County of Mendocino

2013-2014 Final Adopted Budget



Presented September 9, 2013 to the
BOARD OF SUPERVISORS

Carre Brown	First District
John McCowen	Second District
John Pinches, Vice Chair	Third District
Dan Gjerde	Fourth District
Dan Hamburg, Chair	Fifth District

By

Carmel J. Angelo
Chief Executive Officer

Meredith Ford
Auditor - Controller

MENDOCINO
1850
COUNTY

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

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COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

To the Citizens of Mendocino County:

On September 9, 2013, the Mendocino County Board of Supervisors adopted its final budget for fiscal year 2013-2014. The final budget was compiled in accordance with the County Budget Act (sections 29000 through 29144 of the Government Code). This is a balanced budget as required by California Law. The final budget sets forth the appropriations and estimated financing sources for County services. Budget information for special districts such as lighting and sanitation are also included. The fiscal year 2013-2014 final budget funds a wide variety of services for the citizens of Mendocino County including public safety, planning and building services, health and social services, and road maintenance.

Budget development priorities included development of staff capacity, building a general reserve, preserving and in some cases improving County infrastructure, building system sustainability, and a focus on the future. During the June 2013 recommended budget public hearing, the Board of Supervisors approved restoration of funding to the Department of Transportation which will result in increased staffing levels and the ability to address maintenance projects that had been deferred in 2012-2013. In addition, the Board of Supervisors approved an appropriation of over $1.3 million dollars to address priority projects identified in our Capital Improvement Plan (CIP), many of which have been deferred due to budget constraints in the past. The CIP constitutes the first major investment in capital improvement since 2006. The approved recommended budget also includes placing one-time revenue totaling $1.7 million into the general reserve and placing $650,000 into a contingency fund for unanticipated expenses in the current fiscal year.

During the final budget hearing on September 9, 2013, the Board of Supervisors approved adjustments to several department and agency budgets. These changes are summarized in "Final Budget Comments" following each budget unit summary. In addition, the Board approved placing additional one-time revenue and unanticipated carry-over totaling $2.5 million dollars into the general reserve bringing the balance closer to the Board's minimum target amount of $10 million dollars.

While there is some evidence of improvement in the economy, the future remains uncertain, especially at the federal and state level. Here at home, rising pension and health insurance costs make it incumbent upon county leadership to create conditions that will encourage economic growth. Mendocino County remains committed to providing the services upon which our citizens depend while maintaining system sustainability. We believe this can be accomplished by working closely and cooperatively with our community partners and our constituents.

Sincerely,

Dan Hamburg, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

CARRE BROWN	JOHN MCCOWEN	JOHN PINCHES	DAN GJERDE	DAN HAMBURG
First District	Second District	Third District	Fourth District	Fifth District

MENDOCINO
1850
COUNTY

RESOLUTION NO. 13-095

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013/2014

WHEREAS, Section 29080 and 29081 of the Government Code have been complied with; and

WHEREAS, said hearings have been terminated, during which time all additions and deletions to the CEO Recommended budget for Fiscal Year 2013/2014 were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2013/2014 is hereby adopted in accordance with the following:

GENERAL COUNTY BUDGET	
1. Salaries and Employees Benefits	$102,871,109
2. Service and Supplies	49,987,501
3. Other Charges	63,246,734
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	3,585,847
c. Equipment	2,383,600
5. Expenditure Reimbursement & Operating Transfer Out	1,045,599
6. Provisions for Contingencies – General Fund	650,000
Subtotal General County Operating Budget	**$223,770,390**
DEBT SERVICE & CAPITAL PROJECTS	
1. Salaries and Employee Benefits	$ 0
2. Services and Supplies	42,400
3. Other Charges	9,796,496
4. Fixed Assets:	
a. Land	0
b. Structure and Improvements	250,000
c. Equipment	0
5. Expenditure Reimbursement & Operating Transfers Out	0
6. Provisions for Contingencies – General Fund	0
Subtotal Debt Service & Capital Projects	**$ 10,088,896**
Total Final Budget	**$233,859,286**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each to the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additional or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOVED that the means of financing the expenditure program will be by monies derived from Revenue to accrue, Fund Balance Available, and ad valorem taxes.

Page 1 of 2

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Brown, and carried this 24th day of September, 2013, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

DAN HAMBURG, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
THOMAS R. PARKER, County Counsel

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET

TABLE OF CONTENTS

Board of Supervisors, Chair Letter i
Resolution Adopting Final Budget – Fiscal Year 2013-14 iii
Table of Contents v

SECTION A
EXECUTIVE SUMMARY

Executive Officer's Summary of the 2013-14 Final Budget A-1

SECTION B
COUNTY OVERVIEW

County Overview B-1

SECTION C
GENERAL BUDGET INFORMATION

Property Tax Information C-1
Schedule 1 – All Funds Summary C-17
Schedule 2 – Governmental Funds Summary C-19
Schedule 3 – Fund Balance ~ Governmental Funds C-21
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds C-23
Schedule 5 – Summary of Additional Financing Sources ~ Governmental Funds C-25
Schedule 6 – Detail of Financing Sources by Fund and Account ~ Governmental Funds C-27
Schedule 6D - Budget Summary by Line Item C-51
Schedule 7 – Summary of County Financing Requirements by Function & Fund C-57
Schedule 8 – Summary of County Financing Requirements C-59

SECTION D
DEPARTMENTS

DEPARTMENT	BUDGET UNIT	PAGE
AGRICULTURE DEPARTMENT		
Index – Agriculture Department		D-1
Agriculture	2710	D-2
AIR QUALITY MANAGEMENT DISTRICT		
Index – Air Quality Management District		D-7
Air Quality Management District	0327	D-8
ASSESSOR/CLERK-RECORDER'S OFFICE		
Index – Assessor/Clerk-Recorder's Office		D-15
Assessor	1120	D-16
Assessor's Property Characteristics	1122	D-20
Elections	1410	D-22
Clerk-Recorder	1941	D-25
Recorder's Modernization	1942	D-28
Clerk-Recorder-Micrographics	1944	D-30
AUDITOR-CONTROLLER'S OFFICE		
Index – Auditor-Controller's Office		D-33
Non-Departmental Revenue	1000	D-34
Auditor-Controller	1110	D-36
Teeter Plan	1930	D-40

Miscellaneous ..... 1940 ..... D-43
General Debt Service – COPS ..... 8010 ..... D-45
Debt Service – Pension Obligation Bonds ..... 8011 ..... D-48
Appropriations for Contingencies & Reserves ..... 9991 ..... D-50
Unemployment Insurance ..... 0712 ..... D-51
Information Technology Replacement ..... 0717 ..... D-52

BOARD OF SUPERVISORS
Index – Board of Supervisors D-53
Board of Supervisors ..... 1015 ..... D-54

CHILD SUPPORT SERVICES
Index – Child Support Services D-57
Child Support Services ..... 2090 ..... D-58

COUNTY COUNSEL
Index – County Counsel D-61
County Counsel ..... 1210 ..... D-62

DISTRICT ATTORNEY'S OFFICE
Index – District Attorney's Office D-67
District Attorney ..... 2070 ..... D-68
Child Abuse Vertical Prosecution (CAVP) ..... 0448-Grant D-73
Victim / Witness Assistance ..... 0464-Grant D-74
Anti-Drug Abuse Law Enforcement Program ..... 0465-Grant D-77

EXECUTIVE OFFICE
Index – Executive Office D-79
Clerk of the Board ..... 1010 ..... D-80
Executive Office ..... 1020 ..... D-83
Redevelopment Agency Administration ..... 1025 ..... D-87
Redevelopment Housing Component ..... 1026 ..... D-88
Redevelopment Community and Economic Development ..... 1027 ..... D-89
Redevelopment Debt Service Component ..... 1028 ..... D-90
Successor County Redevelopment Agency Administration ..... 1035 ..... D-91
Successor County Redevelopment Housing Component ..... 1036 ..... D-92
Successor County Redevelopment Community & Economic Development ..... 1037 ..... D-93
Successor County Redevelopment Debt Service Component ..... 1038 ..... D-94
Capital Improvements ..... 1710 ..... D-95
Capital Projects ..... 1712 ..... D-97
Conflict Defender ..... 2086 ..... D-99

FARM ADVISOR
Index – Farm Advisor D-101
Farm Advisor ..... 6210 ..... D-102

GENERAL SERVICES AGENCY
Index – General Services Agency D-107
General Services Agency ..... 1160 ..... D-108
Buildings and Grounds ..... 1610 ..... D-112
County Garage ..... 1620 ..... D-116
Information Services ..... 1960 ..... D-119
Vehicle Replacement Fund ..... 0711 ..... D-123
General Liability Insurance/Risk Management ..... 0713 ..... D-125

GRAND JURY
Index – Grand Jury D-129
Grand Jury ..... 2060 ..... D-130

HEALTH AND HUMAN SERVICES AGENCY

Index – Health and Human Services Agency D-133
Animal Care .....2860 ..... D-134
Mobile Spay and Neuter Program .....2861 ..... D-138
Public Health Administration .....4010 ..... D-140
Action Communities for Health, Innovation & Environmental Change (ACHIEVE).. 4010/PHACHV..... D-145
Supplemental Nutrition Assistance Education Program (Snap-Ed) ..... 4010-Grant D-146
Sustainable Communities Planning & Incentive Award .....4010/PHSUST D-147
California Endowment.....4010/0406-Grant D-148
Gang Resistance Is Paramount (GRIP).....4010/0417-Grant D-149
Community Transformation.....4010-Grant 0435 ..... D-150
Tobacco Education Services .....4010/0453-Grant D-152
Environmental Health .....4011 ..... D-154
Ocean Water Quality Monitoring.....4011-Grant D-158
Waste Tire Program .....4011-Grant D-159
Food Handler Certification Program .....4011/0412 ..... D-160
Local Enforcement Agency (LEA) Solid Waste.....4011-Grant 0452 ..... D-162
Alcohol & Other Drug Programs (AODP).....4012 ..... D-164
Coalition for Gang Awareness and Prevention .....4012/0426-Grant D-168
Substance Abuse/Crime Prevention .....4012/0431-Grant D-170
Rural Community Murals .....4012/0490-Grant D-171
STOP Act.....4012/0491-Grant D-172
AT HOME.....4012/0494-Grant D-174
Public Health Nursing.....4013 ..... D-176
Maternal Child Health Program .....4013-Grant D-180
Women, Infants & Children's Program (WIC) .....4013/0418-Grant D-181
Health Resources Services Administration (HRSA) .....4013/0442-Grant D-183
Bioterrorism Act.....4013/0478-Grant D-185
HIV Services (Formerly Family Planning).....4013/0488-Grant D-187
Emergency Medical Services.....4016 ..... D-189
Mental Health .....4050 ..... D-194
Mental Health Services Act .....4051 ..... D-200
Hospital & Medical Services.....4070 ..... D-204
California Children's Services .....4080 ..... D-207
Child Health and Disability Prevention.....4080-Grant D-210
Social Services .....5010 ..... D-211
Healthy Kids Mendocino .....5010/0411-Grant D-219
Workforce Investment Act.....5010/0413-Grant D-220
Seamless Transitional Empowerment Program (STEP) and
Supportive Housing Program (SHP) .....5010/0433-Grant D-223
Family Dependency Drug Court – FDDC.....5010/0436-Grant D-225
Homelessness Prevention and Rapid RD-Housing Program .....5010/0449-Grant D-227
Area Agency on Aging/Ombudsman Program .....5010/0451-Grant D-228
Permanent Housing Bonus.....5010/0458 ..... D-230
Transitional Housing .....5010/0475-Grant D-232
Health Kids Mendocino.....5010/Program D-234
Health and Human Services Agency.....5020 ..... D-235
CalWORKs/Foster Care/Adoptions.....5130 ..... D-239
In-Home Supportive Services.....5170 ..... D-242
General Assistance.....5190 ..... D-245

HUMAN RESOURCES DEPARTMENT
Index – Human Resources Department D-249
Human Resources ..... 1320 ..... D-250
Worker's Compensation ..... 1320/0714 ..... D-254
Health Insurance ..... 1320/0715 ..... D-257
Retirement Health Insurance ..... 1320/0716 ..... D-260
Employee Wellness ..... 4025 ..... D-262
LIBRARY DISTRICT
Index – Library District D-265
Library ..... 6110 ..... D-266
MUSEUM
Index - Museum D-273
Museum ..... 7110 ..... D-274
Museum Book & Gift Store ..... 7111 ..... D-278
Museum Special Projects ..... 7112 ..... D-280
PLANNING AND BUILDING SERVICES
Index – Planning and Building Services D-283
Water Agency ..... 0326 ..... D-284
Economic Development ..... 1810 ..... D-288
Fish and Game Commission ..... 2840 ..... D-291
Planning & Building Services ..... 2851 ..... D-294
Planning & Building Services - Special Fund ..... 2852 ..... D-300
Community Development Block Grant Program ..... 0402-Grant D-302
PROBATION DEPARTMENT
Index – Probation Department D-303
Juvenile Hall ..... 2550 ..... D-304
Probation ..... 2560 ..... D-308
Juvenile Justice Crime Prevention Act (JJCPA) ..... 2561 ..... D-312
Adult Assessment and Supervision ..... 0430-Grant D-314
PUBLIC DEFENDER'S OFFICE
Index – Public Defender's Office D-315
Public Defender ..... 2080 ..... D-316
Alternate Defender ..... 2085 ..... D-319
RETIREMENT ASSOCIATION
Index – Retirement Association D-323
Retirement ..... 1920 ..... D-324
SHERIFF-CORONER'S OFFICE
Index – Sheriff-Coroner's Office D-327
Sheriff-Coroner ..... 2310 ..... D-328
Recovery Act Cal-MMET – 2009 ..... 2310-Grant D-334
Sexual Assault Felony Enforcement (SAFE) Grant ..... 2310-Grant D-335
Sheriff-Coroner COPS Grant ..... 2313 ..... D-336
Sheriff-Coroner Special Projects ..... 2315 ..... D-338
Jail & Rehabilitation Center ..... 2510 ..... D-340
Jail & Rehabilitation Center – COPS ..... 2511 ..... D-346
Emergency Services ..... 2830 ..... D-348
Local Law Enforcement Block Grant ..... 0401-Grant D-351
Recovery Act Tech & Communications ..... 0438-Grant D-353
Recovery Act Rural Law ..... 0439-Grant D-354
Justice Assistance Grant ..... 0450-Grant D-355
Homeland Security WMD6 ..... 0462-Grant D-357
DEA – COMMET ..... 0466-Grant D-359

Correctional Officers Training ..... 0467-Grant D-361

TRANSPORTATION DEPARTMENT

Index – Transportation Department D-363
Land Improvement ..... 1910 ..... D-364
Administration and Road Maintenance ..... 3010 ..... D-369
Storm Damage ..... 3030 ..... D-374
Federal & State Programs ..... 3041 ..... D-378
Round Valley Airport ..... 3050/3080 ..... D-383
Little River Airport ..... 3060/3090 ..... D-387
Solid Waste Division-Landfill Closure ..... 4510/4511 ..... D-391

TREASURER-TAX COLLECTOR'S OFFICE

Index – Treasurer-Tax Collector's Office D-397
Treasurer-Tax Collector ..... 1130 ..... D-398
Court Collections ..... 2010 ..... D-402
Court Collections - AB233 Program ..... 2012 ..... D-403

SECTION E
SPECIAL DISTRICTS

SCHEDULES

Schedule 12 – Summary of Special District Final Adopted Budgets E-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated E-4
Schedule 14 – Detail of Provisions for Reserves/Designations E-5

LIGHTING

Alexander Estates ..... 0302 ..... E-7
Covelo ..... 0303 ..... E-8
Fairview Acres ..... 0304 ..... E-9
Hopland Streets ..... 0305 ..... E-10
Lakewood Lighting ..... 0306 ..... E-11
Laytonville ..... 0307 ..... E-12
Noyo ..... 0311 ..... E-13
Oak Knoll ..... 0312 ..... E-14
Riverwood ..... 0313 ..... E-15
Ukiah Village ..... 0315 ..... E-16
West Talmage ..... 0317 ..... E-17

SANITATION

Meadowbrook Manor ..... 0325 ..... E-19

SECTION F
FIXED ASSETS

FIXED ASSETS

Fixed Assets and Structural Improvements F-1

SECTION G
POSITION ALLOCATION TABLE

Amendments to Position Allocation Table G-1
Position Allocation Table: As of Pay Period 13/13 through June 22, 2013 ..... G-3
Summary of Positions by Budget Unit G-29

SECTION H
INDEXES

INDEXES
Alphabetically by Budget Name H-1
Numerically by Budget Unit H-6

SECTION I
GLOSSARY

Glossary of Terms and Acronyms I-1

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Executive Office

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Executive Summary of the 2013 – 2014 Final Budget

INTRODUCTION

On June 11, 2013, the Mendocino County Board of Supervisors approved the Fiscal Year (FY) 2013-2014 Recommended Budget. The Board held a public hearing on September 9, 2013, and adopted the FY 2013-2014 Final Budget. The Final Budget includes both the approved Recommended Budget and those budget adjustments recommended by the Executive Office and the Board of Supervisors during the Final Budget hearing. The Mendocino County FY 2013-2014 Final Budget guides all activities and programs of County government though June 30, 2014.

The FY 2013-2014 Final Budget totaling $233,859,286, includes all funds available for County operations during the fiscal year. This includes both restricted funds, which can only be appropriated for a special or specific purpose, and unrestricted funds, which can be allocated as determined by the Board of Supervisors.

BUDGET DEVELOPMENT PRIORITIES

Since 2008 and the beginning of the great recession, the County budget development strategy has been to uphold our levels of service to the citizens of Mendocino County while eliminating and reducing expenses in all areas of administration and operations. We were tasked with identifying a means of maintaining operations while our federal, state, and local revenues fell sharply. With minimal reserve funds, the County had to find alternative ways of doing business and ultimately succeeded through a combination of changes, such as reducing the number of employees, consolidating programs and departments, wage reductions, suspending our capital improvement plan (including capital maintenance), reducing General Fund contribution for road maintenance, and moving from leased facilities back to County owned properties. Most importantly, we depleted our General Fund Reserve. These changes made it possible to move through the recession while maintaining mandated levels of service to the citizens of Mendocino County.

In FY 2011-2012, it became evident to the Board that we must rebuild and increase our General Fund Reserve to provide a resource in the event of another recession or local emergency. The Board of Supervisors established policy that directed staff to place all one-time and unanticipated revenues into the General Fund Reserve until such time as we had an acceptable balance in accordance with government standards and recommendations. Continuing to build the County General Fund Reserve remains a budgeting priority in FY 2013-2014.

Today, we are beginning to see signs of economic recovery, although there remains an air of uncertainty at the federal and state levels. Local sales tax revenue has begun to increase, but the County share of local property taxes, which is the largest portion of our discretionary revenue, remains relatively flat. This causes concern as our cost of doing business continues to rise. We see this in the form of increased healthcare and pension costs, the cost of supplies and utilities, and other operating expenses throughout the organization. With these factors in mind, and in an attempt to maintain our current expenditure levels, holding department budgets to a status quo level became an additional budget priority.

The County discontinued funding the Capital Improvement Fund in 2006. Since that time, repairs and maintenance have been done in a reactionary mode instead of planning ahead for upgrades, replacements, and performing scheduled routine maintenance. This year, the Board made County infrastructure a priority by funding the Capital Improvement Plan, and providing the staff needed to complete such projects. We believe there will be long-term return on investment in the form of energy cost savings. Further, as a result of hiring capital project staff and

additional maintenance staff; our General Services Agency's Facilities and Fleet Division will be better suited to perform routine maintenance throughout the County. This will preserve our capital assets and ensure that our investments are maintained and cared for as required.

In FY 2012-2013, the Board made the decision to reduce funding to the Department of Transportation in order to balance the County budget. This was a difficult decision as it was a significant budget reduction which delayed many maintenance projects throughout the County. In 2013-2014, it is a priority of the Board to increase Department of Transportation funding to their prior level.

BUDGET PROCESS AND FINANCIAL POLICIES

Basis of Accounting

The Mendocino County annual budget and the county-wide, proprietary, and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements are reported using the current financial resource measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized as soon as they become both measurable and available. Property and sales taxes, interest, certain state and federal grants, and charges for service are accrued when their receipt occurs within sixty days after the end of the current fiscal period. It is the County's policy to submit reimbursement and claim requests for federal and state grant revenues within 30 days of the end of the program cycle and payments are generally received within 90 days. Property taxes, franchise taxes, licenses, and interest are considered to be susceptible to accrual. Expenditures are generally recorded when the related liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded as expenditures only when payment is due. General capital assets acquisitions are reported as expenditures in government funds. Proceeds of general long-term debt and capital leases are reported as other financing sources.

General Budget Process and Calendar

Each Recommended Budget and Final Budget adopted by the Board of Supervisors must be a balanced budget. A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California State Government Code Section 29009).

Mendocino County operates on a Fiscal Year which begins on July 1st and ends on June 30th. For budgeting purposes, the Fiscal Year is divided into four quarters. Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The Recommended Budget becomes the operational document for the County on July 1 until the Final Budget is adopted by the Board, historically between late August and mid-September. The Recommended Budget Book is produced during this time. The prior fiscal year is "closed out" in the financial system and no further changes are allowed. Year-end closeout determines the final carry-over balance from the prior fiscal year. In general, this period of time is used to refine projections developed for the Recommended Budget, and to incorporate those changes into the Final Budget.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year. The Final Budget Book is produced and distributed. The budget development calendar for the next fiscal year is drafted. In November or early December, the Executive Office releases the 1st Quarterly Report on the annual budget. Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes the guidelines and forms to the departments for their budgets. The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the departmental submissions. The CEO's office produces the Recommended Budget for the upcoming fiscal year in June. In May, the 3rd Quarter Report is produced with refined projections for year-end. The Recommended Budget Workshop is typically held in the first or second week in June and formal adoption of the Recommended Budget on or before June 30.

Budget Amendment Process

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

The Executive Office prepares and presents quarterly budget updates for the Board of Supervisors. These reports consist of year-to-date information, including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

DEBT LIMITS

According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County 2013-2014 assessed valuation is $10,034,999,703. The 5% limit of this total is $501,749,985. As of June 30, 2013, Mendocino County's total debt amount is $99,594,528 (or .99% of the assessed valuation), which is well below 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of $23,530,000; Pension Obligation Bonds in the amount of $76,000,000; and Energy Upgrades in the amount of $64,528.

It should also be noted that the County carries an additional retirement liability estimated at $126.5 million (*Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2012*, The Segal Group, Inc.) and other identified transportation liabilities totaling $617 million (*California Statewide Local Streets and Roads Needs Assessment*, January 2013).

GANN LIMITS

Pursuant to Government Code Section 7910, Gann Limit amounts represent the maximum level of revenues that the County may legally receive in FY 2013-2014 from what is defined to be "tax proceeds" types of revenue sources,

without being in violation of the Proposition 4 provisions. These sources encompass non-departmental revenues in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2013-14, the County of Mendocino is approximately $19.9 million under its maximum allowable spending limit from tax revenue proceeds.

BUDGET FUNDS

The County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance.

The County's budget is comprised of the following County Operating Funds:

General Fund: includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

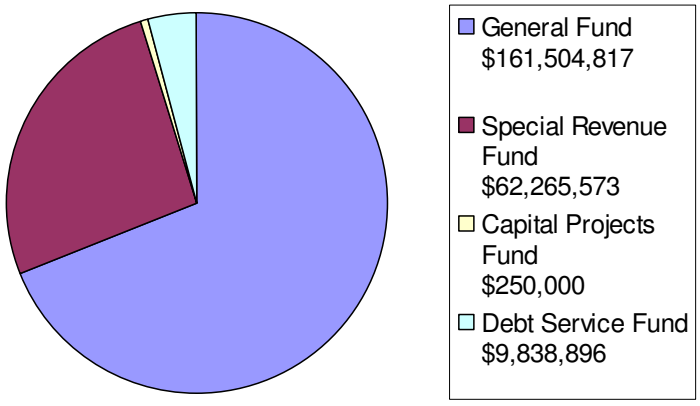
Special Revenue Funds: restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

Capital Projects Fund: revenue used for the acquisition or construction of major capital projects. FY 2013-2014 funding in Budget Unit 1712 is for completion of phase three of the County's radio microwave system.

Debt Service Fund: includes the County retirement contribution related to Pension Obligation Bond (POB) issue, Certificates of Participation (COP) annual payments, and the County Redevelopment Agency.

Special District Funds: are maintained by an independently governed special district including the Air Quality Management District, the Water Agency, and various sanitation and lighting districts. These budgets are included in this book, but are not reflected in the graph below. Some Special District Funds are not included in this budget book, however, since they maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements.

FY 2013-2014 Appropriation by Fund



UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

THE HEADING: Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located toward the top-center of each schedule. For example, Schedule 9 (each budget unit has its own Schedule 9) is titled "Budget Unit Financing Uses Detail."

SCHEDULE LISTING: The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 can be found in this budget book under the tab titles "General Budget Information." The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
10 Operation of Internal Service Fund.
11 Operation of Enterprise Fund.
12 Special Districts and Other Agencies Summary
13 Fund Balance - Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

READING A BUDGET SCHEDULE 9

Each Budget Unit has a Schedule 9, making it the most common schedule in the budget book. The following instructions explain how to read a Schedule 9 form.

Financing Uses Classification, Column 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2011-12 Budgeted and Actuals, Columns 2 & 3

Columns 2 & 3 represent budgeted (2) and actual (3) amounts for spending and revenues *two years prior* to the current budget year. These represent some of the best comparisons to use when examining a budget.

2012-13 Budgeted and Actuals, Columns 4 & 5

Columns 4 & 5 represent budgeted (4) and actual (5) amounts for spending and revenues *in the prior budget year*. When reading a Recommended Budget book, it is important to note that column 5 has the notation "as of 5/31/12," and does not accurately reflect what the numbers in that column will be for the Final Budget book. This is because the Recommended Budget book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. When the Final Budget book is published, all year-end entries have been completed, and column 5 is modified to reflect "as of 6/30/12."

2013-14 Requested, Recommended and Adopted, Columns 6, 7 & 8

Column 6 represents the department's requested level of funding. These numbers are entered by the department according to instructions and Net County Cost Assignments prescribed by the CEO's office. Column 7 represents the CEO's Recommended Budget, as approved by the Board of Supervisors. It is the culmination of the department's submitted budget and the adjustments made by the CEO which is then reviewed and revised or approved by the Board of Supervisors. Column 8 represents the Final Adopted Budget levels for the fiscal year.

FINANCING SOURCES

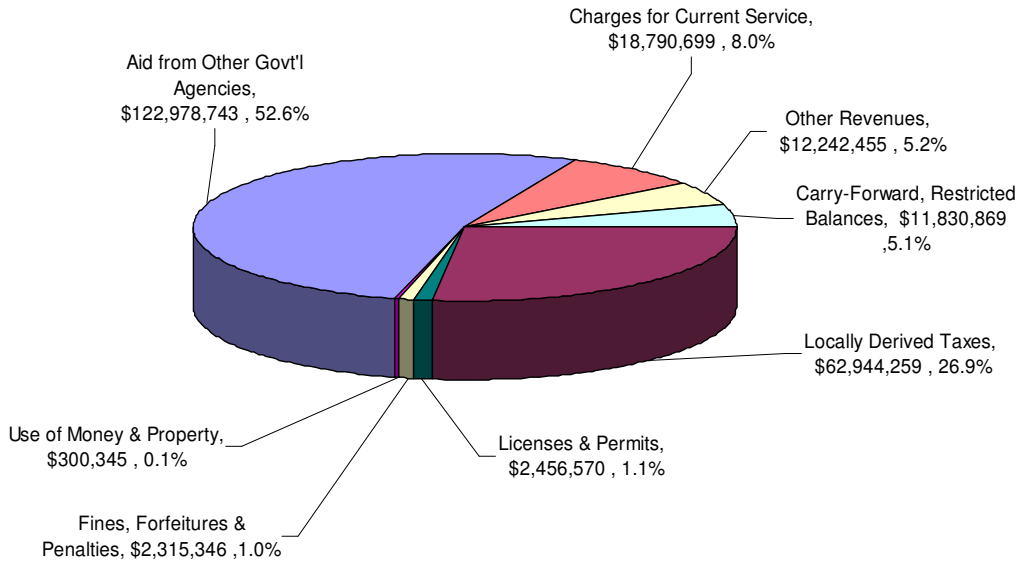
Mendocino County's largest revenue source is Aid From Other Governmental Agencies which is revenue received from the state and federal governments. As noted in the chart below, just over 52% of the County's revenues are anticipated from the state/federal government for Fiscal Year 2013-2014. Most of this revenue is restricted to specific health and human services and public safety programs or services. This category also includes a significant amount of transportation funds. These intergovernmental revenues are projected at nearly $123 million in FY 2013-2014.

The second largest revenue source is Locally Derived Taxes. Tax revenues are generated mainly from the County's share of local property taxes. Total tax revenues are projected at approximately $62.9 million in FY 2013-2014. This represents an increase of less than 1.5% over the prior fiscal year.

Additional revenue sources include Charges for Current Services, such as probation drug testing fees and planning fees, which can only be used for specified costs; Use of Money and Property, which includes property and equipment rental and interest; Licenses and Permits, such as building permits and animal licenses; Fines, Forfeitures and Penalties; and Other Revenues, which do not fall into any of the other categories.

Based on our experiences over the past two fiscal years, FY 2013-2014 continues the conservative approach toward revenue budgeting. As in past years, increased revenue projections must be put into the context of increased County costs associated with healthcare, retirement, and general inflationary pressure. Overall, County revenues are not growing at a pace that would cover these increased operating costs.

FY 2013-2014 Total Financing Sources
$233,859,286



TOTAL APPROPRIATIONS

Total appropriations include all expenditures approved by the Board of Supervisors in the County Budget. The FY 2013-2014 Final Budget includes appropriations totaling approximately $233.8 million. Of this amount, approximately 45% funds health and human services programs located in the Public Assistance and Health categories. As previously stated, the majority of the funding received by the County is restricted for health and human services programs and needs. The chart below identifies appropriation distribution (and percentage of total) by functional area. Functional areas within this budget are:

General Government: Board of Supervisors, County Executive Office, Clerk of the Board, Auditor-Controller, Assessor, County Counsel, Elections, General Services, Garage, Buildings and Grounds, Human Resources, Treasurer-Tax Collector, Capital Improvements, Promotion, Land Improvement, Miscellaneous, Information Services, Clerk-Recorder and Capital Projects.

Education: Farm Advisor and Library.

Public Protection: Grand Jury, District Attorney, Public Defender, Alternate Defender, Conflict Defender, Sheriff-Coroner, Jail, Juvenile Hall, Probation, Agriculture, Emergency Services, Planning and Building, Animal Care, Court Collections, Fish and Game, and Child Support.

Health and Sanitation: Public Health Administration, Environmental Health, Public Health Nursing, Emergency Medical Services, County Medical Services Program, Alcohol and Other Drug Programs, Mental Health, Mental Health Services Act, and California Children's Services.

Public Assistance: Social Services Administration, Cal Works/Foster Care, In-Home Supportive Services, and General Relief/Assistance.

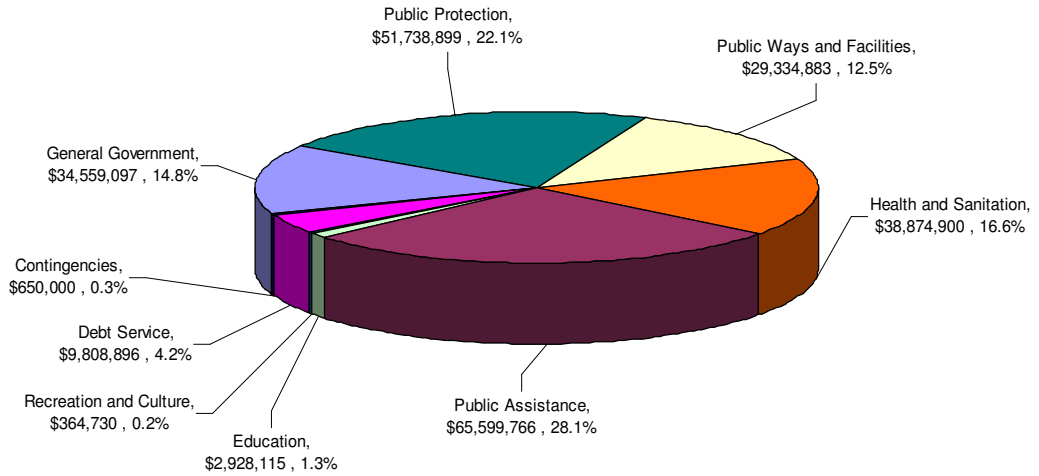
Recreation and Culture: Museum.

Public Ways and Facilities: Road, Storm Damage, Airports.

Debt Service: Certificates of Participation (COPs), Pension Obligation Bonds (POBs), and County Redevelopment Agency

Contingencies: Appropriation for contingencies.

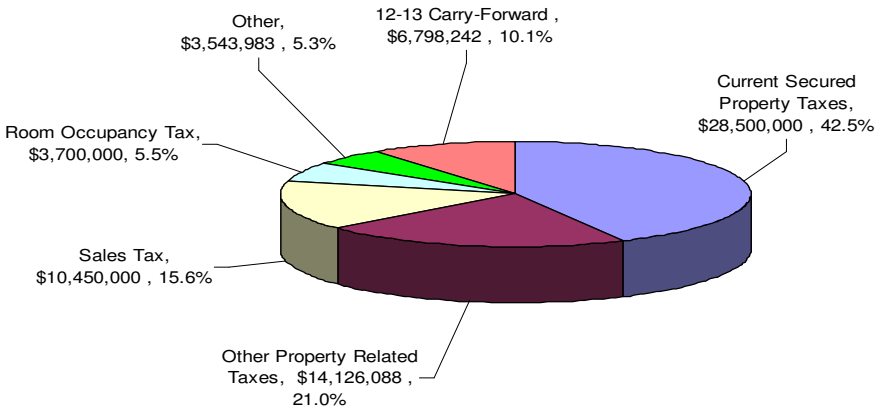
FY 2013-2014 Total Appropriations by Function
$233,859,286



DISCRETIONARY REVENUE AND APPROPRIATIONS

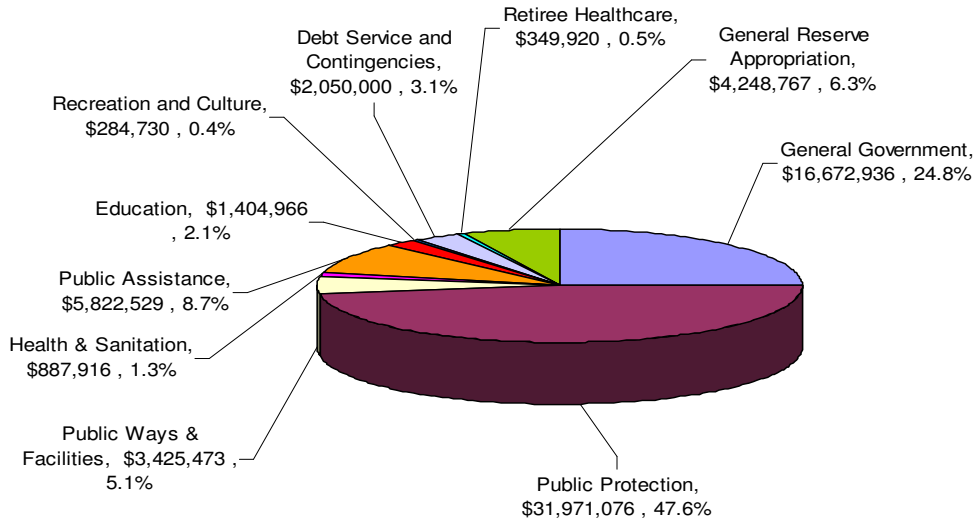
Discretionary revenue is unencumbered and undesignated revenue which has not been reserved for any special purpose nor set aside for any specific program. It is not restricted by legal or contractual requirements. The FY 2013-2014 Final Budget includes discretionary revenue totaling $67,118,313. This revenue is mostly comprised of local property and sales tax revenues.

FY 2013-2014 "Discretionary" Funding Source/Revenue by Type $67,118,313



The chart below shows how the discretionary revenue will be spent in FY 2013-2014 and the amounts appropriated by functional area. Nearly half of discretionary revenue is appropriated to public safety.

FY 2013-2014 "Discretionary" Appropriations by Area $67,118,313

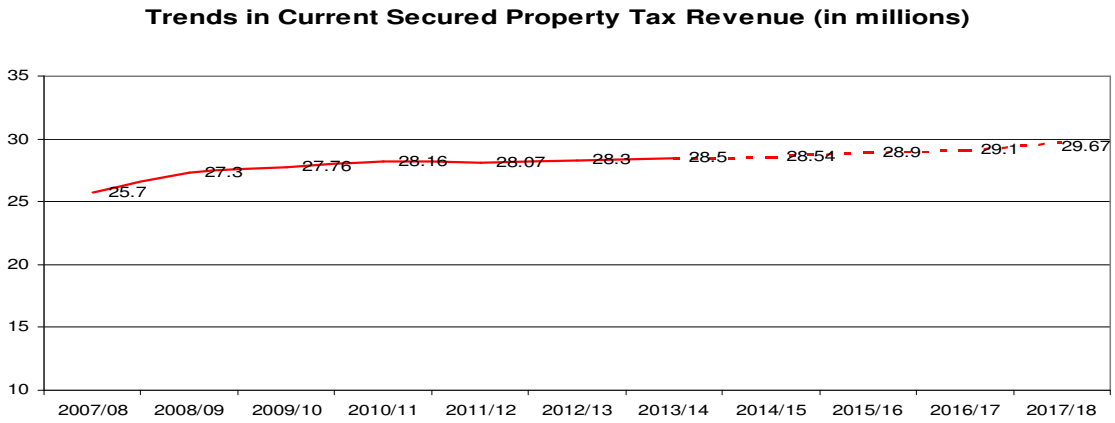


REVENUE TRENDS

The following graphs depict major revenue source trend information which was used during the FY 2013-2014 budget development. The information contained in the graphs provides past, present, and estimated future discretionary revenue levels.

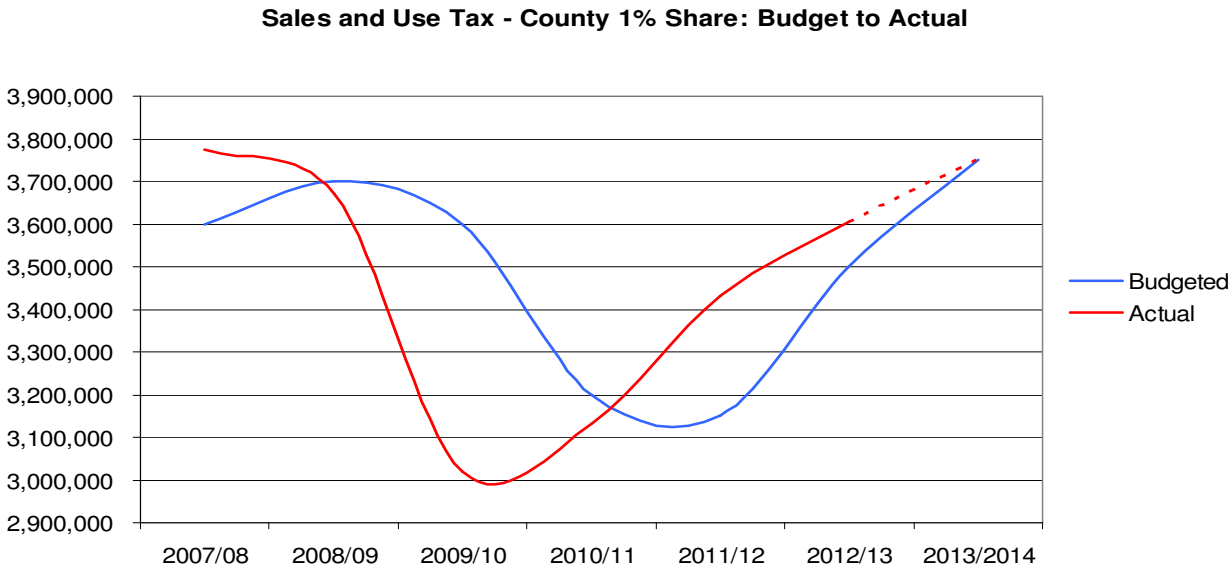
Current Secured Property Tax

The County's largest and most important revenue source comes from property taxes collected by the County Tax Collector. Mendocino County has been fortunate in that this important revenue source has not significantly declined in recent years. FY 2013-2014 projections show some growth in Secured Property Tax Revenues.



Sales and Use Tax

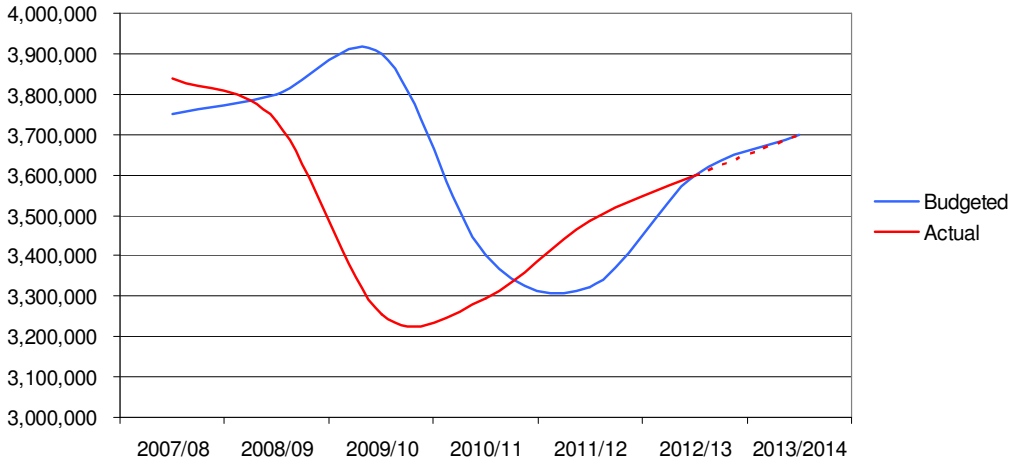
Sales tax revenue increased at a higher-than-budgeted rate in FY 2012-2013. We expect this trend to continue and budgeted accordingly in FY 2013-2014.



Room Occupancy Tax

Room Occupancy Tax, also known as Transient Occupancy Tax or "TOT," is included in the tax calculation paid for room rentals, such as hotel rooms, in the unincorporated areas of Mendocino County. This revenue source is projected to continue to grow at a slower rate than in pre-great recession years. The County continues to partner with local organizations and agencies to market our tourist destinations and is contributing approximately $325,000 toward these efforts in FY 2013-2014.

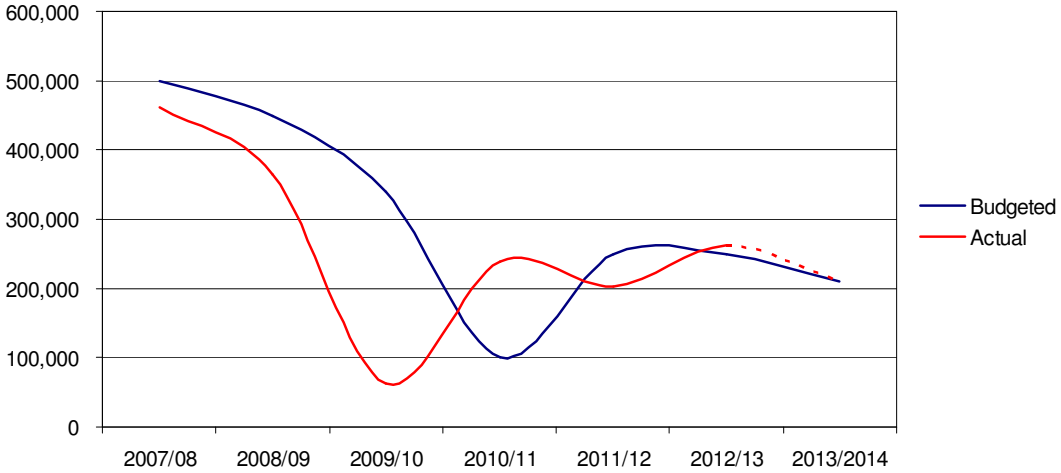
Room Occupancy Tax: Budget to Actual



Timber Yield Tax

In the FY 2013-2014 Budget, we continue to take a very conservative approach with more historical sources of County revenue. The recession brought the Timber Yield Tax to unprecedented low levels, and while FY 2012-2013 shows one time spike increase, we do not expect the Timber Yield Tax to reemerge as a major revenue stream in the foreseeable future.

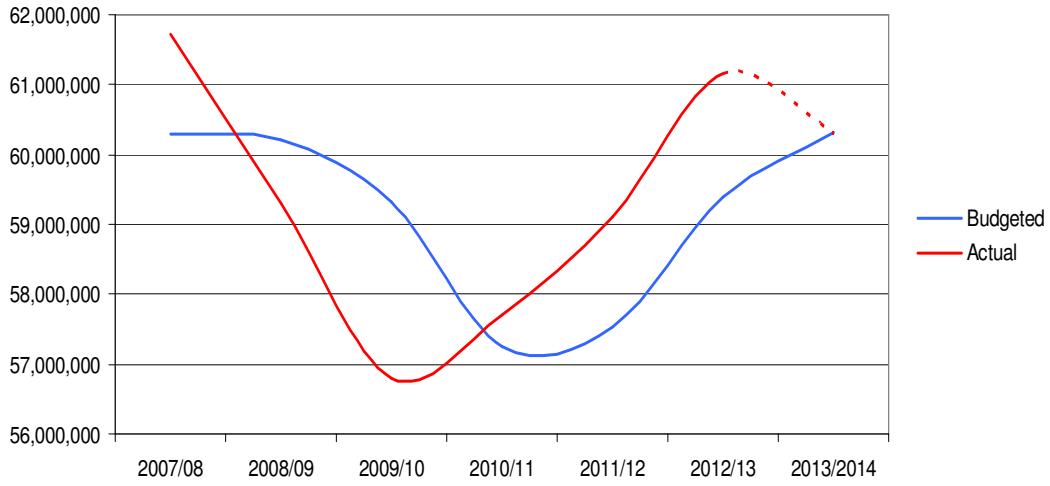
Timber Yield Tax: Budget to Actual



Budget Unit 1000 – Non Departmental Revenue

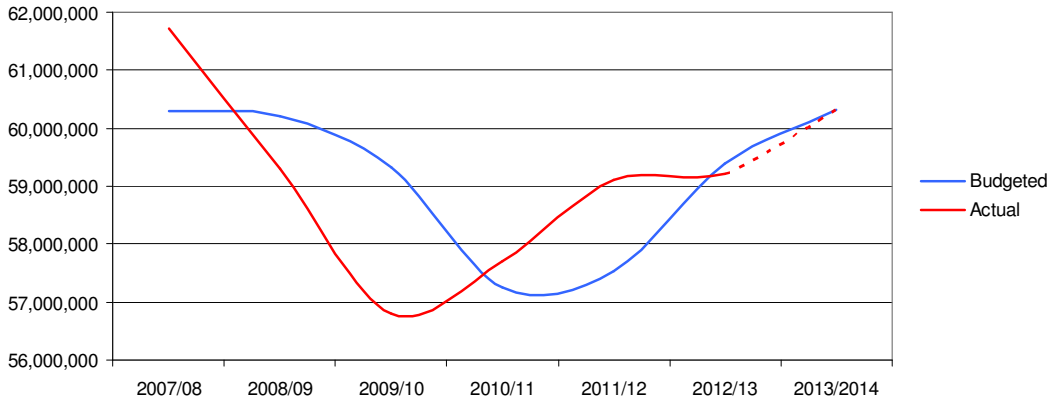
The County's Budget Unit (BU) 1000 is composed of the preceding revenue categories and several others such as Tobacco Settlement funds and interest income. Together, the funds represented in BU 1000 compose the discretionary General Fund revenues for the County, and it is these revenues that the Board of Supervisors wields the highest degree of authority over. In FY 2012-13, BU 1000 had total budgeted revenue of $59.4 million. The actual amount received was $61.1 million. The difference is mainly due to one-time proceeds from the dissolution of Redevelopment, totaling $1,548,638 and $396,569 in Tobacco Settlement funding. Other revenue sources in this budget unit came in slightly higher or lower than budgeted, bringing the total overage to approximately $1.77 million, which has been placed into the County General Fund Reserve. Moving forward, it is anticipated that BU 1000 receipts will increase minimally, but be largely static.

Budget Unit 1000 Revenues: Budget to Actual



As a comparison, the following graph depicts what BU 1000 would have looked like had we not received the one-time proceeds totaling $1,945,207 from the dissolution of Redevelopment and Tobacco Settlement funding.

(Without One-Time Redevelopment and Tobacco Revenue)
Budget Unit 1000 Revenues: Budget to Actual



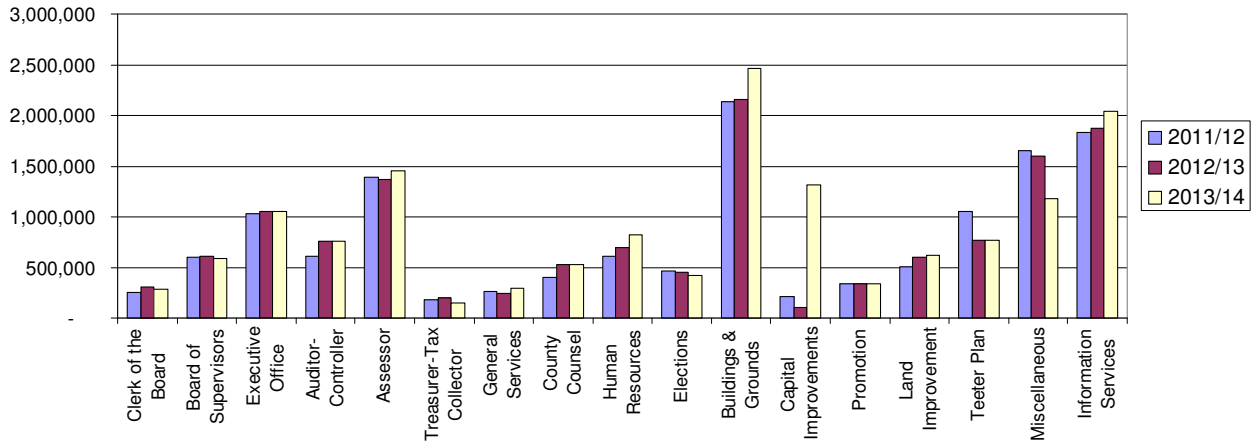
DEPARTMENT NET COUNTY COST ASSIGNMENTS

The Net County Cost, also referred to as County General Fund Contribution, is the amount of discretionary revenue allocated to a department. The Net County Cost is the cost to the County General Fund reflecting the total amount provided to a budget unit to cover their expenditures after deducting their expected reimbursements and other departmental revenues. The following graphs depict three-year comparisons of Net County Costs for each County department. The departments are grouped by functional service area.

General Government

The largest increase can be found in the Capital Improvements budget unit due to allocated funding for Capital Improvement projects that were deferred during the recession period.

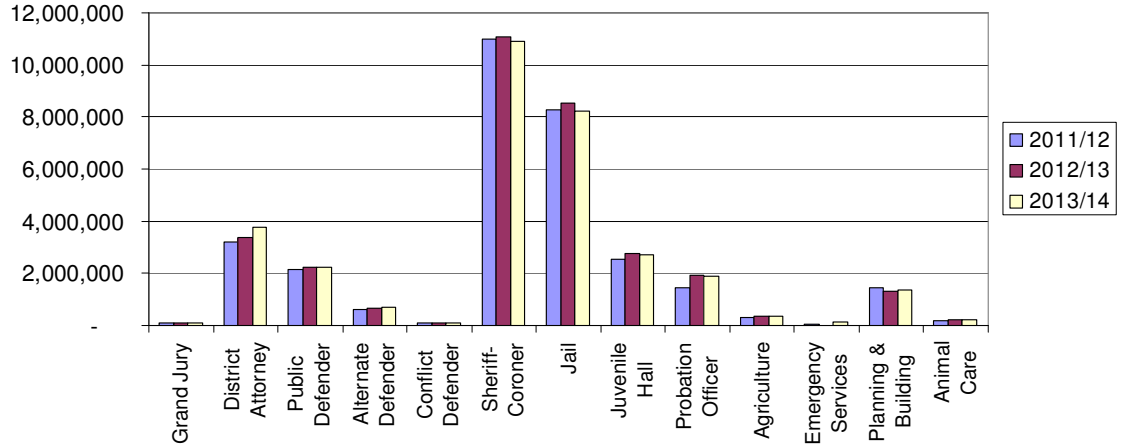
General Government 3-Year Net County Cost Comparison
County General Fund Contribution



Public Protection

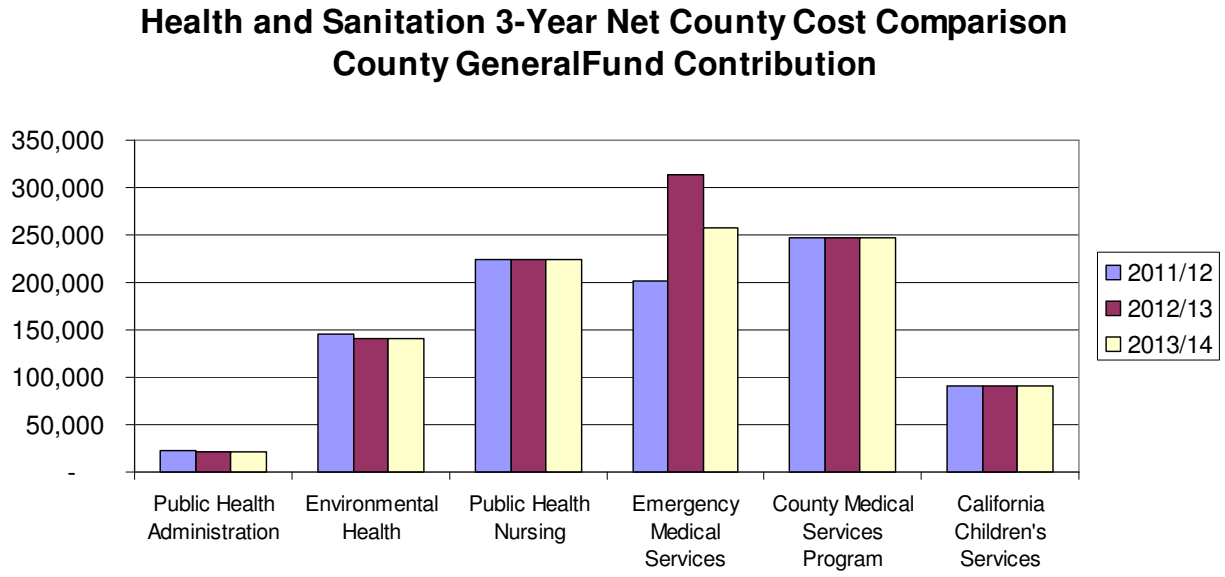
There are no major funding changes in Public Protection departments. Each department was funded as requested.

Public Protection 3-Year Net County Cost Comparison
County General Fund Contribution



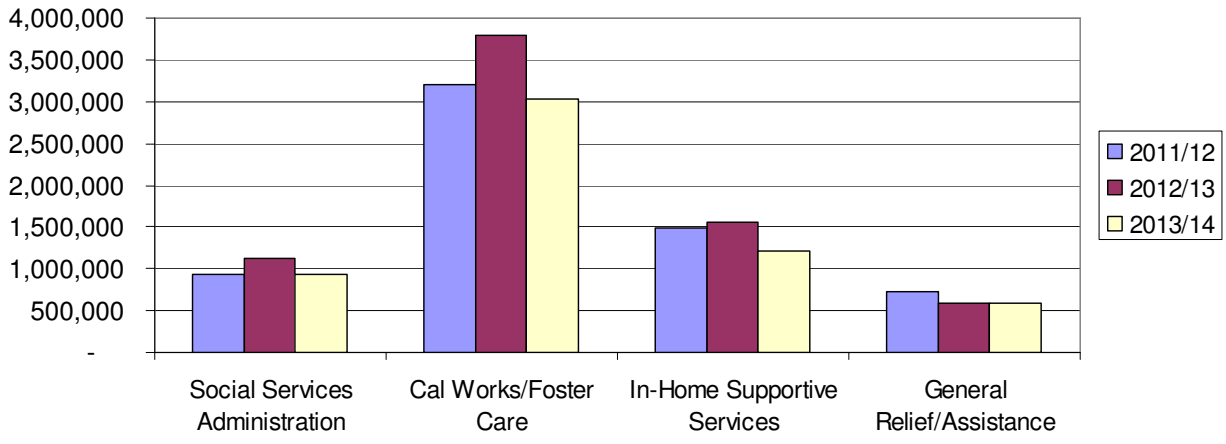
Health and Sanitation

There was an 18% decrease to the Emergency Medical Services budget unit due to an insurance adjustment and adjustment for one-time expenses that were included in the prior budget year.



Public Assistance

The reduction to the Net County Cost assignments in Social Services Administration, Cal Works/Foster Care, and In-Home Support Services are each due to decreased insurance costs and increases in budgeted departmental revenue.

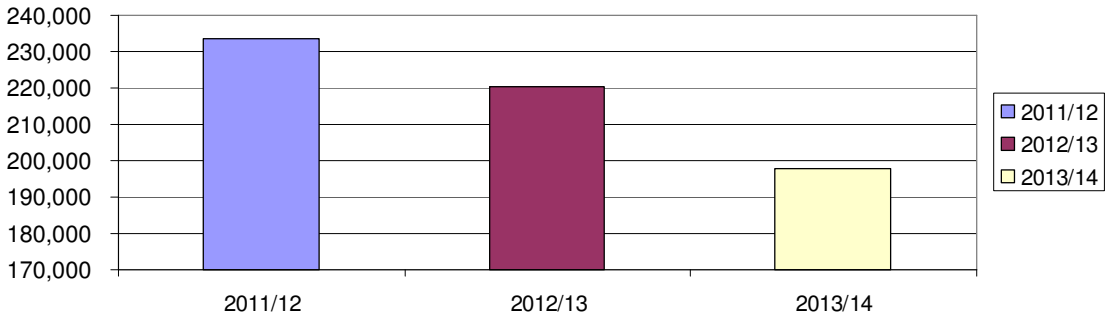


Education

The reduction to the Farm Advisor's budgeted Net County Cost is due to a reduction in insurance costs and a decrease in staffing costs due to newly hired staff starting at a lower pay step.

Education 3-Year Net County Cost Comparison
County General Fund Contribution

Farm Advisor

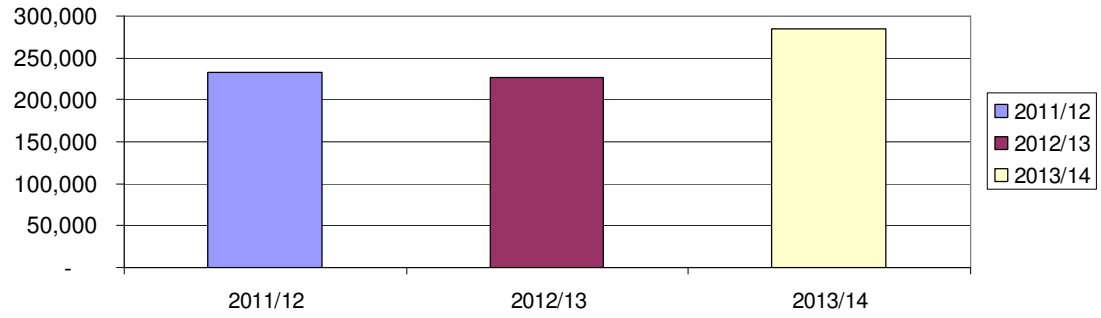


Recreation and Culture

The increase to the Museum's Net County Cost is additional funding for utility rate increases, intern fees, and funding to fill an additional position.

Recreation and Culture 3-Year Net County Cost Comparison
County General Fund Contribution

Mendocino County Museum



CAPITAL IMPROVEMENTS

The 2013-2014 Final Budget provides $3,524,847 for our Capital Improvement Plan to begin to address the priorities identified by the General Services Agency and the Board of Supervisors. Many of these projects are long overdue as major investment in capital maintenance and improvements ceased in 2006. The following page is a list of projects funded in the FY 2013-2014 Final Budget.

Budget Unit 1710 Capital Improvements 2013-2014

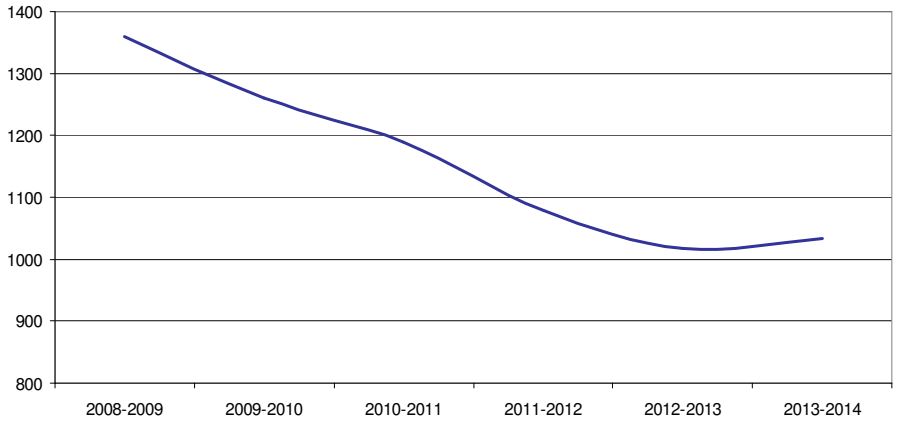
Project Number	Revenue Source	Project	Total Project Estimate
CI640	CMR	IT Room Dry Fire Suppression System	$ 20,000
CI664	DOT	Ukiah DOT Security Gate with Radio/Remote Access	$ 10,000
CI665	DOT	Ukiah DOT Web-Based Security System/Lighting	$ 30,000
CI666	DOT	Willits DOT Web-Based Security/Lighting	$ 20,000
CI620	HHSA	Avila Center Install Generator	$ 35,000
CI689	TX Collector	Install Emergency Exit Door	$ 50,000
CI677	CMR	UST Remediation for Fort Bragg and Willits	$ 50,000
CI676	CMR	ADA Items - Various Locations (Juv Hall/FB Justice Center)	$ 350,000
CI678	CMR	Garage UST Issue	$ 25,000
CI581	CMR	Phase II Move Sheriff Ev to GSA Print Shop/Garage - Carry Fwd frm FY11/12-MOVE 10	$ 24,756
CI594	CMR	GSA Warehouse Storage Bays	$ 10,000
CI646	PROP 40	Mill Creek Park New Bathroom Roof	$ 2,500
CI648	PROP 40	Low Gap Park Drains, Culverts, Shelter, Grills, Trash Receptacles	$ 22,100
CI649	PROP 40	Redwood Valley Park Fence Replacement and Backstops	$ 20,000
CI650	PROP 40	Bower Park New Road, Pathway, Culverts, Drains, Grills	$ 42,211
CI651	PROP 40	Indian Creek Park Signage and Grills	$ 2,000
CI636	SHERIFF	Sheriff Fencing/Security/Gun Storage at WISC Log Cabin	$ 120,000
CI679	CMR	Replace HVAC Units (25 yr+) in Various Facilities	$ 375,000
CI680	CMR	Replace Roof at Museum	$ 350,000
CI682	CMR	Roof Projects	$ 96,036
CI681	CMR	Update Property System (1/2 this FY)	$ 500,000
CI663	Juvenile Hall	Juvenile Hall Control Board Upgrades	$ 40,000
CI684	CMR	Jail Co-Ed Locker Room for Deputies	$ 40,000
CI656	HHSA	Public Health Trailer Move from Bush St. to Observatory Ave.	$ 6,000
CI630	DOT	Boonville DOT Yard Above-Ground Fuel Vault	$ 40,000
CI530	DOT	Ukiah Sign Shop Foundation Repair - Carry Forward from FY11/12	$ 35,000
CI683	CMR	Secure Parking Lot at Sheriff Admin	$ 40,000
CI633	SHERIFF	Sheriff Foundation for Tin Building (Carport)	$ 3,000
CI685	CMR	Animal Shelter - Replace Plastic Sheeting in Outdoor Kennel	$ 20,000
CI575	HHSA	Yokayo Parking Lots Sealing - Carry Forward from FY11/12	$ 65,000
CI625	HHSA	Yokayo Campus Car Cage Installation	$ 15,000
CI621	HHSA	WISC Reception Desk Ergo	$ 35,000
CI629	HHSA	Ukiah Veterans Services Office Storage Shed	$ 5,000
CI670	HHSA	Window Tinting at North and South Yokayo	$ 7,000
CI671	HHSA	Replace Front Awning at North and South Yokayo	$ 150,000
CI673	HHSA	Avila Center Build Records Room/Office Space and Phase 3 Fire Protection	$ 265,000
CI571	DOT	Ukiah Road Materials Covered Storage - Carry Forward from FY11/12	$ 25,000
CI642	CMR	Board of Supervisors Remodel Chambers	$ 5,000
CI674	SHERIFF	Install/Setup Refurbished 12x40 Modular Building	$ 10,000
CI638	PARKS	Parks Endowment	$ 6,000
CI686	CMR	Emergency Projects (CI-862130)	$ 50,000
		Deferred Maintenance	$ 600,000
		Roofs - Carryforward balance	$ 19,244
		Total CIP Projects BU 1710	$ 3,635,847

STAFFING LEVELS

During the FY 2013-2014 Final Budget hearing, the Board of Supervisors approved staffing adjustments as recommended by the Executive Office. A complete listing of the approved adjustments is included in the Position Allocation Table section of this document.

Historic staffing levels represented in the graph below reflect the number of allocated, filled positions as of the final pay period in the prior fiscal year. Since FY 2008-2009, staffing levels have declined as the County has made adjustments in order to maintain services while lowering costs due to the great recession. Over the past year, increases in staffing levels can be attributed to additional Public Safety positions as a result of the implementation of Public Safety Realignment (AB109). The net increase of 16 positions is mainly due to hiring in the Sheriff's Office, the Jail, and Mental Health due to the Community Corrections Partnership funding additional positions to provide AB109 related services.

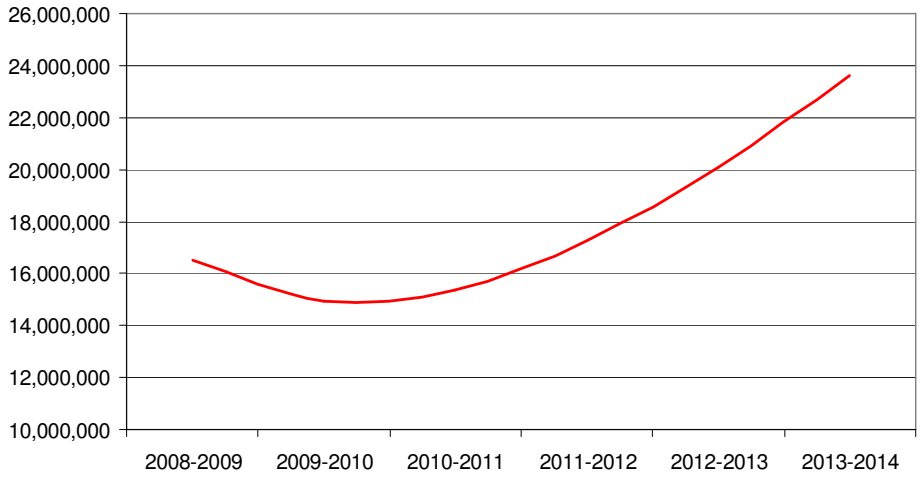
County of Mendocino Staffing Levels



RETIREMENT COSTS

The following graph depicts the increase in retirement costs to the County over the same period of time covered by the staffing level graph above. Even though the County has significantly reduced the number of staff over the last 5 years, our retirement costs continue to climb at a staggering rate.

County of Mendocino Retirement Costs



RECENT ACCOMPLISHMENTS

Increasing the General Fund Reserve Balance

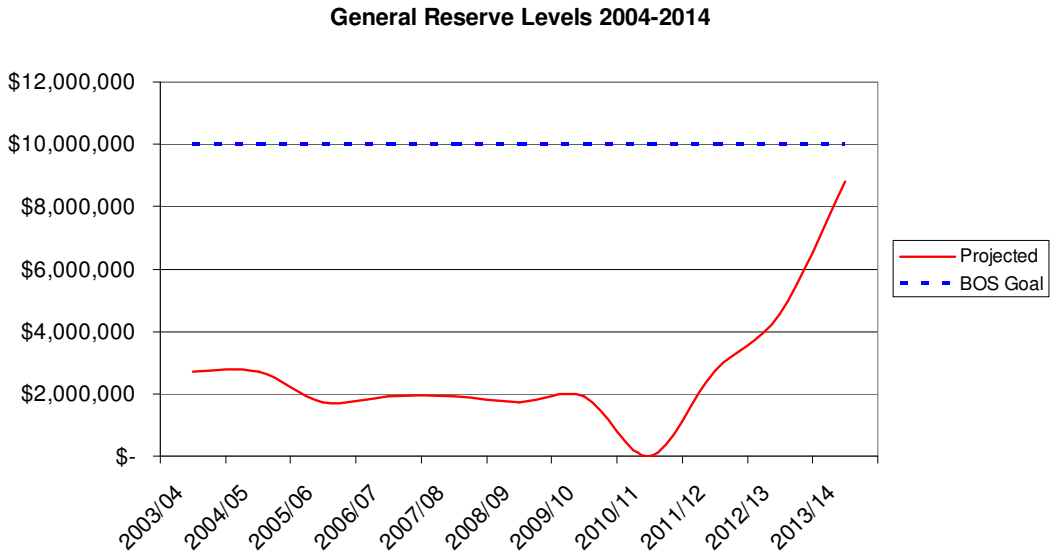
Over the past decade, the County's General Fund Reserve levels have been consistently under-funded and were even drawn down to zero during the height of the housing bubble. Throughout this period of time the County never achieved its own Board-directed level of reserves. Nationally accepted standards call for a reserve of between 8 and 15 percent of the General Fund, yet, the County had less than 2% across the entire General Fund when it was needed most. Since the end of FY 2010-2011, the County has placed one-time and unanticipated revenue into the General Reserve at the close of each fiscal year. At the end of FY 2012-2013, we were able to add $4,248,767 bringing the current balance to $8,790,508. This balance is nearing 90% of the $10,000,000 reserve level set by the Board of Supervisors in County Policy No. 32, "General Reserve and Contingencies". Having an adequate General Reserve is extremely important in the event of an emergency, for unanticipated costs, or should another state or federal financial crisis such as the recent great recession occur. Some of the major one-time and unanticipated revenue contributions to the General Fund Reserve include:

June 30, 2011
- $ 210,508 Current Secured and Unsecured Property Taxes
- $ 220,352 Forfeitures and Penalties –Harris Quarry Settlement
- $ 158,372 Vehicle License Fees
- $ 138,421 Timber Tax
- $ 56,567 Sale of Fixed Assets

June 30, 2012
- $ 468,107 Williamson Act Replacement Tax
- $ 457,230 Tobacco Settlement
- $ 374,601 Sale of Fixed Assets
- $ 233,307 Transient Occupancy Tax
- $ 262,707 Sales tax

June 30, 2013
- $ 1,548,638 Dissolution of Redevelopment
- $ 396,569 Tobacco Settlement
- $ 1,634,236 Carryover

The following graph depicts the historic level of funding in the Mendocino County General Reserve.



Credit Stabilization and Recovery

Another important accomplishment is the continued County credit stabilization and recovery as noted in the 2013 Fitch Report: Mendocino County Outlook Revised to Positive. A copy of the Fitch Rating Report is included in the County Overview Section of this document.

Public Budget Presentations

In the months of July and August, County Executive Office staff developed five County Recommended Budget presentations, each tailored to be of interest to the constituents of the five supervisorial districts. These presentations were hosted by local agencies, attended by the Supervisor representing the District, and presented by Chief Executive Officer Carmel J. Angelo and Assistant Chief Executive Officer Kyle C. Knopp. The presentations included general information about the County, such as unemployment levels and average wages, local Industry and major employers and taxpayers, how the County Budget is developed, the importance of building and maintaining a General Fund Reserve, and other items of specific interest to the constituents in the hosting supervisorial district. The following is a summary of the public budget presentations.

July 12, 2013 – 4th District Budget Presentation

- Supervisor: Dan Gjerde
- Presenters: Carmel J. Angelo, CEO and Kyle C. Knopp, Assistant CEO
- Host: League of Women Voters of Mendocino County (Jane Person, President)
- Venue: Fort Bragg Town Hall

The 4th District Budget Presentation was attended by approximately 45 people. Topics of interest to the 4th District constituents included an upcoming August meeting regarding the Westport Municipal Advisory Committee's appeal of the State Park's Dune Restoration Project on Haul Road. Additionally, there was great interest in a potential designation of the Jackson State Forest Demonstration Project as the primary location for an environmental impact review for a new commercial transfer station.

August 14, 2013 – 1st District Budget Presentation

- Supervisor: Carre Brown
- Presenters: Carmel J. Angelo, CEO and Kyle C. Knopp, Assistant CEO
- Host: Potter Valley Youth and Community Center (Camille Schraeder, Board Chair)
- Venue: Potter Valley United Community Methodist Church

The 1st District Budget Presentation was well attended, with approximately 50 people at the meeting. The topic of interest at this budget presentation was the East Side Potter Valley Road Project, a repaving project that is anticipated to begin in the next 2-3 years. Many members of the local Potter Valley community voiced displeasure at delays in the implementation, due to a lack of funding. Mendocino County Transportation Director Howard Dashiell responded to these comments with a detailed explanation of the circumstances surrounding the project.

August 15, 2013 – 3rd District Budget Presentation

- Supervisor: John Pinches
- Presenters: Carmel J. Angelo, CEO and Kyle C. Knopp, Assistant CEO
- Host: Healthy Start Family Resource Center of Laytonville (Jayma Shields, Coordinator)
- Venue: Harwood Hall

The 3rd District Budget Presentation was not as well attended, with about 15 people present. The event entailed a lively question and answer period among the small group of those who attended. A big focus was on economic development in rural parts of Mendocino County, as well as school attendance rates, after school programs, and how to attract more legitimate businesses to the area.

August 21, 2013 – 5th District Budget Presentation

- Supervisor: Dan Hamburg
- Presenters: Carmel J. Angelo, CEO and Kyle C. Knopp, Assistant CEO
- Host: Anderson Valley Community Services District (Valerie Hanelt, President)
- Venue: Boonville Fairgrounds Dining Hall

The 5th District Budget Presentation was attended by 20 people, and the question and answer period at the end of the presentation focused on increasing public safety services, as well as requests for more information regarding the County's new Mental Health Services agreements with Ortner Management Group and Redwood Management Group.

August 22, 2013 – 2nd District Budget Presentation

- Supervisor: John McCowen
- Presenters: Carmel J. Angelo, CEO and Kyle C. Knopp, Assistant CEO
- Host: Greater Ukiah Chamber of Commerce (Erica Banta, Director)
- Venue: Ukiah Veteran's Hall

The 2nd District budget presentation was attended by approximately 50 individuals and was hosted by the Greater Ukiah Chamber of Commerce. Chamber Director Erica Banta spoke to the new initiatives and direction she has planned for the Chamber in the coming year to continue growing strong and sustainable businesses within the Ukiah Valley. This budget presentation, which was the last in the series of five, included a lively interaction between the audience, County staff, and Supervisor McCowen regarding the County budget process, wages, and funding mechanisms for programs.

GOALS FOR FY 2013–2014 AND BEYOND

County Infrastructure

Many projects that are identified in the Capital Improvement Plan (CIP) have been funded in FY 2013-2014. Substantial progress must be made to perform capital maintenance in order to maintain existing County infrastructure, which is long overdue, and to complete new projects identified as priorities.

General Reserve

In accordance with Board direction and County Policy No. 32, "General Reserve and Contingencies", we will continue to build our General Fund Reserve with one-time and unanticipated revenue until we reach the designated level of $10,000,000.

Local Economy

We will continue to look for opportunities for economic growth, develop policies to support local businesses and community-based services, and continue to identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County.

Core Services

We will continue to support core services such as public safety and public health.

System Sustainability

We will continue to build the General Fund Reserve with one-time and unanticipated revenues, focus on debt mitigation and elimination, and to look beyond a 12 month horizon.

ITEMS OF INTEREST AND CONCERN

Continual monitoring of the State and Federal budgets during FY 2013-2014 will be key in maintaining the ground we have gained since the great recession. In doing so, we will be able to plan and take strategic action instead of having emergency reactions should the economy take a downward turn.

Public Safety Realignment, specifically the current direction to release additional prisoners to ease overcrowding and how that will affect us locally, is also a major concern.

Additional items warranting attention during the upcoming year include pension costs, the cost of implementation of the Affordable Care Act, and the cost of employee healthcare.

LONG TERM PLANNING

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on employee training and leadership.

The Mendocino County Board of Supervisors calendar for 2014 will include a series of four goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is a comprehensive set of long-term planning goals that will be the basis for future budget development and County operations.

CONCLUSION

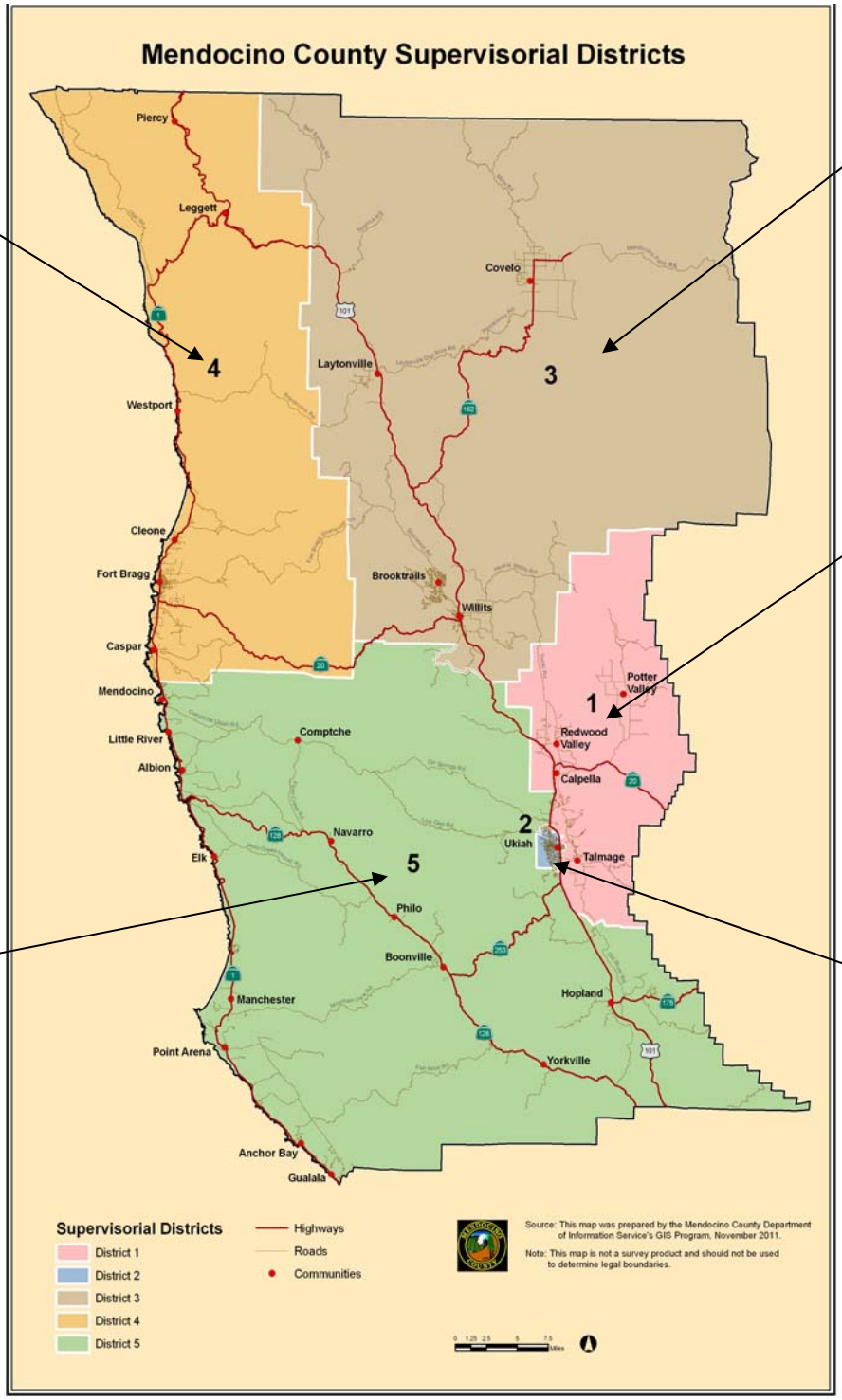
A fragile fiscal situation still exists as our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. So long as we continue to recognize this problem, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. We will continue to prioritize core services such as public safety and health services while looking for new ways of doing business to lower costs. We will continue to monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. We are beginning to see increases in sales and use tax, however, we must remember that the cost of doing business is rising at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.

MENDOCINO
1850
COUNTY

MENDOCINO COUNTY BOARD OF SUPERVISORS



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COUNTY ADMINISTRATION CENTER • 501 LOW GAP ROAD • ROOM 1010 • UKIAH, CALIFORNIA 95482
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COUNTY OF MENDOCINO **BOARD OF SUPERVISORS**

MISSION STATEMENT

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County.

The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

Goals to achieve our Mission Statement:

♦ To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.

♦ To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.

♦ To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.

♦ To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.

♦ To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long term economic viability of the County and its citizens.

Adopted August 19, 1999

By the Mendocino County Board of Supervisors

COUNTY OF MENDOCINO

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

OVERVIEW

Experience Mendocino County: Wilderness - Waves - Wineries

Mendocino County is located 115 miles north of San Francisco and is bordered by Sonoma County to the south, Humboldt County to North, Lake County to the east and the Pacific Ocean to the west. The County has a population of approximately 90,000 with about 16,000 people living in Ukiah, the largest city and the County seat. Mendocino County encompasses an area of over two million acres or approximately 3,500 square miles and is known for its redwood forests, rugged coastline, picturesque villages and award wining wineries. There are seven parks located throughout the County – each with its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources. A skateboard park and dog park have recently been added in Ukiah. Residents and visitors enjoy camping, fishing, and water sports at Lake Mendocino and Lake Pillsbury as well as throughout the coastal areas of Mendocino County. Combining the best of the outdoors with the finest aspects of living well, Mendocino County embodies the very best that California and Mother Nature have to offer.

County Structure

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the state. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare, and law enforcement, which are mandated, regulated, and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, and a museum.

Agricultural Production

2011 Million Dollar Crops

WINE GRAPES	$ 71,595,800
TIMBER	59,085,110
BARTLETT PEARS	8,477,900
CATTLE & CALVES	7,516,600
MILK	4,936,800
PASTURE	4,375,600
NURSERY	2,105,000
BOSC PEARS	1,831,300
RED PEARS	1,196,500
PASTURE, IRRIGATED	1,026,000



Source: Mendocino County 2011 Crop Report

Mendocino County's Major Taxpayers and Employment by Industry

2012-2013 Major Taxpayers

	Employer	Type of Business	Total Taxes Assessed	% of Total
1	PACIFIC GAS & ELECTRIC CO.	UTILITY	$2,176,125.98	1.88%
2	MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	570,909.10	0.49%
3	V C T USA, INC.	VINEYARD / WINERY	568,044.80	0.49%
4	MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	443,796.58	0.38%
5	PACIFIC BELL TELEPHONE CO.	COMMUNICATION	377,138.90	0.33%
6	GEORGIA PACIFIC CORPORATION	INDUSTRIAL SITE	348,316.44	0.30%
7	HERITAGE WINE, LLC	VINEYARD / WINERY	262,844.52	0.23%
8	HAWTHORNE TIMBER COMPANY	TIMBERLAND	224,978.38	0.19%
9	PEAR ORCHARD ASSOCIATES	SHOPPING CENTER	204,287.42	0.18%
10	SAFEWAY, INC.	GROCERY	172,640.68	0.15%

Source: County of Mendocino, Fiscal Year Ended June 30, 2013

Employment by Industry

	Average Annual Employment	Percentage of County Employment
Government	7,400	18.56%
Retail Trade	4,340	10.89%
Educational and Health Services	4,060	10.19%
Leisure and Hospitality	3,960	9.93%
Manufacturing	2,370	5.95%
Agriculture	1,690	4.24%
Professional and Business Services	1,590	3.99%
Construction, Natural Resources and Mining	1,350	3.39%
Finance, Insurance, Real Estate	1,110	2.78%
Wholesale Trade	710	1.78%
Transportation, Warehousing, Utilities	610	1.53%

Source: State of California, Employment Development Department June 2013 (unadjusted)

Historic County and City Population Levels

County Population

Mendocino County's population grew by 5% over the past ten years (2000 – 2010), which was slower than the state's rate of 14.6%. The projection to 2030 anticipates continued slower growth than that of the state as a whole with the county growing by only 8.8% over the next 20 years, compared to 27.4% in the state.

County Population

Year	County Population	1-year change	CA 1-year change
1991	81,213	n/a	n/a
1992	82,113	1.1 %	1.9 %
1993	82,691	0.7 %	1.4 %
1994	83,182	0.6 %	0.9 %
1995	83,554	0.4 %	0.6 %
1996	84,022	0.6 %	0.7 %
1997	84,807	0.9 %	1.2 %
1998	85,276	0.6 %	1.4 %
1999	85,515	0.3 %	1.5 %
2000	86,110	0.7 %	1.8 %
2001	87,115	1.2 %	2.1 %
2002	87,949	1.0 %	1.8 %
2003	88,654	0.8 %	1.7 %
2004	89,256	0.7 %	1.5 %
2005	89,597	0.4 %	1.3 %
2006	89,575	- 0.0 %	1.1 %
2007	89,513	- 0.1 %	1.0 %
2008	89,764	0.3 %	1.1 %
2009	89,938	0.2 %	1.0 %
2010	90,289	0.4 %	1.0 %
2020(p)	*92,528*	*0.2 %*	*1.3 %*
2030(p)	*98,212*	*0.6 %*	*1.1 %*

2010-11 Economic & Demographic Profile

City Population

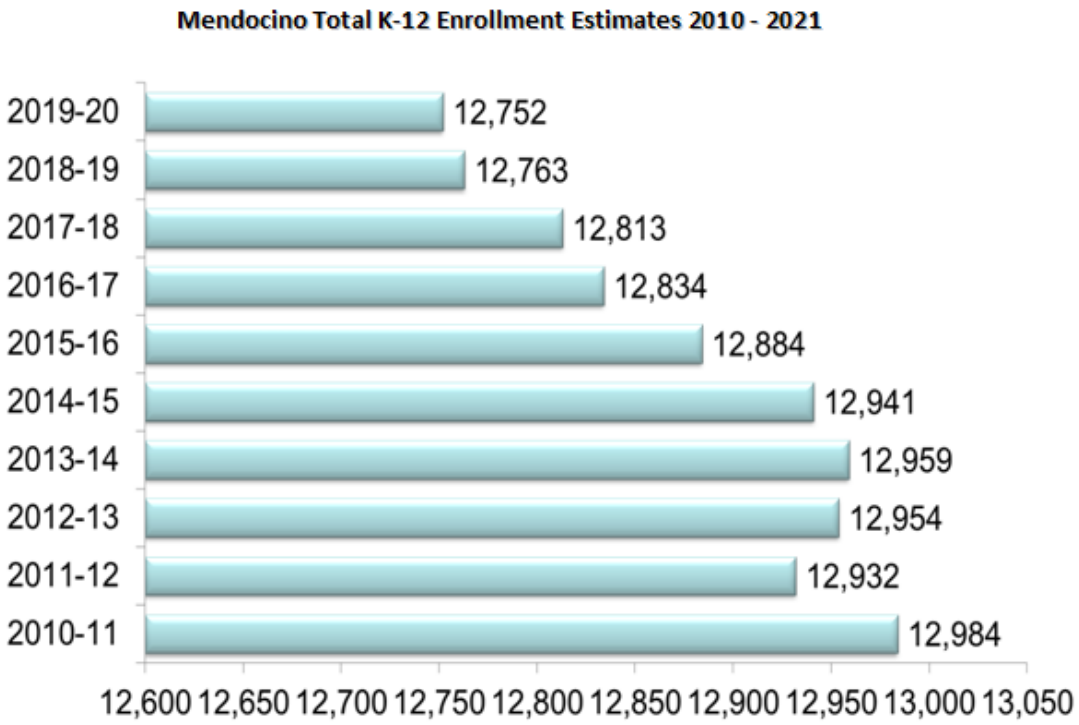
Of the four incorporated cities in Mendocino County, the city of Ukiah was the most populous, with 15,682 people in 2010. The city of Point Arena was the fastest growing city in the county, with an annual average population increase 0.5% between 2000 and 2010. The city of Willits was the only city in the county to experience no population increase, with an annual average population change of 0% during the same time.

City Population

Year	Fort Bragg	Point Arena	Ukiah	Willits
2000	6,802	473	15,480	5,074
2001	6,872	480	15,612	5,095
2002	6,903	481	15,714	5,108
2003	6,912	481	15,942	5,050
2004	6,902	483	15,921	5,035
2005	6,933	493	15,891	5,047
2006	6,897	495	15,804	5,027
2007	6,860	491	15,742	5,005
2008	6,859	491	15,690	5,008
2009	6,848	490	15,666	5,064
2010	6,855	491	15,682	5,069

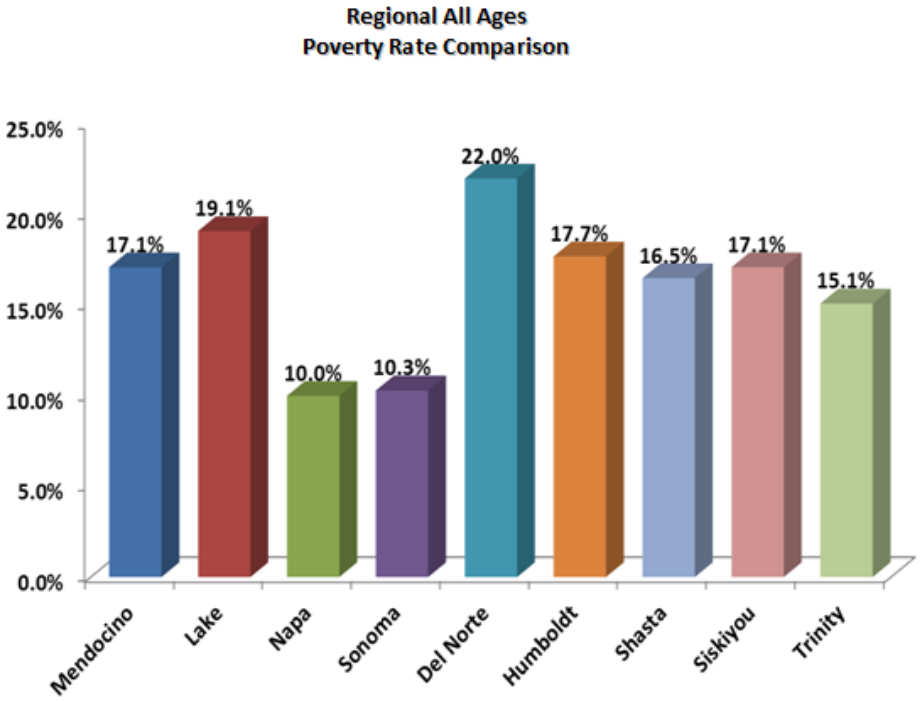
2010-11 Economic & Demographic Profile

Mendocino County Projected K -12 School Enrollment



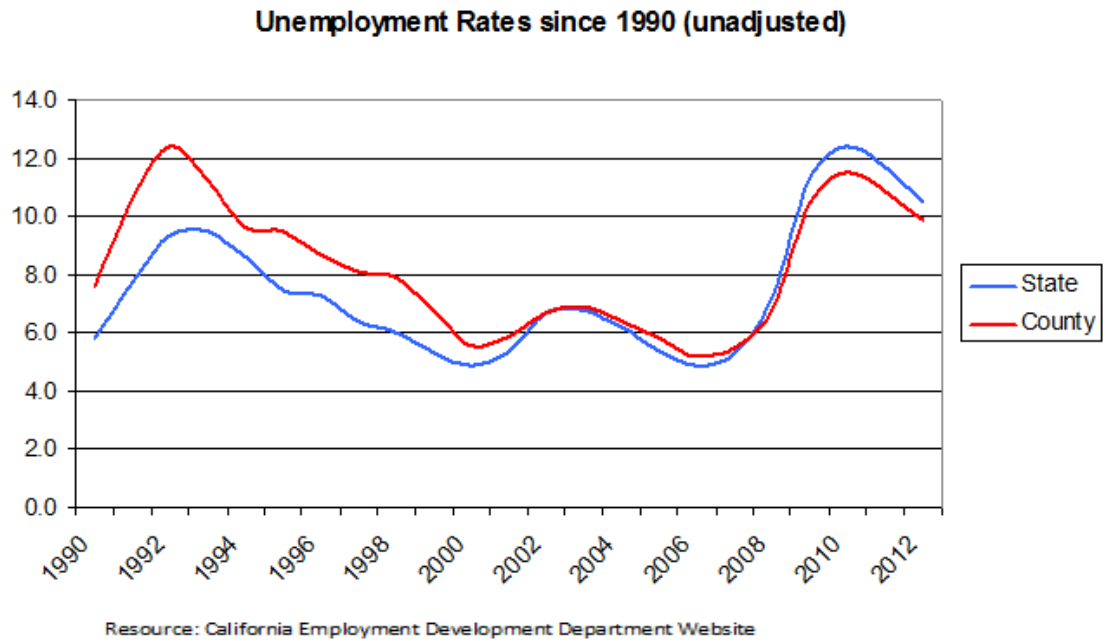
Source: California Department of Finance, Demographic Research Unit, Oct 2011

Regional Poverty Rates



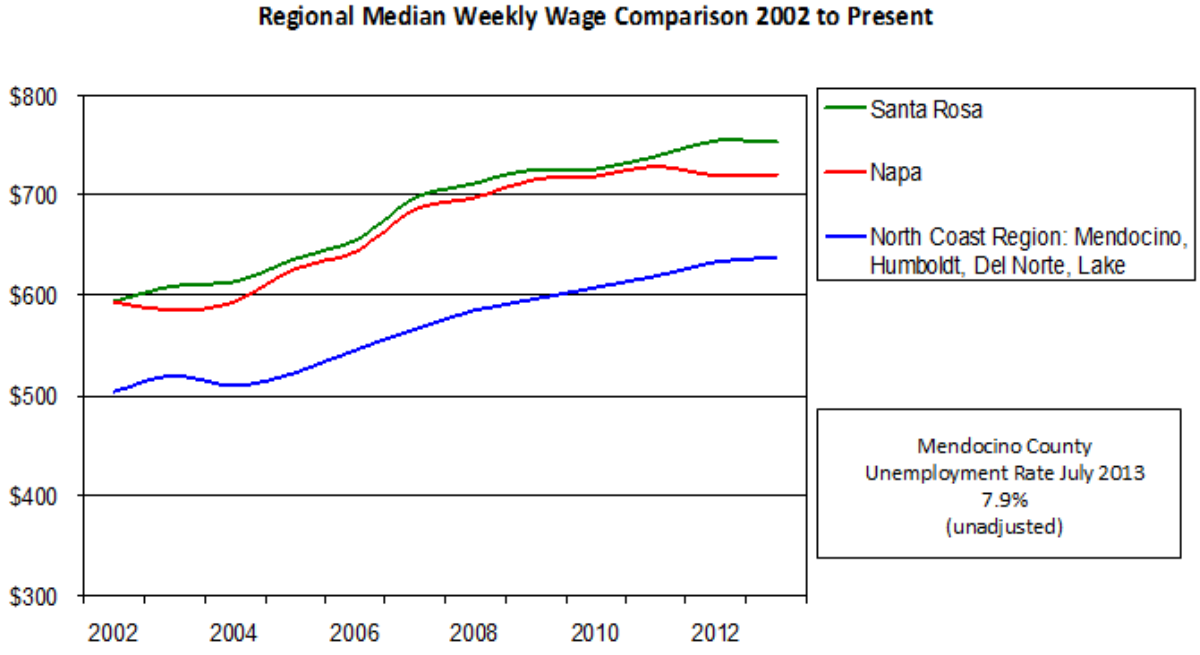
Source: Census ACS 2006-2010, DPO3

Historical Unemployment Rates

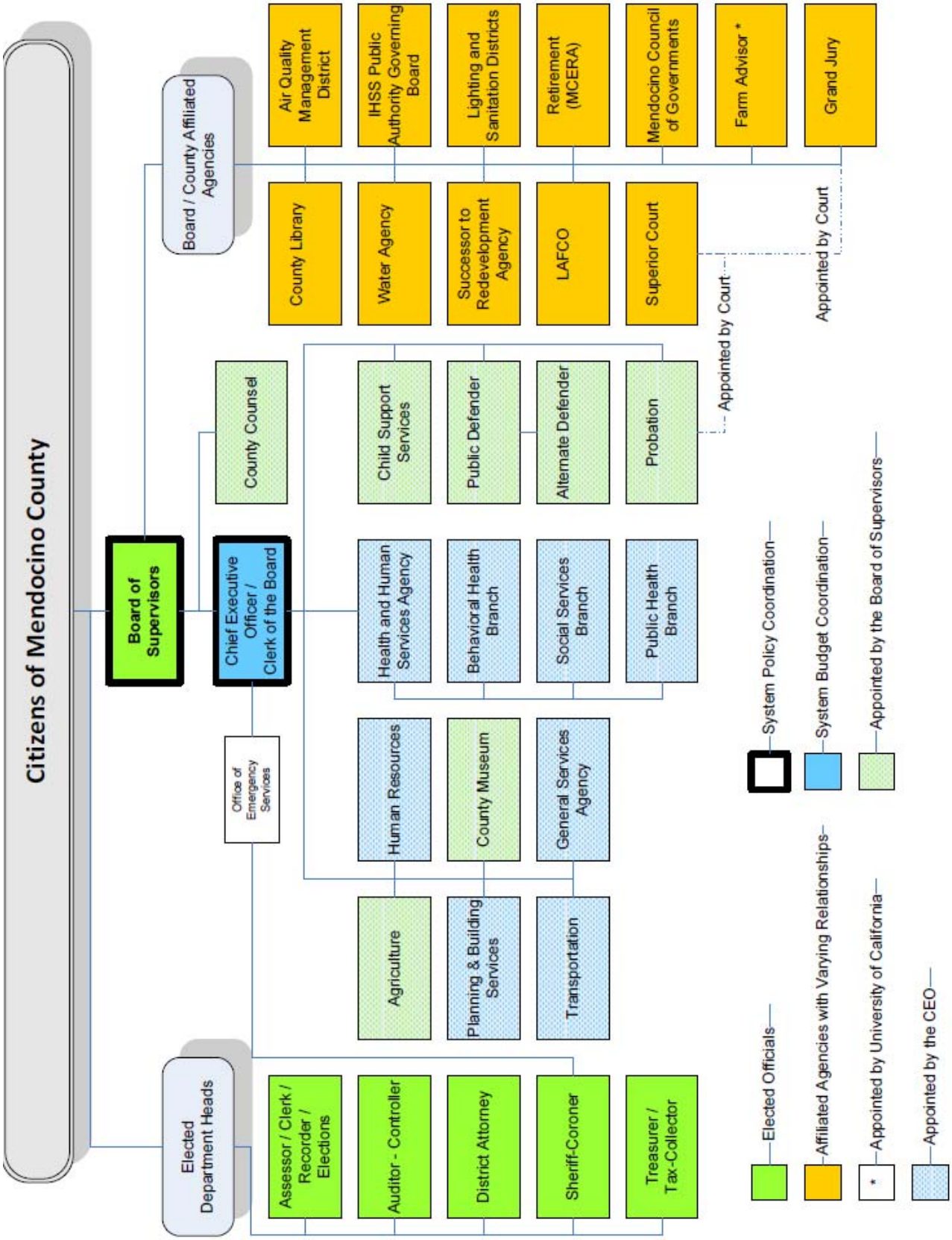


Resource: California Employment Development Department Website

Historical Weekly Wage Comparison



Resource: California Employment Development Department Website


Citizens of Mendocino County
Board of Supervisors
Chief Executive Officer / Clerk of the Board
County Counsel
Office of Emergency Services
Board / County Affiliated Agencies
Air Quality Management District
IHSS Public Authority Governing Board
Lighting and Sanitation Districts
Retirement (MCERA)
Mendocino Council of Governments
Farm Advisor *
Grand Jury
County Library
Water Agency
Successor to Redevelopment Agency
LAFCO
Superior Court
Appointed by Court
Appointed by Court
Child Support Services
Public Defender
Alternate Defender
Probation
Health and Human Services Agency
Behavioral Health Branch
Social Services Branch
Public Health Branch
Human Resources
County Museum
General Services Agency
Agriculture
Planning & Building Services
Transportation
Elected Department Heads
Assessor / Clerk / Recorder / Elections
Auditor - Controller
District Attorney
Sheriff-Coroner
Treasurer / Tax-Collector
System Policy Coordination
System Budget Coordination
Appointed by the Board of Supervisors
Elected Officials
Affiliated Agencies with Varying Relationships
Appointed by University of California
Appointed by the CEO

Mendocino County Officials

ELECTED OFFICIALS

Office	Name	Telephone Number
Supervisors		
1st District	Carre Brown	(707) 463-4221
2nd District	John McCowen	(707) 463-4221
3rd District	John Pinches, *Vice-Chair*	(707) 463-4221
4th District	Dan Gjerde	(707) 463-4221
5th District	Dan Hamburg, *Chair*	(707) 463-4221
Assessor-Clerk-Recorder	Susan Ranochak	(707) 463-4376
Auditor-Controller	Meredith Ford	(707) 234-6860
District Attorney	C. David Eyster	(707) 463-4211
Sheriff-Coroner	Thomas D. Allman	(707) 463-4411
Treasurer-Tax Collector	Shari Schapmire	(707) 234-6875

APPOINTED OFFICIALS

Department	Name	Telephone Number
Agriculture	Chuck Morse	(707) 463-4208
Air Quality Management District	Robert Scaglione	(707) 463-4354
Executive Office	Carmel J. Angelo	(707) 463-4441
Child Support Services	Bruce Mordhorst	(866) 901-3212
County Counsel	Thomas R. Parker	(707) 234-6885
Farm Advisor	Greg Giusti	(707) 463-4495
General Services Agency	Kristin McMenomey	(707) 234-6050
Library District	Mindy Kittay	(707) 467-2590
Museum	Alison Glassey	(707) 459-2736
Health and Human Services Agency	Stacey Cryer	(707) 472-2333
Human Resources Department	Tammi Weselsky, *Interim*	(707) 234-6600
Planning and Building Services	Steve Dunnicliff	(707) 234-6650
Probation Department	Albert “Buck” Ganter	(707) 234-6910
Public Defender	Linda Thompson	(707) 234-6950
Transportation Department	Howard Dashiell	(707) 463-4363

MENDOCINO COUNTY EMPLOYEE BARGAINING UNITS

- 101-SEIU (Service Employees' International Union, Local 1021): Various departments
- 202-DSA (Deputy Sheriffs' Association): Sheriff, Jail, District Attorney and Social Services
- 232-MCLEMA (Mendocino County Law Enforcement Management Group): Sheriff, Jail, District Attorney and Social Services
- 303-Management: Various departments
- 404-Confidential: Auditor, Executive Office, County Counsel, Human Resources and Retirement
- 611-Department Heads: Various departments
- 631-Unrepresented: Auditor, Executive Office, County Counsel, and Human Resources
- 714-MCPEA (Mendocino County Probation Employees Association): Juvenile Hall and Probation
- 715-MCPAA (Mendocino County Public Attorneys Association): Alternate Defender, Child Support Services, District Attorney, and Public Defender

MENDOCINO COUNTY EMPLOYEE BENEFITS FOR FISCAL YEAR 2013-2014

Health Insurance – Regular employees working 64 hours or more per pay period (and their qualifying dependents) are eligible for health insurance coverage; including medical, dental and vision insurance (75% of annual premium paid by County and 25% paid by the employee). Employees working less than 64 hours per pay period with a minimum of 16 hours per pay period are also eligible to participate in the Health Plan with the County/employee paid premium rate pro-rated based on the number of hours worked. Those employees enrolled in the County's Health Plan are also eligible to participate in the County's Wellness & Employee Assistance Programs, and receive Accidental Death & Dismemberment (AD&D) and term life benefits.
Supplemental coverage available includes voluntary life, AD&D, auto, home & pet insurance and retirement & financial planning resources.

Sick Leave – Regular employees are eligible for sick leave at the accrual rate of 4.616 hours per pay period for full-time employees and on a pro-rated basis for part-time employees working 20 or more hours per week.

Vacation – Employees working three years or less receive up to 10 days of paid vacation per year; maximum accrual of 240 hours. Employees working 8 years or less receive up to 15 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15 years or less receive up to 20 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15+ years receive up to 25 days of paid vacation per year; maximum accrual of 400 hours. Part-time employees receive vacation on a pro-rated basis.

Paid Holidays – Employees occupying a permanent full-time or permanent part-time position receive regular pay for 11 holidays.

Personal Leave – Employees receive paid personal time off ranging from 24 to 48 hours based on the employee's bargaining unit agreement.

Bereavement – Employees who suffer a death in their immediate family may be allowed to be absent with pay for up to 24 non-consecutive work hours to be used within thirty (30) calendar days of the death.

Catastrophic Leave – Employees may receive catastrophic leave which is funded through donations of compensatory leave hours (such as vacation and designated holiday leave hours) from employees. In order to qualify, the paid leave

must be due to verifiable, long-term catastrophic illness or injury which clearly disables the employee, the employee's spouse, parent, or child.

Retirement – County employee retirement benefits are administered by the Mendocino County Employees' Retirement Association which is a Public Retirement System governed by the County Employees Retirement Law Act of 1937. Depending on date of hire, benefits offered are as follows: General Members 2% @ 57 or 2.5% @ 67, Safety Members 3% @ 55 or 2.7% @ 57, and Probation Members 2% @ 50 or 2.7% @ 57 with benefit determined by membership date. The Retirement System is fully integrated with Social Security. Full time equivalent employees are eligible for and covered by Social Security.
The employer aggregate rate has increased from 23.57% of payroll to 25.65% of payroll for the year ending June 30, 2014. Employer rates are actuarially determined to provide for the balance of the contributions needed to fund the benefits promised (basic and cost of living), and the amortization of the unfunded actuarial accrued liability. The employers' rate is adjusted periodically to maintain the appropriate funding status of the plan.

Education, Training and Health Flex Benefit Program – Employees may receive funds to be used on specific education, training and health related benefits based on the employee's bargaining unit agreements.

Deferred Compensation Plans – The County offers a deferred compensation plan to which employees may elect to make contributions. A county match program is available to management and department head bargaining units.

Source: Mendocino County Human Resources

FitchRatings

FITCH AFFIRMS MENDOCINO COUNTY, CA'S POBS AT 'BBB+', OUTLOOK REVISED TO POSITIVE

Fitch Ratings-San Francisco-21 February 2013: Fitch Ratings takes the following actions on Mendocino County (the county), California:

--$79.6 million pension obligation refunding bonds (POBs), series 2002 affirmed at 'BBB+'.
--Implied general obligation (GO) rating affirmed at 'A-'.

The Rating Outlook is revised to Positive from Stable.

SECURITY

The POBs are an absolute and unconditional obligation of the county imposed by law, the payment of which is not limited to any special source of funds.

KEY RATING DRIVERS

CONTINUED FINANCIAL IMPROVEMENT: The Positive Outlook reflects improvements in the county's financial position following substantial expenditure reductions and management reforms over the last several years.

LONG-TERM ECONOMIC DECLINE: The county continues to face challenges from a long-term economic contraction that preceded the recent downturn. Employment levels have fallen each year over the past decade while population has stagnated. In addition, wealth and income levels remain well below state and national averages.

MANAGEMENT REFORMS: The county has made notable progress in addressing weaknesses cited in past reviews. Management has raised fund balance targets and established policies to help meet these new goals, updated treasury practices, and begun preparations for its first capital improvement plan in seven years.

MODERATE DEBT; ELEVATED PENSIONS: Overall debt levels are moderate but county long-term obligations are substantial due to pension funding requirements.

RATING SENSITIVITIES

IMPROVED FINANCIAL POSITION: A sustained record of surplus operations and enhanced financial flexibility will likely result in an upgrade in the near term.

CREDIT PROFILE

Mendocino County is located in northern California, along the Pacific coast, approximately 115 miles north of San Francisco. The county's estimated population of 88,000 is little changed from the 1990s and is dispersed across a land area larger than several states.

FINANCIAL IMPROVEMENT FOLLOWS CUTS

The county ended fiscal 2012 with strong operating results and appears well-positioned for fiscal 2013. Net operating surpluses after transfers for 2012 were equal to 5.3% of general fund spending, raising unrestricted fund balance to 9.4% of spending ($12.4 million). Year-end cash balances also rose substantially, from $11.5 million in 2011 to $21 million in 2012.

The county's strong performance in 2012 follows substantial expenditure reductions over the past

several years, primarily through workforce and payroll reductions. Workforce reductions have eliminated approximately one-fourth of the county's full-time employees over the past five years, while remaining employees have seen permanent wage cuts of 10% to 12.5%. In addition, the county has eliminated other post-employment benefits (OPEB) for current and retired employees.

Management projects further additions to fund balance in 2013, which Fitch considers reasonable given prior year expenditure reductions and revenue improvements through mid-year.

ECONOMIC WEAKNESS PERSISTS

The county continues to face a long-term economic contraction that dates from the late 1990s. Population growth has been very slow over this period and employment levels have dropped steadily. Tourism and wine production have provided some opportunities for growth, but overall employment levels fell by more than 10% over the past decade.

Unemployment rates for the county have generally tracked statewide averages and at 10.0% for 2012 unemployment was well above the national rate of 8.1%. Year-over-year employment growth was positive for the first half of 2012 followed by declines during the second half of the year, indicative of continuing employment challenges. Income and wealth indicators are weak at 70% to 85% of state and national averages.

Taxable assessed valuation (TAV) was relatively unaffected by the national housing boom and has been insulated from subsequent declines. TAV dropped by just 2.2% between 2010 and 2013 after many years of steady increases. The local housing market continues to struggle despite the county's favorable TAV performance. December 2012 home values reported by Zillow showed a 5.7% year-over-year decline as compared to a 9.3% increase for the state as a whole.

MANAGEMENT REFORMS

The county has made notable progress in addressing management weaknesses cited in prior rating reviews. The county adopted a revised fund balance policy in 2012 that increases reserve targets from 2% to 6.35% of general fund expenditures, or a minimum of $10 million. The new policy also provides a mechanism for incremental additions to reserves until targeted levels are reached. Fitch expects these actions to further boost unrestricted fund balances for the county over the next several years.

The county also made substantial revisions to its investment practices in 2012, diversifying investment categories, increasing credit quality, and reducing maturities in general. These actions appear likely to improve the county's ability to meet its chief investment goal of principal protection, and to better serve its cash management needs.

The county has been without a capital improvement plan since 2006, but has recently authorized the development of a new five-year plan as part of its budget process for fiscal 2014. The county faces a large backlog of capital projects due to spending deferrals during the recent downturn, but Fitch views renewed efforts to identify and prioritize capital needs as a positive development.

MODERATE DEBT; ELEVATED PENSION COSTS

Overall debt levels are moderate at $3,188 per capita or 2.8% of TAV. Amortization of direct debt is average with 55% of outstanding principle retired in 10 years. Management has no current plans for debt issuance apart from short-term cash flow borrowing. Amounts borrowed for such purposes declined by nearly one-third in fiscal 2013, providing further evidence of strengthened operations.

As of June 30, 2012, the Mendocino County Employees' Retirement Association had a funded ratio of 74%, or 67% under Fitch's alternate investment assumption of 7% returns. County contributions have increased by 63% over the past five years, largely due to lower than expected investment results.

Total pension costs, including POB debt service and pension contributions, have also accounted for

a growing share of governmental spending in recent years. Pension costs represented 9.3% of non-capital governmental expenditures in fiscal 2010 but rose to 12.1% in 2012. As overall governmental spending has declined (due largely to workforce and payroll reductions), such fixed costs have increased as a share of remaining expenditures. Total carrying costs for pensions, other post-employment benefits (OPEBs) and debt service were a somewhat high 16% of non-capital governmental expenditures in fiscal 2012, as compared to 12.3% in fiscal 2011.

The county began a phased elimination of OPEBs in 2010 and will have no related liabilities after the end of the current calendar year.

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Additional information is available at 'www.fitchratings.com'. The ratings above were solicited by, or on behalf of, the issuer, and therefore, Fitch has been compensated for the provision of the ratings.

In addition to the sources of information identified in Fitch's Tax-Supported Rating Criteria, this action was additionally informed by information from Creditscope, University Financial Associates, S&P/Case-Shiller Home Price Index, IHS Global Insight, Zillow.com, and National Association of Realtors.

Applicable Criteria and Related Research:
--'Tax-Supported Rating Criteria' (Aug. 14, 2012);
--'U.S. Local Government Tax-Supported Rating Criteria' (Aug. 14, 2012).

Applicable Criteria and Related Research:
Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=686015
U.S. Local Government Tax-Supported Rating Criteria
http://www.fitchratings.com/creditdesk/reports/report_frame.cfm?rpt_id=685314

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ALL TIMES. FITCH'S CODE OF CONDUCT, CONFIDENTIALITY, CONFLICTS OF INTEREST, AFFILIATE FIREWALL, COMPLIANCE AND OTHER RELEVANT POLICIES AND PROCEDURES ARE ALSO AVAILABLE FROM THE 'CODE OF CONDUCT' SECTION OF THIS SITE.

MENDOCINO
1850
COUNTY

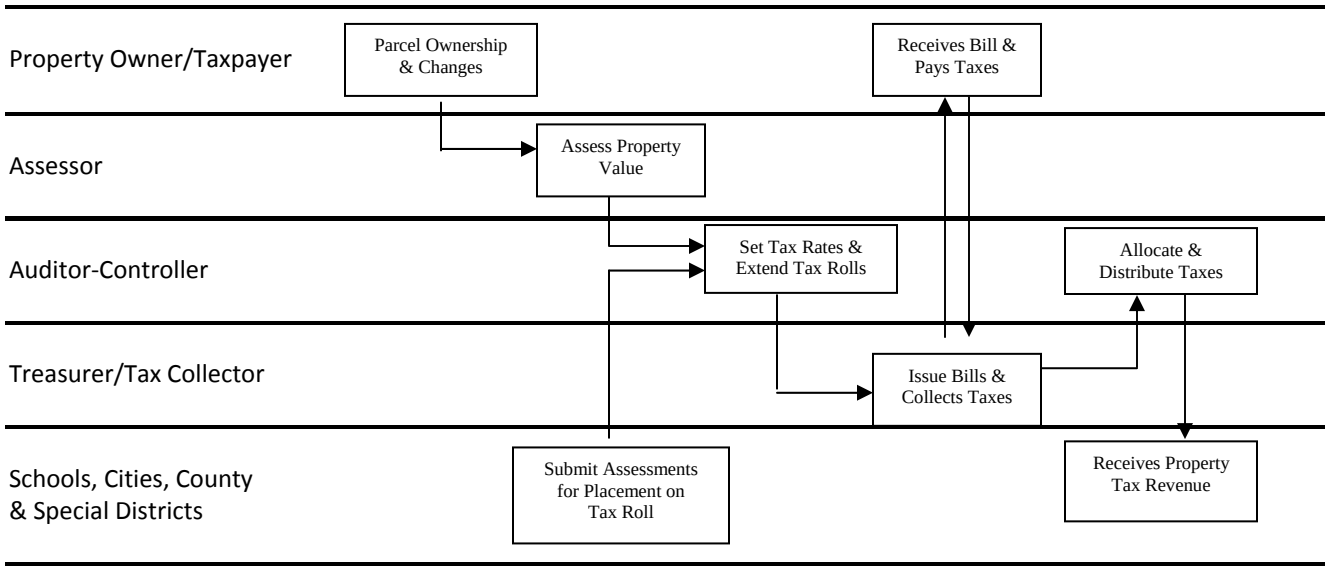
PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various county departments from the generation of property taxes through the distribution to local government agencies.

DIAGRAM DEPICTING THE FLOW OF THE PROPERTY TAX PROCESS



Proposition 13 - approved by California voters in 1978 - is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

PROPERTY TAX INFORMATION

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ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value. New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $114,634 or higher off assessed value of the home, depending upon the annual house income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 463-4311.

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EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are around 63,000 direct charges from 40 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES

The Tax Collector mails secured tax bills on or before October 31 each year. The bill may be paid in two installments. The first installment of taxes is due November 1 and delinquent after **December 10**. A 10% penalty attaches thereafter. The second installment is due February 1 of the following year and is delinquent after **April 10.** An additional 10% penalty and $20.00 cost charge attaches thereafter. Additional penalties accrue after June 30 of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10 the same year. The second installment shall become delinquent after April 10 of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: The Supplemental Tax Bill (Or Refund) Is In Addition To The Regular Property Tax Bill And Any Other Property Taxes Due On The Property.

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31. If unpaid, interest will start to accrue on November 1 at a rate of 1½% per month on the original tax amount until paid in full.

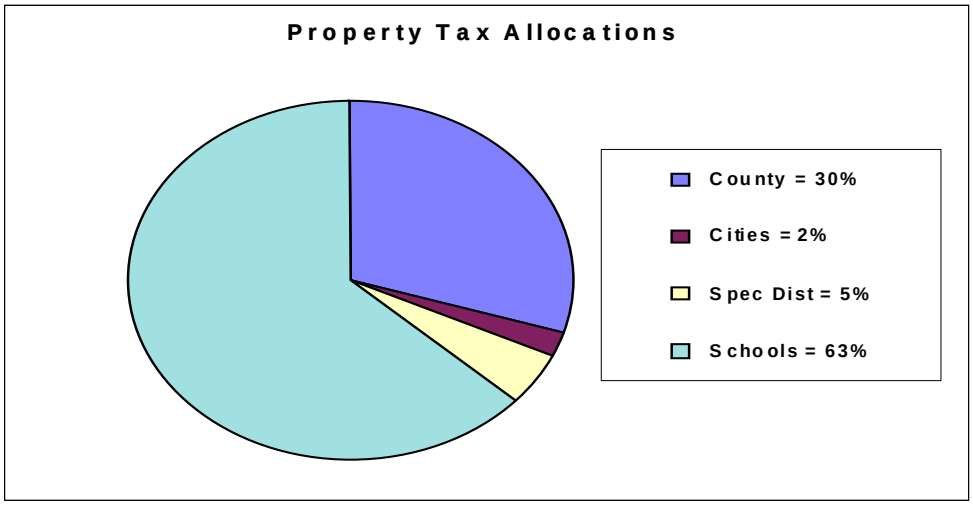
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1½% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



PROPERTY TAX INFORMATION

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HOW TO CALCULATE PROPERTY TAXES

The following example is a single-family home with a Homeowner's Exemption:

Property Value	$	375,000	
Homeowner's Exemption		(7,000)	
Net Assessed Value	$	368,000	
Applicable Tax Rate *	$	1.157	(per $100 assessed value)
Tax Due = $368,000 x .01157 =	$	4,257.76	($1.157 divided by 100)
Add special taxes or assessments	$	120.00	(Example is a fire charge - varies by district)
Net Tax Due	$	4,377.76	

***Applicable Tax Rate**

The applicable tax rate will vary by the location of the property: primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for 2013-14 is $1.157. This rate is broken down as follows:

$1.000	Countywide 1%
.133	Ukiah Lease Purchase (Ukiah Unified Bond)
.024	Mendocino College Bond
$1.157	Total Rate

MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS

The basic countywide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include Special Districts, Cities, School Districts and School District Bonds.

Mendocino County is divided into 261 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

Below is a listing of these school district primary tax area code designations, as well as the college district:

Tax Area Code Prefix	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College

076- ..... Fort Bragg Unified ..... College of the Redwoods
103- ..... Manchester Union Elementary ..... Sonoma Junior College
104- ..... Mendocino Unified ..... College of the Redwoods
105- ..... Leggett Valley Unified ..... College of the Redwoods
112- ..... Potter Valley Community Unified ..... Mendocino College
121- ..... Southern Humboldt (Piercy) Unified ..... College of the Redwoods
131- ..... Round Valley Unified ..... Mendocino College
153- ..... Willits Unified ..... Mendocino College
154- ..... Ukiah Unified ..... Mendocino College
155- ..... Laytonville Unified ..... Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2013-14 rates, and bond expiration dates (if available):

ENTITY	TAX BILL ABBREVIATION	2013-14 RATE	BOND EXPIRATION DATE
Arena Union Elementary School Bond	ARENA UNION ELEM	$ .016	2043
Anderson Valley Unified Bond	ANDERSON VALLEY UNIF	$ .057	
Fort Bragg Unified Bond	FT BRAGG UNIFIED BOND	$ .101	2047
Laytonville Unified Bond	LAYTONVILLE UNIF BOND	$ .074	2025
Mendocino Coast Hospital Bond	MENDOCINO COAST HOSP	$ .013	2030
Mendocino College Bond	MENDOCINO COLLEGE	$ .024	2031
Mendocino Unified Bond	MENDOCINO UNIF BOND	$ .081	2031
Point Arena Joint Union High School Bond	PT ARENA JT HIGH BOND	$ .020	2020
Redwoods Junior College Bond	REDWOODS JC BOND	$ .011	2028
Sonoma County Junior College Bond	SONOMA JC BOND	$ .019	2027
Southern Humboldt Unified Bond	SO HUMBOLDT UNIFIED	$ .060	
Ukiah Unified Bond	UKIAH UNIFIED BOND	$ .133	2032
Westport Water Bond	WESTPORT WATER BIR	$ .015	2016
Willits Unified Bond	WILLITS UNIFIED BOND	$ .062	2020

SPECIAL AND DIRECT ASSESSMENTS AND LEVIES

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charges.

Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

PROPERTY TAX INFORMATION

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DISTRICT	ADDRESS	CITY STATE ZIP	TELEPHONE
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-4022
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch Street	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch Street	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch Street	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-4969
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
*Gualala Sewer **	Contact County Auditor		463-4388
Hopland Fire (See Sanel Vly Fire)			
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	684-6244
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush Street	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
Secured Escaped Assmts by Year	Contact County Auditor		463-4388
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		463-4311
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

** Per Improvement Bond Act of 1915*

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IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted above. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

PROPERTY TAX RELIEF

The State of California administers two property tax assistance programs for senior citizens or blind or disabled persons:

- **Property Tax Assistance for Senior Citizens or Blind or Disabled Persons**

  The 2009/2010 State budget suspended funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law, which provides direct cash assistance. The Franchise Tax Board (FTB) will **not** be issuing Homeowner and Renter Assistance (HRA) Program Instruction booklets and will **not** accept HRA claims for the 2011 claim year or subsequent years. For the most current information on the HRA program, go to **www.ftb.ca.gov** and search for HRA.

- **Property Tax Postponement (PTP) for Senior Citizens or Blind or Disabled Persons**

  On February 20, 2009, the Governor signed Chapter 4, Statutes of 2009, which suspends the Senior Citizens' Property Tax Deferral Program. As a result of the program suspension, the Controller will no longer accept applications for property tax postponement.

  The State Controller's Office remains hopeful that the Legislature will restore this valuable program at some point in the future and will continue to work toward that end, recognizing that this assistance helps many vulnerable senior, blind, or disabled residents stay in their homes.

  For the most current information on the PTP program please call 1-800-952-5661 or visit the website **www.sco.ca.gov**.

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CONTACT INFORMATION

Mendocino County Assessor's Office
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 463-4311
Website: http://www.co.mendocino.ca.us/acr/
E-mail: acr@co.mendocino.ca.us

Mendocino County Auditor's Office
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 234-6860
Website: http://www.co.mendocino.ca.us/auditor/index.htm
E-mail: auditor@co.mendocino.ca.us

Mendocino County Clerk of the Board of Supervisors
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website: http://www.co.mendocino.ca.us/bos/index.html
E-mail: bos@co.mendocino.ca.us

Mendocino County Tax Collector's Office
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 234-6875
Website: http://www.co.mendocino.ca.us/tax/
E-mail: ttc@co.mendocino.ca.us

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COUNTY TAX RATES AND VALUATION
1980-2013

YEAR	FULL CASH VALUATION SECURED AND UNSECURED	ANNUAL PERCENTAGE INCREASE
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.32%
2012	9,909,829,138	-0.65%
2013	10,034,999,703	.11%

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TAX RATES ESTABLISHED BY
THE BOARD OF SUPERVISORS OF MENDOCINO COUNTY
FOR FISCAL YEAR 2013-14

Basic Tax Rate……$ 1.00

Unitary Debt Service……$ 0.259

OTHER VOTER APPROVED INDEBTEDNESS RATES

UNIFIED SCHOOL DISTRICT RATES

Ukiah Unified Bond	$	.133
Laytonville Unified Bond	$	.074
Mendocino Unified Bond	$	.081
Willits Unified Bond	$	.062
Fort Bragg Unified Bond	$	.101
Anderson Valley Unified Bond	$	.057
Southern Humboldt Unified Bond	$	.060

HIGH SCHOOL DISTRICT RATE

Point Arena Joint Union High School Bond	$	.020

ELEMENTARY SCHOOL DISTRICT RATE

Arena Union Elementary School Bond	$	.016

JUNIOR COLLEGE DISTRICT RATE

Sonoma County Junior College Bond	$	.019
Redwoods Junior College Bond	$	.011
Mendocino-Lake Community College Bond	$	024

SPECIAL DISTRICTS

Westport Water Bond	$	.015
Mendocino Coast Hospital Bond	$	.013

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

PROPOSITION 4 "GANN" APPROPRIATION LIMIT

The final pages of this section contain the FY 2013-14 Gann Spending Limits for the County of Mendocino as well as those lighting districts governed by the Mendocino County Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally receive from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources encompass non-departmental in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For the prior Fiscal Year, 2013-14, the County of Mendocino is approximately $19 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions in the 2nd Quarter of the Fiscal Year.

RESOLUTION NO. 13-090

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE COUNTY OF MENDOCINO FOR FISCAL YEAR 2013/14

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and

WHEREAS, Article XIII B of the California Constitution has been amended by Proposition 111 to change the price and population factors that may be used by local jurisdictions in setting appropriations limits.

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the County of Mendocino for fiscal year 2013/14 is set as follows:

COUNTY OF MENDOCINO
BASE YEAR STATEMENT OF APPROPRIATIONS LIMITATION
PROPOSITION 4 SPENDING LIMITATION – GANN
BASE YEAR 1978/79

Base Year 1978/79 determination of proceeds of taxes		$	10,311,837
Add:	Prorate portion of fund balance available at July 1, 1978 determined to be proceeds of taxes		918,282
Subtotal:	1978/79 Base Year Proceeds of Taxes	$	11,230,119
Add:	Application of appropriations limit adjustment factor At 6.71342 of Subtotal above		64,162,375
2012/13 Appropriations Limit from Proceeds of Taxes		$	75,392,494

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Pinches, and carried this 10th day of September, 2013, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

DAN HAMBURG, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
THOMAS R. PARKER, County Counsel

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

RESOLUTION NO. 13-089

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR SPECIAL DISTRICTS GOVERNED BY THE MENDOCINO COUNTY BOARD OF SUPERVISORS FOR FISCAL YEAR 2013/14

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and

WHEREAS, The County Auditor-Controller has determined the appropriations limit for fiscal year 2013/14.

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the Special Districts governed by the Mendocino County Board of Supervisors for fiscal year 2013/14:

Lighting Districts		2013/14 Appropriations Limit
Alexander Estates	$	38,343
Covelo Lighting		29,659
Fairview Acres Lighting		4,890
Hopland Lighting		21,698
Laytonville Lighting		13,592
Noyo Lighting		23,620
Oak Knoll Lighting		18,342
Riverwood Terrace Lighting		3,828
Ukiah Village Lighting		22,335
West Talmage Lighting		9,883

BE IT FURTHER RESOLVED that the supporting documentation will be maintained for sixty days in a public file in the Office of the County Auditor-Controller.

