



COUNTY OF MENDOCINO

Department of Social Services



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COUNTY OF MENDOCINO ♦ REQUEST FOR PROPOSAL ADDENDUM No. 1

2026 EMERGENCY SHELTER SERVICES

RFP No.	004-26
Addendum Issue Date:	
RFP Issue Date:	01/12/2026
RFP Submission Deadline:	02/17/2026 – 2:00 pm

GENERAL RFP CLARIFICATION PROVIDED TO ALL VENDORS AND POTENTIAL PROPOSERS:

The Pre-Bidders Meeting is scheduled for Tuesday, January 27th, 2026, at 10:00 am in the Big Sur Conference Room of the Yokayo Social Services Building located at 747 South State Street, Ukiah, CA. The Pre-Bidders Meeting will also be available via Zoom. Please email wilsonv@mendocinocounty.gov for the virtual link.

VENDOR INQUIRIES/MENDOCINO COUNTY RESPONSES

1. **Vendor Inquiry:** Do responses need to include documentation that the respondent's governing body has authorized submission of the response?

County of Mendocino Response/Clarification: No, responses do not need to include evidence that the respondent board of directors, council, or other governing body has authorized submission of a response. If a respondent's governing body decides against endorsing its response, the respondent can withdraw its response or decline future offers of funding at any time.

2. **Vendor Inquiry:** What is an "occupancy agreement" as identified in the RFP # 004-26 Scope of Work? Can Emergency Shelter Operators require participants to agree to participation requirements or rules?

County of Mendocino Response/Clarification: An occupancy agreement often refers to a written contract between a housing provider and the occupant/participant when the housing provider has entered into a master lease agreement with the landlord or property owner that permits subleasing or subletting. Emergency Shelter Operators are permitted to require participants to agree to adhere to specific program rules or provisions necessary to provide safe and stable conditions. Any participation agreement required by an emergency shelter operator that utilizes funding under RFP # 004-26 must comply with Housing First requirements identified in California Welfare & Institutions Code § 8255.

3. **Vendor Inquiry:** Will the Department please extend the deadline to permit respondents more time to develop a more comprehensive response?

County of Mendocino Response/Clarification: No. An extended deadline will not permit sufficient time for the additional scheduled activities and funded agreements to adhere to the Approximate Start Date of July 1, 2026.

4. **Vendor Inquiry:** Is a respondent eligible to apply if it does not have the capacity to provide the evidence-based services identified in the Scope of Work?

County of Mendocino Response/Clarification: Projects funded under this RFP are not required to provide the evidence-based services directly to participants, but responses must demonstrate how the respondent will ensure that participants are connected to said services.

5. **Vendor Inquiry:** Are Tribal Homeless Housing, Assistance, and Prevention Program (Tribal HHAP) Recipients eligible for funding under the agreement?

County of Mendocino Response/Clarification: Yes, all tribal governments, tribal housing entities, units of local governments, non-profit organizations, for-profit companies, and sole proprietors are eligible to apply.

6. **Vendor Inquiry:** The inquiry deadline is listed for January 30, and The Pre-bidders meeting is listed for January 27. Should the Pre-bidders meeting follow the Inquiry Deadline so that any inquiries can be discussed at that meeting?

County of Mendocino Response/Clarification: No. All inquiries will be addressed through a published Addendum. Questions may come up during the Pre-Bidders Meeting, and having the inquiry deadline afterwards gives vendors an opportunity to send questions after the Pre-Bidders Meeting and to publish written responses to these inquiries.

ALL OTHER SPECIFICATIONS REMAIN IN FULL FORCE AND EFFECT.

Acknowledgment of receipt of this addendum is required to be included in your proposal. You may indicate such inclusion in narrative form within your proposal or by attaching a copy of this addendum to your proposal.

Any questions or concerns regarding this matter should be directed to Veronica Wilson, Program Administrator, at the phone numbers or email address below:

(707)468-7071, (707)671-4442

wilsonv@mendocinocounty.gov