



Mendocino County Museum

MUSEUM ADVISORY BOARD

400 East Commercial Street ♦ Willits, CA 95490
(707) 234-6365 ♦ www.mendocinocounty.gov/museum

Notice of Hybrid Meeting

NOTICE IS HEREBY GIVEN that the Mendocino County Museum Advisory Board (MAB) will hold a Board Meeting at:

Zoom Invite: <https://mendocinocounty.zoom.us/j/88269693436?pwd=kgBtjnso9rDRLpg8laXoYMmbB0nhBk.1>

Meeting ID: 882 6969 3436 **Passcode:** 451898

9:30 A.M. – Wednesday, July 16, 2025

Mendocino County Museum Wonacott Room, 400 E. Commercial St. Willits, CA, 95490 and 130 N Main Street, Fort Bragg, CA 95437

AGENDA

1. Call to Order
2. Roll Call
3. Consent Items
 - a) Approval of the Minutes of Previous Meeting(s)
4. Public Expression

Note: The MAB welcomes public participation at its meetings. Items can be added to the official agenda up to 72 hours prior to the meeting. Members of the public are welcome to address the Museum Advisory Board on items not listed on the agenda and within the jurisdiction of the Committee. The Board is prohibited by law from taking action on matters not on the agenda but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

5. Museum Administrator's Report
 - a) Exhibits & Programs
6. New Business
 - a) Update on Non-Profit -FOTMCM
 - b) Discussion and Possible Action to approve new MAB Bylaws
7. Old Business
 - a) Roots MAB representation

8. Adjournment

Attachments:

- A. MAB Draft Minutes February 5, 2025
- B. Museum Administrator's Report
- C. Museum Bylaws

Americans with Disabilities Act (ADA) Compliance

County of Mendocino complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact (707) 459-2736 at least five days prior to the meeting.



**MENDOCINO
COUNTY** *Museum*
"Telling Our Story"

ADVISORY BOARD

February 5, 2025, Minutes - Unapproved

Museum Advisory Board Members:

Neeka Aguirre, Second District Representative

David Poma, Historical Society of Mendocino County Representative, Museum Advisory Board Vice-Chair

Brent Walker, Third District Representative

Tom Allman, City of Willits Representative

Bruce Patterson, Roots of Motive Power Representative

Jim Eddie, First District Representative

Jamie Peters-Connolly, Fourth District Representative

Rebecca Montes, Mendocino College Representative, Museum Advisory Board Chair

Vacancy, Fifth District Representative

Guests:

Karen Mattson, Museum Administrator

1. Meeting Called to Order: 9:52 a.m.

2. Roll Call: Rebecca Montes, Brent Walker, Tom Allman, Neeka Aguirre, David Poma
(Not in attendance: Jamie Peters-Connolly, Jim Eddie, Bruce Patterson)

4. Consent Items:

Motion to Approve Minutes of Previous Meeting: David made a motion and Brent seconded. Tom Allman abstained. Approved Unanimously

5. Public Expression: N/A

6. Museum Administrator's Report:

The Museum is developing a new lunch hour program, A-Bit-and-A-Bite, that inspires interest in Mendocino County history and encourages volunteerism. The main focus of the museum this winter is supporting and developing the partnership with the FOTMCM who have been doing an incredible job of assuming operations of the Museum Admission Desk and Gift Store.

6. New Business

Brent Walker and Neeka shared that the Gift Shop and Admissions desk had been overall running very well. The FOTMCM purchased a computer, Point of Sale System, non-profit management software and are working to increase volunteers. FOTMCM is working to sell local author books and merchandise. Tom Allman shared a variety of ideas about how the Museum and FOTMCM could collaborate in the future to develop revenue generating fundraisers.

There were not enough Board members in attendance to pass the by-laws. By-law approval will be added to the next agenda. The MAB need 7 members in attendance to approve by-laws.

Chair Montes reviewed the bylaws and noted that there is no requirement for the Roots Representative to be on the Roots board but that there is no option for an alternate representative to vote. Only a County Board of Supervisor designee is authorized to vote on MAB business.

The 2025 MAB Meeting schedule will be as follows:

March 12, 2025

May 14, 2025

July 9, 2025

September 10, 2025

November 12, 2025

Election was held for the MAB Chair position. Brent made a motion to elect Neeka Aguirre and David Poma seconded the motion. The vote was unanimous.

7. Old Business

There was no old business to discuss.

The next meeting will be held **Wednesday, March 12, 2025, at 9:30 a.m.** in the Wonacott Room.