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Pinches, and carried this 10th day of September, 2013, by the following vote:

AYES: Supervisors Brown, McCowen, Pinches, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

APPROVED AS TO FORM:
THOMAS R. PARKER, County Counsel

DAN HAMBURG, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

PROPERTY TAX INFORMATION

SUSAN RANOCHAK, Assessor / County Clerk Recorder
SHARI SCHAPMIRE, Treasurer – Tax Collector
MEREDITH FORD, Auditor – Controller

County of Mendocino			
Proposition 4 - Gann Spending Limit			
Comparison with 2013-14 Estimated Proceeds of Taxes			
Gann Limit - 2013-14	(A)		75,392,494
2013-14 Estimated "Proceeds of Taxes" Per Recommended Budget (Nondepartmental Revenues/Teeter)			64,283,000
Less: Nondepartmental Revenues not considered to be 'proceeds of taxes" subject to Prop 4 limit			
State Other		130,000	
City Fines		0	
Federal Grazing Fees		0	
Federal Land In Lieu		480,000	
Refund Jury Fees		0	
Other Government Aid		0	
A-87 Cost Plan Charges		518,000	
Other		4,000	
Sales Tax - Public Safety		6,700,000	
Operating Transfer In		453,000	
Rents and Concessions		0	
Franchises		725,000	9,010,000
Adjusted Nondepartmental Revenues - "Proceeds"			55,273,000
Add: Property Taxes Allocated to Other County Depts.:			
County Library		0	
Special Districts		0	
Emergency Medical Services		173,034	173,034
Adjusted 2013-14 Estimated Proceeds of Taxes	(B)		55,446,034
Estimated 2013-14 Amount "Under" Gann Limit	(A - B)		19,946,460
Percentage: County "Proceeds of Taxes" vs. Gann Limit	(2)		73.54%
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State			
(2) For comparison purposes:			
2003-04 Percentage		78.72%	
2004-05 Percentage		77.99%	
2005-06 Percentage		77.96%	
2006-07 Percentage		79.79%	
2007-08 Percentage		81.88%	
2008-09 Percentage		81.08%	
2009-10 Percentage		82.23%	
2010-11 Percentage		82.98%	
2011-12 Percentage		80.84%	
2012-13 Percentage		78.43%	
2013-14 Percentage		73.54%	
Excel file: Gann Limit Calculation			

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
All Funds Summary
BOS Adopted Budget Fiscal Year 2013-14

	Total Financing Sources				Total Financing Uses		
Fund Name	Fund Balance Undesignated at June 30,2013	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Governmental Funds:							
County General Fund	6,798,242	0	157,072,646	163,870,888	161,504,817	2,366,071	163,870,888
Special Revenue Funds	11,750,908	0	54,809,023	66,559,931	62,265,573	4,294,358	66,559,931
Capital Projects Funds	(9,577)	0	250,000	240,423	250,000	(9,577)	240,423
Debt Service Funds	8,109,861	0	9,896,748	18,006,609	9,838,896	8,167,713	18,006,609
Total Governmental Funds	26,649,435	0	222,028,417	248,677,852	233,859,286	14,818,566	248,677,852
Other Funds:							
Internal Service Funds	6,614,393	0	17,593,155	24,207,548	21,344,266	(3,751,111)	17,593,155
Special Districts	1,090,542	0	1,130,358	2,220,900	1,015,265	1,205,635	2,220,900
Total Other Funds	7,704,935	0	18,723,513	26,428,448	22,359,531	(2,545,476)	19,814,055
Total All Funds	34,354,369	0	240,751,930	275,106,299	256,218,817	12,273,090	268,491,907

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Governmental Funds Summary
BOS Adopted Budget For Fiscal Year 2013-14

	Available Financing				Requirements		
County Funds	Fund Balance Undesignated at June 30,2013	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
County Operating Funds:							
1100 County General Fund	6,798,242	0	157,072,646	163,870,888	161,504,817	2,366,071	163,870,888
Total General Fund	6,798,242	0	157,072,646	163,870,888	161,504,817	2,366,071	163,870,888
Special Revenue Funds							
1200 Road Fund	4,893,270		23,560,680	28,453,950	27,576,007	877,943	28,453,950
1201 Accumulated Capital Outlay Fund	155,340		3,707,603	3,862,943	3,635,847	227,096	3,862,943
1202 Landfill Closure Fund	0		447,500	447,500	694,724	(247,224)	447,500
1205 Library Fund	1,131,060		2,599,702	3,730,762	2,728,251	1,002,511	3,730,762
1206 Fish and Game Fund	111,320		32,250	143,570	100,745	42,825	143,570
1207 Special Aviation Fund-Round Vly	61,566		20,000	81,566	20,000	61,566	81,566
1208 Special Aviation Fund-Little River	68,495		20,000	88,495	20,000	68,495	88,495
1210 Supplemental Law Enforcement Fund	41,365		109,198	150,563	134,348	16,215	150,563
1211 Probation COPS AB1913/CPA	150,663		251,172	401,835	376,633	25,202	401,835
1213 Animal Care Mobile Spay & Neuter Prog	46,774		25,000	71,774	24,963	46,811	71,774
1214 Museum Bookstore	12,746		20,300	33,046	20,000	13,046	33,046
1215 Museum Special Projects	21,482		50,500	71,982	50,000	21,982	71,982
1216 Sheriff Special Projects	60,549		30,000	90,549	30,000	60,549	90,549
1217 Recorder's Modernization	99,856		79,900	179,756	54,000	125,756	179,756
1218 Micrographics	0		84,416	84,416	84,416	0	84,416
1220 Assessor Property Characteristics Prog	80,848		14,200	95,048	105,709	(10,661)	95,048
1221 Mental Health	4,288,163		20,327,016	24,615,179	20,353,278	4,261,901	24,615,179
1222 General Plan Update	527,413		44,400	571,813	94,959	476,854	571,813
1223 Mental Health Services Act	0		3,385,186	3,385,186	6,161,693	(2,776,507)	3,385,186
Total Special Revenue Funds	11,750,908	0	54,809,023	66,559,931	62,265,573	4,294,358	66,559,931
Capital Projects Fund:							
1300 Capital Projects	(9,577)	0	250,000	240,423	250,000	(9,577)	240,423
Total Capital Projects Fund	(9,577)	0	250,000	240,423	250,000	(9,577)	240,423
Debt Service Funds:							
1400 Debt Service Fund	2,122,551	0	1,874,174	3,996,725	1,899,447	2,097,278	3,996,725
1410 Pension Obligation Bonds Fund	5,951,451	0	7,992,574	13,944,025	7,909,449	6,034,576	13,944,025
1420 County Redevelopment Agency	0	0	0	0	0	0	0
1421 County RDA Increment/Debt Service	0	0	0	0	0	0	0
1422 County RDA Housing Component	0	0	0	0	0	0	0
1430 County RDA Successor	(9,669)	0	30,000	20,331	30,000	(9,669)	20,331
1431 Successor Tax Incr/Debt Svc	44,770	0	0	44,770	0	44,770	44,770
1432 County RDA Successor Housing	758	0	0	758	0	758	758
Total Debt Service Funds	8,109,861	0	9,896,748	18,006,609	9,838,896	8,167,713	18,006,609
Total Governmental Funds	26,649,435	0	222,028,417	248,677,852	233,859,286	14,818,566	248,677,852
2013-14 Appropriations Limit	75,392,494						
Appropriations Subject to Limitations	55,446,034						

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Fund Balance ~ Governmental Funds
As of June 30, 2013

County Funds	Estimated Fund Balance Per Auditor at June 30, 2013	Less: Portion Reserved Designated at June 30			Fund Balance Available to Finance Current Year Budget
		Encumbrance	General and Other Reserves	Designations	
(1)	(2)	(3)	(4)	(5)	(6)
General Fund					
1100 County General Fund	17,486,945	507,219	4,622,473	5,559,010	6,798,242
Total General Fund	17,486,945	507,219	4,622,473	5,559,010	6,798,242
Special Revenue Funds					
1200 Road Fund	5,482,339	0	589,069	0	4,893,270
1201 Accumulated Capital Outlay Fund	173,290	17,950	0	0	155,340
1202 Landfill Closure Fund	3,073,156	0	0	3,073,156	0
1205 Library Fund	1,149,072	0	180	17,832	1,131,060
1206 Fish and Game Fund	111,320	0	0	0	111,320
1207 Spec Aviation Fund-Round Valley	61,566	0	0	0	61,566
1208 Spec Aviation Fund-Little River	68,495	0	0	0	68,495
1210 Supp Law Enforcement Fund	41,365	0	0	0	41,365
1211 Probation COPS AB1913/CPA	150,663	0	0	0	150,663
1213 Animal Care Mobile Spay Prog	46,774	0	0	0	46,774
1214 Museum Bookstore	12,746	0	0	0	12,746
1215 Museum Special Projects	21,482	0	0	0	21,482
1216 Sheriff Special Projects	60,549	0	0	0	60,549
1217 Recorder's Modernization	99,856	0	0	0	99,856
1218 Micrographics Fund	0	0	0	0	0
1220 Assessor Property Characteristics	80,848	0	0	0	80,848
1221 Mental Health Fund	4,918,444	172	0	630,109	4,288,163
1222 General Plan Update Fund	527,413	0	0	0	527,413
1223 Mental Health Services Act	6,091,916	0	0	6,091,916	0
Total Special Revenue Funds	22,171,292	18,122	589,249	9,813,013	11,750,908
Capital Project Fund					
1300 Capital Projects	(9,577)	0	0	0	(9,577)
Total Capital Projects Fund	(9,577)	0	0	0	(9,577)
Debt Service Funds					
1400 Debt Service Fund	2,122,551	0	0	0	2,122,551
1410 Pension Obligation Bonds Fund	5,951,451	0	0	0	5,951,451
1420 County Redevelopment Agency	0	0	0	0	0
1421 County RDA Tax Incr/Debt Svc	0	0	0	0	0
1422 County RDA Housing Element	0	0	0	0	0
1430 County RDA Successor	(9,669)	0	0	0	(9,669)
1431 Successor Tax Incr/Debt Svc	44,770	0	0	0	44,770
1432 County RDA Successor Housing	758	0	0	0	758
Total Debt Service Funds	8,109,861	0	0	0	8,109,861
Total Governmental Funds	47,758,520	525,341	5,211,722	15,372,023	26,649,435

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds for Fiscal Year 2013-14

Description - Purpose	Reserve/ Designated Balance as of June 30, 2013	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund						
General Reserves	4,541,741				4,248,767	8,790,508
Reserve for Inventory	76,523					76,523
Reserve for Imprest Cash	4,209					4,209
Designated for General Plan Update	791,586				95,000	886,586
Designated for IHSS - Social Services	0					0
Designated for Spay & Neuter Program	94,837					94,837
Designated for Child Car Seat Program	5,854					5,854
Designated for Public Health Automation	56,024					56,024
Designated for AODP - County Alcohol Fund	187,411					187,411
Designated for Public Health - CCS Travel	8,577					8,577
Designated for AODP - Alcohol Abuse Education	103,051		99,089			3,962
Designated for AODP - Drug Abuse Education	92,061					92,061
Designated for Environmental Health - REHIT Program	279,862		199,930			79,932
Designated for Solid Waste - Landfill Remediation	0					0
Designated for Animal Care - Animal Rescue	154,725					154,725
Designated for CEO - Title III Forestry	0					0
Designated for Sheriff Crime Prevention	0					0
Designated for PH Nursing - Targeted Case Mgmt Audit	329,943					329,943
Designated for Environ Health - Nuisance Enforcement	0					0
Designated for Sheriff Vehicle Replacement	74,299					74,299
Designated for Sheriff Off Highway License Fees	5,221					5,221
Designated for Sheriff Warrant System Update	99,227					99,227
Designated for Sheriff Civil Automation	45,178					45,178
Designated for Sheriff SAR Forest Service Title III	18,279					18,279
Designated for Sheriff 11470.2 Funds	766,457		766,457			0
Designated for Social Services - CalWorks/AS/Fam Conn	995,633					995,633
Designated for Social Services - CSOC DSS	1,257,968		912,220			345,748
Designated for Agriculture Technology Program	1,882					1,882
Designated for Juvenile Probation Services	190,936					190,936
Total General Fund	10,181,483	0	1,977,696	0	4,343,767	12,547,555
Special Revenue Funds						
Road Fund						
Reserve for Inventory	589,019					589,019
Reserve for Imprest Cash	50					50
Designated for Capital Outlay	0					0
Designated for Transportation Operations	0					0
Landfill Closure						
Designated for Solid Waste - Landfill Closure	3,073,156					3,073,156
Library Fund						
Designated for Library Operations						0
Designated for Library Operations - Ukiah Branch	8,247					8,247
Designated for Library Operations - Fort Bragg Branch	2,260					2,260
Designated for Library Operations - Willits Branch	7,325					7,325
Reserve for Imprest Cash	180					180

County of Mendocino
State of California
Details of Provisions for Reserves/Designations by Governmental Funds for Fiscal Year 2013-14

Description - Purpose	Reserve/ Designated Balance as of June 30, 2013	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year
		Recommended	Adopted BOS	Recommended	Adopted	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Mental Health Fund						
Designated for Proposition 63 MH Services Act	4,234,066					4,234,066
Designated for MHSA Prudent Reserve	1,857,850					1,857,850
Designated for CONREP	80,604					80,604
Designated for MH Audit Adjustment	549,505					549,505
Reserve for Imprest Cash	0					0
Total Special Revenue Funds	10,402,262	0	0	0	0	10,402,262
Capital Project Fund						
Capital Project Fund						
Designated for Capital Projects	0					0
Total Capital Project Fund	0	0	0	0	0	0
Debt Service Funds						
Debt Service Fund						
Designated for Debt Service	0					0
Pension Obligation Bond Fund						
Designated for Debt Service	0					0
Total Debt Service Funds	0	0	0	0	0	0
Total Governmental Funds	20,583,745	0	1,977,696	0	4,343,767	22,949,816

County of Mendocino
State of California
Summary of Additional Financing Sources ~ Governmental Funds
BOS Adopted Budget for Fiscal Year 2013-14

Description	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Summary by Source						
Current Secured Property Tax	29,060,277	28,268,721	28,615,472	28,321,357	28,195,472	28,695,472
Current Unsecured Property Tax	1,022,784	1,032,800	1,032,654	996,552	1,025,900	965,900
Taxes (Other than Current Property)	29,973,793	31,398,281	32,562,578	34,284,642	33,056,799	33,282,887
Total Taxes	60,056,855	60,699,803	62,210,704	63,602,551	62,278,171	62,944,259
Licenses & Permits	2,499,615	2,435,318	2,475,290	2,520,001	2,456,570	2,456,570
Fines, Forfeitures, & Penalties	3,673,660	2,163,084	2,387,942	1,646,041	2,305,590	2,315,346
Use of Money & Property	453,621	758,617	653,476	720,522	300,345	300,345
Aid from Other Govtl Agencies	105,134,803	88,387,110	111,373,186	98,744,405	115,484,195	122,978,743
Charges for Current Services	21,772,733	19,126,467	19,194,370	20,357,570	19,296,486	18,790,699
Other Revenues	10,922,730	16,026,695	11,675,290	11,056,727	12,701,871	12,242,455
Total Summary by Source	204,514,017	189,597,094	209,970,258	198,647,817	214,823,228	222,028,417
Summary by Fund						
1100 County General	148,160,535	140,808,884	151,704,764	145,736,666	153,670,447	157,072,646
1200 Roads	15,812,534	13,393,517	20,013,115	12,902,417	23,499,038	23,560,680
1201 Accumulated Capital Outlay	843,083	1,188,445	1,384,411	989,831	2,535,847	3,707,603
1202 Landfill Closure	471,287	480,148	447,500	592,693	447,500	447,500
1205 County Library	1,496,447	1,836,754	2,673,053	2,804,634	2,583,153	2,599,702
1206 Fish & Game	37,817	32,919	32,250	27,222	32,250	32,250
1207 Aviation - Round Valley	20,000	10,000	10,000	0	0	20,000
1208 Aviation - Little River	20,000	10,000	10,000	0	20,000	20,000
1210 Supp Law Enforcement Services	138,251	144,294	155,000	83,587	155,000	109,198
1211 Probation COPS AB1913	205,467	263,099	251,172	234,929	251,172	251,172
1213 Mobile Spay/Neuter Program	23,334	6,300	39,438	3,527	25,000	25,000
1214 Museum Bookstore	17	9,998	10,000	34,963	20,300	20,300
1215 Museum Special Projects	350	20,393	50,300	92,203	50,500	50,500
1216 Sheriff Special Projects	62,265	50,597	60,000	17,748	30,000	30,000
1217 Recorder Modernization	28,556	41,131	79,900	52,935	79,900	79,900
1218 Micrographics	88,850	77,373	80,101	78,911	84,416	84,416
1220 Assessor Property Characteristics	16,439	16,441	18,200	12,936	14,200	14,200
1221 Mental Health Service	24,874,023	16,298,562	18,388,478	19,173,471	17,748,171	20,327,016
1222 General Plan Update	246,081	50,242	44,400	57,041	44,400	44,400
1223 Mental Health Services Act	0	2,476,101	2,843,365	4,031,288	3,385,186	3,385,186
1300 Capital Projects	17,929	179,575	250,000	(56)	250,000	250,000
1400 Debt Service	2,632,507	3,298,089	2,851,687	2,911,744	1,874,174	1,874,174
1410 Pension Obligation Bonds	7,620,937	7,178,022	8,465,324	8,585,650	7,992,574	7,992,574
1420 County Redevelopment Agency	564,860	37,923	107,800	(32)	0	0
1421 RDA Tax Increment/Debt Service	792,156	606,218	0	0	0	0
1422 RDA Housing Component	340,292	(148,843)	0	0	0	0
1430 County RDA Successor	0	70,306	0	0	0	0
1431 Successor Agy Tax Incr/Debt Svc	0	492,313	0	137,839	30,000	30,000
1432 RDA Successor Housing	0	668,294	0	85,671	0	0
Total Summary by Fund	204,514,017	189,597,094	209,970,258	198,647,817	214,823,228	222,028,417

MENDOCINO
1850
COUNTY

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
General Fund						
Taxes						
Property Tax Current Secured						
Nondepartmental Revenue	28,158,590	27,973,505	28,450,000	28,021,871	28,000,000	28,500,000
Emergency Medical Services	163,677	163,091	165,472	162,386	165,472	165,472
Property Tax Current Unsecured						
Nondepartmental Revenue	1,016,918	1,026,877	1,027,000	990,837	1,020,000	960,000
Emergency Medical Services	5,866	5,923	5,654	5,715	5,900	5,900
Supplemental Roll Tax						
Nondepartmental Revenue	157,254	(14,308)	0	(141,357)	0	0
Emergency Medical Services	681	39	1,069	(612)	50	50
Property Tax Prior Secured						
Nondepartmental Revenue	791	1,935	0	1,548,638	0	0
Teeter Plan	3,825,069	3,678,652	3,500,000	3,185,291	3,300,000	3,300,000
Emergency Medical Services	(274)	(415)	(1,770)	(407)	(500)	(500)
Property Tax Prior Unsecured						
Nondepartmental Revenue	66,521	111,160	100,000	60,659	80,000	80,000
Emergency Medical Services	384	641	317	350	317	317
Penalty & Cost on Delinquencies						
Nondepartmental Revenue	743,368	658,723	660,000	617,764	600,000	600,000
Treasurer-Tax Collector	0	0	0	0	40,909	40,909
Teeter Plan	1,482,573	1,498,164	1,400,000	1,575,069	1,400,000	1,400,000
Sales & Use Tax						
Nondepartmental Revenue	3,134,211	3,412,707	3,500,000	3,605,583	3,600,000	3,750,000
Sales Tax - Public Safety						
Nondepartmental Revenue	5,623,651	6,024,274	6,000,000	6,368,096	6,700,000	6,700,000
Timber Yield Tax						
Nondepartmental Revenue	238,421	250,295	250,000	262,473	210,000	210,000
Highway Property Rental						
Nondepartmental Revenue	544	4,073	0	3,475	0	0
Emergency Medical Services	3	23	23	20	23	23
Room Occupancy Tax						
Nondepartmental Revenue	3,293,554	3,556,307	3,600,000	3,617,553	3,700,000	3,700,000
Property Transfer Tax						
Nondepartmental Revenue	281,986	433,698	400,000	395,302	420,000	420,000
Prop Tax In-Lieu of VLF						
Nondepartmental Revenue	9,977,550	9,946,620	9,882,962	9,882,962	9,885,000	10,007,487
In-Lieu of Sales Tax						
Nondepartmental Revenue	984,124	1,014,753	1,239,977	1,239,977	1,280,000	1,233,601
Williamson Act Replacement Tax						
Nondepartmental Revenue	0	468,107	500,000	455,051	460,000	460,000
Total Taxes	59,155,463	60,214,845	60,680,704	61,856,694	60,867,171	61,533,259

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Licenses & Permits						
Animal License						
Animal Care	301,349	325,860	301,000	317,809	301,000	301,000
Business License						
Treasurer-Tax Collector	136,610	131,659	120,000	128,256	120,000	120,000
Franchise						
Nondepartmental Revenue	747,505	728,475	730,000	722,223	725,000	725,000
Mobile Home Set Up Fee						
Planning & Building Services	10,614	11,146	12,200	12,613	15,000	15,000
Construction Permit						
Planning & Building Services	698,656	672,716	679,970	719,008	700,000	700,000
Zoning Permit						
Planning & Building Services	21,804	40,059	28,000	47,197	40,000	40,000
Other Permit						
Mendocino County Sheriff	570	530	520	488	520	520
Agriculture Department	2,005	3,464	2,200	2,662	2,150	2,150
Planning & Building Services	10,350	6,825	6,500	8,050	7,000	7,000
General Relief	1,672	1,618	0	1,694	0	0
Gun Permit						
Mendocino County Sheriff	27,959	30,913	30,000	34,190	28,000	28,000
Marriage License, GC 26840.3						
Clerk-Recorder	28,809	28,316	29,000	23,146	22,000	22,000
Lumber Mill Permit						
Treasurer-Tax Collector	630	490	600	420	600	600
Variance & Use Permit						
Planning & Building Services	87,257	72,196	75,000	96,214	85,000	85,000
Land Use Fee						
Environmental Health	301,680	258,997	353,000	278,992	303,000	303,000
Coastal Zone Permit						
Planning & Building Services	68,258	65,330	50,000	66,434	55,000	55,000
Total Licenses & Permits	2,445,728	2,378,594	2,417,990	2,459,395	2,404,270	2,404,270
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Courts - AB233 Program	447,764	383,503	378,215	357,582	356,551	356,551
25% Extra Fine						
Courts - AB233 Program	203,293	170,601	172,750	157,292	158,559	158,559
County 50% City VC Fine						
Courts - AB233 Program	165	91	0	0	0	0
County Parking Surcharge						
Courts - AB233 Program	27	1	0	0	0	0
Criminal Justice Construction Fund						
Information Services	15,619	13,400	15,619	12,300	15,619	15,619
Indigent Defense	218,600	197,600	219,600	172,800	219,600	219,600
Mendocino County Sheriff	250,000	225,000	250,000	196,700	250,000	250,000
Probation Officer	40,000	36,000	40,000	31,500	40,000	40,000
Warrant System Update						
Mendocino County Sheriff	21,029	15,633	16,000	10,112	10,000	10,000
Other Court Fine						
Courts - AB233 Program	80,881	66,953	67,928	58,241	56,882	56,882
Fine Co Clerk for Superior Court						
Courts - AB233 Program	1	0	0	0	0	0
County Commission of City Fine						
Courts - AB233 Program	9,509	7,227	7,505	7,114	7,018	7,018

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Miscellaneous Court Fine						
Courts - AB233 Program	124	113	92	92	117	117
District Attorney	22,257	27,241	15,000	25,989	15,000	15,000
Mendocino County Sheriff	0	0	151,867	128,752	0	0
Mendocino County Jail	21,982	19,878	21,284	20,097	19,972	19,972
Probation Officer	6,281	5,679	5,000	5,742	5,000	5,000
Agriculture Department	1,100	750	2,500	3,225	2,500	2,500
Public Health	2,459	1,624	3,000	1,879	3,000	3,000
Emergency Medical Services	12,716	197,920	112,272	0	118,306	118,306
Drug/Alcohol Fine						
Alcohol/Other Drug Program	45,059	31,696	31,200	30,926	43,200	31,200
County Alcohol Education						
Alcohol/Other Drug Program	25,133	19,065	6,000	20,698	40,000	18,000
Drug Abuse Education						
Alcohol/Other Drug Program	7,974	6,495	0	5,174	2,000	36,000
Fine Judicial District						
Courts - AB233 Program	13,585	26,361	20,860	13,367	13,903	13,903
Mendocino County Sheriff	46	(7)	0	(5)	0	0
County 50% City Criminal Fine						
Courts - AB233 Program	0	0	0	0	0	0
Forfeiture & Penalty						
Nondepartmental Revenue	220,352	0	0	0	0	0
Treasurer-Tax Collector	1,000	0	500	0	500	500
Courts - AB233 Program	30,242	17,348	11,250	225	15,000	15,000
Mendocino County Sheriff	1,396	733	0	638	0	0
Planning & Building Services	0	0	10,000	9,797	10,000	10,000
Social Services	0	0	0	0	7,000	7,000
Asset Forfeiture						
District Attorney	1,117,429	228,042	300,000	89,174	327,863	327,863
Mendocino County Sheriff	715,615	353,953	240,000	151,400	320,000	249,756
Mendocino County Jail	0	0	0	36,683	150,000	230,000
Emergency Services	0	0	0	5,193	0	0
Total Fines, Forfeitures & Penalties	3,531,636	2,052,897	2,098,442	1,552,687	2,207,590	2,217,346
Use of Money & Property						
Interest						
Nondepartmental Revenue	51,310	129,787	130,000	201,618	175,000	175,000
Miscellaneous Budget	300,808	496,515	500,000	386,202	0	0
Child Support Services	4,070	7,271	0	6,786	0	0
Rents & Concessions						
Buildings & Grounds	4,220	1,688	1,500	1,200	1,500	1,500
DOT - Round Valley Airport	3,046	1,955	2,166	4,905	3,360	3,360
DOT - Mendocino County Airport	36,348	38,542	38,660	48,419	41,835	41,835
Public Health Nursing	2,750	3,000	3,000	3,000	3,000	3,000
Social Services	8,675	4,430	4,500	4,180	4,500	4,500
Mendocino County Museum	10,000	10,000	10,000	9,222	10,000	10,000
Total Use of Money & Property	421,227	693,188	689,826	665,532	239,195	239,195

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Aid from Other Governmental Agencies						
Motor Vehicle License Fee						
Nondepartmental Revenue	158,372	37,654	0	39,189	0	0
District Attorney	95,620	104,270	110,000	101,310	110,000	110,000
Mendocino County Jail	0	200,000	146,867	0	0	0
Public Health	370,908	431,051	0	411,901	0	0
Environmental Health	145,952	166,415	0	175,048	0	0
Public Health Nursing	508,940	606,044	0	533,424	0	0
Hospital & Medical Services	1,654,999	1,654,999	0	1,654,999	0	0
Social Services	266,601	284,274	306,327	265,176	306,327	306,327
State Welfare Administration						
Probation Officer	38,995	0	15,000	0	0	0
Social Services	7,583,432	3,095,173	3,215,965	3,823,956	3,088,812	3,263,812
In Home Support Services	729,580	720,877	958,707	739,573	982,692	937,370
State AFDC						
CalWorks/Foster Care	5,138,605	1,178,919	346,494	3,056,114	0	0
State Aid California Children						
Public Health - CCS	826,564	685,235	872,865	685,050	863,284	863,284
Realignment Health Service						
Probation Officer	91,002	91,002	91,003	91,002	91,002	91,002
Public Health	87,206	150,133	832,563	(13,125)	748,372	782,372
Environmental Health	132,012	166,415	349,480	124,887	325,515	367,856
Alcohol/Other Drug Program	0	524,727	277,816	619,321	494,973	479,973
Public Health Nursing	232,698	67,549	918,502	331,648	1,065,947	1,066,947
Hospital & Medical Services	6	6	1,654,999	34,297	1,654,999	1,654,999
Public Health - CCS	93,554	(40,422)	170,499	175,958	182,438	182,438
Realignment Public Assistance						
Social Services	2,975,039	6,276,040	7,029,650	7,935,597	7,057,322	7,057,322
CalWorks/Foster Care	2,158,665	5,307,175	6,457,506	7,295,542	11,694,260	11,694,260
In Home Support Services	1,489,575	1,930,425	1,814,272	1,739,597	2,491,877	2,491,877
Realignment Public Safety						
Executive Office	0	0	0	0	95,242	95,242
District Attorney	0	0	0	0	42,308	42,308
Public Defender	0	0	0	0	43,200	43,200
Mendocino County Sheriff	0	0	0	4,826	0	1,423,036
Mendocino County Jail	0	1,689,704	1,960,506	1,861,792	2,384,658	976,046
Juvenile Hall	0	0	0	0	8,000	8,000
Probation Officer	0	319,925	1,188,359	950,168	1,235,213	1,852,856
Alcohol/Other Drug Program	0	0	0	9,928	0	0
State Aid - Drug & Alcohol						
Alcohol/Other Drug Program	1,296,930	962,951	1,005,618	1,064,360	1,047,837	977,837
Coastal Conservancy						
Planning & Building Services	0	0	0	1,408	0	0
SB90 Reimbursement						
Nondepartmental Revenue	14,811	1,372	0	250	0	0
District Attorney	5,646	4,987	10,000	3,835	10,000	10,000
Mendocino County Sheriff	0	0	0	177	0	0
Probation Officer	7,937	9,633	0	11,309	0	0
State Aid for Agriculture						
Agriculture Department	6,600	0	0	0	0	0
State Aid Agriculture Gas Tax						
Agriculture Department	167,840	149,141	150,000	192,489	188,000	188,000
State Reimis - EC Poisons						
Agriculture Department	101,581	104,208	106,000	110,776	110,000	110,000
Pesticide Regulatory						
Agriculture Department	6,951	4,061	3,000	4,024	1,952	1,952

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
State Breakfast/Lunch Program						
Juvenile Hall	38,467	46,197	40,000	30,723	40,000	40,000
State Aid for Veterans Affairs						
Social Services	46,089	23,315	28,000	61,913	28,000	28,000
County Hosptial						
Emergency Medical Services	18,625	21,636	21,000	19,660	21,000	21,000
Non-County Hospital						
Hospital & Medical Services	73,013	64,126	76,000	53,401	76,000	76,000
EMS - Physician Services						
Hospital & Medical Services	169,347	148,893	240,000	0	240,000	240,000
Homeowners Property Tax Relief						
Nondepartmental Revenue	305,629	305,444	305,000	306,713	307,000	307,000
Emergency Medical Services	1,763	1,762	1,772	1,769	1,772	1,772
State Youthful Offender						
Juvenile Hall	0	0	0	131,377	0	0
State Other						
Nondepartmental Revenue	130,000	130,000	130,000	130,000	130,000	130,000
Buildings & Grounds	24,884	17,904	20,000	17,904	20,000	20,000
Engineering & Tech Assistance	0	49,490	471,500	139,105	22,000	22,000
Information Services	30,878	0	0	0	0	0
Court Collection Program	23,686	7,791	0	0	0	0
Courts - AB233 Program	0	0	11,897	23,790	14,608	14,608
District Attorney	386,899	248,089	355,000	136,219	25,000	25,000
Mendocino County Sheriff	646,905	615,160	530,425	655,077	708,097	708,097
Mendocino County Jail	102,570	151,571	138,729	131,940	260,397	260,397
Probation Officer	267,683	483,168	486,641	906,167	847,981	847,981
Agriculture Department	366,183	262,022	138,600	217,685	204,500	204,500
Emergency Services	90,692	164,908	141,380	259,192	0	0
Planning & Building Services	57,813	82,579	90,000	1,608	25,000	25,000
DOT - Round Valley Airport	5,290	1,471	1,069	0	0	50,400
DOT - Mendocino County Airport	6,363	1,377	6,988	0	11,025	20,700
Public Health	0	0	20,000	30,000	0	0
Environmental Health	13,204	22,740	50,000	45,196	60,000	35,000
Alcohol/Other Drug Program	591,507	91,698	182,646	(3,240)	5,689	5,689
Public Health Nursing	239,152	401,900	368,427	201,094	295,907	295,907
Public Health - CCS	262,065	201,417	244,003	142,024	244,889	244,889
Social Services	76,766	73,993	0	62,138	0	0
Farm Advisor	351	553	1,000	0	1,000	1,000
Federal Welfare Administration						
Probation Officer	21,919	24,265	15,000	17,852	0	0
Social Services	10,373,540	9,645,644	12,768,863	9,743,538	12,442,475	13,037,475
In Home Support Services	605,668	529,499	1,474,934	551,684	1,511,834	1,511,834
TANF Probation						
Probation Officer	189,102	0	0	0	0	0
Title IV-E						
Probation Officer	836,639	745,181	510,000	555,957	560,000	560,000
Health Related Funds						
Social Services	10,253,443	6,483,064	8,984,234	7,443,644	9,319,854	9,319,854
Federal AFDC						
CalWorks/AFDC	12,297,170	10,756,455	12,988,083	7,886,633	8,870,124	8,870,124
Federal Forest Reserve						
Miscellaneous	32,058	0	0	0	0	0
Federal Grazing Fee						
Nondepartmental Revenue	495	67	0	118	0	0

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Federal Land In Lieu Tax						
Nondepartmental Revenue	325,319	445,812	489,300	489,299	480,000	535,879
Federal Other Revenue						
Nondepartmental Revenue	1,337	1,338	1,000	1,338	1,000	1,000
Engineering & Tech Assistance	0	0	0	26,900	0	0
Information Services	119,730	0	0	0	0	0
District Attorney	0	125,835	25,000	97,445	25,000	25,000
Mendocino County Sheriff	105,693	155,661	62,500	69,540	15,000	15,000
Mendocino County Jail	117,927	64,396	64,396	75,498	75,498	75,498
Emergency Services	3,971	0	0	99,497	142,862	142,862
DOT - Round Valley Airport	59,006	87,755	42,750	28,804	0	1,008,000
DOT - Mendocino County Airport	113,404	94,725	144,500	7,201	220,500	414,000
Public Health	0	42,234	200,000	177,676	200,000	300,000
Environmental Health	23,630	24,970	25,000	24,885	25,000	25,000
Alcohol/Other Drug Program	576,497	51,088	46,043	5,271	125,304	125,304
Federal Aid Child Support						
Child Support Services	1,756,812	1,634,556	1,960,016	1,558,479	2,051,862	2,051,862
Other Governmental Agency Aid						
Nondepartmental Revenue	59,579	79,692	70,000	39,890	55,000	65,000
Retirement	457,649	565,662	445,687	418,082	423,591	423,591
District Attorney	0	0	5,000	0	5,000	5,000
Mendocino County Sheriff	0	0	0	9,313	0	0
Probation Officer	95,069	100,939	20,000	0	0	0
Planning & Building Services	0	0	0	0	64,000	64,000
Alcohol/Other Drug Program	5,000	0	0	0	0	0
Public Health Nursing	0	0	0	7,500	0	0
General Relief	0	0	0	63,911	0	0
Total Aid from Governmental Agencies	68,793,100	62,161,985	74,434,381	67,137,216	76,527,999	79,279,539
Charges for Current Services						
Tax Deeded Administration Fee						
Treasurer-Tax Collector	450	3,466	5,000	19,800	5,000	5,000
50% Redemption Fee						
Treasurer-Tax Collector	13,620	12,920	13,000	11,930	13,000	13,000
Release of Lien						
Treasurer-Tax Collector	7,570	8,530	6,500	8,120	6,500	6,500
Debt Service Fee						
Auditor-Controller	114,591	113,486	115,000	117,628	118,000	118,000
PTR Screening Fee						
Courts - AB233 Program	21,301	22,809	23,270	22,762	22,551	22,551
Cite Processing Fee						
Courts - AB233 Program	1,896	1,891	1,494	2,584	2,452	2,452
Probation Officer	5,003	927	1,000	352	1,000	1,000
Accounting Fee						
Auditor-Controller	140,343	117,201	125,000	146,371	130,000	130,000
Audit Fee						
Auditor-Controller	3,940	0	9,000	18,874	0	0
Election Services						
County Clerk - Election	46,331	155,973	21,629	83,366	137,357	137,357
Treasurer Cost Reimbursement						
Treasurer-Tax Collector	276,562	312,531	251,560	251,560	253,247	253,247
Legal Services						
County Counsel	55,128	105,299	93,500	47,914	41,080	41,080
State Aid Child Support						
Child Support Services	905,841	843,231	1,148,163	801,081	1,025,931	1,025,931

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Legal Services Reimbursement						
County Counsel	15,044	16,419	1,500	14,714	10,000	10,000
Court Collection Program	6,762	6,485	0	0	0	0
Courts - AB233 Program	0	0	6,722	5,640	5,570	5,570
Public Defender	22,947	20,781	17,000	20,926	15,000	20,000
Recommended Map Filing Fee						
Engineering & Tech Assistance	0	0	2,650	2,650	0	0
Parcel Map MS Filing Fee						
Engineering & Tech Assistance	15,100	19,350	16,650	5,350	10,100	10,100
Parcel Map PS Filing Fee						
Engineering & Tech Assistance	0	8,550	0	0	0	0
Plan Check & Inspection Fee						
Engineering & Tech Assistance	3,032	500	2,000	0	2,000	2,000
Basic Improvement Inspection Fee						
Engineering & Tech Assistance	2,150	600	800	1,600	1,000	1,000
Subdivision Agreement Processing Fee						
Engineering & Tech Assistance	1,300	0	0	900	0	0
Planning & Engineering						
Planning & Building Services	64,252	51,304	59,000	47,205	52,000	52,000
Record-Survey Exam Fee						
Engineering & Tech Assistance	22,050	17,650	16,000	15,200	12,000	12,000
Tentative Map Subdivision						
Engineering & Tech Assistance	55,630	39,195	45,430	49,485	45,000	45,000
Environmental Impact Fee						
Planning & Building Services	30,510	0	0	1,420	0	0
General Plan Amendment						
Planning & Building Services	7,834	4,034	5,500	4,034	6,000	6,000
Other Permit Fee						
Planning & Building Services	47,051	22,088	25,000	22,817	20,000	20,000
Abandoned Vehicle Abatement Fee						
Planning & Building Services	825	852	1,000	0	1,000	1,000
General Plan Maintenance Fee						
Planning & Building Services	120,512	147,371	125,000	163,389	175,000	175,000
Purchasing Fee						
General Services	82,567	81,068	73,000	113,368	0	0
Agricultural Services						
Agriculture Department	11,697	27,619	38,500	19,807	21,000	21,000
Agriculture Certification						
Agriculture Department	2,117	1,989	2,300	1,955	2,500	2,500
Inspect/Test Weights & Measures						
Agriculture Department	76,860	78,020	76,000	80,101	80,000	80,000
Fee Judicial District						
Courts - AB233 Program	15	50	0	0	0	0
Appeal Abatement Fee						
County Counsel	0	0	0	3,420	0	0
Mendocino County Sheriff	0	0	0	1,140	0	0
Civil Fee Sheriff						
Mendocino County Sheriff	45,099	52,489	25,000	92,511	25,000	25,000
Adult Probation Supervision						
Probation Officer	170,481	187,374	175,000	165,405	150,000	150,000
Adult Probation Diversion						
Probation Officer	17,757	15,551	15,000	13,273	13,200	13,200
Adult Probation Pre-Sentence						
Probation Officer	75,610	65,421	63,000	45,946	39,000	39,000

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Estate Fee - Public Administrator						
County Counsel	5,559	1,183	9,000	3,232	9,000	9,000
Social Services	39,000	16,000	60,000	42,000	60,000	60,000
Juvenile Drug Court Enrollment Fee						
Probation Officer	0	22	0	13	0	0
Humane Services						
Animal Care	137,143	161,474	123,000	168,809	123,000	123,000
Incinerator Services						
Animal Care	13,759	10,063	8,000	7,405	7,000	7,000
Domestic Animal Control Contract						
Mendocino County Sheriff	0	22,000	22,000	22,000	22,000	22,000
Animal Care	90,690	89,687	81,490	117,764	81,490	81,490
Law Enforcement Services						
Mendocino County Sheriff	357,935	436,480	160,741	163,617	166,011	166,011
Sheriff Point Arena Contract						
Mendocino County Sheriff	75,000	89,771	100,000	135,229	100,000	100,000
Recorder Modernization Fee						
Clerk-Recorder	508	0	0	0	0	0
Medical Marijuana Zip Tie						
Mendocino County Sheriff	561,413	1,044,157	300,000	1,109,825	40,000	40,000
Restitution 11470.2						
Mendocino County Sheriff	0	0	0	19,600	824,000	824,000
Recorder Service Fee						
Clerk-Recorder	3,010	1,925	(2,000)	1,550	1,600	1,600
Recording Fee						
Clerk-Recorder	233,886	235,277	225,000	267,459	252,920	252,920
Courts - AB233 Program	47,730	48,988	47,368	57,626	55,166	55,166
Health - Vital Statistics						
Public Health	25,734	26,106	23,700	31,554	23,700	23,700
Drug Diversion Service						
Alcohol/Other Drug Program	19,439	17,512	0	24,304	0	0
Clerk Fee						
Clerk-Recorder	69,638	62,573	64,000	50,603	47,000	47,000
Work Furlough						
Probation Officer	2,858	3,625	3,500	2,822	3,600	3,600
Work Release						
Mendocino County Jail	35,385	26,801	25,200	32,985	32,560	32,560
Electronic Monitoring Fee						
Mendocino County Jail	7,093	2,709	2,942	1,454	1,396	1,396
Probation Officer	0	0	0	(8)	0	0
Interfund Revenue - DOT						
Solid Waste	78,135	17,432	23,780	11,800	40,000	40,000
Interfund Revenue - Engineering						
Engineering & Tech Assistance	48,294	120,536	48,700	51,097	71,834	71,834
Interfund Revenue - Printing						
General Services	11,958	6,433	3,960	8,223	7,000	7,000
Interfund Revenue - Xerox						
General Services	7,968	8,773	6,069	7,995	7,170	7,170
Interfund Revenue - Garage						
County Garage	32,662	37,812	19,600	29,388	22,000	22,000
Interfund Revenue - Janitor						
Buildings & Grounds	149,574	52,206	50,000	69,632	70,000	70,000
Interfund Revenue - Legal						
County Counsel	263,700	263,700	263,700	263,700	263,700	263,700

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Consumer Protection Program						
Environmental Health	439,095	437,079	413,854	435,199	414,387	414,387
Nursing Fee						
Public Health Nursing	31,756	19,879	27,000	16,313	17,000	17,000
Albion Refuse Disposal Site						
Solid Waste	13,244	0	0	0	0	0
Boonville Refuse Disposal Site						
Solid Waste	12,732	0	0	0	0	0
Laytonville Refuse Disposal Site						
Solid Waste	24,540	0	0	0	0	0
Potter Valley Refuse Disposal Site						
Solid Waste	9,664	0	0	0	0	0
South Coast Refuse Disposal Site						
Solid Waste	25,666	0	0	0	0	0
Caspar Refuse Disposal Site						
Solid Waste	326,112	1,922	0	202	0	0
Caspar/Fort Bragg Refuse						
Solid Waste	0	12,462	0	0	0	0
Solid Waste Fee						
Nondepartmental Revenue	0	500,000	0	0	0	0
Environmental Health	88,354	75,958	88,354	76,051	75,000	75,000
California Childrens Services						
Public Health - CCS	1,029	1,660	1,500	1,320	1,500	1,500
Meals & Prisoner Care Sheriff						
Mendocino County Jail	121,160	50,780	0	53,298	68,000	68,000
Support in Juvenile Hall						
Juvenile Hall	69,420	84,312	85,000	44,968	43,000	43,000
Driving Under Influence						
Alcohol/Other Drug Program	22,539	20,879	20,000	18,519	20,000	20,000
Bailiff Services						
Mendocino County Jail	760,865	134	0	0	0	0
Educational Services (Testing)						
Emergency Medical Services	736	736	1,000	736	1,000	1,000
EMS Per Call Fee						
Emergency Medical Services	25,929	15,956	22,000	23,786	22,000	22,000
Parks & Recreation Fee						
Buildings & Grounds	13,843	11,889	15,000	17,323	15,000	15,000
Collection Fee						
Treasurer-Tax Collector	0	21,974	22,798	34,338	25,413	25,413
Courts Collection Program	768,820	518,679	0	0	0	0
Courts - AB233 Program	0	0	538,050	484,722	526,335	526,335
Social Services	0	0	0	0	55,000	55,000
Drug Testing Program						
Probation Officer	28,548	30,269	35,000	15,910	17,700	17,700
Other Charges						
Clerk of the Board	4,939	5,005	5,000	10,405	6,500	6,500
County Executive Office	16,801	33,786	12,000	29,518	0	0
Auditor-Controller	1,467	1,589	2,500	13,202	5,000	5,000
Assessor	13,799	8,110	8,000	10,065	8,700	8,700
Treasurer-Tax Collector	8,066	8,027	8,000	10,760	8,000	8,000
General Services	13,507	12,079	15,400	10,412	11,300	11,300
County Counsel	600	4,890	500	450	500	500
County Clerk - Election	76	0	0	0	0	0
Economic Development	0	0	0	0	0	5,000

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Engineering & Tech Assistance	0	0	0	17,324	0	0
Information Services	100	1,027	0	0	0	0
Court Collection Program	107,149	94,551	0	0	0	0
Courts - AB233 Program			94,456	83,939	85,300	85,300
District Attorney	0	0	0	0	74,400	74,400
Mendocino County Sheriff	1,262	1,182	11,000	1,164	1,000	1,000
Mendocino County Jail	83,481	131,849	133,798	84,173	131,255	131,255
Juvenile Hall	357	184	13,600	1,018	0	0
Probation Officer	53,240	41,283	41,400	48,326	42,950	42,950
Emergency Services	0	0	0	0	0	0
Planning & Building Services	175,328	167,890	119,000	132,368	177,600	177,600
Animal Care	48,267	91,081	60,000	84,561	65,000	65,000
Public Health	101,278	43,271	83,486	209,974	61,801	61,801
Environmental Health	504,621	509,737	527,000	504,127	572,978	572,978
Public Health Nursing	168,233	0	0	0	0	0
Emergency Medical Services	128,781	112,047	84,000	71,529	84,000	84,000
Employee Wellness	143,745	2,643	2,021	881	1,275	1,275
Hospital & Medical Services	0	0	0	0	0	0
Public Health - CCS	6,315	1,229	0	0	0	0
Solid Waste	333,175	315,352	275,000	329,670	275,000	275,000
Social Services	0	0	0	5,256	60,000	60,000
Conservator Service Fee						
Social Services	50,000	55,000	72,000	50,600	72,000	72,000
Data Processing Services						
Information Services	32,489	29,385	27,220	79,504	123,909	63,620
Collection Service						
Probation Officer	5,229	6,669	9,000	10,022	9,000	9,000
County Cost Plan Charges						
Nondepartmental Revenue	446,882	326,778	730,802	664,276	518,000	518,000
Returned Check Charge						
Treasurer-Tax Collector	900	475	800	350	800	800
Clerk-Recorder	125	75	0	229	0	0
Courts - AB233 Program	892	920	892	759	753	753
Probation Officer	0	25	0	0	0	0
Payment Plan Processing Fee						
Treasurer-Tax Collector	9,960	10,860	8,000	12,675	9,000	9,000
County 30% State PA						
Courts - AB233 Program	282,738	247,366	248,071	226,160	227,856	227,856
Traffic School Fee						
Courts - AB233 Program	634,518	476,675	490,641	487,280	483,232	483,232
Traffic School $24						
Courts - AB233 Program	90,157	67,969	68,612	69,437	67,188	67,188
Total Charges for Current Services	11,060,377	9,979,843	8,697,673	9,609,370	9,259,267	9,208,978
Other Revenues						
Prior Year Revenue						
Nondepartmental Revenue	209,562	27,524	0	0	0	0
Auditor-Controller	0	99,506	0	0	20,000	20,000
Assessor	0	0	44,000	0	0	0
Sale of Fixed Assets						
Nondepartmental Revenue	56,567	374,601	0	45,196	0	5,104

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Other Sales						
Nondepartmental Revenue	300,000	0	0	0	0	0
Clerk of the Board	1,473	124	1,500	0	0	0
Auditor-Controller	293	377	500	409	500	500
Assessor	11,718	11,758	12,000	11,614	11,300	11,300
Treasurer-Tax Collector	9,175	9,175	8,000	10,190	8,500	8,500
General Services	21,159	16,626	18,106	22,012	24,680	24,680
County Counsel	253	2,481	300	341	300	300
Human Resources	347	144	0	68	0	0
Buildings & Grounds	152	55	0	0	0	0
County Garage	6,757	12,045	9,800	8,487	11,000	11,000
Engineering & Tech Assistance	50	87	0	50	0	0
Clerk-Recorder	53,516	51,393	0	61,872	50,000	50,000
Information Services	230	0	0	0	0	0
District Attorney	8,323	5,557	7,000	10,448	7,000	7,000
Mendocino County Sheriff	3,183	4,663	0	6,722	0	0
Agriculture Department	0	0	0	55	0	0
Planning & Building Services	5,534	4,373	5,700	4,780	5,700	5,700
Animal Care	355	392	200	87	200	200
DOT - Round Valley Airport	1,033	1,882	1,000	1,771	1,872	1,872
DOT - Mendocino County Airport	13,397	8,273	8,700	8,899	8,664	8,664
Public Health	1,259	1,022	1,400	3,637	1,400	1,400
Public Health Nursing	0	(0)	0	0	0	0
Solid Waste	4,370	0	0	0	0	0
Farm Advisor	1,267	1,766	1,000	0	1,000	1,000
Sale of Map - Surveyor						
Engineering & Tech Assistance	2,369	915	700	597	500	500
Sale of Map - Assessor						
Assessor	1,681	1,236	2,000	6,797	4,000	4,000
Other						
Nondepartmental Revenue	8,260	11,650	4,000	7,707	4,000	4,000
Clerk of the Board	1,320	400	0	1,200	0	0
County Executive Office	3,000	0	0	20,606	2,500	2,500
Auditor-Controller	0	0	0	6	0	0
Treasurer-Tax Collector	(193)	0	0	0	0	0
Buildings & Grounds	1,957	7,859	0	21,852	0	0
County Garage	344	1,264	0	543	0	0
Economic Development	750	150	0	0	0	0
Clerk-Recorder	683	738	49,000	888	500	500
Courts - AB233 Program	(2)	0	0	0	0	0
District Attorney	3,396	4,806	25,000	1,384	0	0
Child Support Services	0	0	0	0	0	0
Mendocino County Sheriff	77	165	0	2,590	0	0
Probation Officer	0	0	0	1	0	0
Emergency Services	0	0	0	76	0	0
Planning & Building Services	50	200	0	200	0	0
Animal Care	0	19,130	0	(2,879)	0	0
Public Health	47	0	0	0	0	0
Environmental Health	604	390	0	2,572	0	0
Alcohol/Other Drug Program	0	3,600	0	0	0	0
Public Health Nursing	464	14,063	0	404	0	0
Emergency Medical Services	565	254	509	382	509	509
Social Services	25,377	22,554	122,000	50,982	0	0
General Relief	0	3,597	0	(1,386)	0	0
Farm Advisor	0	0	0	782	0	0
Refund Jury & Witness Fee						
Nondepartmental Revenue	450	0	0	15	0	0

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Cancelled Outlawed Warrant						
Auditor-Controller	5,150	9,256	8,000	5,442	6,000	6,000
Treasurer-Tax Collector	0	0	11,747	11,655	0	0
General Relief Refund						
General Relief	210,538	115,957	89,736	74,206	88,262	88,262
Donation						
Nondepartmental Revenue	20	0	0	0	0	0
Agriculture Department	5,300	500	0	0	0	0
Animal Care	2,101	3,612	2,500	2,017	2,500	2,500
Public Health	0	500	0	0	0	0
Public Health Nursing	9,399	3,661	15,000	436	5,000	5,000
Civil Assessment PC 1214.1						
Probation Officer	66	0	0	0	0	0
Vending Machine						
General Services	5,700	5,700	6,000	5,458	6,000	6,000
Tobacco Settlement						
Nondepartmental Revenue	382,774	957,230	780,000	1,176,569	780,000	780,000
Other						
Alcohol/Other Drug Program	0	51,513	0	0	0	0
Grant Revenue						
Animal Care	0	3,000	0	1,000	0	0
District Attorney	29,188	0	0	0	0	
Public Health	71,940	228,717	353,770	71,112	259,244	259,244
Alcohol/Other Drug Program	1,367	32,469	0	3,500	0	0
Social Services	527,056	0	0	127,983	0	0
Operating Transfer In						
Nondepartmental Revenue	601,762	604,973	402,693	402,857	453,000	453,000
County Executive Office	0	0	0	0	0	0
Auditor-Controller	650	650	650	650	650	650
Assessor	11,943	0	128,881	0	105,709	105,709
County Clerk - Election	0	78,371	0	0	0	0
Planning & Building Services	0	25,661	0	0	27,726	27,726
Animal Care	9,543	0	10,000	0	10,000	10,000
DOT - Round Valley Airport	0	0	0	0	0	20,000
DOT - Mendocino County Airport	0	29,942	0	0	20,000	20,000
Employee Wellness	117,337	235,321	379,156	250,640	226,739	226,739
Social Services	0	208,204	0	0	0	0
Medi-Cal						
Alcohol/Other Drug Program	0	5,499	175,200	10,290	10,000	10,000
Total Other Revenues	2,753,005	3,327,531	2,685,748	2,455,772	2,164,955	2,190,059
Total General Fund	**148,160,535**	**140,808,884**	**151,704,764**	**145,736,666**	**153,670,447**	**157,072,646**
Special Revenue Funds						
Road Fund						
Taxes						
Transportation Funds						
Admin/Road Maint	112,046	35,397	90,000	53,777	85,000	85,000
Road & Bridge Projects	0	0	0	16,623	0	0
Total Taxes	112,046	35,397	90,000	70,401	85,000	85,000

County of Mendocino
State of California
Detail of Financing Sources by Fund and Account
Governmental Funds
BOS Adopted Budget for Fiscal Year 2013-14

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Licenses & Permits						
Other Permit						
Admin/Road Maint	1,040	900	800	360	800	800
Transportation Permit Fee						
Admin/Road Maint	7,472	5,688	6,500	6,842	6,500	6,500
Co Highway Encroachment Permit						
Admin/Road Maint	45,375	50,136	50,000	53,404	45,000	45,000
Total Licenses & Permits	53,887	56,724	57,300	60,606	52,300	52,300
Fines, Forfeitures & Penalties						
Vehicle Code Fine						
Admin/Road Maint	64,518	54,750	50,000	51,025	50,000	50,000
Total Fines, Forfeitures & Penalties	64,518	54,750	50,000	51,025	50,000	50,000
Use of Money & Property						
Interest						
Admin/Road Maint	16,105	28,691	12,000	25,998	15,000	15,000
Total Use of Money Property	16,105	28,691	12,000	25,998	15,000	15,000
Aid from Other Governmental Agencies						
State HUTA Section 2103						
Admin/Road Maint	1,688,952	2,835,315	2,000,000	1,838,394	2,000,000	2,000,000
State Highway Users Tax						
Admin/Road Maint	1,185,374	1,156,625	1,200,000	1,212,363	1,200,000	1,200,000
State Collier Unruh						
Admin/Road Maint	363,321	354,004	360,000	363,527	360,000	360,000
State Transportation STPd(1)						
Admin/Road Maint	174,841	98,091	82,000	98,091	82,000	82,000
State Aid for Disaster						
Storm Damage	1,963,628	1,179,184	200,000	162,211	250,000	250,000
Prop 111 State Gas Tax						
Admin/Road Maint	1,006,663	908,510	1,000,000	863,006	1,000,000	1,000,000
State Other						
Road & Bridge Projects	4,323,310	2,321,537	1,501,420	483,220	1,793,420	1,793,420
State Exchange Program						
Admin/Road Maint	602,390	602,390	602,390	602,390	602,390	602,390
Federal Forest Reserve						
Admin/Road Maint	221,771	176,059	150,000	157,671	100,000	100,000
Federal Other						
Storm Damage	0	0	2,216,137	2,145,041	3,804,092	3,804,092
Road & Bridge Projects	0	0	8,381,803	2,561,492	8,653,986	8,653,986
Flood Control Lands						
Admin/Road Maint	0	0	500	0	500	500
Other Governmental Agency Aid						
Road & Bridge Projects	0	0	0	114,640	63,535	63,535
Total Aid from Other Govtl Agencies	11,530,250	9,631,717	17,694,250	10,602,046	19,909,923	19,909,923
Charges for Current Services						
Interfund Revenue - DOT						
Admin/Road Maint	354,158	212,450	159,752	173,597	139,352	139,352
Road & Bridge Projects	357,018	0	46,522	0	5,177	5,177
Other Charges						
Admin/Road Maint	6,769	5,190	6,000	17,537	6,000	6,000
Total Charges for Current Services	717,945	217,640	212,274	191,135	150,529	150,529

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Other Revenues						
Other Sales						
Admin/Road Maint	21,913	24,823	500	4,640	2,000	2,000
Other						
Admin/Road Maint	5,873	1,056	500	0	500	500
Road & Bridge Projects	1,234	20,734	0	0	0	0
Refund Jury & Witness Fee						
Admin/Road Maint	0	0	0	275	0	0
Operating Transfer In						
Admin/Road Maint	3,288,764	3,271,185	1,896,291	1,896,291	3,233,786	3,295,428
Road & Bridge Projects	0	50,800	0	0	0	0
Total Other Revenues	3,317,783	3,368,598	1,897,291	1,901,206	3,236,286	3,297,928
Total Road Fund	**15,812,534**	**13,393,517**	**20,013,115**	**12,902,417**	**23,499,038**	**23,560,680**
Capital Improvement Fund						
Fines, Forfeitures & Penalties						
Asset Forfeiture						
Capital Improvements	20,000	5,000	187,500	0	0	0
Total Fines, Forfeitures & Penalties	20,000	5,000	187,500	0	0	0
Use of Money & Property						
Interest						
Capital Improvements	752	758	0	960	0	0
Endowment Fund Interest						
Capital Improvements	0	0	6,000	0	6,000	6,000
Total Use of Money & Property	752	758	6,000	960	6,000	6,000
Aid from Other Governmental Agencies						
State Other						
Capital Improvements	672,109	164,418	90,411	3,916	88,811	88,811
Other Governmental Agency Aid						
Capital Improvements	0	0	0	321,160	0	0
Total Aid from Other Govtl Agencies	672,109	164,418	90,411	325,076	88,811	88,811
Charges for Current Services						
Other Charges						
Capital Improvements	122,481	0	0	22,192	0	0
Total Charges for Current Services	122,481	0	0	22,192	0	0
Other Revenues						
Other Sales						
Capital Improvements	0	287,937	100,000	370	0	10,000
Other						
Capital Improvements	170	0	0	0	0	0
Operating Transfer In						
Capital Improvements	27,571	730,333	1,000,500	641,233	2,441,036	3,602,792
Total Other Revenues	27,741	1,018,270	1,100,500	641,603	2,441,036	3,612,792
Total Capital Improvement Fund	**843,083**	**1,188,445**	**1,384,411**	**989,831**	**2,535,847**	**3,707,603**
Landfill Closure Fund						
Use of Money & Property						
Interest						
Landfill Closure	11,550	18,176	12,500	17,239	12,500	12,500
Total Use of Money & Property	11,550	18,176	12,500	17,239	12,500	12,500

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Charges for Current Services						
Caspar/Fort Bragg Refuse						
Landfill Closure	30,000	20,000	35,000	105,000	35,000	35,000
Other Charges						
Landfill Closure	429,737	441,972	400,000	470,454	400,000	400,000
Total Charges for Current Services	459,737	461,972	435,000	575,454	435,000	435,000
Other Revenues						
Sale of Fixed Assets						
Landfill Closure	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total Landfill Closure Fund	**471,287**	**480,148**	**447,500**	**592,693**	**447,500**	**447,500**
Library Fund						
Taxes						
Sales & Use Tax						
Mendocino County Library	0	271,561	1,440,000	1,538,357	1,296,000	1,296,000
Total Taxes	0	271,561	1,440,000	1,538,357	1,296,000	1,296,000
Use of Money & Property						
Interest						
Mendocino County Library	1,995	2,785	1,000	5,389	2,000	2,000
Endowment Fund Interest						
Mendocino County Library	0	0	0	0	50,000	50,000
Total Use of Money & Property	1,995	2,785	1,000	5,389	52,000	52,000
Aid from Other Governmental Agencies						
State Other						
Mendocino County Library	156,970	147,514	0	0	0	0
State Library Grant						
Mendocino County Library	71,484	10,000	0	0	0	0
Total Aid from Other Govtl Agencies	228,454	157,514	0	0	0	0
Charges for Current Services						
Library Services						
Mendocino County Library	52,538	36,110	40,000	49,219	42,000	42,000
Total Charges for Current Services	52,538	36,110	40,000	49,219	42,000	42,000
Other Revenues						
Other Sales						
Mendocino County Library	3,455	2,759	750	3,427	1,600	1,600
Other						
Mendocino County Library	0	0	0	0	0	0
Donation						
Mendocino County Library	5,344	3,802	750	3,890	1,000	1,000
Grant Revenue						
Mendocino County Library	0	134,000	0	13,800	0	0
Operating Transfer In						
Mendocino County Library	1,204,662	1,228,222	1,190,553	1,190,553	1,190,553	1,207,102
Total Other Revenues	1,213,461	1,368,783	1,192,053	1,211,669	1,193,153	1,209,702
Total Library Fund	**1,496,447**	**1,836,754**	**2,673,053**	**2,804,634**	**2,583,153**	**2,599,702**

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Fish & Game Fund						
Fines, Forfeitures & Penalties						
Other Court Fine						
Fish & Game	37,506	32,436	32,000	26,629	32,000	32,000
Total Fines, Forfeitures & Penalties	37,506	32,436	32,000	26,629	32,000	32,000
Use of Money & Property						
Interest						
Fish & Game	311	483	250	593	250	250
Total Use of Money & Property	311	483	250	593	250	250
Total Fish & Game Fund	**37,817**	**32,919**	**32,250**	**27,222**	**32,250**	**32,250**
Special Aviation Fund						
Aid from Other Governmental Agencies						
State Aid for Aviation						
Round Valley Special Aviation	20,000	10,000	10,000	0	0	20,000
Little River Special Aviation	20,000	10,000	10,000	0	20,000	20,000
Federal Other Revenue						
Round Valley Special Aviation	0	0	0	0	0	0
Total Aid from Other Govtl Agencies	40,000	20,000	20,000	0	20,000	40,000
Total Special Aviation Fund	**40,000**	**20,000**	**20,000**	**0**	**20,000**	**40,000**
AB3229 COPS Program Fund						
Use of Money & Property						
Interest						
Sheriff COPS Program	127	372	0	229	0	0
County Jail - COPS Program	31	91	0	56	0	0
Total Use of Money & Property	157	463	0	285	0	0
Aid from Other Governmental Agencies						
State Other						
Sheriff - COPS Program	110,571	116,819	130,000	62,871	130,000	84,198
County Jail - COPS Program	27,523	27,012	25,000	20,431	25,000	25,000
Total Aid from Other Govtl Agencies	138,094	143,831	155,000	83,302	155,000	109,198
Other Revenues						
Donation						
County Jail - COPS Program	0	0	0	0	0	0
Operating Transfer In						
Sheriff - COPS Program	0	0	0	0	0	0
Total Other Revenues	0	0	0	0	0	0
Total AB3229 COPS Program Fund	**138,251**	**144,294**	**155,000**	**83,587**	**155,000**	**109,198**
Juvenile Justice Crime Prevention Act Fund						
Use of Money & Property						
Interest						
Probation AB1913/CPA 2000	411	850	1,000	942	0	0
Total Use of Money & Property	411	850	1,000	942	0	0

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Aid from Other Governmental Agencies						
State Other						
Probation AB1913/CPA	205,056	262,249	250,172	233,987	251,172	251,172
Total Aid from Other Govtl Agencies	205,056	262,249	250,172	233,987	251,172	251,172
Total JJCPA Fund	**205,467**	**263,099**	**251,172**	**234,929**	**251,172**	**251,172**
Mobile Spay & Neuter Fund						
Use of Money & Property						
Interest						
Mobile Spay/Neuter	204	272	300	268	0	0
Total Use of Money & Property	204	272	300	268	0	0
Charges for Current Services						
Other Charges						
Mobile Spay/Neuter	23,121	6,028	39,138	3,259	25,000	25,000
Total Charges for Current Services	23,121	6,028	39,138	3,259	25,000	25,000
Other Revenues						
Donation						
Mobile Spay/Neuter	10	0	0	0	0	0
Total Other Revenues	10	0	0	0	0	0
Total Mobile Spay & Neuter Fund	**23,334**	**6,300**	**39,438**	**3,527**	**25,000**	**25,000**
Museum Bookstore Fund						
Use of Money & Property						
Interest						
Museum Bookstore	17	(2)	0	(37)	300	300
Total Use of Money & Property	17	(2)	0	(37)	300	300
Other Revenues						
Other Sales						
Museum Bookstore	0	10,000	10,000	35,000	20,000	20,000
Total Other Revenues	0	10,000	10,000	35,000	20,000	20,000
Total Museum Bookstore Fund	**17**	**9,998**	**10,000**	**34,963**	**20,300**	**20,300**
Museum Special Projects Fund						
Use of Money & Property						
Interest						
Museum Special Projects	350	393	300	203	500	500
Total Use of Money & Property	350	393	300	203	500	500
Other Revenues						
Other Sales						
Museum Special Projects	0	0	10,000	57,000	15,000	15,000
Donation						
Museum Special Projects	0	20,000	40,000	35,000	35,000	35,000
Total Other Revenues	0	20,000	50,000	92,000	50,000	50,000
Total Museum Spec Projects Fund	**350**	**20,393**	**50,300**	**92,203**	**50,500**	**50,500**

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Sheriff Special Projects Fund						
Use of Money & Property						
Interest						
Sheriff Special Projects	155	372	0	409	0	0
Total Use of Money & Property	155	372	0	409	0	0
Aid from Other Governmental Agencies						
Federal Other						
Sheriff Special Projects	5,574	1,038	0	0	0	0
Total Aid from Other Govtl Agencies	5,574	1,038	0	0	0	0
Other Revenues						
Donation						
Sheriff Special Projects	56,536	49,187	60,000	17,339	30,000	30,000
Total Other Revenues	56,536	49,187	60,000	17,339	30,000	30,000
Total Sheriff Spec Projects Fund	**62,265**	**50,597**	**60,000**	**17,748**	**30,000**	**30,000**
Recorder Modernization Fund						
Use of Money & Property						
Interest						
Modernization	360	517	200	581	200	200
Total Use of Money & Property	360	517	200	581	200	200
Charges for Current Services						
Recorder Modernization Fee						
Modernization	20,159	32,828	72,000	44,297	72,000	72,000
Other Charges						
Modernization	8,037	7,786	7,700	8,057	7,700	7,700
Total Charges for Current Services	28,196	40,614	79,700	52,354	79,700	79,700
Total Recorder Modernization Fund	**28,556**	**41,131**	**79,900**	**52,935**	**79,900**	**79,900**
Micrographics Fund						
Use of Money & Property						
Interest						
Micrographics	(80)	(88)	0	(101)	0	0
Total Use of Money & Property	(80)	(88)	0	(101)	0	0
Charges for Current Services						
Recorder Modernization Fee						
Micrographics	49,297	38,960	41,101	37,834	44,416	44,416
Micrographic Fee						
Micrographics	18,061	17,985	18,000	20,461	19,000	19,000
Total Charges for Current Services	67,358	56,945	59,101	58,295	63,416	63,416
Other Revenues						
Other Sales						
Micrographics	21,572	20,517	21,000	20,717	21,000	21,000
Total Other Revenues	21,572	20,517	21,000	20,717	21,000	21,000
Total Micrographics Fund	**88,850**	**77,373**	**80,101**	**78,911**	**84,416**	**84,416**

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Assessor Property Characteristics Fund						
Use of Money & Property						
Interest						
Property Characteristics	202	339	200	428	200	200
Total Use of Money & Property	202	339	200	428	200	200
Other Revenues						
Other Sales						
Property Characteristics	16,237	16,102	18,000	12,507	14,000	14,000
Total Other Revenues	16,237	16,102	18,000	12,507	14,000	14,000
Total Prop Characteristics Fund	**16,439**	**16,441**	**18,200**	**12,936**	**14,200**	**14,200**
Mental Health Fund						
Use of Money & Property						
Interest						
Mental Health Service	(43,557)	(7,205)	(100,000)	(35,500)	(50,000)	(50,000)
Mental Health Services Act	21,587	8,701	20,000	27,980	20,000	20,000
Total Use of Money & Property	(21,970)	1,496	(80,000)	(7,521)	(30,000)	(30,000)
Aid from Other Governmental Agencies						
Motor Vehicle License Fee						
Mental Health Service	836,752	124,426	895,149	21,532	0	0
State Aid Mental Health						
Mental Health Service	404,250	31,930	18,614	87,460	4,368,201	4,946,947
Mental Health Services Act	5,702,047	1,239,850	2,823,365	4,003,308	3,365,186	3,365,186
Medi-Cal Mental Health						
Mental Health Service	13,184,286	4,240,965	10,904,627	12,668,947	6,663,888	10,793,667
Realignment Mental Health						
Mental Health Service	2,353,465	8,746,612	2,898,465	3,500,742	2,840,263	2,900,548
Mental Health Services Act	0	1,227,550	0	0	0	0
Realignment Public Safety						
Mental Health Service	0	0	0	80,788	0	0
Managed Care - State						
Mental Health Service	629,633	760	938,752	0	938,752	938,752
Other Governmental Agency Aid						
Mental Health Service	393,515	53,218	0	0	70,000	70,000
Total Aid from Other Govtl Agencies	23,503,949	15,665,312	18,478,972	20,362,777	18,246,290	23,015,100
Charges for Current Services						
Mental Health Service						
Mental Health Service	21,174	13,438	15,000	4,947	15,000	727,102
Mental Health Services Act	0	0	0	0	0	0
Other Charges						
Mental Health Service	1,342,610	1,062,594	1,089,760	1,126,740	1,167,600	0
Total Charges for Current Services	1,363,784	1,076,031	1,104,760	1,131,687	1,182,600	727,102

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Other Revenues						
Other Sales						
Mental Health Service	747	418	0	426	0	0
Other						
Mental Health Service	27,513	63,979	70,000	59,277	0	0
Grant Revenue						
Mental Health Service	0	0	0	0	0	0
Operating Transfer In						
Mental Health Service	0	1,924,054	1,658,111	1,658,111	1,734,467	0
Mental Health Services Act	0	43,373	0	0		
Total Other Revenues	28,260	2,031,824	1,728,111	1,717,814	1,734,467	0
Total Mental Health Fund	**24,874,023**	**18,774,663**	**21,231,843**	**23,204,758**	**21,133,357**	**23,712,202**
General Plan Update Fund						
Use of Money & Property						
Interest						
Planning & Building - Special	2,021	3,110	3,000	2,899	3,000	3,000
Total Use of Money & Property	2,021	3,110	3,000	2,899	3,000	3,000
Charges for Current Services						
Environ Impact Report						
Planning & Building - Special	200,112	0	0	2,500	0	0
Micrographic Fee						
Planning & Building - Special	22,481	21,396	21,000	24,164	21,000	21,000
AB717 Continuing Education & Training						
Planning & Building - Special	21,057	25,303	20,000	27,017	20,000	20,000
Other Charges						
Planning & Building - Special	410	432	400	461	400	400
Total Charges for Current Services	244,060	47,131	41,400	54,142	41,400	41,400
Total General Plan Update Fund	**246,081**	**50,242**	**44,400**	**57,041**	**44,400**	**44,400**
Total Special Revenue Funds	**44,384,801**	**36,406,313**	**46,590,683**	**41,190,335**	**51,006,033**	**54,809,023**
Capital Projects Fund						
Use of Money & Property						
Interest						
Capital Projects	(289)	(510)	0	(56)	0	0
Total Use of Money & Property	(289)	(510)	0	(56)	0	0
Aid from Other Governmental Agencies						
State Other						
Capital Projects	0	0	0	0	250,000	250,000
Federal Other Revenue						
Capital Projects	18,218	180,085	250,000	0	0	0
Total Aid from Other Govtl Agencies	18,218	180,085	250,000	0	250,000	250,000
Total Capital Projects Fund	**17,929**	**179,575**	**250,000**	**(56)**	**250,000**	**250,000**

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Debt Service Fund						
Fines, Forfeitures & Penalties						
Criminal Justice Construction Fund						
Debt Service- COPs	20,000	18,000	20,000	15,700	16,000	16,000
Total Fines, Forfeitures & Penalties	20,000	18,000	20,000	15,700	16,000	16,000
Use of Money & Property						
Interest						
Debt Service	(1,643)	(3,896)	(3,800)	(142)	(3,800)	(3,800)
Rents & Concessions						
Debt Service	30,000	30,000	30,000	30,000	30,000	30,000
Total Use of Money & Property	28,357	26,104	26,200	29,858	26,200	26,200
Aid from Other Governmental Agencies						
Other Governmental Agency Aid						
Debt Service	0	0	0	0	35,000	35,000
Total Aid from Other Govtl Agencies	0	0	0	0	35,000	35,000
Other Revenues						
Other						
Debt Service	38,580	38,729	35,000	0	0	0
Operating Transfer In						
Debt Service	2,545,569	2,495,560	2,770,487	2,866,186	1,796,974	1,796,974
Loan/Bond Proceeds						
Debt Service	0	719,696	0	0	0	0
Total Other Revenues	2,584,150	3,253,985	2,805,487	2,866,186	1,831,974	1,796,974
Total Debt Service Fund	**2,632,507**	**3,298,089**	**2,851,687**	**2,911,744**	**1,874,174**	**1,874,174**
Pension Obligation Bond Fund						
Use of Money & Property						
Interest						
Pension Obligation Bonds	(12,200)	(25,093)	(20,000)	(24,813)	(25,000)	(25,000)
Total Use of Money & Property	(12,200)	(25,093)	(20,000)	(24,813)	(25,000)	(25,000)
Charges for Current Services						
County Share Retirement						
Pension Obligation Bonds	7,633,137	7,203,115	8,485,324	8,610,463	8,017,574	8,017,574
Total Charges for Current Services	7,633,137	7,203,115	8,485,324	8,610,463	8,017,574	8,017,574
Total Pension Obligation Bond Fund	**7,620,937**	**7,178,022**	**8,465,324**	**8,585,650**	**7,992,574**	**7,992,574**
County Redevelopment Agency Fund						
Use of Money & Property						
Interest						
RDA Administration	762	751	0	0	0	0
RDA Project Costs	(951)	(789)	0	0	0	0
Total Use of Money & Property	(190)	(39)	0	0	0	0
Other Revenues						
Operating Transfer In						
RDA Administration	46,663	37,173	0	0	0	0
RDA Project Costs	518,387	789	0	0	0	0
Total Other Revenues	565,050	37,962	0	0	0	0
Total County Redevelopment Agency Fund	**564,860**	**37,923**	**0**	**0**	**0**	**0**

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Redevelopment Debt Service Fund						
Taxes						
Property Tax Current Secured						
RDA Tax Incr/Debt Svc	738,010	559,449	0	0	0	0
Property Tax Prior Secured						
RDA Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Tax Incr/Debt Svc	51,335	45,875	0	0	0	0
Total Taxes	789,346	605,324	0	0	0	0
Use of Money & Property						
Interest						
RDA Tax Increment/Debt Service	2,810	893	0	0	0	0
Total Use of Money & Property	2,810	893	0	0	0	0
Total RDA Debt Service Fund	**792,156**	**606,218**	**0**	**0**	**0**	**0**
Redevelopment Housing Component Fund						
Use of Money & Property						
Interest						
RDA Housing Component	1,366	2,213	0	0	0	0
Total Use of Money & Property	1,366	2,213	0	0	0	0
Other Revenues						
Operating Transfer In						
RDA Housing Component	338,925	(151,056)	0	0	0	0
Total Other Revenues	338,925	(151,056)	0	0	0	0
Total RDA Housing Component Fund	**340,292**	**(148,843)**	**0**	**0**	**0**	**0**
County RDA Successor Agency Fund						
Use of Money & Property						
Interest						
RDA Successor Administration	0	447	0	(32)	0	0
RDA Successor Project Costs	0	(576)	700	0	0	0
Total Use of Money & Property	0	(129)	700	(32)	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Administration	0	70,435	107,100	0	0	0
RDA Successor Project Costs	0	0	0	0	0	0
Total Other Revenues	0	70,435	107,100	0	0	0
Total County RDA Successor Agency Fund	**0**	**70,306**	**107,800**	**(32)**	**0**	**0**
Successor Agency Tax Incr/Debt Svc Fund						
Taxes						
Property Tax Current Secured						
RDA Successor Tax Incr/Debt Svc	0	(427,324)	0	137,100	30,000	30,000
Property Tax Prior Secured						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Supplemental Roll Tax						
RDA Successor Tax Incr/Debt Svc	0	0	0	0	0	0
Total Taxes	0	(427,324)	0	137,100	30,000	30,000

SOURCE CLASSIFICATION	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Adopted Budget	2012-13 Actual Revenues *as of 6/30/13*	2013-14 Recommend Budget	2013-14 Adopted Budget
Use of Money & Property						
Interest						
RDA Successor Tax Incr/Debt Svc	0	2,065	0	739	0	0
Total Use of Money & Property	0	2,065	0	739	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Tax Incr/Debt Svc	0	917,572	0	0	0	0
Total Other Revenues	0	917,572	0	0	0	0
Total RDA Successor Agy Tax/Debt Svc Fund	**0**	**492,313**	**0**	**137,839**	**30,000**	**30,000**
RDA Successor Housing Fund						
Use of Money & Property						
Interest						
RDA Successor Housing	1,366	1,310	0	758	0	0
Total Use of Money & Property	1,366	1,310	0	758	0	0
Other Revenues						
Operating Transfer In						
RDA Successor Housing	338,925	636,985	0	0	0	0
Loan/Bond Proceeds						
RDA Successor Housing	0	30,000	0	84,913	0	0
Total Other Revenues	338,925	666,985	0	84,913	0	0
Total RDA Successor Housing Fund	**340,292**	**668,294**	**0**	**85,671**	**0**	**0**
Total Debt Service Funds	**12,291,044**	**12,202,321**	**11,424,811**	**11,720,871**	**9,896,748**	**9,896,748**
TOTAL ALL FUNDS	**204,854,309**	**189,597,094**	**209,970,258**	**198,647,817**	**214,823,228**	**222,028,417**

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Budget Summary By Line Item
Adopted Budget For Fiscal Year 2013-14

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
SALARIES & EMPLOYEE BENEFITS						
861011 Regular Employees	62,366,158	52,047,891	57,259,526	48,932,357	57,550,005	57,774,726
861012 Extra Help	838,200	1,012,353	1,243,391	1,085,286	1,068,881	1,062,881
861013 Overtime Regular Employees	2,586,867	3,066,041	2,883,033	3,239,086	2,766,771	2,786,771
861021 Co Contrib to Retirement	10,850,373	11,919,729	14,758,603	13,473,042	16,101,129	16,150,664
861022 Co Contrib to OASDI	3,754,766	3,162,372	3,370,856	3,023,005	3,558,258	3,572,124
861023 Co Contrib to OASDI-Medicare	901,424	761,332	810,846	728,283	845,589	848,833
861024 Co Contrib to Retire Increment	4,075,311	5,348,467	7,331,850	6,620,236	7,480,442	7,477,186
861030 Co Contrib to Emp Insurance	10,615,587	8,375,001	9,523,012	8,559,396	10,873,825	10,955,537
861031 Co Contrib to Unemp Ins	288,341	393,975	400,330	389,841	0	0
861035 Co Contrib to Workers Comp	4,264,322	2,452,104	2,630,557	2,529,730	2,257,116	2,242,387
Total Salaries & Employee Benefits	100,541,347	88,539,265	100,212,004	88,580,262	102,502,016	102,871,109
SERVICES & SUPPLIES						
862050 Clothing & Personal Items	84,210	59,452	88,676	59,811	79,170	83,170
862060 Communications	723,332	609,187	775,569	504,069	706,303	705,303
862061 Communications Lease	191,613	201,160	192,584	196,371	199,759	199,759
862062 Communications Microwave	10,755	10,057	10,000	2,067	0	0
862080 Food	346,770	358,614	376,218	382,545	362,077	358,077
862090 Household Expense	760,856	695,856	1,073,425	744,668	929,333	926,333
862101 Insurance - General	1,597,303	1,044,962	1,130,560	1,173,885	532,037	538,951
862109 Insurance - Other	42,295	20,935	33,783	33,681	36,260	36,260
862110 Jury & Witness Expense	47,112	43,290	46,500	38,000	46,500	46,500
862120 Maintenance - Equipment	1,139,069	1,034,300	1,238,102	1,000,868	1,229,540	1,229,540
862130 Maint - Struct Impr & Grounds	1,557,210	713,876	1,074,958	918,681	983,067	983,067
862140 Medical Dental & Lab Supplies	129,149	146,775	138,599	114,953	93,289	93,289
862150 Memberships	132,869	126,396	146,927	125,002	162,093	162,093
862160 Miscellaneous Expense	30,016	36,002	46,672	36,050	52,616	52,616
862170 Office Expense	1,344,766	1,309,161	1,640,863	1,350,701	1,638,893	1,570,343
862171 Paper Supplies	43,795	38,607	46,250	40,548	46,700	46,700
862172 Office Expense - Fedex/UPS	25,752	15,139	18,000	14,306	18,000	18,000
862176 Fuel Expense	460,615	529,481	455,000	524,720	577,500	577,500
862181 Auditing & Fiscal Services	89,501	73,280	82,000	65,250	77,000	77,000
862182 Data Processing Services	323,304	295,644	517,192	421,226	549,735	549,735
862183 Legal Fees	450,097	534,954	369,600	387,221	428,800	478,800
862184 Arch Eng & Plan Services	440,869	1,269,557	2,820,200	1,636,180	4,115,134	4,115,134
862185 Medical & Dental Services	1,994,502	2,308,787	2,283,609	2,493,001	2,757,867	2,757,867
862186 Indigent Burial	27,366	21,986	30,300	31,618	32,600	37,200
862187 Education & Training	215,514	212,372	706,087	219,331	839,960	846,195
862188 Printing	196,401	166,744	183,580	172,627	200,580	200,580
862189 Professional & Spec Services	6,354,254	5,316,962	7,511,140	5,769,099	7,275,338	6,850,052
862190 Publication & Legal Notices	75,909	99,934	114,850	124,273	125,000	126,800
862193 Construction Contracts	10,847,395	2,963,828	10,633,000	2,832,024	11,223,134	12,520,134
862194 A-87 Costs	6,127	8,006	420,498	421,478	287,312	287,312
862196 Collection Expense Fines	7,885	4,998	6,008	6,891	12,000	12,000
862200 Rents & Leases Equipment	362,822	155,528	75,450	54,118	67,879	67,879
862201 Rents & Leases Copiers	247,316	224,105	189,712	216,649	225,000	225,000
862210 Rents & Leases Bldg/Grds	690,896	512,235	245,879	228,615	250,651	238,326
862220 Small Tools & Instruments	23,756	26,500	36,820	30,241	33,020	33,020
862230 Info Technology Equipment	58,392	257,768	422,962	225,896	688,711	815,011
862231 Election Supplies & Services	258,799	236,853	130,000	72,816	210,000	210,000
862232 Law Enforce Supplies & Svcs	125,607	285,894	425,959	227,093	385,546	320,346
862239 Special Department Expense	5,197,083	5,455,862	7,159,727	5,131,666	7,737,883	7,670,911
862240 Special Departmental Fund	3,617	545	5,000	0	5,000	5,000
862250 Transportation & Travel	1,582,696	1,443,066	1,615,742	1,545,546	1,649,569	1,656,819
862253 Trans & Travel Out of County	240,089	293,972	495,911	354,500	557,668	564,168
862260 Utilities	1,427,406	1,438,987	1,468,273	1,405,578	1,741,091	1,737,111
Total Services & Supplies	39,915,088	30,601,617	46,482,185	31,333,864	49,169,615	50,029,901

County of Mendocino
State of California
Budget Summary By Line Item
Adopted Budget For Fiscal Year 2013-14

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
OTHER CHARGES						
863111 Public Assistance Payment	8,288,874	7,223,696	7,946,460	7,284,387	7,946,460	7,946,460
863112 Pmts to Private Institution	758,037	329,566	960,349	181,196	934,720	934,720
863113 Pmts Other Govtl Agency	6,350,847	4,402,539	4,863,425	5,253,073	4,310,292	4,323,452
863115 Service Connected Expense	2,039,484	1,883,789	1,534,847	1,505,188	1,567,109	1,567,109
863116 Child Care Services - MOE	204,614	120,396	405,327	171,235	405,327	405,327
863118 Family Services	750,797	1,018,666	1,290,338	1,366,550	1,512,338	1,862,338
863119 Supp & Care Persons - Other	10,756,803	138,766	250,000	137,255	193,120	193,120
863121 Independent Living Skills	30,467	28,238	50,000	26,658	50,000	50,000
863122 Aid to Adopted Children	3,637,545	4,207,415	3,849,000	4,031,861	3,849,000	3,849,000
863124 GR/SSI/SSP Applicants	207,830	136,334	310,000	146,406	253,120	168,120
863125 Severely Emotionally Disturbed	493,484	0	0	29,894	0	0
863126 Cal-Learn Program Services	11,996	1,461	10,000	376	10,000	10,000
863127 Foster Care Payments	5,910,468	7,324,612	10,557,204	7,471,887	10,557,204	10,557,204
863131 Family Preservation	173,016	145,902	260,433	158,185	260,433	260,433
863132 Family Track	0	22,300	201,595	169,476	201,595	401,595
863133 Office of Education Contract	1,011,009	920,962	1,000,000	1,244,199	1,000,000	1,000,000
863135 Job Alliance Program Services	295,211	200,109	300,000	162,562	300,000	300,000
863138 Welfare to Work 15%	377,193	216,640	335,834	257,522	360,120	360,120
863139 In Home Supportive Services	2,695,239	3,479,897	4,670,459	3,446,162	5,071,401	5,071,401
863140 IHSS Public Authority	0	3,797	22,500	7,058	25,000	25,000
863152 Non-County Contract Hospital	74,296	64,126	76,000	53,401	76,000	76,000
863154 Physican Services - EMS	171,472	148,893	240,000	34,288	240,000	240,000
863160 Accute Hospitalization	0	575,959	1,160,000	745,043	1,050,000	281,250
863161 Non-Accute Hospitialization	0	398,960	535,000	505,240	535,000	150,000
863162 Residential Care	0	1,390,671	1,860,000	1,342,643	1,600,000	255,852
863163 Individual Providers	0	120,008	160,000	39,280	160,000	25,000
863164 Organizational Providers	0	7,405,661	7,784,000	7,235,321	7,784,000	7,592,000
863280 Contrib to Other Agencies	479,502	480,346	485,706	413,597	510,561	9,340,328
863310 Interest	7,072,590	5,810,907	5,821,859	5,685,849	5,106,439	5,106,439
863311 Principal	12,450,504	11,397,880	11,010,978	10,895,431	10,159,262	10,159,262
863330 Rights of Way	146,600	24,790	269,000	2,225	531,700	531,700
863340 Taxes & Assessments	(115)	(0)	0	(1)	0	0
Total Other Charges	64,387,763	59,623,284	68,220,314	60,003,450	66,560,201	73,043,230
FIXED ASSETS						
864350 Land	0	0	0	0	0	0
864360 Structures & Improvements	267,320	1,218,121	1,616,555	1,008,811	2,590,847	3,585,847
864365 Construction in Progress	1,724,521	0	250,000	0	250,000	250,000
864370 Equipment	501,452	973,873	1,557,163	903,682	2,112,700	2,383,600
Total Fixed Assets	2,493,294	2,191,994	3,423,718	1,912,493	4,953,547	6,219,447
EXPENDITURE TRANSFER & REIMBURSEMENT						
865380 Intrafund Transfer	(7,976,664)	(6,458,918)	(8,817,717)	(5,814,083)	(9,853,117)	(9,946,009)
865802 Operating Transfer Out	11,052,924	12,647,382	10,040,181	10,096,033	11,069,124	10,991,608
Total Expend Transfer & Reimb	3,076,260	6,188,464	1,222,464	4,281,950	1,216,007	1,045,599
CONTINGENCY						
869991 Appropriation for Contingency	0	0	412,691	0	650,000	650,000
Total Contingency	0	0	412,691	0	650,000	650,000
TOTAL NET APPROPRIATIONS	**210,413,752**	**187,144,623**	**219,973,376**	**186,112,018**	**225,051,386**	**233,859,286**

County of Mendocino
State of California
Budget Summary By Line Item
Adopted Budget For Fiscal Year 2013-14

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
LESS: REVENUES						
821110 Property Tax Current Secured	28,652,764	28,268,721	28,615,472	28,321,357	28,195,472	28,695,472
821120 Property Tax Current Unsecured	985,460	1,032,800	1,032,654	996,552	1,025,900	965,900
821130 Supplemental Roll Tax	246,247	31,606	1,069	(141,969)	50	50
821210 Property Tax Prior Secured	3,289,850	3,680,173	3,498,230	4,733,522	3,299,500	3,299,500
821220 Property Tax Prior Unsecured	57,895	111,801	100,317	61,009	80,317	80,317
821400 Penalty & Cost on Delinquencies	1,836,590	2,156,886	2,060,000	2,192,832	2,040,909	2,040,909
821500 Sales & Use Tax	3,019,149	3,684,268	4,940,000	5,143,940	4,896,000	5,046,000
821501 Transportation Funds	143,262	35,397	90,000	70,401	85,000	85,000
821510 Sales Tax - Public Safety	5,449,961	6,024,274	6,000,000	6,368,096	6,700,000	6,700,000
821600 Timber Yield Tax	63,077	250,295	250,000	262,473	210,000	210,000
821700 Highway Property Rental	103	4,096	23	3,495	23	23
821701 Room Occupancy Tax	3,256,171	3,556,307	3,600,000	3,617,553	3,700,000	3,700,000
821702 Property Transfer Tax	298,328	433,698	400,000	395,302	420,000	420,000
821704 Prop Tax In-Lieu of VLF	10,099,757	9,946,620	9,882,962	9,882,962	9,885,000	10,007,487
821705 In-Lieu of Sales Tax	937,236	1,014,753	1,239,977	1,239,977	1,280,000	1,233,601
821706 Williamson Act Replacement Tax	0	468,107	500,000	455,051	460,000	460,000
822100 Animal License	284,145	325,860	301,000	317,809	301,000	301,000
822200 Business License	96,784	131,659	120,000	128,256	120,000	120,000
822210 Franchise	740,058	728,475	730,000	722,223	725,000	725,000
822250 Mobile Home Setup Fee	7,783	11,146	12,200	12,613	15,000	15,000
822300 Construction Permit	746,223	672,716	679,970	719,008	700,000	700,000
822500 Zoning Permit	8,805	40,059	28,000	47,197	40,000	40,000
822600 Other Permit	13,042	13,337	10,020	13,254	10,470	10,470
822601 Gun Permit	29,223	30,913	30,000	34,190	28,000	28,000
822602 Marriage License GC 26840.3	23,868	28,316	29,000	23,146	22,000	22,000
822603 Lumber Mill Permit	560	490	600	420	600	600
822605 Variance & Use Permit	81,704	72,196	75,000	96,214	85,000	85,000
822606 Land Use Fee	335,941	258,997	353,000	278,992	303,000	303,000
822608 Transportation Permit Fee	6,410	5,688	6,500	6,842	6,500	6,500
822609 Coastal Zone Permit	101,156	65,330	50,000	66,434	55,000	55,000
822610 Co Hwy Encroachment Permit	67,862	50,136	50,000	53,404	45,000	45,000
823100 Vehicle Code Fine	575,247	438,253	428,215	408,608	406,551	406,551
823101 25% Extra Fine	244,091	170,601	172,750	157,292	158,559	158,559
823102 County 50% City VC Fine	809	91	0	0	0	0
823103 County Parking Surcharge	51	1	0	0	0	0
823110 Criminal Justice Constr Fund	635,219	490,000	545,219	429,000	541,219	541,219
823130 Warrant System	26,820	15,633	16,000	10,112	10,000	10,000
823200 Other Court Fine	142,045	99,389	99,928	84,870	88,882	88,882
823202 Fine Co Clerk for Superior Court	(74)	0	0	0	0	0
823203 Co Commission on City Fine	10,539	7,227	7,505	7,114	7,018	7,018
823204 Miscellaneous Court Fine	101,670	253,204	311,015	185,775	163,895	163,895
823205 Drug/Alcohol Fine	39,326	31,696	31,200	30,926	43,200	31,200
823206 County Alcohol Education	17,746	19,065	6,000	20,698	40,000	18,000
823207 Drug Abuse Education	12,554	6,495	0	5,174	2,000	36,000
823210 Fine Judicial District	9,524	26,353	20,860	13,362	13,903	13,903
823300 Forfeiture & Penalty	264,940	18,081	21,750	10,660	32,500	32,500
823310 Asset Forfeiture	717,928	586,995	727,500	282,450	797,863	807,619
824100 Interest	366,906	669,002	557,650	619,595	150,150	150,150
824110 Endowment Fund Interest	0	0	6,000	0	56,000	56,000
824200 Rents & Concessions	88,445	89,615	89,826	100,926	94,195	94,195
825120 State Aid for Aviation	0	20,000	20,000	0	20,000	40,000
825125 State HUTA Section 2103	0	2,835,315	2,000,000	1,838,394	2,000,000	2,000,000
825130 State Highway Users Tax	1,219,420	1,156,625	1,200,000	1,212,363	1,200,000	1,200,000
825140 State Collier Unruh	378,876	354,004	360,000	363,527	360,000	360,000
825150 Motor Vehicle License Fee	4,317,749	3,609,134	1,458,343	3,202,580	416,327	416,327
825160 State Proposition 42	1,886,299	0	0	0	0	0
825170 State Proposition 1B	2,887,975	0	0	0	0	0

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
825180 Transportation STPd(1)	0	98,091	82,000	98,091	82,000	82,000
825210 State Welfare Administration	8,126,244	3,816,051	4,189,672	4,563,530	4,071,504	4,201,182
825241 State AFDC	4,298,869	1,178,919	346,494	3,056,114	0	0
825250 State Aid California Children	1,025,065	685,235	872,865	685,050	863,284	863,284
825330 State Aid Mental Health	2,684,014	1,271,780	2,841,979	4,090,768	7,733,387	8,312,133
825331 Medi-Cal Mental Health	11,336,053	4,240,965	10,904,627	12,668,947	6,663,888	10,793,667
825341 Realignment Health Services	730,258	959,409	4,294,862	1,363,988	4,563,246	4,625,587
825342 Realignment Mental Health	3,063,567	9,974,162	2,898,465	3,500,742	2,840,263	2,900,548
825343 Realignment Public Assistance	6,623,279	13,513,640	15,301,428	16,970,736	21,243,459	21,243,459
825344 2011 Realignment Pub Safety	0	2,009,629	3,148,865	2,907,501	3,808,621	4,440,688
825370 Managed Care - State	548,812	760	938,752	0	938,752	938,752
825392 County Health Dept Subvention	325	0	0	0	0	0
825393 State Aid - Drug & Alcohol	1,246,332	962,951	1,005,618	1,064,360	1,047,837	977,837
825395 Coastal Conservancy	0	0	0	1,408	0	0
825398 SB90 Reimbursement	22,368	15,992	10,000	15,571	10,000	10,000
825410 State Aid for Agriculture	6,600	0	0	0	0	0
825411 State Aid Agriculture Gas Tax	219,299	149,141	150,000	192,489	188,000	188,000
825412 State Reimis - EC Poisons	98,954	104,208	106,000	110,776	110,000	110,000
825413 Pesticide Regulatory	2,413	4,061	3,000	4,024	1,952	1,952
825460 State Aid for Disaster	2,047,767	1,179,184	200,000	162,211	250,000	250,000
825464 State Breakfast/Lunch Program	41,075	46,197	40,000	30,723	40,000	40,000
825470 State Aid for Veterans Affairs	40,909	23,315	28,000	61,913	28,000	28,000
825472 County Hospital	17,756	21,636	21,000	19,660	21,000	21,000
825473 Non-County Hospital	74,296	64,126	76,000	53,401	76,000	76,000
825475 EMS - Physician Services	162,664	148,893	240,000	0	240,000	240,000
825481 Homeowners Prop Tax Relief	308,846	307,206	306,772	308,482	308,772	308,772
825487 Prop 111 State Gas Tax	1,040,402	908,510	1,000,000	863,006	1,000,000	1,000,000
825489 State Youthful Offender	0	0	0	131,377	0	0
825490 State Other	8,768,954	6,047,379	5,385,308	3,900,325	5,414,496	5,403,769
825491 State Exchange Program	602,390	602,390	602,390	602,390	602,390	602,390
825496 State Library Grant	31,950	10,000	0	0	0	0
825510 Federal Welfare Administration	11,270,582	10,199,408	14,258,797	10,313,074	13,954,309	14,549,309
825511 TANF Probation	182,797	0	0	0	0	0
825518 Title IV-E	936,739	745,181	510,000	555,957	560,000	560,000
825520 Health Related Funds	8,039,058	6,483,064	8,984,234	7,443,644	9,319,854	9,319,854
825541 Federal AFDC	11,984,356	10,756,455	12,988,083	7,886,633	8,870,124	8,870,124
825640 Federal Forest Reserve	286,604	176,059	150,000	157,671	100,000	100,000
825650 Federal Grazing Fee	531	67	0	118	0	0
825660 Federal Land In Lieu Tax	360,391	445,812	489,300	489,299	480,000	535,879
825670 Federal Other Revenue	3,488,458	828,088	11,459,129	5,320,588	13,288,242	14,589,742
825676 Flood Control Lands	0	0	500	0	500	500
825686 Federal Aid Child Support	1,721,944	1,634,556	1,960,016	1,558,479	2,051,862	2,051,862
825810 Other Govt Agency Aid	910,911	799,511	540,687	974,496	716,126	726,126
826112 Tax Deeded Admin Fee	4,050	3,466	5,000	19,800	5,000	5,000
826113 50% Redemption Fee	14,900	12,920	13,000	11,930	13,000	13,000
826114 Release of Lien	6,680	8,530	6,500	8,120	6,500	6,500
826115 Debt Service Fee	104,638	113,486	115,000	117,628	118,000	118,000
826117 PTR Screening Fee	18,958	22,809	23,270	22,762	22,551	22,551
826118 Cite Processing Fee	3,067	2,818	2,494	2,936	3,452	3,452
826120 Accounting Fee	131,198	117,201	125,000	146,371	130,000	130,000
826121 Audit Fee	9,320	0	9,000	18,874	0	0
826140 Election Services	406,815	155,973	21,629	83,366	137,357	137,357
826151 Treasurer Cost Reimbursement	275,612	312,531	251,560	251,560	253,247	253,247
826161 Legal Services	45,261	105,299	93,500	47,914	41,080	41,080
826162 State Aid Child Support	885,214	843,231	1,148,163	801,081	1,025,931	1,025,931
826163 Legal Services Reimbursement	45,352	43,685	25,222	41,280	30,570	35,570
826171 Recommended Map Filing Fee	3,550	0	2,650	2,650	0	0
826172 Parcel Map MS Filing Fee	27,900	19,350	16,650	5,350	10,100	10,100

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
826173 Parcel Map PS Filing Fee	2,000	8,550	0	0	0	0
826175 Plan Check & Inspection Fee	6,920	500	2,000	0	2,000	2,000
826177 Basic Improvement Inspect Fee	2,050	600	800	1,600	1,000	1,000
826178 Subd Agreement Processing Fee	1,600	0	0	900	0	0
826180 Planning & Engineering	79,123	51,304	59,000	47,205	52,000	52,000
826181 Record - Survey Exam Fee	21,680	17,650	16,000	15,200	12,000	12,000
826182 Tentative Map Subdivision	55,530	39,195	45,430	49,485	45,000	45,000
826184 Environmental Impact Report	29,264	0	0	3,920	0	0
826185 General Plan Amendment	16,990	4,034	5,500	4,034	6,000	6,000
826186 Other Permit Fee	63,072	22,088	25,000	22,817	20,000	20,000
826187 Abandoned Vehicle Abate Fee	1,001	852	1,000	0	1,000	1,000
826188 General Plan Maintenance Fee	0	147,371	125,000	163,389	175,000	175,000
826190 Puchasing Fee	84,997	81,068	73,000	113,368	0	0
826200 Agricultural Services	3,616	27,619	38,500	19,807	21,000	21,000
826201 Agriculture Certification	4,205	1,989	2,300	1,955	2,500	2,500
826202 Insp/Test Weights & Measures	67,333	78,020	76,000	80,101	80,000	80,000
826204 Appeal Abatement Fee	0	0	0	4,560	0	0
826221 Fee Judicial District	3	50	0	0	0	0
826223 Civil Fee Sheriff	57,140	52,489	25,000	92,511	25,000	25,000
826226 Adult Probation Supervision	136,970	187,374	175,000	165,405	150,000	150,000
826227 Adult Probation Diversion	18,880	15,551	15,000	13,273	13,200	13,200
826228 Adult Probation Pre-Sentence	63,841	65,421	63,000	45,946	39,000	39,000
826230 Estate Fee - Public Admin	67,629	17,183	69,000	45,232	69,000	69,000
826237 DJJ Housing Fee	0	22	0	0	0	0
826238 Juvenile Drug Court Enroll Fee	0	0	0	13	0	0
826240 Humane Services	138,066	161,474	123,000	168,809	123,000	123,000
826241 Incinerator Services	10,518	10,063	8,000	7,405	7,000	7,000
826242 Domestic Animal Care	135,582	111,687	103,490	139,764	103,490	103,490
826248 Jail DMV Fee	16,641	0	0	0	0	0
826250 Law Enforcement Services	145,038	436,480	160,741	163,617	166,011	166,011
826254 Sheriff Point Arena Contract	91,667	89,771	100,000	135,229	100,000	100,000
826255 Recorder Modernization Fee	67,707	71,788	113,101	82,131	116,416	116,416
826257 Medical Marijuana Zip Tie	67,663	1,044,157	300,000	1,109,825	40,000	40,000
826258 Restitution 11470.2	0	0	0	19,600	824,000	824,000
826259 Recorder Service Fee	2,410	1,925	(2,000)	1,550	1,600	1,600
826260 Micrographic Fee	42,016	39,381	39,000	44,625	40,000	40,000
826261 Recording Fee	231,992	284,265	272,368	325,085	308,086	308,086
826263 Health - Vital Statistics	24,893	26,106	23,700	31,554	23,700	23,700
826264 AB717 Continuing Education	0	25,303	20,000	27,017	20,000	20,000
826265 Drug Diversion Service	23,791	17,512	0	24,304	0	0
826266 Clerk Fee	74,988	62,573	64,000	50,603	47,000	47,000
826268 Work Furlough	4,179	3,625	3,500	2,822	3,600	3,600
826269 Work Release	32,285	26,801	25,200	32,985	32,560	32,560
826270 Electronic Monitoring Fee	2,329	2,709	2,942	1,446	1,396	1,396
826272 Interfund Revenue - DOT	326,332	229,882	230,054	185,397	184,529	184,529
826273 Interfund Revenue - Engineering	52,337	120,536	48,700	51,097	71,834	71,834
826274 Interfund Revenue - Printing	12,054	6,433	3,960	8,223	7,000	7,000
826275 Interfund Revenue - Xerox	8,296	8,773	6,069	7,995	7,170	7,170
826276 Interfund Revenue - Garage	39,024	37,812	19,600	29,388	22,000	22,000
826277 Interfund Revenue - Janitor	181,181	52,206	50,000	69,632	70,000	70,000
826278 Interfund Revenue - Legal	239,700	263,700	263,700	263,700	263,700	263,700
826283 Consumber Protection Program	409,305	437,079	413,854	435,199	414,387	414,387
826290 Mental Health Service	306,187	13,438	15,000	4,947	15,000	727,102
826300 Nursing Fee	28,019	19,879	27,000	16,313	17,000	17,000
826301 Albion Refuse Disposal Site	81,250	0	0	0	0	0
826302 Boonville Refuse Disposal Site	78,872	0	0	0	0	0
826304 Laytonville Refuse Disposal Site	115,000	0	0	0	0	0
826307 Potter Valley Refuse Disposal Site	63,567	0	0	0	0	0

FINANCING USES CLASSIFICATION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
826308 South Coast Refuse Disposal Site	146,150	0	0	0	0	0
826309 Caspar Refuse Disposal Site	536,867	1,922	0	202	0	0
826310 Caspar/Fort Bragg Refuse	44,242	32,462	35,000	105,000	35,000	35,000
826315 Solid Waste Fee	83,974	575,958	88,354	76,051	75,000	75,000
826330 California Childrens Services	1,040	1,660	1,500	1,320	1,500	1,500
826344 Meals & Prisoner Care Sheriff	47,662	50,780	0	53,298	68,000	68,000
826346 Support in Juvenile Hall	37,436	84,312	85,000	44,968	43,000	43,000
826348 Driving Under Influence	20,079	20,879	20,000	18,519	20,000	20,000
826350 Bailiff Services	877,751	134	0	0	0	0
826360 Educational Services (Testing)	3,130	736	1,000	736	1,000	1,000
826361 EMS Per Call Fee	23,390	15,956	22,000	23,786	22,000	22,000
826370 Library Services	48,984	36,110	40,000	49,219	42,000	42,000
826375 Parks & Recreation Fee	13,940	11,889	15,000	17,323	15,000	15,000
826380 Collection Fee	701,613	540,653	560,848	519,060	606,748	606,748
826385 Drug Testing Program	34,892	30,269	35,000	15,910	17,700	17,700
826390 Other Charges	4,110,100	3,111,850	3,039,159	3,307,821	3,279,259	2,116,659
826391 Conservator Service Fee	67,000	55,000	72,000	50,600	72,000	72,000
826392 Data Processing Services	67,435	29,385	27,220	79,504	123,909	63,620
826399 Collection Service	1,950	6,669	9,000	10,022	9,000	9,000
826400 County Share Retirement	8,162,600	7,203,115	8,485,324	8,610,463	8,017,574	8,017,574
826402 County Cost Plan Charges	336,373	326,778	730,802	664,276	518,000	518,000
826404 Returned Check Charge	2,271	1,495	1,692	1,338	1,553	1,553
826405 Payment Plan Process Fee	7,860	10,860	8,000	12,675	9,000	9,000
826504 County 30% State PA	320,609	247,366	248,071	226,160	227,856	227,856
826505 Traffic School Fee	771,808	476,675	490,641	487,280	483,232	483,232
826506 Traffic School $24	113,447	67,969	68,612	69,437	67,188	67,188
827400 Prior Year Revenue	335,775	127,029	44,000	0	20,000	20,000
827500 Sale of Fixed Assets	12,000	374,601	0	45,196	0	5,104
827600 Other Sales	337,873	494,750	235,456	285,530	205,716	215,716
827601 Sale of Map - Surveyor	1,895	915	700	597	500	500
827602 Sale of Map - Assessor	5,113	1,236	2,000	6,797	4,000	4,000
827700 Other	233,618	215,319	306,009	167,186	8,009	8,009
827701 Refund Jury & Witness Fee	30	0	0	290	0	0
827703 Cancel Outlawed Warrant	9,896	9,256	19,747	17,096	6,000	6,000
827704 General Relief Refund	152,013	115,957	89,736	74,206	88,262	88,262
827707 Donation	61,403	81,262	118,250	58,682	73,500	73,500
827711 Civil Assessment PC 1214.1	0	0	0	0	0	0
827713 Vending Machine	7,174	5,700	6,000	5,458	6,000	6,000
827715 Tobacco Settlement	636,896	957,230	780,000	1,176,569	780,000	780,000
827800 Other	0	51,513	0	0	0	0
827801 Grant Revenue	673,502	398,186	353,770	217,395	259,244	259,244
827802 Operating Transfer In	10,883,293	12,438,546	9,544,422	8,906,520	11,240,640	10,766,120
827803 Loan/Bond Proceeds	0	749,696	0	84,913	0	0
827805 Medi-Cal	0	5,499	175,200	10,290	10,000	10,000
TOTAL REVENUES	**202,927,678**	**189,597,094**	**209,970,258**	**198,647,817**	**214,823,228**	**222,028,417**
TOTAL NET COUNTY COST	**7,486,074**	**(2,452,471)**	**10,003,118**	**(12,535,798)**	**10,228,158**	**11,830,869**

Description	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget
				as of 6/30/13		
Summary by Function						
1 General Government	30,970,927	31,265,899	30,813,487	28,368,527	31,763,349	34,559,097
2 Public Protection	46,987,594	45,441,223	49,460,888	47,753,967	51,035,862	51,738,899
3 Public Ways and Facilities	13,879,068	14,830,833	24,552,386	13,366,713	27,986,464	29,334,883
4 Health and Sanitation	31,545,342	29,207,954	36,382,362	28,911,668	35,740,671	38,874,900
5 Public Assistance	56,905,182	52,964,388	64,720,388	54,358,708	64,825,166	65,599,766
6 Education	1,730,516	1,921,393	2,608,450	2,231,876	2,876,248	2,928,115
7 Recreation and Culture	251,518	301,762	316,692	396,671	364,730	364,730
8 Debt Service	10,522,915	11,211,172	10,706,032	10,723,889	9,808,896	9,808,896
Total Financing Uses by Function	192,793,063	187,144,623	219,560,685	186,112,018	224,401,386	233,209,286
Appropriations for Contingencies						
General Fund	0	0	412,691	0	650,000	650,000
Total Appropriations for Contingencies	0	0	412,691	0	650,000	650,000
Subtotal Financing Uses	192,793,063	187,144,623	219,973,376	186,112,018	225,051,386	233,859,286
Provisions for Reserves and Designations						
General Fund						
Road Fund						
County Library						
Capital Projects						
Debt Service						
Total Reserves and Designations	0	0	0	0	0	0
Total Financing Uses	192,793,063	187,144,623	219,973,376	186,112,018	225,051,386	233,859,286
Summary by Fund						
1100 County General	143,341,861	137,072,839	155,101,751	138,215,961	156,835,009	161,504,817
1200 Roads	13,526,715	14,470,366	24,221,679	13,244,830	27,576,007	27,576,007
1201 Accumulated Capital Outlay	1,011,524	1,181,446	1,496,831	1,044,621	2,535,847	3,635,847
1202 Landfill Closure	359,642	589,089	783,184	590,575	694,724	694,724
1205 County Library	1,514,145	1,711,032	2,386,164	2,081,371	2,676,384	2,728,251
1206 Fish & Game	62,177	31,269	48,900	3,445	100,745	100,745
1207 Aviation - Round Valley	0	0	0	0	0	20,000
1208 Aviation - Little River	18,335	29,942	0	0	20,000	20,000
1210 Supp Law Enforcement Services	98,967	119,633	238,928	135,413	199,548	134,348
1211 Probation COPS AB1913	198,085	208,164	251,172	268,843	376,633	376,633
1213 Mobile Spay/Neuter Program	21,689	9,148	39,438	2,338	24,963	24,963
1214 Museum Bookstore	3,618	15,050	10,000	18,655	20,000	20,000
1215 Museum Special Projects	15,499	49,258	70,300	124,799	50,000	50,000
1216 Sheriff Special Projects	36,796	47,037	60,000	16,839	30,000	30,000
1217 Recorder Modernization	33,742	35,510	42,000	39,560	54,000	54,000
1218 Micrographics	88,850	74,762	80,101	81,976	84,416	84,416
1220 Assessor Property Characteristics	11,943	0	128,881	0	105,709	105,709
1221 Mental Health Service	19,778,436	15,528,416	18,043,921	15,655,554	17,748,171	20,353,278
1222 General Plan Update	177,273	119,727	91,959	2,351	94,959	94,959
1223 Mental Health Services Act	0	2,909,099	5,508,109	2,855,329	5,735,375	6,161,693
1300 Capital Projects	198,237	0	250,000	8	250,000	250,000
1400 Debt Service	2,605,326	3,294,823	2,793,333	2,811,590	1,899,447	1,899,447
1410 Pension Obligation Bonds	7,917,589	7,916,349	7,912,699	7,912,299	7,909,449	7,909,449
1420 County Redevelopment Agency	653,061	36,358	0	0	0	0
1421 RDA Tax Increment/Debt Service	1,119,554	766,516	0	0	0	0
1422 RDA Housing Component	0	515,920	0	0	0	0
1430 County Redev Successor Agency	0	70,306	107,100	9,637	30,000	30,000
1431 RDA Successor Tax Incr/Debt Svc	0	342,565	192,013	242,816	0	0
1432 RDA Successor Housing	0	0	114,913	753,207	0	0
Total Financing Uses	192,793,063	187,144,623	219,973,376	186,112,018	225,051,386	233,859,286

MENDOCINO
1850
COUNTY

DESCRIPTION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget	Fund
				as of 6/30/13			
1 General Government							
101 General - Legislative & Admin							
Clerk of the Board	275,947	253,186	310,716	232,355	292,972	292,972	1100
Board of Supervisors	566,293	556,521	614,528	565,536	592,971	592,971	1100
County Executive Office	834,720	899,784	1,069,609	973,449	1,155,028	1,201,718	1100
101 General - Legislative & Admin	1,676,961	1,709,491	1,994,853	1,771,339	2,040,971	2,087,661	
102 General - Finance							
Nondepartmental Revenue	6,783,426	7,139,363	6,431,554	6,056,639	7,572,058	8,808,486	1100
RDA Administration	36,650	36,358	107,100	0	0	0	1420
RDA Housing Component	0	515,920	0	0	0	0	1422
RDA Project Costs	616,410	0	0	0	0	0	1420
RDA Tax Increment/Debt Svc	1,119,554	766,516	192,013	0	0	0	1421
Successor RDA Admin	0	69,516		9,637	30,000	30,000	1430
Successor RDA Housing	0	0	114,913	753,207	0	0	1432
Successor RDA Project Cost	0	789		0	0	0	1430
Successor RDA Tax Incr/Debt Svc	0	342,565		242,816	0	0	1431
Auditor-Controller	917,613	931,702	1,066,389	948,166	1,040,907	1,040,907	1100
Assessor	1,445,139	1,345,785	1,515,736	1,364,170	1,579,383	1,579,383	1100
Property Characteristics	11,943	0	128,881	0	105,709	105,709	1220
Treasurer-Tax Collector	612,811	662,272	652,096	638,964	638,578	688,578	1100
General Services	412,972	266,083	360,100	322,790	351,691	367,160	1100
102 General - Finance	11,956,518	12,076,870	10,568,782	10,336,390	11,318,326	12,620,223	
103 General - Counsel							
County Counsel	751,414	823,878	889,742	781,033	848,218	833,818	1100
103 General - Counsel	751,414	823,878	889,742	781,033	848,218	833,818	
104 General - Personnel							
Human Resources	496,265	530,243	692,386	624,634	817,698	906,775	1100
Employee Wellness	261,082	237,964	381,177	251,521	228,014	228,014	1100
104 General - Personnel	757,347	768,207	1,073,563	876,155	1,045,712	1,134,789	
105 General - Elections							
General - County Clerk-Election	402,587	582,106	473,606	389,825	558,955	558,955	1100
105 General - Elections	402,587	582,106	473,606	389,825	558,955	558,955	
107 General - Property Management							
Buildings & Grounds	2,599,338	2,285,563	2,244,990	2,252,719	2,570,748	2,776,901	1100
Capital Improvements	1,011,524	1,181,446	1,496,831	1,044,621	2,535,847	3,635,847	1201
Capital Projects	198,237	0	250,000	8	250,000	250,000	1300
107 General - Property Management	3,809,098	3,467,009	3,991,821	3,297,348	5,356,595	6,662,748	
109 General - Promotion							
Economic Development	359,552	323,353	334,000	314,768	341,480	360,600	1100
109 General - Promotion	359,552	323,353	334,000	314,768	341,480	360,600	
110 General - Other							
County Garage	(54,579)	79,809	29,736	(9,040)	22,711	27,211	1100
Engineering & Tech Assistance	673,554	697,021	1,199,272	867,454	787,491	787,491	1100
Retirement	457,649	565,662	445,687	418,082	423,591	423,591	1100
Teeter Plan Debt Service	5,792,180	6,230,686	5,669,205	5,560,872	5,469,205	5,469,205	1100
Miscellaneous Budget	1,972,402	1,922,414	2,097,624	1,809,298	1,179,143	1,282,143	1100
Clerk-Recorder	244,922	193,858	206,340	185,930	213,981	213,981	1100
Modernization	33,742	35,510	42,000	39,560	54,000	54,000	1217
Micrographics	88,850	74,762	80,101	81,976	84,416	84,416	1218
Information Services	2,132,624	1,881,158	1,920,425	1,831,628	2,182,270	2,121,981	1100
110 General - Other	11,341,344	11,680,879	11,690,390	10,785,761	10,416,808	10,464,019	
1 General Government	31,054,821	31,431,794	31,016,757	28,552,620	31,927,065	34,722,813	

County of Mendocino
State of California
Summary of County Financing Requirements
BOS Adopted Budget For Fiscal Year 2013-14

DESCRIPTION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget	Fund
				as of 6/30/13			
2 Public Protection							
201 Public Protection - Judicial							
Court Collections Program	906,417	627,507	0	0	0	0	1100
Courts - AB233 Program	1,013,453	953,656	1,425,545	1,317,542	1,316,420	1,329,580	1100
Grand Jury	88,726	70,999	83,410	66,516	82,292	82,292	1100
District Attorney	5,066,536	3,978,990	4,212,000	4,224,714	4,402,167	4,402,167	1100
Public Defender	2,249,621	2,180,833	2,271,001	2,241,673	2,298,722	2,335,722	1100
Alternate Defender	620,600	600,918	676,715	647,756	694,343	694,343	1100
Indigent Defense	318,070	363,731	304,600	352,893	304,600	354,600	1100
Child Support Services	2,604,187	2,401,749	3,041,653	2,299,820	3,035,184	3,035,184	1100
201 Public Protection - Judicial	12,867,611	11,178,383	12,014,924	11,150,913	12,133,728	12,233,888	
202 Public Protection - Police Protection							
Mendocino County Sheriff	13,517,953	13,427,181	13,739,666	13,968,120	14,174,920	14,673,458	1100
Sheriff COPS Program	86,255	106,636	174,263	105,239	149,398	84,198	1210
Sheriff Special Projects	36,796	47,037	60,000	16,839	30,000	30,000	1216
202 Public Protection - Police Protection	13,641,005	13,580,853	13,973,929	14,090,199	14,354,318	14,787,656	
203 Public Protection - Detention							
Mendocino County Jail	9,535,197	9,981,142	11,040,231	10,702,210	11,376,448	10,887,666	1100
Jail COPS Program	12,711	12,997	64,665	30,174	50,150	50,150	1210
Juvenile Hall	2,595,598	2,592,596	2,913,339	2,775,028	2,824,188	2,824,188	1100
Probation Officer	3,580,870	3,545,778	4,646,326	4,532,488	4,933,380	5,466,615	1100
Probation AB1913/CPA 2000	198,085	208,164	251,172	268,843	376,633	376,633	1211
203 Public Protection - Detention	15,922,462	16,340,677	18,915,733	18,308,743	19,560,799	19,605,252	
206 Public Protection - Protection							
Agriculture	964,281	1,000,794	868,206	920,422	979,469	979,469	1100
206 Public Protection - Protection	964,281	1,000,794	868,206	920,422	979,469	979,469	
207 Public Protection - Other Protection							
Emergency Services	57,292	108,317	141,380	224,730	260,771	260,771	1100
Fish & Game	62,177	31,269	48,900	3,445	100,745	100,745	1206
Planning & Building Services	2,475,044	2,273,575	2,549,636	2,204,282	2,730,047	2,835,133	1100
Planning & Building - Special	177,273	119,727	91,959	2,351	94,959	94,959	1222
Animal Care	798,761	798,480	816,783	846,545	796,063	816,063	1100
Mobile Spay/Neuter	21,689	9,148	39,438	2,338	24,963	24,963	1213
207 Public Protection - Other Protection	3,592,236	3,340,516	3,688,096	3,283,690	4,007,548	4,132,634	
2 Public Protection	46,987,594	45,441,223	49,460,888	47,753,967	51,035,862	51,738,899	
3 Public Ways & Facilities							
301 Public Ways & Facilities - Public Ways							
Administration/Road Maintenance	9,900,902	9,438,134	10,778,450	8,653,383	11,765,614	11,765,614	1200
Storm Damage	1,894,129	2,330,763	2,777,298	1,110,637	4,044,109	4,044,109	1200
301 Public Ways & Facilities - Pub Ways	11,795,031	11,768,897	13,555,748	9,764,021	15,809,723	15,809,723	
302 Public Ways & Facilities - Trans							
Road & Bridge Projects	1,731,684	2,701,469	10,665,931	3,480,810	11,766,284	11,766,284	1200
DOT - Round Valley Airport	107,351	127,482	80,047	29,308	38,185	1,150,993	1100
DOT - Mendocino County Airport	226,668	203,043	250,660	92,574	352,272	567,883	1100
Round Valley Special Aviation	0	0	0	0	0	20,000	1207
Mendocino County Special Aviation	18,335	29,942	0	0	20,000	20,000	1208
302 Public Ways & Facilities - Trans	2,084,037	3,061,936	10,996,638	3,602,692	12,176,741	13,525,160	
3 Public Ways & Facilities	13,879,068	14,830,833	24,552,386	13,366,713	27,986,464	29,334,883	

DESCRIPTION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget	Fund
				as of 6/30/13			
4 Health & Sanitation							
401 Health & Sanitation - Health							
Public Health	681,848	941,865	1,539,168	940,253	1,318,766	1,452,766	1100
Environmental Health	1,804,336	1,843,696	2,120,029	1,750,231	2,115,994	2,133,335	1100
Public Health Nursing	1,498,052	1,329,999	1,556,878	1,310,871	1,611,803	1,612,803	1100
Emergency Medical Services	483,477	667,007	727,222	587,341	676,905	676,905	1100
401 Health & Sanitation - Health	4,467,713	4,782,568	5,943,297	4,588,695	5,723,468	5,875,809	
402 Health & Sanitation - Hospital							
Hospital & Medical Services	2,144,937	2,115,596	2,218,571	1,990,270	2,218,571	2,218,571	1100
402 Health & Sanitation - Hospital	2,144,937	2,115,596	2,218,571	1,990,270	2,218,571	2,218,571	
403 Health & Sanitation - Calif Children							
Public Health - CCS	1,284,771	939,380	1,379,191	1,094,676	1,382,435	1,382,435	1100
403 Health & Sanitation - CCS	1,284,771	939,380	1,379,191	1,094,676	1,382,435	1,382,435	
404 Health & Sanitation - Sanitation							
Solid Waste	869,923	272,605	163,231	200,002	136,582	136,582	1100
Landfill Closure	359,642	589,089	783,184	590,575	694,724	694,724	1202
404 Health & Sanitation - Sanitation	1,229,564	861,694	946,415	790,577	831,306	831,306	
405 Health & Sanitation - AODP							
Public Health - AODP	2,556,027	1,905,306	2,139,588	1,752,474	1,937,629	1,888,092	1100
405 Health & Sanitation - AODP	2,556,027	1,905,306	2,139,588	1,752,474	1,937,629	1,888,092	
406 Health & Sanitation - Mental Health							
Mental Health	17,287,522	15,485,042	18,043,921	15,655,554	17,748,171	20,353,278	1221
Mental Health Services Act	2,490,914	2,952,472	5,508,109	2,855,329	5,735,375	6,161,693	1223
406 Health & Sanitation - Mental Health	19,778,436	18,437,514	23,552,030	18,510,883	23,483,546	26,514,971	
4 Health & Sanitation	31,461,449	29,042,058	36,179,092	28,727,575	35,576,955	38,711,184	
5 Public Assistance							
501 Public Assistance - Administration							
Social Services	30,444,074	27,401,087	34,647,131	29,167,261	34,352,441	35,122,441	1100
Health & Human Services Admin	0	0	0	0	0	0	1100
501 Public Assistance - Administration	30,444,074	27,401,087	34,647,131	29,167,261	34,352,441	35,122,441	
502 Public Assistance - Aid Program							
CalWorks/Foster Care	21,681,198	20,433,522	23,589,524	20,096,898	23,589,524	23,589,524	1100
In Home Support Services	3,963,762	4,483,671	5,798,727	4,430,561	6,199,669	6,199,669	1100
502 Public Assistance - Aid Program	25,644,959	24,917,193	29,388,251	24,527,459	29,789,193	29,789,193	
503 Public Assistance - General Relief							
General Relief	816,149	646,109	685,006	663,988	683,532	688,132	1100
503 Public Assistance - General Relief	816,149	646,109	685,006	663,988	683,532	688,132	
5 Public Assistance	56,905,182	52,964,388	64,720,388	54,358,708	64,825,166	65,599,766	
6 Education							
602 Education - Library Services							
Mendocino County Library	1,514,145	1,711,032	2,386,164	2,081,371	2,676,384	2,728,251	1205
602 Education - Library Services	1,514,145	1,711,032	2,386,164	2,081,371	2,676,384	2,728,251	
603 Education - Agricultural Education							
Farm Advisor	216,371	210,361	222,286	150,505	199,864	199,864	1100
603 Education - Agricultural Education	216,371	210,361	222,286	150,505	199,864	199,864	
6 Education	1,730,516	1,921,393	2,608,450	2,231,876	2,876,248	2,928,115	

DESCRIPTION	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2012-13 Actual	2013-14 Recommend Budget	2013-14 Adopted Budget	Fund
				as of 6/30/13			
7 Recreation & Culture							
702 Recreation & Culture - Culture							
Museum	232,400	237,454	236,392	253,217	294,730	294,730	1100
Museum Bookstore	3,618	15,050	10,000	18,655	20,000	20,000	1214
Museum Special Projects	15,499	49,258	70,300	124,799	50,000	50,000	1215
702 Recreation & Culture - Culture	251,518	301,762	316,692	396,671	364,730	364,730	
7 Recreation & Culture	251,518	301,762	316,692	396,671	364,730	364,730	
8 Debt Service							
801 Debt Service - Retirement of Long							
Debt Service	2,605,326	3,294,823	2,793,333	2,811,590	1,899,447	1,899,447	1400
Pension Obligation Bonds	7,917,589	7,916,349	7,912,699	7,912,299	7,909,449	7,909,449	1410
801 Debt Service - Retire LT Debt	10,522,915	11,211,172	10,706,032	10,723,889	9,808,896	9,808,896	
8 Debt Service	10,522,915	11,211,172	10,706,032	10,723,889	9,808,896	9,808,896	
9 Contingencies							
999 Miscellaneous							
Provision for Contingencies	0	0	412,691	0	650,000	650,000	1100
999 Miscellaneous	0	0	412,691	0	650,000	650,000	
9 Contingencies	0	0	412,691	0	650,000	650,000	
Grand Total Budget Requirements	192,793,063	187,144,623	219,973,376	186,112,018	225,051,386	233,859,286	

AGRICULTURE DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2710..... Agriculture..... D-2

AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures



The Department of Agriculture/Weights and Measures is under the leadership of the Agricultural Commissioner/Sealer of Weights and Measures.

AGRICULTURE

♦ The mission of the Agricultural Commissioner is to promote and protect California's agriculture as well as protect the environment and public health and safety.

♦ The Department provides consumer protection, under the Agricultural Commissioner, through nursery and seed inspection programs, enforcing fruit and vegetable standards and egg inspection programs. This includes oversight of both the State and National Organic programs and the Direct Marketing (Certified Farmers Markets) program. The administration of these programs helps to ensure a safe, healthy food supply.

♦ Public health and safety programs include the Pesticide Use Enforcement and Organic programs. The Pesticide Use Enforcement program not only protects the environment, but also protects agricultural workers from pesticide exposure.

♦ The Agricultural Commissioner is also responsible for other non-regulatory programs, including: contracting and coordination for the Wildlife Services trappers; shared oversight of the Williamson Act contracts; compilation of crop statistics and the annual crop report; and the reporting of agricultural disasters.

WEIGHTS AND MEASURES

♦ The mission of the Sealer of Weights and Measures is to promote fairness and equity in the marketplace by inspecting for accuracy all of the commercial weighing and measuring devices in the County as well as verifying the quantity of packaged goods. All of this is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE).

♦ County Sealer of Weights and Measures provides consumer protection through the following programs: device inspection; quantity control; weighmaster; price verification; and petroleum quality.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Kept all commercial device inspections on-track to attain virtually 100% accuracy testing annually for all commercial devices requiring these inspections.

♦ Conducted three (3) grower training/continuing education courses and three (3) Worker Safety training courses, in Spanish, for the Pesticide Monitoring Program.

♦ Worked with Environmental Health Director and stakeholders to develop a local Approved Source program for small produce growers.

♦ Filled the Assistant Agricultural Commissioner position and hired a Biologist I to fill all staffing vacancies.

♦ Conducted a training session for growers in the use of the new CalAgPermits system.

♦ Ran all detection trapping programs at work plan/protocol levels.

♦ Maintained a high level of outreach, inspections, and enforcement in the Direct Marketing program.

♦ Published first annual Mendocino County Agricultural Newsletter.

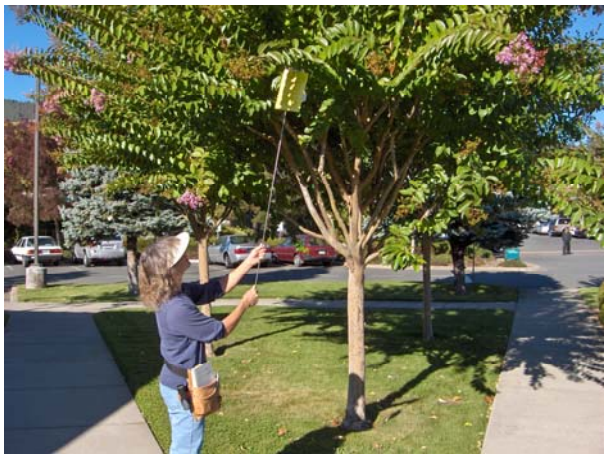
♦ As part of the Resource Lands Protection Committee, helped complete the initial re-write of the local Williamson Act Ordinance and develop a first working draft.

♦ Significantly increased the number of inspections performed in the Nursery program.

♦ Developed six (6) Grower Synopsis sheets to enhance compliance by clarifying and simplifying the pesticide use requirements for growers and other pesticide users.

♦ Implemented the State's new on-line Organic registration/renewal program at the local level.

♦ Increased the number of growing grounds inspections for Certified Producers in the county.



AGRICULTURE DEPARTMENT

AGRICULTURE.....2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

GOALS/OBJECTIVES FOR FY 2013-14

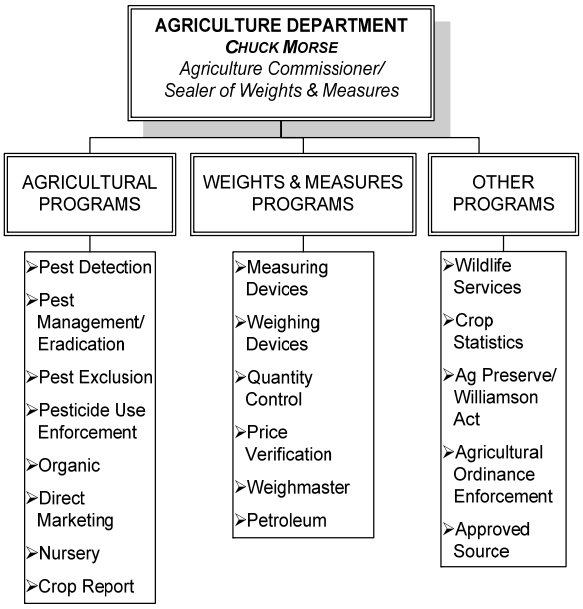
- ♦ Implement measures to assure that the county is free from the European Grape Vine Moth.
- ♦ Adjust programmatic assignments and train new Biologist in multiple programs as well as mentoring and training the new Assistant Agricultural Commissioner.
- ♦ Fulfill contracted requirements for work in the following programs: Organic; Sudden Oak Death; Nursery inspection; Glassy Winged Sharpshooter; Detection (insect) trapping; Pesticide Use data entry; and Pest Exclusion.
- ♦ Maintain 100% commercial device inspections for annually inspected devices.
- ♦ Finalize and make operational an Approved Source program in the county.
- ♦ As a member of the Resource Lands Protection Committee, present an updated re-write of the County's Williamson Act Ordinance to the Board of Supervisors for consideration.
- ♦ Acquire a Bell Prover for vapor meter testing.



CURRENT STAFFING

8.0 Filled Full Time Equivalent (FTE)
8.0 Allocated FTE

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5411 State Aid Agriculture Gas Tax Reimbursement (declines as NCC allocation is reduced).
- ✧ Acct. 5490 Contracts for the Grapevine Moth infestation, and others (once the European Grapevine Moth is eradicated funding will decrease).

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for field staff and support staff.
- ✧ Acct. 1012 Salaries for grape testers and insect trappers.

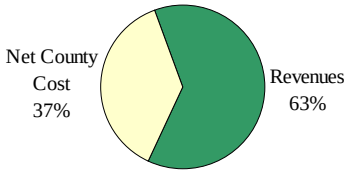
Services & Supplies

- ✧ Acct. 2189 Contract cost associated with Grapevine Moth eradication (associated with Revenue account 5490, see *Revenues* summary).

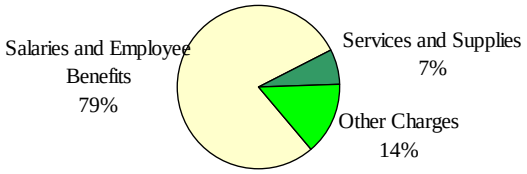
Other Charges

- ✧ Acct. 3280 County cost for Wildlife Services Trapper.

SOURCE OF FUNDS



USE OF FUNDS

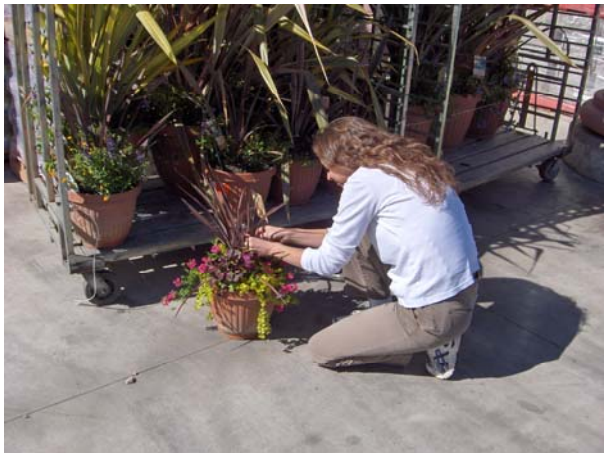


CEO RECOMMENDED BUDGET COMMENTS

There is an increase to the Net County Cost in this Department which includes an adjustment to insurance costs and the Chief Executive Officer recommendation to add $27,655 which will fully fund the existing 2.0 Full-Time Equivalent (FTE) Trapper positions.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: $164,707 decrease in Motor Vehicle Program Grants due to an adjustment for project paid in prior year; $20,000 increase in Professional Services for database programming; and $12,000 increase in Fixed Assets for Air Quality Monitoring Equipment.



AGRICULTURE DEPARTMENT

AGRICULTURE 2710

CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 206 Public Protection - Protection

Budget Unit: 2710 Agriculture Dept
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822600 Other Permit	1,700	3,464	2,200	2,662	2,150	2,150	2,150
823204 Misc Court Fine	1,500	750	2,500	3,225	2,500	2,500	2,500
825410 State Aid for Agric	0	0	0	0	0	0	0
825411 State Aid Agri Gas Tax	170,000	149,141	150,000	192,489	188,000	188,000	188,000
825412 State Reimis-EC Poison	98,000	104,208	106,000	110,776	110,000	110,000	110,000
825413 Pesticide Regulatory	4,000	4,061	3,000	4,024	1,952	1,952	1,952
825490 State Other	443,000	262,022	138,600	217,685	204,500	204,500	204,500
826200 Agric Services	38,000	27,619	38,500	19,807	21,000	21,000	21,000
826201 Agric Certification	1,500	1,989	2,300	1,955	2,500	2,500	2,500
826202 Insp/Test Weights/Meas	75,000	78,020	76,000	80,101	80,000	80,000	80,000
827600 Other Sales	0	0	0	55	0	0	0
827707 Donations	0	500	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	832,700	631,774	519,100	632,779	612,602	612,602	612,602
Salaries & Employee Benefits							
861011 Regular Employees	474,836	403,188	408,965	388,323	430,239	430,239	430,239
861012 Extra Help	139,989	105,656	47,658	72,492	64,800	64,800	64,800
861013 Overtime Reg Emp	2,000	2,966	2,000	2,317	2,200	2,200	2,200
861021 Co Cont Retirement	77,850	72,144	86,922	90,753	109,184	109,184	109,184
861022 Co Cont OASDI	28,581	23,182	21,739	22,613	25,084	25,084	25,084
861023 Co Cont Medicare	5,843	6,993	5,084	6,370	6,866	6,866	6,866
861024 Co Cont Retire Incr	34,727	31,640	41,166	41,976	44,857	44,857	44,857
861030 Co Cont Health Ins	80,780	66,877	63,090	67,972	85,072	85,072	85,072
861031 Co Cont Unemp Ins	4,567	4,567	5,199	5,199	5,199	0	0
861035 Co Cont Workers Comp	2,669	2,669	4,178	3,375	4,178	2,700	2,700
Total Salaries & Employee Benefits	851,842	719,884	686,001	701,391	777,679	771,002	771,002
Services & Supplies							
862060 Communications	4,000	3,727	4,000	3,110	3,000	3,000	3,000
862101 Insurance - General	2,070	2,070	4,186	4,281	4,281	1,064	1,064
862120 Maint Equip	500	70	250	0	0	0	0
862150 Memberships	3,150	3,050	3,150	3,050	3,150	3,150	3,150
862160 Misc Expense	50	0	50	0	0	0	0
862170 Office Expense	7,000	7,457	6,385	5,368	5,000	5,000	5,000
862187 Education & Training	1,000	113	250	275	250	250	250
862189 Prof/Spec Svcs - Other	30,000	9,406	3,000	2,476	3,000	3,000	3,000
862190 Publ/Legal Notice	800	1,161	1,300	932	900	900	900
862230 Info Tech Equip	2,000	2,032	500	362	1,000	1,000	1,000
862239 Spec Dept Expense	28,050	8,887	17,842	5,791	16,656	16,656	16,656
862250 Trans/Travel	80,000	48,107	25,000	50,168	30,000	30,000	30,000
862253 Travel Out of County	3,000	2,771	3,000	3,072	3,500	3,500	3,500
Total Services & Supplies	161,620	88,852	68,913	78,885	70,737	67,520	67,520
Other Charges							
863280 Contr Other Agency	113,292	113,292	113,292	113,292	113,292	140,947	140,947
Total Other Charges	113,292	113,292	113,292	113,292	113,292	140,947	140,947

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	53,767	0	0	0	0	0
Total Fixed Assets	0	53,767	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	25,000	0	26,855	0	0	0
Total Expend Transfer & Reimb	0	25,000	0	26,855	0	0	0
Total Net Appropriations	1,126,754	1,000,794	868,206	920,422	961,708	979,469	979,469
Total Net County Cost	294,054	369,021	349,106	287,643	349,106	366,867	366,867

AIR QUALITY MANAGEMENT DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

0327..... Air Quality Management District D-8

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer



The Mendocino County Air Quality Management District (AQMD) was created by the Legislature in 1971 as a Special District of the California Air Resources Board. The District is one of three Districts that make up the North Coast Air Basin, and has the primary responsibility for the control of air pollution from all sources (other than vehicular sources) within the boundaries of Mendocino County, including the four incorporated cities.

The quality of the air can and does affect public health, quality of life, tourism, property, crops, and the economy. The District's mission is to protect and manage the air quality in Mendocino County, and is achieved through the combined efforts of permitting sources of air contaminants, inspections of permitted sources, investigation of complaints, active air monitoring, distribution of grant funds for emissions reduction projects, and enforcement of District, State and Federal regulations.

The California Air Resources Board has designated Mendocino County in attainment of State standards for all air pollutants except particulate matter less than 10 microns (PM-10) and is in attainment for all federal standards.

The Board of Supervisors serves concurrently as the Air Quality Management District Board which also appoints the Air Pollution Control Officer. The District is currently operated by a staff of six knowledgeable and dedicated employees.

The District's budget is designed to support the mission to protect air quality, improve levels of service to the public, the regulated community and other agencies, while at the same time striving to reduce and control costs. The District is funded by permit fees, motor vehicle fees, State subvention funds, and State and Federal grants. The County provides support services to the District through a Mutual Agreement with costs associated for those services paid for with District funds.

The District maintains a fund balance reserve in accordance with appropriate guidelines to ensure uninterrupted operation of the District. The inability of the District to meet its financial obligations or fulfill its mandated program requirements would subject the District and its permit holders to increased scrutiny by the Air Resources Board and the US Environmental Protection Agency (EPA). Such an action would lead to greater expense to the permit holders, the District, and the County.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ **Permitting Program** – The District manages a total of 475 separate operating permits for 355 facilities that emit air contaminants. Each year these permits and operating conditions are reviewed and updated as necessary to ensure compliance with District, State and Federal regulations. During 2012, 104 new permit applications were reviewed and 84 new permits issued. The District also maintains 270 agricultural diesel engine registrations in accordance with the statewide Air Toxic Control Measures for Diesel engines.

♦ **Compliance Program** – District personnel conducted 243 inspections of permitted facilities and equipment to verify compliance with permits conditions, as well as District, State, and Federal regulations. Personnel also responded to 359 complaints of smoke, illegal burning, odors, and dust. The District exercised its enforcement discretion in 118 cases and resolved those cases by mutual agreement. Informational letters were sent to 45 property owners in response to complaints from the public regarding open burning and/or marijuana odors, which resulted in resolution without enforcement action. The District also negotiated cost recovery for individual fire districts and/or donations to the Fire Fighters Training Fund in lieu of fines through the mutual resolution agreement process.

♦ **Air Toxics (Hot Spots) Program -** The State Air Toxics (Hot Spots) Information and Assessment Act, AB2588, requires facilities that emit toxic air contaminants to report the types and quantities of those emissions to the California Air Resources Board. The goal of the Act is to collect emissions data, identify sources with localized impacts, ascertain health risks, provide public notice of significant risks, and to reduce emissions from sources identified as having a potential health risk. The District is currently updating the reporting procedures for documenting the applicability of Hot Spots for new or modified facilities.



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

♦ **Greenhouse Gas Program -** The 2006 California Global Warming Solutions Act, AB32, requires implementation of greenhouse gas (GHG) reduction measures. The District has adopted and is implementing the Regulation to Reduce Methane Emissions from Municipal Solid Waste Landfills as required by US EPA. The regulation contains requirements for landfill gas collection, monitoring, destruction efficiency, and reporting requirements. The District is working with the City of Ukiah to ensure that the Ukiah Landfill is in compliance with regulation requirements.



♦ **Asbestos Program –** The District reviewed and approved 48 Demolition / Renovation projects and worked with property owners and contractors to ensure compliance with the federal Asbestos National Emission Standards for Hazardous Air Pollutants (NESHAP) standards. Personnel worked closely with the County to ensure rapid response to the flooding incident at the Health and Human Services Dora Street facility while at the same time maintaining public safety. The District is working closely with the City of Ukiah and the contractor to ensure that the renovation of the Palace Hotel is conducted safely and in accordance with applicable regulations.

♦ **Air Monitoring –** The District operates an air monitoring network in four locations in Mendocino County to monitor compliance with California and US EPA Ambient Air Quality Standards. The monitoring software allows District personnel to access the network remotely and provides real-time data for use by State and Federal air monitoring divisions.

♦ **Burn Program –** In accordance with State law and in cooperation with local fire agencies and Cal-Fire the District manages the agricultural and non-agricultural Open Outdoor Burning Program. District personnel issue approximately 1500 burn permits each year in addition to conducting public outreach and providing educational information regarding open outdoor burning requirements.

♦ **Smoke Management Program -** The District requires Smoke Management Plans (SMP) for large open burning projects. SMPs allow personnel to work with property owners to lessen the impact on the surrounding community from large agricultural or property management burns. The District currently manages 59 on-going SMPs. In 2012, personnel reviewed and approved seven new SMP applications.

♦ **Grant Programs –** The District manages three separate grant programs. The AB 2766 Motor Vehicle Program provides grants for projects in Mendocino County that reduce specific impacts from vehicles. To date, the District has provided funding for 50 projects totaling $903,257. The AB 923 Motor Vehicle Program provides funding for replacement of older school buses with new lower emissions school buses. As of this year, the District has provided funding for eight school buses for various school districts within the county totaling $996,820. In addition, the State Lower Emissions School Bus Program (LESBP) has provided funding for the replacement of fifteen additional school buses. The Carl Moyer Program provides incentive funding for the replacement or retrofit of older diesel engines with newer cleaner engines. The District has distributed in excess of $2,200,000 under this program for the replacement or retrofit of 80 diesel engines for both private sector and government fleets.

♦ **Air Quality Database Project –** The District has developed an on-line database for management of its Permitting and Enforcement Programs. This year the County Assessor's Parcel data was incorporated to improve customer service and promote multi-agency usage. The Program allows Inspectors to access real-time information while in the field and office personnel to more efficiently process complaints from the public as well as issuing burn permits. Currently, several fire agencies utilize the database for issuing burn permits. The ability to retain historical data and manage multiple types of regulatory permits and enforcement actions allows for multiple agencies to obtain more complete information for properties within Mendocino County.



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

GOALS/OBJECTIVES FOR FY 2013-14



♦ **Administrative –** Develop and implement a plan for training of District personnel.

♦ **Permitting -** Develop and implement a plan for assisting permit holders with compliance requirements of the State Air Toxics Control Measure for Stationary, Portable, and Agricultural Diesel engines.

♦ **Air Monitoring** – Increase efficiency of the software of the air monitoring network to improve and enhance reporting.

♦ **Burn Program –** Increase public education and outreach to reduce the number of illegal burning incidents.

♦ **Grant Program –** Begin solicitation of public and private sector projects for Carl Moyer Program, Year 15 grant funds for the replacement of older diesel engines.

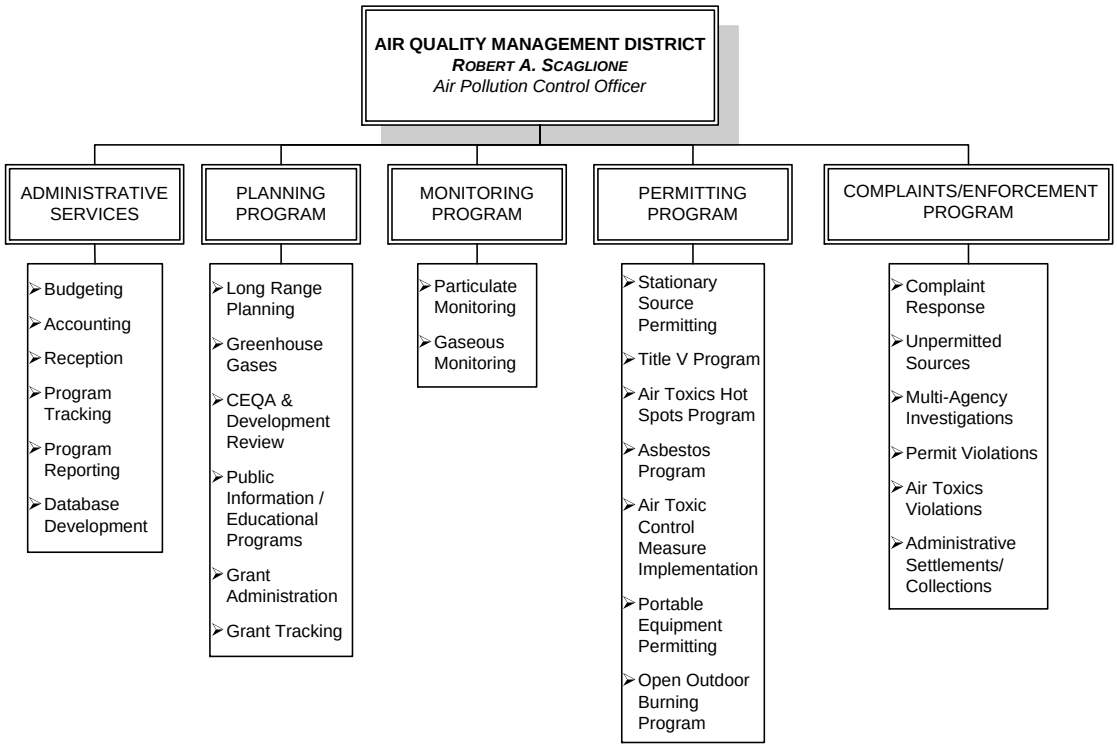
♦ **Tractor Replacement Program –** Develop and implement a Program for the replacement of older Diesel powered agricultural tractors.

♦ **Database Enhancements –** Develop and implement a plan to add an Emissions Inventory Module for calculating both potential to emit and actual emissions data for stationary sources and a Grants Tracking Module for grant projects funded through each specific funding source.

CURRENT STAFFING

5.00 Filled Full Time Equivalent (FTE)
8.00 Allocated FTE

PROGRAM CHART



AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.
- ✧ Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.
- ✧ Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, Emissions Inventory, Air Quality Planning, and grants for emissions reduction projects.
- ✧ Acct. 5397 State Subvention Funds - funds costs associated with non-funded State mandated programs.

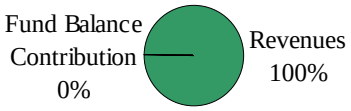
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries for six full-time District staff.
- ✧ Acct. 1012 Salaries for part-time, temporary or seasonal District staff.

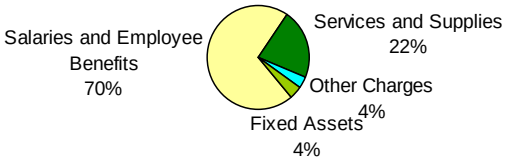
Services & Supplies

- ✧ Acct. 2120 Repair and maintenance of the District's monitoring equipment at 4 locations throughout Mendocino County.
- ✧ Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.
- ✧ Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.
- ✧ Acct. 4370 Replacement of monitoring equipment.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. Budget includes an Auditor adjustment. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add $20,000 for database programming; and $12,000 for Air Quality Monitoring Equipment.

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0327 Mendo Co Air Quality Mgmt Dist
Fund: 3270 Mendo Co Air Quality Mgmt Dist

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822260 Air Pollution Permit	210,000	220,475	225,000	224,287	225,000	225,000	225,000
822600 Other Permit	15,000	45,069	15,000	30,850	15,000	15,000	15,000
822605 Variance & Use Permit	0	825	0	0	0	0	0
822611 Asbestos Rem Permit	1,000	1,665	1,000	3,565	1,000	1,000	1,000
822612 Burn Permit	13,000	19,435	10,000	19,904	12,000	12,000	12,000
823200 Other Court Fine	1,000	2,784	1,000	1,630	1,000	1,000	1,000
823300 Forfeiture & Penalty	15,000	47,899	15,000	41,087	10,000	10,000	10,000
824100 Interest	2,300	6,269	4,200	5,606	3,600	3,600	3,600
825150 Motor Vehicle In Lieu	552,000	561,990	552,000	552,624	552,000	552,000	552,000
825397 State Air Poll Subv	45,000	47,803	42,000	47,863	42,000	42,000	42,000
825490 State Other	42,280	11,828	49,000	12,712	49,000	49,000	49,000
825670 Federal Other	10,000	18,714	23,000	23,000	10,000	10,000	10,000
826245 Emission Assmt Fee	3,000	0	2,000	0	2,000	2,000	2,000
826390 Other Charges	7,500	81,744	7,500	7,425	7,000	7,000	7,000
827600 Other Sales	200	29	200	0	100	100	100
827700 Other	500	2,055	500	2,402	500	500	500
Total Revenues	917,780	1,068,584	947,400	972,954	930,200	930,200	930,200
Salaries & Employee Benefits							
861011 Regular Employees	401,268	364,633	354,211	340,722	355,571	319,553	319,553
861012 Extra Help	0	20,901	28,196	13,737	22,618	26,578	26,578
861013 Overtime Reg Emp	7,000	14,124	7,000	4,268	7,000	7,000	7,000
861021 Co Cont Retirement	70,872	67,732	82,788	80,227	88,197	81,288	81,288
861022 Co Cont OASDI	23,319	21,878	21,484	20,056	21,460	19,606	19,606
861023 Co Cont Medicare	6,032	5,428	5,447	4,890	5,358	4,971	4,971
861024 Co Cont Retire Incr	31,481	29,685	39,670	37,993	41,106	37,694	37,694
861030 Co Cont Health Ins	42,501	42,501	44,545	44,173	50,646	57,999	57,999
861031 Co Cont Unemp Ins	2,157	644	2,760	2,760	2,760	0	0
861035 Co Cont Workers Comp	1,925	1,925	2,801	2,302	2,801	2,018	2,018
Total Salaries & Employee Benefits	586,555	569,452	588,902	551,128	597,517	556,707	556,707

AIR QUALITY MANAGEMENT DISTRICT

AIR QUALITY MANAGEMENT DISTRICT 0327

ROBERT A. SCAGLIONE, Air Pollution Control Officer

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862050 Clothing/Pers Items	200	0	500	0	500	500	500
862060 Communications	10,500	8,449	11,500	7,804	10,000	10,000	10,000
862090 Household Expense	0	0	500	0	0	0	0
862101 Insurance - General	1,601	1,601	1,788	1,842	1,842	1,361	1,361
862120 Maint - Equip	4,500	10,899	8,100	13,187	8,100	8,100	8,100
862130 Maint - Strc/Impr/Grnd	0	738	2,500	2,792	0	0	0
862150 Memberships	850	850	850	850	850	850	850
862170 Office Expense	10,000	11,342	10,000	11,971	12,000	12,000	12,000
862183 Legal Fees	6,000	36,075	10,000	10,818	5,000	5,000	5,000
862187 Education & Training	0	808	200	84	1,400	1,400	1,400
862189 Prof/Spec Svcs - Other	22,000	14,521	30,000	41,605	40,000	40,000	60,000
862190 Publ/Legal Notice	200	178	300	244	1,000	1,000	1,000
862194 A-87 Costs	35,000	10,210	25,000	0	25,000	25,000	25,000
862210 Rent/Lease Bldg Grds	19,200	21,400	21,900	21,840	22,300	22,300	22,300
862220 Small Tool/Instrument	600	3,318	1,500	849	1,500	1,500	1,500
862230 Info Tech Equip	0	0	1,500	0	0	0	0
862239 Spec Dept Expense	61,154	52,750	524,040	613,853	1,000	1,000	1,000
862250 Trans/Travel	6,500	7,332	8,800	7,542	8,800	8,800	8,800
862253 Travel Out of County	5,500	6,823	8,500	5,334	6,500	6,500	6,500
862260 Utilities	5,000	4,678	6,000	4,651	5,000	5,000	5,000
Total Services & Supplies	188,805	191,971	673,478	745,264	150,792	150,311	170,311
Other Charges							
863113 Pmt Other Gov Agency	5,000	4,408	5,000	4,408	5,000	5,000	5,000
863136 Motor Vehicle Prog Grant	0	0	0	0	189,707	189,707	25,000
Total Other Charges	5,000	4,408	5,000	4,408	194,707	194,707	30,000
Fixed Assets							
864370 Equipment	15,000	53,526	0	0	18,000	18,000	30,000
Total Fixed Assets	15,000	53,526	0	0	18,000	18,000	30,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	89,867	80,800	0	0	0	0	0
Total Expend Transfer & Reimb	89,867	80,800	0	0	0	0	0
Total Net Appropriations	885,227	900,158	1,267,380	1,300,800	961,016	919,725	787,018
Total Fund Balance Contribution	(32,553)	(168,427)	319,980	327,846	30,816	(10,475)	(143,182)

MENDOCINO
1850
COUNTY

ASSESSOR-CLERK-RECORDER'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1120	Assessor	D-16
1122	Assessor's Property Characteristics	D-20
1410	Elections	D-22
1941	Clerk-Recorder	D-25
1942	Recorder's Modernization	D-28
1944	Clerk-Recorder – Micrographics	D-30

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR.....1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder


Sue Ranochak

The overall mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

The Assessment Roll and Assessee Services Unit of the Assessor's Division responds to all public inquiries regarding real property ownership and assessment; processing calamity claims, disabled person accessibility exclusions, seismic retrofitting exclusions, and all real property roll corrections. This unit also researches, verifies, and processes all change in ownership for properties within Mendocino County; maintains mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications and provides other clerical assistance as needed by the division. This unit is also responsible for ordering all applicable forms for the Exemption and Assessee Services Unit and acts as a liaison to other departments for the disbursement of information.

The Business Personal Property Unit of the Assessor's Division appraises all taxable business property including machinery, equipment, fixtures, boats and aircraft. Auditor-Appraisers perform "mandatory" and "non-mandatory" audits of business property accounts, as required by law, as well as assists in the preparation and presentation of business property assessment appeals cases.

The Exemptions Unit of the Assessor's Division researches and processes all requests for homeowners' exemptions and veterans' exemptions; researches and processes a wide range of institutional exemptions that may apply to such organizations as churches, non-profit foundations, hospitals and private schools; and provides public information as required to all exemption related inquiries.

The Mapping Unit of the Assessor's Division maintains the mapping system that inventories all real property within Mendocino County using a discrete parcel numbering system; annually processes all new tract maps, parcel maps, and lot-line adjustments; and processes all tax rate area changes for redevelopment projects, annexations, and special district formations. Any mapping that is needed by the Elections' Division is also prepared by this unit.

The Real Property Unit of the Assessor's Division appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County for the purpose of property tax assessment. The unit also assists in the preparation and presentation of real property assessment appeals cases.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Utilized aerial photos obtained at no charge from National Agriculture Imagery Program (NAIP) and Adirondack Regional Geographic Information System (ARGIS) software to compare property records to aerial photographs to discover structures not currently on the assessment roll.
- Continued to make the forms most commonly used by taxpayers available for downloading on departmental website, saving staff time, printing costs and postage charges.
- Continued to participate in the California Assessors' Association's standard data record filing and e-filing of business property statements. Since the implementation of these filing options the Assessor's Division has been able to reduce printing and postage costs.

