,728	8,728
862230 Info Tech Equip	0	0	1,500	1,300	0	0	0
862239 Spec Dept Expense	1,495	1,887	2,000	5,320	2,000	2,000	2,000
862250 Trans/Travel	585	1,151	1,200	1,422	1,300	1,300	1,300
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	8,391	8,035	10,088	10,286	11,000	11,000	11,000
Total Services & Supplies	250,660	92,574	567,883	139,202	377,693	388,576	388,576
Other Charges							
863330 Right of Way	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	250,660	92,574	567,883	139,202	377,693	388,576	388,576
Total Net County Cost	51,812	28,055	62,684	44,919	62,684	73,567	73,567

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3090

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3090 DOT - Mendocino Cty Airport
Fund: 1208 Aviation - Little River

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
825120 State Aid Aviation	10,000	0	20,000	0	20,000	20,000	20,000
825670 Federal Other	0	0	0	0	0	0	0
Total Revenues	10,000	0	20,000	0	20,000	20,000	20,000
Services & Supplies							
862239 Spec Dept Exp	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	20,000	0	20,000	20,000	20,000
Total Expend Transfer & Reimb	0	0	20,000	0	20,000	20,000	20,000
Total Net Appropriations	0	0	20,000	0	20,000	20,000	20,000
Total Fund Balance Contribution	(10,000)	0	0	0	0	0	0



LAYTONVILLE LANDFILL POST EROSION REPAIR

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Furthermore, the management of the County's solid waste system is being done by "outsourcing" of contract administration to the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding paid for in Budget Unit 4510 – *Solid Waste*.

Staff from other divisions of the Mendocino County Department of Transportation (MCDoT) devote part of their time to the maintenance of eight "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered "open" but has not received waste since 2000. Staff from other MCDoT divisions manage the preparation and regulatory processing of closure plans for the two landfills to be "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project for "final closure," and South Coast. These "part-time" staff efforts are paid for from Budget Unit 4511 – *Landfill Closure*. In a step toward bringing South Coast Landfill to full closure, three additional gas migration monitoring probes were installed on June 11 and 12, 2012. Quarterly water quality monitoring and gas detection monitoring continues.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

♦ Continued to fulfill Landfill Closure operations with staff consolidated with other MCDoT divisions – primarily Land Improvement (see BU 1910) Division because new private development workload remains low due the effects of the "Great Recession". If at some point Land Improvement Division workload levels, and associated project fee revenues regain past averages, it will be necessary to increase staffing to accomplish Landfill Closure operations.

♦ SHN, the consultant for landfill monitoring and sample testing, requested that the North Coast Regional Water Quality Board (NCRWQCB) consider testing requirements reductions at the Laytonville, Caspar and South Coast landfills that could reduce County costs by half. NCRWQCB's response is pending.

♦ Work done by SWT Engineering resulted in the preparation of the South Coast closure construction plans in response to a Cal Recycle compliance order and the Plan is out for NCRWQCB and Cal Recycle comment. SWT has also updated the South Coast Report of Waste Discharge.

♦ Geo-Logic Associates provided design of the proposed Caspar-Alternate Leachate Disposal system to reduce disposal costs. This work is out for NCRWQCB comment.

♦ MCDoT staff has commenced work to upgrade older existing ground water monitoring well pumps at the landfills. One new pump has been installed to date at Caspar landfill, with two more scheduled for installation by the end of FY 2013-14 at Caspar and South Coast landfills.

GOALS/OBJECTIVES FOR FY 2014-15

♦ Complete South Coast closure design acceptance by the NCRWQCB and Cal Recycle and possibly go to construction in 2015. Mendocino County Environmental Health Division, serving as Local Enforcement Agency (LEA), put together a meeting between MCDoT, the California Integrated Waste Management Board (CIWMB), and the NCRWQCB. The hope is that these state agencies will provide recommendations and/or direction on the criterion needed for a submittal of a final closure and post closure plan and design. MCDoT's Land Improvement Division Civil Engineer/Project Manager is preparing an RFP which will lead to the hiring of a landfill consultant to provide professional services to prepare Amended Closure And Post Closure Plans (Updated Plans) and Updated Non-Water Corrective Action Plans (CA Plans) for Caspar and Laytonville Landfills and Updated Non-Water Corrective Action Plans (CA Plans) for South Coast Landfill. SWT Engineering has prepared contract Plans, Specifications, and Estimates (PS&E) to construct the final closure improvements at South Coast landfill possibly in the coming year.

♦ MCDoT staff plans to replace up to three older existing ground water monitoring well pumps at the landfills in FY 2014-15.

♦ MCDoT met with staff from the North Coast Regional Water Quality Control Board (NCRWQCB) to evaluate Sub-Surface Water Collection Program at the Closed Caspar Landfill on November 26, 2013. Present were Fort Bragg City Manager, Contract County Solid Waste Director, County Transportation Director, and a representative of Geo-Logic Associates who met with NCRWQCB about the recommended "Pilot Program" to test effects on stopping ground water collection.

♦ Exploring possible reuse of collected water for dust control at the landfill to help reduce disposal cost (albeit minimally +/- 10%). Eligibility needs to be checked for a general discharge permit for "highly treated water."

CURRENT STAFFING – BU 4510

0.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

SOLID WASTE – BU 4510

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Provides funding for a portion of the Director of Transportation's salary.

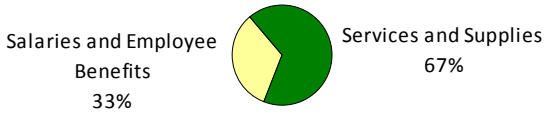
Services & Supplies

✧ Acct. 2189 Provides funding for Mendocino Solid Waste Management Authority contract.

SOURCE OF FUNDS – BU 4510



USE OF FUNDS – BU 4510



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost reduction is due to a decrease in insurance costs, an increase in revenue and a reduction to Professional and Special Services expense. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

SOLID WASTE 4510

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

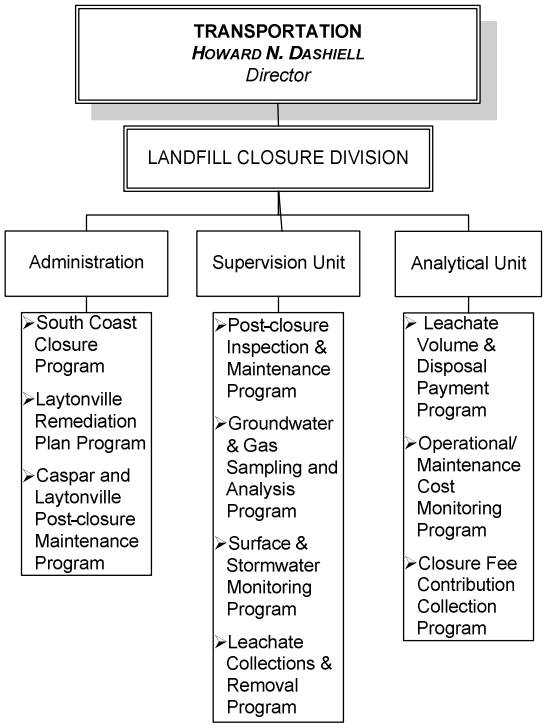
County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4510 Mendocino County Solid Waste
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
826272 Interfund - DOT	23,780	11,800	40,000	23,125	43,949	43,949	43,949
826309 Caspar Refuse Disp	0	202	0	184	180	180	180
826310 Caspar/Ft Bragg Refuse	0	0	0	0	0	0	0
826390 Other Charges	275,000	329,670	275,000	343,386	275,000	275,000	275,000
827700 Other	0	0	0	0	0	0	0
Total Revenues	298,780	341,672	315,000	366,695	319,129	319,129	319,129
Salaries & Employee Benefits							
861011 Regular Employees	15,462	15,461	15,519	15,521	15,520	15,520	15,520
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	3,540	3,540	3,825	3,826	3,984	3,984	3,984
861022 Co Cont OASDI	840	835	840	869	913	913	913
861023 Co Cont Medicare	214	214	214	214	213	213	213
861024 Co Cont Retire Incr	1,677	1,677	1,752	1,752	1,537	1,537	1,537
861030 Co Cont Health Ins	2,084	2,085	2,327	2,278	2,425	2,425	2,425
861031 Co Cont Unemp Ins	9,839	9,839	0	0	7,823	7,823	7,823
861035 Co Cont Workers Comp	17,003	11,652	11,533	11,533	11,533	19,576	19,576
Total Salaries & Employee Benefits	50,659	45,304	36,010	35,993	43,948	51,991	51,991
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	0	0	0	0	0	0	0
862120 Maint - Equip	0	123	0	0	0	0	0
862170 Office Expense	1,000	0	0	1	0	0	0
862183 Legal Fees	1,000	1,176	1,000	6,050	6,000	6,000	6,000
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	110,572	153,399	99,572	95,424	99,572	99,572	99,572
862250 Trans/Travel	0	0	0	0	0	0	0
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	112,572	154,698	100,572	101,475	105,572	105,572	105,572
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	163,231	200,002	136,582	137,468	149,520	157,563	157,563
Total Net County Cost	(135,549)	(141,670)	(178,418)	(229,227)	(169,609)	(161,566)	(161,566)

PROGRAM CHART



LANDFILL CLOSURE – BU 4511

SUMMARY OF MAJOR BUDGET ACCOUNTS

Services & Supplies

- ✧ Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and Cal Fire crews.
- ✧ Acct. 2160 State Water Resources Control Board Annual Fees and Permits.
- ✧ Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure.
- ✧ Acct. 2193 Closure construction and other landfill heavy maintenance contracts.
- ✧ Acct. 2239 Leachate disposal.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

LANDFILL CLOSURE 4511

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4511 Landfill Closure
Fund: 1202 Landfill Closure

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
824100 Interest	12,500	17,239	12,500	12,824	12,500	12,500	12,500
826310 Caspar/Ft Bragg Refuse	35,000	105,000	35,000	75,000	35,000	35,000	35,000
826390 Other Charges	400,000	470,454	400,000	488,499	400,000	400,000	400,000
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
Total Revenues	447,500	592,693	447,500	576,323	447,500	447,500	447,500
Services & Supplies							
862101 Insurance - General	199	196	0	0	0	0	0
862120 Maintenance - Equip	7,000	7,102	7,700	3,224	7,700	7,700	7,700
862130 Maint - Strc/Impr/Grndds	26,900	10,110	37,090	4,987	37,090	37,090	37,090
862160 Misc Expense	36,122	35,999	39,616	44,639	55,799	55,799	55,799
862170 Office Expense	750	127	1,000	473	1,000	1,000	1,000
862183 Legal Fees	1,000	45	1,000	40	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	572,663	461,183	427,801	267,841	450,309	450,309	450,309
862190 Publ & Legal Notices	500	62	550	383	2,500	2,500	2,500
862193 Construction Contracts	40,000	0	64,000	0	1,116,977	1,116,977	1,116,977
862194 A-87 Costs	4,290	4,292	4,292	2,704	4,292	4,292	4,292
862200 Rent/Lease - Equip	2,500	0	2,500	0	2,500	2,500	2,500
862220 Small Tool/Instrument	2,000	709	2,200	666	2,200	2,200	2,200
862230 Info Tech Equip	0	0	1,000	754	1,000	1,000	1,000
862239 Spec Dept Expense	80,385	64,180	96,500	13,725	96,500	96,500	96,500
862250 Trans/Travel	6,175	4,424	6,775	3,482	5,822	5,822	5,822
Total Services & Supplies	780,484	588,429	692,024	342,918	1,784,689	1,784,689	1,784,689
Fixed Assets							
864370 Equipment	2,700	2,146	2,700	0	8,100	8,100	8,100
Total Fixed Assets	2,700	2,146	2,700	0	8,100	8,100	8,100
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	783,184	590,575	694,724	342,918	1,792,789	1,792,789	1,792,789
Total Fund Balance Contribution	335,684	(2,118)	247,224	(233,405)	1,345,289	1,345,289	1,345,289

TREASURER-TAX COLLECTOR'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1130	Treasurer – Tax Collector	E-396
2012	Court Collections - AB 233 Program	E-400

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



TREASURER

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

TAX COLLECTOR

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and business improvement district assessments.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Successfully collected approximately $120 million in property and other taxes, assessments, and license fees for the County, School Districts, and Special Districts.
- Staff worked closely with Human Resources to complete Classification Specification Study of entire staff, this exercise led to the re-classification of several employees.
- Successfully completed the first heavy tax collection period with the assistance of Court Collection staff on-site; the increased staffing levels were a tremendous help in providing additional customer service.
- Staff worked closely with General Services, Auditor, and Assessor to complete a Request for Proposal for a new property tax system.

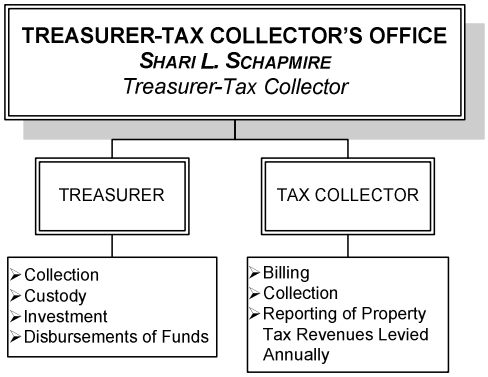
GOALS/OBJECTIVES FOR FY 2014-15

- Continue to find ways to utilize staff in the most efficient manner.
- Enhance collection activities for delinquent unsecured property taxes by utilizing collection options not currently in use.
- Review business practices for the anticipation of a new property tax system.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
6.0 Allocated FTE

PROGRAM CHART







TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
- Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
- Acct. 6113 Delinquent taxes redeemed.
- Acct. 6151 Costs for treasury activities.
- Acct. 6380 Retention of base fine revenue to cover collection expenses.

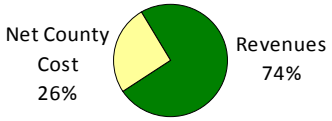
Salaries & Employee Benefits

- Acct. 1011 Salaries.

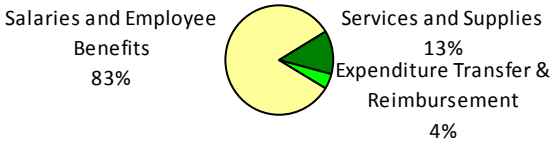
Services & Supplies

- Acct. 2120 Maintenance charge for the remittance processor and money counter.
- Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
- Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $30,000 for construction costs to install a shared emergency exit on the west side of the Administration Center. This project is a carry over approved in the 2013-14 final budget.



TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1130 Treasurer-Tax Collector
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821400 Pen/Cost Delinq Tax	0	0	40,909	0	37,296	37,296	37,296
822200 Business License	120,000	128,256	120,000	128,899	126,000	126,000	126,000
822603 Lumber Mill Permit	600	420	600	700	600	600	600
823300 Forfeiture & Penalty	500	0	500	0	500	500	500
826112 Tax Deeded Admin Fee	5,000	19,800	5,000	700	7,000	7,000	7,000
826113 50% Redemption Fee	13,000	11,930	13,000	12,150	13,000	13,000	13,000
826114 Release of Lien	6,500	8,120	6,500	6,820	8,000	8,000	8,000
826151 Treasurer Cost Reimb	251,560	251,560	253,247	253,247	255,992	255,992	255,992
826380 Collection Fee	22,798	34,338	25,413	37,533	31,311	31,311	31,311
826390 Other Charges	8,000	10,760	8,000	10,547	10,000	10,000	10,000
826404 Returned Check Chg	800	350	800	450	500	500	500
826405 Pmt Plan Process Fee	8,000	12,675	9,000	11,520	11,000	11,000	11,000
827400 Prior Year Revenue	0	0	0	2,233	0	0	0
827600 Other Sales	8,000	10,190	8,500	11,990	10,000	10,000	10,000
827700 Other	0	0	0	(120)	0	0	0
827703 Cancelled Outlaw Warrants	11,747	11,655	0	7,989	0	0	0
Total Revenues	456,505	500,053	491,469	484,657	511,199	511,199	511,199
Salaries & Employee Benefits							
861011 Regular Employees	340,234	340,841	355,800	333,016	351,777	351,777	355,377
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime	2,000	4,440	2,000	6,064	2,000	2,000	2,000
861021 Co Cont Retirement	80,012	80,089	89,841	84,152	91,258	91,258	92,212
861022 Co Cont OASDI	20,387	20,647	21,289	20,045	20,581	20,581	20,804
861023 Co Cont Medicare	4,768	4,829	4,979	4,688	4,813	4,813	4,865
861024 Co Cont Retire Incr	37,918	37,449	41,247	37,060	34,871	34,871	35,244
861030 Co Cont Health Ins	35,222	35,239	39,318	44,513	60,097	60,097	60,097
861031 Co Cont Unemp Ins	588	588	0	0	427	427	427
861035 Co Cont Workers Comp	1,461	7,630	4,266	4,266	4,266	4,184	4,184
Total Salaries & Employee Benefits	522,590	531,752	558,740	533,805	570,090	570,008	575,210
Services & Supplies							
862060 Communications	2,600	2,420	2,600	2,204	2,600	2,600	2,600
862101 Insurance - General	1,156	1,267	568	568	568	1,506	1,506
862120 Maint - Equip	5,450	444	6,370	5,947	6,450	6,450	6,450
862150 Memberships	300	400	300	250	600	600	600
862170 Office Expense	62,000	64,439	62,000	68,477	66,000	66,000	66,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862190 Publ/Legal Notice	6,000	10,897	6,000	11,114	10,000	10,000	10,000
862253 Travel Out of County	2,000	2,102	2,000	2,690	2,000	2,000	2,000
Total Services & Supplies	79,506	81,970	79,838	91,249	88,218	89,156	89,156

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	50,000	25,243	50,000	0	0	0	30,000
Total Expend Transfer & Reimb	50,000	25,243	50,000	0	0	0	30,000
Total Net Appropriations	652,096	638,964	688,578	625,053	658,308	659,164	694,366
Total Net County Cost	195,591	138,911	197,109	140,397	147,109	147,965	183,167

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM..... 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



The Collections Division under the administration of the County, administers the Enhanced Collections Program for the collection, billing, monitoring, and enforcement of Court orders relating to delinquent or installment plans for fines, fees, penalties, and restitution. The Division operates and recovers costs under the Enhanced Collections Program authorized by Penal Code §1463.007. In addition, fees are collected to reimburse costs incurred by various governmental agencies including the Probation Department, Public Defender, and Superior Court of Mendocino County.

