



Planning and Building Services

BUILDING PERMIT APPLICATION

Permit # _____

Accepted By: _____

Date: _____

(Office Use Only)

Only property owners, licensed contractors or agents with written authorization may obtain permits.

MARK ALL THAT APPLY	1. ☐ RESIDENTIAL ☐ COMMERCIAL ☐ AGRICULTURAL ☐ INDUSTRIAL
	2. ☐ New ☐ Addition ☐ Remodel/Replace ☐ Demolition
	3. ☐ Single Family ☐ Mobile Home ☐ Grading ☐ Window Change ☐ Reroof w/Sheathing ☐ Electrical ☐ Other: _____
	☐ 2-4 Unit Residential ☐ Manufactured ☐ Fire Repair ☐ Swimming Pool ☐ Photovoltaic ☐ Class K
	☐ 5+ Unit Residential ☐ Modular ☐ Garage/Storage ☐ Siding ☐ Mechanical ☐ Ag Exempt
	☐ Second Residence ☐ Foundation Only ☐ Deck/Patio Cover ☐ Reroof ☐ Plumbing ☐ Occupancy Change

Project Address: _____ APN: _____

Driving Directions: _____

Complete scope of work: _____

Valuation: \$ _____

	Existing	Proposed	
Residential			Grading ☐ YES ☐ NO
☐ Living Area		sf	Cut _____ (cy) Fill _____ (cy) Slope _____
☐ Garage/Storage		sf	Area of disturbance _____ (sf)
☐ Deck		sf	Utilities
☐ Porch		sf	☐ Well ☐ Septic ☐ Public: _____
☐ Carport		sf	Will you or your contractor perform any of the following?
☐ Remodel		sf	☐ Construct/upgrade a fence?
☐ Other: _____		sf	☐ Construct/upgrade driveway?
Commercial/Industrial			☐ Construct new road or upgrade an existing approach?
☐ Office		sf	☐ Install/replace culvert in roadside ditch?
☐ Medical		sf	☐ Install utilities/services in County Right-of-Way?
☐ Retail		sf	☐ Trim/remove any trees within County Right-of-Way?
☐ Restaurant		sf	☐ Will not be performing any of the above actions.
☐ Warehouse		sf	Are there any other buildings on the site? If so, please describe: _____
☐ Other: _____		sf	_____
Agricultural			_____
☐ Other: _____		sf	Are there any other adjoining properties owned? If so, list APN's: _____
Size of Structure: _____ sf			_____
Total # of Bedrooms: _____ Existing _____ Proposed			_____
If Mobile Home, Year: _____ Make: _____			_____
Model: _____ Serial #: _____			_____

Applicant Information: Please check the appropriate box for the primary contact☐ PROPERTY OWNER☐ AGENT☐ CONTRACTOR☐ OWNER/BUILDER? *Proof of Ownership will be required

Property Owner Name: _____ Phone: _____ Email: _____

Address: _____

Agent Name: _____ Phone: _____ Email: _____

Address: _____

Contractor Name: _____ Phone: _____ Email: _____

Address: _____ License # & Class: _____

Waste Management-Recycling Plan

- ☐ Yes - I understand that a Construction Waste Management Plan is required for construction permits and **all demolition permits**.
A 65% diversion of all project waste may be required.

LICENSED CONTRACTOR DECLARATION: I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Date: _____ Contractor Signature: _____

OWNER/BUILDER DECLARATION: I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

☐ I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

☐ I, as owner of the property, or my employees with wages as their sole compensation, will do () all of OR () portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

☐ I am exempt from licensure under the Contractors' State License Law for the following reason: _____

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Date: _____ Owner Signature: _____

WORKER S' COMPENSATION DECLARATION: *Please read carefully and check the applicable statement below:*

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are: Carrier _____ Policy No _____ Expiration Date _____

Name of Agent _____ Phone Number _____

☐ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy Number _____

CONSTRUCTION LENDING AGENCY:

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code). ☐ N/A

Lender's Name _____

Lender's Address _____

By my signature below, I certify to the following: I am () a California licensed contractor or () the property owner* or () authorized to act on the property owner's behalf**. I have read this construction permit application and the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of this city or county to enter the above-identified property for inspection purposes.

TIME LIMITATIONS OF APPLICATION: *An application for a permit for any proposed work shall be deemed to have been abandoned 1 year after the date of filing, unless a permit has been issued. The destruction of documents may occur 180 days after application expiration date.*

Date: _____ SIGNATURE OF APPLICANT: _____

* Requires Separate Owner Verification

**Requires Separate Agent Authorization Form