GOALS/OBJECTIVES FOR FY 2013-14

- Discover and locate all locally assessable property in the county.
- Annually prepare a local assessment roll that includes the reappraisal of personal property, decline in value assessments and any real property that has undergone a change in ownership or contains new construction.
- Surrender the annual roll to the County Auditor-Controller by July 1 of each year.
- Perform mandatory audits of business personal property and fixtures.

CURRENT STAFFING

17.0 Filled Full Time Equivalent (FTE)
21.0 Allocated FTE

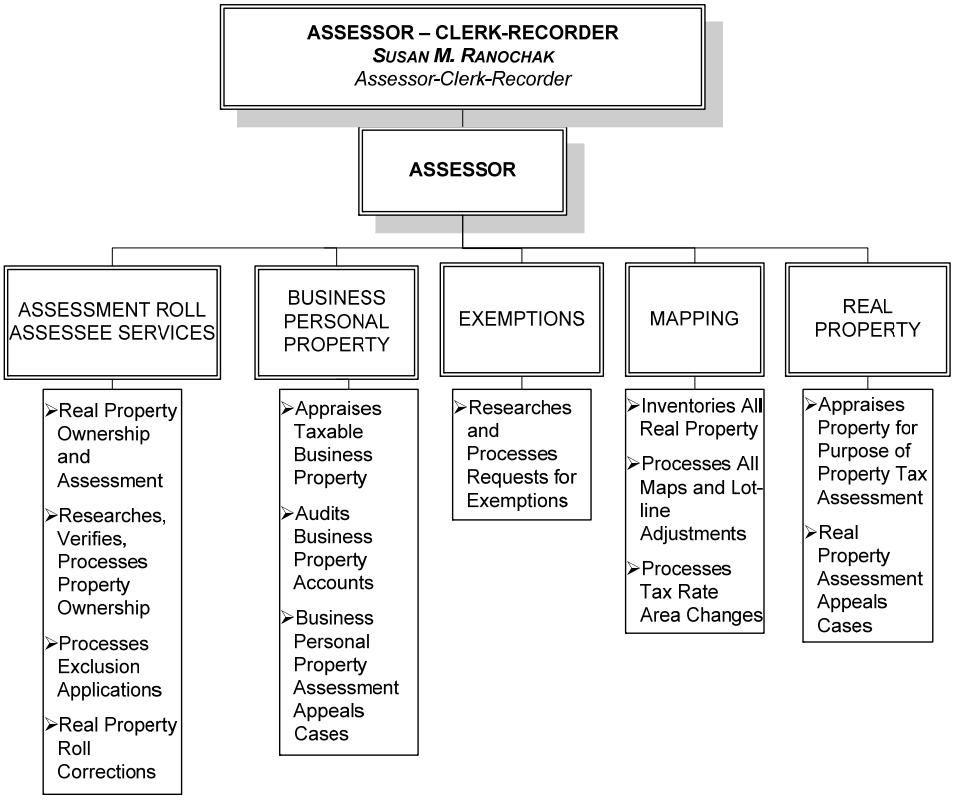

Assessor's Staff

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR.....1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.
- ✧ Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

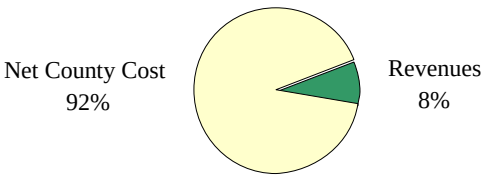
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

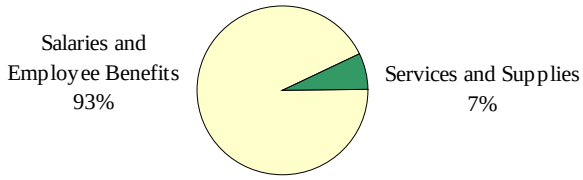
Services and Supplies

- ✧ Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent to child or grandparent to child transfers of ownership.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Executive Office staff met with the Assessor to gain a better understanding of the Department's needs. In order to address the Proposition 8 and unassessed valuation backlog, several necessary changes were identified. The addition of staff will allow a redistribution of the workload, producing improved outcomes and help to improve succession planning. Department is requesting and the Chief Executive Officer is recommending $85,800 additional funding to fill 1.0 Full Time Equivalent (FTE) Real Property Appraiser I/II position and to promote an existing Real Property Appraiser I to the Appraiser II level. Another identified need is updated parcel maps. It is hoped that the addition of the GIS Technician position in General Services Agency - Information Services will allow for the necessary staff time to work on this much needed project. Lastly, the replacement of the County property tax system will help the Assessor's Office by improving system efficiency and interoperability between County departments. The Executive Office will continue to work with the Assessor's Office to identify further options to improve productivity, and will return at Final Budget in September with further recommendations.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR.....1120

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1120 Assessor
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826116 Prop Char Fee	0	0	0	0	0	0	0
826390 Other Charges	14,000	8,110	8,000	10,065	8,700	8,700	8,700
827600 Other Sales	10,000	11,758	12,000	11,614	11,300	11,300	11,300
827602 Sale of Map - Assr	2,800	1,236	2,000	6,797	4,000	4,000	4,000
827802 Oper Transfer In	112,465	0	128,881	0	105,709	105,709	105,709
Total Revenues	139,265	21,105	150,881	28,476	129,709	129,709	129,709
Salaries & Employee Benefits							
861011 Regular Employees	977,854	858,094	938,727	821,591	867,882	923,182	923,182
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	1,009	0	494	0	0	0
861021 Co Cont Retirement	168,085	149,030	190,239	184,753	211,783	226,724	226,724
861022 Co Cont OASDI	57,463	49,120	49,876	46,963	50,623	53,909	53,909
861023 Co Cont Medicare	13,471	11,504	11,690	11,097	11,867	12,636	12,636
861024 Co Cont Retire Incr	75,175	65,474	90,109	84,961	85,572	85,572	85,572
861030 Co Cont Health Ins	153,009	139,036	139,433	144,215	174,031	185,535	185,535
861031 Co Cont Unemp Ins	1,826	1,826	1,881	1,881	0	0	0
861035 Co Cont Workers Comp	7,437	7,437	9,228	7,552	7,552	6,611	6,611
Total Salaries & Employee Benefits	1,454,320	1,282,530	1,431,183	1,303,507	1,409,310	1,494,169	1,494,169
Services & Supplies							
862060 Communications	5,000	4,864	5,000	5,207	5,000	5,000	5,000
862101 Insurance - General	3,383	3,383	3,153	3,299	3,299	3,259	3,259
862120 Maint - Equip	1,400	1,066	1,400	690	1,400	1,400	1,400
862150 Memberships	0	555	0	555	555	555	555
862170 Office Expense	30,001	36,419	40,000	36,275	40,000	40,000	40,000
862181 Auditing/Fiscal Svcs	0	205	0	0	0	0	0
862187 Education & Training	3,000	0	3,000	796	3,000	3,000	3,000
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	5	0	155	0	0	0
862250 Trans/Travel	30,000	13,298	30,000	12,456	30,000	30,000	30,000
862253 Travel Out of County	2,000	3,460	2,000	1,230	2,000	2,000	2,000
Total Services & Supplies	74,784	63,255	84,553	60,663	85,254	85,214	85,214
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,529,104	1,345,785	1,515,736	1,364,170	1,494,564	1,579,383	1,579,383
Total Net County Cost	1,389,839	1,324,680	1,364,855	1,335,695	1,364,855	1,449,674	1,449,674

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4100 Interest on fund balance.
- ✧ Acct. 7600 Fees collected from sale of property characteristic information.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

ASSESSOR'S PROPERTY CHARACTERISTICS 1122

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1122 Property Characteristics
Fund: 1220 Assessor Prop Characteristics

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	339	200	428	200	200	200
827600 Other Sales	18,000	16,102	18,000	12,507	14,000	14,000	14,000
Total Revenues	18,000	16,441	18,200	12,936	14,200	14,200	14,200
Services & Supplies							
862194 A-87 Costs	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	128,881	0	105,709	105,709	105,709
Total Expend Transfer & Reimb	0	0	128,881	0	105,709	105,709	105,709
Total Net Appropriations	0	0	128,881	0	105,709	105,709	105,709
Total Fund Balance Contribution	(18,000)	(16,441)	110,681	(12,936)	91,509	91,509	91,509



The overall mission of the Elections' Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections' Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the county with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections' Division also administers and conducts all federal, state, county, school district and special district elections and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center; and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections' Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Adhered to strict deadlines established by law. Completed many labor-intensive tasks in a timely and efficient period of time.
- Conducted fair and impartial elections

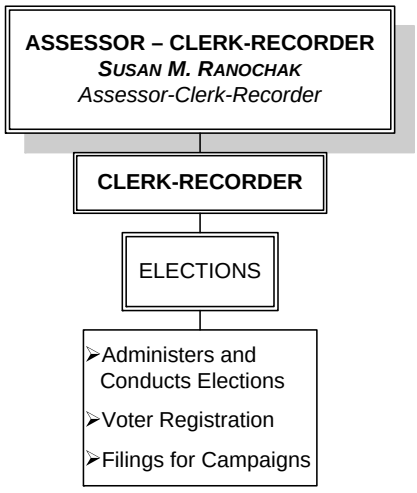
GOALS/OBJECTIVES FOR FY 2013-14

- Make voter registration readily available to all who desire to register to vote.
- Conduct fair and impartial elections.
- Produce accurate election results.

CURRENT STAFFING

3.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6140 Reimbursement for elections.

Salaries & Employee Benefits

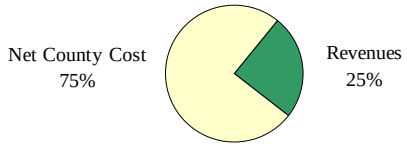
✧ Acct. 1011 Salaries.

✧ Acct. 2239 License fee to voter technology company (ES&S) for election calculations and reports.

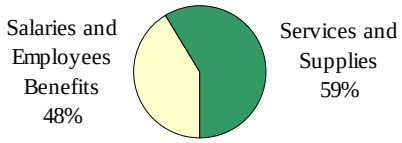
Services and Supplies

✧ Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Reduction in Net County Cost reflects a slight decrease in insurance costs. The Chief Executive Officer has recommended and the Department agrees to increase anticipated revenue due to election services related to the upcoming primary election.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1410 County Clerk - Election
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823300 Forfeiture & Penalty	100	0	0	0	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
826140 Election Services	143,690	155,973	21,629	83,366	107,357	137,357	137,357
827801 Operating Transfer In	0	78,371	0	0	0	0	0
Total Revenues	143,790	234,344	21,629	83,366	107,357	137,357	137,357
Salaries & Employee Benefits							
861011 Regular Employees	127,448	124,474	121,677	122,296	122,383	122,383	122,383
861012 Extra Help	25,000	27,111	25,000	15,932	25,000	25,000	25,000
861013 Overtime Reg Emp	0	790	0	629	0	0	0
861021 Co Cont Retirement	23,049	22,707	28,341	28,488	30,682	30,682	30,682
861022 Co Cont OASDI	7,387	7,076	7,004	7,022	6,974	6,974	6,974
861023 Co Cont Medicare	1,728	2,059	1,638	1,883	1,631	1,631	1,631
861024 Co Cont Retire Incr	10,281	9,949	13,422	13,492	14,055	14,055	14,055
861030 Co Cont Health Ins	25,182	25,182	26,881	26,894	30,007	30,007	30,007
861031 Co Cont Unemp Ins	322	322	827	827	0	0	0
861035 Co Cont Workers Comp	295	295	822	571	571	500	500
Total Salaries & Employee Benefits	220,692	219,964	225,612	218,034	231,303	231,232	231,232
Services & Supplies							
862060 Communications	2,000	1,419	2,000	1,313	2,000	2,000	2,000
862101 Insurance - General	3,291	3,291	494	531	531	223	223
862120 Maint - Equip	1,000	165	1,000	0	1,000	1,000	1,000
862150 Memberships	0	100	0	50	0	0	0
862170 Office Expense	50,000	42,173	40,000	31,480	40,000	40,000	40,000
862187 Education & Training	0	0	0	0	0	0	0
862190 Publ/Legal Notice	2,000	2,451	2,000	1,028	2,000	2,000	2,000
862210 Rent/Lease Bldg Grnds	5,000	2,710	2,500	1,200	2,500	2,500	2,500
862231 Election Suppl & Svcs	243,000	236,853	130,000	72,816	210,000	210,000	210,000
862239 Spec Dept Expense	75,000	72,574	70,000	63,304	70,000	70,000	70,000
862250 Trans/Travel	0	229	0	69	0	0	0
862253 Travel Out of County	0	177	0	0	0	0	0
Total Services & Supplies	381,291	362,142	247,994	171,791	328,031	327,723	327,723
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	601,983	582,106	473,606	389,825	559,334	558,955	558,955
Total Net County Cost	458,193	347,762	451,977	306,459	451,977	421,598	421,598

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER..... 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements, abandonment, proofs of publication of such statements and withdrawal of partnership statements, notary bonds for filing, oaths of office, and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney, appointments of humane officers, registrations of private professional photocopiers, process servers, unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.
- ♦ Continued to meet deadlines for recording and indexing documents as prescribed by law.

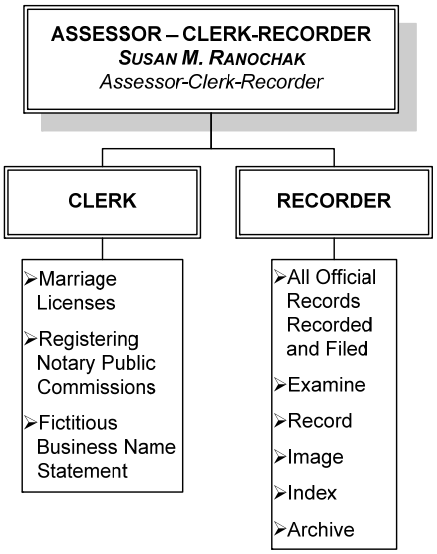
GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Continue to maintain the public record in a secure and easily accessible environment.
- ♦ Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
6.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2602 Marriage License Fees.
- ✧ Acct. 6259 Lien Notice Mailing Fees.
- ✧ Acct. 6266 Miscellaneous Clerk Filings.
- ✧ Acct. 7600 Copy fees from formal document duplications.

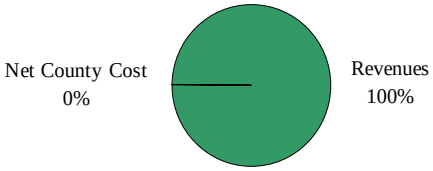
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

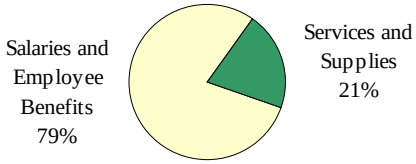
Services and Supplies

- ✧ Acct. 2170 Postage to mail invoices and to mail copies of official records.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There is a slight decrease to the Net County Cost in this budget unit due to an adjustment to the cost of insurance. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER..... 1941

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller | County of Mendocino | County Budget Form
County Budget Act | State of California | Schedule 9
2010 | Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

Classification:
Function: 1 General Government — Budget Unit: 1941 County Clerk
Activity: 101 General - Legislative & Administrative — Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822602 Marriage Lic FCC GC 2684	27,000	28,316	29,000	23,146	22,000	22,000	22,000
826255 Recorder Mod Fee	0	0	0	0	0	0	0
826259 Recorder Svc Fee	2,000	1,925	(2,000)	1,550	1,600	1,600	1,600
826261 Recording Fee	230,000	235,277	225,000	267,459	252,920	252,920	252,920
826266 Clerk Fee	69,000	62,573	64,000	50,603	47,000	47,000	47,000
826404 Returned Check Chg	0	75	0	229	0	0	0
827600 Other Sales	55,000	51,393	0	61,872	50,000	50,000	50,000
827700 Other	500	738	49,000	888	500	500	500
Total Revenues	383,500	380,297	365,000	405,748	374,020	374,020	374,020
Salaries & Employee Benefits							
861011 Regular Employees	118,355	104,950	106,881	92,930	102,117	102,117	102,117
861012 Extra Help	0	0	0	147	0	0	0
861013 Overtime Reg Emp	0	0	0	51	0	0	0
861021 Co Cont Retirement	21,704	19,402	25,258	21,372	25,975	25,975	25,975
861022 Co Cont OASDI	7,132	6,120	6,411	5,457	5,868	5,868	5,868
861023 Co Cont Medicare	1,668	1,431	1,499	1,278	1,372	1,372	1,372
861024 Co Cont Retire Incr	9,681	8,511	11,962	10,119	11,899	11,899	11,899
861030 Co Cont Health Ins	10,053	10,053	10,732	15,401	22,654	22,654	22,654
861031 Co Cont Unemp Ins	430	430	541	541	0	0	0
861035 Co Cont Workers Comp	12,087	12,087	237	602	602	222	222
Total Salaries & Employee Benefits	181,110	162,985	163,521	147,899	170,487	170,107	170,107
Services & Supplies							
862060 Communications	2,000	1,826	2,000	1,828	2,000	2,000	2,000
862101 Insurance - General	1,535	1,535	1,577	1,732	1,732	733	733
862120 Maint - Equip	6,000	0	6,000	1,866	6,000	6,000	6,000
862150 Memberships	0	900	0	825	600	600	600
862170 Office Expense	33,000	24,497	32,242	32,012	33,541	33,541	33,541
862187 Education & Training	500	0	500	0	500	500	500
862239 Spec Dept Expense	0	2,571	0	0	0	0	0
862253 Travel Out of County	500	0	500	0	500	500	500
Total Services & Supplies	43,535	31,329	42,819	38,263	44,873	43,874	43,874
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(457)	0	(232)	0	0	0
Total Expend Transfer & Reimb	0	(457)	0	(232)	0	0	0
Total Net Appropriations	224,645	193,858	206,340	185,930	215,360	213,981	213,981
Total Net County Cost	(158,855)	(186,439)	(158,660)	(219,818)	(158,660)	(160,039)	(160,039)

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned, de-acidified and filmed, then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Provide accurate high quality scanned images of the Clerk-Recorder's records.

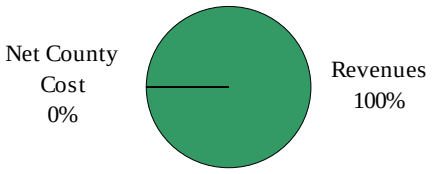
♦ Provide accurate high quality microfilm of Clerk-Recorder's records for archival storage.

SUMMARY OF MAJOR BUDGET ACCOUNTS

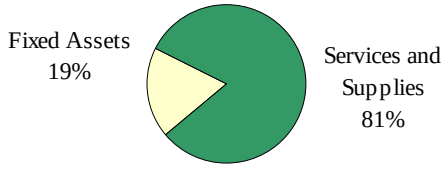
Services & Supplies

✧ Acct. 2239 Annual maintenance and upgrades for recording system.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

RECORDER'S MODERNIZATION 1942

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1942 Modernization
Fund: 1217 Recorder Modernization

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	200	517	200	581	200	200	200
826255 Recorder Mod Fee	67,000	32,828	72,000	44,297	72,000	72,000	72,000
826390 Other Charges	0	7,786	7,700	8,057	7,700	7,700	7,700
Total Revenues	67,200	41,131	79,900	52,935	79,900	79,900	79,900
Services & Supplies							
862120 Maint - Equip	3,000	0	3,000	0	3,000	3,000	3,000
862170 Office Expense	1,000	0	1,000	0	1,000	1,000	1,000
862239 Spec Dept Expense	35,000	35,510	36,000	39,560	40,000	40,000	40,000
862253 Travel Out of County	2,000	0	2,000	0	0	0	0
Total Services & Supplies	41,000	35,510	42,000	39,560	44,000	44,000	44,000
Fixed Assets							
864370 Equipment	0	0	0	0	10,000	10,000	10,000
Total Fixed Assets	0	0	0	0	10,000	10,000	10,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	41,000	35,510	42,000	39,560	54,000	54,000	54,000
Total Fund Balance Contribution	(26,200)	(5,620)	(37,900)	(13,375)	(25,900)	(25,900)	(25,900)

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of records of this, and other County departments, and to the retention and retrieval of Clerk-Recorder's records.

This division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are now made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

MAJOR ACCOMPLISHMENTS IN FY 202-13

♦ Continued to make scanned images regularly available for public viewing by the morning after the day on which documents are recorded.

♦ Continued to provide off-site access to the Recorder indices, by subscription, to title companies and others who wish to subscribe.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue to provide accurate high quality microfilm and scanned images of the Clerk-Recorder's records.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

SUMMARY OF MAJOR BUDGET ACCOUNTS

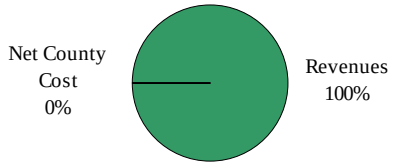
Revenues

✧ Acct. 6255 Recorder Modification fees.
✧ Acct. 6260 Micrographic fees.
✧ Acct. 7600 Other Sales.

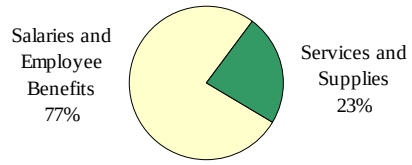
Salaries & Employee Benefits

✧ Acct. 1011 Salaries**.**

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

ASSESSOR-CLERK-RECORDER'S OFFICE

CLERK-RECORDER – MICROGRAPHICS 1944

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1944 Micrographics
Fund: 1218 Micrographics

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	(88)	0	(101)	0	0	0
826255 Recorder Mod Fee	49,665	38,960	41,101	37,834	44,540	44,416	44,416
826260 Micrographic Fee	18,000	17,985	18,000	20,461	19,000	19,000	19,000
827600 Other Sales	21,000	20,517	21,000	20,717	21,000	21,000	21,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	88,665	77,373	80,101	78,911	84,540	84,416	84,416
Salaries & Employee Benefits							
861011 Regular Employees	39,735	37,827	35,630	36,316	35,767	35,767	35,767
861021 Co Cont Retirement	7,286	6,901	8,420	8,583	9,098	9,098	9,098
861022 Co Cont OASDI	2,234	2,061	1,969	2,014	1,945	1,945	1,945
861023 Co Cont Medicare	523	482	460	471	455	455	455
861024 Co Cont Retire Incr	3,250	3,025	3,988	4,065	4,168	4,168	4,168
861030 Co Cont Health Ins	11,197	11,197	11,736	11,959	13,343	13,343	13,343
861031 Co Cont Unemp Ins	107	107	117	117	0	0	0
861035 Co Cont Workers Comp	234	234	294	264	264	252	252
Total Salaries & Employee Benefits	64,566	61,835	62,614	63,788	65,040	65,028	65,028
Services & Supplies							
862060 Communications	600	578	600	634	600	600	600
862101 Insurance - General	199	199	187	200	200	88	88
862120 Maint - Equip	4,000	4,740	4,000	7,670	6,000	6,000	6,000
862170 Office Expense	5,000	3,705	5,000	6,029	5,000	5,000	5,000
862194 A-87 Costs	6,600	0	0	0	0	0	0
862210 Rent/Lease Bldg Grnds	3,700	3,655	3,700	3,656	3,700	3,700	3,700
862239 Spec Dept Expense	4,000	51	4,000	0	4,000	4,000	4,000
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	24,099	12,927	17,487	18,189	19,500	19,388	19,388
Total Net Appropriations	88,665	74,762	80,101	81,976	84,540	84,416	84,416
Total Fund Balance Contribution	0	(2,611)	0	3,065	0	0	0

AUDITOR-CONTROLLER'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1000	Non Departmental Revenue	D-34
1110	Auditor-Controller	D-36
1930	Teeter Plan	D-40
1940	Miscellaneous	D-43
8010	General Debt Service – COPS	D-45
8011	Debt Services – Pension Obligation Bonds	D-48
9991	Appropriations for Contingencies & Reserves	D-50
0712	Unemployment Insurance	D-51
0717	Information Technology Replacement	D-52

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

MEREDITH FORD, Auditor-Controller


Meredith Ford

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors.

Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Accts. 1110 – 7802 County's discretionary funding.

Expenditure Transfer and Reimbursements

✧ Acct. 5802 General fund contribution estimated as operating transfers to the following areas: Library $1,190,000; Department of Transportation (DOT) $3,250,000; Certificates of Participation (COPs) Debt Service $1,400,000; Retiree Health subsidy $416,022; Americans with Disabilities Act (ADA) compliance at $105,000; and $1,211,036 for anticipated Capital Improvement projects.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

NON-DEPARTMENTAL REVENUE 1000

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 102 General - Finance

Budget Unit: 1000 Nondepartmental Revenue
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	28,072,000	27,973,505	28,450,000	28,021,871	28,000,000	28,000,000	28,500,000
821120 Curr Unsec Prop Tax	1,052,000	1,026,877	1,027,000	990,837	1,020,000	1,020,000	960,000
821130 Supplemental Roll Tax	150,000	(14,308)	0	(141,357)	0	0	0
821210 Prior Secured Prop Tax	0	1,935	0	1,548,638	0	0	0
821220 Prior Unsec Prop Tax	82,000	111,160	100,000	60,659	80,000	80,000	80,000
821400 Pen/Cost Delinq Tax	783,000	658,723	660,000	617,764	600,000	600,000	600,000
821500 Sales & Use Tax	3,150,000	3,412,707	3,500,000	3,605,583	3,600,000	3,600,000	3,750,000
821510 Sales Tax - Pub Safety	5,680,000	6,024,274	6,000,000	6,368,096	6,700,000	6,700,000	6,700,000
821600 Timber Yield Tax	250,000	250,295	250,000	262,473	210,000	210,000	210,000
821700 Hwy Prop Rental	0	4,073	0	3,475	0	0	0
821701 Room Occupancy Tax	3,323,000	3,556,307	3,600,000	3,617,553	3,700,000	3,700,000	3,700,000
821702 Property Transfer Tax	282,000	433,698	400,000	395,302	420,000	420,000	420,000
821704 Prop Tax In Lieu of VLF	9,947,000	9,946,620	9,882,962	9,882,962	9,885,000	9,885,000	10,007,487
821705 In Lieu of Sales Tax	1,015,000	1,014,753	1,239,977	1,239,977	1,280,000	1,280,000	1,233,601
821706 Williamson Act Replacement	0	468,107	500,000	455,051	460,000	460,000	460,000
822210 Franchise	750,000	728,475	730,000	722,223	725,000	725,000	725,000
823300 Forfeiture & Penalty	0	0	0	0	0	0	0
824100 Interest	60,000	129,787	130,000	201,618	175,000	175,000	175,000
825150 Motor Vehilce In Lieu	0	37,654	0	39,189	0	0	0
825398 SB90 Reimb	0	1,372	0	250	0	0	0
825481 Homeowner Exemption	306,000	305,444	305,000	306,713	307,000	307,000	307,000
825490 State Other	130,000	130,000	130,000	130,000	130,000	130,000	130,000
825650 Fed Grazing Fee	0	67	0	118	0	0	0
825660 Fed Land in Lieu Tax	446,000	445,812	489,300	489,299	480,000	480,000	535,879
825670 Federal Other	1,000	1,338	1,000	1,338	1,000	1,000	1,000
825810 Other Govt Aid	60,000	79,692	70,000	39,890	55,000	55,000	65,000
826315 Solid Waste Fee	500,000	500,000	0	0	0	0	0
826402 Cost Plan Charges	380,000	326,778	730,802	664,276	518,000	518,000	518,000
827400 Prior Year Revenue	0	27,524	0	0	0	0	0
827500 Sale of Fixed Assets	0	374,601	0	45,196	0	0	5,104
827600 Other Sales	0	0	0	0	0	0	0
827700 Other	4,000	11,650	4,000	7,707	4,000	4,000	4,000
827701 Refund Jury/Witness Fee	1,000	0	0	15	0	0	0
827707 Donation	0	0	0	0	0	0	0
827715 Tobacco Settlement	500,000	957,230	780,000	1,176,569	780,000	780,000	780,000
827802 Oper Transfer In	605,000	604,973	402,693	402,857	453,000	453,000	453,000
Total Revenues	57,529,000	59,531,123	59,382,734	61,156,139	59,583,000	59,583,000	60,320,071
Expend Transfer & Reimb							
865802 Oper Transfer Out	6,639,407	7,139,363	6,431,554	6,056,639	7,421,180	7,572,058	8,808,486
Total Expend Transfer & Reimb	6,639,407	7,139,363	6,431,554	6,056,639	7,421,180	7,572,058	8,808,486
Total Net Appropriations	6,639,407	7,139,363	6,431,554	6,056,639	7,421,180	7,572,058	8,808,486
Total Net County Cost	(50,889,593)	(52,391,760)	(52,951,180)	(55,099,500)	(52,161,820)	(52,010,942)	(51,511,585)

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those special districts and school districts whose funds are maintained by the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors.

The Auditor-Controller's duties include general receipting and disbursing of all County funds in the County Treasury, including payroll, claims against the County, and property tax allocations; assistance in the compiling and publication of the County's Recommended and Final Budgets; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); financial compliance with the State Controller's Office; internal operational audits of County departments and related organizations; audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax ordinance; fiscal compliance of all grants maintained by the County; and preparation of the Countywide A-87 Cost Allocation Plan.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Issued Tax and Revenue Anticipation Notes (TRANs) for improved treasury cash flow.
- With improved coordination with outside auditors (Gallina LLP), were able to issue the County's 2011-12 Audit Report in December.

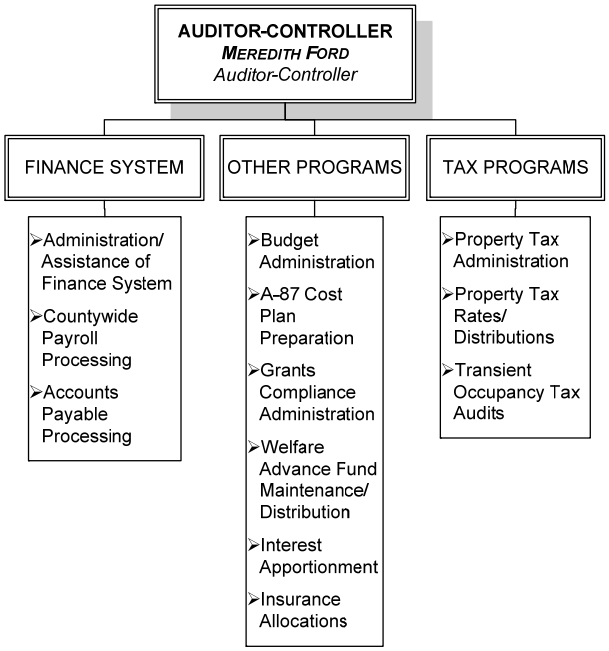
GOALS/OBJECTIVES FOR FY 2013-14

- Participate in development of parameters and requirements for more efficient property tax system to replace existing failing system.
- Issue the County's Audit Report again by December.

CURRENT STAFFING

9.6 Filled Full Time Equivalent (FTE)
10.6 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6115 Charges to special districts for levying benefit assessments on the tax rolls.
- ✧ Acct. 6120 Accounting services for various special districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- ✧ Acct. 7400 Prior year revenue from estate trust holding.
- ✧ Acct. 7700 Proceeds from stale dated trust accounts.

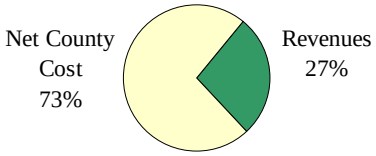
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

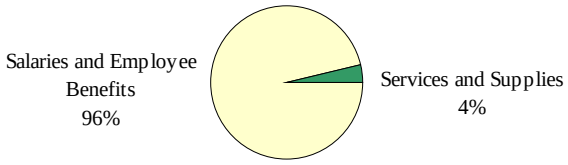
Services & Supplies

- ✧ Acct. 2150 Membership dues for County Auditor.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Slight decrease in Net County Cost due to insurance cost reduction. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

AUDITOR-CONTROLLER..... 1110

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1110 Auditor-Controller
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826115 Debt Service Fee	110,000	113,486	115,000	117,628	118,000	118,000	118,000
826120 Accounting Fee	115,000	117,201	125,000	146,371	130,000	130,000	130,000
826121 Audit Fee	9,200	0	9,000	18,874	0	0	0
826390 Other Charges	2,500	1,589	2,500	13,202	5,000	5,000	5,000
827400 Prior Year Revenue	99,297	99,506	44,000	0	20,000	20,000	20,000
827600 Other Sales	500	377	500	409	500	500	500
827700 Other	0	0	0	6	0	0	0
827703 Cancel Outlawed Warr	8,000	9,256	8,000	5,442	6,000	6,000	6,000
827802 Oper Transfer In	650	650	650	650	650	650	650
Total Revenues	345,147	342,063	304,650	302,582	280,150	280,150	280,150
Salaries & Employee Benefits			.		.	.	.
861011 Regular Employees	608,859	615,351	676,661	585,874	636,593	636,593	636,593
861012 Extra Help	15,000	1,658	2,500	3,440	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	98,645	97,782	134,922	131,605	156,555	156,555	156,555
861022 Co Cont OASDI	34,612	33,334	33,190	32,295	35,491	35,491	35,491
861023 Co Cont Medicare	8,682	8,268	8,218	7,970	8,735	8,735	8,735
861024 Co Cont Retire Incr	45,034	43,823	63,973	62,309	60,129	60,129	60,129
861030 Co Cont Health Ins	86,454	84,443	92,289	86,882	101,848	101,848	101,848
861031 Co Cont Unemp Ins	924	924	940	940	0	0	0
861035 Co Cont Workers Comp	2,051	2,051	2,850	2,483	2,483	2,371	2,371
Total Salaries & Employee Benefits	900,261	887,635	1,015,543	913,797	1,001,834	1,001,722	1,001,722
Services & Supplies							
862060 Communications	4,371	2,878	3,800	2,759	1,500	1,500	1,500
862101 Insurance - General	1,289	1,289	1,446	1,565	1,565	695	695
862120 Maint - Equip	2,000	0	1,000	0	500	500	500
862150 Memberships	0	243	300	0	0	0	0
862170 Office Expense	32,500	33,707	32,500	22,174	30,940	30,940	30,940
862171 Paper Supplies	2,200	640	750	1,195	1,200	1,200	1,200
862187 Education & Training	0	830	2,400	0	500	500	500
862190 Publ/Legal Notice	100	228	150	357	150	150	150
862230 Info Tech Equip	9,000	1,801	5,000	4,230	2,000	2,000	2,000
862239 Spec Dept Expense	500	5	500	0	0	0	0
862250 Trans/Travel	2,000	2,025	2,000	2,035	1,200	1,200	1,200
862253 Travel Out of County	500	427	1,000	61	500	500	500
Total Services & Supplies	54,460	44,072	50,846	34,376	40,055	39,185	39,185
Other Charges							
863340 Taxes/Assmnts	0	(0)	0	(1)	0	0	0
Total Other Charges	0	(0)	0	(1)	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(4)	0	(6)	0	0	0
Total Expend Transfer & Reimb	0	(4)	0	(6)	0	0	0
Total Net Appropriations	954,721	931,702	1,066,389	948,166	1,041,889	1,040,907	1,040,907
Total Net County Cost	609,574	589,639	761,739	645,584	761,739	760,757	760,757

History: In the 1940s, the Contra Costa County Auditor-Controller, Desmond Teeter, recommended an alternate method of tax apportionment. His idea was expanded and incorporated in Revenue and Taxation Code (R&T Code) Sections 4701 through 4722 in 1949. This alternate method is now commonly referred to as the Teeter Plan.

The Teeter Plan allows counties to allocate some of its property taxes to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. The County apportions these levies to all taxing jurisdictions although 100% of the taxes have not yet been collected. The County collects and retains all future delinquent tax payments, penalties and interest.

Only five counties originally adopted the Teeter Plan. In Fiscal Year 1993-94, the State offered an incentive to counties to adopt the Teeter Plan. The incentive allowed counties opting into the Teeter Plan at that time to receive a one-time credit known as the Teeter credit (R&T Code Section 97.3(a)(5)). The Teeter credit allowed Mendocino County to reduce its Education Revenue Augmentation Fund (ERAF) obligation in 1993-94 by more than $2 million.

Teeter Plan Repayment: At the time Mendocino County opted into the Teeter Plan, the property tax delinquency amounted to $5.4 million. This amount was paid out to all taxing jurisdictions with funds borrowed from the County Treasury. The payments on this note were to be made from the collections of the delinquent taxes, along with the penalties and interest thereon. Instead, the delinquent tax revenues were applied to the county's general fund, with periodic payments made when funds were available. This practice caused the balance owing on the Teeter obligation to increase over the years with the addition of each year's tax delinquency, although the interest on the balance has been paid annually. In recent years, the County has attempted to make accelerating payments on the Teeter obligation, but the funds have not always been available to do so. The recent economical downturn also shows in the increased delinquency amounts added to each year from 2006-07 through 2009-10. The balance on the Teeter obligation as of June 30, 2013, is $4,385,338.

Since 2009-10 all revenues from delinquent tax, penalties and interest payments are being credited directly to the Teeter obligation, although a significant portion of those collections will be used to pay the interest that continues to accrue on the outstanding balance.

On the next page is a chart on the Teeter Receivable Note (Tax Loss Reserve Fund) activity since inception:

AUDITOR-CONTROLLER'S OFFICE

TEETER PLAN..... 1930

MEREDITH FORD, Auditor-Controller

TEETER RECEIVABLE NOTE-TAX LOSS RESERVE FUND

Account 2230-760335 and 2230-760336 *(per Auditor worksheet)*

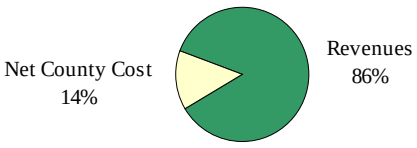
Date	Description	Delinq. Billed	Principal Payment	Amort. Payment	5-Pay Transfers	Additional Payment	Balance
11-01-93	Original Buy Out	(5,426,949)	-	-	-	-	**(5,426,949)**
06-30-93	Payoff 1st year	-	1,080,000	-	-	-	**(4,346,949)**
06-30-94	Principal pmt & Delinquency billed 93-94	(1,952,725)	1,080,000	-	-	-	**(5,219,674)**
06-30-95	Principal pmt & Delinquency billed 94-95	(1,871,256)	1,080,000	-	-	-	**(6,010,930)**
06-30-96	Principal pmt & Delinquency billed 95-96	(1,782,788)	1,080,000	-	-	-	**(6,713,718)**
06-30-97	Principal pmt & Delinquency billed 96-97	(1,751,508)	1,080,000	-	-	-	**(7,385,226)**
06-30-98	Principal pmt & Delinquency billed 97-98	(1,804,064)	-	-	-	-	**(9,189,290)**
06-30-99	Principal pmt & Delinquency billed 98-99	(1,611,403)	1,450,000	-	-	-	**(9,350,693)**
06-30-00	Principal pmt & Delinquency billed 99-00	(1,639,402)	1,800,000	-	650,000	-	**(8,540,095)**
06-30-01	Principal pmt & Delinquency billed 00-01	(2,029,127)	1,700,000	-	-	-	**(8,869,222)**
06-30-02	Principal pmt & Delinquency billed 01-02	(2,255,203)	1,850,000	-	-	-	**(9,274,425)**
06-30-03	Principal pmt & Delinquency billed 02-03	(1,741,102)	1,850,000	-	-	-	**(9,165,527)**
06-30-04	Principal pmt & Delinquency billed 03-04	(1,892,745)	1,950,000	-	-	-	**(9,108,272)**
06-30-05	Principal pmt & Delinquency billed 04-05	(2,060,245)	2,050,000	-	-	-	**(9,118,517)**
06-30-06	Principal pmt & Delinquency billed 05-06	(2,064,009)	2,150,000	-	324,000	-	**(8,708,526)**
06-30-07	Principal pmt & Delinquency billed 06-07	(3,279,878)	2,250,000	-	513,353	-	**(9,225,051)**
06-30-08	Principal pmt & Delinquency billed 07-08	(4,338,773)	2,320,000	-	-	-	**(11,243,824)**
06-30-09	Principal pmt & Delinquency billed 08-09	(4,516,312)	4,516,312	-	-	-	**(11,243,824)**
06-30-10	Principal pmt & Delinquency billed 09-10	(5,162,900)	5,162,900	769,204	-	-	**(10,474,620)**
06-30-11	Principal pmt & Delinquency billed 10-11	(4,747,642)	4,747,642	769,204	-	200,000	**(9,505,416)**
06-30-12	Principal pmt & Delinquency billed 11-12	(4,031,276)	4,031,277	769,204	870,000	1,328,444	**(6,537,767)**
06-30-13	Principal pmt & Delinquency billed 12-13	(3,650,388)	3,650,388	769,204	329,154	1,054,071	**(4,385,338)**

SUMMARY OF MAJOR BUDGET ACCOUNTS

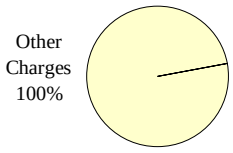
Other Charges

- ✧ Acct. 3310 Interest on total liability based on balance due.
- ✧ Acct. 3311 Anticipated delinquencies on current year's tax levy.
- ✧ Acct. 1210 Revenue from prior secured property tax redemptions.
- ✧ Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends continuation of amortized payments toward Teeter Debt principal.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

TEETER PLAN..... 1930

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1930 Teeter Plan Debt Service
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821210 Prior Secured Prop Tax	4,500,000	3,678,652	3,500,000	3,185,291	3,300,000	3,300,000	3,300,000
821400 Pen/Cost on Delinq Tax	1,400,000	1,498,164	1,400,000	1,575,069	1,400,000	1,400,000	1,400,000
Total Revenues	5,900,000	5,176,816	4,900,000	4,760,360	4,700,000	4,700,000	4,700,000
Other Charges							
863310 Interest	70,000	101,762	80,000	87,208	75,000	75,000	75,000
863311 Principal	6,883,870	6,128,924	5,589,205	5,473,664	5,394,205	5,394,205	5,394,205
Total Other Charges	6,953,870	6,230,686	5,669,205	5,560,872	5,469,205	5,469,205	5,469,205
Total Net Appropriations	6,953,870	6,230,686	5,669,205	5,560,872	5,469,205	5,469,205	5,469,205
Total Net County Cost	1,053,870	1,053,870	769,205	800,512	769,205	769,205	769,205

This budget unit accounts for costs not associated with any one particular County department.

Tax and Revenue Anticipation Notes (TRANs): Accounting for the cash proceeds and related costs of the County's annual short term (one year) borrowing of cash funds through a financing vehicle known as Tax and Revenue Anticipation Notes. The purpose of this annual borrowing is to facilitate the periodic cash flow needs of the County during its "dry period" (i.e. before receipt of property taxes and other tax revenues). Funds are borrowed at low tax-exempt rates at the beginning of each fiscal year and reinvested (before the funds are spent) at rates generally in excess of the cost. The net interest earnings are known as "arbitrage".

Non-Assignable Costs: The Miscellaneous budget also serves as a "catch-all" for costs that are not assignable to any other specific budget unit or department. The major cost elements within this budget include general legal expenses, judgment and damages claims not payable from insurance reserves, employee education and training benefits pursuant to existing negotiated memoranda of understanding, vacation "buyouts" pursuant to memoranda of understanding, non-assignable medical costs as well as general liability insurance premium costs.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- Acct. 1011 Vacation in-lieu buyout pursuant to Memorandum of Understandings (MOU).

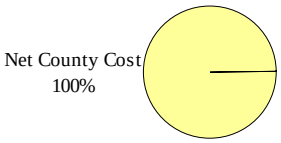
Services & Supplies

- Acct. 2181 Audit and report of County financials.
- Acct. 2183 Outside legal counsel.
- Acct. 2187 Management training/wellness program costs pursuant to MOU.
- Acct. 2189 Muni Services contract for sales tax review at $10,000.
- Acct. 2239 Downtown employee parking permit fees paid to the City of Ukiah.

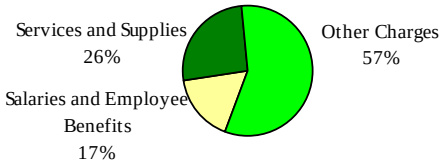
Other Charges

- Acct. 3280 Funding to outside agencies for Public-Education-Government (PEG) television $113,000. Local Agency Formation Commission (LAFCO) $45,000. Mendocino Arts Council funding $19,200, funding for the Mendocino County Resource Conservation District $25,200, and the Food Systems Network $5,000.
- Acct. 3113 Funding for Ukiah Courts Facilities Payment (CFP) at $177,137; Willits CFP at $16,492, $277,000 for possible litigation.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost decrease is due to a combination of insurance cost increases, no Tax and Revenue Anticipation Notes (TRANs) activity, no Southwest Boarder Patrol payment, and Chief Executive Officer recommendations as follows: addition of $277,000 for potential litigation; and a $5,000 allocation to continue to fund Mendocino County's portion of the regional program coordinator for the Food Systems Network program.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add $20,000 Timber Harvest Consultant fee; add $50,000 Mendocino County Resource Conservation District for one time only special projects; and add $33,000 Retirement Analysis cost.

AUDITOR-CONTROLLER'S OFFICE

MISCELLANEOUS 1940

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1940 Miscellaneous Budget
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	300,000	496,515	500,000	386,202	400,000	0	0
825640 Fed Forest Reserve	0	0	0	0	0	0	0
Total Revenues	300,000	496,515	500,000	386,202	400,000	0	0
Salaries & Employee Benefits							
861011 Regular Employees	200,000	114,373	140,000	135,056	151,000	151,000	151,000
861021 Co Cont Retirement	40,000	21,319	30,000	28,998	35,600	35,600	35,600
861022 Co Cont OASDI	15,000	7,091	9,000	8,374	9,600	9,600	9,600
861023 Co Cont Medicare	4,000	1,658	2,000	1,958	2,000	2,000	2,000
861024 Co Cont Retire Incr	15,000	9,401	12,000	15,117	20,700	20,700	20,700
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	274,000	153,844	193,000	189,503	218,900	218,900	218,900
Services & Supplies							
862101 Insurance - General	22,646	22,646	23,045	72,879	72,879	37,064	37,064
862170 Office Expense	150	0	150	0	150	150	150
862181 Auditing & Fiscal Svcs	50,000	71,250	55,000	33,294	50,000	50,000	50,000
862183 Legal Fees	25,000	45,188	45,000	20,546	45,000	45,000	45,000
862185 Medical & Dental Svcs	5,000	47,973	10,000	0	10,000	10,000	10,000
862187 Education & Training	100,000	95,892	105,000	79,528	105,000	105,000	105,000
862189 Prof/Spec Svcs - Other	128,000	141,219	286,591	170,865	185,000	10,000	63,000
862239 Spec Dept Expense	13,000	19,628	27,000	16,545	25,000	25,000	25,000
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	343,796	443,796	551,786	393,658	493,029	282,214	335,214
Other Charges							
863113 Pmt Other Gov Agency	748,465	665,927	691,838	743,922	193,629	470,629	470,629
863280 Contr Other Agency	206,000	189,404	191,000	155,438	209,000	207,400	257,400
863310 Interest	513,523	469,444	470,000	326,778	350,000	0	0
Total Other Charges	1,467,988	1,324,775	1,352,838	1,226,138	752,629	678,029	728,029
Total Net Appropriations	2,085,784	1,922,414	2,097,624	1,809,298	1,464,558	1,179,143	1,282,143
Total Net County Cost	1,785,784	1,425,899	1,597,624	1,423,096	1,064,558	1,179,143	1,282,143

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates Of Participation (COPs). The County's Certificate of Participation issues are - $1,260,000 Refunding Certificates of Participation. Issued on or about June 1, 1993, replaced 1983 Series A Bonds whose original proceeds were used in the acquisition of the present Social Services administration facility. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$8,600,000 1998 Refunding Certificates of Participation - issued on May 15, 1998, to replace 1989 Certificates of Participation in the original amount of $11,905,000. Funds provided for the acquisition, construction, remodeling, and improvement of certain equipment and permanent facilities for the County. Specifically, the construction projects included the justice centers in Willits and Fort Bragg, the Willits library, the adult detention center (Mendocino County Jail) in Ukiah and the microwave communications system for the Sheriff's Office. Final maturity was August 15, 2006.

In July 2000 the County made an offer to the holders of these 1998 Certificates, at their option, to tender their certificates for purchase or to exchange them for new certificates issued as part of the 2000 COPs issue (see below). The purpose of this "Tender/Exchange Program" was to restructure the overall debt service obligation of the County to provide for a level annual debt service over the next thirty years.

As a result of this tender/exchange, approximately $4,350,000 of the outstanding $6,090,000 certificates was turned in for redemption during the months of July and August of 2000, thereby reducing the annual debt service on this issue over its remaining term.

$8,595,000 1993 Certificates of Participation - issued on June 1, 1993, to provide for the construction of a new County Administration Center facility, purchased additional space for the Social Services Branch as well as renovations to other capital facilities. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$7,965,000 Series 2001 Refunding Certificates of Participation - issued on November 20, 2001, to advance refund the 1993 Certificates of Participation notes originally issued in the aggregate principal amount of $9,855,000 on May 1, 1993. Funds were originally provided for in the construction of various capital projects including the County Administration Center facility and Social Services Center in Ukiah. This issue was refinanced in May 2012.

$22,480,000 Series 2000 Certificates of Participation - issued on September 7, 2000, to provide for the purchase of additional space for the Social Services Branch, the Health and Human Services facilities for the Public Health Branch and the County Museum and the acquisition and construction of a new Animal Control Shelter and Consolidated Health Services Center. In addition, a portion ($4,350,000) of proceeds from this issue was utilized to defease approximately 70% of the outstanding balance of the 1998 Refunding Certificates of Participation referenced above. This issue was refinanced in May 2012.

$25,810,000 Series 2012 Refunding Certificates of Participation - issued on May 8, 2012, to replace both the 2000 and 2001 issues, and reduce the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in fiscal year 2029-30.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Semi-annual rental payments from City of Willits for space in Criminal Justice building.
- ✧ Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COP issues. Includes payment of interest from City of Ukiah animal shelter payments.

Services & Supplies

- ✧ Acct. 2239 Trustee fees and fees paid to Muni Financial for arbitrage rebate calculation and annual informational statements.

Other Charges

- ✧ Accts. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

GENERAL DEBT SERVICE – COPS 8010

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8010 Debt Service
Fund: 1400 Debt Service

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823110 Crim Just Const Fund	20,000	18,000	20,000	15,700	16,000	16,000	16,000
824100 Interest	(1,600)	(3,896)	(3,800)	(142)	(3,800)	(3,800)	(3,800)
824200 Rent/Concession	30,000	30,000	30,000	30,000	30,000	30,000	30,000
825810 Other Govt Agency Aid	0	0	0	0	35,000	35,000	35,000
827700 Other	30,000	38,729	35,000	0	0	0	0
827802 Oper Transfer In	2,545,569	2,495,560	2,770,487	2,866,186	1,796,974	1,796,974	1,796,974
827803 Loan/Bond Proceeds	0	719,696	0	0	0	0	0
Total Revenues	2,623,969	3,298,089	2,851,687	2,911,744	1,874,174	1,874,174	1,874,174
Services & Supplies							
862189 Prof/Spec Svcs - Other	3,500	696,058	5,000	27,648	5,000	5,000	5,000
862239 Spec Dept Expense	4,400	4,308	4,400	10	4,400	4,400	4,400
Total Services & Supplies	7,900	700,366	9,400	27,658	9,400	9,400	9,400
Other Charges							
863310 Interest	1,288,694	730,502	937,160	937,165	879,990	879,990	879,990
863311 Principal	1,313,961	1,863,956	1,846,773	1,846,768	1,010,057	1,010,057	1,010,057
Total Other Charges	2,602,655	2,594,457	2,783,933	2,783,932	1,890,047	1,890,047	1,890,047
Total Net Appropriations	2,610,555	3,294,823	2,793,333	2,811,590	1,899,447	1,899,447	1,899,447
Total Fund Balance Contribution	(13,414)	(3,266)	(58,354)	(100,154)	25,273	25,273	25,273

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable pension obligation bonds issued in December 1996 in the amount of $30,720,000 and December 2002 in the amount of $91,945,000. Included in the December 2002 issue is a partial defeasance (50%) of the December 1996 issue.

$30,720,000 Taxable Pension Obligation Bonds - Issued on December 19, 1996 to allow the County to fund a portion of its unfunded accrued actuarial liability for retirement benefits of County employees. As indicated above, this issue was partially (50%) refunded and defeased on December 12, 2002. Please refer to Series 2002 issuance below. The 1996 Pension Obligation Bonds were paid in full as of July 2009.

$91,945,000 Taxable Pension Obligation Bonds Refunding Series 2002 - issued on December 12, 2002, to allow the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. The amount being funded with proceeds of the 2002 bonds equals the present value of the payments the County would otherwise be required to make to amortize the current UAAL, discounted at the Retirement Association's actuarially assumed earnings rate of 8%. Due July 1 in estimated annual principal installments of $885,000, increasing to $7,560,000 in the year 2026. Variable interest rates with interest payable semiannually on July 1 and January 1 at rates ranging from 2.07% to 5.00%. Final maturity is July 1, 2026. This bond issue includes proceeds sufficient to defease approximately fifty percent (50%) of each maturity of the $23,795,000 outstanding principal amount of the original 1996 taxable pension obligation bonds. By refunding and defeasing the 1996 bonds, the County restructured the amortization schedule of its outstanding debt to achieve a more level annual debt service pattern.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

- ✧ Acct. 2239 Letter of Credit fees, Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

Other Charges

- ✧ Accts. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

AUDITOR-CONTROLLER'S OFFICE

DEBT SERVICES – PENSION OBLIGATION BONDS 8011

MEREDITH FORD, Auditor-Controller

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8011 Pension Oblig Bonds
Fund: 1410 Pension Oblig Bonds

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	(10,000)	(25,093)	(20,000)	(24,813)	(25,000)	(25,000)	(25,000)
826400 Co Share Retire	7,538,000	7,203,115	8,485,324	8,610,463	8,017,574	8,017,574	8,017,574
Total Revenues	7,528,000	7,178,022	8,465,324	8,585,650	7,992,574	7,992,574	7,992,574
Services & Supplies							
862189 Prof/Spec Svcs - Other	2,000	1,900	2,000	2,350	2,000	2,000	2,000
862239 Spec Dept Expense	3,000	250	1,000	250	1,000	1,000	1,000
Total Services & Supplies	5,000	2,150	3,000	2,600	3,000	3,000	3,000
Other Charges							
863310 Interest	4,509,200	4,509,199	4,334,699	4,334,699	4,151,449	4,151,449	4,151,449
863311 Principal	3,405,000	3,405,000	3,575,000	3,575,000	3,755,000	3,755,000	3,755,000
Total Other Charges	7,914,200	7,914,199	7,909,699	7,909,699	7,906,449	7,906,449	7,906,449
Total Net Appropriations	7,919,200	7,916,349	7,912,699	7,912,299	7,909,449	7,909,449	7,909,449
Total Fund Balance Contribution	391,200	738,327	(552,625)	(673,351)	(83,125)	(83,125)	(83,125)

General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties or other unforeseen events.

Current County policy calls for a reserve level established annually no less than $250,000. This amount is seen as an absolute minimum. Preferable contingency levels should be in the $1 to $3 million dollar range. This is a level that would allow for stability throughout the quarterly budget review process for the fiscal year, particularly during periods of fiscal stress. Failure to appropriate a reasonable level of funding in contingencies is not prudent and could result in fiscal "mid-year budget crisis". Prior to Fiscal Year 2011-12, contingencies had been reduced down to zero. Today, the recommended budget contains $650,000 in contingency funding, still far from optimal levels but a vast improvement over contingency levels in the past.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Appropriations for Contingencies

✧ Acct. 9991 Funding set aside for economic uncertainties.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 9 Contingencies
Activity: 999 Miscellaneous

Budget Unit: 9991 Provision for Contingency
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
869991 Approp for Contingency	100,000	0	412,691	0	0	650,000	650,000
Total	100,000	0	412,691	0	0	650,000	650,000
Total Net Appropriations	100,000	0	412,691	0	0	650,000	650,000

AUDITOR-CONTROLLER'S OFFICE

UNEMPLOYMENT INSURANCE.....0712

MEREDITH FORD, Auditor-Controller

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Unemployment costs have declined, resulting in no funding requirement for FY 2013-14.

CEO RECOMMENDED BUDGET COMMENT

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0712 Unemployment Insurance
Fund: 7120 Unemployment Insurance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	1,500	2,471	2,500	3,252	2,500	2,500	2,500
826401 I.S.F. Services	400,000	400,000	400,000	395,225	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	401,500	402,471	402,500	398,477	2,500	2,500	2,500
Operating Expenses							
Services & Supplies							
862103 Insurance - Unemp	550,000	437,257	430,000	185,571	165,000	165,000	165,000
862189 Prof/Spec Svcs - Other	1,000	905	1,000	813	1,000	1,000	1,000
Total Services & Supplies	551,000	438,162	431,000	186,383	166,000	166,000	166,000
Total Operating Expenses	551,000	438,162	431,000	186,383	166,000	166,000	166,000
Operating Income (Loss)	(149,500)	(35,691)	(28,500)	212,093	(163,500)	(163,500)	(163,500)
Change in Net Assets	(149,500)	(35,691)	(28,500)	212,093	(163,500)	(163,500)	(163,500)
Net Assets - Beginning Balance		374,186		338,495			550,589
Net Assets - Ending Balance		338,495		550,589			387,089

PROGRAM DISCUSSION

This budget unit, established in Fiscal Year 2000-01, currently provides the funding for the replacement of multi-departmental computer systems.

SUMMARY OF MAJOR BUDGET ACCOUNT

Revenues

✧ Acct. 7802 No General Fund transfer is anticipated at this time.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0717 Software Acquisition
Fund: 7170 Software Acquisition

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	0	922	0	1,573	0	0	0
827700 Other	0	140,622	0	52,000	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Operating Revenues	0	141,544	0	53,573	0	0	0
Operating Expenses							
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862200 Rent/Lease Equip	0	0	0	0	0	0	0
862230 Info Tech Equip	0	0	235,000	145,450	0	0	0
862239 Spec Dept Expense	0	0	0	0	289,027	289,027	102,973
Total Services & Supplies	0	0	235,000	145,450	289,027	289,027	102,973
Fixed Assets							
864370 Equipment	25,480	0	0	0	0	0	0
Total Fixed Assets	25,480	0	0	0	0	0	0
Total Operating Expenses	25,480	0	235,000	145,450	289,027	289,027	102,973
Operating Income (Loss)	(25,480)	141,544	(235,000)	(91,877)	(289,027)	(289,027)	(102,973)
Change in Net Assets	(25,480)	141,544	(235,000)	(91,877)	(289,027)	(289,027)	(102,973)
Net Assets - Beginning Balance		146,685		288,229			196,352
Net Assets - Ending Balance		288,229		196,352			93,379

BOARD OF SUPERVISORS

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1015..... Board of Supervisors D-54

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

DAN HAMBURG, Chair



Supervisor Gjerde, Supervisor Hamburg, Supervisor Brown, Supervisor McCowen, Supervisor Pinches

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board comprises five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various Special Districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and Special Districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach and interaction with constituents, and by Board Members serving on a number of local, State, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, coastal development permits, and minor/major subdivisions; to act as the Governing Board of the Successor Agency for the Redevelopment Agency of Mendocino County; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; to serve as the Mendocino County Library District Board of Directors; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.



CURRENT STAFFING

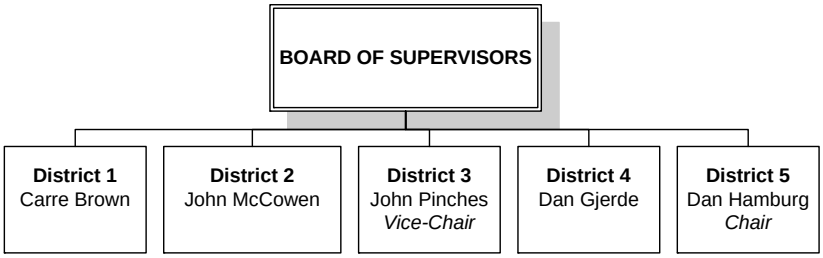
5.0 Filled Full Time Equivalent (FTE)
5.0 Allocated FTE

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

DAN HAMBURG, Chair

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

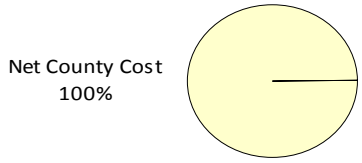
✧ Acct. 1011 Salaries for 5 district supervisors.

Services & Supplies

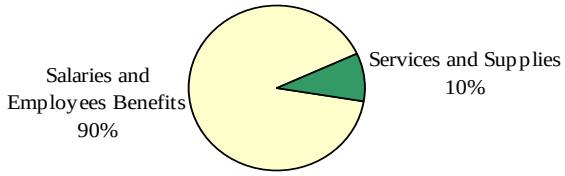
✧ Acct. 2150 Memberships for California State Association of Counties (CSAC), Local Government Commission, and Rural County Representatives of California (RCRC).

✧ Acct. 2253 Out-of-county travel for District Supervisors to attend CSAC and other limited association/conference opportunities as funds allow.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Decrease in Net County Cost due to Board's voluntary compensation reduction and insurance cost reductions. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS 1015

DAN HAMBURG, Chair

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1015 Board of Supervisors
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Salaries & Employee Benefits							
861011 Regular Employees	390,448	358,203	379,112	354,076	368,112	368,112	368,112
861021 Co Cont Retirement	53,128	53,545	71,742	67,587	69,431	69,431	69,431
861022 Co Cont OASDI	23,441	21,491	23,574	21,413	27,370	27,370	27,370
861023 Co Cont Medicare	5,482	5,026	5,513	5,008	24,514	24,514	24,514
861024 Co Cont Retire Incr	23,947	23,687	33,995	28,679	0	0	0
861030 Co Cont Health Ins	37,475	37,475	40,010	38,528	44,656	44,656	44,656
861035 Co Cont Workers Comp	2,214	2,214	2,782	2,502	2,502	2,366	2,366
Total Salaries & Employee Benefits	536,135	501,640	556,728	517,792	536,585	536,449	536,449
Services & Supplies							
862060 Communications	4,240	4,077	4,240	4,634	4,500	4,500	4,500
862101 Insurance - General	1,973	1,973	1,338	1,425	1,425	622	622
862150 Memberships	26,380	26,428	26,428	25,828	34,100	34,100	34,100
862170 Office Expense	15,826	12,658	10,000	7,778	9,800	9,800	9,800
862187 Education & Training	0	339	2,000	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862239 Spec Dept Expense	2,500	1,738	1,500	989	1,500	1,500	1,500
862250 Trans/Travel	6,300	3,900	5,000	1,103	0	0	0
862253 Travel Out of County	7,294	3,768	7,294	5,987	6,000	6,000	6,000
Total Services & Supplies	64,513	54,881	57,800	47,744	57,325	56,522	56,522
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	600,648	556,521	614,528	565,536	593,910	592,971	592,971
Total Net County Cost	600,648	556,521	614,528	565,536	593,910	592,971	592,971

CHILD SUPPORT SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2090..... Child Support Services..... D-58

CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director


Bruce Mordhorst

The mission of the Department of Child Support Services is to protect and promote the well being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Met and/or exceeded Federal Performance Standards.
- Exceed Compromise of Arrears Goals.
- Worked with Sonoma County to train staff to focus on pursuing collections based on performance standards.
- Kept up to date on employee training.
- Reduced call waiting and abandoned calls during the year.

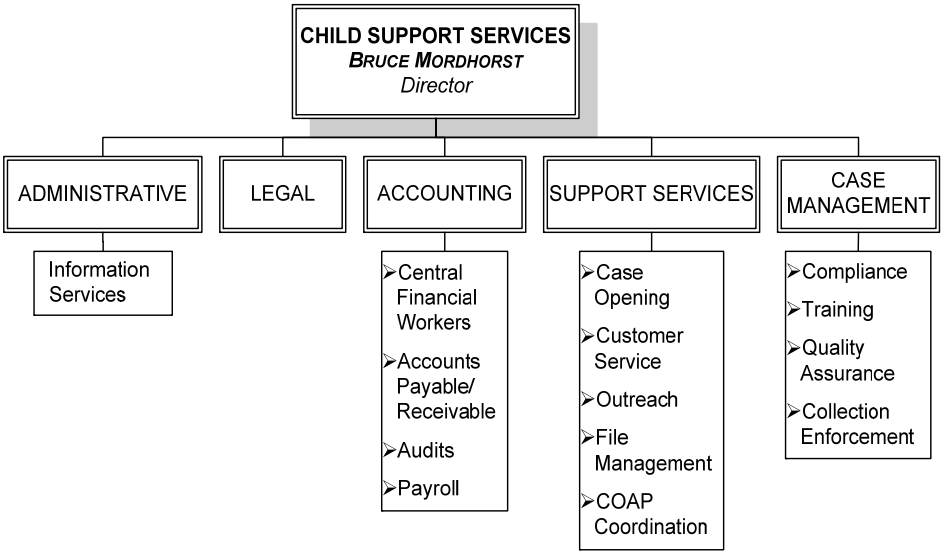
GOALS/OBJECTIVES FOR FY 2013-14

- Focus on customer service while maintaining collections.
- Continue to examine collection models that have proven effective in other counties.
- Provide timely information to staff on performance standards.
- Continue to be aggressive on the Compromise of Arrears Program (COAP) to reduce arrears.
- Examine the possibility of collecting child support at court.
- Reopen small office in Fort Bragg ½ day a month.
- Continue to examine issues concerning the Affordable Care Act as it relates to medical support for Child Support cases.

CURRENT STAFFING

28.0 Filled Full Time Equivalent (FTE)
36.0 Allocated FTE

PROGRAM CHART



CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for the Department.
- Acct. 6162 State Aid for Child Support.

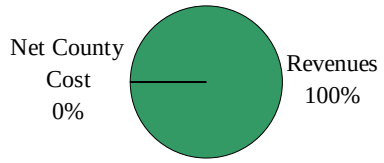
Salaries & Employee Benefits

- Acct. 1011 Salaries.
- Acct. 1035 Workers Compensation insurance.

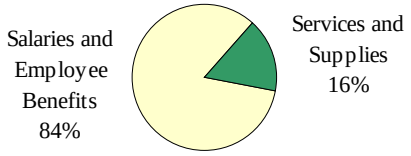
Services & Supplies

- Acct. 2101 General Liability insurance.
- Acct. 2170 Office supplies, paper goods and postage.
- Acct. 2189 Costs associated with: Genetic Test to establish parentage and process service to obtain Child Support orders; outside postal vending for State mandated monthly statements to customers; regular and difficult process serving, lifestyle investigations and new employee background checks.
- Acct. 2239 Provides for costs levied by IRS in association with the tax intercept program that diverts tax refunds to repay past-due Child Support owed by Non-Custodial Parties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There are decreases in departmental billing and A-87 costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



CHILD SUPPORT SERVICES

CHILD SUPPORT SERVICES 2090

BRUCE MORDHORST, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2090 Child Support Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	7,271	0	6,786	0	0	0
825686 Fed Aid Child Supp	1,960,016	1,634,556	1,960,016	1,558,479	2,072,091	2,051,862	2,051,862
826162 State Aid Child Supp	1,148,121	843,231	1,148,163	801,081	1,036,045	1,025,931	1,025,931
827700 Other	0	0	0	0	0	0	0
Total Revenues	3,108,137	2,485,058	3,108,179	2,366,346	3,108,136	3,077,793	3,077,793
Salaries & Employee Benefits							
861011 Regular Employees	1,588,558	1,329,977	1,559,727	1,173,052	1,481,358	1,481,358	1,481,358
861012 Extra Help	40,000	7,612	40,000	27,076	45,000	45,000	45,000
861013 Overtime Reg Emp	90,000	50,430	95,000	62,698	95,000	95,000	95,000
861021 Co Cont Retirement	285,208	246,142	330,502	277,011	348,358	348,358	348,358
861022 Co Cont OASDI	90,741	78,454	82,275	70,948	79,391	79,391	79,391
861023 Co Cont Medicare	21,222	18,458	18,666	16,985	18,567	18,567	18,567
861024 Co Cont Retire Incr	127,218	107,997	156,521	129,650	159,578	159,578	159,578
861030 Co Cont Health Ins	297,575	256,253	271,119	256,560	317,932	317,932	317,932
861031 Co Cont Unemp Ins	7,686	7,686	6,206	6,206	6,206	0	0
861035 Co Cont Workers Comp	43,611	43,611	24,137	34,748	24,137	0	0
Total Salaries & Employee Benefits	2,591,819	2,146,620	2,584,153	2,054,936	2,575,527	2,545,184	2,545,184
Services & Supplies							
862060 Communications	20,000	11,657	20,000	11,938	20,000	20,000	20,000
862101 Insurance - General	32,897	32,897	0	0	0	0	0
862120 Maint - Equip	5,500	0	7,500	1,051	7,500	7,500	7,500
862130 Maint - Strc/Impr/Grnds	40,000	20,726	42,000	25,662	45,000	45,000	45,000
862150 Memberships	4,750	400	5,000	2,621	5,000	5,000	5,000
862160 Misc Expense	10,000	0	10,000	0	12,500	12,500	12,500
862170 Office Expense	94,000	47,701	100,000	46,718	105,000	105,000	105,000
862182 Data Processing Svcs	30,500	18,531	65,000	28,915	70,000	70,000	70,000
862187 Education & Training	10,000	1,170	11,000	1,575	12,000	12,000	12,000
862189 Prof/Spec Svcs - Other	135,000	91,780	145,000	101,298	150,000	150,000	150,000
862190 Publ/Legal Notice	7,000	0	7,000	0	8,000	8,000	8,000
862239 Spec Dept Expense	9,362	5	10,000	0	12,000	12,000	12,000
862250 Trans/Travel	5,000	1,381	5,000	597	5,500	5,500	5,500
862253 Travel Out of County	4,000	1,227	5,000	3,875	5,500	5,500	5,500
862260 Utilities	25,000	27,655	25,000	20,634	32,000	32,000	32,000
Total Services & Supplies	433,009	255,129	457,500	244,884	490,000	490,000	490,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	3,024,828	2,401,749	3,041,653	2,299,820	3,065,527	3,035,184	3,035,184
Total Net County Cost	(83,309)	(83,309)	(66,526)	(66,526)	(42,609)	(42,609)	(42,609)

COUNTY COUNSEL

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1210..... County Counsel D-62

COUNTY COUNSEL

COUNTY COUNSEL 1210

THOMAS R. PARKER, County Counsel



County Counsel is charged by State law with responsibility to defend, or prosecute, all civil actions and proceedings that concern the County or any of its officers. County Counsel is required to provide legal advice and representation to the following: all County officers and departments, boards and commissions, Municipal Advisory Commissions, special districts governed by the Board of Supervisors, and the Mendocino County Grand Jury. The County Counsel acts as legal advisor on a fee for services basis to special districts, Redevelopment Agency/Redevelopment Successor Agency, the Community Development Commission, Local Agency Formation Commission (LAFCO), Mendocino Transit Authority, Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Fire Districts, Water Districts, Community Service Districts, Air Quality Management District, Resource Conservation District, Ukiah Valley Sanitation District and other Joint Powers Agencies.

County Counsel represents the County competently, thoughtfully, and justly in all legal matters, and encourages staff to be diligent in their role as legal counsel.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ CODE ENFORCEMENT: Major projects included assisting the Environmental Crimes Task Force in clean-up of a serious grading violation threatening to slide onto Highway 101 and clean-up of a coastal property in a highly scenic area south of Elk. Continue to recruit new hearing officers from the local attorney community, schedule and organize monthly lien hearings pursuant to the County public nuisance statute. Other code enforcement related activities include initiating monthly round tables, prioritizing cases for appeal and lien hearing, reviewing all code enforcement officer reports, attending all hearings, negotiating settlements of appropriate cases.

♦ CONSERVATORSHIPS AND PUBLIC ADMINISTRATOR CASES: Represented the Public Guardian/Public Administrator in conservatorship and estate cases for the Social Services branch of the Health and Human Services Agency. Worked on litigation issues for Public Guardian/Mental Health regarding conservatorships

♦ EMPLOYMENT LITIGATION: Responsible for State Personnel Board and Civil Service Commission hearings, and matters before the Public Employment Relations Board (PERB). Litigated and won a termination case before the State Personnel Board; litigated and won a discipline case as well as a termination case from the District Attorney's Office before the Civil Service Commission; assisted Health and Human Services Agency, General Services Agency and other departments with personnel matters in a way that avoided litigation.

♦ HEALTH AND HUMAN SERVICES: Provided significant support, advice and opinions on confidentiality and release of information issues and provided extensive review of contracts and memorandum of understandings (MOUs). Drafted MOU with Mendocino County Office of Education concerning AB3632 issues regarding services to disabled youth; worked on Ordinance for Commission for Medical Care. Worked with the Health and Human Services Agency-Environmental Health Division and Planning and Building Services to draft policy for off-site septic systems. Assisted and represented Health and Human Services Agency Director and Chief Executive Officer regarding personnel safety matters and Request For Proposal (RFP) for legal support.

♦ JUVENILE DEPENDENCY CASES: The two attorneys assigned to juvenile cases handled all phases from inception through appeal. These cases typically involve abused, neglected, or abandoned children. Cases are resolved when children are returned to their families, placed in long-term foster care, placed in a guardianship, or adopted into a new family. County Counsel's office filed four appellate briefs in the Court of Appeal. One attorney worked with a Child Welfare Services (CWS) court officer to develop/update power point presentations and provide two training sessions for social workers: Protective Custody/Warrant Training and Juvenile Court Training. Participated in monthly Indian Child Welfare Act (ICWA) Protocol meetings; participated in monthly Hopland Band of Pomo Indians Tribal Justice Advisory and Planning Committee meetings. Presented a workshop on the Mendocino County Indian Child Welfare Act Protocol at the 5th Annual Law Enforcement and Tribal Government Roundtable. Actively participated in the monthly Family Dependency Drug Court (FDDC) Strategic Planning Committee and the bi-weekly FDDC Sustainability/Carry Over Funds Subcommittee. Worked extensively with the Child Welfare Services court officer and Child Support Services (CSS) supervisors to implement AB12 and develop new forms and templates for use by social workers.

♦ LAND USE LAW ENFORCEMENT CASES AND ADVISORY SUPPORT: Provided advisory and litigation support in all building, planning, zoning, environmental health, and air quality projects and cases.

♦ LAW ENFORCEMENT: County Counsel is actively involved in assisting the Sheriff's Office, District Attorney's Office, and the Mendocino County Board of Supervisors with all marijuana issues this past year, including, but not limited to, enforcement of the Marijuana Cultivation Ordinance. In addition, County Counsel is handling federal grand jury subpoena matters with outside counsel. The office has updated the Mendocino County Sheriff's Office's asset forfeiture procedures, and defends the Office in grievance and disciplinary matters.

♦ LIBRARY: Negotiated MOUs with coastal and inland Friends of the Library groups regarding use of facilities and volunteers.

♦ LITIGATION: Through aggressive and diligent work, maintained a successful litigation program. A Summary Judgment Motion was granted in a federal court lawsuit in favor of the County; Personal Injury lawsuit dismissed after filing of summary judgment; Personal injury lawsuit dismissed after filing of demurrer; Successfully defended a district Court granting of summary judgment in the Ninth Circuit Court of Appeals.

♦ PLANNING AND BUILDING SERVICES: Assisted Planning and Building Services with numerous planning projects, including the Mendocino Town Plan amendments, the Mixed Use Ordinance, the revised Cell Tower Guidelines, vested rights determinations, development review procedures and successfully represent Planning and Building Services in all litigation. Continuous legal support to the Planning Commission generally, and specifically regarding Kunzler Quarry/Environmental Impact Report (EIR) and Harris Quarry EIR. Provided significant support to the Fort Bragg office for coastal code violations and planning issues.



♦ RISK MANAGEMENT TRAINING: Provided Ethics, Brown Act and Public Records Training to County officials, special districts, boards and commissions, at no cost. In addition, provided Sexual Harassment Training for County department heads, managers and supervisors, thus minimizing risks and complying with State mandates.

♦ TAX ISSUES: Worked with the Tax Collector on sale of tax defaulted properties: worked on Internet sale and provided advice and opinion on disclosures.

♦ DEPARTMENT OF TRANSPORTATION: Ongoing work with the Transportation Department on longer term project and contract review and negotiations. Provide land use support for the School Way Bridge Project, Potter Valley Project and other federally funded projects. Recovered funds paid to correct work on North State Street expansion. Provided significant support regarding Minor and Major subdivision issues.

♦ AIR QUALITY MANAGEMENT DISTRICT: Worked on Inspection Warrants to enable entry to private property; enforcement orders; prosecuted action on behalf of Air Quality Management District (AQMD) for gas station failure to maintain vapor recovery equipment. Represented AQMD and hearing board in permit appeal action, prosecuted action for violation of open burning regulations.

♦ CASINOS: Attended ad-hoc committee and other various meetings concerning ongoing casino impact mitigation measures and negotiations with Coyote Valley, Pinoleville, and Manchester tribes.

♦ GRAND JURY: County Counsel provided legal support to the Grand Jury members; as well as coordination of department's individual and the County's overall response to the annual Grand Jury report.

♦ QUARRIES: Worked on Kunzler/Granite Construction Quarry project and provided significant support regarding the Harris Quarry Final EIR and use permit.

♦ REDEVELOPMENT: Participated in conference calls and various meetings and provided legal oversight concerning the dissolution of Mendocino County's Redevelopment Agency and implementation of the Redevelopment Successor Agency.

♦ RENT CONTROL: Assisted in planning and coordination of meetings with Mobile Home park owners and Mobile Home park tenants to discuss potential mitigation measures and other issues surrounding the implementation of a rent control ordinance. Brought proposed ordinance before Board of Supervisors.

♦ SMART METERS: Filed protest and attended hearings related to PG&E rate setting for Smart Meters. Continued to provide informational response to public inquiry concerning the County's implemented Smart Meter moratorium.

♦ STORMWATER ORDINANCE: Coordinated and attend various meetings on newly enacted and controversial Stormwater Ordinance. Provided significant input and support in drafting amendments to the Stormwater Ordinance. Handled related litigation. Attended and reviewed EPA Audit of County Stormwater violations.

♦ SOLID WASTE DIVISION: Currently prosecuting complex litigation against Solid Waste Services for breach of 2003 Agreement related to service fees charged at transfer station.

♦ TAX SHARING AD HOC COMMITTEE: Attended meetings and provided advice to ad hoc committee.

♦ UKIAH VALLEY SANITATION DISTRICT: Advised district board at all meetings; provided legal advice and opinions on various issues through October 31, 2012.

♦ REDWOOD COAST FIRE PROTECTION DISTRICT: Provided advice; review contract regarding equipment purchased.

♦ REDWOOD VALLEY CALPELLA FIRE DISTRICT – Provided advice regarding employment issues, medical leave, etc.

♦ ALBION LITTLE RIVER FIRE DISTRICT: Provided employment advice regarding termination/discipline of an employee.

♦ ANDERSON VALLEY FIRE DISTRICT: Advise on contract issues and employment issues.

♦ WILLIAMSON ACT: Continuing work with Lands Committee on Williamson Act audit of compliance to preserve land to agricultural or related open space use. Prosecuted material breach of Williamson Act contract, one of only two prosecutions statewide. This was a joint project with Assessor, Agriculture Commissioner, Planning and Building Services, and California Department of Conservation. Worked with Lands Committee to implement AB 1265 to establish shorter Williamson Act contracts. Continuing work on ordinance revisions.

♦ MENDOCINO TRANSIT AUTHORITY: Advised on a Personnel matter and advised on possible litigation regarding contaminated soil.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue to assist the County with ongoing projects and legal obligations. Provide a sound program of preventative and proactive legal support through accurate and timely legal advice to the Board of Supervisors, County officers, departments, boards, and commissions, as well as special districts governed by the Board of Supervisors.

♦ Enforce mandated state, federal, and local laws in the areas of planning, zoning, building, solid waste, water quality, environmental health, and air quality.

♦ Provide the best possible legal services for the County in litigation initiated by and against the County. Deliver legal advocacy and collaborative support to all County departments and offices, boards, commissions and special districts.

♦ Provide the best possible advice to Human Resources and individual departments regarding employment and personnel matters.

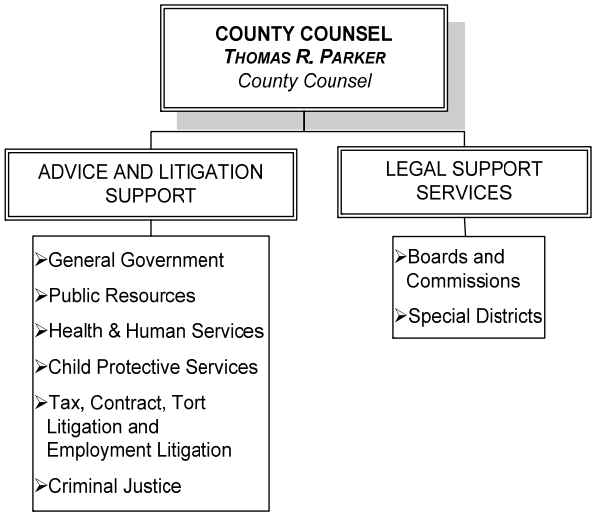
♦ Staff will continue to maintain and provide the level of legal services currently extended to the Board of Supervisors, County departments, boards, commissions, and special districts.

♦ County Counsel will continue to assist the County in reducing dependency upon outside counsel by retaining experienced attorneys, secretaries, and para-professional support and through employee development and training.

CURRENT STAFFING

9.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6161 This budget item reflects legal services fees County Counsel earns from local special districts and the Mendocino County Department of Transportation. Legal service requests for local special districts in 2012-13 did not meet the revenue estimates and are accordingly adjusted for 2013-14. The winding down of representation of one district was completed in October of 2012.
- ✧ Acct. 6278 Operating transfers from General Liability Insurance Fund.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

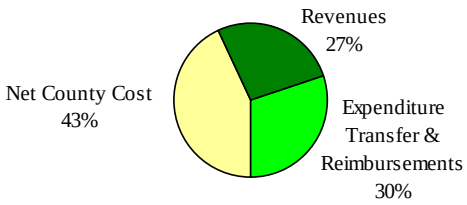
Services & Supplies

- ✧ Acct. 2150 This expenditure category allows County Counsel attorneys to be members of county attorney organizations and pay for the mandatory California State Bar fees as well as to attend educational conferences on legal topics. These conferences allow County attorneys to satisfy mandatory State Bar Continuing Legal Education requirements as well as to represent the County in statewide local government settings.
- ✧ Acct. 2239 This account is the budget expenditure line item which pays for the County Counsel's Office legal books and subscriptions for all attorneys and which are required of any law office to remain up to date on the law and to properly handle legal matters. Legal books and subscriptions cover the hardbound books, other bound legal publications on various legal topics and the electronic legal research services paid for by this account.
- ✧ Acct. 2253 Outside county travel for County Counsel and staff to attend necessary trainings and meetings.

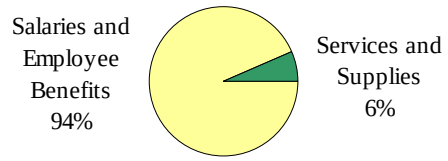
Expenditure Transfer and Reimbursement

- ✧ Acct. 5380 Provides direct billing for legal services to Social Services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Chief Executive Officer is recommending an increase of $5,811 to cover the actual cost of a newly filled position, and an increase of $1,200 to cover required education and training costs for staff. County Counsel has requested the addition of 1.0 Full-Time Equivalent (FTE) Legal Secretary. The Executive Office is not recommending the position at this time due to the department already having 2.0 FTE Legal Secretary positions, however, the request will be reevaluated prior to final budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: $38,400 reduction in Services and Supplies due to decreased costs; and add $24,000 Extra Help funding for Legal Secretary.

COUNTY COUNSEL

COUNTY COUNSEL 1210

THOMAS R. PARKER, County Counsel

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
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County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1210 County Counsel
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823204 Misc Court Fine	0	0	0	0	0	0	0
826161 Legal Services	92,000	105,299	93,500	47,914	41,080	41,080	41,080
826163 Legal Svcs Reimb	1,500	16,419	1,500	14,714	10,000	10,000	10,000
826204 Appeal Abatement Fee	0	0	0	3,420	0	0	0
826230 Estate Fee - Pub Admin	9,000	1,183	9,000	3,232	9,000	9,000	9,000
826278 Interfund - Legal	263,700	263,700	263,700	263,700	263,700	263,700	263,700
826390 Other Charges	500	4,890	500	450	500	500	500
827600 Other Sales	300	2,481	300	341	300	300	300
827700 Other	0	0	0	0	0	0	0
Total Revenues	367,000	393,973	368,500	333,770	324,580	324,580	324,580
Salaries & Employee Benefits							
861011 Regular Employees	738,236	766,303	750,017	683,820	707,086	712,897	712,897
861012 Extra Help	0	2,144	0	24,836	0	0	24,000
861013 Overtime Reg Emp	0	19	0	793	0	0	0
861021 Co Cont Retirement	117,300	119,836	153,157	146,163	177,588	177,588	177,588
861022 Co Cont OASDI	41,300	42,238	41,888	41,269	39,917	39,917	39,917
861023 Co Cont Medicare	10,300	10,578	10,429	10,018	10,000	10,000	10,000
861024 Co Cont Retire Incr	52,300	52,496	72,534	69,245	81,351	81,351	81,351
861030 Co Cont Health Ins	90,700	87,107	94,443	54,379	71,306	71,306	71,306
861031 Co Cont Unemp Ins	967	967	1,664	1,664	1,664	0	0
861035 Co Cont Workers Comp	5,057	5,057	6,813	5,712	6,813	5,121	5,121
Total Salaries & Employee Benefits	1,056,160	1,086,745	1,130,945	1,037,899	1,095,725	1,098,180	1,122,180
Services & Supplies							
862060 Communications	6,000	3,724	6,000	6,781	2,000	2,000	2,000
862101 Insurance - General	1,543	1,543	2,397	2,610	2,397	1,138	1,138
862120 Maint - Equip	1,200	0	1,000	961	1,000	1,000	1,000
862150 Memberships	8,000	6,858	8,000	6,920	8,000	8,000	8,000
862170 Office Expense	15,000	9,913	14,000	15,471	13,000	13,000	13,000
862187 Education & Training	4,000	474	3,200	811	1,500	2,700	2,700
862189 Prof/Spec Svcs - Other	0	0	0	2,675	0	0	0
862190 Publ/Legal Notice	300	2,995	300	2,414	500	500	500
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	67,000	70,314	78,400	89,151	78,400	78,400	40,000
862250 Trans/Travel	4,000	1,612	3,000	2,734	3,000	3,000	3,000
862253 Travel Out of County	7,000	4,434	7,000	3,085	4,800	4,800	4,800
Total Services & Supplies	114,043	101,868	123,297	133,612	114,597	114,538	76,138
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(400,000)	(364,734)	(364,500)	(390,478)	(364,500)	(364,500)	(364,500)
Total Expend Transfer & Reimb	(400,000)	(364,734)	(364,500)	(390,478)	(364,500)	(364,500)	(364,500)
Total Net Appropriations	770,203	823,878	889,742	781,033	845,822	848,218	833,818
Total Net County Cost	403,203	429,905	521,242	447,263	521,242	523,638	509,238

DISTRICT ATTORNEY'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2070	District Attorney	D-68
2070-Grant 0448	Child Abuse Vertical Prosecution	D-73
2070-Grant 0464	Victim/Witness Assistance	D-74
2070-Grant 0465	Anti-Drug Abuse Law Enforcement Program	D-77

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney



The California Constitution requires each County to have an elected District Attorney. The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities and State and Federal property. The District Attorney is an independent, elected, constitutional officer.

The District Attorney of Mendocino County, as a constitutional officer and the public prosecutor acting on behalf of the People of the State of California, is vested with the independent power to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney advises the Grand Jury in its investigations.

By law, the District Attorney (DA) sponsors and participates in programs to improve the administration of justice. The District Attorney fulfills these responsibilities through the efforts of the employees of the Office of the District Attorney. Each employee of the District Attorney's Office is required to adhere to the highest standards of ethical behavior and professionalism. Each employee, moreover, is integral to achieving the mission of the Office and shares the District Attorney's obligation to enhance the fundamental right of the people of Mendocino County to a safe and just society. At all times, the mission of this District Attorney's Office is to carry out the law in a fair, evenhanded and compassionate manner.

The Office of District Attorney was established by the California State Legislature in 1850. Every employee of the Mendocino County District Attorney's Office is expected to respect the history and dignity of the office. Moreover, the District Attorney's staff is trained to meet or exceed applicable standards. Business practices and organizational structures are continuously evaluated for productivity, efficiency, best practices and conformity with statutory and case law.

The District Attorney's Office employs attorneys, peace officers and civilian professional staff. Attorneys must manage a caseload many times larger than attorneys in private practice. District Attorney Investigators are full-time peace officers with the same authority as a Deputy Sheriff or Police Officer. They must successfully complete a comprehensive background investigation prior to employment. All employees of the District Attorney's Office must complete a Department of Justice approved background investigation before being allowed access to criminal offender record information or information obtained through the California Law Enforcement Telecommunications System.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- The District Attorney's Office set a local record for convictions resulting in convicted felons being committed to prison during calendar year 2012.
- For use as a comparison, only 102 defendants were committed to any prison in all of calendar year 2010.
  - Local Defendants Removed to State Prison in 2012:
    109 defendants
  - Prison Commitments served in Local Jail in 2012:
    61 defendants
- Jury Trials Prosecuted
  - Calendar Year 2012:
    Weighted Jury Trial Conviction Rate: 95%
  - Calendar Year 2013 (to date):
    Weighted Jury Trial Conviction Rate: 95%
- The office winning percentage for trials before local juries has increased from 71% in calendar year 2010 to over 90% in calendar year 2012. For 2013, the percentage is currently 91%.
- Six defendants received "lifer" commitments in 2012, with three more receiving life sentences in the first half of 2013. The longest "lifer" sentence imposed in 2012 was 50 years to life for first degree murder with a gun. The longest "lifer" sentence in the first half of 2013 is 98 years to life in a Three Strikes case involving two attempted armed robberies.
- Local prosecutors continue to appear at and be successful in opposing parole of violent offenders at lifer parole hearings held throughout the state.
- The District Attorney's Office continues to emphasize and improve on its focus of sharing "inside" information with the citizens of Mendocino County. The DA's website now allows access to current death penalty, lifer, state prison, and Realignment county prison sentencing inventories and other information. The numbers of cases being submitted for review by law enforcement agencies and resulting charging decisions are also available. By the close of business each Friday, the DA now posts the following week's schedule for jury trials and preliminary hearings. Finally, jury trial verdicts are posted in real time. Asset Forfeiture numbers are uploaded monthly.
- The District Attorney's Office continues to stay current on changes in the law and offer updates and training to local law enforcement. The Victim/Witness unit is currently staffed with three advocates and one staff assistant, providing better in-house advocacy and liaison work for victims and witnesses.
- Deputy District Attorneys continue to be active in coaching the Mock Trial.

♦ District Attorneys are working closely with Victim Witness Advocates and the victims of crime to ensure their needs are met.

♦ Deputy District Attorneys continue to appear and speak at the Reality Check program, as well as the Every 15 Minutes program, which educate local high school students about the dangers of drinking alcohol and/or smoking marijuana and driving.

♦ Asset forfeiture monies have been awarded to the Youth Project (counseling and teen drug court programs), increased Sober Grad Night efforts county-wide, state-wide environmental prosecution efforts, and supporting anti-drug messaging through local sports programming.

♦ The District Attorney continues to speak to local community groups, often with the Sheriff, to answer questions and provide updates.

♦ Consistency in charging decisions and plea negotiations continues to be an office focus and has become one of its strengths.

♦ The District Attorney's novel 11470.2 marijuana restitution program continues to help deter illegal marijuana activity by returning restitution to law enforcement agencies. Counting from inception through June 2013, the 11470.2 program will have returned over $2 million to the budgets of local law enforcement agencies.

♦ Prosecutors, investigators and staff continue to attend educational seminars to improve their effectiveness and service to the public.

♦ Three new Deputy District Attorneys work in the office. New investigators include a former Sheriff's Deputy and a former Ukiah Police Department Sergeant.

♦ Prosecutors, investigators and staff continue to attend educational seminars to improve their effectiveness and service to the public.

♦ Despite the aforementioned hiring of new staff to maintain status quo, the District Attorney's Office continues to be affected by increased workload and Realignment obligations.

♦ The hiring and training of a second prosecutor for the Fort Bragg office, to replace a Deputy DA (DDA) who left for another out-of-county job opportunity, will be a focus during the first quarter of FY 2013-2014. Another DDA will also be hired for the Ukiah office, again to replace an attorney who moved to a different County legal office. An investigator will be hired and trained, to replace a senior investigator who recently retired.

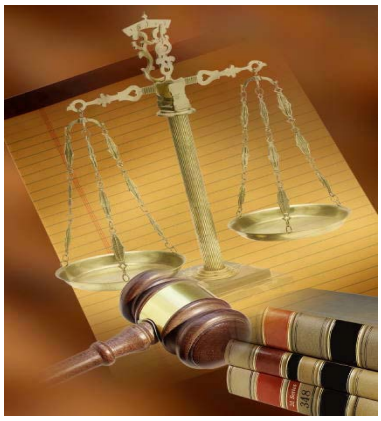
♦ Due to increased workload, realignment, and the inability to add new positions at this time, the District Attorney will continue to be hard-pressed to provide full and adequate coverage for all legal obligations. However, the professional and support staff of the District Attorney's Office continue to step up to the plate and focus on public safety.

♦ Operational policies will continue to be under review to ensure compliance with changing laws and conformance with best practices.

♦ District Attorney's Office will continue a good working relationship with the Sheriff and all local police chiefs. Will also, continue to be on the "cutting edge" of marijuana policy and prosecution in order to protect medicinal marijuana patients and punish those who seek profit at the expense of the needs of others. Violent, serious and sex offenses will continue to be prosecuted as priority number one in the office, despite limited resources.

CURRENT STAFFING

33.6 Filled Full Time Equivalent (FTE)
42.5 Allocated FTE



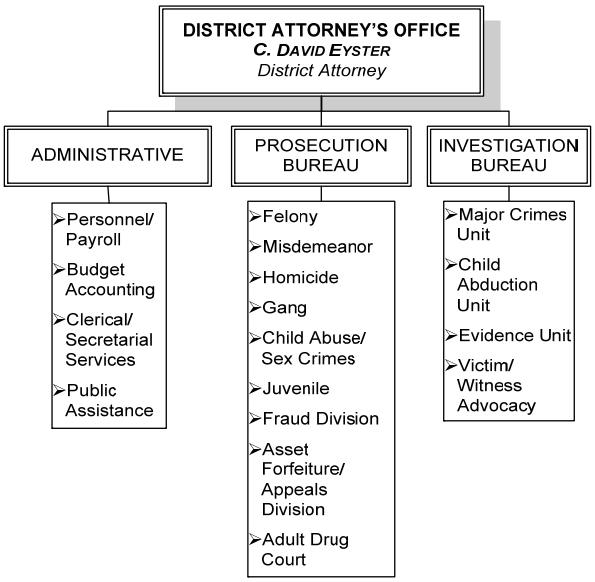
GOALS/OBJECTIVES FOR FY 2013-14

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- ✧ Acct. 5463 Estimate of Homicide Trail reimbursement from the State.
- ✧ Acct. 5670 Federal Prosecution Support funding.
- ✧ Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

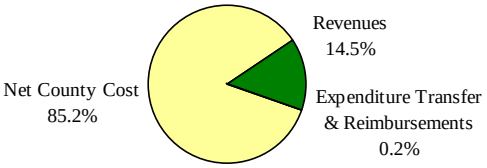
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

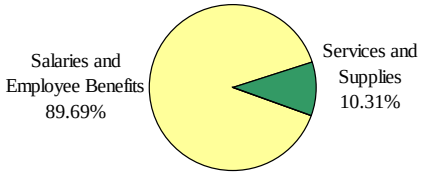
Fixed Assets

- ✧ Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There is an increase of 11.92% to the Net County Cost in this budget unit due to increases in operating costs and the loss of one time revenues. The Executive Office staff and the District Attorney identified additional revenue which resulted in lowering the recommended Net County Cost by $173,907. Executive Office staff will continue to work with the District Attorney throughout the upcoming year to identify additional reductions wherever possible.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY 2070

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2070 District Attorney
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823204 Misc Court Fine	15,000	27,241	15,000	25,989	15,000	15,000	15,000
823310 Asset Forfeiture	300,000	228,042	300,000	89,174	327,863	327,863	327,863
825150 Motor Vehicle in Lieu	110,000	104,270	110,000	101,310	110,000	110,000	110,000
825344 2011 Realign Pub Safety	0	0	0	0	42,308	42,308	42,308
825398 SB90 Reimb	10,000	4,987	10,000	3,835	10,000	10,000	10,000
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
825490 State Other	355,000	248,089	355,000	136,219	25,000	25,000	25,000
825670 Federal Other	25,000	125,835	25,000	97,445	25,000	25,000	25,000
825810 Other Govt Aid	5,000	0	5,000	0	5,000	5,000	5,000
826390 Other Charges	0	0	0	0	0	74,400	74,400
827600 Other Sales	7,000	5,557	7,000	10,448	7,000	7,000	7,000
827700 Other	25,000	4,806	25,000	1,384	0	0	0
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	852,000	748,827	852,000	465,804	567,171	641,571	641,571
Salaries & Employee Benefits							
861011 Regular Employees	2,339,179	2,122,667	2,202,643	2,167,061	2,340,862	2,286,744	2,286,744
861012 Extra Help	60,000	84,309	95,181	93,480	95,181	95,181	95,181
861013 Overtime Reg Emp	0	13,497	10,000	12,680	10,000	10,000	10,000
861021 Co Cont Retirement	505,346	489,462	586,133	563,888	643,620	627,534	627,534
861022 Co Cont OASDI	130,663	123,035	128,873	127,015	136,144	133,135	133,135
861023 Co Cont Medicare	30,820	30,198	31,775	31,293	32,098	31,394	31,394
861024 Co Cont Retire Incr	228,206	219,900	300,012	282,298	318,326	309,984	309,984
861030 Co Cont Health Ins	308,021	304,432	342,367	338,604	412,887	395,939	395,939
861031 Co Cont Unemp Ins	4,041	4,041	10,096	10,428	10,096	0	0
861035 Co Cont Workers Comp	65,211	65,211	48,817	69,410	48,817	67,234	67,234
Total Salaries & Employee Benefits	3,671,487	3,456,751	3,755,897	3,696,157	4,048,031	3,957,145	3,957,145
Services & Supplies							
862060 Communications	22,000	17,381	18,000	16,143	18,000	18,000	18,000
862101 Insurance - General	15,185	14,978	16,388	17,055	16,388	8,470	8,470
862110 Jury & Witness Expense	15,000	12,338	12,000	9,601	12,000	12,000	12,000
862120 Maint - Equip	3,000	596	1,000	280	1,000	1,000	1,000
862130 Maint - Strc/Impr/Grnds	0	1,264	200	1,570	200	200	200
862150 Memberships	10,000	10,037	10,000	10,310	10,000	10,000	10,000
862170 Office Expense	62,000	126,778	118,000	130,466	118,000	117,700	117,700
862181 Auditing/Fiscal Svcs	1,500	0	1,500	0	1,500	1,500	1,500
862183 Legal Fees	500	0	500	0	500	500	500
862185 Medical/Dental Svcs	1,180	109	500	171	500	500	500
862187 Education & Training	15,000	21,752	18,000	22,566	18,000	18,000	18,000
862189 Prof/Spec Svcs - Other	12,000	26,164	19,000	32,029	19,000	19,000	19,000
862190 Publ/Legal Notice	1,000	28	500	2,057	500	500	500
862230 Info Tech Equip	0	0	0	4,549	0	0	0
862239 Spec Dept Expense	220,000	239,744	216,000	223,410	216,000	216,000	216,000
862240 Spec Dept Fund	5,000	545	5,000	0	5,000	5,000	5,000
862250 Trans/Travel	20,000	48,668	20,000	54,417	20,000	20,000	20,000
862253 Travel Out of County	5,000	275	5,000	2,008	5,000	5,000	5,000
862260 Utilities	1,652	2,081	1,652	1,612	1,652	1,652	1,652
Total Services & Supplies	410,017	522,737	463,240	528,242	463,240	455,022	455,022

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	6,857	2,863	2,842	0	0	0
Total Fixed Assets	0	6,857	2,863	2,842	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(15,000)	(7,354)	(10,000)	(2,528)	(10,000)	(10,000)	(10,000)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(15,000)	(7,354)	(10,000)	(2,528)	(10,000)	(10,000)	(10,000)
Total Net Appropriations	4,066,504	3,978,990	4,212,000	4,224,714	4,501,271	4,402,167	4,402,167
Total Net County Cost	3,214,504	3,230,163	3,360,000	3,758,910	3,934,100	3,760,596	3,760,596

DISTRICT ATTORNEY'S OFFICE

CHILD ABUSE VERTICAL PROSECUTION (CAVP) 0448-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0448 Statutory Rape Vertical Prosecution
Fund: 4480 Statutory Rape Vertical Prosecution

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	85,000	4,136	0	1,256	0	0	0
Total Revenues	85,000	4,136	0	1,256	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	55,841	2,936	0	1,256	0	0	0
861021 Co Cont Retirement	12,239	547	0	0	0	0	0
861022 Co Cont OASDI	3,201	170	0	0	0	0	0
861023 Co Cont Medicare	749	40	0	0	0	0	0
861024 Co Cont Retire Incr	5,543	241	0	0	0	0	0
861030 Co Cont Health Ins	12,736	549	0	0	0	0	0
861031 Co Cont Unemp Ins	107	107	0	0	0	0	0
861035 Co Cont Workers Comp	63	63	0	0	0	0	0
Total Salaries & Employee Benefits	90,479	4,654	0	1,256	0	0	0
Services & Supplies							
862101 Insurance - General	57	57	0	0	0	0	0
862170 Office Expense	400	0	0	0	0	0	0
862181 Auditing & Fiscal Svcs	1,200	0	0	0	0	0	0
862187 Education & Training	1,008	0	0	0	0	0	0
862250 Trans/Travel	1,000	0	0	0	0	0	0
Total Services & Supplies	3,665	57	0	0	0	0	0
Total Net Appropriations	94,144	4,711	0	1,256	0	0	0
Total Fund Balance Contribution	9,144	575	0	0	0	0	0

GRANT DESCRIPTION

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing comprehensive victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or relocating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts.

Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s).

Witnesses are notified of any changes in the court calendar which affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Presentations and training are offered to Criminal Justice System agencies along with public presentations.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

The goal of the Program is to ensure access to prosecution and services, sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 30 years.

GRANT INCEPTION DATE 1982

CURRENT GRANT PERIOD July 1, 2013 – June 30, 2014

SOURCE OF FUNDS California Emergency Management Agency (CalEMA)

CONTINUITY OF GRANT Ongoing, with annual RFA allocation.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes. The ceiling for this grant is estimated to be $128,550. The District Attorney's Budget Unit 2070, Line Item 862239 (Special Dept. Expense, i.e. Grant Support) supports this program by contributing $107,004. Indirect costs include $1,500 in indirect administrative expenses.

EMPLOYEES	(full time equivalent)	Grant Funded	General Funds
Victim Witness Advocate	1.00	100.00%	0.00%
Victim Witness Advocate	1.00	92.70%	7.30%
Victim Witness Advocate	1.00	0.00%	100.00%
Staff Assistant I	1.00	0.00%	100.00%

GRANT FUNDING AND BUDGET

Revenues		
Grant Funding	$ 128,550	
DA Budgetary Support of V/W Assistance	107,004	BU 2070, Line Item #862239
TOTAL	$ 235,554	
Expenditures		
Personnel:	$ 224,596	
Operating Expenses:	9,458	
Indirect Costs: *(Administrative Expenses)*	1,500	
TOTAL	$ 235,554	
Total Projected Program Costs =	$ 235,554	
COUNTY MATCH REQUIRED	No	
INDEPENDENT AUDIT REQUIRED	Yes	

DISTRICT ATTORNEY'S OFFICE

VICTIM/WITNESS ASSISTANCE 0464-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0464 Victim/Witness Assistance
Fund: 4640 Victim/Witness Assistance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825810 Other Govt Aid	0	0	133,602	42,439	107,004	107,004	107,004
827700 Other Revenue	30,000	2,292	0	1,928	0	0	0
827801 Grant Revenue	143,368	299,049	128,550	168,187	128,550	128,550	128,550
Total Revenues	173,368	301,342	262,152	212,554	235,554	235,554	235,554
Salaries & Employee Benefits							
861011 Regular Employees	186,699	178,553	144,209	120,124	136,171	136,171	136,171
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	240	0	0	0
861021 Co Cont Retirement	34,235	30,529	33,975	25,919	36,528	36,528	36,528
861022 Co Cont OASDI	10,680	9,959	8,129	6,839	8,067	8,067	8,067
861023 Co Cont Medicare	2,498	2,329	1,901	1,600	1,887	1,887	1,887
861024 Co Cont Retire Incr	15,271	13,602	16,104	10,147	4,930	4,930	4,930
861030 Co Cont Health Ins	45,806	42,300	39,669	29,654	36,306	36,306	36,306
861031 Co Cont Unemp Ins	215	537	353	353	353	353	353
861035 Co Cont Workers Comp	190	190	354	318	354	354	354
Total Salaries & Employee Benefits	295,594	278,000	244,694	195,194	224,596	224,596	224,596
Services & Supplies							
862060 Communications	3,000	2,835	3,000	2,806	2,500	2,500	2,500
862101 Insurance - General	797	1,004	1,173	1,225	1,173	1,173	1,173
862150 Memberships	130	135	85	0	85	85	85
862170 Office Expense	16,000	6,399	7,000	5,481	3,000	3,000	3,000
862181 Auditing & Fiscal Svcs	0	7,133	1,500	6,428	1,500	1,500	1,500
862187 Education & Training	1,000	2,388	2,000	63	1,000	1,000	1,000
862190 Publ/Legal Notice	0	0	0	552	0	0	0
862239 Spec Dept Expense	5,000	480	700	540	700	700	700
862250 Trans/Travel	600	2,968	2,000	210	1,000	1,000	1,000
862253 Travel Out of County	500	0	0	56	0	0	0
Total Services & Supplies	27,027	23,342	17,458	17,360	10,958	10,958	10,958
Total Net Appropriations	322,621	301,342	262,152	212,554	235,554	235,554	235,554
Total Fund Balance Contribution	149,253	0	0	0	0	0	0

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

GRANT DESCRIPTION

As part of the Governor's 2011 Public Safety Realignment, the FY 2012-13 Justice Assistance Grant (JAG), Anti-Drug Abuse Enforcement Program previously administered by the California Emergency Management Agency (Cal EMA) is now under the jurisdiction of the Board of State and Community Corrections (BSCC).

The ADA Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The DA Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the ADA Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INCEPTION DATE	July 1, 1993
CURRENT GRANT PERIOD	October 1, 2013 – September 30, 2014
SOURCE OF FUNDS	Board of State and Community Corrections (BSCC)
CONTINUITY OF GRANT	N/A

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Funds**
District Attorney Investigator	.20	100%	0%
Legal Secretary	1.00	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
ADA Grant Funding	$ 99,507
Expenditures	
Personnel:	$ 99,207
Operating Expenses:	300
TOTAL	$ 99,507
Total Projected Program Costs =	$ 99,507

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

DISTRICT ATTORNEY'S OFFICE

ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM 0465-GRANT

C. DAVID EYSTER, District Attorney

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0465 Anti-Drug Abuse Enforcement
Fund: 4650 Anti-Drug Abuse Enforcement

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	291,201	206,718	99,507	94,753	0	99,507	99,507
Total Revenues	291,201	206,718	99,507	94,753	0	99,507	99,507
Salaries & Employee Benefits							
861011 Regular Employees	175,212	153,793	53,910	68,314	0	54,118	54,118
861013 Overtime Reg Emp	0	3,673	0	426	0	0	0
861021 Co Cont Retirement	48,967	41,420	15,556	18,414	0	16,086	16,086
861022 Co Cont OASDI	10,411	9,086	3,037	3,969	0	3,009	3,009
861023 Co Cont Medicare	2,435	2,125	710	928	0	704	704
861024 Co Cont Retire Incr	22,566	18,880	8,043	9,308	0	8,342	8,342
861030 Co Cont Health Ins	22,156	19,985	14,907	14,279	0	16,948	16,948
861031 Co Cont Unemp Ins	1,648	1,684	1,052	1,052	0	0	0
861035 Co Cont Workers Comp	1,897	1,897	2,132	1,917	0	0	0
Total Salaries & Employee Benefits	285,291	252,544	99,347	118,607	0	99,207	99,207
Services & Supplies							
862060 Communications	70	0	0	0	0	0	0
862101 Insurance - General	154	154	160	161	0	0	0
862170 Office Expense	1,000	0	0	0	0	300	300
862181 Auditing & Fiscal Svcs	3,000	1,342	0	0	0	0	0
862239 Spec Dept Expense	750	20	0	18	0	0	0
862253 Travel Out of County	936	0	0	0	0	0	0
Total Services & Supplies	5,909	1,516	160	179	0	300	300
Total Net Appropriations	291,201	254,060	99,507	118,785	0	99,507	99,507
Total Fund Balance Contribution	0	47,342	0	24,032	0	0	0

EXECUTIVE OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1010 ..... Clerk of the Board D-80
1020 ..... Executive Office D-83
1025 ..... Redevelopment Agency Administration D-87
1026 ..... Redevelopment Housing Component D-88
1027 ..... Redevelopment Community – Economic Development D-89
1028 ..... Redevelopment Debt Service Component D-90
1035 ..... Successor County Redevelopment Agency D-91
1036 ..... Successor County Redevelopment Housing Component D-92
1037 ..... Successor County Redevelopment Community – Economic Development D-93
1038 ..... Successor County Redevelopment Debt Service Component D-94
1710 ..... Capital Improvements D-95
1712 ..... Capital Projects D-97
2086 ..... Conflict Defender D-99

EXECUTIVE OFFICE

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board


Carmel J. Angelo

The mission of the Clerk of the Board is to strive for excellence in public service by providing respectful and responsive service to the Board, the community, and customer departments.

This is achieved by cultivating a work environment that fosters employee excellence, encourages training and development opportunities, enables its professional staff to provide a diverse array of services in support of the Board of Supervisors, and affords quality service to the citizens of Mendocino County. Additionally, the Clerk of the Board is dedicated to pursuing advancements in records management technology whenever feasible to protect the integrity and availability of the public records under its guardianship.

The Clerk of the Board staff manages the day-to-day business of the Board of Supervisors in addition to agenda publication and public noticing tasks. In 2010, the Clerk of the Board budget unit was rolled in under the oversight of the Chief Executive Officer. Major reforms were instituted to increase efficiency and to enhance the professional relationship between clerking staff, Board members, the Executive Office, and County departments.

Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of functions in support of the Board and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, technical support services, and associated responsibilities. Staff promotes close coordination and cooperation with Board members, County agencies and departments, community representatives, members of the public, and state and federal agencies. The Program Chart graphically displays the programmatic and operational responsibilities of Clerk of the Board.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- The Clerk of the Board continued to implement the agenda automation system, Questys, which has achieved several efficiencies in the operation.
- Maintained a focus on transparency in government.

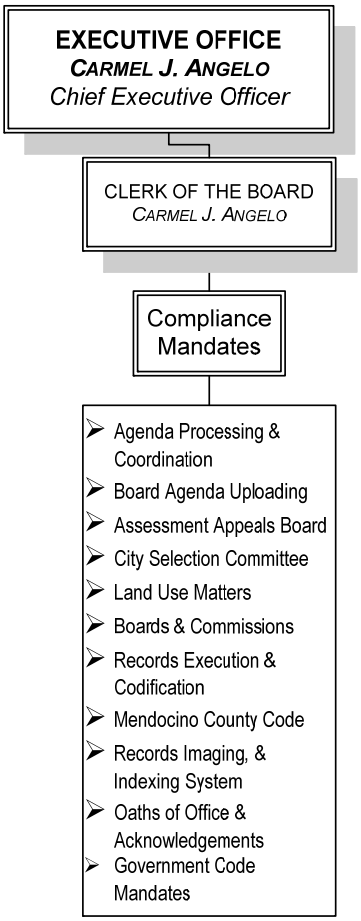
GOALS/OBJECTIVES FOR FY 2013-14

- Maintain Brown Act compliance, despite state effort to abandon local assistance for this program.
- Continue Questys system implementation. Projects include the revision of the County's Agenda Summary format, and also employing the latest version of Questys, CMx, to provide increased efficiencies in agenda automation.
- Improve public access to Board of Supervisor's records through expansion of the Questys document management system.
- Work to digitize the Board of Supervisors microfilm records.

CURRENT STAFFING

3.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

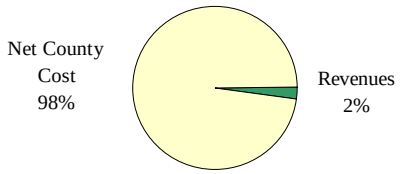
Revenues

✧ Acct. 6390 Application fee for Assessment Appeals Board.

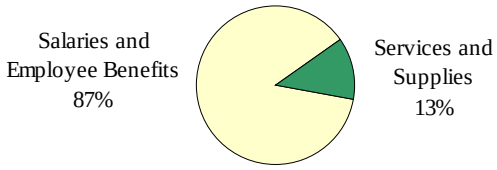
Services & Supplies

✧ Acct. 2189 Agenda automation and ordinance codification.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Decrease in Net County Cost due to compensation and insurance cost reductions. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CLERK OF THE BOARD 1010

CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1010 Clerk of the Board
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826390 Other Charges	5,000	5,005	5,000	10,405	6,500	6,500	6,500
827600 Other Sales	1,500	124	1,500	0	0	0	0
827700 Other	23,260	400	0	1,200	0	0	0
Total Revenues	29,760	5,529	6,500	11,605	6,500	6,500	6,500
Salaries & Employee Benefits							
861011 Regular Employees	136,174	143,857	156,546	115,245	141,143	148,970	148,970
861012 Extra Help	15,000	0	10,000	6,418	10,000	10,000	10,000
861013 Overtime Reg Emp	1,000	924	0	4,078	0	0	0
861021 Co Cont Retirement	20,926	26,273	36,485	27,139	36,450	36,450	36,450
861022 Co Cont OASDI	7,948	8,064	8,854	6,869	8,264	8,264	8,264
861023 Co Cont Medicare	1,859	1,886	2,071	1,707	1,933	1,933	1,933
861024 Co Cont Retire Incr	10,292	11,518	17,279	12,854	16,697	16,697	16,697
861030 Co Cont Health Ins	29,902	37,591	42,414	25,667	30,316	30,316	30,316
861031 Co Cont Unemp Ins	322	322	353	353	0	0	0
861035 Co Cont Workers Comp	3,813	3,813	4,223	4,406	4,406	3,681	3,681
Total Salaries & Employee Benefits	227,236	234,248	278,225	204,737	249,209	256,311	256,311
Services & Supplies							
862060 Communications	1,800	1,397	1,000	566	800	800	800
862101 Insurance - General	259	259	276	244	244	111	111
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	200	200	200	275	500	500	500
862170 Office Expense	10,000	6,713	10,000	11,012	8,500	8,500	8,500
862187 Education & Training	1,000	210	1,000	150	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	31,434	4,567	13,515	5,528	18,000	18,000	18,000
862190 Publ/Legal Notice	3,000	4,037	3,500	7,747	3,500	3,500	3,500
862230 Info Tech Equip	1,500	1,230	1,500	1,560	1,000	1,000	1,000
862239 Spec Dept Expense	0	0	500	29	500	500	500
862250 Trans/Travel	500	153	500	51	250	250	250
862253 Travel Out of County	500	172	500	457	1,500	1,500	1,500
Total Services & Supplies	50,193	18,938	32,491	27,618	36,794	36,661	36,661
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	277,429	253,186	310,716	232,355	286,003	292,972	292,972
Total Net County Cost	247,669	247,658	304,216	220,750	279,503	286,472	286,472

EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

The Chief Executive Officer (CEO) provides a supportive framework for Board policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, capital projects, special projects, dissolution of Redevelopment Agency Administration, and County mandated grand jury funding coordination.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Credit stabilization and recovery: 2013 Fitch Report – Mendocino County outlook revised to positive.
- Certificates of Participation refinance resulted in a payment amount that is $110,013 less than projected in 2012-13.
- Tax Revenue Anticipation Notes (TRANS) eliminated for 2013-14.
- Americans with Disabilities Act (ADA) upgrades at the Hopland Veterans Hall.
- County Collections Staff have been relocated from the Courthouse to the County Administration Building.
- Implementation of the County Leadership Development initiative including regional training.
- Improved the sustainability as the County General Reserve level approaches national standards.
- Elimination of purchasing card fees charged to County departments.
- Participation in the County's Labor Management Committee.
- Completed Red Cross Community Disaster Education Training for nearly 900 employees.
- Partnered with Office of Emergency Services to provide Disaster Service Worker training to over 1,000 employees throughout the County.
- Implementation of CEO monthly all-employee message.

GOALS/OBJECTIVES FOR FY 2013-14

- Continue working toward the development of a 5-year fiscal outlook that determines long-term obstacles and methods to mitigate or eliminate their impact.
- Implementation of the 2013-2014 Capital Improvement Plan as approved by the Board of Supervisors.
- Fully restore funding to the Department of Transportation.
- Continue to improve the County's credit rating.
- Continue to pay off debt.
- Continue to improve sustainability by building a County General Reserve that is in line with national standards.
- Improve public access to Board of Supervisor's records through expansion of the Questys document management system.
- Continue succession planning through expansion of the Leadership Development Initiative.

CURRENT STAFFING

7.0 Filled Full Time Equivalent (FTE)
11.0 Allocated FTE

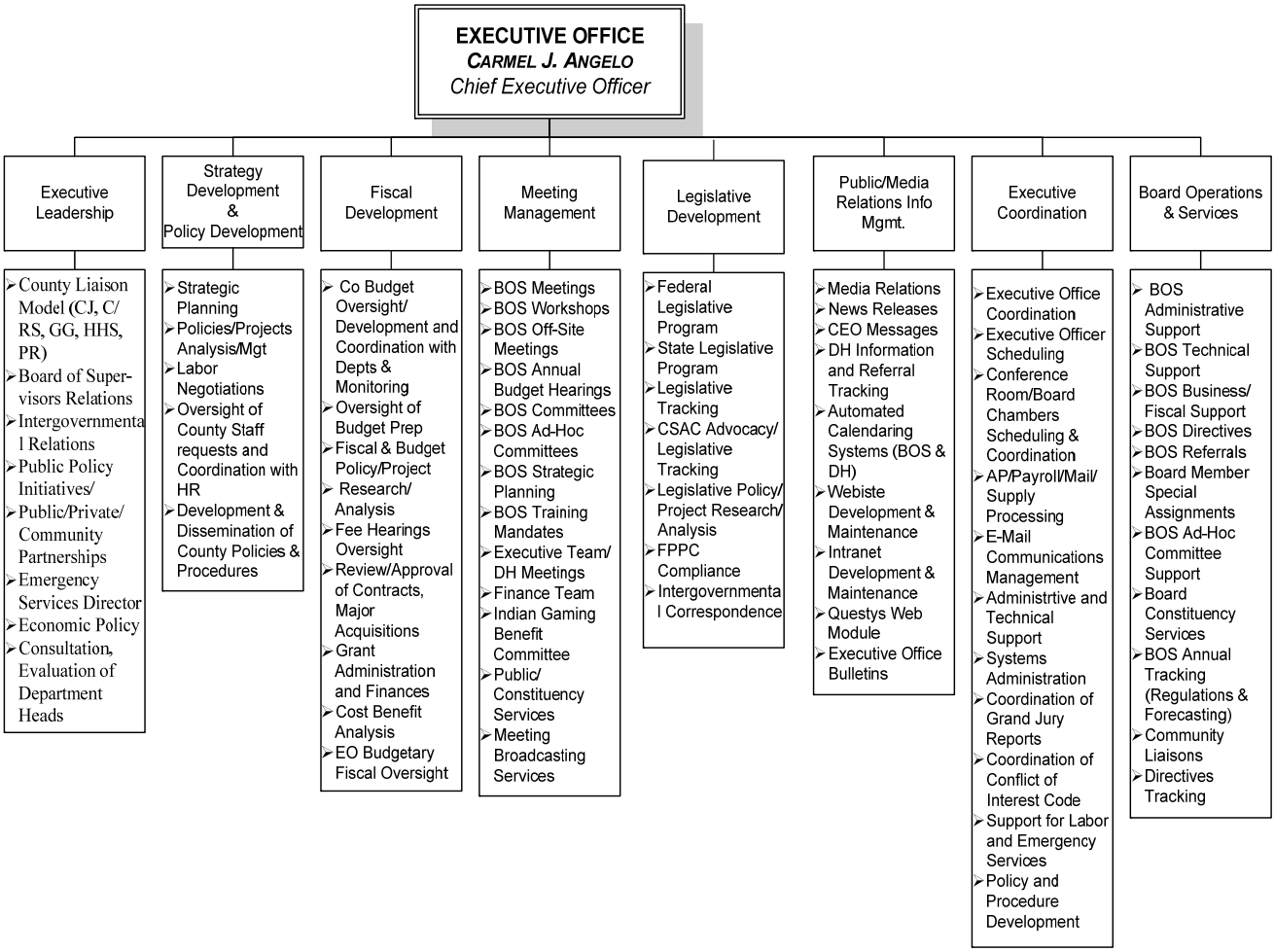


EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2170 Publication of the County budget book and general office expenses.

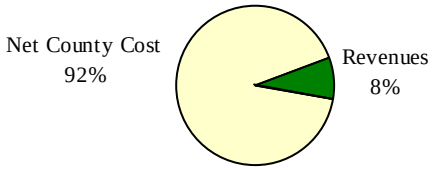
✧ Acct. 2189 Federal and State advocacy contracts, budget consultants, a Resource Development Specialist, and community meetings.

EXECUTIVE OFFICE

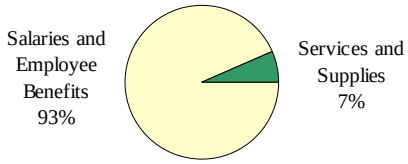
EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Slight decrease in Net County Cost due to insurance cost reduction. Chief Executive Officer recommends filling 1.0 Full Time Equivalent (FTE) Administrative Analyst II to coordinate data collection and State reporting for all Community Corrections Partnership (CCP) departments and participating agencies if realignment funding for this position is approved by the CCP.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add funding for 1.0 FTE Executive Coordinator position.

EXECUTIVE OFFICE

EXECUTIVE OFFICE 1020

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1020 Executive Office
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825344 2011 Realign Pub Safety	0	0	0	0	0	95,242	95,242
826390 Other Charges	22,000	33,786	12,000	29,518	0	0	0
827700 Other	0	0	0	20,606	2,500	2,500	2,500
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	22,000	33,786	12,000	50,124	2,500	97,742	97,742
Salaries & Employee Benefits							
861011 Regular Employees	602,875	586,287	673,838	602,450	647,449	706,412	735,310
861012 Extra Help	20,000	3,795	0	0	0	0	0
861013 Overtime Reg Emp	0	733	0	0	0	0	0
861021 Co Cont Retirement	103,590	101,741	155,774	138,818	152,785	169,407	176,553
861022 Co Cont OASDI	32,963	31,046	37,543	32,804	34,139	37,795	39,587
861023 Co Cont Medicare	8,449	8,112	9,514	8,422	8,670	9,525	9,944
861024 Co Cont Retire Incr	46,824	44,777	73,789	65,821	69,658	78,006	78,006
861030 Co Cont Health Ins	62,376	54,060	68,624	50,387	69,424	69,424	77,859
861031 Co Cont Unemp Ins	14,787	14,787	6,994	6,994	0	0	0
861035 Co Cont Workers Comp	2,332	2,332	3,770	3,350	3,350	3,803	3,803
Total Salaries & Employee Benefits	894,196	847,671	1,029,846	909,047	985,475	1,074,372	1,121,062
Services & Supplies							
862060 Communications	12,619	6,709	7,638	7,073	7,500	7,500	7,500
862101 Insurance - General	1,307	1,307	1,423	1,519	1,519	743	743
862120 Maint - Equip	0	0	0	0	0	0	0
862150 Memberships	200	125	200	1,211	1,250	1,250	1,250
862170 Office Expense	28,166	23,402	20,000	21,944	13,850	20,648	16,148
862187 Education & Training	2,000	2,864	4,000	3,186	5,800	5,800	6,800
862189 Prof/Spec Svcs - Other	95,000	18,570	52,878	25,068	24,000	24,000	24,000
862190 Publ/Legal Notice	900	1,230	900	9,740	1,000	1,000	1,000
862200 Rent/Lease Equip	7,000	8,392	7,000	3,016	7,000	7,000	7,000
862239 Spec Dept Expense	3,000	205	3,000	56	1,500	1,500	1,500
862250 Trans/Travel	1,500	1,925	2,000	1,805	1,500	1,500	2,500
862253 Travel Out of County	3,000	9,051	7,500	7,787	9,715	9,715	12,215
Total Services & Supplies	154,692	73,780	106,539	82,405	74,634	80,656	80,656
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	(21,667)	(66,776)	(21,960)	0	0	0
865802 Operating Transfer Out	0	0	0	3,957	0	0	0
Total Expend Transfer & Reimb	0	(21,667)	(66,776)	(18,003)	0	0	0
Total Net Appropriations	1,048,888	899,784	1,069,609	973,449	1,060,109	1,155,028	1,201,718
Total Net County Cost	1,026,888	865,997	1,057,609	923,325	1,057,609	1,057,286	1,103,976

EXECUTIVE OFFICE

REDEVELOPMENT AGENCY ADMINISTRATION 1025

CARMEL J. ANGELO, Chief Executive Officer

Under the authority granted to the Mendocino County Board of Supervisors through Community Redevelopment Law, as set forth in Health and Safety Code Sections 33000 et. seq. of the State of California, a Community Redevelopment Agency was formed in 1999. The Board of Supervisors sits concurrently as the Redevelopment Agency of the County of Mendocino, and the Executive Office provides staff support. Budget Unit 1025 distinguishes the general administrative functions of the Agency, including the accounting of statutory "pass through" payments of Agency revenues to taxing entities. The Agency was enacted specifically to give a tool to the Board of Supervisors to address problems such as urban blight, degraded buildings and lack of housing.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1025 County RDA Administration
Fund: 1420 County RDA

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	750	751	0	0	0	0	0
827802 Oper Transfer In	164,502	37,173	0	0	0	0	0
Total Revenues	165,252	37,923	0	0	0	0	0
Services & Supplies							
862150 Memberships	2,025	1,500	0	0	0	0	0
862170 Office Expense	500	238	0	0	0	0	0
862181 Auditing/Fiscal Svcs	24,400	0	0	0	0	0	0
862183 Legal Fees	15,000	13,170	0	0	0	0	0
862187 Education & Training	3,000	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	40,000	20,387	0	0	0	0	0
862190 Publ/Legal Notice	500	569	0	0	0	0	0
862194 A-87 Costs	6,127	0	0	0	0	0	0
862239 Spec Dept Expense	70,000	0	0	0	0	0	0
862250 Trans/Travel	500	0	0	0	0	0	0
862253 Travel Out of County	3,200	494	0	0	0	0	0
Total Services & Supplies	165,252	36,358	0	0	0	0	0
Total Net Appropriations	165,252	36,358	0	0	0	0	0
Total Fund Balance Contribution	0	(1,566)	0	0	0	0	0

Health and Safety Code sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law requires that at least 20% of all tax increment revenues generated within the boundaries of a Redevelopment Area be set aside specifically to improve housing conditions for residents of low to moderate income.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1026 County RDA Housing
Fund: 1422 County RDA Housing

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	1,000	2,213	0	0	0	0	0
827802 Oper Transfer In	152,000	(151,056)	0	0	0	0	0
827803 Loan/Bond Proceeds	30,000	0	0	0	0	0	0
Total Revenues	183,000	(148,843)	0	0	0	0	0
Services & Supplies							
862181 Auditing & Fiscal Services	3,000	0	0	0	0	0	0
862183 Legal Fee	5,000	0	0	0	0	0	0
862239 Spec Dept Expense	100,000	0	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	108,000	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	515,920	0	0	0	0	0
Total Expend Transfer & Reimb	0	515,920	0	0	0	0	0
Total Net Appropriations	108,000	515,920	0	0	0	0	0
Total Fund Balance Contribution	(75,000)	664,763	0	0	0	0	0

Projects and programs supported by this budget unit are to implement the Agency's mission to improve business, neighborhood, and housing conditions in the Redevelopment Project Area.

UPDATE:

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1027 County RDA Project Costs
Fund: 1420 County RDA

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	(600)	(789)	0	0	0	0	0
827802 Oper Transfer In	383,200	789	0	0	0	0	0
Total Revenues	382,600	0	0	0	0	0	0
Services & Supplies							
862170 Office Expense	100	0	0	0	0	0	0
862183 Legal Fees	45,000	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	5,000	0	0	0	0	0	0
862190 Publ/Legal Notice	500	0	0	0	0	0	0
862239 Spec Dept Expense	332,000	0	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	382,600	0	0	0	0	0	0
Total Net Appropriations	382,600	0	0	0	0	0	0
Total Fund Balance Contribution	0	0	0	0	0	0	0

EXECUTIVE OFFICE

REDEVELOPMENT DEBT SERVICE COMPONENT 1028

CARMEL J. ANGELO, Chief Executive Officer

Health and Safety Code Sections 33000 et. eq. of the State of California, and the California Community Redevelopment Law Community Redevelopment Law authorizes a redevelopment agency to finance or refinance redevelopment projects, in whole or in part, to establish debt, in order to receive the agency's share of tax increment. Increased property taxes from redevelopment activity are known as "tax increment". State law allows redevelopment agencies to pledge tax increment so that they can repay bonds and other types of debt incurred to initiate projects. Mendocino County is on a "pay as you go" basis, or in essence funds itself through these tax increments and projects. Types of debt may include but are not limited to: bonds, payments to the agency's housing fund and other taxing entities, development agreements, loans, leases and reimbursements

UPDATE

As of February 1, 2012, redevelopment agencies were dissolved and successor agencies were created. The Auditor's Office has closed all the old County Redevelopment Agency (RDA) account codes and created the new Successor County RDA account codes.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1028 County RDA Tax Increment/ Debt Service
Fund: 1421 County RDA Tax Increment/ Debt Service

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	750,000	559,449	0	0	0	0	0
821130 Supplemental Roll Tax	10,000	45,875	0	0	0	0	0
824100 Interest	2,500	893	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	762,500	606,218	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	323,488	0	0	0	0	0	0
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	323,488	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	698,502	766,516	0	0	0	0	0
Total Expend Transfer & Reimb	698,502	766,516	0	0	0	0	0
Total Net Appropriations	1,021,990	766,516	0	0	0	0	0
Total Fund Balance Contribution	259,490	160,298	0	0	0	0	0

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency is in the process of working with the State Department of Finance for approval of a Long Range Property Management Plan that provides for the disposition and use of the real property assets of the former Redevelopment Agency. Once the property is disposed of the Successor Agency will be moving toward dissolution, estimated to be completed by December 2013.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1035 County RDA Successor Administration
Fund: 1430 County RDA Successor

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	447	0	(32)	0	0	0
827802 Oper Transfer In	0	70,435	107,100	0	0	0	0
Total Revenues	0	70,882	107,100	(32)	0	0	0
Services & Supplies							
862170 Office Expense	0	83	0	27	0	0	0
862181 Auditing/Fiscal Svcs	0	2,030	0	0	0	0	0
862183 Legal Fees	0	10,607	0	6,142	0	0	0
862189 Prof/Spec Svcs - Other	0	19,624	107,100	2,845	30,000	30,000	30,000
862190 Publ/Legal Notice	0	0	0	623	0	0	0
Total Services & Supplies	0	32,344	107,100	9,637	30,000	30,000	30,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	37,173	0	0	0	0	0
Total Expend Transfer & Reimb	0	37,173	0	0	0	0	0
Total Net Appropriations	0	69,516	107,100	9,637	30,000	30,000	30,000
Total Fund Balance Contribution	0	(1,365)	0	9,669	30,000	30,000	30,000

EXECUTIVE OFFICE

SUCCESSOR COUNTY REDEVELOPMENT HOUSING COMPONENT 1036

CARMEL J. ANGELO, Chief Executive Officer

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

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On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency is in the process of working with the State Department of Finance for approval of a Long Range Property Management Plan that provides for the disposition and use of the real property assets of the former Redevelopment Agency. Once the property is disposed of the Successor Agency will be moving toward dissolution, estimated to be completed by December 2013.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1036 County RDA Successor Housing
Fund: 1432 County RDA Successor Housing

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	1,310	0	758	0	0	0
827802 Oper Transfer In	0	636,985	0	0	0	0	0
827803 Loan/Bond Proceeds	0	30,000	0	84,913	0	0	0
Total Revenues	0	668,294	0	85,671	0	0	0
Services & Supplies							
862239 Spec Dept Expense	0	0	114,913	753,207	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	0	114,913	753,207	0	0	0
Total Net Appropriations	0	0	114,913	753,207	0	0	0
Total Fund Balance Contribution	0	(668,294)	114,913	667,536	0	0	0

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State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1037 County RDA Successor Project Costs
Fund: 1430 County RDA Successor

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	(576)	700	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	(576)	700	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	789	0	0	0	0	0
Total Expend Transfer & Reimb	0	789	0	0	0	0	0
Total Net Appropriations	0	789	0	0	0	0	0
Total Fund Balance Contribution	0	1,365	(700)	0	0	0	0

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State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1038 County RDA Successor Debt Service
Fund: 1431 County RDA Successor Debt Service

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	0	(427,324)	0	137,100	30,000	30,000	30,000
824100 Interest	0	2,065	0	739	0	0	0
827802 Oper Transfer In	0	917,572	0	0	0	0	0
Total Revenues	0	492,313	0	137,839	30,000	30,000	30,000
Other Charges							
863113 Pmt Other Gov Agency	0	151,065	84,913	242,816	0	0	0
863310 Interest	0	0	0	0	0	0	0
863311 Principal	0	0	0	0	0	0	0
Total Other Charges	0	151,065	84,913	242,816	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	191,500	107,100	0	0	0	0
Total Expend Transfer & Reimb	0	191,500	107,100	0	0	0	0
Total Net Appropriations	0	342,565	192,013	242,816	0	0	0
Total Fund Balance Contribution	0	(149,748)	192,013	104,978	(30,000)	(30,000)	(30,000)

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades as well as any other significant maintenance costs or repairs. The Executive Office monitors and is responsible for this budget. In accordance with County Policy 33 - *Reserve for Major Repair and Maintenance of Facilities*, the County endeavors to fund a Reserve for Major Repair and Maintenance of Facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings. This amount is dependent upon available funding. The Executive Office gives guidance to and works cooperatively with the General Services Agency to monitor approved projects throughout the year and to ensure a timely work plan and to maintain the funding allocated to this budget. During the Recommended Budget Conferences, the General Services Agency (GSA) provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Recommended Budget based on available funding. Projects may be continued from year to year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects unidentified each year and funding for the continued Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities. In order to accomplish the Capital Projects listed for FY 2013-14, General Services Agency will hire two additional staff members.

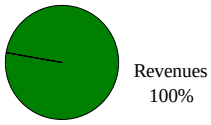
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Began and/or completed the following remodels of County facilities:
  - Avila Center Phase II
  - Willits – WISC
- Roof Repairs
- Complete ADA repairs to the Hopland Veterans Building
- Created a workplan for the County's remaining Underground Storage Tanks

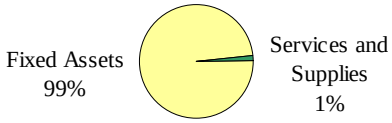
GOALS/OBJECTIVES FOR FY 2013-14

- Complete additional Proposition 40 Parks improvements
- Complete projects listed in the 5-year Capital Improvement Plan
- Eliminate leased space for storage needs
- Move employees located in the Willits Justice Center
- Begin site cleanup at 2 former UST sites
- Began and/or completed the following remodels of County facilities:
  - Avila Center Phase III
  - Willits Log Cabin
- Complete the listed ADA improvements according to the ADA and Transition Plan
- Complete backlog of deferred maintenance

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Chief Executive Officer is recommending $1,316,036 to fund projects as prioritized by the General Services Agency and approved by the Board of Supervisors.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Increase of $970,209 for approved projects.

EXECUTIVE OFFICE

CAPITAL IMPROVEMENTS 1710

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1710 Capital Improvements
Fund: 1201 Accum Capital Outlay

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823310 Asset Forfeiture	170,000	5,000	187,500	0	0	0	0
824100 Interest	0	758	0	960	0	0	0
824110 Endow Fund Interest	6,000	0	6,000	0	0	6,000	6,000
825490 State Other	160,253	164,418	90,411	3,916	0	88,811	88,811
825810 Other Govt Agency Aid	0	0	0	321,160	0	0	0
826390 Other Charges	0	0	0	22,192	0	0	0
827600 Other Sales	297,299	287,937	100,000	370	0	0	10,000
827802 Oper Transfer In	570,000	730,333	1,000,500	641,233	0	2,441,036	3,602,792
Total Revenues	1,203,552	1,188,445	1,384,411	989,831	0	2,535,847	3,707,603
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	32,005	23,966	30,000	37,493	0	50,000	50,000
862170 Office Expense	0	889	0	707	0	0	0
862239 Spec Dept Expense	0	0	0	0	0	0	0
Total Services & Supplies	32,005	24,855	30,000	38,200	0	50,000	50,000
Fixed Assets							
864360 Structure/Improvement	1,386,669	1,156,590	1,466,831	1,006,421	0	2,485,847	3,585,847
Total Fixed Assets	1,386,669	1,156,590	1,466,831	1,006,421	0	2,485,847	3,585,847
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,418,674	1,181,446	1,496,831	1,044,621	0	2,535,847	3,635,847
Total Fund Balance Contribution	215,122	(7,000)	112,420	54,790	0	0	(71,756)

EXECUTIVE OFFICE

CAPITAL PROJECTS 1712

CARMEL J. ANGELO, Chief Executive Officer

The Capital Projects budget provides funding for the purchase of construction of major capital facilities projects. The Board of Supervisors may provide a list of priority projects during the early stages of the budget process in January or February each year. During the Recommended Budget Conferences, the General Services Agency provides a list of projects which are then reviewed for recommendation by the Chief Executive Officer, which are presented to the Board of Supervisors during the Recommended Budget based on available funding.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Major capital projects were deferred due to funding constraints related to County General Fund dollars.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Complete Phase 3 of the County's Microwave System – extending coverage in Covelo and Laytonville

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 7700 Various resources for capital projects.
✧ Acct. 7803 Loan /Bond Proceeds.

Fixed Assets

✧ Acct. 4365 Project costs.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

EXECUTIVE OFFICE

CAPITAL PROJECTS 1712

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1712 Capital Projects
Fund: 1300 Capital Projects

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	(510)	0	(56)	0	0	0
825490 State Other	0	0	0	0	250,000	250,000	250,000
825670 Federal Other	250,000	180,085	250,000	0	0	0	0
827600 Other Sales	0	0	0	0	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	250,000	179,575	250,000	(56)	250,000	250,000	250,000
Services & Supplies							
862170 Office Expense	0	0	0	8	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	8	0	0	0
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864365 Constr in Progress	250,000	0	250,000	0	250,000	250,000	250,000
Total Fixed Assets	250,000	0	250,000	0	250,000	250,000	250,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	250,000	0	250,000	8	250,000	250,000	250,000
Total Fund Balance Contribution	0	(179,575)	0	64	0	0	0

CONFLICT DEFENDER 2086

CARMEL J. ANGELO, Chief Executive Officer

This budget was created in Fiscal Year 1998-99 to track the expenditures of the third level conflict defenders. In the past, these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. After the Public Defender and Alternate Defender have declared a conflict, the judges of the superior courts of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts in which to receive reimbursement for legal services. Attorneys assigned to conflict cases and one County contracted attorney on the coast are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases. This budget can now be monitored more easily to ensure that the conflict cases remain at a minimum. This budget has allocated Criminal Justice Improvement funding to offset general fund dollars in covering the costs for third level conflict cases.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider review to ensure effective and efficient services.

GOALS/OBJECTIVES FOR FY 2013-14

- On-going evaluation to ensure high quality services are being provided to the public, the Court, and criminal justice agencies in Mendocino County.

SUMMARY OF MAJOR BUDGET ACCOUNTS

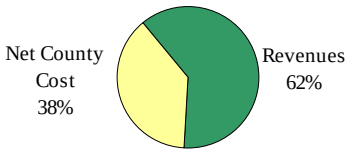
Revenues

- Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

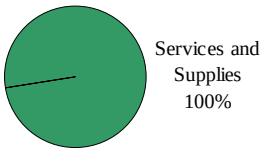
Services & Supplies

- Acct. 2183 Third level conflict attorney payments.
- Acct. 2189 Experts for third level conflicts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $50,000 to Legal Fees expenditure based on FY 2012-13 actuals.

EXECUTIVE OFFICE

CONFLICT DEFENDER 2086

CARMEL J. ANGELO, Chief Executive Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2086 Conflict Defender
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823110 Crim Just Const Fund	219,600	197,600	219,600	172,800	219,600	219,600	219,600
825463 Homicide Trial/Indigent	0	0	0	0	0	0	0
Total Revenues	219,600	197,600	219,600	172,800	219,600	219,600	219,600
Services & Supplies							
862183 Legal Fees	265,000	363,731	304,600	352,893	304,600	304,600	354,600
862189 Prof/Spec Svcs - Other	39,600	0	0	0	0	0	0
Total Services & Supplies	304,600	363,731	304,600	352,893	304,600	304,600	354,600
Total Net Appropriations	304,600	363,731	304,600	352,893	304,600	304,600	354,600
Total Net County Cost	85,000	166,131	85,000	180,093	85,000	85,000	135,000

FARM ADVISOR

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

6210..... Farm Advisor D-102

FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director



The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

The mission is "To serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians." In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

Livestock & Natural Resources

♦ In April 2013, Phase ll of the Meat Processing project was completed. There will be a report that includes a business plan and cash flow analysis for a multispecies USDA inspected livestock abattoir.

♦ Completed a Shepherd's school, a five 3-hour lecture series plus optional hands-on training at the Hopland Research and Extension Center (HREC). A total of 53 students completed the class.

♦ Sheep Shearing School successfully trained 15 new shearers.

♦ The rough draft DVD on Residual Dry Matter for proper range management was completed and is in peer review as a statewide publication.

♦ Completed a new Range Beef Cattle web site that catalogs all UC Agriculture and Natural Resources (ANR) beef information in easy searchable format. This was funded by the Russ Rustici Endowment. It also has a direct link from California Cattlemen's web site.

Viticulture

♦ Received funding from The Nature Conservancy to finish the Navarro Watershed Agricultural Water Use Study.

♦ Discovery of a serious new wine grape pest, the Virginia Creeper Leafhopper *(Erythroneura zic zac)*.

♦ Involvement in the Russian River Frost Water Lawsuit included writing a scientific Declaration of Support of Opposition (explaining frost protection practices) to new regulations being proposed by the State Water Resources Control Board.

Pomology

♦ The Pomology program continues to focus on updating practices to reduce labor need and cost, and provide added revenue to growers (i.e. new rootstocks, training systems, varieties, tree nutrition, irrigation efficiency and organic practices). The California pear industry continues to supply strong additional program support. Along with pears, other crops served by the program include apples, olives and all other fruit and nut crops, except wine grapes, grown in Mendocino County.