It is the aim of the Collections Division: to be increasingly effective in the collection of court ordered fines, fees, and restitution; to assist clients in payment plans, debt consolidation, and create an action plan with the client to satisfy the debt; to generate a higher debt recovery rate; and, provide various payment or debt satisfaction options; to recover costs incurred by the Probation Department for services provided to adult probationers such as supervision fees, drug testing fees, pre-sentence investigation reports; to recover costs in delinquent Juvenile Hall fines and fees due from the juvenile's guardian; and to recover costs incurred by the Superior Court of Mendocino County, for services provided to Drug Court participants.

This budget also contains revenues and expenditures under the control of the County, but are generally related to Court ordered debt. Under Government Code §77003 and California Rule of Court 810, certain programs are not allowed as Court expenditures and are thus found in this General Fund Budget Unit. Other expenditures are payments to the State for their portion of fine collections required by Government Code §77201.3.

Revenue in this budget is largely comprised of revenue from court fines. This revenue offsets the MOE payment obligation to the State. Other non-court programs, supported by the County, such as Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS) are included in this budget.

MAJOR ACCOMPLISHMENTS IN FY 2013-14

- Expanded the interview process when conducting financial evaluations and added research tools to locate assets and liabilities used in financial evaluations for indigent defense appointments, ability to pay hearings, and setting installment payment plans.
- Coordinated with the Tax Collector to utilize the property system data to locate real property owners having a delinquent account and filed liens against their real property.
- Completed transfer accounts from previous private collection agency to the department's current private collection agency.
- Court Collections assisted the Tax Collector with the collection of secured property taxes improving customer service by increasing the speed in which a taxpayer would be assisted at the public counter.

GOALS/OBJECTIVES FOR FY 2014-15

- Continue to review office operations to ensure staff is being utilized in the most efficient manner after merger of the Treasurer-Tax Collector and Court Collections.
- Increase the number of Abstract of Judgments filed with the Recorder in order to effect the collection of court-ordered debt.

CURRENT STAFFING

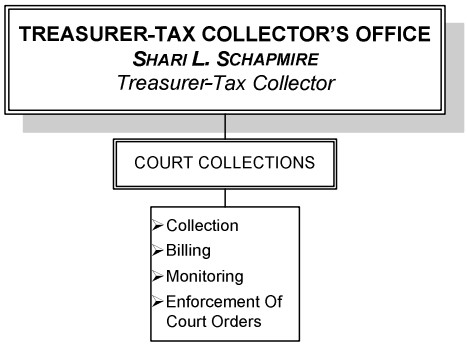
5.0 Filled Full Time Equivalent (FTE)
7.0 Allocated FTE

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM..... 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3300 Revenue from Surety Bond Forfeiture.
- ✧ Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- ✧ Acct. 6261 Revenue from recording fees.
- ✧ Acct. 6380 Revenue from retention of base fine revenue to cover collection expenses as authorized under Penal Code §1463.007.
- ✧ Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.
- ✧ Acct. 6505 Revenue from traffic school fines.
- ✧ Acct. 6506 Revenue from traffic school fees.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

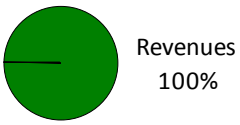
Services & Supplies

- ✧ Acct. 2110 Jury parking.
- ✧ Acct. 2170 Postage for mailing tax intercepts, monthly statements, and delinquency notices.
- ✧ Acct. 2189 Mendo-Lake Alternative Services Program, Court Appointed Special Advocate (CASA), and Global Connect Automatic Dialer Voice Messaging System.
- ✧ Acct. 2196 Payments to private collection agency for the collection of delinquent fines, fees, restitution, and civil assessments.

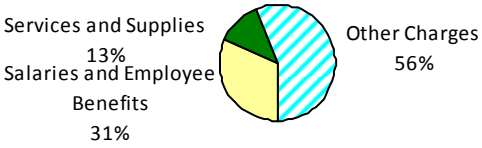
Other Charges

- ✧ Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: An increase of $18,902 for a Maintenance of Effort adjustment.

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM..... 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2012 Court Collections-AB233 Program
Fund: 1100 County General

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
823100 Vehicle Code Fine	378,215	357,582	356,551	367,621	367,753	367,753	367,753
823101 25% Extra Fine	172,750	157,292	158,559	170,686	172,430	172,430	172,430
823102 Co 50% City VC Fine	0	0	0	0	0	0	0
823103 Co Parking Surcharge	0	0	0	0	0	0	0
823200 Other Court Fine	67,928	58,241	56,882	62,057	63,517	63,517	63,517
823203 Co Comm on City Fine	7,505	7,114	7,018	7,475	7,277	7,277	7,277
823204 Misc Court Fine	92	92	117	78	116	116	116
823210 Fines Judicial District	20,860	13,367	13,903	15,639	14,960	14,960	14,960
823300 Forfeiture & Penalty	11,250	225	15,000	89,866	15,000	15,000	15,000
825490 State Other	11,897	23,790	14,608	20,229	14,608	14,608	14,608
826117 PTR Screening Fee	23,270	22,762	22,551	26,059	24,992	24,992	24,992
826118 Cite Processing Fee	1,494	2,584	2,452	2,390	2,612	2,612	2,612
826163 Legal Svcs Reimb	6,722	5,640	5,570	5,540	4,798	4,798	4,798
826221 Fee Judicial District	0	0	0	72	0	0	0
826261 Recording Fee	47,368	57,626	55,166	43,913	46,811	46,811	46,811
826380 Collection Fee	538,050	484,722	526,335	530,348	567,796	567,796	567,796
826390 Other Charges	94,456	83,939	85,300	86,668	82,291	82,291	82,291
826404 Returned Check Charge	892	759	753	409	422	422	422
826504 Co 30% State PA	248,071	226,160	227,856	241,994	242,002	242,002	242,002
826505 Traffic School Fee	490,641	487,280	483,232	562,391	526,284	526,284	526,284
826506 Traffic School $24	68,612	69,437	67,188	78,138	79,767	79,767	79,767
827711 Civil Assmt PC 1214.1	0	0	0	0	0	0	0
Total Revenues	2,190,073	2,058,614	2,099,041	2,311,574	2,233,436	2,233,436	2,233,436
Salaries & Employee Benefits							
861011 Regular Employees	255,728	249,587	250,851	257,942	265,076	265,076	272,276
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime	0	0	0	706	0	0	0
861021 Co Cont Retirement	60,433	59,341	63,808	66,034	69,877	69,877	71,468
861022 Co Cont OASDI	15,141	14,310	14,618	14,819	15,304	15,304	15,750
861023 Co Cont Medicare	3,541	3,347	3,419	3,466	3,579	3,579	3,683
861024 Co Cont Retire Incr	28,620	28,104	29,230	30,250	26,961	26,961	27,582
861030 Co Cont Health Ins	49,489	40,935	45,674	45,661	55,274	55,274	55,274
861031 Co Cont Unemp Ins	1,315	1,315	0	0	3,438	3,438	3,438
861035 Co Cont Workers Comp	598	622	826	826	826	1,653	1,653
Total Salaries & Employee Benefits	414,865	397,561	408,426	419,703	440,335	441,162	451,124
Services & Supplies							
862060 Communications	3,960	3,085	2,232	2,046	2,124	2,124	2,124
862101 Insurance - General	2,307	2,335	353	353	2,335	922	922
862110 Jury & Witness Expense	5,400	4,492	5,400	4,872	6,600	6,600	6,600
862120 Maintenance - Equipment	0	0	0	444	0	0	0
862150 Memberships	100	100	100	100	100	100	100
862170 Office Expense	45,687	34,034	42,650	39,544	46,248	46,248	46,248
862182 Data Processing Services	6,463	7,263	7,613	6,242	7,510	7,510	7,510
862187 Education & Training	900	640	300	1,041	300	300	300
862189 Prof/Spec Svcs - Other	99,480	99,064	99,300	98,551	99,300	99,300	99,300

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM..... 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Services & Supplies - Continued							
862190 Publications & Legal Notices	0	28	0	0	0	0	0
862196 Collection Expense Fines	6,008	6,891	12,000	24,088	21,716	21,716	21,716
862239 Spec Dept Exp	0	249	0	0	0	0	0
862250 Transportation & Travel	0	63	0	0	0	0	0
862253 Travel & Trans - Out	609	142	561	1,047	1,269	1,269	1,269
Total Services & Supplies	170,914	158,386	170,509	178,328	187,502	186,089	186,089
Other Charges							
863113 Pmt Other Gov Agency	839,766	758,317	750,645	710,420	787,388	787,388	806,290
Total Other Charges	839,766	758,317	750,645	710,420	787,388	787,388	806,290
Fixed Assets							
864370 Equipment	0	3,278	0	9,991	0	0	0
Total Fixed Assets	0	3,278	0	9,991	0	0	0
Total Net Appropriations	1,425,545	1,317,542	1,329,580	1,318,442	1,415,225	1,414,639	1,443,503
Total Net County Cost	(764,528)	(741,072)	(769,461)	(993,132)	(818,211)	(818,797)	(789,933)

MENDOCINO
1850
COUNTY

SPECIAL DISTRICTS

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
	Schedule 12 – Summary of Special District Recommended Budgets	F-3
	Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated	F-4
	Schedule 14 – Detail of Provisions for Reserves/Designations	F-5
0302	Alexander Estates - Lighting	F-7
0303	Covelo - Lighting	F-8
0304	Fairview Acres - Lighting	F-9
0305	Hopland Streets - Lighting	F-10
0306	Lakewood – Lighting	F-11
0307	Laytonville - Lighting	F-12
0311	Noyo - Lighting	F-13
0312	Oak Knoll - Lighting	F-14
0313	Riverwood - Lighting	F-15
0315	Ukiah Village - Lighting	F-16
0317	West Talmage - Lighting	F-17
0325	Meadowbrook Manor - Sanitation	F-19

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Summary of Special District BOS Adopted Budgets
For Fiscal Year 2014-15

	Available Financing				Requirements				
District and Fund	Actual Fund Balance Undesignated At June 30, 2014	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2014-15 Appropriation Limit	Appropriation Subject To Limitation
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)		
Lighting Districts: General									
3020 Alexander Estates Lighting	(22,200)	0	8,474	(13,726)	8,620	(22,346)	(13,726)	38,379	8,474
3030 Covelo Lighting	30,205	0	8,906	39,111	5,630	33,481	39,111	29,687	8,906
3040 Fairview Acres Lighting	14,166	0	2,096	16,262	1,030	15,232	16,262	4,894	2,096
3050 Hopland Lighting	135,208	0	16,160	151,368	5,120	146,248	151,368	21,718	16,160
3060 Lakewood Lighting	2,082	0	2,600	4,682	2,350	2,332	4,682	Not applicable	
3070 Laytonville Lighting	5,870	0	5,241	11,111	4,080	7,031	11,111	13,604	5,241
3110 Noyo Lighting	(19,223)	0	2,386	(16,837)	3,880	(20,717)	(16,837)	23,642	2,386
3120 Oak Knoll Lighting	80,913	0	9,090	90,003	4,240	85,763	90,003	18,358	9,090
3130 Riverwood Terrace Lighting	22,482	0	1,990	24,472	780	23,692	24,472	3,831	1,990
3150 Ukiah Village Lighting	52,290	0	8,397	60,687	4,530	56,157	60,687	22,356	8,397
3170 West Talmage Lighting	34,523	0	4,399	38,922	1,965	36,957	38,922	9,892	4,399
Total Lighting Districts	336,316	0	69,739	406,055	42,225	363,830	406,055	186,361	67,139
Miscellaneous Districts: General									
3250 Meadowbrook Manor Sanitation	26,197	0	2,157	28,354	550	27,804	28,354	Not applicable	
3260 Mendocino County Water Agency	106,928	0	133,315	240,243	191,072	49,171	240,243	Not applicable	
3270 Air Quality Management District	946,461	0	907,121	1,853,582	857,816	995,766	1,853,582	Not applicable	
Total Miscellaneous District	1,079,586	0	1,042,593	2,122,179	1,049,438	1,072,741	2,122,179	0	0
Total Special Districts Governed by Mendocino County Board of Supervisors	1,415,902	0	1,112,332	2,528,234	1,091,663	1,436,571	2,528,234	186,361	67,139

County of Mendocino
State of California
Analysis of Fund Balance Unreserved/Undesignated
For Fiscal Year 2014-15

District and Fund	Actual Fund Balance Per Auditor at June 30, 2014	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
(1)	(2)	(3)	(4)	(5)	(6)
Lighting Districts: General					
3020 Alexander Estates Lighting	(22,200)	0	0	0	(22,200)
3030 Covelo Lighting	30,205	0	0	0	30,205
3040 Fairview Acres Lighting	14,166	0	0	0	14,166
3050 Hopland Lighting	135,208	0	0	0	135,208
3060 Lakewood Lighting	2,082	0	0	0	2,082
3070 Laytonville Lighting	5,870	0	0	0	5,870
3110 Noyo Lighting	(19,223)	0	0	0	(19,223)
3120 Oak Knoll Lighting	80,913	0	0	0	80,913
3130 Riverwood Terrace Lighting	22,482	0	0	0	22,482
3150 Ukiah Village Lighting	52,290	0	0	0	52,290
3170 West Talmage Lighting	34,523	0	0	0	34,523
Total Lighting Districts	336,316	0	0	0	336,316
Miscellaneous Districts: General					
3250 Meadowbrook Manor Sanitation	26,197	0	0	0	26,197
3260 Mendocino County Water Agency	106,928	0	0	0	106,928
3270 Air Quality Management District	946,461	0	0	0	946,461
Total Miscellaneous Districts	1,079,586	0	0	0	1,079,586
Total Special Districts Governed by Mendocino County Board of Supervisors	1,415,902	0	0	0	1,415,902

County of Mendocino
State of California
Detail of Provisions for Reserves/Designations
For Fiscal Year 2014-15

Description - Purpose	Actual Reserve/ Designations Balance as of June 30, 2014	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year	Fund
		Recommended	Adopted BOS	Recommended	Adopted		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Lighting Districts: General							
3020 Alexander Estates Lighting	0	0	0	(22,346)	(22,346)	(22,346)	3020
3030 Covelo Lighting	0	0	0	33,481	33,481	33,481	3030
3040 Fairview Acres Lighting	0	0	0	15,232	15,232	15,232	3040
3050 Hopland Lighting	0	0	0	146,248	146,248	146,248	3050
3060 Lakewood Lighting	0	0	0	2,332	2,332	2,332	3060
3070 Laytonville Lighting	0	0	0	7,031	7,031	7,031	3070
3110 Noyo Lighting	0	0	0	(20,717)	(20,717)	(20,717)	3110
3120 Oak Knoll Lighting	0	0	0	85,763	85,763	85,763	3120
3130 Riverwood Terrace Lighting	0	0	0	23,692	23,692	23,692	3130
3150 Ukiah Village Lighting	0	0	0	56,157	56,157	56,157	3150
3170 West Talmage Lighting	0	0	0	36,957	36,957	36,957	3170
Total Lighting Districts	0	0	0	363,830	363,830	363,830	
Miscellaneous Districts: General							
3250 Meadowbrook Manor Sanitation	0	0	0	27,804	27,804	27,804	3250
3260 Mendocino County Water Agency	0	0	0	49,171	49,171	49,171	3260
3270 Air Quality Management District	0	0	0	995,766	995,766	995,766	3270
Total Miscellaneous District	0	0	0	1,072,741	1,072,741	1,072,741	
Total Special Districts Governed by Mendocino County Board of Supervisors	0	0	0	1,436,571	1,436,571	1,436,571	

MENDOCINO
1850
COUNTY

ALEXANDER ESTATES 0302

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0302 Lighting - Alexander Estates
Fund: 3020 Lighting - Alexander Estates

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	7,360	7,736	7,400	7,848	8,000	8,000	8,000
821120 Curr Unsec Prop Tax	288	273	290	288	290	290	290
821130 Supplemental Roll Tax	0	(29)	0	27	20	20	20
821210 Prior Secured Prop Tax	0	414	0	4	0	0	0
821220 Prior Unsec Prop Tax	12	17	12	7	0	0	0
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	83	85	84	84	84	84	84
825810 Other Govt Aid	0	51	50	205	80	80	80
827700 Other	0	712	0	0	0	0	0
Total Revenues	7,743	9,259	7,836	8,462	8,474	8,474	8,474
Services & Supplies							
862239 Spec Dept Expense	0	118	0	128	120	120	120
862260 Utilities	8,600	7,437	8,400	8,493	8,500	8,500	8,500
Total Services & Supplies	8,600	7,555	8,400	8,620	8,620	8,620	8,620
Total Net Appropriations	8,600	7,555	8,400	8,620	8,620	8,620	8,620
Total Fund Balance Contribution	857	(1,704)	564	159	146	146	146

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0303 Lighting - Covelo
Fund: 3030 Lighting - Covelo

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	8,900	8,166	8,200	8,475	8,500	8,500	8,500
821120 Curr Unsec Prop Tax	315	277	315	295	300	300	300
821130 Supplemental Roll Tax	0	(32)	0	27	20	20	20
821210 Prior Secured Prop Tax	0	(20)	0	(14)	0	0	0
821220 Prior Unsec Prop Tax	12	17	12	7	0	0	0
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	92	86	86	85	86	86	86
827700 Other	0	686	0	0	0	0	0
Total Revenues	9,319	9,181	8,613	8,876	8,906	8,906	8,906
Services & Supplies							
862239 Spec Dept Expense	0	127	0	139	130	130	130
862260 Utilities	5,400	5,194	5,400	5,515	5,500	5,500	5,500
Total Services & Supplies	5,400	5,321	5,400	5,654	5,630	5,630	5,630
Total Net Appropriations	5,400	5,321	5,400	5,654	5,630	5,630	5,630
Total Fund Balance Contribution	(3,919)	(3,859)	(3,213)	(3,221)	(3,276)	(3,276)	(3,276)

LIGHTING

FAIRVIEW ACRES..... 0304

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0304 Lighting - Fairview Acres
Fund: 3040 Lighting - Fairview Acres

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	1,930	1,953	1,960	1,983	1,990	1,990	1,990
821120 Curr Unsec Prop Tax	69	68	70	71	75	75	75
821130 Supplemental Roll Tax	0	(7)	0	6	10	10	10
821210 Prior Secured Prop Tax	0	(5)	0	(4)	0	0	0
821220 Prior Unsec Prop Tax	3	4	3	2	0	0	0
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	21	21	21	21	21	21	21
827700 Other	0	174	0	0	0	0	0
Total Revenues	2,023	2,208	2,054	2,079	2,096	2,096	2,096
Services & Supplies							
862239 Spec Dept Expense	0	30	0	32	30	30	30
862260 Utilities	1,000	973	1,000	993	1,000	1,000	1,000
Total Services & Supplies	1,000	1,003	1,000	1,025	1,030	1,030	1,030
Total Net Appropriations	1,000	1,003	1,000	1,025	1,030	1,030	1,030
Total Fund Balance Contribution	(1,023)	(1,206)	(1,054)	(1,054)	(1,066)	(1,066)	(1,066)

