

Mendocino County Library Advisory Board

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Mendocino County Library Advisory Board ("LAB") will hold its regular Board Meeting at:

1:00 p.m. – Wednesday, November 12, 2025

MEETING LOCATION: Ukiah Library Branch, 105 N. Main St. Ukiah, CA 95482

Agendas and attachments available at <https://www.mendolibrary.org/about/library-advisory-board/lab-agendas-and-minutes>

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of Minutes of September 10, 2025, meeting
4. Public Expression

Note: The Library Advisory Board welcomes public and government participation at its meeting. Items can be added to the official agenda up to 72 hours in advance of the meeting date and time. For items not on the agenda, comments within the jurisdiction of the Board shall be limited to three minutes per person so that everyone may be heard. No more than ten minutes will be devoted to any non-agenda subject. No official action on non-agenda items will be taken by the LAB at the meeting where presented. Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting at the appropriate points on the approved Agenda.

5. County Librarian/Director report – Mellisa Hannum
 - a. Library Annual Report
 - b. Virtual Author Talks
6. Administrative Services Manager updates – Barb Chapman
 - a. YTD Report for Library and Capital Investment budgets
 - b. Capital investment updates:
 - Bookmobile – submitted USDA grant application
 - Willits roof project may be completed
 - Willits interior refresh design
 - Ukiah front door entry project
 - Library self-checkout and RFID -working on contract with vendor – starting with new self-checkouts for all branches and RFIDs at Round Valley branch
7. Outreach and Bookmobile Branch Manager's report – Nayo Sicard
8. Introducing new District 5 Representative, update on Point Arena Representative

9. Unfinished Business:

- a. Update MOU template for County Library's relationship with Friends of the Library non-profit groups.
- b. District Updates
- c. Letter to State Auditor regarding A-87 Costs
- d. Bookmobile: Purchase of new one and new Friends non-profit group
- e. Ukiah Feasibility Study - Ad Hoc Committee meeting
- f. LAB Report for the Board of Supervisors on November 18.

10. New Business

11. Announcements and Comments, Adjournment

Attachments:

- Minutes
- Library Annual Report
- Library Speakers Consortium stats
- YTD Report
- LAB Annual Report to BOS



Mendocino County Library Advisory Board

MINUTES for LIBRARY ADVISORY BOARD MEETING OF SEPTEMBER 10, 2025

Members Present: Michele Savoy - Chair; Olga O'Neill - Vice Chair, Secretary; Mellisa Hannum, Director/Co. Librarian, Linda Thornquist Stumpf; Susan Sher; Lew Chichester; Carole Poma and Jody Nyberg

Unfilled Seats: Point Arena, 5th District

Absent Members: None

Guests Present: Barb Chapman - Administrative Services Manager; Chas Higgins and Larry Riddle, Friends of the Point Arena Library; Terra Black, Senior Tech at Point Arena

1. **Call to Order:** 1:02 PM

2. **Approval of Agenda**

Motion to approve agenda: 1st by Susan, 2nd by Carole - Approved

3. **Approval of the Minutes from the July 10, 2025 meeting**

Motion to approve agenda with the correction in Section 8 from Fort Branch to Fort Bragg Branch:
1st by Jody, 2nd by Lew - Approved

4. **Public Expression:** None

5. **County Librarian/Director report** - Mellisa Hannum:

Mellisa reported that the classification study for the library had been completed and resulted in more classifications with growth potential for employees as well as employees now being in classifications that reflect the work they are doing. These changes also resulted in pay increases for some employees. She also noted that we are incredibly fortunate to have eleven employees that hold a Masters of Library Science degree and others working on theirs. With the large scope of the Director's job and its demands, Mellisa very much appreciates the hard work of the staff and what Terra Black has been able to accomplish.

In her report, Mellisa also shared information about library sign-up month, Student Success Cards, Zip Books and the Palace Project. She shared news about vendors and finding best means of buying materials for the library collections.

6. **Administrative Services Manager's updates** - Barb Chapman

- a. YTD Report for Library and Capital Investments budgets
Reviewed both budgets; A-87 costs again discussed
- b. 6-month statistics
Reviewed
- c. Capital investment updates
 - New Bookmobile - Working with consultant for RFP specifications
 - Willits - New Roof project in process
 - Willits- RFP in process for interior refresh design
 - Ukiah front door entry project - contract to go before the BOS
 - Round Valley - RFID project; Self-checkouts open

- Coast Branch - Generator, Coin Machine - open

Discussed current status of all projects

7. Coast Community Branch Manager's report - Mellisa Hannum

- Mellisa reported on the many programs offered at the branch addressing needs and interests at all age levels
- All Staff meeting took place at Pt. Arena this year which was a new experience for many of the staff
- Terra Black was introduced as the now permanent Senior Technician
- Independence Parade and much outreach took place over the summer
- The many community involvement events and partnerships currently enjoyed by the branch were presented
- Challenges included decrease in tourism and sales taxes; some families choosing to be less visible; and the increase in administrative tasks, especially with all the improvements, makes it increasingly difficult to also be the branch manager and provide adequate supervision. The Branch usage stats are all down.
- The Friends of the Coast Library are looking at the roof leak and other issues with the site.

8. LAB Plan of action for processes for expired memberships and outgoing/incoming members: Point Arena and 5th District remain unfilled.

Discussion of possible members as well as a plan for the library to post the vacancies on their County Facebook page.

9. Unfinished business:

a. Ukiah Feasibility Study - Ad Hoc Committee meeting

Committee was formed and has met; shared various possibilities with ideas for moving forward

b. A87 costs from 2024/2025

This was covered during the budget report

10. New Business

- a. LAB Annual Report for the Board of Supervisors in November. Agenda and deadlines presented. Michele will send out requests for updates from all the Friends groups and also create a draft. She will also send out to members for other input. It will be presented November 18 with the report submitted by November 3rd.

b. New Capital Investment Request for four upgraded 3D printers

Lew moved that the LAB recommend to the BOS to move forward with the request to purchase four upgraded 3D printers (two for Ukiah, one for Willits and one for Round Valley) estimated to be around \$11,000. Linda 2nd, motion carried unanimously.

c. Branches are all updating their Emergency Action Plans

Branches will have visits by the County Safety Officer to review plans and provide recommendations with possible drills for active shooter awareness training

11. Announcements and Comments, Adjournments

Susan moved to adjourn the meeting at 2:28, Olga 2nd; motion approved

Respectfully submitted,

Olga O'Neill
Secretary



Mendocino County Library Advisory Board

Annual Report to the Mendocino County Board of Supervisors

The Mendocino County Library Advisory Board (LAB) was established in 1970. The LAB acts in an advisory capacity to the Board of Supervisors to make recommendations to the County Librarian and the Board of Supervisors regarding issues of County Library operations, policy, services and programs, review of the budget programs and recommendations, consideration of proposals or requests submitted by citizens or groups pertaining to the County Library operations and matters affecting public library services in Mendocino County. The LAB is comprised of nine voting members, one from each district and one from each city. Current board members are: District 1, Jody Nyberg (Secretary Elect); District 2, Michele Bisson Savoy (Chair); District 3, Lew Chichester; District 4, Carole Poma; District 5, Megan Riley; City of Fort Bragg, Linda Stumpf; City of Point Arena, Vacant; City of Willits, Olga O'Neill (Vice Chair), City of Ukiah, Susan Sher; County Librarian, Mellisa Hannum (non-voting).

The passage of Measure O in November 2022, making permanent a one-quarter cent (.25%) sales tax for library services with at least forty percent (40%) reserved for capital investments requires the LAB to determine a fair and equitable distribution of funds to all areas of the county. Process from this tax shall be allocated by the Board of Supervisors in consideration of recommendations of the Advisory Board.

The board meets six times a year rotating between individual library sites. Dates, time and meeting locations are posted on the County Library website. Mendocino County Board Supervisors are encouraged to attend the meeting in their districts.

The Mendocino County Library Advisory Board's goal is to support the library system and ensure that its revenue is used wisely. The board is made up of volunteers who meet bi-monthly to advise the library director and listen to feedback from the community.

Mendocino County Library

The mission of the Mendocino County Library is to enrich lives through free and equitable access to materials and programs centered on education, culture, and entertainment.

Coast Community (Pt. Arena), 225 Main St., Point Arena, CA 95468 (707) 882-3114

Ft. Bragg, 499 Laurel St., Fort Bragg, CA 95437 (707) 964-2020

Laytonville, 44960 N. HWY 101, Suite D., Laytonville, CA 95454 (707) 234-6390

Round Valley, 23925 Howard St., Covelo, CA 95428 (707) 983-6736

Ukiah, 105 N. Main St., Ukiah, CA 95482 (707) 463-4490

Willits, 390 E. Commercial St., Willits, CA 95490 (707) 459-5908

Bookmobile (offices are in the Ukiah Branch) (707) 234-2874



The Bookmobile services the entire county with stops in Navarro*, Comptche, Philo*, Boonville*, Manchester, Stewarts Point*, Sea Ranch*, Gualala*, Hopland*, Golden Rule*, Redwood Valley*, Potter Valley*, Laytonville, Leggett, Piercy*, Three Rivers School, Caspar*, Mendocino*, Westport*, Albion*, Elk

*Denotes Wi-Fi service is available through the Bookmobile at that location.

Services and Programs provided by the Library

All Mendocino County Library branches provide these services:-

- Books, Ebooks, Audiobooks, Music, Movies, Zip Books, Interlibrary Loan Books
- Educational databases, digital books and materials, technology trainings online: Adult Learning Center, Alexander Street, Archives Unbound, Britannica Escolar, Britannica School, CollegeNow, Consumer Reports, DigitalLearn, Discover & Go, Ebsco Research, Enki Biblioboard, Explora, Gale Science and Environmental Studies, HelpNow, Legal Information Source, Libby/Overdrive, National Geographic for Kids, New York Times, Newsbank, NextReads, Novelist K-8 Plus, NovelistPlus, Palace Project, PebbleGo Science & Capstone Interactive eBooks, Points of View Reference Source, Press Democrat, ProCitizen, ProQuest, San Francisco Chronicle, Small Business Source, Sora for Schools, Teacher Reference Center, TeachingBooks
- Library catalog for Mendocino, Lake, and Sonoma Counties' Collections – Request items and manage patron accounts
- Delivery to all Branches of Requested Items
- Agency Library Cards, Educator Library Cards, Student Success Cards, Class Visits to the Library
- Author Talks & Virtual Author Talks – Live and Recorded
- Library Outreach, Library by Mail: books, DVDs, CDs, etc.
- Computers, Internet, Hotspots, Chromebooks
- Summer Reading Challenges and Live Programs
- Discover & Go Museum Passes, California State Library Parks Passes, Backpack Hiking Kits, Cooking Kits, Senior Memory Kits, Solar Panel Charger Kits, DIY Toolkits, Literacy Kits, Radon Discovery Kit
- Seed Libraries & Seed Library Programming
- Specialty Classes/Presentations/Programs and Partnership Programs
- Programs and Events for all Ages
- Storytimes
- Mendocino County Book Club selections

Branch Specific Services:

- Physical Newspapers and Magazines: Ukiah, Coast, Willits, Round Valley, and Fort Bragg
- Community Rooms: Round Valley, Willits, Fort Bragg, Ukiah, and Coast
- Study Booths: Ukiah, Willits, and Coast
- Specialty Book Collections:-Grateful Dead Collection (Ukiah), Cannabis Collection (Ukiah), Book Club Collections (Ukiah), D&D Collection (Ukiah), Mushroom Collection (Willits), Legal and

Business Self-Help (Willits), First American Collection (Round Valley), Local History Room for Mendocino North Coast (Fort Bragg)

- Board Games: Round Valley, Ukiah, Fort Bragg, and Willits
- In-Library Passive Programming: Ukiah, Fort Bragg, Willits
- Video Games: Ukiah and Fort Bragg
- Art Displays & Exhibits: Ukiah, Round Valley, and Fort Bragg
- Awe Learning Computers: Ukiah and Willits
- 3-D Printers & Print Designs: Ukiah
- Honor Lending Library, Senior Tech Help, County Wide outreach: Outreach
- Self-Check Machines: Ukiah, Coast, Willits, Round Valley, and Fort Bragg
- Ukuleles: Ukiah
- Lunch at the Library: Fort Bragg (pop-up), Coast (in-branch), Ukiah (pop-up), Willits (pop-up, in-branch 2025), Round Valley (pop-up), and Outreach
- Annual Cold Weather Clothing Donation Table: Ukiah, Willits
- Formal Wear clothes for high school students: Coast
- FOL Bookstore: Ukiah, Coast, Willits, Round Valley, (Noyo Book Store in Harbor) Fort Bragg, Laytonville Book Room
- Back to school supply round-up: Willits

Ongoing Branch Programs:

- Adult Book Clubs: Wines and Spines, Amble & Ramble, Lines & Spines (Ukiah), Books-n-Brews (Coast), and Adult Book Club (Fort Bragg), Book Lovers Discussion Group (Willits)
- Tech Help: Ukiah, Fort Bragg, Coast, Round Valley, Willits, Outreach Teen Hangout: Coast
- Teen Library Council: Ukiah and Coast
- Teen Lock-Ins: Ukiah, Coast, and Fort Bragg
- Teen D&D: Fort Bragg and Coast
- Teen Gaming: Ukiah
- Coding Club: Ukiah
- 3D Design Workshops: Ukiah
- Anime Asylum: Ukiah
- Read with a Ranger Partnership with the California State Parks: (twice a year) Ukiah, Fort Bragg

- Fire Preparedness Classes and Presentations/Partnerships with Mendocino County Firesafe Council: Round Valley, Ukiah, Coast, Fort Bragg
- Partnership Programs/Presentations with The Dharma Realm Buddhist University: Ukiah
- Children's Farmer's Market: Ukiah
- Reading at the Farmer's Market: Ukiah, Willits
- Open Mic & Poetry Events: Ukiah, Fort Bragg, Coast
- Ongoing music programs: Ukiah, Outreach, Coast
- Career Day: (annual) Ukiah
- Knit and Crochet and Quilting and Sewing Groups: Willits, Coast, Ukiah
- First Friday Artwalk Events: Ukiah
- Urban Homesteader Series: Ukiah
- Makerspaces: Ukiah
- Creation Station: Willits
- Storytimes for Families: Fort Bragg, Ukiah, Round Valley, Coast, Willits, Bookmobile, Outreach, Laytonville
- Craft Programs – children, teens, or adults: Fort Bragg, Coast, Ukiah, Willits, Round Valley, Outreach, Laytonville
- LEGO® Programming: Fort Bragg, Ukiah, Willits, Coast
- Therapy Dog Programs: Ukiah
- Build a Robot, Scratch Coding: Outreach
- Documentary Film Series/Movie Nights: Round Valley, Coast
- Senior Exploration Series: Round Valley
- Life-Long Learning Series: Coast
- Chair Yoga: Coast
- Point Arena Merchants Association Events (Hometown Holidays, Almost Fringe Festival, Independence Parade): Coast
- Paul Bunyan Labor Days Events (Kiddie Parade): Fort Bragg
- Social Services Navigation Day: Round Valley
- Penny University: Willits

Friends of Coast Community Library (located in Point Arena)

P. O. Box 808, Point Arena, CA 95468

President Chas Higgins, contact email: cwh@sonic.net, (707) 934-0483

The FOCCL group meets monthly at the library on the 4th Friday of the month at 1:30.

The Friends of Coast Community Library is responsible for maintaining the building housing our library in Point Arena. Keeping the building dry has been an ongoing challenge. This year FOCCL volunteers made improvements to drainage in the rear of the building that, combined with street improvements completed by the city of Point Arena, eliminated water intrusion on the ground level. We also made repairs to the walls and floor of our Annex structure to correct years of water damage. These efforts, while they were completed mostly by volunteers, cost around \$11,000 for materials and skilled labor for plastering and painting.

Our book sales volunteers have held three major book sales this year, offering grocery sacks full of books at a nominal cost. These sales supplement our daily book sales in the library as well as our free "Box Of Books" (BOB) available 24/7 on Main Street Point Arena.

FOCCL volunteers organized Lifetime Learning classes based on the Great Courses series of video classes taught by university faculty from around the world. Volunteers serve as facilitators, leading discussions about the video lectures. Classes offered in the last year include "Why Insects Matter" and "The Celtic World." FOCCL also hosted presentations by community members Carol Wilder, on contemporary media, and Alan Levine, who read from the late Nancy Kay Webb's book "Where the West Ends", recounting stories from mid twentieth-century Point Arena.



Friends of the Fort Bragg Library

499 East Laurel Street

Fort Bragg, CA 95437

(707) 964-2020

Email: ffblnews@gmail.com

The Friends of the Fort Bragg Library meets on the 3rd Friday of each month at 10:00 am.

The fundraising efforts have been well received by our generous coastal community. We held 2 well-attended Book Sale events and 3 restaurant fundraisers earlier this year. We have another restaurant fundraiser planned for October 16th and a Pop-Up Book, Pottery and Rock Poster fundraiser scheduled for December 6 and 7. Our \$1000 Club fundraising total this year, thus far, is \$8000. We have received an estimated total of \$20,000 in fundraising efforts this year. Of this funding, we have donated nearly \$14,000 to the Fort Bragg Library for programs and services. We also purchased two new rugs, one each, for the children's room and the teen area.

One of our very generous and dedicated library patrons gifted our organization her home and property, including the entire contents of her home. She was an admirable potter, originally from San Francisco, who created an abundance of beautiful pottery. We have been successfully fundraising her unique pottery and vintage rock posters. We put the home on the market on October 1st with an asking price of \$650,000. All proceeds from the sale are earmarked for our Library Annex Project.

Our building plans have been revised once more this year, with the assistance of our exceptional Planning Consultant, Marie Jones. Our 3,348 square foot Library Annex proposal was approved by the Mendocino Coast Planning Commission October 8th. We have signed a contract with Dancing Dog Designs, as our Project Manager and a timeline has been created. We plan to break ground for our Library Annex at 421 Whipple Street in the Spring of 2026.

Proposed drawing of new building.



Friends of the Laytonville Library

Book Shop/Seed Library/Community Mtg Rm

200 Branscomb Rd., Laytonville

Tues., Wed., Fri. 12 - 4 pm

Mailing Address: PO Box 1382, Laytonville, CA 95454

(707) 984-8089 (Healthy Start offices)

Website: <https://www.laytonville.org/friends-of-the-laytonville-library/>

The Friends of the Laytonville Library meet every 2nd Friday at 12:00 noon in the Community Room at the Book Shop.

In 2025 a new, growing team of volunteers has now stepped up to continue the legacy of the original founding members. New Volunteer policy and procedure documents have been established, including volunteer roles and descriptions, book sorting and shelving guidelines, community room use request form, volunteer code of conduct policy, and public code of conduct Friends of the Laytonville Library postings. Newly renovated space, expanded shelving, an energized Facebook presence, a new vintage book room, and a complete reorganization and presentation of book holdings now make book shopping an easy and pleasant experience. Our many regulars continue to come in to support our library, and many new visitors are coming through the doors!

The mission of the Friends of the Laytonville Library is to facilitate the joyful experience of reading and learning. The Friends group raises funds to support this goal by covering Laytonville Library needs not provided by the Mendocino County Library System, by providing free books for children, and through class visits and other collaborative programs encouraging reading. As 2025 moves to a close, we're proud to be meeting these needs through our dedicated volunteers and financial support.



In addition to supporting the library through Book Sales and donations, the Friends are an important hub for community activities. We host a newly expanded Seed Library with bi-annual seed exchanges, internet access, computer use and printing, and a children's art and play area. We recently hosted a visit from the High School's Yearbook club and October offers weekly children's face painting. Planning is underway to hold a children's reading session at the weekly Farmers Market in Harwood Hall. We continue a busy monthly calendar of hosting groups and meetings in our Community Rm, including the Book Club, student tutoring, GMRS Emergency Radio club, the Long Valley Animal Welfare Coalition, a weekly children's playgroup, and a Fiber Arts meetup. The FOLL are proud of their role in supporting the Laytonville community and the mission of the Mendocino County Laytonville Library branch!

The Friends of the Round Valley Public Library

P.O. Box 620, Covelo, CA 95428

President Ed Tepas, Facebook: The Friends of the Round Valley Public Library

Meets monthly the first Friday of every month at 5:00 PM in Library Commons.

The Round Valley Branch had over 24,000 visits last year and we made 147 new library cards. 1927 folks attended one or more of our over 100 programs. Our branch added 1427 new items to our collection, and we circulated 17,572 items, many of these library materials were sent to patrons at other branches. The Round Valley Branch was awarded the prestigious *Eisner Innovation Grant for Libraries*, which supports the creative use of graphic novels and comics in library programming. Senior Library Tech Pat Sobrero travelled to Philadelphia to attend the American Library Association annual conference to accept the award. The grant will pay for graphic novels for children and teens and a community “open house” to celebrate the graphic novel format and explore how comics can enrich learning and build community.

The Friends fundraising activities have been ongoing, and thus far we have received \$15,933 in donations, merchandise sales, and the sponsorship of a community Earth Day event. We contribute a fairly substantial portion of this income as a supplemental source of funds for the librarians to add to the collections or produce events.

The Library Commons includes the Mendocino County Round Valley Branch Library, a community meeting room, a cafe, an art gallery, a community kitchen, an outdoor covered patio, an FM radio station broadcast studio, and the Walnut Grove community park. Along with our commitment and active support of our local library, The Library Commons is an important focus of the Friends' activities. Owning our own building and grounds allows us to sponsor quite a few diverse activities, including a dynamic Art Committee, which curates at least six separate art installations during the year as well as a live figure drawing class.

We maintain the Walnut Grove, a shaded and landscaped area which is the home of the weekly Round Valley Farmers' Market and other seasonal outdoor events. KYBU 96.9FM is the Friends community radio station, which broadcasts music and public affairs programming, provides remote live coverage of events, and is streaming and on line with a backup generator in the event of some form of natural disaster.



The Friends are the sponsoring organization for the Round Valley Skate Park Project, an attempt of the local skater enthusiasts to develop and build a skate park in Covelo. The Round Valley Emergency and Disaster Preparedness Planning group meets regularly in the Commons and has created a functional template for local area responses to disruptions to transportation or other services in the event of a severe storm or wildfire.

We also host in the community meeting room the meetings of the Round Valley Area Municipal Advisory Council, the Covelo Cemetery District Board and the Round Valley Blackberry Festival steering committee. The community meeting room is a very busy place, and as well as all these meetings we host a monthly live music evening, various presentations and events of the County Library throughout the year including a monthly documentary film showing, and any number of special events and public gatherings.

The activities and commitments of the Friends of the Round Valley Public Library continue to ensure that we will remain the BEST SMALL LIBRARY IN AMERICA.

Ukiah Valley Friends of the Library

105 North Main Street, Ukiah, CA 95482

(707) 510-6270

Email: FriendsOfTheLibrary.Ukiah@gmail.com

Website: UkiahLibraryFriends.com

The Ukiah Valley Friends of the Library meets monthly every third Thursday at the library at 4:00.

The Ukiah FOL has been very busy this past year. We completed a project of raising funds to purchase an exterior book drop for the library to replace the through-the-wall one presently in use. The proposed book drop will provide for safe retrieval by the librarians and quick, efficient drop-off by library patrons. Installation has been delayed due to construction of the ADA parking spot, new doors and updated walkway. We expect to purchase it in November with a December installation date.

The Ukiah FOL created an endowment fund under the auspices of the Community Foundation whereby we can build long term equity. The goal is to keep pace with inflation and show growth in real terms. Library patrons can contribute to the endowment by direct donations and through estate bequeathals.

Fundraising efforts include our monthly book sales, a bookstore shelf (honor system) in the library and a new online presence on Ebay for vintage and collectible books. The library hosts 450 to 500 patrons a day. Last year the FOL donated \$16,000 to maintain its support of the library programs funding Summer Reading (Teen, Children, and Adult), the Seed Program, Chinese brush painting, the Kids Farmers Market, readings by individual authors, and programs for adults like the Renter's Rights Workshop. First Friday Artwalk with music and a book sale always draws a big crowd.

We worked with the city to add five permitted parking spaces in the lot across the street from the library to help ease the parking situation. The new ADA spot in front of the library is great. It provides direct access to the sidewalk and the ramps on the corners have improved ADA access.



Friends of the Willits Library

Meets are held monthly at the library on the third Saturday at 10:00 am.

The Willits Friends has continued to focus its efforts on providing financial assistance for programs and specific needs for the library. The updated roster has close to 250 members, and there are increased efforts to recruit more members. The Willits Friends has a permanent for-sale bookshelf, offers weekend sales in the meeting room twice yearly, and provides several pop-up book sales. Working with Better World Books has provided some income as well as a means to get all usable books into readers' hands. There are free adult and children's books available at the site and are also provided to the food bank and other community areas.

Recently, the Friends administered the Downey Fund, which began with a \$10,000 donation earmarked for non-fiction books for the Willits Branch. Members can continue to donate specifically to this fund or choose to make general donations. In addition to funds provided for programs and specific needs, this year the Friends will contribute \$10,000 towards the book collection.

The completion of the Willits Branch roof has been a welcome sight! Other needed improvements identified several years ago are now in the beginning phases of being planned toward implementation. The Friends will work with the librarian to re-establish the working group as a way to offer input on needs and ideas.



The Bookmobile

The Mendocino County Bookmobile checked out 18,799 books. They had 4,318 visits by patrons during 28 stops per month. The bi-weekly bookmobile schedule covers the coast and the north county. Coast stops start on Tuesday with the Anderson Valley. Tuesday stops include the Navarro Store*, Comptche School, Comptche Store, Philo by the Post Office* ending in Boonville at the Apple Building*. Wednesday is the South Coast, starting at the Manchester School, Stewarts Point opposite the store*, Sea Ranch at Ohlson Ranch*, ending the day in Gualala at the Mall parking lot*. Thursday is the Inland Route. Starting in Hopland at the Casino*, Golden Rule*, Redwood Valley Lions Club Park*, Potter Valley Community Resource Center/PVYCC*. The next week on Tuesday is the Laytonville-Piercey route, starting in Laytonville near the Post Office, Leggett School, Leggett Store ending at Piercey*. Wednesday's route is Caspar and Mendocino, starting at the Three Rivers School, Caspar Community Center*, ending at the Mendocino Community Center*. Thursday is Westport and Elk, starting at Westport near the Post Office*, Albion School*, Albion Store*, and ending at the Elk Store.