University of California (UC) 4-H

♦ UC 4-H in Mendocino County is serving 440 youth and 180 adults.

♦ Moved into a new office on the coast after being without an office there for over a year. This office will once again give us the space for trainings and serving the needs of our coast clientele.



♦ Mendocino County UC 4-H program hosted a Video Production workshop, to further technology related interests in youth and adults from Monterey and Mendocino County.

♦ The UC 4-H program is celebrating 100 years in California. Mendocino County is engaged in the celebration through seeking alumni to "tell their story" and attend the UC 4-H Extravaganza event to include the Centennial Celebration. The celebration was held at the Rod Shippey Center on the Hopland Research and Extension Center on May 5, 2013.

Mendocino County Master Gardener

♦ Graduated a class of 20 Master Gardeners (MG) who completed 60 hours of classes on the coast.

♦ Maintain an active MG group with a MOU between UC and the Mendocino Coast Botanical Garden.

♦ During spring 2013, Department conducted an "inland" Mendocino Class in Ukiah. Once graduated the participants will better serve the inland portions of the county.

Forestry and Wildlands Ecology

♦ Continue to serve as an ex-officio Board member and science advisor to the Redwood Forest Foundation.

FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director



♦ Designed and developed "Ties to the Lands" workshops assisting local forestland owners address generational transfer issues of lands.

♦ Designed, developed and piloted e-information curriculum that will be used in Mendocino County during Spring 2013.

♦ Continued to support both industrial and non-industrial forest and wildland land owners on topics of Threatened and Endangered species; water; management practices; and environmental planning.

♦ Continued to support and assist local city and county departments on topics of forest and wildlands ecology including: Cities of Ukiah, Willits and Fort Bragg planning departments; County of Mendocino departments of Agriculture; Planning and Building Services; Administration of the Board.

♦ Continued to work with multiple resource agencies evaluating the impacts of illicit cannabis production on forest resources.

GOALS/OBJECTIVES FOR FY 2013-14

Livestock & Natural Resources

♦ Continue to update and expand the new UCCE Livestock & Natural Resources web site with rangeland information on other livestock species using the same format as the Range Beef Cattle web site.

♦ Conduct extended interviews of ranchers for the Rangeland Stewardship study that is part of the Ecosystem Services project.

♦ Monitor the rangeland seeding trial that reclaims Medusahead infested rangelands and hold a field day.

♦ Conduct at least one Sheep Shearing School.

♦ Finish Navarro Watershed Ag. Water Use report with Glenn McGourty Viticulture advisor.

Viticulture

♦ Work on both biological and chemical control of new leaf hopper pest.

♦ Work with new wine grape promotional organization to educate growers on various technical subjects.

♦ Complete the Navarro Watershed Study.

♦ Continue to develop a long-range plan for the UC Hopland Research and Extension Center developing the Center as a north coast science wine center.

Pomology - Continue to ensure the economic and environmental sustainability of the Mendocino County fruit and nut industry.

University of California (UC) 4-H - Grow the UC 4-H program and especially in the outlying areas. Follow up on the opportunities with the Three Rivers Charter School and Willits Charter School in doing 4-H activities in an afterschool setting.

Forestry and Wildlands

♦ Implement the newly designed e-learning curriculum.

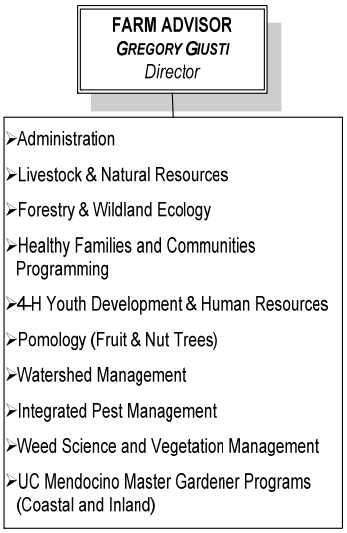
♦ Work with the Redwood Forest Foundation to secure a Safe Harbor Agreement for the Usal Forest.

♦ Expand e-learning opportunities to foresters and landowners in Mendocino County.

CURRENT STAFFING

0.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

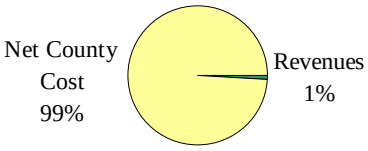
Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

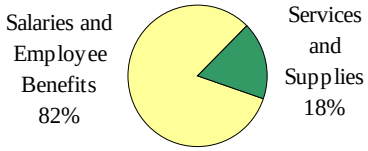
Services & Supplies

✧ Acct. 2170 4-H newsletter printing, Master Gardener and Naturalist class advertisings, and other miscellaneous office expenses.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Net County Cost reduction of 10.18% is due to lower cost of insurance and newly hired staff starting at a lower salary step. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



FARM ADVISOR

FARM ADVISOR 6210

GREGORY GIUSTI, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Agricultural Education

Budget Unit: 6210 Farm Advisor
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825490 State Other	1,000	553	1,000	0	1,000	1,000	1,000
827600 Other Sales	1,000	1,766	1,000	0	1,000	1,000	1,000
827700 Other	0	0	0	782	0	0	0
Total Revenues	2,000	2,320	2,000	782	2,000	2,000	2,000
Salaries & Employee Benefits							
861011 Regular Employees	137,451	120,518	119,517	57,126	102,040	102,040	102,040
861012 Extra Help	0	461	500	22,278	500	500	500
861013 Overtime Reg Emp	0	477	500	1,121	500	500	500
861021 Co Cont Retirement	17,823	16,880	20,596	12,810	28,738	28,738	28,738
861022 Co Cont OASDI	8,302	7,073	6,999	3,328	6,326	6,326	6,326
861023 Co Cont Medicare	1,734	1,661	1,637	1,112	1,481	1,481	1,481
861024 Co Cont Retire Incr	7,950	7,399	9,753	6,061	0	0	0
861030 Co Cont Health Ins	19,154	19,154	20,447	10,992	21,879	21,879	21,879
861031 Co Cont Unemp Ins	4,949	4,949	1,676	1,676	1,676	0	0
861035 Co Cont Workers Comp	4,074	4,074	5,290	3,106	5,290	2,672	2,672
Total Salaries & Employee Benefits	201,437	182,646	186,915	119,611	168,430	164,136	164,136
Services & Supplies							
862060 Communications	6,200	5,295	6,110	5,615	7,310	7,310	7,310
862101 Insurance - General	1,163	1,163	1,231	1,328	1,231	598	598
862120 Maint - Equip	500	0	500	330	500	500	500
862150 Memberships	1,250	1,046	1,357	1,305	1,347	1,347	1,347
862170 Office Expense	15,530	12,573	15,963	12,418	15,763	15,763	15,763
862239 Spec Dept Expense	400	202	400	557	400	400	400
862250 Trans/Travel	9,270	7,367	9,270	9,341	9,270	9,270	9,270
862253 Travel Out of County	0	69	540	0	540	540	540
Total Services & Supplies	34,313	27,715	35,371	30,894	36,361	35,728	35,728
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	235,750	210,361	222,286	150,505	204,791	199,864	199,864
Total Net County Cost	233,750	208,041	220,286	149,723	202,791	197,864	197,864

GENERAL SERVICES AGENCY

INDEX

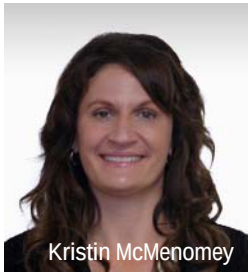
BUDGET UNIT	NAME OF BUDGET	PAGE

1160 ..... General Services D-108
1610 ..... Buildings and Grounds D-112
1620 ..... County Garage D-116
1960 ..... Information Services D-119
0711 ..... Vehicle Replacement Fund D-123
0713 ..... General Liability Insurance – Risk Management D-125

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director



The General Services Agency (GSA) assists in providing the foundation upon which County Government is built. The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Implemented measures to streamline workflow so as to improve the way GSA does business, as well as keeping up with industry trends.
- Finalized the print shop operational conversion to a copy center, enhanced the Copy Center operations and implemented streamlined programmatic procedures.
- Coordinated the sale of various County owned real estate resulting in the sale of two County owned properties.
- Finalized the logistical aspects of facility consolidations, including space analysis consolidation.
- Completed additional Prop 40 project submissions.
- Reviewed and processed more than 200 Exception to Bidding requests and more than 450 County contracts.
- Reviewed all GSA's policies and procedures/codes for potential improvements.

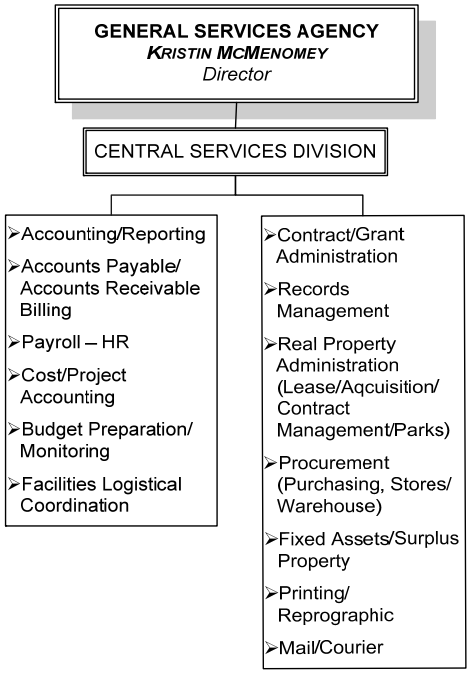
GOALS/OBJECTIVES FOR FY 2013-14

- Continue to streamline workflow as to improve the way GSA does business, as well as keeping up with industry trends.
- Enhance Copy Center operations and implement additional procedures to streamline operations.
- Continue to review all County owned real estate to determine market value of those that are ready for sale.
- Develop an internal Needs Assessment in order to benchmark the standing of the Agency.
- Continue to improve upon the online purchasing program.
- Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures.
- Continue to enhance the Countywide surplus property program.

CURRENT STAFFING

9.0 Filled Full Time Equivalent (FTE)
11.0 Allocated FTE

PROGRAM CHART



GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6190 Purchasing service fees.
- ✧ Acct. 6274 Interfund revenue for copying/printing.
- ✧ Acct. 6275 Interfund revenue for master copier contract.
- ✧ Acct. 6390 Mail service from non-General Fund accounts.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

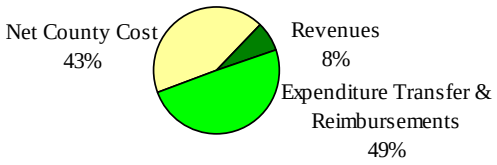
Services & Supplies

- ✧ Acct. 2201 Copier contract.
- ✧ Acct. 2239 Master confidential shredder contract, mail machine supplies, miscellaneous supplies.

Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Transfers from departments for cost of for purchasing, copying, printing, and mail.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Increase in Net County Cost to offset removal of purchasing card fee revenue and to cover estimated increases in copier costs.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add funding for 1.0 FTE Staff Assistant I/II position.

GENERAL SERVICES AGENCY

GENERAL SERVICES 1160

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1160 General Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826190 Purchasing Fee	73,000	81,068	73,000	113,368	0	0	0
826274 Interfund - Printing	9,000	6,433	3,960	8,223	7,000	7,000	7,000
826275 Interfund - Xerox	8,045	8,773	6,069	7,995	7,170	7,170	7,170
826390 Other Charges	15,400	12,079	15,400	10,412	11,300	11,300	11,300
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
827600 Other Sales	25,582	16,626	18,106	22,012	24,680	24,680	24,680
827700 Other	0	0	0	0	0	0	0
827713 Vending Machine	6,000	5,700	6,000	5,458	6,000	6,000	6,000
Total Revenues	137,027	130,679	122,535	167,469	56,150	56,150	56,150
Salaries & Employee Benefits							
861011 Regular Employees	299,060	225,143	216,956	226,474	222,263	222,263	239,159
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	121	0	0	0
861021 Co Cont Retirement	44,174	41,771	62,867	53,366	56,677	56,677	61,440
861022 Co Cont OASDI	14,861	12,650	16,563	13,193	13,780	13,780	14,828
861023 Co Cont Medicare	3,475	2,958	3,874	3,086	3,223	3,223	3,468
861024 Co Cont Retire Incr	19,702	18,268	29,782	24,997	25,782	25,782	25,782
861030 Co Cont Health Ins	30,436	26,573	39,823	35,414	30,277	30,277	38,712
861031 Co Cont Unemp Ins	6,954	6,954	4,054	4,054	4,054	0	0
861035 Co Cont Workers Comp	10,488	10,488	6,216	7,608	6,216	4,738	4,738
Total Salaries & Employee Benefits	429,150	344,806	380,135	368,314	362,272	356,740	388,127
Services & Supplies							
862060 Communications	4,544	3,998	4,544	2,752	4,544	4,544	4,544
862090 Household Expense	0	0	0	0	0	0	0
862101 Insurance - General	5,024	5,024	5,986	6,614	6,614	2,659	2,659
862120 Maint - Equip	6,000	2,000	6,000	2,659	6,000	6,000	6,000
862150 Memberships	0	0	0	0	300	300	300
862170 Office Expense	9,000	9,380	9,000	8,609	9,000	9,000	9,000
862187 Education & Training	0	0	0	193	3,000	3,000	3,000
862188 Printing	74,975	69,904	61,080	67,025	61,080	61,080	61,080
862189 Prof/Spec Svcs - Other	0	0	0	0	10,000	10,000	10,000
862190 Publ/Legal Notice	2,500	1,903	2,500	0	2,500	2,500	2,500
862200 Rent/Lease Equip	11,275	9,113	9,579	7,572	9,579	9,579	9,579
862201 Rent/Lease - Copiers	253,000	224,105	189,712	216,649	225,000	225,000	225,000
862239 Spec Dept Expense	250	(38,303)	250	(7,598)	250	250	250
862250 Trans/Travel	5,089	3,812	5,089	4,486	5,089	5,089	5,089
862253 Travel Out of County	0	508	0	0	2,000	2,000	2,000
Total Services & Supplies	371,657	291,445	293,740	308,962	344,956	341,001	341,001
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Expend Transfer & Reimb							
865380 Intrafund Transfers	(399,141)	(370,167)	(313,775)	(354,485)	(346,050)	(346,050)	(361,968)
Total Expend Transfer & Reimb	(399,141)	(370,167)	(313,775)	(354,485)	(346,050)	(346,050)	(361,968)
Total Net Appropriations	401,666	266,083	360,100	322,790	361,178	351,691	367,160
Total Net County Cost	264,639	135,404	237,565	155,322	305,028	295,541	311,010

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director



This budget unit is charged with routine and responsive maintenance, custodial and grounds-keeping responsibilities for all County owned and many leased facilities. Included in this responsibility is the operation and maintenance of all County owned parks and recreation areas. The Building and Grounds budget unit is located within the Facilities and Fleet Division, which maintains these public recreational facilities and more than 100 buildings, comprising approximately 700,000 square feet, and their adjacent grounds and parking facilities throughout the County, using its skilled crew of building maintenance mechanics, experienced grounds maintenance technicians, and custodians, augmented, when necessary and cost effective, by outside contractors and trades people.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Updated the Facility Consolidation Report
- Updated the Facility and Park Condition Report
- Updated the ADA Upgrade Report
- Completed the remaining remodels and moves according to the Facility Consolidation Report
- Eliminated several real property leases via a County consolidation
- Completed year 8 of the 10 year plan for Americans with Disabilities Act (ADA) remodeling of County facilities according to the County's Transition Report
- Reviewed various facility consolidations, including space analysis
- Maintained County facilities via the County's Work Order System

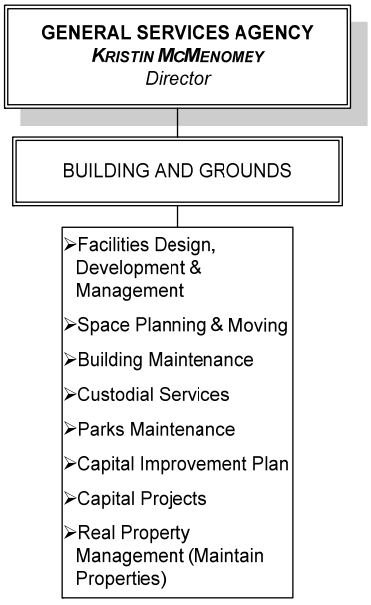
GOALS/OBJECTIVES FOR FY 2013-14

- Update the Facility Consolidation Report
- Update the Facility and Park Condition Report
- Update the ADA Upgrade Report
- Continue with facility remodels and moves according to the Facility Consolidation Report
- Complete year 9 of the 10 year plan for ADA remodeling of County facilities according to the County's Transition Report
- Develop an internal Needs Assessment in order to benchmark the standing of the Agency after the integration, and develop a work plan as the Agency moves forward.
- Create an automated Facility Condition Report System.
- Continue to maintain facilities under the Capital Maintenance Reserve Program.
- Update a 5-year Capital Improvement Plan
- Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures
- Continue to review facility consolidations, including space analysis

CURRENT STAFFING

20.80 Filled Full Time Equivalent (FTE)
33.30 Allocated FTE

PROGRAM CHART



BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6277 Reimbursement from Non-General Fund Departments for janitorial and maintenance services.
- ✧ Acct. 6375 Fees for use of County Parks.

Salaries & Employee Benefits

- ✧ Acct. 1101 Salaries.

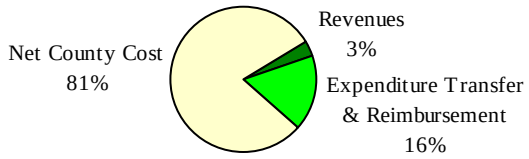
Services & Supplies

- ✧ Acct. 2090 Garbage collection and janitorial supplies for all County buildings and parks.
- ✧ Acct. 2130 Unanticipated, emergency and routine maintenance for County buildings and parks.
- ✧ Acct. 2260 Utility costs of County buildings and parks.

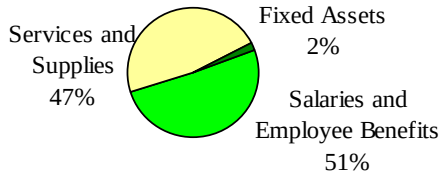
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursements from General Fund Departments for janitorial and maintenance services.

SOURCE OF FUNDS



USE OF FUNDS

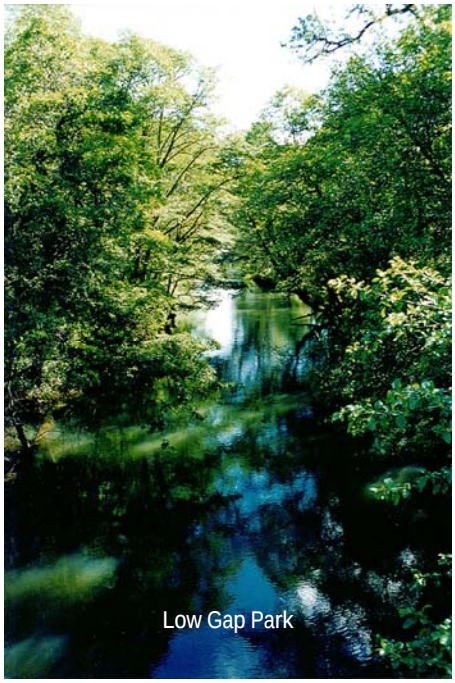


CEO RECOMMENDED BUDGET COMMENTS

This budget unit's Net County Cost reflects an increase of 14.17% which includes a reduction to insurance costs and the following Chief Executive Officer recommendations: increase of $269,500 to cover projected utility costs; $86,665 to fill 2.0 Full-Time Equivalent (FTE) Custodian positions; and $63,033 to cover existing operations.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add funding for the following positions – 1.0 FTE Building Maintenance Mechanic I, 2.0 FTE Facility Project Specialists, 2.0 FTE Custodians; and $75,000 Fixed Assets.


Low Gap Park

GENERAL SERVICES AGENCY

BUILDING AND GROUNDS..... 1610

KRISTIN MCMENOMEY, Director

State Controller | County of Mendocino | County Budget Form
County Budget Act | State of California | Schedule 9
2010 | Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

Classification:
Function: 1 General Government | Budget Unit: 1610 Buildings & Grounds
Activity: 101 General - Legislative & Administrative | Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824200 Rent/Concession	1,500	1,688	1,500	1,200	1,500	1,500	1,500
825490 State Other	20,000	17,904	20,000	17,904	20,000	20,000	20,000
826277 Interfund - Janitor	66,000	52,206	50,000	69,632	70,000	70,000	70,000
826375 Parks & Rec Fee	15,000	11,889	15,000	17,323	15,000	15,000	15,000
827600 Other Sales	0	55	0	0	0	0	0
827700 Other	0	7,859	0	21,852	0	0	0
Total Revenues	102,500	91,600	86,500	127,912	106,500	106,500	106,500
Salaries & Employee Benefits							
861011 Regular Employees	955,660	803,269	727,634	674,373	364,308	804,006	900,860
861012 Extra Help	0	3,694	30,000	24,745	30,000	30,000	30,000
861013 Overtime Reg Emp	0	1,735	0	5,766	0	0	0
861021 Co Cont Retirement	176,129	150,210	193,743	163,751	216,715	216,715	242,675
861022 Co Cont OASDI	59,251	46,529	50,945	39,602	49,848	49,848	55,852
861023 Co Cont Medicare	13,857	10,935	11,915	9,625	11,658	11,658	13,063
861024 Co Cont Retire Incr	78,554	65,938	91,605	77,006	93,515	93,515	93,515
861030 Co Cont Health Ins	170,366	153,194	157,846	145,039	208,419	208,419	250,594
861031 Co Cont Unemp Ins	7,209	7,209	12,700	12,700	12,700	0	0
861035 Co Cont Workers Comp	84,147	84,147	172,060	103,545	172,060	90,843	90,843
Total Salaries & Employee Benefits	1,545,173	1,326,860	1,448,448	1,256,152	1,159,223	1,505,004	1,677,402
Services & Supplies							
862050 Clothing/Pers Items	2,000	1,056	2,000	1,118	2,000	2,000	2,000
862060 Communications	14,000	10,250	14,000	9,123	14,000	14,000	14,000
862090 Household Expense	122,554	154,351	122,554	143,971	122,554	122,554	122,554
862101 Insurance - General	29,537	29,537	33,645	36,869	36,869	17,347	17,347
862120 Maint - Equip	4,000	3,868	4,000	1,710	4,000	4,000	4,000
862130 Maint - Strc/Impr/Grnds	340,223	328,624	340,223	359,954	340,223	340,223	340,223
862150 Memberships	500	0	500	150	500	500	500
862170 Office Expense	6,000	8,036	6,000	6,035	6,000	6,000	6,000
862185 Medical/Dental Svcs	500	1,443	500	1,085	1,500	1,500	1,500
862187 Education & Training	1,000	417	1,000	175	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	0	0	0	8,102	5,000	5,000	5,000
862190 Publ/Legal Notice	1,000	2,650	1,000	507	1,000	1,000	1,000
862200 Rent/Lease Equip	4,000	3,623	4,000	1,328	4,000	4,000	4,000
862210 Rent/Lease - Bldg Grnds	1,200	0	0	0	0	0	0
862220 Small Tool/Instrument	7,000	2,395	9,120	6,276	9,120	9,120	9,120
862239 Spec Dept Expense	6,000	8,745	6,000	13,048	10,000	10,000	10,000
862250 Trans/Travel	40,000	28,707	40,000	29,425	40,000	40,000	40,000
862253 Travel Out of County	0	0	0	0	2,000	2,000	2,000
862260 Utilities	700,000	919,846	715,000	906,057	1,005,000	984,500	984,500
Total Services & Supplies	1,279,514	1,503,548	1,299,542	1,524,934	1,608,766	1,568,744	1,568,744
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	0	0	0	0	75,000
Total Fixed Assets	0	0	0	0	0	0	75,000

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Expend Transfer & Reimb							
865380 Intrafund Transfers	(583,326)	(544,845)	(503,000)	(528,367)	(503,000)	(503,000)	(544,245)
Total Expend Transfer & Reimb	(583,326)	(544,845)	(503,000)	(528,367)	(503,000)	(503,000)	(544,245)
Total Net Appropriations	(583,326)	(544,845)	(503,000)	(528,367)	(503,000)	(503,000)	(544,245)
Total Net County Cost	(583,326)	(544,845)	(503,000)	(528,367)	(503,000)	(503,000)	(544,245)

COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

This budget unit is responsible for the maintenance, repair and in-town fueling of more than 230 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintained vehicles travel nearly 2.1 million miles per year. The Garage budget unit is funded through a per-mile operating cost to user departments, and is located within the Facilities and Fleet Division.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Complete the assessment and implement recommendations for streamlining Garage functions and services.
- Surplused and replaced County vehicles as necessary.
- Conducted an operational audit and implemented measures to streamline workflow to improve the way business is done as well as keeping up with industry trends.
- Continued to streamline the Garage operating system for online pool car registration, monitoring authorized County drivers, enhanced the internal billing system, and tracking vehicle maintenance histories.
- Continued operating the water reduction program by cleaning vehicles with wet towels instead of hose stream.
- Maximized the use of used parts from surplused vehicles where applicable and cost-effective.
- Continued the use of bulk car cleaning supplies with set metering to ensure proper mix and to eliminate waste.
- Benchmarked vendor services and parts suppliers to ensure value and competitiveness.

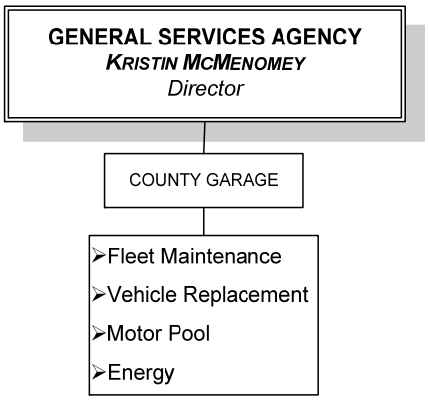
GOALS/OBJECTIVES FOR FY 2013-14

- Continue the assessment and implement recommendations for streamlining Garage functions and services.
- Surplus additional County vehicles as they are replaced or as necessary.
- Continue to streamline workflow to improve the way business is done as well as keeping up with industry trends.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



GENERAL SERVICES AGENCY

COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 6276 Reimbursements from Non-General Fund departments.
- ✧ Acct. 7600 Grant funds.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

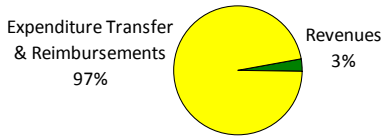
Services & Supplies

- ✧ Acct. 2176 Fuel expense.
- ✧ Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

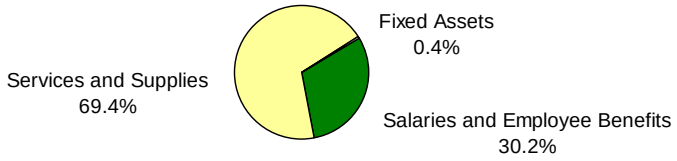
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Due to insurance cost reductions, this budget unit is projected to have a contribution to the General Fund in Fiscal Year 2013-2014 of $10,289. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $4,500 for Fixed Assets-Diagnostic Scanning Tool.

GENERAL SERVICES AGENCY

COUNTY GARAGE 1620

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1620 County Garage
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826276 Interfund - Garage	9,900	37,812	19,600	29,388	22,000	22,000	22,000
827600 Other Sales	9,900	12,045	9,800	8,487	11,000	11,000	11,000
827700 Other	0	1,264	0	543	0	0	0
Total Revenues	19,800	51,121	29,400	38,418	33,000	33,000	33,000
Salaries & Employee Benefits							
861011 Regular Employees	219,589	209,504	207,935	196,839	203,077	203,077	203,077
861012 Extra Help	0	3,069	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	40,470	38,877	48,895	46,325	51,785	51,785	51,785
861022 Co Cont OASDI	13,614	12,645	12,892	11,871	12,591	12,591	12,591
861023 Co Cont Medicare	3,184	3,002	3,015	2,776	2,945	2,945	2,945
861024 Co Cont Retire Incr	18,050	17,036	23,185	21,264	23,551	23,551	23,551
861030 Co Cont Health Ins	17,101	17,102	18,260	20,856	28,640	28,640	28,640
861031 Co Cont Unemp Ins	1,243	1,243	2,754	2,754	2,754	0	0
861035 Co Cont Workers Comp	5,680	5,680	13,463	8,031	13,463	7,802	7,802
Total Salaries & Employee Benefits	318,931	308,158	330,399	310,717	338,806	330,391	330,391
Services & Supplies							
862060 Communications	800	667	800	347	800	800	800
862090 Household Expense	4,000	3,822	4,000	4,586	4,500	4,500	4,500
862101 Insurance - General	2,414	2,414	3,382	3,603	3,603	1,729	1,729
862120 Maint - Equip	0	1,732	1,500	2,892	3,000	3,000	3,000
862170 Office Expense	500	2,970	2,000	4,346	2,000	2,000	2,000
862176 Fuel Expense	479,436	529,481	455,000	524,720	577,500	577,500	577,500
862187 Education & Training	0	0	0	0	2,000	2,000	2,000
862220 Small Tool/Instrument	2,000	690	2,000	599	3,000	3,000	3,000
862239 Spec Dept Expense	181,919	194,566	181,255	175,732	162,791	162,791	162,791
862250 Trans/Travel	0	229	0	119	1,000	1,000	1,000
862253 Travel Out of County	0	0	0	0	1,000	1,000	1,000
Total Services & Supplies	671,069	736,571	649,937	716,945	761,194	759,320	759,320
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	4,500
Total Fixed Assets	0	0	0	0	0	0	4,500
Expend Transfer & Reimb							
865380 Intrafund Transfers	(970,200)	(964,920)	(970,200)	(1,036,701)	(1,067,000)	(1,067,000)	(1,067,000)
Total Expend Transfer & Reimb	(970,200)	(964,920)	(970,200)	(1,036,701)	(1,067,000)	(1,067,000)	(1,067,000)
Total Net Appropriations	19,800	79,809	10,136	(9,040)	33,000	22,711	27,211
Total Net County Cost	0	28,689	(19,264)	(47,458)	0	(10,289)	(5,789)

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Completed the initial implementation of the new criminal justice/public safety system known as Justware / New Dawn. The new system was integrated with the courts and the Sheriff's Office utilizing in-house custom built bridge/software.
- Consolidated server resources from Social Services and integrated into the Low Gap data center to reduce maintenance costs and improve performance.
- Installed and deployed a Voice over IP telephone system for the Low Gap complex. This will reduce overall telephone costs for the County by a significant margin.
- Upgraded the Voice over IP telephone controllers at Social Services Yokayo, Willits and Fort Bragg. This is in preparation to replace the 12+ year old telephones, currently in use, to allow needed infrastructure upgrades to continue.
- Migrated several departments that were using a paper based time sheet tracking to an online system that provides much more up-to-date employee information, calendar and tools for management.
- Replaced over 200 computers in Social Services, Employment and Family Assistance Services (EFAS) Division and upgraded the remaining 200 computers to be ready for new State software requirements.
- Created and filled a new Communications Coordinator position that will improve service levels and lower costs pertaining to public safety radio and the County's critical microwave system.

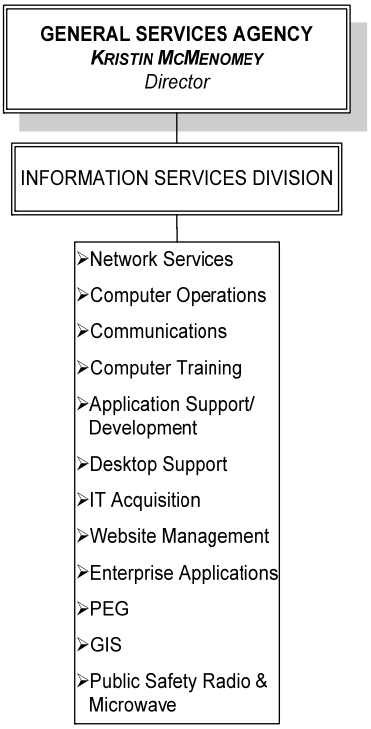
GOALS/OBJECTIVES FOR FY 2013-14

- Consolidate and move public assistance check printing to Munis and off of the unsupported paybase system.
- PC replacement for 200+ general funded computers that are 8+ years old and no longer meet minimum system requirements.
- Replace the outdated telephones at Social Services to allow faster speeds to desktop computers which will improve performance and maintenance. The existing telephones are 12+ years old and are limiting the performance and reliability of the systems.
- Consolidate file storage that is now located on multiple server systems. This will improve reliability and performance.
- Install and upgrade the existing temporary wireless links from Spanish Mountain to several County facilities. This will improve the performance and long term maintainability for this critical equipment.
- Finish the migration of Munis reporting from the old Oracle database to the current SQL system.
- Upgrade the critical firewall that connects the County to the State network. The current system is very old and no longer supported. This link to the State is critical for Social Services, Adult Services, Child Support and other County departments.
- Provide an employee self-service portal to access Munis for personal updates and corrections.
- Upgrade the County's email system to current releases and enhance functionality for mobile devices and tablets.

CURRENT STAFFING

15.0 Filled Full Time Equivalent (FTE)
21.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO for GIS services.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2061 Communications and microwave property leases.

✧ Acct. 2120 Maintenance agreements and software support.

✧ Acct. 2239 Software licenses and software purchases.

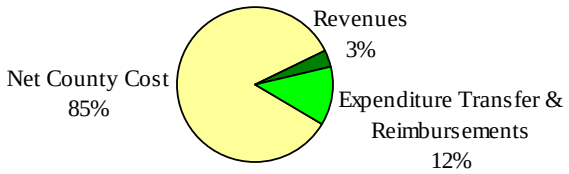
Fixed Assets

✧ Acct. 4370 Network security and hardware.

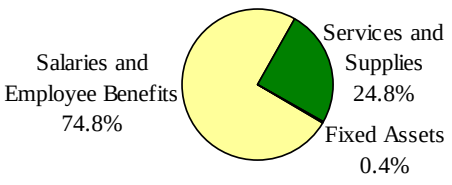
Expenditure Transfer & Reimbursement

✧ Acct. 5380 Reimbursement for services provided to Non-General Fund Departments.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Net County Cost includes an Auditor adjustment to insurance and the following Chief Executive Officer recommendations: fill 1.0 Full-Time Equivalent (FTE) IT Technician for the Library and increase revenue from the Library to pay for the position; addition of $71,564 to fill the vacant GIS Technician position; and increase of $6,631 to the 1000 Series – Salaries and Employee Benefits to remain status quo excluding funding for extra help. The Department has requested to fill an additional IT Technician position which the Chief Executive Officer is not recommending at this time.

FINAL BUDGET COMMENTS

During the final budget deliberations 1.0 FTE IT Technician and corresponding revenue was removed from budget.

GENERAL SERVICES AGENCY

INFORMATION SERVICES 1960

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1960 Information Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823110 Crim Just Const Fund	15,619	13,400	15,619	12,300	15,619	15,619	15,619
826390 Other Charges	0	1,027	0	0	0	0	0
826392 Data Processing Svc	33,920	29,385	27,220	79,504	63,620	123,909	63,620
827600 Other Sales	0	0	0	0	0	0	0
Total Revenues	49,539	43,811	42,839	91,804	79,239	139,528	79,239
Salaries & Employee Benefits							
861011 Regular Employees	966,953	928,985	831,262	889,973	964,212	1,056,870	1,017,818
861012 Extra Help	46,082	29,581	38,649	18,856	38,650	38,650	38,650
861013 Overtime Reg Emp	0	44	0	7,272	22,181	22,181	22,181
861021 Co Cont Retirement	171,776	163,452	241,787	208,532	292,611	316,863	305,854
861022 Co Cont OASDI	62,808	54,186	63,659	52,965	70,729	76,062	73,641
861023 Co Cont Medicare	14,021	13,101	14,888	12,660	16,542	17,789	17,223
861024 Co Cont Retire Incr	77,277	72,179	114,483	93,459	119,700	134,694	127,453
861030 Co Cont Health Ins	119,073	115,332	142,923	119,145	179,119	179,119	179,119
861031 Co Cont Unemp Ins	16,571	16,571	12,080	12,080	12,080	0	0
861035 Co Cont Workers Comp	19,805	19,805	28,281	26,389	28,281	24,885	24,885
Total Salaries & Employee Benefits	1,494,366	1,413,237	1,488,012	1,441,331	1,744,105	1,867,113	1,806,824
Services & Supplies							
862060 Communications	8,800	6,273	8,800	9,272	8,800	8,800	8,800
862061 Comm Lease	191,384	201,160	192,584	189,181	199,759	199,759	199,759
862062 Comm Microwave	6,480	10,057	10,000	2,067	0	0	0
862101 Insurance - General	3,714	3,714	4,093	4,487	4,487	2,072	2,072
862120 Maint - Equip	325,551	337,997	295,660	262,132	317,350	317,350	317,350
862170 Office Expense	5,000	4,472	5,000	6,923	8,000	8,000	8,000
862187 Education & Training	0	64	0	14	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	1,000	0	3,000	0	3,000	3,000	3,000
862220 Small Tool/Instrument	3,000	1,952	3,000	1,000	3,000	3,000	3,000
862230 Info Tech Equip	5,276	1,804	15,276	15,428	15,276	15,276	15,276
862239 Spec Dept Expense	41,000	27,029	41,000	42,368	31,000	31,000	31,000
862250 Trans/Travel	4,500	4,933	4,500	7,018	6,000	6,000	6,000
862253 Travel Out of County	0	0	0	0	1,000	1,000	1,000
Total Services & Supplies	595,705	599,457	582,913	539,890	602,672	600,257	600,257
Fixed Assets							
864370 Equipment	0	18,340	10,000	11,217	10,000	10,000	10,000
Total Fixed Assets	0	18,340	10,000	11,217	10,000	10,000	10,000
Expend Transfer & Reimb							
865380 Intrafund Transfers	(204,800)	(149,876)	(160,500)	(160,809)	(295,100)	(295,100)	(295,100)
Total Expend Transfer & Reimb	(204,800)	(149,876)	(160,500)	(160,809)	(295,100)	(295,100)	(295,100)
Total Net Appropriations	1,885,271	1,881,158	1,920,425	1,831,628	2,061,677	2,182,270	2,121,981
Total Net County Cost	1,835,732	1,837,347	1,877,586	1,739,824	1,982,438	2,042,742	2,042,742

The Vehicle Replacement Fund is replenished throughout the fiscal year from per mile charges for the use of virtually all vehicles maintained by the General Services Agency. Mileage costs are based on vehicle category and are intended to generate sufficient funds to replace vehicles. Replacement costs are estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced.

Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and the General Services Agency Director, and approved by the Chief Executive Officer prior to vehicles being purchased. In the future, replacement costs will be charged to all vehicle categories.

SUMMARY OF MAJOR BUDGET ACCOUNT

This program remains suspended under the Chief Executive Officer's recommended budget, and departments will not be charged for vehicle replacement resulting in some short-term savings. However, as the vehicle fleet ages, maintenance costs will increase and reestablishment of the vehicle replacement fund will become necessary.

CEO RECOMMENDED BUDGET COMMENTS

Program remains suspended due to lack of funds.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: $140,000 increase in Operating Revenues.

GENERAL SERVICES AGENCY

VEHICLE REPLACEMENT FUND 0711

CARMEL J. ANGELO, Chief Executive Officer ~ KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0711 Vehicle Replacement
Fund: 7110 Vehicle Replacement

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	0	482	0	486	0	0	0
826401 I.S.F. Services	0	0	0	0	0	0	0
827802 Operating Transfer In	0	0	0	0	0	0	140,000
Total Operating Revenues	0	482	0	486	0	0	140,000
Operating Expenses							
Services & Supplies							
862120 Maint - Equip	53,871	0	0	0	0	0	0
Total Services & Supplies	53,871	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	83,189	83,189	83,189
Total Fixed Assets	0	0	0	0	83,189	83,189	83,189
Total Operating Expenses	53,871	0	0	0	83,189	83,189	83,189
Operating Income (Loss)	(53,871)	482	0	486	(83,189)	(83,189)	56,811
Change in Net Assets	(53,871)	482	0	486	(83,189)	(83,189)	56,811
Net Assets - Beginning Balance		82,477		82,959			83,445
Net Assets - Ending Balance		82,959		83,445			140,256

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

The Risk Management Division of the General Services Agency identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, and crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Completed County's Annual Risk Management Report which the Board of Supervisors adopted on January 22, 2013.
- Completed all Facility Inspections, including the Department of Transportation yards.
- Completed County Insurance Renewals.
- Continued release of web based training to County departments through mass release of National Incident Management System (NIMS) compliance module and State mandated sexual harassment training.
- Coordinated work on the Dora Street Flood Incident that occurred on January 22, 2013.
- Worked with Insurance Provider on obtaining a new claims management system for California State Association of Counties--Excess Insurance Authority (CSAC-EIA).
- Created policies for Department of Transportation Road Crew.
- Hired a new Safety Officer to work on Department of Transportation Projects.
- Created a Hazardous Work Order procedure to better address outstanding hazardous Facilities work orders.
- Provided annual Health Insurance Portability and Accountability Act (HIPAA) training to Health and Human Services Agency staff.
- Provided safety support to the Fort Bragg Avila Center Remodel project.

GOALS/OBJECTIVES FOR FY 2013-14

- Continue to expand the use of web based training to County departments.
- Continue to process Claims Against the County.
- Streamline the Authorized Driver's Training Program.
- Address any safety or hazard concerns that arise.
- Continue reviewing and drafting Safety Procedures for the County Safety Manual.
- Continue to provide various Liability and Safety trainings to County departments.
- Continue to streamline workflow to improve the way business is done as well as keeping up with industry trends.
- Develop an internal Needs Assessment in order to benchmark the standing of the Agency. Take responses and develop a work plan for the Agency.
- Utilize ideas provided by employees in the Needs Assessment to enhance and enrich the Agency's programs, policies and procedures.

CURRENT STAFFING

2.5 Filled Full Time Equivalent (FTE)
2.5 Allocated FTE

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2101 Insurance premiums.

✧ Acct. 2183 Legal Fees paid to County Counsel.

Other Charges

✧ Acct. 3320 Payment of damages to claimants.

CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GENERAL SERVICES AGENCY

GENERAL LIABILITY INSURANCE/RISK MANAGEMENT 0713

KRISTIN MCMENOMEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0713 General Liability Insurance
Fund: 7130 General Liability Insurance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	6,000	13,146	6,000	13,303	6,000	6,000	6,000
826401 I.S.F. Services	1,049,805	1,049,805	1,373,319	1,179,319	535,290	535,290	535,290
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	1,055,805	1,062,951	1,379,319	1,192,622	541,290	541,290	541,290
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	104,723	97,524	96,429	99,626	136,522	136,522	136,522
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	935	0	0	0
861021 Co Cont Retirement	18,587	17,803	22,757	23,396	32,042	32,042	32,042
861022 Co Cont OASDI	6,493	5,679	5,979	5,899	8,464	8,464	8,464
861023 Co Cont Medicare	1,518	1,328	1,370	1,380	1,939	1,939	1,939
861024 Co Cont Retire Incr	8,366	7,801	10,704	11,045	15,222	15,222	15,222
861030 Co Cont Health Ins	13,825	13,825	14,490	16,270	15,838	15,838	15,838
861031 Co Cont Unemp Ins	297	215	297	235	235	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	153,809	144,177	152,026	158,786	210,262	210,027	210,027
Services & Supplies							
862060 Communications	1,280	1,499	2,500	1,419	1,700	1,700	1,700
862101 Insurance - General	718,018	708,684	691,366	661,920	605,800	605,800	605,800
862150 Memberships	745	650	745	650	650	650	650
862170 Office Expense	5,060	5,518	4,900	5,978	5,250	5,250	5,250
862183 Legal Fees	263,700	263,700	303,782	263,700	263,700	263,700	263,700
862187 Education & Training	2,000	3,228	2,000	2,191	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	0	0	3,000	10,133	3,000	3,000	3,000
862230 Info Tech Equip	0	0	0	0	0	0	0
862233 Veh Collision Repair	30,000	23,503	17,000	10,022	17,000	17,000	17,000
862250 Trans/Travel	1,000	361	1,000	890	1,000	1,000	1,000
862253 Travel Out of County	1,200	806	1,000	1,121	1,000	1,000	1,000
Total Services & Supplies	1,023,003	1,007,949	1,027,293	958,025	901,100	901,100	901,100
Other Charges							
863320 Judgement/Damages	250,000	122,782	200,000	137,951	350,000	350,000	350,000
Total Other Charges	250,000	122,782	200,000	137,951	350,000	350,000	350,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Operating Expenses	1,426,812	1,274,908	1,379,319	1,254,762	1,461,362	1,461,127	1,461,127
Operating Income (Loss)	(371,007)	(211,957)	0	(62,141)	(920,072)	(919,837)	(919,837)
Change in Net Assets	(371,007)	(211,957)	0	(62,141)	(920,072)	(919,837)	(919,837)
Net Assets - Beginning Balance		2,467,461		2,255,504			2,193,363
Net Assets - Ending Balance		2,255,504		2,193,363			1,273,526

MENDOCINO
1850
COUNTY

GRAND JURY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

2060..... Grand Jury D-130

GRAND JURY

GRAND JURY 2060

CAROL ROSENBERG, Foreperson

The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions. The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints.

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Issued several reports.

GOALS/OBJECTIVES FOR FY 2013-14

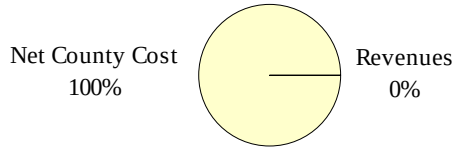
- Continue to provide effective oversight of government operations in Mendocino County.

SUMMARY OF MAJOR BUDGET ACCOUNTS

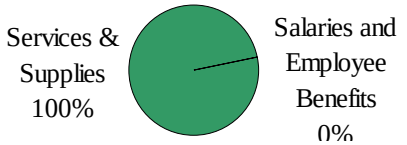
Services & Supplies

- Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive $25 per day for one full panel meeting each month. Jurors also receive $10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.
- Acct. 2170 Internet access.
- Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.
- Acct. 2189 Expert witnesses.
- Acct. 2190 Distribution of reports to the public for increased government transparency.
- Acct. 2250 In-County travel for jurors' attendance at full panel and committee meetings.
- Acct. 2253 Out-of-County travel for jurors' training.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There is a slight decrease in Net County Cost due to an Auditor adjustment to insurance costs. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

GRAND JURY

GRAND JURY 2060

CAROL ROSENBERG, Foreperson

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2060 Grand Jury
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862060 Communications	900	838	900	901	0	900	900
862101 Insurance - General	1,544	1,544	2,055	2,112	0	937	937
862110 Jury & Witness Expense	26,950	25,725	26,950	24,070	0	26,950	26,950
862170 Office Expense	2,217	3,487	2,217	5,578	0	2,217	2,217
862187 Education & Training	0	1,495	3,000	2,400	0	3,000	3,000
862189 Prof/Spec Svcs - Other	1,000	369	1,000	0	0	1,000	1,000
862210 Rent/Lease - Bldg Grnds	0	25	0	0	0	0	0
862250 Trans/Travel	42,399	35,493	45,888	31,120	0	45,888	45,888
862253 Travel Out of County	8,400	2,022	1,400	335	0	1,400	1,400
Total Services & Supplies	83,410	70,999	83,410	66,516	0	82,292	82,292
Total Net Appropriations	83,410	70,999	83,410	66,516	0	82,292	82,292
Total Net County Cost	83,410	70,999	83,410	66,516	0	82,292	82,292

HEALTH and HUMAN SERVICES AGENCY

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2860	Animal Care	D-134
2861	Mobile Spay-Neuter Program	D-138
4010	Public Health Administration	D-140
4010-Grant	Action Communities for Health, Innovation & Environmental Change (ACHIEVE)	D-145
4010-Grant	Supplemental Nutrition Assistance Education Program (Snap-Ed)	D-146
4010-Grant	Sustainable Communities Planning & Incentive Award	D-147
4010-Grant 0406	California Endowment	D-148
4010-Grant 0417	Gang Resistance Is Paramount (GRIP)	D-149
4010-Grant 0435	Community Transformation (CA4Health)	D-150
4010-Grant 0453	Tobacco Education Service	D-152
4011	Environmental Health	D-154
4011-Grant	Ocean Water Quality Monitoring	D-158
4011-Grant	Waste Tire Program	D-159
4011-Grant 0412	Food Handler Certification	D-160
4011-Grant 0452	Local Enforcement Agency (LEA) Solid Waste	D-162
4012	Alcohol and Other Drug Program	D-164
4012-Grant 0426	Coalition Gang Awareness & Prevention	D-168
4012-Grant 0431	Substance Abuse/Crime Prevention	D-170
4012-Grant 0490	Rural Community Murals	D-171
4012-Grant 0491	STOP Act	D-172
4012-Grant 0494	AT HOME	D-174
4013	Public Health Nursing	D-176
4013-Grant	Maternal Child Health Program	D-180
4013-Grant 0418	WIC Program	D-181
4013-Grant 0442	Health Resources Services Administration	D-183
4013-Grant 0478	Bioterrorism Act	D-185
4013-Grant 0488	HIV Services (Formerly Family Planning)	D-187
4016	Emergency Medical Services	D-189
4050	Mental Health Services	D-194
4051	Mental Health Services Act	D-200
4070	Hospital &Medical Services Program	D-204
4080	California Children's Services	D-207
4080-Grant	Child Health and Disability Prevention	D-210
5010	Social Services	D-211
5010-Grant 0411	Healthy Kids Mendocino	D-219
5010-Grant 0413	Workforce Investment Act	D-220
5010-Grant 0433	SHP-STEP	D-223
5010-Grant 0436	Family Dependency Drug Court	D-225
5010-Grant 0449	Homeless Prevention-Rapid ReHousing	D-227
5010-Grant 0451	Area Agency on Aging – Ombudsman	D-228
5010-Grant 0458	Permanent Housing Bonus	D-230
5010-Grant 0475	Transitional Housing	D-232
5010/Program	Healthy Kids Mendocino	D-234
5020	Health and Human Services Administration	D-235
5130	CalWORKS/FosterCare-Adoptions	D-239
5170	In-Home Supportive Services	D-242
5190	General Assistance	D-245



The Animal Care Services (ACS) program areas include: Shelter Services providing education outreach, adoption programs, volunteer programs, foster programs, lost and found programs, feral cat trap-neuter-release programs and licensing programs; and Clinic Services providing veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay/neuter options to the local rescue groups and low income individuals.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- 12,160 dogs licensed; licensing available online, by mail, by phone or in person.
- 798 animal adoptions.
- 550 animals returned to owners.
- 738 animals transferred to non-profit rescue organizations.
- 2,067 spay/neuter surgeries: 818 shelter animals and 1,249 non-profit or low income.
- 19.7% euthanasia rate.
- Strengthened adoption outreach partnerships.
- Expanded foster care program.
- Increased volunteer opportunities.
- Increased community service opportunities.
- Held low-cost rabies vaccination clinic.
- Held year-end dog license amnesty program.
- Collaborated with North Coast Opportunities and Noah's Wish to host Animal Rescue and Disaster Preparedness training for public.
- Worked in collaboration with North Coast Opportunities and Animal Control to develop Large Animal Evacuation Plan.
- Participated in public outreach meetings in support of development of Large Animal Evacuation Plan.





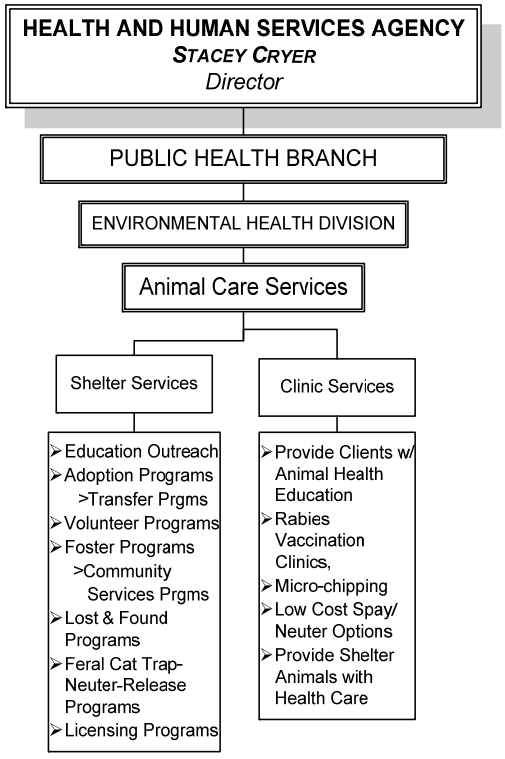
GOALS/OBJECTIVES FOR FY 2013-14

- Collaborate with North Coast Opportunities and Noah's Wish to host advanced Animal Rescue and Disaster Preparedness training for public.
- Increase licensing and rabies compliance.
- Increase animal adoptions.
- Increase returns to owner.
- Decrease owner surrenders.
- Reduce euthanasia rate.
- Increase spay/neuter services, micro-chipping and preventative health care promotion.
- Collaborate closely with Mendocino County Sheriff's Office and local police departments to provide the most comprehensive animal care services possible.
- Continue to build close working relationships with non-profit animal rescue groups.

CURRENT STAFFING

7.0 Filled Full Time Equivalent (FTE)
11.5 Allocated FTE

PROGRAM CHART



ANIMAL CARE 2860

STACEY CRYER, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS



Revenue

- ✧ Acct. 2100 Animal licenses.
- ✧ Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.

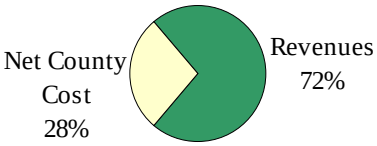
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

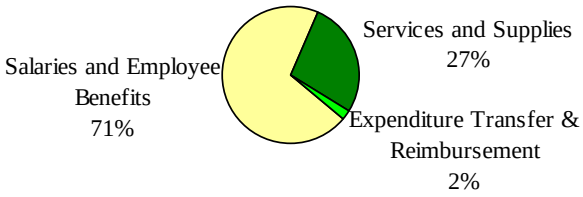
Services & Supplies

- ✧ Acct. 2120 Air pollution annual permit fee, "Chameleon" and software costs and spay and neuter van maintenance.
- ✧ Acct. 2189 Provides mandatory veterinary services (PC 597 & SB1785) and payment to veterinary for Mobile Spay and Neuter Program.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost reflects a reduction to insurance costs. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $20,000 for Kennel repairs.



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2860 Animal Care
Fund: 1100 County General

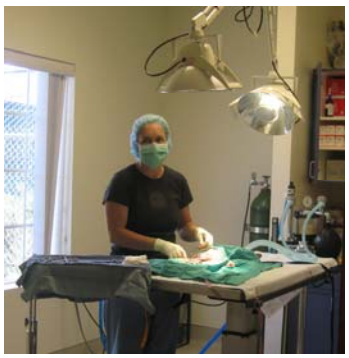
Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822100 Animal License	329,022	325,860	301,000	317,809	301,000	301,000	301,000
823300 Forfeiture & Penalty	0	0	0	0	0	0	0
825398 SB90 Reimb	0	0	0	0	0	0	0
826240 Humane Services	123,000	161,474	123,000	168,809	123,000	123,000	123,000
826241 Incinerator Service	4,000	10,063	8,000	7,405	7,000	7,000	7,000
826242 Dom Animal Care	91,186	89,687	81,490	117,764	81,490	81,490	81,490
826390 Other Charges	50,000	91,081	60,000	84,561	65,000	65,000	65,000
827600 Other Sales	200	392	200	87	200	200	200
827700 Other	0	19,130	0	(2,879)	0	0	0
827707 Donation	2,000	3,612	2,500	2,017	2,500	2,500	2,500
827801 Grant Revenue	0	3,000	0	1,000	0	0	0
827802 Oper Transfer In	10,000	0	10,000	0	10,000	10,000	10,000
Total Revenues	609,408	704,299	586,190	696,573	590,190	590,190	590,190
Salaries & Employee Benefits							
861011 Regular Employees	334,377	304,055	311,277	295,851	303,517	303,517	303,517
861012 Extra Help	26,832	29,298	29,349	24,786	29,349	29,349	29,349
861013 Overtime Reg Emp	2,000	3,462	0	11,511	0	0	0
861021 Co Cont Retirement	61,472	57,174	73,525	68,017	72,040	72,040	72,040
861022 Co Cont OASDI	19,652	18,122	18,314	18,419	16,144	16,144	16,144
861023 Co Cont Medicare	4,985	4,664	4,709	4,667	4,201	4,201	4,201
861024 Co Cont Retire Incr	27,420	25,062	34,615	31,865	43,876	43,876	43,876
861030 Co Cont Health Ins	55,338	58,067	54,300	56,871	57,612	57,612	57,612
861031 Co Cont Unemp Ins	7,702	7,789	4,648	4,710	4,686	0	0
861035 Co Cont Workers Comp	39,413	39,890	8,217	53,873	53,749	47,238	47,238
Total Salaries & Employee Benefits	579,191	547,583	538,954	570,569	585,174	573,977	573,977
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	19	50	50	50
862060 Communications	4,000	2,725	4,000	2,792	2,286	2,286	2,286
862101 Insurance - General	19,807	19,807	23,394	24,020	24,020	10,497	10,497
862120 Maintenance Equip	7,500	14,362	8,336	13,836	2,540	2,540	2,540
862130 Maint - Strc/Impr/Grnds	0	0	0	44	0	0	0
862140 Med Dntl & Lab Supplies	51,640	86,779	70,000	58,078	46,164	46,164	46,164
862150 Memberships	300	160	300	165	300	300	300
862170 Office Expense	15,000	20,107	16,000	17,732	14,609	14,609	14,609
862185 Medical/Dental Svcs	0	337	0	350	0	0	0
862187 Education & Training	100	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	43,200	38,090	43,200	29,541	37,540	37,540	37,540
862190 Publ/Legal Notice	75,000	192	100	2,228	2,000	2,000	2,000
862230 Info Tech Equip	7,000	0	0	0	0	0	0
862239 Spec Dept Expense	30,000	62,064	104,499	119,854	104,500	104,500	104,500
862250 Trans/Travel	4,200	275	1,500	369	1,500	1,500	1,500
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	0	98	100	0	100	100	100
Total Services & Supplies	257,747	244,995	271,429	269,029	235,609	222,086	222,086

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	6,400	6,947	0	0	0
Total Fixed Assets	0	0	6,400	6,947	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	(25,259)	0	0	0	0	0	0
865802 Operating Transfer Out	0	5,902	0	0	0	0	20,000
Total Expend Transfer & Reimb	(25,259)	5,902	0	0	0	0	20,000
Total Net Appropriations	811,679	798,480	816,783	846,545	820,783	796,063	816,063
Total Net County Cost	202,271	94,181	230,593	149,972	230,593	205,873	225,873

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director



The Animal Care Services Mobile Spay and Neuter Program (Care-A-Van) is designed to have a positive impact on the lives of dogs and cats in Mendocino County by providing quality, low-cost spay/neuter, vaccinations and education outreach in the outlying areas of the county.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- 293 animals vaccinated.
- 50 animals micro-chipped.
- Health and humane education provided to residents in outlying areas of the county.

GOALS/OBJECTIVES FOR FY 2013-14

- To continue animal services in outlying areas of the county as staffing will allow.
- To work in conjunction with county non-profit organizations to provide service to low income individuals

SUMMARY OF MAJOR BUDGET ACCOUNTS

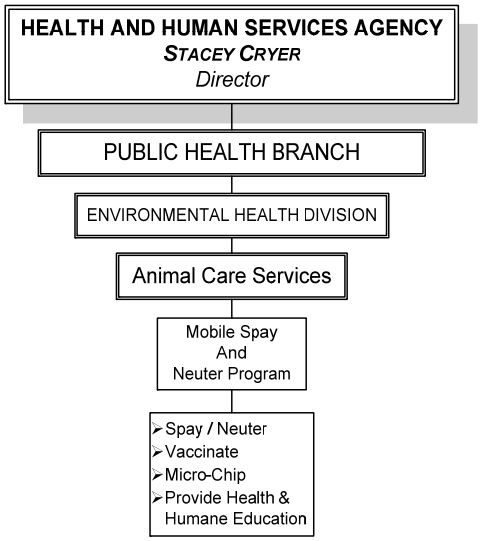
Revenues

✧ Acct. 7707 Revenue received from donations.

Expenditure Transfer & Reimbursement

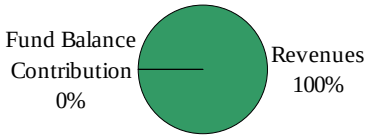
✧ Acct. 5802 Provides for operating transfer out.

PROGRAM CHART

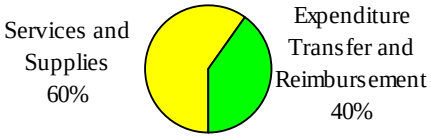




SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MOBILE SPAY AND NEUTER PROGRAM 2861

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2861 Mobile Spay/Neuter
Fund: 1213 Mobile Spay/Neuter Program

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	272	300	268	0	0	0
826390 Other Charges	39,851	6,028	39,138	3,259	25,000	25,000	25,000
827707 Donation	0	0	0	0	0	0	0
Total Revenues	39,851	6,300	39,438	3,527	25,000	25,000	25,000
Services & Supplies							
862060 Communications	300	147	300	0	150	150	150
862101 Insurance - General	122	122	122	72	72	35	35
862120 Maintenance - Equip	1,000	2,937	1,000	0	750	750	750
862140 Med Dntl & Lab Supls	8,000	3,775	8,000	550	0	0	0
862170 Office Expense	250	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	15,000	225	15,000	200	10,000	10,000	10,000
862194 A-87 Costs	1,679	1,679	1,516	1,516	1,516	1,516	1,516
862239 Spec Dept Expense	1,000	13	1,000	0	1,000	1,000	1,000
862250 Trans/Travel	2,500	250	2,500	0	1,512	1,512	1,512
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	29,851	9,148	29,438	2,338	15,000	14,963	14,963
Expend Transfer & Reimb							
865802 Oper Transfer Out	10,000	0	10,000	0	10,000	10,000	10,000
Total Expend Transfer & Reimb	10,000	0	10,000	0	10,000	10,000	10,000
Total Net Appropriations	39,851	9,148	39,438	2,338	25,000	24,963	24,963
Total Fund Balance Contribution	0	2,848	0	(1,189)	0	(37)	(37)

HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH ADMINISTRATION 4010

STACEY CRYER, Director





Public Health Services Administration Division is in partnership with the community to promote and safeguard the health and wellness of the people of Mendocino County. The Administration Division is responsible for the oversight of all Public Health programs through policy development, leadership, fiscal management and technical assistance. In addition to oversight, the Administration Division includes vital statistics; data collection and reporting; chronic disease, tobacco and injury prevention; medical marijuana identification cards; disaster preparedness; and Prevention and Planning Unit (PAPU) that uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Combined the leadership to a Health Services Branch that incorporated the Public Health and Mental Health as one Director.
- Compiled, published and posted the 2012 Community Health Status Report (CHSR) for Mendocino County.
- Launched the Healthy Mendocino website in January, providing a useful tool of evaluating the health and wellness of Mendocino County residents.
- Conducted a Request for Proposal for a part-time Mendocino County Public Health Officer.
- Contracted with two local physicians to serve as Deputy Public Health Officers, with one of the physicians to handle all communicable disease outbreaks/prevention for Mendocino County.
- Started discussions with Sonoma County Public Health to utilize canned Public Health Officer Prevention recommendations and notifications to the community.
- Promoted healthy behaviors with community partners and schools, utilizing State Grant funding and objectives by focusing on Tobacco Free Living, Healthy Eating and Active Living, High Impact Evidence-based Clinical and Preventive Services, and creating and promoting a Healthy and Safe Physical Environment.
- Applied for Office of Traffic Safety Grant that would promote safe pedestrian and bicycling awareness with the goal of reducing number of collisions and injuries that involve bicycles and pedestrians.
- Worked with local policy-makers, youth, and community members to promote and implement municipal zoning changes and school district policies that support increased access to a healthy food environment through ongoing coalitions and advocacy.
- Focus on reducing and controlling the risk factors for cardiovascular disease including high blood pressure, diabetes, and tobacco use.
- Public Health and Social Services collaborated to improve community nutrition knowledge and increase access to healthy foods among vulnerable populations.
- Promoted and advocated for a tobacco policy to address tobacco retailer density and smoke-free multi-unit housing in Mendocino County.
- Provided training in the community on the prevention of bullying in schools.
- Promoted media literacy about alcohol consumption, promoted an alcohol outlet licensing moratorium and raised community awareness about alcohol consumption in Mendocino County.
- Provided a research brief on the health effects of alcohol outlet density and on health equity and social determinants of health.
- Hired a Senior Public Health Analyst that will provide epidemiology and data support for Mendocino County

GOALS/OBJECTIVES FOR FY 2013-14

- Continue to serve on the Healthy Mendocino committee for promotion and content of the Healthy Mendocino website.
- Continue to recruit for a part-time Public Health Officer for Mendocino County.
- Continue to explore opportunities of shared resources with Sonoma County.
- Provide oversight to internal and external partners through use of consistent communication and audit tools.

♦ Educate about an ordinance addressing tobacco retailer density in at least one jurisdiction.

♦ Establish voluntary smoke-free housing policy by working with multi-unit housing owners and managers throughout Mendocino County.

♦ Increase healthy eating and active living among youth and adults in Mendocino County.

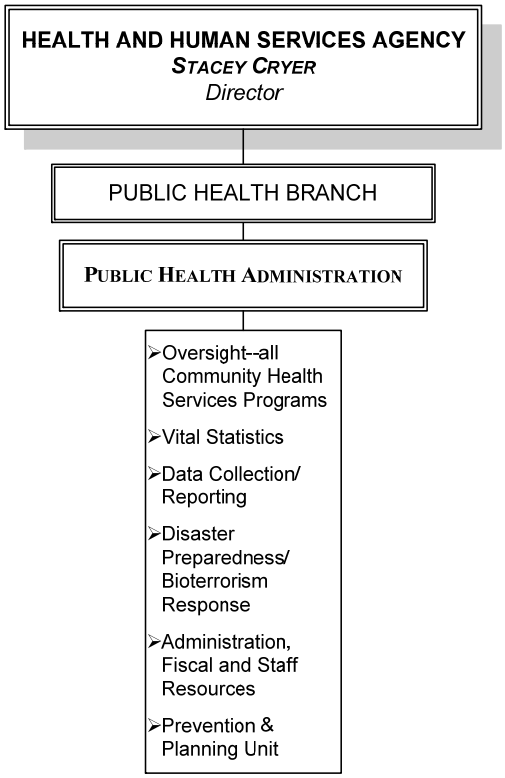
♦ Build capacity for existing community coalition through training on underage drinking, cultural competency, and environmental prevention and by establishing a model program to change community practices and policies to reduce teen access to alcohol.

♦ Continue to research and apply for grants that promote prevention and public health wellness in Mendocino County.

CURRENT STAFFING

13.0 Filled Full Time Equivalent (FTE)
21.0 Allocated FTE

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 5341 Public Health Realignment revenue.01020

✧ Acct. 5670 Federal grant for prevention services.
✧ Acct. 7801 State grants for prevention services.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

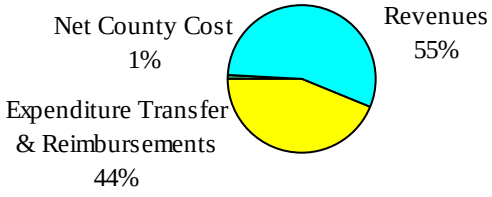
Services & Supplies

✧ Acct. 2189 Contract for Public Health Officer and Deputy Public Health Officers.
✧ Acct. 2239 HHSA administration costs.

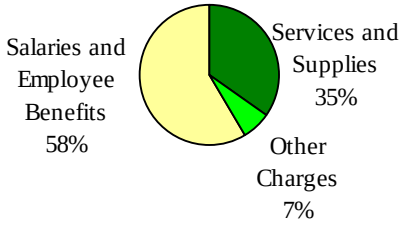
Expenditure Transfer & Reimbursement

✧ Acct. 5380 Operating transfers out of administration costs.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

PUBLIC HEALTH ADMINISTRATION 4010

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4010 Public Health Administration
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823204 Misc Court Fine	3,500	1,624	3,000	1,879	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	431,051	0	411,901	0	0	0
825341 Realignment Hlth Svcs	744,431	150,133	832,563	(13,125)	742,465	748,372	782,372
825490 State Other	0	0	20,000	30,000	0	0	0
825670 Federal Other	0	42,234	200,000	177,676	200,000	200,000	300,000
826263 Health - Vital Stats	23,700	26,106	23,700	31,554	23,700	23,700	23,700
826390 Other Charges	80,724	43,271	83,486	209,974	61,801	61,801	61,801
827600 Other Sales	1,400	1,022	1,400	3,637	1,400	1,400	1,400
827801 Grant Revenue	429,121	228,717	353,770	71,112	259,244	259,244	259,244
Total Revenues	1,282,876	924,156	1,517,919	924,608	1,291,610	1,297,517	1,431,517
Salaries & Employee Benefits							
861011 Regular Employees	1,095,092	679,208	1,064,399	565,908	898,929	898,929	955,185
861012 Extra Help	19,442	12,142	0	4,006	0	0	0
861013 Overtime Reg Emp	0	2,518	0	7,622	0	0	0
861021 Co Cont Retirement	194,199	126,146	246,494	141,056	230,752	230,752	242,241
861022 Co Cont OASDI	65,168	39,074	63,035	33,378	53,944	53,944	57,394
861023 Co Cont Medicare	15,433	9,279	15,307	7,871	12,575	12,575	13,382
861024 Co Cont Retire Incr	86,936	55,510	116,413	64,626	88,966	88,966	95,295
861030 Co Cont Health Ins	168,901	113,169	160,031	90,909	121,925	121,925	131,359
861031 Co Cont Unemp Ins	2,960	2,997	4,518	3,890	6,496	0	0
861035 Co Cont Workers Comp	44,416	44,851	45,850	4,637	12,942	9,031	9,031
Total Salaries & Employee Benefits	1,692,547	1,084,894	1,716,047	923,902	1,426,529	1,416,122	1,503,887
Services & Supplies							
862060 Communications	10,785	11,383	12,997	19,612	11,554	11,554	11,554
862101 Insurance - General	15,689	15,413	17,238	22,370	22,024	38,338	38,338
862109 Insurance - Other	0	948	3,242	1,155	1,155	1,155	1,155
862120 Maint - Equip	0	629	0	0	750	750	750
862130 Maint - Strc Impr & Grnds	0	1,087	0	55	1,200	1,200	1,200
862150 Memberships	5,000	4,295	5,000	2,850	5,150	5,150	5,150
862170 Office Expense	31,673	13,931	26,046	17,765	21,362	21,362	21,362
862187 Education & Training	3,700	2,001	4,150	2,296	7,856	7,856	8,591
862189 Prof/Spec Svcs - Other	96,700	48,192	208,409	121,175	136,826	136,826	136,826
862190 Publ/Legal Notice	0	763	2,000	380	1,000	1,000	1,000
862230 Info Tech Equip	0	0	6,800	6,748	0	0	30,000
862239 Spec Dept Expense	455,430	368,662	517,908	525,168	582,042	582,042	588,542
862250 Trans/Travel	15,732	3,202	15,174	4,113	13,473	13,473	15,973
862253 Travel Out of County	17,450	7,355	16,468	16,017	19,904	19,904	22,404
862260 Utilities	14,350	8,885	13,873	9,548	10,773	10,773	10,773
Total Services & Supplies	666,509	486,745	849,305	749,251	835,069	851,383	893,618

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Other Charges							
863113 Pymts Other Gov Agnc	318,848	41,121	328,141	70,559	113,539	113,539	113,539
863280 Contr Other Agency	0	0	0	52,923	67,700	67,700	67,700
Total Other Charges	318,848	41,121	328,141	123,482	181,239	181,239	181,239
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(1,372,179)	(670,895)	(1,354,325)	(856,382)	(1,129,978)	(1,129,978)	(1,129,978)
865802 Oper Transfer Out	0	0	0	0	0	0	4,000
Total Expend Transfer & Reimb	(1,372,179)	(670,895)	(1,354,325)	(856,382)	(1,129,978)	(1,129,978)	(1,125,978)
Total Net Appropriations	1,305,725	941,865	1,539,168	940,253	1,312,859	1,318,766	1,452,766
Total Net County Cost	22,849	17,709	21,249	15,645	21,249	21,249	21,249

HEALTH and HUMAN SERVICES AGENCY

ACTION COMMUNITIES FOR HEALTH, INNOVATION & ENVIRONMENTAL CHANGE (ACHIEVE) 4010/PHACHV-GRANT

STACEY CRYER, Director

Action Communities for Health, Innovation & Environmental Change (ACHIEVE) seeks to create healthy communities by promoting local leadership and action to reduce chronic diseases and conditions through implementation of policy, systems and environmental change strategies specifically to increase physical activity, prevent tobacco use and promote healthy nutrition. ACHIEVE works through local coalitions to assess the community environment, develop a Community Action Plan, and facilitate sustainable improvements working in partnership.

GRANT INCEPTION DATE March 1, 2011

CURRENT GRANT PERIOD March 1, 2011 – February 28, 2014

SOURCE OF FUNDS National Association of Chronic Disease Directors

CONTINUITY OF GRANT Terminates effective February 28, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? 10% of grant

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.15	100%	0%
Staff Assistant III	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues ($64,000 – total 3 year period)	$ 15,214
Expenditures	
Personnel:	$ 15,214
Other Costs: (*Services and Supplies)*	110
Indirect Costs:	300
TOTAL	$ 15,624
Total Projected Program Costs =	$ 15,624

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SUPPLEMENTAL NUTRITION ASSISTANCE EDUCATION PROGRAM (SNAP-ED) ..... 4010 PHSNAP-GRANT

STACEY CRYER, Director

The Supplemental Nutrition Assistance Education (SNAP-Ed) Program improves community nutrition knowledge and increases access to healthy foods while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan to coordinate among federal nutrition programs to increase enrollment, quality and coordination. The program provides nutrition education and physical activity promotion with services provided by contracts with family resource centers throughout Mendocino County and North Coast Opportunities. Nutrition education is offered at the above sites, in addition to the Boys & Girls Club, Head Start centers, WIC, food banks, homeless shelters and Social Services offices.

GRANT INCEPTION DATE November 1, 2011

CURRENT GRANT PERIOD October 1, 2012 – September 30, 2016

SOURCE OF FUNDS United States Dept of Agriculture through CA Dept of Public Health

CONTINUITY OF GRANT Terminates effective September 30, 2016

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum? Negotiated rate:	Yes, 9.9%
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Staff Assistant III	.15	100%	0%
Senior Program Manager	.10	100%	0%
Senior Program Specialist	.95	100%	0%
Program Administrator	.10	100%	0%
Program Specialist II	.15	100%	0%
Senior Public Health Analyst	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 200,000
Expenditures	
Personnel:	$ 123,289
Other Costs: (*Services and Supplies)*	65,111
Indirect Costs:	11,600
TOTAL	$ 200,000
Total Projected Program Costs =	$ 200,000

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

SUSTAINABLE COMMUNITIES PLANNING & INCENTIVE AWARD.....4010/PHSUST-GRANT

STACEY CRYER, Director

HHSA Prevention & Planning Unit was awarded $461,340 of Proposition 84 funds to be shared between County Building and Planning, Water Agency, Public Health and the cities of Ukiah and Fort Bragg. Each jurisdiction is completing a plan that will fulfill the State Strategic Growth Council's goal of reducing greenhouse gas emissions in addition to achieving other objectives such as improving air and water quality, promoting public health and equity, increasing housing affordability, increasing infill and compact development, revitalizing urban and community centers, protecting natural resources and agricultural lands, reducing automobile usage and fuel consumption, promoting water conservation, promoting energy efficiency and conservation, and strengthening the economy. The County Planning and Building Services and Water Agency are collaborating to write the Land Use Plan to implement the Mendocino County General Plan. The cities are completing emissions inventories and writing Climate Action Plans and Fort Bragg wrote a Sustainability Element for its General Plan. Public Health serves to assure that all plans meet the State's objective of promoting public health.

GRANT INCEPTION DATE	May 1, 2011
CURRENT GRANT PERIOD	September 1, 2012 to August 31, 2013
SOURCE OF FUNDS	California Proposition 84 bond funds
CONTINUITY OF GRANT	Terminates effective August 31, 2014

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.25	100%	0%
Senior Program Administrator	.10	100%	0%
Department Analyst II	.08	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 243,620
Expenditures	
Personnel:	$ 40,828
Other Costs: (*Services and Supplies)*	202,792
TOTAL	$ 243,620
Total Projected Program Costs =	$ 243,620

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 4010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA ENDOWMENT..... 4010/0406-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0406 California Endowment
Fund: 4060 California Endowment

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825341 Realignment Health Svsc	3,884	0	0	0	0	0	0
827801 Grant Revenue	22,215	0	0	0	0	0	0
Total Revenues	26,099	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	7,810	11,712	0	0	0	0	0
861012 Extra Help	3,379	482	0	0	0	0	0
861021 Co Cont Retirement	1,432	1,780	0	0	0	0	0
861022 Co Cont OASDI	471	597	0	0	0	0	0
861023 Co Cont Medicare	171	173	0	0	0	0	0
861024 Co Cont Retire Incr	639	794	0	0	0	0	0
861030 Co Cont Health Ins	628	806	0	0	0	0	0
861031 Co Cont Unemp Ins	21	53	0	0	0	0	0
861035 Co Cont Workers Comp	0	296	0	0	0	0	0
Total Salaries & Employee Benefits	14,551	16,694	0	0	0	0	0
Services & Supplies							
862101 Insurance - General	14	14	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	378	0	0	0	0	0	0
862170 Office Expense	0	427	0	0	0	0	0
862189 Prof/Spec Svcs - Other	8,000	7,414	0	0	0	0	0
862239 Spec Dept Expense	2,703	5,768	0	0	0	0	0
862250 Trans/Travel	0	3	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	11,095	13,626	0	0	0	0	0
Total Net Appropriations	25,646	30,320	0	0	0	0	0
Total Fund Balance Contribution	(453)	30,320	0	0	0	0	0

HEALTH and HUMAN SERVICES AGENCY

GANG RESISTANCE IS PARAMOUNT (GRIP).....4010/0417-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0417 Gang Resistance
Fund: 4170 Gang Resistance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	41	0	0	0	0	0
861021 Co Cont Retirement	0	7	0	0	0	0	0
861022 Co Cont OASDI	0	3	0	0	0	0	0
861023 Co Cont Medicare	0	1	0	0	0	0	0
861024 Co Cont Retire Incr	0	3	0	0	0	0	0
861030 Co Cont Health Ins	0	7	0	0	0	0	0
861035 Co Cont Workers Comp	0	2	0	0	0	0	0
Total Salaries & Employee Benefits	0	64	0	0	0	0	0
Services & Supplies							
862239 Spec Dept Expense	0	47,518	0	0	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	0	47,518	0	0	0	0	0
Total Net Appropriations	0	47,583	0	0	0	0	0
Total Fund Balance Contribution	0	47,583	0	0	0	0	0

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION (CA4HEALTH) 4010/0435-GRANT

STACEY CRYER, Director

HHSA, Public Health Services has been given a grant to implement programs under the Community Transformation Initiative, called CA4Health in California, to reduce chronic diseases by promoting healthier community environments and healthy lifestyles, especially among population groups experiencing the greatest burden of chronic disease. This grant promotes systems, policy and environmental changes to reduce risk factors for chronic disease and helps promote health, reduce health disparities, and lower health care costs for Mendocino County residents.

The statewide initiative addresses four areas: *Smoke Free Living* focuses on smoke-free multi-unit housing; *Healthy Eating and Active Living* focuses on the limiting access to sugary beverages and increasing healthy beverages, including water; High Impact Evidence-based *Clinical and Preventative Services* focuses on chronic disease and self management programs.; and *Healthy and Safe Physical Environment* will focus on Safe Routes To Schools projects. Youth Engagement will be included in all CACTI efforts.

GRANT INCEPTION DATE September 30, 2011

CURRENT GRANT PERIOD September 30, 2013 to September 29, 2014

SOURCE OF FUNDS Centers for Disease Control & Prey through Public Health Institute

CONTINUITY OF GRANT September 29, 2016, subject to availability of funds

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? 15% of salary and benefits *(if backed by documentation)*
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	0.55	100%	0%
Senior Program Specialist	0.30	100%	0%
Senior Program Specialist	0.80	100%	0%
Staff Assistant III	0.10	100%	0%
Program Specialist II	0.15	100%	0%
Senior Public Health Analyst	0.10	100%	0%
Fiscal Analyst	0.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 237,000
Expenditures	
Personnel:	$ 180,252
Other Costs: (*Services and Supplies)*	43,266
Indirect Costs:	13,482
TOTAL	$ 237,000
Total Projected Program Costs =	$ 237,000

COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

COMMUNITY TRANSFORMATION (CA4HEALTH) 4010/0435-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0435 Community Transformation
Fund: 4350 Community Transformation

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825670 Federal Other	0	34,113	0	0	237,000	237,000	237,000
827801 Grant Revenue	0	0	360,180	263,005	0	0	0
Total Revenues	0	34,113	360,180	263,005	237,000	237,000	237,000
Salaries & Employee Benefits							
861011 Regular Employees	0	707	87,976	114,712	113,419	113,419	114,019
861021 Co Cont Retirement	0	135	13,490	27,939	28,708	28,708	28,708
861022 Co Cont OASDI	0	38	5,173	6,884	6,747	6,747	6,747
861023 Co Cont Medicare	0	9	1,513	1,610	1,578	1,578	1,578
861024 Co Cont Retire Incr	0	58	7,364	13,239	13,151	13,151	13,151
861030 Co Cont Health Ins	0	219	11,877	13,346	12,865	12,865	12,865
861031 Co Cont Unemp Ins	0	4	607	375	600	600	0
861035 Co Cont Workers Comp	0	22	3,185	1,987	3,185	3,185	0
Total Salaries & Employee Benefits	0	1,191	131,185	180,092	180,253	180,253	177,068
Services & Supplies							
862060 Communications	0	0	4,000	0	800	800	800
862150 Memberships	0	0	0	0	189	189	189
862170 Office Expense	0	51	3,180	1,684	1,609	1,609	1,609
862187 Education & Training	0	0	2,000	2,176	12,100	12,100	12,100
862189 Prof/Spec Svcs - Other	0	0	5,921	32,316	0	0	0
862210Rent/Lease Bldg Grds	0	562	5,400	994	1,000	1,000	1,000
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	5,523	22,178	29,034	14,980	14,980	14,980
862250 Trans/Travel	0	57	1,110	2,278	1,539	1,539	1,539
862253 Travel Out of County	0	172	1,426	3,238	4,430	4,430	4,430
Total Services & Supplies	0	6,366	45,215	71,720	36,647	36,647	36,647
Other Charges							
863280 Contr Other Agency	0	0	183,780	0	20,100	20,100	20,100
Total Other Charges	0	0	183,780	0	20,100	20,100	20,100
Total Net Appropriations	0	7,557	360,180	251,812	237,000	237,000	233,815
Total Fund Balance Contribution	0	(26,556)	0	(11,193)	0	0	(3,185)

HEALTH and HUMAN SERVICES AGENCY

TOBACCO EDUCATION SERVICES 4010/0453-GRANT

STACEY CRYER, Director

The Tobacco Education Services grant is used to support smoke-free public policy, to ensure compliance with State and Local tobacco laws and ordinances and to provide educational services regarding tobacco and second hand smoke. Primary activities in current grant period are to provide technical assistance for smoke-free mental health facilities policy development and implementation, to implement the Tobacco Seller's Ordinance in Fort Bragg, and to conduct the Retail Campaign regarding keeping tobacco products out of the hands of youth.

GRANT INCEPTION DATE	January 1, 1990
CURRENT GRANT PERIOD	July 1, 2013 – June 30, 2014
SOURCE OF FUNDS	California Department of Public Health, California Tobacco Control Program
CONTINUITY OF GRANT	Three-year grant funding cycle, ongoing

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 11% of personnel cost
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Specialist	1.15	100%	0%
Program Specialist II	.20	100%	0%
Senior Public Health Analyst	.10	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 150,000
Expenditures	
Personnel:	$ 105,747
Other Costs: (*Services and Supplies)*	32,621
Indirect Costs:	11,632
TOTAL	$ 150,000
Total Projected Program Costs =	$ 150,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

TOBACCO EDUCATION SERVICES 4010/0453-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0453 Tobacco Education
Fund: 4530 Tobacco Education

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	154,026	112,495	130,601	149,997	150,000	150,000	150,000
827820 Grant Interest	0	21	0	224	0	0	0
Total Revenues	154,026	112,515	130,601	150,221	150,000	150,000	150,000
Salaries & Employee Benefits							
861011 Regular Employees	72,709	79,722	57,565	39,645	71,070	71,070	71,070
861012 Extra Help	5,857	0	0	3	0	0	0
861021 Co Cont Retirement	11,405	12,809	9,337	9,824	18,078	18,078	18,078
861022 Co Cont OASDI	4,178	4,427	3,385	2,372	4,052	4,052	4,052
861023 Co Cont Medicare	1,062	1,052	990	555	948	948	948
861024 Co Cont Retire Incr	5,289	5,801	4,818	3,879	2,210	2,210	2,210
861030 Co Cont Health Ins	16,141	18,856	7,771	7,300	9,389	9,389	9,389
861031 Co Cont Unemp Ins	575	224	397	653	0	0	0
861035 Co Cont Workers Comp	106	737	2,084	(873)	0	0	0
Total Salaries & Employee Benefits	117,322	123,627	86,347	63,357	105,747	105,747	105,747
Services & Supplies							
862060 Communications	300	134	376	117	376	376	376
862101 Insurance - General	228	228	0	280	0	0	0
862150 Memberships	500	773	0	720	500	500	500
862170 Office Expense	3,090	2,555	1,700	3,496	2,390	2,390	2,390
862187 Education & Training	7,000	5,583	3,000	1,038	0	0	0
862189 Prof/Spec Svcs - Other	0	220	2,200	15,571	0	0	0
862190 Publ/Legal Notice	0	0	0	171	0	0	0
862210 Rent/Lease Bldg Grds	0	0	318	0	0	0	0
862230 Info Tech Equip	0	0	2,500	0	220	220	220
862239 Spec Dept Expense	21,036	8,346	25,659	20,666	34,100	34,100	34,100
862250 Trans/Travel	480	444	2,000	223	1,895	1,895	1,895
862253 Travel Out of County	3,470	1,927	6,000	2,136	4,772	4,772	4,772
862260 Utilities	600	308	0	346	0	0	0
Total Services & Supplies	36,704	20,517	43,753	44,766	44,253	44,253	44,253
Total Net Appropriations	154,026	144,144	130,100	108,123	150,000	150,000	150,000
Total Fund Balance Contribution	0	31,629	(501)	(42,098)	0	0	0

The Division of Environmental Health (DEH) provides a wide variety of environmental health services in 13 different program areas in order to safeguard the public from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, and other environmental exposures.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Coordinated with Planning and Building Services to implement the Quick Check program for streamlined permit approval.
- Secured grants to conduct weekly ocean water sampling at several popular coastal beaches.
- Collected ocean water samples (in partnership with the Mendocino County chapter of Surfrider Foundation) and reported water quality status on a 24-hour telephone line.
- Continued conversion of permitting and inspection database to new software program that will enable electronic reporting to State agencies.
- Continued to work on transfer of non-standard septic system monitoring program to the private sector.
- Held Land Use stakeholders meeting to provide information to and receive input from private sector partners.
- Implemented State-mandated Body Art Program, registering body art practitioners and permitting body art facilities.
- Implemented State-mandated Cottage Food Program, providing information and guidance to interested community members.
- Arranged funding for Ukiah Unified School District's School Gardens Program, which uses hands-on training to teach children how to grow their own fruits and vegetables, and which provides educational field trips to local working farms.
- Posted food facility inspection results on line for public review.
- Worked with the regulated community to assist in the transition to electronic reporting in the Certified Unified Program Agencies (CUPA) Program.
- In compliance with State mandate, continued to provide information to the agricultural community on hazardous materials handling and storage, and continued to gradually bring those facilities into the permitting process.
- Delivered presentations on methamphetamine labs and large-scale marijuana grow operations to community groups and local law enforcement and fire agencies.
- Began regulatory process to officially close 2 municipal landfills.
- Attended regular meetings of the Redwood Empire Hazardous Incident Team (REHIT).
- Provided 7 food safety certification classes in Ukiah, Fort Bragg and Willits for food facility employees.
- Conducted 1,124 inspections of permanent food facilities and 12 inspections of public events.
- Conducted 205 public pool and spa inspections.
- Conducted 29 small public water system inspections.
- Conducted 546 hazardous materials management plan inspections.
- Conducted 67 underground storage tank inspections.
- Conducted 72 waste tire inspections.
- Conducted 177 solid waste inspections.
- Responded to 25 hazardous materials emergency response incidents.
- Reviewed 131 site evaluation reports for septic system designs.
- Issued 109 septic permits.
- Issued 124 water well permits.
- Reviewed 313 building permits.
- Received and investigated 197 citizen complaints concerning liquid waste, food safety, vectors, and solid waste.
- Received and investigated 46 reports from California Emergency Management Agency concerning sewage and hazardous material releases.
- Processed 362 rabies exposure/bite reports.

GOALS/OBJECTIVES FOR FY 2013-14

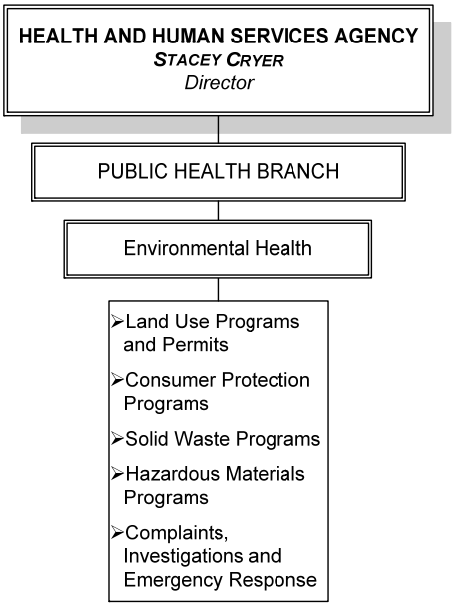
- Continue to work with Planning and Building Services to more efficiently serve needs of public.
- Hold regular stakeholder meetings to discuss new septic regulations and to initiate develop of Local Area Management Plan required by State regulations.
- Conduct bi-monthly food handler certification classes, alternating between Ukiah and Fort Bragg.
- Continue to help provide funding to Ukiah Unified School District school gardens program, and provide support to other districts that wish to initiate similar programs.
- Continue to develop Cottage Food program and provide additional public education and outreach.
- Continue to post food facility inspection results online.
- Complete the software transition from Access to EnvisionConnect database management system.

♦ Assist local businesses comply with State requirement for electronic reporting of CUPA (hazardous materials) data.
♦ Continue to oversee proper closure of 2 municipal landfills.
♦ Collect water samples at several popular coastal beaches (in partnership with the Mendocino County chapter of Surfrider Foundation).
♦ Post updated water quality information on a 24-hour telephone line.
♦ Mail annual newsletters to businesses on Environmental Health inventory.
♦ Conduct routine inspections at retail food facilities, public swimming pools, petroleum storage tanks, and businesses that handle hazardous materials.
♦ Evaluate and permit water well and septic system designs.
♦ Maintain an active role in the Redwood Empire Hazardous Incident Team (REHIT).
♦ Investigate citizen and Cal EMA complaints.

CURRENT STAFFING

19.6 Filled Full Time Equivalent (FTE)
24.6 Allocated FTE

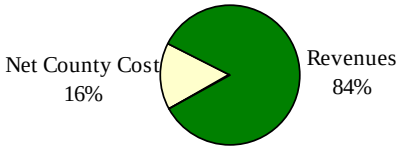
PROGRAM CHART



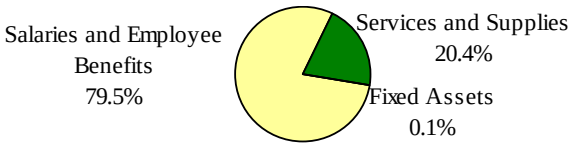
SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues
✧ Acct. 5341 Public Health Realignment Revenue.
Salaries & Employee Benefits
✧ Acct. 1011 Salaries.
Services & Supplies
✧ Acct. 2239 Lab costs and various program testing supplies.
Expenditure Transfer & Reimbursement
✧ Acct. 5380 Transfer from food handler account to reimburse for salary.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

ENVIRONMENTAL HEALTH 4011

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4011 Environmental Health
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822606 Land Use Fee	424,000	258,997	353,000	278,992	303,000	303,000	303,000
825150 Motor Vehicle in Lieu	0	166,415	0	175,048	0	0	0
825341 Realignment Hlth Svcs	320,480	166,415	349,480	124,887	349,480	325,515	367,856
825490 State Other	86,000	22,740	50,000	45,196	60,000	60,000	35,000
825670 Federal Other	25,000	24,970	25,000	24,885	25,000	25,000	25,000
826283 Consumer Protect Prog	404,000	437,079	413,854	435,199	414,387	414,387	414,387
826315 Solid Waste Fee	88,354	75,958	88,354	76,051	75,000	75,000	75,000
826390 Other Charges	518,000	509,737	527,000	504,127	485,000	572,978	572,978
827700 Other	10,000	390	0	2,572	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,875,834	1,662,699	1,806,688	1,666,957	1,711,867	1,775,880	1,793,221
Salaries & Employee Benefits							
861011 Regular Employees	1,056,457	946,838	1,023,040	858,209	1,018,469	1,018,469	1,018,469
861012 Extra Help	44,328	19,872	37,632	30,492	38,235	38,235	38,235
861013 Overtime Reg Emp	0	16,909	0	16,874	0	0	0
861021 Co Cont Retirement	186,916	168,519	232,537	196,948	250,727	250,727	250,727
861022 Co Cont OASDI	60,831	53,266	58,078	49,140	58,167	58,167	58,167
861023 Co Cont Medicare	15,551	13,113	14,597	12,280	14,566	14,566	14,566
861024 Co Cont Retire Incr	83,564	74,090	110,139	90,237	104,685	104,685	104,685
861030 Co Cont Health Ins	196,047	171,759	194,999	151,297	185,005	185,005	185,005
861031 Co Cont Unemp Ins	14,292	14,235	10,179	10,179	10,179	0	0
861035 Co Cont Workers Comp	44,602	44,290	7,335	34,869	34,869	25,270	25,270
Total Salaries & Employee Benefits	1,702,588	1,522,892	1,688,536	1,450,525	1,714,902	1,695,124	1,695,124
Services & Supplies							
862050 Clothing/Pers Items	0	0	0	0	0	0	0
862060 Communications	17,600	10,850	29,500	18,543	22,700	22,700	23,200
862101 Insurance - General	6,087	6,087	7,415	7,665	7,665	3,478	3,478
862120 Maint - Equip	2,000	1,790	8,000	1,040	8,000	8,000	8,000
862130 Maint Strc/Impr/Grnds	7,000	12,550	20,000	1,840	20,000	20,000	20,000
862150 Memberships	1,480	756	1,480	1,203	1,480	1,480	1,480
862170 Office Expense	22,600	19,849	22,600	22,949	45,000	45,000	20,750
862185 Medical/Dental Svcs	3,500	315	3,500	682	2,500	2,500	2,500
862187 Education & Training	16,600	4,087	33,500	3,360	29,000	29,000	29,000
862189 Prof/Spec Svcs - Other	106,000	56,523	46,137	24,478	41,137	41,137	41,137
862190 Publ/Legal Notice	2,000	87	2,000	1,033	2,000	2,000	2,000
862230 Info Tech Equip	5,000	4,080	10,000	4	2,725	2,725	14,725
862239 Spec Dept Expense	199,000	68,767	183,739	166,438	184,150	184,150	212,491
862250 Trans/Travel	62,802	48,177	62,802	43,934	50,200	50,200	50,950
862253 Travel Out of County	6,000	4,337	6,500	7,226	6,500	6,500	6,500
Total Services & Supplies	457,669	238,255	437,173	300,396	423,057	418,870	436,211

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	18,000	6,733	2,000	0	2,000	2,000	2,000
Total Fixed Assets	18,000	6,733	2,000	0	2,000	2,000	2,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(55,998)	(690)	(22,680)	(690)	(87,978)	0	0
865802 Oper Transfer Out	48,000	76,506	15,000	0	0	0	0
Total Expend Transfer & Reimb	(7,998)	75,816	(7,680)	(690)	(87,978)	0	0
Total Net Appropriations	10,002	82,549	(5,680)	(690)	(85,978)	2,000	2,000
Total Net County Cost	10,002	82,549	(5,680)	(690)	(85,978)	2,000	2,000

The purpose of the grant is to monitor water quality at several popular coastal beaches between April and the end of October.

GRANT INCEPTION DATE	November 1, 2002
CURRENT GRANT PERIOD	October 1, 2012, through September 30, 2013
SOURCE OF FUNDS	California State Water Resources Control Board
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 25,000
Expenditures	
Other Costs: *(Services and Supplies)*	$ 25,000
TOTAL	$ 25,000
Total Projected Program Costs =	$ 25,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is included in Budget Unit 4011's Schedule 9.

The purpose of the grant is to support compliance inspections and tracking of waste tire generators (tire dealers, auto dismantlers).

GRANT INCEPTION DATE	July 1, 2006
CURRENT GRANT PERIOD	July 1, 2013, through June 30, 2014
SOURCE OF FUNDS	CalRecycle
CONTINUITY OF GRANT	Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Environmental Health Specialist II	.3	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 29,000
Expenditures	
Personnel:	$ 29,000
TOTAL	$ 29,000
Total Projected Program Costs =	$ 29,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

Schedule 9

This grant is included in Budget Unit 4011's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

FOOD HANDLER CERTIFICATION PROGRAM..... 4011/0412-PROGRAM

STACEY CRYER, Director

The purpose of this program is to provide accessible food safety training to local retail food handlers.

INCEPTION DATE	January 1, 1999
SOURCE OF FUNDS	Fees and realignment

EMPLOYEES	**(full time equivalent)**	**Fee Supported**	**General Fund**
None	0	0%	0%

PROGRAM FUNDING AND BUDGET	
Revenues	$ 25,000
Expenditures	
Other Costs: *(Services and Supplies)*	30,680
TOTAL	$ 30,680
Total Projected Program Costs =	$ 30,680

HEALTH and HUMAN SERVICES AGENCY

FOOD CERTIFICATION PROGRAM..... 4011/0412-PROGRAM

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0412 Food Handler Certification
Fund: 4120 Food Handler Certification

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826390 Other Charges	25,000	24,790	25,000	21,597	25,000	25,000	25,000
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	25,000	24,790	25,000	21,597	25,000	25,000	25,000
Services & Supplies							
862170 Office Expense	10,000	5,529	10,000	6,592	7,000	7,000	7,000
862187 Education & Training	1,000	0	1,000	150	1,000	1,000	1,000
862239 Spec Dept Expense	22,680	0	22,680	0	22,680	22,680	22,680
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	33,680	5,529	33,680	6,742	30,680	30,680	30,680
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	33,680	5,529	33,680	6,742	30,680	30,680	30,680
Total Fund Balance Contribution	8,680	(19,261)	8,680	(14,855)	5,680	5,680	5,680

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

The purpose of the grant is to supplement the existing solid waste facilities permit and inspection program.

GRANT INCEPTION DATE July 1, 1996

CURRENT GRANT PERIOD July 1, 2013, through June 30, 2014

SOURCE OF FUNDS CalRecycle and realignment

CONTINUITY OF GRANT Possible on-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? No
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**Fees**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 18,318
Expenditures	
Other Costs: *(Services and Supplies)*	$ 18,318
TOTAL	$ 18,318
Total Projected Program Costs =	$ 18,318

COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

LOCAL ENFORCEMENT AGENCY (LEA) SOLID WASTE 4011/0452-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0452 LEA Solid Waste
Fund: 4520 LEA Solid Waste

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	18,318	10,740	18,318	49,806	18,318	18,318	18,318
827820 Grant Interest	0	1,374	0	1,504	0	0	0
Total Revenues	18,318	12,114	18,318	51,311	18,318	18,318	18,318
Services & Supplies							
862239 Spec Dept Expense	18,318	0	18,318	0	18,318	18,318	18,318
Total Services & Supplies	18,318	0	18,318	0	18,318	18,318	18,318
Total Net Appropriations	18,318	0	18,318	0	18,318	18,318	18,318
Total Fund Balance Contribution	0	(12,114)	0	(51,311)	0	0	0

The overall mission of Alcohol & Other Drug Program (AODP), which is the main budget unit in Behavioral Health and Recovery Services, is to promote healthy behaviors by preventing, reducing and treating alcohol and other drug addiction, abuse and related conditions. Prevention education, intervention and treatment services are provided to County residents of all ages, ethnic and socio-economic groups. AODP's continuum of care is a model that recognizes the essential components of comprehensive Alcohol & Other Drug core services. The discreet components include: prevention, early intervention, treatment, and aftercare services for the recovering community.

Alcohol & Other Drug Program is committed to the development, maintenance, and continuous improvement of a comprehensive and integrated continuum of alcohol and other drug services.

Investing in programs that prevent and treat alcohol and drug addiction saves lives and improves the health, safety and well-being of our communities.

Alcohol & Other Drug Program is committed to providing a systematic process in which staff is involved to improve program effectiveness in the accomplishment of program outcome results. The process involves continually monitoring program performance and client outcomes with resultant changes in practice when needed.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Taught Project SUCCESS, an 8-week drug and alcohol use prevention curriculum, to all 7th graders attending the Fort Bragg Middle School.
- Public Health and Social Services collaborated to improve community nutrition knowledge and increase access to healthy foods among vulnerable populations.
- Of those individuals, twenty (20), never came to treatment, making the average length of stay one hundred and eighty (180) days. Research demonstrates that treatment outcome is more successful with extended (over three months) of treatment, thus the average length of stay for AODP services benefits the community.
- Nine (9) women were pregnant at entry; the substance exposure was reduced or eliminated by the participation in treatment.
- Retiring Treatment Program Supervisor positions were replaced through the promotion of Senior Counselors, and the retiring Program Administrator position was filled through a transfer.
- Treatment Program supervision was reorganized, with Adolescent Treatment staff becoming more integrated with Adult Treatment.
- AODP's Dependency Drug Court treatment worked successfully with Child Welfare and Ford Street to provide a greater continuum of care for parents who need transitional housing.
- Promoted media literacy about alcohol consumption and raised community awareness about alcohol consumption in Mendocino County.
- Developed research briefs on the health effects of alcohol outlet density and on health equity and social determinants of health.

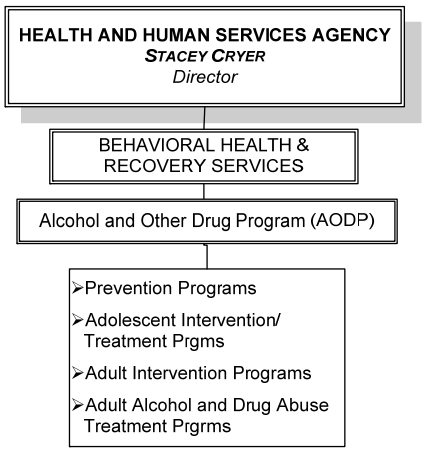
GOALS/OBJECTIVES FOR FY 2013-14

- Establish Adolescent Treatment sites as certified satellites of the Administrative site for AODP, offering more comprehensive treatment for adolescents at school campuses and allowing for Drug Medi-Cal/minor consent billing.
- Continue Alcohol & Other Drug Treatment services in Ukiah and on the Coast for those with co-occurring disorders, for those with criminal justice referrals, and for parents whose substance use disorder interferes with their parenting.
- Build capacity for existing community coalition through training on underage drinking, cultural competency, and environmental prevention and by establishing a model program to change community practices and policies to reduce teen access to alcohol.

CURRENT STAFFING

25.9 Filled Full Time Equivalent (FTE)
47.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 3205 Transfer from each of two Drug/Alcohol Fine Designated Reserve.
- Acct. 3206 Funds managed by the department.
- Acct. 6265 Private pay client billings.

Salaries & Employee Benefits

- Acct. 1011 Salaries.

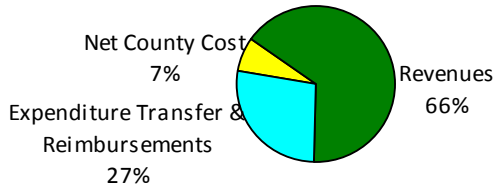
Other Charges

- Acct. 3119 Payment to other agencies for contracted services.

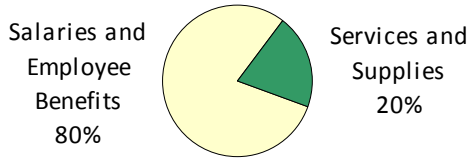
Expenditure Transfer & Reimbursement

- Acct. 5380 Transfer from Social Services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

ALCOHOL & OTHER DRUG PROGRAM (AODP) 4012

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4012 Alcohol/Other Drug Program
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823205 Drug/Alcohol Fine	126,575	31,696	31,200	30,926	43,200	43,200	31,200
823206 Co Alcohol Educ	0	19,065	6,000	20,698	40,000	40,000	18,000
823207 Drug Abuse Educ	0	6,495	0	5,174	2,000	2,000	36,000
825341 Realignment Hlth Svcs	0	524,727	277,816	619,321	494,973	494,973	479,973
825344 2011 Realign Pub Safety	0	0	0	9,928	0	0	0
825393 State Aid - Drug & Alc	1,585,548	962,951	1,005,618	1,064,360	1,047,837	1,047,837	977,837
825490 State Other	341,997	91,698	182,646	(3,240)	5,689	5,689	5,689
825670 Federal Other	236,220	51,088	46,043	5,271	125,304	125,304	125,304
826265 Drug Diversion Svc	20,112	17,512	0	24,304	0	0	0
826348 Driving Under Infl	20,000	20,879	20,000	18,519	20,000	20,000	20,000
827700 Other	7,749	3,600	0	0	0	0	0
827707 Donation	0	500	0	0	0	0	0
827800 Other	0	51,513	0	0	0	0	0
827801 Grant Revenue	0	32,469	0	3,500	0	0	0
827805 Medi-Cal	0	5,499	175,200	10,290	10,000	10,000	10,000
Total Revenues	2,338,201	1,819,692	1,744,523	1,809,050	1,789,003	1,789,003	1,704,003
Salaries & Employee Benefits							
861011 Regular Employees	1,485,380	1,161,290	1,275,760	1,027,749	1,265,344	1,265,344	1,238,730
861012 Extra Help	74,000	30,053	21,927	2,874	0	0	0
861013 Overtime Reg Emp	0	453	0	4,419	0	0	0
861021 Co Cont Retirement	273,307	217,676	260,787	242,130	315,453	315,453	301,747
861022 Co Cont OASDI	87,360	67,041	72,877	60,000	72,296	72,296	69,102
861023 Co Cont Medicare	25,522	16,060	26,240	14,078	16,909	16,909	16,161
861024 Co Cont Retire Incr	124,409	95,485	143,171	114,725	144,556	144,556	138,278
861030 Co Cont Health Ins	200,499	191,342	261,930	203,974	273,332	273,332	266,170
861031 Co Cont Unemp Ins	10,275	9,062	18,939	8,984	8,242	0	0
861035 Co Cont Workers Comp	53,707	49,663	29,399	59,870	54,991	49,348	49,348
Total Salaries & Employee Benefits	2,334,459	1,838,126	2,111,030	1,738,802	2,151,123	2,137,238	2,079,536
Services & Supplies							
862060 Communications	16,127	8,406	17,974	6,973	18,297	18,297	18,297
862090 Household Expense	478	2,266	0	3,166	2,500	2,500	2,500
862101 Insurance - General	6,936	8,075	4,844	5,166	5,135	2,420	2,420
862109 Insurance Other	1,000	0	1,000	3,723	3,723	3,723	3,723
862130 Maint Strc/Impr/Grnds	293	875	0	3,178	3,000	3,000	3,000
862140 Med Dntl & Lab Supls	7,149	11,800	9,649	9,604	11,540	11,540	11,540
862150 Memberships	6,632	4,096	10,132	6,632	10,132	10,132	10,132
862170 Office Expense	15,953	14,135	17,749	10,933	14,499	14,499	13,699
862185 Medical/Dental Svcs	6,850	4,311	23,905	4,562	22,866	22,866	22,866
862187 Education & Training	1,788	9,033	3,063	1,623	3,190	3,190	3,190
862189 Prof/Spec Svcs - Other	75,983	94,100	53,200	59,215	68,750	68,750	68,750
862190 Publ/Legal Notice	0	2,025	500	3,328	200	200	200
862230 Info Tech Equip	494	0	1,423	827	3,750	3,750	5,050
862239 Spec Dept Expense	289,143	251,472	258,648	243,673	254,056	307,502	307,502
862250 Trans/Travel	9,645	8,318	9,470	7,677	9,700	9,700	9,700
862253 Travel Out of County	3,618	2,201	3,050	2,284	3,120	3,120	3,120
862260 Utilities	32,496	16,866	32,615	19,479	33,815	33,815	33,835
Total Services & Supplies	474,585	437,979	447,222	392,043	468,273	519,004	519,524

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Other Charges							
863119 Supp/Care - Other	7,735	7,115	0	0	0	0	0
Total Other Charges	7,735	7,115	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(350,953)	(382,665)	(418,664)	(378,371)	(665,167)	(718,613)	(710,968)
865802 Oper Transfer Out	0	4,750	0	0	0	0	0
Total Expend Transfer & Reimb	(350,953)	(377,915)	(418,664)	(378,371)	(665,167)	(718,613)	(710,968)
Total Net Appropriations	(343,218)	(370,800)	(418,664)	(378,371)	(665,167)	(718,613)	(710,968)
Total Net County Cost	(343,218)	(370,800)	(418,664)	(378,371)	(665,167)	(718,613)	(710,968)

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

The Coalition for Gang Awareness and Prevention grants purpose is to reduce substance abuse among Fort Bragg area youth and to strengthen the community coalition that advises grant activities. Grant funds provide substance abuse and prevention services to Fort Bragg and its School District. Services include student-driven efforts to improve school climate as well as student prevention groups, curricula and after school activities as well as community/school trainings and other events. The grant is geared toward the development and implementation of policies that will positively affect the environments in which students learn and reside.

GRANT INCEPTION DATE October 1, 2011

CURRENT GRANT PERIOD October 1, 2013 to September 29, 2014

SOURCE OF FUNDS Substance Abuse and Mental Health Services Administration

CONTINUITY OF GRANT Year 3 of 5 years of funding with reapplication

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Negotiated indirect cost rate agreement

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Specialist II	.80	100%	0%
Fiscal Analyst	.05	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 150,000
Expenditures	
Personnel:	$ 63,952
Other Costs: *(Services and Supplies)*	79,700
Indirect Cost:	6,348
TOTAL	$ 150,000
Total Projected Program Costs =	$ 150,000

COUNTY MATCH REQUIRED Grant requires local match

Describe if the match is cash or in-kind and the funding source: In-kind community support $125,000

COUNTY MATCH AMOUNT None

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

COALITION FOR GANG AWARENESS AND PREVENTION 4012/0426-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0426 CGAP - DFC
Fund: 4260 CGAP - DFC

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825670 Federal Other	0	15,073	0	90,745	0	0	0
827801 Grant Revenue	125,000	0	140,885	41,347	150,000	150,000	150,000
Total Revenues	125,000	15,073	140,885	132,092	150,000	150,000	150,000
Salaries & Employee Benefits							
861011 Regular Employees	53031	9,749	54,362	48,729	38,993	38,993	39,247
861013 Overtime Reg Emp	0	307	0	338	0	0	0
861021 Co Cont Retirement	7674	1,614	10,013	11,462	9,918	9,918	9,918
861022 Co Cont OASDI	3161	599	3,327	2,934	2,301	2,301	2,301
861023 Co Cont Medicare	742	140	778	686	538	538	538
861024 Co Cont Retire Incr	3235	694	6,279	5,425	4,544	4,544	4,544
861030 Co Cont Health Ins	8151	614	1,904	7,507	5,709	5,709	5,709
861031 Co Cont Unemp Ins	541	36	348	55	254	254	0
861035 Co Cont Workers Comp	3012	187	1,229	291	1,695	1,695	66
Total Salaries & Employee Benefits	79,547	13,939	78,240	77,428	63,952	63,952	62,323
Services & Supplies							
862170 Office Expense	8,508	323	5,518	1,043	5,115	5,115	5,115
862187 Education & Training	2,500	840	1,025	172	0	0	0
862189 Prof/Spec Svcs - Other	21,660	15,113	32,770	12,202	59,855	59,855	59,855
862239 Spec Dept Expense	4,800	3,673	14,117	24,091	11,863	11,863	11,863
862250 Trans/Travel	0	1,227	2,465	1,295	2,465	2,465	2,465
862253 Travel Out of County	7,985	5,985	6,750	2,574	6,750	6,750	6,750
Total Services & Supplies	45,453	27,161	62,645	41,376	86,048	86,048	86,048
Total Net Appropriations	125,000	41,100	140,885	118,805	150,000	150,000	148,371
Total Fund Balance Contribution	0	26,027	0	(13,288)	0	0	(1,629)

HEALTH and HUMAN SERVICES AGENCY

SUBSTANCE ABUSE/CRIME PREVENTION.....4012/0431-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0431 Substance Abuse/Crime Prevention
Fund: 4310 Substance Abuse/Crime Prevention

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	10,000	0	0	0	0	0	0
827820 Grant Interest	0	107	0	18	0	0	0
Total Revenues	10,000	107	0	18	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	7,500	11,018	0	(0)	0	0	0
861021 Co Cont Retirement	2,500	1,859	0	0	0	0	0
861022 Co Cont OASDI	0	566	0	(0)	0	0	0
861023 Co Cont Medicare	0	132	0	(0)	0	0	0
861024 Co Cont Retire Incr	0	810	0	(0)	0	0	0
861030 Co Cont Health Ins	0	2,150	0	(0)	0	0	0
861031 Co Cont Unemp Ins	0	4	0	(82)	0	0	0
861035 Co Cont Workers Comp	0	20	0	(433)	0	0	0
Total Salaries & Employee Benefits	10,000	16,558	0	(515)	0	0	0
Services & Supplies							
862170 Office Expense	0	507	0	270	0	0	0
862239 Spec Dept Expense	0	161	0	0	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	668	0	270	0	0	0
Total Net Appropriations	10,000	17,226	0	(245)	0	0	0
Total Fund Balance Contribution	0	17,119	0	(263)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

RURAL COMMUNITY MURALS 4012/0490-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0490 Rural Community Murals
Fund: 4900 Rural Community Murals

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825670 Fed Other	48,646	0	0	0	0	0	0
827801 Grant Revenue	0	43,687	0	0	0	0	0
Total Revenues	48,646	43,687	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	27,844	47,628	0	160	0	0	0
861021 Co Cont Retirement	5,294	8,706	0	37	0	0	0
861022 Co Cont OASDI	1,705	2,827	0	9	0	0	0
861023 Co Cont Medicare	259	661	0	2	0	0	0
861024 Co Cont Retire Incr	2,361	3,864	0	18	0	0	0
861030 Co Cont Health Ins	4,138	6,341	0	30	0	0	0
861031 Co Cont Unemp Ins	182	217	0	1	0	0	0
861035 Co Cont Workers Comp	0	1,210	0	6	0	0	0
Total Salaries & Employee Benefits	41,783	71,454	0	263	0	0	0
Services & Supplies							
862060 Communications	105	0	0	0	0	0	0
862150 Memberships	33	292	0	0	0	0	0
862170 Office Expense	574	313	0	0	0	0	0
862187 Education & Training	270	80	0	0	0	0	0
862189 Prof/Spec Svcs - Other	2,767	16,464	0	199	0	0	0
862239 Spec Dept Expense	2,573	7,777	0	0	0	0	0
862250 Trans/Travel	163	27	0	0	0	0	0
862253 Travel Out of County	378	0	0	0	0	0	0
Total Services & Supplies	6,863	24,952	0	200	0	0	0
Total Net Appropriations	48,646	96,406	0	463	0	0	0
Total Fund Balance Contribution	0	52,719	0	463	0	0	0

HEALTH and HUMAN SERVICES AGENCY

STOP ACT 4012/0491-GRANT

STACEY CRYER, Director

GRANT DESCRIPTION

The STOP Act Program (Sober Truth on Preventing Underage Drinking Act) prevents and reduces alcohol use among Fort Bragg youth, and strengthens the Fort Bragg Coalition for Gang Awareness and Prevention (CGAP). Funds are provided to community-based organizations to implement youth-led environmental prevention activities to reduce underage alcohol use.

GRANT INCEPTION DATE	October 1, 2012
CURRENT GRANT PERIOD	October 1, 2013 to September 30, 2014
SOURCE OF FUNDS	Substance Abuse and Mental Health Services Administration
CONTINUITY OF GRANT	Year 2 of 5 years of funding with reapplication

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Specialist II	.20	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 62,390
Expenditures	
Personnel:	$ 14,693
Other Costs: *(Services and Supplies)*	46,217
Indirect Cost:	1,480
TOTAL	$ 62,390
Total Projected Program Costs =	$ 62,390

COUNTY MATCH REQUIRED:	No
INDEPENDENT AUDIT REQUIRED:	No

HEALTH and HUMAN SERVICES AGENCY

STOP ACT 4012/0491-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0491 STOP Act
Fund: 4910 STOP Act

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	49,187	14,195	60,536	55,432	62,390	62,390	62,390
Total Revenues	49,187	14,195	60,536	55,432	62,390	62,390	62,390
Salaries & Employee Benefits							
861011 Regular Employees	25,601	16,981	14,370	17,433	9,033	9,033	9,092
861021 Co Cont Retirement	4,694	3,200	2,687	4,073	2,296	2,296	2,296
861022 Co Cont OASDI	1,546	941	881	1,025	536	536	536
861023 Co Cont Medicare	362	217	206	240	125	125	125
861024 Co Cont Retire Incr	2,094	1,359	1,657	1,926	1,053	1,053	1,053
861030 Co Cont Health Ins	2,011	1,478	2,806	1,761	1,198	1,198	1,198
861031 Co Cont Unemp Ins	167	5	92	127	59	59	0
861035 Co Cont Workers Comp	0	8	325	673	393	393	0
Total Salaries & Employee Benefits	36,475	24,189	23,024	27,259	14,693	14,693	14,300
Services & Supplies							
862170 Office Expense	363	2	1,828	213	1,124	1,124	1,124
862187 Education & Training	0	0	500	0	0	0	0
862189 Prof/Spec Svcs - Other	7,333	0	33,000	11,300	42,375	42,375	42,375
862239 Spec Dept Expense	4,685	3,814	1,545	12,006	3,780	3,780	3,780
862250 Trans/Travel	331	116	639	0	418	418	418
Total Services & Supplies	12,712	3,931	37,512	23,519	47,697	47,697	47,697
Total Net Appropriations	49,187	28,121	60,536	50,777	62,390	62,390	61,997
Total Fund Balance Contribution	0	13,925	0	(4,655)	0	0	(393)

HEALTH and HUMAN SERVICES AGENCY

AT HOME.....4012/0494-GRANT

STACEY CRYER, Director

ACCESS TO TREATMENT & HOUSING OPPORTUNITIES IN THE MENDOCINO ENVIRONMENT

GRANT DESCRIPTION

The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provides intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment.

GRANT INCEPTION DATE	September 30, 2008
CURRENT GRANT PERIOD	September 30, 2012 – September 29, 2013
SOURCE OF FUNDS	Substance Abuse and Mental Health and Services Administration (SAMHSA)
CONTINUITY OF GRANT	5 year grant cycle ends September 29, 2013. Will file for a no-cost extension to expend unused funds and complete services to clients throughout the six month period.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes, with negotiated indirect cost rate agreement
If yes, is there a maximum?	Yes
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Coordinator	.1250	100%	0%
Substance Abuse Counselors	.2813	100%	0%

GRANT FUNDING AND BUDGET

Revenues	**$** 157,715
Expenditures	
Personnel:	$ 22,716
Other Costs: (*Services and Supplies)*	125,926
Indirect Costs:	9,073
TOTAL	$ 157,715
Total Projected Program Costs =	$ 157,715

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

AT HOME.....4012/0494-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0494 At Home
Fund: 4940 At Home

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	414,328	298,877	421,284	458,465	157,715	157,715	157,715
Total Revenues	414,328	298,877	421,284	458,465	157,715	157,715	157,715
Salaries & Employee Benefits							
861011 Regular Employees	94,954	74,112	91,371	65,917	13,495	13,495	13,583
861013 Overtime Reg Emp	0	0	0	129	0	0	0
861021 Co Cont Retirement	17,413	13,630	16,799	15,574	3,433	3,433	3,433
861022 Co Cont OASDI	5,717	4,475	5,561	3,966	821	821	821
861023 Co Cont Medicare	1,337	1,043	1,301	924	192	192	192
861024 Co Cont Retire Incr	7,767	6,001	10,380	7,375	1,572	1,572	1,572
861030 Co Cont Health Ins	15,299	12,800	17,860	13,084	2,834	2,834	2,834
861031 Co Cont Unemp Ins	114	216	630	83	88	88	0
861035 Co Cont Workers Comp	0	610	2,293	406	281	281	0
Total Salaries & Employee Benefits	142,601	112,887	146,195	107,457	22,716	22,716	22,435
Services & Supplies							
862101 Insurance - General	12	12	11	10	10	10	17
862140 Med Dntl & Lab Suppl	0	0	500	0	125	125	125
862170 Office Expense	0	5	0	30	0	0	0
862185 Medical/Dental Svcs	2,465	3,202	4,100	3,211	2,000	2,000	2,000
862187 Education & Training	0	0	0	90	0	0	0
862189 Prof/Spec Svcs - Other	215,590	180,344	214,460	205,011	83,500	83,500	83,500
862190 Publ/Legal Notice	200	0	350	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	38,607	15,990	42,566	79,722	47,339	47,339	47,339
862250 Trans/Travel	2,500	394	1,510	405	0	0	0
862253 Travel Out of County	2,025	537	2,025	1,139	2,025	2,025	2,025
Total Services & Supplies	261,399	200,482	265,522	289,619	134,999	134,999	135,006
Expend Transfer & Reimb							
865802 Operating Transfer Out	10,328	0	9,567	0	0	0	0
Total Expend Transfer & Reimb	10,328	0	9,567	0	0	0	0
Total Net Appropriations	414,328	313,369	421,284	397,076	157,715	157,715	157,441
Total Fund Balance Contribution	0	14,492	0	(61,389)	0	0	(274)

The Mission of the Public Health Nursing Division of Public Health Branch in the Health and Human Services Agency is in partnership with the community to safeguard and promote the health and wellness of the people of Mendocino County.

The Public Health Nursing Division oversees health promotion and nursing activities, some state mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments, health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health is mandated to investigate communicable disease reports and perform activities to protect the health of the public including the treatment of individuals with active tuberculosis and other communicable diseases. Child and adult immunizations are provided in clinics by Public Health staff throughout the County.



Public Health Nurses (PHN) are mandated to contact families and childcare providers who have experienced a death from SIDS to provide an assessment, crisis intervention and counseling, referrals to community services and submit a report to the California SIDS Program. Grief support is also offered to others in the community who experience the death of a child. Infants at risk for developmental delay due to medical or social problems or perinatal chemical exposure are visited by Public Health Nurses trained to assess and intervene with parent education and refer to appropriate services. Public Health Nurses also make home visits to provide parent education about child growth and development, health, immunizations, nutrition, exercise and parenting skills. Developmental screenings are performed and appropriate referrals made. Programs to assess the health needs of women of childbearing age, children and adolescents and to assure access to quality health services and provide case management services to pregnant women and teens are available through Public Health Nursing. Nursing is involved in many community and agency collaborations that address the health of individuals and the community.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Communicable Disease program investigated suspected rabies exposure, provided education to those members of the public who were possibly exposed, collaborated with Environmental Health and coordinated with Public Health departments in other counties.

♦ Due to PHN retirement, HIV/AIDS follow-up tasks were redistributed without reduction in the level of service.

♦ Conducted successful recruitment for Senior Program Manager for Public Health Nursing.

♦ Conducted "Drive-Up" flu vaccine clinic for 300 members of the Public.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Inform and educate about Public Health issues and functions.

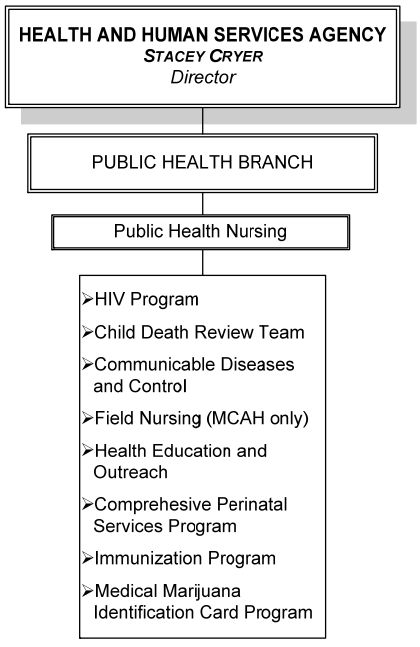
♦ Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

♦ Provide information on public health issues and public health functions through multiple methods to a variety of audiences.

CURRENT STAFFING

13.7 Filled Full Time Equivalent (FTE)
28.1 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 5341 Public Health realignment revenues.

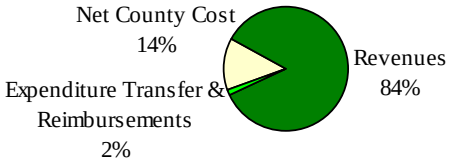
Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

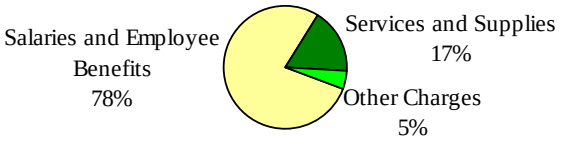
Services & Supplies

✧ Acct. 2239 TB related expense.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4013 Public Health Nursing
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824200 Rent/Concession	3,000	3,000	3,000	3,000	3,000	3,000	3,000
825150 Motor Vehicle in Lieu	0	606,044	0	533,424	0	0	0
825341 Realignment Hlth Svcs	1,116,161	67,549	918,502	331,648	1,086,077	1,065,947	1,066,947
825490 State Other	446,835	401,900	368,427	201,094	295,907	295,907	295,907
825810 Other Govt Aid	0	0	0	7,500	0	0	0
826300 Nursing Fee	27,000	19,879	27,000	16,313	17,000	17,000	17,000
826390 Other Charges	0	0	0	0	0	0	0
827600 Other Sales	0	(0)	0	0	0	0	0
827700 Other	17,705	14,063	0	404	0	0	0
827707 Donation	15,000	3,661	15,000	436	5,000	5,000	5,000
827801 Grant Revenue	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,625,701	1,116,096	1,331,929	1,093,819	1,406,984	1,386,854	1,387,854
Salaries & Employee Benefits							
861011 Regular Employees	905,888	742,679	672,114	592,872	745,942	745,942	745,942
861012 Extra Help	0	683	25,775	34,878	25,576	25,576	25,576
861013 Overtime Reg Emp	0	0	0	6,849	0	0	0
861021 Co Cont Retirement	161,162	136,864	158,914	136,132	204,676	204,676	204,676
861022 Co Cont OASDI	53,882	43,461	39,364	35,203	46,303	46,303	46,303
861023 Co Cont Medicare	12,435	10,174	9,206	8,738	10,928	10,928	10,928
861024 Co Cont Retire Incr	72,216	60,003	78,972	62,546	59,736	59,736	59,736
861030 Co Cont Health Ins	130,399	123,632	130,639	105,990	141,621	141,621	141,621
861031 Co Cont Unemp Ins	10,795	9,732	7,151	7,094	7,210	0	0
861035 Co Cont Workers Comp	23,416	23,556	7,005	45,962	46,548	45,227	45,227
Total Salaries & Employee Benefits	1,370,193	1,150,785	1,129,140	1,036,265	1,288,540	1,280,009	1,280,009
Services & Supplies							
862060 Communications	14,550	7,894	9,049	7,006	8,450	8,450	8,450
862090 Household Expense	8,100	7,147	8,700	8,273	5,200	5,200	5,200
862101 Insurance - General	19,797	19,797	18,130	19,384	19,384	7,785	7,785
862109 Insurance Other	2,261	3,260	2,261	3,062	3,062	3,062	3,062
862120 Maint - Equip	0	268	0	0	0	0	0
862130 Maint Strc/Impr/Grnds	3,850	3,803	5,000	2,101	2,500	2,500	2,500
862140 Med Dntl & Lab Supls	11,500	7,217	11,500	10,886	16,000	16,000	16,000
862150 Memberships	1,600	1,100	1,600	1,525	1,700	1,700	1,700
862170 Office Expense	10,600	5,892	10,000	12,862	9,750	9,750	9,750
862185 Medical/Dental Svcs	1,000	685	1,000	221	1,750	1,750	1,750
862187 Education & Training	4,100	1,029	3,450	565	5,550	5,550	5,550
862189 Prof/Spec Svcs - Other	20,400	22,200	20,400	22,440	20,400	20,400	20,400
862190 Publ/Legal Notice	0	14,312	0	10,580	6,000	6,000	6,000
862230 Info Tech Equip	0	0	0	13,037	0	0	1,000
862239 Spec Dept Expense	334,960	76,551	294,983	120,708	160,997	160,997	160,997
862250 Trans/Travel	14,978	11,720	13,550	14,131	13,550	13,550	13,550
862253 Travel Out of County	7,500	1,147	7,100	4,882	8,600	8,600	8,600
862260 Utilities	19,850	11,906	14,000	12,646	10,500	10,500	10,500
Total Services & Supplies	475,046	195,927	420,723	264,308	293,393	281,794	282,794

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Other Charges							
863113 Pmt Other Gov Agency	0	0	30,000	21,439	75,000	75,000	75,000
863280 Contr Other Agency	22,131	0	0	0	0	0	0
Total Other Charges	22,131	0	30,000	21,439	75,000	75,000	75,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(16,719)	(16,713)	(22,985)	(11,141)	(25,000)	(25,000)	(25,000)
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	(16,719)	(16,713)	(22,985)	(11,141)	(25,000)	(25,000)	(25,000)
Total Net Appropriations	1,850,651	1,329,999	1,556,878	1,310,871	1,631,933	1,611,803	1,612,803
Total Net County Cost	224,950	213,904	224,949	217,052	224,949	224,949	224,949

HEALTH and HUMAN SERVICES AGENCY

MATERNAL CHILD HEALTH PROGRAM 4013-GRANT

STACEY CRYER, Director

The purpose of this allocation is to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services.

GRANT INCEPTION DATE Unknown

CURRENT GRANT PERIOD July 1, 2013 to June 30, 2014

SOURCE OF FUNDS California Department of Public Health (Federal funds)

CONTINUITY OF GRANT State General fund allocations were terminated in 2009-10 State Budget. State still distributes Federal Title V funds and processes claims for Federal Title XIX Matching funds to local dollars

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Yes, up to 10% of Salaries
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	1.0	100%	0%
Supervising Public Health Nurse	1.0	100%	0%
Senior Public Health Nurse	.8	100%	0%
Senior Public Health Nurse	.8	100%	0%
Public Health Nurse II	.5	100%	0%
Community Health Services Specialist II	1.0	100%	0%
Community Health Services Specialist II	.8	100%	0%
Community Health Services Specialist II	1.0	100%	0%
Senior Program Specialist	1.0	100%	0%
Public Health Lab Technician	.9	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 905,211
Expenditures	
Personnel:	$ 695,344
Operating Expenses:	35,882
Indirect Costs:	173,985
TOTAL	$ 905,211
Total Projected Program Costs =	$ 905,211

COUNTY MATCH REQUIRED Not required, but is needed in order to draw down federal match. County match comes from Budget Unit 4013 Realignment funds

COUNTY MATCH AMOUNT $ 579,284

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 4013's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

WOMEN, INFANTS, AND CHILDREN PROGRAM (WIC) 4013/0418-GRANT

STACEY CRYER, Director

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or receiving Medi-Cal) pregnant, postpartum and breastfeeding women, infants and children less than 5 years of age who have a nutritional risk. The program provides nutrition assessment and education; breastfeeding education and support; referrals to health care and community resources as well as vouchers for specific nutritious foods. The goal of the Program is to assist participants to achieve optimum growth and development by assisting families to access and obtain fresh nutritious foods, including from the Farmer's Market.

The objectives to meet the goal of the program include educating the families about how to provide healthy foods, provide positive nutrition role models, learning to understand the cues from their children at different stages of development. This program encourages participation in preventative health care and accessing community resources to maximize their children's potential. An additional priority of the program is to provide enhanced breastfeeding education and support through our Breastfeeding Peer Counselor Program and our participation and leadership in our local breastfeeding coalition.

GRANT INCEPTION DATE June 1975

CURRENT GRANT PERIOD October 1, 2013 to September 30, 2014 (FFY)

SOURCE OF FUNDS U. S. Department of Agriculture through the California State Department of Health Services

CONTINUITY OF GRANT Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? 13.8% of Salaries only (no Benefits)

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	1.0	100%	0%
Nutritionist	1.3	100%	0%
Health Program Eligibility Worker	7.0	100%	0%
Staff Assistant II	1.5	100%	0%
Program Specialist II	0.5	100%	0%
Community Health Worker I	1.5	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 922,592
Expenditures	
Personnel:	$ 777,504
Operating Expenses:	65,088
Indirect Costs:	80,000
TOTAL	$ 922,592

Total Projected Program Costs = $ 922,592

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

WOMEN, INFANTS, AND CHILDREN PROGRAM (WIC) 4013/0418-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0418 Women, Infants, Children
Fund: 4180 Women, Infants, Children

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	1,126,547	970,762	1,183,708	853,954	922,592	922,592	922,592
Total Revenues	1,126,547	970,762	1,183,708	853,954	922,592	922,592	922,592
Salaries & Employee Benefits							
861011 Regular Employees	532,957	454,886	547,116	337,288	486,364	486,364	486,364
861012 Extra Help	82,285	66,239	62,796	67,204	13,735	13,735	13,735
861013 Overtime Reg Emp	0	2,924	0	10,410	0	0	0
861021 Co Cont Retirement	93,072	78,681	114,537	75,058	104,081	104,081	104,081
861022 Co Cont OASDI	30,243	24,677	29,880	18,313	23,974	23,974	23,974
861023 Co Cont Medicare	8,650	7,120	8,738	5,704	6,962	6,962	6,962
861024 Co Cont Retire Incr	41,527	34,537	53,606	34,028	38,545	38,545	38,545
861030 Co Cont Health Ins	80,747	81,573	104,903	67,939	71,934	71,934	71,934
861031 Co Cont Unemp Ins	1,219	1,081	1,066	1,066	1,066	1,066	1,066
861035 Co Cont Workers Comp	1,221	1,132	1,762	10,994	10,994	10,994	10,994
Total Salaries & Employee Benefits	871,921	752,850	924,404	628,003	757,655	757,655	757,655
Services & Supplies							
862060 Communications	33,400	31,221	34,200	32,633	34,200	34,200	34,200
862090 Household Expense	1,200	1,021	1,200	1,212	998	998	998
862101 Insurance - General	1,176	1,176	1,391	1,458	1,458	1,458	1,458
862120 Maint - Equip	750	116	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	2,000	782	2,000	398	281	281	281
862140 Med Dntl & Lab Suppl	0	44	0	0	0	0	0
862150 Memberships	600	400	750	450	750	750	750
862170 Office Expense	58,500	25,008	28,849	23,598	15,149	15,149	15,149
862187 Education & Training	9,000	8,408	5,750	4,924	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	15,000	11,485	0	0	0	0	0
862190 Publ/Legal Notice	3,000	0	750	4,028	1,500	1,500	1,500
862230 Info Tech Equip	0	171	18,806	888	0	0	0
862239 Spec Dept Expense	100,000	91,096	128,818	160,741	80,101	80,101	80,101
862250 Trans/Travel	10,000	8,939	11,000	9,222	8,500	8,500	8,500
862253 Travel Out of County	10,000	12,401	5,934	5,984	3,000	3,000	3,000
862260 Utilities	10,000	6,205	19,856	10,527	6,000	6,000	6,000
Total Services & Supplies	254,626	198,472	259,304	256,063	156,937	156,937	156,937
Fixed Assets							
864370 Equipment	0	0	0	0	8,000	8,000	8,000
Total Fixed Assets	0	0	0	0	8,000	8,000	8,000
Total Net Appropriations	1,126,547	951,322	1,183,708	884,067	922,592	922,592	922,592
Total Fund Balance Contribution	0	(19,440)	0	30,112	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HEALTH RESOURCES SERVICES ADMINISTRATION (HRSA).....4013/0442-GRANT

STACEY CRYER, Director

The Health Resources Services Administration (HRSA) grant is used to fund the County's collaborative efforts with hospitals and clinics to enhance preparedness for all-hazard disasters. Primary activities include: ensuring that partners (especially hospitals, clinics, and skilled nursing facilities) understand their role and the role of Public Health during emergency health events and declared disasters; mobilizing assistance and support from local health partners; drilling and exercising disaster plans. Primary activities are plan, train, drill, and coordinate disaster preparedness activities/plans with hospital and clinic staff and community partners.

GRANT INCEPTION DATE	September 2003
CURRENT GRANT PERIOD	July 1, 2013-June 30, 2014
SOURCE OF FUNDS	California Dept of Public Health
CONTINUITY OF GRANT	On-going annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, 15% of total grant
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.65	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 186,247
Expenditures	
Personnel:	$ 71,532
Other Costs (*Services and Supplies)*:	87,078
Indirect Costs:	27,637
TOTAL	$ 186,247
Total Projected Program Costs =	$ 186,247

COUNTY MATCH REQUIRED	No
COUNTY MATCH AMOUNT	None
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

HEALTH RESOURCES SERVICES ADMINISTRATION (HRSA).....4013/0442-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0442 Health Resources Services Administration
Fund: 4420 Health Resources Services Administration

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	186,926	68,198	188,954	269,086	186,247	186,247	186,247
827820 Grant Interest	0	(192)	0	132	0	0	0
Total Revenues	186,926	68,006	188,954	269,218	186,247	186,247	186,247
Salaries & Employee Benefits							
861011 Regular Employees	49,102	42,029	47,107	46,178	43,908	43,908	43,908
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	8,844	8,164	8,055	10,470	10,843	10,843	10,843
861022 Co Cont OASDI	2,888	2,470	2,753	2,664	2,545	2,545	2,545
861023 Co Cont Medicare	675	578	644	623	595	595	595
861024 Co Cont Retire Incr	3,945	3,597	5,118	4,959	4,967	4,967	4,967
861030 Co Cont Health Ins	7,663	5,498	8,215	8,097	8,673	8,673	8,673
861031 Co Cont Unemp Ins	108	114	0	319	0	0	0
861035 Co Cont Workers Comp	105	126	0	1,672	0	0	0
Total Salaries & Employee Benefits	73,330	62,575	71,892	74,981	71,531	71,531	71,531
Services & Supplies							
862060 Communications	150	259	0	161	3,405	3,405	3,405
862101 Insurance - General	62	62	0	57	57	57	57
862170 Office Expense	400	183	0	240	200	200	200
862187 Education & Training	0	0	0	0	1,950	1,950	1,950
862189 Prof/Spec Svcs - Other	11,000	13,000	16,000	63,303	16,000	16,000	16,000
862239 Spec Dept Expense	31,234	7,023	13,324	22,617	36,328	36,328	36,328
862250 Trans/Travel	100	142	0	0	335	335	335
862253 Travel Out of County	400	36	738	421	5,500	5,500	5,500
862260 Utilities	250	205	0	231	0	0	0
Total Services & Supplies	43,596	20,910	30,062	87,030	63,775	63,775	63,775
Other Charges							
863280 Contr Other Agency	70,000	48,225	87,000	0	50,941	50,941	50,941
Total Other Charges	70,000	48,225	87,000	0	50,941	50,941	50,941
Total Net Appropriations	186,926	131,710	188,954	162,010	186,247	186,247	186,247
Total Fund Balance Contribution	0	63,704	0	(107,208)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT.....4013/0478-GRANT

STACEY CRYER, Director

The Bioterrorism Act grant is used to aid the Health and Human Services Agency, Public Health Branch, to address infrastructure issues for all-hazards disaster preparedness. Funding allows for planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents. Primary activities are plan, train, drill, and coordinate disaster preparedness activities/plans with staff and community partners.

GRANT INCEPTION DATE	October 2002
CURRENT GRANT PERIOD	August 9, 2013 – August 8, 2014
SOURCE OF FUNDS	California Department of Public Health
CONTINUITY OF GRANT	Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	15% of personnel costs
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	.35	100%	0%
Senior Program Specialist	1.00	100%	0%
Staff Assistant II	.10	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 234,804
Expenditures	
Personnel:	$ 133,272
Other Costs: (*Services and Supplies)*	66,311
Indirect Costs:	35,221
TOTAL	$ 234,804
Total Projected Program Costs =	$ 234,804

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

HEALTH and HUMAN SERVICES AGENCY

BIOTERRORISM ACT 4013/0478-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0478 Bioterrorism Act
Fund: 4780 Bioterrorism Act

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	263,061	224,564	359,560	233,466	234,804	234,804	234,804
827820 Grant Interest	0	824	0	1,148	0	0	0
Total Revenues	263,061	225,389	359,560	234,614	234,804	234,804	234,804
Salaries & Employee Benefits							
861011 Regular Employees	111,734	79,874	110,257	85,590	83,618	83,618	83,618
861013 Overtime Reg Emp	0	0	0	145	0	0	0
861021 Co Cont Retirement	20,289	15,046	16,377	21,721	21,104	21,104	21,104
861022 Co Cont OASDI	6,641	4,559	5,925	4,880	4,960	4,960	4,960
861023 Co Cont Medicare	1,554	1,066	5,054	1,141	1,160	1,160	1,160
861024 Co Cont Retire Incr	9,049	6,600	9,229	10,286	9,668	9,668	9,668
861030 Co Cont Health Ins	14,028	9,043	14,407	11,466	10,992	10,992	10,992
861031 Co Cont Unemp Ins	358	351	861	363	749	749	749
861035 Co Cont Workers Comp	849	801	1,397	1,966	1,021	1,021	1,021
Total Salaries & Employee Benefits	164,502	117,340	163,507	137,557	133,272	133,272	133,272
Services & Supplies							
862060 Communications	4,500	1,868	10,095	1,539	3,000	3,000	3,000
862101 Insurance - General	171	171	0	180	0	0	0
862120 Maint - Equip	0	0	0	0	0	0	0
862130 Maint - Strc/Impr/Grnds	0	0	6,000	0	0	0	0
862140 Med Dntl & Lab Suppl	1,200	0	5,451	0	0	0	0
862170 Office Expense	4,500	10,833	11,513	5,539	9,640	9,640	9,640
862185 Medical/Dental Svcs	0	0	1,400	0	0	0	0
862187 Education & Training	0	180	180	0	0	0	0
862189 Prof/Spec Svcs - Other	45,307	21,090	28,120	20,521	20,000	20,000	20,000
862210 Rent/Lease Bldg Grds	0	4,315	5,635	3,353	3,000	3,000	3,000
862230 Info Tech Equip	9,100	0	0	7,291	0	0	0
862239 Spec Dept Expense	36,509	9,932	115,750	50,019	60,504	60,504	60,504
862250 Trans/Travel	3,000	317	2,791	17	1,000	1,000	1,000
862253 Travel Out of County	2,000	1,811	6,128	599	3,188	3,188	3,188
862260 Utilities	1,500	514	2,340	577	1,200	1,200	1,200
Total Services & Supplies	107,787	51,031	195,403	89,635	101,532	101,532	101,532
Expend Transfer & Reimb							
827802 Operating Transfer Out	(9,228)	0	0	0	0	0	0
Total Expend Transfer & Reimb	(9,228)	0	0	0	0	0	0
Total Net Appropriations	263,061	168,371	358,910	227,193	234,804	234,804	234,804
Total Fund Balance Contribution	0	(57,018)	(650)	(7,421)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HIV SERVICES (FORMERLY FAMILY PLANNING).....4013/0488-GRANT

STACEY CRYER, Director

The HIV/AIDS Program operates with a grant consisting of two separate allocations:

1. The purpose of the Surveillance and Epidemiology allocation is to track the HIV/AIDS epidemic locally and to report cases to the State Office of AIDS.
2. The purpose of the AIDS Drug Assistance program is to enroll people with HIV/AIDS in this program, which will help them access specific medications (ADAP).