HOPLAND STREETS 0305

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0305 Lighting - Hopland
Fund: 3050 Lighting - Hopland

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	15,300	15,454	15,500	15,300	15,400	15,400	15,400
821120 Curr Unsec Prop Tax	570	540	570	548	570	570	570
821130 Supplemental Roll Tax	0	(56)	0	50	30	30	30
821210 Prior Secured Prop Tax	0	(38)	0	(27)	0	0	0
821220 Prior Unsec Prop Tax	25	33	20	13	0	0	0
821700 Highway Property Rental	0	2	0	1	0	0	0
825481 Homeowner Exemption	164	167	167	159	160	160	160
827700 Other	0	1,330	0	0	0	0	0
Total Revenues	16,059	17,432	16,257	16,044	16,160	16,160	16,160
Services & Supplies							
862239 Spec Dept Expense	0	241	0	252	240	240	240
862260 Utilities	4,800	4,793	4,800	4,897	4,880	4,880	4,880
Total Services & Supplies	4,800	5,034	4,800	5,149	5,120	5,120	5,120
Total Net Appropriations	4,800	5,034	4,800	5,149	5,120	5,120	5,120
Total Fund Balance Contribution	(11,259)	(12,398)	(11,457)	(10,895)	(11,040)	(11,040)	(11,040)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0306 Lighting - Lakewood
Fund: 3060 Lighting - Lakewood

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821300 Spec Tax Assmt	2,600	2,624	2,600	2,624	2,600	2,600	2,600
Total Revenues	2,600	2,624	2,600	2,624	2,600	2,600	2,600
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	52	50	52	50	50	50
862260 Utilities	2,400	2,263	2,300	2,307	2,300	2,300	2,300
Total Services & Supplies	2,400	2,316	2,350	2,360	2,350	2,350	2,350
Total Net Appropriations	2,400	2,316	2,350	2,360	2,350	2,350	2,350
Total Fund Balance Contribution	(200)	(308)	(250)	(264)	(250)	(250)	(250)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0307 Lighting - Laytonville
Fund: 3070 Lighting - Laytonville

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	4,800	4,881	4,900	4,980	5,000	5,000	5,000
821120 Curr Unsec Prop Tax	174	167	174	175	180	180	180
821130 Supplemental Roll Tax	0	(17)	0	16	10	10	10
821210 Prior Secured Prop Tax	0	(12)	0	(9)	0	0	0
821220 Prior Unsec Prop Tax	7	10	7	4	0	0	0
821700 Highway Property Rental	0	1	0	0	0	0	0
825481 Homeowner Exemption	50	52	52	51	51	51	51
827700 Other	0	389	0	0	0	0	0
Total Revenues	5,031	5,471	5,133	5,218	5,241	5,241	5,241
Services & Supplies							
862239 Spec Dept Expense	0	8,357	0	82	80	80	80
862260 Utilities	4,100	4,303	4,400	4,451	4,000	4,000	4,000
Total Services & Supplies	4,100	12,660	4,400	4,534	4,080	4,080	4,080
Total Net Appropriations	4,100	12,660	4,400	4,534	4,080	4,080	4,080
Total Fund Balance Contribution	(931)	7,190	(733)	(684)	(1,161)	(1,161)	(1,161)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0311 Lighting - Noyo
Fund: 3110 Lighting - Noyo

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	1,000	2,052	1,000	1,908	2,240	2,240	2,240
821120 Curr Unsec Prop Tax	100	104	100	108	110	110	110
821130 Supplemental Roll Tax	0	(11)	0	10	5	5	5
821210 Prior Secured Prop Tax	0	702	0	401	0	0	0
821220 Prior Unsec Prop Tax	6	6	10	3	0	0	0
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	31	32	31	31	31	31	31
827700 Other	0	48	0	0	0	0	0
Total Revenues	1,137	2,934	1,141	2,459	2,386	2,386	2,386
Services & Supplies							
862239 Spec Dept Expense	0	78	0	45	80	80	80
862260 Utilities	3,600	3,606	3,660	3,770	3,800	3,800	3,800
Total Services & Supplies	3,600	3,684	3,660	3,815	3,880	3,880	3,880
Total Net Appropriations	3,600	3,684	3,660	3,815	3,880	3,880	3,880
Total Fund Balance Contribution	2,463	750	2,519	1,356	1,494	1,494	1,494

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0312 Lighting - Oak Knoll
Fund: 3120 Lighting - Oak Knoll

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	8,600	8,633	8,600	8,576	8,640	8,640	8,640
821120 Curr Unsec Prop Tax	325	303	325	309	325	325	325
821130 Supplemental Roll Tax	0	(33)	0	28	15	15	15
821210 Prior Secured Prop Tax	0	99	0	(11)	0	0	0
821220 Prior Unsec Prop Tax	13	19	13	7	0	0	0
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	94	94	94	90	90	90	90
825810 Other Govt Aid	0	14	7	52	20	20	20
827700 Other	0	852	0	0	0	0	0
Total Revenues	9,032	9,982	9,039	9,052	9,090	9,090	9,090
Services & Supplies							
862239 Spec Dept Expense	0	133	0	141	140	140	140
862260 Utilities	4,000	3,960	4,020	4,113	4,100	4,100	4,100
Total Services & Supplies	4,000	4,093	4,020	4,254	4,240	4,240	4,240
Total Net Appropriations	4,000	4,093	4,020	4,254	4,240	4,240	4,240
Total Fund Balance Contribution	(5,032)	(5,888)	(5,019)	(4,799)	(4,850)	(4,850)	(4,850)

LIGHTING

RIVERWOOD 0313

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0313 Lighting - Riverwood Terrace
Fund: 3130 Lighting - Riverwood Terrace

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	1,860	1,827	1,840	1,893	1,900	1,900	1,900
821120 Curr Unsec Prop Tax	68	64	68	68	70	70	70
821130 Supplemental Roll Tax	0	(7)	0	6	0	0	0
821210 Prior Secured Prop Tax	0	(5)	0	(3)	0	0	0
821220 Prior Unsec Prop Tax	3	4	3	2	0	0	0
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	19	20	20	20	20	20	20
827700 Other	0	216	0	0	0	0	0
Total Revenues	1,950	2,119	1,931	1,985	1,990	1,990	1,990
Services & Supplies							
862239 Spec Dept Expense	0	28	0	31	30	30	30
862260 Utilities	750	729	750	745	750	750	750
Total Services & Supplies	750	758	750	775	780	780	780
Total Net Appropriations	750	758	750	775	780	780	780
Total Fund Balance Contribution	(1,200)	(1,362)	(1,181)	(1,210)	(1,210)	(1,210)	(1,210)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0315 Lighting - Ukiah Village
Fund: 3150 Lighting - Ukiah Village

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	4,100	6,959	5,000	6,070	7,300	7,300	7,300
821120 Curr Unsec Prop Tax	305	272	305	284	300	300	300
821130 Supplemental Roll Tax	0	(31)	0	26	15	15	15
821210 Prior Secured Prop Tax	0	3,682	0	137	0	0	0
821220 Prior Unsec Prop Tax	20	17	10	7	0	0	0
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	88	84	84	82	82	82	82
825810 Other Govt Aid	0	434	430	1,742	700	700	700
827700 Other	0	710	0	0	0	0	0
Total Revenues	4,513	12,128	5,829	8,348	8,397	8,397	8,397
Services & Supplies							
862239 Spec Dept Expense	0	88	0	78	90	90	90
862260 Utilities	4,300	3,945	4,350	4,454	4,440	4,440	4,440
Total Services & Supplies	4,300	4,034	4,350	4,531	4,530	4,530	4,530
Total Net Appropriations	4,300	4,034	4,350	4,531	4,530	4,530	4,530
Total Fund Balance Contribution	(213)	(8,094)	(1,479)	(3,816)	(3,867)	(3,867)	(3,867)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0317 Lighting - West Talmage
Fund: 3170 Lighting - West Talmage

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	4,100	4,138	4,100	4,203	4,200	4,200	4,200
821120 Curr Unsec Prop Tax	151	145	151	151	150	150	150
821130 Supplemental Roll Tax	0	(16)	0	14	5	5	5
821210 Prior Secured Prop Tax	0	(10)	0	(7)	0	0	0
821220 Prior Unsec Prop Tax	6	9	6	4	0	0	0
821700 Highway Property Rental	0	1	0	0	0	0	0
825481 Homeowner Exemption	45	45	45	44	44	44	44
827700 Other	0	390	0	0	0	0	0
Total Revenues	4,302	4,701	4,302	4,408	4,399	4,399	4,399
Services & Supplies							
862239 Spec Dept Expense	0	64	0	69	65	65	65
862260 Utilities	1,850	1,861	1,860	1,901	1,900	1,900	1,900
Total Services & Supplies	1,850	1,925	1,860	1,970	1,965	1,965	1,965
Total Net Appropriations	1,850	1,925	1,860	1,970	1,965	1,965	1,965
Total Fund Balance Contribution	(2,452)	(2,776)	(2,442)	(2,438)	(2,434)	(2,434)	(2,434)

MENDOCINO
1850
COUNTY

MEADOWBROOK MANOR 0325

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0325 Sanitation - Meadowbrook Manor
Fund: 3250 Sanitation - Meadowbrook Manor

Financing Uses Classification	2012-13 Budget	2012-13 Actuals	2013-14 Budget	2013-14 Actuals	2014-15 Request	2014-15 Recommend	2014-15 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/14			
Revenues							
821110 Curr Secured Prop Tax	2,200	2,074	2,100	2,040	2,050	2,050	2,050
821120 Curr Unsec Prop Tax	82	72	82	73	80	80	80
821130 Supplemental Roll Tax	0	(8)	0	7	5	5	5
821210 Prior Secured Prop Tax	0	(5)	0	(4)	0	0	0
821220 Prior Unsec Prop Tax	4	4	4	2	0	0	0
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	24	22	22	21	22	22	22
827700 Other	0	199	0	0	0	0	0
Total Revenues	2,310	2,360	2,208	2,139	2,157	2,157	2,157
Services & Supplies							
862239 Spec Dept Expense	550	533	550	534	550	550	550
Total Services & Supplies	550	533	550	534	550	550	550
Total Net Appropriations	550	533	550	534	550	550	550
Total Fund Balance Contribution	(1,760)	(1,827)	(1,658)	(1,605)	(1,607)	(1,607)	(1,607)

MENDOCINO
1850
COUNTY

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

FISCAL YEAR 2014-15

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
0327	Air Quality Management District			
		Monitoring Equipment	$ 30,000	District Funds
	Total Air Quality Management District		**$ 30,000**	
1120	Assessor			General Fund &
		One (1) 4WD vehicle	$ 35,000	Special Fund
	Total Assessor (Assessor-Clerk-Recorder's Office)		**$ 35,000**	
1710	Capital Improvements			
		Projects included in the Capital Improvement Plan	$ 2,720,573	Varies by Project
	Total Capital Improvements (Executive Office)		$ 2,720,573	
1910	Land Improvement			
		Two (2) 4WD Vehicles	$ 60,000	General Fund
	Total Land Improvement (Transportation)		**$ 60,000**	
1942	Recorder Modernization			
		Digital Reel System	$ 10,000	Special Fund
	Total Recorder Modernization (Assessor-Clerk-Recorder's Office)		$ 10,000	
1960	Information Services			
		GIS Trimble GPS Units	$ 20,000	General Fund
	Total Information Services (General Services Agency)		$ 20,000	
2310	Sheriff			
		Vehicle Equipment	$ 106,411	General Fund
		Fifteen (15) Patrol Cars	750,000	General Fund
	Total Sheriff (Sheriff's Office)		**$ 856,411**	
2560	Probation			
		Vehicle Equipment	$ 20,809	Special Fund
	Total Probation (Probation Department)		**$ 20,809**	
2830	Office of Emergency Services			
		OES Specialty Equipment	$ 25,062	General Fund
		OES Specialty Equipment	43,400	Grant
	Total Office of Emergency Services (Executive Office/Sheriff's Office)		**$ 68,462**	
2851	Planning and Building			
		One (1) 4WD Vehicle	$ 23,000	General Fund
		Vehicle Equipment	2,000	General Fund
	Total Planning and Building (Planning and Building Services)		**$ 25,000**	
2852	Planning & Building Special Projects			
		Digital Imaging & Archiving Equipment	$ 30,000	Special Fund
	Total Planning & Building Special Projects (Planning and Building Services)		**$ 30,000**	

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

FISCAL YEAR 2014-15

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
3010	Road Maintenance and Administration			
		Two (2) Heavy Duty 4WD Truck with Rock Plow	$ 90,000	Road Fund
		Heavy Duty 4WD Truck	39,000	Road Fund
		Motor Grader	245,000	Road Fund
		IS Data Switches	9,000	Road Fund
		Surplus/Used Vehicles and Equipment	15,000	Road Fund
	Total Road Maintenance and Administration (Transportation)		**$ 398,000**	
4010	Public Health Administration			
		Remove Curb and Install Ramp	$ 10,400	Realignment
	Total Public Health Administration (HHSA-Public Health)		**$ 10,400**	
4011	Environmental Health			Hazardous
		Radio Equipment	$ 2,000	Materials Fees
	Total Environmental Health (HHSA-Public Health)		**$ 2,000**	
4013	Public Health Nursing			
		Locking Medical Cabinets	$ 3,800	General Fund
	Total Public Health Nursing (HHSA-Public Health)		**$ 3,800**	
4511	Landfill Closure			Landfill
		Replacement Pumps	$ 8,100	Closure Fund
	Total Landfill Closure (Transportation)		**$ 8,100**	
5010	Social Services			
		Two (2) 4WD Vehicles – Special Investigation Unit	$ 62,108	Realignment
		Two (2) 4WD Vehicles – Adult Protective Services	62,108	Realignment
		One (1) Car – Adult Protective Services	22,260	Realignment
		Two (2) 4WD Vehicles – Child Protective Services	62,108	Realignment
		Two (2) Cars – Child Protective Services	44,520	Realignment
	Total Social Services (HHSA-Social Services)		**$ 253,104**	
5020	Health and Human Services Administration			Title IVE &
		Replacement equipment as needed	$ 5,000	Realignment
	Total Health and Human Services Administration (HHSA)		**$ 5,000**	
	GRAND TOTAL		**$ 4,556,659**	

POSITION CHANGES INCLUDED IN FY 2014-15 FINAL BUDGET

APPROVED BY THE BOARD OF SUPERVISORS ON SEPTEMBER 9, 2014

CEO Recommended Positions – Add/Delete

BUDGET UNIT	DEPARTMENT	CLASSIFICATION	POSITION #	ADD	DELETE
1120	Assessor	Staff Assistant III	0087		1.0
1320	Human Resources	HR Manager	TBD	1.0	
1610	GSA - Buildings & Grounds	Custodial Supervisor	0125		1.0
1960	GSA - Information Services	Network Systems Analyst II	TBD	1.0	
2310	Sheriff	Public Safety Dispatcher	TBD	2.0	
2310	Sheriff	Sheriff's Technology Specialist	TBD	1.0	
4510	Transportation	Solid Waste Supervisor	2128		1.0
5010	HHSA - Social Services	Office Assistant III	3822		1.0
6210	Farm Advisor	Staff Assistant II	3409		1.0
			Total	**5.0**	**-5.0**

Net Change Position Allocation Table = 0

CEO Recommended Funding for Positions Previously Unfunded

BUDGET UNIT	DEPARTMENT	POSITION	POSITION #	FUNDING SOURCE
2560	Probation	Deputy Probation Officer I/II	1282	Community Corrections Realignment
7110	Museum	Curator	2490	General Fund

Total Existing Positions Recommended for Funding = 2.0 FTE

MENDOCINO
1850
COUNTY

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
326	**WATER AGENCY**							
326	1084	2054	HYDROLOGIST	21.58	26.23	1.00	0.50	HYDROLOGIST
326	3567	2065	WATER RESOURCES SPEC	19.86	24.13	1.00	0.00	UNFUNDED
			BU FTE Total			**2.00**	**0.50**	
327	**AIR QUALITY**							
327	1370	2055	AIR POLL CONTROL OFF	38.42	46.70	1.00	1.00	AIR POLLUTION CONTROL OFFICER
327	3341	2057	SR AIR QUAL SPECIAL	26.10	31.73	1.00	0.00	FUNDED
327	3346	2059	AIR QUALITY TECH	17.67	21.47	1.00	0.00	UNFUNDED
327	3555	0150	AQMD PROGRAM COORD	21.48	26.10	1.00	1.00	AQMD PROGRAM COORD
327	3562	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	1.00	AIR QUALITY SPECIALIST
327	3563	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	1.00	AIR QUALITY SPECIALIST
327	3639	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
327	3640	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**8.00**	**6.00**	
377	**MENDO COUNTY FAIR**							
377	0001	0130	FAIR MANAGER	21.50	0.00	1.00	1.00	FAIR MANAGER
377	0002	3031	SR FAIR MAINT WORKER	17.50	0.00	1.00	0.00	FUNDED
377	0004	0087	FAIR INTERMEDIATE CL	18.30	0.00	1.00	0.00	FUNDED
			BU FTE Total			**3.00**	**1.00**	
418	**PH WIC**							
418	1656	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.50	COMMUNITY HEALTH WORKER II
418		4029	COMM HLTH WKR II	13.11	15.94	0.00	0.50	COMMUNITY HEALTH WORKER II
418	1710	4003	NUTRITIONIST	21.89	26.61	1.00	0.65	NUTRITIONIST
418	2009	4003	NUTRITIONIST	21.89	26.61	0.80	0.80	NUTRITIONIST
418	3447	4003	NUTRITIONIST	21.89	26.61	0.40	0.00	FUNDED
418	3651	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.50	PROGRAM SPECIALIST II
418	3652	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3653	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3770	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3772	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3793	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3794	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3795	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
418	3928	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
			BU FTE Total			**12.20**	**10.95**	
426	**CGAP-DFC GRANT**							
426	3690	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
			BU FTE Total			**1.00**	**1.00**	
448	**DA RAPE PROSECUTION**							
448	2364	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
453	**PH TOBACCO ED**							
453	3664	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
			BU FTE Total			**1.00**	**1.00**	
464	**DA VICTIM WITNESS**							
464	0021	7085	VICTIM/WITNESS COORD	23.00	27.96	1.00	0.00	UNFUNDED
464	0022	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
464	2485	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
464	2486	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
464	2487	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
464	2492	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
			BU FTE Total			**6.00**	**4.00**	
465	**DA ANTI DRUG ABUSE**							
465	2681	7040	DA INVESTIGATOR	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
465	3198	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
465	3389	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
			BU FTE Total			**3.00**	**3.00**	
478	**PH BIOTERRORISM AS**							
478	3427	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
478	3668	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
478	3809	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**3.00**	**2.00**	
488	**FAMILY PLANNING**							
488	3849	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED
			BU FTE Total			**1.00**	**0.00**	
713	**GENERAL LIABILITY**							
713	3009	0039	SAFETY OFFICER	21.38	25.99	1.00	1.00	SAFETY OFFICER
713	3641	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	DEPARTMENT ANALYST II
713	3929	0039	SAFETY OFFICER	21.38	25.99	0.50	0.50	SAFETY OFFICER
			BU FTE Total			**2.50**	**2.50**	
714	**WORKERS COMPENSATION**							
714	3838	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
714	3873	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	HR ANALYST II
			BU FTE Total			**2.00**	**2.00**	
715	**HEALTH BENEFITS**							
715	1702	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
715	3963	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	SR HR ANALYST
			BU FTE Total			**2.00**	**2.00**	
716	**RETIREE BENEFITS**							
716	3367	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
			BU FTE Total			**1.00**	**1.00**	
1010	**CLERK OF THE BOARD**							
1010	3511	0070	DEP CLK OF BOARD-CF	18.91	22.98	1.00	1.00	DEPUTY CLERK BOARD-CONF
1010	3526	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	0.00	UNFUNDED
1010	3631	0149	SR DEPUTY COB-CONF	20.85	25.34	1.00	1.00	SR DEPUTY CLERK BOS - CONF
1010	3899	0010	ADMIN ANALYST II	24.65	29.96	1.00	0.00	FUNDED
			BU FTE Total			**4.00**	**2.00**	
1015	**BOARD OF SUPERVISORS**							
1015	0041	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0042	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0043	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
			BU FTE Total			**5.00**	**5.00**	
1020	**EXECUTIVE OFFICE**							
1020	3286	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ACTING EXECUTIVE COORD-CONF