In addition to the route, the Bookmobile took part in the Touch-a-Truck event. It hosts Storytime at the Anderson Valley/Boonville location. It was able to provide library services to the Anderson Valley Junior-Senior High School when their library was being renovated. The Bookmobile provides services to the Hopland Band of Pomo Indians and the Pinoleville Pomo Nation.

The Friends of the Bookmobile are currently re-organizing. Please see the Library Annual report for the status on the new bookmobile.

The * indicates Wi-Fi is available from the Bookmobile.



Summary

We have a LAB Ad Hoc working on the Ukiah Expansion Feasibility Study. The committee includes staff Melissa Carr and Barb Chapman, LAB members Michele Savoy and Carol Poma, Supervisor Mulheren, Friends of the Library President Barbie Blake, and an Ukiah patron. An intriguing possibility came up that we are looking into property near the Courthouse is being considered by a senior affordable housing developer that is interested in the library occupying the first floor with possible connection to an MTA transit hub. This is still in the initial stages, and we don't have confirmation of any of the details yet.

Each library has a "Friends of the Library" group (FOL). Every FOL has money, volunteers and expertise. The FOL groups would like to work with the County to accomplish more for our library branches.

Requests:

The LAB would like a detailed report on the A-87 charges for 2023/2024 which exceeded the original Library budget by \$220,000. Our small budget of \$3,985,375 allocated \$367,432 for A-87 charges. The additional surprise cost of \$220,000 is a budget buster. Add to that the loss of money from the State (due to Federal Grant cuts) has forced the library to cut the many services, personnel and programs going forward. It is important to cut the A-87 charges back to a more reasonable level. It is also important for the County to be forthcoming with the reasons and details for this expense.



Library Speakers CONSORTIUM

*Elevating Community Engagement
through Innovative Literary Conversations*

Mendocino County Library

1 April 2025 - 30 September 2025

Library Speakers Consortium

112

Registrations

209

Registered Views

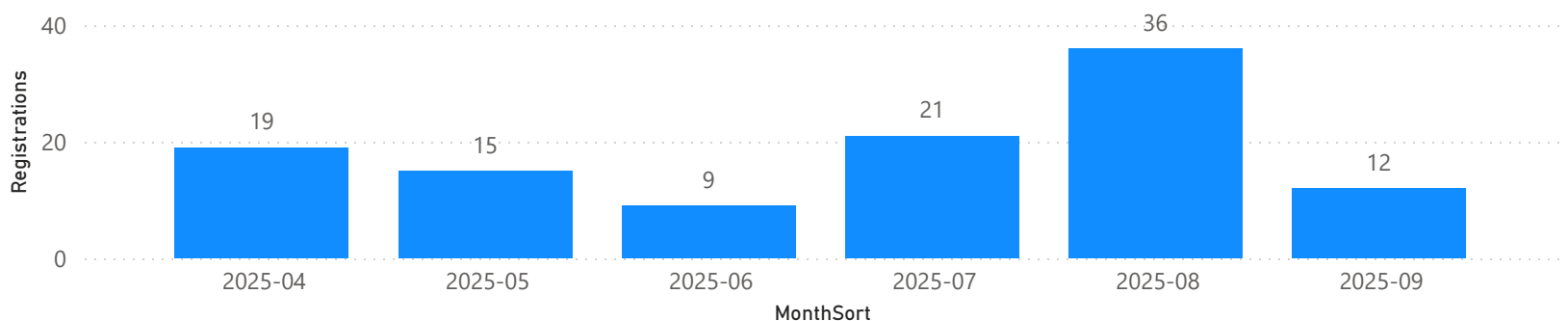
8.50

Average of NPS

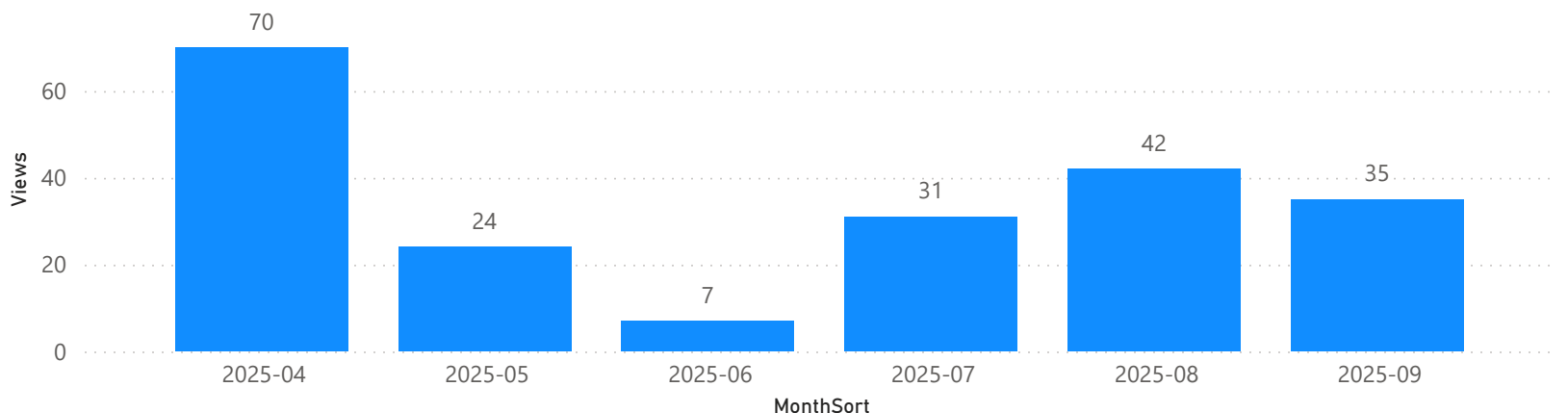
Top 5 Webinars

Title	Registrations	Event Date
On the Strangeness and Wonder of Our Brains with Pria Anand	15	July 31, 2025
How to Thrive in a World of Constant Chaos with Organizational Psychologist Dr. Tasha Eurich (EVENT RECORDING EXPIRES OCTOBER 28, 2025)	12	August 28, 2025
The Stories, Science, and History of Birds with Smithsonian Biologist Jay Falk	10	August 5, 2025
Argue Less and Talk More with Communication Expert Jefferson Fisher (EVENT RECORDING EXPIRES DECEMBER 10, 2025)	9	September 10, 2025
How to Use Anxiety to Thrive with Dr. David H. Rosmarin	8	May 7, 2025

Registrations by Month



Registered Views by Month



Registrations: Number of individuals who registered for a webinar during the reported period.

Registered Viewers: Number of people who registered and also viewed a webinar during the report period.

Average NPS: The average score viewers ranked all webinars during the reported period.

Prepared by PBC Guru



MENDOCINO
COUNTY *Library*

ANNUAL
REPORT
2024-2025



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LIBRARY LOCATIONS

BOOKMOBILE
105 N. MAIN ST.
UKIAH
(707) 234-2874

COAST COMMUNITY
BRANCH
225 MAIN ST.
POINT ARENA
(707) 882-3114

FORT BRAGG BRANCH
499 E. LAUREL ST.
FORT BRAGG
(707) 964-2020

LAYTONVILLE BRANCH
44960 N. HWY 101 SUITE D
LAYTONVILLE
(707) 234-6390

ROUND VALLEY BRANCH
23925 HOWARD ST
COVELO
(707) 983-6736

UKIAH MAIN BRANCH
105 N. MAIN ST.
UKIAH
(707) 463-4490

WILLITS BRANCH
390 E. COMMERCIAL ST.
WILLITS
(707) 459-5908

ADMINISTRATION &
OPERATIONAL SERVICES
105 N. MAIN ST.
UKIAH
(707) 234-2872
(707) 234-2861



Flowers in bloom at the Fort Bragg Branch.



COUNTY LIBRARIAN'S MESSAGE

The 2024/25 fiscal year was quite busy in the Mendocino County Library system. Many multi-year projects were completed, though a few more are ongoing. The project that had the most impact on staff was the completion of a Classification Study for everyone who works for the Library. While management finished its section at the end of 2024, the bulk of the positions were finished in 2025. All staff members described their responsibilities, and with a great deal of help from Human Resources, those descriptions were compiled and interpreted so that employees were placed in the classification that best reflected their day-to-day responsibilities. Once the study was completed, new positions were presented to the Civil Service Commission for approval. From there, it went before the County Board of Supervisors. This lengthy process was well worth it, as staff classifications better reflect their work, which should also contribute to more efficiency in the years to come.

Another project that took many years to complete, but I am ecstatic to say is finally done, is the new roof of the Willits Branch Library. After a few false starts, a construction crew was chosen, and a new metal roof was installed. Now the branch is leak-free, crowned with an off-white metal that not only coordinates with the other roofs in the neighborhood but also matches the mortar of the brick building beautifully. If you haven't visited the Willits Library recently, make sure to stop by and admire it. A big thank you goes out to the Facilities team for helping us get to the finish line.

The Library's Collection Development ad hoc committee began working on a new policy right before the state passed AB-1825, the California Freedom to Read Act. The timing couldn't

County Librarian Mellisa Hannum at the Coast Community Branch.

COUNTY LIBRARIAN'S MESSAGE CONT.

have been better for a revamp of Mendocino County Library's Collection Development Policy. A few areas of the Library that had been neglected in the previous version were added, with the ad hoc committee discussing the best ways to represent the Library's culture and the communities it serves. Once those sections had been addressed, I worked with the State Library to make sure the policy incorporated the language required by the California Freedom to Read Act. Earlier this year, it was finalized and approved by both the State Library and the County Board of Supervisors. If you're interested in reading it, the new policy is available on the Library's website.

Now that I've covered a few of our accomplishments, I'll focus on some of the projects that are ongoing. The Library is right in the thick of the work required for getting a new Bookmobile. The old one is at the end of its life, and if you depend on the Bookmobile for Library access, you already know that it is regularly in the shop. After working with Dave and Norm, their Branch Manager, and conducting two community outreach workshops, options and layouts were chosen. Next steps include the building process – which may take a year or two – and choosing the best place to park and plug in the new hybrid truck.

Another in-process job is a state mandate, SB 1329, that makes it easier to give students access to a public library card. Mendocino County Library needs to be completed with this mandate by January 1, 2029. With 12 school districts within the county, this can be quite a challenge, but we started early and already have memorandums of understanding with almost half of the districts. Research indicates that by the third grade, children who have a public library card show higher literacy rates. Those who don't have access may struggle to keep up with their peers. I am

passionate about children's literacy, and I feel lucky to have the state's support in helping to ensure Mendocino County's children and teens excel.

2025/26 will have its own set of challenges and projects, and I am honored to be the one who gets to play such a direct role in helping the Library to succeed.

- Mellisa Hannum, County Librarian

Library staff at All Staff Day at the Coast Community Library.





ALL STAFF DAY

While last year's All Staff meeting focused on supporting the mental and emotional health of our employees, this year's focused on safety and the First Amendment. While those things might not seem similar, they are two challenges regularly faced by library workers.

Our dedicated patrons are probably aware of Banned Books Week, the seven days in the fall when libraries across the country focus on informing the public about challenges to materials, displays, and access to information. In 2024, 2,452 unique titles were challenged in the United States, the third-highest number ever documented by the American Library Association (ALA) and significantly exceeding the annual average of 273 unique titles over the period from 2001–2020.

Justin Wasterlain is an ALA "Law for Librarians" trainer in California, and he generously donated his time to offer Mendocino County Library staff a workshop on the First Amendment during All Staff Day. The focus was on intellectual freedom, censorship, current challenges, laws that impact intellectual freedom, and what actions library workers can take to protect information without restriction. The presentation was informative and interesting, touching upon Supreme Court decisions and current trends. It was an empowering 90 minutes, and Justin was open to answering any questions

people had. It felt like everyone left the program with more tools and understanding to help them address conversations about books or censorship that might come up in the future.

Over a tasty lunch, thanks to Point Arena's Franny's Cup and Saucer and Fort Bragg's Harvest Market, folks got to hang out, connect, and offer each other tips on successful programming and events. I really value our working lunches during All Staff Day, as they give people a chance to relax, sit down, and engage with their peers from other branches. Our communities may be spread far apart from each other, but we have a lot more in common than we sometimes think.