GRANT INCEPTION DATE April 1, 1987

CURRENT GRANT PERIOD July 1, 2013 to June 30, 2014 (HIV/AIDS)

SOURCE OF FUNDS This HIV/AIDS grant is funded through the State Department of Public Health.

CONTINUITY OF GRANT Ongoing annual allocations

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes - For Surveillance not ADAP
If yes, is there a maximum? Yes, 15%
Does the budget include the maximum amount? No, 12%

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Public Health Lab Asst	0.20	100%	0%

GRANT FUNDING AND BUDGET

Revenues	$	14,897
Expenditures		
Other Costs:	$	12,767
Indirect Cost:		2,130
TOTAL	$	14,897
Total Projected Program Costs =	$	14,897

COUNTY MATCH REQUIRED No
COUNTY MATCH AMOUNT None
INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

HIV SERVICES (FORMERLY FAMILY PLANNING).....4013/0488-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0488 Family Planning
Fund: 4880 Family Planning

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825490 State Other	0	0	88,520	0	0	0	0
827801 Grant Revenue	95,690	84,526	0	78,345	14,897	14,897	14,897
827806 Patient Revenue	0	153	0	151	0	0	0
Total Revenues	95,690	84,679	88,520	78,496	14,897	14,897	14,897
Salaries & Employee Benefits							
861011 Regular Employees	13,586	33,818	15,880	0	0	0	0
861021 Co Cont Retirement	2,485	4,900	1,761	0	0	0	0
861022 Co Cont OASDI	788	1,678	350	0	0	0	0
861023 Co Cont Medicare	184	392	135	0	0	0	0
861024 Co Cont Retire Incr	1,114	2,187	575	0	0	0	0
861030 Co Cont Health Ins	2,880	2,772	2,300	0	0	0	0
861031 Co Cont Unemp Ins	0	34	0	351	0	0	0
861035 Co Cont Workers Comp	0	180	0	111	0	0	0
Total Salaries & Employee Benefits	21,037	45,962	21,001	462	0	0	0
Services & Supplies							
862060 Communications	0	457	0	0	0	0	0
862090 Household Expense	0	118	0	0	0	0	0
862140 Med Dntl & Lab Suppl	0	(479)	0	(245)	0	0	0
862170 Office Expense	0	682	120	283	250	250	250
862185 Medical/Dental Svcs	0	34	0	0	0	0	0
862189 Prof/Spec Svcs - Other	70,653	60,155	64,230	57,161	0	0	0
862239 Spec Dept Expense	4,000	11,390	3,169	6,642	14,647	14,647	14,647
862250 Trans/Travel	0	242	0	163	0	0	0
862260 Utilities	0	45	0	0	0	0	0
Total Services & Supplies	74,653	72,645	67,519	64,005	14,897	14,897	14,897
Total Net Appropriations	95,690	118,607	88,520	64,467	14,897	14,897	14,897
Total Fund Balance Contribution	0	33,928	0	(14,030)	0	0	0

Mendocino County's Emergency Medical Services serves, in part with and as an extension of, Coastal Valleys Emergency Medical Services (EMS) Agency. Together they provide oversight and support to the County's pre-hospital emergency service care providers, such as ambulance services, air-ambulance companies, dispatch agencies, fire departments, and first responders (Emergency Medical Technicians (EMTs) and Paramedics, etc.).

Designated in 1994 to serve as the Local EMS Agency (LEMSA), Coastal Valleys Emergency Medical Services (EMS) Agency, located in Santa Rosa, is a division of the Sonoma County Public Health Department. Under Section 1797.200 of the Health and Safety Code; *a County, which chooses to develop an Emergency Medical Services (EMS) program, must designate a local EMS agency*. Together the two counties of Mendocino and Sonoma are the "Coastal Valleys EMS Region".

Coastal Valleys EMS Agency, as Mendocino County's Local EMS Agency (LEMSA), is responsible for planning, implementing and evaluating the local EMS system; this includes education levels for certifications, monitoring response times by providers, ambulance inspections, and more.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Entered into an agreement with Sonoma County for ongoing administration of Mendocino County's Emergency Medical Services (EMS) program; and, maintained effective working relationships with Sonoma County staff.
- Continued working with Fitch and Associates, Health & Human Services Agency, County Executive Office and Coastal Valleys EMS staff to review and assess recommendations taken from the EMS Assessment prepared by Fitch and Associates as presented to the Board of Supervisors in FY 2011-12.
- Enforced local EMS policies and procedures, and monitored patient care provider participation the Vital Patient Care Report system.
- Integrated State regulatory changes into local EMS policy and procedures, as necessary.
- Developed uniform medical recordkeeping practices by EMS providers leading to enhanced EMS system data collection and analysis.
- Acknowledged the valuable contribution of emergency medical responders through a proclamation and pictorial during National EMS Week.
- Performed ongoing maintenance and training related to the Automated External Defibrillator (AED) program in County buildings.
- Continued participation on the following committees: Emergency Medical Care Committee (EMCC); EMCC Education and Continuous Quality Improvement (CQI) sub-committees; Mendocino County Fire Chiefs Association; local Department Operation Center (DOC) meetings, as well as, other related meetings as requested.
- Ongoing representation of Mendocino County with the State EMS Authority through EMS Commission, Emergency Medical Services Administrators Association of California (EMSAAC) and other collaborative groups.
- Disbursed funding available through SB 1773 funds and MADDY funding through AB 12 and 612 to eligible Mendocino County stakeholders in support of pediatric trauma care in Mendocino County.

GOALS/OBJECTIVES FOR FY 2013-14

- The EMS Agency will provide subject matter expertise and assistance to the Mendocino County Executive Office and selected consultant in actions identified in Phase 1 of the EMS System Improvement project as appropriate for increasing system quality, accountability and financial sustainability.
- The EMS Agency will advocate for funding to purchase Automatic External Defibrillators (AEDs) for public access placement. Access to early bystander CPR and AED intervention is critical for victims of Sudden Cardiac Arrest (SCA). SCA victims in rural and remote locations within Mendocino County areas likely to have such access.
- Continue development of a web-based storefront for stakeholder access to EMS Agency services and support. Phase 2 improvements over the pre-existing site include: 1) Online credentialing and payment options; 2) Web-based forms for incident reporting; and 3) Updates to HTML based policy/protocol documents formatted for mobile device access.
- The EMS Agency will work in conjunction with system stakeholders to plan and develop a recognition process for system successes. This process may include semi-public recognition events and/or public award presentations to identified individuals in the EMS System providing excellent service to the communities they serve.
- Continue working with EMS stakeholders, i.e. first responder agencies to maintain existing emergency medical services within the county.
- Ensure compliance of EMS policies, procedures, ordinances and laws.
- Enforce the County Ambulance provisions under the Mendocino County Medical Response ordinance (Chapter 9.05).

♦ Ensure ongoing complete and competent dispatch services for EMS related incidents.

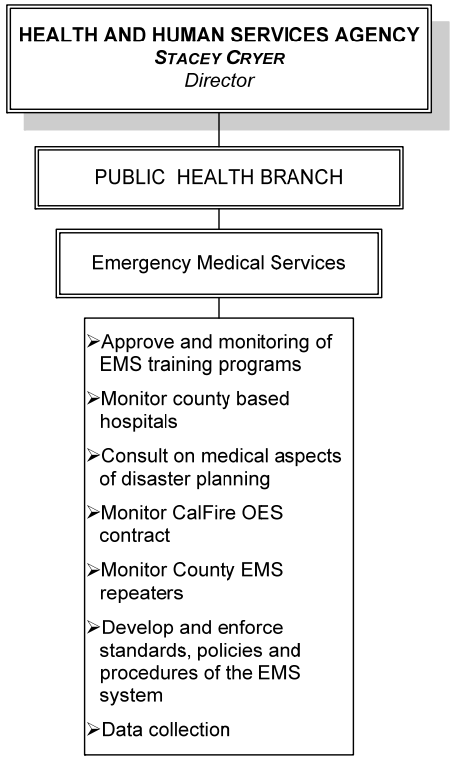
♦ Continue to build stronger, more consistent and cohesive working relationships with emergency services and other county stakeholders for execution of tasks in countywide or Mass Casualty Incidents (MCI) events.

CURRENT STAFFING

0.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE



PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 3204 EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.

✧ Accts. 5472 & 6361 Per-call fees paid by ambulance companies and local hospitals.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

✧ Acct. 2239 Medical supplies.

Other Charges

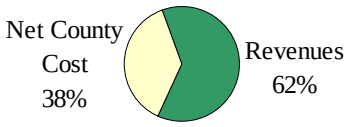
✧ Acct. 3280 Payment to Sonoma County for EMS services.

HEALTH and HUMAN SERVICES AGENCY

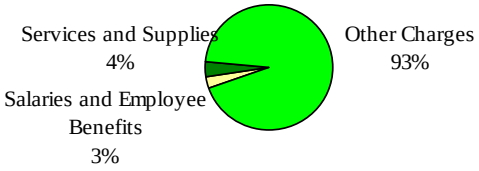
EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There is an 18.11% reduction to the Net County Cost which includes an insurance cost adjustment and the removal of one-time funding allocated in Fiscal Year 2012-2013 for the Phase I feasibility study for the Emergency Management System Exclusive Operating Area (Ambulance Services Project). Should the decision be made to go forward with Phase II, this budget unit will require an additional $56,000 in Net County Cost, and will be reevaluated for final budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



HEALTH and HUMAN SERVICES AGENCY

EMERGENCY MEDICAL SERVICES 4016

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4016 Emergency Medical Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	165,472	163,091	165,472	162,386	165,472	165,472	165,472
821120 Curr Unsec Prop Tax	5,654	5,923	5,654	5,715	5,900	5,900	5,900
821130 Supplemental Roll Tax	1,069	39	1,069	(612)	50	50	50
821210 Prior Sec Prop Tax	(1,770)	(415)	(1,770)	(407)	(500)	(500)	(500)
821220 Prior Unsec Prop Tax	317	641	317	350	317	317	317
821700 Hwy Prop Rental	0	23	23	20	23	23	23
823204 Misc Court Fine	206,118	197,920	112,272	0	118,306	118,306	118,306
825472 County Hospital	21,000	21,636	21,000	19,660	21,000	21,000	21,000
825481 Homeowner Exemption	1,772	1,762	1,772	1,769	1,772	1,772	1,772
826360 Educational Services	0	736	1,000	736	1,000	1,000	1,000
826361 EMS Per Call Fee	22,000	15,956	22,000	23,786	22,000	22,000	22,000
826390 Other Charges	125,000	112,047	84,000	71,529	84,000	84,000	84,000
827700 Other	509	254	509	382	509	509	509
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	547,141	519,616	413,318	285,314	419,849	419,849	419,849
Salaries & Employee Benefits							
861011 Regular Employees	10,500	12,928	12,548	12,440	12,596	12,596	12,596
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	1,925	2,431	2,965	2,965	3,204	3,204	3,204
861022 Co Cont OASDI	632	771	751	741	750	750	750
861023 Co Cont Medicare	148	180	176	173	175	175	175
861024 Co Cont Retire Incr	859	1,066	1,404	1,404	1,468	1,468	1,468
861030 Co Cont Health Ins	942	1,257	1,317	1,342	1,497	1,497	1,497
861031 Co Cont Unemp Ins	0	0	521	521	521	0	0
861035 Co Cont Workers Comp	954	954	115	89	89	21	21
Total Salaries & Employee Benefits	15,960	19,586	19,797	19,676	20,300	19,711	19,711
Services & Supplies							
862060 Communications	1,854	1,281	1,649	1,201	1,650	1,650	1,650
862101 Insurance - General	346	346	371	401	401	142	142
862120 Maint Equip	9,360	19,830	9,360	10,426	9,360	9,360	9,360
862140 Med Dntl & Lab Supls	8,375	5,272	6,000	5,454	6,000	6,000	6,000
862170 Office Expense	1,500	92	1,000	2	1,000	1,000	1,000
862187 Education & Training	500	0	1,000	0	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	0	0	55,500	27,900	0	0	0
862200 Rent/Lease - Equip	1,800	0	0	0	0	0	0
862239 Spec Dept Expense	8,550	7,598	8,000	4,526	8,000	8,000	8,000
862250 Trans/Travel	500	0	500	0	500	500	500
862253 Travel Out of County	1,000	0	250	0	250	250	250
862260 Utilities	960	171	200	191	200	200	200
Total Services & Supplies	34,745	34,590	83,830	50,100	28,361	28,102	28,102

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Other Charges							
863113 Pmt Other Gov Agency	470,254	417,338	424,081	412,657	494,578	494,578	494,578
863119 Supp/Care - Other	40,000	18,593	40,000	15,394	40,000	40,000	40,000
863280 Contr Other Agency	176,900	176,900	159,514	89,514	94,514	94,514	94,514
Total Other Charges	687,154	612,831	623,595	517,564	629,092	629,092	629,092
Expend Transfer & Reimb							
865380 Intrafund Transfer	11,250	0	0	0	0	0	0
Total Expend Transfer & Reimb	11,250	0	0	0	0	0	0
Total Net Appropriations	749,109	667,007	727,222	587,341	677,753	676,905	676,905
Total Net County Cost	201,968	147,391	313,904	302,027	257,904	257,056	257,056

The Mental Health Services budget unit is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. The division strives to deliver services in a respectful, responsive, and efficient manner and with sensitivity to cultural diversity.

The aim is to maximize the resources available and attend to concerns for the safety of individuals and the community.

The goal is to educate staff, individuals, families and the community about mental illness and the hopeful possibilities of treatment and recovery. Those served are supported in the effort to maximize independent living and to improve quality of life through community-based treatment.

Staff of County and community based organizations strive to manage fiscal resources effectively and responsibly while ensuring that productivity and efficiency are important organizational values, which results in maximum benefits for all concerned.

Programs include:

- Psychiatric Emergency Services - Countywide.
- Adult assessment and case management for the chronically and seriously mentally ill.
- Therapeutic and case management services to youth and their families.
- Therapeutic and case management services to Transition Age Youth.
- "Wraparound" Services to families with children experiencing serious emotional disturbance.
- Therapeutic services to identify students in Counseling Enriched Classrooms.
- Medication assessments and ongoing monitoring to clients of the Division.
- Integrated Homeless Services outreach and engagement.
- Full-Service Partnerships as identified/funded in Mental Health Services Act.
- Peer mentoring/drop-in center(s).
- Quality Assurance & Improvement/Mental Health Plan oversight for MediCal Utilization & Client benefits eligibility.

Principals of public trust are first, cultural competency and respecting differences. The agency will support and develop the ability of staff to work effectively in diverse and multi-cultural environments, through policies, programs and actions that communicate respect for the dignity of all people, and second, through transparent and effective communication.

Open, honest, direct and respectful communication will be the standard for interactions with staff, clients and with the community. Transparency requires that information available to staff will be clear, and when possible the how and why of decisions being made will be shared.

Program accountability services will be provided through a system incorporating outcome evaluation, to ensure accountability for resource management and adherence to regulatory and statutory compliance.

Behavioral Health and Recovery Services (BHRS) continues to participate in the Mental Health Advisory Board and the Mental Health Services Act (MHSA) Stakeholders committee to examine what is working for clients and where changes can be explored that would better meet the needs of clients. In addition, the agency has organized forums specific to Youth and Families, Transition Age Youth and Adult and Older Adults services to inform the community about services and incorporate ideas for improvement. The agency management actively participates in community meetings and forums focusing on housing, health care, employment and educational needs of mutual clients.

Federal and/or State laws mandate all of the ongoing services provided by the division. Federal and State codes and regulations set eligibility criteria and support services for each program; funding allocations from the State limit the levels of service and staffing available. The budgeting process for MediCal funding is challenged by the State's complex and years' long auditing procedures.

The Health and Human Services Agency (HHSA) acknowledges the value of its employees and will seek to maximize those aspects of the work environment that support employee health, satisfaction and positive morale. HHSA will aim to retain valued staff, through skills development opportunities, greater involvement in decision-making and expanded scope of responsibility. Staff will have opportunities to participate in decisions related to their work, since their knowledge and understanding are valuable to the organization. Staff will be provided training and work opportunities that support personal and professional growth. BHRS actively hires and supports mental health consumers as required by State regulations.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Significant program restructure and redesign continued this year. The continuing national recession and declining State revenues and allocations necessitated restructuring to focus on core mandated

services and resulted in a balanced budget for FY 2011-12.

♦ Managed flow of clients to least costly placements for appropriate levels of care.

♦ Continual Eligibility Screening Component – developed systematic process to enroll clients into benefit programs.

♦ Reviewed All Contracts – ensured contractors are subject to accountability and quality control review and meet contract expectations.

♦ Reviewed Organizational Structure – gained operational efficiencies, and maximized MediCal reimbursements. Reassigned staff, developed "team" approach to delivery of care while reducing silos.

♦ Eliminated Shadow Systems and Streamlined Data – decreased administrative costs caused by inefficiencies. Increased ability to efficiently manage system that fosters ease of administration.

♦ Develop Staff Training Plan – Increased MediCal reimbursements. Ensured all reimbursable activities are captured. Provided MediCal reimbursable services maximized dollars and decreased audit exceptions.

♦ Hospitals Treatment – significantly reduced inpatient days via aggressive utilization review, and proactive discharge planning and follow-up on day discharge.

♦ Analyzed day rehabilitation services, restructured existing services to maximize outcomes, created enriched outpatient programs and offered outpatient mental health services in the schools while increasing Medi-Cal revenue.

♦ Revised Mental Health Services Act (MHSA) community services and support to facilitate a system transformation and seamless service delivery while maximizing revenues.

♦ Thursday 11 O'Clock Court Calendar - BHRS in collaboration with the county Justice System-Superior Court, Public Defender District Attorney, Sheriff and an extensive network of clinical and community organizational providers initiated the planning process in August 2012 to establish a Mental Health Court inland and on the coast. Through the collaboration of community partners, the Thursday 11 O'clock Court Calendar began to accept referrals in April 2013.

The initial success of this project has been driven by shared vision to provide responsive coordinated community base services while reducing incarcerations, days in jail, and psychiatric hospitalizations.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue the progress made during the FY 2012-13 restructuring/redesign actions.

♦ Continue to provide full-service partnership slots for intensive "wraparound" support for the seriously mentally ill, who are homeless or most at risk to be homeless, hospitalized, incarcerated or placed out-of-county in residential facilities.

♦ Continue to collaborate with the youth organizational providers as the Early and Periodic Screening Diagnosis and Treatment (EPSDT) funds are realigned.

♦ Fully implement the referral protocol to the Federally Qualified Rural Health Clinics. Collect outcome data and analyze at the Quality Improvement Committee.

♦ Fully implement low cost in-county residential programs and utilize as a resource for out-of-county placements returning back to the county.

♦ Fully implement managed access to ensure all clients enter the system through BHRS for standardized triage and assessment. Screen clients for medical necessity and return clients to services. Enroll clients in appropriate levels of care.

♦ Ensure that all contracts have scope of services that include measurement of outcomes and efficient standards to drive cost-effectiveness of services.

♦ Initiate RFP(s) for public private service delivery.

♦ Continue to collaborate with Mendocino County Office of Education (MCOE) in the delivery of BHRS services to identified students.

♦ Productivity – utilize data reports to monitor and support staff productivity goals.

♦ Forensic Treatment – continue the collaboration with local law enforcement and the parole office to establish forensic services and a re-entry program that reduces recidivism rate and ensures community re entry.

♦ Continue the retooling of the Quality Improvement Committee emphasizing data driven solutions to improve access in quality of services.

♦ Staff will continue to participate and provide leadership in the planning, implementation and development of restructured programs through BHRS Administration funding. The Branch will continue to focus on the provision of services to the broadest geographical area possible and to the historically underserved populations.

♦ Continue the process of moving BHRS records to a fully electronic record system.

♦ Decrease out-of-county placements and increase the percentage of BHRS clients living independently within the community.

♦ Increase access to housing for the most vulnerable clients.

♦ Strengthen the skills and capacity of the BHRS workforce through professional training available with Mental Health Services Act – Workforce Education and Training Component (WET) funding.

♦ Create a service delivery system that provides a health care home that treats the entire person.

♦ Integrate primary care with behavioral health.

♦ Participate in pilot projects with federally qualified and rural health centers.

♦ Reduce stigma with mental health treatment.

♦ Continue to work with organizational providers to transform service delivery.

♦ Develop relationships with new partners.

♦ Work to be eligible for new funding opportunities.

♦ Explore regional opportunities for service delivery.

♦ Staff will participate in intra-agency training to fully develop systems of care. When applicable, community partners will be invited to join in training and planning for the most robust and sustainable services and delivery systems.

♦ The Mental Health Request for Proposal (RFP) to contract out mental health services was released in October of 2012. The RFP announced the intent of the County HHSA Mental Health to explore how current mental health services maybe delivered in an alternative way from past practices of the County administering the services. The scope of services include, not limited to, the improvement, expansion and management of the safety net of services for the most severely persistently mentally ill adult and youth, who are severely emotionally disabled.

Key elements include, not limited to, integration of mental health and primary care services, development of a housing continuum, care management, crisis services, the delivery and management of out patient services. The selection and award to the contractor(s) is expected to be completed during the Fourth Quarter of FY 2012-13. The County will provide continued oversight of the contractor(s) through the implementation and course of contracted services.

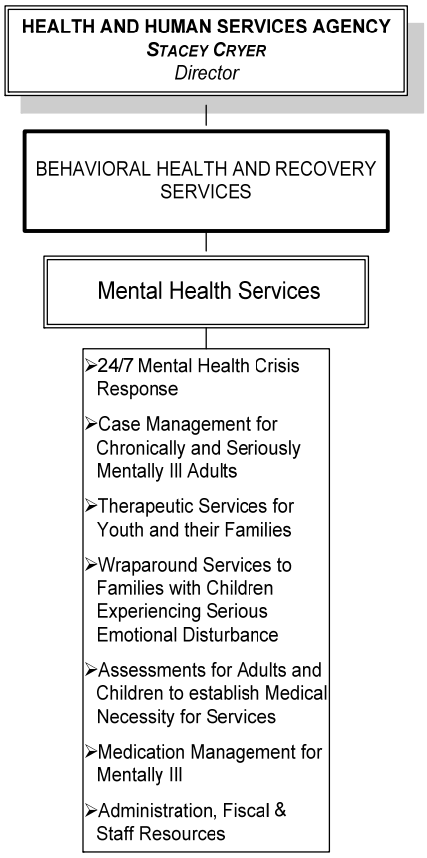
♦ Federal Affordable Care Act - BHRS is a participant in the countywide Health Care Referral Work Group. Areas of focus include, not limited to, the following:

- Health systems service integration including, not limited to, primary care and behavioral health (mental health and substance abuse) services;
- Establishment of the "Medical Home";
- Outreach and engagement to facilitate client enrollment and maintenance of benefits;
- Collaboration with BHRS and Partnership Health Plan (PHP) in the implementation and follow-up on the Partnership Health Plan/Mental Health Memorandum of Understanding;
- Clinical and Fiscal Outcomes – Monitoring and measuring the achievement of quality clinical and fiscal outcomes while reducing costs through the management and delivery of integrative care; and
- Medi-Cal Expansion – It is estimated that there will be an increase of 5,291 new enrollees in the Medi-Cal program in Mendocino County of which, an estimated 458–616 new enrollees will be candidates for Mental Health Services and an estimated 294-396 new enrollees will be candidates for substance abuse use services.

CURRENT STAFFING

42.6 Filled Full Time Equivalent (FTE)
93.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5330 State Revenue – non-Medi-Cal.
- ✧ Acct. 5331 Medi-Cal revenue generated by the Mental Health Branch and pass-through to Organizational Providers.
- ✧ Accts. 5150 & 5342 Realignment revenue.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1012 Crisis Worker and the Human Service Worker driver pool for unanticipated shift coverage or hospitalizations.

Services & Supplies

- ✧ Acct. 2189 Provides contract psychiatrists, compliance monitor contract and contracts with various local agencies for services provided to the Mental Health Branch.

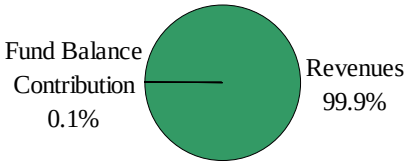
Other Charges

- ✧ Acct. 3160-3161 Payment to hospitals and other locked facilities for the support and care of patients.
- ✧ Acct. 3162 Provides payment to group homes, adult board and care facilities.
- ✧ Acct. 3163 Direct client services provided to MediCal beneficiaries by Managed Care outpatient providers.
- ✧ Acct. 3164 In County organizational provides for support and care of Mendocino County clients.

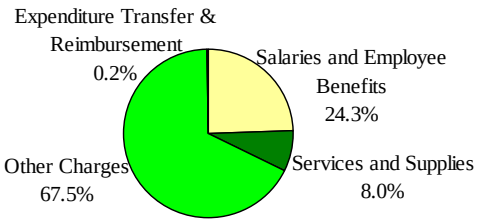
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursements from other County departments (Social Services and Sheriff) for services provided by Mental Health.
- ✧ Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES 4050

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4050 Mental Health Service
Fund: 1221 Mental Health Service

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	(100,000)	(7,205)	(100,000)	(35,500)	(50,000)	(50,000)	(50,000)
825150 Motor Vehicle in Lieu	889,532	124,426	895,149	21,532	0	0	0
825330 State Aid Mental Hlth	62,832	31,930	18,614	87,460	4,474,065	4,368,201	4,946,947
825331 Medi-Cal Mental Hlth	10,839,361	4,240,965	10,904,627	12,668,947	6,568,382	6,663,888	10,793,667
825342 Realignment Mental Hlth	2,439,000	8,746,612	2,898,465	3,500,742	2,840,263	2,840,263	2,900,548
825344 2011 Realign Pub Safety	0	0	0	80,788	0	0	0
825370 Managed Care - State	938,752	760	938,752	0	938,752	938,752	938,752
825810 Other Govt Aid	0	53,218	0	0	70,000	70,000	70,000
826290 Mental Health Svc	17,500	13,438	15,000	4,947	15,000	15,000	727,102
826390 Other Charges	1,167,600	1,062,594	1,089,760	1,126,740	1,167,600	1,167,600	0
827600 Other Sales	0	418	0	426	0	0	0
827700 Other	72,000	63,979	70,000	59,277	0	0	0
827802 Oper Transfer In	1,837,820	1,924,054	1,658,111	1,658,111	1,734,467	1,734,467	0
Total Revenues	18,164,397	16,255,189	18,388,478	19,173,471	17,758,529	17,748,171	20,327,016
Salaries & Employee Benefits							
861011 Regular Employees	3,962,544	2,581,821	3,101,551	2,005,554	2,966,811	2,966,811	2,966,810
861012 Extra Help	97,462	121,116	100,000	75,052	30,000	30,000	0
861013 Overtime Reg Emp	44,792	24,243	50,000	44,753	19,884	19,884	19,884
861021 Co Cont Retirement	707,359	465,701	731,240	480,554	737,950	737,950	737,952
861022 Co Cont OASDI	229,976	140,974	181,641	119,770	173,856	173,856	173,856
861023 Co Cont Medicare	55,769	37,157	42,832	29,118	40,660	40,660	40,661
861024 Co Cont Retire Incr	315,733	204,624	346,319	225,774	340,344	340,344	340,343
861030 Co Cont Health Ins	637,313	433,813	538,696	383,078	581,048	581,048	581,046
861031 Co Cont Unemp Ins	26,528	26,635	41,191	41,063	41,237	0	0
861035 Co Cont Workers Comp	182,274	182,664	83,127	159,882	160,450	102,737	87,369
Total Salaries & Employee Benefits	6,259,750	4,218,748	5,216,597	3,564,598	5,092,240	4,993,290	4,947,921
Services & Supplies							
862060 Communications	35,940	49,185	46,100	22,398	46,200	46,200	46,200
862080 Food	3,500	745	3,500	949	5,100	5,100	5,100
862090 Household Expense	0	1,299	1,600	249	0	0	0
862101 Insurance - General	18,996	18,996	16,162	16,151	16,162	9,248	16,162
862109 Insurance Other	27,280	15,331	27,280	24,701	27,280	27,280	27,280
862120 Maint - Equip	4,000	4,482	5,000	1,763	5,000	5,000	5,000
862130 Maint Strc Impr & Grnds	72,500	94,004	122,800	75,681	82,800	82,800	82,800
862140 Med Dntl & Lab Supls	20,000	27,436	25,000	24,304	5,000	5,000	5,000
862150 Memberships	6,000	4,762	6,000	5,806	0	0	0
862170 Office Expense	62,390	48,496	56,500	59,554	62,600	62,600	62,600
862182 Data Processing Svcs	81,063	72,621	75,300	97,813	75,300	75,300	75,300
862185 Medical/Dental Svcs	223,888	288,132	83,200	361,735	446,500	446,500	446,500
862187 Education & Training	14,000	2,428	14,000	21,943	14,000	14,000	14,000
862189 Prof/Spec Svcs - Other	364,570	198,462	270,000	415,181	348,667	348,667	240,667
862190 Publ/Legal Notice	8,000	11,520	7,500	6,359	10,000	10,000	10,000
862200 Rent/Lease - Equip	0	0	1,140	0	1,140	1,140	1,140
862210 Rent/Lease - Bldg Grnds	1,140	1,045	0	1,140	0	0	0
862230 Info Tech Equip	33,300	20,067	20,000	2,062	0	0	108,000

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES 4050

STACEY CRYER, Director

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
862239 Spec Dept Expense	196,155	419,715	533,271	212,278	120,000	354,586	312,873
862250 Trans/Travel	94,000	48,596	83,000	49,932	88,000	88,000	88,000
862253 Travel Out of County	27,500	7,373	36,500	18,939	40,300	40,300	40,300
862260 Utilities	40,594	33,907	40,000	36,480	40,500	40,500	40,500
Total Services & Supplies	1,334,816	1,368,603	1,473,853	1,455,420	1,434,549	1,662,221	1,627,422
Other Charges							
863113 Pmt Other Gov Agency	0	50,781	0	372,323	0	0	0
863115 Svc Connected Exp	0	(446)	0	(450)	0	0	0
863119 Supp/Care - Other	0	(49,929)	0	0	0	0	0
863160 Accute Hospitalization	1,050,000	575,959	1,160,000	745,043	1,050,000	1,050,000	281,250
863161 Non-Accute Hospitalization	490,000	398,960	535,000	505,240	535,000	535,000	150,000
863162 Residental Care	1,278,000	1,390,671	1,860,000	1,342,643	1,600,000	1,600,000	255,852
863163 Individual Providers	225,000	120,008	160,000	39,280	160,000	160,000	25,000
863164 Organizational Providers	7,784,000	7,405,661	7,784,000	7,235,321	7,784,000	7,784,000	7,592,000
863280 Contr to Other Agncs	21,900	750	21,900	2,430	0	0	5,431,780
Total Other Charges	10,848,900	9,892,415	11,520,900	10,241,830	11,129,000	11,129,000	13,735,882
Fixed Assets							
864370 Equipment	0	0	50,000	44,447	0	0	0
Total Fixed Assets	0	0	50,000	44,447	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(587,781)	(357,234)	(580,721)	(115,470)	(297,329)	(380,466)	(423,840)
865802 Oper Transfer Out	266,829	362,510	363,292	464,728	400,069	344,126	465,893
Total Expend Transfer & Reimb	(320,952)	5,276	(217,429)	349,258	102,740	(36,340)	42,053
Total Net Appropriations	18,122,514	15,485,042	18,043,921	15,655,554	17,758,529	17,748,171	20,353,278
Total Fund Balance Contribution	(41,883)	(770,147)	(344,557)	(3,517,916)	0	0	26,262

The Mental Health Services Act (MHSA) budget unit is folded into what is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. The branch strives to deliver services in a respectful, responsive and efficient manner and with sensitivity to cultural diversity.

Mental Health Services Act (three year plan) - The three-year plan has been developed with the participation of the stakeholders. Areas of focus include community services and supports, workforce education and training, prevention and early intervention, capital facilities and technological needs, and innovation. In addition to the continuation of the past years plan, the following enhancements, include, not limited to:

- Expansion of Full Service Partnership slots;
- Expansion of Care Management Services;
- Funding for the Thursday 11 A.M. Court Calendar for treatment services;
- Funding for Wellness Centers to provide consumer driven programs and services including stipends for vocational activities;
- Suicide Prevention Program; and
- Implementation of Permanent Supporting Housing

MAJOR ACCOMPLISHMENTS IN FY 2012-13

Community Services and Supports

- Provided services to the underserved 0 – 5 age group including screening using the Ages and Stages Questionnaire.
- Provided outreach and services to the Native American and Latino population in remote areas.
- Transition Age youth were served with 36 Full Service Partnerships. 6 youth were provided with intensive, supported housing.
- 29 Full Service Partnerships were provided to adult clients.
- 9 Full Service Partnerships were provided to older adults.
- Senior peer counseling provided weekly visits to over 28 older adults.
- Parent Partner programs provided services to Family Resource Centers in rural communities.
- Wellness and recovery centers were funded in Ukiah, Willits and Fort Bragg based on a Clubhouse, consumer driven, recovery model.
- Sending mentally ill able persons to maintain independent living with wrap-around-support.
- Three full service partnerships were provided to children.
- Creation of the North Bay Suicide Prevention stakeholders group.
- Mental Health Services Act forums held in multiple locations to allow for remote access to participate, Covelo, Point Arena, Fort Bragg, Ukiah and Willits.
- Reduced suicides through the efforts of the North Bay Suicide Prevention project.
- Developed in collaboration with stakeholders “The Thursday 11 A.M. Court Calendar”.
- Issued the Mental Health Request for Proposal.
- Recruited and retained a Psychiatric Nurse Practitioner to provide medical and support services in collaboration with the Psychiatrist.
- Developed a Memorandum of Understanding (MOU) with the communities Federally Qualified Health Clinic to provide primary care medical services at the County Behavioral Health and Recovery Services facility.
- Issued the MHSA Request for Proposal for permanent housing.
- Timeliness in following up with care management within 24 hours post discharge from psychiatric or medical facilities.
- Development of a coordinated, seamless continuum of care for all age groups.
- Collaboration with Mendocino County Office of Education (MCOE) in the delivery of Education Related Behavioral Health and Recovery Services to students.

Prevention and Early Intervention

- Screening for early signs of serious mental illness through psycho-educational groups in middle and high schools through out the county.
- Funding for psychiatric evaluation as well as Alcohol and Other Drug intervention and treatment.
- Education and de-stigmatization of mental illness services provided in Point Arena, Fort Bragg and Mendocino as well as Ukiah.
- Training in Evidence Based Practices: Alternatives for Families, Cognitive Behavioral Therapy; Positive Parenting Practices (Triple P); Parent Child Interaction Therapy (PCIT).

GOALS/OBJECTIVES FOR FY 2013-14

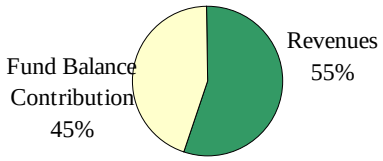
- Create a service delivery system that provides a health care home which treats the entire person.
- Integrate primary care with behavioral health.
- Participate in pilot projects with rural health clinics and Federally Qualified Health Centers.
- Reduce stigma surrounding mental health treatment.

♦ Continue to work with organizational providers to transform service delivery.
♦ Develop relationships with new partners.
♦ Position the County to be eligible for new funding opportunities.
♦ Provide outreach, engagement and information about BHRS services.
♦ Provide access to services for consumers, schools, and families with children in remote rural areas and on the coast.

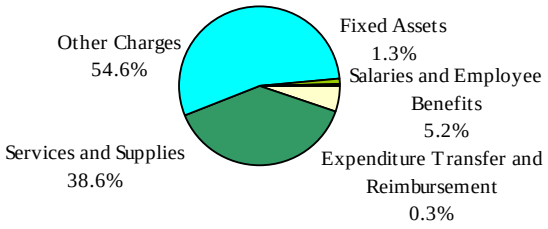
SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits
✧ Acct. 1011 Salaries.
Services & Supplies
✧ Acct. 2187 Training of staff, peer support members, Parent Partners, clients and community members.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

MENTAL HEALTH SERVICES ACT 4051

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4051 Mental Health Svcs Act
Fund: 1223 Mental Health Service

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	20,000	8,701	20,000	27,980	20,000	20,000	20,000
825330 State Aid Mental Hlth	5,272,595	1,239,850	2,823,365	4,003,308	3,365,186	3,365,186	3,365,186
825342 Realignment Mental Hlth	0	1,227,550	0	0	0	0	0
827802 Oper Transfer In	0	43,373	0	0	0	0	0
Total Revenues	5,292,595	2,519,474	2,843,365	4,031,288	3,385,186	3,385,186	3,385,186
Salaries & Employee Benefits							
861011 Regular Employees	268,138	50,648	283,931	73,645	244,850	244,850	191,940
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	1,522	539	1,522	47	1,522	1,522	1,522
861021 Co Cont Retirement	49,449	8,322	66,870	19,500	59,552	59,552	46,094
861022 Co Cont OASDI	15,677	2,589	16,264	4,243	22,580	22,580	19,573
861023 Co Cont Medicare	3,666	606	3,804	992	3,362	3,362	2,659
861024 Co Cont Retire Incr	22,057	3,672	31,668	9,239	27,784	27,784	21,619
861030 Co Cont Health Ins	53,169	9,358	65,459	17,568	49,878	49,878	36,535
861031 Co Cont Unemp Ins	8,158	8,151	3,324	3,323	3,323	0	0
861035 Co Cont Workers Comp	1,107	1,107	522	470	523	4	643
Total Salaries & Employee Benefits	422,942	84,993	473,364	129,026	413,374	409,532	320,585
Services & Supplies							
862060 Communications	2,500	1,498	2,500	373	2,500	2,500	1,000
862080 Food	6,000	1,316	6,000	3,027	6,000	6,000	2,000
862090 Household Expense	4,000	1,015	15,000	1,002	5,000	5,000	2,000
862101 Insurance - General	0	0	0	574	0	181	181
862120 Maint - Equip	2,500	0	2,500	58	0	0	0
862130 Maint Strc/Impr/Grnds	0	58	0	457	0	0	0
862170 Office Expense	13,106	618	6,000	159	6,000	6,000	4,500
862182 Data Processing Svcs	69,388	0	69,388	0	55,500	55,500	55,500
862185 Medical/Dental Svcs	50,000	0	50,000	0	50,000	50,000	50,000
862187 Education & Training	281,609	10,431	235,709	3,400	337,134	337,134	337,134
862189 Prof/Spec Svcs - Other	1,265,094	816,482	1,557,704	1,000,112	1,586,652	1,586,652	619,422
862190 Publ/Legal Notice	0	0	0	79	3,000	3,000	3,000
862210 Rent/Lease - Bldg Grnds	16,980	17,081	16,980	16,113	16,980	16,980	4,655
862230 Info Tech Equip	64,663	0	64,663	0	206,400	206,400	206,400
862239 Spec Dept Expense	501,567	1,005	1,096,766	4,797	956,629	1,077,029	1,055,329
862250 Trans/Travel	2,000	14	3,000	463	8,000	8,000	9,000
862253 Travel Out of County	3,000	2,905	10,000	8	22,000	22,000	23,000
862260 Utilities	6,000	957	6,000	4,987	9,000	9,000	5,000
Total Services & Supplies	2,288,407	853,381	3,142,210	1,035,609	3,270,795	3,391,376	2,378,121
Other Charges							
863124 GR-SSI-SSP Applicants	90,000	11,445	100,000	12,217	100,000	100,000	15,000
863280 Contr to Other Agncs	0	0	0	0	0	0	3,347,987
Total Other Charges	90,000	11,445	100,000	12,217	100,000	100,000	3,362,987

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	101,724	0	101,724	0	100,000	100,000	0
864370 Equipment	0	0	0	0	0	0	80,000
Total Fixed Assets	101,724	0	101,724	0	100,000	100,000	80,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	32,700	0	32,700	0	0	0	0
865802 Oper Transfer Out	2,158,061	2,002,654	1,658,111	1,678,477	1,854,867	1,734,467	20,000
Total Expend Transfer & Reimb	2,190,761	2,002,654	1,690,811	1,678,477	1,854,867	1,734,467	20,000
Total Net Appropriations	5,093,834	2,952,472	5,508,109	2,855,329	5,739,036	5,735,375	6,161,693
Total Fund Balance Contribution	(198,761)	432,998	2,664,744	(1,175,958)	2,353,850	2,350,189	2,776,507

The Health and Human Services Agency, Public Health Branch is responsible for this budget unit. Hospital & Medical Services provides funding for participation in the County Medical Services Program (CMSP) that serves the County medically indigent population and the Maddy EMS fund reimburses hospitals and physicians for uncompensated emergency room services with vehicle violation fees.

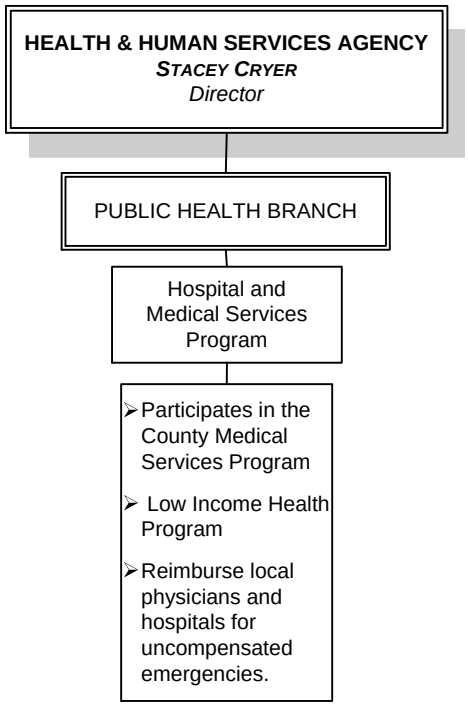
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- In accordance with Health Care Reform and the Affordable Care Act, coverage was expanded to a new population Low Income Health Program (Path2Health).
- Billed and received compensation from Medi-Cal for the Path2Health population.
- Obtained a loan from the State of California to sustain the program during the transition to Health Care Reform that takes effect January 2014.
- Added benefit of Alcohol and Other Drug Assessment and counseling services will be covered for County Medical Services Program eligible population.
- Added benefit of outpatient Mental Health services covered for County Medical Services Program eligible population.
- Held a stakeholder meeting in March 2013 to develop a plan and answer questions on the potential impacts of Health Care Reform and the County's obligation to provide California Welfare and Institutions Code Section 17000 care.
- Reimbursed local physicians $127,451 from Maddy funds for uncompensated emergency room care.
- Reimbursed local hospitals $54,947 from Maddy funds for uncompensated emergency room care.

GOALS/OBJECTIVES FOR FY 2013-14

- Hold regional meetings for Stakeholders to obtain input on the impacts and concerns of Health Care Reform.
- Will be involved with local lobbyist to sustain Realignment funding for the residual indigent population.
- Continue to attend and participate in the CMSP Planning & Benefits Committee and governing board.
- Continue to provide program changes to the CMSP providers.
- Participate in the stakeholder meetings to assess the impacts of Realignment funding for the CMSP population.
- Continue to collect and disburse Maddy funds to local emergency physicians and hospitals.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

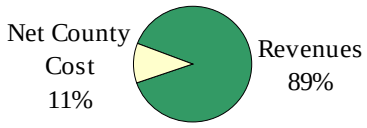
✧ Acct. 5341 Provides Public Health realignment revenues dedicated to indigent health care.

Other Charges

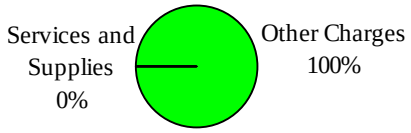
✧ Acct. 3113 Provides payment of Mendocino County's participation fee which must be paid out of the General Fund, a risk allocation assessment paid out with realignment funds, and the statutorily capitates contribution to County Medical Services Program which is paid for with realignment revenues.

✧ Accts. 3152, 3154 Provides payments to hospitals and physicians for uncompensated care from the Emergency Medical Services Trust generated from Ambulance Franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HOSPITAL & MEDICAL SERVICES PROGRAM 4070

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 402 Health and Sanitation - Hospital

Budget Unit: 4070 Hsptl & Mdcl Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825150 Motor Vehicle in Lieu	0	1,654,999	0	1,654,999	0	0	0
825341 Realignment Hlth Svcs	1,654,999	6	1,654,999	34,297	1,654,999	1,654,999	1,654,999
825473 Non-County Hosp	76,000	64,126	76,000	53,401	76,000	76,000	76,000
825475 EMS - Physician Svcs	240,000	148,893	240,000	0	240,000	240,000	240,000
Total Revenues	1,970,999	1,868,024	1,970,999	1,742,698	1,970,999	1,970,999	1,970,999
Services & Supplies							
862101 Insurance - General	0	0	0	0	0	0	0
862170 Office Expense	0	0	0	3	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	3	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	1,902,571	1,902,577	1,902,571	1,902,577	1,902,571	1,902,571	1,902,571
863152 Non-Co Contract Hosp	76,000	64,126	76,000	53,401	76,000	76,000	76,000
863154 Physician Svcs - EMS	240,000	148,893	240,000	34,288	240,000	240,000	240,000
Total Other Charges	2,218,571	2,115,596	2,218,571	1,990,266	2,218,571	2,218,571	2,218,571
Total Net Appropriations	2,218,571	2,115,596	2,218,571	1,990,270	2,218,571	2,218,571	2,218,571
Total Net County Cost	247,572	247,572	247,572	247,572	247,572	247,572	247,572

CALIFORNIA CHILDREN'S SERVICES..... 4080

STACEY CRYER, Director

The mission of California Children's Services (CCS) is to assure the health of Mendocino County's children through access to services for all children. In partnership with health care providers, staff works to ensure that quality services are available to children in the community.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Children's Medical Services provided medical case management to an average daily caseload in excess of 460 clients; supported 24 local medical provider offices who provide preventative care coordination for over 220 children in foster care, and for children enrolled in Medi-Cal who received a well child exam which documented a condition requiring follow-up services to populations at risk or affected by exposure to lead.

♦ Balanced current year program budget by continuing to consolidate positions.

♦ California Children's Services client carve-out from Managed Care Medi-Cal (Partnership Healthplan of California) has been accomplished with no increase in staff. CCS and Child Health and Disability Prevention (CHDP) staff provided education in conjunction with Partnership Healthplan of California to providers regarding the change to Managed Care Medi-Cal.

♦ Continued to maintain medical eligibility and case management timelines. The CHDP Program improved Care Coordination follow-up timelines with the full implementation of a new tracking system. Ongoing refinement of the CHDP tracking system continues to yield improved efficiencies while maintaining quality of care.

♦ Provided cross-program education and training to staff, thus facilitating shared program responsibilities that allow limited staff to meet the needs of all Children's Medical Services programs. CCS Program Administrator/Nursing Supervisor position has been fully implemented.

♦ Completed four (4) Child Health and Disability Prevention facility reviews.

♦ Hired 0.5 FTE Public Health Nurse to provide CCS care coordination.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue refinement of data tracking system to allow accurately evaluate the effectiveness and success of the interventions and activities performed by Children's Medical Services. This data will be reported via the State Children's Medical Services Performance Measures Report.

♦ Assure smooth transition for services provided by CHDP to Managed Care Medi-Cal partner based on accepted Memorandum of Understanding with Partnership Healthplan of California.

♦ Provide focused provider outreach and education to ensure that California Children's Services (CCS) and Child Health and Disability Prevention (CHDP) providers are able to independently access critical information and resources.

♦ Provide support and resources to community partners during transition to Managed Care Medi-Cal.

♦ Develop a Children's Medical Services Newsletter to be distributed to families, providers and partner agencies.

♦ Expand and maintain the Children's Medical Services references manuals, including the CCS Procedure Manuals and the Child Health and Disability Prevention (CHDP) Program Manual.

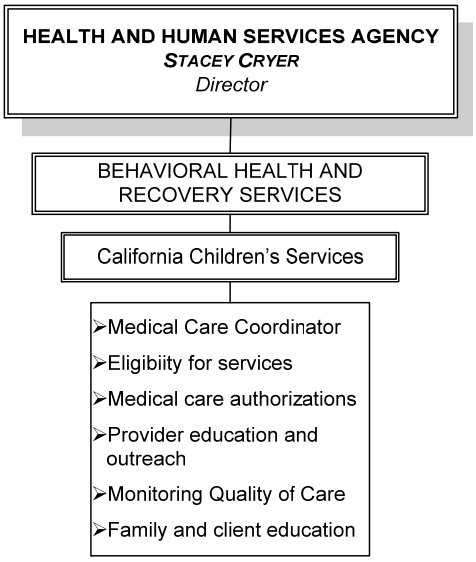
♦ Continue to provide opportunities to cross-train and enable Children's Medical Services staff to provide a high level of service.

♦ Complete 2 additional CHDP facility reviews.

CURRENT STAFFING

8.0 Filled Full Time Equivalent (FTE)
12.6 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

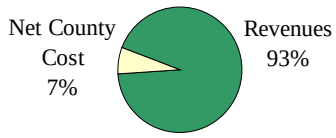
Revenues

✧ Acct. 5341 Realignment revenues received directly from the Social Services Realignment Trust Fund.

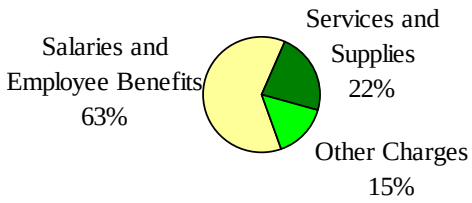
Salaries & Employee Benefits

✧ Acct. 1101 Salaries

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget consistent with the County's Maintenance of Effort (MOE) obligation.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

CALIFORNIA CHILDREN'S SERVICES..... 4080

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 403 Health and Sanitation - CCS

Budget Unit: 4080 Public Health - CCS
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825250 State Aid CCS	824,890	685,235	872,865	685,050	863,285	863,284	863,284
825341 Realignment Hlth Svcs	210,986	(40,422)	170,499	175,958	186,694	182,438	182,438
825490 State Other	256,473	201,417	244,003	142,024	245,763	244,889	244,889
826330 CA Children's Svcs	1,200	1,660	1,500	1,320	1,500	1,500	1,500
826390 Other Charges	0	1,229	0	0	0	0	0
827707 Donation	0	0	0	0	0	0	0
Total Revenues	1,293,549	849,119	1,288,867	1,004,352	1,297,242	1,292,111	1,292,111
Salaries & Employee Benefits							
861011 Regular Employees	509,488	404,515	505,350	372,151	493,171	493,171	493,171
861012 Extra Help	5,000	1,862	0	0	0	0	0
861013 Overtime Reg Emp	0	281	0	0	0	0	0
861021 Co Cont Retirement	96,932	75,812	107,525	86,628	124,136	124,136	124,136
861022 Co Cont OASDI	30,716	23,221	29,779	21,671	28,452	28,452	28,452
861023 Co Cont Medicare	7,320	5,476	6,267	5,068	7,014	7,014	7,014
861024 Co Cont Retire Incr	42,467	33,281	50,922	40,946	47,291	47,291	47,291
861030 Co Cont Health Ins	66,656	63,069	74,223	59,342	85,094	85,094	85,094
861031 Co Cont Unemp Ins	1,873	1,759	4,352	4,237	4,352	0	0
861035 Co Cont Workers Comp	56,339	55,356	53,104	73,250	74,742	75,559	75,559
Total Salaries & Employee Benefits	816,791	664,631	831,522	663,293	864,252	860,717	860,717
Services & Supplies							
862060 Communications	4,710	2,697	4,350	2,006	4,350	4,350	4,350
862101 Insurance - General	2,811	2,811	2,775	2,850	2,850	1,255	1,255
862109 Insurance Other	0	1,396	0	1,040	1,040	1,040	1,040
862170 Office Expense	21,700	7,160	17,600	6,711	20,600	20,600	20,600
862185 Medical/Dental Svcs	9,000	4,814	9,000	0	9,000	9,000	9,000
862187 Education & Training	4,610	209	4,625	0	4,625	4,625	4,625
862189 Prof/Spec Svcs - Other	130,863	95,634	120,235	52,913	91,764	91,764	91,764
862230 Info Tech Equip	0	364	0	308	0	0	0
862239 Spec Dept Expense	126,315	49,393	126,961	134,475	126,961	126,961	126,961
862250 Trans/Travel	4,075	550	3,000	57	3,000	3,000	3,000
862253 Travel Out of County	45,825	18,362	42,750	20,033	42,750	42,750	42,750
862260 Utilities	4,400	3,327	3,600	3,716	3,600	3,600	3,600
Total Services & Supplies	354,309	186,717	334,896	224,109	310,540	308,945	308,945
Other Charges							
863113 Pmt Other Gov Agency	212,773	88,032	212,773	207,274	212,773	212,773	212,773
863119 Supp/Care - Other	0	0	0	0	0	0	0
Total Other Charges	212,773	88,032	212,773	207,274	212,773	212,773	212,773
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	1,383,873	939,380	1,379,191	1,094,676	1,387,565	1,382,435	1,382,435
Total Net County Cost	90,324	90,261	90,324	90,324	90,323	90,324	90,324

HEALTH and HUMAN SERVICES AGENCY

CHILD HEALTH AND DISABILITY PREVENTION.....4080-GRANT

STACEY CRYER, Director

The purpose of the Child Health and Disability Prevention (CHDP) Program is to assure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal, Healthy Families or Cal Kids. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

Also included in this funding is the Health Care Program for Children in Foster Care (HCPCFC). Under this program nurses provide medical case management to children in foster care placement by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment.

GRANT INCEPTION DATE June 1, 1975

CURRENT GRANT PERIOD July 1, 2013 – June 30, 2014

SOURCE OF FUNDS California Department of Health Services with Federal match

CONTINUITY OF GRANT Ongoing annual allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Up to 10% of Personnel Costs for the HCPCFC Program

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Senior Program Manager	0.22	100%	0%
Program Administrator	1.00	100%	0%
Supervising Public Health Nurse	0.03	100%	0%
Staff Assistant II	0.40	100%	0%
Community Health Services Specialist	0.10	100%	0%
Supervising Staff Assistant	0.25	100%	0%

GRANT FUNDING AND BUDGET

Revenues	
Child Health and Disability Prevention	$ 205,535
Health Care Program for Children in Foster Care	40,228
TOTAL	$ 245,763
Expenditures	
Personnel:	$ 207,150
Operating Expenses:	17,612
Indirect Costs: *(Internal)*	21,001
TOTAL	$ 245,763
Total Projected Program Costs =	$ 245,763

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 4080's Schedule 9.

SOCIAL SERVICES 5010

STACEY CRYER, Director



The Vision of the Health and Human Services Agency (HHSA) is: *Healthy People and Healthy Communities*. The Agency's mission: *"In partnership with the community, is to support and empower families and individuals to live healthy, safe and sustainable lives in healthy environments, through advocacy, services and policy development."*

MAJOR ACOMPLISHMENTS IN FY 2012-13

ADULT AND AGING SERVICES

♦ The Veterans Service office processed and obtained benefits for more than 700 veterans or their family members.

♦ Veteran's Services was able to hire a Veteran's Services Representative, this new employee has made it possible to initiate outreach once a month in Point Arena, as well as provide services to Ukiah, Willits, and Fort Bragg, including transportation to veteran's to the San Francisco Veteran's Affairs Medical Center for necessary medical appointments. A new program in Mendocino County is called VetConnect, it is made up of volunteer veteran's looking to help others in the community.

♦ Veteran's Services has been able to provide veteran's with honorable discharge status identification as a veteran to be able to access benefits within the community that would otherwise not be available through veteran's identification cards.

♦ Veteran's Services participated in a Board of Supervisor's AdHOC committee that reviewed all County owned Veteran's Services buildings, assessed usage and fee structures. Several meetings were held involving all interested partners to come to an agreement on rental use and fees with every County owned Veteran's Services building. The agreement was brought before the Board of Supervisors and was approved.

♦ Provided more than 1,648,000 hours of service to approximately 1602 In Home Supportive Service (IHSS) consumers.

♦ Adult Protective Services, available 24 hours a day/7 days a week, responded to more than 600 cases; 50 % of referrals were for individuals over 65 years of age, 63% of all cases were for some form of self neglect, and 21% was for financial abuse.

♦ The Elder Abuse Prevention Network sponsored training on The California Ombudsman Program as well as Strategies for Working with Caregiving Families Under Stress. Even with short notice there were over 75 community members, attorneys, advocates, law enforcement, HHSA staff, and other community partners in attendance. Continuing Education Units were provided for RNs, social workers and attorneys.

♦ The IHSS and Public Authority staff oriented and fingerprinted more than 1400 providers, meeting all the new State regulatory guidelines.

♦ Area Agency on Aging of Lake and Mendocino Counties successfully transferred to Lake County as home base. Included in this transition were staff moves, accountings, and coordinated efforts by both Lake and Mendocino Counties to ensure a seamless transition for community partners and members. Resources including the Senior and Disabled Resource Directory for the Area Agency on Aging continue to be available at all offices as well as referrals to services.

♦ SSI advocates successfully supported 63 applicants to SSI granting thus recouping $115,904.34 back into the General Fund.



♦ Completed training of all In Home Support Services staff on the new Case Management Integrated Payroll System 2, and have started implementation of this new system in Mendocino County.

♦ Participated in the development of the Functional Needs Annex to the County Emergency Response Plan and develop the role of the Special Needs Coordinator and in collaboration with Disaster Response Partners provided training to develop community response plans in emergency situations.

♦ Completed the transition of the Area Agency on Aging program to Lake County, and have continued working with Lake County on this co-sponsored program to service the needs those individuals 60 years and older in our community through community partners.

♦ Adult and Aging leadership participated in an Affordable Care Act planning committee that assessed the impacts of the Act upon the County. This included an informational presentation to the Board of Supervisors.

FAMILY AND CHILDREN'S SERVICES

♦ Juvenile Probation has ongoing access to the Child Welfare Services/County Medical Services Program data entry system for child welfare cases to view foster care information enabling a seamless sharing of necessary information between the Probation Department and Child Protective Services.

♦ Continued to operate a drug court grant. Continued a data collection system for the county-wide networked Family Resource Centers (FRC).

♦ Continued to implement Safety Organized Practice tools county-wide to enable families to be safe and work toward home stability in conjunction with Structured Decision Making (SDM).

♦ Provided transitional housing through Ford Street for Family Dependency Drug Court clients.

♦ Implemented Extended Foster Care (AB12) opt-in program for non-minor dependents ages 18 -21.

♦ Implemented Family Finding program to locate all possible relatives for a child during the first 30 days of detention.

♦ Utilizing Safety Organized Practice techniques in case conferences and with families to address safety and protection of children (treat for risk, remove for safety).

♦ Created an Integrated Services Unit to help fully implement Safety Organized Practices during referral investigations and throughout the life of cases.

♦ Received a federal continuation grant to continue the Family Dependency Drug Court.

♦ Moved Centralized Placement to outstation office (Willits) to centralize location for Mendocino County.

♦ Moved all Family Strengths WRAP Around staff to a single location.

♦ Over 250 foster parents, foster children and other family members were honored by the Child Welfare Services staff at the Foster Care Holiday party.

♦ Collaborated with University of California (UC), Davis to provide numerous on-going trainings regarding Safety Organized Practice in Ukiah this reduced the need for staff to travel to out of county trainings.

♦ Collaborated with University of California, Davis to implement a sexual abuse investigation training series with Emergency Response staff to be held in Ukiah.

♦ Implemented a Formal Supervision program to work with families who are at significant risk of becoming involved with the juvenile dependency court system as an alternative way to work with families outside of the court system while ensuring child safety.

♦ Participating in Katie A. implementation trainings.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

♦ The implementation of streamlined business practices (Team Task Management), which begun last year, has been completed county-wide. EFAS Eligibility Workers have been cross-trained to handle casework in all programs (CalWORKs, CMSP, Paths2Health, CalFresh, Medi-Cal). Workers now rotate through several casework tasks on banked caseloads and can process countywide applications, telephone calls, client changes, interviews and other client contact, from any of the eligibility offices in the County.

♦ From January 1, 2012, through December 31, 2012, EFAS staff has processed 98.77% of all requests for Expedited CalFresh benefits within the Federal and State mandated 3-day timeframe.

♦ The Outreach Unit secured grant funding through USDA and implemented a CalFresh Double Match program at the Ukiah Farmer's Market. This grant funding allowed contracting with local Family Resource Centers and community-based organizations to provide nutritional education services for Calfresh-enrolled individuals. The Outreach Unit also expanded monthly outreach and enrollment assistance for CalFresh, Medi-Cal and the Healthy Families programs in Covelo, Willits, Boonville and Gualala.

♦ EFAS leadership participated in an Affordable Care Act planning committee that assessed the impacts of the act upon the County. This included an informational presentation to the Board of Supervisors.

DISASTER RESPONSE TEAM (DRT)

♦ Mandated to open shelters during disasters that displace citizens from their normal residences, Social Services has an established team of employees that are the Disaster Response Team (DRT).

♦ In 2012 DRT had 10 hazardous weather statements issued to put DRT on alert for possible weather related disasters.

♦ In 2012 DRT had one Flood Warning situation involving the Russian River at Hopland and the Navarro River on Highway 128.

♦ In 2012 DRT had limited response in coordination with Red Cross of Sonoma County for the Covelo Fire, Pass Fires.

♦ In 2013 DRT had limited response in coordination with Red Cross of Sonoma County for the Fir Crest Apartment fire in Ukiah.

♦ In 2012 and 2013 the DRT participated in the Tsunami Warning Communications Test in conjunction with DelNorte, Humboldt and Mendocino Counties. The DRT Coordinator responded to the Emergency Operations Center at the Sheriff's Office in Ukiah and implemented a "soft" call out drill. This gave the coordinator the opportunity to test and time responses in conjunction with the drill.

♦ In 2012 the Special Needs Population Shelter Coordinator position was added to the DRT to address any special needs that may need attention among the shelter population during a disaster.

♦ In 2012, Social Services purchased and outfitted a Shelter Disaster Supply Trailer and located it on the south coast of Mendocino County at the South Coast Fire Department. A Memorandum of Understanding was signed between Social Services and the South Coast Fire Department for the care, storage and movement of the trailer to shelter sites during a disaster. With pre-approved shelter sites on the south coast and the supply trailer, this now gives those communities coverage for sheltering situations.

GOALS/OBJECTIVES FOR FY 2013-14

ADULT AND AGING SERVICES

♦ Continue to work with staff to use the Case Management Integrated Payroll System to serve clients in the most expeditious manner possible.

♦ Put in place the necessary policies, procedures and staff training to fully implement changes to the case management with the new payrolling system as well as ensuring compliance with the Affordable Care Act.

♦ Worker with consumers to implement and assist in the "no wrong-door" access to medical coverage in compliance with the Affordable Care Act.

♦ Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.

♦ Collaborate with community partners, public and private, to provide excellent services to adult and older adult recipients throughout the County.

♦ Develop additional job sites for employable General Assistance recipients.

♦ Provide quality services to In-Home Supportive Services clients throughout the county.

♦ Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes and the community.

♦ Participate in State and regional forums to remain current with all policy and budget developments impacting programs and the adult and older adult population of Mendocino County.

♦ Respond to allegations of abuse and neglect in a timely manner and coordinate with law enforcement and other appropriate agencies.

FAMILY AND CHILDREN'S SERVICES

♦ Collaborate with local community-based organizations to further develop full spectrum alcohol and substance abuse treatments, including residential for clients engaged in the drug court program.

♦ Continue the drug court program.

♦ Work with the Casey Foundation Project to continue to access data for better outcomes for children and families.

♦ Continue to implement aspects of the System Improvement Plan.

♦ Continue implementation of Safety Organized Practices (SOP) to ensure full integration with Structured Decision Making, case conferencing, and key decision points in cases.

♦ Continue to implement programs to reduce the number of foster children placed in other counties.

♦ Assessment of re-entry/recurrence of maltreatment of abuse or neglect.

♦ Increase integration of Family Findings throughout the life of the case.

♦ Work with Tribal Courts to coordinate successful transition of dependency cases when appropriate.

♦ Have an Indian Child Welfare Act (ICWA) liaison to help continue effective collaboration with tribes to ensure child safety, coordinate services and increase successful reunifications for mutual clients.

♦ Continue to increase quality of relationship and effectiveness of overall reunification and services to parents and families within the dependency system in Mendocino County.

♦ Continue to provide professional training through University of California, Davis to social workers.

♦ Continue support of Master of Social Work (MSW) students through internships.

♦ Incorporate monthly trainings to achieve consistent practices throughout the county.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

♦ Complete the transition of Healthy Families applicants into the Medi-Cal program, as appropriate. Full transfer of Healthy Families children into Medi-Cal in Mendocino County is scheduled for August, 2013.

♦ Train community-based application assisters to help community members to navigate Covered California websites and to understand health insurance options.

♦ Participate, in collaboration with neighboring counties, in Covered California's Outreach and Educational Grant Programs.

♦ Put in place the necessary policies, procedures and staff training to implement changes to eligibility mandated by the Affordable Care Act.

♦ Per State directive, provide in-reach to seniors and families with Medi-Cal enrolled children to encourage participation in CalFresh.

♦ Expand the Welfare-to-Work participant workshops to better prepare CalWORKs recipients for employment, and to increase the County's Work Participation Rate

♦ Increase the number of trained and proficient eligibility staff by conducting back-to-back induction classes in September of 2013 and, January and April of 2014.

♦ Increase staff training opportunities and strengthen succession planning. EFAS will work with UC Davis on having staff attend inter-county trainings on program and professionalism.

Disaster Response Team (DRT)

♦ Implement Shelter Training for new recruits and refresher course for current DRT members to assure that the team is trained and ready for response in times of disasters.

♦ Continue to participate in county-wide drills.

♦ Continue to train DRT members for maximum knowledge for disaster response.

♦ Continue to train DRT Special Needs Population response staff to adequately cover such needs in a shelter situation.

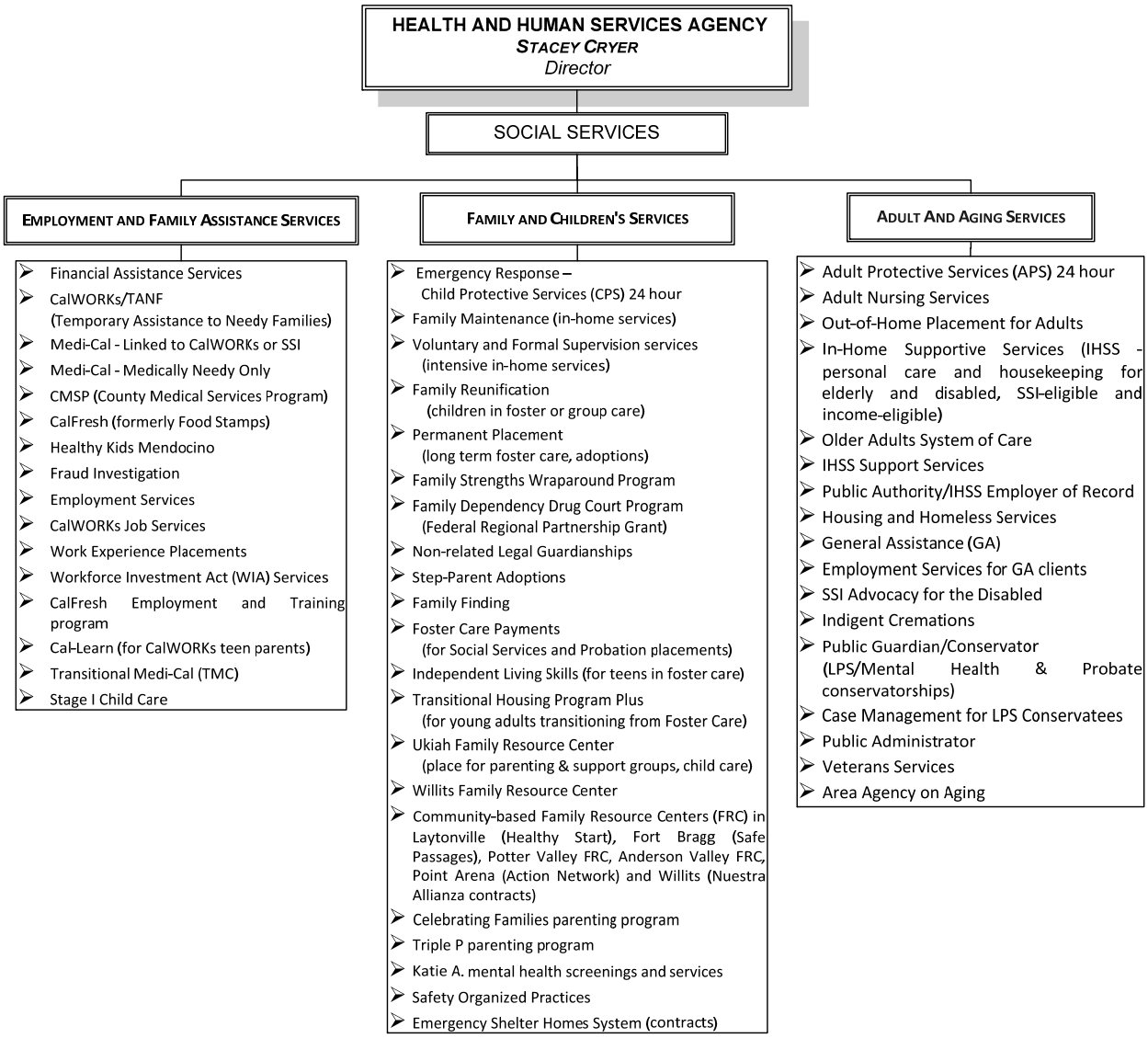
♦ Continue to respond to hazardous weather situations, disasters, shelter needs and work cooperatively with Red Cross of Sonoma County.

♦ Conduct the annual membership drive to secure as many DRT members as possible.

CURRENT STAFFING

285.90 Filled Full Time Equivalent (FTE)
419.00 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Revenue from Veterans Hall.
- ✧ Acct. 5210 State revenue provided to respond to mandates created under the reauthorization of Federal TANF legislation.
- ✧ Acct. 5343 Provides Social Services Realignment revenues, including Social Services Caseload Growth funding.
- ✧ Acct. 5510 Federal revenue provided to respond to new mandates created under the reauthorization of Federal TANF legislation and to respond to increased mandates in the Child Welfare Service program.
- ✧ Acct. 5520 Medi-Cal funding due to increased Federal mandates and caseload growth.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

Services & Supplies

- ✧ Acct. 2130 Plumbing, electrical, and similar costs.
- ✧ Acct. 2171 Paper supplies.
- ✧ Acct. 2182 Live Scan, statistical, and encryption software, among others.
- ✧ Acct. 2187 Increase provides funding for UC Davis Extension training course for unit supervisors.
- ✧ Acct. 2189 Investigations, fit-for-duty exams, and others.
- ✧ Acct. 2239 Language Line services.

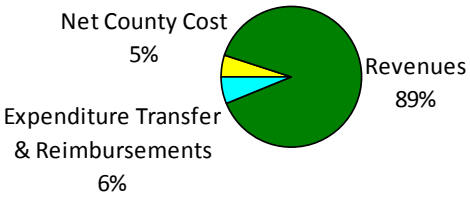
Other Charges

- ✧ Acct. 3112 Cost of services to foster children toward the goal of keeping them at home rather than in an out-of-county placement.
- ✧ Acct. 3118 Family Services.
- ✧ Acct. 3133 Willits Emergency Shelter for High Needs Kids.
- ✧ Acct. 3138 Welfare-to-Work contracts.

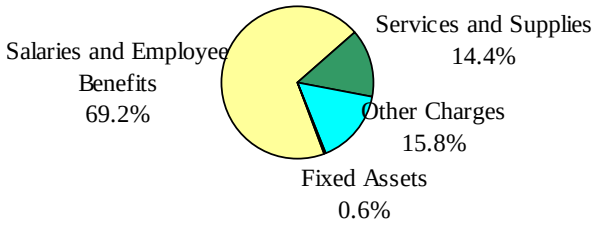
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Revenues to offset program costs in Children's System of Care, and the In Home Support Services Public Authority, and revenue from the Area Agency on Aging.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5010 Social Services Administration
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823300 Forfeiture & Penalty	0	0	0	0	7,000	7,000	7,000
824200 Rent/Concession	4,500	4,430	4,500	4,180	4,500	4,500	4,500
825150 Motor Vehicle in Lieu	306,327	284,274	306,327	265,176	306,327	306,327	306,327
825210 State Welfare Admin	7,625,761	3,095,173	3,215,965	3,823,956	3,226,812	3,088,812	3,263,812
825343 Realignment Pub Assist	2,692,233	6,276,040	7,029,650	7,935,597	7,057,322	7,057,322	7,057,322
825470 State Aid Veterans	28,000	23,315	28,000	61,913	28,000	28,000	28,000
825490 State Other	0	73,993	0	62,138	0	0	0
825510 Federal Welfare Admin	12,065,264	9,645,644	12,768,863	9,743,538	12,442,475	12,442,475	13,037,475
825520 Health Related Funds	10,211,658	6,483,064	8,984,234	7,443,644	9,319,854	9,319,854	9,319,854
826230 Estate Fee - Pub Admin	60,000	16,000	60,000	42,000	60,000	60,000	60,000
826380 Collection Fee	0	0	0	0	55,000	55,000	55,000
826390 Other Charges	0	0	0	5,256	60,000	60,000	60,000
826391 Conservator Svc Fee	72,000	55,000	72,000	50,600	72,000	72,000	72,000
827700 Other	122,000	22,554	122,000	50,982	0	0	0
827801 Grant Revenue	0	0	0	127,983	0	0	0
827802 Oper Transfer In	0	208,204	0	0	0	0	0
Total Revenues	33,187,743	26,187,691	32,591,539	29,616,963	32,639,290	32,501,290	33,271,290
Salaries & Employee Benefits							
861011 Regular Employees	17,220,093	14,381,796	16,301,646	12,762,549	15,252,376	15,252,376	15,252,376
861012 Extra Help	123,100	90,319	123,100	171,541	123,100	123,100	123,100
861013 Overtime Reg Emp	240,000	217,951	240,000	304,748	240,000	240,000	240,000
861021 Co Cont Retirement	3,217,813	2,759,587	3,464,342	3,091,526	3,886,648	3,886,648	3,886,648
861022 Co Cont OASDI	1,019,132	842,263	845,777	759,781	887,733	887,733	887,733
861023 Co Cont Medicare	239,019	198,308	197,720	180,180	207,615	207,615	207,615
861024 Co Cont Retire Incr	1,436,813	1,214,063	1,653,173	1,458,134	1,788,218	1,788,218	1,788,218
861030 Co Cont Health Ins	2,608,190	2,357,989	2,527,576	2,376,914	3,032,249	3,032,249	3,032,249
861031 Co Cont Unemp Ins	71,942	71,942	98,859	98,860	98,859	0	0
861035 Co Cont Workers Comp	509,714	509,714	561,666	525,803	561,666	463,048	463,048
Total Salaries & Employee Benefits	26,685,816	22,643,932	26,013,859	21,730,035	26,078,464	25,880,987	25,880,987
Services & Supplies							
862060 Communications	237,203	112,982	237,203	106,722	237,828	237,828	237,828
862090 Household Expense	553,924	343,650	690,046	363,050	571,174	571,174	571,174
862101 Insurance - General	162,796	162,875	201,936	205,229	201,936	82,601	82,601
862110 Jury/Witness Expense	1,000	0	1,000	(163)	1,000	1,000	1,000
862120 Maint - Equip	265,000	50,840	265,000	68,636	265,000	265,000	265,000
862130 Maint Strc/Impr/Grnds	317,400	98,144	317,400	69,512	317,400	317,400	317,400
862150 Memberships	32,120	27,433	32,120	26,490	42,120	42,120	42,120
862170 Office Expense	373,333	234,330	377,833	243,735	382,833	382,833	382,833
862171 Paper Supplies	45,000	37,967	45,000	39,204	45,000	45,000	45,000
862172 Office Exp - Fedex/UPS	18,000	15,139	18,000	14,306	18,000	18,000	18,000
862181 Auditing/Fiscal Svc	25,000	0	25,000	31,956	25,000	25,000	25,000
862182 Data Processing Svcs	260,541	197,595	298,041	287,236	338,322	338,322	338,322
862183 Legal Fees	5,000	0	5,000	0	5,000	5,000	5,000
862185 Medical/Dental Svcs	5,000	2,808	5,000	7,873	5,000	5,000	5,000
862187 Education & Training	107,550	3,920	117,550	9,721	123,050	123,050	123,050

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
862188 Printing	120,000	94,763	120,000	103,497	137,000	137,000	137,000
862189 Prof/Spec Svcs - Other	101,000	35,843	111,000	21,772	111,000	111,000	111,000
862190 Publ/Legal Notice	35,000	11,223	35,000	37,232	35,000	35,000	35,000
862200 Rent/Lease - Equip	10,500	8,887	10,500	8,887	3,000	3,000	3,000
862210 Rent/Lease - Bldg Grnds	217,076	318,807	173,935	176,142	173,935	173,935	173,935
862230 Info Tech Equip	227,700	208,870	263,700	170,020	391,460	391,460	391,460
862239 Spec Dept Expense	806,413	419,377	987,796	492,605	1,242,896	1,242,896	1,242,896
862250 Trans/Travel	150,000	117,553	150,000	128,739	150,000	150,000	150,000
862253 Travel Out of County	230,000	102,711	230,000	143,308	230,000	230,000	230,000
862260 Utilities	415,247	256,907	456,771	232,147	456,771	456,771	456,771
Total Services & Supplies	4,721,803	2,862,625	5,174,831	2,987,857	5,509,725	5,390,390	5,390,390
Other Charges							
863112 Pmt to Private Inst	727,728	1,291	937,849	2,518	912,220	912,220	912,220
863115 Svc Connected Exp	306,387	206,435	297,987	226,770	330,249	330,249	330,249
863116 Child Care Svcs - MOE	352,458	120,396	405,327	171,235	405,327	405,327	405,327
863118 Family Svcs	1,490,338	1,018,666	1,290,338	1,366,550	1,512,338	1,512,338	1,862,338
863121 Independent Living	50,000	28,238	50,000	26,658	50,000	50,000	50,000
863126 Cal-Learn Prog Svcs	0	1,461	10,000	376	10,000	10,000	10,000
863131 Family Preservation	260,433	145,902	260,433	158,185	260,433	260,433	260,433
863132 Family Track	0	22,300	201,595	169,476	201,595	201,595	401,595
863133 Office of Educ Contract	1,000,000	920,962	1,000,000	1,244,199	1,000,000	1,000,000	1,000,000
863135 Job Alliance Prog Svc	300,000	200,109	300,000	162,562	300,000	300,000	300,000
863138 Welfare to Work 15%	297,313	216,640	335,834	257,522	360,120	360,120	360,120
863140 IHSS - PA	22,500	3,797	22,500	7,058	25,000	25,000	25,000
Total Other Charges	4,807,157	2,886,196	5,111,863	3,793,111	5,367,282	5,367,282	5,917,282
Fixed Assets							
864360 Structure/Improvement	190,000	0	43,000	2,390	457,000	0	0
864370 Equipment	0	31,163	85,000	55,500	210,000	210,000	210,000
Total Fixed Assets	190,000	31,163	128,000	57,890	667,000	210,000	210,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(2,257,927)	(1,845,268)	(2,805,486)	(1,062,056)	(3,254,686)	(3,254,686)	(3,254,686)
865802 Oper Transfer Out	706,186	822,439	1,024,064	1,660,425	301,468	758,468	978,468
Total Expend Transfer & Reimb	(1,551,741)	(1,022,829)	(1,781,422)	598,369	(2,953,218)	(2,496,218)	(2,276,218)
Total Net Appropriations	34,853,035	27,401,087	34,647,131	29,167,261	34,669,253	34,352,441	35,122,441
Total Net County Cost	1,665,292	1,213,396	2,055,592	(449,702)	2,029,963	1,851,151	1,851,151

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0411 Healthy Kids Mendocino
Fund: 4110 Health Kids Mendocino

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827707 Donation	0	70,125	0	0	0	0	0
827800 Other	0	17,225	0	0	0	0	0
827801 Grant Revenue	0	0	0	0	0	0	0
827820 Grant Interest	0	(244)	0	(0)	0	0	0
Total Revenues	0	87,106	0	(0)	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	0	0	0	0	0	0	0
861022 Co Cont OASDI	0	0	0	0	0	0	0
861023 Co Cont Medicare	0	0	0	0	0	0	0
861031 Co Cont Unemp Ins	0	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	0	0	0	0	0	0	0
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862185 Medical/Dental Svcs	0	0	0	0	0	0	0
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Total Net Appropriations	0	0	0	0	0	0	0
Total Fund Balance Contribution	0	(87,106)	0	0	0	0	0

The Workforce Investment Act is responsible for the following:

- Ensure Mendocino County receives formula funded dollars (amount changes per year) of the Federal Department of Labor (DOL) funds for workforce development and business services.
- Author applications in response to the special project Requests for Proposal (RFP) issued by the California Employment Development Department (EDD) and the Department of Labor.
- Collaborate with other Local Workforce Investment Board Directors for regional applications when a regional approach is required or more likely to be funded.
- Provision of the administration of the Federal Workforce Investment Act formula (non-competitive) Adult, Dislocated Worker, Youth, Rapid Response and Governor Discretionary competitive funds.
- Fiscal and program monitoring of the contract with the program services provider, Mendocino Private Industry Council, MPIC, Inc., to ensure continued funding by overseeing compliance with strict State Employment Development Department (EDD) and Federal Department of Labor (DOL) guidelines. (See contracted amount: *Contract for Services* below)
- Coordination of employment and training services among 17 programs with similar objectives through the One – Stop Operator Consortia which includes Employment Development Department, CalWORKs Job Services, West Company/Small Business Development Center and Mendocino College.
- Staff to the Workforce Investment Board, the Youth Council, the Partnership Council and the One – Sop Operator Consortia.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Collaborated with seven Workforce Investment Boards (WIBs) to formalize, via a non-financial Memorandum of Understanding, the NorCal Workforce Partnership Consortium, encompassing 21 counties, in order to compete for direct DOL and State funds which are now favoring regional applications.
- Authored the application for Governor Discretionary funds in the amount of $562,750 for employment services to dislocated workers separated from employment within specific businesses in the County (award pending).
- Compiled the Comprehensive Economic Development Strategy (CEDS) annual report.
- Authored the 2013-2017 Five Year Strategic Workforce Development Plan required by the California Workforce Investment Board (public review and Board of Supervisors approval pending).
- Conducted Fiscal and Program monitoring of the contractor, MPIC, to ensure compliance which results in continued Workforce Investment Act funding to Mendocino County.

GOALS/OBJECTIVES FOR FY 2013-14

- Author (or collaborate in applications requiring regional participation), with the NorCal Workforce Partnership Consortium and other appropriate WIBs, to apply for Governor Discretionary Requests for Proposals (RFPs) in order to secure additional competitive funds for adults, dislocated workers, and youth to meet workforce development objectives.
- Continue technical assistance to the contractor, MPIC, in attaining the newly mandated requirement of utilizing 25% of the Adult and Dislocated Worker formula funds for specific training expenses.
- Compile the Comprehensive Economic Development Strategy (CEDS) annual report.
- Conduct the Fiscal and Program monitoring of the contractor, per the State directive.
- Implementation (beginning phases) of Information Services infrastructure merger of Workforce Investment Act Programs and State EDD- CalJOBs.
- Assess the efficiency of the current method of program service delivery.

GRANT INCEPTION DATE	July 1, 2000
CURRENT GRANT PERIOD	July 1, 2013– June 30, 2014
SOURCE OF FUNDS	U.S. Department of Labor, Administered by the State Employment Development Department - EDD.

CONTINUITY OF GRANT Ongoing annual allocation of formula funds. Additional competitive fund applications are issued throughout the year.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes

If yes, is there a maximum? Negotiated indirect cost agreement

Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	17.0%	83.0%
Program Specialist I	1.0	45.3%	54.7%
Office Assistant III	0.475	48.2%	51.8%

GRANT FUNDING AND BUDGET

Revenues	$ 883,280
Expenditures	
Personnel:	$ 195,109
Operating Expenses:	23,276
Other Costs: (*Travel, Supplies, etc)*	16,950
Indirect Costs:	7,941
Contract for Services:	$ 780,986
TOTAL	$ 1,024,262

COUNTY MATCH REQUIRED Yes

COUNTY MATCH AMOUNT $140,982 cash match (County General Fund)
($90,982 if application in process is awarded)

INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

WORKFORCE INVESTMENT ACT 5010/0413-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0413 Workforce Investment Act
Fund: 4130 Workforce Investment Act

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	1,842,291	1,818,935	1,625,053	1,032,756	883,280	883,280	883,280
827802 Operating Transfer In	0	0	0	366,211	0	0	0
Total Revenues	1,842,291	1,818,935	1,625,053	1,398,967	883,280	883,280	883,280
Services & Supplies							
862060 Communications	350	0	350	0	350	350	350
862101 Insurance - General	0	15	0	0	0	0	0
862150 Memberships	2,500	1,961	1,850	1,750	1,850	1,850	1,850
862170 Office Expense	2,000	345	1,450	707	3,600	3,600	3,600
862182 Data Processing Services	0	305	0	285	6,000	6,000	6,000
862187 Education & Training	0	157	0	505	0	0	0
862189 Prof/Spec Svcs - Other	1,832,191	1,760,737	1,665,190	1,066,609	1,007,312	1,007,312	1,007,312
862190 Publ/Legal Notice	250	152	200	0	800	800	800
862250 Trans/Travel	600	22	600	0	600	600	600
862253 Travel Out of County	4,400	5,704	6,450	3,066	3,750	3,750	3,750
Total Services & Supplies	1,842,291	1,769,398	1,676,090	1,072,922	1,024,262	1,024,262	1,024,262
Total Net Appropriations	1,842,291	1,769,398	1,676,090	1,072,922	1,024,262	1,024,262	1,024,262
Total Fund Balance Contribution	0	(49,537)	51,037	(326,045)	140,982	140,982	140,982

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP) provides two resource centers serving as points of entry for service delivery for homeless families and individuals in two regions of the County: Fort Bragg and Ukiah (Hospitality Center and Ukiah Community Center). Homeless families with children and disabled adults (including those with substance abuse problems) are eligible for the STEP program, which provides case management, life skills training, substance abuse treatment, housing advocacy and assistance, credit clean-up assistance, help learning soft job skills, and linkages to mainstream providers of treatment and public benefits. The Shelter Plus Care housing voucher program and the transitional housing are leveraged to STEP, i.e. those who have joined STEP's program of services are eligible for subsidized supportive housing targeting the homeless. The goals of the program are to help participants: 1) Obtain and remain in permanent housing; 2) increase skills and/or income; and 3) achieve greater self-determination.

GRANT INCEPTION DATE September 1, 1995

CURRENT GRANT PERIOD September 1, 2013 – August 30, 2014

SOURCE OF FUNDS U.S. Department of Housing and Urban Development

CONTINUITY OF GRANT Grants renew annually.
The new one-year grant period begins September 1, 2013

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Negotiated indirect cost agreement
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
*Administrative Support / Case Management Supervision / Program Liaison to Mainstream systems	.065	100%	0%
*Sr. Program Specialist	.050	100%	0%
*Program Specialist II (HMIS Data Analyst)	.145	63%	37%

**Positions are allocated in Budget Unit 5010*

GRANT FUNDING AND BUDGET

Revenues	$ 205,412	(Includes $5,000 County match)
Expenditures		
Personnel:	$ 22,339	
Operating Expenses:	2,665	
Other Costs:	179,499	
Indirect Costs: *(A-87 contribution)*	909	
TOTAL	$ 205,412	
Total Projected Program Costs =	$ 205,412	

COUNTY MATCH REQUIRED Yes

*Describe if the match is cash or in kind and the funding source:*There is a 25% cash match requirement for the support services category of the budget. Ford Street Project and Ukiah Community Center have committed to provide $50,000. There is a $5,000 cash match committed by County Social Services for the Homeless Management Information Systems (HMIS) portion of the grant.

COUNTY MATCH AMOUNT $5,000

INDEPENDENT AUDIT REQUIRED No

HEALTH and HUMAN SERVICES AGENCY

SUPPORTIVE HOUSING PROGRAM (SHP)

SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP) 5010/0433-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0433 Supportive Housing
Fund: 4330 Supportive Housing

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	200,412	110,725	200,412	299,978	200,412	200,412	200,412
827802 Operating Transfer In	0	0	0	(201,252)	0	0	0
Total Revenues	200,412	110,725	200,412	98,727	200,412	200,412	200,412
Services & Supplies							
862189 Prof/Spec Svcs - Other	205,412	175,091	205,412	162,196	205,412	205,412	205,412
862230 Info Tech Equip	0	0	0	0	0	0	0
Total Services & Supplies	205,412	175,091	205,412	162,196	205,412	205,412	205,412
Total Net Appropriations	205,412	175,091	205,412	162,196	205,412	205,412	205,412
Total Fund Balance Contribution	5,000	64,366	5,000	63,469	5,000	5,000	5,000

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT.....5010/0436-GRANT

STACEY CRYER, Director

This grant is used to fund the Family Dependency Drug Court (FDDC). FDDC is a collaborative effort of the Health and Human Services Agency – Child Welfare Services (CWS) and Alcohol and Other Drug Programs (AODP), the Superior Court of Mendocino County, County Counsel, the Administrative Office of the Courts (AOC) and the local defense bar. Family Dependency Drug Court (FDDC) provides intensive services to families whose children are under the jurisdiction of the Juvenile Court due to child abuse and neglect as a result of parents substance abuse issues. FDDC provides services that are both increased and expanded, including residential treatment beds, in an effort to return children home safely and permanently. Without the FDDC these parents would be waitlisted for AODP services, would not have access to necessary residential treatment, and their children would remain in out-of- home placement.

GRANT INCEPTION DATE October 1, 2007

CURRENT GRANT PERIOD October 1, 2011 – September 30, 2014

SOURCE OF FUNDS U.S. Department Human Services,
Administration for Children and Families, Children's Bureau.

CONTINUITY OF GRANT A two year extension grant was awarded – In the sixth year of a seven year grant, renewal applications required for each year.

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Current A-87 rate
Does the budget include the maximum amount? Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Social Worker Assistant	1.00	100%	0%
AOD Substance Abuse Supervisor	0.60	100%	0%
AOD Substance Abuse Counselor	0.75	100%	0%
AOD Staff Assistant	0.50	100%	0%
FDDC Coordinator	0.50	100%	0%
Account Specialist	0.25	100%	0%
FDDC Mentor Supervisor	0.125	100%	0%
Community Health Worker	0.25	100%	0%

GRANT FUNDING

Revenue	$ 500,000
Expenditures	
Personnel:	$ 257,928
Other Costs: (*Services and Supplies)*	218,859
Indirect Costs:	23,213
TOTAL	$ 500,000
Matching Contributions	
Superior Court:	$ 35,724
Attorneys:	104,000
First 5 Mendocino:	20,000
Children's Systems of Care:	61,849
TOTAL	$ 221,573

COUNTY MATCH REQUIRED None from County General Fund,
$ 61,849 from Children's Systems of Care (CSOC) trust

Describe if the match is cash or in kind and the funding source: In Kind - CSOC

INDEPENDENT AUDIT REQUIRED Yes

HEALTH and HUMAN SERVICES AGENCY

FAMILY DEPENDENCY DRUG COURT.....5010/0436-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0436 Dependency Drug Court
Fund: 4360 Dependency Drug Court

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	500,000	626,082	125,000	535,783	500,000	500,000	500,000
Total Revenues	500,000	626,082	125,000	535,783	500,000	500,000	500,000
Services & Supplies							
862170 Office Expense	0	4,260	0	2,896	0	0	0
862187 Education & Training	0	1,185	0	427	0	0	0
862189 Prof/Spec Svcs - Other	281,587	203,658	70,397	204,515	281,141	281,141	281,141
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	60,000	38	15,000	300	50,000	50,000	50,000
862250 Trans/Travel	9,537	0	0	0	0	0	0
862253 Travel Out of County	0	10,852	2,384	10,271	7,438	7,438	7,438
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	351,124	219,994	87,781	218,410	338,579	338,579	338,579
Other Charges							
863115 Svc Connected Exp	30,187	256,096	7,547	461,379	89,421	89,421	89,421
863118 Family Services	118,689	3,978	29,672	2,399	72,000	72,000	72,000
Total Other Charges	148,876	260,074	37,219	463,778	161,421	161,421	161,421
Total Net Appropriations	500,000	480,068	125,000	682,187	500,000	500,000	500,000
Total Fund Balance Contribution	0	(146,014)	0	146,405	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM 5010/0449-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0449 Homelessness Prevention Program
Fund: 4490 Homelessness Prevention Program

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	278,124	384,899	0	58,244	0	0	0
827802 Operating Transfer In	0	0	0	2,960	0	0	0
827820 Grant Interest	0	(1,457)	0	0	0	0	0
Total Revenues	278,124	383,442	0	61,204	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	278,124	104,353	8,000	0	0	0	0
Total Services & Supplies	278,124	104,353	8,000	0	0	0	0
Other Charges							
863115 Svc Connected Exp	0	259,449	0	0	0	0	0
Total Other Charges	0	259,449	0	0	0	0	0
Total Net Appropriations	278,124	363,802	8,000	0	0	0	0
Total Fund Balance Contribution	0	(19,640)	8,000	(61,204)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM.....5010/0451-GRANT

STACEY CRYER, Director

The Area Agency on Aging (AAA) is implemented through a joint powers agreement between Mendocino and Lake County. Administration of the AAA moved to Lake County effective July 1, 2012. The Area Agency on Aging makes available Federal and State funding for community planning, coordination and program development to provide a broad array of contracted services for those individuals 60 years and older. Contracted services focus primarily on nutritional health, elder abuse prevention, and access to services. Additionally, this program provides direct service for the Long Term Care Ombudsman Program which provides advocacy and support for residents of skilled nursing and residential care facilities for the elderly. Under the joint powers agreement, the Board of Supervisors of Lake and Mendocino Counties each elect two members of the Area Agency on Aging Governing Board with the fifth member of the Governing Board elected by the Board appointed Governing Board members of both counties.

PROGRAM INCEPTION DATE	January 1, 2006
CURRENT CONTRACT PERIOD	July 1, 2013 to June 30, 2014
SOURCE OF FUNDS	Federal Administration on Aging, California Dept of Aging – Administered by the California Department of Aging
CONTINUITY OF FUNDS	Ongoing annual allocation

RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Social Services Indirect rate
Does the budget include the maximum amount?	Yes

GRANT FUNDING AND BUDGET

Revenue	
Mendocino County General Fund	$ 52,693
Expenditures	
Professional Services:	$ 52,693
TOTAL	$ 52,693
Total Projected Program Costs =	$ 52,693

COUNTY MATCH REQUIRED	Yes
COUNTY MATCH AMOUNT	$52,693
INDEPENDENT AUDIT REQUIRED	Yes

HEALTH and HUMAN SERVICES AGENCY

AREA AGENCY ON AGING/OMBUDSMAN PROGRAM.....5010/0451-GRANT

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0451 Area Agency on Aging
Fund: 4510 Area Agency on Aging

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	1,130,905	1,129,155	0	149,901	0	0	0
827802 Operating Transfer In	0	0	0	403,108	0	0	0
827820 Grant Interest	0	18,210	0	0	0	0	0
Total Revenues	1,130,905	1,147,365	0	553,009	0	0	0
Services & Supplies							
862150 Memberships	1,154	2,600	0	0	0	0	0
862170 Office Expense	0	193	0	0	0	0	0
862181 Auditing & Fiscal Svcs	10,000	0	0	9,000	0	0	0
862182 Data Processing Services	8,280	8,378	0	0	0	0	0
862187 Education & Training	0	225	0	0	0	0	0
862189 Prof/Spec Svcs - Other	288,888	291,040	36,092	76,632	52,693	52,693	52,693
862190 Publ/Legal Notice	0	155	0	0	0	0	0
862239 Spec Dept Expense	0	6,338	0	0	0	0	0
862250 Trans/Travel	3,000	2,954	0	0	0	0	0
862253 Travel Out of County	4,000	4,377	0	83	0	0	0
Total Services & Supplies	315,322	316,260	36,092	85,715	52,693	52,693	52,693
Other Charges							
863115 Svc Connected Exp	851,675	925,238	0	0	0	0	0
Total Other Charges	851,675	925,238	0	0	0	0	0
Total Net Appropriations	1,166,997	1,241,498	36,092	85,715	52,693	52,693	52,693
Total Fund Balance Contribution	36,092	94,133	36,092	(467,294)	52,693	52,693	52,693

HEALTH and HUMAN SERVICES AGENCY

PERMANENT HOUSING BONUS ..... 5010/0458 -GRANT

STACEY CRYER, Director

The Supportive Housing Program (SHP) 2010 Permanent Housing Bonus Project provides a two bedroom unit to share for two chronically homeless individuals. These individuals will be provided specialized case management services for the chronically homeless, dually diagnosed. This project will serve the chronically homeless, as further identified by the local Chronic Users System of Care (CUSOC) a group collaborating to provide specialized and intensive treatment for a population of high users of medical and criminal justice systems. This is the only housing within Mendocino County targeted to serve this specific population. Funds from this grant are budgeted almost entirely for housing with a small amount for case management. The grant is subcontracted to MCAVHN to place clients, provide case management and housing management. While secured in the 2010 funding round, as of Spring 2012, the project is still in the process of implementation.

GRANT INCEPTION DATE	2012
CURRENT GRANT PERIOD	June 1, 2013 – May 31, 2015
SOURCE OF FUNDS	U.S. Department of Housing and Urban Development
CONTINUITY OF GRANT	The initial grant is a 2 year term, to renew annually thereafter.
GRANT RESTRICTIONS AND PROVISIONS	
Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost agreement
Does the budget include the maximum amount?	Yes
GRANT FUNDING AND BUDGET	
Revenues	$ 28,532
Expenditures	
Other Costs:	$ 28,532
TOTAL	$ 28,532
Total Projected Program Costs =	$ 28,532
COUNTY MATCH REQUIRED	Yes. There is a 25% cash match requirement for the support services and administrative categories of the budget. Project Sponsor will commit to provide $1,038 per year.
COUNTY MATCH AMOUNT	None
INDEPENDENT AUDIT REQUIRED	Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0458 Permanent Housing Bonus
Fund: 4580 Permanent Housing Bonus

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	0	0	0	0	28,532	28,532	28,532
Total Revenues	0	0	0	0	28,532	28,532	28,532
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	0	0	0	28,532	28,532	28,532
Total Services & Supplies	0	0	0	0	28,532	28,532	28,532
Total Net Appropriations	0	0	0	0	28,532	28,532	28,532
Total Fund Balance Contribution	0	0	0	0	0	0	0

HEALTH and HUMAN SERVICES AGENCY

TRANSITIONAL HOUSING.....5010/0475-GRANT

STACEY CRYER, Director

The program provides transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP). The Hospitality Center on the coast and Ukiah Community Center inland provide housing and program operations, including property management.

GRANT INCEPTION DATE	September 1, 1997
CURRENT GRANT PERIOD	September 1, 2013 – August 30, 2014
SOURCE OF FUNDS	U.S. Department of Housing and Urban Development
CONTINUITY OF GRANT	Renew annually

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Negotiated indirect cost rate agreement
Does the budget include the maximum amount?	Yes

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 130,736
Expenditures	
Other Costs: *(Services and Supplies)*	$ 130,736
TOTAL	$ 130,736
Total Projected Program Costs =	$ 130,736

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0475 Transitional Housing
Fund: 4750 Transitional Housing

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	130,736	13,264	130,736	202,545	130,736	130,736	130,736
827802 Operating Transfer In	0	0	0	342,271	0	0	0
Total Revenues	130,736	13,264	130,736	544,816	130,736	130,736	130,736
Services & Supplies							
862189 Prof/Spec Svcs - Other	130,736	49,004	130,736	158,267	130,736	130,736	130,736
Total Services & Supplies	130,736	49,004	130,736	158,267	130,736	130,736	130,736
Total Net Appropriations	130,736	49,004	130,736	158,267	130,736	130,736	130,736
Total Fund Balance Contribution	0	35,740	0	(386,549)	0	0	0

HEALTH and HUMAN SERVICES AGENCY

HEALTHY KIDS MENDOCINO 5010/PHHKM-PROGRAM

STACEY CRYER, Director

Healthy Kids Mendocino is a public-private partnership with a mission to achieve universal health insurance coverage for all children in Mendocino County. The program was founded by the Health and Human Services Agency, FIRST 5 Mendocino, and the Alliance for Rural Community Health. Mendocino Office of Education is a key operational partner. Over a dozen school districts, health centers, family resource centers, and community partners participate in the program. Funds from donations and grants are used to support the health insurance needs of low-income children. Primary activities are outreach and enrollment services to parents of uninsured children under the age of 18, as well as assistance with obtaining health care. The program also runs the Car Seat Program, thereby providing technical assistance and low-cost car seats to families in need. In FY 2013/2014, Healthy Kids will expand services to include application assistance for adults who are newly eligible for coverage through the Affordable Care Act.

PROGRAM INCEPTION DATE May 2006

CURRENT PROGRAM PERIOD May 2006 – June 30, 2014

SOURCE OF FUNDS FIRST 5 Mendocino, Mendocino County Office of Education, Public Health Realignment Funds, numerous local health care providers, businesses and individual donors.

CONTINUITY OF PROGRAM Ongoing annual allocations.

PROGRAM PROVISIONS Overhead and personnel costs are supported by State/Federal matching funds through the Social Services Branch – Employment and Family Assistance Services (EFAS) Division

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
Program Administrator	1.0	0%	0%
Senior Program Specialist	1.0	0%	0%
Health Program Eligibility Worker	1.0	0%	0%

(Supported by state/federal matching funds through the Social Services Branch)

PROGRAM FUNDING AND BUDGET

Revenues	
Public Health Realignment	$ 28,450
Foundations, Donors, FIRST 5, etc.	55,000
TOTAL	$ 83,450
Expenditures	
Other Costs:(*Services and Supplies)*	$ 83,450
TOTAL	$ 83,450
Total Projected Program Costs =	$ 83,450

COUNTY MATCH REQUIRED No

INDEPENDENT AUDIT REQUIRED No

Schedule 9

This grant is included in Budget Unit 5010's Schedule 9.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

The Vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The Agency's mission is*: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development."* The Health and Human Services Agency is in a transformational process to create an organization that serves the community through coordinated, multi-disciplinary, integrated, and effective services.

In carrying out this effort the Program principles are:

- **ORGANIZATIONAL OPERATIONS:** In internal operations and delivery of services to the community, the Agency will use an approach that builds on the unique strengths of each individual. Inclusive dialogue to support the most effective, engaged and successful outcomes for clients, employees and the Agency will be promoted.
- **ACCESSIBLE, PREVENTIVE AND RESPONSIVE SERVICES:**
  - Services provided by the Agency will be physically, culturally, and linguistically available to all clients, and appropriate to the identified needs of the individuals and communities served.
  - To the extent possible, Agency services will be delivered at consolidated physical locations, with service hours reflective of community needs. Outreach will remain a key component of accessibility for clients unable to come to services.
  - The Agency will respond quickly and effectively to emergent issues and emergency situations.
  - The Agency promotes community prevention and education activities that effectively mitigate problems from reaching a stage where intervention and direct services are overwhelmed.
- **ORGANIZATIONAL EFFICIENCY:** The internal functions of the Agency will be designed to achieve maximum administrative efficiency, while ensuring the Agency is able to support staff in providing services to clients and the community.
- **OVERSIGHT AND ACCOUNTABILITY:** The Agency provides oversight, audit compliance, outcome monitoring and reporting, and ensures regulatory compliance for both internal services provision activities and contracted services provision activities.
- **OUTCOME MEASUREMENT AND REPORTING:** Due to 2011 Realignment the Agency has assessed its operations and has determined to provide appropriate levels of services that ensure a combination of the use of proven best practices, measured performance, budget fidelity, and documented outcomes.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- The integration of the four separate and distinct County Health and Human Services departments, (i.e. Alcohol and Other Drug (AOD), Public Health, Mental Health and Social Services), into one integrated Agency under a single administration was completed.
- The Agency successfully and seamlessly transferred the Older Adult AAA (Area Agency on Aging) Program including all of the administration and services provision responsibilities to Lake County.
- Even with low staffing levels, services were provided to a steadily increasing number of clients. This was accomplished by a combination of staff dedication, improved efficiencies, and the use of contracted community partners.
- In order to move from a reactive mode of operations to a proactive and preventative mode, a Program Integrity and Fraud Prevention program was established. The program uses Fiscal staff and Welfare Fraud Investigation staff who apply the use of data and trends to identify areas of possible risk, needed training, increased oversight needs, etc.
- Agency staff demonstrated textbook teamwork and performed honorably when handling a flood caused by a broken water pipe that displaced three entire divisions of staff and associated records and documents, without any significant reductions in services to the community.
- An Agency Leadership/Line Staff Shadow program was instituted to better connect Agency leadership to line staff and line staff to Agency leadership.
- The Agency established a client and staff Safety and Security program that focuses on improving client and staff safety.
- Agency Staff Resources Unit implemented a Core Competency training program for managers and supervisors.
- Agency Contract Unit conducted an Agency-wide contract training for all contract writers. This gave an overview of the approval process, how to write a successful contract and provided resource tools for attendees. The Contract Unit processed approximately 600 contractual items last fiscal year.
- Agency Leadership attended a week long Incident Command System Series 300-400 class. This training provided instruction in the CalEMA, FEMA National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS). This assures that Agency Leadership is prepared to respond to the Emergency Operations Center during County disaster responses.

♦ HHSA employees were all trained on-line in the Red Cross Incident Command System 100, 200 Series. This assures that employees have a basic understanding of the Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS) for disaster response. It also gives the Agency the opportunity to seek reimbursement from FEMA for staff response to disasters.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Establish a base year from which to measure against in order to comply with State law AB 1881 that requires Health and Human Services Agencies to monitor and report outcomes to show improved services provision and/or administrative efficiencies gained by becoming an integrated Agency service delivery structure.

♦ Complete and submit to the State, the Agency three year operations plan.

♦ Work to increase the number of line staff to be "shadowed" by Agency leadership to improve and strengthen internal relationships.

♦ Increase the ability to prevent fraud and improve program accountability at the earliest stages possible to prevent both losses to the county and harm to the community.

♦ Implement and fully utilize the Katie A intensive treatment program to prevent the removal of children from their families, improve the lives of both parents and children, reduce placements and associated costs, and prevent future homelessness.

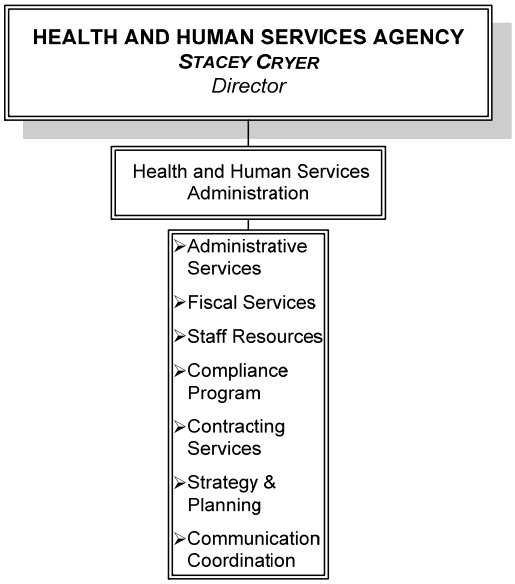
♦ Plan for the implementation of the Federal Affordable Care Act (ACA)/Health Care Reform that begins on January 1, 2014. Reports to the Board of Supervisors by the Agency and community partners will occur throughout FY 2013-14 as information is available and plans are devised for the County of Mendocino.

♦ The Agency will work to further implement key elements of the recent communication plan released in 2013 for the County of Mendocino.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
7.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

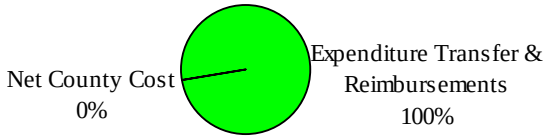
Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

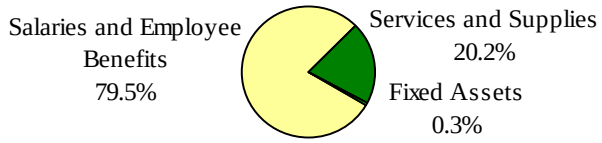
Expenditure Transfers and Reimbursement

✧ Acct. 5380 Intrafund transfers from HHSA programs to fund this budget unit.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The budget unit has a zero Net County Cost. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION 5020

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5020 HHSA Administration
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Salaries & Employee Benefits							
861011 Regular Employees	523,785	352,396	562,225	466,732	833,289	833,289	833,289
861012 Extra Help	15,000	3,661	15,000	0	15,000	15,000	15,000
861013 Overtime Reg Emp	5,000	0	5,000	45	5,000	5,000	5,000
861021 Co Cont Retirement	92,663	58,648	138,327	86,217	184,233	184,233	184,233
861022 Co Cont OASDI	30,792	20,217	33,363	27,272	48,402	48,402	48,402
861023 Co Cont Medicare	7,347	4,950	8,312	6,606	11,620	11,620	11,620
861024 Co Cont to Ret Increment	41,608	25,880	65,843	40,825	84,438	84,438	84,438
861030 Co Cont Health Ins	56,793	31,282	57,200	36,968	95,127	95,127	95,127
861031 Co Cont Unemp Ins	752	752	353	353	353	0	0
861035 Co Cont Workers Comp	3,642	3,642	2,160	1,929	2,160	2,770	2,770
Total Salaries & Employee Benefits	777,382	501,429	887,783	666,948	1,279,622	1,279,879	1,279,879
Services & Supplies							
862060 Communications	12,500	5,896	12,500	4,994	12,500	12,500	12,500
862090 Household Expense	500	0	500	236	500	500	500
862101 Insurance - General	928	862	694	694	694	461	461
862120 Maintenance - Equip	0	0	0	457	0	0	0
862150 Memberships	3,000	900	3,000	0	3,000	3,000	3,000
862170 Office Expense	5,000	2,648	5,000	7,624	5,000	5,000	5,000
862171 Paper Supplies	500	0	500	149	500	500	500
862181 Auditing/Fiscal Svc	500	0	500	0	500	500	500
862182 Data Processing Svcs	3,000	23	3,000	0	3,000	3,000	3,000
862183 Legal Fees	1,000	0	1,000	0	1,000	1,000	1,000
862187 Education & Training	10,000	2,490	15,000	6,660	15,000	15,000	15,000
862188 Printing	1,000	2,077	2,500	2,106	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	45,000	57,943	45,000	31,710	85,000	85,000	85,000
862190 Publ/Legal Notice	20,000	4,438	2,000	2,824	2,000	2,000	2,000
862200 Rent/Lease - Equip	0	0	5,000	0	5,000	5,000	5,000
862210 Rent/Lease - Bldg Grnds	5,000	0	1,000	0	1,000	1,000	1,000
862230 Info Tech Equip	5,000	1,204	15,000	1,204	15,000	15,000	15,000
862239 Spec Dept Expense	25,000	15,040	82,000	16,890	140,000	140,000	140,000
862250 Trans/Travel	1,000	218	1,000	337	1,000	1,000	1,000
862253 Travel Out of County	10,000	18,169	20,000	13,098	20,000	20,000	20,000
862260 Utilities	12,000	858	12,000	954	12,000	12,000	12,000
Total Services & Supplies	160,928	112,766	227,194	89,937	325,194	324,961	324,961
Fixed Assets							
864360 Structure/Improvement	5,000	0	5,000	0	5,000	5,000	0
864370 Equipment	5,000	0	5,000	0	5,000	5,000	5,000
Total Fixed Assets	10,000	0	10,000	0	10,000	10,000	5,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(948,310)	(614,195)	(1,124,977)	(756,885)	(1,614,816)	(1,614,840)	(1,614,840)
865802 Oper Transfer Out	0	0	0	0	0	0	5,000
Total Expend Transfer & Reimb	(948,310)	(614,195)	(1,124,977)	(756,885)	(1,614,816)	(1,614,840)	(1,609,840)
Total Net Appropriations	0	0	0	0	0	0	0
Total Net County Cost	0	0	0	0	0	0	0

The Vision of the Health and Human Services Agency is: *Healthy People, Healthy Communities*. The overall Mission is: *"In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."*

CalWORKs, foster care or children and adoptions services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families who are unable to support themselves. This budget unit contains the expenditures for direct payments. The Social Services Branch administers the CalWORKs and foster care programs, adoptions are administered by the State. Program administration for CalWORKs and Foster Care is contained in Budget Unit 5010 – Social Services.

This budget unit is comprised of four categories of aid:

1. **FAMILY GROUP:** payments made to eligible families where there is one parent/caretaker and children.
2. **TWO PARENT HOUSEHOLD:** payments are made to eligible families where there are two parents, one of whom is unemployed or disabled, and children.
3. **FOSTER CARE:** payments are made to licensed foster families, relative caregivers, and non-related extended family members or residential facilities where a child has been placed by Social Services/Children's Services, or by Probation under Juvenile Court order; this court order is in response to removal of the child from home due to abuse or neglect by the parents or incorrigible behavior of the child.
4. **AID TO ADOPTIVE PARENTS:** payments are made to families who adopt children with special needs for care.

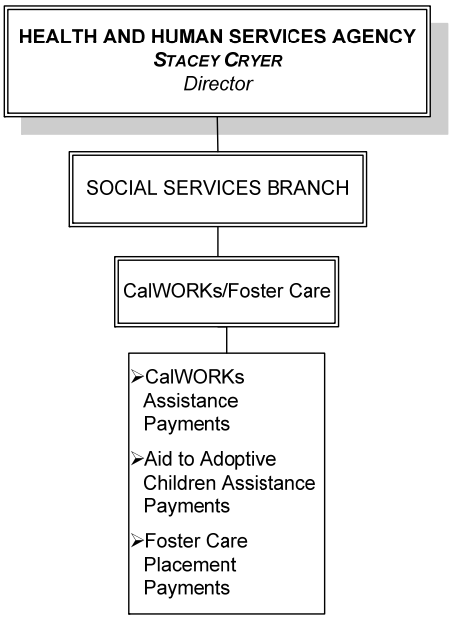
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Number of average monthly caseload of foster children in Social Services and Probation..... 325
- Number of average monthly caseload of Adoption Assistance cases 308
- Number and percent of individuals receiving CalWORKs in Mendocino County/January 2013: 3,155.....3.6% of the County population
- Number and percent of individuals receiving CalWORKs in State of California/January 2013: 1,368,801..... 3.6% of the State population
- Percent of population living below poverty level in Mendocino County/US Census 2013: 17.8%
- Percent of population living below poverty level in State of California/ US Census 2013: 14.4%

GOALS/OBJECTIVES FOR FY 2013-14

- Continue to provide quality services to families and children in Mendocino County to support and empower them to live healthy, safe, and sustainable lives in healthy environments.
- Continue to improve the services provided by CalWORKs Job Service to assist individuals to develop the skills and training necessary to secure employment and exit from public assistance.
- Maximize use of Federal and State funds in all programs.
- Continue to strive to reduce the number of families receiving public assistance and the number of children in out-of-home foster care.
- Continue to utilize all available funding sources to support these programs.

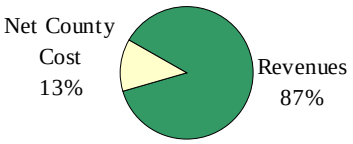
PROGRAM CHART



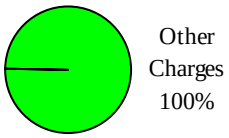
SUMMARY OF MAJOR BUDGET ACCOUNTS

This budget is mandated and primarily funded by federal and state governments with AFDC and Realignment funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Includes 1991 Realignment reimbursement of prior General Fund expenditures. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5130 CalWorks/Foster Care
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825241 State AFDC	3,903,164	1,178,919	346,494	3,056,114	0	0	0
825343 Realignment Pub Assist	2,178,343	5,307,175	6,457,506	7,295,542	11,694,260	11,694,260	11,694,260
825541 Federal AFDC	13,970,586	10,756,455	12,988,083	7,886,633	8,870,124	8,870,124	8,870,124
Total Revenues	20,052,093	17,242,549	19,792,083	18,238,289	20,564,384	20,564,384	20,564,384
Other Charges							
863111 Pub Assistance Pmt	9,004,680	7,223,696	7,946,460	7,284,387	7,946,460	7,946,460	7,946,460
863115 Svc Connected Exp	1,236,860	1,677,800	1,236,860	1,278,868	1,236,860	1,236,860	1,236,860
863122 Aid Adopted Children	3,717,960	4,207,415	3,849,000	4,031,861	3,849,000	3,849,000	3,849,000
863125 Sev Emotionally Disturbed	0	0	0	29,894	0	0	0
863127 Foster Care Payment	9,302,404	7,324,612	10,557,204	7,471,887	10,557,204	10,557,204	10,557,204
Total Other Charges	23,261,904	20,433,522	23,589,524	20,096,898	23,589,524	23,589,524	23,589,524
Total Net Appropriations	23,261,904	20,433,522	23,589,524	20,096,898	23,589,524	23,589,524	23,589,524
Total Net County Cost	3,209,811	3,190,973	3,797,441	1,858,610	3,025,140	3,025,140	3,025,140

The Vision of the Health and Human Services Agency is: *Healthy People, Healthy Communities*. The overall Mission is: *"In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."*

In-Home Supportive Services (IHSS) are personal care and essential housekeeping services which allow elderly and disabled individuals to remain safely in their own homes and to avoid unnecessary institutionalization in nursing homes. An eligible individual must receive SSI (Supplemental Security Income) or Medi-Cal, has a disability of more than one year's duration, and is unable to remain safely in their own home without In-Home Supportive Services assistance.

In-Home Supportive Services is a mandated program, which has been in existence for over 25 years. It is funded by Federal Medicaid dollars, under the Personal Care Services Program (PCSP), State General Fund dollars, Realignment dollars from sales tax revenues, and County funds. This budget unit contains the costs of the direct services to clients, paid out to the Providers, Provider Health Insurance coverage costs, and the administrative costs of the Public Authority. It reflects only the appropriations of Realignment funds and County funds for the direct service costs. The Federal and State funds are not included in the County's In-Home Supportive Services budget for the costs of In-Home Supportive Services Provider wages. Administrative costs for social workers are contained in Budget Unit 5010.

The Public Authority (PA) is the employer referral clearing house for all In-Home Supportive Services providers and has responsibility for the development and maintenance of the registry of providers available for any In-Home Supportive Services consumer. The Public Authority recruits, orients and performs criminal background screening on registry providers. Orientation and criminal background screenings are available and encouraged for private hires as well. The Public Authority also coordinates training on important topics for all providers.

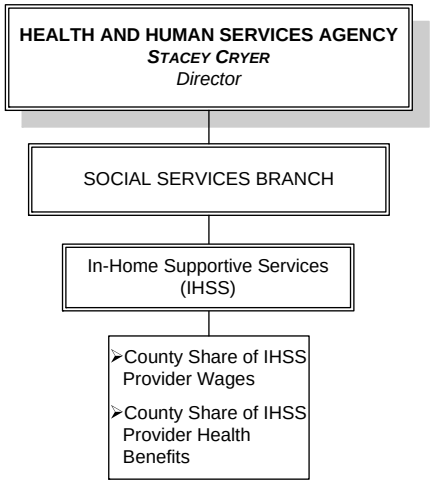
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Completed over 250 initial benefit determinations.
- Maximized the use of Federal and State funding of the program.
- Completed pre-implementation activities with the State to convert the Case Management Information and Payroll System 2 (CMIPS2) to an upgraded system, which will require changes in procedures for IHSS social workers and for IHSS providers.
- Implemented mandated State cut of 3.6% to client hours while working with clients to determine alternative resources and supports.
- Provided in-person orientations for new and ongoing providers on the new processes for compliance with the Case Management Information and Payroll System 2 (CMIPS2) to ensure a smooth transition.
- In Home Support Services provided more than 1,648,000 hours of service to approximately 1,602 IHSS consumers.

GOALS/OBJECTIVES FOR FY 2013-14

- Provide quality services to In-Home Supportive Services clients throughout the County.
- Continue to implement necessary procedural changes and training for staff, IHSS providers, and community partners to use Case Management Information and Payroll System 2 (CMIPS2).
- Support the In-Home Supportive Services Advisory Committee.
- Plan for caseload growth, based on population demographics and in anticipation of the aging "boomer" population.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain independently in their homes.
- Provide resource and referral assistance to consumers impacted by the Affordable Care Act, in compliance with the "no wrong-door" policy.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

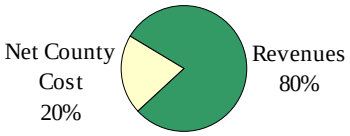
Revenues

✧ Acct. 5343 Proportionate amount of Social Services realignment dollars attributable to IHSS program costs.

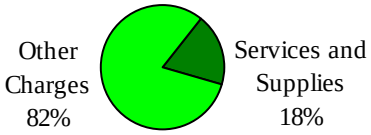
Other Charges

✧ Acct. 3139 Includes the Health Insurance coverage plan for the IHSS Providers.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The County share of the funding formula for this budget unit includes 1991 Realignment dollars. The realignment revenue is intended to help contain General Fund expenditures. Realignment funding fluctuates annually. The increase in Realignment funds this year reimburses the General Fund expenditures in prior years that were higher than the State formula intended. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HEALTH and HUMAN SERVICES AGENCY

IN-HOME SUPPORTIVE SERVICES 5170

STACEY CRYER, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5170 In Home Supportive Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825210 State Welfare Admin	958,707	720,877	958,707	739,573	982,692	982,692	937,370
825343 Realignment Pub Assist	1,814,272	1,930,425	1,814,272	1,739,597	2,491,877	2,491,877	2,491,877
825510 Federal Welfare Admin	1,474,934	529,499	1,474,934	551,684	1,511,834	1,511,834	1,511,834
Total Revenues	4,247,913	3,180,802	4,247,913	3,030,854	4,986,403	4,986,403	4,941,081
Services & Supplies							
862189 Prof/Spec Svcs - Other	1,128,268	1,003,774	1,128,268	984,399	1,128,268	1,128,268	1,128,268
Total Services & Supplies	1,128,268	1,003,774	1,128,268	984,399	1,128,268	1,128,268	1,128,268
Other Charges							
863139 In Home Supp Svcs	4,606,199	3,479,897	4,670,459	3,446,162	5,071,401	5,071,401	5,071,401
Total Other Charges	4,606,199	3,479,897	4,670,459	3,446,162	5,071,401	5,071,401	5,071,401
Total Net Appropriations	5,734,467	4,483,671	5,798,727	4,430,561	6,199,669	6,199,669	6,199,669
Total Net County Cost	1,486,554	1,302,869	1,550,814	1,399,707	1,213,266	1,213,266	1,258,588

The vision of the Health and Human Services Agency is: *Healthy People, Healthy Communities*. The Agency's Mission is: *"In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."*

General Assistance (GA), also known as General Relief (GR), is a County-operated program mandated by California Welfare and Institutions Code §17000. It is intended to provide temporary assistance to individuals in need who are not served by other government programs. Since families with children are served through CalWORKs and the elderly and disabled are served through SSI (Supplemental Security Income), General Assistance is primarily utilized for single adults, 18-55 years of age, who are temporarily disabled or unemployed. Funding is entirely out of the County General Fund. If General Assistance clients are found eligible for SSI, the County can be reimbursed for its expenditures prior to SSI eligibility. Line item 827704 contains the refunds from SSI. The General Assistance budget contains the costs of indigent cremations; contracts with Ukiah Community Center, Mendocino Coast Hospitality Center, Willits Community Services, Ford Street Project and Hospitality Center for emergency shelter beds, integration into homeless programs, drug and alcohol counseling and case management services; contracts with the food banks; and the direct costs of payments for shelter and personal expenses for eligible individuals. Administrative costs are contained in Budget Unit 5010.

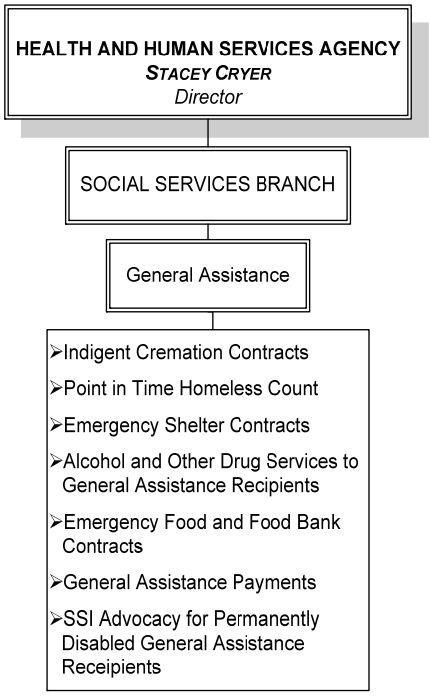
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- SSI advocates successfully supported 63 applicants to SSI granting thus recouping $115,904 back into the General Fund.
- Completed review and updates to the General Assistance Regulations to provide ongoing clarity of implementation practices and compliance with State and Federal mandates.
- Provided financial assistance, social services, advocacy and case management to more than 150 individuals per month.
- 30% of GA recipients are utilizing employment services. More than 60 recipients achieved employment, a 30% increase over last year. Many access the added support of the Federally funded Employment and Training (E&T) Program that allows recipients to continue to receive support to maintain employment for 30 days.

GOALS/OBJECTIVES FOR FY 2013-14

- Develop additional job sites for employable General Assistance recipients.
- Continue to review program policies incorporation of best practices across the state.
- Collaborate with community partners, public, and private, to provide excellent services to recipients throughout the county.
- Collaborate with members of the Continuum of Care for the Homeless to develop housing opportunities throughout the county.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

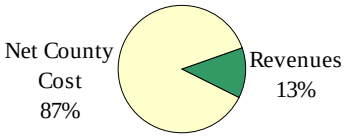
Revenues

✧ Acct. 7704 Provides estimated recoupment from Social Security for GA applicants who are eligible for SSI-SSP benefits.

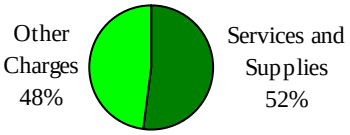
Other Charges

✧ Acct. 3112 Provides funding for shelter contracts with Ukiah Community Center, Mendocino Coast Hospitality House, Ford Street Project, Willits Community Center, and Plowshares. Also provides for food and nutrition contracts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Department submitted budget at assigned Net County Cost. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 503 Public Assistance - General Relief

Budget Unit: 5190 General Relief
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822600 Other Permit	0	1,618	0	1,694	0	0	0
825810 Other Govt Aid	0	0	0	63,911	0	0	0
827700 Other	0	3,597	0	(1,386)	0	0	0
827704 General Relief Refund	119,556	115,957	89,736	74,206	88,262	88,262	88,262
Total Revenues	119,556	121,172	89,736	138,425	88,262	88,262	88,262
Services & Supplies							
862186 Indigent Burial	30,300	21,986	30,300	31,618	32,600	32,600	37,200
862189 Prof/Spec Svcs - Other	22,500	7,971	212,206	197,642	322,192	322,192	322,192
Total Services & Supplies	52,800	29,957	242,506	229,260	354,792	354,792	359,392
Other Charges							
863112 Pmt to Private Inst	342,026	328,276	22,500	178,678	22,500	22,500	22,500
863119 Supp/Care - Other	225,000	162,987	210,000	121,861	153,120	153,120	153,120
863124 GR-SSI-SSP Applicants	225,000	124,890	210,000	134,189	153,120	153,120	153,120
Total Other Charges	792,026	616,152	442,500	434,728	328,740	328,740	328,740
Total Net Appropriations	844,826	646,109	685,006	663,988	683,532	683,532	688,132
Total Net County Cost	725,270	524,936	595,270	525,563	595,270	595,270	599,870

MENDOCINO
1850
COUNTY

HUMAN RESOURCES DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1320 ..... Human Resources D-250
1320 – 0714 ..... Workers' Compensation D-254
1320 – 0715 ..... Health Insurance D-257
1320 – 0716 ..... Retirement Insurance D-260
4025 ..... Employee Wellness D-262

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Interim Director



The mission of the Human Resources (HR) Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

Human Resources, designated as the County's centralized personnel department, provides guidance and assistance to the Chief Executive Officer, the Board of Supervisors and its 22 County Departments related to the recruitment, management, development, and retention of its work force. The Human Resources Department (under Budget Unit 1320), administers the Civil Service System, the classification and compensation plan, maintains employees' status in the personnel/payroll system and maintains employee files, administers and facilitates Sexual Harassment training in accordance with AB1825, facilitates processes required under Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), Americans with Disabilities Act (ADA) and California's Fair Employment & Housing Act (FEHA), and Equal Opportunity Employment Commission (EEOC). In addition, Human Resources (HR), under other HR budget units, administers the Health Insurance Trust (BU 0715), the Non-Medicare Eligible Retiree Health Insurance Trust (BU 0716), Workers' Compensation Program (BU 0714), Wellness Program and Employee Assistance Program (BU 4025). The Human Resources Director serves in the capacity as the Secretary to the Civil Service Commission, Equal Employment Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and as the Labor Relations Administrator representing the Board of Supervisors.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Extended labor agreements with the following employee organizations: Mendocino County Public Attorneys Association (MCPAA) and Mendocino County Probation Employees Association (MCPEA).
- Finalized consolidated MOUs with Confidential Association (MCACE), (This satisfies a long-standing effort to consolidated MOUs for all 8 Bargaining Units.)
- Finalized and implemented the Volunteer Policy and Program, including monitoring and tracking volunteerism; currently there are 245 volunteers who have worked a cumulative total of over 4,300 hours since the program's inception.
- Participated in Public Employees Pension Reform Act (PEPRA) and implemented monitoring processes.
- Conducted Request For Proposal (RFP) process for Labor Relations Consultant.
- Developed 2013 Labor Negotiations Planning.
- Conducted recruitment and facilitated selection process for County Counsel and County Librarian.
- Implemented Policy 38-*Position Allocation Table Maintenance* revisions.
- Assisted departments and the cumulative 1109 FTE and extra-help employees with personnel related issues.
- Processed and facilitated: 2 Civil Service Disciplinary Appeals; 4 Labor Grievances; and 6 various Civil Service Appeals related to Employment Applications and Examinations.
- Received and Processed: 44 Special Requests to Hire Above Step 1; 145 Requests to Cash out Vacation; 290 Staffing Requests; 105 Recruitments; 1579 Employment Applications; 35 Exams; 163 Certifications; 159 New Hires; 102 promotions, 6 demotions; 34 transfers; 148 Terminations, 31 Acting or Out-of-Class Assignments; and 2 layoff restorations.
- Provided support for County staff requiring medical leave and/or requests for reasonable accommodation for disabilities
- Processed and managed 123 Family Medical Leave/California Family Rights Act requests: 32 Leave Without Pay requests; and 5 Catastrophic Leave requests. Processed or assisted departments with 5 non-industrial injury ADA/FEHA accommodation requests.

GOALS/OBJECTIVES FOR FY 2013-14

- Seek and implement improved and streamlined HR related processes that create efficiencies throughout the Department and the County.
- Prepare for and begin labor negotiations with Bargaining Units for labor contracts expiring in 2013.
- Review and update Civil Service Rules.
- Review and update various HR/personnel related County policies.
- Develop and implement County-wide workforce analysis, succession planning and leadership training program.
- Develop standardized County-wide training opportunities that provide for and support the development of County employees.
- Refresh and promote the utilization of County's Internship Program.
- Continue the ongoing effort to update classification specifications.

♦ Review and update written examinations for various County classifications.

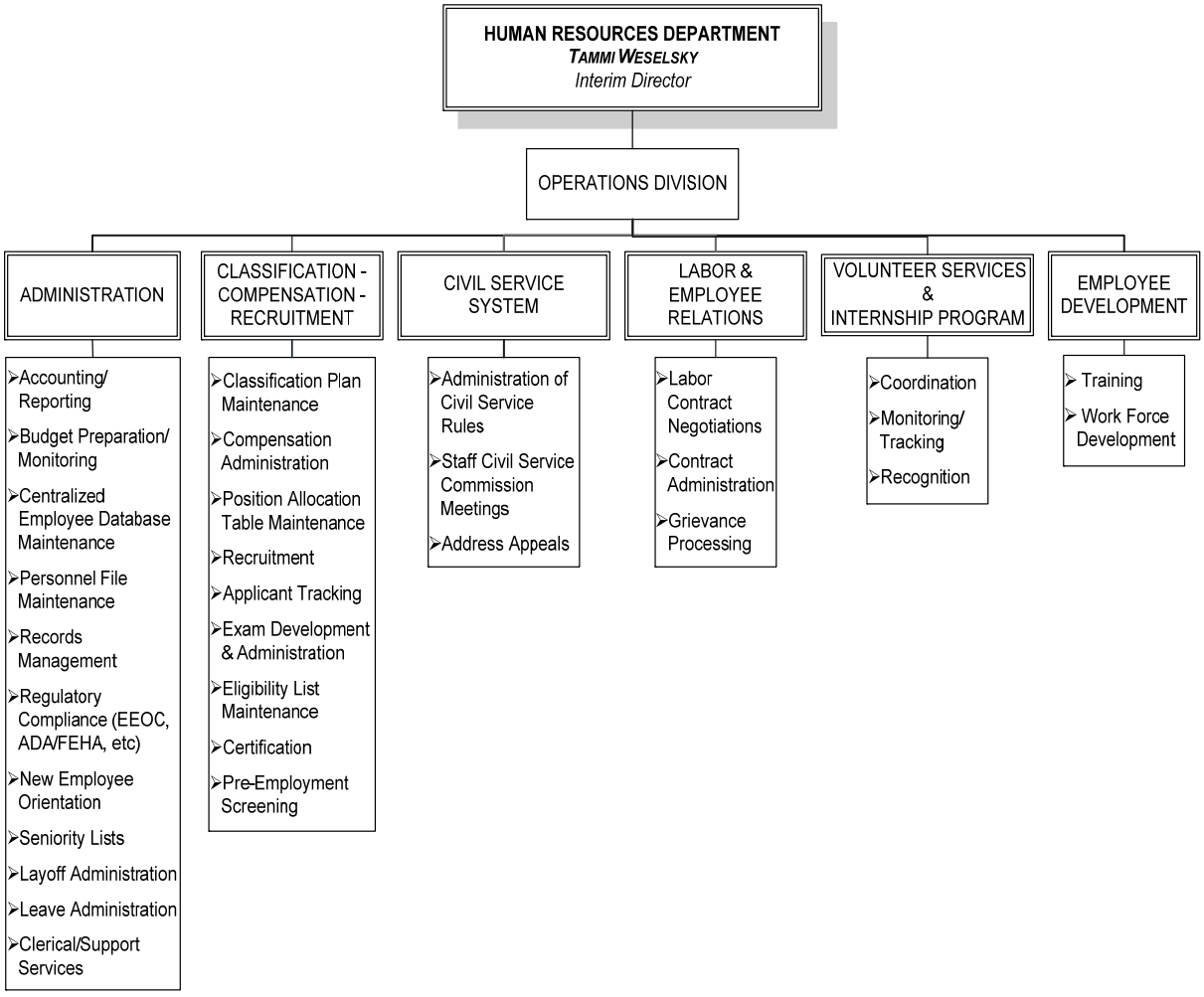
♦ Review and update/refresh New Employee Orientation and other new employee processes.

♦ Participate in the County's Communication Plan by developing and implementing improved HR Communications.

CURRENT STAFFING

8.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

PROGRAM CHART



HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Interim Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the department.

Services & Supplies

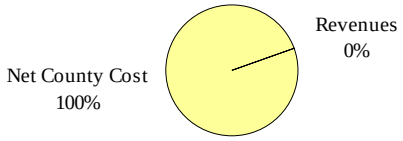
✧ Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: Employment Law education, training, and personnel management support.

✧ Acct. 2189 Labor negotiations and miscellaneous fees and reimbursements.

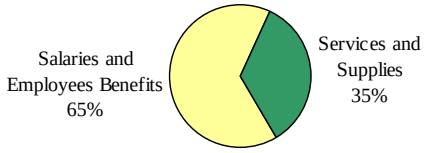
✧ Acct. 2190 Purchase of publications and recruitment advertising.

✧ Acct. 2239 Countywide training workshops/expenses and oral panel expenses.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Net County Cost includes a slight decrease to insurance costs. Department has requested and the Chief Executive Officer is recommending the following Net County Cost increases: addition of $65,000 to cover the cost of the Labor Negotiator contract; $40,000 for professional service agreements; and $25,000 for employee training.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add funding for 1.0 FTE Senior Human Resource Analyst; and $20,500 for the Neogov application system contract.

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES 1320

TAMMI WESELSKY, Interim Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1320 Human Resources
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827600 Other Sales	0	144	0	68	0	0	0
Total Revenues	0	144	0	68	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	339,813	305,359	332,881	310,824	322,807	322,807	364,347
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	693	0	597	0	0	0
861021 Co Cont Retirement	56,471	54,641	78,184	70,295	82,959	82,959	93,539
861022 Co Cont OASDI	19,381	17,899	19,715	18,380	18,962	18,962	21,538
861023 Co Cont Medicare	4,650	4,186	4,611	4,299	4,435	4,435	5,037
861024 Co Cont Retire Incr	25,225	24,015	37,041	33,223	39,157	39,157	44,001
861030 Co Cont Health Ins	32,053	37,635	45,963	43,947	52,808	52,808	61,243
861031 Co Cont Unemp Ins	5,623	5,623	2,650	2,650	2,650	0	0
861035 Co Cont Workers Comp	1,908	1,908	3,311	2,098	3,311	2,062	2,062
Total Salaries & Employee Benefits	485,124	451,958	524,356	486,313	527,089	523,190	591,767
Services & Supplies							
862060 Communications	3,600	3,012	2,600	1,648	1,500	1,500	1,500
862101 Insurance - General	874	874	1,509	1,639	1,509	720	720
862120 Maint - Equip	500	0	500	624	500	500	500
862150 Memberships	4,450	4,525	5,550	5,275	5,106	5,106	5,106
862170 Office Expense	9,330	18,823	9,330	15,387	9,330	9,330	9,330
862187 Education & Training	0	614	835	192	350	350	4,850
862189 Prof/Spec Svcs - Other	96,200	34,935	141,398	107,427	141,200	271,200	286,700
862190 Publ/Legal Notice	1,000	1,819	1,000	601	1,000	1,000	1,000
862239 Spec Dept Expense	2,808	1,866	2,808	3,037	3,000	3,000	3,000
862250 Trans/Travel	2,000	1,081	2,000	1,273	1,500	1,500	1,500
862253 Travel Out of County	500	817	500	1,219	302	302	802
Total Services & Supplies	121,262	68,366	168,030	138,322	165,297	294,508	315,008
Fixed Assets							
864360 Structures & Improvements	0	9,919	0	0	0	0	0
Total Fixed Assets	0	9,919	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	606,386	530,243	692,386	624,634	692,386	817,698	906,775
Total Net County Cost	606,386	530,099	692,386	624,566	692,386	817,698	906,775

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION..... 0714

TAMMI WESELSKY, Interim Director



The Human Resources Department is charged with administering the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/alternative work; and providing referrals to other resources if reasonable accommodation can not be provided.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Implemented a workers' compensation hotline to ensure timely notification of injuries and injury status.
♦ Implemented annual workers' compensation review with Department Heads.
♦ Completed ergonomic evaluation training class.
♦ Completed 7-hour claim history audit.
♦ Cross training of Benefits Specialist for support to program.

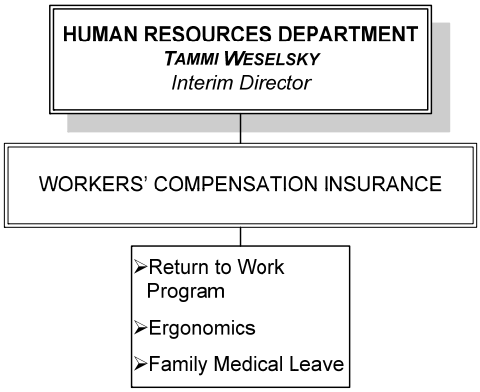
GOALS/OBJECTIVES FOR FY 2013-14

♦ Implement changes/enhancements to the County Medical Leave Tracker program.
♦ Continue to collaborate with the County's Occupational Medicine Program Providers and other Workers' Comp providers to get injured workers back to work quicker.
♦ Continue development of methods to ensure timely receipt of injury and work status reports.
♦ Continue to improve efficiencies and streamline program processes.
♦ Begin referral process for the use of County's Employee Assistance Program/Wellness programs for those using the Occupational Medicine Program (Job Care) and other medical facilities for workers comp injuries.
♦ Continue to attend training classes to gain insight on methods for reducing workers compensation claims cost and frequencies.
♦ Continue to provide the non industrial ergonomic evaluations
♦ Perform evaluation and interview process for Workers' Compensation Third Party Administrator (through the California State Association of Counties - Excess Insurance Authority [CSAC-EIA] program).
♦ Conduct an on-site ergonomic training class (CSAC-EIA) to train department designees to perform ergonomic assessments as an early detection/prevention measure.
♦ Increase use and awareness of workers' compensation hotline.
♦ Continue to reduce temporary disability costs by continuing to provide modified duty.
♦ Workers' Compensation third party administrator (York) plans to do meet and greets with local providers.