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1020	3384	0043	CHIEF EXECUTIVE OFFI	0.00	72.12	1.00	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASST CEO	51.50	62.60	1.00	1.00	ASST CHIEF EXEC OFFICER
1020	3386	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3387	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3388	0040	DEPUTY CEO	33.68	40.94	1.00	0.00	UNFUNDED
1020	3612	0012	SR ADMIN ANALYST	28.54	34.69	1.00	1.00	ADMINISTRATIVE ANALYST II
1020	3627	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3901	0010	ADMIN ANALYST II	24.65	29.96	1.00	1.00	ADMINISTRATIVE ANALYST II
1020	3964	0013	EXECUTIVE COORD	20.85	25.34	1.00	0.00	FUNDED
			BU FTE Total			**11.00**	**9.00**	
1110	**AUDITOR-CONTROLLER**							
1110	0055	0022	ASST AUDITOR/CONT	33.68	40.94	1.00	1.00	ASST AUDITOR-CONTROLLER
1110		0022	ASST AUDITOR/CONT	33.68	40.94	0.00	1.00	ASST AUDITOR-CONTROLLER
1110	0058	0046	ACCOUNTANT-CONF	21.38	25.99	1.00	1.00	ACCOUNT SPECIALIST III - CONF
1110	0061	0023	AUDITOR CONTROLLER	0.00	0.00	1.00	0.00	FUNDED
1110	1922	0021	AUDITOR	23.58	28.67	1.00	1.00	AUDITOR
1110	3012	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1110	3410	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3529	0148	PAYROLL OFFICER	26.64	32.38	1.00	1.00	PAYROLL OFFICER
1110	3939	0019	ACCOUNTANT	21.38	25.99	1.00	1.00	ACCOUNTANT
1110	3957	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.80	ACCOUNT SPECIALIST III
1110	3958	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1110	4001	0021	AUDITOR	23.58	28.67	1.00	0.00	FUNDED
			BU FTE Total			**11.00**	**9.80**	
1120	**ASSESSOR**							
1120	0067	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1120	0071	0033	CHIEF PROP APPRAISER	22.44	27.28	1.00	1.00	CHIEF PROPERTY APPRAISER
1120	0072	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
1120	0073	0035	ASSESSMENT INFO SUP	17.59	21.38	1.00	1.00	ASSESSMNT INFO SUPERVISOR
1120	0075	0036	MAPPING COORDINATOR	16.33	19.86	1.00	1.00	MAPPING COORDINATOR
1120	0078	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0080	0028	SR AUDITOR-APPRAISER	23.58	28.67	1.00	1.00	SR AUDITOR-APPRAISER
1120	0083	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER I
1120	0085	0032	ASSESSOR ASST	29.50	35.87	1.00	0.00	UNFUNDED
1120	0087	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
1120	0088	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	0090	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER I
1120	0091	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0092	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECOR	0.00	49.86	1.00	1.00	ASSESSOR/CLERK RECORDER
1120	2434	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	2790	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	3290	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	0.00	FUNDED
1120	3946	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
			BU FTE Total			**21.00**	**18.00**	

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1130	**TREASURER-TAX COLLECTOR**							
1130	0100	0025	TREASURER/TAX COLLEC	0.00	47.48	1.00	1.00	TREASURER-TAX COLLECTOR
1130	2075	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1130	2609	0068	ASST TREAS/TAX COLL	29.50	35.87	1.00	1.00	ASST TREASURER-TAX COLLECT
1130	3932	0188	TREASURY SPECIALIST	18.01	21.89	1.00	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
1130	3934	0187	DEP TREAS/TAX COLLEC	19.86	24.13	1.00	1.00	DEPUTY TREASURER TAX COLLECTOR
			BU FTE Total			**6.00**	**6.00**	
1160	**GENERAL SERVICES**							
1160	0111	0111	MAIL TECH II	11.90	14.47	1.00	1.00	MAIL TECHNICIAN II
1160	0117	0122	BUYER	22.55	27.41	1.00	1.00	BUYER
1160	1946	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	FUNDED
1160	3502	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1160	3545	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
1160	3564	0138	GEN SVCS AGENCY DIR	40.95	49.78	1.00	1.00	GENERAL SVCS AGENCY DIRECTOR
1160	3643	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1160	3941	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
1160	3991	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
1160	4005	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**10.00**	**9.00**	
1210	**COUNTY COUNSEL**							
1210	0210	7019	COUNTY COUNSEL	0.00	0.00	1.00	0.00	FUNDED
1210	2196	7024	CHIEF DEP CO COUNSEL	38.61	46.94	1.00	1.00	ACTING COUNTY COUNSEL
1210	3212	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL II
1210	3213	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	0.00	FUNDED
1210	3214	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL III
1210	3215	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL III
1210	3310	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3311	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3448	0078	LEGAL SVCS SUPR-CONF	21.38	25.99	1.00	1.00	LEGAL SERVICES SUPERVISOR-CONF
			BU FTE Total			**9.00**	**7.00**	
1320	**HUMAN RESOURCES**							
1320	0947	0007	DIRECTOR HUMAN RES	40.95	49.78	1.00	1.00	DIRECTOR HUMAN RESOURCES
1320	2152	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	2343	0066	OFF SVCS SUPERV-CONF	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR-CON
1320	3147	0006	SR HR ANALYST	28.54	34.69	1.00	0.00	FUNDED
1320	3344	0038	HR ANALYST II	24.65	29.96	1.00	1.00	HR ANALYST I
1320	3541	0061	STAFF ASST III -CONF	14.09	17.13	1.00	1.00	STAFF ASSISTANT III - CONF
1320	3560	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	3837	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
			BU FTE Total			**8.00**	**7.00**	
1410	**COUNTY CLERK-ELECTION**							
1410	0122	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1410	0123	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
1410	0124	0082	ASST REGISTRAR VOTER	23.12	28.10	1.00	1.00	ASST REGISTRAR VOTERS
			BU FTE Total			**3.00**	**3.00**	
1610	**BUILDINGS & GROUNDS**							
1610	0125	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	UNFUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1610	0126	3038	FAC & FLEET DIV MGR	30.97	37.65	1.00	0.00	FUNDED
1610	0127	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0131	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0133	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	0134	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0135	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0136	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	0137	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	0138	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	0140	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	UNFUNDED
1610	1200	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	11.39	13.85	1.00	0.00	FUNDED
1610	1507	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	1508	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	1509	3035	BLDG MAINT MECH III	17.76	21.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	1733	3036	BLDG MAINT SUPERVIS	18.64	22.66	1.00	0.00	FUNDED
1610	1943	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2148	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	2224	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2334	3029	CUSTODIAN	11.39	13.85	1.00	0.00	FUNDED
1610	2648	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3007	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3077	3029	CUSTODIAN	11.39	13.85	1.00	0.00	FUNDED
1610	3151	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3393	3035	BLDG MAINT MECH III	17.76	21.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	3500	3029	CUSTODIAN	11.39	13.85	0.80	0.80	CUSTODIAN
1610	3602	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT II
1610	3960	3037	ASST FACILIT MANAGER	24.25	29.47	1.00	1.00	ACT FACILITY/FLEET DIV MANAGER
1610	3992	3051	FACILITY PROJ SPECII	22.65	27.53	1.00	1.00	FACILITY PROJECT SPECIALIST II
1610	3993	3051	FACILITY PROJ SPECII	22.65	27.53	1.00	0.00	FUNDED
			BU FTE Total			**32.80**	**24.80**	
1620	**GARAGE**							
1620	0145	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECH	12.62	15.34	1.00	1.00	AUTO SERVICES TECHNICIAN
1620	0148	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC III
			BU FTE Total			**3.00**	**3.00**	
1910	**ENGINEERING & TECHNICAL ASSIST**							
1910	0151	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	CIVIL ENGINEER
1910	0154	2009	DEP DIR DOT LAND IM	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-LAND IMPROVE
1910	2742	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER II
1910	3397	2005	DEP COUNTY SURVEYOR	25.34	30.81	1.00	1.00	SURVEYOR I
1910	3423	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
1910	3491	2002	SURVEYOR I	19.86	24.13	1.00	1.00	SURVEYOR I
			BU FTE Total			**6.00**	**6.00**	
1920	**RETIREMENT**							
1920	3031	0051	RETIREMEN SPEC II-CF	16.82	20.44	1.00	1.00	RETIREMENT SPECIALIST II -CONF

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1920	3642	0166	RETIREMENT ADMIN	0.00	0.00	1.00	0.00	FUNDED
1920	3906	0183	SR RETIREM SPEC-CONF	18.55	22.54	1.00	1.00	SR RETIREMENT SPECIALIST-CONF
1920	3995	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1920	3998	0190	RETI FIN/INV OFFICER	27.54	33.48	1.00	0.00	FUNDED
			BU FTE Total			**5.00**	**3.00**	
1941	**CLERK RECORDER**							
1941	0077	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1941	1716	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	UNFUNDED
1941	3539	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
1941	3540	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**4.00**	**2.00**	
1944	**MICROGRAPHICS**							
1944	2058	0088	MICROGRAPHIC SUPVR	14.09	17.13	1.00	1.00	MICROGRAPHIC SUPERVISOR
			BU FTE Total			**1.00**	**1.00**	
1960	**INFORMATION SERVICES**							
1960	2765	0102	NET SYS ANALYST I	23.80	28.93	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST II
1960	2795	0098	G.I.S. COORDINATOR	26.23	31.89	1.00	1.00	GIS COORDINATOR
1960	3442	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3505	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3556	0154	INFO SVCS DIV MGR	30.97	37.65	1.00	1.00	INFORMATION SVCS DIVISION MGR
1960	3582	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II
1960	3583	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II
1960	3584	0094	SR APPL DEV ANALYST	27.52	33.45	1.00	1.00	APPLICATIONS DEVEL/ANALYST I
1960	3588	0158	INFO SYSTEMS SPECIAL	21.89	26.61	1.00	0.00	FUNDED
1960	3589	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3590	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH I
1960	3591	0156	GIS TECHNICIAN	21.58	26.23	1.00	1.00	GIS TECHNICIAN
1960	3593	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3595	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3597	0157	INFO SYS OPER MGR	29.50	35.87	1.00	1.00	INFORMATION SYSTEMS OPER MGR
1960	3927	0185	COMMUNICATIONS COORD	27.52	33.45	1.00	1.00	COMMUNICATIONS COORDINATOR
1960	3997	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
			BU FTE Total			**18.00**	**17.00**	
2012	**COURT AB233 PROGRAM**							
2012	3239	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3240	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3241	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	0.00	UNFUNDED
2012	3330	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3331	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3332	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	0.00	FUNDED
2012	3935	0187	DEP TREAS/TAX COLLEC	19.86	24.13	1.00	1.00	DEPUTY TREASURER TAX COLLECTOR
			BU FTE Total			**7.00**	**5.00**	
2070	**DISTRICT ATTORNEY**							
2070	0215	7002	DISTRICT ATTORNEY	0.00	60.62	1.00	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASST DISTRICT ATTY	37.64	45.76	1.00	0.00	UNFUNDED
2070	1209	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2070	1753	7004	CHIEF DEP DIST ATTY	35.96	43.71	1.00	0.00	UNFUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2070	1951	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATT INV 10% + 3% BIL
2070	1953	7044	SUPVSG DA INVEST	27.32	33.21	1.00	1.00	SUPERVISING DA INVEST - 10%
2070	2010	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATT INV 10% + 5% BIL
2070	2346	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2070	2447	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	FUNDED
2070	2448	7041	CHIEF DA INVESTIG	32.85	39.92	1.00	1.00	CHIEF DISTRICT ATTORNEY INVEST
2070	3004	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	0.00	FUNDED
2070	3186	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	UNFUNDED
2070	3187	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY III
2070	3188	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3189	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	UNFUNDED
2070	3190	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3191	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3192	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3193	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3194	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3195	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3196	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3197	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3230	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	SR DEPARTMENT ANALYST
2070	3312	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	STAFF ASSISTANT I
2070	3313	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3314	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3316	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3317	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3319	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3324	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2070	3340	0076	LEGAL ASSISTANT	17.59	21.38	1.00	1.00	LEGAL ASSISTANT
2070	3349	7000	INVESTIGATIVE TECHNI	19.08	23.18	1.00	1.00	INVESTIGATIVE TECH
2070	3839	7007	DEP DIST ATTY III	30.19	36.70	1.00	0.00	FUNDED
2070	3875	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3876	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.00	UNFUNDED
2070	3897	7040	DIST ATTNY INVESTIG	24.80	30.15	0.50	0.00	UNFUNDED
			BU FTE Total			**42.50**	**33.60**	
2080	**PUBLIC DEFENDER**							
2080	1169	7068	PUBLIC DEFENDER	47.16	57.33	1.00	1.00	PUBLIC DEFENDER
2080	1170	7069	PUBLIC DEFENDER ASST	37.64	45.76	1.00	1.00	ASST PUBLIC DEFENDER
2080	1552	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	FUNDED
2080	1553	7027	CHIEF PUB DEF INVEST	30.97	37.65	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2378	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	0.00	FUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2080	3200	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER I
2080	3201	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3202	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3203	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	0.00	UNFUNDED
2080	3204	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	0.00	FUNDED
2080	3205	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3206	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3207	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	0.00	FUNDED
2080	3326	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.00	FUNDED
2080	3327	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3328	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3329	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUB DEF	35.96	43.71	1.00	1.00	DEPUTY PUBLIC DEFENDER I
2080		7029	CHIEF DEPUTY PUB DEF	35.96	43.71	0.00	1.00	DEPUTY PUBLIC DEFENDER I
2080	3445	7072	DEP PUBLIC DEF III	30.19	36.70	1.00	0.00	FUNDED
2080	3446	0080	LEGAL SVCS SUPER-MGT	22.00	26.74	1.00	1.00	LEGAL SERVICES SUPERVIS - MGMT
2080	3948	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
			BU FTE Total			**24.00**	**17.00**	
2085	**ALTERNATE DEFENDER**							
2085	2495	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	0.00	FUNDED
2085	2496	7084	ALTERNATE DEFENDER	37.64	45.76	1.00	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3211	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	0.50	DEPUTY PUBLIC DEFENDER III
2085	3569	0152	LEGAL ADMIN ASST	19.39	23.57	1.00	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2085	3949	0057	STAFF ASSISTANT II	12.80	15.56	0.50	0.50	STAFF ASSISTANT II
			BU FTE Total			**6.50**	**5.00**	
2090	**CHILD SUPPORT SERVICES**							
2090	0243	S595	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
2090	2623	S595	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
2090	2624	S595	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
2090	2916	0133	CHILD SUPP SVCS DIR	39.00	47.41	1.00	1.00	DIRECTOR CHILD SUPPORT SVCS
2090	3099	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
2090	3101	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK II
2090	3104	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3105	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3106	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	FUNDED
2090	3108	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3109	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3110	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3112	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3114	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3118	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3120	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2090	3121	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3122	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3123	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3125	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3126	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3128	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3140	S520	IS COORDINATOR II	20.85	25.34	1.00	0.00	FUNDED
2090	3178	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	0.00	FUNDED
2090	3179	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPP ACCT SPEC	20.35	24.74	1.00	1.00	CHILD SUPPORT ACCTG SPECIALIST
2090	3218	7153	CHILD SUPP ATTY IV	33.17	40.32	1.00	0.50	CHILD SUPPORT ATTNY III
2090	3473	7154	CHIEF CHLD SUPP ATTY	35.96	43.71	1.00	1.00	CHIEF CHILD SUPPORT ATTORNEY
2090	3923	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3924	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3925	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	0.00	FUNDED
			BU FTE Total			**36.00**	**28.50**	
2310	**SHERIFF CORONER**							
2310	0278	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0281	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0282	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0283	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0284	7052	SHERIFF-CORONER	0.00	60.62	1.00	1.00	SHERIFF CORONER
2310	0286	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0288	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0289	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0290	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0291	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0293	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0294	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0295	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0296	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0298	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0299	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 10%
2310	0300	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0301	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0302	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0303	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2310	0304	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I
2310	0305	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0307	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0308	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0309	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0310	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I 8%
2310	0311	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 3%