Meeting adjourned at 10:53 a.m.



MENDOCINO COUNTY *Museum*

"Telling Our Story"

Museum Report

July 8, 2025

Museum Administrator, Karen Mattson

- The Board of Supervisors passed the 2025-2026 Budget Museum staff, continue to work with the FOTMCM to increase their involvement and financial support of the Museum.
- Our bi-weekly lunch hour, A-Bit-and-A-Bite, programs continue to be well attended.
- Two dynamic Sunday History and Waffle Club Talks have also been well attended; led by historian, Kim Bancroft, and most recently, former SF Maritime Curator, Richard Everett.
 - We look forward to hosting Noyo Harbor Master, Anna Neumann, on Sunday July 27 at 2:00 P.M.
- Museum staff are proud of the variety of exhibits currently on display and invite all to explore, *Take Me to the Water*, on loan from Exhibit Envoy. Museum Curator, Lindsey Dick, contributed a variety of artifacts from the Mendocino County Museum's collection to the exhibit which have greatly enriched the viewing experience. Lindsey also coordinated with the Kelley House and secured a loan of their exhibit on the life of Nat Smith which has been incorporated into the exhibit.
- The Museum is fortunate to have the support of volunteers, Kim DeBoer and Karen Bishop who consistently host our History Makers art program on Wednesday. Their consistent support and welcoming attitude are essential to the popularity and high attendance of the program.
- The Museum was delighted that the FOTMCM hosted a wonderful event, *Picture It!* The event helped our community imagine new ways to utilize our rentable space at the Museum. It was a fantastic event filled with music by Too Much Fun!, food from Turtle Island Tacos, photography sessions provided by, Photos by Maureen, and most importantly our community of Friends who came to support! A huge shout-out to Willits in Business and the Willits Lions Club are due. Their support made this event a great experience for all.

Explore maritime history and culture at the Mendocino County Museum!

Harbor Master, Anna Neumann will introduce us to the modern day operation of the historic Noyo Harbor. Join us for an inside look at how the Noyo Harbor is managed and preserved for the health of our economy and community.

Anna will throw in some adventure stories that are sure to lure you in!

**Sunday
July 27
2-3 p.m.**



Photo Credit: (Kate Fishman/Bay City News)

This talk is to coincide with our current traveling exhibit, *Take Me to The Water*, by Exhibit Envoy. *Take Me to The Water* features stories of the many Black whalers, commercial mariners, fishers, explorers, soldiers, and sailors who traveled along the Pacific Coast and traversed the high seas from the 16th century to the present day.



MENDOCINO COUNTY MUSEUM
"Telling Our Story"

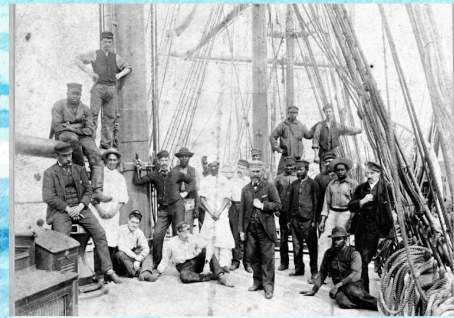
400 E. Commercial St. Willits, CA 95490 | (707) 234-6365
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 Wednesday - Saturday 11 a.m. - 5 p.m. Sunday 12-4 p.m.

**Thursday
July 10,
12:30**

A-Bit and A-Bite

History at the Mendocino County Museum

Join us for a pre-recorded talk with Dr. Caroline Collins as she discusses her process researching and curating, *Take Me to the Water*, now on exhibit at the Mendocino County Museum. Curator, Lindsey Dick will host the event and follow up with group discussion.



"Take Me to the Water: Histories of the Black Pacific" is an exhibition curated by Dr. Caroline Collins, which expands our understanding of maritime history and culture by telling the stories of the many Black whalers, commercial mariners, fishers, explorers, soldiers, and sailors who traveled along the Pacific Coast and traversed the high seas from the 16th century to the present day.