CURRENT STAFFING

2.00 Filled Full Time Equivalent (FTE)
2.00 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the Department.

Services & Supplies

✧ Acct. 2101 Insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

WORKERS' COMPENSATION..... 0714

TAMMI WESELSKY, Interim Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0714 Workers' Compensation
Fund: 7140 Workers' Compensation

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	0	(3,898)	0	(2,196)	0	0	0
825810 Other Govt Aid	0	1,151,973	0	0	982,366	982,366	982,366
826401 I.S.F. Services	2,462,850	2,462,850	2,837,125	2,551,283	2,794,048	2,274,604	2,274,604
827700 Other	0	0	0	0	0	0	0
Total Operating Revenues	2,462,850	3,610,926	2,837,125	2,549,087	3,776,414	3,256,970	3,256,970
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	116,065	112,238	121,638	124,438	126,069	126,069	126,069
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	42	0	467	0	0	0
861021 Co Cont Retirement	20,715	20,160	28,358	28,389	32,769	32,769	32,769
861022 Co Cont OASDI	6,866	6,383	7,171	7,199	7,013	7,013	7,013
861023 Co Cont Medicare	1,609	1,493	1,678	1,684	1,639	1,639	1,639
861024 Co Cont Retire Incr	9,247	8,845	13,433	13,457	15,100	15,100	15,100
861030 Co Cont Health Ins	14,974	15,560	18,104	19,437	24,316	24,316	24,316
861031 Co Cont Unemp Ins	215	215	215	748	748	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	169,691	164,936	190,597	195,819	207,654	206,906	206,906
Services & Supplies							
862060 Communications	500	402	500	121	300	300	300
862102 Workers Comp	2,217,709	2,440,417	2,569,078	3,434,456	3,491,810	3,491,810	2,740,000
862120 Maint - Equip	500	0	500	44	500	500	500
862150 Memberships	1,000	396	1,000	270	1,000	1,000	1,000
862170 Office Expense	2,700	1,840	2,700	2,291	2,700	2,700	2,700
862187 Education & Training	4,000	(1,199)	4,000	0	4,000	4,000	4,000
862189 Prof/Spec Svcs - Other	4,750	0	4,750	4,750	4,750	4,750	4,750
862239 Spec Dept Expense	10,000	2,191	10,000	848	10,000	10,000	10,000
862250 Trans/Travel	500	111	500	394	500	500	500
862253 Travel Out of County	1,500	3,815	3,500	980	3,500	3,500	3,500
Total Services & Supplies	2,243,159	2,447,973	2,596,528	3,444,154	3,519,060	3,519,060	2,767,250
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Expend Transfer & Reimb	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Operating Expenses	2,462,850	2,662,908	2,837,125	3,689,973	3,776,714	3,775,966	3,024,156
Operating Income (Loss)	0	948,017	0	(1,140,886)	(300)	(518,996)	232,814
Change in Net Assets	0	948,017	0	(1,140,886)	(300)	(518,996)	232,814
Net Assets - Beginning Balance		180,957		1,128,974			(11,912)
Net Assets - Ending Balance		1,128,974		(11,912)			220,902

The Human Resources Department is charged with administering the Mendocino County Employee Self-Insured Health Plan. The plan is administered by the Human Resources Department, a medical, dental and vision third party administrator, a prescription drug administrator, and a health plan consultant.

The Employee Health Insurance plan provides coverage for medical, dental, vision, Employee Assistance Program (EAP), and Wellness. The employee health plan also provides for life, accidental death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan).

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Updated Health Plan Document to reflect 2013 changes.
- ♦ Conducted Analysis, Prepared Board of Supervisors Report and Started Transition to New Provider Networks.
- ♦ Monitored and Developed Health Care Reform Implementation Measures.
- ♦ Conducted 2013 Health Plan Renewals and Open Enrollment.
- ♦ Developed and Implemented Health Plan Cost Containment Measures.
- ♦ Conducted Evaluation and Prepared Recommendation to Board of Supervisors for Drug Discount Card Program.
- ♦ Developed New Employee Orientation Benefits Handbook.

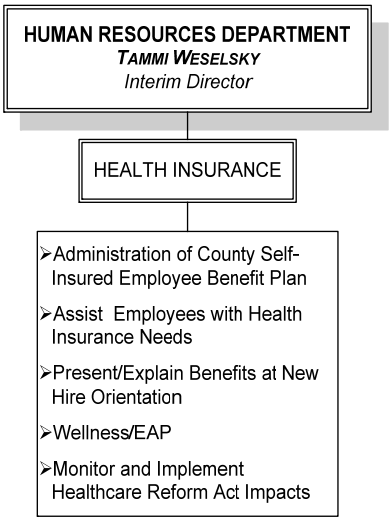
GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Continue to review/monitor the Health Plan for the best possible options for providing benefits and coverage at the least cost to the County and employees.
- ♦ Continue administration of the self-insured trust fund to ensure stability and integrity of the trust.
- ♦ Complete 2014 Health Plan Renewal.
- ♦ Develop benefits "dashboard" to provide "real time" claims data information.
- ♦ Continue planning efforts for Health Care Reform Exchange program, in conjunction with Health Plan Consultant, identifying potential impact to County's plan, ensuring compliance with effective dates, communicating findings to Board of Supervisors, Bargaining Unit Representatives and employees.
- ♦ Continue to strive to provide excellent service and response times for Employee inquiries.
- ♦ Continue to improve efficiencies and streamline program processes.
- ♦ Cross train Benefits staff in areas of Workers' Compensation, the Return to Work Program, and Wellness/EAP.
- ♦ Evaluate success of Year 2 (2013) of Wellness incentive based plan design, impact on Health Plan and development of Year 3 Wellness incentives (2014).
- ♦ Review Open Enrollment Process for efficiencies including the evaluation of an online Open Enrollment process.
- ♦ Perform a Dependent Audit.
- ♦ Create and distribute a Benefits Summary specific to each employee.
- ♦ Coordinate efforts between the Return to Work/Workers Compensation and EAP/Wellness Programs to address issues impacting employees.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6401 Revenue from all departments for insurance services.

Salaries & Employee Benefits

✧ Acct. 1011 Funding for all or portions of salaries within the department.

Services & Supplies

✧ Acct. 2101 Insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: $118,900 increase for Affordable Care Act (ACA) fees.

HUMAN RESOURCES DEPARTMENT

HEALTH INSURANCE 0715

TAMMI WESELSKY, Interim Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0715 Health Insurance
Fund: 7150 Health Insurance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	0	33,792	0	28,625	0	0	0
826401 I.S.F. Services	12,390,214	13,467,341	13,533,446	12,461,479	13,055,323	13,055,323	13,055,323
Total Operating Revenues	12,390,214	13,501,133	13,533,446	12,490,104	13,055,323	13,055,323	13,055,323
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	101,564	89,669	130,315	147,731	212,177	212,177	212,177
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	59	0	210	0	0	0
861021 Co Cont Retirement	7,894	16,696	30,560	32,838	55,899	55,899	55,899
861022 Co Cont OASDI	6,004	5,006	7,676	8,577	12,073	12,073	12,073
861023 Co Cont Medicare	1,410	1,171	1,797	2,006	2,804	2,804	2,804
861024 Co Cont Retire Incr	17,664	7,337	14,479	15,569	25,764	25,764	25,764
861030 Co Cont Health Ins	11,960	13,767	19,794	21,603	40,108	40,108	40,108
861031 Co Cont Unemp Ins	107	107	117	117	117	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	146,603	133,810	204,738	228,651	348,942	348,825	348,825
Services & Supplies							
862060 Communications	720	518	720	334	2,100	2,100	2,100
862101 Insurance - General	999,173	859,628	1,118,549	872,547	1,225,403	1,225,403	1,225,403
862120 Maint - Equip	500	0	500	44	500	500	500
862170 Office Expense	5,000	4,841	5,000	7,323	5,000	5,000	5,000
862187 Education & Training	5,000	0	5,000	499	2,500	2,500	2,500
862189 Prof/Spec Svcs - Other	385,933	567,406	349,723	600,992	610,077	610,077	610,077
862190 Publ/Legal Notice	0	0	0	3,403	0	0	0
862239 Spec Dept Expense	10,215,787	13,619,986	11,517,679	9,176,921	12,459,241	12,459,241	12,578,141
862250 Trans/Travel	500	96	500	275	500	500	500
862253 Travel Out of County	2,000	301	2,000	312	1,000	1,000	1,000
Total Services & Supplies	11,614,613	15,052,778	12,999,671	10,662,650	14,306,321	14,306,321	14,425,221
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	201,585	185,321	329,156	200,640	168,752	176,739	176,739
Total Expend Transfer & Reimb	201,585	185,321	329,156	200,640	168,752	176,739	176,739
Total Operating Expenses	11,962,801	15,371,909	13,533,565	11,091,940	14,824,015	14,831,885	14,950,785
Operating Income (Loss)	427,413	(1,870,776)	(119)	1,398,164	(1,768,692)	(1,776,562)	(1,895,462)
Change in Net Assets	427,413	(1,870,776)	(119)	1,398,164	(1,768,692)	(1,776,562)	(1,895,462)
Net Assets - Beginning Balance		7,139,276		5,268,500			6,666,664
Net Assets - Ending Balance		5,268,500		6,666,664			4,771,202

HUMAN RESOURCES DEPARTMENT

RETIREMENT HEALTH INSURANCE 0716

TAMMI WESELSKY, Interim Director

The Human Resources Department is charged with administering the Mendocino County Non-Medicare Eligible Retiree self-insured health plan which provides medical, prescription and Wellness coverage. The plan is administered by the Human Resources Department, a medical third party administrator, a prescription drug administrator, and a health plan consultant. The plan is scheduled to terminate December 31, 2013.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Closely monitored the self-insured Retiree Health Plan activities and Trust Fund fluctuations reporting regularly to the Auditor and Executive Offices.

♦ Continued communication plan to keep retirees informed of Retiree Health issues and outcomes through use of updates to the Human Resources web site, communications to retirees, and the Retirement Office.

♦ Conducted Retiree Health Plan Evaluation, Facilitated Retiree Workgroup, and Presented Recommendations to Board of Supervisors for Preservation of Retiree Health Plan through December 13, 2013.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue to provide Retirees with information as it becomes available regarding alternative health care options through the Federal Health Care Reform exchange scheduled to be implemented January 1, 2014.

♦ Continue to keep Retirees informed of closure of Health Plan.

♦ Continue to strive to provide excellent service and response times for Retiree inquire.

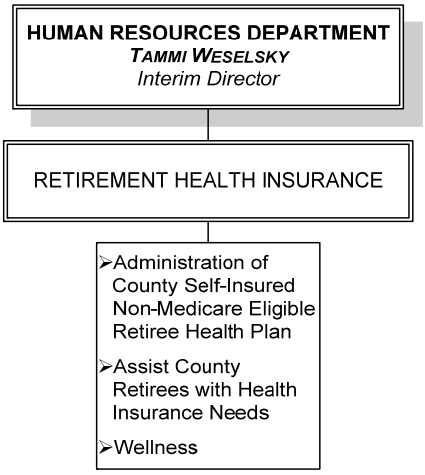
♦ Continue to improve efficiencies and streamline program processes.

♦ Ensure smooth transition for Retirees due to closure of Retiree Health December 31, 2013.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Funding for portions of salaries within the department.

Services & Supplies

✧ Acct. 2101 Stop loss insurance premiums.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

RETIREMENT HEALTH INSURANCE 0716

TAMMI WESELSKY, Interim Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0716 Retiree Health
Fund: 7160 Retiree Health Insurance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Operating Revenues							
824100 Interest	0	(1,433)	0	740	0	0	0
825670 Federal Other	0	263,135	0	0	0	0	0
825810 Other Govt Aid	658,654	0	0	0	0	0	0
826401 I.S.F. Services	948,634	722,914	808,344	585,998	321,050	321,050	321,050
827700 Other	0	0	290,701	0	0	0	0
827802 Operating Transfer In	0	499,956	874,915	500,000	417,605	416,022	349,920
Total Operating Revenues	1,607,288	1,484,573	1,973,960	1,086,738	738,655	737,072	670,970
Operating Expenses							
Salaries & Employee Benefits							
861011 Regular Employees	74,979	61,369	45,456	46,144	17,788	17,788	17,788
861012 Extra Help	0	6,115	0	0	0	0	0
861013 Overtime Reg Emp	0	72	0	130	0	0	0
861021 Co Cont Retirement	13,141	10,923	10,719	10,389	4,699	4,699	4,699
861022 Co Cont OASDI	4,492	3,563	2,674	2,671	1,015	1,015	1,015
861023 Co Cont Medicare	1,270	922	627	625	238	238	238
861024 Co Cont Retire Incr	5,869	4,771	5,079	4,924	2,167	2,167	2,167
861030 Co Cont Health Ins	5,818	8,352	7,009	7,463	3,634	3,634	3,634
861031 Co Cont Unemp Ins	81	81	1,583	1,583	1,583	0	0
Total Salaries & Employee Benefits	105,650	96,170	73,147	73,930	31,124	29,541	29,541
Services & Supplies							
862060 Communications	600	203	600	75	50	50	50
862101 Insurance - General	142,793	229,835	142,793	114,608	71,397	71,397	71,397
862120 Maint - Equip	500	0	500	44	0	0	0
862170 Office Expense	3,000	3,609	3,000	2,242	0	0	0
862187 Education & Training	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	78,115	41,943	42,878	64,857	21,440	21,440	21,440
862239 Spec Dept Expense	1,538,000	1,304,610	1,226,737	663,875	613,369	614,644	614,644
862250 Trans/Travel	150	0	150	29	0	0	0
862253 Travel Out of County	200	0	200	0	0	0	0
Total Services & Supplies	1,763,358	1,580,200	1,416,858	845,729	706,256	707,531	707,531
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	2,021	0	1,275	0	0
Total Expend Transfer & Reimb	0	0	2,021	0	1,275	0	0
Total Operating Expenses	1,869,008	1,676,370	1,492,026	919,659	738,655	737,072	737,072
Operating Income (Loss)	(261,720)	(191,797)	481,934	167,079	0	0	(66,102)
Change in Net Assets	(261,720)	(191,797)	481,934	167,079	0	0	(66,102)
Net Assets - Beginning Balance		220,331		28,534			195,613
Net Assets - Ending Balance		28,534		195,613			129,511



The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP).

The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness.

Employee Assistance Program (EAP) services are provided by a vendor which provides counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Development of a more effective Program Design, Communication and Marketing Plan.

♦ Expand Biometric Screening services to include optional colon cancer test kits.

♦ Increased participation in the wellness incentive program to 54%.

♦ Continued partnerships with local medical and service providers for health/financial education and physical activity opportunities, including the collaboration with Fitness Centers and Weight Management Programs for discounted rates.

♦ Renewed Employee Wellness Advisory Committee with members representing 13 different departments and diverse staffing positions.

♦ Created a county-wide Biggest Loser Weight Loss challenge, collected over $3,500 in donated prizes and collaborated with all three local hospitals located in Mendocino County to provide free nutrition seminars in exchange for MCWOW challenge materials.

♦ Enhanced wellness incentive program communication through the facilitation of 21 county-wide trainings on the new Incentive Program Structure.

♦ Applied for and received national 2012 Fit Company Silver Award from Healthyroads/American Specialty Health.

♦ Utilized the North Coast Opportunity (NCO) Hands On Volunteer program to create a virtual library database of all wellness lending library resources including resource descriptions and photos. Collaborated with County Information Services Division to develop framework for implementing online, searchable virtual library program.

♦ Provide employees and insured dependents with enhanced easy, confidential access to EAP counseling services.

♦ Continued a multi-tier, integrated approach to wellness trainings offered to employees, middle management and upper management through partnership between the MCWOW and EAP program.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Increase participation in the wellness incentive program to 60% of employees.

♦ Distribute to all employees an Incentive Program Survey to evaluate incentive program.

♦ Launch the online virtual lending library to all employees via “Get Ready for the Next Chapter in your Health & Wellness” communication campaign.

♦ Coordinate efforts between the Return to Work/Workers Compensation and EAP/Wellness Programs to address issues impacting employees in the work place.

♦ Collaborate with the Health Benefits and Return to Work program to begin offering Benefits Newsletters to employees/dependents for the purpose of communicating health care reform information/updates as well as information to help members become smarter medical care consumers.

♦ Collaborate with Public Health to bring flu shot clinics on-site to County employees.

♦ Develop and implement a campaign to educate employees how to incorporate healthy activities into their daily breaks.

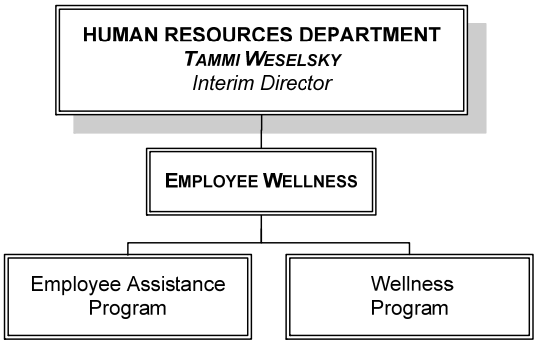
♦ Continue partnerships with local medical and service providers for health/financial education and physical activity opportunities, including the collaboration with Fitness Centers and Weight Management Programs for discounted rates.

♦ Provide employees and insured dependents with enhanced easy, confidential access to EAP counseling services.

CURRENT STAFFING

1.0 Filled Full Time Equivalent (FTE)
2.8 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

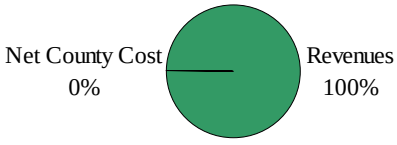
Services & Supplies

✧ Acct. 2140 Health screening equipment and laboratory fees, nicotine patches/gum.
✧ Acct. 2187 Staff training, educational materials, library resources, and incentives.
✧ Acct. 2189 Education programming and contractors and computer processing of the wellness profiles.

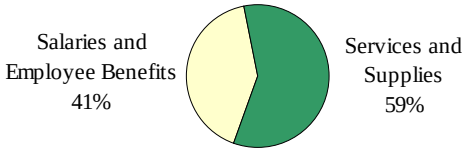
Expenditure Transfer & Reimbursement

✧ Acct. 7802 Transfer from the Health Insurance Trust Fund, Workers' Compensation, Retiree Health Insurance, and Mendocino County Courts.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

HUMAN RESOURCES DEPARTMENT

EMPLOYEE WELLNESS..... 4025

TAMMI WESELSKY, Interim Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4025 Employee Wellness
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826390 Other Charges	154,610	2,643	2,021	881	1,275	1,275	1,275
827700 Other	50,000	0	0	0	0	0	0
827802 Oper Transfer In	200,710	235,321	379,156	250,640	218,752	226,739	226,739
Total Revenues	405,320	237,964	381,177	251,521	220,027	228,014	228,014
Salaries & Employee Benefits							
861011 Regular Employees	126,917	65,623	77,884	78,654	55,805	55,805	55,805
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	857	0	186	0	0	0
861021 Co Cont Retirement	20,499	11,860	18,358	18,286	14,674	14,674	14,674
861022 Co Cont OASDI	7,503	3,923	4,624	4,658	3,516	3,516	3,516
861023 Co Cont Medicare	1,767	917	1,081	1,089	822	822	822
861024 Co Cont Retire Incr	9,159	5,208	8,696	8,664	6,763	6,763	6,763
861030 Co Cont Health Ins	19,272	8,148	10,018	10,453	10,260	10,260	10,260
861031 Co Cont Unemp Ins	4,721	4,721	1,719	1,719	0	0	0
861035 Co Cont Workers Comp	2,677	2,677	94	2,845	0	2,611	2,611
Total Salaries & Employee Benefits	192,515	103,935	122,474	126,555	91,840	94,451	94,451
Services & Supplies							
862060 Communications	1,300	659	350	610	350	350	350
862101 Insurance - General	1,005	1,005	975	967	975	486	486
862120 Maint - Equip	200	0	100	44	100	100	100
862140 Med Dntl & Lab Supls	5,000	0	450	663	585	585	585
862150 Membership	500	0	0	292	365	365	365
862170 Office Expense	8,500	6,620	9,250	10,255	8,988	8,988	8,988
862185 Medical/Dental Svcs	7,500	0	0	0	0	0	0
862187 Education & Training	3,500	0	1,500	112	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	184,000	123,761	241,928	107,122	111,939	117,439	117,439
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	246	2,850	3,035	2,450	2,450	2,450
862250 Trans/Travel	700	331	800	508	800	800	800
862253 Travel Out of County	600	1,406	500	1,359	500	500	500
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	212,805	134,029	258,703	124,966	128,552	133,563	133,563
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	405,320	237,964	381,177	251,521	220,392	228,014	228,014
Total Net County Cost	0	0	0	0	365	0	0

LIBRARY DISTRICT

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

6110..... Library D-266

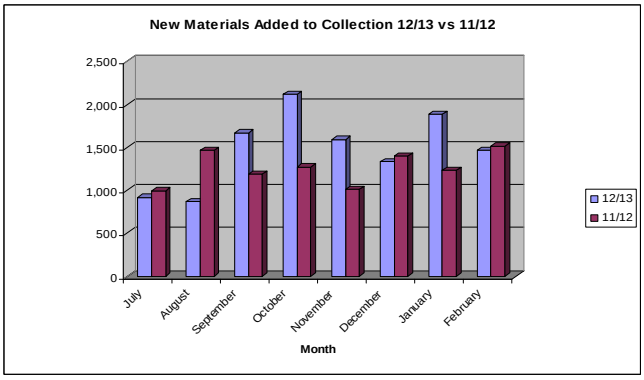


The Mendocino County Library enriches lives through free and equitable access to materials and programs centered on education, culture, and entertainment.

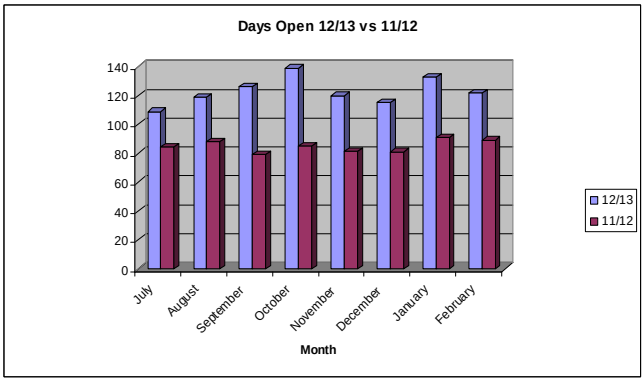
Libraries are the public education centers of the County, and the place everyone can turn to for the discovery of ideas, the joy of reading and creating, and the power of information. Community needs drive County Library services and library workers take a personal interest in ensuring that services are delivered in a welcoming, convenient, and responsive manner.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

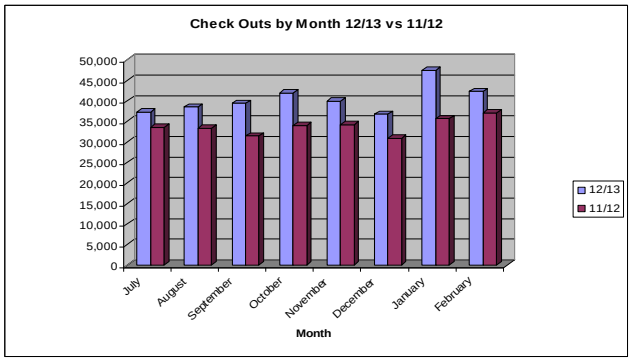
♦ Continued to add more new materials into the collection.



♦ Added 19 new employees, in addition to more open hours.

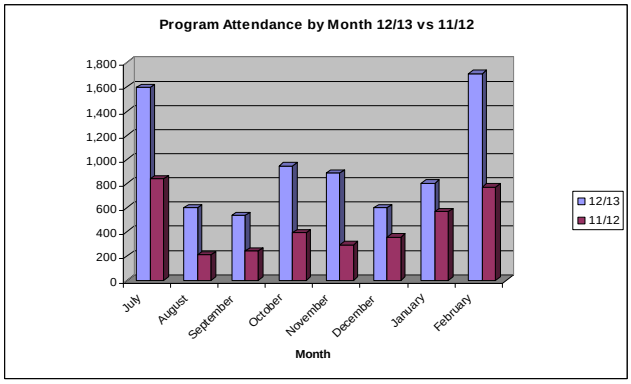


♦ Consistently and substantially increased circulation.

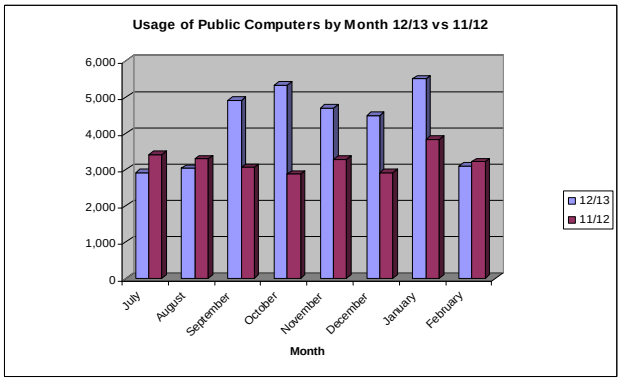


♦ Continued to attract more customers, many of whom obtain library cards.

♦ Increased the number of classes offered; attendance continues to grow due to creative educational programming.



♦ Maintained computer accessibility.





GOALS/OBJECTIVES FOR FY 2013-14



♦ Hire a Collection Development Manager and centralize Collection Development at the Ukiah Branch Library which will save money, wages, and put materials on the shelves in a rapid and consistent manner.

♦ Weed and update collection so that all collections will be current, relevant, and community based.

♦ Install self-check machines in all branches and other technologies to enhance the user experience and free up staff for customer oriented interactions.

♦ Hire an Information Technology Library professional to bring all technology up to 21st century library standards using the Edge Benchmarking tools.

♦ Bring high speed internet to all branches and the bookmobile. Work towards eliminating the digital divide for everyone in Mendocino County by supporting the Broadband initiatives, particularly those that propose fiber-optic Internet connections to Library facilities and Mendocino County communities.

♦ Create a virtual branch with emphasis on tools users can take advantage of where and when it is most convenient for them.



♦ Create the Summer Reading Program with educational goals that are relevant to all ages and stages of life.

♦ Add one full-time children and young adult librarian to the staff, for a total of three librarians to cover the County.

♦ Update, clean up, and re-organize the libraries. Provide a welcoming, accessible, comfortable, and safe environment that is flexible and adaptable to changing library services and technology, incorporating the following:

- Inviting Entry Ways
- Smaller Circulation and Reference Desks
- Teen Rooms
- Quiet Reading Rooms/Areas
- Meeting Rooms with appropriate technology for community use

♦ Promote reading among residents of all ages by providing programming based on books and by expanding readers' advisory services. This would include such initiatives as:

- Book a Librarian
- Book discussions
- Displays and booklists
- Seed Bank
- "Mendocino Reads" (One Book – One County) initiative
- Surprise Experience Zones and Programs

♦ Locate and convince local community members to mentor and teach in their areas of expertise and passion in the libraries as volunteers.

♦ Create areas to display local artists and artwork for viewing by the public.



- Create policies and procedures for art and informational displays.

♦ Create and implement an information gathering strategy to identify the needs and wants of the community through public meetings. Communicate this plan to Library staff, County leaders, and the community by creating and implementing a Strategic Plan.

♦ Market the Library's services in the community by accomplishing the following:

- Secure a color multi-function machine for internal creation of marketing materials in a prompt and efficient manner.
- Create methods of communicating with the public in every community through print, radio, and Internet news media.
- Create a website specific to the Library, as well as a "Virtual Branch."

- Build a mailing list for electronic communications and create a consistent newsletter, annual report, and other informational materials.

♦ Create a Plan for Sustainability of the Mendocino County Libraries, including research on restructuring to ensure the vitality and financial security of the Library system.

- Create a Library Foundation with the goal of assuring sustainable funding for all Mendocino County Libraries and future and capital planning.
- Attract and have access to donations and grants to provide enhancements to the Library identified in the future Strategic Plan.

♦ Develop a staffing model that supports all initiatives including rewriting job descriptions to reflect the Library's values, service model and tasks.

♦ Provide training for the following: essential staff skills, including how to provide excellent internal and external customer service; expanded technology training to support the needs of the community; and how to work with difficult situations and customers. This training will enable the Library to foster a culture that supports problem solving, creativity, and innovation. It is essential that staff understand and exhibit twenty-first century skills.



♦ Assess organizational strengths and weaknesses:

- Evaluate the changes needed in the structure and operations of both the Library and Library Advisory Board in order to efficiently and effectively implement the above strategies.

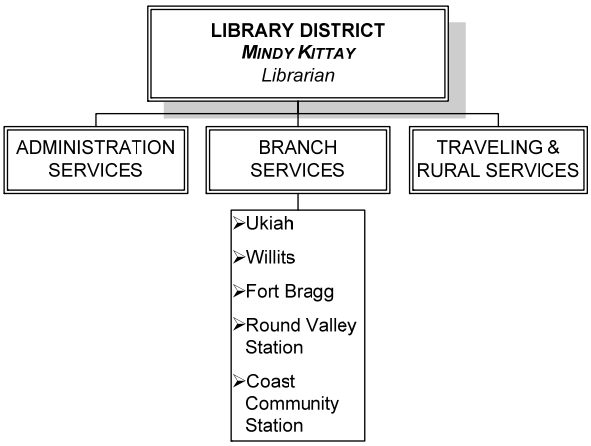


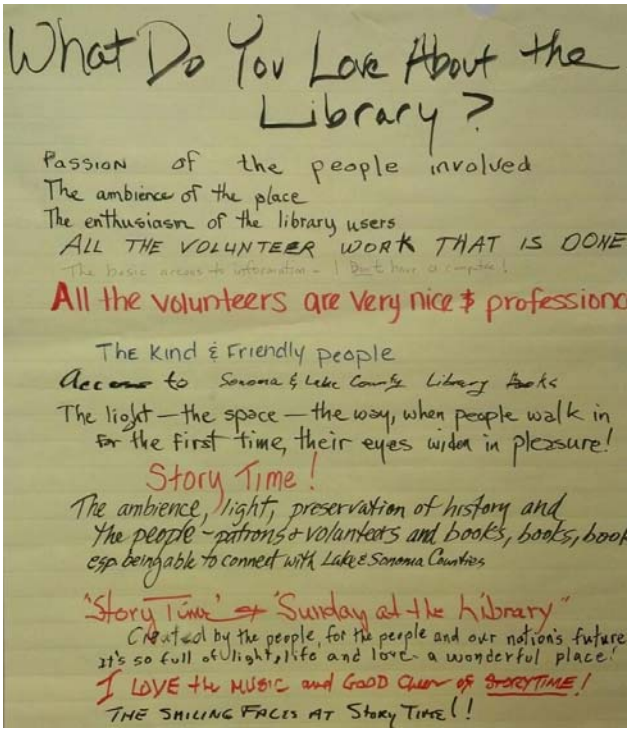
- Evaluate Library Advisory Board operations, size and structure, and bylaws. Determine the desired talents for Board members and involvement of non-Board volunteers.
- Determine the proper role of the Friends of the Library and work to implement changes as necessary.
- Use the Strategic Plan to drive development of the Library's Annual Operating Plan and Budget as well as the spending plan for donations.

CURRENT STAFFING

24.50 Filled Full Time Equivalent (FTE)
26.55 Allocated FTE

PROGRAM CHART





LIBRARY 6110

MINDY KITTAY, Librarian

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 1500 Sales tax initiative.
- ✧ Acct. 4100 Interest.
- ✧ Acct. 6370 Fines, fees, and bookmobile reimbursement.
- ✧ Acct. 7600 Other sales including copy and print fees.
- ✧ Acct. 7707 Donations.
- ✧ Acct. 7802 Property tax increment.

Salaries & Employee Benefits

- ✧ Acct. 1000 Salaries, retirement, medical insurance, unemployment, and worker's compensation.

Services & Supplies

- ✧ Acct. 2060 Telecommunications for libraries & bookmobile.
- ✧ Acct. 2090 Janitorial, buildings and grounds, garage collection.
- ✧ Acct. 2101 General liability insurance.
- ✧ Acct. 2120 Maintenance of bookmobile, computers, and electronics.
- ✧ Acct. 2130 Building maintenance.
- ✧ Acct. 2150 Memberships.
- ✧ Acct. 2170 Office expenses, computers, laptops, projectors, and speakers.
- ✧ Acct. 2187 Education and training.
- ✧ Acct. 2189 Provides for delivery costs, circulation and catalog system.
- ✧ Acct. 2190 Publicity and legal notices.
- ✧ Acct. 2210 Reimbursement for utilities at the Round Valley Branch Library.
- ✧ Acct. 2239 Library materials, books, periodicals, downloadable materials.
- ✧ Acct. 2250 Transportation and travel.
- ✧ Acct. 2253 Transportation out of County.
- ✧ Acct. 2260 Utilities.

Fixed Assets

- ✧ Acct. 4360 Reference desk for the Ukiah library.

CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. Budget includes Chief Executive Officer recommended addition of 1.0 Full-Time Equivalent (FTE) Librarian I/II position.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add 1.0 FTE Administrative Services Manager II position.



LIBRARY DISTRICT

LIBRARY 6110

MINDY KITTAY, Librarian

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Library Services

Budget Unit: 6110 Mendocino County Library
Fund: 1205 County Library

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821500 Sales & Use Tax	0	271,561	1,440,000	1,538,357	1,296,000	1,296,000	1,296,000
824100 Interest	1,000	2,785	1,000	5,389	2,000	2,000	2,000
824110 Endow Fund Interest	0	0	0	0	0	50,000	50,000
825490 State Other	90,000	147,514	0	0	0	0	0
825496 State Library Grant	5,000	10,000	0	0	0	0	0
826370 Library Services	42,000	36,110	40,000	49,219	42,000	42,000	42,000
827600 Other Sales	2,000	2,759	750	3,427	1,600	1,600	1,600
827707 Donation	1,500	3,802	750	3,890	1,000	1,000	1,000
827801 Grant Revenue	0	134,000	0	13,800	0	0	0
827802 Oper Transfer In	1,206,700	1,228,222	1,190,553	1,190,553	1,190,553	1,190,553	1,207,102
Total Revenues	1,348,200	1,836,754	2,673,053	2,804,634	2,533,153	2,583,153	2,599,702
Salaries & Employee Benefits							
861011 Regular Employees	621,799	607,459	922,896	849,224	1,092,709	1,092,709	1,133,589
861012 Extra Help	15,000	68,874	10,000	12,293	0	0	0
861013 Overtime Reg Emp	5,500	2,528	6,000	8,850	6,000	6,000	6,000
861021 Co Cont Retirement	115,285	109,930	194,814	166,203	236,210	236,210	247,734
861022 Co Cont OASDI	36,817	34,472	50,570	43,367	57,039	57,039	59,574
861023 Co Cont Medicare	8,838	9,160	13,382	11,745	14,878	14,878	15,471
861024 Co Cont Retire Incr	52,859	48,191	92,280	75,799	85,896	85,896	85,896
861030 Co Cont Health Ins	104,037	98,903	187,342	148,643	217,793	217,793	226,228
861031 Co Cont Unemp Ins	14,223	14,223	8,992	8,992	8,892	0	0
861035 Co Cont Workers Comp	13,676	13,676	13,915	13,895	13,915	36,215	36,215
Total Salaries & Employee Benefits	988,034	1,007,416	1,500,191	1,339,010	1,733,332	1,746,740	1,810,707
Services & Supplies							
862060 Communications	20,000	18,047	24,000	23,925	24,000	24,000	24,000
862090 Household Expense	53,500	46,943	68,280	50,221	45,000	45,000	45,000
862101Insurance - General	94,520	94,520	47,538	16,071	14,567	7,414	7,414
862120 Maint - Equip	13,000	12,987	10,000	8,344	10,000	10,000	10,000
862130 Maint - Strc/Impr/Grnds	44,000	14,214	39,500	35,828	15,000	15,000	15,000
862150 Memberships	600	456	2,400	1,384	2,400	2,400	2,400
862170 Office Expense	30,000	30,213	60,000	53,954	87,500	87,500	40,000
862185 Medical/Dental Svcs	500	859	3,300	2,575	1,084	1,084	1,084
862187 Education & Training	1,000	85	3,000	983	5,000	5,000	5,000
862189 Prof/Spec Svcs - Other	130,000	114,324	178,000	158,929	160,000	160,000	160,000
862190 Publ/Legal Notice	500	3,859	2,000	538	2,000	2,000	2,000
862210 Rents &Leases - Bldg Grnds	0	0	27,600	0	21,600	21,600	21,600
862230 Info Tech Equip	0	0	0	0	0	36,000	10,000
862239 Spec Dept Expense	14,000	8,945	180,000	160,301	275,000	275,000	275,000
862250 Trans/Travel	14,000	9,274	20,000	17,523	15,000	15,000	15,000
862253 Travel Out of County	1,000	265	3,000	917	3,000	3,000	3,000
862260 Utilities	76,500	76,341	70,826	73,807	55,000	55,000	55,000
Total Services & Supplies	493,120	431,332	739,444	605,300	736,151	764,998	691,498

LIBRARY DISTRICT

LIBRARY 6110

MINDY KITTAY, Librarian

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864370 Structures & Imprmnts	0	0	0	0	0	0	0
864370 Equipment	5,000	207,572	0	0	0	0	111,400
Total Fixed Assets	5,000	207,572	0	0	0	0	111,400
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	(13,659)	0	0	0	0	0
865802 Oper Transfer Out	0	78,371	146,529	137,061	182,005	164,646	114,646
Total Expend Transfer & Reimb	0	64,712	146,529	137,061	182,005	164,646	114,646
Total Net Appropriations	1,486,154	1,711,032	2,386,164	2,081,371	2,651,488	2,676,384	2,728,251
Total Fund Balance Contribution	137,954	(125,722)	(286,889)	(723,263)	118,335	93,231	128,549

MENDOCINO
1850
COUNTY

MUSEUM

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
7110	Museum	D-274
7111	Museum Book and Gift Store	D-278
7112	Museum Special Projects	D-280

MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director


Alison Glassey

The mission of the Mendocino County Museum is to "Tell the Story" of the people and places in Mendocino County by preserving the heritage and history of local communities and the region, and presenting that heritage through a public museum, archives, educational programs and events, and grassroots publications. Staff provides diverse services ranging from greeting the public, assisting with school and tour groups, coordinating activities with *Roots of Motive Power Events* and *Mendocino College*, managing a Book & Gift Store and developing and displaying exhibits and educational events. The Museum serves as the official archival repository for Mendocino County and for the State of California for *Frolic* shipwreck materials.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ **Museum Inventory Project:** Continued efforts to inventory, catalogue, enter data, clean, re-house, and rotate stored and displayed items one-by-one with volunteers.

♦ **Conservation Assessment and Training:** Performed two sessions of workshops and workdays for staff and volunteers with a professional conservation expert.

♦ **Veterans History-Personal:** Continued display of locally-collected items, display of veterans' artwork, and installation of screen for viewing veterans' video histories.

♦ **Golden Gateway to the Redwoods:** Continued display of the 75th anniversary of the Golden Gate Bridge, with a corollary display of posters in the County Administration Center.

♦ **Stamps & Signatures:** Displayed autographs and stamps collected during the Bicentennial by a Fort Bragg resident, as well as signed Broadway playbills.

♦ **Vintage Toys:** Presented annual holiday display of historic toys from the Museum's collection and loaned by local collectors.

♦ **The Telling Line:** Displayed line drawings and book illustrations by a North County author and artist.

♦ **Native American Cultures Exhibit:** Performed extensive work on outreach, research, planning, design, and fabrication of a new permanent exhibit on local tribes, historically and in the present – to open in the fall of 2013.

♦ **Solar Pioneers:** Held preliminary meeting and planned for the future display and arena for collecting and demonstration.

♦ **Mendocino Roots & Ridges: Wine Notes from America's Greenest Wine Region:** Publication of book written, photographed, and designed by local professionals. Proceeds benefit the Museum's Wine History Project, with a corollary display of posters in the County Admin Center.

♦ **Willits Kinetic Carnival:** Held the first annual festival, in collaboration with Roots of Motive Power Annual Steam-Up, to bring positive notice to Willits, the Museum, and Roots, celebrate steam and history, and establish a major fund-raising event for the Museum.

♦ **Make It Mendocino Mini Maker Faire:** Launched the first annual celebration of do-it-yourself culture and the "artful ingenuity" of Mendocino County, to promote STEM, inventiveness and resourcefulness, in conjunction with the Willits Annual Car Show and the Community Festival.

♦ **Mendocino County History Day:** Performed testing of the concept with a local school in Willits, with presentations at the Make It Mendocino Mini Maker Faire, to be rolled out countywide in 2014.

♦ **Teachers Open House:** Continued outreach to teachers and schools regarding current and planned exhibits, museum field trips, and possible joint ventures.

♦ **Museum Volunteer Partners (MVPs):** Completed major recruitment and work with volunteers, training, periodic get-togethers, and recognition events.

♦ **Museum Receptions for Exhibits:** Established occasions to open the Museum to the community to recognize the opening of new exhibits.

♦ **School Field Trips and Tour Groups:** Managed programs designed and administered by staff and volunteers to classes of all ages and bus tours, including coordination with local lodging.

♦ **Landscaping of the Front of the Museum:** Received wonderful gift from the Willits Garden Club and local businesses.

♦ **Community Events:** Participated in a variety of community events, including Fourth of July Parade, Taste of Mendocino, etc.

MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director

GOALS/OBJECTIVES FOR FY 2013-14

♦ **Staffing:** Increase Museum staff positions, where possible, in order to address critical documentation, collections management, exhibit coordination, and conservation requirements.

♦ **Facilities:** Address roofing and other critical facility issues.

♦ **Artifacts and Archives:** Achieve appropriate professional staffing to manage, conserve, and curate the Museum's collections; with appropriate staffing and resources, take on at least one major conservation issue from start to finish.

♦ **Native American Cultures Exhibit:** Fabricate, install, and open the new permanent exhibit, and provide coordinating public and educational programs.

♦ **Museum Volunteer Partners (MVPs):** Continue to gather, nurture, and appreciate these wonderful people.

♦ ***Frolic* Shipwreck Collection and Exhibit:** Engage in a major collaboration with Chico State University's Undergraduate Museum Studies Program for a maritime archaeology exhibit in Chico. This project would involve a comprehensive review of the Museum's *Frolic* holdings and archives, de-installation of the present exhibit, loans to the Chico State University Museum, and re-design and installation upon its return to the County Museum in 2014. This is an incredible opportunity for cataloguing, conserving, and enhancing one of the Museum's centerpiece exhibits.

♦ **Singing the Golden State:** Install and open this traveling exhibit, with coordinating public and educational programs.

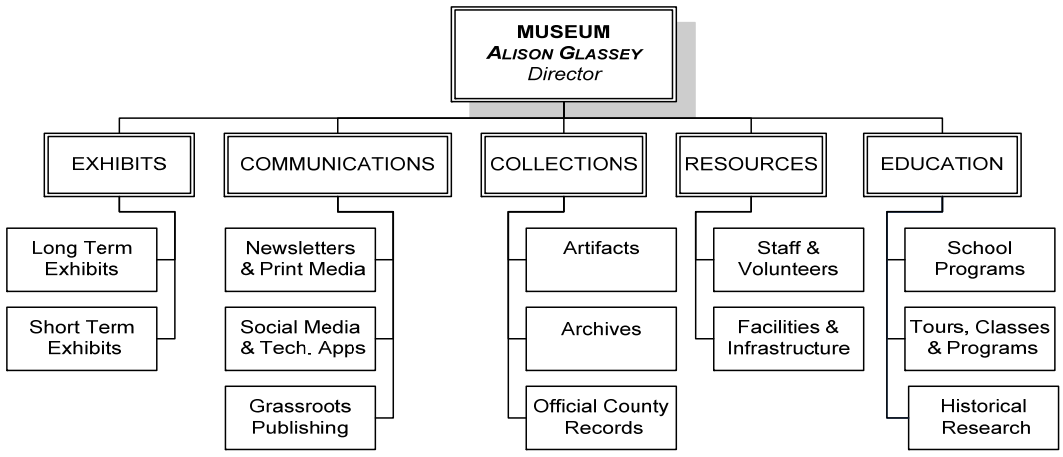
♦ **Internship Program:** Provide supervision to summer graduate interns to assist with the Museum Inventory Project and conservation projects, as well as the Frolic project with Chico State.

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE



PROGRAM CHART



MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 4200 Provides funding from Mendocino College for classroom rentals.
- ✧ Acct. 4110 Interest from Endowment Trust.

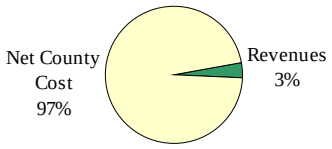
Salaries & Employee Benefits

- ✧ Acct. 1011 Funding for salaries.

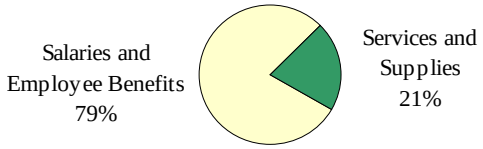
Services & Supplies

- ✧ Acct. 2239 Special supplies and equipment needs of Curator.
- ✧ Acct. 2260 Funding primarily for utilities

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

25.77% Net County Cost increase includes an insurance cost adjustment and the following Chief Executive Officer recommendations: $3,500 increase to utility costs; $10,000 funding for conservation care interns; and $55,935 to fill 1.0 Full-Time Equivalent (FTE) Supervising Staff Assistant or similar position as recommended by Human Resources. The Chief Executive Officer has requested a financial audit and a staffing needs assessment by Human Resources. The Department has requested 1.0 FTE Senior Program Specialist. The Chief Executive Officer is not recommending that at this time; however the request will be reviewed prior to final budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

MUSEUM

MUSEUM 7110

ALISON GLASSEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7110 Mendocino County Museum
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824110 Endow Fund Interest	0	0	0	0	0	0	0
824200 Rent/Concession	10,000	10,000	10,000	9,222	10,000	10,000	10,000
827700 Other	0	0	0	0	0	0	0
Total Revenues	10,000	10,000	10,000	9,222	10,000	10,000	10,000
Salaries & Employee Benefits							
861011 Regular Employees	127,823	98,002	110,708	90,165	111,123	146,931	146,931
861012 Extra Help	0	29,147	9,289	40,914	4,517	4,517	4,517
861013 Overtime Reg Emp	0	0	0	1,475	0	0	0
861021 Co Cont Retirement	11,816	12,007	18,586	18,609	20,027	30,122	30,122
861022 Co Cont OASDI	6,584	5,538	6,426	5,078	6,392	8,612	8,612
861023 Co Cont Medicare	1,540	1,718	1,503	1,802	1,495	2,014	2,014
861024 Co Cont Retire Incr	5,515	5,498	8,820	8,832	9,244	9,244	9,244
861030 Co Cont Health Ins	20,414	20,414	21,792	21,802	24,326	31,619	31,619
861031 Co Cont Unemp Ins	8,168	8,168	3,307	3,307	3,307	0	0
861035 Co Cont Workers Comp	1,028	1,028	1,231	948	1,231	782	782
Total Salaries & Employee Benefits	182,888	181,520	181,662	192,931	181,662	233,841	233,841
Services & Supplies							
862060 Communications	3,000	3,476	3,000	2,149	3,000	3,000	3,000
862090 Household Expense	500	349	500	438	500	500	500
862101 Insurance - General	11,995	11,995	14,365	16,245	14,365	7,024	7,024
862130 Maint - Strc/Impr/Grnds	0	0	0	109	0	0	0
862160 Misc Expense	0	0	0	51	0	0	0
862170 Office Expense	2,505	2,999	2,505	2,257	2,505	2,505	2,505
862189 Prof/Spec Svcs - Other	0	0	0	0	0	10,000	10,000
862200 Rent/Lease - Equip	2,360	4,012	2,360	1,265	2,360	2,360	2,360
862230 Info Tech Equip	0	0	0	2,742	0	0	0
862239 Spec Dept Expense	0	38	0	203	0	0	0
862250 Trans/Travel	0	0	0	340	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	32,000	30,084	32,000	34,485	32,000	35,500	35,500
Total Services & Supplies	52,360	52,952	54,730	60,286	54,730	60,889	60,889
Fixed Assets							
864360 Structure/Improvement	7,000	0	0	0	0	0	0
Total Fixed Assets	7,000	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	2,982	0	0	0	0	0
Total Expend Transfer & Reimb	0	2,982	0	0	0	0	0
Total Net Appropriations	242,248	237,454	236,392	253,217	236,392	294,730	294,730
Total Net County Cost	232,248	227,454	226,392	243,994	226,392	284,730	284,730

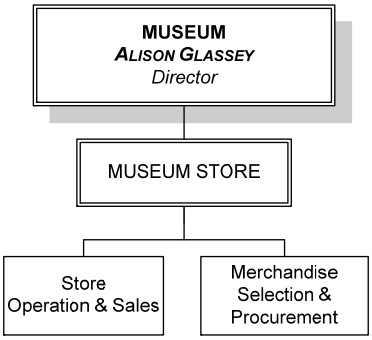
MUSEUM

MUSEUM BOOK AND GIFT STORE 7111

ALISON GLASSEY, Director

When the Museum was presented to the citizens of Mendocino County by the Historical Society in 1972, the County assumed financial responsibility for general operation and staffing of the Museum facility and department. The Museum department was charged with funding educational programs, events, and outreach via income from sales in a book and gift store, establishing endowments, estate planning and obtaining donations. The Museum Store is a resource for historians, writers, and guests from the general public.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

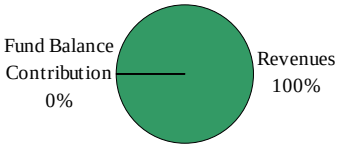
Revenues

✧ Acct. 7600 Provides for bookstore sales, sales tax earned from taxable sales, merchandise sales for volunteer organizations, etc.

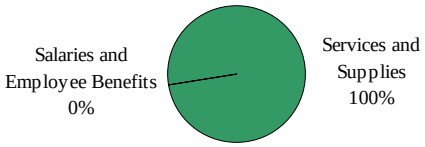
Services & Supplies

✧ Acct. 2239 Provides for Museum merchandise, advertising to increase sales, copy fees and payment of use tax to Board of Equalization.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

MUSEUM BOOKSTORE 7111

ALISON GLASSEY, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7111 Museum Bookstore
Fund: 1214 Museum Bookstore

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	(2)	0	(37)	300	300	300
827600 Other Sales	10,000	10,000	10,000	35,000	20,000	20,000	20,000
Total Revenues	10,000	9,998	10,000	34,963	20,300	20,300	20,300
Services & Supplies							
862170 Office Expense	0	0	0	0	0	0	0
862239 Spec Dept Expense	10,000	15,050	10,000	18,655	20,000	20,000	20,000
Total Services & Supplies	10,000	15,050	10,000	18,655	20,000	20,000	20,000
Total Net Appropriations	10,000	15,050	10,000	18,655	20,000	20,000	20,000
Total Fund Balance Contribution	0	5,051	0	(16,308)	(300)	(300)	(300)



Museum Store Window

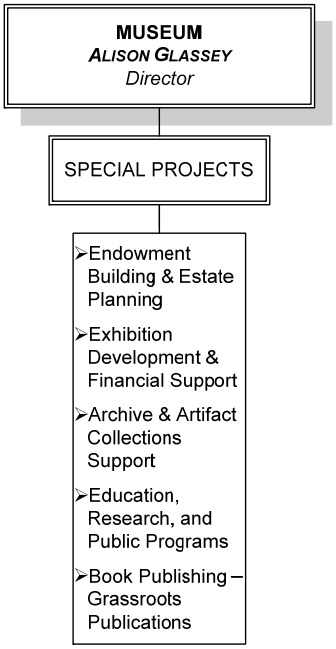
MUSEUM

MUSEUM SPECIAL PROJECTS 7112

ALISON GLASSEY, Director

Budget Unit 7112 "Special Projects" was established to provide for donations, admission fees, endowment, and trusts. All funds in this budget unit are non-tax derived, cannot be used other than as detailed by estate plans and other donor stipulations. The original 1972 agreement between the Historical Society and County stipulates that income generated is to be kept by the Museum and maintained for support of Museum projects and programs.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 7707 Provides funding from visitations by the public, grants, memberships, endowment revenue, etc.

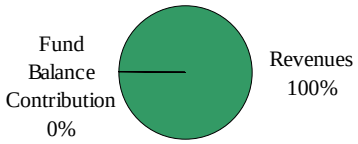
Services & Supplies

✧ Acct. 2239 Provides funding for Artifact Storage furnishing, Exhibition preparation and presentation, educational program, special events, lectures, and other Museum programming.

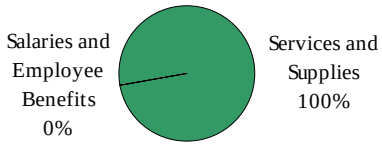
Expend Transfer & Reimbursement

✧ Acct. 5802 Provides transfer to the Museum operations budget (BU 7110).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7112 Museum Spec Projects
Fund: 1215 Museum Spec Projects

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	200	393	300	203	500	500	500
827600 Other Sales	5,000	0	10,000	57,000	15,000	15,000	15,000
827707 Donation	14,800	20,000	40,000	35,000	35,000	35,000	35,000
Total Revenues	20,000	20,393	50,300	92,203	50,500	50,500	50,500
Services & Supplies							
862239 Spec Dept Expense	40,000	47,525	70,300	124,457	50,000	50,000	50,000
862250 Trans/Travel	0	30	0	0	0	0	0
862253 Travel Out of County	0	1,703	0	342	0	0	0
Total Services & Supplies	40,000	49,258	70,300	124,799	50,000	50,000	50,000
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	40,000	49,258	70,300	124,799	50,000	50,000	50,000
Total Fund Balance Contribution	20,000	28,865	20,000	32,596	(500)	(500)	(500)

MENDOCINO
1850
COUNTY

PLANNING and BUILDING SERVICES

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

O326 ..... Water Agency D-284
1810 ..... Economic Development D-288
2840 ..... Fish and Game Commission D-291
2851 ..... Planning and Building Services D-294
2852 ..... Planning and Building Services – Special Fund D-300
Grant 0402 ..... Community Development Block Grant Program D-302

PLANNING and BUILDING SERVICES

WATER AGENCY 0326

STEVE DUNNICLIFF, Director



The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed $0.06 per $100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. The MCWA adopted an independent identity as a separate County Department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through Planning and Building Services.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Continued cooperative program with the California Department of Water Resources (DWR) to monitor groundwater levels in Sanel and Anderson Valleys.
- As required by Senate Bill X7-6, prepared a County Groundwater Monitoring Program for California Statewide Groundwater Elevation Monitoring (CASGEM).
- Maintained Big River Gauge, contracted for monitoring of Garcia gauge, and assisted in identification of funds to continue operation of gauges on Navarro and Noyo rivers.
- Continued participation in the Five County Salmonid Conservation Program.
- Collaborated with the Department of Transportation and the Resource Conservation District for successful removal of a fish barrier on Feliz Creek in Hopland.

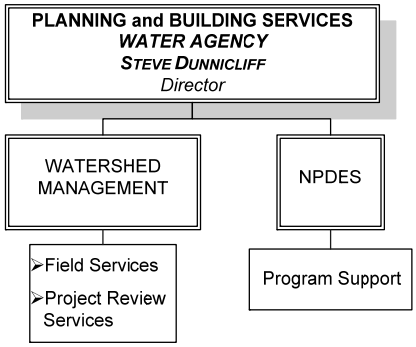
GOALS/OBJECTIVES FOR FY 2013-14

- Support the County's compliance with National Pollutant Discharge Elimination System (NPDES) Permit requirements.
- Implementation of the CASGEM County Groundwater Monitoring Program.
- Feliz Creek dam removal project site monitoring and annual reporting.
- Integrate Water Agency staff position into Planning and Building Services' Technical Support Unit.

CURRENT STAFFING

.5 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 7801 Sustainable Communities Grant for work on zoning codes, the storm water ordinance, and other related work.

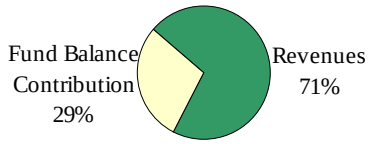
Salaries and Employee Benefits

- Acct. 1011 Salaries.

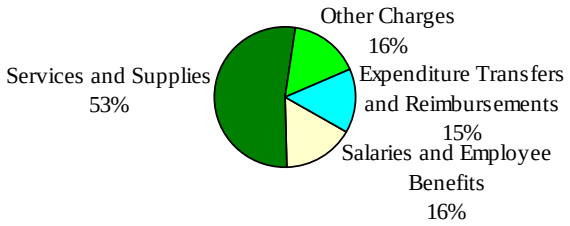
Services and Supplies

- Acct. 2150 California Stormwater Quality Association (CASQA) Construction Best Management Practices (BMP) Subscription, Russian River Watershed Association membership to comply with specific requirements of NPDES Program.
- Acct. 2189 Contract for NPDES Program compliance.
- Acct. 2239 Funds allocated for implementation of NPDES Program, river gauge maintenance, and monitoring activities in partnership with other local agencies and the United States Geological Survey (USGS).
- Acct. 3113 Annual NPDES Permit cost and annual dam inspection fees.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. Budget includes Chief Executive Officer recommendation to add $2,000 for the Inland Water Power Commission for annual dues and website development.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

WATER AGENCY 0326

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0326 Mendo Co Water Agency
Fund: 3260 Mendo Co Water Agency

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	106,367	119,576	107,500	121,016	120,000	120,000	120,000
821120 Curr Unsec Prop Tax	3,365	4,443	5,000	4,287	7,500	7,500	7,500
821130 Supplemental Roll Tax	1,800	34	100	(459)	(600)	(600)	(600)
821210 Prior Secured Prop Tax	0	(311)	0	5,334	0	0	0
821220 Prior Unsec Prop Tax	29	481	100	262	0	0	0
821600 Timber Yield Tax	1,396	862	1,100	904	1,100	1,100	1,100
821700 Highway Property Rental	0	18	0	15	15	15	15
824100 Interest	8,100	(414)	200	92	100	100	100
825481 Homeowner Exemption	1,202	1,321	1,100	1,327	1,000	1,000	1,000
825810 Other Govt Aid	0	337	0	168	100	100	100
826390 Other Charges	8,300	25,040	6,000	5,363	0	0	0
827700 Other	0	400	0	10,053	0	0	0
827801 Grant Revenue	0	12,845	4,000	0	4,000	4,000	4,000
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	130,559	164,632	125,100	148,363	133,215	133,215	133,215
Salaries & Employee Benefits							
861011 Regular Employees	51,177	31,427	29,797	29,396	29,484	29,484	29,484
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	990	0	0	0
861021 Co Cont Retirement	5,337	0	0	0	589	589	589
861022 Co Cont OASDI	2,062	0	0	0	0	0	0
861023 Co Cont Medicare	482	375	426	441	428	428	428
861024 Co Cont Retire Incr	2,392	0	0	0	0	0	0
861030 Co Cont Health Ins	5,577	2,703	0	0	0	0	0
861031 Co Cont Unemp Ins	54	54	0	0	0	0	0
861035 Co Cont Workers Comp	1,112	1,112	241	216	216	212	212
Total Salaries & Employee Benefits	68,193	35,671	30,464	31,043	30,717	30,713	30,713
Services & Supplies							
862060 Communications	800	649	700	367	450	450	450
862101 Insurance - General	428	428	292	292	292	124	124
862120 Maint - Equip	2,500	0	2,500	1,361	2,000	2,000	2,000
862150 Memberships	370	2,075	3,845	2,550	20,000	20,000	20,000
862160 Misc Expense	300	0	0	0	0	0	0
862170 Office Expense	3,000	1,236	2,500	1,097	2,000	2,000	2,000
862184 Arch Eng & Plan Svcs	26,224	0	0	0	0	0	0
862187 Education & Training	8,500	6,138	3,000	89	2,000	2,000	2,000
862189 Prof/Spec Svcs - Other	0	1,800	10,000	6,538	60,000	60,000	60,000
862200 Rent/Lease Equip	0	0	0	845	744	744	744
862220 Small Tool/Instrument	0	0	0	0	1,500	1,500	1,500
862239 Spec Dept Expense	1,800	6,065	1,800	1,856	4,900	4,900	4,900
862250 Trans/Travel	3,000	2,270	4,500	1,840	4,000	4,000	4,000
862253 Travel Out of County	900	(875)	900	0	900	900	900
Total Services & Supplies	47,822	19,787	30,037	16,834	98,786	98,618	98,618

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Other Charges							
863113 Pmt Other Gov Agency	23,800	7,279	24,900	27,635	27,650	29,650	29,650
Total Other Charges	23,800	7,279	24,900	27,635	27,650	29,650	29,650
Fixed Assets							
864370 Equipment	744	841	744	0	0	0	0
Total Fixed Assets	744	841	744	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	27,726	27,726	27,726
Total Expend Transfer & Reimb	0	0	0	0	27,726	27,726	27,726
Total Net Appropriations	140,559	63,578	86,145	75,512	184,879	186,707	186,707
Total Fund Balance Contribution	10,000	(101,054)	(38,955)	(72,851)	51,664	53,492	53,492

ECONOMIC DEVELOPMENT 1810

STEVE DUNNICLIFF, Director

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a "match" to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID), funding a contract with the Economic Development & Finance Corporation (EDFC), and funding creation of an Economic & Demographic Profile for the County.

Travel and tourism have become an important component of the local economy. To strengthen and support this industry, a Business Improvement District (BID) was established in 2006 through the addition of Chapter 5.140 to the Mendocino County Code. The BID is defined as encompassing all lodging businesses within the incorporated and unincorporated areas of the county, and allows collection of a 1% assessment on all gross room rents. The County contributes a match totaling 50% of assessment funds collected, with the total funds expended to support the assessed businesses, typically through promotion of Mendocino County as a destination.

The Economic Development & Finance Corporation (EDFC) is a non-profit business assistance organization that was created to address a need for countywide economic development services. The County and all four of the incorporated cities participated in the creation of EDFC, and elected officials from the five jurisdictions sit on its Board of Directors. This unique partnership has led to EDFC receiving operating support from the County and the Cities.

The Economic & Demographic Profile provides both the private and public sectors with current information on the status of Mendocino County's economy. The document is typically used to guide business investment and support grant applications.

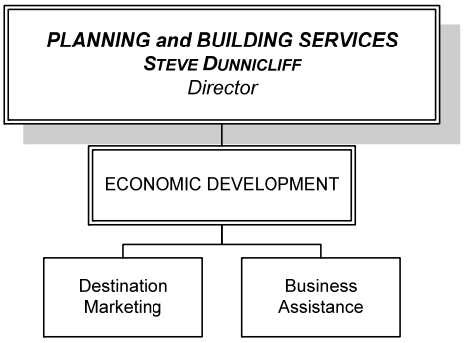
MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Maintained support for budgeted economic development activities.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue to maintain support for budgeted economic development activities.

PROGRAM CHART



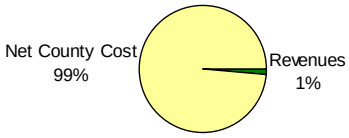


SUMMARY OF MAJOR BUDGET ACCOUNTS

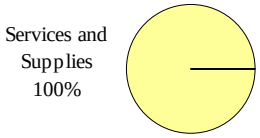
Services & Supplies

- ✧ Acct. 2150 Dues to organizations related to economic development.
- ✧ Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at $315,000. Also includes Economic Development & Finance Corporation (EDFC) contract ($20,880).
- ✧ Acct. 2239 Annual update of the Economic & Demographic Profile.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This budget unit was formerly housed within the Executive Office and has been transferred to Planning and Building Services. It provides funding for the Economic Development & Finance Corporation (EDFC) contract and required Business Improvement District (BID) matching funds. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $10,000 to increase BID match, add $9,120 to increase EDFC funding, and add revenue $5,000 for Economic & Demographic Profile production.

PLANNING and BUILDING SERVICES

ECONOMIC DEVELOPMENT 1810

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1810 Economic Development
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826390 Other Charges	0	0	0	0	0	0	5,000
827700 Other	0	150	0	0	0	0	0
Total Revenues	0	150	0	0	0	0	5,000
Services & Supplies							
862150 Memberships	0	570	0	570	0	0	0
862170 Office Expense	0	9	0	0	0	0	0
862189 Prof/Spec Svcs - Other	334,000	322,775	334,000	313,736	334,000	341,480	360,600
862190 Publ/Legal Notice	0	0	0	462	0	0	0
Total Services & Supplies	334,000	323,353	334,000	314,768	334,000	341,480	360,600
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	334,000	323,353	334,000	314,768	334,000	341,480	360,600
Total Net County Cost	334,000	323,203	334,000	314,768	334,000	341,480	355,600

FISH AND GAME COMMISSION 2840

STEVE DUNNICLIFF, Director



In 1947, the Board of Supervisors created an entity to ensure that renewable natural resources including fish, game, wildlife, and their habitat were conserved for succeeding generations of Mendocino County residents. In 1992, the Board adopted Ordinance No. 3819, which added Chapter 2.50 to the Mendocino County Code, establishing the current "Mendocino County Fish and Game Commission" (Commission).

According to Section 2.50.020 of Mendocino County Code, the primary responsibility of the Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court for fish and game violations (State Fish and Game Code §12009 – 13003).

County Code specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of State Fish and Game Code §13100 – 13104.



The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

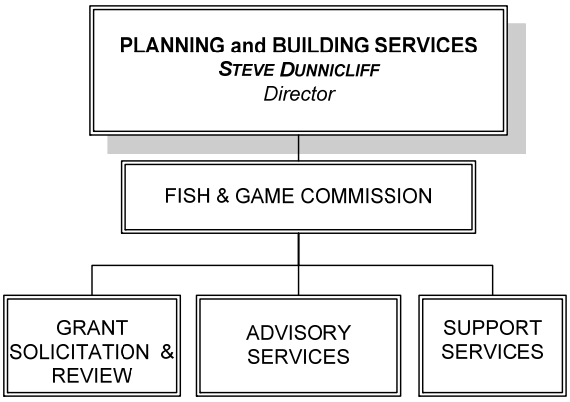
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Provided expert testimony on conditions impacting abalone and rockfish propagation to California Department of Fish and Game Commission meetings.
- Investigated habitat conditions affecting black tail deer recruitment, dispersal, and populations.
- Commented on the Marine Life Protection Act and newly established marine protected areas through the California Environmental Quality Act (CEQA) review process and the monitoring program overseen by the Monitoring Enterprise and Ocean Science Trust.
- Worked with California State legislators to change California Fish and Wildlife Department code to increase the administrative allowance for County Commissions.
- Assisted County Counsel with the County's successful defense of a lawsuit in complaint of the project granting process.
- Provided documentation and support for County Counsel in response to a California Fish and Wildlife Department audit regarding use of preservation funds.
- Restructured the process for soliciting and reviewing proposals for fish and game improvement projects.

GOALS/OBJECTIVES FOR FY 2013-14

- Support public education and research through a new Commission website and public lecture series.
- Support community-based activities to improve fish and wildlife habitat and propagation.
- Increase public participation in Commission meetings through teleconferences and webinars.
- Improve communication with the public regarding the Request for Proposals and grant review process; develop transparent review policies and procedures.
- Continue to represent the County at meetings, conferences, and public hearings within and outside the County regarding County fish and wildlife habitats, communities, and populations.
- Continue to liaise with Department of Fish and Wildlife agencies operating within the County in support of increased public participation in scientific research and conservation relating to fish and wildlife.
- Sponsor an annual County dinner and fundraiser to raise additional fish and wildlife preservation funds and promote interagency communication with key community leaders and the public on fish and wildlife issues.

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

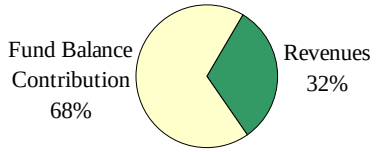
Revenues

✧ Acct. 3200 Fines imposed by the Superior Court for fish and game violations (Fish and Game Code Sections 12009 – 13003); also includes interest revenue.

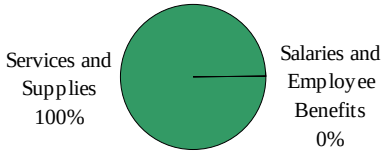
Services & Supplies

✧ Acct. 2239 Special projects recommended by the Commission and approved by the Board of Supervisors. In an effort to address the void left by the temporary cessation of grant request solicitations and funding recommendations in the Fiscal Year 2012-13, budgeted grant funding allotment has been doubled for Fiscal Year 2013-14.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2840 Fish and Game
Fund: 1206 Fish & Game

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823200 Other Court Fine	30,000	32,436	32,000	26,629	32,000	32,000	32,000
824100 Interest	200	483	250	593	250	250	250
827700 Other	0	0	0	0	0	0	0
Total Revenues	30,200	32,919	32,250	27,222	32,250	32,250	32,250
Services & Supplies							
862060 Communications	150	0	0	0	0	0	0
862101 Insurance - General	173	173	444	439	439	195	195
862120 Maint - Equip	500	0	0	0	0	0	0
862150 Memberships	400	0	0	0	0	0	0
862170 Office Expense	900	857	906	0	1,300	1,300	1,300
862189 Prof/Spec Svcs - Other	4,500	825	0	1,800	6,000	6,000	6,000
862194 A-87 Costs	1,873	0	1,900	0	0	0	0
862200 Rent/Lease - Equip	200	0	0	0	0	0	0
862239 Spec Dept Expense	45,000	28,461	45,000	0	90,000	90,000	90,000
862250 Trans/Travel	2,000	954	650	1,206	2,500	2,500	2,500
862253 Trans/Travel Out of County	700	0	0	0	750	750	750
Total Services & Supplies	56,396	31,269	48,900	3,445	100,989	100,745	100,745
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	56,396	31,269	48,900	3,445	100,989	100,745	100,745
Total Fund Balance Contribution	26,196	(1,650)	16,650	(23,777)	68,739	68,495	68,495

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

The Department of Planning and Building Services (Department) consists of three primary functional service areas: planning, building, and code enforcement. These consolidated services are provided from two locations within Mendocino County; the main office is located in Ukiah, and a satellite office is located in Fort Bragg. At both locations, office space and the public service counter are shared with the County's Division of Environmental Health. This efficient partnership creates two locations for the public to receive comprehensive and timely community development services.



Under state and local planning law, the Department is responsible for preparing, updating, and implementing plans and regulations which guide and shape local development. These include the County General Plan, Housing Element, Local Coastal Program (including the Mendocino and Gualala Town Plans), Comprehensive Airport Land Use Plans, zoning ordinances, subdivision ordinances (consistent with the State Subdivision Map Act), and the California Environmental Quality Act (CEQA). The Department is also responsible for surface mining ordinances (consistent with the Surface Mining and Reclamation Act), storm water ordinances (consistent with the County's Municipal Separate Storm Sewer System (MS4) Permit), and development of a Climate Action Plan.

The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the County and the cities of Fort Bragg and Point Arena. Typically, the Department will review building plans (plan check) prior to issuance of building permits, and conduct inspections during the course of construction. State and local construction regulations include the California Building Code, Plumbing Code, Mechanical Code, Fire Code, Electric Code, Green Building Standards Code, Energy Code, State Historic Building Code, Regulations for Limited Density Rural Dwellings (Class K), the California Administrative Code Titles 24 and 25, and sections of the California Health and Safety Code including access requirements for the physically disabled.

Consistent with the aforementioned responsibilities, the Department also processes required applications for business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Cartographic services include the assignment of parcel addresses, in addition to the preparation of mapping products and population census information. The Abandoned Vehicle Abatement Program enables staff to work with the DMV and CHP, coordinating disposal of abandoned vehicles in the unincorporated areas of the County and in Willits, Fort Bragg and Point Arena.

Finally, the Department provides varying levels of staff support to multiple boards, commissions, and committees, including the Board of Supervisors, Water Agency Board of Directors, Planning Commission, Mendocino Historical Review Board, Archaeological Commission, Airport Land Use Commission, Subdivision Committee, Mendocino Council of Governments Technical Advisory Committee (MCOG TAC), Westport Municipal Advisory Committee (WMAC), Gualala Municipal Advisory Committee (GMAC), the Eel Russian River Commission, Mendocino County Lodging Business Improvement District (BID) Advisory Board, Resource Lands Protection Committee, and the Fish & Game Commission.

Mission Statement: Planning and Building Services strives to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of our natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County. While recognizing it is not always possible to reconcile the often-diverse interests of our clients (private applicants, interested citizens, general public, decision-makers, other agencies) the Department strives to:



Mendocino Town Plan Meeting

- Provide precise, up-to-date and innovative advice and technical expertise.
- Be problem solvers seeking solutions to issues within the framework of the regulations.
- Treat all members of the public, applicants, decision-makers and co-workers in a courteous, respectful, and professional manner.
- Improve and maintain effectiveness and efficiency by forging working relationships within, and external to the County organizations.
- Develop and maintain a work environment that strives for excellence and exemplary customer service through teamwork, continuous training, career advancement, innovation, and a culture that encourages creative change.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Implemented specific efforts to "Enhance Customer Service, Streamline the Permit Process, and Foster Interdepartmental Collaboration", including:

- Established innovative new method of service delivery. A multi-department partnership makes "Quick Check" possible on Tuesday and Thursday from 8 – 1, dramatically reducing the time to issue certain permits.
- Completed efficiency improvements including conversion to a "VoIP" phone system, acquisition of voicemail accounts for all department staff, and creation of electronic resources that can be shared among department staff.
- Began process of upgrading permit processing software, coordinated staff training to enhance usage of the system among multiple departments.
- Began holding "Stakeholder Meetings" to create a forum for enhanced communication between staff and the community.



♦ Implemented Board direction to design and publicize a fee waiver program for projects that would result in the creation of permanent new jobs. Waived a total of $33,198 in permit fees for new development estimated to result in the creation of 22 permanent and 5 temporary new employment opportunities in the county.

♦ Issued 1,170 building permits from July 1, 2012, to April 1, 2013; completed final inspections on 925 building permits in that same period.

♦ Opened 106 new code enforcement cases from July 1, 2012, to April 1, 2013; closed 171 cases in that same period.

♦ Maintained plan check turnaround at two weeks for large projects and one week for small projects.

♦ Responded to audit reports related to the County's Surface Mining Program, Community Development Block Grant Program, and Municipal Separate Storm Sewer System (MS4) Permit.

♦ Community approved Ballot Measure G, which re-authorized funding for continued operation of the successful Abandoned Vehicle Abatement Program.

♦ Released Requests for Proposals (RFPs) for procurement of contractors necessary to complete CDBG grant-funded studies focusing on the Noyo Harbor.

♦ Coordinated completion of a Greenhouse Gas Assessment for County operations.

♦ Created an Annual Report reflecting activities of all the Department's divisions, which established a baseline for setting performance goals.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue efforts to "Enhance Customer Service, Streamline the Permit Process, and Foster Interdepartmental Collaboration"; and implement online permitting for simple building permits.

♦ Lead implementation of the County's Storm Water Management Plan (SWMP), as required by the MS4 Permit.

♦ Bring the 2013 Building Code to the Board of Supervisors for adoption.

♦ Compile list of outstanding projects/tasks from implementation of the General Plan, Housing Element, Ukiah Valley Area Plan, and Mendocino Town Plan; work with the Board to prioritize allocation of resources.

♦ Complete Policies & Procedures Manual for Code Enforcement.

♦ Continue focused effort to close backlogged code enforcement cases (2,010 as of April 1, 2013).

♦ Begin focused effort to reduce outstanding number of issued building permits which have not resulted in a final inspection and have subsequently expired.

♦ Initiate program to ensure planning staff receive regular training in land use and environmental review.

PLANNING and BUILDING SERVICES

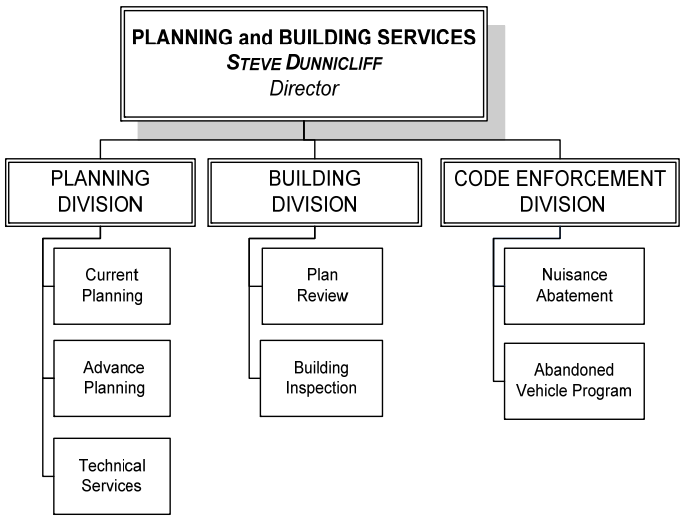
PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

CURRENT STAFFING

23.0 Filled Full Time Equivalent (FTE)
36.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 2300 Fees collected from permits for construction projects (new and remodel).
- ✧ Acct. 2600 Fees collected from Mendocino Historical Review Board applications.
- ✧ Acct. 5490 Revenue from DMV for operation of Abandoned Vehicle Abatement (AVA) Program. Revenue from this program is expected to be reduced in comparison to previous fiscal years.
- ✧ Acct. 6186 Fees collected from processing Certificates of Compliance.
- ✧ Acct. 6187 Revenue collected from registered owners of vehicles abated through the AVA Program.
- ✧ Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, witness fees. Also includes $37,600 reimbursement from Nuisance Abatement Fund for code enforcement activities.

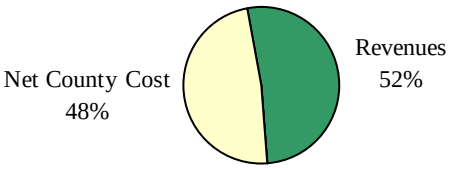
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

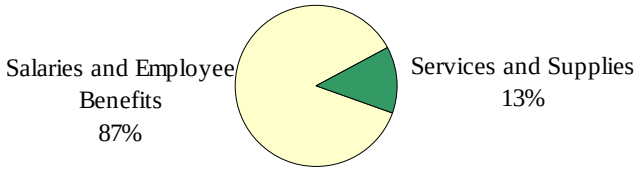
Services & Supplies

- ✧ Acct. 2150 Includes $20,500 for CRW Permit Tracking license and $20,000 for the "eTRAKiT" license necessary to offer online permitting services for certain permits.
- ✧ Acct. 2187 Includes one-time costs for training to implement the "eTRAKiT" online permitting system.
- ✧ Acct. 2189 Includes Planning Commissioner per diem costs, contracts for Mendocino Town Plan update, and updates to the Zoning Code and General Plan.
- ✧ Acct. 2239 Includes expenditures for Municipal Advisory Councils, permit/project refunds, Summary Abatement actions.

SOURCE OF FUNDS



USE OF FUNDS



PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

CEO RECOMMENDED BUDGET COMMENTS

This budget unit has a Net County Cost increase of $4,256. The increase is a combination of insurance reductions of $38,144; a designated reserve contribution of $50,000; and the following Chief Executive Officer recommendations: an additional $147,911 to promote three existing planning staff to Planner III; extra help to assist in processing the code enforcement backlog; and filling vacant Planner positions.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $105,086 for Administration Services Manager II and Staff Assistant II.

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES.....2851

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2851 Planning & Building Services
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822250 Mobile Hm Setup Fee	12,000	11,146	12,200	12,613	15,000	15,000	15,000
822300 Constr Permit	673,560	672,716	679,970	719,008	700,000	700,000	700,000
822500 Zoning Permit	6,000	40,059	28,000	47,197	40,000	40,000	40,000
822600 Other Permit	7,100	6,825	6,500	8,050	7,000	7,000	7,000
822605 Variance/Use Permit	76,000	72,196	75,000	96,214	85,000	85,000	85,000
822609 Coastal Zone Permit	66,000	65,330	50,000	66,434	55,000	55,000	55,000
823300 Forfeiture & Penalty	0	0	10,000	9,797	10,000	10,000	10,000
825395 Coastal Conserv	0	0	0	1,408	0	0	0
825490 State Other	105,000	82,579	90,000	1,608	25,000	25,000	25,000
825810 Other Govt Aid	0	0	0	0	64,000	64,000	64,000
826180 Planning/Engineering	60,000	51,304	59,000	47,205	52,000	52,000	52,000
826184 Environ Impact Report	6,000	0	0	1,420	0	0	0
826185 General Plan Amend	11,000	4,034	5,500	4,034	6,000	6,000	6,000
826186 Other Permit Fee	56,000	22,088	25,000	22,817	20,000	20,000	20,000
826187 Abandoned Veh Abate	1,600	852	1,000	0	1,000	1,000	1,000
826188 Gen Plan Maint	97,000	147,371	125,000	163,389	175,000	175,000	175,000
826390 Other Charges	106,707	167,890	119,000	132,368	177,600	177,600	177,600
827600 Other Sales	9,000	4,373	5,700	4,780	5,700	5,700	5,700
827700 Other	0	200	0	200	0	0	0
827801 Operating Transfer In	36,170	25,661	0	0	27,726	27,726	27,726
Total Revenues	1,329,137	1,374,624	1,291,870	1,338,541	1,466,026	1,466,026	1,466,026
Salaries & Employee Benefits							
861011 Regular Employees	1,665,381	1,325,347	1,454,749	1,181,905	1,320,182	1,439,376	1,501,350
861012 Extra Help	5,306	0	0	8,250	0	10,400	10,400
861013 Overtime Reg Emp	0	433	0	7,169	0	0	0
861021 Co Cont Retirement	242,351	224,743	250,555	265,235	324,276	362,607	378,851
861022 Co Cont OASDI	86,354	77,495	66,194	70,018	77,533	84,049	87,892
861023 Co Cont Medicare	20,196	18,124	15,481	16,497	18,133	19,657	20,556
861024 Co Cont Retire Incr	108,487	98,921	118,674	121,666	131,796	131,796	137,052
861030 Co Cont Health Ins	199,909	179,402	162,948	187,173	231,630	251,097	267,967
861031 Co Cont Unemp Ins	4,597	4,597	11,685	11,685	11,685	0	0
861035 Co Cont Workers Comp	48,613	48,613	32,641	59,523	59,523	54,637	54,637
Total Salaries & Employee Benefits	2,381,194	1,977,675	2,112,927	1,929,121	2,174,758	2,353,619	2,458,705
Services & Supplies							
862060 Communications	11,500	8,531	6,750	6,595	6,750	6,750	6,750
862101 Insurance - General	15,787	15,787	18,611	18,842	18,611	10,038	10,038
862120 Maint - Equip	22,950	20,500	26,900	41,250	50,000	50,000	50,000
862150 Memberships	2,900	2,396	3,400	1,553	4,000	4,000	4,000
862170 Office Expense	54,000	40,848	49,000	50,314	49,000	49,000	49,000
862187 Education & Training	850	1,732	2,200	2,343	22,900	9,900	9,900
862189 Prof/Spec Svcs - Other	298,061	80,106	220,298	58,092	110,825	110,825	110,825
862190 Publ/Legal Notice	17,800	9,110	15,000	5,790	15,000	15,000	15,000
862200 Rent/Lease - Bldg Grnds	1,200	0	1,200	625	1,200	1,200	1,200
862230 Info Tech Equip	1,100	0	1,100	1,601	1,100	1,100	1,100
862239 Spec Dept Expense	50,000	4,544	40,000	41,548	61,000	61,000	61,000
862250 Trans/Travel	52,250	45,811	47,250	43,678	47,250	47,250	47,250
862253 Travel Out of County	5,000	5,227	5,000	2,929	10,365	10,365	10,365
Total Services & Supplies	533,398	234,592	436,709	275,161	398,001	376,428	376,428

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	61,308	0	0	0	0	0
Total Expend Transfer & Reimb	0	61,308	0	0	0	0	0
Total Net Appropriations	2,914,592	2,273,575	2,549,636	2,204,282	2,572,759	2,730,047	2,835,133
Total Net County Cost	1,585,455	898,951	1,257,766	865,741	1,106,733	1,264,021	1,369,107

The Planning and Building Services Special Fund (Special Fund) was established for multi-year projects and programs formerly contained in Budget Unit 2851. These include:

(1) **Micrographic/Document Imaging Fund.** Planning & Building Services has separate physical locations in Ukiah and Fort Bragg, with extensive hard-copy files unique to each location. These files require extensive storage areas, and impact the Department's ability to provide equal service from both offices. A fee has been established to cover the cost of storing these files and records, and will ultimately allow for the implementation of an electronic document-imaging program.

(2) **Continuing Education and Training Fund (AB 717)**. Planning & Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 and Health & Safety Code §18949.29.

(3) **Environmental Impact Report (EIR) Fund**. The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

SUMMARY OF MAJOR BUDGET ACCOUNTS

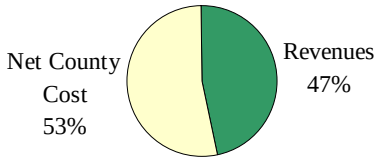
Revenues

- ✧ Acct. 6184 Applicant payment of costs for preparation/review of Environmental Impact Reports (CEQA compliance).
- ✧ Acct. 6260 Fee collected to maintain records and implement electronic imaging.
- ✧ Acct. 6264 Fee collected for continuing education and training mandated by AB 717 and California Health and Safety Code Section 18949.29.

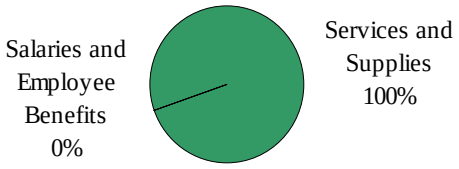
Services & Supplies

- ✧ Acct. 2187 Education and training for County staff as mandated by AB 717.
- ✧ Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).
- ✧ Acct. 2253 Out-of-County travel for education and training.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PLANNING and BUILDING SERVICES

PLANNING AND BUILDING SERVICES – SPECIAL FUND 2852

STEVE DUNNICLIFF, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2852 Planning & Building - Special
Fund: 1222 General Plan Update

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	2,100	3,110	3,000	2,899	3,000	3,000	3,000
826184 Environ Impact Report	0	0	0	2,500	0	0	0
826260 Micrographic Fee	20,500	21,396	21,000	24,164	21,000	21,000	21,000
826264 AB717 Educ/Training	17,500	25,303	20,000	27,017	20,000	20,000	20,000
826390 Other Charges	0	432	400	461	400	400	400
827700 Other	0	0	0	0	0	0	0
Total Revenues	40,100	50,242	44,400	57,041	44,400	44,400	44,400
Services & Supplies							
862187 Education & Training	20,000	5,820	20,000	2,351	19,500	19,500	19,500
862239 Spec Dept Expense	96,959	88,246	71,959	0	71,959	71,959	71,959
862253 Travel Out of County	0	0	0	0	3,500	3,500	3,500
Total Services & Supplies	116,959	94,066	91,959	2,351	94,959	94,959	94,959
Expend Transfer & Reimb							
865802 Oper Transfer Out	36,170	25,661	0	0	0	0	0
Total Expend Transfer & Reimb	36,170	25,661	0	0	0	0	0
Total Net Appropriations	153,129	119,727	91,959	2,351	94,959	94,959	94,959
Total Fund Balance Contribution	113,029	69,486	47,559	(54,690)	50,559	50,559	50,559

PLANNING AND BUILDING SERVICES

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 0402-GRANT

STEVE DUNNICLIFF, Director

GRANT DESCRIPTION

The Community Development Block Grant (CDBG) Program is funded by the Federal Department of Housing & Urban Development (HUD). The County accesses CDBG grants on a competitive basis through the State Department of Housing & Community Development (HCD).

Recent activities the County has successfully funded through CDBG include: 1) Business loan program, which provides gap financing (loans) in conjunction with other financial sources, to retain or expand businesses and subsequently create or retain jobs; 2) Microenterprise (small business) training to individuals or businesses; 3) Special studies related to economic development and housing; 4) Housing rehabilitation; and 5) Homebuyer assistance.

The County's CDBG Program is operated on the County's behalf by the Community Development Commission of Mendocino County (CDC).

GRANT INCEPTION DATE	Multiple
CURRENT GRANT PERIOD	Multiple
SOURCE OF FUNDS	State of California, Department of Housing and Community Development
CONTINUITY OF GRANT	Application accepted by the State on a yearly basis.

GRANT RESTRICTIONS AND PROVISIONS:

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Up to 7.5% of total grant amount
Does the budget include the maximum amount?	No
If No, please explain.	Funds are received on a reimbursement basis over the course of a multi-year grant

EMPLOYEES	**(full time equivalent)**	**Grant Fund**	**General Fund**
None			

GRANT FUNDING AND BUDGET	**11-PTEC-7634**	**11-DRI-7733**	**12-CDBG-8399**
Revenues	$ 105,000	$ 150,000	$ 1,000,000
Expenditures			
***Activity Costs:	$ 99,750	$ 147,000	$ 841,475
**Activity Delivery Costs:	0	0	86,025
*General Administration Costs:	5,250	3,000	72,500
TOTAL	$ 105,000	$ 150,000	$ 1,000,000

**** 7634 funds plans and studies in Noyo Harbor;*
7733 funds an update of the County's Local Hazards Mitigation Plan; and
8399 contains funds for homeownership assistance, microenterprise technical assistance, and two studies.
***Funding for costs directly associated with the activity.*
**Funding for grant management contracts, as well as reimbursement of admin costs incurred by the CDC and County.*

Total Projected Program Costs = $ 1,255,000

COUNTY MATCH REQUIRED Yes

COUNTY MATCH AMOUNT Various amounts as adopted by Resolution of the Board of Supervisors per applications activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.

INDEPENDENT AUDIT REQUIRED Yes

PROBATION DEPARTMENT

INDEX

BUDGET UNIT	NAME OF BUDGET	

2550..... Juvenile Hall..... D-304
2560..... Probation..... D-308
2561..... Juvenile Justice Crime Prevention Act (JJCPA) D-312
Grant 0430..... Adult Assessment and Supervision D-314

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer



Juvenile Hall provides for physical and emotional care to incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. As mandated, it is operated with as homelike an environment as possible. This includes providing food, clothing, and personal hygiene items, as well as medical, psychiatric, and dental services.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Continued efforts to recruit and train extra-help staff, which provides staffing flexibility, and reduces overtime.
- Implemented a monitoring program for extra-help hours to ensure compliance with the Affordable Care Act.
- Implemented evidence based practices as they apply to detained minors.
- Provided staff with motivational interview training.
- Adapted to changes and challenges in providing mental health services to detained youth.
- Worked with GSA to address and resolve issues with the security control panel.

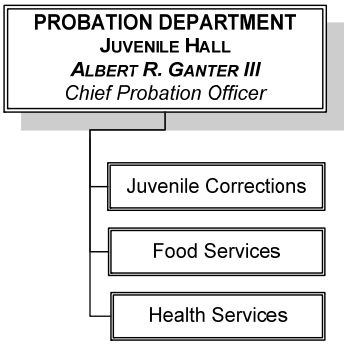
GOALS/OBJECTIVES FOR FY 2013-14

- Continue efforts to recruit and train extra-help staff, which provides staffing flexibility, and reduces overtime.
- Complete staff training in CPR and first aid.
- Provide perishable skills training to all staff, in compliance with State standards.
- Remain responsive in adapting to changes in mental health services to ensure that adequate levels of service are being provided.
- Introduce a yoga program for detained youth as a tool to assist in managing daily stress.
- Expand the garden project to provide additional activities for youth, and as a source of healthful vegetables for the Juvenile Hall kitchen.

CURRENT STAFFING

26.6 Filled Full Time Equivalent (FTE)
28.8 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5433 Youthful Offender Block Grant funds, to be used to fund Core training for extra-help corrections counselors.
- ✧ Acct. 5464 State reimbursement under the school breakfast/lunch program.
- ✧ Acct. 6346 Charges to parents to recover the cost of incarceration.

Salaries & Employee Benefits

- ✧ Accts. 1012 & 1013 Funding for extra help and overtime necessary for 24/7 shift coverage. Extra-help is less expensive than overtime, and is utilized whenever possible.

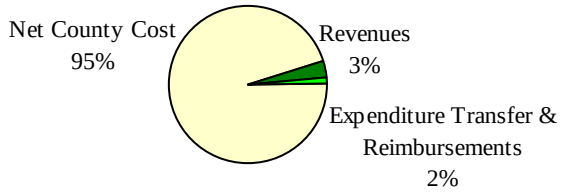
Services & Supplies

- ✧ Acct. 2050 Clothing and personal items for incarcerated youth.
- ✧ Acct. 2080 Food for incarcerated youth.
- ✧ Acct. 2090 Kitchen, laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.
- ✧ Acct. 2140 Prescription medication for incarcerated youths.
- ✧ Acct. 2185 Routine and non-routine medical care for incarcerated youths.
- ✧ Acct. 2187 Basic Core training for extra-help corrections counselors.
- ✧ Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Pre-employment screening for corrections counselors.
- ✧ Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

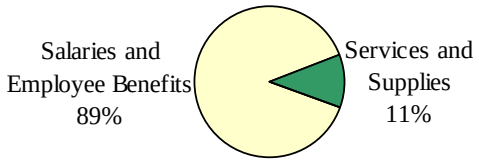
Expenditure Transfer & Reimbursement

- ✧ Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch S.T.O.P. funding for counseling services provided under contract with the Mendocino County Youth Project.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

There is a slight Net County Cost reduction which includes an adjustment to insurance costs and the Chief Executive Officer has recommended, and the department agrees, to the addition of Youthful Offender Block Grant Revenue to assist with the cost of staff training.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2550 Juvenile Hall
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825344 2011 Realignment Pub Sfty	0	0	0	0	0	8,000	8,000
825464 State Brkfst/Lunch Prog	35,000	46,197	40,000	30,723	40,000	40,000	40,000
826346 Support in Juv Hall	45,625	84,312	85,000	44,968	43,000	43,000	43,000
826390 Other Charges	0	0	13,600	1,018	0	0	0
827700 Other	0	184	0	0	0	0	0
827705 Pay Telephone	0	0	0	0	0	0	0
Total Revenues	80,625	130,693	138,600	76,709	83,000	91,000	91,000
Salaries & Employee Benefits							
861011 Regular Employees	1,141,837	1,114,393	1,177,167	1,113,870	1,198,174	1,198,174	1,198,174
861012 Extra Help	357,707	136,428	227,040	110,524	227,040	227,040	227,040
861013 Overtime Reg Emp	124,800	330,582	221,300	302,634	133,367	133,367	133,367
861021 Co Cont Retirement	259,544	258,448	399,118	375,345	418,653	418,653	418,653
861022 Co Cont OASDI	67,572	80,303	81,824	82,774	77,477	77,477	77,477
861023 Co Cont Medicare	15,803	21,008	20,330	21,063	22,395	22,395	22,395
861024 Co Cont Retire Incr	119,290	117,339	164,122	151,665	148,880	148,880	148,880
861030 Co Cont Health Ins	180,409	207,477	237,530	226,437	271,995	271,995	271,995
861031 Co Cont Unemp Ins	11,243	11,243	8,949	8,949	8,949	0	0
861035 Co Cont Workers Comp	42,991	42,991	42,020	42,635	42,020	40,114	40,114
Total Salaries & Employee Benefits	2,321,196	2,320,212	2,579,400	2,435,895	2,548,950	2,538,095	2,538,095
Services & Supplies							
862050 Clothing/Pers Items	6,000	7,689	8,000	15,852	10,500	10,500	10,500
862060 Communications	6,500	6,052	18,500	6,071	5,600	5,600	5,600
862080 Food	85,000	77,053	85,000	74,122	85,000	85,000	85,000
862090 Household Expense	30,000	28,934	30,000	36,536	30,000	30,000	30,000
862101 Insurance - General	23,863	23,863	29,239	29,618	29,239	6,543	6,543
862120 Maint - Equip	7,500	4,907	5,000	8,755	5,000	5,000	5,000
862130 Maint - Strc/Impr/Grnds	1,500	403	1,500	276	1,500	1,500	1,500
862140 Med Dentl & Lab Supls	5,000	4,497	8,000	5,414	8,000	8,000	8,000
862150 Memberships	50	0	100	0	100	100	100
862160 Misc Expense	500	0	500	0	500	500	500
862170 Office Expense	8,000	9,705	10,000	7,677	10,000	10,000	10,000
862185 Medical/Dental Svcs	85,000	89,510	95,000	97,145	95,000	95,000	95,000
862187 Education & Training	0	0	0	661	4,000	4,000	4,000
862189 Prof/Spec Svcs - Other	38,640	43,204	37,140	49,272	47,154	47,154	47,154
862190 Publ/Legal Notice	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	8,000	698	8,000	6,160	8,000	8,000	8,000
862239 Spec Dept Expense	27,060	10,477	17,000	3,395	8,000	8,000	8,000
862250 Trans/Travel	2,000	2,345	2,500	1,347	2,600	2,600	2,600
862253 Travel Out of County	0	183	2,000	239	2,000	2,000	2,000
Total Services & Supplies	334,613	309,520	357,479	342,541	352,193	329,497	329,497

PROBATION DEPARTMENT

JUVENILE HALL 2550

ALBERT R. GANTER III, Chief Probation Officer

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864370 Equipment	0	0	13,600	0	0	0	0
Total Fixed Assets	0	0	13,600	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	(37,137)	(37,137)	(37,140)	(43,408)	(43,404)	(43,404)	(43,404)
865802 Operating Transfer Out	0	0	0	40,000	0	0	0
Total Expend Transfer and Reimb	(37,137)	(37,137)	(37,140)	(3,408)	(43,404)	(43,404)	(43,404)
Total Net Appropriations	2,618,672	2,592,596	2,913,339	2,775,028	2,857,739	2,824,188	2,824,188
Total Net County Cost	2,538,047	2,461,903	2,774,739	2,698,319	2,774,739	2,733,188	2,733,188

PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

The Probation Department oversees three major programs: Juvenile Hall (previously presented in Budget Unit 2550), Juvenile Probation Services, and Adult Probation Services.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Continued the implementation of AB109 and worked collaboratively with the Community Corrections Partnership to meet realignment objectives.
- ♦ Achieved full operation of the Day Reporting Center.
- ♦ Added prevention and intervention services for juvenile offenders including the IMPACT Program, drug and alcohol treatment services, and the Foundations Program for low level drug and alcohol offenders. Expanded these programs to the Coast and North County.
- ♦ Worked with Information Services to successfully implement Justware criminal justice software system.
- ♦ Improved and enhanced data collection systems, to meet the growing demands of State agencies.
- ♦ Continued to implement Evidence Based Practices in all divisions.
- ♦ Worked collaboratively with the Juvenile Justice and Delinquency Prevention Commission, to re-establish the Ukiah Teen Peer Court.
- ♦ Worked with mental health care providers to establish and enhance mental health services.
- ♦ Added to the number of armed Probation Officers, including related training, in response to the increasing responsibilities imposed by the State's Public Safety Realignment.
- ♦ Added one 4x4 vehicle and replaced 2 aged, worn vehicle using SB 678 funding.

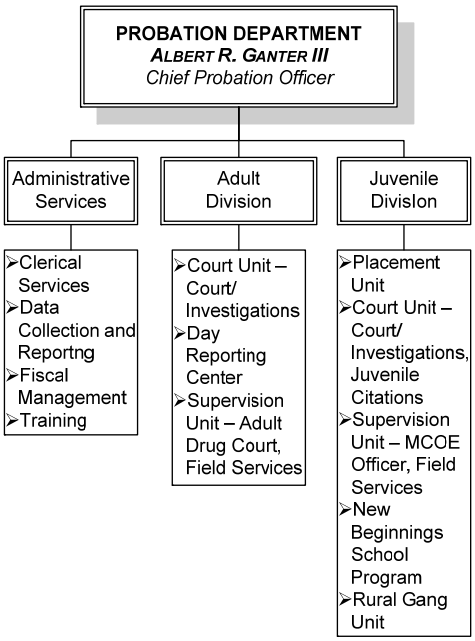
GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Continue to provide additional training to meet the additional responsibilities of Public Safety Realignment.
- ♦ Continue to look for opportunities to improve upon availability of mental health services offered.
- ♦ Continue the productive relationship with the Community Corrections Partnership.
- ♦ Add two 4x4 vehicles and replace three additional aged, worn vehicles.
- ♦ Work with outside agencies to identify and promote programs which will best serve the varied needs of the people of Mendocino County.

CURRENT STAFFING

45.0 Filled Full Time Equivalent (FTE)
49.0 Allocated FTE

PROGRAM CHART




Recent Graduate from West Hills High School

PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5344 Revenues related to Public Safety Realignment, including AB 109 Community Corrections, Youthful Offender Block Grant, and Youthful Re-entry funding.
- ✧ Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding and Probation incentive funding per SB 678.
- ✧ Acct. 6226, 6227 and 6228 Fees charged to adult probationers, and collected through the County Collections Division of the Treasurer-Tax-Collector's Office.
- ✧ Acct. 6390 Reimbursement from the Mendocino County Office of Education for .5 FTE Deputy Probation Officer, to serve at the Community School campus.

Services & Supplies

- ✧ Acct. 2050 Specialty clothing and professional equipment for Deputy Probation Officers.
- ✧ Acct. 2189 Contract services with BI, Inc. to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; contract for sex offender psychological services; other professional services as required.
- ✧ Acct. 2232 Bullet-proof vests, firearms, and other law enforcement supplies.
- ✧ Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

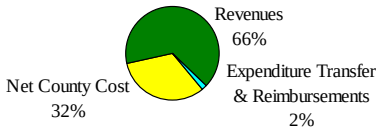
Fixed Assets

- ✧ Acct. 4370 Probation Vehicles

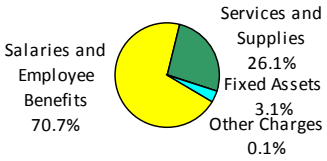
Intra-fund Transfers

- ✧ Acct. 5380 Reimbursement from the Mendocino County Children's System of Care (CSOC), for the cost of the New Beginnings Program.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add $21,530 Overtime for special operations; add $511,705 for uniform allowance and new AB109 contracts; and add $617,643 Realignment Revenue to cover new costs associated with AB109 activities.



PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2560 Probation Officer
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823110 Crim Just Const Fund	40,000	36,000	40,000	31,500	40,000	40,000	40,000
823204 Misc Court Fine	3,000	5,679	5,000	5,742	5,000	5,000	5,000
825210 State Welfare Admin	25,000	0	15,000	0	0	0	0
825341 Realignment Hlth Svcs	91,003	91,002	91,003	91,002	91,002	91,002	91,002
825344 2011Realignment Pub Sfty	0	319,925	1,188,359	950,168	1,235,213	1,235,213	1,852,856
825398 SB90 Reimb	0	9,633	0	11,309	0	0	0
825489 State Youthful Offender	0	0	0	131,377	0	0	0
825490 State Other	235,000	483,168	486,641	906,167	847,981	847,981	847,981
825510 Fed Welfare Admin	25,000	24,265	15,000	17,852	0	0	0
825511 TANF Probation	185,000	0	0	0	0	0	0
825518 Title IV-E	850,000	745,181	510,000	555,957	560,000	560,000	560,000
825810 Other Govt Aid	100,939	100,939	20,000	0	0	0	0
826118 Cite Process Fee	4,000	927	1,000	352	1,000	1,000	1,000
826226 Adult Prob Supervision	150,300	187,374	175,000	165,405	150,000	150,000	150,000
826227 Adult Prob Diversion	18,500	15,551	15,000	13,273	13,200	13,200	13,200
826228 Adult Prob Pre-Sentence	73,150	65,421	63,000	45,946	39,000	39,000	39,000
826238 Juv Drug Ct Enroll Fee	0	22	0	13	0	0	0
826268 Work Furlough	3,000	3,625	3,500	2,822	3,600	3,600	3,600
826270 Elec Monitor Fee	0	0	0	(8)	0	0	0
826385 Drug Testing Prog	30,000	30,269	35,000	15,910	17,700	17,700	17,700
826390 Other Charges	41,898	41,283	41,400	48,326	42,950	42,950	42,950
826399 Collection Service	3,000	6,669	9,000	10,022	9,000	9,000	9,000
826404 Returned Check Chg	0	25	0	0	0	0	0
827700 Other	0	0	0	1	0	0	0
827711 Civil Assmt PC1214.1	200	0	0	0	0	0	0
Total Revenues	1,878,990	2,166,957	2,713,903	3,003,134	3,055,646	3,055,646	3,673,289
Salaries & Employee Benefits							
861011 Regular Employees	1,848,211	1,842,312	2,120,839	2,033,066	2,200,096	2,200,096	2,200,096
861012 Extra Help	10,000	12,677	25,000	29,994	25,000	25,000	25,000
861013 Overtime Reg Emp	10,000	49	15,000	19,577	15,000	15,000	35,000
861021 Co Cont Retirement	465,407	438,067	687,298	711,068	699,593	699,593	699,593
861022 Co Cont OASDI	122,762	111,539	124,318	126,347	129,405	129,405	130,645
861023 Co Cont Medicare	28,710	26,039	29,075	29,984	30,651	30,651	30,941
861024 Co Cont Retire Incr	213,475	198,086	286,133	294,675	282,347	282,347	282,347
861030 Co Cont Health Ins	342,584	325,316	394,541	393,679	437,916	437,916	437,916
861031 Co Cont Unemp Ins	15,492	15,492	15,215	15,215	15,215	0	0
861035 Co Cont Workers Comp	105,553	105,553	136,460	113,387	128,919	96,606	96,606
Total Salaries & Employee Benefits	3,162,194	3,075,131	3,833,879	3,766,993	3,964,142	3,916,614	3,938,144

PROBATION DEPARTMENT

PROBATION 2560

ALBERT R. GANTER III, Chief Probation Officer

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862050 Clothing & Personal	0	0	10,000	0	10,000	10,000	14,000
862060 Communications	27,000	16,471	40,000	9,766	29,200	29,200	29,200
862101 Insurance - General	32,681	32,681	10,203	10,799	10,203	4,864	4,864
862120 Maint - Equip	10,000	1,672	12,000	15,608	12,000	12,000	12,000
862150 Memberships	1,800	1,947	2,500	1,787	2,500	2,500	2,500
862170 Office Expense	50,000	129,545	86,500	51,084	68,200	68,200	68,200
862187 Education & Training	10,000	35,701	35,000	32,654	35,000	35,000	35,000
862189 Prof/Spec Svcs - Other	11,600	48,306	395,000	488,427	550,000	550,000	1,057,705
862190 Publ & Legal Notices	0	2	0	0	0	0	0
862200 Rent/Lease - Equip	1,200	2,414	3,000	420	3,000	3,000	3,000
862210 Rent/Lease - Bldg Grnds	10,000	73,350	4,500	0	0	0	0
862232 Law Enf Supply & Svcs	15,000	47,374	35,000	14,386	38,502	38,502	38,502
862239 Spec Dept Expense	55,000	83,988	125,000	84,933	125,000	125,000	125,000
862250 Trans/Travel	37,300	46,545	46,600	47,527	47,500	47,500	47,500
862253 Travel Out of County	14,000	14,106	15,000	12,261	15,000	15,000	15,000
Total Services & Supplies	275,581	534,101	820,303	769,652	946,105	940,766	1,452,471
Other Charges							
863113 Pmt Other Gov Agency	10,000	917	6,000	0	6,000	6,000	6,000
Total Other Charges	10,000	917	6,000	0	6,000	6,000	6,000
Fixed Assets							
864370 Equipment	0	0	100,000	87,381	170,000	170,000	170,000
Total Fixed Assets	0	0	100,000	87,381	170,000	170,000	170,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(109,527)	(84,310)	(113,856)	(93,538)	(100,000)	(100,000)	(100,000)
865802 Operating Transfer Out	0	19,938	0	2,000	0	0	0
Total Expend Transfer & Reimb	(109,527)	(64,372)	(113,856)	(91,538)	(100,000)	(100,000)	(100,000)
Total Net Appropriations	3,338,248	3,545,778	4,646,326	4,532,488	4,986,247	4,933,380	5,466,615
Total Net County Cost	1,459,258	1,378,821	1,932,423	1,529,353	1,930,601	1,877,734	1,793,326

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

ALBERT R. GANTER III, Chief Probation Officer

GRANT DESCRIPTION

This annual allocation is used to fund the Juvenile Probation Division's Rural Gang Unit. Primary activities are intensive supervision services to juvenile probationers who have been involved in gang activities.

GRANT INCEPTION DATE July 1, 2001

CURRENT GRANT PERIOD July 1, 2013 – June 30, 2014

SOURCE OF FUNDS Juvenile Justice funding included in realignment

CONTINUITY OF GRANT On-going annual allocations

GRANT RESTRICTIONS AND PROVISIONS

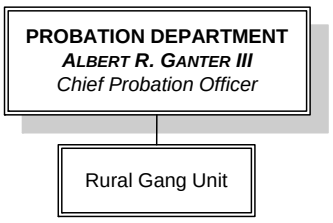
Does the grant allow for indirect or overhead costs? Yes
If yes, is there a maximum? Yes
Does the budget include the maximum amount? Yes

EMPLOYEES	(full time equivalent)	Grant Funded	General Fund
Deputy Probation Officer II	2.0	100%	0%
Deputy Probation Officer III	.25	100%	0%
Legal Secretary II	.25	100%	0%

GRANT FUNDING AND BUDGET

Anticipated Fund Balance Forward	$ 127,000
Revenues	251,172
	$ 378,172
Expenditures	
Personnel:	$ 213,431
Services and Supplies:	152,631
A-87:	12,110
TOTAL	$ 378,172
Total Projected Program Costs =	$ 378,172

PROGRAM CHART



COUNTY MATCH REQUIRED No
INDEPENDENT AUDIT REQUIRED Yes

SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

Services & Supplies

- ✧ Acct. 2170 Office supplies.
- ✧ Acct. 2189 Contracts for juvenile services.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PROBATION DEPARTMENT

JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) 2561

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2561 Probation AB1913/CPA 2000
Fund: 1211 Probation COPS AB1913/CPA 2000

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	1,000	850	1,000	942	0	0	0
825490 State Other	185,000	262,249	250,172	233,987	251,172	251,172	251,172
Total Revenues	186,000	263,099	251,172	234,929	251,172	251,172	251,172
Salaries & Employee Benefits							
861011 Regular Employees	106,658	134,090	115,953	110,300	119,905	119,905	119,905
861021 Co Cont Retirement	25,342	29,562	41,186	0	38,254	38,254	38,254
861022 Co Cont OASDI	6,272	8,247	7,000	0	6,990	6,990	6,990
861023 Co Cont Medicare	1,152	2,161	1,637	0	1,636	1,636	1,636
861024 Co Cont Retire Incr	11,709	13,398	16,808	0	15,564	15,564	15,564
861030 Co Cont Health Ins	20,170	20,706	18,600	0	23,540	23,540	23,540
861031 Co Cont Unemp Ins	65	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	7,542	6,003	6,003
Total Salaries & Employee Benefits	171,368	208,164	201,184	110,300	213,431	211,892	211,892
Services & Supplies							
862170 Office Expense	0	0	37,998	37,001	46,055	46,055	46,055
862189 Prof/Spec Svcs - Other	0	0	0	0	106,576	106,576	106,576
862194 A-87 Costs	14,632	0	11,990	6,554	12,110	12,110	12,110
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	14,632	0	49,988	43,555	164,741	164,741	164,741
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	114,987	0	0	0
Total Other Charges	0	0	0	114,987	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	186,000	208,164	251,172	268,843	378,172	376,633	376,633
Total Fund Balance Contribution	0	(54,935)	0	33,914	127,000	125,461	125,461

PROBATION DEPARTMENT

ADULT ASSESSMENT AND SUPERVISION 0430-GRANT

ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0430 Adult Assessment & Supervision
Fund: 4300 Adult Assessment & Supervision

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	54,117	54,648	11,255	6,458	0	0	0
Total Revenues	54,117	54,648	11,255	6,458	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees		51,490	6,979	6,459	0	0	0
861012 Extra Help	27,543	0	0	0	0	0	0
861021 Co Cont Retirement	6,545	0	2,481	0	0	0	0
861022 Co Cont OASDI	1,528	0	433	0	0	0	0
861023 Co Cont Medicare	357	0	100	0	0	0	0
861024 Co Cont Retire Incr	3,024	0	971	0	0	0	0
861030 Co Cont Health Ins	8,771	0	0	0	0	0	0
861031 Co Cont Unemp Ins	208	0	0	0	0	0	0
861035 Co Cont Workers Comp	0	0	0	0	0	0	0
Total Salaries & Employee Benefits	47,976	51,490	10,964	6,459	0	0	0
Services & Supplies							
862187 Education & Training	511	969	0	0	0	0	0
862189 Prof/Spec Svcs - Other	2,907	0	0	0	0	0	0
862194 A-87 Costs	2,723	2,188	291	0	0	0	0
Total Services & Supplies	6,141	3,157	291	0	0	0	0
Total Net Appropriations	54,117	54,648	11,255	6,459	0	0	0
Total Fund Balance Contribution	0	(0)	0	1	0	0	0

PUBLIC DEFENDER

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
2080	Public Defender	D-316
2085	Alternate Defender	D-319

PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender



The duties of the Public Defender are defined in Government Code §27706. Generally, the Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense (felony and misdemeanor), within the jurisdiction of the Superior Court of Mendocino County at all stages of the proceedings in each court at every calendar in Mendocino County. The Public Defender also represents minors in delinquency proceedings, petitioners for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs) or mentally disordered sex offenders (MDSOs), and mentally ill persons at hearings to determine mental condition (i.e. competency or NGI; restoration of sanity; extension of state hospital commitments), conservatorship proceedings, and some post-trial/post-probation proceedings including 1203.3 and 1203.4 requests.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Represented six different clients charged with murder, two with special circumstances; five of those are still pending.
- Represents clients charged with an original sexually violent predator petition, two experts retained to assist with complex trail preparation.
- Attorney assigned to the traffic department handled a large caseload, with a different judge every two weeks, with the utmost professionalism and diligence.
- One investigator maintained responsibility for assisting 13 attorneys over a four month period after the retirement of the senior investigator.
- Hired an experienced investigator recently who has hit the ground running and substantially reduced the burden on the sole investigator.
- Used experience and resources to find the best solutions for the mentally ill clients charged with criminal offences.
- Protected the rights of the clients on LPS (Lanterman, Petris & Short) conservatorships.
- Effectively and vigorously defended juvenile clients.
- Staff continued to work hard despite the tough financial times and be truly devoted to their work and to the office and the people represented.

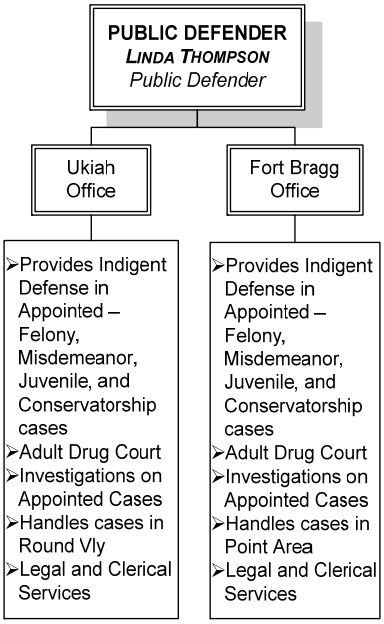
GOALS/OBJECTIVES FOR FY 2013-14

- Maintain the continuity and stability in staffing and caseloads.
- Assure that all measures are taken to fully investigate and prepare cases for trial and/or disposition; including retaining any experts and consultants necessary for the complete and full representation of all of the clients.
- Assure that all attorneys are able to maintain the required CLE credits and attend important and critical educational seminars which will benefit both the attorney and the clients.
- Ensure that there continues to be good communication between the Chief Executive Officer and the Public Defender.
- Continue to provide the best criminal defense services that are possible in Mendocino County.

CURRENT STAFFING

20.8 Filled Full Time Equivalent (FTE)
23.0 Allocated FTE

PROGRAM CHART



PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6163 Revenue from clients and the Courts for dependency cases.

Salaries & Employee Benefits

✧ Acct. 1011 Salaries.

Services & Supplies

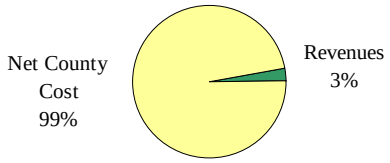
✧ Acct. 2189 Professional services: Services for experts, e.g., forensic, psychological & psychiatric; interpreters, court reporters, other experts and professionals.

✧ Acct. 2170 Purchase of legal books, periodicals and references; online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies, and all associated maintenance fees.

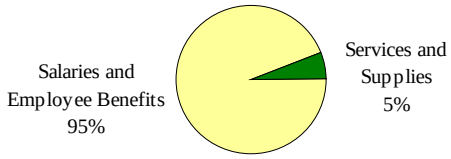
✧ Acct. 2250 Travel and transportation: Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; attend trainings and continuing education.

✧ Acct. 2253 Travel and transportation out of county: Investigations requiring travel out side of Mendocino County. Attend training, seminars and continuing education.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The reduction in Net County Cost for the Public Defender's budget is the result of an adjustment to the cost of insurance and the following Chief Executive Officer recommendations: the addition of .5 Full-Time Equivalent (FTE) Staff Assistant; filling of .5 FTE Investigator position; and the addition of State Realignment revenue.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add $37,000 to Services and Supplies to bring total to FY 12/13 levels; and add $5,000 Revenue increase in legal services reimbursement fees.



PUBLIC DEFENDER

PUBLIC DEFENDER 2080

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2080 Public Defender
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825344 2011 Realign Pub Safety	0	0	0	0	0	43,200	43,200
826163 Legal Svcs Reimb	30,000	20,781	17,000	20,926	15,000	15,000	20,000
Total Revenues	30,000	20,781	17,000	20,926	15,000	58,200	63,200
Salaries & Employee Benefits							
861011 Regular Employees	1,368,319	1,343,153	1,365,881	1,327,569	1,342,848	1,381,648	1,381,648
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	249,361	246,179	304,578	307,833	339,198	339,198	339,198
861022 Co Cont OASDI	80,436	77,625	75,357	77,917	78,167	78,167	78,167
861023 Co Cont Medicare	18,947	18,288	17,878	18,403	18,553	18,553	18,553
861024 Co Cont Retire Incr	111,228	107,885	144,247	143,988	155,393	155,393	155,393
861030 Co Cont Health Ins	191,855	193,471	199,442	189,875	210,595	210,595	210,595
861031 Co Cont Unemp Ins	2,234	2,234	3,941	3,941	3,941	0	0
861035 Co Cont Workers Comp	27,995	27,995	26,061	28,530	28,530	25,620	25,620
Total Salaries & Employee Benefits	2,050,375	2,016,830	2,137,385	2,098,056	2,177,225	2,209,174	2,209,174
Services & Supplies							
862060 Communications	10,000	6,602	10,000	3,147	4,000	4,000	4,000
862061 Comm Lease	7,300	0	0	7,189	0	0	0
862101 Insurance - General	2,668	2,668	3,706	4,023	4,023	1,795	1,795
862110 Jury/Witness Expense	0	50	500	0	500	500	500
862150 Memberships	6,229	5,200	5,410	5,060	5,253	5,253	5,253
862170 Office Expense	35,000	34,433	40,000	49,075	30,000	30,000	40,000
862187 Education & Training	1,000	485	1,000	180	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	40,000	48,725	65,000	63,578	40,000	40,000	65,000
862210 Rent/Lease - Bldg Grnds	26,191	51,264	0	0	0	0	0
862250 Trans/Travel	4,000	3,795	4,000	5,299	3,000	3,000	5,000
862253 Travel Out of County	2,000	3,756	4,000	4,587	4,000	4,000	4,000
862260 Utilities	12,000	7,025	0	1,479	0	0	0
Total Services & Supplies	146,388	164,003	133,616	143,618	91,776	89,548	126,548
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	2,196,763	2,180,833	2,271,001	2,241,673	2,269,001	2,298,722	2,335,722
Total Net County Cost	2,166,763	2,160,052	2,254,001	2,220,748	2,254,001	2,240,522	2,272,522

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

The Alternate Defender acts as a second Public Defender's Department pursuant to California Government Codes §27706. The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest. The Department handles every aspect of the representation of indigent persons accused of crime or those who are mentally ill and who are subject to conservatorship proceedings or petitions under Welfare and Institution Code §6500; and every aspect of the representation of juveniles accused of crime in delinquency proceedings under Welfare and Institutions Code §602. The Alternate Defender is also appointed by the court in civil cases (usually in family law or child support matters) where litigants are facing jail sentences for contempt of court, that is, disobeying a court order or failing to make child support payments. The Alternate Defender also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs), or mentally disordered sex offenders (MDSOs). Staff's responsibility in these matters applies to all cases in the Ukiah and Round Valley (Covelo) branches of the court.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Filled the part-time attorney position to allow continued maximum availability for representation in juvenile delinquent matters. Additionally, this position is able to assist with necessary additional coverage in the criminal courts, as the office's caseload has continued to gain a greater proportion of serious and/or violent felonies ("strike" cases), the complexity of which requires much additional time and dedication for favorable results.

♦ Continued to strive to provide superior representation to its clients.

♦ Staff, as in years past, volunteered for the mock trial competition held annually at the high school.

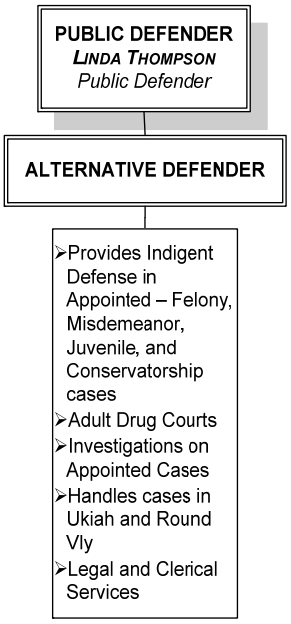
GOALS/OBJECTIVES FOR FY 2013-14

♦ To continue the practice of efficient, dedicated and thorough legal defense.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
6.0 Allocated FTE

PROGRAM CHART



ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

SUMMARY OF MAJOR BUDGET ACCOUNTS

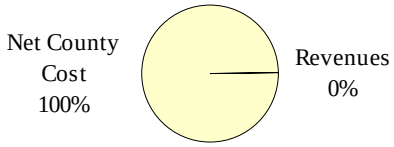
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries and benefits.

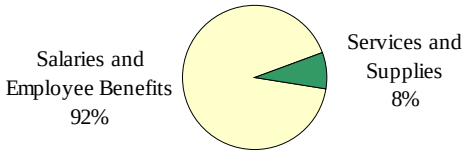
Services & Supplies

- ✧ Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.
- ✧ Acct. 2189 Forensic experts, client evaluations by professionals when needed

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost increase of 2.6% in this budget unit is due to a combination of a reduction to insurance costs, a salary correction and a Chief Executive Officer recommendation to add .5 Full-Time Equivalent (FTE) Staff Assistant.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

PUBLIC DEFENDER

ALTERNATE DEFENDER 2085

LINDA THOMPSON, Public Defender

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2085 Alternate Defender
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826163 Legal Services Reimb	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	379,126	392,021	351,565	394,418	396,948	415,697	415,697
861012 Extra Help	0	704	52,277	5,538	0	0	0
861013 Overtime Reg Emp	0	0	0	6,229	0	0	0
861021 Co Cont Retirement	51,749	66,124	84,065	86,563	93,126	93,126	93,126
861022 Co Cont OASDI	16,828	21,076	23,148	21,595	21,776	21,776	21,776
861023 Co Cont Medicare	4,375	5,292	5,987	5,532	5,542	5,542	5,542
861024 Co Cont Retire Incr	23,083	28,966	39,813	40,253	42,660	42,660	42,660
861030 Co Cont Health Ins	45,595	42,649	50,792	50,185	59,017	59,017	59,017
861031 Co Cont Unemp Ins	591	591	588	588	588	0	0
861035 Co Cont Workers Comp	982	982	1,221	1,288	1,221	1,137	1,137
Total Salaries & Employee Benefits	522,329	558,404	609,456	612,189	620,878	638,955	638,955
Services & Supplies							
862060 Communications	4,000	4,375	4,000	521	2,500	2,500	2,500
862101 Insurance - General	752	752	1,165	1,267	1,165	716	716
862110 Jury/Witness Expense	650	0	650	0	650	650	650
862150 Memberships	1,200	1,930	1,200	2,100	1,200	1,200	1,200
862170 Office Expense	19,124	13,799	19,124	18,266	14,822	14,822	14,822
862185 Medical/Dental Svcs	0	0	0	120	0	0	0
862187 Education & Training	1,500	657	1,500	134	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	36,300	6,182	36,300	13,161	31,000	31,000	31,000
862210 Rent/Lease - Bldg Grnds	17,241	14,391	0	0	0	0	0
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	0	5	0	0	0	0	0
862250 Trans/Travel	1,700	424	1,700	0	1,500	1,500	1,500
862253 Travel Out of County	1,620	0	1,620	0	1,500	1,500	1,500
862260 Utilities	0	0	0	0	0	0	0
Total Services & Supplies	84,087	42,514	67,259	35,568	55,837	55,388	55,388
Total Net Appropriations	606,416	600,918	676,715	647,756	676,715	694,343	694,343
Total Net County Cost	606,416	600,918	676,715	647,756	676,715	694,343	694,343

RETIREMENT ASSOCIATION

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE
1920	Retirement	D-324

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator



Retirement is responsible for collecting information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Awarded the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011.

♦ Implemented required components of the Public Employees' Pension Reform Act of 2013, including Resolutions defining compensation earnable elements for current and new employees.

♦ Managed the trust fund assets in accordance with the Mendocino County Employees Retirement Association (MCERA) Investment Policy Statement including the extension of the profession services contract with Callan Associates, Investment Consultant, for two additional years, and the approval of a revised structure for the domestic equity asset allocation to include a passive index manager.

♦ The Board of Retirement conducted a Strategic Planning Workshop to establish the direction and priorities for the Retirement Association. Implemented several new charters and policies to bring the association closer to best practices in public pension fund governance, including the adoption of a new mission statement and core values.

♦ Hired a new Retirement Administrator to succeed the current administrator who retired.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Enhance communications and customer service provided by the Association through increased interaction and information sharing with the plan sponsors to better educate them about funding and other Association issues.

♦ Increase the effectiveness of internal operations through assessing technology needs; completing the IRS Voluntary Correction Program; pursuing staff development, cross-training and succession planning.

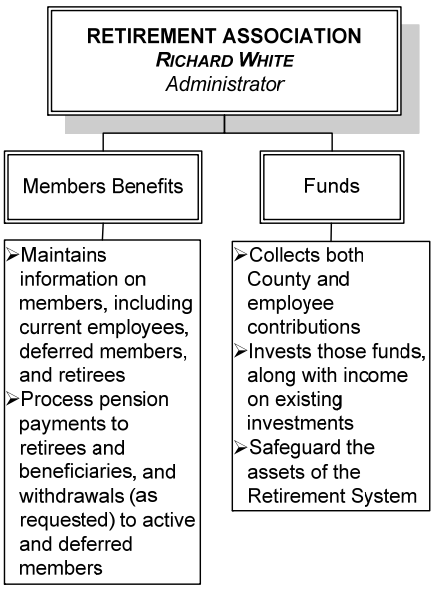
♦ Establish optimal board governance through a review of existing charters and policies to identify gaps and adopt needed governance policies and conduct annual fiduciary training for the Board of Retirement.

♦ Explore ways to ensure prudent management of contributions and investment of retirement fund assets including a review of the portfolio's asset allocation and re-evaluate the existing actuarial funding methods and assumptions.

CURRENT STAFFING

4.0 Filled Full Time Equivalent (FTE)
4.0 Allocated FTE

PROGRAM CHART



RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator

SUMMARY OF MAJOR BUDGET ACCOUNTS

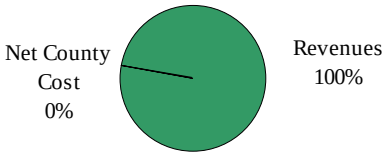
Revenues

✧ Acct. 7700 Funding from Retirement Trust for administration services.

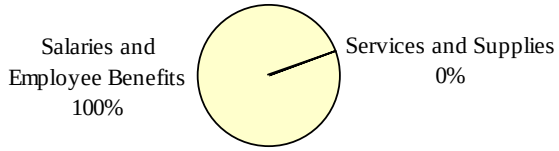
Salaries & Employee Benefits

✧ Acct. 1011 Salaries, which includes .5 FTE Accountant (Job Share with the County).

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1920 Retirement
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825810 Other Govt Aid	537,772	565,662	445,687	418,082	423,591	423,591	423,591
827700 Other	0	0	0	0	0	0	0
Total Revenues	537,772	565,662	445,687	418,082	423,591	423,591	423,591
Salaries & Employee Benefits							
861011 Regular Employees	288,117	280,844	254,616	261,803	262,045	262,045	262,045
861012 Extra Help	2,000	0	30,000	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	51,201	46,293	59,032	60,577	65,424	65,424	65,424
861022 Co Cont OASDI	15,737	14,957	13,599	15,308	13,912	13,912	13,912
861023 Co Cont Medicare	3,957	3,771	3,448	3,581	3,573	3,573	3,573
861024 Co Cont Retire Incr	22,838	20,351	27,957	28,678	29,970	29,970	29,970
861030 Co Cont Health Ins	48,689	46,458	51,030	42,434	47,346	47,346	47,346
861031 Co Cont Unemp Ins	2,951	2,951	3,215	3,215	0	0	0
861035 Co Cont Workers Comp	1,256	1,256	1,711	1,388	1,321	1,321	1,321
Total Salaries & Employee Benefits	436,746	416,882	444,608	416,982	423,591	423,591	423,591
Services & Supplies							
862060 Communications	2,450	1,755	0	0	0	0	0
862101 Insurance - General	976	976	1,079	1,100	0	0	0
862150 Memberships	6,000	4,500	0	0	0	0	0
862170 Office Expense	11,550	15,592	0	0	0	0	0
862183 Legal Fees	50,000	94,658	0	0	0	0	0
862189 Prof/Spec Svcs - Other	9,750	8,370	0	0	0	0	0
862250 Trans/Travel	300	324	0	0	0	0	0
862253 Travel Out of County	20,000	22,606	0	0	0	0	0
Total Services & Supplies	101,026	148,780	1,079	1,100	0	0	0
Total Net Appropriations	537,772	565,662	445,687	418,082	423,591	423,591	423,591
Total Net County Cost	0	0	0	0	0	0	0

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator

The MCERA Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the accrued actuarial liability of the retirement system. 2) Two million dollars ($2,000,000)…"

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is available from the Retirement Association.

MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION
FISCAL YEAR 2013/2014
ADPOTED BUDGET BY THE BOARD OF RETIREMENT (MAY 8, 2013)
REVISED BUDGET

		FY 2013/14 ADOPTED BUDGET	FY 2013/14 REVISION - 1 BUDGET	NOTES (9,10)
Personnel				
Gross Regular Salaries		$ 309,816	$ 309,816	**(1)**
Extra Help		-	-	
Retirement		78,866	78,866	
Social Security		16,890	16,890	
Social Security B		4,270	4,270	
Retirement Cola		30,075	30,075	
Health Insurance		54,638	54,638	**(2)**
Unemployment Insurance		3,215	3,215	**(3)**
Workers Comp		1,711	1,711	**(3)**
	Total 1920	$ 499,481	$ 499,481	
Administrative				
Communications		2,600	2,600	
General Insurance		1,400	1,400	
Membership		5,000	5,000	
Office Expense		12,000	12,000	
Legal Expense		100,000	100,000	
Contracts		38,200	38,200	
Travel In-County		600	600	
Board Meeting Stipends		7,500	7,500	
Board Education and Conferences		27,500	27,500	
Staff Education and Training		15,000	15,000	
Audit		30,000	30,000	
Fiduciary Insurance		37,605	37,605	
	Subtotal	$ 277,405	$ 277,405	
	Total	$ 776,886	$ 776,886	
Disability				
Disability Due Diligence		25,000	25,000	
Disability Hearings		20,000	20,000	
Medical Reviews		45,000	45,000	
	Subtotal	$ 90,000	$ 90,000	

RETIREMENT ASSOCIATION

RETIREMENT 1920

RICHARD WHITE, Administrator

	FY 2013/14 ADOPTED BUDGET	FY 2013/14 REVISION - 1 BUDGET	NOTES
625-B Kings Court			
Building Expenses	-	-	**(4)**
imputed Rent	51,531	51,531	
Subtotal	51,531	51,531	
Total Admin. Budget	**$ 918,417**	**$ 918,417**	
CERL Administrative Cap	**$ 2,000,000**	**$ 2,000,000**	**(5)**
Balance left over	**$ 1,081,583**	**$ 1,081,583**	
MCERA Policy Cap	**$ 1,077,134**	**$ 1,077,134**	**(6)**
Balance	**$ 158,717**	**$ 158,717**	
Basis Points Test	0.18	0.18	
AAL	$ 512,921,000	$ 512,921,000	**(7)**
Date	**6/30/2013**	**6/30/2013**	
Technology			
Automation	120,000	-	**(8)**
LRS - PAS Project	-	130,058	**(9)**
Linea Solutions Consultant	-	283,500	**(10)**
PAS Project Related Expenses		50,000	**(11)**
Subtotal	$ 120,000	$ 463,558	
Investment			
Alliance Berstein Fees	$ 45,000	$ 45,000	
Mondrian Fees	$ 120,000	$ 120,000	
Bond Manager Fees	-	-	
Investment Consultants	145,600	145,600	
Actuary Services	70,000	70,000	
Subtotal	**$ 380,600**	**$ 380,600**	
Total	**$ 1,419,017**	**$ 1,762,575**	

NOTES:

1. Staffing level includes 5 Full-Time Equivalent Positions.
2. Administrator opted out of health insurance
3. Single charge per Fiscal Year
4. Building expenses included in 'imputed rent' paid by MCERA to Trust Fund
5. Government Code Section 31580.2 cap on administrative expenses
6. MCERA policy limits administrative expenses at .21% of Actuarial Accrued Liability, without separate Board action
7. Actuarial Accrued Liability for June 30, 2013 estimated by Segal Company
8. Linea Solutions technology consulting contract
9. LRS selected as the vendor for the pension administration system project (June 19, 2013)
10. Linea Solutions technology consulting contract for pension administration system project (June 19, 2013)
11. Includes training, computers, audio-visual equipment, materials, furniture, other related expenses

SHERIFF'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	

2310 ..... Sheriff-Coroner D-328
2310-Grant ..... Recovery Act Cal-MMET-2009 ..... D-334
2310-Grant ..... Sexual Assault Felony Enforcement (SAFE) D-335
2313 ..... Sheriff-Coroner COPS D-336
2315 ..... Sheriff's Special Projects D-338
2510 ..... Jail & Rehabilitation Center D-340
2511 ..... Jail & Rehabilitation Center – COPS D-346
2830 ..... Emergency Services D-348
Grant 0401 ..... Local Law Enforcement Block Grant D-351
Grant 0438 ..... Recovery Act Tech & Communications D-353
Grant 0439 ..... Recovery Act Rural Law D-354
Grant 0450 ..... Justice Assistance D-355
Grant 0462 ..... Homeland Security WMD6 ..... D-357
Grant 0466 ..... DEA – COMMET D-359
Grant 0467 ..... Correctional Officers Training D-361

SHERIFF'S OFFICE

SHERIFF-CORONER 2310

THOMAS D. ALLMAN, Sheriff-Coroner



The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the county, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

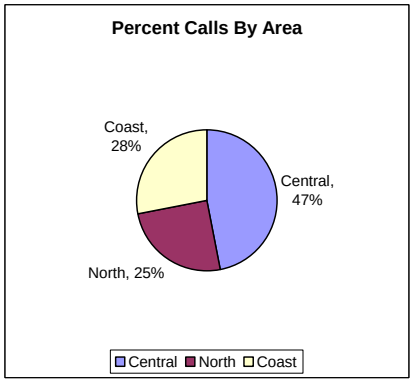
The Vision of the Office of the Sheriff-Coroner:
To be an effective, community-oriented, public–safety agency through co-operative effort.

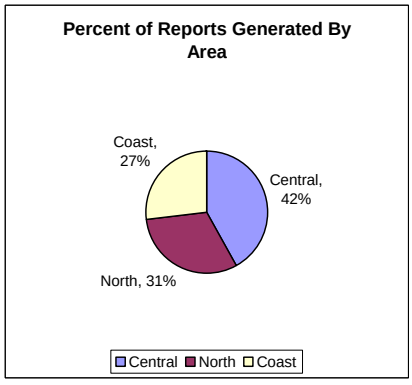
The Mission of the Office of the Sheriff-Coroner:
The Mendocino County Sheriff's Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public-Safety services.

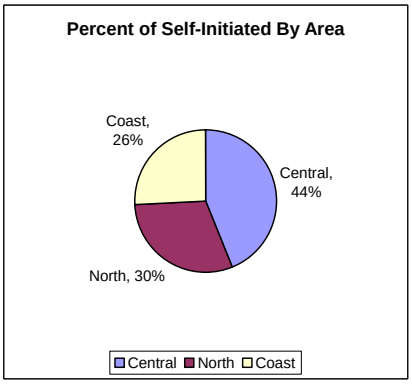
MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Increased Resident Deputy Sheriff positions in selected rural areas.
- ♦ Continued with methamphetamine education programs.
- ♦ Continued to work with Native American Tribal Police Departments.
- ♦ Created a safer location for court ordered child exchanges.
- ♦ Completed the upgrade for the microwave radio system.
- ♦ Moved and consolidated the Sheriff's Office to a new location, there-by eliminating lease obligations for the County Probation Office.

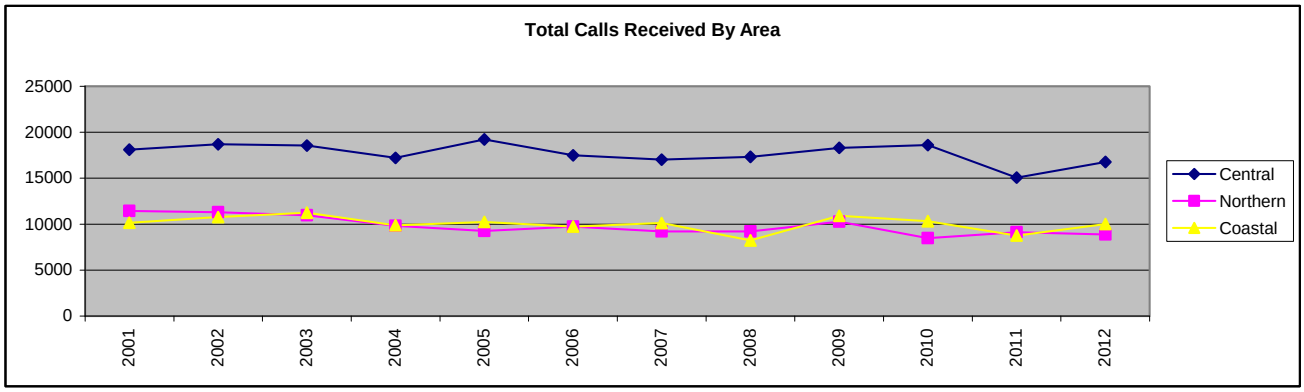
The distribution of Sheriff's Office enforcement activity between the three operational areas has remained relatively constant for over ten years, with the Central Patrol Area accounting for almost one-half of all calls for service. The remaining calls are distributed more or less equally between the Coast and North Patrol Areas.





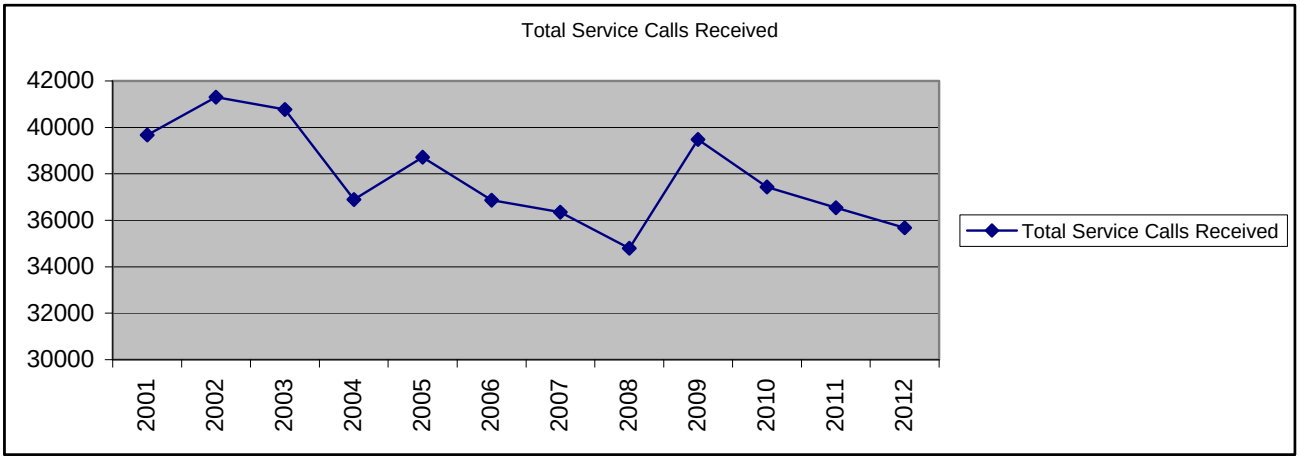


Calls for service for 2012 decreased slightly in the North Area where the Central and Coastal Area calls have increased.



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Central	18095	18692	18566	17216	19220	17491	17007	17339	18310	18615	15060	16782
Northern	11427	11311	10957	9808	9266	9742	9212	9214	10272	8495	9110	8877
Coastal	10148	10779	11246	9871	10230	9729	10126	8244	10900	10329	8772	10012

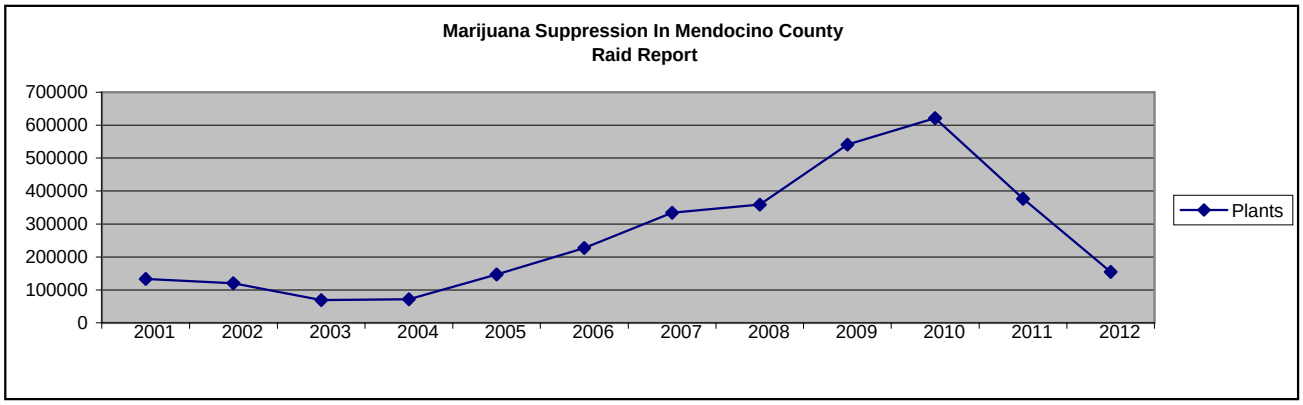
During calendar year 2012, the Sheriff's Office Computer-Aided Dispatch System (CAD) logged 35,671 calls for service originating from Sheriff's Office jurisdictional areas. This is a decrease of 878 over the prior year.