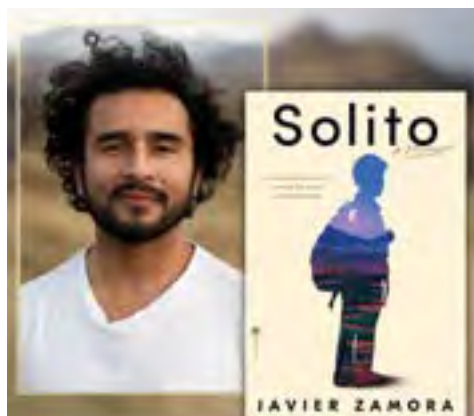
After discussing policy changes and updates to how things run behind the scenes, the afternoon offered a couple of options – a self-defense workshop with Eddy Black, or, for those uncomfortable with the physicality, a crafting activity led by Amie McGee. Those who chose crafts had a fun time bonding and left with some ingenious creations. Those who chose the self-defense class learned the best techniques to stay safe or to escape from a bad situation, all with Eddy's gentle guidance.

As always, I hope that our annual All Staff Day gave my team a chance to connect, learn, and leave with tools to aid them in their everyday work in the Library. I feel lucky to have such a talented, dedicated group of employees who love their libraries and their communities.

Mellisa Hannum, County Librarian

Top: Staff listen to a presentation about censorship in libraries.

VIRTUAL AUTHOR TALKS



TOTAL PROGRAMS

37

TOTAL VIEWS OF PROGRAMS

6,282

Mendocino County Library is pleased to continue participation in the Library Speakers Consortium cooperative to present virtual author talks each month featuring bestselling, award-winning, and highly acclaimed authors from around the world. The featured writers and thought leaders cover a wide range of fiction and nonfiction genres. The free, virtual series takes place two to three times a month and includes the opportunity to ask questions to the author. The virtual recordings are available online and can also be viewed on demand. A complete list of events is available on our [Library Speakers Consortium website](#).

LIBRARY OUTREACH

The 2024-25 season has been full of vital programming and the continued expansion of our community partnerships for Library Outreach. Our mission to provide equitable access to library resources has continued to strengthen staff commitment in serving diverse community needs and fostering lifelong learning.

Our outreach efforts extend across the county, driven by our commitment to connecting with local agencies, service organizations, schools, towns, and Tribes. This year, we expanded our Senior Tech Help events to cover both Willits at the Willits Senior Center and Fort Bragg at the Redwood Coast Seniors building. The expansion of this program significantly increases our efforts to extend onsite digital technical assistance designed explicitly for seniors. Through these sessions, we have been able to support older adults in navigating digital technologies, thereby enhancing their ability to access information and stay connected in an increasingly digital world.

This summer, Outreach had the priv-

ilege of partnering again with our library branches for the highly successful Lunch at the Library (LATL) program which provides lunches and programming at individual branches or at community meal sites. Local school districts, independent agencies, and the U.S.D.A. provided the nutritional component of the program by supplying lunches for children 0-18. Library branches and Outreach, with grant funding from the California State Library, provided programming such as arts and crafts, music and movement, STEAM (science, technology, engineering, arts, and mathematics) activities, storytimes, access to the Summer Reading Program, and books for home libraries. This collaboration supported our community's growth in health, wellness, literacy, and social-emotional learning, helping to build a strong foundation for success in school and beyond. This year our Lunch at the Library programming continued to grow as we expanded our in-branch lunch program to the Willits Library. Over the summer, LATL saw both a significant increase in community participation and the number of lunches served

Continued on next page.



LIBRARY OUTREACH CONT.

at both our libraries and community meal sites.

Outreach continued a strong partnership with the City of Ukiah for summer activities. We provided Library programming at local community events such as Touch-A-Truck, Movies at the Pool, Pumpkinfest, and Bounce to the Stars, which serve as opportunities to engage with residents and promote library services in a fun, informal setting. Around the county we attended the Anderson Valley Health Center Harvest Festival, Redwood Valley Rancheria Spirit Run, Round Valley Youth Activity Day, Potter Valley Plant Fair Pomolita, Native Families Night, Laytonville Community Fair, and the Instilling Goodness Book Fair, to name a few.

2024-25 was a year of meaningful growth, innovation, and deeper community engagement for MCL Outreach. Through the launch of new services, the development of strategic partnerships, and active involvement in local events, we have significantly expanded our reach and strengthened our impact across Mendocino County. These efforts reflect our ongoing commitment to making library resources more accessible and inclusive for all residents. Looking ahead, we are focused on building upon this momentum, broadening our services, exploring new opportunities for collaboration, and continuing to foster lifelong learning and strong community connections through dynamic library programming.

Nayo Sicard, Bookmobile Branch Manager & Outreach Services



Top: Senior Tech Help event at the Ukiah Sun House Senior Apartments.

Bottom: Songwriting at the Huckleberry Jam Festival.

SEED LIBRARY

The County Seed Librarians had a strong presence at this year's Seed and Scion Exchange/Winter Abundance Gathering in Philo. Our table was busy all day long, reflecting the excitement and enthusiasm of being part of this long-standing community event.

At the Coast Community Branch Library, seed requests surged this year, driven largely by concerns over food insecurity and rising produce costs. The seed library was integrated into the Farm to Table program and Lunch at the Library events, introducing many adults and children to gardening. Behind the library, three planters now grow mountain spinach, chard, rosemary, and thyme—planted by local students. The seed library played a central role in educating and supporting families interested in growing their own food.

The Fort Bragg Branch also experienced significant growth, distributing thousands of seed packets and receiving generous donations of locally grown seeds. Collaborations included events with the Fort Bragg Garden Club and Field of Dreams, seed-saving workshops, and participation in the school health fair. Educational classes led by Sakina Bush were well attended, and hundreds of seed kits were prepped for students during Lunch at the Library. The branch's strong partnerships and community support made for a highly successful year.

The Round Valley Branch thrived with January "Work Parties," where volunteers packaged seed, and monthly "Planting Parties" at the local farmers market, offering seeds and supplies for patrons to grow their own plants. They hosted a seed giveaway at the Round Valley Earth Day Celebration and partnered with the local food bank to distribute seeds at food pantry events. The branch is also preparing for its third annual Gathering of Seed Savers this November, which attracts participants from across the region.



Top: Seed Library booth at the Philo Seed and Scion Exchange. Bottom: Master Gardener Sakina Bush presents at the Fort Bragg Branch.

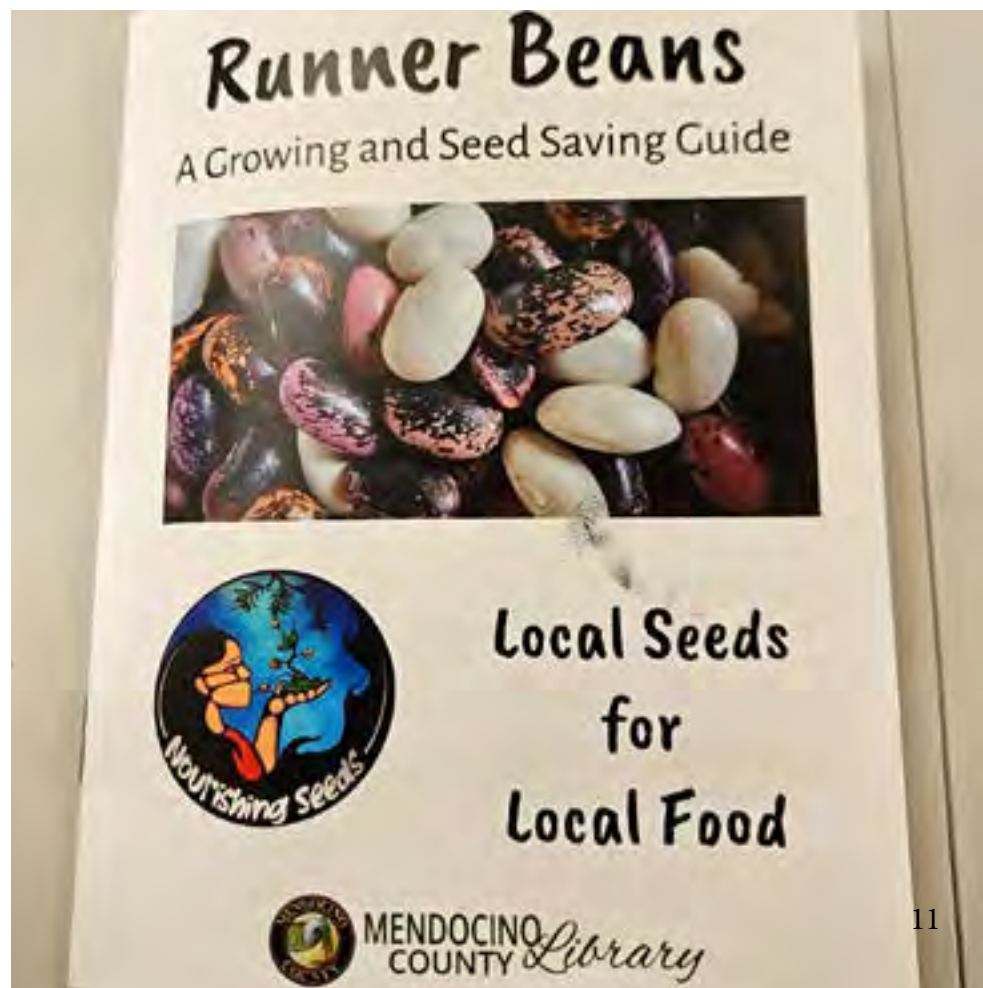
SEED LIBRARY CONT.

The Ukiah Branch hosted its second successful succulent and plant swap, with all plants finding new homes. The Pod Squad, a dedicated group of seed volunteers, played a key role in managing the Yokayo Seed Project and will host a tomato tasting event this fall. Ukiah also launched a Produce and Pantry Share on the last Saturday in August, September, and October to encourage sharing of excess garden harvests and pantry goods. The popular Urban Homesteading 101 series will return this fall and winter with workshops on herbal teas, sourdough bread, mushroom growing, and beekeeping.

The Willits Branch continued to serve as a vital community resource, distributing over 2,800 seed packets this year. Community members also donated seeds, enhancing the diversity of the collection. The branch participated in three regional exchanges, helping to strengthen connections with other seed savers. A seed-packing party and children's sunflower planting program were highlights of the year. Willits also launched a Seed Library newsletter, offering seasonal tips and event updates to keep patrons engaged.

Together, the seed libraries across the county have empowered residents to grow their own food, learn new skills, and build resilience through shared resources and information. In all, 12,670 seed packets were distributed last year. Our seed libraries not only promote sustainable gardening but also foster stronger, healthier communities. The seed library program continues to grow in reach and impact, making it a valuable asset for our county library system.

Pat Sobrero, Sr. Library Technician



Top: Seed packets at the Fort Bragg Library. Bottom: A Growing and Seed Saving Guide offered at the Fort Bragg Library.

SUMMER READING

With the theme “Level Up at Your Library!” Mendocino County Library “leveled up” our 2025 Summer Reading Program (SRP). We hosted one of our busiest summers to date, including over 350 events and 14,324 participants over the course of the season. Whether community members were looking for games, performances, scavenger hunts, craft events, books for a home library, free meals, or even just a safe, free space to beat the heat, it was a summer with something for everyone.

On the coast, programs offered by the Fort Bragg and Coast Community library branches included, but were not limited to, an end-of-season art show for children, Teen Lock-Ins, Crafternoons, and even fabulous Dungeons & Dragons campaigns for teens. Moving inland, the Ukiah, Round Valley, and Willits branches put together events including the wildly popular Kids Farmers Market, Kids Reading Club, a jungle animal scavenger hunt, Farmers Market Storytime, and of course, Storytime at the Park, among many others.

All branches made a concerted effort to connect with the community by participating in or hosting outreach events over the summer, whether through Lunch at the Library pop-up events (Fort Bragg, Round Valley, and Ukiah), tabling and Pride events (Coast Community and Ukiah), joining existing school events like the Elk/Greenwood SRP (Bookmobile), or walking in the Independence Day and Hometown Celebration parades (Coast Community and Willits).

In an effort to cut back on plastic waste and refocus on literacy and school readiness, most library branches chose to simplify prizes for SRP participants this year and awarded items such as books, comics, school supplies, and Cowlick’s Ice Cream gift cards.

Sam White, Ukiah Children’s Librarian



Top: The Conservation Ambassadors Wild Things show at the Coast Community Branch. Bottom: Bri Crabtree’s Silly Circus at the Willits Branch.

LUNCH AT THE LIBRARY

In addition to our Summer Reading Program, Mendocino County Library ran a robust Lunch at the Library through a grant from the California State Library at five library branches.

The Ukiah, Fort Bragg, and Round Valley branches provided library services for youth aged 0-18 using grant funds at existing USDA summer lunch locations in their communities. Local school districts, individual schools, and tribal and community partners hosted the USDA summer lunch sites with the library providing pop-up programming. Activities included Science, Technology, Engineering, Arts, and Mathematics (STEAM), crafts, music and movement-based activities, nutrition education, gardening, and provided youth with new books for students' home libraries.

The Coast and Willits branches provided youth activities in their library meeting rooms partnering with local school districts which provided USDA lunches four days per week over an eight-week period.

In total, the Mendocino County Library and partners were able to provide Summer Lunch at the Library services to thousands of youths (and caregivers) in various communities around Mendocino County, including a total of 2,010 lunches served and 1201 books for home libraries!

Lunch at the Library is a project of the California State Library, supported with funds from the State of California.