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2310	0312	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0314	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0316	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2310	0317	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0318	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0319	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0320	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2310	0324	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0325	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0326	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 16%
2310	0329	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0330	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0331	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0332	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0336	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0338	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0339	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0341	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0342	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0344	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0346	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0348	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0349	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0351	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0352	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0353	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I
2310	0354	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0377	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0382	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0401	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0922	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 13%
2310	0926	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0960	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0961	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1118	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
2310	1119	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1120	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
2310	1217	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	1326	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1612	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	1652	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	1714	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1830	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	2124	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2310		7050	SHERIFF'S CAPTAIN	37.78	45.92	0.00	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2310	2438	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	0.00	FUNDED
2310	2439	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310	2504	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	0.00	FUNDED
2310	2505	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER
2310	2651	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2310	2750	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310		7131	SHERIFF'S SERGEANT	26.27	31.93	0.00	1.00	SHERIFF'S SERGEANT 15%
2310	2752	7066	SHERIFF'S EVID TECH	17.26	20.98	1.00	1.00	SHERIFF'S EVIDENCE TECH
2310	3021	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310		7051	SHERIFF'S LIEUTENANT	32.85	39.92	0.00	1.00	SHERIFF'S LIEUTENANT
2310	3022	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3024	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	3056	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3057	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	3058	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3067	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.50	SHERIFF'S SERVICES TECH
2310	3069	0096	COMPUTER OPER MGR	29.50	35.87	1.00	1.00	COMPUTER OPERATIONS MANAGER
2310	3231	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2310	3382	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT II
2310	3391	7067	SHER EVIDENCE SUPR	20.03	24.34	1.00	1.00	SHERIFF'S EVIDENCE UNIT SUPVSR
2310	3458	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	3878	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	1.00	ANIMAL CONTROL OFFICER
2310	3879	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	1.00	ANIMAL CONTROL OFFICER
2310	3880	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	0.00	UNFUNDED
2310	3881	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	1.00	SR ANIMAL CONTROL OFFICER
2310	3904	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
2310	3905	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2310	3930	0171	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
2310	3936	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2310	3950	0159	SHERIFF'S TECH SPEC	20.85	25.34	1.00	1.00	SHERIFFS TECHNOLOGY SPECIALIST
2310	3956	0189	SHER EXECUTIVE COORD	20.85	25.34	1.00	1.00	SHERIFF'S EXECUTIVE COORD
2310	3959	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	3961	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I
2310	4004	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
			BU FTE Total			**109.00**	**94.50**	
2313	**SHERIFF - COPS PROGRAM AB3229**							
2313	3246	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
2313	3594	0159	SHERIFF'S TECH SPEC	20.85	25.34	1.00	1.00	SHERIFFS TECHNOLOGY SPECIALIST
			BU FTE Total			**2.00**	**1.00**	
2510	**JAIL**							
2510	0378	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0380	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0381	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0383	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0385	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0386	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0388	4021	COOK	11.45	13.91	1.00	1.00	COOK

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2510	0389	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0390	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0391	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0392	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0393	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510		7009	CORRECTIONS DEPUTY	19.23	23.37	0.00	1.00	CORRECTIONS DEPUTY
2510	0394	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0395	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0396	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0397	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 6%
2510	0399	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0402	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0403	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0404	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0405	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0406	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0410	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0411	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0412	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0414	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0415	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0417	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0418	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0419	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0421	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0423	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	0424	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0426	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0427	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
2510	0965	4021	COOK	11.45	13.91	1.00	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1086	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	1087	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1088	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 13%
2510	1089	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	1090	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	1091	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	FUNDED
2510	1093	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1134	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 8%
2510	1227	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	1234	7048	INMATE SVCS COORD	23.00	27.96	1.00	1.00	INMATE SERVICES COORDINATOR
2510	1521	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	2160	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	2166	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	UNFUNDED
2510	2503	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2510	2871	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 10%
2510	3366	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2510	3438	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2510	3439	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2510	3440	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	FUNDED
2510	3441	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2510	3620	7001	CORRECTIONS LIEUT	32.85	39.92	1.00	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510		7055	CORRECTIONS SERGEANT	26.27	31.93	0.00	1.00	CORRECTIONS SERGEANT 5%
2510	3622	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 8%
2510	3623	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3624	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3625	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 11%
2510	3874	3048	LAUNDRY COORDINATOR	13.19	16.03	1.00	1.00	LAUNDRY COORDINATOR
2510	3951	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	3952	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	3953	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	4002	4108	FOOD/LAUNDRY SV SUP	16.11	19.59	1.00	1.00	FOOD & LAUNDRY SERV SUPERVISOR
			BU FTE Total			**69.00**	**65.00**	
2550	**JUVENILE HALL**							
2550	0429	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0430	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0431	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	0432	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0433	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0435	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0436	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0437	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0438	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0439	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	0.00	FUNDED
2550	0442	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0999	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	0.00	FUNDED
2550	1541	4023	HEAD COOK	14.59	17.73	1.00	1.00	HEAD COOK - JUVENILE HALL
2550	2137	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2200	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2201	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2332	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2443	4001	LICENSED VOC NURSE	16.89	20.53	1.00	0.80	LICENSED VOCATIONAL NURSE
2550	2735	6001	CORRECTION COUNSELOR	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2737	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2738	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2740	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2741	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2806	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2866	6001	CORRECTION COUNSELOR	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	3136	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3137	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3824	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2550	3967	4021	COOK	11.45	13.91	0.80	0.80	COOK
			BU FTE Total			**28.80**	**26.60**	

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2560	**PROBATION OFFICE**							
2560	0443	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	FUNDED
2560	0446	6011	CHIEF PROBATION OFF	40.75	49.54	1.00	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0448	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0451	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	0452	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0455	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0457	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	FUNDED
2560	0459	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	0462	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0464	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	0466	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0467	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	1206	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2560	1281	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	1282	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	2026	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2179	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	2180	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	2181	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2186	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2456	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2457	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2458	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2560	2816	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	2867	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2936	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2937	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2992	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2993	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	3026	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3038	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	FUNDED
2560	3305	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3307	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2560	3308	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3309	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	FUNDED
2560	3429	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3430	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3542	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	FUNDED
2560	3543	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2560	3629	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3630	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	FUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2560	3938	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2560	3996	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
			BU FTE Total			**49.00**	**40.00**	
2710	**AGRICULTURE**							
2710	0469	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2710	0470	2015	AG COMM/SEALER ASST	28.09	34.14	1.00	1.00	AG COMM/SEALER ASST
2710	0472	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULT COMM SEALER	38.42	46.70	1.00	1.00	AG COMM/SEALER
2710	2221	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST III
2710	2222	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST I
2710	2734	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST I
2710	3898	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST II
			BU FTE Total			**8.00**	**8.00**	
2830	**EMERGENCY SVC CD SSAFETY**							
2830	3908	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
2830	3931	0171	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
			BU FTE Total			**2.00**	**2.00**	
2851	**PLANNING AND BUILDING**							
2851	0477	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR I
2851	0479	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER I
2851	0481	2037	PLANS EXAMINER	22.65	27.53	1.00	0.00	FUNDED
2851	0482	2036	DIR PLANNING & BLDG	40.95	49.78	1.00	1.00	DIRECTOR PLANNING & BLDG
2851	0484	2042	CHIEF BLDG INSPECTOR	28.09	34.14	1.00	1.00	CHIEF BUILDING INSPECTOR
2851	0486	2033	PLANNER III	23.80	28.93	1.00	1.00	CARTOGRAPHER PLANNER
2851	0487	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0490	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER III
2851	0493	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0494	2033	PLANNER III	23.80	28.93	1.00	0.00	FUNDED
2851	0495	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	0498	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
2851	0500	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0501	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR I
2851	0503	2033	PLANNER III	23.80	28.93	1.00	0.00	FUNDED
2851	1158	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2851	1211	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	0.00	FUNDED
2851	1279	2033	PLANNER III	23.80	28.93	1.00	0.00	FUNDED
2851	1407	2041	BLDG INSPECTOR III	23.58	28.67	1.00	0.00	FUNDED
2851	1430	2038	SR BUILDING INSPECT	24.74	30.07	1.00	1.00	SR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	30.97	37.65	1.00	1.00	CHIEF PLANNER
2851	1754	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
2851	1836	2035	SR PLANNER	26.23	31.89	1.00	0.00	FUNDED
2851	1837	2035	SR PLANNER	26.23	31.89	1.00	1.00	PLANNER III
2851	2610	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I
2851	2646	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	2874	2035	SR PLANNER	26.23	31.89	1.00	0.00	UNFUNDED
2851	2911	2035	SR PLANNER	26.23	31.89	1.00	1.00	SR PLANNER
2851	3176	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	0.00	FUNDED
2851	3401	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNING TECHNICIAN II

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2851	3471	2034	CHIEF PLANNER	30.97	37.65	1.00	1.00	SR PLANNER
2851	3576	0153	COMMISSION SVCS SUP	19.86	24.13	1.00	1.00	COMMISSION SVCS SUPERVISOR
2851	3577	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2851	3605	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I
2851	3606	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I
2851	3965	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2851	3966	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
			BU FTE Total			**37.00**	**27.00**	
2860	**ANIMAL CONTROL**							
2860	2083	2052	ANIMAL CONTROL ASST	12.20	14.83	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3156	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VET TECH	15.96	19.40	1.00	1.00	REGISTERED VETERINARY TECH
2860	3355	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	3372	2016	ANIMAL CLINIC TECH	13.79	16.76	1.00	1.00	ANIMAL CLINIC TECHNICIAN
2860	3462	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT-OOC
2860	3464	2019	SPAY/NEUT/ADOP COORD	15.56	18.92	1.00	0.00	FUNDED
2860	3892	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	ANIMAL CONTROL SHELTER SUPVR
			BU FTE Total			**9.00**	**8.00**	
3010	**DOT ADMINISTRATION**							
3010	0153	2023	ENGINEERING TECH II	18.64	22.66	1.00	1.00	ENGINEERING TECHNICIAN II
3010	0161	2028	TRANSPORTATION DIREC	46.70	56.76	1.00	1.00	DIRECTOR TRANSPORTATION
3010	0512	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0513	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0514	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0515	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0516	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0518	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0519	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	FUNDED
3010	0523	3022	EQUIPMENT SUPERINTEN	21.48	26.10	1.00	1.00	EQUIPMENT SUPERINTENDENT
3010	0525	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0526	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0528	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0529	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0530	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0531	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0532	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0534	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0535	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0537	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0538	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0539	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0540	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0542	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0544	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
3010	0546	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0547	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0548	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
3010	0549	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	PARTS SPECIALIST
3010	0550	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0551	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0553	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0555	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0556	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0557	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	FUNDED
3010	0558	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0559	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0560	3001	BRIDGE CREW SPVSR	18.45	22.43	1.00	0.00	FUNDED
3010	0561	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0562	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	EQUIPMENT OPERATOR
3010	0563	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0565	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	FUNDED
3010	0566	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	ROAD CREW WORKER
3010	0567	3002	ROAD CREW WORKER	13.25	16.11	1.00	1.00	ROAD CREW WORKER
3010	0568	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	ROAD CREW SUPERVISOR
3010	0569	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0570	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0572	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	FUNDED
3010	0573	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0575	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	0578	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0579	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0580	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0581	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0582	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0583	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0585	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	FUNDED
3010	0586	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0587	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0589	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0592	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0596	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0598	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0599	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0600	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0601	3005	HEAVY EQUIP SVS TECH	12.56	15.27	1.00	1.00	HEAVY EQUIPMENT SVS TECHNICIAN
3010	0602	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0603	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0604	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	FUNDED
3010	0605	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0607	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0953	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	0.00	FUNDED
3010	0992	2011	DEP DIR DOT ADMIN	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-ADMIN
3010	2313	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	2368	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	2381	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
3010	2382	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	FUNDED
3010	2383	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	1.00	1.00	RIGHT OF WAY/ENVIRON AGENT
3010	2384	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER II
3010	3048	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
3010	3153	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	3380	2001	ENV COMPLIANCE SPEC	21.38	25.99	1.00	0.50	ENVIRONMENTAL COMPLIANCE SPEC
3010		2001	ENV COMPLIANCE SPEC	21.38	25.99	0.00	1.00	ENVIRONMENTAL COMPLIANCE SPEC
3010	3390	2010	DEPUTY DIRECTOR DOT	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-ENGINEERING
3010	3408	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3490	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3547	3046	DEP DIR TRANS MT SVS	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-MAINT SVCS
3010	3548	3047	MAINT OPERATION COOR	24.25	29.47	1.00	1.00	MAINT OPERATIONS COORDINATOR
3010	3615	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
3010	3628	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
3010	3638	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
3010	3826	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	0.80	0.80	RIGHT OF WAY/ENVIRON AGENT
3010	3909	2026	SR. CIVIL ENGINEER	27.52	33.45	1.00	1.00	ENGINEER II
3010	3954	2001	ENV COMPLIANCE SPEC	21.38	25.99	1.00	1.00	ENGINEERING TECHNICIAN II
3010	3994	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER II
			BU FTE Total			**93.80**	**72.30**	
4010	**PUBLIC HEALTH**							
4010	1433	4016	PH OFFICER	0.00	0.00	1.00	0.00	FUNDED
4010	1784	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	STAFF ASSISTANT III
4010	1828	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	UNFUNDED
4010	2057	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	2089	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	0.00	FUNDED
4010	2375	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.00	UNFUNDED
4010	2436	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4010	3053	4034	SR PH ANALYST	21.89	26.61	1.00	1.00	SR PUBLIC HEALTH ANALYST
4010	3525	0147	PH BRANCH DIRECTOR	35.85	43.58	1.00	1.00	SR PROGRAM MANAGER
4010	3568	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	FUNDED
4010	3669	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	UNFUNDED
4010	3673	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	FUNDED
4010	3674	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
4010	3782	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4010	3801	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
4010	3807	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3819	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3893	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4010	3895	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	UNFUNDED
4010	3921	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	3922	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
			BU FTE Total			**21.00**	**12.00**	
4011	**ENVIRONMENTAL HEALTH**							
4011	1336	4037	EH TECHNICIAN	15.96	19.40	1.00	0.00	UNFUNDED
4011	1337	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1338	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1339	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	UNFUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4011	1340	4040	EH MANAGER	26.74	32.50	1.00	1.00	ENVIRONMENTAL HEALTH MGR
4011	1341	4040	EH MANAGER	26.74	32.50	1.00	0.00	FUNDED
4011	1342	4040	EH MANAGER	26.74	32.50	1.00	1.00	ENVIRONMENTAL HEALTH MGR
4011	1343	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1344	4042	DIRECTOR ENV HLTH	30.97	37.65	1.00	1.00	DIRECTOR ENVIRON HEALTH
4011	1345	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	FUNDED
4011	1346	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	1347	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	FUNDED
4011	1348	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	1417	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1593	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	STAFF ASSISTANT III
4011	1606	4041	SR EH SPECIALIST	22.44	27.28	1.00	0.00	UNFUNDED
4011	1617	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT II
4011	1624	4041	SR EH SPECIALIST	22.44	27.28	1.00	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	2193	4036	OPERATIONS SPECIAL	21.38	25.99	1.00	1.00	OPERATIONS SPECIALIST
4011	2642	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	FUNDED
4011	2811	4037	EH TECHNICIAN	15.96	19.40	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3255	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3256	4039	EH SPECIALIST II	21.38	25.99	0.60	0.60	ENVIRONMENTAL HEALTH SPEC II
4011	3677	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**23.60**	**16.60**	
4012	**ALCOHOL/OTHER DRUG PROGRAM**							
4012	1654	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	UNFUNDED
4012	2191	4031	SR COMM HLTH WKR	14.45	17.57	1.00	1.00	SR COMMUNITY HLTH WORKER
4012	2934	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3081	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
4012	3383	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.90	STAFF ASSISTANT III
4012	3532	4029	COMM HLTH WKR II	13.11	15.94	1.00	1.00	COMMUNITY HEALTH WORKER II
4012	3600	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	1.00	DEPT APPLICATION SPECIALIST
4012	3644	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
4012	3645	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4012	3647	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
4012	3655	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4012	3661	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	FUNDED
4012	3662	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3665	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3666	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3678	4093	SA PROG & SERV MGR	28.09	34.14	1.00	0.00	FUNDED
4012	3679	4093	SA PROG & SERV MGR	28.09	34.14	1.00	0.00	FUNDED
4012	3680	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	UNFUNDED
4012	3681	4097	DEP DIRECTOR AODP	30.97	37.65	1.00	0.00	FUNDED
4012	3682	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3684	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3685	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3687	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3688	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4012	3689	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
4012	3691	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4012	3692	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	FUNDED
4012	3694	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3695	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3696	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3698	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3699	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3702	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3704	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3706	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4012	3707	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4012	3709	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	FUNDED
4012	3713	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3714	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
4012	3716	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3717	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	UNFUNDED
4012	3799	4089	SUB ABUSE COUNSEL I	16.33	19.86	1.00	0.00	UNFUNDED
4012	3802	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	UNFUNDED
			BU FTE Total			**45.00**	**22.90**	
4013	**PUBLIC HEALTH NURSING**							
4013	1316	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4013	1833	4001	LICENSED VOC NURSE	16.89	20.53	1.00	1.00	LICENSED VOCATIONAL NURSE
4013	3033	4001	LICENSED VOC NURSE	16.89	20.53	0.80	0.00	UNFUNDED
4013	3514	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4013	3670	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4013	3719	4098	DEP DIR PH NURSING	30.97	37.65	1.00	1.00	DEPUTY DIR PUBLIC HLTH NURSING
4013	3829	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3830	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3831	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3832	4008	PH LAB TECHNICIAN	14.45	17.57	1.00	0.90	PUBLIC HEALTH LAB TECHNICIAN
4013	3843	4060	HEALTH PROGRAM TECH	13.79	16.76	1.00	1.00	HEALTH PROGRAM TECHNICIAN
4013	3844	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
4013	3845	4106	SR PH NURSE	23.80	28.93	1.00	0.00	FUNDED
4013	3847	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4013	3850	4106	SR PH NURSE	23.80	28.93	1.00	0.00	FUNDED
4013	3853	4106	SR PH NURSE	23.80	28.93	1.00	0.00	FUNDED
4013	3854	4106	SR PH NURSE	23.80	28.93	1.00	0.00	UNFUNDED
4013	3856	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	1.00	SUPERVISING PH NURSE
4013	3857	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED
4013	3858	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED
4013	3859	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
4013	3860	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4013	3861	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
			BU FTE Total			**22.80**	**13.90**	
4016	**EMERGENCY MEDICAL SERVICE**							
4016	3877	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	FUNDED
			BU FTE Total			**1.00**	**0.00**	