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Total Service Calls Received	39671	41308	40769	36895	38716	36862	36345	34797	39482	37439	36549	35671

Each month the Sheriff's Office submits a report to the California Department of Justice on ten "index" crimes. In 2012 larceny and non-aggravated assault are the most reported types of crime; aggravated assault and burglary remain frequently reported crimes

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Homicide	3	3	8	7	8	4	4	8	8	7	10	5
Rape	18	24	10	14	24	14	13	16	21	24	10	14
Attempted Rape	7	4	6	2	1	5	2	5	3	1	4	5
Robbery	24	14	17	18	24	23	34	38	21	19	23	25
Aggravated Assault	192	250	228	286	291	282	270	307	280	265	274	136
Non-Aggravated Assault	348	423	381	402	351	293	377	284	251	288	226	355
Larceny	461	520	512	464	482	385	397	422	302	288	297	354
Burglary	428	463	390	292	304	279	319	298	228	261	248	281
Arson	18	17	10	9	23	14	16	20	12	12	10	32
Motor Vehicle Theft	5	13	11	9	16	6	5	16	5	5	0	12



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Plants	133399	120930	69285	71799	146768	227019	334019	358906	541250	621378	377230	154347

GOALS/OBJECTIVES FOR FY 2013-14

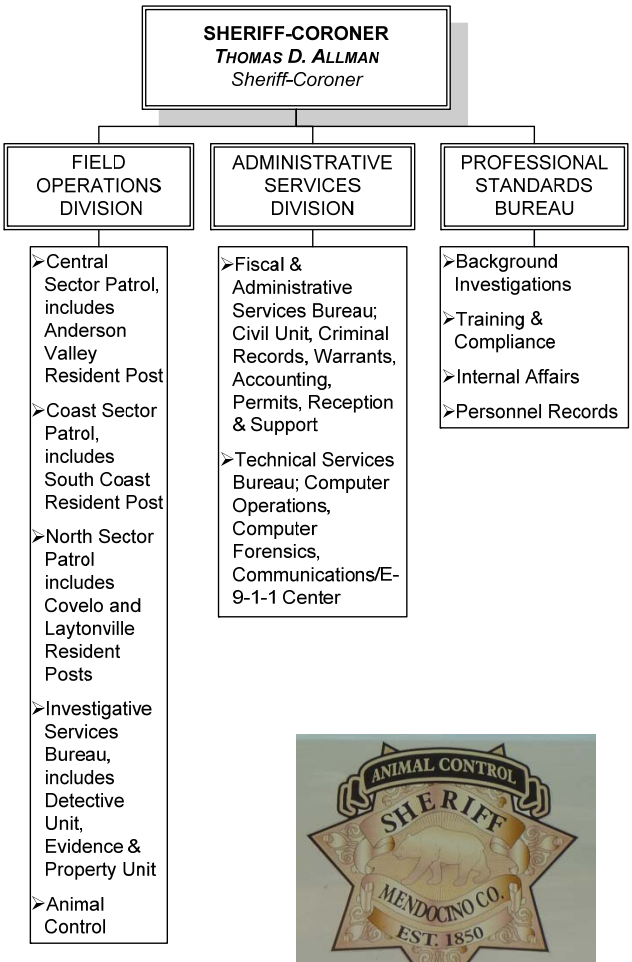
- ♦ Create an organizational environment that emphasizes that we are in the "Business" of Public Service.
- ♦ Use a proactive approach to crime and its effects, which emphasize public safety and prevention.
- ♦ Conduct thorough reporting, professional investigation, and apprehension of suspects.
- ♦ Ensure the safety of the residents and visitors of Mendocino County through effective and safe operations of the Mendocino County Jail.
- ♦ Promote Individual and organizational accountability.
- ♦ Promote Individual career development and organizational support of knowledge and growth.
- ♦ Relocate evidence storage facility, and there-by reduce Mendocino County lease expense.
- ♦ Relocate Willits Sub-Station, and reduce Mendocino County lease expense.

CURRENT STAFFING

89.5 Filled Full Time Equivalent (FTE)
97.0 Allocated FTE



PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3110 Revenue from the Criminal Justice Improvement Fund.
- ✧ Acct. 3310 Revenue from Asset Forfeitures.
- ✧ Acct. 5490 Revenue from various grants – AB 443 (Small & Rural Law Enforcement funding), & Cal EMA.
- ✧ Acct. 6250 Revenue from Misc. Law Enforcement services, including, Lake Mendocino Patrol, U.S. Forest Service Patrol, County Events Patrol, and Covelo Deputy reimbursement from federal COPS Cooperative Agreement.
- ✧ Acct. 6258 Revenue from 11470.2 Restitution.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1013 Overtime.
- ✧ Acct. 1035 Workers Comp premium.

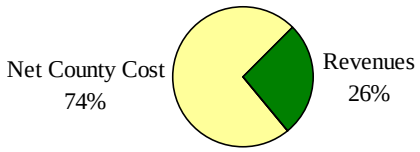
Services & Supplies

- ✧ Acct. 2120 Communications contracts and repairs.
- ✧ Acct. 2189 Court certified interpreters.
- ✧ Acct. 2239 Cost for the K-9 program, retiree health insurance per the MOU, and cost associated with new hires.
- ✧ Acct. 2250 Sheriff's fleet charges. The CEO continues to recommend the suspension of the vehicle replacement program.

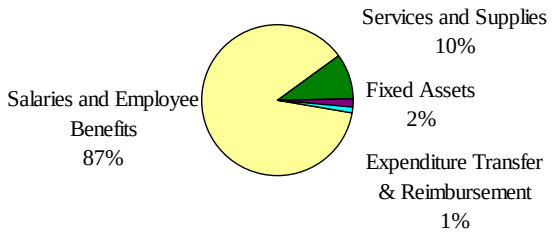
Fixed Assets

- ✧ Acct. 4370 Provides for unanticipated miscellaneous law enforcement equipment from Asset Forfeitures funds.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost includes the use of Indian Gaming grant revenue, an insurance cost reduction, a reduction in overtime costs based on Fiscal Year 2012-2013 levels, a reduction to Salary and Employee Benefits due to hiring timelines for vacant positions, and the use of designated reserve funds budgeted in Fiscal Year 2012-2013 but not used, and after consultation with the Sheriff and the General Services Agency Director, the Chief Executive Officer is recommending the addition of 1.0 Full-Time Equivalent (FTE) Information Systems Technician $56,192.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Transfer the revenue and the cost of Salaries and Benefits for positions being moved from BU 2510 - Jail

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2310 Mendocino County Sheriff
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
822600 Other Permit	790	530	520	488	520	520	520
822601 Gun Permit	27,210	30,913	30,000	34,190	28,000	28,000	28,000
823110 Crim Just Const Fund	250,000	225,000	250,000	196,700	250,000	250,000	250,000
823130 Warrant System	24,000	15,633	16,000	10,112	10,000	10,000	10,000
823204 Misc Court Fine	142,183	0	151,867	128,752	0	0	0
823210 Fine Judicial Dist	36	(7)	0	(5)	0	0	0
823300 Forfeiture & Penalty	1,688	733	0	638	0	0	0
823310 Asset Forfeiture	59,569	353,953	240,000	151,400	320,000	320,000	249,756
825344 2011 Realign Pub Safety	0	0	0	4,826	0	0	1,423,036
825398 SB90 Reimb	0	0	0	177	0	0	0
825490 State Other	598,383	615,160	530,425	655,077	668,460	708,097	708,097
825670 Federal Other	0	155,661	62,500	69,540	15,000	15,000	15,000
825810 Other Govt Aid	0	0	0	9,313	0	0	0
826204 Appeal Abatement Fee	0	0	0	1,140	0	0	0
826223 Civil Fee Sheriff	25,000	52,489	25,000	92,511	25,000	25,000	25,000
826242 Dom Animal Care	22,000	22,000	22,000	22,000	22,000	22,000	22,000
826250 Law Enforcement Services	253,358	436,480	160,741	163,617	166,011	166,011	166,011
826254 Sher Pt Arena Contract	100,000	89,771	100,000	135,229	100,000	100,000	100,000
826257 Med Marij Zip Tie	250,000	1,044,157	300,000	1,109,825	40,000	40,000	40,000
826258 Restitution 11470.2	0	0	0	19,600	824,000	824,000	824,000
826390 Other Charges	11,000	1,182	11,000	1,164	1,000	1,000	1,000
827600 Other Sales	0	4,663	0	6,722	0	0	0
827700 Other	0	165	0	2,590	0	0	0
827707 Donation	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,765,217	3,048,482	1,900,053	2,815,603	2,469,991	2,509,628	3,862,420
Salaries & Employee Benefits							
861011 Regular Employees	4,401,077	5,249,233	5,355,537	5,242,099	5,738,718	5,679,377	5,925,855
861012 Extra Help	49,790	48,416	30,000	73,008	30,000	30,000	87,447
861013 Overtime Reg Emp	888,309	1,326,451	1,103,307	1,356,986	1,357,757	1,103,307	1,103,307
861021 Co Cont Retirement	2,132,094	2,181,371	2,120,564	2,178,052	2,229,346	2,193,982	2,298,701
861022 Co Cont OASDI	363,680	379,045	385,958	382,834	441,011	434,015	448,103
861023 Co Cont Medicare	86,035	89,960	90,946	91,248	103,915	102,267	106,373
861024 Co Cont Retire Incr	991,089	1,010,282	1,197,245	1,225,597	1,251,913	1,232,054	1,297,641
861030 Co Cont Health Ins	818,981	820,156	902,838	869,307	1,014,696	998,600	1,056,964
861031 Co Cont Unemp Ins	16,330	16,330	18,263	18,263	20,032	0	0
861035 Co Cont Workers Comp	457,841	457,841	585,952	475,929	522,020	459,101	477,094
Total Salaries & Employee Benefits	10,205,226	11,579,084	11,790,610	11,913,322	12,709,408	12,232,703	12,801,485

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862050 Clothing/Pers Items	2,693	2,103	1,472	1,419	1,472	1,472	1,472
862060 Communications	152,202	161,760	105,958	108,779	100,454	100,454	100,454
862101 Insurance - General	270,686	270,686	345,735	344,555	344,555	141,417	141,417
862120 Maint - Equip	105,069	95,933	102,746	90,708	92,719	92,719	92,719
862130 Maint - Strc/Impr/Grnds	0	901	0	7,306	0	0	0
862150 Memberships	7,470	6,394	7,470	6,245	7,470	7,470	7,470
862170 Office Expense	55,190	46,398	48,593	66,468	46,730	46,730	46,730
862185 Medical/Dental Svcs	243,859	206,465	234,000	220,578	230,500	230,500	230,500
862187 Education & Training	20,000	1,084	20,000	2,386	20,000	20,000	20,000
862189 Prof/Spec Svcs - Other	41,508	48,586	11,700	99,263	35,000	35,000	35,000
862190 Publ/Legal Notice	0	4	0	0	0	0	0
862200 Rent/Lease - Equip	276	405	0	275	275	275	275
862210 Rent/Lease - Bldg Grnds	31,696	28,721	13,264	28,536	28,536	28,536	28,536
862230 Info Tech Equip	0	0	0	486	0	0	0
862232 Law Enf Supply & Svcs	167,203	188,876	182,289	161,027	182,318	182,318	182,318
862239 Spec Dept Expense	32,415	51,472	15,506	77,724	19,000	19,000	19,000
862240 Spec Dept Fund	0	0	0	0	0	0	0
862250 Trans/Travel	463,565	456,529	448,553	527,122	488,350	488,350	488,350
862253 Travel Out of County	13,930	16,290	13,930	20,432	16,224	16,224	16,224
862260 Utilities	12,084	12,642	5,672	13,114	13,232	13,232	13,232
Total Services & Supplies	1,619,846	1,595,250	1,556,888	1,776,423	1,626,835	1,423,697	1,423,697
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	90,777	260,768	392,600	278,950	320,000	320,000	240,000
Total Fixed Assets	90,777	260,768	392,600	278,950	320,000	320,000	240,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(11,754)	(11,682)	(432)	(576)	(480)	(480)	(480)
865802 Operating Transfer Out	0	3,761	0	0	199,000	199,000	208,756
Total Expend Transfer & Reimb	(11,754)	(7,921)	(432)	(576)	198,520	198,520	208,276
Total Net Appropriations	11,904,095	13,427,181	13,739,666	13,968,120	14,854,763	14,174,920	14,673,458
Total Net County Cost	10,138,878	10,378,699	11,839,613	11,152,516	12,384,772	11,665,292	10,811,038

SHERIFF'S OFFICE

RECOVERY ACT CAL-MMET – 2009 .....2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant replaced the Cal-MMET Grant. Grant Funds can be used for the following programs: California Multi-Jurisdictional Methamphetamine Enforcement Team Program, California Gang Violence Suppression Program, Multi-Agency Gang Enforcement Consortium, Rural Crime Prevention, Sexual Assault Felony Enforcement, High Technology Theft Apprehension and Prosecution Program.

GRANT INCEPTION DATE	March 1, 2010
CURRENT GRANT PERIOD	July 1, 2013 - June 30, 2014
SOURCE OF FUNDS	U.S. Department of Justice, via Cal-EMA Bureau of Justice Assistance (American Recovery Act)
CONTINUITY OF GRANT	Unknown

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$ 105,000
Expenditures	
Personnel:	$ 105,000
TOTAL	$ 105,000
Total Projected Program Costs =	$ 105,000
COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 2310's Schedule 9.

SHERIFF'S OFFICE

SEXUAL ASSAULT FELONY ENFORCEMENT (SAFE) GRANT 2310-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

Grant funds will be used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within the Sheriff-Coroner's Budget Unit 2310.

GRANT INCEPTION DATE	July 1, 2009
CURRENT GRANT PERIOD	July 1, 2013 – June 30, 2014
SOURCE OF FUNDS	California Emergency Management Authority
CONTINUITY OF GRANT	Annual

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None	0	0%	0%

GRANT FUNDING AND BUDGET

Revenues	$13,499.75
Expenditures	
Sexual Assualt Felony Enforcement	$13,499.75
TOTAL	$13,499.75
Total Projected Program Costs =	$13,499.75

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

Schedule 9

This grant is included in Budget Unit 2310's Schedule 9.

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

- The formula for allocating COPS funds is as follows:
  - ~ 5.15% to the County Sheriff for county jail construction and operations
  - ~ 5.15% to the District Attorney's Office for criminal prosecutions;
  - ~ 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services;
  - ~ 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.
- This budget unit provides funding for one of the two allocated positions within the Sheriff's Office: 1-Sheriff's Technology Specialist, who assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Continue to use resources to employ Sheriff's Technology Specialist.
- ♦ Utilized funding to complete unfunded Communications mandates.

GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Continue to employ Sheriff's Technology Specialist.
- ♦ Continue to fund unfunded Communications mandates.

CURRENT STAFFING

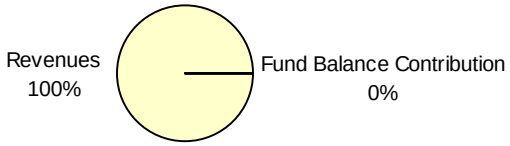
1.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

SUMMARY OF MAJOR BUDGET ACCOUNTS

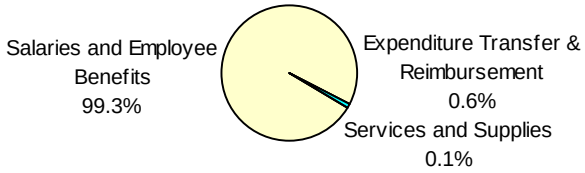
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2313 Sheriff - COPS Program AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	372	0	229	0	0	0
825490 State Other	0	116,819	130,000	62,871	130,000	130,000	84,198
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	0	117,191	130,000	63,100	130,000	130,000	84,198
Salaries & Employee Benefits							
861011 Regular Employees	15,836	52,824	52,707	52,506	52,909	52,909	52,909
861013 Overtime Reg Emp	0	654	0	52	0	0	0
861021 Co Cont Retirement	2,904	10,211	12,456	12,456	13,458	13,458	13,458
861022 Co Cont OASDI	982	3,262	3,268	3,259	3,280	3,280	3,280
861023 Co Cont Medicare	230	763	764	762	767	767	767
861024 Co Cont Retire Incr	1,295	4,476	5,899	5,899	6,165	6,165	6,165
861030 Co Cont Health Ins	1,353	5,027	5,268	5,368	5,990	5,990	5,990
861031 Co Cont Unemp Ins	107	107	117	117	117	0	0
861035 Co Cont Workers Comp	345	345	5,596	0	5,596	1,081	1,081
Total Salaries & Employee Benefits	23,052	77,668	86,075	80,418	88,282	83,650	83,650
Services & Supplies							
862101 Insurance - General	103	103	107	108	0	48	48
862232 Law Enf Supply & Svcs	0	14,920	87,581	23,813	65,200	65,200	0
862239 Spec Dept Expense	0	0	0	400	0	0	0
Total Services & Supplies	103	15,023	87,688	24,321	65,200	65,248	48
Fixed Assets							
864370 Equipment	0	13,445	0	0	0	0	0
Total Fixed Assets	0	13,445	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	500	500	500	500	500	500
Total Expend Transfer & Reimb	0	500	500	500	500	500	500
Total Net Appropriations	23,155	106,636	174,263	105,239	153,982	149,398	84,198
Total Fund Balance Contribution	23,155	(10,556)	44,263	42,140	23,982	19,398	0

The Sheriff occasionally receives donations from individuals, service clubs and other agencies. The donations may be for an unrestricted use or restricted for specific purposes (e.g., the K-9 Program). The Sheriff's Special Projects fund is used to account for the receipt and disbursement of these funds.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Replaced two "Retiring" K-9s and continued to care for retired Sheriff's Office K-9s.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Train new K-9's in all aspects of search and seizure.

SUMMARY OF MAJOR BUDGET ACCOUNTS

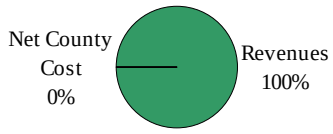
Revenues

✧ Acct. 7707 Donations.

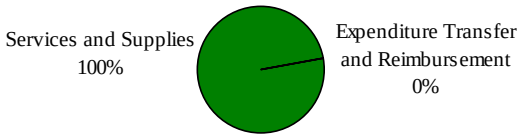
Services and Supplies

✧ Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

SHERIFF-CORONER SPECIAL PROJECTS 2315

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

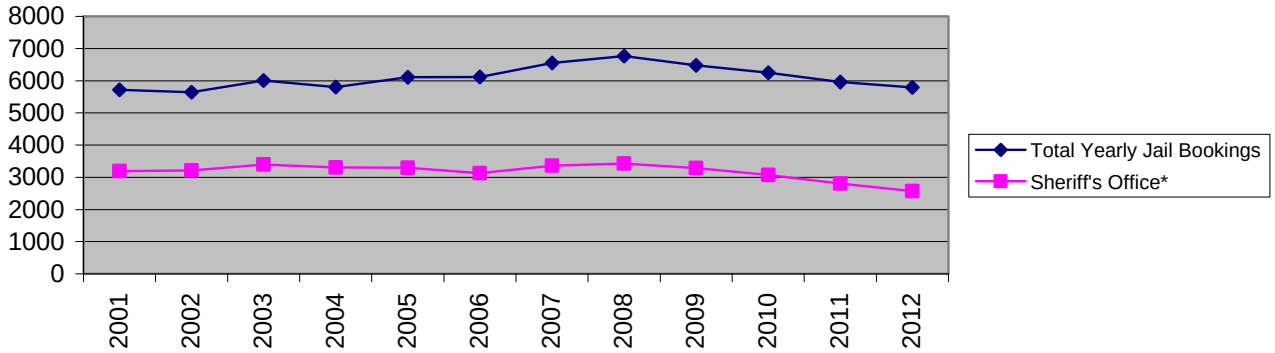
Budget Unit: 2315 Sheriff Special Projects
Fund: 1216 Sheriff Spec Projects

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	372	0	409	0	0	0
826390 Other Charges	0	1,038	0	0	0	0	0
827707 Donation	0	49,187	60,000	17,339	30,000	30,000	30,000
Total Revenues	0	50,597	60,000	17,748	30,000	30,000	30,000
Services & Supplies							
862189 Prof & Spec Svcs - Other	0	4,800	0	0	0	0	0
862194 A-87 Costs	0	1,447	0	8,165	0	0	0
862232 Law Enf Supply & Svcs	23,500	30,144	60,000	1,120	30,000	30,000	30,000
862239 Spec Dept Expense	0	10,646	0	4,906	0	0	0
862250 Trans/Travel	0	0	0	0	0	0	0
Total Services & Supplies	23,500	47,037	60,000	14,190	30,000	30,000	30,000
Fixed Assets							
864360 Strcturs & Imprvments	6,500	0	0	0	0	0	0
864370 Equipment	0	0	0	2,649	0	0	0
Total Fixed Assets	6,500	0	0	2,649	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	30,000	47,037	60,000	16,839	30,000	30,000	30,000
Total Fund Balance Contribution	30,000	(3,560)	0	(909)	0	0	0

Among the many duties imposed on the Sheriff by law is the specific statutory duty to operate the Mendocino County Jail. The purpose of the Mendocino County Jail is fourfold: detain persons committed in order to secure their attendance as witnesses in criminal cases; detain persons charged with crimes and committed for trial; for the confinement of persons committed for contempt, or upon civil process, or by other authority of law; and for the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

During calendar year 2012, the Mendocino County Jail processed 5,793 bookings.

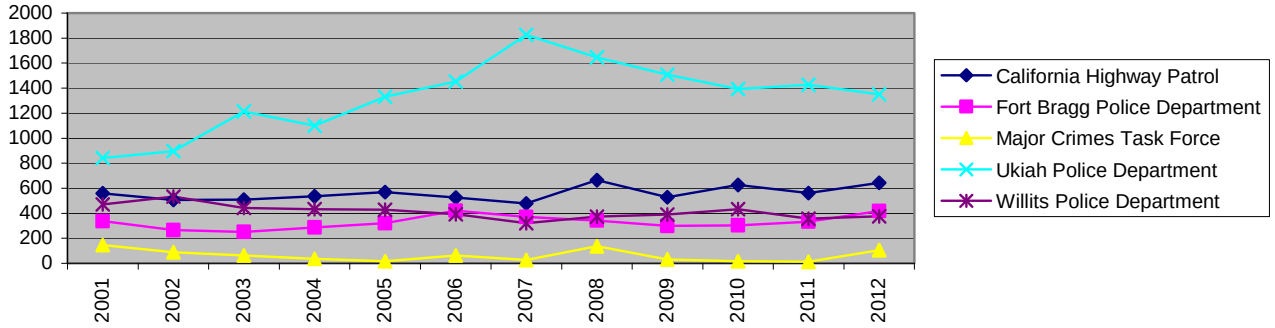
Jail Bookings



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Total Yearly Jail Bookings	5713	5641	6008	5800	6105	6114	6556	6770	6481	6246	5960	5793
Sheriff's Office*	3194	3207	3401	3300	3291	3127	3357	3427	3281	3071	2807	2574

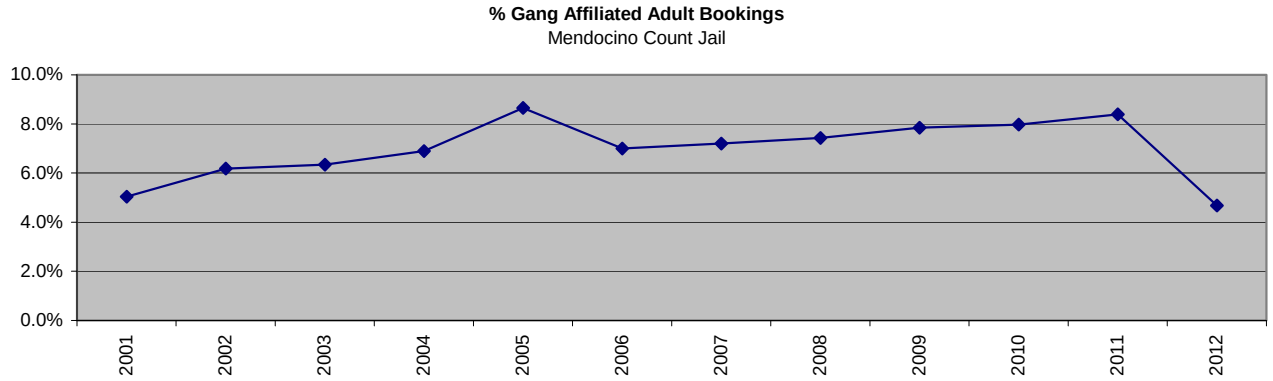
Notes: * Sheriff's Office bookings include court ordered commitments & remands

Jail Bookings

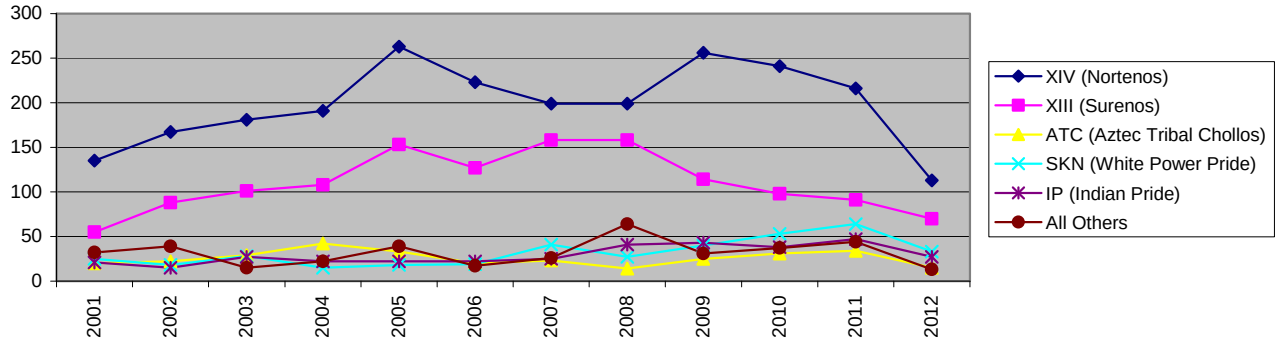


	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
California Highway Patrol	558	506	510	535	568	526	479	664	529	626	561	642
Fort Bragg Police Departme	337	265	252	287	319	420	371	341	299	304	333	417
Major Crimes Task Force	145	89	62	36	17	61	26	137	31	16	13	105
Ukiah Police Department	841	896	1215	1098	1330	1453	1825	1647	1507	1393	1427	1351
Willits Police Department	471	534	443	432	428	392	320	372	389	433	355	374

The percentage of booked arrestees who were identified as having a gang affiliation increased dramatically from 2004 to 2005, then dropped in 2006. The rate stabilized between 7% and 8% for the years 2006 to 2011. In 2012 there was a significant decrease in gang affiliated arrests.



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Total Yearly Jail Bookings	5713	5641	6008	5800	6105	6114	6556	6770	6481	6246	5960	5793
Gang Affiliated Bookings	288	349	381	400	528	428	472	503	509	498	500	271
% Gang Affiliated Bookings	5.0%	6.2%	6.3%	6.9%	8.6%	7.0%	7.2%	7.4%	7.9%	8.0%	8.4%	4.7%



	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
XIV (Nortenos)	135	167	181	191	263	223	199	199	256	241	216	113
XIII (Surenos)	55	88	101	108	153	127	158	158	114	98	91	70
ATC (Aztec Tribal Chollos)	20	22	29	42	33	20	23	14	25	31	34	15
SKN (White Power Pride)	25	18	28	15	18	19	41	27	40	53	64	33
IP (Indian Pride)	21	15	27	22	22	22	25	41	43	38	47	27
All Others	32	39	15	22	39	17	26	64	31	37	44	13

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Continued to work with the State of California regarding the AB 109 Public Safety Realignment Act of 2011 by utilizing Realignment Funds for mitigation of Jail overcrowding.

♦ Continued work to mitigate overcrowding of the Jail, caused by AB 109, through innovative Programs such as "Home-Detention" and "Pre-Trial" Release Programs for qualified offenders. The Jail recently received approval for 10 Home Monitoring ankle bracelets to support the "Home-Detention" Program.

♦ Prepared a comprehensive Request for Proposal (RFP) for the consolidation and upgrade of the Program Logic Control Center for overall Jail efficiency and security. This equipment upgrade will release four Corrections Deputies for other duties in the coming year.

♦ Increased staffing levels by three Corrections Deputies for improved safety of the Jail environment.

♦ Improved Mental Health services within the Mendocino County Jail.

♦ On track to promote three Corrections Deputies to the rank of Deputy Sheriff, and send to the Police Academy in the coming year.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Continue to work on developing innovative yet appropriate Public-Safety oriented solutions to mitigate the overcrowding in the Jail.

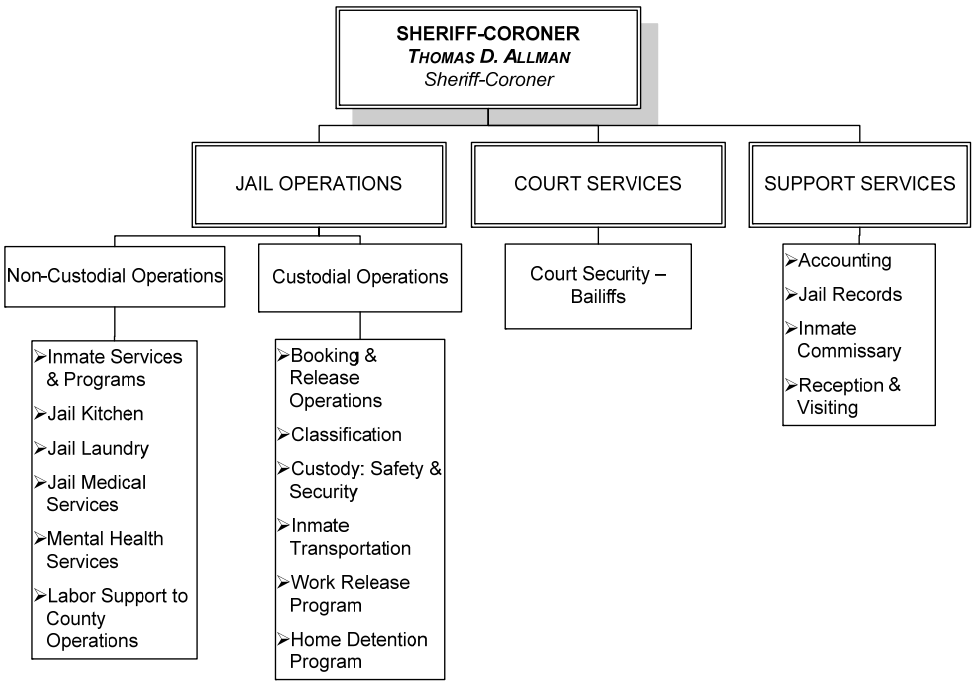
♦ Implement the equipment upgrade for the Program Logic Control Center to improve overall Jail security and efficiency of operation.

♦ Continue to apply for Public Safety Realignment Funds to mitigate Jail overcrowding.

CURRENT STAFFING

66.0 Filled Full Time Equivalent (FTE)
78.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5344 Realignment Public Safety.
- ✧ Acct. 5490 State booking fee reimbursement.
- ✧ Acct. 6269 Revenue from work release.
- ✧ Acct. 6344 Revenue from Shasta County Contract.
- ✧ Acct. 6390 Reimbursement for inmate services.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

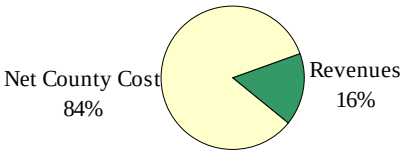
Services & Supplies

- ✧ Acct. 2080 Meals for the jail.
- ✧ Acct. 2090 Jail supplies for cleaning & laundry.
- ✧ Acct. 2185 Pre-booking medical clearance, medical and mental health services.
- ✧ Acct. 2189 Security guards at the hospital.
- ✧ Acct. 2239 Physicals, recruitment and testing.

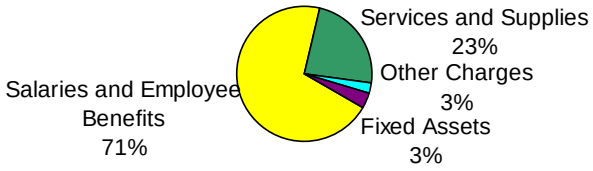
Equipment

- ✧ Acct. 4370 Replacement of control panel.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost in this budget unit includes an insurance cost reduction, the addition of Asset Forfeiture funds, and the Cal Trans project contract revenue. The Chief Executive Officer is recommending the addition of 3.0 Full-Time Equivalent (FTE) Corrections Deputy positions due to the increase in jail population and the Cal Trans work project.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Transfer revenue and the cost of Salaries and Benefits for positions being moved to BU 2310 – Sheriff.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2510 Mendocino County Jail
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823204 Misc Court Fine	26,600	19,878	21,284	20,097	19,972	19,972	19,972
823310 Asset Forfeiture	0	0	0	36,683	0	150,000	230,000
825150 Motor Vehicle in Lieu	145,000	200,000	146,867	0	0	0	0
825344 2011 Realignment Pub Sfty	0	1,689,704	1,960,506	1,861,792	2,384,658	2,384,658	976,046
825490 State Other	100,000	151,571	138,729	131,940	135,397	260,397	260,397
825670 Federal Other	117,927	64,396	64,396	75,498	75,498	75,498	75,498
826269 Work Release	34,063	26,801	25,200	32,985	32,560	32,560	32,560
826270 Electronic Monitor Prog	1,800	2,709	2,942	1,454	1,396	1,396	1,396
826344 Meals & Prisoner Care	80,000	50,780	0	53,298	68,000	68,000	68,000
826350 Bailiff Services	924,930	134	0	0	0	0	0
826390 Other Charges	133,798	131,849	133,798	84,173	131,255	131,255	131,255
827700 Other	0	0	0	0	0	0	0
827802 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	1,564,118	2,337,821	2,493,722	2,297,919	2,848,736	3,123,736	1,795,124
Salaries & Employee Benefits							
861011 Regular Employees	4,179,353	3,282,368	3,480,473	3,233,645	3,425,274	3,530,071	3,283,593
861012 Extra Help	36,022	50,423	57,514	105,163	120,883	132,883	75,436
861013 Overtime Reg Emp	868,645	990,415	1,002,904	954,473	990,010	990,010	990,010
861021 Co Cont Retirement	1,490,208	1,497,948	1,489,624	1,440,998	1,409,249	1,447,486	1,342,767
861022 Co Cont OASDI	250,061	249,245	264,506	244,588	284,096	290,593	276,505
861023 Co Cont Medicare	59,004	59,064	63,290	58,790	67,044	68,564	64,458
861024 Co Cont Retire Incr	700,372	700,938	865,775	821,251	829,334	857,220	791,633
861030 Co Cont Health Ins	537,099	553,908	618,637	587,690	671,567	690,621	632,257
861031 Co Cont Unemp Ins	27,785	27,785	23,934	23,934	24,533	0	0
861035 Co Cont Workers Comp	207,469	207,469	332,742	241,169	247,207	236,038	218,045
Total Salaries & Employee Benefits	8,356,018	7,619,562	8,199,399	7,711,700	8,069,197	8,243,486	7,674,704
Services & Supplies							
862050 Clothing/Pers Items	52,811	32,123	34,704	26,430	35,148	35,148	35,148
862060 Communications	15,000	8,783	14,868	7,465	4,707	4,707	4,707
862080 Food	262,598	279,500	281,718	304,447	265,977	265,977	265,977
862090 Household Expense	125,000	89,551	109,245	113,485	119,306	119,306	119,306
862101 Insurance - General	76,206	76,206	131,490	134,845	134,845	74,483	74,483
862120 Maint - Equip	34,589	41,367	40,860	15,033	23,101	23,101	23,101
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862140 Med Dntl & Lab Supls	0	0	0	0	0	0	0
862170 Office Expense	36,492	36,992	29,035	40,784	35,301	35,301	35,301
862185 Medical/Dental Svcs	1,638,268	1,652,672	1,746,404	1,790,397	1,865,867	1,865,867	1,865,867
862187 Education & Training	10,000	1,141	10,000	1,247	10,000	10,000	10,000
862189 Prof/Spec Svcs - Other	11,211	12,411	11,211	18,351	15,000	15,000	15,000
862190 Publ/Legal Notice	0	816	0	0	0	0	0
862232 Law Enf Supply & Svcs	3,089	715	3,089	8,968	11,526	11,526	11,526
862239 Spec Dept Expense	11,055	9,966	11,055	13,141	11,055	11,055	11,055
862250 Trans/Travel	24,038	17,211	17,486	24,451	22,762	22,762	22,762
862253 Travel Out of County	16,325	27,259	16,325	45,076	41,012	41,012	41,012
Total Services & Supplies	2,316,682	2,286,712	2,457,490	2,544,120	2,595,607	2,535,245	2,535,245

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 5/31/13			
Other Charges							
863113 Pmts Other Gov Agency	0	74,867	343,342	406,201	297,717	297,717	297,717
Total Other Charges	0	74,867	343,342	406,201	297,717	297,717	297,717
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	0	40,000	40,189	300,000	300,000	380,000
Total Fixed Assets	0	0	40,000	40,189	300,000	300,000	380,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	10,672,700	9,981,142	11,040,231	10,702,210	11,262,521	11,376,448	10,887,666
Total Net County Cost	9,108,582	7,643,321	8,546,509	8,404,291	8,413,785	8,252,712	9,092,542

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

The formula for allocating COPS funds is as follows:

- 5.15% to the County Sheriff for County Jail construction and operations;
- 5.15% to the District Attorney's Office for criminal prosecutions;
- 39.7% to the County and the cities within the County, with a minimum of $100,000 for each jurisdiction, to be used for supplemental front-line law enforcement services; and
- 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Purchased specialized equipment typically not available through other funding sources.

GOALS/OBJECTIVES FOR FY 2013-14

- The goal of Jail & Rehabilitation Center - COPS is to have funding available for unanticipated equipment maintenance and replacement, or to enhance overall Jail Operations.

SUMMARY OF MAJOR BUDGET ACCOUNTS

Fixed Assets

- Acct. 4370 Miscellaneous law enforcement equipment.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

JAIL & REHABILITATION CENTER – COPS 2511

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2511 County Jail - COPS Prog AB3229
Fund: 1210 Supp Law Enforcement Svcs

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	0	91	0	56	0	0	0
825490 State Other	0	27,012	25,000	20,431	25,000	25,000	25,000
827707 Donation	0	0	0	0	0	0	0
Total Revenues	0	27,102	25,000	20,487	25,000	25,000	25,000
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
862232 Law Enf Supply & Svcs	24,761	3,167	50,000	11,619	50,000	50,000	50,000
862239 Spec Dept Expense	0	0	14,515	5,386	0	0	0
Total Services & Supplies	24,761	3,167	64,515	17,005	50,000	50,000	50,000
Fixed Assets							
864360 Structure/Improvement	0	0	0	0	0	0	0
864370 Equipment	0	6,681	0	13,019	0	0	0
Total Fixed Assets	0	6,681	0	13,019	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	3,150	150	150	150	150	150
Total Expend Transfer & Reimb	0	3,150	150	150	150	150	150
Total Net Appropriations	24,761	12,997	64,665	30,174	50,150	50,150	50,150
Total Fund Balance Contribution	24,761	(14,105)	39,665	9,686	25,150	25,150	25,150

EMERGENCY SERVICES 2830

CARMEL J. ANGELO, Chief Executive Officer ~THOMAS D. ALLMAN, Sheriff-Coroner

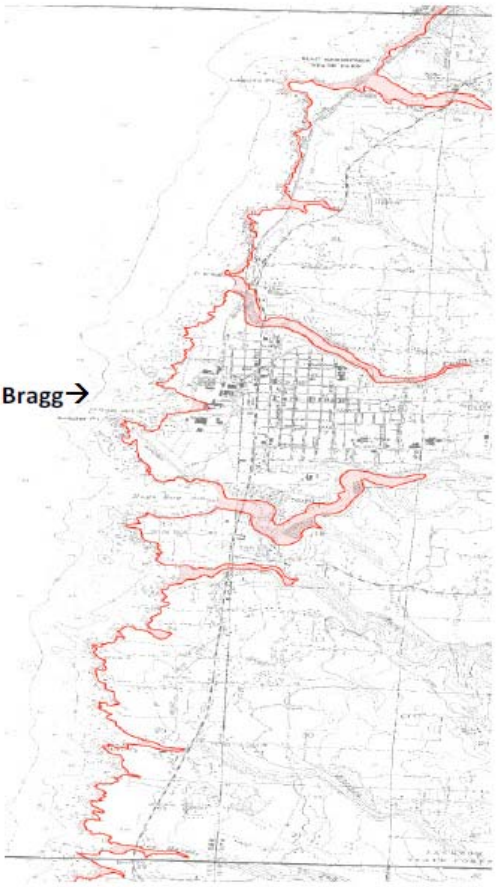
The Mendocino County Office of Emergency Services (OES), under the direction of the Director - Chief Executive Officer and Assistant Director - Sheriff, is responsible for the coordination of disaster preparedness, mitigation, and response within the operational area, which is all area within the geographical boundaries of Mendocino County.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Continued Emergency Operations Center (EOC) Development with improved technology and services.
- ♦ Updated County Emergency Operations Plan (EOP).
- ♦ Assisted with updates to all four incorporated City Emergency Operations Plans.
- ♦ Upgraded EMS, fire, and law enforcement radio systems, including narrow-banding, to comply with Federal mandates.
- ♦ Completed installation of four Tsunami warning sirens/systems.
- ♦ Tested Tsunami Warning System in joint Federal/State/Local drill.
- ♦ Drafted Large Animal Evacuation/Emergency Plan.
- ♦ Continued improvements in County capacity to respond to disasters through training of all county personnel in Incident Command (ICS) concepts.
- ♦ Advanced County compliance with National Incident Management System (NIMS) directives/requirements.
- ♦ Provided needed equipment, new and replacement, for Emergency Response Personnel.
- ♦ Continued to develop volunteer response system through Disaster Service Worker (DSW) program.
- ♦ Continued with community education/outreach in areas of disaster readiness trainings.
- ♦ Partnered with Red Cross to bring personal preparedness education to all county employees.

GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Continue community education/outreach in disaster preparedness.
- ♦ Continue to partner with Federal/State/Local partners with Tsunami Readiness Program.
- ♦ Activate the Disaster Council to review new Emergency Plans and annexes.
- ♦ Seek Board of Supervisors approval of newly drafted Emergency Operations Plan.
- ♦ Multi-jurisdictional discipline exercises of new Emergency Operations Plans.
- ♦ Continued efforts to partner with Federal and State Emergency Management Agencies.
- ♦ Continue Incident Command training of all county personnel per National Incident Management System guidelines.
- ♦ Continue to develop Disaster Service Worker systems through volunteer coordination/training.
- ♦ Continue to identify and purchase equipment/resources for first responders.



Tsunami Inundation Map for Emergency Planning
Fort Bragg Quadrangle

State of California
County of Mendocino

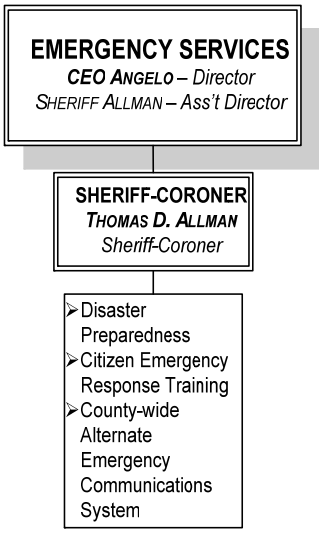
Tsunami Inundated Line
Tsunami Inundated Area

Source: California Emergency Management Agency, California Geological Survey, University of Southern California

CURRENT STAFFING

2.0 Filled Full Time Equivalent (FTE)
2.0 Allocated FTE

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

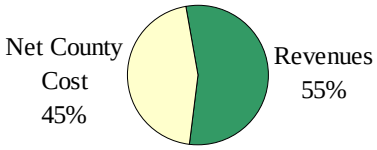
Revenues

✧ Acct. 5490 Emergency Management Performance Grant (EMPG) reimbursements (50% County match requirement).

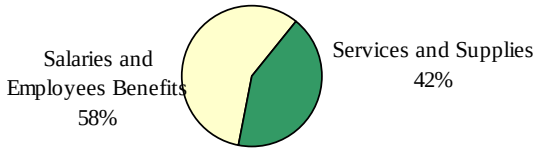
Salaries & Employee Benefits

✧ Acct. 1011 Funding for Emergency Services Program Manager and one Program Specialist I, currently located with the Sheriff's Office.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This budget unit is grant funded and requires a dollar-for-dollar County match. In prior years the match was provided by the Sheriff's Office. Due to staffing changes within the program, that is no longer possible. The Chief Executive Officer recommends allocating discretionary revenue to match grant funding in the amount of $117,909.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

SHERIFF'S OFFICE

EMERGENCY SERVICES 2830

CARMEL J. ANGELO, Chief Executive Officer ~THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2830 Emergency Svc CD Safety
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823310 Asset Forfeiture	0	0	0	5,193	0	0	0
825490 State Other	90,692	164,908	141,380	259,192	0	0	0
825670 Federal Other	0	0	0	99,497	142,862	142,862	142,862
827700 Other	0	0	0	76	0	0	0
Total Revenues	90,692	164,908	141,380	363,958	142,862	142,862	142,862
Salaries & Employee Benefits							
861011 Regular Employees	0	3,602	38,745	53,228	99,523	99,523	99,523
861012 Extra Help	30,000	16,506	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	237	0	0	0
861021 Co Cont Retirement	0	426	9,156	12,377	26,906	26,906	26,906
861022 Co Cont OASDI	0	217	2,285	3,179	6,048	6,048	6,048
861023 Co Cont Medicare	0	290	534	743	1,414	1,414	1,414
861024 Co Cont Retire Incr	0	183	4,336	4,339	4,762	4,762	4,762
861030 Co Cont Health Ins	0	289	5,268	6,587	13,283	13,283	13,283
861031 Co Cont Unemp Ins	0	3,059	1,551	1,551	4,033	0	0
861035 Co Cont Workers Comp	0	0	0	0	104	66	66
Total Salaries & Employee Benefits	30,000	24,572	61,875	82,241	156,073	152,002	152,002
Services & Supplies							
862060 Communications	1,000	267	1,000	1,398	1,000	1,000	1,000
862101 Insurance - General	191	191	526	519	526	272	272
862120 Maint - Equip	7,080	3,792	7,080	4,090	7,080	7,080	7,080
862150 Memberships	100	0	100	0	100	100	100
862170 Office Expense	1,000	973	1,000	2,633	1,000	1,000	1,000
862187 Education & Training	1,000	0	1,000	0	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	63,117	3,900	55,000	21,380	52,000	52,000	52,000
862200 Rents & Leases - Equip	3,000	3,183	0	3,254	3,254	3,254	3,254
862239 Spec Dept Expense	0	7,600	0	41,172	29,264	29,264	29,264
862250 Trans/Travel	11,700	0	11,700	0	11,700	11,700	11,700
862253 Travel Out of County	2,504	915	2,099	765	2,099	2,099	2,099
Total Services & Supplies	90,692	20,821	79,505	75,212	109,023	108,769	108,769
Other Charges							
863113 Pmt Other Gov Agency	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment		62,923	0	67,276	0	0	0
Total Fixed Assets	0	62,923	0	67,276	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	120,692	108,317	141,380	224,730	265,096	260,771	260,771
Total Net County Cost	30,000	(56,591)	0	(139,229)	122,234	117,909	117,909

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT 0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2011
CURRENT GRANT PERIOD	October 1, 2011 - September 30, 2016
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 4-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 23,642
Expenditures	
Other Costs*: (Services and Supplies)*	$ 23,642
TOTAL	$ 23,642
Total Projected Program Costs =	$ 23,642

COUNTY MATCH REQUIRED	No

In-kind, consisting of administrative personnel costs paid from the General Fund.

COUNTY MATCH AMOUNT	$2,967
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

LOCAL LAW ENFORCEMENT BLOCK GRANT 0401-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0401 LLEBG
Fund: 4010 Local Law Enforcement Block Grant

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	0	0	24,852	24,852	0	23,624	23,624
Total Revenues	0	0	24,852	24,852	0	23,624	23,624
Services & Supplies							
862170 Office Expense	0	20,881	24,852	24,835	29,672	0	0
862230 Info Tech Equip	0	0	0	0	0	23,624	23,624
Total Services & Supplies	0	20,881	24,852	24,835	29,672	23,624	23,624
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	0	20,881	24,852	24,835	29,672	23,624	23,624
Total Fund Balance Contribution	0	20,881	0	(17)	29,672	0	0

SHERIFF'S OFFICE

RECOVERY ACT TECH & COMM 0438-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0438 Recovery Act Tech & Comm
Fund: 4380 Recovery Act Tech & Comm

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0
Services & Supplies							
862120 Maint - Equip	0	0	0	0	0	0	0
862170 Office Expense	0	1,100	10,553	5,549	0	0	0
Total Services & Supplies	0	1,100	10,553	5,549	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	5,004	0	0	0
Total Fixed Assets	0	0	0	5,004	0	0	0
Total Net Appropriations	0	1,100	10,553	10,553	0	0	0
Total Fund Balance Contribution	0	1,100	10,553	10,553	0	0	0

SHERIFF'S OFFICE

RECOVERY ACT RURAL LAW ENFORCEMENT.....0439-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0439 Recovery Act Rural Law
Fund: 4390 Recovery Act Rural Law

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823310 Asset Forfeiture	0	130,876	0	0	0	0	0
827801 Grant Revenue	0	422,397	0	0	0	0	0
Total Revenues	0	553,273	0	0	0	0	0
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	384,488	50,000	62,024	0	0	0
862253 Travel Out of County	0	0	0	0	0	0	0
Total Services & Supplies	0	384,488	50,000	62,024	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	9,720	0	0	0
Total Fixed Assets	0	0	0	9,720	0	0	0
Total Net Appropriations	0	384,488	50,000	71,744	0	0	0
Total Fund Balance Contribution	0	(168,785)	50,000	71,744	0	0	0

GRANT DESCRIPTION

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INCEPTION DATE	October 1, 2010
CURRENT GRANT PERIOD	October 1, 2010 - September 30, 2014
SOURCE OF FUNDS	U.S. Department of Justice, Bureau of Justice Assistance
CONTINUITY OF GRANT	Annual 4-year rolling grant, subject to Federal funding decisions

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are negligible, and are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 29,672
Expenditures	
Other Costs: *(Services and Supplies)*	$ 29,672
TOTAL	$ 29,672
Total Projected Program Costs **=**	$ 29,672

COUNTY MATCH REQUIRED	No
In-kind, consisting of administrative personnel costs paid from the General Fund.	
COUNTY MATCH AMOUNT	$2,967
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

JUSTICE ASSISTANCE 0450-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0450 Justice Assistance
Fund: 4500 Justice Assistance

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	0	0	0	0	29,672	0	0
Total Revenues	0	0	0	0	29,672	0	0
Services & Supplies							
862120 Maint - Equip	0	2,464	0	0	0	0	0
862170 Office Expense	0	7,642	19,781	16,646	29,672	3,135	3,135
862232 Law Enf Supplies	0	0	0	0	0	0	0
Total Services & Supplies	0	10,107	19,781	16,646	29,672	3,135	3,135
Total Net Appropriations	0	10,107	19,781	16,646	29,672	3,135	3,135
Total Fund Balance Contribution	0	10,107	19,781	16,646	0	3,135	3,135

GRANT DESCRIPTION

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Care and Control, and Citizen Emergency Response Teams.

GRANT INCEPTION DATE	July 2001
CURRENT GRANT PERIOD	October 2010- April 2013 (Revolving)
SOURCE OF FUNDS	U.S. Department of Homeland Security via California Emergency Management Agency
CONTINUITY OF GRANT	Ongoing annual renewal/ allocation

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	Yes
If yes, is there a maximum?	Yes, Personnel 3-5% per Grant

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 111,000
Expenditures	
Other Costs: *(Services and Supplies)*	111,000
TOTAL	$ 111,000
Total Projected Program Costs =	$ 111,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

HOMELAND SECURITY WMD 6 ..... 0462-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0462 Homeland Security WMD 6
Fund: 4620 Homeland Security WMD 6

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825670 Federal Other Revenue	0	0	0	168,180	0	0	0
827801 Grant Revenue	507,245	84,391	415,626	139,235	111,000	111,000	111,000
Total Revenues	507,245	84,391	415,626	307,415	111,000	111,000	111,000
Salaries & Employee Benefits							
861011 Regular Employees	0	4,779	15,340	0	0	0	0
861021 Co Cont Retirement	0	1,051	0	0	0	0	0
861022 Co Cont OASDI	0	286	0	0	0	0	0
861023 Co Cont Medicare	0	67	0	0	0	0	0
861024 Co Cont Retire Incr	0	453	0	0	0	0	0
861030 Co Cont Health Ins	0	489	0	0	0	0	0
861031 Co Cont Unemp Ins	0	38	0	0	0	0	0
861035 Co Cont Workers Comp	0	197	0	0	0	0	0
Total Salaries & Employee Benefits	0	7,361	15,340	0	0	0	0
Services & Supplies							
862060 Communications	0	0	2,000	0	0	0	0
862120 Maint - Equip	3,000	0	0	0	0	0	0
862170 Office Expense	400	22	0	1,179	0	0	0
862187 Education & Training	13,657	7,459	30,184	21,235	0	0	0
862189 Prof/Spec Svcs - Other	150,000	40,029	168,985	99,999	111,000	111,000	111,000
862230 Info Tech Equip	0	0	11,300	3,359	0	0	0
862239 Spec Dept Expense	83,758	118,019	98,732	63,359	0	0	0
862253 Travel Out of County	0	7	0	903	0	0	0
Total Services & Supplies	250,815	165,536	311,201	190,034	111,000	111,000	111,000
Fixed Assets							
864370 Equipment	234,087	37,158	96,742	14,257	0	0	0
Total Fixed Assets	234,087	37,158	96,742	14,257	0	0	0
Expend Transfer & Reimb							
825802 Operating Transfer Out	30,000	0	0	0	0	0	0
Total Expend Transfer & Reimb	30,000	0	0	0	0	0	0
Total Net Appropriations	514,902	210,055	423,283	204,291	111,000	111,000	111,000
Total Fund Balance Contribution	7,657	125,664	7,657	(103,124)	0	0	0

SHERIFF'S OFFICE

DEA – COMMET 0466-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

GRANT DESCRIPTION

This grant is used to fund the County of Mendocino Marijuana Eradication Team (COMMET). Primary activities are locating and destroying large, illegal marijuana gardens.

GRANT INCEPTION DATE	July 1, 1992
CURRENT GRANT PERIOD	January 1, 2012– December 31, 2013
SOURCE OF FUNDS	U.S. Drug Enforcement Agency
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on federal funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BU 2310

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 140,000
Expenditures	
Operating Expenses:	140,000
TOTAL	$ 140,000
Total Projected Program Costs =	$ 140,000

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	Yes



SHERIFF'S OFFICE

DEA – COMMET 0466-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0466 DEA COMMET
Fund: 4660 DEA COMMET

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823310 Asset Forfeiture	0	0	0	49,691	100,000	100,000	100,000
827801 Grant Revenue	0	200,000	300,000	0	40,000	40,000	40,000
Total Revenues	0	200,000	300,000	49,691	140,000	140,000	140,000
Services & Supplies							
862060 Communications	0	(903)	5,000	211	3,500	3,500	3,500
862101 Insurance - General	0	0	0	0	0	0	0
862120 Maint - Equip	0	33	5,000	745	750	750	750
862170 Office Expense	0	1,500	5,000	955	1,000	1,000	1,000
862171 Paper Supplies	0	0	0	78	0	0	0
862181 Auditing & Fiscal Svcs	0	1,377	3,000	1,337	0	0	0
862187 Education & Training	0	185	5,000	990	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	7,717	74,600	74,600	74,600
862200 Rent/Lease Equip	0	684	1,000	684	750	750	750
862210 Rent/Lease Bldg Grds	0	44,400	50,000	44,400	44,400	44,400	44,400
862232 Law Enf Supply & Svcs	0	52,653	80,000	122,983	0	0	0
862239 Spec Dept Expense	0	91,455	100,000	59,343	0	0	0
862250 Trans/Travel	0	31,326	35,000	6,995	7,000	7,000	7,000
862253 Travel Out of County	0	0	3,000	2,730	3,000	3,000	3,000
862260 Utilities	0	4,250	8,000	4,788	5,000	5,000	5,000
Total Services & Supplies	0	226,960	300,000	253,955	140,000	140,000	140,000
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Total Net Appropriations	0	226,960	300,000	253,955	140,000	140,000	140,000
Total Fund Balance Contribution	0	26,960	0	204,264	0	0	0

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING.....0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ ALBERT R. GANTER III, Chief Probation Officer

GRANT DESCRIPTION

This grant is used to fund training for Corrections Deputies, Probation Officers, and Juvenile Hall personnel. Primary activity is training.

GRANT INCEPTION DATE	1995
CURRENT GRANT PERIOD	July 1, 2013– June 30, 2014
SOURCE OF FUNDS	California Department of Corrections and Rehabilitation
CONTINUITY OF GRANT	Ongoing annual allocation, dependent on State funding

GRANT RESTRICTIONS AND PROVISIONS

Does the grant allow for indirect or overhead costs?	No
Does the budget include the maximum amount?	No
If No, please explain	Indirect costs are absorbed by BUs 2510, 2550 and 2560

EMPLOYEES	**(full time equivalent)**	**Grant Funded**	**General Fund**
None			

GRANT FUNDING AND BUDGET

Revenues	$ 65,175
Expenditures	
Training – Jail staff:	$ 31,350
Training – Probation & Juvenile Hall:	33,825
TOTAL	$ 65,175
Total Projected Program Costs =	$ 65,175

COUNTY MATCH REQUIRED	No
INDEPENDENT AUDIT REQUIRED	No

SHERIFF'S OFFICE

CORRECTIONAL OFFICERS TRAINING.....0467-GRANT

THOMAS D. ALLMAN, Sheriff-Coroner ~ ALBERT R. GANTER III, Chief Probation Officer

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0467 Correctional Officers Training
Fund: 4670 Correctional Officers Training

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
827801 Grant Revenue	55,115	53,992	94,070	64,064	55,163	55,163	55,163
Total Revenues	55,115	53,992	94,070	64,064	55,163	55,163	55,163
Services & Supplies							
862187 Education & Training	55,115	40,816	94,070	38,061	55,163	55,163	55,163
862189 Prof/Spec Svcs - Other	0	0	0	3,158	0	0	0
Total Services & Supplies	55,115	40,816	94,070	41,219	55,163	55,163	55,163
Total Net Appropriations	55,115	40,816	94,070	41,219	55,163	55,163	55,163
Total Fund Balance Contribution	0	(13,175)	0	(22,845)	0	0	0

TRANSPORTATION DEPARTMENT

INDEX

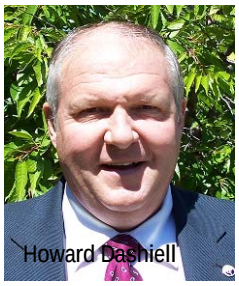
BUDGET UNIT	NAME OF BUDGET	PAGE

1910 ..... Land Improvement D-364
3010 ..... Administration and Road Maintenance D-369
3030 ..... Storm Damage D-374
3041 ..... Federal and State Programs D-378
3050-3080 ..... Round Valley Airport D-383
3060-3090 ..... Little River Airport D-387
4510-4511 ..... Solid Waste/Landfill Closure D-391

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director



Land Improvement Division programs include: Development Review, Permit and Inspection, Drainage and Water Quality, Technical Assistance, Airport Technical Assistance, and Technical Assistance for County Lighting Districts and Underground Utility Districts. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its Technical Assistance Program.

Through these programs, the County Surveyor's Office and the Land Improvement Division endeavor to assure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

The County Surveyor's office supports public trust by providing technical support for the Department of Transportation (MCDoT) and other County departments including: County Counsel, Planning and Building Services, Sheriff's Office, and General Services Agency, as well as other County departments and public agencies. Mandated functions include: checking record maps and legal descriptions, researching, and preserving survey records. The Land Improvement Division reviews discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits.

The Permits and Inspection Program ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. The Drainage and Water Quality Program protects the environment and public and private property through review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. The Airport Technical Assistance Program secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports.

Land Improvement provides professional, responsive service to the community and explores service enhancements to better meet the needs of the public and other County departments.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ **Gualala Underground Utility District:** The conversion from overhead to underground electrical service is complete, with the exception of pole removal. However, the top portion of the poles that carried the electrical cables has been cut off after the elimination of the power cables. At the time of this writing, AT&T is still in the process of completing the final few trench connections along State Highway 1. These final connections are scheduled to be completed in the next few months. When all trench connections are complete the final phone splicing can be finished and pole extraction will commence.

♦ **Fish Rock Road Sediment Reduction Project:** The Department processed a grant amendment to contract out a greater portion of the project, received and stockpiled 10,170 tons of road aggregate, replaced 6 culverts, installed 7 energy dissipaters and 1 overside drain, and removed 0.45 miles of berm.

GOALS/OBJECTIVES FOR FY 2013-14

♦ **Gualala Underground Utility District:** Facilitate the complete conversion of overhead utility services to underground services and removal of all poles.

♦ **Fish Rock Road Sediment Reduction Project:** Complete remaining roadway berm removal and roadway reshaping and surfacing by County Forces. Obtain permits and install culverts (by contractor) by end of summer 2014.

The Garcia River Watershed is listed as "water quality impaired" due to sediment on the 303(d) list. On January 3, 2002, the Regional Water Quality Control Board (RWQCB) adopted the Total Maximum Daily Load (TMDL) Action Plan into the Water Quality Control Plan for the North Coast Region (Basin Plan) in order to address sedimentation that is affecting the beneficial uses of the watershed. On October 4, 2005, the North Coast Regional Water Quality Control Board approved the Mendocino County Department of Transportation's Erosion Control Plan and Site Specific Management Plan to satisfy the requirements of the TMDL Action Plan.

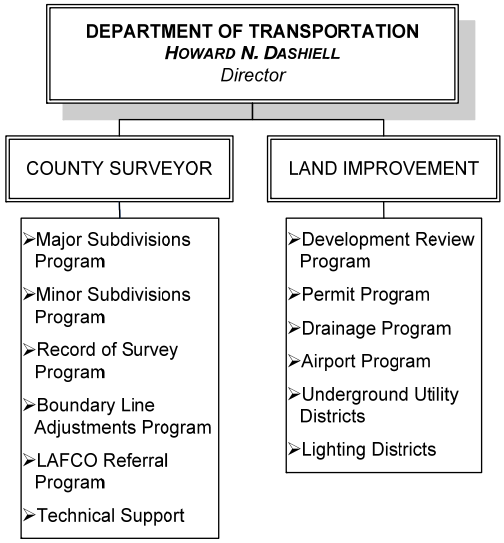


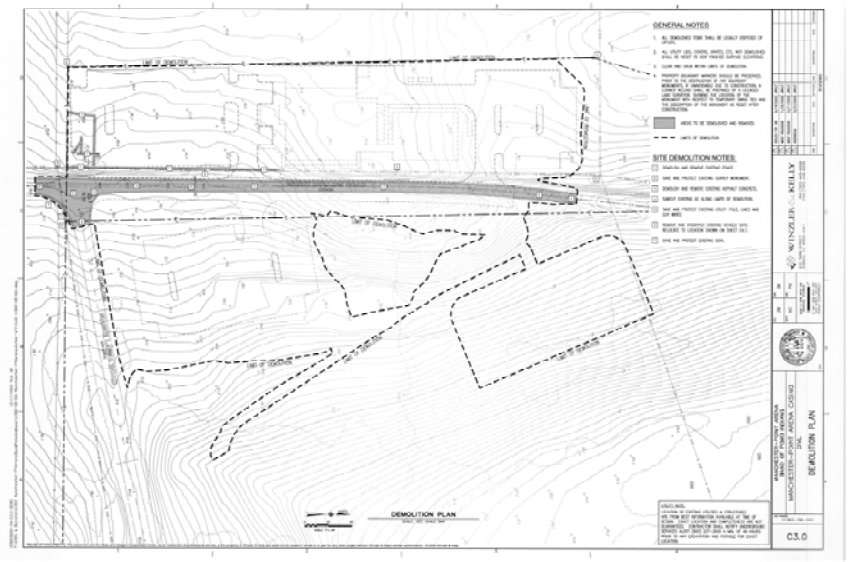
This project implements the County Site Specific Management Plan (SSMP) and Erosion Control Plan (ECP) towards compliance with the Action Plan for the Garcia River Watershed Sediment TMDL. This means the implementation of sediment reduction treatments on Fish Rock Road have been identified in the Department's Direct Inventory of Road Treatments (DIRT) Database – a Five Counties effort. Approximately 17.4 miles of road is associated with the project. Project Funding: Total - $1,060,735 (CWA 319(h) - $787,552 and County Match - $273,183).

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
9.0 Allocated FTE

PROGRAM CHART





SUMMARY OF MAJOR BUDGET ACCOUNTS

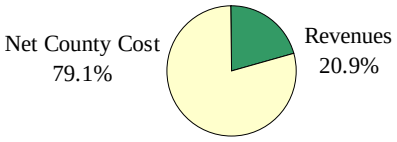
Salaries & Employee Benefits

- Acct. 1011 Salaries.
- Acct. 1021/1024 Retirement.

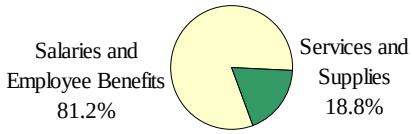
Services & Supplies

- Acct. 2120 Maintenance for equipment.
- Acct. 2170 Office expense.
- Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Also includes Feliz Creek Dam Removal monitoring and maintenance for Mill Creek Dam project.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost for this budget unit includes a slight decrease in insurance costs. The Chief Executive Officer is recommending additional funding in the amount of $29,000 for the Mill Creek Dam inlet valve replacement. Transportation Department is in the process of a factory warranty review for replacement of the valve and the cost may be less than projected. The Executive Office will review prior to final budget.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1910 Engineering & Tech Assist
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825490 State Other	350,000	49,490	471,500	139,105	22,000	22,000	22,000
825670 Federal Other	0	0	0	26,900	0	0	0
826171 Recommended Map Filing Fee	0	0	2,650	2,650	0	0	0
826172 Parcel Map MS Filing	10,500	19,350	16,650	5,350	10,100	10,100	10,100
826173 Parcel Map PS Filing	0	8,550	0	0	0	0	0
826175 Plan Check & Insp	3,000	500	2,000	0	2,000	2,000	2,000
826177 Basic Imp Insp Fee	1,150	600	800	1,600	1,000	1,000	1,000
826178 Subd Agrmt Process	1,100	0	0	900	0	0	0
826181 Record-Survey Exam	15,900	17,650	16,000	15,200	12,000	12,000	12,000
826182 Tentative Map Subd	49,000	39,195	45,430	49,485	45,000	45,000	45,000
826273 Interfund - Engineering	155,000	120,536	48,700	51,097	71,834	71,834	71,834
826390 Other Charges	0	0	0	17,324	0	0	0
827600 Other Sales	0	87	0	50	0	0	0
827601 Sale of Map - Surveyor	2,400	915	700	597	500	500	500
827801 Oper Transfer In	0	0	0	0	0	0	0
Total Revenues	588,050	256,873	604,430	310,257	164,434	164,434	164,434
Salaries & Employee Benefits							
861011 Regular Employees	418,897	401,640	390,327	391,293	394,946	394,946	394,946
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime Reg Emp	0	0	0	0	0	0	0
861021 Co Cont Retirement	76,167	73,826	91,408	91,639	99,561	99,561	99,561
861022 Co Cont OASDI	24,852	23,337	22,794	22,835	22,917	22,917	22,917
861023 Co Cont Medicare	5,857	5,515	5,373	5,382	5,400	5,400	5,400
861024 Co Cont Retire Incr	33,975	32,354	43,290	43,399	45,607	45,607	45,607
861030 Co Cont Health Ins	45,383	51,532	61,136	61,166	68,246	68,246	68,246
861031 Co Cont Unemp Ins	644	644	705	705	705	0	0
861035 Co Cont Workers Comp	2,361	2,361	3,749	2,593	2,593	2,973	2,973
Total Salaries & Employee Benefits	608,136	591,210	618,782	619,012	639,975	639,650	639,650
Services & Supplies							
862060 Communications	4,505	4,528	5,512	4,296	4,688	4,688	4,688
862101 Insurance - General	966	966	858	858	858	398	398
862120 Maint - Equip	10,120	6,760	10,120	5,164	9,620	9,620	9,620
862150 Memberships	625	755	800	617	935	935	935
862170 Office Expense	10,000	5,302	10,000	6,871	10,000	10,000	10,000
862183 Legal Fees	0	317	1,000	466	1,000	1,000	1,000
862184 Arch Eng & Plan Svcs	21,000	3,276	150,000	65,382	7,000	7,000	7,000
862187 Education & Training	1,300	770	1,500	89	1,500	1,500	1,500
862189 Prof/Spec Svcs - Other	125,743	77,220	86,000	60,878	73,500	102,500	102,500
862190 Publ/Legal Notice	500	553	500	1,153	500	500	500
862193 Construction Contracts	300,000	0	300,000	96,344	0	0	0
862220 Small Tool/Instrument	700	0	700	711	700	700	700
862230 Info Tech Equip	0	0	0	0	0	0	0
862239 Spec Dept Expense	500	0	500	0	500	500	500
862250 Trans/Travel	13,000	5,793	13,000	5,613	8,000	8,000	8,000
862253 Travel Out of County	0	18	0	0	500	500	500
Total Services & Supplies	488,959	106,258	580,490	248,442	119,301	147,841	147,841

TRANSPORTATION DEPARTMENT

LAND IMPROVEMENT 1910

HOWARD N. DASHIELL, Director

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 5/31/13			
Expend Transfer & Reimb							
865380 Intrafund Transfer	0	(448)	0	0	0	0	0
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	(448)	0	0	0	0	0
Total Net Appropriations	1,097,095	697,021	1,199,272	867,454	759,276	787,491	787,491
Total Net County Cost	509,045	440,148	594,842	557,197	594,842	623,057	623,057

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director





The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration and business services all function to support the County Maintained Road System, which includes some 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span) and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Maximized drainage improvements by replacing and installing new larger culverts, in accordance with the DIRT database, with a strong emphasis on damage prone areas.
- Constructed road sub-base repairs and resurfaced roads in areas with recurring pot holes and base failures.
- Repainted striping and pavement messages throughout the County.
- Performed preventive maintenance practices such as chip seals, crack sealing and drainage ditch cleaning.
- Maintained and upgraded County Road signs to "retro reflective standards" required by the Federal Highway Administration (FHWA).
- Completed installation of a water well and storage pond in the Covelo Yard, allowing MCDoT to lower the cost of water truck loading for dirt road grading. (Drafting water from streams is not allowed due to endangered fish and aquatic species listings.)
- Applied a thick overlay (2.5 inches) to various sections of roads to reduce maintenance and add section strength to relieve the need for constant patching.
- Worked together with CalFire crews for major vegetation removal along County Maintained Roads.
- Responded to over 200 emergencies, after hours, and other call-outs, including downed trees, slides, accidents, and snow and ice control.
- Continued work with the Five Counties (5C) program; reduced sediment delivery on many of remote gravel roads by changing grading and maintenance practices.

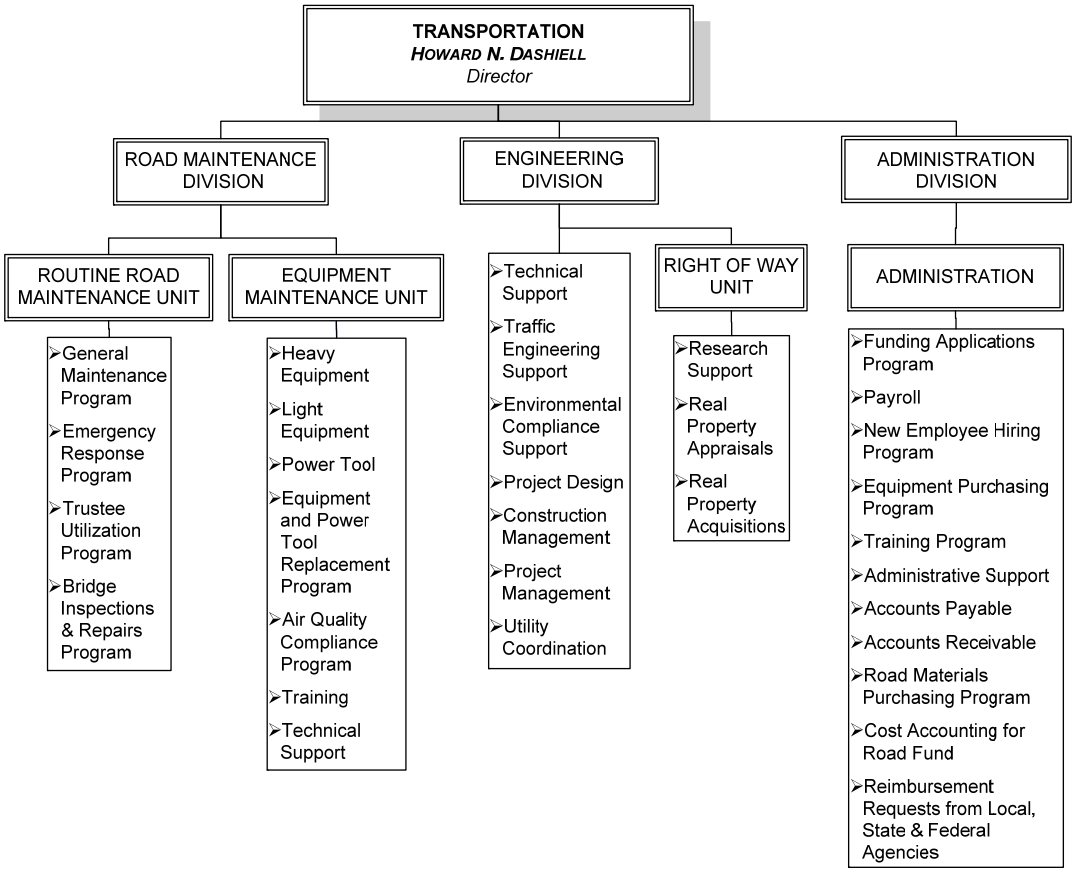
GOALS/OBJECTIVES FOR FY 2013-14

- Maintain a substantial preventive maintenance program that includes: an aggressive "crack sealing" program, drainage and culvert improvements, chip seal program, base repairs with asphalt overlays, and vegetation management.
- Continue to replace old, non-compliant, on- and off-road equipment, while reducing total fleet size.
- Increase safety training to further reduce injuries.
- Deliver prompt, efficient, and professional customer service to the public.

CURRENT STAFFING

67.3	Filled Full Time Equivalent (FTE)
93.8	Allocated FTE

PROGRAM CHART





TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 5125 Highway Users Tax (HUTA), Section 2103.
- ✧ Acct. 5130 Highway Users Tax (HUTA), Section 2104.
- ✧ Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).
- ✧ Acct. 5487 Proposition 111 – State Gas Tax.
- ✧ Acct. 5491 State Exchange Program.
- ✧ Acct. 7802 County General Fund Contribution.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.
- ✧ Acct. 1021/1024 Retirement.
- ✧ Acct. 1030 Health insurance.
- ✧ Acct. 1035 Worker's compensation.

Services & Supplies

- ✧ Acct. 2101 General insurance.
- ✧ Acct. 2120 Equipment maintenance.
- ✧ Acct. 2189 National Pollutant Discharge Elimination System (NPDES) mapping and program development to address stormwater runoff. Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.
- ✧ Acct. 2194 A-87 costs.
- ✧ Acct. 2200 Equipment rental and lease purchase agreements.
- ✧ Acct. 2239 Road materials.
- ✧ Acct. 2250 In-County travel for road crew equipment.

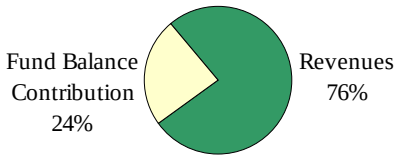
Fixed Assets

- ✧ Acct. 4370 Road maintenance and other equipment and surplus vehicles.

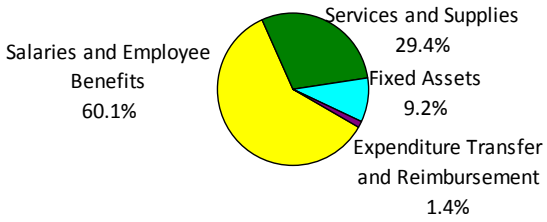
Expenditure Transfer & Reimbursement

- ✧ Acct. 5802 Maintenance for County facilities and transportation yards.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends funding as submitted by the department.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3010 Admin/Road Maint
Fund: 1200 Roads

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821501 Trans Funds	95,000	35,397	90,000	53,777	85,000	85,000	85,000
822600 Other Permit	800	900	800	360	800	800	800
822608 Trans Permit	7,800	5,688	6,500	6,842	6,500	6,500	6,500
822610 Co Hwy Encroach Permit	41,300	50,136	50,000	53,404	45,000	45,000	45,000
823100 Vehicle Code Fine	66,200	54,750	50,000	51,025	50,000	50,000	50,000
824100 Interest	12,000	28,691	12,000	25,998	15,000	15,000	15,000
825125 State HUTA Section 2103	1,620,000	2,835,315	2,000,000	1,838,394	2,000,000	2,000,000	2,000,000
825130 State Hwy Users Tax	1,280,000	1,156,625	1,200,000	1,212,363	1,200,000	1,200,000	1,200,000
825140 State Collier Unruh	367,000	354,004	360,000	363,527	360,000	360,000	360,000
825180 Trans STPd(1)	82,000	98,091	82,000	98,091	82,000	82,000	82,000
825460 State Aid for Disaster	0	0	0	0	0	0	0
825487 Prop 111 State Gas Tax	1,018,000	908,510	1,000,000	863,006	1,000,000	1,000,000	1,000,000
825490 State Other	0	0	0	0	0	0	0
825491 State Exchange Prog	602,390	602,390	602,390	602,390	602,390	602,390	602,390
825640 Fed Forest Reserve	150,000	176,059	150,000	157,671	100,000	100,000	100,000
825676 Flood Control Lands	500	0	500	0	500	500	500
826272 Interfund - DOT	99,911	212,450	159,752	173,597	139,352	139,352	139,352
826390 Other Charges	6,000	5,190	6,000	17,537	6,000	6,000	6,000
827600 Other Sales	500	24,823	500	4,640	2,000	2,000	2,000
827700 Other	500	1,056	500	0	500	500	500
827701 Refund Jury Witness Fee	0	0	0	275	0	0	0
827802 Oper Trans In	3,295,000	3,271,185	1,896,291	1,896,291	3,233,786	3,233,786	3,295,428
Total Revenues	8,744,901	9,821,261	7,667,233	7,419,188	8,928,828	8,928,828	8,990,470
Salaries & Employee Benefits							
861011 Regular Employees	4,311,075	3,419,169	3,677,605	3,245,363	4,006,492	4,006,492	4,006,492
861012 Extra Help	160,000	71,082	160,000	46,273	68,650	68,650	68,650
861013 Overtime Reg Emp	118,500	59,292	128,500	81,291	120,800	120,800	120,800
861021 Co Cont Retirement	783,479	627,976	866,327	762,922	1,018,707	1,018,707	1,018,707
861022 Co Cont OASDI	262,598	198,887	220,405	189,443	237,964	237,964	237,964
861023 Co Cont Medicare	63,821	47,674	53,947	45,484	57,386	57,386	57,386
861024 Co Cont Retire Incr	349,968	275,486	410,302	361,385	394,321	394,321	394,321
861030 Co Cont Health Ins	791,754	680,803	814,265	703,245	935,026	935,026	935,026
861031 Co Cont Unemp Ins	31,159	31,159	21,640	21,640	21,640	0	0
861035 Co Cont Workers Comp	280,935	280,935	292,830	279,311	279,311	228,070	228,070
Total Salaries & Employee Benefits	7,153,289	5,692,462	6,645,821	5,736,357	7,140,297	7,067,416	7,067,416

TRANSPORTATION DEPARTMENT

ADMINISTRATION AND ROAD MAINTENANCE 3010

HOWARD N. DASHIELL, Director

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862050 Clothing/Pers Items	32,500	16,362	32,500	14,972	20,000	20,000	20,000
862060 Communications	59,500	55,247	42,500	37,327	38,500	38,500	38,500
862090 Household Expense	26,000	15,671	22,000	18,560	22,000	22,000	22,000
862101 Insurance - General	119,861	119,861	116,726	117,599	117,599	37,123	37,123
862120 Maint - Equip	375,000	388,879	377,340	425,122	355,700	355,700	355,700
862130 Maint - Strc/Impr/Grnds	12,500	7,252	12,500	5,485	12,500	12,500	12,500
862150 Memberships	2,830	2,278	2,830	1,847	3,080	3,080	3,080
862170 Office Expense	48,800	23,746	43,800	26,103	41,300	41,300	41,300
862183 Legal Fees	0	2,142	4,000	2,645	4,000	4,000	4,000
862185 Medical/Dental Svcs	20,780	8,312	18,300	5,507	15,800	15,800	15,800
862187 Education & Training	9,500	2,643	21,170	14,120	21,170	21,170	21,170
862189 Prof/Spec Svcs - Other	123,498	70,290	74,160	48,202	171,680	171,680	171,680
862190 Publ/Legal Notice	4,000	3,459	5,000	7,543	5,000	5,000	5,000
862194 A-87 Costs	426,305	0	399,104	398,207	266,219	266,219	266,219
862200 Rent/Lease - Equip	219,700	106,727	21,600	19,327	18,000	18,000	18,000
862210 Rent/Lease Bldg Grnds	1,200	1,186	1,200	1,203	1,200	1,200	1,200
862220 Small Tool/Instrument	15,000	21,369	20,000	20,946	15,000	15,000	15,000
862230 Info Tech Equip	18,000	16,316	18,000	728	10,500	10,500	10,500
862239 Spec Dept Expense	2,167,300	1,707,969	1,456,723	1,022,862	1,902,490	1,902,490	1,902,490
862250 Trans/Travel	450,000	408,307	450,000	407,324	450,000	450,000	450,000
862253 Travel Out of County	7,606	3,656	13,576	8,435	13,576	13,576	13,576
862260 Utilities	27,600	21,228	27,600	25,123	30,360	30,360	30,360
Total Services & Supplies	4,167,480	3,002,903	3,180,629	2,629,187	3,535,674	3,455,198	3,455,198
Fixed Assets							
864360 Structure/Improvement	0	51,611	0	0	0	0	0
864370 Equipment	226,115	225,783	847,000	287,840	1,083,000	1,083,000	1,083,000
Total Fixed Assets	226,115	277,395	847,000	287,840	1,083,000	1,083,000	1,083,000
Expend Transfer & Reimb							
865380 Intrafund Transfer	(2,011,150)	0	0	0	0	0	0
865802 Oper Transfer Out	117,000	465,374	105,000	0	160,000	160,000	160,000
Total Expend Transfer & Reimb	(1,894,150)	465,374	105,000	0	160,000	160,000	160,000
Total Net Appropriations	9,652,734	9,438,134	10,778,450	8,653,383	11,918,971	11,765,614	11,765,614
Total Fund Balance Contribution	907,833	(383,127)	3,111,217	1,234,195	2,990,143	2,836,786	2,775,144



The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster—the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Emergency Management Agency (CalEMA). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalEMA coordinates such assistance. However, some storm damage is not declared eligible by any of the abovementioned State or Federal programs, in which case the County Road Fund must bear the entire cost as a maintenance function—as it did for 2011 storm damage on Sunset Drive where the cost to repair was over $400,000.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Road Division Activities: During the period of the November 28, 2012, to December 2, 2012, floods, MCDoT responded to a series of large rain storms with the flood crest occurring in the early morning hours of Sunday, December 2, 2012. Personnel responded in a most capable and noteworthy manner and served Mendocino County and its citizens with distinction by working most of the night(s) and weekend(s) opening County Roads. Office staff also pitched in and worked very hard to update media and citizens.

County Road Crews have received much deserved accolades and thanks from emergency responders and citizens at large. MCDoT also worked extra overtime and split crews into early and late swing shifts to cover 16 hours of storm patrol.

Hearst Willits Road closed late Friday, November 30, 2012, as flood waters washed out a culvert. There was a fairly accessible detour on Highway 101 to Reynolds Highway; however, the next day, County Crews were able to erect 60 feet of one of the County's temporary Bailey Bridges in only 16 hours time.

♦ MCDoT staff obtained Caltrans authorization to construct six Emergency Relief-funded 2006 storm damage projects in FY 2012-13. The projects were engineered using various repair methods to minimize or stop storm damage in the future at the same locations. All of the projects will have the benefit of advance planning and design. The following projects were completed:

1)	Mendocino Pass Road	M.P. 2.74
2)	Mountain View Road	M.P. 14.45
3)	Orr Springs Road	M.P. 28.55
4)	Orr Springs Road	M.P. 37.05
5)	Orr Springs Road	M.P. 32.39
6)	East Side Calpella Road	M.P. 3.70

♦ MCDoT staff also completed unfunded storm damage repairs on Sunset Drive, CR 525, M.P. 0.30. This was one of a number of storm damage sites which required repair but where state or federal funds were not available. Unfortunately, the Governor's proclamation, which approved and authorized the funding for the March 2011 storm for "on-system" roads, did not cover the County "off-system" roads. Sunset Drive was an unfunded off-system road.

GOALS/OBJECTIVES FOR FY 2013-14

♦ The Department plans to go to bid on eight 2011 storm damage event-related projects in FY 2013-14 that will be constructed in the summer or fall of 2013. The sites are generally those where engineering, design, environmental, and other pre-construction work was completed in FY 2012-13.

♦ Storm damage projects ready for construction in FY 2013-14 include:

1) Bell Springs Road	M.P. 17.64 & 17.67
2) Branscomb Road	M.P. 17.30
3) Comptche Ukiah Road	M.P. 8.25 & 8.50
4) Mountain View Road	M.P. 15.36 & 20.59
5) Tomki Road	M.P. 0.34 (Road Fund)

MCDoT staff has received funding through the ER program to repair County Maintained Roads damaged during the March 2011 series of storms for 11 sites. All of the projects will be constructed by contractor forces with State and Federal funding. Projects not completed during FY 2013-14 will be advanced as far as feasible and constructed in future years.

The Governor's Office didn't include "off-system" (FEMA funded) projects in its emergency declaration for the 2011 storms. Unfunded road storm damage from the 2011 storm event still exists on other off-system County Roads such as Old Coast Highway, Tomki Road, Low Gap Road, and many other County Maintained Roads. Without the Governor's proclamation, these off-system roads can't make use of the FEMA funds for repair. Only local funds are available for this work. Consequently, the Department has been and will continue making the repairs with our local dollars.

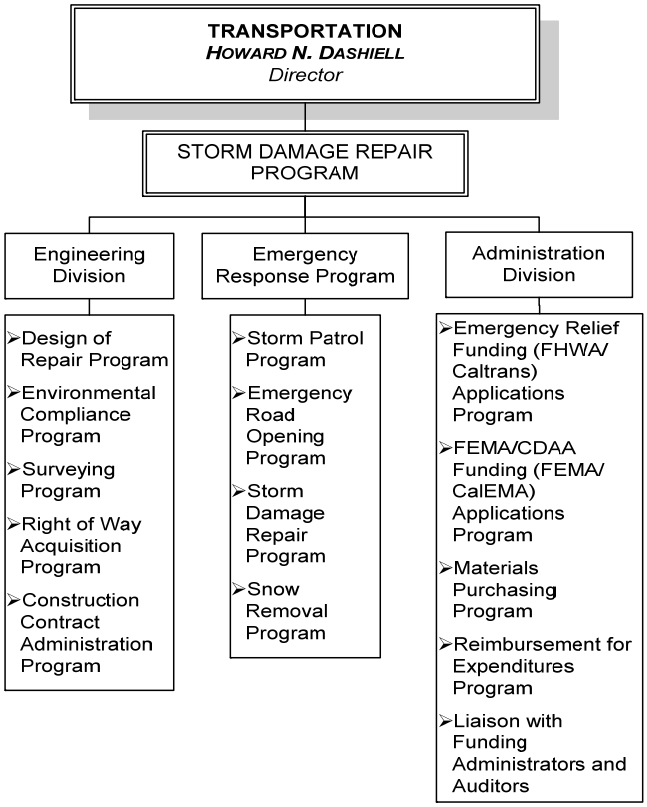
♦ Continue to restore the existing road system to pre-disaster conditions to ensure that the roads stay open and safe for the traveling public.

♦ Continue to perform storm damage repairs that are vital to the well-being of the traveling public in the most efficient manner possible.

♦ Support, through training and collaborative input, our high-potential employees who constitute the next generation of MCDoT staff personnel and managers.

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2013-14. If yet another declared disaster is experienced, major reprogramming will be required.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- Acct. 5460 State aid for disasters.
- Acct. 5670 Federal other revenues.

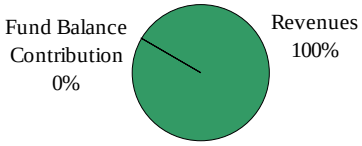
Services & Supplies

- Acct. 2184 In-house and consulting engineering.
- Acct. 2193 Construction contracts.

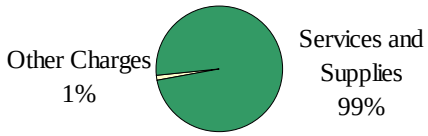
Other Charges

- Acct. 3330 Acquisition of rights-of-way.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

STORM DAMAGE 3030

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3030 Storm Damage
Fund: 1200 Roads

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825460 State Aid for Disaster	3,048,868	1,179,184	200,000	162,211	250,000	250,000	250,000
825670 Federal Other	0	0	2,216,137	2,145,041	3,804,092	3,804,092	3,804,092
827700 Other	0	0	0	0	0	0	0
Total Revenues	3,048,868	1,179,184	2,416,137	2,307,252	4,054,092	4,054,092	4,054,092
Services & Supplies							
862130 Maint Strc/Imp/Grnds	299,000	19,845	0	32	0	0	0
862170 Office Expense	30,000	1,209	20,300	630	2,700	2,700	2,700
862183 Legal Fees	0	141	500	202	3,800	3,800	3,800
862184 Arch Eng & Plan Svcs	669,400	88,440	89,200	38,702	6,000	6,000	6,000
862189 Prof/Spec Svcs - Other	140,500	3,830	81,100	810	17,500	17,500	17,500
862190 Publ/Legal Notice	6,000	4,455	5,000	2,418	2,300	2,300	2,300
862193 Constr Contract	3,012,940	1,298,645	2,563,000	1,066,145	3,965,134	3,965,134	3,965,134
862194 A-87 Costs	5,372	0	1,698	1,698	3,175	3,175	3,175
862239 Spec Dept Expense	0	908,825	0	0	0	0	0
Total Services & Supplies	4,163,212	2,325,391	2,760,798	1,110,637	4,000,609	4,000,609	4,000,609
Other Charges							
863330 Right of Way	13,000	0	16,500	0	43,500	43,500	43,500
Total Other Charges	13,000	0	16,500	0	43,500	43,500	43,500
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	5,372	0	0	0	0	0
Total Expend Transfer & Reimb	0	5,372	0	0	0	0	0
Total Net Appropriations	4,176,212	2,330,763	2,777,298	1,110,637	4,044,109	4,044,109	4,044,109
Total Fund Balance Contribution	1,127,344	1,151,579	361,161	(1,196,615)	(9,983)	(9,983)	(9,983)





The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes some 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems and road network signage. Said improvements are accomplished through completion of engineering and design and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ MCDoT, with funding from the Mendocino County Resource Conservation District (MCRCD), completed the Reeves Canyon Road Bridge at Mill Creek which will reduce road-related sediment in Mill Creek. With funding provided by the California Department of Fish and Game (CDFG), the Forsythe Creek Watershed Assessment was incorporated into the Integrated Regional Watershed Management Plan (IRWMP) for the Russian River watershed. Within the assessment, several stream-crossings and fish passage barriers were identified and recommended for treatment. The Mill Creek crossing is the largest stream-crossing recommended for upgrading and is estimated to reduce an estimated 13,000 cubic yards of road-related sediment (over a ten year period) from a seasonal access road that is used when the creek is impassable.

♦ MCDoT (with funding from MCRCD) prepared construction plans, specifications, estimates, contract documents, advertised and awarded a County contract, and coordinated the Feliz Creek Dam Removal project with California Department of Fish and Game (CDF&G) and other governmental agencies. The project included the removal of an old 12-foot high concrete dam on Feliz Creek approximately four miles upstream from the confluence with the Russian River near Hopland, California. Sediment had accumulated above the dam, partially filling the reservoir. The dam inhibited fish passage, resulting in the loss of approximately nine miles of an anadromous salmonid habitat.

♦ Overlay Projects: MCDoT performed the following asphalt concrete surfacing projects:

- Comptche-Ukiah Road MP 19.77-21.93
- Orrs Springs Road MP 28.49-34.36
- Mt. View Road MP 0.00-1.00
- Foothill Blvd MP 0.00-0.83 (tribe)
- Windy Hollow Road MP 0.2-2.00 (tribe)

East Side Potter Valley Road

♦ East Side Potter Valley Road is one project that takes the equivalent in staff time of about thirty of MCDoT's own "average size" projects.

♦ In FY 2011-12, MCDoT was slowed down on the project by the Caltrans requirement to use federal funds instead of state STIP funds, which were initially approved by the California Transportation Commission (CTC).

♦ The requirement to use federal funds delayed the project two years; however, at the request of Mendocino Council of Governments (MCOG), with the support of Caltrans, the CTC approved designation of the project for "State Only" funds going forward and the project Right-of-Way phase is now moving forward.

Other MCDoT Projects

♦ Safe Routes to School-funded bike and pedestrian improvements on Moore Street and North State Street. These improvements are from Calpella School on Moore Street to North State Street (1,175 feet) and from Moore Street on North State Street to 800 feet south of Moore Street. MCDoT provided site survey and began preliminary design and environmental work.

♦ Highway Bridge Program (HBP) funded the Bridge Preventive Maintenance Program. MCDoT prepared plans and specifications to bid this project for summer 2013 construction on three bridges.

♦ Transportation Enhancement (TE) and State Transportation Improvement Program (STIP) funded South State Street Traffic Calming and Pedestrian project at Grace Hudson School. MCDoT prepared plans and specifications to bid this project for summer 2013 construction.

♦ Mendocino College Redevelopment funded the College Gateway Project. MCDoT prepared plans and specifications to bid this project for spring 2013 construction.

♦ Traffic Engineering: prepared reports for the Lansing and Ukiah Streets in Mendocino and for the Waldorf School local school signing enhancement, maintained operation of the electronic school speed notification signs, prepared the MCOG funded Special Studies of county wide signing, striping, accidents, traffic signals, curve designs, etc., in order to continuously improve traffic safety for county traffic.

♦ Lambert Lane wing wall repair: started preliminary design and cost estimates for the repair of an aging 20-foot high wing wall that is failing in Boonville along Mill Creek at the Lambert Lane Bridge. Funding for this site is not yet determined, but could need to be funded locally.

Bridge Projects

♦ Feliz Creek Bridge Replacement: MCDoT completed the design and right-of-way acquisition to obtain authorization for construction during FY 2012-13.

♦ School Way Bridge Replacement: MCDoT continued required studies and design efforts, completed environmental clearances, and initiated required right-of-way acquisition.

♦ Moore Street Bridge/Seismic Retrofit: MCDoT continued with required studies and design efforts, initiated project scope modification to include bridge scour repairs, and prepared for commencement of right-of-way acquisition.

♦ Eureka Hill Road Bridge/Seismic Retrofit: MCDoT continued with required studies and design efforts, and initiated work scope change to provide in-place seismic retrofit rather than bridge replacement.

♦ North State Street Bridge over Ackerman Creek: MCDoT performed preliminary engineering, environmental work, and preliminary right-of-way work (referred to as the PE phase), with local match funds from Mendocino College RDA funds.

♦ Branscomb Road Pedestrian Bridge over Ten Mile Creek: MCDoT prepared preliminary design, environmental, geotechnical, surveying, and right-of-way work.

Toll Credit Program – Bridge Replacement

♦ MCDoT performed preliminary engineering, environmental, and right-of-way work for: Briceland Road Bridge over Mattole River, East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Philo Greenwood Road Bridge over Navarro River, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek

♦ The Engineering Division applied for and received 100% funding to replace the seven abovementioned bridges through the federal Highway Bridge Program and state Toll Credits Program. In addition, the Engineering Division has applied for 100% funding to replace the following bridges: Wilderness Lodge Road over Dutch Charlie Creek, Reynolds Highway over Outlet Creek, and Powerhouse Road over Williams Creek.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Rubberized Chip Seal Project: This project uses a layered rubberized chip seal slurry seal as a final surfacing on:

- Old River Road MP 11.94-14.44
- Deerwood Drive MP 0.00-0.57
- Deerwood Drive Ext. MP 0.00-1.81
- South Dora Street MP 0.00-0.91
- Oak Court Road MP 0.00-0.35
- Oak Knoll Road MP 0.00-0.17
- Laws Avenue MP 0.00-0.40
- Tedford Street MP 0.00-0.14

♦ Seismic Retrofit Program: The three bridges remaining for completion under the program are School Way bridge (CR 236, over the West Fork, Russian River — replacement), Moore Street bridge (CR 229B, M.P. 0.45, over the West Fork, Russian River — retrofit) and Eureka Hill Road bridge (CR 505, M.P. 4.92, over the Garcia River — retrofit). Environmental clearances (NEPA and CEQA) have been achieved for the School Way bridge project and the County has received Caltrans authorization to proceed with the right-of-way phase. Preliminary engineering is underway for the other two bridges, including completion of required environmental studies. All three projects are expected to bid in FY 2013-14.

♦ Brooktrails Second Access. Due to the complexity of the project, the Agreement work is being performed in three phases: Phase 1, Supplemental Feasibility Study; Phase 2, Project Approval and Environmental Documentation; and Phase 3, Final Design.

Phase 1 of the Agreement work scope, which included conducting a Trip Diversion Study (funded by the MCOG) to address traffic on Sherwood Road, is completed. The Trip Diversion Study resulted in a modified set of alternative Second Access routes to be further defined and analyzed. The environmental and geotechnical studies have now commenced.

A major increase in project funding will be needed to complete the project's Phase 2 and Phase 3, and to accomplish the right-of-way and construction.

♦ East Side Potter Valley Road Widening and Reconstruction preliminary work, M.P. 2.40 to M.P. 6.42 (environmental permits, right-of-way acquisition for 98 parcels and utility relocation for 130 poles).

♦ Bridge Major Preventive Maintenance – county-wide federally funded project.

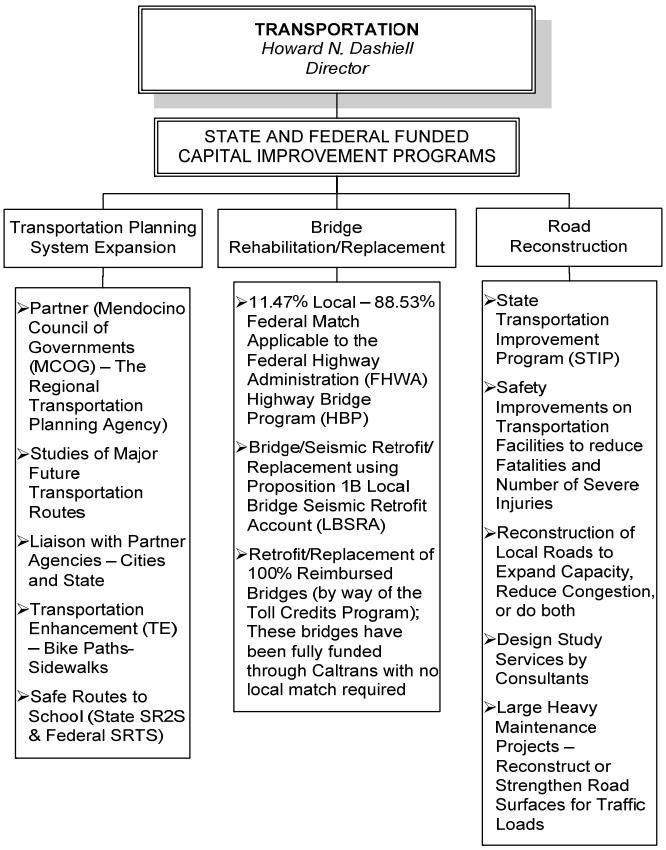
♦ Complete all pre-construction activities, including engineering design, environmental clearance and right-of-way acquisition for replacement of eight bridges, including: North State Street Bridge over Ackerman Creek, Briceland Road Bridge over Mattole River, East Hill Road Bridge over Davis Creek, Hill Road Bridge over Mill Creek, Muir Mill Road Bridge over Baechtel Creek, Philo Greenwood Road Bridge over Navarro River, Reeves Canyon Road Bridge over Forsythe Creek, and Sherwood Road Bridge over Rowes Creek.

♦ Moore Street – Calpella Elementary School Bike and Pedestrian project: MCDoT was awarded state Safe Routes to School funding for the design, environmental clearance, and right-of-way acquisition as well as the construction of a portion of the project for the Calpella area. Phase 1 will allow for construction of a bike lane and sidewalk for the east bound lane on Moore Street, from the Calpella Elementary School to North State Street, and on the west side of North State Street, southerly to join an existing sidewalk to the south.

♦ Transportation Enhancement (TE) Pedestrian facilities at two County Schools: The Branscomb Road Pedestrian Bridge and the Grace Hudson School Zone are both on schedule and construction will be completed in FY 2014-2015.

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (e.g., major storm damage occurrence) during FY 2013-14. If Mendocino County experiences another declared disaster, major reprogramming will be required.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

- ✧ Acct. 5490 State funding for road and bridge projects.
- ✧ Acct. 5670 Federal funding for road and bridge projects.
- ✧ Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

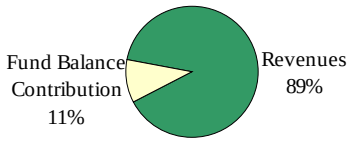
Services & Supplies

- ✧ Acct. 2184 Consulting for architectural, engineering, and planning services.
- ✧ Acct. 2189 Temporary construction easements and permit fees.
- ✧ Acct. 2193 Construction contracts.

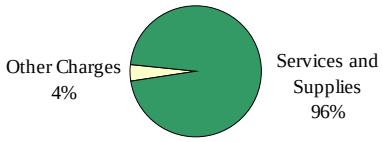
Other Charges

- ✧ Acct. 3330 Acquisition of rights-of-way.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

This is not a General Fund budget unit. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

FEDERAL AND STATE PROGRAMS..... 3041

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3041 Road & Bridge Projects
Fund: 1200 Roads

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821501 Trans Funds	0	0	0	16,623	0	0	0
825490 State Other	5,099,246	2,321,537	1,501,420	483,220	1,793,420	1,793,420	1,793,420
825670 Federal Other	0	0	8,381,803	2,561,492	8,653,986	8,653,986	8,653,986
825810 Other Govt Aid	0	0	0	114,640	63,535	63,535	63,535
826272 Interfund - DOT	56,400	0	46,522	0	5,177	5,177	5,177
827700 Other	52,365	20,734	0	0	0	0	0
827802 Oper Transfer In	0	50,800	0	0	0	0	0
Total Revenues	5,208,011	2,393,072	9,929,745	3,175,976	10,516,118	10,516,118	10,516,118
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	580,000	46,473	98,281	275,096	36,000	36,000	36,000
862170 Office Expense	16,500	207	27,650	1,482	11,350	11,350	11,350
862183 Legal Fees	0	2,728	5,000	2,987	60,900	60,900	60,900
862184 Arch Eng & Plan Svcs	3,639,750	1,004,406	2,376,000	1,509,550	3,967,134	3,967,134	3,967,134
862189 Prof/Spec Svcs - Other	75,500	21,914	165,900	13,665	109,700	109,700	109,700
862190 Publ/Legal Notice	11,750	3,914	10,600	5,223	9,000	9,000	9,000
862193 Constr Contract	1,510,000	1,596,521	7,730,000	1,669,535	7,084,000	7,084,000	7,084,000
862194 A-87 Costs	0	0	0	1,046	0	0	0
862239 Spec Dept Expense	0	517	0	0	0	0	0
Total Services & Supplies	5,833,500	2,676,679	10,413,431	3,478,585	11,278,084	11,278,084	11,278,084
Other Charges							
863330 Right of Way	623,000	24,790	252,500	2,225	488,200	488,200	488,200
Total Other Charges	623,000	24,790	252,500	2,225	488,200	488,200	488,200
Total Net Appropriations	6,456,500	2,701,469	10,665,931	3,480,810	11,766,284	11,766,284	11,766,284
Total Fund Balance Contribution	1,248,489	308,397	736,186	304,834	1,250,166	1,250,166	1,250,166



Operations Division includes day-to-day operations and supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.

Provide a facility for general aviation and serve the air transport needs (goods and services) for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Maintain a safe, operational airport and improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, and California State Division of Aeronautics (DOA) grant funds. The staff that supports the Round Valley Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Facilitated US Forest Service and CalFire use of Round Valley Airport as an Incident Command Center for Pass Fire Incident.

♦ Completed the Airport Layout Plan Update.

♦ Continued to work productively with local aviation community and the Covelo Flying Club to identify and resolve airport issues, maintain facilities, and enhance safety.

♦ On a regular basis, continued to facilitate air ambulance services for the local fire department and emergency services.

♦ Updated the Airport Capital Improvement Plan for Fiscal Years 2014 through 2018, identifying needs and projects.

♦ Continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.

♦ Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Complete CEQA/NEPA clearance for South Airport Road Realignment Project (to remove conflict with Runway 10 Runway Safety Area Conflict) and Taxiway Extension Project.

♦ Secure Airport Improvement Program (AIP) funding for South Airport Road Realignment Project from FAA.

♦ Implement the Pavement Management System Plan.

♦ Continue to work productively with the aviation community and Covelo Flying Club to identify and resolve airport issues, maintain facilities, and enhance safety.

♦ Continue to provide support facilities for local fire, emergency, and rescue services.

♦ Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.

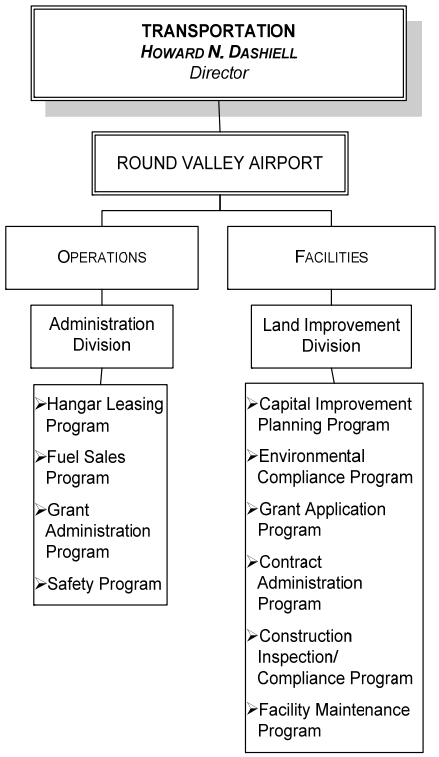
♦ Continue to support the part-time efforts of Administration Division and Land Improvement Division staff who administer airport programs.

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050/3080

HOWARD N. DASHIELL, Director

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenue

✧ Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP).

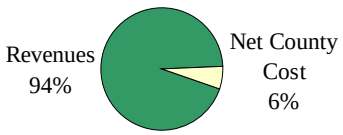
Services & Supplies

✧ Acct. 2130 Runway and clear zone maintenance.

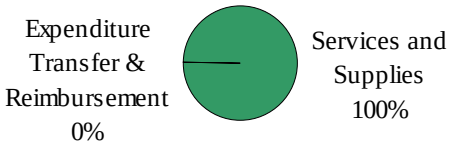
✧ Acct. 2189 Air quality permit and administrative costs.

✧ Acct. 2239 Special department expenses including fuel tank access system and repairs.

SOURCE OF FUNDS – BU 3050



USE OF FUNDS – BU 3050



CEO RECOMMENDED BUDGET COMMENTS

There is a minimal reduction to the Net County Cost of this budget unit due to an insurance cost adjustment. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustments: Add construction costs and $34,408 General Fund match along with State and Federal funds for South Airport Road relocation and installation of fencing.

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3050

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3050 DOT - Round Valley Airport
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824200 Rent/Concession	2,166	1,955	2,166	4,905	3,360	3,360	3,360
825490 State Other	1,819	1,471	1,069	0	0	0	50,400
825670 Federal Other	72,749	87,755	42,750	28,804	0	0	1,008,000
827600 Other Sales	886	1,882	1,000	1,771	1,872	1,872	1,872
827802 Operating Transfer In	0	0	0	0	0	0	20,000
Total Revenues	77,620	93,063	46,985	35,480	5,232	5,232	1,083,632
Services & Supplies							
862060 Communications	484	494	532	535	538	538	538
862101 Insurance - General	135	135	174	195	195	86	86
862130 Maint - Strc/Impr/Grnds	8,529	8,093	9,529	1,810	9,529	9,529	9,529
862170 Office Expense	150	35	150	96	150	150	150
862183 Legal Fees	0	60	500	10	500	500	500
862184 Arch Eng & Plan Svcs	76,578	92,716	45,000	14,570	0	0	0
862187 Education & Training	85	0	85	0	85	85	85
862189 Prof/Spec Svcs - Other	18,604	23,141	15,104	8,676	19,792	19,792	48,800
862190 Publ/Legal Notice	500	0	500	112	0	0	1,800
862193 Constr Contract	0	0	0	0	0	0	1,082,000
862239 Spec Dept Expense	8,687	1,776	5,100	2,219	5,605	5,605	5,605
862253 Travel Out of County	400	0	400	0	400	400	400
862260 Utilities	2,703	1,033	2,973	1,084	1,500	1,500	1,500
Total Services & Supplies	116,855	127,482	80,047	29,308	38,294	38,185	1,150,993
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	116,855	127,482	80,047	29,308	38,294	38,185	1,150,993
Total Net County Cost	39,235	34,419	33,062	(6,171)	33,062	32,953	67,361

TRANSPORTATION DEPARTMENT

ROUND VALLEY AIRPORT 3080

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3080 DOT - Round Valley Airport
Fund: 1207 Aviation - Round Valley

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825120 State Aid Aviation	0	10,000	10,000	0	0	0	20,000
825490 State Other	0	0	0	0	0	0	0
Total Revenues	0	10,000	10,000	0	0	0	20,000
Services & Supplies							
862130 Maint - Strc/Impr/Grnds	0	0	0	0	0	0	0
862189 Prof/Spec Svcs - Other	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	20,000
Total Expend Transfer & Reimb	0	0	0	0	0	0	20,000
Total Net Appropriations	0	0	0	0	0	0	20,000
Total Fund Balance Contribution	0	(10,000)	(10,000)	0	0	0	0



Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and the Airport Supervisor operate and maintain the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Completed Airport Layout Plan (ALP) Update.
♦ Worked productively with the Little River Airport Advisory Committee (LRAAC), Federal Aviation Administration (FAA), California State Division of Aeronautics (DOA), and Little River Airport Pilots Association to enhance facilities and safety.
♦ Worked with US Coast Guard, CalFire, CalStar, and REACH to maintain facilities and provide support for air ambulance, local fire, emergency and rescue services.
♦ Updated the Airport Capital Improvement Plan for Fiscal Years 2014 through 2018 by identifying needs and projects.
♦ Continued work with Federal Aviation Administration (FAA) and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
♦ Administration Division and Land Improvement Division staff provided support to the Airport Supervisor, as needed, to administer the airport programs and provided professional service to the community.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Secure Airport Improvement Program grant funding for capital improvement projects from FAA.
♦ Implement the Airport Pavement Management System Plan.
♦ Maintain current operations and provide a safe modern transportation facility for the public in the County and North State region.
♦ Work productively with the Little River Airport Advisory Committee to identify and resolve airport issues, maintain facilities and enhance safety.
♦ Continue to provide support facilities for local fire, emergency, and rescue services.
♦ Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
♦ Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters as limited airport resources permit.
♦ Maintain a safe, operational airport and improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, California State Division of Aeronautics (DOA) grant funds and American Recovery and Reinvestment Act (ARRA) funding programs.

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

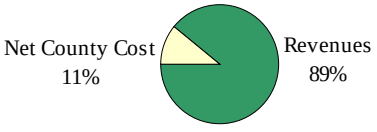
Revenue

- ✧ Acct. 4200 Hangar rents.
- ✧ Acct. 5120 CAAP grants.
- ✧ Acct. 5490 California State Division of Aeronautics (DOA) grant funds.
- ✧ Acct. 5670 Federal Administration (FAA) and Airport Improvement Program (AIP).

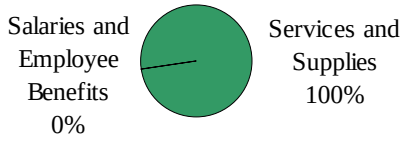
Services & Supplies

- ✧ Acct. 2184 Consulting for architectural, engineering, and planning services.
- ✧ Acct. 2189 Airport supervision and administration.
- ✧ Acct. 2193 Construction contracts.
- ✧ Acct. 2200 Lease payment for fuel tank.
- ✧ Acct. 2260 Utilities.

SOURCE OF FUNDS – BU 3060



USE OF FUNDS – BU 3060



CEO RECOMMENDED BUDGET COMMENTS

There is a minimal reduction to the Net County Cost of this budget unit due to an insurance cost adjustment. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3060

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3060 DOT - Mendocino Cty Airport
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824200 Rent/Concession	38,660	38,542	38,660	48,419	41,835	41,835	41,835
825490 State Other	1,819	1,377	6,988	0	11,025	11,025	20,700
825670 Federal Other	72,749	94,725	144,500	7,201	220,500	220,500	414,000
827600 Other Sales	8,718	8,273	8,700	8,899	8,664	8,664	8,664
827802 Oper Transfer In	0	29,942	0	0	20,000	20,000	20,000
Total Revenues	121,946	172,860	198,848	64,519	302,024	302,024	505,199
Services & Supplies							
862060 Communications	1,713	1,490	1,885	1,718	2,965	2,965	2,965
862090 Household Expense	745	858	1,000	895	1,099	1,099	1,099
862101 Insurance - General	2,567	2,567	3,065	3,469	3,065	1,501	1,501
862130 Maint - Strc/Impr/Grnds	14,354	12,774	9,125	5,082	9,125	9,125	9,125
862170 Office Expense	500	270	500	357	500	500	500
862183 Legal Fees	0	295	500	109	500	500	500
862184 Arch Eng & Plan Svcs	76,578	80,720	160,000	7,976	135,000	135,000	135,000
862189 Prof/Spec Svcs - Other	57,559	56,364	54,843	53,122	65,623	65,623	66,234
862190 Publ/Legal Notice	500	50	500	0	2,400	2,400	2,400
862193 Constr Contract	0	0	0	0	110,000	110,000	325,000
862200 Rent/Lease - Equip	8,771	8,771	8,771	8,772	8,771	8,771	8,771
862230 Info Tech Equip	0	0	0	0	1,500	1,500	1,500
862239 Spec Dept Expense	1,495	1,308	1,495	1,887	2,000	2,000	2,000
862250 Trans/Travel	585	685	585	1,151	1,200	1,200	1,200
862253 Travel Out of County	0	0	0	0	0	0	0
862260 Utilities	8,391	6,948	8,391	8,035	10,088	10,088	10,088
Total Services & Supplies	173,758	173,100	250,660	92,574	353,836	352,272	567,883
Other Charges							
863330 Right of Way	0	0	0	0	0	0	0
Total Other Charges	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	29,942	0	0	0	0	0
Total Fixed Assets	0	29,942	0	0	0	0	0
Total Net Appropriations	173,758	203,043	250,660	92,574	353,836	352,272	567,883
Total Net County Cost	51,812	30,183	51,812	28,055	51,812	50,248	62,684

TRANSPORTATION DEPARTMENT

LITTLE RIVER AIRPORT 3090

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3090 DOT - Mendocino Cty Airport
Fund: 1208 Aviation - Little River

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825120 State Aid Aviation	0	10,000	10,000	0	20,000	20,000	20,000
825670 Federal Other	0	0	0	0	0	0	0
Total Revenues	0	10,000	10,000	0	20,000	20,000	20,000
Services & Supplies							
862239 Spec Dept Exp	0	0	0	0	0	0	0
Total Services & Supplies	0	0	0	0	0	0	0
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	29,942	0	0	20,000	20,000	20,000
Total Expend Transfer & Reimb	0	29,942	0	0	20,000	20,000	20,000
Total Net Appropriations	0	29,942	0	0	20,000	20,000	20,000
Total Fund Balance Contribution	0	19,942	(10,000)	0	0	0	0



During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Furthermore, the management of the County's solid waste system is being done by "outsourcing" of contract administration to the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding paid for in Budget Unit 4510 – Solid Waste.

Staff from other divisions of the Department of Transportation (MCDoT) devote part of their time to the maintenance of eight "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered "open" but has not received waste after 2000. Staff from other MCDoT divisions manage the preparation and regulatory processing of closure plans for the two landfills to be "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project for "final closure," and South Coast. These "part-time" staff efforts are paid for from Budget Unit 4511 – Landfill Closure.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Continued to fulfill Landfill Closure operations with staff being consolidated with other MCDoT divisions – primarily into the Land Improvement (see BU 1910) Division; new private development workload remains low due the effects of the recent economic recession. If at some point Land Improvement Division workload levels (and associated project fee revenues) regain past averages it will be necessary to increase staffing to accomplish Landfill Closure operations.

♦ Additionally, in a step bringing South Coast Landfill to full closure, three additional gas migration monitoring probes were installed on June 11 and 12, 2012. The Landfill Biological Resources Assessment consultant was on site in early August 2012. Quarterly water quality monitoring and gas detection monitoring continues.

♦ SHN, the new consultant for landfill monitoring and sample testing, requested that the North Coast Regional Water Quality Control Board (NCRWQCB) consider testing requirements reductions that could reduce County costs by half. NCRWCQB's response is pending.

♦ Consultant work to prepare South Coast closure construction plans in response to a California Department of Resources Recycling and Recovery (CalRecycle) compliance order is underway and the Plan is out for NCRWQCB and CalRecycle comment.

GOALS/OBJECTIVES FOR FY 2013-14

♦ Design and implement Caspar -Alternate Leachate Disposal system to reduce disposal costs. This work is underway by consultant Geo-Logic Associates.

♦ Complete South Coast closure design acceptance by NCRWQCB and Cal Recycle and possibly go to construction in 2014 or 2015. Mendocino County Environmental Health Division, serving as Local Enforcement Agency (LEA), arranged a meeting between MCDoT, California Department of Resources Recycling and Recovery (CalRecycle), and the North Coast Regional Water Quality Control Board (NCRWQCB). The hope is that these state agencies will provide recommendations and/or direction on the criterion needed for a submittal of a final closure and post-closure plan and design.

MCDoT's newly assigned Land Improvement Division Civil Engineer/Project Manager has prepared an RFP which led to the hiring of landfill consultant SWT Engineering, using BU 4511 funds. SWT Engineering will prepare contract Plans, Specifications, and Estimates (PS&E's) to construct the final closure improvements in the coming year – the consultant is on target with the project timeline.

CURRENT STAFFING – BU 4510

0.0 Filled Full Time Equivalent (FTE)
1.0 Allocated FTE

SOLID WASTE – BU 4510

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

✧ Acct. 6390 Franchise fees.

Salaries & Employee Benefits

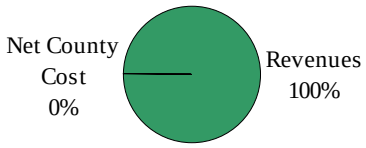
✧ Acct. 1011 Salaries.

Services & Supplies

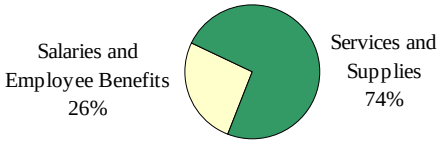
✧ Acct. 2189 Mendocino Solid Waste Management Authority (MSWMA) contract; also provides reimbursement to Budget Unit 1910 – Land Improvement and to the Road Fund.

✧ Acct. 2239 Hauling and disposal service agreements and subsidy to Solid Waste of Willits for the Covelo Transfer Station.

SOURCE OF FUNDS – BU 4510



USE OF FUNDS – BU 4510



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost reduction is due to a decrease in insurance costs, an increase in revenue and reduction to professional and special services expense.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

SOLID WASTE 4510

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

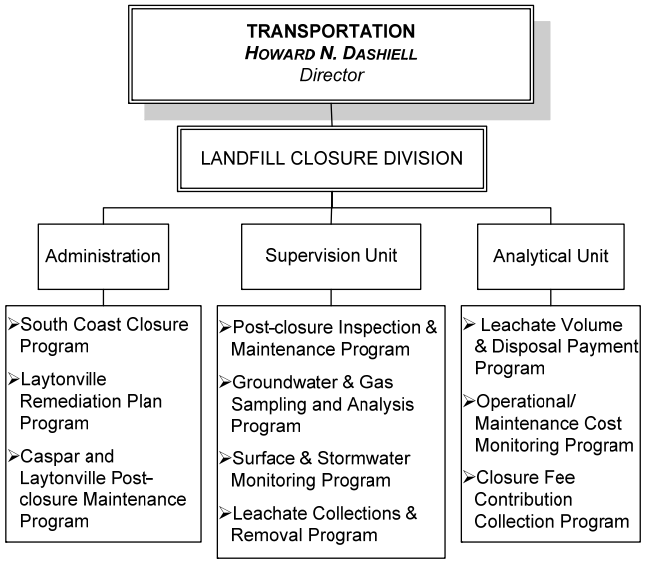
County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4510 Mendocino County Solid Waste
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
826272 Interfund - DOT	74,184	17,432	23,780	11,800	40,000	40,000	40,000
826309 Caspar Refuse Disp	0	1,922	0	202	0	0	0
826310 Caspar/Ft Bragg Refuse	0	12,462	0	0	0	0	0
826390 Other Charges	275,000	315,352	275,000	329,670	275,000	275,000	275,000
827700 Other	0	0	0	0	0	0	0
Total Revenues	349,184	347,168	298,780	341,672	315,000	315,000	315,000
Salaries & Employee Benefits							
861011 Regular Employees	76,384	43,700	15,462	15,461	15,519	15,519	15,519
861013 Overtime Reg Emp	2,000	0	0	0	0	0	0
861021 Co Cont Retirement	13,919	8,382	3,540	3,540	3,825	3,825	3,825
861022 Co Cont OASDI	4,509	2,383	840	835	840	840	840
861023 Co Cont Medicare	1,074	582	214	214	214	214	214
861024 Co Cont Retire Incr	6,208	3,716	1,677	1,677	1,752	1,752	1,752
861030 Co Cont Health Ins	13,150	7,787	2,084	2,085	2,327	2,327	2,327
861031 Co Cont Unemp Ins	17,693	17,693	9,839	9,839	9,839	0	0
861035 Co Cont Workers Comp	20,053	20,053	17,003	11,652	11,652	11,533	11,533
Total Salaries & Employee Benefits	154,990	104,296	50,659	45,304	45,968	36,010	36,010
Services & Supplies							
862050 Clothing/Pers Items	275	120	0	0	0	0	0
862060 Communications	650	161	0	0	0	0	0
862120 Maint - Equip	0	360	0	123	0	0	0
862170 Office Expense	0	46	1,000	0	0	0	0
862183 Legal Fees	0	576	1,000	1,176	1,000	1,000	1,000
862185 Medical/Dental Svcs	225	42	0	0	0	0	0
862189 Prof/Spec Svcs - Other	106,424	166,479	110,572	153,399	99,572	99,572	99,572
862250 Trans/Travel	0	304	0	0	0	0	0
862260 Utilities	0	222	0	0	0	0	0
Total Services & Supplies	107,574	168,309	112,572	154,698	100,572	100,572	100,572
Fixed Assets							
864370 Equipment	0	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0	0
Expend Transfer & Reimb							
865380 Intrafund Transfers	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	262,564	272,605	163,231	200,002	146,540	136,582	136,582
Total Net County Cost	(86,620)	(74,563)	(135,549)	(141,670)	(168,460)	(178,418)	(178,418)

PROGRAM CHART



LANDFILL CLOSURE – BU 4511

SUMMARY OF MAJOR BUDGET ACCOUNTS

Services & Supplies

- ✧ Acct. 2130 Landfill maintenance.
- ✧ Acct. 2160 State Water Resources Control Board permit fees.
- ✧ Acct. 2189 Permits, fees, also includes reimbursement to Budget Units 1910/3010.
- ✧ Acct. 2193 Construction contracts.
- ✧ Acct. 2239 Tank disposal costs.

CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TRANSPORTATION DEPARTMENT

LANDFILL CLOSURE 4511

HOWARD N. DASHIELL, Director

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4511 Landfill Closure
Fund: 1202 Landfill Closure

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
824100 Interest	10,000	18,176	12,500	17,239	12,500	12,500	12,500
826310 Caspar/Ft Bragg Refuse	30,000	20,000	35,000	105,000	35,000	35,000	35,000
826390 Other Charges	400,000	441,972	400,000	470,454	400,000	400,000	400,000
827500 Sale of Fixed Assets	0	0	0	0	0	0	0
Total Revenues	440,000	480,148	447,500	592,693	447,500	447,500	447,500
Services & Supplies							
862101 Insurance - General	101	101	199	196	196	0	0
862120 Maintenance - Equip	5,000	3,249	7,000	7,102	7,700	7,700	7,700
862130 Maint - Strc/Impr/Grndds	11,500	18,821	26,900	10,110	37,090	37,090	37,090
862160 Misc Expense	27,100	36,002	36,122	35,999	39,616	39,616	39,616
862170 Office Expense	750	266	750	127	1,000	1,000	1,000
862183 Legal Fees	0	1,342	1,000	45	1,000	1,000	1,000
862189 Prof/Spec Svcs - Other	330,906	375,942	572,663	461,183	427,801	427,801	427,801
862190 Publ & Legal Notices	0	856	500	62	550	550	550
862193 Construction Contracts	200,000	68,662	40,000	0	64,000	64,000	64,000
862194 A-87 Costs	5,000	4,880	4,290	4,292	4,292	4,292	4,292
862200 Rent/Lease - Equip	2,500	0	2,500	0	2,500	2,500	2,500
862220 Small Tool/Instrument	2,000	93	2,000	709	2,200	2,200	2,200
862230 Info Tech Equip	0	0	0	0	1,000	1,000	1,000
862239 Spec Dept Expense	33,082	76,265	80,385	64,180	96,500	96,500	96,500
862250 Trans/Travel	6,800	2,611	6,175	4,424	6,775	6,775	6,775
Total Services & Supplies	624,739	589,089	780,484	588,429	692,220	692,024	692,024
Fixed Assets							
864370 Equipment	13,500	0	2,700	2,146	2,700	2,700	2,700
Total Fixed Assets	13,500	0	2,700	2,146	2,700	2,700	2,700
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	0	0	0	0	0
Total Expend Transfer & Reimb	0	0	0	0	0	0	0
Total Net Appropriations	638,239	589,089	783,184	590,575	694,920	694,724	694,724
Total Fund Balance Contribution	198,239	108,941	335,684	(2,118)	247,420	247,224	247,224

MENDOCINO
1850
COUNTY

TREASURER-TAX COLLECTOR'S OFFICE

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

1130..... Treasurer – Tax Collector D-398
2010..... Court Collections D-402
2012..... Court Collections - AB 233 Program D-403

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



TREASURER

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

TAX COLLECTOR

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and business improvement district assessments.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- ♦ Successfully collected approximately $120 million in property and other taxes, assessments, and licenses for the County, School Districts, and Special Districts.
- ♦ Successfully merged Treasurer-Tax Collector and Court Collections staff at the County Administration Building.

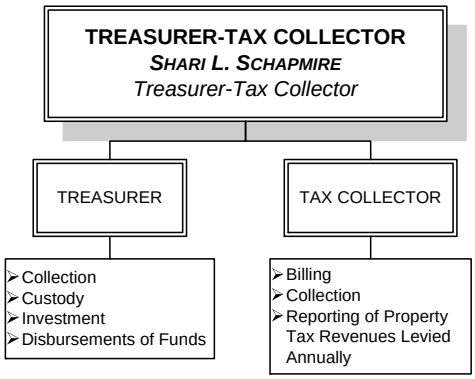
GOALS/OBJECTIVES FOR FY 2013-14

- ♦ Review office operations to ensure co-located staff is being utilized in the most efficient manner.
- ♦ Enhance collection activities for delinquent unsecured property taxes by utilizing collection options not currently in use.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
6.0 Allocated FTE

PROGRAM CHART





TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
- ✧ Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
- ✧ Acct. 6113 Delinquent taxes redeemed.
- ✧ Acct. 6151 Costs for treasury activities.
- ✧ Acct. 6380 Retention of base fine revenue to cover collection expenses.

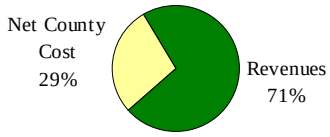
Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

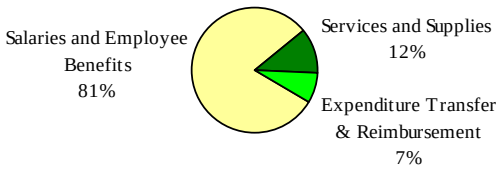
Services & Supplies

- ✧ Acct. 2120 Maintenance charge for the remittance processor and money counter.
- ✧ Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
- ✧ Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

Reduction in Net County Cost is the result of a slight increase in insurance costs and the removal of one time funding allocated in Fiscal Year 2012-2013 to complete the new front security counter. The Chief Executive Officer recommends approval of this budget as submitted.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the following adjustment: Add $50,000 for construction costs to install a shared emergency exit on the west side of the Administration Center.

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1130 Treasurer-Tax Collector
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821400 Pen/Cost Delinq Tax	35,430	0	0	0	40,909	40,909	40,909
822200 Business License	122,000	131,659	120,000	128,256	120,000	120,000	120,000
822603 Lumber Mill Permit	600	490	600	420	600	600	600
823300 Forfeiture & Penalty	2,000	0	500	0	500	500	500
826112 Tax Deeded Admin Fee	6,000	3,466	5,000	19,800	5,000	5,000	5,000
826113 50% Redemption Fee	15,000	12,920	13,000	11,930	13,000	13,000	13,000
826114 Release of Lien	6,500	8,530	6,500	8,120	6,500	6,500	6,500
826151 Treasurer Cost Reimb	277,632	312,531	251,560	251,560	253,247	253,247	253,247
826380 Collection Fee	0	21,974	22,798	34,338	25,413	25,413	25,413
826390 Other Charges	8,000	8,027	8,000	10,760	8,000	8,000	8,000
826404 Returned Check Chg	1,000	475	800	350	800	800	800
826405 Pmt Plan Process Fee	7,000	10,860	8,000	12,675	9,000	9,000	9,000
827600 Other Sales	8,000	9,175	8,000	10,190	8,500	8,500	8,500
827703 Cancelled Outlaw Warrants	0	0	11,747	11,655	0	0	0
827700 Other	0	0	0	0	0	0	0
Total Revenues	489,162	520,107	456,505	500,053	491,469	491,469	491,469
Salaries & Employee Benefits							
861011 Regular Employees	355,134	354,430	340,234	340,841	355,800	355,800	355,800
861012 Extra Help	2,000	0	0	0	0	0	0
861013 Overtime	0	2,293	2,000	4,440	2,000	2,000	2,000
861021 Co Cont Retirement	60,914	59,908	80,012	80,089	89,841	89,841	89,841
861022 Co Cont OASDI	21,297	20,930	20,387	20,647	21,289	21,289	21,289
861023 Co Cont Medicare	4,981	4,895	4,768	4,829	4,979	4,979	4,979
861024 Co Cont Retire Incr	27,494	26,554	37,918	37,449	41,247	41,247	41,247
861030 Co Cont Health Ins	35,235	33,647	35,222	35,239	39,318	39,318	39,318
861031 Co Cont Unemp Ins	537	537	588	588	588	0	0
861035 Co Cont Workers Comp	8,099	8,099	1,461	7,630	1,461	4,266	4,266
Total Salaries & Employee Benefits	515,691	511,294	522,590	531,752	556,523	558,740	558,740
Services & Supplies							
862060 Communications	2,600	2,418	2,600	2,420	2,600	2,600	2,600
862101 Insurance - General	1,041	1,041	1,156	1,267	1,267	568	568
862120 Maint - Equip	18,034	6,522	5,450	444	6,370	6,370	6,370
862150 Memberships	300	400	300	400	300	300	300
862170 Office Expense	58,000	63,802	62,000	64,439	62,000	62,000	62,000
862189 Prof/Spec Svcs - Other	21,600	16,340	0	0	0	0	0
862190 Publ/Legal Notice	3,000	9,220	6,000	10,897	6,000	6,000	6,000
862253 Travel Out of County	1,000	1,337	2,000	2,102	2,000	2,000	2,000
Total Services & Supplies	105,575	101,080	79,506	81,970	80,537	79,838	79,838

TREASURER-TAX COLLECTOR'S OFFICE

TREASURER-TAX COLLECTOR 1130

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Fixed Assets							
864360 Structure/Improvement	50,000	0	0	0	0	0	0
864370 Equipment	0	49,899	0	0	0	0	0
Total Fixed Assets	50,000	49,899	0	0	0	0	0
Expend Transfer & Reimb							
865802 Oper Transfer Out	0	0	50,000	25,243	0	0	50,000
Total Expend Transfer & Reimb	0	0	50,000	25,243	0	0	50,000
Total Net Appropriations	671,266	662,272	652,096	638,964	637,060	638,578	688,578
Total Net County Cost	182,104	142,165	195,591	138,911	145,591	147,109	197,109

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS.....2010

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2010 Court Collections
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
825490 State Other	14,612	7,791	0	0	0	0	0
826163 Legal Svcs Reimb	7,277	6,485	0	0	0	0	0
826380 Collection Fee	774,712	518,679	0	0	0	0	0
826390 Other Charges	107,172	94,551	0	0	0	0	0
Total Revenues	903,773	627,507	0	0	0	0	0
Salaries & Employee Benefits							
861011 Regular Employees	413,771	261,176	0	0	0	0	0
861013 Overtime	0	12,813	0	0	0	0	0
861021 Co Cont Retirement	75,874	47,474	0	0	0	0	0
861022 Co Cont OASDI	24,503	15,599	0	0	0	0	0
861023 Co Cont Medicare	5,731	3,648	0	0	0	0	0
861024 Co Cont Retire Incr	33,844	20,861	0	0	0	0	0
861030 Co Cont Health Ins	61,270	41,476	0	0	0	0	0
861031 Co Cont Unemp Ins	859	859	0	0	0	0	0
861035 Co Cont Workers Comp	1,430	1,430	0	0	0	0	0
Total Salaries & Employee Benefits	617,282	405,335	0	0	0	0	0
Services & Supplies							
862060 Communications	2,424	2,156	0	0	0	0	0
862101 Insurance - General	1,854	1,854	0	0	0	0	0
862150 Memberships	100	100	0	0	0	0	0
862170 Office Expense	45,379	41,960	0	0	0	0	0
862182 Data Processing Services	7,714	6,214	0	0	0	0	0
862187 Education & Training	855	185	0	0	0	0	0
862189 Prof/Spec Svcs - Other	1,980	1,251	0	0	0	0	0
862196 Coll Exp Fines	4,587	4,998	0	0	0	0	0
862239 Spec Dept Expense	5,253	2,437	0	0	0	0	0
862253 Travel Out of County	3,396	1,013	0	0	0	0	0
Total Services & Supplies	73,542	62,169	0	0	0	0	0
Other Charges							
863113 Pmt Other Gov Agency	212,949	160,003	0	0	0	0	0
Total Other Charges	212,949	160,003	0	0	0	0	0
Total Net Appropriations	903,773	627,507	0	0	0	0	0
Total Net County Cost	0	0	0	0	0	0	0

BUDGET COMMENTS

Starting in FY 2012-2013, this budget unit has been merged with BU 2012 where all expenditures and revenues will now be represented.

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



The Collections Division under the administration of the County, administers the Enhanced Collections Program for the collection, billing, monitoring, and enforcement of Court orders relating to delinquent or installment plans for fines, fees, penalties, and restitution. The Division operates and recovers costs under the Enhanced Collections Program authorized by Penal Code §1463.007. In addition, fees are collected to reimburse costs incurred by various governmental agencies including the Probation Department, Public Defender, and Superior Court of Mendocino County.

It is the aim of the Collections Division: to be increasingly effective in the collection of court ordered fines, fees, and restitution; to assist clients in payment plans, debt consolidation, and create an action plan with the client to satisfy the debt; to generate a higher debt recovery rate; and, provide various payment or debt satisfaction options; to recover costs incurred by the Probation Department for services provided to adult probationers such as supervision fees, drug testing fees, pre-sentence investigation reports, to recover costs in delinquent Juvenile Hall fines and fees due from the juvenile's guardian; and to recover costs incurred by the Superior Court of Mendocino County, for services provided to Drug Court participants.

This budget also contains revenues and expenditures under the control of the County, but are generally related to Court ordered debt. Under Government Code §77003 and California Rule of Court 810, certain programs are not allowed as Court expenditures and are thus found in this General Fund Budget Unit. Other expenditures are payments to the State for their portion of fine collections required by Government Code §77201.3.

Revenue in this budget is largely comprised of revenue from court fines. This revenue offsets the MOE payment obligation to the State. Other non-court programs, supported by the County, such as Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS) are included in this budget.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

♦ Reviewed office operations to ensure staff is being utilized in the most efficient manner and successfully completed a merger of the Treasurer-Tax Collector and Court Collections. Staff was relocated to the County Administration Building providing expanded public hours of operation.

GOALS/OBJECTIVES FOR FY 2013-14

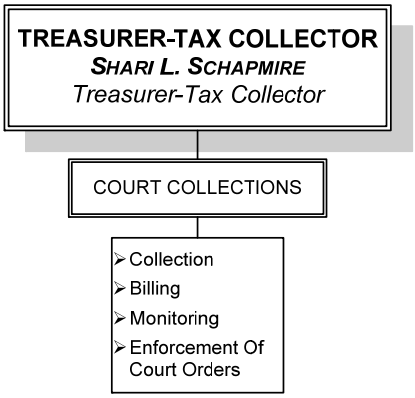
♦ Transfer backlog of delinquent accounts from former private collection agency to the department's current private collection agency.

♦ Update the procedure, forms and calculations used in ability to pay evaluations to determine eligibility for fee waivers, payment plans, and indigent defense and make recommendations to Court for reimbursement of associated costs.

CURRENT STAFFING

6.0 Filled Full Time Equivalent (FTE)
7.0 Allocated FTE

PROGRAM CHART



TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

SUMMARY OF MAJOR BUDGET ACCOUNTS

Revenues

- ✧ Acct. 3300 Revenue from Surety Bond Forfeiture.
- ✧ Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- ✧ Acct. 6261 Revenue from recording fees.
- ✧ Acct. 6380 Revenue from retention of base fine revenue to cover collection expenses as authorized under Penal Code §1463.007.
- ✧ Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.
- ✧ Acct. 6505 Revenue from traffic school fines.
- ✧ Acct. 6506 Revenue from traffic school fees.

Salaries & Employee Benefits

- ✧ Acct. 1011 Salaries.

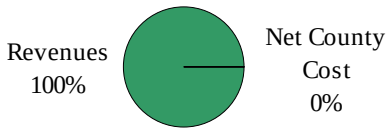
Services & Supplies

- ✧ Acct. 2110 Jury parking.
- ✧ Acct. 2170 Postage for mailing tax intercepts, monthly statements, and delinquency notices.
- ✧ Acct. 2189 Mendo-Lake Alternative Services Program, Court Appointed Special Advocate (CASA), and Global Connect Automatic Dialer Voice Messaging System.
- ✧ Acct. 2196 Payments to private collection agency for the collection of delinquent fines, fees, restitution, and civil assessments.

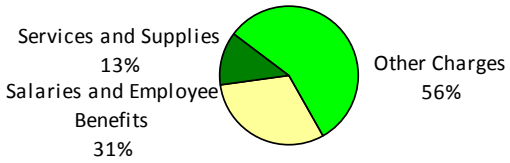
Other Charges

- ✧ Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

SOURCE OF FUNDS



USE OF FUNDS



CEO RECOMMENDED BUDGET COMMENTS

The Net County Cost reflects a slight decrease in insurance costs. In addition, the Chief Executive Officer has recommended, and the department agrees, to revise anticipated forfeiture and penalty revenue based on current year projections.

FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2012 Court Collections-AB233 Program
Fund: 1100 County General

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
823100 Vehicle Code Fine	494,304	383,503	378,215	357,582	356,551	356,551	356,551
823101 25% Extra Fine	245,329	170,601	172,750	157,292	158,559	158,559	158,559
823102 Co 50% City VC Fine	0	91	0	0	0	0	0
823103 Co Parking Surcharge	0	1	0	0	0	0	0
823200 Other Court Fine	86,590	66,953	67,928	58,241	56,882	56,882	56,882
823203 Co Comm on City Fine	9,786	7,227	7,505	7,114	7,018	7,018	7,018
823204 Misc Court Fine	110	113	92	92	117	117	117
823210 Fines Judicial District	13,381	26,361	20,860	13,367	13,903	13,903	13,903
823300 Forfeiture & Penalty	33,750	17,348	11,250	225	0	15,000	15,000
825490 State Other	0	0	11,897	23,790	14,608	14,608	14,608
826117 PTR Screening Fee	21,590	22,809	23,270	22,762	22,551	22,551	22,551
826118 Cite Processing Fee	2,053	1,891	1,494	2,584	2,452	2,452	2,452
826163 Legal Svcs Reimb	0	0	6,722	5,640	5,570	5,570	5,570
826221 Fee Judicial District	0	50	0	0	0	0	0
826261 Recording Fee	49,889	48,988	47,368	57,626	55,166	55,166	55,166
826380 Collection Fee	0	0	538,050	484,722	526,335	526,335	526,335
826390 Other Charges	0	0	94,456	83,939	85,300	85,300	85,300
826404 Returned Check Charge	976	920	892	759	753	753	753
826504 Co 30% State PA	326,505	247,366	248,071	226,160	227,856	227,856	227,856
826505 Traffic School Fee	763,134	476,675	490,641	487,280	483,232	483,232	483,232
826506 Traffic School $24	113,943	67,969	68,612	69,437	67,188	67,188	67,188
827711 Civil Assmt PC 1214.1	0	0	0	0	0	0	0
Total Revenues	2,161,340	1,538,866	2,190,073	2,058,614	2,084,041	2,099,041	2,099,041
Salaries & Employee Benefits							
861011 Regular Employees	0	0	255,728	249,587	250,851	250,851	250,851
861012 Extra Help	0	0	0	0	0	0	0
861013 Overtime	0	0	0	0	0	0	0
861021 Co Cont Retirement	0	0	60,433	59,341	63,808	63,808	63,808
861022 Co Cont OASDI	0	0	15,141	14,310	14,618	14,618	14,618
861023 Co Cont Medicare	0	0	3,541	3,347	3,419	3,419	3,419
861024 Co Cont Retire Incr	0	0	28,620	28,104	29,230	29,230	29,230
861030 Co Cont Health Ins	0	0	49,489	40,935	45,674	45,674	45,674
861031 Co Cont Unemp Ins	0	0	1,315	1,315	1,315	0	0
861035 Co Cont Workers Comp	0	0	598	622	622	826	826
Total Salaries & Employee Benefits	0	0	414,865	397,561	409,537	408,426	408,426

TREASURER-TAX COLLECTOR'S OFFICE

COURT COLLECTIONS-AB 233 PROGRAM 2012

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Services & Supplies							
862060 Communications	0	402	3,960	3,085	2,232	2,232	2,232
862101 Insurance - General	0	0	2,307	2,335	2,335	353	353
862110 Jury & Witness Expense	5,400	5,177	5,400	4,492	5,400	5,400	5,400
862120 Maintenance - Equipment	0	0	0	0	0	0	0
862150 Memberships	0	0	100	100	100	100	100
862170 Office Expense	0	0	45,687	34,034	42,650	42,650	42,650
862182 Data Processing Services	0	660	6,463	7,263	7,613	7,613	7,613
862187 Education & Training	0	0	900	640	300	300	300
862189 Prof/Spec Svcs - Other	97,500	97,500	99,480	99,064	99,300	99,300	99,300
862190 Publications & Legal Notices	0	6	0	28	0	0	0
862196 Collection Expense Fines	0	0	6,008	6,891	12,000	12,000	12,000
862197 Collection Exp Assessments	0	0	0	0	0	0	0
862200 Rents & Leases	0	0	0	0	0	0	0
862230 Info Tech Equipment	0	0	0	0	0	0	0
862239 Spec Dept Exp	0	0	0	249	0	0	0
862250 Transportation & Travel	0	0	0	63	0	0	0
862253 travel & Trans - Out	0	0	609	142	561	561	561
Total Services & Supplies	102,900	103,746	170,914	158,386	172,491	170,509	170,509
Other Charges							
863113 Pmt Other Gov Agency	904,970	849,911	839,766	758,317	737,485	737,485	750,645
Total Other Charges	904,970	849,911	839,766	758,317	737,485	737,485	750,645
Fixed Assets							
864370 Equipment	0	0	0	3,278	0	0	0
Total Fixed Assets	0	0	0	3,278	0	0	0
Total Net Appropriations	1,007,870	953,656	1,425,545	1,317,542	1,319,513	1,316,420	1,329,580
Total Net County Cost	(1,153,470)	(585,210)	(764,528)	(741,072)	(764,528)	(782,621)	(769,461)

SPECIAL DISTRICTS

INDEX

BUDGET UNIT	NAME OF BUDGET	PAGE

..... Schedule 12 – Summary of Special District Recommended Budgets E-3
..... Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated E-4
..... Schedule 14 – Detail of Provisions for Reserves/Designations E-5
0302 ..... Alexander Estates - Lighting E-7
0303 ..... Covelo - Lighting E-8
0304 ..... Fairview Acres - Lighting E-9
0305 ..... Hopland Streets - Lighting E-10
0306 ..... Lakewood – Lighting E-11
0307 ..... Laytonville - Lighting E-12
0311 ..... Noyo - Lighting E-13
0312 ..... Oak Knoll - Lighting E-14
0313 ..... Riverwood - Lighting E-15
0315 ..... Ukiah Village - Lighting E-16
0317 ..... West Talmage - Lighting E-17
0325 ..... Meadowbrook Manor - Sanitation E-19

MENDOCINO
1850
COUNTY

County of Mendocino
State of California
Summary of Special District BOS Adopted Budgets
For Fiscal Year 2013-14

	Available Financing				Requirements				
District and Fund	Estimated Fund Balance Undesignated At June 30, 2013	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2013-14 Appropriation Limit	Appropriation Subject To Limitation
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)		
Lighting Districts: General									
3020 Alexander Estates Lighting	(22,042)	0	7,836	(14,206)	8,400	(22,606)	(14,206)	38,343	7,836
3030 Covelo Lighting	26,984	0	8,613	35,597	5,400	30,197	35,597	29,659	8,613
3040 Fairview Acres Lighting	13,112	0	2,054	15,166	1,000	14,166	15,166	4,890	2,054
3050 Hopland Lighting	124,313	0	16,257	140,570	4,800	135,770	140,570	21,698	16,257
3060 Lakewood Lighting	1,818	0	2,600	4,418	2,350	2,068	4,418	Not applicable	n/a
3070 Laytonville Lighting	5,186	0	5,133	10,319	4,400	5,919	10,319	13,592	5,133
3110 Noyo Lighting	(17,867)	0	1,141	(16,726)	3,660	(20,386)	(16,726)	23,620	1,141
3120 Oak Knoll Lighting	76,114	0	9,039	85,153	4,020	81,133	85,153	18,342	9,039
3130 Riverwood Terrace Lighting	21,273	0	1,931	23,204	750	22,454	23,204	3,828	1,931
3150 Ukiah Village Lighting	48,474	0	5,829	54,303	4,350	49,953	54,303	22,335	5,829
3170 West Talmage Lighting	32,085	0	4,302	36,387	1,860	34,527	36,387	9,883	4,302
Total Lighting Districts	309,450	0	64,735	374,185	40,990	333,195	374,185	186,190	62,135
Miscellaneous Districts: General									
3250 Meadowbrook Manor Sanitation	24,592	0	2,208	26,800	550	26,250	26,800	Not applicable	
3260 Mendocino County Water Agency	70,355	0	133,215	203,570	186,707	16,863	203,570	Not applicable	
3270 Air Quality Management District	686,145	0	930,200	1,616,345	787,018	829,327	1,616,345	Not applicable	
Total Miscellaneous District	781,092	0	1,065,623	1,846,715	974,275	872,440	1,846,715	0	0
Total Special Districts Governed by Mendocino County Board of Supervisors	1,090,542	0	1,130,358	2,220,900	1,015,265	1,205,635	2,220,900	186,190	62,135

County of Mendocino
State of California
Analysis of Fund Balance Unreserved/Undesignated
For Fiscal Year 2013-14

District and Fund	Estimated Fund Balance Per Auditor at June 30, 2013	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
(1)	(2)	(3)	(4)	(5)	(6)
Lighting Districts: General					
3020 Alexander Estates Lighting	(22,042)	0	0	0	(22,042)
3030 Covelo Lighting	26,984	0	0	0	26,984
3040 Fairview Acres Lighting	13,112	0	0	0	13,112
3050 Hopland Lighting	124,313	0	0	0	124,313
3060 Lakewood Lighting	1,818	0	0	0	1,818
3070 Laytonville Lighting	5,186	0	0	0	5,186
3110 Noyo Lighting	(17,867)	0	0	0	(17,867)
3120 Oak Knoll Lighting	76,114	0	0	0	76,114
3130 Riverwood Terrace Lighting	21,273	0	0	0	21,273
3150 Ukiah Village Lighting	48,474	0	0	0	48,474
3170 West Talmage Lighting	32,085	0	0	0	32,085
Total Lighting Districts	309,450	0	0	0	309,450
Miscellaneous Districts: General					
3250 Meadowbrook Manor Sanitation	24,592	0	0	0	24,592
3260 Mendocino County Water Agency	70,355	0	0	0	70,355
3270 Air Quality Management District	686,145	0	0	0	686,145
Total Miscellaneous Districts	781,092	0	0	0	781,092
Total Special Districts Governed by Mendocino County Board of Supervisors	1,090,542	0	0	0	1,090,542

County of Mendocino
State of California
Detail of Provisions for Reserves/Designations
For Fiscal Year 2013-14

Description - Purpose	Reserve/ Designations Balance as of June 30, 2013	Amount Made Available For Financing by Cancellation		Increases or New Reserves/Designations To Be Provided in Budget Year		Total Reserves Designations for Budget Year	Fund
		Recommended	Adopted BOS	Recommended	Adopted		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Lighting Districts: General							
3020 Alexander Estates Lighting	0	0	0	0	(22,606)	(22,606)	3020
3030 Covelo Lighting	0	0	0	0	30,197	30,197	3030
3040 Fairview Acres Lighting	0	0	0	0	14,166	14,166	3040
3050 Hopland Lighting	0	0	0	0	135,770	135,770	3050
3060 Lakewood Lighting	0	0	0	0	2,068	2,068	3060
3070 Laytonville Lighting	0	0	0	0	5,919	5,919	3070
3110 Noyo Lighting	0	0	0	0	(20,386)	(20,386)	3110
3120 Oak Knoll Lighting	0	0	0	0	81,133	81,133	3120
3130 Riverwood Terrace Lighting	0	0	0	0	22,454	22,454	3130
3150 Ukiah Village Lighting	0	0	0	0	49,953	49,953	3150
3170 West Talmage Lighting	0	0	0	0	34,527	34,527	3170
Total Lighting Districts	0	0	0	0	333,195	333,195	
Miscellaneous Districts: General							
3250 Meadowbrook Manor Sanitation	0	0	0	0	26,250	26,250	3250
3260 Mendocino County Water Agency	0	0	0	0	16,863	16,863	3260
3270 Air Quality Management District	0	0	0	0	829,327	829,327	3270
Total Miscellaneous District	0	0	0	0	872,440	872,440	
Total Special Districts Governed by Mendocino County Board of Supervisors	0	0	0	0	1,205,635	1,205,635	

MENDOCINO
1850
COUNTY

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0302 Lighting - Alexander Estates
Fund: 3020 Lighting - Alexander Estates

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	7,669	7,617	7,360	7,736	7,400	7,400	7,400
821120 Curr Unsec Prop Tax	269	280	288	273	290	290	290
821130 Supplemental Roll Tax	31	2	0	(29)	0	0	0
821210 Prior Secured Prop Tax	0	(20)	0	414	0	0	0
821220 Prior Unsec Prop Tax	14	30	12	17	12	12	12
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	84	83	83	85	84	84	84
825810 Other Govt Aid	0	95	0	51	50	50	50
827700 Other	0	0	0	712	0	0	0
Total Revenues	8,067	8,089	7,743	9,259	7,836	7,836	7,836
Services & Supplies							
862239 Spec Dept Expense	0	114	0	118	0	0	0
862260 Utilities	8,800	8,561	8,600	7,437	8,400	8,400	8,400
Total Services & Supplies	8,800	8,675	8,600	7,555	8,400	8,400	8,400
Total Net Appropriations	8,800	8,675	8,600	7,555	8,400	8,400	8,400
Total Fund Balance Contribution	733	586	857	(1,704)	564	564	564

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0303 Lighting - Covelo
Fund: 3030 Lighting - Covelo

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	8,234	8,769	8,900	8,166	8,200	8,200	8,200
821120 Curr Unsec Prop Tax	269	308	315	277	315	315	315
821130 Supplemental Roll Tax	31	4	0	(32)	0	0	0
821210 Prior Secured Prop Tax	0	(22)	0	(20)	0	0	0
821220 Prior Unsec Prop Tax	14	33	12	17	12	12	12
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	84	92	92	86	86	86	86
827700 Other	0	0	0	686	0	0	0
Total Revenues	8,632	9,186	9,319	9,181	8,613	8,613	8,613
Services & Supplies							
862239 Spec Dept Expense	0	137	0	127	0	0	0
862260 Utilities	5,400	5,348	5,400	5,194	5,400	5,400	5,400
Total Services & Supplies	5,400	5,485	5,400	5,321	5,400	5,400	5,400
Total Net Appropriations	5,400	5,485	5,400	5,321	5,400	5,400	5,400
Total Fund Balance Contribution	(3,232)	(3,701)	(3,919)	(3,859)	(3,213)	(3,213)	(3,213)

FAIRVIEW ACRES 0304

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0304 Lighting - Fairview Acres
Fund: 3040 Lighting - Fairview Acres

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	2,046	1,951	1,930	1,953	1,960	1,960	1,960
821120 Curr Unsec Prop Tax	69	71	69	68	70	70	70
821130 Supplemental Roll Tax	8	1	0	(7)	0	0	0
821210 Prior Secured Prop Tax	0	(5)	0	(5)	0	0	0
821220 Prior Unsec Prop Tax	4	8	3	4	3	3	3
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	22	21	21	21	21	21	21
827700 Other	0	0	0	174	0	0	0
Total Revenues	2,149	2,047	2,023	2,208	2,054	2,054	2,054
Services & Supplies							
862239 Spec Dept Expense	0	30	0	30	0	0	0
862260 Utilities	1,000	963	1,000	973	1,000	1,000	1,000
Total Services & Supplies	1,000	993	1,000	1,003	1,000	1,000	1,000
Total Net Appropriations	1,000	993	1,000	1,003	1,000	1,000	1,000
Total Fund Balance Contribution	(1,149)	(1,053)	(1,023)	(1,206)	(1,054)	(1,054)	(1,054)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0305 Lighting - Hopland
Fund: 3050 Lighting - Hopland

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	15,525	15,274	15,300	15,454	15,500	15,500	15,500
821120 Curr Unsec Prop Tax	522	551	570	540	570	570	570
821130 Supplemental Roll Tax	60	1	0	(56)	0	0	0
821210 Prior Secured Prop Tax	0	(39)	0	(38)	0	0	0
821220 Prior Unsec Prop Tax	27	60	25	33	20	20	20
821700 Highway Property Rental	0	2	0	2	0	0	0
825481 Homeowner Exemption	163	164	164	167	167	167	167
827700 Other	0	0	0	1,330	0	0	0
Total Revenues	16,297	16,013	16,059	17,432	16,257	16,257	16,257
Services & Supplies							
862239 Spec Dept Expense	0	237	0	241	0	0	0
862260 Utilities	4,700	4,713	4,800	4,793	4,800	4,800	4,800
Total Services & Supplies	4,700	4,950	4,800	5,034	4,800	4,800	4,800
Total Net Appropriations	4,700	4,950	4,800	5,034	4,800	4,800	4,800
Total Fund Balance Contribution	(11,597)	(11,063)	(11,259)	(12,398)	(11,457)	(11,457)	(11,457)

LIGHTING

LAKEWOOD..... 0306

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0306 Lighting - Lakewood
Fund: 3060 Lighting - Lakewood

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821300 Spec Tax Assmt	3,500	2,624	2,600	2,624	2,600	2,600	2,600
Total Revenues	3,500	2,624	2,600	2,624	2,600	2,600	2,600
Services & Supplies							
862189 Prof/Spec Svcs - Other	0	52	0	52	50	50	50
862239 Spec Dept Expense	200	0	0	0	0	0	0
862260 Utilities	2,400	2,325	2,400	2,263	2,300	2,300	2,300
Total Services & Supplies	2,600	2,377	2,400	2,316	2,350	2,350	2,350
Total Net Appropriations	2,600	2,377	2,400	2,316	2,350	2,350	2,350
Total Fund Balance Contribution	(900)	(247)	(200)	(308)	(250)	(250)	(250)

LIGHTING

LAYTONVILLE 0307

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0307 Lighting - Laytonville
Fund: 3070 Lighting - Laytonville

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	4,895	4,786	4,800	4,881	4,900	4,900	4,900
821120 Curr Unsec Prop Tax	161	169	174	167	174	174	174
821130 Supplemental Roll Tax	18	1	0	(17)	0	0	0
821210 Prior Secured Prop Tax	0	(12)	0	(12)	0	0	0
821220 Prior Unsec Prop Tax	8	18	7	10	7	7	7
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	50	50	50	52	52	52	52
827700 Other	0	0	0	389	0	0	0
Total Revenues	5,132	5,014	5,031	5,471	5,133	5,133	5,133
Services & Supplies							
862239 Spec Dept Expense	0	75	0	8,357	0	0	0
862260 Utilities	4,300	4,076	4,100	4,303	4,400	4,400	4,400
Total Services & Supplies	4,300	4,151	4,100	12,660	4,400	4,400	4,400
Total Net Appropriations	4,300	4,151	4,100	12,660	4,400	4,400	4,400
Total Fund Balance Contribution	(832)	(863)	(931)	7,190	(733)	(733)	(733)

LIGHTING

NOYO..... 0311

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0311 Lighting - Noyo
Fund: 3110 Lighting - Noyo

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	4,489	1,288	1,000	2,052	1,000	1,000	1,000
821120 Curr Unsec Prop Tax	317	105	100	104	100	100	100
821130 Supplemental Roll Tax	36	2	0	(11)	0	0	0
821210 Prior Secured Prop Tax	0	(7)	0	702	0	0	0
821220 Prior Unsec Prop Tax	16	11	6	6	10	10	10
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	99	31	31	32	31	31	31
827700 Other	0	0	0	48	0	0	0
Total Revenues	4,957	1,430	1,137	2,934	1,141	1,141	1,141
Services & Supplies							
862239 Spec Dept Expense	0	71	0	78	0	0	0
862260 Utilities	3,700	3,631	3,600	3,606	3,660	3,660	3,660
Total Services & Supplies	3,700	3,702	3,600	3,684	3,660	3,660	3,660
Total Net Appropriations	3,700	3,702	3,600	3,684	3,660	3,660	3,660
Total Fund Balance Contribution	(1,257)	2,272	2,463	750	2,519	2,519	2,519

LIGHTING

OAK KNOLL 0312

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0312 Lighting - Oak Knoll
Fund: 3120 Lighting - Oak Knoll

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	8,827	8,686	8,600	8,633	8,600	8,600	8,600
821120 Curr Unsec Prop Tax	300	315	325	303	325	325	325
821130 Supplemental Roll Tax	34	1	0	(33)	0	0	0
821210 Prior Secured Prop Tax	0	(22)	0	99	0	0	0
821220 Prior Unsec Prop Tax	15	34	13	19	13	13	13
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	94	94	94	94	94	94	94
825810 Other Govt Aid	0	24	0	14	7	7	7
827700 Other	0	0	0	852	0	0	0
Total Revenues	9,270	9,133	9,032	9,982	9,039	9,039	9,039
Services & Supplies							
862239 Spec Dept Expense	0	134	0	133	0	0	0
862260 Utilities	4,000	3,990	4,000	3,960	4,020	4,020	4,020
Total Services & Supplies	4,000	4,124	4,000	4,093	4,020	4,020	4,020
Total Net Appropriations	4,000	4,124	4,000	4,093	4,020	4,020	4,020
Total Fund Balance Contribution	(5,270)	(5,009)	(5,032)	(5,888)	(5,019)	(5,019)	(5,019)

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0313 Lighting - Riverwood Terrace
Fund: 3130 Lighting - Riverwood Terrace

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	1,848	1,854	1,860	1,827	1,840	1,840	1,840
821120 Curr Unsec Prop Tax	62	67	68	64	68	68	68
821130 Supplemental Roll Tax	7	(1)	0	(7)	0	0	0
821210 Prior Secured Prop Tax	0	(5)	0	(5)	0	0	0
821220 Prior Unsec Prop Tax	3	7	3	4	3	3	3
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	19	20	19	20	20	20	20
827700 Other	0	0	0	216	0	0	0
Total Revenues	1,939	1,942	1,950	2,119	1,931	1,931	1,931
Services & Supplies							
862239 Spec Dept Expense	0	29	0	28	0	0	0
862260 Utilities	800	723	750	729	750	750	750
Total Services & Supplies	800	751	750	758	750	750	750
Total Net Appropriations	800	751	750	758	750	750	750
Total Fund Balance Contribution	(1,139)	(1,191)	(1,200)	(1,362)	(1,181)	(1,181)	(1,181)

LIGHTING

UKIAH VILLAGE 0315

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0315 Lighting - Ukiah Village
Fund: 3150 Lighting - Ukiah Village

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	5,368	6,859	4,100	6,959	5,000	5,000	5,000
821120 Curr Unsec Prop Tax	284	296	305	272	305	305	305
821130 Supplemental Roll Tax	33	1	0	(31)	0	0	0
821210 Prior Secured Prop Tax	0	(21)	0	3,682	0	0	0
821220 Prior Unsec Prop Tax	15	32	20	17	10	10	10
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	89	88	88	84	84	84	84
825810 Other Govt Aid	0	821	0	434	430	430	430
827700 Other	0	0	0	710	0	0	0
Total Revenues	5,789	8,077	4,513	12,128	5,829	5,829	5,829
Services & Supplies							
862239 Spec Dept Expense	0	71	0	88	0	0	0
862260 Utilities	4,300	4,313	4,300	3,945	4,350	4,350	4,350
Total Services & Supplies	4,300	4,384	4,300	4,034	4,350	4,350	4,350
Total Net Appropriations	4,300	4,384	4,300	4,034	4,350	4,350	4,350
Total Fund Balance Contribution	(1,489)	(3,694)	(213)	(8,094)	(1,479)	(1,479)	(1,479)

LIGHTING

WEST TALMAGE 0317

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0317 Lighting - West Talmage
Fund: 3170 Lighting - West Talmage

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	4,340	4,222	4,100	4,138	4,100	4,100	4,100
821120 Curr Unsec Prop Tax	146	153	151	145	151	151	151
821130 Supplemental Roll Tax	17	(1)	0	(16)	0	0	0
821210 Prior Secured Prop Tax	0	(11)	0	(10)	0	0	0
821220 Prior Unsec Prop Tax	70	17	6	9	6	6	6
821700 Highway Property Rental	0	1	0	1	0	0	0
825481 Homeowner Exemption	46	45	45	45	45	45	45
827700 Other	0	0	0	390	0	0	0
Total Revenues	4,619	4,425	4,302	4,701	4,302	4,302	4,302
Services & Supplies							
862239 Spec Dept Expense	0	66	0	64	0	0	0
862260 Utilities	1,900	1,842	1,850	1,861	1,860	1,860	1,860
Total Services & Supplies	1,900	1,908	1,850	1,925	1,860	1,860	1,860
Total Net Appropriations	1,900	1,908	1,850	1,925	1,860	1,860	1,860
Total Fund Balance Contribution	(2,719)	(2,517)	(2,452)	(2,776)	(2,442)	(2,442)	(2,442)

MENDOCINO
1850
COUNTY

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2013-14

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0325 Sanitation - Meadowbrook Manor
Fund: 3250 Sanitation - Meadowbrook Manor

Financing Uses Classification	2011-12 Budget	2011-12 Actuals	2012-13 Budget	2012-13 Actuals	2013-14 Request	2013-14 Recommend	2013-14 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				as of 6/30/13			
Revenues							
821110 Curr Secured Prop Tax	2,100	2,196	2,200	2,074	2,100	2,100	2,100
821120 Curr Unsec Prop Tax	76	79	82	72	82	82	82
821130 Supplemental Roll Tax	9	1	0	(8)	0	0	0
821210 Prior Secured Prop Tax	0	(6)	0	(5)	0	0	0
821220 Prior Unsec Prop Tax	5	9	4	4	4	4	4
821700 Highway Property Rental	0	0	0	0	0	0	0
825481 Homeowner Exemption	23	24	24	22	22	22	22
827700 Other	0	0	0	199	0	0	0
Total Revenues	2,213	2,303	2,310	2,360	2,208	2,208	2,208
Services & Supplies							
862239 Spec Dept Expense	550	535	550	533	550	550	550
Total Services & Supplies	550	535	550	533	550	550	550
Total Net Appropriations	550	535	550	533	550	550	550
Total Fund Balance Contribution	(1,663)	(1,768)	(1,760)	(1,827)	(1,658)	(1,658)	(1,658)

MENDOCINO
1850
COUNTY

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

2013-14

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
0327	Air Quality Management District			
		Air Monitoring Equipment	$ 18,000	District Funds
		Air Monitoring Equipment	$ 12,000	District Funds
	Total Air Quality Management District		**$ 30,000**	
0478	Bioterrorism Act			
		5 – Emergency Generators	$ 18,430	Bioterrorism Grant
	Total Bioterrorism Act (HHSA-Public Health Branch)		**$ 18,430**	
1610	Building and Grounds			
		Lawn Mower & Trailer	$ 10,000	General Fund
		HVAC System Monitoring Control System	$ 50,000	General Fund
		Administration Building Central Locking System	$ 15,000	General Fund
	Total Buildings & Grounds (General Services Agency)		**$ 75,000**	
1620	Garage			
		Diagnostic Scanning Tool	$ 4,500	General Fund
	Total Garage (General Services Agency)		**$ 4,500**	
1710	Capital Improvements			Varies by Project -
		Projects Included in the Capital Improvement Plan	$ 2,687,394	Refer to Plan
	Total Capital Improvements (Executive Office)		**$ 2,687,394**	
1942	Recorder's Modernization			Clerk
		10 – Computers	$ 10,000	Modernization Fund
	Total Recorder's Modernization (Assessor-Clerk-Recorder's Office)		**$ 10,000**	
1960	Information Services			
		Testing Equipment	$ 6,000	General Fund
		Disk Storage	4,000	General Fund
	Total Information Services (General Services Agency)		**$ 10,000**	
2310	Sheriff			
		8 – Patrol Vehicles	$ 320,000	Asset Forfeiture
	Total Sheriff (Sheriff's Office)		**$ 320,000**	
2510	Jail			Asset Forfeiture &
		Program Logic Control Center	$ 300,000	General Fund
	Total Jail (Sheriff's Office)		**$ 300,000**	
2560	Probation			
		3 – Probation Security Equipped 4 door Sedans	$ 90,000	SB678 Prob Funds
		2 – Probation Security Equipped 4WD SUVs	80,000	SB678 Prob Funds
	Total Probation (Probation Department)		**$ 170,000**	

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

2013-14

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
3010	Transportation			
		Surplus/Used Sale Vehicles & Equipment	$ 140,000	Road Funds
		Street Sweeper	225,000	Road Funds
		2 – Crack Sealer	110,000	Road Funds
		2 – Power Broom	60,000	Road Funds
		2 – Water Trucks	280,000	Road Funds
		2 – Heavy Duty 4x4 Dump Truck w/bed, plow and sander	110,000	Road Funds
		4/Door Heavy Duty Truck with dump bed	45,000	Road Funds
		2 – Mid-Size Trucks	40,000	Road Funds
		2 – Diesel Particulate Filter Retrofit	50,000	Road Funds
		Metal Band Saw	23,000	Road Funds
	Total Transportation (Transportation Department)		**$ 1,083,000**	
4011	Environmental Health			Hazardous
		Hand Held Radios	$ 2,000	Materials Fees
	Total Environmental Health (HHSA-Public Health Branch)		**$ 2,000**	
4012	Alcohol and Other Drug Program			AOD State
		5 – CPU Units	$ 3,750	Funding
	Total Alcohol & Other Drug Prgm (HHSA-Behavioral Health & Recovery)		**$ 3,750**	
4051	Mental Health Services Act (MHSA)			
		49 – Computers For Platform Upgrade	$ 40,000	MHSA Funds
		26 – Microsoft Office Software Upgrades	13,000	MHSA Funds
		Upgrade Netsmart Cache and Plexus software	77,101	MHSA Funds
		CWS 2010 Upgrade	29,600	MHSA Funds
		Billing System Updgrade and Computers	80,000	MHSA Funds
		Wall Removal and Office Expansion	20,000	MHSA Funds
		Wall Removal and Office Expansion - *Cost moved to Op Transfer Out*	(20,000)	MHSA Funds
	Total Mental Health Services Act (HHSA-Behavioral Health & Recovery)		**$ 239,701**	
4511	Landfill Closure			Landfill Closure
		Replacement Pump	$ 2,700	Fund
	Total Landfill Closure (Transportation Department)		**$ 2,700**	
5010	Social Services			
		Network Switches	$ 4,500	Realignment
		C4 Kiosks	16,740	Realignment
		Video Conference Server	8,000	Realignment
		Air Fiber – Fiber Link Back-Up And Possible Replacement	3,000	Realignment
		2 – 4x4 Vehicles For CPS Emergency Response	70,000	Realignment
		2 – 4x4 Vehicles for Adult Protective Services Emergency Response	70,000	Realignment
		2 – 4x4 Vehicles for Special Investigation Unit	70,000	Realignment
	Total Social Services (HHSA-Social Services Branch)		**$ 242,240**	

FIXED ASSETS AND STRUCTURAL IMPROVEMENTS

2013-14

FINAL BUDGET

BU	DEPARTMENT	ITEM	AMOUNT	FUNDING SOURCE
5020	Health and Human Services Administration (HHSA)			
		Replacement Equipment, as needed	$ 5,000	Title IVE-Realignmnt
		Structural Work, as needed	5,000	Title IVE-Realignmnt
		Structural Work, as needed – *Cost moved to Op Transfer Out*	(5,000)	Title IVE-Realignmnt
	Total Health and Human Services Administration (HHSA)		**$ 5,000**	
6110	Library			
		10 Self Check-out Machines	$ 65,000	Library Fund
		Savin C3502 Copier/Scan/Fax/Printer	9,900	Library Fund
		Book Drop	6,500	Library Fund
		Furniture, as needed for Library	30,000	Library Fund
	Total Library District		**$ 111,400**	
	GRAND TOTAL		**$ 5,315,115**	

Position Changes Included in FY 2013-2014 Final Budget
Approved by the Board of Supervisors on September 9, 2013

CEO Recommended Positions - Add/Delete

Budget Unit	Department	Position	Pos #	Add	Delete
6110	Library	Administrative Services Manager II	TBD	1.0	
1960	GSA Information Services	Administrative Assistant	3072		1.0
715	HR - Health Benefits	Sr. HR Analyst	TBD	1.0	
4025	HR - Employee Wellness	Staff Assistant III - Conf	3833		1.0
1020	Executive Office	Executive Coordinator	TBD	1.0	
1020	Executive Office	Staff Assistant III - Conf	3436		1.0
2851	Planning and Building	Administrative Services Manager II	TBD	1.0	
2851	Planning and Building	Supervising Staff Assistant	3154		1.0
2851	Planning and Building	Staff Assistant II	TBD	1.0	
2611	HHSA - AOD	Staff Assistant III	2611		1.0
2550	Probation - Juvenile Hall	Cook	TBD	0.80	
2550	Probation - Juvenile Hall	Food Service Worker	3139		0.80
5010	HHSA - Social Services	Screener	TBD	4.0	
5010	HHSA - Social Services	MH Rehabilitation Specialist	3732		1.0
5010	HHSA - Social Services	MH Rehabilitation Specialist	3733		1.0
5010	HHSA - Social Services	MH Rehabilitation Specialist	3738		1.0
5010	HHSA - Social Services	MH Rehabilitation Specialist	3740		1.0
5010	HHSA - Social Services	Social Worker V	TBD	4.0	
0453	HHSA - PH Tobacco Ed	Senior Program Specialist	3663		1.0
2860	HHSA - Animal Care	Animal Control Shelter Supervisor	3461		1.0
5010	HHSA - Social Services	Senior Department Analyst	3798		1.0
4050	HHSA - Mental Health	MH Rehabilitation Specialist	3728		1.0
5010	HHSA - Social Services	Eligibility Worker II	TBD	15.0	
4050	HHSA - Mental Health	MH Rehabilitation Specialist	3730		1.0
4050	HHSA - Mental Health	MH Rehabilitation Specialist	3734		1.0
5010	HHSA - Social Services	Account Clerk II	0783		1.0
5010	HHSA - Social Services	Social Worker Assistant II	1318		1.0
5010	HHSA - Social Services	Social Worker Assistant II	1422		1.0
5010	HHSA - Social Services	Staff Services Administrator	2023		1.0
5010	HHSA - Social Services	Staff Services Analyst II	2205		1.0
5010	HHSA - Social Services	Office Assistant Supervisor I	2580		1.0
5010	HHSA - Social Services	Senior Staff Services Analyst	3019		1.0
5010	HHSA - Social Services	Client Services Specialist	3650		1.0
5010	HHSA - Social Services	Client Services Specialist	3792		1.0
5010	HHSA - Social Services	Office Assistant II	1991		1.0
5010	HHSA - Social Services	Office Assistant II	0773		1.0
5010	HHSA - Social Services	Office Assistant II	0775		1.0
5010	HHSA - Social Services	Office Assistant II	0752		1.0
1160	General Services	Staff Assistant I/II	TBD	1.0	
5010	HHSA - Social Services	Office Assistant III	751		1.0
1610	Buildings and Grounds	Facility Project Specialist	TBD	1.0	
1610	Buildings and Grounds	Painter	0132		1.0
1610	Buildings and Grounds	Facility Project Specialist	TBD	1.0	
1610	Buildings and Grounds	Carpenter	3394		1.0
			Total	**31.8**	**-31.8**

Total Positions Added less Total Positions Deleted = 0

CEO Recommended Positions - Previously Unfunded

Budget Unit	Department	Position	Pos #	Funding Source
1610	Buildings and Grounds	Building Maintenance Mechanic I	3393	General Fund
1610	Buildings and Grounds	Custodian	3008	General Fund
1610	Buildings and Grounds	Custodian	3077	General Fund

Total Existing Positions Recommended for Funding = 3.0 FTE

MENDOCINO
1850
COUNTY

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
0326	**WATER AGENCY**							
0326	1084	2054	HYDROLOGIST	21.58	26.23	1.00	0.50	HYDROLOGIST
0326	3567	2065	WATER RESOURCES SPEC	19.86	24.13	1.00	0.00	UNFUNDED
			BU FTE Total			**2.00**	**0.50**	
0327	**AIR QUALITY**							
0327	1370	2055	AIR POLL CONTROL OFF	38.42	46.70	1.00	1.00	AIR POLLUTION CONTROL OFFICER
0327	3341	2057	SR AIR QUAL SPECIAL	26.10	31.73	1.00	0.00	FUNDED
0327	3346	2059	AIR QUALITY TECH	17.67	21.47	1.00	0.00	UNFUNDED
0327	3555	0150	AQMD PROGRAM COORD	21.48	26.10	1.00	1.00	AQMD PROGRAM COORD
0327	3562	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	0.00	UNFUNDED
0327	3563	2064	AIR QUAL SPECIALIST	23.69	28.79	1.00	1.00	AIR QUALITY SPECIALIST
0327	3639	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
0327	3640	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**8.00**	**5.00**	
0377	**MENDO COUNTY FAIR**							
0377	0001	0130	FAIR MANAGER	21.50	0.00	1.00	1.00	FAIR MANAGER
0377	0002	3031	SR FAIR MAINT WORKER	17.50	0.00	1.00	0.00	FUNDED
0377	0003	3030	FAIR MAINT WORKER I	14.00	0.00	1.00	0.00	UNFUNDED
0377	0004	0087	FAIR INTERMEDIATE CL	18.30	0.00	1.00	0.00	FUNDED
			BU FTE Total			**4.00**	**1.00**	
0418	**PH WIC**							
0418	1656	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	UNFUNDED
0418	1710	4003	NUTRITIONIST	21.89	26.61	1.00	0.50	NUTRITIONIST
0418	2009	4003	NUTRITIONIST	21.89	26.61	0.80	0.80	NUTRITIONIST
0418	3447	4003	NUTRITIONIST	21.89	26.61	0.40	0.00	UNFUNDED
0418	3651	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	FUNDED
0418	3652	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3653	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3770	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	0.90	HEALTH PROGRAM ELIGIBILITY WRK
0418	3772	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3793	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3794	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3795	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
0418	3928	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
			BU FTE Total			**12.20**	**9.20**	
0426	**CGAP-DFC GRANT**							
0426	3690	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
			BU FTE Total			**1.00**	**1.00**	
0448	**DA RAPE PROSECUTION**							
0448	2364	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
0453	**PH TOBACCO ED**							
0453	3663	0165	SR PROG SPECIALIST	22.55	27.41	0.80	0.00	UNFUNDED
0453	3664	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
			BU FTE Total			**1.80**	**1.00**	
0463	**MARIJUANA SUPRESSION**							
0463	1496	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
0463	1500	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	0.00	UNFUNDED
			BU FTE Total			**2.00**	**0.00**	
0464	**DA VICTIM WITNESS**							
0464	0021	7085	VICTIM/WITNESS COORD	23.00	27.96	1.00	0.00	UNFUNDED
0464	0022	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
0464	2485	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
0464	2486	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOC	16.33	19.86	1.00	1.00	VICTIM/WITNESS ADVOCATE
0464	2492	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
			BU FTE Total			**6.00**	**4.00**	
0465	**DA ANTI DRUG ABUSE**							
0465	2681	7040	DA INVESTIGATOR	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
0465	3198	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY III
0465	3389	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
			BU FTE Total			**3.00**	**3.00**	
0474	**SO-CAL-MMET**							
0474	3528	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
0478	**PH BIOTERRORISM AS**							
0478	3427	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
0478	3668	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
0478	3809	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
			BU FTE Total			**3.00**	**2.00**	
0488	**FAMILY PLANNING**							
0488	3849	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED
			BU FTE Total			**1.00**	**0.00**	
0713	**GENERAL LIABILITY**							
0713	3009	0039	SAFETY OFFICER	21.38	25.99	1.00	1.00	SAFETY OFFICER
0713	3641	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	DEPARTMENT ANALYST II
0713	3929	0039	SAFETY OFFICER	21.38	25.99	0.50	0.50	SAFETY OFFICER
			BU FTE Total			**2.50**	**2.50**	
0714	**WORKERS COMPENSATION**							
0714	3838	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
0714	3873	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	HR ANALYST I
			BU FTE Total			**2.00**	**2.00**	
0715	**HEALTH BENEFITS**							
0715	1702	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
			BU FTE Total			**1.00**	**1.00**	
0716	**RETIREE BENEFITS**							
0716	3367	0085	BENEFITS SPEC - CONF	16.82	20.44	1.00	1.00	BENEFITS SPECIALIST - CONF
			BU FTE Total			**1.00**	**1.00**	
1010	**CLERK OF THE BOARD**							
1010	3511	0070	DEP CLK OF BOARD-CF	18.91	22.98	1.00	1.00	DEPUTY CLERK BOARD-CONF
1010	3526	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	0.00	UNFUNDED
1010	3631	0149	SR DEPUTY COB-CONF	20.85	25.34	1.00	1.00	SR DEPUTY CLERK BOS - CONF
1010	3899	0010	ADMIN ANALYST II	24.65	29.96	1.00	1.00	ADMINISTRATIVE ANALYST I
			BU FTE Total			**4.00**	**3.00**	
1015	**BOARD OF SUPERVISORS**							
1015	0041	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0042	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0043	0186	SUPERVISOR	0.00	29.42	1.00	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	32.69	1.00	1.00	SUPERVISOR
			BU FTE Total			**5.00**	**5.00**	
1020	**EXECUTIVE OFFICE**							
1020	3286	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3384	0043	CHIEF EXECUTIVE OFFI	0.00	72.12	1.00	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASST CEO	51.50	62.60	1.00	1.00	ASST CHIEF EXEC OFFICER
1020	3386	0040	DEPUTY CEO	33.68	40.94	1.00	0.00	FUNDED
1020	3387	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3388	0040	DEPUTY CEO	33.68	40.94	1.00	0.00	UNFUNDED
1020	3436	0061	STAFF ASST III CONF	14.09	17.13	1.00	0.00	UNFUNDED
1020	3612	0012	SR ADMIN ANALYST	28.54	34.69	1.00	1.00	ADMINISTRATIVE ANALYST I
1020	3627	0064	ADMIN ASSISTANT-CONF	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3900	0040	DEPUTY CEO	33.68	40.94	1.00	1.00	DEPUTY CEO
1020	3901	0010	ADMIN ANALYST II	24.65	29.96	1.00	0.00	UNFUNDED
			BU FTE Total			**11.00**	**7.00**	
1110	**AUDITOR-CONTROLLER**							
1110	0055	0022	ASST AUDITOR/CONT	33.68	40.94	1.00	1.00	ASST AUDITOR-CONTROLLER
1110	0056	0124	ACCT SPECIALIST II	14.45	17.57	0.60	0.60	ACCOUNT SPECIALIST II
1110	0058	0046	ACCOUNTANT-CONF	21.38	25.99	1.00	0.00	FUNDED
1110	0061	0023	AUDITOR CONTROLLER	0.00	54.97	1.00	1.00	AUDITOR-CONTROLLER
1110	0932	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
1110	1921	0019	ACCOUNTANT	21.38	25.99	1.00	1.00	ACCOUNTANT
1110	1922	0021	AUDITOR	23.58	28.67	1.00	1.00	AUDITOR

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1110	3012	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST II
1110	3410	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3529	0148	PAYROLL OFFICER	26.64	32.38	1.00	1.00	PAYROLL OFFICER
1110	3939	0019	ACCOUNTANT	21.38	25.99	1.00	1.00	ACCOUNTANT
			BU FTE Total			**10.60**	**9.60**	
1120	**ASSESSOR**							
1120	0067	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1120	0071	0033	CHIEF PROP APPRAISER	22.44	27.28	1.00	1.00	CHIEF PROPERTY APPRAISER
1120	0072	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
1120	0073	0035	ASSESSMENT INFO SUP	17.59	21.38	1.00	1.00	ASSESSMNT INFO SUPERVISOR
1120	0075	0036	MAPPING COORDINATOR	16.33	19.86	1.00	1.00	MAPPING COORDINATOR
1120	0078	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0080	0028	SR AUDITOR-APPRAISER	23.58	28.67	1.00	1.00	SR AUDITOR-APPRAISER
1120	0083	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	STAFF ASSISTANT II
1120	0085	0032	ASSESSOR ASST	29.50	35.87	1.00	0.00	UNFUNDED
1120	0087	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
1120	0088	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	0090	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	0091	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER III
1120	0092	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
1120	1723	0034	ASSESSOR/CLERK RECOR	0.00	49.86	1.00	1.00	ASSESSOR/CLERK RECORDER
1120	2310	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	UNFUNDED
1120	2434	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER I
1120	2790	0031	REAL PROP APPR III	20.35	24.74	1.00	1.00	REAL PROPERTY APPRAISER II
1120	3290	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	1.00	AUDITOR-APPRAISER
1120	3363	0037	PROPERTY TAX TECHNIC	15.96	19.40	1.00	1.00	PROPERTY TAX TECHNICIAN
1120	3570	0027	AUDITOR-APPRAISER	22.44	27.28	1.00	1.00	AUDITOR-APPRAISER
			BU FTE Total			**21.00**	**17.00**	
1130	**TREASURER-TAX COLLECTOR**							
1130	0100	0025	TREASURER/TAX COLLEC	0.00	47.48	1.00	1.00	TREASURER-TAX COLLECTOR
1130	2075	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1130	2609	0068	ASST TREAS/TAX COLL	29.50	35.87	1.00	1.00	ASST TREASURER-TAX COLLECT
1130	3932	0188	TREASURY SPECIALIST	18.01	21.89	1.00	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
1130	3934	0187	DEP TREAS/TAX COLLEC	19.86	24.13	1.00	1.00	DEPUTY TREASURER TAX COLLECTOR
			BU FTE Total			**6.00**	**6.00**	
1160	**GENERAL SERVICES**							
1160	0111	0111	MAIL TECH II	11.90	14.47	1.00	1.00	MAIL TECHNICIAN II
1160	0117	0122	BUYER	22.55	27.41	1.00	1.00	BUYER
1160	1946	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
1160	3274	0118	PRINT SHOP SUPER	17.59	21.38	1.00	0.00	UNFUNDED
1160	3275	0116	PRINTER II	15.17	18.45	1.00	0.00	UNFUNDED
1160	3501	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
1160	3502	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
1160	3545	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
1160	3564	0138	GEN SVCS AGENCY DIR	40.95	49.78	1.00	1.00	GENERAL SVCS AGENCY DIRECTOR
1160	3643	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1160	3941	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
			BU FTE Total			**11.00**	**9.00**	
1210	**COUNTY COUNSEL**							
1210	0210	7019	COUNTY COUNSEL	0.00	68.89	1.00	1.00	COUNTY COUNSEL
1210	2196	7024	CHIEF DEP CO COUNSEL	38.61	46.94	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3212	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL II
1210	3213	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL II
1210	3215	7023	DEP CO COUNSEL IV	33.35	40.54	1.00	1.00	DEPUTY COUNTY COUNSEL IV
1210	3310	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3311	0073	LEGAL SECRET II-CONF	15.96	19.40	1.00	1.00	LEGAL SECRETARY II - CONF
1210	3448	0078	LEGAL SVCS SUPR-CONF	21.38	25.99	1.00	1.00	LEGAL SERVICES SUPERVISOR-CONF
			BU FTE Total			**9.00**	**9.00**	
1320	**HUMAN RESOURCES**							

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1320	0947	0007	DIRECTOR HUMAN RES	40.95	49.78	1.00	1.00	DIRECTOR HUMAN RESOURCES
1320	2152	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	2343	0066	OFF SVCS SUPERV-CONF	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR-CON
1320	2862	0058	STAFF ASST II-CONF	12.80	15.56	1.00	0.00	UNFUNDED
1320	3147	0006	SR HR ANALYST	28.54	34.69	1.00	1.00	SR HR ANALYST
1320	3344	0038	HR ANALYST II	24.65	29.96	1.00	1.00	HR ANALYST I
1320	3541	0061	STAFF ASST III -CONF	14.09	17.13	1.00	1.00	STAFF ASSISTANT III - CONF
1320	3560	0048	HR TECHNICIAN	17.59	21.38	1.00	1.00	HR TECHNICIAN
1320	3837	0173	HR MANAGER	32.09	39.00	1.00	1.00	HR MANAGER
			BU FTE Total			**9.00**	**8.00**	
1410	**COUNTY CLERK-ELECTION**							
1410	0122	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
1410	0123	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
1410	0124	0082	ASST REGISTRAR VOTER	23.12	28.10	1.00	1.00	ASST REGISTRAR VOTERS
1410	3515	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
			BU FTE Total			**4.00**	**3.00**	
1610	**BUILDINGS & GROUNDS**							
1610	0125	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	UNFUNDED
1610	0126	3038	FAC & FLEET DIV MGR	30.97	37.65	1.00	0.00	FUNDED
1610	0127	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0130	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	0.00	UNFUNDED
1610	0131	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0132	3017	PAINTER II	15.33	18.65	1.00	0.00	UNFUNDED
1610	0133	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	0134	3029	CUSTODIAN	11.39	13.85	1.00	0.00	UNFUNDED
1610	0135	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	0136	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	0137	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	0138	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	0140	3032	CUSTODIAL SUPERVISOR	13.19	16.03	1.00	0.00	UNFUNDED
1610	1200	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	1507	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	1508	3034	BLDG MAINT MECH II	16.11	19.59	1.00	1.00	BUILDING MAINT MECHANIC II
1610	1509	3035	BLDG MAINT MECH III	17.76	21.59	1.00	1.00	BUILDING MAINT MECHANIC I
1610	1733	3036	BLDG MAINT SUPERVIS	18.64	22.66	1.00	1.00	BLDG MAIN SUPERVISOR - OOC
1610	1943	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2148	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	2224	3013	GRNDS MAINT TECH III	14.52	17.65	1.00	1.00	GROUNDS MAINT TECH II
1610	2334	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	2648	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	11.39	13.85	1.00	0.00	UNFUNDED
1610	3007	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	11.39	13.85	1.00	0.00	UNFUNDED
1610	3077	3029	CUSTODIAN	11.39	13.85	1.00	0.00	UNFUNDED
1610	3151	3029	CUSTODIAN	11.39	13.85	1.00	1.00	CUSTODIAN
1610	3248	3029	CUSTODIAN	11.39	13.85	0.50	0.00	UNFUNDED
1610	3393	3035	BLDG MAINT MECH III	17.76	21.59	1.00	0.00	UNFUNDED
1610	3394	3026	CARPENTER III	17.76	21.59	1.00	0.00	UNFUNDED
1610	3500	3029	CUSTODIAN	11.39	13.85	0.80	0.80	CUSTODIAN
1610	3602	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
			BU FTE Total			**33.30**	**20.80**	
1620	**GARAGE**							
1620	0145	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC II
1620	0146	3023	AUTO SERVICES TECH	12.62	15.34	1.00	0.00	UNFUNDED
1620	0148	3021	AUTO MECHANIC III	17.76	21.59	1.00	1.00	AUTO MECHANIC III
1620	3894	3049	SUPERVIS AUTO MECH	18.64	22.66	1.00	0.00	UNFUNDED
			BU FTE Total			**4.00**	**2.00**	
1910	**ENGINEERING & TECHNICAL ASSIST**							
1910	0151	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	CIVIL ENGINEER
1910	0154	2009	DEP DIR DOT LAND IM	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-LAND IMPROVE

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
1910	0158	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	UNFUNDED
1910	0159	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	UNFUNDED
1910	2742	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER II
1910	3150	2004	COUNTY SURVEYOR	35.30	42.90	1.00	0.00	UNFUNDED
1910	3397	2005	DEP COUNTY SURVEYOR	25.34	30.81	1.00	1.00	SURVEYOR I
1910	3423	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
1910	3491	2002	SURVEYOR I	19.86	24.13	1.00	1.00	SURVEYOR I
			BU FTE Total			**9.00**	**6.00**	
1920	**RETIREMENT**							
1920	3031	0051	RETIREMEN SPEC II-CF	16.82	20.44	1.00	1.00	RETIREMENT SPECIALIST II -CONF
1920	3348	0051	RETIREMEN SPEC II CF	16.82	20.44	1.00	1.00	RETIREMENT SPECIALIST II -CONF
1920	3642	0166	RETIREMENT ADMIN	0.00	57.94	1.00	1.00	RETIREMENT ADMINISTRATOR
1920	3906	0183	SR RETIREM SPEC-CONF	18.55	22.54	1.00	1.00	SR RETIREMENT SPECIALIST-CONF
			BU FTE Total			**4.00**	**4.00**	
1941	**CLERK RECORDER**							
1941	0077	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1941	1374	0083	ASST CLERK/RECORDER	23.12	28.10	1.00	0.00	UNFUNDED
1941	1716	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	UNFUNDED
1941	3538	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
1941	3539	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
1941	3540	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	FUNDED
			BU FTE Total			**6.00**	**2.00**	
1944	**MICROGRAPHICS**							
1944	1375	0055	STAFF ASSISTANT I	11.61	14.11	1.00	0.00	UNFUNDED
1944	2058	0088	MICROGRAPHIC SUPVR	14.09	17.13	1.00	1.00	MICROGRAPHIC SUPERVISOR
			BU FTE Total			**2.00**	**1.00**	
1960	**INFORMATION SERVICES**							
1960	2765	0102	NET SYS ANALYST I	23.80	28.93	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST II
1960	2795	0098	G.I.S. COORDINATOR	26.23	31.89	1.00	1.00	GIS COORDINATOR
1960	3072	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	UNFUNDED
1960	3442	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3505	0103	NET SYST ANALYST II	24.98	30.37	1.00	1.00	NETWORK SYSTEMS ANALYST I
1960	3556	0154	INFO SVCS DIV MGR	30.97	37.65	1.00	1.00	INFORMATION SVCS DIVISION MGR
1960	3582	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II
1960	3583	0093	APPL DEV ANALYST II	24.98	30.37	1.00	1.00	APPLICATIONS DEVEL/ANALYST II
1960	3584	0094	SR APPL DEV ANALYST	27.52	33.45	1.00	1.00	APPLICATIONS DEVEL/ANALYST I
1960	3585	0101	INFO SVS NETW MGR	29.50	35.87	1.00	0.00	UNFUNDED
1960	3587	0158	INFO SYSTEMS SPECIAL	21.89	26.61	1.00	0.00	UNFUNDED
1960	3588	0158	INFO SYSTEMS SPECIAL	21.89	26.61	1.00	0.00	FUNDED
1960	3589	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3590	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH I
1960	3591	0156	GIS TECHNICIAN	21.58	26.23	1.00	0.00	UNFUNDED
1960	3593	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3595	0108	INFO SYSTEMS TECH II	19.86	24.13	1.00	1.00	INFORMATION SYSTEMS TECH II
1960	3596	0109	SUPER INFO SYST TECH	21.89	26.61	1.00	0.00	UNFUNDED
1960	3597	0157	INFO SYS OPER MGR	29.50	35.87	1.00	1.00	INFORMATION SYSTEMS OPER MGR
1960	3927	0185	COMMUNICATIONS COORD	27.52	33.45	1.00	1.00	COMMUNICATIONS COORDINATOR
			BU FTE Total			**21.00**	**15.00**	
2012	**COURT AB233 PROGRAM**							
2012	3239	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3240	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3241	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	0.00	UNFUNDED
2012	3330	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3331	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3332	0004	REVENUE RECOVERY SP	17.15	20.85	1.00	1.00	REVENUE RECOVERY SPECIALIST
2012	3935	0187	DEP TREAS/TAX COLLEC	19.86	24.13	1.00	1.00	DEPUTY TREASURER TAX COLLECTOR
			BU FTE Total			**7.00**	**6.00**	
2070	**DISTRICT ATTORNEY**							
2070	0215	7002	DISTRICT ATTORNEY	0.00	60.62	1.00	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASST DISTRICT ATTY	37.64	45.76	1.00	0.00	UNFUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2070	1209	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2070	1753	7004	CHIEF DEP DIST ATTY	35.96	43.71	1.00	0.00	UNFUNDED
2070	1951	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
2070	1953	7044	SUPVSG DA INVEST	27.32	33.21	1.00	0.00	FUNDED
2070	2010	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2070	2171	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATT INV 10% + 5% BILI
2070	2346	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
2070	2447	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
2070	2448	7041	CHIEF DA INVESTIG	32.85	39.92	1.00	1.00	CHIEF DISTRICT ATTORNEY INVEST
2070	3004	7040	DIST ATTNY INVESTIG	24.80	30.15	1.00	1.00	DISTRICT ATTORNEY INVEST 10%
2070	3186	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	UNFUNDED
2070	3187	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY III
2070	3188	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3189	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	UNFUNDED
2070	3190	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3191	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3192	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY I
2070	3193	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3194	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	FUNDED
2070	3195	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3196	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3197	7008	DEP DIST ATTY IV	33.17	40.32	1.00	1.00	DEPUTY DIST ATTY IV
2070	3230	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	SR DEPARTMENT ANALYST
2070	3312	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	STAFF ASSISTANT I
2070	3313	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3314	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3316	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3317	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3319	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2070	3324	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2070	3340	0076	LEGAL ASSISTANT	17.59	21.38	1.00	1.00	LEGAL ASSISTANT
2070	3349	7000	INVESTIGATIVE TECHNI	19.08	23.18	1.00	1.00	INVESTIGATIVE TECH
2070	3839	7007	DEP DIST ATTY III	30.19	36.70	1.00	1.00	DEPUTY DIST ATTY III
2070	3875	7008	DEP DIST ATTY IV	33.17	40.32	1.00	0.00	FUNDED
2070	3876	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.00	UNFUNDED
2070	3897	7040	DIST ATTNY INVESTIG	24.80	30.15	0.50	0.00	UNFUNDED
			BU FTE Total			**42.50**	**33.60**	
2080	**PUBLIC DEFENDER**							
2080	1169	7068	PUBLIC DEFENDER	47.16	57.33	1.00	1.00	PUBLIC DEFENDER
2080	1170	7069	PUBLIC DEFENDER ASST	37.64	45.76	1.00	0.00	UNFUNDED
2080	1552	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
2080	1553	7027	CHIEF PUB DEF INVEST	30.97	37.65	1.00	0.00	UNFUNDED
2080	2378	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3199	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3200	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER I
2080	3201	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3202	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3203	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3204	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2080	3206	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3207	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3208	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3326	0072	LEGAL SECRETARY II	15.96	19.40	1.00	0.80	LEGAL SECRETARY II
2080	3327	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2080	3328	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3329	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2080	3398	7029	CHIEF DEPUTY PUB DEF	35.96	43.71	1.00	1.00	DEPUTY PUBLIC DEFENDER I
2080	3445	7072	DEP PUBLIC DEF III	30.19	36.70	1.00	1.00	DEPUTY PUBLIC DEFENDER II
2080	3446	0080	LEGAL SVCS SUPER-MGT	22.00	26.74	1.00	1.00	LEGAL SERVICES SUPERVIS - MGMT
			BU FTE Total			**23.00**	**20.80**	
2085	**ALTERNATE DEFENDER**							
2085	2495	7028	PUBLIC DEF INVESTIG	21.89	26.61	1.00	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	2496	7084	ALTERNATE DEFENDER	37.64	45.76	1.00	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3211	7073	DEP PUBLIC DEF IV	33.17	40.32	1.00	1.00	DEPUTY PUBLIC DEFENDER III
2085	3569	0152	LEGAL ADMIN ASST	19.39	23.57	1.00	1.00	LEGAL ADMINISTRATIVE ASSISTANT
			BU FTE Total			**6.00**	**6.00**	
2090	**CHILD SUPPORT SERVICES**							
2090	0243	S595	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2090	2623	S595	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
2090	2624	S595	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
2090	2916	0133	CHILD SUPP SVCS DIR	39.00	47.41	1.00	1.00	DIRECTOR CHILD SUPPORT SVCS
2090	3099	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
2090	3101	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK II
2090	3104	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3105	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3106	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
2090	3108	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3109	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	0.00	FUNDED
2090	3112	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3114	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3118	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3120	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST I
2090	3121	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3122	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3123	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3125	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3126	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	1.00	CHILD SUPPORT SPECIALIST II
2090	3128	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3129	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERV	18.91	22.98	1.00	1.00	CHILD SUPPORT SUPERVISOR
2090	3140	S520	IS COORDINATOR II	20.85	25.34	1.00	0.00	FUNDED
2090	3178	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	1.00	CHILD SUPPORT SPECIALIST III
2090	3179	S507	CHILD SUPP SPEC III	17.15	20.85	1.00	1.00	CHILD SUPPORT SPECIALIST III
2090	3180	S509	CHILD SUPP ACCT SPEC	20.35	24.74	1.00	1.00	CHILD SUPPORT ACCTG SPECIALIST
2090	3218	7153	CHILD SUPP ATTY IV	33.17	40.32	1.00	0.00	FUNDED
2090	3473	7154	CHIEF CHLD SUPP ATTY	35.96	43.71	1.00	1.00	CHIEF CHILD SUPPORT ATTORNEY
2090	3923	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	0.00	FUNDED
2090	3924	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	0.00	FUNDED
2090	3925	S506	CHILD SUPP SPEC II	15.56	18.92	1.00	0.00	FUNDED
			BU FTE Total			**36.00**	**28.00**	
2310	**SHERIFF CORONER**							
2310	0278	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0281	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0282	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0283	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0284	7052	SHERIFF-CORONER	0.00	60.62	1.00	1.00	SHERIFF CORONER
2310	0286	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0287	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0288	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2310	0289	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0290	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 20%
2310	0291	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I
2310	0293	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0294	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0295	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0296	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0297	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I 5%
2310	0298	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0299	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 10%
2310	0300	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0301	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0302	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0303	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2310	0304	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	FUNDED
2310	0305	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0307	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0308	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0309	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0310	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0311	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER
2310	0312	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0314	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0316	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2310	0317	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0318	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0319	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0320	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
2310	0322	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0324	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0325	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0326	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 11%
2310	0329	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0330	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0331	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0332	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2310	0336	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0338	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0339	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0341	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	0342	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0344	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0346	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0348	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	ACTING SHERIFF'S SERGEANT 15%
2310	0349	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER I
2310	0351	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0352	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 20%
2310	0353	7116	DEP SHERIFF COR II	23.84	28.97	1.00	1.00	DEPUTY SHERIFF CORONER II 11%
2310	0354	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	0.00	FUNDED
2310	0922	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	0926	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0960	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0961	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1217	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2310	1326	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1612	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 10%
2310	1652	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	1714	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	1830	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2310	2124	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	ACTING SHERIFF'S CAPTAIN
2310	2439	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310	2504	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	2505	7074	PUBLIC SAFETY DISP	18.16	22.07	1.00	1.00	PUBLIC SAFETY DISPATCHER
2310	2651	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2310	2750	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	26.27	31.93	1.00	0.00	UNFUNDED
2310	2752	7066	SHERIFF'S EVID TECH	17.26	20.98	1.00	1.00	SHERIFF'S EVIDENCE TECH
2310	3021	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	1.00	SHERIFF'S LIEUTENANT
2310		7051	SHERIFF'S LIEUTENANT	32.85	39.92	0.00	1.00	SHERIFF'S LIEUTENANT
2310	3022	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3024	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2310	3067	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.50	SHERIFF'S SERVICES TECH
2310	3069	0096	COMPUTER OPER MGR	29.50	35.87	1.00	1.00	COMPUTER OPERATIONS MANAGER
2310	3231	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2310	3382	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
2310	3391	7067	SHER EVIDENCE SUPR	20.03	24.34	1.00	1.00	SHERIFF'S EVIDENCE UNIT SUPVSR
2310	3458	7087	PUBLIC SFTY DISP SUP	21.01	25.54	1.00	1.00	PUBLIC SAFETY DISPATCH SPV 5%
2310	3878	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	1.00	ANIMAL CONTROL OFFICER
2310	3879	2053	ANIMAL CONTROL OFFIC	14.45	17.57	1.00	1.00	ANIMAL CONTROL OFFICER
2310	3880	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	0.00	UNFUNDED
2310	3881	2051	SR ANIMAL CONTROL OF	15.96	19.40	1.00	1.00	SR ANIMAL CONTROL OFFICER
2310	3884	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
2310	3904	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
2310	3905	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2310	3930	0171	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
2310	3936	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
			BU FTE Total			**97.00**	**89.50**	
2313	**SHERIFF - COPS PROGRAM AB3229**							
2313	3246	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
2313	3594	0159	SHERIFF'S TECH SPEC	20.85	25.34	1.00	1.00	SHERIFFS TECHNOLOGY SPECIALIST
			BU FTE Total			**2.00**	**1.00**	
2315	**SP SHERIFF**							
2315	3611	7065	COMMUNITY SVCS OFFIC	14.09	17.13	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
2510	**JAIL**							
2510	0377	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 5%
2510	0378	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0380	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0381	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0382	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2510	0383	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0385	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0386	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0388	4021	COOK	11.45	13.91	1.00	1.00	COOK
2510	0389	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0390	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0391	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0392	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0393	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0394	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0395	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0396	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0397	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0399	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0401	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
2510	0402	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0403	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0404	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2510	0405	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0406	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0410	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0411	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0412	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0414	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0415	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0417	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	0418	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0419	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	0421	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0423	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	0424	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	0426	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	0427	0124	ACCT SPECIALIST II	14.45	17.57	1.00	1.00	ACCOUNT SPECIALIST II
2510	0965	4021	COOK	11.45	13.91	1.00	1.00	COOK
2510	1006	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1086	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 8%
2510	1087	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1088	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 13%
2510	1089	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	1090	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 5%
2510	1091	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 6%
2510	1093	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 3%
2510	1118	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
2510	1119	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 15%
2510	1120	7113	DEP SHERIFF COR II	22.04	26.80	1.00	0.00	UNFUNDED
2510	1134	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 8%
2510	1227	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	0.00	UNFUNDED
2510	1234	7048	INMATE SVCS COORD	23.00	27.96	1.00	1.00	INMATE SERVICES COORDINATOR
2510	1521	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY
2510	1549	4023	HEAD COOK	14.59	17.73	1.00	1.00	HEAD COOK
2510	2160	7009	CORRECTIONS DEPUTY	19.23	23.37	1.00	1.00	CORRECTIONS DEPUTY 10%
2510	2166	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	UNFUNDED
2510	2503	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2510	2871	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 10%
2510	3056	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 13%
2510	3057	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II 3%
2510	3058	7113	DEP SHERIFF COR II	22.04	26.80	1.00	1.00	DEPUTY SHERIFF CORONER II
2510	3366	7050	SHERIFF'S CAPTAIN	37.78	45.92	1.00	1.00	SHERIFF'S CAPTAIN
2510	3437	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2510	3438	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2510	3439	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	UNFUNDED
2510	3440	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	0.00	FUNDED
2510	3441	7047	SHERIFF'S SVCS TECH	13.46	16.36	1.00	1.00	SHERIFF'S SERVICES TECH
2510	3572	7051	SHERIFF'S LIEUTENANT	32.85	39.92	1.00	0.00	UNFUNDED
2510	3619	7001	CORRECTIONS LIEUT	32.85	39.92	1.00	0.00	UNFUNDED
2510	3620	7001	CORRECTIONS LIEUT	32.85	39.92	1.00	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510		7055	CORRECTIONS SERGEANT	26.27	31.93	0.00	1.00	CORRECTIONS SERGEANT 5%
2510	3622	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 8%
2510	3623	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3624	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 5%
2510	3625	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	1.00	CORRECTIONS SERGEANT 11%
2510	3626	7055	CORRECTIONS SERGEANT	26.27	31.93	1.00	0.00	UNFUNDED
2510	3874	3048	LAUNDRY COORDINATOR	13.19	16.03	1.00	1.00	LAUNDRY COORDINATOR
			BU FTE Total			**78.00**	**66.00**	
2550	**JUVENILE HALL**							
2550	0429	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0430	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0431	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2550	0432	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0433	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0435	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0436	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0437	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0438	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0439	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0442	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	0999	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	1541	4023	HEAD COOK	14.59	17.73	1.00	1.00	HEAD COOK
2550	2137	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2200	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2201	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2332	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2443	4001	LICENSED VOC NURSE	16.89	20.53	1.00	0.80	LICENSED VOCATIONAL NURSE
2550	2735	6001	CORRECTION COUNSELOR	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2737	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2738	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2740	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	2741	6002	JUVENILE HALL SPVSR	19.58	23.80	1.00	1.00	JUVENILE HALL SUPERVISOR
2550	2806	6001	CORRECTIONS COUNSELO	16.08	19.54	1.00	0.00	FUNDED
2550	2866	6001	CORRECTION COUNSELOR	16.08	19.54	1.00	1.00	CORRECTIONS COUNSELOR
2550	3136	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3137	4021	COOK	11.45	13.91	1.00	1.00	COOK
2550	3139	4019	FOOD SVS WORKER	10.91	13.26	0.80	0.80	FOOD SERVICE WORKER
2550	3824	6008	PROBATION DIV MGR	30.97	37.65	1.00	0.00	FUNDED
			BU FTE Total			**28.80**	**26.60**	
2560	**PROBATION OFFICE**							
2560	0443	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	0446	6011	CHIEF PROBATION OFF	40.75	49.54	1.00	1.00	CHIEF PROBATION OFFICER
2560	0447	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0448	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0451	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0452	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0455	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0456	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	0457	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0459	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	0461	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0462	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	0463	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0464	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	0466	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	0467	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	1206	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2560	1281	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	1282	6006	DEP PROB OFFICER II	19.58	23.80	1.00	0.00	UNFUNDED
2560	2026	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2179	6008	PROBATION DIV MGR	30.97	37.65	1.00	1.00	PROBATION DIVISION MANAGER
2560	2180	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III
2560	2181	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2186	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2456	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2457	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER I
2560	2458	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2560	2816	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	ACTING PROBATION DIVISION MGR
2560	2867	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2936	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2937	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2992	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	2993	6007	DEP PROB OFFICER III	21.60	26.25	1.00	1.00	DEPUTY PROBATION OFFICER III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2560	3026	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3038	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3305	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3306	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY I
2560	3307	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3308	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3309	0079	SUPVSG LEGAL SEC	17.59	21.38	1.00	1.00	SUPERVISING LEGAL SECRETARY
2560	3350	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3429	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3430	6006	DEP PROB OFFICER II	19.58	23.80	1.00	1.00	DEPUTY PROBATION OFFICER II
2560	3542	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I
2560	3543	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	1.00	ADMINISTRATIVE SERVICES MGR II
2560	3629	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3630	0072	LEGAL SECRETARY II	15.96	19.40	1.00	1.00	LEGAL SECRETARY II
2560	3907	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2560	3938	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	FUNDED
			BU FTE Total			**49.00**	**45.00**	
2710	**AGRICULTURE**							
2710	0469	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	OFFICE SERVICES SUPERVISOR
2710	0470	2015	AG COMM/SEALER ASST	28.09	34.14	1.00	1.00	AG COMM/SEALER ASST
2710	0472	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2710	0473	2049	AGRICULT COMM SEALER	38.42	46.70	1.00	1.00	AG COMM/SEALER
2710	2221	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST III
2710	2222	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST III
2710	2734	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST I
2710	3898	2048	AG/MEAS STNDS SP III	23.00	27.96	1.00	1.00	AGR MEASURE STAND SPCLST II
			BU FTE Total			**8.00**	**8.00**	
2830	**EMERGENCY SVC CD SSAFETY**							
2830	3908	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
2830	3931	0171	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
			BU FTE Total			**2.00**	**2.00**	
2851	**PLANNING AND BUILDING**							
2851	0477	2041	BLDG INSPECTOR III	23.58	28.67	1.00	0.00	UNFUNDED
2851	0479	2033	PLANNER III	23.80	28.93	1.00	0.00	UNFUNDED
2851	0481	2037	PLANS EXAMINER	22.65	27.53	1.00	1.00	PLANS EXAMINER
2851	0482	2036	DIR PLANNING & BLDG	40.95	49.78	1.00	1.00	DIRECTOR PLANNING & BLDG
2851	0484	2042	CHIEF BLDG INSPECTOR	28.09	34.14	1.00	1.00	CHIEF BUILDING INSPECTOR
2851	0486	2033	PLANNER III	23.80	28.93	1.00	1.00	CARTOGRAPHER PLANNER
2851	0487	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0490	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0493	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0494	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	0495	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	0498	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
2851	0500	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR III
2851	0501	2041	BLDG INSPECTOR III	23.58	28.67	1.00	0.00	UNFUNDED
2851	0503	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	1158	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
2851	1211	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	0.00	FUNDED
2851	1279	2033	PLANNER III	23.80	28.93	1.00	1.00	PLANNER II
2851	1407	2041	BLDG INSPECTOR III	23.58	28.67	1.00	1.00	BUILDING INSPECTOR II
2851	1430	2038	SR BUILDING INSPECT	24.74	30.07	1.00	1.00	SR BUILDING INSPECTOR
2851	1431	2034	CHIEF PLANNER	30.97	37.65	1.00	1.00	CHIEF PLANNER
2851	1754	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT I
2851	1836	2035	SR PLANNER	26.23	31.89	1.00	0.00	UNFUNDED
2851	1837	2035	SR PLANNER	26.23	31.89	1.00	1.00	PLANNER II - OOC
2851	2610	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I
2851	2646	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
2851	2874	2035	SR PLANNER	26.23	31.89	1.00	0.00	UNFUNDED
2851	2911	2035	SR PLANNER	26.23	31.89	1.00	0.00	UNFUNDED
2851	3154	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	UNFUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
2851	3176	2044	CODE ENFORCE OFF II	22.44	27.28	1.00	0.00	FUNDED
2851	3401	2033	PLANNER III	23.80	28.93	1.00	0.00	UNFUNDED
2851	3471	2034	CHIEF PLANNER	30.97	37.65	1.00	0.00	UNFUNDED
2851	3576	0153	COMMISSION SVCS SUP	19.86	24.13	1.00	1.00	COMMISSION SVCS SUPERVISOR
2851	3577	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
2851	3605	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	0.00	UNFUNDED
2851	3606	2043	CODE ENFORCE OFF I	20.35	24.74	1.00	1.00	CODE ENFORCE OFFICER I
			BU FTE Total			**36.00**	**23.00**	
2860	**ANIMAL CONTROL**							
2860	2083	2052	ANIMAL CONTROL ASST	12.20	14.83	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3156	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	1.00	ANIMAL FACILITY ATTENDANT
2860	3185	2020	REGISTERED VET TECH	15.96	19.40	1.00	1.00	REGISTERED VETERINARY TECH
2860	3355	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	1.00	ANIMAL CONTROL ASSISTANT
2860	3372	2016	ANIMAL CLINIC TECH	13.79	16.76	1.00	1.00	ANIMAL CLINIC TECHNICIAN
2860	3428	2052	ANIMAL CONTROL ASST	12.20	14.83	1.00	0.00	UNFUNDED
2860	3461	2018	AC SHELTER SUPER	16.33	19.86	1.00	0.00	UNFUNDED
2860	3462	2050	ANIMAL FAC ATTENDANT	11.61	14.11	1.00	0.00	FUNDED
2860	3464	2019	SPAY/NEUT/ADOP COORD	15.56	18.92	1.00	1.00	ACTING PROGRAM ADMINISTRATOR
2860	3610	2018	AC SHELTER SUPER	16.33	19.86	0.50	0.00	FUNDED
2860	3892	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	FUNDED
			BU FTE Total			**11.50**	**7.00**	
3010	**DOT ADMINISTRATION**							
3010	0153	2023	ENGINEERING TECH II	18.64	22.66	1.00	0.00	FUNDED
3010	0161	2028	TRANSPORTATION DIREC	46.70	56.76	1.00	1.00	DIRECTOR TRANSPORTATION
3010	0512	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0513	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0514	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0515	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0516	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0518	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0519	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0523	3022	EQUIPMENT SUPERINTEN	21.48	26.10	1.00	1.00	EQUIPMENT SUPERINTENDENT
3010	0525	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0526	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0528	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0529	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ACTING ROAD CREW SUPERVISOR
3010	0530	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0531	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0532	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0534	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	UNFUNDED
3010	0535	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	ROAD CREW WORKER
3010	0537	3006	SR EQUIPMENT OPERATO	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0538	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0539	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	UNFUNDED
3010	0540	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0542	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0544	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	ADMINISTRATIVE ASSISTANT
3010	0546	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0547	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0548	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0549	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	UNFUNDED
3010	0550	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0551	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0553	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0555	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0556	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0557	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0558	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0559	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0560	3001	BRIDGE CREW SPVSR	18.45	22.43	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
3010	0561	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0562	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0563	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0565	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	EQUIPMENT OPERATOR
3010	0566	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	1.00	ROAD CREW WORKER
3010	0567	3002	ROAD CREW WORKER	13.25	16.11	1.00	0.00	UNFUNDED
3010	0568	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	0.00	FUNDED
3010	0569	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0570	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0572	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0573	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	EQUIPMENT OPERATOR
3010	0575	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	0578	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	UNFUNDED
3010	0579	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0580	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0581	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	1.00	BRIDGE CREW WORKER
3010	0582	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0583	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0585	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	0.00	FUNDED
3010	0586	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0587	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0589	3008	ROAD CREW SPVSR	18.64	22.66	1.00	1.00	ROAD CREW SUPERVISOR
3010	0592	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0595	3006	EQUIPMENT OPERATOR	14.59	17.73	1.00	0.00	UNFUNDED
3010	0596	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	1.00	SR EQUIPMENT OPERATOR
3010	0598	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	UNFUNDED
3010	0599	3000	BRIDGE CREW WORKER	15.96	19.40	1.00	0.00	FUNDED
3010	0600	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0601	3005	HEAVY EQUIP SVS TECH	12.56	15.27	1.00	1.00	HEAVY EQUIPMENT SVS TECHNICIAN
3010	0602	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	0.00	FUNDED
3010	0603	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	UNFUNDED
3010	0604	3014	HEAVY EQUIPMENT MECH	16.82	20.44	1.00	1.00	HEAVY EQUIPMENT MECHANIC
3010	0605	3007	SR EQUIPMENT OPERATO	16.11	19.59	1.00	0.00	FUNDED
3010	0607	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	0953	3015	SR HEAVY EQUIP MECH	18.55	22.54	1.00	1.00	SR HEAVY EQUIPMENT MECHANIC
3010	0992	2011	DEP DIR DOT ADMIN	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-ADMIN
3010		2011	DEP DIR DOT ADMIN	30.97	37.65	0.00	1.00	DEPUTY DIR TRANS-ADMIN
3010	0993	2027	ASST TRANSP DIR	32.51	39.52	1.00	1.00	ASST DIRECTOR TRANSPORT
3010	2313	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
3010	2368	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACTING ADMIN ASSISTANT
3010	2381	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	2382	2024	SR ENGINEERING TECH	20.56	24.99	1.00	0.00	FUNDED
3010	2383	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	1.00	1.00	RIGHT OF WAY/ENVIRON AGENT
3010	2384	2025	CIVIL ENGINEER	26.23	31.89	1.00	1.00	ENGINEER I
3010	3048	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
3010	3153	3003	SR ROAD CREW SPVSR	22.65	27.53	1.00	1.00	SR ROAD CREW SUPERVISOR
3010	3380	2001	ENV COMPLIANCE SPEC	21.38	25.99	1.00	0.50	ENVIRONMENTAL COMPLIANCE SPEC
3010		2001	ENV COMPLIANCE SPEC	21.38	25.99	0.00	1.00	ENVIRONMENTAL COMPLIANCE SPEC
3010	3390	2010	DEPUTY DIRECTOR DOT	30.97	37.65	1.00	0.00	FUNDED
3010	3408	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3490	2024	SR ENGINEERING TECH	20.56	24.99	1.00	1.00	SR ENGINEERING TECHNICIAN
3010	3547	3046	DEP DIR TRANS MT SVS	30.97	37.65	1.00	1.00	DEPUTY DIR TRANS-MAINT SVCS
3010	3548	3047	MAINT OPERATION COOR	24.25	29.47	1.00	1.00	MAINT OPERATIONS COORDINATOR
3010	3615	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
3010	3628	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
3010	3638	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	FUNDED
3010	3826	2000	RIGHT OF WAY/ENV AGE	21.58	26.23	0.80	0.80	RIGHT OF WAY/ENVIRON AGENT
3010	3909	2026	SR. CIVIL ENGINEER	27.52	33.45	1.00	1.00	DEP DIR TRANS ENG-OOC
			BU FTE Total			**93.80**	**67.30**	
4010	**PUBLIC HEALTH**							
4010	1433	4016	PH OFFICER	0.00	0.00	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4010	1784	0063	ADMIN ASSISTANT	17.15	20.85	1.00	1.00	STAFF ASSISTANT III
4010	1828	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	UNFUNDED
4010	2057	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	2089	0127	ACCT SPEC SUPERVISOR	17.59	21.38	1.00	0.00	FUNDED
4010	2375	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.00	UNFUNDED
4010	2436	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4010	3053	4034	SR PH ANALYST	21.89	26.61	1.00	1.00	SR PUBLIC HEALTH ANALYST
4010	3525	0147	PH BRANCH DIRECTOR	35.85	43.58	1.00	1.00	SR PROGRAM MANAGER
4010	3568	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	FUNDED
4010	3669	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	UNFUNDED
4010	3673	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
4010	3674	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMIN SECRETARY - OUT OF CLASS
4010	3782	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3801	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4010	3807	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3819	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4010	3893	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4010	3895	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	UNFUNDED
4010	3921	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4010	3922	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
			BU FTE Total			**21.00**	**13.00**	
4011	**ENVIRONMENTAL HEALTH**							
4011	1335	4041	SR EH SPECIALIST	22.44	27.28	1.00	0.00	UNFUNDED
4011	1336	4037	EH TECHNICIAN	15.96	19.40	1.00	0.00	UNFUNDED
4011	1337	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1338	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1339	4039	EH SPECIALIST II	21.38	25.99	1.00	0.00	UNFUNDED
4011	1340	4040	EH MANAGER	26.74	32.50	1.00	0.00	FUNDED
4011	1341	4040	EH MANAGER	26.74	32.50	1.00	1.00	SUPERVISING ENVIRON HLTH SPEC
4011	1342	4040	EH MANAGER	26.74	32.50	1.00	1.00	ENVIRONMENTAL HEALTH MGR
4011	1343	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1344	4042	DIRECTOR ENV HLTH	30.97	37.65	1.00	1.00	DIRECTOR ENVIRON HEALTH
4011	1345	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1346	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	1347	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4011	1348	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	1417	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC II
4011	1593	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	STAFF ASSISTANT III
4011	1606	4041	SR EH SPECIALIST	22.44	27.28	1.00	0.00	UNFUNDED
4011	1617	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT II
4011	1624	4041	SR EH SPECIALIST	22.44	27.28	1.00	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	2193	4036	OPERATIONS SPECIAL	21.38	25.99	1.00	1.00	OPERATIONS SPECIALIST
4011	2642	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH SPEC I
4011	2811	4037	EH TECHNICIAN	15.96	19.40	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3255	4039	EH SPECIALIST II	21.38	25.99	1.00	1.00	ENVIRONMENTAL HEALTH TECH
4011	3256	4039	EH SPECIALIST II	21.38	25.99	0.60	0.60	ENVIRONMENTAL HEALTH SPEC II
4011	3677	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
			BU FTE Total			**24.60**	**19.60**	
4012	**ALCOHOL/OTHER DRUG PROGRAM**							
4012	1654	4029	COMM HLTH WKR II	13.11	15.94	1.00	0.00	UNFUNDED
4012	2191	4031	SR COMM HLTH WKR	14.45	17.57	1.00	1.00	SR COMMUNITY HLTH WORKER
4012	2611	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
4012	2695	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
4012	2934	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3081	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
4012	3383	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.90	STAFF ASSISTANT III
4012	3532	4029	COMM HLTH WKR II	13.11	15.94	1.00	1.00	COMMUNITY HEALTH WORKER II
4012	3600	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	1.00	DEPT APPLICATION SPECIALIST
4012	3644	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4012	3645	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4012	3647	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4012	3655	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4012	3661	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3662	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3665	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3666	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3678	4093	SA PROG & SERV MGR	28.09	34.14	1.00	0.00	FUNDED
4012	3679	4093	SA PROG & SERV MGR	28.09	34.14	1.00	0.00	FUNDED
4012	3680	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	UNFUNDED
4012	3681	4097	DEP DIRECTOR AODP	30.97	37.65	1.00	0.00	FUNDED
4012	3682	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3684	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3685	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3687	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	FUNDED
4012	3688	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4012	3689	0164	PROG SPECIALIST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
4012	3691	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3692	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3693	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3694	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3695	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3696	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3698	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3699	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3702	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3704	4090	SUB ABUSE COUNSEL II	18.91	22.98	1.00	0.00	UNFUNDED
4012	3706	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4012	3707	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4012	3709	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3713	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3714	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	UNFUNDED
4012	3716	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	1.00	SUBSTANCE ABUSE TRMT SPVSR
4012	3717	4092	SUB ABUSE TRMT SPVSR	23.00	27.96	1.00	0.00	UNFUNDED
4012	3799	4089	SUB ABUSE COUNSEL I	16.33	19.86	1.00	0.00	UNFUNDED
4012	3802	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	UNFUNDED
			BU FTE Total			**47.00**	**25.90**	
4013	**PUBLIC HEALTH NURSING**							
4013	1316	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4013	1639	0060	STAFF ASSISTANT III	14.09	17.13	1.00	0.00	UNFUNDED
4013	1833	4001	LICENSED VOC NURSE	16.89	20.53	1.00	1.00	LICENSED VOCATIONAL NURSE
4013	3033	4001	LICENSED VOC NURSE	16.89	20.53	0.80	0.00	UNFUNDED
4013	3514	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4013	3670	0165	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
4013	3671	0165	SR PROG SPECIALIST	22.55	27.41	0.80	0.00	UNFUNDED
4013	3719	4098	DEP DIR PH NURSING	30.97	37.65	1.00	0.00	FUNDED
4013	3828	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	0.00	UNFUNDED
4013	3829	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3830	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3831	4102	COM HLTH SVC SPECII	16.33	19.86	1.00	1.00	COMMUNITY HEALTH SERV SPEC II
4013	3832	4008	PH LAB TECHNICIAN	14.45	17.57	1.00	0.90	PUBLIC HEALTH LAB TECHNICIAN
4013	3843	4060	HEALTH PROGRAM TECH	13.79	16.76	1.00	1.00	HEALTH PROGRAM TECHNICIAN
4013	3844	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
4013	3845	4106	SR PH NURSE	23.80	28.93	1.00	1.00	PUBLIC HEALTH NURSE II
4013	3847	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4013	3848	4056	PH NURSE II	21.58	26.23	0.50	0.00	UNFUNDED
4013	3850	4106	SR PH NURSE	23.80	28.93	1.00	0.00	FUNDED
4013	3851	4056	PH NURSE II	21.58	26.23	1.00	0.00	UNFUNDED
4013	3853	4106	SR PH NURSE	23.80	28.93	1.00	0.80	SR PUBLIC HEALTH NURSE
4013	3854	4106	SR PH NURSE	23.80	28.93	1.00	0.00	UNFUNDED
4013	3856	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	1.00	SUPERVISING PH NURSE
4013	3857	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4013	3858	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	FUNDED
4013	3859	4106	SR PH NURSE	23.80	28.93	1.00	0.00	FUNDED
4013	3860	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4013	3861	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
4013	3870	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
			BU FTE Total			**28.10**	**13.70**	
4016	**EMERGENCY MEDICAL SERVICE**							
4016	3877	0168	PROGRAM ADMIN	23.69	28.79	1.00	0.00	FUNDED
			BU FTE Total			**1.00**	**0.00**	
4025	**EMPLOYEE WELLNESS**							
4025	3833	0061	STAFF ASST III -CONF	14.09	17.13	1.00	0.00	UNFUNDED
4025	3871	0174	SR PROG SPECIAL-CONF	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II - CONF
4025	3872	4104	REGISTERED NURSE-CNF	20.56	24.99	0.80	0.00	UNFUNDED
			BU FTE Total			**2.80**	**1.00**	
4050	**MENTAL HEALTH**							
4050	0650	4024	CHIEF PSYCHIATRIST	82.15	99.86	1.00	0.00	FUNDED
4050	0662	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	0668	4028	MANAGED CARE ADMIN	23.00	27.96	1.00	0.00	UNFUNDED
4050	0677	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	0679	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	0690	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
4050	0692	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	1756	4051	FORENSIC MH CLINICIA	24.14	29.35	1.00	0.00	UNFUNDED
4050	2097	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2098	4005	PSYCHIATRIC NURSE	21.58	26.23	1.00	0.00	UNFUNDED
4050	2099	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2168	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	2188	0125	ACCT SPECIALIST III	15.96	19.40	1.00	0.00	UNFUNDED
4050	2223	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2235	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2329	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2471	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	FUNDED
4050	2474	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	2475	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2529	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2641	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	0.00	UNFUNDED
4050	2684	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2771	0125	ACCT SPECIALIST III	15.96	19.40	1.00	1.00	ACCOUNT SPECIALIST III
4050	2772	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2773	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2833	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2901	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2909	4069	HUMAN SVS WORKER	14.45	17.57	1.00	0.00	FUNDED
4050	2925	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2971	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	ACTING SUPERV MH CLINICIAN
4050	2976	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	2977	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	2984	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2988	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2989	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	2990	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
4050	2995	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	3075	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4050	3098	4022	SUP FORENSIC PSYCHOL	26.74	32.50	1.00	1.00	SR DEPARTMENT ANALYST
4050	3144	4082	SPRV HLTH PROG COORD	23.00	27.96	1.00	0.00	UNFUNDED
4050	3183	4002	CORR PSYCH RN	22.65	27.53	1.00	0.00	UNFUNDED
4050	3337	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4050	3353	4067	SR PREV SVCS COOR	23.00	27.96	1.00	0.00	FUNDED
4050	3370	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN I
4050	3431	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
4050	3432	4050	MH CLINICIAN II	24.14	29.35	1.00	1.00	MENTAL HEALTH CLINICIAN II

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4050	3459	4013	MID-LEVEL PRACTITION	26.23	31.89	1.00	1.00	MENTAL HEALTH CLINICIAN II
4050	3485	0137	MH BRANCH DIRECTOR	35.85	43.58	1.00	0.00	UNFUNDED
4050	3512	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	UNFUNDED
4050	3537	0135	ADMIN SVCS MGR II	30.97	37.65	1.00	0.00	UNFUNDED
4050	3553	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
4050	3571	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	UNFUNDED
4050	3598	0090	DEPT TECHNOLOGY COOR	20.85	25.34	1.00	0.00	UNFUNDED
4050	3599	0184	DEPT APPLIC SPEC	17.15	20.85	1.00	1.00	DEPT APPLICATION SPECIALIST
4050	3614	0063	ADMIN ASSISTANT	17.15	20.85	1.00	0.00	UNFUNDED
4050	3648	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
4050	3657	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4050	3659	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4050	3667	A171	PROGRAM ADMIN	0.00	30.96	1.00	1.00	ACTING PROGRAM MANAGER
4050	3676	0169	STAFF SERVICES ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
4050	3708	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	0.00	UNFUNDED
4050	3721	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	0.00	FUNDED
4050	3722	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	0.00	FUNDED
4050	3723	4099	DEP DIR MH CLIN SVS	30.97	37.65	1.00	0.00	UNFUNDED
4050	3724	4100	MH CLINICAL MANAGER	28.09	34.14	1.00	1.00	ACTING ADMIN SERVICES MGR I
4050	3726	0161	ADMIN SECRETARY	18.91	22.98	1.00	1.00	ADMINISTRATIVE SECRETARY
4050	3727	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3728	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	ACTING PROGRAM ADMINISTRATOR
4050	3729	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3730	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3731	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3734	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3735	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3736	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3737	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3741	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3742	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.80	MENTAL HEALTH REHAB SPECIAL
4050	3743	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	UNFUNDED
4050	3746	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIAL
4050	3755	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	UNFUNDED
4050	3762	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	1.00	ACTING MH CLINICAL MANAGER
4050	3763	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	UNFUNDED
4050	3764	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	UNFUNDED
4050	3765	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	1.00	SUPERVISING MH CLINICIAN
4050	3766	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3767	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	FUNDED
4050	3808	0165	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
4050	3810	4091	SR SUB ABUSE COUNSEL	20.85	25.34	1.00	1.00	SR SUBSTANCE ABUSE COUNSELOR
4050	3811	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	UNFUNDED
4050	3813	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	ACTING DEP DIR MH CLIN SVCS
4050	3840	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
4050	3841	4087	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	UNFUNDED
4050	3882	0124	ACCT SPECIALIST II	14.45	17.57	1.00	0.80	ACCOUNT SPECIALIST II
			BU FTE Total			**93.00**	**42.60**	
4080	**PUBLIC HEALTH CCS**							
4080	2085	0125	ACCT SPECIALIST III	15.96	19.40	0.60	0.00	UNFUNDED
4080	2707	4049	SUPERV THERAPIST	26.10	31.73	1.00	0.00	FUNDED
4080	3364	0057	STAFF ASSISTANT II	12.80	15.56	1.00	1.00	STAFF ASSISTANT II
4080	3632	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	1.00	SUPERVISING STAFF ASSISTANT
4080	3654	0168	PROGRAM ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
4080	3769	4094	HLTH PRGM ELIG WKR	14.09	17.13	1.00	1.00	HEALTH PROGRAM ELIGIBILITY WRK
4080	3771	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3803	4095	SR HLTH PRGM ELG WKR	15.56	18.92	1.00	1.00	SR HEALTH PROGRAM ELIG WORKER
4080	3864	4106	SR PH NURSE	23.80	28.93	1.00	1.00	SR PUBLIC HEALTH NURSE
4080	3865	4105	SUPERVISING PH NURSE	26.23	31.89	1.00	0.00	UNFUNDED
4080	3866	4106	SR PH NURSE	23.80	28.93	1.00	0.00	UNFUNDED
4080	3867	4056	PH NURSE II	21.58	26.23	1.00	0.00	UNFUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
4080	3869	0170	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
			BU FTE Total			**12.60**	**8.00**	
4510	**SOLID WASTE**							
4510	2128	3041	SOLID WASTE SUPVR	21.58	26.23	1.00	0.00	UNFUNDED
			BU FTE Total			**1.00**	**0.00**	
5010	**SOCIAL SERVICES**							
5010	0703	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0708	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0710	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0711	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	0713	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0714	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER I
5010	0715	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0717	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0719	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	0721	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0722	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0723	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0724	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0725	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0728	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0729	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	0.00	FUNDED
5010	0734	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0735	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0736	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0738	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	0739	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0741	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER III-DIF
5010	0742	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0743	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0745	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0749	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0750	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	0751	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	0752	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0754	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	0757	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0759	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER I
5010	0762	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	SR PROGRAM MANAGER
5010	0764	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	SCREENER
5010	0767	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0768	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0770	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0772	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	0773	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0774	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	0775	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	0776	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	0777	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0779	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SR PROGRAM SPECIALIST
5010	0781	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0783	S503	ACCOUNT CLERK II	14.45	17.57	1.00	0.00	FUNDED
5010	0784	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0786	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0787	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	0789	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0790	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0792	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0793	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0794	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	0795	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	0796	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0797	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0799	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0800	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	0801	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0802	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0803	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	0804	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0805	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0808	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0809	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0811	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0814	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	0816	S546	SOCIAL WORKER III	19.86	24.13	1.00	0.00	FUNDED
5010	0819	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0820	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	0822	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0823	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	0825	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	0826	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.90	SOCIAL WORKER III-DIF
5010	0827	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	0828	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	0966	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	0967	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0968	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	0969	S547	SOCIAL WORKER V	20.85	25.34	1.00	1.00	SOCIAL WORKER III-DIF
5010	0970	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	0973	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	0998	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1009	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1011	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1012	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	1023	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	OFFICE ASSISTANT III
5010	1075	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	FUNDED
5010	1111	S511	ELIGIBILITY SUPVR	18.91	22.98	1.00	1.00	ELIGIBILITY SUPERVISOR
5010	1113	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	1115	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1116	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1188	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1189	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1190	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1191	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1192	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1193	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	1242	S549	SOCIAL WORKER SUP I	23.00	27.96	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	1243	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1244	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1245	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	1247	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	1249	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1257	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1288	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1317	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1318	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1319	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	1320	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1321	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER I
5010	1325	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	1422	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1423	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1424	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1426	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1427	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1428	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1429	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1467	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1468	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	1472	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1477	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1479	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1597	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	SECRETARY
5010	1641	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	0.00	FUNDED
5010	1642	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	1645	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	1646	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	1647	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1675	S547	SOCIAL WORKER V	20.85	25.34	1.00	1.00	ACTING SW SUPERVISOR I
5010	1688	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1689	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1690	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	1694	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1695	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1696	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	1706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	1707	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	1775	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1776	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	1778	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1787	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1790	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	1791	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	1792	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1815	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	1818	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	1820	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	1.00	EMPLOY & TRAINING SUPERVISOR
5010	1865	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1866	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	1868	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	OFFICE ASSISTANT III
5010	1869	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1870	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1872	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	1873	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	1874	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1875	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	1876	S559	SR NURSE CASE MANGR	23.80	28.93	1.00	0.00	FUNDED
5010	1877	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	1878	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	1879	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	1880	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1881	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	1882	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	1942	S559	SR NURSE CASE MANAGE	23.80	28.93	1.00	0.00	FUNDED
5010	1973	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	1974	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	1976	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR STAFF SERVICES ANALYST
5010	1979	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	1980	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1981	S513	ELIGIBILITY WKR II	14.09	17.13	1.00	1.00	ELIGIBILITY WORKER I

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	1983	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	1984	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1985	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1986	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	1987	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	1988	S532	OFFICE ASST SUPVR I	16.33	19.86	1.00	1.00	OFFICE ASSISTANT SUPERVISOR I
5010	1991	S535	OFFICE ASST II	12.80	15.56	1.00	0.00	FUNDED
5010	1992	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	1993	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2014	S529	NURSE CASE MANAGER	20.56	24.99	1.00	1.00	NURSE CASE MANAGER
5010	2015	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2016	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2017	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2018	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2019	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2020	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2021	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2022	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2023	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2025	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2090	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR PROGRAM SPECIALIST
5010	2094	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	0.00	FUNDED
5010	2105	0179	DEP PUBLIC GUARDIAN	25.34	30.81	1.00	0.00	FUNDED
5010	2118	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2138	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	0.00	FUNDED
5010	2139	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2140	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2157	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2176	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2177	0177	VETERANS SVS OFFICER	23.58	28.67	1.00	1.00	SR VETERAN'S SERVICE REP
5010	2202	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2204	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2205	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	0.00	FUNDED
5010	2207	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2208	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	2209	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2210	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	2212	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	2213	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	2214	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	2215	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	2233	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	2234	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	2243	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2244	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2245	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	ADMINISTRATIVE SECRETARY
5010	2260	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2297	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2298	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2304	S547	SOCIAL WORKER V	20.85	25.34	1.00	1.00	SOCIAL WORKER III
5010	2315	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2318	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2319	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2320	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	2326	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	2356	S537	PROGRAM MANAGER	28.09	34.14	1.00	1.00	PROGRAM MANAGER
5010	2357	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	0.00	FUNDED
5010	2359	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2362	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2476	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2478	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2479	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2498	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2522	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	0.00	FUNDED
5010	2523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2525	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2545	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2546	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2547	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2548	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2549	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2550	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2551	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2552	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2553	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER I
5010	2556	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	1.00	EMPLOY & TRAINING WORKER II
5010	2558	S516	EMPLOY & TRNG WKR II	17.15	20.85	1.00	0.00	FUNDED
5010	2561	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2562	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2564	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	2570	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	1.00	ELIGIBILITY WORKER III
5010	2572	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	EMPLOY & TRAINING WORKER III
5010	2574	S514	EMPLOY & TRNG SUPR	19.86	24.13	1.00	0.00	FUNDED
5010	2575	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2576	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2577	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2578	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2579	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	2580	S532	OFFICE ASST SUPVR I	16.33	19.86	1.00	0.00	FUNDED
5010	2595	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2598	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	2599	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2603	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2604	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2605	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	2606	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2607	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2635	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR II
5010	2636	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	NURSE CASE MANAGER
5010	2637	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	2638	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2639	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	DEPUTY DIR SOCIAL SERVICES
5010	2652	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2653	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2654	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2655	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2656	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER V
5010	2657	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2658	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	2661	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	2662	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	2665	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2666	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2667	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2669	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	2670	S557	DEP DIR SOCIAL SVS	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	2673	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	STAFF SERVICES ANALYST II
5010	2706	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2709	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2713	S504	ACCOUNT CLERK III	15.96	19.40	1.00	0.00	FUNDED
5010	2715	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	NURSE CASE ASSISTANT

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	2716	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2718	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	2719	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III-DIF
5010	2720	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER III
5010	2721	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	PROGRAM SPECIALIST II
5010	2723	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	2724	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER IV
5010	2725	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER II
5010	2726	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2727	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	2729	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I
5010	2812	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2813	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2814	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	2849	S560	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2850	S575	STAFF SVS ANALYST II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	2851	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	STAFF SERVICES ADMINISTRATOR
5010	2852	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	2853	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	2854	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	2855	0176	VETERANS SERVICE REP	16.74	20.35	1.00	1.00	VETERANS SERVICES REP
5010	2941	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3018	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	1.00	SR STAFF SERVICES ANALYST
5010	3019	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	3020	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT III
5010	3040	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5010	3089	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3090	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	3091	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT II
5010	3093	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	0.00	FUNDED
5010	3094	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3243	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3244	S533	OFFICE ASSIST SUP II	17.15	20.85	1.00	1.00	SECRETARY
5010	3262	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER II
5010	3263	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3264	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3265	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	1.00	ELIGIBILITY WORKER I
5010	3266	S512	ELIGIBILITY WKR II	14.81	18.01	1.00	0.00	FUNDED
5010	3267	S535	OFFICE ASST II	12.80	15.56	1.00	1.00	OFFICE ASSISTANT II
5010	3268	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3269	S503	ACCOUNT CLERK II	14.45	17.57	1.00	1.00	ACCOUNT CLERK II
5010	3270	S565	ACCOUNT CLERK SUPVR	17.59	21.38	1.00	1.00	ACCOUNT CLERK SUPERVISOR
5010	3271	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	3272	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3289	S552	SOCIAL WORKER V	23.00	27.96	1.00	1.00	SOCIAL WORKER I
5010	3395	S538	SR PROGRAM MANAGER	29.50	35.87	1.00	1.00	SR PROGRAM MANAGER
5010	3413	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3414	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3415	S570	WELFARE INVESTGR II	24.80	30.15	1.00	1.00	WELFARE INVESTIGATOR II
5010	3416	S567	CHIEF WELFARE INVEST	32.85	39.92	1.00	1.00	CHIEF WELFARE INVESTIGATOR
5010	3434	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3450	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	EMPLOY & TRAINING WORKER III
5010	3474	S552	SOCIAL WORKER V	23.00	27.96	1.00	0.00	FUNDED
5010	3475	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3493	S546	SOCIAL WORKER III	19.86	24.13	1.00	1.00	SOCIAL WORKER III
5010	3516	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	STAFF SERVICES ANALYST II
5010	3519	0143	DEPT ANALYST II	20.46	24.86	1.00	0.00	FUNDED
5010	3520	0086	SR PREV SVCS COOR	22.55	27.41	1.00	0.00	FUNDED
5010	3523	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3524	0146	SS BRANCH DIRECTOR	35.85	43.58	1.00	0.00	FUNDED

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5010	3530	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	0.00	FUNDED
5010	3531	S551	SOCIAL WKR SUP II	25.34	30.81	1.00	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3558	S542	SOCIAL WKR ASST II	16.33	19.86	1.00	1.00	SOCIAL WORKER ASSISTANT I
5010	3559	S517	EMPLOY & TRNG WK III	18.91	22.98	1.00	1.00	SECRETARY
5010	3581	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK III
5010	3607	S584	SOCIAL WRKR CLINIC	24.14	29.35	1.00	0.00	FUNDED
5010	3618	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3633	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	ACCOUNT CLERK III
5010	3634	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	0.00	FUNDED
5010	3635	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
5010	3636	0086	SR DEPT ANALYST	22.55	27.41	1.00	1.00	SR DEPARTMENT ANALYST
5010	3637	0060	STAFF ASSISTANT III	14.09	17.13	1.00	1.00	STAFF ASSISTANT III
5010	3649	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3650	S589	CLIENT SERVICES SPEC	16.74	20.35	1.00	0.00	FUNDED
5010	3732	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3733	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3738	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3739	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3740	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3745	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3747	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	1.00	MENTAL HEALTH REHAB SPECIALIST
5010	3757	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3758	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST II
5010	3761	S556	PROGRAM ADMNISTRATOR	23.69	28.79	1.00	1.00	PROGRAM ADMINISTRATOR
5010	3768	4096	SUPVSNG MH CLINICIAN	25.34	30.81	1.00	0.00	FUNDED
5010	3773	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3774	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3776	S525	LEGAL CLERK II	14.45	17.57	1.00	1.00	LEGAL CLERK II
5010	3777	S525	LEGAL CLERK II	14.45	17.57	1.00	0.00	FUNDED
5010	3778	S526	LEGAL CLERK III	15.96	19.40	1.00	1.00	LEGAL CLERK III
5010	3780	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	SR PROGRAM SPECIALIST
5010	3781	S576	SR PROG SPECIALIST	22.55	27.41	1.00	0.00	FUNDED
5010	3785	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3786	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3787	S587	MH REHAB SPECIALIST	18.91	22.98	1.00	0.00	FUNDED
5010	3788	4050	MH CLINICIAN II	24.14	29.35	1.00	0.00	FUNDED
5010	3790	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3792	S589	CLIENT SERVICES SPEC	16.74	20.35	1.00	0.00	FUNDED
5010	3797	S575	PROGRAM SPEC II	20.46	24.86	1.00	1.00	PROGRAM SPECIALIST I
5010	3798	0086	SR DEPT ANALYST	22.55	27.41	1.00	0.00	FUNDED
5010	3800	S576	SR PROG SPECIALIST	22.55	27.41	1.00	1.00	PROGRAM SPECIALIST II
5010	3804	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3805	S586	STAFF SVCS MGR II	30.97	37.65	1.00	1.00	STAFF SERVICES MANAGER II
5010	3816	S504	ACCOUNT CLERK III	15.96	19.40	1.00	1.00	ACCOUNT CLERK II
5010	3818	S575	PROGRAM SPEC II	20.46	24.86	1.00	0.00	FUNDED
5010	3820	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT II
5010	3821	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3822	S536	OFFICE ASST III	14.09	17.13	1.00	0.00	FUNDED
5010	3823	S536	OFFICE ASST III	14.09	17.13	1.00	1.00	OFFICE ASSISTANT II
5010	3825	S588	HLTH PRM ELIG WRK	14.09	17.13	1.00	0.00	FUNDED
5010	3886	S591	DEPT INFO SYST ADMIN	27.52	33.45	1.00	0.00	FUNDED
5010	3887	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	1.00	DEPT INFO SYSTEMS ANALYST
5010	3888	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	0.00	FUNDED
5010	3889	S592	DEPT INFO SYS ANALYS	24.98	30.37	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3890	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3891	S593	DEPT INFO SYST TECH	19.86	24.13	1.00	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3937	S570	WELFARE INVESTGR II	24.80	30.15	1.00	0.00	FUNDED
5010	3944	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
5010	3945	S528	ELIGIBILITY WKR III	16.33	19.86	1.00	0.00	FUNDED
			BU FTE Total			**419.00**	**285.90**	
5020	**HHSA ADMINISTRATION**							

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Filled FTE	Incumbent Classification
5020	3392	0016	COMPLIANCE MANAGER	26.74	32.50	1.00	1.00	ACTING HLTH HUM SVC AGENCY DIR
5020	3521	0144	H&HS AGENCY DIRECTOR	49.53	60.21	1.00	1.00	HEALTH & HUMAN SVC AGENCY DIR
5020	3522	0145	ASST DIR H&HS AGENCY	40.75	49.54	1.00	1.00	ASST HEALTH & HUM SVC AG DIR
5020	3579	0091	DEPARTMENT IT SUPERV	21.89	26.61	1.00	1.00	DEPT IT SUPERVISOR
5020	3608	S555	STAFF SVCS ADMIN	23.69	28.79	1.00	0.00	FUNDED
5020	3613	S597	CHIEF FISCAL OFFICER	32.51	39.52	1.00	1.00	CHIEF FISCAL OFFICER
5020	3783	S554	SR STAFF SVC ANALYST	22.55	27.41	1.00	1.00	DEPARTMENT ANALYST I
			BU FTE Total			**7.00**	**6.00**	
6110	**LIBRARY**							
6110	0851	8005	BOOKMOBILE DRIVER	14.59	17.73	1.00	1.00	BOOKMOBILE DRIVER
6110	0852	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN II
6110	1669	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1671	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	1945	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN I
6110	2629	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY TECHNICIAN
6110	3476	8011	COUNTY LIBRARIAN/DIR	36.40	44.25	1.00	1.00	COUNTY LIBRARIAN/DIRECTOR
6110	3478	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3479	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3480	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3481	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3482	8012	LIBRARY ASSOCIATE	17.15	20.85	1.00	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SR LIBRARY TECH	15.56	18.92	1.00	0.80	SR LIBRARY TECH
6110	3484	8013	SR LIBRARY TECH	15.56	18.92	1.00	1.00	SR LIBRARY TECH
6110	3488	8003	LIBRARY TECH	14.09	17.13	0.80	0.75	LIBRARY TECHNICIAN
6110	3617	8003	LIBRARY TECH	14.09	17.13	0.50	0.40	LIBRARY TECHNICIAN
6110	3902	8010	BRANCH LIBRARIAN	23.00	27.96	1.00	1.00	BRANCH LIBRARIAN
6110	3903	0143	DEPT ANALYST II	20.46	24.86	1.00	1.00	DEPARTMENT ANALYST II
6110	3910	8007	LIBRARIAN II	20.85	25.34	1.00	1.00	LIBRARIAN I
6110	3911	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3913	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3914	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3915	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.00	FUNDED
6110	3916	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.30	LIBRARY ASSISTANT
6110	3917	8001	LIBRARY ASSISTANT	11.06	13.44	1.00	1.00	LIBRARY ASSISTANT
6110	3918	8001	LIBRARY ASSISTANT	11.06	13.44	1.00	1.00	LIBRARY ASSISTANT
6110	3919	8001	LIBRARY ASSISTANT	11.06	13.44	0.50	0.50	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	11.06	13.44	0.75	0.75	LIBRARY ASSISTANT
6110	3926	8003	LIBRARY TECH	14.09	17.13	1.00	1.00	LIBRARY ASST-OOC
6110	3940	8007	LIBRARIAN II	20.85	25.34	1.00	0.00	FUNDED
			BU FTE Total			**26.55**	**24.50**	
6210	**FARM ADVISOR**							
6210	0853	0067	OFF SVCS SUPERVISOR	18.91	22.98	1.00	0.00	FUNDED
6210	0855	2045	AGRICULTURAL TECH	15.56	18.92	1.00	0.00	FUNDED
6210	3409	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	UNFUNDED
6210	3806	0057	STAFF ASSISTANT II	12.80	15.56	1.00	0.00	FUNDED
			BU FTE Total			**4.00**	**0.00**	
7110	**MUSEUM**							
7110	0859	8008	DIRECTOR MUSEUM	28.52	34.67	1.00	1.00	DIRECTOR MUSEUM
7110	0860	0055	STAFF ASSISTANT I	11.61	14.11	1.00	1.00	STAFF ASSISTANT I - OOC
7110	1970	0062	SUPERV STAFF ASSIST	16.33	19.86	1.00	0.00	UNFUNDED
7110	2490	8004	MUSEUM CURATOR	19.48	23.67	1.00	0.00	UNFUNDED
			BU FTE Total			**4.00**	**2.00**	
			Grand Total Allocated FTE			**1,435.65**	**1,032.60**	**Grand Total Filled FTE**

SUMMARY OF POSITIONS BY BUDGET UNITS							
Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Allocated FTE	2013/14 Filled FTE
0326	WATER AGENCY	Dept FTE Total	4.00	0.50	0.50	2.00	0.50
0327	AIR QUALITY	Dept FTE Total	7.00	6.00	6.00	8.00	5.00
0377	MENDO COUNTY FAIR	Dept FTE Total	4.00	3.00	3.00	4.00	1.00
0415	PH KUNG FU	Dept FTE Total	0.90	0.90	0.90	0.00	0.00
0418	PH WIC	Dept FTE Total	8.20	10.20	8.30	12.20	9.20
0419	PH MATERNAL CHILD HEALTH	Dept FTE Total	3.00	2.00	1.00	0.00	0.00
0424	WAVE	Dept FTE Total	1.00	1.00	1.00	0.00	0.00
0426	CGAP-DFC GRANT	Dept FTE Total	0.00	0.00	0.00	1.00	1.00
0431	SUBSTANCE ABUSE/CRIME PREV	Dept FTE Total	3.00	3.00	2.00	0.00	0.00
0434	ADP FAMILY LIFE	Dept FTE Total	2.00	2.00	0.00	0.00	0.00
0442	PH HRSA	Dept FTE Total	1.00	1.00	1.00	0.00	0.00
0448	DA RAPE PROSECUTION	Dept FTE Total	1.00	0.00	0.00	1.00	0.00
0453	PH TOBACCO ED	Dept FTE Total	1.00	1.00	1.00	1.80	1.00
0461	PH METH TRTM	Dept FTE Total	1.00	1.00	1.00	0.00	0.00
0463	MARIJUANA SUPRESSION	Dept FTE Total	0.00	0.00	0.00	2.00	0.00
0464	DA VICTIM WITNESS	Dept FTE Total	2.00	4.00	3.00	6.00	4.00
0465	DA ANTI DRUG ABUSE	Dept FTE Total	3.00	3.00	3.00	3.00	3.00
0474	SO-CAL-MMET	Dept FTE Total	1.00	0.00	0.00	1.00	0.00
0478	PH BIOTERRORISM AS	Dept FTE Total	3.00	3.00	2.00	3.00	2.00
0488	FAMILY PLANNING	Dept FTE Total	6.80	0.00	1.00	1.00	0.00
0495	CHILD HEALTH AND DISABILITY	Dept FTE Total	2.70	0.80	1.00	0.00	0.00
0713	GENERAL LIABILITY	Dept FTE Total	2.00	2.00	2.00	2.50	2.50
0714	WORKERS COMPENSATION	Dept FTE Total	2.00	2.00	2.00	2.00	2.00
0715	HEALTH BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
0716	RETIREE BENEFITS	Dept FTE Total	1.00	1.00	1.00	1.00	1.00
1010	CLERK OF THE BOARD	Dept FTE Total	2.00	4.00	2.00	4.00	3.00
1015	BOARD OF SUPERVISORS	Dept FTE Total	5.00	5.00	5.00	5.00	5.00
1020	EXECUTIVE OFFICE	Dept FTE Total	5.00	7.00	7.00	11.00	7.00

Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Allocated FTE	2013/14 Filled FTE
1110	AUDITOR-CONTROLLER	Dept FTE Total	9.60	9.60	9.60	10.60	9.60
1120	ASSESSOR	Dept FTE Total	18.00	18.00	16.00	21.00	17.00
1130	TREASURER-TAX COLLECTOR	Dept FTE Total	6.00	6.00	6.00	6.00	6.00
1160	GENERAL SERVICES	Dept FTE Total	10.00	7.00	8.00	11.00	9.00
1210	COUNTY COUNSEL	Dept FTE Total	9.00	9.00	8.00	9.00	9.00
1320	HUMAN RESOURCES	Dept FTE Total	6.00	5.00	7.00	9.00	8.00
1410	COUNTY CLERK-ELECTION	Dept FTE Total	3.00	3.00	3.00	4.00	3.00
1610	BUILDINGS & GROUNDS	Dept FTE Total	27.80	24.00	21.00	33.30	20.80
1620	GARAGE	Dept FTE Total	3.00	3.00	2.00	4.00	2.00
1910	ENGINEERING & TECHNICAL ASSIST	Dept FTE Total	7.00	6.00	6.00	9.00	6.00
1920	RETIREMENT	Dept FTE Total	4.00	4.00	4.00	4.00	4.00
1941	CLERK RECORDER	Dept FTE Total	4.00	3.00	3.00	6.00	2.00
1944	MICROGRAPHICS	Dept FTE Total	1.00	1.00	1.00	2.00	1.00
1960	INFORMATION SERVICES	Dept FTE Total	18.00	15.00	14.00	21.00	15.00
2010	COURT COLLECTION PROGRAM	Dept FTE Total	8.00	8.00	6.00	0.00	0.00
2012	COLLECTIONS	Dept FTE Total	0.00	0.00	0.00	7.00	6.00
2070	DISTRICT ATTORNEY	Dept FTE Total	36.40	32.60	35.60	42.50	33.60
2080	PUBLIC DEFENDER	Dept FTE Total	20.80	20.80	19.80	23.00	20.80
2085	ALTERNATE DEFENDER	Dept FTE Total	5.00	4.50	5.00	6.00	6.00
2090	CHILD SUPPORT SERVICES	Dept FTE Total	32.00	33.00	30.00	36.00	28.00
2310	SHERIFF CORONER	Dept FTE Total	95.00	86.00	83.00	97.00	89.50
2313	SHERIFF - COPS PROGRAM AB3229	Dept FTE Total	1.00	1.00	1.00	2.00	1.00
2315	SP SHERIFF	Dept FTE Total	0.00	0.00	0.00	1.00	0.00
2510	JAIL	Dept FTE Total	63.00	60.00	62.00	78.00	66.00
2550	JUVENILE HALL	Dept FTE Total	28.60	27.60	26.60	28.80	26.60
2560	PROBATION OFFICE	Dept FTE Total	41.00	40.00	45.00	49.00	45.00
2710	AGRICULTURE	Dept FTE Total	7.00	7.00	7.00	8.00	8.00
2830	EMERGENCY SVC CD SSAFETY	Dept FTE Total	0.00	0.00	1.00	2.00	2.00
2851	PLANNING AND BUILDING	Dept FTE Total	20.00	25.00	21.00	36.00	23.00

Budget Unit	Department		2010/11 Filled FTE	2011/12 Filled FTE	2012/13 Filled FTE	2013/14 Allocated FTE	2013/14 Filled FTE
2860	ANIMAL CONTROL	Dept FTE Total	9.00	8.00	8.00	11.50	7.00
3010	DOT ADMINISTRATION	Dept FTE Total	75.80	69.80	69.30	93.80	67.30
4010	PUBLIC HEALTH	Dept FTE Total	14.00	12.00	11.00	21.00	13.00
4011	ENVIRONMENTAL HEALTH	Dept FTE Total	19.60	19.60	16.60	24.60	19.60
4012	ALCOHOL/OTHER DRUG PROGRAM	Dept FTE Total	30.00	25.00	18.80	47.00	25.90
4013	PUBLIC HEALTH NURSING	Dept FTE Total	14.40	10.40	11.60	28.10	13.70
4016	EMERGENCY MEDICAL SERVICE	Dept FTE Total	2.00	1.00	1.00	1.00	0.00
4025	EMPLOYEE WELLNESS	Dept FTE Total	1.00	1.00	1.00	2.80	1.00
4050	MENTAL HEALTH	Dept FTE Total	67.00	54.20	43.55	93.00	42.60
4051	MENTAL HEALTH SVCS ACCT	Dept FTE Total	3.80	2.80	2.00	0.00	0.00
4080	PUBLIC HEALTH CCS	Dept FTE Total	9.30	8.30	8.00	12.60	8.00
4510	SOLID WASTE	Dept FTE Total	8.85	1.00	0.00	1.00	0.00
5010	SOCIAL SERVICES	Dept FTE Total	350.10	315.10	298.00	419.00	285.90
5020	HHSA ADMINISTRATION	Dept FTE Total	6.00	5.00	5.00	7.00	6.00
6110	LIBRARY	Dept FTE Total	14.35	13.10	11.80	26.55	24.50
6210	FARM ADVISOR	Dept FTE Total	3.00	3.00	2.00	4.00	0.00
7110	MUSEUM	Dept FTE Total	3.00	2.00	2.00	4.00	2.00
	Grand Total Filled/Allocated FTE		1189.00	1078.60	1016.95	1435.65	1032.60

MENDOCINO
1850
COUNTY

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Action Communities for Health, Innovation & Environmental Change (ACHIEVE)	4010/PHACHV	D-145
Administration and Road Maintenance	3010	D-369
Adult Assessment and Supervision	0430-Grant	D-314
Agriculture	2710	D-2
Air Quality Management District	0327	D-8
Alcohol & Other Drug Programs (AODP)	4012	D-164
Alexander Estates - Lighting	0302	E-7
Alphabetically by Budget Name		H-1
Alternate Defender	2085	D-319
Amendments to Position Allocation Table		G-1
Animal Care	2860	D-134
Anti-Drug Abuse Law Enforcement Program	0465-Grant	D-77
Appropriations for Contingencies & Reserves	9991	D-50
Area Agency on Aging/Ombudsman Program	5010/0451-Grant	D-228
Assessor	1120	D-16
Assessor's Property Characteristics	1122	D-20
AT HOME	4012/0494-Grant	D-174
Auditor-Controller	1110	D-36
Bioterrorism Act	4013/0478-Grant	D-185
Board of Supervisors	1015	D-54
Board of Supervisors, Chair Letter		i
Buildings and Grounds	1610	D-112
California Children's Services	4080	D-207
California Endowment	4010/0406-Grant	D-148
CalWORKs/Foster Care/Adoptions	5130	D-239
Capital Improvements	1710	D-95
Capital Projects	1712	D-97
Child Abuse Vertical Prosecution (CAVP)	0448-Grant	D-73
Child Health and Disability Prevention	4080-Grant	D-210
Child Support Services	2090	D-58
Clerk of the Board	1010	D-80
Clerk-Recorder	1941	D-25
Clerk-Recorder-Micrographics	1944	D-30
Coalition for Gang Awareness and Prevention	4012/0426-Grant	D-168
Community Development Block Grant Program	0402-Grant	D-302
Community Transformation	4010-Grant 0435	D-150
Conflict Defender	2086	D-99
Correctional Officers Training	0467-Grant	D-361
County Counsel	1210	D-62
County Garage	1620	D-116
County Overview		B-1
Court Collections	2010	D-402
Court Collections - AB233 Program	2012	D-403
Covelo - Lighting	0303	E-8
DEA – COMMET	0466-Grant	D-359
Debt Service – Pension Obligation Bonds	8011	D-48
District Attorney	2070	D-68
Economic Development	1810	D-288

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Elections	1410	D-22
Emergency Medical Services	4016	D-189
Emergency Services	2830	D-348
Employee Wellness	4025	D-262
Environmental Health	4011	D-154
Executive Office	1020	D-83
Executive Officer's Summary of the 2013-14 Final Budget		A-1
Fairview Acres - Lighting	0304	E-9
Family Dependency Drug Court – FDDC	5010/0436-Grant	D-225
Farm Advisor	6210	D-102
Federal & State Programs	3041	D-378
Fish and Game Commission	2840	D-291
Fixed Assets and Structural Improvements		F-1
Food Handler Certification Program	4011/0412	D-160
Gang Resistance Is Paramount (GRIP)	4010/0417-Grant	D-149
General Assistance	5190	D-245
General Debt Service – COPS	8010	D-45
General Liability Insurance/Risk Management	0713	D-125
General Services Agency	1160	D-108
Glossary of Terms and Acronyms		I-1
Grand Jury	2060	D-130
Health and Human Services Agency	5020	D-235
Health Insurance	1320/0715	D-257
Health Kids Mendocino	5010/Program	D-234
Health Resources Services Administration (HRSA)	4013/0442-Grant	D-183
Healthy Kids Mendocino	5010/0411-Grant	D-219
HIV Services (Formerly Family Planning)	4013/0488-Grant	D-187
Homeland Security WMD6	0462-Grant	D-357
Homelessness Prevention and Rapid RD-Housing Program	5010/0449-Grant	D-227
Hopland Street - Lighting s	0305	E-10
Hospital & Medical Services	4070	D-204
Human Resources	1320	D-250
Index – Air Quality Management District		D-7
Index – Assessor/Clerk-Recorder's Office		D-15
Index – Auditor-Controller's Office		D-33
Index – Board of Supervisors		D-53
Index – Child Support Services		D-57
Index – County Counsel		D-61
Index – District Attorney's Office		D-67
Index – Executive Office		D-79
Index – Farm Advisor		D-101
Index – General Services Agency		D-107
Index – Grand Jury		D-129
Index – Health and Human Services Agency		D-133
Index – Human Resources Department		D-249
Index – Library District		D-265
Index – Museum		D-273
Index – Planning and Building Services		D-283

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Index – Probation Department		D-303
Index – Public Defender's Office		D-315
Index – Retirement Association		D-323
Index – Sheriff-Coroner's Office		D-327
Index – Transportation Department		D-363
Index – Treasurer-Tax Collector's Office		D-397
Index –Agriculture Department		D-1
Information Services	1960	D-119
Information Technology Replacement	0717	D-52
In-Home Supportive Services	5170	D-242
Jail & Rehabilitation Center	2510	D-340
Jail & Rehabilitation Center – COPS	2511	D-346
Justice Assistance Grant	0450-Grant	D-355
Juvenile Hall	2550	D-304
Juvenile Justice Crime Prevention Act (JJCPA)	2561	D-312
Lakewood Lighting	0306	E-11
Land Improvement	1910	D-364
Laytonville - Lighting	0307	E-12
Library	6110	D-266
Little River Airport	3060/3090	D-387
Local Enforcement Agency (LEA) Solid Waste	4011-Grant 0452	D-162
Local Law Enforcement Block Grant	0401-Grant	D-351
Maternal Child Health Program	4013-Grant	D-180
Meadowbrook Manor - Sanitation	0325	E-19
Mental Health	4050	D-194
Mental Health Services Act	4051	D-200
Miscellaneous	1940	D-43
Mobile Spay and Neuter Program	2861	D-138
Museum	7110	D-274
Museum Book & Gift Store	7111	D-278
Museum Special Projects	7112	D-280
Non-Departmental Revenue	1000	D-34
Noyo - Lighting	0311	E-13
Numerically by Budget Unit		H-5
Oak Knoll - Lighting	0312	E-14
Ocean Water Quality Monitoring	4011-Grant	D-158
Permanent Housing Bonus	5010/0458	D-230
Planning & Building Services	2851	D-294
Planning & Building Services - Special Fund	2852	D-300
Position Allocation Table: As of Pay Period 13/13 through June 22, 2013		G-3
Probation	2560	D-308
Property Tax Information		C-1
Public Defender	2080	D-316
Public Health Administration	4010	D-140
Public Health Nursing	4013	D-176
Recorder's Modernization	1942	D-28
Recovery Act Cal-MMET – 2009	2310-Grant	D-334
Recovery Act Rural Law	0439-Grant	D-354

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Recovery Act Tech & Communications	0438-Grant	D-353
Redevelopment Agency Administration	1025	D-87
Redevelopment Community and Economic Development	1027	D-89
Redevelopment Debt Service Component	1028	D-90
Redevelopment Housing Component	1026	D-88
Resolution Adopting Final Budget – Fiscal Year 2013-14		iii
Retirement	1920	D-324
Retirement Health Insurance	1320/0716	D-260
Riverwood - Lighting	0313	E-15
Round Valley Airport	3050/3080	D-383
Rural Community Murals	4012/0490-Grant	D-171
Schedule 1 – All Funds Summary		C-17
Schedule 12 – Summary of Special District Final Adopted Budgets		E-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated		E-4
Schedule 14 – Detail of Provisions for Reserves/Designations		E-5
Schedule 2 – Governmental Funds Summary		C-19
Schedule 3 – Fund Balance ~ Governmental Funds		C-21
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds		C-23
Schedule 5 – Summary of Additional Financing Sources ~ Governmental Funds		C-25
Schedule 6 – Detail of Financing Sources by Fund and Account ~ Governmental Funds		C-27
Schedule 6D - Budget Summary by Line Item		C-51
Schedule 7 – Summary of County Financing Requirements by Function & Fund		C-57
Schedule 8 – Summary of County Financing Requirements		C-59
Seamless Transitional Empowerment Program (STEP) and Supportive Housing Program (SHP)	5010/0433-Grant	D-223
Sexual Assault Felony Enforcement (SAFE) Grant	2310-Grant	D-335
Sheriff-Coroner	2310	D-328
Sheriff-Coroner COPS Grant	2313	D-336
Sheriff-Coroner Special Projects	2315	D-338
Social Services	5010	D-211
Solid Waste Division-Landfill Closure	4510/4511	D-391
STOP Act	4012/0491-Grant	D-172
Storm Damage	3030	D-374
Substance Abuse/Crime Prevention	4012/0431-Grant	D-170
Successor County Redevelopment Agency Administration	1035	D-91
Successor County Redevelopment Community & Economic Development	1037	D-93
Successor County Redevelopment Debt Service Component	1038	D-94
Successor County Redevelopment Housing Component	1036	D-92
Summary of Positions by Budget Unit		G-29
Supplemental Nutrition Assistance Education Program (Snap-Ed)	4010-Grant	D-146
Sustainable Communities Planning & Incentive Award	4010/PHSUST	D-147
Table of Contents		v
Teeter Plan	1930	D-40
Tobacco Education Services	4010/0453-Grant	D-152
Transitional Housing	5010/0475-Grant	D-232
Treasurer-Tax Collector	1130	D-398
Ukiah Village - Lighting	0315	E-16
Unemployment Insurance	0712	D-51

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

ALPHABETICALLY BY BUDGET

BUDGET NAME	BUDGET UNIT	PAGE
Vehicle Replacement Fund	0711	D-123
Victim / Witness Assistance	0464-Grant	D-74
Waste Tire Program	4011-Grant	D-159
Water Agency	0326	D-284
West Talmage - Lighting	0317	E-17
Women, Infants & Children's Program (WIC)	4013/0418-Grant	D-181
Worker's Compensation	1320/0714	D-254
Workforce Investment Act	5010/0413-Grant	D-220

///

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE

..... Alphabetically by Budget Name H-1
..... Amendments to Position Allocation Table G-1
..... Board of Supervisors, Chair Letter i
..... County Overview B-1
..... Executive Officer's Summary of the 2013-14 Final Budget A-1
..... Fixed Assets and Structural Improvements F-1
..... Glossary of Terms and Acronyms I-1
..... Index – Agriculture Department D-1
..... Index – Air Quality Management District D-7
..... Index – Assessor/Clerk-Recorder's Office D-15
..... Index – Auditor-Controller's Office D-33
..... Index – Board of Supervisors D-53
..... Index – Child Support Services D-57
..... Index – County Counsel D-61
..... Index – District Attorney's Office D-67
..... Index – Executive Office D-79
..... Index – Farm Advisor D-101
..... Index – General Services Agency D-107
..... Index – Grand Jury D-129
..... Index – Health and Human Services Agency D-133
..... Index – Human Resources Department D-249
..... Index – Library District D-265
..... Index – Museum D-273
..... Index – Planning and Building Services D-283
..... Index – Probation Department D-303
..... Index – Public Defender's Office D-315
..... Index – Retirement Association D-323
..... Index – Sheriff-Coroner's Office D-327
..... Index – Transportation Department D-363
..... Index – Treasurer-Tax Collector's Office D-397
..... Numerically by Budget Unit H-6
..... Position Allocation Table: As of Pay Period 13/13 through June 22, 2013 ..... G-3
..... Property Tax Information C-1
..... Resolution Adopting Final Budget – Fiscal Year 2013-14 iii
..... Schedule 1 – All Funds Summary C-17
..... Schedule 12 – Summary of Special District Final Adopted Budgets E-3
..... Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated E-4
..... Schedule 14 – Detail of Provisions for Reserves/Designations E-5
..... Schedule 2 – Governmental Funds Summary C-19
..... Schedule 3 – Fund Balance ~ Governmental Funds C-21
..... Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds C-23
..... Schedule 5 – Summary of Additional Financing Sources ~ Governmental Funds C-25
..... Schedule 6 – Detail of Financing Sources by Fund and Account ~ Governmental Funds C-27
..... Schedule 6D - Budget Summary by Line Item C-51
..... Schedule 7 – Summary of County Financing Requirements by Function & Fund C-57
..... Schedule 8 – Summary of County Financing Requirements C-59
..... Summary of Positions by Budget Unit G-29
..... Table of Contents v
0302 ..... Alexander Estates - Lighting E-7

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
0303	Covelo - Lighting	E-8
0304	Fairview Acres - Lighting	E-9
0305	Hopland Street - Lighting s	E-10
0306	Lakewood Lighting	E-11
0307	Laytonville - Lighting	E-12
0311	Noyo - Lighting	E-13
0312	Oak Knoll - Lighting	E-14
0313	Riverwood - Lighting	E-15
0315	Ukiah Village - Lighting	E-16
0317	West Talmage - Lighting	E-17
0325	Meadowbrook Manor - Sanitation	E-19
0326	Water Agency	D-284
0327	Air Quality Management District	D-8
0401-Grant	Local Law Enforcement Block Grant	D-351
0402-Grant	Community Development Block Grant Program	D-302
0430-Grant	Adult Assessment and Supervision	D-314
0438-Grant	Recovery Act Tech & Communications	D-353
0439-Grant	Recovery Act Rural Law	D-354
0448-Grant	Child Abuse Vertical Prosecution (CAVP)	D-73
0450-Grant	Justice Assistance Grant	D-355
0462-Grant	Homeland Security WMD6	D-357
0464-Grant	Victim / Witness Assistance	D-74
0465-Grant	Anti-Drug Abuse Law Enforcement Program	D-77
0466-Grant	DEA – COMMET	D-359
0467-Grant	Correctional Officers Training	D-361
0711	Vehicle Replacement Fund	D-123
0712	Unemployment Insurance	D-51
0713	General Liability Insurance/Risk Management	D-125
0717	Information Technology Replacement	D-52
1000	Non-Departmental Revenue	D-34
1010	Clerk of the Board	D-80
1015	Board of Supervisors	D-54
1020	Executive Office	D-83
1025	Redevelopment Agency Administration	D-87
1026	Redevelopment Housing Component	D-88
1027	Redevelopment Community and Economic Development	D-89
1028	Redevelopment Debt Service Component	D-90
1035	Successor County Redevelopment Agency Administration	D-91
1036	Successor County Redevelopment Housing Component	D-92
1037	Successor County Redevelopment Community & Economic Development	D-93
1038	Successor County Redevelopment Debt Service Component	D-94
1110	Auditor-Controller	D-36
1120	Assessor	D-16
1122	Assessor's Property Characteristics	D-20
1130	Treasurer-Tax Collector	D-398
1160	General Services Agency	D-108
1210	County Counsel	D-62
1320	Human Resources	D-250
1320/0714	Worker's Compensation	D-254

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
1320/0715	Health Insurance	D-257
1320/0716	Retirement Health Insurance	D-260
1410	Elections	D-22
1610	Buildings and Grounds	D-112
1620	County Garage	D-116
1710	Capital Improvements	D-95
1712	Capital Projects	D-97
1810	Economic Development	D-288
1910	Land Improvement	D-364
1920	Retirement	D-324
1930	Teeter Plan	D-40
1940	Miscellaneous	D-43
1941	Clerk-Recorder	D-25
1942	Recorder's Modernization	D-28
1944	Clerk-Recorder-Micrographics	D-30
1960	Information Services	D-119
2010	Court Collections	D-402
2012	Court Collections - AB233 Program	D-403
2060	Grand Jury	D-130
2070	District Attorney	D-68
2080	Public Defender	D-316
2085	Alternate Defender	D-319
2086	Conflict Defender	D-99
2090	Child Support Services	D-58
2310	Sheriff-Coroner	D-328
2310-Grant	Recovery Act Cal-MMET – 2009	D-334
2310-Grant	Sexual Assault Felony Enforcement (SAFE) Grant	D-335
2313	Sheriff-Coroner COPS Grant	D-336
2315	Sheriff-Coroner Special Projects	D-338
2510	Jail & Rehabilitation Center	D-340
2511	Jail & Rehabilitation Center – COPS	D-346
2550	Juvenile Hall	D-304
2560	Probation	D-308
2561	Juvenile Justice Crime Prevention Act (JJCPA)	D-312
2710	Agriculture	D-2
2830	Emergency Services	D-348
2840	Fish and Game Commission	D-291
2851	Planning & Building Services	D-294
2852	Planning & Building Services - Special Fund	D-300
2860	Animal Care	D-134
2861	Mobile Spay and Neuter Program	D-138
3010	Administration and Road Maintenance	D-369
3030	Storm Damage	D-374
3041	Federal & State Programs	D-378
3050/3080	Round Valley Airport	D-383
3060/3090	Little River Airport	D-387
4010	Public Health Administration	D-140
4010/0406-Grant	California Endowment	D-148
4010/0417-Grant	Gang Resistance Is Paramount (GRIP)	D-149

COUNTY OF MENDOCINO

FY 2013-14 FINAL BUDGET INDEX

NUMERICALLY BY BUDGET UNIT

BUDGET UNIT	NAME OF BUDGET	PAGE
4010/0453-Grant	Tobacco Education Services	D-152
4010/PHACHV	Action Communities for Health, Innovation & Environmental Change (ACHIEVE)	D-145
4010/PHSUST	Sustainable Communities Planning & Incentive Award	D-147
4010-Grant	Supplemental Nutrition Assistance Education Program (Snap-Ed)	D-146
4010-Grant 0435	Community Transformation	D-150
4011	Environmental Health	D-154
4011/0412	Food Handler Certification Program	D-160
4011-Grant	Ocean Water Quality Monitoring	D-158
4011-Grant	Waste Tire Program	D-159
4011-Grant 0452	Local Enforcement Agency (LEA) Solid Waste	D-162
4012	Alcohol & Other Drug Programs (AODP)	D-164
4012/0426-Grant	Coalition for Gang Awareness and Prevention	D-168
4012/0431-Grant	Substance Abuse/Crime Prevention	D-170
4012/0490-Grant	Rural Community Murals	D-171
4012/0491-Grant	STOP Act	D-172
4012/0494-Grant	AT HOME	D-174
4013	Public Health Nursing	D-176
4013/0418-Grant	Women, Infants & Children's Program (WIC)	D-181
4013/0442-Grant	Health Resources Services Administration (HRSA)	D-183
4013/0478-Grant	Bioterrorism Act	D-185
4013/0488-Grant	HIV Services (Formerly Family Planning)	D-187
4013-Grant	Maternal Child Health Program	D-180
4016	Emergency Medical Services	D-189
4025	Employee Wellness	D-262
4050	Mental Health	D-194
4051	Mental Health Services Act	D-200
4070	Hospital & Medical Services	D-204
4080	California Children's Services	D-207
4080-Grant	Child Health and Disability Prevention	D-210
4510/4511	Solid Waste Division-Landfill Closure	D-391
5010	Social Services	D-211
5010/0411-Grant	Healthy Kids Mendocino	D-219
5010/0413-Grant	Workforce Investment Act	D-220
5010/0433-Grant	Seamless Transitional Empowerment Program (STEP) and Supportive Housing Program (SHP)	D-223
5010/0436-Grant	Family Dependency Drug Court – FDDC	D-225
5010/0449-Grant	Homelessness Prevention and Rapid RD-Housing Program	D-227
5010/0451-Grant	Area Agency on Aging/Ombudsman Program	D-228
5010/0458	Permanent Housing Bonus	D-230
5010/0475-Grant	Transitional Housing	D-232
5010/Program	Health Kids Mendocino	D-234
5020	Health and Human Services Agency	D-235
5130	CalWORKs/Foster Care/Adoptions	D-239
5170	In-Home Supportive Services	D-242
5190	General Assistance	D-245
6110	Library	D-266
6210	Farm Advisor	D-102
7110	Museum	D-274
7111	Museum Book & Gift Store	D-278

BUDGET UNIT	NAME OF BUDGET	PAGE

7112 ..... Museum Special Projects D-280
8010 ..... General Debt Service – COPS D-45
8011 ..... Debt Service – Pension Obligation Bonds D-48
9991 ..... Appropriations for Contingencies & Reserves D-50

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GLOSSARY OF TERMS AND ACRONYMS

COUNTY OF MENDOCINO

STATE OF CALIFORNIA

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State *Assembly Bill.*

ACA: Acronym for *Affordable Care Act*.

ACS: Acronym for *Animal Care Services*. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACHIEVE: Acronym for *Action Communities for Health, Innovation & Environmental Change* a grant administered by Health and Human Services Agency.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for *Automated External Defibrillator*, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

AODP: Acronym for *Alcohol & Other Drug Programs*.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for *Adult Protective Services.*

ARRA: Acronym for *American Recovery and Reinvestment Act of 2009*.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

AT HOME: Acronym for *Access to Treatment & Housing Opportunities in the Mendocino Environment*, a grant administered by Health and Human Services Agency.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHRS: Acronym for *Behavioral Health and Recovery Services*, is the internal name for Mental Health Services, see BU 4050-Mental Health Services.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): That classification of the budget expenditure requirements into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be

used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASGEM: Acronym for *California Statewide Groundwater Elevation Monitoring*.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CCCDP: Acronym *California Collaborative for Chronic Disease Prevention*, a grant administered by Health and Human Services Agency.

CCS: Acronym for *California Children's Services*, see BU 4080-California Children's Services.

CD: Acronym for *Communicable Disease* (referenced in BU 4013-Public Health Nursing).

CDBG: Acronym for *Community Development Block Grant*.

CDI: Acronym for *California Department of Insurance.*

CEQA: Acronym for *California Environmental Quality Act*.

CEO: Acronym for *Chief Executive Officer*. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("*COPs*"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for *Courts Facilities Payment*.

CGAP: Acronym for *Coalition for Gang Awareness and Prevention.* This grant is administered by Health and Human Services Agency.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for *Child Health and Disability Prevention*, referenced in BU 4080-California Children's Services.

CMSP: Acronym for *County Medical Services Program*, see BU 4070-Hospital & Medical Services Program.

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPP: Acronym for *California Obesity Prevention Program*, a grant administered by Health and Human Services Agency.

COPS: Acronym for *Citizen's Options for Public Safety*, see BU 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central

service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for *Child Protective Services*.

CSAC-EIA: Acronym for *California State Association of Counties - Excess Insurance Authority*. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk mgmt services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for *Child Welfare Services.*

DA: Acronym for *District Attorney.*

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for *Division of Environmental Health*.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors, the Chief Executive Officer, or elected by Mendocino County voters.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DISASTER SERVICE WORKER (DSW): See Budget Unit 2830 – *Emergency Services*

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for *Department Operation Center,* see BU 4016-Emergency Medical Services.

DOT: Acronym for *Directly Observed Therapy* (referenced in BU 4013-Public Health Nursing).

DSA: Acronym for *Deputy Sheriffs' Association*.

EAP: Acronym for *Employee Assistance Program*. Human Resources provides administrative support to this program.

EARMARKED FUNDS: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for *Environmental Impact Report.*

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830 – *Emergency Services.*

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

EMS: Acronym for *Emergency Medical Services*, see BU 4016-Emergency Medical Services.

EMSAAC: Acronym for *Emergency Medical Services Administrators Association of California,* see BU 4016-*Emergency Medical Services*.

EMS-C: Acronym for *Emergency Medical Services for Children*, see BU 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ERAF: Acronym for *Education Revenue Augmentation Fund*. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for *Family Dependency Drug Court*.

FEES, CHARGES AND ASSESSMENTS. As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FICA CONTRIBUTION: The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

FUND BALANCE: The difference between fund assets and fund liabilities of a governmental fund. A portion of this balance may be available to finance the next year's budget.

GA: Acronym for *General Assistance*, see BU 5190-General Assistance.

GAAP: Acronym for *Generally Accepted Accounting Principles*. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for *General Relief*, see BU 5190-General Assistance.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the

vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for *Geographic Information System*. A technology that enables the analysis of data from a geographical perspective.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for *General Services Agency*. This department includes the following divisions: Building and Grounds, County Garage, Information Services, and Risk Management.

HCP: Acronym for *HIV Care Program*, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications.

HHSA: Acronym for *Health and Human Services Agency*. HHSA's three branches are: Community Health, Mental Health, and Social Services.

HIPAA: Acronym for *Health Insurance Portability and Accountability Act*. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HRSA: Acronym for *Health Resources Services Administration,* a grant administered by Health and Human Services Agency.

HSGP: Acronym for *Homeland Security Grant Program*, a grant administered by Health and Human Services Agency.

ICS: Acronym for *Incident Command* (Budget Unit 2830 – Emergency Services).

ICWA: Acronym for *Indian Child Welfare Act*.
IHSS: Acronym for *In Home Support Services.*

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for *Information Services*, a County division within the General Services Agency.

IZ: Acronym for *Immunization* (referenced in BU 4013-Public Health Nursing).

JJCPA: Acronym for *Juvenile Justice Crime Prevention Act*, see BU 2561-Juvenile Justice Crime Prevention Act.

JPA: Acronym for *Joint Powers Authority*.

LAFCO: Acronym for *Local Agency Formation Commission*. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEMSA: Acronym for *Local Emergency Medical Service Agency*, see BU 4016-Emergency Medical Services.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for *Latent Tuberculosis Infection* (referenced in BU 4013-Public Health Nursing).

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the

welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

MCACE: Acronym for *Mendocino County Association of Confidential Employees*.

MCAH: Acronym for *Maternal, Child and Adolescent Health*, which collaborates with other partners to address prenatal substance abuse prevention.

MCDoT: Acronym for *Department of Transportation*.

MCLEMA: Acronym for *Mendocino County Law Enforcement Management Association*.

MCOG: Acronym for *Mendocino Council of Governments.*

MCPAA: Acronym for *Mendocino County Public Attorneys Association.*

MCPEA: Acronym for *Mendocino County Probation Employees Association.*

MCRCD: Acronym for *Mendocino County Resource Conservation District*.

MCWA: Acronym for *Mendocino County Water Agency.*

MCWOW: Acronym for *Mendocino County Working on Wellness*. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

MID-YEAR ADJUSTMENT: Board approved changes to a department's budget after the adoption of the final budget.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOU: Acronym for *Memorandum of Understanding*.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Budget Unit 2830 – Emergency Services.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

NPDES: Acronym for *National Pollutant Discharge Elimination System.*

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PAPU: Acronym for *Prevention and Planning Unit*. This unit, administrated by the Community Health Services in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

PBS: Acronym for *Planning and Building Services.*

PEG: Acronym for *Public Education Government*.

PERFORMANCE MEASURE: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for *Public Facilities Corporation.*

PHB: Acronym for *Partnership for Healthy Babies*, which addresses prenatal substance abuse prevention.

PHN: Acronym for *Public Health Nurse*.

POB: Acronym for *Pension Obligation Bond* (see BU 8011).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter- approved bonded indebtedness, (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction, (3) a two-thirds vote requirement to increase State taxes, and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PUE: Acronym for *Pest Management, and Pesticide Use Enforcement.* A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

RECOMMENDED BUDGET: The working document for the fiscal year under discussion. Provides temporary spending authority between July 1 of the new fiscal year and the date the Final Budget is adopted by the Board of Supervisors. Approval of this document does not allow expenditures for new programs or fixed assets unless there is specific approval of an item by the Board of Supervisors. The Recommended Budget, which the Board of Supervisors approves before July 1, serves as the basis for public hearings prior to the final adopted budget.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for *Request for Proposal*.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX. The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, “Bradley Burns” sales tax and several other components. The *sales tax* is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county’s general fund.

SB: Acronym for California State *Senate Bill*.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for *Supplemental Law Enforcement Services Fund*, see BU 2313-Sheriff-Coroner – COPS.

SNAP-Ed: Acronym for *Supplemental Nutrition Assistance Education* Program, a grant administered by Health and Human Services Agency.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon

the County for administration, or may operate independently.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

STOP ACT: STOP is an acronym for *Sober Truth Project*, which is a grant to prevent and reduce alcohol use among teens.

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for *Temporary Assistance to Needy Families*; see Budget Unit 5010 – Social Services with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

UAAL: Acronym for *Unfunded Accrued Actuarial Liability* (see BU 8011 – Debt Services-Pension Obligation Bonds).

UCCE: Acronym for *University of California Cooperative Extension.* Its mission is accomplished through BU 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for *Ukiah Valley Area Plan*.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The *VLF* is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WIA: Acronym for *Workforce Investment Act*. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).

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