- LEARN ABOUT VOLUNTEER OPPORTUNITIES
- MEET NEW PEOPLE
- REFRESHMENTS

SPONSORED BY:



**Friends of the
MENDOCINO COUNTY
MUSEUM**



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MENDOCINO COUNTY MUSEUM

History Makers

July Family Programs - Join Us!
 Inspired by small businesses of Mendocino County

Every Wednesday in May 2:00-4:30

July 2, 2 p.m. - 4:30 p.m. - Paper Doll Clothing Palooza
 Inspired by Bell's Dress Shop

July 9, 2 p.m. - 4:30 p.m. - Paper Refreshments
 Inspired by the Black Cat Cafe

July 16, 2 p.m. - 4:30 p.m. - Hat Making Party
 Inspired by B. Emery's Millinery

July 23, 2 p.m. - 4:30 p.m. - Folded Fan Advertisements
 Inspired by the Hotel Willits

July 30, 2 p.m. - 4:30 p.m. - Ice Cream Cone Colors
 Inspired by Mendocino Ice Cream Company

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BY- LAWS OF THE MUSEUM ADVISORY BOARD –

2011 Museum Advisory Committee Established by BOS Agreement August 15, 1970

Founding Members Appointed by BOS Resolution November 16, 1971 Membership Modified by BOS Agreement February 20, 1973 Nominations Modified by Amendment to BOS Agreement September 10, 1975 Membership Modified by Amendment to By-Laws Ratified by BOS Feb. 17, 1976 Membership Modified by Amendment to By-Laws Ratified by BOS May 1, 1979 Name and Membership Modified by BOS Resolution August 14, 2007 Membership and Terms Modified by BOS Resolution August 16, 2011

1. **Museum Board of Trustees:** The People of the County of Mendocino have entrusted the history and heritage of Mendocino County to their Board of Supervisors, which serves as the Board of Trustees for the Mendocino County Museum.
2. **Museum Advisory Board:** The Museum Advisory Board was established in 1970 by an Agreement between the County of Mendocino and the Mendocino County Historical Society and has been modified by agreement, amendment, and Board resolution over the years.
3. **Purpose:** The purpose of the Museum Advisory Board is to review operational policies and to recommend necessary innovations to the Board of Supervisors in connection with the Historical Museum.
4. **Membership and Terms:** The Museum Advisory Board shall consist of nine voting members that are appointed as follows:
 - A. **District Representatives:** Each Supervisor shall appoint, in a timely manner, an advisor from either within or outside his or her district, with the term to coincide with the term of that Supervisor.
 - B. **Organization Representatives:** The Mendocino County Historical Society, and Roots of Motive Power, Inc., Mendocino College, and the City of Willits shall have individual representatives, which are appointed by submitting their nominee(s) to the Board of Supervisors for appointment. Appointments shall be for four-year terms with the terms of the City of Willits and Mendocino College ending in even-numbered years and the 11 of 12 terms of the Historical Society and Roots of Motive Power ending in odd-numbered years.
 - C. The Chief Executive Officer, or his or her designee, shall serve as an ex-officio (nonvoting) member of the Advisory Board.
 - D. The Museum Director, or his or her designee, shall serve as an ex-officio (non-voting) member of the Advisory Board.

Board Members play an important part in supporting the Museum and in order to meaningfully achieve this goal it is important that members attend the majority of meetings.. If a Board Member should miss three consecutive meetings or not attend at least two-thirds of the regularly scheduled meetings for the year the Advisory Board, at the direction of the Chair, Vice-Chair, or Museum Director may choose remove the member and request a replacement who is able to more fully participate.

5. Officers: ~~The Members shall elect a Chair from its membership at the last meeting of the year. The term shall be one year and shall commence at the end of the meeting in which the election takes place:~~

At the first meeting of the year Members shall elect the following officers. The term shall be one year and shall commence at the end of the meeting in which the election takes place.

- a. Chair*
- b. Vice Chair*
- c. Recorder*

6. Meetings: The Museum Advisory Board shall meet at least once during each calendar quarter at the Museum, unless otherwise agreed on by a simple majority of members.

A. The Museum Director with the Advisory Board Chair shall establish an agenda for each meeting at least seven work days prior to the meeting.

B. Special or emergency meetings may be called by the Chair, at the request of a member of the Advisory Board, the Museum Director, or the Mendocino County Board of Supervisors.

C. Executive Sessions for matters such a personnel or litigation may be called by the Chair or another Board member at any time during a regular, special, or emergency meeting.

D. All meetings shall be noticed appropriately and in accordance with the Brown Act of the State of California.

7. Sub-committees: *The Museum Advisory Board may create subcommittees to achieve specific goals or investigate specific topics at the direction of the Chair and/or the Members. Subcommittees may include non-MAB experts, but should not include more than three MAB members.*

8. Quorum: A quorum is ~~five~~ four voting members.

8. Amendments: Amendments may be made to these By-Laws by an affirmative vote of ~~seven~~ six of nine voting members of the Advisory Board.