Children's Librarian Sam White at Lunch at the Library pop-up event in Ukiah.



Clockwise from left: Branch Manager Josh Bennett helping patrons with the smoothie bike at the Round Valley Branch; girl planting seeds at the Coast Community Branch; Children's Librarian Kim Doyle at the Lunch at the Library event in Fort Bragg.

TECHNOLOGY UPDATES

This year, the Library advanced its commitment to upgrading technology and expanding digital services. In collaboration with the County IT Department, all branch computers were successfully transitioned to the Windows 11 operating system. We also launched mobile printing across every branch, giving patrons the ability to print wirelessly from their own devices using Princh MobilePrint. In addition, we upgraded our Horizon library software to the latest version, which improved stability, resolved bugs, and ensured smoother daily service for patrons.

Our digital collections also grew. We continued our subscription to Brainfuse HelpNow, which provides free online tutoring and homework support for K-12 students and adult learners, and added CollegeNow, a new Brainfuse resource offering expert guidance on college admissions. The Library's Alexander Street collection, provided through the California State Library, expanded as well, now offering drama texts in addition to its wide range of performing arts audio and video.

Technology-focused programming was a highlight this year. Coding events for kids were held at branches in Ukiah, Fort Bragg, Coast Community, Round Valley, and Willits. The Build-a-Robot series wrapped up at the Laytonville Book Room, where kids created their own art "doodle robots."

To further enhance library services, staff participated in professional development workshops on LibraryAware and Canva, learning new skills in graphic design and marketing to better promote programs and resources.

Lily Rojo, Department Application Specialist





BOOKMOBILE

Greetings Mendocino County residents.

The Mendocino County Bookmobile is a mobile library service designed to bring Library access to communities across Mendocino County that may not be served by a fixed branch. The Bookmobile carries over 4,000 items, including fiction, nonfiction, mysteries, science fiction/fantasy, children's and young adult materials, large-type books, audiobooks, and an extensive DVD collection. Residents with library cards have access to California State Park Passes, Wi-Fi hot spots, solar charging stations, DIY kits, and the recently added Radon Gas Detectors. Patrons can check out, renew, or request materials from any public library in Mendocino, Lake, or Sonoma counties for delivery to your scheduled stop.

The Bookmobile also collaborates with a variety of community partners, such as schools, senior centers, after-school programs, and other community organizations for joint stops and events.

This past year, the Bookmobile participated in some especially memorable events, including the Touch-a-Truck family program at The Pear Tree Center, a growing Storytime at our Anderson Valley/Boonville stop, plus we had the pleasure of providing temporary access to Library services at Anderson Valley Junior-Senior High School during the recent renovation of its school library. The Bookmobile also partners with our local Native American tribes, the Hopland Band of Pomo Indians and the Pinoleville Pomo Nation, to provide Library access to the schools and all tribal members.

The Bookmobile staff welcomes all county residents to visit us at one of our many stops. The list of locations can be found on the library website at mendolibrary.org/visit/bookmobile. We are ready, willing, and able to assist you with all your Library needs.

Norm Longoria, Bookmobile Driver II



Top: Sr. Library Technician Dave Frick assists patrons at the Boonville stop. Bottom: Bookmobile Driver Norm Longoria at the Touch-a-Truck event in Ukiah.



LAYTONVILLE BRANCH

The Laytonville branch continues to be an asset to the community of Laytonville. This year, over 1,500 more people came to the branch than the previous year. We offer two programs monthly, Storytime and Tech help. The children have been enjoying scavenger hunts, and a children's Creation Station. We also give out take-n-make craft kits.

Denise Jessie, Laytonville & Willits Branch Manager



Top left: Board game collection at Laytonville Branch. Bottom left: Stained glass book worm open sign. Bottom right: Chalkboard sign with open hours.



COAST COMMUNITY BRANCH

Coast Community Library serves the southern Mendocino and northern Sonoma coast from Elk to Sea Ranch and everything in between, with regular outreach to Anderson Valley. While the community that we serve may be modest in size, we strive to connect with as many people as possible through a wide range of activities.

Point Arena Fire Safe meets at the library on the first Wednesday of each month. We offer drop-in tech help every Tuesday. People learn about the traditions and foods of the Lunar New Year, and Lunch at the Library feeds kids and teens when school is out for the summer. Coast also participates in our local gatherings including the Almost Fringe Festival, Hometown Holidays, and the Independence Parade. Of course, the library offers traditional programming as well, including Summer Reading, teen-run activities, author talks, book clubs, and Storytime. There are programs for all ages, and on some days, as many as seven programs will occur over the course of the branch's open hours!

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Coast Community Branch staff and volunteers at the Point Arena Independence Day Parade.





COAST COMMUNITY CONT.

We recognize that our community expands far beyond the brick-and-mortar branch building, so staff also focus on outreach to connect with the public where they are. We regularly attend occasions like the School Health Fair, events at the Manchester-Point Arena Band of Pomo Indians' reservation, visiting Coastal Seniors, and even taking the librarians to Boonville.

Coast Community Library may be small, but it is mighty. Check out some of the branch's statistics from the past year:

- 770 programs offered with 10,440 patrons in attendance
- Held 24 outreach events with a total of 3,315 attendees
- 6,755 children & teens participated in programs
- 3,690 adults attended library events
- 205 children and teens were fed during Lunch at the Library

Mellisa Hannum, County Librarian & Coast Branch Manager



Top: Sr. Library Technician Terra Black and volunteer at the Native American Pomo Outreach Emergency Preparedness event in Manchester.
Bottom: Local author book talk event.



FORT BRAGG BRANCH

The 2025 library week theme was “Drawn to the Library.” Over the year, Fort Bragg Branch drew program attendance 3,941 and outreach attendance 6,937 combined for a programming total of 10,878 and 120,000 checkouts from our collections. Each visit was free! Each visit gave the guest something to ponder and learn, introduced a new topic or resource, and strengthened their connections to neighbors or people around the world. In a time of walls and warfare, the importance of open doors and shared concerns is even more important than during times of tranquility.

Self-empowerment is the goal of public libraries—offering pathways for life-long learning. Personal growth comes through storytimes, library crafts, weekly LEGO®, Sinister Science programs for kids, seed library workshops, teen D&D, Poetry open mic, or Adult Book Club. These are the types of programs that draw people of all ages to our branch each month. Regular programs build good followings. Teen D&D has 8 steady players, and Book Club has 30 avid readers. The regular children’s programs have between 15 and 30 participants.

The numbers grow when we have special guest performers. Animals fill the room with over 200 guests. Puppet Shows and Circus events draw 50 to 80.

Continued on next page.



Top: Music event. Bottom: Poetry event.

FORT BRAGG CONT.

Families love to see performers from other regions of California. The Friends of Fort Bragg Library supports the monthly and special programs with systemwide funding for select programs. Free programs make it easy for families on tight budgets to attend. We host the Paul Bunyan Days Kiddie Parade each September and award prizes and treats for everyone at the finish line. Each year, the Fort Bragg Police provide free bicycles for the best costumes!

Library staff members take our show on the road with many outreach activities. During the school year, staff read stories at Head Start and Children's Garden Preschool. Twice a month, we offer home library building books at the Farmers Market. Special events include the city's Trunk or Treat, where Waldo and Oddlaw hand out candy to 2,500 people. We offer books for home libraries at summer camps, Read with a Ranger at California State Parks, share art projects and books at Noyo Food Garden on Earth Day, discuss librarianship at Fort Bragg High School career days, and promote the library with speaking engagements at Rotary and City Council. Each year, we receive the Mayor's Proclamation of Banned Books Week. In 2025, we partnered with local businesses to host StoryWalk® panels, rewarding walkers with a cookie at Mendocino Cookie Company, compliments of the Friends of the Library. We are seen and heard outside our walls, increasing the "draw" of our library.

Please drop by our branch when you're in Fort Bragg. There's sure to be something exciting!

Dan Hess, Fort Bragg Branch Manager



Top: Nature Joe animal presentation. Bottom: Book display.

ROUND VALLEY BRANCH

The Round Valley Branch had over 24,000 visits last year and we made 147 new library cards. 1,927 folks attended one or more of our over 100 programs. Our branch added 1,427 new items to our collection, and we circulated 17,572 items, many of these Library materials were sent to patrons at other branches.

The Round Valley Branch was awarded the prestigious Eisner Innovation Grant for Libraries, which supports the creative use of graphic novels and comics in library programming. Senior Library Technician Pat Sobrero travelled to Philadelphia attend the American Library Association annual conference to accept the award. The grant pays for graphic novels for children and teens and a community “open house” to celebrate the graphic novel format and explore how comics can enrich learning and build community.

This year, two Library programs focused on Spanish speaking patrons in Round Valley. The Library’s Save the Children grant provided books in Spanish and English to classrooms at Round Valley Elementary and Middle School as part of the school’s Dia De Los Niños event where Library staff also organized a bilingual StoryWalk®. In April, the Library hosted the organization Nuestra Alianza de Willits for a You’re your Rights presentation in Spanish for immigrant families of any status who are concerned about ICE raids and deportation.

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ROUND VALLEY CONT.

The Round Valley Branch's Seed Library had a great year with its January volunteer work parties and monthly planting parties held at the local farmers market. Our Seed Library had a table at the Round Valley Earth Day Celebration and partnered with the local food bank to distribute seeds during pantry events. In September, the branch partnering with Folk Life Farms hosted the workshop The Joy of Fermentation. Additionally, the Seed Library held a successful Gathering of Seed Savers/Seed Returns Celebration in November which drew participants from across the region. Over the course of the year, the Seed Library distributed over 3,000 packets of seeds.

The branch's Documentary Film Series explored themes such as sustainability, social justice, and current affairs. This year's selections included Sugarcane, shown in partnership with the Round Valley Indian Tribes' Missing and Murdered Indigenous People program, and Join or Die, a film exploring the importance of civic engagement for community and individual wellbeing. This year moviegoers were treated to an upgraded projector and screen, thanks to the Friends of the Round Valley Public Library and the Community Foundation of Mendocino County.

Storytime covered a lot of ground for ages 0 – 7. Read-a-loud themes included bicycles, food, shapes, firefighters, back-to-school, five senses, water safety, and “in between storytime” which included books about immigrants and refugees. Programs for older kids included a STEM “Build-a-robot” activity, coding class on Scratch, Summer Reading Club for Kids, Lunch at the Library partnership with the Tis Bil (Eagle) Education Summer Program, Wild Things animal show, and a hilarious Silly Circus Show by Bri Crabtree.

Josh Bennett, Round Valley Branch Manager and Pat Sobrero, Sr. Library Technician



Top: Sr. Library Technician Pat Sobrero at the Joy of Fermentation workshop.
Bottom: The community gathers for the Best Small Library in America event.



UKIAH MAIN BRANCH

The Ukiah Branch has been bustling, averaging 524 visitors per day. We were thrilled to unveil our beautiful new mural by local artist Dell Linney. Thanks to our Ukiah Valley Friends of the Library for their grant-writing, committee work, and dedication to supporting the mural's creation. We had a small ceremony and celebration in December, which also featured live music, cake from Schats, and commemorative bags that featured the mural design.

Children's Librarian Sam partnered with various local schools and organizations, including the Ukiah Natural Foods Co-op, River Oak Charter School, and the City of Ukiah Parks and Recreation to host the Kids Winter Fair, Winter Walk in the Woods, and the Kids Farmer's Market, respectively. Local businesses such as Mendocino Book Company and The Nook participated in the Downtown StoryWalk® program to read the English/Spanish bilingual picture book, *Diminuta* by Silvina Rocha. Family Fort Night was a cozy after-hours event for families to build forts, paint rocks, and enjoy each other's company.

Teen Librarian Katherine offered a Halloween Teen Lock-In that featured escape room fun, t-shirt decorating, and pizza. This one currently holds the record for most Lock-In attendees with 30 teens! Katherine also offered a First Time Voter Education workshop for new voters in October, a Teen Virtual Reality Day in November, Internet Safety and Cyber Security for Teens in February, and OMG I Need a Job in April.

Continued on next page.



Top: The new mural at the front of the Ukiah Branch. Bottom: Patrons learn Chinese Brush Painting from local artist William Shi.

UKIAH CONT.

September saw the reprisal of the in-person Wines and Spines Book Club, which went on hiatus in 2020. Each month, 10-20 participants gather to discuss books such as *Wandering Stars* by Tommy Orange and *Small Things Like These* by Claire Keegan. Lines and Spines Book Club also met on Zoom, while Amble and Ramble offered a drop-in book club for adults to walk and talk about any books of their choosing.

Over the winter, we collected and distributed 670 cold-weather clothing items to anyone in need. Lu partnered with Legal Services of Northern California to offer workshops on renters' rights and scam awareness. We learned basic tech skills during Tech Help. Lily and Alex led 3D Printing and Design Workshops to introduce participants to the basics of 3D printing, including an up-close look at our MakerBot Sketch 3D printers.