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4025	**EMPLOYEE WELLNESS**							
4025	3871	0174	SR PROG SPECIAL-CONF	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II - CONF
			BU FTE Total			**1.00**	**1.00**	
4050	**MENTAL HEALTH**							
4050	0650	4024	CHIEF PSYCHIATRIST	82.15	99.86	1.00	0.00	FUNDED
4050	0662	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	0668	4028	MANAGED CARE ADMIN	23.00	27.96	1.00	0.00	UNFUNDED
4050	0677	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	0679	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	0690	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
4050	0692	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	2097	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2099	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2223	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2235	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2329	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2471	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	STAFF ASSISTANT III
4050	2474	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	2475	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	FUNDED
4050	2529	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2684	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2771	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2772	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	2773	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2833	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2901	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2909	4069	HUMAN SVS WORKER	14.45	17.57	1.00	0.00	FUNDED
4050	2925	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2971	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2976	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2977	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2984	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	2988	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2989	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2990	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	3075	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4050	3098	4022	SUP FORENSIC PSYCHOL	26.74	32.50	1.00	1.00	SR DEPARTMENT ANALYST
4050	3183	4002	CORR PSYCH RN	22.65	27.53	1.00	0.00	UNFUNDED
4050	3337	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	3353	4067	SR PREV SVCS COOR	23.00	27.96	1.00	1.00	DEPARTMENT ANALYST I
4050	3370	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	3431	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	3432	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	3459	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	0.00	FUNDED
4050	3512	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	3537	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	UNFUNDED
4050	3553	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	FUNDED
4050	3571	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST I

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4050	3599	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	1.00	DEPT APPLICATION SPECIALIST
4050	3648	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4050	3657	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4050	3659	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4050	3667	A171	PROGRAM ADMIN	0.00	30.96	1.00	1.00	ACTING PROGRAM MANAGER
4050	3676	0169	STAFF SERVICES ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
4050	3708	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	UNFUNDED
4050	3721	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	1.00	MENTAL HEALTH CLINICAL MANAGER
4050	3722	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	1.00	DEPUTY DIR MH CLIN SERVICES
4050	3723	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	0.00	UNFUNDED
4050	3724	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	1.00	ACTING ADMIN SERVICES MGR I
4050	3726	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
4050	3727	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3729	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3731	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	ACTING SENIOR PROGRAM SPECIAL
4050	3735	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3736	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3737	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3741	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3742	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.80	MENTAL HEALTH REHAB SPECIAL
4050	3743	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	UNFUNDED
4050	3746	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3762	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	FUNDED
4050	3763	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	1.00	SUPERVISING MH CLINICIAN
4050	3764	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	UNFUNDED
4050	3765	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	FUNDED
4050	3766	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3767	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4050	3808	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4050	3810	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4050	3811	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	UNFUNDED
4050	3813	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	FUNDED
4050	3840	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3841	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	UNFUNDED
4050	3882	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.80	ACCOUNT SPECIALIST II
			BU FTE Total			**79.00**	**36.60**	
4080	**PUBLIC HEALTH CCS**							
4080	2085	0125	ACCT SPECIALIST III	15.96	19.40	0.60	0.00	UNFUNDED
4080	2707	4049	SUPERV THERAPIST	26.10	31.73	1.00	0.00	FUNDED
4080	3364	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4080	3632	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	FUNDED
4080	3654	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4080	3769	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
4080	3771	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3803	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3864	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
4080	3865	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4080	3869	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	FUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
			BU FTE Total			**10.60**	**6.00**	
4510	**SOLID WASTE**							
4510	2128	3041	SOLID WASTE SUPVR	21.58	26.23	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
5010	**SOCIAL SERVICES**							
5010	0703	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0708	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0710	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	FUNDED
5010	0711	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	0713	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0714	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER II
5010	0715	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0717	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0719	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	0721	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	0.00	FUNDED
5010	0722	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0723	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0724	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0728	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	0729	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0734	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	0735	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0738	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	0.00	FUNDED
5010	0739	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0741	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER III-DIF
5010	0742	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0743	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0745	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0749	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0750	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	0754	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	0757	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0759	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER II
5010	0762	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	SR PROGRAM MANAGER
5010	0764	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	SCREENER
5010	0767	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0768	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	0770	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0772	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	0774	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	0776	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0779	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SR PROGRAM SPECIALIST
5010	0781	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0784	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0786	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0787	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	0789	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0790	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0792	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0793	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0794	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0795	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	0796	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0797	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0799	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	0.00	FUNDED
5010	0800	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0801	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0802	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0803	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0804	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0805	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0808	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0809	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0811	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0814	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	0816	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER I
5010	0819	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0820	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0822	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0825	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0826	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.90	SOCIAL WORKER III-DIF
5010	0828	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0966	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0967	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0968	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0969	S547	SOCIAL WORKER V	20.85	25.34	1.00	0.00	FUNDED
5010	0970	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	0973	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0998	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1009	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	1011	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1012	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	1023	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	FUNDED
5010	1075	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	1111	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1113	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1115	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1116	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1188	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1189	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1190	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1191	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1192	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1193	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	1242	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1244	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1245	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	1247	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1249	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1257	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1288	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1317	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1319	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1320	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1321	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER II
5010	1325	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	1423	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1424	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1426	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1428	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1429	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1467	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1468	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1472	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1477	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1479	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1597	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	SECRETARY
5010	1641	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	0.00	FUNDED
5010	1642	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	1645	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1646	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1647	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1675	S547	SOCIAL WORKER V	20.85	25.34	1.00	1.00	SOCIAL WORKER IV
5010	1688	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1689	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1690	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1694	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1695	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1696	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	1706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	1707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1775	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1776	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER I
5010	1778	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1787	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1790	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	1791	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1792	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1815	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1818	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	1820	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1866	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	1868	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	1869	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1870	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1872	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1873	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1874	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1875	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	1876	S559	SR NURSE CASE MANGR	23.80	28.93	1.00	0.00	FUNDED
5010	1877	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1878	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1880	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	1881	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1882	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	1942	S559	SR NURSE CASE MANAGE	23.80	28.93	1.00	0.00	FUNDED
5010	1973	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	1974	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	1976	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR STAFF SERVICES ANALYST
5010	1979	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1981	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1983	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1984	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1985	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1986	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1987	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1988	S532	OFFICE ASST SUPVR I	16.33	19.86	1.00	1.00	OFFICE ASSISTANT SUPERVISOR I
5010	1992	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	1993	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2014	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	2015	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	2016	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2017	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2018	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2019	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2020	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	2021	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	2022	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2025	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2090	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR PROGRAM SPECIALIST
5010	2094	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	0.00	FUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2105	0179	DEP PUBLIC GUARDIAN	25.34	30.81	1.00	1.00	DEPUTY PUBLIC GUARDIAN/ADM
5010	2118	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2138	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	2139	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2140	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2157	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2176	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2177	0177	VETERANS SVS OFFICER	23.58	28.67	1.00	1.00	SR VETERAN'S SERVICE REP
5010	2202	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2204	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2207	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	2208	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2209	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2210	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2212	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	2213	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	2215	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	2233	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	2234	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	2243	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2244	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2260	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2297	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2298	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2304	S547	SOCIAL WORKER V	20.85	25.34	1.00	1.00	SOCIAL WORKER III-DIF
5010	2315	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2318	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2319	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	2320	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2326	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2356	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2357	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	2359	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2362	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2476	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2478	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2479	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2498	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2522	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	PROGRAM MANAGER
5010	2523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2525	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2545	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2546	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2547	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2548	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2549	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2551	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2552	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2553	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2556	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2558	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2561	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2562	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2564	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	2570	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2572	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	EMPLOY & TRAINING WORKER III
5010	2574	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	2575	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2576	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2577	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2578	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2579	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2595	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2598	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	SCREENER
5010	2599	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2603	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	2604	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2605	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2606	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2607	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2635	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2636	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	NURSE CASE MANAGER
5010	2637	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2638	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2639	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2652	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2653	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2654	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2655	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2656	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2657	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2658	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2661	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2662	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	2665	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2666	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2667	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2669	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	2673	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	STAFF SERVICES ANALYST I
5010	2706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2709	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2713	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	2715	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	NURSE CASE ASSISTANT
5010	2716	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2718	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER I

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2719	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2720	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2721	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	2723	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	2724	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2725	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2726	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2727	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2729	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2812	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2813	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2814	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	2849	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2850	S575	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	2851	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2852	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2853	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2855	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2941	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3018	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	3020	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3040	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	3089	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3090	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	3091	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3093	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	3094	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3243	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACTING ACCOUNT CLERK SUPERVISO
5010	3244	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	3262	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3263	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3264	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3265	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3266	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3267	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	3268	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3269	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3270	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	3271	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	3272	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	3289	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	3395	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3414	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3415	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3416	S567	CHIEF WELFARE INVEST	32.85	39.92	1.00	1.00	CHIEF WELFARE INVESTIGATOR

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	3434	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	3450	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	0.00	FUNDED
5010	3474	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	3475	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3493	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	3519	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	FUNDED
5010	3520	0086	SR PREV SVCS COOR	22.55	27.41	1.00	0.00	FUNDED
5010	3523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3524	0146	SS BRANCH DIRECTOR	35.85	43.58	1.00	0.00	FUNDED
5010	3530	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	3531	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3558	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3559	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	SECRETARY
5010	3581	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3607	S584	SOCIAL WRKR CLINIC	24.14	29.35	1.00	0.00	FUNDED
5010	3618	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	3633	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK III
5010	3634	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	0.00	FUNDED
5010	3635	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
5010	3636	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	3637	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
5010	3649	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	LEGAL CLERK III
5010	3739	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3745	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3747	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3757	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3758	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3761	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3768	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	FUNDED
5010	3773	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3774	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3776	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3777	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3778	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
5010	3780	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3781	S576	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
5010	3785	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3786	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3787	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	OFFICE ASSISTANT III
5010	3788	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
5010	3790	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	3797	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3800	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	ACTING STAFF SERVICES ADMINIST
5010	3804	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3805	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK II
5010	3818	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3820	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	3821	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3822	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3823	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3825	S588	HLTH PRM ELIG WRK	14.09	17.13	1.00	1.00	COMMUNITY HEALTH WORKER II
5010	3887	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	1.00	DEPT INFO SYSTEMS ANALYST
5010	3888	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	0.00	FUNDED
5010	3889	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3890	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3891	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3937	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3944	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	3945	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	3968	S540	SCREENER	14.09	17.13	1.00	1.00	SCREENER
5010	3969	S540	SCREENER	14.09	17.13	1.00	0.00	FUNDED
5010	3970	S540	SCREENER	14.09	17.13	1.00	0.00	FUNDED
5010	3971	S540	SCREENER	14.09	17.13	1.00	1.00	SCREENER
5010	3972	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	3973	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	3974	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	3975	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	3976	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3977	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3978	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3979	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3980	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3981	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3982	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3983	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3984	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3985	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3986	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3987	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3988	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3989	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3990	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
			BU FTE Total			**414.00**	**302.90**	
5020	**HHSA ADMINISTRATION**							
5020	2245	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	ADMINISTRATIVE SECRETARY
5020	3392	0016	COMPLIANCE MANAGER	26.74	32.50	1.00	0.00	FUNDED
5020	3516	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	STAFF SERVICES ANALYST II
5020	3521	0144	H&HS AGENCY DIRECTOR	49.53	60.21	1.00	1.00	HEALTH & HUMAN SVC AGENCY DIR
5020	3522	0145	ASST DIR H&HS AGENCY	40.75	49.54	1.00	1.00	ASST HEALTH & HUM SVC AG DIR
5020		0145	ASST DIR H&HS AGENCY	40.75	49.54	0.00	1.00	ASST HEALTH & HUM SVC AG DIR
5020	3608	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5020	3613	S597	CHIEF FISCAL OFFICER	32.51	39.52	1.00	1.00	CHIEF FISCAL OFFICER
5020	3783	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	DEPARTMENT ANALYST II
5020	4003	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
			BU FTE Total			**9.00**	**9.00**	

POSITION ALLOCATION TABLE FOR FY 2014/2015
(As of PP 13/14, through June 21, 2014)

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
6110	**LIBRARY**							
6110	0851	8005	BOOKMOBILE DRIVER	14.59	17.73	1.00	1.00	BOOKMOBILE DRIVER
6110	0852	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN II
6110	1669	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1671	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	20.85	25.34	1.00	0.00	FUNDED
6110	2629	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	3476	8011	COUNTY LIBRARIAN/DIR	36.40	44.25	1.00	1.00	INTERIM CO LIBRARIAN/DIRECTOR
6110	3478	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	0.00	FUNDED
6110	3480	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3481	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3482	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SR LIBRARY TECH	15.56	18.92	1.00	0.00	FUNDED
6110	3484	8013	SR LIBRARY TECH	15.56	18.92	1.00	1.00	SR LIBRARY TECH
6110	3488	8003	LIBRARY TECH	14.09	17.13	0.80	0.00	FUNDED
6110	3617	8003	LIBRARY TECH	14.09	17.13	0.50	0.40	LIBRARY TECHNICIAN
6110	3902	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3903	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	ADMINISTRATIVE ASSISTANT
6110	3910	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN II
6110	3911	8001	LIBRARY ASSISTANT	11.06	13.44	0.75	0.50	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3913	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3914	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3915	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	FUNDED
6110	3916	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.30	LIBRARY ASSISTANT
6110	3917	8001	LIBRARY ASSISTANT	11.06	13.44	1.00	1.00	LIBRARY ASSISTANT
6110	3918	8001	LIBRARY ASSISTANT	11.06	13.44	1.00	1.00	LIBRARY ASSISTANT
6110	3919	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	11.06	13.44	1.00	1.00	LIBRARY ASSISTANT
6110	3926	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	3940	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN I
6110	3955	8007	LIBRARIAN II	20.85	25.34	1.00	0.00	FUNDED
6110	3962	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	FUNDED
			BU FTE Total			**29.05**	**22.20**	
6210	**FARM ADVISOR**							
6210	0853	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	0.00	FUNDED
6210	0855	2045	AGRICULTURAL TECH	15.56	18.92	1.00	1.00	AGRICULTURAL TECH
6210	3409	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
6210	3806	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
			BU FTE Total			**4.00**	**2.00**	
7110	**MUSEUM**							
7110	0859	8008	DIRECTOR MUSEUM	28.52	34.67	1.00	1.00	DIRECTOR MUSEUM
7110	2490	8004	MUSEUM CURATOR	19.48	23.67	1.00	0.00	UNFUNDED
7110	3999	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
7110	4000	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	0.00	FUNDED
			BU FTE Total			**4.00**	**1.00**	
			Grand Total Allocated FTE			**1,395.15**	**1,049.15**	**Grand Total Filled FTE**

SUMMARY OF POSITIONS BY BUDGET UNITS								
Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Filled FTE	2014/15 Allocated FTE	2014/15 Filled FTE
0326	WATER AGENCY	Dept FTE Total	4.00	0.50	0.50	0.50	2.00	0.50
0327	AIR QUALITY	Dept FTE Total	7.00	6.00	6.00	5.00	8.00	6.00
0377	MENDO COUNTY FAIR	Dept FTE Total	4.00	3.00	3.00	1.00	3.00	1.00
0415	PH KUNG FU	Dept FTE Total	0.90	0.90	0.90	0.00	0.00	0.00
0418	PH WIC	Dept FTE Total	8.20	10.20	8.30	9.20	12.20	10.95
0419	PH MATERNAL CHILD HEALTH	Dept FTE Total	3.00	2.00	1.00	0.00	0.00	0.00
0424	WAVE	Dept FTE Total	1.00	1.00	1.00	0.00	0.00	0.00
0426	CGAP-DFC GRANT	Dept FTE Total	0.00	0.00	0.00	1.00	1.00	1.00
0431	SUBSTANCE ABUSE/CRIME PREV	Dept FTE Total	3.00	3.00	2.00	0.00	0.00	0.00
0434	ADP FAMILY LIFE	Dept FTE Total	2.00	2.00	0.00	0.00	0.00	0.00
0442	PH HRSA	Dept FTE Total	1.00	1.00	1.00	0.00	0.00	0.00
0448	DA RAPE PROSECUTION	Dept FTE Total	1.00	0.00	0.00	0.00	1.00	0.00
0453	PH TOBACCO ED	Dept FTE Total	1.00	1.00	1.00	1.00	1.00	1.00
0461	PH METH TRTM	Dept FTE Total	1.00	1.00	1.00	0.00	0.00	0.00
0464	DA VICTIM WITNESS	Dept FTE Total	2.00	4.00	3.00	4.00	6.00	4.00
0465	DA ANTI DRUG ABUSE	Dept FTE Total	3.00	3.00	3.00	3.00	3.00	3.00
0474	SO-CAL-MMET	Dept FTE Total	1.00	0.00	0.00	0.00	0.00	0.00
0478	PH BIOTERRORISM AS	Dept FTE Total	3.00	3.00	2.00	2.00	3.00	2.00
0488	FAMILY PLANNING	Dept FTE Total	6.80	0.00	1.00	0.00	1.00	0.00
0495	CHILD HEALTH AND DISABILITY	Dept FTE Total	2.70	0.80	1.00	0.00	0.00	0.00
0713	GENERAL LIABILITY	Dept FTE Total	2.00	2.00	2.00	2.50	2.50	2.50
0714	WORKERS COMPENSATION	Dept FTE Total	2.00	2.00	2.00	2.00	2.00	2.00
0715	HEALTH BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	2.00	2.00
0716	RETIREE BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00	1.00
1010	CLERK OF THE BOARD	Dept FTE Total	2.00	4.00	2.00	3.00	4.00	2.00
1015	BOARD OF SUPERVISORS	Dept FTE Total	5.00	5.00	5.00	5.00	5.00	5.00
1020	EXECUTIVE OFFICE	Dept FTE Total	5.00	7.00	7.00	7.00	11.00	9.00
1110	AUDITOR-CONTROLLER	Dept FTE Total	9.60	9.60	9.60	9.60	11.00	9.80

Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Filled FTE	2014/15 Allocated FTE	2014/15 Filled FTE
1120	ASSESSOR	Dept FTE Total	18.00	18.00	16.00	17.00	21.00	18.00
1130	TREASURER-TAX COLLECTOR	Dept FTE Total	6.00	6.00	6.00	6.00	6.00	6.00
1160	GENERAL SERVICES	Dept FTE Total	10.00	7.00	8.00	9.00	10.00	9.00
1210	COUNTY COUNSEL	Dept FTE Total	9.00	9.00	8.00	9.00	9.00	7.00
1320	HUMAN RESOURCES	Dept FTE Total	6.00	5.00	7.00	8.00	8.00	7.00
1410	COUNTY CLERK-ELECTION	Dept FTE Total	3.00	3.00	3.00	3.00	3.00	3.00
1610	BUILDINGS & GROUNDS	Dept FTE Total	27.80	24.00	21.00	20.80	32.80	24.80
1620	GARAGE	Dept FTE Total	3.00	3.00	2.00	2.00	3.00	3.00
1910	ENGINEERING & TECHNICAL ASSIST	Dept FTE Total	7.00	6.00	6.00	6.00	6.00	6.00
1920	RETIREMENT	Dept FTE Total	4.00	4.00	4.00	4.00	5.00	3.00
1941	CLERK RECORDER	Dept FTE Total	4.00	3.00	3.00	2.00	4.00	2.00
1944	MICROGRAPHICS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00	1.00
1960	INFORMATION SERVICES	Dept FTE Total	18.00	15.00	14.00	15.00	18.00	17.00
2010	COURT COLLECTION PROGRAM	Dept FTE Total	8.00	8.00	6.00	0.00	0.00	0.00
2012	COLLECTIONS	Dept FTE Total	0.00	0.00	0.00	6.00	7.00	5.00
2070	DISTRICT ATTORNEY	Dept FTE Total	36.40	32.60	35.60	33.60	42.50	33.60
2080	PUBLIC DEFENDER	Dept FTE Total	20.80	20.80	19.80	20.80	24.00	17.00
2085	ALTERNATE DEFENDER	Dept FTE Total	5.00	4.50	5.00	6.00	6.50	5.00
2090	CHILD SUPPORT SERVICES	Dept FTE Total	32.00	33.00	30.00	28.00	36.00	28.50
2310	SHERIFF CORONER	Dept FTE Total	95.00	86.00	83.00	89.50	109.00	94.50
2313	SHERIFF - COPS PROGRAM AB3229	Dept FTE Total	1.00	1.00	1.00	1.00	2.00	1.00
2510	JAIL	Dept FTE Total	63.00	60.00	62.00	66.00	69.00	65.00
2550	JUVENILE HALL	Dept FTE Total	28.60	27.60	26.60	26.60	28.80	26.60
2560	PROBATION OFFICE	Dept FTE Total	41.00	40.00	45.00	45.00	49.00	40.00
2710	AGRICULTURE	Dept FTE Total	7.00	7.00	7.00	8.00	8.00	8.00
2830	EMERGENCY SVC CD SSAFETY	Dept FTE Total	0.00	0.00	1.00	2.00	2.00	2.00
2851	PLANNING AND BUILDING	Dept FTE Total	20.00	25.00	21.00	23.00	37.00	27.00
2860	ANIMAL CONTROL	Dept FTE Total	9.00	8.00	8.00	7.00	9.00	8.00
3010	DOT ADMINISTRATION	Dept FTE Total	75.80	69.80	69.30	67.30	93.80	72.30

Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Filled FTE	2014/15 Allocated FTE	2014/15 Filled FTE
4010	PUBLIC HEALTH	Dept FTE Total	14.00	12.00	11.00	13.00	21.00	12.00
4011	ENVIRONMENTAL HEALTH	Dept FTE Total	19.60	19.60	16.60	19.60	23.60	16.60
4012	ALCOHOL/OTHER DRUG PROGRAM	Dept FTE Total	30.00	25.00	18.80	25.90	45.00	22.90
4013	PUBLIC HEALTH NURSING	Dept FTE Total	14.40	10.40	11.60	13.70	22.80	13.90
4016	EMERGENCY MEDICAL SERVICE	Dept FTE Total	2.00	1.00	1.00	0.00	1.00	0.00
4025	EMPLOYEE WELLNESS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00	1.00
4050	MENTAL HEALTH	Dept FTE Total	67.00	54.20	43.55	42.60	79.00	36.60
4051	MENTAL HEALTH SVCS ACCT	Dept FTE Total	3.80	2.80	2.00	0.00	0.00	0.00
4080	PUBLIC HEALTH CCS	Dept FTE Total	9.30	8.30	8.00	8.00	10.60	6.00
4510	SOLID WASTE	Dept FTE Total	8.85	1.00	0.00	0.00	1.00	0.00
5010	SOCIAL SERVICES	Dept FTE Total	350.10	315.10	298.00	285.90	414.00	302.90
5020	HHSA ADMINISTRATION	Dept FTE Total	6.00	5.00	5.00	6.00	9.00	9.00
6110	LIBRARY	Dept FTE Total	14.35	13.10	11.80	24.50	29.05	22.20
6210	FARM ADVISOR	Dept FTE Total	3.00	3.00	2.00	0.00	4.00	2.00
7110	MUSEUM	Dept FTE Total	3.00	2.00	2.00	2.00	4.00	1.00
	Grand Total Filled/Allocated FTE		1189.00	1078.60	1016.95	1032.60	1395.15	1049.15

MENDOCINO
1850
COUNTY

COUNTY OF MENDOCINO

FY 2014-15 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Administration and Road Maintenance	3010	E-369
Adult Assessment and Supervision	0430-Grant	E-310
Agriculture	2710	E-2
Agriculture Department – Index		E-1
Air Quality Management District	0327	E-8
Air Quality Management District – Index		E-7
Alcohol and Other Drug Program	4012	E-168
Alexander Estates	0302	F-7
Alternate Defender	2085	E-315
Animal Care	2860	E-136
Anti-Drug Abuse Law Enforcement Program	0465-Grant	E-77
Amendment to the Position Allocation Table		H-1
Appropriations for Contingencies & Reserves	9991	E-48
Area Agency on Aging – Ombudsman	5010-Grant 0451	E-228
Assessor	1120	E-16
Assessor's Property Characteristics	1122	E-19
Assessor-Clerk-Recorder's Office – Index		E-15
AT HOME	0494-Grant	E-178
Auditor-Controller	1110	E-34
Auditor-Controller's Office – Index		E-31
Bioterrorism Act	0478-Grant	E-190
Board of Supervisors	1015	E-54
Board of Supervisors, Chair Budget Letter		i
Board of Supervisors – Index		E-53
Buildings and Grounds	1610	E-116
California Children's Services	4080	E-210
CalWORKS/FosterCare-Adoptions	5130	E-238
Capital Improvements	1710	E-95
Capital Projects	1712	E-98
Child Abuse Vertical Prosecution	0448-Grant	E-73
Child Health and Disability Prevention	4080-Grant	E-213
Child Support Services	2090	E-58
Child Support Services – Index		E-58
Clerk of the Board	1010	E-80
Clerk-Recorder	1941	E-24
Clerk-Recorder – Micrographics	1944	E-29
Coalition Gang Awareness & Prevention	0426-Grant	E-172
Community Development Block Grant Program	0402-Grant	E-295
Community Transformation (CA4Health)	0435-Grant	E-149
Conflict Defender	2086	E-100
Correctional Officers Training	0467-Grant	E-360
County Counsel	1210	E-62
County Counsel – Index		E-61
County Garage	1620	E-120
County Overview		C-3
Court Collections - AB 233 Program	2012	E-400

COUNTY OF MENDOCINO

FY 2014-15 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Covelo	0303	F-8
DEA – COMMET	0466-Grant	E-357
Debt Services – Pension Obligation Bonds	8011	E-46
District Attorney	2070	E-68
District Attorney's Office – Index		E-67
Economic Development	1810	E-282
Elections	1410	E-21
Emergency Medical Services	4016	E-194
Emergency Services	2830	E-346
Employee Wellness	4025	E-258
Environmental Health	4011	E-157
Executive Office	1020	E-83
Executive Office – Index		E-79
Executive Summary of the Fiscal Year 2014-2015 Final Budget		B-1
Fairview Acres	0304	F-9
Family Dependency Drug Court	5010-Grant 0436	E-225
Farm Advisor	6210	E-104
Farm Advisor – Index		E-103
Fish and Game Commission	2840	E-285
Fitch Rating		C-13
Fixed Assets and Structural Improvements		G-1
Food Handler Certification	0412-Grant	E-164
General Assistance	5190	E-244
General Debt Service – COPS	8010	E-43
General Liability Insurance – Risk Management	0713	E-128
General Services	1160	E-112
General Services Agency – Index		E-111
Glossary of Terms and Acronyms		J-1
Grand Jury	2060	E-132
Grand Jury – Index		E-131
Health and Human Services Administration	5020	E-234
Health and Human Services Agency – Index		E-135
Health Insurance	1320 – 0715	E-254
Health Resources Services Administration	0442-Grant	E-188
Healthy Kids Mendocino	5010-Program	E-233
HIV Services	0488-Grant	E-192
Homeland Security WMD6	0462-Grant	E-355
Homeless Prevention-Rapid ReHousing	5010-Grant 0449	E-227
Hopland Streets	0305	F-10
Hospital &Medical Services Program	4070	E-208
Human Resources	1320	E-248
Human Resources Department – Index		E-247
Information Services	1960	E-123
Information Technology Replacement	0717	E-50

COUNTY OF MENDOCINO

FY 2014-15 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
In-Home Supportive Services	5170	E-241
Jail & Rehabilitation Center	2510	E-338
Jail & Rehabilitation Center – COPS	2511	E-344
Justice Assistance	0450-Grant	E-353
Juvenile Hall	2550	E-300
Juvenile Justice Crime Prevention Act (JJCPA)	2561	E-308
Lakewood Lighting	0306	F-11
Land Improvement	1910	E-364
Laytonville	0307	F-12
Library	6110	E-262
Library District – Index		E-261
Little River Airport	3060-3090	E-386
Local Enforcement Agency (LEA) Solid Waste	0452-Grant	E-166
Local Law Enforcement Block Grant	0401-Grant	E-349
Maternal Child Health Program	4013	E-183
Meadowbrook Manor	0325	F-19
Mendocino County Elected-Appointed Officials		C-10
Mendocino County Employees Benefits for Fiscal Year 2014-15		C-11
Mendocino County Government Organizational Chart		C-9
Mental Health Services	4050	E-198
Mental Health Services Act	4051	E-204
Miscellaneous	1940	E-41
Mission Statement		C-2
Mobile Spay-Neuter Program	2861	E-140
Museum	7110	E-270
Museum – Index		E-269
Museum Book and Gift Store	7111	E-274
Museum Special Projects	7112	E-275
Non Departmental Revenue	1000	E-32
Noyo	0311	F-13
Oak Knoll	0312	F-14
Ocean Water Quality Monitoring	4011-Grant	E-162
Office of Traffic Safety	4010-PHOTS	E-155
Permanent Housing Bonus	5010-Grant 0458	E-230
Planning and Building Services	2851	E-288
Planning and Building Services – Index		E-277
Planning and Building Services – Special Fund	2852	E-293
Position Allocation Table: As of Pay Period 13/14, through June 21, 2014		H-3
Position Allocation Table: Amendment		H-1
Probation	2560	E-304
Probation Department – Index		E-299
Property Tax Information		D-1
Public Defender	2080	E-312
Public Defender – Index		E-311

COUNTY OF MENDOCINO

FY 2014-15 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Public Health Administration	4010	E-142
Public Health Nursing	4013	E-179
Recorder's Modernization	1942	E-27
Recovery Act Cal-MMET-2009	2310-Grant	E-332
Recovery Act Rural Law	0439-Grant	E-352
Recovery Act Tech & Communications	0438-Grant	E-351
Redevelopment Agency Administration	1025	E-87
Redevelopment Community – Economic Development	1027	E-89
Redevelopment Debt Service Component	1028	E-90
Redevelopment Housing Component	1026	E-88
Resolution Adopting Final Budget – Fiscal Year 2014-15		iii
Retirement	1920	E-320
Retirement – Index		E-319
Retirement Insurance	1320 – 0716	E-257
Riverwood	0313	F-15
Road and Bridge Projects	3041	E-378
Round Valley Airport	3050-3080	E-382
Rural Community Murals	0490-Grant	E-175
Schedule 1 – All Funds Summary		D-19
Schedule 2 – Governmental Funds Summary		D-21
Schedule 3 – Fund Balance – Governmental Funds		D-23
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds		D-25
Schedule 5 – Summary of Additional Financing Sources – Governmental Funds		D-27
Schedule 6 – Detail of Financing Sources by Fund and Account – Governmental Funds		D-29
Schedule 6D – Budget Summary by Line Item		D-53
Schedule 7 – Summary of County Financing Requirements by Function & Fund		D-59
Schedule 8 – Summary of County Financing Requirements		D-61
Schedule 12 – Summary of Special District Final Adopted Budgets		F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated		F-4
Schedule 14 – Detail of Provisions for Reserves/Designations		F-5
Sexual Assault Felony Enforcement (SAFE)	2310-Grant	E-333
Sheriff's Office – Index		E-325
Sheriff's Special Projects	2315	E-336
Sheriff-Coroner	2310	E-326
Sheriff-Coroner COPS	2313	E-334
SHP-STEP	5010-Grant 0433	E-222
Social Services	5010	E-215
Solid Waste/Landfill Closure	4510-4511	E-390
Special Districts – Index		F-1
STOP Act	0491-Grant	E-176
Storm Damage	3030	E-375
Substance Abuse/Crime Prevention	0431-Grant	E-174
Successor County Redevelopment Agency	1035	E-91
Successor County Redevelopment Community – Economic Development	1037	E-93
Successor County Redevelopment Debt Service Component	1038	E-94
Successor County Redevelopment Housing Component	1036	E-92
Summary of Positions by Budget Unit		H-35

BUDGET NAME	BUDGET UNIT	PAGE

Supervisorial District Map C-1
Supplemental Nutrition Assistance Education Program (Snap-Ed) ..... 4010-Grant E-146
Sustainable Communities Planning & Incentive Award ..... 4010-Grant E-148

Table of Contents ..... A- 1
Teeter Plan ..... 1930 ..... E-38
Tobacco Education Service ..... 0453-Grant E-152
Transitional Housing ..... 5010-Grant 0475 ..... E-231
Transportation Department – Index E-363
Treasurer – Tax Collector ..... 1130 ..... E-396
Treasurer-Tax Collector's Office – Index E-395

Ukiah Village ..... 0315 ..... F-16
Understanding Budget Schedules D-17
Unemployment Insurance ..... 0712 ..... E-49

Vehicle Replacement Fund ..... 0711 ..... E-126
Victim/Witness Assistance ..... 0464-Grant E-74

Waste Tire Program ..... 4011-Grant E-163
Water Agency ..... O326 ..... E-278
West Talmage ..... 0317 ..... F-17
WIC Program ..... 0418-Grant E-185
Workers' Compensation ..... 1320 – 0714 ..... E-252
Workforce Investment Act ..... 0413-Grant E-296

X – Y – Z

///

COUNTY OF MENDOCINO

FY 2014-15 RECOMMENDED BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE

Agriculture Department – Index E-1
Air Quality Management District – Index E-7
Amendment to the Position Allocation Table H-1
Assessor-Clerk-Recorder's Office – Index E-15
Auditor-Controller's Office – Index E-31
Board of Supervisors, Chair Budget Letter i
Board of Supervisors – Index E-53
Child Support Services – Index E-58
County Counsel – Index E-61
County Overview C-3
District Attorney's Office – Index E-67
Executive Office – Index E-79
Executive Summary of the Fiscal Year 2014 – 2015 Final Budget B-1
Farm Advisor – Index E-103
Fitch Rating C-13
Fixed Assets and Structural Improvements G-1
General Services Agency – Index E-111
Glossary of Terms and Acronyms J-1
Grand Jury – Index E-131
Health and Human Services Agency – Index E-135
Human Resources Department – Index E-247
Library District – Index E-261
Mendocino County Elected-Appointed Officials C-10
Mendocino County Employees Benefits for Fiscal Year 2014-15 ..... C-11
Mendocino County Government Organizational Chart C-9
Mission Statement C-2
Museum – Index E-269
Planning and Building Services – Index E-277
Position Allocation Table: Amendment H-1
Position Allocation Table: As of Pay Period 13/14, through June 21, 2014 ..... H-3
Probation Department – Index E-299
Property Tax Information D-1
Public Defender – Index E-311
Retirement – Index E-319
Resolution Adopting Final Budget iii
Schedule 1 – All Funds Summary D-19
Schedule 2 – Governmental Funds Summary D-21
Schedule 3 – Fund Balance – Governmental Funds D-23
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds D-25
Schedule 5 – Summary of Additional Financing Sources – Governmental Funds D-27
Schedule 6 – Detail of Financing Sources by Fund and Account – Governmental Funds D-29
Schedule 6D – Budget Summary by Line Item D-53
Schedule 7 – Summary of County Financing Requirements by Function & Fund D-59
Schedule 8 – Summary of County Financing Requirements D-61
Schedule 12 – Summary of Special District Final Adopted Budgets F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated F-4
Schedule 14 – Detail of Provisions for Reserves/Designations F-5
Sheriff's Office – Index E-325
Special Districts – Index F-1

COUNTY OF MENDOCINO

FY 2014-15 RECOMMENDED BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
	Summary of Positions by Budget Unit	H-35
	Supervisorial District Map	C-1
	Table of Contents	A-1
	Transportation Department – Index	E-363
	Treasurer-Tax Collector's Office – Index	E-395
	Understanding Budget Schedules	D-17
0302	Alexander Estates	F-7
0303	Covelo	F-8
0304	Fairview Acres	F-9
0305	Hopland Streets	F-10
0306	Lakewood Lighting	F-11
0307	Laytonville	F-12
0311	Noyo	F-13
0312	Oak Knoll	F-14
0313	Riverwood	F-15
0315	Ukiah Village	F-16
0317	West Talmage	F-17
0325	Meadowbrook Manor	F-19
O326	Water Agency	E-278
0327	Air Quality Management District	E-8
0401-Grant	Local Law Enforcement Block Grant	E-349
0402-Grant	Community Development Block Grant Program	E-295
0412-Grant	Food Handler Certification	E-164
0413-Grant	Workforce Investment Act	E-296
0418-Grant	WIC Program	E-185
0426-Grant	Coalition Gang Awareness & Prevention	E-172
0430-Grant	Adult Assessment and Supervision	E-310
0431-Grant	Substance Abuse/Crime Prevention	E-174
0435-Grant	Community Transformation (CA4Health)	E-149
0438-Grant	Recovery Act Tech & Communications	E-351
0439-Grant	Recovery Act Rural Law	E-352
0442-Grant	Health Resources Services Administration	E-188
0448-Grant	Child Abuse Vertical Prosecution	E-73
0450-Grant	Justice Assistance	E-353
0452-Grant	Local Enforcement Agency (LEA) Solid Waste	E-166
0453-Grant	Tobacco Education Service	E-152
0462-Grant	Homeland Security WMD6	E-355
0464-Grant	Victim/Witness Assistance	E-74
0465-Grant	Anti-Drug Abuse Law Enforcement Program	E-77
0466-Grant	DEA – COMMET	E-357
0467-Grant	Correctional Officers Training	E-360
0478-Grant	Bioterrorism Act	E-190
0488-Grant	HIV Services	E-192
0490-Grant	Rural Community Murals	E-175
0491-Grant	STOP Act	E-176
0494-Grant	AT HOME	E-178
0711	Vehicle Replacement Fund	E-126
0712	Unemployment Insurance	E-49

