



Date: July 15, 2026
To: Board of Retirement
From: Doris L. Rentschler, Executive Director
Subject: Administrative Report

Administrative Update

Staffing Update

The recruitment for Retirement Accountant closed on June 14th. Upon completion of interviews, MCERA made a conditional offer of employment to Janice Toporek. Pending completion of the background check, Janice will start August 3rd. We're excited to have Janice join our team.

The Executive Director Detailed Succession Plan has been updated to reflect changes in potential candidates to serve as an interim director while a recruitment is undertaken in the event of a vacancy in the Executive Director position.

Board Off-site Schedule

At the February 2026 educational off-site, the Chair stated that he'd like to see a regular schedule, although not necessarily annual, set for full day off-site meetings. Establishing a formal schedule would assist with planning. Chair Land suggested every 18 months and expressed a preference for October and April, starting with October 2027. Does the Board wish to establish a schedule for educational off sites? Does the Board wish to schedule an off-site in October 2027.

Pre-Retirement Seminar and Member Education

MCERA has an in-person pre-retirement seminar scheduled for September 22, 2026 in the Board of Supervisors Chamber. MCERA will present during County HR's Health, Wellness and Retirement training webinar on September 17, 2026. MCERA also presented at HR's webinar in May.

Special Education for Court Employees

MCERA created a webpage for Court employees dedicated to educational materials related to their upcoming vote regarding participation in Social Security. Since the information only applies to Court employees prior to the Court's vote, this page is not part of MCERA's public site. Court employees will be provided the page URL to access the information. MCERA has also requested the Court distribute flyers to all affected employees.

SACRS Legislative Update

There is no legislative update this month.