We celebrated Pride Month with a Queer Joy Crafting Social and a booth at the Pride Outreach event in downtown Ukiah. We also led a series of poetry walks in downtown Ukiah and co-sponsored the 23rd annual Ukiahhaiku Festival to celebrate Ukiah's palindrome. LOBA Poetry Series hosted a variety of featured poets including Florencia Milito, Maw Shein Win, MK Chavez, and Lake County Poet Laureate Brenda Yeager. Local author Karen Rifkin gave a presentation about the History of the Palace Hotel in February. Joann Rosen led a new workshop on community resilience based on the practices in her book *Unshakeable*. Local retired librarian and author Katy Tahja dropped hot history goss in her presentation, "Things You Never Knew about Mendocino County," based on her book of eclectic local history.

Melissa Eleftherion Carr, Ukiah Branch Manager



Top: Kids sell their homegrown goods at the Kids' Farmers Market at Alex Thomas Plaza. Bottom: Tomato Tasting event.



WILLITS BRANCH

The Willits Branch Library continues to grow as a community hub—a welcoming space where people come to read, study, and connect. Groups gather to play board and card games, families visit to read together and choose books, and young people stop by to socialize and use our computers. This year, we added a study pod—a quiet, enclosed space with a desk that can be reserved for up to three hours. Patrons use it to attend Zoom meetings, take online tests, study, or read. We’re proud to report that nearly 1,000 more patrons entered our building this year compared to last year.

ADULT EVENTS

Adults participated in a variety of enriching and engaging programs throughout the year.

- Penny University – A casual “coffee klatch” where attendees discuss a wide range of topics.
- Touch of Mendocino – A monthly program featuring local individuals who share their art, hobbies, or personal skills.
- Book Club – Our longstanding Book Club continues to thrive, with some members participating for over 20 years.
- History on the Silver Screen – A program where we screened historical fiction films and discussed their historical accuracy and the director’s creative choices.
- Health & Wellness – Programs like Willits Walk & Talk and Senior Dance promoted physical activity and social connection.
- Creative Programs – Craft-based events included Spinning & Knitting, Sit-n-Sew, and a special Saturday Crafts series during July.

SPECIAL EVENTS

We celebrate diversity by recognizing various heritage months throughout the year. The library is decorated to honor each culture, and we display books by and about that culture

Continued on next page.



Top: Ballet Folklórico performs. Bottom: Sr. Library Technician Julie Castillo at the Terrific Temporary Tattoo event.

WILLITS CONT.

- Women's History Month – We hosted a reception for local women entrepreneurs, including business owners and City Council members, who shared their experiences and supported one another.
- Hispanic Heritage Month – Ballet Folklórico de Mendocino College performed traditional dances from regions across Mexico.
- Native American Heritage Month – We held a special Storytime where a Native American reader shared a book about Thanksgiving from an Indigenous perspective. This was followed by a thoughtful discussion about culture and respect.

CHILDREN'S PROGRAMS

We love welcoming children to the library!

- Field Trips & Class Visits – Students visited to explore the li-

brary and pick out books.

- Storytimes – We offered a range of story-based programs, including Storytime, Story and Play Time, Stories in the Park, Animal Tales and Crafts, and Stories at the Farmers Market.
- Special Events – Children enjoyed our Stuffy Campout and continue to have fun at Lego Night.

PASSIVE PROGRAMS

This year, we significantly expanded our passive programming—activities that patrons can enjoy anytime during their visit.

- Monthly Scavenger Hunts
- Memory Games and Puzzles
- Card-Making Stations – For Valentine's Day, Mother's Day, and Father's Day.
- Coloring Creation Station – A space for kids to explore their creativity.
- Take-and-Make Kits – Families took home seasonal craft kits, including fall leaf creations and a winter mitten sticker craft.

The Willits Branch Library continues to grow not only as a place of learning and literacy, but as a vital center for connection, creativity, and community engagement. Over the past year, we've expanded our programming, increased patron visits, and introduced new resources like our study pod to better serve the diverse needs of our community. We look forward to continuing this important work in the coming year.

Denise Jessie, Willits & Laytonville Branch Manager



Left to right: Branch Manager Denise Jessie with the Willits Biblio Bike; items for sale at the Winter Craft Fair.

PROGRAM STATISTICS

TOTAL NUMBER OF VISITORS

323,781

NEW CARDHOLDERS

3,778

TOTAL PROGRAMS

2,592

TOTAL PROGRAM ATTENDANCE

59,161

PROGRAMS FOR ADULTS &
GENERAL AUDIENCE

1,203

ATTENDANCE FOR ADULTS &
GENERAL AUDIENCE

31,989

PROGRAMS FOR AGES 0-18

1,389

ATTENDANCE FOR AGES 0-18

27,172

July 1, 2024 - June 30, 2025.



MORE STATISTICS

TOTAL CHECKOUTS

691,056

PHYSICAL CHECKOUTS

397,279

DIGITAL CHECKOUTS

293,777

NEW ITEMS ADDED

13,020

SEED PACKETS CHECKED OUT

12,670

LIBRARY WEB VISITS

411,203

TOTAL ZIP REQUESTS FILLED

422

July 1, 2024 - June 30, 2025.



Women's History Month book display at the Willits Branch.

TOP TITLES OF 2025

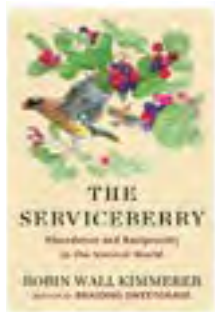


ADULT FICTION

The Women by Kristin Hannah

FICCIÓN PARA ADULTOS

El viento conoce mi nombre by Isabel Allende

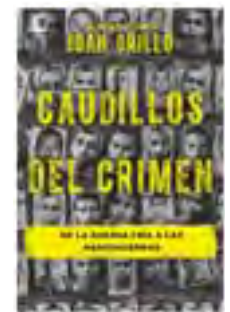


ADULT NON-FICTION

The Serviceberry: Abundance and Reciprocity in the Natural World by Robin Wall Kimmerer

NO FICCIÓN PARA ADULTOS

Caudillos del crimen: de la Guerra Fría a las narcoguerras by Ioan Grillo



YOUNG ADULT FICTION

Twilight by Stephenie Meyer

FICCIÓN PARA ADOLESCENTES

Yo no soy tu perfecta hija mexicana by Erika L. Sánchez



CHILDREN'S FICTION

Diary of a Wimpy Kid by Jeff Kinney

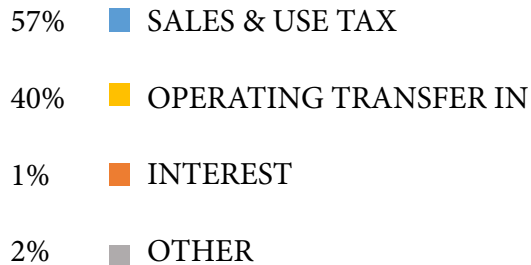
FICCIÓN PARA JÓVENES

Diario de Greg: La horrible realidad by Jeff Kinney



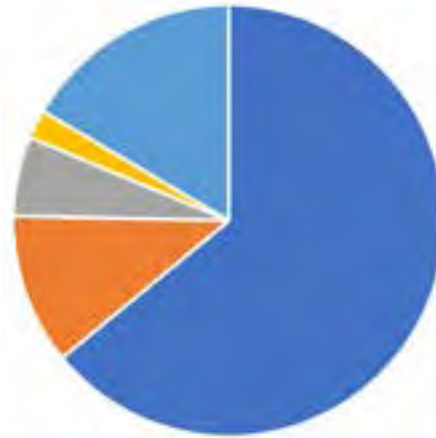
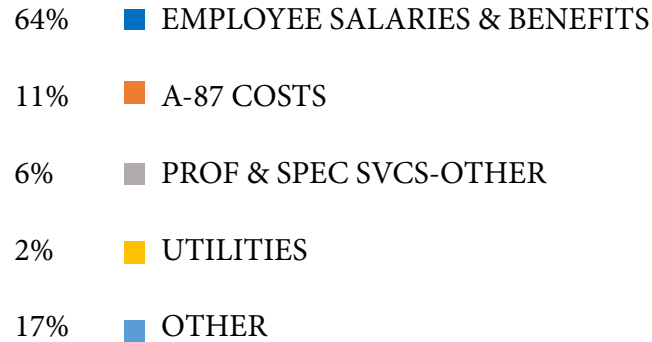
OPERATING REVENUE & EXPENSES

REVENUE



TOTAL REVENUE
\$5,073,169

EXPENSES



TOTAL EXPENSES
\$5,194,326

60% of the Measure O sales tax revenue is allocated towards Library operating expenses and came to \$2,902,809 in fiscal year 24/25. The Library also received \$2,009,647 from property taxes, \$45,995 in grant revenue, and \$114,718 in other revenue.

Employee salaries and benefits totaled \$3,326,284: 64% of total expenses. Another significant expense was the A-87 cost of \$587,955, calculated to charge for other county departments' services to the Library. Professional and special services of \$309,040 included the regular delivery of books and other materials between the library branches, the security guard for the Ukiah Main branch, Information Technology staff time, and the online catalog and resources shared between Sonoma County Library, Lake County Library, and Mendocino County Library. The book collections, DVDs, CDs, seed libraries, programs for the public, and software for online databases expenses totaled \$340,735.

Grant revenue provided by the California State Library paid for staff time and program materials, including the Building Forward (Willits roof), Lunch at the Library, and Zip Books grants. The Library also received a Save the Children grant to provide displays and materials for StoryWalk® programming.

Barb Chapman, Administrative Services Manager

OPERATING EXPENSE ACCOUNTS

REGULAR EMPLOYEES SALARY	\$1,988,387
EXTRA HELP	\$70,870
OVERTIME REG EMP	\$27,289
CO CONTRIBUTION TO RETIREMENT	\$574,262
CO CONT TO OASDI	\$103,691
CO CONT TO OASDI-MEDIC	\$29,137
CO CONT TO RET INCREMEN	\$135,471
CO CONT TO EMPLOYEE INS	\$367,151
CO CONT WORKERS COMPENS	\$30,024
COMMUNICATIONS	\$56,171
HOUSEHOLD EXPENSE	\$117,483
GENERAL INSURANCE	\$51,410
MAINTENANCE-EQUIPMENT	\$34,980
MAINTENANCE-STRC IMPR & GRN	\$71,877
MEMBERSHIPS	\$1,854
OFFICE EXPENSE	\$21,600

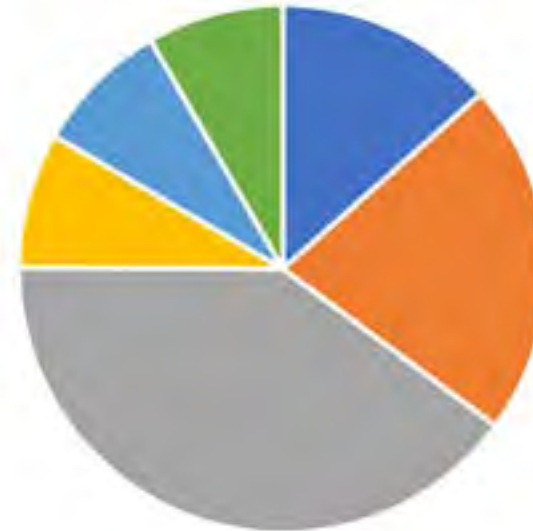
MEDICAL & DENTAL SVCS	\$2,888
EDUCATION & TRAINING	\$762
PROF & SPEC SVCS-OTHR	\$309,040
PUBL & LEGAL NOTICE	\$1,391
A-87 COSTS	\$587,955
RNTS & LEASES	\$50,040
SOFTWARE-SHORT TERM	\$95,396
SOFTWARE-MAINTENANCE	\$18,331
INFO TECH EQUIP	\$83,249
SPEC DEPT EXP	\$227,008
TRAVEL IN COUNTY	\$13,384
TRAVEL OUT OF COUNTY	\$6,125
UTILITIES	\$112,399
EQUIPMENT	\$4,700
TOTAL	\$5,194,326

CAPITAL INVESTMENT FUND



Willits roof construction.

Capital Investment Expenses



SALES & USE TAX REVENUE
\$1,925,166

WILLITS ROOF GRANT REVENUE
\$14,886

INTEREST
\$53,549

EXPENSES
\$74,521

END FY FUND BALANCE
\$1,919,080

40%	■	WILLITS ROOF DESIGN & GRANT WORK
22%	■	UKIAH ENTRY ARCHITECTURAL SPECIFICATIONS
14%	■	UKIAH FEASIBILITY SCOPE
8%	■	ALL-IN-ONE PRINTER FOR ROUND VALLEY
8%	■	ALL-IN-ONE PRINTER FOR COAST
8%	■	ALL-IN-ONE PRINTER FOR WILLITS

CAPITAL INVESTMENTS - LIBRARY

The Library's dedicated capital investment fund is made up of 40% of Measure O sales tax revenue which totaled \$1,925,166 in revenue for the 24-25 fiscal year. The total amount available in the fund as of this writing is \$4,344,116. This fund provides much-needed capital investment revenue for the library system.