COUNTY OF MENDOCINO

FY 2014-15 RECOMMENDED BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
0713	General Liability Insurance – Risk Management	E-128
0717	Information Technology Replacement	E-50
1000	Non Departmental Revenue	E-32
1010	Clerk of the Board	E-80
1015	Board of Supervisors	E-54
1020	Executive Office	E-83
1025	Redevelopment Agency Administration	E-87
1026	Redevelopment Housing Component	E-88
1027	Redevelopment Community – Economic Development	E-89
1028	Redevelopment Debt Service Component	E-90
1035	Successor County Redevelopment Agency	E-91
1036	Successor County Redevelopment Housing Component	E-92
1037	Successor County Redevelopment Community – Economic Development	E-93
1038	Successor County Redevelopment Debt Service Component	E-94
1110	Auditor-Controller	E-34
1120	Assessor	E-16
1122	Assessor's Property Characteristics	E-19
1130	Treasurer – Tax Collector	E-396
1160	General Services	E-112
1210	County Counsel	E-62
1320	Human Resources	E-248
1410	Elections	E-21
1610	Buildings and Grounds	E-116
1620	County Garage	E-120
1710	Capital Improvements	E-95
1712	Capital Projects	E-98
1810	Economic Development	E-282
1910	Land Improvement	E-364
1920	Retirement	E-320
1930	Teeter Plan	E-38
1940	Miscellaneous	E-41
1941	Clerk-Recorder	E-24
1942	Recorder's Modernization	E-27
1944	Clerk-Recorder – Micrographics	E-29
1960	Information Services	E-123
2012	Court Collections - AB 233 Program	E-400
1320 – 0714	Workers' Compensation	E-252
1320 – 0715	Health Insurance	E-254
1320 – 0716	Retirement Insurance	E-257
2060	Grand Jury	E-132
2070	District Attorney	E-68
2080	Public Defender	E-312
2085	Alternate Defender	E-315
2086	Conflict Defender	E-100
2090	Child Support Services	E-58
2310	Sheriff-Coroner	E-326
2310-Grant	Recovery Act Cal-MMET-2009	E-332
2310-Grant	Sexual Assault Felony Enforcement (SAFE)	E-333
2313	Sheriff-Coroner COPS	E-334

COUNTY OF MENDOCINO

FY 2014-15 RECOMMENDED BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
2315	Sheriff's Special Projects	E-336
2510	Jail & Rehabilitation Center	E-338
2511	Jail & Rehabilitation Center – COPS	E-344
2550	Juvenile Hall	E-300
2560	Probation	E-304
2561	Juvenile Justice Crime Prevention Act (JJCPA)	E-308
2710	Agriculture	E-2
2830	Emergency Services	E-346
2840	Fish and Game Commission	E-285
2851	Planning and Building Services	E-288
2852	Planning and Building Services – Special Fund	E-293
2860	Animal Care	E-136
2861	Mobile Spay-Neuter Program	E-140
3010	Administration and Road Maintenance	E-369
3030	Storm Damage	E-375
3041	Road and Bridge Projects	E-378
3050-3080	Round Valley Airport	E-382
3060-3090	Little River Airport	E-386
4010-Grant	Supplemental Nutrition Assistance Education Program (Snap-Ed)	E-146
4010-Grant	Sustainable Communities Planning & Incentive Award	E-148
4010-PHOTS	Office of Traffic Safety	E-155
4011-Grant	Ocean Water Quality Monitoring	E-162
4011-Grant	Waste Tire Program	E-163
4010	Public Health Administration	E-142
4011	Environmental Health	E-157
4012	Alcohol and Other Drug Program	E-168
4013	Public Health Nursing	E-179
4013	Maternal Child Health Program	E-183
4016	Emergency Medical Services	E-194
4025	Employee Wellness	E-258
4050	Mental Health Services	E-198
4051	Mental Health Services Act	E-204
4070	Hospital &Medical Services Program	E-208
4080	California Children's Services	E-210
4080-Grant	Child Health and Disability Prevention	E-213
4510-4511	Solid Waste/Landfill Closure	E-390
5010	Social Services	E-215
5010-Grant 0475	Transitional Housing	E-231
5010-Grant 0458	Permanent Housing Bonus	E-230
5010-Grant 0451	Area Agency on Aging – Ombudsman	E-228
5010-Grant 0449	Homeless Prevention-Rapid ReHousing	E-227
5010-Grant 0436	Family Dependency Drug Court	E-225
5010-Grant 0433	SHP-STEP	E-222
5010-Program	Healthy Kids Mendocino	E-233
5020	Health and Human Services Administration	E-234
5130	CalWORKS/FosterCare-Adoptions	E-238
5170	In-Home Supportive Services	E-241

COUNTY OF MENDOCINO

FY 2014-15 RECOMMENDED BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
5190	General Assistance	E-244
6110	Library	E-262
6210	Farm Advisor	E-104
7110	Museum	E-270
7111	Museum Book and Gift Store	E-274
7112	Museum Special Projects	E-275
8010	General Debt Service – COPS	E-43
8011	Debt Services – Pension Obligation Bonds	E-46
9991	Appropriations for Contingencies & Reserves	E-48

///

GLOSSARY OF TERMS AND ACRONYMS

COUNTY OF MENDOCINO

STATE OF CALIFORNIA

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State *Assembly Bill.*

ACA: Acronym for *Affordable Care Act*.

ACS: Acronym for *Animal Care Services*. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACHIEVE: Acronym for *Action Communities for Health, Innovation & Environmental Change* a grant administered by Health and Human Services Agency.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for *Automated External Defibrillator*, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

AODP: Acronym for *Alcohol & Other Drug Programs*.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for *Adult Protective Services.*

ARRA: Acronym for *American Recovery and Reinvestment Act of 2009*.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

AT HOME: Acronym for *Access to Treatment & Housing Opportunities in the Mendocino Environment*, a grant administered by Health and Human Services Agency.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHRS: Acronym for *Behavioral Health and Recovery Services*, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BOND: A bond is a debt obligation, similar to an IOU. When you purchase a bond, you are lending money to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay you a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the

limitations of available appropriations and available revenues.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASGEM: Acronym for *California Statewide Groundwater Elevation Monitoring.*

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CCCDP: Acronym *California Collaborative for Chronic Disease Prevention*, a grant administered by Health and Human Services Agency.

CCS: Acronym for *California Children's Services*, see Budget Unit 4080-California Children's Services.

CD: Acronym for *Communicable Disease* (referenced in Budget Unit 4013-Public Health Nursing).

CDBG: Acronym for *Community Development Block Grant*.

CDI: Acronym for *California Department of Insurance.*

CEQA: Acronym for *California Environmental Quality Act*.

CEO: Acronym for *Chief Executive Officer*. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("*COPs*"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for *Courts Facilities Payment*.

CGAP: Acronym for *Coalition for Gang Awareness and Prevention.* This grant is administered by Health and Human Services Agency.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for *Child Health and Disability Prevention*, referenced in Budget Unit 4080-*California Children's Services*.

CMSP: Acronym for *County Medical Services Program*, see Budget Unit 4070-*Hospital & Medical Services Program*.

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPP: Acronym for *California Obesity Prevention Program*, a grant administered by Health and Human Services Agency.

COPs: Acronym for *Certificates Of Participation.* Certificates issued for the purpose of financing the

acquisition or construction of capital assets (infrastructure and public facilities).

COPS: Acronym for *Citizen's Options for Public Safety*, see Budget Unit 2313 - Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for *Child Protective Services*.

CSAC-EIA: Acronym for *California State Association of Counties - Excess Insurance Authority*. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk mgmt services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for *Child Welfare Services.*

DA: Acronym for *District Attorney.*

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for *Division of Environmental Health*.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors, the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DISASTER SERVICE WORKER (DSW): See Budget Unit 2830 – *Emergency Services*

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for *Department Operation Center,* see Budget Unit 4016-Emergency Medical Services.

DOT: Acronym for *Directly Observed Therapy* (referenced in Budget Unit 4013-*Public Health Nursing*).

DSA: Acronym for *Deputy Sheriffs' Association*.

DSW: Acronym for *Disaster Service Worker.* See Budget Unit 2830 – *Emergency Services*

EAP: Acronym for *Employee Assistance Program*. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for *Environmental Impact Report.*

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830 – *Emergency Services.*

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for *Emergency Medical Services*, see Budget Unit 4016-*Emergency Medical Services*.

EMSAAC: Acronym for *Emergency Medical Services Administrators Association of California,* see Budget Unit 4016-*Emergency Medical Services*.

EMS-C: Acronym for *Emergency Medical Services for Children*, see Budget Unit 4016-*Emergency Medical Services*.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

EOP: Acronym for *Emergency Operations Plan.* See Budget Unit 2830 – *Emergency Services.*

ERAF: Acronym for *Education Revenue Augmentation Fund*. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for *Family Dependency Drug Court*.

FEES, CHARGES AND ASSESSMENTS: As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

FTE: Acronym for *Full-Time Equivalent.*

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable

to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

FUND BALANCE: The difference between fund assets and fund liabilities of a governmental fund. A portion of this balance may be available to finance the next year's budget.

GA: Acronym for *General Assistance*, see Budget Unit 5190-*General Assistance*.

GAAP: Acronym for *Generally Accepted Accounting Principles*. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for *General Relief*, see Budget Unit 5190-*General Assistance*.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for *Geographic Information System*. A technology that enables the analysis of data from a geographical perspective.

GOVERNMENTAL FUND: The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically are used to account for tax-supported (I.e., governmental) activities.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for *General Services Agency*. This department includes the following divisions: Building and Grounds, County Garage, Information Services, and Risk Management.

HCP: Acronym for *HIV Care Program*, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications.

HHSA: Acronym for *Health and Human Services Agency*. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

HIPAA: Acronym for *Health Insurance Portability and Accountability Act*. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HRSA: Acronym for *Health Resources Services Administration,* a grant administered by Health and Human Services Agency.

HSGP: Acronym for *Homeland Security Grant Program*, a grant administered by Health and Human Services Agency.

ICS: Acronym for *Incident Command* (Budget Unit 2830–*Emergency Services*).

ICWA: Acronym for *Indian Child Welfare Act*.

IHSS: Acronym for *In Home Support Services.*

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for *Information Services*, a County division within the General Services Agency.

IZ: Acronym for *Immunization* (referenced in Budget Unit 4013-*Public Health Nursing*).

JJCPA: Acronym for *Juvenile Justice Crime Prevention Act*, see Budget Unit 2561-*Juvenile Justice Crime Prevention Act*.

JPA: Acronym for *Joint Powers Authority*.

LAFCO: Acronym for *Local Agency Formation Commission*. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEMSA: Acronym for *Local Emergency Medical Service Agency*, see Budget Unit 4016-*Emergency Medical Services*.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for *Latent Tuberculosis Infection* (referenced in Budget Unit 4013-*Public Health Nursing*).

LPS: Acronym for *Lantermam Petris-Short* which is a title for matters relating to conservatorships of gravely disabled persons.

MOE: Acronym for *Maintenance of Effort*. A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues: the amount of support is referred to as the Maintenance of Effort (*MOE*) level.

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

MCACE: Acronym for *Mendocino County Association of Confidential Employees*.

MCAH: Acronym for *Maternal, Child and Adolescent Health*, which collaborates with other partners to address prenatal substance abuse prevention.

MCDoT: Acronym for *Mendocino County Department of Transportation*.

MCLEMA: Acronym for *Mendocino County Law Enforcement Management Association*.

MCOG: Acronym for *Mendocino Council of Governments.*

MCPAA: Acronym for *Mendocino County Public Attorneys Association.*

MCPEA: Acronym for *Mendocino County Probation Employees Association.*

MCRCD: Acronym for *Mendocino County Resource Conservation District*.

MCWA: Acronym for *Mendocino County Water Agency.*

MCWOW: Acronym for *Mendocino County Working on Wellness*. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOE: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

MOU: Acronym for *Memorandum of Understanding*.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Budget Unit 2830–*Emergency Services*.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

NPDES: Acronym for *National Pollutant Discharge Elimination System.*

OMG: Acronym for *Ortner Management Group* which was contracted in July of 2013, to administer the adult population with mental health services in Mendocino County.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

ORTNER MANAGEMENT GROUP (OMG): Was contracted in July of 2013, to administer the adult population with mental health services in Mendocino County.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PAPU: Acronym for *Prevention and Planning Unit*. This unit, administrated by the Community Health Services in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

PBS: Acronym for *Planning and Building Services.*

PEG: Acronym for *Public Education Government*.

PERFORMANCE MEASURE: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for *Public Facilities Corporation.*

PHB: Acronym for *Partnership for Healthy Babies*, which addresses prenatal substance abuse prevention.

PHN: Acronym for *Public Health Nurse*.

POB: Acronym for *Pension Obligation Bond* (see Budget Unit 8011-*Debt Service-Pension Obligation Bonds*).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter- approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPRIETARY FUND: A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

PTAF: Acronym for *Property Tax Administration Fees*.

PUE: Acronym for *Pest Management, and Pesticide Use Enforcement.* A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

RECOMMENDED BUDGET: The working document for the fiscal year under discussion; provides temporary spending authority between July 1 of the new fiscal year and the date the Final Budget is adopted by the Board of Supervisors. Approval of this document does not allow expenditures for new programs or fixed assets unless there is specific approval of an item by the Board of Supervisors. The Recommended Budget, which the Board of Supervisors approves before July 1, serves as the basis for public hearings prior to the final adopted budget.

REDWOOD QUALITY MANAGEMENT COMPANY (RQMC): Was contracted in July of 2013, to administer the youth population with mental health services in Mendocino County.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for *Request for Proposal*.

RQMC: Acronym for *Redwood Quality Management Company* which was contracted in July of 2013, to administer the youth population with mental health services in Mendocino County.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX: The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, "Bradley Burns" sales tax and several other components. The *sales tax* is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county's general fund.

SB: Acronym for California State *Senate Bill*.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for *Supplemental Law Enforcement Services Fund*, see Budget Unit 2313-*Sheriff-Coroner–COPS*.

SNAP-Ed: Acronym for *Supplemental Nutrition Assistance Education* Program, a grant administered by Health and Human Services Agency.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPECIAL REVENUE FUND: An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

STOP ACT: STOP is an acronym for *Sober Truth Project*, which is a grant to prevent and reduce alcohol use among teens.

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for *Temporary Assistance to Needy Families*; see Budget Unit 5010–*Social Services* with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

UAAL: Acronym for *Unfunded Accrued Actuarial Liability* (see Budget Unit 8011–*Debt Services-Pension Obligation Bonds*).

UCCE: Acronym for *University of California Cooperative Extension.* Its mission is accomplished through Budget Unit 6210-*Farm Advisor*.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for *Ukiah Valley Area Plan*.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The *VLF* is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WIA: Acronym for *Workforce Investment Act*. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

WIB: Acronym for *Workforce Investment Board*. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

WISC: Acronym for *Willits Integrated Services Center*.

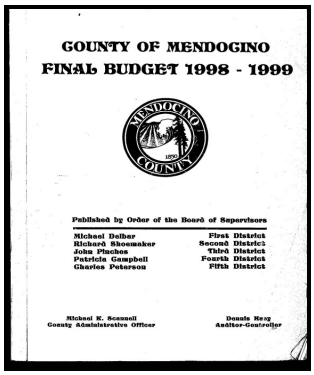
YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).

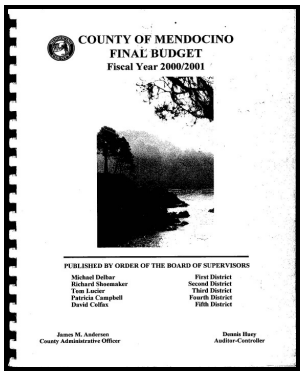
###

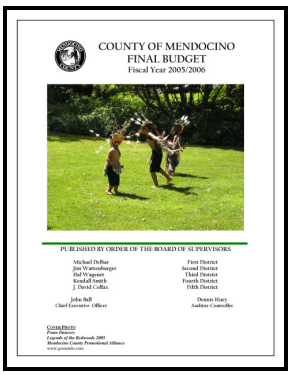
MENDOCINO
1850
COUNTY

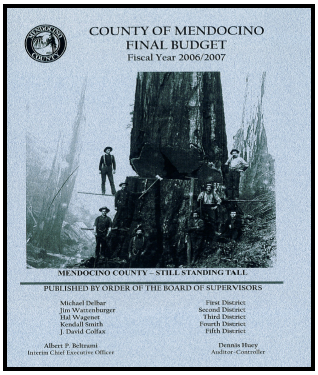
Island Mountain

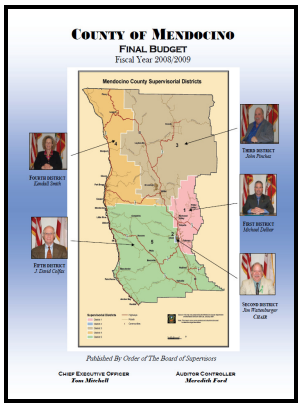
Front Cover Photograph by
Debbie Blundell
Mendocino County, CA



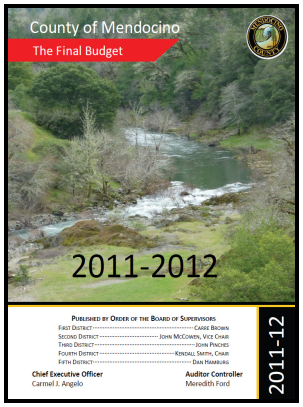


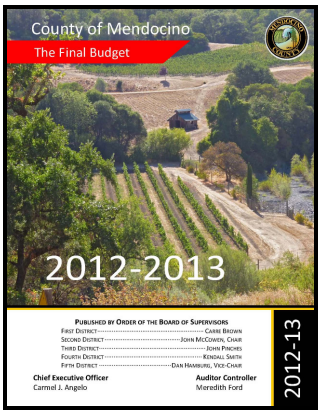














COUNTY ADMINISTRATION CENTER ⬟ 501 LOW GAP ROAD ⬟ ROOM 1010 ⬟ UKIAH, CALIFORNIA 95482
TELEPHONE: (707) 463-4221 ⬟ FAX: (707) 463-7237 ⬟ BOS@CO.MENDOCINO.CA.US ⬟ WWW.CO.MENDOCINO.CA.US/BOS