Last year, the Willits Roof and Alternative Energy Project was evaluated in order to qualify as an official California Energy Savings Program to reduce energy use, carbon emissions, and operational costs. However, due to the cost of the roof and the battery, the project expenses outweighed the savings and couldn't be completed before the grant deadline. To meet the deadline of the California State Library grant and replace the roof, the Board of Supervisors and the grantor approved the change of the grant scope to replace the library roof only. The architectural specifications for the Request For Proposal (RFP) have been completed, and the library roof replacement is expected to be completed by fall 2025.

Capital investment purchases completed last year included space-saving all-in-one Toshiba color printers for Round Valley Library, Willits Library, and Coast Community Library.

Some projects from FY 24-25 are being carried forward into the next fiscal year. Included are funds for the Ukiah Expansion Feasibility study. An Ad Hoc Committee comprised of two members of the Library Advisory Board, a County Supervisor, two library staff members,

a City of Ukiah Deputy Manager, and a library patron is tasked with narrowing the scope of the Ukiah Expansion Feasibility Study to no more than two to three options.

In the meantime, the natural shifting of the Ukiah Library building has caused the front doors to misalign and is causing repeated problems with opening and closing. The Ukiah Library storefront entry project is moving forward as a priority safety issue. It requires replacement of the glass storefront and new entry pavement, which will extend to the mural wall to provide space for outdoor programming and for the exterior book drop.

Additionally, since the current bookmobile requires many repairs and is nearing the end of its life, a new bookmobile has been budgeted for the next fiscal year. A patron survey was sent out, and public meetings were held last year, both inland and at the coast, to hear what patrons would like for their new bookmobile. The process may take up to a year or more for the bookmobile to be constructed.

Barb Chapman, Administrative Services Manager

(Note – the fiscal year 24-25 has not closed as of this report, and amounts may be updated.)

MESSAGE FROM THE CHAIR OF THE BOARD OF SUPERVISORS

As Chair of the Board of Supervisors, as well as an educator, I am pleased to share a few new programs initiated by Mendocino County Library over the last fiscal year. Our six Mendocino County Library branches and Bookmobile educate and inspire, enriching the lives of county residents by providing a wide range of free services and items to borrow.

One of the programs begun last year is the Student Success Card. This state-mandated program involves the California State Library, school districts, and public libraries in ensuring that each student in the state has access to a library card by the third grade. In Mendocino County, all students from pre-K to seniors in high school within participating school districts will automatically have a library card number connected to their student ID. Through the Library, students are also provided with free educational help including online live tutoring, support with homework questions, and a writing lab, as well as access to a multitude of books, professional journals, and research materials. Four districts are already participating, and more are expected to get involved in the next few months.



The Library recently kicked off Library by Mail, a free service offered to homebound residents in Mendocino County to access Library books, books on CD, music CDs, and DVDs through the mail. Plus, the Library is continuing to reach out to residents in all areas of the County who may not have easy access to a Library branch.

In the spring, through a Save the Children grant, the Library provided bilingual StoryWalks® displaying book pages in the windows of local businesses. It was an active, fun way for our communities to walk and read their way through an entire story. This project supported early literacy as well as physical fitness, child/caregiver interaction, and engagement with local businesses and community partners.

These are just a few of the accomplishments of the Library over the past year. The Library's Annual Report is filled with more highlights that explain how this government institution continues to cultivate our communities.

John Haschak, 3rd District Supervisor and Chair

LIBRARY LEADERSHIP

MELLISA HANNUM

County Librarian and Branch Manager, Coast
Community

BARB CHAPMAN

Administrative Services Manager

MELISSA CARR

Branch Manager, Ukiah

DANIEL HESS

Branch Manager, Fort Bragg

DENISE JESSIE

Branch Manager, Willits & Laytonville

JOSH BENNETT

Branch Manager, Round Valley

NAYO SICARD

Branch Manager, Bookmobile & Outreach

Top: Branch Manager Josh Bennett presents at the Best Small Library in America event at the Round Valley Branch. Bottom: County Librarian Mellisa Hannum and Administrative Services Manager Barb Chapman at the Ukiah Branch.



OUTREACH & BOOKMOBILE

Branch Report | 2025



WHAT WE DO

Outreach & Bookmobile service areas includes the entirety of Mendocino County & the north most points of Sonoma County from Piercy to Sea Ranch on the Mendonoma coast.

Community Involvement:

City of Ukiah events, Movies at the Pool, Bounce to the Stars, Art in the Park, Earth Day, Touch-A-Truck, Anderson Valley Harvest Festival, Adventist Hospital Back to School fairs, Community Center of Mendocino after school events, Senior Tech Help, Scratch Coding, Storytimes, Seed Saving events, Plant fairs, Lunch at the Library, Library by Mail, Redwood Valley Rancheria Spirit Run, Pinoleville Back to School Night, Pajama's & Pozole, Reentry Fairs, Round Valley Youth Activity Day, Veteran's Recovery Fairs, partnerships with Tribes, community organizations, government departments throughout the county.





MEET OUR TEAM



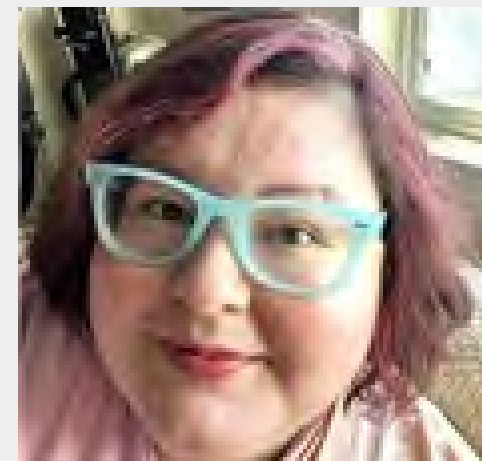
Nayo Sicard
Branch Manager



Norm Longoria
Bookmobile Driver II



Amee Hiseley-LaValley
Senior Library Tech



Lily Rojo
Dept. Application Specialist



Dave Frick
Bookmobile Senior
Library Tech

Potter Valley Community Plant Sale



CHALLENGES



Outreach

- Decreasing Budget
- Short staffing
- Outreach van needs interior renovation

Bookmobile

- Decreasing Budget
- No Functioning Friends Group
- Increase in repair costs for aging vehicle

Round Valley Youth Activity Day



STATISTICS

OUTREACH

- 39 programs
- 5,679 attendees
- 400 take & make kits distributed
- 270 books checkouts from honor library
- 154 library cards made
- 24 library by mail applications w/ 70 checkouts

BOOKMOBILE

- 4,318 patrons served
- 405 open hours
- 18,799 checkouts
- 115 library cards made
- 732 new items added



City of Ukiah

Earth Day



Adventist Health Back to School Health Fair



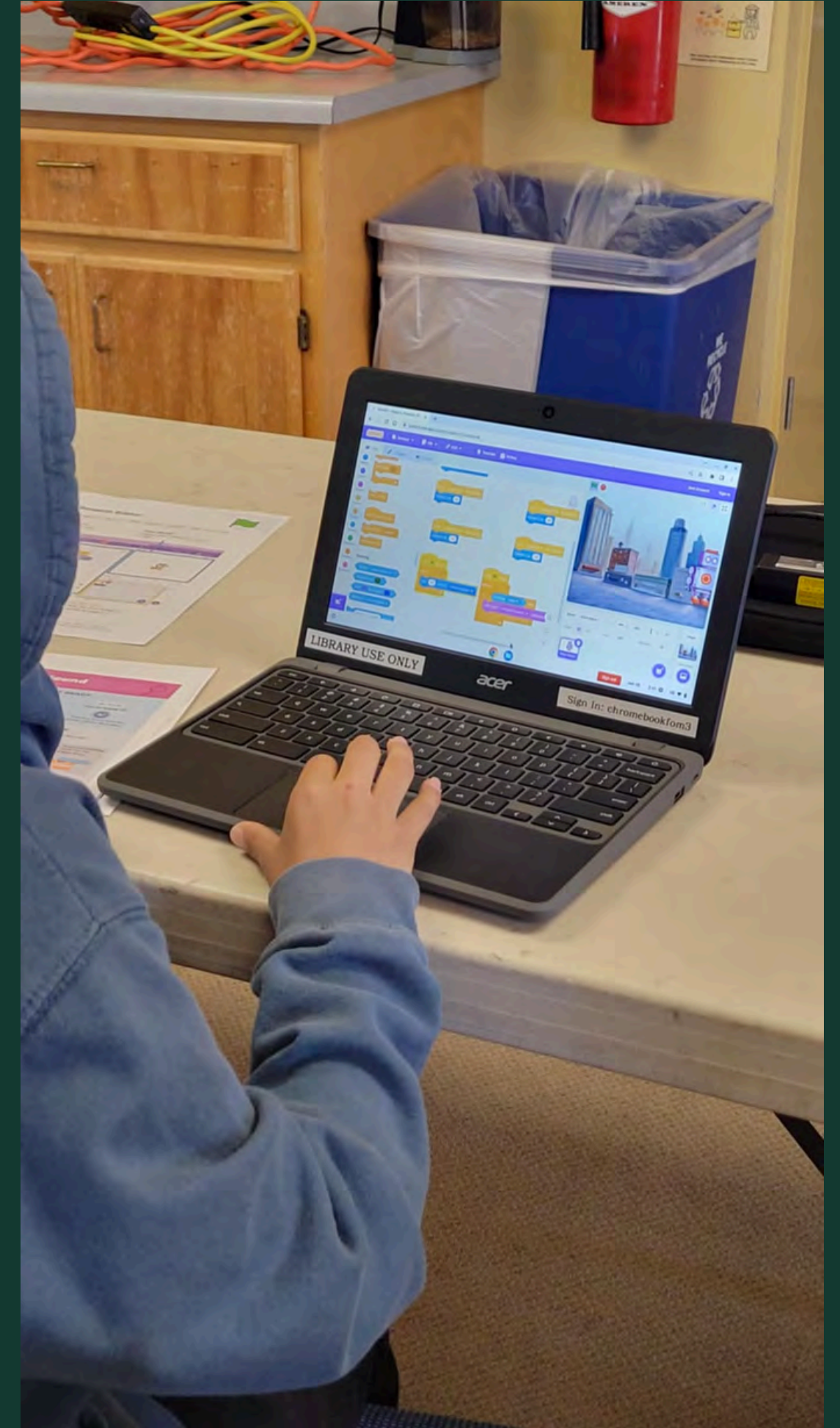
Pumpkinfest



Anderson Valley Health Harvest Festival



Scratch Coding



Touch-A-Truck





SAYING GOODBYE TO DAVID FRICK



- Began working for MCL in 2007
 - Retiring with 18 years of service
 - Over 300,000 service miles
 - Worked on two different Bookmobiles
 - Worked with five different coworkers
-

STORY TIME





SNOW DAYS



P
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M
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C













MENDOCINO COUNTY
— LIBRARY —

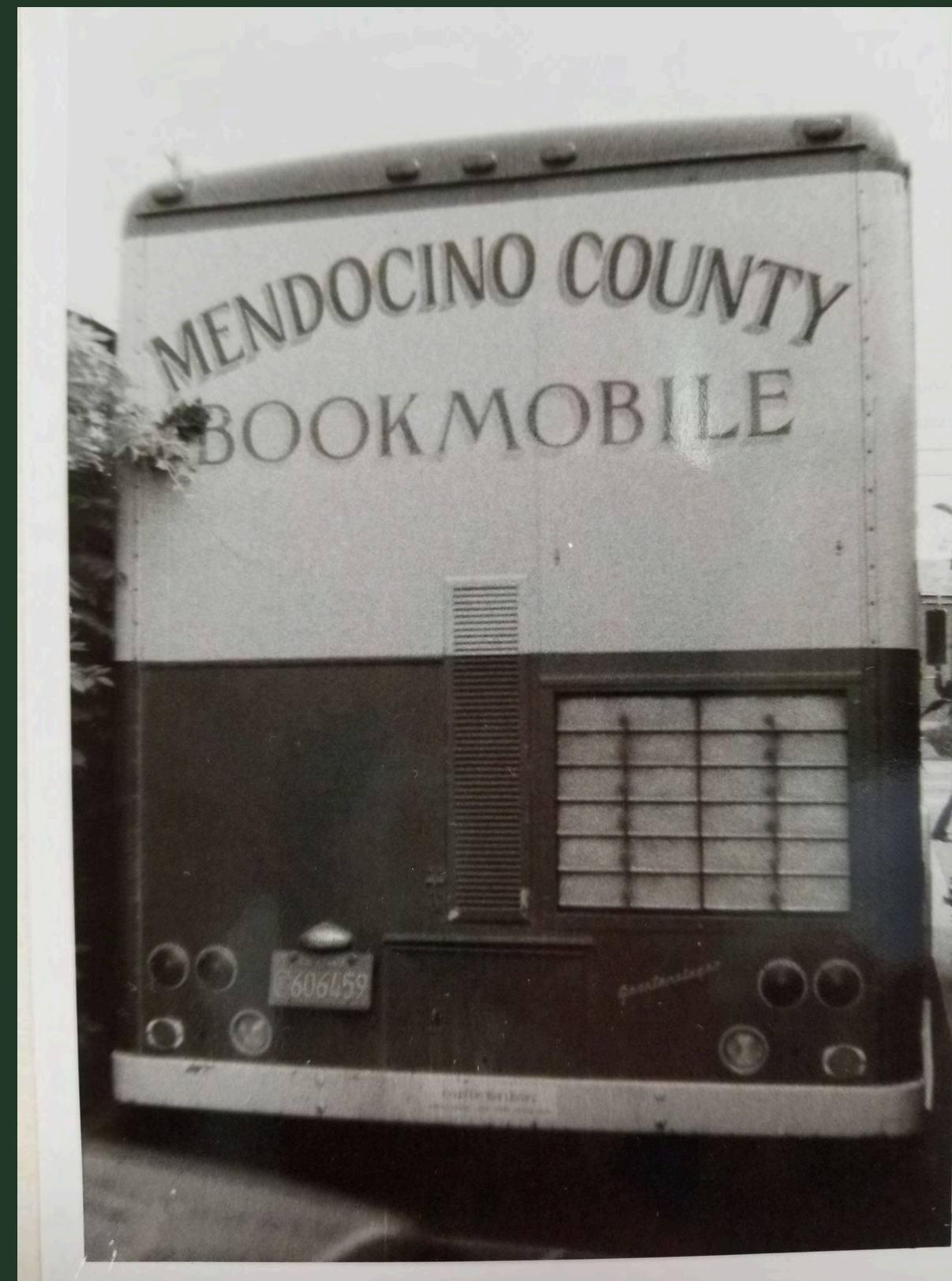
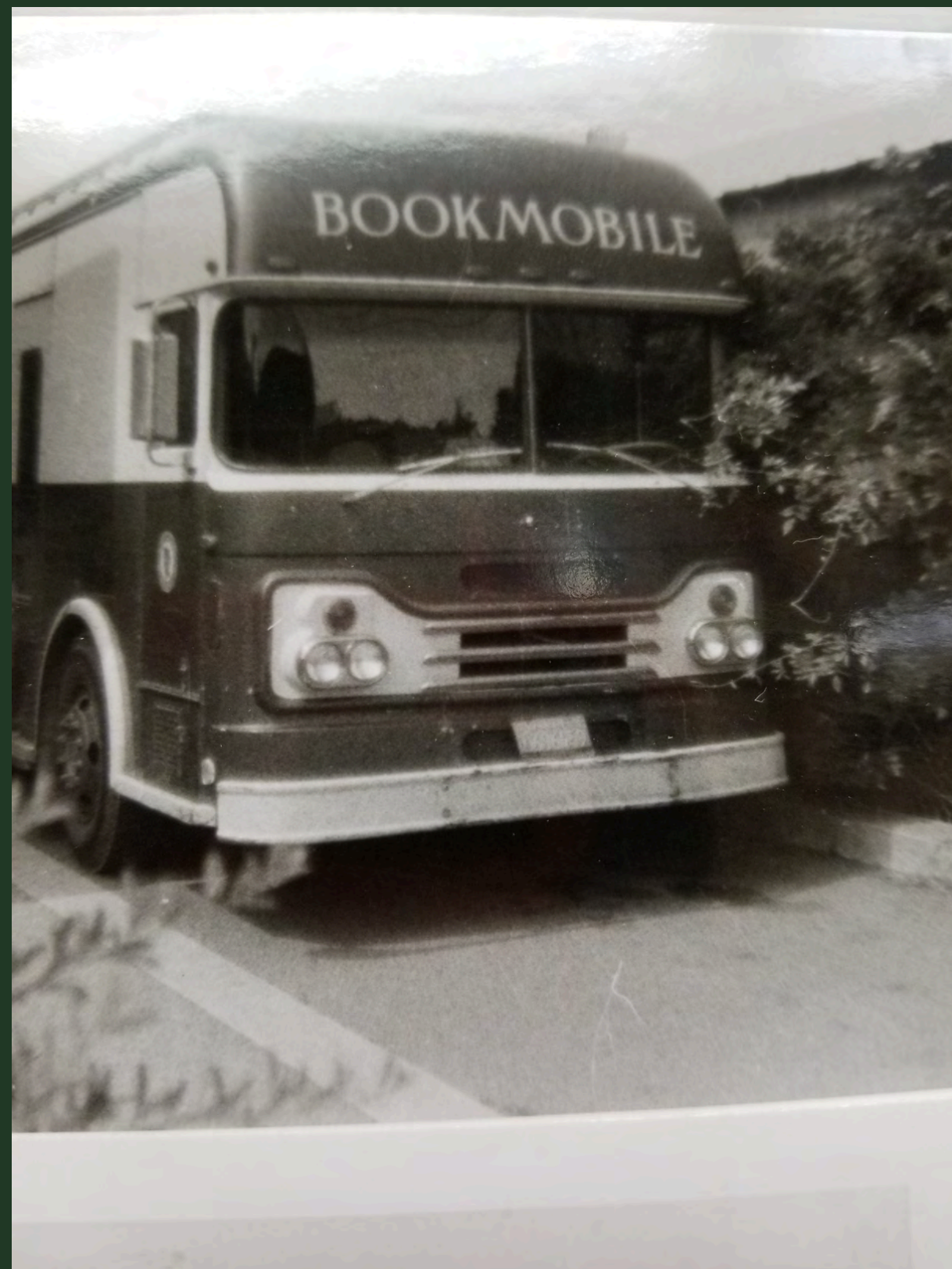
**MCL BOOKMOBILES
OF THE PAST**

ENDOCINO COUNTY
BRARY
OOKMOBILE



MENDOCINO COUNTY
— LIBRARY —











Contact Us



email

sicardn@mendocinocounty.gov

website

mendolibrary.org

address

105 N. Main St., Ukiah, CA 95482



LIBRARY OPERATING BUDGET FY 2025/2026							
OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD 10/23/2025	Encum-brance	Available Budget	YTD % used	Notes
821500	SALES & USE TAX	-2,831,023	-256,412	0	-2,574,611	9.1%	Measure O Tax
824100	INTEREST	-50,000	0	0	-50,000	0.0%	
825496	STATE LIBRARY GRANT	0	-7,680	0	7,680	0.0%	
826370	LIBRARY SERVICES	-18,453	-3,109	0	-15,344	16.8%	Fees & services
827600	OTHER SALES	-4,393	-1,539	0	-2,854	35.0%	Photocopy/earbud fees
827700	OTHER	0	-1,239	0	1,239	0.0%	Tranfer funds from bank
827707	DONATION	-5,000	-1,003	0	-3,997	20.1%	
827801	GRANT REVENUE	0	0	0	0	100.0%	
827802	OPERATING TRANSFER IN	-2,205,887	-2,205,887	0	0	100.0%	Property Tax
Total Revenue		-5,114,756	-2,476,871	0	-2,637,885	48.4%	
861011	REGULAR EMPLOYEES	2,342,502	621,900	0	1,720,602	26.5%	
861012	EXTRA HELP	30,000	17,299	0	12,701	57.7%	
861013	OVERTIME REG EMP	20,000	5,167	0	14,833	25.8%	
861021	CO CONT TO RETIREMENT	700,291	181,469	0	518,822	25.9%	
861022	CO CONT TO OASDI	126,292	31,653	0	94,639	25.1%	
861023	CO CONT TO OASDI-MEDIC	33,909	9,012	0	24,897	26.6%	
861024	CO CONT TO RET INCREME	180,386	46,882	0	133,504	26.0%	
861030	CO CONT TO EMPLOYEE IN	386,281	107,902	0	278,379	27.9%	
861035	CO CONT WORKERS COMP	4,196	4,196	0	0	100.0%	
Total Salaries & Benefits		3,823,857	1,025,478	0	2,798,379	26.8%	
862060	COMMUNICATIONS	37,358	9,255	0	28,103	24.8%	Phones, broadband, hotspot data
862090	HOUSEHOLD EXPENSE	123,630	8,632	0	114,998	7.0%	County custodial, sewer
862101	INSURANCE-GENERAL	52,365	52,365	0	0	100.0%	
862120	MAINTENANCE-EQUIPMEN	27,500	1,819	0	25,681	6.6%	Bookmobile & Outreach van maintenance
862130	MAINT-STRC IMPR & GRN	80,000	3,742	0	76,258	4.7%	Building & grounds maintenance
862150	MEMBERSHIPS	1,000	0	0	1,000	0.0%	CLA, ALA, ARSL
862170	OFFICE EXPENSE	15,710	1,504	0	14,206	9.6%	Office supplies-paper, toner, etc.
862185	MEDICAL & DENTAL SVCS	1,500	0	0	1,500	0.0%	Pre-employment screenings
862187	EDUCATION & TRAINING	1,000	0	0	1,000	0.0%	Staff education
862189	PROF & SPEC SVCS-OTHR	329,332	30,865	0	298,467	9.4%	Catalog, Delivery, IT staff,Uk guard, NeoGov, contracted custodians
862190	PUBL & LEGAL NOTICES	1,500	464	0	1,036	31.0%	Classified ads for job postings, outreach
862194	A-87 COSTS	563,870	0	0	563,870	0.0%	
862210	RNTS & LEASES BLD GRD	51,290	34,498	0	16,792	67.3%	Round Valley, Laytonville leases
862227	SOFTWARE LONG-TERM	1,577	0	0	1,577	0.0%	> than 1 year license
862228	SOFTWARE SHORT-TERM	45,683	9,763	0	35,920	21.4%	Databases & software

862230	INFO TECH EQUIP	73,570	675	0	73,570	0.9%	Computer replacements (Enterprise) & software
862239	SPEC DEPT EXP	100,000	30,154	0	87,385	30.2%	Library collection materials, programs
862250	TRNSPRTATION & TRAVEL	10,600	1,148	0	9,582	10.8%	Bookmobile and staff mileage
862253	TRAVEL & TRSP OUT OF CO	1,000	387	0	613	38.7%	Hotel, airfare, per diem conferences/trainings
862260	UTILITIES	120,701	23,717	0	117,502	19.6%	Water, electricity, gas
Total Services & Supplies		1,639,186	208,988	0	1,469,059	12.7%	
Revenue Total		-5,114,756	-2,476,871	0	-2,637,885	48.4%	
Expense Total		5,463,043	1,234,467	0	4,267,438	0	
Balance		348,287	-1,242,404	0	1,629,553	1	
LIBRARY CAPITAL INVESTMENT BUDGET FY 2025/2026							
OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD 10/23/2025	Encum-brance	Available Budget	YTD % used	Notes
821500	SALES & USE TAX	-1,887,348	-170,704	0	-1,716,644	9.0%	40% Measure O Tax
825496	CILW1-Willits Roof Project	-245,584	0	0	-245,584	0.0%	Grant Revenue
862189	CILU1-Ukiah Feasibility Study	100,000	0	0	100,000	0.0%	
862227	CILA2-MS Licenses for Programs	6,957	0	0	6,957	0.0%	
862230	CILA1-20 Laptops for Programs	18,270	0	0	18,270	0.0%	
864355	CILU2-Ukiah Roof Design	80,000	0	0	80,000	0.0%	
864355	CILU4-Ukiah Storefront Project	65,000	0	17,500	47,500	26.9%	
864360	CILF1-FB Future Planning	10,000	0	0	10,000	0.0%	Facility staff time
864360	CILF2-FB Sidewalk Project	60,000	0	0	60,000	0.0%	
864360	CILW1-Willits Roof Project	980,000	7,854	0	972,146	0.8%	Will be reduced.
864360	CILW2-Williter Interior Refresh Design	50,000	0	0	50,000	0.0%	
864370	CILA3-Self Checkout PCs	36,000	0	0	36,000	0.0%	
864370	CILB1-New Bookmobile	656,193	0	0	656,193	0.0%	
864370	CILC2-Coast Generator	10,040	0	0	10,040	0.0%	
864370	CILC3-Coast Coin Machine	4,500	0	0	4,500	0.0%	
864370	CILR2-RV RFID Project	27,100	0	0	27,100	0.0%	
864370	CILR3-RV Coin Machine	4,500	0	0	4,500	0.0%	
Revenue Total		-1,887,348	-170,704	0	-1,716,644	9.0%	
Expense Total		1,862,976	7,854	17,500	1,837,622	1.4%	
Balance		-24,372	-162,850	17,500	120,978	596.4%	

FUND BALANCES FY 2025/2026 AS OF 9/2/2025

Endowment Funds (updated 3/2025)	Balance
2710-760 Fort Bragg Principal	12,875
2710-760 Fort Bragg Interest	24,100
2710-760 Ukiah Principal	114,513
2710-760 Ukiah Interest	83,955
2710-760 Bookmobile Principal	4,290
2710-760 Bookmobile Interest	4,252
2710-760 Willits Principal	6,234
2710-760 Willits Interest	3,283
2710-760 Library/Hallam Principal	20,382
2710-760 Library/Hallam Interest	2,774
Total	276,660

Operating Fund Balance (beginning FY)
-2,701,674

Capital Inv Fund Balance (beginning 24/25 FY)
-2,425,026
Capital Inv Fund Balance (Additional YTD)
-1,911,225
Capital Inv Total Funds
-4,336,251

Please note: Fund balances for the start of this fiscal year are not available as of this printing.